

"Menominee County – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-9648
Fax: (906) 863-8839*

Menominee County Board of Commissioners

Tuesday, June 23, 2020 – 5:00 PM

*Menominee County Courthouse, Courtroom B
839 10th Avenue, Menominee, MI 49858
906-863-9648*

This meeting will be open to the public; however, you may also attend remotely using the information provided below. Individuals attending the meeting remotely will have the ability to provide public comment in compliance with the Open Meetings Act.

BY COMPUTER:

Meeting Link:

<https://menomineecountygovernment.my.webex.com/menomineecountygovernment.my/j.php?MTID=meffbfa089454e55f6564a0e574f9ff57>

Meeting Number: 126 758 8033

Password: HnVsF8Hqi45

BY PHONE:

Phone Number: 1-408-418-9388

Access Code: 126 758 8033

Password: 46873847

****Note:** Standard telephone and internet rates may apply.

If you have any questions or need assistance with the virtual software, please contact Jason Carviou, County Administrator, at 906-863-9648 (Work), 906-290-0002 (Cell), or by email at JCarviou@menomineeco.com.

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call (Piche, Cech, Gromala, Lang, Phelps, Schei, Prestin, Hafeman, & Johnson)
- D. Approval of the Agenda
- E. Approval of the Previous Minutes: (County Board -June 9, 2020)
- F. Public Comment (*Statements, Not Debate, Limited to 5 Minutes on Agenda Items Only*)
- G. Presentations (*Limited to 20 Minutes*):
 - Paul Putnam – MSU Extension
- H. Department Head/Elected Official Reports (*Limited to 10 Minutes*):
 - Department Head and/or Elected Official
 - County Administrator
- I. Action Items
 1. Moved by _____ supported by _____ to approve funding for the Court Reporter/Judicial Assistant in District Court, to approve the position’s job description, and to begin funding upon approval by the County Board as recommended by the Personnel Committee.
 2. Moved by _____ supported by _____ to approve funding a Limited Term Employee (LTE) Legal Secretary position in the Prosecuting Attorney’s Office for 15 weeks at a rate of \$15/hour in an amount not to exceed \$9,738.90 as recommended by the Personnel Committee.
 3. Moved by _____ supported by _____ to approve renewing a commercial operating agreement with M&M Aviation, LLC to provide maintenance service at the Menominee Regional Airport as recommended by the Airport Committee.
 4. Moved by _____ supported by _____ to approve participating in a Michigan Rehabilitation Services Program that would provide four workers to the Parks Department from July 13 – August 6 (no cost to the County).
 5. Moved by _____ supported by _____ to approve Commissioner Per Diems and Expenses as paid.

6. Moved by _____ supported by _____ to approve miscellaneous bills paid on May 21 & 28 and June 3, 2020 in the combined amount of \$75,410.08.

7. Moved by _____ supported by _____ to approve miscellaneous Board/Committee/Commission Reports be placed on file in the Office of the County Clerk.

J. New Business

1. Personnel Items

a. Carry-Over Leave Requests – COVID-19 Related

2. Buildings & Grounds/Park Items

a. 10th Street/10th Avenue - Signage

3. Miscellaneous Items

a. Tower Project – Geotechnical Investigation

b. Tower Project – Site Survey

4. Finance Items

a. Commissioner Per Diems and Expenses

b. Miscellaneous bills paid on June 9, 10, 16 & 18, 2020 in the combined amount of \$114,480.87

K. Miscellaneous Boards/Committee/Commission Reports

L. Public Comment (*Limited to 5 Minutes*)

M. Commissioner Comment

N. Adjourn

June 9, 2020

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan. In addition, public participation was allowed through Cisco Webex Meetings.

Chairman Piche called the meeting to order at 5:01 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Jan Hafeman, Larry Johnson Jr., Bernie Lang, Larry Phelps, Gerald Piche, David Prestin and Larry Schei (phone).

Absent: Commissioners: None.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve the agenda. Motion was approved by roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve the minutes from the May 26, 2020 Regular County Board Meeting and Equalization Meeting. Motion was approved by roll call 9-0.

Public Comment:

- Noreen Johnson – Commented on the West Shore Fishing Museum.

Presentations:

- Kathleen Ciantar ~ Anderson, Tackman and Company, PLC – 2019 Audit.

Department Head/Elected Officials Reports:

- Jason Carviou, County Administrator – Gave Administrator’s Report with updates and announcements.

Action Items:

Moved by Com. Prestin, seconded by Com. Cech to approve Resolution 2020-19 ~ Honoring Peggy Grille. Motion was approved by roll call vote 9-0. (Attachment A)

Moved by Com. Hafeman, seconded by Com. Prestin to Resolution 2020-20 ~ Menominee County Corrective Action Plan for FY ending 9/30/2019. Motion was approved by roll call vote 9-0. (Attachment B)

Moved by Com. Hafeman, seconded by Com. Prestin to approve 2019/20 Budget Amendment Group #3 (30-39), as recommended by the Finance Committee. Motion was approved by roll call vote 9-0.

Moved by Com. Cech, seconded by Com. Johnson Jr. to approve a commercial operating agreement with Pilotsmith, Inc. to permit the company to provide flight instruction/training and aircraft rentals at the Menominee Regional Airport. Motion was approved by roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve a proposal from Coleman Engineering for engineering/consulting services for the shoreline reinforcement project at Stony Point Boat Launch. Motion was approved by roll call vote 9-0.

Moved by Com. Cech, seconded by Com. Lang to approve a proposal from Coleman Engineering for engineering/consulting services for the shoreline reinforcement project at Bailey Park/West Shore Fishing Museum. Motion was not approved by roll call vote 1-8. Com. Lang voted Aye.

Moved by Com. Phelps, seconded by Com. Prestin to approve a truck pull event at Shakey Lakes Park on July 18, 2020, as recommended by the Parks & Recreation Committee. Motion was approved by roll call vote 9-0.

Moved by Com. Hafemen, seconded by Com. Prestin to approve Commissioner Per Diems and Expenses as paid. Motion was approved by roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve miscellaneous bills as paid on May 11, 12, 14 & 19, 2020 in the combined amount of \$35,516.99. Motion was approved by roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve miscellaneous Board/Committee/Commission Reports be placed on file in the Office of the County Clerk. Motion was approved by roll call vote 9-0.

New Business (discussion only)

Personnel Items:

- a. None.

Building and Grounds/Parks Items:

- a. None.

Miscellaneous Items:

- a. COVID-19 Updates. – Administrator Carviou updated the board. Jason would like to lift the mask requirements for the courthouse in the next two weeks. He would leave the mask requirements in the courtrooms to each Judge.

- b. Commissioner iPad – Administrator Carviou updated the board that all new iPads and cases are here. IT will be setting them up.

Finance Items:

- a. Commissioner Per Diems and expenses – The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills paid on May 21 & 28 and June 3, 2020 in the combined amount of \$75,410.08. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

- The consensus of the board is to move this item forward to the next meeting for approval.

Chairman Piche called for public comment

Public Comment: None.

Commissioner Comment

- Com. Phelps – Asked a question about Bailey Park and the Fishing Museum.
- Com. Piche – Commented on things coming back with COVID. Building and farming are very busy.

Moved by Com. Hafeman, seconded by Com. Prestin to enter into closed session under Section 8(e) of the Open Meetings Act, to consult with its attorney regarding trial or settlement strategy in connection with Beyer et al. v. Menominee County. Those present will be all eight commissioners (Com. Schei is unable to attend per the Bylaws), Administrator Carviou, Administrative Assistant DuPont and County Clerk Kleiman. Motion was approved by a roll call vote 9-0 at 6:39 p.m.

Board returned to Open Session at 7:14 p.m. Com. Schei also returned to the meeting.

Moved by Com. Hafeman, seconded by Com. Gromala to approve the proposed Settlement Agreement and Mutual Unconditional Release in File No. M18-16234-CZ (Beyer et al. v. Menominee County). Motion was approved by a roll call vote 8-1. Com. Schei voted nay.

Com. Schei left the meeting.

Moved by Com. Hafeman, seconded by Com. Prestin to adjourn at 7:17 p.m. Motion was approved by a roll call vote 8-0.

Gerald Piche, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Funding for Court Reporter/Judicial Asst. – District Court
DEPARTMENT:	District Court – Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The personnel committee met to discuss the need for the Court Reporter/Judicial Asst. in the District court office. This position is required by the State of MI. The former Court Reporter/Judicial Asst. became the Magistrate and took on the additional duties of the Magistrate position. The new Magistrate doesn't have the training for the duties of Court Reporter/Judicial Asst. and Judge Jamo needs this position to be filled.</p>	
RECOMMENDED MOTION	
<p>To approve funding for the Court Reporter/Judicial Assistant in District Court, to approve the position's job description, and to begin funding upon approval by the County Board as recommended by the Personnel Committee.</p>	

Submitted by: Jason Carviou

06/19/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County, Michigan Position Description

Title: District Court Recorder and
Judicial Assistant

Department: District Court

Date: January 2020

Purpose of Position

The purpose of this position is to make verbatim records of all court proceedings, prepare official transcripts and serve as administrative assistant to the District Court Judge. The work is performed under the direction of the District Court Judge.

Essential Duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Records all court proceedings and prepares detailed log of court activity; marks and maintains a record of exhibits; administers oaths and prepares judgements; provides assistance to the judge in the courtroom. Fills in for Circuit, Family and Probate Court Recorders.
- Prepares official transcripts; certifies copies; files transcripts with appropriate agencies; prepares bills and maintains files of transcripts, computer disks and courtroom notes.
- Schedules court proceedings; monitors court docket; schedules and coordinates courtroom use; prepares, schedules and maintains records of mediations; schedules interpreters; coordinates arrangements for disabled persons.
- Receives and screens telephone calls; takes and relays messages; provides information and assistance.
- Sorts and distributes mail.
- Prepares and types a variety of orders, documents and correspondence; prepares bench warrants, court documents, appellate documents, etc; prepares, maintains records and schedule of Judge's assignments; reports assignments to State Court Administrator.
- Maintains court files, spreadsheets and databases.
- Performs other related functions as assigned or required.

Minimum Training and Experience Required to Perform Essential Job Functions

High school diploma or equivalent with vocational/technical training in court recording and one year of related experience OR any combination of education and experience that provides equivalent knowledge,

skills and abilities. Position requires Michigan State Electronic Recorder certification within 6 months of hiring.

Physical and Mental Abilities Required to Perform Essential Job Functions

Language Ability and Interpersonal Communication

- Requires the ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and diagnose. Requires discretion in determining and referencing such to established standards to recognize interactive effects and relationships.
- Requires the ability to persuade, convince, influence, train and monitor, in favor of a desired outcome. Requires the ability to act as a lead person.
- Requires the ability to utilize a wide variety of reference, descriptive, advisory and/or design data and information such as courtcomputer disks, transcripts, logs, lists, files, exhibits, warrants, judgments, reports, assignments, manuals, law books, reference materials, policies, procedures and non-routine correspondence.
- Requires the ability to communicate orally and in writing with the District Court Judge and all department personnel, attorneys, law enforcement agencies, defendants and the public.

Mathematical Ability

- Requires the ability to perform addition, subtraction, multiplication and division; and to calculate percentages and decimals.

Physical Requirements

- Requires the ability to operate, calibrate, tune and synchronize, and perform complex rapid adjustment on equipment, machinery and tools such as a computer and other office machines and/or related materials used in performing essential functions.
- Ability to coordinate eyes, hands, feet and limbs in performing skilled movements such as rapid keyboard use.
- Tasks involve the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and pulling of objects weighing five to ten pounds.
- Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks.

Environmental Adaptability

- Ability to work under safe and comfortable conditions where exposure to environmental factors is minimal and poses a very limited risk of injury.

Menominee County, Michigan is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Employee's Signature

Supervisor's Signature

Date

Date

DISTRICT CODE	EMPLOYEE NAME	GRADE/STEP	CURRENT SALARIES	PROJECTED % INCREASE	PROJECTED SALARIES	LONGEVITY	HOSP PLAN	HOSPITAL INS	LIFE INS	EICA	EICA-MED	WORK COMP	RETIREMENT	TOTAL
	Vicent	DMG Gr. 8 Step 3		1.02	\$41,745	0	Family	\$22,768.94	\$10.00	\$2,267.39	\$530.25	\$233.77	\$2,139.60	\$70,915

REVISED JUDICATURE ACT OF 1961 (EXCERPT)
Act 236 of 1961

600.8601 Certified recorder or reporter; number; functions and duties.

Sec. 8601. There shall be not less than 1 district court certified recorder or reporter for each judge of the district court who, in addition to acting as official court recorder or reporter, may act as secretary to the district court judge and perform other functions and duties as may be required by rule of the supreme court.

History: Add. 1968, Act 154, Imd. Eff. June 17, 1968;—Am. 1986, Act 308, Eff. Jan. 1, 1987.

REVISED JUDICATURE ACT OF 1961 (EXCERPT)
Act 236 of 1961

600.8602 Appointment of recorder or reporter; appointment of additional recorders or reporters; functions and duties.

Sec. 8602. (1) Each judge of the district court shall appoint his or her own recorder or reporter.

(2) Pursuant to supreme court rule, the chief or only judge of the district may appoint additional certified recorders or reporters. Appointed additional recorders or reporters shall perform the duties and functions of recorder or reporter when so assigned and shall perform other functions and duties as may be assigned by the chief or only judge of the district or the court administrator.

History: Add. 1968, Act 154, Imd. Eff. June 17, 1968;—Am. 1986, Act 308, Eff. Jan. 1, 1987.

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Limited Term Employee – Legal Secretary - Prosecuting Attorney Office
DEPARTMENT:	Prosecuting Attorney – Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Attorney Rogg will soon have an employee out on medical leave. He would like that position filled for a limited term while the regular employee is out. The Personnel Committee recommends filling the position for a limited term.</p>	
RECOMMENDED MOTION	
<p>To approve funding a Limited Term Employee (LTE) Legal Secretary position in the Prosecuting Attorney’s Office for 15 weeks at a rate of \$15/hour in an amount not to exceed \$9,738.90 as recommended by the Personnel Committee.</p>	

Submitted by: Jason Carviou

06/19/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Position	Rate	Weeks	Hours	Salary	Payroll Taxes	Work Comp	Est. Total
LTE Legal Secretary	\$15/Hour	15	600	\$ 9,000.00	\$ 688.50	\$ 50.40	\$ 9,738.90

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	M&M Aviation, LLC - Commercial Operating Agreement Renewal
DEPARTMENT:	Airport – Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>M&M Aviation, LLC has been providing maintenance services to the Airport Patrons for almost one year now. He would like to renew his operating agreement with the Menominee Regional Airport for another year.</p>	
RECOMMENDED MOTION	
<p>To approve renewing a commercial operating agreement with M&M Aviation, LLC to provide maintenance service at the Menominee Regional Airport as recommended by the Airport Committee.</p>	

Submitted by: Jason Carviou

06/19/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

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Menominee Regional Airport

Specialized Aviation Service Operations (SASO) Agreement

Concept: A SASO Agreement provides a limited (usually single service) commercial aviation related service not currently available to the public at the Menominee Regional Airport.

This Specialized Aviation Service Operations Agreement (hereinafter referred to as “SASO”) is made between Menominee County (hereinafter called County), a duly organized municipality in the State of Michigan, and the owner and airport sponsor of the Menominee Regional Airport located at 2801 N 22nd Street, Menominee, MI 49858 AND M&M Aviation, LLC located at 2715 N 22nd Street, Menominee, MI 49858, to provide the following services at the Menominee Regional Airport:

Airframe and Power Plant Repair/Maintenance

AND

Flight Instruction/Training

Whereas, the County controls and operates the Menominee Regional Airport for the use and benefit of the public; and

Whereas, M&M Aviation, LLC wishes to operate and to provide an aviation related service as defined above; and

Whereas, the County is willing to approve such operations under the terms and conditions herein:

Now therefore, in consideration of the mutual conditions and covenants contained herein, the parties agree for themselves, successors, legal representative and assignments as follows:

Article I – Term of Agreement

The County agrees to the operation desired by M&M Aviation, LLC for a period of twelve (12) months beginning July 1, 2020 until June 30, 2021, subject to the terms and conditions contained herein. The County and M&M Aviation, LLC may enter into a new agreement if mutually satisfactory terms are negotiated at the time of renewal.

The County shall have the right to terminate this agreement at any time, with or without cause, by serving a written notice by certified mail at least 30 days prior to the date of termination. The written notice shall be sent to the last known address of M&M Aviation LLC. If the County decides to terminate this agreement for any reason under this clause, the County shall refund M&M Aviation LLC a pro rata amount for any rent paid in excess of the date of termination.

M&M Aviation shall have the right to terminate this agreement at any time, with or without cause, by serving a written notice by certified mail at least 30 days prior to the date of termination. The written notice shall be sent to the Menominee County Administrator at 839 10th Avenue, Menominee, MI 49858. If M&M Aviation decides to terminate this agreement for any reason under this clause, M&M Aviation shall pay to the County a pro rata amount for all days up to and including the day of termination. M&M Aviation shall also remove any airplanes and/or equipment from the Menominee Regional Airport prior to the date of termination.

Article II – Leased Premises Rights Granted

The County grants to M&M Aviation, LLC subject to the terms and conditions of this agreement the following rights:

1. Leased Area. Leasehold areas within the Community Hangar located at 2715 N 22nd Street, Menominee, MI 49858 –
 - a. Approximately 3,000 sq. ft. of hangar floor space, enough to fit three aircraft in the hangar at all times. The County and M&M Aviation LLC will coordinate during the term of the lease to allow the County to lease/rent remaining floor space and to store County owned equipment.
 - b. Approximately 2,000 sq. ft. of office space with bathrooms, which is the lower level of office space available in the hangar consisting of two offices, two bathrooms, parts room, and floor space for tools/equipment.
 - c. The use of common floor space with prior coordination and approval of the Lead Operations Technician. The use of this space by either party will not interfere with one another’s ability to effectively conduct business, and requires coordination by both parties prior to use. The County reserves the exclusive rights to the entire common use floor space of 2715 N 22nd Street, Menominee, MI 49858.

- d. Use of ramp space directly in front of the hangar directly to the West of the hangar, and use of as many tie-downs in the ramp area necessary to M&M Aviation LLC as necessary to conduct their business.
2. Space to park a camper on either the North or South side of the Community Hangar or some other location at the Menominee Regional Airport as mutually agreed upon by the Lead Operation Technician and M & M Aviation LLC.
3. The right to use personal equipment or property of any nature incident to the providing of services defined above.
4. The right to use of the Menominee Regional Airport, roads, driveways, gates, ramps, taxiways, and other airport facilities to the extent necessary to provide the services defined above.

Article III – Rents and Payments

1. M&M Aviation, LLC agrees to pay the County \$450 per month for the term of this lease. Rent shall be paid on or before the 1st of each month.
2. It is further agreed that if M&M Aviation, LLC shall neglect or fail to pay the rent promptly as specified in excess of thirty (30) days of the due date of said rental payment or fail to comply with any of the conditions and covenants of this agreement for a period in excess of 30 days, then this agreement shall become void and the rights of the SASO terminated hereunder and the said SASO shall be a tenant at will and subject to eviction by legal process, in accordance with the statutes of the State of Michigan.
3. The County is responsible for the heating, electrical, water, and gas utilities supplied to the Community Hangar.
4. The County is responsible for solid waste removal (i.e. dumpsters) jointly used by the Menominee Regional Airport and M & M Aviation, LLC.

Article III – Building Alterations

1. M&M Aviation, LLC agrees to not make any physical alterations to the leased premises or any facility of the Menominee Regional Airport without the prior written approval of the Lead Operations Technician.

Article IV – Federal, State, and Local Laws

1. M&M Aviation, LLC agrees to abide by all Federal, State, and Local laws, regulations, and rules in the course of their business at the Menominee Regional Airport.
2. M&M Aviation, LLC agrees that it has all the necessary Federal and State permits, certifications, licenses, and insurance necessary to provide the services stated above at the Menominee Regional Airport.
3. M&M Aviation, LLC agrees that it will not provide any other commercial services at the Menominee Regional Airport except those stated above, unless it receives prior approval from the County Administrator.

Article V – Insurance

1. M&M Aviation, LLC shall obtain sufficient insurance to legally conduct its operations and shall defend, indemnify, and hold harmless Menominee County, the Menominee Regional Airport, and its officers, agents, and employees from and against any and all claims, demands, suits, and judgements that may be attributed to the negligent acts or omissions of Menominee County, the Menominee Regional Airport, its officers, agents, or employees.
2. Menominee County, the Menominee Regional Airport, its officers, agents, and employees shall in no way be liable for any damage resulting from any acts or negligence on the part of M&M Aviation, LLC or its officers, agents, or employees and shall in no way be liable for any damages resulting from any negligent acts on the part of Menominee County, the Menominee Regional Airport, its officers, agents, and employees.
3. M&M Aviation, LLC shall obtain adequate liability insurance for the type of business conducted, with the following coverages and minimum limits:
 - a. General Liability - \$1,000,000
 - b. Product Liability - \$1,000,000
 - c. Hangarkeepers - \$100,000 per aircraft/per occurrence
4. M&M Aviation, LLC shall name Menominee County and the Menominee Regional Airport as an additional-insured party on their insurance policy.
5. M&M Aviation, LLC shall provide any insurance required to comply with Federal and State labor laws, including worker's compensation insurance, if applicable.

6. Neither Menominee County, the Menominee Regional Airport, nor M&M Aviation, LLC shall be liable to the other or any person claiming through the other by right of subrogation or otherwise for any damage either to premises (including Airport facilities) from fire or any casualty usually included in so-called standard "existing coverage" endorsements as contained in fire insurance policies issued in the State of Michigan, whether or not such damage was caused by the negligence of either party, their respective agents, officers, and employees or others except to the extent any such waiver of subrogation may be prohibited by any party's own insurance or would serve to invalidate any party's insurance.

7. M&M Aviation, LLC shall obtain and maintain continuously in effect at all times during the term of this Agreement at the sole expense of M&M Aviation, LLC including general liability, products liability, and hangar insurance at the limits required by Menominee County from any insurance carrier licensed to do business in the State of Michigan. Menominee County and the Menominee Regional Airport shall be listed as additional-insured on all of M&M Aviation, LLC's insurance policies.

8. M&M Aviation, LLC shall furnish to the County certificates of insurances as evidence that the required coverage is in effect at least 10 days prior to the commencement of operations by M&M Aviation, LLC. Such certificates shall provide that the County and Menominee Regional Airport be given 30 days notice, in writing, prior to any modifications or termination of said coverage.

9. M&M Aviation, LLC further covenants and agrees that it will not hold Menominee County, the Menominee Regional Airport, or any of its agents, officers, or employees responsible for any loss due to fire, theft, rain, windstorm, hail, or any other cause whatsoever, whether said cause be the direct, indirect, or merely contributing factor in producing loss to any airplane, automobile, personal property, parts, or surplus that may be located in the leased premises, the Community Hangar, offices, aprons, ramps, field, or facility of the Menominee Regional Airport; and M&M Aviation, LLC agrees that any aircraft and its content stored in the Community Hangar or on Menominee Regional Airport property is done so at their own risk.

Article VI – General Terms and Conditions

1. M&M Aviation, LLC shall not lease, assign, hypothecate, or transfer this agreement to any other party without the written consent of Menominee County by and through the Menominee County Board of Commissioners.

2. M&M Aviation, LLC shall not sublease any portion of the leased premises to any other party without the written consent of Menominee County by and through the Menominee County Board of Commissioners.

3. M&M Aviation, LLC shall not provide any other commercial operation besides those stipulated in this SASO without the written consent of Menominee County by and through the Menominee County Board of Commissioners.
4. Fuel, other flammables, explosives, or other potentially hazardous materials may not be stored in bulk within the hangar unless stored in NFPA and OSHA approved flammable cabinets and containers in accordance with all Federal, State, and Local laws governing such storage. No aircraft shall be refueled inside of the Community Hangar.
5. M&M Aviation, LLC agrees to accept all facilities on the leases premises on an "as is basis."
6. M&M Aviation, LLC assumes all liability for aircraft in their possession.
7. M&M Aviation, LLC agrees to absolve Menominee County, the Menominee Regional Airport, its agents, officers, and employees from any liability when the same are moving aircraft at M&M Aviation, LLC's request.
8. M&M Aviation, LLC hereby gives and grants to the County a lien upon all fixtures, chattels, and personal property of every kind and description now or hereafter to be placed, installed, or stored by M&M Aviation, LLC at the Menominee regional Airport; and further agrees that in the event of any failure on the part of any default continuing for sixty days of any specified rent, the County may take possession of all and sell the same in any maneuver provided by law and may credit the net proceeds upon any indebtedness due or damage sustained by the County, without prejudice to further claims thereafter to arise under the terms hereof.
9. The County shall have the right to enter the premises at any time for inspection or to make repairs, additions, or alterations as may be necessary for the safety, improvement, or preservation of the leased premises.
10. M&M Aviation, LLC agrees to provide the County with an up-to-date list of the names of employees employed by M&M Aviation, LLC and have access to the leases premises.
11. M&M Aviation, LLC hereby acknowledges receipt of a copy of this agreement and agrees to abide by all Federal, State, and Local rules and regulations, present and future, as amended.
12. Any modification of the leases premises must be pre-approved, in writing, by the Lead Operations Technician and will become a permanent addition to the hangar.

Article VII – Laws and Regulations

M&M Aviation, LLC agrees to observe and obey, during the term of this agreement, all laws, ordinances, rules and regulations promulgated and enforced by the County pertaining to the Menominee Regional Airport, now or hereafter in effect. M&M Aviation, LLC will observe all Federal, State, and local laws, including rules and regulations of Federal and State aeronautical authorities, or other boards and agencies.

Article VIII – Hold Harmless

M&M Aviation, LLC agrees to hold the County free and harmless from loss from each and every claim and demand of whatever nature, made on behalf of or by any person or persons, for any wrongful, careless or negligent act or omission on the part of M&M Aviation, LLC, its agents, servants and employees, and from all loss and damages by reason of such acts or omissions.

Article IX – Quiet Enjoyment

So long as M&M Aviation, LLC conducts its business in a fair, reasonable and workmanlike manner, Lessee shall peaceably have and enjoy the leased premises, and all the rights and privileges herein granted.

Article X – Title VI, Civil Rights Assurances

M&M Aviation, LLC for itself, its personal representatives, successors in interest, and assigns, agrees that (1) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities; (2) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination; (3) that M&M Aviation, LLC shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination, in Federally Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as the Regulations may be amended.

In the event of breach of any of the above non-discrimination covenants, the County shall have the right to terminate this agreement and to re-enter and repossess the land and the facilities thereon, and hold the same as if this agreement had never been made or issued.

Article XI – Affirmative Action

M&M Aviation, LLC assures that it will undertake an affirmative action program as required by 14 CFR Part 152, Subpart E, to ensure that no person shall on the grounds of race, creed, color, national origin, or sex be excluded from participating in any employment activities covered in 14 CFR Part 152, Subpart E. M&M Aviation, LLC assures that no person shall be excluded on these grounds from participating in or receiving the services or benefits of any program or activity covered by this subpart. M&M Aviation, LLC assures that it will require that its covered sub-organizations provide Assurances to the County that they similarly will undertake affirmative action programs and that they will require assurances from their sub-organizations, as required by 14 CFR Part 152, Subpart E, to the same effect.

Article XII – Non-Discrimination

M&M Aviation, LLC, as required by law, shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, disability that is unrelated to the individual’s ability to perform the duties of a particular job or position, height, weight or marital status. M&M Aviation, LLC shall adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination, including but not limited to, the following:

- A. The Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended.
- B. The Michigan Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended.
- C. Section 504 of the Federal Rehabilitation Act of 1973, P.L. 93-112, 87 Stat. 394, as amended, and regulations promulgated thereunder.
- D. The Americans with Disabilities Act of 1990, P.L. 101-336, 104 Stat 328 (42 USC Sec. 12101 *et seq.*), as amended, and regulations promulgated thereunder.

Breach of this section shall be regarded as a material breach of this Agreement, and in the event M&M Aviation, LLC is found not to be in compliance with this section, the County may terminate this Agreement, effective as of the date of delivery of written notification to M&M Aviation, LLC.

Article XIII – Subordination Provision

This Agreement shall be subordinate to the provisions of any existing or future agreement between the County and the United States or the State of Michigan, relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of Federal or State funds for the development of the Airport. Furthermore, this Agreement may be amended to include provisions required by those agreements with the United States or the State of Michigan, without the consent of M & M Aviation, LLC.

Article XIV – Interest

All amounts of money payable by M&M Aviation, LLC to the County under this Agreement, if not paid when due, shall bear interest from the date due until paid at the rate of 18% per annum.

Article XV – Laws

The laws of the State of Michigan shall govern the validity, performance and enforcement of this Agreement and any amendments.

Article XVI– Severability of Provisions

If any term, covenant or condition of this Agreement or the application of any provision to any person or party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement or the application of such term, covenant or condition to persons, parties or circumstances other than those held invalid or unenforceable, shall not be affected, and each term, covenant or condition of this Agreement shall be valid and be enforced to the maximum extent permitted by law.

Article XVI– Validity of Agreement

Except as modified above, this Agreement shall remain in full force and effect and shall remain binding upon both the County and M&M Aviation, LLC. This Agreement constitutes the whole agreement of the parties, and shall in no way be conditioned, modified or supplemented except by a written agreement executed by both parties.

In Witness Whereof, the authorized representatives of the parties hereto have executed this instrument on the day and year first above written.

M&M Aviation, LLC

WITNESS

Mark Yankovich, Owner

Date

Signature: _____

Printed: _____

Susan Yankovich, Owner

Date

Date: _____

Andrew McDunnah, Partner

Date

Menominee County

Gerald Piche, County Board Chairman

Date

Jason Carviou, County Administrator

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	MI Rehabilitation Services Program - Parks
DEPARTMENT:	Administration – Parks
ATTACHMENTS:	No
SUMMARY:	
<p>The County Administrator got a call about the MI Rehabilitation Services Program and would like to allow the program at our parks. The program runs 7/13 through 8/6 and it'll allow 4 young adults to work at the parks (free labor), Monday-Thursday 9-3 (The program provides supervision of the members).</p>	
RECOMMENDED MOTION	
<p>To approve participating in a Michigan Rehabilitation Services Program that would provide four workers to the Parks Department from July 13 – August 6 (no cost to the County).</p>	

Submitted by: Jason Carviou

06/19/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems & Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Commissioner Per Diems & Expenses as recently submitted for payment	
RECOMMENDED MOTION	
Motion to approve Commissioner Per Diems and Expenses as recently paid.	

Submitted by: Jason Carviou

06/19/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous bills as paid on May 21 & 28 and June 3, 2020 in the combined amount of \$75,410.08.	
RECOMMENDED MOTION:	
Motion to approve miscellaneous bills paid on May 21 & 28 and June 3, 2020 in the combined amount of \$75,410.08.	

Submitted by: Jason Carviou

06/19/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-228 Computer Technology
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
296 Juvenile Diversion Child Care
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ABILITA				
200315	Consultation - Phase 3	101-103-970.19	656.25	656.25
TOTAL VENDOR ABILITA				656.25
VENDOR NAME: ADVANCE AUTO PARTS				
2825-440077	Vehicle Maintenance Supplies	101-265-981.00	13.64	13.64
TOTAL VENDOR ADVANCE AUTO PARTS				13.64
VENDOR NAME: ASSOCIATION OF PUBLIC TREASURERS OF				
22064	Barbara Parrett - June 2020 Webinar	517-252-860.00	299.00	299.00
TOTAL VENDOR ASSOCIATION OF PUBLIC TREASURERS OF				299.00
VENDOR NAME: AT&T MOBILITY				
287252150867	906-792-0211 & 906-792-5968	101-132-850.00	66.48	66.48
TOTAL VENDOR AT&T MOBILITY				66.48
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
5578	Vehicle Maintenance - 07 Chevy	101-265-981.00	128.39	128.39
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				128.39
VENDOR NAME: BRAZEAU, DAWN				
20-45295-FY	Transcript (Helfert)	101-267-806.00	30.90	30.90
TOTAL VENDOR BRAZEAU, DAWN				30.90
VENDOR NAME: CASA				
5/18/20	Faith Sandahl	292-669-801.00	812.00	812.00
TOTAL VENDOR CASA				812.00
VENDOR NAME: CELLCOM				
254078	Cellular Services	292-663-850.00	40.60	121.80
		292-664-850.00	40.60	
		292-665-850.00	40.60	
255676	Airport	216-585-850.00	57.29	57.29
TOTAL VENDOR CELLCOM				179.09
VENDOR NAME: CLOVERLAND PAPER CO				
122205	Janitorial Supplies (Courthouse)	101-265-755.01	64.49	64.49
TOTAL VENDOR CLOVERLAND PAPER CO				64.49
VENDOR NAME: COHL STOKER & TOSKEY P C				
1333	Legal Services	101-211-801.00	3,357.15	3,357.15
TOTAL VENDOR COHL STOKER & TOSKEY P C				3,357.15
VENDOR NAME: COLE, DANA L.				
Reimbursement	Office Chair Caster Wheels	101-267-970.00	247.74	247.74
TOTAL VENDOR COLE, DANA L.				247.74
VENDOR NAME: COOPER OFFICE EQUIPMENT				
76248	Contract # 3025-01	101-228-931.00	457.44	457.44
76161	Contract # 2721-01 (PA)	101-267-801.00	245.00	245.00
TOTAL VENDOR COOPER OFFICE EQUIPMENT				702.44
VENDOR NAME: CUMMINGS MCCLOREY DAVIS & ACHO				
12111	Legal Services	101-211-801.00	600.00	600.00
TOTAL VENDOR CUMMINGS MCCLOREY DAVIS & ACHO				600.00
VENDOR NAME: ENGEL, DYAN				
April 2020	Drug Court	232-286-801.00	300.00	300.00
TOTAL VENDOR ENGEL, DYAN				300.00
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
5101057	Airport	216-585-801.00	48.00	48.00
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				48.00
VENDOR NAME: JET INDUSTRIAL				

MAY 28 2020
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: JET INDUSTRIAL				
159058	Airport Supplies	216-585-981.00	51.43	51.43
TOTAL VENDOR JET INDUSTRIAL				51.43
VENDOR NAME: JOHNSON JR., LARRY				
Reimbursement	Mileage - March & April 2020	101-101-860.00	241.50	241.50
TOTAL VENDOR JOHNSON JR., LARRY				241.50
VENDOR NAME: LEVI LINSMEIER				
Reimbursement	Counseling Services	101-131-858.01	1,020.00	1,020.00
TOTAL VENDOR LEVI LINSMEIER				1,020.00
VENDOR NAME: LITHOCRAFTERS PRINTING, INC.				
104235	Jury Commission - Return Envelopes (x3500)	101-150-727.00	195.00	195.00
104234	Jury Commission - Window Envelopes (x2000)	101-150-727.00	175.00	175.00
TOTAL VENDOR LITHOCRAFTERS PRINTING, INC.				370.00
VENDOR NAME: MENARDS - MARINETTE				
11064	Park Supplies	208-751-755.02	23.96	23.96
10986	Operating Supplies	101-265-755.00	137.09	137.09
11123	Park Supplies	208-751-755.02	79.16	79.16
TOTAL VENDOR MENARDS - MARINETTE				240.21
VENDOR NAME: MENOMINEE ANIMAL SHELTER				
2001	First Quarter 2020	101-601-958.00	147.50	147.50
TOTAL VENDOR MENOMINEE ANIMAL SHELTER				147.50
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10732493	Vehicle Maintenance Supplies	101-265-981.00	29.72	29.72
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				29.72
VENDOR NAME: NASTOFF, BERGMAN & MOORE, P.C.				
895	Legal Services	101-211-801.00	390.00	390.00
TOTAL VENDOR NASTOFF, BERGMAN & MOORE, P.C.				390.00
VENDOR NAME: OFFICE DEPOT, INC.				
488271569001	Office Supplies (Admin, Jury, CPL, Clerk)	101-172-727.00	8.94	171.08
		101-150-727.00	36.99	
		263-215-727.00	112.79	
		101-215-727.00	12.36	
488286608001	Office Equipment (CPL)	263-215-728.00	308.83	308.83
TOTAL VENDOR OFFICE DEPOT, INC.				479.91
VENDOR NAME: QUILL CORPORATION				
2693427	Office Supplies (PA)	101-267-727.00	113.98	113.98
2658214	Office Supplies - PA	101-267-727.00	38.99	38.99
4382173	Office Supplies - PA	101-267-727.00	8.79	8.79
4394691	Office Supplies (PA)	101-267-727.00	73.80	73.80
TOTAL VENDOR QUILL CORPORATION				235.56
VENDOR NAME: SAM'S CLUB MC/SYNCB				
Credit Card	Sheriff Department	101-301-742.00	12.95	162.48
		101-301-770.00	138.93	
		101-301-850.00	5.30	
		701-000-276.04	5.30	
TOTAL VENDOR SAM'S CLUB MC/SYNCB				162.48
VENDOR NAME: STATE OF MICHIGAN				
P55	Probate Court (April, May, June)	101-132-858.03	2,993.30	2,993.30
C41	Circuit Court (April, May, June 2020)	101-131-858.03	2,059.73	2,059.73
TOTAL VENDOR STATE OF MICHIGAN				5,053.03
VENDOR NAME: TODD RYE CONSTRUCTION				
05/14/2020	Final Payment on Shower Bldg Repairs	208-751-930.03	1,475.00	1,475.00

MAY 28 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: TODD RYE CONSTRUCTION				
TOTAL VENDOR TODD RYE CONSTRUCTION				1,475.00
VENDOR NAME: VISA Credit Card				
	Parks and Courthouse	208-751-930.04	10.99	
		232-286-881.00	(305.00)	
		232-286-881.00	(305.00)	
		101-172-727.00	5.00	
		101-228-860.00	239.88	
		101-265-755.00	178.95	
		101-265-850.01	60.95	
		101-215-729.00	8.70	
		101-103-802.00	230.00	
		208-751-755.02	27.40	
		101-103-802.00	169.59	
		101-228-860.00	26.36	
		208-751-755.02	54.56	
		101-265-755.00	25.07	
		208-751-981.00	50.00	
		101-265-802.00	119.00	
		101-103-755.00	11.60	
		101-136-802.00	59.00	
		101-265-755.00	63.44	
		208-751-920.00	4.60	
		101-265-755.00	7.99	
		101-265-931.00	199.99	
		101-267-727.00	52.72	
		208-751-920.00	4.60	
		208-751-755.02	73.84	
		101-228-857.02	23.95	
		101-228-970.01	499.98	
		101-228-970.01	499.98	
		101-228-970.01	499.98	
TOTAL VENDOR VISA				2,598.12
VENDOR NAME: WISCONSIN PUBLIC SERVICE				
1402047856-00008	Kleinke Park	208-751-920.01	183.15	183.15
1402047856-00005	Kleinke Park	208-751-920.01	60.58	60.58
TOTAL VENDOR WISCONSIN PUBLIC SERVICE				243.73
GRAND TOTAL:				20,243.76

MAY 28 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

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CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: AT&T - CAROL STREAM, IL				
90586366142532	Telephone Services - 911	266-325-850.00	309.40	309.40
TOTAL VENDOR AT&T - CAROL STREAM, IL				309.40
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
5589	Vehicle Maintenance - 18 Tahoe	205-315-934.02	100.00	100.00
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				100.00
VENDOR NAME: BLUE360 MEDIA				
INV-200422149266	MI Penal Code Handbook	205-315-727.00	139.23	139.23
TOTAL VENDOR BLUE360 MEDIA				139.23
VENDOR NAME: BLUETARP FINANCIAL, INC.				
1629301308	Operating Supplies	101-265-755.00	21.16	21.16
TOTAL VENDOR BLUETARP FINANCIAL, INC.				21.16
VENDOR NAME: CITY OF MENOMINEE				
#RENT - 1023	May 2020 Rent (911)	266-325-976.00	351.67	351.67
TOTAL VENDOR CITY OF MENOMINEE				351.67
VENDOR NAME: CLOVERLAND PAPER CO				
122245	Janitorial Supplies - Courthouse	101-265-755.01	98.77	98.77
122206	Inmate Supplies	101-301-770.00	48.84	48.84
122244	Inmate Supplies	101-301-770.00	61.18	61.18
TOTAL VENDOR CLOVERLAND PAPER CO				208.79
VENDOR NAME: COREY'S AUTO SALVAGE				
5382	Towing & Labor	205-315-755.00	350.00	350.00
5383	Towing	205-315-755.00	250.00	250.00
TOTAL VENDOR COREY'S AUTO SALVAGE				600.00
VENDOR NAME: HEADSETS DIRECT, INC.				
71880	Headsets (x3)	266-325-728.00	293.10	293.10
TOTAL VENDOR HEADSETS DIRECT, INC.				293.10
VENDOR NAME: HENSLEY, RN, JOEL				
5/23/2020	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,365.00
VENDOR NAME: JACK'S FRESH MARKET				
010803	Inmate Supplies	101-301-770.00	8.97	8.97
121652	Inmate Supplies	101-301-770.00	8.29	8.29
122343	Inmate Supplies	101-301-770.00	28.76	28.76
TOTAL VENDOR JACK'S FRESH MARKET				46.02
VENDOR NAME: JANITOR'S CLOSET				
47056	Janitorial Supplies	101-265-755.01	97.08	97.08
47058	Janitorial Supplies	101-265-755.01	75.00	75.00
47057	Health Department - Floor Care	101-265-755.02	40.98	40.98
TOTAL VENDOR JANITOR'S CLOSET				213.06
VENDOR NAME: MILESKEI, TYLER				
Reimbursement	Uniform Allowance	205-315-745.00	13.22	13.22
Reimbursement	Uniform Allowance	205-315-745.00	59.90	59.90
TOTAL VENDOR MILESKEI, TYLER				73.12
VENDOR NAME: REINHART FOODSERVICE				
121858	Inmate Supplies	101-301-770.00	562.88	562.88
126009	Inmate Supplies	101-301-770.00	1,293.54	1,293.54
TOTAL VENDOR REINHART FOODSERVICE				1,856.42
VENDOR NAME: SPEEDY TURTLE ENTERPRISES				
MECO4/30/20	Gasoline Charges - RP	205-315-742.00	79.35	79.35
TOTAL VENDOR SPEEDY TURTLE ENTERPRISES				79.35
VENDOR NAME: STANDARD INSURANCE COMPANY				

APPROVED

MAY 29 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STANDARD INSURANCE COMPANY				
June 2020	Life Insurance Premium	101-101-713.00	21.24	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN 231.28
		101-132-713.00	4.13	
		101-136-713.00	11.58	
		101-141-713.00	7.08	
		101-148-713.00	5.31	
		101-215-713.00	11.80	
		101-228-713.00	2.36	
		101-172-713.00	4.72	
		101-267-713.00	14.16	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	3.54	
		101-301-713.00	59.00	
		101-682-713.00	2.36	
		101-426-713.00	2.36	
		216-585-713.00	4.72	
		260-266-713.00	0.22	
		271-790-713.00	7.08	
		292-664-713.00	2.36	
		292-665-713.00	2.36	
		208-751-713.00	3.54	
		205-316-713.00	2.36	
		205-315-713.00	21.24	
		266-325-713.00	21.24	
TOTAL VENDOR STANDARD INSURANCE COMPANY				231.28
VENDOR NAME: ULTIMATE CAR CARE				
1523	Mounting brackets for in-car tablets	205-315-934.02	845.00	845.00
TOTAL VENDOR ULTIMATE CAR CARE				845.00
VENDOR NAME: VISA				
Credit Card	Sheriff/Road Patrol & K9	101-301-770.00	672.34	962.03
		101-301-770.01	110.95	
		205-315-742.00	48.00	
		281-345-881.01	130.74	
TOTAL VENDOR VISA				962.03
VENDOR NAME: XEROX CORPORATION				
010167362	Probation/Parole	101-131-942.00	91.09	120.22
010334397	Sheriff Department	101-301-727.00	29.13	
TOTAL VENDOR XEROX CORPORATION				120.22
GRAND TOTAL:				7,814.85

MAY 29 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: CITY OF STEPHENSON 705	Library - Water/Electric/Sewer	271-790-920.00	278.76	278.76
TOTAL VENDOR CITY OF STEPHENSON				278.76
VENDOR NAME: SUPERIORLAND LIBRARY COOP 2758	Library Internet Access (7/1 - 6/30/20)	271-790-801.01	1,026.18	1,026.18
TOTAL VENDOR SUPERIORLAND LIBRARY COOP				1,026.18
GRAND TOTAL:				1,304.94

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED

JUN 04 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ADVANCE AUTO PARTS				
2825-440335	Credit Memo	208-751-981.00	(30.00)	(30.00)
2825-440323	Park Supplies (Dump Truck)	208-751-981.00	80.98	80.98
TOTAL VENDOR ADVANCE AUTO PARTS				50.98
VENDOR NAME: ANDERSON, TACKMAN & CO, PLC				
71368	Audit Services, F65, GASB, Fixed Assets	101-103-801.01	13,650.00	13,650.00
TOTAL VENDOR ANDERSON, TACKMAN & CO, PLC				13,650.00
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863202305	Telephone Services	101-228-850.00	495.84	495.84
90686344412304	Telephone Services	101-228-850.00	527.20	527.20
90686347054129	Telephone Services	101-228-850.00	208.14	208.14
TOTAL VENDOR AT&T - CAROL STREAM, IL				1,231.18
VENDOR NAME: AURORA HEALTH CARE				
36373	Park - Pre Employment Physicals	208-751-801.01	412.00	412.00
TOTAL VENDOR AURORA HEALTH CARE				412.00
VENDOR NAME: AUTOMOTIVE SUPPLY COMPANY				
080463407	Airport Supplies	216-585-981.00	41.98	41.98
080462907	Airport Supplies	216-585-981.00	19.72	19.72
080463616	Airport Supplies	216-585-742.00	5.68	5.68
080463305	Airport Supplies	216-585-981.00	110.25	110.25
TOTAL VENDOR AUTOMOTIVE SUPPLY COMPANY				177.63
VENDOR NAME: CARLSON MEDICAL, PC				
4/28/20	Sheriff Dept Medical	101-103-755.00	111.00	111.00
TOTAL VENDOR CARLSON MEDICAL, PC				111.00
VENDOR NAME: CECH, WILLIAM				
Reimbursement	Mileage - May 2020	101-101-860.00	18.40	18.40
TOTAL VENDOR CECH, WILLIAM				18.40
VENDOR NAME: CITY OF STEPHENSON				
709	Annex - Water/Electric/Sewer	101-261-920.01	20.66	207.38
		101-261-920.02	35.23	
		101-261-920.03	151.49	
TOTAL VENDOR CITY OF STEPHENSON				207.38
VENDOR NAME: CLOVERLAND PAPER CO				
122295	Janitorial Supplies	101-265-755.01	138.41	138.41
TOTAL VENDOR CLOVERLAND PAPER CO				138.41
VENDOR NAME: COOPER OFFICE EQUIPMENT				
176531	Contract # 2997-01	101-682-801.00	313.47	313.47
TOTAL VENDOR COOPER OFFICE EQUIPMENT				313.47
VENDOR NAME: DTE ENERGY				
910020910998	Annex	101-261-920.04	105.77	105.77
TOTAL VENDOR DTE ENERGY				105.77
VENDOR NAME: HAFEMAN, JAN				
Reimbursement	Mileage - May 2020	101-101-860.00	87.40	87.40
TOTAL VENDOR HAFEMAN, JAN				87.40
VENDOR NAME: KLUMB, JOSEPH				
May 2020	CAFA	260-266-801.01	600.00	890.00
		260-266-801.02	290.00	
TOTAL VENDOR KLUMB, JOSEPH				890.00
VENDOR NAME: LUFTS ADVERTISER, INC.				

APPROVED

JUN 04 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: LUFTS ADVERTISER, INC.				
6/2/20	Advertising (April 2020)	101-101-901.00	154.00	508.00
		101-262-727.00	354.00	
TOTAL VENDOR LUFTS ADVERTISER, INC.				
				1,058.00
VENDOR NAME: M & M TRUCKING, INC.				
8084	Airport Runway Maintenance	216-585-981.01	1,500.00	1,500.00
TOTAL VENDOR M & M TRUCKING, INC.				
				1,500.00
VENDOR NAME: MARINETTE CONCRETE PRODUCTS				
6/1/20	Concrete Work at Airport	216-585-981.01	681.25	681.25
TOTAL VENDOR MARINETTE CONCRETE PRODUCTS				
				681.25
VENDOR NAME: MCALLISTER, STARR				
Reimbursement	Cancelled Lease Site	208-751-964.00	1,770.00	1,770.00
TOTAL VENDOR MCALLISTER, STARR				
				1,770.00
VENDOR NAME: MENARDS - MARINETTE				
11573	Operating Supplies	101-265-755.00	87.93	87.93
11572	Grounds Maintenance Supplies	101-265-930.02	13.95	13.95
11160	B&G, Janitorial & Operating Supplies	101-265-930.02	24.99	97.82
		101-265-755.00	8.98	
		101-265-755.01	21.97	
		101-265-755.00	13.98	
		101-265-930.02	27.90	
11142	Park Supplies (River Park)	208-751-930.03	57.98	57.98
11905	Airport Supplies	216-585-755.02	139.94	139.94
11144	Airport Supplies	216-585-850.00	23.14	23.14
TOTAL VENDOR MENARDS - MARINETTE				
				420.76
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10747844	Airport - LawnMower Supplies	216-585-981.00	8.39	8.39
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				
				8.39
VENDOR NAME: MERKEL, WILLIAM				
April 2020	CAFA	260-266-801.01	450.00	450.00
TOTAL VENDOR MERKEL, WILLIAM				
				450.00
VENDOR NAME: MGT OF AMERICA, INC.				
37333	Cost Allocation Plan	101-103-801.08	4,500.17	4,500.17
37742	Cost Allocation Plan	101-103-801.08	2,699.83	2,699.83
37375	FY 2020 CRP Billing (PA's Office)	101-267-801.00	1,182.00	1,182.00
TOTAL VENDOR MGT OF AMERICA, INC.				
				8,382.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0154813-001	Office Supplies (Probate/Family)	101-132-727.00	3.34	6.68
		101-148-727.00	3.34	
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				
				6.68
VENDOR NAME: NORWAY SPRINGS, INC.				
665004	Airport	216-585-801.00	40.58	40.58
TOTAL VENDOR NORWAY SPRINGS, INC.				
				40.58
VENDOR NAME: NUTT, MICHAEL				
May 2020	Crisi Intervention	292-668-801.00	675.00	675.00
TOTAL VENDOR NUTT, MICHAEL				
				675.00
VENDOR NAME: OFFICE DEPOT, INC.				

APPROVED

JUN 04 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: OFFICE DEPOT, INC.				
492318800001	Office Supplies (Admin)	101-172-727.00	15.99	15.99
492318800002	Office Supplies (Parks)	208-751-727.00	49.80	49.80
TOTAL VENDOR OFFICE DEPOT, INC.				65.79
VENDOR NAME: OTIS ELEVATOR COMPANY				
CVM05021620	6/1 - 8/31/2020	101-265-801.00	741.15	741.15
TOTAL VENDOR OTIS ELEVATOR COMPANY				741.15
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
150007	Janitorial Supplies	101-265-755.01	11.49	11.49
150008	Park Supplies	208-751-755.01	10.98	612.19
		208-751-755.02	601.21	
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				623.68
VENDOR NAME: PICHE, GERALD L.				
Reimbursement	Mileage - April 2020	101-101-860.00	82.80	82.80
TOTAL VENDOR PICHE, GERALD L.				82.80
VENDOR NAME: RIESTERER & SCHNELL, INC.				
1756408	Airport - Jon Deere Filters	216-585-981.00	156.06	156.06
TOTAL VENDOR RIESTERER & SCHNELL, INC.				156.06
VENDOR NAME: SEABORG, SARA D.				
March 2020	CAFA	260-266-801.01	750.00	1,725.00
		260-266-801.02	150.00	
		260-266-801.00	825.00	
April 2020	CAFA	260-266-801.01	750.00	1,925.00
		260-266-801.02	200.00	
		260-266-801.00	975.00	
March 2020	CAFA	260-266-801.01	150.00	150.00
TOTAL VENDOR SEABORG, SARA D.				3,800.00
VENDOR NAME: STATE OF MICHIGAN				
Renewal	CER Certification - Lisa Frost #9077	101-132-802.00	15.00	30.00
		101-148-802.00	15.00	
TOTAL VENDOR STATE OF MICHIGAN				30.00
VENDOR NAME: TOWN & COUNTRY TREE SERVICE				
6/1/2020	Tree Removal - Kleinke Park	208-751-930.04	460.00	460.00
TOTAL VENDOR TOWN & COUNTRY TREE SERVICE				460.00
VENDOR NAME: UWC				
9068632023	Telephone Services	101-228-850.00	19.31	19.31
9068634441	Telephone Services	101-228-850.00	2.21	2.21
9067532209	Telephone Services	101-228-850.00	0.45	0.45
9067534582	Telephone Services	208-751-850.00	12.16	12.16
TOTAL VENDOR UWC				34.13
VENDOR NAME: VISA				
Credit Card	Airport	216-585-742.00	32.12	319.44
		216-585-755.03	267.19	
		216-585-755.02	20.13	
TOTAL VENDOR VISA				319.44
VENDOR NAME: WALTER BROTHERS INC				
13218	Park Supplies	208-751-755.02	11.70	11.70
20106	Airport Supplies	216-585-755.02	9.79	9.79

APPROVED

JUN 04 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WALTER BROTHERS INC				
TOTAL VENDOR WALTER BROTHERS INC				21.49
VENDOR NAME: WHITE WATER ASSOCIATES, INC.				
169431	Water Analysis	208-751-920.00	119.00	119.00
TOTAL VENDOR WHITE WATER ASSOCIATES, INC.				119.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE				
0402047856-00006	Stoney Point Street Lighting	208-751-920.01	43.70	43.70
0403823200-00006	Hanger Gate Center	216-585-920.03	27.65	27.65
0402191663-00001	Health Care Center	101-265-920.03	155.99	282.46
		101-265-920.04	126.47	
0405249882-00005	County Parks	208-751-920.01	55.10	55.10
0402055840-00001	Jail	101-265-920.03	6,060.18	6,060.18
0403823200-00004	Airport	216-585-920.00	36.11	709.88
		216-585-920.03	263.41	
		216-585-920.00	42.53	
		216-585-920.03	289.35	
		216-585-920.00	78.48	
0403823200-00005	Airport Gate Center	216-585-920.03	27.74	27.74
TOTAL VENDOR WISCONSIN PUBLIC SERVICE				7,206.71
GRAND TOTAL:				46,046.53

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous boards and committee meeting minutes/reports are received as they are approved. The county board is to review miscellaneous minutes/reports.	
RECOMMENDED MOTION	
Motion to approve miscellaneous boards/committees/commissioner reports to be placed on file in the Office of the County Clerk.	

Submitted by: Jason Carviou

06/19/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY PARKS COMMITTEE

MINUTES MARCH 2, 2020

*Approved
4/1/20*

1. The meeting was called to order at 6:00 PM by Vice-Chair, Dick Peterson at Lake Township Hall in Stephenson.
2. Pledge of Allegiance was recited by all.
3. **Reporting for roll call were:** Dick Peterson, Kathy Branz, County Commissioners Bill Cech and Larry Phelps. Excused were Bob Desjarlais and Vola Bleile.

Others in attendance were Jim Quist, Karen Kayser and Zak Aubert .
4. **Approval of agenda:** Motion by Bill Cech to approve the Agenda supported by Kathy Branz with all in favor.
5. **Minutes:** Bill Cech made a motion to accept the February 3, 2020 minutes with the correction on 7. Business, B A motion by Kathy Branz to recommend to the County Board to pay... supported by Larry Phelps with all in favor.
6. **Public Comments:** None
7. **Business:**
 - a. **Review Financials/Budget** – Jason stated Stoney Point will need rip-wrap as it has lost 20 to 30 feet of shoreline. Kleinke lost 15 to 20' for shoreline, has trees uprooted and needs to be cleaned up. A motion by Kathy Branz to accept the financials/budget as presented supported by Bill Cech. All were in favor.
 - b. **Wind Rose North Outfitters – Zak:** Zak passed out a magazine showing water park equipment. As Shakey Lakes is the safest body of water within the parks he suggest we consider implementing a water park at Shakey Lakes. The RAVE playgrounds on water is in Van Riper State Park and has been a huge part of the parks success. The equipment can be configured as wanted and can more parts at a later date. The water slide would be a great addition to the slope on Bass Lake as well as the rope swing. Zak suggested we look into the liability insurance, marketing and cost with a start date of 2021. There would be an approximate \$3,000 for life jackets. Larry Phelps is very supportive of this and feels we must do this before Wisconsin. Zak stated you would be targeting from July 1st to the week before Labor Day as that is when the water is warm – if an exceptionally warm year this could start earlier.
 - c. **New restrooms at Shakey Lakes – follow up:** No RFP as of yet. Some other issues have arisen, such as needing a new truck for the Parks, gravel at Bailey & the museum and stump grinding at the parks or the purchase of stump grinding equipment. Jason will be having a meeting on Tuesday March 3 with Jim Quist, Jim McCash and Mike Seig to evaluate the purchase of equipment. Larry Phelps suggested looking for a grant to purchase a new truck. If a grant is not available looking at used. Kathy Branz stated there are a lot of trucks in dealership parking lots and they are giving great deals on demos. Jason is looking at setting up work zones to eliminate miles. Jim Quist said River Park would also need some gravel.

- d. **Electric at Bailey** – no update available.
- e. **On line reservations** – Mike Kass and Karen Kayser will start looking at surrounding parks and see which programs they are using. This is schedule to start in May for implementation for the 2021 season.
- f. **Kayak Launch Mason Park (Larry Phelps)** – Larry reported that the Engineer from the firm that makes the launch will be presenting Larry with visuals. Once he has a visual of what it will look like he will be contacting businesses and individuals for donations.
- g. **Update on Health Inspection – Bathroom repairs Shakey Lakes:** Jim McCash took pictures and sent them to the Health Department. The law states the seam must me coved, which ours is. Jim McCash is going to do a silicone covering to fill in the cracks and cove the area from floor to wall.
- h. **Parks Ordinance Review:** Jason said this is still at the Prosecuting Attorney's office and he will follow up.
- i. **Bailey Park, Kleinke and Shakey Lakes – Stump Removal:** This has become a budget question as to buy a Stump Remover Parks & Grounds or Parks only or Grounds only. Jason will advise.
- j. **Fair Sponsor discussion:** There was a question regarding the payment of sites. Karen stated that those that had campers on them were paid for by the Fair Board, those used by vendors only were not paid for. This answers the question.
- k. **Fair Weekend Campsites:** After much discussion this was tabled until later.
- l. **Music June 20th** – Ron & Mike Tribute Band: This was agreed upon to pursue. Kathy will follow up and email as it progresses. We will need permission from the County Board to continue.

8. Correspondence: None.

9. Any other item Members Wish to Present: Dick Peterson felt we were losing out on revenue early May as there are very few campers using the park. A motion by Dick to have an Early Bird Special (Named by Jason) of \$20 per night from May 1 to May 17. This was supported by Bill with all in favor.

10. Public Comment: None.

11. Adjournment – Motion by Bill Cech to adjourn supported by Dick Peterson Branz with all in favor at 8:10 PM

12. Next meeting will be at Lake Township Hall on Cnty Rd 577 in Stephenson on April 6, 2020 at 6 P.M.

Submitted by,

Kathy Branz, Secretary

Menominee County Parks and Recreation Committee

MENOMINEE COUNTY LIBRARY BOARD

Minutes March 10, 2020

Approved: May 20, 2020

C. Peterson called the meeting of the Menominee County Library Board to order at 3:00 PM on Tuesday March 10, 2020

Present: C. Peterson, M. Fagan, A. Rivard, A. Rock and Commissioner J. Hafeman

C. Peterson announced that Mike Lyons has resigned from the Library Board.

A. Winnicki notified the Board that long time Library Board member and past President Kathy McNeely passed away in late February.

M. Fagan moved to approve the agenda, support by A. Rivard. Motion carried.

Public Participation: Director Winnicki shared the report from B. Winnicki on the Superiorland Library Cooperative (SLC) fiscal year 2020/21 budget actions and the SCL position on RIDES which is the state wide delivery service for interlibrary loan materials.

Nancy Tuinstra announced that the Friends of Menominee County Library received a grant from the M&M Foundation for expanding the library's early literacy program to all pre-school students in the schools that the bookmobile visits and to provide outreach to daycare providers in our area. This grant is for \$1,000.00.

John Slavick stated that he is still interested and willing to serve on the Library Board

M. Fagan moved to approve the minutes from the February 11, 2020, support by A. Rivard. Motion carried.

M. Fagan moved to approve the February financials, support by A. Rock. Motion carried.

M. Fagan moved to approve the March bills, support by A. Rivard. Motion carried.

Director's Report

Progress has been made on repurposing the Friends Book Sale Room into Small Meeting Room/Study area. We have moved the display case from the front entrance way. In the display case we currently have "Celebrating Doctor Seuss's 116th Birthday" We received one of only 50 state wide library grants to host a Michigan Notable Author. **Pamela Cameron** author of "Sport – Ship Dog of the Great Lakes" will be here on June 23rd. An Egg Decorating workshop is scheduled for March 21. We are again partnering with the Easter Rabbit for a fun day on April 11. The City of Stephenson is working on putting up the Library Logo signs that were purchased by the Friends Group.

Commissioner's Report

Commissioner Hafeman provided information on the scope of the roof bids for the hanger at the airport as a point of discussion for the long term needs of the library roof. She also updated the Library Board on the status of the new Economic Planning committee.

Old Business:

M. Fagan moved to rescind the previously agreed on meeting time and dates, 3pm on the second Tuesday of each month, support by A. Rivard. Motion carried.

New Business:

M. Fagan moved to schedule Library Board meetings for the first Wednesday of the month at 4pm, support by A. Rock. Motion carried.

Public Participation: no additional comments

As there was no further business, M. Fagan moved to adjourn the meeting, support by A. Rivard. Motion carried. Meeting adjourned at 3:41 PM.

Submitted by: Amanda Winnicki, Library Director

2020 -21 Menominee County Library Board Meetings

<u>Date</u>	<u>Time</u>	<u>Place</u>
March 10, 2020 – Tuesday	3:00 PM	Stephenson
April 1, 2020 – Wednesday	cancelled Covid-19	
May 6, 2020 – Wednesday	cancelled Covid-19	
Special meeting May 20, 2020	4:00 pm	Stephenson/Zoom
June 3, 2020 – Wednesday	4:00 PM	Stephenson
July 1, 2020 – Wednesday	4:00 PM	Stephenson
August 5, 2020 – Wednesday	4:00 PM	Stephenson
September 2, 2020 – Wednesday	4:00 PM	Stephenson
October 7, 2020 – Wednesday	4:00 PM	Stephenson
November 4, 2020 – Wednesday	4:00 PM	Stephenson
December 2, 2020 – Wednesday	4:00 PM	Stephenson
January 6, 2021 – Wednesday	4:00 PM	Stephenson
February 3, 2021 – Wednesday	4:00 PM	Stephenson

Any special board or committee-of-the-whole meeting will be posted during the year

Approved: May 20, 2020

UPCAP on Legislation

5/8/20

US Rep: Bergman Money for CARES has been appropriated, but not spent.

Jake (US Sen Stabenow's office) spoke on funding for State and local government
Stabenow is supportive of the funding, and realizes there is a hole in the state's budget.

US Sen. Peter's office: Sen Peters has introduced a bill for direct support of local governments—50% for municipalities, townships and villages, 50% for counties. 30% is retained by the states, but they must send it to communities in need to pay for lost revenues from the pandemic. It's called "Direct Support for Communities Act. It is to help supplement some of the Revenue Sharing in Michigan.

Rep Beau LaFave complained about the Mandated Balanced budget, and said it is not in effect though the crisis. The State is facing a \$3,000,000,000 (3 billion) dollar shortfall, so everyone will get cut; the federal funding is important.

Sen. McBroom-is working on the land trust, because the DNR is continuing to buy up more land. He is also wanting a waiver on the Headlee Amendment. When asked about the FEMA money for roads in Houghton Co., he said the money was sent to the state, but Whitmer vetoed sending the FEMA money (and other monies) to the counties.

MAC Update

Flood Damage: There is a grant-based funding through Great Lakes Restoration Fund, not the legislation at the state. The money was appropriated, but will get pulled back because of the \$3B shortfall.

Guidance on County Courthouses opening up—Administrative order wants remote access. Courthouse should phase back in and eventually return to full capacity. The opening needs to come with a preparedness plan (such as masks, temperatures, seating, etc. See MAC for Updates.

Covid-19 tests are covered by Medicaid and Blue Cross-Blue Shield. Some insurers are not paying for the tests

County Board members:

Communications for internet: Michigan Public service commission has not acted on this, but the Wisconsin Public Service Commission has given grants for high speed internet in rural Wisconsin.

Opening up of Michigan: A plan was devised to open Michigan by district, but since it was sent to the governor, no one in the administration has done anything on it. Gov. Whitmer is now considering a sector approach to opening the state rather than a region. (Sectors such as medical, food, manufacturing, retail, misc. services, etc.) Please see "MY STATE START PLAN"

Revenue Sharing: April 30th went out, but expect big cuts in June and August.

CARES Act: You can use the CARES act for remote access—those working remotely—cost of equipment, etc. can be reimbursed by the CARES Act.

End of Session:

Rep. Bergman—no comment

Rep McBroom—is grateful for all doing and will talk online to Co. Board Meetings if invited. He is very disappointed with the Governor, because he feels the lockdown in the UP is unfair. So much is being taken away from our Upper Peninsula, and many businesses which have closed will not reopen. He has gotten many calls about suicide.

Jeremy from the governor's office thanked people for all they are doing with the pandemic.

Rep. LaFave thanked the frontline workers. He said he is getting many calls about unemployment, as they are overwhelmed. He said the Unemployment Bureau has hired 150 extra workers, who are now trained and in the offices.

Katelyn Rader from **Sen Peters Office** said Government is doing everything they can. They are establishing a hero's fund to provide an extra \$13. Per hour for frontline workers—doctors and nurses, etc. He also wants the state to release the Cares money immediately.

Also, there are new funeral benefits for veterans. He is proud of companies who are manufacturing medical supplies (such as Stormy Cromer)

She talked about the Storm Act of 2020: Money to the States to mitigate shoreline erosion with low-interest loans.

Jay Gage (**Sen Stabenow's office**) Thanked us for dealing with the uncertainty.

Steve Curry from MAC also conveyed his thank you.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Carry-Over Leave Requests – COVID-19 Related
DEPARTMENT:	Administration
ATTACHMENTS:	No
SUMMARY:	
<p>A few “Essential Personnel” working through the COVID-19 Pandemic have or will soon, lose vacation leave due to their vacation being cancelled because of the need for ALL personnel to be on duty.</p>	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

06/19/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	10th Street/10th Avenue - Signage
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>There have been some complaints that the signs at the corner of 10th and 10th should be removed. A picture of the signs in question is enclosed.</p>	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

06/19/2020
Date

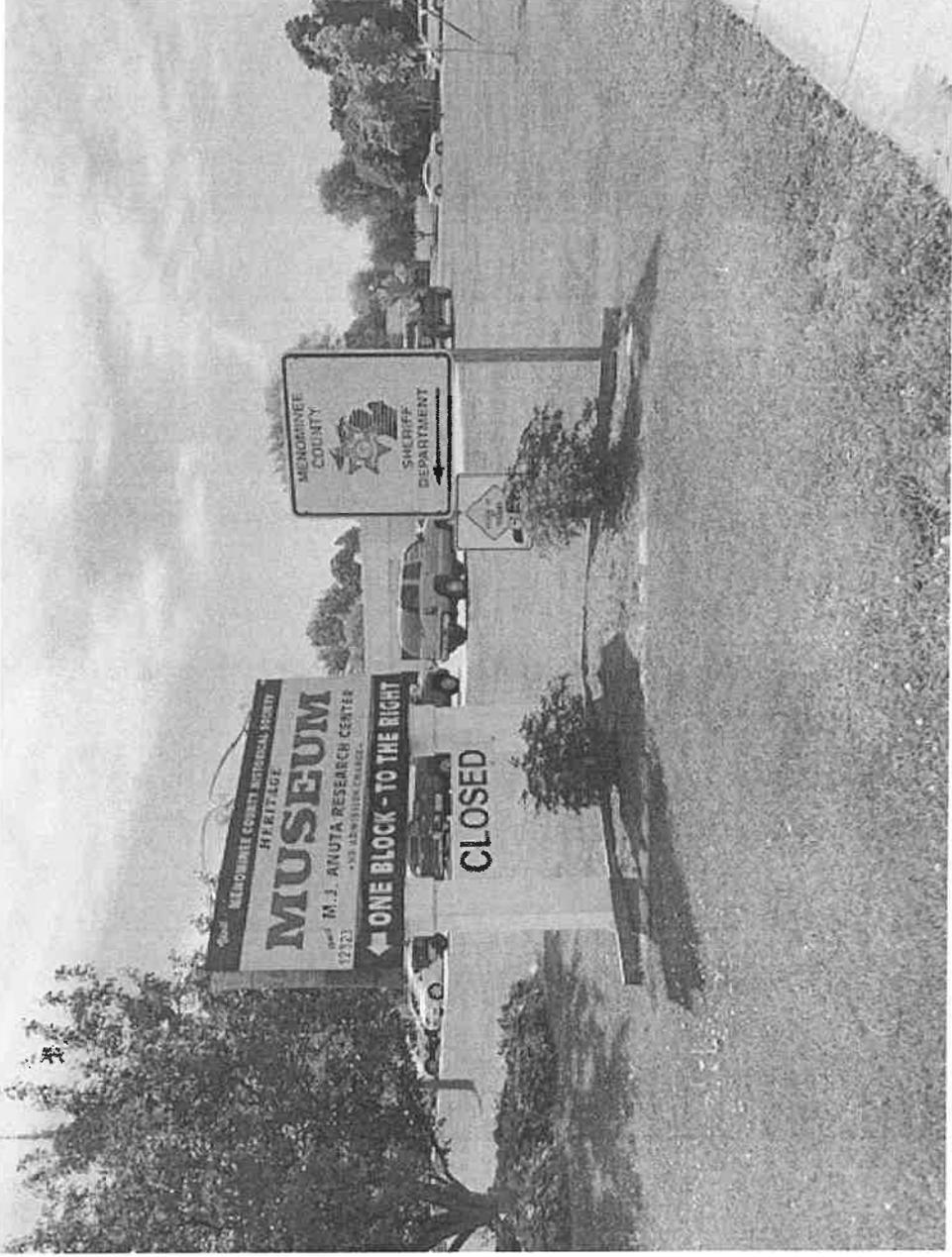
WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



MENDENHALL COUNTY HISTORICAL SOCIETY
HARTLEY LANE
MUSEUM
M.J. ANUTA RESEARCH CENTER
430 ADAMS BLVD. CHILLICOTTE, OHIO 45626
← ONE BLOCK - TO THE RIGHT

CLOSED

MENDENHALL COUNTY
SHERIFF'S DEPARTMENT
→

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Tower Project – Geotechnical Investigation
DEPARTMENT:	Administration - 911
ATTACHMENTS:	Yes
SUMMARY:	
<p>Gunnerson Consulting spoke to the County Administrator in reference to what the County now needs to do to move the tower project forward. They need a Geotechnical Investigation done by an Engineer Firm, and have provided a proposal from Coleman Engineering Company.</p>	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

06/19/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



COLEMAN ENGINEERING COMPANY

CIVIL ENGINEERING • ENVIRONMENTAL ENGINEERING • GEOTECHNICAL ENGINEERING • SURVEYING

635 CIRCLE DRIVE • IRON MOUNTAIN, MI 49801 • PHONE: 906-774-3440

June 2, 2020

Mr. David Rutter
Gunnerson Consulting & Communication Site Services



Re: Cost Proposal - Geotechnical Investigation
Communications Tower
Menominee County, Michigan

Dear Mr. Rutter:

In response to your recent request, Coleman Engineering Company (CEC) is pleased to submit this proposal to perform a geotechnical investigation for the above referenced project located on Tower Road No. 30.75 in Menominee County, Michigan.

Scope of Services

The scope of services for this project as indicated in your e-mailed request received May 28, 2020 and per our phone conversation and as proposed by CEC is as follows;

- One (1) boring to a depth of 30 feet at the tower location and three (3) borings to depths of 20 feet at the guy anchor points for a proposed new guyed tower located approximately 3.6 miles southwest of Carney, Michigan. Soil sampling will be conducted with a conventional split spoon (ASTM D-1586) at 2½-foot intervals to 10 feet and 5-foot intervals thereafter.
- It is not anticipated that bedrock will be encountered at this location. However, if drilling refusal is encountered shallower than proposed boring termination depth, Gunnerson Consulting will be contacted to determine if a rock core/offset boring is required. Rock coring/offset borings will result in additional cost. Costs associated with rock coring/offset borings are presented in the "Conditions" section of this proposal.
- CEC will locate the as drilled boring locations referencing the existing guy and tower structures or by submeter GPS if provided with coordinates. An elevation at the boring location will be determined by CEC referencing the existing control building or existing guy foundations. If the topographic survey of the site is performed following the soil borings CEC will survey the as drilled locations with a Trimble R8 TRK unit.

June 2, 2020

- CEC will notify MissDig for clearance of all public utilities. The property owner must clear any private utilities. CEC will not be responsible for damages to unmarked underground utilities.
- A comprehensive engineering report will be prepared which will include presentation of field and laboratory data, analysis of information, and recommendations regarding bearing capacity, soil properties, issues regarding groundwater, earthwork, compaction of natural soil and/or engineered fills and other issues. Evaluation of lateral loading and the influence of structural members/foundations on the soil/bedrock is the responsibility of the structural designer.

Fees

Our fee for the above stated scope of work is proposed to be a lump sum amount of \$4,800.00.

Assumptions

In preparing this proposal we have made the following assumptions:

- Environmental problems do not exist at the project sites. Costs associated with environmental issues are not included in the above fees. Also, costs associated with dealing with artesian pressures, if any exist, are not included.
- The borings will be readily accessible to a track mounted drill rig. Snow plowing, tree cutting and/or brushing has not been included. **Time in excess of ½ hour access time per boring will be invoiced at \$195.00/hour.**
- **Boulder, cobble, rubble, debris and/or bedrock drilling are not included in the above fee.**

Conditions

If subsurface or surface conditions are encountered which will require work beyond the scope and assumptions described above, such work will be performed at an additional cost. This would include any drilling in excess of the proposed 90 feet.

In the event that out-of-scope services are required, personnel expenses will be charged on the basis of CEC's standard fee schedule. Other unit rates appropriate to this project are as follows:

Laboratory

Grain Size Analysis.....	\$100 per test
Atterberg Limits.....	\$100 per test

Unconfined Compression of Cohesive Soil.....	\$85 per test
Moisture Content	\$20 per test

Drilling

- Drilling and split spoon sampling in 0 feet – 50 feet depth range:
5.0 foot sampling intervals \$20.00 per foot
- Boulder, cobble, rubble drilling - Add \$28.50 per foot to footage rate indicated above to a maximum depth of 50 feet below existing site grades.
- NX-size bedrock coring at \$125.00 per foot for a maximum core run of 10 feet or less. These rates are applicable for a total borehole depth of up to 50 feet and are inclusive of all costs associated with rock coring including, but not limited to, water hauling/pumping.
- Stand-by time, on-site mobilization, water hauling or pumping for cobble/boulder drilling, clearing and brushing, moving time, well installations and all other non-drilling time at \$175.00 per hour.

Performance Schedule

CEC anticipates performing the work the month of August 2020 when given 2 weeks of authorization to proceed. The fieldwork should take about 2 days to complete, including mobilization/demobilization. The final report will be completed within approximately 2 weeks of the end of the field work. Verbal recommendations can be made in the interim, if necessary.

Acceptance

Should you find this proposal acceptable, please contact CEC and we will issue a professional services agreement for your execution.

We appreciate the opportunity to submit this proposal and if you have any questions or comments please feel free to contact me anytime at 906-774-3440.

Sincerely,

COLEMAN ENGINEERING COMPANY



Chris Rasmussen, P.E.
Geotechnical Services Manager

CR/ks

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Tower Project – Site Survey
DEPARTMENT:	Administration - 911
ATTACHMENTS:	Yes
SUMMARY:	
<p>Gunnerson Consulting spoke to the County Administrator in reference to what the County now needs to do to move the tower project forward. They need a Boundary Survey done by an Engineer Firm, and have provided a proposal from Coleman Engineering Company.</p>	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

06/19/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



COLEMAN ENGINEERING COMPANY

CIVIL ENGINEERING • ENVIRONMENTAL ENGINEERING • GEOTECHNICAL ENGINEERING • SURVEYING

635 CIRCLE DRIVE • IRON MOUNTAIN, MI 49801 • PHONE: 906-774-3440

June 2, 2020

Mr. David Rutter
Gunnerson Consulting & Communication Site Services



Re: Proposal for cell tower and boundary survey
Nadeau Township, Menominee County, Michigan

Dear Mr. Rutter:

In accordance with your request of May 28, 2020 Coleman Engineering Company (CEC) is pleased to submit this proposal to complete a survey for the above-referenced project.

Scope of Services

- CEC will perform a boundary survey of parcel number 012-134-003-00, also being recorded in quit claim deed Liber 845 Page 833, as recorded on 01/20/2020 in the Menominee County register of deeds office.
- CEC will locate and/or set the six (6) exterior property corners. All set corners will be a 5/8" x 30" rebar with surveyors cap.
- CEC will locate the three (3) existing guy anchor locations along with the tower and tower fence location.
- Upon completion, CEC will provide the client with three (3) stamped and signed copies of the survey map, a digital .PDF copy, and CEC will send a copy to the Menominee County register of deeds office to be recorded.

Fees

Services will be invoiced on a time and materials basis for an estimated amount of \$2,800. Please understand that any estimate of cost for the above-described services is based on our current understanding of the project requirements and the level of effort needed to complete the various work tasks. An estimate should not be interpreted as a not to exceed cost. We will make every effort to not exceed our estimate and in the event that we do, an explanation will be provided. Please also understand that because this is a time and materials based project we will be invoicing all expenses associated with this project.

Assumptions

- Upon discovery of any ambiguity, uncertainty, or dispute regarding the boundary location, CEC will notify the client, discuss the nature of the discovery and if necessary issue a suspension of work on the contract until the change of contract is addressed.
- Existing record monumentation is undisturbed. Additional work to re-establish obliterated monumentation will be considered out of scope and charged as such.
- Site will be ready for staking when CEC arrives on-site. Delay due to improper scheduling or waiting for work to be completed will be considered out of scope and charged as such.
- Work will be completed during a 40-hour workweek. Work required over 40 hours, on weekends and/or holidays will be considered out of scope and invoiced at premium overtime rates.
- If any additional services are required, CEC will prepare an estimate prior to the commencement of work.
- The work described in this proposal must be authorized within 60 days for the terms to be binding.

Performance Schedule

CEC anticipates starting work after receiving a signed contract and work order. The fieldwork should take approximately one (1) day to complete. The final survey map should be completed approximately 2 weeks from the end of the fieldwork.

Acceptance

Should you find this proposal to be acceptable, please contact CEC and we will issue a professional services agreement for your execution.

We appreciate the opportunity to submit this proposal and if you have any questions or comments, please call.

Sincerely,

COLEMAN ENGINEERING COMPANY



James D. Blondheim, P.S.
Principal

JDB/bt

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Commissioner Per Diems & Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Discussion of Commissioner Per Diems & Expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

06/19/2020
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	Review miscellaneous bills paid on June 9, 10, 16 & 18, 2020 in the combined amount of \$114,480.87
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

06/19/2020
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-228 Computer Technology
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
296 Juvenile Diversion Child Care
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

JUN 09 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: AT&T - CAROL STREAM, IL				
906498225305	Telephone Services - Library	271-790-850.00	49.80	49.80
906753692306	Library - Telephone Services	271-790-850.00	100.93	100.93
TOTAL VENDOR AT&T - CAROL STREAM, IL				150.73
VENDOR NAME: CENGAGE LEARNING				
70228146	Library Books	271-790-982.00	45.73	45.73
TOTAL VENDOR CENGAGE LEARNING				45.73
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
06101859	Library	271-790-920.00	71.22	71.22
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				71.22
VENDOR NAME: MIDWEST COLLABORATIVE FOR				
351002	MCLS Annual Membership Fee	271-790-856.00	125.00	125.00
TOTAL VENDOR MIDWEST COLLABORATIVE FOR				125.00
VENDOR NAME: PENWORTHY COMPANY				
0562818-IN	Library Books	271-790-982.00	639.47	639.47
TOTAL VENDOR PENWORTHY COMPANY				639.47
VENDOR NAME: SUPERIORLAND LIBRARY COOP				
2783	State Aid Pass Through	271-790-801.06	2,854.43	2,854.43
TOTAL VENDOR SUPERIORLAND LIBRARY COOP				2,854.43
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
415848357	Library Konica C227 & 227	271-790-801.01	140.59	140.59
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				140.59
VENDOR NAME: UWC				
9067536923	Telephone Services - Library	271-790-850.00	2.14	2.14
TOTAL VENDOR UWC				2.14
GRAND TOTAL:				4,029.31

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI				
94401	W5805 Tower Road	208-751-920.01	58.61	58.61
367100	N8390 Beach House	208-751-920.01	47.59	47.59
367200	Northwest Campsites	208-751-920.01	123.29	123.29
369802	W8449 Co Rd G12 Campsites	208-751-920.01	49.94	49.94
370500	Shakey Lakes Office/Shop	208-751-920.01	124.23	124.23
379700	Shakey Lake - Storage Shed	208-751-920.01	56.41	56.41
380300	Shakey Lake - Shower Building	208-751-920.01	87.28	87.28
383001	Shakey Lake - Horse	208-751-920.01	29.21	29.21
383101	Bass Lakes Camp Sites	208-751-920.01	31.71	31.71
383200	N8380 Co Park Rd 20.5	208-751-920.01	88.01	88.01
383301	Shakey Lakes - Cattle	208-751-920.01	29.21	29.21
1503500	N8380 Co Pk Rd 20.5	208-751-920.01	35.09	35.09
1614900	Bath House	208-751-920.01	114.03	114.03
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				874.61
VENDOR NAME: ANDERSON AUTO & RV SALES INC				
1412	Vehicle Maintenance	205-315-934.02	355.00	355.00
TOTAL VENDOR ANDERSON AUTO & RV SALES INC				355.00
VENDOR NAME: AT&T - CAROL STREAM, IL				
90675345822702	Telephone Services - Parks	208-751-850.00	58.79	58.79
90675322098862	Telephone Services - Annex	101-228-850.00	255.27	255.27
TOTAL VENDOR AT&T - CAROL STREAM, IL				314.06
VENDOR NAME: BEAVER MACHINE, INC.				
IN03616	Vehicle Maintenance Supplies	101-265-981.00	105.77	105.77
TOTAL VENDOR BEAVER MACHINE, INC.				105.77
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
5586	Vehicle Maintenance - 2019 Ford Explorer	205-315-934.02	133.15	133.15
5769	Vehicle Maintenance - 2017 Ford Explorer	205-315-934.02	2,421.07	2,421.07
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				2,554.22
VENDOR NAME: CADIEU FUNERAL HOME				
Burial	William Lemay	101-681-833.00	300.00	300.00
Burial	Bennie Kamin	101-681-833.00	300.00	300.00
TOTAL VENDOR CADIEU FUNERAL HOME				600.00
VENDOR NAME: CITY OF MENOMINEE				
5129	Gasoline Sales (March 2020)	101-265-742.00	90.02	149.91
		101-268-860.00	28.05	
		101-172-860.00	9.59	
		101-267-860.00	22.25	
5133	March 2020 Gasoline Sales - RP	205-315-742.00	1,264.17	1,264.17
TOTAL VENDOR CITY OF MENOMINEE				1,414.08
VENDOR NAME: CLOVERLAND PAPER CO				
122297	Inmate Supplies	101-301-770.00	157.67	157.67
TOTAL VENDOR CLOVERLAND PAPER CO				157.67
VENDOR NAME: COOPER OFFICE EQUIPMENT				
176576	Contract # 2418-01 (Annex)	101-228-931.00	613.12	613.12
TOTAL VENDOR COOPER OFFICE EQUIPMENT				613.12
VENDOR NAME: COREY'S AUTO SALVAGE				
5391	Towing (Borths)	205-315-755.00	350.00	350.00
TOTAL VENDOR COREY'S AUTO SALVAGE				350.00
VENDOR NAME: DEKETO, LLC				
DK 4-2020	April 2020 Documents (x554)	256-277-857.00	1,108.00	1,108.00
DK 5-2020	May Documents (x309)	256-277-857.00	750.00	750.00
TOTAL VENDOR DEKETO, LLC				1,858.00
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
1445	Election Advertising	101-262-727.00	2,422.83	2,422.83

JUN 10, 2020
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

JUN 10 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				2,422.83
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				
VENDOR NAME: ELECTIONSOURCE				
19-48961	Absent Voter Poll Book	101-262-727.00	25.39	25.39
TOTAL VENDOR ELECTIONSOURCE				25.39
VENDOR NAME: GENESIS GRAPHICS				
56524	Remon Supplies	243-246-709.00	556.00	556.00
TOTAL VENDOR GENESIS GRAPHICS				556.00
VENDOR NAME: GOOD SOURCE				
S10499184	Inmate Supplies	101-301-770.00	177.92	177.92
TOTAL VENDOR GOOD SOURCE				177.92
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
06101862	Annex	101-261-930.04	69.57	69.57
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				69.57
VENDOR NAME: HAFEMAN, WILLIAM				
Board Of Canvassers	Per Diem & Mileage (5/7/20)	101-192-705.00	50.00	94.85
		101-192-860.00	44.85	
TOTAL VENDOR HAFEMAN, WILLIAM				94.85
VENDOR NAME: HANSEN, JANE C.W.				
May 2020	CAFA	260-266-801.01	750.00	750.00
TOTAL VENDOR HANSEN, JANE C.W.				750.00
VENDOR NAME: HENSLEY, RN, JOEL				
6/6/2020	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,365.00
VENDOR NAME: J S ELECTRONICS, INC.				
20838	Tower Lease (June 2020)	266-325-976.00	517.63	517.63
20834	Vehicle Maintenance - Squad 5517	205-315-934.02	245.11	245.11
TOTAL VENDOR J S ELECTRONICS, INC.				762.74
VENDOR NAME: JANITOR'S CLOSET				
47118	Cleaning Services (June 2020)	101-265-801.00	1,900.00	1,900.00
47074	Supplies for Health Dept Floor	101-265-755.02	1.00	1.00
TOTAL VENDOR JANITOR'S CLOSET				1,901.00
VENDOR NAME: J'S SPORT SUPPLY				
109068	Training Ammo	101-301-881.03	1,040.00	2,430.00
		205-315-755.02	1,390.00	
TOTAL VENDOR J'S SPORT SUPPLY				2,430.00
VENDOR NAME: KASS, MICHAEL				
Parks Committee	Per Diem	208-751-860.00	50.00	50.00
TOTAL VENDOR KASS, MICHAEL				50.00
VENDOR NAME: KONICA MINOLTA BUSINESS SOLUTIONS				
266019447	Quarterly Maintenance Agreement (ROD)	101-268-931.00	90.00	90.00
266009128	Quarterly Maintenance Agreement (ROD)	101-268-931.00	27.10	27.10
TOTAL VENDOR KONICA MINOLTA BUSINESS SOLUTIONS				117.10
VENDOR NAME: LEMERY, TIMOTHY				
Burial Benefits	John Thomas Lemery	101-681-833.00	300.00	300.00
TOTAL VENDOR LEMERY, TIMOTHY				300.00
VENDOR NAME: LINDWALL, SYLVIA RDN				
5/31/20	RD Consult	101-301-770.00	180.00	180.00
TOTAL VENDOR LINDWALL, SYLVIA RDN				180.00

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

JUN 10 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: LINSMEIER IMPLEMENT, INC.				
62258-62259	Parks Tractor Maintenance	208-751-930.02	1,510.06	1,890.37
		208-751-981.00	380.31	
TOTAL VENDOR LINSMEIER IMPLEMENT, INC.				1,890.37
VENDOR NAME: M.A.C.C.				
Registration	Annual Summer Conferece (M. Kleiman)	101-215-802.00	250.00	250.00
TOTAL VENDOR M.A.C.C.				250.00
VENDOR NAME: MENARDS - MARINETTE				
12153	Park Supplies	208-751-930.03	146.15	146.15
12155	Operating Supplies (ROD)	101-265-755.00	109.00	109.00
11956	Operating Supplies	101-265-755.00	95.75	95.75
11948	Inmate Supplies	101-301-770.00	24.99	24.99
TOTAL VENDOR MENARDS - MARINETTE				375.89
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
86	Advertising	101-101-901.00	20.00	20.00
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				20.00
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10755941	Airport Supplies	216-585-981.00	26.58	26.58
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				26.58
VENDOR NAME: MIGHTY PET				
Acct # 170	K9 Supplies	281-345-881.01	34.21	34.21
TOTAL VENDOR MIGHTY PET				34.21
VENDOR NAME: MILESKE, TYLER				
Reimbursement	Uniform Allowance	205-315-745.00	259.48	259.48
TOTAL VENDOR MILESKE, TYLER				259.48
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0155190-001	Office Supplies - RP	205-315-727.00	79.99	79.99
0155365-001	Office Supplies (PA)	101-267-727.00	25.28	25.28
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				105.27
VENDOR NAME: NEGRO, MARI				
Board of Canvassers	Per Diem & Mileage (5/7/20)	101-192-705.00	50.00	102.33
		101-192-860.00	52.33	
TOTAL VENDOR NEGRO, MARI				102.33
VENDOR NAME: NORTHERN MICHIGAN UNIVERSITY				
Police Academy	Derick Robinette Housing	205-315-881.03	1,500.34	1,500.34
TOTAL VENDOR NORTHERN MICHIGAN UNIVERSITY				1,500.34
VENDOR NAME: OFFICE DEPOT, INC.				
498231471001	Office Supplies (ROD)	101-268-727.00	10.78	10.78
498232057001	Office Supplies (ROD)	101-268-727.00	58.25	58.25
498232056001	Office Supplies (ROD)	101-268-727.00	157.71	157.71
490162694001	Office Supplies (District)	101-136-727.00	38.68	38.68
490162972001	Office Supplies (District)	101-136-727.00	18.76	18.76
492267061001	Office Supplies (District)	101-136-727.00	9.89	9.89
TOTAL VENDOR OFFICE DEPOT, INC.				294.07
VENDOR NAME: PAUL CAMPBELL CONSTRUCTION				
095174	Limestone at Shakey	208-751-930.04	150.00	150.00
TOTAL VENDOR PAUL CAMPBELL CONSTRUCTION				150.00
VENDOR NAME: PETERSON, RICHARD				
Board of Canvassers	Per Diem & Mileage (5/7/20)	101-192-705.00	50.00	90.25
		101-192-860.00	40.25	

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

JUN 10 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: PETERSON, RICHARD				
TOTAL VENDOR PETERSON, RICHARD				90.25
VENDOR NAME: PHILIPPS, THOMAS				
Reimbursement	Printer Toner (EMS)	101-426-727.00	45.57	45.57
TOTAL VENDOR PHILIPPS, THOMAS				45.57
VENDOR NAME: PLASTOCOON, INC				
101763	Inmate Supplies	101-301-770.00	346.74	346.74
TOTAL VENDOR PLASTOCOON, INC				346.74
VENDOR NAME: PRAETORIAN DIGITAL				
INV2763	CorrectionsOne Academy (Yearly)	101-301-881.00	1,653.00	1,653.00
TOTAL VENDOR PRAETORIAN DIGITAL				1,653.00
VENDOR NAME: PRESTIN, DAVID				
Reimbursement	Mileage - May 2020	101-101-860.00	55.20	55.20
TOTAL VENDOR PRESTIN, DAVID				55.20
VENDOR NAME: PSYCHOLOGIE CLINIQUE, S.C.				
5/29/20	Pre-employment Eval (Scheriff)	101-301-835.00	525.00	525.00
TOTAL VENDOR PSYCHOLOGIE CLINIQUE, S.C.				525.00
VENDOR NAME: QUIST, JAMES				
Reimbursement	Uniform Allowance	208-751-745.00	61.91	61.91
TOTAL VENDOR QUIST, JAMES				61.91
VENDOR NAME: READERS DIGEST				
0824760623	Inmate Supplies	101-301-770.00	22.98	22.98
TOTAL VENDOR READERS DIGEST				22.98
VENDOR NAME: REINHART FOODSERVICE				
137619	Credit Memo - Inmate Supplies	101-301-770.00	(53.06)	(53.06)
131349	Inmate Supplies	101-301-770.00	579.01	579.01
135021	Inmate Supplies	101-301-770.00	513.19	513.19
TOTAL VENDOR REINHART FOODSERVICE				1,039.14
VENDOR NAME: SAM'S CLUB MC/SYNCB				
Credit Card	Sheriff Department - Inmate Supplies	101-301-770.00	122.13	122.13
TOTAL VENDOR SAM'S CLUB MC/SYNCB				122.13
VENDOR NAME: SARKA, GLENN				
19007	Legal Services (C. Kloida)	101-148-807.00	487.50	487.50
190486	Legal Services (K. Borths)	101-148-807.00	202.50	202.50
TOTAL VENDOR SARKA, GLENN				690.00
VENDOR NAME: SCHERIFF, MAXWELL				
Reimbursement	Uniform Allowance	205-315-745.00	729.73	729.73
TOTAL VENDOR SCHERIFF, MAXWELL				729.73
VENDOR NAME: SPECTRUM PRINTERS, INC.				
63292	Ballot Printing (May 5, 2020)	101-262-727.00	3,837.98	3,837.98
TOTAL VENDOR SPECTRUM PRINTERS, INC.				3,837.98
VENDOR NAME: STATE OF MICHIGAN POB 30266				
551-562035	AVPN 4-Way Line (4/1 - 6/30/20)	101-301-976.00	1,325.00	1,325.00
TOTAL VENDOR STATE OF MICHIGAN POB 30266				1,325.00
VENDOR NAME: STERICYCLE, INC.				
4009382375	Training & Operating Supplies (Sheriff Dept)	101-301-755.00	17.86	93.03
		101-301-881.00	75.17	
TOTAL VENDOR STERICYCLE, INC.				93.03
VENDOR NAME: TD CARWASH				
202015	Car Wash (x10)	205-315-742.00	80.00	80.00

APPROVED

JUN 10 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: TD CARWASH					
TOTAL VENDOR TD CARWASH					80.00
VENDOR NAME: TIME WARNER CABLE					
621199203060320	Airport	216-585-850.00	332.18		332.18
710008401060320	6/2/20 - 7/1/20	101-228-850.00	222.54		222.54
TOTAL VENDOR TIME WARNER CABLE					554.72
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE					
352277-202005-1	May 2020	101-301-755.00	50.00		50.00
TOTAL VENDOR TRANSUNION RISK & ALTERNATIVE					50.00
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE					
415972470	300 Konica Copier (FOC)	215-141-942.00	112.98		112.98
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE					112.98
VENDOR NAME: ULTIMATE TOWING & RECOVERY					
8426	Towing	205-315-755.00	125.00		125.00
TOTAL VENDOR ULTIMATE TOWING & RECOVERY					125.00
VENDOR NAME: UNIFORM SHOPPE					
299705	Body Armor (Brunelle)	101-301-745.00	765.00		765.00
299454	Uniform Allowance	205-315-745.00	71.95		71.95
TOTAL VENDOR UNIFORM SHOPPE					836.95
VENDOR NAME: VERIFIED FIRST					
INV-000263998	Pre Employment Back Ground Check	208-751-801.01	64.00		64.00
TOTAL VENDOR VERIFIED FIRST					64.00
VENDOR NAME: VERIZON WIRELESS					
9855725688	Cellular Services	101-265-850.01	128.15		1,028.41
		101-301-850.00	320.27		
		101-426-850.00	52.75		
		101-682-850.00	40.40		
		205-315-850.00	244.84		
		205-315-850.02	160.06		
		266-325-850.00	81.94		
TOTAL VENDOR VERIZON WIRELESS					1,028.41
VENDOR NAME: WASTE MANAGEMENT, INC.					
0070391-2808-2	Parks	208-751-920.02	539.62		539.62
TOTAL VENDOR WASTE MANAGEMENT, INC.					539.62
VENDOR NAME: WISCONSIN PUBLIC SERVICE					
0402047856-00004	Courthouse	101-265-920.04	572.03		572.03
TOTAL VENDOR WISCONSIN PUBLIC SERVICE					572.03
VENDOR NAME: XEROX CORPORATION					
010429195	Sheriff Department	101-301-727.00	37.16		37.16
010429196	Sheriff Department	101-301-727.00	265.28		265.28
TOTAL VENDOR XEROX CORPORATION					302.44
VENDOR NAME: ZEVITZ, DR. MICHAEL E.					
Reimbursement	Inmate Physical Exam Review (x2)	101-301-770.01	1,000.00		1,000.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.					1,000.00
GRAND TOTAL:					41,311.28

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE
EXP CHECK RUN DATES 06/16/2020 - 06/16/2020
UNJOURNALIZED
OPEN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS/AMOUNTS		AMOUNT
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0155450-001	Maintenance Supplies - Library	271-790-731.00	9.41	9.41
0155449-001	Library Supplies	271-790-727.01	156.61	156.61
0155416-001	Maintenance Supplies - Library	271-790-731.00	14.45	14.45
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				180.47
GRAND TOTAL:				180.47

APPROVED

JUN 17 2020

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED

JUN 18 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ABILITA				
200608	Reduction in Phone Services	101-228-850.00	1,741.27	1,741.27
TOTAL VENDOR ABILITA				1,741.27
VENDOR NAME: ANDERSON AUTO & RV SALES INC				
6/12/20	Park Supplies - Trailer Repair	208-751-930.02	5.90	5.90
TOTAL VENDOR ANDERSON AUTO & RV SALES INC				5.90
VENDOR NAME: AT&T MOBILITY				
287252150867X0608202	906-792-0211 & 906-792-5968	101-132-850.00	71.48	71.48
TOTAL VENDOR AT&T MOBILITY				71.48
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
5788	B&G Vehicle Maintenance	101-265-981.00	38.15	38.15
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				38.15
VENDOR NAME: CARTRIDGE CENTER, INC.				
29341	Toner (Admin)	101-172-727.00	189.00	189.00
TOTAL VENDOR CARTRIDGE CENTER, INC.				189.00
VENDOR NAME: CASA				
6/8/20	Faith Sandahl	292-669-801.00	798.00	798.00
TOTAL VENDOR CASA				798.00
VENDOR NAME: CELLCOM				
378360	Airport Cellular Services	216-585-850.00	57.29	57.29
376964	Cellular Services	292-663-850.00	40.60	121.80
		292-664-850.00	40.60	
		292-665-850.00	40.60	
TOTAL VENDOR CELLCOM				179.09
VENDOR NAME: CITY OF MENOMINEE				
#Rent-1024	June 2020 Rent (911)	266-325-976.00	351.67	351.67
TOTAL VENDOR CITY OF MENOMINEE				351.67
VENDOR NAME: CLOVERLAND PAPER CO				
122392	Janitorial Supplies (Courthouse)	101-265-755.01	64.49	64.49
122336	Janitorial Supplies (Courthouse)	101-265-755.01	132.23	132.23
122347	Janitorial Supplies (Annex)	101-265-755.01	101.99	101.99
122348	Janitorial Supplies (Courthouse)	101-265-755.01	147.22	147.22
TOTAL VENDOR CLOVERLAND PAPER CO				445.93
VENDOR NAME: COHL STOKER & TOSKEY P C				
51419	Legal Services	101-211-807.00	2,828.09	2,828.09
TOTAL VENDOR COHL STOKER & TOSKEY P C				2,828.09
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCTION I				
39627	Shredding Documents (6/4/20)	101-265-801.00	57.03	57.03
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCTION I				57.03
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
06123215	Airport	216-585-801.00	48.00	48.00
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				48.00
VENDOR NAME: INSIGHT FS				
B0050413338	Parks - Gasoline Delivery	208-751-742.00	812.87	812.87
TOTAL VENDOR INSIGHT FS				812.87
VENDOR NAME: K & M RENTALS				
9871	Portable Toilet (Parks)	208-751-801.00	95.00	95.00
TOTAL VENDOR K & M RENTALS				95.00
VENDOR NAME: KONICA MINOLTA BUSINESS SOLUTIONS				
266533942	Copier for Clerk's Office	263-215-728.00	1,748.82	1,748.82

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: KONICA MINOLTA BUSINESS SOLUTIONS				
TOTAL VENDOR KONICA MINOLTA BUSINESS SOLUTIONS				1,748.82
VENDOR NAME: MATHIEU MARYE				
Jury Commission	Per Diem & Mileage	101-150-710.00	150.00	
		101-150-860.00	1.73	151.73
TOTAL VENDOR MATHIEU MARYE				151.73
VENDOR NAME: MEKASH, JAMES				
Reimbursement	Janitorial Supplies	101-265-755.01	16.58	16.58
TOTAL VENDOR MEKASH, JAMES				16.58
VENDOR NAME: MENARDS - MARINETTE				
12380	Operating Supplies	101-265-755.00	96.72	96.72
12376	Airport Supplies	216-585-984.00	48.97	48.97
TOTAL VENDOR MENARDS - MARINETTE				145.69
VENDOR NAME: MENOMINEE COUNTY CLERK				
19-45241-FY	Transcript (J. Broberg)	101-267-806.00	39.30	39.30
TOTAL VENDOR MENOMINEE COUNTY CLERK				39.30
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10763956	Airport Supplies	216-585-981.00	85.96	85.96
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				85.96
VENDOR NAME: MERKEL, WILLIAM				
May 2020	CAFA	260-266-801.01	750.00	900.00
		260-266-801.02	150.00	
TOTAL VENDOR MERKEL, WILLIAM				900.00
VENDOR NAME: MGT OF AMERICA, INC.				
37924	FY 2020 CRP Billing (FOC)	101-141-801.00	1,281.40	1,281.40
37925	FY 2020 CRP Billing (PA)	101-267-801.00	1,063.00	1,063.00
TOTAL VENDOR MGT OF AMERICA, INC.				2,344.40
VENDOR NAME: MICHIGAN COUNTIES WORKERS'				

JUN 18 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MICHIGAN COUNTIES WORKERS'				
220-781	2020 Third Qtr Installment Billing	101-101-716.00	55.24	29,886.05
		101-132-716.00	60.32	
		101-136-716.00	332.29	
		101-141-716.00	390.57	
		101-148-716.00	36.48	
		101-150-716.00	2.69	
		101-172-716.00	370.19	
		101-228-716.00	22.38	
		101-215-716.00	230.34	
		101-253-716.00	155.03	
		101-257-716.00	305.51	
		101-261-716.00	24.62	
		101-265-716.00	1,058.06	
		101-267-716.00	713.93	
		101-268-716.00	80.58	
		101-301-716.00	13,299.84	
		101-331-716.00	39.51	
		101-301-716.00	46.26	
		101-426-716.00	38.99	
		101-648-716.00	49.53	
		101-682-716.00	39.52	
		294-683-716.00	20.34	
		205-315-716.00	8,099.14	
		205-316-716.00	541.52	
		208-751-716.00	1,217.73	
		216-585-716.00	765.35	
		249-371-716.00	82.03	
		260-266-716.00	7.64	
		266-325-716.00	476.60	
		271-790-716.00	703.00	
		292-663-716.00	225.72	
		292-664-716.00	197.55	
		292-665-716.00	197.55	
TOTAL VENDOR MICHIGAN COUNTIES WORKERS'				29,886.05
VENDOR NAME: MICHIGAN STATE UNIVERSITY				
4 Menominee 2020	4th Qtr MOA 2020 Work Plan	101-261-801.00	18,250.00	18,250.00
TOTAL VENDOR MICHIGAN STATE UNIVERSITY				18,250.00
VENDOR NAME: MICHIGAN TOWNSHIPS ASSOCIATION				
Dues	MTA Dues (7/1/20 - 6/30/21)	101-103-802.00	470.00	470.00
TOTAL VENDOR MICHIGAN TOWNSHIPS ASSOCIATION				470.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0155438-001	Office Supplies (Family/Probate)	101-148-727.00	16.82	33.64
		101-132-727.00	16.82	
0155535-001	Office Supplies - 911	266-325-727.00	77.58	77.58
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				111.22
VENDOR NAME: NMU FINANCIAL SERVICES				
FY20-02	LaBranch Tower Rental 7/1/19 - 6/30/20	266-325-976.00	804.07	804.07
TOTAL VENDOR NMU FINANCIAL SERVICES				804.07
VENDOR NAME: NORWAY SPRINGS, INC.				
665811	Airport Water	216-585-801.00	23.89	23.89
TOTAL VENDOR NORWAY SPRINGS, INC.				23.89
VENDOR NAME: OFFICE DEPOT, INC.				
503572655001	PA Office - Chair (S. Maus)	101-267-970.01	178.89	178.89
TOTAL VENDOR OFFICE DEPOT, INC.				178.89
VENDOR NAME: PHELPS, LARRY				
Reimbursement	Mileage - May & June 2020	101-101-860.00	11.50	11.50
TOTAL VENDOR PHELPS, LARRY				11.50

JUN 18 2020
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

JUN 18 2020

**CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN**

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: POLASKY, NANCY				
Jury Commission	Per Diem & Mileage	101-150-710.00	160.00	167.40
		101-150-860.00	7.40	
TOTAL VENDOR POLASKY, NANCY				167.40
VENDOR NAME: QUILL CORPORATION				
7659559	Office Supplies (911)	266-325-727.00	33.89	33.89
TOTAL VENDOR QUILL CORPORATION				33.89
VENDOR NAME: SCHRAUB, DARLENE				
Jury Commission	Per Diem & Mileage	101-150-710.00	150.00	155.22
		101-150-860.00	5.22	
TOTAL VENDOR SCHRAUB, DARLENE				155.22
VENDOR NAME: SEABORG, SARA D.				
May 2020	CAFA	260-266-801.00	300.00	300.00
May 2020	CAFA	260-266-801.01	300.00	300.00
TOTAL VENDOR SEABORG, SARA D.				600.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
8096	Building Code	249-371-742.00	44.07	44.07
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				44.07
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST				
Service Charge	FOC (April 2020)	101-141-817.00	32.80	32.80
Service Charge	FOC (May 2020)	101-141-817.00	32.80	32.80
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST				65.60
VENDOR NAME: THOMSON REUTERS				
842501048	Law Library	269-145-982.00	369.60	369.60
TOTAL VENDOR THOMSON REUTERS				369.60
VENDOR NAME: VISA				
Credit Card	Courthouse and Parks	208-751-755.02	14.16	3,801.25
		101-265-930.01	129.99	
		208-751-755.02	82.97	
		101-265-755.00	24.84	
		101-172-727.00	5.00	
		208-751-981.00	8.95	
		101-265-755.00	26.11	
		101-136-802.00	59.00	
		101-228-970.01	499.98	
		101-228-970.01	147.98	
		101-228-970.01	369.95	
		101-228-970.01	369.95	
		101-103-755.00	12.00	
		101-265-755.00	199.92	
		208-751-755.02	14.16	
		101-215-802.00	30.00	
		101-228-970.01	223.40	
		101-228-970.01	45.87	
		101-228-970.01	527.48	
		101-228-970.01	527.48	
		101-228-970.01	196.10	
		208-751-755.02	71.03	
		208-751-755.02	123.00	
		208-751-755.02	67.98	
		101-103-755.00	23.95	
TOTAL VENDOR VISA				3,801.25
VENDOR NAME: WASTE MANAGEMENT, INC.				
1664403-1856-5	Court House	101-265-801.00	631.50	631.50

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	JUN 18 2020	AMOUNT
VENDOR NAME: WASTE MANAGEMENT, INC.					
TOTAL VENDOR WASTE MANAGEMENT, INC.					631.50
VENDOR NAME: WIL-KIL PEST CONTROL					
3894428	Library	101-265-801.00	35.00		35.00
3919538	Annex	101-265-801.00	35.00		35.00
TOTAL VENDOR WIL-KIL PEST CONTROL					70.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE					
0402047856-00011	1004 9th Street	101-265-920.03	69.81		69.81
0402047856-00010	1000 9th Street	101-265-920.03	93.01		121.89
		101-265-920.04	28.88		
TOTAL VENDOR WISCONSIN PUBLIC SERVICE					191.70
GRAND TOTAL:					68,959.81

JUN 18 2020
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous boards and committee meeting minutes/reports are received as they are approved. The county board is to review miscellaneous minutes/reports.	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

06/19/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Menominee county Fair Board
May 11, 2020

Approved 6.17.20

Present: Deb Smith, Eric Tickler, Judith Dobnikar, Dave Pomeroy, Chad Oczus, Dave Prestin, Nikki Tebo, Jesse Betters, Jim Moker

Absent:

Meeting called to order at 7:04 pm by Nikki

Motion for approval of agenda by Jesse, Jim Seconded. Motion Carried

New Business:

Chad Moved to hold 2020 Fair as planned. Jesse 2nd

- Dave-no
- Deb-no
- Jesse-yes
- Chad-yes
- Judith-no vote
- Jim-yes
- Nikki-no

Motion failed.

Dave moved to have a virtual fair in place of an in person fair for 2020. Deb 2nd.

- Dave-yes
- Deb-yes
- Jesse-no
- Chad-no
- Judith-yes
- Jim-yes
- Nikki-yes

Motion Passed.

Next meeting was set for June 17th at MSU extension at 6:00pm.

Chad moved to adjourn Deb 2nd motion passed.

Meeting adjourned 8:58 pm

Respectfully submitted,
Eric Tickler
Fair Manager/Secretary

MENOMINEE COUNTY AIRPORT COMMITTEE

Minutes of Meeting

February 18, 2020

****APPROVED 2/25/2020****

The Menominee County Airport Committee met on February 18, 2020 at 4:05 PM at the Menominee County Courthouse in Menominee, Michigan.

I. Call to Order

The meeting was called to order by Chair Gromala at 4:05 PM.

II. Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

III. Roll Call

Commissioners Present: Chair Gromala, Commissioner Piche, & Commissioner Cech.

Others Present: Jason Carviou, County Administrator & Jeff LaFleur, Lead Operations Technician, and Jeremy Anderson, Operations Technician.

IV. Approval of the Agenda

Motion made by Commissioner Piche, seconded by Commissioner Cech to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

V. Approval of Previous Minutes (January 21, 2020)

Motion made by Commissioner Cech, seconded by Commissioner Piche to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

VI. Public Comment

None

VII. Business

A. Presentation – Civil Air Patrol

Cadets from the Civil Air Patrol (WI-049) made a presentation to the Committee focused on the purpose and opportunities provided by the Civil Air Patrol. The presentation highlighted and supplemented a written report provided to the Committee regarding the activities of the squadron in 2019. The presentation was well-received.

B. Budget/Fuel Sales Report

Per the General Ledger, fuel sales were as follows:

Business Sales -\$14,503.50

Cash Sales - \$0.00

Credit Card Sales - \$26,131.38

Pre-Paid Sales - \$4,549.65

Total Sales - \$45,184.53

Administrator Carviou advised that through January 2020, fuel sales have reached 30% of the anticipated revenue for the year. The benchmark was 33.33%; however, fuel sales are generally lower in the winter months and higher in the summer months.

Only budget concern to watch at this time was OT which 50% of the budgeted amount has already been used through January 2020.

C. Activity Report

Jeff Lafleur advised things have remained mostly slow, which is typical for the winter months. They have had a few large purchases of fuel in February already. Jeff & Jeremy have been staying busy with the last few snowstorms that we have had.

D. Community Hangar Roof – Open Bids/Make Recommendation

Sealed bids received for project RFP 19/20-6 were publicly opened (Bid Recapitulation Attached). Eight different contractors supplied bids for the project. The Committee discussed the options, and narrowed the list to the top three proposals based on price, materials, and warranty. The Committee directed Administrator Carviou to reach out to the top 3 contractors to clarify how much insulation is being included in the proposal. The Committee decided to hold a special meeting prior to the County Board meeting on February 25, 2020 to consider the final three contractors and the additional information.

E. Airport Fence - Update

Administrator Carviou advised that the \$972.00 for this repair was ordered as restitution to the County in an order signed by Judge Jamo on February 17, 2020. The County will receive the money as the Defendant makes payments.

F. Airport Days – August 16, 2020

Administrator Carviou advised that Mark Yankovich and Dennis Hopkins are leading the effort in planning and organizing for the “Airport Days” event on August 16, 2020. They already have the skydivers planned, as well as working on a car show, food vendors, and a variety of other static displays and activities. An update was given on bringing a B-17 Bomber in for the event, the cost would be \$5,500, 500 gallons of fuel, and 5 hotel rooms for the night, and use of the rental vehicles. Administrator Carviou stated he would try to fundraise the money for the bomber and have the hotel rooms donated if the County could possibly absorb the fuel into the contract.

IX. Public Comment

Greg Paulson – Civil Air Patrol, Gate Access Cards, Hangar Roof

Andre Pichette – Civil Air Patrol, Gate Access Cards

X. Commissioner Comment

Commissioner Cech – Commented on the Civil Air Patrol presentation.

XI. Adjournment

Motion made by Commissioner Piche, seconded by Commissioner Cech to adjourn. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Board Meeting

MINUTES

715 Pyle Drive, Kingsford, MI 49802

January 16, 2020 – 4:30 p.m.

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 4:32 p.m.; V. Johnson, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet		X		Negro, Mari**	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Pirlot, Kevin	X			Korpi, Thomas	X		
Martin, Ann	X			Luhtanen, Joan	X		

* Zoom conference from alternate site

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Lindow, K. Stankevich, V. Johnson

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None.

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen requested approval of the amended agenda. Chairperson Luhtanen noted the presentation will be rescheduled for the January 23, 2020 regular Board meeting. Chairperson Luhtanen requested a discussion on meetings in be added to agenda under New Business after the Iron River office remodel. J. Lindow requested the addition of the Ad Hoc recommended changes to Board Policies and By-Laws and question updates from previous Board meetings be added to agenda under New Business after the discussion on meetings.

ACTION:

Motion by: A. Martin supported by P. Phillips to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen requested approval of 12/19/2019 Regular Board meeting minutes.

ACTION: Moved to approve 12/19/2019 Regular Board meeting minutes as presented.

Motion By: J. Hafeman supported by N. Pasternak to approve 12/19/2019 Regular Board meeting as presented.

Motion carried unanimously

ACTION ITEMS:

- **Finance**

- a) Check Disbursement – November 2019

- Motion by: A. Martin supported by J. Hafeman to approve Check Disbursement - November 2019

- Motion Carried unanimously

• **Ad Hoc Revision**

Miscellaneous questions addressed. J. Hafeman and A. Martin noted spelling errors on the Medical Service Referral/Psychiatric Evaluation.

- De-Identification of Protected Health Information
- Medical Service Referral/Psychiatric Evaluation
- Clothing in Foster Care
- Education in Foster Care
- Foster Home Record
- Foster Parent Training
- Foster Care Orientation
- Foster Care Placement Agreement
- Foster Care Recruitment and Retention
- Foster Care Supervision and Substitute Care
- Foster Care Visitation
- Accounting of Disclosures
- Minimum Necessary Information
- Retention and Disposal of Medic Records
- Community Living Support Services

Motion by: A. Martin supported by T. Korpi to approve the Ad Hoc revised policies with noted corrections.

Motion carried unanimously.

NEW BUSINESS – CEO (discussion only):

• **Finance**

a) **Financial Statement – October 2019**

J. Lindow reviewed October 2019 financial statement with members. Miscellaneous questions addressed.
Outcome: Action Item for next meeting.

b) **Funding Source Bucket though October 31, 2019**

J. Lindow reviewed the funding source bucket with members. Miscellaneous questions addressed.
Outcome: Informational

c) **General Fund /Priority List Update**

J. Lindow reviewed General Fund/Priority List update with members. Miscellaneous question addressed.
Outcome: Informational

d) **Contract Grid 1-9-20 (TRICO Iron River cleaning)**

ACTION: Move Contract Grid 1-9-20 (*TRICO Iron River cleaning*) to Action item at present meeting.

Motion by: A. Martin supported by J. Hafeman to move the 1-9-20 Contract Grid (*TRICO Iron River cleaning*) to an Action item at present meeting.

Roll Call conducted by V. Johnson, Administrative Assistant.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Negro	X	
Hafeman	X		Zevitz	X	
Roberge	X		Martin	X	
Piriot	X		Luhtanen	X	
Hofer	X		Martin	X	
Phillips	X		Korpi	X	

Motion Carried unanimously.

Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
TRICO Opportunities	Cleaning Iron River	1/1/20-12/31/20	\$42.48/work day	\$43.33/work day	\$.85
2% increase for minimum wage increase in 2020					

Motion by: J. Hafeman supported by K. Pirlot to approve the 1-9-20 Contract Grid (TRICO Iron River cleaning) as presented.

Motion carried unanimously.

- **Iron River office Remodel**

Discussed quote received from MBM for optimizing utilization of space in Iron River office. Concern regarding freezing pipes to be addressed at next meeting. **ACTION:** J. Hafeman moved to make Iron River office remodel an Action item at present meeting.

Members requested more information prior to voting. J. Lindow requested to move to an Action item as soon as possible.

ACTION: J. Hafeman rescinded motion to move Iron River office remodel to an Action item at present meeting.

Outcome: Questions regarding freezing pipes and rent to be addressed at next meeting. Move to an Action item for next meeting.

- **Board Meetings**

J. Luhtanen discussed cancellation of meetings for weather protocol. Discussed having meetings in Iron River and Menominee again this year. Discussed upcoming virtual MDHHS Future of Behavioral Health Public Forum in place of the regular Board meeting on February 6, 2020.

Outcome: Consensus of members is cancellation for weather is acceptable. Consensus is to hold Board meeting at Menominee office in September and at Iron in August. Consensus is to add a discussion to agenda after members attend the public forum in Marquette on January 22, 2020.

- **Ad Hoc revision of Board By-Laws and Policies**

Discussed proposed Ad Hoc revisions of Board By-Laws and Policies. Corrections to spelling and grammar made. Miscellaneous questions addressed.

Outcome: Corrections to be completed and returned to next meeting as Action item.

- **Question updates from previous Board meetings**

Human Resources will begin providing quarterly personnel updates beginning this month. Discussed positions with greatest turnover in agency. Endowment fund is providing a check in the amount of \$ 1,229.70 for individual to attend band trip to Disney World. Discussed number of clients served during the past year.

Outcome: Informational. Members request GF/Priority List graphs add a column representing number of individuals served in each department. Request for information regarding number of staff allocated to each program to be provided.

- **Miscellaneous Board/Committee Reports for Information**

CMHAM Weekly Update 12/20/19

Outcome: Informational

2020 Annual Board Self-Study

Outcome: Return signed Acknowledgements to Administrative Assistant.

2020 Annual Confidentiality Statement

Outcome: Return signed Confidentiality Statement to Administrative Assistant

PUBLIC COMMENTS – None.

BOARD COMMENTS

K. Pirlot spoke with local Sheriff's Department and one local police department regarding any possible issues with Northpointe. He reports they do not have any problems with NBHS

J. Luhtanen wished a belated happy retirement to Mary Lasee from the Phoenix Center. Thanked all people involved with the NAMI Christmas/New Year party.

ADJOURN

ACTION: Moved to adjourn.

**Motion by: P. Phillips supported by K. Pirlot to adjourn.
Motion carried unanimously.**

Meeting adjourned at 5:44 p.m.

The next Regular Board meeting is scheduled for Thursday, January 23, 2020 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary/Treasurer

Vivien Johnson, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Board Meeting

MINUTES

715 Pyle Drive, Kingsford, MI 49802

January 23, 2020 – 4:30 p.m.

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 4:33 p.m.; V. Johnson, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet			X	Neuro, Mari**	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberts, Robert	X			Zevitz, Michael Dr.**	X		
Pirlot, Kevin	X			Korpi, Thomas **	X		
Martin, Ann	X			Luhtanen, Joan	X		

* Zoom conference from alternate site

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited by all.

PUBLIC COMMENTS – None.

APPROVAL OR AMEND AGENDA:

Chairperson Luhtanen requested approval or amendment of agenda. Chairperson Luhtanen noted the presentation will be rescheduled. Chairperson Luhtanen requested meetings, endowment fund update, and Social Security changes be added to agenda under New Business.

ACTION: Move to approve agenda as amended.

Motion by: A. Martin supported by J. Hafeman to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES - None

ACTION ITEMS:

• **Iron River Office Remodel**

Maintenance states freezing pipes are not a building problem. Discussed lease terms.

ACTION: Moved to approve Iron Office Remodel

Motion by: J. Hafeman supported by P. Phillips to approve the Iron River office remodel. Payments will be an additional \$1,000 for 24 months to MBM.

Motion carried unanimously.

• **Board Bylaws and Policies**

Miscellaneous questions addressed. Corrections to grammar noted.

ACTION: Moved to approve Board Bylaws and Policies with revisions

Motion by: J. Hafeman supported by P. Phillips to approve Board Bylaws and Policies with revisions.

Motion Carried unanimously

- **Ad Hoc Revision**

Miscellaneous questions addressed. Grammar corrections noted.

- Personal Property and Funds
- Foster Care Program Statement
- Heating, Ventilation, and Air Conditioning System Inspection
- Hazardous Communication Program
- Fire Safety
- Nurse Care Management
- Nutritional and Occupational Therapy Specialty Discipline Services
- Staffing Guidelines for Services
- Request for Restriction of Protected Health Information Uses and Disclosures
- Safety Program
- Security
- Service Recipient Access to Record
- Telehealth Services
- Tobacco Free Worksite
- Transportation

Motion by: R. Roberge supported by A. Martin to approve the Ad Hoc policies with corrections.
Motion carried unanimously.

NEW BUSINESS – CEO (discussion only):

- **CEO Report**

J. Cescolini reviewed highlights of the CEO Report with members. J. Luhtanen asked members to try and make the Iron or Menominee staff breakfasts.

Outcome: Information

- **Strategic Plan FY19 Stoplight Report Percentages**

J. Cescolini reviewed FY19 Stoplight percentages with members.

Outcome: Informational

- **Strategic Plan FY 20 Stoplight Report**

J. Cescolini reviewed FY20 Stoplight Report with members.

Outcome: Informational

- **Meeting Update-**

J. Cescolini discussed the State of Michigan virtual forum being held February 6, 2020 at 4:00P.M. Chairperson Luhtanen stated the virtual forum will take the place of regular board meeting and will hold a makeup regular meeting on 2/13/20. Public is invited to attend at all 3 locations. Registration is encouraged.

J. Cescolini discussed the Walk a Mile and will send invites to legislators.

- **Endowment Fund Update-**

J. Lindow reports the Remainder monies in fund are \$ 1,246.58. Northpointe will be getting new monies in March. Miscellaneous questions addressed.

Outcome: Informational

- **Social Security Updates-**

Chairman Luhtanen discussed new rules pertaining to disability reviews and potential eligibility changes coming.

Outcome: Informational

- **Miscellaneous Board/Committee Reports for information**

Recipient Rights Annual Report FY19

Outcome: Place on file.

Northcare Network Governing Board Minutes – December 11, 2019

Outcome: Place on file.

CMHAM Weekly Update January 10, 2020

Discussed integrated care and proposed changes to mental health discussed in update. Miscellaneous questions addressed

Outcome: Informational

PUBLIC COMMENTS

E. Kusz gave update on public mental health forum attended in Marquette. Miscellaneous questions addressed.

BOARD COMMENTS

J. Luhtanen thanked E. Kusz for going to Marquette and J. Cescolini for the handouts and answering questions regarding priority list.

J. Cescolini will provide information about jail services at next meeting.

N. Pasternak expressed concerns with Iron County Sheriff's department hours of operation. Requested clarification of process to use should department be closed. Discussed contacting 9-1-1.

ADJOURN

ACTION: Moved to adjourn.

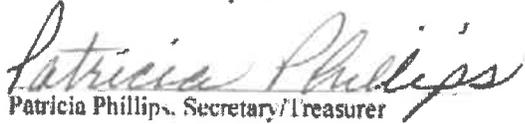
Motion by: K. Pirlot supported by A. Martin to adjourn.

Motion carried unanimously.

Meeting adjourned at 5:25 p.m.

The next Regular Board meeting is scheduled for Thursday, February 20, 2020 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson


Patricia Phillips, Secretary/Treasurer

Vivien Johnson, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Board Meeting

MINUTES

715 Pyle Drive, Kingsford, MI 49802

February 20, 2020 – 4:30 p.m.

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 4:33 p.m.; V. Johnson, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet*	X			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia		X	
Rohrge, Robert	X			Zevitz, Michael Dr.	X		
Pirlot, Kevin	X			Korpi, Thomas	X		
Martin, Ann		X		Luhtanen, Joan	X		

* Zoom conference from alternate site

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini J. Lindow, V. Johnson

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited by all.

PUBLIC COMMENTS - None.

APPROVAL OR AMEND AGENDA:

Chairperson Luhtanen requested approval or amendment of agenda. Chairperson Luhtanen requested Community Events and Board Works be added to agenda under new business.

ACTION: Move to approve agenda as amended.

Motion by: A. Martin supported by J. Hafeman to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES:

Action: Moved to approve January 16, 2020 and January 23, 2020 Regular Board meeting minutes with corrections.

Motion by: J. Hafeman supported by T. Korpi to approve January 16, 2020 and January 23, 2020 Regular Board meeting minutes as amended.

Motion carried unanimously.

ACTION ITEMS:

• **Ad Hoc Revision**

- Bio-Psychosocial Assessment
- Drug Free Environment
- Inclusion
- Medication Adherence Support Services
- Medication Adherence Services
- Nutritional and Occupational Therapy Specialty Discipline Services
- Policies, Standard Operating Procedures, and Forms
- Research and Clinical Trials
- Resident's Rights to Access Media
- Information Security Policy and Procedure Glossary
- Telecommuting
- Device and Media Control
- Use of Email
- Use of Internet
- Network Security End User
- Workstation Use and Security
- HIPAA Sanction
- Breach Notification

Motion by: M. Negro supported by J. Hafeman to approve the Ad Hoc policies.

Motion carried unanimously.

NEW BUSINESS – CEO (discussion only):

• **Finance**

Financial Statement – November 2019 & December 2019

J. Lindow reviewed November 2019 & December 2019 financial statement with members.

Miscellaneous questions addressed

Outcome: Informational

Funding Source Bucket through November 2019 & December 2019

J. Lindow reviewed November 2019 & December 2019 funding source bucket with members.

Miscellaneous questions addressed.

Outcome: Informational

General Fund/Priority List Update

J. Lindow reviewed General Fund with members. Miscellaneous questions addressed.

J. Cescolini reviewed Priority List with members. Miscellaneous questions addressed.

Outcome: Informational

Contract Grid: February 20, 2020 Contract Grid (Bonnie Daligga & Birchwood AFC)

ACTION: Move February 20, 2020 Contract Grid to Action item at present meeting.

Motion By: M. Negro supported by R. Roberge to move the February 20, 2020 Contract to an ACTION item at the present meeting.

V. Johnson, Administrative Assistant, conducted roll call.

<u>ROLL CALL</u>	<u>VOTE</u>	<u>YES</u>	<u>NO</u>	<u>YES</u>	<u>NO</u>
Hofer		X		Pasternak	X
Hafeman		X		Phillips	
Piriot		X		Roberge	X
Martin				Zevitz	X
Negro		X		Luhtanen	X
Korpi		X			

Motion carried unanimously.

Action: Moved to approve February 20, 2020 Contract Grid as presented.

Motion By: M. Negro supported by J. Hafeman moved to approve the February 20, 2020 Contract Grid

Motion carried unanimously.

• **CEO Report**

J. Cescolini reviewed highlights of the CEO Report with members. Miscellaneous questions addressed.

Outcome: Informational

• **Utilization Management Date:**

J. Cescolini reviewed Respite Services with members. Miscellaneous questions addressed.

Outcome: Informational

• **Recipient Rights Application: (Tovar)**

ACTION: Move Recipient Rights Application to ACTION item at present meeting.
Motion by:

V. Johnson, Administrative Assistant, conducted the roll call.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>YES</u>	<u>NO</u>
Hofer	X		Pasternak	X
Hafeman	X			
Pirlot	X		Roberge	X
Dehn	X		Zevitz	X
Negro	X		Luhtanen	X
Korpi	X			

• **Board Works:**

Chairperson Luthanen requested Board works be held the 2nd meeting of the month before the board meeting.

• **Community Events:**

Outcome: Informational

• **Miscellaneous Board/Committee Reports for Information**

Norhcare Network Governing Board Minutes January 15, 2020

Outcome: Place on file.

Quarterly Plan of Correction and Monitoring Report October 2018 – September 2019

Outcome: Bring back to Board Meeting on March 5, 2020.

Quarterly Outcomes and Performance Indicators Report October 2018 – September 2019

Outcome: Bring back to Board Meeting on March 5, 2020.

MDHHS Recipients Rights Semi - Annual Report – 2019

Outcome: Place on file.

CMHAM Weekly Update - January 24, 2020

Outcome: Informational

PUBLIC COMMENTS – None

BOARD COMMENTS

Chairperson J. Luhtanen thanked Dr. Stephanie Burrows for her years of service with Northpointe.

ADJOURN

ACTION: Moved to adjourn.

Motion by: M. Negro supported by T. Korpi to adjourn.

Motion carried unanimously.

Meeting adjourned at 5:50 p.m.

The next Regular Board meeting is scheduled for Thursday, March 5, 2020 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips
Patricia Phillips, Secretary Treasurer

Vivien Johnson, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Board Meeting

MINUTES

715 Pyle Drive, Kingsford, MI 49802

April 7, 2020 – 4:30 p.m.

Meeting conducted via Zoom/telephone due to Covid-19

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 4:36 p.m. V. Johnson, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet**	X			Negro, Mari*	X		
Hafeman, Jan*	X			Pasternak, Nancy**	X		
Hofer, Millie**			X	Phillips, Patricia**	X		
Roberge, Robert*	X			Zevitz, Michael Dr.*	X		
Pirloi, Kevin*	X			Korpi, Thomas *	X		
Martin, Ann**	X			Luhtanen, Joan**	X		

* Zoom conference from alternate site

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, B. Johnson, J. Lindow, V. Johnson

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited by all.

PUBLIC COMMENTS _ None

APPROVAL OR AMEND AGENDA:

Chairman J. Luhtanen requested approval or amendment of agenda.

ACTION: Correction made to the date of the agenda.

Motion by: Hafeman supported by A. Martin to approve of agenda with corrections made.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES:

Action: Moved to approve meeting minutes from February 20, 2020 Regular Board Meeting.

Motion by: J. Hafeman supported by M. Negro to approve February 20, 2020 Regular Board meeting minutes.

Motion carried unanimously.

ACTION ITEMS:

• **Ad Hoc Meeting Minutes of February 3, 2020**

Ad Hoc Revision

- Event Reporting, Monitoring, and Notification
- Event Reporting, Monitoring, and Notification Procedure
- Psychiatric Services Documentation
- Quality Improvement Program
- Reporting Unusual Incidents Procedure
- Subpoena Order for Service Recipients
- Subpoena of Search Warrant
- Vehicle Emergency
- Independent Facilitation of Individual Plan of Service
- Placement Review Committee

Motion by: M. Negro supported by J. Hafeman to approve the Ad Hoc policies with the exception of Guardianship Notification and Reporting Unusual Incidents being referred to the Ad Hoc Committee for corrections.

Action: Guardianship Notification and Reporting Unusual Incidents policies referred back to the Ad Hoc Committee.

V. Johnson, Administrative Assistant, conducted the roll call vote.

<u>ROLL CALL VOTE</u>		<u>YES</u>	<u>NO</u>			<u>YES</u>	<u>NO</u>
Hofer		X		Pasternak		X	
Hafeman		X		Phillips		X	
Pirlot		X		Roberge		X	
Martin		X		Zevitz		X	
Negro		X		Luhtanen		X	
Korpi		X		Martin		X	

Motion carried unanimously.

- **Finance**

- Financial Statement- November 2019
- Financial Statement – December 2019
- Check Disbursement – December 2019
- Check Disbursement - January 2020

Motion by: J. Hafeman supported by K. Pirlot to approve Financial Statement and Check Disbursement from November 2019, December 2019 and January 2020.

Motion Carried unanimously

NEW BUSINESS – CEO (discussion only):

- **Finance**

Inpatient Hospitalization FY20

J. Lindow reviewed the Inpatient Hospitalization Data from FY20 with members.

Miscellaneous questions addressed.

Outcome: Informational

Northern Pines Utilization FY 18 – FY19

J. Lindow reviewed Northern Pines Utilization from FY18-FY19 with members.

Miscellaneous questions addressed.

Outcome: Informational

Financial Statement – through September 30, 2019

J. Lindow reviewed the Financial Statement through September 30, 2019 with members.

Miscellaneous questions addressed.

Outcome: Action item for next meeting.

Financial Statement - through January 31, 2020

J. Lindow reviewed the Financial Statement through January 31, 2020 with members. Miscellaneous questions addressed.

ACTION: Action item for next meeting.

Balance Sheet – ending January 31, 2020

J. Lindow reviewed the Balance Sheet ending January 31, 2020 with members. Miscellaneous questions addressed.

ACTION: Action item for next meeting.

Income Statement – ending January 31, 2020

J. Lindow reviewed the Income Statement ending January 31, 2020. Miscellaneous question addressed.

ACTION: Action item for next meeting.

Budget & Percentages – ending January 31, 2020

J. Lindow reviewed the Budget & Percentages ending January 31, 2020 with members. Miscellaneous questions addressed.

ACTION: Action item for next meeting.

Contract Grid: (Kutha AFC, Schlaud AFC, Bedford Specialized Residential, Bellin Psychiatric Center, Anderson Tackman, Diane Roell, NP, Ihander AFC, GT Financial, Newlin AFC)

ACTION: Move Contract Grid to **ACTION** item at present meeting.

Motion By: J. Hafemen supported by P. Phillips to move to Contract Grid to **ACTION** item at the present meeting.

V. Johnson, Administrative Assistant, conducted roll call.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Hofer	X		Pasternak	X	
Hafeman	X		Phillips	X	
Pirlot	X		Roberge	X	
Martin	X		Zevitz	X	
Negro	X		Luhtanen	X	
Korpi	X		Martin	X	

Action: Move to approve Contract Grid as presented.

Motion By: J. Hafeman supported by T. Korpi to approve Contract Grid as presented.

V. Johnson, Administrative Assistant, Conducted roll call.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Hofer	X		Pasternak	X	
Hafeman	X		Phillips	X	
Pirlot	X		Roberge	X	
Martin	X		Zevitz	X	
Negro	X		Luhtanen	X	
Korpi	X		Martin	X	

Miscellaneous question addressed by the committee

Motion By: J. Hafeman made a motion to rescind her motion of approval of the Contract Grid. T Korpi supported motion to rescind motion.

Motion was then was made to approve Contract Grid with the exception of Diane Roell, NP contract as presented.

ACTION: J. Hafeman supported by T. Korpi to approve Contract Grid with the exception of Diane Roell, NP.

V. Johnson, Administrative Assistant, conducted roll call.

<u>ROLL CALL</u>	<u>VOTE</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Ilofer		X		Pasternak	X	
Ilafeman		X		Phillips	X	
Pirlot		X		Roberge	X	
Martin		X		Zevitz	X	
Negro		X		Luhtanen	X	
Korpi		X		Martin	X	

Motion carried unanimously.

- **CEO Report**
J. Lindow reviewed highlights of the CEO Report with members. Miscellaneous questions addressed.
Outcome: Information
- **Pandemic Outbreak Policy**
J. Lindow reviewed the Pandemic Outbreak Policy with members of the Board. Miscellaneous questions addressed.
Outcome: Informational
- **General Fund by Service**
J. Lindow reviewed the General Fund by Service with members. Miscellaneous questions addressed.
Outcome: Informational
- **Miscellaneous Board/Committee Reports for information**
Outcome: Place on file.
CMHAM Weekly Update March 13, 2020
CMHAM Weekly Update – March 20, 2020
Outcome: Informational

PUBLIC COMMENTS – None

BOARD COMMENTS

K. Pirlot thanked the staff of NBHS for their help with the ZOOM Meeting set-up.

ADJOURN

ACTION: Moved to adjourn.

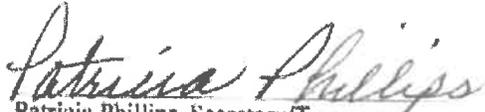
Motion by: M. Negro supported by T. Korpi to adjourn.

Motion carried unanimously.

Meeting adjourned at 6:35

The next Regular Board meeting is scheduled for Thursday, April 23, 2020 via Zoom/Telephone at 4:30 p.m.

Joan Luhtanen, Chairperson


Patricia Phillips, Secretary/Treasurer

Vivien Johnson, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS
Special Board Meeting
MINUTES
715 Pyle Drive, Kingsford, MI 49802
April 14, 2020 – 11:00 a.m.
Via ZOOM

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 11:05 a.m. V. Johnson, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet			X	Negro, Mari**	X		
Hafeman, Jan**	X			Pasternak, Nancy**	X		
Hofer, Millie			X	Phillips, Patricia**	X		
Roberge, Robert**	X			Zevitz, Michael Dr.			X
Piriot, Kevin**	X			Korpl, Thomas			X
Martin, Ann*	X			Luhtanen, Joan*	X		

* Zoom conference from alternate site

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, V. Johnson

PUBLIC COMMENTS – None.

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen requested approval or amendment of agenda.

ACTION: Moved to approve agenda as presented.

Motion by: A. Martin supported by J. Hafeman to approve agenda as presented.

Motion carried unanimously.

New Business

- Increase of \$ 2.00 an hour for Essential Services Supplemental Pay to direct care workers related to COVID-19. Pay increase start date of March 16, 2020 and will continue till such time the board brings it back for a vote.

ACTION: Motion to approve Essential Services Supplement Pay.

Motion by: J. Hafeman supported by N. Pasternak to approve the Supplement pay as presented, by J. Cescolini, CEO. This will retroactive back to March 16, 2020.

Miscellaneous questions addressed.

J. Luhtanen requested a Roll Call Vote.

Roll Call conducted by V. Johnson Administrative Assistant.

ROLL CALL VOTE	YES	NO
Pasternak	X	
Hafeman	X	
Roberge	X	
Pirlot	X	

	YES	NO
Negro	X	
Phillips	X	
Martin	X	
Luhtanen	X	

Motion Carried Unanimously.

PUBLIC COMMENTS – None.

BOARD COMMENTS- None.

ADJOURN

ACTION: Moved to adjourn.

Motion by: K. Pirlot supported by P. Phillips to adjourn.

Motion carried unanimously.

Meeting adjourned at 11:46 a.m.

The next Regular Board meeting is scheduled for Thursday, April 23, 2020 Via ZOOM/Telephone at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips
 Patricia Phillips, Secretary/Treasurer

Vivien Johnson, Administrative Assistant



Board of Directors Meeting

Home Office: Northpointe
715 Pyle Drive
Kingsford, MI 49802

Meeting Date: 5/7/2020

Meeting Time: 4:30 pm

Meeting Location: Via ZOOM

ZOOM Information: Online: ZOOM
Dial: 1 646 558 8656
Meeting ID: 906 779 0545
Password: 1234

Call to Order

J. Luhtanen, Chairperson, called the meeting to order at 4:36 p.m.

Roll Call

V. Johnson, Administrative Assistant conducted the roll call

Member	Attendance	Member	Attendance
Dehn, Janet**	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Negro, Mari*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Hafeman, Jan*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Pasternak, Nancy*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Hofcr, Millie*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Phillips, Patricia**	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Roberge, Robert*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Zevitz, Michael Dr.*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent
Pirlot, Kevin**	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Korpi, Thomas	<input type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input checked="" type="checkbox"/> Absent
Martin, Ann*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent	Luhtanen, Joan*	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Excused Absent <input type="checkbox"/> Absent

* Zoom conference from alternate site ** Telephone attendance

Representing Administration

J. Cescolini, J. Lindow, V. Johnson

Pledge of Allegiance

Motion was made by M. Negro to suspend the Pledge of Allegiance during Zoom/telephone meetings due to Covid-19.

Public Comment

None

Approve/Amend Agenda

J. Luhtanen requested approval or amendment of the agenda.

Action: Move to approve agenda as presented.

Motion by: A. Martin Second by: J. Hafeman to approve agenda as presented.

Roll Call Vote:

Dehn, Janet	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pirlot, Kevin	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Hofer, Millie <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari <input type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas <input type="checkbox"/> Yes <input type="checkbox"/> No
Roberge, Robert <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Motion carried unanimously.

Approval of Previous Meeting Minutes

Action: Move to approve meeting minutes from 5/7/2020 Regular Board Meeting.

Motion by: J. Hafeman Second by: N. Pasternak to approve the 5/7/2020 meeting minutes.

Roll Call Vote:

Dehn, Janet <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pirlot, Kevin <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hofer, Millie <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari <input type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas <input type="checkbox"/> Yes <input type="checkbox"/> No
Roberge, Robert <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Motion carried unanimously.

Presentation

None

Action Items

Check Disbursement Report – 2/2020

Financial Statement – 2/2020

Funding Source – Through 2/29/2020

Motion by: J. Hafeman Second by: P. Phillips to approve the Check Disbursement Report, Financial Statement and Funding Source from 2/2020.

Roll Call Vote:

Dehn, Janet <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pirlot, Kevin <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hofer, Millie <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari <input type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas <input type="checkbox"/> Yes <input type="checkbox"/> No
Roberge, Robert <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Motion carried unanimously.

New Business

Finance

Check Disbursement Report – 3/2020

J. Lindow reviewed the Check Disbursement Report from 3/2020 with members. Miscellaneous questions addressed.

Outcome: Action item at next Board meeting.

Financial Statement – 3/2020

J. Lindow reviewed the Financial Statement from 3/2020 with members. Miscellaneous questions addressed.

Outcome: Action item at next Board meeting.

Contract Grid: 5-7-2020 Contract Grid (Goodwill, Great Lakes Center for Autism, PFN, Merit)

Action: Move PFN and Merit Contract Grid to Action item at present meeting.

Motion by: A. Martin Second by: J. Hafeman to move PFN and Merit Contract Grid 5/7/2020 to an Action item.

Roll Call Vote:

Dehn, Janet <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pirlot, Kevin <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hofer, Millie <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas <input type="checkbox"/> Yes <input type="checkbox"/> No
Roberge, Robert <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Motion carried unanimously.

B. Johnson informed to the Board that the contract with PFN and Merit would start on 7/1/2020 not 5/7/2020.

Motion by: A Martin to rescind her vote of approval of PFN and Merit with a start date of 5/7/2020. Second by: J. Hafeman to rescind vote of approval.

Motion by: A. Martin to approve contract grid with PFN and Merit with a start date of 7/1/2020. Second by: J. Hafeman to approve contract grid with PFN and Merit with a start date of 7/1/2020.

Roll Call Vote:

Dehn, Janet <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pirlot, Kevin <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Phillips, Patricia <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hafeman, Jan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Martin, Ann <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Zevitz, Michael Dr. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Hofer, Millic <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Negro, Mari <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Korpi, Thomas <input type="checkbox"/> Yes <input type="checkbox"/> No
Roberge, Robert <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Pasternak, Nancy <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Luhtanen, Joan <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Motion carried unanimously.

Contract Grid: 5/7/2020 Contract Grid (Goodwill, Great Lakes Center for Autism)

Action: Move 5/7/2020 Contract Grid except for PFN and Merit to next Board meeting.

General Fund & Priority List Reporting:

J. Cescolini reviewed the General Fund and Priority List with the Board. Miscellaneous questions addressed.

Miscellaneous Board/Committee Reports for Information

CMHAM Weekly Update – 4/17/2020

CMHAM Weekly Update – 4/24/2020

Outcome: Placed on file

Public Comment

J. Lindow reviewed the Funding Source through 3/31/2020 with Board members. Miscellaneous questions addressed.

Outcome: Action item next Board meeting.

Board Comment

R. Roberge informed the Board of a very nice article in The Daily News on Mental Health.

J. Luhtanen informed the Board she will be meeting with The Great Lakes Rural Health Executive Committee. They are going to discuss the planning of the Rural Mental Health Conference in the Soo Saint Marie set for September 13 -15. Please mark your calendars. J. Luhtanen thanked J. Cescolini for the very nice press release.

M. Negro want the Board to be mindful of the Policy about contact between staff and Board members. If a staff member reaches out to a Board member, please make the chairperson and or CEO aware of the call. M. Negro asked J. Cescolini to inform the Board of the May 14-15 Mental Health Marathon.

J. Cescolini informed the Board of programs that NBHS will be offering via Facebook live for the community.

Adjourn

J. Luhtanen, Chairperson, adjourned meeting at 6:07 p.m.

Motion by: J. Hafeman Second by: K. Pirlot

The Next Regular Board meeting is scheduled for Thursday, May 21, 2020 via Zoom/telephone at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary/Treasurer

Vivien Johnson, Administrative Assistant