

"Menominee County – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-9648
Fax: (906) 863-8839*

Menominee County Board of Commissioners

*Tuesday, May 26, 2020 – 5:00 PM
Menominee County Courthouse, Courtroom B
839 10th Avenue, Menominee, MI 49858
906-863-9648*

This meeting will be open to the public; however, due to COVID-19 concerns the public is strongly encouraged to attend this meeting remotely. Individuals attending the meeting remotely will have the ability to provide public comment in compliance with the Open Meetings Act.

BY COMPUTER:

Meeting Link:

<https://menomineecountygovernment.my.webex.com/menomineecountygovernment.my/j.php?MTID=m71c07d938e9bdf18f33b3ec00050280b>

Meeting Number: 126 389 5714

Password: v7pBakkfw84

BY PHONE:

Phone Number: 1-408-418-9388

Access Code: 126 389 5714

Password: 87722553

****Note:** Standard telephone and internet rates may apply.

If you have any questions or need assistance with the virtual software, please contact Jason Carviou, County Administrator, at 906-863-9648 (Work), 906-290-0002 (Cell), or by email at JCarviou@menomineeco.com.

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call (Piche, Cech, Gromala, Lang, Phelps, Schei, Prestin, Hafeman, & Johnson)
- D. Approval of the Agenda
- E. Approval of the Previous Minutes: County Board -May 12, 2020
- F. Public Comment (*Statements, Not Debate, Limited to 5 Minutes on Agenda Items Only*)
- G. Presentations (*Limited to 20 Minutes*):
- H. Department Head/Elected Official Reports (*Limited to 10 Minutes*):
 - Department Head and/or Elected Official
 - County Administrator
- I. Action Items
 1. Moved by _____ supported by _____ to approve Resolution 2020-19 ~ Honoring Peggy Grille.
 2. Moved by _____ supported by _____ to approve the Services Agreement with Gunnerson Consulting & Communication Site Services to provide consulting services for updating and improving the public safety communication network in Menominee County.
 3. Moved by _____ supported by _____ to approve Work Order – Lease Reviews with Gunnerson Consulting & Communication Site Services.
 4. Moved by _____ supported by _____ to approve the Fee Agreement with Nastoff, Bergman & Moore, P.C. for providing general legal services to Menominee County.
 5. Moved by _____ supported by _____ to approve the 2020 Tax Rate Request (L4029) as prepared by the Equalization Director, Kandace Curran.
 6. Moved by _____ supported by _____ to approve MERS Defined Benefit Plan Adoption Agreement Amendment to correctly define compensation.

7. Moved by _____ supported by _____ to approve a Letter of Agreement between Menominee County and General Teamsters Local Union # 406, which would toll grievances E1042 & E1044 until a formal disposition is reached in the criminal proceedings against Brian Helfert.
8. Moved by _____ supported by _____ to approve Commissioner Per Diems and Expenses as paid.
9. Moved by _____ supported by _____ to approve miscellaneous bills paid on April 22, 28, 29, & May 4, & 5, 2020 in the combined amount of \$64,897.39.
10. Moved by _____ supported by _____ to approve miscellaneous Board/Committee/Commission Reports be placed on file in the Office of the County Clerk.

J. New Business

1. Personnel Items

- a. None

2. Buildings & Grounds/Park Items

- a. Bailey Park & Stony Point – Rip Rap Projects

3. Miscellaneous Items

a. COVID-19

- Courthouse
- Campgrounds
- Library

4. Finance Items

a. Commissioner Per Diems and Expenses

- b. Miscellaneous bills paid on May 11, 12, 14 & 19 in the combined amount of \$35,516.99.

K. Public Comment (*limited to 5 minutes*)

L. Commissioner Comment

M. Adjourn

May 12, 2020

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan. In addition, public participation was allowed through Cisco Webex Meetings.

Chairman Piche called the meeting to order at 4:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Jan Hafeman, Larry Johnson Jr., Bernie Lang, Larry Phelps (phone), Gerald Piche, David Prestin and Larry Schei (phone).

Absent: Commissioners: None.

Moved by Com. Hafeman, seconded by Com. Cech to approve the agenda. Motion was approved by roll call vote 9-0.

Moved by Com. Cech, seconded by Com. Hafeman to approve the minutes from the April 28, 2020 Regular County Board Meeting and Equalization Meeting. Motion was approved by roll call 9-0.

Public Comment:

- Charlene Peterson – Commented on the amount of static on the phone line and that it is hard to hear.
- Representative Beau LaFave – Commented in support of Resolution 2020-16.
- Senator Ed McBroom – Commented on the economic state of Michigan and Resolution 2020-16.

Presentations:

- Gunnerson Consulting & Communication Site Services – Aimee Blakeslee and Bryon Gunnerson.
- InVenture North – Roberta Davis.

Department Head/Elected Officials Reports:

- Kenny Marks, County Sheriff – Gave an update from his office.
- Jeffrey Rogg, County Prosecuting Attorney – Gave an update from his office.
- Jason Carviou, County Administrator – Gave Administrator's Report with updates and announcements.

Action Items:

Moved by Com. Hafeman, seconded by Com. Cech to approve Resolution 2020-16 ~ Response to Executive Order 2020-59 (Amended to 2020-77). Motion was approved by roll call vote 6-3. Com. Gromala, Lang and Piche voted nay.

Moved by Com. Hafeman, seconded by Com. Prestin to amend Resolution 2020-16 to update the language in the resolution to reflect the most recent Executive Order 2020-77 as opposed to 2020-59. Motion was approved by roll call vote 6-3. Com. Gromala, Lang and Piche voted nay.

Moved by Com. Hafeman, seconded by Com. Gromala to approve Resolution 2020-18 ~ Honoring Deputy Gregory Smith. Motion was approved by roll call vote 9-0.

Moved by Com. Cech, seconded by Com. Prestin to approve the change in venue of the County Board Meetings for June and August from the Annex to the Courthouse. Motion was approved by roll call vote 9-0.

Moved by Com. Prestin, seconded by Com. Cech to approve eliminating the 911 Assistant Director position, and add a Telecommunicator Specialist position, and to approve the Telecommunicator Specialist job description. Motion was approved by roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Prestin to approve the Menominee County COVID-19 Preparedness & Response Plan (required by Executive Order 2020-59). Motion was approved by roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve miscellaneous bills as paid on March 31, and April 1, 2, 13, 15 & 21, 2020 in the combined amount of \$146,826.32. Motion was approved by roll call vote 9-0.

New Business (discussion only)

Personnel Items:

- a. None.

Building and Grounds/Parks Items:

- a. None.

Miscellaneous Items:

- a. COVID-19 Updates. – Administrator Carviou updated the board. Much discussion revolved around whether or not the campgrounds should open on May 16, 2020 or not until the Stay-At-Home Order has been lifted on May 28, 2020. The board is divided and Administrator Carviou feels that we should stay the current course and follow the Stay-At-Home Order until May 28, 2020. The board can address this again at the May 26, 2020 County Board Meeting. Administrator Carviou laid out the rest of phase one, phase two, and

phase three. The consensus of the board is for Administrator Carviou to continue on with his current plan.

- b. Bagley Tower Project – Administrator Carviou discussed what the next steps are in the Bagley Tower Project. The Commissioners discussed some of the options that were presented to them in the presentation at the beginning of the meeting. The consensus of the board is to proceed with hiring the Gunnerson Consulting & Communications Site Services. Administrator Carviou with negotiate a contract and bring this back at the next meeting.
- c. Nastoff, Bergman & Moore – Legal Services. – Administrator Carviou would like to have an option of legal services he can use for County business. We currently use Cohl, Stoker & Toskey for County legal services. Due to their firm being located in Lansing, we pay more for the attorneys to handle our cases in local courts. (Travel and accommodations) Nastoff, Bergman & Moore, P.C. is a local firm (Escanaba) that is willing to help us with services when needed for local court cases. The consensus of the board is to allow Administrator Carviou to use a local firm when he feels necessary.

Finance Items:

- a. Commissioner Per Diems and expenses – The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills paid on April 22, 28, 29, and May 4 & 5, 2020 in the combined amount of \$64,897.39. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

- The consensus of the board is to move this item forward to the next meeting for approval.

Chairman Piche called for public comment

Public Comment:

- Charlene Peterson – Commented on opening the County Library.

Commissioner Comment

- Com. Cech – Commented on tough times and tough decisions to make.

Moved by Com. Prestin, seconded by Com. Hafeman to adjourn at 7:09 p.m.
Motion was approved 9-0.

Gerald Piche, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Resolution 2020-19 – Honoring Peggy Grille
DEPARTMENT:	County Board
ATTACHMENTS:	Yes
SUMMARY:	
Commissioner Prestin has requested a resolution honoring Peggy Grille from the Stephenson School District who is retiring on June 12, 2020 after 20 years of service with the school district.	
RECOMMENDED MOTION:	
Motion to approve Resolution 2020-19 – Honoring Peggy Grille.	

Submitted by: Jason Carviou

05/21/2020
Date

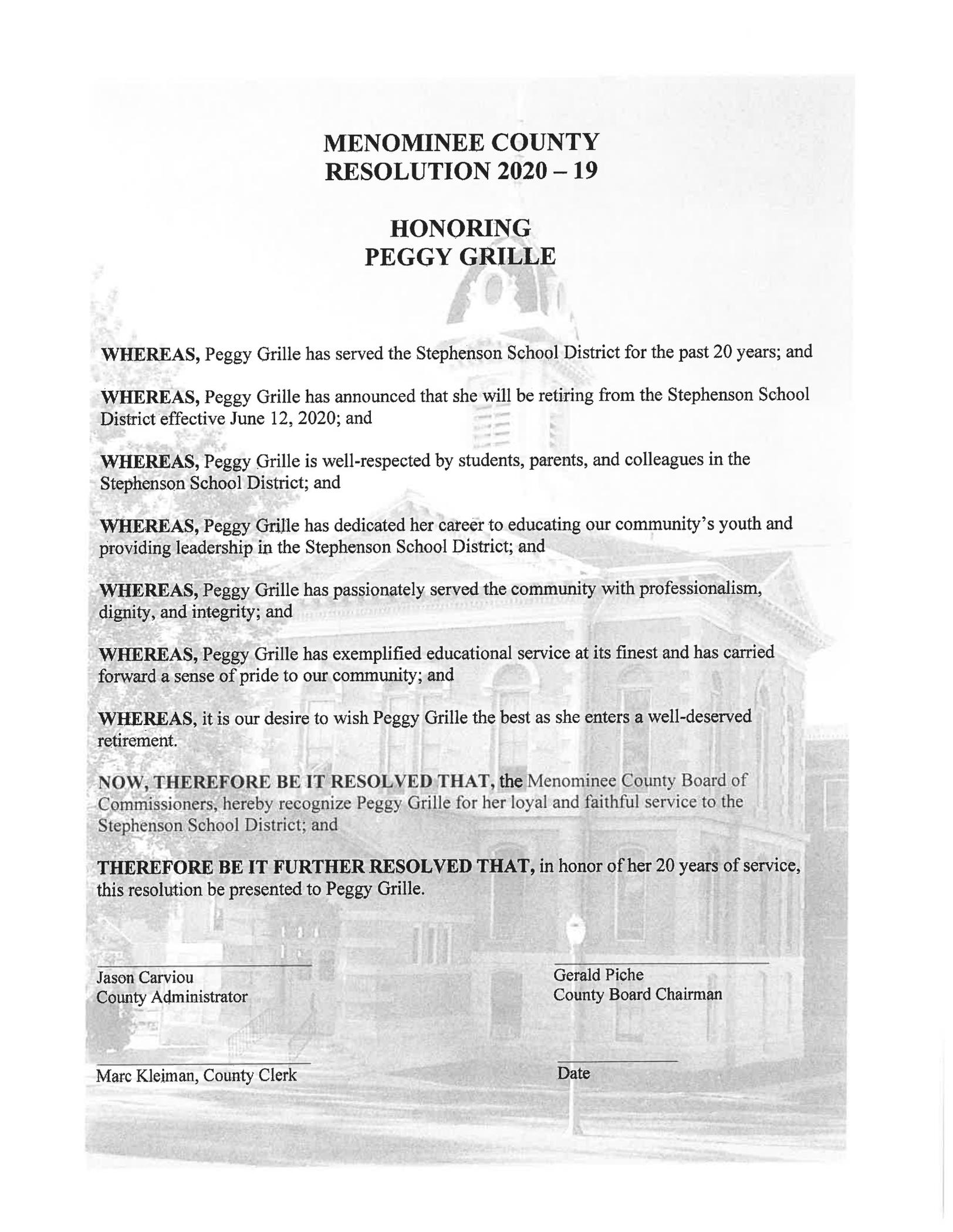
WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



**MENOMINEE COUNTY
RESOLUTION 2020 – 19**

**HONORING
PEGGY GRILLE**

WHEREAS, Peggy Grille has served the Stephenson School District for the past 20 years; and

WHEREAS, Peggy Grille has announced that she will be retiring from the Stephenson School District effective June 12, 2020; and

WHEREAS, Peggy Grille is well-respected by students, parents, and colleagues in the Stephenson School District; and

WHEREAS, Peggy Grille has dedicated her career to educating our community's youth and providing leadership in the Stephenson School District; and

WHEREAS, Peggy Grille has passionately served the community with professionalism, dignity, and integrity; and

WHEREAS, Peggy Grille has exemplified educational service at its finest and has carried forward a sense of pride to our community; and

WHEREAS, it is our desire to wish Peggy Grille the best as she enters a well-deserved retirement.

NOW, THEREFORE BE IT RESOLVED THAT, the Menominee County Board of Commissioners, hereby recognize Peggy Grille for her loyal and faithful service to the Stephenson School District; and

THEREFORE BE IT FURTHER RESOLVED THAT, in honor of her 20 years of service, this resolution be presented to Peggy Grille.

Jason Carviou
County Administrator

Gerald Piche
County Board Chairman

Marc Kleiman, County Clerk

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Gunnerson Consulting & Communication Site Services
DEPARTMENT:	Administration & E-911
ATTACHMENTS:	Yes
SUMMARY:	
<p>Service agreement for consulting services for updating and improving the public safety communication network in Menominee County. Gunnerson Consulting has previously presented to the County Board on 5/12/2020 to provide an overview of the main goals of the project and the services they can provide.</p>	
RECOMMENDED MOTION	
<p>To approve the Service Agreement with Gunnerson Consulting & Communication Site Services.</p>	

Submitted by: Jason Carviou

05/21/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**GUNNERSON CONSULTING AND COMMUNICATION SITE SERVICES, LLC
SERVICES AGREEMENT**

By this Services Agreement, effective as of the last date on which this Agreement is executed by both parties (the "Effective Date"), Gunnerson Consulting and Communication Site Services, LLC ("GCCSS") and Customer, as identified below, agree that GCCSS will provide services to Customer, subject to the following and the attached Services Agreement Terms and Conditions (collectively "the Agreement"):

Services:

GCCSS is experienced in the cellular communications industry and assists its customers in their negotiations with cellular communications carriers and related services providers regarding the placement, construction and maintenance of cellular communications towers, related leases and agreements. Specific Services to be provided by GCCSS to Customer are identified in one or more "Schedule(s)" to this Agreement, entered into by the parties from time-to-time (the "Services").

Compensation:

Except as otherwise specified in an applicable Schedule, Customer shall pay the following to GCCSS in consideration for the Services: (a) the hourly service fees accrued and charged by GCCSS based on GCCSS's then-applicable hourly standard rates ("GCCSS Hourly Fees") and (b) a "Negotiation Fee", which is applicable in those circumstances where the Customer realizes a gain in site-related revenue due to the Services. The Negotiation Fee shall be calculated as follows: (i) One times (1x) the annual gain in recurring site-related revenue (e.g., 1x the increase in annual rent) and (ii) twenty percent (20%) of any one-time site-related revenues (e.g., 20% of a signing bonus or utility reimbursement). In the event a Negotiation Fee is owed, all GCCSS Hourly Fees already paid shall be deducted from the Negotiation Fee. In the event that the GCCSS Hourly Fees exceed the Negotiation Fee, Customer shall only pay the GCCSS Hourly Fees. Expenses shall not be deducted from the Negotiation Fee and, in all events, Customer shall reimburse GCCSS for any third-party expenses as set forth in Section 4.3 of the attached Terms and Conditions.

Term:

From the Effective Date until terminated in accordance with Term 3 of the attached Services Agreement Terms and Conditions.

**GUNNERSON CONSULTING AND
COMMUNICATION SITE SERVICES, LLC**

CUSTOMER: MENOMINEE COUNTY

By: _____
Bryon Gunnerson, Member
231 River Run Road
Sequim, WA 98382

By: _____
Jason Carviou, County Administrator
839 10th Avenue
Menominee, MI 49858

Gunnerson Consulting and Communication Site Services, LLC Services Agreement Terms and Conditions

1. Scope. GCCSS agrees to provide the Services identified on the face of this Agreement, any Schedules to this Agreement or otherwise agreed upon by the parties in writing, in a workmanlike manner, and in compliance with all terms of this Agreement and with all applicable legal requirements. In entering into this Agreement, Customer and GCCSS each represent and warrant that they have full legal authority and right to enter into and perform their obligations under this Agreement without being obligated to obtain approval from or provide notice to any third party, and without other restriction or limitation. The parties further acknowledge and agree that this Agreement shall inure to the benefit of GCCSS's subsidiaries and any other entity with which it is under common control (provided, that GCCSS shall remain responsible for such entities' compliance with the terms of this Agreement).

2. GCCSS's Role. Customer expressly acknowledges that GCCSS is an independent contractor and will perform Services based on its experience in the cellular communications industry; that GCCSS is not licensed to practice law or to perform services as a licensed real estate broker, or in any other capacity requiring a professional license and that any questions or related services that Customer may require should be directed to an attorney, or licensed professional of Customer's choice. Customer shall provide GCCSS such Letters of Authorization confirming GCCSS's authority to represent Customer, as GCCSS may reasonably request from time-to-time. GCCSS acknowledges that it shall be responsible for reporting all income earned under this Agreement, for paying all withholding, unemployment, worker's compensation or other taxes or charges applicable to such income.

3. Term. This Agreement and each Schedule 1 shall be effective as of the date indicated on its face, and shall terminate on the earlier of the following:

3.1 – The termination date specified in any applicable Schedule 1.

3.2 – Following not less than ten days prior written notice of termination by one party to the other, provided with or without cause.

3.3 – Immediately following written notice by one party to the other, in the event the other party is the subject of a bankruptcy or receivership proceeding, or the other party ceases active business operations.

3.4 – Following termination of this Agreement or any Schedule 1 entered into by the parties pursuant to its terms, Customer shall remain responsible for payment of a Negotiation Fee to GCCSS based on any agreement or understanding directly or indirectly by, on behalf of, between or among Customer and any cellular

communications carrier, tower company, aggregator or service provider in relation to a Site, within one (1) year following the effective date of such termination.

4. Compensation and Payment.

4.1 – Compensation payable to GCCSS under the terms of this Agreement or an applicable Schedule 1 to this Agreement shall constitute the total compensation owed to GCCSS for Services.

4.2 – Payments for Services performed shall be made on a monthly basis, within thirty days following Customer's receipt of the applicable invoice. Any amounts not paid when due shall be subject to interest at a rate of one percent (1%) per calendar month.

4.3 – Customer shall pay GCCSS for any reasonable, Services-related out-of-pocket expenses, to be incurred by GCCSS on GCCSS's submission to Customer of applicable expense documentation and Purchase Order Request.

4.4 – It is expressly acknowledged and agreed that in the event of default or breach by either party, Customer's liability to GCCSS for economic damages shall not exceed the amounts payable to GCCSS for Services pursuant to the terms of this Agreement, and that GCCSS and its subcontractors' liability to Customer for economic damages shall not exceed the amounts previously paid to GCCSS by Customer for Services pursuant to the terms of this Agreement.

5. Insurance. Each party shall maintain commercial general liability coverage applicable to its performance of Services and/or a Site, as applicable, for personal injury, property damage and related costs and expenses with limits of not less than \$1,000,000 per occurrence and \$2,000,000 annual aggregate. Either party shall, upon the written request of the other, provide written confirmation of such coverage, and/or name the other as an additional insured under such coverage. Such insurance limits shall additionally be subject to increase upon not less than thirty (30) days prior written notice by one party to the other.

6. Confidentiality. Each party agrees to maintain in confidence and not disclose to any third party any information that such party receives from the other party which is designated as confidential or proprietary, or which reasonably appears to be confidential or proprietary, except pursuant to an applicable court order or upon the other party's specific prior written approval. Such information shall not include anything that is already in the receiving party's possession without obligation of confidence, has previously been developed by the receiving party without the disclosing party's confidential or proprietary information, becomes generally available to the public without breach of this

Gunnerson Consulting and Communication Site Services, LLC Services Agreement Terms and Conditions

Agreement, or is rightfully received from a third party without obligation of confidence. Each party agrees to return any confidential or proprietary information upon the disclosing party's reasonable request. In addition, except: (i) as to review by each party's legal or financial advisors; (ii) pursuant to an applicable court order; or (iii) upon mutual written agreement the parties agree that the terms, contents and existence of this Agreement will remain strictly confidential.

7. Indemnity. Each party agrees to indemnify and hold the other harmless from any claim, liability, loss, expense or damage to the extent resulting from the indemnifying party's breach of its obligations under this Agreement or other actions or failures to act under or in relation to this Agreement.

8. Miscellaneous. Any notices required under this Agreement shall be given in writing by one party to the other at the address indicated on the face of this Agreement, and shall be deemed given immediately upon personal delivery, three days after deposit in the U.S. mail by certified or registered mail, or 1 business day after transmittal by overnight express courier. This Agreement constitutes the full and complete understanding of the parties and supersedes all prior understandings and agreements regarding its subject matter. Any waiver, modification or amendment of any provision of this Agreement shall be effective only if in writing and signed by the parties. In the event of a conflict between these terms and conditions and the terms on the face of the Agreement, the terms on the face of the Agreement shall control. If any provision of this Agreement is found to be invalid or unenforceable, then the remainder of this Agreement will have full force and effect and the invalid provision will be modified to effectuate the purposes of this Agreement. Either party may assign its rights or duties under this Agreement without the prior written consent of the other, provided that the assignee agrees to assume all of the assigning party's rights and obligations hereunder. GCCSS may employ subcontractors to perform Services. This Agreement shall be subject to and enforced in accordance with the laws of the State of Washington, except for its conflict of laws provisions, and the parties agree to submit any disputes between them of whatever nature for resolution by binding arbitration in Seattle, Washington, pursuant to the rules and procedures of Judicial Dispute Resolution, LLC.

**SCHEDULE 1
TO THE SERVICES AGREEMENT**

This Schedule 1 is entered into pursuant to and subject to the terms of the Services Agreement entered into by and between Gunnerson Consulting and Communication Site Services, LLC ("GCCSS") and Customer as identified below, effective as of even date herewith (the "Agreement"). This Schedule 1 is effective as of the date it is fully executed by the parties. In the event of any conflict or inconsistency between the terms of this Schedule 1 and the Agreement, the terms of this Schedule 1 shall govern and prevail.

Services:

- Determine goals for a public safety communication system.
- Research existing infrastructure conditions and suitability.
- Gather necessary data and analyze existing coverage.
- Present system/tower design options.
- Provide assistance and advice throughout the procurement process.
- Manage construction and installation of the tower site.
- Market property to potential tenants.
- Additional services as requested.

Work Orders:

Prior to commencement of any work, GCCSS shall provide a Work Order listing the work to be completed, estimated expenses and an estimated time for completion. Each Work Order shall be approved of and signed by the designated County representative. The following individuals may authorize Work Orders: _____

Term:

From the effective date of this Schedule 1, until either completion of the Services provided for in this Schedule 1, or termination of this Schedule 1 in accordance with the terms of Section 3.1 or 3.2 of the Agreement.

Compensation:

- Pursuant to the terms on the face of the Agreement.
 - Other: **CURRENT GCCSS RATES: \$200/HR. Consulting Fees**
-

**GUNNERSON CONSULTING AND COMMUNICATION
SITE SERVICES, LLC**

CUSTOMER: MENOMINEE COUNTY

By: _____
Bryon Gunnerson, Member

By: _____
Jason Carviou, County Administrator

Date: _____

Date: _____

Menominee County
County Administrator
839 10th Avenue
Menominee, MI 49858

To: Gunnerson Consulting and Communication Site Services, LLC
231 River Run Road
Sequim, WA 98382

This Letter of Authorization is provided to Gunnerson Consulting and Communication Site Services, LLC (“GCCSS”) by the Customer identified below for GCCSS’ use to confirm to third parties that GCCSS is authorized to represent Customer with regard to all telecommunication towers, properties and premises (“Sites”) owned or operated by Customer, including, without limitation, the following:

1. Obtaining historical, currently effective and/or pending documentation, records and information related to Sites owned or operated by Customer.
2. Research, verification, documentation review, inspections and identification of the conditions relating to the agreements, contracts, physical aspects and compliance of the Sites owned and/or operated by Customer.
3. Negotiation of revisions, renewals, extensions, corrections or additional terms or agreements in relation to the Sites. Upon successful completion of these activities GCCSS will present to Customer the recommended course of action, along with executable documents for its legal review and direction. GCCSS is not authorized to bind Customer, orally or in writing.
4. If any questions arise in relation to this Letter of Authorization, please contact:

CUSTOMER: Jason Carviou
Telephone: (906) 863-9648
Email: JCarviou@menomineeco.com

GCCSS: Aimee Blakeslee
Telephone: (817) 829-4115
Email: aimee.blakeslee@gccss.net

5. This Letter of Authorization shall remain in effect until withdrawn by Customer in writing (which shall be deemed to have occurred on termination of the Services Agreement entered into by Customer and GCCSS).

Customer: MENOMINEE COUNTY

By: _____

Jason Carviou, County Administrator

Date: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Gunnerson Consulting & Communication Site Services
DEPARTMENT:	Administration & E-911
ATTACHMENTS:	Yes
SUMMARY:	
Work Order – Lease Reviews	
<ul style="list-style-type: none"> - Review County and 911 Telecom Site Leases - Create a Detailed Lease Report - Create a List of Recommendations 	
RECOMMENDED MOTION	
To approve the Work Order.	

Submitted by: Jason Carviou

05/21/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Nastoff, Bergman, & Moore – Legal Services
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>County Administrator would like to have an option of legal services he can use for County business. We currently use Cohl, Stoker, & Toskey for County legal services. Due to their firm being located in Lansing, we pay more for the attorneys to handle our cases in local courts. (Travel and accommodations) Nastoff, Bergman, & Moore, P.C. is a local firm (Escanaba) that is willing to help us with services when needed for local court cases.</p>	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

05/08/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

JEREMY J. NASTOFF
JOHN M. A. BERGMAN
NORMAN P. MOORE, JR.

NASTOFF, BERGMAN, & MOORE, P.C.

504 LUDINGTON STREET
ESCANABA, MICHIGAN 49829

JOHN M. BERGMAN
(1949 - 2015)

TELEPHONE (906) 786-1403
FAX (906) 786-0256

April 28, 2019

Menominee County Board of Commissioners
839 10th Ave
Menominee, MI 49858

Re: Legal Services

Dear Ladies and Gentlemen:

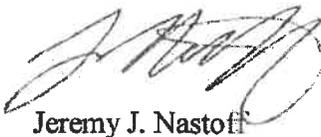
We understand that you are looking for general counsel in your legal matters, and would like you to consider our firm.

Currently, Attorney John M. A. Bergman is the attorney for the City of Escanaba, and several townships in Delta County. All three of us do work in municipal law, and have experience with ordinances, labor law, and property law. Attorney Jeremy J. Nastoff is an adjunct professor for Lake Superior State University in its Labor and Employment business division.

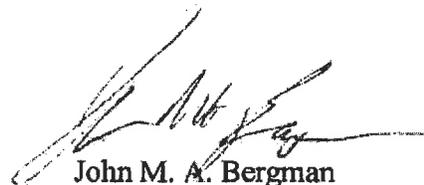
Each employee would bill at the rate of \$195.00 per hour. Each attorney has been serving the Upper Peninsula and beyond for some time. However, we came together to form this firm to assist many more clients with varied needs as each attorney has expertise in many different areas. Enclosed is a proposed fee agreement for your consideration.

Please, consider hiring our firm as general counsel for the great County of Menominee.

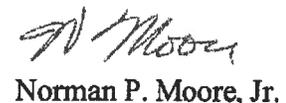
Very truly yours,



Jeremy J. Nastoff



John M. A. Bergman



Norman P. Moore, Jr.

Fee Agreement

This agreement is made on _____, 2020 between **NASTOFF, BERGMAN, & MOORE, P. C. (Firm)** and **Menominee County (Client)**.

Client retains **NASTOFF, BERGMAN, & MOORE, P.C.**(Attorney) as *its* attorneys and authorize Attorney to represent *it* and to perform all necessary legal and related services as general counsel. Attorney **John M. A. Bergman** will serve as the contact attorney.

Client and Attorney agree that their relationship will be governed by the following provisions:

Fees

1. Attorney's compensation will be based on Attorney's time, effort, and services rendered. Attorney time will be charged at the rate of \$195.00 per hour, billed in minimum one tenth-hour increments. Paralegal time will be charged at the rate of \$100.00 per hour and in the same increments as Attorney's time.
2. Attorney's time is recorded daily on time logs and reflects, for the most part, the actual time expended. However, time is billed in minimum increments of same time increment as above. Thus the minimum time billed for a phone call of any duration is same time increment, and the minimum time billed for each letter is same time increment. In addition, the minimum fee for drafting a document is same time increment per page. These charges are not absolute, and Attorney will exercise their sole discretion at the time the charges are incurred; however, most of these services will be charged as indicated.
3. Interim monthly billings will reflect only the time and costs expended.
4. Because Attorney's charges are based on the time expended on the matter, the circumstances of their matter will be the basic factor determining the fee. Based on prior experience, Attorney may, in the course of initial consultation, attempt to provide Client with a likely area within which the fee may fall, but their estimate, or any other estimate of fees made during the course of representation, should not be construed as being a minimum or a maximum of the possible charge resulting from the services rendered.
5. Attorney will submit to Client, generally on a monthly basis, periodic statements of legal services rendered setting forth the chargeable time allocated to Client's matter. The balances shown on the statements are due and payable on the due date included on the invoice. Client has the responsibility of discussing with Attorney, within 10 days following receipt of the statement, any charges or amounts that Client questions.

Costs and Expenses

6. Client agrees to reimburse and hold Attorney harmless for all costs, disbursements, and expenses Attorney incurs in handling Client's case. These costs include, but are not limited to, filing fees, deposition expenses, expert witness fees, subpoena fees, transcript fees, and the cost of hiring any necessary accountants, actuaries, or appraisers. Costs and

expenses also include long-distance telephone charges, copy charges at the rate of \$1.00 per copy, postage of the actual cost of mailings, mileage at the rate of \$.58 per mile, and a \$1.00 minimum for all fax machine use connected with Client's matter.

7. Costs and expenses will be added to the monthly statement for attorney services, except for those costs that are billed directly to Client as set forth in paragraph 8. These costs and expenses are subject to the same terms as attorney fees (see paragraph 6).

Payment and Collection of Fees

8. Attorney's final statement for legal services and disbursements will be rendered upon completion of the legal matter or termination of Attorney's services; the final bill will be due and payable upon the same terms as stated in paragraph 6, unless a written extended payment plan is signed, in advance, by Client and Attorney.
9. If Attorney initiates a collection proceeding against Client for unpaid legal fees and costs, Client will be liable for payment of Attorney's reasonable attorney fees and costs incurred in connection with that collection at the hourly rate set forth in paragraph 1.

Withdrawal or Discharge of Attorney

10. Client may discharge Attorney at any time on presentation of written notice. However, the discharge will not affect Client's obligation to pay for all services rendered and all costs incurred on Client's behalf. Their obligation to pay specifically includes any services rendered or costs incurred by Attorney after the discharge date that are necessary to complete the discharge.
11. Client understands that MRPC 1.16 allows Firm to withdraw from representation of Client in a number of situations, including the following:
 1. Client insists on pursuing a course of action that Attorney considers repugnant or imprudent.
 2. Client fails to substantially fulfill an obligation to Attorney regarding Attorney's services and has been given reasonable warning that their conduct will result in withdrawal.
 3. Continued representation will result in an unreasonable financial burden on Attorney.
 1. A copy of MRPC 1.16 will be provided to Clients on request.

4. Powers and Duties

12. In addition to the powers inherent in the Attorney-Client relationship and implied or expressed in their agreement, Attorney is specifically authorized and empowered to act on Client's behalf in the following areas: (a) negotiating settlement or compromise, subject to Client's final approval, and (b) obtaining and contracting for the services of other attorneys or professionals to assist in handling their matter, subject to Client's final approval. Client will bear the cost of these services.

5. Miscellaneous

13. There may be times when Attorney cannot return Client's calls personally or answer Client's questions immediately. It is understood that on these occasions a member of Attorney's staff (including another attorney, an associate, or a secretary) may return Client's calls or give Client basic information. Nastoff, Bergman & Moore, P. C. has a very capable staff, and the expertise of every staff member is used to the utmost to give Clients the information and help they need.
14. Occasionally the court will award attorney fees in favor of one of the parties. If these fees are awarded in Client's favor, they will be credited to Client's account when paid. However, Client is responsible for any attorney fees awarded that remain unpaid.
15. If at any time during the case, the advance fee balance is insufficient to meet the anticipated costs and attorney fees associated with a scheduled trial or hearing, Client will pay an additional advance fee in the amount determined by Nastoff, Bergman, & Moore, P. C. no less than 14 days before a scheduled trial or hearing.

NASTOFF, BERGMAN & MOORE, P. C.

By: John M. A. Bergman (P69725)

Client

Drafted by: John M. A. Bergman, Esq. (P69725)
Nastoff, Bergman, & Moore P.C.
504 Ludington Street,
Escanaba, Michigan 49829
(906) 786-1403

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	2020 Tax Rate Request (L4029)
DEPARTMENT:	Equalization
ATTACHMENTS:	Yes
SUMMARY:	
<p>Each year the County Board approves the Tax Rate Request (L4029), which levies millages for the year and when those millages will be collected.</p>	
RECOMMENDED MOTION	
<p>To approve the 2020 Tax Rate Request (L4029) as prepared by the Equalization Director, Kandace Curran.</p>	

Submitted by: Jason Carviou

05/21/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

2020 Tax Rate Request (This form must be completed and submitted on or before September 30, 2020)
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes MENOMINEE	2020 Taxable Value of ALL Properties in the Unit as of 5-26-2020 816,468,474
Local Government Unit Requesting Millage Levy MENOMINEE COUNTY	For LOCAL School Districts: 2020 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2020 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2019 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2020 Current Year "Headlee" Millage Reduction Fraction	(7) 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy*	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
ALLOC	OPER	11-80	7.5000	7.0612	1.0000	7.0612	1.0000	7.0612	7.0612		NONE
VOTE	RD PTRL	11-17	1.7950	1.7950	1.0000	1.7950	1.0000	1.7950		1.7950	2023
VOTE	SR. CIT	08-18	.6000	.6000	1.0000	.6000	1.0000	.6000		.6000	2029
VOTE	911	03-20	.6250	.6250	1.0000	.6250	1.0000	.6250		.6250	2024
VOTE	LIBRARY	03-20	.3750	.3750	1.0000	.3750	1.0000	.3750		.3750	2024

Prepared by Kandace Curran	Telephone Number (906) 863-2683	Title of Preparer Equalization Director	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Print Name MARC KLEIMAN	Date
<input type="checkbox"/> Secretary			
<input checked="" type="checkbox"/> Chairperson	Signature	Print Name GERALD L. PICHE	Date
<input type="checkbox"/> President			

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2020 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

Instructions For Completing Form 614 (L-4029) 2020 Tax Rate Request, Millage Request Report To County Board Of Commissioners

These instructions are provided under MCL Sections 211.24e (truth in taxation), 211.34 (truth in county equalization and truth in assessing), 211.34d (Headlee), and 211.36 and 211.37 (apportionment).

Column 1: Source. Enter the source of each millage. For example, allocated millage, separate millage limitations voted, charter, approved extra-voted millage, public act number, etc. Do not include taxes levied on the Industrial Facilities Tax Roll.

Column 2: Purpose of millage. Examples are: operating, debt service, special assessments, school enhancement millage, sinking fund millage, etc. A local school district must separately list operating millages by whether they are levied against ALL PROPERTIES in the school district or against the NON-HOME group of properties. (See State Tax Commission Bulletin 2 of 2020 for more explanation.) A local school district may use the following abbreviations when completing Column 2: "Operating ALL" and "Operating NON-HOME". "Operating ALL" is short for "Operating millage to be levied on ALL PROPERTIES in the local school district" such as Supplemental (Hold Harmless) Millages and Building and Site Sinking Fund Millages. "Operating NON-HOME" is short for "Operating millage to be levied on ALL PROPERTIES EXCLUDING PRINCIPAL RESIDENCE, QUALIFIED AGRICULTURAL, QUALIFIED FOREST AND INDUSTRIAL PERSONAL PROPERTIES in the local school district" such as the 18 mills in a district which does not levy a Supplemental (Hold Harmless) Millage.

Column 3: Date of Election. Enter the month and year of the election for each millage authorized by direct voter approval.

Column 4: Millage Authorized. List the allocated rate, charter aggregate rate, extra-voted authorized before 1979, each separate rate authorized by voters after 1978, debt service rate, etc. (This rate is the rate before any reductions.)

Column 5: 2019 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. Starting with taxes levied in 1994, the "Headlee" rollback permanently reduces the maximum rate or rates authorized by law or charter. The 2019 permanently reduced rate can be found in column 7 of the 2019 Form L-4029. For operating millage approved by the voters after April 30, 2019, enter the millage approved by the voters. For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 6: Current Year Millage Reduction Fraction. List the millage reduction fraction certified by the county treasurer for the current year as calculated on Form 2166 (L-4034), *2020 Millage Reduction Fraction Calculations Worksheet*. The millage reduction fraction shall be rounded to four (4) decimal places. The current year millage reduction fraction shall not exceed 1.0000 for 2020 and future years. This prevents any increase or "roll up" of millage rates. Use

1.0000 for new millage approved by the voters after April 30, 2020. For debt service or special assessments not subject to a millage reduction fraction, enter 1.0000.

Column 7: 2020 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. The number in column 7 is found by multiplying column 5 by column 6 on this 2020 Form L-4029. This rate must be rounded DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 8: Section 211.34 Millage Rollback Fraction (Truth in Assessing or Truth in Equalization). List the millage rollback fraction for 2020 for each millage which is an operating rate. Round this millage rollback fraction to 4 decimal places. Use 1.0000 for school districts, for special assessments and for bonded debt retirement levies. For counties, villages and authorities, enter the Truth in Equalization Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON CEV FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. Use 1.0000 for an authority located in more than one county. For further information, see State Tax Commission Bulletin 2 of 2020. For townships and cities, enter the Truth in Assessing Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON ASSESSED VALUE FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. The Section 211.34 Millage Rollback Fraction shall not exceed 1.0000.

Column 9: Maximum Allowable Millage Levy. Multiply column 7 (2020 Millage Rate Permanently Reduced by MCL 211.34d) by column 8 (Section 211.34 millage rollback fraction). Round the rate DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter millage from Column 4.

Column 10/Column 11: Millage Requested to be Levied. Enter the tax rate approved by the unit of local government provided that the rate does not exceed the maximum allowable millage levy (column 9). A millage rate that exceeds the base tax rate (Truth in Taxation) cannot be requested unless the requirements of MCL 211.24e have been met. For further information, see State Tax Commission Bulletin 2 of 2020. A LOCAL School District which levies a Supplemental (Hold Harmless) Millage shall not levy a Supplemental Millage in excess of that allowed by MCL 380.1211(3). Please see the memo to assessors dated October 26, 2004 regarding the change in the collection date of certain county taxes.

Column 12: Expiration Date of Millage. Enter the month and year on which the millage will expire.

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	MERS Defined Benefit Plan Adoption Agreement Amendment
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>This amendment would amend plan documents to define compensation as including all items as allowed in the MERS Plan Document. This is the definition used by all the other divisions and is also the way compensation has been reported in the past in these divisions. Division 18 – 911 Employees / Division 23 Road Patrol Deputies.</p>	
RECOMMENDED MOTION:	
<p>Motion to approve MERS Defined Benefit Plan Adoption Agreement Amendment to correctly define compensation.</p>	

Submitted by: Jason Carviou

05/21/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Defined Benefit Plan Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS Defined Benefit Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. Employer Name Menominee Co **Municipality #:** 5502

If new to MERS, please provide your municipality's fiscal year: _____ through _____.
Month Month

II. Effective Date

Check one:

A. If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of _____, 20__.

This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible employee shall be credited as follows (choose one):

- All prior service from date of hire
- Prior service proportional to assets transferred; all service used for vesting
- Prior service and vesting service proportional to assets transferred
- No prior service but grant vesting credit
- No prior service or vesting credit

Link this new division to division number _____ for purposes of determining contributions (Unless otherwise specified, the standard transfer/rehire rules apply)

B. If this is an **amendment** of an existing Adoption Agreement (Defined Benefit division number 18 & 23), the effective date shall be the first day of January, 2014. *Please note:* You only need to mark **changes** to your plan throughout the remainder of this Agreement.

C. If this is a **temporary benefit** that lasts 2-6 months, the effective dates of this temporary benefit are from ___/01/___ through ___/___/___ for Defined Benefit division number _____.
Last day of month
Please note: You only need to mark **changes** to your plan throughout the remainder of this Agreement.

D. If this is to **separate employees from an existing Defined Benefit division** (existing division number(s) _____) into a new division, the effective date shall be the first day of _____, 20__.

E. If this is to merge division(s) _____ into division(s) _____, the effective date shall be the first of _____, 20__.

Defined Benefit Plan Adoption Agreement

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Benefit Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

(Name of Defined Benefit division – e.g. All Full Time Employees, or General after 7/01/13)

Only retirees will be in this division.

These employees are (check one or both):

In a collective bargaining unit (attach cover page, retirement section, signature page)

Subject to the same personnel policy

To receive one month of service credit (check one):

An employee shall work 10 _____ hour days.

An employee shall work _____ hours in a month.

All employees as classified under eligible employees, whether full or part time, who meet this criteria must be reported to MERS. If you change your current day of work definition to be more restrictive, the new definition only applies to employees hired after the effective date.

To further define eligibility, check all that apply:

Probationary Periods are allowed in one-month increments, no longer than 12 months. During this introductory period, the Employer will not report or provide service time for this period, including retroactively. Service will begin after the probationary period has been satisfied.

The probationary period will be _____ month(s).

Temporary employees in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement.

The temporary exclusion period will be _____ month(s).

IV. Provisions

Valuation Date: _____, 20____

1. Review the valuation results

It is recommended that your MERS representative presents and explains the valuation results to your municipality before adopting. Please choose one:

Our MERS representative presented and explained the valuation results to the

_____ on _____
(Board, Finance Cmte, etc.) (mm/dd/yyyy)

As an authorized representative of this municipality, I _____
(Name)

_____ waive the right for a presentation of the results.
(Title)

Defined Benefit Plan Adoption Agreement

This Adoption Agreement will be implemented in conjunction with a current actuarial valuation certified by a MERS actuary that sets contribution rates.

Annually, the MERS actuary will conduct an actuarial valuation to determine the employers' contribution rates. Employers are responsible for payment of said contributions at the rate, in the form and at the time that MERS determines.

2. Benefit Multiplier (1%-2.5%, increments of 0.05%) _____ % (max 80% for multipliers over 2.25%)

Check here if multiplier will be effective for existing active members' future service only (Bridged Benefit as of effective date on page 1)

If checked, select one below:

- Termination Final Average Compensation (calculated over the members entire wage history)
- Frozen Final Average Compensation (FAC is calculated twice, once for the timeframe that matches the original multiplier, and once for the new multiplier)

3. Final Average Compensation (Min 3 yr, increments of 1 yr) _____ years
4. Vesting (5 -10 yrs, increments of 1 yr) _____ years
5. Normal Retirement Age will be the later of: _____ (any age from 60-70), or the vesting provision selected above (#4).
6. Required employee contribution (Increments of 0.01%) _____ %
7. Compensation for the Defined Benefit Plan means the salary or wages paid to an employee for personal services rendered while a member of MERS. Compensation and any applicable employee contributions must be reported to MERS on a monthly basis.

Employers shall define compensation using the following options (choose one):

- Compensation including all items as allowed in the MERS Plan Document (Section 14).
If anything varies, specify here:

Included: _____

Excluded: _____

- Base wages only.
If any items should be included, specify here:

Included: _____

- Medicare taxable wages as reported on W2.
- Wages plus amounts otherwise not reported as gross compensation, such as elected amounts for Section 125(a) or 457(b) deferrals.

Defined Benefit Plan Adoption Agreement

8. Unreduced Early Retirement/Service Requirements:

<input type="checkbox"/> Age 50 – 54_____ Service of either <input type="checkbox"/> 25 or <input type="checkbox"/> 30 years
<input type="checkbox"/> Age 55 – 65_____ Service between 15 and 30 years _____
<input type="checkbox"/> Service only (must be any number from 20 – 30 years accrued service): _____
<input type="checkbox"/> Age + Service Points (total must be from 70 – 90): _____ points

9. Other

- Surviving Spouse will receive _____% of Straight Life benefit without a reduction to the employee's benefit
- Duty death or disability enhancement (add up to additional 10 years of service credit not to exceed 30 years of service)
- Deferred Retirement Option Program (DROP)
- Annuity Withdrawal Program (AWP)
 - Calculation of the actuarial equivalent of the lump sum distribution made under AWP will be done using:
 - Interest rate for employee contributions as determined by the Retirement Board, or
 - MERS' assumed rate of return as of the date of the distribution.

10. Cost-of-Living Adjustment

<input type="checkbox"/> All current retirees as of effective date <input type="checkbox"/> Retirees who retire between _____/01/____ and _____/01/____	<input type="checkbox"/> Future retirees who retire after effective date
Increase of _____% or \$_____ per month	Increase of _____% or \$_____ per month
Select one: <input type="checkbox"/> Annual automatic increase <input type="checkbox"/> One-time increase	<input type="checkbox"/> Annual automatic increase
Select one: <input type="checkbox"/> Compounding <input type="checkbox"/> Non-compounding	Select one: <input type="checkbox"/> Compounding <input type="checkbox"/> Non-compounding
Employees must be retired _____ months (6-12 months, increments of 1 month)	Employees must be retired _____ months (6-12 months, increments of 1 month)

- Check here if the existing COLA will be bridged for active participants as of the effective date selected on this form. Benefits accrued for service after the effective date will have no COLA increase applied.

Defined Benefit Plan Adoption Agreement

11. Service Credit Purchase Estimates are:

- Not permitted
- Permitted

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Benefit Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event of any conflict between the MERS Plan Document and the MERS Defined Benefit Plan Adoption Agreement, the provisions of the Plan Document control.

VI. Modification Of The Terms Of The Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired, and prohibits the use of the Employer's required current service funding to finance unfunded accrued liabilities.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. In accordance with the Constitution and this Agreement, if at any time the balance standing to the Employer's credit in the reserve for employer contributions and benefit payments is insufficient to pay all service benefits due and payable to the entity's retirees and beneficiaries, the Employer agrees and covenants to promptly remit to MERS the amount of such deficiency as determined by the Retirement Board within thirty (30) days notice of such deficiency.
4. The Employer acknowledges that wage and service reports are due monthly, and the employee contributions (if any) and Employer contributions are due and payable monthly, and must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference.
5. Should the Employer fail to make its required contribution(s) when due, the retirement benefits due and payable by MERS on behalf of the entity to its retirees and beneficiaries may be suspended until the delinquent payment is received by MERS. MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 79, and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. The Employer acknowledges that changes to the Employer's MERS Defined Benefit Plan must be made in accordance with the MERS Plan Document and applicable law, and agrees that MERS will not administer any such changes unless the MERS Plan Document and applicable law permit same, and MERS is capable of administering same.

Defined Benefit Plan Adoption Agreement

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by _____ on
the ____ day of _____, 20____. (Name of Approving Employer)

Authorized signature: _____

Title: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____
(Authorized MERS Signatory)

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Letter of Agreement – Helfert Grievances
DEPARTMENT:	Administration/Sheriff
ATTACHMENTS:	Yes
SUMMARY:	
<p>This Letter of Agreement will toll (postpone) any further action on grievances E1042 & E1044 until a formal disposition of the criminal charges against Brian Helfert is reached. The Union will then have 14 days to decide if they will dispose of the grievances or advance them to arbitration.</p>	
RECOMMENDED MOTION:	
<p>Motion to approve the Letter of Agreement between Menominee County and General Teamsters Local Union # 406, which would toll grievances E1042 & E1044 until a formal disposition is reached in the criminal proceedings against Brian Helfert.</p>	

Submitted by: Jason Carviou

05/22/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

LETTER OF AGREEMENT
Between
MENOMINEE COUNTY - *SHERIFF – SUPERVISORY UNIT*
And
GENERAL TEAMSTERS LOCAL UNION NO. 406

RE: BRIAN HELFERT GRIEVANCES #E1042 & E1044

WHEREAS, the parties are subject to a Collective Bargaining Agreement which expires on September 30, 2021; and

WHEREAS, on or about December 19, 2019 Brian Helfert, a Sergeant at the Menominee County Sheriff's Office, had his employment terminated by the Menominee County Sheriff for multiple policy and procedure violations; and

WHEREAS, on or about January 6, 2019 the Menominee County Prosecutors Office criminally charged Brian Helfert with, and he was subsequently arrested by the Menominee Police Department, on two (2) counts of Criminal Sexual Conduct – 3rd Degree; and

WHEREAS, Brian Helfert and the Teamsters filed Grievances #E1042 and #E1044 on January 28, 2020 concerning alleged violations of the Agreement, concerning sick leave payout and vacation payout, respectively; and

WHEREAS, both parties wish to toll the grievance and arbitration procedure as set forth in *Michigan State Employees Association v. Michigan Civil Service Commission*, 406 Mich 313, 279 N.W.2d 530 (June 18, 1979).

THEREFORE, the parties agree to the following;

- (1) The grievance and arbitration procedure in both Grievances identified above, will be tolled until the formal disposition of the criminal charges pending against Brian Helfert. After the formal disposition of the criminal charges, the Union will have fourteen (14) calendar days to
 - (a) amicably dispose of the Grievances or advance them to arbitration by the submission of a Demand to Arbitrate.

For purposes of this agreement, formal disposition shall be defined as the day that the current criminal charges are either: Dismissed with/without prejudice by the Menominee County Prosecutors Office, Mr. Helfert is found not guilty by an ultimate finder of fact, or Mr. Helfert tenders either a nolo contendere or a guilty plea to the presiding Judge.

This Agreement shall not be considered precedent setting by either party and shall not be binding upon future matters between parties. By way of this Agreement, there is no expression of support by either party for the position of the opposing party.

WHEREBY, all terms and conditions of the current Agreement remain unchanged and in effect, the parties signify agreement to the above by representative signatures appearing hereon.

EMPLOYEE

COUNTY OF MENOMINEE

By: _____
Brian Helfert Date

By: _____
Jason Carviou, Date
County Administrator

TEAMSTERS LOCAL NO. 406

MENOMINEE COUNTY SHERIFF

By: _____
Anthony LaPlant Date
Business Agent

By: _____
Kenny Marks, Sheriff Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems & Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Commissioner Per Diems & Expenses as recently submitted for payment	
RECOMMENDED MOTION	
Motion to approve Commissioner Per Diems and Expenses as recently paid.	

Submitted by: Jason Carviou

05/22/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

*Rec
4/25/20
\$0*

Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
4/14/20	HOME - DIAL UP	—	—	—	101-101-860.00
4/28/20	COURT HOUSE	16		9.20	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage	16	
				Total Mileage Fee	\$ 9.20

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

4/28/20

Date

AB

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

APR 29

AD.

Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Bernie Lang ~ District 2

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
	CAA				
	CO. BD.	3			101-101-860.00
	DHHS				101-101-860.00
	CO. BD	3			101-101-860.00
		<u>6</u>			101-101-860.00
			6 X .575 =	3.45	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage		
Total Mileage Fee					3.45

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

AA

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang

Signed

04.28.20

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
APR 29
JD

Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
4/14/20	Ct. house	16			
4/28/20	Ct. house	16			101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage	32	
				Total Mileage Fee	18.40

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

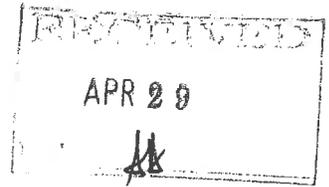
William Cech

Signed

4/29/20

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**



Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Phelps ~ District 3

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
3/17/20	Menom. Co. Courthouse	5	.575	\$2.87	101-101-860.00
3/17/20	Menom. Co. Courthouse	5	.575	2.87	101-101-860.00
4/28/20	Menom. Co. Courthouse	1.5	.575	2.87	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage		
				Total Mileage Fee	\$ 8.61

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



 Signed

 4/29/2020

 Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Rec. 4/30/20

Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
 *meals provided by conferences will NOT be reimbursed

Name: David Prestin ~ District 6

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
<i>5/10/2020</i>	<i>Board Meeting - Courthouse</i>	<i>48</i>		<i>27.60</i>	
<i>7/20/2020</i>	<i>BOARD MEETING Courthouse</i>	<i>48</i>		<i>27.60</i>	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage	<i>96</i>	
				Total Mileage Fee	<i>55.20</i>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

David C. Prestin

 Signed

4/28/2020

 Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Review miscellaneous bills paid on April 22, 28, 29, & May 4, & 5, 2020 in the combined amount of \$64,897.39.	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

05/08/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-228 Computer Technology
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
296 Juvenile Diversion Child Care
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

APR 23 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: BELLIN HEALTH				
13300880	Pre Employment Physical (D. Robinette)	101-301-835.00	226.00	226.00
TOTAL VENDOR BELLIN HEALTH				226.00
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
5381	Vehicle Maintenance - Boat Hauler	101-301-981.00	244.33	244.33
5407	Vehicle Maintenance - 2017 Explorer	205-315-981.00	33.15	33.15
5466	Vehicle Maintenance - 2018 Explorer	205-315-981.00	38.10	38.10
5415	Vehicle Maintenance - 2017 Explorer	205-315-981.00	181.92	181.92
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				497.50
VENDOR NAME: CARTRIDGE CENTER, INC.				
28813	Office Supplies (Admin)	101-172-727.00	59.00	59.00
TOTAL VENDOR CARTRIDGE CENTER, INC.				59.00
VENDOR NAME: CELLCOM				
119268	Cellular Services (Airport)	216-585-850.00	57.29	57.29
TOTAL VENDOR CELLCOM				57.29
VENDOR NAME: CITY OF MENOMINEE				
80101069	Airport	216-585-920.01	49.72	49.72
		216-585-920.02	49.76	99.48
80101198	Airport	216-585-920.01	47.55	47.55
		216-585-920.02	46.94	94.49
801010700	Airport	216-585-920.01	47.55	47.55
		216-585-920.02	46.94	94.49
90103028	Airport	216-585-920.01	2.08	2.08
20101017	1004 Ninth Street	101-265-920.00	134.14	134.14
90103011	831 10th Avenue	101-265-920.00	31.36	31.36
20102038	831 10th Avenue	101-265-920.00	5,735.90	5,735.90
TOTAL VENDOR CITY OF MENOMINEE				6,191.94
VENDOR NAME: CLOVERLAND PAPER CO				
122062	Inmate Supplies	101-301-770.00	54.99	54.99
122061	Inmate Supplies	101-301-770.00	70.79	70.79
122060	Janitorial Supplies (Courthouse)	101-265-755.01	18.24	18.24
TOTAL VENDOR CLOVERLAND PAPER CO				144.02
VENDOR NAME: ENTRANCE SYSTEMS				
26892	Airport Motor for South Gate	216-585-981.01	511.65	511.65
TOTAL VENDOR ENTRANCE SYSTEMS				511.65
VENDOR NAME: HENSLEY, RN, JOEL				
April 2020	Medical Examiner - Additional Investigation	101-648-835.00	190.00	190.00
TOTAL VENDOR HENSLEY, RN, JOEL				190.00
VENDOR NAME: J S ELECTRONICS, INC.				
20803	Radio Maintenance	101-301-770.00	29.50	29.50
TOTAL VENDOR J S ELECTRONICS, INC.				29.50
VENDOR NAME: LENCA SURVEYING				
20035	Remon Yr 2020 (4/2 - 4/15/20)	243-246-801.07	5,105.70	5,105.70
TOTAL VENDOR LENCA SURVEYING				5,105.70
VENDOR NAME: MARCO TECHNOLOGIES, LLC				
INV7519370	New Phone System	101-103-970.19	810.00	810.00
TOTAL VENDOR MARCO TECHNOLOGIES, LLC				810.00
VENDOR NAME: MENARDS - MARINETTE				
9653	Operating Supplies	101-265-755.00	59.88	59.88
9771	Operating Supplies	101-265-755.00	29.94	29.94
TOTAL VENDOR MENARDS - MARINETTE				89.82

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

APR 23 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: METCOM				
R-16984	Office Supplies (District)	101-136-727.00	306.50	306.50
TOTAL VENDOR METCOM				306.50
VENDOR NAME: OFFICE DEPOT, INC.				
47343339001	Office Supplies (Clerk's Office)	101-215-727.00	495.61	495.61
TOTAL VENDOR OFFICE DEPOT, INC.				495.61
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068320101002	Inmate Supplies	101-301-770.00	114.04	114.04
TOTAL VENDOR PAN-O-GOLD BAKING CO.				114.04
VENDOR NAME: PLUTCHAK FAB, LLC				
48082	Park Supplies	208-751-930.02	8.35	8.35
TOTAL VENDOR PLUTCHAK FAB, LLC				8.35
VENDOR NAME: REINHART FOODSERVICE				
107537	Inmate Supplies	101-301-770.00	531.14	531.14
TOTAL VENDOR REINHART FOODSERVICE				531.14
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST				
3/31/2020	FOC Service Charge	101-141-817.00	33.20	33.20
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST				33.20
VENDOR NAME: THE PRINT SHOP				
4/17/2020	250 Business Cards (Jim Quist)	208-751-727.00	25.00	25.00
TOTAL VENDOR THE PRINT SHOP				25.00
VENDOR NAME: TIME WARNER CABLE				
621199203040320	Airport	216-585-850.00	333.22	333.22
TOTAL VENDOR TIME WARNER CABLE				333.22
VENDOR NAME: TWIN CITY SERVICE AGENCY INC				
1365	Renewal of Airport Liability Insurance	216-585-831.00	8,750.00	8,750.00
TOTAL VENDOR TWIN CITY SERVICE AGENCY INC				8,750.00
VENDOR NAME: U.E.S. COMPUTERS, INC.				
82836	New Telephone System	101-103-970.19	119.99	119.99
TOTAL VENDOR U.E.S. COMPUTERS, INC.				119.99
VENDOR NAME: VISA				
Credit Card	Courthouse & Parks	208-751-755.02	97.75	758.51
		101-265-755.00	69.99	
		101-268-729.00	7.75	
		101-136-860.00	60.00	
		208-751-755.02	32.04	
		101-267-860.00	(40.00)	
		101-172-727.00	37.90	
		101-265-755.00	69.00	
		101-136-802.00	59.00	
		208-751-930.04	72.02	
		101-265-755.00	77.98	
		101-265-850.01	11.39	
		208-751-930.04	82.14	
		101-228-857.02	23.95	
		101-257-729.00	32.99	
		101-101-729.00	11.45	
		101-215-729.00	23.80	
		101-268-729.00	7.75	
		101-265-755.00	21.61	
TOTAL VENDOR VISA				758.51
VENDOR NAME: WISCONSIN PUBLIC SERVICE				
0402047856-00005	Kleinke Park	208-751-920.01	58.47	58.47
TOTAL VENDOR WISCONSIN PUBLIC SERVICE				58.47

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
GRAND TOTAL:				25,446.45

APPROVED

APR 23 2020

CHIEF FISCAL OFFICER
MENOMINEE/COUNTY MICHIGAN

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE
EXP CHECK RUN DATES 04/28/2020 - 04/28/2020
UNJOURNALIZED
BOTH OPEN AND PAID

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: VISA Credit Card	Sheriff & Road Patrol	101-301-742.00	36.00	2,212.61
		101-301-770.01	325.36	
		101-301-881.00	500.00	
		205-315-755.00	335.76	
		205-315-934.00	6.99	
		264-363-881.00	1,008.50	
TOTAL VENDOR VISA				2,212.61
GRAND TOTAL:				2,212.61

APPROVED

APR 28 2020

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APR 29 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863331404	Telephone Services (911)	266-325-850.00	306.83	306.83
TOTAL VENDOR AT&T - CAROL STREAM, IL				306.83
VENDOR NAME: CECH, WILLIAM				
Reimbursement	Mileage - April 2020	101-101-860.00	18.40	18.40
TOTAL VENDOR CECH, WILLIAM				18.40
VENDOR NAME: CITY OF STEPHENSON				
709	Annex - Water/Electric/Sewer	101-261-920.01	20.66	226.69
		101-261-920.02	35.23	
		101-261-920.03	170.80	
TOTAL VENDOR CITY OF STEPHENSON				226.69
VENDOR NAME: DEKETO, LLC				
CLK 319	Vital Records Indexing & Imaging	101-228-857.02	1,300.00	1,300.00
TOTAL VENDOR DEKETO, LLC				1,300.00
VENDOR NAME: DUCAINE-WHITING, KERRI				
Reimbursement	Clothing Allowance	266-325-745.00	110.71	110.71
TOTAL VENDOR DUCAINE-WHITING, KERRI				110.71
VENDOR NAME: LANG, BERNARD				
Reimbursement	Mileage - April 2020	101-101-860.00	3.45	3.45
TOTAL VENDOR LANG, BERNARD				3.45
VENDOR NAME: LENCA SURVEYING				
20042	Remon Yr 2020 (4/16 - 4/28)	243-246-801.07	3,844.96	3,844.96
TOTAL VENDOR LENCA SURVEYING				3,844.96
VENDOR NAME: PHELPS, LARRY				
Reimbursement	Mileage - March & April 2020	101-101-860.00	8.61	8.61
TOTAL VENDOR PHELPS, LARRY				8.61
VENDOR NAME: PIVOT POINT PARTNERS LLC				
1109	Field App Solution	101-257-801.00	1,750.00	1,750.00
TOTAL VENDOR PIVOT POINT PARTNERS LLC				1,750.00
VENDOR NAME: SCHEI, LARRY				
Reimbursement	April 2020	101-101-860.00	9.20	9.20
TOTAL VENDOR SCHEI, LARRY				9.20
VENDOR NAME: WISCONSIN PUBLIC SERVICE				
0403823200-00006	Hanger Gate Center	216-585-920.03	28.91	57.62
0403823200-00005	Gate Center	216-585-920.03	28.71	
TOTAL VENDOR WISCONSIN PUBLIC SERVICE				57.62
GRAND TOTAL:				7,636.47

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

MAY 05 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: BS&A SOFTWARE				
129071	Annual Svcs & Support (5/1 - 5/1/21)	101-228-857.02	12,435.00	12,435.00
TOTAL VENDOR BS&A SOFTWARE				12,435.00
VENDOR NAME: CDW GOVERNMENT				
XRJ3501	Laptop	101-228-970.01	1,313.39	1,313.39
TOTAL VENDOR CDW GOVERNMENT				1,313.39
VENDOR NAME: CIMA COMPANIES, INC.				
Renewal	Liability Insurance 7/1/20 - 7/1/21	101-132-831.00	1,186.40	1,186.40
TOTAL VENDOR CIMA COMPANIES, INC.				1,186.40
VENDOR NAME: COOPER OFFICE EQUIPMENT				
175977	Contract # 2310-01 (Treasurer)	101-253-728.00	90.00	90.00
TOTAL VENDOR COOPER OFFICE EQUIPMENT				90.00
VENDOR NAME: DTE ENERGY				
910020910998	Annex	101-261-920.04	119.61	119.61
TOTAL VENDOR DTE ENERGY				119.61
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
1406	Advertising (Mtg Change)	101-101-901.00	5.83	5.83
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				5.83
VENDOR NAME: HANSEN, JANE C.W.				
April 2020	CAFA	260-266-801.01	750.00	810.00
		260-266-801.02	60.00	
TOTAL VENDOR HANSEN, JANE C.W.				810.00
VENDOR NAME: IMAGEWORKS				
14863	Uniform Allowance (Mike Sieg)	101-265-745.00	118.00	118.00
TOTAL VENDOR IMAGEWORKS				118.00
VENDOR NAME: JANITOR'S CLOSET				
46991	Cleaning Services - May 2020	101-265-801.00	1,900.00	1,900.00
TOTAL VENDOR JANITOR'S CLOSET				1,900.00
VENDOR NAME: KLUMB, JOSEPH				
April 2020	CAFA	260-266-801.01	750.00	880.00
		260-266-801.02	130.00	
TOTAL VENDOR KLUMB, JOSEPH				880.00
VENDOR NAME: KRAUSE, ADAM & TINA				
Reimbursement	Camping Refund	208-751-964.00	1,425.00	1,425.00
TOTAL VENDOR KRAUSE, ADAM & TINA				1,425.00
VENDOR NAME: MERKEL, WILLIAM				
March 2020	CAFA	260-266-801.01	900.00	2,050.00
		260-266-801.02	1,150.00	
TOTAL VENDOR MERKEL, WILLIAM				2,050.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0154599-001	Office Supplies (Family/Probate)	101-132-727.00	14.69	29.39
		101-148-727.00	14.70	
0154600-001	Office Supplies (Family/Probate)	101-132-727.00	2.11	4.22
		101-148-727.00	2.11	
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				33.61



MAY 05 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: NUTT, MICHAEL				
April 2020	Crisis Intervention	292-668-801.00	625.00	625.00
TOTAL VENDOR NUTT, MICHAEL				625.00
VENDOR NAME: OFFICE DEPOT, INC.				
482627031001	Office Supplies (Admin)	101-172-727.00	33.08	33.08
482620290099	Office Supplies (Admin & Parks)	208-751-727.00	15.79	39.13
		101-172-727.00	23.34	
TOTAL VENDOR OFFICE DEPOT, INC.				72.21
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
150012	Remon Supplies	243-246-765.00	83.96	83.96
150008	Park Supplies	208-751-981.00	7.99	402.18
		208-751-755.02	394.19	
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				486.14
VENDOR NAME: PRESTIN, DAVID				
Reimbursement	Mileage - March & April 2020	101-101-860.00	55.20	55.20
TOTAL VENDOR PRESTIN, DAVID				55.20
VENDOR NAME: ST OF MI-ENVR QUAL-POBOX30657				
Recertification	Daniel J. Menacher	249-371-802.00	95.00	95.00
TOTAL VENDOR ST OF MI-ENVR QUAL-POBOX30657				95.00
VENDOR NAME: STATE OF MICHIGAN				
4/30/20	Monthly Offset/Billing	292-662-843.01	4,054.13	4,054.13
TOTAL VENDOR STATE OF MICHIGAN				4,054.13
VENDOR NAME: U.E.S. COMPUTERS, INC.				
51325	Service & Credit Memo	101-228-857.00	196.00	143.50
		101-228-857.00	(52.50)	
TOTAL VENDOR U.E.S. COMPUTERS, INC.				143.50
VENDOR NAME: UWC				
9068634705	Telephone Services	101-228-850.00	0.06	0.06
9068634441	Telephone Services	101-228-850.00	1.87	1.87
9067532209	Telephone Services	101-228-850.00	1.02	1.02
9068632023	Telephone Services	101-228-850.00	16.66	16.66
9067534582	Telephone Services	208-751-850.00	4.16	4.16
TOTAL VENDOR UWC				23.77
VENDOR NAME: VISA				
Credit Card	Airport	216-585-755.02	29.88	99.02
		216-585-742.00	52.19	
		216-585-981.01	16.95	
TOTAL VENDOR VISA				99.02
VENDOR NAME: WISCONSIN PUBLIC SERVICE				
0403823200-00004	Airport	216-585-920.00	79.85	987.01
		216-585-920.03	382.65	
		216-585-920.00	94.05	
		216-585-920.03	311.36	
		216-585-920.00	119.10	
0405249882-00005	Parks	208-751-920.01	258.37	258.37
TOTAL VENDOR WISCONSIN PUBLIC SERVICE				1,245.38
GRAND TOTAL:				29,266.19

MAY 05 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: AT&T - CAROL STREAM, IL				
906498225304	Library - Telephone Service	271-790-850.00	49.93	49.93
TOTAL VENDOR AT&T - CAROL STREAM, IL				49.93
VENDOR NAME: CITY OF STEPHENSON				
705	Library - Water/Electric/Sewer	271-790-920.00	283.20	283.20
TOTAL VENDOR CITY OF STEPHENSON				283.20
VENDOR NAME: UWC				
9067536923	Library - Telephone Service	271-790-850.00	2.54	2.54
TOTAL VENDOR UWC				2.54
GRAND TOTAL:				335.67

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous boards and committee meeting minutes/reports are received as they are approved. The county board is to review miscellaneous minutes/reports.	
RECOMMENDED MOTION	
Motion to approve miscellaneous boards/committees/commissioner reports to be placed on file in the Office of the County Clerk.	

Submitted by: Jason Carviou

05/22/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MAY 01

**Delta, Dickinson & Menominee County
Department of Health and Human Services Board**

DELTA CO. BOARD MEMBERS

**STACEY RANDALL, CHAIR
MARY OLSON
DONNA SCHOMIN**

DICKINSON CO. BOARD MEMBERS

**KATIE DRISCOLL, CHAIR
MARY GAGALA
WINNIE FORNETTI**

MENOMINEE CO. BOARD MEMEBERS

**JEFF NASER, CHAIR
SHEILA VERAGHEN
VACANT**

DIRECTOR

MATTHEW YOHE

Date: April 23, 2020

The regular meeting of the Delta, Dickinson & Menominee County Department of Health and Human Services Board was called to order by Matthew Yohe-Board Secretary at 1:00 PM CST. The meeting was held via teleconference.

ROLL CALL

Present: Stacey Randall-Delta Co. Board Chair, Mary Olson-Delta Co. Board Member, Donna Schomin-Delta Board Member, Katie Driscoll-Dickinson Co. Board Chair, Mary Gagala-Dickinson Co. Board Member, Winnie Fornetti-Dickinson Co. Board Member, Jeff Naser-Menominee Co. Board Chair, Sheila Veraghen-Menominee Co. Board Member & Matthew Yohe-Board Secretary.

Others Present: Megan Chartier, DHHS Executive Secretary, Theresa Nelson-Delta County Board of Commissioners, Barbara Kramer-Dickinson Co. Board of Commissioners, & Gerald Piche-Menominee Co. Commissioner.

Absent: None.

APPROVAL OF AGENDA:

The motion to approve the Delta County agenda was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta Co. Board Member.

Roll Call: Stacey Randall-aye, Donna Schomin-aye, Mary Olson-aye

Nays: None

Motion carried

The motion to approve the Dickinson County agenda was made by Ms. Katie Driscoll-Dickinson County Board Chair and seconded by Ms. Mary Gagala-Dickinson Co. Board Member.

Roll Call: Katie Driscoll-aye, Mary Gagala-aye, Winnie Fornetti-aye

Nays: None

Motion carried

The motion to approve the Menominee County agenda was made by Mr. Jeff Naser-Menominee County Board Chair and seconded by Ms. Sheila Veraghan-Menominee Co. Board Member.

Roll Call: Jeff Naser-aye, Sheila Veraghen-aye

Nays: None

Motion carried

APPROVAL OF MINUTES:

The motion to approve the Delta County Minutes for March 19, 2020 was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Dona Schomin-Delta Co. Board Member.

Roll Call: Stacey Randall-aye, Donna Schomin-aye, Mary Olson-aye

Nays: None

Motion carried

The motion to approve the Dickinson County minutes for March 19, 2020 was made by Ms. Katie Driscoll-Dickinson County Board Chair and seconded by Ms. Mary Gagala-Dickinson Co. Board Member.

Roll Call: Katie Driscoll-aye, Mary Gagala-aye, Winnie Fornetti-aye

Nays: None

Motion carried

The motion to approve the Menominee County minutes for March 19, 2020 was made by Mr. Jeff Naser-Menominee County Board Chair and seconded by Ms. Sheila Veraghan-Menominee Co. Board Member.

Roll Call: Jeff Naser-aye, Sheila Veraghen-aye

Nays: None

Motion carried

FINANCIAL REPORT

Delta County

The financial report for March 2020 was reviewed. There were \$0.00 in expenditures for the DHHS Board members, leaving a balance of \$1,396.54.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta Co. Board Member.

Roll Call: Stacey Randall-aye, Donna Schomin-aye, Mary Olson-aye

Nays: None

Motion carried

Dickinson County

The financial report for March 2020 was reviewed. There were \$0.00 in expenditures for the DHHS Board members, leaving a balance of \$325.82

There were no expenditures from the Foster Children's Fund, leaving a balance of \$567.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Katie Driscoll-Dickinson County Board Chair and seconded by Ms. Mary Gagala-Dickinson Co. Board Member.

Roll Call: Katie Driscoll-aye, Mary Gagala-aye, Winnie Fornetti-aye

Nays: None

Motion carried

Menominee County

The financial report for March 2020 was reviewed. There were \$0.00 in expenditures for the DHHS Board members, and \$0.00 for room rental payment leaving a balance of \$2,400.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Sheila Veraghen-Menominee County Board Member and seconded by Mr. Jeff Naser-Menominee Co. Board Chair.

Roll Call: Jeff Naser-aye, Sheila Veraghen-aye

Nays: None

Motion carried

DIRECTOR'S REPORT:

Staffing: Currently services has an opening in Menominee County. Unable to hire due to the hiring freeze that Lansing has set in place.

Business Plan Update: Mr. Yohe, provided an update on current fiscal year data:

Delta County:

Operating Funds: Allocation for FY 2020 is \$12,506.00. Year-to-date expenditures are: \$9,920.76. This constitutes 79.3% of the allocation spent with 50% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$49,492.00. Year-to-date expenditures are: \$10,531.65. This constitutes 21.3% of the allocation spent.

Assistance Payments: Standard of Promptness: 93.56%. Business Service Center 1 average is 93.54%. Statewide Average is 96.58%.

Family Independence Program Work Participation Rate: 100%. Year to date average is 100%. Federal goal is 50%. U.P. average & statewide average are not available at this time.

Dickinson County:

Operating Funds: Allocation for FY 2020 is \$28,882.00. Year-to-date expenditures are: \$7,654.19. This constitutes 26.5% of the allocation spent with 50% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$30,950.00. Year-to-date expenditures are: \$10,202.42. This constitutes 33.0% of the allocation spent.

Assistance Payments: Standard of Promptness: 94.13%. Business Service Center 1 average is 93.54%. Statewide Average is 96.58%.

Family Independence Program Work Participation Rate: 100%. Year to date average is 100%. Federal goal is 50%. U.P. average & statewide average are not available at this time.

Menominee County:

Operating Funds: Allocation for FY 2020 is \$25,896.00. Year-to-date expenditures are: \$15,260.75. This constitutes 58.9% of the allocation spent with 50% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$35,261. Year-to-date expenditures are: \$13,772.33. This constitutes 39.1% of the allocation spent.

Assistance Payments: Standard of Promptness: 94.62%. Business Service Center 1 average is 93.54%. Statewide Average is 96.58%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average is & statewide average are not available at this time.

Miscellaneous:

Assistance Payments: Mr. Yohe reviewed customer information as follows:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for the month of March 2020:

Delta County:

- Family Independence Program: 28 cases; 54 recipients; \$8,165 in benefits provided.
- Food Assistance Program: 2,270 cases; 4,005 recipients; \$672,499 in benefits provided.
- State Disability Assistance: 15 cases; 15 recipients; \$5,474 in benefits provided.
- Child Development and Care: 85 cases; 132 recipients; \$55,126 in benefits provided.
- State Emergency Relief: 48 cases; \$25,027 in benefits provided.
- Unduplicated total for the month: 2,354 cases; 4,158 recipients; \$766,290 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1,086 cases; 2,165 recipients
- Other Children < Age 21: 239 cases; 249 recipients
- Pregnant Women & Children Under 19: 905 cases; 1,574 recipients
- MiChild: 133 cases; 210 recipients
- Non-SSI Aged, Blind & Disabled: 1,047 cases; 1,088 recipients
- SSI Aged, Blind & Disabled: 954 cases; 954 recipients
- Medicaid Eligible Total: 3,958 cases, 6,241 recipients

Healthy Michigan Program (HMP)

Delta County: 2,150 total cases and 2,411 total recipients

Dickinson County

- Family Independence Program: 4 cases; 9 recipients; \$1,405 in benefits provided.
- Food Assistance Program: 1,262 cases; 2,210 recipients; \$376, 151 in benefits provided.

- State Disability Assistance: 21 cases; 21 recipients; \$5,896 in benefits provided.
- Child Development and Care: 56 cases; 91 recipients; \$30,815 in benefits provided.
- State Emergency Relief: 10 cases; \$6,107 in benefits provided.
- Unduplicated total for the month: 1,308 cases; 2,287 recipients; \$420,375 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 748 cases; 1,480 recipients
- Other Children < Age 21: 170 cases; 173 recipients
- Pregnant Women & Children Under 19: 599 cases; 1,028 recipients
- MiChild: 104 cases; 179 recipients
- Non-SSI Aged, Blind & Disabled: 672 cases; 689 recipients
- SSI Aged, Blind & Disabled: 493 cases; 493 recipients
- Medicaid Eligible Total: 2,539 cases, 4,045 recipients

Healthy Michigan Program (HMP)

Dickinson County: 1,414 total cases and 1,559 total recipients

Menominee County

- Family Independence Program: 18 cases; 33 recipients; \$4,636 in benefits provided.
- Food Assistance Program: 1,102 cases; 1,953 recipients; \$326,559 in benefits provided.
- State Disability Assistance: 10 cases; 10 recipients; \$2,915 in benefits provided.
- Child Development and Care: 32 cases; 46 recipients; \$17,714 in benefits provided.
- State Emergency Relief: 11 cases; \$11,813 in benefits provided.
- Unduplicated total for the month: 1,137 cases; 2,008 recipients; \$363,636 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 664 cases; 1,409 recipients
- Other Children < Age 21: 99 cases; 103 recipients
- Pregnant Women & Children Under 19: 516 cases; 897 recipients
- MiChild: 59 cases; 98 recipients
- Non-SSI Aged, Blind & Disabled: 577 case; 604 recipients
- SSI Aged, Blind & Disabled: 462 cases; 462 recipients
- Medicaid Eligible Total: 2,152 cases, 3,573 recipients

Healthy Michigan Program (HMP)

Menominee County: 1,189 total cases and 1,318 total recipients

This information is available on the www.michigan.gov/dhs website in the “Green Book”

Child Welfare

	<u>Delta</u>	<u>Dickinson</u>	<u>Menominee</u>
Commencements	100%	100%	100%
CPS Face to Face	100%	100%	92%

CPS Ongoing Child F2F	100%	50%	100%
CPS Ongoing Caregiver F2F	100%	75%	100%
CPS Services Plans	100%	100%	100%
CPS Plan Approval	97%	100%	100%
CFC Service Plans	100%	100%	100%
CFC Approval	100%	100%	100%
DHHS Medical		75%	100%
DHHS Dental			0%
CFC Worker/Child Contacts	71%	100%	100%
CFC Worker/Parent Contacts	67%	87%	25%
CFC Worker/Supervisor Contacts	20%	91%	100%
CFC Parent/Child Contacts	80%	81%	
CFC Return Home Contacts			100%
CFC Sibling Contacts			

Approval of Directors Report:

Delta

Directors Report was reviewed and approved. Motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta Co. Board Member.

Roll Call: Stacey Randall-aye, Donna Schomin-aye, Mary Olson-aye

Nays: None

Motion carried

Dickinson

Directors Report was reviewed and approved. Motion was made by Ms. Winnie Fornetti-Dickinson Co. Board Member and seconded by Ms. Mary Gagala-Dickinson Co. Board Member.

Roll Call: Katie Driscoll-aye, Mary Gagala-aye, Winnie Fornetti-aye

Nays: None

Motion carried

Menominee

Directors Report was reviewed and approved. Motion was made by Mr. Jeff Naser-Menominee Co. Board Chair and seconded by Ms. Sheila Veraghen-Menominee Co. Board Member.

Roll Call: Jeff Naser-aye, Sheila Veraghen-aye

Nays: None

Motion carried

UNIT REPORT:

None

BOARD BUSINESS:

Review & Approval of Vouchers

Delta County: No vouchers to reviewed or approve.

Dickinson County: No vouchers to review or approve.

Menominee County: No vouchers to review or approve.

MCSSA- April 24, 2020 at the Delta County DHHS office has been cancelled due to the ongoing COVID-19 situation.

PUBLIC COMMENT:

Theresa Nelson, Delta County Board of Commissioners let the board know that the Delta Counties COVID19 numbers are 12 cases with 2 deaths.

She said that she's been getting calls regarding assistance/help needed to pay for Escanaba's water bill that DHHS doesn't cover and who can those clients contact.

Mr. Yohe found out that SER's can be filled out for water payment assistance but there has to be a shut off notice, SER application filed, and it's only \$175 max. Other's needing assistance would be referred to 2-1-1 phone number.

Barb Kramer, Dickinson County Board of Commissioners discussed that Dickinson County COVID19 Numbers have held steady. Testing has increased with testing sites of DCH and Bellin. Dickinson County received PPE (Personal Protective Equipment) such as masks, gloves and gowns for county emergency responders.

Gerald Piche, Menominee County Commissioner also stated that he met with Menominee County Department heads to talk about the COVID19 numbers and that possibly having the state open up by regions. COVID19 Testing can be done at Bellin and by Dr. Carlson in Stephenson. Also, Menominee County Fair and the Rodeo has been cancelled for this year.

NEXT MEETING: Thursday, May 28, 2020 with location TBD

ADJOURNMENT: Motion was made by Ms. Katie Driscoll-Dickinson Co. Board Chair and seconded by Ms. Stacey Randall-Delta Co. Board Chair. Meeting was adjourned at 1:30 PM CST.

Roll Call: Stacey Randall-aye, Donna Schomin-aye, Mary Olson-aye, Katie Driscoll-aye, Mary Gagala-aye, Winnie Fornetti-aye, Jeff Naser-aye, Sheila Veraghen-aye

Motion carried

Matthew Yohe
Board Secretary

Stacey Randall, Delta Co.
Board Chairperson

Katie Driscoll, Dickinson Co.
Board Chairperson

Jeff Naser, Menominee Co.
Board Chairperson

Pc: DHHS Board Members Delta County
DHHS Board Members Dickinson County
DHHS Board Members Menominee County
Delta County BOC
Dickinson County BOC
Menominee County BOC

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Bailey Park & Stony Point Rip Rap Projects
DEPARTMENT:	Administration/Parks
ATTACHMENTS:	Yes
SUMMARY:	
Discussion – Shoreline erosion and damage at Bailey Park & Stony Point.	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

05/22/2020
Date

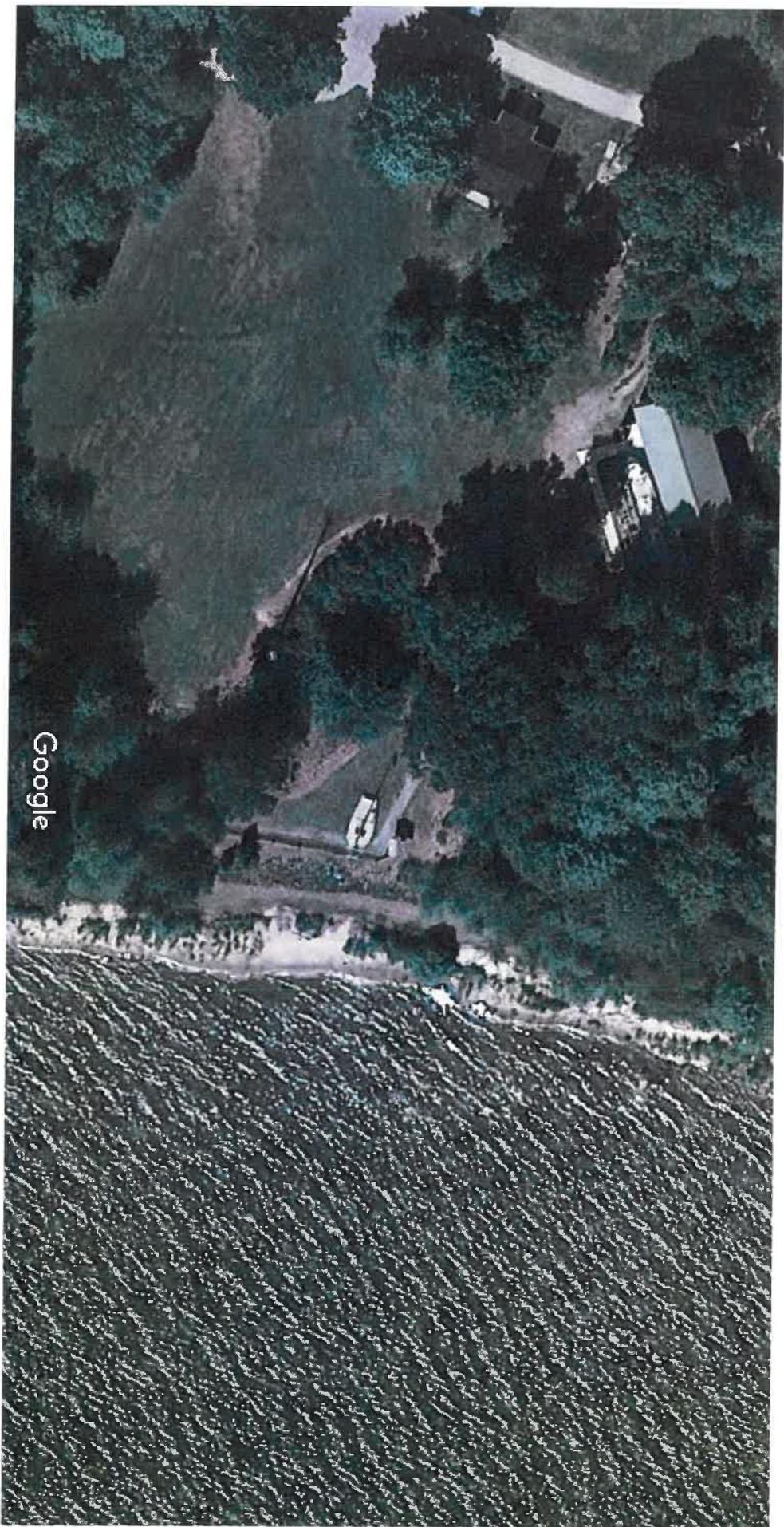
WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

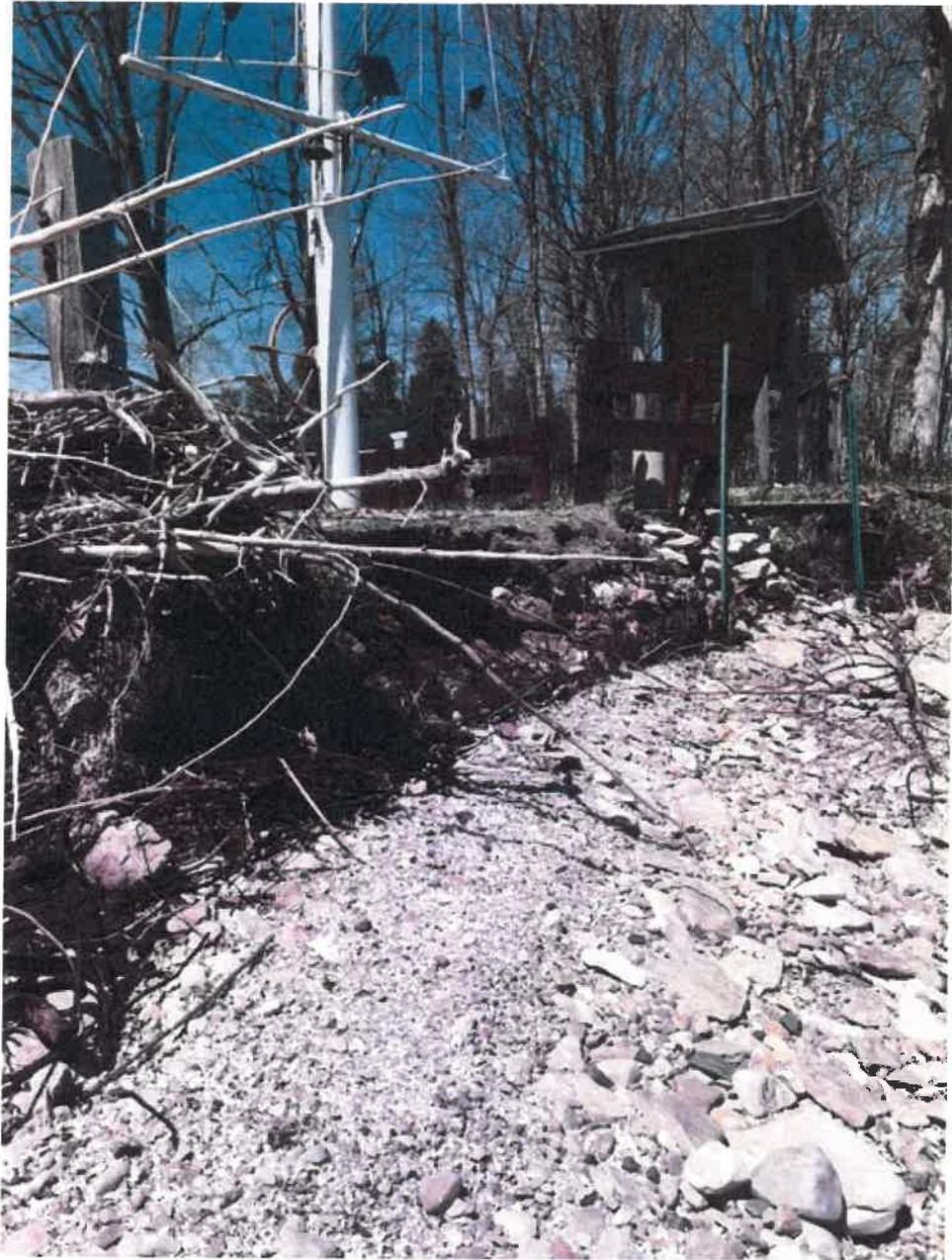
COUNTY BOARD ACTION

DATE:

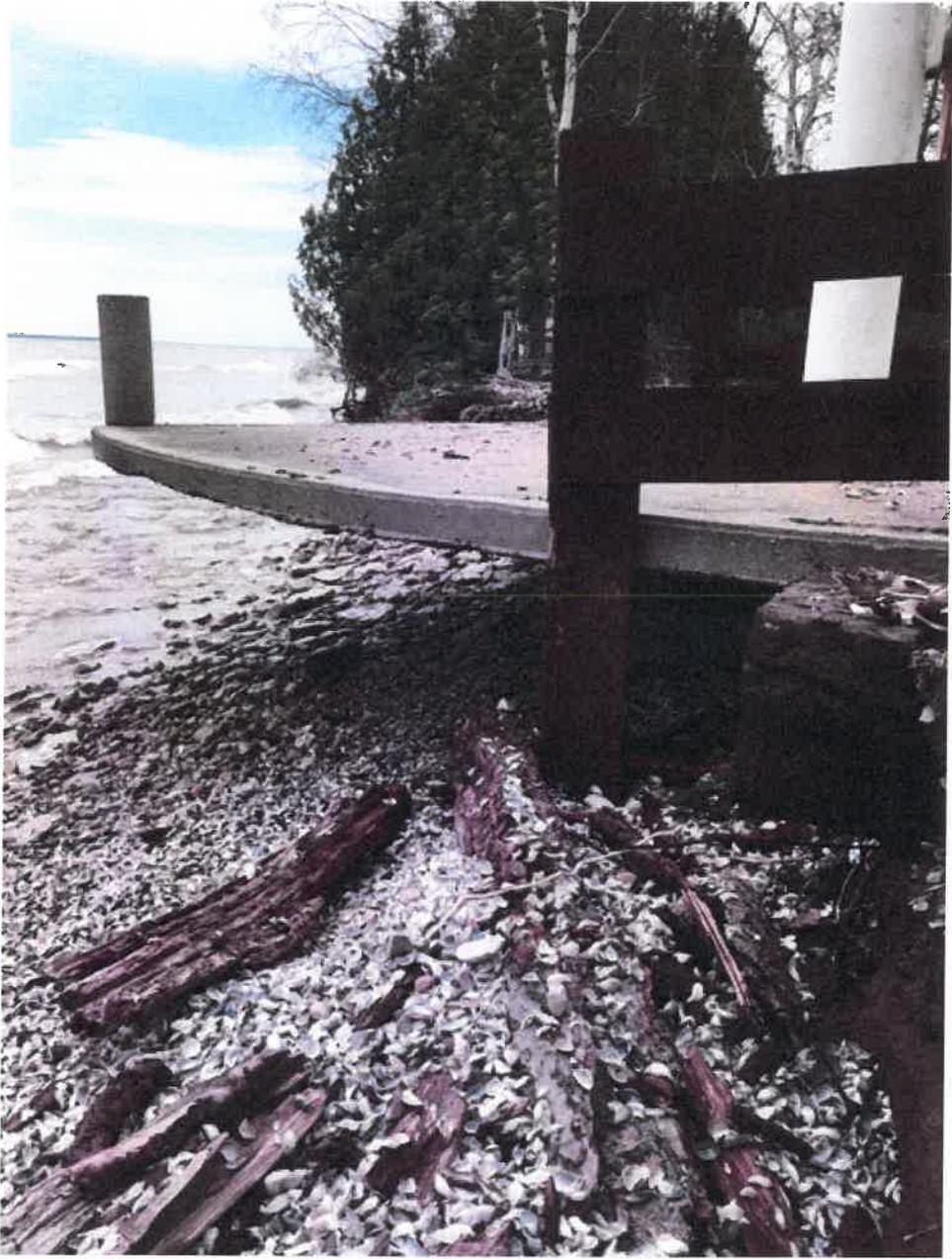
	Approved
	Disapproved
	Approved with the following change(s):



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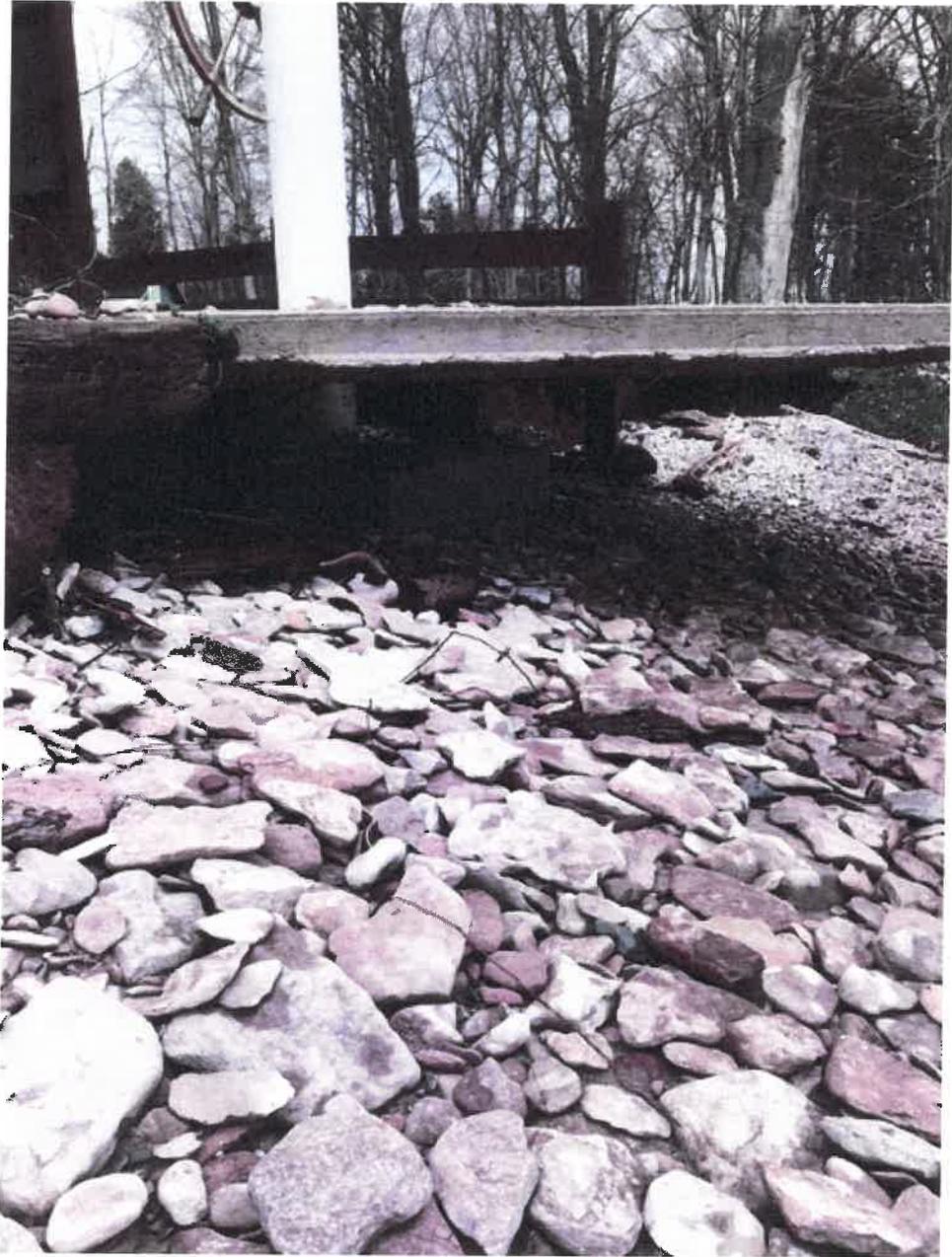












MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioner Per Diems & Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Discussion of Commissioner Per Diems & Expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

05/21/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Commissioner Per Diem Expense Form

Name of Commissioner Steve Gromala

\$50.00 per meeting - Reg. or Special County Board meeting
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
4-14-2020	Regular County Board Mtg.	-0-
4-28-2020	Regular County Board Mtg.	-0-
	I do not feel comfortable	
	accepting Per Diems while	
	we have employees out,	
Total Per Diem		-0-

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: 

Date: 5-13-2020

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
MAY 14
AB

Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Johnson Jr. ~ District 9

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
2-10-20	Courthouse	84		48.30	
3-17-20	Courthouse	84		48.30	101-101-860.00
3-24-20	Courthouse	84		48.30	101-101-860.00
4-14-20	Courthouse	84		48.30	101-101-860.00
4-28-20	Courthouse	84		48.30	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage		
				Total Mileage Fee	241.50

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

[Signature]

Signed

5-14-20

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Review miscellaneous bills paid on May 11, 12, 14 & 19 in the combined amount of \$35,516.99.	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

05/21/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-228 Computer Technology
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
296 Juvenile Diversion Child Care
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

MAY 12 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: AT&T - CAROL STREAM, IL				
906753692305	Telephone Services (Library)	271-790-850.00	100.04	100.04
TOTAL VENDOR AT&T - CAROL STREAM, IL				100.04
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
05101752	Library	271-790-920.00	71.22	71.22
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				71.22
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
8563	Library - Gasoline	271-790-742.00	8.26	8.26
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				8.26
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
413522723	Library Copier	271-790-801.01	140.59	140.59
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				140.59
GRAND TOTAL:				320.11

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED

MAY 12 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ASHBY, DAVID				
Reimbursement	Uniform Allowance	205-315-745.00	56.94	56.94
Reimbursement	Uniform Allowance	205-315-745.00	82.60	82.60
TOTAL VENDOR ASHBY, DAVID				139.54
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
5497	Vehicle Maintenance - 19 Intercept	205-315-934.02	38.10	38.10
5528	Vehicle Maintenance - 17 Explorer	205-315-934.02	38.10	38.10
5467	Vehicle Maintenance - 17 Intercept	205-315-934.02	38.10	38.10
5496	Vehicle Maintenance - 18 Intercept	205-315-934.02	38.10	38.10
5518	Vehicle Maintenance - 18 Tahoe	205-315-934.02	60.32	60.32
5503	Vehicle Maintenance - 09 Tahoe	205-315-934.02	85.65	85.65
5529	Vehicle Maintenance - 17 Intercept	205-315-934.02	993.74	993.74
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				1,292.11
VENDOR NAME: BODY WORKS PLUS, LLC				
M269192	Deductible - Repairs on 55-017	205-315-934.02	250.00	250.00
TOTAL VENDOR BODY WORKS PLUS, LLC				250.00
VENDOR NAME: BP				
58196251	Road Patrol	205-315-742.00	678.46	678.46
TOTAL VENDOR BP				678.46
VENDOR NAME: CLOVERLAND PAPER CO				
122143	Inmate Supplies	101-301-770.00	56.29	56.29
TOTAL VENDOR CLOVERLAND PAPER CO				56.29
VENDOR NAME: HENSLEY, RN, JOEL				
5/9/20	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,365.00
VENDOR NAME: J'S SPORT SUPPLY				
075044	Ammunition	205-315-755.02	6,050.00	6,050.00
TOTAL VENDOR J'S SPORT SUPPLY				6,050.00
VENDOR NAME: KOEHNE CHEVROLET, BUICK, GMC INC.				
80684	Vehicle Maintenance - 19 Tahoe	205-315-934.02	64.17	64.17
TOTAL VENDOR KOEHNE CHEVROLET, BUICK, GMC INC.				64.17
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
97	Advertising - Sheriff Dept	101-301-755.00	62.75	62.75
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				62.75
VENDOR NAME: MILESKE, TYLER				
Reimbursement	Uniform Allowance	205-315-745.00	31.59	31.59
TOTAL VENDOR MILESKE, TYLER				31.59
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068320122002	Inmate Supplies	101-301-770.00	114.04	114.04
TOTAL VENDOR PAN-O-GOLD BAKING CO.				114.04
VENDOR NAME: REINHART FOODSERVICE				
118226	Inmate Supplies	101-301-770.00	523.04	523.04
114250	Inmate Supplies	101-301-770.00	608.13	608.13
TOTAL VENDOR REINHART FOODSERVICE				1,131.17
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
15579	Road Patrol	205-315-742.00	725.83	725.83
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				725.83
VENDOR NAME: TD CARWASH				
202013	Car Wash (x10)	205-315-742.00	80.00	80.00
TOTAL VENDOR TD CARWASH				80.00
VENDOR NAME: THE ADVERTISER				
040081	Sheriff Dept - Advertising	101-301-802.00	27.00	27.00

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: THE ADVERTISER				
TOTAL VENDOR THE ADVERTISER				27.00
VENDOR NAME: TIME WARNER CABLE				
620475202050720	Inmate Supplies	101-301-770.00	145.45	145.45
TOTAL VENDOR TIME WARNER CABLE				145.45
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE				
352277-202004-1	April 2020	101-301-755.00	50.00	50.00
TOTAL VENDOR TRANSUNION RISK & ALTERNATIVE				50.00
VENDOR NAME: UNIFORM SHOPPE				
298440	Uniform Allowance (Bianga)	205-315-745.00	204.85	204.85
TOTAL VENDOR UNIFORM SHOPPE				204.85
VENDOR NAME: WERT, LUKE				
Reimbursement	Uniform Allowance	205-315-745.00	253.86	253.86
TOTAL VENDOR WERT, LUKE				253.86
VENDOR NAME: XEROX CORPORATION				
010167359	Sheriff Department	101-301-727.00	37.02	37.02
010167360	Sheriff Department	101-301-727.00	264.99	264.99
TOTAL VENDOR XEROX CORPORATION				302.01
GRAND TOTAL:				13,024.12

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI				
1614900	Bathroom	208-751-920.01	143.28	143.28
1503500	N8380 Co Pk Rd 20.5	208-751-920.01	29.21	29.21
383301	Shakey Lakes Park/Cattle	208-751-920.01	40.97	40.97
383200	N8380 Co Park Rd 20.5	208-751-920.01	35.09	35.09
3831001	Bass Lakes Camp Sites	208-751-920.01	29.21	29.21
383001	Shakey Lakes Park/Horse	208-751-920.01	29.36	29.36
380300	Shower Building	208-751-920.01	71.25	71.25
379700	Shakey Lakes - Storage Shed	208-751-920.01	37.88	37.88
370500	Shakey Lakes Office/Shop	208-751-920.01	117.76	117.76
369802	W8449 Co Rd G12 Campsites	208-751-920.01	29.21	29.21
94401	W5805 Tower Road	208-751-920.01	73.46	73.46
367100	N8390 Beach House	208-751-920.01	31.27	31.27
367200	Northwest Campsites	208-751-920.01	46.85	46.85
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				714.80
VENDOR NAME: AT&T - CAROL STREAM, IL				
906753458205	Telephone Services - Shakey Lakes	208-751-850.00	58.62	58.62
906753220905	Telephone Services - Annex	101-228-850.00	255.27	255.27
TOTAL VENDOR AT&T - CAROL STREAM, IL				313.89
VENDOR NAME: BODY WORKS PLUS, LLC				
M269195	Ranger 4x4 Decals	101-334-985.00	96.00	96.00
TOTAL VENDOR BODY WORKS PLUS, LLC				96.00
VENDOR NAME: BUSINESS ON WHEELS				
13118	Parks Vehicle Maintenance	208-751-981.00	95.21	95.21
TOTAL VENDOR BUSINESS ON WHEELS				95.21
VENDOR NAME: CDW GOVERNMENT				
XRQ4928	MS SURF LPTP - 3 Year	101-228-970.01	96.65	96.65
TOTAL VENDOR CDW GOVERNMENT				96.65
VENDOR NAME: CLOVERLAND PAPER CO				
122136	Janitorial Supplies (Courthouse)	101-265-755.01	126.37	126.37
122173	Janitorial Supplies (Courthouse)	101-265-755.01	215.31	215.31
122172	Janitorial Supplies (Courthouse)	101-265-755.01	54.61	54.61
TOTAL VENDOR CLOVERLAND PAPER CO				396.29
VENDOR NAME: COOPER OFFICE EQUIPMENT				
174295	Contract # 2721-01 (PA's Office)	101-267-801.00	245.00	245.00
TOTAL VENDOR COOPER OFFICE EQUIPMENT				245.00
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCTION I				
39354	Shredding Documents (5/7/2020)	101-265-801.00	84.96	84.96
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCTION I				84.96
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
05101755	Annex	101-261-930.04	69.57	69.57
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				69.57
VENDOR NAME: HAFEMAN, JAN				
Reimbursement	Mileage - April 2020	101-101-860.00	87.40	87.40
TOTAL VENDOR HAFEMAN, JAN				87.40
VENDOR NAME: HASHIMOTO SEWER SERVICE, INC.				
16289	Cleaned Grease Pits (Jail)	101-265-801.00	235.00	235.00
TOTAL VENDOR HASHIMOTO SEWER SERVICE, INC.				235.00
VENDOR NAME: HENSLEY, RN, JOEL				
May 2020	Medical Examiner	101-648-709.00	1,080.00	2,870.00
		101-648-709.00	1,790.00	
Reimbursement	Medical Examiner Phone & Postage	101-648-850.00	88.32	99.32
		101-648-729.00	11.00	

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: HENSLEY, RN, JOEL				
TOTAL VENDOR HENSLEY, RN, JOEL				2,969.32
VENDOR NAME: INSIGHT FS				
B0050412922	Parks Fuel	208-751-742.00	397.14	397.14
TOTAL VENDOR INSIGHT FS				397.14
VENDOR NAME: JAKE'S SALES & SERVICE				
04/30/2020	Parks Discharge Chutes (x2)	208-751-930.02	119.98	119.98
TOTAL VENDOR JAKE'S SALES & SERVICE				119.98
VENDOR NAME: LANGUAGE LINE SERVICES, INC.				
4809779	Over the Phone Interpretation Svcs	260-266-801.06	47.42	47.42
TOTAL VENDOR LANGUAGE LINE SERVICES, INC.				47.42
VENDOR NAME: MENARDS - MARINETTE				
10614	Operating Supplies	101-265-755.00	26.27	26.27
10458	Operating Supplies	101-265-755.00	37.47	37.47
10743	Parks - Shower Building Supplies	208-751-755.02	38.82	38.82
10742	Operating Supplies	101-265-755.00	234.58	234.58
TOTAL VENDOR MENARDS - MARINETTE				337.14
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0154744-001	Office Supplies - Probate/Family	101-132-727.00	195.49	390.99
		101-148-727.00	195.50	
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				390.99
VENDOR NAME: PHILIPPS, THOMAS				
Reimbursement	Mileage & Hotel (FEMA Training)	101-426-860.00	208.15	356.63
		101-426-963.00	148.48	
TOTAL VENDOR PHILIPPS, THOMAS				356.63
VENDOR NAME: PLAUTZ, DANA				
Reimbursement	Camping Refund	208-751-964.00	495.00	495.00
TOTAL VENDOR PLAUTZ, DANA				495.00
VENDOR NAME: PLAUTZ, MARLENE				
Reimbursement	Camping Refund	208-751-964.00	1,125.00	1,125.00
TOTAL VENDOR PLAUTZ, MARLENE				1,125.00
VENDOR NAME: QUALITY WATER SPECIALISTS				
210939	Iron Fighter (x2)	101-265-801.00	35.40	35.40
TOTAL VENDOR QUALITY WATER SPECIALISTS				35.40
VENDOR NAME: QUILL CORPORATION				
3922992	Office Supplies (PA)	101-267-727.00	387.70	387.70
3912609	Office Supplies (PA)	101-267-727.00	16.36	16.36
5273984	Office Supplies (PA)	101-267-727.00	255.04	255.04
TOTAL VENDOR QUILL CORPORATION				659.10
VENDOR NAME: STANDARD INSURANCE COMPANY				

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STANDARD INSURANCE COMPANY				
May 2020	Life Insurance Premium	101-101-713.00	21.24	231.28
		101-132-713.00	4.13	
		101-136-713.00	11.58	
		101-141-713.00	7.08	
		101-148-713.00	5.31	
		101-215-713.00	11.80	
		101-228-713.00	2.36	
		101-172-713.00	4.72	
		101-267-713.00	14.16	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	3.54	
		101-301-713.00	59.00	
		101-682-713.00	2.36	
		101-426-713.00	2.36	
		216-585-713.00	4.72	
		260-266-713.00	0.22	
		271-790-713.00	7.08	
		292-664-713.00	2.36	
		292-665-713.00	2.36	
		208-751-713.00	3.54	
		205-316-713.00	2.36	
		205-315-713.00	21.24	
		266-325-713.00	21.24	
TOTAL VENDOR STANDARD INSURANCE COMPANY				231.28
VENDOR NAME: STATE OF MICHIGAN				
5/5/20	10/1/19 - 9/30/20 - SADO Resources	260-266-881.01	300.00	300.00
TOTAL VENDOR STATE OF MICHIGAN				300.00
VENDOR NAME: STEELHEAD TRAILER & FAB				
884448	Parks Equipment Maintenance	208-751-930.02	282.76	282.76
TOTAL VENDOR STEELHEAD TRAILER & FAB				282.76
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
462643	Parks	208-751-742.00	35.89	89.30
		208-751-981.00	16.00	
		208-751-755.02	4.96	
		208-751-755.01	23.96	
		208-751-930.02	8.49	
8096	Building Code	249-371-742.00	61.17	61.17
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				150.47
VENDOR NAME: STEPHENSON TOWNSHIP CEMETERY				
3/31/2020	Military Marker Settings for 2019 (x4)	101-681-761.00	100.00	100.00
TOTAL VENDOR STEPHENSON TOWNSHIP CEMETERY				100.00
VENDOR NAME: TIME WARNER CABLE				
710008401050320	05/02 -6/01/2020	101-228-850.00	594.28	594.28
621199203050320	Airport (5/2 - 6/1/2020)	216-585-850.00	335.17	335.17
TOTAL VENDOR TIME WARNER CABLE				929.45
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
4134486689	Konica 300 (FOC)	215-141-942.00	112.98	112.98
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				112.98
VENDOR NAME: VERIFIED FIRST				
INV-000259251	Shawn Stanchik	101-103-755.00	74.00	74.00
TOTAL VENDOR VERIFIED FIRST				74.00
VENDOR NAME: VERIZON				

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: VERIZON				
9853677734	Cellular Services	101-265-850.01	143.75	
		101-301-850.00	315.27	
		101-426-850.00	52.75	
		101-682-850.00	40.40	
		205-315-850.00	260.11	
		205-315-850.02	218.76	
		266-325-850.00	81.88	
TOTAL VENDOR VERIZON				1,112.92
VENDOR NAME: WASTE MANAGEMENT, INC.				
1662748-1856-5	Courthouse	101-265-801.00	633.45	633.45
0069419-2808-4	Shakey Lakes Park	208-751-920.02	53.30	53.30
TOTAL VENDOR WASTE MANAGEMENT, INC.				686.75
VENDOR NAME: WHITE WATER ASSOCIATES, INC.				
169135	Water Analysis	208-751-920.00	102.00	102.00
169126	Water Analysis	208-751-920.00	102.00	102.00
TOTAL VENDOR WHITE WATER ASSOCIATES, INC.				204.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE				
0402191663-00001	Health Care Center	101-265-920.03	162.93	341.89
		101-265-920.04	178.96	
0402047856-00004	Courthouse	101-265-920.04	1,359.25	1,359.25
0402047856-00011	1004 9th Street	101-265-920.03	63.91	63.91
0402047856-00010	1000 9th Street	101-265-920.03	78.92	132.55
		101-265-920.04	53.63	
TOTAL VENDOR WISCONSIN PUBLIC SERVICE				1,897.60
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
May 2020	Medical Examiner	101-648-709.00	1,930.00	1,930.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				1,930.00
GRAND TOTAL:				17,380.10

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: APCO INTERNATIONAL				
697522-49975	Online Training (K. Ganczak)	266-325-881.01	439.00	439.00
TOTAL VENDOR APCO INTERNATIONAL				439.00
VENDOR NAME: AT&T - CAROL STREAM, IL				
90686329919687	Telephone Services	101-228-850.00	46.04	46.04
90686329899681	Telephone Services	101-228-850.00	46.04	46.04
90686329869684	Telephone Services	101-228-850.00	46.04	46.04
TOTAL VENDOR AT&T - CAROL STREAM, IL				138.12
VENDOR NAME: J & M AIRCRAFT SUPPLY, INC.				
40021	Runway Light Bulb	216-585-981.01	451.91	451.91
TOTAL VENDOR J & M AIRCRAFT SUPPLY, INC.				451.91
VENDOR NAME: J S ELECTRONICS, INC.				
20811	Tower Lease (May 2020)	266-325-976.00	517.63	517.63
TOTAL VENDOR J S ELECTRONICS, INC.				517.63
VENDOR NAME: JANITOR'S CLOSET				
47017	Disinfectant Cleaner	101-265-755.01	72.00	72.00
TOTAL VENDOR JANITOR'S CLOSET				72.00
VENDOR NAME: LENCA SURVEYING				
20044	Remon Yr 2020 (4/29 - 5/13/20)	243-246-801.07	2,674.73	2,674.73
TOTAL VENDOR LENCA SURVEYING				2,674.73
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0154837-001	Office Supplies (Treasurers Office)	101-253-727.00	81.84	81.84
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				81.84
VENDOR NAME: QUILL CORPORATION				
6774869	Operating Supplies (911)	266-325-755.00	215.36	215.36
6757938	Operating Supplies (911)	266-325-755.00	35.18	35.18
TOTAL VENDOR QUILL CORPORATION				250.54
VENDOR NAME: WASTE MANAGEMENT, INC.				
1663217-1856-0	Airport	216-585-801.00	19.85	19.85
TOTAL VENDOR WASTE MANAGEMENT, INC.				19.85
VENDOR NAME: WHITE WATER ASSOCIATES, INC.				
169187	Water Analysis (Parks)	208-751-920.00	34.00	34.00
TOTAL VENDOR WHITE WATER ASSOCIATES, INC.				34.00
GRAND TOTAL:				4,679.62

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: DTE ENERGY				
910021025424	Library	271-790-920.00	113.04	113.04
TOTAL VENDOR DTE ENERGY				113.04
GRAND TOTAL:				113.04

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