

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on Tuesday ~ June 11, 2019 @ 6:00 p.m.
Menominee County MSU-E, Conference Room
S904 US HWY 41, Stephenson, MI 49887
906-753-2209

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
 - May 28, 2019 ~ Regular CB Meeting
- F. Public Comment *(Statements, not debate, limited to 5 minutes per person on agenda items only):*
- G. Presentations *(limited to twenty minutes):*
 -
- H. Department Head/Elected Officials Reports *(limited to ten minutes):*
 - Any Department Head/Elected Official Reports
 - Administrator's Report
- I. Action Items
 1. Moved by _____ supported by _____ to appoint one candidate to the Planning Commission as nominated by the MI Township Association. (one candidate nominated, Bob Desjarlais).
 2. Moved by _____ supported by _____ to approve Commissioner per diems and expenses as recently submitted and paid.
 3. Moved by _____ supported by _____ to approve miscellaneous bills paid on May16, 2019 in the amount of \$112,133.11

Steven Gromala

Gerald Piche – Chairperson

William Cech – Vice Chairperson

Larry Phelps

Larry Johnson Jr.

Jan Hafeman

David Prestin

Bernie Lang

Larry Schei

4. Moved by _____ supported by _____ to approve miscellaneous boards/committees/Commissioners reports to be placed on file in the office of the County Clerk.

J. New Business (Discussion Only)

1. Personnel Items:

a.

2. Building and Grounds/Park Items:

a.

3. Miscellaneous Items:

a. Resolutions from other Counties

4. Finance Items:

a. Commissioner Per diems and expenses

b. Miscellaneous bills paid on May 30 and June 4, 2019 in the combined amount of \$89,860.32.

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment (*limited to 5 minutes*)

M. Commissioner Comment

N. Adjourn

May 28, 2019

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Piche called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance and a moment of silence.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Jan Hafeman, Larry Johnson Jr., Bernie Lang, Larry Phelps, Gerald Piche, and Larry Schei.

Absent: Commissioner David Prestin (excused).

Moved by Com. Hafeman, seconded by Com. Cech to amend the agenda by removing Action Item 5 & 6. #5 was a motion to approve Resolution 2019-12 ~ Land Division & Combination Procedures. #6 was a motion to approve Resolution 2019-13 ~ FOIA Fee Schedule for Public Record Requests. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve the agenda as amended. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve the minutes from the May 14, 2019 Regular County Board Meeting. Motion was approved 8-0.

Public Comment: None.

Presentations: None.

Department Head/Elected Officials Reports:

- Jason Carviou, County Administrator – Gave Administrator’s Report with updates and announcements.

Action Items:

Moved by Com. Hafeman, seconded by Com. Gromala to approve the Personnel Manual Amendment, (section 20) - Family and Medical Leave Act. Motion was approved 8-0.

Moved by Com. Cech, seconded by Com. Schei to approve the Personnel Manual Amendment, (section 23; (R)) - Employee Parking. Motion was approved 8-0.

Moved by Com. Cech, seconded by Com. Lang to approve hiring one additional employee “seasonal parks worker” for the 2019 parks season. The County Parks budget will be responsible for costs related to this employee. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Phelps to approve the MERS 457 Supplemental Retirement Program to offer to employees at no cost to the County. Motion was approved by roll call vote 8-0. (Attachment A)

Moved by Com. Hafeman, seconded by Com. Schei to approve the 2019 Tax Rate Request - L-4029 as submitted by the Equalization Director. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to appoint three (3) Commissioners to the newly created Economic Development Committee. Those Commissioners are Com. Gromala (Chair) Com. Phelps and Com. Hafeman. Motion was approved 8-0.

Moved by Com. Lang, seconded by Com. Gromala to approve Commissioner per diems and expenses as recently submitted and paid. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve miscellaneous bills paid on April 23, May 2 & 3, 2019 in the combined amount of \$133,564.10. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 8-0.

New Business (discussion only)

Personnel Items: None.

Building and Grounds/Parks Items:

- a. Shakey Lakes Electrical Project. – The Parks Committee met on May 6th to discuss the bids received for Shakey Lakes Electrical Project. Three bids were received. The Parks Committee viewed and recommended to award Robert Arndt, Master Electric for a total cost of \$29,177. The Parks have \$20,000 budgeted for this project. There will be some additional cost from Alger-Delta Cooperative Electric that are unknown at this time. The Parks Committee does have additional funds in the Parks Fund Balance to pay for the additional cost over the \$20,000 that is budgeted. The consensus of the board is to have Administrator Carviou find out what the additional cost will be and bring this item back to the board.

Miscellaneous Items:

- a. Hannahville Grants. – The County has received six 2% grants for various departments/agencies in the county; Parks Communication System – Emergency Management grant - \$3,975; Parks Picnic Tables – Admin Grant - \$4,000; County Roundup Rodeo – Roping Chute - \$2,000; Menominee Animal Shelter – Hannahville Community Spay, Neuter/Vaccination Event - \$7,500; Sheriff’s Office Victim Services Unit – VSU Emergency Response fund - \$300; Sheriff’s Office – Narcan Kits - \$2,401. This is an informational item only.
- b. Board Procedures – Move forward discussion items unless objected. – Currently many of the board members don’t vote (via consensus) to move the discussion items forward to the next meeting for approval (or not). Administrator Carviou would like the discussion items to “automatically” be moved forward to the next County Board Meeting for a vote unless objected by the majority of the board. This will help in moving the meeting along a little quicker, without waiting for approval to move

forward. There is no need to vote on this item. This is just a procedural change that Administrator Carviou will implement.

Finance Items:

- a. Commissioner Per Diems and Expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills paid on May 16, 2019 in the amount of \$112,133.11. The consensus is to move this item forward for approval at the next meeting.

Misc. Boards/Committees/Commissions Reports:

- The consensus is to move this item forward for approval at the next meeting.

Public Comment:

- Bob Desjarlais - Commented on the Hannahville Grants that were awarded to Shakey Lakes Park. He also commented on the two action items that were removed from the agenda.

Commissioner Comment:

- Com. Cech – Commented that he would like to thank the Hannahville Indian Community for the grants.
- Com. Phelps – Commented about having Jason draft a letter of thanks from the board thanking the Hannahville Indian Community for the grants.
- Com. Piche – Commented on Memorial Day. He also commented on how well the board is getting along and how productive the board is.

Moved by Com. Hafeman, seconded by Com. Phelps to adjourn at 7:01 p.m. Motion was approved 8-0.

Gerald Piche, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Planning Commission appointment
DEPARTMENT:	Administration/County Board
ATTACHMENTS:	Yes
SUMMARY:	
<p>We received a nomination from the MTA for Bob Desjarlais to continue to serve another three year term on the Planning commission. We are still awaiting for nominations from the Conservation District and from the local chapter of Farm Bureau to fill one other appointment; since we've had no luck with the School district nominating someone.</p>	
RECOMMENDED MOTION	
<p>To appoint one candidate to the Planning Commission as nominated by the MI Township Association. (one candidate nominated, Bob Desjarlais). Three (3) year term 5.1.2019-4.30.2022</p>	

Submitted by: Jason Carviou

06/06/2019

Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY CHAPTER OF MICHIGAN TOWNSHIP ASSOCIATION

Bob Desjarlais, President	Charlene Peterson, Treasurer
Alex Jorasz, Vice President	Kathy Branz, Secretary

Menominee County Board of Commissioners
839 10th Street
Menominee MI 49858

Dear Commissioners:

Please be advised, that at our meeting held on May 23, 2019, Bob Desjarlais was unanimously supported to maintain his chair on the Menominee County Planning Commission.

If I can be of further assistance please let me know.

Sincerely,

Kathy Branz,
Menominee County Chapter of
Michigan Township Association,
Secretary

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems & Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Commissioner per diems & expenses as recently submitted for payment	
RECOMMENDED MOTION	
Motion to approve Commissioner per diems and expenses as recently submitted.	

Submitted by: Jason Carviou

06/06/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Copy
MAY 14 2019

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

Mileage: \$.58/mile – effective 01 January 2019

*Meals: Breakfast - \$ 9.00
Lunch - \$11.00
Dinner \$20.00

*must attach receipt for reimbursement
*meals provided by conference will NOT be reimbursed

Name: Jan Hafeman ~ District 8

	Meeting Place	# of miles	X.58/mile	Total Cost	Account Number
4/23/19	Co. Bd-Annex	34			101-101-860.10
4/24/19	Exec Board-Menominee	76			101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
		110	Total Mileage		
Total Mileage Fee					63.80

Expenses shall be submitted to County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jan Hafeman
Signed

5/13/19

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals
 Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
 *meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
4/9/19	Annex County Board	30		17.40	101-101-860.00
4/23/19	ALNet County Board	30		17.40	101-101-860.00
4/24/19	Adm. Office. Exec. Comm.	72		41.76	101-101-860.00
4/25/19	Pinecrest Pinecrest Board	14		8.12	101-101-860.00
					101-101-860.00
					101-101-860.00
146			Total Mileage		
				Total Mileage Fee	84.68

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche

Signed

5/21/19

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous bills paid on May16, 2019 in the amount of \$112,133.11.	
RECOMMENDED MOTION:	
Motion to approve miscellaneous bills as paid on May16, 2019 in the amount of \$112,133.11.	

Submitted by: Jason Carviou

06/06/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123.Foreclosure

APPROVED

MAY 17 2019

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI				
383200	N8380 Co Park Rd. 20.5	208-751-920.01	58.62	
367200	Northwest Campsites	208-751-920.01	82.14	
1614900	Bathhouse	208-751-920.01	99.78	
383001	Shakey Lakes Park/Horse	208-751-920.01	29.37	
383301	Shakey Lakes Pk/Cattle	208-751-920.01	29.22	
1503500	N8380 Co Pk Rd 20.5	208-751-920.01	29.22	
369802	W8449 Co Rd G12 Campsites	208-751-920.01	29.22	
383101	Bass Lakes Camp Sites	208-751-920.01	29.22	
380300	Shower Building	208-751-920.01	75.82	
367100	N8390 Beach House	208-751-920.01	36.13	
37500	Shakey Lakes Office/Shop	208-751-920.01	107.48	
379700	Storage Shed	208-751-920.01	78.91	
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				685.13
VENDOR NAME: ANDERSON AUTO & RV SALES INC				
1397	Vehicle Maintenance - 2018 Tahoe	205-315-934.02	59.95	
1399	Vehicle Maintenance - 2014 Chevy Impala	205-315-934.02	59.95	
1400	Vehicle Maintenance - 2009 Tahoe	205-315-934.02	260.16	
1401	Vehicle Maintenance - 2017 Explorer	205-315-934.02	49.95	
TOTAL VENDOR ANDERSON AUTO & RV SALES INC				430.01
VENDOR NAME: ANDERSON DIEHM FUNERAL HOME				
Transportation	T. LaFramboise (Transport to Fondulac)	101-648-861.00	500.00	
TOTAL VENDOR ANDERSON DIEHM FUNERAL HOME				500.00
VENDOR NAME: ANDERSON, DAVE & ANITA				
Reimbursement	Camping Refund	208-751-964.00	900.00	
TOTAL VENDOR ANDERSON, DAVE & ANITA				900.00
VENDOR NAME: ANDERSON, JOANNE				
Benefits	VA Burial Benefits - Jack W. Anderson	101-681-833.00	300.00	
TOTAL VENDOR ANDERSON, JOANNE				300.00
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863299105	1000 9th Avenue	101-103-850.00	82.39	
906863298605	1000 9th Avenue	101-103-850.00	82.56	
906863298905	1000 9th Avenue	101-103-850.00	82.56	
906753220905	Annex	101-103-850.00	229.24	
906753458205	Shakey Lakes Park	208-751-850.00	52.28	
TOTAL VENDOR AT&T - CAROL STREAM, IL				529.03
VENDOR NAME: AT&T MOBILITY				
287252150867X0508201	906-792-0211 & 906-792-5968	101-132-850.00	66.48	
TOTAL VENDOR AT&T MOBILITY				66.48
VENDOR NAME: BARSTOW, SELSOR, & KLUMB P.C.				
18-4429-1179	Legal Services (B. Stuart)	101-148-807.00	1,060.00	
TOTAL VENDOR BARSTOW, SELSOR, & KLUMB P.C.				1,060.00
VENDOR NAME: BAY AREA MEDICAL CENTER, INC.				
28300	Pre Employment Physicals (x2)	208-751-801.01	113.00	
		294-683-755.00	113.00	
TOTAL VENDOR BAY AREA MEDICAL CENTER, INC.				226.00
VENDOR NAME: BECKER, BRENDA				
Benefits	VA Burial Benefits - Michael Vieth	101-681-833.00	300.00	
TOTAL VENDOR BECKER, BRENDA				300.00
VENDOR NAME: BERNTSEN INTERNATIONAL, INC.				
205570	Freight Charges on #135339 (Remon)	243-245-765.00	210.68	
TOTAL VENDOR BERNTSEN INTERNATIONAL, INC.				210.68
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
2950	Vehicle Maintenance - 08 Chevy Impala	101-265-981.00	273.28	
2967	Vehicle Maintenance - 2017 Ford Intercept	205-315-934.02	140.13	

APPROVED

MAY 17 2019

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
2996	Vehicle Maintenance - 2019 Ford Intercept	205-315-934.02	137.94	137.94
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				551.35
VENDOR NAME: BODY WORKS PLUS, LLC				
M269039	DeStrip old K-9 SUV	205-315-934.02	466.00	466.00
TOTAL VENDOR BODY WORKS PLUS, LLC				466.00
VENDOR NAME: BP				
56040691	Road Patrol - Gasoline Charges	205-315-742.00	614.78	614.78
TOTAL VENDOR BP				614.78
VENDOR NAME: BRUNELLE, JENNIFER				
Reimbursement	Drug Awareness Conference (x2)	292-664-860.00	30.00	60.00
		292-665-860.00	30.00	
TOTAL VENDOR BRUNELLE, JENNIFER				60.00
VENDOR NAME: CADIEU THIELEN FUNERAL HOME				
Benefits	VA Burial Benefits - Bernard Barker	101-681-833.00	300.00	300.00
Benefits	VA Burial Benefits - Frances Bretl	101-681-833.00	300.00	300.00
Benefits	VA Burial Benefits - Carol Quever	101-681-833.00	300.00	300.00
Benefits	VA Burial Benefits - Shirley Neumeier	101-681-833.00	300.00	300.00
Benefits	VA Burial Benefits - Robert Hamm	101-681-833.00	300.00	300.00
Benefits	VA Burial Benefits - Bernice Laduron	101-681-833.00	300.00	300.00
Benefits	VA Burial Benefits - William LeGault	101-681-833.00	300.00	300.00
TOTAL VENDOR CADIEU THIELEN FUNERAL HOME				2,100.00
VENDOR NAME: CELLCOM				
664196	Cellular Services	292-663-850.00	40.64	121.92
		292-664-850.00	40.64	
		292-665-850.00	40.64	
666555	Airport - Cellular Services	216-585-850.00	56.47	56.47
TOTAL VENDOR CELLCOM				178.39
VENDOR NAME: CITY OF MENOMINEE				
#RENT-1011	May 2019 Rent (911)	266-325-976.00	351.67	351.67
4896	Road Patrol - Gasoline Charges	205-315-742.00	1,525.98	1,525.98
4907	Road Patrol - Gasoline Charges	206-301-742.00	29.25	1,470.54
		205-315-742.00	1,441.29	
4917	Road Patrol - Gasoline Charges	206-301-742.00	31.00	2,126.75
		205-315-742.00	2,095.75	
TOTAL VENDOR CITY OF MENOMINEE				5,474.94
VENDOR NAME: CLOVERLAND PAPER CO				
119569	Janitorial Supplies (Courthouse)	101-265-755.01	187.66	187.66
119619	Janitorial Supplies (Courthouse)	101-265-755.01	117.23	117.23
TOTAL VENDOR CLOVERLAND PAPER CO				304.89
VENDOR NAME: COHL STOKER & TOSKEY P C				
50248	Legal Services	101-211-807.00	1,538.81	1,538.81
TOTAL VENDOR COHL STOKER & TOSKEY P C				1,538.81
VENDOR NAME: COOPER OFFICE EQUIPMENT				
166240	Contract # 3025-01	101-103-931.00	461.48	461.48
TOTAL VENDOR COOPER OFFICE EQUIPMENT				461.48
VENDOR NAME: CORTECH				
121352	Endurance Desk (x2)	280-362-755.00	998.85	998.85
TOTAL VENDOR CORTECH				998.85

MAY 17 2019

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCTION I				
35525	Shredding Documents (5/9/19)	101-265-801.00	133.61	133.61
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCTION I				133.61
VENDOR NAME: DICKINSON COUNTY CLERK				
Autopsy	T. Zimmerman	101-648-836.00	265.00	265.00
Autopsy	T. Tylee	101-648-836.00	479.00	479.00
TOTAL VENDOR DICKINSON COUNTY CLERK				744.00
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
1406	Advertising (Parks)	208-751-901.00	11.50	11.50
1422	Road Patrol - Advertising	205-315-755.00	91.50	91.50
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				103.00
VENDOR NAME: ENGLUND, PAULA				
Benefits	VA Burial Benefits - Ronald Englund	101-681-833.00	300.00	300.00
TOTAL VENDOR ENGLUND, PAULA				300.00
VENDOR NAME: GARCIA LINDA				
5/1/19	Transport	101-132-801.01	47.50	397.54
		101-132-801.00	114.00	
		101-132-801.00	225.04	
		101-132-801.00	11.00	
4/30/19	Holdover	101-132-801.01	57.50	195.50
		101-132-801.00	138.00	
TOTAL VENDOR GARCIA LINDA				593.04
VENDOR NAME: GENESIS GRAPHICS				
55338	Remon Supplies	243-245-765.00	284.00	284.00
TOTAL VENDOR GENESIS GRAPHICS				284.00
VENDOR NAME: GOOD SOURCE				
S10470357	Inmate Supplies	101-301-770.00	88.96	88.96
TOTAL VENDOR GOOD SOURCE				88.96
VENDOR NAME: GRAINGER				
9164517741	Park Supplies	208-751-755.02	52.15	52.15
TOTAL VENDOR GRAINGER				52.15
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
94X00114	Ash Container (Shakey)	208-751-920.02	512.42	512.42
95123306	Annex	101-261-930.04	65.95	
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				578.37
VENDOR NAME: GUSTIN, OLIVIA				
5/1/19	Transport	101-132-801.01	48.75	181.16
		101-132-801.00	117.00	
		101-132-801.00	15.41	
TOTAL VENDOR GUSTIN, OLIVIA				181.16
VENDOR NAME: HAFEMAN, JAN				
Reimbursement	Mileage - April 2019	101-101-860.00	63.80	63.80
TOTAL VENDOR HAFEMAN, JAN				63.80
VENDOR NAME: HANSEN, JANE C.W.				
April 2019	CAFA	260-266-801.01	900.00	1,620.00
		260-266-801.02	720.00	
TOTAL VENDOR HANSEN, JANE C.W.				1,620.00
VENDOR NAME: HENSLEY, RN, JOEL				

APPROVED

MAY 17 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: HENSLEY, RN, JOEL				
May 2019	Medical Examiner	101-648-709.00	1,080.00	
		101-648-835.00	1,330.00	2,410.00
Reimbursement				
	MA Cellular & Stamps	101-648-850.00	48.07	
		101-648-729.00	22.00	70.07
May 2019	Nursing Services (Ending 5/11/19)	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				3,845.07
VENDOR NAME: J S ELECTRONICS, INC.				
20469	911 Tower Lease (May 2019)	266-325-976.00	517.63	517.63
20465	Strip out Old 55-005 & Install into New	205-315-934.02	2,698.90	2,698.90
20477	Reassemble 55-K92	205-315-934.02	200.00	200.00
20483	Install Lights & Sirens into 55-020	101-301-981.00	912.28	912.28
		101-301-970.00	2,539.00	3,451.28
TOTAL VENDOR J S ELECTRONICS, INC.				6,867.81
VENDOR NAME: KASS, MICHAEL				
5/6/19	Parks Per Diem & Mileage	208-751-860.00	50.00	
		208-751-860.00	2.32	52.32
TOTAL VENDOR KASS, MICHAEL				52.32
VENDOR NAME: LEFLEUR, JEFF				
Reimbursement	Mileage - Operator Training	216-585-860.00	150.80	150.80
TOTAL VENDOR LEFLEUR, JEFF				150.80
VENDOR NAME: LESPERANCE, SHIRENE				
Benefits	VA Burial Benefits - Donald Hirsch	101-681-833.00	300.00	300.00
TOTAL VENDOR LESPERANCE, SHIRENE				300.00
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.				
30988	Repair of Water Piping to Boiler Room	101-265-934.00	938.00	938.00
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.				938.00
VENDOR NAME: MENARDS - MARINETTE				
83973	B&G Operating Supplies	101-265-755.00	25.63	25.63
83974	B&G Janitorial Supplies	101-265-755.01	43.94	43.94
TOTAL VENDOR MENARDS - MARINETTE				69.57
VENDOR NAME: MICHIGAN COUNTIES WORKERS'				

MAY 17 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MICHIGAN COUNTIES WORKERS'				
1782	2019 2nd Qtr Installment Billing			
		101-101-716.00	60.45	
		101-132-716.00	111.61	
		101-136-716.00	359.24	
		101-141-716.00	586.88	
		101-148-716.00	43.12	
		101-150-716.00	2.95	
		101-172-716.00	370.51	
		101-215-716.00	239.44	
		101-253-716.00	166.28	
		101-257-716.00	317.03	
		101-261-716.00	23.38	
		101-265-716.00	1,322.58	
		101-267-716.00	705.08	
		101-268-716.00	86.96	
		101-301-716.00	15,029.55	
		101-331-716.00	43.28	
		101-426-716.00	48.13	
		101-648-716.00	54.26	
		101-682-716.00	42.65	
		205-315-716.00	8,379.77	
		205-316-716.00	569.50	
		208-751-716.00	877.60	
		216-585-716.00	1,139.07	
		249-371-716.00	89.86	
		266-325-716.00	498.77	
		271-790-716.00	781.43	
		292-663-716.00	243.60	
		292-664-716.00	208.29	
		292-665-716.00	213.22	
TOTAL VENDOR MICHIGAN COUNTIES WORKERS'				32,614.49
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
014589-001	Probate/Family - Office Supplies	101-132-727.00	13.68	
		101-148-727.00	13.68	27.36
0145789-001	Clerk - Office Supplies	101-215-727.00	28.99	28.99
0145996-001	Clerk - Office Supplies	101-215-727.00	77.23	77.23
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				133.58
VENDOR NAME: MPJRA				
Registration	Summer Conference (L Frost)	101-132-860.00	50.00	
		101-148-860.00	50.00	100.00
TOTAL VENDOR MPJRA				100.00
VENDOR NAME: NASER, JEFF				
4/25/19	DHHS Board	101-601-837.00	50.00	50.00
TOTAL VENDOR NASER, JEFF				50.00
VENDOR NAME: NORWAY SPRINGS, INC.				
602305	Monthly Rental (Airport)	216-585-801.00	9.49	9.49
TOTAL VENDOR NORWAY SPRINGS, INC.				9.49
VENDOR NAME: OFFICE DEPOT, INC.				
310085809001	Office Supplies (Parks/Admin)	101-172-727.00	13.02	
		101-172-727.00	9.23	179.39
		208-751-727.00	157.14	
TOTAL VENDOR OFFICE DEPOT, INC.				179.39
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068319120001	Inmate Supplies	101-301-770.00	95.66	95.66
TOTAL VENDOR PAN-O-GOLD BAKING CO.				95.66

MAY 17 2019

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: PHELPS, LARRY				
Reimbursement	Mileage	101-101-860.00	113.68	113.68
TOTAL VENDOR PHELPS, LARRY				113.68
VENDOR NAME: PHILIPPS, THOMAS				
Reimbursement	Mileage, Hotel	101-426-860.00	909.80	909.80
TOTAL VENDOR PHILIPPS, THOMAS				909.80
VENDOR NAME: PLUDE, KEITH				
Benefits	VA Burial Benefits - Ivan Plude	101-681-833.00	300.00	300.00
TOTAL VENDOR PLUDE, KEITH				300.00
VENDOR NAME: REINHART FOODSERVICE				
728409	Inmate Supplies	101-301-770.00	9.25	9.25
729240	Inmate Supplies	101-301-770.00	868.76	868.76
734437	Inmate Supplies	101-301-770.00	2,205.06	2,205.06
TOTAL VENDOR REINHART FOODSERVICE				3,083.07
VENDOR NAME: REITER, KATHLEEN				
Benefits	VA Burial Benefits - Donald Reiter	101-681-833.00	300.00	300.00
TOTAL VENDOR REITER, KATHLEEN				300.00
VENDOR NAME: S & O LOCK AND PHONE SERVICE				
50669	N1241 River Road	517-252-931.00	132.85	132.85
50668	607 9th Avenue	517-252-801.00	89.95	89.95
50667	4421 10th Street	517-252-801.00	108.80	108.80
TOTAL VENDOR S & O LOCK AND PHONE SERVICE				331.60
VENDOR NAME: SAM'S CLUB MC/SYNCB				
Credit Card	Inmate Supplies	101-301-742.00	46.50	46.50
		101-301-860.00	4.00	4.00
		101-301-770.00	197.30	197.30
TOTAL VENDOR SAM'S CLUB MC/SYNCB				247.80
VENDOR NAME: SARKA, GLENN				
18552	Court Appointed (R. Priebe) 19-060-MI	101-148-807.00	105.00	105.00
TOTAL VENDOR SARKA, GLENN				105.00
VENDOR NAME: SCHOLTZ SR., GARY				
Reimbursement	Airport Supplies	216-585-755.01	26.18	26.18
TOTAL VENDOR SCHOLTZ SR., GARY				26.18
VENDOR NAME: SEABORG, SARA D.				
April 2019	CAFA	260-266-801.01	750.00	750.00
		260-266-801.02	900.00	900.00
TOTAL VENDOR SEABORG, SARA D.				1,650.00
VENDOR NAME: SHORT, MARY KAY				
15-15225-DO	Transcripts	101-131-806.00	54.25	54.25
TOTAL VENDOR SHORT, MARY KAY				54.25
VENDOR NAME: STATE OF MICHIGAN				
Registration	Industrial Storm Water Training (LaFleur)	216-585-755.03	30.00	30.00
D95A	April, May, June 2019	101-136-931.01	4,093.23	4,093.23
P55	April, May, June 2019	101-132-858.03	2,966.05	2,966.05
3/29/19	Monthly Offset	292-662-843.01	12,906.85	12,906.85
TOTAL VENDOR STATE OF MICHIGAN				19,996.13
VENDOR NAME: STATE OF MICHIGAN POB 30266				
551-534178	Live Scan	101-301-755.00	43.25	43.25
TOTAL VENDOR STATE OF MICHIGAN POB 30266				43.25
VENDOR NAME: STEPHENSON MARKETING COOPERATI				

APPROVED

MAY 17 2019

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
462643	Parks	208-751-742.00	(6.57)	
		208-751-755.01	27.00	571.70
		208-751-981.00	80.00	
		208-751-742.00	32.00	
		208-751-755.02	22.50	
		208-751-930.02	60.33	
		208-751-981.00	15.00	
		208-751-744.00	341.44	
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				
				2,666.36
VENDOR NAME: STEPHENSON VOLUNTEER FIRE DEPT				
18-031	Fire Department Services (6/23/18)	101-426-934.04	500.00	500.00
TOTAL VENDOR STEPHENSON VOLUNTEER FIRE DEPT				
				500.00
VENDOR NAME: TEACHING FAMILY HOMES OF UPPER				
Foster Care	8-31-17 to Present (J.Smith Jr.)	292-662-843.05	6,624.00	6,624.00
TOTAL VENDOR TEACHING FAMILY HOMES OF UPPER				
				6,624.00
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST				
628840339	FOC Service Charge	101-141-817.00	33.80	33.80
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST				
				33.80
VENDOR NAME: TIME WARNER CABLE				
620475202050719	May 6 - June 5, 2019 (Inmate)	101-301-770.00	142.85	142.85
710008401050319	Mileage - Operator Training	101-103-850.00	532.07	532.07
621199203050319	Airport	216-585-850.00	316.99	316.99
TOTAL VENDOR TIME WARNER CABLE				
				991.91
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE				
252277-201904-1	April 2019	101-301-755.00	50.00	50.00
TOTAL VENDOR TRANSUNION RISK & ALTERNATIVE				
				50.00
VENDOR NAME: U.E.S. COMPUTERS, INC.				
81299	Dell Laptop (CPL)	263-215-728.00	880.00	880.00
81331	CPL - Microsoft Office	263-215-728.00	245.00	245.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.				
				1,125.00
VENDOR NAME: VALENTI, SUSAN F.				
Reimbursement	April 2019 (Mileage & Meals)	101-131-860.00	453.60	453.60
TOTAL VENDOR VALENTI, SUSAN F.				
				453.60
VENDOR NAME: VERIZON WIRELESS				
9829237659	Cellular Services	101-265-850.01	153.18	
		101-301-850.00	377.88	968.76
		101-426-850.00	52.53	
		101-682-850.00	40.42	
		205-315-850.00	344.34	
		266-325-850.00	0.41	
TOTAL VENDOR VERIZON WIRELESS				
				968.76
VENDOR NAME: WASTE MANAGEMENT, INC.				
0055352-2808-3	Shakey & Kleinke	208-751-920.02	449.50	449.50
TOTAL VENDOR WASTE MANAGEMENT, INC.				
				449.50
VENDOR NAME: WATCHGUARD VIDEO				
SRINV0019255	RP Car Video Camera Maintenance	205-315-934.01	304.00	304.00
TOTAL VENDOR WATCHGUARD VIDEO				
				304.00
VENDOR NAME: WHITE WATER ASSOCIATES, INC.				
164012	Water Analysis #2 (Bailey)	208-751-920.00	17.00	17.00

APPROVED

MAY 17 2019

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WHITE WATER ASSOCIATES, INC.				
TOTAL VENDOR WHITE WATER ASSOCIATES, INC.				17.00
VENDOR NAME: WIL-KIL PEST CONTROL				
3615470	Health Department	101-265-801.00	33.25	33.25
3615183	Jail & Courthouse	101-265-801.00	64.50	64.50
TOTAL VENDOR WIL-KIL PEST CONTROL				97.75
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00011	1004 9th Street	101-265-920.03	91.20	91.20
0402047856-00010	1000 9th Street	101-265-920.03	93.05	93.05
		101-265-920.04	58.12	151.17
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				242.37
VENDOR NAME: XEROX CORPORATION				
096754133	Sheriff Department	101-301-727.00	39.73	39.73
096754134	Sheriff Department	101-301-727.00	357.76	357.76
096754136	Probation/Parole	101-131-942.00	95.72	95.72
TOTAL VENDOR XEROX CORPORATION				493.21
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
May 2019	Medical Examiner	101-648-709.00	1,850.00	1,850.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				1,850.00
GRAND TOTAL:				112,133.11

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous boards and committee meeting minutes/reports are received as they are approved. The county board is to review minutes/reports for	
RECOMMENDED MOTION	
To place these miscellaneous boards and committee meeting minutes/reports on file in the office of the county clerk.	

Submitted by: Jason Carviou

06/06/2019

Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

LEPC Minutes(draft)

Jan 24, 2019 at 1:30 PM CDT
Menominee ISD Building Conference Room
1201 41st Avenue, Menominee, Michigan 49858

*Approved
4/25/19*

- 1) Call to Order - Meeting called to order at 1:33 p.m. by Mike Shaffer
- 2) Introductions and sign-in sheet: Rich Sexton, (Rob Villas, Terry Pearson, Krista Marciniak, excused), Ken Marks, Don DeTemple, Steve Gromala, Mike Shaffer, Valerie Hallam, Doug Dooley, Brian Barrette, Mark Petersen, (Dayna, Josh Dessart, Steve Durusha call-in).
- 3) Review/Approve Agenda: Brian Barrette moved to approve, Don DeTemple second, motion carried.
- 4) Review/Approve Minutes of Last Meeting: Brian Barrette moved to approve, Don DeTemple second, motion carried.
- 5) Public Comment: None
- 6) Presentations: None
- 7) Old Business:
 - a. FEMA disaster update – With government shut-down, not much is moving forward. Make sure all policies with Road Commission road repairs are up to date, have been followed and meet FEMA guidelines or you will not be reimbursed.
 - b. Tower workgroup – ongoing, generator bid was awarded, needs to be installed at Bagley tower.
- 8) New Business:
 - a. Plan reviews with WPS – Can request GIS mapping for inundation, Run of the river explained.
 - b. Tier II Reports – Stephenson report sent out, received one from Menominee Water Treatment. \$500 annually for access to state tier II computer copy, too much to pay for just a few sites. Information can be gained by having state send a copy.
 - c. Election of Officers: Chairperson, Vice Chairperson, Secretary, Public Information Officer. Emergency Manager/Coordinator or Alternate EM is the appointed Representative at the Homeland Security Council.
Chair: Mike Shaffer – Brian Barrette motion, Don DeTemple second, unanimous
Vice Chair: Mike Lemke – Rich Sexton motion, Brian Barrette second, unanimous
Secretary: Krista Marciniak – Rich Sexton motion, Mike Shaffer second, unanimous
PIO: Ken Marks – Brian Barrette motion, Mike Shaffer second, unanimous
By-Laws should be reviewed at next meeting due to elections. Elections to be done in Oct 2019
 - d. Meeting dates, times and locations for next year: Meetings at 1:30 PM, Menominee ISD, 25 April 2019, 25 July 2019, 24 October 2019 and 23 January 2020. ISD building has these dates confirmed.
- 9) Any Other Items of Interest or suggested presentations for next meeting:
- 10) Adjournment: Don DeTemple makes motion to adjourn, Brian Barrette second, adjourned at 2:01 p.m.

Next meeting April 25, 2019, 1:30 pm Menominee ISD building

MENOMINEE COUNTY LIBRARY BOARD

Minutes April 9, 2019

Approved: May 14, 2019

C. Peterson called the meeting of the Menominee County Library Board to order at 4:00 PM on Tuesday April 9, 2019.

Present: C. Peterson, M. Fagan, A. Rivard, J. Freis, N. Tuinstra and Commissioner L. Schei.

J. Freis moved to approve the agenda, support by M. Fagan. Motion carried.

Public Participation: No public present.

M. Fagan moved to approve the minutes from the March 12, 2019 meeting, support by N. Tuinstra. Motion carried.

J. Freis moved to approve the March financials, support by A. Rivard. Motion carried.

M. Fagan moved to approve the April bills, support by A. Rivard. Motion carried.

Director's Report

The new library hours were effective April 1st and are being well received by the community. The large library sign has been replaced. The Ukrainian Egg workshops were successful and all participants had fun. We are supporting a community group with their annual Easter Bunny Visit scheduled for April 20th. Amanda attended the annual COSUGI Conference. COSUGI is the user group for the computer software program used by the library as a "card catalog" and the circulation system. Amanda went as a representative of Superiorland Library Cooperative and picked up pointers and ideas for both our library and the larger cooperative library community.

Amanda noted that the collected penal fines/income is about the same as last year. Library specific expenses are expected to remain flat or only small increase. She is recommending budgeting for replacing two computers each year. Capital issues to be considered are the driveway, roof, and to continue saving for future bookmobile replacement. J. Mekash has power washed and patched the roof and hopefully stopped the leaks. He plans on doing a more complete repair this summer.

New Business:

Discussion and update on computer inventory and library layout.

Discussion on Fiscal Year 2019/20 Budget

Discussion on June 8th "Library in Bloom" Event.

Public Participation: Brad requested input from the Library Board on both the Menominee County Library needs and the issues facing Upper Peninsula Libraries for the Superiorland Library Cooperative's Plan of Service for next year.

As there was no further business, M. Fagan moved to adjourn the meeting, support by A. Rivard. Motion carried. Meeting adjourned at 4:40 PM.

Submitted by: Amanda Winnicki, Library Director

Menominee county Fair Board

April 17, 2019

Approved
5/15/19

Present: Deb Smith, Eric Tickler, Judith Dobinkr, Dave Pomeroy, Chad Oczus, Jesse Betters, Bill Czech,
Absent: Nikki Tebo, Jim Moker

Meeting called to order at 6:00 pm by Chad

Motion for approval of agenda by Dave, Deb Seconded. Motion Carried

Motion to approve minutes by Dave, Chad Seconded Motion Carried

Public Comment:

None

Old Business: Bill Moved to purchase Bleachers Dave 2nd motion passed

Chas moved to give SMC a platinum Sponsorship, Bill 2nd Motion passed.

New Business:

Next meeting was set for May 15th at MSU extension at 6:00pm.

Bill moved to adjourn Judith 2nd motion passed.

Meeting adjourned 8:40 pm

Respectfully submitted,

Eric Tickler

Fair Manager/Secretary

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Resolutions from other Counties
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Commissioner Cech showed interest in the two Resolutions enclosed within the agenda packet.</p> <ol style="list-style-type: none"> 1. Medicare Prescription Drug Bill of 2003 – support the process of revising 2. Funding the Great Lakes Restoration Initiative <p>Discussion of whether Menominee County Commissioners have interest in supporting similar resolutions.</p>	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

06/06/2019

Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

2019 - 015
Resolution of support
for
Medicare Prescription Drug Bill of 2003
Support the Process of Legislators to Commence Revising Bill

WHEREAS, health care costs continue to rise for all Americans and, for some Americans this increase can be devastating; and

WHEREAS, Medicare is the focus of many lawmakers who portray it as an “entitlement” program that costs the Treasury too much money. Technically, the term “entitlement” is correct but it has an unfortunate connotation; and

WHEREAS, Medicare is an essential medical plan that millions of seniors and disabled individuals depend upon to stay alive. Medicare is not a gift, as the term “entitlement” suggests. Many of the beneficiaries have worked their entire adult life and paid into the system in order to receive this crucial medical plan; and

WHEREAS, due to spiraling costs largely associated with the price of prescription medications, our elected officials find themselves passing on increased costs to those who can least afford that increase, namely senior citizens and disabled individuals who are on Medicare’s Part D drug program; and

WHEREAS, when congress enacted Medicare Prescription Drug Bill they enacted a law that does allow Medicare to negotiate with pharmaceutical companies for drug prices the way Medicaid and the Veterans Administration does; and

WHEREAS, one economist, Dean Baker, estimates that Medicare could have saved approximately \$332 billion dollars between 2006 and 2013 (approximately \$50 billion a year) had the Department of Health and Human Services been permitted to negotiate prices of drugs with the drug companies, as federal agencies do in other programs; and

WHEREAS, rising prescription drug costs have been the primary reason for the increase in health benefit costs; and

WHEREAS, the increasing cost of prescription drugs and outrageous profits made by pharmaceutical companies is a systemic problem that significantly affects our state and our nation. It deserves non-partisan effort; and

WHEREAS, we must prevent our elected officials from balancing the budget on the backs of those who can least afford it, the elderly and disabled. Increases in premiums and drug costs are unacceptable ways to deal with the flawed Medicare Prescription Drug Bill; and

WHEREAS, we must preserve the Medicare program as it currently exists and to do so requires immediate action to cut unnecessary costs, particularly in the area of prescription drug coverage; and

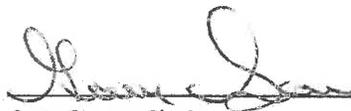
WHEREAS, we must revise the Medicare Prescription Drug Bill of 2003 to allow negotiating lower drug prices and the importation of identical, cheaper, drugs from Canada and elsewhere; and

WHEREAS, we cannot allow the previously approved bill to stand as adopted at the risk of having the Medicare program be the cause of a staggeringly increasing deficit which will require tax increases or cuts to the rest of the government, nor can we allow the continuance of price increases to our citizens cause many to contemplate discontinuing medically necessary drugs in order to pay their bills, heat their houses and have food on the table; and

THEREFORE, BE IT FURTHER RESOLVED, that the Benzie County Board of Commissioners goes on record urging our Legislators to commence the process of revising the Medicare Prescription Drug Bill of 2003 to allow negotiating lower drug prices and the importation of identical, cheaper drugs from Canada and elsewhere; and

NOW BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to our area Federal and State Legislators, the National Association of Counties, Michigan Association of Counties and the 82 Michigan Counties.

Dated: May 14, 2019



Gary Sauer, Chair

I, Dawn Olney clerk to the Benzie County Board of Commissioners, do hereby certify that the above resolution was adopted by the Benzie County Board of Commissioners at their regular meeting held on May 14, 2019.



Dawn Olney, Benzie County Clerk

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the fifteenth day of May, 2019, at 5:30 p.m.

PRESENT: Comm. Hurlburt, Comm. Musta, Comm. Townsend, Comm. Bengelink, Comm. Bush,
Comm. Theobald, Comm. Nichols, Comm. Potter, & Comm. Taylor

ABSENT: _____

The following preamble and resolution were offered by Commissioner Nichols and supported by Commissioner Musta.

RESOLUTION NO. 19-12
FUNDING THE GREAT LAKES RESTORATION INITIATIVE

WHEREAS, The Great Lakes are a critical resource for our nation, supporting the economy and a way of life in Michigan and the other seven states within the Great Lakes region. The Great Lakes hold 20 percent of the world's surface freshwater and 90 percent of the United States' surface freshwater. This globally significant freshwater resource provides drinking water for more than 30 million people and directly supports 1.5 million jobs, generating \$62 billion in wages; and

WHEREAS, The Great Lakes Restoration Initiative (GLRI) provides essential funding to restore and protect the Great Lakes. This funding has supported long overdue efforts to clean up toxic pollution, reduce runoff from cities and farms, combat invasive species, and restore fish and wildlife habitat. Since 2010, the federal government has partnered with public and private entities and invested more than \$2 billion in over 2,900 projects throughout the region. Over its first six years, the GLRI has provided more than \$425 million for more than 500 projects in Michigan alone. The Brookings Institution has estimated that every dollar invested in the Great Lakes produces two dollars in long-term economic benefits; and

WHEREAS, GLRI projects are making a significant difference. They have restored more than 150,000 acres of fish and wildlife habitat; opened up fish access to more than 3,400 miles of rivers; helped implement conservation programs on more than 1 million acres of farmland; and accelerated the cleanup of toxic hotspots. In Michigan, GLRI funding has been instrumental in removing contaminated sediments from Muskegon Lake, the River Raisin, and the St. Mary's River; in restoring habitat along the St. Clair River, Cass River, Boardman River, and the Keweenaw Peninsula; and in the delisting of White Lake in Muskegon County and Deer Lake in the Upper Peninsula as areas of concern; and

WHEREAS, While a significant investment, past GLRI funding represents only a small portion of the amount needed to restore and protect the Great Lakes. Toxic algal blooms, beach closings, fish consumption advisories, and the presence of contaminated sediments continue to limit the recreational and commercial use of the Great lakes; and

WHEREAS, Any cuts to GLRI funding would jeopardize the momentum from over a decade of unprecedented regional cooperation. Draft federal budgets have proposed a 97 percent reduction in GLRI funding. These cuts would be a short-sighted, short-term cost-saving measure with long-term implications. Restoration efforts will only become more expensive and more difficult if they are not addressed in the coming years.

NOW, THEREFORE BE IT RESOLVED, That the Wexford County Board of Commissioners opposes slashing federal funding for the Great Lakes Restoration Initiative.

BE IT FURTHER RESOLVED, That copies of this resolution be transmitted to the President of the United States, the President of the United States Senate, the Speaker of the United States House of Representatives, and the members of the Michigan congressional delegation as well as the other 82 Michigan counties.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

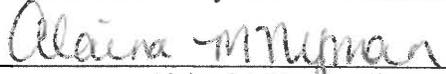
AYES: Townsend, Bengelink, Bush, Theobald, Nichols, Potter, Hurlburt, Musta & Taylor.

NAYS: _____

RESOLUTION DECLARED ADOPTED.



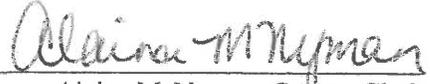
Gary Taylor, Chairman, Wexford County Board of Commissioners



Alaina M. Nyman, County Clerk

STATE OF MICHIGAN)
)ss
COUNTY OF WEXFORD)

I hereby certify that the forgoing is a true and complete copy of the Resolution 19-12 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on May 15, 2019 and I further certify that public notice of such meeting was given as provided by law.



Alaina M. Nyman, County Clerk

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Commissioner Per Diems & Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Discussion of Commissioner per diems & expenses as recently submitted for payment	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

06/06/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

MAY 30 2019
/s/

COPY

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
5/14/19	LIBRARY - STEPHENSON	32		\$18.56	101-101-860.00
5/14/19	COURTHOUSE	16		9.28	101-101-860.00
5/28/19	COURTHOUSE	16		9.28	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage	64	
				Total Mileage Fee	\$37.12

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

5/30/19

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
MAY 31 2019
BY: *AA*

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Bernie Lang ~ District 2**

Date 2019	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
05-14	CO. BD	3			101-101-860.02
05-23	D.H.S.	86			101-101-860.02
05-28	CO. BD	3			101-101-860.02
05-31	REFD	3			101-101-860.02
		95 - 55.10			101-101-860.02
					101-101-860.02
					101-101-860.02
					101-101-860.02
			Total Mileage		55.10 <i>AA</i>
				Total Mileage Fee	55.10

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang

Signed

05-31-19

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous bills paid on May 30 and June 4, 2019 in the combined amount of \$89,860.32	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

06/06/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

MAY 30 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: AIRGAS NORTH CENTRAL				
9088546433	Oxygen (Road Patrol)	205-315-755.00	9.84	9.84
TOTAL VENDOR AIRGAS NORTH CENTRAL				9.84
VENDOR NAME: ASHBY, DAVID				
Reimbursement	Pizza's for ORV Safety Class	101-334-755.00	50.80	50.80
TOTAL VENDOR ASHBY, DAVID				50.80
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863470505	Telephone Services	101-103-850.00	95.29	95.29
906863444105	Telephone Services	101-103-850.00	551.71	551.71
906863202305	Telephone Services	101-103-850.00	435.40	435.40
TOTAL VENDOR AT&T - CAROL STREAM, IL				1,082.40
VENDOR NAME: AUTOMOTIVE SUPPLY CO.				
080446147	Airport Supplies	216-585-981.00	45.82	45.82
TOTAL VENDOR AUTOMOTIVE SUPPLY CO.				45.82
VENDOR NAME: BAUMLER, BRUCE				
Reimbursement	Camping Refund	208-751-964.00	75.00	75.00
TOTAL VENDOR BAUMLER, BRUCE				75.00
VENDOR NAME: BAYSHORE VETERINARY CLINIC				
230722	K9 Care - Brix	101-301-881.01	55.81	55.81
TOTAL VENDOR BAYSHORE VETERINARY CLINIC				55.81
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
3088	Vehicle Maintenance - 16 Ford Intercept	205-315-934.02	789.92	789.92
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				789.92
VENDOR NAME: BLUETARP FINANCIAL, INC.				
F19054	Inmate Supplies	101-301-770.00	310.00	310.00
F19261	Inmate Supplies	101-301-770.00	59.99	59.99
1624106425	B&G & Treasurer Supplies	101-265-755.00	68.11	88.66
		517-252-931.00	20.55	
TOTAL VENDOR BLUETARP FINANCIAL, INC.				458.65
VENDOR NAME: BRAZEAU, DAWN				
M18-3989-FH	Transcripts (Crawford)	101-131-806.00	49.35	49.35
TOTAL VENDOR BRAZEAU, DAWN				49.35
VENDOR NAME: CADIEU FUNERAL HOME				
5/20/19	Transport (Stephen Klatt)	101-648-861.00	250.00	250.00
Burial	Eleanore Isabel Spaude	101-681-833.00	300.00	300.00
Burial	Joseph N. LaPlante	101-681-833.00	300.00	300.00
TOTAL VENDOR CADIEU FUNERAL HOME				850.00
VENDOR NAME: CARVIOU, JASON				
Reimbursement	Mileage	101-172-860.00	48.72	48.72
TOTAL VENDOR CARVIOU, JASON				48.72
VENDOR NAME: CECH, WILLIAM				
Reimbursement	Mileage - May 2019	101-101-860.00	53.94	53.94
TOTAL VENDOR CECH, WILLIAM				53.94
VENDOR NAME: CEDAR RIVER PLAZA				
MECO4/30/19	Road Patrol - Gasoline	205-315-742.00	48.87	48.87
TOTAL VENDOR CEDAR RIVER PLAZA				48.87
VENDOR NAME: CITY OF MENOMINEE				
4913	Gasoline Sales (Mar 2019)	101-265-742.00	192.65	243.45
		263-215-860.00	27.26	
		101-172-860.00	9.92	
		101-301-742.00	13.62	

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

MAY 30 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTION	AMOUNTS	AMOUNT
VENDOR NAME: CITY OF MENOMINEE				
4891	Gasoline Sales (Jan 2019)	101-265-742.00	130.34	189.89
		292-664-860.00	59.55	
TOTAL VENDOR CITY OF MENOMINEE				
				669.10
VENDOR NAME: CITY OF STEPHENSON				
709	Annex - Water/Electric/Sewer	101-261-920.01	20.06	209.74
		101-261-920.02	34.20	
		101-261-920.03	155.48	
TOTAL VENDOR CITY OF STEPHENSON				
				209.74
VENDOR NAME: CLOVERLAND PAPER CO				
119568	Inmate Supplies	101-301-770.00	80.42	275.70
119613	Inmate Supplies	101-301-770.00	554.25	
119627	Inmate Supplies	101-301-770.00	173.10	
119668	Inmate Supplies	101-301-770.00	228.00	
119725	Courthouse - Janitorial Supplies	101-265-755.01	162.81	
119726	Library - Janitorial Supplies	101-265-755.01	86.86	
119667	Courthouse - Janitorial Supplies	101-265-755.01	275.70	
TOTAL VENDOR CLOVERLAND PAPER CO				
				1,561.14
VENDOR NAME: DEWOLF & ASSOCIATES, LLC				
2445	CTO Training (VanHorn)	101-301-881.00	745.00	745.00
TOTAL VENDOR DEWOLF & ASSOCIATES, LLC				
				745.00
VENDOR NAME: DICKEY, TODD				
2018-128-MI	Court Appointed (L.A. Hanson)	101-148-807.00	285.00	285.00
TOTAL VENDOR DICKEY, TODD				
				285.00
VENDOR NAME: DTE ENERGY				
910020910998	Annex	101-261-920.04	109.65	109.65
TOTAL VENDOR DTE ENERGY				
				109.65
VENDOR NAME: EPIC AVIATION, LLC				
7195300	Airport Jet Fuel	216-585-743.00	19,589.84	19,589.84
TOTAL VENDOR EPIC AVIATION, LLC				
				19,589.84
VENDOR NAME: GENE WANGERIN				
5/20/19	1 Load Limestone (Shakey)	208-751-930.04	210.00	370.00
5/14/19	1 Load Top Soil (Shakey)	208-751-930.04	160.00	
TOTAL VENDOR GENE WANGERIN				
				370.00
VENDOR NAME: GOOD SOURCE				
S10471112	Inmate Supplies	101-301-770.00	84.96	84.96
TOTAL VENDOR GOOD SOURCE				
				84.96
VENDOR NAME: GRAINGER				
9184315696	Building Maintenance Supplies	101-265-930.01	28.28	28.28
TOTAL VENDOR GRAINGER				
				28.28
VENDOR NAME: HAFEMAN, JAN				
Reimbursement	Mileage - May 2019	101-101-860.00	88.16	88.16
TOTAL VENDOR HAFEMAN, JAN				
				88.16
VENDOR NAME: HENSLEY, RN, JOEL				
May 2019	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				
				1,365.00
VENDOR NAME: HOTFLAME GAS COMPANY				

APPROVED

MAY 30 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: HOTFLAME GAS COMPANY				
U0015765	Kleinke Park Bath House	208-751-744.00	361.26	361.26
U0015813	Shakey Lakes Bath House	208-751-744.00	358.28	358.28
TOTAL VENDOR HOTFLAME GAS COMPANY				719.54
VENDOR NAME: IHANDER, AARON				
Reimbursement	Uniform Allowance	205-315-745.00	250.11	250.11
TOTAL VENDOR IHANDER, AARON				250.11
VENDOR NAME: INSIGHT FS				
B0050410468	Parks - Fuel	208-751-742.00	535.08	535.08
TOTAL VENDOR INSIGHT FS				535.08
VENDOR NAME: J S ELECTRONICS, INC.				
20466	Replacement Battery (Marine)	101-331-755.01	25.95	25.95
TOTAL VENDOR J S ELECTRONICS, INC.				25.95
VENDOR NAME: J.F. AHERN COMPANY				
317995	Shakey Lakes - Fire Equipment Inspection	208-751-801.00	182.15	182.15
TOTAL VENDOR J.F. AHERN COMPANY				182.15
VENDOR NAME: JACK'S FRESH MARKET				
Inmate Supplies	171-129, 171-169, 171-324	101-301-770.00	21.00	21.00
TOTAL VENDOR JACK'S FRESH MARKET				21.00
VENDOR NAME: J'S SPORT SUPPLY				
PO# 04226	Ammo	101-301-881.03	1,010.00	2,785.00
		205-315-755.02	1,775.00	
TOTAL VENDOR J'S SPORT SUPPLY				2,785.00
VENDOR NAME: KOEHNE CHEVROLET, BUICK, GMC INC.				
64887	B&G - Vehicle Maintenance	101-265-981.00	223.14	223.14
TOTAL VENDOR KOEHNE CHEVROLET, BUICK, GMC INC.				223.14
VENDOR NAME: LARSON, MICHELLE				
Reimbursement	Can Zone Bags	292-668-801.00	12.97	12.97
April 2019	Can Zone & Mileage	292-668-801.00	60.00	80.04
		292-668-801.00	20.04	
TOTAL VENDOR LARSON, MICHELLE				93.01
VENDOR NAME: LITHOCRAFTERS PRINTING, INC.				
100444	Jury Questionnaires & Envelopes	101-150-727.00	471.00	471.00
100445	Jury Questionnaires & Envelopes	101-150-727.00	359.00	359.00
100622	FOC - Letterhead	101-141-727.00	77.00	77.00
100670	FOC - Envelopes	101-141-727.00	255.75	255.75
TOTAL VENDOR LITHOCRAFTERS PRINTING, INC.				1,162.75
VENDOR NAME: LUFTS ADVERTISER, INC.				
5/28/19	Airport Advertising	216-585-901.00	35.00	35.00
TOTAL VENDOR LUFTS ADVERTISER, INC.				35.00
VENDOR NAME: MACNLOW ASSOCIATES				
20189-247	Registration Fee (Advanced Supervision) x2	205-315-881.03	750.00	750.00
TOTAL VENDOR MACNLOW ASSOCIATES				750.00
VENDOR NAME: MARKS SEPTIC SERVICE				
2926	Pump Tank @ Shakey Lakes Beach House	208-751-920.03	250.00	250.00
TOTAL VENDOR MARKS SEPTIC SERVICE				250.00
VENDOR NAME: MASTERCARD				

APPROVED

MAY 30 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MASTERCARD				
Credit Card	Road Patrol, Sheriff Dept, Correction Trng	101-301-742.00	793.18	3,742.61
		101-301-770.00	52.50	
		101-301-860.00	1,297.89	
		101-301-860.01	42.67	
		101-301-881.00	325.00	
		205-315-755.00	153.35	
		264-363-881.00	1,078.02	
Credit Card	Airport	216-585-742.00	109.22	109.22
Credit Card	Courthouse & Parks	101-265-981.00	31.00	1,686.92
		101-262-860.00	31.93	
		101-268-729.00	7.35	
		208-751-755.02	34.86	
		101-268-729.00	7.35	
		101-262-860.00	44.23	
		101-262-860.00	39.84	
		101-262-860.00	413.40	
		101-682-860.00	42.65	
		101-265-755.00	13.98	
		101-682-860.00	18.83	
		101-682-860.00	34.17	
		101-265-755.00	75.00	
		101-682-860.00	321.00	
		101-265-755.00	89.85	
		101-682-860.00	17.91	
		101-268-729.00	7.35	
		101-103-755.00	149.00	
		101-682-860.00	9.01	
		101-682-860.00	9.53	
		101-682-860.00	51.00	
		101-682-860.00	39.60	
		208-751-729.00	4.39	
		101-265-802.00	119.00	
		101-265-755.00	59.99	
		101-268-729.00	7.35	
		101-268-729.00	7.35	
TOTAL VENDOR MASTERCARD				5,538.75
VENDOR NAME: MCKESSON MEDICAL - SURGICAL				
52982063	Road Patrol - Operating Supplies	205-315-755.00	374.29	374.29
TOTAL VENDOR MCKESSON MEDICAL - SURGICAL				374.29
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.				
31043	3rd Floor Air Vent Maintenance	101-265-934.00	266.00	266.00
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.				266.00
VENDOR NAME: MENARDS - MARINETTE				
85186	Grounds Maintenance Supplies	101-265-930.02	99.90	99.90
84915	Road Patrol - 3 Amp Charger	205-315-934.00	34.99	34.99
84910	Sheriff, Work Van & Road Supplies	206-301-755.00	73.65	101.10
		205-315-727.00	6.97	
		101-301-770.00	20.48	
TOTAL VENDOR MENARDS - MARINETTE				235.99
VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT				
WV418	Work Van Services (Shakey)	208-751-930.04	117.00	117.00
TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT				117.00
VENDOR NAME: MICHIGAN COUNTIES WORKERS'				

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MICHIGAN COUNTIES WORKERS'				
2782	2019 Third Qtr Billing	101-101-716.00	60.45	32,614.49
		101-132-716.00	111.61	
		101-136-716.00	359.24	
		101-141-716.00	586.88	
		101-148-716.00	43.12	
		101-150-716.00	2.95	
		101-172-716.00	370.51	
		101-215-716.00	239.44	
		101-253-716.00	166.28	
		101-257-716.00	317.03	
		101-261-716.00	23.38	
		101-265-716.00	1,322.58	
		101-267-716.00	705.08	
		101-268-716.00	86.96	
		101-301-716.00	15,029.55	
		101-331-716.00	43.28	
		101-426-716.00	48.13	
		101-648-716.00	54.26	
		101-682-716.00	42.65	
		205-315-716.00	8,379.77	
		205-316-716.00	569.50	
		208-751-716.00	877.60	
		216-585-716.00	1,139.07	
		249-371-716.00	89.86	
		266-325-716.00	498.77	
		271-790-716.00	781.43	
		292-663-716.00	243.60	
		292-664-716.00	208.29	
		292-665-716.00	213.22	
TOTAL VENDOR MICHIGAN COUNTIES WORKERS'				32,614.49
VENDOR NAME: MICHIGAN TOWNSHIPS ASSOCIATION				
Dues	County Membership Dues	101-103-802.00	470.00	470.00
TOTAL VENDOR MICHIGAN TOWNSHIPS ASSOCIATION				470.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0146213-001	Probate/Family - Office Supplies	101-132-727.00	108.49	216.99
		101-148-727.00	108.50	
0146055-001	Office Supplies - Sheriff Dept	101-301-727.00	42.85	42.85
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				259.84
VENDOR NAME: NESTEGG MARINE				
6883	Marine Repairs & Seasonal Maintenance	101-331-755.00	1,527.23	1,527.23
TOTAL VENDOR NESTEGG MARINE				1,527.23
VENDOR NAME: OFFICE DEPOT, INC.				
313689672001	VA - Operating Supplies	294-683-755.00	246.03	246.03
311286523001	Office Supplies (Other Legislation)	101-103-970.18	204.99	204.99
313690177001	VA - Operating Supplies	294-683-755.00	2.41	2.41
315571089001	Office Supplies - District Court	101-136-727.00	275.78	275.78
315572415001	Office Supplies - District Court	101-136-727.00	5.49	5.49
TOTAL VENDOR OFFICE DEPOT, INC.				734.70
VENDOR NAME: OTIS ELEVATOR COMPANY				
CVE05003619	6/1/19 - 8/31/19	101-265-801.00	721.65	721.65
TOTAL VENDOR OTIS ELEVATOR COMPANY				721.65
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068319130001	Inmate Supplies	101-301-770.00	112.28	112.28
40068319137003	Inmate Supplies	101-301-770.00	110.67	110.67
TOTAL VENDOR PAN-O-GOLD BAKING CO.				222.95
VENDOR NAME: PFANKUCH, MIKE				
Reimbursement	Mileage (Conference)	101-136-860.00	63.80	63.80

05/30/2019
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: PFANKUCH, MIKE				
TOTAL VENDOR PFANKUCH, MIKE				63.80
VENDOR NAME: PHILIPPS, RANDALL				
May 2019	Show Cause - Court Appointed	101-132-807.00	500.00	1,000.00
		101-131-807.00	500.00	
TOTAL VENDOR PHILIPPS, RANDALL				1,000.00
VENDOR NAME: PICHE, GERALD L.				
Reimbursement	Mileage - April 2019	101-101-860.00	84.68	84.68
TOTAL VENDOR PICHE, GERALD L.				84.68
VENDOR NAME: PRESTIN, DAVID				
Reimbursement	Mileage - April 2019	101-101-860.00	41.76	41.76
TOTAL VENDOR PRESTIN, DAVID				41.76
VENDOR NAME: PRINTERSPLUS!				
16011	Envelopes (Treasurer's Office)	101-253-727.00	140.00	140.00
TOTAL VENDOR PRINTERSPLUS!				140.00
VENDOR NAME: REINHART FOODSERVICE				
739943	Inmate Supplies	101-301-770.00	1,261.61	1,261.61
748370	Inmate Supplies	101-301-770.00	1,514.93	1,514.93
750770	Inmate Supplies	101-301-770.00	495.17	495.17
TOTAL VENDOR REINHART FOODSERVICE				3,271.71
VENDOR NAME: RICHARDS, LISA				
PA19-0499	Assisting Menominee PA	101-267-804.00	82.36	82.36
TOTAL VENDOR RICHARDS, LISA				82.36
VENDOR NAME: RIESTERER & SCHNELL, INC.				
1544135	Deck Belt - B&G Lawnmower	101-265-934.00	104.39	104.39
1526193	Park Supplies	208-751-930.02	49.04	49.04
TOTAL VENDOR RIESTERER & SCHNELL, INC.				153.43
VENDOR NAME: RIVER CITIES COMMUNITY POOL ASSOC.				
221	3/12/19 Rental of Pool (Rescue Trng)	101-331-755.01	90.00	90.00
TOTAL VENDOR RIVER CITIES COMMUNITY POOL ASSOC.				90.00
VENDOR NAME: SHAMPO, KIM				
VA Benefits	Burial Benefits - Jeffrey David Shampo	101-681-833.00	300.00	300.00
TOTAL VENDOR SHAMPO, KIM				300.00
VENDOR NAME: STANDARD INSURANCE COMPANY				

MAY 30 2019
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STANDARD INSURANCE COMPANY				
June 2019	Life Insurance Premium	101-101-713.00	21.24	226.56
		101-132-713.00	4.13	
		101-136-713.00	9.22	
		101-141-713.00	9.44	
		101-148-713.00	2.95	
		101-215-713.00	11.80	
		101-172-713.00	4.72	
		101-267-713.00	9.44	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	4.72	
		101-301-713.00	56.64	
		101-682-713.00	2.36	
		101-426-713.00	2.36	
		216-585-713.00	2.36	
		260-266-713.00	0.22	
		271-790-713.00	7.08	
		292-663-713.00	2.36	
		292-664-713.00	2.36	
		292-665-713.00	2.36	
		208-751-713.00	2.36	
		205-316-713.00	2.36	
		205-315-713.00	25.96	
		266-325-713.00	23.60	
TOTAL VENDOR STANDARD INSURANCE COMPANY				
VENDOR NAME: STATE OF MICHIGAN				
4/30/19	Monthly Offset	292-662-843.01	1,614.35	1,614.35
TOTAL VENDOR STATE OF MICHIGAN				1,614.35
VENDOR NAME: TRI-CITY PLUMBING, INC.				
18443	Kleinke Park	208-751-930.03	73.21	73.21
TOTAL VENDOR TRI-CITY PLUMBING, INC.				73.21
VENDOR NAME: TRUCK-N-STUFF				
13020	No Lifeguard on Duty Sign (Kleinke)	208-751-755.02	25.00	25.00
TOTAL VENDOR TRUCK-N-STUFF				25.00
VENDOR NAME: U.P. KIDS				
5/15/19	Foster Care (L. Workman)	292-662-843.05	706.84	706.84
5/15/19	Foster Care (K. Dahn)	292-662-843.05	1,090.19	1,090.19
TOTAL VENDOR U.P. KIDS				1,797.03
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
385074539	Bizhub 423 Copier	101-103-931.00	133.07	133.07
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				133.07
VENDOR NAME: UP ASSOC OF CTY COMMISSIONERS				
Reimbursement	2019 Spring Conference (x4)	101-101-859.00	260.00	260.00
TOTAL VENDOR UP ASSOC OF CTY COMMISSIONERS				260.00
VENDOR NAME: WIL-KIL PEST CONTROL				
3637576	Jail & Courthouse	101-265-801.00	64.50	64.50
3637582	Annex	101-265-801.00	32.50	32.50
3637581	Library	101-265-801.00	32.50	32.50
3637984	Health Department	101-265-801.00	33.25	33.25
TOTAL VENDOR WIL-KIL PEST CONTROL				162.75
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				

MAY 30 2019
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
2684873804-00000	Parks	208-751-920.01	39.60	174.47
		208-751-920.01	37.11	
		208-751-920.01	54.55	
		208-751-920.01	15.93	
		208-751-920.01	27.28	
0402047856-00006	Stoney Point Street Lighting	208-751-920.01	42.95	42.95
0402047856-00008	Kleinke Park	208-751-920.01	205.29	205.29
0402047856-00005	Kleinke Park	208-751-920.01	84.49	84.49
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				507.20
GRAND TOTAL:				88,867.52

MAY 30 2019
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: UNITED STATES POST OFFICE				
Jury Commission	First Mailing Postage	101-150-729.00	992.80	992.80
TOTAL VENDOR UNITED STATES POST OFFICE				992.80
GRAND TOTAL:				992.80

APPROVED

JUN 04 2019

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Miscellaneous Boards/Committees/Commissions Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	Review/Discuss Miscellaneous Boards/Committees/Commission reports
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

06/06/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

06/03/2019

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13786-18	02/19/19	JONES KATHERINE S	N920 HWY M-35	MENOMINEE TWP.	\$195.70
Work :	2.ADDITION	addition to garage addition to upper floor			010-401-036-00
P13793-19	01/22/19	MENOMINEE-TWP	N2283 0-1 DR	MENOMINEE TWP.	\$0.00
Work :	1.NEW BUILDING	30 x 40 pavillion			010-003-020-00
P13794-19	02/01/19	LEMERY TODD & DICKINSON TRISH	N1058 CO RD 577	MENOMINEE TWP.	\$151.00
Work :	3.GARAGE	20 x 38 garage			010-020-014-16
P13795-19	02/06/19	WTI PROPERTIES	W5728 OLD US 2 RD 43	MEYER TWP.	\$786.60
Work :	1.NEW BUILDING	72 x 78 cold storage warehouse			011-011-039-00
P13796-19	02/28/19	PLUTCHAK LAND HOLDINGS LLC	N1817 US HWY 41	MENOMINEE TWP.	\$200.00
Work :	6.REPAIR/REMODEL	remodel and repair			010-010-022-10
P13797-19	03/21/19	CHARLEBOIS WILLIAM K & DIANA L	N11920 29.60 LN	CEDARVILLE TWP.	\$123.00
Work :	8.FOUNDATION	raising a home 9 feet, adding foundation to bring home above flood plain			001-003-026-00
P13798-19	04/08/19	CARLSON JORDAN C	N6340 P-1 RD	MELLEN TWP.	\$540.50
Work :	1.NEW BUILDING	57 x 36 new home 30 x 26 garage			009-115-011-10
P13799-19	03/25/19	UP MACHINE & ENG CO	N210 THIRD ST	SPALDING TWP.	\$100.00
Work :	6.REPAIR/REMODEL	repair trusses			043-725-001-00
P13800-19	03/25/19	WALLACE BUILDING SUPPLY	US HWY 41	MELLEN TWP.	\$100.00
Work :	9.DEMOLITION	demo of damaged building			009-122-007-00
P13801-19	03/26/19	DEJONG TODD	R-3 RD	MEYER TWP.	\$100.00
Work :	9.DEMOLITION	demo of cabin damaged by snow			011-069-009-75
P13802-19	04/03/19	COVITZ PATRICK J & CHELSEA M	N2680 CO RD 577	MENOMINEE TWP.	\$535.80
Work :	1.NEW BUILDING	1650 sq ft home with attached garage, garage and deck			010-132-011-51
P13803-19	04/11/19	STEINERT JODY E	N8060 US HWY 41	STEPHENSON TWP.	\$132.60
Work :	3.GARAGE	24 x 24 garage			014-226-013-00

P13804-19	04/09/19	CHURCH - SEVENTH DAY ADVENTIS DEPAS LN		GOURLEY TWP.	\$1,560.00
Work :	1.NEW BUILDING	11,600 sq ft church and school			004-011-018-00
P13805-19	04/11/19	SEVERSON RICHARD L & JUDY A	US HWY 2&41	HARRIS TWP.	\$125.00
Work :	6.REPAIR/REMODEL	replace roof/ repair			005-007-034-00
P13806-19	04/15/19	LESCOHER KATHRYN 2013 REV TR	N5286 HWY M-35	INGALLSTON TWP.	\$100.00
Work :	9.DEMOLITION	demolition of old home			007-030-040-00
P13807-19	04/23/19	KANNIAINEN DENNIS	N1874 RIVER DR	MENOMINEE TWP.	\$142.60
Work :	3.GARAGE	26 x 26 garage			010-211-010-00
P13808-19	04/29/19	DAHL PAUL & SARAH	N5641 N-1 RD	MELLEN TWP.	\$475.00
Work :	1.NEW BUILDING	new communication tower			009-126-003-00
P13809-19	04/24/19	TICHENOR JOHN & JANET	W8756 CO RD 577	FAITHORN TWP.	\$161.40
Work :	3.GARAGE	24 x 36 pole barn			003-216-011-50
P13810-19	04/25/19	ZIMMERMAN SANDRA	N6217 US HWY 41	MELLEN TWP.	\$222.60
Work :	2.ADDITION	dwelling addition/garage			009-115-023-00
P13811-19	04/29/19	MILESKE DAVID J & DEBORAH A	N652 S P-3 LN	MENOMINEE TWP.	\$132.60
Work :	3.GARAGE	24 x 24 garage			010-028-058-00
P13812-19	04/29/19	DIXON DALE & DEBORAH	S5315 HWY M-69	SPALDING TWP.	\$0.00
Work :	1.NEW BUILDING	Finish the work begun with permit #8837 in Permit 20 1120 sq ft home			013-519-021-00
P13813-19	04/29/19	DAVIS JACOB	N2622 RANGELINE DR M-1	INGALLSTON TWP.	\$131.00
Work :	2.ADDITION	280 sq ft addition			007-331-011-00
P13814-19	05/03/19	OCONNOR SHAWN M & SARAH J	N 647 South P-3 Lane	MENOMINEE TWP.	\$400.60
Work :	3.GARAGE	44 x 74 garage			010-028-027-20
P13815-19	05/01/19	VARDA GERALD & SALLY	N16680 CO RD 577	FAITHORN TWP.	\$712.00
Work :	1.NEW BUILDING	home garage deck			003-205-010-30
P13816-19	05/06/19	LAFAVE CYNTHIA PRESTON	N16191 CO RD 557	HARRIS TWP.	\$203.00
Work :	5.MOVED STRUCTURE	16 x 80 mobile home to replace existing			005-008-033-50
P13817-19	05/06/19	DOEPKE LOREN N & ANITA C	N3190 HWY M-35	MENOMINEE TWP.	\$716.35

Work :	1.NEW BUILDING	45 x 58 home 33 x 33 garage 207 sq ft deck			007-328-002-30
P13818-19	05/16/19	MACNEIL GEORGE & TERRI	N1513 HWY M-35	MENOMINEE TWP.	\$103.80
Work :	8.FOUNDATION	24 x 24 x 4 slab			010-013-029-00
P13819-19	05/17/19	FRANCOUR CRAIG & JUDY	N8287 OLD CO RD 352	STEPHENSON TWP.	\$107.00
Work :	2.ADDITION	16 x 10 3 season porch			014-222-004-00
P13820-19	05/16/19	BLYZNIAK TARAS	N5535 CO RD 581	MELLEN TWP.	\$168.60
Work :	3.GARAGE	26 x 36 garage			009-129-006-00
P13821-19	05/16/19	HOHL STEVEN K	N1529 HWY M-35	MENOMINEE TWP.	\$108.00
Work :	3.GARAGE	15 x 22 workshop addition			010-013-027-00
P13822-19	05/17/19	LESCOCHIER KATHRYN 2013 REV TR	N5286 HWY M-35	INGALLSTON TWP.	\$527.60
Work :	1.NEW BUILDING	two story home, garage and deck			007-030-040-00
P13823-19	05/17/19	KLUMB BRADLEY J	N1344 CHAPPEE CK LN	MENOMINEE TWP.	\$535.80
Work :	3.GARAGE	72 x 64 garage			010-620-010-10
P13824-19	05/23/19	ELSON MICHAEL & NANCY JO	N5496 CO RD 577	MELLEN TWP.	\$325.00
Work :	1.NEW BUILDING	30 x 40 new home			009-128-015-00
P13825-19	05/22/19	CAMP WAIT A WHILE LLC	W7251 G-18	HOLMES TWP.	\$342.60
Work :	1.NEW BUILDING	30 x 42 ranch style house			006-130-005-00
P13826-19	05/23/19	GROSSCHADLE JAY S & LORI ANN	N11105 CO RD 577	HOLMES TWP.	\$174.20
Work :	3.GARAGE	32 x 27 garage			006-605-007-00
P13827-19	05/23/19	OLSEN LANCE R & OLSEN RANDALL GUSTAFSON RD		FAITHORN TWP.	\$210.20
Work :	1.NEW BUILDING	26 x 26 cabin			003-210-010-53
P13828-19	05/29/19	NEAL STEPHEN	N541 RIVER DR	MENOMINEE TWP.	\$440.00
Work :	1.NEW BUILDING	demolish fire damaged home and rebuild on existing foundation			010-460-063-00
P13829-19	05/28/19	DAVIS-THORBAHN CHRISTOPHER	W2941 US HWY 2 & 41	SPALDING TWP.	\$195.00
Work :	3.GARAGE	30 x 40 pole building			013-211-006-00
P13830-19	05/31/19	FARNER ROBERT A & PARRISH WA	N14377 CO RD 551	GOURLEY TWP.	\$389.25
Work :	1.NEW BUILDING	2 mini-dome homes connected extension between			004-003-006-20

Total Permits

39

Total Fees

\$11,674.4

Menominee County Finance Committee
Minutes of Meeting
1/25/2019

*****Approved 3.22.19*****

The Finance Committee met on January 25, 2019 at 10:30 AM at the Menominee County Administration office.

Call Meeting to order: Com. Hafeman called the meeting to order at 10:30 A.M.

Pledge of allegiance: was recited by all.

Roll Call: Finance Commissioners present Hafeman, Gromala, Schei and Prestin.

Approval of Agenda motion by Com. Gromala and supported by Com. Schei to approve the agenda as written. Motion approved 4/0.

Previous Meeting minutes: 9.18.18 – motion by Com. Gromala supported by Com. Hafeman to approve minutes as submitted. 4/0

Public Comment: None

Department Head/Elected Official Reports: Jason: Two items to discuss; Medical examiner budget for travel/education. The contract calls for \$5,500 for education for the duration of the four year contract. We only budgeted ¼ (\$1,375) of that amount for this year. He had a conference (Medical Review Officer) out of the area and went well over his budgeted amount for this year (\$2,651.65). After discussion, the Finance Committee recommends a budget amendment for this year and to have Jason send a letter to Dr. Zevitz letting him know that he overspent his budget for this year but we will allow payment. Spell out that he only gets \$5,500 for the “duration” of his contract for education/travel; and include the amount he’ll have left for the remaining years of his contract. We will only budget the remaining amount per the contract for future budgets; when that’s spent, that’s all there is for the remainder of the contract. Library Fund Balance: Jason: Also, we do have an issue with the Library budget. We budgeted a \$100,000 transfer in from their fund balance to balance their budget for the year. At the time of budgeting, the fund balance showed a balance of about \$130,000. What we were unaware of was that the amount from the bookmobile balance was carried over into the general fund balance to pay for the bookmobile (but hadn’t been paid yet). Needless to say we don’t have \$130,000 in there. There is about \$30,000 in there (including the Bookmobile fund balance). We will have a significant shortfall in the Library budget for the year. Hafeman: Can we budget this differently?? Schei: Hermansville branch was requested by the community. There is one person there that works part time. Jason: We’ll have to wait till the end of the year to update this situation.

Business Items

- a. **Standard Budget Reports (revenue/expenses):** Jason: This is a “tool” that the department heads and the Commissioners should watch for; line item budgets going over/under. I see that some may have issues. Jason went through some of the accounts that have gone over their budgeted line items. Some of them we will need to have budget amendments for in the future. MIDC has been corrected with the employee handling the grant paperwork. This is one of our budget amendments (below). 911 will need amendments within the FICA, FICA MED etc. Those lines were connected to the wrong totals in the spreadsheets, so we’ll need to make changes there. Also they have exceeded their overtime budget already. They have had people hired but they don’t stay. So it’s been a continual issue. When we don’t have enough employees, we have to pay the current ones OT to cover the shifts. With the “me too” in the contract, they’re receiving \$1.00/hr. per year for the next two years, their salaries are closer to those around us and will be a better incentive for them to possibly stay longer. Medical Marijuana Grant is no longer available for law enforcement, so this account will go away. No money has been paid or received for the grant. Discussion

continues with the DTRF account. Hafeman: This account may not be getting the excess foreclosure dollars in the future. There is a class action suit going on that “if won” would allow the home owner to receive any funds in excess of the taxes and dollars paid out for the foreclosure process. (Break for 10 minutes).

b. **Menominee County Fee Schedule – BS&A/GIS ~ Jason**: Kandace brought this to our attention, but wasn’t able to be here for this meeting. Quick overview; now that we have the GIS up and running, a lot of people are asking for that information. We’ve been charging \$350 for this via BS&A, but Kandace feels that this should be making more revenue than that. She’d also like to add in a charge for land divisions (splits) throughout the county. Perhaps this money can be put into a pool and used to add additional layers to the GIS system. We should bring this back when Kandace is available to see what she has in mind for fees to charge. We’ll bring this back to the Finance committee at a later date. I will have Kandace bring us some numbers for fees.

c. **2018/19 Budget amendments #1** ~ discussion of budget amendments 1-14 were discussed and is included with these minutes as “Attachment A”. Com. Schei moves to recommend to the full board for approval, Com. Gromala supports. 4/0

d. **Long Term Strategic Plan ~ Hafeman**: I’ve been talking with Jason about long term strategic plans. We’ll need to get with the departments to find out what their needs are and what they predict in their depts. for the next five or ten years. I don’t want just a one year plan, I want something we can look at pushing for a goal in planning the future. They (dept. heads) would know more about things the state may be looking at for the future. Jason: a lot of it is going to be building maintenance, some of the larger technology purchases. Right now we’re looking to have (a perfect example of a long term plan) our computer replacements on a five year plan. So one fifth of them will be replaced each year. Because that wasn’t done in the past, we’ve run into a situation where they all need to be replaced or at least upgraded this year and next. Mostly because of Microsoft no longer supporting older versions. What can you do, we need the computers to run the County, and so we’re going to have a large budget again next year for technology. Prestin: Are there any agencies that facilitate strategic planning? Jason: Yes I’m sure if you want to get real in depth with it, there are consultants. Prestin: I’ve been involved in this twice. Bringing in an outside facilitator to come up with a long term plan, in my experience has been very effective because it opens your eyes to things you’re not necessarily looking at. Jason: I guess the first thing would be to research it and see what kind of services are out there. The hardest part of a strategic plan is the understanding that whatever is on the plan you have to be willing to offer up the money to do those things. Stick to the plan. It’s great to have a plan, and spend money on a great plan, but if we’re not going to follow through with it then we’re just throwing money away; we don’t want to go there. Gromala: I wouldn’t want to see the plan much more than five years out. Because of the changes that come up from Lansing on a regular basis. Jason: you’re going to get things that interrupt your plan, but there are things out there that we know. We know we’re going to have to replace police vehicles every three years. We already have that rotation in place. Things like snow plow equipment, lawnmowers etc. you want to plan now to replace later. Some of that stuff is very expensive. Schei: You’re looking at financial planning. Then you should be adding MERS to that plan too. All Coms agree. Jason: yes we would add that too. It’s all of our major costs. A lot of your departments aren’t going to have anything because they don’t have capital improvements. Schei: Discussed the Airport’s capital improvement plan. Jason: Yes, we’ll have to continue to budget for the ACIP per the grant. Schei: I assume this is something that has to be in writing and published. Jason: If we hire a consultant, it’s going to be a formal plan with a lot of wording. If we put one together ourselves, it may just be a laundry list of projects, estimated amounts and our goal date of completion. It can be as easy or complex as you want it to be. Either way it’s better than nothing at all. Schei: then it would be up to the County board to approve the plan. Jason: Yes, but you can’t expect future boards to commit to your plan. They could come in and scrap the whole plan, or they could accept it and continue to follow through. Hafeman: Well the new board would have to amend the current plan, and that’s OK, a plan is made to be flexible. Jason: I’ll do more research on it, bring back some options. Perhaps find a presentation, general overview, of what a strategic plan is, how you do it, why you do it. Schei: couldn’t MAC, USDA, CUPPAD or some of the organizations we belong to do this? What about the Planning Commission, don’t they do that? Gromala: I’m on the planning commission and right now we’re going through the Menominee County Master Plan. We’re recommended by the state to have one. The last one was done in 2012. I would recommend it be reviewed on a three year basis due to a lot of the businesses will look into your master

plan when it comes to economic development. Jason: So I'll look for more information to bring back for this committee to look at.

e. MERS: Jason: The board budgeted an additional \$500,000 to put into MERS this year. So it'll be up to the board on whether to put it into MERS or not. If we do, what divisions do we put it toward and when? Schei: I thought we said we were going to give it to MERS. We don't have to decide if we're giving it to MERS we have to decide how we're going to disburse it. Jason: That's one way to look at it. I would argue that when the board approves projects, then we should just be able to spend the money and do the project, but that's not the way it works here. So the board has to approve to give it to MERS again. Schei: So we're going to keep on saying we're going to do it and actually never do it. Jason: That's the same with all of our projects. Hafeman: Part of the problem we've got is its \$500,000. We do have it in our general fund; however it's considerably more than what we're bringing in. Schei: That doesn't matter, we said we had x amount of dollars in the general fund, we agreed as a board to pay it. Gromala: I agree we transferring that portion, but this will never completely address the MERS issue of being underfunded. If we put in an additional amount each month, it would speed it along. That was in addition to the 500,000. I'd like to talk to Diane to see how painful it would be if we were to add an additional small amount, so we can see how the growing pains would be. Jason: I understand what you're saying but what I'm talking about is, we can't send that money to MERS without board approval. That's just the way Menominee County does any large projects or dollar amounts. Schei: We did this years ago, transferred money to MERS. Are you saying this transfer didn't happen? Sherry: The transfer's did happen, but for example, Road Patrol sent an extra 500,000 to MERS but it was for the Road Patrol division. If we send money to MERS we have to determine what divisions we want that money to go to. MERS requires that. We can't just throw money into a pot and let MERS make that decision, they won't. Gromala: I would look at the one that is most underfunded and try to bring it up. In the future we can specify disbursement if necessary. Jason: MERS also has a separate "holding" account that can be used "overall" to verify our level of underfunding but eventually we will have to separate that holding fund to specific divisions. So basically it's no different than putting it in a savings account. Hafeman: It is a savings account in fact however, when you get your monthly statement from MERS saying you have to pay x amount, it is not included in the amount owed if we pay additional money. So you won't see that on the monthly statements; At the end of the year is where you'll see that. Schei: So the 71% that they say we're funded, you can't reduce (means increase) that % by putting money into the account. It has to be distributed across all of the divisions and then we still don't know if it'll increase that ratio. Jason: Oh no, it will bring that % up. Schei: So who is going to make that decision on where the money will be spent, how it's disbursed. You have to come back to this committee with a plan on how that money will be distributed first. Jason: My plan would be DON'T put money into MERS. You look at the stock market...Schei: So how are you going to reverse the board decision. The board will have to approve you not doing it. You can't go against the board decision. Jason: This isn't going against the board, I don't understand why we're getting off track here saying we're doing something the board doesn't want us to do. The only thing the board approved was to put \$500,000 in the budget to give to MERS extra. The board was still going to have to approve it. The board needs to discuss how this is going to be distributed. When are we sending the money and where are we sending it. Schei: we've got a lot of work to do and you're going to have to come back to this committee with a big plan. Jason: I need the board to tell me how they want to do it. Schei: Well we need to figure out how to give MERS \$500,000 more than what they're expecting. Jason: Right now the monthly payment to MERS is \$81,068. That's within a 15 year amortization. So in 15 years you're expected to be 100% funded. If you want to accelerate that to 10 years, you'd have to bump that payment to \$110,586/month. That would mean for this year you would need to have \$354,480 to do that. That would take you from a 15 year to 10 year amortization, but you have to do that each year, and each year the initial costs go up. I don't know that I'd recommend giving the money to MERS right now. Prestin: agrees, the bottom could fall out. (stock market) Schei: Why don't you put that on the agenda for the county board to discuss. Tell the full board the options and your opinion, you can't make this decision yourself. Jason: I want this committee to make the recommendation. I think we need to do more research, talk to MERS and the auditors. Every year they tell you the same thing. They would not advise us to put more money into MERS. Get MERS here and ask them the questions you're asking me. Prestin: we shouldn't move on with business as usual until everyone is up to speed. He agrees, we need to invite MERS here. Jason: All I'm saying is my caution on the investment strategy of this is, MERS recommends putting additional money in, if you can. I agree with that 100%. What I'm saying is they tell us if we put money in that will catch up us faster, it can also go the other way though like in 2008,

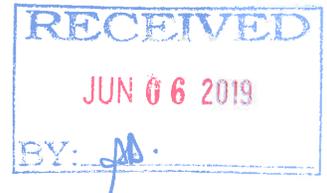
you can lose 25% of your portfolio. Gromala agrees. What about committing ourselves one year at a time. We may find it advantageous to withhold and only put in the recommended amounts. Prestin: agrees, it's called dollar cost averaging and it's the most effective way to invest your money. You obviously have a strategy in the back of your head, what is that? Jason: I'm very strong and supportive of actuarials. The reason they are actuarials is because they look at things we don't even think of. There is a plan for the County to be caught up in 15 years; I don't think the county is in a position that it can afford more than what they're telling us to pay. Revenues are not meeting our expenses. We'll be looking at cutting something from the budget next year or raising revenue in a different way. Our budgets do have a surplus every year that's because of items or projects that are budgeted and then the board decides we don't have to do. Prestin: I have to ask, how funded do you want to be? Do you want to be at 100%? I wouldn't want to be 100%. Schei: I was always in favor of Steve's plan to add more money each month. All I'm saying is if that's what we want to do then we should recommend that to the board. Prestin: Have you looked back on the trends? Jason: Yes, they do have decent returns, they have the smoothing. They're not losing money. They're right around that 6-7%. Prestin: so within a reasonable realm. Jason/Hafeman: Yes. Hafeman: If we make a monthly payment and we see things going haywire, we can always stop making those payments. Jason: In 2008 the average person lost 40-50%, MERS lost 25%. There are things that concern me about MERS; The fact that their fees are secretive. But on a general investment standpoint, I don't think MERS is a horrible company to invest in. Schei: I think we give them a little more each month. Prestin: I don't think we should give them a dime more than what we need to. Jason is to bring back more information. Bring MERS in to discuss more.

Public Comment: Marc Kleiman: Com. Piche wanted to thank everyone for a productive meeting but he had to leave. A couple things regarding the actuarials, we're not getting the return that they were projecting, but also they are projecting a 3% increase in salaries and you're not giving out 3% salaries, so it goes both ways. 71% funded, look at what other counties are throughout the state. 71% is pretty healthy. I know there was a commissioner who is not here anymore, was crying that the sky is dropping, but it's not as bad as people think. I would talk to the Delta County Administrator. A couple of years ago they put together a plan to have all surplus dollars go toward MERS. Get some feedback from them, see if it's working.

Commissioner Comment: None

Adjournment: Moved by Com. Schei, supported by Com. Gromala to adjourn the meeting at 12:51 PM. Motion approved 4/0.

**Dickinson & Menominee County
Department of Health and Human Services Board**



DELTA CO. BOARD MEMBERS

**STACEY RANDALL, CHAIR
MARY OLSON
DONNA SCHOMIN**

DICKINSON CO. BOARD MEMBERS

**KATIE DRISCOLL, CHAIR
KRIS MULDER
MARY GAGALA**

MENOMINEE CO. BOARD MEMEBERS

**JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN**

DIRECTOR

MATTHEW YOHE

Date: April 25, 2019

The regular meeting of the Dickinson & Menominee County Department of Health and Human Services Board was called to order by Katie Driscoll, Board Chair at 1:04 PM Central Time. The meeting was held at the Pinecrest Medical Care Facility Board Room, N15995 Main Street, Powers, MI 49874

ROLL CALL

Present: Katie Driscoll-Dickinson Co. Board Chair, Kris Mulder-Dickinson Co. Board Member, Mary Gagala-Dickinson Co. Board Member, Jeff Naser-Menominee Co. Board Chair, Mary Olson-Delta Co. Board Member, Matthew Yohe-Board Secretary

Others Present: Megan Chartier-DHHS Executive Secretary, Theresa Nelson-Delta Co. Board of Commissioners, Barbara Kramer-Dickinson Co. Board of Commissioners. Gerald Piche-Menominee Co. Commissioner

Absent: Gary Eichhorn-Menominee Co. Board Member, Sheila Veraghen-Menominee Co. Board Member, Bernie Lang-Menominee Co. Board of Commissioners, Stacey Randall-Delta Co. Board Chair, Donna Schomin-Delta Co. Board Member

APPROVAL OF AGENDA:

The motion to approve the agenda was made by Ms. Kris Mulder-Dickinson Co. Board Member and seconded by Mr. Jeff Naser-Menominee Co. Board Chair. Motion was passed without opposition.

APPROVAL OF MINUTES:

The motion to approve the Dickinson County minutes for March 25, 2019 was made by Kris Mulder-Dickinson Co. Member and seconded by Ms. Katie Driscoll-Dickinson Co. Board Chair. Motion was passed without opposition.

The motion to approve the minutes for March 26, 2019 was made by Mr. Jeff Naser-Menominee Co Board Chair and seconded by Mr. Gerald Piche-Menominee Co. Commissioner. Motion was passed without opposition.

FINANCIAL REPORT:

Dickinson County:

The financial report for March 2019 was reviewed. There were \$31.20 in expenditures for the DHHS Board members, leaving a balance of \$182.30

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Mary Gagala-Dickinson County Board Member and supported by Ms. Kris Mulder-Dickinson County Board Member. Motion passed without opposition.

Menominee County:

The financial report for March 2019 was reviewed. There were \$150.00 in expenditures for the DHHS Board members and a \$50.00 expenditure to Spaulding Township for the use of their facility; leaving a balance of \$2,150.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Mr. Jeff Naser-Menominee Co. Board Chair and supported by Mr. Gerald Piche-Menominee Co. Commissioner. Motion passed without opposition.

DIRECTOR'S REPORT:

Statewide Director's Meeting Information: No new information provided.

Business Plan Update: Mr. Yohe, provided an update on current fiscal data including:

Staffing: Fully staffed Tri-County wide. Did receive an extra allocation for a Foster Care worker in Menominee, a Dickinson County employee will transfer to Menominee & a worker from Houghton will transfer to Dickinson.

Dickinson County

Operating Funds: Allocation for FY 2019 is \$28,882.00. Year-to-date expenditures are: \$8,415.75. This constitutes 29.1% of the allocation spent with 50% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$30,950. Year-to-date expenditures are unknown at this time. The current SIGMA system is unable to verify the FY 2019 travel expenditures at this time.

Assistance Payments: Standard of Promptness: 84.49%. Business Service Center 1 average is 81.48%. Statewide Average is N/A.

Family Independence Program Work Participation Rate: 100% for February. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Menominee County

Operating Funds: Allocation for FY 2019 is \$25,896.00. Year-to-date expenditures are: \$10,551.96. This constitutes 40.7% of the allocation spent with 50% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$35,261. Year-to-date expenditures are unknown at this time. The current SIGMA system is unable to verify the FY 2019 travel expenditures at this time.

Assistance Payments: Standard of Promptness: 87.27%. Business Service Center 1 average is 81.48%. Statewide Average is N/A.

Family Independence Program Work Participation Rate: 100% for February. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Miscellaneous:

Assistance Payments: There was no updated data to review on the Green Book: Case load counts regarding cases/assistance numbers for each program. This information is available on the www.michigan.gov/dhs website in the “Green Book”

Child Welfare:

	<u>Dickinson</u>	<u>Menominee</u>
Commencements	100%	94%
CPS Face to Face	97%	94%
CPS Ongoing Child F2F	100%	95%
CPS Ongoing Caregiver F2F	100%	100%
CPS Services Plans	96%	100%
CPS Plan Approval	100%	100%
CFC Service Plans	100%	100%
CFC Approval	100%	100%
DHHS Medical	N/A	100%
DHHS Dental	N/A	N/A
CFC Worker/Child Contacts	100%	100%
CFC Worker/Parent Contacts	41%	67%
CFC Worker/Supervisor Contacts	100%	100%
CFC Parent/Child Contacts	45%	33%
CFC Return Home Contacts	50%	N/A
CFC Sibling Contacts	0%	N/A

Percentages are not valid as it takes 33 cases minimum to meet statistical reliability. With the small caseload, one missed contact can throw off the percentages by a significant amount. The child welfare unit is doing a great job.

Board Member Input/Suggestions: None

Motion was made by Ms. Kris Mulder-Dickinson County Board Member and supported by Ms. Mary Gagala-Dickinson County Board Member. Motion passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

Review & Approval of Vouchers:

Dickinson County: Vouchers were reviewed and tabled for next meeting.

Menominee County: Vouchers were reviewed and approved. Motion was made by Mr. Jeff Naser-Menominee County Board Chair and supported by Mr. Gerald Piche-Menominee Co. Commissioner. Motion passed without opposition.

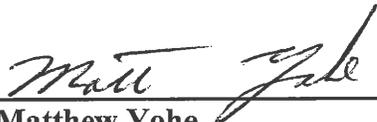
MCSSA: Next MCSSA District One Meeting is October TBD at the Big Boy in Marquette, MI. Annual MCSSA Conference 09/16/19-09/18/19 at the Great Wolf Lodge in Traverse City, MI.

NEW BUSINESS: There was no new business presented.

PUBLIC COMMENT: Barbara Kramer-Dickinson County Board of Commissioners stated that DICSA (Dickinson Iron Community Services Agency) noticed a barrier for clients applying for deliverable fuel.

NEXT MEETING: Thursday, May 23, 2019 at the Pinecrest Medical Care Faculty Board Room at 1:00 PM CST

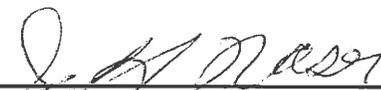
ADJOURNMENT: Motion was made by Ms. Mary Olson-Delta Co. Board Member and supported by Ms. Kris Mulder-Dickinson Co. Board Member. Motion passed without opposition. Meeting was adjourned at 1:36 PM CST



Matthew Yohe
Board Secretary



Katie Driscoll, Dickinson Co.
Board Chairperson



Jeff Naser, Menominee Co.
Board Chairperson

Pc: DHHS Board Members Dickinson County
DHHS Board Members Dickinson County
Dickinson County BOC
Menominee County BOC

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

April 4, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet			X	Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia**	X		
Roberge, Robert		X		Zevitz, Michael Dr.	X		
Piriot, Kevin	X			Korpi, Thomas	X		
Martin, Ann		X		Luhtanen, Joan	X		

* Video conferences from the Northpointe Menominee office

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

J. Lindow requested addition of Funding Source Summary, Change/Choice of Provider policy, signage with new logo, and clothing with new logo under New Business.

ACTION: Moved to approve agenda as amended.

Motion by: J. Hafeman supported by N. Pasternak to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

ACTION: Moved to approve 3-21-19 regular and closed session minutes and 2-28-19 Ad Hoc minutes as presented.

Motion by: J. Hafeman supported by M. Negro to approve the 3-21-19 regular and closed session minutes and 2-28-19 Ad Hoc minutes as presented.

Motion carried unanimously.

J. Lindow, Director of Finance, took over the meeting as election of officers took place.

ELECTION OF BOARD OFFICERS – Nominations from the Floor

J. Lindow opened the floor for nominations for the position of Chairperson.

M. Negro nominated J. Luhtanen.

J. Lindow called for any other nominations two more times.

ACTION: A motion was made by T. Korpi supported by M. Negro to close nominations for Chairperson and cast a unanimous ballot for Joan Luhtanen.

Motion carried unanimously.

Joan Luhtanen, as newly re-elected Chairperson, assumed the Chairperson position.

Chairperson Luhtanen opened the floor for nominations for the position of Vice Chairperson.

M. Hofer nominated J. Hafeman

P. Phillips nominated M. Negro

Chairperson Luhtanen called for nominations a third time

Chairperson Luhtanen closed nominations

ROLL CALL VOTE

<u>MEMBER</u>	<u>HAFEMAN</u>	<u>NEGRO</u>
Hofer, M.	X	
Zevitz, M	X	
Phillips, P		X
Korpi, T	X	
Luhtanen, J		X

<u>MEMBER</u>	<u>HAFEMAN</u>	<u>NEGRO</u>
Pasternak, N	X	
Negro, M	X	
Hafeman, J	X	
Pirlot, K	X	

Jan Hafeman elected Vice Chairperson in 7/2 vote.

Chairperson Luhtanen opened the floor for position of Secretary.

M. Negro nominated P. Phillips

M. Hofer nominated N. Pasternak

Chairperson Luhtanen called for nominations a third time.

Chairperson Luhtanen closed nominations.

ROLL CALL VOTE

<u>MEMBER</u>	<u>PHILLIPS</u>	<u>PASTERNAK</u>
Hofer, M.		X
Zevitz, M	X	
Phillips, P		X
Korpi, T		X
Luhtanen, J		X

<u>MEMBER</u>	<u>PHILLIPS</u>	<u>PASTERNAK</u>
Pasternak, N	X	
Negro, M	X	
Hafeman, J	X	
Pirlot, K	X	

Patricia Phillips elected Secretary in 5/4 vote.

Chairperson Luhtanen opened the floor for position of Treasurer.

J. Hafeman nominated P. Phillips.

Chairperson Luhtanen called for any other nominations two more times.

ACTION: A motion was made by T. Korpi supported by J. Hafeman to close nominations for Treasurer and cast a unanimous ballot for P. Phillips.

Motion carried unanimously.

PRESENTATION – Genoa Pharmacy

Presenters: Tina Meyernaan and Amber Lindholm

Genoa Pharmacy operates over 400 pharmacies and medication coordinators, who serve over 650,000 people per year. Genoa focuses on personalized services and improved continuity of care for consumers. Benefits include free blister packaging, facilitating the process of refills, assisting with prior authorizations and insurance, performing reminder calls and providing delivery and/or mail services, and improved communication between the agency and the pharmacy to all medication needs are met. They would like to rent space in Dickinson County building while working toward integration of all three counties.

ACTION ITEMS

- **Board By Laws and Policies**

Reviewed Board By Laws in work session prior to regular meeting.

Outcome: Meet at 4:00 p.m. for work session prior to next regular Board meeting and begin Policies review.

- **Finance**

- a) **Check Disbursement – February 2019**

ACTION: Moved to approve Check Disbursement – February 2019

Motion by: J. Hafeman supported by M. Hofer to approve Check Disbursement – February 2019

Motion carried unanimously.

- b) **Funding Summary through December 2018**

Outcome: Informational

NEW BUSINESS (Discussion only)

- **Finance**
 - a) **Financial Statement – February 2019**
Miscellaneous questions addressed.
Outcome: Action Item for next meeting
 - b) **Public Act 202 of 2017 Pension report**
Position of Northpointe's retirement accounts submitted to the government and posted on website.
Miscellaneous questions addressed.
Outcome: Informational.
- **Direct Care Worker Wage Increase**
April 1, 2019 requires a \$0.25 increase for direct care workers. Awaiting NorthCare direction for proof State will require.
Outcome: Informational.
- **Choice/Change of Provider Policy**
Miscellaneous questions addressed.
Outcome: Action Item at next meeting.
- **Funding Source Summary through February 2019**
J. Lindow reviewed report. Miscellaneous questions addressed.
Outcome: Informational.
- **Signage with new logo**
J. Heath, Facilities Manager presented proposed design and some price ranges for new logo signs at all buildings.
Outcome: Informational. Will obtain bids and present final options to Board.
- **Clothing with new logo**
Presented new clothing options to members along with pricing.
Outcome: Informational. Awaiting verification of color options for each style.
- **CEO Performance Appraisal Draft**
Outcome: Tabled pending Strategic Plan approval.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- **CMHAM March 22, 2019 Weekly Updates**
Outcome: Informational

PUBLIC COMMENTS – None.

BOARD COMMENTS

Chairperson Luhtanen expressed congratulations to P. Hefner-Gardiepy for receiving award as one of the top 100 trainers in the United States again. She also congratulated A. Seeland for becoming Employee of the Month and all of her hard work.

Chairperson Luhtanen handed out flyer to members for Marquette conference.

Chairperson Luhtanen announced new support group for families of individuals with mental illness. Meetings will be held at Our Savior's Lutheran Church on Kimberly Avenue at 6:00 p.m. the first Monday of each month.

Chairperson Luhtanen requested members consider donating to PAC.

Chairperson Luhtanen reminded members that the GLRMH Conference would be held in Houghton this year after Labor Day.

ADJOURN

Meeting adjourned by consensus.

Meeting adjourned at 5:45 p.m.

The next Board meeting is scheduled for Thursday, April 18, 2019 in Kingsford, Michigan with a 4:00 p.m. work session to discuss Board Policies and By-Laws and the regular meeting beginning at 4:30 p.m.


Joan Luhtanen, Chairperson


Patricia Phillips, Secretary/Treasurer


Kelly Stankevich, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

April 18, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet		X		Negro, Mari		X	
Hafeman, Jan	X			Pusternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Pirlot, Kevin	X			Korpi, Thomas**	X		
Martin, Ann	X			Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – K. Smart, new Human Resource Director, introduced herself and Board Members welcomed her to Northpointe.

APPROVAL OR AMEND AGENDA

J. Lindow requested the addition of an invoice from the Accident fund under New Business. J. Cescolini requested the addition of Contract Grid 4-18-19 under New Business. J. Luhtanen requested the addition of a TRICO update and moving the GLRMH Memo from Misc. Board reports under New Business.

ACTION: Moved to approve agenda as amended.

Motion by: K. Pirlot supported by J. Hafeman to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

ACTION: Moved to approve 4-4-19 Regular Board Meeting minutes as presented.

Motion by: J. Hafeman supported by P. Phillips to approve the 4-4-19 Regular Board Meeting minutes as presented.

Motion carried unanimously. A. Martin abstained; she was not present.

COMMITTEE ASSIGNMENTS

Chairperson Luhtanen stated M. Negro wanted to remain as parliamentarian. No objections.

Consensus is for M. Negro to continue serving as Parliamentarian.

Chairperson Luhtanen stated M. Negro wanted to remain on the Recipient Rights Committee. R. Roberge also expressed an interest in being on the Recipient Rights Committee if M. Negro chooses not to be.

Consensus is for M. Negro to continue serving on the Recipient Rights Committee.

Chairperson Luhtanen stated she wished to continue serving on the Great Lakes Executive Committee. No objections.

Consensus is for J. Luhtanen to continue serving on the Great Lakes Executive Committee.

Chairperson Luhtanen stated that M. Hofer wanted to be on the QI Committee. No objections.

Consensus is for M. Hofer to begin serving on the QI Committee.

Chairperson Luhtanen called for interest in serving on the NorthCare Governing Board. Former members J. Hafeman, M. Negro, and A. Martin are still interested in serving. T. Korpi expressed an interest in being on this Board.

Consensus is for J. Hafeman, M. Negro, and A. Martin to continue serving on the NorthCare Governing Board.

PRESENTATION – Clubhouse

Presenters: C. Monfils and D. Wojakowski

Presented history, purpose, and services of The Clubhouse via PowerPoint. Information about community job placement and independent/supported employment for Clubhouse members discussed. Reviewed main Clubhouse standards.

Discussed International accreditation visit coming up in June of 2019. Miscellaneous questions addressed.

ACTION ITEMS

- **Board By Laws and Policies**
Reviewed of clean copy provided. Remove Section 2 #10 and combine with Section 2 #6. Add verbiage provided by M. Negro to the job description of Secretary/Treasurer position.
Outcome: Provide new clean copy with above corrections at next meeting. Meet at 4:00 p.m. for work session prior to next regular Board meeting and continue Policies review.

- **Finance**
 - a) **Financial Statement -- February 2019**
ACTION: Moved to approve Financial Statement -- February 2019
Motion by: J. Hafeman supported by M. Hofer to approve Financial Statement -- February 2019
Motion carried unanimously.

NEW BUSINESS (Discussion only)

- **Finance**
 - a) **Check Disbursement -- March 2019**
Miscellaneous questions addressed. J. Lindow pointed out a payment for \$ 8,092.00 made to the Accident Fund stemming from the Workman's Comp Audit. Determination of audit was that Northpointe underfunded. Amount was over the \$ 7,500.00 threshold and must be reported per the Board by-laws. Budget questions addressed. Potential revenue of Marijuana sales discussed.
Outcome: Action Item at next meeting.

A. Martin left at 5:45 p.m.

- **Genoa Pharmacy**
Information requested at previous meeting. J. Cescolini meeting with TDS next week to see if they are able to provide the same services. Discussed various ways Genoa would save Northpointe money. Discussed individual's better adherence with Genoa staff on site.
Outcome: Return with a more detailed description of potential savings.

- **Future of the Lighthouse**
No staff available for the Lighthouse at present. Aggressively looking at ways to fill positions. Placed a bid in newspaper to see if there was interest in bidding as a contracted home. Miscellaneous questions addressed.
Outcome: Continue exploring options and bring back recommendations.

- **Local Inpatient Costs (M. Hofer)**
Questions by M. Hofer discussed. Concern of medication discontinuation after release from jail reviewed. J. Kenny is currently preparing a report for the Board that will provide details addressing all questions.
Outcome: Return to next agenda with detailed report.

- **Strategic Plan FY19**
J. Cescolini presented the plan recently completed by the Leadership team. R. Roberge stated there are several measurable goals in the plan that could be used for the CEO Performance Appraisal.
Outcome: Return to next agenda as an Action Item.

K. Piriot left at 6:00 p.m.

- **CEO Report**
J. Cescolini reviewed highlights of report with Board.
Outcome: Informational.

- **CEO Performance Appraisal Draft**
Outcome: Tabled pending Strategic Plan approval.

• Contract Grid 4-18-19

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	TRICO	Cleaning	4-1-19-to 3-31-20	\$87.98/day	\$89.74/day	\$1.76/day
Cleaning of 701 & 715 Pyle Dr. Kingsford						
B	TRICO	Lawn Care	4-1-19-to 10-31-19	\$146.08 NP and Phoenix Center \$52.59 The Pines \$24.18 Hughitt St. \$60.44 The Lighthouse \$108.79 Belgium Pointe \$47.70 A Street \$12.00/person/hour for additional work ie: Spring cleaning, raking, weeding, etc.	\$149.00 NP and Phoenix Center \$53.64 The Pines \$24.66 Hughitt St. \$61.65 The Lighthouse \$110.97 Belgium Pointe \$48.65 A Street \$12.50/person/hour for additional work ie: Spring cleaning, raking, weeding, etc.	\$2.92/occurrence \$1.05/occurrence \$0.48/occurrence \$1.21/occurrence \$2.18/occurrence \$0.95/occurrence \$0.50/person/hour

ACTION: A motion was made by J. Hafeman supported by P. Phillips to move the Contract Grid 4-18-19 to an Action Item at present meeting.

K. Stankevich, Administrative Assistant conducted roll call.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Korpi	X	
Hafeman	X		Phillips	X	
Hofer	X		Roberge	X	
Zevitz	X		Luhtanen	X	

ACTION: A motion was made by J. Hafeman supported by P. Phillips to approve the 4-18-19 Contract Grid as presented.

Motion carried unanimously.

• **TRICO Update**

Discussed woodshop closure notice sent and effect on Northpointe individuals. Per C. Kruppstadt, TRICO could not financially continue to run woodshop without hurting other programs.

Outcome: Informational.

• **Accident Fund Invoice**

Reviewed during check disbursement conversation. \$ 8,092.00 payment made to the Accident Fund after audit determined Northpointe had underfunded.

Outcome: Will be brought back to next agenda as part of the check disbursement vote for approval.

• **Great Lakes Memo**

Chairperson Luhtanen currently holds position of Secretary. Great Lakes needs to know who the Northpointe Board is nominating for offices.

ACTION: A motion was made by J. Hafeman supported by M. Hofer to move the Great Lakes Rural Mental Health Officer Nominations to an Action Item at present meeting.

K. Stankevich, Administrative Assistant conducted roll call.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Korpi	X	
Hafeman	X		Phillips	X	
Hofer	X		Roberge	X	
Zevitz	X		Luhtanen	X	

ACTION: A motion was made by J. Hafeman supported by P. Phillips to nominate all current Great Lakes Rural Mental Health Officers for re-election.
Motion carried unanimously.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

Stakeholder's Meeting Minutes 2-5-19

Outcome: Informational

Updated Board Roster 4-3-19

Outcome: Iron River addresses hold incorrect zip codes. Will provide corrected copy at next meeting.

PUBLIC COMMENTS

J. Cescolini informed members that the Dickinson and Menominee County Board meetings are next week and she requested a position on their agendas to provide information regarding changes and updates at Northpointe.

BOARD COMMENTS

J. Luhtanen stated the Great Lakes Fall Conference will be September 8-10 in Houghton at Franklin Square. National Rural Mental Health speaker and Dr. Kangas from NorthCare will be present.

T. Korpi stated he wanted to attend the next Iron County Board meeting. Meeting to be held on May 14.

J. Luhtanen extended the congratulations of the Board to Angel Seelund for being voted Employee of the Month.

J. Luhtanen reminded members that it was not too late to sign up for the NorthCare workshop in Marquette.

R. Roberge informed members there was an article in The Daily News that the State of Michigan appropriated 3 million dollars to start a helpline. No information on when it will begin.

ADJOURN

A motion was made by P. Phillips supported by J. Hafeman to adjourn the meeting.
Motion carried unanimously.

Meeting adjourned at 6:32 p.m.

The next Board meeting is scheduled for Thursday, May 9, 2019 in Kingsford, Michigan with a 4:00 p.m. work session to discuss Board Policies and By-Laws and the regular meeting beginning at 4:30 p.m.


Joan Luhtanen, Chairperson


Patricia Phillips, Secretary/Treasurer


Kelly Stankevich, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

May 9, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet*	X			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia		X	
Roberge, Robert	X			Zevitz, Michael Dr.		X	
Pirlot, Kevin	X			Korpi, Thomas	X		
Martin, Ann	X			Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – Self-introduction to Board of all persons present.

APPROVAL OR AMEND AGENDA

J. Cescolini requested the addition of Contract Grid 5-9-19 Part 2 under New Business – Finance – Contract Grid 5-9-19.

ACTION: Moved to approve agenda as amended.

Motion by: M. Negro supported by J. Hafeman to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

ACTION: Moved to approve 4-18-19 Regular Board Meeting minutes as presented.

Motion by: J. Hafeman supported by R. Roberge to approve the 4-18-19 Regular Board Meeting minutes as presented.

Motion carried unanimously

COMMITTEE ASSIGNMENT – NorthCare Governing Board

T. Korpi appointed to the NorthCare Governing Board with A. Martin moving to an alternate member.

R. Roberge appointed temporarily as alternate member of the Recipient Rights Committee. J. Cescolini to determine if more than one Board member can be on the committee. If two are allowed, he will become a regular member.

K. Pirlot arrived at 4:45 p.m.

PRESENTATION – FY19 Outcomes & PI Report

Presenters: Jennifer Kenny, Jill Doll, Fernando Chavarria, Carley Luse, Sarah Graff, Jessica Cary-Davis

Reviewed Outcomes FY19 with the Board. Access Standards are at 100%. Intake process at NorthCare and Northpointe discussed. J. Kenny explained increase in hospitalizations. Crisis services at 100%. CAFAS/PECFAS explained by J. Doll showed improvement. Late IPOS's discussed. Significant increase from last year. Board has requested J. Doll provide a Plan of Correction explaining what will be done to eliminate late IPOS's. F. Chavarria explained increase in measurable contacts are due to reporting encounters as recommended by MDHHS. Changes to Homebased billing code should improve scores. Dropout rates due to lack of engagement discussed. Developing education for staff on selecting appropriate reason code for leaving, as well as clinical protocols to employ prior to an individual dropping out. Satisfaction survey results reviewed. In future, C. Luse to provide actual comments received on survey to the Board. Advised about HAB Waiver

program and exceptions allowed. Efforts to streamline QRC process explained. Continue to work with various vendors to provide supported employment to individuals. Miscellaneous questions addressed.

ACTION ITEMS

- **Board By Laws and Policies**
Reviewed clean copy of Board By-Laws at work session. Began work on Board Policies.
Motion by M. Hofer supported by J. Hafeman to approve Board By-Laws as presented.
Motion carried unanimously
Outcome: Work session at 4:00 p.m. on May 23, 2019 to continue reviewing Board Policies.

- **Finance**
 - a) **Check Disbursement – March 2019**
ACTION: Moved to approve Check Disbursement – March 2019
Motion by: J. Hafeman supported by R. Roberge to approve Check Disbursement – March 2019
Motion carried unanimously.

- **Choice/Change of Provider Policy**
Miscellaneous questions addressed.
ACTION: Moved to approve Choice/Change of Provider Policy
Motion by: J. Hafeman supported by M. Hofer to approve Choice/Change of Provider Policy
Motion carried unanimously.

- **Strategic Plan FY19**
Discussed importance of culture and engagement of employees.
ACTION: Moved to approve Strategic Plan FY19
Motion by: M. Negro supported by R. Roberge to approve Strategic Plan FY19
Motion carried unanimously.

NEW BUSINESS (Discussion only)

- **Finance**
 - a) **Financial Statement – March 2019**
J. Lindow reviewed March 2019 Financial Statement.
Outcome: Action Item at next meeting.

 - b) **Contract Grid 5-9-19**
Outcome: Action Item at next meeting

 - c) **Contract Grid 5-9-19 Part 2**

ACTION: Moved to make Contract Grid 5-9-19 Part 2 an ACTION Item at present meeting.
Motion by: A. Martin supported by J. Hafeman to move Contract Grid 5-9-19 Part 2 to ACTION Item at present meeting.

Roll call conducted by K. Stankevich, Administrative Assistant.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Korpi	X	
Hafeman	X		Pirlot	X	
Hofer	X		Roberge	X	
Negro	X		Martin	X	
Dehn	X		Luhtanen	X	

Motion carried unanimously.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	Anderson Landscaping	Lawn Care Stephenson	5/1/19-10/15/19	\$55.00/cut	\$55.00/cut	None
				\$30.00/cut – Boyington \$30.00/cut – Gathering Pointe \$50.00/cut – Iron River Offices \$30.00/cut – Crossroads \$50.00/spring/fall cleanup – Boyington \$50.00/spring/fall cleanup – Gathering Pointe \$75.00/spring/fall cleanup – IR Offices \$30.00/spring/fall cleanup – Crossroads	\$30.00/cut – Boyington \$30.00/cut – Gathering Pointe \$50.00/cut – Iron River Offices \$30.00/cut – Crossroads \$50.00/spring/fall cleanup – Boyington \$50.00/spring/fall cleanup – Gathering Pointe \$75.00/spring/fall cleanup – IR Offices \$30.00/spring/fall cleanup – Crossroads	
B	Gasperini Property Services	Lawn Care	5/1/19-10/31/19	\$40.00/month landscaping at Boyington and the IR Offices	\$40.00/month landscaping at Boyington and the IR Offices	None
C	David Van Holla, M.D.	Single Case Agreement	4/1/19-3/31/20	New Single Case Agreement	\$400.00/ 1 time per year new patient evaluation \$130.00/ 4 times per year office visit	New

ACTION: Moved to approve Contract Grid 5-9-19 Part 2 as presented.

Motion by: J. Hafeman supported by A. Martin to approve Contract Grid 5-9-19 Part 2 as presented.

Motion carried unanimously.

d) **UM/GF**

Discussed current General Fund usage and reserves. UM Committee will now meet monthly and are focusing on the General Fund usage. Identification of services impacting General Funds and correcting issues are being worked out. Fund source summary reviewed.

Outcome: Informational.

- **Local Inpatient Costs**

Table until next meeting.

Outcome: Return to next Agenda for Discussion

- **Submission of NorthCare Savings Plan**

Discussed request proposal sent to NorthCare and amount of funding received for next year. Budget will be ready at next regular Board meeting.

Outcome: Informational

- **Community Needs Assessment**

Table until next meeting.

Outcome: Return to next Agenda for Discussion

- **Updates on Organizational Structure**

Discussed potential structure change and the effects on current staff. J. Cescolini to bring new job descriptions and salaries proposed to next meeting. Miscellaneous questions addressed.

ACTION: Moved to make proposed Organizational Structure an ACTION Item at present meeting.

Motion by: M. Negro supported by T. Korpi to make proposed Organizational Structure an ACTION Item at present meeting.

Roll call conducted by K. Stankevich, Administrative Assistant.

ROLL CALL	VOTE	YES	NO		YES	NO
Pasternak		X		Korpi	X	
Hafeman		X		Pirlot	X	
Hofer		X		Roberge	X	
Negro		X		Martin	X	
Dehn		X		Luhtanen	X	

Motion carried unanimously.

ACTION: Moved to approve proposed Organizational Structure as presented.
Motion by: M. Negro supported by T. Korpi to approve the proposed Organization Structure as presented.
Motion carried unanimously.

- **Lucidoc – Ad Hoc Request**
 Discussed formation of Ad Hoc Committee to review all policies prior to placing in Lucidoc system.
Outcome: A. Martin, J. Hafeman, T. Korpi, and M. Negro will meet Monday, May 20, 2019 at 3:00 p.m. to begin process.
- **HR Policies**
 Ad Hoc Committee will review HR Policies first and then other departments as they are uploaded into Lucidoc.
Outcome: Ad Hoc Committee will review all policies prior to Board approval.
- **Future of Caro Center**
 Discussed possible outcomes after project was halted. Ed McBroom hopes this will allow project to move closer to the U.P. M. Negro encouraged each member to contact State Representatives to support this.
Outcome: Informational
- **Genoa Pharmacy**
 J. Cescolini met with TDS and presented all services provided by Genoa. TDS was supportive and will no longer charge for packaging medication, will collect copays, and will work with us to streamline the prior authorizations.
Outcome: Northpointe will continue to work with TDS.
- **Employee Engagement Survey**
 Discussed need to obtain baseline data.

ACTION: Moved to make Employee Engagement Survey an ACTION Item at present meeting.
Motion by: M. Negro supported by R. Roberge to make Employee Engagement Survey an ACTION item at present meeting.

Roll call conducted by K. Stankevich, Administrative Assistant.

ROLL CALL	VOTE	YES	NO		YES	NO
Pasternak		X		Korpi	X	
Hafeman		X		Pirlot	X	
Hofer		X		Roberge	X	
Negro		X		Martin	X	
Dehn		X		Luhtanen	X	

Motion carried unanimously.

ACTION: Moved to approve Employee Engagement Survey costing \$5000.00 for first year and \$5,200.00 for second year.
Motion by: M. Negro supported by R. Roberge to approve Employee Engagement Survey costing \$5000.00 the first year and \$5,200.00 for the second year.
Motion carried unanimously.

- **CEO Performance Appraisal Draft**
 Moving closer to being able to establish once metrics can be determined.
Outcome: Return to next agenda.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

CMHAM Weekly Updates 4-26-19

Outcome: Informational

Updated Board Roster 4-5-19

Outcome: Approved to put on website.

PUBLIC COMMENTS - None

BOARD COMMENTS

T. Korpi provided copies of Marijuana, Mental Illness, and Violence from Hillsdale College for members to read.

J. Cescolini asked if any Board members were planning to attend the Spring Conference in Novi, MI. No one is going.

Members discussed length of meetings and how report presentations can be streamlined. Suggestions included Special Meetings and time limits.

J. Luhtanen and N. Pasternak attended the NorthCare Conference in Marquette. Stated it was about Pre-Traumatic Stress Syndrome and very good. J. Luhtanen thanked Mary and Deb from the Phoenix Center for transporting Individuals to the conference and Phillip Hefner-Gardiepy for his presentation. J. Luhtanen would like to see this training offered locally for staff in the future.

ADJOURN

Motion made by M. Negro supported by J. Hafeman to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 7:25 p.m.

The next Board meeting is scheduled for Thursday, May 23, 2019 in Kingsford, Michigan with a 4:00 p.m. work session to discuss Board Policies and the regular meeting beginning at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary/Treasurer

Kelly Stankevich, Administrative Assistant

MENOMINEE COUNTY PARKS COMMITTEE

MINUTES May 6, 2019

Approved
6/3/2019

1. The meeting was called to order at 6:00 PM by Chair, Bob Desjarlais at Bailey Park in Cedar River.
2. Pledge of Allegiance was recited.
3. **Reporting for roll call were:** Bob Desjarlais, Dick Peterson, Kathy Branz, Mike Kass, County Commissioners Larry Phelps and Bill Cech. Excused were Vola Bleile and County Commissioner Jason Carviou. Others in attendance were Karen Kayser, Jim Quist, Noreen Johnson, Kathy & Rick Cappock, Tina Oman, Nancy Larson, Eileen Berhand and Jerry Pische..
4. **Approval of agenda:** Motion by Mike Kass to approve the agenda, with the addition of I – Great Lakes Conservation Corps by Kathy Branz, supported by Bill Cech with all in favor.
5. **Minutes:** Dick Peterson made a motion to accept the April 1, 2019 minutes supported by Mike Kass. All were in agreement. Motion carried.
6. **Public Comments:** Noreen Johnson gave a report regarding walking trails at Bailey Park. She met with a site planner from Escanaba and he did a hand drawing of the trails showing rest spots and highlights. This was a cost of \$1,000. They also received an M & M Grant for \$1000 to put signs by Red Rock (Rochereau Point). This was a large land mark that could be seen across the Bay and a sign designating Indian activity by the Flag Pole. These signs will be 24 X 30 laminate metal. They also applied for a grant to put a bridge to the Red Rock. The foundation for the new building will be done the end of July and they will celebrate with a fund raiser. Noreen also stated they received a donation of \$17,000 to pan the restore the house.

Nancy Larson said she likes to walk and snowshoe. She snowshoed this winter and felt we have a good opportunity to promote Bailey Park for snowshoeing and cross country skiing. There are some excellent sites for trails and can expand the trails across the road where the logging was done. A parking spot could be kept plowed for up to 4 cars. Nancy said she would gladly assist in promoting this.

Noreen also stated she had the understanding that the loggers were to cut the trees to widen the road – there are still trees hanging over the road.

Bob Desjarlais stated we have to look into removing stumps and filling in ruts where the loggers cut.

7. **Business:**
 - a. **Review Financials** – When reviewing the budget it was noted there is no amount for the Electrical improvements at Shakey Lakes. Larry Phelps said the budget has to be adjusted and Jason is looking at this.
 - b. **Picnic Tables – grant:** Tabled for next month to confirm if grant was awarded.

- c. **Electrical at Shakey Lakes** – Prior to opening the bids, Bob said the bids do not include the lights and outlets in the Pavilions. It was decided to look at the bids and have an amendment added from the successful bidder.

Robert Ardnt – Escanaba (included lights in pavilions)	\$29,177.00
Twin City – Menominee – no lights plus cost from Alger Delta	\$43,071.10
Solander Electric – Stephenson – no lights plus cost from Alger Delta	\$39,495.00

A motion by Bill Cech to recommend Robert Ardnt contingent on a review by Jason to verify requirements of bid specifications. This was supported by Larry Phelps with all in favor.

- d. **New restrooms at Shakey Lakes (replace pit toilets)** – Administrator Jason Carviou stated the County Board approved the \$4,400 for Engineering Plans, Construction Specs and bidding documents. They are awaiting the contract from DGR to proceed. A motion by Bob Desjarlais to move this project to October 2019 and to the 2019-2020 budget, with work to be done in October. This was supported by Mike Kass with all in favor.
- e. **Added Parking at Shakey Lakes Boat Launch** – Jim Quist stated the boat launch is still under one foot of water. Bob Desjarlais stated that they are looking at digging limestone at his place. If this happens he will donate the limestone and the Parks will only have to pay the hauling. This will happen sometime this summer. Jim also stated the two trees have been removed as they were damaged.
- f. **List of Accomplishments over the last 5 years** – Items to be added as accomplished
- g. **Electric at Bailey** – A motion by Kathy Branz to allow a bid proposal for Electric for the new addition at Bailey Park (at this time it would only be the service), supported by Dick Peterson with all in favor.
- h. **Solid Waste container bids – Shakey Lakes and Kleinke** – This is complete and the containers are in place.
- i. **Weekly Reservations at Kleinke** – Kathy Branz was promoting the parks and an individual called for reservations for 10 days at Kleinke. They were told we do not take reservations other than 1, 2, 3 or 4 month. After discussion this was tabled.
- j. **Pit toilet at Kleinke (elimination)** – it was decided to leave the pit toilet for that end of the park and travelers.
- k. **On line reservations** – Internet would cost about \$50 per month at Shakey Lakes. A motion by Mike Kass to have permission from the County Board to look at programs available, what vendors and cost for an on-line reservation package, supported by Bill Cech. All were in favor.
- l. **Great Lakes Conservation Corps** – Noreen stated this group has people who help clean up. They are trained with power saws and can help clean up after the

MENOMINEE COUNTY PARKS COMMITTEE

MINUTES May 6, 2019

loggers. They have a group out of Marquette and another out of Iron Wood. They usually commit for a week at a time and camp while doing the work. It was agreed that we would donate the campsites at Kleinke while they are working. This will be looked into. Jason is aware of this group.

8. Correspondence: None.

9. Any other item Members Wish to Present: Bob Desjarlais made a motion to add 4 rustic campsites on the north end of Kleinke Park. This was supported by Bill Cech with all in favor. Jim said they are already laid out and he would make sure there are picnic tables and fire rings.

Larry Phelps said he would like to add to the list of accomplishments. He feels Mason Park would be an ideal spot to install a Kayak launch. He will obtain more information.

Public Comment: None.

10. Adjournment – Motion by Dick Peterson to adjourn supported by Mike Kass with all in favor at 7:45 PM

11. Next meeting will be at Kleinke Park on M35 on June 3rd, 2019 at 6 P.M.