

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858*

*Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

The Menominee County Board of Commissioners
will meet on **Tuesday ~ May 13, 2014 @ 6:00 p.m. CDT**
At the Menominee County Courthouse – Courtroom B

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
April 22, 2014 – County Board Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
Cindy Boyle, Boyle Design Group – M & M Regional Guide
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
 - 1. Moved by _____ seconded by _____ to approve Resolution 2014-05 ~
Authorizing updates to Bay Area Medical Center Articles of Incorporation.
 - 2. Moved by _____ seconded by _____ to approve the Law Enforcement
Agreement between the City of Stephenson, Menominee County, and the Menominee County
Sheriff Department, to provide Law Enforcement services to the City of Stephenson. Contract is
for a one year period 7/1/2014 to 6/30/2015 and total payment for the one year service is \$25,000
(\$6,250 quarterly).
 - 3. Moved by _____ seconded by _____ to approve creating an account for
"Electrical surge-back up equipment upgrade Project" Acct.# 101.103.998.03 and transferring
\$10,000 from the Designated Building Funds to this account for the project. Any unspent money
will be kept in the Designated Building Funds account (101.103.998.00)
 - 4. Moved by _____ seconded by _____ to approve FY 2013/14 Budget
Amendment #3 (items 14 & 15). If there are any remaining funds in these accts. at year end, they
will return to the designated building fund.

#14 – Merit Fiber Project - \$5,000 (increase) from designated bldg. fund
#15 – Courthouse Security - \$8,000 (increase) from designated bldg. fund

*Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Doug Krienke John Nelson Chris Plutchak Gerald Piche Jan Hafeman*

5. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on April 10, 2014 in the amount of \$92,778.16.

6. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.

J. New Business (discussion only)

1. Personnel Items:

a.

2. Building and Grounds/Park Items:

a.

3. Miscellaneous Items:

a.

4. Finance Items

a. Regional Guide Advertisement – Promote County Parks

b. Commissioner Per Diems and Expenses

c. Miscellaneous bills as paid on April 24 & 25 and May 8, 2014 in the combined amount of \$226,138.87.

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment (*limited to 5 minutes*)

M. Commissioner Comment

N. Adjourn

April 22, 2014

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Harris Township Hall, Wilson, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Furlong, Hafeman, Krienke, Lang, Meintz, Nelson, Piche, Plutchak, and Schei.

Absent: None.

Moved by Com. Nelson, seconded by Com. Hafeman to approve the agenda. Motion was approved 9-0

Moved by Com. Hafeman, seconded by Com. Nelson to approve the minutes from the April 8, 2014 Regular County Board Meeting and the April 8, 2014 Equalization Meeting. Motion was approved 9-0.

Public Comment:

- Lil Schultz (Chairman of the Planning Commission – Recommended that the board should appoint Charlene Peterson and Gary Scholtz Sr. to the Planning Commission.
- Bob Desjarlais – Commented about Marinette County's hesitation to give up rights regarding BAMC and thinks this board should also consider that. He again commented on the 35 hour work week and if the employee's salaries get cut then the department heads and elected officials should also have their salaries cut.

Presentations:

- Ray LaMarche – Anderson, Tackman & Co. PLC – Ray presented the annual audit report to the board. Menominee County financially is very healthy and is in a much better position than most counties.

Department Head/Elected Officials Reports: None.

Action Items:

Moved by Com. Furlong, seconded by Com. Nelson to approve Resolution 2014-05 ~ Authorizing updates to Bay Area Medical Center Articles of Incorporation. Discussion ensued. The commissioners discussed the need to allow the professionals run the hospital and not to interfere with their business. Brian Bousley and Ed Harding (CEO BAMC) explained that there are some changes to the resolution that was presented at the previous meeting. It was also explained that Marinette County had requested some changes. The board would like to approve the same resolution that Marinette County approves. The board would like to wait until next meeting when then changes are made before they approve this resolution. Com. Furlong withdrew his motion and Com. Nelson withdrew his support.

Moved by Com. Nelson, seconded by Com. Furlong to table Action Item #1 (a motion to approve Resolution 2014-05 ~ Authorizing updates to Bay Area Medical Center Articles of Incorporation.) Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Plutchak to grant BAMC, Menominee River Century Bicycle Riders permission to use River Park and Chappee Rapids Historical Marker for rest stops along their annual bike ride route. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Plutchak to approve Resolution 2014-06 ~ Requesting the Governor Issue a State of Emergency in Counties in the Northern Lower Peninsula and in the Upper Peninsula of Michigan. Motion was approved 9-0. (Attachment A)

Moved by Com. Nelson, seconded by Com. Schei to approve the application for Menominee County to enter into a partnership with Wild River Invasive Species Coalition (WRISC) to apply for grant monies for invasive species management and education, at no cost to Menominee County. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Schei to approve hiring a Full Time Cook for the Menominee County Jail. Pay grade 6 step 1 (\$13.76/hr. start plus benefits). Discussion ensued. Com. Nelson commented that this motion and Action Item #6 go together. He feels we should not hire since the hiring freeze is in place. Discussion revolved around the hiring freeze and the comparable cost of outsourcing the inmate meals to a private company. Motion failed 0-9 on a roll call vote.

Moved by Com. Hafeman, seconded by Com. Piche to approve a bid by CBM Managed Services for Menominee County Inmate food services. Contracted amount is dependent on the number of inmates being served daily. Discussion ensued. This is only a one year contract. If the board is not happy after the year and the hiring freeze is no longer in place the board will look to hire a full time cook. Motion was approved 8-1. Com. Lang voted nay.

Moved by Com. Schei, seconded by Com. Piche to appoint Charlene Peterson & Gary Scholtz Sr. to the Menominee County Planning Commission for three year terms (5.1.2014 to 4.31.2017). Discussion ensued about Warren Suchovsky's qualifications. Motion was approved 9-0.

Moved by Com. Piche, seconded by Com. Plutchak to approve the Deputy Register of Deeds position increase from Part-Time to Full-Time status effective 4.23.2014. Discussion ensued. Com. Hafeman asked about the hiring freeze. Brian explained that this position is currently filled by a Manpower employee. We would post internally and if no one internally post for the position it will remain with Manpower. We will not be going outside of those who are already employed by the county and in the current benefit system. Com. Furlong commented that this was moved forward by the Personnel Committee. Motion was approved 9-0.

Moved by Com. Plutchak, seconded by Com. Hafeman to approve a change to the Staff Cartographer/Tax Bill Coordinator position description to include "and currently hold State of Michigan Assessing Officer License", under the "Minimum training and experience required" section, effective upon vacancy of current position. No change to pay grade (7). Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve payment of Commissioner Per Diems and expenses as recently submitted. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve miscellaneous bills as paid on March 27, 2014 in the combined amount of \$95,025.71. Motion was approved 9-0.

Moved by Com. Schei, seconded by Com. Nelson to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

New Business (discussion only)

Personnel Items:

- a. 35 Hour work week for full time employees. – Com. Meintz asked that this item be brought back before the board. He said he is not concerned about implementing this in the sheriff's department because of the 24 hour nature. Com. Nelson commented that there are some positions in the sheriff's department that could be 35 hours. This could help us reduce our cost and allow us to pay MERS. Com. Hafeman commented that it would also reduce SSI and Workman's Comp. Com. Nelson commented that if the unions do not do something about the current retirement system, the board will have to take some kind of an action to cover the cost. Com. Hafeman commented about the amount of money the county will be losing in property taxes this year due to the Veterans Exemption which is about .08%. Com. Lang stated that he is opposed to doing this. He feels that the county staffing is already bare bones. By doing this it would cost the average employee \$4,000 per year. We have also recently increased the employee's portion of the healthcare cost. Com. Nelson stated that this can all go away if the employees will just vote to change the retirement. Com. Lang commented that the board is hanging another hammer over the employee's heads. Com. Furlong agrees with Com. Lang. He also stated we are supposed to negotiate in good faith. The contracts say 40 hours per week and if we reduce the hours we will end up spending more money. There will be grievances and lawsuits filed. If we are going to do this it should be part of contract negotiations. Com. Piche is not against discussion of this topic but he does not want to alienate employees. We should go into this with caution and not get everyone upset. Com. Meintz commented that the board does not work for the employees of Menominee County. The board is responsible to the taxpayers of Menominee County. Com. Meintz also commented that this is something the board can do that the union has no control over. Com. Hafeman commented that overtime would not kick in until employees worked over 40 hours. Com. Nelson commented that the contract says Full-Time employees will be scheduled for 40 hours it does not say everyone has to be called Full-Time employees. Com. Schei stated that he is not in support of this change at this time. He thinks that the Finance Committee should look into this more. Com. Lang also discussed the elimination of 12 employees that were not replaced over the years and the burden this has put on the other employees. The consensus of the board is to gather more information and have the Finance Committee look at it.

Building and Grounds/Parks Items:

- a. Electrical Surge – Upgrade project. – Brian explained that after the lightning strike within the Courthouse, we started looking at the problem areas and are in need of electrical surge upgrades throughout the courthouse and jail. What we currently have are outdated surge protectors that are not sufficient to protect our equipment. We are looking into the necessary equipment and upgrades. We would like the board to designate a dollar amount from the designated building project fund to a designated project for electrical surge upgrades. Brian further explained that we have two

quotes. One from UES and one from Twin City Electric. The quotes are for two different projects. UES is in regards to the surge protectors for the network and TCE is for putting in a new panel so that the boilers for the courthouse can be hooked up to a backup generator. The backup generator will be a separate purchase that we will have to make. Com. Furlong thinks that we should move this forward so we can start to protect ourselves if this happens again. The consensus of the board is to move these items forward for approval.

Miscellaneous Items:

- a. Resolution 2014-07 ~ Proclamation Head Start Month May 2014. – Brian read the resolution to the board. Com. Hafeman suggested that we move this item forward for approval tonight.

Moved by Com. Hafeman, seconded by Com. Furlong to move this item forward as an action item tonight. Motion was approved by a roll call vote 9-0.

Moved by Com. Furlong, seconded by Com. Hafeman to approve Resolution 2014-07 ~ Proclamation Head Start Month May 2014. Motion was approved 9-0.
(Attachment B)

- b. Resolution 2014-08 ~ Northwoods Rail Transit Commission Resolution for the Restated Articles of Organization and Interstate Cooperation Agreement. Brian read the resolution to the board.

Moved by Com. Hafeman, seconded by Com. Nelson to move this item forward as an action item tonight. Motion was approved by a roll call vote 9-0.

Moved by Com. Meintz, seconded by Com. Hafeman to approve Resolution 2014-08 ~ Northwoods Rail Transit Commission Resolution for the Restated Articles of Organization and Interstate Cooperation Agreement. Motion was approved 9-0.
(Attachment C)

- c. Resolution 2014-10 ~ Resolution of Support for the Promotion and upgrades To the DNR Campground Proposal for the Cedar River North Campground. – Brian read the resolution to the board. Com. Hafeman mentioned that it needs to be revised to state “so it be resolved” Com. Meintz stated that it is mostly just a letter of support and not technically a resolution. The board agreed that they would just like to approve the resolution as written.

Moved by Com. Schei, seconded by Com. Hafeman to move this item forward as an action item tonight. Motion was approved by a roll call vote 9-0.

Moved by Com. Schei, seconded by Com. Nelson to approve Resolution 2014-10 ~ Resolution of Support for the Promotion and upgrades To the DNR Campground Proposal for the Cedar River North Campground. Motion was approved 9-0.
(Attachment D)

Finance Items:

- a. Menominee County Library Board ~ Millage. – Brian discussed the letter which was received from the Library Board. They have additional questions regarding the proposed millage. Com. Nelson commented that it is too late in the year to run a millage this year. He thinks the Library Board should come up with what they feel would be an appropriate millage amount based upon what they would like to see done at the library. Com. Meintz also commented that the Library Board needs to come up with an amount. Com. Lang wants to know what we are trying to accomplish here. He explained that the \$200,000 plus in funds comes from all the taxpayers of the county. Com. Nelson again commented on the fact that all other counties in the U.P. are not in the library business. Com. Furlong discussed that there are two libraries in the county and all we would be doing is taking money from one pocket and putting it into the other pocket. The consensus of the board is to just drop this item from discussion for the time being.
- b. Resolution 2014-09 ~ Deficit Elimination Plan. – Brian read the resolution to the board.

Moved by Com. Hafeman, seconded by Com. Nelson to make this an action item tonight. Motion was approved by a roll call vote 9-0.

Moved by Com. Meintz, seconded by Com. Plutchak to approve Resolution 2014-09 ~ Deficit Elimination Plan. Motion was approved 9-0. (Attachment E)

- c. Law Enforcement Agreement ~ City of Stephenson. – Brian explained that this would be a renewal of the law enforcement agreement between the County and the City. The City of Stephenson has contracted with the County and the Sheriff Department to provide law enforcement within the city limits for the past 17 months and the current agreement will expire in June. The City of Stephenson is very pleased with the arrangement and would like to renew the agreement for an additional year under the same terms as stated in the current agreement. The contract was for \$25,000. Com. Nelson asked how much this cost the Sheriff Department to administer. Com. Lang asked if the City of Stephenson still has an officer, and a car. Mayor Lowell Bengry addressed the board. They no longer have a car or an officer. The City was spending more money on training and an officer than they are paying the county as part of a contract. The Sheriff Department was already patrolling the city before this so the county is pretty much receiving \$25,000 for something they were already doing. The City also offers a secured LEIN site and office for the deputies to use if needed. He also stated the City of Stephenson is very satisfied with the agreement and would like to see it renewed. Com. Furlong asked if the officers are writing tickets for ordinance violations. The consensus of the board is to move this item forward to the next meeting for approval.
- d. Miscellaneous bills as paid on April 10, 2014 in the amount of \$92,778.16. Com. Hafeman asked questions regarding charges on page 136 to AT&T. She also would like to know why the phone bills are not separated out and charged to each department. Brian explained that this practice changed a number of years ago. She also asked about the MGT Cost Allocation Plan, and the cost of pencils that the Sheriff Department has been ordering. Brian explained the pencils last 1 to 2 years and they are given out to students in the schools as part of the DARE program and other programs. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Chairman Meintz called for public comment

Public Comment:

- Lowell Bengry – Commented that the City of Stephenson is also dealing with the same MERS issues. He also stated that by dropping to 35 hours per week that will reduce the counties contribution to MERS.
- Ray Gurgall – Commented that 35 hours per week would work. If that doesn't work then the county should try for 37.5 hours per week. He also commented that the board has been talking about the pension system for 2 years and it is still not solved.
- Charlene Peterson – Thanked the board for reappointing her to the Planning Commission.

Commissioner Comment:

- Com. Hafeman – Commented that we need to get cost under control.

Moved by Com. Nelson , seconded by Com. Plutchak to adjourn at 8:19 p.m. Motion was approved 9-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Resolution 2014-05 ~ Authorizing Updates to BAMC Articles of Incorp.
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Administration received information from Mr. Hofer in reference to BAMC changing their Articles of Incorporation to remove the requirements of the Menominee County Board within.	
RECOMMENDED MOTION	
To approve Resolution 2014-05 ~ Authorizing updates to Bay Area Medical Center Articles of Incorporation.	

Submitted by: **Brian Bousley**

 05/08/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

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MENOMINEE COUNTY BOARD OF COMMISSIONERS

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Menominee, Michigan 49858

Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

RESOLUTION 2014-05

AUTHORIZING UPDATES TO BAY AREA MEDICAL CENTER ARTICLES OF INCORPORATION

WHEREAS, amendments to the Articles of Incorporation of Bay Area Medical Center, Inc. ("BAMC") require approval by the Menominee County Board of Commissioners; and

WHEREAS, BAMC has proposed the Amended and Restated Articles of Incorporation of BAMC attached hereto as Exhibit A (the proposed amendments to BAMC's bylaws are attached for information only).

NOW THEREFORE BE IT RESOLVED that the Menominee County Board of Commissioners hereby authorize that:

1. The Amended and Restated Articles of Incorporation of BAMC attached hereto are approved as proposed effective upon the day the BAMC Board of Directors approves the changes subject to BAMC's revisions and additions of the below language to the Amended and Restated Articles.

- a. Revision to Article 5 (Board of Directors). The second sentence of Article 5 shall be revised to read as follows:

The number of Directors shall be fixed by the Bylaws of the Corporation, but the number of Directors shall not be fewer than nine (9).

- b. Addition Article 5 (Board of Directors). BAMC shall add the following language as a new third sentence in Article 5:

A majority of the Board of Directors will be representative of the local community, through residency or employment in either Marinette County, Wisconsin or Menominee County, Michigan.

- 2. The BAMC Board of Directors is authorized to take all steps necessary to finalize and effectuate the Amended and Restated Articles of Incorporation of BAMC.
 3. This resolution supersedes all previous resolutions, parts of resolutions, and Menominee County Board Policy inconsistent with this resolution or with State law.

Marc Kleiman
Menominee County Clerk

Date

Charlie Meintz, Chairman
Menominee County Board
of Commissioners

Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Doug Krienke John Nelson Chris Plutchak Gerald Piche Jan Hafeman

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Law Enforcement Agreement ~ City of Stephenson
DEPARTMENT:	Sheriff
ATTACHMENTS:	Yes
SUMMARY: Renewal of the law enforcement agreement between the County and the City of Stephenson. The City has contracted with the County and the Sheriff Dept. to provide law enforcement within the city limits for the past 17 months. The current agreement will expire June 30, 2014. Request renewal of another one year contract with the City of Stephenson; July 1, 2014 to June 30, 2015 in the amount of \$25,000	
RECOMMENDED MOTION To approve the Law Enforcement Agreement between the City of Stephenson, Menominee County, and the Menominee County Sheriff Department, to provide Law Enforcement services to the City of Stephenson. Contract is for a one year period 7/1/2014 to 6/30/2015 and total payment for the one year service is \$25,000 (\$6,250 quarterly).	

Submitted by: Brian Bousley

 05/08/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

LAW ENFORCEMENT PROTECTION AGREEMENT (2012-2014)

THIS AGREEMENT is made on May 13, 2014 between the CITY OF STEPHENSON, a Michigan municipality, whose address is PO Box 467, Stephenson, Michigan 49887 (hereafter "City") and the County OF MENOMINEE, a Michigan governmental entity, whose address is 839 10th Ave, Menominee, Michigan 49858 (hereinafter the "County"); and the MENOMINEE COUNTY SHERIFF DEPARTMENT, a law enforcement agency, whose address is 831 10th Ave, Menominee, Michigan 49858 (hereinafter the "Department").

RECITALS

WHEREAS, the City of Stephenson does not possess a law enforcement agency to provide law enforcement protection within the city limits.

WHEREAS, the City of Stephenson has determined that, at the present time, the best interests of their residents will be served in contracting for desired law enforcement protection services.

WHEREAS, the County allows the Department to contract out law enforcement protection services,

WHEREAS, the City and County have mutually agreed upon a cost proposal for providing law enforcement protection services to the City of Stephenson, including enforcement of City ordinances and maintenance of liquor control enforcement, which would be over and above law enforcement protection services which the Department would otherwise be obligated to render to residents of the City, as residents of Menominee County.

WHEREAS, the parties desire to enter into an agreement which provides for the desired law enforcement protection services.

AGREEMENT

NOW, THEREFORE, inconsideration of the above recitals, the promises, covenants, and conditions herein contained, the parties hereto agree as follows:

1. **Term.** The City, the County, the Department agree that for a period starting July 1, 2014 and ending June 30, 2015, the Department will provide law enforcement protection services as specified below.

2. **Coverage Hours.** The Department will provide law enforcement protection services within the City. The Department further agrees to be present during special events within the City when requested by the City. Other hours of law enforcement protection services will be provided on an "available status of officers on duty" basis. "Available status of officers on duty" shall mean the basic services that other units of government in Menominee County presently receive from the Department, as the Department is obligated to provide pursuant to the laws of the State of Michigan. The Department shall schedule coverage so as to best provide law enforcement protection services for the

City. The utilization and use of the Menominee County Sheriff's Reserve Units are acceptable to meet coverage requirements.

3. Cost.

(A) The cost of this contract is \$25,000 for one year. Payable as follows:

a. The City of Stephenson shall pay Menominee County six thousand two hundred and fifty dollars (\$6,250) on a quarterly basis. The quarterly installments are due to Menominee County by the following dates: July 1, 2014, October 1, 2014, January 1, 2015, and April 1, 2015.

4. Protection Services. Protection services to be provided by the Department shall include, but not be limited to, general protection, enforcement of state statues, enforcement of municipal ordinances, and maintenance of liquor enforcement and inspections. The City agrees that unrelated and discretionary duties requested of the Department will be kept to a minimum to the extent that said services would be over and above law enforcement protection services which the Department would otherwise be obligated to render to residents of the City pursuant to the laws of the State of Michigan.

5. Mutual Assistance. The City of Stephenson agrees that the Department's mutual assistance pact currently in force will remain active. Under that pact, when other units of government request emergency assistance, it will be provided through whatever man power is available by the Department. As for any mutual assistance services which the Department provides within the coverage hours set forth in section 2. Coverage Hours, the Department's personnel shall return to the City and resume coverage immediately upon completion of any mutual assistance.

6. Liquor Enforcement and Inspections. The Department agrees to provide liquor license enforcement and inspections to the City and the Department agrees that the cost arising from those enforcement and inspections will be at no additional charge. The Department and City agrees that any monies received for liquor license enforcement and inspection shall be remitted to the Department.

7. Renewal. Ninety (90) days prior to the expiration of this Agreement, the City of Stephenson may submit a written request to the County and Department indicating a desire to extend this Agreement for an additional one (1) year. The cost for renewal will be negotiated between the County, Department and the City. If the City, County and Department agree to the cost for an additional year of services, this Agreement shall be extended for an additional year, provided an addendum is properly executed by the parties.

8. City Law Enforcement. During the term of this Agreement, the City of Stephenson will not maintain and/or operate a law enforcement department or agency. In addition, the City of Stephenson will not contract for law enforcement services with any other law enforcement agency.

9. Records/Reports. It is understood by the parties hereto that all law enforcement records relating to the services provided by the Department herein shall be maintained by the Department at its office. The Department shall provide, on no less than a monthly basis, a detailed report to the City of the law enforcement services provided. That report shall at a minimum include the specific hours of coverage for each day of the preceding month, the name of each officer who provided coverage, and a description of the type of services provided during each day, which at a minimum shall describe the starting time of services, the specific activities conducted, the City in which specific activities were conducted, and the ending time of services. A Menominee County Sheriff Deputy shall attend City Council meetings on a monthly basis to advise of the services provided and/or address any concerns of the Department or the City.

10. Termination. The City or the Department and the County may terminate this Agreement prior to its expiration by providing written notice of termination to the other parties. If termination notice is given, this Agreement shall terminate ninety (90) days from the date of notice. The City shall not be responsible for any costs of unemployment incurred by the County due to early termination as provided herein.

11. Liability. The Department has sole responsibility for its officers, employees, and agents. These responsibilities include, but are not limited to, payment of wages, provision of benefits, workers' compensation insurance, motor vehicle insurance, and general liability insurance. The Department and the County agree that the City shall not be liable to either the County or the Department or any of their officers, employees, or agents for any injuries or damages arising out of their employment with the County or the Department. The Department and the County hereby agree to hold the City harmless against any and all claims related thereto. The County and the Department shall hold the City, their officers, employees and agents, harmless from and shall defend them against any claim for damages resulting out of the intentional or negligent acts of the County, the Department, or their officers, employees, and agents.

12. Utility Services. Upon the report of any problems in the City to the Department relating to water, electricity, roads, sewers, culverts, plowing, or any municipal service, the Department shall promptly report said problem to the appropriate municipal official as designated by the City. The City shall keep the Sheriff informed of the various designated persons.

13. Miscellaneous.

- A. Each of the parties hereto has the power and authority to enter into this Agreement and each of the parties hereto has obtained approval for this Agreement from its respective governing body. Each of the parties has duly executed and delivered this Agreement. This Agreement is a legal, valid, and binding obligation of each party.
- B. This Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Michigan.

- C. This Agreement may be signed in any number of counterparts with the same effect as if the signature on each counterpart were on the same instrument.
- D. This Agreement represents the entire understanding and agreement between the Parties and supersedes all prior agreements or negotiations between the Parties.
- E. This Agreement may be amended, supplemented, or changed only by an agreement in writing that makes specific reference to this Agreement and is signed by the party against whom enforcement of any such amendment, supplement, or modification is sought.
- F. Any notices to be provided herein shall be deemed made when sent by certified mail, return-receipt requested and addressed to the Parties as their addresses are set forth above.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the date set forth on the first page of this Agreement.

City of Stephenson

Date: _____

By: _____

Date: _____

By: _____

County of Menominee

Date: _____

By: _____

Date: _____

By: _____

Menominee County Sheriff Department

Date: _____

By: _____

Date: _____

By: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Electrical Surge – Upgrade Project
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>After the lightning strike within the Courthouse, we started looking at the problem areas and are in need of electrical surge upgrades throughout the courthouse and jail. What we currently have is outdated surge protectors that are not sufficient to protect our equipment. We are looking into the necessary equipment and upgrades. We would like the board to designate a dollar amount from the designated building project fund to a designated project for electrical surge upgrades.</p>	
RECOMMENDED MOTION	
<p>To approve creating an account for "Electrical surge-back up equipment upgrade Project" Acct.# 101.103.998.03 and transferring \$10,000 from the Designated Building Funds to this account for the project. Any unspent money will be kept in the Designated Building Funds account (101.103.998.00)</p>	

Submitted by: **Brian Bousley**

 05/08/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Budget Amendment #3 – 2013/14 Budget (Current)
DEPARTMENT:	Finance Committee
ATTACHMENTS:	Yes
SUMMARY:	
<p>On 4.25.14 the Finance Committee met to discuss Budget Amendment #3. Two items in the Other Legislative Account have gone over budget (Merit Fiber Project and Courthouse Security). The Finance Committee approved money to be transferred from the designated building fund to cover the amendments and forwarded it to the full Board for a vote.</p>	
RECOMMENDED MOTION	
<p>To approve FY 2013/14 Budget Amendment #3 (items 14 & 15). If there are any remaining funds in these accts. at year end, they will return to the designated building fund.</p> <p>#14 – Merit Fiber Project - \$5,000 (increase) from designated bldg. fund #15 – Courthouse Security - \$8,000 (increase) from designated bldg. fund</p>	

Submitted by: **Brian Bousley**

 05/08/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Budget Amendment #3 - Finance Committee 4.25.14

14	4/24/2014	Capital Outlay Projects - Merit Fiber Project	\$	(5,000.00)	101-103-998.00
			\$	5,000.00	101-103-970.00
15	4/24/2014	Courthouse Security	\$	(8,000.00)	101-103-998.00
			\$	8,000.00	101-103-970.10

MENOMINEE COUNTY
Standard Budget Report
April 2014 GENERAL FUND

Account Nbr	Account Title	This Month	Y-T-D	Budget As Of Apr-2014	Difference	Percent
Fund: GENERAL FUND						
OTHER LEGISLATIVE						
Expenditures						
101-103-970.00	CAPITAL OUTLAY - Merit Fiber	8,500.00	24,025.18	20,000.00	-4,025.18	120.13
101-103-970.10	SERVICE WINDOWS - 3 OFFICES	459.25	16,532.47	8,675.00	-7,857.47	190.58
	Total Expenditures	<u>8,959.25</u>	<u>40,557.65</u>	<u>28,675.00</u>	<u>-11,882.65</u>	<u>141.44</u>

Report Filter Criteria

Percent: Computed by dividing Y-T-D by Budget As Of amount
 Year To Print: 2014
 Month To Print: April
 Fund Code Range: 101 GENERAL FUND to 101 GENERAL FUND
 Department Number Range: 103 OTHER LEGISLATIVE to 103 OTHER LEGISLATIVE
 Account Number Range: 970 CAPITAL OUTLAY to 970 CAPITAL OUTLAY

MENOMINEE COUNTY
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2013-2014

Please Increase

Revenue/Expenditure Account

101-103-970.00

Went Fiber project

by

\$ 5000.00

Please Decrease

Revenue/Expenditure Account

101-103-998.00

Designated bldg. fund

by

5000.00

Date of Request:

4/24/14

Justification:

Balance Line Item - Move
Funds for Capital outlay Projects

Requesting Department:

Elected Official/Dept Head

Chief Fiscal Officer's Approval

Date Posted to G/L

Posted by:

2013-2014

BUDGET AMENDMENT
NUMBER #14
April 24, 2014

Re: From Building Fund for Capital Outlay Projects

Account Numbe	DESCRIPTION		Budget
101-103-998.00	Designated Building Fund	\$	(5,000.00)
101-103-970.00	Capital Outlay	\$	5,000.00

MENOMINEE COUNTY
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2013-2014

Please Increase

Revenue/Expenditure Account

Courthouse Security
101-103-970.10

\$ 8000.00

Please Decrease

Revenue/Expenditure Account

Building Fund by
101-103-998.00

\$ 8000.00

Date of Request:

4/24/14

Justification:

Moving Funds for Courthouse Security

Requesting Department:

Elected Official/Dept Head

Chief Fiscal Officer's Approval

Date Posted to G/L

Posted by:

2013-2014

BUDGET AMENDMENT
NUMBER #15
April 24, 2014

Re: Courthouse Security

Account Numbe DESCRIPTION

Budget

101-103-998.00 Designated Building Fund

\$ (8,000.00)

101-103-970.10 Courthouse Security

\$ 8,000.00

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on April 10, 2014 in the amount of \$92,778.16	
RECOMMENDED MOTION	
To approve Miscellaneous Bills as paid on April 10, 2014 in the amount of \$92,778.16	

Submitted by: **Brian Bousley**

 05/08/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

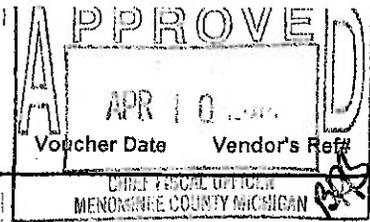
General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Ace Hardware								\$80.94
35299		03/31/2014	210140/2	Kilz Primer - Gallon	101-265-930.01	17.99		
35300		03/11/2014	210222/2	Keys (x8)	101-103-970.10	12.00		
35301		03/11/2014	210223/2	Key Dexter	101-265-755.00	2.99		
35302		03/14/2014	210252/2	Keys & Tag w/Ring	101-265-755.00	15.48		
35303		03/26/2014	210399/2	Dowel & Keys	101-265-755.00	4.99		
35304		03/17/2014	210282/2	Sldring Iron	101-265-931.00	19.99		
35305		03/27/2014	210409/2	Keys (x5)	101-103-970.10	7.50		
ALGER-DELTA COOPERATIVE ASSOC								\$473.35
35242		03/31/2014	367100	N8380 Beach House	208-751-920.01	28.47		
35243		03/31/2014	367200	Northwest Campsites	208-751-920.01	28.47		
35244		03/31/2014	383200	N8380 Co Park Rd 20.5	208-751-920.01	28.47		
35245		03/31/2014	383301	Shakey Lk Pk/Cattle Ara	208-751-920.01	28.47		
35246		03/31/2014	1503500	N8380 Co Pk Rd 20 pt 5	208-751-920.01	28.47		
35247		03/31/2014	369802	W8449 Co Rd G12 Campsite	208-751-920.01	34.35		
35248		03/31/2014	370500	Shakey Lakes Office/Shop	208-751-920.01	126.28		
35249		03/31/2014	379700	Storage Shed	208-751-920.01	49.05		
35250		03/31/2014	380300	Shower Building	208-751-920.01	44.49		
35251		03/31/2014	383001	Shakey Lakes PK/Horse Ara	208-751-920.01	31.56		
35252		03/31/2014	1614900	Bath House	208-751-920.01	45.27		
ANDERSON AUTO & RV SALES INC								\$39.20
35397		03/13/2014	1287	Oil Change & Blades	205-315-934.02	34.95		
35398		03/24/2014	1288	Oil	205-315-934.02	4.25		
ANGELIS MENOMINEE INC								\$510.01
35374		03/04/2014	1003261-IN	Inmate Groceries	101-301-770.00	95.63		
35375		03/05/2014	0101905-IN	Inmate Groceries	101-301-770.00	44.03		
35376		03/08/2014	0833481-IN	Inmate Groceries	101-301-770.00	49.81		
35377		03/10/2014	0084057-IN	Inmate Groceries	101-301-770.00	54.32		
35378		03/12/2014	0080553-IN	Inmate Groceries	101-301-770.00	38.06		
35379		03/12/2014	0800112-IN	Inmate Groceries	101-301-770.00	16.92		
35380		03/18/2014	0916041-IN	Inmate Groceries	101-301-770.00	57.08		
35381		03/23/2014	0075318-IN	Inmate Groceries	101-301-770.00	81.84		
35382		03/27/2014	0083704-IN	Inmate Groceries	101-301-770.00	69.43		
35383		03/27/2014	0084059-IN	Inmate Groceries	101-301-770.00	3.09		
AT&T - Carol Stream, IL								\$2,443.27
35263		03/19/2014	906863661403	March 19 - April 18, 2014	266-325-850.00	289.37		
35271		03/19/2014	906863444103	March 19 - April 18, 2014	101-103-850.00	586.89		
35272		03/19/2014	906863202303	March 19 - April 18, 2014	101-103-850.00	508.49		
35307		04/01/2014	906R41083904	March 2 - April 1, 2014	101-103-850.00	692.97		
35308		04/01/2014	906753458204	March 2 - April 1, 2014	101-103-850.00	32.13		
35309		04/01/2014	906753220904	March 2 - April 1, 2014	101-103-850.00	333.42		
AT&T Long Distance								\$3,902.73
35270		03/19/2014	854528091	Telephone Services	101-103-850.00	3,902.73		
Badger Mailing & Shipping								\$250.08
35297		03/24/2014	63875	Ink Cartridge for Hasler Machine	101-253-729.01	250.08		
BAYSHORE VETERINARY CLINIC								\$141.57
35387		04/07/2014	169620	K9 Care (Brix)	101-301-881.01	141.57		



**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Big O's Lube and Service, Inc.							
35389	03/21/2014	13816	Wiper Blades	101-301-981.00	13.98		\$421.29
35399	04/01/2014	13885	2011 Chevy Impala - Vehicle Maintenance	205-315-934.02	46.95		
35401	03/21/2014	13815	2011 Chevy Impala - Oil Change/Vehicle	205-315-934.02	360.36		
Brian Bousley							
35226	04/01/2014		Reimbursement Mileage - March 2014	101-172-860.00	84.27		\$84.27
Chamberlain, Shella							
35419	04/09/2014	5469	Foster Care Cost (J.D.)	292-662-843.02	493.36		\$493.36
CITY OF MENOMINEE - 2511 10TH ST.							
35240	03/31/2014	20102038	January 1 - March 31, 2014	101-265-920.00	2,759.86		\$3,142.89
35241	03/31/2014	90103011	January - March 2014	101-265-920.00	31.36		
35404	04/09/2014	March 2014	Monthly Rent	266-326-942.00	351.67		
City of Stephenson - P.O. Box 467							
35285	03/21/2014	709	Annex - Water/Electric/Sewer	101-261-920.01	17.50		\$250.30
35285	03/21/2014	709	Annex - Water/Electric/Sewer	101-261-920.02	30.00		
35285	03/21/2014	709	Annex - Water/Electric/Sewer	101-261-920.03	202.80		
CLOVERLAND PAPER CO							
35223	03/28/2014	104576	Singlefold Towels	101-265-755.01	30.59		\$772.36
35230	03/31/2014	104575	Towels, Damp Mop Cleaner, Tissues	101-265-755.01	214.18		
35315	04/04/2014	104641	Liners, Toilet Tissue, Tissues	101-265-755.01	259.84		
35370	03/31/2014	104579	Lysol, Liners, Degreaser, Soap	101-301-770.00	267.75		
Cooper Office Equipment							
35234	03/17/2014	109212	Annex	101-261-934.00	68.00		\$909.95
35235	03/17/2014	109215	Contract # 2418-01 (Annex)	101-261-942.00	101.28		
35259	03/31/2014	109713	Contract # 2043-01 (FOC)	215-141-942.00	393.72		
35366	03/21/2014	109406	Toner	101-301-727.00	346.95		
Country Visions							
35227	04/02/2014	22731	Propane - Daniel J. Kulka	294-683-835.00	195.04		\$195.04
DEKETO, LLC							
35411	03/28/2014	204	Server Upgrade	256-277-857.00	300.00		\$300.00
Delta County - 310 Ludington Street, Ste 222							
35269	04/01/2014	14-0002968	Building Code Services	249-371-801.00	4,250.00		\$4,250.00
Delta/Menominee Health Dept.							
35280	04/07/2014	Tax	Cigarette Tax for 2009/2010	101-601-835.00	674.84		\$674.84
Dennis-Ruleau, Dawn							
35414	04/04/2014	5481	Crisis Intervention - March 2014	296-668-801.00	670.00		\$670.00
Dick Myers Custom Welding							
35400	03/24/2014	76340	Reconditioned Grill Guard (2014 Chevy	205-315-934.02	225.00		\$225.00
DTE Energy							
35286	03/26/2014	462245200011	Annex - Commercial Gas	101-261-920.04	181.62		\$181.62
EAGLEHERALD PUBLISHING, LLC							
35222	03/31/2014	1408	Planning Commission - Advertising	101-101-901.00	16.43		\$311.63
35409	03/31/2014	1445	Voter Registration	101-262-727.00	295.20		
ECES							
35396	03/30/2014	140010	PO# 2903 CPR/AED Recertification (x2	205-315-881.03	225.00		\$520.00
35386	03/30/2014	140010	PO# 2903 CPR/AED Recertification (x2	101-301-881.00	295.00		



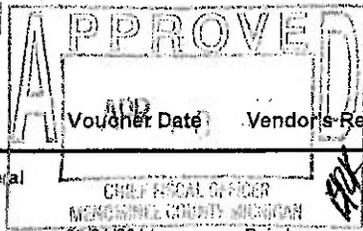
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Elchhorn, Garry	35295	03/25/2014	Per Diem	DHS Board	101-601-837.00	50.00		\$98.16
	35296	03/25/2014	Reimbursement	Mileage - DHS Board	101-601-837.00	48.16		
EL-COM SERVICES INC	35395	03/31/2014	46715	Radio Maintenance	205-315-934.00	80.00		\$80.00
Election Systems & Software	35408	04/08/2014	880998	PO# 02900 - Software License Agreement	101-262-727.00	2,012.00		\$3,389.05
	35408	03/31/2014	879733	PO# 02901 Ballot Coding & Layout	101-262-727.00	1,377.05		
Emergency Life Service Ctr	35423	03/13/2014	83593	Replacement Circuit Board for Emerger	101-265-934.00	114.06		\$114.06
Employee Benefits Agency, Inc.	35310	04/03/2014	4123	Vision Service Plan - April 2014	101-103-712.00	119.23		\$119.23
ERICKSON WAYNE	35412	04/04/2014	610	Guardian Ad Litem Fees (P.P. & J.R.)	101-148-807.00	288.00		\$288.00
ESSER PAINT & GLASS	35221	02/26/2014	4269	Glass	101-265-930.01	4.46		\$4.46
Friends Ofc Prod Whse Direct	35298	03/19/2014	020265I	Veterans - Office Supplies	101-682-727.00	71.02		\$71.02
GREAT AMERICAN DISPOSAL CO THE	35279	04/01/2014	44106119	Annex - Garbage Removal	101-281-930.04	81.51		\$81.51
Hafeman, Jan	35283	03/30/2014	Reimbursement	Mileage - March 2014	101-101-860.10	100.80		\$100.80
Hanna, Brenda	35289	03/31/2014	Reimbursement	Mileage (Jan 2 - March 31)	101-253-860.00	34.16		\$34.16
HAUPT DR PAUL/MEDICAL EXAMINER	35326	04/08/2014	Medical Examiner	March 2014	101-648-709.00	1,930.00		\$1,930.00
Hi Tec Building Services	35225	03/30/2014	007059	March 2014 Cleaning Services	101-265-801.00	1,410.00		\$1,410.00
IMAGEWORKS	35422	04/24/2014	6399	Parks - Summer Employee Uniforms	208-751-745.01	75.00		\$75.00
J S ELECTRONICS, INC.	35233	03/25/2014	18212	Paging for Hensley & Massopust	101-648-727.00	127.00		\$2,590.70
	35402	03/24/2014	18208	Strip out Squad 5510 & install Into New	205-315-934.02	2,038.70		
	35405	04/01/2014	18221	Tower Lease April 2014	286-328-942.00	425.00		
Jeff Naser	35293	03/25/2014	Per Diem	DHS Board	101-601-837.00	50.00		\$99.28
	35294	03/25/2014	Reimbursement	Mileage - DHS Board	101-601-837.00	49.28		
Jennings, Patrick L.	35420	04/08/2014	2013-110-MI	Court Appointed Legal (Charginghawk)	101-148-807.00	50.00		\$50.00
Joel Hensley, RN	35267	04/05/2014	Blood Draw	J.G. (4/5/14)	101-267-801.01	100.00		\$2,948.00
	35327	04/08/2014	Medical Examiner	March 2014	101-648-709.00	840.00		
	35327	04/08/2014	Medical Examiner	March 2014	101-648-835.00	510.00		
	35384	04/05/2014	Nursing Services	Nursing Services	101-301-770.01	1,498.00		



MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Krienke, Doug 35273	03/31/2014	Reimbursement	Mileage - March 2014	101-101-860.01	51.84		\$127.20
35274	03/10/2014	Reimbursement	Mileage - February 2014	101-101-860.01	75.36		
KUSTOM SIGNALS INC 35394	03/27/2014	496136	Maintenance on Radar Unit	205-315-934.01	186.88		\$186.88
Lang, Bernard 35282	03/31/2014	Reimbursement	Mileage - March 2014	101-101-860.02	6.72		\$6.72
LENCA SURVEYING 35421	04/08/2014	14041	Project Yr 2014 - (March 19 - April 8, 20	243-246-801.07	3,640.40		\$3,640.40
Lesperance, Diane 35288	03/31/2014	Reimbursement	Bank Trips (January - March)	101-253-860.00	35.20		\$35.20
Linda A. Menacher 35316	04/09/2014	Reimbursement	Cell Phone Bill (Sept - Mar)	101-136-727.00	285.60		\$285.60
Linsmeier Implement, Inc. 35236	03/11/2014	52408	Connector & Pivot Pin	208-751-930.02	118.97		\$118.97
Manpower 35228	03/30/2014	26923353	Week Ending 3/30/14 (Regina Mistark)	215-141-705.00	315.00		\$1,047.38
35264	03/30/2014	26914920	Week Ending 3/30/14 (Krista Marciniak)	101-268-704.00	378.00		
35429	04/06/2014	26944226	Week Ending 4/6/14 (Krista Marciniak)	101-268-704.00	354.38		
Massopust, Whitney 35328	04/08/2014	Medical Examiner	March 2014	101-648-709.00	240.00		\$240.00
Menards - Marinette 35261	02/28/2014	47263	Divider, Duck Tape, Tape	101-265-755.00	26.72		\$192.05
35277	04/03/2014	49813	Building & Ground Supplies	101-265-755.00	157.35		
35278	04/03/2014	49812	Stem Mount Photo Control	101-265-755.00	7.98		
MENOMINEE COUNTY JOURNAL 35237	03/27/2014	126	Advertising	101-101-901.00	42.00		\$413.00
35238	04/01/2014	21	Emergency Service Coordinator	101-101-901.00	33.00		
35239	04/01/2014	128	Notice of Intent to Request Release Fur	101-101-901.00	128.00		
35306	04/01/2014	131	Voter Registration Notice	101-262-727.00	210.00		
MGT of America, Inc. 35312	04/04/2014	25114	Indirect Cost Allocation Plan & Job Clas	101-103-801.08	4,109.92	x	\$5,378.72
35358	03/27/2014	25011	DHS-286 billing (Jan, Feb, March 2014)	101-141-801.00	1,268.80	x	
MICHIGAN DISTRICT JUDGES ASSOC 35266	03/21/2014	Dues	2014 Dues - Jeffrey G. Barstow	101-136-802.00	200.00		\$200.00
MICHIGAN ELECTION RESOURCES 35407	04/08/2014	32176	PO# 02899 Ballots for May 6, 2014 Elec	101-262-727.00	3,335.80		\$3,335.80
Mike Sleg 35229	04/03/2014	Reimbursement	Chevy 8 Hole Wheels	208-751-981.00	32.00		\$32.00
Nelson, John R. 35257	04/02/2014	Reimbursement	Mileage - March 2014	101-101-860.11	188.16		\$188.16
Northreach Healthcare 35365	03/19/2014	800008074	Pre Employment - Tyler Mileski (E1213)	101-301-835.00	195.00		\$195.00
Office Depot, Inc. 35268	03/17/2014	696879083001	Pen & Stapler - District Court	101-136-727.00	19.70		\$19.70



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Olivares, E. Jay	35281	03/31/2014	Reimbursement	Court Appointed - Mileage	101-131-860.00	77.70		\$77.70
Pack-N-Ship Center	35392	04/04/2014	216	Shipping (Kustom Signal)	205-315-934.01	35.16		\$35.16
PAIDL'S TRUE VALUE HARDWARE								\$106.36
	35253	03/26/2014	B77592	Zinc Corner Iron	208-751-755.02	4.79		
	35254	03/28/2014	A77333	Spackling	208-751-755.02	5.68		
	35255	03/28/2014	A77334	Rigid Stop	208-751-755.02	3.19		
	35317	03/04/2014	B76786	Keys	208-751-755.02	2.59		
	35318	03/12/2014	A76661	Nuts/Bolts/Washers	208-751-755.02	2.64		
	35319	03/12/2014	B77112	Nuts/Bolts/Washers,	208-751-755.02	11.16		
	35320	03/12/2014	B77116	Nuts/Bolts/Washers	208-751-755.02	2.75		
	35321	03/13/2014	B77134	Nuts/Bolts/Washers	208-751-755.02	10.99		
	35322	03/13/2014	B77154	Nuts/Bolts/Washers, Lag Screws, Oxide	208-751-755.02	20.37		
	35323	03/14/2014	B77178	Black Oxide Bit	208-751-755.02	14.47		
	35324	03/17/2014	B77294	Black Oxide Bit & Metal	208-751-755.02	20.75		
	35325	03/21/2014	B77422	U-Bolt	208-751-755.02	6.98		
Pan-O-Gold Baking Co.	35371	03/25/2014	40683408408	Inmate Groceries	101-301-770.00	42.84		\$73.99
	35372	03/18/2014	40683407706	Inmate Groceries	101-301-770.00	31.15		
Physio-Control Inc.	35396	03/24/2014	114104416	Assembly Battery Replacement Kit	205-315-934.01	307.90		\$307.90
Piche, Gerald L.	35256	04/02/2014	Reimbursement	Mileage - March 2014	101-101-860.07	80.84		\$80.84
PLASTOCON, INC	35403	03/20/2014	80891	Disposable Tray Liners & Lids	280-362-755.00	439.78		\$439.78
Quill Corporation	35360	04/02/2014	1856526	Folders & Business Cards	101-301-727.00	79.96		\$335.51
	35361	04/02/2014	1854939	Printer Ink, Sanitizing Wipes, & Tape	101-301-727.00	222.57		
	35362	01/17/2014	8819596	Computer Speakers & Batteries	101-301-727.00	32.98		
RDJ SPECIALTIES, INC - P.O. BOX 1000, DEPT. 14!	35368	02/20/2014	089925-2	Pencils - DARE	101-301-755.00	350.75		\$350.75
Reinhart Foodservice	35373	03/25/2014	228126	Inmate Groceries	101-301-770.00	549.19		\$461.08
	35424	01/17/2014	219780	Credit Memo - Inmate Groceries	101-301-770.00	-36.52		
	35425	02/28/2014	225173	Credit Memo - Inmate Groceries	101-301-770.00	-51.59		
Riesterer & Schnell, Inc.	35426	03/07/2014	619990	Filter, Lock Nut, Screw, Cap, Wheel	208-751-930.02	342.43		\$500.61
	35427	03/07/2014	619993	Screw, Cap, Wheel	208-751-930.02	136.26		
	35428	03/12/2014	620849	Bolt, Flange Nut, Lock Nut, Cap Screw,	208-751-930.02	21.92		
S & O LOCK AND PHONE SERVICE	35365	03/27/2014	37675	Keys (x6)	101-301-727.00	15.00		\$15.00
Schel, Larry	35284	03/31/2014	Reimbursement	Mileage - March 2014	101-101-860.04	58.80		\$58.80
Schroud, Margaret	35393	04/09/2014	Reimbursement	Mileage - Equalization Meeting	101-267-860.00	63.84		\$63.84

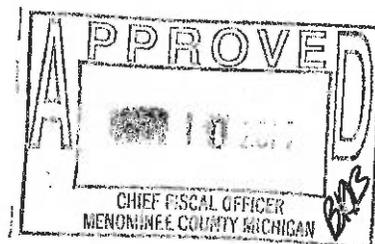


MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendors Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Squires-Stepniak, Rebecca		CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN						\$546.40
	35413	04/04/2014	Reimbursement	Conference Registration Fee	298-665-881.00	10.00		
	35413	04/04/2014	Reimbursement	Conference Registration Fee	298-663-860.00	10.00		
	35418	04/08/2014	Reimbursement	Mileage	298-665-860.00	526.40		
State of Michigan - MI Dept. of Human Services								\$17,549.94
	35417	04/07/2014	5404	Monthly Offset - February 2014	292-662-843.01	17,549.94		
Steve Baird Trailers								\$310.00
	35391	03/07/2014	440656	2013 Tahoe Hitch & Wiring	101-334-755.00	310.00		
The Current								\$455.20
	35410	04/01/2014	766	Advertising	101-262-727.00	219.80		
	35410	04/01/2014	766	Advertising	101-101-901.00	235.40		
The First National Bank&Trust								\$33.60
	35260	03/31/2014	628840339	FOC - Service Charge	101-141-817.00	33.60		
The Print Shop - 1340 Main Street								\$609.07
	35367	04/07/2014	7029038	Postcards for jury duty	101-301-755.00	324.25		
	35390	04/07/2014	7029022	Property Check Door Hangers	205-315-755.00	284.82		
Time Warner Cable								\$126.37
	35369	03/28/2014	10404 620475202 800	April 6 - June 5, 2014	101-301-770.00	126.37		
Town & Country Veterinary Clin								\$128.55
	35388	03/27/2014	171742	K9 Care (Avery)	101-301-881.01	128.55		
U.E.S. COMPUTERS, INC.								\$9,570.94
	35265	03/27/2014	67539	PO# 2902 Router & 1 Year Service	101-103-970.00	7,770.00		
	35311	03/31/2014	40367	Replace Mother Board & Testing (T. Po	101-103-857.03	16.99		
	35313	03/31/2014	40323	March Weekly Computer Maintenance	101-103-857.03	133.97		
	35313	03/31/2014	40323	March Weekly Computer Maintenance	101-301-755.00	159.99		
	35313	03/31/2014	40323	March Weekly Computer Maintenance	101-103-857.00	1,430.00		
	35359	03/26/2014	67527	Cisco Maintenance	101-301-727.00	59.99		
U.P. Assessors Association								\$30.00
	35290	04/08/2014	Dues	May 1, 2014 - April 30, 2015 (D. Lesper	101-253-802.00	15.00		
	35291	03/31/2014	Dues	May 1, 2014 - April 30, 2015 (P. Schrou	101-257-802.00	15.00	x	
Valenti, Susan F.								\$167.30
	35275	04/08/2014	March 2014	Meals & Mileage - March 2014	101-131-360.00	167.30		
W.D.M. Enterprises, Inc.								\$250.00
	35232	04/01/2014	41086	Labor & Documentation of 2 RP2's	101-265-801.00	250.00		
Warner, Fredrick								\$107.67
	35415	04/07/2014	Reimbursement	Mileage & Supplies (Can Zone)	298-667-801.01	3.11		
	35415	04/07/2014	Reimbursement	Mileage & Supplies (Can Zone)	298-668-801.00	48.16		
	35416	04/07/2014	5463	Can Zone	298-668-801.00	56.40		
Waste Management								\$511.65
	35287	04/01/2014	1458681-1856-6	April 2014	101-265-801.00	511.65		
WEST GROUP PAYMENT CENTER								\$116.00
	35258	03/04/2014	829195259	February 5 - March 4, 2014	101-148-802.00	116.00		
Wil-Kil Pest Control								\$62.25
	35231	03/27/2014	2422213	Courthouse	101-265-801.00	62.25		

MENOMINÉE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								\$8,392.54
	35224	04/02/2014	22732	Electrical - Daniel J. Kulka	294-683-835.00	330.28		
	35262	03/27/2014	0402191663-00001	Health Care Center	101-265-920.03	236.91		
	35262	03/27/2014	0402191663-00001	Health Care Center	101-265-920.04	433.20		
	35292	03/27/2014	0402047856-00004	Courthouse	101-265-920.04	3,783.87		
	35314	04/04/2014	0402055840-00001	Jail	101-265-920.03	3,608.28		
Xerox Corporation - 26152 Network Place								\$533.65
	35276	04/01/2014	073248066	Probation/Parole - April 2014	101-131-942.00	99.40		
	35363	04/01/2014	073248065	March 2014 - Sheriff Department	101-301-727.00	396.27		
	35364	04/01/2014	073248064	March 2014 - Sheriff Department	101-301-727.00	37.98		
Total Amount for Bank Account: General								\$92,778.16



**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: Miscellaneous reports discussed at the 4.22.2014 County Board meeting	
RECOMMENDED MOTION To approve the miscellaneous reports discussed at the 4.22.2014 County Board meeting	

Submitted by: **Brian Bousley**

 05/08/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408

Personnel Committee Meeting 4:00 p.m. 03/06/14
Twin County Airport Conference Room

MEMBERS PRESENT: Ted Sauve, and Nick Lakari

MEMBERS EXCUSED: Chris Plutchak

OTHERS PRESENT: Ann LaFleur, and Bill Clyma – Peshtigo Times

1. Call to order

Chair Lakari called the meeting to order at 4:00 p.m.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Sauve / Lakari) to approve the agenda as presented. Motion carried.

5. Approve / amend Minutes of March 3, 2014. Action, if any.

Motion (Sauve / Lakari) to approve the minutes as presented. Motion carried.

6. Public Comment – speakers will be limited to 5 minutes on agenda items, only.

None

7. Continue discussions of proposed Employment Agreement for Maintenance – Lineman. Action, if any.

Lakari responded to Mr. LaFleur's proposal to receive pay for unused vacation by quoting from the current agreement, and to Mr. LaFleur's proposal for a five-year agreement. Basically, a five-year agreement would not be significantly different from the current arrangement. Lakari also acknowledged that contract negotiations is by its very nature, an adversarial process.

Lakari noted that the basis for funding any wage increase is traced back to the taxpayers, that Mr. LaFleur's benefit package is very, very good, and that any perceived ill treatment in the past could not all be made up at one time. Moreover, any agreement that the Committee and Mr. LaFleur may reach would also have to be approved by the Commission as a whole, and that the timeline described at the last meeting was crucial.

Lakari made one final attempt to respond to Mr. LaFleur's stated concerns for employee protections by alluding to State Statutes describing: Procedural Due Process, Determination of Just Cause, and Wrongful Discharge.

Sauve reiterated his support for a three-year agreement with the terms introduced at the last meeting.

LaFleur addressed the negotiation technique of proposing a longer length agreement, and a higher wage. He then signaled a willingness to consider a three year proposal, and countered with a higher wage arrangement than proposed by Sauve. Neither Sauve or Lakari would agree to this higher wage proposal.

In conclusion, the Committee and Mr. LaFleur reached tentative agreement on the following terms.

Year One: Retroactive to January 1, 2014 – Hourly Wage set at \$18.20;

Year Two: Beginning January 1, 2015 – Hourly Wage set at \$18.91;

Year Three: Beginning January 1, 2016 – Hourly Wage set at \$19.61;

Maintenance of current Schedule of Benefits, and continued access to MERS retirement.

Lakari accepted responsibility to compose a Draft Employment Agreement to be reviewed by legal authority as called for in Commission By-Laws prior to the March 18, 2014 regular Commission meeting.

Public Comment – speakers will be limited to 5 minutes.

None

Future agenda items

Airport Manager Appraisal

10. Schedule next meeting

Next meeting at the call of the Chair.

11. Adjournment

Motion (Sauve / Lakari) to adjourn at 5:02 p.m. Motion carried.

Respectfully submitted,
Nick Lakari

Date approved / corrected:

Cedarville Township Board Meeting

March 12, 2014

Call to Order: Supervisor Lin Peterson called the meeting to order at 7:00 pm

Roll Call: Supervisor-Lin Peterson, Treasurer-Kathy Prestin, Trustee-Tony Williams, Trustee-Jim Prestin, Clerk-Gina Van Hoff and 2 guests

Agenda: "With no Objections, we will let the agenda stand as presented".

Minutes: Moved by Tony to approve minutes of previous meeting as read, second by Jim. Motion carried.

Budget Review by board: Add Economic Development & Records/Cemetery, Organization monies (from carryover\$), Fire Dept., training and answering a call.

Recess Regular Meeting 7:10 Moved by Tony, second by Jim. Motion carried.

Open Public Hearing on Budget 7:11

Close Public Hearing on Budget 7:25

Reconvene Regular Meeting 7:26 The Board accepted the 2014-2015 rewritten Budgets. Lin-aye, Kathy-aye, Jim-aye, Tony-aye, and Gina-aye, Moved by Jim, second by Kathy. Motion carried.

Fire Chief Report: Brooke Williams has application to fill out to join department through the Cadet Program; Test run of rescue sled and it works well; Kenny Marks working on getting a four-wheeler to keep at hall for summer; Eight Pass Alarms, gloves were purchased; Gary has prices on rescue saw for ventilation or entry but needs to run them by the members at next meeting; Adopt-A-Highway pickup will be in April weather permitting; Application received for Steve Cox to join the department, might be a problem with his certification as Michigan doesn't recognize Wisconsin's, Gary is checking into that; Response from Raymond Gregory about the "user fee", Gina will make a call to prosecutor's office; CFD had no runs since our last meeting.

Treasurer's Report: Bank accounts and fund balances reconcile at \$144,637.90

Assessor Report: BOR meeting was held March 11th, the next meeting is March 13th.

Clerk Report: Moved by Kathy to approve warrant list 15292-15301, void 15302, 15303-15305, void 15306-15307, 15308-15317, second by Jim. Motion carried. Gina will meet with Marion on March 18th to go over the payroll tax information.

Fox Park: Survey of Fox Park when snow depth drops.

Supervisor/Building: Kenny Marks was at the Town Hall to discuss K9 group, people who make donations, drugs and to answer any questions or concerns. \$50.00 was collected from Perry Sebaro for fire signs.

Moved by Jim, second by Tony to approve all previous reports, Motion carried.

Old Business: Waste Water: March 21; Welling, Douglas, Bittner, Kakuk, Prestin, Schultz, Peterson; review previous architectural plans, look for "private business" Ex: micro-brewery for Wells Park (to convert to municipal system for funding). The next meeting is May 6 at noon CST.

New Business: Walleye line public DNR meeting: 6-8 CST Escanaba Pocket Park March 20th.
Trail meeting: March 24th, 9:00 am at Cedarville Township regarding insurance and moving trail off the road to new DNR and Rez land recently purchased. Town Hall usage "rules" think of ideas.

Public Comment- None

Adjournment moved by Jim, second by Tony. Motion carried.

March 20th Pocket Park hearing on Walleye line moving.

March 24th Trails Meeting at Cedarville Township Hall

March 13th BOR

April 9th Cedarville Township Board Meeting

*Menominee-Delta-Schoolcraft
Community Action Agency*

**GOVERNING BOARD MEETING
Thursday, March 13, 2014
1:30 p.m. (EDT)**

MINUTES

The meeting was called to order at 1:30 p.m. by Chair Karen Wigand. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Dan LaFoille, Schoolcraft
Omer Doran, Schoolcraft
Ken Bryant, Schoolcraft
Pastor Ingmar Levin, Schoolcraft
Susan Kleikamp, Menominee
Karen Wigand, Delta
Tom Lippens, Delta
Walter Multerer, Menominee
Susan Phillips, Schoolcraft
Julie Moberg, Delta
Mari Negro, Menominee
Dave Anthony, Menominee
Ann Jousma-Miller, Delta
Cathy Mercier, Menominee
Doug Krienke, Menominee
Lee Robbert, Schoolcraft

OTHERS PRESENT

Bill Dubord, Executive Director
Connie Maule, SCP Director
Theresa Nelson, RSVP Director
Kris Thibeault, Finance Director
Sally Kidd, Senior Services Director
Cathy Pearson, Executive Assistant

MEMBERS ABSENT

Geri Nelson, excused
Gil Vandenhouten, excused
John Stapleton, excused
Dave Moyle, excused
Ken Penokie
Myra Croasdell

Karen Wigand introduced and welcomed Susan Kleikamp a new board member appointed by the Menominee County Board of Commissioners.

APPROVAL OF FEBRUARY 6, 2014 GOVERNING BOARD MINUTES

Members received a copy of the February 6, 2014 Governing Board minutes for their review. There were no questions or comments **AND THEY WERE APPROVED WITH A MOTION FROM KEN BRYANT, SECONDED BY MARI NEGRO; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

Ms. Wigand called on Treasurer Dan LaFoille who reported that the Finance Committee met on 3/11/2014 and reviewed the CAA January Accounts Payable Schedule. **OMER DORAN MOVED TO APPROVE THE JANUARY CAA ACCOUNTS PAYABLE SCHEDULE, TOM LIPPENS SECONDED THE MOTION; MOTION CARRIED.** The committee also reviewed a new financial report format as requested by the full board. Kris Thibeault explained the report and indicated it can be modified as the board wishes. **THE FINANCE COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM MR. BRYANT, SUPPORTED BY DAVE ANTHONY; MOTION CARRIED. (see attachment "A").**

ACCEPTANCE OF FEBRUARY EARLY CHILDHOOD REPORT

Members were mailed a copy of the February Early Childhood report for their review and ***IT WAS ACCEPTED WITH A MOTION FROM MR. BRYANT, SECONDED BY MR. LIPPENS; MOTION CARRIED.***

ACCEPTANCE OF 11/20/13 & 1/29/14 HEAD START POLICY COUNCIL MINUTES

Members received copies of the 11/20/13 & 1/29/14 Head Start Policy Council minutes for their review. There were no questions or comments and ***THEY WERE ACCEPTED UPON A MOTION FROM OMER DORAN, SUPPORTED BY SUSAN PHILLIPS; MOTION CARRIED.***

EXECUTIVE DIRECTOR'S REPORT

The Chair called on Bill Dubord who happily reported that we have received a COLA grant award for a 1.3% CAA cost of living raise and restoration of the sequester cut from last year. Staff is in the process of determining the best use of the funds and will present the board with a revised budget.

The Executive Director noted that the members were given a copy of a letter from the Head Start Regional Office clearing the findings from the triennial review done in the spring of 2013.

Mr. Dubord reported that there is an opening for a Child Development Manager in Head Start as June Chasteen is retiring the end of May.

There was some discussion regarding the fact that the Head Start Policy Council will be requesting an additional seat on the Governing Board. The Nominating Committee will be convened to address this request. In addition, Walter Multerer verbally indicated his intent to resign as he is moving to Wisconsin. The Nominating Committee will discuss options regarding this vacancy.

OMER DORAN MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, DAVE ANTHONY SUPPORTED THE MOTION; MOTION CARRIED.

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business.

ADJOURNMENT

There being no further business ***THE MEETING ADJOURNED AT 1:45 P.M. WITH A MOTION FROM DAN LAFOILLE, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED.***

THE NEXT MEETING IS THURSDAY, APRIL 10, 2014 AT 1:30 P.M. (EST)

THE FINANCE COMMITTEE HAS REVIEWED THE DECEMBER 2013 ACCOUNTS PAYABLE SCHEDULES FOR MDS COMMUNITY ACTION AGENCY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

HEAD START	\$	197,595
EARLY HEAD START		57,565
EARLY-ON CHILDHOOD		345
GSRP		65,166
ASSET & LIABILITY ACCOUNTS		65,249
TOTAL	\$	<u>385,920</u>

SIGNED 
(TREASURER)

DATE 2-6-14

FINANCE COMMITTEE MEETING
Thursday, February 6, 2014
12:30 p.m.

MINUTES

The following were present: Dan LaFolle, Omer Doran, Rev. Ingmar Levin, Julie Moberg, Walter Multerer

The committee reviewed the December CAA credit card charges.

The committee reviewed the December HRA credit card charges.

The committee reviewed the CAA December Accounts Payable Schedule and **THEY WERE APPROVED WITH A MOTION FROM PASTOR LEVIN,, SECONDED BY MR. MULTERER; MOTION CARRIED.**

The committee reviewed the HRA December Accounts Payable Schedules and **THEY WERE APPROVED WITH A MOTION FROM OMER DORAN, SECONDED BY PASTOR LEVIN; MOTION CARRIED.**

Other Business: Bill informed the Finance Committee that we will be going out for bids for the 403 (b) audit since we have been with Wipfli the past three years.

There being no further business **THE MEETING ADJOURNED AT 1:03 p.m.**

**SAFETY COMMITTEE MEETING
ADMINISTRATIVE OFFICE, ESCANABA
February 6, 2014
1:00 p.m.**

MINUTES

The meeting was called to order with the following in attendance: Omer Doran, Walter Multerer, Mari Negro, Kim Johnson and Pat Johnson. Excused: Tom Lippens.
Absent: Cathy Mercier

The Committee reviewed the following accident:

- 1) (Early Childhood Program): At the end of her working day, the center manager for the Escanaba Early Childhood Program was involved in a car accident. Coming down Ludington Street a vehicle was backing out of an angle parking space and apparently didn't see her coming. To avoid an accident she stopped and the vehicle behind her rear-ended her vehicle. The employee sustained left leg, arm and lower back pain. Following the accident she saw a chiropractor but was advised to see a physician who recommended physical therapy for 4-6 weeks. She received clearance to return to work with no lost work time. Presently she is still in physical therapy and a full report of her progress will be sent to the agency, Monday 2/10/14.

It was questioned why the accident wasn't reported immediately? Kim explained it was so late in the day when the accident occurred, she perceived the accident happened on her personal time. When she realized the accident did occur on work time, she filled out an accident report.

It is recommended all accidents be reported immediately or the following working day.

Mari inquired if a drug test was performed following the accident. Kim explained random drug testing is performed on all bus drivers but it isn't a requirement for all employees. Mari would like to discuss drug testing further, but when all the members of the Safety Committee are present. Walter Multerer made a motion to table the drug testing discussion until the next Safety Committee meeting, Mari Negro supported the motion. Motion Carried.

The meeting adjourned at 1:28 p.m.

*Menominee-Delta-Schoolcraft
Human Resources Authority*

GOVERNING BOARD MEETING
*Thursday, March 13, 2014
1:45 p.m. (EDT)*

MINUTES

The meeting was called to order at 1:46 p.m. by Chair Karen Wigand. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Dan LaFoilie, Schoolcraft
Omer Doran, Schoolcraft
Ken Bryant, Schoolcraft
Pastor Ingmar Levin, Schoolcraft
Susan Kleikamp, Menominee
Karen Wigand, Delta
Tom Lippens, Delta
Walter Multerer, Menominee
Susan Phillips, Schoolcraft
Julie Moberg, Delta
Mari Negro, Menominee
Dave Anthony, Menominee
Ann Jousma-Miller, Delta
Cathy Mercier, Menominee
Doug Krienke, Menominee
Lee Robbert, Schoolcraft

OTHERS PRESENT

Bill Dubord, Executive Director
Connie Maule, SCP Director
Theresa Nelson, RSVP Director
Kris Thibeault, Finance Director
Sally Kidd, Senior Services Director
Cathy Pearson, Executive Assistant

MEMBERS ABSENT

Geri Nelson, excused
Gil Vandenhouten, excused
John Stapleton, excused
Dave Moyle, excused
Ken Penokie
Myra Croasdell

Karen Wigand introduced and welcomed Susan Kleikamp a new board member appointed by the Menominee County Board of Commissioners.

APPROVAL OF FEBRUARY 6, 2014 GOVERNING BOARD MINUTES

Members received a copy of the February 6, 2014 Governing Board minutes for their review. There were no questions or comments **AND THEY WERE APPROVED WITH A MOTION FROM TOM LIPPENS, SECONDED BY OMER DORAN; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

Ms. Wigand called on Treasurer Dan LaFoilie who reported that the Finance Committee met on 3/11/2014 and reviewed the HRA January Accounts Payable Schedules. **JULIE MOBERG MOVED TO APPROVE THE JANUARY HRA ACCOUNTS PAYABLE SCHEDULES, OMER DORAN SECONDED THE MOTION; MOTION CARRIED.** The committee also reviewed a new financial report format as requested by the full board. Kris Thibeault explained the report and indicated it can be modified as the board wishes. The committee also discussed a recommendation from the Executive Director to authorize a 2% or \$.25 wage increase (whichever is greater) for HRA staff

picture has been clarified Bill noted that the staff deserves this modest raise and the budgets can handle it. **MR. BRYANT MOVED TO APPROVE A 2% OR \$.25/HOUR INCREASE (WHICHEVER IS GREATER) FOR HRA EMPLOYEES RETROACTIVE TO THE FIRST FULL PAY PERIOD IN JANUARY, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED.** In addition, it was recommended that the Adult Day Care Supervisor be given a parity increase to get him to \$14/hour by October (his wage is significantly below comparable positions). **MR. LIPPENS MOVED TO APPROVE THE PARITY INCREASE FOR THE ADC SUPERVISOR, SECONDED BY OMER DORAN; MOTION CARRIED. THE FINANCE COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM MR. BRYANT, SUPPORTED BY DAVE ANTHONY; MOTION CARRIED.** (see attachment "A").

ACCEPTANCE OF PROGRAM MONTHLY REPORTS

Members were mailed copies of the following reports: FGP & SCP Jan./Feb., 2014 Nov./Dec., 2013 RSVP, Weatherization Feb. 2014, Senior Services 2nd quarter for their review. **THEY WERE ACCEPTED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY MR. LIPPENS; MOTION CARRIED.**

ACCEPTANCE OF POLICY ADVISORY COMMITTEE MINUTES

Members received copies of the following PAC minutes for their review:

- 12/12/13 (Delta) Foster Grandparent Program PAC minutes
 - 2/7/14 (Menominee) & 2/28/14 (Schoolcraft) Senior Companion Program PAC minutes
- THEY WERE ACCEPTED WITH A MOTION FROM OMER DORAN, SUPPORTED BY SUSAN PHILLIPS; MOTION CARRIED.**

ACCEPTANCE OF DHS MONITORING REPORT DATED 2/13/14

Members were mailed a copy of the DHS monitoring reported dated 2/13/14 for the monitoring that was conducted at the end of July of 2013. **THE DHS MONITORING REPORT WAS ACCEPTED WITH A MOTION FROM MR. LAFOILLE, SUPPORTED BY OMER DORAN; MOTION CARRIED.**

APPROVAL OF TRANSPORTATION SERVICES TITLE VI PLAN

Members were mailed a copy of the draft Transportation Services Title VI Plan as required by the Michigan Dept. of Transportation. It was noted that the state has already approved the plan. **MR. ROBERT MOVED TO APPROVE THE TRANSPORTATION SERVICES TITLE VI PLAN, SECONDED BY KEN BRYANT; MOTION CARRIED.**

WALK FOR WARMTH UPDATE

The Chair called on Cathy Pearson, Executive Assistant for the update. Ms. Pearson reported that the 2014 campaign has been extremely successful and has broken records for the amount of money raised which is as follows: Delta - \$44,700 (but actually \$15,000 was raised in the Charity Golf Event from the Island Resort & Casino) which makes the total nearly \$60,000. Menominee raised \$17,400 and Schoolcraft \$9,400 to date with funds still trickling in. We just received a check from St. John

Neumann Parish in Spaulding for \$1,100 from half of the proceeds from their Mardi Gras festivities. As most members are aware, the need for assistance has been huge with the severity and length of the winter as well as the compounded problem of a propane shortage. Unfortunately we are burning through our Walk for Warmth dollars even though we believe other funds are available through the MPSC grant awards, however, some areas do not seem to have the capacity to get these funds out so folks come to us. Cathy thanked the board members for their support. Mr. Lippens complimented Cathy on a job well done and thanks to the staff that helped.

EXECUTIVE DIRECTOR'S REPORT

Chair Wigand called on Bill Dubord who reported that the Michigan Public Service Commission (MPSC) awarded approximately 90 million dollars in heat and utility assistance grants throughout the state. We ended up spending quite a bit of our Walk for Warmth funds because some of the other entities in our geographic area did not have the capacity either in staff, volunteers and/or training to help folks in a timely manner. We went through nearly \$191,000 of deliverable fuel assistance funds from MPSC in about three weeks. We recently received another \$383,000 for deliverable fuel, however, there is no support dollars tied to this grant which makes it drain some of our other resources designated for other areas.

The President's budget proposes reducing the number of RSVP Programs by two-thirds nationally and moving FGP and SCP into the Americorps Program. Mr. Dubord noted it is unlikely this will happen but he would like to work with the Chair to voice our displeasure over this effort. **MR. LAFOILLE MOVED TO HAVE THE EXECUTIVE DIRECTOR AND CHAIR WRITE A LETTER ON BEHALF OF THE BOARD INDICATING OUR DISPLEASURE OVER THESE PROPOSED CHANGES. DAVE ANTHONY SECONDED THE MOTION; MOTION CARRIED.**

The Area Agency on Aging has received a \$.75 cut per unit for Medicaid waiver due to changes in the way the program is funded. We have written to the Dept. of Community Health and our legislators advocating for a rural factor formula.

The Executive Director announced that the Strategic Planning will most likely be conducted in June since we have no board meeting that month.

The Personnel Policies also need to be revised so we will be convening the Personnel Committee soon to work on the revision as well as discuss succession planning.

Mr. Dubord thanked the board for approval of the HRA Wage increase. **THE EXECUTIVE DIRECTOR'S REPORT WAS APPROVED WITH A MOTION FROM PASTOR LEVIN, SECONDED BY MR. BRYANT; MOTION CARRIED.**

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business.

ADJOURNMENT

There being no further business ***THE MEETING ADJOURNED AT 2:30 WITH A MOTION FROM PASTOR LEVIN, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED.***

THE NEXT MEETING IS THURSDAY, APRIL 10, 2014 AT 1:30 P.M. (EST)

The Menominee County Board of Road Commissioners held a PUBLIC HEARING in their offices north of Stephenson on Tuesday, March 11, 2014.

Chair Anderson called the hearing to order at 8:45 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord.

Absent: None.

The Pledge of Allegiance was recited.

Anderson turned the meeting over to Moilanen who explained that a valid abandonment petition had been received and the purpose of the hearing was to hear interested parties for or against the abandonment of that Part of M-1 Road, commencing at the centerline of No. 31.75 Lane, thence 0.25 miles north between Section 25, T.37N.-R.27W. and Section 30, T.37N.-R.26W. in Nadeau Township.

Moilanen stated that the road had been decertified in 2003 and that the road commission had not maintained the road since this time. Moilanen also noted that he had not received any letters of support or objection to the proposed abandonment.

Moilanen called three times for any comments about the proposed Abandonment of a part of M-1 Road. There being none, the hearing was closed at 8:50 a.m.

Road Commission Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, March 11, 2014 following the Public Hearing. Chair Anderson declared the meeting in session at 9:00 a.m.

Larry Barker, David Wesoloski and Lowell Bengry joined the meeting.

Public comments – Lowell Bengry stated that he owns property on G-12, approximately 5 miles East of Stephenson, and that the trees along his property heavily shade the road, resulting in icy road conditions. He noted that there had recently been a roll-over accident in the area. He wanted to advise the board that he gives the road commission permission to cut the trees along his property as needed for safety. Betzinger asked if the road commission could cut trees on private property. Moilanen advised that the road commission could cut trees that were in the right of way only. If any trees need to be removed from private property the landowner would have to hire a private contractor to do the work. Mr. Bengry noted that there are power lines in the area also. Moilanen will check the area and get back to the board.

Public appearances – None.

Additions/corrections to minutes of 02/18/14 --There being no additions or corrections, Anderson declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, February 17, 2014				\$1,480,654.97
Receipts thru 02/28/14	5,175.16			
Expenditures thru 02/28/14		224,888.33		
Balance, February 28, 2014				1,260,941.80
Michigan Transportation Funds	305,756.98			
Receipts thru 03/10/14	50,900.35			
Expenditures thru 03/10/14		52,499.42		
State Maint. & Equip. Advances			128,438.00	
Balance, March 10, 2014	361,832.49	277,387.75	128,438.00	1,436,661.71

<u>Payables & Reserves</u>		
Payroll 03/13, and 03/27 (Est.)	125,000.00	
Soc. Sec. 03/13 and 03/27 (Est.)	9,562.50	
Reserve for workers compensation insurance	7,000.00	
Reserve for liability insurance	131,717.63	
Reserve for rental grader lease (Dec 2009)	18,261.53	
Reserve for rental grader leases (Oct 2010)	128,018.34	
Reserve for F-4 Lane bridge (Harris Twp)	0.00	
Reserve for design of CR 358 (US41 to K-1 Road)	3,825.00	
Reserve for Forest Funds	161,015.11	
Reserve RR X'ing closure funds for Nadeau Twp. projects	123,250.00	
Reserve for design of Pach Lane bridge	6,000.00	
Reserve for Hannahville 2% funds-crack filling machine rental	18,862.50	
Reserve for 2013 Federal Aid match	30.96	
Reserve for 2014 Federal Aid Match	53,302.80	
Reserve for Construction Engineering on River Drive project	30,300.00	
Reserve for Capital Outlay - Equipment	18,634.00	
Reserve for Capital Outlay - Boiler replacement	55,000.00	(889,780.37)
		\$ 546,881.34

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 14-0025, 14-0028, 14-0228, and 14-0029 – Moved by Betzinger, seconded by Kakuk that the vouchers be approved and ordered paid. Carried unanimously.

Act on proposed abandonment of a portion of M-1 Road –

It was moved by Commissioner Anderson that the following resolution be adopted:

WHEREAS, a petition has been received requesting the absolute abandonment and discontinuance of a certain road in Nadeau Township described as follows: That Part of M-1 Road, commencing at the centerline of No. 31.75 Lane, thence 0.25 miles north between Section 25, T.37N.-R.27W. and Section 30, T.37N.-R.26W. in Nadeau Township.

Said petition having been signed by 7 or more freeholders in the Township of Nadeau.

AND WHEREAS a Public Hearing was held at 8:45 a.m., March 11, 2014 and it has been determined that it is in the best interest of the public that said road shall be absolutely abandoned and discontinued.

NOW, THEREFORE, pursuant to MCLA 224.18, MSA 9.118, the Board of Menominee County Road Commissioners does absolutely abandon and discontinue forever said road, reserving, however, a ten (10) foot easement on either side of all existing public utilities forever.

This resolution was supported by Commissioner Kakuk and carried by the following vote: Ayes 3; Nays 0.

Act on resolution to sign contracts for Pach Lane Bridge –

Commissioner Kakuk moved for the adoption of the following resolution:

WHEREAS, it is the intent of the Menominee County Road Commission to remove and replace the structure that carries Pach Lane over the Ten Mile Creek in Harris Township using Federal and/or State Funds.

AND WHEREAS, it is necessary to complete the forms and contracts for such funds,

NOW THEREFORE BE IT RESOLVED, that the Chair or Vice-Chair are herewith authorized and empowered to enter into and sign any and all agreements necessary to receive Local Bridge Funds for the project listed above.

It was seconded by Commissioner Betzinger and carried by the following vote: Ayes: 3; Nays 0.

Permission for employees to attend MCRCISIP/CRASIF Safety Seminar – Moved by Anderson, seconded by Kakuk to allow 6-8 employees to attend the seminar. Carried unanimously.

Permission for Engineer/Manager to attend the Michigan Bridge Conference – Moved by Betzinger, seconded by Kakuk to allow Moilanen to attend the conference being held in Bay City on March 19, 2014. Carried unanimously.

Permission for Engineer/Manager to attend the 2014 BIA Midwest Region Conference – Moilanen noted that the Hannahville Indian Community plans to pave approximately .75 mile of 400 Road to Poplar Lane this year. They may also pave County Line Road in the future if funds are available. Moved by Betzinger, seconded by Kakuk to allow Moilanen to attend the conference. Carried unanimously.

Discuss Hannahville 2% Grant request – Moved by Betzinger, seconded by Kakuk to submit a request for heating system upgrades at the Stephenson facility. Carried unanimously.

Any other business – Moilanen stated that the 2013 ACT 51 maps were ready to be sent to MDOT. Moved by Betzinger, seconded by Kakuk to have the Chair sign the maps and have them submitted to MDOT. Carried unanimously.

Moilanen stated he had received an email from Robert Bayerl requesting that a portion of Bay de Noc Road be designated as an all season route to allow him to move his garbage truck from his residence to Elmwood Road. Moilanen noted that the truck was overweight even when empty. Last spring Mr. Bayerl was given a permit to allow him to haul at 2000 pounds over his empty weight, to allow him time to have an additional axle installed on the truck. The tag axle has not been installed. Moved by Kakuk, seconded by Betzinger to issue a permit for 2000 pounds over the empty weight for this year to allow time to re-examine the truck weight issue. Carried unanimously.

Moilanen asked for permission to purchase new culvert steamers. The two current steamers in operation are from the 1970's. Moved by Betzinger, seconded by Kakuk to have Moilanen obtain prices to either purchase or rent a new steamer. Carried unanimously.

Betzinger asked if the board had to vote on the candidates for the Board of Directors positions for CRASIF and MCRCISIP. Moilanen replied that they were still in the process of soliciting candidates for the open positions and the voting would take place at a later date.

Public Comments – Lowell Bengry stated he heard that the county board was considering another 3-Way Road funding program and asked how the road commission felt about it. Moilanen stated that there had already been a meeting of the ad hoc committee and that the road commission would likely be setting aside funds for the program in the 2014/2015 Budget.

David Wesoloski stated that Menominee Township had budgeted about \$398,000 for roads this year. He also confirmed that LTAP would be giving a presentation at the May 22, 2014 County MTA meeting.

There being no further business, Anderson declared the meeting adjourned at 9:31 a.m.

Road Commission Finance Director / Clerk

Chair

The Menominee County Board of Road Commissioners continued their annual meetings with township officials on Thursday, March 13, 2014 at the Harris Township Hall.

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord.

ABSENT: None.

HARRIS TOWNSHIP

Present for Harris Township were Supervisor Peter Kleiman, Clerk Tom Draze, Treasurer Doreen Bower, and Trustees Alex Jorasz and Les Kleiman.

Supervisor Peter Kleiman called the meeting to order at 7:05 p.m. The road commission was acknowledged at 7:15 p.m.

Moilanen reported that the state legislature had approved an additional \$100,000,000, to be paid through the ACT 51 formula, to cover extra winter expenses and pothole patching due to the severity of the winter. Also approved was an additional \$115,000,000 for the Roads & Risks Reserve Fund to fund additional road projects in the state. Moilanen also discussed that the Federal Highway Legislation would be expiring later this year.

Supervisor Kleiman asked what it would cost to apply dust control to the entire length of Pach Road as some of the residents on the road were considering sharing in the cost. Moilanen responded that it would depend on how heavy the township wanted to apply the dust control brine. Mr. Kleiman asked for the price per gallon for the brine and how many gallons the dust oil tank holds. The brine will be approximately \$0.39/gallon. The dust control spray trucks have 1000 gallon tanks on them. Supervisor Kleiman will discuss this with the residents and then let the road commission how they wish to proceed.

Supervisor Kleiman asked Moilanen how Spring Green Road was holding up this spring. Moilanen replied that the road was still frozen, but he would be monitoring it, along with Pach Road, during the spring break up. Supervisor Kleiman asked what the cost of paving would be this summer and what month paving would begin in the county. Moilanen stated that it was unknown yet, but that \$175,000/mile was what was being used for estimates at this time.

Moilanen discussed the list of proposed work for the upcoming year. It was also noted that the Hannahville Indian Community hoped to reconstruct and pave CR 400, east of Poplar Lane either this year or in 2015, and reconstruct and pave County Line Road sometime between 2015-2017 using BIA funds. Supervisor Kleiman noted that the new pavement on CR557 had cracked over the winter.

Moilanen stated that the County 3-Way Road Program may be run again in 2015. The old highway was discussed as being a potential project for the program for Harris Township.

Supervisor Kleiman advised that Chelowan Lane needed to have trees cut and the ditches brushed. Craig Kutha, a resident of Chelowan Lane, was in attendance and also stated the need to have trees cut as the wind had knocked quite a few down and some of them were near or on the roadway. Mr. Kutha also stated that the road had not been sanded and that the plows were coming much later than they previously had. Moilanen explained that there had been personnel shortages and equipment breakdowns that may have caused these problems. Treasurer Bower noted that 400 Road was not getting plowed or sanded like it used to be either.

Moilanen stated that CR551 would possibly be shouldered this year. He also advised that the Pach Road Bridge would go out for bids in late 2014 for the 2015 construction year. Easements need to be obtained for the temporary bridge that will be placed on the east side of the existing bridge. A market study will be completed before the rate of compensation for the easements will be determined.

Supervisor Kleiman stated that the township's first priority would be to pave Spring Green Road.

The road commission representatives left the meeting at 8:00 p.m.

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Monday, March 31, 2014.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord.

ABSENT: None

The Pledge of Allegiance was recited.

Public comments - None

Public appearances – None

Discuss use of temporary employees – Moilanen explained that a grant had been received from the Hannahville 2% program for the rental of a crack filling machine for 3 months over the summer. Due to reduced levels of permanent employees, additional personnel will be needed for this operation, as well as patching, flagging and guardrail brushing. Moved by Anderson, seconded by Kakuk to hire up to 9 summer workers for 13 weeks. Carried unanimously.

Discuss equipment refurbishment – Moilanen asked permission, pending a review of the budget following the winter, to send more trucks to be sandblasted, repaired and repainted due to salt corrosion. Seven trucks have already been done over the past two years. Moved by Betzinger, seconded by Kakuk to refurbish up to four more trucks this summer, depending on the budget. Carried unanimously.

Any other business – Kakuk advised the board that he has a 2000 International tri-axle dump truck with a wing for sale. The truck has a Cummins diesel engine, Allison automatic transmission, 16 foot box and has 113,000 miles on it. Moilanen will have the road commission look at the unit and what the process would be to purchase this equipment if the road commission is interested in this unit.

Public Comment – None.

There being no further business, Anderson declared the meeting adjourned at 9:15 a.m.

Finance Director/Clerk

Chair

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:01 AM on Tuesday, March 18, 2014.

Roll call was taken and present were J. Bejgrowicz, M. Fagan, J. Freis, K. McNeely, and C. Peterson.

C. Peterson moved to approve the amended agenda, adding Replacement of Bookmobile Steps under New Business. Seconded by J. Bejgrowicz, motion carried.

Public Participation: No public present.

J. Freis moved to approve the minutes from the February 25, 2014 meeting. Seconded by C. Peterson, motion carried.

C. Peterson moved to approve the February financial report. Seconded by M. Fagan, motion carried.

J. Freis moved to pay the March bills. Seconded by J. Bejgrowicz, motion carried.

Director's Report:

A. The monthly circulation stat comparisons for February were in the board packets.

B. The Friends of the Library will be meeting on March 27 to discuss their plans for 2014. Their latest newsletter is available at the circulation desk.

The Friends are holding a reading contest for adults through the end of July.

The Friends will be holding a Pajama Storytime this Friday, March 21 at 6:30 PM. The National Honor Society students from Stephenson High School will be reading to the children.

C. We have not received any invoices from Xerox since January 1, 2014 on the leased copier. They are investigating why the billing has stopped.

D. The library staff is preparing for the summer reading program. This year's theme is Fizz! Boom! Read! with an emphasis on science.

E. At its March 11, 2014 meeting, the County Board discussed implementing a MERS Defined Contribution Plan.

F. Although federal tax forms were ordered in August 2013, we still have not received a single form. We have made several telephone calls, sent emails, and contacted Rep. Dan Benishek's office.

Old Business:

A. USF 471 Form – This form was electronically filed on March 5. Now we will wait to see whether we are awarded funding for the year beginning July 1, 2014.

New Business:

- A. Fiscal Year 2013-2014 Budget Amendments – P. Cheski explained the recent budget amendments made by the County Board.
- B. Menominee County Employee Evaluation Form – Once the County Board approves this form, the library board will decide if it will also be used for library employees.
- C. Replacement of Bookmobile Steps – After discussion, C. Peterson moved to replace both sets of steps at an estimated cost of \$1,050.00 to be paid from Line Item #932.00 – Bookmobile Maintenance. Seconded by J. Bejgrowicz, motion carried.

Other Board Concerns: J. Bejgrowicz stated his displeasure with the Windows 8 operating system on his personal computer, and that no one was offering classes on Windows 8.

Public Participation: No public present.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by M. Fagan, motion carried. The meeting adjourned at 11:22 AM.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Regional Guide Advertisement – Promote County Parks
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Historically we have been putting an advertisement into the Menominee/Marinette Regional Guide to promote our County Parks. Commissioners are to decide whether they would like to place another ad this year. Cost for the full page ad (as previously purchased) is \$1,750. Cindy Boyle will be here for a presentation to the board.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 05/08/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

150
ANNIVERSARY

Menominee County

play here

Menominee County offers 675,840 acres of outdoor activities and breathtaking beauty. All of this pristine acreage offers the outdoors and hunting enthusiast endless opportunities. State land, for the individual sportsman, and private land (made available for rent), increase the likelihood of a successful hunt. Whether it be bow, rifle or muzzle loading, hunters enjoy a variety of seasons from turkey and bear to the ever bountiful deer season.

With the Menominee River on the west end and Lake Michigan's Green Bay on the east, Menominee County is almost a peninsula. Over 125 miles of shore border its southern boundary. The Bay of Green Bay provides excellent yachting as well as fresh water and ice fishing.

Specially groomed trails and dormant logging roads allow snowmobile access to the county's vast wilderness outback. With restaurants and lodging in the Powers/Spalding areas, this provides an excellent hub for snowmobile enthusiasts burning with the desire to ride the open trails as far north as Copper Harbor.

Cross country skiing, ATV trails and extensive camping are just a few more featured activities. With skiing at Cedar River Pathway and ATV paths at Forest Island Trail, visitors and residents capitalize on the opportunity for relaxation and enjoyment. Camping and recreation are abundant in our wonderful State and County Parks. Incredible rapids and waterfall sites are not to be missed when touring the area.

work here

Menominee County is not only a remarkable place to play but a wonderful place to raise a family and work. Career opportunities range from engineering and medical to legal and technology professions. Employment opportunities are growing while business building opportunities greatly benefit from the support of such critical components as our full instrumented all weather landing systems, interstate highways, deep water ports and rail. Menominee County continually strives to provide economic incentives for new and growing businesses of all sizes, please contact our county administration office for additional information.

www.menomineecounty.com

Rich and inviting are both the spirit and opportunities of Menominee County. Ever striving to provide excellence in economic growth and development while maintaining our exceptional northwoods experience. Activities abound in this haven of wildlife and wonder, come experience all that Menominee County has to offer you.



Reservation

SIGN UP TODAY

Please **X** ad size (dimensions listed to the right):

- Inside Front Cover \$2,500.
- Back Page 2,500.
- Inside Back Cover 2,000
- Full Page 1,750
- 1/2 Page 900.
- 1/4 Page 550.
- 1/8 Page 300.

Your ad will also be displayed in the new online e-book with a [live link](#) to your website!

Business _____

Contact _____

Address _____

Phone (____) _____

Fax (____) _____

e-mail _____

Signature _____ Date _____

Please check one:

- I will be using the same ad from last year's Regional Guide.
- I will be using the ad from last year's Regional Guide, with the revisions noted (Please make revisions on separate sheet and return with this reservation form.)
- I will provide my ad electronically via email as a high resolution PDF (300 dpi).
- I require assistance in developing an ad.

E-mail files to:
art@boyledesigngroup.net

Printed Book

W x H
7.5" x 9.5"
1/2 Horizontal 7.5" x 4.5"
1/2 Vertical 3.5" x 9.5"
1/4 3.5" x 4.5"
1/8 3.5" x 2.25"
Back Cover 8" x 7.5"



NOW INCLUDES A FREE NEW

Online E-Book



mmregionalguide.com

View the Marinette-Menominee Regional Guide online!

When your website is listed on your ad anyone viewing the Regional Guide via the e-book will be taken directly to your site with one click!



Production SERVICES

Included FREE with your participation is the professional design of your full color ad. We will be happy to use your ad from a previous issue of the Regional Guide or your ad can be created from advertisements you have in other publications, a business card, or from scratch.

You will receive a PDF proof of your ad through e-mail to confirm text layout or you can request a hard copy to pick up.

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We thank you for your support!

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 05/08/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Commissioner Meeting Fee Expense Form

RECEIVED
4/22/14
Benomines County Administrator

Name of Commissioner James Furlong

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
4-8-14	County Board	50. ⁰⁰
4-15-14	Library Board	50. ⁰⁰
4-17-14	Personnel Committee	50. ⁰⁰
4-22-14	County Board	50. ⁰⁰
Total Per Diem		200.⁰⁰

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: 

Date: 4-22-14

Rec
4/28/14
ENC

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

[COPY]

Mileage: \$.56/mile ~ effective 01 January 2014

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **John R. Nelson ~ District 9**

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
4/3/14	ESCAMON, MI WORKS	52	29.12	29.12	
4/8/14	HARRO, Co Board	24 24	13.44	13.44	101-101-860.11
4/21/14	KINGSFORD, NORTHWEST	64	35.84	35.84	101-101-860.11
4/22/14	HARRO, County Board	24 24	13.44	13.44	101-101-860.11
4/24/14	KINGSFORD, NORTHWEST	64	35.84	35.84	101-101-860.11
4/25/14	MENOMINEE, FINANCE	94	52.64	52.64	101-101-860.11
4/28/14	HERMANVILLE, 3 way	—			101-101-860.11
					101-101-860.11
					101-101-860.11
			Total Mileage	180.32	
				Total Mileage Fee	\$180.32

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

John R Nelson

Signed

4/28/14

Date

Commissioner Meeting Fee Expense Form

COPY

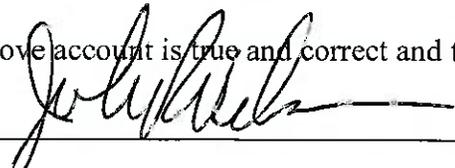
REC
4/28/14
BES

Name of Commissioner JOHN R. NELSON

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
4/3/14	ESCANABA, MI WORKS	50.00
4/8/14	CO. BOARD, HANNA, MI	50.00
4/21/14	NORTH POINT, KINGSFORD	50.00
4/22/14	CO. BOARD, HANNA, MI	50.00
4/23/14	NORTH POINT, KINGSFORD	50.00
4/25/14	FINANCE COM, CANTON, MICHIGAN	50.00
4/28/14	3-WAY ROAD, HERMANVILLE MI	50.00
Total Per Diem		\$350.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: 

Date: 4/28/14

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
4/29/14
Menominee County Administrator

Mileage: \$.56/mile – effective 01 January 2013

*Meals Breakfast - \$ 9.00
 Lunch - \$11.00
 Dinner - \$20.00

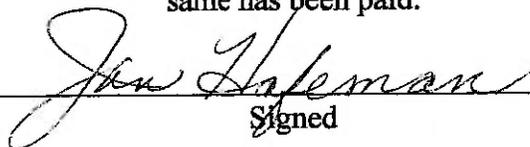
*must attach receipt for reimbursement
*meals provided by conference will NOT be reimbursed

Name: Jan Hafeman ~ District 8

Date	Meeting Place	# of miles	X.56/mile	Total Cost	Account Number
4/8/14	Co. Bd. & Equalz at Harris	26	\$14.56		101-101-860.10
4/14/14	Bd. of H Finance at Escanaba	58	32.48		101-101-860.10
4/16/14	Bd of Health at Pinecrest	14	7.84		101-101-860.10
4/22/14	Co. Bd. at Harris	26	14.56		101-101-860.10
4/24/14	Pinecrest at Pinecrest	14	7.84		101-101-860.10
4/25/14	Co Bd. Finance- Menominee	76	42.56		101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
		214	Total Mileage		
Total Mileage Fee					119.84

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.


Signed

4/26/14
Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
4/30/14
Menominee County Administrator

Mileage: \$.56/mile ~ effective 01 January 2014

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

COPY

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
4/8/14	HARRIS TWP. HALL	88		49.28	101-101-860.04
4/16/14	PINECREST	73		40.88	101-101-860.04
4/22/14	HARRIS TWP. HALL	88		49.28	101-101-860.04
		249			101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
			Total Mileage		
				Total Mileage Fee	139.44

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

4/30/14

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

COPY

Mileage: S.56/mile ~ effective 01 January 2014

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
4/8/14	Road Commission	25		14.00	
4-8-14	Men. Cty. Board Harris	30		16.80	101-101-860.07
4-17-14	Personal Court House	72		40.32	101-101-860.07
4-22-14	Men. Cty. Board Harris	30		16.80	101-101-860.07
4-28-14	(3-way Road Commission) Aermansville	18		10.08	101-101-860.07
4-30-14	EMC interview Annex	35		19.60	101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
175			Total Mileage	98.00	
Total Mileage Fee					

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche

Signed

5/1/14

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
<p>Board to review recently submitted Miscellaneous Bills as paid on April 24 & 25 and May 8, 2014 in the combined amount of \$226,138.87.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 05/08/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
ANDERSON, TACKMAN & CO PLC								
	35517	03/31/2014	58021	Audit - Year Ending September 30, 201:	101-103-801.01	7,000.00		\$7,000.00
BELSON CO.								
	35593	04/17/2014	132331	Dryer Maintenance	101-301-770.00	201.92		\$201.92
Big O's Lube and Service, Inc.								
	35580	04/08/2014	13829	2011 Chevy Impala Maintenance	205-315-834.02	495.71		\$528.61
	35591	04/14/2014	13979	2013 Chevy Impala	205-315-834.02	32.90		
Bob Barker Company, Inc.								
	35582	04/04/2014	WEB000311839	Inmate Supplies	101-301-770.00	46.43		\$96.32
	35583	04/04/2014	WEB000311954	Inmate Supplies	101-301-770.00	49.89		
BP								
	35585	04/08/2014	40939239	Road Patrol Gasoline - March 2014	205-315-742.00	59.18		\$59.18
Cellcom Wisconsin RSA 04								
	35602	04/05/2014	833741	Cellular Services	101-132-850.00	21.01		\$89.46
	35602	04/05/2014	833741	Cellular Services	296-664-850.00	52.16		
	35602	04/05/2014	833741	Cellular Services	296-665-850.00	16.29		
Chamberlain, Sheila								
	35575	04/23/2014	5479	Foster Care Cost (J.L.D.)	292-662-843.02	493.36		\$493.36
CIMA COMPANIES, INC.								
	35523	04/14/2014	MIMENO	Policy Term 7/1/14 - 7/1/15 (District)	101-136-802.00	220.00		\$220.00
CLOVERLAND PAPER CO								
	35519	04/11/2014	104690	Toilet Tissue, Facial Tissue	101-265-755.01	88.60		\$133.80
	35520	04/10/2014	104673	Liners	101-265-755.01	45.20		
COHL STOKER & TOSKEY P C								
	35549	04/10/2014	44372	Legal Services	101-211-807.00	595.34		\$595.34
Country Mile Document Destruct								
	35545	04/15/2014	17914	Shredding Documents (4/10/14)	101-265-801.00	136.31		\$136.31
DEKETO, LLC								
	35564	04/14/2014	210	Transfer Labels for Datamax Printer	101-268-727.00	137.00		\$137.00
Dickinson County Treasurer								
	35551	03/26/2014	Circuit Court 2014	Shared Expenses	101-131-702.00	993.89		\$993.89
Dougovito, Greg								
	35566	04/22/2014	5470	Transport of Juvenile to Bay Pines	101-132-801.01	17.50		\$189.82
	35566	04/22/2014	5470	Transport of Juvenile to Bay Pines	101-132-801.00	28.00		
	35569	04/23/2014	5473	Saturday/Sunday Detention (Z.K.)	101-132-801.01	45.50		
	35570	04/23/2014	5474	Transport of Juvenile to Bay Pines	101-132-801.01	35.00		
	35570	04/23/2014	5474	Transport of Juvenile to Bay Pines	101-132-801.00	56.00		
	35571	04/23/2014	Reimbursement	Meal - Transport of Juvenile	101-132-801.00	7.82		
	35571	04/23/2014	Reimbursement	Meal - Transport of Juvenile	101-132-801.00	7.82		
Dugree's Auto Center								
	35515	04/16/2014	22735	PO# 02904 - Auto Repair for Charles M	294-663-835.00	1,524.50		\$1,524.50
DuPont, Sherry								
	35599	04/23/2014	Reimbursement	Mileage	101-172-860.00	51.52		\$51.52
Friends Ofc Prod Whse Direct								
	35509	04/01/2014	020330I	Office Supplies	101-682-727.00	18.98		\$182.10
	35563	04/16/2014	020419I	ROD - Office Supplies	101-268-727.00	163.12		

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Furlong, James	35596	04/22/2014	Reimbursement	Mileage - April 2014	101-101-860.03	128.80		\$128.80
Hashimoto Sewer Service, Inc.	35565	04/17/2014	11545	Jail Garage Floor Drain	101-265-930.01	185.00		\$185.00
Hasse, Jean	35562	04/22/2014	Reimbursement	Mileage for NG911 Training in Marquett	266-326-881.00	140.00		\$140.00
J S ELECTRONICS, INC.	35588	04/10/2014	18238	Replacement Antenna	101-301-934.02	19.00		\$19.00
Joel Hensley, RN	35531	04/20/2014	Blood Draw	J.B. (4/11) & K.B. (4/16)	101-267-801.01	200.00		\$1,565.00
	35592	04/20/2014	Nursing Services	Nursing Services	101-301-770.01	1,365.00		
Kleiman, Marc	35597	04/24/2014	Reimbursement	Mileage - April 2014	101-215-860.00	55.44		\$166.32
	35597	04/24/2014	Reimbursement	Mileage - April 2014	101-215-860.00	55.44		
	35597	04/24/2014	Reimbursement	Mileage - April 2014	101-262-860.00	55.44		
KOZIKOWSKI WELL & PUMP INC	35600	04/22/2014	D10487	Shakey Lakes & Kleinke Park	208-751-801.00	1,247.76		\$1,247.76
Linderoth, Janis	35598	04/23/2014	Reimbursement	Mileage - UP State Fair Authority	101-101-710.00	82.88		\$82.88
Lithocrafters Printing, Inc.	35574	04/23/2014	81121	Business Cards (Rebecca Squires)	296-665-727.00	102.00		\$102.00
Lori Green	35603	04/23/2014	5481	July 8, 2009 Bond refund	292-882-964.00	500.00		\$500.00
Manpower	35511	04/13/2014	26972951	Week Ending 4/13/14 (Krista Marciniak)	101-268-704.00	472.50		\$1,086.75
	35512	04/13/2014	26981238	Week Ending 4/13/14 (Regina Mistark)	215-141-705.00	189.00		
	35804	04/20/2014	26998598	Week Ending 4/20/14 (Krista Marciniak)	101-268-704.00	425.25		





MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Mastercard								
								\$1,796.05
	35500	04/11/2014	Credit Card	USPS	101-268-729.00	5.05	x	
	35560	04/11/2014	Credit Card	USPS	101-268-729.00	5.05	x	
	35560	04/11/2014	Credit Card	USPS	101-268-729.00	5.05	x	
	35560	04/11/2014	Credit Card	AAAIndustrial Supply	215-141-934.00	302.43	x	
	35560	04/11/2014	Credit Card	AAAIndustrial Supply	101-103-970.10	354.76	x	
	35560	04/11/2014	Credit Card	Magnuson Franklin	296-664-860.00	406.85	x	
	35560	04/11/2014	Credit Card	USPS	101-268-729.00	5.05	x	
	35560	04/11/2014	Credit Card	Lighting Supply Warehouse	101-265-930.01	245.78	x	
	35560	04/11/2014	Credit Card	USPS	101-268-729.00	5.05	x	
	35560	04/11/2014	Credit Card	Pack N Ship	101-265-729.00	18.60	x	
	35560	04/11/2014	Credit Card	Pack N Ship	269-145-982.00	12.00	x	
	35560	04/11/2014	Credit Card	USPS	101-268-729.00	5.05	x	
	35560	04/11/2014	Credit Card	USPS	101-268-729.00	5.05	x	
	35560	04/11/2014	Credit Card	Shell Oil	101-682-860.00	54.18	x	
	35560	04/11/2014	Credit Card	Settle Inn	101-682-860.00	71.87	x	
	35560	04/11/2014	Credit Card	Shell Oil	101-682-860.00	84.59	x	
	35560	04/11/2014	Credit Card	USPS	101-268-729.00	5.05	x	
	35560	04/11/2014	Credit Card	RadioShack	101-103-970.10	84.99	x	
	35560	04/11/2014	Credit Card	USPS	101-268-729.00	5.05	x	
	35560	04/11/2014	Credit Card	USPS	101-268-729.00	5.05	x	
	35578	04/11/2014	Credit Card	Stephenson Marketing	205-315-742.00	51.11	x	
	35573	04/11/2014	Credit Card	Shell Oil	205-315-742.00	40.84	x	
	35578	04/11/2014	Credit Card	Intelius.Com	101-301-727.00	19.95	x	
MEIERS SIGNS INC								
	35594	04/21/2014	29825	Vinyl Lettering & Striping	205-315-934.02	418.00		\$418.00
Mekash, James								
	35528	04/10/2014	Reimbursement	Uniform Allowance	101-265-745.00	154.00		\$154.00
Menards - Marinette								
	35525	04/09/2014	50290	Sonicrafter & Benchjaw Workstation	101-265-931.00	188.99		\$425.14
	35526	04/08/2014	50180	Wheel Bearing Grease	101-265-755.00	37.17		
	35527	04/08/2014	50181	Amp Charger	101-265-931.00	69.98		
	35556	04/16/2014	50828	Park Office Door	208-751-930.03	149.00		
MENOMINEE COUNTY ROAD COMMISS								
	35589	04/14/2014	10777	Power to Radio Tower (Jan, Feb, Mar 2014)	101-301-934.01	275.50		\$275.50
MILLERS ACTION OFFICE SUPPLY I								
	35510	04/16/2014	0100932-001	Laminating Supplies	101-215-983.00	80.96		\$862.80
	35524	04/10/2014	0100763-001	Toner, Folders (Clerk's Office)	101-215-727.00	111.98		
	35576	04/23/2014	0100872-001	Office Supplies	101-148-727.00	156.62		
	35576	04/23/2014	0100872-001	Office Supplies	101-132-727.00	313.24		
Office Depot, Inc.								
	35518	03/31/2014	703068170001	Ink Cartridges	208-751-727.00	160.89		\$160.89
Pan-O-Gold Baking Co.								
	35586	04/01/2014	40683409115	Inmate Groceries	101-301-770.00	44.80		\$44.80
Quill Corporation								
	35547	04/16/2014	2244356	Office Supplies (PA Office)	101-267-727.00	70.53		\$70.53
RCOM								
	35548	04/12/2014	11424	Expense Reduction Plan (March 2014)	101-103-850.00	95.83		\$95.83

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vchr#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
REDWOOD TOXICOLOGY LABORATORY								
35508	04/08/2014	462464		Drug Testing Supplies	101-136-727.00	188.49		\$188.49
Sherwin Williams Company								
35521	04/09/2014	1351-B		Stain - Courtroom A	101-265-755.00	15.70		\$15.70
State of Michigan-SupremeCourt								
35550	03/28/2014	Circuit Court 2014		Jan, Feb, Mar 2014 (Software Support)	101-131-858.03	1,765.21		\$1,765.21
STEPHENSON MARKETING COOPERATI								
35513	04/16/2014	22734		PO# 02905 Propane (Romeo Groleau)	294-883-835.00	803.00	x	\$3,327.15
35516	03/31/2014	023851		Gasoline - March 2014	208-751-742.00	78.49		
35530	03/31/2014	462643		March 2014	208-751-755.02	6.56		
35530	03/31/2014	462643		March 2014	208-751-930.02	48.00		
35530	03/31/2014	462643		March 2014	208-751-745.00	109.00		
35530	03/31/2014	462643		March 2014	208-751-742.00	46.62		
35530	03/31/2014	462643		March 2014	208-751-742.00	49.86		
35530	03/31/2014	462643		March 2014	208-751-742.00	15.16		
35584	03/31/2014	015579		Road Patrol Gasoline - March 2014	205-315-742.00	2,200.78		
TWIN CITY ELECTRIC, Inc.								
35554	04/15/2014	78902		IP Cameras Maintenance - Hit by Lightn	101-103-755.00	1,292.00		\$1,292.00
U.E.S. COMPUTERS, INC.								
35529	04/10/2014	67699		Toner - FOC	101-141-727.00	69.00		\$3,948.95
35532	04/14/2014	67748		Toner Cartridge (Clerk's Office)	101-215-727.00	96.99		
35579	12/26/2013	39812		PO# 02907 - Stephenson PD Workstati	101-301-834.02	774.97		
35580	12/31/2013	39880		December 2013 Computer Maintenance	101-103-857.03	47.99		
35580	12/31/2013	39880		December 2013 Computer Maintenance	101-103-857.00	615.00		
35580	12/31/2013	39880		December 2013 Computer Maintenance	101-301-770.00	125.00		
35580	12/31/2013	39880		December 2013 Computer Maintenance	205-315-756.00	365.00		
35581	02/26/2014	67214		Wireless Remote Control	101-301-834.02	65.00		
35801	02/03/2014	39874		January - Weekly Computer Maintenax	101-103-857.00	1,040.00		
35801	02/03/2014	39874		January - Weekly Computer Maintenax	101-103-970.00	730.00		
U.P. ASSN. OF COUNTY COMMISSIO								
35553	04/22/2014	Registration		2014 Conference (Lang/Hafeman/Bousl	101-101-859.00	100.00		\$150.00
35553	04/22/2014	Registration		2014 Conference (Lang/Hafeman/Bousl	101-172-880.00	50.00		
U.S. Bank Equipment Finance								
35569	04/15/2014	251497681		Konica Bizhub 423 Copier	101-172-942.00	133.07		\$133.07
UPCAP SERVICES INC								
35552	03/31/2014	2241		Work Crew Services	208-751-930.04	94.00		\$106.00
35587	03/31/2014	2245		Work Crew Services	101-301-935.00	12.00		
Verizon Wireless								
35577	04/01/2014	9722735744		Cellular Services	101-265-850.01	95.00	x	\$846.46
35577	04/01/2014	9722735744		Cellular Services	101-301-850.00	394.73	x	
35577	04/01/2014	9722735744		Cellular Services	101-682-850.00	32.46	x	
35577	04/01/2014	9722735744		Cellular Services	205-315-850.00	323.82	x	
35577	04/01/2014	9722735744		Cellular Services	266-325-850.00	0.45	x	



**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Warner, Fredrick								\$328.28
	35587	04/22/2014	5471	Transport of Juvenile to Bay Pines	101-132-801.01	15.00		
	35537	04/22/2014	5471	Transport of Juvenile to Bay Pines	101-132-801.00	24.00		
	35538	04/22/2014	Reimbursement	Mileage - Transport of Juvenile	101-132-801.00	63.84		
	35572	04/23/2014	5476	Transport of Juvenile to Bay Pines	101-132-801.01	35.00		
	35572	04/23/2014	5476	Transport of Juvenile to Bay Pines	101-132-801.00	56.00		
	35573	04/23/2014	Reimbursement	Reimbursement - Meal & Mileage	101-132-801.00	134.45		
WEST GROUP PAYMENT CENTER								\$446.44
	35522	04/01/2014	829302644	March 1 - March 31, 2014	269-145-801.00	446.44		
White Water Associates, Inc.								\$185.00
	35557	04/17/2014	137434	Water Analysis	208-751-820.00	68.00		
	35558	04/17/2014	137445	Water Analysis	208-751-820.00	117.00		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								\$43.28
	35555	04/16/2014	0402047858-00005	Kleinke Park	208-751-820.01	43.28		
Zeratsky Extreme Heating &								\$8,685.00
	35514	04/16/2014	22733	PO# 02906 - Home Boiler for VET	294-683-835.00	6,585.00		
	35546	04/07/2014	6765	Rooftop Unit at Jail	101-265-934.00	120.00		
Total Amount for Bank Account: General								\$41,421.22



MENOMINEE COUNTY
Claims Audit Report

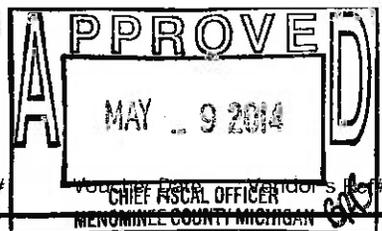
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Office Depot, Inc.	35606	4/17/2014	706821071001	District - Office Supplies	101-136-727.00	43.99		\$43.99
PHDM	35607	4/21/2014	43004	Court Ordered Testing (S.B. 14-3634-F	101-131-807.00	94.00		\$94.00
Time Warner Cable	35605	4/18/2014	10404 700185701 000	March 25 - May 24, 2014	101-103-851.01	667.40		\$667.40
Total Amount for Bank Account: General								\$805.39





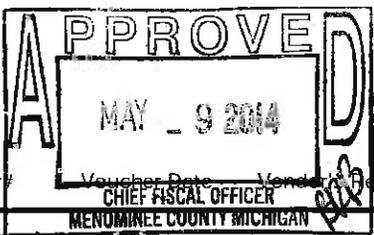
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Invoice Date	Vendor's Ref	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Aaron A. Ihander	35798	4/28/2014	Reimbursement	Uniform Allowance	205-315-745.00	82.00		\$82.00
Ace Hardware								\$114.09
	35756	4/9/2014	210537/2	Hooks for Park Sign	101-265-755.00	4.58		
	35757	4/9/2014	210538/2	Keys (x2)	101-265-755.00	3.00		
	35758	4/9/2014	210539/2	Credit Memo - Keys (x2)	101-265-755.00	-3.00		
	35759	4/16/2014	210610/2	20 Amp, Tamper Proof, Smart Lock	208-751-755.02	68.96		
	35760	4/22/2014	210677/2	Lag Scrw	101-265-755.00	20.99		
	35761	4/22/2014	210682/2	Fasteners	101-265-755.00	7.56		
	35762	4/28/2014	210741/2	Keys (x8)	101-103-970.10	12.00		
ALGER-DELTA COOPERATIVE ASSOCI								\$697.56
	35778	5/1/2014	370500	Shakey Lakes Office/Shop	208-751-920.01	159.06		
	35779	5/1/2014	379700	Storage Shed	208-751-920.01	134.46		
	35780	5/1/2014	380300	Shower Building	208-751-920.01	71.25		
	35781	5/1/2014	367100	N8390 Beach House	208-751-920.01	59.34		
	35782	5/1/2014	367200	Northwest Campsites	208-751-920.01	28.47		
	35783	5/1/2014	369802	W8449 Co Rd G12 Campsites	208-751-920.01	33.62		
	35784	5/1/2014	383001	Shakey Lks Pk/Horse Ara	208-751-920.01	36.26		
	35785	5/1/2014	383200	N8380 Co Park Rd 20.5	208-751-920.01	40.23		
	35786	5/1/2014	383301	Shakey Lk Pk/Cattle Ara	208-751-920.01	28.47		
	35787	5/1/2014	1503500	N8380 Co Pk Rd 20.5	208-751-920.01	28.47		
	35788	5/1/2014	1614900	Bath House	208-751-920.01	77.93		
ANGELIS MENOMINEE INC								\$523.10
	35836	4/4/2014	0092539-IN	Inmate Groceries	101-301-770.00	92.54		
	35837	4/5/2014	0717531-IN	Inmate Groceries	101-301-770.00	63.97		
	35838	4/11/2014	0080228-IN	Inmate Groceries	101-301-770.00	60.78		
	35839	4/16/2014	0094238-IN	Inmate Groceries	101-301-770.00	70.41		
	35840	4/17/2014	0101148-IN	Inmate Groceries	101-301-770.00	51.35		
	35841	4/17/2014	0075816-IN	Inmate Groceries	101-301-770.00	85.42		
	35842	4/27/2014	0072549-IN	Inmate Groceries	101-301-770.00	98.63		
Anne Shaver	35730	4/4/2014	Burial	Edward James Shaver	101-681-833.00	300.00		\$300.00
AT&T - Carol Stream, IL								\$2,068.38
	35650	4/19/2014	906863444104	April 19 - May 18, 2014	101-103-850.00	588.85		
	35667	4/19/2014	906863661404	April 19 - May 18, 2014	266-325-850.00	288.08		
	35668	4/19/2014	906863202304	April 19 - May 18, 2014	101-103-850.00	498.48		
	35740	5/1/2014	906R41083905	May 1 - May 31, 2014	101-103-850.00	692.97		
AT&T Long Distance	35669	4/19/2014	854528091	Long Distance Telephone Services	101-103-850.00	522.05		\$522.05
AT&T Mobility	35720	5/6/2014	287252150867	April 2014	101-132-850.00	31.04		\$31.04
Batteries Plus #988	35776	4/29/2014	988-107946	Light Bulbs for Library	101-265-930.00	42.74		\$42.74
BAY AREA MEDICAL CENTER - 3100 SHORE DRIVE	35791	4/30/2014	MENCTY	Pre Employment Physicals (x6)	208-751-801.01	582.00		\$582.00
BELSON CO.	35826	4/24/2014	133077	Washer Maintenance	101-301-770.00	225.00		\$225.00



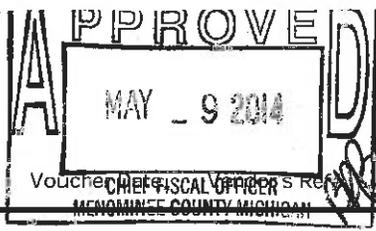
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Vendor's #	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Big O's Lube and Service, Inc.							
	35811	4/17/2014	14009	2007 Chevy Silverado - Vehicle Mainte	208-751-981.00	672.52	\$705.42
	35851	4/29/2014	14092	Oil Change & Tire Rotation (2013 Chev	205-315-934.02	32.90	
BRANYAN WESLEY C							
	35750	5/8/2014	Reimbursement	Mileage - Board of Canvassers (x2)	101-192-860.00	5.60	\$55.60
	35751	5/8/2014	Per Diem	Board of Canvassers	101-192-705.00	50.00	
Brian Bousley							
	35735	4/22/2014	Reimbursement	Mileage	101-172-860.00	39.20	\$186.83
	35735	4/22/2014	Reimbursement	Mileage	101-172-860.00	39.20	
	35773	5/1/2014	Reimbursement	Mileage - Region 8 Homeland Security	101-426-860.00	108.43	
Brunelle, Jennifer							
	35712	5/6/2014	Reimbursement	Mileage	296-664-860.00	91.28	\$91.28
BS&A Software							
	35868	5/1/2014	095983	PO# 02913 Assessing System, Tax Sy:	101-103-857.02	4,582.00	\$4,582.00
CADIEU FUNERAL HOME							
	35724	4/4/2014	Burial	James Fred Prohuska	101-681-833.00	300.00	\$1,500.00
	35725	4/4/2014	Burial	Helen Emily Prefontaine	101-681-833.00	300.00	
	35726	4/4/2014	Burial	Robert James Barrette	101-681-833.00	300.00	
	35727	4/4/2014	Burial	Mary E. Bohan	101-681-833.00	300.00	
	35728	4/4/2014	Burial	Clara Maloney	101-681-833.00	300.00	
Carquest Auto Parts							
	35861	4/1/2014	2825-ID-261250	Park Supplies	208-751-981.00	20.88	\$204.61
	35862	3/28/2014	2825-ID-261013	Park Supplies	208-751-981.00	66.84	
	35863	10/16/2013	2825-ID-247806	Park Supplies	208-751-981.00	10.63	
	35864	4/4/2014	2825-ID-261535	Building & Ground - Vehicle Maintenanc	101-265-981.00	5.33	
	35865	4/8/2014	2825-ID-261820	Park Supplies	208-751-981.00	40.48	
	35866	4/10/2014	2825-ID-262083	Building & Ground	101-265-934.00	124.01	
	35867	12/10/2013	153121	Credit Memo #166539	101-265-934.00	-63.56	
Cellcom Wisconsin RSA 04							
	35806	4/5/2014	836820	Medical Examiner - Cellular Services	101-648-727.00	95.19	\$95.19
CITY OF MENOMINEE - 2511 10TH ST.							
	35768	3/31/2014	3708	Gasoline - March 2014	266-325-860.00	15.31	\$3,683.52
	35768	3/31/2014	3708	Gasoline - March 2014	101-141-860.00	21.29	
	35768	3/31/2014	3708	Gasoline - March 2014	101-262-860.00	14.10	
	35768	3/31/2014	3708	Gasoline - March 2014	101-265-742.00	90.87	
	35849	3/31/2014	3712	Gasoline Sales - March 2014	205-315-742.00	3,741.95	
City of Stephenson - P.O. Box 467							
	35680	4/22/2014	709	Annex (3/21 - 4/22)	101-261-920.01	17.50	\$243.83
	35680	4/22/2014	709	Annex (3/21 - 4/22)	101-261-920.02	30.00	
	35680	4/22/2014	709	Annex (3/21 - 4/22)	101-261-920.03	196.33	
CLOVERLAND PAPER CO							
	35659	4/25/2014	104790	Towels, Toilet Tissue	101-265-755.01	155.74	\$308.83
	35769	5/2/2014	104853	Toilet Tissue, Tissues	101-265-755.01	96.92	
	35770	5/2/2014	104854	Towels, Lysol Wipes	101-265-755.01	30.37	
	35827	4/25/2014	104789	Inmate Supplies	101-301-770.00	25.80	
Cooper Office Equipment							
	35665	4/24/2014	110484	Contract # 2310-01	101-253-728.00	333.29	\$333.29



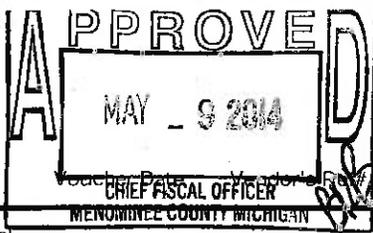
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Voucher #	Voucher Date	Vendor ID #	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Craig Weber	35731	4/4/2014		Burial	101-681-833.00	300.00		\$300.00
CVS Pharmacy Inc.	35845	4/7/2014		P962100FHDXETV2.00mate Medical	101-301-770.01	19.06		\$19.06
David Ashby	35797	4/28/2014		Reimbursement	205-315-745.00	34.50		\$34.50
Decamp, Shane	35717	5/6/2014	5493	Transport of Juvenile to Bay Pines	101-132-801.01	15.00		\$106.20
	35717	5/6/2014	5493	Transport of Juvenile to Bay Pines	101-132-801.00	24.00		
	35719	5/6/2014	Reimbursement	Mileage - Transport to Bay Pines	101-132-801.00	67.20		
DEKETO, LLC	35640	5/2/2014	DK 4-14	April 2014 Documents (x687)	256-277-857.00	1,374.00		\$2,674.00
	35677	4/13/2014	CLK 99	PO# 02909 - Software Maintenance	101-103-857.02	1,300.00		
Delta/Menominee Health Dept.	35804	4/15/2014		Appropriations	101-997-999.03	36,040.00		\$36,040.00
Dennis-Ruleau, Dawn	35713	5/6/2014		Reimbursement	296-668-860.00	52.64		\$1,067.81
	35714	5/6/2014		Reimbursement	296-663-860.00	370.17		
	35716	5/6/2014	5491	Crisis Intervention - April 2014	296-668-801.00	645.00		
Dick Myers Custom Welding	35856	4/21/2014	076342	Reconditioned Grill Guard for 2014 Imp	205-315-934.02	225.00		\$225.00
Dolores Pfeiff	35734	4/4/2014		Burial	101-681-833.00	300.00		\$300.00
Donna Buechler	35736	4/16/2014		Reimbursement	101-401-710.00	20.16		\$20.16
DTE Energy	35655	4/25/2014	462245200011	Annex	101-261-920.04	129.27		\$129.27
EAGLEHERALD PUBLISHING, LLC	35790	4/30/2014	1408	Planning Commission	101-101-901.00	16.43		\$846.63
	35817	4/30/2014	1406	April 2014 - Advertising	101-101-901.00	87.48		
	35817	4/30/2014	1406	April 2014 - Advertising	101-132-802.00	156.12		
	35857	4/30/2014	1445	PO# 02912 Election Notice & Affidvit	101-262-727.00	586.60		
Eichhorn, Garry	35743	4/29/2014		Per Diem	101-801-837.00	50.00		\$98.16
	35744	4/29/2014		Reimbursement	101-801-837.00	48.16		
Eichhorn, Jayne Marie	35752	5/8/2014		Per Diem	101-192-705.00	50.00		\$95.36
	35753	5/8/2014		Reimbursement	101-192-860.00	45.36		
Employee Benefits Agency, Inc.	35789	5/2/2014	4195	Vision Service Plan - May 2014	101-103-712.00	119.23		\$119.23
ESSER PAINT & GLASS	35785	3/11/2014	4309	Park Supplies	208-751-930.03	97.92		\$97.92
Friends Cfc Prod Whse Direct	35679	4/24/2014	0204491	FOC - Office Supplies	101-141-727.00	61.86		\$61.86



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher	Vendor's Ref	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Frontier - Servco F.S.								
	35672	4/23/2014	53336	Unleaded Gasoline - Shakey Lakes	208-751-742.00	1,133.87		\$1,870.37
	35673	4/23/2014	53337	Dieselex - Shakey Lakes	208-751-743.00	736.50		
Galls Inc.								
	35800	3/4/2014	001668716	Uniform Allowance - Judy Hanson	205-315-745.00	37.49		\$37.49
Good Source								
	35843	4/28/2014	S10332168	Inmate Groceries	101-301-770.00	289.67		\$289.67
Hafeman, Jan								
	35671	4/26/2014	Reimbursement	Mileage - April 2014	101-101-860.10	119.84		\$119.84
Hafeman, William								
	35746	5/8/2014	Per Diem	Board of Canvassers (x2)	101-192-705.00	100.00		\$187.36
	35747	5/8/2014	Reimbursement	Mileage - Board of Canvassers (x2)	101-192-860.00	87.36		
Hanson, Judi								
	35799	4/28/2014	Reimbursement	Uniform Allowance	205-315-745.00	90.91		\$90.91
Hashimoto Sewer Service, Inc.								
	35644	5/2/2014	11574	Grease Pits	101-265-801.00	205.00		\$205.00
HERRILD, RENEE								
	35654	4/30/2014	Reimbursement	Training - Business Lunch	101-141-860.00	34.30		\$34.30
Hi Tec Building Services								
	35653	4/30/2014	7225	April 2014 - Cleaning Services	101-265-801.00	1,410.00		\$1,410.00
HOTFLAME GAS COMPANY								
	35674	4/22/2014	3325	Shakey Lakes Bath	208-751-744.00	407.41		\$814.82
	35675	4/23/2014	3342	Kleinke Bath House	208-751-744.00	407.41		
Ivens, Ruby E.								
	35651	4/30/2014	Reimbursement	Mileage - Parks Committee	208-751-860.00	26.88		\$76.88
	35652	4/30/2014	Per Diem	Parks Committee	208-751-860.00	50.00		
J S ELECTRONICS, INC.								
	35855	4/26/2014	18259	Strip Out & Install of Squad 5503	205-315-934.02	1,438.97		\$1,438.97
Jay's Auto Service, Inc.								
	35848	4/21/2014	15226	2003 Dodge Durango - Vehicle Maint	101-301-981.00	431.04		\$431.04
Jeff Naser								
	35741	4/29/2014	Per Diem	DHS Board	101-601-837.00	50.00		\$99.28
	35742	4/29/2014	Reimbursement	Mileage - DHS Board	101-601-837.00	49.28		
Joel Hensley, RN								
	35739	5/3/2014	Blood Draw	R.Z. (4/23) C.S. (4/16)	101-267-801.01	200.00		\$3,504.80
	35807	4/30/2014	Medical Examiner	April 2014	101-648-709.00	720.00		
	35807	4/30/2014	Medical Examiner	April 2014	101-648-835.00	1,210.00		
	35808	4/30/2014	Reimbursement	Stamps - Medical Examiner	101-648-727.00	9.80		
	35846	5/3/2014	Nursing Services	Nursing Services	101-301-770.01	1,365.00		
K MART	7031							
	35833	3/9/2014	0703103091401052521	Inmate Supplies	101-301-770.00	38.94		\$221.36
	35834	3/11/2014	070310311140105893	Inmate Supplies	101-301-770.00	129.99		
	35835	3/27/2014	070310327140100818	Inmate Supplies	101-301-770.00	52.43		
Kleiman, Marc								
	35764	5/6/2014	Reimbursement	Mileage	101-262-860.00	140.00		\$140.00



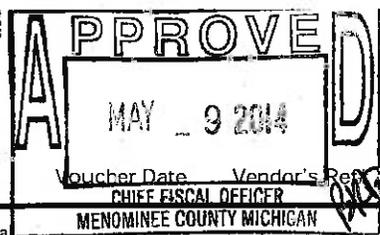
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Vendor Date	Vendor Ref	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Koehne	35853	3/27/2014	78732	2008 Chevy Tahoe - Vehicle Maintenan	205-315-934.02	680.59		\$680.59
Lang, Bernard	35656	4/30/2014	Reimbursement	April 2014 Mileage	101-101-860.02	117.60		\$117.60
Larry L.D. King, DVM	35847	4/25/2014	26439	K9 Care (Vesta)	101-301-881.01	52.90		\$52.90
Lufts Advertiser	35816	4/29/2014	Advertising	Sheriff Department	101-301-755.00	36.00		\$453.00
	35818	4/29/2014	Advertising	April 2014	101-101-901.00	100.00		
	35818	4/29/2014	Advertising	April 2014	101-132-802.00	107.00		
	35818	4/29/2014	Advertising	April 2014	243-246-709.00	30.00		
	35818	4/29/2014	Advertising	April 2014	101-262-727.00	180.00		
Manpower	35648	4/27/2014	27029981	Week Ending 4/27/14 (Krista Marciniak	101-268-704.00	504.00		\$1,387.44
	35754	5/4/2014	27060877	Week Ending 5/4/14 (Krista Marciniak)	101-268-704.00	504.00		
	35766	2/9/2014	26722072	Week Ending 2/9/14 (Regina Mistark)	215-141-705.00	127.44		
	35767	4/20/2014	27008317	Week Ending 4/20/14 (Regina Mistark)	215-141-705.00	252.00		
Mary Uecke	35732	4/4/2014	Burial	James D. Uecke	101-681-833.00	300.00		\$300.00
Massopust, Whitney	35809	4/30/2014	Medical Examiner	April 2014	101-648-709.00	240.00		\$240.00
Menards - Marinette	35663	4/25/2014	51557	4 x 8 Gypsum	101-265-755.00	61.44		\$239.80
	35664	4/25/2014	51563	Wiregard, Handral Bracket, Metal Track	101-265-755.00	112.76		
	35745	5/5/2014	52308	Park Supplies	208-751-930.03	26.95		
	35763	5/1/2014	52039	Gas Pump Installation	208-751-742.00	20.04		
	35772	4/29/2014	51876	Parks - Gas Pump Repair	208-751-742.00	18.61		
MENOMINEE COUNTY JOURNAL	35777	5/1/2014	126	Parks Maintenance Worker Needed	101-101-901.00	28.00		\$500.00
	35793	5/1/2014	128	Election Notice for May 6, 2014	101-262-727.00	450.00		
	35820	5/1/2014	130	Full Time Cook Needed	101-301-755.00	22.00		
Menominee Industrial Supply	35774	4/8/2014	10043741	Round File & Chisel Chain Guard	101-265-755.00	26.03		\$26.80
	35775	4/30/2014	10047396	Reinforced PVC Hose	101-265-755.00	0.77		
Michael Gierke - P.O. Box 463	35700	4/30/2014	13-3556-FH	Witness \$12.00 Mileage \$58.24	101-267-804.00	70.24		\$70.24
MICHIGAN ELECTION RESOURCES	35794	4/29/2014	32351	Precint Supply Kits & Optical Scan Poll	101-262-727.00	408.44		\$408.44
Mid-American Research Chemical	35646	4/25/2014	0522324-IN	Coil Cleaner	101-265-755.00	108.55		\$108.55
MILLERS ACTION OFFICE SUPPLY I	35647	4/30/2014	0101209-001	#10 Envelope (District)	101-136-727.00	20.98		\$357.69
	35666	4/24/2014	0101111-001	Treasurer's Office	101-253-727.00	62.26		
	35682	4/25/2014	0101115-001	Clerk - Office Supplies	101-215-727.00	135.47		
	35711	4/30/2014	0101213-001	Toner	101-132-727.00	69.49		
	35711	4/30/2014	0101213-001	Toner	101-148-727.00	69.49		



MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
MOORE MEDICAL CORP 35844	4/18/2014	981595311	Inmate Medical	101-301-770.01	360.57		\$360.57
MPJRA - Mary Haskamp, Treasure 35649	4/25/2014	Registration Fee	2014 Conference - Sharon Salfai	101-132-802.00	100.00		\$100.00
National Public Safety Bureau 35823	4/16/2014	93233	National Directory of Law Enforcement	101-301-755.00	144.00		\$144.00
Nelson, John R. 35681	4/28/2014	Reimbursement	Mileage - April 2014	101-101-860.11	180.32		\$180.32
NORTHPOINTE BEHAVIORAL 35805	4/15/2014	Appropriation	3rd Quarter 2013/2014	101-997-999.26	24,902.00		\$24,902.00
OTIS ELEVATOR COMPANY 35860	4/24/2014	CVE20377001	Elevator Processor Board - Lightning S	101-103-970.14	1,818.50		\$1,818.50
Pathways Substance Abuse Serv. 35658	4/30/2014	Tax	Conventicn & Tourism Tax	101-601-835.01	14,487.50		\$14,487.50
Peterson, Charlene 35737	4/16/2014	Reimbursement	Planning Commission Mileage	101-401-710.00	19.04		\$19.04
Pfankuch, Mike 35795	5/6/2014	Reimbursement	Bridge Toll (x2) & Conference Fee	101-136-860.00	8.00		\$33.00
	5/6/2014	Reimbursement	Bridge Toll (x2) & Conference Fee	101-136-802.00	25.00		
Piche, Gerald L. 35641	5/1/2014	Reimbursement	April 2014 - Mileage	101-101-860.07	98.00		\$98.00
Poupore Collision & Towing 35852	3/21/2014	3/21/14	2008 Chevy Tahoe - Vehicle Maintenar	205-315-934.02	441.92		\$441.92
PrintersPlus! 35638	4/20/2014	13133	District - Ticket Envelopes & Letterheac	101-136-727.00	240.00		\$240.00
Przewrocki, Joan 35718	5/6/2014	5492	Transport of Juvenile to Bay Pines	101-132-801.01	15.00		\$39.00
	5/6/2014	5492	Transport of Juvenile to Bay Pines	101-132-801.00	24.00		
Quill Corporation 35796	5/1/2014	2628672	PA - Office Supplies	101-267-727.00	150.96		\$150.96
Randy Demuese 35729	4/4/2014	Burial	Roland Demuese	101-681-833.00	300.00		\$300.00
Reinhart Foodservice 35828	4/17/2014	231048	Inmate Groceries	101-301-770.00	711.57		\$2,506.56
	4/29/2014	232244	Inmate Groceries	101-301-770.00	652.54		
	4/8/2014	229728	Inmate Groceries	101-301-770.00	1,131.87		
	3/20/2014	227507	Inmate Groceries	101-301-770.00	33.98		
	4/24/2014	232164	Credit Memo - Inmate Groceries	101-301-770.00	-23.40		
Riverside Chevrolet 35854	4/30/2014	5432	2012 Chevy Impala - Vehicle Maintenar	205-315-934.02	270.79		\$270.79
Roger Whitens 35733	4/4/2014	Burial	Elizabeth Whitens	101-681-833.00	300.00		\$300.00
Schei, Larry 35657	4/30/2014	Reimbursement	April 2014 - Mileage	101-101-860.04	139.44		\$139.44



MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Schultz, Lillian R. 35738	4/16/2014	Reimbursement	Planning Commission Mileage	101-401-710.00	23.52		\$23.52
Short, Mary Kay 35670	4/28/2014	Transcripts	People vs Kevin Harris	101-131-806.00	145.70		\$145.70
Signarama Menominee 35812	4/2/2014	3050	Aluminum Signs - Dogs On Leash	208-751-755.04	78.00		\$123.90
35813	4/1/2014	3005	Parks Logo for Truck Doors	208-751-755.04	45.90		
Squires-Stepniak, Rebecca 35715	5/6/2014	Reimbursement	Adopt A Highway - Snack	296-667-801.01	18.38		\$443.42
35721	5/6/2014	Reimbursement	Mileage - April 2014	296-665-860.00	425.04		
Standard Insurance Company							\$209.30
35722	4/28/2014	May 2014	Life Insurance Premium	101-101-713.00	20.70		
35722	4/28/2014	May 2014	Life Insurance Premium	101-132-713.00	6.32		
35722	4/28/2014	May 2014	Life Insurance Premium	101-136-713.00	11.50		
35722	4/28/2014	May 2014	Life Insurance Premium	101-141-713.00	9.20		
35722	4/28/2014	May 2014	Life Insurance Premium	101-148-713.00	0.58		
35722	4/28/2014	May 2014	Life Insurance Premium	101-215-713.00	11.50		
35722	4/28/2014	May 2014	Life Insurance Premium	101-172-713.00	4.60		
35722	4/28/2014	May 2014	Life Insurance Premium	101-261-713.00	2.30		
35722	4/28/2014	May 2014	Life Insurance Premium	101-267-713.00	9.20		
35722	4/28/2014	May 2014	Life Insurance Premium	101-268-713.00	2.30		
35722	4/28/2014	May 2014	Life Insurance Premium	101-253-713.00	6.90		
35722	4/28/2014	May 2014	Life Insurance Premium	101-257-713.00	4.60		
35722	4/28/2014	May 2014	Life Insurance Premium	101-265-713.00	2.30		
35722	4/28/2014	May 2014	Life Insurance Premium	101-301-713.00	48.30		
35722	4/28/2014	May 2014	Life Insurance Premium	101-682-713.00	2.30		
35722	4/28/2014	May 2014	Life Insurance Premium	101-103-713.00	2.30		
35722	4/28/2014	May 2014	Life Insurance Premium	271-790-713.00	9.20		
35722	4/28/2014	May 2014	Life Insurance Premium	296-663-713.00	2.30		
35722	4/28/2014	May 2014	Life Insurance Premium	296-664-713.00	2.30		
35722	4/28/2014	May 2014	Life Insurance Premium	296-665-713.00	2.30		
35722	4/28/2014	May 2014	Life Insurance Premium	208-751-713.00	4.60		
35722	4/28/2014	May 2014	Life Insurance Premium	205-316-713.00	2.30		
35722	4/28/2014	May 2014	Life Insurance Premium	205-315-713.00	23.00		
35722	4/28/2014	May 2014	Life Insurance Premium	266-325-713.00	16.10		
35722	4/28/2014	May 2014	Life Insurance Premium	266-326-713.00	2.30		
State of Michigan POB 30266 35821	4/17/2014	551-415848	Rebecca Anne Praegitzer	101-301-755.00	16.50		\$16.50
Stateline Apparel 35755	4/1/2014	32786	Uniform Allowance (Mike Sieg)	208-751-745.00	74.99		\$74.99
The Advertiser 35819	4/30/2014	040253	Community Awareness	101-301-755.00	21.00		\$21.00
The First National Bank & Trust 35637	5/5/2014	628840339	FOC - Service Charge	101-141-817.00	81.45		\$81.45
Thielen Funeral Home 35723	4/4/2014	Burial	Michael Lemery	101-681-833.00	300.00		\$300.00
Time Warner Cable 35825	4/28/2014	10404 620475202 80516 - 6/5/14		101-301-770.00	126.84		\$126.84



MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Total Energy Systems, LLC 35771	5/6/2014	244746	Planned Maintenance Inspection	101-265-801.00	616.00		\$616.00
TWIN CITY ELECTRIC, Inc. 35859	4/28/2014	78928	Cameras - Damaged by Lightning	101-103-970.14	6,654.84		\$6,654.84
TWIN COUNTY AIRPORT COMMISSION 35803	4/15/2014	Appropriation	3rd Qtr (2013-2014)	101-997-999.01	13,125.00		\$13,125.00
U.E.S. COMPUTERS, INC. 35822	4/24/2014	67860	Surge Protector (R. Drust)	101-301-755.00	69.99		\$27,519.73
	35858	4/24/2014	67861	Lightning Damage	101-103-970.14	27,449.74	
U.S. Bank Equipment Finance 35824	4/13/2014	251481115	Konica - Sheriff Department	101-301-755.00	58.73		\$58.73
UNIFORM SHOPPE 35801	4/28/2014	229195	Uniform Allowance - Vince Studer	205-315-745.00	308.80		\$571.05
	35802	3/25/2014	230362	Uniform Allowance - Michael Holmes	205-315-745.00	262.25	
Valenti, Susan F. 35639	4/30/2014	Reimbursement	Mileage, Meals - April 2014	101-131-860.00	609.48		\$609.48
Waste Management of Central WI 35662	5/1/2014	1462130-1856-8	May 2014	101-265-801.00	511.07		\$511.07
WatchGuard Video 35850	4/21/2014	ACCINV0000943	DVD RW & DVD Sleeve (x100)	205-315-755.00	114.00		\$114.00
Wells Fargo Bank - Finance & Acct - Minneapolis 35792	5/7/2014	1/1/14 - 3/31/14	Quarterly Interest Payments	272-692-998.00	250.00		\$250.00
Wennergren, Mary Jo 35748	5/8/2014	Reimbursement	Mileage - Board of Canvassers (x2)	101-192-860.00	5.60		\$105.60
	35749	5/8/2014	Per Diem	Board of Canvassers (x2)	101-192-705.00	100.00	
Wil-Kit Pest Control 35643	4/24/2014	2436028	Courthouse	101-265-801.00	62.25		\$62.25
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003 35645	4/28/2014	0402191663-00001	Health Care Center	101-265-920.03	240.72		\$7,387.70
	35645	4/28/2014	0402191663-00001	Health Care Center	101-265-920.04	292.38	
	35660	4/28/2014	0402047856-00004	Courthouse	101-265-920.04	2,975.15	
	35661	4/28/2014	0402055840-00001	Jail	101-265-920.03	3,846.19	
	35676	4/24/2014	0402047856-00006	Stoney Point Street Lighting	208-751-920.01	33.26	
Xerox Corporation - 26152 Network Place 35683	5/1/2014	073744250	Probation/Parole Office	101-131-942.00	94.47		\$559.93
	35814	5/1/2014	73744248	Sheriff Department - April 2014	101-301-755.00	35.48	
	35815	5/1/2014	73744249	Sheriff Department - April 2014	101-301-755.00	429.98	
Zevitz, Dr. Michael E. 35810	4/30/2014	Medical Examiner	April 2014	101-648-709.00	2,140.00		\$2,140.00
Total Amount for Bank Account: General							\$183,912.26

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
Miscellaneous Boards/Committees/Commission Reports, Discussion	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 05/08/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MONTH END BALANCE SHEET

3/31/2014

IMPREST CASH GENERAL FUND	\$ 3,300.00
IMPREST CASH OTHER FUNDS	\$ 560.00
	\$ 3,860.00

GENERAL FUND INVESTMENTS	
Stephenson National	\$ 3,273,764.81
Stephenson National	\$ 451,909.34
First National Bank & Trust	\$ 645,281.27
Menominee Co Federal CU	\$ 8.53
Menominee Co Federal CU	\$ 214,132.59
Tri-County Credit Union	\$ 115.39
Nicolet Bank	\$ -
Mbank	\$ 349,837.12
Peninsula Federal Credit Union	\$ 5.00
MBS	\$ 39,085.64
	\$ 4,974,139.69

GENERAL FUND CD's & BONDS	
SNBT	\$ 500,000.00
Tri County Credit Union	\$ 134,416.14
MCFCU	\$ 206,554.58
Peninsula Federal Credit Union	\$ 107,595.10
Mbank	\$ 100,000.00
Mbank	\$ 111,366.31
Nicolet	\$ 504,131.34
	\$ 1,664,063.47

MBS CD'S GENERAL FUND	
Mason St Bank	\$ 200,000.00
Bank Northern MI Petoskey	\$ 200,000.00
Federal National Mtg	\$ 100,000.00
First Nat Bank of Mich Kalamazoo	\$ 250,000.00
Bank Holland Mich	\$ 250,000.00
First Nat Bank America East	\$ 50,000.00
Federal National Mtg	\$ 125,000.00
Federal Home Loan	\$ 200,000.00
JP Morgan Chase Bank	\$ 200,000.00
Federal Home Loan	\$ 100,000.00
Federal Home Loan	\$ 205,000.00
Traverse City St Bk	\$ 202,000.00
Mercantile Bank	\$ 100,000.00
Privatebank & TC Chicago	\$ 250,000.00
	\$ 2,432,000.00

TOTAL CO-MINGLED CASH \$ 9,070,203.16

SECTION 125	
Stephenson National Bank	\$ 11,770.07

LILJA BEQUEST	
Stephenson National Bank	\$ 2,000.00

COUNTY ROAD INVESTMENTS	
Stephenson National	\$ 708,758.76
Stephenson National	\$ 153,582.62
Menominee County Fed CU	\$ 111,178.66
Tri-County Credit Union	\$ 5.00
Tri-County Credit Union	\$ 30,032.13
Mbank	\$ 368,758.61
	\$ 1,372,315.78

COUNTY ROAD CD'S	
Stephenson National	\$ 104,556.05
TOTAL COUNTY ROAD	\$ 1,476,871.83

DTRF INVESTMENTS	
Nicolet National	\$ 162,889.30
Stephenson National	\$ 244,927.18
MBS	\$ 2,701.97
	\$ 410,518.45

DTRF CD'S	
Mbank	\$ 111,366.31

Nicolet National	\$ 200,000.00
Peninsula Fed CU	\$ 102,262.12

DTRF MBS CD'S	
Federal Home Loan	\$ 140,000.00
	\$ 553,628.43

TOTAL DTRF \$ 964,146.88

HRA	
Stephenson National	\$ 1,000.00

TOTAL	\$ 11,529,851.94
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General Fund	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14
Bank Balance	\$8,556,731.79	\$8,164,092.96	\$8,263,720.49	\$8,377,280.28	\$8,897,545.17	\$9,071,203.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G/L	\$8,556,731.79	\$8,164,092.96	\$8,263,720.49	\$8,377,280.28	\$8,897,545.17	\$9,071,203.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Difference	\$0.00	\$0.00	\$0.00	\$0.00	\$95.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Diff from Prev Month					\$95.31	-\$95.31						
Section 125												
Bank Balance	\$14,541.59	\$14,800.99	\$14,430.57	\$13,273.82	\$11,361.49	\$11,770.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G/L	\$14,541.59	\$14,800.99	\$14,430.57	\$13,273.82	\$11,361.49	\$11,770.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Difference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Diff from Prev Month												
SNB Lija Bequest												
Bank Balance	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
G/L	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Difference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Diff from Prev Month												
County Road												
Bank Balance	\$1,328,597.23	\$1,294,675.19	\$1,223,682.68	\$1,171,456.29	\$1,261,278.49	\$1,476,871.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G/L	\$1,328,597.23	\$1,294,675.19	\$1,223,682.68	\$1,171,456.29	\$1,261,278.49	\$1,476,871.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Difference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Diff from Prev Month												
DTRF												
Bank Balance	\$961,275.35	\$961,776.69	\$962,503.61	\$963,012.36	\$963,505.12	\$964,146.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G/L	\$961,275.35	\$961,776.69	\$962,503.61	\$963,012.36	\$963,505.12	\$964,146.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Difference	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Diff from Prev Month												
BANK												
IMPREST CASH	\$3,860.00	\$3,860.00	\$3,860.00	\$3,860.00	\$3,860.00	\$3,860.00	\$3,860.00	\$3,860.00	\$3,860.00	\$3,860.00	\$3,860.00	\$3,860.00
GL IMPREST CASH	\$3,860.00	\$3,860.00	\$3,860.00	\$3,860.00	\$3,860.00	\$3,860.00	\$3,860.00	\$3,860.00	\$3,860.00	\$3,860.00	\$3,860.00	\$3,860.00
TOTAL BANK	\$10,867,005.96	\$10,441,205.83	\$10,470,197.35	\$10,530,882.75	\$11,139,550.27	\$11,529,851.94	\$5,860.00	\$5,860.00	\$5,860.00	\$5,860.00	\$5,860.00	\$5,860.00
TOTAL GL	\$10,867,005.96	\$10,441,205.83	\$10,470,197.35	\$10,530,882.75	\$11,139,550.27	\$11,529,851.94	\$5,860.00	\$5,860.00	\$5,860.00	\$5,860.00	\$5,860.00	\$5,860.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$95.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

*Feb Difference of \$95.31 is checks that were voided in March but were done too early in the Month that they affected February reports. They cleared out for March.

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

04/30/2014

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P12993-14	04/01/14	BUYARSKI THOMAS & KAREN LE	N3566 CO RD 577	MENOMINEE TWP.	\$137.40
Work :	3.GARAGE				010-120-005-00 MO-20 3/7
P12994-14	04/09/14	LEONHARD BRIAN J & TURCIOS ROSW7004 4 LN		MENOMINEE TWP.	\$171.00
Work :	3.GARAGE	30X40 POLE BLDG			010-007-017-00 MO-CS-466
P12995-14	04/10/14	SCHOMER WILLIAM SCOTT	N3622 HWY M-35	INGALLSTON TWP.	\$390.45
Work :	1.NEW DWELLING	1505 SQ FT SINGLE FAMILY HOME 570 SQ FT GARAGE 35 SQ FT DECK			007-520-014-00 IN-C45
P12996-14	04/21/14	ALLIE WILLIAM J & KAREN E	W4785 BAY DE NOC DR	INGALLSTON TWP.	\$171.00
Work :	3.GARAGE	30 X 40 POLE BLDG			007-318-006-00 IN-18 3/6 201B
P12997-14	04/23/14	PAYER FLOYD & BARBARA	N11644 CO RD 577	DAGGETT TWP.	\$151.80
Work :	3.GARAGE	30X32 POLE BLDG			006-212-003-50 HO-12 6/8
P12998-14	04/30/14	PARENT JAMES E ETAL	N12202 POKOVICH LN	HOLMES TWP.	\$251.64
Work :	1.NEW DWELLING	32X40 CAMP 32X8 PORCH			006-131-009-00 HO-31 7/7
P12999-14	04/29/14	HOOD THOMAS F	N8596 JOHNSON RD	LAKE TWP.	\$50.00
Work :	6.REPAIR/REMODEL	NEW TRUSSES			008-018-020-00 LK-18 5/7

Total Permits 7

Total Fees \$1,323.29

Menominee County Finance Committee
Minutes of Meeting
February 26, 2014

*****Approved 4.25.14*****

The Finance Committee met on Feb. 26, 2014 at 2:00 PM at the Menominee County Courthouse, Courtroom A.

Present at the meeting were Com. Lang, Com. Nelson, Com. Hafeman, Brian Bousley, Sherry DuPont, & Ray LaMarche (Auditor) other members of the public. (Commissioner Schei in at 2:02 PM)

Call Meeting to order: Chairperson Nelson called the meeting to order at 2:00 PM.

Pledge of Allegiance: The Pledge of Allegiance was recited by all

Roll Call: Roll call was taken; Commissioner Schei was absent*.

Agenda was approved by Com. Hafeman and supported by Com. Lang to approve the agenda as written. Motion approved 3/0.

Previous Meeting minutes: December 18, 2013– moved by Com. Hafeman and supported by Com. Lang to approve the minutes of the Dec. 18, 2013 Finance Committee meeting. Motion approved 3/0.

*Commissioner Schei joins the meeting. (2:02) PM

Public Comment: Dan Menacher, Building Code ~ Item B – I'd like to discuss the building code amendment that is directly related to a decision that I made when I was in control of that budget. Consensus is to allow Dan to speak when that comes up within the discussion. Peggy Schroud, Equalization Director: I'd like to address item "D" at the time it comes up. Nelson: Absolutely, does anyone have a problem with that? No objections.

Business:

- a. **2012/13 Audit report, Ray LaMarche:** Nelson: As always, I'm glad to see Ray here today. Your company's audits are always easy to follow. LaMarche: Related to the audit, we just went over the adjustments with the Clerk/treasurer's office/and Brian. We're all in agreement with the adjustments. I think things went very smoothly this year with the audit. No significant deficiencies. Overall, right now the General fund reflects an increase of fund balance of slightly over \$602,000 in the FY end of Sept. 30, 2013. With an ending fund balance of \$5.9 Million, some committed for other purposes. Rule of thumb is 10 to 15% of one year's expenditures, you're well above that. Your fund balance is healthy from a fund balance perspective. The state Child Care fund ended up with a deficit at the end of the year. You'll have to address a deficit plan for the state. Nelson: that's one that we have no control over. When you look at a fund balance, assets etc. We have a fund balance, but we don't have money committed to building funds. LaMarche: No, other than the one account that a board set up a few years back for the committed projects. Fund financials are the short term finances available within the county. It doesn't account for long term things; (Building projects, etc.) The full accrual statements in the audit does (except for pensions).

This will be reflected in 2015 via GASB 67. It will count against the net asset (Net position in the new law) It will not show up in the General fund. Nelson: This year for revenue sharing we have to provide a plan. Basically all we have to do is make a payment for this year. Is that what your take is on this? LaMarche: The MERS website has an EVIP tab, they have some ideas. All of my clients are making the annual required payments. If they don't it will show up as a liability. When GASB 68 comes into play, we will have to show the long term liability. Nelson: I noticed that the actual pension amount we're putting out right now has gone up about 15% between 2010 & 2011. That comes out of the fund we've put aside. LaMarche: The trend has been the funding percentages have been decreasing while the annual required contribution has been increasing. A lot has to do with the ten year smoothing. They assume an 8% rate of return. Say we had a rate return of 4% this year, they take that shortfall (4%) and allocate 10% of that shortfall each year over the next ten years to come up with the required contribution. Nelson: so if they shorten that period and close it off, our contributions will escalate to be paid off quicker. LaMarche: 2012 actuarial report (will show in 2013 financial statements) estimated market value of assets at 12.1 mil and they calculate on actuarial value at \$13.9 so they are saying that we have a \$1.8 mil gap of what's in the bank and what they calculate for accountability. Are any people you deal with moving from defined benefits to defined contributions? LaMarche: Most are closing their defined benefits to get a fixed cost. Nelson: we can't write a check right now for 10 million dollars and say we're paying it off. LaMarche: No, because your population will never be set. You still have to pay the unfunded liability regardless. What it does is, if the groups are closed, the population is fixed. Rate of return on the investment, if the market crashes again, the employer holds the risk based on market return because the pension is defined (set). The unfunded liability for the last three years was 4.6 mil-2010 5 mil-2011 and 5.6-2012. Nelson: With defined benefits, there is no light at the end of the tunnel. Lang: What would happen if we switch to the defined contribution system? How would that effect the defined benefit as we move down? LaMarche: Typically what MERS has done (per their own policy) right now you pay a percentage of payroll every month. If we close a group not linked to another plan (hybrid or other) you now have a fixed dollar amount to pay...they shorten the amortization period. I believe that someday those people that closed the groups, will look back and say that was the best thing they ever did. Delta went to the defined contribution...it has to be done as a negotiation tool within the union contracts. Closing the group would be sustainable (in my opinion) if MERS didn't hammer you down with a 15 year amortization. If you're underfunded they drop you to 15 and knock a year off each year down to five years. If they started you off at 20 or 25 years and knock a year off each year, it would be more sustainable. Nelson: James Furlong came up with the idea to set aside money to pay off MERS. We did put in about 1.3 mil this year. We put that into a separate account. Any opinion on that? LaMarche: I would seriously think twice about that. If you do get to the point of being able to close your groups, then that can be used to close the funding of the amortization. Nothing in the county audit to cause any concerns, most all departments are healthy. The Sheriff Dept. fund balance in Road Patrol increased. They had a deficit last year, but they look healthy this year. Nelson: example Road Patrol: Do counties in general bill off...we don't bill any time against people who do things for them. (payroll, treasurer etc.) Do any counties do that? LaMarche: No, but they do allocate the insurances and retirements. Lang: watching the T.V., there is a lot of uncertainty right now with forecasting that we're heading into a 15 year period of "Happy days are here again". Nelson: We also get the road commission report in our audit. Why? LaMarche: They're a component unit. The state has determined the component unit is required to report within the county. Nelson: At any time, is the County responsible for anything associated with the Road Commission? Example, the road commission is underfunded in their retirement fund. Can the county be held responsible if the road commission doesn't

make the payment? LaMarche: They would probably go after the state funding first. They'll go after whoever can pay, whether they succeed or not will be up to the courts, if challenged. (I believe) Pinecrest was set up under a different authority, that's why they're not included. Hafeman: Under the affordable care act, there is a provision of 100 employees or less, are the road commission employees considered under us? LaMarche: I don't think so, they have a separate EIN number. Nelson: allows anyone in the audience to ask a question of the Auditor...no one asked. Thanks Ray for all the time he gives us. Diane Lesperance also would like to thank Ray and his staff for always being so helpful when we have questions.

- b. **FY 2013/2014 Budget Amendments - #2: Library – donation of \$500; Building Code** – Dan Menacher, prior to budget being completed we talked about contracting with Delta county for contracted services. This is a decision I made as a department head, to divide the budget into two different people, to confirm the money is coming from his budget. Now it's created a situation with that individual where she's getting paid for a position that doesn't exist on the position allocation list, she's getting, as a seven year employee, a paystub for part time hours. I'm here to figure this out. I've suggested that all the money be moved. The building code department is a "funded" mandated department. Fees shall be charged for building permits to cover services including overhead. I would like to see the amendment be made that the \$17,000 for the contracted services for me providing inspections and plan reviews. I've tried to cover my own costs in my office. I'd like to see the rest of it in an overhead line item that will be transferred to the annex. I'm getting heat on this. Schei: the job description lists it as a separate job. Dan: There is no job description. Schei: It's in the Extension Secretary, Fair Manager job description listed as part of the duties. Nelson: OK, make the changes as Dan is asking. Remonumentation: Each year we estimate a number to use until the grant is received. This year we budgeted \$50,000 and the grant came back as \$90,197. We just need to distribute the additional money to be put into specific line items. The other changes we have are MERS contribution rates, Insurance increases, Workers Comp and the elected official salaries decreasing (2% was not approved for them). Hafeman moves Lang supports to move forward to the board for approval. All commissioners concur.
- c. **Update on MERS**: John wanted me to talk about the MERS meeting I attended with Krienke in Crystal Falls. Revenue sharing hoop, will be easy this year. Report any unfunded liabilities, what have you done in the past. Nelson: All we have to say is that we've made all payments up to date, we're trying to go to defined contribution. Bousley: this (hoop) is easy; basically all we have to tell them is what we've done in the past and what our future plans for MERS will be. Lang: little by little the state is taking over our authority. Nelson: the state does not allow us to determine what land is agriculture, commercial forest, state land; they take revenue all the time Bernie, and they don't come back to give it to us. It's been happening more and more. Bousley: we have to have that in by June 1st. The dept. of treasury website has the guidance on how to submit the "new" hoop for revenue sharing.
- d. **Update on Disabled Veterans' Property tax exemption (PA 161 of 2013)**: We're looking at starting a new budget year. Peggy: I'm more concerned, not about the disabled veteran's property tax exemptions, but the Personal property tax law. We had about 36 petitions in Dec. at the board of review. They have to apply again every year. Pretty much, those that got it, a lot of those people don't have high taxable value homes, so it doesn't affect the county taxes as much as you'd think. What I'm more concerned about is the Personal property tax law. One assessor I spoke with today said that his taxable value is decreasing despite the 1.6% increase. Another one said he spoke to a major contractor who did not build one house last year. All of those things impact the amount of money the county will get because new construction adds to your taxable value base. I won't have any

real good numbers until after the assessors turn in their rolls, 10 days after the board of review or April 7th whichever is first. Nelson: What revenues did we get from personal property taxes? Peggy: I didn't grab that paperwork. Every year in Jan I ask the assessors to submit a 23 to check their numbers to be sure we're all in balance as far as starting numbers and projected numbers for state equalized value. They don't usually get all of their personal property numbers in in time to reflect on the 4023. The assessed values for personal property and the taxable values are the same and I see those numbers are dropping, so it's gonna be scary. Nelson: personal property is less than \$80,000 right Peggy: \$80,000, it's for commercial and industrial personal property, utilities are not affected yet. Anyone that has less than \$80,000 true cash, so \$40,000. There are quite a few small businesses that are not at that threshold and they'll just drop off of the tax roll. Unless they get that number back up there. They do have to apply for an exemption, if they don't, they go on the roll. This is a lot for the assessors to keep track of; hopefully they're doing their jobs. Hafeman: With regard to the Veteran's property taxes, I was talking with McBroom. He said that it was going to be discussed further. They didn't put in criteria with the value of the property. They will probably say there's a threshold of property value, that under that threshold they will be exempt. Peggy: They also didn't put any restrictions on income. Part of it says you have to be "not able to work". Diane: Treasurer's conference. They didn't think about putting an income threshold, are looking into that. A lot of them are considered 100% disabled and are still working, they're looking into that too. There is a bill in process for the personal property tax, that the local units will be reimbursed what they're losing, but the "local units" doesn't mean "county". Peggy: I will know more when we get the actual numbers in.

Public Comment: None

Adjourn: Moved by Hafeman supported by Schei to adjourn the meeting at 3:10 P.M. Motion approved
4/0

Personnel Committee
March 3, 2014
Minutes

~~~~~Approved 4.17.14~~~~~

The Personnel Committee of the Menominee County Board met on March 3, 2014 at 5:00 PM at the County Courthouse, Courtroom B.

**Call Meeting to order:** 5:00 PM

**Pledge of Allegiance:** The Pledge of Allegiance was recited.

**Roll Call:** Coms. Krienke, Plutchak, Piche, & Furlong are all present.

**Agenda:** Com. Piche approved the agenda and Com. Furlong supported. Motion carried 4/0

**Previous Minutes:** Previous minutes 12/4/2013; Moved by Com. Furlong supported by Com. Krienke to approve the minutes from 12/4/2013. Motion carried 4/0

**Public Comment:** None

**Business:**

**A: Administrator's Performance Evaluation Review:** Com. Plutchak discussed the administrator evaluation and the four commissioners from the personnel committee that rated the Administrator.

Relationship with board: 71 of 100  
Effective Leadership of staff: 150 of 200  
Management Skills and Abilities: 72 of 100  
Personal and professional attributes: 49 of 60  
Fiscal Management: 62 of 80  
Community and Public Relations: 40 of 60

**Krienke:** questions the role of the personnel committee. We represent less than half of the commissioners and I feel like we're giving incomplete data.

**Furlong:** in the past all commissioners evaluated the Administrator. The admin. asst. compiled the information for overall scores. The whole board had the opportunity to score him. I think Doug is right, the whole board should have the opportunity to score their Administrator.

**Plutchak:** This falls under the personnel committee when we changed the duties in the bylaws. Brian discussed his self-evaluation. **Piche:** To Com. Plutchak, perhaps the remainder of the board would like to have a say. **Plutchak:** again stated, per the bylaws this was added to the Personnel duties.

**B: Department Head Performance Evaluations:** **Plutchak:** Brian should be working with the department heads on this. This has not been done. We should direct Brian to do these evaluations and be sure it's done yearly. **Krienke:** agrees, we as commissioners don't have the

day to day interaction as Brian does. Consensus is to have Brian revise the evaluation form to fit the Department Heads and to bring it back to the board for approval.

**C: Elected Officials – Performance Evaluation Process; if any:** Piche: I don't think we have virtually anything to say about that, other than salaries. Furlong: the elected officials are evaluated through the election process; this would be a waste of time. Krienke: I think the evaluations are done at the ballot box. Plutchak: we don't do performance evaluations. We have to authorize pay raises and figure out where the budget can be shaved. We don't have a lot to do with that, we don't have any say. The evaluation is just another set of eyes to see where \$ can be shaved. Furlong: It's not a personality process. During the Budget process Brian meets with them. They should be the ones to go over this.

**D: Administrative Assistant position hours – share time:** Piche: I'm not sure where you're going with this. Plutchak: Cross training, it might work if Brian is in the office. Sherry can be used to cover another office that's short employees; to help keep things flow better. Provide training so we can be sure we maintain service. Bousley: There may be an issue using a non-union employee in a union position. We do have the capability of transferring calls to another office. The Clerk's office and ROD already have employees cross trained to help out. Furlong: Why the Administrative Assistant hours? Plutchak: there are two full time people in the admin office. Sherry has a lot of knowledge about different departments. There should be a "face" in the offices to fill in when people are missing. Does this need to be a 40 hour/wk job? Can things be done by the Administrator? Furlong: Brian is our administrator, plus we've already given him the job of the Parks Superintendent, Buildings and Grounds Superintendent, and Emergency Management. The Assistant needs to be there when he's not, and he's out a lot. Piche: When I call the Admin. Office, I want answers. It would be wrong to "not" get an answer. Furlong: We have a full time employee at the annex that isn't busy enough to be full time, why don't we just bring that employee here to train and "fill in" at other departments when necessary.

**E: Equalization Department, Staffing:** Bousley: The Union contacted me and wants to sit down and discuss this with the employees involved, county representation and a union steward. They will get back to me with dates available to meet. Piche: with respect to the Equalization Dept., we won't let the job fall. Krienke: let's get the paperwork in order.

**Public Comment:** None

**Commissioner Comment:** Furlong: I apologize for my phone going off during the meeting. Piche: This was a good meeting. Dept. Heads are trying to make progress. Let's get together with the union and come to some kind of understanding.

**Adjournment:** Moved by Com. Piche supported by Com. Furlong to adjourn at 5:52 PM

## MINUTES

TWIN COUNTY AIRPORT COMMISSION  
2801 NORTH 22ND STREET  
MENOMINEE, MI 49858  
906-863-8408

**Executive / Finance Committee Meeting, March 10, 2014 - 4:00 p.m.**

MEMBERS PRESENT: Nick Lakari, and Ted Sauve  
MEMBERS EXCUSED: Jason Lauzer  
OTHERS PRESENT: Tony Krysiak - Airport Manager; Jeff LaFleur - Maintenance /  
Lineman

**1. Call to order**

Vice Chair Lakari called the meeting to order at 4:00 p.m.

**2. Pledge of Allegiance**

**3. Roll call**

**4. Approve/amend agenda**

Motion (Sauve / Lakari) to approve the agenda as presented. Motion carried.

**5. Public comment - Limited to 5 minutes on agenda items, only.**

None

**6. Approve / Amend Minutes of February 11, 2014. Action, if any.**

Motion (Sauve / Lakari) to approve the minutes as presented. Motion carried.

**7. Review / Approve FY 2013 - 2014 budget changes. Action, if any.**

Initial discussion concentrated on identifying funding sources to be used for budget changes. Sources included: (1.) \$22,814.70 of surplus funds left over from previous fiscal year; and, (2.) \$23,250.00 in the current Capital Outlay Expense category. Based on a review with Marinette County Finance Department staff, Mr. Krysiak recommended using the surplus funds.

Krysiak also revealed a 2006 Commission Resolution that speaks to restrictions on how funds in the Capital Outlay Expense account can be disbursed.

Five expense categories were identified as needing attention, including: (1.) Airfield Maintenance and Repair; (2.) Audit Fee; (3.) Mead & Hunt Proposal for User Study; (4.) Staff Wages; and, (5.) Insurance.

Sauve also mentioned the potential need for funding for a display helicopter project.

**Motion** (Sauve / Lakari) to recommend use of surplus funds to augment payments totaling: \$6,322.43 for Airfield Maintenance and Repair; \$100 for Audit Fee;

\$4,451.00 for Mead & Hunt Proposal; and \$6,243.00 for Insurance; Staff Wage increased costs yet to be determined, pending acceptance of tentative Employment Agreement proposal. Motion carried.

**8. Review / Approve February 2014 Financials. Action, if any.**

Sauve and Lakari questioned entries for Fright Runners, Country Visions Cooperative, and Tyco Fire Suppression. Regarding Check Detail, questions were raised for: Insurance payments, Office Planning Group, Graybar, and Explorer Solutions.

**Motion** (Lakari / Sauve) to recommend payment of checks numbered 12940 through 12969 in the amount of \$48,482.43. Motion carried.

**9. Public Comment**

None

**10. Future Agenda Items**

March Financials

**11. Schedule Next Meeting**

Next meeting scheduled for April 8, 2014, beginning at 4:00 p.m.

**12. Adjourn**

Motion (Sauve / Lakari) to adjourn at 4:43 p.m. Motion carried.

Respectfully submitted,  
Nick Lakari

Date approved/corrected:

4/8/2014

Approved  
3/14/2014

## U.P. State Fair Authority Board Meeting

### Minutes

December 5, 2013  
12:00 p.m. ET

Escanaba, MI

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#### Members Present:

Jake Campbell, Chair, *Chippewa Cty*  
Dave Rivard - Vice Chair, *Delta Cty*  
Ann Harrington – Treasurer, *Schoolcraft Cty*  
Micky Rondeau, *Alger Cty*  
John Degenaer, Jr., *Dickinson Cty*  
Gary Burk, *Iron Cty*  
Joe Langdon, *Keweenaw Cty*  
Phyllis French, *Luce Cty*  
Janis Linderoth, *Menominee Cty*  
Dave Anthony, *Hannahville*

#### Members Absent:

Dan Siirila, *Gogebic Cty*  
Jim Gale, *Houghton Cty*  
Calvin McPhee, *Mackinac Cty*  
Chuck Bergdahl, *Marquette Cty*

#### Agent Staff & Guests:

Jonathan Mead, UPCAP (Administrative Agency/Secretary)  
Vickie Micheau, Delta County Chamber of Commerce (Management Agent)  
Tracy Lektzian, UPCAP  
Steve Masters, Delta County Convention and Visitor's Bureau  
Sheila Kruger, Delta County Chamber of Commerce  
Rick Aird, UPCAP Director of Finance  
Lori Branstrom, UP State Fair  
Herb Pomeroy, UP State Fair  
Joe Cilc, Buildings & Grounds  
Skip DuFour, Buildings & Grounds  
Dave Radloff, MSU  
Tom DuBord, UPIR

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#### 1. Call to Order / Roll Call

Chairman Campbell called the meeting to order at 12:05 p.m. Roll call is recorded above.

#### 2. Public Comment

None

**3. Adoption of Agenda**

**Motion by Rivard, supported by Degenauer, to approve the agenda as presented. Motion carried.**

**4. Approval of Minutes**

**Motion by Rivard, supported by Degenauer, to approve the minutes of the October, 2013 Meeting. Motion carried.**

**5. Management Agreement**

Authority members discussed the Management Agreement Renewal and agreed to revise with the following changes:

Term of Agreement: This Agreement shall be in effect for a period of ~~thirty-six (36)~~ sixty (60) months, beginning on the 1<sup>st</sup> day of October, 2013 until the 30<sup>st</sup> day of September, 2018 subject, however, to the following conditions:

This Agreement may be terminated by either of the Principal Parties at the end of any calendar month, provided that at least ~~thirty (30)~~ ninety (90) days advance written notice thereof is given.

**Motion by Anthony, supported by Degenauer, to extend the term of agreement to sixty (60) months. Motion carried.**

**Motion by Burk, supported by Rivard, to extend the termination clause to ninety (90) days. Motion carried.**

**6. UP State Fair Audit**

Rick Aird stated Anderson Tackman can no longer do the audit since they are now handling the accounting for the UP State Fair. Request for Proposals have been sent out.

**7. Treasurer's Report**

Ann Harrington reviewed the following financial reports:

- Profit & Loss through October 2013
- Balance Sheet through October 2013
- Check Detail October 1 through December 5, 2013

A couple of items for future discussion: Increase in fair expenses and accounting for liquor sales.

**Motion by Degenauer, supported by Linderoth, to approve the Profit & Loss, Balance Sheet and Check Detail Reports as presented. Motion carried.**

2014 Budget

Vickie Micheau reviewed the 2014 Budget with the Authority Members.

**Motion by Rivard, supported by Harrington, to approve the 2014 Budget as presented. Motion carried.**

**8. Management Agent Report**

Vickie Micheau reported on the following:

- Herb Pomeroy retiring at the end of February.
- Gary Burk will help with the Blue Ribbon Software.
- Alexis Berube and Mason Wallace were nominated to the LAC Board as youth representatives.

**Motion by Anthony, supported by Degenauer, to approve the nominations to the LAC Board. Motion carried.**

- Received two grant awards for \$10,000 each from Hannahville to help fund campground expansion and upgrades to horse arena.
- Discussed outsourcing to Anderson-Tackman for accounting services.
- Working with UPIR to manage their own funds and racing operations.

**9. Old Business / New Business**

DNA Test Failure Update

Discussion on reissued check by Equity to Miron's. Discussed looking at another auction house next year.

Dairy Beef Category Request

Request from Joel Schultz from MI Works to consider adding a Dairy Beef category to the fair. Board discussed this and they are open to exploring setting this up for upcoming fairs. More discussions to be held at future meetings.

**Motion by Anthony, supported by Rivard, to explore setting up Dairy Beef Category for youth showing and auctioning. Motion carried.**

UPSF Branding and Logo Usage

Request from Joel Schultz asking for permission to create a agriculture logo to incorporate with UPSF Logo. Great way to market the UPSF. More discussion at future meeting.

**Motion by French, supported by Smith, to give Joel Schultz permission to explore using the UPSF Logo on agriculture projects throughout the U.P. Motion carried.**

#### 8 Point Marketing

Vickie Micheau handed out the Letter of Intent with 8 Point Promotions. Stipulation that they need to let the UPSF Authority know who they are contacting for sponsorships in case we already have a contract with them. Authority would like a list ahead of time.

**Motion by Degenaer, supported by Burk, to move forward with contract negotiations with the understanding that the UPSF Authority has final approval of sponsors. This will be brought to next meeting for final review. Motion carried.**

#### 10 Year Plan

Steve Masters presented the "tentative" 10 Year Facility Improvements Plan to the Authority. All items in "red" are completed and "yellow" will be done this year. This plan has been incorporated into the CUPPAD SAID Report so if any funding opportunities come up we will be aware of them.

#### 120 Day Report

Vickie Micheau stated that the Michigan Department of Agriculture requires that fairs file a year-end report. In case money is available in the future, we need to fill this out.

**Motion by Degenaer, supported by Smith, to approve the 120 Day Report. Motion carried.**



# Public Health Delta & Menominee Counties



## Board of Health Meeting

Pinecrest Medical Care Facility  
Powers, MI

### Meeting Minutes

Wednesday, March 19, 2014

#### Board Members Present

Tom Elegeert

Jan Hafeman  
Mary Harrington

Larry Schei  
Tom Trudgeon

#### Public Health Staff

Mike Snyder, Health Officer/ Administrator  
Dr. Terry Frankovich, Medical Director  
Irene Lenberg, Director of Administrative Support  
Debbie Poquette, Director of Nursing

#### 1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health was held on March 19, 2014. The meeting was called to order at 3:00 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Director of Administrative Support, and is recorded above. Mr. Burie was not in attendance, but was previously excused.

#### 2. Approval of Agenda

Ms. Hafeman moved to approve the agenda. Motion was supported by Ms. Harrington and carried.

#### 3. Approval of Minutes

Ms. Hafeman moved that the minutes from February 19, 2014, be approved. Motion was supported by Mr. Elegeert and carried.

**4. Educational Session: MIHP Update – Debbie Poquette, Director of Nursing**

Debbie Poquette presented an update on the MIHP program. MIHP is a Michigan Medicaid program for pregnant women and infants providing home visitation, support and care coordination. PHDM began providing MIHP services during fiscal year 2011. PHDM was awarded full certification in January 2013 and the program will go through another certification in July of this year.

Benefits of the MIHP program:

- Effective and evidence based
- Participation in the program increases the odds of a pregnant woman receiving prenatal care
- Improves both maternal and infant care outcomes
- Promotes healthy pregnancies
- Positive birth outcomes
- Healthy infant growth and development
- Decreases infant mortality
- Client eligible for up to nine visits for the mother, and up to 36 visits for infants based on a risk assessment

MIHP continues to grow.

- FY 2011 average 40 visits per month
- FY 2012 average 90 visits per month
- FY 2013 average 99 visits per month

**5. 2013 Annual Report**

Mr. Snyder presented the 2013 PHDM Annual Report. Casey Young, Kim Gustafson and Shanna Hammond did an excellent job with the annual report. Highlights include:

- Different format results in a shorter report that is more readable.
- Financials: Ms. Woelffer and accounting staff do a great job with the financials. Fiscal Year 2013 had the first increase in expenses since 2009
- 59 staff members, including full & part time.
- A tribute to Sheryl Farr, Menominee County Registered Nurse for over 35 years, who retired in 2013.
- Sidebar highlights programs such as Snow Trek and Sticker Shock.

**6. Personnel Committee**

Ms. Harrington, Mr. Schei & Mr. Snyder met at 2:30 p.m. EDT, March 19, 2014, at Pincecrest Medical Care Facility. Ms. Harrington briefed the board regarding the

discussion of PHDM's Programmer/Analyst II position. The Programmer/Analyst I position is not filled at this time. Ms. Lenberg evaluated the program, and suggested PHDM continue with one person. The current range is \$36,000 – \$50,000 per year. The Personnel Committee proposed the range be increased to bring it closer to the market average. The average range among other U.P Health Departments for a comparable position is \$44,000 - \$55,800. Current wage for the Programmer/Analyst II is \$42,677.

**Ms. Harrington moved to increase the Programmer Analyst position to \$45,000 - \$55,000. Motion was supported by Ms. Hafeman and carried.**

**Ms. Harrington moved to increase the current Programmer/Analyst II's salary from \$42,600 to \$50,000. Motion was supported by Ms. Hafeman and carried.**

#### **7. Review and Approval of February Check Register**

The Board of Health reviewed the February check register. Questions were answered by Mr. Snyder

**Ms. Harrington moved to approve the February check register. Motion was supported by Ms. Hafeman and carried.**

#### **8. Cost Based Reimbursement**

MALPH's Executive Board has not received the memo from MALPH's Administrator's Forum, requesting the Executive Board push for Cost Based Reimbursement (CBR) payment. On March 4, 2014, Mr. Snyder sent an email to Tammy Stephens, asking for the status of PHDM's payment. On March 5, 2014, Ms. Stephens emailed Lynn Woelffer regarding questions Ms. Woelffer had regarding the CBR reports. Ms. Stephens email read, "I also wanted to let you know that I'm finishing up Delta Menominee Health Department's 2011 initial settlement. I should have it completed today."

At this month's Administrator's Forum, Steve Ireland, head of CBR Division, reported all fiscal year 2011 payments are in process, and will be sent out very shortly. Fiscal year 2012 initial payments will be out the door April 30, 2014, which is a bigger payment year for PHDM because of the addition of the MIHP program. Fiscal year 2013 interim payments will be paid quarterly, based on the last finalized fiscal year which was 2010. PHDM did not have MIHP in FY2010, so the CBR for that year was approximately \$10,000. PHDM's quarterly interim payments will only be \$2500, but will receive a larger amount once the reports have been finalized at the end of the

year. Mr. Snyder contacted Western UP Health Department's Health Officer, Guy St. Germain, who also sits on the Executive Board of MALPH. Mr. St. Germain stated that the Administrator's Forum and MALPH Board are both pushing on the Medicaid unit for payment. Delta-Menominee District Board of Health members would like Senator Casperson and Representative McBroom contacted regarding the delay in payments.

**Ms. Harrington moved that Mr. Snyder send a letter to Senator Casperson and Representative McBroom. Motion was supported by Ms. Hafeman and carried.**

### 9. Medical Director's Report

Dr. Frankovich noted that March 27, 2014 is World TB Day. Tuberculosis is caused by bacteria. We usually think of TB as affecting the lungs, but it can also infect the kidneys, bones & other places of the body.

- The World Health Organization estimate 1/3 of the world's population is infected with TB. This is a huge issue, particularly in developing countries.
- There are about 10,000 cases of active TB in US every year and approximately 9 million cases of active TB worldwide.

If one becomes exposed to the bacteria and become infected, one of two things happen:

1. The infection lays dormant for a prolonged time; possibly forever.
2. The individual will develop active disease either very quickly after exposure, or many years later depending on the person's health status.

Individuals exposed to TB will fall into one of two groups:

Physicians are seeing a lot of people with Latent TB, meaning the individual has a positive TB skin test, but is not sick, their chest x-ray is normal, and they're not contagious. These patients are normally given a course of one drug over a nine month period to reduce the chance of ever developing active TB. This group of individuals is not a public health threat.

The second group are those who have developed active TB. They are typically seen by the physician because they've developed a cough that lasts for months, they're losing weight, having night sweats, they're tired and their chest x-ray shows a lesion in the chest that looks like tuberculosis. A sputum sample is collected, and if this is positive, they have active TB and are very contagious.

Can test for TB with a skin or blood test, but no vaccine is used in the US to prevent TB. In countries with a lot of active TB, a vaccine called BCG is used. BCG is not recommended in the US because:

- Exposure in the US is still very small.
- Not as effective in preventing lung TB, as it is in preventing childhood TB infection which is typically in the bone and other places.
- Difficult to interpret a TB skin test for individuals who have received the vaccine.

Public Health becomes involved when:

- Public Health receives a call from the hospital, nursing home, or other healthcare provider with a patient who has tested positive, and they're looking for advice on what to do with that patient.
- The patient is identified through a positive TB test administered by the Health Department.
- Occasionally, Public Health receives papers from the State regarding an immigrant who tested positive and needs to be treated.

**Drug-resistant TB:** If the individual is not compliant with their medications, the infection can recur leading to drug-resistant TB. The multi-drug resistant TB is the big public health threat at this time. Some strains now are very difficult to treat. Approximately 83% of individuals in the U.S. with drug-resistant TB were born in another country. Public Health's involvement can be as minor as ensuring the infected individual has a primary healthcare provider. Public Health may also be the ones to administer the drugs two to three times per week over a nine-month period. It can be difficult for patients to remember to take their medication and this population often has other problems such as HIV or drug and alcohol dependence. There is no reimbursement to monitor these patients or administer the medications. Public Health does this because it's a public health threat. Additionally, Public Health will test all household members, coworkers, and close friends.

## 10. Health Officer's Report

- In February, Mr. Snyder reported PHDM received \$10,265 from the Community Foundation of Delta County. The Board of Health requested Mr. Snyder present ideas on how this money will be spent. PHDM supervisors input included:
  - Continue offering smoking cessation products to families with children
  - Offer smoking cessation classes. Currently, Shanna Hammond offers classes through Hannahville for tribal members. No other classes are offered in either county.
  - Taxi vouchers for clients to get to appointments
  - Continue to pay for MIHP tablet mobile hotspots
  - Sign language books for Early On families

o Possible expansion of Breast & Cervical Cancer Control Program

- Mr. Snyder had a meeting with Menominee County Administrator, Brian Bousley, on March 12, 2014, to go over issues with the Menominee County facility, brought up during a walk-through with the Menominee City Fire Chief. Interior fire doors need to be installed in the hallways. Mr. Bousley said to get him an estimate of the cost of doors and Menominee County has staff who can install them.

Another item discussed was the lack of parking and safety of the parking lot in Menominee. Today, the maintenance worker for the County backed into the corner of the building while plowing snow. Quite a bit of damage was caused inside and out. Mr. Snyder will be talking to Mr. Bousley to ensure the building is structurally sound. Mr. Snyder and Mr. Bousley discussed a possible expansion or rearrangement of the parking area.

- Both the Menominee County Courthouse and Delta County Service Center are now connected to the Merit Fiber Network. Total up-front cost could be up to \$11,000. This is not a budgeted item, but has the potential to provide significant annual savings of over \$6,000 a year.
- The All Star's Program received \$6,129 grant from Tri-County United Way.
- The Snow Trek program continues to be very popular. PHDM received a request to expand the program to the Powers-Spalding area. We may be getting additional funding through the WISEWOMAN program to purchase more snowshoes. If that funding is approved, the snowshoes will be available from either Moraska Saw or the Township Hall.
- Sewage System Installer Training will be held on March 26, 2014, at the Chip-in-Island Resort and Casino, from 1:00-4:00 p.m. About 40-50 participants are expected to attend.
- The 2<sup>nd</sup> Annual All-Staff meeting is scheduled for September 18, 2014, at Bay College.
- PHDM had their audit with Anderson Tackman during the week of February 24, 2014, and the preliminary results are very good. According to Ray Lamarch, who did the audit, "Things went very well. I don't have a lot to report as there were no large issues."

11. **Public Comment—None**

12. **Board Member Comments**

Mr. Trudgeon noted a news report regarding homelessness in the City of Marquette. A panel member from Marquette's Room at the Inn raised an issue with Marquette General Hospital, now that they are owned by a for-profit corporation. MGH will no longer allow patients to be admitted directly from the emergency room to the

psychiatric unit. This could leave local law enforcement with no options available for mentally ill residents.

### 13. Adjournment

**There being no further business, a motion was made by Mr. Elegeert with support by Ms. Harrington to adjourn the meeting. Motion was carried and the meeting adjourned at 4:28 p.m. CDT.**

  
Chairperson

:ll

**Menominee County  
Department of Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858**

**BOARD MEMBERS**  
**JEFF NASER, CHAIR**  
**MARY BRADLEY**  
**GARY EICHHORN**

**DIRECTOR**  
**RUSSELL K. SEXTON**

**Date:** March 25, 2014

The regular meeting of the Menominee County Department of Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Member; Gary Eichhorn, Board Member and Russell Sexton, Board Secretary.

Absent: Mary Bradley, Board Member. Excused.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

**APPROVAL OF AGENDA:**

Mr. Sexton asked that the agenda be amended to include introductions of new board member and board reorganization under the Board Business section. A motion to approve the agenda with those additions was made by Mr. Eichhorn and supported by Mr. Naser. Motion carried.

**APPROVAL OF FEBRUARY 25, 2014 MINUTES:**

Minutes of the February 25, 2014 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for February 2014 was reviewed. There were \$199.28 in expenditures for the February DHS Board Meeting; leaving a balance of \$6,401.84.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

## **DIRECTOR'S REPORT:**

**Staffing Information:** Mr. Sexton reviewed the current staffing situation with the Board and provided members with an updated staff list.

**Statewide Director's Meeting Information:** There was no director's meeting convened.

**Collaborative Issues:** No new information provided.

**Business Plan Update:** Mr. Sexton reviewed the current performance of Menominee County DHS with the board. Board members requested specific data regarding this be provided at the next meeting.

**Miscellaneous:** None

**Board Member Input/Suggestions:** A variety of suggestions were provided by the Board members, which Mr. Sexton appreciated.

A motion to accept the Director's Report was made by Mr. Naser, with support from Mr. Eichhorn. Motion carried.

**UNIT REPORT:** None. These will resume at the April meeting to introduce new member Eichhorn to the supervisors and familiarize him with the functions of the local DHS office.

## **BOARD BUSINESS:**

- 1. Approval of Vouchers:**  
Vouchers were reviewed and a motion to approve all vouchers was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.
- 2. MCSSA:** The next MCSSA District One meeting will be on April 15, 2014, at 11:45 Eastern at the Landmark Inn, Marquette. Subsequent meetings will also be held at the Landmark Inn, with those meetings being: July 16, 2014 and October 15, 2014.
- 3. Introduction of New Board Member:** Mr. Gary Eichhorn was appointed to the Menominee County DHS Board by the Menominee County Board of Commissioners during their March meeting. Mr. Eichhorn was duly sworn in by the Menominee County Clerk prior to this meeting. Mr. Eichhorn's term is for three years, expiring on 10/31/2016.
- 4. Board Reorganization:** A reorganization of the board was necessary due to the change in board members. Mr. Eichhorn nominated Mr. Naser as Board Chair. Nominations were then closed. Mr. Naser is the new Board Chair of the Menominee County DHS Board.

**NEW BUSINESS:** None.

**PUBLIC COMMENT:** None.

**NEXT MEETING:** March 29, 2014 at 9:00 a.m. in the Menominee County DHS Board Room.

**ADJOURNMENT:** Motion to adjourn made by Mr. Naser and supported by Mr. Eichhorn. Meeting adjourned at 9:37 a.m.



**Russell K. Sexton**  
**Board Secretary**



**Jeff Naser**  
**Board Chairperson**

Pc. DHS Board Members  
Menominee County BOC  
Menominee County DHS Office File

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Monthly Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**March 27, 2014 - 4:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

Karen Raether, Board Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant, conducted the roll call.

| <b><u>MEMBERS</u></b> | <b><u>Present</u></b> | <b><u>Excused<br/>Absent</u></b> | <b><u>Absent</u></b> | <b><u>MEMBERS</u></b> | <b><u>Present</u></b> | <b><u>Excused<br/>Absent</u></b> | <b><u>Absent</u></b> |
|-----------------------|-----------------------|----------------------------------|----------------------|-----------------------|-----------------------|----------------------------------|----------------------|
| Connors, Peggy        | X                     |                                  |                      | Martin, Ann           | X                     |                                  |                      |
| DeDie, William        |                       | X                                |                      | Negro, Mari           | X                     |                                  |                      |
| Dehn, Janet           | X                     |                                  |                      | Nelson, John          | X (4:20 pm)           |                                  |                      |
| Freeman, Peggy        | X                     |                                  |                      | Raether, Karen        | X                     |                                  |                      |
| Hofer, Millie         | X                     |                                  |                      | Spence, Christine     | X                     |                                  |                      |
| Luhtanen, Joan        | X                     |                                  |                      | Zevitz, Michael, Dr.  | X (4:05 pm)           |                                  |                      |

**REPRESENTING ADMINISTRATION:** K. Thekan, B. Adrian, T. Wendt, L. Dionne, C. Adrian

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all

**PUBLIC COMMENTS** – No public comments

**APPROVAL OF THE CONSENT AGENDA:**

(Consent agenda items are being presented for review and action by a single vote without discussion. If a member believes that an item requires discussion, then a request is made to pull that one item from the Consent Agenda and to add it to the regular agenda as an item to be discussed).

- a. Approval of the Minutes-February 27, 2014 Regular Monthly Board Meeting
- b. Finance Committee Meeting Report-March 17, 2014
- c. Planning Committee Meeting Report-March 17, 2014

**ACTION:** The consent agenda was approved as presented.

**Motion by:** P. Connors, supported by J. Dehn. **Motion carried unanimously.**

**APPROVAL OF THE AGENDA:**

(Request for additional agenda items).

The were no additions to the agenda.

**ACTION:** Moved to approve the agenda as presented.

**Motion by:** A. Martin, supported by J. Luhtanen. **Motion carried unanimously**

M. Zevitz present - 4:05 p.m.

**PRESENTATION:** Healthy Living - Dale Schmeisser

Dale Schmeisser provided a Power Pointe presentation on nutrition services that are provided for Northpointe individuals, the dietary/nutrition training that is provided to staff, and what the role of the dietician is at Northpointe.

J. Nelson present- 4:20 p.m.

Mr. Schmeisser also provided a folder handout with information on “Enjoying the Taste of Eating Right”. Questions were addressed by Mr. Schmeisser.

**COMMITTEE MEETINGS - DAY/TIME**

Millie Hofer stated that in order to draw working Board members, that cannot take off work for committee meetings, the Board should accommodate them in order for them to attend committee meetings. Ms. Hofer further stated that committee meetings could be changed to a later time in the day for working members to attend them. Mari Negro stated that there is a lot missing in committee meeting minutes as she does not get the whole picture for issues

being discussed in committees if she is not a member on a committee. Ms. Negro also stated that she feels there should be two meetings a month, eliminate committee meetings, and eliminate educational presentations. Joan Luhtanen stated that before a consent agenda was implemented that committees were reported out in full at the Board meeting and now this is no longer done since a consent agenda was implemented. Peggy Connors also stated that when committees were previously reported on at a Board meeting that, at times, this opened the door for discussion on certain issues that were unclear to Board members who were not at that committee meeting. Discussion ensued. **ACTION:** A motion was made by P. Connors, supported by J. Luhtanen to continue with the committee meetings and Board meeting structure as is with adjustment of meeting times if needed.

**ROLL CALL VOTE:**

| MEMBERS        | YES | NO | MEMBERS              | YES | NO |
|----------------|-----|----|----------------------|-----|----|
| Connors, Peggy | X   |    | Martin, Ann          | X   |    |
| DeDie, William |     |    | Negro, Mari          |     | X  |
| Dehn, Janet    |     | X  | Nelson, John         |     | X  |
| Freeman, Peggy | X   |    | Raether, Karen       | X   |    |
| Hofer, Millie  |     | X  | Spence, Christine    | X   |    |
| Luhtanen, Joan | X   |    | Zevitz, Michael, Dr. |     | X  |

**Motion carried: 6 ayes; 5 nays.**

**CEO REPORT**

Karen Thekan stated that her March 2014 CEO Report was in Board packets; she provided the following updates and highlights:

**State/Federal Activity:**

- The supplement was passed to add General Fund (GF) dollars but everyone was told last week that there was going to be an \$88 million cut to GF dollars in the State of Michigan. Information was received today that the reduction in GF dollars, for the rest of this year, for Northpointe is approximately a \$530,000.00 decrease. Northpointe individuals that currently are GF individuals need to sign up for Healthy Michigan which goes into effect April 1 so the month of April will be crucial for Northpointe. Northpointe staff have been asked to prioritize, as of April 1, to assist individuals that do not have insurance to sign up for Healthy Michigan. Also, any individual with a spend-down, who does not have Medicare but is a Medicaid spend-down, has to go through the process of signing up for Healthy Michigan as spend-down limits are changing. Discussion ensued and miscellaneous questions were addressed by Ms. Thekan and Mr. Adrian.

**Regional Activity:**

- At the April 8 U.P. Community Mental Health (CMH) regional directors' meeting there is a luncheon scheduled with the regional CMH directors and the legislators.
- Julie Hautala, Gogebic CMH Director, will be retiring at the end of June.

**Local Activity:**

- Northpointe is advertising for a parent support partner in Iron River which is an off-shoot of peer support services. This position will help parents work with other parents with Serious Emotionally Disturbed (SED) children.
- Northpointe has sent out letters to all the families that receive Northpointe occupational therapy services in hopes to try and get the families more involved in their individual's OT service.
- A flyer inviting everyone to the open house for the Drop-In Center was provided to Board members.
- The Northpointe financial audit report was provided to Board members. Mr. Stotz, from Anderson Tachman, will be reviewing the audit report at the April Board meeting.
- The Northpointe Dickinson Dialectic Behavioral Therapy (DBT) team was reviewed today by the State reviewer regarding the fidelity to their model. DBT is an evidence based practice and the reviewer was very impressed with the Dickinson team and what they are doing. Northpointe's DBT services and team will be used as a "pilot" to look at the challenges that a rural area has.
- John Nelson asked if it was possible to have the State representatives attend a Northpointe Board meeting as when there is legislation that affects Northpointe it should be explained to them what their policies are doing. Ms. Thekan stated that she will invite the representatives to attend a Northpointe board meeting.

**NEW BUSINESS** – No new business

**UNFINISHED BUSINESS**

- General Fund and Additional Services – Tabled
- Board Per Diems

Karen Thekan stated that an e-mail was provided to Board members with Clark Hill’s response regarding Board members becoming employees. Ms. Thekan stated that she is waiting for one further clarification regarding this issue. Discussion ensued and this agenda item will be tabled.

J. Dehn excused 5:25 p.m.

**NORTHCARE REPORT**

- Karen Raether stated that work continues to be done to separate Pathways and NorthCare finances.
- Dr. Zevitz will provide the NorthCare Board meeting agendas and minutes to the Northpointe Board members for their information.
- Karen Thekan stated that she, along with Judy Brugman and Bill Slavin from NorthCare, attended a recent Dickinson County Commissioner meeting to provide information on the coordinating agency and integration of substance abuse into NorthCare. Ms. Brugman and Mr. Slavin will be attending an upcoming Iron County Commissioner meeting and have already attended a Menominee County Commissioner meeting to provide this same information.

**CHAIRPERSONS REPORT** - K. Raether

- The Board Association spring conference is scheduled for May 19-21 in Dearborn, Michigan. Mary Wendt will send an e-mail to Board members to inform them of the deadline to sign up to attend the conference.
- There is a NorthCare Board meeting scheduled for April 9.
- Work continues on securing speakers for the Great Lakes fall conference.

**BOARD PREROGATIVE/AMBASSADOR MOMENT**

- Joan Luhtanen stated that Northpointe is lucky to have Dale Schmeisser as an employee as he is very helpful with families and their individuals.

**PUBLIC COMMENTS** – No public comments

**ADJOURNMENT**

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 5:35 p.m.

The next regular monthly Board meeting is scheduled for **Thursday, April 24, 2014** in Kingsford, Michigan at **4:00 p.m.**

\_\_\_\_\_  
Karen Raether, Chairperson

\_\_\_\_\_  
Peggy Connors, Secretary

\_\_\_\_\_  
Cindy Adrian, Administrative Assistant

\_\_\_\_\_  
Mary Wendt, Board Secretary  
Transcribed 3/27/14 Board meeting minutes  
from audio recording



MINUTES OF THE MEETING OF THE  
PINECREST BOARD OF TRUSTEES

|                                                     |                              |
|-----------------------------------------------------|------------------------------|
| Date: March 27, 2014                                | Place: Board Room            |
| Presiding: Gerald Smith, Chairperson                | Time: 2:00 p.m. Central Time |
| Recording Secretary: Lois Bail, Executive Secretary |                              |

Call to order: Chairperson Smith called the meeting to order at 2:00 p.m. Central Time.

Roll Call: Trustees Present: Gerald Smith, Elaine Boyne, Katie Driscoll, Barbara Oliver, Randall VanGasse, John Degenauer, Jr., Jeff Naser, Gary Eichhorn, Jan Hafeman. Also present, Darlene Smith, Interim Administrator.  
Trustees Absent: Debbi Springinsguth, Mary Harrington, Mary Bradley.

Leadership Team Members Present: Susan Williamson, Sharline Corrigan and Candace Meintz. Jessica Boucher, Kelly Bellmore

Guests: Terry Grondine, Laurie Britton, Army Lantagne

| TOPIC                                 | DISCUSSION                                                                                                                                | OUTCOME                                                                                                                  |
|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| Approval of the March 27, 2014 Agenda | Chairperson Smith stated that the audit report would be moved from number 8 ( c ) to number 3 on the Agenda, before the Financial Report. | A motion was made by Trustee VanGasse, supported by Trustee Eichhorn to add Election of Officers to the Agenda, under 7. |

|                                                                                    |                                                                                                                                              |                                                                                                                                                              |
|------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                    | Trustee Eichhorn noted that per the Board's By-Laws there should be an election of officers at this month's meeting.                         | Board Action Items/Resolutions, number 2, and to approve the agenda with this addition. Motion carried.                                                      |
| Board Action on Minutes of February 27, 2014 meeting                               | The minutes had been sent to Trustees for their review prior to this meeting.                                                                | A motion as made by Trustee Driscoll, supported by Trustee Hafeman, to approve the minutes as presented. Motion carried.                                     |
| Audit results from Plante and Moran                                                | Eric Conway from Plante and Moran, reviewed the 2013 Audit Report done for Pinecrest and Whispering Pines.                                   | A motion was made by Trustee Eichhorn, supported by Trustee Boyne, to approve the report as presented. Motion carried.                                       |
| Financial Statements for February, 2014                                            | Candace Meintz, CFO, reviewed the Financial Statements for February 2014.                                                                    | A motion was made by Trustee Hafeman, supported by Trustee Driscoll, to approve the Financial Statements as presented. Motion carried.                       |
| Board action on the February Manifest of Invoices                                  | The Manifest of Invoices had been mailed to Trustees prior to this meeting for their review.                                                 | A motion was made by Trustee VanGasse, supported by Trustee Driscoll, to approve the Manifest of Invoices as presented and to pay the bills. Motion carried. |
| Board Committee Reports<br>1. Bad Debt Write Offs<br>2. Election of Board Officers | There were no Bad Debt Write Offs presented this month.<br>A brief discussion was held on the practice of election of officers to the Board. |                                                                                                                                                              |

|                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                           |
|---------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                           | <p>Trustee Eichhorn nominated Barbara Oliver as Chairperson of the Board. Trustee Driscoll gave support to the motion. Trustee Eichhorn moved to close the nominations and cast a unanimous ballot for Barbara Oliver to be Chairperson. All in favor – aye, none opposed.</p> <p>Trustee Hafeman nominated Jeff Naser as Vice Chair. Support was given by Trustee Driscoll. Trustee Hafeman moved to close the nominations and cast a unanimous ballot for Jeff Naser to be Vice Chair. All in favor – aye, none opposed.</p> <p>Trustee Eichhorn nominated Elaine Boyne as Secretary. Support was given by Trustee Driscoll. Trustee Eichhorn then moved to close the nominations and cast a unanimous ballot for Elaine Boyne to be Secretary. All in favor – aye, none opposed.</p> <p>Trustee Naser thanked Chairperson Smith for taking us through some tough times and for all his good work.</p> |                                                                                                                                                           |
| <p>Unfinished and New Business:</p> <p>a) Report of Quality Assurance</p> | <p>Susan Williamson, Interim Director of Nursing, gave the monthly Quality Assurance report. She stated that we are working on our plan of correction and that we had had the best survey we'd had in 10-12 years. She also reported on the Resident Council meetings noting that we had had extra meetings during the month but the residents have liked the changes we have made and the Elders at the Groves had all kinds of suggestions.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <p>A motion was made by Trustee Driscoll, supported by Trustee Oliver, to approve the Quality Assurance and Resident Council Reports. Motion carried.</p> |

|                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                 |
|-------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| <p>b) Safety Committee</p>          | <p>Lois Ball reported that the Safety Committee had met during March. All incidents and accidents were reviewed. There were no major safety issues reported at this meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <p>A motion was made by Trustee Naser, supported by Trustee Boyne, to approve the Safety Committee Report. Motion carried.</p>  |
| <p>c) Employee Health Insurance</p> | <p>Lois Ball reported that enrollment for the employee health insurance has ended and we are in the process now of getting the new insurance rolled out to the employees. She noted that the Facility has moved away from Blue Cross Blue Shield and has gone with Consumers Mutual Insurance, a new company.</p>                                                                                                                                                                                                                                                                                                                                                       | <p>A motion was made by Trustee Hafeman, supported by Trustee Driscoll, to approve the report as presented. Motion carried.</p> |
| <p>d) Timber Management Report</p>  | <p>Trustee Naser reported that we are scheduled for a winter cut for 2015. He stated that Rory Mattson was to get a quote for surveying the property, but with the deep snow, we will wait until spring.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                 |
| <p>Administrator's Report</p>       | <p>Mrs. Smith noted that each Board Member had received an invitation to the annual Volunteer's Banquet. It is scheduled for Thursday, April 24, 2014 -- the day of the April Board Meeting. She noted that the Banquet will be held in the Multipurpose Room, the Whispering Pines meeting will be held here after that and then the Pinecrest Board Meeting will be held at 2:00 p.m.</p> <p>Mrs. Smith asked the Board's permission to let bids for dairy products and for bread products for the year, noting that this had not been done for several years. Trustee VanGasse noted that milk suppliers are all owned by 1 company now. Terry Grondine, dietary</p> |                                                                                                                                 |

|                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                         |
|-----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                           | <p>aide, added that the Facility had been talking about purchasing by bulk.</p> <p>Mrs. Smith stated that the Facility would like to put the day care furniture up for sale and ask area day care centers to come in to see if we could sell these items. Trustee Boyne suggested that the items be grouped together and listed on Craig's List for sale.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <p>A motion was made by Trustee Driscoll, supported by Trustee Oliver, that the Facility has the ability to put out bids for milk and bread and the day care items. Motion carried.</p> |
| <p>Meetings and Conferences Attended</p>                  | <p>Mrs. Smith stated that she attended the Networking Meeting in Menominee. She Co-Chairs the Career Connections at the Job Force Board which helps us in hiring staff, it keeps health care on the list for help and for training.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                         |
| <p>Closed Session to discuss Administrator's position</p> | <p>Chairperson Smith stated that there was no need for a closed session. Chairperson Smith stated that at the start of all of this, the Facility's attorney had been contacted and we were told that we could do one of two things: 1) promote from within or 2) go through the hiring process. Discussion was held. A motion was made by Trustee Boyne, supported by Trustee Driscoll, that Mrs. Smith be made Administrator. Trustee Hafeman asked Mrs. Smith if she was interested. Mrs. Smith accepted the position.</p> <p>After further discussion, Trustee VanGasse suggested that the Board look for direction to work for a contract. The Board discussed which Committee could work with Mrs. Smith to secure a contract and it was decided that the new Executive Committee, taking effect April 1<sup>st</sup>, would work with Mrs. Smith on a contract.</p> | <p>A motion was made by Trustee Eichhorn, supported by Trustee Driscoll, to approve the hiring of Darlene Smith as Administrator. Motion carried.</p>                                   |

|                 |                                                                                                                                                                                                                                                                                                                         |                                                                                                   |
|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| Public Comments | Laurie Britton stated that there was a rumor on the floors that Emergency Managers were coming in. The Board Members responded with Chairperson Smith stating that, no, that was not happening. Trustee VanGasse explained the roll of Emergency Managers, and noted that we are not even close to having them come in. |                                                                                                   |
| Adjournment     | The meeting adjourned at 3:29 p.m.                                                                                                                                                                                                                                                                                      | A motion was made by Trustee Eichhorn, supported by Trustee Degenaer, to adjourn. Motion carried. |

Mary Bradley, Secretary

Elaine Byne

Darlene Smith, Administrator

Darlene Smith Adm.

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, April 8, 2014.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Gerald Piche, Chuck Behrend, Larry Barker and David Wesoloski.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes of 03/11/14, 03/13/14 and 03/31/14 – There being no additions or corrections, Anderson declared that the minutes will stand as written.

Financial Report –

|                                                               | Receipts   | Expenditures | Payables / Reserves | Balances       |
|---------------------------------------------------------------|------------|--------------|---------------------|----------------|
| Balance, March 10, 2014                                       |            |              |                     | \$1,565,099.71 |
| Receipts thru 03/31/14                                        | 94,977.17  |              |                     |                |
| Expenditures thru 03/31/14                                    |            | 183,469.63   |                     |                |
| Balance, March 31, 2014                                       |            |              |                     | 1,476,607.25   |
| Michigan Transportation Funds                                 | 356,039.18 |              |                     |                |
| Receipts thru 04/07/14                                        | 229,824.38 |              |                     |                |
| Expenditures thru 04/07/14                                    |            | 93,358.87    |                     |                |
| State Maint. & Equip. Advances                                |            |              | 128,438.00          |                |
| Balance, April 7, 2014                                        | 680,840.73 | 276,828.50   | 128,438.00          | 1,840,673.94   |
| <u>Payables &amp; Reserves</u>                                |            |              |                     |                |
| Payroll 04/10, and 04/24 (Est.)                               |            |              | 125,000.00          |                |
| Soc. Sec. 04/10 and 04/24 (Est.)                              |            |              | 9,562.50            |                |
| Reserve for workers compensation insurance                    |            |              | 14,000.00           |                |
| Reserve for liability insurance                               |            |              | 143,691.96          |                |
| Reserve for rental grader lease (Dec 2009)                    |            |              | 18,261.53           |                |
| Reserve for rental grader leases (Oct 2010)                   |            |              | 128,018.34          |                |
| Reserve for design of CR 358 (US41 to K-1 Road)               |            |              | 325.00              |                |
| Reserve for Forest Funds                                      |            |              | 161,015.11          |                |
| Reserve RR X'ing closure funds for Nadeau Twp. projects       |            |              | 123,250.00          |                |
| Reserve for design of Pach Lane bridge                        |            |              | 6,000.00            |                |
| Reserve for Hannahville 2% funds-crack filling machine rental |            |              | 18,862.50           |                |
| Reserve for 2013 Federal Aid match                            |            |              | 30.96               |                |
| Reserve for 2014 Federal Aid Match                            |            |              | 53,302.80           |                |
| Reserve for Construction Engineering on River Drive project   |            |              | 29,003.71           |                |
| Reserve for Capital Outlay - Equipment                        |            |              | 18,634.00           |                |
| Reserve for Capital Outlay - Boiler replacement               |            |              | 55,000.00           | (903,958.41)   |
|                                                               |            |              |                     | \$ 936,715.53  |

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 14-0031, 14-0032, 14-0331, and 14-0034 – Moved by Kakuk, seconded by Betzinger that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for culverts - Bids were opened and read aloud as follows:

UP Concrete Pipe, Escanaba, MI

Total bid \$78,200.00

|                                             |                        |
|---------------------------------------------|------------------------|
| Jenson Bridge & Supply, Sandusky, MI        | No Bid Submitted       |
| St. Regis Culvert, Inc., Charlotte, MI      | Total bid \$104,071.50 |
| Contech Construction Products, Kimberly, WI | Total bid \$76,882.00  |

Moved by Kakuk, seconded by Betzinger to have the bids tabulated and checked for irregularities, with the award to be made at an upcoming meeting. Carried unanimously.

Open bids for emulsion - Bids were opened and read aloud as follows:

|                                         |               |
|-----------------------------------------|---------------|
| Flint Hills Resources LP, St. Paul, MN  | \$2.55/gallon |
| Terry Asphalt Materials, Inc., Alma, MI | \$2.60/gallon |

Moved by Betzinger, seconded by Kakuk to award to the low bidder, Flint Hills Resources, LP; pending tabulation of the bids. Carried unanimously.

Act on Resolutions for Local Bridge Program applications –

Commissioner Kakuk offered the following resolution and moved for its adoption.  
IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;  
AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on No. 10 Road over the Little River which is need of replacement;  
NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.  
Seconded by Commissioner Anderson and carried by the following vote: Ayes 3; Nays 0.

Commissioner Anderson offered the following resolution and moved for its adoption.  
IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;  
AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on No. 29 Road over Devils Creek which is need of replacement;  
NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.  
Seconded by Commissioner Kakuk and carried by the following vote: Ayes 3; Nays 0.

Commissioner Betzinger offered the following resolution and moved for its adoption.  
IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;  
AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on No. 5 Road over the Little River which is need of replacement;  
NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.  
Seconded by Commissioner Kakuk and carried by the following vote: Ayes 3; Nays 0.

Commissioner Anderson offered the following resolution and moved for its adoption.  
IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;  
AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on Deer Park Drive over Little River which is need of replacement;  
NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.  
Seconded by Commissioner Kakuk and carried by the following vote: Ayes 3; Nays 0.

Discuss request from U.P. Engineers & Architects, Inc. for additional payment for the CR358 project design – Moilanen explained that since the original RFP had been awarded, the MDOT had changed the requirements for using Federal Aid and those changes have resulted in the design of the project to be broken down into two phases for the purpose of getting the funds allocated, and then combined back into one project for the bid process, which resulted in additional work for the engineering design. Moved by Betzinger, seconded by Kakuk to allow an additional payment of \$2,500 be made to U.P Engineers & Architects for additional services performed. Carried unanimously.

Any other business – Moilanen advised the board that a market study had been performed for the Pach Lane Bridge easements. The last time such a study had been done was in 2008 and it had been determined at that time that the fee paid for easements would be \$1,500 per acre, with a \$250 minimum. The new market study showed the fair price to be \$832 - \$1,500 per acre. Moved by Betzinger, seconded by Kakuk to continue with the current fee schedule of \$1,500 per acre, with a \$250 minimum. Carried unanimously.

Moilanen stated that an invoice had been received for \$6,395.00 for the annual CRAM Membership Service Fee for the period from April 1, 2014 – March 31, 2015. Moved by Anderson, seconded by Kakuk to pay the invoice and continue membership in CRAM. Carried unanimously.

Moilanen advised the board that a Small Urban meeting had been held and that Ken Goffin, Menominee Township Supervisor, had asked that No. 2 Road, from the city limit to CR 577 be added to the list of priorities.

Betzinger asked how the rented steamers were working out. Moilanen replied that they had been running them steady with good results, but that a steel reinforced hose had to be purchased as the regular hoses did not hold up on bent or broken culverts with jagged edges. It was also noted that the old Menominee and Stephenson steamers had been scrapped.

Gerald Piche asked if the road commission would steam culverts on private property. Moilanen stated that they did not, but could refer individuals to the vendor that provides the rented steamers.

Mr. Piche also thanked the road commission for supporting the 3-Way Road Funding program.

Public Comments – David Wesoloski asked if the Small Urban grant application was between the city and the road commission. Moilanen responded that both were involved and that the maximum grant amount is \$375,000.

Larry Barker asked when the Bay de Noc Road project would be started. Moilanen replied that it would be as soon as possible following weight restrictions being lifted. It was noted that Menominee Township wanted a 2 inch surface and that they may use cold mix instead of hot mix asphalt. Betzinger asked if there were more trees that needed to be cut. Moilanen stated that there were more on the southern of the project to be cut and also some culverts to be replaced.

Closed session to discuss Teamsters Local 406 wage reopener proposal – Moved by Betzinger, seconded by Kakuk to move to closed session at 9:37 a.m. Carried unanimously.

Gerald Piche, Chuck Behrend, Larry Barker and David Wesoloski left the meeting at this time.

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Moved by Betzinger, seconded by Kakuk to return to open session at 9:58 a.m.

Moved by Kakuk, seconded by Betzinger to decline the Teamsters Local 406 proposal as submitted and to authorize Moilanen to continue with negotiations. Carried unanimously.

There being no further business, Anderson declared the meeting adjourned at 10:00 a.m.

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Road Commission Finance Director / Clerk

Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Thursday, April 17, 2014.

Vice-Chair Betzinger called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present was Glen Havelka.

ABSENT: William Anderson (excused)

The Pledge of Allegiance was recited.

Public comments - None

Public appearances – None

Award bid for 2014 culvert needs – Moved by Kakuk, seconded by Betzinger to award to the low bidder Contech Construction Products, Inc., Kimberly, WI and to UP Concrete Pipe for as needed pipes. Carried unanimously.

Sign agreement with CN Railroad to receive 35.5 Road railroad crossing closure funds – Moved by Kakuk, seconded by Betzinger to sign the agreement. Carried unanimously.

Any other business – Moilanen asked for permission to bid out the pulverizing of Bay de Noc Drive and LaBelle Road. Moved by Betzinger, seconded by Kakuk to grant permission. Carried unanimously.

Moilanen explained that LTAP is offering a training for grader operators. The cost is \$500 per day for up to 4 employees. Moved by Kakuk, seconded by Betzinger to allow Moilanen to schedule up to two days of training. Carried unanimously.

Moilanen advised the board that he had received a call from Ed Noyola, CRAM Deputy Director, regarding legislation that is currently being proposed that would increase road funding by \$500 million. Mr. Noyola stated that even though the proposed increased funding would not be enough to cover all the road funding needs, CRAM would like the county road commissions to support the proposal as a good starting point.

Moilanen stated that the road commission had been approached by interested contractors that want to purchase the old crusher parts. Two different quotes had been received as follows:

Iron City Enterprises:

|                             |                                       |
|-----------------------------|---------------------------------------|
| Power Unit:                 | Exchange for 1000 tons crushed gravel |
| List of other usable parts: | \$1,000.00                            |

Havelka Construction:

|                             |            |
|-----------------------------|------------|
| Power Unit:                 | \$3,000.00 |
| List of other usable parts: | \$1,500.00 |

Havelka Construction would also want to purchase the remaining crusher unit for \$185.00 per ton for salvage/parts.

Noting that the current salvage rate is \$180.00/ton, it was moved by Kakuk, seconded by Betzinger to accept Havelka Construction's offer to purchase the power unit, other usable parts and the remaining crusher unit for salvage. Carried unanimously.

Moilanen asked for permission to hire an engineering firm, if needed, for the design of projects. Moved by Betzinger, seconded by Kakuk to grant permission. Carried unanimously.

Moilanen advised the board that he would be meeting with representatives of Teamsters Local 406 on Thursday, April 24, 2014 to continue negotiations of the wage reopener.

Kakuk stated that he had been approached regarding the speed limit on M-35 near the Cedarville

Township Hall and fire department. They would like to see the speed limit reduced from 55 MPH to 45 MPH in that area, and also about the speed on US41 in Wallace in the area of the caution light. Moilanen advised that the township supervisors should make a request in writing to have these issues looked at. The requests will be forwarded to MDOT for their response. Betzinger noted that MDOT had done a study several years ago for the Wallace location and they had determined at that time that a change in the speed was not needed. Betzinger also stated that on Hannahville Road, near the medical clinic, there is a 45 MPH sign and then a 35 MPH sign within a 100 feet. The speed study done on this road states the speed limit should be at 45 MPH, but Hannahville Indian Community may have posted it to 35 MPH due to their new subdivision.

Betzinger inquired about the dates for upcoming meetings. Moilanen replied that the CRASIF/MCRCSIP Safety meeting will be in Escanaba on the morning of April 23, 2014. There is a meeting at the Hermansville Community Center on April 28, 2014 at 9:30 a.m. to discuss the Three Way Road Funding program.

Moilanen asked Glen Havelka when he planned on picking up the crusher parts and salvage. Mr. Havelka will pick up the parts the week of April 21<sup>st</sup> and the salvage once the road restrictions are lifted. Mr. Havelka stated the purchase will be tax exempt and he will provide an exemption certificate to Savord. Savord will issue an invoice for the purchases.

Public Comment – None.

There being no further business, Betzinger declared the meeting adjourned at 9:31 a.m.

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Finance Director/Clerk

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Chair

*Approved*  
*4/17/2014*

## U.P. State Fair Authority Board Meeting

### Minutes

March 14, 2014  
12:00 p.m. ET

Escanaba, MI

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#### Members Present:

Micky Rondeau, *Alger Cty*  
Daune Smith, *Baraga Cty*  
Jake Campbell, *Chippewa Cty*  
David Rivard, *Delta Cty*  
Henry Wender, *Dickinson Cty*  
James Gale, *Houghton Cty*  
Gary Burk, *Iron Cty*  
Phyllis French, *Luce Cty*  
Calvin McPhee, *Mackinac Cty*  
Chuck Bergdahl, *Marquette Cty*  
Janis Linderoth, *Menominee Cty*  
James Altenburg, *Ontonagon Cty*  
Ann Harrington, *Schoolcraft Cty*  
Dave Anthony, *Hannahville*

#### Members Absent:

Dan Siirila, *Gogebic Cty*  
Joe Langdon, *Keweenaw Cty*

#### Agent Staff & Guests:

Jonathan Mead, UPCAP (Administrative Agent/Secretary)  
Vickie Micheau, Delta County Chamber of Commerce (Management Agent)  
Tracy Lektzian, UPCAP  
Sheila Krueger, Delta County Chamber of Commerce  
John Kositzky, Delta County Chamber of Commerce  
Skip Dufour, Steam & Gas  
Joe Cilc, Steam & Gas  
Tom DuBord, UPIR  
Robert Mitchell, Jr. Market Livestock  
Laci Mitchell, Jr. Market Livestock  
John Lewandowski, Delta County Chamber of Commerce

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#### 1. Call to order / roll call

Chairman Campbell called the meeting to order at 12:25 p.m. ET. Roll call is recorded above.

## 2. Public Comment

Laci Mitchell requested to be added to the agenda to talk about the Golden Fork Award.

## 3. Adoption of Agenda

**Motion by Bergdahl, supported by Anthony to approve the agenda with the following addition: Add Laci Mitchell under old business/new business. Motion carried.**

## 4. Approval of Minutes from December, 2013

**Motion by Smith, supported by Harrington to approve the minutes of the December 5, 2013 Meeting. Motion carried.**

## 5. Election of Officers

Ms. French presented the 2014 Slate of Nominees to the UP State Fair Authority Executive Committee. Terms are for two years.

Chair: Dave Rivard / Chuck Bergdahl  
Vice Chair: Janice Linderoth / Chuck Bergdahl  
Treasurer: Ann Harrington  
Trustees: Jake Campbell, Phyllis French and Jim Gale

Mr. Campbell asked Authority members if there were any other nominations for position of Chair. There were none. Authority members were passed out a ballot to vote for position of Chair. After ballots were counted, the majority of votes went to Mr. Bergdahl for the position of Chair.

**Motion by Campbell, supported by McPhee, to approve the following list of officers: Chair – Chuck Bergdahl; Vice Chair – Janice Linderoth; Treasurer – Ann Harrington; Trustees: Dave Rivard, Jake Campbell, Phyllis French and Jim Gale. Motion carried.**

## 6. Treasurer's Report

Ms. Harrington reviewed the balance sheet and profit and loss statements.

**Motion by Campbell, supported by Anthony, to approve the Treasurer's Reports and place on file. Motion carried.**

## **7. Management Agent Report**

Ms. Micheau had a meeting with a group of Veteran's who are organizing the Veteran's Recognition Day during the fair. They would like the Authority to consider offering free gate admission until 12:00 p.m. on Veteran's Day for anyone who is active or retired military.

Ms. Micheau discussed the process of hiring of two new individuals to work on the facility and grounds. John Kositzky has been hired as the new Facilities Manager. He is also a licensed contractor. Dave Jensen has been hired as the new Event and Activities Coordinator.

Exhibitors / Livestock Entries – Ann Harrington stated that pre-entry for steers is due now. Registrations are at 96 this year down from 109 last year.

Premium Book – all recommended changes are included in your packets. Advertising sales is going well. The Management Agent has applied for a grant to help print the book.

This year the Management Agent has lined up more corporate sponsors for the fair. In turn, we would give them something in exchange. They could offer customer appreciation during their day of the fair.

Another splash hot tub give away will take place for the fifth year. This year tickets will be sold for a chance to win.

## **8. Old Business / New Business**

### Golden Fork Award – Laci Mitchell, Jr. Livestock Board

Laci Mitchell is the Vice President of the Junior Market Livestock Board. She stated that she came across this Golden Fork Award while working in the office over the summer. This award is judged on the cleanliness and neatness of pens, animals, aisles and attitudes/knowledge of exhibitors. Ms. Mitchell is looking for 3 volunteer judges to judge the lamb barn, swine barn and the goat barn Monday and Friday of the fair. The award will be awarded to the winning barn on Friday afternoon and the fork will be displayed the following year outside that barn.

Jim Gale, Phyllis French and James Altenburg volunteered to judge the barns.

### Veteran's Day / Military Appreciation

Vickie Micheau stated that on Thursday at the fair will be Governor and Veteran's Day. Suggestion is to offer all veterans a free gate admission.

**Motion by Gale, supported by Altenburg, to offer veterans free gate admissions all day to all active, retired and disabled military that provide some form of ID. Motion carried.**

Skerbeck Carnival Contract

Vickie Micheau stated that the current contract expires in November of 2014. Recommendation to extend current agreement for another 5 years.

**Motion by Campbell, supported by French, to extend the contract with Skerbeck Carnival for a further 5 years. Contract to be identical to current contract with only change being contract dates: November 2014 through November 2019. Motion carried.**

Premium Book Changes

Vickie Micheau referred to the handouts outlining changes to the Premium Book. All recommendations are outlined in "red" in handout:

**Premium Book**

- Cattle coming from downstate be tested for TB, pending UPSF Authority approval
- All livestock are to be housed inside appropriate barn
- Maximum weight set for hogs
- No livestock housed on the fairgrounds prior to 8:00 a.m. on Sunday, August 10<sup>th</sup>
- Market animals are subject to random DNA testing
- An injured exhibitor may have assistance showing an animal with permission of superintendent
- Identifiable Fraud: "period of time to be determined"

**Campground Rules**

- Campground rules: Vehicles parked without parking pass "will" be subject to impound and towing fees
- Campground rules: Unauthorized motor vehicles "will" be subject to impound and towing fees

**Jackpot Market Beef Class**

- Just changed how we will pay this out – 1<sup>st</sup> thru 4<sup>th</sup> place
- Carcass champions will be announced immediately following the market class

**Beef Cattle, Junior Show**

- Beef Jr. Show - "free choice" grooming
- Change #11 – "Classes of steers will be determined on the basis of weight, starting with the lightest class judged 1<sup>st</sup>...."

**Motion by Burk, supported by French, to accept changes as presented with the addition/change to #11 under Beef Cattle, Junior Show. Motion carried.**

Update on Audit

Mr. Mead stated that the Authority has retained the services of Schneider Larche and Haapala to prepare the audit. Should have ready by June meeting.

Update – 8 point Marketing

Ms. Micheau stated that recently she sent them an e-mail asking a few more questions. At this point, she has not heard back from them.

Delta County Correspondence

Mr. Mead stated that the Delta County Board of Commissioners sent a letter asking the Authority to change bylaws to allow for alternates. After discussion, the Authority decided to take no action.

9. Board Comments

Mr. Wender expressed an interest in being on the Livestock Advisory Committee. Ann Harrington stated they would take a look at the Committee rules.

10. Next Meeting

Our next meeting is April 17<sup>th</sup> @ the Casino. This will be the media reception.

11. Adjournment

**Motion by Campbell, supported by Burk, to adjourn. Motion carried. The time was 2:20 p.m. ET**

\_\_\_\_\_  
Jonathan Mead, Administrative Agent/ Secretary  
U.P. State Fair Authority