*"Menominee – Where the best of Michigan begins"*

# MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse*
*839 10th Avenue*
*Menominee, Michigan 49858-3000*

*Brian R. Bousley - County Administrator*
*Sherry DuPont - Administrative Assistant*
*Telephone: (906) 863-7779 or 863-9648*
*Fax: (906) 863-8839*

The Menominee County Board of Commissioners
will meet on **Tuesday** ~ May 14, 2013 @ 6:00 p.m. CDT
at the Menominee County Courthouse, Courtroom B

## AGENDA

A. Call to Order
B. Pledge of Allegiance
C. Roll Call
D. Approval of the Agenda
E. Approval of Previous Minutes ~ April 23, 2013
F. Public Comment *(Statements, not debate, limited to 5 minutes per person on agenda items only)*
G. Presentations *(limited to twenty minutes)*
   Nancy Douglas – Menominee Business Development Corporation
H. Department Head/Elected Officials Reports *(limited to ten minutes)*
   Diane Lesperance – Treasurers' Quarterly Report
I. Action Items

1. Moved by _____ seconded by _____ to grant the BAMC, Menominee River Century Bicycle Riders permission to use River Park and Chappee Rapids Historical Marker for rest stops along their annual bike ride route.

2. Moved by _____ seconded by _____ to approve a full page Menominee County advertisement ($1,500) in the 2013/14 Regional Guide. Funds to be disbursed from account #101-103-755.00 (Other Legislative-other operating)

3. Moved by _____ seconded by _____ to approve Resolution 2013-05 ~ Honoring Dr. Michael Erdman.

4. Moved by _____ seconded by _____ to approve Resolution 2013-07 ~ Requesting Legislature to Implement a Plan to Improve Michigan Roads and Highways.

5. Moved by _____ seconded by _____ to approve a bid by _____ in the amount of _____ for the Raze and removal of the building known as the Gillard Building/Red Brick Hotel in Hermansville. Project costs will be disbursed from account #517-252-801.00 (DTRF-PA 123 Foreclosure).

6. Moved by _____ seconded by _____ to approve payment of Commissioner Per Diems and expenses as recently submitted.

*Bernie Lang  Charlie Meintz - Chairperson  Larry Schei - Vice Chairperson  James Furlong*
*Doug Krienke  John Nelson  Chris Plutchak  Gerald Piche  Jan Hafeman*

7. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on April 11, 2013 in the amount of $80,305.58

8. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.

J. New Business (discussion only)

1. Personnel Items:
   a. None

2. Building and Grounds/Park Items:
   a. Resolution 2013-08 ~ Support of DNR Grant for River Park Development

3. Miscellaneous Items:
   a. Commercial Forest Reserves (CFR) Resolution
   b. Discussion of the 150th Anniversary of Menominee County - promoting of

4. Finance Items
   a. 2013/14 Budget timeline
   b. Commissioner Per Diems and expenses
   c. Miscellaneous bills as paid on April 25 & May 9, 2013 in the amount of $99,923.99

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment *(limited to 5 minutes)*

M. Commissioner Comment

N. Adjourn

# MONTH END BALANCE SHEET

**3/31/2013**

| | |
|---|---|
| **IMPREST CASH GENERAL FUND** | $3,300.00 |
| **IMPREST CASH OTHER FUNDS** | $560.00 |
| | **$3,860.00** |
| **GENERAL FUND INVESTMENTS** | |
| Stephenson National | $2,888,935.76 |
| Stephenson National | $449,743.59 |
| First National Bank & Trust | $637,651.70 |
| Menominee Co Federal CU | $8.53 |
| Menominee Co Federal CU | $213,064.83 |
| Tri-County Credit Union | $115.39 |
| Nicolet Bank | $501,607.96 |
| Mbank | $347,489.81 |
| Peninsula Federal Credit Union | $5.00 |
| MBS | $13,204.01 |
| | **$5,051,826.58** |
| **GENERAL FUND CD's & BONDS** | |
| Tri County Credit Union | $132,732.32 |
| MCFCU | $201,922.94 |
| Peninsula Federal Credit Union | $105,915.47 |
| UBS | $299,739.00 |
| Mbank | $100,000.00 |
| Mbank | $109,184.71 |
| | **$949,494.44** |
| **MBS CD'S GENERAL FUND** | |
| Mason St Bank | $200,000.00 |
| Bank Northern MI Petoskey | $200,000.00 |
| Federal National Mtg | $0.00 |
| Federal National Mtg | $205,000.00 |
| Federal National Mtg | $100,000.00 |
| First Nat Bank of Mich Kalamazoo | $250,000.00 |
| Bank Holland Mich | $250,000.00 |
| First Nat Bank America East | $50,000.00 |
| Federal National Mtg | $125,000.00 |
| Federal Home Loan | $200,000.00 |
| JP Morgan Chase Bank | $200,000.00 |
| Federal Home Loan | $100,000.00 |
| | **$1,880,000.00** |
| **TOTAL CO-MINGLED CASH** | **$7,881,321.02** |
| **SECTION 125** | |
| Stephenson National Bank | **$12,095.27** |
| **LILJA BEQUEST** | |
| Stephenson National Bank | **$2,000.00** |

| | |
|---|---|
| **COUNTY ROAD INVESTMENTS** | |
| Stephenson National | $453,832.04 |
| Stephenson National | $152,561.56 |
| Menominee County Fed CU | $110,956.54 |
| Tri-County Credit Union | $12.28 |
| Tri-County Credit Union | $29,920.32 |
| Mbank | $367,767.80 |
| | $1,115,050.54 |
| **COUNTY ROAD CD'S** | |
| Stephenson National | $103,775.55 |
| **TOTAL COUNTY ROAD** | **$1,218,826.09** |
| **DTRF INVESTMENTS** | |
| Nicolet National | $160,789.70 |
| Stephenson National | $243,298.85 |
| MBS | $141,476.97 |
| | $545,565.52 |
| **DTRF CD'S** | |
| Mbank | $109,184.71 |
| Nicolet National | $200,000.00 |
| Peninsula Fed CU | $101,199.35 |
| **DTRF MBS CD'S** | |
| Federal Home Loan | $0.00 |
| | $410,384.06 |
| **TOTAL DTRF** | **$955,949.58** |
| **HRA** | |
| Stephenson National | **$1,000.00** |
| **TOTAL** | **$10,075,051.96** |

BANK INTEREST FY 2012-2013

| GENERAL FUND | POSTED OCT | POSTED NOV | POSTED DEC | POSTED JAN | POSTED FEB | POSTED MAR |
|---|---|---|---|---|---|---|
| **BANK** | | | | | | |
| Stephenson National | $1,166.38 | $586.25 | $552.84 | $586.53 | $566.90 | $678.86 |
| Stephenson National | $299.91 | $285.99 | $295.65 | $246.57 | $180.31 | $201.21 |
| First National Bank & Trust | $661.32 | $599.95 | $641.93 | $642.58 | $580.98 | $643.81 |
| Nicolet Bank | $271.29 | $246.76 | $255.11 | $255.24 | $230.66 | $239.01 |
| Menominee Co Fed CU | | | $0.00 | | | |
| Menominee Co Fed CU | $117.24 | $113.52 | $117.37 | $117.44 | $106.13 | $117.56 |
| Mbank | $493.75 | $105.42 | $85.50 | $88.42 | $88.50 | $79.95 |
| MBS | | | | | | |
| **CERTIFICATES OF DEPOSIT** | | | | | | |
| Tri Cty Credit Union | | | $412.46 | | | $414.07 |
| Tri Cty Credit Union | | | | | | |
| MCFCU | $37.32 | $373.22 | $386.38 | $387.13 | $350.34 | $388.55 |
| Peninsula Fed CU | | | $446.10 | | | $448.56 |
| mBank | | | | $400.80 | | |
| mBank | $175.95 | $182.11 | $176.53 | $182.72 | $183.02 | $165.59 |
| UBS | | | | $823.75 | $111.00 | $63.00 |
| **MBS CDs- GENERAL FUND** | | | | | | |
| Federal National Mtg | -$500.00 | | | | | |
| Mason St Bank | $197.26 | | | | | |
| Federal National Mtg | | $1,000.00 | | | | |
| Bank Northern Mi Petoskey | $263.01 | $271.78 | $263.01 | $271.78 | $271.78 | $245.48 |
| Federal National Mtg | | | $781.25 | | | |
| Federal National Mtg | $1,875.00 | | | | | |
| Federal National Mtg | | | | | | $562.50 |
| Federal National Mtg | | | $1,025.00 | | | |
| Bank Holland MI | | $212.33 | $205.48 | $212.33 | $212.33 | $191.78 |
| First Nat Bank Kalamazoo | | $212.33 | $205.48 | $212.33 | $212.33 | $191.78 |
| Mason St Bank | | | $230.14 | $237.81 | $237.81 | $214.79 |
| Federal National Mtg | | | | $375.00 | | |
| First Nat Bank America East | | | | | | |
| Federal National Mtg | | | | | | |
| Federal Home Loan | | | | | | |
| **TOTAL MONTHLY INTEREST EARNED** | **$5,058.43** | **$4,189.66** | **$6,080.23** | **$5,040.43** | **$3,332.09** | **$4,846.50** |
| **DTRF INVESTMENTS** | | | | | | |
| Nicolet National | $36.12 | $36.12 | $34.01 | $34.05 | $30.79 | $27.74 |
| Stephenson National | $203.52 | $203.52 | $205.51 | $158.01 | $139.81 | $154.87 |
| MBS | | | | | | |
| **DTRF CD'S** | | | | | | |
| Mbank | $175.95 | $175.95 | $176.53 | $182.72 | $183.02 | $165.59 |
| Nicolet National | $147.95 | $147.95 | $147.95 | $152.88 | $152.88 | $138.08 |
| Peninsula Fed CU | | | $297.66 | | | $295.93 |
| **DTRF MBS CD'S** | | | | | | |
| Mercantile Bank | | | | | | $735.00 |
| **TOTAL DTRF** | **$563.54** | **$563.54** | **$861.66** | **$527.66** | **$506.50** | **$1,517.21** |

April 23, 2013

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in the Lake Township Hall, Stephenson, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Furlong, Hafeman, Krienke, Lang, Meintz, Nelson, Piche, Plutchak and Schei.

Absent: None

Chairman Meintz stated that the agenda would need to be amended to add discussion of Resolution 2013-7 under Miscellaneous Items D.

Moved by Com. Hafeman, seconded by Com. Piche to approve the agenda as amended. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Plutchak to approve the minutes from the April 9, 2013 Regular County Board Meeting and the April 9, 2013 Equalization Session. Motion was approved 9-0.

**Public Comment:** None.

**Presentations:**
- Cindy Boyle, Boyle Design Group – Regional Guide 2013/2014.
- Wendy Warren – Menominee County 4-H Program Coordinator.

**Department Head/Elected Officials Reports:**
- Diane Lesperance, Treasurer – Her office is currently finishing up settlements right now. She stated there are 16 properties that will be up for sale in July during the County land auction. The State of Michigan and local units have the first choice to take any of the properties. If they did, they would have to pay the County for the back taxes.

Moved by Com. Furlong, seconded by Com. Plutchak to appoint one citizen member with Menominee County interests to the Menominee County Planning Commission for a three year term; May 1, 2013 to April 30, 2016. Member appointed to the Planning Commission is Paul Anderson. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Piche to appoint one member nominated by the Menominee County Road Commission for the Transportation & Communication interests to the Menominee County Planning Commission for a three year term; May 1, 2013 to April 30, 2016. Member appointed to the Planning Commission is William Anderson. Motion was approved 9-0.

Moved by Com. Furlong, seconded by Com. Lang to approve payment of Commissioner Per Diems and expenses as recently submitted. Discussion ensued. Com. Hafeman questioned Com. Furlong on the expenses he submitted for the MAC conference in Lansing. Motion was approved 9-0.

Moved by Com. Furlong, seconded by Com. Meintz to approve miscellaneous bills as paid on March 28, 2013 in the total amount of $72,443.95. Discussion ensued. Com. Hafeman asked questions about several bills. Motion was approved 9-0.

Moved by Com. Schei, seconded by Com. Hafeman to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

**New Business (discussion only)**

**Personnel Items**:

a. None

**Building and Grounds/Parks Items:**

a. BAMC, Menominee River Century Committee request permission to use River Park and Chappee Rapids Historical Marker. – Brian Bousley explained that he received a letter from the BAMC Menominee River Century Committee. As in previous years, they are requesting to use Menominee River Park and Chappee Rapids Historical Marker as rest stops for their annual bicycle ride. The consensus of the board is to move this item forward for approval.

**Miscellaneous Items:**

a. 2013/14 Regional Guide advertising discussion. – Commissioners are asked if they would like to purchase an advertisement in the 2013/14 Regional Guide. Last year we placed a full page advertisement. Commissioners are asked if they'd like to approve the same ad as last year, or have Boyle Design Group create a new ad for this year. Com. Hafeman asked how much do we pay for the Advertisement. Brian stated $1,500. Com. Plutchak thinks this is a good advertisement. Com. Meintz stated that it is very impressive. The consensus of the board is to move this item forward to the next meeting for approval.
b. Resolution 2013-05 ~ Honoring Dr. Michael Erdman. – Mike Erdman will be retiring from MSU in May 2013. The Board is asked to support a resolution honoring Mike for his hard work within the County of Menominee. Brian read the proposed resolution. Com. Lang asked when Mike was going to retire. Brian stated May 10th. The consensus of the board is to move this item forward to the next meeting for approval.
c. Resolution 2013-06 ~ Head Start Month, May 2013. – The Community Action Agency is requesting the Board of Commissioners to support a resolution proclaiming May 2013 as Head Start Month. Brian read the proposed resolution and

stated since May is Head Start Month, and the board does not meet again until May the board should move this to an action item tonight.

Moved by Com. Meintz, seconded by Com. Plutchak to move Resolution 2013-06 to an action item. Motion was approved by a roll call vote 9-0.

Moved by Com. Plutchak, seconded by Com. Krienke to approve Resolution 2013-06 ~ Head Start Month. Motion was approved 9-0. (Attachment A)

d. Resolution 2013-07 ~ Requesting Legislature to Implement a Plan To Improve Michigan Roads and Highways. – Brian read the proposed resolution that was written by Com. Hafeman and Com. Nelson. Com. Meintz stated that they have done an excellent job. The consensus of the board is to move this item forward to the next meeting for approval.

**Finance Items:**

a. U.P. Association of County Commissioners (UPACC) Spring Conference. – The UPACC Spring Conference will be held at the Island Resort & Casino May 16th and 17th. The conference fee is $50/participant. Com. Hafeman stated she would like to attend. Brian stated he will be there on Thursday. Com. Nelson stated that he will be presenting his resolution about CFR land. Com. Meintz asked if we reserve someone a spot and they decide not to go, can we get our money back. Brian stated he did not see that as a problem. Any commissioners would like to attend need to contact Brian soon.
b. Commissioner Per Diems and expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
c. Miscellaneous bills as paid on April 11, 2013 in the total amount of $80,305.58. The consensus of the board is to move this item forward to the next meeting for approval.

**Misc. Boards/Committees/Commissions Reports:**

Com. Meintz informed the rest of the board that there was an issue at the Airport on Sunday where a sprinkler broke and there was only minimum water damage. The insurance company has already been out there. Com. Hafeman discussed the Public Health financial audit. A legislative dinner will be held in Iron Mountain this coming Saturday. They can call the Iron Mountain American Legion if interested. The consensus of the board is to move this item forward to the next meeting.

Chairman Meintz called for public comment

**Public Comment:** None.

**Commissioner Comment:**

-Com. Lang – Commented that the State should do away with the CIP, County Incentive Program. He is offended with how they operate it.
-Com. Krienke – Congratulated Dan Menacher on his new job with Delta County and thanked him for everything he has done.
-Com. Hafeman – Also Congratulated Dan and said she hopes we can work out something with Delta County.
-Com. Meintz – Congratulated Dan and also stated that he hopes we can have a good working relationship with him and Delta County. Reminded everyone that next month's

County Board Meeting will be at the Courthouse. He also is hoping that we have a nice weekend.

**Any other items members may wish to present:** None.

Moved by Com. Piche, seconded by Com. Plutchak to adjourn at 7:12 p.m. Motion was approved 9-0.

_____
Charlie Meintz, Chairman

_____
Marc Kleiman, County Clerk

# MENOMINEE COUNTY BOARD OF COMMISSIONERS
# AGENDA ITEM

| | |
|---|---|
| **SUBJECT:** | **BAMC – Menominee River Century Bicycle Ride** |
| **DEPARTMENT:** | **Administration** |
| **ATTACHMENTS:** | **Yes** |

**SUMMARY:**

Administration received a letter from the BAMC – Menominee River Century Committee. As in previous years, they request to use Menominee River Park and the Chappee Rapids Historical Marker as rest stops for their annual bicycle ride.

**RECOMMENDED MOTION**

To grant the BAMC, Menominee River Century Bicycle Riders permission to use River Park and Chappee Rapids Historical Marker for rest stops along their annual bike ride route.

**Submitted by:** Brian Bousley **05/09/2013**
**Date**

**WORKSHOP ACTION**

| | |
|---|---|
| | **Forwarded to County Board for Approval as Recommended** |
| | **Reviewed with no motion to carry forward** |
| | **Continue after additional review/research is obtained** |
| | **Recommended with the following change(s):** |

**COUNTY BOARD ACTION** **DATE:**

| | |
|---|---|
| | **Approved** |
| | **Disapproved** |
| | **Approved with the following change(s):** |

April 12, 2013

County Administrator
839 10th Avenue
Menominee, MI 49858

Dear County Administrator:

This letter is to ask permission for the BAMC Menominee River Century Bicycle Ride to use Menominee River Park on River Road and the Chappee Rapids Historical Marker on June 30, 2013. We would be using both locations as rest stops for riders on our longest (75/100 mile) route. Thank you for your past support of the ride your locations are a key part of our ride.

Our use of the parks would begin at 9AM on June 24 and continue until 4PM. We will provide everything that is needed for the event. We would also have portable toilets dropped off at the park on June 23 and picked up on June 25. The use of the stops would involve bicyclists eating food provided by the Menominee River Century and drinking (non-alcoholic) beverages in the park. Approximately 400 riders would pass through the stops. Upon completion of the ride, we will leave both stops as we found them. Please contact me at (715) 735-4200, ext. 3109 or by mail 3100 Shore Drive, Marinette, WI 54143.

We would appreciate your continued support of our event.

Sincerely,

Rachel Adams

Rachel Adams
Menominee River Century Committee Member
Bay Area Medical Center Public Relations

# MENOMINEE COUNTY BOARD OF COMMISSIONERS
# AGENDA ITEM

| | |
|---|---|
| **SUBJECT:** | **2013/14 – Regional Guide** |
| **DEPARTMENT:** | **Administration** |
| **ATTACHMENTS:** | **Yes** |

**SUMMARY:**

Commissioners are asked if they would like to purchase an advertisement in the 2013/14 Regional Guide. Last year we placed a full page advertisement. Commissioners are asked if they'd like to approve the same ad as last year, or to have Boyle Design Group create a new ad for this year.

**RECOMMENDED MOTION**

To approve a full page Menominee County advertisement ($1,500) in the 2013/14 Regional Guide. Funds to be disbursed from account #101-103-755.00 (Other Legislative-other operating)

**Submitted by:** Brian Bousley **05/09/2013**
**Date**

**WORKSHOP ACTION**

| | |
|---|---|
| | **Forwarded to County Board for Approval as Recommended** |
| | **Reviewed with no motion to carry forward** |
| | **Continue after additional review/research is obtained** |
| | **Recommended with the following change(s):** |

**COUNTY BOARD ACTION** **DATE:**

| | |
|---|---|
| | **Approved** |
| | **Disapproved** |
| | **Approved with the following change(s):** |

## play here

Menominee County offers 675,840 acres of outdoor activities and breathtaking beauty. All of this pristine acreage offers the outdoors and hunting enthusiast endless opportunities. State land, for the individual sportsman, and private land (made available for rent), increase the likelihood of a successful hunt. Whether it be bow, rifle or muzzle loading, hunters enjoy a variety of seasons from turkey and bear to the ever bountiful deer season.

With the Menominee River on the west and Lake Michigan's Green Bay on the east, Menominee County is almost a peninsula. Over 125 miles of shore border its southern boundary. The Bay of Green Bay provides excellent yachting as well as fresh water and ice fishing.

Specially groomed trails and dormant logging roads allow snowmobile access to the county's vast wilderness outback. With restaurants and lodging in the Powers/Spalding areas, this provides an excellent hub for snowmobile enthusiasts burning with the desire to ride the open trails as far north as Copper Harbor.

Cross country skiing, ATV trails and extensive camping are just a few more featured activities. With skiing at Cedar River Pathway and ATV paths at Forest Island Trail, visitors and residents capitalize on the opportunity for relaxation and enjoyment. Camping and recreation are abundant in our wonderful State and County Parks. Incredible rapids and waterfall sites are not to be missed when touring the area.

## work here

Menominee County is not only a remarkable place to play but a wonderful place to raise a family and work. Career opportunities range from engineering and medical to legal and technology professions. Employment opportunities are growing while business building opportunities greatly benefit from the support of such critical components as our full instrumented all weather landing systems, interstate highways, deep water ports and rail. Menominee County continually strives to provide economic incentives for new and growing businesses of all sizes, please contact our county administration office for additional information.

www.menomineecounty.com

# menominee County

**Rich and inviting are both the spirit and opportunities of Menominee County. Ever striving to provide excellence in economic growth and development while maintaining our exceptional northwoods experience. Activities abound in this haven of wildlife and wonder, come experience all that Menominee County has to offer you.**

SPACE
# Reservation
SIGN UP TODAY!

Please X ad size (dimensions listed to the right):

| | | |
|---|---|---|
| ☐ | Inside Front Cover | $2,500. |
| ☐ | Back Page | 2,500. |
| ☐ | Inside Back Cover | 2,000. |
| ☐ | Full Page | 1,500. |
| ☐ | 1/2 Page | 850. |
| ☐ | 1/4 Page | 500. |
| ☐ | 1/8 Page | 275. |
| ☐ | Directory Listing Only | 100. |

Business _____

Contact _____

Address _____

_____

Phone (____) _____

Fax (____) _____

e-mail _____

Signature _____ Date_____

Please check one:

☐ I will be using the same ad from last year's Regional Guide

☐ I will be using the ad from last year's Regional Guide, with the revisions noted (Please make revisions on separate sheet and return with this order form.)

☐ I am providing my ad electronically in MacIntosh format as a QuarkXPress, Adobe Illustrator EPS file or Adobe Photoshop, or PDF on the disc type marked below
☐ DVD ☐ CD-ROM

☐ I require assistance in developing an ad

# Advertising
## DIMENSIONS

| | w x h |
|---|---|
| 1/2 Page Horizontal | 7.5" x 4.5" |
| 1/2 Page Vertical | 3.5" x 9.5" |
| 1/4 Page | 3.5" x 4.5" |
| 1/8 Page | 3.5" x 2.25" |
| Inside Front Cover | 7.5" x 9.5" |
| Inside Back Cover | 7.5" x 9.5" |
| Back Cover | 8" x 7.5" |

# Electronic
## FILE GUIDELINES

1. You are encouraged to provide your logo and other images electronically. Provide these files in EPS, PDF or TIFF format. Color photo images should be in CMYK mode. All images should be at a resolution of at least 300 dpi.
2. Agencies or individuals using QuarkXPress, Adobe Illustrator & Photoshop for the Macintosh can provide ads on disk. Remember to include all fonts and placed images with your file.
3. We can take the following media (disk) types formatted for the Macintosh Operating System, Zip disk, DVD, or Compact Disc

E-mail files to:
***art@boyledesigngroup.net***

*Make check payable to :*
***Boyle Design Group***
***P.O. Box 233***
***Marinette, WI 54143***

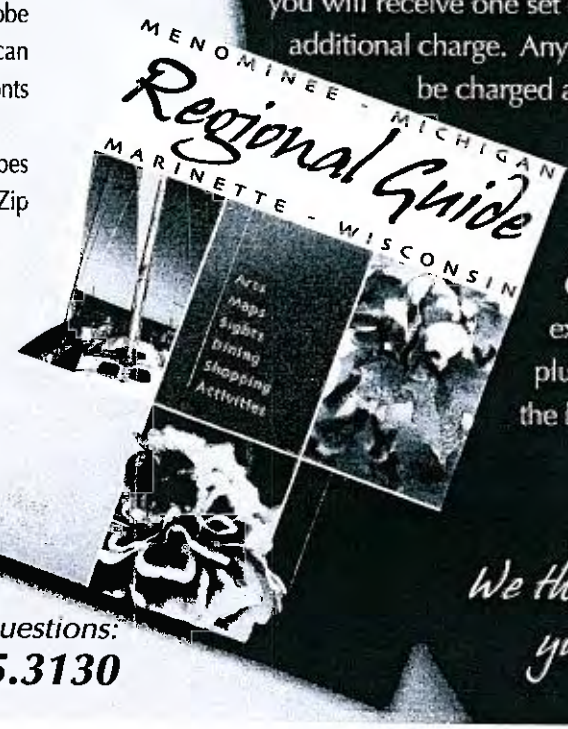
*Fax reservation form to:* ***715.735.3120***

*Call with questions:* ***715.735.3130***

# Production
## SERVICES

Included FREE with your participation is the professional design of your full color ad. We will be happy to use your ad from a previous issue of the Regional Guide or your ad can be created from other advertisements you have in separate publications, a business card, or from scratch. If necessary, there is a scan fee of $8 and a logo recreation fee of $10 - $20.

You will receive a PDF proof of your ad through e-mail to confirm text layout. If you do not have access to e-mail a proof can be faxed or mailed. If your ad requires changes you will receive one set of alterations at no additional charge. Any other changes will be charged at a rate of $60/hr.




All advertisers in the Regional Guide will get the exposure of their ad, plus a ***FREE*** listing in the business directory.

*We thank you for your support!*

# MENOMINEE COUNTY BOARD OF COMMISSIONERS
# AGENDA ITEM

| | |
|---|---|
| **SUBJECT:** | **Resolution 2013-05 ~ Honoring Dr. Michael Erdman** |
| **DEPARTMENT:** | **Administration** |
| **ATTACHMENTS:** | **Yes** |

**SUMMARY:**

Mike Erdman will be retiring from MSU in May 2013. The Board is asked to support a resolution honoring Mike for his hard work within the County of Menominee.

**RECOMMENDED MOTION**

To approve Resolution 2013-05 ~ Honoring Dr. Michael Erdman for his service to Menominee County

**Submitted by:** Brian Bousley **05/09/2013**
Date

**WORKSHOP ACTION**

| | |
|---|---|
| | **Forwarded to County Board for Approval as Recommended** |
| | **Reviewed with no motion to carry forward** |
| | **Continue after additional review/research is obtained** |
| | **Recommended with the following change(s):** |

**COUNTY BOARD ACTION** **DATE:**

| | |
|---|---|
| | **Approved** |
| | **Disapproved** |
| | **Approved with the following change(s):** |

# Menominee County
## RESOLUTION 2013-05
## HONORING

# DR. MICHAEL D. ERDMAN

**WHEREAS,** Dr. Michael (Mike) Erdman served Menominee County for Michigan State University Extension in the following capacities: County Agriculture Agent, Extension Director, Extension Educator, and District 1 Coordinator. He served in these capacities for over twenty-five years and faithfully and efficiently performed his duties gratis as the Interim Menominee County Administrator during 2009 for five months; and

**WHEREAS,** Mike displayed dedication, initiative, and resourcefulness; and

**WHEREAS,** Mike was always helpful, courteous, friendly and accommodating to residents of Menominee County, his fellow co-workers and colleagues; and

**WHEREAS,** Mike's fellow employees declared him "a very intelligent and knowledgeable man in the field of agriculture" and held him in the highest esteem; and

**WHEREAS,** Mike performed his duties with professionalism, dignity and respect for the members of the Public; and

**WHEREAS,** Mike was generously willing to give of himself in both time and service for the benefit of Menominee County; and

**WHEREAS,** Mike is a credit to the County of Menominee and exemplified Public Service at its finest, carrying forward a sense of pride in our County;

**THEREFORE BE IT RESOLVED THAT,** the Menominee County Board of Commissioners, hereby recognizes and acknowledges Dr. Michael D. Erdman for his faithful, loyal and outstanding service to the citizens of Menominee County.

_____
Marc Kleiman
Menominee County Clerk

Date_____

_____
Charlie Meintz, Chairman
Menominee County Board of Commissioners

Date_____

# MENOMINEE COUNTY BOARD OF COMMISSIONERS
# AGENDA ITEM

| | |
|---|---|
| **SUBJECT:** | **Resolution 2013-07 ~ Requesting Legislature to Implement a Plan to Improve Michigan Roads and Highways.** |
| **DEPARTMENT:** | **Commissioners/Administration** |
| **ATTACHMENTS:** | **Yes** |

**SUMMARY:**

Commissioners Hafeman and Nelson revised an Oceana Co. resolution to incorporate Menominee County within the writing, to request legislature to implement a plan to improve MI roads/highways.

**RECOMMENDED MOTIONS**

To approve Resolution 2013-07 ~ Requesting Legislature to Implement a Plan to Improve Michigan Roads and Highways.

**Submitted by:** Brian Bousley **05/09/2013**
Date

**WORKSHOP ACTION**

| | |
|---|---|
| | **Forwarded to County Board for Approval as Recommended** |
| | **Reviewed with no motion to carry forward** |
| | **Continue after additional review/research is obtained** |
| | **Recommended with the following change(s):** |

**COUNTY BOARD ACTION** **DATE:**

| | |
|---|---|
| | **Approved** |
| | **Disapproved** |
| | **Approved with the following change(s):** |

*"Menominee – Where the best of Michigan begins"*

# MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse*
*839 10th Avenue*
*Menominee, Michigan 49858-3000*

*Brian R. Bousley - County Administrator*
*Sherry DuPont - Administrative Assistant*
*Telephone: (906) 863-7779 or 863-9648*
*Fax: (906) 863-8839*

## Resolution 2013-07

**Requesting Legislature to Implement a Plan**
**To Improve Michigan Roads and Highways**

**Moved by _____ and seconded by _____ to adopt the following Resolution:**

**WHEREAS, Menominee County has 1119.7 miles of road, of which 441.75 (40%) miles are primary and 887 miles (60%) are local, and of those, 554.93 miles (49.56%) are blacktop**

**WHEREAS, County and Municipal roads are deteriorating at a record pace, and**

**WHEREAS, the longer maintenance is deferred due to lack of funding, the more it will cost to bring our local road network back into quality condition, and**

**WHEREAS, Investment in our road infrastructure will provide needed improvement by our local road Commission to do necessary maintenance and these wages will be spent in Menominee County and Michigan for the sole purpose of funding, to be used for direct road repairs, and**

**WHEREAS, Michigan is losing $3 million per day and more than $1 billion per year due to the maintenance costs and increased wear and tear on our roads and bridges; and**

**WHEREAS, since the 1960s, Michigan has ranked among the lowest of all states, per capita, of investing in our local infrastructure, and**

**WHEREAS, Poor road conditions contribute to one-third of all fatal and serious traffic crashes in Michigan, and**

**WHEREAS, Michigan's gas tax – the user fee that is the primary source of transportation funding—has not increased since 1997. At the same time, the gas tax revenue collected today, adjusted for inflation is equal to that which was collected in 1974, and**

**WHEREAS, We risk a future fiscal crisis if we do not increase our investment in transportation. Currently, 32% of Michigan's roads are ranked as being in poor condition. By 2018, this number is expected to jump to more than 65%, and**

**WHEREAS, Investing $10 billion over the next ten years to fix Michigan's roads and bridges would create 12,000 jobs and prevent 100 crash-related deaths per year,**

**THEREFORE BE IT RESOLVED THAT, Menominee County Board of Commissioners encourage any enhanced revenue to go for direct local road maintenance and not enhanced salaries and benefits for administration, with revenues to be shared equally on a per mile basis, and**

*Bernie Lang* *Charlie Meintz - Chairperson* *Larry Schei - Vice Chairperson* *James Furlong*

*Doug Krienke* *John Nelson* *Chris Plutchak* *Gerald Piche* *Jan Hafeman*

**BE IT FURTHER RESOLVED THAT, The Menominee County Board of Commissioners hereby urges the Governor and the Michigan Legislatures to save lives and improve our economy by making the necessary investments to repair our roads and bridges so that our transportation systems can function at peak performance, and**

**BE IT FURTHER RESOLVED THAT, a copy of this resolution be forwarded to Governor Snyder, Senator Casperson and Representative McBroom, the Michigan Association of Counties, the menominee County Road Commission and the other 82 Michigan County Clerks.**

| | |
|---|---|
| **County Clerk, Marc Kleiman** | **Date of County Board Approval** |

# MENOMINEE COUNTY BOARD OF COMMISSIONERS
# AGENDA ITEM

| | |
|---|---|
| **SUBJECT:** | **Bids for Raze and removal of Hermansville Building** |
| **DEPARTMENT:** | **Administration** |
| **ATTACHMENTS:** | **Yes** |

**SUMMARY:**

Administration advertised and have received bids for the raze and removal of the Hermansville Building. Three bids were received.

**RECOMMENDED MOTION**

To approve a bid by _____ in the amount of _____ for the Raze and removal of the building known as the Gillard Building/Red Brick Hotel in Hermansville. Project costs will be disbursed from account #517-252-801.00 (DTRF-PA 123 Foreclosure).

**Submitted by:** Brian Bousley **05/09/2013**
**Date**

**WORKSHOP ACTION**

| | |
|---|---|
| | **Forwarded to County Board for Approval as Recommended** |
| | **Reviewed with no motion to carry forward** |
| | **Continue after additional review/research is obtained** |
| | **Recommended with the following change(s):** |

**COUNTY BOARD ACTION** **DATE:**

| | |
|---|---|
| | **Approved** |
| | **Disapproved** |
| | **Approved with the following change(s):** |

**MENOMINEE COUNTY**
**MENOMINEE, MICHIGAN**

**BID RECAPITULATION**

**ITEM(S):Raze and Remove the Hermansville Gillard/Red Brick Building**

Bids due by: May 9, 2013 - 1:00 PM

| Company Name | Bid | After added options |
|---|---|---|
| Robinson Brothers Environmental, Inc.<br>220 Raemisch Road<br>Waunakee, WI 53597<br>608-849-6980 | $54,380 | |
| T & G United Construction<br>900 River Ave.<br>Iron Mountain, MI 49801<br>906-396-0005 | $79,900 | Work will take 1.5 months to complete |
| M & M Trucking<br>2100 23rd Ave.<br>Menominee, MI 49858<br>906-863-9598 | $49,250 | |
| | | |
| | | |

Bids opened on: May 9, 2013 @ 1:10 PM

In the presence of: Diane Lesperance, Brian Bousley, Jim Hoffman, Jessica White, Sherry DuPont

Recommended Bid Award to: _____ In the Amount of: _____

# MENOMINEE COUNTY BOARD OF COMMISSIONERS
# AGENDA ITEM

| | |
|---|---|
| **SUBJECT:** | **Commissioner Per Diems and Expenses** |
| **DEPARTMENT:** | **Administration** |
| **ATTACHMENTS:** | **Yes** |

**SUMMARY:**

Board to review Commissioner Per diems and expenses as recently submitted for payment.

**RECOMMENDED MOTION**

To approve commissioner per diems and expenses as paid.

**Submitted by:** Brian Bousley **05/09/2013**
**Date**

**WORKSHOP ACTION**

| | |
|---|---|
| | **Forwarded to County Board for Approval as Recommended** |
| | **Reviewed with no motion to carry forward** |
| | **Continue after additional review/research is obtained** |
| | **Recommended with the following change(s):** |

**COUNTY BOARD ACTION** **DATE:**

| | |
|---|---|
| | **Approved** |
| | **Disapproved** |
| | **Approved with the following change(s):** |

RECEIVED
4/5/13
Menominee County Administrator

# MENOMINEE COUNTY
# BOARD OF COMMISSIONERS
# REIMBURSEMENT VOUCHER

Mileage: ~~$ .555~~ .565/mile ~ effective 01 January 2013

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

| Date | Meeting Place | # of miles | X ~~.555~~ .565/mile | Total Cost | Account Number |
|---|---|---|---|---|---|
| 3/12/13 | Co. Bd. Mtg | — | | | 101-101-860.10 |
| 3/26/13 | Co. Bd. Mtg | 76 | | | 101-101-860.10 |
| 3/28/13 | Pinecrest Mtg | 14 | | | 101-101-860.10 |
| | | | | | 101-101-860.10 |
| | | | | | 101-101-860.10 |
| | | | | | 101-101-860.10 |
| | | | | | 101-101-860.10 |
| | | | | | 101-101-860.10 |
| | | | | | 101-101-860.10 |
| | | | 90 | | |
| | | | **Total Mileage** | | |
| | | | | **Total Mileage Fee** | 50.85 |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jan Hafeman
Signed

April 4, 2013
Date

# Commissioner Meeting Fee Expense Form

RECEIVED
4/5/13
Menominee County Administrator

**Name of Commissioner** Jan Hafeman

$50.00 per meeting-Reg. or Special County Board meeting(and assigned committee meetings)
$75.00 MAC or UPACC Conference

| Date | Meeting Description & Duration | Meeting Expense |
|---|---|---|
| 3/12/13 | County Bd Mtg - Menominee | 50.00 |
| 3/26/13 | County Bd Mtg | 50.00 |
| 3/28/13 | Pinecrest Bd Mtg - Powers 2:00-4:00 | 50.00 |
| | | |
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| | | |
| | | |
| **Total Per Diem** | | 150.00 |

It is here by certified that the above account is true and correct and that no part of the same has been paid.

**Commissioner Signature:** Jan Hafeman

**Date:** 4/4/13

RECEIVED
4/5/13
Menominee County Administrator

# Commissioner Meeting Fee
# Expense Form

**Name of Commissioner** BERNIE LANG

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

2013

| Date | Meeting Description & Duration | Meeting Expense |
|---|---|---|
| 03-12 | CO. BD. | 50. |
| 03-26 | SOC. SERV. | 50. |
| 03-26 | CO. BD. | 50. |
| | | |
| | | |
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| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total Per Diem | | 150.00 |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

**Commissioner Signature:** B. Lang

**Date:** 04-03-13

# MENOMINEE COUNTY
# BOARD OF COMMISSIONERS
# REIMBURSEMENT VOUCHER

RECEIVED
4/5/13
Menominee County Administrator

Mileage: ~~$.555~~/mile ~ effective 01 January 2013
.565

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Bernie Lang ~ District 2**

| Date 2013 | Meeting Place | # of miles | X ~~555~~/mile | Total Cost | Account Number |
|---|---|---|---|---|---|
| | | | .565 | | |
| 03-12 | CO. BD. | 4.2 | | | 101-101-860.02 |
| 03-26 | SOC. SERV. | 3 | | | 101-101-860.02 |
| 03-26 | CO. BD. | 3 | | | 101-101-860.02 |
| | | | | | 101-101-860.02 |
| | | 4.8 | X .565 = | 27.12 | 101-101-860.02 |
| | | | | | 101-101-860.02 |
| | | | | | 101-101-860.02 |
| | | | | | 101-101-860.02 |
| | | | | | 101-101-860.02 |
| | | | | | |
| | | | Total Mileage | | |
| | | | | Total Mileage Fee | 27.12 |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang
Signed

04-03-13
Date

# MENOMINEE COUNTY BOARD OF COMMISSIONERS
# AGENDA ITEM

| | |
|---|---|
| **SUBJECT:** | **Miscellaneous Bills** |
| **DEPARTMENT:** | **Administration** |
| **ATTACHMENTS:** | **Yes** |

**SUMMARY:**

Board to review recently submitted Miscellaneous Bills as paid on April 11, 2013 in the amount of $80,305.58

**RECOMMENDED MOTION**

To approve Miscellaneous Bills as paid on April 11, 2013 in the amount of $80,305.58

**Submitted by:** Brian Bousley **05/09/2013**
**Date**

**WORKSHOP ACTION**

| | |
|---|---|
| | **Forwarded to County Board for Approval as Recommended** |
| | **Reviewed with no motion to carry forward** |
| | **Continue after additional review/research is obtained** |
| | **Recommended with the following change(s):** |

**COUNTY BOARD ACTION** **DATE:**

| | |
|---|---|
| | **Approved** |
| | **Disapproved** |
| | **Approved with the following change(s):** |

**General Fund Expenditures**

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

**Special Revenue Funds**

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED
APR 1 1 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

**MENOMINEE COUNTY**
**Claims Audit Report**

| Vendor Name / Vcher# | Voucher Date | Vendor's Ref# | Description | Debit Accnt# | $Amount | SepCk | Claim Total |
|---|---|---|---|---|---|---|---|
| **Bank Account: General** | | | | | | | |
| **A B C PRINTERS** | | | | | | | **$370.24** |
| 29629 | 4/9/2013 | 95566 | Envelopes (Probate) x7500 | 101-148-727.00 | 185.12 | | |
| 29629 | 4/9/2013 | 95566 | Envelopes (Probate) x7500 | 101-132-727.00 | 185.12 | | |
| **Ace Hardware** | | | | | | | **$15.27** |
| 29493 | 3/5/2013 | 206695/2 | Building & Ground Supplies | 101-265-930.01 | 6.49 | | |
| 29494 | 3/31/2013 | Credit | Credit Memo | 101-265-930.01 | -2.49 | | |
| 29495 | 3/14/2013 | 206767/2 | Building & Ground Supplies | 101-265-930.01 | 6.28 | | |
| 29496 | 3/27/2013 | 206884/2 | Building & Ground Supplies | 101-265-930.01 | 4.99 | | |
| **ALGER-DELTA COOPERATIVE ASSOCI** | | | | | | | **$517.86** |
| 29549 | 4/1/2013 | 370500 | Shakey Lakes Office/Shop | 208-751-920.01 | 157.92 | | |
| 29550 | 4/1/2013 | 379700 | Storage Shed | 208-751-920.01 | 42.03 | | |
| 29551 | 4/1/2013 | 380300 | Shower Building | 208-751-920.01 | 44.53 | | |
| 29552 | 4/1/2013 | 1614900 | Bath House | 208-751-920.01 | 67.79 | | |
| 29553 | 4/1/2013 | 367100 | N8390 Beach House | 208-751-920.01 | 27.48 | | |
| 29554 | 4/1/2013 | 367200 | Northwest Campsites | 208-751-920.01 | 27.48 | | |
| 29555 | 4/1/2013 | 369802 | W8449 Co Rd G12 Campsites | 208-751-920.01 | 33.65 | | |
| 29556 | 4/1/2013 | 383001 | Shakey Lakes Park/Horse Ara | 208-751-920.01 | 34.54 | | |
| 29557 | 4/1/2013 | 383200 | N8380 Co Park Rd 20.5 | 208-751-920.01 | 27.48 | | |
| 29558 | 4/1/2013 | 383301 | Shakey Lk Pk/Cattle Ara | 208-751-920.01 | 27.48 | | |
| 29559 | 4/1/2013 | 1503500 | N8380 Co Pk Rd 20.5 | 208-751-920.01 | 27.48 | | |
| **ANGELIS MENOMINEE INC** | | | | | | | **$517.25** |
| 29639 | 3/7/2013 | 0061638-IN | Inmate Groceries | 101-301-770.00 | 80.42 | | |
| 29640 | 3/13/2013 | 0121742-IN | Inmate Groceries | 101-301-770.00 | 94.56 | | |
| 29641 | 3/14/2013 | 0938539-IN | Inmate Groceries | 101-301-770.00 | 5.53 | | |
| 29642 | 3/18/2013 | 0002167-IN | Inmate Groceries | 101-301-770.00 | 115.85 | | |
| 29643 | 3/24/2013 | 0002465-IN | Inmate Groceries | 101-301-770.00 | 19.93 | | |
| 29644 | 3/27/2013 | 0000253-IN | Inmate Groceries | 101-301-770.00 | 58.90 | | |
| 29645 | 3/27/2013 | 0000256-IN | Inmate Groceries | 101-301-770.00 | 41.94 | | |
| 29646 | 3/31/2013 | 0093234-IN | Inmate Groceries | 101-301-770.00 | 100.12 | | |
| **AT&T - Carol Stream, IL** | | | | | | | **$1,245.71** |
| 29504 | 3/19/2013 | 906863661403 | Telephone Service (March 19 - April 18) | 266-325-850.00 | 241.06 | | |
| 29572 | 4/1/2013 | 906R41083904 | April 1 - April 30, 2013 | 101-103-850.00 | 690.19 | | |
| 29573 | 4/1/2013 | 906753458204 | April 1 - April 30, 2013 | 101-103-850.00 | 30.25 | | |
| 29574 | 4/1/2013 | 906753220904 | April 1 - April 30, 2013 | 101-103-850.00 | 284.21 | | |
| **AT&T Long Distance** | | | | | | | **$388.37** |
| 29484 | 3/19/2013 | 854528091 | Telephone Services | 101-103-850.00 | 388.37 | | |
| **Big O's Lube and Service, Inc.** | | | | | | | **$358.30** |
| 29670 | 3/26/2013 | 11056 | 2010 Chevy Impala - Vehicle Maintenan | 205-315-934.02 | 358.30 | | |
| **Body Works Plus** | | | | | | | **$500.00** |
| 29660 | 3/26/2013 | 1969518941 | Deductable | 101-265-981.00 | 125.00 | | |
| 29660 | 3/26/2013 | 1969518941 | Deductable | 101-301-981.00 | 125.00 | | |
| 29669 | 3/26/2013 | 1969518942 | Deductable | 205-315-934.02 | 250.00 | | |
| **BP** | | | | | | | **$197.40** |
| 29499 | 4/2/2013 | 37648599 | Gasoline Sales | 249-371-742.00 | 197.40 | x | |
| **Cellcom Wisconsin RSA 04** | | | | | | | **$387.23** |
| 29665 | 3/27/2013 | 188047 | Cellular Service | 205-315-850.00 | 387.23 | | |
| **Cenex Fleetcard** | | | | | | | **$144.84** |
| 29678 | 4/6/2013 | 71631C | Building Code - Gasoline Sales | 249-371-742.00 | 144.84 | | |

APPROVED
APR 1 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

**MENOMINEE COUNTY**
**Claims Audit Report**

| Vendor Name / Vcher# | Voucher Date | Vendor's Ref# | Description | Debit Accnt# | $Amount | SepCk | Claim Total |
|---|---|---|---|---|---|---|---|
| **Bank Account: General** | | | | | | | |
| **Chippewa County Health Dept.** | | | | | | | $15.00 |
| 29497 | 4/5/2013 | Registration | 2013 Rural & Ready Symposium - T. Re | 101-426-963.00 | 15.00 | | |
| **CITY OF MENOMINEE - 2511 10TH ST.** | | | | | | | $3,142.89 |
| 29480 | 4/4/2013 | May 2013 | Monthly Rent | 266-326-942.00 | 351.67 | | |
| 29614 | 4/1/2013 | 90103011 | January - March, 2013 | 101-265-920.00 | 31.36 | | |
| 29615 | 4/1/2013 | 20102038 | January - March, 2013 (Water/Sewer) | 101-265-920.00 | 2,759.86 | | |
| **City of Stephenson - P.O. Box 467** | | | | | | | $218.10 |
| 29511 | 3/21/2013 | 709 | Annex - Water/Electic/Sewer | 101-261-920.01 | 17.00 | | |
| 29511 | 3/21/2013 | 709 | Annex - Water/Electic/Sewer | 101-261-920.02 | 30.00 | | |
| 29511 | 3/21/2013 | 709 | Annex - Water/Electic/Sewer | 101-261-920.03 | 171.10 | | |
| **CLOVERLAND PAPER CO** | | | | | | | $555.89 |
| 29475 | 4/1/2013 | 101461 | Toilet Tissue | 101-265-755.01 | 56.49 | | |
| 29476 | 4/1/2013 | 101462 | Towels | 101-265-755.01 | 30.37 | | |
| 29477 | 4/1/2013 | 101463 | Towels, Clorox | 101-265-755.01 | 66.57 | | |
| 29610 | 4/5/2013 | 101521 | Toilet Tissue | 101-265-755.01 | 112.98 | | |
| 29636 | 4/1/2013 | 101419 | Liners | 101-301-770.00 | 21.99 | | |
| 29649 | 4/5/2013 | 101522 | Degreaser, SOS Pads | 101-301-770.00 | 127.16 | | |
| 29650 | 2/18/2013 | 101122 | Liners | 101-301-770.00 | 36.95 | | |
| 29651 | 3/22/2013 | 101407 | Broom (x2), Liners | 101-301-770.00 | 103.38 | | |
| **COCM** | | | | | | | $190.00 |
| 29689 | 4/11/2013 | Registration | 2013 Spring Conference - Dan Menachi | 249-371-802.00 | 190.00 | | |
| **COHL STOKER & TOSKEY P C** | | | | | | | $249.10 |
| 29564 | 4/3/2013 | 43258 | Legal Services | 101-211-807.00 | 249.10 | | |
| **Cooper Office Equipment** | | | | | | | $360.63 |
| 29631 | 12/7/2012 | 94657 | Final Bill for C353 for Copies Made Ove | 101-301-727.00 | 360.63 | | |
| **David Ashby** | | | | | | | $254.13 |
| 29656 | 3/4/2013 | Reimbursement | Remote Dog Training Collar | 101-301-881.01 | 254.13 | | |
| **Dennis-Ruleau, Dawn** | | | | | | | $675.00 |
| 29622 | 4/8/2013 | March 2013 | Crisis Intervention | 296-668-801.00 | 675.00 | | |
| **Dick Myers Custom Welding** | | | | | | | $585.00 |
| 29672 | 4/6/2013 | 076335 | PO# 02779 Grill Guard - 2013 Chevy Ta | 205-315-981.00 | 585.00 | | |
| **Dreamscape Communications** | | | | | | | $69.99 |
| 29473 | 3/20/2013 | w3148 | Wireless Internet - Annex | 101-261-850.00 | 69.99 | | |
| **DREES ELECTRIC** | | | | | | | $1,645.00 |
| 29679 | 3/14/2013 | 6059 | PO# 02781 60 Amp Service in Copier R | 101-265-755.00 | 1,645.00 | | |
| **DTE Energy** | | | | | | | $876.31 |
| 29512 | 3/22/2013 | 462245200011 | Annex - Commercial Heating | 101-261-920.04 | 174.47 | | |
| 29607 | 4/5/2013 | 18767 | Propane/Gas for Harold R. Wettanen | 294-683-835.00 | 701.84 | x | |
| **EAGLEHERALD PUBLISHING, LLC** | | | | | | | $612.24 |
| 29567 | 3/31/2013 | 1406 | Campground Host, Sealded Bids, Chan | 101-101-901.00 | 232.68 | | |
| 29568 | 3/31/2013 | 1408 | Notice - Member Application | 101-101-901.00 | 58.70 | | |
| 29577 | 3/31/2013 | 1445 | Election Notice & Affidavit | 101-262-727.00 | 320.86 | | |
| **Election Systems & Software** | | | | | | | $1,429.50 |
| 29488 | 3/27/2013 | 847403 | PO# 02776 Election Programming - Ma | 101-262-727.00 | 1,429.50 | | |
| **Employee Benefits Agency, Inc.** | | | | | | | $80.00 |
| 29489 | 4/1/2013 | 3366 | Monthly Administration Fee - April 2013 | 101-103-712.02 | 80.00 | | |

APPROVED
APR
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

**MENOMINEE COUNTY**
**Claims Audit Report**

| Vendor Name / Vcher# | Voucher Date | Vendor's Ref# | Description | Debit Accnt# | $Amount | SepCk | Claim Total |
|---|---|---|---|---|---|---|---|
| **Bank Account: General** | | | | | | | |
| **GREAT AMERICAN DISPOSAL CO THE** | | | | | | | **$73.98** |
| 29548 | 4/1/2013 | 34100817 | Shakey & Kleinke Parks | 208-751-942.00 | 73.98 | | |
| **Gregory, Raymond G.** | | | | | | | **$155.00** |
| 29674 | 4/1/2013 | 2013-36-MI | Court Appointed Legal - Thompson | 101-148-807.00 | 155.00 | | |
| **Hafeman, Jan** | | | | | | | **$50.85** |
| 29547 | 4/4/2013 | Reimbursement | Mileage - March 2013 | 101-101-860.10 | 50.85 | | |
| **Hanna, Brenda** | | | | | | | **$33.90** |
| 29503 | 3/28/2013 | Reimbursement | Post Office Mileage (Jan - March 2013) | 101-253-860.00 | 33.90 | | |
| **HAUPT DR PAUL/MEDICAL EXAMINER** | | | | | | | **$5,970.00** |
| 29481 | 4/4/2013 | Medical Examiner | January, February, March 2013 | 101-648-709.00 | 5,925.00 | | |
| 29481 | 4/4/2013 | Medical Examiner | January, February, March 2013 | 101-648-727.00 | 45.00 | | |
| **HI Tec Building Services** | | | | | | | **$1,495.00** |
| 29686 | 3/30/2013 | 004985 | March 2013 - Cleaning Services | 101-265-801.00 | 1,495.00 | | |
| **IMAGEWORKS** | | | | | | | **$93.00** |
| 29675 | 4/2/2013 | 5517 | Uniforms - Jim Quist | 208-751-745.00 | 93.00 | | |
| **Ivens, Ruby E.** | | | | | | | **$27.12** |
| 29684 | 3/4/2013 | Reimbursement | Mileage - Parks Committee | 208-751-860.00 | 27.12 | | |
| **J S ELECTRONICS, INC.** | | | | | | | **$474.00** |
| 29479 | 4/1/2013 | 17664 | Tower Lease - April 2013 | 266-326-942.00 | 425.00 | | |
| 29661 | 4/1/2013 | 17667 | Battery for Kenwood (Hanson) | 101-301-934.00 | 49.00 | | |
| **Jeff Naser** | | | | | | | **$48.40** |
| 29571 | 4/5/2013 | Reimbursement | DHS Board Mileage | 101-601-837.00 | 48.40 | | |
| **Joanne Bakke** | | | | | | | **$150.00** |
| 29618 | 4/5/2013 | 5117 | Bond Refund | 292-662-964.00 | 150.00 | | |
| **Joel Hensley, RN** | | | | | | | **$4,710.00** |
| 29482 | 4/4/2013 | Medical Examiner | January, February, March 2013 | 101-648-709.00 | 2,385.00 | | |
| 29482 | 4/4/2013 | Medical Examiner | January, February, March 2013 | 101-648-835.00 | 960.00 | | |
| 29654 | 4/10/2013 | Nursing Services | April 16 - April 31, 2013 | 101-301-770.01 | 1,365.00 | | |
| **Johnson, Gary** | | | | | | | **$482.72** |
| 29617 | 4/4/2013 | 5116 | Foster Care Cost (E.J.J. & L.M.J.) Marcl | 292-662-843.02 | 482.72 | | |
| **Kaufman, Michael** | | | | | | | **$4.40** |
| 29569 | 2/28/2013 | Reimbursement | Mileage - (Feb 26, 2013 Board Meeting) | 101-601-837.00 | 2.20 | | |
| 29570 | 4/5/2013 | Reimbursement | Mileage - (March 26, 2013 Board Meetir | 101-601-837.00 | 2.20 | | |
| **Laforce, Inc.** | | | | | | | **$313.76** |
| 29508 | 3/28/2013 | 748215 RI | Arm Closer | 101-265-930.01 | 313.76 | | |
| **Lang, Bernard** | | | | | | | **$27.12** |
| 29543 | 4/3/2013 | Reimbursement | Mileage - March 2013 | 101-101-860.02 | 27.12 | | |
| **LENCA SURVEYING** | | | | | | | **$4,453.90** |
| 29487 | 3/29/2013 | 13076 | Project Yr 2013 (March 25 - March 31, 2 | 243-245-801.07 | 2,444.85 | | |
| 29677 | 4/8/2013 | 13088 | Project Yr 2013 (March 31 - April 7, 201 | 243-245-801.07 | 2,009.05 | | |
| **Lesperance, Diane** | | | | | | | **$35.03** |
| 29492 | 4/3/2013 | Reimbursement | Mileage - (Jan, Feb, March) | 101-253-860.00 | 35.03 | | |
| **M & M Business Machines** | | | | | | | **$36.95** |
| 29612 | 4/5/2013 | 060473 | Calculator Maintenance | 101-172-931.00 | 36.95 | | |

APPROVED
APR 1 1 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

**MENOMINEE COUNTY**
**Claims Audit Report**

| Vendor Name / Vcher# | Voucher Date | Vendor's Ref# | Description | Debit Accnt# | $Amount | SepCk | Claim Total |
|---|---|---|---|---|---|---|---|
| **Bank Account: General** | | | | | | | |
| **Manpower** | | | | | | | **$103.25** |
| 29683 | 4/7/2013 | 25451248 | Regina Mistark - Week Ending 4/7/13 | 101-141-704.00 | 103.25 | | |
| **Marinette County Printing Dept** | | | | | | | **$1,135.00** |
| 29680 | 3/27/2013 | 12786 | Car Pass & Boat Pass | 208-751-755.01 | 1,000.00 | | |
| 29680 | 3/27/2013 | 12786 | Car Pass & Boat Pass | 208-751-755.02 | 135.00 | | |
| **Marinette Farm & Garden** | | | | | | | **$34.99** |
| 29657 | 4/1/2013 | 236063 | Dog Food | 101-301-881.01 | 34.99 | | |
| **Mark Brzycki** | | | | | | | **$500.00** |
| 29619 | 4/5/2013 | 5118 | Bond Refund | 292-662-964.00 | 500.00 | | |
| **Massopust, Whitney** | | | | | | | **$1,480.00** |
| 29483 | 4/4/2013 | Medical Examiner | January, February, March 2013 | 101-648-709.00 | 720.00 | | |
| 29483 | 4/4/2013 | Medical Examiner | January, February, March 2013 | 101-648-835.00 | 760.00 | | |
| **MEIERS SIGNS INC** | | | | | | | **$843.00** |
| 29658 | 4/1/2013 | 28326 | Vinyl Lettering | 101-301-881.01 | 425.00 | | |
| 29671 | 4/1/2013 | 28330 | Vinyl Lettering (Impala) | 205-315-981.00 | 418.00 | | |
| **Meintz, Charlie** | | | | | | | **$110.74** |
| 29544 | 4/1/2013 | Reimbursement | Mileage - March 2013 | 101-101-860.06 | 110.74 | | |
| **Mekäsh, James** | | | | | | | **$151.50** |
| 29545 | 4/5/2013 | Reimbursement | Laminator & Capacitor | 101-265-934.00 | 142.30 | | |
| 29545 | 4/5/2013 | Reimbursement | Laminator & Capacitor | 101-265-934.00 | 9.20 | | |
| **Menards - Marinette** | | | | | | | **$22.75** |
| 29509 | 3/27/2013 | 19628 | 32 Watt Bulbs (12 Pack) | 101-265-930.01 | 8.99 | | |
| 29510 | 3/26/2013 | 19514 | Swiffer WetJet Refill (12 ct) | 101-265-755.01 | 13.76 | | |
| **MENOMINEE COUNTY JOURNAL** | | | | | | | **$569.90** |
| 29561 | 4/1/2013 | 364 | Menominee County Planning Commissi | 101-101-901.00 | 36.00 | | |
| 29562 | 4/1/2013 | 124 | Sealed Bids for Cleaning Services | 101-101-901.00 | 42.00 | | |
| 29563 | 4/1/2013 | 126 | Volunteer Campground Host Needed | 101-101-901.00 | 28.00 | | |
| 29565 | 4/4/2013 | Publication | 2013-014258-DS (x3 weeks) | 101-267-804.00 | 247.90 | | |
| 29576 | 4/1/2013 | 125 | Voter Registration Notice | 101-262-727.00 | 216.00 | | |
| **MENOMINEE COUNTY ROAD COMMISSI** | | | | | | | **$507.97** |
| 29634 | 3/27/2013 | 10669 | Power to Radio's - February 2013 | 101-301-755.00 | 76.14 | | |
| 29635 | 3/27/2013 | 10669 | Replace Beacon Bulbs on Tower | 101-301-755.00 | 431.83 | | |
| **MGT of America, Inc.** | | | | | | | **$1,268.80** |
| 29578 | 4/1/2013 | 23614 | DHS-286 Billings for Jan, Feb, March 2( | 101-141-801.00 | 1,268.80 | | |
| **Michigan Broadband Services** | | | | | | | **$299.01** |
| 29606 | 4/5/2013 | 18768 | Telephone Service for Harold R. Wettar | 294-683-835.00 | 299.01 | | |
| **MILLERS ACTION OFFICE SUPPLY I** | | | | | | | **$444.58** |
| 29605 | 4/8/2013 | 0092906-001 | Inkcartridges - EM | 101-426-727.00 | 63.98 | | |
| 29626 | 3/27/2013 | 0092629-001 | Office Supplies - Probate | 101-148-727.00 | 120.31 | | |
| 29626 | 3/27/2013 | 0092629-001 | Office Supplies - Probate | 101-132-727.00 | 120.32 | | |
| 29627 | 3/27/2013 | 0092767-001 | Office Supplies - Probate | 101-148-727.00 | 4.99 | | |
| 29627 | 3/27/2013 | 0092767-001 | Office Supplies - Probate | 101-132-727.00 | 4.99 | | |
| 29628 | 4/4/2013 | 0092844-001 | Office Supplies - Probate | 101-148-727.00 | 129.99 | | |
| **Neil Dill** | | | | | | | **$13.44** |
| 29687 | 4/11/2013 | Reimbursement | Overcharge of Permit Fee | 249-371-964.00 | 13.44 | | |
| **Northern Menominee Health Cent - 805 1st Street** | | | | | | | **$194.00** |
| 29653 | 3/26/2013 | 03-26-13 | Inmate Medical - J.B. | 101-301-770.01 | 194.00 | | |

APPROVED
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MENOMINEE COUNTY MICHIGAN

**MENOMINEE COUNTY**
**Claims Audit Report**

| Vendor Name / Vcher# | Voucher Date | Vendor's Ref# | Description | Debit Accnt# | $Amount | SepCk | Claim Total |
|---|---|---|---|---|---|---|---|
| **Bank Account: General** | | | | | | | |
| **Northern Safety Co., Inc.** | | | | | | | **$73.77** |
| 29507 | 3/26/2013 | 900361380/10020848 | Ear Muff (x2) Lens Cleaning (x2) | 101-265-755.00 | 73.77 | | |
| **PAIDL'S TRUE VALUE HARDWARE** | | | | | | | **$537.62** |
| 29488 | 3/14/2013 | B57586 | Nails | 243-245-801.07 | 11.99 | | |
| 29513 | 3/11/2013 | A53482 | Building & Ground Supplies | 101-265-755.02 | 98.29 | | |
| 29514 | 3/11/2013 | A53490 | Building & Ground Supplies | 101-265-755.02 | 1.30 | | |
| 29515 | 3/12/2013 | B57528 | Building & Ground Supplies | 101-265-755.02 | 17.98 | | |
| 29516 | 3/13/2013 | B57535 | Building & Ground Supplies | 101-265-755.02 | 6.63 | | |
| 29517 | 3/13/2013 | B57536 | Building & Ground Supplies | 101-265-755.02 | 5.00 | | |
| 29518 | 3/13/2013 | A53541 | Building & Ground Supplies | 101-265-755.02 | 37.95 | | |
| 29519 | 3/14/2013 | B57579 | Building & Ground Supplies | 101-265-755.02 | 2.42 | | |
| 29520 | 3/14/2013 | B57582 | Building & Ground Supplies | 101-265-755.02 | 5.17 | | |
| 29521 | 3/14/2013 | B57584 | CREDIT - Building & Ground Supplies | 101-265-755.02 | -0.70 | | |
| 29522 | 3/30/2013 | Finance Charge | Finance Charge | 101-265-755.02 | 5.00 | | |
| 29523 | 3/4/2013 | B57164 | Park Supplies | 208-751-755.02 | 4.29 | | |
| 29524 | 3/4/2013 | B57165 | CREDIT for Park Supplies | 208-751-755.02 | -2.30 | | |
| 29525 | 3/6/2013 | B57277 | Park Supplies | 208-751-755.02 | 25.49 | | |
| 29526 | 3/8/2013 | B57353 | Park Supplies | 208-751-755.02 | 26.55 | | |
| 29527 | 3/11/2013 | B57474 | Park Supplies | 208-751-755.02 | 2.01 | | |
| 29528 | 3/11/2013 | A53491 | Park Supplies | 208-751-755.02 | 1.18 | | |
| 29529 | 3/12/2013 | B57523 | Park Supplies | 208-751-755.02 | 30.56 | | |
| 29530 | 3/13/2013 | B57546 | Park Supplies | 208-751-755.02 | 9.99 | | |
| 29531 | 3/14/2013 | B57581 | Park Supplies | 208-751-755.02 | 5.17 | | |
| 29532 | 3/14/2013 | Discount | Discount on Park Supplies | 208-751-755.02 | -5.17 | | |
| 29533 | 3/15/2013 | B57639 | Park Supplies | 208-751-755.02 | 28.49 | | |
| 29534 | 3/16/2013 | Finance Charge | Finance Charge | 208-751-755.02 | 17.78 | | |
| 29535 | 3/19/2013 | A53736 | Parks Supplies | 208-751-755.02 | 24.52 | | |
| 29536 | 3/19/2013 | B57815 | Parks Supplies | 208-751-755.02 | 71.57 | | |
| 29537 | 3/20/2013 | A53785 | Parks Supplies | 208-751-755.02 | 12.77 | | |
| 29538 | 3/20/2013 | A53809 | Parks Supplies | 208-751-755.02 | 22.97 | | |
| 29539 | 3/21/2013 | A53826 | Parks Supplies | 208-751-755.02 | 18.77 | | |
| 29540 | 3/25/2013 | A53981 | Parks Supplies | 208-751-755.02 | 20.77 | | |
| 29541 | 3/25/2013 | B58070 | Parks Supplies | 208-751-755.02 | 12.49 | | |
| 29542 | 3/26/2013 | A54019 | Parks Supplies | 208-751-755.02 | 20.69 | | |
| **Pan-O-Gold Baking Co.** | | | | | | | **$85.68** |
| 29637 | 3/26/2013 | 00040683308506 | Inmate Groceries | 101-301-770.00 | 44.80 | | |
| 29638 | 3/19/2013 | 00040683307806 | Inmate Groceries | 101-301-770.00 | 40.88 | | |
| **Piche, Gerald L.** | | | | | | | **$95.49** |
| 29498 | 4/1/2013 | Reimbursement | Mileage - March 2013 | 101-101-860.07 | 95.49 | | |
| **Poupore Collision & Towing** | | | | | | | **$688.80** |
| 29666 | 3/28/2013 | 3-25-13 | 2010 Chevy Impala - Oil Change | 205-315-934.02 | 27.85 | | |
| 29667 | 3/28/2013 | 3-7-13 | 2011 Chevy Impala - Oil Change/Antifre | 205-315-934.02 | 62.35 | | |
| 29668 | 3/28/2013 | 3-5-13 | 2008 Chevy Tahoe - Vehicle Maintenan | 205-315-934.02 | 598.40 | | |
| **Quill Corporation** | | | | | | | **$226.46** |
| 29611 | 4/2/2013 | 1609013 | PA - Office Supplies | 101-267-727.00 | 226.46 | | |
| **Ray's Feed Mill, Inc.** | | | | | | | **$39.95** |
| 29659 | 3/16/2013 | 360029 | Dog Food | 101-301-881.01 | 39.95 | | |
| **Reinhart Foodservice** | | | | | | | **$1,308.76** |
| 29647 | 4/2/2013 | 172723 | Inmate Groceries | 101-301-770.00 | 489.36 | | |
| 29648 | 3/26/2013 | 171106 | Inmate Groceries | 101-301-770.00 | 819.40 | | |

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MENOMINEE COUNTY MICHIGAN

**MENOMINEE COUNTY**
**Claims Audit Report**

| Vendor Name / Vcher# | Voucher Date | Vendor's Ref# | Description | Debit Accnt# | $Amount | SepCk | Claim Total |
|---|---|---|---|---|---|---|---|
| **Bank Account: General** | | | | | | | |
| **Sault Tribe Youth Facility** | | | | | | | **$2,880.00** |
| 29624 | 4/8/2013 | 5123 | Out of Home Placement Cost (N.W.) | 292-662-843.05 | 840.00 | | |
| 29625 | 4/8/2013 | 5124 | Out of Home Placement Cost (N.W.) | 292-662-843.05 | 2,040.00 | | |
| **Schei, Larry** | | | | | | | **$18.08** |
| 29502 | 3/27/2013 | Reimbursement | Mileage - March 2013 | 101-101-860.04 | 18.08 | | |
| **Silver & Van Essen, P.C.** | | | | | | | **$287.76** |
| 29560 | 4/2/2013 | 18894 | MPSC Appeal - Cost Allocation | 101-211-807.00 | 287.76 | | |
| **Squires-Stepniak, Rebecca** | | | | | | | **$170.07** |
| 29623 | 4/8/2013 | Reimbursement | Mileage - March 2013 | 296-665-860.00 | 170.07 | | |
| **State of Michigan - MI Dept. of Human Services** | | | | | | | **$12,810.14** |
| 29616 | 4/4/2013 | 5115 | Monthly Offset - February 2013 | 292-662-843.01 | 12,810.14 | x | |
| **STEPHENSON MARKETING COOPERATI** | | | | | | | **$172.37** |
| 29675 | 3/31/2013 | 462643 | March 2013 - Gasoline Sales | 208-751-755.02 | 10.00 | | |
| 29675 | 3/31/2013 | 462643 | March 2013 - Gasoline Sales | 208-751-755.02 | 25.74 | | |
| 29675 | 3/31/2013 | 462643 | March 2013 - Gasoline Sales | 208-751-742.00 | 32.50 | | |
| 29675 | 3/31/2013 | 462643 | March 2013 - Gasoline Sales | 208-751-755.02 | 16.00 | | |
| 29675 | 3/31/2013 | 462643 | March 2013 - Gasoline Sales | 208-751-742.00 | 76.72 | | |
| 29675 | 3/31/2013 | 462643 | March 2013 - Gasoline Sales | 208-751-742.00 | 28.30 | | |
| 29675 | 3/31/2013 | 462643 | March 2013 - Gasoline Sales | 208-751-742.00 | -16.89 | | |
| **The First National Bank&Trust** | | | | | | | **$32.60** |
| 29500 | 3/29/2013 | 628840339 | FOC Service Charge | 101-141-817.00 | 32.60 | | |
| **THE JANITOR'S CLOSET** | | | | | | | **$132.60** |
| 29673 | 4/10/2013 | 33938 | Building Supplies | 101-265-755.01 | 132.60 | | |
| **Time Warner Cable** | | | | | | | **$124.14** |
| 29652 | 3/28/2013 | 10404 620475202 800 | April 6 - May 5, 2013 | 101-301-770.00 | 124.14 | | |
| **TWIN CITY ELECTRIC, Inc.** | | | | | | | **$161.00** |
| 29676 | 3/29/2013 | 78345 | Telephone Line Maintenance | 101-103-850.00 | 136.00 | | |
| 29682 | 4/9/2013 | 78354 | Name Change (Johnson to Faller) | 101-265-850.02 | 25.00 | | |
| **U P L M C** | | | | | | | **$75.00** |
| 29681 | 3/3/2013 | 601 | Conference Registration for Brian Bousl | 101-172-860.00 | 75.00 | | |
| **U.E.S. COMPUTERS, INC.** | | | | | | | **$1,714.99** |
| 29485 | 3/28/2013 | 37815 | March Weekly Computer Maintenance | 101-103-857.00 | 1,465.00 | | |
| 29491 | 4/1/2013 | 64178 | Monthly DVD backup - March 2013 | 101-103-857.00 | 100.00 | | |
| 29613 | 3/18/2013 | 64026 | Standard SSL Certificate | 101-103-857.00 | 90.00 | | |
| 29662 | 3/22/2013 | 64095 | Cisco Maintenance 1 Yr | 101-301-934.01 | 59.99 | | |
| **U.S. Postmaster - Stephenson** | | | | | | | **$138.00** |
| 29688 | 4/11/2013 | Postage | Postage Stamps (x300) | 249-371-729.00 | 138.00 | | |
| **UNIFORM SHOPPE** | | | | | | | **$26.90** |
| 29663 | 3/20/2013 | 219064 | Metal Name Plate (Busick) | 205-315-745.00 | 12.95 | | |
| 29664 | 3/29/2013 | 219401 | Metal Name Plate (Hafeman) | 205-315-745.00 | 13.95 | | |
| **UP 9-1-1 Authority** | | | | | | | **$740.00** |
| 29478 | 4/1/2013 | Dues | PO# 02777 (2013 Membership Dues) | 266-325-802.00 | 740.00 | | |
| **Valley Mechanical, Inc.** | | | | | | | **$5,000.00** |
| 29566 | 3/20/2013 | 2412 | PO# 02772 Zone Valves (1st Installmen | 101-265-934.00 | 5,000.00 | | |
| **W.N.O.A.** | | | | | | | **$160.00** |
| 29655 | 4/11/2013 | Registration | 2013 Conference (Greg Nast) | 101-301-881.00 | 160.00 | | |

# MENOMINEE COUNTY
## Claims Audit Report

| Vendor Name / Vcher# | Voucher Date | Vendor's Ref# | Description | Debit Accnt# | $Amount | SepCk | Claim Total |
|---|---|---|---|---|---|---|---|
| **Bank Account: General** | | | | | | | |
| **Wallace Building & Supply, Inc** | | | | | | | **$478.64** |
| 29490 | 4/1/2013 | 174715 | Insulation & Roofing - Shakey Lakes Pa | 208-751-930.03 | 478.64 | | |
| **WALTER BROTHERS INC** | | | | | | | **$41.96** |
| 29685 | 2/26/2013 | C13816 | Park Supplies | 208-751-755.02 | 41.96 | | |
| **Warner, Fredrick** | | | | | | | **$257.12** |
| 29620 | 4/8/2013 | Reimbursement | Mileage - March 2013 | 296-668-801.00 | 123.17 | | |
| 29621 | 4/8/2013 | 5120 | Can Zone - March 2013 | 296-668-801.00 | 133.95 | | |
| **Wil-Kil Pest Control** | | | | | | | **$62.25** |
| 29474 | 3/25/2013 | 2211663 | Courthouse | 101-265-801.00 | 62.25 | | |
| **WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003** | | | | | | | **$9,369.90** |
| 29501 | 3/28/2013 | 18765 | Electrical Service - Kristopher S. Mohr | 294-683-835.00 | 555.88 | x | |
| 29505 | 3/27/2013 | 0402191663-00001 | Health Care Center | 101-265-920.03 | 243.92 | x | |
| 29505 | 3/27/2013 | 0402191663-00001 | Health Care Center | 101-265-920.04 | 291.15 | x | |
| 29506 | 3/27/2013 | 0402047856-00004 | Courthouse | 101-265-920.04 | 3,033.57 | | |
| 29546 | 3/27/2013 | 0402055840-00001 | Electrical Service - Jail | 101-265-920.03 | 4,246.23 | | |
| 29608 | 4/5/2013 | 18766 | Electrical Service - Harold R. Wettanen | 294-683-835.00 | 999.15 | x | |
| **Xerox Corporation - 26152 Network Place** | | | | | | | **$480.42** |
| 29630 | 4/1/2013 | 067215621 | April 2013 | 101-131-942.00 | 91.01 | | |
| 29632 | 4/1/2013 | 067215620 | Sheriff Dept - March 2013 | 101-301-727.00 | 356.82 | | |
| 29633 | 4/1/2013 | 067215619 | Sheriff Dept Work Center - March 2013 | 101-301-727.00 | 32.59 | | |
| **Total Amount for Bank Account: General** | | | | | | | **$80,305.58** |

APPROVED
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MENOMINEE COUNTY MICHIGAN

# MENOMINEE COUNTY BOARD OF COMMISSIONERS
# AGENDA ITEM

| | |
|---|---|
| **SUBJECT:** | **Miscellaneous Boards/Committees/Commission Reports** |
| **DEPARTMENT:** | **Administration** |
| **ATTACHMENTS:** | **Yes** |

SUMMARY:

Miscellaneous reports discussed at the 4/23/13 County Board meeting

**RECOMMENDED MOTION**

**To approve the miscellaneous reports discussed at the 4/23/2013 County Board meeting**

**Submitted by:** Brian Bousley **05/09/2013**
**Date**

**WORKSHOP ACTION**

| | |
|---|---|
| | **Forwarded to County Board for Approval as Recommended** |
| | **Reviewed with no motion to carry forward** |
| | **Continue after additional review/research is obtained** |
| | **Recommended with the following change(s):** |

**COUNTY BOARD ACTION** **DATE:**

| | |
|---|---|
| | **Approved** |
| | **Disapproved** |
| | **Approved with the following change(s):** |

**Menominee County**
**Department of Human Services Board**
**2612 Tenth Street**
**Menominee, MI 49858**

**BOARD MEMBERS**
**MICHAEL KAUFMAN, CHAIR**
**MARY BRADLEY, VICE-CHAIR**
**JEFF NASER, MEMBER**

**DIRECTOR**
**RUSSELL K. SEXTON**

**Date:** February 26, 2013

The regular meeting of the Menominee County Department of Human Services Board was called to order by Michael Kaufman, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Vice-Chair, Jeff Naser, Board Member and Russell Sexton, Board Secretary.

Others Present: None.

**APPROVAL OF AGENDA:**
A motion to add an agenda item – Board Per Diens – to New Business and to approve the agenda with that addition was made by Mary Bradley and seconded by Jeff Naser. Motion passed without opposition.

**APPROVAL OF January 29, 2013 MINUTES:**
Minutes of the January 29, 2013 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mary Bradley and seconded by Jeff Naser. Motion passed without opposition.

**FINANCIAL REPORT:**
The financial report for January 2013 was reviewed. There was $100.00 in expenditures for DHS Board meeting attendance and $218.50 in expenditures for MCSSA District One attendance; leaving a balance of $7,863.00. There were no expenditures from the Child Care Allocation, leaving a balance of $3,500.00.

A motion to accept the financial reports was made by Jeff Naser and seconded by Mary Bradley. Motion passed without opposition.

**DIRECTOR'S REPORT:**

**Staffing Information:** Mr. Sexton reviewed the current staffing situation with the board.

**Statewide Director's Meeting Information:** None.

**Collaborative Issues:** No update.

**Business Plan Update:** Mr. Sexton reviewed the overall performance of each unit with the board.

**Miscellaneous:** None.

**Board Member Input/Suggestions:** The board members provided a variety of suggestions, which were greatly appreciated by Mr. Sexton.

Motion to accept the Director's Report as submitted made by Mary Bradley and supported by Jeff Naser. Motion passed without opposition.

**UNIT REPORTS:** None.

**BOARD BUSINESS:**

**Approval of Vouchers:** January 2013 vouchers were reviewed by board members.

A motion to approve all vouchers was made by Jeff Naser and supported by Mary Bradley. Motion passed unanimously.

**MCSSA Information:** There was a general discussion of current MCSSA issues and a MCSSA District One update.

**NEW BUSINESS:**

There was a discussion regarding Menominee County Board of Commissioners rules as they related to the DHS Board. A letter will be sent to the Menominee County Board of Commissioners pertaining discussing the new rules.

**PUBLIC COMMENT:** None.

**NEXT MEETING:** March 26, 2013 at 9:00 a.m. in the Menominee County DHS Board Room.

**ADJOURNMENT:** Motion to adjourn made by Mary Bradley and supported by Mike Kaufman. Motion passed without opposition. Meeting adjourned at 9:21 a.m. Central Time.

**Russell K. Sexton**
**Board Secretary**

**Michael Kaufman**
**Chairperson**

PINECREST
CARING COMMUNITY

PINECREST BOARD OF TRUSTEES

| | |
|---|---|
| DATE: FEBRUARY 28, 2013 | PLACE: BOARD ROOM |
| PRESIDING: GERALD SMITH, CHAIRPERSON | TIME: 2:00 P.M. CST |
| RECORDING SECRETARY: LOIS BALL | |

ROLL CALL: Present: Gerald Smith, Katie Driscoll, Barbara Oliver, Mary Bradley, Michael Kaufman, Richard Mapes, Administrator.
Absent: Debbi Springinsguth, Elaine Boyne, Randall VanGasse, JeFF Naser

County Liaison Members: John Degenaer, Jr., Jan Hafeman
Absent: Mary Harrington

Leadership Team Present: Darlene Smith, Sharline Corrigan

Also present: Todd Flath, AFSCME Business Representative, Amy Lantagne, Carol Arnold

| TOPIC | DISCUSSION | OUTCOME |
|---|---|---|
| Approval of February Agenda | There were no additions or deletions | A motion was made by Trustee Bradley supported by Trustee Oliver, to approve the Agenda as presented. Motion carried. |
| Board Action on Minutes of the January 24, 2013 meeting | The minutes had been sent to the Board Members for review prior to this meeting. | A motion was made by Trustee Kaufman, supported by Trustee Bradley. Motion carried. |
| Review of Financial Statement for January | Sharline Corrigan reviewed the Financial | A motion was made by Trustee Bradley, |

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| 2013 | Statement for January. A discussion was held on the percent occupancy. Administrator Mapes suggested that we wait for the Plante and Moran audit presentation next month and ask Eric give us a break down and suggestions on the subject of decertifying beds. | supported by Trustee Oliver to approve the Financial Statement for January 2013. Motion carried |
| Board action on the January Manifest of Invoices | The Manifest of Invoices had been sent to Board Members prior to this meeting for review. | A motion was made by Trustee Kaufman, supported by Trustee Driscoll to approve the Manifest of Invoices and to pay the bills. Motion carried. |
| Board Action on Items/Resolutions<br>Medical Director Contract | Administrator Mapes announced that Dr. Carolyn Olson from the Cedar Hill Medical Group will be our new Medical Director as of March 1, 2013. He reviewed the contract with the Board. | A motion was made by Trustee Kaufman, supported by Trustee Bradley, to approve the contract between Dr. Olson and Pinecrest Medical Care Facility. Motion carried. |
| Bad Debt Write Off | Sharline Corrigan reviewed the Bad Debt Write off for January in the amount of $9,532.99. She explained PEME, a procedure where we can apply to have the resident's patient pay amount applied to an old balance due. Administrator Mapes noted that we have started to ask for a deposit of $3600.00 prior to admission if a resident has not yet applied for Medicaid. This amount can be refunded if they apply for Medicaid and it is approved. | A motion was made by Trustee Driscoll, supported by Trustee Bradley, to approve the Write off of $9,532.99 for Bad Debts. Motion carried. |
| Unfinished and New Business<br>Report of Quality Assurance and Resident Council Committees | Darlene Smith reported on all activities happening at each home for Resident Council. Because we had a citation for night lights not working they have asked the | A motion was made by Trustee Bradley, supported by Trustee Oliver, to accept the Quality Assurance Report as presented. Motion carried. |

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| | residents help in checking their night lights. Pinecrest is working on a memorial service for the residents we have recently lost.<br><br>Darlene then reported on the Quality Assurance Meeting. She explained Quality Assurance and Performance Improvement, a new program we are working on. She reviewed the highlights of the reports that each department had given and reviewed the citations that we had received during our recent annual State survey. | |
| Report of Safety Committee | Lois Ball reported on the Safety Committee Meeting held on February 19th. She noted that the Committee keeps some items on the Agenda each month for review such as bed alarms and pad so patient safety is discussed. They also review all incidents and accidents. She noted that they had discussed the number of residents with fragile skin and what injuries can happen due to that. She also noted that we are looking to purchase a chair to be used in the van for transporting residents. Trustee Kaufman, Chairman of the Ellen K. Russell Trust, stated that they would consider a request from the facility for a donation toward the purchase of the chair. | A motion was made by Trustee Driscoll, supported by Trustee Kaufman, to accept the Safety Committee Report as presented. Motion carried. |
| Report on Meetings and Conferences | Administrator Mapes reported that he had not attended any conferences during February. Darlene Smith reported that she attended the monthly Alzheimer's Support Group and the monthly DON/ADON meeting.<br><br>Trustee Kaufman reported that the Ellen K. | A motion was made by Trustee Bradley, supported by Trustee Driscoll, to accept the Report on Meetings and Conferences as presented. Motion carried. |

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| | Russell Trust had met on February 20th. He stated that they had approved $11,000 toward the offset of the purchases of security cameras and wheelchairs and lifts. Administrator Mapes added that the purchases were a result of grants from our liability insurance group (Michigan Municipal Risk Authority). Trustees asked for more information regarding the transport chair as discussed during the Safety Committee Report. It is a chair to be used in the van with better seat belts and the ability to hook into the tie downs on the van, making it a lot more secure for our residents. | |
| Administrator Report<br>1. Employee Satisfaction Survey Committee<br><br>Great Northern Home Care | Administrator Mapes noted that a set of minutes from this Committee were included in today's packet for review. He stated that the group is focusing on the question of stress in the workplace. They have been working on getting a chiropractor into the building to provide services to employees, and maybe a massage therapist too.<br><br>The three County Administrators met with Jessica and Richard (with the Attorney on conference call), to discuss the work in progress on becoming certified. They will bring this to the Board for approval before going forward. They will also be meeting with the representative from Dickinson County Healthcare System to discuss how Great Northern Home Care and DCHS could collaborate on services. | |

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| MIOSHA Complaint Update | Administrator Mapes reported that the attorneys are involved in this complaint and we are expecting to have a ruling next week. | |
| 2012-2013 Standard Survey | Administrator Mapes reported that the annual survey had gone very well, we had very good outcomes and that the citations were minor. Our Plan of Correction is in place and the Licensing Officer has accepted it, so we are back in compliance. He also noted that the Fire Marshal had come in and done the Life Safety Code survey as well. He discussed the fire alarm set up and how when our alarm is sounded it sends a signal to the monitoring company who then in turns contacts 911. We must also call 911 to be sure the signal went through and they are aware. We need to document and show that we have performed this step. | |
| QAPI Seminar | Darlene reported on the Quality Assurance and Performance Improvement Program. She noted that this is a mandatory thing. She noted that there are certain programs we will be working on. She stated that there are three face to face meetings and then webinars by which to learn this new process. She will be asking Pam Key, RN to attend a seminar in East Lansing. She requested approval for travel and meal expenses from the Board in the amount of $500.00 for Pam to attend the seminar.<br><br>The Board was also requested to approve the | A motion was made by Trustee Bradley, supported by Trustee Driscoll, to approve the expenditures for both employees to attend their respective seminars. Motion carried. |

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| 2012 SOAR Review | travel, meals and lodging expenses in the amount of $900.00 for Claudia Borntrager, R.D. to attend a Nutrition and Dietetics Conference in Grand Rapids in April.<br><br>Administrator Mapes reviewed the fourth quarter SOAR Report for 2012. This report is a comprehensive assessment of most areas throughout the facility reporting on resident outcomes are well as employee statistics. The Board expressed their approval of this report. Motion carried. | A motion was made by Trustee Bradley, supported by Trustee Driscoll, to approve the SOAR Report as presented. Motion carried. |
| Closed Session | Administrator Mapes requested that the Board go into a closed session in order review a request from AFSCME Council 25 regarding a fee agreement.<br><br>A roll call vote was taken: Trustee Smith, present. Trustee Boyne, absent. Trustee Springinsguth, absent. Trustee Driscoll, present. Trustee Oliver, present. Trustee VanGasse, absent. Trustee Bradley, present. Trustee Kaufman, present. Trustee Naser, absent.<br><br>At 2:50 p.m. the Board Meeting went into closed session.<br><br>At 3:17 p.m. the Closed session ended.<br>A roll call vote was taken:<br>Trustee Smith, present. Trustee Springinsguth, absent. Trustee Boyne, absent. Trustee Driscoll, present. Trustee Oliver, present. Trustee VanGasse, absent. | A motion was made by Trustee Kaufman, supported by Trustee Driscoll, to go into closed session under section 8(3) of the Open Meetings Act, to review a request from AFSCME Council 25 regarding a fee agreement. Motion carried.<br><br>A motion was made by Trustee Bradley, supported by Trustee Kaufman, to table this issue until next month, when more of the Board Members could be present to discuss this issue. Motion carried. |

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| | Trustee Bradley, present. Trustee Kaufman, present. Trustee Naser, absent. | |
| Comments from Liaison Members | There were no comments from Liaison Members. | |
| Comments from the Public | Amy Lantagne addressed the Board regarding the employee's retirement accounts. She stated that the accounts had been changed from Hartford to AXA and employees are now being told that they cannot make changes to their accounts. It is affecting those employees who are 59 and ½ years old. Administrator Mapes will look into this and report back to them next month. | |
| Adjournment | The meeting adjourned at 3:17 p.m. | A motion was made by Trustee Kaufman, supported by Trustee Driscoll, to adjourn the meeting. Motion carried. |

Mary Bradley, Secretary

Mary J Bradley

Richard Mapes, Administrator

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, March 12, 2013.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Larry Barker, Darlene Nerat, John Nerat, Chuck Behrend, Gerald Piche, and David Wesoloski.

Absent: None

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 02/19/13 –There being no additions or corrections, Kakuk declared that the minutes will stand as written.

Financial Report –

| | Receipts | Expenditures | Payables / Reserves | Balances |
|---|---|---|---|---|
| Balance, February 18, 2013 | | | | $1,349,995.12 |
| Receipts thru 02/28/13 | 0.00 | | | |
| Expenditures thru 02/28/13 | | 194,407.55 | | |
| Balance, February 28, 2013 | | | | 1,155,587.57 |
| Michigan Transportation Funds | 292,738.38 | | | |
| Receipts thru 03/11/13 | 1,860.22 | | | |
| Expenditures thru 03/11/13 | | 130,084.98 | | |
| State Maint. & Equip. Advances | | | 142,930.00 | |
| Balance, March 11, 2013 | 294,598.60 | 324,492.53 | 142,930.00 | 1,177,171.19 |
| Payables & Reserves | | | | |
| Payroll 03/14, and 03/28 (Est.) | | | 140,000.00 | |
| Soc. Sec. 03/14 and 03/28 (Est.) | | | 10,710.00 | |
| Reserve for workers compensation insurance | | | 6,731.71 | |
| Reserve for liability insurance | | | 129,789.00 | |
| Reserve for rental grader lease (Dec 2009) | | | 36,798.06 | |
| Reserve for rental grader leases (Oct 2010) | | | 193,071.96 | |
| Reserve for 2012 bridge inspections & load ratings | | | 0.00 | |
| Reserve for F-4 Lane bridge (Harris Twp) | | | 575.25 | |
| Reserve for design of River Drive | | | 2,960.00 | |
| Reserve for Forest Funds | | | 161,015.11 | |
| Reserve for 2013 Federal Aid match | | | 69,145.00 | (750,796.09) |
| | | | | $ 426,375.10 |

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 13-0025, 13-0228, 13-0027, and 13-0028 – Moved by Betzinger, seconded by Anderson that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for CRS2 Emulsion – Bids were opened and read aloud as follows:

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| Terry Asphalt Materials, Inc., Alma, MI | $2.49/gallon |
| Flint Hills Resources LP, St. Paul, MN | $2.50/gallon |

Moved by Anderson, seconded by Betzinger to award the bid to Terry Asphalt Materials, Inc. pending bid tabulation. Carried unanimously.

Open bids for dust control – Bids were opened and read aloud as follows:

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| Michigan Chloride Sales, St. Louis, MI | Mineral Well Brine<br>.3895/gallon supplier applied<br>.3795/gallon road commission applied |
| Liquid Calcium Chloride, Kawkawlin, MI | No bid for Mineral Well Brine |
| Optional bid for 30% calcium chloride | .69/gallon supplier applied<br>.66/gallon road commission applied |
| Optional bid for 38% calcium chloride | .80/gallon supplier applied<br>.77/gallon road commission applied |

Moved by Betzinger, seconded by Anderson to award the bid to Michigan Chloride Sales pending bid tabulation. Carried unanimously.

Permission for Engineer/Manager to attend BIA meeting – Moilanen stated that the meeting may not be held this year due to the sequester in Washington D.C., but if it does get scheduled he would like permission to attend since Hannahville Indian Community does have three road projects they are hoping to move forward with this year. Moved by Anderson, seconded by Kakuk to allow Moilanen to attend the meeting if it is held. Carried unanimously.

Permission to request RFP's for design of CR358 – Moilanen explained that these are projects currently scheduled for 2015 & 2016, and that the Village of Daggett is willing to participate in the cost for the portion of the road that lies within the village. Moved by Anderson, seconded by Betzinger to have Moilanen request the RFP's. Carried unanimously.

Discuss letter from Spalding Township resident regarding Kloman Road – A letter had been received from a Spalding Township resident requesting that the hill on Kloman Road, between US 41 and the railroad tracks, be cut. Moilanen provide the board with pictures of the area and explained that if the hill was icy in the winter that there are other ways to access Kloman Road in other directions. It was also noted that due to the location of the driveway to the home on top of the hill, the road would have to be moved further south in order to keep the driveway from becoming too steep. Moved by Anderson, seconded by Betzinger to have Moilanen send the resident a response stating that due to the availability of other access that the hill would not be cut at this time. Carried unanimously.

Discuss cost proposal from White Water Associates for mussel surveys – Moilanen stated that the DEQ is requiring mussel surveys to be performed in the area of some of the bridges scheduled for work this summer to determine if an endangered mussel is present before a permit will be issued to place needed rip-rap under the bridges. Originally the DEQ thought that this would be needed at 3 locations, but now are requesting the survey be done at 4 locations. The only firm that performs the service is White Water Associates, and the cost will range from a minimum of $9,200 to a maximum of $22,400 for the surveys. Moved by Betzinger, seconded by Anderson to hire White Water Associates to perform the surveys. Carried unanimously.

Any other business – Moilanen requested permission to hire an outside contractor to clean the office area twice weekly at a cost of $40 per visit. Moved by Kakuk, seconded by Anderson to hire the contractor. Carried unanimously.

Moilanen had received a request from Menominee County Undersheriff Mike Holmes to have weigh master Joque Piatt attend PPCT training on April 2, 2013. Moved by Betzinger, seconded by Anderson to have Piatt attend the training. Carried unanimously.

Moilanen stated that the annual meeting with Harris Township that was originally scheduled for Wednesday, March 13 had been rescheduled to Thursday March 14, 2013 at 7:00 p.m.

Moilanen advised the board that MCRCSIP was looking for applications from persons interested in serving on their board. Information was given to the commissioners and they can apply directly with MCRCSIP if interested.

Moilanen had received a letter from the Brian Bousley, County Administrator requesting the nomination of two individuals from the road commission to be considered for appointment to the Planning Commission by the county board. Following discussion it was agreed that William

Anderson and Darrell Moilanen would be nominated.

Moilanen requested permission to hire Grant Selsor to represent the road commission in a road access issue. Moved by Kakuk, seconded by Anderson to hire Attorney Selsor. Carried unanimously.

Moilanen stated that he would like to submit an application for a Hannahville 2% Grant to fund the cost of renting a crack filling machine. Moved by Anderson, seconded by Betzinger to have Moilanen submit the application. Carried unanimously.

Betzinger commented that the road commission was already over budget for the winter operations. Moilanen stated that the budget would be reviewed in April, and an amendment prepared to cover the additional costs incurred for snow removal this winter.

Kakuk advised that while at the CRAM Conference it was learned that no action had been taken yet to increase funding for roads in Michigan. A possible sales tax increase had been talked about, but since a decision had not yet been made it was too late to put the item on the May election ballot. Action would have to be taken soon if the proposal is going to make the August election ballot.

Public Comment – David Wesoloski informed the board that Denny Olson from Breitung Township was the new MTA president and that he was supportive of road funding. Mr. Wesoloski also noted that Menominee Township had budgeted $270,000 for roads and $15,000 for dust control.

Gerald Piche stated that he agreed with the road commission's decision to not take action on the Kloman Road hill cut at this time. Mr. Piche also noted that there weren't many bidders for the emulsion and dust control brine. Moilanen explained that not many vendors carried the mineral well brine. Mr. Piche asked how the county board and the road commission work together. Moilanen stated that the road commission will do grading and dust control within the county parks upon request, and that he and the county administrator talk often regarding any issues that come up. It was also noted that the road commission's funds are held by the county treasurer. Mr. Piche asked what type of training the grader operators get. Moilanen stated that training was provided occasionally, but currently all but one of our operators has ten or more years of experience. One of the biggest problems that the grader operators face is there not being enough gravel on the road to pull in for shaping or poor drainage.

David Wesoloski informed the board that Menominee Township will be having gravel crushed again this year at a pit located on CR338.

Closed session to discuss Teamsters Local 406 wage reopener proposal – Moved by Anderson, seconded by Betzinger to move to closed session at 9:56 a.m. Carried unanimously.

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Moved by Betzinger, seconded by Anderson to return to open session at 10:23 a.m. Carried unanimously.

Moved by Betzinger, seconded by Anderson to table the wage reopener proposal for further discussion at the April 9, 2013 regular meeting.

There being no further business, Kakuk declared the meeting adjourned at 10:27 a.m.

Road Commission Finance Director / Clerk

Chair

The Menominee County Board of Road Commissioners continued their annual meetings with township officials on Thursday, March 14, 2013 at the Harris Township Hall.

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord.

ABSENT: None.

**HARRIS TOWNSHIP**

Supervisor Peter Kleiman called the meeting to order at 7:00 p.m.

Present for Harris Township were Supervisor Peter Kleiman, Clerk Tom Draze, Treasurer Doreen Bower, and Trustees Alex Jorasz and Les Kleiman.

Moilanen reported that countywide work in the upcoming year would include shouldering work, pavement markings on local roads and at railroad crossings, and replacement of signs on primary roads and at railroad crossings, along with crack filling where needed.

Upcoming projects in Harris Township include finishing the construction of Spring Green Road. The Hannahville Indian Community plans to add curb & gutter to the area by the medical center on Hannahville Road and to pave CR557, from north of US2/ 41 to the end, and 400 Road, from where the current pavement ends to Poplar Lane. The Pach Lane bridge is scheduled for replacement in 2015.

Supervisor Kleiman asked if the hill would be cut on 400 Road prior to the paving. Moilanen replied that would depend on how the plans were drawn up by the BIA.

Moilanen stated that the road commission would like to see the township pay off their open balance if possible. He also asked the township to advise if they would like to have any graveling done this year so that a source for gravel could be found if needed. Moilanen stated that CR374, from CR551 to H3 Road, would be chip sealed this year.

Trustee Jorasz stated that Old US 2 was in need of gravel and shouldering. Supervisor Kleiman asked if the work on Old US 2 could be done with BIA funds. Moilanen replied that the area would need to have the corduroy removed and geogrid added.

Clerk Draze asked what the status was of the County Line Road project. Moilanen stated that it was a $1.4 million project that Hannahville Indian Community already has designed as one of their top priorities, but that the BIA High Priority funding was currently on hold.

Discussion of Old US 2 continued, with Supervisor Kleiman asking if Hannahville 2% Grant Funds could be requested for the first ¼ mile. Moilanen stated that he recommends that the portion from CR557 to Vincent Lane be double chip sealed, and asked if the township wanted to make this road their top priority.

Supervisor Kleiman asked if there would be a detour for the Pach Road bridge. Moilanen replied that a by-pass bridge was in the plans. Supervisor Kleiman asked if something would be done with the dip on Swede Road. Moilanen stated it was being looked at and would possibly be cut out and have geogrid added.

Supervisor Kleiman asked if there had been a change to the road commission's snow plowing routines. Moilanen explained that the road commission was currently operating with staffing shortages due to employees that are on medical leave.

A discussion was held regarding plowing operations and funding shortages for both the road commissions and the townships.

Supervisor Kleiman asked if the road commission had any crushed gravel in the north end of the county. Moilanen stated that the crushed gravel inventory was quite low right now. Mr. Kleiman

suggested that the road commission contact the owner of the Savage pit on Trout Pond Lane as they may have gravel available to purchase.

The meeting concluded at 8:30 p.m.

Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners continued their annual meetings with township officials at the Holmes Township Hall on Wednesday, April 3, 2013.

PRESENT: Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present was Gerald Piche, Menominee County Commissioner.

ABSENT: William Anderson.

**HOLMES TOWNSHIP**

(7:20 p.m.) Present for Holmes Township were Supervisor Raymond Guard, Clerk Dena Kempf, Treasurer Caren Sundberg, and Trustees Michael Zemba and Raymond Furmanski, along with several other residents.

Clerk Kempf asked if the regular stop signs at the intersection of CR577 and Chalk Hills Road could be replaced with flashing stop signs due to recent accidents at this intersection. Supervisor Guard added that rumble strips would possibly help too. Moilanen replied that he would first do a 5 year review of the accident history at this intersection. If it is determined that a change is necessary, rumble strips are usually placed first. If problems continue, then the township could consider the flashing lights. Solar powered lights are available.

Supervisor Guard asked what projects the road commission had planned in the upcoming year. Moilanen stated that there would be several roads chip sealed again this year using federal aid funds. Railroad crossing signs will be replaced and the pavement markings repainted. Centerline painting will be done on local roads and the township officials are encouraged to call the road commission if they know of any roads where the centerline is in bad shape. Crack filling and other maintenance work will also be performed.

Within Holmes Township CR356 will be chip sealed, with the work being completed by August 31. Stump grinding is scheduled on Rose Bush and State W2, along with ditching on various roads as needed. CR577, from Chalk Hills Road to Klippel Lane, will be crushed, shaped and paved in the future, when funds become available. Moilanen also noted that bridge maintenance is scheduled to be performed within the county and that the road commission is also looking at possibly purchasing a retriever for the grader.

Clerk Kempf asked how the CR577 project could be moved up on the list. Moilanen recommended that everyone call their legislators in Lansing to request that road funding be increased.

Bill Nicholson asked how the cost to install rumble strips compared with the cost of the flashing lights. Moilanen stated that the rumble strips would be approximately $800 and last around 5 years. A solar powered flashing light costs around $2200 plus the labor to install. The batteries need to be replaced approximately every 3 years and are about $125 each. Moilanen also noted that rumble strips were installed at the intersection of CR577 and River Road and that was all that was needed there.

Trustee Zemba asked if CR356 would be chip sealed right over the gravel and how long the chip seal would last. Moilanen replied that a double chip seal would be done over the gravel with an average life of 8-10 years, depending on the type of traffic on the road. Gravel would be added to the road prior to the chip seal where needed.

With there being no further questions or comments, Road Commission officials left the meeting at 7:40 p.m.

Finance Director/Clerk

Chair

***Menominee-Delta-Schoolcraft***
***Community Action Agency***

**GOVERNING BOARD MEETING**
***Thursday, March 14, 2013***
***1:30 p.m.***

**M I N U T E S**

Karen Wigand called the meeting to order at 1:30 p.m. A quorum was noted with the following in attendance:

**MEMBERS PRESENT**

Dan LaFoille, Schoolcraft
Ken Bryant, Schoolcraft
Walter Multerer, Menominee
Pastor Ingmar Levin, Schoolcraft
Karen Wigand, Delta
Omer Doran, Schoolcraft
Gil Vandenhouten, Menominee
Tom Lippens, Delta
Doug Krienke, Menominee
Myra Croasdell, Delta
Beth Pletcher, Menominee
Ken Penokie, Delta
Susan Phillips, Schoolcraft

**OTHERS PRESENT**

Bill Dubord, Executive Director
Theresa Nelson, RSVP Director
Mary Bunnin, FGP Director
Kim Johnson, ECP Director
Sally Kidd, Senior Services
Beau Miller, Finance Director
Cathy Pearson, Executive Assistant

**MEMBERS ABSENT**

Geri Nelson, excused
Mari Negro, excused
Dave Anthony, excused
Eileen Martin, excused
John Stapleton, excused
Cathy Mercier, excused
Julie Moberg, excused
Dave Moyle

**APPROVAL OF JANUARY 10, 2013 GOVERNING BOARD MINUTES**

Members received a copy of the January 10, 2013 Governing Board minutes for their review. There were no questions or comments ***AND THEY WERE APPROVED UPON A MOTION FROM KEN BRYANT, SECONDED BY TOM LIPPENS; MOTION CARRIED.***

**FINANCE COMMITTEE REPORT**

The Chair called on Treasurer Dan LaFoille who reported that the Finance Committee met on 2/27 and reviewed the December and January CAA & HRA Accounts Payable Schedules. ***PASTOR LEVIN MOVED TO APPROVE THE DECEMBER & JANUARY CAA/HRA ACCOUNTS PAYABLE SCHEDULES, MR. MULTERER SUPPORTED THE MOTION; MOTION CARRIED.*** Mr. LaFoille told the board that the committee also met on 3/14/13 and reviewed the CAA & HRA February Accounts Payable Schedules. ***MR. MULTERER MOVED TO APPROVE THE FEBRUARY CAA & HRA ACCOUNTS PAYABLE SCHEDULES, SUPPORTED BY MYRA CROASDELL; MOTION CARRIED. (see attachments "A" & "B")***

## NOMINATING COMMITTEE REPORT

Ms. Wigand called on Bill Dubord who reported that the Nominating Committee met today and recommends approval of the appointment of Doug Krienke to represent the Menominee County Commissioners, replacing Bernie Lang. We will recognize Bernie's service to the board at the July annual meeting that will be held in Menominee. They were also informed that Gil Vandenhouten's term expires at the end of March, so the committee will see if the Hermansville Senior Center still want him to represent them. He also reported that Eileen Martin has indicated she is resigning due to some medical issues with her and her husband. ***MR. BRYANT MOVED TO ACCEPT THE NOMINATING COMMITTEE REPORT, SUSAN PHILLIPS SECONDED THE MOTION; MOTION CARRIED. (see attachment "C")***

## SAFETY COMMITTEE REPORT

The Chair called on Tom Lippens who reported that the Safety Committee met on March 7th and reviewed one accident in the Early Childhood Program involving a teacher who tripped over a chair that a child had moved in her path. She is off work for several weeks with a broken knee – this is being handled through our Worker's Compensation. ***THE SAFETY COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM OMER DORAN, SECONDED BY MR. MULTERER; MOTION CARRIED. (see attachment "D")***

## ACCEPTANCE OF JANUARY EARLY CHILDHOOD MONTHLY REPORT

Members were mailed a copy of the January ECP monthly report for their review. ***IT WAS ACCEPTED WITH A MOTION FROM TOM LIPPENS, SECONDED BY MYRA CROASDELL; MOTION CARRIED.***

## APPROVAL OF ECP PROGRAM OUTCOMES 2012-2013 ACTIVITY SCHEDULE

Members were mailed a copy of the 2012-2013 ECP Outcome Activity Schedule for their review. ECP Director, Kim Johnson explained that the Governing Board and Policy Council need to approve these each year. ***OMER DORAN MOVED TO APPROVE THE ECP PROGRAM OUTCOME 2012-13 ACTIVITY SCHEDULE, SUPPORTED BY KEN BRYANT; MOTION CARRIED.***

## APPROVAL OF MODIFICATION TO HS/EHS ENROLLMENT PROCEDURE

The Chair called on Kim Johnson who explained that, although it is not required, they would like to modify the program's enrollment procedure to obtain a copy of the child's birth certificate as documentation of age eligibility. A Medicaid card will be accepted in lieu of a birth certificate until a birth certificate is provided. Ensuring families have an original birth certificate for their child(ren) will also assist the program in facilitating a smooth transition to Kindergarten (another Head Start requirement) because the public schools require an original birth certificate for Kindergarten entry. ***SUSAN PHILLIPS MOVED TO APPROVE THE MODIFICATION TO THE HS/EHS ENROLLMENT PROCEDURE, SECONDED BY BETH PLETCHER; MOTION CARRIED.***

## APPROVAL OF CHANGE TO 990 FILING YEAR

Chair Wigand called on Beau Miller who explained that years ago the CAA filing year was changed to 10/31 to match the program's fiscal year. Our auditors would like to have the filing year's the same for both CAA and HRA so we would like approval to change CAA to 9/30 – same as HRA. ***KEN PENOKIE MOVED TO CHANGE THE CAA 990 FILING YEAR TO 9/30, SECONDED BY MYRA CROASDELL; MOTION CARRIED.***

## ADOPTION OF PUBLIC COMMENT POLICY

Members were mailed a draft copy of the public comment period for their review. After discussion it was decided to delete the sentence "The individual will be requested to identify his/her self but will not be required to do so." ***THE PUBLIC COMMENT POLICY WAS ADOPTED WITH A MOTION FROM MR. PENOKIE, SECONDED BY BETH PLETCHER; MOTION CARRIED. (see attachment "E")***

## EXECUTIVE DIRECTOR'S REPORT

Karen Wigand called on the Executive Director who informed the board that the second anonymous complaint filed with the Head Start Regional Office has been cleared. ***(see attachment "F")***

The Early Childhood Program in-depth triennial review will be conducted the week of March 25th.

Although we have not received any official word regarding the budget cuts as a result of the sequester, we anticipate a 5% cut, which would be approximately $150,000. Most expenses are in the running of the classrooms and in guidance given so far, it has been stressed that the goal is to still maintain a high quality of service and minimize disruption. We believe the best way to accommodate this large cut would be to shorten the school year, rather than having to decide which families get to keep their child enrolled and which ones don't. The budget cuts will be brought before the board and Policy Council. ***THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM PASTOR LEVIN, SECONDED BY MS. CROASDELL; MOTION CARRIED.***

## PUBLIC COMMENT/OTHER BUSINES

There were no public comments or other business.

## ADJOURNMENT

There being no other business ***THE MEETING ADJOURNED AT 2:15 WITH A MOTION FROM MR. BRYANT, SECONDED BY OMER DORAN; MOTION CARRIED.***

***THE NEXT MEETING IS THURDAY, APRIL 4TH AT 1:30***

Attachment "A"

***FINANCE COMMITTEE MEETING***
***Thursday, February 27, 2013***
***12:00 noon***

**MINUTES**

The following were in attendance: Dan LaFoille, Omer Doran, Karen Wigand, Julie Moberg, Walter Multerer, Bill Dubord, Beau Miller and Cathy Pearson. Pastor Levin asked to be excused. Bill indicated that, per the committee's request, he asked Julie Moberg if she would like to be a part of the Finance Committee and she has agreed. He also asked Tom Lippens and Walter Multerer to be on the committee. Mr. Multerer would like to serve and we are waiting to hear from Mr. Lippens.

Bill reviewed the role of the Finance Committee as stated in the By-laws. He noted that they are to review all expenditures and ask any questions they may have, but they do not approve expenditures unless they're at the threshold outlined in the Financial Procedures Manual. He pointed out that budgets are approved by the board as part of the routine resubmission on a yearly basis. Bill indicated he will try to get the committee a little more involved in reviewing budgets for the Human Resources Authority programs. The Treasurer encouraged the new Finance Committee members to ask questions. Karen Wigand noted that if the committee doesn't like a fiscal practice they will make their position known to staff.

The committee reviewed the December CAA Accounts Payable Schedules ***AND THEY WERE APPROVED WITH A MOTION FROM OMER DORAN, SECONDED BY JULIE MOBERG; MOTION CARRIED.***

The committee reviewed the January CAA Accounts Payable Schedules ***AND THEY WERE APPROVED WITH A MOTION FROM MR. MULTERER, SUPPORTED BY MR. DORAN; MOTION CARRIED.***

The committee reviewed the December HRA Accounts Payable Schedules ***AND THEY WERE APPROVED WITH A MOTION FROM OMER DORAN, SECONDED BY MR. MULTERER; MOTION CARRIED.***

Karen asked for an update on the discussion from the last meeting regarding IT services. He indicated he has checked with other CAA's in our area and we are paying less than most of them for these services. He is gathering more information and then will let the committee know the results.

The committee reviewed the December/January CAA credit card charges and found them to be reasonable.

The committee reviewed the December/January HRA credit card charges and found them to be reasonable.

Other Business: Bill noted that we are waiting for word this Friday on whether or not the sequestration (automatic across-the-board cuts) will be put in effect. This will cause some major decision-making on how to implement the cuts with the least amount of impact to services.

Attachment 4-1



Beau Miller, Finance Director, informed the members that our auditors would like us to change our filing year for the 990 for Community Action Agency from year ending 10/31 to 9/30 as it is with Human Resources Authority. This is a formality that needs to be filed with the IRS. ***OMER DORAN MOVED TO CHANGE OUR CAA FILING YEAR FROM 10/31 TO 9/30, SECONDED BY JULIE MOBERG MOTION CARRIED.*** This will be on the agenda for the March 14th Governing Board meeting as well.

Mr. Multerer suggested that it might be better if someone other than the Treasurer moves to approve his report at the Governing Board meeting. Mr. LaFoille will ask someone else to move to approve the report.

The meeting adjourned at 1:47 p.m. ***WITH A MOTION FROM OMER DORAN, SECONDED BY JULIE MOBERG ; MOTION CARRIED.***

***THE NEXT MEETING WILL BE THURSDAY, MARCH 14TH AT NOON (PRIOR TO THE GOVERNING BOARD MEETING). LUNCH WILL BE PROVIDED.***

Attachment "A-2"

THE FINANCE COMMITTEE HAS REVIEWED THE DECEMBER 2012 ACCOUNTS PAYABLE SCHEDULES FOR **MDS COMMUNITY ACTION AGENCY.** WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

| | | |
|---|---|---|
| HEAD START | $ | 115,274 |
| EARLY HEAD START | | 51,999 |
| EARLY-ON CHILDHOOD | | 800 |
| GSRP | | 12,742 |
| ASSET & LIABILITY ACCOUNTS | | 122,545 |
| **TOTAL** | $ | 303,360 |

**SIGNED** _____
(TREASURER)

**DATE** 2-27-13

Attachment "A-3"

THE FINANCE COMMITTEE HAS REVIEWED THE **JANUARY 2013** ACCOUNTS PAYABLE SCHEDULES FOR **MDS COMMUNITY ACTION AGENCY.** WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

| | | |
|---|---|---|
| HEAD START | $ | 208,447 |
| EARLY HEAD START | | 61,592 |
| EARLY-ON CHILDHOOD | | 955 |
| GSRP | | 25,096 |
| ASSET & LIABILITY ACCOUNTS | | 49,982 |
| **TOTAL** | $ | 346,071 |

**SIGNED** _____
(TREASURER)

**DATE** 2-27-13

A Hachment "A-4"

THE FINANCE COMMITTEE HAS REVIEWED THE DECEMBER 2012 ACCOUNTS PAYABLE SCHEDULES FOR **HUMAN RESOURCES AUTHORITY.** WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

| | | |
|---|---|---|
| SENIOR CITIZENS | $ | 93,129 |
| VOLUNTEER PROGRAMS | | 38,255 |
| NUTRITION | | 67,462 |
| STATE & LOCAL PROGRAMS | | 73,661 |
| ENERGY AND HOUSING | | 84,667 |
| ASSET & LIABILITY ACCOUNTS | | 47,346 |
| **TOTAL** | $ | 404,521 |

**SIGNED** _____ (TREASURER)

**DATE** 2-27-13

Attachment "A-5"

THE FINANCE COMMITTEE HAS REVIEWED THE **JANUARY 2013** ACCOUNTS PAYABLE SCHEDULES FOR **HUMAN RESOURCES AUTHORITY.** WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

| | | |
|---|---|---|
| SENIOR CITIZENS | $ | 133,714 |
| VOLUNTEER PROGRAMS | | 50,295 |
| NUTRITION | | 93,452 |
| STATE & LOCAL PROGRAMS | | 108,856 |
| ENERGY AND HOUSING | | 77,612 |
| ASSET & LIABILITY ACCOUNTS | | 67,133 |
| **TOTAL** | $ | 531,062 |

**SIGNED** _____
(TREASURER)

**DATE** 2-27-13

Attachment "B-1"

**FINANCE COMMITTEE MEETING**
**Thursday, March 14, 2013**
**12:00 noon**

***MINUTES***

The meeting was called to order at noon. The following were present: Dan LaFoille, Omer Doran, Walter Multerer, Pastor Levin, Karen Wigand, Bill Dubord, Beau Miller and Cathy Pearson. Julie Moberg asked to be excused.

The committee reviewed the CAA February Accounts Payable Schedules and **THEY WERE APPROVED WITH A MOTHIN FROM PASTOR LEVIN, SECONDED BY WALTER MULTERER; MOTION CARRIED.**

The committee reviewed the HRA February Accounts Payable Schedules and **THEY WERE APPROVED WITH A MOTION FORM OMER DORAN, SECONDED BY MR. MULTERER; MOTION CARRIED.**

The committee reviewed the CAA February credit card charges and found them to be reasonable.

The committee reviewed the HRA February credit card charges ad found them to be reasonable.

Other Business: Bill discussed the possible ramifications of the sequestration cuts, even though we've not received any official word from our funding sources yet.

Beau reported we should shortly receive our annual audit from Anderson Tackman. There are no findings or questioned costs. We will arrange a board presentation by the auditors for April or May.

Bill stated Tom Lippens was invited to serve on the Finance Committee. Tom declined due to his schedule.

There being no further business **THE MEETING ADJOURNED AT 12:50 P.M. WITH A MOTION FROM PASTOR LEVIN, SUPPORTED BY OMER DORAN; MOTION CARRIED.**

Attachment "B-2"

THE FINANCE COMMITTEE HAS REVIEWED THE **FEBRUARY 2013** ACCOUNTS PAYABLE SCHEDULES FOR **MDS COMMUNITY ACTION AGENCY.** WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

| | | |
|---|---|---|
| HEAD START | $ | 202,009 |
| EARLY HEAD START | | 63,084 |
| EARLY-ON CHILDHOOD | | 583 |
| GSRP | | 21,259 |
| ASSET & LIABILITY ACCOUNTS | | 51,573 |
| **TOTAL** | $ | 338,508 |

**SIGNED** _____
(TREASURER)

**DATE** 3/14/13

Attachment 'B'-3

THE FINANCE COMMITTEE HAS REVIEWED THE **FEBRUARY 2013** ACCOUNTS PAYABLE SCHEDULES FOR **HUMAN RESOURCES AUTHORITY.** WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

| | | |
|---|---|---|
| SENIOR CITIZENS | $ | 129,716 |
| VOLUNTEER PROGRAMS | | 46,094 |
| NUTRITION | | 94,909 |
| STATE & LOCAL PROGRAMS | | 113,279 |
| ENERGY AND HOUSING | | 38,414 |
| ASSET & LIABILITY ACCOUNTS | | 42,413 |
| **TOTAL** | $ | 464,827 |

**SIGNED** _____
(TREASURER)

**DATE** 3/14/13

Attachment "C"

***NOMINATING COMMITTEE MEETING***
***Thursday, March 14, 2013***
***1:00 p.m.***

**MINUTES**

The meeting was called to order at 1:00 p.m. The following were in attendance: Omer Doran, Dan LaFoille, Tom Lippens, Gil Vandenhouten and Bill Dubord.

Mr. Dubord told the committee that Menominee County has appointed Doug Krienke to represent them, replacing Bernie Lang. ***DAN LAFOILLE MOVED TO ACCEPT THE APPOINTMENT OF DOUG KRIENKE TO REPRESENT THE MENOMINEE COUNTY BOARD OF COMMISSIONERS ON OUR BOARD, GIL VANDENHOUTEN SECONDED THE MOTION; MOTION CARRIED.*** Bill indicated we will invite Bernie Lang to the July annual meeting that will be held in Menominee and present him with a plaque for his services.

The Executive Director also noted that Gil Vandenhouten's term expired at the end of March. He is representing the Northern Menominee County Seniors.

He also informed the committee that Eileen Martin called Cathy yesterday to say she was resigning due to medical reasons. Cathy asked her to submit a letter of resignation.

There being no further business ***THE MEETING ADJOURNED AT 1:10 WITH A MOTION FROM DAN LAFOILLE SECONDED BY OMER DORAN; MOTION CARRIED.***

Attachment "D"

**MDS-CAA/HRA, Inc**
**Safety Committee Meeting**
**Minutes of the Meeting**
**March 7, 2013**

**PRESENT:**
Walter Multerer
Omer Doran
Mari Negro
Tom Lippens
Staff present:
Debby Wiltzius, Pat Royer, Naomi Fletcher

Meeting called to order at 10:03 am at the offices of MDS-CAA/HRA, Inc. to review two accident reports.

Head Start was unable to attend, but did send an update on their employee accident.

Discussion revolved around the slip/fall season. Question arose if we have employees wear slip guards such as YakTrax, and do we provide them? Pat Royer stated we make sure employees are wearing appropriate footwear for the season (tracked boots), and, if necessary, provide the slip guards. If a driver appears for work with tennis shoes or a dress boot, they are required to return home and change shoes. Additional question regarding what is required of drivers, homemaker aides and personal care aides. All should be wearing appropriate footwear for the season.

**Accident Review**
**Meal driver** slipped and fell during route delivery. Does not remember how she got back in her van. Driver did not report accident until the end of route. Required hospital emergency room visit for xray and headscan. No broken bones. Was able to return to work next day without restrictions.

If accident was of immediate concern, driver would've called center immediately to have assistant complete route. Driver was on next to last delivery and completed route.

After review of medical release, the committee

**RECOMMENDS**
Nutrition supervisor receive a release of liability from the employee who refuses a follow-up by a doctor on an ER request for follow-up. The ER recommendation would still be covered under Worker's Comp.

**RECOMMENDATION**

If there is ANY slip/fall, the Center/Supervisor is to be called IMMEDIATELY. Any head injuries need to be reported immediately. Include this information in upcoming employee trainings/in-service.

**Head Start** employee sustained a broken knee. She fell over a chair that had been pushed into the pathway by a student just prior to her passing by the student. Employee is going to be out an additional 4 weeks due to complications during the healing process.

**RECOMMENDATION**

That all classrooms be reviewed for student equipment placement to make sure there are always clear pathways for employees and students to pass. It may mean moving equipment, or reconfiguring classrooms, to accomplish this task.

There being no additional business before this committee, meeting was adjourned at 10:30 am.

Attachment "E"

## *CAA/HRA GOVERNING BOARD PUBLIC COMMENT POLICY*

1. An individual wishing to make public comment must be recognized by the Chair before beginning.

2. Public comment shall be limited to three minutes per speaker.

3. There will be no question and answer period.

4. A speaker cannot exceed the three minute limit by using someone else's time.

5. Written materials may only be distributed at the approval of the Chair.

Attachment "F"



**Bill Dubord**

**From:** Kim Johnson [kjohnson@mdsecp.org]
**Sent:** Friday, February 22, 2013 11:29 AM
**To:** B Dubord
**Subject:** Fwd: RE: Complaint status

Yay!
Kim Johnson, Director
MDS CAA Early Childhood Program

-----Original Message-----
From: "Burns, Martha (ACF) (CTR)" <Martha.Burns@ACF.hhs.gov>
To: Kim Johnson <kjohnson@mdsecp.org>
Cc: B Dubord <bdubord@mdscaa.org>
Date: Fri, 22 Feb 2013 16:15:23 +0000
Subject: RE: Complaint status

Good morning, Kim---

Happy Friday!

I do apologize for the lack of response. I'm not sure why an official closure letter wasn't sent as with the first situation. Be assured, the second issue is also considered closed.

Hope you have a [illegible] weekend too!
--Martha

**From:** Kim Johnson [mailto:kjohnson@mdsecp.org]
**Sent:** Friday, February 22, 2013 10:12 AM
**To:** Burns, Martha (ACF) (CTR)
**Cc:** B Dubord
**Subject:** Complaint status

Hi Martha,

Well, it's another snowy day in the U.P. :) Just wondering if you have heard any response from OHS re: the anonymous complaint against our program that is still "open"? Thank you for any assistance you can provide. Hope you have a very nice weekend.
Kim Johnson, Director
MDS CAA Early Childhood Program

***Menominee-Delta-Schoolcraft***
***Human Resources Authority***

**GOVERNING BOARD MEETING**
***Thursday, March 14, 2013***
***1:30 p.m.***

**MINUTES**

Karen Wigand called the meeting to order at 2:16 p.m. A quorum was noted with the following in attendance:

**MEMBERS PRESENT**

Dan LaFoille, Schoolcraft
Ken Bryant, Schoolcraft
Walter Multerer, Menominee
Pastor Ingmar Levin, Schoolcraft
Karen Wigand, Delta
Omer Doran, Schoolcraft
Gil Vandenhouten, Menominee
Tom Lippens, Delta
Doug Krienke, Menominee
Myra Croasdell, Delta
Beth Pletcher, Menominee
Ken Penokie, Delta
Susan Phillips, Schoolcraft

**OTHERS PRESENT**

Bill Dubord, Executive Director
Theresa Nelson, RSVP Director
Mary Bunnin, FGP Director
Kim Johnson, ECP Director
Sally Kidd, Senior Services
Beau Miller, Finance Director
Cathy Pearson, Executive Assistant

**MEMBERS ABSENT**

Geri Nelson, excused
Mari Negro, excused
Dave Anthony, excused
Eileen Martin, excused
John Stapleton, excused
Cathy Mercier, excused
Julie Moberg, excused
Dave Moyle

**APPROVAL OF JANUARY 10, 2013 GOVERNING BOARD MINUTES**

Members received a copy of the January 10, 2013 Governing Board minutes for their review. There were no questions or comments ***AND THEY WERE APPROVED UPON A MOTION FROM KEN BRYANT, SECONDED BY TOM LIPPENS; MOTION CARRIED.***

**FINANCE COMMITTEE REPORT**

The Chair called on Treasurer Dan LaFoille who reported that the Finance Committee met on 2/27 and reviewed the December and January CAA & HRA Accounts Payable Schedules. ***OMER DORAN MOVED TO APPROVE THE DECEMBER & JANUARY CAA/HRA ACCOUNTS PAYABLE SCHEDULES, SUSAN PHILLIPS SUPPORTED THE MOTION; MOTION CARRIED.*** Mr. LaFoille told the board that the committee also met on 3/14/13 and reviewed the CAA & HRA February Accounts Payable Schedules. ***MR. MULTERER MOVED TO APPROVE THE FEBRUARY CAA & HRA ACCOUNTS PAYABLE SCHEDULES, SUPPORTED BY OMER DORAN; MOTION CARRIED. (see attachments "A" & "B")***

## NOMINATING COMMITTEE REPORT

Ms. Wigand called on Bill Dubord who reported that the Nominating Committee met today and recommends approval of the appointment of Doug Krienke to represent the Menominee County Commissioners, replacing Bernie Lang. We will recognize Bernie's service to the board at the July annual meeting that will be held in Menominee. They were also informed that Gil Vandenhouten's term expires at the end of March, so the committee will see if the Hermansville Senior Center still want him to represent them. He also reported that Eileen Martin has indicated she is resigning due to some medical issues with her and her husband. ***MR. BRYANT MOVED TO ACCEPT THE NOMINATING COMMITTEE REPORT, BETH PLETCHER SECONDED THE MOTION; MOTION CARRIED. (see attachment "C")***

## SAFETY COMMITTEE REPORT

The Chair called on Tom Lippens who reported that the Safety Committee met on March 7th and reviewed one accident involving a meal deliverer who slipped on the ice, hit her head and suffered a mild concussion. The employee did not want to go to the emergency room but the committee agreed that anytime an employee has a head injury, they must go to the doctor or emergency room. Staff have been reminded to be careful during the slippery season and to be sure to wear proper footwear. ***OMER DORAN MOVED TO ACCEPT THE SAFETY COMMITTEE REPORT, KEN BRYANT SUPPORTED THE MOTION; MOTION CARRIED. (see attachment "D")***

## ACCEPTANCE 0F POLICY ADVISORY COMMITTEE MINUTES

Members received copies of the following Policy Advisory Committee minutes for their review:

- 12/10/12 (Delta) & 12/17/12 (Menominee) Foster Grandparent Program PAC minutes
- 1/8/13 (Menominee) & 1/16/13 (Delta) Retired & Senior Volunteer Program PAC minutes
- 1/24/13 (Escanaba) & 1/29/13 (Mid-County) Senior Center PAC minutes

There were no questions or comments ***AND THEY WERE ACCEPTED WITH A MOTION FROM MR. BRYANT, SECONDED BY MS. PLETCHER; MOTION CARRIED.***

## ACCEPTANCE OF MONTHLY PROGRAM REPORTS

Members received copies of the monthly program reports and ***THEY WERE ACCEPTED WITH A MOTION FROM MYRA CROASDELL, SECONDED BY GIL VANDENHOUTEN; MOTION CARRIED.***

## ADOPTION OF PUBLIC COMMENT POLICY

Members were mailed a draft copy of the public comment period for their review. After discussion it was decided to delete the sentence "The individual will be requested to identify his/her self but will not be required to do so." ***THE PUBLIC COMMENT POLICY WAS ADOPTED WITH A MOTION FROM MR. PENOKIE, SECONDED BY MR. MULTERER; MOTION CARRIED. (see attachment "E")***

## WALK FOR WARMTH

The Chair called on Cathy Pearson who reported that the 2013 Walk for Warmth campaigns did very well with the following being raised to date: Delta Co. – just under $38,000, Menominee – just over $19,000 (a new record) and Schoolcraft - $4,500. She noted that although the number of walkers was down slightly in Menominee and Delta Counties – the dollar amounts raised were still very good, particularly in these extremely tough economic times. She indicated that the Schoolcraft Co. campaign had good community-wide support with lots of ideas and enthusiasm for making it even stronger next year. Ms. Pearson thanked the board for their support. Mr. Lippens commended Ms. Pearson for her efforts with the Walk for Warmth campaigns. Bill Dubord gave kudos to board member Geri Nelson, who helped out at all three Delta County events (Big Brat Sale, Walk for Warmth and Ride for Warmth).

## EXECUTIVE DIRECTOR'S REPORT

The Chair called on Mr. Dubord who outlined what a 5% sequester might mean to our HRA programs:

- Approximately $17,000 in congregate meal funds
  Approximately $3,500 for Nutrition in-home meals
- Approximately $9,000 in Community Services Block Grant (CSBG) funds
- " " $5,000 for the Senior Companion Program
- " " $ 850 for the Foster Grandparent Program

The Retired & Senior Volunteer Program may not be subject to this year's sequester. RSVP was the first of our programs to go through recompetition and we are happy to report that they were awarded the grant.

As far as Weatherization goes it's all a big mess and very confusing on funding years, funding levels, etc. as we are still awaiting some contracts.

Ms. Wigand suggested Bill do a news article on the impact of the cuts, once the sequester decisions have been made.

Karen Wigand called on the Executive Director who told the members that there may be more Foster Grandparent stipend money available, which would allow us to add a few more hours to current Foster Grandparent's schedules if they want them.

Mr. Dubord indicated that Bishop Noa Home is expanding their rehabilitation facility and they would like to add a "Memory Clinic". They discussed the possibility of incorporating our Perspectives Adult Day Care into their building. We will check into the pros and cons of such a move should it become a legitimate possibility. ***MR. BRYANT MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, BETH PLETCHER SECONDED THE MOTION; MOTION CARRIED.***

## PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business.

## ADJOURNMENT

There being no other business ***THE MEETING ADJOURNED AT 2:45 WITH A MOTION FROM MR. BRYANT, SECONDED BY TOM LIPPENS; MOTION CARRIED.***

**THE NEXT MEETING IS THURSDAY, APRIL 4TH AT 1:30.**

Twin County Airport Commission

Personnel Committee Meeting

March 18, 2013 4:00p.m.

Twin County Airport Conference Room

1. Meeting called to order at 4:00 by Nick Lakari.
2. Pledge of Allegiance
3. Roll call - Members present: Nick Lakari, Chris Plutchak, TedSauve.
4. Motion by Ted Sauve to amend the agenda to include acquiring a volunteer to record the meeting minutes at the end of the meeting, second by Chris Plutchak. Chris Plutchak designated to record the minutes.
5. Minutes from December 12,2012 meeting approved. Nick Lakari makes the motion, Plutchak seconds and Sauve supports.
6. Public comment – none.
7. Open hearing on appraisal of Airport Manager. Airport Manager comments:

   - Costs have been managed well the past year.

   - Grants were not fully researched because of lack of time.

   - Financial duties are taken care of by Marinette county not the Airport Manager

   - "Other duties" require more time and should not be listed.

-Most satisfied with how the commission operates, happy with personnel.

-Least satisfied with clerical duties that have been previously assigned to others. 25-30 hours is a more realistic estimate of the time needed to do the job each week.

-Tony is happy with the job, he enjoys it.

Discussion included: Sauve complementing Tony on his performance, increased time needed for snow removal this year, future workload will increase with Enstrum and Explorer Solutions additions, many decisions will need to be made with future changes including runway work. Lakari noted that they will try to improve on the time constraints and job description. Tony said that the requirement to maintain a Michigan Class A Underground Storage Tank Certificate should be added to job description, it is a monumental task. Lakari notes that Tony should continue to inform them of tasks that should be added to the job description.

Lakari and Sauve survey comments were very positive, including "Tony exceeds and meets expectations."Plutchak chose not to fill out a survey because he is new to the committee.

Lakari will create a summary of this evaluation for the Airport Board.

8- Airport manager commented that he is not looking for a raise, he would like more time to do the job. Plutchak suggested that maybe 5 hours be added to the work week, all agreed. Lakari suggested the manager deserves a 2-3% raise.

9- Public comment- none.

10- Future agenda items: Airport manager will report on the Airport Lineman, Lakari will present a summary from this meetings evaluation of the Airport Manager.

11- Schedule next meeting

12- Meeting adjourned at 4:52.Plutchak moved to adjourn and Sauve supported it.

Approved 4/16/13

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:02 AM on Wednesday, March 20, 2013.

Roll call was taken and present were J. Bejgrowicz, J. Freis, K. McNeely, and C. Peterson. K. Bates was excused.

K. McNeely turned the meeting over to P. Cheski at 11:03 AM to begin the reorganization meeting.

P. Cheski opened the floor for nominations for Library Board President.

J. Bejgrowicz nominated K. McNeely for President, seconded by J. Freis.

As there were no other nominations for president, nominations were closed.

J. Bejgrowicz moved to elect K. McNeely as President. Seconded by J. Freis, motion carried.

P. Cheski turned the meeting over to K. McNeely at 11:05 AM

K. McNeely opened the floor for nominations for Vice President.

K. McNeely nominated J. Bejgrowicz for Vice President, seconded by C. Peterson.

As there were no other nominations for Vice President, nominations were closed.

J. Freis moved to elect J. Bejgrowicz as Vice President. Seconded by C. Peterson, motion carried.

After discussion, C. Peterson moved to hold board meetings at 11:00 AM on the third Tuesday of the month through February 2014. Seconded by J. Bejgrowicz, motion carried. All meetings will be held in Stephenson, unless a meeting at the Hermansville Branch Library is specifically requested by Hermansville residents.

After the by-laws were reviewed, C. Peterson moved to revise the by-laws as discussed. Seconded by J. Freis, motion carried.

C. Peterson moved to adjourn the reorganization meeting and resume the regular board meeting at 11:08 AM. Seconded by J. Bejgrowicz, motion carried.

C. Peterson moved to approve the agenda. Seconded by J. Bejgrowicz, motion carried.

Public Participation: There was no public participation at this time.

J. Freis moved to approve the minutes from the February 20, 2013 meeting. Seconded by C. Peterson, motion carried.

C. Peterson moved to approve the February financial reports. Seconded by J. Bejgrowicz, motion carried.

J. Bejgrowicz moved to pay the March bills. Seconded by J. Freis, motion carried.

Director's Report:

A. The monthly circulation stat comparisons for February were in the board packets.

B. We received our first monthly statistics for Overdrive participation. We had 17 patrons who signed up and 12 who actually downloaded books. 50 E-Books and 12 Audiobooks were downloaded.

C. The Friends of the Library will be meeting on Thursday, April 25 to plan their annual plant sale to be held on Saturday, May 25, and their annual book sale scheduled for July 26 and July 27.

The Pajama Story-Time will be held on Thursday, April 18 from 6:30 to 7:30 PM.

D. The Menominee County Department of Human Services sent a letter and Certificate of Appreciation for the library's participation in the 2012 Give-A-Kid-A-Book Program.

E. The Internet service has been very intermittent for over one month. We had both Merit Network and AT&T (their Telco provider) working on the problem. Merit eventually replaced the router last Friday, and that seems to have resolved the situation.

F. P. Cheski attended the UPRLC Symphony Users meeting on Thursday, February 21. The UPRLC trustees' meeting was canceled due to lack of a quorum. The same afternoon, P. Cheski also participated in the "Merchandising to Improve Circulation" workshop presented by Kathy Dempsey. Many helpful hints were given to improve the visibility of collections and tips on how to increase circulation.

G. On Tuesday, March 19, C. Peterson and P. Cheski participated in the "Guns and the Library" webinar presented by Attorney Anne M. Seurynck of Foster Swift. House Bill No. 4104 has been introduced to add libraries to the list of places where concealed pistols cannot be carried.

H Jim Quist and Mike Sieg cleaned, patched, and painted the walls in the front lobby, the three restrooms and part of the Hayward Room. They did an excellent job, and these areas are much brighter now.

I. The conversion of the DVD collection has been completed for the main library, and we are now working on the bookmobile and Hermansville collections.

Old Business:

A. USF 471 Form and AT&T Contracts – Update – We received the countersigned contracts back from AT&T and then electronically filed the 471 form. Now we are waiting to see if we will be funded for 2013-2014.

New Business:

A. State Aid – Fiscal Year 2013-14 – So far, it appears that Governor Snyder has left the state aid to libraries at the same funding level as the current year.

B. Menominee County Hiring Freeze – The board members discussed the county hiring freeze.

Other Board Concerns: There were no board concerns at this time.

Public Participation: There was no public participation at this time.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by J. Bejgrowicz, motion carried. The meeting adjourned at 11:26 AM.

# MENOMINEE COUNTY BOARD OF COMMISSIONERS
# DISCUSSION ITEM

| | |
|---|---|
| **SUBJECT:** | Resolution 2013-08 ~ Support of DNR Grant for River Park Development |
| **DEPARTMENT:** | Administration |
| **ATTACHMENTS:** | Yes |

**SUMMARY:**

Menominee County was awarded a grant for $25,000 for the Development of River Park. County is responsible for 25% matching funds.

**RECOMMENDED MOTION**

**Submitted by:** Brian Bousley **05/09/2013**
Date

**WORKSHOP ACTION**

| | |
|---|---|
| | **Forwarded to County Board for Approval as Recommended** |
| | **Reviewed with no motion to carry forward** |
| | **Continue after additional review/research is obtained** |
| | **Recommended with the following change(s):** |

**COUNTY BOARD ACTION** **DATE:**

| | |
|---|---|
| | **Approved** |
| | **Disapproved** |
| | **Approved with the following change(s):** |

*"Menominee – Where the best of Michigan begins"*

# MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse*
*839 10th Avenue*
*Menominee, Michigan 49858-3000*

*Brian R. Bousley - County Administrator*
*Sherry DuPont - Administrative Assistant*
*Telephone: (906) 863-7779 or 863-9648*
*Fax: (906) 863-8839*

## MENOMINEE COUNTY RESOLUTION 2013 - 08 Support of DNR Grant for River Park Development

Upon motion made by _____, Seconded by _____, the following Resolution was adopted:

"BE IT RESOLVED", that the Menominee County Board of Commissioners, Menominee Michigan, do hereby accept the terms of the agreement as received from the Michigan Department of Natural Resources, and that the Menominee County Board of Commissioners do hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide 25% matching funds ($6,300) dollars for the ($25,000) grant authorized by the DNR for the Development of River Park, Menominee County.

2. To maintain satisfactory financial accounts, documents, and records to make them available to the County Board for auditing at reasonable times.

3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said agreement.

4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.

5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the forgoing portions of this resolution.

The following aye votes were recorded: _____
The following nay votes were recorded: _____

STATE OF MICHIGAN )
) ss
COUNTY OF MENOMINEE )

I, Marc Kleiman, Clerk of Menominee County, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the Menominee County Board of Commissioners at a meeting held on May 28, 2013.

_____ _____ _____
Signature Title Date

*Bernie Lang* *Charlie Meintz - Chairperson* *Larry Schei - Vice Chairperson* *James Furlong*

*Doug Krienke* *John Nelson* *Chris Plutchak* *Gerald Piche* *Jan Hafeman*

# MENOMINEE COUNTY BOARD OF COMMISSIONERS
# DISCUSSION ITEM

| | |
|---|---|
| **SUBJECT:** | **Commercial Forest Reserves (CFR) Resolution** |
| **DEPARTMENT:** | Commissioner Nelson |
| **ATTACHMENTS:** | yes |

**SUMMARY:**

Commissioner Nelson would like to discuss the resolution for CFR. He would like to take the resolution to the UPACC meeting May 16-17, 2013 to discuss with other counties prior to finalization of the resolution.

**RECOMMENDED MOTION**

**Submitted by:** Brian Bousley **05/09/2013**
**Date**

**WORKSHOP ACTION**

| | |
|---|---|
| | **Forwarded to County Board for Approval as Recommended** |
| | **Reviewed with no motion to carry forward** |
| | **Continue after additional review/research is obtained** |
| | **Recommended with the following change(s):** |

**COUNTY BOARD ACTION** **DATE:**

| | |
|---|---|
| | **Approved** |
| | **Disapproved** |
| | **Approved with the following change(s):** |

**Resolution for Equitable Tax on Commercial Forest Reserves (CFR)**

**(PA 94 of 1925)**

WHEREAS: The State of Michigan established by PA 94 of 1925 the Commercial Forest Act to not pay ad valorem general property tax, but to instead pay a reduced specific tax on commercial forest land, currently at $50.00 per 40 acres ($1.25 per acre), and

WHEREAS: The State of Michigan has control over Commercial Forest Reserve (CFR) specific tax with no local input, and

WHEREAS: Currently local tax averages $750.00 per 40 acres ($18.75 per acre) compared to $50 per 40 acres for Commercial Forest Reserve land, and

WHEREAS: The Upper Peninsula currently has approximately 2,186,500 acres (98% of the total CFR) and the Northern Lower Peninsula has approximately 40,490 acres (1.8%) in CFR. This represents 21% of the total land in the Upper Peninsula, and added to the 42% of land currently held by State and Federal Governments, equals about 63% of the total land in the Upper Peninsula , and

WHEREAS: This Upper Peninsula CFR land has a tax rate at less than 10% of its assessed value, and Federally and State Owned lands also receive only a small portion of true assessed value through PILT reimbursements to local and county governments, and

WHEREAS: There is incentive to not remove land from CFR (Approximately $4,000 to $6,000 penalty plus increased taxes) and

WHEREAS: State control over CFR lessens the ability of local governmental units to control revenues, and

WHEREAS: We currently do not receive operating millage, which pays for services such as schools, township portions of road maintenance, road patrol, fire departments, libraries, cemeteries, rescue squads, parks and recreation, children and youth programs, and veterans care, and

WHEREAS: CFR land is not handicapped accessible which limits use by our disabled population and our disabled veterans,

THEREFORE BE IT RESOLVED THAT: The State of Michigan allow county and local governments to collect full market value tax rate on CFR land and the state issue a tax rebate to owners of these CFR lands, or

THEREFORE BE IT RESOLVED THAT: The State of Michigan would return to the county and local governments an added rebate through the revenue sharing, and

BE IT FURTHER RESOLVED THAT: The state wave or reduced the penalty on removing land from CFR, and

BE IT FINALLY RESOLVED THAT: This resolution be forwarded to Michigan Association of Counties, all local and county governments holding CFR properties, Senator Casperson, and Representatives Dianda, Foster, Kivela and McBroom.

# MENOMINEE COUNTY BOARD OF COMMISSIONERS
# DISCUSSION ITEM

| | |
|---|---|
| **SUBJECT:** | **150th Anniversary of Menominee County** |
| **DEPARTMENT:** | Administration |
| **ATTACHMENTS:** | yes |

**SUMMARY:**

This year is the 150th Anniversary of Menominee County. Discussion of promoting the 150th Anniversary.

**RECOMMENDED MOTION**

**Submitted by:** Brian Bousley **05/09/2013**
**Date**

**WORKSHOP ACTION**

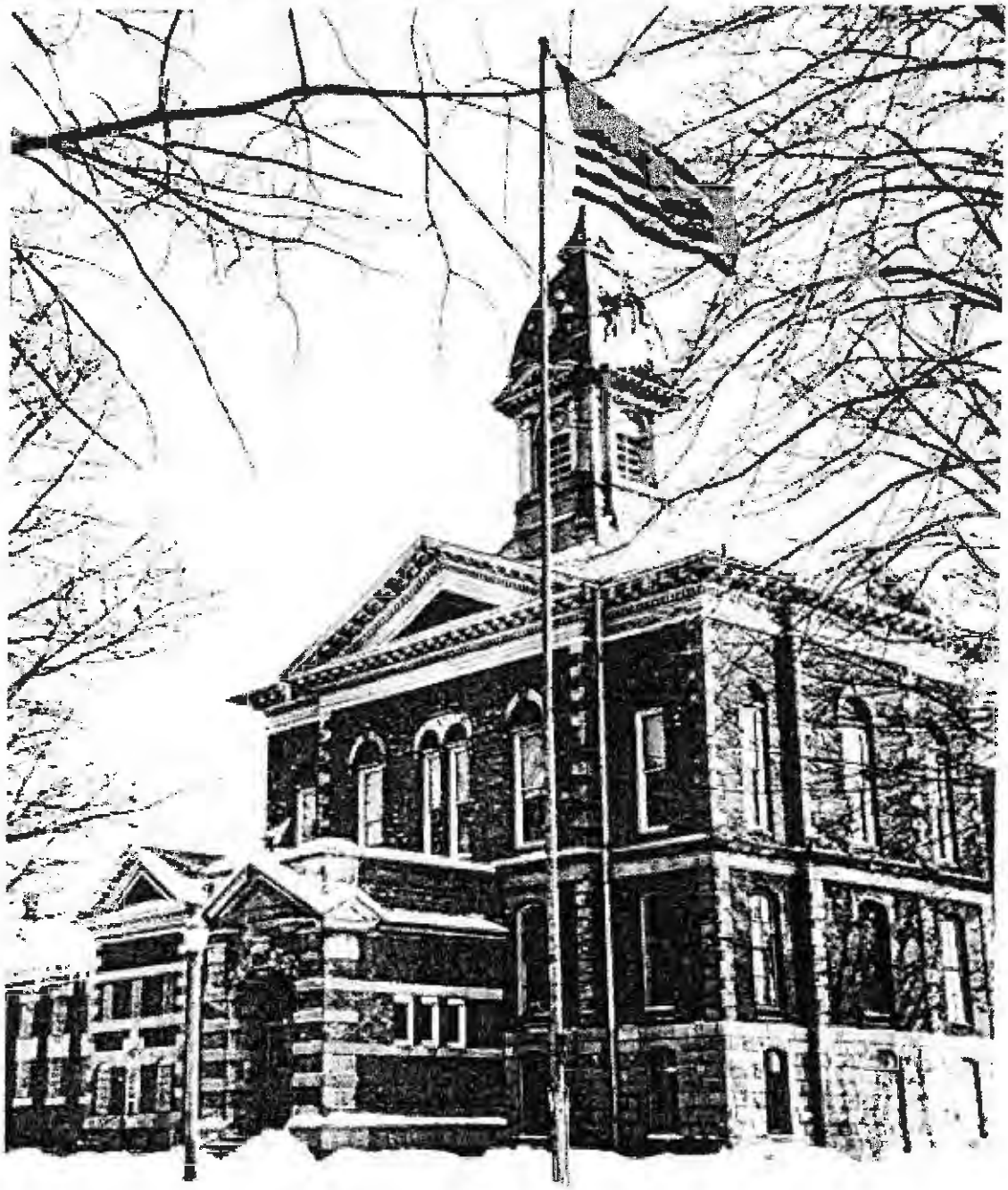
| | |
|---|---|
| | **Forwarded to County Board for Approval as Recommended** |
| | **Reviewed with no motion to carry forward** |
| | **Continue after additional review/research is obtained** |
| | **Recommended with the following change(s):** |

**COUNTY BOARD ACTION** **DATE:**

| | |
|---|---|
| | **Approved** |
| | **Disapproved** |
| | **Approved with the following change(s):** |

# MICHIGAN COURTHOUSE REVIEW

PUBLISHED BY MICHIGAN STATE ASSOCIATION OF SUPERVISORS, EDUCATION DIVISION

MENOMINEE COUNTY COURTHOUSE


Vol. 18 MAY, 1968 Number 5

Michigan Courthouse Review
V. 13 # 5 May 1968

# COUNTY OF MENOMINEE

By Kenneth G. Krause, Menominee County Clerk

History would lead us to believe that the Norsemen visited North America long before the voyage of Columbus. Be that as it may, it is unlikely that Menominee County was ever visited by white men before the coming of the French.

One of the earliest missionaries was Jean Nicolet, who is believed to have skirted the shore of Green Bay and to have entered the Menominee River in 1634. In 1640, Father LeJeune preached to the Menominee Indians. Father Claude Allouez visited the Menominee Tribe in 1669, and the following Spring opened the Mission of St. Michael on Mission Point, on the Wisconsin side of the Menominee River in Marinette, Wisconsin. In 1673, Father Marquette and Father Joliet, on their way from Machinac to the Fox River Portage, visited the mouth of the Menominee River. It was not until the year 1796 that a white man came to Menominee to stay. This first real inhabitant was a French Canadian voyager name Chappee, who came here as an agent for the American Fur Company and established a post. Some remnants of this early post where he located were still visible as late as the year 1859.

At the time of the first settlement of Menominee County all of the country from the Menominee River to Lake Huron belonged to Mackinac County. It was a wilderness with neither civil officers nor white people to fill the offices. Subsequently, a county was established, reaching from Lake Michigan to the Menominee River and called Delta County. It was attached to Mackinac County for judicial purposes.

In 1861, Anson Bangs obtained passage of an act to create a new county named Bleeker — an old Albany, New York, name. Bangs later married into the family by that name. Many parts of the act were obnoxious to the residents of the county and they refused to organize under it. At that time, E. S. Ingalls, the great-grandfather of a present Menominee attorney (Richard A. Sawyer), was requested to go to Lansing for the January 1863 session of the Legislature and procure the passage of an act to organize a county. Mr. Ingalls prepared such an act and had Representative James S. Pendall of Marquette present it. Soon after, the bill was passed and Menominee County took its place among the counties of Michigan.

(Continued on Page 10)

# COUNTY OF MENOMINEE

(Continued From Page 1)

The boundaries of the county were the same as Bleeker, with little change. The county had two townships, one of which was called Menominee Township and was about as large as Rhode Island, being 61 miles long and 30 miles wide in the northern end. The balance of the county was named Cedarville Township and was not much smaller. The name Menominee was selected by the people and comes from an Indian word meaning "wild rice," which grew abundantly in the area.

The first election was held on the first Monday in May of 1863 and the terms of the elected officials commenced in the middle of May after their bonds had been approved by the Board of Canvassers, as provided in the act.

The county seat was located by the commissioners, in the Spring of 1863, in the present City of Menominee and a clerk's office and jail were erected in what was called "Court House Square."

In 1874, the people having decided to build a courthouse, the board of supervisors purchased two acres of land on Ogden Avenue and removed the county seat to that location, where it still remains. The old courthouse square grounds were resold to the original owners.

When the county was first organized the assesed property in the county was valued at $160,001.25. The people, in view of this fact, came to the conclusion that they could well afford to take the risk of building a good courthouse, and to issue bonds of the county to raise money for its construction. This they did, and when constructed the building, of brick and stone, contained three floors. The first floor contained a jail and a room for the residence of the jailor. The second floor contained offices, with fire and burglar-proof vaults. The third floor contained the court room, jury, and judges' rooms. It was constructed with all the modern appliances and conveniences of that era. It cost, in round figures, $32,000.00. Completion of the courthouse was in 1875. It may be well to note here that the people, in 1863 and 1874, had great foresight as the same building stands today, with some alterations over the years in which a separate jail and sheriff's residence were built. An addition was built in 1936 and the offices rearranged, but remaining almost the same as the original plans called for.

It might also be noted that the valuation of the county is now $64,931,721.00, and Dickinson and Iron County formations have reduced the original size of Menominee County to its present size. The population has grown from 496 in 1863 to 24,712 in 1960. The question of constructing a new courthouse and jail has been discussed for several years and some headway has been made by the board of supervisors, although most frequently it is mentioned that the county can ill afford one. The writer feels, however, that some day in the near future the old pioneer spirit of the past will prevail and Menominee County will move ahead with a well-planned building program that will stand for the next one hundred years.

The author would like to state that the facts in this article are a tribute to the Father of Menominee County, the Honorable E. S. Ingalls, its first Probate Judge, who set every historical event in a book he compiled for all future residents of this county. The 13th County Clerk, and the writer of this article, owes a debt of gratitude to this man, dead so many years, for without his records this article could not have been written.

# MENOMINEE COUNTY BOARD OF COMMISSIONERS
# DISCUSSION ITEM

| | |
|---|---|
| **SUBJECT:** | **2013/14 Budget Timeline** |
| **DEPARTMENT:** | Administration – Finance Committee |
| **ATTACHMENTS:** | Yes |

**SUMMARY:**

The Finance Committee met on April 16th for a discussion of the upcoming 2013/14 budget. A timeline of the budget process is attached.

**RECOMMENDED MOTION**

**Submitted by:** Brian Bousley **05/09/2013**
**Date**

**WORKSHOP ACTION**

| | |
|---|---|
| | **Forwarded to County Board for Approval as Recommended** |
| | **Reviewed with no motion to carry forward** |
| | **Continue after additional review/research is obtained** |
| | **Recommended with the following change(s):** |

**COUNTY BOARD ACTION** **DATE:**

| | |
|---|---|
| | **Approved** |
| | **Disapproved** |
| | **Approved with the following change(s):** |

Budget Timeline for 2013/2014 FY (DRAFT)

| | |
|---|---|
| April 5: | Budget Worksheet packets presented to Department Heads and Elected Officials |
| May 3: | Budget Worksheets from Department Heads and Elected Officials due |
| May 6 – May 17: | Meetings with Department Heads and Elected Officials on Budget Changes |
| June 19: | Finance Committee Meeting to review Budget |
| June 24: | Finance Committee Meeting – presentation of First Draft of Balance Budget |
| July 9: | Presentation of First Draft of Balanced Budget to County Board |
| July 23: | Public Input on Budget Meeting (prior to County Board Meeting) |
| August 27: | Public Input on Budget Meeting (prior to County Board Meeting) |
| September 10: | Public Hearing on the Budget |
| September 10: | Final Budget Submitted to County Board |
| September 24: | 2013/2014 Budget Approved at County Board Meeting |

***Additional Finance Committee Meetings will be scheduled throughout the process as needed***

# MENOMINEE COUNTY BOARD OF COMMISSIONERS
# DISCUSSION ITEM

| | |
|---|---|
| **SUBJECT:** | **Commissioner Per Diems and Expenses** |
| **DEPARTMENT:** | **Administration** |
| **ATTACHMENTS:** | **Yes** |

**SUMMARY:**

Board to review Commissioner per diems and expenses as recently submitted for payment

**RECOMMENDED MOTION**

**Submitted by:** Brian Bousley **05/09/2013**
**Date**

**WORKSHOP ACTION**

| | |
|---|---|
| | **Forwarded to County Board for Approval as Recommended** |
| | **Reviewed with no motion to carry forward** |
| | **Continue after additional review/research is obtained** |
| | **Recommended with the following change(s):** |

**COUNTY BOARD ACTION** **DATE:**

| | |
|---|---|
| | **Approved** |
| | **Disapproved** |
| | **Approved with the following change(s):** |

# MENOMINEE COUNTY
# BOARD OF COMMISSIONERS
# REIMBURSEMENT VOUCHER

RECEIVED
4/25/13
Menominee County Administrator

Mileage: ~~.555~~/mile ~ effective 01 January 2013
.565

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Gerald L. Piche ~ District 7**

| Date | Meeting Place | # of miles | X ~~.555~~/mile | Total Cost | Account Number |
|---|---|---|---|---|---|
| | | | .565 | | |
| 4/9/13 | Road Commission Office | 25 | | 14.13 | 101-101-860.07 |
| 4/9/13 | Lake Twp. County Board | 42 | | 23.73 | 101-101-860.07 |
| 4/23/13 | Lake Twp – County Board | 42 | | 23.73 | 101-101-860.07 |
| | | | | | 101-101-860.07 |
| | | | | | 101-101-860.07 |
| | | | | | 101-101-860.07 |
| | | | | | 101-101-860.07 |
| | | | | | 101-101-860.07 |
| | | | | | 101-101-860.07 |
| | | | | | |
| | | 109 | Total Mileage | | |
| | | 1 | | Total Mileage Fee | 61.59 |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche
Signed

4/25/13
Date

# Commissioner Meeting Fee Expense Form

RECEIVED
4/25/13
Menominee County Administrator

**Name of Commissioner** Gerald Piche

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

| Date | Meeting Description & Duration | Meeting Expense |
|---|---|---|
| 4/9/13 | Road Commission | 50.— |
| 4/9/13 | Men. Co. Board | 50.— |
| 4/23/13 | Men. Co. Board | 50.— |
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| Total Per Diem | | 150.— |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

**Commissioner Signature:** Gerald Piche

**Date:** 4/25/13

# Commissioner Meeting Fee
# Expense Form

RECEIVED
4/25/13
Menominee County Administrator

**Name of Commissioner** James Furlong

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

| Date | Meeting Description & Duration | Meeting Expense |
|---|---|---|
| 4-9-2013 | county Board | 50.00 |
| 4-23-2013 | county Board | 50.00 |
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| Total Per Diem | | 100.00 |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

**Commissioner Signature:** [signature]

**Date:** 4-25-2013

# MENOMINEE COUNTY
# BOARD OF COMMISSIONERS
# REIMBURSEMENT VOUCHER

RECEIVED
4/25/13
Menominee County Administrator

Mileage: ~~$.555~~/mile ~ effective 01 January 2013
$.565

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **James Furlong ~ District 3**

| Date | Meeting Place | # of miles | .565X ~~.555~~/mile | Total Cost | Account Number |
|---|---|---|---|---|---|
| | | | | | |
| 4-9-13 | Lake Townsh.p | 47 | | | 101-101-860.03 |
| 4-23-13 | Lake Townsh.p | 47 | | | 101-101-860.03 |
| | | | | | 101-101-860.03 |
| | | | | | 101-101-860.03 |
| | | | | | 101-101-860.03 |
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| | | | | | 101-101-860.03 |
| | | | | | 101-101-860.03 |
| | | | | | 101-101-860.03 |
| | | | | | |
| | | | **Total Mileage** | 94 | |
| | | | | **Total Mileage Fee** | 53.11 |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

J. H. Furlong
Signed

4-25-13
Date

# Commissioner Meeting Fee
# Expense Form

RECEIVED
4/30/13
Menominee County Administrator

**Name of Commissioner** BERNIE LANG

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

2013

| Date | Meeting Description & Duration | Meeting Expense |
|---|---|---|
| 04-9 | CO. BD. | 50. |
| 04-16 | finance Com. | 50. |
| 04-23 | CO. BD. | 50. |
| 04-30 | SOC. SERV. (DHS) | 50. |
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| Total Per Diem | | 200.00 |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

**Commissioner Signature:** B. Lang

**Date:** 04-30-13

RECEIVED
4/30/13
Menominee County Administrator

# Menominee County

Department: DISTRICT 2

Pay to: BERNIE LANG

| Date | Items for Reimbursement | Account # | Amount |
|---|---|---|---|
| 04.09 | CO. BD. 48 | 101-101-860-02 | |
| 04-16 | Finance Com. 3 | | |
| 04-23 | CO. BD 48 | | |
| 04-30 | SOC.SERV (DHS) 3 | | |
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| | 102 x | .565 = | |
| | | TOTAL | $ 57.63 |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Signed: B. Lang

Date: 04-30-13

# Commissioner Meeting Fee Expense Form

RECEIVED
4/30/13
Menominee County Administrator

**Name of Commissioner** LARRY SCHEI

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

| Date | Meeting Description & Duration | Meeting Expense |
|---|---|---|
| 4/9/13 | COUNTY BOARD - 6-8 PM | 50.00 |
| 4/16/13 | FINANCE COMMITTEE - 2-4 PM | 50.00 |
| 4/17/13 | PUBLIC HEALTH - 4:30-6:00PM | 50.00 |
| 4/18/13 | FAIR BOARD - 6:30-8:00PM | 50.00 |
| 4/23/13 | COUNTY BOARD - 6-8 PM | 50.00 |
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| | | |
| Total Per Diem | | 250.00 |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

**Commissioner Signature:** Larry Schei

**Date:** 4/30/13

# MENOMINEE COUNTY
# BOARD OF COMMISSIONERS
# REIMBURSEMENT VOUCHER

RECEIVED
4/30/13
Menominee County Administrator

Mileage: ~~$.555~~ $.565 /mile ~ effective 01 January 2013

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Larry Schei ~ District 4**

| Date | Meeting Place | # of miles | .565 X ~~.555~~ /mile | Total Cost | Account Number |
|---|---|---|---|---|---|
| | | | | | |
| 4/19/13 | LAKE TWP. HALL | 40 | | 22.60 | 101-101-860.04 |
| 4/16/13 | COURTHOUSE | 16 | | 9.04 | 101-101-860.04 |
| 4/17/13 | PINECREST-POWERS | 73 | | 41.25 | 101-101-860.04 |
| 4/18/13 | ANNEX | 32 | | 18.08 | 101-101-860.04 |
| 4/23/13 | LAKE TWP. HALL | 40 | | 22.60 | 101-101-860.04 |
| | | | | | 101-101-860.04 |
| | | | | | 101-101-860.04 |
| | | | | | 101-101-860.04 |
| | | | | | 101-101-860.04 |
| | | | | | |
| | | | **Total Mileage** | 201 | |
| | | | | **Total Mileage Fee** | $ 113.57 |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei
Signed

4/30/13
Date

# MENOMINEE COUNTY
# BOARD OF COMMISSIONERS
# REIMBURSEMENT VOUCHER

RECEIVED
4/30/13
Menominee County Administrator

Mileage: $.565/mile – effective 01 January 2013

*Meals Maximum of $40 per day

*must attach receipt for reimbursement
*meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District**

| Date | Meeting Place | # of miles | X .565/mile | Total Cost | Account Number |
|---|---|---|---|---|---|
| | | | | | |
| 4/9/13 | Co Board Meeting-Lake Twp | 45 | | | 101-101-860.10 |
| 4/15/13 | Bd of Health Finance -Escanaba | 58 | | | 101-101-860.10 |
| 4/16/13 | Finance Mtg- Co Bd-Menominee | 76 | | | 101-101-860.10 |
| 4/17/13 | Board of Health- Pinecrest | 14 | | | 101-101-860.10 |
| 4/23/13 | Co Board Mtg-Lake Twp | 45 | | | 101-101-860.10 |
| 4/25/13 | Pinecrest Board- Pinecrest | 14 | | | 101-101-860.10 |
| | | | | | 101-101-860.10 |
| | | | | | 101-101-860.10 |
| | | | | | 101-101-860.10 |
| | | | | | |
| | | ~~255~~ 252 | Total Mileage | X $.565 | |
| | | | | Total Mileage Fee | $142.38 |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jan Hafeman
Signed

4/29/13
Date

RECEIVED
4/30/13
Menominee County Administrator

# Commissioner Meeting Fee Expense Form

**Name of Commissioner** Jan Hafeman

$50.00 per meeting-Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACCF Conference

| Date | Meeting Description & Duration | Meeting Expense |
|---|---|---|
| 4/8/13 | Ed McBroom Mtg | -0- |
| 4/9/13 | County Board Meeting | $ 50.00 |
| 4/15/13 | Board of Health Finance Meeting | $ 50.00 |
| 4/16/13 | Co. Board Finance Meeting | $ 50.00 |
| 4/17/13 | Board of Health Meeting | $ 50.00 |
| 4/23/13 | County Board Mtg | $ 50.00 |
| 4/25/13 | Pinecrest Board Mtg | $ 50.00 |
| | | |
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| | | |
| | | |
| | | |
| | | |
| | | |
| Total Per Diem | | $ 300.00 |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

**Commissioner Signature:** Jan Hafeman

**Date:** 4/29/13

# MENOMINEE COUNTY
# BOARD OF COMMISSIONERS
# REIMBURSEMENT VOUCHER

RECEIVED
5/3/12
Menominee County Administrator

Mileage: ~~$.555~~/mile ~ effective 01 January 2013
.565

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Doug Krienke ~ District 1**

| Date | Meeting Place | # of miles | X ~~.555~~/mile | Total Cost | Account Number |
|---|---|---|---|---|---|
| | | | .565 | | |
| 4-9-13 | CB Lake TH | 50 | | 28.25 | 101-101-860.01 |
| 23 | " " | 50 | | 28.25 | 101-101-860.01 |
| | | | | | 101-101-860.01 |
| | | | | | 101-101-860.01 |
| | | | | | 101-101-860.01 |
| | | | | | 101-101-860.01 |
| | | | | | 101-101-860.01 |
| | | | | | 101-101-860.01 |
| | | | | | 101-101-860.01 |
| | | | | | |
| | | | **Total Mileage** | | |
| | | | | **Total Mileage Fee** | ~~56.25~~ |

56.50 BB

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Doug Krienke
Signed

4-29-13
Date

# Commissioner Meeting Fee
# Expense Form

RECEIVED
5/3/12
Menominee County Administrator

**Name of Commissioner** Doug Krienke

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

| Date | Meeting Description & Duration | | Meeting Expense |
|---|---|---|---|
| 4-4-13 | CAA | Esky | 50.00 |
| 9 | MBDC | Men. C.H. | 50.00 |
| 9 | CB | Lake T.H. | 50.00 |
| 23 | " | " | 50.00 |
| | | | |
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| | | | |
| Total Per Diem | | | 200.00 |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

**Commissioner Signature:** Doug Krienke

**Date:** 4-29-13

# MENOMINEE COUNTY
# BOARD OF COMMISSIONERS
# REIMBURSEMENT VOUCHER

RECEIVED
5/3/12
Menominee County Administrator

Mileage: ~~$.555/mile~~ ~ effective 01 January 2013
$.565

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **John R. Nelson ~ District 9**

| Date | Meeting Place | # of miles | .565 X ~~.555~~/mile | Total Cost | Account Number |
|---|---|---|---|---|---|
| | | | | | |
| 4/4/13 | MI WORKS, ESCANABA MI. | 56 | ~~31.64~~ | 31.64 | 101-101-860.11 |
| 4/9/13 | CO BOARD MEETING, LAKE TWP | 62 | | 35.03 | 101-101-860.11 |
| 4/15/13 | NORTH POINT M/H Iron MT, MI | 74 | Personnel Com. | 41.81 | 101-101-860.11 |
| 4/16/13 | FINANCE Comm, MENOMINEE MI. | 94 | | 53.11 | 101-101-860.11 |
| 4/23/13 | Co Board, LAKE TWP | 62 | | 35.03 | 101-101-860.11 |
| 4/25/13 | NORTH POINT | 74 | Board of Dir. | 41.81 | 101-101-860.11 |
| | | | | | 101-101-860.11 |
| | | | | | 101-101-860.11 |
| | | | | | 101-101-860.11 |
| | | 422 | | 238.43 | |
| | | | Total Mileage | | |
| | | | | Total Mileage Fee | 238.43 |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

John R Nelson

Signed

Date

# Commissioner Meeting Fee
# Expense Form

RECEIVED
5/3/12
Menominee County Administrator

**Name of Commissioner** JOHN NELSON

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

| Date | Meeting Description & Duration | Meeting Expense |
|---|---|---|
| 4/4/13 | MI WORKS ESCANABA, MI | 50.00 |
| 4/9/13 | CO. BOARD, LAKE TWP | 50.00 |
| 4/15/13 | NORTH POINT MH, IRON MT PERSONNEL | 50.00 |
| 4/16/13 | FINANCE COMM, MENOMINEE (Court House) | 50.00 |
| 4/23/13 | CO BOARD - LAKE TWP | 50.00 |
| 4/25/13 | NORTH POINT M.H. IRON MT. | 50.00 |
| | | |
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| | | |
| | | |
| Total Per Diem | | 300.00 |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

**Commissioner Signature:** _____

**Date:** _____

# Commissioner Meeting Fee
# Expense Form

RECEIVED
5/8/13
Menominee County Administrator

**Name of Commissioner** Chris Pluchek

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

| Date | Meeting Description & Duration | Meeting Expense |
|---|---|---|
| 4-9-13 | CB Meeting Lake Township | 50.00 |
| 4-15-13 | TCA Meeting / Minimum Standards | 50.00 |
| 4-16-13 | TCA Meeting Personnel Commitee | 50.00 |
| 4-16-13 | TCA Meeting | |
| 4-23-13 | CB Meeting Lake Township | 50.00 |
| | | |
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| | | |
| | | |
| | | |
| Total Per Diem | | 200.00 |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

**Commissioner Signature:** [signature]

**Date:** 5-5-13

# MENOMINEE COUNTY
# BOARD OF COMMISSIONERS
# REIMBURSEMENT VOUCHER

RECEIVED
5/8/13
Menominee County Administrator

Mileage: ~~$.555~~/mile ~ effective 01 January 2013
$.565

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Chris Plutchak ~ District 5**

| Date | Meeting Place | # of miles | .565 X ~~.555~~/mile | Total Cost | Account Number |
|---|---|---|---|---|---|
| | | | | | |
| 4-9-13 | C.B Meeting Lake Township | 22x2=44 | | 24.86 | 101-101-860.05 |
| 4-23-13 | C.B Meeting Lake Township | 22x2=44 | | 24.86 | 101-101-860.05 |
| | | | | | 101-101-860.05 |
| | | | | | 101-101-860.05 |
| | | | | | 101-101-860.05 |
| | | | | | 101-101-860.05 |
| | | | | | 101-101-860.05 |
| | | | | | 101-101-860.05 |
| | | | | | 101-101-860.05 |
| | | | | | |
| | | | **Total Mileage** | | |
| | | | | **Total Mileage Fee** | 49.72 |

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Signed

5-5-13

Date

# MENOMINEE COUNTY BOARD OF COMMISSIONERS
# DISCUSSION ITEM

| | |
|---|---|
| **SUBJECT:** | **Miscellaneous Bills** |
| **DEPARTMENT:** | **Administration** |
| **ATTACHMENTS:** | **yes** |

**SUMMARY:**

Board to review recently submitted Miscellaneous Bills as paid on April 25 & May 9, 2013 in the amount of $99,923.99

**RECOMMENDED MOTION**

**Submitted by:** Brian Bousley **05/09/2013**
**Date**

**WORKSHOP ACTION**

| | |
|---|---|
| | **Forwarded to County Board for Approval as Recommended** |
| | **Reviewed with no motion to carry forward** |
| | **Continue after additional review/research is obtained** |
| | **Recommended with the following change(s):** |

**COUNTY BOARD ACTION** **DATE:**

| | |
|---|---|
| | **Approved** |
| | **Disapproved** |
| | **Approved with the following change(s):** |

**General Fund Expenditures**

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

**Special Revenue Funds**

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED
APR 25 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

# MENOMINEE COUNTY
## Claims Audit Report

| Vendor Name / Vcher# | Voucher Date | Vendor's Ref# | Description | Debit Accnt# | $Amount | SepCk | Claim Total |
|---|---|---|---|---|---|---|---|
| **Bank Account: General** | | | | | | | |
| **A B C PRINTERS** | | | | | | | **$544.56** |
| 29744 | 4/14/2013 | 95600 | PO# 02784 County Directories (x300) | 101-215-727.00 | 544.56 | | |
| **Adams, Mercedes** | | | | | | | **$55.65** |
| 29738 | 4/19/2013 | Reimbursement | Mileage - Jury Commission | 101-150-860.00 | 5.65 | | |
| 29739 | 4/19/2013 | Per Diem | Jury Commission | 101-150-710.00 | 50.00 | | |
| **ANDERSON, TACKMAN & CO PLC** | | | | | | | **$6,000.00** |
| 29757 | 3/31/2013 | 56297 | Final Billing - Audit for 9/30/12 | 101-103-801.01 | 6,000.00 | | |
| **Bay Area Septic Service** | | | | | | | **$190.00** |
| 29743 | 4/15/2013 | 4/15/13 | Pump Septic Tank @ Shakey Lakes | 208-751-930.04 | 190.00 | | |
| **BAYSHORE VETERINARY CLINIC** | | | | | | | **$23.64** |
| 29829 | 4/18/2013 | 159581 | K9 - Dog Food | 101-301-881.01 | 23.64 | | |
| **BP** | | | | | | | **$589.37** |
| 29818 | 4/6/2013 | 5901027408 | Gasoline Sales | 101-301-742.00 | 589.37 | | |
| **Brunelle, Jennifer** | | | | | | | **$266.77** |
| 29840 | 4/22/2013 | Reimbursement | Meals | 296-668-955.00 | 23.18 | | |
| 29843 | 4/24/2013 | Reimbursement | Mileage | 296-668-860.00 | 227.70 | | |
| 29844 | 4/24/2013 | Reimbursement | Supplies for Teen Court | 296-667-801.02 | 15.89 | | |
| **BS&A Software** | | | | | | | **$2,640.00** |
| 29853 | 4/25/2013 | 091099 | Assessing System - 5/1/13 to 5/1/14 | 101-103-857.00 | 2,640.00 | | |
| **Cellcom Wisconsin RSA 04** | | | | | | | **$162.62** |
| 29765 | 4/5/2013 | 350997 | Medical Examiner - Cellular Services | 101-648-727.00 | 72.55 | x | |
| 29846 | 4/5/2013 | 344320 | Cellular Services | 101-132-850.00 | 21.35 | | |
| 29846 | 4/5/2013 | 344320 | Cellular Services | 296-664-850.00 | 52.04 | | |
| 29846 | 4/5/2013 | 344320 | Cellular Services | 296-665-850.00 | 16.68 | | |
| **City Directories** | | | | | | | **$300.00** |
| 29850 | 4/16/2013 | 83476320 | City Directory Publication | 266-325-755.00 | 300.00 | | |
| **City of Stephenson - P.O. Box 467** | | | | | | | **$220.01** |
| 29847 | 4/19/2013 | 709 | Annex - Water, Electric, Sewer | 101-261-920.01 | 17.00 | | |
| 29847 | 4/19/2013 | 709 | Annex - Water, Electric, Sewer | 101-261-920.02 | 30.00 | | |
| 29847 | 4/19/2013 | 709 | Annex - Water, Electric, Sewer | 101-261-920.03 | 173.01 | | |
| **CLOVERLAND PAPER CO** | | | | | | | **$3,170.18** |
| 29754 | 4/12/2013 | 101582 | Tidyfoam Soap, Kitchen Towels | 101-265-755.01 | 76.99 | | |
| 29755 | 4/5/2013 | 101418 | Park Supplies | 208-751-755.01 | 2,898.71 | | |
| 29820 | 4/12/2013 | 101545 | SOS Pads | 101-301-770.00 | 46.00 | | |
| 29849 | 4/19/2013 | 101637 | Tissue, Towels, Lysol | 101-265-755.01 | 148.48 | | |
| **Country Mile Document Destruct** | | | | | | | **$71.44** |
| 29747 | 4/8/2013 | 15279 | Shred Documents (4/4/2013) | 101-265-801.00 | 71.44 | | |
| **CVS Pharmacy Inc.** | | | | | | | **$108.68** |
| 29827 | 3/28/2013 | 6005432044049416 | Inmate Medications | 101-301-770.01 | 108.68 | | |
| **DEKETO, LLC** | | | | | | | **$1,300.00** |
| 29742 | 4/7/2013 | CLK 64 | PO# 02783 Vital Records Software Mai | 101-103-857.00 | 1,300.00 | | |
| **Dennis Anderson** | | | | | | | **$78.10** |
| 29830 | 4/14/2013 | 5859274 | Gracie's Supplements | 101-301-881.01 | 78.10 | | |
| **Dennis-Ruleau, Dawn** | | | | | | | **$502.35** |
| 29839 | 4/22/2013 | Reimbursement | Bridge Toll & Mileage | 296-663-860.00 | 484.87 | | |
| 29845 | 4/24/2013 | Reimbursement | Supplies | 296-667-801.01 | 17.48 | | |

**MENOMINEE COUNTY**
**Claims Audit Report**

| Vendor Name / Vcher# | Voucher Date | Vendor's Ref# | Description | Debit Accnt# | $Amount | SepCk | Claim Total |
|---|---|---|---|---|---|---|---|
| **Bank Account: General** | | | | | | | |
| **Dougovito, Greg** | | | | | | | **$164.40** |
| 29841 | 4/22/2013 | 5133 | Transport of a Juvenile | 101-132-801.01 | 60.00 | | |
| 29841 | 4/22/2013 | 5133 | Transport of a Juvenile | 101-132-801.00 | 96.00 | | |
| 29842 | 4/22/2013 | Reimbursement | Meals | 101-132-801.00 | 8.40 | | |
| **EAGLEHERALD PUBLISHING, LLC** | | | | | | | **$25.30** |
| 29772 | 3/31/2013 | 2910 | Jury Commission Advertising | 101-150-727.00 | 25.30 | | |
| **Eldercare Home Pharmacy** | | | | | | | **$187.46** |
| 29825 | 3/31/2013 | 3716378T | Inmate Medications | 101-301-770.01 | 187.46 | | |
| **Election Systems & Software** | | | | | | | **$2,012.00** |
| 29764 | 4/2/2013 | 849141 | PO# 02778 - Election Software License | 101-262-727.00 | 2,012.00 | | |
| **Faller, Tom** | | | | | | | **$260.14** |
| 29770 | 4/19/2013 | Reimbursement | Election Accreditation Training (3/26 & 3 | 101-262-860.00 | 260.14 | | |
| **Good Source** | | | | | | | **$872.89** |
| 29822 | 4/8/2013 | S10304608 | Inmate Groceries | 101-301-770.00 | 100.00 | | |
| 29823 | 4/9/2013 | S10304719 | Inmate Groceries | 101-301-770.00 | 772.89 | | |
| **HOTFLAME GAS COMPANY** | | | | | | | **$1,085.87** |
| 29756 | 4/11/2013 | 007336 | Kleinke Park | 208-751-744.00 | 484.97 | | |
| 29759 | 4/11/2013 | 007341 | Shakey Lakes | 208-751-744.00 | 600.90 | | |
| **INSTITUTE OF CONTINUING LEGAL** | | | | | | | **$132.50** |
| 29762 | 3/29/2013 | 938841 | MI Probate Sourcebook | 101-148-802.00 | 132.50 | | |
| **Joel Hensley, RN** | | | | | | | **$1,465.00** |
| 29753 | 4/14/2013 | Blood Draw | K.M.T. (4/11/3) | 101-267-801.01 | 100.00 | | |
| 29828 | 4/22/2013 | Nursing Services | May 1 - May 15, 2013 | 101-301-770.01 | 1,365.00 | | |
| **Johnson, Gary** | | | | | | | **$482.72** |
| 29734 | 4/17/2013 | 5129 | Foster Care Cost (E.J.J. & L.M.J.) | 292-662-843.02 | 482.72 | | |
| **Kleiman, Marc** | | | | | | | **$51.98** |
| 29838 | 4/24/2013 | Reimbursement | Mileage - April 2013 Board Meetings | 101-215-860.00 | 51.98 | | |
| **Koehne** | | | | | | | **$562.15** |
| 29831 | 4/4/2013 | 63922 | 2009 Chevy Tahoe - Vehicle Maintenan | 101-301-981.00 | 562.15 | | |
| **Lufts Advertiser** | | | | | | | **$93.25** |
| 29856 | 4/23/2013 | 4-23-13 | April 2013 Advertising | 101-101-901.00 | 93.25 | | |
| **Manpower** | | | | | | | **$361.38** |
| 29741 | 4/14/2013 | 25478002 | Week Ending 4/14/13 - Regina Mistark | 101-141-704.00 | 361.38 | | |

APPROVED
APR 25 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED
APR 25 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

**MENOMINEE COUNTY**
**Claims Audit Report**

| Vendor Name / Vcher# | Voucher Date | Vendor's Ref# | Description | Debit Accnt# | $Amount | SepCk | Claim Total |
|---|---|---|---|---|---|---|---|
| **Bank Account: General** | | | | | | | |
| **Mastercard** | | | | | | | **$6,001.91** |
| 29767 | 4/11/2013 | Credit Card | Cames BP | 101-301-860.00 | 7.00 | x | |
| 29767 | 4/11/2013 | Credit Card | Shell Oil | 101-301-860.00 | 74.53 | x | |
| 29767 | 4/11/2013 | Credit Card | Lee Rd BP | 101-301-860.00 | 85.00 | x | |
| 29767 | 4/11/2013 | Credit Card | Marathon Petro | 101-301-860.00 | 50.00 | x | |
| 29767 | 4/11/2013 | Credit Card | Bonanza | 101-301-860.00 | 20.10 | x | |
| 29767 | 4/11/2013 | Credit Card | Superior Touchless | 101-301-981.00 | 8.00 | x | |
| 29767 | 4/11/2013 | Credit Card | Marathon Petro | 205-315-860.00 | 60.01 | x | |
| 29767 | 4/11/2013 | Credit Card | Comfort Suites | 205-315-860.00 | 76.50 | x | |
| 29767 | 4/11/2013 | Credit Card | Intelius.Com | 101-301-727.00 | 19.95 | x | |
| 29767 | 4/11/2013 | Credit Card | Ace Oil Express | 101-301-860.00 | 30.90 | x | |
| 29767 | 4/11/2013 | Credit Card | Thorpedo Family Restaurant | 101-301-860.00 | 15.72 | x | |
| 29767 | 4/11/2013 | Credit Card | AG Products, Inc. | 101-301-770.00 | 173.00 | x | |
| 29767 | 4/11/2013 | Credit Card | TLO | 101-301-727.00 | 12.50 | x | |
| 29767 | 4/11/2013 | Credit Card | Buffalo Wild Wings | 205-315-860.00 | 29.14 | x | |
| 29767 | 4/11/2013 | Credit Card | PO# 02785 | 205-315-934.03 | 2,511.50 | x | |
| 29767 | 4/11/2013 | Credit Card | Hardee's | 205-315-860.00 | 5.40 | x | |
| 29767 | 4/11/2013 | Credit Card | Hardee's | 205-315-860.00 | 6.88 | x | |
| 29767 | 4/11/2013 | Credit Card | Tri Tronics, Inc. | 101-301-881.01 | 180.00 | x | |
| 29767 | 4/11/2013 | Credit Card | Credit Voucher - Ramada Inn | 101-301-860.00 | -84.00 | x | |
| 29857 | 4/11/2013 | Credit Card | Quill | 296-667-801.02 | 30.73 | x | |
| 29857 | 4/11/2013 | Credit Card | Supplies Outlet | 208-751-728.00 | 39.89 | x | |
| 29857 | 4/11/2013 | Credit Card | USPS | 101-268-729.00 | 5.05 | x | |
| 29857 | 4/11/2013 | Credit Card | PO# 02786 | 208-751-984.00 | 851.36 | x | |
| 29857 | 4/11/2013 | Credit Card | NBF Natl Biz Furniture | 215-141-934.00 | 338.91 | x | |
| 29857 | 4/11/2013 | Credit Card | Speedway | 101-101-859.00 | 70.71 | x | |
| 29857 | 4/11/2013 | Credit Card | Supplies Outlet | 101-172-727.00 | 24.89 | x | |
| 29857 | 4/11/2013 | Credit Card | Rapid River Mini Mart | 101-101-859.00 | 77.68 | x | |
| 29857 | 4/11/2013 | Credit Card | Radisson Hotels | 101-101-859.00 | 268.94 | x | |
| 29857 | 4/11/2013 | Credit Card | Radisson Hotels | 101-101-859.00 | 254.66 | x | |
| 29857 | 4/11/2013 | Credit Card | USPS | 101-268-729.00 | 5.05 | x | |
| 29857 | 4/11/2013 | Credit Card | USPS | 101-268-729.00 | 5.05 | x | |
| 29857 | 4/11/2013 | Credit Card | House of Ink Jet.com | 208-751-727.00 | 39.97 | x | |
| 29857 | 4/11/2013 | Credit Card | USPS | 101-268-729.00 | 5.05 | x | |
| 29857 | 4/11/2013 | Credit Card | Harrison Roadhouse | 101-682-860.00 | 4.23 | x | |
| 29857 | 4/11/2013 | Credit Card | Rapid River Mini Mart | 101-682-860.00 | 79.22 | x | |
| 29857 | 4/11/2013 | Credit Card | Big Boy | 101-682-860.00 | 10.53 | x | |
| 29857 | 4/11/2013 | Credit Card | Shell Oil | 101-682-860.00 | 42.80 | x | |
| 29857 | 4/11/2013 | Credit Card | Harrison Roadhouse | 101-682-860.00 | 9.00 | x | |
| 29857 | 4/11/2013 | Credit Card | Kellogg Hotel & Conf. | 101-682-860.00 | 7.95 | x | |
| 29857 | 4/11/2013 | Credit Card | USPS | 101-268-729.00 | 5.05 | x | |
| 29857 | 4/11/2013 | Credit Card | Brody Hall | 101-682-860.00 | 9.53 | x | |
| 29857 | 4/11/2013 | Credit Card | Harrison Roadhouse | 101-682-860.00 | 10.59 | x | |
| 29857 | 4/11/2013 | Credit Card | Hutshops | 296-667-801.01 | 268.99 | x | |
| 29857 | 4/11/2013 | Credit Card | Clark | 101-682-860.00 | 79.53 | x | |
| 29857 | 4/11/2013 | Credit Card | Planner Pads Co. | 296-663-727.00 | 34.94 | x | |
| 29857 | 4/11/2013 | Credit Card | Shell Oil | 101-682-860.00 | 88.19 | x | |
| 29857 | 4/11/2013 | Credit Card | USPS | 101-268-729.00 | 5.05 | x | |
| 29857 | 4/11/2013 | Credit Card | Team Wireless | 101-101-727.00 | 21.19 | x | |
| 29857 | 4/11/2013 | Credit Card | USPS | 101-268-729.00 | 5.05 | x | |
| **MATHIEU MARYE** | | | | | | | **$50.84** |
| 29768 | 4/19/2013 | Reimbursement | Jury Commission Mileage - 4/19/13 | 101-150-860.00 | 0.84 | | |
| 29769 | 4/19/2013 | Per Diem | Jury Commission - 4/19/13 | 101-150-710.00 | 50.00 | | |

**MENOMINEE COUNTY**
**Claims Audit Report**

| Vendor Name / Vcher# | Voucher Date | Vendor's Ref# | Description | Debit Accnt# | $Amount | SepCk | Claim Total |
|---|---|---|---|---|---|---|---|
| **Bank Account: General** | | | | | | | |
| **Maximus, Inc.** | | | | | | | **$700.00** |
| 29773 | 4/19/2013 | 101338.01.05-002 | DHS-286 billings for FY 2012 (Jan - Mar | 101-267-801.00 | 700.00 | | |
| **Menards - Marinette** | | | | | | | **$34.41** |
| 29740 | 4/16/2013 | 21053 | Building & Ground Supplies | 101-265-930.01 | 23.43 | | |
| 29776 | 4/19/2013 | 21349 | Building & Ground Supplies | 101-265-755.00 | 10.98 | | |
| **MILLERS ACTION OFFICE SUPPLY I** | | | | | | | **$204.68** |
| 29756 | 4/15/2013 | 0093042-001 | Treasurers Office - Pens, Labels, Post I | 101-253-727.00 | 46.76 | | |
| 29816 | 4/22/2013 | 0093131-001 | Office Supplies & Laminating Pouches | 101-215-983.00 | 79.96 | | |
| 29816 | 4/22/2013 | 0093131-001 | Office Supplies & Laminating Pouches | 101-215-727.00 | 77.96 | | |
| **Office Depot, Inc.** | | | | | | | **$111.12** |
| 29774 | 4/10/2013 | 654268622001 | District Court Office Supplies | 101-136-727.00 | 111.12 | | |
| **Pan-O-Gold Baking Co.** | | | | | | | **$89.60** |
| 29821 | 4/2/2013 | 00040683309206 | Inmate Groceries | 101-301-770.00 | 40.88 | | |
| 29824 | 4/9/2013 | 00040683309911 | Inmate Groceries | 101-301-770.00 | 48.72 | | |
| **Piche, Gerald L.** | | | | | | | **$61.59** |
| 29852 | 4/25/2013 | Reimbursement | Mileage - April 2013 | 101-101-860.07 | 61.59 | | |
| **Polasky, Nancy** | | | | | | | **$55.65** |
| 29736 | 4/19/2013 | Per Diem | Jury Commission | 101-150-710.00 | 50.00 | | |
| 29737 | 4/19/2013 | Reimbursement | Mileage - Jury Commission | 101-150-860.00 | 5.65 | | |
| **Prevea Clinic** | | | | | | | **$40.20** |
| 29761 | 4/15/2013 | 100112 | Copies of Medical Records (C.D.) | 101-132-835.00 | 40.20 | | |
| **PrintersPlus!** | | | | | | | **$445.00** |
| 29833 | 4/16/2013 | 12354 | Request Form & Death Scene Sheets | 205-315-755.00 | 445.00 | | |
| **Przewrocki, Joan** | | | | | | | **$45.50** |
| 29760 | 4/11/2013 | 5127 | Holdover Attendant (M.Z.) | 101-132-801.01 | 45.50 | | |
| **Quill Corporation** | | | | | | | **$31.98** |
| 29817 | 10/3/2012 | 6268790 | Batteries | 101-301-727.00 | 31.98 | | |
| **Randall Phillipps** | | | | | | | **$25.00** |
| 29745 | 4/11/2013 | 2002-10157-DP | Court Appointed Legal - Chapel | 101-131-807.00 | 25.00 | | |
| **RCOM** | | | | | | | **$185.35** |
| 29748 | 4/11/2013 | 11375 | March 2013 Expense Reduction Plan | 101-103-850.00 | 185.35 | | |
| **Reinhart Foodservice** | | | | | | | **$631.38** |
| 29825 | 4/16/2013 | 174756 | Inmate Groceries | 101-301-770.00 | 631.38 | | |
| **Richardson, Peggy Ann** | | | | | | | **$556.00** |
| 29735 | 4/17/2013 | 5130 | Foster Care Cost (C.J.C.) | 292-662-843.02 | 556.00 | | |
| **SimplexGrinnell** | | | | | | | **$1,348.00** |
| 29837 | 12/31/2012 | 75836406 | Annual Fire Alarm & Sprinkler Inspectio | 101-265-801.00 | 1,348.00 | | |

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**MENOMINEE COUNTY**
**Claims Audit Report**

| Vendor Name / Vcher# | Voucher Date | Vendor's Ref# | Description | Debit Accnt# | $Amount | SepCk | Claim Total |
|---|---|---|---|---|---|---|---|
| **Bank Account: General** | | | | | | | |
| **Standard Insurance Company** | | | | | | | **$211.60** |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 101-101-713.00 | 20.70 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 101-132-713.00 | 6.32 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 101-136-713.00 | 11.50 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 101-141-713.00 | 9.20 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 101-148-713.00 | 0.58 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 101-215-713.00 | 11.50 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 101-172-713.00 | 4.60 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 101-261-713.00 | 2.30 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 101-267-713.00 | 9.20 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 101-268-713.00 | 2.30 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 101-253-713.00 | 6.90 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 101-257-713.00 | 4.60 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 101-265-713.00 | 2.30 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 101-301-713.00 | 48.30 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 101-682-713.00 | 2.30 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 101-103-713.00 | 2.30 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 101-426-713.00 | 2.30 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 271-790-713.00 | 9.20 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 296-663-713.00 | 2.30 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 296-664-713.00 | 2.30 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 296-665-713.00 | 2.30 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 208-751-713.00 | 4.60 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 205-316-713.00 | 2.30 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 205-315-713.00 | 23.00 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 266-325-713.00 | 16.10 | | |
| 29778 | 4/22/2013 | May 2013 | Life Insurance Premium | 266-326-713.00 | 2.30 | | |
| **State of Michigan - Dept. of Management & Budget** | | | | | | | **$2,850.00** |
| 29834 | 12/21/2012 | 13-000118 | Service Period (10/1/12 - 3/31/13) | 205-315-934.01 | 2,850.00 | | |
| **STATE OF MICHIGAN-MISCELLANOUS** | | | | | | | **$9.00** |
| 29750 | 4/22/2013 | MC3440PB | Watercraft Renewal | 101-331-755.00 | 3.00 | | |
| 29751 | 4/22/2013 | MC3682PB | Watercraft Renewal | 101-331-755.00 | 3.00 | | |
| 29752 | 4/22/2013 | MC3457PB | Watercraft Renewal | 101-331-755.00 | 3.00 | | |
| **STEPHENSON MARKETING COOPERATI** | | | | | | | **$2,526.04** |
| 29832 | 3/31/2013 | 015579 | March 2013 Sales | 205-315-742.00 | 2,526.04 | | |
| **SVINICKI, GAIL M.** | | | | | | | **$15.07** |
| 29749 | 3/28/2013 | Reimbursement | Registered Mail (2013-014258-DS) | 101-267-804.00 | 15.07 | | |
| **Time Warner Cable** | | | | | | | **$329.95** |
| 29855 | 4/18/2013 | 10404 700185701 000 | April 25 - May 24, 2013 | 101-103-851.01 | 329.95 | | |
| **TWIN CITY ELECTRIC, Inc.** | | | | | | | **$102.00** |
| 29851 | 4/24/2013 | 78378 | Re-Install Viewing Software for Surveilla | 101-265-930.01 | 102.00 | | |
| **U.E.S. COMPUTERS, INC.** | | | | | | | **$649.00** |
| 29763 | 4/12/2013 | 64321 | Toner Cartridge - FOC's Office | 101-141-931.00 | 134.00 | | |
| 29819 | 4/18/2013 | 64371 | Cisco Extended Service | 101-301-755.00 | 515.00 | | |
| **U.S. Bank Equipment Finance** | | | | | | | **$133.07** |
| 29854 | 4/15/2013 | 226533602 | Bizhub 423 Copier | 101-172-942.00 | 133.07 | | |
| **Valenti, Susan F.** | | | | | | | **$175.40** |
| 29746 | 3/31/2013 | Reimbursement | March 2013 - Mileage & Meals | 101-131-860.00 | 175.40 | | |

**MENOMINEE COUNTY**
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|---|---|---|---|---|---|---|---|
| **Bank Account: General** | | | | | | | |
| **Verizon Wireless** | | | | | | | **$1,762.54** |
| 29766 | 4/1/2013 | 9702502603 | Cellular Services | 101-265-850.00 | 87.50 | | |
| 29766 | 4/1/2013 | 9702502603 | Cellular Services | 101-301-850.00 | 613.83 | | |
| 29766 | 4/1/2013 | 9702502603 | Cellular Services | 101-301-976.00 | 266.07 | | |
| 29766 | 4/1/2013 | 9702502603 | Cellular Services | 101-426-850.00 | 61.59 | | |
| 29766 | 4/1/2013 | 9702502603 | Cellular Services | 101-682-850.00 | 32.41 | | |
| 29766 | 4/1/2013 | 9702502603 | Cellular Services | 205-315-850.00 | 697.55 | | |
| 29766 | 4/1/2013 | 9702502603 | Cellular Services | 266-325-850.00 | 3.59 | | |
| **Vigilant Canine Services Inter** | | | | | | | **$400.00** |
| 29835 | 4/22/2013 | Proposal | K9 Services | 101-301-881.01 | 400.00 | | |
| **WEST GROUP PAYMENT CENTER** | | | | | | | **$425.18** |
| 29771 | 4/1/2013 | 826936966 | March 1 - March 31, 2013 | 269-145-801.00 | 425.18 | | |
| **White Water Associates, Inc.** | | | | | | | **$245.00** |
| 29775 | 4/19/2013 | 132526 | Water Analysis 4/16/13 | 208-751-920.00 | 85.00 | | |
| 29848 | 4/23/2013 | 132572 | Water Analysis | 208-751-920.00 | 160.00 | | |
| **WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003** | | | | | | | **$40.48** |
| 29777 | 4/17/2013 | 0702047856-00005 | Kleinke Park | 208-751-920.01 | 40.48 | | |
| **Total Amount for Bank Account: General** | | | | | | | **$44,472.95** |

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**MENOMINEE COUNTY**
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| Vendor Name / Vcher# | Voucher Date | Vendor's Ref# | Description | Debit Accnt# | $Amount | SepCk | Claim Total |
|---|---|---|---|---|---|---|---|
| **Bank Account: General** | | | | | | | |
| **Accent Building Maintenance LT** | | | | | | | **$250.00** |
| 30061 | 4/30/2013 | 37327 | Strip & Finish Floor at Library (4/29/13) | 101-265-755.02 | 250.00 | | |
| **Ace Hardware** | | | | | | | **$19.76** |
| 29904 | 4/4/2013 | 206932/2 | Sharpener Stone | 101-265-930.01 | 4.49 | | |
| 29905 | 4/11/2013 | 207004/2 | Coupling | 101-265-930.01 | 6.99 | | |
| 29906 | 4/17/2013 | 207051/2 | Blade Jig & Connector Crimp | 101-265-930.01 | 8.28 | | |
| **ALGER-DELTA COOPERATIVE ASSOCI** | | | | | | | **$601.88** |
| 29955 | 5/1/2013 | 1614900 | Bath House | 208-751-920.01 | 49.34 | | |
| 29956 | 5/1/2013 | 369802 | W8449 Co Rd G12 Campsites | 208-751-920.01 | 33.07 | | |
| 29957 | 5/1/2013 | 1503500 | N8380 Co Pk Rd 20 pt 5 | 208-751-920.01 | 41.59 | | |
| 29958 | 5/1/2013 | 383301 | Shakey Lk Pk/Cattle Ara | 208-751-920.01 | 27.48 | | |
| 29959 | 5/1/2013 | 383200 | N8380 Co Park Rd 20.5 | 208-751-920.01 | 27.48 | | |
| 29960 | 5/1/2013 | 383001 | Shakey Lks Pk/Horse Ara | 208-751-920.01 | 38.21 | | |
| 29961 | 5/1/2013 | 380300 | Shower Building | 208-751-920.01 | 76.73 | | |
| 29962 | 5/1/2013 | 379700 | Storage Shed | 208-751-920.01 | 54.38 | | |
| 29963 | 5/1/2013 | 370500 | Shakey Lks Office/Shop | 208-751-920.01 | 173.65 | | |
| 29964 | 5/1/2013 | 367200 | Northwest Campsites | 208-751-920.01 | 51.00 | | |
| 29965 | 5/1/2013 | 367100 | N8390 Beach House | 208-751-920.01 | 28.95 | | |
| **ANGELIS MENOMINEE INC** | | | | | | | **$356.29** |
| 30025 | 4/8/2013 | 0100259-IN | Inmate Groceries | 101-301-770.00 | 65.26 | | |
| 30026 | 4/13/2013 | 0130423-IN | Inmate Groceries | 101-301-770.00 | 67.75 | | |
| 30027 | 4/20/2013 | 0000827-IN | Inmate Groceries | 101-301-770.00 | 51.75 | | |
| 30028 | 4/23/2013 | 0121139-IN | Inmate Groceries | 101-301-770.00 | 57.28 | | |
| 30029 | 4/23/2013 | 0143920-IN | Inmate Groceries | 101-301-770.00 | 11.18 | | |
| 30030 | 4/30/2013 | 0065402-IN | Inmate Groceries | 101-301-770.00 | 103.07 | | |
| **AT&T - Carol Stream, IL** | | | | | | | **$1,845.51** |
| 29913 | 4/19/2013 | 906863661404 | April 19 - May 18, 2013 | 266-325-850.00 | 238.46 | | |
| 29924 | 4/19/2013 | 906863202304 | April 19 - May 18, 2013 | 101-103-850.00 | 419.51 | | |
| 30060 | 4/19/2013 | 906863444104 | April 19 - May 18, 2013 | 101-103-850.00 | 497.35 | | |
| 30075 | 5/1/2013 | 906R41083905 | May 1 - May 31, 2013 | 101-103-850.00 | 690.19 | | |
| **Bastien Family Enterprises, LL** | | | | | | | **$2,910.00** |
| 30012 | 5/6/2013 | Fall 2012 | Foreclosure Personal Property Visits (x5 | 517-252-801.00 | 2,910.00 | | |
| **BAY AREA MEDICAL CENTER - 3100 SHORE DRIVE** | | | | | | | **$356.00** |
| 30063 | 4/30/2013 | MENCTY | Pre Employment Physicals (x4) | 208-751-801.01 | 356.00 | | |
| **BELSON CO.** | | | | | | | **$138.00** |
| 30021 | 4/22/2013 | 92205 | Laundry Equipment Maintenance | 101-301-770.00 | 138.00 | | |
| **Big O's Lube and Service, Inc.** | | | | | | | **$172.75** |
| 30042 | 4/23/2013 | 11283 | 2007 Chevy Silverado - Oil Change & F | 101-301-981.00 | 34.90 | | |
| 30050 | 5/2/2013 | 11353 | 2010 Impala - Oil Change | 205-315-934.02 | 27.95 | | |
| 30051 | 4/23/2013 | 11281 | 2011 Impala - Oil Change, Tire Rotation | 205-315-934.02 | 109.90 | | |
| **Body Works Plus** | | | | | | | **$200.00** |
| 30041 | 5/3/2013 | 1969518974 | 2009 Tahoe - Vehicle Maintenance | 101-301-981.00 | 200.00 | | |
| **Brian Bousley** | | | | | | | **$63.39** |
| 30053 | 5/8/2013 | Reimbursement | Mileage to Parks | 208-751-860.00 | 63.39 | | |
| **BS&A Software** | | | | | | | **$1,870.00** |
| 29928 | 5/1/2013 | 090490 | Tax System - (5/1/13 to 5/1/14) | 101-103-857.00 | 1,870.00 | | |
| **Cenex Fleetcard** | | | | | | | **$130.04** |
| 30066 | 5/6/2013 | 72761C | Building Code - Gasoline Sales | 249-371-742.00 | 130.04 | | |

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|---|---|---|---|---|---|---|---|
| **Bank Account: General** | | | | | | | |
| **CIMA COMPANIES, INC.** | | | | | | | **$212.00** |
| 29921 | 4/26/2013 | MIMENO | Volunteer Insurance Renewal - M. Pfanl | 101-136-807.00 | 212.00 | | |
| **CITY OF MENOMINEE - 2511 10TH ST.** | | | | | | | **$351.67** |
| 29897 | 5/1/2013 | June 2013 | Monthly Rent | 266-326-942.00 | 351.67 | | |
| **CLOVERLAND PAPER CO** | | | | | | | **$462.35** |
| 29889 | 4/26/2013 | 101690 | Soap & Tissues | 101-265-755.01 | 123.60 | | |
| 29890 | 4/26/2013 | 101692 | Dispenser, Tidyfoam, Mop Head, Disinf | 208-751-755.01 | 130.72 | | |
| 30022 | 4/26/2013 | 101691 | Tidyfoam & Vinyl Gloves | 101-301-770.00 | 95.05 | | |
| 30052 | 5/3/2013 | 101760 | Janitorial Supplies | 101-265-755.01 | 112.98 | | |
| **Cooper Office Equipment** | | | | | | | **$419.94** |
| 30076 | 5/7/2013 | 99402 | Contact # 1849-01 (5/20 - 8/19/13) | 101-172-931.01 | 239.94 | | |
| 30077 | 5/7/2013 | 99401 | Contact # 1408-01 (5/20 - 8/19/13) | 101-172-931.01 | 180.00 | | |
| **DEKETO, LLC** | | | | | | | **$1,593.00** |
| 29908 | 5/1/2013 | DK 4-13 | April 2013 Documents (x730) | 256-277-857.00 | 1,460.00 | | |
| 30067 | 5/7/2013 | 144 | Labels for Datamax Printer (ROD) | 101-268-729.00 | 133.00 | | |
| **Dennis-Ruleau, Dawn** | | | | | | | **$731.11** |
| 30078 | 5/7/2013 | Reimbursement | Mileage & Supplies | 296-667-801.01 | 19.47 | | |
| 30078 | 5/7/2013 | Reimbursement | Mileage & Supplies | 296-663-860.00 | 71.64 | | |
| 30079 | 5/7/2013 | April 2013 | Crisis Intervention | 296-668-801.00 | 640.00 | | |
| **DTE Energy** | | | | | | | **$128.62** |
| 29912 | 4/25/2013 | 462245200011 | Annex | 101-261-920.04 | 128.62 | | |
| **EAGLEHERALD PUBLISHING, LLC** | | | | | | | **$664.68** |
| 29971 | 4/30/2013 | 1406 | Parks Position & Sealed Bids | 101-101-901.00 | 76.76 | | |
| 29972 | 4/30/2013 | 1408 | Advertising | 101-101-901.00 | 16.40 | | |
| 30064 | 4/30/2013 | 1445 | PO# 02790 - Election Notice | 101-262-727.00 | 530.66 | | |
| 30072 | 5/1/2013 | FOC Advertising | FOC - Annual Review of Performance F | 101-141-803.00 | 40.86 | | |
| **ECES** | | | | | | | **$30.00** |
| 29886 | 5/2/2013 | 101309 | Training for 911 Employee | 266-326-881.00 | 30.00 | | |
| **Emergency Lite Service Ctr** | | | | | | | **$114.06** |
| 29902 | 4/23/2013 | 79390 | Building & Ground Supplies | 101-265-930.01 | 114.06 | | |
| **Employee Benefits Agency, Inc.** | | | | | | | **$96.00** |
| 29967 | 5/1/2013 | 3426 | ABS Monthly Admin Fee (May 2013) | 101-103-712.02 | 96.00 | | |
| **FASTENAL** | | | | | | | **$45.36** |
| 29887 | 4/22/2013 | WIMAR132035 | Building & Ground Supplies | 101-265-930.01 | 35.27 | | |
| 29888 | 4/22/2013 | WIMAR132025 | Building & Ground Supplies | 101-265-930.01 | 10.09 | | |
| **Friends Ofc Prod Whse Direct** | | | | | | | **$432.99** |
| 29898 | 5/1/2013 | 018490 | Chairmat | 101-136-727.00 | 84.99 | | |
| 30009 | 5/6/2013 | 018511 | Chairmat (District Court) | 101-136-727.00 | 84.99 | | |
| 30071 | 5/3/2013 | 018498I | FOC - Office Supplies | 101-141-727.00 | 263.01 | | |
| **Furlong, James** | | | | | | | **$53.11** |
| 29926 | 4/25/2013 | Reimbursement | Mileage - April 2013 | 101-101-860.03 | 53.11 | | |
| **GENESIS GRAPHICS** | | | | | | | **$451.41** |
| 29973 | 5/2/2013 | 46560 | Tree Markers & Survey Markers | 243-245-765.00 | 451.41 | | |
| **GREAT AMERICAN DISPOSAL CO THE** | | | | | | | **$32.74** |
| 30054 | 5/1/2013 | 35102088 | Trash Removal - Annex for May 2013 | 101-261-942.00 | 32.74 | | |

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|---|---|---|---|---|---|---|---|
| **Bank Account: General** | | | | | | | |
| **Hafeman, Jan** | | | | | | | **$142.38** |
| 29916 | 4/29/2013 | Reimbursement | Mileage - April 2013 | 101-101-860.10 | 142.38 | | |
| **Hashimoto Sewer Service, Inc.** | | | | | | | **$205.00** |
| 30010 | 4/30/2013 | 10602 | Grease pits in Jail Kitchen | 101-265-930.01 | 205.00 | | |
| **Hi Tec Building Services** | | | | | | | **$1,495.00** |
| 29894 | 4/30/2013 | 005149 | April 2013 | 101-265-801.00 | 1,495.00 | | |
| **HOLMES MIKE** | | | | | | | **$5.50** |
| 30057 | 5/6/2013 | Reimbursement | Meal | 101-426-860.00 | 5.50 | | |
| **Ivens, Ruby E.** | | | | | | | **$27.12** |
| 30059 | 5/9/2013 | Reimbursement | Mileage - Parks Committee | 208-751-860.00 | 27.12 | | |
| **J S ELECTRONICS, INC.** | | | | | | | **$425.00** |
| 29896 | 5/1/2013 | 17706 | Tower Lease - May 2013 | 266-326-942.00 | 425.00 | | |
| **Jeff Naser** | | | | | | | **$52.36** |
| 30083 | 4/30/2013 | Reimbursement | Mileage - DHS Board | 101-601-837.00 | 52.36 | | |
| **Joel Hensley, RN** | | | | | | | **$1,565.00** |
| 30008 | 5/5/2013 | Blood Draw | M.J. (4/16) & W.A. (4/25) | 101-267-801.01 | 200.00 | | |
| 30035 | 5/5/2013 | Nursing Services | May 15 - May 31, 2013 | 101-301-770.01 | 1,365.00 | | |
| **Johnson, Gary** | | | | | | | **$482.72** |
| 30080 | 5/7/2013 | 5138 | Foster Care Cost (E.J.J. & L.M.J.) | 292-662-843.02 | 482.72 | | |
| **JYS Consultants** | | | | | | | **$950.00** |
| 30084 | 4/11/2013 | 8514 | Seminar on May 16 & 17, 2013 | 101-601-837.00 | 950.00 | | |
| **K MART 7031** | | | | | | | **$509.99** |
| 29899 | 4/8/2013 | 07031040813010823930 | / Mount, RCA 32" LED | 215-141-934.00 | 393.23 | | |
| 30020 | 2/5/2013 | 07031020513010654783 | Sheriff Dept - Inmate Supplies | 101-301-755.00 | 83.14 | | |
| 30047 | 3/13/2013 | 70310313130265412 | Supplies | 205-315-755.00 | 5.94 | | |
| 30048 | 3/23/2013 | 70310323130066162 | Supplies | 205-315-755.00 | 27.68 | | |
| **Kaufman, Michael** | | | | | | | **$5.98** |
| 30082 | 4/30/2013 | Reimbursement | Mileage for Jan, Feb, March 2013 | 101-601-837.00 | 5.98 | | |
| **Krienke, Doug** | | | | | | | **$56.50** |
| 29884 | 4/29/2013 | Reimbursement | Mileage - April 2013 | 101-101-860.01 | 56.50 | | |
| **Lang, Bernard** | | | | | | | **$57.63** |
| 29918 | 4/30/2013 | Reimbursement | Mileage - April 2013 | 101-101-860.02 | 57.63 | | |
| **Larry L.D. King, DVM** | | | | | | | **$232.00** |
| 30038 | 4/30/2013 | 24292 | Vesta - K9 Care | 101-301-881.01 | 232.00 | | |
| **Lesperance, Diane** | | | | | | | **$26.15** |
| 29907 | 5/1/2013 | Reimbursement | Mileage - Lake Township County Board | 101-253-860.00 | 26.15 | | |
| **Linda A. Menacher** | | | | | | | **$285.60** |
| 29922 | 4/24/2013 | Reimbursement | Cell Phone Bill (Sept - March 2013) | 101-136-755.00 | 285.60 | | |
| **Linderoth, Janis** | | | | | | | **$33.90** |
| 29911 | 4/30/2013 | Reimbursement | Mileage - UP State Fair Authority | 101-101-710.00 | 33.90 | | |
| **Lithocrafters Printing, Inc.** | | | | | | | **$569.15** |
| 30068 | 4/30/2013 | 78173 | Employment Search Report Form (FOC | 101-141-727.00 | 205.15 | | |
| 30069 | 4/30/2013 | 78175 | FOC Return Address Envelopes (x2000 | 101-141-931.00 | 182.00 | | |
| 30070 | 4/30/2013 | 78174 | FOC Large Window Envelopes (x4000) | 101-141-727.00 | 182.00 | | |

| Vendor Name / Vcher# | Voucher Date | Vendor's Ref# | Description | Debit Accnt# | $Amount | SepCk | Claim Total |
|---|---|---|---|---|---|---|---|
| **Bank Account: General** | | | | | | | |
| **Manpower** | | | | | | | **$398.25** |
| 29900 | 4/28/2013 | 25536155 | Week Ending 4/28/13 - Regina Mistark | 215-141-705.00 | 236.00 | | |
| 30073 | 5/5/2013 | 25563745 | Week Ending 5/5/13 - Regina Mistark | 215-141-705.00 | 162.25 | | |
| **Marinette County Printing Dept** | | | | | | | **$61.05** |
| 30013 | 5/6/2013 | 12803 | Camper Pass (x1500) | 208-751-755.04 | 61.05 | | |
| **Marinette Farm & Garden** | | | | | | | **$51.97** |
| 30036 | 4/26/2013 | 238628 | K9 Supplies | 101-301-881.01 | 51.97 | | |
| **Menards - Marinette** | | | | | | | **$84.42** |
| 29891 | 4/25/2013 | 21738 | Acrylic Sheet, Fiberglass Screen | 101-265-930.01 | 15.44 | | |
| 29925 | 4/22/2013 | 21534 | Building & Ground Supplies | 101-265-930.01 | 68.98 | | |
| **MENOMINEE COUNTY JOURNAL** | | | | | | | **$364.00** |
| 29966 | 5/1/2013 | 122 | Public Test Notice & Election Notice | 101-262-727.00 | 320.00 | | |
| 29968 | 5/1/2013 | 121 | Parks Worker & Sealed Bids | 101-101-901.00 | 44.00 | | |
| **MGT of America, Inc.** | | | | | | | **$3,032.11** |
| 29970 | 4/30/2013 | 23736 | Fees for Consulting Services (2nd Quar | 101-103-801.08 | 3,032.11 | | |
| **MICHIGAN ELECTION RESOURCES** | | | | | | | **$562.25** |
| 30065 | 4/23/2013 | 31222 | PO# 02788 Precinct Supply Kits | 101-262-727.00 | 562.25 | | |
| **MOORE MEDICAL CORP** | | | | | | | **$349.75** |
| 30034 | 4/29/2013 | 977135311 | Gloves | 101-301-770.01 | 349.75 | | |
| **MPJRA - Melissa Andersen-Probate Court** | | | | | | | **$100.00** |
| 30058 | 5/9/2013 | 5146 | Conference Registration Fee (Salfai) | 101-132-802.00 | 100.00 | | |
| **MTA** | | | | | | | **$49.00** |
| 30055 | 5/6/2013 | Books | FOIA Books (x2) | 269-145-982.00 | 49.00 | | |
| **Muffler Center of Menominee** | | | | | | | **$300.00** |
| 30039 | 4/25/2013 | 346489 | 2 Mufflers | 101-301-981.00 | 150.00 | | |
| 30040 | 5/1/2013 | 422234 | Impala | 101-301-981.00 | 150.00 | | |
| **Nelson, John R.** | | | | | | | **$238.43** |
| 29883 | 5/3/2013 | Reimbursement | Mileage - April 2013 | 101-101-860.11 | 238.43 | | |
| **NKS Tire & Service, Inc.** | | | | | | | **$146.49** |
| 30049 | 4/29/2013 | 95057 | 2012 Chevy Impala - Right Outer Tie Rc | 205-315-934.02 | 146.49 | | |
| **Office Depot, Inc.** | | | | | | | **$167.95** |
| 29923 | 4/19/2013 | 654153500001 | Ink Cartridge, Markers, Pencil Lead | 208-751-727.00 | 167.95 | | |

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MENOMINEE COUNTY MICHIGAN

| Vendor Name / Vcher# | Voucher Date | Vendor's Ref# | Description | Debit Accnt# | $Amount | SepCk | Claim Total |
|---|---|---|---|---|---|---|---|
| **Bank Account: General** | | | | | | | |
| **PAIDL'S TRUE VALUE HARDWARE** | | | | | | | **$655.21** |
| 29929 | 4/2/2013 | B58342 | Rake, Shovels, Tarp | 208-751-755.02 | 43.81 | | |
| 29930 | 4/4/2013 | A54382 | Galv Tee, PTFE Tape | 208-751-755.02 | 4.98 | | |
| 29931 | 4/8/2013 | A54533 | Caulk | 208-751-755.02 | 12.96 | | |
| 29932 | 4/8/2013 | A54536 | Building & Ground Supplies | 208-751-755.02 | 4.58 | | |
| 29933 | 4/9/2013 | A54587 | PVC Pipe, Roof Flashing, Sealant, Caul | 208-751-930.03 | 42.28 | | |
| 29934 | 4/10/2013 | B58742 | Credit Memo (Caulk) | 208-751-755.02 | -2.99 | | |
| 29935 | 4/11/2013 | B58752 | S Hook | 208-751-755.02 | 7.47 | | |
| 29936 | 4/11/2013 | B58769 | Building & Gound Supplies | 208-751-755.02 | 15.64 | | |
| 29937 | 4/12/2013 | A54678 | Ceiling Fixture | 208-751-755.02 | 21.38 | | |
| 29938 | 4/16/2013 | B58945 | Nuts, Bolts, Washers | 208-751-755.02 | 7.50 | | |
| 29939 | 4/17/2013 | B59021 | Wall Base, Nuts/Bolts/Washers, Key Se | 208-751-930.03 | 284.93 | | |
| 29940 | 4/18/2013 | A54947 | Mortar Mix, Spring | 208-751-755.02 | 12.47 | | |
| 29941 | 4/18/2013 | B59065 | Coupling, Elbow, Toilet Seat, Sealant | 208-751-755.02 | 45.72 | | |
| 29942 | 4/19/2013 | A54984 | Bolt & Washer Kit | 208-751-755.02 | 5.99 | | |
| 29943 | 4/19/2013 | B59104 | Gasket & Tank Bolt Kit | 208-751-755.02 | 5.99 | | |
| 29944 | 4/23/2013 | B59284 | PHL Tapper | 208-751-755.02 | 19.99 | | |
| 29945 | 4/23/2013 | A55228 | Coupling, Elbow, Pipe, Mortar Mix | 208-751-755.02 | 24.35 | | |
| 29946 | 4/24/2013 | B59324 | Nuts/Bolts/Washers | 208-751-755.02 | 1.60 | | |
| 29947 | 4/25/2013 | B59411 | Duct Tape, MP Grease, Shower Rings, | 208-751-755.02 | 18.85 | | |
| 29948 | 4/25/2013 | B59413 | Wall Base | 208-751-930.03 | 40.00 | | |
| 29949 | 4/26/2013 | A55383 | Wall Phone Jack | 208-751-755.02 | 6.99 | | |
| 29950 | 4/26/2013 | B59452 | Key | 208-751-755.02 | 5.97 | | |
| 29951 | 4/29/2013 | B59629 | Windshield Wash Fluid | 208-751-755.02 | 17.96 | | |
| 29952 | 4/30/2013 | A55731 | Orange Marking Paint | 208-751-755.02 | 6.79 | | |
| **Pan-O-Gold Baking Co.** | | | | | | | **$62.30** |
| 30031 | 4/23/2013 | 40683311313 | Inmate Groceries | 101-301-770.00 | 26.25 | | |
| 30032 | 4/16/2013 | 40683310612 | Inmate Groceries | 101-301-770.00 | 36.05 | | |
| **PCMall Gov, Inc.** | | | | | | | **$498.00** |
| 29895 | 4/26/2013 | S80325650101 | PO# 02789 Applecare+, IPad 2, Stylus | 266-325-970.00 | 498.00 | | |
| **Pinecrest Medical Center** | | | | | | | **$75.31** |
| 30045 | 4/30/2013 | Telephone Charges | December 2012 - April 2013 | 205-315-727.00 | 75.31 | | |
| **Plutchak, Chris** | | | | | | | **$49.72** |
| 30074 | 5/5/2013 | Reimbursement | Mileage - April 2013 | 101-101-860.05 | 49.72 | | |
| **Quill Corporation** | | | | | | | **$274.41** |
| 30018 | 4/30/2013 | 2310134 | Office Supplies | 101-301-727.00 | 274.41 | | |
| **Rabida, Katrina** | | | | | | | **$8.00** |
| 30056 | 5/6/2013 | Reimbursement | Bridge Fare (x2) | 101-426-860.00 | 8.00 | | |
| **Randall Phillipps** | | | | | | | **$125.00** |
| 30086 | 5/8/2013 | 1999-9052-DP | Court Appointed Legal - Zuraski | 101-131-807.00 | 25.00 | | |
| 30087 | 5/8/2013 | 1996-7944-DP | Court Appointed Legal - Ledger | 101-132-807.00 | 25.00 | | |
| 30088 | 5/8/2013 | 1996-7944-DP | Court Appointed Legal - Ledger | 101-132-807.00 | 25.00 | | |
| 30089 | 5/8/2013 | 1997-8150-DP | Court Appointed Legal - Lesperance | 101-132-807.00 | 25.00 | | |
| 30090 | 5/8/2013 | 2007-12219-DM | Court Appointed Legal - Wills | 101-132-807.00 | 25.00 | | |
| **Ray's Feed Mill, Inc.** | | | | | | | **$39.95** |
| 30037 | 4/16/2013 | 360975 | K9 Supplies | 101-301-881.01 | 39.95 | | |
| **Reinhart Foodservice** | | | | | | | **$1,299.10** |
| 30023 | 4/30/2013 | 176144 | Inmate Groceries | 101-301-770.00 | 593.49 | | |
| 30024 | 4/23/2013 | 175931 | Inmate Groceries | 101-301-770.00 | 705.61 | | |

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MENOMINEE COUNTY MICHIGAN

# MENOMINEE COUNTY
## Claims Audit Report

| Vendor Name / Vcher# | Voucher Date | Vendor's Ref# | Description | Debit Accnt# | $Amount | SepCk | Claim Total |
|---|---|---|---|---|---|---|---|
| **Bank Account: General** | | | | | | | |
| **Riesterer & Schnell, Inc.** | | | | | | | **$452.32** |
| 30014 | 4/29/2013 | 477488 | Belt, Oil Filter, Blades Ball Joint | 208-751-930.02 | 452.32 | | |
| **Schei, Larry** | | | | | | | **$113.57** |
| 29917 | 4/30/2013 | Reimbursement | Mileage - April 2013 | 101-101-860.04 | 113.57 | | |
| **Servco FS Cooperative 100** | | | | | | | **$1,525.32** |
| 29953 | 4/29/2013 | 50735 | Shakey Lakes Park (Unleaded Gas) | 208-751-742.00 | 1,525.32 | | |
| **Silver & Van Essen, P.C.** | | | | | | | **$318.90** |
| 30062 | 5/2/2013 | 18920 | Professional Services through 4/30/13 | 101-211-807.00 | 318.90 | | |
| **State of Michigan - MI Dept. of Human Services** | | | | | | | **$13,796.31** |
| 30081 | 5/7/2013 | March 2013 | Monthly Offset Billing | 292-662-843.01 | 13,796.31 | | |
| **State of Michigan MI St.Police** | | | | | | | **$1,750.00** |
| 30043 | 5/1/2013 | 551-3935952 | DataComm T1 Line (Sheriff Dept) | 101-301-976.00 | 1,750.00 | | |
| **TARGET INFORMATION MANAGEMENT** | | | | | | | **$61.74** |
| 29927 | 4/22/2013 | 272226 | District Forms | 101-136-727.00 | 61.74 | | |
| **The Advertiser** | | | | | | | **$20.50** |
| 30019 | 4/30/2013 | 040274 | Community Substance Awareness | 101-301-755.00 | 20.50 | | |
| **The First National Bank&Trust** | | | | | | | **$32.60** |
| 29901 | 4/30/2013 | 628840339 | Friend of Court - Service Charge | 101-141-817.00 | 32.60 | | |
| **THE JANITOR'S CLOSET** | | | | | | | **$99.09** |
| 29885 | 4/26/2013 | 34056 | Building & Ground Supplies | 101-265-755.01 | 99.09 | | |
| **The Print Shop - 1340 Main Street** | | | | | | | **$88.40** |
| 30046 | 4/24/2013 | 7027998 | Voluntary Statement Sheets (x1000) | 205-315-727.00 | 88.40 | | |
| **Time Warner Cable** | | | | | | | **$124.14** |
| 30033 | 5/6/2013 | 10404 620475202 800 | May 6 - June 5, 2013 | 101-301-770.00 | 124.14 | | |
| **TopComp Incorporated** | | | | | | | **$72.50** |
| 30011 | 5/1/2013 | 2013022 | Spreadsheet (Streets, Addresses, MSA | 266-325-727.01 | 72.50 | | |
| **TWIN CITY ELECTRIC, Inc.** | | | | | | | **$31.65** |
| 29903 | 4/25/2013 | 81268 | Bulbs (40w & 135w) | 101-265-930.01 | 31.65 | | |
| **U.E.S. COMPUTERS, INC.** | | | | | | | **$1,310.00** |
| 29893 | 4/26/2013 | 38049 | Weekly Maintenance - April 2013 | 101-103-857.00 | 1,310.00 | | |
| **U.P. ASSN. OF COUNTY COMMISSIO** | | | | | | | **$200.00** |
| 29969 | 5/6/2013 | Registration | Spring 2013 Conference (x4) | 101-101-859.00 | 200.00 | | |
| **U.S. Bank Equipment Finance** | | | | | | | **$170.62** |
| 30044 | 4/13/2013 | 226533776 | Konica Minolta at Jail | 205-315-727.00 | 170.62 | | |
| **WALTER BROTHERS INC** | | | | | | | **$27.68** |
| 30015 | 4/8/2013 | A191052 | Key & Padlock | 101-301-727.00 | 27.68 | | |
| **Waste Management** | | | | | | | **$444.30** |
| 29919 | 5/1/2013 | 1423529-1856-9 | May 2013 | 101-265-801.00 | 444.30 | | |
| **WEST GROUP PAYMENT CENTER** | | | | | | | **$113.00** |
| 29920 | 3/4/2013 | 826813028 | PA's Office - Subscription Charges | 101-267-802.00 | 113.00 | | |
| **Wil-Kil Pest Control** | | | | | | | **$62.25** |
| 29892 | 4/23/2013 | 2228090 | Courthouse | 101-265-801.00 | 62.25 | | |

**MENOMINEE COUNTY**
**Claims Audit Report**

| Vendor Name / Vcher# | Voucher Date | Vendor's Ref# | Description | Debit Accnt# | $Amount | SepCk | Claim Total |
|---|---|---|---|---|---|---|---|
| **Bank Account: General** | | | | | | | |
| **WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003** | | | | | | | **$3,282.06** |
| 29909 | 4/26/2013 | 0402047856-00004 | Courthouse | 101-265-920.04 | 2,699.60 | | |
| 29910 | 4/26/2013 | 0402191663-00001 | Health Care Center - Gas & Electric | 101-265-920.03 | 240.71 | | |
| 29910 | 4/26/2013 | 0402191663-00001 | Health Care Center - Gas & Electric | 101-265-920.04 | 249.50 | | |
| 29914 | 4/24/2013 | 1195569826-00000 | Bailey House | 208-751-920.01 | 17.07 | | |
| 29914 | 4/24/2013 | 1195569826-00000 | Kleinke Park Street Lighting | 208-751-920.01 | 29.24 | | |
| 29914 | 4/24/2013 | 1195569826-00000 | Bailey Park Street Lighting | 208-751-920.01 | 12.72 | | |
| 29915 | 4/24/2013 | 0402047856-00006 | Electrical Service - Stoney Point | 208-751-920.01 | 33.22 | | |
| **Xerox Corporation - 26152 Network Place** | | | | | | | **$501.78** |
| 29954 | 5/1/2013 | 067740356 | Probation/Parole Office (3/20 - 4/20/13) | 101-131-942.00 | 97.09 | | |
| 30016 | 5/1/2013 | 067740354 | 3/20 - 4/21/13 - WorkCenter at Sheriff D | 101-301-727.00 | 38.41 | | |
| 30017 | 5/1/2013 | 067740355 | 3/21 - 4/21/13 - Printer at Sheriff Dept | 101-301-727.00 | 366.28 | | |
| **Total Amount for Bank Account: General** | | | | | | | **$55,451.04** |

APPROVED
MAY - 9 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

# MENOMINEE COUNTY BOARD OF COMMISSIONERS
# DISCUSSION ITEM

| | |
|---|---|
| **SUBJECT:** | **Miscellaneous Boards/Committees/Commission reports** |
| **DEPARTMENT:** | **Administration** |
| **ATTACHMENTS:** | **yes** |

**SUMMARY:**

Miscellaneous Boards/Committees/Commission Reports, Discussion

**RECOMMENDED MOTION**

**Submitted by:** Brian Bousley **05/09/2013**
**Date**

**WORKSHOP ACTION**

| | |
|---|---|
| | **Forwarded to County Board for Approval as Recommended** |
| | **Reviewed with no motion to carry forward** |
| | **Continue after additional review/research is obtained** |
| | **Recommended with the following change(s):** |

**COUNTY BOARD ACTION** **DATE:**

| | |
|---|---|
| | **Approved** |
| | **Disapproved** |
| | **Approved with the following change(s):** |

# MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887
PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

## MONTHLY BUILDING PERMIT REPORT

05/03/2013

| PERMIT# | DATE ISSUED | OWNER | ADDRESS | TWP. | PERMIT FEE |
|---|---|---|---|---|---|
| **P12821-13** | 04/04/13 | MOUFORD DAVID J & PATRICIA A | N16185 HANSEN LN | HARRIS TWP. | $289.20 |
| Work : 1.NEW DWELLING | | 30X42 COTTAGE ON A BASEMENT | | 005-007-038-10 | |
| **P12822-13** | 04/11/13 | GUNDERSON LEONARD L | SNUFF BOX RD | MEYER TWP. | $75.00 |
| Work : 3.GARAGE | | 16X20 STORAGE SHED | | 011-082-028-00 MY-32 9/7 403 | |
| **P12823-13** | 04/11/13 | DILL NEIL & ANN | W5905 SEVEN HILLS RD | NADEAU TWP. | $99.96 |
| Work : 2.ADDITION | | 16X12 ADDITION | | 012-203-015-00 ND-3 6/7 402 SEC 3 | |
| **P12824-13** | 04/11/13 | MUELLER WAYNE & JANICE | CHALK HILLS SHORES C | HOLMES TWP. | $315.80 |
| Work : 1.NEW DWELLING | | 1216 SQ FT SINGLE FAMILY DWELLING ON A CRAWL SPACE WITH PARTIAL SECOND FLOOR 532 SQ FT 320 SQ FT PORCH | | 006-436-007-03 HO-36 7/9 GL3C & 10 | |
| **P12825-13** | 04/18/13 | WAKEMAN DANNY & ELIZABETH | W5723 SOBIESKI RD 8 | MENOMINEE TWP. | $50.00 |
| Work : 6.REPAIR/REMODEL | | REPAIRS TO ROOF | | 010-127-001-50 | |
| **P12826-13** | 04/23/13 | JOHNSON HAZEL N | W6497 CO RD 356 | LAKE TWP. | $172.92 |
| Work : 2.ADDITION | | 24X24 BEDROOM & BATHROOM ADDITION | | 008-016-007-50 LK-16 5/7 202D | |
| **P12827-13** | 04/24/13 | JUCKEM JASON & HEATHER | CO RD 356 | LAKE TWP. | $75.00 |
| Work : 3.GARAGE | | 16X24 DETACHED GARAGE | | 008-203-019-00 LK-CS-736 402A | |
| **P12828-13** | 04/24/13 | HODGINS KEITH R & GOBIS TRACY | HWY M-35 | MENOMINEE TWP. | $91.44 |
| Work : 6.REPAIR/REMODEL | | INSTALL SECOND FLOOR | | 010-380-038-50 SEC 23 T32N R27W | |
| **P12829-13** | 04/24/13 | PACH MICHAEL JR | N21506 PACH LN | HARRIS TWP. | $240.76 |
| Work : 1.NEW DWELLING | | 28X32 CAMP WITH PORCH | | 005-208-008-00 HA-8 0/5 301A | |
| **P12831-13** | 04/29/13 | ADVANCED BLENDING SOLUTIONS L | COR HWY 41 & CO RD 3 | MELLEN TWP. | $1,350.00 |
| Work : 11.COMMERCIAL | | BUILDING FOR METAL FABRICATION AND ASSEMBLY | | 009-123-014-20 | |
| **P12833-13** | 05/03/13 | HALL WAYNE E SR & LOIS M | N16642 KLUBA LN | MEYER TWP. | $189.00 |
| Work : 2.ADDITION | | 22X30 ROOM ADDITION | | 011-001-019-50 MY-1 8/7 402B | |

| | |
|---|---|
| **Total Permits** | **11** |
| **Total Fees** | **$2,949.08** |

**TWIN COUNTY AIRPORT COMMISSION**
**2801 22ND STREET**
**MENOMINEE, MI 49858**
**906-863-8408**

**BUILDING AND GROUNDS COMMITTEE**
**JANUARY 22ND, 2013 - 3:00 PM**

MEMBERS PRESENT: Jason Lauzer, Ted Sauve
MEMBERS EXCUSED: None
OTHERS PRESENT: Airport Manager Tony Krysiak, Airport Lineman Jeff LaFleur,

1. **Call to Order**

Chair Sauve called the meeting to order at 3:05pm.

2. **Roll Call**
3. **Approve/Amend Agenda**

Motion (Lauzer/Sauve) to approve the agenda as presented. Vote – unanimous. Motion carried.

4. **Approve Minutes – December 18th, 2012**

Motion (Lauzer/Sauve) to approve the minutes of the December 18, 2012 as presented. Vote – unanimous. Motion carried.

5. **Review Security Plan and Airport Accident Response Plan. Action, if any.**

Item was deferred for next meeting.

6. **Hangar Numbering – Discussion and Action, if any.**

During Fire Department visit it was recommended to have clear labeling of the hangars for identification in case of emergency. The committee decided to discuss item with Dan Hass to see if there is any lease issues. Commissioner Lauzer and Manager Krysiak will research and report back.

Security Plan & Airport Accident Response Plan.

**16. Schedule Next Meeting**

Will be scheduled when the need arises.

**17. Adjourn**

Motion (Lauzer/Sauve) to adjourn. Motion carried. 3:40pm

Respectively Submitted,
Jason Lauzer

Date approved/corrected: MAR 26, 2013

# U.P. State Fair Authority Board Meeting
# Minutes

January 31, 2013
12:30 p.m. ET

UPCAP
Escanaba, MI

**Members Present:**

Dave Rivard, Vice Chair – Delta Cty
Ann Harrington, Treasurer – Schoolcraft Cty
Micky Rondeau, Alger Cty
Jim Krenek, Baraga Cty
John Degenaer, Jr. , Dickinson Cty
Gary Burk, Iron Cty
Joe Langdon, Keweenaw Cty
Phyllis French, Luce Cty
Chuck Bergdahl, Marquette Cty
Janis Linderoth, Menominee Cty
Dave Anthony, Hannahville

**Agent Staff & Guests:**

Jonathan Mead, UPCAP (Administrative Agency/Secretary)
Vickie Micheau, Delta County Chamber of Commerce (Management Agent)
Tracy Lektzian, UPCAP
Steve Masters, Delta County Convention and Visitors Bureau
Sheila Kruger, Delta County Chamber of Commerce
Chris Perryman, Delta County Chamber of Commerce
Herb Pomeroy, UP State Fair
Joe Cilc, Steam & Gas
Skip Dufour, Steam & Gas

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1. **Call to Order/Welcome**

   Vice Chairman Rivard called the meeting to order at 12:35 p.m. ET Roll call is recorded above. Vice Chairman Rivard welcomed new Authority Members.

2. **Public Comment**

   None.

3. **Adoption of Agenda**

   **Motion by Degenaer, supported by Linderoth, to approve the agenda as presented. Motion carried.**

4. **Approval of Minutes from November 9, 2012 Governing Board Meeting**

**Motion by Burk, supported by Degenaer, to approve the minutes of the November 9, 2012 Meeting. Motion carried.**

5. **Treasurer's Report**

Ms. Harrington reported on the Profit & Loss and Balance Sheet from October through December 31, 2012.

**Motion by Bergdahl, supported by Krenek, to approve the Profit & Loss Statement and Balance Sheet from October 2013 through December 2012 and place on file. Motion carried.**

6. **Management Agent Report**

Ms. Micheau reviewed the following with the Authority Members:

- Grievance Procedure: LAC Chair, Ed McBroom is drafting a new procedure and will present this to board for consideration at a future meeting.
- Audit: Has been completed and will be sent out to Authority Members prior to the next scheduled meeting.
- Workers Comp Insurance: Due to increased hours of the maintenance and janitorial staff the insurance increased in 2012 by $8,000. Next year it will jump to $9,400. Mr. Perryman will be soliciting bids from other carriers to find most affordable option.
- 8 pt promotions: Based on current commitments, the UPSF Authority will receive $33,500 in sponsorship funds this year.
- Liquor License: Received the Class C Liquor License. Management Agent will draft a management policy for liquor sales. There is a training coming up at the end of May for individuals who will be serving alcohol.
- Point of Sale – Mr. Perryman is looking into point of sale system to provide real time accounting during the fair.

7. **State Fair Designation**

Mr. Micheau led a discussion with Authority members regarding the State Fair Designation. Discussion has been held with State Senator Casperson and Representative McBroom regarding introducing legislation that identifies our fair as Michigan's State Fair.

**Motion by Degenaer, supported by Krenek, to instruct Management Agent to continue working on behalf of UP State Fair Authority obtaining designation as the Michigan's State Fair. Motion carried.**

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Mr. Mead discussed getting the name "trademarked." The board authorizes this transaction if this name is not used.

**Motion by Krenek, supported by Degenaer, to allow Jonathan Mead, as Secretary for the Authority, to apply for the trademark name. Motion carried.**

**8. Old Business/New Business**

**Update on Swine Barn**: Mr. Pomeroy presented different options to the Authority on the swine barn. Options include building a new auction arena or putting on an addition to the existing building using existing steel or a wooden structure. Members discussed options that can be completed this year. Mr. Pomeroy will get a price on a 60 x 60 free standing pole building and the cost of permanent shoots to address the safety issues.

**Appointments to Executive Committee**: Vice Chair Rivard stated that we have two openings on the Executive Committee. The term will run for the remainder of this year and will fill the vacancy created by Mr. Brunswick and Mr. Smith. Authority Members Dave Anthony, Chuck Bergdahl, Gary Burk and John Degenaer all expressed an interest in serving the remaining term on the Committee. Authority members voted and Chuck Bergdahl and John Degenaer received the majority vote for Executive Committee. They will serve on the Executive Committee for the remainder of the term for 2013.

**Motion by Anthony, supported by Burk, to appoint Chuck Bergdahl and John Degenaer to the Executive Committee to fill the remainder of the term for 2013. Motion carried.**

**Appointment to Buildings & Grounds Committee**: Vice Chair Rivard stated that we have one opening on the Building & Grounds Committee due to vacancy created by Mr. Brunswick. Mr. Degenaer expressed an interest in serving on this Committee. Steam and Gas Representatives, Joe Cilc and Skip DuFour will also be added to the Committee.

**Motion by Bergdahl, supported by Anthony, to appoint John Degenaer to the Buildings and Grounds Committee. Motion carried.**

Vice Chair Rivard stated that at the next meeting of Buildings & Grounds a new Chair will be appointed. Until that time, he will serve in the capacity of chair.

**Action: DNA Testing in Steer Identification Process**

Ann Harrington reviewed the DNA testing as discussed with the 4-H Leaders, Livestock Advisory Committee and Department Superintendants. Ms. Harrington will write up a policy regarding random DNA testing. Authority would also like animals to have 2 forms of identification e.g. RFT Tag & UP State Fair Tag. All premium checks/auction checks will be held until DNA testing comes back.

**Motion by Anthony, supported by Degenaer, to adopt a new policy for DNA testing and also to have a microchip added as a second form of ID. Motion carried.**

**9. Adjournment**

**Motion by Linderoth, supported by Bergdahl, to adjourn the meeting. Motion carried.** The time was 2:27 p.m. ET

_____
Jonathan Mead, Administrative Agent/Secretary

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# Public Health
## Delta & Menominee Counties

### Board of Health Meeting

Public Health, Delta & Menominee Counties
Pinecrest, Powers, MI

**Meeting Minutes**
Wednesday, February 20, 2013

**Board Members Present**

Bob Burie
Jan Hafeman
Mary Harrington
Larry Schei
Tom Trudgeon

**Public Health Staff**

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Executive Secretary
Shanna Hammond, Community Health Promotion Coordinator
Lynn Woelffer, Director of Finance

1. **Call to Order/Roll Call**
The regular monthly meeting of the Delta-Menominee District Board of Health was held on February 20, 2013. The meeting was called to order at 4:30 p.m. CDT by Chairman Burie. Roll call was taken by the Executive Secretary and is recorded above. Mr. Elegeert was unable to attend and was excused.

2. **Approval of Agenda**

**Ms. Hafeman moved to approve the agenda. Motion was supported by Ms. Harrington and carried.**

3. **Approval of Minutes**

**Ms. Harrington moved that the minutes of January 16, 2013 be approved. Motion was supported by Mr. Trudgeon and carried.**

4. **Educational Session: Snow Trek – Shanna Hammond**
Funding granted to PHDM's WISEWOMAN (WW) program made it possible to start a new program called Snow Trek. The only stipulation for the money was that it had to be related to system and environmental change and directly serve the WW clients. Snow Trek allows community members to rent snow shoes for up to 48 hours, for free. PHDM gathered quotes from local businesses in both counties.

11 adult kits were purchased from CyclePath in Menominee County. (kits include: snow shoes, telescoping poles and bags) Four youth pair were also purchased, but did not come with the poles. PHDM partnered with the Menominee Recreation Department, and the snowshoes can only be rented through there.
21 adult kits and four youth pair were purchased through Brampton Bike and Ski in Delta County. PHDM partnered with the Escanaba Civic Center and the kits can be rented at either place. The WW program currently has a snow shoe club that meets every other week.
The snow shoes are all Red Feather brand and based in LaCrosse, WI and made in the USA. Shanna brought a sample in for the BOH to see.
When an individual comes to rent the snow shoes, they are offered maps of local trails in the area along with rules for snow shoeing. The individual must sign a waiver and has to be at least 18 years old. A copy of their driver's license is also needed. The snow shoes are a first come, first serve basis.
So far, Snow Trek has been very successful. Program launched early January, and 99 rentals to date have taken place. According to the Menominee Recreation Department and the Escanaba Civic Center, almost all of the snow shoes are rented out every weekend.
A media campaign was running to let the community members know about the rental program. The ads ran on the radio and in local newspapers. Some flyers were also displayed in community. There was a live TV6 broadcast in January.

Concern from Ms. Hafeman about radio ads: She would like Delta radio ads to reflect both Delta and Menominee rental information.

5. **Committee Review**

**a. Finance**
Mr. Trudgeon reported the finance committee met to go over the first quarter financial report for FY13 on February 7, 2013. The balance of Accounts Receivable is steadily declining due to quicker billing of services and reduction of time for writing off client accounts. The MIHP program has stabilized; it is growing by leaps and bounds. All four vehicles that were put up for bid sold.
Mr. Schei received a letter from the auditors and wanted to make sure he was answering the questions correctly. Mr. Trudgeon made an outline last year about the safe guards that are in place for financial safety.
Ms. Harrington requested Ms. Woelffer do a presentation about financial safe guards in place for the March BOH meeting.

**Mr. Schei moved that the financial report be approved.**
**Motion was supported by Ms. Harrington and carried.**

6. **PHDM Audit Review**
The audit took place the week of February 11th. The auditors noted a few concerns/recommendations that Mr. Snyder wanted to bring before the board.

- Purchases taking place just after September 30th. PHDM purchased vehicles just after the end of FY12. (BOH minutes show that this was discussion back in the summer months.) Because of the 2012 vehicles were not available, PHDM had to purchase 2013 ones, pushing the purchase dates back in to October.

- Signing of PHDM checks. Currently, two signatures are required on each PHDM check. Irene and Lynn have been authorized by the BOH to sign the checks. Both signature stamps were in the same office, but need to be in the person's possession. Lynn and Irene each have their own in their offices. In case Lynn or Irene would not be able to sign, the BOH would like Mr. Snyder to be able to sign as the second signature.

  **Mr. Trudgeon moved that Mr. Snyder be able to sign PHDM checks. Motion was supported by Ms. Hafeman and carried.**

- The auditors recommend BOH approval of PHDM checks or the check register.

  **Mr. Schei moved that monthly check registers be added to the monthly BOH packets. Motion was supported by Ms. Harrington and carried.**

Mr. Trudgeon felt that when the BOH gets the final audit, if the BOH has questions, they will have the auditors do a presentation.

7. **Medical Director's Report**

- The flu season is now past its peak although there is still widespread activity in Michigan
- A new strain of pertussis (whooping cough) has now been identified in the U.S. along with concerns that emergence of this strain could impact the effectiveness of the current vaccine. However, CDC reports that recent increases in pertussis cases are more likely due to the change in the 1990's from whole cell vaccine to acellular vaccine, as well as increased testing and reporting. Vaccination is still highly recommended to prevent disease. CDC will monitor the new strain.
- The Michigan League for Public Policy has released the annual Kids Count Report. This report compiles data on a variety of indicators that impact child well-being, allowing comparisons between states and between counties within each state. The report is limited by the need to include only those indicators that have county-level data available (excludes things like overweight/obesity, for example) and by the statistical problems encountered when looking at data for sparsely populated rural areas. However, there are important take home messages, such as:
  - -Nearly ¼ of children in the UP and state, live in poverty
  - -Approximately 1/3 of UP women get less than adequate prenatal care
  - -Nearly ½ of UP children are not tested as recommended for lead poisoning
  - -About 20% of UP teens do not graduate high school on time
  - -Although declining nationally and in Michigan, teen pregnancy rates are still far higher than in many other developed countries

It is likely no surprise that overall, the counties with the poorest socioeconomic picture tend to rank lowest in this report on child well-being.

8. **Health Officer's Report**

- Mike mentioned at the last meeting he was going to attend an Emergency Preparedness in EH conference in Alabama. He was not able to attend due to flight cancellations. He is still planning on attending when it is offered again.
- Mike reports that the Community Foundation of Delta County made another donation to PHDM to be used for a program in Delta County. The supervisors will discuss options for the money at their next meeting.
- Annual Onsite Sewage Treatment/Disposal System Installers meeting will be March 20th at the Island Resort & Casino from 1-4pm EST. BOH members are welcome to attend. Please call Mike and let him know if you're interested in attending.
- TV6 will be doing interviews at PHDM on 2/21/13, with clients in the WISEWOMAN program.
- Reminder to read newspaper articles in the back.

Chairman Burie would like to add "Board Members Comments/Questions," as a permanent agenda item. A unanimous decision was made by the board to have it added.

There was also discussion amongst the board members that have I-pads through other committees or boards they sit on, to receive board packets electronically. It was decided PHDM will e-mail the packets starting with in March, to those that requested it, but will send out a paper copy as well. There will be more discussion at the March meeting.

9. **Public Comment**—None

10. **Adjournment**

**There being no further business, a motion was made by Mr. Schei with support by to adjourn the meeting. Motion was carried by Ms. Harrington and meeting adjourned at 6:07 p.m. CDT.**

Robert E. Burie
Chairperson

:kg

**MINUTES**

**TWIN COUNTY AIRPORT COMMISSION**
**2801 NORTH 22ND STREET**
**MENOMINEE, MI 49858**
**906-863-8408**

**Executive / Finance Committee Meeting, March 12, 2013 - 4:00 p.m.**

MEMBERS PRESENT: Jason Lauzer, Nick Lakari, Ted Sauve
MEMBERS EXCUSED:
OTHERS PRESENT: Airport Manager Tony Krysiak, Bay Cities Radio

1. **Call to order**

   Chair Lauzer called the meeting to order at 4:00 p.m.

2. **Roll Call:** All members present

3. **Approve Agenda**

   Motion (Lakari / Sauve) to amend agenda item number 6 to read February financials. Motion carried.

4. **Approve minutes from February 12, 2013**

   Motion (Sauve / Lakari) to approve the minutes as presented. Motion carried.

5. **Public comment**

   None

6. **Discuss / consider February financials, action if any.**

   Motion (Lakari / Sauve) to recommend the Commission approve payment of checks numbered 12691 through 12703 in the amount of $26,310.29. Motion carried.

7. **Discuss / consider Engineering Consultant Contract, action if any.**

   Airport Manager was directed to contact MDOT, to learn specifically what needs to be done, and to report findings at next meeting.

8. **Discuss / consider Menominee County request for appropriation, action if any.**

   Various levels of appropriation were considered. Fiscal year 2014 Capital Outlay needs pertaining to runway 14/32 rehabilitation were also discussed. Committee decided to delay action on recommendation until next meeting.

9. **Discuss / consider Enstrom Expansion Plans. Action if any.**

   Chair Lauzer reported on potential needs and plans after meeting with Enstrom officials. Tentatively, Enstrom would pay consultant fees to update Airport Layout Plan, while the Commission would hire an appraiser to determine fair market value

of property to be leased by Enstrom. It was noted that a new lease agreement will need to be negotiated for the additional square footage / expansion.

10. **Public Comment**

None

11. **Future Agenda Items**

Engineering Consultant Guidelines
March Financials
Menominee County Appropriation Request
Enstrom Expansion Plans

12. **Schedule Next Meeting**

The next meeting is scheduled for April 9, 2013

13. **Adjourn**

Motion (Sauve / Lakari) to adjourn. Motion carried.

Respectfully submitted,
Nick Lakari

Date approved/corrected: April 9, 2013

**Menominee County**
**Department of Human Services Board**
**2612 10th Street**
**Menominee, MI 49858**

**BOARD MEMBERS**
**MICHAEL KAUFMAN, CHAIR**
**MARY BRADLEY**
**JEFF NASER**

**DIRECTOR**
**RUSSELL K. SEXTON**

**Date:** March 26, 2013

The regular meeting of the Menominee County Department of Human Services Board was called to order by Mr. Mike Kaufman at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Mike Kaufman, Board Chair; Mary Bradley, Board Member; Jeff Naser, Board Member and Sue Asplund, Acting Board Secretary.

Others Present: Mr. Bernie Lang, Menominee County Board of Commisioners

**APPROVAL OF AGENDA:**
A motion to approve the agenda was made by Jeff Naser and seconded by Mary Bradley. Motion carried.

**APPROVAL of February 26, 2013 MINUTES:**
Minutes of the February 26, 2013 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Jeff Naser and seconded by Mary Bradley. Motion passed without opposition.

**FINANCIAL REPORT:**
The financial report for February 2013 was reviewed. There were $48.40 in expenditures, leaving a balance of $7,814.60.

There were no expenditures from the Child Care Fund leaving a balance of $3,500.00

A motion to approve the financial report was made by Mary Bradley and seconded by Jeff Naser. Motion carried and the financial report was approved.

**DIRECTOR'S REPORT:**

**Staffing Information:** Ms. Asplund reviewed the current staffing situation and the current hiring activities for Menominee County with the Board.

**Statewide Director's Meeting Information:** Information from the Statewide Direction's Meeting was provided to the Board.

**Collaborative Issues:** No new information was provided.

**Business Plan Update:** No update provided.

**Miscellaneous:** No new information was provided.

**Board Member Input/Suggestions:** No input or suggestions were provided by the Board.

A motion to accept the Director's Report was made by Mary Bradley, with support from Jeff Naser. Motion carried.

**UNIT REPORT:** There was no unit report.

**BOARD BUSINESS:**

1. **Approval of Vouchers**:
   Vouchers were reviewed and a motion to approve all vouchers was made by Mary Bradley and supported by Jeff Naser. Motion passed.
2. **MCSSA:** No new information was provided.
3.

**NEW BUSINESS:** There was no new business presented.

**PUBLIC COMMENT:** There were no public comments.

**NEXT MEETING:** April 30, 2013 at 9:00 a.m. in the Menominee County DHS Board Room.

**ADJOURNMENT:** Motion to adjourn made by Mary Bradley and supported by Jeff Naser. Meeting adjourned at 9:21 a.m.

**Russell K. Sexton/Sue Asplund**
**Board Secretary**

**Michael Kaufman**
**Chairperson**

Pc: DHS Board Members
Menominee County BOC
Menominee County DHS Office File

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**
**Regular Monthly Meeting**
**MINUTES**
**715 Pyle Drive, Kingsford, MI**
**March 28, 2013 - 4:00 p.m.**

**CALL TO ORDER/ROLL CALL:**
Karen Raether, Board Chairperson, called the meeting to order at 4:02p.m.Mary Wendt, Board Secretary,conducted the roll call.

| MEMBERS | Present | Excused Absent | Absent | MEMBERS | Present | Excused Absent | Absent |
|---|---|---|---|---|---|---|---|
| Connors, Peggy | X | | | Martin, Ann | X | | |
| DeDie, William | X | | | Negro, Mari | X(4:09) pm | | |
| DeGrave, Marylee | X | | | Nelson, John | X | | |
| Erickson, Peggy | X | | | Raether, Karen | X | | |
| Hofer, Millie | X | | | Spence, Christine | X | | |
| Luhtanen, Joan | | X | | Zevitz, Michael, Dr. | | X | |

**REPRESENTING ADMINISTRATION:** K. Thekan, B. Adrian, T. Wendt, M. Wendt

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all

**PUBLIC COMMENTS**- No public comments

**APPROVAL OF THE AGENDA:**
(Request for additional agenda items or for any items contained in the consent agenda to be removed from the consent agenda and placed on the regular agenda for discussion).
The agenda was amended to cancel the Board Presentation-Information System Update and remove the Fiscal Year End 2012 Financial Report from the Finance Committee Meeting Report to Unfinished Business, remove the Personnel Committee Meeting Reportand add Environmental Modificationsto the agenda.
**ACTION:** Moved to approve the amended agenda as presented.
**Motion by:** M. DeGrave; supported by P. Connors. **Motion carried unanimously**

**APPROVAL OF THE CONSENT AGENDA:**
(Consent agenda items are being presented for review and action by a single vote without discussion. If a member believes that an item requires discussion, then a request is made to pull that one item from the Consent Agenda and to add it to the regular agenda as an item to be discussed).

a. Approval ofthe minutes from the February 28, 2013 regular monthly Board meeting
b. Finance Committee Meeting Report-3/18/13
c. Personnel Committee Meeting Report-3/18/13

The consent agenda was amended to cancel the Board Presentation-Information System Update, add the Fiscal Year End 2012 Financial Report to Unfinished Business and add the Personnel Committee Meeting Report to the agenda.
**ACTION:** Moved to approve the amended consent agenda as presented.
**Motion by**: C. Spence; supported by P. Connors. **Motion carried unanimously.**

**PRESENTATION:** The Board presentation was cancelled.

**PERSONNELCOMMITTEE MEETING REPORT**
Peggy Erickson stated that there are two recommendations in the Personnel Committee meeting report that will need further discussion by the full Board. Ms. Erickson stated that the first recommendation is that on an annual basis a compensation model will be evaluated for a wage adjustment to the wage scale as recommended by the Finance Committee at the beginning of the calendar year. In the past, wage scales have currently been adjusted on an individual basis and at this point there is no mechanism in place to adjust all wage scales based upon a cost of living wage.

M. Negro present at 4:09 p.m.

**ACTION:** A motion was made by P. Erickson, supported by C. Spence to annually adjust wage scales, across the board, by February 1 based upon a model for adjusting compensation upon a recommendation by the Finance Committee.
**DISCUSSION:** A lengthy discussion ensued and miscellaneous questions were addressed by Ms. Erickson, Karen Thekan, and Bill Adrian.
**ACTION:** P. Erickson rescinded her motion; C. Spence rescinded her support.
**DISCUSSION:** This above recommendation will be brought back to the Personnel Committee to clarify what information/recommendations are being presented to the full Board.

Ms. Erickson stated that the second recommendation in the Personnel Committee meeting report is for further Board discussion regarding adjusting the nurse practitioner wage scale.Ms. Erickson also stated that information regarding nurse practitioner wage scales was provided from theMedical Group Management Association (MGMA) and reviewed this information.
**ACTION:** A motion was made by P. Erickson, supported by P. Connors to approve adjusting the nurse practitioner wage scale to $85,000.00- $115,730.00.
**DISCUSSION:** A lengthy discussion ensued and miscellaneous questions were addressed by Ms. Erickson and Karen Thekan.
**ROLL CALL VOTE:**

| MEMBERS | YES | NO | MEMBERS | YES | NO |
|---|---|---|---|---|---|
| Connors, Peggy | X | | Martin, Ann | | X |
| DeDie, William | X | | Negro, Mari | | X |
| DeGrave, Marylee | X | | Nelson, John | | X |
| Erickson, Peggy | X | | Raether, Karen | X | |
| Hofer, Millie | | X | Spence, Christine | X | |
| Luhtanen, Joan | | | Zevitz, Michael, Dr. | | |

**Motion carried: 6 ayes; 4 nays.**

**ENVIRONMENTAL MODIFICATIONS**
Bill Adrian stated that bids were obtained for environmental modifications to a bathroomin a consumer's home and provided information on these modifications. Mr. Adrian reviewed the bids that were received and addressed miscellaneous questions.
**ACTION:** A motion was made by J. Nelson, supported by P. Erickson to approve the bid from BCP Construction for the above environmental modifications.
**ROLL CALL VOTE:**

| MEMBERS | YES | NO | MEMBERS | YES | NO |
|---|---|---|---|---|---|
| Connors, Peggy | X | | Martin, Ann | X | |
| DeDie, William | X | | Negro, Mari | X | |
| DeGrave, Marylee | X | | Nelson, John | X | |
| Erickson, Peggy | X | | Raether, Karen | X | |
| Hofer, Millie | X | | Spence, Christine | X | |
| Luhtanen, Joan | | | Zevitz, Michael, Dr. | | |

**Motion carried unanimously.**

**CEO REPORT**
Karen Thekan stated that Marylee DeGrave was not reappointed to the Northpointe Board of Directors and presented her with a certificateof appreciation and thanked her for serving on the Board. Karen Raether also thanked Ms. DeGrave for serving on the Board and on the Recipient Rights Advisory Committee. Ms. Thekan statedthat her March 2013 CEO Report was in Board packets; she provided the following updates and highlights:
**State/Federal Activity:**
- The Board Association is recommending advocacy for Medicaid expansion and information was provided to Board members on this issue.

**Local Activity:**
- Ms. Thekan could not attend the March Iron County Commissioner meeting due to illness so she and Bill Adrian will now attend their April 9 meeting.
- Ms. Thekan represented Northpointe at the annual Women's Wellness Day event that was recently held.
- Tricia Brisson has been hired as the manager for the new Clubhouse program in Menominee.

A. Martin excused at 5:05 p.m.

- Northpointe will be welcoming back two employees, Jesse Gendron and Tim Ellison, from the National Guard troop that is returning after serving for the last year in Iraq.

**NEW BUSINESS**

- NorthCare By-Laws
  Karen Thekan stated that Mari Negro, Dr. Zevitz, and Karen Raether have been participating, along with the regional CEO's, in developing the NorthCare By-Laws and a copy of these were provided to Board members for their information/review.
  **ACTION:** A motion was made by M. Negro, supported by P. Connors approve the By-Laws of the NorthCare Network Regional Mental Health Care Entity. Miscellaneous questions were addressed by Ms. Thekan.

**ROLL CALL VOTE:**

| MEMBERS | YES | NO | MEMBERS | YES | NO |
|---|---|---|---|---|---|
| Connors, Peggy | X | | Martin, Ann | | |
| DeDie, William | X | | Negro, Mari | X | |
| DeGrave, Marylee | X | | Nelson, John | X | |
| Erickson, Peggy | X | | Raether, Karen | X | |
| Hofer, Millie | X | | Spence, Christine | X | |
| Luhtanen, Joan | | | Zevitz, Michael, Dr. | | |

**Motion carried unanimously.**

- NorthCare Enabling Resolution
  The NorthCare Enabling Resolution was provided to Board members for their information/review.
  **ACTION:** A motion was made by P. Connors, supported by M. Negro to approve the NorthCare Enabling Resolution. Miscellaneous questions were addressed by Karen Thekan and Bill Adrian.

**ROLL CALL VOTE:**

| MEMBERS | YES | NO | MEMBERS | YES | NO |
|---|---|---|---|---|---|
| Connors, Peggy | X | | Martin, Ann | | |
| DeDie, William | X | | Negro, Mari | X | |
| DeGrave, Marylee | X | | Nelson, John | X | |
| Erickson, Peggy | X | | Raether, Karen | X | |
| Hofer, Millie | X | | Spence, Christine | X | |
| Luhtanen, Joan | | | Zevitz, Michael, Dr. | | |

**Motion carried unanimously.**

- Appointment of Interim NorthCare CEO
  Karen Thekan stated that the NorthCare CEO is an interim position until the NorthCare Board becomes a legal entity in October and Bill Slavin has been named to this interim position.
  **ACTION:** A motion was made by M. Negro, supported by J. Nelson to approve Bill Slavin as the interim NorthCare CEO. Miscellaneous questions were addressed by Ms. Thekan.

**ROLL CALL VOTE:**

| MEMBERS | YES | NO | MEMBERS | YES | NO |
|---|---|---|---|---|---|
| Connors, Peggy | X | | Martin, Ann | | |
| DeDie, William | X | | Negro, Mari | X | |
| DeGrave, Marylee | X | | Nelson, John | X | |
| Erickson, Peggy | X | | Raether, Karen | X | |
| Hofer, Millie | X | | Spence, Christine | X | |
| Luhtanen, Joan | | | Zevitz, Michael, Dr. | | |

**Motion carried unanimously.**

**UNFINISHED BUSINESS**

- Fiscal Year End 2012 Financial Report ending September 2012
  Karen Raether stated that this report was provided for Board members review in January and would need to be Board approved.
  **ACTION:** A motion was made by P. Connors, supported by M. DeGrave to approve the Fiscal Year End 2012 Financial Report ending September 2012. Miscellaneous questions were addressed by Bill Adrian.

**ROLL CALL VOTE:**

| MEMBERS | YES | NO | MEMBERS | YES | NO |
|---|---|---|---|---|---|
| Connors, Peggy | X | | Martin, Ann | | |
| DeDie, William | X | | Negro, Mari | X | |
| DeGrave, Marylee | X | | Nelson, John | X | |
| Erickson, Peggy | X | | Raether, Karen | X | |
| Hofer, Millie | X | | Spence, Christine | X | |
| Luhtanen, Joan | | | Zevitz, Michael, Dr. | | |

**Motion carried unanimously.**

**CHAIRPERSONS REPORT** - K. Raether

- The Michigan Association of Community Mental Health Boards (MACMHB) spring conference will be held in Grand Rapids from April 29-May 1. If a Board member would like to attend this conference they will need to let Mary Wendt know by April 12.
- A NorthCare Advisory meeting was held March 13and the next meeting is scheduled for April 3 in Escanaba.
- A Nominating Committee was named to present a slate of officers for election at the April Board meeting: Chairperson-Chris Spence, Peggy Connors, and Mari Negro.
- A reminder was provided that it is not too late to make a donation to the CMH PAC 2013 annual campaign.
- Ms. Raether congratulated and thanked Bill Adrian on 35 years of service with Northpointe.
- Millie Hofer and Karen Raether will be the voting delegates for the MACMHB spring conference.
- Ms. Raether attended the NorthCare public forum that was recently held.

**BOARD PREROGATIVE/AMBASSADOR MOMENT**

- Chris Spence stated that Millie Hofer was selected to talk with Congressman Benishek at a town hall meeting that was recently held on a local radio station. Ms. Hofer talked about her concern on access for mental health services for mild-moderate individuals.
- Millie Hofer stated that she wanted to add the following comments to the February 28 Board meeting minutes under Public Hearing/Annual Budget: "The budget submission should be put into the State after the public hearing and after Board review. The service results were only talked about for Dickinson and Iron Counties and Menominee's community needs assessment and results were not completedso they were not included in the assessment".
- John Nelson stated that Tom Casperson and Ed McBroom will begin community meetings with one scheduled in Menominee on April 8. If anyone has an issues/questions send them to John Nelson to present at the community meeting.

**PUBLIC COMMENTS**

- Deb Davis, Northpointe employee, shared her concerns in regards to the wage scale discussion.

**ADJOURNMENT**

Chairperson Raetherstated the meeting adjourned. Meeting adjourned at 5:40 p.m.

The next regular monthly Board meeting is scheduled for **Thursday, April 25, 2013** in Kingsford, Michigan at 4:00 p.m.

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Karen Raether, Chairperson

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Peggy Connors, Secretary

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Mary Wendt, Board Secretary

PINECREST
CARING COMMUNITY

PINECREST BOARD OF TRUSTEES

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| DATE: March 28, 2013 | PLACE: Board Room |
| PRESIDING: Barbara Oliver, Vice-Chair | TIME: 2:00 p.m. CST |
| RECORDING SECRETARY: Lois Ball | |

Roll Call: Trustees Present: Elaine Boyne, Katie Driscoll, Barbara Oliver, Randall VanGasse, Mary Bradley, Michael Kaufman, Jeff Naser and Richard Mapes, Administrator.

Trustees Absent: Gerald Smith and Debi Springinsguth

Liaison Members present: David Rivard, alternate for Mary Harrington and Jan Hafeman.

Liaison Members absent: John Degenaer, Jr.

Leadership Members Present: Darlene Smith, Candace Meintz, Sharline Corrigan, Jessica Boucher

Guests: Todd Flath, Terry Grondine, Amy Lantagne

| TOPIC | DISCUSSION | OUTCOME |
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| Approval of March's agenda | Trustee Kaufman asked the reason for the closed session stating that if it was to discuss the Agency Fee that might be a mute subject. Administrator Mapes noted that it would be up to the Board if they held a closed session. | A motion was made by Trustee Kaufman, supported by Trustee Driscoll, to accept the Agenda as presented. Motion carried. |
| Board action on Minutes of the February 28, 2013 meeting | The minutes of the meeting had been sent to Board Members prior to this meeting for review | A motion was made by Trustee Naser, supported by Trustee Bradley, to approve the minutes as presented. Motion carried. |
| Board Action on Manifest of Invoices | The Manifest of Invoices had been sent to Board Members prior to this meeting for their review. | A motion was made by Trustee Kaufman, supported by Trustee VanGasse, to approve the Manifest of Invoices as presented and to pay the bills. Motion carried. |
| Review of Financial Statements for February 2013 | Candace Meintz, CFO, reviewed the Financial Statement for the month of February. She announced to the Board that the facility had changed their computer system for financial reporting and that Shar and Missy had worked very hard this month to get everything changed over. Administrator Mapes reported on the census and what he termed the new normal. He noted that Michigan nursing homes, as of last month had an overall state average census of 84%. He discussed the need to look at de-licensing 10 beds. Eric from Plante and Moran will give us a presentation on this next month when he comes in to review the 2012 Financial Audit. | A motion to approve the Financial statements for February was made by Trustee Kaufman, supported by Trustee VanGasse. Motion carried. |
| Whispering Pines/Northern Pines Activity Center Report | Trustee Bradley, Chairperson of the Whispering Pines Committee, reported on the activities at each home and the Great Northern Home Care offices.<br><br>Administrator Mapes reported that he and Jessica continue to work on the Articles of Incorporation for Great northern Home Care. They met with County | A motion was made by Trustee Boyne, supported by Trustee Naser to approve the Whispering Pines report. Motion carried. |

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| | Administrators who gave good input and the document is now being revised. It will come here for review before being brought to the Counties for approval<br><br>He also noted that we have an opportunity to joint venture in an agreement to do home health care with Dickinson County Home Care.<br><br>Trustee Kaufman stated that they are very successful with the Harbors and asked if they were a feeder for us here. Jessica stated that yes, they are recommending that clients come here and for therapy as well. Trustee Kaufman congratulated them on their success. | |
| Bad Debt Write Off | Administrator Mapes stated that we are looking to the Trustees to approve $9,309.63 in bad debts write offs. Sharline Corrigan the write offs with the Board.<br><br>Trustee Naser asked if we have a way of getting money up front. Shar explained the process we use for billing, which is for after the month of care. We do ask for a deposit for private pay upfront. Trustee Bradley asked if we had thought about using the Care Credit card. | A motion was made by Trustee Bradley, supported by Trustee Boyne, to approve the write off of Bad Debt in the amount of $9,309.63. Motion carried |
| Report of Quality Assurance and Resident Council committees | Darlene Smith, stated that we had held our monthly Quality Assurance meeting.<br>QAPI – Quality Assurance and Performance Improvement was explained. She discussed the guidelines for this programs.<br>She noted that we had been cleared of the citation for cleaning of glucometer machines. We also had a citation on HIPPA regarding open laptops. Staff have been inserviced on this and we have been cleared on this | A motion was made by Trustee Bradley, supported by Trustee Boyne. Motion carried. |

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| | citation as well. Cooling of food was another citation and Dietary has been working very hard with the Groves and the kitchen here to get this taken care of.<br>Groves had a citations for having night lights out. They are checking on this. Medical Records is doing a good job of checking to be sure that staff is doing a good job on documentation.<br>Miscellaneous meeting: Caring Spirit with members from all departments were we work on addressing issues of concern to employees. We are working on a Spa Day and also getting a chiropractor to come in to work with the employees, as well as a masseuse.<br>Eden: we are going to have some extra training on May 6-8 with staff from all departments.<br><br>Trustee Driscoll asked about Tdap vaccines, as Public Health is starting to do that on a regular basis. Dr. orders that here when necessary.<br><br>Mrs. Smith also reported on the Resident Council meetings for each home. We are looking for volunteers to come and help us to sit outside with the residents in nice weather. We have some juniors and seniors from North Central to come here and do their life stories, but residents want to get to know the kids first. A resident is asking for a "big" trip. A day out to go shopping and eat somewhere different. | |
| Safety Committee Report | Lois Ball gave a report for the month of February. Administrator Mapes explained the Fire Drill/fire | |

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| | response redundancy report which is a result of the Fire Marshal's survey. Mrs. Ball reported on emergency exit signs now being utilized throughout the building. She noted that, for safety and security reasons, if a door states emergency exit only we are not to use that door for everyday use. | |
| Reports on Meetings and Conferences attended | Administrator Mapes handed out a report on meetings while he was in Washington at the NACo meeting.<br>We need to keep our issues in the forefront. We voiced our concerns as MCF's as safety net and last resort.<br>Block grants. Lobbying heavily to preserve that Medicaid Federal match. (FMAP match)<br><br>Paul Bedoes is our lobbyist for NACHFA.<br>Officers for NACHFA are<br>Richard Mapes, President<br>Theresa spencer, Vice President<br>Secretary/Treasurer- Gary Easton<br>Board Rep – Chester Pintarelli<br><br>Administrator Mapes worked with Renee to get Paul to be a speaker at our spring conference. They were also successful to establish a facebook page for NACHFA.<br><br>The following week we had our meeting downstate.<br>He talked with Tom Casperson, who is supportive of MCF's and asked him if he would attend the meeting in July. Administrator Mapes discussed Integrated Care Organizations and what that would mean to MCFs.<br><br>Darlene Smith reported that she had attended a meeting | |

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| | with Richard for HCAM in Iron Mountain yesterday. | |
| Administrator's Report | Included a copy of report regarding the integrated care project and Dual eligibles – starting Jan 1 2014. The entire upper peninsula is one of the 4 regions.<br><br>MIOSHA Complaint investigation: we have a letter from the program manager of MIOSHA stating that the evidence does not support a violation, however, complaintant has received this notice and has appealed this action.<br><br>We had our annual survey and our resurvey and the results are favorable. Just today we had the new Life Safety Code Surveyor come in. We are on target to improve our Star rating which is holding at 3. | |
| | Joint Provider Surveyor Training. This year Richard is asking for approval of travel and lodging costs of $750.00 to attend this workshop. | A motion was made by Trustee Bradley, supported by Trustee Driscoll, to approve the travel and lodging costs of $750.00 for Administrator Mapes to attend the Joint Provider/Surveyor Training. Motion carried. |
| | Alzheimer Conference and Certification: The Board was asked to approve the travel, lodging and meals in the amount of $500.00 for Susan Williamson to attend this conference in Mount Pleasant. | A motion was made by Trustee Kaufman, supported by Trustee VanGasse, to approve the costs of $500.00 for Mrs. Williamson to attend the seminar. Motion carried. |
| | 2013 Billers Conference: The Board was asked to approve the cost of travel, lodging and meals in the amount of $995.00 to allow Shar Corrigan to attend the | A motion was made by Trustee Naser, supported by Trustee Kaufman, to approve the cost of $995.00 for Mrs. Corrigan to |

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| | Billers Conference in Lansing in April. | attend the Billers Conference. Motion carried. |
| EDEN Training | We are sponsoring EDEN Training – the only one here in the UP. We have 10 staff members here and left the other 10 slots open<br>May 6-8. If there is a Board Member or two interested in attended, we will be happy to add you to this list. First started here in 2003. We will started warming the soil. We started with the Seeds of change. We do have a series of videos to set up for Board Members to watch.<br><br>The training is an all day training session for 3 days. We have people from all departments. 7 a.m. until 3 or so...<br><br>We have these tapes available that Board Members could watch. If we could start doing that.. If you are interested in signing up for the 3 day course, let Lois know. If you are interested in the tapes, please let Lois know. | |
| Request for Closed session | Administrator Mapes explained that the closed session would be for the purpose of discussing the AFSCME request for Agency Fees.<br><br>A Roll call was taken: Trustee Smith, absent. Trustee Springinsguth, absent. Trustee Boyne, present. Trustee Driscoll, present. Trustee Oliver, present. Trustee VanGasse, present. Trustee Bradley, present. Trustee Kaufman, present. Trustee Naser, present. Administrator Mapes, present. Closed session began at 3:02 p.m. | A motion was made by Trustee VanGasse, supported by Trustee Kaufman, to go into closed session. Motion carried. |

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| Closed session ended at 3:10 p.m. | | |
| A motion to return to open meeting was made by Trustee Boyne, supported by Trustee Bradley. | Roll call was taken: Trustee Smith, absent. Trustee Springinsguth, absent. Trustee Boyne, present. Trustee Dricsoll, present. Trustee Oliver, present. Trustee VanGasse, present. Trustee Bradley, present. Trustee Kaufman, present. Trustee Naser, present. Administrator Mapes, present. The Board went back into regular session at 3:10 pm. | Trustee Driscoll made a motion to accept the minutes of the closed meeting of February 28, 2012. Supported by Trustee Bradley. Motion carried. |
| Comments from Liaison Members | There were no comments from Liaison Members at this time. | |
| Comments from the Public | There were no public comments at this time. | |
| Adjournment | The meeting adjourned at 3:13 p.m. | A motion to adjourn was made by Trustee VanGasse, supported by Trustee Driscoll. Motion carried. |

Mary Bradley, Secretary

Richard Mapes, Administrator