

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

– County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on Tuesday ~ June 13, 2017 @ 6:00 p.m. CDT
(or immediately following the Public Input Session ~ Future of the Menominee Co. Airport)

Menominee County MSU-E, Conference Room
S904 US HWY 41, Stephenson, MI 49887
906-753-2209

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
 - May 23, 2017 ~ Public Input Meeting & County Board Meeting
 - May 30, 2017 ~ Special Meeting, June 1, 2017 ~ Special Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items

1. Moved by _____ seconded by _____ to approve Menominee County Ordinance 2017-1 ~ Electrical Code Enforcement.
2. Moved by _____ seconded by _____ to approve 2016/17 budget amendment #7 (#44-52) as recommend by the Finance Committee.

Budget Amendment #7				
44	5/9/2017	Hanna-ville Grant Received for Road Patrol	\$ 19,972.00	205-000-441.00
			\$ (19,972.00)	205-315-934.00
45	5/8/2017	New Account Created for 911	\$ 900.00	266-325-745.00
			\$ (900.00)	266-326-912.00
46	3/15/2017	New Account Created - Anonymous Donation received for the Reserver Armed Unit for vests	\$ 10,000.00	101-000-629.04
			\$ 10,000.00	101-301-748.01
47	5/26/2017	Moving Funds from Office Equipment to Travel (CPL Fund)	\$ 1,500.00	263-215-860.00
			\$ (1,500.00)	263-215-738.00
48	5/16/2017	Hanna-ville Grants Received for Bookmobile, 911 Console, and EMS	\$ 10,000.00	271-600-443.00
			\$ 10,000.00	271-790-970.01
			\$ 10,000.00	265-000-441.00
			\$ 10,000.00	265-925-970.00
			\$ 1,200.00	101-000-441.04
			\$ (1,200.00)	101-125-934.02
49	10/1/2016	From Non Lapsing - EMS Grant	\$ 879.89	101-125-934.02
50	10/1/2016	From Non Lapsing - Flower Donation Account	\$ 379.15	101-265-990.02
51	10/1/2016	From Non Lapsing - Jail Emergency Exit	\$ 7,300.00	101-265-970.01
52	10/1/2016	From Non Lapsing - Video Conferencing	\$ 22,962.99	101-109-970.02

Steven Gromala

Charlie Meintz – Chairperson

William Cech – Vice Chairman

Larry Phelps

John Nelson

Jan Hafeman

Gerald Piche

Bernie Lang

Larry Schei

3. Moved by _____ seconded by _____ to approve a recommendation from the Buildings and Grounds Committee to paint the 9th St. County Building the same color as the Jail and Health Dept. (cream color).
4. Moved by _____ seconded by _____ to approve a recommendation from the Parks Committee to approve a three year lease agreement for the Shakey Lakes Park Concessionaire, Linda and Charles Busick.
5. Moved by _____ seconded by _____ to approve a recommendation from the Parks Committee to accept a bid in the amount of \$70,117 by Sanville Logging, Inc. to cut/remove logs within the parks per the UP Land Management specifications.
6. Moved by _____ seconded by _____ to appoint Commissioner _____ to replace Larry Phelps on the Airport Committee.
7. Moved by _____ seconded by _____ to approve Commissioner per diems and expenses as recently submitted.
8. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on May 4, 2017 in the amount of \$142,534.09
9. Moved by _____ seconded by _____ to approve miscellaneous boards/committees/commission reports be placed on file in the office of the County Clerk.

J. New Business (discussion only)

1. Personnel Items:
 - a. Offer letter to Commissioners from Admin. Asst. DuPont
 - b. Future direction of County Administrator Position
2. Building and Grounds/Park Items:
 - a. Update on 9th St. Bldg.
 - b. Update on the future of the Airport
3. Miscellaneous Items:
 - a. Resolution 2017-13 ~ Secretary of State Grant Application
 - b. Airport Committee Meeting – June 20, 2017 – Possible Date/Time Change
 - c. MERS Resolution – Establishing Uniform Transfer Provision
4. Finance Items:
 - a. Commissioner Per Diems and Expenses
 - b. Miscellaneous bills as paid on May 17, 24, 25, 26, 31 & June 1 & 7, 2017 in the combined amount of \$231,603.61.

- K. Misc. Boards/Committees/Commissions Reports
L. Public Comment (*limited to 5 minutes*)
M. Commissioner Comment
N. Adjourn

May 23, 2017
Unapproved

Proceedings of Public Input Meeting for the Future of the Menominee County Airport for the County of Menominee and the State of Michigan were held at the Menominee County Courthouse, Courtroom B, 839 10th Avenue, Menominee MI 49858.

Chairman Meintz called the meeting to order at 5:00 P.M., followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Cech, Phelps, Hafeman, Lang, Meintz, Nelson, Piche, Schei, and Gromala.

Absent/Excused: NONE

Moved by Com. Hafeman, seconded by Com. Nelson to approve the agenda. Motion was approved 9-0.

BUSINESS:

Public Input for the Future of the Menominee County Airport:

Dr. North Shetter, on behalf of the local pilots association, addressed the board in support of the airport and asked the board to explore the adoption of an "Airport Management Group" (similar to the Marina Management Group) independent from the politics of Menominee and Marinette counties.

Mr. Steve Keto, Distribution Manager from KS Kolbenschmidt US Inc. Marinette, addressed the board in support of the airport. Mr. Keto advised the board that KS Kolbenschmidt employs approximately 600 Menominee / Menominee residents and that KS and industry values the airport.

Mr. Phil Eatherton, Waupaca Foundry, Marinette, addressed the board in support of the airport on behalf of industry. Mr. Eatherton believes the airport provides a service to industry and its customers.

Mr. Tracy Biegler, President & CEO of Enstrom Helicopter Corporation, Menominee, addressed the board in support of the airport. Mr. Biegler advised the board that Enstrom employs 140-250 area residents and Enstrom is concerned as to the uncertain future of the airport. Enstrom wishes to remain in the area however the airport is vital to its operation. As one of the larger users of the facility Mr. Biegler states Enstrom's support of the airport.

Mr. Tony Graff, Menominee City Manager, addressed the board in support of the airport. Mr. Graff echoed the support and concerns expressed by industry and offered cooperation from the City to work together with the County. Mr. Graff also asked the board to consider not only the industry needs but also the community safety benefits in times of emergency.

Ms. Nancy Douglas, Menominee Business Development Corporation, addressed the board in support of the airport and echoed the prior sentiments expressed. Ms. Douglas read and excerpt from a correspondence from MDOT-AERO addressing the total economic impact of the airport as to jobs / income. Ms. Douglas also provided a statement from MDOT re status of prior contracts / grants.

Mr. Aaron Tuinstra, addressed the board in support of the airport on behalf of Winsert, Inc, Marinette.

Mr. Don Nichols, Menominee, addressed the board in support of the airport. Mr. Nichols is retired from Waupaca Foundry and stated that the airport was important to industry and expressed his concern about the economic future of the area without the airport.

Ms. Bethany Skorik, Fincantieri Marinette Marine, addressed the board in support of the airport. Ms. Skorik referenced Marinette Marine's airport needs and the needs of the U.S. Navy (a major customer of Marinette Marine). The local airport provides the Navy and government officials' access to the Marinette Marine shipyard quickly and efficiently.

Ms. Allison Grandquist, Principal Menominee Public Schools, addressed the board in support of the airport. Ms. Grandquist expressed concern that the possible closure of the airport would hinder growth in the area and believes that the airport is a valuable resource.

Mr. Gary Schultz, Menominee, questioned what prompted this action of the board at this time.

Mr. Tuinstra, Winsert, Inc., asked if the airport could be turned over to the community.

Com. Charlie Meintz, Chairperson Menominee County Board, voiced the County's concerns as to the operation of the airport by the county and spoke of the financial drain to the county's financial resources.

Mr. Biegler, Enstrom Helicopters, Inc., commented as to the County's financial concerns and also suggested re-visiting, re-partnering with Marinette County. Mr. Biegler stated that although financially the airport may not gain, it is a valuable resource to industry and the community. Asked the board to step back broaden its scope and reevaluate its position.

Ms. Douglas, Menominee Business Development Corporation, agreed with Mr. Biegler and restated MDOT's comments.

Ms. Dolores Conrad, addressed the board and questions if the airport is a utility or a profit center. Ms. Conrad suggested that a utility functions to provide a benefit to the people.

No further comments.

ADJOURN:

Move by Com. Hafeman, seconded by Com. Nelson to adjourn at 5:30 p.m. Motion was approved 9-0.

Charlie Meintz, Chairman

Tom Faller Chief Deputy, County Clerk

May 23, 2017
Unapproved

Proceedings of Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Courthouse, Courtroom B, 839 10th Avenue, Menominee MI 49858.

Chairman Meintz called the meeting to order at 6:00 P.M., followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Cech, Phelps, Hafeman, Lang, Meintz, Nelson, Piche, Schei, and Gromala.

Absent/Excused: NONE

Moved by Com. Nelson, seconded by Com. Hafeman to approve the agenda.

Motion to Amend the Agenda to strike Action Item #4 by Com. Lang, seconded by Com. Piche, Motion to Amend the Agenda to eliminate Action Item #4. Motion was approved 5-4 (Com. Hafeman, Meintz, Nelson, and Schei opposed).

Motion to Amend the Agenda to correct Action Item #1 to correct typographical error in name of appointee Nancy Polasky, and to add Miscellaneous Item (c) Resolution 2017-11 To Protect the MI Choice Program, and Miscellaneous Item (d) Resolution 2017-12 To Preserve the Public Mental Health System by Com. Meintz, seconded by Com. Hafeman. Motion was approved 9-0.

Motion to Approve the Amended Agenda by Com. Hafeman, seconded by Com. Lang. Motion was approved 5-4 (Com. Hafeman, Meintz, Nelson, and Schei opposed).

Moved by Com. Gromala, seconded by Com. Cech to approve the minutes from the May 09, 2017 County Board Meeting. Motion was approved 9-0.

PUBLIC COMMENT:

NONE

PRESENTATIONS:

NONE

DEPARTMENT HEAD/ELECTED OFFICIALS REPORTS:

Sheriff Marks commented on the grant process. Sheriff Marks stated that the prior County Administrator, the trained grant writers within the Sheriff's Department and the Emergency Management Department have done an excellent job of grant writing. Sheriff Marks wanted to highlight the costs savings to the county for the purchase of software, vehicles, and equipment through the grant process and he believes that the county could and should be a more active participant in the grant process.

ACTION ITEMS:

Moved by Com. Hafeman, seconded by Com. Cech to approve the recommendation from Judge Barglind and re-appoint Nancy Polasky to the Menominee County Jury Commission for a six year term 05/01/2017 – 04/30/2023. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Hafeman to agree to allow the DHHS Board to move their meeting schedule venue to Pinecrest in Powers. Motion was approved 8-1 (Com. Lang opposed).

Moved by Com. Nelson, seconded by Com. Piche to approve Resolution 2017-09 ~ proclaiming “May 2017, Community Action Month.” Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve Commissioner per diems and expenses as recently submitted. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve miscellaneous bills as paid on April 20 & 28 in the combined amount of \$60,238.88. Motion was approved 9-0.

Moved by Com. Schei, seconded by Com. Cech to place miscellaneous boards / committees / commission reports on file in the office of the County Clerk. Motion approved 9-0.

NEW BUSINESS (DISCUSSION ONLY)**PERSONNEL ITEMS:**

- a. County Administrator interviews – May 30, 2017 @ 4:00 PM. There are 2 candidate interviews scheduled. Com. Nelson will not be present for the interview process. Forwarded to the County Board for Approval as Recommended.

BUILDING AND GROUNDS/PARKS ITEMS:

- a. Building Code – Electrical Inspector. Dan Menacher, Menominee County Building Codes Enforcement Officer, asked the board to move forward with the proposed Electrical Code Enforcement Ordinance and for direction from the board re the employment of an electrical inspector within the county once the ordinance is approved. Mr. Menacher informed the board that the content of the proposed ordinance is the same as the prior ordinance 87-1, however that the language was not able to be modified as necessary. Upon adoption of the ordinance Mr. Menacher would like to work with the Personnel Committee to work out the details and logistics of electrical inspector position. Once the ordinance has been review by the Prosecuting Attorney’s office the ordinance will be forwarded to the County Board for Approval as Recommended.

MISCELLANEOUS ITEMS:

- a. MGT service agreement – Performance Dashboard. Sherry DuPont County Administrator Administrative Assistant, briefed the board on the year end performance dashboard the counties are required to furnish the state. In the absence of a County Administrator Diane Lesperance, County Treasurer, and Ms. DuPont prepared last year’s year-end report which was very time consuming and laborious. Ms. DuPont requested the board consider hiring an agency to perform this year’s dashboard process at a cost of approximately \$4000. Com Hafeman asks if the new BSA software would eliminate some of the difficulty in preparing the report. Ms. DuPont did not believe BSA would provide any time savings because the information is not readily available with the software. Com. Phelps and Com. Nelson feel that

the matter should be reviewed with input from the County Administrator. Consensus is to table this for a later date when an Administrator can provide input.

- b. MDOT AERO – Training May 31, 2017 – Sawyer Int'l Airport. Com. Schei apprised the board on the scope of the training that Com. Schei and Jeff LaFleur were invited to attend by MDOT-AERO. The board concurs that the training is a workshop and subject to the usual reimbursement. Com. Schei also introduced Mr. Jeff LaFleuer and Mr. Gary Schultz. Mr. LaFleur is the only full time employee of the airport whereas Mr. Schultz is a part-time employee. Com. Schei acknowledged the opinion of the business community that they do a fantastic job of keeping everything running on a day to day basis.
- c. Resolution 2017-11 – To Protect the MI Choice Program. Com. Hafeman asked that the resolution be added to the Agenda for the board meeting on May 30, 2017. Forwarded to the County Board for Approval as Recommended.
- d. Resolution 2017-12 – To Preserve the Public Mental Health System. Com. Hafeman asked that the resolution be added to the Agenda for the board meeting on May 30, 2017. Forwarded to the County Board for Approval as Recommended.

FINANCE ITEMS:

- a. Commissioner Per Diems and Expenses. Forwarded to the County Board for Approval as Recommended.
- b. Miscellaneous bills as paid on May 04, 2017 in the amount of \$142,534.09. Forwarded to the County Board for Approval as Recommended.

MISC. BOARDS/COMMITTEES/COMMISSIONS REPORTS:

- a. No questions/comments. Forwarded to the County Board for Approval as Recommended.

PUBLIC COMMENT:

Larry LaCanne, City of Menominee, addressed the board on the topic of animal control and to ask the board to attempt to assist with review of the proposed ordinance currently under review.

COMMISSIONER COMMENT:

Com. Cech – stated that he was pleased with the response from the business community during the public hearing for the future of the airport and that there should be discussion with MDOT.

Com. Phelps – Recognizes that although there has not been in impact assessment study performed people have made contact with businesses and they were here tonight. Pleased with the public response during the public hearing and commented on the county's responsibilities to have the title search for the airport parcels completed.

Com. Hafeman – Thanks Com. Schei, Com. Meintz, and Com. Phelps for all the work they've done with the airport. Commented on information from the UP Energy Commission and the commission will be involving CUPPAD and the other planning commissions with the conference. Also shared with the board information from MERS on measures that could be taken to lower the county's contribution.

Com. Lang – Commented on MERS underfunding issues and the range of benefit payments being made. That retirement age has declined however benefits are being paid longer.

Com. Meintz – Expressed his concern that the board removed Action Item #4 from the Agenda because by doing so the board was unable to discuss and consider the matter at this meeting.

Com. Nelson – Appreciates that board is considering and looking at new services, however believes that the board must consider the budget implications also. Is proud of the board for staying with the airport when Marinette County pulled out. Menominee County recognizes that the airport helps to promote business and wishes Marinette County would reconsider its position. Pleased to hear that MDOT-AERO will assist with developing a plan for the airport.

Com. Piche – Commented that although he respects Com. Meintz's opinion disagrees as to the removal of Item #4. It is Com. Piche's opinion that this was in support of the business community and in support of those that attended the public hearing.

Com. Schei – MDOT-AERO has offered one excuse after another when asked for assistance. MDOT-AERO's most recent response has been that there is a workshop that Com. Schei and Mr. LaFleur can attend, we're willing to meet them ½ way. Further that, one of the difficulties with sponsorship fall with obtaining a title search, it has been suggested that the search will be very costly and take a minimum of 3 months.

Com. Gromala – Expressed his willingness to work on the issue of the Animal Control Ordinance. Also asks the Personnel Committee to investigate the possibility of increasing the hours of the part-time employee at the annex for the summer.

Moved by Com. Nelson, seconded by Com. Hafeman to adjourn at 7:01 p.m. Motion was approved 9-0.

Charlie Meintz, Chairman

Tom Faller Chief Deputy, County Clerk

May 30, 2017

UNAPPROVED

Proceedings of a Special Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 4:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Gromala, Hafeman, Meintz, Nelson, Phelps, Piche, and Schei.

Absent: Com. Lang (excused).

Moved by Com. Hafeman, seconded by Com. Nelson to approve the agenda. Motion was approved 8-0.

Public Comment: None.

Action Items:

Moved by Com. Nelson, seconded by Com. Hafeman to approve Resolution 2017-11 ~ To Protect the MI Choice Program. Motion was approved by roll call vote 8-0. (Attachment A).

Moved by Com. Hafeman, seconded by Com. Cech to approve Resolution 2017-12 ~ To Preserve the Public Mental Health System. Motion was approved by roll call vote 8-0. (Attachment B).

New Business (discussion only)

Personnel Items:

- a. Interview County Administrator applicant Irina Rivard – Interview questions were asked by moderator Tim McKee.

Moved by Com. Nelson, seconded by Com. Hafeman to recess at 4:47 p.m. until 5:15 p.m. Motion was approved 8-0.

The County Board resumed interviews at 5:30 p.m.

- b. Interview County Administrator applicant Anthony Person – Mr. Person's interview was scheduled for 5:30 p.m. Mr. Person did not show for his interview at 5:30 p.m. The board chose to wait until 5:40 p.m. Mr. Person still had not arrived by 5:40 p.m.

Discussion ensued as to what the next step would be for the County Board. It was decided to try and contact Anthony Person to determine why he missed the interview and to hold another Special County Board Meeting on Thursday, June 1, 2017 at 8:00 a.m. in Courtroom B to discuss and take action on the next step.

Chairman Meintz called for public comment

Public Comment: None.

Moved by Com. Hafeman, seconded by Com. Piche to adjourn at 5:52 p.m. Motion was approved 8-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

June 1, 2017

UNAPPROVED

Proceedings of a Special Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Vice-Chairman Cech called the meeting to order at 8:00 A.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Gromala, Hafeman, Nelson, Phelps, Piche, and Schei.

Absent: Com. Lang, Meintz (excused).

Moved by Com. Gromala, seconded by Com. Hafeman to approve the agenda. Motion was approved 7-0.

Moved by Com. Piche, seconded by Com. Gromala to approve the minutes from the May 30, 2017 Special County Board Meeting. Motion was approved 7-0.

Public Comment: None.

Action Items:

Discussion ensued regarding the two candidates that were scheduled for interviews on May 30, 2017. Anthony Person did not show for his scheduled interview and we have not heard from him. Com. Piche commented that if there was a good reason for him missing the interview, we should still consider interviewing him. The commissioners discussed Ms. Rivard's interview. Although she appears to be qualified in certain areas such as Human Resources, she lacks experience in many other areas. The consensus of the board is that Irina Rivard is not the right candidate for Menominee County.

Moved by Com. Hafeman, seconded by Com. Cech not to offer the position of County Administrator to either one of the candidates that were scheduled for interviews. Irina Rivard and Anthony Person were the two candidates. Motion was approved by a roll call vote 6-1. Com. Piche voted nay.

Public Comment: None.

Moved by Com. Schei, seconded by Com. Phelps to adjourn at 8:17 a.m. Motion was approved 7-0.

William Cech, Vice-Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Menominee County Ordinance 2017-1 ~ Electrical Code Enforcement
DEPARTMENT:	Administration – Building Code
ATTACHMENTS:	Yes
SUMMARY:	
<p>Dan Menacher brought info to the County Board a while back to discuss the possibility of hiring an Electrical Inspector within the County, rather than use the state inspectors. Discussion continues... Can we share one person with Delta County, Do we hire, or do they? Can we contract with Delta/or vice versa for the Electrical services?</p>	
RECOMMENDED MOTION:	
To approve Menominee County Ordinance 2017-1 ~ Electrical Code Enforcement.	

Submitted by: Sherry DuPont

06/09/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*– County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

Menominee County Ordinance – 2017-01 Electrical Code Enforcement

An ordinance to designate an enforcing agency to discharge the responsibility of the County of Menominee, State of Michigan, under the provisions of the State Construction Code Act, Act No. 230 of the Public Acts of 1972, as amended.

The County of Menominee, ordains:

Section 1. AGENCY DESIGNATED. Pursuant to the provisions of the Michigan State Electrical Code, in accordance with Section 8 (b)(6) of Act 230, of the Public Acts of 1972, as amended, the Building Official of the County of Menominee is hereby designated and as the enforcing agency to discharge the responsibility of the County of Menominee under Act 230, of the Public Acts of 1972, as amended, State of Michigan. The County of Menominee assumes responsibility for the administration and enforcement of said Act throughout its corporate limits.

Section 2. REPEALS. All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

Section 3. PUBLICATION. This ordinance shall be effective after legal publication in accordance with provisions of the Act governing the same.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES:

NAYS:

ORDINANCE DECLARED ADOPTED.

Charlie Meintz, Chairman, Menominee County Board of Commissioners

Marc Kleiman, County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF Menominee)

I hereby certify that the foregoing is a true and complete copy of Ordinance 2017-01 adopted by the County Board of Commissioners of Menominee County at a regular meeting held on _____, 2017, and I further certify that public notice of such meeting was given as provided by law.

Marc Kleiman, County Clerk

*Steven Gromala Charlie Meintz – Chairperson William Cech – Vice Chairman Larry Phelps
John Nelson Jan Hafeman Gerald Piche Bernie Lang Larry Schei*

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	2016/17 Budget Amendment #7 (44-52)
DEPARTMENT:	Finance Committee
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Finance committee met to discuss these budget amendments. All amendments were agreed upon for approval at the finance committee meeting. Non-lapsing funds will be put into the budget to be spent out (from prior projects). If they are not used this year, they will go back into the General Fund.</p>	
RECOMMENDED MOTION:	
<p>To approve budget amendment #7 (#44-52) as recommend by the Finance Committee.</p>	

Submitted by: Sherry DuPont

06/09/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Budget Amendment #7

44	5/9/2017	Hannahville Grant Received for Road Patrol	\$	19,972.00	205-000-441.00
			\$	19,972.00	205-315-934.03
45	5/8/2017	New Account Created for 911	\$	900.00	266-325-745.00
			\$	(900.00)	266-326-942.00
46	5/15/2017	New Account Created - Anonymous Donation received for the Reserver Armed Unit for vests	\$	10,000.00	101-000-629.04
			\$	10,000.00	101-301-745.01
47	5/26/2017	Moving Funds from Office Equipment to Travel (CPL Fund)	\$	1,500.00	263-215-860.00
			\$	(1,500.00)	263-215-728.00
48	5/16/2017	Hannahville Grants Received for Bookmobile, 911 Console, and EMS	\$	10,000.00	271-000-441.00
			\$	10,000.00	271-790-970.01
			\$	10,000.00	266-000-441.00
			\$	10,000.00	266-325-970.00
			\$	1,200.00	101-000-441.04
			\$	1,200.00	101-426-934.02
49	10/1/2016	From Non Lapsing - EMS Grant	\$	879.39	101-426-934.02
50	10/1/2016	From Non Lapsing - Flower Donation Account	\$	370.15	101-265-930.02
51	10/1/2016	From Non Lapsing - Jail Emergency Exit	\$	7,500.00	101-265-970.01
52	10/1/2016	From Non Lapsing - Video Teleconferencing	\$	22,962.39	101-103-970.02

2016-17

BUDGET AMENDMENT

NUMBER: 44

Date: May 9, 2017

Re: Hannahville Grant received for Road Patrol

Account Number	DESCRIPTION		Budget
205-000-441.00	Hannahville Grant	\$	19,972.00
205-315-93403	Casino Grant Expenditures	\$	19,972.00

Accident Investigation Camera \$952.00

Multi-Band Radios \$14,895.00

Tactical Equipmment \$4,125.00

2016-17

BUDGET AMENDMENT

NUMBER: 45

Date: May 8, 2017

Re: Created New Account for 911

Account Number	DESCRIPTION		Budget
266-325-745.00	Uniforms	\$	900.00
266-326-942.00	Rentals	\$	(900.00)

MENOMINEE COUNTY
REQUEST FOR LINE ITEM TRANSFER

BUDGET YEAR: 2016/17

Please Transfer Amount of: \$900.00

From Account: 266-326-942.00 (Rentals)

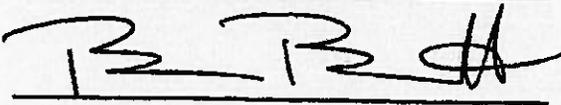
To Account: 266-325-745.00 (Uniforms)

Date of Request: May 8, 2017

Justification: Created New Account

Name of Requesting Dept: Menominee County 911

Name of Elected Official/Dept Head: Brian Barrette

Signature of Elected Official/Dept Head: 

Approval by Chief Fiscal Officer: _____

Date Posted to General Ledger: _____

Posted by: _____

2016-17

BUDGET AMENDMENT

NUMBER: 46

Date: May 15, 2017

Re: Anonymous Donation Received and New Account Created

Account Number	DESCRIPTION		Budget
101-000-629.04	Donation/Reserves	\$	10,000.00
101-301-745.01	Reserves	\$	10,000.00

Anonymous Donation to the Reserve Armed Unit for the purchase of vests for each Reserve Deputy. Excess funds will be released to the Unit after all are equipped with a vest.

Menominee County
Request for Budget Amendment

Budget Year: 2016-2017

Please Increase
Revenue Account

101-000-629-04 by \$10,000.00
Donation/Reserves

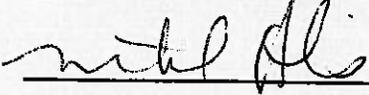
Please Increase
Expenditure Account

101-301-745-01 by \$10,000.00
Reserves

Date of Request 5/15/2017

Justification **Receipt of \$10,000 anonymous donation to the Reserve Armed Unit for the purchase of Vests for each Reserve Deputy. Excess funds will be released to the Unit after all are equipped with a Vest.**

Requesting Department Sheriff

Elected Official/Dept. Head 

Chief Fiscal Officer's Approval _____

Date Posted to General Ledger _____

Posted by: _____

2016-17

BUDGET AMENDMENT
NUMBER: 47
Date: May 26, 2017

Re: Moving Funds from Office Equipment to Travel (CPL Fund)

Account Number	DESCRIPTION		Budget
263-215-860.00	Travel	\$	1,500.00
263-215-728.00	Office Equipment	\$	(1,500.00)

MENOMINEE COUNTY
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2016-2017

Please Increase

Revenue/Expenditure Account 263-215-860.00 by \$ 1,500.00

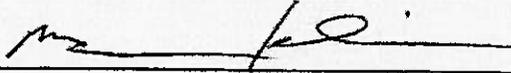
Please Decrease

Revenue/Expenditure Account 263-215-728.00 by \$ 1,500.00

Date of Request: May 26, 2017

Justification: Moving Funds from Office Equipment to Travel

Requesting Department: County Clerk (CPL)

Elected Official/Dept Head 

Chief Fiscal Officer's Approval _____

Date Posted to G/L _____

Posted by: _____

2016-17

BUDGET AMENDMENT
NUMBER: 48
Date: May 16, 2017

RE: Hannahville Grants Received

Account Number	DESCRIPTION		Budget
271-000-441.00	Hannahville Grant - Library (Bookmobile)	\$	10,000.00
271-790-970.01	Capital Outlay - Bookmobile	\$	10,000.00
266-000-441.00	Hannahville Grant - 911 (Console)	\$	10,000.00
266-325-970.00	Capital Outlay - 911 (Radio Console)	\$	10,000.00
101-000-441.04	Hannahville Grant - EMS	\$	1,200.00
101-426-934.02	Hannahville Grant Expenditures	\$	1,200.00

Check # 219410 Dated 5/16/17 from Island Resort

2016-17

BUDGET AMENDMENT
NUMBER: 49
Date: October 1, 2016

Re: From Non-Lapsing - EMS Grant

Account Number	DESCRIPTION		Budget
101-426-934.02	Hannahville Grant Expenditures	\$	879.39

2016-17

BUDGET AMENDMENT
NUMBER: 50
Date: October 1, 2016

Re: From Non-Lapsing - Flower/Plant Expenses

Account Number	DESCRIPTION		Budget
101-265-930.02	Flower/Plant Expenses	\$	370.15

2016-17

MENOMINEE COUNTY REQUEST FOR BUDGET AMENDMENT

BUDGET AMENDMENT

NUMBER: 51

Date: October 1, 2016

BUDGET YEAR: 2016-2017

Account Number	DESCRIPTION	Budget
Please Increase Revenue/Expenditure Account	101-265-930.02	\$ 370.15
Please Decrease Revenue/Expenditure Account		

Date of Request: October 1, 2016

Justification: From Non Lapsing - Flower/Plant Expenses

Requesting Department: Buidlings & Grounds

Elected Official/Dept Head Jim Mekash

Chief Fiscal Officer's Approval _____

Date Posted to G/L _____

Posted by: _____

2016-17
MENOMINEE COUNTY
REQUEST FOR BUDGET AMENDMENT

BUDGET AMENDMENT

NUMBER: 52

Date: October 1, 2016

BUDGET YEAR: 2016-2017

Please Increase
Revenue/Expenditure Account 101-265-970.01 by \$ 7,500.00

Please Decrease
Revenue/Expenditure Account _____ by _____

Date of Request: October 1, 2016

Justification: From Non Lapsing - Jail Emergency Exit

Requesting Department: Buidlings & Grounds

Elected Official/Dept Head Jim Mekash

Chief Fiscal Officer's Approval _____

Date Posted to G/L _____

Posted by: _____

**MENOMINEE COUNTY
REQUEST FOR BUDGET AMENDMENT**

BUDGET YEAR: 2016-2017

Please Increase

Revenue/Expenditure Account

101-103-970.02

by

\$

22,962.39

Please Decrease

Revenue/Expenditure Account

by

Date of Request:

October 1, 2016

Justification:

From Non Lapsing - Video Teleconferencing

Requesting Department:

Admin

Elected Official/Dept Head

Chief Fiscal Officer's Approval

Date Posted to G/L

Posted by:

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Paint for 9 th St. Bldg.
DEPARTMENT:	B&G committee
ATTACHMENTS:	no
SUMMARY:	
<p>The B&G committee met to discuss some things that need to be done at the 9th St. Bldg. The committee recommends to paint the outside to match the jail and health dept. bldgs... board to approve. Also the committee discussed the ADA ramp to fit the length of the bldg. for all offices to be in compliance. That committee is deciding on costs and whether to use wood or a composite material. A recommendation may come from that committee prior to this meeting.</p>	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

06/09/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Lease Agreement for Shakey Lakes Park Concessionaire
DEPARTMENT:	Parks
ATTACHMENTS:	Yes
SUMMARY:	
The Parks Committee met to discuss the "snack shack" Shakey Lakes Park concessionaire lease agreement from previous years and have recommend to offer the current leasee another three year lease.	
RECOMMENDED MOTION:	
To approve a recommendation from the Parks Committee to approve a three year lease agreement for the Shakey Lakes Park Concessionaire, Linda and Charles Busick.	

Submitted by: Sherry DuPont

06/09/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY PARKS AND RECREATION LEASE AGREEMENT

THIS AGREEMENT, made the _____ day of _____, 2017, by and between the Menominee County Board of Commissioners, hereinafter referred to as the "Board / Lessor" and Linda M. & Charles A. Busick, whose address is _____

_____ hereinafter referred to as "Concessionaire / Lessee".

1. **TERM.** The Board/Lessor, for the period of three (3) years, effective May 1, 2017 to April 30, 2020 leases, demises, and lets the building known as the Shakey Lakes Concession Stand located at Shakey Lakes County Park to the Concessionaire/Lessee for the exclusive right to sell food, refreshments, ice and other camping necessities/supplies to the general public at the Shakey Lakes Park campground located in Lake Township in Menominee County, MI, with the exception of Fair Days when other food vendors are permitted to sell food and refreshments related to the Fair activities; and, operate a pleasure boat livery service to such public (*optional*).

In addition to the foregoing, the Board/Lessor also leases to Concessionaire/Lessee the right to park a camper behind the main concession stand building without the payment of additional rent. This camper should be used for the sole use of the Lessee and/or the employees of the Lessee; not to be used as a summer cottage. The camper is to be parked at a non-electric site.

NO Fireworks sales (of any kind) are permitted.

The Concessionaire will receive two (2) ANNUAL VEHICLE PARK STICKERS per year which shall be affixed to the windshields of the concessionaire's vehicles.

2. **CONSIDERATION.** In consideration for this lease, said Concessionaire/Lessee shall pay the annual fee of **SIX HUNDRED DOLLARS (\$600.00)** to the Board/Lessor. Payment for the year 2017 shall be made within ten (10) days of signing this agreement. Subsequent annual payments shall be made by May 1st of each year covered by this agreement contract.

The Lessee shall be responsible for all utilities and any and all personal and real property taxes as may be imposed by Lake Township.

Concessionaire/Lessee shall follow all the campground rules.

3. **LIABILITY INSURANCE.** Said Concessionaire/Lessee shall at all times during the term of this agreement, maintain liability insurance in an amount as stated by the County Board of Commissioners approval (**Minimum of \$1,000,000 / \$1,000,000**). Further, the Concessionaire/Lessee jointly and severally, shall execute an indemnification agreement holding harmless the County of Menominee for any liability for loss or damage to any person, firm or corporation of said concession by said Concessionaire. Said policy of insurance shall be deposited and remain with the County Clerk's office with a copy to remain at the Shakey Lakes Park office.

4. **LOCATION.** Prior to the operation of said concession, Menominee County Administration/ Administrator shall designate and identify the specific area in which any structure of any kind shall be used in the operation of said concession.

5. FAIR DAYS. It is also agreed between the Board/Lessor and the Concessionaire/Lessee that the "Fair Days" are excluded from this agreement, in that other vendors may also be given the right to dispense food and refreshments during said "Fair Days" activities.

6. ASSIGNMENT OF LEASE. This lease can only be reassigned with written approval of the County Board/Lessor.

7. TERMINATION OF LEASE BY LESSOR. If default is made payment of rent at the times above stated, the Board/Lessor may terminate said lease after giving said Concessionaire/Lessee a five (5) day notice of quit or pay the rent. Further, if the Concessionaire/Lessee shall break any of the covenants and agreements herein contained, or shall willfully or maliciously do injury to the premises, or shall file a petition in bankruptcy or have an involuntary petition in bankruptcy filed against him, or make an assignment for the benefit of creditors, the Board/Lessor or their legal representatives shall have the right, at any time thereafter, without notice, to declare this lease void and the term herein contained ended without prejudice to any remedies which the Board/Lessor may have to collect arrears of rent.

8. HOURS OF OPERATION. The Concessionaire/Lessee agrees to open and operate the Concession stand from Memorial Day weekend through Labor Day weekend with posted daily/weekly scheduled hours. Should the Concessionaire/Lessee fail to open and operate during these posted hours, the building will revert ownership to Menominee County Parks, and personal property will be retained by Lessee.

9. CARE OF PREMISES. The Concessionaire/Lessee agrees to keep the premises in good repair and reasonably clean at their expense. The Board/Lessor shall have the right to inspect the premises at all reasonable times and if the Concessionaire/Lessee fails to keep the premises in reasonably good condition, the Board/Lessor may clean the premises and charge to costs thereof to the Concessionaire/Lessee.

10. PROPERTY IMPROVEMENTS. The Lessee has the right, at their expense, to install a gravity fed septic system according to the Health Department's specifications. In the event that the Lessee sells the concession stand, the new owners would also be entitled to the use of the septic system. However, the septic system for the concession building will remain property of Menominee County Parks. Annual maintenance, i.e. pumping and/or repair, shall be the responsibility of the Lessee.

11. ALTERATIONS & REPAIRS by CONCESSIONAIRE/LESSEE. The Concessionaire/Lessee may, at its own expense, make such alterations and repairs to the demised premises as may be required for the purposed of its business during the term of this lease. The Concessionaire/Lessee shall receive written approval from the Board/Lessor before making any alterations or repairs.

12. REMOVAL OF FIXTURES. Upon the termination of this agreement or any renewal thereof, the Concessionaire/Lessee may remove any and all improvements owned by the Concessionaire/Lessee and placed upon the premises by the Concessionaire/Lessee.

**MENOMINEE COUNTY PARKS AND RECREATION
INDEMNIFICATION AGREEMENT**

THIS AGREEMENT, made the _____ day of _____, 2017, by and between the Menominee County Board of Commissioners, hereinafter referred to as the "Board / Lessor" and

Linda M. & Charles A. Busick, whose address is _____

_____ hereinafter referred to as "Concessionaire / Lessee".

Concessionaire/Lessee agrees to hold Menominee County, the Menominee County Board of Commissioners, and the Menominee County Parks and Recreation Committee harmless from any and all claims for damage or injury arising out of the operation of the concession stand, boat livery or any other activities governed by the lease agreement dated _____.

Menominee County, the Menominee County Board of Commissioners, and Menominee County Parks and Recreation Committee shall not be liable for any loss, injury, death, or damage to persons or property or by any person, whosoever may at that time be using or occupying or visiting the concession stand whether such loss, injury, death, or damage shall be caused by or, in any way, result from or arise out of any act, omission or negligence of the Concessionaire/Lessee or its agent or shall result from or be caused by any other matter or thing whether of the same kind or of a different kind than the matters or things about set forth and Concessionaire/Lessee shall indemnify Menominee County, the Menominee County Board of Commissioners, and the Menominee County Parks and Recreation Committee, against any and all claims, liability, loss or damage whatsoever, on account of any such loss, injury, death or damage.

IN WITNESS WHEREOF, this instrument is executed the day and year above written.

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
MENOMINEE COUNTY, MICHIGAN**

BY: _____
Menominee County Administration
839 10th Avenue
Menominee MI 49858

date _____

CONCESSIONAIRE/LESSEE:

BY: _____

date _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Parks bid approval recommendation
DEPARTMENT:	Parks Committee
ATTACHMENTS:	Yes
SUMMARY:	
<p>The parks committee discussed the bids received for the cutting of select timber from County Parks. Their recommendation is to accept the highest bid in the amount of \$70,117 by Sanville Logging, Inc.</p>	
RECOMMENDED MOTION:	
<p>To approve a recommendation from the Parks Committee to accept a bid in the amount of \$70,117 by Sanville Logging, Inc. to cut/remove logs within the parks per the UP Land Management specifications.</p>	

Submitted by: Sherry DuPont

06/09/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

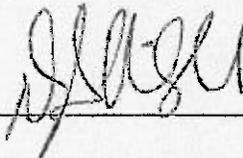
	Approved
	Disapproved
	Approved with the following change(s):

SPECIES	PRODUCT	ESTIMATE VOLUMES	PRICE/UNIT	SPECIES VALUE
Cedar	Pulp	10 Cords	\$	\$
White Pine	Sawlogs	7.0 MBF	\$	\$
Red Maple	Sawlogs	43.0 MBF	\$	\$
Ash	Sawlogs	26.0 MBF	\$	\$
White Birch	Sawlogs	5.0 MBF	\$	\$
Oak	Sawlogs	30.0 MBF	\$	\$
Red Pine	Sawlogs	3.0 MBF	\$	\$
Basswood	Sawlogs	1.0 MBF	\$	\$

NOTES: MBF = One Thousand Board Feet, Oak Wilt is Present on Shakey Lakes Park

I AM HEREBY SUBMITTING MY SEALED LUMP SUM BID ON Friday, June 02, 2017 @ 12:00 NOON EST.

LUMP SUM BID: \$ 70,117.⁰⁰

SIGNATURE: 

Timber Buyer Contact Information:

Name: Sanville Logging, Inc.
Address: 11880 Cord 426 E
Cornell, ME 49818
Phone: (906) 399-1800
Fax: (906) 384-6001
Email: dsanville1974@gmail.com

SPECIES	PRODUCT	ESTIMATE VOLUMES	PRICE/UNIT	SPECIES VALUE
Cedar	Pulp	10 Cords	\$ 18.00	\$ 180.00
White Pine	Sawlogs	7.0 MBF	\$ 125.00	\$ 875.00
Red Maple	Sawlogs	43.0 MBF	\$ 110.00	\$ 4,730.00
Ash	Sawlogs	26.0 MBF	\$ 75.00	\$ 1,950.00
White Birch	Sawlogs	5.0 MBF	\$ 120.00	\$ 625.00
Oak	Sawlogs	30.0 MBF	\$ 200.00	\$ 6,000.00
Red Pine	Sawlogs	3.0 MBF	\$ 125.00	\$ 375.00
Basswood	Sawlogs	1.0 MBF	\$ 110.00	\$ 110.00

NOTES: MBF = One Thousand Board Feet, Oak Wilt is Present on Shakey Lakes Park

I AM HEREBY SUBMITTING MY SEALED LUMP SUM BID ON Friday, June 02, 2017 @ 12:00 NOON EST.

LUMP SUM BID: \$ 64,313.00

SIGNATURE: 

Timber Buyer Contact Information:

Name: Jordan Triest

Address: Po Box 386
Powers, mi 49874

Phone: (906) 420-2369

Fax:

Email:

Dean Francis

From: 9062350369@vtext.com
Sent: Friday, June 02, 2017 10:43 AM
To: dean@michiganforesters.com
Subject: FWD: Wangerin Logging N7590 US 41 Stephenson MI 4...

FWD: Wangerin Logging
N7590 US 41 Stephenson MI 49887
Kurt Wangerin: home # 9067534029 cell 9063744029
Don: 9062505993
Bid \$65,000

MEMORANDUM Co. PARK SALE

WANGERIN BID VIA TEXT

\$65,000⁰⁰

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Replace Airport Committee Commissioner
DEPARTMENT:	Board
ATTACHMENTS:	No
SUMMARY:	
<p>Commissioner Phelps has resigned his position on the Airport Committee. Chairman Meintz to appoint someone in his place.</p>	
RECOMMENDED MOTION:	
Empty space for recommended motion	

Submitted by: Sherry DuPont

06/09/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):
	Empty space for changes

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):
	Empty space for changes

2017 Committee Members - Revised 4.25.17

Road Commission

Gerald Piche

Delta-Men. Health Department

Jan Hafeman
Larry Schei

Intergovernmental Relations (MTA)

Charlie Meintz

Department of Human Services (DHS)

Bernie Lang

Northpointe Behavior Health

Jan Hafeman - appointed 4.25.17

UP Resource Conservation & Develop.

Bernie Lang

Fair Board

Gerald Piche

Park & Rec Committee

Larry Phelps
William Cech

Financial Hardship

Bernie Lang

Remonumentation

Larry Schei

Six County Alliance/MI Works!

John Nelson
Charlie Meintz (ALT)

Pinecrest Liaison (no vote)

Jan Hafeman

E911 Governing Board

William Cech

Airport Committee

Larry Schei
~~Larry Phelps~~
Charlie Meintz

NorthCare Substance Abuse Disorder Policy Brd.

John Nelson

Northwoods Rail Transit Committee

Gerald Piche

County Security Committee

Larry Schei
John Nelson

WCUP Community Corrections Board

Jan Hafeman - appointed 4.11.17

Community Action Agency

Bernie Lang

UPCAP (2 yr. appt.)

Jan Hafeman

UPCAP - UP Energy Workgrp

Jan Hafeman

Men. Business Dev. Corp

County Administrator
Larry Schei

Local Emergency Planning Comm.

(chairman of the board)-Charlie Meintz

Library Liaison (no vote)

Larry Schei

3 Way Road - Ad Hoc Committee

John Nelson
Gerald Piche

Planning Commission

Steven Gromala

Buildings & Grounds Committee

Larry Schei
William Cech

Negotiating Committee

John Nelson
Gerald Piche
Bernie Lang *ALT.*

Personnel Committee

Gerald Piche - Chairman
Larry Phelps
Bernie Lang
Jan Hafeman

Finance Committee

John Nelson - Chairman
William Cech
Larry Schei
Steven Gromala

Executive Committee

Charlie Meintz - Chairman
Gerald Piche
John Nelson

GIS Ad Hoc

Jan Hafeman
Charlie Meintz
Co. Administrator

CUPPAD Regional Commission

Steven Gromala -appointed 4.25.17

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	
To approve commissioner per diems as recently submitted.	

Submitted by: Sherry DuPont

06/09/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

[COPY]

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

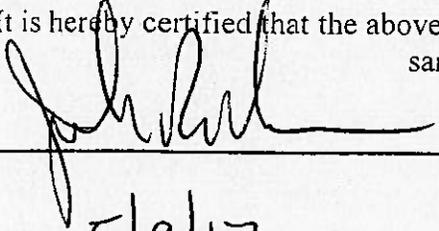
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
4/6/17	MI WORKS, EILMAN	54	28."	28.89	101-101-860.11
4/11/17	Co. Board, Stoughton M.	54	"	28.89	101-101-860.11
4/13/17	Court House, Fenneco	96	"	51.86	101-101-860.11
				AD	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
			Total Mileage	109.64 AD.	
				Total Mileage Fee	\$ 109.64 AD.

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

5/9/17

Date

COPY

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche - District 7

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
4/4/17	Road Commission	25		13.38	
4/4/17	Court House - Pers. Comm.	72		38.52	101-101-860.07
4/11/17	Annex - County Board	30		16.05	101-101-860.07
4/19/17	Annex - Fair Board	30		16.05	101-101-860.07
4/25/17	Annex - County Board	30		16.05	101-101-860.07
					101-101-860.07
		187	Total Mileage		
				Total Mileage Fee	100.05

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche

Signed

5/7/17

Date

RECEIVED
MAY 08 2017
AD

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on May 4, 2017 in the amount of \$142,534.09	
RECOMMENDED MOTION	
To approve Miscellaneous Bills as paid on May 4, 2017 in the amount of \$142,534.09	

Submitted by: Sherry DuPont

06/09/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Airport
218 IT - Computer Serv.
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
286 Medical Marijuana Grant
289 SOM Salvage Vehicle Title Inspections
292 Child Care
294 Veterans' Trust
292 Special Child Care Funds
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

MAY 09 2017
CM
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ANDERSON, TACKMAN & CO PLC				
64651	Final Billing for Audit (BY 9/30/16)	101-103-801.01	13,850.00	13,850.00
TOTAL VENDOR ANDERSON, TACKMAN & CO PLC				13,850.00
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677608128	Airport Supplies	216-585-755.02	44.38	92.77
		216-585-745.00	48.39	
1677612584	Airport Supplies	216-585-755.01	44.38	92.77
		216-585-745.00	48.39	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				185.54
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863444104	April 19 - May 18, 2017	101-103-850.00	729.40	729.40
906863202304	April 19 - May 18, 2017	101-103-850.00	711.66	711.66
906863661404	911 Telephone Services	266-325-850.00	536.95	536.95
TOTAL VENDOR AT&T - CAROL STREAM, IL				1,978.01
VENDOR NAME: BERNTSEN INTERNATIONAL, INC.				
183605	Remon Supplies	243-245-765.00	1,475.40	1,475.40
TOTAL VENDOR BERNTSEN INTERNATIONAL, INC.				1,475.40
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
21942	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	53.15	53.15
21963	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	47.21	47.21
21985	2008 Chevy Impala - Vehicle Maintenance	101-265-981.00	32.95	32.95
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				133.31
VENDOR NAME: BLUETARP FINANCIAL, INC.				
1616487351	B&G Supplies	101-103-998.11	40.10	47.60
		101-265-755.00	7.50	
097409	Inmate Medical Supplies	101-301-770.01	202.50	202.50
TOTAL VENDOR BLUETARP FINANCIAL, INC.				250.10
VENDOR NAME: BODY WORKS PLUS				
A268867	Destrip Old 5503	205-315-934.00	524.00	524.00
TOTAL VENDOR BODY WORKS PLUS				524.00
VENDOR NAME: BOYLE DESIGN GROUP, LLC				
754	Park Maps & Flyers (x2500)	208-751-901.00	900.00	900.00
TOTAL VENDOR BOYLE DESIGN GROUP, LLC				900.00
VENDOR NAME: BREZSKO, TREG				
reimbursement	Uniform Allowance	101-301-745.00	120.00	120.00
TOTAL VENDOR BREZSKO, TREG				120.00
VENDOR NAME: BRUNELLE, JENNIFER				
reimbursement	Conference Fees for 2017 Drug Awareness	292-663-860.00	30.00	90.00
		292-664-860.00	30.00	
		292-665-860.00	30.00	
reimbursement	Mileage & Meals	292-663-860.00	87.32	87.32
pril 2017	Crisis Intervention	292-668-801.00	605.00	605.00
TOTAL VENDOR BRUNELLE, JENNIFER				782.32
VENDOR NAME: BS&A SOFTWARE				
12069	Annual Support (5/1/17 - 5/1/18)	218-656-857.00	11,641.00	11,641.00
TOTAL VENDOR BS&A SOFTWARE				11,641.00
VENDOR NAME: CECH, WILLIAM				
reimbursement	April 2017 - Mileage	101-101-860.05	69.55	69.55
TOTAL VENDOR CECH, WILLIAM				69.55

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT	
VENDOR NAME: CELLCOM					
342564	Cellular Services	292-663-850.00	40.10	120.30	
		292-664-850.00	40.10		
		292-665-850.00	40.10		
TOTAL VENDOR CELLCOM				120.30	
VENDOR NAME: CITY OF MENOMINEE					
May 2017	Monthly Rent	266-326-942.00	351.67	351.67	
TOTAL VENDOR CITY OF MENOMINEE				351.67	
VENDOR NAME: CITY OF STEPHENSON					
709	Annex (3/20 - 4/20/17)	101-261-920.01	19.10	248.60	
		101-261-920.02	32.55		
		101-261-920.03	196.95		
TOTAL VENDOR CITY OF STEPHENSON				248.60	
VENDOR NAME: CLOVERLAND PAPER CO					
114042	Courthouse Janitorial Supplies	101-265-755.01	228.47	1,030.83	
114040	Courthouse Janitorial Supplies	101-265-755.01	58.22		
114043	Annex Janitorial Supplies	101-265-755.01	83.31		
14044	Inmate Supplies	101-301-770.00	254.88		
14084	Courthouse Janitorial Supplies	101-265-755.01	96.92		
14088	Courthouse Janitorial Supplies	101-265-755.01	309.03		
TOTAL VENDOR CLOVERLAND PAPER CO					1,030.83
VENDOR NAME: COAST TO COAST COMPUTER PROD.					
1639715	Toner (Treasurer's Office)	517-252-727.00	359.98	359.98	
TOTAL VENDOR COAST TO COAST COMPUTER PROD.				359.98	
VENDOR NAME: COLEMAN ENGINEERING COMPANY					
8447	GIS Mapping - 80% complete	517-252-970.00	5,719.00	5,719.00	
TOTAL VENDOR COLEMAN ENGINEERING COMPANY				5,719.00	
VENDOR NAME: COOPER OFFICE EQUIPMENT					
44551	Contract # 2310-01 (Treasurer's Office)	101-253-728.00	304.45	304.45	
44378	Contract # 2761-01 (Admin)	101-172-931.01	239.94		
TOTAL VENDOR COOPER OFFICE EQUIPMENT				544.39	
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCT					
7684	Shredding Documents (4/6/17)	101-265-801.00	56.13	56.13	
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCT				56.13	
VENDOR NAME: DICKINSON COUNTY TREASURER					
rcuit Court 2017-1	Jan, Feb, March 2017 (Shared Expenses)	101-131-702.00	27,449.31	27,449.31	
rcuit Court 2017-1	Jan, Feb, March Shared Expenses	101-131-702.00	942.73		
TOTAL VENDOR DICKINSON COUNTY TREASURER				28,392.04	
VENDOR NAME: DOUGOVITO, GREG					
reimbursement	Meal (Transport)	101-132-801.00	2.43	2.43	
10	Transport of Juvenile	101-132-801.01	16.25		
		101-132-801.00	39.00		
TOTAL VENDOR DOUGOVITO, GREG				57.68	
VENDOR NAME: EICHHORN, GARY					
IS Board	Per Diem & Mileage	101-601-837.00	46.44	96.44	
		101-601-837.00	50.00		
TOTAL VENDOR EICHHORN, GARY				96.44	
VENDOR NAME: EMPACO, INC.					
24	Road Patrol Sgt Exams (x7)	205-315-881.03	770.00	770.00	

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: EMPCO, INC.				
TOTAL VENDOR EMPCO, INC.				
VENDOR NAME: EPIC AVIATION, LLC				
6966815	Airport Fuel	216-585-743.00	17,304.67	17,304.67
A6899161	Airport Fuel Credit	216-585-743.00	(64.00)	(64.00)
TOTAL VENDOR EPIC AVIATION, LLC				
VENDOR NAME: FIORUCCI, TONY & TEENA				
March 2017	Foster Care (J.F.)	292-662-843.02	534.44	534.44
March 2017	Foster Care (B.F.)	292-662-843.02	534.44	534.44
TOTAL VENDOR FIORUCCI, TONY & TEENA				
VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT				
12455	Equalization Office Supplies	101-257-727.00	58.98	58.98
12472	Office Supplies (Veterans)	101-682-727.00	57.99	57.99
12473	FOC - Office Supplies	101-141-727.00	162.44	162.44
TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT				
VENDOR NAME: GBS INC.				
17-29868	Traffic Citations (x25)	205-315-755.00	273.59	273.59
TOTAL VENDOR GBS INC.				
VENDOR NAME: HAFEMAN, JAN				
Reimbursement	April 2017 - Mileage	101-101-860.10	185.11	185.11
TOTAL VENDOR HAFEMAN, JAN				
VENDOR NAME: HASHIMOTO SEWER SERVICE, INC.				
14176	Building & Grounds Maintenance	101-265-930.01	225.00	225.00
TOTAL VENDOR HASHIMOTO SEWER SERVICE, INC.				
VENDOR NAME: HENSLEY, RN, JOEL				
April 2017	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
Blood Draws	A.B. (4/22) L.G. (4/22) D.S.(4/27)	101-267-801.01	300.00	300.00
April 2017	Medical Examiner	101-648-709.00	1,080.00	2,410.00
		101-648-835.00	1,330.00	
TOTAL VENDOR HENSLEY, RN, JOEL				
VENDOR NAME: J S ELECTRONICS, INC.				
9716	Light Bar Maintenance	205-315-934.02	84.40	84.40
9723	Tower Lease - May 2017	266-326-942.00	425.00	425.00
TOTAL VENDOR J S ELECTRONICS, INC.				
VENDOR NAME: JENNINGS, PATRICK L.				
117-045-MI	Court Appointed - J. Hudson	101-148-807.00	60.00	60.00
117-046-MI	Court Appointed - J. Dillon	101-148-807.00	60.00	60.00
117-036-MI	Court Appointed - L. Christiansen	101-148-807.00	85.00	85.00
TOTAL VENDOR JENNINGS, PATRICK L.				
VENDOR NAME: KASS, MICHAEL				
arks & Rec	Mileage & Per Diem	208-751-860.00	50.00	54.28
		208-751-860.00	4.28	
TOTAL VENDOR KASS, MICHAEL				
VENDOR NAME: KEWLEY, KIM				
Reimbursement	Mileage (Post Office)	101-253-860.00	8.03	8.03
TOTAL VENDOR KEWLEY, KIM				
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Mileage	101-262-860.00	59.92	104.86
		101-215-860.00	44.94	
TOTAL VENDOR KLEIMAN, MARC				

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AMOUNT

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: LANG, BERNARD				
Reimbursement	April 2017 Mileage	101-101-860.02	63.67	63.67
TOTAL VENDOR LANG, BERNARD				63.67
VENDOR NAME: LINDA A. MENACHER				
Transcripts	Transcripts	101-136-802.00	538.80	538.80
TOTAL VENDOR LINDA A. MENACHER				538.80
VENDOR NAME: MACNLOW ASSOCIATES				
2016-197	Registration Fee (x2)	205-315-881.03	750.00	750.00
TOTAL VENDOR MACNLOW ASSOCIATES				750.00
VENDOR NAME: MEINTZ, CHARLIE				
Reimbursement	April 2017 Mileage	101-101-860.06	149.77	149.77
TOTAL VENDOR MEINTZ, CHARLIE				149.77
VENDOR NAME: MENARDS - MARINETTE				
32919	Pressure Tank - Vestibule	101-265-755.00	14.32	14.32
32474	Building & Ground Supplies	101-265-755.00	46.25	46.25
32473	Janitorial Supplies	101-265-755.01	24.96	24.96
32472	Building Purchase Supplies	101-103-998.11	33.20	33.20
TOTAL VENDOR MENARDS - MARINETTE				118.73
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10327249	Park Supplies (Blades for John Deere)	208-751-930.02	342.87	342.87
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				342.87
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
1127160-001	Office Supplies (Family/Probate)	101-132-727.00	65.46	130.93
		101-148-727.00	65.47	
126976-001	Toner (Probate/Family)	101-132-727.00	35.99	71.99
		101-148-727.00	36.00	
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				202.92
VENDOR NAME: MOORE MEDICAL CORP				
9448550 I	Inmate Medical Supplies	101-301-770.01	178.10	178.10
TOTAL VENDOR MOORE MEDICAL CORP				178.10
VENDOR NAME: MPJRA				
Registration	Conference Fee - Lisa Frost	101-148-860.00	50.00	100.00
		101-132-860.00	50.00	
TOTAL VENDOR MPJRA				100.00
VENDOR NAME: NASER, JEFF				
HS Board	Per Diem & Mileage	101-601-837.00	50.00	97.52
		101-601-837.00	47.52	
TOTAL VENDOR NASER, JEFF				97.52
VENDOR NAME: NESTEGG MARINE				
8974	Marine Maintenance	101-331-755.00	37.00	37.00
8976	Marine Maintenance	101-331-755.00	159.24	159.24
TOTAL VENDOR NESTEGG MARINE				196.24
VENDOR NAME: NORTHCARE NETWORK				
x	Convention & Tourism Tax	101-601-835.01	5,745.00	5,745.00
TOTAL VENDOR NORTHCARE NETWORK				5,745.00
VENDOR NAME: NORTHGATE EQUIPMENT & SALES				
18	Chute (Parks)	208-751-930.02	210.00	210.00

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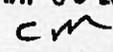
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AMOUNT

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: NORTHGATE EQUIPMENT & SALES				
TOTAL VENDOR NORTHGATE EQUIPMENT & SALES				
VENDOR NAME: NORWAY SPRINGS, INC.				
486738	Airport Water	216-585-801.00	9.49	9.49
TOTAL VENDOR NORWAY SPRINGS, INC.				
VENDOR NAME: NUTT, MICHAEL				
Reimbursement	Mileage	292-664-860.00	254.66	254.66
TOTAL VENDOR NUTT, MICHAEL				
VENDOR NAME: PACK-N-SHIP CENTER				
614	Mailings (Road Patrol)	205-315-755.00	58.69	58.69
TOTAL VENDOR PACK-N-SHIP CENTER				
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
150008	Park Supplies	208-751-930.02	112.98	944.51
		208-751-755.01	105.00	
		208-751-755.02	726.53	
150007	Building Maintenance Supplies	101-265-930.01	11.27	11.27
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				
VENDOR NAME: PAN-O-GOLD BAKING CO.				
10068317090001	Inmate Supplies	101-301-770.00	30.80	30.80
10068317097001	Inmate Supplies	101-301-770.00	32.28	32.28
TOTAL VENDOR PAN-O-GOLD BAKING CO.				
VENDOR NAME: PHELPS, LARRY				
Reimbursement	April 2017 - Mileage	101-101-860.03	38.52	38.52
TOTAL VENDOR PHELPS, LARRY				
VENDOR NAME: PHILLIPPS, RANDALL				
April 2017	Show Causes	101-131-807.00	500.00	1,000.00
		101-132-807.00	500.00	
TOTAL VENDOR PHILLIPPS, RANDALL				
VENDOR NAME: REINHART FOODSERVICE				
47681	Inmate Supplies	101-301-770.00	(128.40)	(128.40)
50236	Inmate Supplies	101-301-770.00	238.19	238.19
58498	Inmate Supplies	101-301-770.00	63.72	63.72
TOTAL VENDOR REINHART FOODSERVICE				
VENDOR NAME: S & O LOCK AND PHONE SERVICE				
5315	Deadbolts & Keys ((5)	517-252-931.00	475.55	475.55
TOTAL VENDOR S & O LOCK AND PHONE SERVICE				
VENDOR NAME: SCHEI, LARRY				
Reimbursement	April 2017 - Mileage	101-101-860.04	139.65	139.65
TOTAL VENDOR SCHEI, LARRY				
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Verizon Telephone Bill	101-426-850.00	65.97	65.97
Reimbursement	Mileage	101-426-860.00	94.16	94.16
Reimbursement	Mileage	101-426-860.00	50.29	50.29
Reimbursement	Postage	101-426-729.00	10.99	10.99
TOTAL VENDOR SEXTON, RICHARD				
VENDOR NAME: SHORT, MARY KAY				
17-3857-FH	Transcripts (S. P. Ruvolo)	101-131-806.00	84.60	84.60
TOTAL VENDOR SHORT, MARY KAY				
VENDOR NAME: SQUIRES-STEPNIAK, REBECCA				
Reimbursement	Mileage - March 2017	292-665-860.00	109.68	109.68
TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA				

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STANDARD INSURANCE COMPANY				
May 2017	Life Insurance Premium	101-101-713.00	21.24	224.20
		101-132-713.00	6.49	
		101-136-713.00	11.80	
		101-141-713.00	9.44	
		101-148-713.00	0.59	
		101-215-713.00	11.80	
		101-172-713.00	4.72	
		101-267-713.00	11.80	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	4.72	
		101-301-713.00	51.92	
		101-682-713.00	2.36	
		101-426-713.00	2.36	
		216-585-713.00	2.36	
		271-790-713.00	9.44	
		292-663-713.00	2.36	
		292-664-713.00	2.36	
		292-665-713.00	2.36	
		208-751-713.00	2.36	
		205-316-713.00	2.36	
		205-315-713.00	25.96	
		266-325-713.00	16.52	
		266-326-713.00	2.36	
TOTAL VENDOR STANDARD INSURANCE COMPANY				224.20
VENDOR NAME: STATE OF MICHIGAN				
6299	January & February 2017 Chargeback	292-662-843.01	22,622.94	22,622.94
TOTAL VENDOR STATE OF MICHIGAN				22,622.94
VENDOR NAME: STERICYCLE, INC.				
4007051306	General Training Supplies	101-301-881.00	81.25	81.25
TOTAL VENDOR STERICYCLE, INC.				81.25
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST				
628840339	FOC - Service Charge	101-141-817.00	33.00	33.00
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST				33.00
VENDOR NAME: TIME WARNER CABLE				
104046211992039001	Airport (5/2 - 6/1/17)	216-585-850.00	342.21	342.21
104047100084011001	5/2 - 6/2/17	101-103-850.00	531.49	
TOTAL VENDOR TIME WARNER CABLE				873.70
VENDOR NAME: U.E.S. COMPUTERS, INC.				
46725	Memory for Bldg Code & Monthly Report	218-656-857.00	4,665.00	4,700.99
		249-371-727.00	35.99	
76637	Toner (Joann)	101-215-727.00	69.00	69.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.				4,769.99
VENDOR NAME: U.P.A.A.				
Registration	Continuing Education Class - Kandace Curran	101-257-860.00	75.00	75.00
Registration	Continuing Education Class - Margaret Schroud	101-257-860.00	75.00	
TOTAL VENDOR U.P.A.A.				150.00
VENDOR NAME: UWC				
0688632023	Telephone Services	101-103-850.00	23.25	37.76
067532209	Telephone Services	101-103-850.00	8.61	
067534582	Telephone Services	101-103-850.00	4.61	
0688634441	Telephone Services	101-103-850.00	37.76	
TOTAL VENDOR UWC				74.23
VENDOR NAME: VERAGHEN, SHEILA				

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 MENOMINEE COUNTY MICHIGAN

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: VERAGHEN, SHEILA				
DHS Board	Per Diem & Mileage	101-601-837.00	43.20	
		101-601-837.00	50.00	93.20
TOTAL VENDOR VERAGHEN, SHEILA				93.20
VENDOR NAME: WALTER BROTHERS INC				
20106	Airport Supplies	216-585-981.02	62.99	
		216-585-756.01	9.78	102.73
		216-585-981.02	29.96	
TOTAL VENDOR WALTER BROTHERS INC				102.73
VENDOR NAME: WARNER, FREDRICK				
6308	Transport of Juvenile	101-132-801.01	15.00	
		101-132-801.00	36.00	51.00
Reimbursement	Mileage - Transport of Juvenile	101-132-801.00	60.99	60.99
TOTAL VENDOR WARNER, FREDRICK				111.99
VENDOR NAME: WASTE MANAGEMENT, INC.				
1566522-1856-1	Twin County Airport	216-585-801.00	122.26	122.26
1566518-1856-9	May 2017	101-265-801.00	533.65	533.65
TOTAL VENDOR WASTE MANAGEMENT, INC.				655.91
VENDOR NAME: WERT, LUKE				
Reimbursement	Uniform Allowance	205-315-745.00	546.49	546.49
TOTAL VENDOR WERT, LUKE				546.49
VENDOR NAME: WEST GROUP PAYMENT CENTER				
835961189	March 5 - April 4, 2017	101-132-802.00	75.00	
		101-148-802.00	75.00	150.00
6114372429	Criminal Law & Procedure	269-145-982.00	319.50	319.50
TOTAL VENDOR WEST GROUP PAYMENT CENTER				469.50
VENDOR NAME: WIL-KIL PEST CONTROL				
3108937	Health Department	101-265-801.00	33.25	33.25
3107820	Jail	101-265-801.00	64.50	64.50
TOTAL VENDOR WIL-KIL PEST CONTROL				97.75
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00004	Courthouse	101-265-920.04	1,489.41	1,489.41
0402191663-00001	Health Center	101-265-920.03	200.03	427.70
		101-265-920.04	227.67	
3403823200-00005	Airport - Gate Center	216-585-920.03	30.12	30.12
3403823200-00006	Airport - Hanger Gate Center	216-585-920.03	30.23	30.23
2105964722-00000	Parks	208-751-920.01	25.99	106.11
		208-751-920.01	34.69	
		208-751-920.01	15.31	
		208-751-920.01	30.12	
1402047856-00006	Stoney Point	208-751-920.01	39.23	39.23
1105968184-00000	Airport	216-585-920.00	89.21	853.25
		216-585-920.03	497.58	
		216-585-920.00	114.83	
		216-585-920.03	64.37	
		216-585-920.00	87.26	
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				2,976.05

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: XEROX CORPORATION				
088957696	April 2017 (Sheriff Dept)	101-301-727.00	47.85	47.85
088957697	April 2017 (Road Patrol)	205-315-727.00	409.55	409.55
TOTAL VENDOR XEROX CORPORATION				457.40
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
April 2017	Medical Examiner	101-648-709.00	2,030.00	2,030.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				2,030.00
GRAND TOTAL:				142,534.09

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MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous reports discussed at the 5.23.2017 County Board meeting	
RECOMMENDED MOTION	
To approve the miscellaneous reports discussed at the 5.23.17 County Board meeting	

Submitted by: Sherry DuPont

06/09/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County Parks and Recreation Committee

Meeting Minutes

February 6, 2017 – approved 3.6.17

The meeting was called to order at 5:00 PM by Chair, Bob Desjarlais at the Annex in Stephenson.

Reporting for roll call were: County Commissioner Larry Phelps, Dick Peterson, Kathy Branz, Bob Desjarlais, and Mike Kass. Excused were Commissioner Bill Cech and Vola Bleile.

Approval of agenda: Motion by Kathy; support by Mike to approve the agenda. Motion carried.

Minutes: Motion by Dick to approve the December 5, 2016 minutes; second by Mike. Motion carried.

Public Comments: Noreen Johnson, from the museum at Bailey Park said they are working on a grant for 2 unisex restrooms through the DNR Trust Fund, which is 6 pages. The grant application is due on April 1st and a Hannahville Grant is due in October. They have blueprints and some donations from members. The restrooms are a needed facility for 3 events that are held each year with 300 to 600 in attendance. Noreen asked for assistance in filling out the grant. It was suggested she talk to Sherry DuPont or Rich Sexton, both of who have filled out many grant requests.

Business:

- a. The election of officers was run by Jerry Piche, County Commissioner. Kathy Branz nominated Bob Desjarlais as Chair, this was seconded by Mike Kass – all were in favor. Kathy Branz nominated Dick Peterson as Vice-Chair with a second by Mike Kass – all were in favor. Bob Desjarlais nominated Kathy Branz as Secretary, second by Dick Peterson - with all in favor.

The meeting was then moved to item e: Forest Project update (minutes kept in sequence)

- b. The Parks meeting schedule was discussed. No meeting in July due to July 4th. A motion by Dick to accept the meeting schedule; support by Kathy – all in favor. To be posted on website by Sherry in Administration.
- c. Parks Committee Bylaws/Charter/Rules & Polices: Following a discussion that these were all updated in 2016 – a motion by Dick to accept with a second by Mike – motion carried.

- d. Section 26 of the Park Rules was addressed by Larry due to the increased usage of drones. It was decided to ask the County Board for signage "Drones Not Allowed In Park".
- e. Park Ranger/Manager update: Dean Francis, Forester for the forestry project gave an update: Dean gave a handout to the board showing the work that has been completed and what is remaining to be marked. Bailey, Longrie, Mason, River and Shakey Lakes Parks – Lenca survey completed on 8/9/16. A map was attached showing harvest units for Bailey (A, B & C), for Longrie (D), Mason (E), River (F) and Shakey Lakes (G). At this time they still have to GPS the lines to get the harvest acreage, mark the individual trees and timber cruising to determine volumes by species and products. After this is completed Dean will send out information to Timber Buyers for bids as well as place ads in the Journal and Eagle Herald (can accept or reject any and all bids). The timber sale bidding is a 3-4 week process and is to be completed by May 25, 2017. The bids will be available for review at the June 5th meeting. Recommendations will be sent to the county board for their June 13th meeting. It was decided to combine all parks as one bid with a 20% down within 20 days of the signing of the contract. 40% will be due in 6 months and the other 40% at the end of 12 months – unless cutting is ready to start, then full payment prior to cutting. We will also ask for a \$10,000 performance bond. Longrie can be done at any time, Mason can be done anytime but would need a closed notice when cutting by the boat landing, Bailey can start after 9/15 on the East Side, West Side could be done at any time; River after Labor Day and Shakey Lakes can begin any time after October 1st, 2017. Shakey will need to have signage of closure during timber harvest.

Jim reported on the 4H building update – two trees are too close to the building and should be cut down. Jim had two bids of \$600 & \$330 to remove the two trees. A motion by Dick to accept the \$330 with a second by Kathy – motion carried.

The materials for the 20 picnic tables has arrived and are partially paid for by the Hannahville Grant. Five of the tables have been completed.

All lease renewals have been mailed and some have already been returned.

- f. Parks Advertisement – Morning Dove Productions: Motion by Kathy with support by Dick to recommend approval of the invoice from Morning Dove Productions – motion carried.
- g. Park Maps – discussion to add the park office phone number to the maps and state that it is available May 1 to September 30. Motion by Mike to make the above change; and order 2500 maps; second by Larry – motion carried.

- h. Discussion of additional projects: Dick stated the 4 sites by Bass Lake (materials are on hand); and 4 on the asphalt parking lot should have 50 amp power added (two pedestals with two 50 amp on each) and would like to make a recommendation to the County Board to have this added to the Twin City bid, this was seconded by Kathy. Motion carried.

H. **Correspondence:** None

I. **Any other items Members wish to present:** None

J. **Public Comment:** None

K. **Adjournment:** Motion by Kathy to adjourn; second by Dick. Meeting adjourned at 6:50 PM.

Menominee County Parks and Recreation Committee

Meeting Minutes

March 6, 2017 -

Approved 5/1/17

The meeting was called to order at 5:00 PM by Chair, Bob Desjarlais at the Annex in Stephenson.

Reporting for roll call were: County Commissioner Larry Phelps and Bill Cech, Dick Peterson, Kathy Branz, and Bob Desjarlais. Excused were Mike Kass and Vola Bleile.

Approval of agenda: Motion by Kathy; support by Dick to approve the agenda. Motion carried.

Minutes: Motion by Bill to approve the February 6, 2017 minutes; second by Larry. Motion carried.

Public Comments: None

Monthly Budget Review: Tabled until next meeting.

Business:

- a. Jim Quist suggested Alger Delta should be contacted to make sure the transformer has enough capacity to add power by Bass Lake. He also stated that he has completed the picnic tables. The trees by the Fair Building have been removed and cleaned up. The new sign with the fees has been completed at a cost of \$200.
 1. Jim asked how many drone signs should be made. Larry Phelps said he did some research and we might need a County Ordinance for this. After much discussion Bob made a motion to have the Prosecuting Attorney establish a no drones in park ordinance, supported by Dick with all in favor.
 2. At Bailey Park there are some cedars leaning away from the building that need to come down – Jim will take care of this.
- b. Dick reported on his correspondence with Dean Francis on the Forestry Project. All the GPS studies are done and there are approximately 140 acres. The next phase of the project is to determine the number of cords by species to be cut. He also stated that at Longrie they are not going to take as much as originally talked about due to possible wind damage for what is remaining. At this time they will be cutting Aspen, Balsam and fur 5" and larger, poor quality cedar, white and red pine.

A suggestion to have signs posted stating we are working on a Forestry Plan and have them in place by April. Dick will contact Dean for the proper

wording for these signs.

The meeting was then moved to item e: Forest Project update (minutes kept in sequence)

- c. 4-H Building – Tree removal completed.
- d. Picnic tables completed and put in place.
- e. 2017 Parks Lease mailings – have been completed. Two sites will be available and people will be called from the list. Park Reservations will be held on April 24th at Shakey Lakes for registrations.
- f. Shakey Lakes Sites – a question arose on how many sites we are licensed for at Shakey Lakes that number is 140. At present we have 134.
- g. Park Maps – A motion by Kathy to have County Board approve purchase of 2500 maps supported by Dick. Motion passed.
- h. Recommendation to County Board to have Twin City Electric expand their quote to install the five electrical sites on Bass Lake – labor only (materials on hand) by Bill supported by Kathy. Motion carried.

Correspondence: None

Any other items Members wish to present: Larry suggested we add contingencies to our bids to include responsible for one year after completion to make sure work is done properly.

J. Public Comment: Jim stated the wells have to be bleached prior to testing. He stated last year it had to be done by a plumber, which cost \$1,400. This year he can do it himself. Kathy stated he can get the test kits at the Health Department and mail them to White Water in Amasa.

K. Adjournment: Motion by Bill to adjourn; second by Dick. Meeting adjourned at 6:50 PM.

MENOMINEE COUNTY LIBRARY BOARD
Minutes April 11, 2017

Approved: May 9, 2017

C. Peterson called the meeting of the Menominee County Library Board to order at 4:01 PM on Tuesday April 11, 2017.

Present: C. Peterson, J. Freis, K. McNeely, N. Tuinstra and Commissioner L. Schei. Excused M. Fagan

K. McNeely moved to approve the agenda, support by J. Freis. Motion carried.

Public Participation: No public present.

J. Freis moved to approve the minutes from the March 14, 2017 meeting, support by K. McNeely. Motion carried.

J. Freis moved to approve the March Financial Reports, support by N. Tuinstra. Motion carried.

C. Peterson moved to approve the April bills and to authorize Director to pay the DTE utility bill when received, support by J. Freis. Motion carried.

Director's Report

Library: President Trump's budget for 2018 proposes the elimination of funding for Institute of Museum and Library Services. This will affect our state aid and interlibrary loan services as well as most of the State Library programs.

Financial: We have begun fundraising for replacing the bookmobile. A 2% grant was submitted to Hannahville; these awards will be announced in May.

Patrons: A high school student and avid reader won the Reading Month Basket, she was very excited.

Bookmobile: We received newspaper coverage for our open house on 4/12 for National Bookmobile Day. The bookmobile went in for regular servicing. We also had the front tires replaced and the door fixed.

Technology: The Library website was updated by the cooperative for increased security. Patrons can now register online for library cards and change their own pin number. A. Winnicki and J. Hirn attended a training in Escanaba on a new (Mobilecirc) circulation feature. We are going to update the circulation system at the Hermansville branch.

Programing: The Pajama Party was a success with over 50 people attending (friends, readers and listeners). Books on the Bus received media attention both in local newspapers and a feature on TV 6. The interview is posted on the Library's Facebook page or can be viewed on TV 6 website.

Friends: March Meeting was cancelled. Their next meeting is scheduled for April 18th.

Volunteers: 23 hours.

Building and Grounds: The flag pole which was bent due to high winds has been replaced.

Pat Cheski provided the Library Board with a report from the March 24, 2017 Superiorland Library Cooperative Board.

New Business

- A. J. Freis moved to approve the Unattended Child Policy, support K. McNeely. Motion carried.
- B. N. Tuinstra moved to approve up to \$500.00 from the UPROC restricted account to purchase hardware as needed for automation at the Hermansville Branch, support by K. McNeely. Motion carried.

Discussion on Bookmobile Fundraising project.

Public Participation: No public present.

As there was no further business, J. Fries moved to adjourn the meeting with support by N. Tuinstra. Motion carried. Meeting adjourned at 4:51 PM.

Submitted by:
Amanda Winnicki, Library Director

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

April 27, 2017 - 5:00 p.m.

CALL TO ORDER/ROLL CALL:

J. Luhtanen, Chairperson, called the meeting to order at 5:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet	X * 5:10			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X **		
Hofer, Millie	X			Peretto, Patti		X	
Luhtanen, Joan	X			Phillips, Patricia		X	
Martin, Ann	X			Schinderle, Katie	X		
McCole, Gerald	X			Zevitz, Michael Dr.	X		

* Video television conference from the Northpointe Menominee office

** Video television conference from the Northpointe Iron River office

REPRESENTING ADMINISTRATION: J. Doll, B. Ducoli, C. Adrian

Joan Luhtanen introduced and welcomed Jan Hafeman, new Northpointe Board member from Menominee County, to the Board.

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amend of agenda. J. Doll requested to amend agenda to include under New Business Finance d) Contract Northern Michigan University.

ACTION: Moved to approve the amended agenda.

Motion by: G. McCole, supported by J. Hafeman to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the April 13, 2017 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: M. Negro supported by M. Zevitz to approve the 4-13-17 regular Board meeting minutes.

Motion carried unanimously.

J. Dehn present at 5:10 p.m.

PRESENTATION – Northpointe FY16 Annual Audit Report

Joan Luhtanen introduced Mr. Alan Stotz, auditor from Anderson, Tackman & Co. Mr. Stotz reviewed the Northpointe FY-2016 Audit Report. Miscellaneous questions were addressed by Mr. Stotz, i.e. pension, Healthy Michigan, Medicaid, GASB, etc.

ACTION ITEMS

• **Finance**

a) Financial Statement-February, 2017

ACTION: A motion was made by G. McCole supported by M. Negro to approve the Financial Statement for February, 2017

Motion carried unanimously.

b) Contracts 4-13-17 (*Bellin Hospital; Bonnie Daligga*)

	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Bellin Hospital	Hospital	1/1/17 - 12/31/17	Inpatient per diem \$ 1187.50 Psych Diag. Eval. \$ 126.46 Initial Hosp. Care Lvl 1 \$ 60.63 Initial Hosp. Care Lvl 2 \$ 66.79 Initial Hosp. Care Lvl 3 \$ 76.46 Sub. Hosp. Care Lvl 1 \$ 20.62 Sub. Hosp. Care Lvl 2 \$ 25.82 Sub. Hosp. Care Lvl 3 \$ 40.42 Hosp. Discharge day <30min. \$ 37.97 Hosp. Discharge day >30min. \$ 78.42 Electroconvulsive Therapy, 1 seiz. \$ 159.36 (authorized only)	Inpatient per diem \$ 1311.25 Psych Diag. Eval \$ 126.46 Initial Hosp. Care Lvl 1 \$ 60.63 Initial Hosp. Care Lvl 2 \$ 66.79 Initial Hosp. Care Lvl 3 \$ 76.46 Sub. Hosp. Care Lvl 1 \$ 20.62 Sub. Hosp. Care Lvl 2 \$ 25.82 Sub. Hosp. Care Lvl 3 \$ 40.42 Hosp. Discharge day<30 min. \$ 37.97 Hosp. Discharge day>30min. \$ 78.42 Electroconvulsive Therapy,1seiz \$ 159.36 (authorized only)	\$ 123.75 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0
B.	Bonnie Daligga	Reflective Supervision	1/1/17 – 12/31/18	\$75.00/hr for infant mental health certification and \$60.00/hr for individual reflective supervision	\$75.00/hr for infant mental health certification and \$60.00/hr for individual reflective supervision	\$0

ACTION: A motion was made by M. Negro supported by G. McCole to approve Contracts 4-13-17 (*Bellin Hospital; Bonnie Daligga*) as listed on above grid. **Motion carried unanimously.**

Jill Doll conducted New Business as follows:

NEW BUSINESS (Discussion only)

• **Finance**

a) Financial Statement - March, 2017

Reviewed Financial Statement – March, 2017. Miscellaneous question addressed by B. Ducoli regarding General Fund. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting

b) Check Disbursement – March, 2017

Reviewed Check Disbursement – March, 2017. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

c) Contracts 4-27-17 (*Dale Schmeisser*)

Reviewed and discussed the contracts for 4-27-17. Miscellaneous questions addressed.

	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Schmeisser, Dale	Dietician	5/1/17 to 04/30/18	\$55.00 per hour for services for maximum of 44 hrs/month \$25.00 per hour for Payor training	\$55.00 per hour for services for maximum of 44 hrs/month \$25.00 per hour for Payor training	Unchanged

ACTION: A motion was made by M. Negro supported by G. McCole that the Contract for Dale Schmeisser become an action item at the present meeting.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Negro M.	X	
Hafeman J.	X		Pasternak N.	X	
Hofer M.	X		Schinderle K.	X	
Martin A.	X		Zevitz M.	X	
McCole G.	X		Luhtanen J.	X	

Motion carried unanimously.

ACTION: A motion was made by M. Negro supported by G. McCole to approve the Contract for Dale Schmeisser as listed on above grid.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Negro M.	X	
Hafeman J.	X		Pasternak N.	X	
Hofer M.	X		Schinderle K.	X	
Martin A.	X		Zevitz M.	X	
McCole G.	X		Luhtanen J.	X	

Motion carried unanimously.

d) Contract (*Northern Michigan University*)

J. Doll stated a meeting was held with herself, Laurie Whear, Terri Wendt and Professor Dr. Daar from Northern Michigan University to discuss NMU student externships to implement Adaptive Behavioral Analysis (ABA) programming for eligible individuals. Currently Northpointe has 10 children needing this service but does not have enough ABA Techs to provide the service. The externship program would be supervised by Dr. Daar. Discussion occurred regarding contract rate of \$13,000 / 16 weeks / 20 hrs/week with tentative date of contract May 23, 2017. A contract grid will be established and presented at the next Board meeting for review.

Outcome: Action item for next meeting.

• **Application for Vacancy on Stakeholder Advisory Committee (*Rosalie K.; Kristin M.*)**

Reviewed the two applications (Rosalie K and Kristin M) that were received for the vacancy on the Stakeholder Advisory Committee. J. Doll regretfully informed the Board that Rosalie K. has since passed away so there is now only one application for the one vacancy on the Stakeholder Advisory Committee.

Outcome: Action item for next meeting.

- **Recruitment and Retention**

Discussed and reviewed further information that was requested by the Board at the last meeting regarding proposed pay increase scenarios of \$1/hour increase and 4% increase. J. Doll stated that as of today there are now 38 unfulfilled positions across all counties. Discussion occurred regarding career recruiting/job shadowing events; pay increase for all positions versus only direct care staff, care managers, assistant home managers; an across the board increase with a future breakdown of positions to be re-evaluated later. Board members will contact B. Ducoli with any more specific questions they have before the next Board meeting.

Outcome: Board requested communication be made to staff that a salary increase will be forthcoming. At the next Board meeting, the Board will review the proposed \$1/hour pay increase for all staff as well as other options presented to them.

- **CEO Report**

J. Doll reviewed with the Board the CEO report highlighting the following: Interim CEO attended job fair at Bay College to promote recruitment; MERS projection study cannot be waived at a cost of \$700; Northpointe will be participating in a Yale Study in which clinical and direct care staff will be completing a Recovery Oriented Service Evaluation (ROSE) survey; Krystal DeWitt was offered and accepted position as Medical Records Manager and an RN has accepted ES/CM position pending background check; Tri-county jail agreements were recently updated and forwarded to the appropriate agencies; Individuals receiving Trico services are participating in sub-minimum wage mandatory counseling; May is Mental Health Month; ES Manager and Interim CEO are in contact with Judge Slagle to assure any Wisconsin hospital utilized for involuntary hospitalizations are in compliance with Michigan codes; Also noted that neither J. Doll, B. Ducoli nor J. McCarty will be present at next Board meeting.

J. Luhtanen assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- NorthCare Governing Board Meeting Minutes 2-15-17
Report to be placed on file.
- Stakeholders Advisory Committee Meeting Minutes 4-4-17
Report to be placed on file.
- Office of Recipient Rights Quarterly Report
Report to be placed on file.

PUBLIC COMMENTS

- Jane Lindow, finance specialist, stated she would like to point out regarding the Board's concerns on administrative salaries that they may want to consider taking a poll of administrative staff that have been at the top of their pay scale for many years and thus have not received any pay increases and to take this into consideration.
- Amanda Freis, clinical care manager, stated she was happy to hear the Board is considering a \$1/hour increase across the board for everyone; feels that staff are very frustrated with hearing about possible raises for a long time and feels there has been more than enough time to discuss and talk numbers and that some action is needed soon as in the meantime Northpointe is losing good staff and that prioritizing who should receive a raise is sending a message to staff that some staff are valued more than others and does not feel this is a message that staff need to hear at this time. She also stated all staff are vital, not just some and should not be prioritized over others.

BOARD COMMENT

- Ann Martin requested an updated salary listing per position/department for Board review and thanked staff for their comments tonight.

- Joan Luhtanen stressed the importance of Board members and staff to contact their legislators regarding Section 234/298 which is privatization of Medicaid behavioral health and intellectual/development disability dollars. Website can be found under Michigan Association of Community Mental Health – Public Policy – Take Action – Advocacy Campaign for more information. She also stated she received information from NAMI indicating that Congress is also targeting mental health regarding the MacArthur Amendment in which States would get a waiver to allow health insurance plans not to cover mental health or substance abuse treatment and to charge individuals more for mental health services. Website can be reviewed under NAMI’s Advocacy Group. Also stated the MACMHB Association meeting will be held May 16-17th; a Marquette Recovery Conference that is free is scheduled for Thursday, May 18th; May is Mental Health Month and is looking for ideas on how to promote mental health; also a documentary on anxiety is scheduled for Monday, May 8th on Channel 13 at 9:00 p.m.

ADJOURN

A motion was made by M. Negro, supported by J. Hafeman to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 7:00 p.m.

The next regular Board meeting is scheduled for Thursday, May 11, 2017 in Kingsford, Michigan at 5:00 p.m.

Joan Luhtanen, Chairperson

Mari Negro, Secretary

Cindy Adrian, Administrative Assistant

Sherry DuPont

From: Steven Gromala
Sent: Monday, May 01, 2017 10:53 AM
To: Sherry DuPont
Cc: Bernie Lang; Charlie Meintz; Gerald Piche; Jan Hafeman; John Nelson; Larry Phelps; Larry Schei; William Cech
Subject: Re: CUPPAD Regional Commission

Dear Fellow Commissioners and Sherry,

On April 28th I had the opportunity to represent our County at the CUPPAD Regional Meeting held at the Little Nugget. Their new Director, Dotty LaJoye, gave a brief report on things happening with Counties in this jurisdiction. An interesting item gave an overview of a solar project being considered at Sawyer Airport. I am expecting a report soon to submit to our Airport Committee.

Dotty also discussed ways Counties can use the Regional Prosperity Initiative (RPI).

I remember that CUPPAD also administered an Arts grant. I hope to discuss with our Parks Committee about ideas to use this grant to provide an evening each week during the Summer at ShakeyLakes.

Jen Tucker, Brownfield Coordinator for the State DEQ explained the process for establishing Brownfield Boards which, I understand, our County does not have but has expressed interest in establishing.

Nancy Douglas gave updates on the Lloyd House II project in Menominee. Cedar vile Township's plans for the Cedar River Marina and trails being established by the DNR from Cedar River area to Hannahville area. She also discussed the status of the Back Forty Project.

Dale Parrett, representing the City of Stephenson talked about a new restroom being built at one of their parks.

After the meeting concluded a tour of ABS in Wallace was given. They are building an addition for production. They are also working with Mellon Township to rezone their property from a conditional use permit to a manufacturing use. This business in a short time has gone from a "Mom and Pop" business to employing approximately 90 employees.

Respectfully submitted,

Steve

Sent from my iPad

On Apr 18, 2017, at 12:51 PM, Steven Gromala <sgromala@Menomineeco.com> wrote:

If needed I am free but if someone else wishes to go I understand.

Sent from my iPad

On Apr 18, 2017, at 11:59 AM, Sherry DuPont <SDuPont@menomineeco.com> wrote:

Hello Commissioners,

Attached is an agenda for the Cuppad regional commission meeting on April 28th at 12:00 Noon at the Little Nugget Food & Spirits gulf course.

We chose to NOT appoint a commissioner to the CUPPAD regional commission, therefore we'll need a commissioner to attend this meeting.

Thank you!

MENOMINEE COUNTY FAIR BOARD MEETING

MARCH 15, 2017

*Approved
4/19/17*

The meeting was called to order by Larry Roetzer at 6:30 p.m. Those present were Glenn Hanson, Larry Roetzer, Eric Tickler, Nicole Tebo, Barbara Palczwicze and Sandy Paschke.

Minutes of the February 2017 meeting were read. Motion to accept the minutes as printed was made by Glen, seconded by Eric and passed.

No Treasurer's report was made.

Fair Manager's report: Sandy received information from Glen Hanson that he has contacted the people involved and there will be a Car Show and Shine on Saturday of the fair. Also, he had talked with the sponsor of the Ski Show and that is being scheduled for Saturday Afternoon. Larry Roetzer reported that the Truck Pull is scheduled for Sunday and gave the contract for that event to be sent to the WUMPA Pulling association

NEW BUSINESS:

Election of officers was held. Glen nominated Larry Roetzer for President, Eric seconded the nomination and Larry was elected.

Glen nominated Eric as Vice-President, Nicole seconded the nomination and Eric was elected.

A discussion was held and it was the opinion of all present that the Secretary and Treasurer positions were to be combined: Glen nominated Nicole for Secretary/Treasurer, Eric seconded the nomination and Nicole was elected.

OLD BUSINESS:

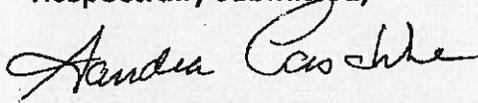
Barb gave a report on the work she has accomplished for the Ladies Day Program and she has a very exciting program coming that all the ladies of the County will want to be sure to see. This will be held on Saturday Morning.

Glen made a motion to send a \$100.00 donation to the Mellon Township Fire Department for their work at the 2016 Fair.

The Fair Book needs to be finished by May 1st so we can get the copies out to various locations in the hope of having more participation especially in the still exhibits. It will also be published on the County Website. Sandy will reach out to the Superintendents that have not turned in their changes for the 2017 fair and will work with Nicole to make sure the Book gets to the printer soon.

Meeting was adjourned at 7:45.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Sandra Paschke".

Sandra Paschke, Fair Manager

April 19, 2017

The meeting was called to order by President Larry Roetzer at 6:30pm

Ed Granquist was introduced as new member.

Mellen Fire Dept was represented by Chris Dessart, Josh Dessart and Gary Sickles. Chris Dessart spoke about water battle and said it may not draw a crowd and not sure if a lot of teams would be able to attend. They respectfully declined the invitation of water battle at fair. Mellen Fire Dept will be selling raffle tickets for new equipment while at the fair. Truck will be out there for weekend too. The fire dept will be out there with trucks and a display, possibly including the smoke house for kids to walk through. Chris will water the track and horse arena. Sandy and Ed brought up that we need to find out the fuel cost for fire dept in order to at least cover their fuel expense rather than just \$100 donation that we have been giving.

Eric moves to approve the agenda, Jerry Piche seconded. Motion approved

Sandy read minutes from March. Corrections made. Glen motioned to accept minutes as amended and Eric seconded. Motion carried.

Nikki gave the treasurers report with deposits made both in March and April consisting money from sponsors and advertisers.

Ed brought up that the Draft horse show may not be held. No judge at this time. Sandy will reach out to see if participants will be planning on attending and determine whether there will be a show. Will keep it in the fair book at this time.

Ed contacted Monty DeGrave about being Saturday entertainment, but on Saturday they can only sign gospel. Another possibility is Carney String Band. Ed will contact some other musicians about possible entertainment. Ron Cocco will be providing speakers for events and also karaoke. Karaoke on Friday and Saturday live music. Ed will get information back to Nikki to put into fair book.

Nikki has confirmed that the Robotics teams from SHS, Carney and Menominee will all be demonstrating their robots and have hands on items for kids. Carney may bring carnival games.

Ed Granquist is working on church service.

Glenn and Ed stated the antique tractor show and Model T clubs will attend as well.

Eric said Binks would like to sponsor an event at the fair. Discussion about possibility of sponsoring live music was held. Eric will check with Quaak family about petting zoo.

Ladies Day is being organized by Barb Palzewicz the time will be 10:00-12:00. She has four chefs as judges. Two contestants, third being addressed on Monday. Door prizes being donated. Contestants are from three women's organizations from Menominee Co. Judges are mostly Menominee Co. Schloegel's will put winning sandwich on his menu. Barb will check with Phyllis about door prizes from the Holiday Festival for Ladies Day.

Barb will contact Men Co Journal about putting a "save the date" ad in the Journal with dates and new events. Nikki will contact The Big Lemon vendor D&M Subs, The Red Barn and DeBackers. Nikki will also contact Jessie at the Marketing to determine the time of waterski show.

Approved
May 17, 17

Eric moved to not have a fee for vendors this year, Nikki seconded. Motion passed.

Discussion about adding two new events to fair schedule including "brains and brawn" competition which is for kids/teens. Schools do not want to be involved but will disperse the information to their student bodies. A "fun run" with antique (<70hp) tractors on Friday following the horse pull. This would only award a trophy. Entry fee of \$5.00. They will use the horse dray for this event.

Will change all registration deadlines to the same date July 7th. Times updated to fair schedule. Nikki will finish changes to fair book through the weekend and get updated fair book to printer by May 1st.

Motion to adjourn by Nikki, seconded by Glen. Meeting adjourned at 8:47pm

Respectfully submitted,

Nicole Tebo

Secretary/Treasurer

**Menominee-Delta-Schoolcraft
Community Action Agency**

**GOVERNING BOARD MEETING
Thursday, April 13, 2017
12:30 p.m.**

MINUTES

Karen Wigand called the meeting to order at 12:33 p.m. A quorum was noted with the following present:

MEMBERS PRESENT

Dan LaFoilie, Schoolcraft
Susan Kleikamp, Menominee
Omer Doran, Schoolcraft
Tom Lippens, Delta
Craig Reiter, Schoolcraft
Clyde Thoune, Menominee
John Stapleton, Schoolcraft
Karen Wigand, Delta
Lee Robbert, Schoolcraft
Myra Croasdell, Delta
Geri Nelson, Delta
Dave Anthony, Delta

OTHERS PRESENT

Julie Moberg, Executive Director
Myra Smeester, ECP Director
Cathy Pearson, Executive Assistant
Naomi Fletcher, WX/Housing Director
Mary Ciminskie, HR Manager
Peggy Ramsden, FGP Director
Kris Thibeault, Finance Director
Sally Kidd, Senior Services Director
Rick Rudden, Communications Specialist

MEMBERS ABSENT

Peter Thoune, excused
Dave Moyle, excused
Ken Penokie
Andrea Raygo
Shanna Jasmin

APPROVAL OF MARCH 9, 2017 GOVERNING BOARD MINUTES

Members received a draft of the March 9, 2017 Governing Board minutes for their review **AND THEY WERE APPROVED WITH A MOTION FROM CRAIG REITER, SECONDED BY OMER DORAN; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

The Chair called on Treasurer Susan Kleikamp who reported that the Finance Committee met today and reviewed the CAA February Accounts Payable Schedule and recommends their approval. **CLYDE THOUNE MOTIONED TO APPROVE THE CAA FEBRUARY ACCOUNTS PAYABLE SCHEDULE, SUPPORTED BY CRAIG REITER; MOTION CARRIED.**

The committee also recommends approval of a sole source purchase for professional development through Dimensions Educational Development for \$5,300 – **APPROVED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY JOHN STAPLETON; MOTION CARRIED.**

CAA Governing Board Minutes

4/13/19

Page 2

The committee also reviewed and recommends the sole source purchase for professional development through Loving Guidance for \$8480.00 – **APPROVED WITH A MOTION FROM BERNIE LANG, SUPPORTED BY DAN LAFOILLE; MOTION CARRIED.**

The Finance Committee also recommends approval of a sole source purchase for the Child Plus database system for \$8611.90 that the ECP program has been using the past 14 years. – **APPROVED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY CRAIG REITER; MOTION CARRIED.**

APPROVAL OF MARCH ECP MONTHLY REPORT

Members were mailed a copy of the March ECP for their review **AND IT WAS APPROVED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY OMER DORAN; MOTION CARRIED.**

APPROVAL OF 2/21/2017 HEAD START/ECP POLICY COUNCIL MINUTES

Members received a copy of the 2/21/2017 Head Start/ECP Policy Council minutes for their review and **THEY WERE APPROVED UPON A MOTION FROM CRAIG REITER, SECONDED BY LEE ROBBERT; MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

Chair Wigand called on Julie Moberg for her report. Julie informed the board that negotiations are complete for the lease of the second half of the building next door for the expansion of the Early Childhood Program staff. The lease allows for a provision that if there is a reduction of funding of 10% or more we can renegotiate the lease.

A grant we submitted through the Menominee Community Foundation was approved for us to have dental reviews done by a dental hygienist at the Menominee Head Start Center.

We have not heard any budget proposals for the FY18 federal Head Start budget, however, there had been talk about block granting the program to the states.

THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM JOHN STAPLETON, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.

There were no public comments or other business to come before the board.

THE MEETING ADJOURNED AT 12:45 P.M. WITH A MOTION FROM CLYDE THOUNE, SECONDED BY JOHN STAPLETON; MOTION CARRIED.

CRAIG REITER MOVED TO RECONVENE THE MEETING AT 1:33 P.M., SUPPORTED BY DAN LAFOILLE; MOTION CARRIED.

CAA Governing Board Minutes

4/13/19

Page 3

TOM LIPPENS MOVED TO APPROVE THE SECTION 125 HEALTH INSURANCE DOCUMENTS, SECONDED BY MYRA CROASDELL; MOTION CARRIED.

ADJOURNMENT

The meeting adjourned at 1:35 p.m. WITH A MOTION FROM CRAIG REITER, SUPPORTED BY GERI NELSON; MOTION CARRIED.

NEXT MEETING MAY 11, 2017 AT 12:30 P.M. EDT

availability of our current Occupational Doctor in Escanaba and will see if there are any other options.

ORAL REPORT ON THE SENIOR NUTRITION PROGRAM

Karen Wigand called on Senior Services Director, Sally Kidd, who gave a Power Point presentation on the Senior Nutrition Program.

APPROVAL OF ADVISORY COMMITTEE MINUTES

Members were mailed a copy of the 3/8/17 (Schoolcraft) & 3/21/17 SCP Advisory Committee minutes and the Senior Services Transportation Survey results (Jan. 2017) for their review and ***THEY WERE APPROVED WITH A MOTION FROM CRAIG REITER, SUPPORTED BY TOM LIPPENS; MOTION CARRIED.***

ACCEPTANCE OF BCAEO MONITORING CLOSEOUT REPORTS

Members were mailed a copy of the Bureau of Community Action & Economic Opportunity programmatic report from 9/13 – 9/28/16 and their organizational standards report from 6/13/16 – 8/31/16 for their review. ***THEY WERE ACCEPTED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY MYRA CROASDELL; MOTION CARRIED.***

EXECUTIVE DIRECTOR'S REPORT

Chair Wigand called on Julie Moberg for her report. Julie reported that our major concern is with the President's proposed "skinny" budget that targets elimination of many of our programs. Although the budget will most likely not be considered, our lobbyist in Washington, David Bradley states:

- Congress will likely support an omnibus appropriations bill that will fund government through Sept. 30th. The current budget ends April 28th.
- President Trump's full budget is due out in May.
- Major fights are expected over domestic spending, particularly in the House.
- He is still working on reauthorizing the CSBG Act and feels there is support on both sides.
- There may be some opportunities for new programs in rural areas, especially in the area of the opioid drug problem.
- He strongly encourages reaching out to our legislators to support (or continue to support) our safety net programs.

The front office remodeling project is now complete and we are working with the engineer to address other safety concerns throughout our two buildings.

THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM CRAIG REITER, SECONDED BY GERI NELSON; MOTION CARRIED.

PUBLIC COMMENT

The Chair called on Clyde Thoun who indicated he was part of a group that volunteered to bag groceries at Jack's (who bought out Angeli's) and they made \$1,392 in tips for the Mid-County Corporation.

OTHER BUSINESS

As part of our pre-tax health insurance benefit, we are required by the IRS to have a Section 125 Plan Document approved by the board – this was mailed out with the board packets. **DAN LAFOILLE MOVED TO APPROVE THE HRA SECTION 125 PLAN DOCUMENTS, SECONDED BY GERI NELSON; MOTION CARRIED.**

Karen Wigand reiterated the importance of ongoing publicity for our programs. Dave Anthony suggested establishing an "Ambassador Committee" to work with Rick Rudden on developing a plan of action on getting publicity out on our programs, particularly in light of the President's projected cuts to domestic spending. Dave Anthony, Susan Kleikamp, Dan LaFoilie and Myra Croasdell volunteered to serve on this committee.

ADJOURNMENT

THE MEETING ADJOURNED AT 1:30 WITH A MOTION FROM OMER DORAN, SECONDED BY JOHN STAPLETON; MOTION CARRIED.

NEXT MEETING: MAY 11, 2017 AT 12:45 P.M. (EDT)

THE FINANCE COMMITTEE HAS REVIEWED THE FEBRUARY 2017 ACCOUNTS PAYABLE SCHEDULES FOR HUMAN RESOURCES AUTHORITY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

<u>SENIOR CITIZENS</u>	<u>\$</u>	<u>142,973</u>
<u>VOLUNTEER PROGRAMS</u>		<u>46,323</u>
<u>NUTRITION</u>		<u>105,788</u>
<u>STATE & LOCAL PROGRAMS</u>		<u>134,938</u>
<u>ENERGY AND HOUSING</u>		<u>47,234</u>
<u>ASSET & LIABILITY ACCOUNTS</u>		<u>88,087</u>
TOTAL	\$	<u>565,343</u>

SIGNED *Susan C. Kleiman*
(TREASURER)

DATE 4-13-2017



Public Health
Delta & Menominee Counties



254D

Board of Health Meeting

Harris Township Fire Hall
Harris, MI

Meeting Minutes
Thursday, April 20, 2017

Board Members Present

Jan Hafeman
Larry Schei

Amanda Hess
Gerard Tatrow

Patrick Johnson- via phone
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Assistant Program Coordinator
Lynn Woelffer, Director of Finance

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on April 20, 2017. The meeting was called to order at 1:00 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Assistant Program Coordinator, and is recorded above. Mr. Johnson was not able to attend in person, but joined via telephone.

2. Approval of Agenda

Ms. Hafeman moved the April 20, 2017 agenda be approved. Motion was supported by Chairman Trudgeon and carried unanimously.

3. Public Comment

There was no public comment.

4. Approval of Minutes

Ms. Hafeman moved the minutes from March 16, 2017, be approved. Motion was supported by Mr. Tatrow and carried unanimously.

5. Proposed Revision to the September 28, 2017 BOH Meeting Time

Ms. Hafeman requested the September 28, 2017, BOH meeting time be moved from 1:00 p.m. CDT/2:00 p.m. EDT, to 4:00 p.m. CDT/5:00 p.m. EDT. Ms. Hess might not be able to attend, but there will still be enough members for a quorum.

Ms. Hafeman moved to adjust the time of the September 28, 2017, BOH meeting to 4:00 p.m. CDT/ 5:00 p.m. EDT, be approved. Motion was supported by Mr. Tatrow and carried unanimously.

6. Michigan Care Improvement Registry (MCIR) Funding Update

Mr. Snyder updated the BOH on the MCIR funding status.

7. Finance Committee

a. FY2017 Second Quarter Report

Chairman Trudgeon briefed the BOH on the FY2017 Second Quarter Report, including the changes to Medicaid Outreach and new Childhood Obesity grant. Questions were answered by Ms. Woelffer.

Ms. Hafeman moved the FY2017 Second Quarter Report be acknowledged and placed on file. Motion was supported by Mr. Tatrow and carried unanimously.

b. American Express Statements

Ms. Hafeman gave an overview of the American Express Statements from February and March.

4542

Ms. Hafeman moved the American Express Statements be acknowledged and placed on file. Motion was supported by Chairman Trudgeon and carried unanimously.

c. PHDM Annual Audit Report

Chairman Trudgeon updated the BOH on the Annual Audit Report. Questions were answered by Ms. Woelffer.

Ms. Hafeman moved the PHDM Annual Audit Report be acknowledged and placed on file. Motion was supported by Mr. Schei and carried unanimously.

8. PHDM 2016 Annual Report

Mr. Snyder gave an overview of the 2016 Annual Report, including a few highlights on program numbers and retirees. Questions were answered by Mr. Snyder and Dr. Frankovich.

9. Review and Approval of March Check Register

The Board of Health reviewed the March check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

Ms. Hafeman moved the March check register be approved. Motion was supported by Ms. Hess and carried unanimously.

10. Medical Director's Report

Dr. Frankovich spoke to the BOH about the Healthy Kids U.P. (HKUP) grant funded by the Michigan Health Endowment Fund. All the U.P. local health department districts will be working with University of Michigan and Michigan State University Extension (MSUE) on childhood obesity prevention. In year one of the two year grant, we will link six U.P. middle schools with U of M's Project Healthy Schools, an evidence-based program for obesity prevention.

A local public health department health educator will work with each school's designated wellness champion through this project, help to establish a vigorous wellness committee and work to make a healthy school environment in terms of physical activity, nutrition and policy that supports wellness. Schools will get a stipend for their wellness champion and some funds for equipment and wellness events. An additional six schools will come on board in year two of the grant. MSUE will provide school-based programming for kids and families.

1543

Through HKUP, health educators will also survey all U.P. schools to identify what they currently have in place to support school wellness and what they need. We will then be able to help them access available resources in their communities and identify unmet needs that might need grant funding.

11. Health Officer's Report

- Mr. Snyder updated the BOH on the Public Health Advisory Commission Report. There are 39 recommendations in the report; mostly regarding collaboration among local health departments and state agencies.

The top three highest recommendation priorities identified are:

- Create a permanent Public Health Advisory Council.
- Insure all State Departments utilize the Health in All Policies approach when implementing policies and programs.
- Commence a comprehensive review of Public Health funding.

12. Public Comment (three minutes maximum)

No public comment.

13. Board Member Comments

- Mr. Schei and Ms. Hafeman thanked Ms. Woelffer for her hard work on keeping the PHDM budget in check.

14. Adjournment

There being no further business, Ms. Hafeman made a motion the meeting be adjourned at 2:11 p.m. CDT. Motion was supported by Mr. Tatrow and carried unanimously.

 5-18-17

Chairperson

:kg

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Offer letter to Commissioners from Admin. Asst. DuPont
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>In the absence of an administrator...the admin. asst. offers her assistance as Interim Administrator, to be paid the salary of the administrator and to be allowed to perform the duties of the administrator which will include the hiring of a Full time IT employee (as has been advertised) and a full time "temporary" office assistant, until a full time Administrator can be hired.</p>	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

06/09/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

5.31.2017

County Board of Commissioners,

It seems we are at yet another "bump in the road" for the County Administrator's position.

I suggest we DO NOT hire Ms. Rivard just because she's the only candidate that we interviewed. She has some qualifications we asked for but, in my opinion, not enough (or no) experience in the other fields needed.

Seeing we're not getting qualified candidates for the Administrator position, there MUST be a reason. I believe the board needs to "re-evaluate" the Administrator's pay. Don't forget, the Administrator's pay was never increased when the duties of the Buildings & Grounds/Parks Supervisor position was added to the administrator position. And MANY duties were added to the administrator.

To explain that...in 2009: County Administrator was paid \$70,603 (salary) \$122,022 w/full benefits
The Buildings & Grounds/Parks Supervisor was paid \$51,922 (salary) and \$102,480 w/full benefits

In 2010, Brian Bousley was hired to do all of the Admin and B&G/Parks supervisor duties for \$72,995 and was not allowed health ins. when hired (annual salary \$92,296) So the county saved \$132,206 for 2.5 years. In 2012 Brian's pay remained the same but was allowed to take the health insurance so annual salary \$103,596 (with benefits)...still saving the County over \$100,000/yr. for the next 4 years.

I think it's time the Board makes a decision to increase the pay of the Administrator to reflect the added duties of the B&G/Parks Supervisor...AND to discuss the contract of the Administrator prior to addressing the public for applications once again. Let's offer them a reason to be here...pay for travel involved in the interview process, take them on a tour of Menominee County, show them we care about who we hire to run our county. Make it a pleasant experience for them...and for us!

I am offering my resume to the County Board as an "Interim Administrator" until the right candidate for the Administrator position can be hired. This offer is not intended to be "long term". I have done the business (as much as humanly possible) of the County Administrator for the last 8 months...that's gotta count for something.

If my offer is accepted, I ask that the County Board allow me to handle the everyday business. I wish to be paid at the County Administrator pay rate (as budgeted in the current budget) during the interim. I intend to hire "full time temporary" office help for administration along with the full time IT person currently advertised for. This office cannot continue to be without help. I am sinking and a budget is looking VERY distant with all of the duties demanded in the office.

We are not providing the tax payers what they deserve, and that is "qualified" services.

Thank you for your time and consideration.

Sherry DuPont



MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Future direction of County Administrator hiring process
DEPARTMENT:	County Board
ATTACHMENTS:	No
SUMMARY:	
<p>We've gone through the hiring process twice now. The board should discuss the future direction of the administrator hiring process. Do we offer more money or benefits? Do we hire an outside firm to perform the hiring process?</p>	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

06/09/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Update on 9 th St. Bldg.
DEPARTMENT:	Buildings & Grounds
ATTACHMENTS:	No
SUMMARY:	
Just discussion on where we are with the new building improvement projects.	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

06/09/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Update on the future of the Airport
DEPARTMENT:	Airport Committee
ATTACHMENTS:	No
SUMMARY:	Update discussion of the future of the airport.
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

06/09/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Resolution 2017-13 ~ Secretary of State Grant Application
DEPARTMENT:	County Clerk
ATTACHMENTS:	yes
SUMMARY:	Clerk Kleiman has asked this be put in the agenda for discussion. This resolution gives the Clerk authorization to submit a grant application to the Secretary of State for "partial" funding of a new voting system to be implemented in Menominee County in 2017
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

06/09/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*– County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

Menominee County Board Resolution 2017-13 Secretary of State Grant Application

WHEREAS, the Menominee County Board wishes to apply to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software.

WHEREAS, partial funding for the new voting system will be provided by the State, and will include a combination of Federal Help America Vote Act and State-appropriated funds. Local funding obligations are detailed in the attached Dominion quote.

WHEREAS, Menominee County plans to begin implementation of the new voting system in 2017.

NOW, THEREFORE, BE IT RESOLVED that the Menominee County Clerk is authorized to submit this Grant Application on behalf of Menominee County, on this day of June 27, 2017.

The foregoing resolution offered by Board Member _____.

Second offered by Board Member _____.

Upon roll call vote the following voted "aye" _____
(list names of members voting "aye")

"nay" _____
(list names of members voting "nay")

The Chairman declared the resolution adopted.

Charlie Meintz, Board Chairman

County Clerk:

Marc Kleiman, County Clerk

Steven Gromala

Charlie Meintz – Chairperson

William Cech – Vice Chairman

Larry Phelps

John Nelson

Jan Hafeman

Gerald Piche

Bernie Lang

Larry Schei

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Airport Committee Meeting – June 20, 2017 – Possible Date/Time Change
DEPARTMENT:	Airport Committee
ATTACHMENTS:	Yes
SUMMARY:	
The airport committee would like to discuss possibly changing the June 20 th meeting to a later date.	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

06/09/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

TWIN COUNTY AIRPORT COMMISSION
2801 22ND STREET
MENOMINEE, MI 49858
906-863-8408

REGULAR AIRPORT COMMISSION MEETING SCHEDULE, 2017

The Twin County Airport Commission will hold the Airport Commission meetings in the airport conference room at the Twin County Airport on the 3rd Tuesday of every month of 2017 at 4:00 pm.

Special meetings may be held at the discretion of the Chairperson. Notice of these special meetings will be announced and posted at the Twin County Airport at least 24 hours prior to the meeting.

01/17/2017

02/21/2017

03/21/2017

04/18/2017

05/16/2017

06/20/2017

07/18/2017

08/15/2017

09/19/2017

10/17/2017

11/21/2017

12/19/2017

These meetings are open to the public under Michigan's Open Meeting Act.

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	MERS Resolution – Establishing Uniform Transfer Provision
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>MERS sent us a resolution to establish a uniform transfer provision for the county employees. Due to most employees currently on DB (defined benefit) plan and these DB divisions are closed to new hires/transfers, if an employee transfers to a new position in the county under another division (DB) they can choose to enter the non-union division (and all of their current retirement earnings will move too) or be put into the MERS DC (defined contribution) plan as we currently have in place.</p>	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

06/09/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Sherry DuPont

From: Joann Klumb
Sent: Thursday, November 03, 2016 2:57 PM
To: Sherry DuPont
Subject: FW: Information about the Alternate Transfer provision REF:0021703
Attachments: Alternate Transfer provision.pdf

See below

From: Karima LaJoie [mailto:klajoie@mersofmich.com]
Sent: Thursday, November 03, 2016 2:39 PM
To: Joann Klumb <jklumb@Menomineeeco.com>
Cc: Tammy Marier <tmarier@mersofmich.com>
Subject: Information about the Alternate Transfer provision REF:0021703

Good afternoon Joann,

I understand you may be interested in the adopting the Alternate Transfer provision. I am attaching the resolution that would need to be adopted by your board for this. A few items to consider:

- This provisions applies only members transferring between positions, it does not apply to new hires or rehires who will always enroll in the open DC plan.
- A member can only transfer into a closed DB division IF:
 - 1) There **still are some active members remaining** in the closed DB division they want to transfer to.
And if,
 - 2) They are **currently enrolled in a DB division**. For instance, if Bob is enrolled in DB division 02 and transfers to a 911 position, he could choose to enroll in the closed DB division 18 (provided there still are active members in division 18). However, if a member is currently enrolled in your DC division and transfers position, they would not be able to transfer to the closed DB division, they can only transfer to a closed division of the same plan type (DB to DB, not DC to DB).
- This transfer provision applies to all the divisions of the County, it is adopted County-wide not just for specific division.
- The adoption cannot be retroactive, it can only be going forward.

As you review this information and the resolution attached, please let me know if you have any questions at all.
Sincerely,

Karima LaJoie
Senior Benefit Plan Coordinator
Municipal Employees' Retirement System of Michigan
1134 Municipal Way
Lansing, MI 48917
Toll Free: 800.767.MERS (6377) extension 335
Local: 517.703.9030
Fax: 517.703.9704



Stay informed about your retirement. [Sign up](#) for alerts regarding public pension issues.

Employer Resolution Establishing Uniform Transfer Provision



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) Fax 517.703.9711

www.mersofmich.com

WHEREAS, the _____ is a participating municipality or court in the Municipal Employees' Retirement System of Michigan ("MERS"); and

WHEREAS, the Standard MERS Transfer policy became effective in August 2007; and

WHEREAS, under the Standard Transfer policy, all transferred employees (and rehired employees) are covered under the open employee plan associated with the defined employee group. Where the new plan is MERS Defined Contribution or Hybrid, the accrued defined benefit of transferring employee is frozen as of transfer date. Where the new plan is the MERS Defined Benefit, the transferring employee's service and wages will transfer to the new plan for purposes of calculating their retirement benefit.

WHEREAS, pursuant to Retirement Board action on November 10, 2010, the employing municipality or court may adopt for all its MERS divisions (present and future) an alternate policy which allows all transferred employees an individual choice at the time of transfer to either be placed in: (1) the division's open plan, or (2) the closed plan if it is the same plan type, provided there are active employees remaining in the closed division.

WHEREAS, this alternate transfer provision applies to transferred employees only; rehired employees will continue to be enrolled into the open plan; and

NOW THEREFORE BE IT RESOLVED, that effective _____ 1st, 20____, the Governing Body adopts this Resolution (or for a participating court, the Chief Judge by Administrative Order) for all present and future employee divisions requiring that all transferred employees (select only one):

- shall be covered under the open plan in the division into which they are transferred.
- shall be given the individual choice to either be placed in the open or closed plan if it is the same plan type provided there are active employees remaining in the closed plan.

MERS' Standard Transfer policy is an administrative process. Changes to such policy may impact MERS' ability to administer alternate and standard transfers in the future.

SEE PAGE 2 FOR CHART OF TRANSFER GUIDELINES

CERTIFICATION FOR PARTICIPATING MUNICIPALITY OR COURT

I hereby certify that this Resolution was adopted by (check one):

The Governing Body of the _____ at its meeting held on _____
(Name of Municipality) (dd/mm/yyyy)

Administrative Order No. _____ adopted by the Chief Judge of the _____, on _____
(Order Number) (Name of Court) (dd/mm/yyyy)

Signature of Authorized Official: _____, Date: _____
(dd/mm/yyyy)

Printed name: _____ Title: _____

Employer Resolution Establishing Uniform Transfer Provision

In any transfer, employees' service is used toward vesting and eligibility in the new (active) plan. The employee takes on the benefit structure of the open plan on the first of the month that the plan is effective.

	Transfer to DB	Transfer to DC	Transfer to Hybrid
From DB	<p>Where a DB is the new benefit</p> <ul style="list-style-type: none"> All accrued wages, service transfer to the new plan and retirement is calculated using new DB benefits 	<p>Where DC is the new benefit</p> <ul style="list-style-type: none"> DB is frozen 	<p>Where Hybrid is the new benefit</p> <ul style="list-style-type: none"> DB is frozen DB of Hybrid begins accruing benefit service
From DC	<p>Where DB is the new benefit</p> <ul style="list-style-type: none"> DC remains participant directed, no future contributions Service earned helps meet vesting in both DB and DC plans 	<p>Where DC is the new benefit</p> <ul style="list-style-type: none"> Previous DC account balance and investment allocation are transferred into the new DC plan New contributions are directed to default fund until investment allocation is elected Future investment allocation / realignment is managed by the participant 	<p>Where Hybrid is the new benefit</p> <ul style="list-style-type: none"> Previous DC account balance and investment allocations are transferred into the new DC of Hybrid plan DB of Hybrid begins accruing benefit service
From Hybrid	<p>Where DB is the new benefit</p> <ul style="list-style-type: none"> DB of Hybrid is frozen DC of Hybrid remains participant directed, no future contributions, same eligibility for distributions applies DB benefit accrual begins with effective date of the plan 	<p>Where DC is the new benefit</p> <ul style="list-style-type: none"> DB of Hybrid is frozen DC of Hybrid account balance and investment allocations are transferred to the new DC plan New contributions are defaulted until participant changes investment allocation Future investment allocation/ realignment is managed by the participant 	<p>Where Hybrid is the new benefit</p> <ul style="list-style-type: none"> For DB of Hybrid – all accrued wages, service are transferred to the new plan and retirement is calculated using DB of H benefits For DC of Hybrid – previous DC of Hybrid account balance and investment allocations are transferred into the new DC of Hybrid plan

Example Scenarios of the Uniform Transfer Rules

Example 1

The City of Tree has two divisions: Division 01 has the MERS Defined Benefit Plan with a 2.0% multiplier. Division 99 converted from the MERS Defined Benefit Plan with a 2.25% multiplier to the MERS Defined Contribution Plan in 2000. Thus for division 99 the Defined Contribution Plan is the open plan, and the Defined Benefit Plan is the closed plan. However in this scenario the City of Tree still has active employees that are covered under the closed Defined Benefit Plan in division 99.

Under Standard Transfer Rules

John transfers from division 01 to division 99. Under the standard rules he would go into the active plan, which is the Defined Contribution Plan. John's accrued pension earned under the previous Defined Benefit Plan would be frozen and he would be enrolled in the Defined Contribution Plan moving forward.

Transfer Rules with Employee Choice

John transfers from division 01 to division 99. Under the alternative rules, he would receive the choice to either join the closed division with the same plan type (Defined Benefit) having active employees, or he could freeze his accrued pension and enroll in the open Defined Contribution Plan. If John chooses to enroll in the closed Defined Benefit Plan, then his entire accrued pension earned under the previous Defined Benefit Plan with the 2.0% multiplier would be transferred to the closed Defined Benefit Plan with the 2.25% multiplier (all defined benefit service applied to 2.25% multiplier).

Example 2

The City of Tree has two divisions: Division 01 has the MERS Defined Benefit Plan with a 2.0% multiplier. Division 99 converted from the MERS Defined Benefit Plan with a 2.25% multiplier to the MERS Defined Contribution Plan in 2000. Thus for division 99 the Defined Contribution Plan is the open plan, and the Defined Benefit Plan is the closed plan. However in this scenario the City of Tree has NO active employees under the closed Defined Benefit Plan in division 99.

Under Standard Transfer Rules

John transfers from division 01 to division 99. Under the standard rules he would go into the active plan, which is the Defined Contribution Plan. John's accrued pension earned under the previous Defined Benefit Plan would be frozen and he would be enrolled in the Defined Contribution Plan moving forward.

Transfer Rules with Employee Choice

John transfers from division 01 to division 99. He does not receive the choice to enroll in the closed Defined Benefit Plan however, because there are NO active employees in the closed plan. John's accrued pension earned under the previous Defined Benefit Plan would be frozen and he would be enrolled in the open Defined Contribution Plan moving forward.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

06/09/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

Mileage: \$.535/mile – effective 01 January 2017

*Meals: Breakfast - \$ 9.00
 Lunch - \$11.00
 Dinner \$20.00

*must attach receipt for reimbursement
*meals provided by conference will NOT be reimbursed

Name: Jan Hafeman ~ District 8

Date	Meeting Place	# of miles	X.535/mile	Total Cost	Account Number
4/27/17	Northpointe-Kingsford	78	--	.00	101-101-860.10
5/9/17	Co.Bd.- Menominee	76		40.66	101-101-860.10
5/11/17	Northpointe- Kingsford	78	--	.00	101-101-860.10
5/18/17	Bd. Of Health- Pinecrest	14		7.49	101-101-860.10
5/18/17	UPACC-CASINO	30		16.05	101-101-860.10
5/19/17	UPACC-Casino	30		16.05	101-101-860.10
5/23/17	Co. Bd.-Menominee	76		40.66	101-101-860.10
5/25/17	Pinecrest-Pinecrest	14		7.49	101-101-860.10
5/25/17	Northpointe-Kingsford	78	--	.00	101-101-860.10
5/30/17	Admin Interview-Menominee	76		40.66	101-101-860.10
					101-101-860.10
		316	Total Mileage		
Total Mileage Fee					169.06

**Expenses shall be submitted to County Administrator's office by the last day of
The following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858**

It is hereby certified that the above account is true and correct and that no part of the
Same has been paid.


Signed

5/23/17
Date

MENOMINEE COUNTY
BOARD OF COMMISSIONER'S
REIMBURSEMENT VOUCHER

[COPY]

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

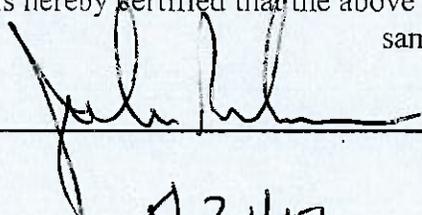
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
5/4/17	ESCAMADA ME WILKS	54	"	28.89	101-101-860.11
5/9/17	MENOMINEE RD	96	"	51.36	101-101-860.11
5/22/17	MENOMINEE RD	96	"	51.36	101-101-860.11
5/30/17	MENOMINEE RD	96	"	51.36	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
		242	@ 53.5	182.97	
			Total Mileage	182.97	
				Total Mileage Fee	182.97

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



 Signed

 5/30/17

 Date

RECEIVED

MAY 30 2017

BY: 

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schci ~ District 4

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
5/19/17	LIBRARY-STEPHEN SON	32		17.12	101-101-860.04
5/19/17	COURTHOUSE	16		8.56	101-101-860.04
5/16/17	MENOMINEE CITY HALL	15		8.03	101-101-860.04
5/18/17	ISLAND CASINO	90		48.15	101-101-860.04
5/23/17	COURTHOUSE	16		8.56	101-101-860.04
5/30/17	COURTHOUSE	16		8.56	101-101-860.04
6/10/17	COURTHOUSE	16		8.56	101-101-860.04
					101-101-860.04
					101-101-860.04
			Total Mileage	201	
				Total Mileage Fee	\$ 107.54

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schci

Signed

6/10/17

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

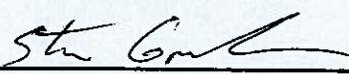
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Steven Gromala ~ District 1

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
5/18	UPCAP Conf	104		55.64	
5/19	UPCAP Conf	104		55.64	101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
			Total Mileage		
				Total Mileage Fee	111.28

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



 Signed

 6/1/2017

 Date

RECEIVED
 JUN 01 2017
 BY: *AS*

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Bernie Lang ~ District 2

Date 2017	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
05-02	ESCA.	110			
05-09	CT. HSE.	3			101-101-860.02
05-11	ESCA.	110			101-101-860.02
05-18	CASINO	50			101-101-860.02
05-19	CASINO	50			101-101-860.02
05-23	CT. HSE.	3			101-101-860.02
		<u>326</u> X .535 =		174.41	101-101-860.02
					101-101-860.02
					101-101-860.02
			Total Mileage		
				Total Mileage Fee	174.41

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang

Signed

06-05-17

Date

RECEIVED

JUN 06 2017

BY: *AA*

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
5/9/17	Court House - County Board	72		38.52	101-101-860.07
5/17/17	Annex - Fair Board	30		—	101-101-860.07
5/19/17	Northwoods Rail Transit	—		—	101-101-860.07
5/23/17	Court House County Board	72		38.52	101-101-860.07
5/30/17	Court House Adm. Interview	72		—	101-101-860.07
		144	Total Mileage		
Total Mileage Fee					77.04

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche

Signed

6/9/17

Date

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on May 17, 24, 25, 26, 31 & June 1 & 7, 2017 in the combined amount of \$231,603.61	
RECOMMENDED MOTION	

Submitted by: Sherry DuPont

06/09/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Airport
218 IT - Computer Serv.
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
286 Medical Marijuana Grant
289 SOM Salvage Vehicle Title Inspections
292 Child Care
294 Veterans' Trust
292 Special Child Care Funds
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

MAY 23 2017 *cm*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ACCENT BUILDING MAINTENANCE LT 48459				
	Spray Buff VCT Floors	101-301-755.00	180.00	180.00
TOTAL VENDOR ACCENT BUILDING MAINTENANCE LT				180.00
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI				
383001	Shakey Lakes Park/Horse	208-751-920.01	30.94	30.94
383200	N8380 Co Park Rd 20.5	208-751-920.01	57.84	57.84
383301	Shakey Lakes Park/Cattle	208-751-920.01	28.44	28.44
1503500	N8380 Co Pk Rd 20.5	208-751-920.01	40.20	40.20
370500	Shakey Lakes Office/Shop	208-751-920.01	148.89	148.89
379700	Storage Shed	208-751-920.01	58.72	58.72
380300	Shower Building	208-751-920.01	69.89	69.89
367100	N8380 Beach House	208-751-920.01	39.91	39.91
367200	Northwest Campsites	208-751-920.01	51.96	51.96
369802	W8449 Co Rd G12 Campsites	208-751-920.01	28.44	28.44
1614900	Bathhouse	208-751-920.01	83.71	83.71
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				638.94
VENDOR NAME: ARAMARK UNIFORM SERVICES INC 1677617111				
	Airport Supplies	216-585-755.01	44.38	44.38
		216-585-745.00	48.39	48.39
1677621613 Airport Supplies				92.77
		216-585-755.02	44.38	44.38
		216-585-745.00	48.39	48.39
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				185.54
VENDOR NAME: AT&T - CAROL STREAM, IL 906753458205 May 2017 (Shakey Lakes Park)				
		101-103-850.00	105.53	105.53
	906753220905 May 2017	101-103-850.00	1,314.13	1,314.13
TOTAL VENDOR AT&T - CAROL STREAM, IL				1,419.66
VENDOR NAME: AT&T MOBILITY 287252150867X0508201 906-792-0211 & 906-792-5968				
		101-132-850.00	64.02	64.02
TOTAL VENDOR AT&T MOBILITY				64.02
VENDOR NAME: AUTOMOTIVE SUPPLY CO. 080403906 Airport Supplies				
		216-585-981.00	3.19	3.19
TOTAL VENDOR AUTOMOTIVE SUPPLY CO.				3.19
VENDOR NAME: BAY AREA MEDICAL CENTER, INC. 15547 Pre-Employment Physicals (Parks)				
		208-751-801.01	199.00	199.00
TOTAL VENDOR BAY AREA MEDICAL CENTER, INC.				199.00
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
22124	2008 Chevy Impala - Vehicle Maintenance	101-265-981.00	94.00	94.00
21982	2006 Chevy Express - Vehicle Maintenance	208-301-981.00	250.25	250.25
22094	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	284.73	284.73
22098	2014 Chevy Impala - Vehicle Maintenance	205-315-934.02	32.90	32.90
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				661.88
VENDOR NAME: BP 50334240 Road Patrol Gasoline Charges				
		205-315-742.00	488.61	488.61
TOTAL VENDOR BP				488.61
VENDOR NAME: BRANZ, KATHLEEN Reimbursement Mileage - Parks & Rec				
		208-751-860.00	53.50	53.50
TOTAL VENDOR BRANZ, KATHLEEN				53.50
VENDOR NAME: BS&A SOFTWARE 112676 Building Code - Training & Travel				
		249-371-727.00	3,485.00	3,485.00
TOTAL VENDOR BS&A SOFTWARE				3,485.00
VENDOR NAME: CARQUEST AUTO PARTS 559401 Belt for Kitchen Roof Top Unit				
		101-265-934.00	28.48	28.48
TOTAL VENDOR CARQUEST AUTO PARTS				28.48

APPROVED

MAY 23 2017 *cm*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT	
VENDOR NAME: CELLCOM					
487659	Cellular Services	292-663-850.00	40.11	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN 120.33	
		292-664-850.00	40.11		
		292-665-850.00	40.11		
TOTAL VENDOR CELLCOM				120.33	
VENDOR NAME: CENEX FLEETCARD					
137498	Gasoline Sales	292-665-860.00	22.07	126.66	
		249-371-742.00	104.59		
TOTAL VENDOR CENEX FLEETCARD				126.66	
VENDOR NAME: CITY OF MENOMINEE					
4502	Gasoline Sales	101-265-742.00	6.27	145.94	
		101-265-742.00	29.05		
		101-132-860.00	38.95		
		215-141-860.00	42.55		
		101-215-860.00	17.07		
		266-325-860.00	12.05		
4505	Gasoline Sales (Road and Work Van)	206-301-742.00	115.98	1,154.00	
		205-315-742.00	1,038.02		
Summer Taxes	9th St. Bldg (051-010-450-00)	101-103-998.11	22.12	22.12	
Winter Taxes	9th St. Bldg (051-010-450-00)	101-103-998.11	1.74		
TOTAL VENDOR CITY OF MENOMINEE				1,323.80	
VENDOR NAME: CLOVERLAND PAPER CO					
114145	Janitorial Supplies (Courthouse)	101-265-755.01	78.64	207.68	
114147	Janitorial Supplies (Annex)	101-265-755.01	84.60		
114089	Inmate Supplies	101-301-770.00	30.59		
114146	Inmate Supplies	101-301-770.00	30.59		
114120	Annex - Janitorial Supplies	101-265-755.01	52.38		
114187	Library - Janitorial Supplies	101-265-755.01	37.59		
114186	Courthouse Supplies	101-265-755.01	207.68		
TOTAL VENDOR CLOVERLAND PAPER CO					522.07
VENDOR NAME: COHL STOKER & TOSKEY P C					
47650	Legal Services (Airport)	101-211-807.00	435.66	435.66	
TOTAL VENDOR COHL STOKER & TOSKEY P C				435.66	
VENDOR NAME: COOPER OFFICE EQUIPMENT					
144884	Contract # 1408-01	101-172-931.01	174.98	242.76	
144885	Contract # 1406-01	101-172-931.01	242.76		
TOTAL VENDOR COOPER OFFICE EQUIPMENT				417.74	
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCT					
27996	Shredding Documents (5/4/17)	101-265-801.00	63.34	63.34	
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCT				63.34	
VENDOR NAME: DELLISSE, MIKE					
Reimbursement	Mileage	101-682-860.00	125.08	125.08	
TOTAL VENDOR DELLISSE, MIKE				125.08	
VENDOR NAME: FIORUCCI, TONY & TEENA					
April 2017	Foster Care (J.F.)	292-662-843.02	413.76	413.76	
April 2017	Foster Care (B.F.)	292-662-843.02	413.76		
TOTAL VENDOR FIORUCCI, TONY & TEENA				827.52	
VENDOR NAME: FOREMOST PROMOTIONS					
392413	911 Bookmark, Sticker Roll, Bracelets	266-325-802.00	299.19	299.19	
TOTAL VENDOR FOREMOST PROMOTIONS				299.19	
VENDOR NAME: GOOD SOURCE					

APPROVED

MAY 23 2017 GM

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: GOOD SOURCE				
S10412558	Inmate Supplies	101-301-770.00	187.20	187.20
S10414466	Inmate Supplies	101-301-770.00	1,300.99	1,300.99
TOTAL VENDOR GOOD SOURCE				1,488.19
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
042517	Shakey & Kleinke	208-751-801.00	107.10	107.10
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				107.10
VENDOR NAME: GREG PETERSON				
Reimbursement	Uniform Allowance	205-315-742.00	229.87	229.87
Reimbursement	Uniform Allowance	205-315-745.00	216.72	216.72
TOTAL VENDOR GREG PETERSON				446.59
VENDOR NAME: GROMALA, STEVEN				
Reimbursement	Mileage - April 2017	101-101-860.01	57.78	57.78
TOTAL VENDOR GROMALA, STEVEN				57.78
VENDOR NAME: HASHIMOTO SEWER SERVICE, INC.				
14209	Cleaned Grease Pits (Jail)	101-265-801.00	210.00	210.00
TOTAL VENDOR HASHIMOTO SEWER SERVICE, INC.				210.00
VENDOR NAME: HENSLEY, RN, JOEL				
May 2017	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
May 2016	Medical Examiner	101-648-709.00	1,080.00	2,600.00
		101-648-835.00	1,520.00	
TOTAL VENDOR HENSLEY, RN, JOEL				3,965.00
VENDOR NAME: INSIGHT FS				
2003527	Parks - Gasoline (x497.40)	208-751-742.00	984.73	984.73
TOTAL VENDOR INSIGHT FS				984.73
VENDOR NAME: J S ELECTRONICS, INC.				
19708	Service Call (Marinette City Fire Channel)	266-325-934.01	136.50	136.50
TOTAL VENDOR J S ELECTRONICS, INC.				136.50
VENDOR NAME: J.F. AHERN COMPANY				
197495	Service of Fire Extinguisher (1000 9th Street)	101-103-998.11	251.62	251.62
TOTAL VENDOR J.F. AHERN COMPANY				251.62
VENDOR NAME: JACK'S FRESH MARKET				
45000500187	Inmate Supplies	101-301-770.00	24.26	24.26
TOTAL VENDOR JACK'S FRESH MARKET				24.26
VENDOR NAME: K MART 7031				
703105021701040601	Inmate Supplies	101-301-770.00	64.57	64.57
0703105141701077948	Inmate Supplies	101-301-770.00	39.90	39.90
TOTAL VENDOR K MART 7031				104.47
VENDOR NAME: LARSON, MICHELLE				
Garden & Can Zone	Supplies, Hours, & Mileage	292-668-801.00	320.49	400.82
		292-668-801.00	60.00	
		292-668-801.00	20.33	
TOTAL VENDOR LARSON, MICHELLE				400.82
VENDOR NAME: LINSMEIER IMPLEMENT, INC.				
57246	Parks - Hydraulic System for Tractor	208-751-930.02	421.73	421.73
TOTAL VENDOR LINSMEIER IMPLEMENT, INC.				421.73
VENDOR NAME: LITHOCRAFTERS PRINTING, INC.				
92418	Business Cards (Larry Schei)	101-101-727.00	27.75	27.75
TOTAL VENDOR LITHOCRAFTERS PRINTING, INC.				27.75

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: LONG HEATING & COOLING INC				
41231	Galv Coupling	101-265-755.00	10.00	10.00
TOTAL VENDOR LONG HEATING & COOLING INC				10.00
VENDOR NAME: MENARDS - MARINETTE				
33462	Concrete Mix/Drive Guide Set	101-265-755.00	13.34	13.34
33481	New Building Supplies	101-103-998.11	18.76	18.76
33330	New Building Supplies	101-103-998.11	21.92	21.92
33564	B&G Supplies	101-265-755.00	19.98	19.98
33670	Park Supplies	208-751-930.03	53.90	53.90
33671	Building Purchase Supplies	101-103-998.11	50.45	50.45
33599	Building Purchase Supplies	101-103-998.11	38.73	38.73
33654	Building Purchase Supplies	101-103-998.11	55.77	55.77
TOTAL VENDOR MENARDS - MARINETTE				272.85
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
4/2 & 4/9/17	GNC ads for County Administrator	101-101-901.00	112.40	112.40
110	Advertising	101-101-901.00	41.50	41.50
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				153.90
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI				
11054	Power to Radio Tower (April 2017)	101-301-934.01	128.65	128.65
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSI				128.65
VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT				
WV 245	Work Van Services	208-751-930.04	96.25	96.25
WV 249	Work Van Services	208-751-930.04	91.00	91.00
WV251	Work Van Services	517-252-931.00	35.00	35.00
TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT				222.25
VENDOR NAME: MGT OF AMERICA, INC.				
29773	DMG Study - IT Director	101-103-755.00	250.00	250.00
TOTAL VENDOR MGT OF AMERICA, INC.				250.00
VENDOR NAME: MICHIGAN MUNICIPAL RISK MGMT AUTHOR				
2618	Training (x7)	205-315-881.03	225.00	225.00
		101-301-881.00	300.00	300.00
TOTAL VENDOR MICHIGAN MUNICIPAL RISK MGMT AUTHOR				525.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0127346-001	Office Supplies (Probate/Family)	101-132-727.00	9.95	9.95
		101-148-727.00	9.95	9.95
0127244-001	Family Court Office Supplies	101-132-727.00	54.99	54.99
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				74.89
VENDOR NAME: NELSON, JOHN R.				
Reimbursement	Mileage - April 2017	101-101-860.11	109.14	109.14
TOTAL VENDOR NELSON, JOHN R.				109.14
VENDOR NAME: NUTT, MICHAEL				
Reimbursement	May 2017 Mileage	292-664-860.00	72.76	72.76
Reimbursement	April 2017 - Meals	292-664-860.00	34.74	34.74
TOTAL VENDOR NUTT, MICHAEL				107.50
VENDOR NAME: OFFICE DEPOT, INC.				
923886326001	District Court Office Supplies	101-136-727.00	48.85	48.85
925291985001	Admin, Airport, Parks - Office Supplies	101-172-727.00	6.21	6.21
		216-585-727.00	267.72	267.72
		208-751-727.00	184.16	184.16
925139644001	Building Code - Office Supplies	249-371-727.00	17.99	17.99

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: OFFICE DEPOT, INC.				
922621247001	Office Supplies (Parks & Admin)	208-751-727.00	35.98	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN 48.42
		101-172-727.00	12.44	
922621408001	Office Supplies (Parks & Admin)	208-751-727.00	59.80	88.49
		101-172-727.00	28.69	
TOTAL VENDOR OFFICE DEPOT, INC.				661.84
VENDOR NAME: PALMER, MARY				
Reimbursement	Janitorial Supplies	101-265-755.01	23.85	23.85
TOTAL VENDOR PALMER, MARY				23.85
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068317104001	Inmate Supplies	101-301-770.00	63.36	63.36
TOTAL VENDOR PAN-O-GOLD BAKING CO.				63.36
VENDOR NAME: PHILIPPS, THOMAS				
Per Diem	Buildings & Grounds Committee	101-101-710.00	50.00	50.00
TOTAL VENDOR PHILIPPS, THOMAS				50.00
VENDOR NAME: PICHE, GERALD L.				
Reimbursement	Mileage - April 2017	101-101-860.07	100.05	100.05
TOTAL VENDOR PICHE, GERALD L.				100.05
VENDOR NAME: POMP'S TIRE SERVICE, INC.				
2001601	Tires (Inv # 100109634 & 100110311)	206-301-981.00	610.84	1,233.72
		205-315-934.02	622.88	
TOTAL VENDOR POMP'S TIRE SERVICE, INC.				1,233.72
VENDOR NAME: QUILL CORPORATION				
6193767	911 Supplies (Heater)	266-325-728.01	59.99	59.99
6204796	911 Office Supplies	266-325-727.00	67.94	
TOTAL VENDOR QUILL CORPORATION				127.93
VENDOR NAME: REDWOOD TOXICOLOGY LABORATORY				
00719820174	Drug Testing	296-667-730.00	81.95	81.95
TOTAL VENDOR REDWOOD TOXICOLOGY LABORATORY				81.95
VENDOR NAME: REINHART FOODSERVICE				
157434	Inmate Supplies	101-301-770.00	484.10	484.10
160017	Inmate Supplies	101-301-770.00	658.58	
165270	Inmate Supplies	101-301-770.00	823.08	
TOTAL VENDOR REINHART FOODSERVICE				1,965.76
VENDOR NAME: SAM'S CLUB MC/SYNCB				
Credit Card	Inmate Supplies	101-301-770.00	1,112.79	1,112.79
TOTAL VENDOR SAM'S CLUB MC/SYNCB				1,112.79
VENDOR NAME: SAULT STE MARIE CHIPPEWA IND				
41716	Youth Care (A.S.)	292-662-843.05	120.00	120.00
TOTAL VENDOR SAULT STE MARIE CHIPPEWA IND				120.00
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Supplies for Storm Spotter Presentation	101-426-963.00	12.97	12.97
Reimbursement	Mileage, Meals, Hotel, Conference Fee	101-426-860.00	1,238.88	
TOTAL VENDOR SEXTON, RICHARD				1,251.85
VENDOR NAME: SQUIRES-STEPNIAK, REBECCA				
Reimbursement	Adopt A Hwy - Snacks/Water	292-668-801.00	18.37	18.37
Reimbursement	Mileage	292-665-860.00	130.01	
Reimbursement	April 2017 - Meals	292-665-860.00	34.76	
TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA				183.14

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ST. OF MI-MANAG/BUDGET/PO30681				CHIEF FISCAL OFFICER
17-001098	Activation of Radios (x2)	101-334-755.00	500.00	500.00
TOTAL VENDOR ST. OF MI-MANAG/BUDGET/PO30681				500.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
015579	Gasoline Sales (Road Patrol)	205-315-742.00	2,251.63	2,251.63
462643	April 2017 - Gasoline Sales	208-751-930.04	16.00	157.01
		208-751-742.00	110.41	
		208-751-755.01	56.28	
		208-751-742.00	(25.68)	
023851	Credit Memo - Parks	208-751-742.00	(78.89)	(78.89)
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				2,329.75
VENDOR NAME: THE ADVERTISER				
040224	Advertising (Community Awareness)	101-301-802.00	25.00	25.00
TOTAL VENDOR THE ADVERTISER				25.00
VENDOR NAME: THE JANITOR'S CLOSET				
42171	Floor Cleaner (x8)	101-265-755.01	126.32	126.32
TOTAL VENDOR THE JANITOR'S CLOSET				126.32
VENDOR NAME: TIME WARNER CABLE				
104046204752028001	May 6 - June 5, 2017 (Inmates)	101-301-770.00	134.28	134.28
TOTAL VENDOR TIME WARNER CABLE				134.28
VENDOR NAME: U.E.S. COMPUTERS, INC.				
76797	District Court Workstation	101-136-970.00	1,104.00	1,104.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.				1,104.00
VENDOR NAME: ULINE				
86675272	Building & Ground Supplies	101-265-755.00	289.42	289.42
TOTAL VENDOR ULINE				289.42
VENDOR NAME: UNIFORM SHOPPE				
265939	Holmes - Uniform Allowance	205-315-745.00	86.75	86.75
265537	Holmes - Uniform Allowance	101-301-745.00	195.85	195.85
265648	Point Blank Level II Vest	101-301-745.00	725.00	725.00
265649	Point Blank Level II Vest	101-301-745.00	725.00	725.00
265733	Holmes - Uniform Allowance	101-301-745.00	113.90	113.90
TOTAL VENDOR UNIFORM SHOPPE				1,846.50
VENDOR NAME: UP ASSOC OF CTY COMMISSIONERS				
Registration Fee	UPACC Spring 2017 Conference (x4)	101-101-859.00	240.00	240.00
TOTAL VENDOR UP ASSOC OF CTY COMMISSIONERS				240.00
VENDOR NAME: VALENTI, SUSAN F.				
Reimbursement	March 2017 - Meals/Mileage	101-131-860.00	181.00	181.00
TOTAL VENDOR VALENTI, SUSAN F.				181.00
VENDOR NAME: VERIZON WIRELESS				
9784886328	Cellular Services	101-265-850.01	187.64	1,001.48
		101-301-850.00	446.54	
		101-426-850.00	2.53	
		101-682-850.00	32.45	
		205-315-850.00	331.88	
		266-325-850.00	0.44	
TOTAL VENDOR VERIZON WIRELESS				1,001.48
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00010	1000 9th Street Building	101-265-920.03	37.31	86.62
		101-265-920.04	49.31	
0402055840-00001	County Jail	101-265-920.03	3,243.06	3,243.06

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				3,329.68
VENDOR NAME: XEROX CORPORATION				
088957698	Probation/Parole - May 2017	101-131-942.00	93.85	93.85
TOTAL VENDOR XEROX CORPORATION				93.85
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
May 2017	Medical Examiner	101-648-709.00	2,030.00	2,030.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				2,030.00
GRAND TOTAL:				42,357.45

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CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: ADE INCORPORATED					
36283	SALCE Assessment	101-136-755.00	180.00		180.00
TOTAL VENDOR ADE INCORPORATED					180.00
VENDOR NAME: ARAMARK UNIFORM SERVICES INC					
1677626133	Airport Supplies	216-585-755.01	46.62		92.77
		216-585-745.00	46.15		
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC					92.77
VENDOR NAME: CELLCOM					
484161	Cellular Services - Airport	216-585-850.00	54.61		54.61
486653	Medical Examiner Cellular Services	101-648-850.00	115.73		115.73
TOTAL VENDOR CELLCOM					170.34
VENDOR NAME: CLOVERLAND PAPER CO					
114252	Janitorial Supplies (Courthouse)	101-265-755.01	121.71		121.71
TOTAL VENDOR CLOVERLAND PAPER CO					121.71
VENDOR NAME: COOPER OFFICE EQUIPMENT					
144886	Contract # 2721-01 (PA's Office)	101-267-801.00	296.51		296.51
TOTAL VENDOR COOPER OFFICE EQUIPMENT					296.51
VENDOR NAME: DABNEY, KIM					
Refund	Reimbursement - Camping Reservation	208-751-964.00	50.00		50.00
TOTAL VENDOR DABNEY, KIM					50.00
VENDOR NAME: EPIC AVIATION, LLC					
6972765	Low Lead Fuel (Airport)	216-585-743.00	28,366.78		28,366.78
TOTAL VENDOR EPIC AVIATION, LLC					28,366.78
VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT					
02551	Equalization Office Supplies	101-257-727.00	17.16		17.16
TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT					17.16
VENDOR NAME: HAFEMAN, JAN					
Reimbursement	Mileage	101-101-860.10	169.06		169.06
TOTAL VENDOR HAFEMAN, JAN					169.06
VENDOR NAME: HENSLEY, RN, JOEL					
Blood Draws	R.B. (5/7) M.D. (5/7)	101-267-801.01	200.00		200.00
TOTAL VENDOR HENSLEY, RN, JOEL					200.00
VENDOR NAME: J S ELECTRONICS, INC.					
19738	Recorder Maintenance	266-325-934.01	242.75		242.75
TOTAL VENDOR J S ELECTRONICS, INC.					242.75
VENDOR NAME: J.F. AHERN COMPANY					
200336	Fire Equipment Inspection (Agreement #26528)	208-751-801.00	111.00		111.00
TOTAL VENDOR J.F. AHERN COMPANY					111.00
VENDOR NAME: LITHOCRAFTERS PRINTING, INC.					
92552	Window Envelopes (x2500)	101-132-727.00	93.50		187.00
		101-148-727.00	93.50		
TOTAL VENDOR LITHOCRAFTERS PRINTING, INC.					187.00
VENDOR NAME: MENARDS - MARINETTE					
34101	Supplies for Building Purchase	101-103-998.11	108.03		108.03
34100	Building & Ground Supplies	101-265-755.00	31.51		31.51
TOTAL VENDOR MENARDS - MARINETTE					139.54
VENDOR NAME: MENOMINEE COUNTY JOURNAL					
GNC Ads	County Administrator (4/2 & 4/9)	101-101-901.00	112.40		112.40

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: MENOMINEE COUNTY JOURNAL					112.40
TOTAL VENDOR MENOMINEE COUNTY JOURNAL					112.40
VENDOR NAME: MICHIGAN TOWNSHIPS ASSOCIATION					470.00
Dues	Township Association Dues	101-103-802.00	470.00		470.00
TOTAL VENDOR MICHIGAN TOWNSHIPS ASSOCIATION					470.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I					12.72
0127568-001	Airport - Office Supplies	216-585-727.00	12.72		12.72
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I					12.72
VENDOR NAME: NIEMI, DANIEL					76.50
6313	Transport of Juvenile	101-132-801.01	22.50		76.50
		101-132-801.00	54.00		
Reimbursement	Meal	101-132-801.00	9.62		9.62
TOTAL VENDOR NIEMI, DANIEL					86.12
VENDOR NAME: OFFICE DEPOT, INC.					78.99
927154261001	District Court Office Supplies	101-136-727.00	78.99		78.99
TOTAL VENDOR OFFICE DEPOT, INC.					78.99
VENDOR NAME: OTIS ELEVATOR COMPANY					680.25
CVE05003617	6/1/17 - 8/31/17	101-265-801.00	680.25		680.25
TOTAL VENDOR OTIS ELEVATOR COMPANY					680.25
VENDOR NAME: OWENS, KAREN A.					162.00
5/15/17	After School Program	292-668-801.00	162.00		162.00
TOTAL VENDOR OWENS, KAREN A.					162.00
VENDOR NAME: PHDM					175.00
43721	Substance Abuse Assessment	296-667-730.00	175.00		175.00
TOTAL VENDOR PHDM					175.00
VENDOR NAME: PRINTERSPLUS!					150.00
15101	Window Envelopes & Letterhead	101-253-727.00	150.00		150.00
15102	Window Envelopes & Letterhead	101-136-727.00	286.00		286.00
TOTAL VENDOR PRINTERSPLUS!					436.00
VENDOR NAME: QUILL CORPORATION					146.82
6643177	PA - Office Supplies	101-267-727.00	146.82		146.82
TOTAL VENDOR QUILL CORPORATION					146.82
VENDOR NAME: STANDARD INSURANCE COMPANY					

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CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: STANDARD INSURANCE COMPANY					
June 2017	Life Insurance Premium	101-101-713.00	21.24		224.20
		101-132-713.00	6.49		
		101-136-713.00	11.80		
		101-141-713.00	9.44		
		101-148-713.00	0.59		
		101-215-713.00	11.80		
		101-172-713.00	4.72		
		101-267-713.00	11.80		
		101-268-713.00	4.72		
		101-253-713.00	7.08		
		101-257-713.00	4.72		
		101-265-713.00	4.72		
		101-301-713.00	51.92		
		101-682-713.00	2.36		
		101-426-713.00	2.36		
		216-585-713.00	2.36		
		271-790-713.00	9.44		
		292-663-713.00	2.36		
		292-664-713.00	2.36		
		292-665-713.00	2.36		
		208-751-713.00	2.36		
		205-316-713.00	2.36		
		205-315-713.00	25.96		
		266-325-713.00	16.52		
		266-326-713.00	2.36		
TOTAL VENDOR STANDARD INSURANCE COMPANY					224.20
VENDOR NAME: STATE OF MICHIGAN					
April 2017	Chargeback	292-662-843.01	29,950.48		29,950.48
TOTAL VENDOR STATE OF MICHIGAN					29,950.48
VENDOR NAME: SVINICKI ROOFING & CONTRACTING					
5/23/17	Steel Roof at Shakey Lakes	208-751-984.01	15,610.00		15,610.00
TOTAL VENDOR SVINICKI ROOFING & CONTRACTING					15,610.00
VENDOR NAME: TWIN CITY ELECTRIC, INC.					
80782	Relocate Extention (Juvenile Probation)	101-103-998.12	93.75		93.75
TOTAL VENDOR TWIN CITY ELECTRIC, INC.					93.75
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE					
330787144	Bizhub 423 Copier	101-172-942.00	133.07		133.07
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE					133.07
VENDOR NAME: WARNER, FREDRICK					
Reimbursement	Meals/Mileage	101-132-801.00	119.56		119.56
6315	Transport of Juvenile	101-132-801.01	22.50		76.50
		101-132-801.00	54.00		
TOTAL VENDOR WARNER, FREDRICK					196.06
VENDOR NAME: WASTE MANAGEMENT, INC.					
1568801-1856-1	Treasurers Office	517-252-801.00	447.53		447.53
TOTAL VENDOR WASTE MANAGEMENT, INC.					447.53
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP					
0415823155-00002	New Building	101-265-920.03	6.58		6.58
0402047856-00008	Kleinke Park	208-751-920.01	257.60		257.60
0402047856-00005	Kleinke Park	208-751-920.01	93.00		93.00
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP					357.18
GRAND TOTAL:					79,717.19

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INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
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VENDOR CODE: 01095

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MAY 30 2017
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card						
53184	Mastercard 4/13 - 5/10/17 (Courthouse)	05/12/2017 jessicaw	05/24/2017	3,763.16	3,763.16	Open
	101-103-755.00	US Fed Gov Systems		399.00		
	101-682-860.00	Dixie Saloon		19.07		
	101-682-860.00	Shell Oil		49.92		
	101-682-860.00	Shell Oil		56.42		
	101-682-860.00	Midtown Beer Co		13.73		
	101-682-860.00	Cracker Barrel		4.97		
	101-682-860.00	Applebees		19.47		
	101-268-729.00	USPS		6.65		
	292-663-860.00	Bayshore Resort		178.50		
	292-663-860.00	Shell Oil		40.49		
	101-682-860.00	BP		67.93		
	101-268-729.00	USPS		6.65		
	296-663-860.00	Krist Oil		37.57		
	292-664-860.00	Comfort Inn		85.49		
	292-665-860.00	Comfort Inn		85.49		
	215-141-860.00	Treetops Lodging		231.49		
	208-751-953.01	Alger Delta		100.00		
	101-268-729.00	USPS		6.65		
	101-265-931.00	Amazon.com		31.83		
	101-265-802.00	Amazon Prime Membership		99.00		
	266-326-881.00	Roberts Frozen Custard		11.37		
	266-326-881.00	Panda Express		10.56		
	266-326-881.00	Hung Hao Restaurant		8.98		
	266-326-745.00	Hero 247		88.00		
	266-326-881.00	Dominos		14.77		
	266-326-881.00	Market Basket		23.95		
	266-326-881.00	Dino's Restaurant		38.04		
	266-326-881.00	Hung Hao Restaurant		8.98		
	266-326-881.00	Panera Bread		16.26		
	266-326-881.00	Panda Express		9.29		
	266-326-881.00	Jimmy Johns		18.23		
	266-326-881.00	The Ball Room		28.37		
	266-326-881.00	Best Western		84.98		
	296-667-801.02	K Mart		24.81		
	266-326-881.00	McDonalds		7.49		
	266-326-881.00	Country Inn & Suites		570.00		
	101-268-729.00	USPS		6.65		
	215-141-860.00	BP		22.31		
	215-141-860.00	Dixie Saloon		39.55		
	208-751-755.02	Rotary Multifarms		419.60		
	215-141-860.00	Keyhole Bar & Grill		40.00		
	215-141-860.00	Nonna Lisa's		40.00		
	215-141-860.00	Starbucks		9.12		
	101-265-755.00	Amazon		164.88		
	215-141-860.00	Bridge Vista Beach		229.77		
	215-141-860.00	Bridge Vista Beach		229.77		
	215-141-860.00	Nonna Lisa's		37.15		

of Invoices: 1 # Due: 1
of Credit Memos: 0 # Due: 0
Net of Invoices and Credit Memos:

Totals:
Totals:

3,763.16
0.00
3,763.16
3,763.16
0.00
3,763.16

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CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
EXP CHECK RUN DATES 05/25/2017 - 05/26/2017
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MAY 30 2017

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: BATTERIES PLUS				
988-103357-01	4' LED Wraparound (New Bldg)	101-103-998.11	236.00	236.00
TOTAL VENDOR BATTERIES PLUS				236.00
VENDOR NAME: DTE ENERGY				
910020910998	Annex	101-261-920.04	228.26	228.26
TOTAL VENDOR DTE ENERGY				228.26
VENDOR NAME: MENARDS - MARINETTE				
34220	New Building Purchase	101-103-998.11	225.90	225.90
TOTAL VENDOR MENARDS - MARINETTE				225.90
VENDOR NAME: MURPHY, KEITH				
Reimbursement	Garden Fence	296-667-801.01	311.96	311.96
5/23/17	Transport, Meals & Mileage	101-132-801.01	28.75	221.76
		101-132-801.00	69.00	
		101-132-801.00	124.01	
TOTAL VENDOR MURPHY, KEITH				533.72
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Verizon & Office Supplies	101-426-850.00	65.97	121.53
		101-426-727.00	55.56	
TOTAL VENDOR SEXTON, RICHARD				121.53
VENDOR NAME: ST. FRANCIS HOSPITAL				
26885422	Autopsy (A. Graf)	101-648-836.00	420.00	420.00
26949373	Autopsy (D. Wilde)	101-648-836.00	420.00	420.00
TOTAL VENDOR ST. FRANCIS HOSPITAL				840.00
VENDOR NAME: STROMGREN, AARON				
5/24/17	Training & Mileage	101-132-801.01	10.00	249.07
		101-132-801.00	24.00	
		101-132-801.00	215.07	
TOTAL VENDOR STROMGREN, AARON				249.07
VENDOR NAME: WATER AND WASTEWATER BOARD				
20101018	Water/Sewer (1000 9th Street)	101-103-998.11	25.00	25.00
TOTAL VENDOR WATER AND WASTEWATER BOARD				25.00
VENDOR NAME: WIL-KIL PEST CONTROL				
3129118	Annex	101-265-801.00	32.50	32.50
3129117	Library	101-265-801.00	32.50	32.50
TOTAL VENDOR WIL-KIL PEST CONTROL				65.00
GRAND TOTAL:				2,524.48

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CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
EXP CHECK RUN DATES 05/26/2017 - 05/26/2017
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STATE OF MICHIGAN I#1192390(A51)	Penalty for Asbestos (Window Replacement)	101-103-998.10	1,500.00	1,500.00
TOTAL VENDOR STATE OF MICHIGAN				1,500.00
GRAND TOTAL:				1,500.00

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MAY 30 2017

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

JUN 09 2017

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card 53208	Mastercard April 16 - April 28, 2017 (Airport)	05/12/2017 jessicaw	05/31/2017	162.13	162.13	Open
	216-585-981.02 Menards			45.45		
	216-585-981.02 Menards			52.06		
	216-585-742.00 Holiday			63.83		
	216-585-742.00 Airport			0.79		
Credit Card 53209	Mastercard 4/14 - 5/12/17 (Sheriff/Road)	05/12/2017 jessicaw	05/31/2017	1,736.88	1,736.88	Open
	101-301-727.00 Progressive Business Compliance			152.44		
	101-301-742.00 Marathon			31.00		
	101-301-742.00 Admiral			32.00		
	101-301-742.00 Shell Oil			41.18		
	101-301-742.00 Superior Touchless			11.00		
	101-301-742.00 The Store			25.00		
	101-301-755.00 Trans Union			50.00		
	101-301-770.00 Bob Barker			187.02		
	101-301-770.00 Galls			54.00		
	101-301-860.00 Denny's			20.00		
	101-301-860.00 Denny's			24.52		
	101-301-860.00 Blue Tractor			14.00		
	101-301-860.00 Blue Tractor			9.49		
	101-301-860.00 Papa Johns			24.69		
	101-301-860.00 Slab Town			13.00		
	101-301-860.00 Slab Town			8.69		
	101-301-860.00 Brady's			15.00		
	101-301-860.00 Brady's			11.00		
	101-301-860.00 Bubbas			9.99		
	101-301-860.00 Bubbas			16.81		
	101-301-860.00 Red Lobster			20.00		
	101-301-860.00 Red Lobster			20.00		
	101-301-860.00 The Cottage			20.00		
	101-301-860.00 The Cottage			19.79		
	101-301-860.00 Mama Lus			10.60		
	101-301-860.00 Mama Lus			10.60		
	101-301-860.00 7 Eleven			7.19		
	101-301-860.00 7 Eleven			8.17		
	101-301-860.00 BWV			11.00		
	101-301-860.00 BWV			11.00		
	101-301-860.00 St Str Gill			16.96		
	101-301-860.00 St Str Gil			20.00		
	101-301-860.00 Squ Mall Food			8.55		
	101-301-860.00 Squ Mall Food			8.55		
	101-301-860.00 The Cottage			20.00		
	101-301-860.00 The Cottage			20.00		
	101-301-860.00 Bubbas			15.75		
	101-301-860.00 The Cottage			20.00		
	101-301-860.00 The Cottage			20.00		
	101-301-860.00 Blue Tractor			11.00		
	101-301-860.00 Blue Tractor			11.00		
	101-301-860.00 Swiches Deli			8.25		
	101-301-860.00 Swiches Deli			9.75		
	101-301-860.00 Bubbas			20.00		
	101-301-860.00 Bubbas			20.00		
	101-301-860.00 Swiches Deli			8.25		
	101-301-860.00 Swiches Deli			10.79		
	101-301-860.00 Jimmy Johns			15.00		
	101-301-860.00 Papa Johns			18.89		
	101-301-860.00 Jimmy Johns			14.00		
	101-301-860.00 Jimmy Johns			14.00		
	101-301-860.00 Sbarro			9.42		
	101-301-860.00 Sbarro			10.68		
	101-301-860.00 Squ*sq*Mall			11.67		
	101-301-860.00 China Woks			9.00		
	101-301-860.00 Thats a Pizza			18.29		

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	Due	Status
101-301-860.00	Thats a Pizza				18.29	
101-301-860.00	Culvers				8.58	
101-301-860.00	Culvers				8.58	
101-301-860.00	St Str Grille				20.00	
101-301-860.00	St Str Grille				20.00	
101-301-860.00	Sq Sq Sparks				11.00	
101-301-860.00	Sq Sq Sparks				12.43	
101-301-860.00	Thats a Pizza				20.00	
101-301-860.00	Thats a Pizza				20.90	
101-301-860.00	Sq Sq Sparks				11.66	
101-301-860.00	Sq Sq Sparks				11.00	
101-301-860.00	Jimmy Johns				11.70	
101-301-860.00	Papa Johns				18.89	
101-301-860.00	7 Eleven				11.27	
101-301-860.00	St Str Grille				13.09	
101-301-860.00	St Str Grille				20.00	
101-301-860.00	Munson Marathon				25.50	
101-301-860.00	Jimmy Johns				16.00	
101-301-860.00	Jimmy Johns				13.60	
101-301-860.00	Subway				7.42	
101-301-860.00	Sbarro				11.64	
101-301-860.00	The Cottage				20.00	
101-301-860.00	Subway				8.05	
101-301-860.00	Subway				9.84	
101-301-860.00	7 Eleven				7.27	
101-301-860.00	Fu Hua Chinese				9.01	
101-301-860.00	Panera				10.05	
101-301-860.00	Panera				11.73	
101-301-860.00	Bagger Daves				15.00	
101-301-860.00	Bagger Daves				22.12	
101-301-860.00	Panera				9.28	
101-301-860.00	Jimmy Johns				13.60	
101-301-860.00	Papa Johns				20.40	
101-301-742.00	Magic Wand				10.00	

# of Invoices:	2	# Due:	2	Totals:	1,899.01	1,899.01
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					1,899.01	1,899.01

--- TOTALS BY FUND ---						
101 - GENERAL FUND					1,736.88	1,736.88
216 - TWIN COUNTY AIRPORT					162.13	162.13
--- TOTALS BY DEPT/ACTIVITY ---						
301 - SHERIFF DEPARTMENT					1,736.88	1,736.88
585 - AIRPORT EXPENDITURE					162.13	162.13

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677630600	Airport Supplies	216-585-755.01	46.62	92.77
		216-585-745.00	46.15	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				92.77
VENDOR NAME: ASHBY, DAVID				
Reimbursement	Helmet - ORV	101-334-755.00	84.75	84.75
TOTAL VENDOR ASHBY, DAVID				84.75
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863202305	May 19 - June 18, 2017	101-103-850.00	709.42	709.42
90686366142532	911 Telephone Services (5/19 - 6/18/17)	266-325-850.00	1,444.09	1,444.09
TOTAL VENDOR AT&T - CAROL STREAM, IL				2,153.51
VENDOR NAME: BARRETTE, JODIE				
Reimbursement	Bridge Tolls (x6), Certified Mail	101-141-860.00	24.00	35.54
		101-141-729.00	11.54	
TOTAL VENDOR BARRETTE, JODIE				35.54
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
22156	2012 Chevy Impala - Vehicle Maintenance	205-315-934.02	95.45	95.45
22178	Ford Explorer - Vehicle Maintenance	205-315-934.02	32.90	32.90
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				128.35
VENDOR NAME: BLUETARP FINANCIAL, INC.				
D99700	Road Patrol Supplies	205-315-755.00	1.50	1.50
E04186	Inmate Medical Supplies	101-301-770.01	202.50	202.50
1616712854	Building & Ground Supplies	101-265-755.00	7.75	56.36
		101-265-930.01	24.95	
		101-265-755.00	9.59	
		101-265-930.01	4.49	
		101-265-755.00	3.00	
		101-265-755.00	3.00	
		101-265-755.00	3.58	
TOTAL VENDOR BLUETARP FINANCIAL, INC.				260.36
VENDOR NAME: BRUNELLE, JENNIFER				
Reimbursement	Meal	292-663-860.00	11.80	11.80
May 2017	Crisis Intervention	292-668-801.00	600.00	600.00
TOTAL VENDOR BRUNELLE, JENNIFER				611.80
VENDOR NAME: CITY OF MENOMINEE				
4518	Gasoline Sales	101-132-860.00	45.44	169.84
		101-301-742.00	10.79	
		101-265-742.00	113.61	
4522	Gasoline Sales (Road & Work Van)	206-301-742.00	91.47	1,286.29
		205-315-742.00	1,194.82	
TOTAL VENDOR CITY OF MENOMINEE				1,456.13
VENDOR NAME: CITY OF STEPHENSON				
709	Annex - Water/Electric/Sewer	101-261-920.01	19.10	246.79
		101-261-920.02	32.55	
		101-261-920.03	195.14	
TOTAL VENDOR CITY OF STEPHENSON				246.79
VENDOR NAME: CLOVERLAND PAPER CO				
114314	Courthouse - Janitorial Supplies	101-265-755.01	56.49	56.49

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

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JUN 09 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: CLOVERLAND PAPER CO					
114316	Library - Janitorial Supplies	101-265-755.01	48.05		48.05
TOTAL VENDOR CLOVERLAND PAPER CO					104.54
VENDOR NAME: COZZY'S POLARIS					
5929	Oil Change & Belt	101-334-755.00	312.27		312.27
TOTAL VENDOR COZZY'S POLARIS					312.27
VENDOR NAME: DEKETO, LLC					
DK 5-17	May 2017 Documents (x400)	256-277-857.00	800.00		800.00
TOTAL VENDOR DEKETO, LLC					800.00
VENDOR NAME: GREG PETERSON					
Reimbursement	Uniform Allowance	205-315-745.00	90.08		90.08
TOTAL VENDOR GREG PETERSON					90.08
VENDOR NAME: HENSLEY, RN, JOEL					
May 2017	Inmate Nursing Services	101-301-770.01	1,365.00		1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL					1,365.00
VENDOR NAME: HI TEC BUILDING SERVICES					
014568	Cleaning Services - May 2017	101-265-801.00	1,880.00		1,880.00
TOTAL VENDOR HI TEC BUILDING SERVICES					1,880.00
VENDOR NAME: IMAGEWORKS					
10559	Park Ranger Tshirts and Hoodies	208-751-745.01	80.00		80.00
TOTAL VENDOR IMAGEWORKS					80.00
VENDOR NAME: J S ELECTRONICS, INC.					
19746	MultiBand Radios (x5)	205-315-934.03	14,895.00		14,926.90
		205-315-755.00	31.90		
TOTAL VENDOR J S ELECTRONICS, INC.					14,926.90
VENDOR NAME: KLEIMAN, MARC					
Reimbursement	Bridge Fare & Meals	263-215-860.00	22.79		22.79
TOTAL VENDOR KLEIMAN, MARC					22.79
VENDOR NAME: LENCA SURVEYING					
17088	Remon Yr 2017 (4/19 - 5/26/17)	243-245-801.07	2,522.68		2,522.68
TOTAL VENDOR LENCA SURVEYING					2,522.68
VENDOR NAME: LESPERANCE, DIANE					
Reimbursement	Mileage, Meals, Motel	101-253-860.00	274.79		274.79
Reimbursement	Mileage & Key Tags	517-252-860.00	39.81		45.89
		517-252-727.00	6.08		
TOTAL VENDOR LESPERANCE, DIANE					320.68
VENDOR NAME: LEXISNEXIS					
3090942771	April 2017 (Law Library)	269-145-801.00	370.00		370.00
TOTAL VENDOR LEXISNEXIS					370.00
VENDOR NAME: LINDEROTH, JANIS					
Reimbursement	U.P. State Fair Authority - Mileage	101-101-710.00	32.10		32.10
TOTAL VENDOR LINDEROTH, JANIS					32.10
VENDOR NAME: LINDNER & SORENSON, INC.					
54140	2012 Chevy Impala - Vehicle Maintenance	205-315-934.02	171.68		171.68
TOTAL VENDOR LINDNER & SORENSON, INC.					171.68
VENDOR NAME: MENARDS - MARINETTE					
34573	Building Maintenance Supplies	101-265-930.01	2.86		2.86
TOTAL VENDOR MENARDS - MARINETTE					2.86

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0127672-001	Sheriff Dept - Office Supplies	101-301-727.00	32.66	32.66
0127759-001	Sheriff Department - Office Supplies	101-301-727.00	15.75	15.75
0127182-001	Road Patrol - Office Supplies	205-315-727.00	3.00	3.00
0127515-001	Road Patrol - Office Supplies	205-315-727.00	8.85	8.85
0127667-001	Road Patrol - Office Supplies	205-315-727.00	169.05	169.05
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				229.31
VENDOR NAME: NELSON, JOHN R.				
Reimbursement	Mileage - May 2017	101-101-860.11	182.97	182.97
TOTAL VENDOR NELSON, JOHN R.				182.97
VENDOR NAME: OFFICE DEPOT, INC.				
928924067001	Building Code - Office Supplies	249-371-727.00	8.02	8.02
928921679001	Building Code & Annex Office Supplies	101-261-727.00	6.97	26.16
		249-371-727.00	19.19	
TOTAL VENDOR OFFICE DEPOT, INC.				34.18
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068317111001	Inmate Supplies	101-301-770.00	69.52	69.52
40068317118001	Inmate Supplies	101-301-770.00	32.56	32.56
40068317125001	Inmate Supplies	101-301-770.00	46.84	46.84
40068317132003	Inmate Supplies	101-301-770.00	69.52	69.52
TOTAL VENDOR PAN-O-GOLD BAKING CO.				218.44
VENDOR NAME: PHILLIPPS, RANDALL				
May 2017	Show Cause Hearings	101-131-807.00	500.00	1,000.00
		101-132-807.00	500.00	
TOTAL VENDOR PHILLIPPS, RANDALL				1,000.00
VENDOR NAME: PISANI GRAPHIX				
7964	Inmate Supplies (Dry Erase Boards)	101-301-755.00	25.46	25.46
TOTAL VENDOR PISANI GRAPHIX				25.46
VENDOR NAME: REINHART FOODSERVICE				
171603	Inmate Supplies	101-301-770.00	497.09	497.09
176733	Credit Memo - Inmate Supplies	101-301-770.00	(29.75)	(29.75)
178297	Inmate Supplies	101-301-770.00	1,024.00	1,024.00
TOTAL VENDOR REINHART FOODSERVICE				1,491.34
VENDOR NAME: STERICYCLE, INC.				
4007115336	Inmate Medical Supplies	101-301-770.01	81.25	81.25
TOTAL VENDOR STERICYCLE, INC.				81.25
VENDOR NAME: SUPPLYWORKS				
401372727	Jail Building Supplies	101-265-930.01	136.14	136.14
TOTAL VENDOR SUPPLYWORKS				136.14
VENDOR NAME: TD CARWASH				
20192	Car Washes (x10)	205-315-934.02	140.00	140.00
TOTAL VENDOR TD CARWASH				140.00
VENDOR NAME: UP 9-1-1 AUTHORITY				
167	County Dues	266-326-728.01	740.00	740.00
176	Maintenance Agreement (CAD)	266-326-728.01	32,774.31	32,774.31
TOTAL VENDOR UP 9-1-1 AUTHORITY				33,514.31
VENDOR NAME: VANEYCK, STEPHEN				
05/23/17	Transport of Juvenile	101-132-801.01	28.75	97.75
		101-132-801.00	69.00	
TOTAL VENDOR VANEYCK, STEPHEN				97.75

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	JUN 09 2017	AMOUNT
VENDOR NAME: WASTE MANAGEMENT, INC.					
1568957-1856-7	June 2017	101-265-801.00	571.58		571.58
TOTAL VENDOR WASTE MANAGEMENT, INC.					
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP					
0402047856-00004	Courthouse	101-265-920.04	1,004.79		1,004.79
0402191663-00001	Health Care Center	101-265-920.03	223.23		343.36
		101-265-920.04	120.13		
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP					
0402055840-00001	County Jail	101-265-920.03	3,276.16		3,276.16
2126586176-00000	Parks	208-751-920.01	35.27		172.37
		208-751-920.01	37.25		
		208-751-920.01	55.70		
		208-751-920.01	16.29		
		208-751-920.01	27.86		
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP					
0403823200-00006	Hanger Gate Center	208-751-920.01	28.30		28.30
0402047856-00006	Stoney Point	208-751-920.01	42.48		42.48
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP					
					4,867.46
GRAND TOTAL:					70,661.77

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN



JUN 09 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI				
383001	Shakey Lakes Park/Horse	208-751-920.01	37.55	37.55
383200	N8380 Co Park Rd 20.5	208-751-920.01	492.96	492.96
383301	Shakey Lakes Park/Cattle	208-751-920.01	169.56	169.56
1503500	N8380 Co Park Rd 20.5	208-751-920.01	369.48	369.48
370500	Shakey Lakes Office/Shop	208-751-920.01	154.33	154.33
379700	Storage Shed	208-751-920.01	115.61	115.61
380300	Shower Building	208-751-920.01	96.06	96.06
367100	N8390 Beach House	208-751-920.01	66.51	66.51
367200	Northwest Campsites	208-751-920.01	992.76	992.76
369802	W8449 Co Rd G12 Campsites	208-751-920.01	186.02	186.02
1614900	Bath House	208-751-920.01	75.63	75.63
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				2,756.47
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677635173	Airport Supplies	216-585-755.01	44.38	92.77
		216-585-745.00	48.39	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				92.77
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863444105	May 19 - June 18 (Telephone Services)	101-103-850.00	1,090.75	1,090.75
TOTAL VENDOR AT&T - CAROL STREAM, IL				1,090.75
VENDOR NAME: AUTOMOTIVE SUPPLY CO.				
080405198	Airport (Oil Filter for J.D. Tractor)	216-585-981.00	17.99	17.99
080406346	Airport Supplies	216-585-981.00	21.97	21.97
TOTAL VENDOR AUTOMOTIVE SUPPLY CO.				39.96
VENDOR NAME: BRAZEAU, DAWN				
Reimbursement	Bridge Toll (x2)	101-215-860.00	8.00	8.00
TOTAL VENDOR BRAZEAU, DAWN				8.00
VENDOR NAME: BRIDGES OF WEST MICHIGAN PLLC				
5/15/17	Client: A. Chaney	101-132-801.00	1,150.00	1,150.00
TOTAL VENDOR BRIDGES OF WEST MICHIGAN PLLC				1,150.00
VENDOR NAME: CECH, WILLIAM				
Reimbursement	May 2017 - Mileage	101-101-860.05	44.94	44.94
TOTAL VENDOR CECH, WILLIAM				44.94
VENDOR NAME: CITY OF MENOMINEE				
June 2017	Monthly Rent	266-326-942.00	351.67	351.67
TOTAL VENDOR CITY OF MENOMINEE				351.67
VENDOR NAME: CLOVERLAND PAPER CO				
114359	Janitorial Supplies	101-265-755.01	34.63	34.63
114356	Janitorial Supplies	101-265-755.01	310.56	310.56
TOTAL VENDOR CLOVERLAND PAPER CO				345.19
VENDOR NAME: COLEMAN ENGINEERING COMPANY				
28613	GIS Mapping (95% Complete)	517-252-970.00	12,255.00	12,255.00
TOTAL VENDOR COLEMAN ENGINEERING COMPANY				12,255.00
VENDOR NAME: COOPER OFFICE EQUIPMENT				
145631	Contract # 2146-01	101-172-931.01	259.95	259.95
145630	Contract # 2418-01	101-261-942.00	809.39	809.39
TOTAL VENDOR COOPER OFFICE EQUIPMENT				1,069.34
VENDOR NAME: DCT TECHNOLOGIES, INC.				
7636	Website Hosting	101-103-851.00	1,500.00	1,500.00
TOTAL VENDOR DCT TECHNOLOGIES, INC.				1,500.00
VENDOR NAME: FOREMOST PROMOTIONS				
394941	911 Supplies	266-325-802.00	274.40	274.40
395250	911 Supplies	266-325-802.00	110.00	110.00

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN



06/07/2017 02:20 PM
 User: jessicaw
 DB: Menominee County

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 06/07/2017 - 06/07/2017
 UNJOURNALIZED
 OPEN

APPROVED
 Page: 2/4

JUN 09 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: FOREMOST PROMOTIONS					
TOTAL VENDOR FOREMOST PROMOTIONS					384.40
VENDOR NAME: GEARHART, SARA					
Reimbursement	Camping Refund	208-751-964.00	50.00		50.00
TOTAL VENDOR GEARHART, SARA					50.00
VENDOR NAME: GROMALA, STEVEN					
Reimbursement	May 2017 Mileage	101-101-860.01	111.28		111.28
TOTAL VENDOR GROMALA, STEVEN					111.28
VENDOR NAME: HI TEC BUILDING SERVICES					
014329	April 2017 Cleaning Services	101-265-801.00	1,525.00		1,525.00
TOTAL VENDOR HI TEC BUILDING SERVICES					1,525.00
VENDOR NAME: HUBBARD, VONNIE					
5/30/17	Holdover	101-132-801.01	95.00		342.35
		101-132-801.00	24.00		
		101-132-801.00	223.35		
TOTAL VENDOR HUBBARD, VONNIE					342.35
VENDOR NAME: J S ELECTRONICS, INC.					
19758	Tower Lease - June 2017	266-326-942.00	425.00		425.00
TOTAL VENDOR J S ELECTRONICS, INC.					425.00
VENDOR NAME: K & M RENTALS					
7194	Portable Toilet - Parks	208-751-801.00	90.00		90.00
TOTAL VENDOR K & M RENTALS					90.00
VENDOR NAME: KASS, MICHAEL					
Parks & Rec	Per Diem	208-751-860.00	50.00		50.00
TOTAL VENDOR KASS, MICHAEL					50.00
VENDOR NAME: LANG, BERNARD					
Reimbursement	Mileage - May 2017	101-101-860.02	174.41		174.41
TOTAL VENDOR LANG, BERNARD					174.41
VENDOR NAME: MENARDS - MARINETTE					
34858	B&G Other Operating Supplies	101-265-755.00	42.47		42.47
34448	Stoney Point Supplies	208-751-755.02	28.47		28.47
34991	Vacuum Breaker (Parks)	208-751-755.02	28.63		28.63
TOTAL VENDOR MENARDS - MARINETTE					99.57
VENDOR NAME: MENOMINEE COUNTY JOURNAL					
114	Display Ad (Jury Board)	101-150-727.00	22.50		22.50
112	Information Technology Director	101-101-901.00	98.50		98.50
TOTAL VENDOR MENOMINEE COUNTY JOURNAL					121.00
VENDOR NAME: MICHIGAN MUNICIPAL LEAGUE					
2863-617	MML - Membership Dues (8/1/17 - 7/31/18)	101-103-802.00	910.00		910.00
TOTAL VENDOR MICHIGAN MUNICIPAL LEAGUE					910.00
VENDOR NAME: NASER, JEFF					
DHS Board	Per Diem & Mileage	101-601-837.00	50.00		97.08
		101-601-837.00	47.08		
TOTAL VENDOR NASER, JEFF					97.08
VENDOR NAME: NORWAY SPRINGS, INC.					
490962	Airport Water	216-585-801.00	9.49		9.49
TOTAL VENDOR NORWAY SPRINGS, INC.					9.49
VENDOR NAME: OFFICE DEPOT, INC.					
930545870001	Park - Operating Supplies	208-751-755.02	51.95		51.95
930546020001	Admin - Office Supplies	101-172-727.00	5.56		5.56

JUN 09 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: OFFICE DEPOT, INC.					
928924068001	Building Code - Office Supplies	249-371-727.00	19.79		19.79
930509065001	District Court Office Supplies	101-136-727.00	39.20		39.20
TOTAL VENDOR OFFICE DEPOT, INC.					116.50
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE					
150008	Parks	208-751-755.01	66.00		715.36
		208-751-755.02	23.26		
		208-751-930.03	18.74		
		208-751-755.02	16.27		
		208-751-755.01	498.17		
		208-751-755.02	8.99		
		208-751-755.02	3.99		
		208-751-755.02	26.95		
		208-751-755.02	52.99		
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE					715.36
VENDOR NAME: PHELPS, LARRY					
Reimbursement	Mileage - May 2017	101-101-860.03	32.10		32.10
TOTAL VENDOR PHELPS, LARRY					32.10
VENDOR NAME: PHILIPPS, THOMAS					
Per Diem	Buildings & Grounds Committee	101-101-710.00	50.00		50.00
TOTAL VENDOR PHILIPPS, THOMAS					50.00
VENDOR NAME: RIESTERER & SCHNELL, INC.					
1184672	Parks - Equipment Repair	208-751-930.02	256.63		256.63
TOTAL VENDOR RIESTERER & SCHNELL, INC.					256.63
VENDOR NAME: RONALD WINTERS					
05/31/17	Holdover	101-132-801.01	45.00		162.32
		101-132-801.00	108.00		
		101-132-801.00	9.32		
TOTAL VENDOR RONALD WINTERS					162.32
VENDOR NAME: S & O LOCK AND PHONE SERVICE					
46512	Keys (x5)	101-265-755.00	15.00		15.00
TOTAL VENDOR S & O LOCK AND PHONE SERVICE					15.00
VENDOR NAME: SCHEI, LARRY					
Reimbursement	May 2017 Mileage	101-101-860.04	107.54		107.54
TOTAL VENDOR SCHEI, LARRY					107.54
VENDOR NAME: SCHOLTZ SR., GARY					
Reimbursement	Airport Supplies	216-585-755.01	114.74		114.74
TOTAL VENDOR SCHOLTZ SR., GARY					114.74
VENDOR NAME: SHERWIN WILLIAMS COMPANY					
1784-0	Paint (x3) New Building	101-103-998.11	107.22		107.22
TOTAL VENDOR SHERWIN WILLIAMS COMPANY					107.22
VENDOR NAME: THE JANITOR'S CLOSET					
42289	Janitorial Supplies	101-265-755.01	9.49		9.49
TOTAL VENDOR THE JANITOR'S CLOSET					9.49
VENDOR NAME: TIME WARNER CABLE					
104046211992039001	June 2 - July 1 (Airport)	216-585-850.00	342.21		342.21
104047100084011001	June 2 - July 1, 2017	101-103-851.01	531.49		531.49
TOTAL VENDOR TIME WARNER CABLE					873.70
VENDOR NAME: UWC					
9067534582	Telephone Services	101-103-850.00	7.57		7.57
9067532209	Telephone Services	101-103-850.00	17.48		17.48
9068632023	Telephone Services	101-103-850.00	27.20		27.20

JUN 09 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: UWC				
9068634441	Telephone Services	101-103-850.00	42.02	42.02
TOTAL VENDOR UWC				94.27
VENDOR NAME: VERAGHEN, SHEILA				
DHS Board	Per Diem & Mileage	101-601-837.00	50.00	92.80
		101-601-837.00	42.80	
TOTAL VENDOR VERAGHEN, SHEILA				92.80
VENDOR NAME: WALTER BROTHERS INC				
20106	Airport Supplies	216-585-742.00	12.99	24.98
		216-585-981.00	11.99	
13185	Building & Ground Supplies	101-265-931.00	37.99	37.99
TOTAL VENDOR WALTER BROTHERS INC				62.97
VENDOR NAME: WARNER, FREDRICK				
05/31/17	Holdover	101-132-801.01	45.00	383.04
		101-132-801.00	108.00	
		101-132-801.00	230.04	
TOTAL VENDOR WARNER, FREDRICK				383.04
VENDOR NAME: WASTE MANAGEMENT, INC.				
1568962-1856-7	June 2017	216-585-801.00	121.82	121.82
TOTAL VENDOR WASTE MANAGEMENT, INC.				121.82
VENDOR NAME: WIL-KIL PEST CONTROL				
3130650	Health Department	101-265-801.00	33.25	33.25
3129087	Jail	101-265-801.00	64.50	64.50
TOTAL VENDOR WIL-KIL PEST CONTROL				97.75
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
2126593509-00000	Airport	216-585-920.00	37.76	553.93
		216-585-920.03	403.56	
		216-585-920.00	36.24	
		216-585-920.03	49.11	
		216-585-920.00	27.26	
0403823200-00005	Gate Center (Airport)	216-585-920.03	28.42	28.42
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				582.35
VENDOR NAME: XEROX CORPORATION				
089304137	Probation/Parole June 2017	101-131-942.00	91.28	91.28
TOTAL VENDOR XEROX CORPORATION				91.28
GRAND TOTAL:				29,180.55

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	Miscellaneous Boards/Committees/Commission Reports, Discussion
RECOMMENDED MOTION	

Submitted by: Sherry DuPont

06/09/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

06/09/2017

PERMIT#	DATE ISSUED	OWNER	ADDRESS	I.V.P.	PERMIT FEE
P13426-17	03/07/17	DGOGPOWERS LLC	W3750 US 2&41		\$1,212.20
Work :	11.COMMERCIAL	9,122 sq ft Dollar General			013-116-028-00
P13493-17	01/18/17	GRANQUIST DANIEL & REBECCA	W2710 VESSER LN		\$252.76
Work :	4.MANUFACTURED	27x52 modular with covered porch			013-224-014-00
P13494-17	01/25/17	LAURIN ELEANOR & SHOOP RALPH	W4491 MENARD ST		\$264.83
Work :	2.ADDITION	695 sq ft addition 896 sq ft garage			012-017-008-00
P13495-17	02/06/17	TENARVITZ STEVE & MARY	N1626 US HWY 41		\$161.40
Work :	3.GARAGE	30x36 garage			010-014-036-00
P13496-17	03/07/17	STRAUSS RICHARD T	W5401 ELMWOOD RD 4		\$144.12
Work :	3.GARAGE	24x36 garage			010-014-011-00
P13497-17	03/07/17	JORDAN DENNIS E	N18774 CO RD 551		\$100.00
Work :	6.REPAIR/REMODEL	add 5' walls			005-111-019-00
P13498-17	03/15/17	SUESS TIMOTHY J & LYNN D	W7139 19 RD		\$78.20
Work :	7.DECK/PORCH	8x10 front porch			008-031-040-00
P13499-17	03/15/17	GRINSTEINER GILBERT G & DEBRAL	N7317 US HWY 41		\$75.00
Work :	9.DEMOLITION	demolition of 30x35 old house			009-371-003-00
P13500-17	05/11/17	SCHROEDER GERALD & CARLOYN	N11076 US Highway 41		\$272.32
Work :	1.NEW BUILDING	cabin on concrete slab metal garage			012-161-009-20
P13502-17	03/29/17	MINUE JAMES & KAY TRUST	W4675 MILLION DOLLAR RD		\$305.40
Work :	3.GARAGE	40x72 garage			007-318-016-00
P13503-17	03/28/17	BINK III FRANCIS J & LEANN R	W186 A-1 RD		\$395.00
Work :	3.GARAGE	50x80 detached garage			005-001-019-00
P13504-17	03/28/17	MATHIAS KYLE A	W285 CONSTANTINEAU LN		\$467.64

Work :	1.NEW BUILDING	1984 sq ft New home 672 sq ft garage 40 sq ft deck		005-112-018-00
P13505-17	04/06/17	NEMETZ THOMAS JAMES & JOSHUA	N16397 CO RD 577	\$238.00
Work :	1.NEW BUILDING	28x32 cabin with 250 sq ft deck		003-207-002-12
P13506-17	04/05/17	SIGL JAMES H & MARIE	11810 DELFOSSE LN T1	\$75.00
Work :	9.DEMOLITION	will be on garage old building		006-201-011-00
P13507-17	04/06/17	WANGERIN GERALD & GAYLE	N7848 CEMETERY RD	\$117.56
Work :	3.GARAGE	8x24 addition to garage 61x10 deck with roof 5x14 breezeway		014-225-014-00
P13508-17	04/06/17	CHARTIER PAUL T & MICHELLE ANN	W7010 SAND RD	\$171.00
Work :	3.GARAGE	30x40 garage		011-129-001-20
P13509-17	04/17/17	GUFFEY SCOTT M & CONSTANCE	MN15009 STATE RD V-4	\$144.12
Work :	3.GARAGE	24x36 garage		003-228-011-20
P13510-17	04/18/17	RIVARD GERALD & PAMELA E &	W5196 24.5 RD	\$237.56
Work :	1.NEW BUILDING	CAMP BEING BUILT ON EXISTING BASEMENT		002-336-011-00
P13511-17	04/11/17	MOTT RAYMOND & ANDREA	W1861 HWY M-69	\$789.24
Work :	1.NEW BUILDING	new home, garage, and deck		005-229-005-20
P13512-17	04/18/17	STEINERT JODY E	N8060 US HWY 41	\$85.56
Work :	7.DECK/PORCH	264 sq ft deck roof		014-226-013-00
P13513-17	04/19/17	MILLER GENE & VICKI	N3825 RANGELINE DR M-1	\$142.00
Work :	3.GARAGE	32x26 garage		010-113-017-00
P13514-17	04/19/17	VEESER CHRISTOPHER L & KAREN	N16456 CO RD 557	\$213.24
Work :	3.GARAGE	40x30 garage		005-008-004-00
P13515-17	04/20/17	PICHE DAVID & CHRISTINE	N15592 D-1 RD	\$316.28
Work :	1.NEW BUILDING	52 x 28 New Home 32 x 26 Garage		005-022-008-00
P13516-17	04/25/17	DREUTZER AMY L & LEIPHART JESSIE	W6312 2 RD	\$324.60
Work :	3.GARAGE	45 x 60 storage garage with 14x60 leanto		010-021-012-30
P13517-17	05/05/17	BROWN JASON M & SAUNDRA S	NELSON LN	\$237.36
Work :	4.MANUFACTURED			013-222-004-00

32 x 5 porch
26 x 16 deck

P13518-17	04/21/17	POLLARD MATTHEW J & MARY S	W8480 CEDAR LN	\$213.24
Work :	3.GARAGE	48 x 36 garage		003-209-006-00
P13519-17	05/05/17	MURRAY WILFRED A TRUST	CO RD 374	\$187.00
Work :	3.GARAGE	48x27 garage 26 x 8 deck		004-022-020-20
P13520-17	05/16/17	STONE MICHAEL N	VAC 40 A. - CO RD 577	\$192.00
Work :	1.NEW BUILDING	30x30 2 bedroom cabin		006-236-017-00
P13521-17	04/25/17	VALLEY MECHANICAL	N3749 BAY DE NOC DR	\$196.00
Work :	3.GARAGE	24 x 50 addition on garage		010-113-014-25
P13522-17	04/25/17	LAPOINTE ELIZABETH J	W5641 CARLEY ST	\$83.32
Work :	7.DECK/PORCH	208 sq ft deck		009-372-007-00
P13523-17	04/26/17	DEVRIES RONALD H & LEILA J	N9850 HWY M-35	\$183.00
Work :	3.GARAGE	30 x 45 pole barn for storage		001-031-005-10
P13524-17	04/26/17	TRI-CITY STORAGE INC	3700 W HAYWARD LK DR	\$379.00
Work :	1.NEW BUILDING	40 x 40 cabin with 20 x 40 upper floor		007-409-016-00
P13525-17	05/02/17	LINDGREN DAVID	W7102 Olsen Road	\$184.44
Work :	3.GARAGE	24x32 storage pole building 30x 20 to be built by owner		006-031-003-50
P13526-17	04/28/17	SVINICKI J MICHAEL	KILN ST	\$259.32
Work :	3.GARAGE	48 x 48 storage garage		041-502-009-00
P13527-17	05/02/17	THE WIPFLI CAMP LLC	N10201 HOLMES BROOK RD	\$357.36
Work :	4.MANUFACTURED	demo of old home replace with new manufactured home		006-029-010-00
P13528-17	05/02/17	GRIGGS JR DAVID & VICTORIA L	N15513 M-3 RD	\$331.00
Work :	1.NEW BUILDING	32 x 40 new home 20 x 24 garage		011-024-011-20
P13529-17	05/04/17	JOSLIN LAWRENCE MICHAEL	W7525 ZIMMERMAN LN	\$106.00
Work :	3.GARAGE	24 x 16 storage garage		010-213-009-80
P13530-17	05/05/17	KUBIAK RONALD J	N5553 CO RD 577	\$105.72
Work :	3.GARAGE	16 x 24 garage		009-128-008-00

P13531-17	05/09/17	ANDERSON TRAVIS J &	W4813 MILLION DOLLAR RD	\$441.80
Work :	1.NEW BUILDING	1864 sq ft home 624 sq ft garage		007-318-012-50
P13532-17	05/10/17	WERTEPNY LELAND J & ELLEN E	N265 RIVER DR	\$523.19
Work :	1.NEW BUILDING	New Home Garage deck		010-460-019-00
P13533-17	05/12/17	PAHMEIER SHIRLEY	N11418 ZEMBA LN	\$85.24
Work :	7.DECK/PORCH	16x16 deck addition		006-009-007-25
P13534-17	05/16/17	THYNE MARK & HELEN	W6911 10 RD	\$139.00
Work :	3.GARAGE	20x40 storage garage		010-117-011-50
P13535-17	05/22/17	ZAMBORINI MICHAEL LORENZO	N6159 SHORE DR Q-4	\$148.92
Work :	1.NEW BUILDING	20 x 24 bunkhouse		009-320-034-00
P13536-17	05/17/17	THEILER BRANT C	N4208 RANGELINE DR M-1	\$102.00
Work :	7.DECK/PORCH	45x15 3 sided lean-to		007-307-014-00
P13537-17	05/19/17	KOVRT THOMAS	N932 P-3 DR	\$141.56
Work :	3.GARAGE	26 32 garage		010-021-014-00
P13538-17	05/19/17	LEIPHART TIMOTHY & CHERYL	W6836 23 LN	\$121.08
Work :	3.GARAGE	24 x 24 storage garage		008-005-009-00
P13539-17	05/19/17	DUPLER MURPHY & JACQUELINE	N4221 RIVER DR	\$188.12
Work :	1.NEW BUILDING	shop/cabin		010-312-014-00
P13540-17	05/22/17	BRUETTE BENJAMIN & KELLY	CO RD 338	\$185.08
Work :	1.NEW BUILDING	camp with covered porch		007-030-024-20
P13541-17	05/23/17	DELAURELLE MELVIN J	DEACON LN	\$135.00
Work :	5.MOVED STRUCTURE	move construction trailer to use as camp		006-202-012-51
P13542-17	05/22/17	SMITH STEVE & CHERYL	N12744 CO RD 551	\$187.48
Work :	4.MANUFACTURED	14 x 60 manufactured home with deck and porch		004-026-005-50
P13543-17	05/22/17	CHILSON MICHAEL A	W2328 KLEINKE PARK LN	\$211.80
Work :	4.MANUFACTURED	38 x 30 manufactured home		007-019-016-00
P13544-17	05/25/17	JENSEN JEFFREY & ROBIN JO		\$291.72

W

Work : 2.ADDITION

remodel and put addition on existing cottage
add crawlspace, deck and porch

008-108-002-00

P13545-17 05/25/17

BRITTON NED & LINDA LE

16445 N BELLEFUEIL LN

\$192.60

Work : 5.MOVED
STRUCTURE

Place a mobile on foundation

005-004-015-00

Total Permits

53

Total Fees

\$12,692.38

Menominee County Finance Committee
Minutes of Meeting
04/13/2017

*****Approved 6.1.17*****

The Finance Committee met on April 13, 2017 at 9:00 AM at the Menominee County Administration Office

Others present at the meeting were Sherry DuPont, Diane Lesperance, Charlene Peterson, Mark Kleiman, Jody

Call Meeting to order: Com. Nelson called the meeting to order at 9:02 A.M.

Pledge of allegiance: was recited by all.

Roll Call: All Finance Com. Commissioners are present.

Agenda motion by Com. Gromala and supported by Com. Cech to amend the agenda to add a recommendation from the personnel committee for the Custodial Worker's pay, motion approved 4/0. Com. Gromala made a motion to approve the amended agenda, supported by Com. Cech. Motion approved 4/0.

Previous Meeting minutes: 2.24.2017 Motion to approve minutes Com. Cech and second by Com. Gromala. Motion carried 4/0

Public Comment: None

Department Head/Elected Official Reports: Diane Lesperance would like to be part of the discussion when MERS is the topic. All are in favor of that. Brian Barrette Hopes that by next month he has numbers from Motorola (radio control) and will get on the agenda to discuss it further.

Business Items

- a. **2016/17 Budget Amendments (#6) Sherry** The first ones are those that carried over from last years' budget that did not get used. Going thru a breakdown, the first one is window replacement. This was approved before budget, so it will be rolled into the new one. 2nd one is emergency generator wasn't done in that budget year, Jim is in the process of taking care of that. After the audit these came back as not being used, so they can be rolled into the current year, to be used within this year. There are still issues with the courthouse chiller project. There are valves and such that need to be replaced. Vestibule project had an amount that was not paid for, some of it carried into this budget year, it is paid for now. District court capital outlay, there is equipment that they will be getting. The PA office had money for replacing the window in the office, the doors and computer equipment, this will be used. Register of Deeds has \$2000 for scanning equipment. Sheriff Department will be getting equipment. **Com. Schei** Why

weren't these purchased during the budgeted year? **Mark** waiting for the old one to "go". It will be transferred into the new budget. **Sherry** Library Great Start grant are designated and have to be carried over from year to year. PA123 for GIS project, are still paying in on that. K-9 fund balance was a budget amendment coming from their fund balance to pay out. Approved projects for parks will be coming from the park fund balance, not the park improvement fund. Building Code vehicle was within the contract for Building Code, Dan Menacher. That extra amount was never added into the contracted amount, so we had the \$17,000 for the contract w/Delta Co., but the vehicle was never put in. So, \$3,607 is being paid out that is not in the budget. It has to be added in, it will still come from the Building Code fund balance. Deficit elimination plan will come from the general fund. Office support in the admin office, this is moving the salaries that were paid out from Treasurer's office and MSU Extension budget. There will be money transferred to the MSU and Treasurer's office from admin. DHS, we have been showing a deficit for years in the child care fund. There was an increase in the grant amount (\$65,000) we added \$32,000, because we are half the year into it already. **Com. Schei** made motion to approve budget amendment #6 and forward to the County Board. **Com. Gromala** seconds, motion carries 4/0.

- b. **Add Special Revenue Account for MI Medical Marijuana Operation & Oversight Grant provided for in the MI Medical Marijuana Act, MCL 333.26421 et seq.** **Sherry** This is an account that has to be set up for this grant, for tracking purposes. The Sheriff's department will be visiting and making sure they are complying. This will involve overtime for them. **Com. Nelson** This is money that we put in the budget and it is reimbursed from the state grant when it has been used. **Com. Cech** makes a motion to move this to the board. **Com. Schei** seconds, motion carries. **Diane Lesperance** questions if this is the same as the revenue gotten from the state as to how many bars, liquor licenses are in the area and then the sheriff department checks to make sure they are following rules. Townships used to get revenue as well but do not any longer.
- c. **Child Care funds – re-adjust the budgets...due to revolving fund "offset" at state.** **Sherry** Every year there is a deficit. This is basically state child care for DHS. The auditors wanted us to make some changes, it should not at the end of the year show this deficit if we correct it now. We get half of the reimbursed grant \$ from the state. We show it as revenue coming from the state, but we don't see this money. The state reduces their half from an account they control, but we owe to them for various reasons. We don't see this \$ on our end. So we will need it to show as the county putting in all of the money, so we are moving the funds around just a little bit. It does not change any bottom line amounts, this will also affect the operating transfer accounts. Working with Jenny and she will get us the updates. **Com. Nelson** What we've done will eliminate one more thing, just like we tried to do it with Workman's Comp. **Sherry** Unfortunately this won't work because each department has to do their own. If it were all put within one fund, we wouldn't have the breakdown I need to send to our insurance/cost allocation companies. **Com. Gromala** makes motion to re-adjust budget so this will not show as deficit at year end. **Com. Cech** seconds, motion carries 4/0.
- d. **Road Patrol Millage Discussion - Com. Nelson** From a finance perspective, the

millage remains the same. There are 2 things, we are still under in retirement, if road patrol doesn't pass, we will continue to pay into that retirement. If the millage does pass, hopefully we'll continue to pay down. 5.13 rate in 2015, actual show 7.75. Being underfunded we don't collect interest on that gap. Do we have any other questions?

Com. Cech Thought Ken's presentation was good, explains why the millage amount wasn't going to change with the upcoming election. We need to have this, we should support it. If they go for an increase in the millage, it doubtful that it would pass.

Com. Nelson There are auxiliary costs that the county normally covers, this is a non-issue at this point, because there are time limits on it and it is a one shot deal. **Com.**

Schei Mike, you feel comfortable in the annex the way they are now? **Mike** Yes, we are comfortable. **Com. Nelson** The K9 unit should have come out of road patrol, but we also have a K9 budget. **Mike** It came out of the K9 fund. **Com. Cech** what about

the cars and other equipment? In pretty good shape? **Mike** 2 new cars out of the millage and 2 out of the Hannahville grant. **Com. Schei** Feels comfortable with

keeping it where it is, not increasing it. **Com. Gromala** Feels good about the presentation and answered any questions he would have had. **Com. Schei** makes a

motion to present it to the board as is, **Com. Cech** seconds, motion carries 4/0.

- e. **MERS-discussion to pay down another \$1-2,000,000 of unfunded liability - Com. Nelson** is on a workgroup that is working on underfunding MERS statewide. Thought that after the 1.5 Mil, it would have brought it down under 80%, but doesn't think that it did. We reduced what we owe, but the % could remain unchanged. **Com. Schei** The board was putting into a fund, earmarking contributions. Has that been released to MERS? We are at a 0 level as far as any money allocated by the board.. **Com. Nelson** We are going to have to put money into this at some point in time. County is 90% funded in MERS, it might look like there is a lot of money available in the county, but then we have this debt, our true standing is we could put every penny in, and we would be broke. Within the audit report, it will give a different picture. MERS actuarials and it is still not true cash value. This does not reflect any changes within the market, within the last 8 months, but it does have a breakdown of where MERS does the investments. **Sherry** The auditor will be at the next county board meeting. **Com. Nelson** 94 currently drawing benefits, 12 entitlement, and 78 active employees. Audit page 53, target investments. Balance as of 2015 is page 54, explains discount rate. **Com. Cech** In 2013 we put in how much? **Com. Nelson** \$900,000 a year plus 2.5 million additional. What we put aside, the interest drawn was minimal. The chart shows that we are not funded as well as other counties, and if the market is good, deficit is less, if the market is bad, deficit is more. All new employees are at a fixed cost. Would like to look at money to pay down on this again this year. **Com. Schei** I think we were being conservative as a board, when we decided to put the money aside and not pay out. **Com. Nelson** Go to page 60 in the audit report, no page 54, sums it up better. Shows the changes between Dec. 31, 2014 and 2015. Other departments for example, Public Health, Road Commission.....are also underfunded, who is to pick up the tab on all that? **Com. Cech** MERS is in business to make money, but we are supposed to be able to trust them. What they say doesn't seem to ever match what is. Why do we have to suffer, is there any way we can get around this? **Com. Nelson** There is no way to leave MERS. We have no say in what it is invested in, we have no control. Again, should we look at paying down....**Diane** Legislature has it on their radar to make

MERS more accountable for their investments. Thoughts are that everyone should be contacting their state legislators. Keep MERS on the table, and hopefully get some type of committees that can work on this. Provide investment information, service information and where the \$ are going. Kathleen (Auditor) does not think it's a good idea to pay out monies now, to hold on to it for the time being to see what happens.

Com. Nelson Ray had advised that some money be put towards it. Diane was not sure that what Ray said meant that the county should pay. **Com. Schei** These conversations shouldn't be taken out of context, things are different and changing. Moving target all the time. Did the auditor have a target date when she thought it would be good to release it? Did she think within this budget year? **Diane** She just said that she didn't think it's a good idea to pay out. Don't understand how county can let someone else handle their money without having info. **Com. Nelson** Without putting money in we go further behind. **Com. Schei** But we could wait another year to see where the President is, where the banking industry is and Wallstreet...**Com. Schei** what kind of money do we have available at this time, what would be the impact on our financial situation. **Diane** I can't just write a check, I need some time. **Com. Nelson** This is discussion for this topic, it may take awhile, but we need to have a plan. It will still break down to a board decision. **Com. Cech** They get an amount every year anyway, (900,000). **Com. Nelson** Not going to move anything forward at this time, this was just discussion.

- f. **2017/18 Budget "begin" discussion - Com. Nelson** Some things gotten back from Dave Stoker, we should not do any appropriations until required information is gotten. **Sherry** Currently what is used is a one page document that says the county is not responsible for liabilities, workers comp., and in return they give information as to what they do for the county. **Com. Nelson** We are going to fall short in 911, and there is capital outlay required. We will need to fund them in some way, surcharge will be at the max again, \$2.12, it either will be an internal funding...will have to look at both projected revenues and a "what if".... we have to set a schedule, get budgets, road patrol budget adjustments depending on what happens with the millage. **Com. Schei** would like committees approval to work with airport manager to work on his budget. **Com. Nelson** Thanks to Sherry for her hard work and the time spent on the budget. **Sherry** Some departments are very good at supplying requested information. It is for them as well to be able to see what is being paid out and from where. **Com. Nelson** If the RP millage doesn't pass, there are still bills to pay. If anyone can help Larry with that budget, please do that. **Sherry** BS&A should be used more extensively, would save time. Each department should be using it to pay bills and so much more. **Com. Nelson** We will need a 6 week period of time to get the initial budget in, present it to the board, there is a public hearing, we have until second board meeting in July. Not even open to doing budget adjustments, its more work and the departments should know and do it right the first time.
- g. **Personnel Committee-custodial raise: Sherry** Mary Palmer requested raise, after 16 years, no raises..\$12.00 per hour and mileage if her vehicle is used. **Com. Cech** McDonalds pays more than that. **Com. Nelson** Has never heard a complaint about the cleanliness of the buildings. **Com. Schei** Mary gave an excellent presentation for herself, and another thing, she is very much in demand for the schools, ISD, and is paid much better by those other entities. She actually asked for more, and there was a

compromise made, she is worth more. **Sherry** The money would come from the general fund, fund balance. An extra approximate \$ 3000. **Com. Cech** makes a motion to pay Mary \$12.00 per hour plus mileage if she uses her vehicle for work purposes. **Com. Gromala** seconds, motion carries. **Com. Nelson** Brian is working hard to get them numbers, there are some other issues for cost savings. **Sherry** Are we also including mileage if she uses her own vehicle. Had a discussion with Jim Mekash, he said a lot of it is volunteering because she is going that way anyway.

Public Comment: Charlene Peterson Mary cleans township hall (Lake) she more than deserves a raise.

Commissioner Comment: Com. Schei Happy Easter and Good Friday **Com. Nelson** I do appreciate your input, Diane thanks for your comments.

Adjournment: Moved by Com.Cech, supported by Com. Schei to adjourn the meeting at 10:54 AM. Motion approved 4/0.

Menominee County Buildings & Grounds Committee
Minutes of Meeting
April 18, 2017

*****APPROVED 5.30.2017*****

The Buildings & Grounds Committee met on April 18, 2017 at 1:00 PM at the County Administrator's office, Menominee, MI

Others present at the meeting were Peggy Schroud, Jodie Barrette, Diane Lesperance, Mike Holmes, Mike Dellisse

Call Meeting to order: Commissioner Larry called the meeting to order at 1:01 PM.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Roll Call: Roll call was taken; Jim Mekash, Larry Schei, Bill Cech, Tom Philipps, Dan Menacher excused.

Agenda motion by Tom Philipps and supported by Bill Cech to approve the agenda as written. Motion approved 4/0.

Previous Meeting minutes: Jim Mekash would like to make corrections, second page, last line, section C. The money amount is listed as \$11,000, it should be \$1,100. On top of page 3, the abbreviation should be DDS. Page 3, very bottom, the numbers in the thousands should be hundreds. \$11,000 to \$1,100. \$17,000 to \$1,700 and following through with the remaining. There is one on page 4 as well. Motion to approve the corrections by Bill Cech and second by Tom Phillipps. Motion carried. Motion to approve minutes from 2/20/2017 meeting with the corrections made by Bill Cech and supported by Tom Philipps. Motion carried

Public Comment: None

Business:

- a. **Review Courthouse office moves and progress status-: Jim-** Equalization has moved into the upstairs vestibule, second floor, totally operational. Thanks to Kandace and Peggy for assisting. There is still an issue with the ventilator motor and has been replaced a couple times. Where Equalization had been on the first floor, where the Juvenile Probation Officer will be relocating to has been totally redecorated and waiting for Judge Hass' approval to move Jenny down there. This will allow Gail to have a larger area in the PA's area. That is the progress so far, things are turning out well. **Sherry** We had talked about having an outside doorway from the hallway out into Gail's room, are we still leaving that at that? **Jim** Had recommended at the previous meeting that that door remain dead-bolted so that it wouldn't be used. Gail could choose whether or not to unlock that door for entrance. It would also give her a way of emergency escape. **Larry** There will be a door between Jenny's old room and Gail. **Peggy** In regards to the ventilator, it worked the first day, but the second day it had a loud hum and the blower didn't come on. **Jim** That was the problem each time, so not sure if it is the motor or electrical in nature. **Larry** If it has failed that many times, they should stay here to fix it. The contractor is Valley Mechanical and they are responsible for the cost of the continued work. **Peggy** Just want to add that the trim still needs to be finished and Jim Quist helped tremendously, he should be thanked. Also, in the area right outside the office, there is a wire sticking out that must have been used for the computer hook-up

when the trial was going on. There are a lot of young kids that run around up there and it is a hazard. **Jim** The data cable is coming out as soon as the sentencing is done and it won't be needed any longer. Ok, for the walking tour there are some things we can go over now rather than wait till we are over there. First of all we had asbestos lead paint analysis done of the building. There was no lead paint in the building. In the north and south ends there is some asbestos fibers in the dry-wall compound. So we will need to alert outside contractors of that. It is recommended that the light fixtures be replaced with LED and with 4000 lumens in place of what are there now. For the light fixtures there is a fair amount of rebate that we can get. For the hot water heater and boiler replacement we can also get rebate. Recommend that the outside doors be outward swings, metal and no window in it. Vinyl windows, single hung, low-E insulated glass that are energy star rated. Detectives and Probation and Parole would like to reduce the size of the front window. Detectives would like two windows permanently removed on the back wall and the kitchen sink and associated cabinetry taken out. Add a wall on the reception area, a soundproof interview room and in the center section, to relocate the door to the south and have a single window to the north side of it, this would allow the ramp to be worked to the ADA standards. With all of the window changes, possibly residing the building to finish off without patching. In the center section there is a mock-up setting to view. **Larry** What is the length of the term of the lease for that building. The parole guys, what are we going to be doing there? If we do all this work, are we guaranteed that they will be there for a while. Is there anything in writing? Just want to make sure that we aren't doing all this if they aren't going to be here. **Mike** Detectives will be staying.

b. Walkthrough of 1000 9th St. office Building (1:24 p.m.-2:13 p.m.)

Review remodeling requests- **Larry** Any questions or anything to add? **Bill** We should wait, fix the ramp as-is, move the door over to the south, and use that distance to make a ramp that would be ok with the building inspector. Stick with what we had originally talked about. **Tom** I agree, why change what we don't have to and thinks that is the best place for the veterans officer. **Larry** I agree with both of you, we are better off to put the veterans officer in the center office and do the minimal modifications. Wheelchair access should be inside because of the weather. **Jim** Concurs with both, the veterans would make the best use of the center. **Larry** For a recommendation to the county board, which is the next item, first to approve the requests of the detectives and the parole, this looks reasonable and do-able. **Tom** makes a motion that the work to be done for detectives, parole and probation be done as presented to the board for approval. **Bill** seconds, motion carries. **Larry** The other thing is the center office space. One option is to move Sherry and the Administrator office to the center. The other option is to move the Veteran Services office over there. Also, to use the possibly vacated veterans office as the IT office. **Tom** Makes a motion that we recommend to the county board that we move the veteran services office to the new office space, utilizing the interior handicapped accessibility and the space currently occupied by veterans services officer would be available for future IT or other use. **Bill** second the motion **Bill** It had been discussed that the room we are in was to be used by the Friend of Court as a conference room. Don't think that's a good idea, don't know if we should include that in the motion, that we keep this whole office as administrator and IT. **Larry** It is administration and committee room now, if you are going to have the IT in that office, it pretty much takes all the space. We will have to plan on an administrator at some point, we can't accommodate anyone else right at this point, as far as privacy or whatever they want, that's another issue, not to be discussed here. It's not just their office that has that issue, it is throughout the whole courthouse. **Marc** We need another room in the courthouse that the public can meet in with attorneys, judges, there had been discussion with the commissioners, that some opinion was that those meetings can take place in the private offices, but there are times that isn't realistic, they only need 10-15 minutes and need to meet in the courthouse. There have been citizens that have expressed concern/displeasure also at the lack of privacy. **Larry** I think that the motion for this office stands, that this is another

issue on the agenda. I would like to vote on this motion. Motion carries as stands. Back to the "meeting room", there really isn't room in the courthouse. There is no nice place to put anyone, even the old equalization office will be used by probation. Lunch room area is not private at this point. **Bill** In the future do you think we might consider the extra office as we propose the veterans office, there is another office there. **Larry** Don't know if this should be given to the board or left for future discussion. I'm assuming the 911 situation is static at the City Hall and that's not going to change. Also, at the last county board meeting, the need to have an extra \$2000 to have architecture engineered drawings to enhance the lighting for emergency system was tabled, but now it just needs a simple AutoCAD drawing. Jim explains why the separate circuit isn't needed. It will cost some, but not \$2,000. Dan Menacher could be a contact for this. Valerie Mellon? **Jim** There were some that wanted the window sizes changed, this would change the appearance of the outside of the building. Looking for a guideline as to whether this committee is willing to reside the building. If we are going to put an RFP out for windows, need to know the size. Recommendations are to stay with original plan, patch and re-patch the damaged siding. **Peggy** Called city assessor to see if she had a drawing and hasn't heard back.

Public Comment none

Select next meeting date County Board discretion

Adjournment Tom makes a motion to adjourn, second by Bill. Motion carries 2:39 p.m.

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN**

DIRECTOR

RUSSELL K. SEXTON

Date: April 25, 2017

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Chair; Gary Eichhorn, Board Member; Sheila Veraghen, Board Member and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda, with the addition to the Board Business item: Location of Board Meetings", was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the March 28, 2017 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for March, 2017 was reviewed. There were \$287.16 in expenditures for the DHHS Board meeting; leaving a balance of \$2,797.04.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided the board with an update on the current staffing situation in Menominee County.

Statewide Director's Meeting Information: No new information provided.

Collaborative Issues: No new information provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

FY 2017 Operating Funds: Menominee County allocation is: \$25,896.00. Year-to-date expenditures are: \$10,675.35. This constitutes 41.2% of the allocation spent with 42% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,261.00. Year-to-date expenditures are: \$5,585.32. This constitutes 15.8% of the allocation spent with 42% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 96.76%. Business Service Center 1 average is 97.76%.

Family Independence Program Work Participation Rate: N/A. Year to date average for CY 2017 is N/A (there were no cases that were mandated to participate in work activities) Federal goal is 50%.

Miscellaneous: Mr. Sexton reviewed with the board customer information as follows:

March 2017 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 20 cases; 36 recipients; \$5,615.00 in benefits.
- Food Assistance Program: 1,338 cases; 2,484 recipients; \$272,854.00 in benefits.
- State Disability Assistance: 11 cases; 11 recipients; \$3,200.00 in benefits.
- Child Development and Care: 32 cases; 44 recipients; \$14,239.00 in benefits.
- State Emergency Relief: 7 case; \$6,013 in benefits.
- Unduplicated total: 1,363 cases; 2,517 recipients; \$301,921.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 653 cases; 1,404 recipients
- Other Children < Age 21: 98 cases; 109 recipients
- Pregnant Women & Children Under 19: 492 cases; 870 recipients
- MiChild: 65 cases; 120 Recipients
- Non-SSI Aged, Blind & Disabled: 639 cases; 673 recipients
- SSI Aged, Blind & Disabled: 474 cases; 474 recipients
- Medicaid Eligible Total: 2,181 cases; 3,651 recipients

Total Healthy Michigan Enrollments: 1200+

This information is available on the www.michigan.gov/dhs website in the "Green Book".

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

UNIT REPORT: None.

BOARD BUSINESS:

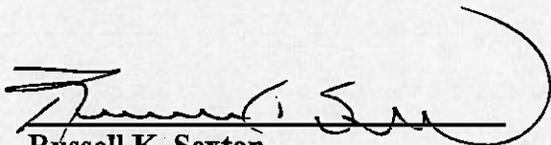
1. **Approval of Vouchers:**
Vouchers for March 2017 were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.
2. **Location of Board Meetings:** A suggestion was made that the board meeting location be changed to Pinecrest since all three board members lived in Powers. Mr. Sexton will make inquiries regarding this and will report back at the May Board meeting.

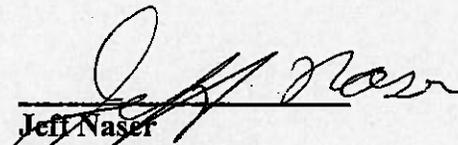
NEW BUSINESS: None

PUBLIC COMMENT: None

NEXT MEETING: May 30, 2017 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Ms. Veraghen. Meeting adjourned at 0925 a.m.


Russell K. Sexton
Board Secretary


Jeff Naser
Board Chairperson

Pc: DHS Board Members;
Menominee County BOC



MINUTES OF THE MEETING OF THE
PINECREST BOARD OF TRUSTEES

Date: Thursday, April 27, 2017	Place: Board Room
Presiding: Catherine Driscoll	Time: 2:00 p.m. Central Time
Recording Secretary: Lois Ball, Executive Secretary	

Call to Order: Chairperson Driscoll call the meeting to order at 2:00 p.m. Central Time.

Roll Call:
 Trustees Present: Donna Schomin, Theresa Nelson, Catherine Driscoll, John Degenaer, Jr., Jeff Naser, Gary Eichhorn, Jan Hafeman. Darlene Smith, Administrator.
 Trustees Absent: Elaine Boyne, Barbara Oliver
 Leadership Team Members present: Candace Meintz, CFO and Nicole Freeland, Director of Nursing
 Guests: Kelly Bellmore and Terry Grondine

TOPIC	DISCUSSION	OUTCOME
Approval of the March 2017 Agenda	There were no additions or deletions from the Agenda at this time.	A motion was made by Trustee Eichhorn, supported by Trustee Nelson.
Presentation by Eric Conway of Plante and Moran on the 2016 financial audit.	Phillip Ault, auditor skyped into the meeting as well. The two gentlemen reviewed the financial audits done for Pinecrest and Whispering Pines with the board.	

Board Action on the Minutes of the March 2017 Meeting	The minutes of the meeting had been sent to the Trustees prior to this meeting for their review.	A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to approve the minutes as presented.
Board action on Minutes of the March Closed Meeting.	This review was delayed until the May meeting.	
Board Action on the Manifest of Invoices	The Manifest of Invoices had been sent to the Trustees prior to this meeting for review.	A motion was made by Trustee Eichhorn, supported by Trustee Naser, to approve the Manifest of Invoices as presented and to pay the bills. Motion carried.
Board Action on Financial Statements for March 2017	CFO Meintz reviewed the Financial Statements with those present. Trustee Naser voiced concerns regarding the investments. Following discussion, it was determined that the investment broker would be invited to attend an upcoming meeting to discuss Board concerns.	A motion was made by Trustee Hafeman, supported by Trustee Eichhorn, to approve the Financial Statements as presented. Motion carried.
Whispering Pines Committee Report	Trustee Driscoll reported that they closed one home due staffing and lack of clients coming in. She reported that all homes are doing well.	A motion was made by Trustee Hafeman, supported by Trustee Degenauer, to approve the Whispering Pines report as presented. Motion carried.
Review and request permission for Write-Offs	CFO Meintz reviewed the write off request in the amount of \$21,336.00.	A motion was made by Trustee Hafeman, supported by Trustee Eichhorn, to approve the write off as requested. Motion carried.
Request for monies for lodging, food, transportation to the Spring Management Conference at Boyne	Administrator Smith requested \$1,358.00 for lodging, food, transportation for she and the Director of Nursing to attend the Spring Managements Conference.	A motion was made by Trustee Eichhorn, supported by Trustee Nelson, to approve \$1,358.00 for the Administrator and Director of Nursing to attend the Spring Management Conference. Motion carried.
Request for lodging and meals for Administrator to attend the UP Educational Days in Marquette, May 3 rd and 4 th .	Administrator Smith requested \$170.00 for lodging and meals to attend the UP Educational Days in Marquette on May 3 rd and 4 th .	A motion was made by Trustee Eichhorn, supported by Trustee Nelson, to approve the expenditure of \$170.00. Motion carried.

<p>Report of Quality Assurance and Resident Council Committee Meetings by Nicole Freeland, Director Nursing.</p>	<p>Mrs. Freeland reported that the residents are excited about the tea party they will be having for Mother's Day and the cook out during National Nursing Home Week. She noted that nursing continues to work on the steps needed for the Requirements of Participation in the QA Program.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Degenauer, to approve the report as presented. Motion carried.</p>
<p>Safety Committee</p>	<p>Administrator Smith reported that we are working on having staff report things they see that are not appropriate. Our Nurse, Heather, is heading up a QAPI Program on falls and she reported on that during the meeting. This is also part of the Requirements of Participation. We have initiated a Stop and Watch Program. If you see something different concerning a resident, there is a form for you to fill out and give to the nurse for follow up.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Schomin, to approve the Administrator's report on the Safety Committee. Motion carried</p>
<p>Administrator's Report</p>	<p>Deed for Spalding Township. Administrator Smith reported that we have a new deed, drawn up by the attorney for Spalding Township. This was approved at last month's meeting. Today, we need signatures from the Board Chairperson and Secretary.</p> <p>She reported that we had our annual State Survey last week and we did very well. We received 3 citations and we are waiting for the results to come back from them. They were very complimentary of the cleanliness of the building, the food and how happy the</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Hafeman. Motion carried.</p>

	<p>residents are here. We also had the Fire Marshall.</p> <p>She reported that she attended the OSF Home Health and Hospice Meeting on April 25th and the MCF District I Meeting on April 26th. She stated that the other facilities are having the same problems as we are with staffing, acuity of residents and surveys.</p>	
<p>Comments from the Public Adjournment.</p>	<p>There were no comments at this time. The meeting adjourned at 3:28 p.m.</p> <p>The next meeting is scheduled for May 25, 2017 at 2:00 p.m. Central Time in the Board Room.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Eichhorn, to adjourn the meeting. Motion carried.</p>

Donna Schomin, Secretary

Darlene Smith, Acting Secretary

Catharina Dziwinski for

Nerlene Amice 5/25/17

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

May 11, 2017 - 5:00 p.m.

CALL TO ORDER/ROLL CALL:

J. Luhtanen, Chairperson, called the meeting to order at 5:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet	X *			Negro, Mari	X **		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X *			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Schinderle, Katie	X		
McCole, Gerald	X			Zevitz, Michael Dr.	X		

* Video television conference from the Northpointe Menominee office

** Per telephone – present at 5:30 p.m.

REPRESENTING ADMINISTRATION: C. Adrian

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen requested to amend agenda to include under New Business Finance Contracts 5-11-17 d) Gasperini Property Services.

ACTION: Moved to approve the amended agenda.

Motion by: J. Hafeman, supported by K. Schinderle to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the April 27, 2017 regular Board meeting minutes.

Discussion held regarding clarification of minutes regarding NMU contract, recruitment/retention, CEO report, involuntary hospitalization. No revision to minutes was requested.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: G. McCole supported by P. Phillips to approve the 4-27-17 regular Board meeting minutes.

Motion carried unanimously.

PRESENTATION – None

ACTION ITEMS

• **Finance**

a) Financial Statement-March, 2017

ACTION: A motion was made by G. McCole supported by M. Zevitz to approve the Financial Statement for March, 2017. **Motion carried unanimously.**

b) Check Disbursement – March, 2017

ACTION: A motion was made by G. McCole supported by N. Pasternak to approve the Check Disbursement for March, 2017. **Motion carried unanimously.**

c) Contracts 4-27-17 (*Northern Michigan University*)

	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Northern Michigan University	Affiliation/unpaid work contract	04/21/2017	N/A	\$13,000 per semester (16 weeks) for each 20-hour per week student. Or \$40.62/hour	N/A
Student externships to implement Applied Behavioral Analysis (ABA) programming for eligible individuals.						

Discussion held regarding contract rate and request made for more information/clarification of rate/reimbursement at next Board meeting.

ACTION: A motion was made by P. Peretto supported by J. Hafeman to approve Contract 4-27-17 (*Northern Michigan University*) as listed on above grid.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.		X	Phillips P.	X	
Hafeman J.	X		Peretto P.	X	
Hofer M.		X	Schinderle K.	X	
Martin A.		X	Zevitz M.	X	
McCole G.	X		Luhtanen J.	X	
Pasternak N.	X				

Motion carried.

• **Application for Vacancy on Stakeholder Advisory Committee (Kristin M.)**

ACTION: A motion was made by G. McCole, supported by J. Hafeman to appoint Kristin M. to the Stakeholder Advisory Committee for a 2-year term effective 5/11/17.

Motion carried unanimously.

M. Negro present at 5:30 p.m.

• **Recruitment and Retention**

Board reviewed further information that was requested regarding pay increase scenarios. Discussion held regarding pay increases of \$.75/hour, \$1.00/hour and additional \$.50/hour for paraprofessionals, assistant home managers and care managers. Salary increase for all staff at \$1.00/hour and additional \$.50/hour for paraprofessionals, assistant home managers and care managers is at a total cost of \$367,469. It was noted that \$113,000 was set aside for this purpose. In FY2016 \$391,280 was returned to NorthCare because the funding was not used.

Request was made by Board members for a breakdown of staff salaries, full time opportunities and an annual salary review be conducted. J. Luhtanen stated on behalf of the whole Board that the Board values its employees and thanked staff for their patience throughout this process.

ACTION: A motion was made by P. Peretto supported by G. McCole to approve salary increase for all staff of \$1.00/hour and an additional \$.50/hour for paraprofessionals, assistant home managers and care managers effective next pay period 5-14-17.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Pasternak N.	X	
Hafeman J.	X		Phillips P.	X	
Hofer M.	X		Peretto P.	X	
Martin A.	X		Schinderle K.	X	
McCole G.	X		Zevitz M.	X	
Negro M.	X		Luhtanen J.	X	

Motion carried unanimously.

NEW BUSINESS (Discussion only)

• **Finance**

- a) Contracts 5-11-17 (*Trico lawn care; Trico cleaning; St. Jude's AFC, Gasperini Property Services*)
 Reviewed and discussed the contracts for 5-11-17.

	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Trico, Inc.	Lawn Care	04/24/2017	Northpointe and Phoenix Center - \$131.25/occurrence Pines Home - \$47.25/occurrence Hughitt Apts. - \$21.72/occurrence Lighthouse - \$54.30/occurrence Belgium Pointe - \$97.74/occurrence \$10.50 per hour per person for additional work (spring clean-up, raking, etc.)	Northpointe and Phoenix Center - \$137.81/occurrence Pines Home - \$49.61/occurrence Hughitt Apts. - \$22.81/occurrence Lighthouse - \$57.02/occurrence Belgium Pointe - \$102.63/occurrence \$11.00 per hour per person for additional work (spring clean-up, raking, etc.) 'A' Street Apts. - \$45.00/occurrence	\$6.56/occur \$2.36/occur \$1.09/occur \$2.72/occur \$4.89/occur \$0.50 per hour per person New
B.	Trico, Inc.	Cleaning	04/24/2017	701 and 715 Pyle Drive - \$80.57/day	701 and 715 Pyle Drive - \$84.60/day	\$4.03/day
C.	St. Jude's AFC	AFC	03/1/2017 to 2/28/18	\$60.50 per diem	\$60.50 per diem	None
D.	Gasperini Property Services	Lawn Care in Iron River	05/01/2017	N/A	<u>Mowing:</u> Boyington \$25.00 Gathering Point \$25.00 Iron River Office \$45.00 Crossroads \$25.00 <u>Spring Clean-Up:</u> Boyington \$35.00 Gathering Point \$35.00 Iron River \$60.00 Crossroads \$35.00	New Provider

ACTION: A motion was made by G. McCole supported by J. Hafeman that the Contracts for Trico Inc. lawn care, Trico Inc. cleaning and Gasperini Property Services become an action item at the present meeting.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Pasternak N	X	
Hafeman J.	X		Peretto P.	X	
Hofer M.	X		Phillips P.	X	
Martin A.	X		Schinderle K.	X	
McCole G.	X		Zevitz M.	X	
Negro M.	X		Luhtanen J.	X	

Motion carried unanimously.

ACTION: A motion was made by G. McCole supported by P. Phillips to approve the Contracts for Trico Inc. lawn care, Trico Inc. cleaning and Gasperini Property Services as listed on above grid.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Pasternak N.	X	
Hafeman J.	X		Peretto P.	X	
Hofer M.	X		Phillips P.	X	
Martin A.	X		Schinderle K.	X	
McCole G.	X		Zevitz M.	X	
Negro M.	X		Luhtanen J.	X	

Motion carried unanimously.

Contract 5-11-17 for St. Jude's AFC - Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

- **Financial Risk Management Plan 2017**
Reviewed revisions to the Financial Risk Management Plan 2017.
Outcome: Action item for next meeting.
- **Written Plan for Professional Services**
Discussed and reviewed Written Plan for Professional Services. Miscellaneous questions were addressed regarding treatment objectives of psychiatric services; overview of organization regarding establishing prevention activities. Board members to email CEO with specific questions/concerns.
Outcome: Action item for next meeting.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- NorthCare Governing Board Minutes 4-12-17
Report to be placed on file.

PUBLIC COMMENTS

- Kaina Tavonatti, CLS staff member, stated his appreciation for pay increase, felt it would go far in alleviating staff's personal stress but also would like to implore the Board to review yearly.
- Jane Lindow, Finance Specialist, stated her appreciation and thanked the Board for pay increase.

BOARD COMMENT

- Ann Martin and Gerald McCole attended the NorthCare Governing Board meeting and the latest developments regarding Section 298. Comments regarding Section 298 were also made by Board members M. Zevitz, J. Dehn, M. Hofer and J. Luhtanen and the need to oppose privatization.
- Ann Martin acknowledged the passing of Representative John Kivela.

ADJOURN

A motion was made by G. McCole, supported by P. Phillips to adjourn the meeting.
Motion carried unanimously.

Meeting adjourned at 6:00 p.m.

The next regular Board meeting is scheduled for Thursday, May 25, 2017 in Kingsford, Michigan at 5:00 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Cindy Adrian, Administrative Assistant