

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

Menominee County Board of Commissioners

Tuesday, March 24, 2020 – 5:00 PM

Menominee County Courthouse, Courtroom B

839 10th Ave., Menominee, MI 49858

906-863-9648

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call (Piche, Cech, Gromala, Lang, Phelps, Schei, Prestin, Hafeman, & Johnson)
- D. Approval of the Agenda
- E. Approval of the Previous Minutes: CB-March 10, 2020 & Special CB-March 17, 2020
- F. Public Comment (*Statements, Not Debate, Limited to 5 Minutes on Agenda Items Only*)
- G. Presentations (*Limited to 20 Minutes*):
- H. Department Head/Elected Official Reports (*Limited to 10 Minutes*):
 - Department Head and/or Elected Official
 - County Administrator
- I. Action Items
 - 1. Moved by _____ supported by _____ to approve the Parks “Early Camper Promotion” for May1 – May 17, 2020.
 - 2. Moved by _____ supported by _____ to approve Resolution 2020-12 ~ Retirement of Magistrate, Linda Menacher.
 - 3. Moved by _____ supported by _____ to approve Commissioner Per Diems and Expenses as paid.
 - 4. Moved by _____ supported by _____ to approve miscellaneous bills paid on February 25, March 3 & 4th, 2020 in the combined amount of \$220,136.61.

Steven Gromala

Gerald Piche – Chairperson

William Cech – Vice Chairperson

Larry Phelps

Larry Johnson Jr.

Jan Hafeman

David Prestin

Bernie Lang

Larry Schei

5. Moved by _____ supported by _____ to approve miscellaneous Board/Committee/Commission Reports be placed on file in the Office of the County Clerk.

J. New Business

1. Personnel Items

a. None

2. Buildings & Grounds/Park Items

a. None

3. Miscellaneous Items

a. COVID-19 Update

4. Finance Items

a. MERS Additional Payments

b. Commissioner Per Diems and Expenses

c. Miscellaneous bills paid on March 11, 16, 17, 18, 2020 in the combined amount of \$133,776.82

K. Miscellaneous Boards/Committee/Commission Reports

L. Public Comment (*limited to 5 minutes*)

M. Commissioner Comment

N. Adjourn

March 10, 2020

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Piche called the meeting to order at 5:02 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Jan Hafeman, Larry Johnson Jr., Bernie Lang, Larry Phelps, Gerald Piche, David Prestin and Larry Schei.

Absent: None.

Moved by Com. Hafeman, seconded by Com. Cech to amend the agenda by adding Action Item #5, motion to make an appointment to the Menominee County Library Board. Action Item #6, motion to approve the starting salary for the new Menominee County IT position. Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Hafeman to approve the agenda as amended. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Prestin to approve the minutes from the February 25, 2020 Regular County Board Meeting. Motion was approved 9-0.

Public Comment:

- Charlene Peterson – Commented on the appointment to the Menominee County Library Board.

Presentations: None.

Department Head/Elected Officials Reports:

- Jeffrey Rogg, Prosecuting Attorney – Discussed the new flooring for his office.
- Jason Carviou, County Administrator – Gave Administrator's Report with updates and announcements.

Action Items:

Moved by Com. Hafeman, seconded by Com. Lang to approve a full page advertisement in the 2020/21 Marinette & Menominee Regional Guide. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve miscellaneous bills as paid on February 11 & 20, 2020 in the combined amount of \$73,569.72. Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Lang to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

Moved by Com. Gromala, seconded by Com. Cech to appoint John J. Slavick to the Menominee County Library Board for a term to expire 1/31/2023. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to set the starting salary for the new Menominee County IT position at a pay grade 12, step 3 (\$53,488.9197). Motion was approved 9-0.

New Business (discussion only)

Personnel Items:

- a. None.

Building and Grounds/Parks Items:

- a. Parks early camper promotion. – Discussion of having a special price for the first two weeks of camping was held at the last Parks Committee meeting. County Board to discuss and agree/disagree with the special discount as presented within. This would only be for Shakey Lakes Park. It would be for May 1, 2020 thru May 17, 2020. The recommendation is for a special rate of \$20/day. Com. Hafeman would also like to see an additional discount of 3 days for \$50. The consensus of the board is to move this item forward to the next meeting as an action item.

Miscellaneous Items:

- a. Flooring for Prosecuting Attorney's office. – Discussion of the flooring change in the PA's office. They currently have \$5,000 in their budget to replace the carpeting in their offices. They would like to purchase Vinyl flooring instead of carpet. This is an informational item only. Administrator Carviou would just like to make the board aware of this change since most of the courthouse has carpeting.

Finance Items:

- a. Commissioner Per Diems and Expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills as paid on February 25, March 3 & 4, 2020 in the combined amount of \$220,136.61. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

- None.

Chairman Piche called for public comment

Public Comment:

- Greg Paulson – Commented on the Airport Committee and the Civil Air Patrol.

Commissioner Comment:

- Com. Gromala – Commented on the CUPPAD meeting.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to adjourn at 5:36 p.m.
Motion was approved 9-0.

Gerald Piche, Chairman

Marc Kleiman, County Clerk

March 17, 2020

UNAPPROVED

Proceedings of a Special Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Piche called the meeting to order at 1:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Jan Hafeman, Larry Johnson Jr., Bernie Lang, Larry Phelps, Gerald Piche, David Prestin (phone) and Larry Schei.

Absent: None.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve the agenda as amended. Motion was approved 9-0.

Public Comment: None.

Presentations: None.

Business Items:

Moved by Com. Hafeman, seconded by Com. Gromala to approve Resolution 2020-11 ~ Appointment of District Court Magistrate. Motion was approved by roll call vote 9-0. (Attachment A)

- COVID-19 (Coronavirus) Temporary Orders – Administrator Carviou read a briefing memo with background and updates.

Moved by Com. Gromala, seconded by Com. Cech to declare a Local State of Emergency in Menominee County. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Prestin to limit public access to all County Facilities until April 5, 2020 as recommended by County Administrator Carviou in his Briefing Memo. Motion was approved 9-0.

(Menominee County limit public access to all of our facilities until April 5, 2020. Departments would be directed to accomplish as much work as possible using remote means (i.e. telephone & email), but could still see the public by appointment for essential services (i.e. court hearings, personal protection orders, etc.). The need to allow public into the facilities would be left up to the Department Head/Elected Official's discretion.)

Moved by Com. Schei, seconded by Com. Cech to continue to operate the Building Codes Department at the Menominee County Annex. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Lang to continue to pay any Menominee County employees in the event that they are placed on a 14-day quarantine. Motion was approved by roll call vote 9-0.

Com. Prestin left the meeting at 2:26 p.m.

Moved by Com. Cech, seconded by Com. Hafeman to allow employees that are considered high risk (with approval of the Elected Official/Department Head) the option to work from home or be furloughed at their discretion using paid leave time or taking the time as unpaid. Motion was approved 8-0.

Public Comment: None.

Commissioner Comment:

- Com. Gromala – Commented on the great work the Department Heads, Elected Officials, Administrator and Chairman have been doing regarding this situation. He also commented on MERS.
- Com. Cech – Echoed Com. Gromala’s comment.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to adjourn at 2:45 p.m. Motion was approved 8-0.

Gerald Piche, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Early Camper Special
DEPARTMENT:	Parks
ATTACHMENTS:	Yes
SUMMARY:	
Discussion of having a special price for the first two weeks of camping was held at the last Parks Committee meeting. County Board to discuss and agree/disagree with the special discount as presented within (or with suggested changes).	
RECOMMENDED MOTION:	
To approve the Parks “Early Camper Promotion” for May1 – May 17, 2020.	

Submitted by: Jason Carviou

03/19/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

EARLY CAMPER SPECIAL

SHAKEY LAKES PARK

May 1 – May 17, 2020

Lake Township ~ Menominee County

(12 miles West of Stephenson, MI)



Whether you want to test out your new camper or boat, go fishing or just relax in a beautiful setting, Shakey Lakes Park is the place to go.

Try our "Early Camper" special rate of \$20/day

Or 3 days for \$50

This is a 20% discount – And includes electrical service and access to water supply.

*To make reservations, please call 906-753-4582
after April 27, 2020*

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Resolution 2020-12~ Retirement of Magistrate, Linda Menacher
DEPARTMENT:	District Ct. – Administration
ATTACHMENTS:	Yes
SUMMARY:	Linda Menacher has served 26+ years with Menominee County and has decided it's time to retire. A resolution is enclosed to honor her for her dedication to the County.
RECOMMENDED MOTION	To approve Resolution 2020-12 ~ Retirement of Magistrate, Linda Menacher.

Submitted by: Jason Carviou

03/20/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY
RESOLUTION 2020 – 12**

**HONORING
LINDA MENACHER**

WHEREAS, Linda Menacher began her career in Menominee County on June 14, 1993 as a Deputy Court Clerk in the 95A District Court; and

WHEREAS, Linda Menacher was appointed to the position of Magistrate of the 95A District Court on March 24, 2010 by the Honorable Jeffrey Barstow; and

WHEREAS, Linda Menacher has served the citizens of Menominee County for the past 26 plus years; and

WHEREAS, Linda Menacher has announced her retirement from Menominee County effective March 20, 2020; and

WHEREAS, Linda Menacher has passionately served Menominee County with professionalism, dignity, and integrity; and

WHEREAS, Linda Menacher has exemplified public service at its finest and has carried forward a sense of pride to our County; and

WHEREAS, it is our desire to wish Linda Menacher the best as she enters a well-deserved retirement.

NOW, THEREFORE BE IT RESOLVED THAT, the Menominee County Board of Commissioners, hereby recognize Linda Menacher for her loyal and faithful service to the citizens of Menominee County; and

THEREFORE BE IT FURTHER RESOLVED THAT, in honor of her 26 plus years of service, this resolution be presented to Linda Menacher.

Honorable Robert Jamo
95A District Court Judge

Jason Carviou
County Administrator

Gerald Piche
County Board Chairman

Marc Kleiman, County Clerk

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems & Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Commissioner Per Diems & Expenses as recently submitted for payment	
RECOMMENDED MOTION	
Motion to approve Commissioner Per Diems and Expenses.	

Submitted by: Jason Carviou

03/19/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

FEB 28

JK

Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
2/11/20	Annex	30		17.25	101-101-860.00
2/18/20	Courthouse - Airport Meeting	72		41.40	101-101-860.00
2/25/20	Annex - Airport Meeting	—		—	101-101-860.00
2/25/20	Annex - County Board	30		17.25	101-101-860.00
2/27/20	Pinecrest - DHS	—		—	101-101-860.00
2/27/20	Pinecrest - Pinecrest Board	14		8.05	101-101-860.00
		146	Total Mileage		
				Total Mileage Fee	83.95

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

JK

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche

Signed

2/28/2020

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous bills paid on February 25, March 3 & 4th, 2020 in the combined amount of \$220,136.61.	
RECOMMENDED MOTION:	
Motion to approve miscellaneous bills paid on February 25, March 3 & 4th, 2020 in the combined amount of \$220,136.61.	

Submitted by: Jason Carviou

03/19/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-228 Computer Technology
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
296 Juvenile Diversion Child Care
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: BUSINESS ON WHEELS				
13090	Bookmobile Maintenance	271-790-932.00	42.95	42.95
TOTAL VENDOR BUSINESS ON WHEELS				42.95
VENDOR NAME: DTE ENERGY				
910021025424	Library	271-790-920.00	60.03	60.03
TOTAL VENDOR DTE ENERGY				60.03
VENDOR NAME: JACKSON DISTRICT LIBRARY				
CS 20-015	Library Book	271-790-982.00	15.95	15.95
TOTAL VENDOR JACKSON DISTRICT LIBRARY				15.95
VENDOR NAME: PENWORTHY COMPANY				
0560761-IN	Library Book	271-790-982.00	332.61	332.61
TOTAL VENDOR PENWORTHY COMPANY				332.61
GRAND TOTAL:				451.54

APPROVED

FEB 25 2020

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: AT&T - CAROL STREAM, IL				
906498225302	Library - Telephone Services	271-790-850.00	46.20	46.20
TOTAL VENDOR AT&T - CAROL STREAM, IL				46.20
VENDOR NAME: CITY OF STEPHENSON				
705	Library - Water/Electric/Sewer	271-790-920.00	527.40	527.40
TOTAL VENDOR CITY OF STEPHENSON				527.40
VENDOR NAME: LUFTS ADVERTISER, INC.				
2/26/20	Library Advertising	271-790-901.01	25.00	25.00
TOTAL VENDOR LUFTS ADVERTISER, INC.				25.00
VENDOR NAME: SENTIMENTAL PRODUCTIONS				
38907	Library Subscriptions	271-790-982.00	130.00	130.00
TOTAL VENDOR SENTIMENTAL PRODUCTIONS				130.00
VENDOR NAME: UPPER PENINSULA REGION LIB.				
3212	Dues - 10/1/19 to 9/30/20	271-790-856.00	40.00	40.00
TOTAL VENDOR UPPER PENINSULA REGION LIB.				40.00
GRAND TOTAL:				768.60

MAR 04 2020

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	APPROVED	AMOUNT
VENDOR NAME: ABILITA					
200218	Phase 3 for Phone System	101-103-970.19	743.75		743.75
TOTAL VENDOR ABILITA					743.75
VENDOR NAME: AIRGAS USA, LLC					
9098434769	Oxygen	205-315-755.00	11.67		11.67
TOTAL VENDOR AIRGAS USA, LLC					11.67
VENDOR NAME: APEX SOFTWARE					
308639	Maintenance Renewal (x2)	101-228-857.02	470.00		470.00
TOTAL VENDOR APEX SOFTWARE					470.00
VENDOR NAME: AT&T - CAROL STREAM, IL					
906863444102	Telephone Service - Sheriff Dept	101-228-850.00	570.83		570.83
906863202302	Telephone Service	101-228-850.00	456.59		456.59
TOTAL VENDOR AT&T - CAROL STREAM, IL					1,027.42
VENDOR NAME: AUTOMOTIVE SUPPLY COMPANY					
080459588	Airport Supplies	216-585-981.00	23.04		23.04
080456984	Airport Supplies	216-585-981.00	1.48		1.48
TOTAL VENDOR AUTOMOTIVE SUPPLY COMPANY					24.52
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.					
4971	Vehicle Maintenance - 2018 Chevy Tahoe	205-315-981.00	160.00		160.00
4992	Vehicle Maintenance - Ford Intercept	205-315-981.00	470.06		470.06
5073	Vehicle Maintenance - 2018 Ford Explorer	205-315-981.00	133.15		133.15
5080	Vehicle Maintenance - 2017 Ford Explorer	205-315-981.00	2,347.19		2,347.19
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.					3,110.40
VENDOR NAME: BRAZEAU, DAWN					
Transcripts	19-4140-FH (Desotell)	101-267-806.00	18.30		18.30
Transcripts	19-4140-FH (Desotell)	101-136-806.00	125.05		125.05
TOTAL VENDOR BRAZEAU, DAWN					143.35
VENDOR NAME: BROSTOWITZ DDS, SC, DAVID R.					
575700	Inmate Medical	101-301-770.01	162.00		162.00
87400	Inmate Medical	101-301-770.01	283.00		283.00
TOTAL VENDOR BROSTOWITZ DDS, SC, DAVID R.					445.00
VENDOR NAME: CECH, WILLIAM					
Reimbursement	Mileage - February 2020	101-101-860.00	73.60		73.60
TOTAL VENDOR CECH, WILLIAM					73.60
VENDOR NAME: CITY OF STEPHENSON					
709	Water/Electric/Sewer - Annex	101-261-920.01	20.66		233.02
		101-261-920.02	35.23		
		101-261-920.03	177.13		
TOTAL VENDOR CITY OF STEPHENSON					233.02
VENDOR NAME: CLOVERLAND PAPER CO					
121617	Janitorial Supplies - Library	101-265-755.01	106.79		106.79
121616	Janitorial Supplies - Courthouse	101-265-755.01	275.61		275.61
121579	Inmate Supplies	101-301-770.00	315.71		315.71
121580	Janitorial Supplies - Courthouse	101-265-755.01	114.32		114.32
121614	Inmate Supplies	101-301-770.00	72.35		72.35
121615	Inmate Supplies	101-301-770.00	30.86		30.86
TOTAL VENDOR CLOVERLAND PAPER CO					915.64
VENDOR NAME: COOPER OFFICE EQUIPMENT					
174850	Contract # 2997-01	101-682-801.00	313.47		313.47
TOTAL VENDOR COOPER OFFICE EQUIPMENT					313.47
VENDOR NAME: DICKEY, TODD					
2019-153-MI	Court Appointed (W. Truesdell)	101-148-807.00	285.00		285.00
TOTAL VENDOR DICKEY, TODD					285.00

MAR 04 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

MAR 04 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: EPIC AVIATION, LLC				
7302135	Jet Aviation Fuel	216-585-743.00	16,752.48	16,752.48
TOTAL VENDOR EPIC AVIATION, LLC				16,752.48
VENDOR NAME: GROMALA, STEVEN				
Reimbursement	Mileage - February 2020	101-101-860.00	143.75	143.75
TOTAL VENDOR GROMALA, STEVEN				143.75
VENDOR NAME: HANSEN, JANE C.W.				
February 2020	CAFA	260-266-801.01	900.00	1,295.00
		260-266-801.02	395.00	
TOTAL VENDOR HANSEN, JANE C.W.				1,295.00
VENDOR NAME: HENSLEY, RN, JOEL				
2/29/20	Inmate Nursing	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,365.00
VENDOR NAME: INSIGHT FS				
B0050412417	Parks Gasoline	208-751-742.00	706.99	706.99
B0050412418	Parks Diesel Fuel	208-751-743.00	754.76	754.76
TOTAL VENDOR INSIGHT FS				1,461.75
VENDOR NAME: JANITOR'S CLOSET				
46711	Cleaning Services	101-265-801.00	1,900.00	1,900.00
TOTAL VENDOR JANITOR'S CLOSET				1,900.00
VENDOR NAME: JOHNSON JR., LARRY				
Reimbursement	Mileage - February 2020	101-101-860.00	144.90	144.90
TOTAL VENDOR JOHNSON JR., LARRY				144.90
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Mileage & Meals (Clerk & Elections)	101-215-860.00	48.30	182.21
		101-262-860.00	133.91	
TOTAL VENDOR KLEIMAN, MARC				182.21
VENDOR NAME: MENACHER, LINDA A.				
Transcripts	Casper, Donovan, Peak, Broberg	101-136-806.00	961.45	961.45
Transcripts	Donovan, Peak, Broberg	101-267-806.00	127.50	127.50
TOTAL VENDOR MENACHER, LINDA A.				1,088.95
VENDOR NAME: MENARDS - MARINETTE				
5645	Operating Supplies	101-265-755.00	47.86	47.86
6379	Operating Supplies	101-265-755.00	52.52	52.52
6183	Sheriff Department	101-301-727.00	49.45	96.21
		101-301-755.00	46.76	
5887	Operating Supplies	101-265-755.00	111.56	111.56
6147	Airport Supplies	216-585-981.02	29.95	29.95
TOTAL VENDOR MENARDS - MARINETTE				338.10
VENDOR NAME: MENOMINEE COUNTY FAIR BOARD				
2020 Fair	Fair Board & Fair Manager	208-751-801.02	6,000.00	10,000.00
		208-751-801.03	4,000.00	
TOTAL VENDOR MENOMINEE COUNTY FAIR BOARD				10,000.00
VENDOR NAME: MICHIGAN COUNTIES WORKERS'				

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	APPROVED	AMOUNT
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VENDOR NAME: MICHIGAN COUNTIES WORKERS' 220-781	2020 Second Qtr Installment	101-101-716.00	55.21	APPROVED MAR 04 2020 CHIEF FINANCIAL OFFICER MENOMINEE COUNTY MICHIGAN	29,886.05
		101-132-716.00	60.35		
		101-136-716.00	332.46		
		101-141-716.00	390.77		
		101-148-716.00	36.50		
		101-150-716.00	2.70		
		101-172-716.00	370.38		
		101-228-716.00	22.39		
		101-215-716.00	222.81		
		101-253-716.00	155.11		
		101-257-716.00	305.67		
		101-261-716.00	24.63		
		101-265-716.00	1,058.60		
		101-267-716.00	714.30		
		101-268-716.00	80.62		
		101-301-716.00	13,306.65		
		101-331-716.00	39.53		
		101-301-716.00	46.29		
		101-426-716.00	39.01		
		101-648-716.00	49.56		
		101-682-716.00	39.54		
		294-683-716.00	20.35		
		205-315-716.00	8,103.29		
		205-316-716.00	541.80		
		208-751-716.00	1,218.36		
		216-585-716.00	765.74		
		249-371-716.00	82.08		
		266-325-716.00	476.85		
		271-790-716.00	703.36		
		292-663-716.00	225.84		
		292-664-716.00	197.65		
		292-665-716.00	197.65		

120-781	2020 1st Qtr Installment	101-101-716.00	55.21		29,886.05
		101-132-716.00	60.35		
		101-136-716.00	332.46		
		101-141-716.00	390.77		
		101-148-716.00	36.50		
		101-150-716.00	2.70		
		101-172-716.00	370.38		
		101-228-716.00	22.39		
		101-215-716.00	222.81		
		101-253-716.00	155.11		
		101-257-716.00	305.67		
		101-261-716.00	24.63		
		101-265-716.00	1,058.60		
		101-267-716.00	714.30		
		101-268-716.00	80.62		
		101-301-716.00	13,306.65		
		101-331-716.00	39.53		
		101-301-716.00	46.29		
		101-426-716.00	39.01		
		101-648-716.00	49.56		
		101-682-716.00	39.54		
		294-683-716.00	20.35		
		205-315-716.00	8,103.29		
		205-316-716.00	541.80		
		208-751-716.00	1,218.36		
		216-585-716.00	765.74		
		249-371-716.00	82.08		
		266-325-716.00	476.85		
		271-790-716.00	703.36		
		292-663-716.00	225.84		
		292-664-716.00	197.65		
		292-665-716.00	197.65		

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MICHIGAN COUNTIES WORKERS' 120-781 2020 First Qtr Installment Billing				
		101-101-716.00	55.21	29,886.05
		101-132-716.00	60.35	
		101-136-716.00	332.46	
		101-141-716.00	390.77	
		101-148-716.00	36.50	
		101-150-716.00	2.70	
		101-172-716.00	370.38	
		101-228-716.00	22.39	
		101-215-716.00	222.81	
		101-253-716.00	155.11	
		101-257-716.00	305.67	
		101-261-716.00	24.63	
		101-265-716.00	1,058.60	
		101-267-716.00	714.30	
		101-268-716.00	80.62	
		101-301-716.00	13,306.65	
		101-331-716.00	39.53	
		101-301-716.00	46.29	
		101-426-716.00	39.01	
		101-848-716.00	49.56	
		101-682-716.00	39.54	
		294-683-716.00	20.35	
		205-315-716.00	8,193.29	
		205-316-716.00	541.80	
		208-751-716.00	1,218.36	
		216-585-716.00	765.74	
		249-371-716.00	82.08	
		266-325-716.00	476.85	
		271-790-716.00	703.36	
		292-663-716.00	225.84	
		292-664-716.00	197.65	
		292-665-716.00	197.65	

MAR 04 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

paid on pg. 3 AS.

TOTAL VENDOR MICHIGAN COUNTIES WORKERS'

59,772.10 ~~89,056.15~~

VENDOR NAME: MICHIGAN MUNICIPAL RISK

R0001135	10/1/2019 - 10/1/2020	101-103-831.00	14,500.00	14,500.00
M0001135	10/1/2019 - 10/1/2020	101-103-831.00	59,132.00	59,132.00

TOTAL VENDOR MICHIGAN MUNICIPAL RISK

73,632.00

VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I

0153197-001	Office Supplies - Clerk's Office	101-215-727.00	57.44	57.44
0153237-001	Office Supplies - Probate/Family	101-132-727.00	35.28	70.56
		101-148-727.00	35.28	

0153368-001 Office Supplies - Clerk's

101-215-727.00 62.76 62.76

TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I

190.76

VENDOR NAME: NORWAY SPRINGS, INC.

648307	Monthly Rental (Airport)	216-585-801.00	9.49	9.49
643338	Monthly Rental (Airport)	216-585-801.00	9.49	9.49
652455	Monthly Rental (Airport)	216-585-801.00	9.49	9.49
638222	Monthly Rental (Airport)	216-585-801.00	9.49	9.49
641461	Airport Water	216-585-801.00	7.20	7.20

TOTAL VENDOR NORWAY SPRINGS, INC.

45.16

VENDOR NAME: NUTT, MICHAEL

Reimbursement	Mileage - February 2020	292-664-860.00	94.88	94.88
February 2020	Crisis Intervention	292-668-801.00	625.00	625.00

TOTAL VENDOR NUTT, MICHAEL

719.88

VENDOR NAME: OTIS ELEVATOR COMPANY

CVM05021320	3/1/20 - 5/31/2020	101-265-801.00	741.15	741.15
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TOTAL VENDOR OTIS ELEVATOR COMPANY

741.15

VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
APPROVED				
MAR 04 2020				
CHIEF FINANCIAL OFFICER MENOMINEE COUNTY MICHIGAN				
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE 150008	Park Supplies	208-751-970.02	36.69	241.64
		208-751-970.02	23.98	
		208-751-755.02	9.98	
		208-751-755.02	34.10	
		208-751-755.02	5.98	
		208-751-755.02	12.58	
		208-751-755.02	20.56	
		208-751-970.02	75.71	
		208-751-755.02	7.99	
		208-751-755.02	14.07	
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				241.64
VENDOR NAME: PAN-O-GOLD BAKING CO. 40068320045003	Inmate Supplies	101-301-770.00	114.04	114.04
40068320052001	Inmate Supplies	101-301-770.00	117.17	117.17
TOTAL VENDOR PAN-O-GOLD BAKING CO.				231.21
VENDOR NAME: PHILIPPS, RANDALL February 2020	Court Appointed Show Cause	101-132-807.00	500.00	1,500.00
		101-131-807.00	1,000.00	
February 2020	CAFA	260-266-801.01	750.00	1,700.00
		260-266-801.02	950.00	
TOTAL VENDOR PHILIPPS, RANDALL				3,200.00
VENDOR NAME: PICHE, GERALD L. Reimbursement	Mileage - February 2020	101-101-860.00	83.95	83.95
TOTAL VENDOR PICHE, GERALD L.				83.95
VENDOR NAME: QUILL CORPORATION 4860254	Office Supplies - PA's Office	101-267-727.00	232.08	232.08
4892298	Office Supplies - PA's Office	101-267-727.00	58.99	58.99
4939698	Office Supplies - PA's Office	101-267-727.00	13.48	13.48
TOTAL VENDOR QUILL CORPORATION				304.55
VENDOR NAME: RASMUSSEN, JESSICA N. R20-0002	Refund for Service	101-301-935.00	50.00	50.00
TOTAL VENDOR RASMUSSEN, JESSICA N.				50.00
VENDOR NAME: REINHART FOODSERVICE 964269	Inmate Supplies	101-301-770.00	1,433.52	1,433.52
967758	Credit Memo - Inmate Supplies	101-301-770.00	(6.56)	(6.56)
969497	Inmate Supplies	101-301-770.00	1,420.33	1,420.33
TOTAL VENDOR REINHART FOODSERVICE				2,847.29
VENDOR NAME: SCHEI, LARRY Reimbursement	Mileage - February 2020	101-101-860.00	36.80	36.80
TOTAL VENDOR SCHEI, LARRY				36.80
VENDOR NAME: SEABORG, SARA D. February 2020	CAFA (Old felony cases)	260-266-801.01	750.00	3,215.00
		260-266-801.02	650.00	
		260-266-801.00	1,815.00	
TOTAL VENDOR SEABORG, SARA D.				3,215.00
VENDOR NAME: SHORT, MARY KAY Reimbursement	Mileage - February 2020	101-131-860.00	161.00	161.00
TOTAL VENDOR SHORT, MARY KAY				161.00
VENDOR NAME: STATE OF MICHIGAN 2/27/20	Monthly Offset/Billing	292-662-843.01	2,012.37	2,012.37

APPROVED

MAR 04 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STATE OF MICHIGAN				
TOTAL VENDOR STATE OF MICHIGAN				
VENDOR NAME: STERICYCLE, INC.				
4009195705	Sheriff Department	101-301-755.00	17.32	88.91
		101-301-881.00	71.59	
TOTAL VENDOR STERICYCLE, INC.				
VENDOR NAME: TD CARWASH				
202006	Car Washes (x20)	205-315-742.00	160.00	160.00
TOTAL VENDOR TD CARWASH				
VENDOR NAME: THE EBCO COMPANY, LLC				
020049	(x300) Court Folders - District	101-136-727.00	201.00	201.00
020044	(x300) Court Folders - District	101-136-727.00	201.00	201.00
TOTAL VENDOR THE EBCO COMPANY, LLC				
VENDOR NAME: TTK ELECTRONICS				
108598030	Sheriff Dept Keyboards (x4)	205-315-934.03	600.00	600.00
140432 & 140390	Dell (x4) & Road Patrol Equipment	205-315-934.03	5,902.00	13,264.00
		205-315-934.01	3,230.00	
		205-315-934.01	4,132.00	
TOTAL VENDOR TTK ELECTRONICS				
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE				
352277-202002-1	February 2020	101-301-755.00	50.00	50.00
TOTAL VENDOR TRANSUNION RISK & ALTERNATIVE				
VENDOR NAME: U.C.O.A.				
Registration	Legislative Conference - Marc Kleiman	101-268-802.00	175.00	175.00
TOTAL VENDOR U.C.O.A.				
VENDOR NAME: U.E.S. COMPUTERS, INC.				
51113	Weekly Computer Maintenance	101-228-857.00	5,525.00	5,525.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.				
VENDOR NAME: U.P. RESOURCE CONSERVATION &				
Dues	2020 Dues	101-103-802.00	350.00	350.00
TOTAL VENDOR U.P. RESOURCE CONSERVATION &				
VENDOR NAME: UWC				
9068634705	Telephone Services	101-228-850.00	5.12	5.12
9067532209	Telephone Services	101-228-850.00	8.67	8.67
9068632023	Telephone Services	101-228-850.00	17.85	17.85
9068634441	Telephone Services	101-228-850.00	38.55	38.55
9067534582	Telephone Services	101-228-850.00	0.49	0.49
TOTAL VENDOR UWC				
VENDOR NAME: VALENTI, SUSAN F.				
Reimbursement	Mileage & Meals - February 2020	101-131-860.00	361.86	361.86
TOTAL VENDOR VALENTI, SUSAN F.				
VENDOR NAME: WALTER BROTHERS INC				
20106	Airport Supplies	216-585-981.00	12.24	22.12
		216-585-981.01	4.30	
		216-585-981.02	5.58	
TOTAL VENDOR WALTER BROTHERS INC				
VENDOR NAME: WIL-KIL PEST CONTROL				
3843227	Jail & Courthouse	101-265-801.00	64.50	64.50
3843766	Health Department	101-265-801.00	35.00	35.00

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS AMOUNTS		AMOUNT
VENDOR NAME: WIL-KIL PEST CONTROL				
TOTAL VENDOR WIL-KIL PEST CONTROL				99.50
VENDOR NAME: WISCONSIN PUBLIC SERVICE				
0403823200-00006	Hanger Gate	216-585-920.03	26.64	26.64
0402047856-00006	Stoney Point Street Lighting	208-751-920.01	42.98	42.98
0402055840-00001	Jail	101-265-920.03	3,379.00	3,379.00
0402047856-00004	Courthouse	101-265-920.04	1,924.73	1,924.73
0402191663-00001	Health Care Center	101-265-920.03	213.34	213.34
		101-265-920.04	260.93	260.93
0405249882-00005 County Parks				
		208-751-920.01	48.47	48.47
		208-751-920.01	36.91	36.91
		208-751-920.01	15.71	15.71
		208-751-920.01	26.33	26.33
0403823200-00005 Airport Gate Center				
0403823200-00004	Airport	216-585-920.03	26.84	26.84
		216-585-920.00	183.18	183.18
		216-585-920.03	493.23	493.23
		216-585-920.00	219.30	219.30
		216-585-920.03	279.78	279.78
		216-585-920.00	203.11	203.11
TOTAL VENDOR WISCONSIN PUBLIC SERVICE				7,380.48
VENDOR NAME: XEROX CORPORATION				
098795408	Sheriff Department	101-301-727.00	44.48	44.48
098795409	Sheriff Department	101-301-727.00	368.60	368.60
TOTAL VENDOR XEROX CORPORATION				413.08
GRAND TOTAL:				248,802.52

APPROVED

MAR 04 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

218,916.47

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous boards and committee meeting minutes/reports are received as they are approved. The county board is to review miscellaneous minutes/reports.	
RECOMMENDED MOTION	
Motion to approve miscellaneous boards/committees/commissioner reports to be placed on file in the Office of the County Clerk.	

Submitted by: Jason Carviou

03/19/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County Planning Commission
S904 U.S. Highway 41 Stephenson, MI 49887
Planning Commission Minutes
OCTOBER 21, 2019

The Menominee County Planning Commission meeting was called to order at 5:20 PM CDT by V-Chair Charlene Peterson at the Lake Township Hall in Stephenson, MI with the Pledge of Allegiance.

Roll Call: Present: Bob Desjarlais, Ken Kline; Charlene Peterson, Excused: Lillian Schultz. Absent: Steve Gromala.

Approval of Agenda: Motion to approve by B. Desjarlais; support K. Kline. Motion carried.

Approval of Previous Minutes: Motion by B. Desjarlais to approve regular minutes of March 25, 2019 meeting; support by K. Kline. Motion carried.

Public Comment: none

Old Business:

Follow up on Chapter 6 – County Facilities & Services: Administration to contact each department and have them review their description and duties. Many are still pending receipt; only a few have been returned.

New Business:

- A) COUNTY MASTER PLAN – The sixth session of the 5-year review of the Menominee County Master Plan was Chapter 7 on Housing. Instead of a discussion on the Housing per se; the issue of how relevant is this ever-changing material in the overall master plan? Much of the info is outdated before it ever gets formally approved; and much of it is also available from other sources especially with internet sources with more current data.
- B) Board appointments are on hold until the Menominee County Planning Commission status is evaluated. What is the purpose of this commission if no one is using this resource and projects are not presented for review? Or the material is outdated and not pertinent?
- C) GLOW is a sub-group of the M&M Foundation for the protection of the waters of the Great Lakes.

Next Meeting Date: (TBD) CHAPTER 8 Recreation will be discussed. Chapter 8 is basically covered under the Parks and Recreation 5-year plan also with this chapter as a referral to those documents.

Adjournment: Motion by C. Peterson to adjourn, support by K. Kline. Motion carried.
Meeting adjourned at 6:12pm.

Minutes Submitted by:



Charlene Peterson, Secretary
Menominee County Planning Commission

APPROVED 2-24-2020

Approved

10 Jan 2020

November 7, 2019

5:07 pm - Menominee 9-1-1 Governing Board meeting called to order.

Members in attendance: Josh Jones, Mark Petersen, John Starzynski, Rick Bastien, Josh Dessart, Ken Marks, Greg Cunningham, Dave Prestin, Carl Johnson, Mike Orlando, Gerry Christiaens, 9-1-1 Directory Brian Barrette, County Administrator Jason Carviou.

1. Approval of Agenda: Motion by Jerry Christiaens, 2nd by Carl Johnson. All in favor.
2. Approval of previous meeting minutes: Motion by John Starzynski, 2nd by Jerry Christiaens. All in favor.
3. Public Comment: None. Motion to close by Jerry Christiaens, 2nd by John Starzynski. All in favor.
4. Radio system improvement plan. Tom Philipps, Emergency Management Coordinator gave presentation. 9 of 12 County Fire Departments were present at October Menominee County Firefighter Association meeting and voted unanimously in favor of VHF system. Mid-County Rescue at their business meeting voted in favor of VHF system. Motion by Jerry Christiaens, 2nd by Rick Bastien to recommend VHF system to County Board. Roll Call vote: Josh Jones: Yes, Mark Petersen: Yes, John Starzynski: Yes, Rick Bastien: Yes, Josh Dessart: Yes, Ken Marks: Yes, Gregg Cunningham: No, Dave Prestin: Yes, Carl Johnson: Yes, Mike Orlando: Yes, Jerry Christiaens: Yes. 10-Yes, 1-No. Motion Carried.
5. 9-1-1 Final Plan Review/Discussion: Josh Dessart pointed out several instances where 9-1-1 is not following the Final Plan including; Policy & Procedure not being approved by Governing Board, and Residency requirement. Jason Carviou stated that we cannot just amend the Plan without opening the Plan. Mark Petersen stated that the Governing Board is not kept up to date on many things including the financials. Greg Cunningham stated that in Delta County the 9-1-1 Governing Board is an Authority and the management of the Dispatch Center seems to run much smoother. Jerry Christiaens stated that we should look into becoming an Authority. This item was tabled after discussion.
6. Director's Report – Director Brian Barrette
 - a. Michigan LEIN audit showed issues with security on computers/Information Technologies. - This is being addressed with vendor and City of Menominee.
 - b. Radio Towers: Something needs to be done to address the issues. - A grant application was written to help with costs.
 - c. A millage proposal will be on the ballot in 2020 to generate revenue for 9-1-1 Dispatch Center operational costs. .675 mills to generate approximately \$350,000.
7. Next Meeting Date: January 16th, 2020 at 5 PM in Menominee
8. Governing Board Member Comments: Mark Petersen: Do we need a new EMS representative? Shar Corrigan has not been to a meeting is some time. Ken Marks: Records Management system including Vehicle Location for Sheriff and Menominee Police Department to come online after CAD system updates are completed.
9. Adjournment: Motion by Carl Johnson, 2nd by Josh Jones to Adjourn. Motion Carried.

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI 49802

December 5, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet*	X			Negro, Mari**	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie		X		Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.**	X		
Pirlot, Kevin	X			Korpi, Thomas		X	
Martin, Ann	X			Luhtanen, Joan	X		

* Video conference from alternate site

** Telephone attendance

REPRESENTING ADMINISTRATION: S. Giguere, K. Stankevich

M. Zevitz called in at 4:32 p.m.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None.

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen requested approval or amendment of agenda.

ACTION: Moved to approve agenda as presented.

Motion by: A. Martin supported by K. Pirlot to approve agenda as presented.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Correction under Board comments needed. Change NAMI picnic to NAMI Christmas Party.

ACTION: Moved to approve 11-21-19 Regular Board meeting minutes as amended.

Motion by: K. Pirlot supported by P. Phillips to approve 11-21-19 Regular Board meeting minutes as amended.

Motion carried unanimously with A. Martin abstaining as she was not present at meeting.

ACTION: Moved to approve the 11-25-19 Special Board meeting minutes as presented.

Motion by: K. Pirlot supported by P. Phillips to approve the 11-25-19 Special Board meeting minutes as presented.

Motion carried unanimously with A. Martin abstaining as she was not present at meeting.

PRESENTATION – None.

ACTION ITEMS

- **CEO Evaluation**

Members to turn in CEO Evaluation before leaving the meeting. Members not in attendance to mail, fax, or email evaluations to K. Stankevich, Administrative Assistant.

Outcome: Scores will be submitted at next regular meeting.

M. Negro called in at 4:40 p.m.
J. Hafeman arrived at 4:45 p.m.

- **Ad Hoc Policy Revisions**

- **Animals in the Workplace Policy**

Members discussed concerns of having animals in the workplace. Wording options were considered.

K. Pirlot recommended the CEO be relied upon to develop proper procedures and felt Northpointe should be at the forefront of bringing emotional support to staff and individuals. Miscellaneous questions addressed.

ACTION: Moved to approve the Animals in the Workplace policy as submitted for a period not to exceed 9 months without a report from the CEO to the Board on the effectiveness of the policy.

Motion by: K. Pirlot supported by M. Negro to approve the Animals in the Workplace policy as submitted for a period not to exceed 9 months without a report from the CEO to the Board on the effectiveness of the policy.

K. Stankevich, Administrative Assistant, conducted the roll call.

<u>ROLL CALL</u>	<u>VOTE</u>	<u>YES</u>	<u>NO</u>	<u>YES</u>	<u>NO</u>
Dehn			X	Pasternak	X
Hafeman	X			Phillips	X
Pirlot	X			Roberge	X
Martin			X	Zevitz	X
Negro	X			Luhtanen	X

Motion carries with 7 ayes and 3 nays.

- | | |
|---|---|
| ○ Budget | ○ Northpointe Master Forms |
| ○ Reimbursement of Business Expenses | ○ Release of Information Authorization |
| ○ Designated Record Set | ○ Removal of Individuals in Service File |
| ○ Emergency Services | ○ Retention and Disposal of Medical Records |
| ○ OBRA Preadmission Screening | ○ Safeguard of Records |
| ○ Customer Service | ○ Access to Service Adults and Children |
| ○ Rescheduling Initial Assessments | ○ SOP- Access to Service |
| ○ Co-Occurring Services | ○ Advance Directives and Plan for Difficult Times |
| ○ Digital Recording Transcription of Psych Services | |
| ○ Filing Service Recipient Data-Purged Documents | |

Grammatical change to Removal of Individuals in Service File and addition to last line of Intent on the Access to Service Adults and Children policy. J. Hafeman requested addition of “Access will be provided according to the Priority List policy and procedure”.

ACTION: Moved to approve all remaining policies listed with corrections noted above.

Motion: J. Hafeman supported by N. Pasternak to approve remaining policies with amendments noted above.

Motion carried unanimously.

NEW BUSINESS (Discussion only)

• **Finance**

a) **12-5-19 Contract Grid** (*Cornerstone, Stephane Burrows, Virginia Freeborn*)

ACTION: Move 12-5-19 Contract Grid to ACTION item at present meeting.

Motion by: J. Hafeman supported by P. Phillips to move the 12-5-19 Contract Grid to an ACTION item at the present meeting.

K. Stankevich, Administrative Assistant, conducted the roll call.

ROLL CALL VOTE	YES	NO	YES	NO
Dehn	X		Pasternak	X
Hafeman	X		Phillips	X
Pirlot	X		Roberge	X
Martin	X		Zevitz	X
Negro	X		Luhtanen	X

Motion carries unanimously.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Cornerstone	CLS and PC	10/1/19-9/30/20	\$210.00/day Cornerstone II \$250.00/day Cornerstone I	\$215.21/day Cornerstone II \$252.46/day Cornerstone I	\$5.21/day \$2.46/day
B.	Burrows, Stephanie MD	Psychiatry Services	10/1/19-9/30/20	\$195.00/hr.	\$195.00/hr.	None
C.	Freeborn, Virginia MD	Limited License Psychologist	10/1/19-9/30/20	\$80.00/hr. services \$40.00/hr. travel time	\$80.00/hr. services \$40.00/hr. travel time	None

ACTION: Moved to approve 12-5-19 Contract Grid as presented.

Motion by: J. Hafeman supported by P. Phillips to moved to approve the 12-5-19 Contract Grid as presented.

Motion carried unanimously.

• **2020 Proposed Board Meeting Schedule**

Outcome: Members to review schedule prior to next meeting and note if changes are necessary.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

CMHAM Weekly Update – November 22, 2019

Outcome: Informational.

PUBLIC COMMENTS - None.

BOARD COMMENTS

J. Luhtanen thanked the Ad Hoc team for their work on policies.

J. Luhtanen asked if Members wanted a potluck or to contribute toward a catered meal for the next meeting. Consensus was to have meal catered. K. Stankevich, Administrative Assistant, will collect monies and order food.

K. Pirlot requested information regarding the CMHAM Winter Conference. J. Luhtanen suggested he attend a conference in the future.

ADJOURN

ACTION: Moved to adjourn.

Motion by: J. Hafeman supported by P. Phillips to adjourn.

Motion carried unanimously.

Meeting adjourned at 5:35 p.m.

The next Regular Board meeting is scheduled for Thursday, December 19, 2019 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary/Treasurer

Kelly Stankevich, Administrative Assistant



NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

**Regular Meeting
MINUTES**

**715 Pyle Drive, Kingsford, MI 49802
December 19, 2019 – 4:30 p.m.**

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet*		X		Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Pirlot, Kevin	X			Korpi, Thomas	X		
Martin, Ann	X			Luhtanen, Joan	X		

* Video conference from alternate site

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None.

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen requested approval or amendment of agenda.

ACTION: Moved to approve agenda as presented.

Motion by: A. Martin supported by J. Hafeman to approve agenda as presented.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen requested approval or amendment of 12-5-19 Regular Board meeting minutes.

ACTION: Moved to approve 12-5-19 Regular Board meeting minutes as presented.

Motion by: J. Hafeman supported by K. Pirlot to approve 12-5-19 Regular Board meeting minutes as presented.

Motion carried unanimously.

PRESENTATION – None.

ACTION ITEMS

- **CEO Evaluation**

Scored 5.21 out of 6 during evaluation period. Discussed future evaluation timetables. Overall did very well. Need for more statistical data regarding Strategic Plan. Raise per contract to be paid retroactive to 1-year date of employment.

Outcome: Next evaluation will be in 1-year. Stoplight report to be updated with percentage of completion column and provided to Board quarterly.

- **2020 Proposed Board Schedule**
ACTION: Moved to approve 2020 proposed Board schedule as presented.
Motion by: J. Hafeman supported by M. Negro to approve 2020 proposed Board schedule as presented
Motion carried unanimously.
- **Ad Hoc Policy Revisions - None.** Standing item.

NEW BUSINESS (Discussion only)

- **Finance**
 - a) **12-19-19 Contract Grid (TRICO)**
ACTION: Move 12-19-19 Contract Grid to ACTION item at present meeting.
Motion by: J. Hafeman supported by T. Korpi to move the 12-19-19 Contract Grid to an ACTION item at the present meeting.
K. Stankevich, Administrative Assistant, conducted the roll call.

ROLL CALL VOTE	YES	NO	YES	NO
Hofer	X		Pasternak	X
Hafeman	X		Phillips	X
Pirlot	X		Roberge	X
Martin	X		Zevitz	X
Negro	X		Luhtanen	X
Korpi	X			

Motion carries unanimously.

Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
TRICO Opportunities	Skill Building/ Supported Employment /CLS	10/1/19- 9/30/20	Monitor at distance - \$13.35/hr. Skill Building Asst. - \$12.89/hr. Supported/Integrated Group - \$38.81/hr. Supported/Integrated 1-1 - \$39.90/hr.	Monitor at distance - \$13.55/hr. Skill Building Asst. - \$13.55/hr. Supported/Integrated - \$41.32/hr. per coach Prevoc Hab Waiver - \$13.53/hr. Out of home Hab Waiver - \$13.53/hr. CLS - \$41.89/hr. per coach	\$.20/hr. \$.66/hr. \$1.97/hr. taking average Combined New New New

ACTION: Moved to approve 12-19-19 Contract Grid as presented.
Motion by: M. Negro supported by J. Hafeman moved to approve the 12-19-19 Contract Grid as presented.
Motion carried unanimously.

- b) **Check Disbursement – November 2019**
Miscellaneous questions addressed.
Outcome: Action item for next meeting.

- **Stakeholder Applications** (*Hehn, Morin, Cerney, Grouix, McClain*)
ACTION: Move Stakeholder Applications to ACTION item at present meeting.
Motion by: M. Negro supported by K. Pirlot to move Stakeholders Applications to an ACTION item at the present meeting.

K. Stankevich, Administrative Assistant, conducted the roll call.

ROLL CALL VOTE	YES	NO		YES	NO
Hofer	X		Pasternak	X	
Hafeman	X		Phillips	X	
Pirlot	X		Roberge	X	
Martin	X		Zevitz	X	
Negro	X		Luhtanen	X	
Korpi	X				

Motion carries unanimously.

ACTION: Moved to appoint Hehn, Morin, Cerney, Grouix, and McClain to Stakeholders Committee for a 2-year term.

Motion by: M. Negro supported by N. Pasternak moved to appoint Hehn, Morin, Cerney, Grouix, and McClain to Stakeholders Committee for a 2-year term.

Motion carried unanimously.

- **CEO Report**

J. Cescolini reviewed highlights from the CEO Report including upcoming staffing and program changes. Reviewed priority list communications with various community partners. Miscellaneous questions addressed.

Outcome: Informational.

M. Hofer left meeting at 5:30 p.m.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- Recipient Rights 4th Qtr. Report
Reviewed report. Miscellaneous questions addressed.
Outcome: Informational.
- CMHAM Weekly Update – December 6, 2019
Outcome: Informational.

PUBLIC COMMENTS

B. Renn, CM from Iron County, gave update on individual who was placed downstate. Individual is doing very well and facility has been wonderful to work with. Working on coordination to have individual come home.

BOARD COMMENTS

- M. Negro expressed thanks for the coffee mug gifts purchased with credit card points.
- J. Hafeman wished everyone an enjoyable Christmas.
- R. Roberge shared employment success story from a friend who is also a Northpointe individual.
- J. Luhtanen shared card received from Homebased team giving thanks to the Board for the new van they received.
- J. Luhtanen stated date for the NAMI Christmas party was changed to December 30, 2019 at the Maranatha Church.

ADJOURN

ACTION: Moved to adjourn.

Motion by: P. Phillips supported by M. Negro to adjourn.

Motion carried unanimously.

Meeting adjourned at 5:35 p.m.

The next Regular Board meeting is scheduled for Thursday, January 9, 2020 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary/Treasurer

Kelly Stankevich, Administrative Assistant

U.P. RC&D Council Minutes
UP RC&D Council Annual Meeting – December 6, 2019
Peter White Public Library

*Approved
3/6/2020*

Board Members and Staff Participating in Meeting: Bill Rice-Dickinson CD, Jim German-Chippewa County Administrator, Teri Grout-Alger CD and Darcy Rutkowski-UP RC&D Council Executive Director

Board Members Participating by Teleconference: Howard Haulotte-Delta County Citizen and Renee Leow-Marquette County Citizen

Others Participating in Person or by Teleconference: Erin Carter-MSU Extension, Scott Erbisich-Marquette County Administrator, Bernie Lang-Menominee County Board of Commissioners, Gretchen Janssen-Houghton County Board of Commissioners

Call to Order: The meeting was called to order at 10:35 am by Chairperson Rice.

Approval of Agenda: A motion was made by German, supported by Grout to approve the agenda with no changes. Motion passed.

Public Comment: None

Approval of Previous Meeting Minutes: A motion was made by Grout, supported by German to approve the minutes of the previous meeting of September 6, 2019 with one change – Chairman Rice participated by phone, not in person. Motion passed.

Financial Reports: The Executive Director (ED) presented the Balance Sheet as of November 30, 2019 and the Profit and Loss statements for the period January 1, 2014 through November 30, 2019 and for the January through November 30, 2019 period. The combined balance in all accounts as of November 30, 2019 was \$92,086.88. ED pointed out that an advance payment for our new MISG Phragmites grant was received and the remaining portion of that advance is \$15,628.56. Those funds will be spent down and documented before we can request another advance. She also noted that she will be making a payment reimbursement request for the USFS grant which will increase the balance by \$5537. She reviewed the multi-year P&L which provides a more accurate picture of income and expenditures for many of the grant-funded projects which are multi-year in nature. A motion was made by Grout, supported by German to place the financial reports on file. Motion passed.

Business Items:

Board Member Elections: The terms of two current board members, Renee Leow and Jen Ricker, are expiring at this time. Ricker is willing to stand for election to another 3-year term and Leow is willing to stand for re-election for another 1-year term. Erin Carter is willing to stand for election for a 3-year term as well. Grout made a motion to nominate that slate of candidates, and the motion was supported by German. Motion passed unanimously. Board members and the expiration dates of their terms are:

Expiring at the Annual Meeting in December 2020: Bill Rice, Jim German, and Renee Leow

Expiring at the Annual Meeting in December 2021: John Malnar, Howard Haulotte and Teri Grout

Expiring at the Annual Meeting in December 2022: Jen Ricker and Erin Carter

Set 2020 Meeting Dates: Meeting dates for 2020 were set for March 6 (teleconference), June 5 (UPRCO office), September 11 (teleconference), and December 4 (Annual meeting and elections, UPRCO office).

Project Updates: ED provided an update on all current projects and fund balances as of November 30, 2019. See below.

UPDATE ON CURRENT PROJECTS AND PROJECT FUNDS

USFS Ottawa NF Agreement for Invasive Species Work in KISMA

Agreement Amount \$23,000 Match Commitment \$5,750 non-federal match

Project Dates: March 2015 – 5-year agreement, anticipate spending down all remaining funds in 2019

Partners – Ottawa NF and all KISMA partners

Project completed, final payment received, and match commitment met

NAWCA Michigan Upper Peninsula Coastal Wetland Project III

Received \$1 Million

Match Commitment \$2.2 Million

Project Dates: June 26, 2014 to December 26, 2019 (Requested Extension to March 26, 2020)

Multiple Partners

Remaining funds \$143,231

Goal – conserve and restore migratory bird habitat; requested extension has been verbally approved

MISGP – Upper Peninsula Phragmites Coalition

Requested \$210,282 Match Commitment \$246,708 (all match from current EPA/GLRI grant)

Partners – CLMCD, Alger CD, Menominee CD, Dickinson CD, MNFI

Project Dates: March 11, 2016 to December 31, 2018

Project completed, final payment received

USFS Hiawatha NF Agreement for Phragmites Management

Agreement Amount \$59,700

Match Commitment \$15,000

Project Dates: April 4, 2017 to December 31, 2020

Partners – Hiawatha NF and UP Phragmites Coalition Partners

Remaining funds \$41,094

Goal – manage phragmites on/near Hiawatha NF land; not much accomplished to date because waiting for NEPA completion and approval which came in mid-Sept. 2019. Planning for treatments in 2020.

MISGP – Life After Phragmites: Wetland Restoration and Landowner Stewardship

Agreement Amount \$191,600

Match Commitment \$21,800

Project Dates: March 2019 to March 31, 2021

Partners – Marquette, Alger, Dickinson, and Chippewa Luce Mackinac Conservation Districts and their associated CISMAs

Remaining funds \$140,928

Goal – continue EDRR for phragmites and implement landowner cost-share program to sustain accomplishments to date. Educate landowners about secondary invasive species which are present following phragmites treatment. Sub-awards of \$37,000 to ACD, MCCD, DCD and \$5012 to CLMCD.

NFWF SOGL – Life After Phragmites: Wetland Restoration & Landowner Stewardship in Michigan’s UP and Northeastern Wisconsin

Agreement Amount \$150,000

Match Commitment \$150,000 (match from MISGP Phragmites Grant)

Project Dates: August 2019 to December 31, 2021

Partners - Marquette, Alger, Dickinson, & Chippewa Luce Mackinac CDs, GLIFWC, WIDNR, Marinette Co.

Remaining funds \$149,900

Goal – continue phragmites management in the UP through 2021 and expand EDRR and cost-share model in 3 WRISC counties of WI. Protect success in Menominee County from re-infestation from Marinette County, WI. Additional \$18,000 in sub-awards to ACD and MCCD, and \$37,000 to DCD (more because of WI work).

Discuss Future Direction for UPRCD & Process for Replacing Ex. Dir. in 2020: ED presented a brief synopsis of the UPRCD which detailed the separation from NRCS/federal Coordinator model to non-profit, completely grant-funded model. She also presented a break-down of previous year deficits and build-up of savings from indirect funds since 2015. A summary of the current grant funds available for a new ED for 2020 was also given. She feels that the new ED will need to have grant-writing skills and support themselves and potentially additional employees through future grants. She reminded the Council members that the location of the UPRCD office does not need to stay in Marquette and the focus does not need to remain on invasive species.

Erin Carter suggested a potential collaboration between MSUE and UPRCD. She mentioned that MSU is working to form collaborative employment positions with other entities, and this could be a possibility. The board decided that Darcy, Teri Grout, Bill Rice and Erin Carter will meet to discuss this potential collaboration and then report back to the board.

Discuss Office Lease: The current office lease expires on December 31, 2019. A motion was made by Grout, supported by Leow to renew the lease for another 6 months. Motion passed.

Public Comment/Partner Updates: None

Future Meeting Dates: March 6 (teleconference), June 5 (UPRCD office), September 11 (teleconference), and December 4 (UPRCD office)

Adjournment: Motion was made by Grout, supported by German to adjourn the meeting at 12:00 pm. Motion passed.

Upper Peninsula Resource Conservation & Development Council
Balance Sheet
As of February 29, 2020

	<u>Feb 29, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
mBank Green Checking	62,078.52
mBank High Yield Checking	4,532.80
Total Checking/Savings	<u>66,611.32</u>
Total Current Assets	<u>66,611.32</u>
TOTAL ASSETS	<u><u>66,611.32</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	
Accrued Sick Leave Liabilities	5,954.40
Payroll Liabilities - Other	1,081.60
Total Payroll Liabilities	<u>7,036.00</u>
Total Other Current Liabilities	<u>7,036.00</u>
Total Current Liabilities	<u>7,036.00</u>
Total Liabilities	7,036.00
Equity	
Opening Balance Equity	83,287.68
Unrestricted Net Assets	-4,494.68
Net Income	-19,217.68
Total Equity	<u>59,575.32</u>
TOTAL LIABILITIES & EQUITY	<u><u>66,611.32</u></u>

Proposed Timeline for Transition to new ED:

Darcy 30-40 hrs/week until March 31

Nick's first day at UPRCD March 18

Nick 40 hrs/week March 18-March 31 (some in person training with Darcy, some training by phone/email)

Darcy on vacation all of April

Nick CLMCD 40 hrs/wk April 1-3

Nick 30 hrs/wk UPRCD and 10 hrs/wk CLMCD April 6-May 15

After May 15 Nick 30-40 hrs/wk UPRCD

After May 1 Darcy contingent (when needed) until Nick no longer needs assistance (paid with grant funds when doing grant work and paid with Council funds when doing financial tasks, etc)

Nick will work up to 100 extra hours for CLMCD between May 1 and Oct 31 to help with their transition

Logistical Tasks related to ED transition:

Find office space in/near Sault Ste. Marie – Nick to work out of his house until office space secured

- ✓ Current rent in Mqt = \$233/month + \$25 parking/month (total \$258/month)

Close Mqt office, Darcy to sort through old NRCS files and dispose, move necessary files to SSM

- ✓ Current lease expires 6-30-20, could probably extend monthly if necessary

Transition Phone and internet service (currently Spectrum \$126/month includes internet service)

Computer – Darcy's laptop purchased Dec 2015, two older laptops 2014 & 2015, one already crashed once

- ✓ Suggest purchasing new laptop for Nick, Darcy keeping current laptop until completely done, then that one becomes extra or for future part-time employee

Financial Logistics

- ✓ Suggest make Nick an authorized signer for both the mBank accounts and put accounts under his social security number
- ✓ Leave Darcy as authorized signer temporarily and Renee (secretary/treasurer) as authorized signer
- ✓ Requires a motion from the board and to provide meeting minutes to mBank
- ✓ Suggested motion- Move to change the authorized signatories for the two mBank accounts to Nick Cassel, Renee Leow, and Darcy Rutkowski. If a social security number is required for these accounts, the social security number shall be that of Nick Cassel.
- ✓ Suggest transitioning to one mBank account in the next few months (requires changing several automatic withdrawals and automatic deposits from funders). Keep the account for which we have checks.
- ✓ 2019 US Tax Return (990) to be completed by Gloria LaPointe
- ✓ Darcy to train Nick to use Quickbooks and track grant expenses

Transitioning projects to Nick's management:

Suggest exploring UPRCD obtaining Pesticide Applicator Business License

- ✓ More than \$68,000 in contractors expenses in current grants, some of these herbicide treatments could be done by Nick as an employee instead of contracting out. (Do we need a motion for this?)
- ✓ Face-to-face meetings with Nick/Darcy and current project partners in late March and/or early May
- ✓ Nick and Darcy to complete bi-annual progress report for MISG Phrag Project
- ✓ Darcy to complete NAWCA final reports prior to March 31
- ✓ Nick to continue to participate in UP CISMA steering team meetings as much as time allows

Approved 27 Feb 2020

January 10th, 2020

5:02 pm - Menominee 9-1-1 Governing Board meeting called to order by Chairman Dessart.

Members in attendance: Josh Jones, Brett Botbyl, Mark Petersen, John Starzynski, Rick Bastien, Josh Dessart, Ken Marks, Carl Johnson, Gerry Christiaens, 9-1-1 Deputy Directory Andy Primeaux, County Administrator Jason Carviou.

1. **Approval of Agenda:** Motion by Jerry Christiaens, 2nd by John Starzynski. All in favor.
2. **Approval of previous meeting minutes:** Motion by John Starzynski, 2nd by Carl Johnson. All in favor.
3. **Public Comment:** None. Motion to close by John Starzynski , 2nd by Brett Botbyl. All in favor.
4. **VHF Radio Tower Replacement:**
 - (a) County Administrator Jason Carviou reported that he had a Request For Proposal document ready to be published, but at the January County Board meeting commissioners brought up the feasibility of renting space on the new tower to others such as cell phone companies. The County Board tabled publishing the RFP so they could gather more information. After discussion the following motion was made:
 - i. Motion by Brett Botbyl to recommend to the County Board that the County Board hire a qualified firm to perform a VHF radio coverage study so as to determine the best locations for radio towers to provide the maximum coverage. 2nd by John Starzynski. All in favor.
 - (b) County Administrator Jason Carviou reported that the County has completed the purchase of the Bagley tower from the Road Commission, and the tower now belongs to the County.
 - (c) County Administrator Jason Carviou reported that a grant application was submitted to USDA Rural Development in the amount of \$70,000 to help with replacing the Bagley tower. We should hear soon if the County was awarded the grant.
5. **9-1-1 Director Position:** County Administrator Jason Carviou reported that Brian Barrette has resigned from the E-9-1-1 Director Position. His last day as Director was January 10th. Deputy Director Andy Primeaux has been appointed as interim Director. Applications are being solicited from the public with application period closing on January 31. County Administrator Jason Carviou is establishing an interview panel consisting of County Administrator, County Clerk, Sheriff, a current dispatcher, a member of the Governing Board. - Brett Botbyl volunteered to be the Governing Board representative.
6. **Director's Report:**
 - (a) Interim Director Andy Primeaux gave a report of staffing and number of calls handled in 2019. Penny Bourque has retired after 20 years of service.
 - (b) County Administrator Jason Carviou reported that an operating millage request will be on the March ballot.
 - (c) County Administrator Jason Carviou disseminated and reviewed the financial statements for the period ending December 31, 2019.

Approved

27 Feb 2020

(d) Andy is notifying other agencies of Brian Barrette's departure so important information gets sent/communicated to the right people.

7. **9-1-1 Final Plan:** After a brief discussion, this item was tabled.

8. Election of Officers:

(a) **Chairman:** John Starzynski made a motion, 2nd by Jerry Christiaens to nominated Josh Dessart as Chairman. - No other nominations were made. Jerry Christiaens, 2nd by John Starzynski to cast a unanimous ballot for Josh Dessart as Chairman. All in favor.

(b) **Vice Chairman:** John Starzynski made a motion, 2nd by Jerry Christiaens to nominated Carl Johnson as Vice Chairman. - No other nominations were made. Jerry Christiaens, 2nd by John Starzynski to cast a unanimous ballot for Carl Johnson as Vice Chairman. All in favor.

(c) **Secretary:** John Starzynski made a motion, 2nd by Jerry Christiaens to nominated Mark Petersen as Secretary. - No other nominations were made. Jerry Christiaens, 2nd by John Starzynski to cast a unanimous ballot for Mark Petersen as Secretary. All in favor.

9. **Next Meeting Date:** February 27th, 2020 at 5 PM in Stephenson

10. Governing Board Member Comments:

(a) Josh Dessart: EMS representative to the E-9-1-1 Governing Board should be made by the newly forming County EMS Provider Group. Also, Bill Cech has been appointed as the County Board representative to the Governing Board replacing David Prestin.

(b) Ken Marks: Records Management system including Vehicle Location for Sheriff and Menominee Police Department is getting close. The Sheriff's Department now has a hostage negotiation team. Ken stated that he is willing to help with promoting the 911 operating millage.

(c) Brett Botbyl: Stated that we need to do a better job of letting the public know what the Governing Board is doing including; posting of minutes and developing a mission statement.

11. Public Comment: None

12. Adjournment: Motion by Carl Johnson, 2nd by Josh Jones to Adjourn. Motion Carried.



Approved
2/27/20

Date: January 23, 2020	Place: Pinecrest Medical Care Facility Board Rooms
Presiding: John Degenaer, Jr. Vice Chairperson	Time: 2:00 pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting

Call to Order: 2:00pm CST

Roll Call: Trustees present: Mary Olson, Donna Schomin, Theresa Nelson, Winnie Fornetti, John Degenaer, Jr. and Gerald Piche

Trustees absent: Catherine Driscoll and Jeff Naser

Leadership Team present: Tina Koski Administrator, Heather Niarhos, Director of Nursing, and Jessica Johnson, CFO

Guest: Todd Flath, Jennifer Stenberg and Shannon Piche

Page1January2020

TOPIC	DISCUSSION	OUTCOME
Board Approval of January 2020 Agenda	The January 2020 Agenda was reviewed	A motion was made to accept the January 2020 Agenda by Trustee Piche, seconded by Trustee Schomin. Motion carried.

TOPIC	DISCUSSION	OUTCOME
Board Action on Minutes of the December 2019 meeting	The Minutes from the December 2019 meeting were reviewed.	A motion was made to accept the December 2019 Minutes by Trustee Olson, seconded by Trustee Fornetti. Motion carried.

TOPIC	DISCUSSION	OUTCOME
Board Action on December 2019 Manifest of Invoices Page 2 January 2020	The December 2020 Manifest of invoices was reviewed. No comments	A motion was made to accept the December 2019 Manifest of Invoices by Trustee Nelson, seconded by Trustee Piche. Motion carried.

TOPIC	DISCUSSION	OUTCOME
Board Action on December 2019 Financial Statement	<p>Jessica Johnson, CFO told the Board Trustees this is preliminary waiting on our final Audit. Discussed on current Assets, Liabilities and Equity on the December Financial Statement. Actual versus Budgeted was discussed, Operating Income and Expenses for each Department, with a gain for the month of December. Jessica Johnson continued with the Census for the three counties, we are at 91.91% for December and are at 85.22% for the year. The Capitol Project requests were discussed, the Daycare area will be used in three different ways a Serenity Room, a Crafting area and a Mancave, the Capitol Project Request is to replace the floor that is cracked. The next Capitol Project Request is Refrigerators at both Pinegrove and Cedar Grove and counter top ice machines at each and replace weighing scales and slings for lifts. A Roll Call vote on the Capitol Project Requests:</p> <p>Mary Olson – yes Donna Schomin – yes Theresa Nelson – yes Winnie Fornetti – yes John Degenaer, Jr. – yes Gerald Piche – yes</p>	A motion was made to accept the Financial Statement for December 2019 by Trustee Fornetti, seconded by Trustee Nelson. Motion carried.

TOPIC	DISCUSSION	OUTCOME
Board Committee Report from Whispering Pines Page 3 January 2020	No meeting was held in January	

TOPIC	DISCUSSION	OUTCOME
<p>Board Action on December 2019 Write-offs</p>	<p>Jessica Johnson, CFO said this is a big one and all one Resident and this is back before any of the current Billers were here, so we had to look back through notes about the Medicaid application and this was early with the new Billing Process we have since worked out the kinks and we are seeing payments get better. Trustee Nelson asked is it going better, Jessica Johnson said, yes, it is we now know what to ask and how to bill. Trustee Nelson asked is someone replacing Lois to help families with applying for Medicaid, Jessica Johnson said our Biller Christie is helping families, Trustee Nelson asked if Christie has time to do both, Jessica Johnson said yes, she does. Tina Koski, Administrator said we can't always wait for Medicaid to be in place to admit and at time it does not work in our favor. Trustee Degenauer, Jr. said he will speak to Senator McBroom about this large Write-off to see if he can help us</p>	<p>A motion was made to accept the Write-offs for December 2019 by Trustee Degenauer, Jr., seconded by Trustee Nelson. Motion carried.</p>

TOPIC	DISCUSSION	OUTCOME
<p>Unfinished and New Business: Report of Quality Assurance and Resident Council Committees</p>	<p>Heather Niarhos, Director of Nursing reported on QA projects including Wounds, Dining enhancement, preparing for our State Survey and waiting for the State to come into the facility for reported incidents, Residents are requesting a Super Bowl Party, Pinegrove Residents are requesting to go to Hobby Lobby otherwise no concerns from the Residents</p>	<p>A motion was made to accept the Report of Quality Assurance and Resident Council Committees by Trustee Piche, seconded by Trustee Nelson. Motion carried.</p>
<p>Unfinished and New Business: Safety Committee Page4January2020</p>	<p>Jessica Johnson, CFO read the minutes from the January 2020 Safety Committee Meeting</p>	<p>A motion was made to accept the Safety Committee Meeting by Trustee Schomin,</p>

	seconded by Trustee Fornetti. Motion carried
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TOPIC	DISCUSSION	OUTCOME
<p>Administrator's Report</p> <p>Page 5 January 2020</p>	<p>Tina Koski, Administrator discussed the letter received from the Inspector General's office, we are working with UPHP and should have it resolved soon. We are adding a Toll-Free Number for Pinecrest for families and public to contact us and we are adding a Toll-Free Number to have a Hot-Line to our Corporate Compliance. Tina said she is having Bi-weekly Management Meeting with Supervisors to help with better communication, policies and input. Tina reported on projects our Maintenance Department and outside companies are working on some waiting on parts, quotes and weather. Labor Management meetings have gone well with union waiving negotiations this year. Still looking for a Dietitian. We have a Contract with a Speech Therapist. We have a meeting with Constellation Energies on January 30, 2020 at 1:00 pm CST if any of the Board Trustees are able to attend. Reviewed four policies: Administration of Facility, Bed-Hold and Re-Admission Policy (to be signed by Board Chairperson), Administration & Management Paid Holidays and Pinecrest Resident Transportation Policy. Tina asked Trustee Nelson if she has heard anything on State Contract for New Vehicles, Trustee Nelson said she has not but she will ask John Stapleton to call about it. Trustee Degenauer, Jr. said he will have Brian from Dickinson County call Tina about how Dickinson County has leased vehicles. Trustee Nelson asked if we have been reimbursed by our insurance company from when we lost power, Jessica Johnson, CFO said yes, we have received a check from MMRMA</p>	<p>A motion was made to accept the Administrator's Report by Trustee Nelson, seconded by Trustee Schomin. Motion carried.</p>

TOPIC	DISCUSSION	OUTCOME
Public comment	None	

TOPIC	DISCUSSION	OUTCOME
ADJOURNMENT Page 6 January 2020	The meeting adjourned 2:36pm CST	A motion was made to adjourn by Trustee Piche, seconded by Trustee Olson. Motion carried


 Donna Schomin, Chairperson


 Tina Koski, Administrator



PINECREST
MEDICAL CARE FACILITY

**PINECREST MEDICAL CARE FACILITY
FEBRUARY 2020**

PAYMENT MANIFEST

AP Monthly Check Register by (Check Number) From 01/31/2020 - Thru 01/31/2020

Bank Code: CP Capital Projects		Cash Account: 10-10-1011				Posting Period: 01/2020				
Check Number	Check Type	Check Date	Vendor Code	Vendor Name	Invoice Number	Invoice Amt Applied	Discount Amount	Withheld Amount	Paid Amount	Check Amount
0000001150	C	01/10/2020	003437	HEYNSSSENS SELJNS	373040	516.66	0.00	0.00	516.66	
					373710	3,355.00	0.00	0.00	3,355.00	
				Total for Check 0000001150	C					
0000001151	C	01/24/2020	002542	ALLIED ELECTRONICS	9012127932	3,871.66	0.00	0.00	3,871.66	3,871.66
0000001152	C	01/24/2020	002830	AUTO VALUE	383-382818	731.38	0.00	0.00	731.38	731.38
					383-382831	1,969.52	0.00	0.00	1,969.52	
						6.38	0.00	0.00	6.38	
				Total for Check 0000001152	C	1,975.90	0.00	0.00	1,975.90	1,975.90
0000001153	C	01/24/2020	002864	CHATFIELD MACHINE / NAPA	773122	160.60	0.00	0.00	160.60	
					774428	128.80	0.00	0.00	128.80	
				Total for Check 0000001153	C	289.40	0.00	0.00	289.40	289.40
0000001154	C	01/24/2020	003055	DIRECT SUPPLY, INC.	27766560	7,539.00	0.00	0.00	7,539.00	7,539.00
0000001155	C	01/24/2020	003522	INTERWOVEN TECHNOLOGIES LLC	1326	2,788.00	0.00	0.00	2,788.00	2,788.00
0000001156	C	01/24/2020	004985	OK INDUSTRIAL SUPPLY	870401	58.00	0.00	0.00	58.00	
					871333	520.78	0.00	0.00	520.78	
					871937	653.30	0.00	0.00	653.30	
				Total for Check 0000001156	C	1,232.08	0.00	0.00	1,232.08	1,232.08
0000001157	C	01/24/2020	004108	WILLIAMS DISTRIBUTING-ESCANABA	033370-001	64.58	0.00	0.00	64.58	
					055910-001	2,266.89	0.00	0.00	2,266.89	
				Total for Check 0000001157	C	2,331.47	0.00	0.00	2,331.47	2,331.47
				Sub-Total		20,758.89	0.00	0.00	20,758.89	20,758.89
				Bank Code CP						

AP Monthly Check Register by (Check Number) From 01/31/2020 - Thru 01/31/2020

Bank Code: DO		Donations Account		Cash Account: 10-10-1013		Posting Period: 01/2020				
Check Number	Check Type	Check Date	Vendor Code	Vendor Name	Invoice Number	Invoice Amt Applied	Discount Amount	Withheld Amount	Paid Amount	Check Amount
0000001479	C	01/03/2020	007691	BEAUCHAMP, JERRY	JAN 2020	60.00	0.00	0.00	60.00	60.00
0000001480	C	01/03/2020	007692	CLEMENT, JIM	JAN 2020	90.00	0.00	0.00	90.00	90.00
0000001481	C	01/16/2020	007743	RAY, ROSEMARY	01/22/2020	50.00	0.00	0.00	50.00	50.00
0000001482	C	01/24/2020	003517	INTEGRA FIRST FCU	JAN 2020	54.18	0.00	0.00	54.18	54.18
0000001483	C	01/24/2020	007692	PINECREST MEDICAL CARE FACILITY	01/24/2020	200.00	0.00	0.00	200.00	200.00
0000001484	C	01/31/2020	007691	BEAUCHAMP, JERRY	FEB 2020	60.00	0.00	0.00	60.00	60.00
0000001485	C	01/31/2020	007692	CLEMENT, JIM	FEB 2020	90.00	0.00	0.00	90.00	90.00
0000001486	C	01/31/2020	007743	RAY, ROSEMARY	FEB 2020	50.00	0.00	0.00	50.00	50.00
0000001487	C	01/31/2020	004876	WALMART COMMUNITY/SYNCSB	DONATION	342.12	0.00	0.00	342.12	342.12
				Sub-Total		996.30	0.00	0.00	996.30	996.30

AP Monthly Check Register by (Check Number) From 01/31/2020 - Thru 01/31/2020

Bank Code: OP Operating Account			Cash Account: 10-10-1095			Posting Period: 01/2020				
Check Number	Check Type	Check Date	Vendor Code	Vendor Name	Invoice Number	Invoice Amt Applied	Discount Amount	Withheld Amount	Paid Amount	Check Amount
0000012938	C	01/03/2020	004979	AMAZON CAPITAL SERVICES	14FFWANH4	30.90	0.00	0.00	30.90	30.90
					1C67HJYJ3G	61.80	0.00	0.00	61.80	61.80
					1GWKNHKF6K	79.41	0.00	0.00	79.41	79.41
					1NY4J38JCH	31.29	0.00	0.00	31.29	31.29
					1YD7RMANMP	28.00	0.00	0.00	28.00	28.00
Total for Check 0000012938 C										
0000012939	C	01/03/2020	007889	ASTREA	155471	229.40	0.00	0.00	229.40	229.40
0000012940	C	01/03/2020	002702	BENOITS GLASS & LOCK	12/23/19	4,869.69	0.00	0.00	4,869.69	4,869.69
0000012941	C	01/03/2020	003026	DELTA DENTAL	0002576324	75.00	0.00	0.00	75.00	75.00
					0002576325	2,826.65	0.00	0.00	2,826.65	2,826.65
						1,561.54	0.00	0.00	1,561.54	1,561.54
						4,388.19	0.00	0.00	4,388.19	4,388.19
Total for Check 0000012941 C										
0000012942	C	01/03/2020	003027	DELTA DISPOSAL	12256081	2,405.75	0.00	0.00	2,405.75	2,405.75
					12257476	186.35	0.00	0.00	186.35	186.35
Total for Check 0000012942 C										
0000012943	C	01/03/2020	003285	GORDON FOOD SERVICE, INC	199346391	2,592.10	0.00	0.00	2,592.10	2,592.10
					199418142	115.17	0.00	0.00	115.17	115.17
					199471979	594.46	0.00	0.00	594.46	594.46
					199471983	94.74	0.00	0.00	94.74	94.74
						1,368.52	0.00	0.00	1,368.52	1,368.52
Total for Check 0000012943 C										
0000012944	C	01/03/2020	005015	HEALTHCARE ACADEMY	12164	2,170.89	0.00	0.00	2,170.89	2,170.89
0000012945	C	01/03/2020	003437	HEYNSSSENS SELINS	372850	8,500.00	0.00	0.00	8,500.00	8,500.00
0000012946	C	01/03/2020	003514	INSIGHT FS A DIVISION OF GROW	0050314833	366.42	0.00	0.00	366.42	366.42
0000012947	C	01/03/2020	003560	JILBERTS DAIRY	DEC 2019	306.37	0.00	0.00	306.37	306.37
0000012948	C	01/03/2020	005012	KEN'S HANDYMAN SERVICE	1031	1,036.46	0.00	0.00	1,036.46	1,036.46
0000012949	C	01/03/2020	004219	PERFORMANCE HEALTH SUPPLY INC	IN92172842	2,500.00	0.00	0.00	2,500.00	2,500.00
0000012950	C	01/03/2020	004262	PIONEER TV & APPLIANCE	30553	86.03	0.00	0.00	86.03	86.03
0000012951	C	01/03/2020	004438	SCHAEFFERS MFG CO	MML1423INV	1,449.00	0.00	0.00	1,449.00	1,449.00
0000012952	C	01/03/2020	004502	SHERWIN WILLIAMS	4552-0	1,098.35	0.00	0.00	1,098.35	1,098.35
0000012953	C	01/03/2020	004577	STANDARD ELECTRIC COMPANY	9027799-00	131.80	0.00	0.00	131.80	131.80
					9027799-01	39.90	0.00	0.00	39.90	39.90
						163.06	0.00	0.00	163.06	163.06
Total for Check 0000012953 C										
0000012954	C	01/03/2020	004659	SYSCO EASTERN WISCONSIN	235534900	202.96	0.00	0.00	202.96	202.96
0000012955	C	01/03/2020	004691	THE HARTFORD GROUP BENEFITS	4651703746	1,115.01	0.00	0.00	1,115.01	1,115.01
0000012956	C	01/03/2020	004691	THE HARTFORD GROUP BENEFITS	9294013371	1,070.82	0.00	0.00	1,070.82	1,070.82
0000012957	C	01/03/2020	004701	THE SUPPLY PLACE	851566	1,182.73	0.00	0.00	1,182.73	1,182.73
0000012958	C	01/09/2020	002522	AFLAC	01/09/2020	48.00	0.00	0.00	48.00	48.00
					PRE 1/9/20	795.69	0.00	0.00	795.69	795.69
						1,481.62	0.00	0.00	1,481.62	1,481.62
Total for Check 0000012958 C										
0000012959	C	01/09/2020	002563	AMERICAN CANCER SOCIETY	JAN 2020	2,277.31	0.00	0.00	2,277.31	2,277.31
0000012960	C	01/09/2020	002578	AMERIPRISE FINANCIAL SERVICES,	01/09/2020	42.50	0.00	0.00	42.50	42.50
0000012961	C	01/09/2020	003907	MI COUNCIL 25 AFSCME	JAN 2020	475.00	0.00	0.00	475.00	475.00
0000012962	C	01/09/2020	003951	MICHIGAN STATE DISBURSEMENT UNI	1/9/2020	2,165.50	0.00	0.00	2,165.50	2,165.50
0000012963	C	01/09/2020	004252	PINE UNREIMB	12/22-1/4	24.80	0.00	0.00	24.80	24.80
0000012964	C	01/09/2020	004409	SEIU HEALTHCARE MICHIGAN MEMBER	12/22-1/4	125.00	0.00	0.00	125.00	125.00
						412.50	0.00	0.00	412.50	412.50

AP Monthly Check Register by (Check Number) From 01/31/2020 - Thru 01/31/2020

Bank Code: OP Operating Account				Cash Account: 10-10-1005				Posting Period: 01/2020			
Check Number	Check Type	Check Date	Vendor Code	Vendor Name	Invoice Number	Invoice Amt Applied	Discount Amount	Withheld Amount	Paid Amount	Check Amount	
0000012965	C	01/09/2020	004671	TD AMERITRADE TRUST COMPANY	01/09/2020	20.00	0.00	0.00	20.00	20.00	
0000012966	C	01/10/2020	004979	AMAZON CAPITAL SERVICES	143L1WFGJ4	149.85	0.00	0.00	149.85	149.85	
					18TMMHMLFN1	48.36	0.00	0.00	48.36	48.36	
					1FWNCFG37	77.42	0.00	0.00	77.42	77.42	
					1G6PH1LCHC	447.84	0.00	0.00	447.84	447.84	
					1JRFAXWFG	75.19	0.00	0.00	75.19	75.19	
					1XF7GMFCM7	91.26	0.00	0.00	91.26	91.26	
				Total for Check 0000012966 C		890.02	0.00	0.00	890.02	890.02	
0000012967	C	01/10/2020	002567	AMERICAN DATA	252920	3,687.48	0.00	0.00	3,687.48	3,687.48	
0000012968	C	01/10/2020	002626	AUCA CHICAGO MC LOCKBOX	1678248362	75.75	0.00	0.00	75.75	75.75	
					1678248363	45.20	0.00	0.00	45.20	45.20	
					1678248364	180.11	0.00	0.00	180.11	180.11	
					1678253333	75.75	0.00	0.00	75.75	75.75	
					1678253334	45.20	0.00	0.00	45.20	45.20	
					1678253335	180.11	0.00	0.00	180.11	180.11	
				Total for Check 0000012968 C		602.12	0.00	0.00	602.12	602.12	
0000012969	C	01/10/2020	002630	AUTO VALUE	363-381292	84.60	0.00	0.00	84.60	84.60	
					363-381804	105.85	0.00	0.00	105.85	105.85	
					363-382683	31.14	0.00	0.00	31.14	31.14	
					363-383174	126.67	0.00	0.00	126.67	126.67	
					363-383177	49.44	0.00	0.00	49.44	49.44	
				Total for Check 0000012969 C		397.70	0.00	0.00	397.70	397.70	
0000012970	C	01/10/2020	002637	BACH MOBILITIES INC	9512	109.00	0.00	0.00	109.00	109.00	
					9513	90.00	0.00	0.00	90.00	90.00	
				Total for Check 0000012970 C		199.00	0.00	0.00	199.00	199.00	
0000012971	C	01/10/2020	002702	BENOITS GLASS & LOCK	1/3/2020	6.36	0.00	0.00	6.36	6.36	
0000012972	C	01/10/2020	007737	BIZEAU, MILDRED	JAN 2020	5,451.48	0.00	0.00	5,451.48	5,451.48	
0000012973	C	01/10/2020	002812	CAPITAL ONE COMMERCIAL	DEC 2019	114.72	0.00	0.00	114.72	114.72	
0000012974	C	01/10/2020	002864	CHATFIELD MACHINE / NAPA	773089	583.70	0.00	0.00	583.70	583.70	
					773775	54.46	0.00	0.00	54.46	54.46	
				Total for Check 0000012974 C		638.16	0.00	0.00	638.16	638.16	
0000012975	C	01/10/2020	005014	CITRIX SYSTEMS, INC	0000048566	1,776.00	0.00	0.00	1,776.00	1,776.00	
0000012976	C	01/10/2020	002896	CLOOTS & SWANSON SUPPLIES	178452-01	56.16	0.00	0.00	56.16	56.16	
0000012977	C	01/10/2020	007671	COMPREHENSIVE RISK SERVICES, LL	5212LF	246.06	0.00	0.00	246.06	246.06	
0000012978	C	01/10/2020	002990	DAILY PRESS	120276	9.80	0.00	0.00	9.80	9.80	
0000012979	C	01/10/2020	003020	DELTA COUNTY CHAMBER OF COMMERC	26398	190.00	0.00	0.00	190.00	190.00	
0000012980	C	01/10/2020	003043	DICKINSON HOME MEDICAL EQUIPMEN	0000355033	874.41	0.00	0.00	874.41	874.41	
0000012981	C	01/10/2020	003055	DIRECT SUPPLY, INC.	27726125	265.97	0.00	0.00	265.97	265.97	
0000012982	C	01/10/2020	003085	DONALD B BACON ATTORNEY AT LAW	DEC 2019	178.40	0.00	0.00	178.40	178.40	
0000012983	C	01/10/2020	003094	EARTHGRAINS BAKING COS INC	36908	311.66	0.00	0.00	311.66	311.66	
					36937	193.88	0.00	0.00	193.88	193.88	
					36986	272.08	0.00	0.00	272.08	272.08	
				Total for Check 0000012983 C		777.62	0.00	0.00	777.62	777.62	
0000012984	C	01/10/2020	007738	ESTATE OF JUDITH FADROSKI	JAN 2020	20.00	0.00	0.00	20.00	20.00	

AP Monthly Check Register by (Check Number) From 01/31/2020 - Thru 01/31/2020

Bank Code: OP Operating Account				Cash Account: 10-10-1005				Posting Period: 01/2020		
Check Number	Check Type	Check Date	Vendor Code	Vendor Name	Invoice Number	Invoice Amt Applied	Discount Amount	Withhold Amount	Paid Amount	Check Amount
0000012985	C	01/10/2020	007739	ESTATE OF RAMONA GIESZER	JAN 2020	246.00	0.00	0.00	246.00	246.00
0000012986	C	01/10/2020	003165	FAZER FOODLAND	DEC 2019	4,986.78	0.00	0.00	4,986.78	4,986.78
0000012987	C	01/10/2020	003210	FOUR SEASONS SMALL ENGINE INC	170420	-19.95	0.00	0.00	19.95	19.95
0000012988	C	01/10/2020	007740	GAME & FISH	JAN 2019	8.00	0.00	0.00	8.00	8.00
0000012989	C	01/10/2020	003260	GAVLEK, MARY	DEC 2019	357.50	0.00	0.00	357.50	357.50
0000012990	C	01/10/2020	003285	GORDON FOOD SERVICE, INC	199522019	68.02	0.00	0.00	68.02	68.02
					199531750	47.82	0.00	0.00	47.82	
					199533143	2,023.40	0.00	0.00	2,023.40	
					199533151	474.68	0.00	0.00	474.68	
					199589470	2,230.65	0.00	0.00	2,230.65	
					199589474	987.48	0.00	0.00	987.48	
					199647934	628.65	0.00	0.00	628.65	
					199647936	45.57	0.00	0.00	45.57	
					199659692	2,289.76	0.00	0.00	2,289.76	
					199659903	349.31	0.00	0.00	349.31	
					780093345	140.36	0.00	0.00	140.36	
						9,285.70	0.00	0.00	9,285.70	9,285.70
0000012991	C	01/10/2020	003416	HD SUPPLY FACILITIES MAINTENANC	9178320243	118.76	0.00	0.00	118.76	118.76
0000012992	C	01/10/2020	003506	IMPACT WELLNESS & REHAB	JAN 2020	1,950.00	0.00	0.00	1,950.00	1,950.00
0000012993	C	01/10/2020	003529	IRON MOUNTAIN	CGSX049	220.95	0.00	0.00	220.95	220.95
0000012984	C	01/10/2020	003533	ISLAND RESORT & CASINO	S1007586	1,729.44	0.00	0.00	1,729.44	1,729.44
0000012985	C	01/10/2020	003560	JILBERTS DAIRY	JAN 2020	1,018.18	0.00	0.00	1,018.18	1,018.18
0000012986	C	01/10/2020	003605	KCI USA	29159162	1,847.60	0.00	0.00	1,847.60	1,847.60
					29217978	366.12	0.00	0.00	366.12	
					29219167	288.00	0.00	0.00	288.00	
						2,511.72	0.00	0.00	2,511.72	2,511.72
0000012997	C	01/10/2020	003733	LEBENBOM & ROTHMAN, P.C.	2582	340.00	0.00	0.00	340.00	340.00
0000012988	C	01/10/2020	003782	LUFTS ADVERTISER	12/2019 RE	52.50	0.00	0.00	52.50	52.50
					DEC 2019	360.00	0.00	0.00	360.00	
						412.50	0.00	0.00	412.50	412.50
0000012999	C	01/10/2020	003851	MCKESSON MEDICAL-SURGICAL	72296374	4,796.28	0.00	0.00	4,796.28	4,796.28
0000013000	C	01/10/2020	003873	MEDLINE INDUSTRIES INC	1996994083	762.90	0.00	0.00	762.90	762.90
0000013001	C	01/10/2020	003882	MENOMINEE COUNTY JOURNAL	132	64.00	0.00	0.00	64.00	64.00
0000013002	C	01/10/2020	004072	NIARHOS, HEATHER	JAN 2020	40.00	0.00	0.00	40.00	40.00
0000013003	C	01/10/2020	004985	OK INDUSTRIAL SUPPLY	870230	50.71	0.00	0.00	50.71	50.71
					870319	590.95	0.00	0.00	590.95	
					870320	33.79	0.00	0.00	33.79	
					871059	169.90	0.00	0.00	169.90	
					871175	33.79	0.00	0.00	33.79	
					871408	39.55	0.00	0.00	39.55	
					871415	57.57	0.00	0.00	57.57	
					871481	118.50	0.00	0.00	118.50	
					871744	47.20	0.00	0.00	47.20	
					871917	62.65	0.00	0.00	62.65	

AP Monthly Check Register by (Check Number) From 01/31/2020 - Inru 01/31/2020

Bank Code:	Check Number	Check Type	Operating Account	Check Date	Vendor Code	Vendor Name	Invoice Number	Cash Account: 10-10-1005			Posting Period: 01/2020	
								Invoice Amt Applied	Discount Amount	Withheld Amount	Paid Amount	Check Amount
							871918	55.37	0.00	0.00	55.37	
						Total for Check 0000013003	C	1,259.98	0.00	0.00	1,259.98	1,259.98
0000013004	C		01/10/2020	004153	OMNICARE INC	JAN 2020		11,519.67	0.00	0.00	11,519.67	11,519.67
0000013005	C		01/10/2020	004159	OPTIMA HEALTHCARE SOLUTIONS	INV140179		410.00	0.00	0.00	410.00	410.00
0000013006	C		01/10/2020	004322	PROFESSIONAL MEDICAL, INC.	1857050		103.65	0.00	0.00	103.65	103.65
						1857774		596.08	0.00	0.00	596.08	596.08
						Total for Check 0000013006	C	699.73	0.00	0.00	699.73	699.73
0000013007	C		01/10/2020	004326	PROMETRIC	LEESEBERG		20.00	0.00	0.00	20.00	20.00
0000013008	C		01/10/2020	004326	PROMETRIC	A WEEKS		20.00	0.00	0.00	20.00	20.00
0000013009	C		01/10/2020	004326	PROMETRIC	B BERGER		20.00	0.00	0.00	20.00	20.00
0000013010	C		01/10/2020	004368	REMY BATTERY CO INC	5388248		17.88	0.00	0.00	17.88	17.88
						5388463		168.00	0.00	0.00	168.00	168.00
						Total for Check 0000013010	C	185.88	0.00	0.00	185.88	185.88
0000013011	C		01/10/2020	004502	SHERWIN WILLIAMS	4661-9		139.34	0.00	0.00	139.34	139.34
						4774-3		195.30	0.00	0.00	195.30	195.30
						Total for Check 0000013011	C	334.64	0.00	0.00	334.64	334.64
0000013012	C		01/10/2020	004535	SMITH, DARLENE	JAN 2020		494.64	0.00	0.00	494.64	494.64
0000013013	C		01/10/2020	004561	ST FRANCIS HOSPITAL	170 XRAY		154.60	0.00	0.00	154.60	154.60
						LABS-1/20		3,138.00	0.00	0.00	3,138.00	3,138.00
						Total for Check 0000013013	C	3,292.60	0.00	0.00	3,292.60	3,292.60
0000013014	C		01/10/2020	004167	ST. FRANCIS HOSPITAL	59352255		44.00	0.00	0.00	44.00	44.00
0000013015	C		01/10/2020	004659	SYSO EASTERN WISCONSIN	235447930		68.25	0.00	0.00	68.25	68.25
						235520357		44.30	0.00	0.00	44.30	44.30
						235521928		44.30	0.00	0.00	44.30	44.30
						235524330		65.51	0.00	0.00	65.51	65.51
						235543467		26.15	0.00	0.00	26.15	26.15
						235543989		2,037.80	0.00	0.00	2,037.80	2,037.80
						Total for Check 0000013015	C	2,286.31	0.00	0.00	2,286.31	2,286.31
0000013016	C		01/10/2020	007741	TERRAJLT, JUDY	JAN 2020		54.98	0.00	0.00	54.98	54.98
0000013017	C		01/10/2020	004701	THE SUPPLY PLACE	852300		11.00	0.00	0.00	11.00	11.00
0000013018	C		01/10/2020	004764	U.S. BANK EQUIPMENT FINANCE	403388358		529.79	0.00	0.00	529.79	529.79
0000013019	C		01/10/2020	003902	UP HEALTH SYSTEM-MARQUETTE	53408-0052		80.82	0.00	0.00	80.82	80.82
0000013020	C		01/10/2020	004808	US POSTAL SERVICE	JAN 2020		40.00	0.00	0.00	40.00	40.00
0000013021	C		01/10/2020	004857	VILLAGE OF POWERS	0 JAN 2020		184.09	0.00	0.00	184.09	184.09
						007 1/2020		80.31	0.00	0.00	80.31	80.31
						022 1/2020		133.85	0.00	0.00	133.85	133.85
						030 1/2020		133.85	0.00	0.00	133.85	133.85
						16022 1/20		191.76	0.00	0.00	191.76	191.76
						5 JAN 2020		1,787.12	0.00	0.00	1,787.12	1,787.12
						7 JAN 2020		46.80	0.00	0.00	46.80	46.80
						985 1/2020		2,088.06	0.00	0.00	2,088.06	2,088.06
						Total for Check 0000013021	C	4,645.84	0.00	0.00	4,645.84	4,645.84
0000013022	C		01/10/2020	004666	WELLDYNERX, INC	SLS450546		1,138.52	0.00	0.00	1,138.52	1,138.52
0000013023	C		01/10/2020	007742	WILLIAM MOORE ADMINISTRATIVE TR	01/08/2020		2,177.50	0.00	0.00	2,177.50	2,177.50

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Bank Code: OP Operating Account				Cash Account: 10-10-1005				Posting Period: 01/2020			
Check Number	Check Type	Check Date	Vendor Code	Vendor Name	Invoice Number	Invoice Amt Applied	Discount Amount	Withheld Amount	Paid Amount	Check Amount	
0000013024	C	01/10/2020	004108	WILLIAMS DISTRIBUTING-ESCANABA	082359-001	491.57	0.00	0.00	491.57	491.57	
					088206-001	382.42	0.00	0.00	382.42	382.42	
					088206-002	128.16	0.00	0.00	128.16	128.16	
					098051-001	188.24	0.00	0.00	188.24	188.24	
					100819-001	750.35	0.00	0.00	750.35	750.35	
					963015-003	16.83	0.00	0.00	16.83	16.83	
						1,937.57	0.00	0.00	1,937.57	1,937.57	
0000013025	C	01/10/2020	004937	WM CORPORATE SERVICES, INC	778-2819-9	119.00	0.00	0.00	119.00	119.00	
0000013026	C	01/17/2020	004979	AMAZON CAPITAL SERVICES	11L1QY94PF	28.64	0.00	0.00	28.64	28.64	
					1JRFXYW683	33.99	0.00	0.00	33.99	33.99	
					1JRFXYW6DD	34.99	0.00	0.00	34.99	34.99	
					1JRFXYW69D	187.98	0.00	0.00	187.98	187.98	
					1K6T7PC4GJ	28.37	0.00	0.00	28.37	28.37	
					1P4RKG7RMG	94.98	0.00	0.00	94.98	94.98	
					1TJLCJYDJR	42.00	0.00	0.00	42.00	42.00	
					1VJHJG1HJK	39.98	0.00	0.00	39.98	39.98	
					1XMMXFRPHT	30.49	0.00	0.00	30.49	30.49	
						521.42	0.00	0.00	521.42	521.42	
0000013027	C	01/17/2020	002626	AUCA CHICAGO MC LOCKBOX	1678258204	75.75	0.00	0.00	75.75	75.75	
					1678258205	45.20	0.00	0.00	45.20	45.20	
					1678258208	180.11	0.00	0.00	180.11	180.11	
						301.06	0.00	0.00	301.06	301.06	
0000013028	C	01/17/2020	002632	AVAYA INC	2734288633	1,198.76	0.00	0.00	1,198.76	1,198.76	
0000013029	C	01/17/2020	002637	BACH MOBILITIES INC	9544	316.00	0.00	0.00	316.00	316.00	
0000013030	C	01/17/2020	002722	BIRDS & BLOOMS	MY2450-1	15.00	0.00	0.00	15.00	15.00	
0000013031	C	01/17/2020	002723	BIRDS & BLOOMS EXTRA	HR027 B6	12.98	0.00	0.00	12.98	12.98	
0000013032	C	01/17/2020	002744	BLUE CROSS BLUE SHIELD OF MICH	JAN 2020	56,298.93	0.00	0.00	56,298.93	56,298.93	
0000013033	C	01/17/2020	002864	CHATFIELD MACHINE / NAPA	774874	389.91	0.00	0.00	389.91	389.91	
0000013034	C	01/17/2020	002886	CLOOTS & SWANSON SUPPLIES	178620-00	254.52	0.00	0.00	254.52	254.52	
0000013035	C	01/17/2020	002891	CORRIGAN, SHARLINE	01/10/2020	100.00	0.00	0.00	100.00	100.00	
0000013036	C	01/17/2020	002891	DALCO	3548824	33.34	0.00	0.00	33.34	33.34	
0000013037	C	01/17/2020	003055	DIRECT SUPPLY, INC.	27772908	140.63	0.00	0.00	140.63	140.63	
					27774363	203.98	0.00	0.00	203.98	203.98	
					27775035	272.07	0.00	0.00	272.07	272.07	
					27776903	269.96	0.00	0.00	269.96	269.96	
						886.64	0.00	0.00	886.64	886.64	
0000013038	C	01/17/2020	003094	EARTHGRAINS BAKING COS INC	35752 LATE	36.59	0.00	0.00	36.59	36.59	
					37019	224.21	0.00	0.00	224.21	224.21	
						280.80	0.00	0.00	280.80	280.80	
0000013039	C	01/17/2020	003096	ECOLAB	6253532238	1,017.73	0.00	0.00	1,017.73	1,017.73	
0000013040	C	01/17/2020	003131	EQUINOX PRODUCTS	180848	92.70	0.00	0.00	92.70	92.70	
0000013041	C	01/17/2020	003285	GORDON FOOD SERVICE, INC	199586625	125.34	0.00	0.00	125.34	125.34	
					199586627	31.80	0.00	0.00	31.80	31.80	
					199657572	35.02	0.00	0.00	35.02	35.02	

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Bank Code: OP		Operating Account		Cash Account: 10-10-1005			Posting Period: 01/2020			
Check Number	Check Type	Check Date	Vendor Code	Vendor Name	Invoice Number	Invoice Amt Applied	Discount Amount	Withheld Amount	Paid Amount	Check Amount
					198657573	33.00	0.00	0.00	33.00	
					198720965	64.64	0.00	0.00	64.64	
					198759014	2,143.86	0.00	0.00	2,143.86	
					198759024	610.42	0.00	0.00	610.42	
					198828630	298.09	0.00	0.00	298.09	
					198828632	2,399.52	0.00	0.00	2,399.52	
					198828647	476.43	0.00	0.00	476.43	
					780093628	72.16	0.00	0.00	72.16	
					780093656	182.29	0.00	0.00	182.29	
						6,482.57	0.00	0.00	6,482.57	6,482.57
				Total for Check: 0000013041 C						
0000013042	C	01/17/2020	003434	HERMANSVILLE RESCUE SQUAD	01/10/2020	140.00	0.00	0.00	140.00	140.00
0000013043	C	01/17/2020	003514	INSIGHT FS A DIVISION OF GROW	0050314952	322.05	0.00	0.00	322.05	322.05
0000013044	C	01/17/2020	003522	INTERWOVEN TECHNOLOGIES LLC	1327	7,946.00	0.00	0.00	7,946.00	
					1335	4,488.50	0.00	0.00	4,488.50	
						12,444.50	0.00	0.00	12,444.50	12,444.50
				Total for Check: 0000013044 C						
0000013045	C	01/17/2020	003605	KCI USA	29233278	1,541.93	0.00	0.00	1,541.93	1,541.93
0000013046	C	01/17/2020	003851	MCKESSON MEDICAL-SURGICAL	73080749	4,194.36	0.00	0.00	4,194.36	
					73090162	96.39	0.00	0.00	96.39	
						4,290.75	0.00	0.00	4,290.75	4,290.75
				Total for Check: 0000013046 C						
0000013047	C	01/17/2020	007744	OSF HEALTHCARE	2872862	96.80	0.00	0.00	96.80	96.80
0000013048	C	01/17/2020	004219	PERFORMANCE HEALTH SUPPLY INC	199223656	56.22	0.00	0.00	56.22	56.22
0000013049	C	01/17/2020	004257	PINECREST MCF PETTY CASH FUND	01/16/2020	208.37	0.00	0.00	208.37	208.37
0000013050	C	01/17/2020	004326	PROMETRIC	B DAVIS	20.00	0.00	0.00	20.00	20.00
0000013051	C	01/17/2020	004326	PROMETRIC	S BROTHERS	20.00	0.00	0.00	20.00	20.00
0000013052	C	01/17/2020	004335	PURCHASE POWER	DEC 2019	251.00	0.00	0.00	251.00	251.00
0000013053	C	01/17/2020	004578	STANDARD TEXTILE CO INC	6449043	216.00	0.00	0.00	216.00	216.00
0000013054	C	01/17/2020	004595	STATE OF MICHIGAN	491-371232	290,000.37	0.00	0.00	290,000.37	
					491-371270	33,876.15	0.00	0.00	33,876.15	
						323,876.52	0.00	0.00	323,876.52	323,876.52
				Total for Check: 0000013054 C						
0000013055	C	01/17/2020	004617	STEPHENSON MKTG CO-OP	JAN 2020	351.84	0.00	0.00	351.84	351.84
0000013056	C	01/17/2020	004620	STERICYCLE INC	4009105804	211.84	0.00	0.00	211.84	211.84
0000013057	C	01/17/2020	004659	SYSCO EASTERN WISCONSIN	235553259	1,328.85	0.00	0.00	1,328.85	1,328.85
0000013058	C	01/17/2020	004830	VANDERMISSEN, DOMINIQUE	01/10/2020	28.47	0.00	0.00	28.47	28.47
0000013059	C	01/17/2020	004866	WAGWORKS INC	INV1870232	100.00	0.00	0.00	100.00	100.00
0000013060	C	01/17/2020	004882	WE ENERGIES	1/2020	1,176.90	0.00	0.00	1,176.90	
					JAN 2020	5,264.83	0.00	0.00	5,264.83	
						6,441.73	0.00	0.00	6,441.73	6,441.73
				Total for Check: 0000013060 C						
0000013061	C	01/17/2020	004957	YP	JAN 2020	52.50	0.00	0.00	52.50	52.50
0000013062	C	01/23/2020	002522	AFLAC	POST 1/23	837.71	0.00	0.00	837.71	
					PRE 1/23	1,469.49	0.00	0.00	1,469.49	
						2,307.20	0.00	0.00	2,307.20	2,307.20
				Total for Check: 0000013062 C						
0000013063	C	01/23/2020	002563	AMERICAN CANCER SOCIETY	01/2020	42.50	0.00	0.00	42.50	42.50
0000013064	C	01/23/2020	002578	AMERIPRISE FINANCIAL SERVICES,	01/23/2020	475.00	0.00	0.00	475.00	475.00
0000013065	C	01/23/2020	003907	MI COUNCIL 25 AFSCME	01/2020	2,167.00	0.00	0.00	2,167.00	2,167.00

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Bank Codes: OP		Operating Account		Vendor		Cash Account: 10-10-1005		Posting Period: 01/2020		
Check Number	Check Type	Check Date	Check Code	Vendor Name	Invoice Number	Invoice Amt Applied	Discount Amount	Withheld Amount	Paid Amount	Check Amount
Total for Check 0000013080 C										
0000013091	C	01/24/2020	007721	MATRIXCARE, INC.	85845	322.08	0.00	0.00	322.08	401.68
0000013092	C	01/24/2020	003851	MCKESSON MEDICAL-SURGICAL	INV5088251	401.68	0.00	0.00	401.68	121.61
0000013093	C	01/24/2020	003930	MICRO-TEL CENTER	73784465	4,314.52	0.00	0.00	4,314.52	4,314.52
0000013094	C	01/24/2020	004125	NORWAY SPRINGS INC	20-0417574	844.00	0.00	0.00	844.00	844.00
0000013095	C	01/24/2020	004262	PIONEER TV & APPLIANCE	645378	152.00	0.00	0.00	152.00	152.00
Total for Check 0000013095 C										
0000013096	C	01/24/2020	004273	PLANTE & MORAN PLLC	1790515	1,208.85	0.00	0.00	1,208.85	1,208.85
0000013097	C	01/24/2020	004322	PROFESSIONAL MEDICAL, INC.	1862370	799.63	0.00	0.00	799.63	799.63
0000013098	C	01/24/2020	004328	PROMETRIC	J KROL	20.00	0.00	0.00	20.00	20.00
0000013099	C	01/24/2020	004338	QUALITY SEW & VAC	20278	92.75	0.00	0.00	92.75	92.75
0000013100	C	01/24/2020	004595	STATE OF MICHIGAN	491-372098	96,666.79	0.00	0.00	96,666.79	96,666.79
Total for Check 0000013100 C										
0000013101	C	01/24/2020	004659	SYSO EASTERN WISCONSIN	491-372136	11,292.05	0.00	0.00	11,292.05	107,958.84
0000013102	C	01/24/2020	004678	TELNET WORLDWIDE	235561950	2,341.60	0.00	0.00	2,341.60	2,341.60
0000013103	C	01/24/2020	004701	THE SUPPLY PLACE	186472	1,259.94	0.00	0.00	1,259.94	1,259.94
Total for Check 0000013103 C										
0000013104	C	01/24/2020	004849	VERIZON WIRELESS	137524	66.00	0.00	0.00	66.00	66.00
Total for Check 0000013104 C										
0000013105	C	01/24/2020	004882	WE ENERGIES	648851	931.00	0.00	0.00	931.00	931.00
0000013106	C	01/24/2020	004966	WELLDYNIERX, INC	9845934478	997.00	0.00	0.00	997.00	997.00
0000013107	C	01/24/2020	004906	WHISPERING PINES	9845934479	708.96	0.00	0.00	708.96	708.96
0000013108	C	01/31/2020	002503	ABILITY NETWORK, INC.	4 JAN 2020	1,070.75	0.00	0.00	1,070.75	1,070.75
0000013109	C	01/31/2020	002532	ALCO SALES & SERVICES CO	SL9451923	194.37	0.00	0.00	194.37	194.37
0000013110	C	01/31/2020	004979	AMAZON CAPITAL SERVICES	JAN 2020	1,378.83	0.00	0.00	1,378.83	1,378.83
Total for Check 0000013110 C										
0000013111	C	01/31/2020	007689	ASTREA	0M-0006439	2,240.00	0.00	0.00	2,240.00	2,240.00
0000013112	C	01/31/2020	002626	AUCA CHICAGO MC LOCKBOX	2802858-IN	224.58	0.00	0.00	224.58	224.58
Total for Check 0000013112 C										
0000013113	C	01/31/2020	002630	AUTO VALUE	1N3JD6JCYT	105.09	0.00	0.00	105.09	105.09
Total for Check 0000013113 C										
0000013114	C	01/31/2020	002630	AUTO VALUE	1VXFCMT6DK	235.20	0.00	0.00	235.20	235.20
Total for Check 0000013114 C										
0000013115	C	01/31/2020	002630	AUTO VALUE	1XKLLP7C3P	46.57	0.00	0.00	46.57	46.57
Total for Check 0000013115 C										
0000013116	C	01/31/2020	002630	AUTO VALUE	1XNMPJQ4PK	220.08	0.00	0.00	220.08	220.08
Total for Check 0000013116 C										
0000013117	C	01/31/2020	002630	AUTO VALUE	4 JAN 2020	16.25	0.00	0.00	16.25	16.25
Total for Check 0000013117 C										
0000013118	C	01/31/2020	002630	AUTO VALUE	518.10	518.10	0.00	0.00	518.10	518.10
Total for Check 0000013118 C										
0000013119	C	01/31/2020	002630	AUTO VALUE	4,869.69	4,869.69	0.00	0.00	4,869.69	4,869.69
Total for Check 0000013119 C										
0000013120	C	01/31/2020	002630	AUTO VALUE	1678269024	75.75	0.00	0.00	75.75	75.75
Total for Check 0000013120 C										
0000013121	C	01/31/2020	002630	AUTO VALUE	1678269025	45.20	0.00	0.00	45.20	45.20
Total for Check 0000013121 C										
0000013122	C	01/31/2020	002630	AUTO VALUE	1678269026	180.11	0.00	0.00	180.11	180.11
Total for Check 0000013122 C										
0000013123	C	01/31/2020	002630	AUTO VALUE	301.06	301.06	0.00	0.00	301.06	301.06
Total for Check 0000013123 C										
0000013124	C	01/31/2020	002630	AUTO VALUE	15.60	15.60	0.00	0.00	15.60	15.60
Total for Check 0000013124 C										
0000013125	C	01/31/2020	002630	AUTO VALUE	80.28	80.28	0.00	0.00	80.28	80.28
Total for Check 0000013125 C										
0000013126	C	01/31/2020	002630	AUTO VALUE	134.16	134.16	0.00	0.00	134.16	134.16
Total for Check 0000013126 C										
0000013127	C	01/31/2020	002630	AUTO VALUE	63.41	63.41	0.00	0.00	63.41	63.41
Total for Check 0000013127 C										
0000013128	C	01/31/2020	002630	AUTO VALUE	15.57	15.57	0.00	0.00	15.57	15.57
Total for Check 0000013128 C										

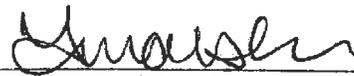
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Bank Code: OP Operating Account			Cash Account: 10-10-1005			Posting Period: 01/2020				
Check Number	Check Type	Check Date	Vendor Code	Vendor Name	Invoice Number	Invoice Amt Applied	Discount Amount	Withheld Amount	Paid Amount	Check Amount
					383-383986	21.95	0.00	0.00	21.95	
					383-384110	43.65	0.00	0.00	43.65	
					383-384180	781.77	0.00	0.00	781.77	
					383-384243	39.59	0.00	0.00	39.59	
					383-384306	39.59	0.00	0.00	39.59	
						1,235.57	0.00	0.00	1,235.57	1,235.57
0000013114	C	01/31/2020	002723	BIRDS & BLOOMS EXTRA	2020 RENEW	29.98	0.00	0.00	29.98	29.98
0000013115	C	01/31/2020	002883	CLARK HILL PLC	949131	1,134.00	0.00	0.00	1,134.00	1,134.00
0000013116	C	01/31/2020	003007	DEGENAER, JOHN P JR	1/23/2020	26.68	0.00	0.00	26.68	26.68
0000013117	C	01/31/2020	003007	DEGENAER, JOHN P JR	JAN 2020	50.00	0.00	0.00	50.00	50.00
0000013118	C	01/31/2020	003026	DELTA DENTAL	0002613828	2,704.07	0.00	0.00	2,704.07	
					0002613829	1,514.84	0.00	0.00	1,514.84	
					1221959682	4,218.91	0.00	0.00	4,218.91	4,218.91
0000013119	C	01/31/2020	003047	DICKINSON COUNTY HEALTHCARE SYS	1221967762	950.66	0.00	0.00	950.66	
						1,000.76	0.00	0.00	1,000.76	1,000.76
0000013120	C	01/31/2020	003043	DICKINSON HOME MEDICAL EQUIPMEN	0000343499	3,911.28	0.00	0.00	3,911.28	3,911.28
0000013121	C	01/31/2020	003055	DIRECT SUPPLY, INC.	27808588	63.95	0.00	0.00	63.95	63.95
0000013122	C	01/31/2020	003094	EARTHGRAINS BAKING COS INC	37045	252.77	0.00	0.00	252.77	
					37081	356.98	0.00	0.00	356.98	
						609.75	0.00	0.00	609.75	609.75
0000013123	C	01/31/2020	007712	FORNETTI, WINNIE	1/23/2020	18.22	0.00	0.00	18.22	18.22
0000013124	C	01/31/2020	007712	FORNETTI, WINNIE	JAN 2020	50.00	0.00	0.00	50.00	50.00
0000013125	C	01/31/2020	003285	GORDON FOOD SERVICE, INC	200080843	718.92	0.00	0.00	718.92	
					200080853	33.71	0.00	0.00	33.71	
					200080854	2,455.44	0.00	0.00	2,455.44	
					200150809	4,633.51	0.00	0.00	4,633.51	
					200150812	431.71	0.00	0.00	431.71	
						8,273.29	0.00	0.00	8,273.29	8,273.29
0000013126	C	01/31/2020	003378	HALLFRISCH, MD, JOHN	FEB. 2020	4,300.00	0.00	0.00	4,300.00	4,300.00
0000013127	C	01/31/2020	003186	HERB FITZGERALD COMPANY, INC	0191789-IN	125.47	0.00	0.00	125.47	125.47
0000013128	C	01/31/2020	003437	HEYNSSENS SELINS	374830	2,279.84	0.00	0.00	2,279.84	
					374840	82.50	0.00	0.00	82.50	
						2,342.34	0.00	0.00	2,342.34	2,342.34
0000013128	V	01/31/2020	003437	HEYNSSENS SELINS	374830	-2,279.84	0.00	0.00	-2,279.84	
					374840	-82.50	0.00	0.00	-82.50	
						-2,342.34	0.00	0.00	-2,342.34	-2,342.34
0000013129	C	01/31/2020	003514	INSIGHT FS A DIVISION OF GROW	0050315066	926.80	0.00	0.00	926.80	
					0050315067	386.23	0.00	0.00	386.23	
						1,293.03	0.00	0.00	1,293.03	1,293.03
0000013130	C	01/31/2020	003522	INTERWOVEN TECHNOLOGIES LLC	FEB 2020	3,541.67	0.00	0.00	3,541.67	3,541.67
0000013131	C	01/31/2020	003603	KAUSAK, DAVID	01/24/2020	308.14	0.00	0.00	308.14	308.14
0000013131	V	01/31/2020	003603	KAUSAK, DAVID	01/24/2020	-308.14	0.00	0.00	-308.14	
0000013132	C	01/31/2020	003696	LAFORCE INC.	1122489	385.25	0.00	0.00	385.25	
						385.25	0.00	0.00	385.25	385.25

AP Monthly Check Register by (Check Number) From 01/31/2020 - Thru 01/31/2020

Bank Code: 0P Operating Account				Cash Account: 10-10-1005				Posting Period: 01/2020			
Check Number	Check Type	Check Date	Vendor Code	Vendor Name	Invoice Number	Invoice Amt Applied	Discount Amount	Withheld Amount	Paid Amount	Check Amount	
0000013133	C	01/31/2020	003782	LUFTS ADVERTISER	1123518	430.50	0.00	0.00	430.50	815.75	
Total for Check 0000013132 C						815.75	0.00	0.00	815.75	815.75	
0000013134	C	01/31/2020	003851	MCKESSON MEDICAL-SURGICAL	1/2020 REG	42.00	0.00	0.00	42.00	286.00	
0000013135	C	01/31/2020	004125	NORWAY SPRINGS INC	JAN 2020	244.00	0.00	0.00	244.00	3,023.48	
Total for Check 0000013133 C						286.00	0.00	0.00	286.00	3,023.48	
0000013136	C	01/31/2020	005013	OLSON, MARY	74285510	3,023.48	0.00	0.00	3,023.48	28.80	
0000013137	C	01/31/2020	005013	OLSON, MARY	637189	28.80	0.00	0.00	28.80	28.80	
0000013138	C	01/31/2020	004218	PERFORMANCE HEALTH SUPPLY, INC	640605	28.80	0.00	0.00	28.80	152.00	
0000013139	C	01/31/2020	004339	QUALITY WATER SPECIALIST	643409	152.00	0.00	0.00	152.00	209.60	
0000013140	C	01/31/2020	004451	SCHOMIN, DONNA	Total for Check 0000013135 C					209.60	
0000013141	C	01/31/2020	004451	SCHOMIN, DONNA	1/23/2020	32.48	0.00	0.00	32.48	32.48	
0000013142	C	01/31/2020	004502	SHERWIN WILLIAMS	JAN 2020	50.00	0.00	0.00	50.00	50.00	
Total for Check 0000013142 C						289.42	0.00	0.00	289.42	289.42	
0000013143	C	01/31/2020	004577	STANDARD ELECTRIC COMPANY	IN92288269	225.39	0.00	0.00	225.39	225.39	
0000013144	C	01/31/2020	004659	SYSCO EASTERN WISCONSIN	4865	2,908.00	0.00	0.00	2,908.00	2,908.00	
Total for Check 0000013144 C						28.88	0.00	0.00	28.88	28.88	
0000013145	C	01/31/2020	007707	TASTE OF HOME	01/23/2020	50.00	0.00	0.00	50.00	50.00	
0000013146	C	01/31/2020	004859	VSP INSURANCE CO. (GT)	JAN 2020	281.92	0.00	0.00	281.92	281.92	
Total for Check 0000013146 C						27.50	0.00	0.00	27.50	27.50	
0000013147	C	01/31/2020	004876	WALMART COMMUNITY/SYNCR	5287-2	289.42	0.00	0.00	289.42	289.42	
Total for Check 0000013147 C						98.91	0.00	0.00	98.91	98.91	
0000013148	C	01/31/2020	004876	WALMART COMMUNITY/SYNCR	9030107-00	98.91	0.00	0.00	98.91	98.91	
Total for Check 0000013148 C						45.23	0.00	0.00	45.23	45.23	
0000013149	C	01/31/2020	004876	WALMART COMMUNITY/SYNCR	235570782	45.23	0.00	0.00	45.23	45.23	
Total for Check 0000013149 C						1,471.05	0.00	0.00	1,471.05	1,471.05	
0000013150	C	01/31/2020	004876	WALMART COMMUNITY/SYNCR	235570783	1,471.05	0.00	0.00	1,471.05	1,471.05	
Total for Check 0000013144 C						1,516.28	0.00	0.00	1,516.28	1,516.28	
0000013151	C	01/31/2020	007707	TASTE OF HOME	20 RENEWAL	10.00	0.00	0.00	10.00	10.00	
0000013152	C	01/31/2020	004859	VSP INSURANCE CO. (GT)	808532672	857.48	0.00	0.00	857.48	857.48	
Total for Check 0000013146 C						371.56	0.00	0.00	371.56	371.56	
0000013153	C	01/31/2020	004876	WALMART COMMUNITY/SYNCR	808532878	371.56	0.00	0.00	371.56	371.56	
Total for Check 0000013146 C						1,229.04	0.00	0.00	1,229.04	1,229.04	
0000013154	C	01/31/2020	004876	WALMART COMMUNITY/SYNCR	9443 1/20	1,091.88	0.00	0.00	1,091.88	1,091.88	
Total for Check 0000013146 C						767,740.60	0.00	0.00	767,740.60	767,740.60	
Sub-Total						767,740.60	0.00	0.00	767,740.60	767,740.60	
Register Total						789,495.79	0.00	0.00	789,495.79	789,495.79	
Number of Checks: 229											

The cash postings for the month of January 2020 have been reviewed by Facility Management and have been found to be a true and accurate accounting of the month's cash disbursements.



Tina Koski, Administrator

Approved by Board action at the Board meeting of the Pinecrest Board of Trustees on February 27, 2020.



Donna Schomin, Chairperson

AP Monthly Check Register/GL S

Account Code	Description	Debit Amount	Credit Amount	Posting Period:
10-10-1005	Checking - LP State Bank		-767,740.80	01/2020
10-10-1011	Capital Improvement Fund		-20,768.89	01/2020
10-10-1013	Contributions Account		-896.30	01/2020
10-20-2000	Accounts Payable	789,495.79		01/2020

GL Summary Totals: 789,495.79 -789,495.79

FEBRUARY BAD DEBT

2015 Oct-Nov	\$ 1,653.00	VA	have rebilled numerous times, denied due to DX codes, billing address, asked for Terry's help in cleaning this up and I still get denials after doing everything they ask
2018 July	\$ 1,968.00	Comm Ins	resident came in comfort measures, M'Care will not pay for comfort measures, got Authorization from BCBSM for inpt stay, when billed BCBSM refused because M'Care did not pay, escalated to our BCBSM representatives for help, they worked it trying to get it to clear with no luck, aged
2018 July	\$ 2,458.90	Medicare A	denied, I worked with Medicare to try to get this clear, put all code and remarks on the claim they said to, still denied, aged
2018 July	\$ 2,010.00	Co-Ins A	Medicare A did not pay so the co-ins would not pay either
	\$ 8,089.90		

WRITE OFFS FROM PENALTY PERIOD

2019 Jun-Jul	\$ 2,343.02	M'Care Part A
2019 August	\$ 1,802.32	M'Care Part A
2019 Jul-Aug	\$ 3,494.29	M'Care +Blue
	\$ 7,639.63	

**MENOMINEE COUNTY PARKS COMMITTEE
MINUTES FEBRUARY 3, 2020**

*Approved
3/2/2020*

1. The meeting was called to order at 5:30 PM by Chair, Bob Desjarlais at Lake Township Hall in Stephenson.
2. Pledge of Allegiance was recited by all.
3. **Reporting for roll call were:** Bob Desjarlais, Dick Peterson, Kathy Branz, Mike Kass and County Commissioner Bill Cech. Excused were County Administrator Jason Carviou, County Commissioner Larry Phelps and Vola Bleile.

Others in attendance were Jim Quist and Colleen VanElls, Morning Dove Productions.
4. **Approval of agenda:** Motion by Bill Cech to approve the Agenda supported by Dick Peterson with all in favor.
5. **Election of Officers:** A motion for Bob Desjarlais as Chair made by Bill Cech, supported by Kathy Branz. All were in favor. A motion by Bob Desjarlais for Dick Peterson as Vice Chair supported by Bill Cech. All were in favor. A motion by Mike Kass for Kathy Branz as Secretary supported by Bill Cech. All were in favor.
6. **Minutes:** Bill Cech made a motion to accept the January 6, 2020 minutes supported by Dick Peterson. All were in favor. Motion carried.
7. **Public Comments:** Jim Quist reported he only has 5 tables left to assemble, which will complete the assembly of the 55 new picnic tables. He will then start repairing the old picnic tables as needed. The shower building brick work is done, where the car hit the building, and the door will be replaced shortly. The bid for the tile inside the bath building has not been awarded as of yet.
8. **Business:**
 - a. **Review Financials/Budget** – A question was raised by Kathy Branz regarding the \$948 month electric charge and the \$90 contracted service charge. Jason reported to Kathy that the electric bill has been the same the last 3 years and the \$90 was for porta potty pumping at Airport Park. Jim Quist asked how much he had to spend to replace trees and there is \$150 left in the budget. A motion by Mike Kass to accept the Financials/Budget supported by Dick Peterson with all in favor.
 - b. **Morning Dove Productions – Colleen VanElls** – Colleen thanked the board for allowing her to be on the agenda. She also stated it has been a pleasure working with the board and all that has been accomplished. The invoice of \$2600 has not been raised since we started the program. Colleen presented the board with a handout (attached) regarding the coverage that was provided and some demographics she looked up on TV watchers. One of the main subjects she found interesting is people camp to get away but want Wi-Fi access when camping. Mike Kass stated he and Jason are working on this but it will probably not happen until next year. It was also stated that most parks that provide Wi-Fi also have an additional charge for it, suggested price was \$10 per weekend. Colleen also stated social media is a prime way to advertise, but she would need help and Mike Kass

and Colleen will communicate to accomplish this. It was also noted that the Menominee County Fair and Polka Days in Pulaski are on the same weekend. This is a conflict and may hurt the Fair as the Polka fest draws upward of 80,000 people who plan for this weekend a year in advance. Bill thanked Colleen for the great job she did and stated she is a tremendous asset to the Parks. Dick supported this statement.

A motion by Kathy Branz to pay the Morning Dove Production invoice of \$2,600 supported by Dick Peterson. Four yes and 1 no – motion passed.

Kathy suggested we have a fund raiser at the Park using the fair building to host a dance. Dates that were decided on were June 20 or 27th depending on when Colleen can book the band. The band she is looking at would be a Neil Diamond, Blues Brothers reunion band and would cost about \$500. Colleen will try to get a sponsor to cover the cost. Bill suggested we call this event the Equinox Celebration as the 20th is the longest day of the year. If the above mentioned band is not available she also has contact with a country band. Everyone approved of this event as we need to help increase our revenue due to the new expenses we are incurred.

- c. **New restrooms at Shakey Lakes – follow up:** Waiting for bids to start project. Jason said they will be working with a new RFP and as soon as this is established this will be done.
- d. **Added Parking at Shakey Lakes Boat Launch –** Bob is said the limestone crushing is scheduled for this summer. As soon as this happens we will have to see how to haul to Shakey Lakes. Bob stated he had talked to the Road Commission about hauling and Darrell Cass stated we would have to pay to have this done.
- e. **Electric at Bailey –** no update was given.
- f. **On line reservations –** Mike Kass stated he and Jason have had conflicting schedules and have not been able to meet on this.
- g. **Kayak Launch Mason Park (Larry Phelps) –** At this time there is no change.
- h. **Parks Ordinance Review:** No update on this as Jason was absent.
- i. **Bailey Park, Kleinke and Shakey Lakes – Stump Removal:** – Jim Quist said there are 31 stumps to be removed at Kleinke before camping begins and 51 at Shakey Lakes. There are also some at Bailey but he did not know how many. Bill said the County is still looking at purchasing a stump removal implement.
- j. **Approval of meeting schedule:** Bill suggested we add where the meetings are going to be held and Mike Kass asked to move the meeting time to 6PM as his schedule conflicts with the 5:30 start time. Due to Labor Day and the County Board Meeting it was decided to move the September meeting to the 10th. A motion by Mike Kass to accept the meeting schedule with the above changes and supported by Bob Desjarlais. All were in favor. (Meeting schedule with changes attached).

9. **Correspondence:** None.

**MENOMINEE COUNTY PARKS COMMITTEE
MINUTES FEBRUARY 3, 2020**

10. Any other item Members Wish to Present: None

11. Public Comment: None.

12. Adjournment – Motion by Mike Kass to adjourn supported by Kathy Branz with all in favor at 7 PM

13. Next meeting will be at Lake Township Hall on Cnty Rd 577 in Stephenson on March 2, 2020 at 6 P.M.

Submitted by,

Kathy Branz, Secretary

Menominee County Parks and Recreation Committee

Menominee County Parks and Recreation Committee

Meeting Schedule 2020

Meetings to be called to order at 6PM

January 6, Lake Township Hall

February 3, Lake Township Hall

March 2, Lake Township Hall

April 6, Lake Township Hall

May 4, Bailey Park

June 1, Kleinke Park

July 6, River Park

August 3, Airport Park

September 10, Shakey Lakes Park

October 5, Lake Township Hall

November 2, Lake Township Hall

December 7, Lake Township Hall

January 4, 2021, Lake Township Hall

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	MERS Additional Payments
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Due to the virus, the stock market has fallen. County Admin. would like to talk about possibly making additional payments to bring us back up.</p>	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

03/20/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

"Menominee County – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-9648
Fax: (906) 863-8839*

BRIEFING MEMO

TO: Menominee County Commissioners

FROM: Jason Carviou, County Administrator

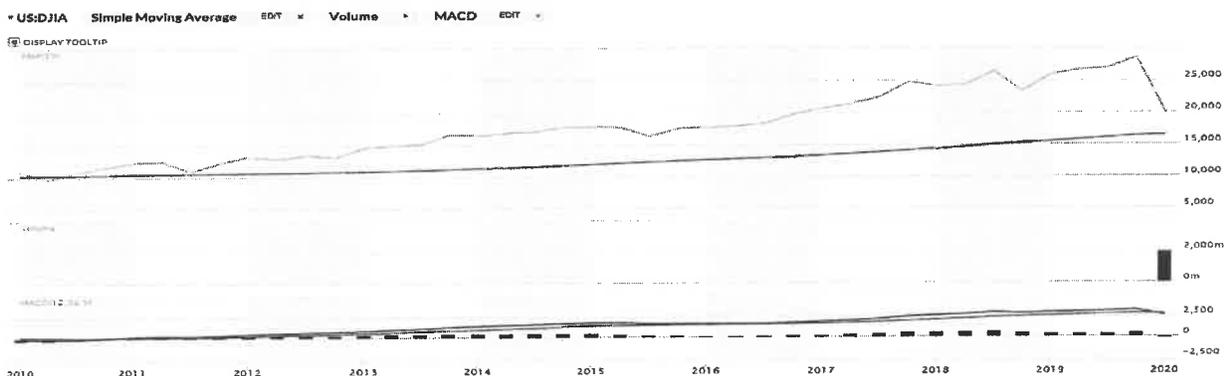
DATE: March 20, 2020

SUBJECT: MERS Additional Payments

Synopsis

In late February 2020, the stock market began a downward trend in response to many national governments issuing quarantine orders in response to the COVID-19 pandemic. As of March 20, 2020 the Dow Jones Industrial Average is currently sitting at 19,905.16 approximately 9,000 points lower than a month ago. The Dow is currently sitting at the same level as it was in 2017.

There are two leading thoughts on the economy; however, there is a high level of uncertainty due to COVID-19. First, some experts are expecting a fast recovery of the economy once government quarantine restrictions are lifted. Some indicators suggest that the economy is still strong and will be able to recover quickly. However, some experts also believe that we have entered a recession and may see losses over the next two quarters before the markets begin to slowly recover.



Recommendation

Menominee County make a one-time lump sum payment of \$50,000 to the road patrol surplus division upon approval of this plan by the Menominee County Board of Commissioners, and to allocate another \$120,000 to be made as additional monthly payments of \$20,000/month over the next six months.

The total plan for additional payments to the road patrol surplus division would cost \$170,000 and would be designated from the road patrol fund balance (205-000-390.00) which sat at \$762,156.10 as of September 30, 2019.

As of December 31, 2018 (latest actuarial) the road patrol division was 91.4% funded and had an unfunded liability of \$243,030. As of our last statement of fiduciary net position (December 31, 2019), I would estimate our unfunded liability to be \$284,146 using the total liability from the actuary and account balance as of the quarterly statement. These numbers are only for reference and have changed with a good start to Q1 in 2020, but a dramatic loss in March 2020.

Menominee County also make a one-time lump sum payment of \$25,000 to the general surplus division upon approval of this plan by the Menominee County Board of Commissioners, and to increase our current additional payments of \$10,000/month to \$30,000/month.

The total plan for increased additional payments to the general surplus division would cost \$145,000 and would come from the \$500,000 that has already been designated as additional payments to MERS. The original plan called for \$10,000 a month over the next 50 months. We have currently made \$60,000 in additional payments starting October 1, 2019. These accelerated payments would reduce the timeframe of the original plan by 14.5 months. Therefore, the County would make all of the additional payments in a shortened timeframe of 35.5 months or by October 1, 2022.

As of December 31, 2018 (latest actuarial) the general division was 60.3% funded and had an unfunded liability of \$3,792,182. As of our last statement of fiduciary net position (December 31, 2019), I would estimate our unfunded liability to be \$3,926,447 using the total liability from the actuary and account balance as of the quarterly statement. These numbers are only for reference and have changed with a good start to Q1 in 2020, but a dramatic loss in March 2020.

I spoke with MERS regarding this plan and they advised that their portfolio is set-up to help weather dramatic downturns and upswings in the market. However, if we have money to make additional payments it would make sense to invest on an upswing. Additional payments are credited to our divisions as soon as they are received. Also remember, that we are part of the MERS portfolio – our contributions buys us into that portfolio NOT to the market on an individual basis. Our strategy is based on the performance of the MERS's portfolio.

Fund 205 ROAD PATROL

GL Number	Description	Balance
*** Assets ***		
205-000-001.00	CASH	1,807,415.46
205-000-004.00	IMPREST CASH	0.00
205-000-026.00	TAXES RECEIVABLE	0.00
205-000-040.00	ACCOUNTS RECEIVABLE	0.00
205-000-040.03	ACCOUNTS RECEIVABLE/PAYROLL	0.00
205-000-078.00	DUE FROM STATE	0.00
205-000-084.00	DUE FROM OTHER FUNDS	0.00
205-000-123.00	PREPAID EXPENSE	0.00
205-000-123.01	PREPAID INSURANCE	0.00
Total Assets		1,807,415.46
*** Liabilities ***		
205-000-200.00	ACCOUNTS PAYABLE	0.00
205-000-257.00	Accrued Wages Payable	0.00
Total Liabilities		0.00
*** Fund Balance ***		
205-000-390.00	FUND BALANCE	762,156.10
205-000-393.01	DESIGNATED - PA302	0.00
205-000-393.02	DESIGNATED - HANNAHVILLE GRANT	24,340.56
205-000-393.03	DESIGNATED FUND BALANCE	84,080.00
Total Fund Balance		870,576.66
Beginning Fund Balance - 18-19		886,387.23
Net of Revenues VS Expenditures - 18-19		179,804.02
Fund Balance Adjustments - 18-19		(15,810.57)
*18-19 End FB/19-20 Beg FB		1,050,380.68
Net of Revenues VS Expenditures - Current Year		757,034.78
Fund Balance Adjustments		0.00
Ending Fund Balance		1,807,415.46
Total Liabilities And Fund Balance		1,807,415.46

* Year Not Closed

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	COVID-19 Update
DEPARTMENT:	Administration
ATTACHMENTS:	No
SUMMARY:	
County Administrator will update the board on the COVID-19 Virus	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

03/20/2020
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioner Per Diems & Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Discussion of Commissioner Per Diems & Expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

03/19/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COUNTY

MAR 16

AD

Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Phelps ~ District 3

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
2/11/20	Stephenson Annex	36	1,575	20.70	101-101-860.00
2/11/20	Menom. Co. Garage	40	1,575	23.00	101-101-860.00
2/18/20	Menom. Co. Garage	40	1,575	23.00	101-101-860.00
2/25/20	Menom. Co. Courthouse	5	1,575	2.87	101-101-860.00
3/2/20	Lake Township	46	1,575	26.45	101-101-860.00
3/3/20	Menom. Co. Garage	40	1,575	23.00	101-101-860.00
3/10/20	Menom. Co. Courthouse	5	1,575	2.87	101-101-860.00
3/12/20	Menom. Co. Courthouse	5	1,575	2.87	101-101-860.00
			Total Mileage		
				Total Mileage Fee	\$124.76

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

AD.

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Phelps
Signed

3/16/2020
Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Review miscellaneous bills paid on February 25, March 3 & 4th, 2020 in the combined amount of \$220,136.61	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

03/19/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-228 Computer Technology
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
296 Juvenile Diversion Child Care
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

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CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS AMOUNTS		AMOUNT
VENDOR NAME: BAKER & TAYLOR BOOKS				
75023524	Library Books	271-790-982.00	78.86	78.86
L0273592	Library Books	271-790-982.00	466.79	466.79
TOTAL VENDOR BAKER & TAYLOR BOOKS				545.65
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
03126804	Library	271-790-920.00	71.22	71.22
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				71.22
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
408514271	Library Copier	271-790-801.01	140.59	140.59
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				140.59
VENDOR NAME: U.S. POSTMASTER - STEPHENSON				
Postage	Library Postage	271-790-729.00	110.00	110.00
TOTAL VENDOR U.S. POSTMASTER - STEPHENSON				110.00
VENDOR NAME: UWC				
9067536923	Telephone Services - Library	271-790-850.00	4.10	4.10
TOTAL VENDOR UWC				4.10
GRAND TOTAL:				871.56

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 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ABILITA				
200305	Reduction in Long Distance	101-228-850.00	1,741.27	1,741.27
TOTAL VENDOR ABILITA				1,741.27
VENDOR NAME: ADE INCORPORATED				
52434	District Court - SALCE Assessment	101-136-755.00	150.00	150.00
TOTAL VENDOR ADE INCORPORATED				150.00
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI				
94401	W5805 Tower Road	208-751-920.01	105.21	105.21
367100	N8390 Beach House	208-751-920.01	29.21	29.21
367200	Northwest Campsites	208-751-920.01	29.21	29.21
369802	W8449 Co Rd G12 Campsites	208-751-920.01	29.21	29.21
370500	Shakey Lakes Office/Shop	208-751-920.01	101.00	101.00
379700	Shakey Lakes/Storage Shed	208-751-920.01	76.54	76.54
380300	Shower Building	208-751-920.01	32.30	32.30
383001	Shakey Lakes Park/Horse	208-751-920.01	29.21	29.21
383101	Bass Lakes Camp Sites	208-751-920.01	29.21	29.21
383200	N8380 Co Park Rd 20.5	208-751-920.01	29.21	29.21
383301	Shakey Lakes Park/Cattle	208-751-920.01	29.21	29.21
1503500	N8380 Co Pk Rd 20.5	208-751-920.01	35.09	35.09
1614900	Bath House	208-751-920.01	29.50	29.50
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				584.11
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863470502	Telephone Services	101-228-850.00	98.85	98.85
906753220903	Telephone Services	101-228-850.00	258.32	258.32
906753458203	Telephone Services	208-751-850.00	57.87	57.87
906863661402	Telephone Services	266-325-850.00	300.91	300.91
TOTAL VENDOR AT&T - CAROL STREAM, IL				715.95
VENDOR NAME: BRAZEAU, DAWN				
19-45056-FY	Transcripts - (T.A. Olson)	101-267-806.00	19.50	19.50
TOTAL VENDOR BRAZEAU, DAWN				19.50
VENDOR NAME: CADIEU FUNERAL HOME				
Burial	Jerome Robert Zeratsky	101-681-833.00	300.00	300.00
Burial	Anna M. Nesbitt	101-681-833.00	300.00	300.00
Burial	James Albert Headman	101-681-833.00	300.00	300.00
TOTAL VENDOR CADIEU FUNERAL HOME				900.00
VENDOR NAME: CASA				
February 2020	Faith Sandahl	292-669-801.00	1,064.00	1,064.00
TOTAL VENDOR CASA				1,064.00
VENDOR NAME: CELLCOM				
991988	Cellular Services	292-663-850.00	40.74	122.22
		292-664-850.00	40.74	
		292-665-850.00	40.74	
TOTAL VENDOR CELLCOM				122.22
VENDOR NAME: CLOVERLAND PAPER CO				
121665	Janitorial Supplies (Library)	101-265-755.01	166.48	166.48
121668	Janitorial Supplies (Courthouse)	101-265-755.01	316.42	316.42
TOTAL VENDOR CLOVERLAND PAPER CO				482.90
VENDOR NAME: COHL STOKER & TOSKEY P C				
51081	Legal Services	101-211-807.00	1,060.98	1,060.98
TOTAL VENDOR COHL STOKER & TOSKEY P C				1,060.98
VENDOR NAME: DEKETO, LLC				
DK 2-2020	February Documents (x370)	256-277-857.00	750.00	750.00
TOTAL VENDOR DEKETO, LLC				750.00
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
1406	Advertisement	101-136-755.00	41.46	729.91
		266-325-755.00	40.03	
		101-101-901.00	648.42	
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				
				2,733.88
1445	Presidential Primary Notices	101-262-727.00	2,003.97	2,003.97
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				
				96.58
VENDOR NAME: EICHHORN, JAYNE MARIE				
Board of Canvassers	Per Diem & Mileage (March Primary)	101-192-705.00	50.00	96.58
		101-192-860.00	46.58	
TOTAL VENDOR EICHHORN, JAYNE MARIE				
				96.58
VENDOR NAME: ELECTIONSOURCE				
19-46691	FM-902's (March Primary)	101-262-727.00	9.19	9.19
TOTAL VENDOR ELECTIONSOURCE				
				9.19
VENDOR NAME: ENGEL-TOPPER, DYAN				
3/15/20	Drug Court Planning	232-286-801.00	450.00	611.00
		232-286-860.00	161.00	
TOTAL VENDOR ENGEL-TOPPER, DYAN				
				611.00
VENDOR NAME: GRAINGER				
9460020564	Operating Supplies	101-265-755.00	137.39	137.39
TOTAL VENDOR GRAINGER				
				137.39
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
03126807	Annex	101-261-930.04	69.57	69.57
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				
				69.57
VENDOR NAME: HAFEMAN, JAN				
Reimbursement	Mileage - February 2020	101-101-860.00	66.70	66.70
TOTAL VENDOR HAFEMAN, JAN				
				66.70
VENDOR NAME: HAFEMAN, WILLIAM				
Board of Canvassers	Per Diem & Mileage (March Primary)	101-192-705.00	50.00	94.85
		101-192-860.00	44.85	
TOTAL VENDOR HAFEMAN, WILLIAM				
				94.85
VENDOR NAME: HASS, DANIEL				
Reimbursement	Fuel	101-132-860.00	28.00	28.00
TOTAL VENDOR HASS, DANIEL				
				28.00
VENDOR NAME: INDEPENDENT ROOFING & SIDING				
1044	1/3 cost of Airport Roofing Project	216-585-970.03	12,050.00	12,050.00
TOTAL VENDOR INDEPENDENT ROOFING & SIDING				
				12,050.00
VENDOR NAME: J S ELECTRONICS, INC.				
20765	Tower Lease - March 2020	266-325-976.00	517.63	517.63
TOTAL VENDOR J S ELECTRONICS, INC.				
				517.63
VENDOR NAME: KONICA MINOLTA BUSINESS SOLUTIONS				
264439477	Bizhub 475 Copier/Printer (ROD)	256-277-728.00	1,622.74	1,622.74
TOTAL VENDOR KONICA MINOLTA BUSINESS SOLUTIONS				
				1,622.74
VENDOR NAME: LENCA SURVEYING				
20022	Remon Yr 2020 (1/1 - 3/10/20)	243-246-801.07	7,409.58	8,009.58
		243-246-709.00	600.00	

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: LENCA SURVEYING				
TOTAL VENDOR LENCA SURVEYING				8,009.58
VENDOR NAME: MENACHER, LINDA A.				
Reimbursement	Cellular Services (Sept - March)	101-136-727.00	285.60	285.60
TOTAL VENDOR MENACHER, LINDA A.				285.60
VENDOR NAME: MENARDS - MARINETTE				
6946	PA - Supplies for Office Furniture	101-267-970.01	431.49	431.49
6951	PA - Supplies for Office Furniture	101-267-970.01	37.20	37.20
6706	PA - Supplies for Office Furniture	101-267-970.01	44.79	44.79
6949	Credit Memo	101-265-755.00	(44.79)	(44.79)
6845	Remon Supplies	243-246-709.00	19.95	19.95
6641	Operating Supplies	101-265-755.00	45.75	45.75
6685	Operating Supplies	101-265-755.00	20.98	20.98
6686	Operating Supplies	101-265-755.00	44.79	44.79
6640	Park Supplies	208-751-755.02	9.06	9.06
TOTAL VENDOR MENARDS - MARINETTE				609.22
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
102	Election Notice	101-262-727.00	345.00	345.00
100	Advertising	266-325-755.00	40.00	210.00
		101-101-901.00	170.00	
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				555.00
VENDOR NAME: MERKEL, WILLIAM				
February 2020	CAFA	260-266-801.01	1,050.00	2,075.00
		260-266-801.02	1,025.00	
TOTAL VENDOR MERKEL, WILLIAM				2,075.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0153313-001	Office Supplies - Probate	101-148-727.00	29.12	29.12
0153554-001	Office Supplies - PA's Office Furniture	101-267-970.01	224.12	224.12
0152983-001	Office Supplies (FOC)	101-141-727.00	206.39	206.39
0153255-001	Office Supplies (FOC)	101-141-727.00	110.47	110.47
0153308-001	Office Supplies (FOC)	101-141-727.00	4.19	4.19
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				574.29
VENDOR NAME: NEGRO, MARI				
Board of Canvassers	Per Diem & Mileage (March Primary)	101-192-705.00	50.00	102.33
		101-192-860.00	52.33	
TOTAL VENDOR NEGRO, MARI				102.33
VENDOR NAME: PARKS, STEVEN C.				
200226	Mileage (2019-44926-FY)	101-136-860.00	63.25	63.25
TOTAL VENDOR PARKS, STEVEN C.				63.25
VENDOR NAME: PARRETT, BARB				
Reimbursement	Mileage & Supplies	517-252-860.00	59.23	211.83
		101-253-727.00	152.60	
TOTAL VENDOR PARRETT, BARB				211.83
VENDOR NAME: PHILIPPS, RANDALL				
March 2020	CAFA	260-266-801.02	250.00	250.00
TOTAL VENDOR PHILIPPS, RANDALL				250.00
VENDOR NAME: PHILIPPS, THOMAS				
Reimbursement	Mileage & Radio Antenna	101-426-860.00	125.35	143.85
		101-426-755.00	18.50	

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: PHILIPPS, THOMAS TOTAL VENDOR PHILIPPS, THOMAS				143.85
VENDOR NAME: PINECREST MEDICAL CENTER 2/27/20 DHHS Board Meeting		101-601-837.00	50.00	50.00
TOTAL VENDOR PINECREST MEDICAL CENTER				50.00
VENDOR NAME: QUILL CORPORATION 4665020 Office Supplies - 911		266-325-727.00	134.57	134.57
TOTAL VENDOR QUILL CORPORATION				134.57
VENDOR NAME: REGISTER OF DEEDS 464 EFT Payment - Fed Tax Lien		701-000-273.00	30.00	30.00
TOTAL VENDOR REGISTER OF DEEDS				30.00
VENDOR NAME: SPECTRUM PRINTERS, INC. 62782 Blank Ballots		101-262-727.00	183.33	183.33
TOTAL VENDOR SPECTRUM PRINTERS, INC.				183.33
VENDOR NAME: STYCH, DIANE Burial Kenneth Allen Stych		101-681-833.00	300.00	300.00
TOTAL VENDOR STYCH, DIANE				300.00
VENDOR NAME: THOMSON REUTERS 942005479 MI Rules of Court (District)		101-136-802.00	298.00	298.00
842005478 MI Rules of Court (Probate/Family)		101-148-802.00	106.00	212.00
		101-132-802.00	106.00	
TOTAL VENDOR THOMSON REUTERS				510.00
VENDOR NAME: TIME WARNER CABLE 621199203030320 Airport		216-585-850.00	333.22	333.22
710008401030320 3/2/20 - 4/1/20		101-228-850.00	528.26	528.26
TOTAL VENDOR TIME WARNER CABLE				861.48
VENDOR NAME: U.E.S. COMPUTERS, INC. 82918 Work Stations		101-228-970.01	41,457.50	41,457.50
TOTAL VENDOR U.E.S. COMPUTERS, INC.				41,457.50
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE 406306811 Konica 300 (FOC)		215-141-942.00	211.98	211.98
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				211.98
VENDOR NAME: VALENTI, SUSAN F. M19-4112-FH Transcripts - (N.W. Barstow)		101-131-806.00	110.45	110.45
M19-4083-FH Transcripts - (M.D. Peak)		101-131-806.00	119.85	119.85
TOTAL VENDOR VALENTI, SUSAN F.				230.30
VENDOR NAME: VERIZON WIRELESS 9849517403 Cellular Services		101-265-850.01	115.61	845.49
		101-301-850.00	320.84	
		101-426-850.00	52.91	
		101-682-850.00	40.40	
		205-315-850.00	233.77	
		266-325-850.00	81.96	
TOTAL VENDOR VERIZON WIRELESS				845.49
VENDOR NAME: WASTE MANAGEMENT, INC. 1658375-1856-3 March 2020		101-265-801.00	650.91	650.91
0067449-2808-3 Parks		208-751-920.02	51.50	51.50
1658896-1856-8 Airport		216-585-801.00	20.23	20.23
TOTAL VENDOR WASTE MANAGEMENT, INC.				722.64
VENDOR NAME: XEROX CORPORATION 099621327 Probation/Parole		101-131-942.00	104.19	104.19

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: XEROX CORPORATION				
TOTAL VENDOR XEROX CORPORATION				104.19
GRAND TOTAL:				84,149.89

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ANDERSON AUTO & RV SALES INC				
1410	Vehicle Maintenance - 2016 Interceptor	205-315-981.00	96.33	96.33
TOTAL VENDOR ANDERSON AUTO & RV SALES INC				96.33
VENDOR NAME: ANDERSON, TACKMAN & CO, PLC				
70675	Audit ending 9/30/19	101-103-801.01	15,000.00	15,000.00
TOTAL VENDOR ANDERSON, TACKMAN & CO, PLC				15,000.00
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863299103	Telephone Services	101-228-850.00	47.31	47.31
906863298903	Telephone Services	101-228-850.00	47.31	47.31
906863298603	Telephone Services	101-228-850.00	47.31	47.31
TOTAL VENDOR AT&T - CAROL STREAM, IL				141.93
VENDOR NAME: AT&T MOBILITY				
287252150867X0308202	906-792-0211 & 906-792-5968	101-132-850.00	66.48	66.48
TOTAL VENDOR AT&T MOBILITY				66.48
VENDOR NAME: BLUETARP FINANCIAL, INC.				
F70165	Inmate Supplies	101-301-770.00	38.87	38.87
F70343	Inmate Supplies	101-301-770.00	384.00	384.00
TOTAL VENDOR BLUETARP FINANCIAL, INC.				422.87
VENDOR NAME: BP				
57867454	Road Patrol - February 2020	205-315-742.00	761.24	761.24
TOTAL VENDOR BP				761.24
VENDOR NAME: CEDAR RIVER PLAZA				
MECO2/29/20	Gasoline Sales - RP	205-315-742.00	198.47	198.47
TOTAL VENDOR CEDAR RIVER PLAZA				198.47
VENDOR NAME: CELLCOM				
993901	Cellular Services (Airport)	216-585-850.00	56.43	56.43
TOTAL VENDOR CELLCOM				56.43
VENDOR NAME: GENEX FLEETCARD				
191642	Gasoline Charges	292-665-860.00	84.07	84.07
TOTAL VENDOR GENEX FLEETCARD				84.07
VENDOR NAME: CITY OF MENOMINEE				
#RENT-1021	March 2020 Rent (911)	266-325-976.00	351.67	351.67
TOTAL VENDOR CITY OF MENOMINEE				351.67
VENDOR NAME: CLOVERLAND PAPER CO				
121719	Janitorial Supplies (Courthouse)	101-265-755.01	361.91	361.91
121723	Janitorial Supplies - Library	101-265-755.01	104.85	104.85
121667	Inmate Supplies	101-301-770.00	120.62	120.62
121669	Inmate Supplies	101-301-770.00	102.36	102.36
TOTAL VENDOR CLOVERLAND PAPER CO				689.74
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCTION I				
38822	Shredding Documents (3/5/2020)	101-265-801.00	71.44	71.44
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCTION I				71.44
VENDOR NAME: GARCIA, GILBERT E. MSW				
3/3/2020	Employee Services	101-301-835.00	80.00	80.00
TOTAL VENDOR GARCIA, GILBERT E. MSW				80.00
VENDOR NAME: GREAT LAKES FIRE SUPPRESSION				
9146	Annual Inspection (Airport)	216-585-755.02	450.00	450.00
TOTAL VENDOR GREAT LAKES FIRE SUPPRESSION				450.00
VENDOR NAME: HENSLEY, RN, JOEL				
Reimbursement	Cellular Services & Postage	101-648-850.00	88.32	88.32
		101-648-729.00	19.70	19.70

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: HENSLEY, RN, JOEL				
March 2020	Medical Examiner	101-648-709.00	1,080.00	3,770.00
		101-648-835.00	2,690.00	
3/14/2020	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				5,243.02
VENDOR NAME: J.F. AHERN COMPANY				
367077	Fire Equipment Inspection (Annex & Library)	101-265-801.00	217.45	217.45
TOTAL VENDOR J.F. AHERN COMPANY				217.45
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Mileage - Election	101-262-860.00	46.00	46.00
TOTAL VENDOR KLEIMAN, MARC				46.00
VENDOR NAME: LITHOCRAFTERS PRINTING, INC.				
103709	Envelopes (x2500)	101-148-727.00	106.00	212.00
		101-132-727.00	106.00	
TOTAL VENDOR LITHOCRAFTERS PRINTING, INC.				212.00
VENDOR NAME: LUFTS ADVERTISER, INC.				
2/26/20	Advertising	266-325-755.00	75.00	796.00
		101-101-901.00	360.00	
		101-136-755.00	121.00	
		101-262-727.00	240.00	
TOTAL VENDOR LUFTS ADVERTISER, INC.				796.00
VENDOR NAME: MENARDS - MARINETTE				
7343	Operating Supplies	101-265-755.00	24.98	24.98
6675	Sheriff Department & RP Supplies	101-301-770.00	149.96	
		101-301-728.00	19.96	189.88
		205-315-727.00	19.96	
5579	Inmate & RP Supplies	101-301-770.00	100.32	109.26
		205-315-727.00	8.94	
7184	Inmate & RP Supplies	101-301-770.00	46.89	60.87
		205-315-727.00	13.98	
TOTAL VENDOR MENARDS - MARINETTE				384.99
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSION				
11302	Power to Radio Tower	266-325-976.00	93.87	93.87
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSION				93.87
VENDOR NAME: MIGHTY PET				
4028	K9 Supplies	281-345-881.01	60.92	60.92
TOTAL VENDOR MIGHTY PET				60.92
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0153686-001	Business Cards (RP)	205-315-727.00	17.69	17.69
0153696-001	Business Cards (RP)	205-315-727.00	70.76	
0153317-001	Office Supplies - Sheriff Dept	101-301-727.00	24.53	24.53
0153328-001	Office Supplies - Sheriff Dept	101-301-727.00	140.07	
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				253.05
VENDOR NAME: NASTOFF, BERGMAN & MOORE, P.C.				
857	Legal Services	101-211-807.00	156.00	156.00
TOTAL VENDOR NASTOFF, BERGMAN & MOORE, P.C.				156.00
VENDOR NAME: OFFICE DEPOT, INC.				

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: OFFICE DEPOT, INC.				
450033806001	Office Supplies - Elections	101-262-727.00	159.84	159.84
450039954001	Office Supplies - Elections	101-262-727.00	36.99	36.99
TOTAL VENDOR OFFICE DEPOT, INC.				196.83
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068320059002	Inmate Supplies	101-301-770.00	116.14	116.14
40068320066004	Inmate Supplies	101-301-770.00	94.86	94.86
TOTAL VENDOR PAN-O-GOLD BAKING CO.				211.00
VENDOR NAME: PHELPS, LARRY				
Reimbursement	Mileage	101-101-860.00	124.76	124.76
TOTAL VENDOR PHELPS, LARRY				124.76
VENDOR NAME: PLASTOCON, INC				
101143	Inmate Supplies	101-301-770.00	190.92	190.92
TOTAL VENDOR PLASTOCON, INC				190.92
VENDOR NAME: POMP'S TIRE SERVICE, INC.				
100173781	Tires (x4) - Road Patrol	205-315-934.02	584.00	584.00
TOTAL VENDOR POMP'S TIRE SERVICE, INC.				584.00
VENDOR NAME: QUILL CORPORATION				
4987553	Operating Supplies (911)	266-325-755.00	329.97	329.97
TOTAL VENDOR QUILL CORPORATION				329.97
VENDOR NAME: REINHART FOODSERVICE				
974845	Inmate Supplies	101-301-770.00	1,554.94	1,554.94
979890	Inmate Supplies	101-301-770.00	1,710.36	1,710.36
TOTAL VENDOR REINHART FOODSERVICE				3,265.30
VENDOR NAME: RIVERSIDE AUTO SALES, INC.				
6063473	Vehicle Maintenance - RP	205-315-981.00	42.58	42.58
TOTAL VENDOR RIVERSIDE AUTO SALES, INC.				42.58
VENDOR NAME: STATE OF MICHIGAN POB 30266				
551-559632	1/1/20 - 3/31/20 (Lien)	101-301-976.00	1,325.00	1,325.00
TOTAL VENDOR STATE OF MICHIGAN POB 30266				1,325.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
15579	Gasoline Sales - RP	205-315-742.00	1,973.94	1,973.94
462643	Parks	208-751-742.00	89.50	133.96
		208-751-755.02	12.97	
		208-751-981.00	31.49	
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				2,107.90
VENDOR NAME: SUCCESS COMMUNICATIONS, INC.				
4397	Online Dispatch School (Ganczak & Thies)	266-325-881.01	1,594.00	1,594.00
TOTAL VENDOR SUCCESS COMMUNICATIONS, INC.				1,594.00
VENDOR NAME: THE PRINT SHOP				
7034210	Inmate Supplies	101-301-770.00	195.30	195.30
TOTAL VENDOR THE PRINT SHOP				195.30
VENDOR NAME: THOMSON REUTERS				
842016816	MI Rules of Court 2020 (Law Library)	269-145-982.00	298.00	298.00
TOTAL VENDOR THOMSON REUTERS				298.00
VENDOR NAME: TIME WARNER CABLE				
620475202030720	Inmate Supplies	101-301-770.00	145.45	145.45
TOTAL VENDOR TIME WARNER CABLE				145.45
VENDOR NAME: UNIFORM SHOPPE				
296986	Vests (x12)	205-315-745.00	8,323.00	8,323.00

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

MAR 17 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS/AMOUNTS		AMOUNT
VENDOR NAME: UNIFORM SHOPPE				8,323.00
TOTAL VENDOR UNIFORM SHOPPE				
VENDOR NAME: WISCONSIN PUBLIC SERVICE				177.40
0402047856-00010	1000 9th Street	101-265-920.03	92.03	
		101-265-920.04	85.37	
0402047856-00011	1004 9th Street	101-265-920.03	57.09	57.09
TOTAL VENDOR WISCONSIN PUBLIC SERVICE				234.49
VENDOR NAME: XEROX CORPORATION				45.97
099621324	Sheriff Department	101-301-727.00	45.97	
099621325	Sheriff Department	101-301-727.00	399.90	399.90
099768490	Road Patrol - February 2020	205-315-727.00	56.59	56.59
TOTAL VENDOR XEROX CORPORATION				502.46
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				1,930.00
March 2020	Medical Examiner	101-648-709.00	1,930.00	
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				1,930.00
GRAND TOTAL:				47,534.93

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

03/18/2020 10:24 AM
User: jessicaw
DB: Menominee County

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE
EXP CHECK RUN DATES 03/18/2020 - 03/18/2020
UNJOURNALIZED
BOTH OPEN AND PAID

APPROVED Page: 1/1

MAR 18 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN				
VENDOR NAME: AT&T - CAROL STREAM, IL 906753692303	Telephone Services - Library	271-790-850.00	102.82	102.82
TOTAL VENDOR AT&T - CAROL STREAM, IL				102.82
VENDOR NAME: CENGAGE LEARNING 195179	Library Books	271-790-982.00	250.15	250.15
TOTAL VENDOR CENGAGE LEARNING				250.15
VENDOR NAME: CENTER POINT LARGE PRINT 1764413	Library Books	271-790-982.00	86.88	86.88
TOTAL VENDOR CENTER POINT LARGE PRINT				86.88
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I 0153443-001	Office Supplies - Library	271-790-727.00	6.39	6.39
0153433-001	Office Supplies - Library	271-790-727.00	115.77	115.77
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				122.16
VENDOR NAME: PETERSON, CHARLENE Reimbursement	Library Board Mileage	271-790-860.02	58.65	58.65
TOTAL VENDOR PETERSON, CHARLENE				58.65
VENDOR NAME: STEPHENSON MARKETING COOPERATI 8563	Library - Bookmobile Gasoline	271-790-742.00	124.78	124.78
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				124.78
VENDOR NAME: SUPERIORLAND LIBRARY COOP 2683	Library Books	271-790-982.00	475.00	475.00
TOTAL VENDOR SUPERIORLAND LIBRARY COOP				475.00
GRAND TOTAL:				1,220.44

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous boards and committee meeting minutes/reports are received as they are approved. The county board is to review miscellaneous minutes/reports.	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

03/19/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**Delta, Dickinson & Menominee County
Department of Health and Human Services Board**

DELTA CO. BOARD MEMBERS

**STACEY RANDALL, CHAIR
MARY OLSON
DONNA SCHOMIN**

DICKINSON CO. BOARD MEMBERS

**KATIE DRISCOLL, CHAIR
MARY GAGALA
WINNIE FORNETTI**

MENOMINEE CO. BOARD MEMEBERS

**JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN**

DIRECTOR

MATTHEW YOHE

Approved 1/23/20

Date: December 19, 2019

The regular meeting of the Delta, Dickinson & Menominee County Department of Health and Human Services Board was called to order by Katie Driscoll-Dickinson Co. Board Chair at 1:01 PM CST. The meeting was held at the Pinecrest Medical Care Facility Board Room, N15995 Main Street, Powers, MI 49874

ROLL CALL

Present: Katie Driscoll-Dickinson Co. Board Chair, Mary Gagala-Dickinson Co. Board Member, Winnie Fornetti-Dickinson Co. Board Member, Jeff Naser-Menominee Co. Board Chair & Sheila Veraghen-Menominee Co. Board Member

Others Present: Matthew Yohe-Board Secretary, Megan Chartier-DHHS Executive Secretary, Theresa Nelson-Delta Co. Board of Commissioners & Barbara Kramer-Dickinson Co. Board of Commissioners

Absent: Stacey Randall-Delta Co. Board Chair, Donna Schomin-Delta Board Member, Mary Olson-Delta Co. Board Member, Gary Eichhorn-Menominee Co. Board Member, Gerald Piche-Menominee Co. Commissioner & Bernie Lang-Menominee Co. Board of Commissioners

APPROVAL OF AGENDA:

The motion to approve the agenda was made by Mr. Jeff Naser-Menominee Co. Board Chair and seconded by Ms. Sheila Veraghen-Menominee Co. Board Member. Motion was passed without opposition.

APPROVAL OF MINUTES:

The motion to approve the Delta County minutes for November 21, 2019 was tabled.

The motion to approve the Dickinson County minutes for November 21, 2019 was made by Ms. Mary Gagala-Dickinson County Board Member and seconded by Ms. Winnie Fornetti-Dickinson Co. Board Member. Motion passed without opposition.

The motion to approve the Menominee County minutes for November 21, 2019 was made by Ms. Sheila Veraghen-Menominee County Board Member and seconded by Mr. Jeff Naser-Menominee Co. Board Chair. Motion passed without opposition.

FINANCIAL REPORT:

Delta County:

The financial report for November 2019 was reviewed. There were \$60.00 in expenditures for the DHHS Board members, leaving a balance of \$1,476.54.

Approval of Financial Report: Financials were reviewed and tabled.

Dickinson County:

The financial report for November 2019 was reviewed. There were \$24.18 in expenditures for the DHHS Board members, leaving a balance of \$106.64

There were no expenditures from the Foster Children's Fund, leaving a balance of \$567.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Mary Gagala-Dickinson County Board Member and seconded by Ms. Winnie Fornetti-Dickinson Co. Board Member. Motion passed without opposition.

Menominee County:

The financial report for November 2019 was reviewed. There were \$100.00 in expenditures for the DHHS Board members, and \$50.00 for room rental payment leaving a balance of \$2,650.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Mr. Jeff Naser-Menominee Co. Board Chair and seconded by Ms. Sheila Veraghen-Menominee Co. Board Member. Motion was passed without opposition.

DIRECTOR'S REPORT:

- Received a draft staffing allocation.
- Two AP supervisors did a training to 26 managers downstate regarding UCL.
- Child Welfare-changing computer system (MiSACWIS) 5-year plan.
- Licensing-there will be vast changes made regarding family care.

Business Plan Update: Mr. Yohe, provided an update on current fiscal year data:

Delta County:

Operating Funds: Allocation for FY 2020 is \$12,506.00. Year-to-date expenditures are: \$4,897.02. This constitutes 39.2% of the allocation spent with 17% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$49,492.00. Year-to-date expenditures are: \$3,101.58. This constitutes 6.3% of the allocation spent.

Assistance Payments: Standard of Promptness: 95.35%. Business Service Center 1 average is 90.46%. Statewide Average is 96.34%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 60%. Federal goal is 50%. U.P. average & statewide average are not available at this time.

Dickinson County:

Operating Funds: Allocation for FY 2020 is \$28,882.00. Year-to-date expenditures are: \$407.09. This constitutes 1.4% of the allocation spent with 17% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$30,950.00. Year-to-date expenditures are: \$3,031.86. This constitutes 9.8% of the allocation spent.

Assistance Payments: Standard of Promptness: 95.48%. Business Service Center 1 average is 90.46%. Statewide Average is 96.34%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average & statewide average are not available at this time.

Menominee County:

Operating Funds: Allocation for FY 2020 is \$25,896.00. Year-to-date expenditures are: \$3,247.78. This constitutes 12.5% of the allocation spent with 17% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$35,261. Year-to-date expenditures are: \$2,947.76. This constitutes 8.4% of the allocation spent.

Assistance Payments: Standard of Promptness: 95.56%. Business Service Center 1 average is 90.46%. Statewide Average is 96.34%.

Family Independence Program Work Participation Rate: N/A. Year to date average is N/A. Federal goal is 50%. U.P. average is & statewide average are not available at this time.

Miscellaneous:

Assistance Payments: Mr. Yohe reviewed customer information as follows:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for the month of October 2019:

Delta County:

- Family Independence Program: 27 cases; 47 recipients; \$6,713 in benefits provided.
- Food Assistance Program: 2,095 cases; 3,605 recipients; \$380,032 in benefits provided.
- State Disability Assistance: 10 cases; 10 recipients; \$1,900 in benefits provided.
- Child Development and Care: 84 cases; 139 recipients; \$55,489 in benefits provided.
- State Emergency Relief: 50 cases; \$28,524 in benefits provided.
- Unduplicated total for the month: 2,186 cases; 3,765 recipients; \$472,658 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1,085 cases; 2,206 recipients
- Other Children < Age 21: 249 cases; 258 recipients
- Pregnant Women & Children Under 19: 898 cases; 1,507 recipients
- MiChild: 132 cases; 215 recipients
- Non-SSI Aged, Blind & Disabled: 1,047 cases; 1,092 recipients
- SSI Aged, Blind & Disabled: 954 cases; 954 recipients
- Medicaid Eligible Total: 3,941 cases, 6,234 recipients

Healthy Michigan Program (HMP)

Delta County: 2,153 total cases and 2,412 total recipients

Dickinson County

- Family Independence Program: 5 cases; 6 recipients; \$1,179 in benefits provided.
- Food Assistance Program: 1,144 cases; 1,987 recipients; \$206,491 in benefits provided.
- State Disability Assistance: 3 cases; 3 recipients; \$525 in benefits provided.
- Child Development and Care: 47 cases; 68 recipients; \$27,157 in benefits provided.
- State Emergency Relief: 25 cases; \$11,497 in benefits provided.
- Unduplicated total for the month: 1,191 cases; 2,068 recipients; \$246,849 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 759 cases; 1,503 recipients
- Other Children < Age 21: 172 cases; 178 recipients
- Pregnant Women & Children Under 19: 621 cases; 1,065 recipients
- MiChild: 94 cases; 159 recipients
- Non-SSI Aged, Blind & Disabled: 653 cases; 670 recipients

- SSI Aged, Blind & Disabled: 490 cases; 490 recipients
- Medicaid Eligible Total: 2,533 cases, 4,069 recipients

Healthy Michigan Program (HMP)

Dickinson County: 1,392 total cases and 1,523 total recipients

Menominee County

- Family Independence Program: 15 cases; 25 recipients; \$3,848 in benefits provided.
- Food Assistance Program: 1,032 cases; 1,829 recipients; \$192,981 in benefits provided.
- State Disability Assistance: 4 cases; 4 recipients; \$700 in benefits provided.
- Child Development and Care: 23 cases; 33 recipients; \$12,310 in benefits provided.
- State Emergency Relief: 20 cases; \$11,877 in benefits provided.
- Unduplicated total for the month: 1,068 cases; 1,880 recipients; \$221,716 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 660 cases; 1,382 recipients
- Other Children < Age 21: 103 cases; 103 recipients
- Pregnant Women & Children Under 19: 511 cases; 891 recipients
- MiChild: 67 cases; 121 recipients
- Non-SSI Aged, Blind & Disabled: 587 case; 611 recipients
- SSI Aged, Blind & Disabled: 466 cases; 466 recipients
- Medicaid Eligible Total: 2,168 cases, 3,575 recipients

Healthy Michigan Program (HMP)

Menominee County: 1,180 total cases and 1,323 total recipients

This information is available on the www.michigan.gov/dhs website in the "Green Book"

Child Welfare

	<u>Delta</u>	<u>Dickinson</u>	<u>Menominee</u>
Commencements	92%	100%	90%
CPS Face to Face	89%	100%	57%
CPS Ongoing Child F2F	83%	100%	86%
CPS Ongoing Caregiver F2F	80%	100%	90%
CPS Services Plans	100%	100%	97%
CPS Plan Approval	100%	100%	89%
CFC Service Plans	100%	100%	100%
CFC Approval	100%	100%	100%
DHHS Medical	100%	100%	100%
DHHS Dental	100%	100%	
CFC Worker/Child Contacts	89%	100%	100%
CFC Worker/Parent Contacts	100%	78%	53%

CFC Worker/Supervisor Contacts	100%	100%	100%
CFC Parent/Child Contacts	78%	55%	52%
CFC Return Home Contacts		50%	
CFC Sibling Contacts			0%

Approval of Directors Report:

The motion to approve the Directors Report was made by Ms. Sheila Veraghen-Menominee County Board Member and seconded by Mr. Jeff Naser-Menominee Co. Board Chair. Motion passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

Review & Approval of Vouchers:

Delta County: Vouchers were reviewed and tabled.

Dickinson County: Vouchers were reviewed and approved. Motion was made by Ms. Winnie Fornetti -Dickinson Co. Board Member and seconded by Ms. Katie Driscoll - Dickinson Co. Board Chair. Motion was passed without opposition.

Menominee County: Vouchers were reviewed and approved. Motion was made by Mr. Jeff Naser-Menominee County Board Chair. and seconded by Ms. Sheila Veraghen-Menominee Co. Board Member

MCSSA: Next MCSSA District One Meeting is April 24, 2020 at 11:00 EST at the Delta County DHHS Office located at 305 Ludington Street, Escanaba, MI 49829.

NEW BUSINESS: None

PUBLIC COMMENT:

Barbara Kramer-Dickinson County Board of Commissioner updated the board members on Dickinson County matters: Dickinson County Victims Unit is completely trained as of October, where they got their first call that week. Dickinson County Diving Recovery Team is working with Delta County. There will be a Child Advocacy located in the Caring House. MCSC are looking for more board members and looking at fundraising efforts. DISCA is also looking for board members.

Theresa Nelson-Delta County Board of Commissioner shared that there will be a Veterans Clinic (located in the old MQT General building) opening sometime in April or May and will be open 5 days a week.

NEXT MEETING: Thursday, January 23, 2020 at the Pinecrest Medical Care Faculty Board Room at 1:00 PM CST

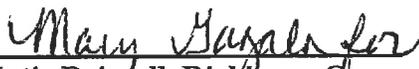
ADJOURNMENT: Motion was made by Ms. Mary Gagala-Dickinson Co. Board Member and seconded by Ms. Winnie Fornetti-Dickinson Co. Board Member. Motion was passed without opposition. Meeting was adjourned at 1:47 PM CST



Matthew Yone
Board Secretary



Stacey Randall, Delta Co.
Board Chairperson



Katie Driscoll, Dickinson Co.
Board Chairperson

Jeff Naser, Menominee Co.
Board Chairperson

Pc: DHHS Board Members Delta County
DHHS Board Members Dickinson County
DHHS Board Members Menominee County
Delta County BOC
Dickinson County BOC
Menominee County BOC

**Delta, Dickinson & Menominee County
Department of Health and Human Services Board**

DELTA CO. BOARD MEMBERS

**STACEY RANDALL, CHAIR
MARY OLSON
DONNA SCHOMIN**

DICKINSON CO. BOARD MEMBERS

**KATIE DRISCOLL, CHAIR
MARY GAGALA
WINNIE FORNETTI**

MENOMINEE CO. BOARD MEMEBERS

**JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN**

DIRECTOR

MATTHEW YOHE

Date: January 23, 2020

The regular meeting of the Delta, Dickinson & Menominee County Department of Health and Human Services Board was called to order by Sue Asplund, Acting Secretary at 1:05 PM CST. The meeting was held at the Pinecrest Medical Care Facility Board Room, N15995 Main Street, Powers, MI 49874

ROLL CALL

Present: Donna Schomin-Delta Board Member, Mary Olson-Delta Co. Board Member, Mary Gagala-Dickinson Co. Board Member, Winnie Fornetti-Dickinson Co. Board Member

Others Present: Sue Asplund, Acting Board Secretary, Megan Chartier-DHHS Executive Secretary, Theresa Nelson-Delta Co. Board of Commissioners & Gerald Piche-Menominee County Commissioner

Absent: Matthew Yohe-Board Secretary Stacey Randall-Delta Co. Board Chair, Katie Driscoll-Dickinson Co. Board Chair, Barbara Kramer-Dickinson Co. Board of Commissioners, Jeff Naser-Menominee Co. Board Chair, Sheila Veraghen-Menominee Co. Board Member, Gary Eichhorn-Menominee Co. Board Member, & Bernie Lang-Menominee Co. Board of Commissioners

APPROVAL OF AGENDA:

The motion to approve the agenda was made by Ms. Mary Gagala-Dickinson Co. Board Member and seconded by Ms. Donna Schomin-Delta Co. Board Member. Motion was passed without opposition.

APPROVAL OF MINUTES:

The motion to approve the Delta County minutes for November 21, 2019 was made by Ms. Donna Schomin-Delta County Board Member and seconded by Ms. Mary Olson-Delta County Board Member.

The motion to approve the Delta County Minutes for December 19, 2019 was made by Ms. Donna Schomin-Delta County Board Member and seconded by Ms. Mary Olson-Delta County Board Member.

The motion to approve the Dickinson County minutes for December 19, 2019 was made by Ms. Mary Gagala-Dickinson County Board Member and seconded by Ms. Winnie Fornetti-Dickinson Co. Board Member. Motion passed without opposition.

The motion to approve the Menominee County minutes for December 19, 2019 was tabled.

FINANCIAL REPORT:

Delta County:

The financial report for December 2019 was reviewed. There were \$60.00 in expenditures for the DHHS Board members, leaving a balance of \$1,476.54.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Mary Olson -Delta County Board Member and seconded by Ms. Donna Schomin -Delta County Board Member.

Dickinson County:

The financial report for December 2019 was reviewed. There were \$24.18 in expenditures for the DHHS Board members, leaving a balance of \$82.46

There were no expenditures from the Foster Children's Fund, leaving a balance of \$567.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Mary Gagala-Dickinson County Board Member and seconded by Ms. Winnie Fornetti-Dickinson Co. Board Member. Motion passed without opposition.

Menominee County:

The financial report for December 2019 was reviewed. There were \$100.00 in expenditures for the DHHS Board members, and \$50.00 for room rental payment leaving a balance of \$2,500.00.

Approval of Financial Report: Financials were reviewed and tabled.

DIRECTOR'S REPORT:

Business Plan Update: Ms. Asplund, provided an update on current fiscal year data:

Delta County:

Operating Funds: Allocation for FY 2020 is \$12,506.00. Year-to-date expenditures are: \$6,600.89. This constitutes 52.8% of the allocation spent with 25% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$49,492.00. Year-to-date expenditures are: \$4,264.81. This constitutes 8.6% of the allocation spent.

Assistance Payments: Standard of Promptness: 91.1%. Business Service Center 1 average is 89.03%. Statewide Average is 95.29%.

Family Independence Program Work Participation Rate: 100%. Year to date average is 100%. Federal goal is 50%. U.P. average & statewide average are not available at this time.

Dickinson County:

Operating Funds: Allocation for FY 2020 is \$28,882.00. Year-to-date expenditures are: \$1,826.62. This constitutes 6.3% of the allocation spent with 25% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$30,950.00. Year-to-date expenditures are: \$4,325.03. This constitutes 14% of the allocation spent.

Assistance Payments: Standard of Promptness: 91.13%. Business Service Center 1 average is 89.03%. Statewide Average is 95.29%.

Family Independence Program Work Participation Rate: 100%. Year to date average is 100%. Federal goal is 50%. U.P. average & statewide average are not available at this time.

Menominee County:

Operating Funds: Allocation for FY 2020 is \$25,896.00. Year-to-date expenditures are: \$12,290.08. This constitutes 47.5% of the allocation spent with 25% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$35,261. Year-to-date expenditures are: \$4,946.02. This constitutes 14.0% of the allocation spent.

Assistance Payments: Standard of Promptness: 93.62%. Business Service Center 1 average is 89.03%. Statewide Average is 95.29%.

Family Independence Program Work Participation Rate: 100%. Year to date average is 100%. Federal goal is 50%. U.P. average is & statewide average are not available at this time.

Miscellaneous:

Assistance Payments: Ms. Asplund reviewed customer information as follows:
Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for the month of November 2019:

Delta County:

- Family Independence Program: 28 cases; 49 recipients; \$6,958 in benefits provided.
- Food Assistance Program: 2,098 cases; 3,609 recipients; \$371,791 in benefits provided.
- State Disability Assistance: 9 cases; 9 recipients; \$2,525 in benefits provided.
- Child Development and Care: 83 cases; 133 recipients; \$48,651 in benefits provided.
- State Emergency Relief: 73 cases; \$36,673 in benefits provided.
- Unduplicated total for the month: 2,188 cases; 3,775 recipients; \$466,597 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1,079 cases; 2,177 recipients
- Other Children < Age 21: 246 cases; 256 recipients
- Pregnant Women & Children Under 19: 904 cases; 1,528 recipients
- MiChild: 134 cases; 219 recipients
- Non-SSI Aged, Blind & Disabled: 1,038 cases; 1,083 recipients
- SSI Aged, Blind & Disabled: 953 cases; 953 recipients
- Medicaid Eligible Total: 3,941 cases, 6,218 recipients

Healthy Michigan Program (HMP)

Delta County: 2,166 total cases and 2,424 total recipients

Dickinson County

- Family Independence Program: 8 cases; 20 recipients; \$2,079 in benefits provided.
- Food Assistance Program: 1,168 cases; 2,007 recipients; \$208,601 in benefits provided.
- State Disability Assistance: 4 cases; 4 recipients; \$800 in benefits provided.
- Child Development and Care: 47 cases; 69 recipients; \$26,081 in benefits provided.
- State Emergency Relief: 11 cases; \$5,911 in benefits provided.
- Unduplicated total for the month: 1,213 cases; 2,083 recipients; \$243,490 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 749 cases; 1,489 recipients
- Other Children < Age 21: 181 cases; 185 recipients
- Pregnant Women & Children Under 19: 618 cases; 1,061 recipients
- MiChild: 98 cases; 168 recipients

- Non-SSI Aged, Blind & Disabled: 651 cases; 668 recipients
- SSI Aged, Blind & Disabled: 489 cases; 489 recipients
- Medicaid Eligible Total: 2,529 cases, 4,063 recipients

Healthy Michigan Program (HMP)

Dickinson County: 1,421 total cases and 1,555 total recipients

Menominee County

- Family Independence Program: 14 cases; 23 recipients; \$3,445 in benefits provided.
- Food Assistance Program: 1,023 cases; 1,795 recipients; \$188,673 in benefits provided.
- State Disability Assistance: 5 cases; 5 recipients; \$849 in benefits provided.
- Child Development and Care: 23 cases; 32 recipients; \$10,980 in benefits provided.
- State Emergency Relief: 25 cases; \$18,601 in benefits provided.
- Unduplicated total for the month: 1,066 cases; 1,859 recipients; \$222,548 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 658 cases; 1,400 recipients
- Other Children < Age 21: 104 cases; 105 recipients
- Pregnant Women & Children Under 19: 512 cases; 884 recipients
- MiChild: 66 cases; 120 recipients
- Non-SSI Aged, Blind & Disabled: 570 case; 593 recipients
- SSI Aged, Blind & Disabled: 477 cases; 477 recipients
- Medicaid Eligible Total: 2,170 cases, 3,580 recipients

Healthy Michigan Program (HMP)

Menominee County: 1,181 total cases and 1,320 total recipients

This information is available on the www.michigan.gov/dhs website in the “Green Book”

Child Welfare

	<u>Delta</u>	<u>Dickinson</u>	<u>Menominee</u>
Commencements	100%	100%	93%
CPS Face to Face	100%	100%	85%
CPS Ongoing Child F2F	100%	100%	100%
CPS Ongoing Caregiver F2F	100%	100%	100%
CPS Services Plans	94%	100%	100%
CPS Plan Approval	100%	100%	100%
CFC Service Plans	100%	100%	100%
CFC Approval	100%	100%	100%
DHHS Medical	100%	100%	100%
DHHS Dental		100%	
CFC Worker/Child Contacts	100%	100%	60%

CFC Worker/Parent Contacts	100%	50%	67%
CFC Worker/Supervisor Contacts	100%	100%	86%
CFC Parent/Child Contacts	89%	38%	20%
CFC Return Home Contacts		100%	
CFC Sibling Contacts			

Approval of Directors Report:

The motion to approve the Directors Report was made by Ms. Mary Olson-Delta County Board Member and seconded by Ms. Donna Schomin-Delta Co. Board Chair. Motion passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

Review & Approval of Vouchers:

Delta County: Vouchers were reviewed and approved. Motion was made by Ms. Donna Schomin-Delta Co. Board Member and seconded by Ms. Mary Olson -Delta Co. Board Chair. Motion was passed without opposition.

Dickinson County: Vouchers were reviewed and approved. Motion was made by Ms. Winnie Fornetti -Dickinson Co. Board Member and seconded by Ms. Mary Gagala -Dickinson Co. Board Member. Motion was passed without opposition.

Menominee County: Vouchers were reviewed and tabled.

MCSSA: Next MCSSA District One Meeting is April 24, 2020 at 11:00 EST at the Delta County DHHS Office located at 305 Ludington Street, Escanaba, MI 49829.

NEW BUSINESS: None

PUBLIC COMMENT:

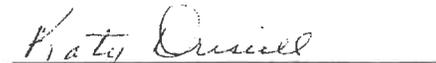
Theresa Nelson-Delta County Board of Commissioner asked if the MCSSA District One Meeting room was reserved for April 24, 2020 meeting at the Delta County State office.

NEXT MEETING: Thursday, February 27, 2020 at the Pinecrest Medical Care Faculty Board Room at 1:00 PM CST

ADJOURNMENT: Motion was made by Ms. Donna Schomin-Delta County Board Member and seconded by Ms. Mary Olson-Delta Co. Board Member. Motion was passed without opposition. Meeting was adjourned at 1:30 PM CST


Matthew Yohe
Board Secretary


Stacey Randall, Delta Co.
Board Chairperson


Katie Driscoll, Dickinson Co.
Board Chairperson


Jeff Naser, Menominee Co.
Board Chairperson

Pc: DHHS Board Members Delta County
DHHS Board Members Dickinson County
DHHS Board Members Menominee County
Delta County BOC
Dickinson County BOC
Menominee County BOC

MENOMINEE COUNTY LIBRARY BOARD

Minutes February 11, 2020

Approved: March 10, 2020

C. Peterson called the meeting of the Menominee County Library Board to order at 3:02 PM on Tuesday February 11, 2020

Present: C. Peterson, M. Fagan, A. Rivard, arriving late Commissioner J. Hafeman
Absent M. Lyons, A. Rock

REORGANIZATIONAL MEETING

Director Winnicki called for nominations for President. C. Peterson was nominated, and elected unanimously.

C. Peterson called for nominations for Vice President, M. Fagan was nominated and elected unanimously.

C. Peterson moved to accept the meeting dates and times as presented, support A. Rivard.
Motion carried.

C. Peterson moved to approve the agenda, support by M. Fagan. Motion carried.

Public Participation: No public comments

M. Fagan moved to approve the minutes from the January 14, 2020, support by A. Rivard.
Motion carried.

M. Fagan moved to approve the January financials, support by A. Rivard. Motion carried.

M. Fagan moved to approve the February bills, support by A. Rivard. Motion carried.

Director's Report

Review of the continued sharp decline in penal fine revenue in comparison to the last 3 years; it has dropped more than half. The Cabin Fever Family fun day sponsored by the Friends on February 8th was well attended. We continue to receive positive compliments on the new shelf arrangements. Summer Reading programs are being planned for Hermansville, Carney and the main library. Library staff has been moving forward on the Hannahville grant. Progress on the nonfiction inventory is about 80 % complete.

We are looking into relocating the "Friends" book sale in order to repurpose the small room off the Hayward room as a study/meeting space. The final details for the Gazebo project are coming together and hopefully will be completed this spring.

New Business:

Jason Carviou, County Administrator, discussed the Library Millage proposal and what options are probable if it does not pass. He will be working on County department budgets starting in March. His intention is that this process will be orderly, with minimal last minute issues. He provided the Library Board with an overview of County Budget issues and answered questions.

The Library telephones are now on the County contract and the intention is to roll library telephone service into the county system as that project moves forward.

Discussion on use of the Library side yard by the City of Stephenson as it relates to what type of structures would be considered.

Administrator Carviou urged the Library Board and Library Staff to work on ways in increase revenues and to develop a long range plan for library sustainability.

Public Participation: Commissioner L. Schei stated that he enjoyed working with the Library Board these past years.

N. Tuinstra thanked Administrator Carviou for coming and providing information about the upcoming millage.

As there was no further business, M. Fagan moved to adjourn the meeting, support by A. Rivard. Motion carried. Meeting adjourned at 3:47 PM.

Submitted by: Amanda Winnicki, Library Director