

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

— County Administrator
Sherry DuPont — Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on Tuesday ~ May 23, 2017 @ 6:00 p.m. CDT
(or immediately following the Public Input Session ~ Future of the Menominee Co. Airport)
at the Menominee County Courthouse ~ Courtroom B
839 10th Ave., Menominee, MI 49858
906-863-7779

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
 May 9, 2017 ~ County Board Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
 - 1. Moved by _____ seconded by _____ to approve the recommendation from Judge Barghind and re-appoint Nancy Polaski to the Menominee County Jury Commission for a six year term 5.1.2017-4.30.2023.
 - 2. Moved by _____ seconded by _____ to agree to allow the DHHS Board to move their meeting schedule venue to Pinecrest in Powers.
 - 3. Moved by _____ seconded by _____ to approve Resolution 2017-09 ~ proclaiming "MAY 2017, Community Action Month."
 - 4. Moved by _____ seconded by _____ to approve Resolution 2017-10 Authorizing written notice to MDOT-AERO of the County's Intent to end its ownership and operation of the Menominee/Marinette Twin County Airport.
 - 5. Moved by _____ seconded by _____ to approve Commissioner per diems and expenses as recently submitted.
 - 6. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on April 20 & 28 in the combined amount of \$60,238.88.
 - 7. Moved by _____ seconded by _____ to approve miscellaneous boards/committees/commission reports be placed on file in the office of the County Clerk.
- J. New Business (discussion only)
 - 1. Personnel Items:
 - a. County Administrator interviews -- May 30, 2017 @ 4:00 PM

Steven Gromala

Charlie Meintz — Chairperson

William Cech — Vice Chairman

Larry Phelps

John Nelson

Jan Hafeman

Gerald Piche

Bernie Lang

Larry Schei

2. Building and Grounds/Park Items:
 - a. Building Code – Electrical Inspector

3. Miscellaneous Items:
 - a. MGT service agreement – Performance Dashboard
 - b. MDOT AERO – Training May 31, 2017 – Sawyer Int'l Airport

4. Finance Items:
 - a. Commissioner Per Diems and Expenses
 - b. Miscellaneous bills as paid on May 4, 2017 in the amount of \$142,534.09.

- K. Misc. Boards/Committees/Commissions Reports
- L. Public Comment (*limited to 5 minutes*)
- M. Commissioner Comment
- N. Adjourn

May 9, 2017

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Gromala, Hafeman, Lang, Meintz, Nelson, Phelps, Piche, and Schei.

Absent: None.

Moved by Com. Hafeman, seconded by Com. Schei to approve the agenda. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the minutes from the April 25, 2017 Regular County Board Meeting. Motion was approved 9-0.

Public Comment:

- Carol Rye-Lindberg – Commented on the need to hire an IT Director for Menominee County.

Presentations: None.

Department Head/Elected Officials Reports: None.

Action Items:

Moved by Com. Gromala, seconded by Com. Lang to approve the recommendation from the Parks Committee to replace the roof on the Carriage House at West Shore Fishing Museum/Bailey Park. Roof will be paid for out of the Bailey Park Improvement account (220-691-952.04). A transfer in from Parks fund balance will be necessary (208-000-390.00). Motion was approved 9-0.

Moved by Com. Schei, seconded by Com. Phelps to approve the recommendation from the Airport Committee to send the Airport Manager job description to MGT for a Salary study and recommendation. Motion was approved 8-1. Com. Nelson voted nay.

Moved by Com. Nelson, seconded by Com. Hafeman to appoint two members to the Menominee County Planning Commission for a three year term 5.1.2017 – 4.30.2020. One member with environmental interests, Charlene Peterson. One member with recreational/tourist interests, Gary Scholtz Sr. Motion was approved 9-0.

Moved by Com. Lang, seconded by Com. Phelps to approve the recommendation from MGT Consulting Group for the Information Technology Director Position be a Grade 12 within the current County pay scale. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Gromala to approve miscellaneous bills as paid on April 6 & 12, 2017 in the combined amount of \$94,020.79. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

New Business (discussion only)

Personnel Items:

- a. County Administrator applications – Top 3, 4 or 5 – secure date/time/place of interviews – choose interview questions. – The commissioners were previously given the applications and resumes for all 9 of the candidates and asked to review and have their choices for interviews. The candidates were referred to by a number system and not their names. The following are the choices for each of the Commissioners:
 - Com. Cech – 5,4,1,8
 - Com. Gromala – 4,5,3,1
 - Com. Hafeman – 4,5,8
 - Com. Lang – 1,3,8,5
 - Com. Meintz – 4,1,8,5
 - Com. Nelson – 4,5,8,1
 - Com. Phelps – 4,8
 - Com. Piche – 1,4,5,8
 - Com. Schei – 3,4,8,11

The top four candidates were 4,8,5 & 1. Sherry DuPont will contact all four candidates and advise them the County Board will be conducting interviews on Tuesday, May 30, 2017 at a Special Meeting beginning at 3:00 p.m. All of the interview questions that the commissioners have can be submitted to Sherry. The board will utilize a moderator as long as we have one available to us.

- b. Discussion of hiring an IT Director. – We currently have the IT Director position in the budget, but have not yet discussed the hiring of an IT Director. The county is in need of a full time person to handle the necessary day to day IT, telephone, printers, Polycoms, and other electronic issues within Menominee County. Discussion ensued on if the county was still looking to contract with the City of Menominee to utilize this person. Also, if we would still need to use UES. The County is still discussing use of our IT Director with the City of Menominee. Nothing has been set in stone yet. We would need to still use UES for parts and possible other issues. The consensus of the board is to advertise for applicants to fill the new IT Director position.

Building and Grounds/Parks Items:

- a. 9th St. Building update – Occupancy permit. – We are waiting for an occupancy permit. Changes within the building need to be discussed with the Building Code Inspector. We are still waiting to hear from Twin City Electric for RFP information for the electronic equipment/wiring installation. Once we have that, we can ask for bids. Jim Mekash is working on getting specs together for the window replacements. He also wants to know if the board would still like to move forward with replacement of the boilers and the air conditioners. Discussion ensued on whether or not to replace those items now or wait until they breakdown. The consensus of the board is to move forward with the original plans and replace those items before we move into the building.

Miscellaneous Items:

- a. Future of the Menominee County Airport. – Commissioner Schei addressed the board and presented some information about the cost to the county for future years of operation of the airport. He also discussed that the county has two choices at this point. The county can proceed with our sponsorship of the airport, or begin the process of ending its ownership of the airport. The county currently has an opportunity to end its ownership, but must act on that opportunity now. Attached is the information that Com. Schei provided. (Attachment A). The consensus of the board is that we need to look into this. The County Board would like to receive more input from the public on their feelings. The County Board will hold a Public Input session on May 23, 2017 at 5:00 p.m. prior to the regularly scheduled County Board meeting.
- b. Vacancy on the Menominee County Jury Commission. – County Clerk, Marc Kleiman has advertised for a vacancy on the Jury Commission. The deadline for applicants is May 12. He will submit a letter from Judge Mary B. Barglind with her recommendation for appointment at the May 23, 2017 meeting. The consensus of the board is to move this item forward to the next meeting for approval.

Finance Items:

- a. Commissioner Per Diems and Expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills as paid on April 20 & 28, 2017 in the combined amount of \$60,238.88. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Chairman Meintz called for public comment

Public Comment:

- Sherry DuPont – Commented that the county has received four Hannahville grants. Also she sent an email to commissioners about holding the DHHS meeting in Powers.
- Charlene Peterson – Commented that she would like to thank the board for reappointing her and Gary Scholtz to the Menominee County Planning Commission.

Commissioner Comment:

- Com. Meintz – Commented about the warmer weather. He also thanked Commissioner Larry Schei for all of the work he has done on the airport issue. He also feels that the board really needs to look into this.
- Com. Gromala – Commented on the regional CUPPAD meeting and the gem we have in Wallace with ABS. He also toured the airport yesterday.
- Com. Phelps – Commented that he would like to thank Com. Schei for all of his work.
- -Com. Hafeman – Commented that she would like to thank Com. Schei for all of this work.
- Com. Cech – Commented that he would like to thank Com. Schei for all of this work.

Moved by Com. Nelson, seconded by Com. Hafeman to adjourn at 8:01 p.m. Motion was approved 9-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Vacancy on the Jury Commission
DEPARTMENT:	County Clerk
ATTACHMENTS:	No
SUMMARY:	
County Clerk, Marc Kleiman has advertised for a vacancy on the Jury Commission. He will submit a letter from the Judge with her recommendation of appointment at our next meeting.	
RECOMMENDED MOTION:	
Recommendation from Judge Barglind for the vacancy to the Jury Commission is Nancy Polaski.	
To approve the recommendation from Judge Barglind and re-appoint <u>Nancy Polaski</u> to the Menominee County Jury Commission for a six year term 5.1.2017-4.30.2023.	

Submitted by: Sherry DuPont

05/18/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	DHHS Board request venue change
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The commissioners received a letter from the DHHS Board in reference to changing the venue of their meetings. They would like the County Board to approve/disapprove and a response is warranted in writing.</p>	
RECOMMENDED MOTION:	
<p>To agree to allow the DHHS Board to move their meeting schedule venue to Pinecrest in Powers.</p>	

Submitted by: Sherry DuPont

05/18/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DELTA, DICKINSON & MENOMINEE COUNTY

NICK LYON
DIRECTOR

4/25/2017

Menominee County Board of Commissioners
Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858-3000

Dear Commissioners,

The Menominee County Department of Health and Human Services (DHHS) Board proposes that the venue for the DHHS Board meetings be changed to Pinecrest in Powers, MI, to coincide with the monthly Pinecrest Board meetings. The Pinecrest Board meetings usually fall on the last Thursday of each month at 2:00 Central Time.

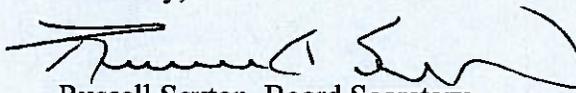
The purpose of this request is two-fold:

- The current Menominee County DHHS Board members all live in powers, thus this would save the board members time and dangerous winter travel, while also saving the county travel expenses.
- Secondly, if the Delta and Dickinson County DHHS Boards agree to do the same, it will provide continuity and an opportunity for the three boards to get to know each other better, which would lead to better relationships and sharing of knowledge.

If all three boards agree, there would be one DHHS Board meeting in which information pertaining to each county is discussed, instead of three separate meetings as is currently the practice. The same MDHHS local office director oversees all three counties, so combining the boards would not be an issue there.

Would the Menominee County Board of Commissioners have any issues with the Menominee County DHHS Board moving their meeting venue to Pinecrest?

Sincerely,



Russell Sexton, Board Secretary

Cc: Board Members

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Resolution 2017-09 ~ MAY 2017, Community Action Month
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
We received an email in reference to approving a resolution for the Community Action Agency proclaiming MAY 2017 as Community Action Month.	
RECOMMENDED MOTION:	
To approve Resolution 2017-09 ~ proclaiming "MAY 2017, Community Action Month."	

Submitted by: Sherry DuPont

05/18/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*– County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

Resolution 2017-09

May 2017 ~ Community Action Month

WHEREAS, Community Action emerged from the heart of President Lyndon B. Johnson's 1964 proclamation of America's "War on Poverty" where battles must be won in the field, in every private home, in every public office, from the courthouse to the White House; and

WHEREAS, Community Action has put a human face on poverty for 53 years by advocating for limited-income citizens without a voice, so that they may enter the middle class and reach for the American dream, replacing their despair with opportunity; and

WHEREAS, the Menominee-Delta-Schoolcraft Community Action Agency has been enhancing the lives of countless area residents through caring and cost-effective implantation of its programs (Early Childhood, Client Services, Weatherization/Energy/Housing, Senior Services, Nutrition Services, Homeless Services, Senior Companions, Foster Grandparents, Retired & Senior Volunteers); and

WHEREAS, Community Action builds and promotes economic stability as an essential aspect of enabling and enhancing stronger communities, which in turn promotes self-sufficiency, ensuring that all Americans are able to live in dignity; and

WHEREAS, Community Action has enhanced the lives of millions of people across America by providing essential, life-changing services and opportunities such as affordable housing, economic development, health care, energy assistance, natural disaster relief and recovery; and

WHEREAS, Community Action already serves 99% of America's counties in rural, suburban, and urban communities and because it is right, because it is wise, and because, in our hearts and minds we believe it is possible to conquer poverty; and

WHEREAS, Community Action will continue to implement innovative and cost-effective programs to improve the lives and living conditions of the impoverished; continue to provide support and opportunities for all citizens in need of assistance; and continue to be a major voice of reason in establishing welfare system reforms;

NOW, THEREFORE, I, Charlie Meintz, Chairman of the Menominee County Board, Michigan, do hereby proclaim May 2017 as **COMMUNITY ACTION MONTH** in recognition of the hard work and dedication of the Menominee-Delta-Schoolcraft Community Action Agency.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of Menominee County, Michigan on this day of May 23, 2017.

County Clerk _____

BY THE CHAIR OF MENOMINEE COUNTY BOARD, MICHIGAN

Steven Gromala

Charlie Meintz – Chairperson

William Cech – Vice Chairman

Larry Phelps

John Nelson

Jan Hafeman

Gerald Piche

Bernie Lang

Larry Schei

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Resolution 2017-10 ~ Authorizing written notice to MDOT-AERO of the County's Intent to end its ownership and operation of the Menominee/Marinette Twin County Airport.
DEPARTMENT:	Airport Committee/County Board
ATTACHMENTS:	Yes
SUMMARY:	
The Airport Committee has recommended sending a letter (Resolution) to the State Of MI regarding the future of the Airport.	
RECOMMENDED MOTION:	
To approve Resolution 2017-10 Authorizing written notice to MDOT-AERO of the County's Intent to end its ownership and operation of the Menominee/Marinette Twin County Airport.	

Submitted by: Sherry DuPont

05/19/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*– County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION 2017-10

AUTHORIZING WRITTEN NOTICE TO MDOT-AERO OF THE COUNTY'S INTENT TO END ITS OWNERSHIP AND OPERATION OF THE MENOMINEE/MARINETTE TWIN COUNTY AIRPORT

WHEREAS, the Michigan Department of Transportation – Aeronautics Division (Department), has by way of various Grant Contracts provided funding to the Menominee/Marinette Twin County Airport Commission as Airport Sponsor for several projects at the Menominee/Marinette Twin County Airport (Airport); and

WHEREAS, the Grant Contracts generally require the Airport Sponsor to operate and maintain the Airport in a safe and serviceable condition for a period of twenty (20) years from the effective date of the Grant Contract, and make the Airport available for public use for a period of twenty (20) years; and

WHEREAS, the Grant Contracts further state that during this 20-year period, the Airport will not be abandoned or permanently closed without the express written permission of the Michigan Department of Transportation – Aeronautics Division; and

WHEREAS, the Grant Contracts further provide that should the Sponsor desire to abandon, close, sell, or otherwise divest itself of the Airport, the Sponsor agrees to provide the Department prior written notice of such intent, giving the Department 180 days after receipt of such notice a first right to purchase the Airport at fair market value, as determined by an independent appraisal of the property; and

WHEREAS, Marinette County has terminated its involvement in the Airport; and

WHEREAS, Menominee County now solely owns and operates the Airport; and

WHEREAS, Menominee County is not recognized by the Department as an official Airport Sponsor; and

WHEREAS, the Menominee County Board of Commissioners held a public hearing on whether it should continue its involvement with the Airport; and

WHEREAS, it is the intent of Menominee County to abandon, close, sell, or otherwise divest itself of the Airport, and discontinue the County's operation of the Airport.

THEREFORE, BE IT RESOLVED, that the Menominee County Board of Commissioners desires to end Menominee County's ownership and operation of the Airport.

Steven Gromala

Charlie Meintz – Chairperson

William Cech – Vice Chairman

Larry Phelps

John Nelson

Jan Hafeman

Gerald Piche

Bernie Lang

Larry Schei

BE IT FURTHER RESOLVED, that the County shall give written notice to the Michigan Department of Transportation – Aeronautics Division, setting forth the County’s intention to end its ownership and operation of the Airport, and offering the Department the first right to purchase the Airport.

BE IT FURTHER RESOLVED, that the County Board Chairperson is authorized to sign any letters or agreements consistent with this Resolution, upon approval as to form by legal counsel.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Charlie Meintz, Chairman, Menominee County Board of Commissioners

Marc Kleiman, County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF Menominee)

I hereby certify that the foregoing is a true and complete copy of Resolution 2017-10 adopted by the County Board of Commissioners of Menominee County at a regular meeting held on _____, 2017, and I further certify that public notice of such meeting was given as provided by law.

Marc Kleiman, County Clerk

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*– County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

May 24, 2017

Via Certified Mail

Mike Trout, Executive Administrator
Michigan Department of Transportation
Aeronautics Division
2700 Port Lansing Rd.
Lansing, MI 48906

Re: Notice of Menominee County's Intent to End Ownership and Operation of
the Menominee/Marinette Twin County Airport

Dear Mr. Trout:

Pursuant to Sec. 10 of the Supplemental Provisions to the various Grant Contracts between the Department and the Menominee/Marinette Twin County Airport Commission, should the Sponsor desire to abandon, close, sell, or otherwise divest itself of the Airport, the Sponsor shall provide the Department written notice of such intent, giving the Department, for a period of 180 days after receipt of such notice, a first right to purchase at fair market value the Airport and all facilities thereon, as determined by an independent appraisal of such properties.

As set forth in the attached Resolution adopted by the Menominee County Board of Commissioners, Menominee County gives notice of its intent to abandon, close, sell, or otherwise divest itself of the Menominee/Marinette Twin County Airport, and to discontinue the County's operation of the Airport.

For a period of 180 days after receipt of this notice, the Department is granted a first right to purchase the Airport at fair market value, as determined by independent appraisal of such properties.

Please provide any necessary information to proceed with the process of ending the County's involvement with the Airport. We look forward to your response.

Sincerely,

Charlie Meintz, Chairperson
Menominee County Board of Commissioners

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Steven Gromala Charlie Meintz – Chairperson William Cech – Vice Chairman Larry Phelps
John Nelson Jan Hafeman Gerald Piche Bernie Lang Larry Schei

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	
To approve commissioner per diems as recently submitted.	

Submitted by: Sherry DuPont

05/18/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Bernie Lang ~ District 2

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
2017					
04-11	MENO	3			
04-13	ESCA	11			101-101-860.02
04-25	MENO	3			101-101-860.02
04-25	MENO	3			101-101-860.02
		<u>119 x .535 = 63.67</u>			101-101-860.02
					101-101-860.02
					101-101-860.02
					101-101-860.02
					101-101-860.02
			Total Mileage		
				Total Mileage Fee	63.67

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Bo Lang

Signed

05.01.17

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

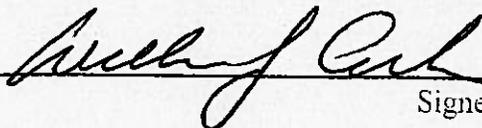
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
4/6/17	Annex - Steph	32	17.12		
4/13/17	Finance - Ctpse	16	8.56		101-101-860.05
4/18/17	E-911 Steph	34	18.19		101-101-860.05
4/18/17	Bld + Grounds	16	8.56		101-101-860.05
4/25/17	Annex - Steph	32	17.12		101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
			Total Mileage	138	
				Total Mileage Fee	\$69.55

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

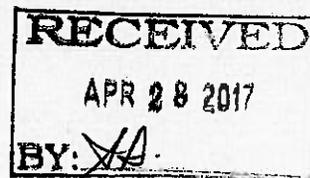


 Signed

4/27/17

 Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER



Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
4/11/17	MENOMINEE CITY HALL	15		\$ 8.03	101-101-860.04
4/11/17	STEPHENSON - LIBRARY	32		17.12	101-101-860.04
4/11/17	ANNEX - STEPHENSON	32		17.12	101-101-860.04
4/18/17	FINANCE COURTHOUSE	16		8.56	101-101-860.04
4/18/17	COURTHOUSE + 9TH STREET	16		8.56	101-101-860.04
4/20/17	HARRIS TWP HALL	88		47.08	101-101-860.04
4/24/17	COUNTY AIRPORT	15		8.03	101-101-860.04
4/25/17	COUNTY AIRPORT	15		8.03	101-101-860.04
4/25/17	ANNEX - STEPHENSON	32		17.12	101-101-860.04
		261	Total Mileage	261	
Total Mileage Fee					\$ 139.65

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

4/28/17

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: \$.535/mile – effective 01 January 2017

*Meals: Breakfast - \$ 9.00
Lunch - \$11.00
Dinner \$20.00

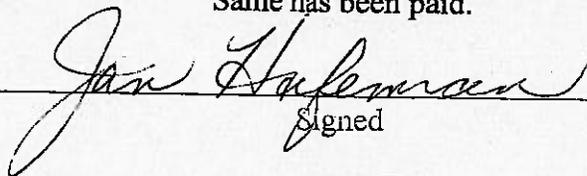
*must attach receipt for reimbursement
*meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

Date	Meeting Place	# of miles	X.535/mile	Total Cost	Account Number
4/4/17	Personnel-Courthouse	76		40.66	101-101-860.10
4/11/17	Co.Bd. Mtg.-Annex	34		18.19	101-101-860.10
4/14/17	UPCorrections- Escanaba	58		31.03	101-101-860.10
4/18/17	Bd of Health Fin- Escanaba	58		31.03	101-101-860.10
4/20/17	Bd. Health- Pinecrest	14		7.49	101-101-860.10
4/21/17	UP Energy- Escanaba	58		31.03	101-101-860.10
4/25/17	Co. Bd. Mtg-Annex	34		18.19	101-101-860.10
4/27/17	Pinecrest-Pinecrest	14		7.49	101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
		346	Total Mileage		
Total Mileage Fee					185.11

Expenses shall be submitted to County Administrator's office by the last day of The following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the Same has been paid.


Signed

4/25/17

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on April 20 & 28 in the combined amount of \$60,238.88	
RECOMMENDED MOTION	
To approve Miscellaneous Bills as paid on April 20 & 28 in the combined amount of \$60,238.88	

Submitted by: Sherry DuPont

05/18/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Airport
218 IT - Computer Serv.
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
286 Medical Marijuana Grant
289 SOM Salvage Vehicle Title Inspections
292 Child Care
294 Veterans' Trust
292 Special Child Care Funds
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED
CM

APR 25 2017

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
CHIEF FISCAL OFFICER						
MENOMINEE COUNTY MICHIGAN						
Credit Card 52660	Mastercard 3/10 - 4/10/17 (Courthouse)	04/11/2017 jessicaw	04/20/2017	965.98	965.98	Open
	266-325-860.00	Marathon Petro		27.00		
	266-326-881.00	Shell Oil		32.32		
	266-326-881.00	Shoreline Inn		333.00		
	101-265-981.00	Superior Touchless		8.00		
	101-265-981.00	Superior Touchless		8.00		
	101-268-729.00	USPS		6.65		
	101-268-729.00	USPS		6.65		
	101-265-755.00	Amazon Marketplace		40.66		
	101-253-980.00	Office Max		6.36		
	101-268-729.00	USPS		6.65		
	101-253-980.00	Office Depot		211.99		
	101-268-729.00	USPS		6.65		
	101-268-729.00	USPS		6.65		
	101-268-729.00	USPS		6.65		
	101-268-729.00	USPS		6.65		
	249-371-729.00	USPS		98.00		
	101-268-729.00	USPS		6.65		
	101-268-729.00	USPS		6.65		
	101-265-934.00	Amazon Marketplace		100.00		
	101-265-934.00	Amazon Marketplace		40.80		

Credit Card 52661	Mastercard Airport Charges	04/11/2017 jessicaw	04/20/2017	58.04	58.04	Open
	216-585-742.00	Holiday		58.04		

# of Invoices:	2	# Due:	2	Totals:	1,024.02	1,024.02
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					1,024.02	1,024.02

— TOTALS BY FUND —

101 - GENERAL FUND	475.66	475.66
216 - TWIN COUNTY AIRPORT	58.04	58.04
249 - BUILDING CODE DEPARTMENT	98.00	98.00
266 - EMERGENCY 911	392.32	392.32

— TOTALS BY DEPT/ACTIVITY —

253 - COUNTY TREASURER/DTRF	218.35	218.35
265 - BUILDINGS AND GROUNDS	197.46	197.46
268 - REGISTER OF DEEDS	59.85	59.85
325 - EMERGENCY 911	27.00	27.00
326 - EMERGENCY 911	365.32	365.32
371 - BUILDING CODE DEPARTMENT	98.00	98.00
585 - AIRPORT EXPENDITURE	58.04	58.04

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: ANDERSON CULLIGAN					
220125	Circuit Court Bottled Water (x7)	101-131-931.00	49.25		49.25
TOTAL VENDOR ANDERSON CULLIGAN					49.25
VENDOR NAME: ARAMARK UNIFORM SERVICES INC					
167703641	Airport Supplies	216-585-755.01	46.62		92.77
		216-585-745.00	46.15		
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC					92.77
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.					
21855	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	32.90		32.90
21869	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	32.90		32.90
21880	2017 Ford Explorer - Vehicle Maintenance	205-315-934.02	32.90		32.90
21906	2017 Ford Explorer - Vehicle Maintenance	205-315-934.02	32.90		32.90
21835	2015 Chevy Impala - Vehicle Maintenance	205-315-934.02	222.38		222.38
21832	2006 Chevy Express - Vehicle Maintenance	206-301-981.00	22.50		22.50
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.					376.48
VENDOR NAME: BODY WORKS PLUS					
M268863	Destripping Impala & Eraser Wheels	205-315-934.02	466.00		466.00
M268864	SUV Dodge Destripping & Eraser Wheels	205-315-934.02	321.00		321.00
TOTAL VENDOR BODY WORKS PLUS					787.00
VENDOR NAME: BP					
50098704	Gasoline - Road Patrol	205-315-742.00	634.63		634.63
TOTAL VENDOR BP					634.63
VENDOR NAME: BS&A SOFTWARE					
112648	Bldg Dept.net Upgrade/Install	249-371-727.00	11,150.00		11,150.00
TOTAL VENDOR BS&A SOFTWARE					11,150.00
VENDOR NAME: CEDAR RIVER PLAZA					
MCS 3-2017	Gasoline - Road Patrol	205-315-742.00	62.37		62.37
TOTAL VENDOR CEDAR RIVER PLAZA					62.37
VENDOR NAME: CELLCOM					
345977	Airport Cellular Services	216-585-850.00	54.60		54.60
TOTAL VENDOR CELLCOM					54.60
VENDOR NAME: CENEX FLEETCARD					
135997	Gasoline Charges	101-426-860.00	13.50		230.02
		292-665-860.00	20.66		
		249-371-742.00	195.86		
TOTAL VENDOR CENEX FLEETCARD					230.02
VENDOR NAME: CLOVERLAND PAPER CO					
113821	Inmate Supplies	101-301-770.00	110.58		110.58
113913	Inmate Supplies	101-301-770.00	232.44		232.44
TOTAL VENDOR CLOVERLAND PAPER CO					343.02
VENDOR NAME: COOPER OFFICE EQUIPMENT					
143982	Contract # 2836-01 (FOC)	215-141-942.00	529.51		529.51
TOTAL VENDOR COOPER OFFICE EQUIPMENT					529.51
VENDOR NAME: DEKETO, LLC					
380	Thermal Transfer Labels (ROD)	101-268-729.00	134.00		134.00
TOTAL VENDOR DEKETO, LLC					134.00
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC					
4/18/17	Adoption of Ordinance (Airport)	101-101-901.00	102.35		102.35
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC					102.35
VENDOR NAME: ELCOM SYSTEMS					
52183	Remote Speak Microphone	205-315-934.01	133.94		133.94

APPROVED
CM
APR 25 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ELCOM SYSTEMS				
TOTAL VENDOR ELCOM SYSTEMS				133.94
VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT				
02421	Office Supplies - FOC	101-141-727.00	71.56	71.56
TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT				71.56
VENDOR NAME: HENSLEY, RN, JOEL				
April 2017	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,365.00
VENDOR NAME: J S ELECTRONICS, INC.				
19695	Equipment & Installation of ORV Radios (x2)	101-334-985.00	4,200.00	4,297.06
		205-315-755.00	97.06	
19693	Strip OUT of 2002 Dodge Dakota	205-315-934.02	80.00	80.00
19698	Strip out of Squad Old 5503	205-315-934.02	160.00	160.00
TOTAL VENDOR J S ELECTRONICS, INC.				4,537.06
VENDOR NAME: JACK'S FRESH MARKET				
45000500187	Inmate Supplies	101-301-770.00	50.08	50.08
TOTAL VENDOR JACK'S FRESH MARKET				50.08
VENDOR NAME: LENCA SURVEYING				
17057	Remon Yr 2017 (2/22 - 4/18/17)	243-245-801.07	2,830.92	2,830.92
TOTAL VENDOR LENCA SURVEYING				2,830.92
VENDOR NAME: LINDA A. MENACHER				
Reimbursement	Cell Phone (Oct - March)	101-136-727.00	285.60	285.60
TOTAL VENDOR LINDA A. MENACHER				285.60
VENDOR NAME: MENARDS - MARINETTE				
32074	Building Purchase Supplies	101-103-998.11	40.50	40.50
32146	Inmate Supplies	101-301-770.00	26.90	26.90
32073	Park Supplies for Spring Flushing	208-751-920.00	96.39	96.39
TOTAL VENDOR MENARDS - MARINETTE				163.79
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
4/14/14	Sheriff Department - Advertising	205-315-755.00	57.00	162.00
		101-301-755.00	105.00	
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				162.00
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI				
11050	Power to Radio (March 2017)	101-301-934.01	42.66	42.66
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSI				42.66
VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT				
WV242	Work Van Services	208-751-930.04	52.50	540.75
WV240	Work Van Services	208-751-930.04	540.75	
TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT				593.25
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10311684	Work Van Mower Supplies	206-301-984.00	301.50	301.50
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				301.50
VENDOR NAME: MICHIGAN DISTRICT JUDGES ASSOC				
Dues	2017 Dues (Honorable Jeffrey G. Barstow)	101-136-802.00	200.00	200.00
TOTAL VENDOR MICHIGAN DISTRICT JUDGES ASSOC				200.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0126694-001	Family/Probate - Office Supplies	101-132-727.00	8.49	16.98
		101-148-727.00	8.49	

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				16.98
VENDOR NAME: MOORE MEDICAL CORP 99425419 I Inmate Medical Supplies				185.61
TOTAL VENDOR MOORE MEDICAL CORP				185.61
VENDOR NAME: NEOPOST USA, INC. 54767611 May 8 - August 7, 2017				216.00
TOTAL VENDOR NEOPOST USA, INC.				216.00
VENDOR NAME: NERAT MERCHANDISING 1801 K-9 Unit Stickers				20.00
TOTAL VENDOR NERAT MERCHANDISING				20.00
VENDOR NAME: NORWAY SPRINGS, INC. 483747 Airport Water				14.40
TOTAL VENDOR NORWAY SPRINGS, INC.				14.40
VENDOR NAME: OFFICE DEPOT, INC. 921019371001 ROD Office Supplies				19.62
921019370001 ROD Office Supplies				4.29
921019027001 ROD Office Supplies				170.97
TOTAL VENDOR OFFICE DEPOT, INC.				194.88
VENDOR NAME: PAN-O-GOLD BAKING CO. 40068317076002 Inmate Supplies				79.04
40068317083002 Inmate Supplies				30.80
TOTAL VENDOR PAN-O-GOLD BAKING CO.				109.84
VENDOR NAME: PESHTIGO TIMES & TIMES SAVER 001184 Sheriff Department - Advertising				196.80
TOTAL VENDOR PESHTIGO TIMES & TIMES SAVER				196.80
VENDOR NAME: PLASTOCON, INC 91083 Inmate Supplies				286.08
TOTAL VENDOR PLASTOCON, INC				286.08
VENDOR NAME: PLUTCHAK FAB, LLC 43473 14 GA 26x29 (Jail)				20.41
TOTAL VENDOR PLUTCHAK FAB, LLC				20.41
VENDOR NAME: QUILL CORPORATION 5699296 CD Cases (PA)				8.99
5678936 Office Supplies (PA)				136.91
5960648 Office Supplies (PA)				247.92
TOTAL VENDOR QUILL CORPORATION				393.82
VENDOR NAME: REINHART FOODSERVICE 140281 Inmate Supplies				808.81
145549 Inmate Supplies				1,837.81
TOTAL VENDOR REINHART FOODSERVICE				2,646.62
VENDOR NAME: RIVERSIDE FORD 6054711 Vehicle Maintenance				65.00
TOTAL VENDOR RIVERSIDE FORD				65.00
VENDOR NAME: SHERIFF SCOTT RUTTER Registration Fee Criminal Justice Administrators Convergence				40.00
TOTAL VENDOR SHERIFF SCOTT RUTTER				40.00
VENDOR NAME: ST OF MI-ENVR QUAL-POBOX30657 761-8164530 Stormwater Annual Permit Fee (Airport)				260.00
TOTAL VENDOR ST OF MI-ENVR QUAL-POBOX30657				260.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI 015579 Gasoline - Road Patrol				2,580.43

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STEPHENSON MARKETING COOPERATI TOTAL VENDOR STEPHENSON MARKETING COOPERATI				2,580.43
VENDOR NAME: THE EBCO COMPANY, LLC 017076 FOC - Filebacks (x1500)				694.75
TOTAL VENDOR THE EBCO COMPANY, LLC				694.75
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST 628840339 FOC - Service Charge				34.20
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST				34.20
VENDOR NAME: TWIN CITY ELECTRIC, INC. 80739 Generator Maintenance (Health Dept)				150.00
80737 Under Ground Boring Connection to New Bldg				3,175.00
80738 Shakey Lakes Electrical Upgrade				17,623.00
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				20,948.00
VENDOR NAME: U.C.O.A. Registration UCOA Conference (M. Kleiman)				175.00
Dues Membership Dues (M. Kleiman)				100.00
TOTAL VENDOR U.C.O.A.				275.00
VENDOR NAME: U.E.S. COMPUTERS, INC. 78555 Wireless Mouse & Monitor (PA)				149.98
78502 Workstation (PA)				787.25
78571 HP Laserjet Maintenance Kit (ROD)				338.00
78609 Cisco SMARTNET Maintenance				28.99
TOTAL VENDOR U.E.S. COMPUTERS, INC.				1,304.22
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE 328573498 Konica Minolta Bizhub 423 Copier				133.07
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				133.07
VENDOR NAME: VERIZON WIRELESS 9783070771 Cellular Services				1,019.81
TOTAL VENDOR VERIZON WIRELESS				1,019.81
VENDOR NAME: W.D.M. ENTERPRISES, INC. 4/3/17 Maintenance at Airport				208.06
TOTAL VENDOR W.D.M. ENTERPRISES, INC.				208.06
VENDOR NAME: WEST GROUP PAYMENT CENTER 835948136 March 5 - April 4, 2017 (PA)				300.00
1000599993 March 5 - April 4, 2017 (District)				215.00
835977765 March 5 - April 4, 2017				215.00
TOTAL VENDOR WEST GROUP PAYMENT CENTER				730.00
VENDOR NAME: WHITE WATER ASSOCIATES, INC. 152487 Water Analysis (1st Test)				102.00
152520 Water Analysis (2nd Test)				102.00
TOTAL VENDOR WHITE WATER ASSOCIATES, INC.				204.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP 0402047856-00005 Kleinke Park				58.83
0402047856-00010 1009 9th Street				33.28
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				105.14
GRAND TOTAL:				58,245.31

04/28/2017 08:53 AM
 User: jessicaw
 DB: Menominee County

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 04/28/2017 - 04/28/2017
 UNJOURNALIZED OPEN
 VENDOR CODE: 01095

COPY APPROVED
 MAY 01 2017

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
				CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN		
Credit Card 52716	Mastercard	04/11/2017	04/28/2017	969.55	969.55	Open
	March 11 - March 31, 2017 (Road/Sherijessicaw					
	101-301-727.00	Quill		66.99		
	101-301-742.00	Bondes Food Mart		32.44		
	101-301-742.00	Devilnc		30.08		
	101-301-742.00	ExxonMobil		27.02		
	101-301-742.00	Magic Wand		10.00		
	101-301-742.00	Superior Touchless		8.00		
	101-301-742.00	Superior Touchless		9.00		
	101-301-755.00	Trans Union (Dec,Jan,Feb)		75.00		
	101-301-770.00	Belson Company		168.75		
	101-301-770.01	Quill		49.99		
	101-301-860.01	Jimmy Jones		7.99		
	101-301-860.01	Little Caesars		19.08		
	101-301-860.01	McDonalds		10.28		
	101-331-755.00	Holiday		21.70		
	101-331-755.00	Lakeside Resort		13.78		
	101-331-755.00	Lakeside Resort		76.50		
	101-331-755.00	Marathon Petro		37.10		
	101-331-755.00	McDonalds		7.72		
	101-334-755.00	Lakeside Bar		24.38		
	101-334-755.00	Lakeside Bar		76.50		
	205-315-727.00	Quill		29.98		
	205-315-727.00	Quill		38.98		
	205-315-755.00	Sirchie		128.29		
# of Invoices:	1	# Due: 1	Totals:	969.55	969.55	
# of Credit Memos:	0	# Due: 0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				969.55	969.55	
TOTALS BY FUND —						
	101 - GENERAL FUND			772.30	772.30	
	205 - ROAD PATROL			197.25	197.25	
TOTALS BY DEPT/ACTIVITY —						
	301 - SHERIFF DEPARTMENT			514.62	514.62	
	315 - ROAD PATROL			197.25	197.25	
	331 - MARINE LAW			156.80	156.80	
	334 - OFF ROAD RECREATION VEHICLES			100.88	100.88	

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous reports discussed at the 5.9.2017 County Board meeting	
RECOMMENDED MOTION	
To approve the miscellaneous reports discussed at the 5.9.17 County Board meeting	

Submitted by: Sherry DuPont

05/18/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

LEPC Minutes

Jan 19, 2017 at 1:30 PM CDT
Menominee ISD Building Conference Room
1201 41st Avenue, Menominee, Michigan 49858

Approved
4/13/17

- 1) Call to Order - Mike Shaffer called the meeting to order at 1:36 p.m. Members present: Krista Marciniak, Michael Holmes, Brian Barrette, Rick Hanson, Mike Shaffer, Valerie Hallam, Tony Graff, Robert Villas and Rich Sexton. Excused: Mark Erickson, Mark Peterson, Don DeTemple
- 2) Introductions and sign-in sheet
- 3) Review/Approve Agenda – Rob Villas moved to approve the agenda, second Brian Barrette, motion carried.
- 4) Review/Approve Minutes of Last Meeting – Rob moved to approve previous minutes, second Brian Barrette, motion carried.
- 5) Public Comment - None
- 6) Presentations

2016 ERG computer Mapping Demo – **Rich** demonstrated scenarios using the response guide and the mapping capabilities.

<http://www.phmsa.dot.gov/hazmat/outreach-training/erg>

This is a free download through PHMSA Pipeline safety. Type a chemical into the program and it will respond with info on that chemical, public safety, isolation. Type an address and get a map of area potentially impacted (wind direction, grid or Arial view). Very fast and map can be manipulated. Download instructions will be sent out with the minutes

Another great App for your smart Phone is the “Where Am I At app” free download, GPS of your location that can be sent to friends or directly to 911. You can get a pretty accurate overhead view of where you are located as well. This has been used for search and rescue when directing a life flight.

7) Old Business

AT&T- Rich sent plans to State to Jay Eickholt. KK Integrated Logistics needs to be looked at as well. 400+ pages so didn't print out, but sent digital copy to emails. Mike pointed out that old SDS are out of date and that revised SDS will be needed. This changed in 2015, but most places should have them now. Training needed because of the new terminology.

Bay Area Medical Response Plan – Mike Orlando provided Rich with data, (Mass care plan) this may change with new hospital, but is much needed update to the old plan the county had which was dated 1999.

8) New Business

Sara Title III Tier II plans, - Depending on what chemicals, exercising will be necessary. It is not the responsibility of LEPCs to find facilities, but they should be coming to you. Root cause analysis need to be conducted that don't have to be shared with LEPC and first responders, but can be obtained by direct contact with the facility. Facilities to coordinate emergency response programs. Facilities are required to report certain basic info to the public upon request and must meet with first responders if they meet certain reporting requirements and must also do notification exercises and full scale exercises periodically.

HMEP Grant – Rich filed application.....reimbursement max of \$1000.00. Cut out reimbursement for plan reviews. You only receive reimbursement if you have costs developing a new plan.

Election of Officers; Chairperson, Vice Chairperson, Secretary, PIO for LEPC, Community Emergency Coordinator – **Brian Barrette** suggested the nomination of the entire old slate; Chair, Mike Shaffer, Vice Chair, Mark Erickson, Secretary, Krista Marciniak, PIO, Sheriff Ken Marks, Community Emergency Coordinator, Rich Sexton. Community Emergency Coordinator needs to be the Emergency Manager, who is appointed by the County Board for voting purposes at the Homeland Security Board. **Tony Graff** approved old slate and **Rob Villas** seconded. **Mike Holmes** made motion to carry forward with unanimous vote, **Rich** supported. Motion carried.

- 9) Any Other Items of Interest – Marinette Marine presentation suggested by **Rob Villas** and is there a concern about dams breaking? Rich has met with WPS and WE. There are notification charts and the dam would have to actually fail to cause a catastrophic event. Gates could be completely lost, but that still would not create enough flow to cause a flood. Maybe we can get someone from Marinette Marine to give a presentation. **Rob** also mentioned the “mine” Rich stated that hazardous chemicals may be used if processing is on site but that is yet to be determined. It will be quite a bit of time before all permits are final and actual mining can begin. DEQ is not involved to prevent, but to approve if all requirements are met. **Tony Graff** had question about large assembly and the procedures recommended. Table top? Exercises? **Rob** told of active shooter at DHHS, encouraged other entities to take advantage of this training.

Suggested presentations next meeting: Marinette Marine

- 10) Adjournment – Mike Holmes moved to adjourn, Rob Villas seconded. Motion carried at 2:39 p.m.

Next meeting April. 13, 2017, 1:30 pm Menominee ISD building. Future meeting schedule; Jul 13, 2017, Oct 12, 2017 and Jan 11, 2017.

Menominee County Parks and Recreation Committee

Meeting Minutes

March 6, 2017

Approved 5/1/17

The meeting was called to order at 5:00 PM by Chair, Bob Desjarlais at the Annex in Stephenson.

Reporting for roll call were: County Commissioner Larry Phelps and Bill Cech, Dick Peterson, Kathy Branz, and Bob Desjarlais. Excused were Mike Kass and Vola Bleile.

Approval of agenda: Motion by Kathy; support by Dick to approve the agenda. Motion carried.

Minutes: Motion by Bill to approve the February 6, 2017 minutes; second by Larry. Motion carried.

Public Comments: None

Monthly Budget Review: Tabled until next meeting.

Business:

- a. Jim Quist suggested Alger Delta should be contacted to make sure the transformer has enough capacity to add power by Bass Lake. He also stated that he has completed the picnic tables. The trees by the Fair Building have been removed and cleaned up. The new sign with the fees has been completed at a cost of \$200.
 1. Jim asked how many drone signs should be made. Larry Phelps said he did some research and we might need a County Ordinance for this. After much discussion Bob made a motion to have the Prosecuting Attorney establish a no drones in park ordinance, supported by Dick with all in favor.
 2. At Bailey Park there are some cedars leaning away from the building that need to come down – Jim will take care of this.
- b. Dick reported on his correspondence with Dean Francis on the Forestry Project. All the GPS studies are done and there are approximately 140 acres. The next phase of the project is to determine the number of cords by species to be cut. He also stated that at Longrie they are not going to take as much as originally talked about due to possible wind damage for what is remaining. At this time they will be cutting Aspen, Balsam and fur 5" and larger, poor quality cedar, white and red pine.

A suggestion to have signs posted stating we are working on a Forestry Plan and have them in place by April. Dick will contact Dean for the proper

wording for these signs.

The meeting was then moved to item e: Forest Project update (minutes kept in sequence)

- c. 4-H Building – Tree removal completed.
- d. Picnic tables completed and put in place.
- e. 2017 Parks Lease mailings – have been completed. Two sites will be available and people will be called from the list. Park Reservations will be held on April 24th at Shakey Lakes for registrations.
- f. Shakey Lakes Sites – a question arose on how many sites we are licensed for at Shakey Lakes that number is 140. At present we have 134.
- g. Park Maps – A motion by Kathy to have County Board approve purchase of 2500 maps supported by Dick. Motion passed.
- h. Recommendation to County Board to have Twin City Electric expand their quote to install the five electrical sites on Bass Lake – labor only (materials on hand) by Bill supported by Kathy. Motion carried.

Correspondence: None

Any other items Members wish to present: Larry suggested we add contingencies to our bids to include responsible for one year after completion to make sure work is done properly.

J. Public Comment: Jim stated the wells have to be bleached prior to testing. He stated last year it had to be done by a plumber, which cost \$1,400. This year he can do it himself. Kathy stated he can get the test kits at the Health Department and mail them to White Water in Amasa.

K. Adjournment: Motion by Bill to adjourn; second by Dick. Meeting adjourned at 6:50 PM.



Public Health
Delta & Menominee Counties



2536

Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes

Thursday, March 16, 2017

Board Members Present

Jan Hafeman
Larry Schei

Amanda Hess

Patrick Johnson
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Assistant Program Coordinator

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on March 16, 2017. The meeting was called to order at 1:04 p.m. CST by Chairman Trudgeon. Roll call was taken by the Assistant Program Coordinator, and is recorded above. Mr. Tatrow was not able to attend the meeting.

2. Approval of Agenda

Ms. Hafeman moved the March 16, 2017 agenda be approved. Motion was supported by Mr. Johnson and carried.

3. Public Comment

There was no public comment.

4. Approval of Minutes

Mr. Johnson moved the minutes from February 16, 2017, be approved. Motion was supported by Ms. Hafeman and carried.

2537

5. Proposed Revision to the September 28, 2017 BOH Meeting Time

Ms. Hafeman requested the September 28, 2017, BOH meeting time be moved from 1:00 p.m. CST/2:00 p.m. EST, to 4:00 p.m. CST/5:00 p.m. EST.

Mr. Johnson moved the request to adjust the time of the September 28, 2017, BOH meeting, be tabled until the April 20, 2017 meeting, be approved. Motion was supported by Mr. Schei and carried.

6. Environmental Health Board of Appeals (EHBOA) Update

Mr. Snyder updated the BOH on the EHBOA meeting that was held on Tuesday, March 7, 2017, at Public Health's Escanaba office. The EHBOA agreed PHDM's findings were correct and unanimously voted to deny the appeal by Mr. Mlostek.

7. MERS Quarterly and Annual Reports

Mr. Snyder gave a brief overview to the BOH on the MERS Quarterly and Annual Reports.

Chairman Trudgeon moved the MERS Quarterly and Annual Reports be acknowledged and placed on file. Motion was supported by Ms. Hafeman and carried.

8. Review and Approval of February Check Register

The Board of Health reviewed the February check register. Questions were answered by Mr. Snyder.

Chairman Trudgeon moved the February check register be approved. Motion was supported by Mr. Johnson and carried.

9. Medical Director's Report

Dr. Frankovich informed the BOH the U.P., like the state and nation, is having a lot of flu activity right now. There have been some school closures due to high absenteeism. Although school closure is not a public health strategy to reduce illness, the fact is that when a large number of students are out, it becomes impractical and costly to run the school day; so schools elect to close for a day or two, hoping the attendance numbers will bounce back up. The flu vaccine has been a good match this year and the CDC states that the vaccine decreases the risk of getting flu illness requiring medical care by about half.

Dr. Frankovich also touched briefly on the possible repeal of the Affordable Care Act (ACA) and the draft health plans circulating. The plans vary in how they deal with Medicaid/Medicare, pre-existing condition exclusions, caps and copays. She noted the Kaiser Family Foundation has a website which allows you to compare and contrast various proposed plans. It can be found at: <http://kff.org/interactive/proposals-to-replace-the-affordable-care-act/>.

2532

10. Health Officer's Report

- Mr. Snyder updated the BOH on the status of the MCIR funding and communication with Bob Swanson. Mr. Snyder received a voicemail stating the paperwork has been submitted for the additional funding that was requested by PHDM. He will notify the BOH when the funding is received.
- Mr. Snyder gave a brief overview on the Public Health Advisory Commission (PHAC). In September, Governor Snyder signed an executive order to start PHAC, in order to "help protect and promote Public Health in Michigan by providing advice and assistance on best practices for the organization of functions and the delivery of Public Health services by State and Local governments". Governor Snyder wanted the independent commission to look at Public Health infrastructure. The five department heads at the State were to become members, but not be able to vote. There would also be 18 other members made up of representatives from each prosperity region, which are able to vote. There is only one representative from the entire U.P.; Susie Meshigaud from Hannahville, who serves as a member of the general public. The group started meeting in October and had a deadline of April 1, 2017, to get their recommendations regarding the changes to the Public Health Code to Governor Snyder. Mr. Snyder will keep the BOH informed as more facts arise.
- PHDM has submitted a grant application for water testing on inland lake beaches. The three beaches included would be Shakey Lakes and Hermansville Beach in Menominee County and Camp 7 in Delta County. Ms. Hafeman will contact Ms. Dupont regarding a possible letter of support for the grant.

11. Public Comment (three minutes maximum)

No public comment.

12. Board Member Comments

- Mr. Schei notified the BOH the City of Menominee Mayor has resigned and an interim has been appointed.

13. Adjournment

There being no further business, Ms. Hafeman made a motion the meeting be adjourned at 2:00 p.m. CST. Motion was supported by Mr. Johnson and carried.

Thomas L. Pradyon 4-20-17

Chairperson

:kg

Approved April 20, 2017

KH

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

JEFF NASER, CHAIR

GARY EICHHORN

SHEILA VERAGHEN

DIRECTOR

RUSSELL K. SEXTON

Date: March 28, 2017

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Chair; Gary Eichhorn, Board Member; Sheila Veraghen, Board Member and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the February 28, 2017 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for February, 2017 was reviewed. There were \$287.16 in expenditures for the DHHS Board meeting; leaving a balance of \$3,084.20.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided the board with an update on the current staffing situation in Menominee County.

Statewide Director's Meeting Information: No new information provided.

Collaborative Issues: No new information provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

FY 2017 Operating Funds: Menominee County allocation is: \$25,896.00. Year-to-date expenditures are: \$10,675.35. This constitutes 41.2% of the allocation spent with 42% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,261.00. Year-to-date expenditures are: \$5,585.32. This constitutes 15.8% of the allocation spent with 42% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 96.57%. Business Service Center 1 average is 97.23% and State average is 96.99%.

Family Independence Program Work Participation Rate: N/A. Year to date average for CY 2017 is N/A (there were no cases that were mandated to participate in work activities) Federal goal is 50%.

Miscellaneous: Mr. Sexton reviewed with the board customer information as follows:

January 2017 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 18 cases; 40 recipients; \$5,228.00 in benefits.
- Food Assistance Program: 1,342 cases; 2,498 recipients; \$271,640.00 in benefits.
- State Disability Assistance: 11 cases; 11 recipients; \$2,249.00 in benefits.
- Child Development and Care: 29 cases; 48 recipients; \$9,474.00 in benefits.
- State Emergency Relief: 7 case; \$3,975 in benefits.
- Unduplicated total: 1,361 cases; 2,527 recipients; \$292,567.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 641 cases; 1,346 recipients
- Other Children < Age 21: 96 cases; 106 recipients
- Pregnant Women & Children Under 19: 492 cases; 877 recipients
- MiChild: 67 cases; 115 Recipients
- Non-SSI Aged, Blind & Disabled: 642 cases; 675 recipients
- SSI Aged, Blind & Disabled: 477 cases; 477 recipients
- Medicaid Eligible Total: 2,168 cases; 3,597 recipients

Total Healthy Michigan Enrollments: 1200+

This information is available on the www.michigan.gov/dhs website in the "Green Book".

Child Welfare:

CPS Commencement	93%
CPS Investigations	100%
CPS Ongoing Child FtoF	100%
CPS Ongoing Caregiver FtoF	71%
CPS Service Plan Completion	100%
CPS Service Plan Approvals	94%
CFC Service Plan Completion	100%
CFC Service Plan Approvals	100%
Medicals	100%
Dentals	N/A
Worker/Child Contacts	86%
Worker/Parent Contacts	83%
Worker/Supervisor Contacts	100%
Parent/Child Contacts	73%

The FY 2017 Foster Home Licensing Goal for the Delta, Dickinson and Menominee Triad is 11 homes. There are currently 3 licensed.

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

UNIT REPORT: None.

BOARD BUSINESS:

1. **Approval of Vouchers:**

Vouchers for February 2017 were reviewed and a motion to approve all vouchers was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

NEW BUSINESS: None

PUBLIC COMMENT: None

NEXT MEETING: April 25, 2017 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Ms. Veraghen. Meeting adjourned at 0921 a.m.



Russell K. Sexton
Board Secretary



Jeff Naser
Board Chairperson

Pc: DHS Board Members;
Menominee County BOC



MINUTES OF THE MEETING OF THE
PINECREST BOARD OF TRUSTEES

Date: Thursday, March 30, 2017	Place: Board Room
Presiding: Elaine Boyne, Chairperson	Time: 2:00 p.m. Central Time
Recording Secretary: Lois Ball, Executive Secretary	

Call to Order: Chairperson Boyne called the meeting to order at 2:00 p.m. Central Time

Roll Call:
 Trustees Present: Elaine Boyne, Donna Schomin, Theresa Nelson, Barbara Oliver, Catherine Driscoll, John Degenaer, Jr., Jeff Naser, Gary Eichhorn, Jan Hafeman, and Darlene Smith, Administrator.
 Trustees Absent: There were no trustees absent from this meeting.
 Leadership Team Members Present: Candace Meintz, CFO
 Guests: Terry Grondine and Shannon Piche

TOPIC	DISCUSSION	OUTCOME
Approval of the March 2017 Agenda	<p>A motion was made by Trustee Eichhorn, supported by Trustee Driscoll, to approve the Agenda with the following additions:</p> <ul style="list-style-type: none"> 6. a. Nominations for the 2017-2018 Executive Committee term 7. b. 1.. Administrator's contract 	<p>The motion was made by Trustee Eichhorn, supported by Trustee Driscoll, to approve the Agenda with changes. Motion carried.</p>

	<p>8.c. Deed to Spalding Township 8.d. Request for \$637.95 for 2 employees to attend the Biller's Institute Seminar in Lansing.</p>	
<p>Board action of Minutes of the February 2017 meeting</p>	<p>The minutes had been mailed to the Board for their review prior to this meeting.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Schomin, to approve the minutes as presented. Motion carried.</p>
<p>Board action on the minutes of the February 2017 Closed meeting</p>	<p>The minutes of the meeting were handed out to the Board Members who then reviewed them.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Eichhorn, to approve the minutes as presented. Motion carried.</p>
<p>Board action on the February Manifest of Invoices</p>	<p>The Manifest of Invoices had been sent to the Board Members prior to this meeting for review. Trustee Nelson asked about two checks that she had returned to the facility. CFO Meintz explained the items in question to her.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Driscoll, to approve the Manifest of Invoices. Motion carried.</p>
<p>Board Action on Financial Statement for February 2017.</p>	<p>CFO Meintz reviewed the Financial Statement and also reviewed the Write Offs in the amount of \$9778.65 with the Board. She explained how the Quality Assurance Supplement payment works.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Oliver, to approve the Financial Statements and the Write Offs in the amount of \$9778.65. Motion carried.</p>
<p>Nominations for the 2017-2018 Executive Committee term</p>	<p>Chairperson Boyne explained the procedure of nominations of Board Members to fill the positions of Chairperson, Vice-Chair and Secretary.</p>	<p>Trustee Hafeman made a motion to nominate Catherine Driscoll for Chairperson, Gary Eichhorn for Vice-Chair and Donna Schomin for Secretary. The Motion was supported by Trustee Oliver. Motion carried.</p>
<p>Whispering Pines Committee Report</p>	<p>Trustee Driscoll reported that the Committee reviewed the Administrator's</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Eichhorn, to</p>

	report of homes, she noted that we need staff. They also reviewed the 2016 resignation chart, the number of resignations and why. They reviewed the outstanding A/R for 2016.	approve the report as presented. Motion carried.
Executive Committee Report to the Board Administrator's contract	Administrator Smith requested a closed session for this portion of the meeting.	A motion was made by Trustee Hafeman, supported by Trustee Eichhorn to move into closed session. The room was cleared at 2:26 p.m.
Open Session resumed	Open Session resumed at 2:39 p.m.	
Review and request permission for Write Offs	This was handled during review of the Financial Statements.	
Permission for Activities Director to attend the Michigan Association of Activities Professionals Spring Conference	Administrator Smith requested \$375.00 for lodging, meals, gas and bridge fare for the Activities Director to attend this conference.	A motion was made by Trustee Hafeman, supported by Trustee Driscoll, to approve this request. Motion carried.
Deed for Land for Walking Trail	We had deeded land to Spalding Township years ago for the park and there was a reverter clause in the deed. The land was not used and so it did revert to Pinecrest. Spalding Township would like to use that land as part of the DNR Walking Trail they are constructing. They have a revised deed, with the same wording (reverter clause). It was prepared by Attorney Russell Hall. We will contact them and get the details on how to complete the process.	A motion was made by Trustee Hafeman, supported by Trustee Schomin, to approve the re-deeding of the parcel of land to Spalding Township to include the reverter clause. Motion carried.
Request for \$637.95 for 2 employees to attend the Biller's Institute Seminar in Lansing.	Administrator Smith requested \$637.95 for 2 employees to attend the Seminar. It will give them good information as BCBS,	A motion was made by Trustee Driscoll, supported by Trustee Hafeman, to

<p>Report of Quality Assurance and Resident Council</p>	<p>Medicare, and Medicaid will be there to discuss billing and issues.</p> <p>Administrator Smith reported that at this month's QA meeting they reviewed QAPI (Quality Assurance Preferred Improvement which helps us get paid. Requirements of Participation is in 3 phases. We are now working on Phase II and are beginning to learn about Phase III. They also had Policy Review, Pharmacy and Therapeutics and an Infection Control Report.</p> <p>In Resident Council at the 3 homes they reviewed the calendar, resident rights, talked about cleaning out closets, about food in residents rooms, and about not having furniture in front of the night lights. She noted that the President of the Resident Council resigned as she is moving to a lesser care facility this week. She thanked the resident for her work as President of the Council.</p>	<p>approve the \$637.95 cost. Motion carried.</p> <p>A motion was made by Trustee Hafeman, supported by Trustee Driscoll, to approve the Quality Assurance and Resident Council Reports as presented. Motion carried.</p>
<p>Report of Safety Committee</p>	<p>Lois Ball reported that David Vandermissen took over the Safety Committee Meetings. The incidents and accidents of staff and residents were reviewed. Davey and DK brought up issues that they have been finding on the floors. She stated that Davey will do a very good job as chairperson.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to approve the Safety Committee report as presented. Motion carried.</p>

<p>Administrator's Report</p>	<p>Administrator Smith reported that she attended the Alzheimer's Support Group Meeting on 3/14. She had a meeting with OSF regarding LAB work. OSF processes all of our labs. Administrator Smith and the DON, Nicole Freeland attended a meeting in Lansing this week with State Surveyors called The Joint Providers Meeting.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Driscoll, to approve the Administrator's report. Motion carried.</p>
<p>Comments from the Public</p>	<p>There were not comments from the Public.</p>	
<p>Adjournment</p>	<p>The meeting adjourned at 2:54 p.m. The next meeting is scheduled for April 27, 2017.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Hafeman. Motion carried.</p>

Donna Schomin, Secretary

Donna Schomin

Darlene Smith, Acting Secretary

Darlene Smith 4/27/17

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

April 13, 2017 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

J. Nelson, Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet	X*			Nelson, John	X		
Hofer, Millie	X			Pasternak, Nancy	X		
Luhtanen, Joan	X			Peretto, Patti	X		
Martin, Ann	X			Phillips, Patricia	X		
McCole, Gerald	X			Schinderle, Katie	X**		
Negro, Mari	X			Zevitz, Michael Dr.	X		

* Video television conference from the Northpointe Menominee office

** Per telephone – present at 4:15 p.m.

REPRESENTING ADMINISTRATION: J. Doll, C. Adrian

John Nelson introduced and welcomed Nancy Pasternak, new Northpointe Board member from Iron County, to the Board.

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Nelson asked for approval and amend of agenda.

A motion was made by M. Negro supported by M. Hofer to approve the agenda.

A motion was made by M. Negro supported P. Phillips to amend the agenda under New Business Finance c). Network Storage for Virtual Servers.

ACTION: Moved to approve the amended agenda.

Motion by: M. Negro, supported by P. Phillips to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Nelson asked for a motion to approve the March 23, 2017 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: G. McCole supported by A. Martin to approve the 3-23-17 regular Board meeting minutes.

Motion carried unanimously.

Jill Doll, Northpointe Interim CEO, took over the meeting as election of officers took place.

ELECTION OF OFFICERS - Nomination from the Floor

- Jill Doll, Interim CEO, opened the floor for nominations for the position of Chairperson. J. Nelson nominated M. Negro for position of Chairperson.

Jill Doll called for nominations for Chairperson 2nd time.

G. McCole nominated J. Luhtanen for position of Chairperson.

Jill Doll called for nominations for position of Chairperson 3rd time.
 P. Phillips nominated M. Negro for position of Chairperson.

DISCUSSION: Both nominees were willing to accept nomination for Chair. Board members stated they would like to ask questions of the two nominated candidates. Question was asked regarding viewpoint of a Northpointe waiting list of which both candidates stated they were not in favor of. Question regarding length of time on the Board and their strongest point for leading Board: M. Negro stated she has been on the Board for approximately 8 years, has been parliamentarian and has a strong grasp regarding rules and has demonstrated this in the past. J. Luhtanen stated she has been on the Board since 2002, previously served on the Stakeholder Committee, has an inherent interest and felt she could guide members in whatever function she could serve to help raise awareness of mental health issues.

K. Schinderle present at 4:15 p.m.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>Luhtanen</u>	<u>Negro</u>	<u>MEMBERS</u>	<u>Luhtanen</u>	<u>Negro</u>
Dehn J.		X	Pasternak N.	X	
Hofer M.		X	Peretto P.	X	
Luhtanen J.	X		Phillips P.		X
Martin A.	X		Schinderle K.	X	
McCole G.	X		Zevitz M.		X
Negro M.		X	Nelson J.		X

J. Doll stated split vote by a count of 6 votes for J. Luhtanen and 6 votes for M. Negro.

Second Roll Call Vote was conducted due to split vote.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>Luhtanen</u>	<u>Negro</u>	<u>MEMBERS</u>	<u>Luhtanen</u>	<u>Negro</u>
Dehn J.		X	Pasternak N.	X	
Hofer M.		X	Peretto P.	X	
Luhtanen J.	X		Phillips P.		X
Martin A.	X		Schinderle K.	X	
McCole G.	X		Zevitz M.		X
Negro M.		X	Nelson J.		X

J. Doll stated again split vote by a count of 6 votes for J. Luhtanen and 6 votes for M. Negro.

Due to 2nd split Roll Call Vote, coin toss was conducted and J. Luhtanen was elected Chairperson.

J. Luhtanen, as newly elected Chairperson, assumed the Chairperson position.

- Chairperson Luhtanen opened the floor for nominations for the position of Vice-Chairperson.
ACTION: A motion was made by G. McCole, supported by M. Zevitz to nominate M. Negro for Vice-Chairperson.
 Chairperson Luhtanen called for any other nominations three times.
ACTION: A motion was made by M. Zevitz, supported by M. Hofer to close nominations for Vice-Chairperson and cast a unanimous ballot for M. Negro as Vice-Chairperson.
 Motion carried unanimously.

- Chairperson Luhtanen opened the floor for nominations for the position of Secretary.
ACTION: A motion was made by M. Negro, supported by A. Martin to nominate P. Phillips for Secretary.

Chairperson Luhtanen called for any other nominations three times.

ACTION: A motion was made by A. Martin, supported by M. Hofer to close nominations for Secretary and cast a unanimous ballot for P. Phillips as Secretary.

Motion carried unanimously

- Chairperson Luhtanen opened the floor for nominations for the position of Treasurer.
ACTION: A motion was made by M. Negro, supported by A. Martin to nominate G. McCole for Treasurer.

Chairperson Luhtanen called for any other nominations three times.

ACTION: A motion was made by A. Martin, supported by P. Peretto to close nominations for Treasurer and cast a unanimous ballot for G. McCole as Treasurer.

Motion carried unanimously

PRESENTATION – Network Storage for Virtual Servers

Brent Johnson of the IT Dept. reviewed with the Board the Network Storage for Virtual Servers. The current system has been failing intermittently and has capacity constraints. He reviewed options to replace the existing centralized storage environment that would provide high-speed shared storage including sufficient capacity and performance, fault tolerance and compatibility with existing technology. Miscellaneous questions were addressed regarding the various products available and the support that is offered by the vendor.

ACTION ITEMS

- **Finance**

a) Check Disbursement – February, 2017

ACTION: A motion was made by G. McCole supported by M. Negro to approve the Check Disbursement for February, 2017.

Motion carried unanimously.

b) FY16-17 Annual Budget

ACTION: A motion was made by M. Hofer supported by A. Martin to approve the FY16-17 Annual Budget.

Motion carried unanimously.

- **Effective Date of Start Time of Meetings**

ACTION: A motion was made by G. McCole supported by M. Negro that effective date of 5:00 p.m. start time of Board meetings commence April 27, 2017.

Motion carried unanimously.

A. Martin left meeting 4:45 p.m.

- **MERS Defined Benefit Plan Closure Draft**

ACTION: A motion was made by M. Negro supported by G. McCole to approve the MERS Defined Contribution Plan Adoption Agreement for all new hires.

Motion carried unanimously.

- **Use of Vocational and Employment Services Policy**

ACTION: A motion was made by M. Negro supported by P. Peretto to approve the Use of Vocational and Employment Services policy.

Motion carried unanimously.

- **Northpointe Board Appointments**

- a) **Parliamentarian**

Chairperson Luhtanen asked if there were any Board members interested in serving as Parliamentarian for the Board. M. Negro stated that she would be interested in continuing to serve as Parliamentarian if no one else was interested.

Chairperson Luhtanen appointed Mari Negro as Parliamentarian.

- b) **NorthCare Governing Board**

Chairperson Luhtanen asked if there were any Board members interested in serving on the NorthCare Governing Board. G. McCole stated he was interested in serving on the NorthCare Governing Board to represent Dickinson County. P. Peretto stated that A. Martin had expressed an interest in serving on the NorthCare Governing Board to represent Dickinson County. M. Negro stated she would like to continue on the NorthCare Governing Board to represent Menominee County. J. Luhtanen asked if there were any Iron County Board members interested in serving on the NorthCare Board with no interest shown.

Chairperson Luhtanen appointed G. McCole, A. Martin and M. Negro to the NorthCare Governing Board and M. Negro to be the representative on the NorthCare CEO Search Committee.

- c) **Recipient Rights Committee**

Chairperson Luhtanen asked if there were any Board members interested in serving on the Recipient Rights Committee. M. Negro stated she would like to continue to serve on the Recipient Rights Committee.

Chairperson Luhtanen appointed M. Negro to the Recipient Rights Committee.

- d) **Great Lakes Executive Committee**

Chairperson Luhtanen asked if there were any Board members interested in serving on the Great Lakes Executive Committee. J. Luhtanen stated she has served on this committee and would like to continue on the Great Lakes Executive Committee.

- e) **Great Lakes Conference Voting Delegates**

Chairperson Luhtanen stated that any Board member attending the conference will be a voting delegate and if more than 4 Board members attend then 4 Board members will be selected at that time.

Jill Doll conducted New Business as follows:

NEW BUSINESS (Discussion only)

- **Finance**

- a) **Financial Statement - February, 2017**

Reviewed Financial Statement – February, 2017. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting

- b) **Contracts 4-13-17 (*Bellin Hospital; Bonnie Daligga*)**

Reviewed and discussed the contracts for 4-13-17. Miscellaneous questions addressed regarding contract with Bonnie Daligga who provides infant mental health reflective supervision.

	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Bellin Hospital	Hospital	1/1/17 - 12/31/17	Inpatient per diem \$ 1187.50 Psych Diag. Eval. \$ 126.46 Initial Hosp. Care Lvl 1 \$ 60.63 Initial Hosp. Care Lvl 2 \$ 66.79 Initial Hosp. Care Lvl 3 \$ 76.46 Sub. Hosp. Care Lvl 1 \$ 20.62 Sub. Hosp. Care Lvl 2 \$ 25.82 Sub. Hosp. Care Lvl 3 \$ 40.42 Hosp. Discharge day <30min. \$ 37.97 Hosp. Discharge day >30min. \$ 78.42 Electroconvulsive Therapy, 1 seiz. \$ 159.36 (authorized only)	Inpatient per diem \$ 1311.25 Psych Diag. Eval \$ 126.46 Initial Hosp. Care Lvl 1 \$ 60.63 Initial Hosp. Care Lvl 2 \$ 66.79 Initial Hosp. Care Lvl 3 \$ 76.46 Sub. Hosp. Care Lvl 1 \$ 20.62 Sub. Hosp. Care Lvl 2 \$ 25.82 Sub. Hosp. Care Lvl 3 \$ 40.42 Hosp. Discharge day <30 min. \$ 37.97 Hosp. Discharge day >30min. \$ 78.42 Electroconvulsive Therapy, 1seiz \$ 159.36 (authorized only)	\$ 123.75 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0 \$ 0
B.	Bonnie Daligga	Reflective Supervision	1/1/17 - 12/31/18	\$75.00/hr for infant mental health certification and \$60.00/hr for individual reflective supervision	\$75.00/hr for infant mental health certification and \$60.00/hr for individual reflective supervision	\$0

OUTCOME: Action item for next meeting

c) Network Storage for Virtual Servers

Discussion regarding network storage for virtual servers occurred during presentation by Brent Johnson.

ACTION: A motion was made by M. Zevitz supported by P. Phillips that proposals for Network Storage for Virtual Servers become an action item at the present meeting.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Peretto P.	X	
Hofer M.	X		Phillips P.	X	
Luhtanen J.	X		Schinderle K.	X	
McCole G.	X		Zevitz M.	X	
Negro M.	X		Nelson J.	X	
Pasternak N.	X				

Motion carried unanimously.

ACTION: A motion was made by J. Nelson supported by M. Negro to grant the bid for the Network Storage for Virtual Servers to OptioData Nimble Storage Hybrid in the amount of \$58,970.

ROLL CALL NOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Peretto P.	X	
Hofer M.	X		Phillips P.	X	
Luhtanen J.	X		Schinderle K.	X	
McCole G.	X		Zevitz M.	X	
Negro M.	X		Nelson J.	X	
Pasternak N.	X				

Motion carried unanimously.

- **Recruitment and Retention**

Discussed and reviewed the recruitment and retention information that was previously presented at a Board meeting and need to revisit now that a budget has been established for FY16-17. J. Doll stated there is currently 36 unfulfilled positions across all counties and also shared with the Board an anonymous letter received regarding employees' feelings regarding pay, burnout due to staff shortage, etc. Consensus was further detailed information is needed regarding proposed pay increases including benefit packages and proposed cuts if budget is decreased.

OUTCOME: B. Ducoli, CFO to put together as much detailed information as possible on a 4% increase and a \$1.00/hour increase to be presented to the Board for further review.

J. Luhtanen assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- Northpointe FY-2016 Annual Audit Report
Presentation to be conducted at the April 27, 2017 Board meeting by Alan Stoltz. Report to be placed on file.

PUBLIC COMMENTS

- Donna Raboin, care manager, expressed her concern regarding retention of clinical staff due to Northpointe wages not being competitive with other local agencies.

BOARD COMMENT

- M. Negro stated she would like to have placed on the next Board agenda clarification regarding Northern Pines (previously Powers Activity Center) and the possibility of this facility closing.
- J. Nelson stated he will be resigning from the Northpointe Board effective tomorrow April 14, 2017. He stated he has enjoyed serving for the last 4 years and it has been a privilege to serve as Chair and wished the Board all the best.
- M. Hofer thanked J. Nelson for his service on the Northpointe Board and will be missed.

ADJOURN

A motion was made by G. McCole, supported by M. Negro to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 5:32 p.m.

The next regular Board meeting is scheduled for Thursday, April 27, 2017 in Kingsford, Michigan at 5:00 p.m.

Joan Luhtanen, Chairperson

Mari Negro, Secretary

Cindy Adrian, Administrative Assistant

UP Energy Commission

April 21, 2017

The UP Energy Commission is working on reliable, reasonably priced electricity for the UP. Currently, there are 19 Electric Companies in the UP. Only two of them are required by law to report to the State of Michigan's Energy Commission, however, these two companies, UPCO and UMRC (formerly We Energies) are believed to supply about 50% of the energy to the Upper Peninsula. The new law went into effect on April 20, and is called the Integrated Resource Plan. It requires public electric companies to report their electric generation, electric rates and usage to the State. It cannot require municipal electric companies and coops to report, and would require an act of congress to require the information..

Michigan is divided into two parts, the Upper and Lower Peninsula. The Upper Peninsula is in the MISO 2 zone which includes Eastern Wisconsin and the UP except Gogebic County, which is in the MISO 1 zone which includes Northern and Western Wisconsin and Minnesota. The rest of the state is located in the MISO 7 zone.

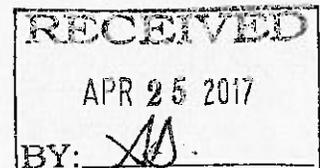
The other 17 electric companies are either cooperatives or municipal electric companies such as Alger Delta Electric Coop and Marquette Board of Light and Power. Those companies are not required to report their electric generation, electric rates and usage to the State.

The UP Energy Commission which consists of mostly County Commissioners from the 15 UP Counties will be sending a letter to each of the UP electric companies, inviting them to join us. Initially, we would like to find out their energy usage and energy generation. We would like to first maximize our energy efficiency, and secondly, we would like to develop a 20 year forecast of energy usage.

We did talk to Bonnie Janssen engineer with the Michigan Energy Commission, and a Yooper.

We also talked with Mike Larson of Michigan Energy Option who presented on energy efficiency options, such as energy efficient lighting, energy efficient refrigerators, and energy efficient options for manufacturing.

Jan Hafeman, Menominee County Commissioner



MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	County Administrator – interviews
DEPARTMENT:	Administration
ATTACHMENTS:	No
SUMMARY:	
Administrator Interviews will be conducted on May 30 th , 2017 beginning at 4:15 PM in Courtroom B.	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

05/18/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Building Code – Electrical Inspector
DEPARTMENT:	Administration – Building Code
ATTACHMENTS:	Yes
SUMMARY:	
<p>Dan Menacher brought info to the County Board a while back to discuss the possibility of hiring an Electrical Inspector within the County, rather than use the state inspectors. Discussion continues... Can we share one person with Delta County, Do we hire, or do they? Can we contract with Delta/or vice versa for the Electrical services?</p>	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

05/18/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY ELECTRICAL PERMIT/INSPECTION PROGRAM

- Application to administer and enforce has become a one page process (with an ordinance)
- Hire an Electrical inspector
- Adopt a fee schedule
- Purchase the necessary codes
- Initial cost would be \$494.50 to provide codes and referenced standards
- This is not more government, it is trading government to provide faster, more convenient service at a lower cost (at no cost to the county)
- 83 counties in Michigan, 63 issue electric permits locally (State of Michigan does 8 counties and portions of 12 more)
- In the years 2014-2016, 642 electric permits were issued in Menominee County
- Projected revenue annually at 220 permits x \$200.00 (average permit fee) = \$44,000.000. This is at \$50.00 application fee and inspections the State of Michigan is currently charging \$75.00 for application fee and inspections.
- Permits have an application fee of \$50.00, this would cover clerical. Inspections are paid per inspection, this covers inspector cost. Compared to building permits, electrical are very minimal in respect to documentation and clerical work.
- The new BS&A software permitting and necessary documents

APPLICATION FOR ELECTRICAL PERMIT

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX: 906-753-2200

I. Project or Facility information

NAME OF OWNER/AGENT/SCHOOL/STATE DEPT.		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?		
		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required		
STREET ADDRESS AND JOB LOCATION (Street Number and Name)		CITY	ZIP CODE	COUNTY
NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED				
<input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township OF:				

II. Applicant/Facility Contact Information

INDICATE WHO THE APPLICANT IS		NAME		STATE LICENSE NUMBER		EXPIRATION DATE	
<input type="checkbox"/> Contractor							
<input type="checkbox"/> Homeowner							
ADDRESS (Street Number and Name)				STATE REGISTRATION NUMBER		EXPIRATION DATE	
CITY		STATE	ZIP CODE	E-MAIL			
TELEPHONE NUMBER (Include Area Code)				FEDERAL EMPLOYER ID NUMBER (or reason for exemption)			
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)				UIA NUMBER (or reason for exemption)			

III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Premanufactured Home Setup (State Approved)
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)

IV. Plan Review Information

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

- When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box below "Plans Not Required."
What is the rating of the service or feeder in ampere? _____ What is the building size in square footage? _____

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plans Not Required

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF CONTRACTOR OR HOMEOWNER (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit)	DATE

VI. Homeowner Affidavit

I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the State Electrical Inspector. I will cooperate with the State Electrical Inspector and assume the responsibility to arrange for necessary inspections.

Complete Application on Back Side

MENOMINEE COUNTY BOARD OF COMMISSIONERS

MENOMINEE COUNTY COURTHOUSE • MENOMINEE, MICHIGAN 49858

GARY EICHHORN
Chairman

LYNN SUCHOVSKY
Vice-Chairman

DONALD BARSTOW
FRANCIS KELLNER
DONALD LeBEAU
BARBARA MORRISON
LARRY ROETZER

Previous Ordinance

ORDINANCE NO. 87-1

An Ordinance to designate an enforcing agency to discharge the responsibilities of the County of Menominee under the provisions of the State Construction Code Act (Act 230 of the Public Acts of 1972, as amended.)

The County of Menominee ordains:

Sec. 1. Agency Designated. Pursuant to the provision of the Michigan ELECTRICAL, MECHANICAL OR PLUMBING Code, in accordance with Act 230 of the Public Acts of 1972, as amended, the Building Inspector official of the County of Menominee is hereby designated as the enforcing agency to discharge the responsibilities of the County of Menominee under Act 230 of the Public Acts of 1972, as amended, State of Michigan. The County of Menominee assumes responsibility for the administration and enforcement of said Act throughout the county except in Cities, Villages, and Townships which have by ordinance assumed responsibility for the administration and enforcement of the act and the code or another nationally recognized model code.

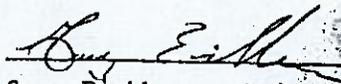
Sec. 2. All ordinances inconsistent with the provision of this ordinance are hereby repealed.

Sec. 3 This ordinance shall be effective after legal publication and in accordance with provisions of the Act governing same.

Adopted July 13th, 1987

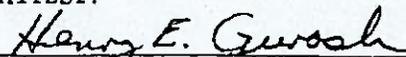
This Ordinance duly adopted on July 13, 1987 at a regular meeting of the Menominee County Board of Commissioners will become effective July 13, 1987

DATE: July 13th, 1987



Gary Eichhorn, Chairman
Menominee County Board of Commissioner

ATTEST:



Henry E. Gurosh, Clerk

Menominee County Ordinance

Electrical Code

An ordinance to designate an enforcing agency to discharge the responsibility of the County of Menominee, State of Michigan, under the provisions of the State Construction Code Act, Act No. 230 of the Public Acts of 1972, as amended.

The Menominee County ordains:

Section 1. AGENCY DESIGNATED. Pursuant to the provisions of the Michigan State Electrical Code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, the Building Official of the County of Menominee is hereby designated and as the enforcing agency to discharge the responsibility of the County of Menominee under Act 230, of the Public Acts of 1972, as amended, State of Michigan. The County of Menominee assumes responsibility for the administration and enforcement of said Act throughout its corporate limits.

Section 2. REPEALS. All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

Section 3. PUBLICATION. This ordinance shall be effective after legal publication in accordance with provisions of the Act governing same.

This ordinance duly adopted on _____ at a regular meeting of the Menominee County Board of Commissioners will become effective immediately.

DATE:

Signed: _____

Attested: _____

I, _____ Menominee County Clerk and Clerk of the Menominee County Board of Commissioners do hereby certify this to be a true and exact copy from the regular meeting of the Menominee County Board of Commissioners held on _____ and hereby set my seal this _____

**MICHIGAN CIVIL SERVICE COMMISSION
JOB SPECIFICATION**

ELECTRICAL INSPECTOR

JOB DESCRIPTION

Employees in this job perform electrical inspection activities including inspection of electrical wiring and equipment in and on public and private buildings by visual observation and by use of mechanical testing of equipment to ensure compliance with established state and federal codes and laws.

There are two classifications in this job.

Position Code Title - Electrical Inspector-E

Electrical Inspector E11

This is the experienced level. The inspector performs a full range of electrical inspection assignments and exercises considerable independent judgment in making decisions and interpreting laws, regulations, policies and procedures, and applying them to specific situations.

Position Code Title - Electrical Inspector-A

Electrical Inspector 12

This is the advanced level. The employee either functions as a lead worker overseeing the work of others or as a senior worker. Senior-level employees consistently perform complex assignments beyond those expected at the experienced level that have been approved by Civil Service.

NOTE: Employees generally progress through this series to the experienced level based on satisfactory performance and possession of the required experience.

JOB DUTIES

NOTE: The job duties listed are typical examples of the work performed by positions in this job classification. Not all duties assigned to every position are included, nor is it expected that all positions will be assigned every duty.

Inspects, with visual observation and electrical testing equipment, new installations and alterations of electrical wiring and equipment in and on public and private buildings and premises.

Checks, visually and mechanically, such items as circuit loads, sizes of conductors and raceways, connections and taping, over current protection and the use of approved service-related devices, fixtures, and equipment.

Reviews proposed construction plans and documents to determine compliance with applicable laws, regulations, and codes.

Issues written notices of code violations requiring corrective action.

Inspects approved plans, specifications and permits issued for proposed work projects.

Explains, both verbally and in writing, the electrical codes to architects, engineers, owners, contractors, electricians, governmental officials and the public.

Gathers evidence on reported code violations and prepares necessary reports.

Testifies at administrative hearings and in court regarding violations of electrical codes, laws, or regulations.

Attends meetings of electrical inspectors, contractors, electricians, and other interested groups to discuss State Electrical Code requirements and the State Electrical Act.

Prepares and/or maintains reports, files, and written correspondence.

Performs related work as assigned.

Additional Job Duties

Electrical Inspector 12 (Lead Worker)

Determines work priorities, assigns work, and oversees the work of Electrical Inspectors.

Provides instruction and training in the proper methods and processes necessary to carry out electrical inspector assignments.

Electrical Inspector 12 (Senior Worker)

Performs on a regular basis the most complex and difficult investigations, projects, accident investigations, evaluations and complaints, and issues of a sensitive nature.

JOB QUALIFICATIONS

Knowledge, Skills, and Abilities

NOTE: Considerable knowledge is required at the experienced level, and thorough knowledge is required at the advanced level.

Knowledge of state and national electrical codes and related laws and regulations.

Knowledge of the standard practices, processes, tools, equipment and materials of the electrical trade.

Knowledge of electrical inspection techniques and practices.

Knowledge of the occupational hazards and safety precautions applicable to the work.

Some knowledge of basic investigative techniques and methods.

Ability to read, interpret and apply codes, laws, rules, and regulations relative to the work.

Ability to read and interpret electrical plans and specifications.

Ability to observe critically, electrical installations or alterations, obtain accurate data and prepare reports.

Ability to communicate effectively.

Ability to meet and deal effectively with others.

Additional Knowledge, Skills, and Abilities

Electrical Inspector 12 (Lead Worker)

Ability to prioritize and evaluate the work of others.

Ability to train and instruct others in the work.

Ability to organize and coordinate the work in the unit.

Ability to assign work.

Electrical Inspector 12 (Senior Worker)

Ability to perform the most complex electrical inspector assignments.

Working Conditions

Work is typically performed in houses or buildings under construction.

Exposure to heat. (e.g., a foundry), cold (e.g., a construction site in winter), noise (e.g., a stamping plant), and noxious fumes (e.g., a chemical plant).

Exposure to dust, dirt, odor and dampness.

Considerable travel by automobile may be required.

Physical Requirements

None

Education

Education typically acquired through completion of high school.

Experience

Electrical Inspector E11

Six years of experience in the electrical trade, including two years equivalent to a journey-level electrician.

Electrical Inspector 12

Seven years of experience in the electrical trade, including two years equivalent to a journey-level electrician and one year equivalent to an Electrical Inspector E11.

Special Requirements, Licenses, and Certifications

Upon appointment, individuals must meet the requirements of Act 54 of 1986 and become registered as an electrical inspector and plan reviewer.

Possession of a journey or master electrician's license issued by the state of Michigan or a municipality with a state approved licensing program.

Possession of a valid driver's license.

NOTE: Equivalent combinations of education and experience that provide the required knowledge, skills, and abilities will be evaluated on an individual basis.

JOB CODE, POSITION TITLES AND CODES, AND COMPENSATION INFORMATION

<u>Job Code</u>	<u>Job Code Description</u>	
ELECTRISP	ELECTRICAL INSPECTOR	
<u>Position Title</u>	<u>Position Code</u>	<u>Pay Schedule</u>
Electrical Inspector-E	ELCTISPE	A02-022
Electrical Inspector-A	ELCTISPA	A02-024

JZ

08/14/2016

CONTRACT FOR MENOMINEE COUNTY ELECTRICAL INSPECTOR

This contract for Electrical Inspector entered into on date between the COUNTY OF MENOMINEE, through its Board of Commissioners and

1. **Duties.** The contractor shall preside all appropriate duties as the Electrical Inspector as directed by the County Building Official. This includes, but is not limited to, inspections and plan reviews. The contractor must be able to meet all qualifications and perform all duties under Michigan Civil Service Commission job specifications of Electrical Inspector which are attached.

2. **Term of Employment.** The agreement will consist of the independent contractor performing all duties until terminated by either party.

3. **Compensation.** Menominee County will compensate the contractor \$ monthly during the term of the contract. This \$ will be in lieu of any other payment for time, gasoline, travel, depreciation, licensing, and plan review.

4. **Travel/Vehicle:** The contractor must provide an adequate vehicle to perform all duties associated with the position. The contractor will not be reimbursed for travel costs to or within Menominee County.

5. **Schedule:** The contractor will set his own schedule, provided it be approved by the County Code Official. It is anticipated that in most weeks the Inspector will be available for two days each week, however the schedule will be flexible to accommodate both changes in workload and allow for vacations. The contractor will make at least one hour available most weeks for discussion, planning, and oversight with the County Code Official.

6. **Registration and insurance:** The contractor is expected to maintain valid State of Michigan Electrical certification. The contractor will also be required to provide proof of liability insurance.

7. **Supervision:** The Electrical Inspector will report to the County's designated Code Official.

8. **Menominee County Responsibilities:** Menominee County will provide: An office: an e-mail address: office assistance: and a cell phone. Menominee County may share cell phone costs with other government entities if applicable.

9. **Expiration/Modification/Termination of Contract.** The contract may be extended or modified upon signed authorization of both parties. Either party may terminate the contract at any time without prior notice, without cause, and without penalty. All files associated with Menominee County

permitting will be turned over prior to a final paycheck being issued.

The parties have fully executed this Contract on the day and year written.

CONTRACTED PARTY

COUNTY OF MENOMINEE

DATE:

DATE:

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	MGT service agreement – Performance Dashboard
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Prior to year-end all counties are required to submit a performance dashboard to the state of MI. Diane Lesperance and I worked on the one for year-end last year, but it was so time consuming for us to gather all of the information needed, we'd rather not attempt this again. I request the County to hire an agency to do the performance dashboard process. They can prepare the necessary documents and all we do is add to our website...this service is \$4,000/year.</p>	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

05/18/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

CONSULTING SERVICES AGREEMENT

By and Between
Menominee County, Michigan
and
MGT of America Consulting, LLC.

THIS AGREEMENT is made this _____ day _____ 2017, by and between the County of Dickinson, Michigan ("Client"), and MGT of America Consulting, LLC, a Florida Corporation ("MGT").

In consideration of the mutual covenants set forth in this Agreement, the parties agree as follows:

1. Description of Services.

MGT shall, as an independent contractor, provide the services specified in section 1.1 below ("the Services"), on the schedule specified in section 1.2 below.

1.1 Scope of Services

MGT shall provide to Client the following services:

- *Development and Required Updates of the Citizens Guide and Performance Dashboard for the required State of Michigan Accountability and Transparency Dashboard requirements for participation in the annual revenue sharing disbursement. Additional inclusion of the Debt Service Report and the Projected Budget Report data as provided by the County.*
- *Data will be provided to the County in electronic pdf format. County can post data on the County website, or print and make available for public inspection in the Clerk, Treasurer, and Board of Commissioners Offices.*
- *Annual certification form will be prepared for County review and submission to the State.*

Optional Services:

- *Optional Service One - County may choose to have MGT webhost the pdf file. MGT will provide the County with a link to the data that can be posted on the County website.*
- *Optional Service Two - Development of a customized interactive Citizens Guide and Performance Dashboard website hosted on the MGT server with a link placed on the County website to the data.*

1.2 Timetable for Services.

The Services shall be performed and the product(s) of the services shall be delivered for a three-year period, ending July 31, 2020, on the following schedule:

The proposed services will be completed annually within the timeline established by the State of Michigan and based on the availability of data.

2. Compensation.

For its work under this Agreement, MGT shall be paid on the following fee schedule:

1. Development and Updates to the Citizens Guide and Performance Dashboard - \$ 4,000.00 / annually
2. (Optional Service One) - MGT Hosts the County pdf dashboard data and provides a link for the County website to our Server - \$ 750.00 / annually
3. (Optional Service Two) - Development of a customized interactive Citizens Guide and Performance Dashboard website hosted on the MGT server with a link placed on the County website to the data - \$ 3,500.00 – One time development fee.

This fee shall be paid as follows:

MGT will submit annual invoices and payment will be due thirty (30) days after each invoice is submitted.

3. Term and Termination.

This agreement shall become effective upon its execution and delivery by the parties and shall remain in effect until completion of, and full payment for, the Services. At Client's option and approved by MGT, the contract may be renewed for two (2) additional one (1) year periods.

This contract may be terminated prior to completion of the Services at the option of either party, upon delivery of written notice by the terminating party to the other party. In the event of early termination by Client, MGT shall be paid, upon invoicing in accordance with this Agreement, the agreed compensation. If, due to termination, there is no agreed value for the services performed to date, MGT's standard hourly rates plus expenses incurred shall apply for Services performed prior to termination.

4. Independent Contractor Status

The relationship of MGT to Client is that of an independent contractor, and nothing in this Agreement shall be construed as creating any other relationship. As an independent contractor, MGT shall comply with all laws relating to federal and state income taxes, associated payroll and business taxes, licenses and fees, workers compensation insurance, and all other applicable state and federal laws and regulations. Neither MGT nor anyone employed or subcontracted by MGT shall be, represent, act, purport to act, or be deemed to be an agent, representative, employee or servant to Client.

5. Project Managers

James Olson shall serve as Project Manager and point of contact for MGT under this Agreement.

Sherry DuPont shall serve as Project Manager and point of contact for Client under this Agreement. By written notice to the other party, either party may change the identity of its project manager during the term of this Agreement.

6. Miscellaneous

6.1 No Continuing Waiver

The failure or forbearance by either party in exercising any remedy available to it upon a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent or continuing breach by either party.

6.2 Entire Agreement.

This written Agreement represents the entire agreement of the parties, and neither party is relying upon any negotiation, representation, warranty, promise, or covenant not set forth in this Agreement. This Agreement may not be modified or amended except by a written instrument for that purpose duly executed by both parties.

6.3 Subcontracting and Assignment.

MGT may utilize subcontractors in performing the Services, but MGT shall remain responsible to Client for performance under this Agreement. This contract shall be binding upon and inure to the benefit of both Client and MGT and their respective successors and assigns, if any, and legal representatives.

6.4 Interpretation, Venue, and Severability.

This agreement shall be construed, interpreted, and enforced in accordance with Michigan law without regard to conflicts of laws principles. Should any provision of this Agreement be held invalid or unenforceable by final judgment of a court of competent jurisdiction, it is the parties' intention that the remainder of this Agreement shall nevertheless be given effect as written. Any action arising out of or relating to this Agreement may be brought only in the Michigan state court having jurisdiction. If more than one party executes this Agreement as Client, then each such party shall be jointly and severally responsible for Client's performance and payment under this Agreement.

6.5 Prior Performance.

Services performed by MGT pursuant to Client's authorization, but before execution of this Agreement, shall be considered as having been performed pursuant to the terms and conditions of this Agreement.

6.6 Notices.

All written notices, demands or requests pursuant to this Agreement may be served (as an alternate to personal service) by registered or certified mail or air freight services that provide proof of delivery, with postage and fees thereon fully prepaid, and addressed to the parties so to be served as follows:

If to MGT:

MGT of America, Inc.
2343 Delta Road
Bay City, Michigan 48706

If to Client:

Menominee County
839 10th Ave.
Menominee, MI 49858

Service of any such notice or demand so made by mail shall be deemed complete on the day of actual delivery as shown by the addressee's registry or certification receipt. Either party hereto may, from time to time, by written notice served upon the other as aforesaid, designate a different mailing address, or (a) different or additional person(s) to which or to whom all such notices or demands are thereafter to be addressed. Persons named to receive copies of notices are listed for accommodation only, and are not required to be personally served to comply with service of notice on a party.

IN WITNESS WHEREOF, this agreement has been executed and delivered by Client and MGT on the date first written above.

MENOMINEE COUNTY, MICHIGAN

MGT OF AMERICA, INC.

County Representative


J. Bradley Burgess Date: **5-17-2017**
Senior Vice President

839 10th Ave.
Menominee, MI 49858

2343 Delta Road
Bay City, MI 48706
989-316-2220
FEIN: 81-0890071

FEIN: _____

Please indicate below if Optional service One and/or Two are being accepted:

- (Optional Service One) - MGT Hosts the County pdf dashboard data and provides a link for the County website to our Server - \$ 750.00 / annually
- (Optional Service Two) - Development of a customized interactive Citizens Guide and Performance Dashboard website hosted on the MGT server with a link placed on the County website to the data - \$ 3,500.00 – One time development fee.

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	MDOT AERO – Training May 31, 2017 – Sawyer Int’l Airport
DEPARTMENT:	Airport – Administration
ATTACHMENTS:	Yes
SUMMARY:	
Com. Schei and Jeff LaFleur were invited to attend MDOT AERO’s training for sponsors & consultants to learn how to use Project Wise E-Invoicing. Other FAA topics will also be addressed at this training. Should Jeff and Commissioner Schei attend this training?	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

05/18/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Dear Sponsors (ISQ, MNM & OGM),

We will be holding the U.P. training session for AERO PM, E-Invoicing and FAA resources on Wednesday, May 31st at Sawyer International Airport's SRE/ARFF building. We had a conflict for the 5/24 date so we moved it to 5/31/17.

You will receive a follow-up email from me later this morning.

From: Steudle, Betsy (MDOT)
Sent: Friday, February 24, 2017 9:47 AM
To: [steve videtich <steve_10_49854@yahoo.com>](mailto:steve_10_49854@yahoo.com); [Margot rusinek@yahoo.com](mailto:Margot_rusine@yahoo.com); 'Larry Schei' <lschei@Menomineeeco.com>
Cc: daniel.kehoe@meadhunt.com; gary johnson (Karma1@chartermi.net) <gary.johnson@c2ae.com>; Leisenring, Bob <bleisenring@meadhunt.com>; Marks, Roger (roger.marks@C2AE.COM) <roger.marks@C2AE.COM>; Aldrich, Carol (MDOT) <aldrichc@michigan.gov>
Subject: MDOT AERO Offering a U.P. Training Session - May 2017

Dear Sponsors,

MDOT Office of Aeronautics would like to hold a training session for sponsors and their consultants for the web-based application, AERO PM and for the Project Wise E-Invoicing process. We also will discuss other topics such as the FAA Airport Improvement Program Handbook, FAA grant assurances, FAA Compliance Manual, and FAA Project Certifications.

For your convenience, MDOT AERO is planning to hold this training session at Sawyer International Airport in Marquette on Wednesday, May 31st from 10AM – 2:30PM. Lunch will be figured in within this time frame too.

Checking with each of you on your availability for this date. Manistique, Menominee & Ontonagon airports are strongly encouraged to participate as each site has new management.

Please reply no later than 5PM on 3/2/17.

Thank you,

Betsy

*Betsy Steudle, P.E.
MDOT Office of Aeronautics
State Block Grant Program Specialist
517-335-8359*

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

05/18/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

[COPY]

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

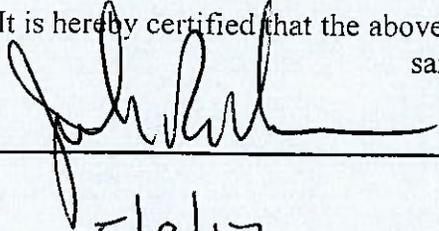
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
4/6/17	MI WORKS, EILMAN	54	28. "	28.89	101-101-860.11
4/11/17	Co. Board, Starbuck M.	54	"	28.89	101-101-860.11
4/13/17	Court House, Franco	96	"	51.86	101-101-860.11
				AD	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
			Total Mileage	109.64	
				Total Mileage Fee	\$ 109.64 AD

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



 Signed

5/9/17

 Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

COPY

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Steven Gromala ~ District 1

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
4/11	Stephenson - Cty. Bd. Mtg	42		22.47	101-101-860.01
4/25	Stephenson - Cty Bd. Mtg.	42		22.47	101-101-860.01
4/28	Little Nuggitt - CUPPAD	24		12.84	101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
			Total Mileage		
				Total Mileage Fee	57.78

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

SG

Signed

5/9/2017

Date

RECEIVED

MAY 09 2017

BY: *AD*

COPY

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
4/4/17	Road Commission	25		13.38	
4/4/17	Court House - Pers. Comm.	72		38.52	101-101-860.07
4/11/17	Annex - County Board	30		16.05	101-101-860.07
4/19/17	Annex - Fair Board	30		16.05	101-101-860.07
4/25/17	Away - County Board	30		16.05	101-101-860.07
					101-101-860.07
		187	Total Mileage		
Total Mileage Fee					100.05

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald L. Piche

Signed

5/7/17

Date

RECEIVED
MAY 08 2017
AD

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on May 4, 2017 in the amount of \$142,534.09.	
RECOMMENDED MOTION	

Submitted by: Sherry DuPont

05/18/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Airport
218 IT - Computer Serv.
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
286 Medical Marijuana Grant
289 SOM Salvage Vehicle Title Inspections
292 Child Care
294 Veterans' Trust
292 Special Child Care Funds
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

MAY 09 2017
CM
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ANDERSON, TACKMAN & CO PLC				
64651	Final Billing for Audit (BY 9/30/16)	101-103-801.01	13,850.00	13,850.00
TOTAL VENDOR ANDERSON, TACKMAN & CO PLC				13,850.00
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677608128	Airport Supplies	216-585-755.02	44.38	92.77
		216-585-745.00	48.39	
1677612584	Airport Supplies	216-585-755.01	44.38	92.77
		216-585-745.00	48.39	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				185.54
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863444104	April 19 - May 18, 2017	101-103-850.00	729.40	729.40
906863202304	April 19 - May 18, 2017	101-103-850.00	711.66	711.66
906863661404	911 Telephone Services	266-325-850.00	536.95	536.95
TOTAL VENDOR AT&T - CAROL STREAM, IL				1,978.01
VENDOR NAME: BERNTSEN INTERNATIONAL, INC.				
183605	Remon Supplies	243-245-765.00	1,475.40	1,475.40
TOTAL VENDOR BERNTSEN INTERNATIONAL, INC.				1,475.40
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
21942	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	53.15	53.15
21963	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	47.21	47.21
21985	2008 Chevy Impala - Vehicle Maintenance	101-265-981.00	32.95	32.95
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				133.31
VENDOR NAME: BLUETARP FINANCIAL, INC.				
1816487351	B&G Supplies	101-103-998.11	40.10	47.60
		101-265-755.00	7.50	
D97409	Inmate Medical Supplies	101-301-770.01	202.50	202.50
TOTAL VENDOR BLUETARP FINANCIAL, INC.				250.10
VENDOR NAME: BODY WORKS PLUS				
M268867	Destrip Old 5503	205-315-934.00	524.00	524.00
TOTAL VENDOR BODY WORKS PLUS				524.00
VENDOR NAME: BOYLE DESIGN GROUP, LLC				
3754	Park Maps & Flyers (x2500)	208-751-901.00	900.00	900.00
TOTAL VENDOR BOYLE DESIGN GROUP, LLC				900.00
VENDOR NAME: BREZSKO, TREG				
Reimbursement	Uniform Allowance	101-301-745.00	120.00	120.00
TOTAL VENDOR BREZSKO, TREG				120.00
VENDOR NAME: BRUNELLE, JENNIFER				
Reimbursement	Conference Fees for 2017 Drug Awareness	292-663-860.00	30.00	90.00
		292-664-860.00	30.00	
		292-665-860.00	30.00	
Reimbursement	Mileage & Meals	292-663-860.00	87.32	87.32
April 2017	Crisis Intervention	292-668-801.00	605.00	605.00
TOTAL VENDOR BRUNELLE, JENNIFER				782.32
VENDOR NAME: BS&A SOFTWARE				
112069	Annual Support (5/1/17 - 5/1/18)	218-656-857.00	11,641.00	11,641.00
TOTAL VENDOR BS&A SOFTWARE				11,641.00
VENDOR NAME: CECH, WILLIAM				
Reimbursement	April 2017 - Mileage	101-101-860.05	69.55	69.55
TOTAL VENDOR CECH, WILLIAM				69.55

APPROVED

CM
 MAY 09 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: CELLCOM				
342564	Cellular Services	292-663-850.00	40.10	120.30
		292-664-850.00	40.10	
		292-665-850.00	40.10	
TOTAL VENDOR CELLCOM				120.30
VENDOR NAME: CITY OF MENOMINEE				
May 2017	Monthly Rent	266-326-942.00	351.67	351.67
TOTAL VENDOR CITY OF MENOMINEE				351.67
VENDOR NAME: CITY OF STEPHENSON				
709	Annex (3/20 - 4/20/17)	101-261-920.01	19.10	248.60
		101-261-920.02	32.55	
		101-261-920.03	196.95	
TOTAL VENDOR CITY OF STEPHENSON				248.60
VENDOR NAME: CLOVERLAND PAPER CO				
114042	Courthouse Janitorial Supplies	101-265-755.01	228.47	1,030.83
114040	Courthouse Janitorial Supplies	101-265-755.01	58.22	
114043	Annex Janitorial Supplies	101-265-755.01	83.31	
114044	Inmate Supplies	101-301-770.00	254.88	
114084	Courthouse Janitorial Supplies	101-265-755.01	96.92	
114088	Courthouse Janitorial Supplies	101-265-755.01	309.03	
TOTAL VENDOR CLOVERLAND PAPER CO				1,030.83
VENDOR NAME: COAST TO COAST COMPUTER PROD.				
A1639715	Toner (Treasurer's Office)	517-252-727.00	359.98	359.98
TOTAL VENDOR COAST TO COAST COMPUTER PROD.				359.98
VENDOR NAME: COLEMAN ENGINEERING COMPANY				
28447	GIS Mapping - 80% complete	517-252-970.00	5,719.00	5,719.00
TOTAL VENDOR COLEMAN ENGINEERING COMPANY				5,719.00
VENDOR NAME: COOPER OFFICE EQUIPMENT				
144551	Contract # 2310-01 (Treasurer's Office)	101-253-728.00	304.45	304.45
144378	Contract # 2761-01 (Admin)	101-172-931.01	239.94	
TOTAL VENDOR COOPER OFFICE EQUIPMENT				544.39
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCT				
27684	Shredding Documents (4/6/17)	101-265-801.00	56.13	56.13
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCT				56.13
VENDOR NAME: DICKINSON COUNTY TREASURER				
Circuit Court 2017-1	Jan, Feb, March 2017 (Shared Expenses)	101-131-702.00	27,449.31	27,449.31
Circuit Court 2017-1	Jan, Feb, March Shared Expenses	101-131-702.00	942.73	
TOTAL VENDOR DICKINSON COUNTY TREASURER				28,392.04
VENDOR NAME: DOUGOVITO, GREG				
6310	Reimbursement Meal (Transport)	101-132-801.00	2.43	57.68
	Transport of Juvenile	101-132-801.01	16.25	
		101-132-801.00	39.00	
TOTAL VENDOR DOUGOVITO, GREG				57.68
VENDOR NAME: EICHHORN, GARY				
DHS Board	Per Diem & Mileage	101-601-837.00	46.44	96.44
		101-601-837.00	50.00	
TOTAL VENDOR EICHHORN, GARY				96.44
VENDOR NAME: EMPCO, INC.				
4024	Road Patrol Sgt Exams (x7)	205-315-881.03	770.00	770.00

MAY 09 2017

cm
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: EMPCO, INC.				
TOTAL VENDOR EMPCO, INC.				770.00
VENDOR NAME: EPIC AVIATION, LLC				
6966815	Airport Fuel	216-585-743.00	17,304.67	17,304.67
A6899161	Airport Fuel Credit	216-585-743.00	(64.00)	(64.00)
TOTAL VENDOR EPIC AVIATION, LLC				17,240.67
VENDOR NAME: FIORUCCI, TONY & TEENA				
March 2017	Foster Care (J.F.)	292-662-843.02	534.44	534.44
March 2017	Foster Care (B.F.)	292-662-843.02	534.44	534.44
TOTAL VENDOR FIORUCCI, TONY & TEENA				1,068.88
VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT				
02455	Equalization Office Supplies	101-257-727.00	58.98	58.98
02472	Office Supplies (Veterans)	101-682-727.00	57.99	57.99
02473	FOC - Office Supplies	101-141-727.00	162.44	162.44
TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT				279.41
VENDOR NAME: GBS INC.				
17-29868	Traffic Citations (x25)	205-315-755.00	273.59	273.59
TOTAL VENDOR GBS INC.				273.59
VENDOR NAME: HAFEMAN, JAN				
Reimbursement	April 2017 - Mileage	101-101-860.10	185.11	185.11
TOTAL VENDOR HAFEMAN, JAN				185.11
VENDOR NAME: HASHIMOTO SEWER SERVICE, INC.				
14176	Building & Grounds Maintenance	101-265-930.01	225.00	225.00
TOTAL VENDOR HASHIMOTO SEWER SERVICE, INC.				225.00
VENDOR NAME: HENSLEY, RN, JOEL				
April 2017	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
Blood Draws	A.B. (4/22) L.G. (4/22) D.S.(4/27)	101-267-801.01	300.00	300.00
April 2017	Medical Examiner	101-648-709.00	1,080.00	2,410.00
		101-648-835.00	1,330.00	
TOTAL VENDOR HENSLEY, RN, JOEL				4,075.00
VENDOR NAME: J S ELECTRONICS, INC.				
19716	Light Bar Maintenance	205-315-934.02	84.40	84.40
19723	Tower Lease - May 2017	266-326-942.00	425.00	425.00
TOTAL VENDOR J S ELECTRONICS, INC.				509.40
VENDOR NAME: JENNINGS, PATRICK L.				
2017-045-MI	Court Appointed - J. Hudson	101-148-807.00	60.00	60.00
2017-046-MI	Court Appointed - J. Dillon	101-148-807.00	60.00	60.00
2017-036-MI	Court Appointed - L. Christiansen	101-148-807.00	85.00	85.00
TOTAL VENDOR JENNINGS, PATRICK L.				205.00
VENDOR NAME: KASS, MICHAEL				
Parks & Rec	Mileage & Per Diem	208-751-860.00	50.00	54.28
		208-751-860.00	4.28	
TOTAL VENDOR KASS, MICHAEL				54.28
VENDOR NAME: KEWLEY, KIM				
Reimbursement	Mileage (Post Office)	101-253-860.00	8.03	8.03
TOTAL VENDOR KEWLEY, KIM				8.03
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Mileage	101-262-860.00	59.92	104.86
		101-215-860.00	44.94	
TOTAL VENDOR KLEIMAN, MARC				104.86

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	MAY 09 2017	AMOUNT
VENDOR NAME: LANG, BERNARD					
Reimbursement	April 2017 Mileage	101-101-860.02	63.67		63.67
TOTAL VENDOR LANG, BERNARD					
VENDOR NAME: LINDA A. MENACHER					
Transcripts	Transcripts	101-136-802.00	538.80		538.80
TOTAL VENDOR LINDA A. MENACHER					
VENDOR NAME: MACNLOW ASSOCIATES					
2016-197	Registration Fee (x2)	205-315-881.03	750.00		750.00
TOTAL VENDOR MACNLOW ASSOCIATES					
VENDOR NAME: MEINTZ, CHARLIE					
Reimbursement	April 2017 Mileage	101-101-860.06	149.77		149.77
TOTAL VENDOR MEINTZ, CHARLIE					
VENDOR NAME: MENARDS - MARINETTE					
32919	Pressure Tank - Vestibule	101-265-755.00	14.32		14.32
32474	Building & Ground Supplies	101-265-755.00	46.25		46.25
32473	Janitorial Supplies	101-265-755.01	24.96		24.96
32472	Building Purchase Supplies	101-103-998.11	33.20		33.20
TOTAL VENDOR MENARDS - MARINETTE					
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY					
10327249	Park Supplies (Blades for John Deere)	208-751-930.02	342.87		342.87
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY					
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I					
0127160-001	Office Supplies (Family/Probate)	101-132-727.00	65.46		130.93
		101-148-727.00	65.47		
0126976-001	Toner (Probate/Family)	101-132-727.00	35.99		71.99
		101-148-727.00	36.00		
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I					
VENDOR NAME: MOORE MEDICAL CORP					
99448550 I	Inmate Medical Supplies	101-301-770.01	178.10		178.10
TOTAL VENDOR MOORE MEDICAL CORP					
VENDOR NAME: MPJRA					
Registration	Conference Fee - Lisa Frost	101-148-860.00	50.00		100.00
		101-132-860.00	50.00		
TOTAL VENDOR MPJRA					
VENDOR NAME: NASER, JEFF					
DHS Board	Per Diem & Mileage	101-601-837.00	50.00		97.52
		101-601-837.00	47.52		
TOTAL VENDOR NASER, JEFF					
VENDOR NAME: NESTEGG MARINE					
106974	Marine Maintenance	101-331-755.00	37.00		37.00
106976	Marine Maintenance	101-331-755.00	159.24		159.24
TOTAL VENDOR NESTEGG MARINE					
VENDOR NAME: NORTHCARE NETWORK					
Tax	Convention & Tourism Tax	101-601-835.01	5,745.00		5,745.00
TOTAL VENDOR NORTHCARE NETWORK					
VENDOR NAME: NORTHGATE EQUIPMENT & SALES					
1408	Chute (Parks)	208-751-930.02	210.00		210.00

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: NORTHGATE EQUIPMENT & SALES				
TOTAL VENDOR NORTHGATE EQUIPMENT & SALES				
VENDOR NAME: NORWAY SPRINGS, INC.				CHIEF FISCAL OFFICER 210.00
486738	Airport Water	216-585-801.00	9.49	9.49
TOTAL VENDOR NORWAY SPRINGS, INC.				9.49
VENDOR NAME: NUTT, MICHAEL				MENOMINEE COUNTY MICHIGAN
Reimbursement	Mileage	292-664-860.00	254.66	254.66
TOTAL VENDOR NUTT, MICHAEL				254.66
VENDOR NAME: PACK-N-SHIP CENTER				
614	Mallings (Road Patrol)	205-315-755.00	58.69	58.69
TOTAL VENDOR PACK-N-SHIP CENTER				58.69
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
150008	Park Supplies	208-751-930.02	112.98	944.51
		208-751-755.01	105.00	
		208-751-755.02	726.53	
150007	Building Maintenance Supplies	101-265-930.01	11.27	11.27
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				955.78
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068317090001	Inmate Supplies	101-301-770.00	30.80	30.80
40068317097001	Inmate Supplies	101-301-770.00	32.28	32.28
TOTAL VENDOR PAN-O-GOLD BAKING CO.				63.08
VENDOR NAME: PHELPS, LARRY				
Reimbursement	April 2017 - Mileage	101-101-860.03	38.52	38.52
TOTAL VENDOR PHELPS, LARRY				38.52
VENDOR NAME: PHILLIPPS, RANDALL				
April 2017	Show Causes	101-131-807.00	500.00	1,000.00
		101-132-807.00	500.00	
TOTAL VENDOR PHILLIPPS, RANDALL				1,000.00
VENDOR NAME: REINHART FOODSERVICE				
147681	Inmate Supplies	101-301-770.00	(128.40)	(128.40)
150236	Inmate Supplies	101-301-770.00	238.19	238.19
158498	Inmate Supplies	101-301-770.00	63.72	63.72
TOTAL VENDOR REINHART FOODSERVICE				173.51
VENDOR NAME: S & O LOCK AND PHONE SERVICE				
46315	Deadbolts & Keys ((5)	517-252-931.00	475.55	475.55
TOTAL VENDOR S & O LOCK AND PHONE SERVICE				475.55
VENDOR NAME: SCHEI, LARRY				
Reimbursement	April 2017 - Mileage	101-101-860.04	139.65	139.65
TOTAL VENDOR SCHEI, LARRY				139.65
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Verizon Telephone Bill	101-426-850.00	65.97	65.97
Reimbursement	Mileage	101-426-860.00	94.16	94.16
Reimbursement	Mileage	101-426-860.00	50.29	50.29
Reimbursement	Postage	101-426-729.00	10.99	10.99
TOTAL VENDOR SEXTON, RICHARD				221.41
VENDOR NAME: SHORT, MARY KAY				
M17-3857-FH	Transcripts (S. P. Ruvolo)	101-131-806.00	84.60	84.60
TOTAL VENDOR SHORT, MARY KAY				84.60
VENDOR NAME: SQUIRES-STEPNIAK, REBECCA				
Reimbursement	Mileage - March 2017	292-665-860.00	109.68	109.68
TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA				109.68

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STANDARD INSURANCE COMPANY				
May 2017	Life Insurance Premium	101-101-713.00	21.24	224.20
		101-132-713.00	6.49	
		101-136-713.00	11.80	
		101-141-713.00	9.44	
		101-148-713.00	0.59	
		101-215-713.00	11.80	
		101-172-713.00	4.72	
		101-267-713.00	11.80	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	4.72	
		101-301-713.00	51.92	
		101-682-713.00	2.36	
		101-426-713.00	2.36	
		216-585-713.00	2.36	
		271-790-713.00	9.44	
		292-663-713.00	2.36	
		292-664-713.00	2.36	
		292-665-713.00	2.36	
		208-751-713.00	2.36	
		205-316-713.00	2.36	
		205-315-713.00	25.96	
		266-325-713.00	16.52	
		266-326-713.00	2.36	

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TOTAL VENDOR STANDARD INSURANCE COMPANY

224.20

VENDOR NAME: STATE OF MICHIGAN

6299 January & February 2017 Chargeback

292-662-843.01 22,622.94

22,622.94

TOTAL VENDOR STATE OF MICHIGAN

22,622.94

VENDOR NAME: STERICYCLE, INC.

4007051306 General Training Supplies

101-301-881.00 81.25

81.25

TOTAL VENDOR STERICYCLE, INC.

81.25

VENDOR NAME: THE FIRST NATIONAL BANK&TRUST

628840339 FOC - Service Charge

101-141-817.00 33.00

33.00

TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST

33.00

VENDOR NAME: TIME WARNER CABLE

104046211992039001 Airport (5/2 - 6/1/17)

216-585-850.00 342.21

342.21

104047100084011001 5/2 - 6/2/17

101-103-850.00 531.49

531.49

TOTAL VENDOR TIME WARNER CABLE

873.70

VENDOR NAME: U.E.S. COMPUTERS, INC.

46725 Memory for Bldg Code & Monthly Report

218-656-857.00 4,665.00

4,700.99

249-371-727.00 35.99

76637 Toner (Joann)

101-215-727.00 69.00

69.00

TOTAL VENDOR U.E.S. COMPUTERS, INC.

4,769.99

VENDOR NAME: U.P.A.A.

Registration Continuing Education Class - Kandace Curran

101-257-860.00 75.00

75.00

Registration Continuing Education Class - Margaret Schroud

101-257-860.00 75.00

75.00

TOTAL VENDOR U.P.A.A.

150.00

VENDOR NAME: UWC

9068632023 Telephone Services

101-103-850.00 23.25

23.25

9067532209 Telephone Services

101-103-850.00 8.61

8.61

9067534582 Telephone Services

101-103-850.00 4.61

4.61

90688634441 Telephone Services

101-103-850.00 37.76

37.76

TOTAL VENDOR UWC

74.23

VENDOR NAME: VERAGHEN, SHEILA

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MAY 09 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: VERAGHEN, SHEILA				
DHS Board	Per Diem & Mileage	101-601-837.00	43.20	93.20
		101-601-837.00	50.00	
TOTAL VENDOR VERAGHEN, SHEILA				93.20
VENDOR NAME: WALTER BROTHERS INC				
20106	Airport Supplies	216-585-981.02	62.99	102.73
		216-585-756.01	9.78	
		216-585-981.02	29.96	
TOTAL VENDOR WALTER BROTHERS INC				102.73
VENDOR NAME: WARNER, FREDRICK				
6308	Transport of Juvenile	101-132-801.01	15.00	51.00
		101-132-801.00	36.00	
Reimbursement	Mileage - Transport of Juvenile	101-132-801.00	60.99	60.99
TOTAL VENDOR WARNER, FREDRICK				111.99
VENDOR NAME: WASTE MANAGEMENT, INC.				
1566522-1856-1	Twin County Airport	216-585-801.00	122.26	122.26
1566518-1856-9	May 2017	101-265-801.00	533.65	533.65
TOTAL VENDOR WASTE MANAGEMENT, INC.				655.91
VENDOR NAME: WERT, LUKE				
Reimbursement	Uniform Allowance	205-315-745.00	546.49	546.49
TOTAL VENDOR WERT, LUKE				546.49
VENDOR NAME: WEST GROUP PAYMENT CENTER				
835961189	March 5 - April 4, 2017	101-132-802.00	75.00	150.00
		101-148-802.00	75.00	
6114372429	Criminal Law & Procedure	269-145-982.00	319.50	319.50
TOTAL VENDOR WEST GROUP PAYMENT CENTER				469.50
VENDOR NAME: WIL-KIL PEST CONTROL				
3108937	Health Department	101-265-801.00	33.25	33.25
3107820	Jail	101-265-801.00	64.50	64.50
TOTAL VENDOR WIL-KIL PEST CONTROL				97.75
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00004	Courthouse	101-265-920.04	1,489.41	1,489.41
0402191663-00001	Health Center	101-265-920.03	200.03	427.70
		101-265-920.04	227.67	
0403823200-00005	Airport - Gate Center	216-585-920.03	30.12	30.12
0403823200-00006	Airport - Hanger Gate Center	216-585-920.03	30.23	30.23
2105964722-00000	Parks	208-751-920.01	25.99	106.11
		208-751-920.01	34.69	
		208-751-920.01	15.31	
		208-751-920.01	30.12	
0402047856-00006	Stoney Point	208-751-920.01	39.23	39.23
2105968184-00000	Airport	216-585-920.00	89.21	853.25
		216-585-920.03	497.58	
		216-585-920.00	114.83	
		216-585-920.03	64.37	
		216-585-920.00	87.26	

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TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP

2,976.05

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: XEROX CORPORATION				
088957696	April 2017 (Sheriff Dept)	101-301-727.00	47.85	47.85
088957697	April 2017 (Road Patrol)	205-315-727.00	409.55	409.55
TOTAL VENDOR XEROX CORPORATION				457.40
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
April 2017	Medical Examiner	101-648-709.00	2,030.00	2,030.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				2,030.00
GRAND TOTAL:				142,534.09

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MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
Miscellaneous Boards/Committees/Commission Reports, Discussion	
RECOMMENDED MOTION	

Submitted by: Sherry DuPont

05/18/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County Parks and Recreation Committee

Meeting Minutes

February 6, 2017 – approved 3.6.17

The meeting was called to order at 5:00 PM by Chair, Bob Desjarlais at the Annex in Stephenson.

Reporting for roll call were: County Commissioner Larry Phelps, Dick Peterson, Kathy Branz, Bob Desjarlais, and Mike Kass. Excused were Commissioner Bill Cech and Vola Bleile.

Approval of agenda: Motion by Kathy; support by Mike to approve the agenda. Motion carried.

Minutes: Motion by Dick to approve the December 5, 2016 minutes; second by Mike. Motion carried.

Public Comments: Noreen Johnson, from the museum at Bailey Park said they are working on a grant for 2 unisex restrooms through the DNR Trust Fund, which is 6 pages. The grant application is due on April 1st and a Hannahville Grant is due in October. They have blueprints and some donations from members. The restrooms are a needed facility for 3 events that are held each year with 300 to 600 in attendance. Noreen asked for assistance in filling out the grant. It was suggested she talk to Sherry DuPont or Rich Sexton, both of who have filled out many grant requests.

Business:

- a. The election of officers was run by Jerry Piche, County Commissioner. Kathy Branz nominated Bob Desjarlais as Chair, this was seconded by Mike Kass – all were in favor. Kathy Branz nominated Dick Peterson as Vice-Chair with a second by Mike Kass – all were in favor. Bob Desjarlais nominated Kathy Branz as Secretary, second by Dick Peterson - with all in favor.

The meeting was then moved to item e: Forest Project update (minutes kept in sequence)

- b. The Parks meeting schedule was discussed. No meeting in July due to July 4th. A motion by Dick to accept the meeting schedule; support by Kathy – all in favor. To be posted on website by Sherry in Administration.
- c. Parks Committee Bylaws/Charter/Rules & Polices: Following a discussion that these were all updated in 2016 – a motion by Dick to accept with a second by Mike – motion carried.

- d. Section 26 of the Park Rules was addressed by Larry due to the increased usage of drones. It was decided to ask the County Board for signage "Drones Not Allowed In Park".
- e. Park Ranger/Manager update: Dean Francis, Forester for the forestry project gave an update: Dean gave a handout to the board showing the work that has been completed and what is remaining to be marked. Bailey, Longrie, Mason, River and Shakey Lakes Parks – Lenca survey completed on 8/9/16. A map was attached showing harvest units for Bailey (A, B & C), for Longrie (D), Mason (E), River (F) and Shakey Lakes (G). At this time they still have to GPS the lines to get the harvest acreage, mark the individual trees and timber cruising to determine volumes by species and products. After this is completed Dean will send out information to Timber Buyers for bids as well as place ads in the Journal and Eagle Herald (can accept or reject any and all bids). The timber sale bidding is a 3-4 week process and is to be completed by May 25, 2017. The bids will be available for review at the June 5th meeting. Recommendations will be sent to the county board for their June 13th meeting. It was decided to combine all parks as one bid with a 20% down within 20 days of the signing of the contract. 40% will be due in 6 months and the other 40% at the end of 12 months – unless cutting is ready to start, then full payment prior to cutting. We will also ask for a \$10,000 performance bond. Longrie can be done at any time, Mason can be done anytime but would need a closed notice when cutting by the boat landing, Bailey can start after 9/15 on the East Side, West Side could be done at any time; River after Labor Day and Shakey Lakes can begin any time after October 1st, 2017. Shakey will need to have signage of closure during timber harvest.

Jim reported on the 4H building update – two trees are too close to the building and should be cut down. Jim had two bids of \$600 & \$330 to remove the two trees. A motion by Dick to accept the \$330 with a second by Kathy – motion carried.

The materials for the 20 picnic tables has arrived and are partially paid for by the Hannahville Grant. Five of the tables have been completed.

All lease renewals have been mailed and some have already been returned.

- f. Parks Advertisement – Morning Dove Productions: Motion by Kathy with support by Dick to recommend approval of the invoice from Morning Dove Productions – motion carried.
- g. Park Maps – discussion to add the park office phone number to the maps and state that it is available May 1 to September 30. Motion by Mike to make the above change; and order 2500 maps; second by Larry – motion carried.

- h. Discussion of additional projects: Dick stated the 4 sites by Bass Lake (materials are on hand); and 4 on the asphalt parking lot should have 50 amp power added (two pedestals with two 50 amp on each) and would like to make a recommendation to the County Board to have this added to the Twin City bid, this was seconded by Kathy. Motion carried.

H. Correspondence: None

I. Any other items Members wish to present: None

J. Public Comment: None

K. Adjournment: Motion by Kathy to adjourn; second by Dick. Meeting adjourned at 6:50 PM.

Menominee County Parks and Recreation Committee

Meeting Minutes

March 6, 2017 -

approved 5/1/17

The meeting was called to order at 5:00 PM by Chair, Bob Desjarlais at the Annex in Stephenson.

Reporting for roll call were: County Commissioner Larry Phelps and Bill Cech, Dick Peterson, Kathy Branz, and Bob Desjarlais. Excused were Mike Kass and Vola Bleile.

Approval of agenda: Motion by Kathy; support by Dick to approve the agenda. Motion carried.

Minutes: Motion by Bill to approve the February 6, 2017 minutes; second by Larry. Motion carried.

Public Comments: None

Monthly Budget Review: Tabled until next meeting.

Business:

- a. Jim Quist suggested Alger Delta should be contacted to make sure the transformer has enough capacity to add power by Bass Lake. He also stated that he has completed the picnic tables. The trees by the Fair Building have been removed and cleaned up. The new sign with the fees has been completed at a cost of \$200.
 1. Jim asked how many drone signs should be made. Larry Phelps said he did some research and we might need a County Ordinance for this. After much discussion Bob made a motion to have the Prosecuting Attorney establish a no drones in park ordinance, supported by Dick with all in favor.
 2. At Bailey Park there are some cedars leaning away from the building that need to come down – Jim will take care of this.
- b. Dick reported on his correspondence with Dean Francis on the Forestry Project. All the GPS studies are done and there are approximately 140 acres. The next phase of the project is to determine the number of cords by species to be cut. He also stated that at Longrie they are not going to take as much as originally talked about due to possible wind damage for what is remaining. At this time they will be cutting Aspen, Balsam and fur 5" and larger, poor quality cedar, white and red pine.

A suggestion to have signs posted stating we are working on a Forestry Plan and have them in place by April. Dick will contact Dean for the proper

wording for these signs.

The meeting was then moved to item e: Forest Project update (minutes kept in sequence)

- c. 4-H Building – Tree removal completed.
- d. Picnic tables completed and put in place.
- e. 2017 Parks Lease mailings – have been completed. Two sites will be available and people will be called from the list. Park Reservations will be held on April 24th at Shakey Lakes for registrations.
- f. Shakey Lakes Sites – a question arose on how many sites we are licensed for at Shakey Lakes that number is 140. At present we have 134.
- g. Park Maps – A motion by Kathy to have County Board approve purchase of 2500 maps supported by Dick. Motion passed.
- h. Recommendation to County Board to have Twin City Electric expand their quote to install the five electrical sites on Bass Lake – labor only (materials on hand) by Bill supported by Kathy. Motion carried.

Correspondence: None

Any other items Members wish to present: Larry suggested we add contingencies to our bids to include responsible for one year after completion to make sure work is done properly.

J. Public Comment: Jim stated the wells have to be bleached prior to testing. He stated last year it had to be done by a plumber, which cost \$1,400. This year he can do it himself. Kathy stated he can get the test kits at the Health Department and mail them to White Water in Amasa.

K. Adjournment: Motion by Bill to adjourn; second by Dick. Meeting adjourned at 6:50 PM.

MENOMINEE COUNTY LIBRARY BOARD

Minutes April 11, 2017

Approved: May 9, 2017

C. Peterson called the meeting of the Menominee County Library Board to order at 4:01 PM on Tuesday April 11, 2017.

Present: C. Peterson, J. Freis, K. McNeely, N. Tuinstra and Commissioner L. Schei. Excused M. Fagan

K. McNeely moved to approve the agenda, support by J. Freis. Motion carried.

Public Participation: No public present.

J. Freis moved to approve the minutes from the March 14, 2017 meeting, support by K. McNeely. Motion carried.

J. Freis moved to approve the March Financial Reports, support by N. Tuinstra. Motion carried.

C. Peterson moved to approve the April bills and to authorize Director to pay the DTE utility bill when received, support by J. Freis. Motion carried.

Director's Report

Library: President Trump's budget for 2018 proposes the elimination of funding for Institute of Museum and Library Services. This will affect our state aid and interlibrary loan services as well as most of the State Library programs.

Financial: We have begun fundraising for replacing the bookmobile. A 2% grant was submitted to Hannahville; these awards will be announced in May.

Patrons: A high school student and avid reader won the Reading Month Basket, she was very excited.

Bookmobile: We received newspaper coverage for our open house on 4/12 for National Bookmobile Day. The bookmobile went in for regular servicing. We also had the front tires replaced and the door fixed.

Technology: The Library website was updated by the cooperative for increased security. Patrons can now register online for library cards and change their own pin number. A. Winnicki and J. Hirn attended a training in Escanaba on a new (Mobilecirc) circulation feature. We are going to update the circulation system at the Hermansville branch.

Programing: The Pajama Party was a success with over 50 people attending (friends, readers and listeners). Books on the Bus received media attention both in local newspapers and a feature on TV 6. The interview is posted on the Library's Facebook page or can be viewed on TV 6 website.

Friends: March Meeting was cancelled. Their next meeting is scheduled for April 18th.

Volunteers: 23 hours.

Building and Grounds: The flag pole which was bent due to high winds has been replaced.

Pat Cheski provided the Library Board with a report from the March 24, 2017 Superiorland Library Cooperative Board.

New Business

- A. J. Freis moved to approve the Unattended Child Policy, support K. McNeely. Motion carried.
- B. N. Tuinstra moved to approve up to \$500.00 from the UPROC restricted account to purchase hardware as needed for automation at the Hermansville Branch, support by K. McNeely. Motion carried.

Discussion on Bookmobile Fundraising project.

Public Participation: No public present.

As there was no further business, J. Fries moved to adjourn the meeting with support by N. Tuinstra. Motion carried. Meeting adjourned at 4:51 PM.

Submitted by:
Amanda Winnicki, Library Director

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

April 27, 2017 - 5:00 p.m.

CALL TO ORDER/ROLL CALL:

J. Luhtanen, Chairperson, called the meeting to order at 5:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet	X * 5:10			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X **		
Hofer, Millie	X			Peretto, Patti		X	
Luhtanen, Joan	X			Phillips, Patricia		X	
Martin, Ann	X			Schinderle, Katie	X		
McCole, Gerald	X			Zevitz, Michael Dr.	X		

* Video television conference from the Northpointe Menominee office

** Video television conference from the Northpointe Iron River office

REPRESENTING ADMINISTRATION: J. Doll, B. Ducoli, C. Adrian

Joan Luhtanen introduced and welcomed Jan Hafeman, new Northpointe Board member from Menominee County, to the Board.

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amend of agenda. J. Doll requested to amend agenda to include under New Business Finance d) Contract Northern Michigan University.

ACTION: Moved to approve the amended agenda.

Motion by: G. McCole, supported by J. Hafeman to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the April 13, 2017 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: M. Negro supported by M. Zevitz to approve the 4-13-17 regular Board meeting minutes.

Motion carried unanimously.

J. Dehn present at 5:10 p.m.

PRESENTATION – Northpointe FY16 Annual Audit Report

Joan Luhtanen introduced Mr. Alan Stotz, auditor from Anderson, Tackman & Co. Mr. Stotz reviewed the Northpointe FY-2016 Audit Report. Miscellaneous questions were addressed by Mr. Stotz, i.e. pension, Healthy Michigan, Medicaid, GASB, etc.

ACTION ITEMS

• **Finance**

a) Financial Statement-February, 2017

ACTION: A motion was made by G. McCole supported by M. Negro to approve the Financial Statement for February, 2017

Motion carried unanimously.

b) Contracts 4-13-17 (*Bellin Hospital; Bonnie Daligga*)

	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Bellin Hospital	Hospital	1/1/17 - 12/31/17	Inpatient per diem \$ 1187.50 Psych Diag. Eval. \$ 126.46 Initial Hosp. Care Lvl 1 \$ 60.63 Initial Hosp. Care Lvl 2 \$ 66.79 Initial Hosp. Care Lvl 3 \$ 76.46 Sub. Hosp. Care Lvl 1 \$ 20.62 Sub. Hosp. Care Lvl 2 \$ 25.82 Sub. Hosp. Care Lvl 3 \$ 40.42 Hosp. Discharge day <30min. \$ 37.97 Hosp. Discharge day >30min. \$ 78.42 Electroconvulsive Therapy, 1 seiz. \$ 159.36 (authorized only)	Inpatient per diem \$ 1311.25 Psych Diag. Eval \$ 126.46 Initial Hosp. Care Lvl 1 \$ 60.63 Initial Hosp. Care Lvl 2 \$ 66.79 Initial Hosp. Care Lvl 3 \$ 76.46 Sub. Hosp. Care Lvl 1 \$ 20.62 Sub. Hosp. Care Lvl 2 \$ 25.82 Sub. Hosp. Care Lvl 3 \$ 40.42 Hosp. Discharge day<30 min. \$ 37.97 Hosp. Discharge day>30min. \$ 78.42 Electroconvulsive Therapy,1seiz \$ 159.36 (authorized only)	\$ 123.75 \$ 0 \$ 0
B.	Bonnie Daligga	Reflective Supervision	1/1/17 – 12/31/18	\$75.00/hr for infant mental health certification and \$60.00/hr for individual reflective supervision	\$75.00/hr for infant mental health certification and \$60.00/hr for individual reflective supervision	\$0

ACTION: A motion was made by M. Negro supported by G. McCole to approve Contracts 4-13-17 (*Bellin Hospital; Bonnie Daligga*) as listed on above grid. **Motion carried unanimously.**

Jill Doll conducted New Business as follows:

NEW BUSINESS (Discussion only)

• **Finance**

a) Financial Statement - March, 2017

Reviewed Financial Statement – March, 2017. Miscellaneous question addressed by B. Ducoli regarding General Fund. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting

b) Check Disbursement – March, 2017

Reviewed Check Disbursement – March, 2017. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

c) Contracts 4-27-17 (*Dale Schmeisser*)

Reviewed and discussed the contracts for 4-27-17. Miscellaneous questions addressed.

	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Schmeisser, Dale	Dietician	5/1/17 to 04/30/18	\$55.00 per hour for services for maximum of 44 hrs/month \$25.00 per hour for Payor training	\$55.00 per hour for services for maximum of 44 hrs/month \$25.00 per hour for Payor training	Unchanged

ACTION: A motion was made by M. Negro supported by G. McCole that the Contract for Dale Schmeisser become an action item at the present meeting.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Negro M.	X	
Hafeman J.	X		Pasternak N.	X	
Hofer M.	X		Schinderle K.	X	
Martin A.	X		Zevitz M.	X	
McCole G.	X		Luhtanen J.	X	

Motion carried unanimously.

ACTION: A motion was made by M. Negro supported by G. McCole to approve the Contract for Dale Schmeisser as listed on above grid.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Negro M.	X	
Hafeman J.	X		Pasternak N.	X	
Hofer M.	X		Schinderle K.	X	
Martin A.	X		Zevitz M.	X	
McCole G.	X		Luhtanen J.	X	

Motion carried unanimously.

d) Contract (*Northern Michigan University*)

J. Doll stated a meeting was held with herself, Laurie Whear, Terri Wendt and Professor Dr. Daar from Northern Michigan University to discuss NMU student externships to implement Adaptive Behavioral Analysis (ABA) programming for eligible individuals. Currently Northpointe has 10 children needing this service but does not have enough ABA Techs to provide the service. The externship program would be supervised by Dr. Daar. Discussion occurred regarding contract rate of \$13,000 / 16 weeks / 20 hrs/week with tentative date of contract May 23, 2017. A contract grid will be established and presented at the next Board meeting for review.

Outcome: Action item for next meeting.

- **Application for Vacancy on Stakeholder Advisory Committee (*Rosalie K.; Kristin M.*)**

Reviewed the two applications (Rosalie K and Kristin M) that were received for the vacancy on the Stakeholder Advisory Committee. J. Doll regretfully informed the Board that Rosalie K. has since passed away so there is now only one application for the one vacancy on the Stakeholder Advisory Committee.

Outcome: Action item for next meeting.

- **Recruitment and Retention**

Discussed and reviewed further information that was requested by the Board at the last meeting regarding proposed pay increase scenarios of \$1/hour increase and 4% increase. J. Doll stated that as of today there are now 38 unfulfilled positions across all counties. Discussion occurred regarding career recruiting/job shadowing events; pay increase for all positions versus only direct care staff, care managers, assistant home managers; an across the board increase with a future breakdown of positions to be re-evaluated later. Board members will contact B. Ducoli with any more specific questions they have before the next Board meeting.

Outcome: Board requested communication be made to staff that a salary increase will be forthcoming. At the next Board meeting, the Board will review the proposed \$1/hour pay increase for all staff as well as other options presented to them.

- **CEO Report**

J. Doll reviewed with the Board the CEO report highlighting the following: Interim CEO attended job fair at Bay College to promote recruitment; MERS projection study cannot be waived at a cost of \$700; Northpointe will be participating in a Yale Study in which clinical and direct care staff will be completing a Recovery Oriented Service Evaluation (ROSE) survey; Krystal DeWitt was offered and accepted position as Medical Records Manager and an RN has accepted ES/CM position pending background check; Tri-county jail agreements were recently updated and forwarded to the appropriate agencies; Individuals receiving Trico services are participating in sub-minimum wage mandatory counseling; May is Mental Health Month; ES Manager and Interim CEO are in contact with Judge Slagle to assure any Wisconsin hospital utilized for involuntary hospitalizations are in compliance with Michigan codes; Also noted that neither J. Doll, B. Ducoli nor J. McCarty will be present at next Board meeting.

J. Luhtanen assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- NorthCare Governing Board Meeting Minutes 2-15-17
Report to be placed on file.
- Stakeholders Advisory Committee Meeting Minutes 4-4-17
Report to be placed on file.
- Office of Recipient Rights Quarterly Report
Report to be placed on file.

PUBLIC COMMENTS

- Jane Lindow, finance specialist, stated she would like to point out regarding the Board's concerns on administrative salaries that they may want to consider taking a poll of administrative staff that have been at the top of their pay scale for many years and thus have not received any pay increases and to take this into consideration.
- Amanda Freis, clinical care manager, stated she was happy to hear the Board is considering a \$1/hour increase across the board for everyone; feels that staff are very frustrated with hearing about possible raises for a long time and feels there has been more than enough time to discuss and talk numbers and that some action is needed soon as in the meantime Northpointe is losing good staff and that prioritizing who should receive a raise is sending a message to staff that some staff are valued more than others and does not feel this is a message that staff need to hear at this time. She also stated all staff are vital, not just some and should not be prioritized over others.

BOARD COMMENT

- Ann Martin requested an updated salary listing per position/department for Board review and thanked staff for their comments tonight.

- Joan Luhtanen stressed the importance of Board members and staff to contact their legislators regarding Section 234/298 which is privatization of Medicaid behavioral health and intellectual/development disability dollars. Website can be found under Michigan Association of Community Mental Health – Public Policy – Take Action – Advocacy Campaign for more information. She also stated she received information from NAMI indicating that Congress is also targeting mental health regarding the MacArthur Amendment in which States would get a waiver to allow health insurance plans not to cover mental health or substance abuse treatment and to charge individuals more for mental health services. Website can be reviewed under NAMI’s Advocacy Group. Also stated the MACMHB Association meeting will be held May 16-17th; a Marquette Recovery Conference that is free is scheduled for Thursday, May 18th; May is Mental Health Month and is looking for ideas on how to promote mental health; also a documentary on anxiety is scheduled for Monday, May 8th on Channel 13 at 9:00 p.m.

ADJOURN

A motion was made by M. Negro, supported by J. Hafeman to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 7:00 p.m.

The next regular Board meeting is scheduled for Thursday, May 11, 2017 in Kingsford, Michigan at 5:00 p.m.

Joan Luhtanen, Chairperson

Mari Negro, Secretary

Cindy Adrian, Administrative Assistant

Sherry DuPont

From: Steven Gromala
Sent: Monday, May 01, 2017 10:53 AM
To: Sherry DuPont
Cc: Bernie Lang; Charlie Meintz; Gerald Piche; Jan Hafeman; John Nelson; Larry Phelps; Larry Schei; William Cech
Subject: Re: CUPPAD Regional Commission

Dear Fellow Commissioners and Sherry,

On April 28th I had the opportunity to represent our County at the CUPPAD Regional Meeting held at the Little Nugget. Their new Director, Dotty LaJoye, gave a brief report on things happening with Counties in this jurisdiction. An interesting item gave an overview of a solar project being considered at Sawyer Airport. I am expecting a report soon to submit to our Airport Committee.

Dotty also discussed ways Counties can use the Regional Prosperity Initiative (RPI).

I remember that CUPPAD also administered an Arts grant. I hope to discuss with our Parks Committee about ideas to use this grant to provide an evening each week during the Summer at ShakeyLakes.

Jen Tucker, Brownfield Coordinator for the State DEQ explained the process for establishing Brownfield Boards which, I understand, our County does not have but has expressed interest in establishing.

Nancy Douglas gave updates on the Lloyd House II project in Menominee. Cedar vile Township's plans for the Cedar River Marina and trails being established by the DNR from Cedar River area to Hannahville area. She also discussed the status of the Back Forty Project.

Dale Parrett, representing the City of Stephenson talked about a new restroom being built at one of their parks.

After the meeting concluded a tour of ABS in Wallace was given. They are building an addition for production. They are also working with Mellon Township to rezone their property from a conditional use permit to a manufacturing use. This business in a short time has gone from a "Mom and Pop" business to employing approximately 90 employees.

Respectfully submitted,

Steve

Sent from my iPad

On Apr 18, 2017, at 12:51 PM, Steven Gromala <sgromala@Menomineeco.com> wrote:

If needed I am free but if someone else wishes to go I understand.

Sent from my iPad

On Apr 18, 2017, at 11:59 AM, Sherry DuPont <SDuPont@menomineeco.com> wrote:

Hello Commissioners,

Attached is an agenda for the Cuppad regional commission meeting on April 28th at 12:00 Noon at the Little Nugget Food & Spirits gulf course.

We chose to NOT appoint a commissioner to the CUPPAD regional commission, therefore we'll need a commissioner to attend this meeting.

Thank you!

MENOMINEE COUNTY FAIR BOARD MEETING

MARCH 15, 2017

*Approved
4/19/17*

The meeting was called to order by Larry Roetzer at 6:30 p.m. Those present were Glenn Hanson, Larry Roetzer, Eric Tickler, Nicole Tebo, Barbara Palczwicze and Sandy Paschke.

Minutes of the February 2017 meeting were read. Motion to accept the minutes as printed was made by Glen, seconded by Eric and passed.

No Treasurer's report was made.

Fair Manager's report: Sandy received information from Glen Hanson that he has contacted the people involved and there will be a Car Show and Shine on Saturday of the fair. Also, he had talked with the sponsor of the Ski Show and that is being scheduled for Saturday Afternoon. Larry Roetzer reported that the Truck Pull is scheduled for Sunday and gave the contract for that event to be sent to the WUMPA Pulling association

NEW BUSINESS:

Election of officers was held. Glen nominated Larry Roetzer for President, Eric seconded the nomination and Larry was elected.

Glen nominated Eric as Vice-President, Nicole seconded the nomination and Eric was elected.

A discussion was held and it was the opinion of all present that the Secretary and Treasurer positions were to be combined: Glen nominated Nicole for Secretary/Treasurer, Eric seconded the nomination and Nicole was elected.

OLD BUSINESS:

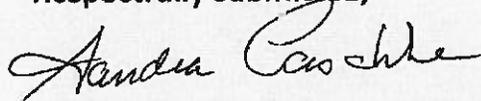
Barb gave a report on the work she has accomplished for the Ladies Day Program and she has a very exciting program coming that all the ladies of the County will want to be sure to see. This will be held on Saturday Morning.

Glen made a motion to send a \$100.00 donation to the Mellon Township Fire Department for their work at the 2016 Fair.

The Fair Book needs to be finished by May 1st so we can get the copies out to various locations in the hope of having more participation especially in the still exhibits. It will also be published on the County Website. Sandy will reach out to the Superintendents that have not turned in their changes for the 2017 fair and will work with Nicole to make sure the Book gets to the printer soon.

Meeting was adjourned at 7:45.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sandra Paschke". The signature is written in black ink and is positioned above the printed name.

Sandra Paschke, Fair Manager

April 19, 2017

The meeting was called to order by President Larry Roetzer at 6:30pm

Ed Granquist was introduced as new member.

Mellen Fire Dept was represented by Chris Dessart, Josh Dessart and Gary Sickles. Chris Dessart spoke about water battle and said it may not draw a crowd and not sure if a lot of teams would be able to attend. They respectfully declined the invitation of water battle at fair. Mellen Fire Dept will be selling raffle tickets for new equipment while at the fair. Truck will be out there for weekend too. The fire dept will be out there with trucks and a display, possibly including the smoke house for kids to walk through. Chris will water the track and horse arena. Sandy and Ed brought up that we need to find out the fuel cost for fire dept in order to at least cover their fuel expense rather than just \$100 donation that we have been giving.

Eric moves to approve the agenda, Jerry Piche seconded. Motion approved

Sandy read minutes from March. Corrections made. Glen motioned to accept minutes as amended and Eric seconded. Motion carried.

Nikki gave the treasurers report with deposits made both in March and April consisting money from sponsors and advertisers.

Ed brought up that the Draft horse show may not be held. No judge at this time. Sandy will reach out to see if participants will be planning on attending and determine whether there will be a show. Will keep it in the fair book at this time.

Ed contacted Monty DeGrave about being Saturday entertainment, but on Saturday they can only sign gospel. Another possibility is Carney String Band. Ed will contact some other musicians about possible entertainment. Ron Cocco will be providing speakers for events and also karaoke. Karaoke on Friday and Saturday live music. Ed will get information back to Nikki to put into fair book.

Nikki has confirmed that the Robotics teams from SHS, Carney and Menominee will all be demonstrating their robots and have hands on items for kids. Carney may bring carnival games.

Ed Granquist is working on church service.

Glenn and Ed stated the antique tractor show and Model T clubs will attend as well.

Eric said Binks would like to sponsor an event at the fair. Discussion about possibility of sponsoring live music was held. Eric will check with Quak family about petting zoo.

Ladies Day is being organized by Barb Palzewicz the time will be 10:00-12:00. She has four chefs as judges. Two contestants, third being addressed on Monday. Door prizes being donated. Contestants are from three women's organizations from Menominee Co. Judges are mostly Menominee Co. Schloegel's will put winning sandwich on his menu. Barb will check with Phyllis about door prizes from the Holiday Festival for Ladies Day.

Barb will contact Men Co Journal about putting a "save the date" ad in the Journal with dates and new events. Nikki will contact The Big Lemon vendor D&M Subs, The Red Barn and DeBackers. Nikki will also contact Jessie at the Marketing to determine the time of waterski show.

Approved
May 17, 17

Eric moved to not have a fee for vendors this year, Nikki seconded. Motion passed.

Discussion about adding two new events to fair schedule including "brains and brawn" competition which is for kids/teens. Schools do not want to be involved but will disperse the information to their student bodies. A "fun run" with antique (<70hp) tractors on Friday following the horse pull. This would only award a trophy. Entry fee of \$5.00. They will use the horse dray for this event.

Will change all registration deadlines to the same date July 7th. Times updated to fair schedule. Nikki will finish changes to fair book through the weekend and get updated fair book to printer by May 1st.

Motion to adjourn by Nikki, seconded by Glen. Meeting adjourned at 8:47pm

Respectfully submitted,

Nicole Tebo

Secretary/Treasurer

**Menominee-Delta-Schoolcraft
Community Action Agency**

**GOVERNING BOARD MEETING
Thursday, April 13, 2017
12:30 p.m.**

MINUTES

Karen Wigand called the meeting to order at 12:33 p.m. A quorum was noted with the following present:

MEMBERS PRESENT

Dan LaFoille, Schoolcraft
Susan Kleikamp, Menominee
Omer Doran, Schoolcraft
Tom Lippens, Delta
Craig Reiter, Schoolcraft
Clyde Thoune, Menominee
John Stapleton, Schoolcraft
Karen Wigand, Delta
Lee Robbert, Schoolcraft
Myra Croasdell, Delta
Geri Nelson, Delta
Dave Anthony, Delta

OTHERS PRESENT

Julie Moberg, Executive Director
Myra Smeester, ECP Director
Cathy Pearson, Executive Assistant
Naomi Fletcher, WX/Housing Director
Mary Ciminskie, HR Manager
Peggy Ramsden, FGP Director
Kris Thibeault, Finance Director
Sally Kidd, Senior Services Director
Rick Rudden, Communications Specialist

MEMBERS ABSENT

Peter Thoune, excused
Dave Moyle, excused
Ken Penokie
Andrea Raygo
Shanna Jasmin

APPROVAL OF MARCH 9, 2017 GOVERNING BOARD MINUTES

Members received a draft of the March 9, 2017 Governing Board minutes for their review **AND THEY WERE APPROVED WITH A MOTION FROM CRAIG REITER, SECONDED BY OMER DORAN; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

The Chair called on Treasurer Susan Kleikamp who reported that the Finance Committee met today and reviewed the CAA February Accounts Payable Schedule and recommends their approval. **CLYDE THOUNE MOTIONED TO APPROVE THE CAA FEBRUARY ACCOUNTS PAYABLE SCHEDULE, SUPPORTED BY CRAIG REITER; MOTION CARRIED.**

The committee also recommends approval of a sole source purchase for professional development through Dimensions Educational Development for \$5,300 – **APPROVED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY JOHN STAPLETON; MOTION CARRIED.**

CAA Governing Board Minutes

4/13/19

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The committee also reviewed and recommends the sole source purchase for professional development through Loving Guidance for \$8480.00 – **APPROVED WITH A MOTION FROM BERNIE LANG, SUPPORTED BY DAN LAFOILLE; MOTION CARRIED.**

The Finance Committee also recommends approval of a sole source purchase for the Child Plus database system for \$8611.90 that the ECP program has been using the past 14 years. – **APPROVED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY CRAIG REITER; MOTION CARRIED.**

APPROVAL OF MARCH ECP MONTHLY REPORT

Members were mailed a copy of the March ECP for their review **AND IT WAS APPROVED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY OMER DORAN; MOTION CARRIED.**

APPROVAL OF 2/21/2017 HEAD START/ECP POLICY COUNCIL MINUTES

Members received a copy of the 2/21/2017 Head Start/ECP Policy Council minutes for their review and **THEY WERE APPROVED UPON A MOTION FROM CRAIG REITER, SECONDED BY LEE ROBBERT; MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

Chair Wigand called on Julie Moberg for her report. Julie informed the board that negotiations are complete for the lease of the second half of the building next door for the expansion of the Early Childhood Program staff. The lease allows for a provision that if there is a reduction of funding of 10% or more we can renegotiate the lease.

A grant we submitted through the Menominee Community Foundation was approved for us to have dental reviews done by a dental hygienist at the Menominee Head Start Center.

We have not heard any budget proposals for the FY18 federal Head Start budget, however, there had been talk about block granting the program to the states.

THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM JOHN STAPLETON, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.

There were no public comments or other business to come before the board.

THE MEETING ADJOURNED AT 12:45 P.M. WITH A MOTION FROM CLYDE THOUNE, SECONDED BY JOHN STAPLETON; MOTION CARRIED.

CRAIG REITER MOVED TO RECONVENE THE MEETING AT 1:33 P.M., SUPPORTED BY DAN LAFOILLE; MOTION CARRIED.

CAA Governing Board Minutes

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TOM LIPPENS MOVED TO APPROVE THE SECTION 125 HEALTH INSURANCE DOCUMENTS, SECONDED BY MYRA CROASDELL; MOTION CARRIED.

ADJOURNMENT

The meeting adjourned at 1:35 p.m. **WITH A MOTION FROM CRAIG REITER, SUPPORTED BY GERI NELSON; MOTION CARRIED.**

NEXT MEETING MAY 11, 2017 AT 12:30 P.M. EDT

HRA Governing Board Minutes

4/13/19

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availability of our current Occupational Doctor in Escanaba and will see if there are any other options.

ORAL REPORT ON THE SENIOR NUTRITION PROGRAM

Karen Wigand called on Senior Services Director, Sally Kidd, who gave a Power Point presentation on the Senior Nutrition Program.

APPROVAL OF ADVISORY COMMITTEE MINUTES

Members were mailed a copy of the 3/8/17 (Schoolcraft) & 3/21/17 SCP Advisory Committee minutes and the Senior Services Transportation Survey results (Jan. 2017) for their review and **THEY WERE APPROVED WITH A MOTION FROM CRAIG REITER, SUPPORTED BY TOM LIPPENS; MOTION CARRIED.**

ACCEPTANCE OF BCAEO MONITORING CLOSEOUT REPORTS

Members were mailed a copy of the Bureau of Community Action & Economic Opportunity programmatic report from 9/13 – 9/28/16 and their organizational standards report from 6/13/16 – 8/31/16 for their review. **THEY WERE ACCEPTED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY MYRA CROASELL; MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

Chair Wigand called on Julie Moberg for her report. Julie reported that our major concern is with the President's proposed "skinny" budget that targets elimination of many of our programs. Although the budget will most likely not be considered, our lobbyist in Washington, David Bradley states:

- Congress will likely support an omnibus appropriations bill that will fund government through Sept. 30th. The current budget ends April 28th.
- President Trump's full budget is due out in May.
- Major fights are expected over domestic spending, particularly in the House.
- He is still working on reauthorizing the CSBG Act and feels there is support on both sides.
- There may be some opportunities for new programs in rural areas, especially in the area of the opioid drug problem.
- He strongly encourages reaching out to our legislators to support (or continue to support) our safety net programs.

The front office remodeling project is now complete and we are working with the engineer to address other safety concerns throughout our two buildings.

THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM CRAIG REITER, SECONDED BY GERI NELSON; MOTION CARRIED.

PUBLIC COMMENT

The Chair called on Clyde Thoun who indicated he was part of a group that volunteered to bag groceries at Jack's (who bought out Angeli's) and they made \$1,392 in tips for the Mid-County Corporation.

OTHER BUSINESS

As part of our pre-tax health insurance benefit, we are required by the IRS to have a Section 125 Plan Document approved by the board – this was mailed out with the board packets. **DAN LAFOILLE MOVED TO APPROVE THE HRA SECTION 125 PLAN DOCUMENTS, SECONDED BY GERI NELSON; MOTION CARRIED.**

Karen Wigand reiterated the importance of ongoing publicity for our programs. Dave Anthony suggested establishing an "Ambassador Committee" to work with Rick Rudden on developing a plan of action on getting publicity out on our programs, particularly in light of the President's projected cuts to domestic spending. Dave Anthony, Susan Kleikamp, Dan LaFoilie and Myra Croasdell volunteered to serve on this committee.

ADJOURNMENT

THE MEETING ADJOURNED AT 1:30 WITH A MOTION FROM OMER DORAN, SECONDED BY JOHN STAPLETON; MOTION CARRIED.

NEXT MEETING: MAY 11, 2017 AT 12:45 P.M. (EDT)

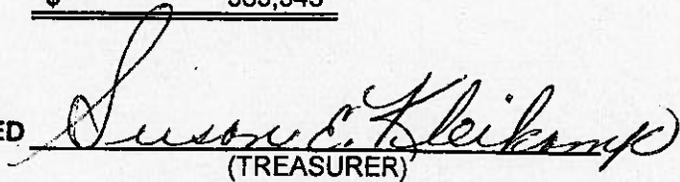
THE FINANCE COMMITTEE HAS REVIEWED THE FEBRUARY 2017 ACCOUNTS PAYABLE SCHEDULES FOR **HUMAN RESOURCES AUTHORITY**. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

SENIOR CITIZENS	\$	142,973
VOLUNTEER PROGRAMS		46,323
NUTRITION		105,788
STATE & LOCAL PROGRAMS		134,938
ENERGY AND HOUSING		47,234
ASSET & LIABILITY ACCOUNTS		88,087

TOTAL

\$ 565,343

SIGNED


(TREASURER)

DATE

4-13-2017



Public Health
Delta & Menominee Counties



254D

Board of Health Meeting

Harris Township Fire Hall
Harris, MI

Meeting Minutes
Thursday, April 20, 2017

Board Members Present

Jan Hafeman
Larry Schei

Amanda Hess
Gerard Tatrow

Patrick Johnson- via phone
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Assistant Program Coordinator
Lynn Woelffer, Director of Finance

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on April 20, 2017. The meeting was called to order at 1:00 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Assistant Program Coordinator, and is recorded above. Mr. Johnson was not able to attend in person, but joined via telephone.

2. Approval of Agenda

Ms. Hafeman moved the April 20, 2017 agenda be approved. Motion was supported by Chairman Trudgeon and carried unanimously.

3. Public Comment

There was no public comment.

4. Approval of Minutes

Ms. Hafeman moved the minutes from March 16, 2017, be approved. Motion was supported by Mr. Tatrow and carried unanimously.

5. Proposed Revision to the September 28, 2017 BOH Meeting Time

Ms. Hafeman requested the September 28, 2017, BOH meeting time be moved from 1:00 p.m. CDT/2:00 p.m. EDT, to 4:00 p.m. CDT/5:00 p.m. EDT. Ms. Hess might not be able to attend, but there will still be enough members for a quorum.

Ms. Hafeman moved to adjust the time of the September 28, 2017, BOH meeting to 4:00 p.m. CDT/ 5:00 p.m. EDT, be approved. Motion was supported by Mr. Tatrow and carried unanimously.

6. Michigan Care Improvement Registry (MCIR) Funding Update

Mr. Snyder updated the BOH on the MCIR funding status.

7. Finance Committee

a. FY2017 Second Quarter Report

Chairman Trudgeon briefed the BOH on the FY2017 Second Quarter Report, including the changes to Medicaid Outreach and new Childhood Obesity grant. Questions were answered by Ms. Woeiffer.

Ms. Hafeman moved the FY2017 Second Quarter Report be acknowledged and placed on file. Motion was supported by Mr. Tatrow and carried unanimously.

b. American Express Statements

Ms. Hafeman gave an overview of the American Express Statements from February and March.

x542

Ms. Hafeman moved the American Express Statements be acknowledged and placed on file. Motion was supported by Chairman Trudgeon and carried unanimously.

c. PHDM Annual Audit Report

Chairman Trudgeon updated the BOH on the Annual Audit Report. Questions were answered by Ms. Woelffer.

Ms. Hafeman moved the PHDM Annual Audit Report be acknowledged and placed on file. Motion was supported by Mr. Schei and carried unanimously.

8. PHDM 2016 Annual Report

Mr. Snyder gave an overview of the 2016 Annual Report, including a few highlights on program numbers and retirees. Questions were answered by Mr. Snyder and Dr. Frankovich.

9. Review and Approval of March Check Register

The Board of Health reviewed the March check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

Ms. Hafeman moved the March check register be approved. Motion was supported by Ms. Hess and carried unanimously.

10. Medical Director's Report

Dr. Frankovich spoke to the BOH about the Healthy Kids U.P. (HKUP) grant funded by the Michigan Health Endowment Fund. All the U.P. local health department districts will be working with University of Michigan and Michigan State University Extension (MSUE) on childhood obesity prevention. In year one of the two year grant, we will link six U.P. middle schools with U of M's Project Healthy Schools, an evidence-based program for obesity prevention.

A local public health department health educator will work with each school's designated wellness champion through this project, help to establish a vigorous wellness committee and work to make a healthy school environment in terms of physical activity, nutrition and policy that supports wellness. Schools will get a stipend for their wellness champion and some funds for equipment and wellness events. An additional six schools will come on board in year two of the grant. MSUE will provide school-based programming for kids and families.

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Through HKUP, health educators will also survey all U.P. schools to identify what they currently have in place to support school wellness and what they need. We will then be able to help them access available resources in their communities and identify unmet needs that might need grant funding.

11. Health Officer's Report

- Mr. Snyder updated the BOH on the Public Health Advisory Commission Report. There are 39 recommendations in the report; mostly regarding collaboration among local health departments and state agencies.

The top three highest recommendation priorities identified are:

- Create a permanent Public Health Advisory Council.
- Insure all State Departments utilize the Health in All Policies approach when implementing policies and programs.
- Commence a comprehensive review of Public Health funding.

12. Public Comment (three minutes maximum)

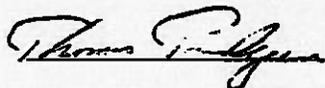
No public comment.

13. Board Member Comments

- Mr. Schei and Ms. Hafeman thanked Ms. Woelffer for her hard work on keeping the PHDM budget in check.

14. Adjournment

There being no further business, Ms. Hafeman made a motion the meeting be adjourned at 2:11 p.m. CDT. Motion was supported by Mr. Tatrow and carried unanimously.

 5-18-17

Chairperson

:kg