

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
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Menominee County Board of Commissioners

Tuesday, March 10, 2020 – 5:00 PM

Menominee County Courthouse, Courtroom B

839 10th Ave., Menominee, MI 49858

906-863-7779

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call (Piche, Cech, Gromala, Lang, Phelps, Schei, Prestin, Hafeman, & Johnson)
- D. Approval of the Agenda
- E. Approval of the Previous Minutes: CB-February 25, 2020
- F. Public Comment (*Statements, Not Debate, Limited to 5 Minutes on Agenda Items Only*)
- G. Presentations (*Limited to 20 Minutes*):
- H. Department Head/Elected Official Reports (*Limited to 10 Minutes*):
 - Department Head and/or Elected Official
 - County Administrator
- I. Action Items
 - 1. Moved by _____ supported by _____ to approve/disapprove the date/time change for the March 24, 2020 County Board Meeting.
 - 2. Moved by _____ supported by _____ to approve a full page advertisement in the 2020/21 Marinette & Menominee Regional Guide.
 - 3. Moved by _____ supported by _____ to approve miscellaneous bills paid on February 11 & 20, 2020 in the combined amount of \$73,569.72
 - 4. Moved by _____ supported by _____ to approve miscellaneous Board/Committee/Commission Reports be placed on file in the Office of the County Clerk.

Steven Gromala

Gerald Piche – Chairperson

William Cech – Vice Chairperson

Larry Phelps

Larry Johnson Jr.

Jan Hafeman

David Prestin

Bernie Lang

Larry Schei

- J. New Business
 - 1. Personnel Items
 - a. None
 - 2. Buildings & Grounds/Park Items
 - a. Parks early camper promotion
 - 3. Miscellaneous Items
 - a. Flooring for Prosecuting Attorney's office
 - 4. Finance Items
 - a. Commissioner Per diems and Expenses
 - b. Miscellaneous bills paid on February 25, March 3 & 4th, 2020 in the combined amount of \$220,136.61
- K. Miscellaneous Boards/Committee/Commission Reports
- L. Public Comment (*limited to 5 minutes*)
- M. Commissioner Comment
- N. Adjourn

February 25, 2020

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex, Stephenson, Michigan.

Chairman Piche called the meeting to order at 5:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Larry Johnson Jr., Larry Phelps, Gerald Piche, David Prestin and Larry Schei.

Absent: Commissioners: Jan Hafeman and Bernie Lang (excused).

Amend the Agenda under New Business, Buildings and Grounds/Parks Items by adding Discussion Item A, an invoice from Morning Dove Productions. Also, Miscellaneous Item E, a discussion on changing the March 24, 2020 Regular County Board Meeting.

Moved by Com. Cech, seconded by Com. Johnson Jr. to amend the agenda by adding the previously stated amendments. Motion was approved 7-0.

Moved by Com. Cech, seconded by Com. Johnson Jr. to approve the agenda as amended. Motion was approved 7-0.

Moved by Com. Gromala, seconded by Com. Cech to approve the minutes from the February 11, 2020 Regular County Board Meeting. Motion was approved 7-0.

Public Comment:

- Mari Negro – Commented against Resolution 2020-08.
- Tony Kakuk – Commented on Resolution 2020-08.
- Tom Buyarski – Commented on Resolution 2020-08.
- Robert Gunto – Commented on Resolution 2020-08

Presentations:

- Cindy Boyle – Marinette/Menominee Regional Guide.
- Parker Jones – MSUE Innovation Counselor.

Department Head/Elected Officials Reports:

- Kenny Marks, County Sheriff – Gave a statement in regards to Resolution 2020-08 ~ To Declare Menominee County a “Second Amendment Sanctuary County”.
- Kris Havelka, 4H Coordinator – Gave an update on the 4H program in Menominee County.
- Marc Kleiman, County Clerk/Register – Gave an update on the March 10, 2020 Presidential Primary.
- Jason Carviou, County Administrator – Gave Administrator’s Report with updates and announcements.

Action Items:

Moved by Com. Phelps, seconded by Com. Schei to approve Resolution 2020-08 ~ To Declare Menominee County a “Second Amendment Sanctuary County”. Motion was approved by roll call vote 5-2. Com. Gromala and Piche voted nay. (Attachment A)

Moved by Com. Johnson Jr., seconded by Com. Schei to approve Commissioner per diems and expenses. Motion was approved 7-0.

Moved by Com. Gromala, seconded by Com. Cech to approve miscellaneous bills as paid on January 28 & 31 and February 4 & 6, 2020 in the amount of \$144,313.04. Motion was approved 7-0.

Moved by Com. Cech, seconded by Com. Prestin to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 7-0.

New Business (discussion only)

Personnel Items:

- a. None.

Building and Grounds/Parks Items:

- a. Invoice from Morning Dove Productions. – The County has received an invoice from Morning Dove Productions for sponsorship on the POLKA! POLKA! POLKA! TV Show. Jason explained that the Parks Committee and he have differing opinions on this advertisement. Jason explained the reasons why he would not pay for this advertisement. The consensus of the board is to not renew the contract for the sponsorship.

Miscellaneous Items:

- a. Bagley Tower RFP. – Administrator Carviou updated the Board on the progress of the Bagley Tower. Jason has revised his RFP for the Bagley Communication Tower. Commissioners are asked to review the RFP and approve or change as necessary. Jason further explained the RFP. The consensus of the board is to move forward with the RFP.

- b. "Revised" County Plan for Monumentation and Remonumentation. – The last time we approved our Remonumentation County Plan was 1992. The State is requiring us to "update" the County Plan. Per the Remonumentation Committee meeting, we have a few more corners to complete before we begin our Perpetual Monument Maintenance Plan. The State has reviewed our updated plan and will accept it as written.

Moved by Com. Schei, seconded by Com. Gromala to make the approval of the "Revised" County Plan for Monumentation and Remonumentation an action item at this meeting. Motion was approved by roll call vote 7-0.

Moved by Com. Schei, seconded by Com. Gromala to approve the "Revised" County Plan for Monumentation and Remonumentation. Motion was approved by roll call vote 7-0.

- c. RFP 19/20-06 ~ Airport Community Hangar Roof Bids. – Administrator Carviou explained the RFP and bids. The Airport Committee is recommending moving forward with the bid from Independent Roofing and Siding Company for the 60 MIL membrane in the amount of \$36,150.

Moved by Com. Cech, seconded by Com. Johnson Jr. to make the approval of RFP 19/20-06 ~ Airport Community Hangar Roof Bids an action item at this meeting. Motion was approved by roll call vote 7-0.

Moved by Com. Cech, seconded by Com. Johnson Jr. to approve the bid from Independent Roofing and Siding Company for the 60 MIL membrane in the amount of \$36,150. Motion was approved by roll call vote 7-0.

- d. Advertisement in the Marinette/Menominee Regional Guide. – Cindy Boyle was here to discuss the Regional Guide. The County Board is to determine whether we will advertise in the 2020/2021 Marinette/Menominee Regional Guide or not. The consensus of the board is to move this item forward for a vote at the next meeting.
- e. March 24, 2020 Regular County Board Meeting. – Discussion on changing the meeting because it is the same night as the Public Hearing for the road closure of River Road. This will be held by the Menominee County Road Commission at the Stephenson Schools. The consensus of the board is to move this item forward for a vote at the next meeting with a date change of Wednesday, March 25, 2020

Finance Items:

- a. Miscellaneous bills as paid on January 28 & 31, February 4 & 6, 2020 in the amount of \$144,313.04. – The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

- The consensus of the board is to move this item forward to the next meeting for approval.

Public Comment:

- Tony Kakuk – Thanked the board for voting on the 2nd Amendment Resolution.
- Dave Radandt – Thanked the board for voting on the 2nd Amendment Resolution.

Commissioner Comment:

- Com. Gromala – Commented on the 2nd Amendment Resolution. Also commented on the Holy Spirit Mardi Gras.
- Com. Schei – Commented and thanked the public for attending and commenting tonight.
- Com. Cech – Commented and thanked the public for attending and commenting tonight.

Moved by Com. Phelps, seconded by Com. Prestin to adjourn at 6:56 p.m.
Motion was approved 6-1.

Gerald Piche, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	March 24, County Board meeting date change
DEPARTMENT:	Administration
ATTACHMENTS:	No
SUMMARY:	
<p>Due to a Special meeting / Public Hearing for the Road Commission being held the same night of the March 24, 20 County Board meeting, the board discussed changing the date of the March 24th County Board Meeting.</p> <p>Due to the cancellation of the Road Commission Public Hearing, the change of date for the County Board meeting does not have to change now.</p>	
RECOMMENDED MOTION	
To approve/disapprove the date/time change for the March 24, 2020 County Board Meeting	

Submitted by: Jason Carviou

03/06/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	2020/2021 Marinette/Menominee Regional Guide
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Cindy Boyle was here to discuss the Regional Guide. The County Board is to determine whether we will advertise in the 2020/2021 Marinette/Menominee Regional Guide or not. Also, Commissioners are asked to submit any “changes” they’d like to see in the ad (if advertising).</p>	
RECOMMENDED MOTION	
<p>To approve a full page advertisement in the 2020/21 Marinette & Menominee Regional Guide. Cost of the ad is \$1,750.</p>	

Submitted by: Jason Carviou

03/06/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Reservation

SIGN UP TODAY

Please ad size (dimensions listed to the right):

- Inside Front Cover \$2,500.
- Back Page 2,500.
- Inside Back Cover 2,000
- Full Page 1,750
- 1/2 Page 900.
- 1/4 Page 550.
- 1/8 Page 300.

Your ad will also be displayed in the online e-book with a live link to your website!

Business _____

Contact _____

Address _____

Phone (____) _____

Fax (____) _____

e-mail _____

Signature _____ Date _____

Please check one:

- I will be using the same ad from last year's Regional Guide.
- I will be using the ad from last year's Regional Guide, with the revisions noted. (Please make revisions on separate sheet and return with this reservation form).
- I will provide my ad electronically via email at a high resolution PDF (300 dpi).
- I require assistance in developing an ad.

E-mail files to:
art@boyledesigngroup.net



DIMENSIONS

- Full Page ^{width} 7.5" x 9.5"
- 1/2 Horizontal 7.5" x 4.5"
- 1/2 Vertical 3.5" x 9.5"
- 1/4 3.5" x 4.5"
- 1/8 3.5" x 2.25"
- Back Cover 8" x 7.5"

INCLUDES A FREE

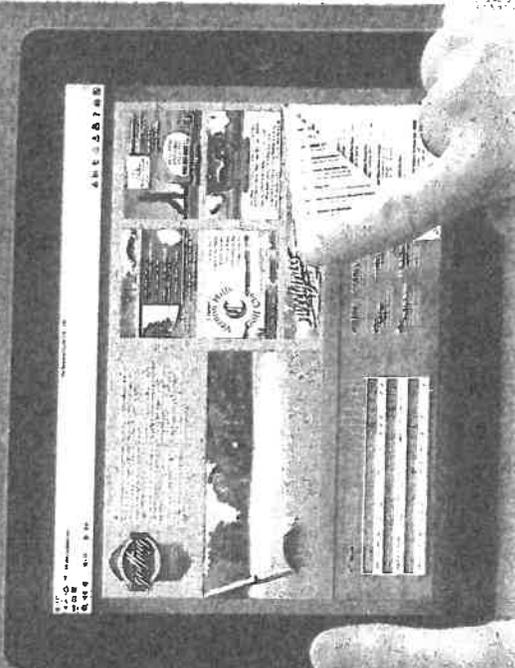
Online E-Book

mmregionalguide.com

View the Marinette-Menominee Regional Guide online!



When a website or Facebook icon is listed on your ad anyone viewing the Regional Guide via the e-book will be taken directly to that location with one click!



Production

SERVICES

Included FREE with your participation is the professional design of your full color ad. We will be happy to use your ad from a previous issue of the Regional Guide or your ad can be created from advertisements you have in other publications, a business card, or from scratch.

You will receive a PDF proof of your ad through e-mail to confirm text layout or you can request a hard copy to pick up.

All artwork remains the property of Boyle Design Group.

All advertisers in the Regional Guide will get the exposure of their ad, plus a FREE link to their website via our online e-book.

Make check payable to :

Boyle Design Group
P.O. Box 233
Marinette, WI 54143

Reservation form and questions can be sent to:

Cindy Boyle
cindy@boyledesigngroup.net
715-735-3130

Fax reservation form to:

715-735-3120

We thank you for your support!

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous bills paid on February 11 & 20, 2020 in the combined amount of \$73,569.72	
RECOMMENDED MOTION:	
Motion to approve miscellaneous bills paid on February 11 & 20, 2020 in the combined amount of \$73,569.72	

Submitted by: Jason Carviou

03/06/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-228 Computer Technology
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
296 Juvenile Diversion Child Care
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

FEB 11 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: AT&T - CAROL STREAM, IL 906753692302	Telephone Services - Library	271-790-850.00	92.02	92.02
TOTAL VENDOR AT&T - CAROL STREAM, IL				92.02
VENDOR NAME: DEMCO 6761811	Library Supplies	271-790-727.01	175.84	175.84
TOTAL VENDOR DEMCO				175.84
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE 0201345	Garbage Removal - Library	271-790-920.00	71.22	71.22
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				71.22
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE 406143149	Library Copier	271-790-801.01	140.59	140.59
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				140.59
VENDOR NAME: UWC 9067536923	Telephone Services - Library	271-790-850.00	6.82	6.82
TOTAL VENDOR UWC				6.82
GRAND TOTAL:				486.49

**CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN**

APPROVED

FEB 20 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI				
1614900	Bath House	208-751-920.01	35.83	35.83
1503500	N8380 Co Pk Rd 20.5	208-751-920.01	29.21	29.21
383301	Shakey Lakes Park/Cattle	208-751-920.01	29.21	29.21
383200	N8380 Co Park Rd 20.5	208-751-920.01	29.21	29.21
383101	Bass Lakes Camp Sites	208-751-920.01	29.21	29.21
383001	Shakey Lakes Park/Horse	208-751-920.01	29.21	29.21
380300	Shower Building	208-751-920.01	(29.31)	(29.31)
379700	Shakey Lakes/Storage Shed	208-751-920.01	81.10	81.10
370500	Shakey Lakes Office/Shop	208-751-920.01	107.62	107.62
369802	W8449 Co Rd G12 Campsites	208-751-920.01	29.21	29.21
367200	Northwest Campsites	208-751-920.01	35.09	35.09
367100	N8390 Beach House	208-751-920.01	29.21	29.21
94401	W5805 Tower Road (Bagley)	266-325-976.00	28.96	28.96
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				463.76
VENDOR NAME: AT&T - CAROL STREAM, IL				
906753458202	Telephone Services - Shakey Lakes	208-751-850.00	53.25	53.25
906753220902	Telephone Services - Annex	101-228-850.00	234.80	234.80
906863299102	Telephone Services	101-228-850.00	41.73	41.73
906863298902	Telephone Services	101-228-850.00	41.64	41.64
906863298602	Telephone Services	101-228-850.00	41.73	41.73
TOTAL VENDOR AT&T - CAROL STREAM, IL				413.15
VENDOR NAME: AT&T MOBILITY				
287252150867X0208202	906-792-0211 & 906-792-5968	101-132-850.00	66.48	66.48
TOTAL VENDOR AT&T MOBILITY				66.48
VENDOR NAME: AUTOMOTIVE SUPPLY COMPANY				
80456792	Airport Supplies	216-585-742.00	6.51	6.51
80456793	Airport Supplies	216-585-742.00	31.32	31.32
80456984	Airport Supplies	216-585-742.00	1.48	1.48
080457270	Airport Supplies	216-585-984.00	37.13	37.13
080458330	Airport Supplies	216-585-981.00	21.40	21.40
TOTAL VENDOR AUTOMOTIVE SUPPLY COMPANY				97.84
VENDOR NAME: BLUETARP FINANCIAL, INC.				
F66182	Inmate Supplies	101-301-770.00	135.00	135.00
TOTAL VENDOR BLUETARP FINANCIAL, INC.				135.00
VENDOR NAME: BP				
57711907	Road Patrol	205-315-742.00	629.00	629.00
TOTAL VENDOR BP				629.00
VENDOR NAME: BRAZEAU, DAWN				
19-45048-FY	Transcript (N. Barstow)	101-136-806.00	21.15	21.15
TOTAL VENDOR BRAZEAU, DAWN				21.15
VENDOR NAME: CEDAR RIVER PLAZA				
MECO1/31/20	Road Patrol	205-315-742.00	41.18	41.18
TOTAL VENDOR CEDAR RIVER PLAZA				41.18
VENDOR NAME: CELLCOM				
854779	Cellular Services	292-663-850.00	40.74	122.22
		292-664-850.00	40.74	
		292-665-850.00	40.74	
TOTAL VENDOR CELLCOM				122.22
VENDOR NAME: CENEX FLEETCARD				
190127	Gasoline Sales	292-665-860.00	64.50	64.50
TOTAL VENDOR CENEX FLEETCARD				64.50
VENDOR NAME: CITY OF MENOMINEE				

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: CITY OF MENOMINEE				
5048	Gasoline Charges (October 2019)	101-265-742.00	322.23	497.79
		101-268-860.00	27.92	
		101-257-742.00	55.20	
		101-172-860.00	54.59	
		101-136-860.00	22.60	
		101-301-742.00	15.25	
5059	Gasoline Charges (November 2019)	101-265-742.00	225.24	267.96
		266-325-860.00	18.29	
		101-141-860.00	24.43	
5070	Gasoline Charges (December 2019)	101-265-742.00	107.60	148.06
		101-257-742.00	26.98	
		101-172-860.00	13.48	
#RENT-1020	February 2020 Rent (911)	266-325-976.00	351.67	351.67
TOTAL VENDOR CITY OF MENOMINEE				1,265.48
VENDOR NAME: CLOVERLAND PAPER CO				
121427	Inmate Supplies	101-301-770.00	72.54	72.54
121469	Inmate Supplies	101-301-770.00	83.23	83.23
121480	Inmate Supplies	101-301-770.00	68.76	68.76
121537	Inmate Supplies	101-301-770.00	103.13	103.13
121536	Janitorial Supplies (Courthouse)	101-265-755.01	43.14	43.14
121538	Janitorial Supplies (Courthouse)	101-265-755.01	199.78	199.78
121535	Janitorial Supplies (Library)	101-265-755.01	43.25	43.25
121533	Janitorial Supplies (Annex)	101-265-755.01	43.25	43.25
121473	Janitorial Supplies - Courthouse	101-265-755.01	257.96	257.96
TOTAL VENDOR CLOVERLAND PAPER CO				915.04
VENDOR NAME: COAST TO COAST SOLUTIONS				
IVC0095201	911 Supplies	266-325-755.00	201.99	201.99
TOTAL VENDOR COAST TO COAST SOLUTIONS				201.99
VENDOR NAME: COHL STOKER & TOSKEY P C				
51011	Legal Svcs (12/9/19 - 2/6/20)	101-211-807.00	3,953.03	3,953.03
TOTAL VENDOR COHL STOKER & TOSKEY P C				3,953.03
VENDOR NAME: COOPER OFFICE EQUIPMENT				
174175	Contract # 2761-01	101-228-931.00	239.94	239.94
174457	Contract # 3025-01	101-228-931.00	457.44	457.44
TOTAL VENDOR COOPER OFFICE EQUIPMENT				697.38
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCTION I				
38488	Shredding Documents (2/6/20)	101-265-801.00	254.35	254.35
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCTION I				254.35
VENDOR NAME: COUNTRY VISIONS				
235581	Airport Diesel Fuel (Equipment)	216-585-744.00	1,524.00	1,524.00
TOTAL VENDOR COUNTRY VISIONS				1,524.00
VENDOR NAME: DICKEY, TODD				
2019-161-MI	Court Appointed - M. Anderson	101-148-807.00	285.00	285.00
TOTAL VENDOR DICKEY, TODD				285.00
VENDOR NAME: ELECTIONSOURCE				
19-46944	Election Forms	101-262-727.00	70.01	70.01
19-46525	Precinct Supply Kits	101-262-727.00	905.78	905.78
19-46195	Election Coding (Presidential Primary)	101-262-727.00	7,630.00	7,630.00
19-46112	Thumb Drive - Programming	101-262-727.00	15.55	15.55
TOTAL VENDOR ELECTIONSOURCE				8,621.34
VENDOR NAME: FAITH TECHNOLOGIES				
710266	Repair Door 22 Swipe Card System	101-301-934.02	570.50	570.50

APPROVED

FEB 20 2020
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

FEB 20 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: FAITH TECHNOLOGIES				
TOTAL VENDOR FAITH TECHNOLOGIES				
570.50				
VENDOR NAME: FREIS MOTORS, INC.				
11897	Trailer Tires (x2) - Parks	208-751-981.00	80.00	80.00
TOTAL VENDOR FREIS MOTORS, INC.				
80.00				
VENDOR NAME: GOOD SOURCE				
S10489599	Inmate Supplies	101-301-770.00	3,603.02	3,603.02
TOTAL VENDOR GOOD SOURCE				
3,603.02				
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
02101348	Garbage Removal - Annex	101-261-930.04	69.57	69.57
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				
69.57				
VENDOR NAME: HASHIMOTO SEWER SERVICE, INC.				
16061	3 Month Service at Jail	101-265-801.00	235.00	235.00
TOTAL VENDOR HASHIMOTO SEWER SERVICE, INC.				
235.00				
VENDOR NAME: HENSLEY, RN, JOEL				
2/15/20	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
Reimbursement	Malpractice Insurance	101-301-770.01	136.00	136.00
February 2020	Medical Examiner	101-648-709.00	1,080.00	2,930.00
		101-648-835.00	1,850.00	
TOTAL VENDOR HENSLEY, RN, JOEL				
4,431.00				
VENDOR NAME: ID NETWORKS, INC.				
275838	Annual Service Maintenance (LiveScan)	101-301-976.00	1,995.00	1,995.00
TOTAL VENDOR ID NETWORKS, INC.				
1,995.00				
VENDOR NAME: INTERNATIONAL CODE COUNCIL				
3250815	Governmental Member Dues (D. Menacher)	249-371-802.00	135.00	135.00
TOTAL VENDOR INTERNATIONAL CODE COUNCIL				
135.00				
VENDOR NAME: J.F. AHERN COMPANY				
362294	Annual Inspection (Jail)	101-301-934.00	297.55	297.55
361464	Fire Equipment Inspection (January Annual)	101-265-801.00	345.35	345.35
TOTAL VENDOR J.F. AHERN COMPANY				
642.90				
VENDOR NAME: JACK'S FRESH MARKET				
002-78697 & 26163	Inmate Supplies	101-301-770.00	9.30	9.30
TOTAL VENDOR JACK'S FRESH MARKET				
9.30				
VENDOR NAME: JANITOR'S CLOSET				
46647	Floor Cleaner (x4)	101-265-755.01	60.00	60.00
TOTAL VENDOR JANITOR'S CLOSET				
60.00				
VENDOR NAME: J'S SPORT SUPPLY				
108899	Ammunition	205-315-755.02	78.00	78.00
TOTAL VENDOR J'S SPORT SUPPLY				
78.00				
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Bridge Fare (x2), Meals	101-215-860.00	59.08	59.08
TOTAL VENDOR KLEIMAN, MARC				
59.08				
VENDOR NAME: KLEIMAN, REBEKAH				
Reimbursement	Refund of GIS fees	101-257-801.00	50.00	50.00
TOTAL VENDOR KLEIMAN, REBEKAH				
50.00				
VENDOR NAME: LINDEROTH, JANIS				
Reimbursement	Mileage - UP State Fair Authority	101-101-710.00	50.60	50.60
TOTAL VENDOR LINDEROTH, JANIS				
50.60				
VENDOR NAME: LITHOCRAFTERS PRINTING, INC.				
103393	Window Envelopes (x5000)	263-215-727.00	320.00	320.00

APPROVED

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: LITHOCRAFTERS PRINTING, INC. TOTAL VENDOR LITHOCRAFTERS PRINTING, INC.				320.00
VENDOR NAME: MCKESSON MEDICAL - SURGICAL 76268682 AED Batteries (x3)				1,203.69
TOTAL VENDOR MCKESSON MEDICAL - SURGICAL				1,203.69
VENDOR NAME: MENARDS - MARINETTE				
4140	MIDC Room at Jail	260-266-830.00	60.52	60.52
4146	MIDC Room at Jail	260-266-830.00	57.63	57.63
4548	MIDC Room at Jail	260-266-830.00	47.92	47.92
4684	MIDC Room at Jail	260-266-830.00	60.16	60.16
5551	Janitorial Supplies	101-265-755.01	128.35	128.35
5568	Operating Supplies	101-265-755.00	178.23	178.23
5495	Operating Supplies	101-265-755.00	55.03	55.03
5344	Operating Supplies	101-265-755.00	48.04	48.04
5311	Operating Supplies	101-265-755.00	7.74	7.74
5029	Operating Supplies	101-265-755.00	45.02	45.02
4549	Operating Supplies	101-265-755.00	23.98	23.98
93403	Supplies for Old Picnic Tables	208-751-756.01	222.15	222.15
TOTAL VENDOR MENARDS - MARINETTE				934.77
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
90	Election - Registration/Primary	101-262-727.00	576.00	576.00
9953	Business Cards (Jim Quist)	208-751-727.00	25.00	25.00
1	District Court - Job Advertising	101-136-755.00	124.00	124.00
		232-286-801.00	100.00	
88	County Board Meetings Schedule	101-101-901.00	36.00	36.00
91	2020 Parks Price List	208-751-901.00	110.25	110.25
89	Advertising	101-101-901.00	172.50	172.50
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				1,143.75
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10686880	Plow Blade Couplers (Airport)	216-585-981.00	495.98	495.98
10688086	Airport Supplies	216-585-729.01	22.54	22.54
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				518.52
VENDOR NAME: MERKEL, WILLIAM				
January 2020	CAFA	260-266-801.01	900.00	2,050.00
		260-266-801.02	1,150.00	
TOTAL VENDOR MERKEL, WILLIAM				2,050.00
VENDOR NAME: MI COMMUNICATION DIRECTOR ASSOC				
20member	2020 Membership Dues	266-325-755.00	500.00	500.00
TOTAL VENDOR MI COMMUNICATION DIRECTOR ASSOC				500.00
VENDOR NAME: MIGHTY PET				
170	K9 Supplies	101-301-881.01	26.04	26.04
TOTAL VENDOR MIGHTY PET				26.04
VENDOR NAME: MIKE'S AUTO				
2/3/20	Vehicle Maintenance - Parks	208-751-981.00	118.43	118.43
TOTAL VENDOR MIKE'S AUTO				118.43
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0152858-001	Office Supplies (Family/Probate)	101-132-727.00	11.18	22.36
		101-148-727.00	11.18	
153008-001	Office Supplies - Treasurer's Office	101-253-727.00	90.69	90.69
0153060-001	Credit Memo (Treasurer's Office)	101-253-727.00	(75.05)	(75.05)
0152799-001	Office Supplies (RP)	205-315-727.00	23.53	23.53
0152986-001	Labels (Clerk's Office)	101-215-727.00	63.32	63.32
0153116-001	Stamp (Clerk's Office)	101-215-727.00	80.99	80.99
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				205.84

APPROVED

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CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: NASTOFF, BERGMAN & MOORE, P.C.				
776	Legal Services	101-211-807.00	126.75	126.75
TOTAL VENDOR NASTOFF, BERGMAN & MOORE, P.C.				126.75
VENDOR NAME: NMCOA TREASURER				
20136	2020 Subscription Renewal	249-371-802.00	375.00	375.00
Dues	Membership Dues (Daniel Menacher)	249-371-802.00	100.00	100.00
TOTAL VENDOR NMCOA TREASURER				475.00
VENDOR NAME: NMJOA				
Dues	Member Name: Michael Nutt	101-132-802.00	40.00	40.00
TOTAL VENDOR NMJOA				40.00
VENDOR NAME: NORTH AMERICAN RESCUE, LLC				
IN413293	EMS Supplies (Grant Expenses)	101-426-934.02	1,746.52	1,746.52
TOTAL VENDOR NORTH AMERICAN RESCUE, LLC				1,746.52
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068320031002	Inmate Supplies	101-301-770.00	100.79	100.79
40068320038003	Inmate Supplies	101-301-770.00	114.04	114.04
TOTAL VENDOR PAN-O-GOLD BAKING CO.				214.83
VENDOR NAME: PHILIPPS, RANDALL				
February 2020	CAFA	260-266-801.02	500.00	500.00
TOTAL VENDOR PHILIPPS, RANDALL				500.00
VENDOR NAME: PHILIPPS, THOMAS				
Reimbursement	Mileage - February 2020	101-426-860.00	125.35	125.35
TOTAL VENDOR PHILIPPS, THOMAS				125.35
VENDOR NAME: PLASTOCON, INC				
100742	Inmate Supplies	101-301-770.00	347.28	347.28
TOTAL VENDOR PLASTOCON, INC				347.28
VENDOR NAME: POMP'S TIRE SERVICE, INC.				
1020375002	Tires for 5503	205-315-981.00	876.52	876.52
TOTAL VENDOR POMP'S TIRE SERVICE, INC.				876.52
VENDOR NAME: PUBLIC AGENCY TRAINING COUNCIL				
247219	School Resource Office Training (x2)	205-315-881.03	650.00	650.00
TOTAL VENDOR PUBLIC AGENCY TRAINING COUNCIL				650.00
VENDOR NAME: REINHART FOODSERVICE				
953506	Inmate Supplies	101-301-770.00	1,268.37	1,268.37
955120	Inmate Supplies (Credit Memo)	101-301-770.00	(74.00)	(74.00)
957384	Inmate Supplies	101-301-770.00	1,948.36	1,948.36
960765	Inmate Supplies	101-301-770.00	605.00	605.00
TOTAL VENDOR REINHART FOODSERVICE				3,747.73
VENDOR NAME: RIVERSIDE AUTO SALES, INC.				
6063101/1	Vehicle Maintenance (B&G)	101-265-981.00	89.54	89.54
TOTAL VENDOR RIVERSIDE AUTO SALES, INC.				89.54
VENDOR NAME: SEABORG, SARA D.				
January 2020	CAFA	260-266-801.01	1,650.00	5,242.50
		260-266-801.02	1,475.00	
		260-266-801.00	2,117.50	
TOTAL VENDOR SEABORG, SARA D.				5,242.50
VENDOR NAME: SQUIRES-STEPNIAK, REBECCA				
Reimbursement	Mileage - January 2020	292-665-860.00	98.90	98.90
TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA				98.90
VENDOR NAME: STANDARD INSURANCE COMPANY				

APPROVED

FEB 20 2020

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT	
VENDOR NAME: STANDARD INSURANCE COMPANY					
March 2020	Life Insurance	101-101-713.00	21.24	231.28	
		101-132-713.00	4.13		
		101-136-713.00	11.58		
		101-141-713.00	7.08		
		101-148-713.00	5.31		
		101-215-713.00	11.80		
		101-172-713.00	4.72		
		101-267-713.00	14.16		
		101-268-713.00	4.72		
		101-253-713.00	7.08		
		101-257-713.00	4.72		
		101-265-713.00	3.54		
		101-301-713.00	59.00		
		101-682-713.00	2.36		
		101-426-713.00	2.36		
		216-585-713.00	4.72		
		260-266-713.00	0.22		
		271-790-713.00	7.08		
		292-664-713.00	2.36		
		292-665-713.00	2.36		
		208-751-713.00	3.54		
		205-316-713.00	2.36		
		205-315-713.00	23.60		
		266-325-713.00	21.24		
TOTAL VENDOR STANDARD INSURANCE COMPANY					231.28
VENDOR NAME: STEPHENSON MARKETING COOPERATI					
15579	Road Patrol	205-315-742.00	2,074.77		2,074.77
462643	Gasoline - Parks	208-751-755.02	23.39		78.88
		208-751-742.00	55.49		
8096	Gasoline Charges - Building Code	249-371-742.00	76.51	76.51	
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				2,230.16	
VENDOR NAME: STERICYCLE, INC.					
4009133928	Sheriff Department	101-301-755.00	17.32	88.91	
		101-301-881.00	71.59		
TOTAL VENDOR STERICYCLE, INC.				88.91	
VENDOR NAME: TARGET INFORMATION MANAGEMENT					
288915	Divorce Forms	101-215-727.00	85.28	85.28	
TOTAL VENDOR TARGET INFORMATION MANAGEMENT				85.28	
VENDOR NAME: TD CARWASH					
202005	x10 Car Wash (RP)	205-315-742.00	80.00	80.00	
TOTAL VENDOR TD CARWASH				80.00	
VENDOR NAME: TIME WARNER CABLE					
710008401020320	Feb 2 - March 1, 2020	101-228-850.00	528.26	528.26	
621199203020320	Airport 2/2 - 3/1/20	216-585-850.00	327.92	327.92	
620475202020720	2/6/20 - 3/5/20 (Inmates)	101-301-770.00	145.45	145.45	
TOTAL VENDOR TIME WARNER CABLE				1,001.63	
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE					
352277	1/1/20 - 1/31/20	101-301-755.00	50.00	50.00	
TOTAL VENDOR TRANSUNION RISK & ALTERNATIVE				50.00	
VENDOR NAME: U P A A					
Dues	May 1, 2020 - April 30, 2021	101-257-802.00	30.00	30.00	
TOTAL VENDOR U P A A				30.00	
VENDOR NAME: U.E.S. COMPUTERS, INC.					
82816	Website Domain Registration	101-228-851.00	20.00	20.00	

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE
 EXP CHECK RUN DATES 02/20/2020 - 02/20/2020
 UNJOURNALIZED
 OPEN

PROVED
 Rate: 7/8
 FEB 20 2020
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: U.E.S. COMPUTERS, INC.				
51043	Install New Switches for VOIP Phone System (x6)	101-103-970.19	2,786.25	2,786.25
51152	Credit Memo	101-228-857.00	(262.50)	(262.50)
TOTAL VENDOR U.E.S. COMPUTERS, INC.				2,543.75
VENDOR NAME: VALENTI, SUSAN F.				
M15-3756-FH	Transcript	101-131-806.00	86.95	86.95
Reimbursement	Mileage & Meals - January 2020	101-131-860.00	271.50	271.50
TOTAL VENDOR VALENTI, SUSAN F.				358.45
VENDOR NAME: VERIZON WIRELESS				
9847441947	Cellular Services	101-265-850.01	115.61	890.96
		101-301-850.00	320.84	
		101-426-850.00	52.91	
		101-682-850.00	40.40	
		205-315-850.00	263.02	
		266-325-850.00	98.18	
TOTAL VENDOR VERIZON WIRELESS				890.96
VENDOR NAME: VISA				
Credit Card (5923)	Courthouse & Parks	101-253-860.00	20.67	3,990.75
		101-268-729.00	7.35	
		101-253-860.00	9.95	
		101-253-860.00	28.50	
		101-253-860.00	36.01	
		101-253-860.00	360.40	
		101-268-729.00	7.35	
		101-253-860.00	21.26	
		101-253-860.00	4.96	
		101-253-860.00	27.12	
		101-268-729.00	7.35	
		101-253-860.00	8.15	
		101-253-860.00	200.00	
		101-253-860.00	33.50	
		101-253-860.00	(90.10)	
		101-253-860.00	30.43	
		101-268-729.00	7.35	
		296-667-801.02	54.79	
		101-265-981.00	33.98	
		101-265-970.12	89.99	
		101-265-931.00	499.00	
		101-265-755.00	159.99	
		101-426-934.02	1,605.58	
		517-252-860.00	33.48	
		517-252-860.00	32.27	
		517-252-860.00	10.56	
		517-252-860.00	425.07	
		517-252-860.00	31.68	
		517-252-860.00	17.20	
		101-268-729.00	7.75	
		101-136-802.00	59.00	
		101-265-755.00	2.65	
		101-136-931.00	27.95	
		101-265-755.00	27.75	
		101-265-755.00	(2.65)	
		208-751-755.02	54.99	
		101-268-729.00	7.75	
		101-265-755.00	91.72	
Credit Card (5832)	Airport	216-585-755.02	25.32	97.06
		216-585-742.00	71.74	

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: VISA				
Credit Card (5857)	Sheriff & Road Patrol	101-301-755.00	146.25	
		101-301-770.00	791.89	
		101-301-770.01	699.08	
		101-301-881.00	495.00	
		101-301-881.01	318.00	
		205-315-742.00	259.68	
		205-315-860.00	216.67	
		205-315-981.00	135.36	
		282-302-881.00	495.00	
TOTAL VENDOR VISA				7,644.74
VENDOR NAME: WASTE MANAGEMENT, INC.				
1654349-1856-2	Court House	101-265-801.00	656.02	656.02
0064513-2808-9	Parks (Shakey Lakes)	208-751-920.02	51.50	51.50
1654877-1856-2	Airport	216-585-801.00	20.33	20.33
TOTAL VENDOR WASTE MANAGEMENT, INC.				727.85
VENDOR NAME: WERT, LUKE				
Reimbursement	Uniform Allowance	205-315-745.00	446.14	446.14
TOTAL VENDOR WERT, LUKE				446.14
VENDOR NAME: WIL-KIL PEST CONTROL				
3818208	Jail & Courthouse	101-265-801.00	64.50	64.50
3818361	Health Department	101-265-801.00	35.00	35.00
TOTAL VENDOR WIL-KIL PEST CONTROL				99.50
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00011	1004 9th Street	101-265-920.03	60.17	60.17
0402047856-00005	Kleinke Park	208-751-920.01	38.85	38.85
0402047856-00010	1000 9th Street	101-265-920.03	88.62	164.76
		101-265-920.04	76.14	
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				263.78
VENDOR NAME: XEROX CORPORATION				
099354576	Probation/Parole	101-131-942.00	118.68	118.68
099354573	Sheriff Department	101-301-727.00	45.43	45.43
099354574	Sheriff Department	101-301-727.00	346.38	346.38
099496537	Road Patrol	205-315-727.00	54.56	54.56
TOTAL VENDOR XEROX CORPORATION				565.05
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
February 2020	Medical Examiner	101-648-709.00	1,930.00	1,930.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				1,930.00
GRAND TOTAL:				72,410.30

FEB 20 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: BAKER & TAYLOR BOOKS L0273592	Library Books	271-790-982.00	210.14	210.14
TOTAL VENDOR BAKER & TAYLOR BOOKS				210.14
VENDOR NAME: CENGAGE LEARNING 195179	Library Books	271-790-982.00	192.91	192.91
TOTAL VENDOR CENGAGE LEARNING				192.91
VENDOR NAME: CENTER POINT LARGE PRINT 1757388	Library Books	271-790-982.00	86.88	86.88
TOTAL VENDOR CENTER POINT LARGE PRINT				86.88
VENDOR NAME: STEPHENSON MARKETING COOPERATI 8563	Library	271-790-742.00	183.00	183.00
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				183.00
GRAND TOTAL:				672.93

APPROVED

FEB 20 2020

**CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN**

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous boards and committee meeting minutes/reports are received as they are approved. The county board is to review miscellaneous minutes/reports.	
RECOMMENDED MOTION	
Motion to approve miscellaneous boards/committees/commissioner reports to be placed on file in the Office of the County Clerk.	

Submitted by: Jason Carviou

03/06/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, January 14, 2020.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Cass, Darrell Moilanen, and Lisa Savord. Also present were Roger Tourangeau Jr., Linda Otradovec, Dale Otradovec, Mike Foley, Jeffrey Budish, Joseph Korch, Thomas Philipps, Charlene Peterson, Alex Jorasz, Dana Dziedzic, Larry Barker, Larry Phelps, and Lowell Bengry.

Absent: None

The Pledge of Allegiance was recited.

Public comments – Jeffrey Budish voiced concerns about the venue and time for the River Road Abandonment hearing. He asked if the hearing time could be changed to 5 or 6 pm and be held at a larger meeting room to allow people that work during the day to attend. Cass thanked Mr. Budish for his input and stated that the hearing was currently still scheduled to be held at 9 am on March 24, 2020 at the road commission office and that it would be up to the road commissioners if they want to reschedule for a different time and/or place. Moved by Kakuk, seconded by Kline to table this topic for further discussion. Carried unanimously.

Roger Tourangeau Jr. stated that he lives on D-1 Road and that it has not been getting plowed as early this year as in the past, sometimes not until the 3rd day following a storm. He also asked if the road commission crew could start earlier in that area as most residents work on eastern time. Cass responded that the road commission and Menominee County are located in and operate on the central time zone, but typically do start earlier on snow event days. Cass also stated that the paved portion of the road is typically first priority and should be plowed on day one of a storm, but that on the big Thanksgiving and early December storms the crew could not keep up with the usual schedule. Cass will discuss this with the district foreman.

Public appearances – None.

Additions/corrections to minutes for 12/11/19 and 01/02/20 – There being no questions or comments, it was moved by Kline, seconded by Kakuk that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, December 10, 2019				\$3,624,073.68
Receipts thru 12/31/19	214,418.80			
Expenditures thru 12/31/19		551,670.84		
Balance, December 31, 2019				\$3,286,821.64
Michigan Transportation Funds	431,654.51			
Receipts thru 01/13/2020	157,553.79			
Expenditures thru 01/13/2020		507,803.98		
Set aside for purchase of graders in 2020			1,200,000.00	
State Maint. & Equip. Advances			251,973.00	
Balance, January 13, 2020	803,627.10	1,059,474.82	1,451,973.00	1,916,252.96

Payables & Reserves

Payroll 01/23 and 02/06 (Est.)	175,000.00
Soc. Sec. 01/23 and 02/06 (Est.)	13,387.50
Reserve for workers compensation insurance	17,152.72
Reserve for liability insurance	94,169.25
Reserve for rental grader leases - John Deere (Oct 2015)	38,167.00
Reserve for rental grader leases - Cat Financial (Dec 2015)	86,313.41
Reserve for Forest Funds	161,010.93
Reserve RR X'ing closure funds for Meyer Twp. projects	199,788.35
Reserve for Federal Aid Match for CR360 project	12,000.00
Reserve for Federal Aid Match for CR400 project	6,923.64

Reserve for Federal Aid Match for C-1 Bridge	1,347.09	
Reserve for Construction Engineering for C-1 Bridge	0.00	
Reserve for Construction Engineering for CR400	4,194.74	
Reserv for Design Engineering for No. 29 Road Bridge	57,139.76	
Reserve for LaBelle Road pavement inspection/testing/staking	4,470.88	
Reserve for crushing 45,000 tons of 23A limestone	109,771.20	
Reserve for 3 Heavy Duty Tandem Dump Trucks	224,215.61	(1,205,052.08)
		\$ 711,200.88

There being no questions or comments, it was moved by Bower, seconded by Kline that the financial report was accepted as read. Carried unanimously.

Vouchers # 20-0012, 20-0013, 20-1231 and 20-0015 – Moved by Kline, seconded by Bower that the vouchers be approved and ordered paid. Carried unanimously.

Discuss proposed 2020 projects – Cass reviewed the list of work planned for the 2020 construction season and noted that the list would also be shared with township officials at the upcoming annual meetings.

Permission to bid graders – Cass advised that the leases on the 6 current graders would be up in October and December, 2020. The leases were bid for 6000 hours of use over the 5-year lease period, but due to higher than usual usage, the hours on 3 of the graders will be well above 6000 at the end of the lease period. Since this would result in substantial overage charges, it would be better to request bids to replace these 3 graders early, rather than waiting for the end of the current lease period. Moved by Kakuk, seconded by Bower to have Cass go out for bids for 6 new graders in February with a delivery date of April, 2020 for the first 3. Carried unanimously.

Set hearing date for proposed abandonment of Old CR 346 – Cass explained that the first time the petition had been submitted, there were not enough valid signatures on it. The petition has since been resubmitted and deemed to be valid. Moved by Kakuk, seconded by Kline to set the abandonment hearing for Tuesday, April 14, 2020 at 8:45 a.m. Carried unanimously.

Discuss/approve line item transfers for 2018/19 Budget – Cass explained that once FYE 9/30/19 was closed some of the actual expense line item amounts had changed from what was planned in the final budget amendment. Moved by Kakuk, seconded by Kline to make the following line item transfers to balance the 2018/19 budget. Carried unanimously.

	Budget 2018/2019	Budget 2018/2019 Amended Amount #1	Budget 2018/2019 Amended Amount #2	Budget 2018/2019 Total	Budget 2018/2019 Line Item Transfers	Budget 2018/2019 Adjusted Total
PRIMARY ROADS						
Preservation Improvements/Roads	1,377,865	307,189	(94,187)	1,590,867	48,875	1,639,742
Preservation Improvements/Structures	0	1,958	0	1,958	13	1,971
Routine Preventive Maintenance	1,063,000	0	(66,256)	996,744	(48,888)	947,856
Routine Winter Maintenance	550,000	216,809	0	766,809		766,809
Routine Structure Maintenance	12,600	0	769	13,369		13,369
Total Primary Roads	3,003,465	525,956	(159,674)	3,369,747	0	3,369,747
LOCAL ROADS						
Local Const/Capacity Improvement	70,000	212,820	(205,387)	77,433		77,433
Preservation Improvements/Roads	356,527	800,000	609,777	1,766,304	28,496	1,794,800
Preservation Improvements/Structures	625,000	(279,330)	(96,163)	249,507	(36,122)	213,385
Routine Preventive Maintenance	1,316,929	(100,000)	33,171	1,250,100	(28,496)	1,221,604
Routine Winter Maintenance	240,000	201,194	0	441,194		441,194
Routine Structure Maintenance	25,000	12,500	(27,111)	10,389	340	10,729
Total Local Roads	2,633,456	847,184	314,287	3,794,927	(35,782)	3,759,145
STATE T/L MAINTENANCE	680,000	60,000	61,385	801,385	28,566	829,951
TWA/OTHER T/L MAINTENANCE	9,000	0	36,685	45,685	7,216	52,901
EQUIPMENT EXPENSE (NET)						
Direct Expense	850,000	150,000	(40,000)	960,000		960,000
Indirect Expense	320,000	40,000	(40,000)	320,000		320,000
Operating Expense	300,000	50,000	3,801	353,801		353,801
Less Rental Credits	(1,550,000)	(100,000)	(321,945)	(1,971,945)		(1,971,945)
Net Equipment Expense	(80,000)	140,000	(398,144)	(338,144)	0	(338,144)

<u>ADMINISTRATIVE EXPENSE (NET)</u>						
Administrative Expense	350,000	20,000	20,000	390,000		390,000
Less Purchase Discounts	0	(400)	14	(386)		(386)
Less Handling	(2,000)	(1,000)	(4,300)	(7,300)		(7,300)
Less State Overhead	(76,000)	(20,000)	(3,250)	(99,250)		(99,250)
Net Administrative Expense	272,000	(1,400)	12,464	283,064	0	283,064
<u>DISTRIBUTIVE EXPENSE</u>						
Fringe Benefits	1,574,750	0	(199,299)	1,375,451		1,375,451
Other	90,000	0	(30,000)	60,000		60,000
Total Distributive Expense	1,664,750	0	(229,299)	1,435,451	0	1,435,451
<u>CAPITAL OUTLAY (NET)</u>						
Capital Outlay	941,000	0	(24,114)	916,886		916,886
Less Depreciation	(380,000)	(100,000)	(36,858)	(516,858)		(516,858)
Less Equip. Retirement	0	0	0	0		0
Net Capital Outlay	561,000	(100,000)	(60,972)	400,028	0	400,028
MISCELLANEOUS	86,313	0	0	86,313		86,313
SPECIAL PROJECTS	0	0	0	0		0
CONTINGENCIES	0	0	0	0		0
TOTAL EXPENDITURES	8,829,984	1,471,740	(423,268)	9,878,456	0	9,878,456

Any other business – Cass advised that a letter had been received regarding a culvert on N. River Road in Lake Township. The culvert was found to have collapsed. Since it is on a stream crossing a permit will be sought from EGLE to replace the culvert.

Cass noted that at their reorganizational meeting, the Menominee County Board assigned Commissioner Larry Phelps to the road commission for 2020.

Larry Phelps stated that water problem still exists in the ditch line on Twin Creek Road #5 near the Oatman property. Cass will look at the area to determine if anything can be done now or if it will need to be worked on in the spring.

Public Comment – Lowell Bengry asked if G 12, from US41 to Old 352 would be widened prior to ditching as it currently didn't seem to be wide enough to accommodate log trucks.

Alex Jorasz asked when Eustis Road would be repaired in the area where it had settled, and if caution signs could be put up until the repairs are made. Cass will look at the area to determine which signs, if any, should be erected.

Roger Tourangeau Jr. stated there is a shoulder drop off on Cheese Factory Road near D-1 Road.

There being no further business, Kakuk declared the meeting adjourned at 9:27 a.m.

Road Commission Finance Director / Clerk

Chair

The Menominee County Board of Road Commissioners began their annual meetings with township officials on Wednesday, January 15, 2020 at the Spalding Township Hall.

PRESENT: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Cass, Lisa Savord and MCRC Powers District Foreman Mike Arnold.

ABSENT: None

SPALDING TOWNSHIP

Supervisor Jim Moraska called the meeting to order at 5:30 p.m.

Present for Spalding Township were Supervisor Jim Moraska, Clerk Cherryl Mencinger, Trustees Kevin LaBonte and David LeBoeuf and Treasurer Jerry Bartnicki.

Cass discussed winter maintenance and spring breakup projects and asked the township officials to call the road commission if they become aware of any roads that become impassable in the spring. Cass also presented the township officials with a listing of the upcoming projects for the 2020 which includes shouldering on federal aid system roads, continuing working on the list of spring breakup grade lifts, pavement markings, graveling, a box culvert on CR348, chip sealing, and various EGLE permits.

Supervisor Moraska asked if the culvert at Dam 7, located at the end of Sand Road between Johnson Loop and River Road, would be replaced. Cass advised that an EGLE permit was needed. Mr. Moraska also asked if there were plans to replace the double culvert by Hupy's farm on River Road, noting that it was posted with a 24-ton weight limit. Cass will check if it is eligible for bridge funding.

Also discussed was the MDOT project to improve US 2 in 2021 and whether MDOT planned to pave a portion of Quarry Road from US 2 to Spur Road and back to US 2 to be used as a detour for the project. Cass explained that MDOT has not yet finalized the plans for the project. Mr. Moraska stated that if the detour is going to be used, that Spalding Township may want to extend the paving for approximately an additional ½ mile. If so, then Cass will provide the township with an estimate for the additional paving.

Cass asked if the township would be willing to consider having any railroad crossings closed within the township and explained the funding that would be available to the road commission that could then be used for projects within Spalding Township. Cass will reach out to MDOT for a list of potential crossings that could be closed and provide it to Spalding Township for their review and consideration.

Cass asked if the township had any federal aid routes that they wanted to list as their top priority. Mr. Moraska replied that CR388 would be their federal aid priority.

Trustee LaBonte advised that Steve Hafeman would be willing to donate pit run gravel to use for a grade lift on Nowak Road.

Cass asked if the township could provide a list of roads that they wanted graveled so he can use it for planning future gravel crushing needs.

Other needs noted in the township include work on CR563 East (from 563/Oro to the 400 Road), River Road to the Spalding Township cemetery, and crack filling on various roads such as CR566 near the Benson farm.

Supervisor Moraska adjourned the meeting at 6:22 p.m.

Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners continued their annual meetings with township officials in the Road Commission offices north of Stephenson on Monday, January 20, 2020.

Chair Kakuk called the meeting to order at 5:53 p.m. with the following persons present or absent:

PRESENT: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Cass and Lisa Savord. Also present were Mike Arnold-MCRC Powers District Foreman and Tim Starzynski-MCRC Stephenson District Foreman.

ABSENT: None.

The Pledge of Allegiance was recited.

FAITHORN TOWNSHIP

(5:53 p.m.) Present for Faithorn Township were Deputy Supervisor Rosie Kiser, Clerk Kathy Branz, Treasurer Mary Pollard, and Trustees Ann Gurgall and Bill DeVoe.

Kakuk turned the meeting over to Cass who welcomed the township officials. Cass discussed winter maintenance operations and asked if there were seeing any issues in Faithorn Township, to which they responded that there were none.

Cass presented a listing of the upcoming projects for the 2020 construction season, and discussed each item. He noted that there would be approximately 10 miles of chip seals contracted out and that he was still working on which sections of road would be included in the project. He asked the township to advise if they had any areas in mind that would be eligible for chip seal. Clerk Branz stated she felt that CR577, from Bird Road to G-18, was already beyond being able to chip seal, but the section from Bird Road north to County Line Road may be a good choice. Cass also discussed the work that was planned for MCRC forces, which includes a grade lift on Warren Kelly Lane. Clerk Branz noted that 36 Road east off of CR577 may need a grade lift. District Foreman Starzynski replied that culverts had been replaced and maintenance gravel put down a couple years prior. Cass will look at the road to check if anything further is needed.

Clerk Branz asked if anything other than shouldering was scheduled for CR388. Cass responded that just the shouldering was on the schedule this year. Cass stated that he was currently working on a list of federal aid eligible projects and asked if there were any that the township would like to see added to the list for future programming. Clerk Branz replied that the top priority would be CR388, from CR579 to CR577, and CR577, from Bird Road to G-18, would be the second priority.

Graveling needs in the township were discussed. County Line Road, from CR388 to Gustafson Road and areas on Gustafson Road near the creek were listed as needing gravel. It was also noted that Gustafson Road washes out on the hill.

Clerk Branz stated that Bird Road and S. Lake Shore Drive were in pretty good condition now. She also added that winter maintenance was going well and that the new plow driver on the route was doing a great job.

Trustee Gurgall asked about culvert repairs on CR577, ¼ mile south of CR388 at Morlock's Creek. Starzynski responded that he hadn't had time to get to it yet, but it was on the list.

Faithorn Township officials and District Foreman Tim Starzynski left the meeting at 6:25 p.m.

MEYER TOWNSHIP

(6:30 p.m.) Present for Meyer Township were Supervisor Robert Smith, Clerk Beth Bertolini and Trustee Mark Schoen.

Cass welcomed the township officials. Cass then discussed winter maintenance operations and asked if there were seeing any issues in Meyer Township. Clerk Bertolini responded that CR388 and CR579 could use more sand near the areas where blind exits existed. Trustee Schoen asked if weight restrictions could be enforced earlier this year due to heavy logging on Vega Road causing damage.

Trustee Schoen noted that the storm drain and manhole cover on South Main Street had been hit by the grader several years prior but had not been repaired. Cass will look at this and determine if there is a better solution for this area than the storm drain/manhole.

Cass presented a listing of the upcoming projects for the 2020 construction season, and discussed each item. He noted that there would be approximately 10 miles of chip seals contracted out and that he was still working on which sections of road would be included in the project. He asked the township to advise if they had any areas in mind that would be eligible for chip seal.

Supervisor Smith advised that the paved driveways on West Third Street had been cut for the project, but had not yet been finished. Kakuk stated that once Meyer Township decides how they want to proceed with the project, then the driveways would be finished as well.

Cass stated that he was currently working on a list of federal aid eligible projects and asked if there were any that the township would like to see added to the list for future programming. Trustee Schoen replied that CR388 from US 2 in Hermansville to Powers would be their top priority federal aid project.

Trustee Schoen stated that Snuff Box Road needed gravel. District Foreman Arnold added that there were areas of Vega Road that could use gravel also.

Cass asked that the township look into how they would like to spend the railroad crossing closure funds set aside for use within Meyer Township and present him with a list. Possible projects are chip/fog seals and laying limestone down on the alley between Main Street and Linden Street behind the rescue squad and Community Club buildings.

Cass advised the township to look into the MDOT Safe Routes to School program to see if they could qualify for any funds from this program for Second Street between the school and playground.

Trustee Schoen noted that there were quite a few cars parked on the streets in Hermansville that make snow clean up hard for the grader operator, but that the township currently had no ordinance to prevent this.

Meyer Township officials left the meeting at 7:1 p.m.

GOURLEY TOWNSHIP

(7:12 p.m.) Clerk Annette Soper and Treasurer Stephanie Walechka were present for Gourley Township.

Cass welcomed the Gourley Township officials and asked how winter maintenance was going in their township, which they advised had been good so far. Cass also asked that if they become aware of any spring break up road problems that they call and let him know.

Cass presented a listing of the upcoming projects for the 2020 construction season, and discussed each item. He noted that there would be approximately 10 miles of chip seals contracted out and that he was still working on which sections of road would be included in the project. He asked the township to advise if they had any areas in mind that would be eligible for chip seal.

The federal aid eligible project list was discussed and Cass asked if the township had any federal aid roads they would like to add to the list for consideration for future funding. CR557, from CR374 to CR380, was noted as their top priority.

Clerk Soper stated that the west end of 32 Road may be a spring breakup project, with a ½ to ¾ mile grade lift needed.

Cass asked the township to consider purchasing crushed gravel for the road commission to place on their roads. If they decide to do this, he asked them to let him know so he can plan for the necessary crushing contracts.

There being no further business, Kakuk declared the meeting adjourned at 7:23 p.m.

Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners continued their annual meetings with township officials in the Road Commission offices north of Stephenson on Tuesday, January 21, 2020.

Chair Kakuk called the meeting to order at 8:54 a.m. with the following persons present or absent.

PRESENT: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Cass and Lisa Savord. Also present was Tim Starzynski-MCRC Stephenson District Foreman, Mike Arnold-MCRC Powers District Foreman and Dana Dziedzic.

ABSENT: None.

The Pledge of Allegiance was recited.

NADEAU TOWNSHIP

(8:55 a.m.) Present for Nadeau Township were Supervisor Joe Linder and Trustee Lyle Gearhart.

Cass welcomed the township officials and asked how winter maintenance was going in their township, which they advised had been good so far. Cass also asked that if they become aware of any spring break up road problems that they call and let him know.

Cass presented a listing of the upcoming projects for the 2020 construction season, and discussed each item. He noted that there would be approximately 10 miles of chip seals contracted out and that he was still working on which sections of road would be included in the project. He asked the township to advise if they had any areas in mind that would be eligible for chip seal. Supervisor Linder suggested that the streets in Nadeau that were covered with limestone the previous year would be a good choice for a chip seal, but noted that there was an area where the grade and drainage would need to be addressed first.

Trustee Gearhart asked if the road commission had met with the Village of Carney yet. Cass responded that they are typically not a part of the annual meetings and but could be met with upon their request. Mr. Gearhart explained that the portion of Gustafson Road that was within the Village, from US 41 to approximately 100 yards east, needed work to fix where the ditching had filled in and the water could no longer reach the culverts. Cass stated that if the Village wanted to meet to discuss this that he would be happy to try to help them find a solution to the drainage problem.

Supervisor Linder asked how many miles the pile of gravel the township purchased would cover. Cass replied that it averaged 1,500 to 1,600 cyds per mile, depending upon road width and the thickness of the gravel layer put down. Mr. Linder, Cass and Starzynski will meet in the spring to identify which roads the gravel will be placed on.

The federal aid eligible project list was discussed and Cass noted that CR374, from the Village of Carney to H-3 Road, was already on the list of potential federal aid projects. Mr. Linder asked if 34 Road was federal aid eligible. Cass responded that the segment from Nadeau to N-1 Road was. Mr. Linder asked that this be added to the list as their top priority.

Supervisor Linder asked why the Forest Road Funds were still listed on the monthly financial report. Savord explained that those funds had been received, but not yet allocated to specific projects.

Nadeau Township Officials and Mike Arnold left the meeting at 9:16 a.m.

HOLMES TOWNSHIP

(9:25 a.m.) Present for Holmes Township were Supervisor Ray Guard and Trustees Mike Zemba and Ray Furmanski.

Cass welcomed the township officials and asked how winter maintenance was going in their township, which they advised had been good so far.

Cass presented a listing of the upcoming projects for the 2020 construction season, and discussed each item. He noted that there would be approximately 10 miles of chip seals contracted out and that he was still working on which sections of road would be included in the project. He asked the township to advise if they had any areas in mind that would be eligible for chip seal.

Cass asked the township to consider purchasing crushed gravel for the road commission to place on

Roads within Holmes Township. If they decide to do this, he asked them to let him know so he can plan for the necessary crushing contracts. He also asked that if they became aware of any roads that become impassable during spring break up that they let him know.

Supervisor Guard asked about the status of the federal aid project for Snow Road, from P-1 west for approximately .8 miles to CR577. Cass advised that it was currently on the schedule for 2023, but he may be able to move it to 2022 with approval from MDOT. Trustee Zemba stated that they had been told in the past that it was scheduled for 2021.

Trustee Zemba noted that the road name sign on US41 by Snow Road 29 currently incorrectly states the road name as Chalk Hills Road, and asked how it can be changed. Cass advised that MDOT would determine this and will provide an MDOT contact person for the township to discuss this with. Kakuk added that the Cheese Factory Road sign has been missing since hunting season. Supervisor Guard will check on this and order a replacement if needed.

Supervisor Guard advised that the chip seal on Holmesbrook Road had holes in it. Kakuk responded that the holes could be filled in with the injection patcher and that this road could possibly be considered for the upcoming chip seal project. Kakuk also noted that the large manure and paper mill sludge spreaders were possibly causing the damage.

Holmes Township officials left the meeting at 9:49 a.m.

DAGGETT TOWNSHIP

(10:03 a.m.) Present for Daggett Township were Supervisor Jim Revall, Clerk Edith Vincent, and Trustees Jim Kayser and Phillip Revall.

Cass welcomed the township officials and asked how winter maintenance was going in their township, which they advised had been good so far.

Cass presented a listing of the upcoming projects for the 2020 construction season, and discussed each item. He noted that there would be approximately 10 miles of chip seals contracted out and that he was still working on which sections of road would be included in the project. He asked the township to advise if they had any areas in mind that would be eligible for chip seal.

Cass asked the township to consider purchasing crushed gravel for the road commission to place on Roads within Daggett Township. If they decide to do this, he asked them to let him know so he can plan for the necessary crushing contracts. He also asked that if they became aware of any roads that become impassable during spring break up that they let him know.

The federal aid eligible project list was discussed and Cass asked if the township had any federal aid roads they would like to add to the list for consideration for future funding. Supervisor Revall asked that CR360, CR358 to Tessmer Road, be added as their top priority.

Supervisor Revall asked about the 3-Way Road Program. Cass explained that the program no longer exists but that the road commission may consider a 2-Way Road Program or a Chip Seal Program in the future.

Clerk Vincent stated that a good job had been done correcting the approach to her son's driveway on CR358.

Supervisor Revall advised that he had received complaints regarding the manure spreader from Brock Farm dropping manure on CR358 west of CR354.

The resident with the huge pile of televisions and other electronics piled in the right of way on Badish Road was discussed. Cass advised that the township would need to add a penalty to their ordinance so that the Sheriff's Department could enforce it. If they did not pay the fine, it could possibly be assessed against their property taxes. The township and the road commission will continue to look for a solution to this problem.

Clerk Vincent advised that M-1 Road was in bad shape.

Daggett Township officials and Dana Dziedzic left the meeting at 10:31 a.m.

STEPHENSON TOWNSHIP

(10:33 a.m.) Present for Stephenson Township were Supervisor Mark Marklein and Trustee Bruce Fellion.

Cass welcomed the township officials and asked how winter maintenance was going in their township, which Supervisor Marklein advised had been going fairly well so far. Trustee Fellion did add that when Peterson Lane J-1 was being plowed, the driver was cutting the corners short and may actually be off of the road.

Cass presented a listing of the upcoming projects for the 2020 construction season which includes a box culvert over Big Brook on CR348 and reconstruction/paving on CR348, from Church Road to Orley Lane in Stephenson and Ingallston Townships. He noted that there would be approximately 10 miles of chip seals contracted out and that he was still working on which sections of road would be included in the project. He asked the township to advise if they had any areas in mind that would be eligible for chip seal. Shouldering all federal aid routes was discussed. Supervisor Marklein noted that many of the local roads need to be shouldered as well.

Cass asked the township to consider purchasing crushed gravel for the road commission to place on Roads within Stephenson Township. If they decide to do this, he asked them to let him know so he can plan for the necessary crushing contracts. He also asked that if they became aware of any roads that become impassable during spring break up that they let him know.

Supervisor Marklein stated that a lot of work had been completed under the 3-Way Road Program and that he would like to see the program run again. Cass explained that the program no longer exists but that the road commission may consider a 2-Way Road Program or a Chip Seal Program in the future.

Cass advised that the bridge on 22.5 Road over the Little Cedar River had been selected for replacement in 2021. Local match for the project will be 5%, with the township and road commission each contributing half (2.5%).

The federal aid eligible project list was discussed and Cass asked if the township had any federal aid roads they would like to add to the list for consideration for future funding. Supervisor Marklein suggested CR348. Cass advised that it was already on the list. Mr. Marklein also asked if 19 Road (Wangerin Road) could also be added. Cass stated that it is not federal aid eligible.

Kakuk stated that Meintz Road, from Cheese Factory/G-12 approximately $\frac{3}{4}$ mile to the hill, could use limestone and possibly a chip seal in the future.

Supervisor Marklein stated that District Foreman Tim Starzynski does an excellent job and is always responsive to his requests.

There being no further business, Kakuk declared the meeting adjourned at 10:49 a.m.

Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners continued their annual meetings with township officials in the Road Commission offices north of Stephenson on Thursday, January 23, 2020.

Chair Kakuk called the meeting to order at 8:30 a.m. with the following persons present or absent. PRESENT: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Cass and Lisa Savord. Also present were Tim Starzynski-MCRC Stephenson District Foreman, Dana Dziedzic and Chantae Lessard.

ABSENT: None.

The Pledge of Allegiance was recited.

LAKE TOWNSHIP

(8:30 a.m.) Present for Lake Township were Supervisor Bob Desjarlais, Treasurer Charlene Peterson, Clerk Danielle Nicholson and Trustee Warren Suchovsky.

Kakuk welcomed the township officials and turned the meeting over to Cass. Cass asked the group how winter maintenance was going in their township, which they advised had been good so far.

Treasurer Peterson stated that the water is high at the Shakey Lakes dam and is freezing on the down side of the dam. If the levels continue to be high, it may need to be sandbagged. Cass will have the dam monitored. Trustee Suchovsky asked if there were any problems with the pipes due to the high water, such as erosion. Cass responded that there were none yet, but he will be watching it in the spring.

Trustee Suchovsky asked if the road commission was aware of the culvert complaint on River Road. Cass responded that the headwall was collapsing and that it would be looked at in the spring to determine any necessary repairs.

Cass presented a listing of the upcoming projects for the 2020 construction season, and discussed each item. He noted that there would be approximately 10 miles of chip seals contracted out and that he was still working on which sections of road would be included in the project. He asked the township to advise if they had any areas in mind that would be eligible for chip seal.

Supervisor Desjarlais asked if the county would be using crushed limestone again this year. Cass stated that limestone was currently being used more than crushed gravel.

Trustee Suchovsky stated that the chip seal on CR577, near CR358, was beginning to crack. Cass will put this on the list for crack filling this summer. Trustee Suchovsky also noted that the chip seal on CR356 was breaking up. District Foreman Starzynski stated that it may be better if it was pulverized and a double chip seal applied. Kakuk added that the chip seal would help reduce dust.

Supervisor Desjarlais asked if the road commission would be crushing limestone on Cheese Factory Road again. Cass responded that it would depend on where the needs were in the county. Cass asked the township to consider purchasing crushed gravel for the road commission to place on Roads within their township. If they decide to do this, he asked them to let him know so he can plan for the necessary crushing contracts. Mr. Desjarlais asked if the road commission would place township gravel in their parks. Cass replied that we could, but would have to invoice the township for this as it is not on county roads.

Supervisor Desjarlais asked if the road commission would consider a 2-Way Road Funding program. Cass stated that it would not be done this year, but that he would consider this or possibly chip sealing program in the future. Mr. Desjarlais added that if a 2-Way Program were created that Lake Township would likely use the funds for graveling.

Treasurer Peterson noted that G-12, from the Lost Lake Church to the intersection at Shakey Lakes Park, may be a possible chip seal project. Starzynski stated that condition of this segment of road may not be suitable for a chip seal. Ms. Peterson asked that it be added as a Federal Aid priority if it can't be chip sealed.

Supervisor Desjarlais stated that River Road, south from the power dam, also needs to be reconstructed. Trustee Suchovsky added that CR577 south of the sawmill was also in poor condition. Kakuk replied that this section of road also needs to be rebuilt.

Trustee Suchovsky asked why all of Z-1 was not being maintained. Cass responded that we only maintain roads that are certified on our Act 51 maps.

Trustee Suchovsky asked how the Forest Funds were allocated. Kakuk advised that the funds were used on roads that the road commission had to match other funding sources.

Trustee Suchovsky stated that CR356, west of Linderoth Road, had humps where the new culverts have been installed.

Lake Township officials, Tim Starzynski, Dana Dziedzic and Chantac Lessard left the meeting at 9:03 a.m.

MELLEN TOWNSHIP

(9:07 a.m.) Present for Mellen Township was Supervisor Thomas Philipps. Denny Kosewski-MCRC Menominee District Foreman also joined the meeting.

Cass welcomed Supervisor Philipps and asked him if there had been any issues with winter maintenance so far this year. Mr. Philipps answered that he has not received any complaints so far. Cass advised him to call the office if he becomes aware of any impassable roads during spring break up.

Cass presented a listing of the upcoming projects for the 2020 construction season, and discussed each item. He noted that there would be approximately 10 miles of chip seals contracted out and that he was still working on which sections of road would be included in the project. He asked the township to advise if they had any areas in mind that would be eligible for chip seal.

Supervisor Philipps stated that M-3 Road, between CR342 and Mission Church Road #14, was partly under water. District Foreman Kosewski advised that an approximate 300-foot grade lift would be done and asked if the township would pay to gravel the remainder of the road. Supervisor Philipps responded that they would.

Mr. Philipps also noted that CR571, from CR346 to Wildwood Road on the Mellen/Ingallston Township line needed work. Kosewski stated that it could use crushed limestone and a double chip seal.

Supervisor Philipps stated that Mellen Township would like to pave Wildwood Road, from US41 then east approximately 1 mile, using funds received from closing the Carley Street railroad crossing. Cass advised that the closure still needs approval from the railroad for the road commission to install cul-de-sacs in the railroad right of way to be used as turn arounds for the plow trucks.

Cass advised that CR348, 1.7 miles east of US 41, was on the federal aid list and asked if that was still Mellen Township's federal aid project priority. Mr. Philipps confirmed that it was.

District foreman Kosewski noted that 14.25 Road, from CR577 to River Road, should be pulverized and limestone added and asked if the township had any plans for this. Supervisor Philipps will send the road commission a letter requesting this project be done and also outlining the township's priorities.

Mellen Township Supervisor Philips left the meeting at 9:24 a.m.

INGALLSTON TOWNSHIP

(9:28 A.M.) Present for Ingallston Township were Supervisor Paul Anderson, Clerk Kay Keefer, Treasurer Pat Cheski, and Trustees Michael Kass and Carl Johnson.

Cass welcomed the Ingallston Township officials and asked if there had been any issues with winter maintenance so far this year. Trustee Kass stated that his mailbox had been damaged. He was advised to report it to the front office before he leaves. No other issues were reported.

Cass presented a list of the upcoming projects for the 2020 construction season, and discussed each item. CR 348, from Church Road to Orley Lane, is scheduled to be reconstructed and paved in 2020, including a box culvert over Big Brook. He noted that there would be approximately 10 miles of chip seals contracted out and that he was still working on which sections of road would be included in the project. He asked the township to advise if they had any areas in mind that would be eligible for chip seal.

Clerk Keefer stated that the north end of Rangeline Road, which is shared with Mellen Township, could be a possible project. Cass will prepare an estimate to chip seal the road and determine the cost to each township. Supervisor Anderson advised that Ingallston Township had paid for the majority of the construction work in the past and felt that Mellen Township should pay for the chip seal.

Cass reviewed the road priority list that Ingallston Township had provided and stated that he will add any that are federal aid eligible to the project list for future consideration.

Cass asked that the township advise of any graveling they would like done so he could plan to have materials available. Supervisor Anderson suggested that Kleinke Park Lane could use gravel. Trustee Kass added that it could use gravel on both sides of the highway.

Clerk Keefer asked about the Wildwood Road project on their list. Cass will add it to the project list for future consideration.

Supervisor Anderson advised that both sections of Lost Lane (one off of CR346 and one off of Pinewoods Loop) could use grade lifts. Cass responded that the portion off of CR 346 with full time residents would be a higher priority.

Clerk Keefer stated that CR346, ½ mile north of CR338, was in poor condition due to heavy farm equipment use. Cass will look at this section of road. Supervisor Anderson asked if it could be topped off with crushed limestone. Cass responded that it could, but that would then create a need for dust control.

Supervisor Anderson asked if there was a possibility of a 2-Way Road Program being created. Cass replied that he was considering it along with other options, but that it would not happen this year. Kakuk added that the township may want to consider requesting a millage for roads.

Clerk Keefer asked Cass to provide an estimate for the reconstruction and paving of CR346, ½ mile north of CR338, with the possibility of the dirt work being done this year and the paving in 2021.

Ingallston Township officials left the meeting at 9:55 a.m.

CEDARVILLE TOWNSHIP

(10:03 a.m.) Present for Cedarville Township was Supervisor Lin Peterson.

Cass welcomed Supervisor Peterson and asked if there had been any issues with winter maintenance so far this year. Ms. Peterson replied that a good job had been done so far.

Cass presented a list of the upcoming projects for the 2020 construction season, and discussed each item. He noted that there would be approximately 10 miles of chip seals contracted out and that he was still working on which sections of road would be included in the project. He asked that the township advise if they had any areas in mind that would be eligible for chip seal. Supervisor Peterson asked CR551, from M-35 to the new pavement, be added to the list. District Foreman Kosewski advised that this segment of road was already in too poor condition for a chip seal, but suggested the north end of Jimtown Road may be a candidate. Cass will check the PASER rating on the Jimtown Road segment to see if it qualifies.

Spring breakup was discussed and Cass asked Supervisor Peterson to let him know if she became aware of any roads that become impassable in the spring.

Cass advised that a temporary repair had been done on the Camp O Headwall and that he hoped to provide a permanent fix this year, possibly having sheet piling driven in. Supervisor Peterson noted that with the high water levels it could possibly fail this spring, and that the runoff would at least cause water to be over the road. Kline asked which side of the headwall the sheet piling would be put in on. Cass responded that the EGLE Permit had it on the upstream side.

Supervisor Peterson noted that the township had purchased road name signs for North Fox Lane and South Fox Lane that she will be dropping off at the road commission for the sign man to install. She also advised that the signs at the intersection of CR366 and CR551 were missing. Kakuk added that CR366 and CR551 were in poor condition in that area. Ms. Peterson responded that there was logging going on in the north corner of the intersection.

Cass informed Supervisor Peterson that the bridge at No. 29 Road over Devil's Creek was scheduled to be replaced in 2021, and that the township's share would be 2.5 % of the total project cost.

Supervisor Peterson had recently read an article on using plastic bottles in asphalt, which will supposedly extend the life of the pavement considerably. She emailed the link to the article to Savord to be shared with Cass.

Supervisor Peterson left the meeting at 10:32 a.m.

MENOMINEE TOWNSHIP

(10:36 a.m.) Present for Menominee were Supervisor Ken Goffin, Treasurer David Wesoloski and Trustee Larry Barker.

Cass welcomed the Menominee Township officials and asked if there had been any issues with winter maintenance so far this year. Treasurer Wesoloski noted that an excellent job had been done on Bay de Noc Rd. Supervisor Goffin added that he had received a few calls after the big Thanksgiving storm, but nothing after that.

Treasurer Wesoloski asked if it was legal for residents to put up guards on their mailboxes to deflect the snow from the plows. Cass responded that it would depend upon what they plan to install and that they should call the road commission for a ROW Permit so the plan can be reviewed. Mr. Wesoloski asked if there were guidelines available from MDOT for installation on the state trunk line. Cass will check on this.

Cass presented a list of the upcoming projects for the 2020 construction season, and discussed each item. He noted that there would be approximately 10 miles of chip seals contracted out and that he was still working on which sections of road would be included in the project. He asked that the township advise if they had any areas in mind that would be eligible for chip seal. Supervisor Goffin suggested N-3 Road, for approximately ½ mile south of Linsmeier Road be considered.

Cass reviewed the current federal aid project list and asked if the township had any federal aid eligible roads that they want added to the list. Supervisor Goffin replied that CR320 (Birch Crk. Road), from US41 to CR577 would be the township's priority and that they could possibly participate if matching funds were needed. Kline asked if No. 9 Road could be added. Mr. Goffin stated that part of that road had already been done.

Treasurer Wesoloski noted that the township's budget had been based on the 3-Way Road Program continuing. Supervisor Goffin added that township would like to know what the road commission could contribute to future projects for planning purposes. Cass asked if the township planned on crushing gravel again this year. Mr. Goffin said they were not and that a new board would be elected for 2021 and it would be up to them if they plan to continue to crush gravel or not.

Supervisor Goffin stated that South R-1 Drive, from 3.5 Lane to 5 Road, should be pulverized and have limestone added, if the residents agree to it.

Trustee Barker asked about the grade lifts on CR551 and CR366.

District Foreman Kosewski added that 3.5 Lane, from CR577 west to R-1 Road, could possibly be added to the chip seal list if the condition was still good enough.

Cass advised that a bridge replacement on N-3 Road was scheduled for 2022, and that the township's share would be 2.5 % of the total project cost.

There being no further business, Kakuk declared the meeting adjourned at 11:05 a.m.

Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners continued their annual meetings with township officials in the Road Commission offices north of Stephenson on Monday, January 27, 2020.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent. PRESENT: Kenneth Bower, Anthony Kakuk, Kenneth Kline, Darrell Cass and Lisa Savord. Also present was Mike Arnold-MCRC Powers District Foreman.

ABSENT: None.

The Pledge of Allegiance was recited.

HARRIS TOWNSHIP

(9:00 a.m.) Present for Harris Township were Supervisor Peter Kleiman and Trustee Alex Jorasz.

Kakuk welcomed the township officials and turned the meeting over to Cass. Cass asked the group how winter maintenance was going in their township, which they advised had been good so far.

Spring breakup was discussed and Cass asked that the township officials let him know if they became aware of any roads that become impassable in the spring. Supervisor Kleiman responded that Hanson Lane had been bad the prior spring on the north side of the hill and added that the road could use a hill cut and ditching. District Foreman Arnold added that the hill would need to be cut at least 12-15 feet. Bower asked if there was still gravel available in that area. Mr. Kleiman responded that the property that had the gravel pit in the past was now in a trust.

Cass presented a list of the upcoming projects for the 2020 construction season, and discussed each item. He noted that there would be approximately 10 miles of chip seals contracted out and that he was still working on which sections of road would be included in the project. He asked that the township advise if they had any areas in mind that would be eligible for chip seal, and also noted that more spring breakup grade lifts would likely be added in the spring.

Cass discussed the possibility of the township purchasing a stockpile of gravel to be used within their township and asked that the township let him know if this is something they would be interested in so he can plan for crushing needs and future placement of the gravel.

Supervisor Kleiman stated the township would like to have the parts of Old US 2, from Vincent Lane to CR557, and the small portion of Vincent Lane, that were not part of the last 3-Way Road Program project, completed. The project could be reconstructed one year and then resurfaced the next year. The township may consider paving rather than chip sealing for this project. Cass will prepare and estimate for the dirt work as phase one of the project, and then phase 2 for the paving of the road a year or two later.

CR551 north was discussed and it was asked if it could be funded as a major rural connector using federal aid funds. Cass stated that he would like to know when the Hannahville Indian Community would be ready to commit to their portion of the project so that both segments could be completed at once for better pricing. Cass will talk to Betty Draze at Hannahville to see what their plans are.

Supervisor Kleiman asked when the pavement in the swampy area of Eustis Road would be fixed. Cass answered that, if approved by the road commission board, he could apply for a Hannahville 2% grant to help fund part of the work. He also asked that once the dirt work was finished, that the township pay the \$7,616.20 balance due on the project. The road would then be paved the following year.

Trustee Jorasz stated that the culvert on 41 Road, west of Good's residence, needed to be replaced.

Supervisor Kleiman stated that Bartoszek Road, from North B-1 east to Delta County Line, should be pulverized. Cass will prepare an estimate to crush, shape & double chip seal this road.

Supervisor Kleiman asked if there were plans to replace the one lane bridge on D-1 Road. Cass advised that it has passed inspection and is considered obsolete, but not deficient. Mr. Kleiman asked if the road commission could apply for funding to get it replaced as there were 9 houses beyond the bridge. Cass will see if it is eligible to be added to the local bridge funding list and let the township know if it is.

Other needs brought up by the township included possibly cutting trees and ditching in the ROW of

Cholewa Lane; ditching & tree removal in the ROW of North Township Line Road; shouldering and resurfacing CR557 from the 47 Tavern to Cheese Factory Road; and on CR553, north of Cheese Factory Road to CR551, - crush, shape, ditching & pipes one year and resurfacing the following year.

Also discussed was 400 Road, east of CR551 to Eustis Road, which may need new culverts and graveling one year with paving to follow in a future year at the township's expense.

There being no further business, Kakuk declared the meeting adjourned at 10:42 a.m.

Finance Director/Clerk

Chair

MENOMINEE COUNTY LIBRARY BOARD

Minutes January 14, 2020

Approved: February 11, 2020

C. Peterson called the meeting of the Menominee County Library Board to order at 4:00 PM on Tuesday January 14, 2020

Present: C. Peterson, M. Fagan, J. Freis, A. Rivard and Commissioner J. Hafeman.

M. Fagan moved to approve the agenda, support by A. Rivard. Motion carried.

Public Participation:

Nancy Tuistra requested information from the Library Board and County Commissioners about what was the current plan for the upcoming millage so that the Friends of the Library could help. She also asked for clarification about what will happen to the library and library services if the millage does not pass.

J. Freis moved to approve the minutes from the November 12, 2019 meeting as corrected, support by M. Fagan. Motion carried.

J. Freis moved to approve the November and December financials, support by A. Rivard. Motion carried.

M. Fagan moved to approve the December and January bills, support by J. Freis. Motion carried.

Director's Report

The Display case has information on the importance of literacy education and the library programs that support family efforts to improve reading skills. We have Cabin Fever Family day scheduled for February 8th. We have added a repeat of our Friday Storytime for Saturday morning. The Frankly Science program will be continued on Saturdays.

The Friends hosted an Open House/Staff Appreciation held at both the Main Library and Hermansville Branch. We received lots of positive comments on the new shelf arrangements at the main library.

Amanda is presenting a program at the bi-annual Rural Library Conference, in April. This conference will be held in Traverse City. As a presenter, her registration and the hotel costs will be covered by the conference.

New Business:

Discussion on the March 10th millage. The vote yes poster created by the Friends of the Library was shared. Discussion of the spending limits for supporting the millage. C. Peterson stated the Jason Carviou, County Administrator will be discussing the millage at the Township Meeting on January 23, 2020 at Nadeau Township hall.

Discussion on changes from the Superiorland Library Cooperative on web site support for 2020. The Co-op has presented 2 options to replace Joomla for the member libraries. WordPress or Ploud. Menominee County Library will migrate to a Ploud website. There is a slightly higher cost (about \$250.00 annual) but there is more training and support. Plus the Ploud interface allows for more local control and was created for library applications. Over 90 libraries in Michigan currently use Ploud with more expected to migrate in 2020. The Library of Michigan provides technical support and also handles the push updates for MeL (Michigan Electronic Library databases and indexes). Amanda and Heather will attend training in May and the updated website will be rolled out this summer.

J. Freis moved to approve M. Fagan's "Book Shower" as a Library fundraiser, support A. Rivard. Motion carried.

Public Participation: C. Peterson on behalf of the Library Board expressed gratitude and thanks to both Larry Schei and Joan Freis for their service on the Library Board.

The Library Board went into closed session to discuss the evaluation of Director Winnicki.

As there was no further business, M. Fagan moved to adjourn the meeting, support by A. Rivard. Motion carried. Meeting adjourned at 5:10 PM.

Submitted by: Amanda Winnicki, Library Director

Menominee county Fair Board Minutes
January 19, 2020

Present: Deb Smith, Judith Dobinkr, Dave Pomeroy, Chad Oczus, Jim Moker, Jesse Betters, Nikki Tebo,
Absent: Eric Tickler

Meeting called to order at 6:02 pm by Nikki

Motion for approval of agenda by Judith, Dave Seconded. Motion Carried

Motion to approve minutes by Jesse, Dave Seconded Motion Carried

Public Comment:

Amanda spoke about children's games in detail including new additions this year.

Mandy Spoke about the small animal sale.

Old Business:

New Business:

Chad moved to increase the gate fee to 10\$ for weekend 5\$ for day pass. Jim second motion passed

Jesse moved to change by laws 3.7 & 2.8 deb second motion passed.

Next meeting was set for Feb 19th at MSU extension at 6:00pm.

Nikki moved to adjourn Judith 2nd motion passed.

Meeting adjourned 7:53 pm

Respectfully submitted,

Chad Oczus

President

*Approved
2/19/20*

**Northpointe
Board of Directors
Absent Record-Board Meetings
Menominee County - 2019**

Board Meeting Date	Janet Dehu	Millie Hofer	Mari Negro	Jan Hafeman	Patricia Phillips
1/10/19					
1/24/19					
2/8/19					
2/21/19					Excused Absent
3/7/19	Absent				
3/21/19					
4/4/19	Absent				
4/18/19	Excused Absent		Excused Absent		
5/9/19					Excused Absent
5/23/19					
6/6/19					Excused Absent
6/20/19					
7/11/19	Excused Absent				
7/25/19					Excused Absent
8/8/19					
8/22/19					
9/5/19	Excused Absent				
9/19/19					
10/10/19	Excused Absent				
10/24/19					
11/7/19					
11/11/19					
11/13/19	Absent				Excused Absent
11/21/19					Excused Absent
11/25/19	Excused Absent				
12/5/19		Excused Absent			
12/19/19	Excused Absent				

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Board Meeting

MINUTES

715 Pyle Drive, Kingsford, MI 49802

January 16, 2020 – 4:30 p.m.

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 4:32 p.m.; V. Johnson, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet		X		Negro, Mari**	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Pirlot, Kevin	X			Korpi, Thomas	X		
Martin, Ann	X			Luhtanen, Joan	X		

* Zoom conference from alternate site

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Lindow, K. Stankevich, V. Johnson

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None.

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen requested approval of the amended agenda. Chairperson Luhtanen noted the presentation will be rescheduled for the January 23, 2020 regular Board meeting. Chairperson Luhtanen requested a discussion on meetings in be added to agenda under New Business after the Iron River office remodel. J. Lindow requested the addition of the Ad Hoc recommended changes to Board Policies and By-Laws and question updates from previous Board meetings be added to agenda under New Business after the discussion on meetings.

ACTION:

Motion by: A. Martin supported by P. Phillips to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen requested approval of 12/19/2019 Regular Board meeting minutes.

ACTION: Moved to approve 12/19/2019 Regular Board meeting minutes as presented.

Motion By: J. Hafeman supported by N. Pasternak to approve 12/19/2019 Regular Board meeting as presented.

Motion carried unanimously

ACTION ITEMS:

- **Finance**

- a) Check Disbursement – November 2019

- Motion by:** A. Martin supported by J. Hafeman to approve Check Disbursement - November 2019

- Motion Carried unanimously**

- **Ad Hoc Revision**

- Miscellaneous questions addressed. J. Hafeman and A. Martin noted spelling errors on the Medical Service Referral/Psychiatric Evaluation.

- Motion by:** A. Martin supported by T. Korpi to approve the Ad Hoc revised policies with noted corrections.

- De-Identification of Protected Health Information
- Medical Service Referral/Psychiatric Evaluation
- Clothing in Foster Care
- Education in Foster Care
- Foster Home Record
- Foster Parent Training
- Foster Care Orientation
- Foster Care Placement Agreement
- Foster Care Recruitment and Retention
- Foster Care Supervision and Substitute Care
- Foster Care Visitation
- Accounting of Disclosures
- Minimum Necessary Information
- Retention and Disposal of Medic Records
- Community Living Support Services

Motion carried unanimously.

NEW BUSINESS – CEO (discussion only):

• **Finance**

a) **Financial Statement – October 2019**

J. Lindow reviewed October 2019 financial statement with members. Miscellaneous questions addressed.

Outcome: Action Item for next meeting.

b) **Funding Source Bucket though October 31, 2019**

J. Lindow reviewed the funding source bucket with members. Miscellaneous questions addressed.

Outcome: Informational

c) **General Fund /Priority List Update**

J. Lindow reviewed General Fund/Priority List update with members. Miscellaneous question addressed.

Outcome: Informational

d) **Contract Grid 1-9-20 (TRICO Iron River cleaning)**

ACTION: Move Contract Grid 1-9-20 (*TRICO Iron River cleaning*) to Action item at present meeting.

Motion by: A. Martin supported by J. Hafeman to move the 1-9-20 Contract Grid (*TRICO Iron River cleaning*) to an Action item at present meeting.

Roll Call conducted by V. Johnson, Administrative Assistant.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Negro	X	
Hafeman	X		Zevitz	X	
Roberge	X		Martin	X	
Pirlot	X		Luhtanen	X	
Hofer	X		Martin	X	
Phillips	X		Korpi	X	

Motion Carried unanimously.

Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
TRICO Opportunities	Cleaning Iron River	1/1/20-12/31/20	\$42.48/work day	\$43.33/work day	\$.85
2% increase for minimum wage increase in 2020					

Motion by: J. Hafeman supported by K. Pirlot to approve the 1-9-20 Contract Grid (*TRICO Iron River cleaning*) as presented.

Motion carried unanimously.

- **Iron River office Remodel**
Discussed quote received from MBM for optimizing utilization of space in Iron River office. Concern regarding freezing pipes to be addressed at next meeting. ACTION: J. Hafeman moved to make Iron River office remodel an Action item at present meeting.
Members requested more information prior to voting. J. Lindow requested to move to an Action item as soon as possible.
ACTION: J. Hafeman rescinded motion to move Iron River office remodel to an Action item at present meeting.
Outcome: Questions regarding freezing pipes and rent to be addressed at next meeting. Move to an Action item for next meeting.
- **Board Meetings**
J. Luhtanen discussed cancellation of meetings for weather protocol. Discussed having meetings in Iron River and Menominee again this year. Discussed upcoming virtual MDHHS Future of Behavioral Health Public Forum in place of the regular Board meeting on February 6, 2020.
Outcome: Consensus of members is cancellation for weather is acceptable. Meetings not rescheduled unless time sensitive matter. Consensus is to hold Board meeting at Menominee office in August and at Iron in September
Consensus is to add a discussion to agenda after members attend the public forum in Marquette on January 22, 2020.
- **Ad Hoc revision of Board By-Laws and Policies**
Discussed proposed Ad Hoc revisions of Board By-Laws and Policies. Corrections to spelling and grammar made. Miscellaneous questions addressed.
Outcome: Corrections to be completed and returned to next meeting as Action item.
- **Question updates from previous Board meetings**
Human Resources will begin providing quarterly personnel updates beginning this month. Discussed positions with greatest turnover in agency. Endowment fund is providing a check in the amount of \$ 1,229.70 for individual to attend band trip to Disney World. Discussed number of clients served during the past year.
Outcome: Informational. Members request GF/Priority List graphs add a column representing number of individuals served in each department. Request for information regarding number of staff allocated to each program to be provided.
- **Miscellaneous Board/Committee Reports for information**
CMHAM Weekly Update 12/20/19
Outcome: Informational
2020 Annual Board Self-Study
Outcome: Return signed Acknowledgements to Administrative Assistant.
2020 Annual Confidentiality Statement
Outcome: Return signed Acknowledgements to Administrative Assistant

PUBLIC COMMENTS – None.

BOARD COMMENTS

K. Pilot spoke with local Sheriff's Department and local police departments regarding any possible issues with Northpointe. He reports they do not have any problems with NBHS
J. Luhtanen wished a belated Happy Retirement to Mary Lasee of the Phoenix Center. Thanked all people involved with the NAMI Christmas/New Year party.

ADJOURN

ACTION: Moved to adjourn.

Motion by: P. Phillips supported by K. Pirlot to adjourn.

Motion carried unanimously.

Meeting adjourned at 5:44 p.m.

The next Regular Board meeting is scheduled for Thursday, January 23, 2020 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary/Treasurer

Vivien Johnson, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Board Meeting

MINUTES

715 Pyle Drive, Kingsford, MI 49802

January 23, 2020 – 4:30 p.m.

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 4:33 p.m.; V. Johnson, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet			X	Negro, Mari**	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.**	X		
Pirlot, Kevin	X			Korpi, Thomas **	X		
Martin, Ann	X			Luhtanen, Joan	X		

* Zoom conference from alternate site

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was recited by all.

PUBLIC COMMENTS – None.

APPROVAL OR AMEND AGENDA:

Chairperson Luhtanen requested approval or amendment of agenda. Chairperson Luhtanen noted the presentation will be rescheduled. Chairperson Luhtanen requested meetings, endowment fund update, and Social Security changes be added to agenda under New Business.

ACTION: Move to approve agenda as amended.

Motion by: A. Martin supported by J. Hafeman to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES - None

ACTION ITEMS:

• **Iron River Office Remodel**

Maintenance states freezing pipes are not a building problem. Discussed lease terms.

ACTION: Moved to approve Iron Office Remodel

Motion by: J. Hafeman supported by P. Phillips to approve the Iron River office remodel. Payments will be an additional \$1,000 for 24 months to MBM.

Motion carried unanimously.

• **Board Bylaws and Policies**

Miscellaneous questions addressed. Corrections to grammar noted.

ACTION: Moved to approve Board Bylaws and Policies with revisions

Motion by: J. Hafeman supported by P. Phillips to approve Board Bylaws and Policies with revisions.

Motion Carried unanimously

- **Ad Hoc Revision**

Miscellaneous questions addressed. Grammar corrections noted.

- Personal Property and Funds
- Foster Care Program Statement
- Heating, Ventilation, and Air Conditioning System Inspection
- Hazardous Communication Program
- Fire Safety
- Nurse Care Management
- Nutritional and Occupational Therapy Specialty Discipline Services
- Staffing Guidelines for Services
- Request for Restriction of Protected Health Information Uses and Disclosures
- Safety Program
- Security
- Service Recipient Access to Record
- Telehealth Services
- Tobacco Free Worksite
- Transportation

Motion by: R. Roberge supported by A. Martin to approve the Ad Hoc policies with corrections.

Motion carried unanimously.

NEW BUSINESS – CEO (discussion only):

- **CEO Report**

J. Cescolini reviewed highlights of the CEO Report with members. J. Luhtanen asked members to try and make the Iron or Menominee staff breakfasts.

Outcome: Information

- **Strategic Plan FY19 Stoplight Report Percentages**

J. Cescolini reviewed FY19 Stoplight percentages with members.

Outcome: Informational

- **Strategic Plan FY 20 Stoplight Report**

J. Cescolini reviewed FY20 Stoplight Report with members.

Outcome: Informational

- **Meeting Update-**

J. Cescolini discussed the State of Michigan virtual forum being held February 6, 2020 at 4:00P.M. Chairperson Luhtanen stated the virtual forum will take the place of regular board meeting and will hold a makeup regular meeting on 2/13/20. Public is invited to attend at all 3 locations. Registration is encouraged.

J. Cescolini discussed the Walk a Mile and will send invites to legislators.

- **Endowment Fund Update-**

J. Lindow reports the Remainder monies in fund are \$ 1,246.58. Northpointe will be getting new monies in March. Miscellaneous questions addressed.

Outcome: Informational

- **Social Security Updates-**

Chairman Luhtanen discussed new rules pertaining to disability reviews and potential eligibility changes coming.

Outcome: Informational

- **Miscellaneous Board/Committee Reports for information**

Recipient Rights Annual Report FY19

Outcome: Place on file.

Northcare Network Governing Board Minutes – December 11, 2019

Outcome: Place on file.

CMHAM Weekly Update – January 10, 2020

Discussed integrated care and proposed changes to mental health discussed in update. Miscellaneous questions addressed

Outcome: Informational

PUBLIC COMMENTS –

E. Kusz gave update on public mental health forum attended in Marquette. Miscellaneous questions addressed.

BOARD COMMENTS

J. Luhtanen thanked E. Kusz for going to Marquette and J. Cescolini for the handouts and answering questions regarding priority list.

J. Cescolini will provide information about jail services at next meeting.

N. Pasternak expressed concerns with Iron County Sheriff's department hours of operation. Requested clarification of process to use should department be closed. Discussed contacting 9-1-1.

ADJOURN

ACTION: Moved to adjourn.

Motion by: K. Pirlot supported by A. Martin to adjourn.

Motion carried unanimously.

Meeting adjourned at 5:25 p.m.

The next Regular Board meeting is scheduled for Thursday, February 20, 2020 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary/Treasurer

Vivien Johnson, Administrative Assistant

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Early Camper Special
DEPARTMENT:	Parks
ATTACHMENTS:	Yes
SUMMARY:	
<p>Discussion of having a special price for the first two weeks of camping was held at the last Parks Committee meeting. County Board to discuss and agree/disagree with the special discount as presented within (or with suggested changes).</p>	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

03/06/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

EARLY CAMPER SPECIAL

Shakey Lakes Park

Lake Township - Menominee County
(12 miles west of Stephenson MI)

MAY 1 thru MAY 17, 2020

If you want to test out your new camper or boat,
fish, or just relax in a beautiful setting
Shakey Lakes Park is the place.

For this special early rate of \$20 / day –
a 20% discount -
includes electrical service and water supply

Call 906-753-4582 to make reservations
after April 6, 2020

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Flooring in the Prosecuting Attorney's office
DEPARTMENT:	Admin/Prosecuting Atty.
ATTACHMENTS:	No
SUMMARY:	
<p>Discussion of the flooring change in the PA's office. They currently have \$5,000 in their budget to replace the carpeting in their offices. They would like to purchase Vinyl flooring instead of carpet. Discussion from the commissioners...</p>	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

03/06/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioner Per Diems & Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Discussion of Commissioner Per Diems & Expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

03/06/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
2/3/20					
	Lake Co - PARKS	48		27.60	101-101-860.00
2/11/20	Annex CB	32		18.40	101-101-860.00
2/18/20	Cthouse Airport	16		9.20	101-101-860.00
2/25/20	Annex CB	32		18.40	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage	128	
				Total Mileage Fee	73.60

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid

William Cech

Signed

2/26/20

Date

AA

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

FEB 27

AA

Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Steven Gromala ~ District 1

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
2-11-2020	Stephenson	42		24.15	101-101-860.00
2-24-2020	Lake Twp Hall	52		29.90	101-101-860.00
2-25-2020	Stephenson	42		24.15	101-101-860.00
2-28-2020	ESCANABA	114		65.55	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage		
				Total Mileage Fee	143.75

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

AD

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Steven Gromala

Signed

2-27-2020

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
FEB 28
JP

Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
2/11/20	Annex	30		17.25	101-101-860.00
					101-101-860.00
2/18/20	Courthouse - Airport Meeting	72		41.40	101-101-860.00
					101-101-860.00
2/25/20	Annex - Airport Meeting	—		—	101-101-860.00
2/25/20	Annex - County Board	30		17.25	101-101-860.00
					101-101-860.00
2/27/20	Pinecrest - DHHS	—		—	101-101-860.00
2/27/20	Pinecrest - Pinecrest Board	14		8.05	101-101-860.00
		146	Total Milcage		
Total Mileage Fee					83.95

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche

Signed

2/28/2020

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Review miscellaneous bills paid on February 25, March 3 & 4th, 2020 in the combined amount of \$220,136.61	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

03/06/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-228 Computer Technology
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
296 Juvenile Diversion Child Care
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: BUSINESS ON WHEELS				
13090	Bookmobile Maintenance	271-790-932.00	42.95	42.95
TOTAL VENDOR BUSINESS ON WHEELS				42.95
VENDOR NAME: DTE ENERGY				
910021025424	Library	271-790-920.00	60.03	60.03
TOTAL VENDOR DTE ENERGY				60.03
VENDOR NAME: JACKSON DISTRICT LIBRARY				
CS 20-015	Library Book	271-790-982.00	15.95	15.95
TOTAL VENDOR JACKSON DISTRICT LIBRARY				15.95
VENDOR NAME: PENWORTHY COMPANY				
0560761-IN	Library Book	271-790-982.00	332.61	332.61
TOTAL VENDOR PENWORTHY COMPANY				332.61
GRAND TOTAL:				451.54

APPROVED

FEB 25 2020

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: AT&T - CAROL STREAM, IL				
906498225302	Library - Telephone Services	271-790-850.00	46.20	46.20
TOTAL VENDOR AT&T - CAROL STREAM, IL				46.20
VENDOR NAME: CITY OF STEPHENSON				
705	Library - Water/Electric/Sewer	271-790-920.00	527.40	527.40
TOTAL VENDOR CITY OF STEPHENSON				527.40
VENDOR NAME: LUFTS ADVERTISER, INC.				
2/26/20	Library Advertising	271-790-901.01	25.00	25.00
TOTAL VENDOR LUFTS ADVERTISER, INC.				25.00
VENDOR NAME: SENTIMENTAL PRODUCTIONS				
38907	Library Subscriptions	271-790-982.00	130.00	130.00
TOTAL VENDOR SENTIMENTAL PRODUCTIONS				130.00
VENDOR NAME: UPPER PENINSULA REGION LIB.				
3212	Dues - 10/1/19 to 9/30/20	271-790-856.00	40.00	40.00
TOTAL VENDOR UPPER PENINSULA REGION LIB.				40.00
GRAND TOTAL:				768.60

MAR 04 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	APPROVED	AMOUNT
VENDOR NAME: ABILITA					
200218	Phase 3 for Phone System	101-103-970.19	743.75		743.75
TOTAL VENDOR ABILITA					743.75
VENDOR NAME: AIRGAS USA, LLC					
9098434769	Oxygen	205-315-755.00	11.67		11.67
TOTAL VENDOR AIRGAS USA, LLC					11.67
VENDOR NAME: APEX SOFTWARE					
308639	Maintenance Renewal (x2)	101-228-857.02	470.00		470.00
TOTAL VENDOR APEX SOFTWARE					470.00
VENDOR NAME: AT&T - CAROL STREAM, IL					
906863444102	Telephone Service - Sheriff Dept	101-228-850.00	570.83		570.83
906863202302	Telephone Service	101-228-850.00	456.59		456.59
TOTAL VENDOR AT&T - CAROL STREAM, IL					1,027.42
VENDOR NAME: AUTOMOTIVE SUPPLY COMPANY					
080459588	Airport Supplies	216-585-981.00	23.04		23.04
080456984	Airport Supplies	216-585-981.00	1.48		1.48
TOTAL VENDOR AUTOMOTIVE SUPPLY COMPANY					24.52
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.					
4971	Vehicle Maintenance - 2018 Chevy Tahoe	205-315-981.00	160.00		160.00
4992	Vehicle Maintenance - Ford Intercept	205-315-981.00	470.06		470.06
5073	Vehicle Maintenance - 2018 Ford Explorer	205-315-981.00	133.15		133.15
5080	Vehicle Maintenance - 2017 Ford Explorer	205-315-981.00	2,347.19		2,347.19
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.					3,110.40
VENDOR NAME: BRAZEAU, DAWN					
Transcripts	19-4140-FH (Desotell)	101-267-806.00	18.30		18.30
Transcripts	19-4140-FH (Desotell)	101-136-806.00	125.05		125.05
TOTAL VENDOR BRAZEAU, DAWN					143.35
VENDOR NAME: BROSTOWITZ DDS, SC, DAVID R.					
575700	Inmate Medical	101-301-770.01	162.00		162.00
87400	Inmate Medical	101-301-770.01	283.00		283.00
TOTAL VENDOR BROSTOWITZ DDS, SC, DAVID R.					445.00
VENDOR NAME: CECH, WILLIAM					
Reimbursement	Mileage - February 2020	101-101-860.00	73.60		73.60
TOTAL VENDOR CECH, WILLIAM					73.60
VENDOR NAME: CITY OF STEPHENSON					
709	Water/Electric/Sewer - Annex	101-261-920.01	20.66		233.02
		101-261-920.02	35.23		
		101-261-920.03	177.13		
TOTAL VENDOR CITY OF STEPHENSON					233.02
VENDOR NAME: CLOVERLAND PAPER CO					
121617	Janitorial Supplies - Library	101-265-755.01	106.79		106.79
121616	Janitorial Supplies - Courthouse	101-265-755.01	275.61		275.61
121579	Inmate Supplies	101-301-770.00	315.71		315.71
121580	Janitorial Supplies - Courthouse	101-265-755.01	114.32		114.32
121614	Inmate Supplies	101-301-770.00	72.35		72.35
121615	Inmate Supplies	101-301-770.00	30.86		30.86
TOTAL VENDOR CLOVERLAND PAPER CO					915.64
VENDOR NAME: COOPER OFFICE EQUIPMENT					
174850	Contract # 2997-01	101-682-801.00	313.47		313.47
TOTAL VENDOR COOPER OFFICE EQUIPMENT					313.47
VENDOR NAME: DICKEY, TODD					
2019-153-MI	Court Appointed (W. Truesdell)	101-148-807.00	285.00		285.00
TOTAL VENDOR DICKEY, TODD					285.00

MAR 04 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: EPIC AVIATION, LLC				
7302135	Jet Aviation Fuel	216-585-743.00	16,752.48	16,752.48
TOTAL VENDOR EPIC AVIATION, LLC				16,752.48
VENDOR NAME: GROMALA, STEVEN				
Reimbursement	Mileage - February 2020	101-101-860.00	143.75	143.75
TOTAL VENDOR GROMALA, STEVEN				143.75
VENDOR NAME: HANSEN, JANE C.W.				
February 2020	CAFA	260-266-801.01	900.00	1,295.00
		260-266-801.02	395.00	
TOTAL VENDOR HANSEN, JANE C.W.				1,295.00
VENDOR NAME: HENSLEY, RN, JOEL				
2/29/20	Inmate Nursing	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,365.00
VENDOR NAME: INSIGHT FS				
B0050412417	Parks Gasoline	208-751-742.00	706.99	706.99
B0050412418	Parks Diesel Fuel	208-751-743.00	754.76	754.76
TOTAL VENDOR INSIGHT FS				1,461.75
VENDOR NAME: JANITOR'S CLOSET				
46711	Cleaning Services	101-265-801.00	1,900.00	1,900.00
TOTAL VENDOR JANITOR'S CLOSET				1,900.00
VENDOR NAME: JOHNSON JR., LARRY				
Reimbursement	Mileage - February 2020	101-101-860.00	144.90	144.90
TOTAL VENDOR JOHNSON JR., LARRY				144.90
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Mileage & Meals (Clerk & Elections)	101-215-860.00	48.30	182.21
		101-262-860.00	133.91	
TOTAL VENDOR KLEIMAN, MARC				182.21
VENDOR NAME: MENACHER, LINDA A.				
Transcripts	Casper, Donovan, Peak, Broberg	101-136-806.00	961.45	961.45
Transcripts	Donovan, Peak, Broberg	101-267-806.00	127.50	127.50
TOTAL VENDOR MENACHER, LINDA A.				1,088.95
VENDOR NAME: MENARDS - MARINETTE				
5645	Operating Supplies	101-265-755.00	47.86	47.86
6379	Operating Supplies	101-265-755.00	52.52	52.52
6183	Sheriff Department	101-301-727.00	49.45	96.21
		101-301-755.00	46.76	
5887	Operating Supplies	101-265-755.00	111.56	111.56
6147	Airport Supplies	216-585-981.02	29.95	29.95
TOTAL VENDOR MENARDS - MARINETTE				338.10
VENDOR NAME: MENOMINEE COUNTY FAIR BOARD				
2020 Fair	Fair Board & Fair Manager	208-751-801.02	6,000.00	10,000.00
		208-751-801.03	4,000.00	
TOTAL VENDOR MENOMINEE COUNTY FAIR BOARD				10,000.00
VENDOR NAME: MICHIGAN COUNTIES WORKERS'				

MAR 04 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
APPROVED				
MAR 04 2020				
CHIEF FINANCIAL OFFICER MENOMINEE COUNTY MICHIGAN				
VENDOR NAME: MICHIGAN COUNTIES WORKERS' 220-781	2020 Second Qtr Installment	101-101-716.00	55.21	29,886.05
		101-132-716.00	60.35	
		101-136-716.00	332.46	
		101-141-716.00	390.77	
		101-148-716.00	36.50	
		101-150-716.00	2.70	
		101-172-716.00	370.38	
		101-228-716.00	22.39	
		101-215-716.00	222.81	
		101-253-716.00	155.11	
		101-257-716.00	305.67	
		101-261-716.00	24.63	
		101-265-716.00	1,058.60	
		101-267-716.00	714.30	
		101-268-716.00	80.62	
		101-301-716.00	13,306.65	
		101-331-716.00	39.53	
		101-301-716.00	46.29	
		101-426-716.00	39.01	
		101-648-716.00	49.56	
		101-682-716.00	39.54	
		294-683-716.00	20.35	
		205-315-716.00	8,103.29	
		205-316-716.00	541.80	
		208-751-716.00	1,218.36	
		216-585-716.00	765.74	
		249-371-716.00	82.08	
		266-325-716.00	476.85	
		271-790-716.00	703.36	
		292-663-716.00	225.84	
		292-664-716.00	197.65	
		292-665-716.00	197.65	
120-781	2020 1st Qtr Installment	101-101-716.00	55.21	29,886.05
		101-132-716.00	60.35	
		101-136-716.00	332.46	
		101-141-716.00	390.77	
		101-148-716.00	36.50	
		101-150-716.00	2.70	
		101-172-716.00	370.38	
		101-228-716.00	22.39	
		101-215-716.00	222.81	
		101-253-716.00	155.11	
		101-257-716.00	305.67	
		101-261-716.00	24.63	
		101-265-716.00	1,058.60	
		101-267-716.00	714.30	
		101-268-716.00	80.62	
		101-301-716.00	13,306.65	
		101-331-716.00	39.53	
		101-301-716.00	46.29	
		101-426-716.00	39.01	
		101-648-716.00	49.56	
		101-682-716.00	39.54	
		294-683-716.00	20.35	
		205-315-716.00	8,103.29	
		205-316-716.00	541.80	
		208-751-716.00	1,218.36	
		216-585-716.00	765.74	
		249-371-716.00	82.08	
		266-325-716.00	476.85	
		271-790-716.00	703.36	
		292-663-716.00	225.84	
		292-664-716.00	197.65	
		292-665-716.00	197.65	

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MICHIGAN COUNTIES WORKERS'				
120-781	2020 First Qtr Installment Billing	101-101-716.00	55.21	29,886.05
		101-132-716.00	60.35	
		101-136-716.00	332.46	
		101-141-716.00	390.77	
		101-148-716.00	36.50	
		101-150-716.00	2.70	
		101-172-716.00	370.38	
		101-228-716.00	22.39	
		101-215-716.00	222.81	
		101-253-716.00	155.11	
		101-257-716.00	305.67	
		101-261-716.00	24.63	
		101-265-716.00	1,058.60	
		101-267-716.00	714.30	
		101-268-716.00	80.62	
		101-301-716.00	13,306.65	
		101-331-716.00	39.53	
		101-301-716.00	46.29	
		101-426-716.00	39.01	
		101-848-716.00	49.56	
		101-682-716.00	39.54	
		294-683-716.00	20.35	
		205-315-716.00	8,163.29	
		205-316-716.00	541.80	
		208-751-716.00	1,218.36	
		216-585-716.00	765.74	
		249-371-716.00	82.08	
		266-325-716.00	476.85	
		271-790-716.00	703.36	
		292-663-716.00	225.84	
		292-664-716.00	197.65	
		292-665-716.00	197.65	
TOTAL VENDOR MICHIGAN COUNTIES WORKERS'				89,658.15
VENDOR NAME: MICHIGAN MUNICIPAL RISK				
R0001135	10/1/2019 - 10/1/2020	101-103-831.00	14,500.00	14,500.00
M0001135	10/1/2019 - 10/1/2020	101-103-831.00	59,132.00	59,132.00
TOTAL VENDOR MICHIGAN MUNICIPAL RISK				73,632.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0153197-001	Office Supplies - Clerk's Office	101-215-727.00	57.44	57.44
0153237-001	Office Supplies - Probate/Family	101-132-727.00	35.28	70.56
		101-148-727.00	35.28	
0153368-001	Office Supplies - Clerk's	101-215-727.00	62.76	62.76
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				190.76
VENDOR NAME: NORWAY SPRINGS, INC.				
648307	Monthly Rental (Airport)	216-585-801.00	9.49	9.49
643338	Monthly Rental (Airport)	216-585-801.00	9.49	9.49
652455	Monthly Rental (Airport)	216-585-801.00	9.49	9.49
638222	Monthly Rental (Airport)	216-585-801.00	9.49	9.49
641461	Airport Water	216-585-801.00	7.20	7.20
TOTAL VENDOR NORWAY SPRINGS, INC.				45.16
VENDOR NAME: NUTT, MICHAEL				
Reimbursement	Mileage - February 2020	292-664-860.00	94.88	94.88
February 2020	Crisis Intervention	292-668-801.00	625.00	625.00
TOTAL VENDOR NUTT, MICHAEL				719.88
VENDOR NAME: OTIS ELEVATOR COMPANY				
CVM05021320	3/1/20 - 5/31/2020	101-265-801.00	741.15	741.15
TOTAL VENDOR OTIS ELEVATOR COMPANY				741.15
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				

MAR 04 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

paid on pg. 3 AA.

59,772.10 ~~89,658.15~~

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
150008	Park Supplies	208-751-970.02	36.69	241.64
		208-751-970.02	23.98	
		208-751-755.02	9.98	
		208-751-755.02	34.10	
		208-751-755.02	5.98	
		208-751-755.02	12.58	
		208-751-755.02	20.56	
		208-751-970.02	75.71	
		208-751-755.02	7.99	
		208-751-755.02	14.07	
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				241.64
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068320045003	Inmate Supplies	101-301-770.00	114.04	114.04
40068320052001	Inmate Supplies	101-301-770.00	117.17	117.17
TOTAL VENDOR PAN-O-GOLD BAKING CO.				231.21
VENDOR NAME: PHILIPPS, RANDALL				
February 2020	Court Appointed Show Cause	101-132-807.00	500.00	1,500.00
		101-131-807.00	1,000.00	
February 2020	CAFA	260-266-801.01	750.00	1,700.00
		260-266-801.02	950.00	
TOTAL VENDOR PHILIPPS, RANDALL				3,200.00
VENDOR NAME: PICHE, GERALD L.				
Reimbursement	Mileage - February 2020	101-101-860.00	83.95	83.95
TOTAL VENDOR PICHE, GERALD L.				83.95
VENDOR NAME: QUILL CORPORATION				
4860254	Office Supplies - PA's Office	101-267-727.00	232.08	232.08
4892298	Office Supplies - PA's Office	101-267-727.00	58.99	58.99
4939698	Office Supplies - PA's Office	101-267-727.00	13.48	13.48
TOTAL VENDOR QUILL CORPORATION				304.55
VENDOR NAME: RASMUSSEN, JESSICA N.				
R20-0002	Refund for Service	101-301-935.00	50.00	50.00
TOTAL VENDOR RASMUSSEN, JESSICA N.				50.00
VENDOR NAME: REINHART FOODSERVICE				
964269	Inmate Supplies	101-301-770.00	1,433.52	1,433.52
967758	Credit Memo - Inmate Supplies	101-301-770.00	(6.56)	(6.56)
969497	Inmate Supplies	101-301-770.00	1,420.33	1,420.33
TOTAL VENDOR REINHART FOODSERVICE				2,847.29
VENDOR NAME: SCHEI, LARRY				
Reimbursement	Mileage - February 2020	101-101-860.00	36.80	36.80
TOTAL VENDOR SCHEI, LARRY				36.80
VENDOR NAME: SEABORG, SARA D.				
February 2020	CAFA (Old felony cases)	260-266-801.01	750.00	3,215.00
		260-266-801.02	650.00	
		260-266-801.00	1,815.00	
TOTAL VENDOR SEABORG, SARA D.				3,215.00
VENDOR NAME: SHORT, MARY KAY				
Reimbursement	Mileage - February 2020	101-131-860.00	161.00	161.00
TOTAL VENDOR SHORT, MARY KAY				161.00
VENDOR NAME: STATE OF MICHIGAN				
2/27/20	Monthly Offset/Billing	292-662-843.01	2,012.37	2,012.37

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MAR 04 2020

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MAR 04 2020

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 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STATE OF MICHIGAN				
TOTAL VENDOR STATE OF MICHIGAN				
VENDOR NAME: STERICYCLE, INC.				
4009195705	Sheriff Department	101-301-755.00	17.32	88.91
		101-301-881.00	71.59	
TOTAL VENDOR STERICYCLE, INC.				
VENDOR NAME: TD CARWASH				
202006	Car Washes (x20)	205-315-742.00	160.00	160.00
TOTAL VENDOR TD CARWASH				
VENDOR NAME: THE EBCO COMPANY, LLC				
020049	(x300) Court Folders - District	101-136-727.00	201.00	201.00
020044	(x300) Court Folders - District	101-136-727.00	201.00	201.00
TOTAL VENDOR THE EBCO COMPANY, LLC				
VENDOR NAME: TKK ELECTRONICS				
108598030	Sheriff Dept Keyboards (x4)	205-315-934.03	600.00	600.00
140432 & 140390	Dell (x4) & Road Patrol Equipment	205-315-934.03	5,902.00	13,264.00
		205-315-934.01	3,230.00	
		205-315-934.01	4,132.00	
TOTAL VENDOR TKK ELECTRONICS				
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE				
352277-202002-1	February 2020	101-301-755.00	50.00	50.00
TOTAL VENDOR TRANSUNION RISK & ALTERNATIVE				
VENDOR NAME: U.C.O.A.				
Registration	Legislative Conference - Marc Kleiman	101-268-802.00	175.00	175.00
TOTAL VENDOR U.C.O.A.				
VENDOR NAME: U.E.S. COMPUTERS, INC.				
51113	Weekly Computer Maintenance	101-228-857.00	5,525.00	5,525.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.				
VENDOR NAME: U.P. RESOURCE CONSERVATION & Dues				
2020 Dues		101-103-802.00	350.00	350.00
TOTAL VENDOR U.P. RESOURCE CONSERVATION & Dues				
VENDOR NAME: UWC				
9068634705	Telephone Services	101-228-850.00	5.12	5.12
9067532209	Telephone Services	101-228-850.00	8.67	8.67
9068632023	Telephone Services	101-228-850.00	17.85	17.85
9068634441	Telephone Services	101-228-850.00	38.55	38.55
9067534582	Telephone Services	101-228-850.00	0.49	0.49
TOTAL VENDOR UWC				
VENDOR NAME: VALENTI, SUSAN F.				
Reimbursement	Mileage & Meals - February 2020	101-131-860.00	361.86	361.86
TOTAL VENDOR VALENTI, SUSAN F.				
VENDOR NAME: WALTER BROTHERS INC				
20106	Airport Supplies	216-585-981.00	12.24	22.12
		216-585-981.01	4.30	
		216-585-981.02	5.58	
TOTAL VENDOR WALTER BROTHERS INC				
VENDOR NAME: WIL-KIL PEST CONTROL				
3843227	Jail & Courthouse	101-265-801.00	64.50	64.50
3843766	Health Department	101-265-801.00	35.00	35.00

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WIL-KIL PEST CONTROL				
TOTAL VENDOR WIL-KIL PEST CONTROL				99.50
VENDOR NAME: WISCONSIN PUBLIC SERVICE				
0403823200-00006	Hanger Gate	216-585-920.03	26.64	26.64
0402047856-00006	Stoney Point Street Lighting	208-751-920.01	42.98	42.98
0402055840-00001	Jail	101-265-920.03	3,379.00	3,379.00
0402047856-00004	Courthouse	101-265-920.04	1,924.73	1,924.73
0402191663-00001	Health Care Center	101-265-920.03	213.34	474.27
		101-265-920.04	260.93	
0405249882-00005 County Parks				
		208-751-920.01	48.47	127.42
		208-751-920.01	36.91	
		208-751-920.01	15.71	
		208-751-920.01	26.33	
0403823200-00005 Airport Gate Center				26.84
0403823200-00004	Airport	216-585-920.00	183.18	1,378.60
		216-585-920.03	493.23	
		216-585-920.00	219.30	
		216-585-920.03	279.78	
		216-585-920.00	203.11	
TOTAL VENDOR WISCONSIN PUBLIC SERVICE				7,380.48
VENDOR NAME: XEROX CORPORATION				
098795408	Sheriff Department	101-301-727.00	44.48	44.48
098795409	Sheriff Department	101-301-727.00	368.60	368.60
TOTAL VENDOR XEROX CORPORATION				413.08
GRAND TOTAL:				248,802.52

APPROVED

MAR 04 2020
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

218,916.47

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous boards and committee meeting minutes/reports are received as they are approved. The county board is to review miscellaneous minutes/reports.	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

03/06/2020
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County Planning Commission
S904 U.S. Highway 41 Stephenson, MI 49887
Planning Commission Minutes
OCTOBER 21, 2019

The Menominee County Planning Commission meeting was called to order at 5:20 PM CDT by V-Chair Charlene Peterson at the Lake Township Hall in Stephenson, MI with the Pledge of Allegiance.

Roll Call: Present: Bob Desjarlais, Ken Kline; Charlene Peterson, Excused: Lillian Schultz. Absent: Steve Gromala.

Approval of Agenda: Motion to approve by B. Desjarlais; support K. Kline. Motion carried.

Approval of Previous Minutes: Motion by B. Desjarlais to approve regular minutes of March 25, 2019 meeting; support by K. Kline. Motion carried.

Public Comment: none

Old Business:

Follow up on Chapter 6 – County Facilities & Services: Administration to contact each department and have them review their description and duties. Many are still pending receipt; only a few have been returned.

New Business:

- A) COUNTY MASTER PLAN – The sixth session of the 5-year review of the Menominee County Master Plan was Chapter 7 on Housing. Instead of a discussion on the Housing per se; the issue of how relevant is this ever-changing material in the overall master plan? Much of the info is outdated before it ever gets formally approved; and much of it is also available from other sources especially with internet sources with more current data.
- B) Board appointments are on hold until the Menominee County Planning Commission status is evaluated. What is the purpose of this commission if no one is using this resource and projects are not presented for review? Or the material is outdated and not pertinent?
- C) GLOW is a sub-group of the M&M Foundation for the protection of the waters of the Great Lakes.

Next Meeting Date: (TBD) CHAPTER 8 Recreation will be discussed. Chapter 8 is basically covered under the Parks and Recreation 5-year plan also with this chapter as a referral to those documents.

Adjournment: Motion by C. Peterson to adjourn, support by K. Kline. Motion carried.
Meeting adjourned at 6:12pm.

Minutes Submitted by:



Charlene Peterson, Secretary
Menominee County Planning Commission

APPROVED 2-24-2020

Approved 10 Jan 2020

November 7, 2019

5:07 pm - Menominee 9-1-1 Governing Board meeting called to order.

Members in attendance: Josh Jones, Mark Petersen, John Starzynski, Rick Bastien, Josh Dessart, Ken Marks, Greg Cunningham, Dave Prestin, Carl Johnson, Mike Orlando, Gerry Christiaens, 9-1-1 Directory Brian Barrette, County Administrator Jason Carviou.

1. Approval of Agenda: Motion by Jerry Christiaens, 2nd by Carl Johnson. All in favor.
2. Approval of previous meeting minutes: Motion by John Starzynski, 2nd by Jerry Christiaens. All in favor.
3. Public Comment: None. Motion to close by Jerry Christiaens, 2nd by John Starzynski. All in favor.
4. Radio system improvement plan. Tom Philipps, Emergency Management Coordinator gave presentation. 9 of 12 County Fire Departments were present at October Menominee County Firefighter Association meeting and voted unanimously in favor of VHF system. Mid-County Rescue at their business meeting voted in favor of VHF system. Motion by Jerry Christiaens, 2nd by Rick Bastion to recommend VHF system to County Board. Roll Call vote: Josh Jones: Yes, Mark Petersen: Yes, John Starzynski: Yes, Rick Bastien: Yes, Josh Dessart: Yes, Ken Marks: Yes, Gregg Cunningham: No, Dave Prestin: Yes, Carl Johnson: Yes, Mike Orlando: Yes, Jerry Christiaens: Yes. 10-Yes, 1-No. Motion Carried.
5. 9-1-1 Final Plan Review/Discussion: Josh Dessart pointed out several instances where 9-1-1 is not following the Final Plan including; Policy & Procedure not being approved by Governing Board, and Residency requirement. Jason Carviou stated that we cannot just amend the Plan without opening the Plan. Mark Petersen stated that the Governing Board is not kept up to date on many things including the financials. Greg Cunningham stated that in Delta County the 9-1-1 Governing Board is an Authority and the management of the Dispatch Center seems to run much smoother. Jerry Christiaens stated that we should look into becoming an Authority. This item was tabled after discussion.
6. Director's Report – Director Brian Barrette
 - a. Michigan LEIN audit showed issues with security on computers/Information Technologies. - This is being addressed with vendor and City of Menominee.
 - b. Radio Towers: Something needs to be done to address the issues. - A grant application was written to help with costs.
 - c. A millage proposal will be on the ballot in 2020 to generate revenue for 9-1-1 Dispatch Center operational costs. .675 mills to generate approximately \$350,000.
7. Next Meeting Date: January 16th, 2020 at 5 PM in Menominee
8. Governing Board Member Comments: Mark Petersen: Do we need a new EMS representative? Shar Corrigan has not been to a meeting is some time. Ken Marks: Records Management system including Vehicle Location for Sheriff and Menominee Police Department to come online after CAD system updates are completed.
9. Adjournment: Motion by Carl Johnson, 2nd by Josh Jones to Adjourn. Motion Carried.

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI 49802

December 5, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet*	X			Negro, Mari**	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie		X		Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.**	X		
Pirlot, Kevin	X			Korpi, Thomas		X	
Martin, Ann	X			Luhtanen, Joan	X		

* Video conference from alternate site

** Telephone attendance

REPRESENTING ADMINISTRATION: S. Giguere, K. Stankevich

M. Zevitz called in at 4:32 p.m.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None.

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen requested approval or amendment of agenda.

ACTION: Moved to approve agenda as presented.

Motion by: A. Martin supported by K. Pirlot to approve agenda as presented.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Correction under Board comments needed. Change NAMI picnic to NAMI Christmas Party.

ACTION: Moved to approve 11-21-19 Regular Board meeting minutes as amended.

Motion by: K. Pirlot supported by P. Phillips to approve 11-21-19 Regular Board meeting minutes as amended.

Motion carried unanimously with A. Martin abstaining as she was not present at meeting.

ACTION: Moved to approve the 11-25-19 Special Board meeting minutes as presented.

Motion by: K. Pirlot supported by P. Phillips to approve the 11-25-19 Special Board meeting minutes as presented.

Motion carried unanimously with A. Martin abstaining as she was not present at meeting.

PRESENTATION – None.

ACTION ITEMS

- **CEO Evaluation**

Members to turn in CEO Evaluation before leaving the meeting. Members not in attendance to mail, fax, or email evaluations to K. Stankevich, Administrative Assistant.

Outcome: Scores will be submitted at next regular meeting.

M. Negro called in at 4:40 p.m.
 J. Hafeman arrived at 4:45 p.m.

- **Ad Hoc Policy Revisions**

- Animals in the Workplace Policy

Members discussed concerns of having animals in the workplace. Wording options were considered.

K. Pirlot recommended the CEO be relied upon to develop proper procedures and felt Northpointe should be at the forefront of bringing emotional support to staff and individuals. Miscellaneous questions addressed.

ACTION: Moved to approve the Animals in the Workplace policy as submitted for a period not to exceed 9 months without a report from the CEO to the Board on the effectiveness of the policy.

Motion by: K. Pirlot supported by M. Negro to approve the Animals in the Workplace policy as submitted for a period not to exceed 9 months without a report from the CEO to the Board on the effectiveness of the policy.

K. Stankevich, Administrative Assistant, conducted the roll call.

ROLL CALL	VOTE	YES	NO	YES	NO
Dehn			X	Pasternak	X
Hafeman	X			Phillips	X
Pirlot	X			Roberge	X
Martin			X	Zevitz	X
Negro	X			Luhtanen	X

Motion carries with 7 ayes and 3 nays.

- | | |
|---|---|
| ○ Budget | ○ Northpointe Master Forms |
| ○ Reimbursement of Business Expenses | ○ Release of Information Authorization |
| ○ Designated Record Set | ○ Removal of Individuals in Service File |
| ○ Emergency Services | ○ Retention and Disposal of Medical Records |
| ○ OBRA Preadmission Screening | ○ Safeguard of Records |
| ○ Customer Service | ○ Access to Service Adults and Children |
| ○ Rescheduling Initial Assessments | ○ SOP- Access to Service |
| ○ Co-Occurring Services | ○ Advance Directives and Plan for Difficult Times |
| ○ Digital Recording Transcription of Psych Services | |
| ○ Filing Service Recipient Data-Purged Documents | |

Grammatical change to Removal of Individuals in Service File and addition to last line of Intent on the Access to Service Adults and Children policy. J. Hafeman requested addition of “Access will be provided according to the Priority List policy and procedure”.

ACTION: Moved to approve all remaining policies listed with corrections noted above.

Motion: J. Hafeman supported by N. Pasternak to approve remaining policies with amendments noted above.

Motion carried unanimously.

NEW BUSINESS (Discussion only)

- **Finance**

- a) **12-5-19 Contract Grid** (*Cornerstone, Stephane Burrows, Virginia Freeborn*)

ACTION: Move 12-5-19 Contract Grid to ACTION item at present meeting.

Motion by: J. Hafeman supported by P. Phillips to move the 12-5-19 Contract Grid to an ACTION item at the present meeting.

K. Stankevich, Administrative Assistant, conducted the roll call.

ROLL CALL VOTE	YES	NO	YES	NO
Dehn	X		Pasternak	X
Hafeman	X		Phillips	X
Pirlot	X		Roberge	X
Martin	X		Zevitz	X
Negro	X		Luhtanen	X

Motion carries unanimously.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Cornerstone	CLS and PC	10/1/19-9/30/20	\$210.00/day Cornerstone II \$250.00/day Cornerstone I	\$215.21/day Cornerstone II \$252.46/day Cornerstone I	\$5.21/day \$2.46/day
B.	Burrows, Stephanie MD	Psychiatry Services	10/1/19-9/30/20	\$195.00/hr.	\$195.00/hr.	None
C.	Freeborn, Virginia MD	Limited License Psychologist	10/1/19-9/30/20	\$80.00/hr. services \$40.00/hr. travel time	\$80.00/hr. services \$40.00/hr. travel time	None

ACTION: Moved to approve 12-5-19 Contract Grid as presented.

Motion by: J. Hafeman supported by P. Phillips to moved to approve the 12-5-19 Contract Grid as presented.

Motion carried unanimously.

- **2020 Proposed Board Meeting Schedule**

Outcome: Members to review schedule prior to next meeting and note if changes are necessary.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

CMHAM Weekly Update – November 22, 2019

Outcome: Informational.

PUBLIC COMMENTS - None.

BOARD COMMENTS

J. Luhtanen thanked the Ad Hoc team for their work on policies.

J. Luhtanen asked if Members wanted a potluck or to contribute toward a catered meal for the next meeting. Consensus was to have meal catered. K. Stankevich, Administrative Assistant, will collect monies and order food.

K. Pirlot requested information regarding the CMHAM Winter Conference. J. Luhtanen suggested he attend a conference in the future.

ADJOURN

ACTION: Moved to adjourn.

Motion by: J. Hafeman supported by P. Phillips to adjourn.

Motion carried unanimously.

Meeting adjourned at 5:35 p.m.

The next Regular Board meeting is scheduled for Thursday, December 19, 2019 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary/Treasurer

Kelly Stankevich, Administrative Assistant



NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI 49802

December 19, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet*		X		Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Pirlot, Kevin	X			Korpi, Thomas	X		
Martin, Ann	X			Luhtanen, Joan	X		

* Video conference from alternate site

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None.

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen requested approval or amendment of agenda.

ACTION: Moved to approve agenda as presented.

Motion by: A. Martin supported by J. Hafeman to approve agenda as presented.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen requested approval or amendment of 12-5-19 Regular Board meeting minutes.

ACTION: Moved to approve 12-5-19 Regular Board meeting minutes as presented.

Motion by: J. Hafeman supported by K. Pirlot to approve 12-5-19 Regular Board meeting minutes as presented.

Motion carried unanimously.

PRESENTATION – None.

ACTION ITEMS

- **CEO Evaluation**

Scored 5.21 out of 6 during evaluation period. Discussed future evaluation timetables. Overall did very well. Need for more statistical data regarding Strategic Plan. Raise per contract to be paid retroactive to 1-year date of employment.

Outcome: Next evaluation will be in 1-year. Stoplight report to be updated with percentage of completion column and provided to Board quarterly.

- **2020 Proposed Board Schedule**

ACTION: Moved to approve 2020 proposed Board schedule as presented.

Motion by: J. Hafeman supported by M. Negro to approve 2020 proposed Board schedule as presented

Motion carried unanimously.

- **Ad Hoc Policy Revisions - None. Standing item.**

NEW BUSINESS (Discussion only)

- **Finance**

- a) **12-19-19 Contract Grid (TRICO)**

ACTION: Move 12-19-19 Contract Grid to ACTION item at present meeting.

Motion by: J. Hafeman supported by T. Korpi to move the 12-19-19 Contract Grid to an ACTION item at the present meeting.

K. Stankevich, Administrative Assistant, conducted the roll call.

ROLL CALL VOTE	YES	NO	YES	NO
Hofer	X		Pasternak	X
Hafeman	X		Phillips	X
Pirlot	X		Roberge	X
Martin	X		Zevitz	X
Negro	X		Luhtanen	X
Korpi	X			

Motion carries unanimously.

Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
TRICO Opportunities	Skill Building/ Supported Employment /CLS	10/1/19-9/30/20	Monitor at distance - \$13.35/hr. Skill Building Asst. - \$12.89/hr. Supported/Integrated Group - \$38.81/hr. Supported/Integrated 1-1 - \$39.90/hr.	Monitor at distance - \$13.55/hr. Skill Building Asst. - \$13.55/hr. Supported/Integrated - \$41.32/hr. per coach Prevoc Hab Waiver - \$13.53/hr. Out of home Hab Waiver - \$13.53/hr. CLS - \$41.89/hr. per coach	\$.20/hr. \$.66/hr. \$1.97/hr. taking average Combined New New New

ACTION: Moved to approve 12-19-19 Contract Grid as presented.

Motion by: M. Negro supported by J. Hafeman moved to approve the 12-19-19 Contract Grid as presented.

Motion carried unanimously.

- b) **Check Disbursement – November 2019**

Miscellaneous questions addressed.

Outcome: Action item for next meeting.

- **Stakeholder Applications** (*Hehn, Morin, Cerney, Grouix, McClain*)
ACTION: Move Stakeholder Applications to ACTION item at present meeting.
Motion by: M. Negro supported by K. Pirlot to move Stakeholders Applications to an ACTION item at the present meeting.

K. Stankevich, Administrative Assistant, conducted the roll call.

<u>ROLL CALL VOTE</u>	<u>YES</u>	<u>NO</u>	<u>YES</u>	<u>NO</u>
Hofer	X		Pasternak	X
Hafeman	X		Phillips	X
Pirlot	X		Roberge	X
Martin	X		Zevitz	X
Negro	X		Luhtanen	X
Korpi	X			

Motion carries unanimously.

ACTION: Moved to appoint Hehn, Morin, Cerney, Grouix, and McClain to Stakeholders Committee for a 2-year term.

Motion by: M. Negro supported by N. Pasternak moved to appoint Hehn, Morin, Cerney, Grouix, and McClain to Stakeholders Committee for a 2-year term.

Motion carried unanimously.

- **CEO Report**

J. Cescolini reviewed highlights from the CEO Report including upcoming staffing and program changes. Reviewed priority list communications with various community partners. Miscellaneous questions addressed.

Outcome: Informational.

M. Hofer left meeting at 5:30 p.m.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- Recipient Rights 4th Qtr. Report
Reviewed report. Miscellaneous questions addressed.
Outcome: Informational.
- CMHAM Weekly Update – December 6, 2019
Outcome: Informational.

PUBLIC COMMENTS

B. Renn, CM from Iron County, gave update on individual who was placed downstate. Individual is doing very well and facility has been wonderful to work with. Working on coordination to have individual come home.

BOARD COMMENTS

- M. Negro expressed thanks for the coffee mug gifts purchased with credit card points.
- J. Hafeman wished everyone an enjoyable Christmas.
- R. Roberge shared employment success story from a friend who is also a Northpointe individual.
- J. Luhtanen shared card received from Homebased team giving thanks to the Board for the new van they received.
- J. Luhtanen stated date for the NAMI Christmas party was changed to December 30, 2019 at the Maranatha Church.

ADJOURN

ACTION: Moved to adjourn.

Motion by: P. Phillips supported by M. Negro to adjourn.

Motion carried unanimously.

Meeting adjourned at 5:35 p.m.

The next Regular Board meeting is scheduled for Thursday, January 9, 2020 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary/Treasurer

Kelly Stankevich, Administrative Assistant

U.P. RC&D Council Minutes
UP RC&D Council Annual Meeting – December 6, 2019
Peter White Public Library

*Approved
3/6/2020*

Board Members and Staff Participating in Meeting: Bill Rice-Dickinson CD, Jim German-Chippewa County Administrator, Teri Grout-Alger CD and Darcy Rutkowski-UP RC&D Council Executive Director

Board Members Participating by Teleconference: Howard Haulotte-Delta County Citizen and Renee Leow-Marquette County Citizen

Others Participating in Person or by Teleconference: Erin Carter-MSU Extension, Scott Erbsch-Marquette County Administrator, Bernie Lang-Menominee County Board of Commissioners, Gretchen Janssen-Houghton County Board of Commissioners

Call to Order: The meeting was called to order at 10:35 am by Chairperson Rice.

Approval of Agenda: A motion was made by German, supported by Grout to approve the agenda with no changes. Motion passed.

Public Comment: None

Approval of Previous Meeting Minutes: A motion was made by Grout, supported by German to approve the minutes of the previous meeting of September 6, 2019 with one change – Chairman Rice participated by phone, not in person. Motion passed.

Financial Reports: The Executive Director (ED) presented the Balance Sheet as of November 30, 2019 and the Profit and Loss statements for the period January 1, 2014 through November 30, 2019 and for the January through November 30, 2019 period. The combined balance in all accounts as of November 30, 2019 was \$92,086.88. ED pointed out that an advance payment for our new MISG Phragmites grant was received and the remaining portion of that advance is \$15,628.56. Those funds will be spent down and documented before we can request another advance. She also noted that she will be making a payment reimbursement request for the USFS grant which will increase the balance by \$5537. She reviewed the multi-year P&L which provides a more accurate picture of income and expenditures for many of the grant-funded projects which are multi-year in nature. A motion was made by Grout, supported by German to place the financial reports on file. Motion passed.

Business Items:

Board Member Elections: The terms of two current board members, Renee Leow and Jen Ricker, are expiring at this time. Ricker is willing to stand for election to another 3-year term and Leow is willing to stand for re-election for another 1-year term. Erin Carter is willing to stand for election for a 3-year term as well. Grout made a motion to nominate that slate of candidates, and the motion was supported by German. Motion passed unanimously. Board members and the expiration dates of their terms are:

Expiring at the Annual Meeting in December 2020: Bill Rice, Jim German, and Renee Leow

Expiring at the Annual Meeting in December 2021: John Malnar, Howard Haulotte and Teri Grout

Expiring at the Annual Meeting in December 2022: Jen Ricker and Erin Carter

Set 2020 Meeting Dates: Meeting dates for 2020 were set for March 6 (teleconference), June 5 (UPRCO office), September 11 (teleconference), and December 4 (Annual meeting and elections, UPRCO office).

Project Updates: ED provided an update on all current projects and fund balances as of November 30, 2019. See below.

UPDATE ON CURRENT PROJECTS AND PROJECT FUNDS

USFS Ottawa NF Agreement for Invasive Species Work in KISMA

Agreement Amount \$23,000 Match Commitment \$5,750 non-federal match

Project Dates: March 2015 – 5-year agreement, anticipate spending down all remaining funds in 2019

Partners – Ottawa NF and all KISMA partners

Project completed, final payment received, and match commitment met

NAWCA Michigan Upper Peninsula Coastal Wetland Project III

Received \$1 Million

Match Commitment \$2.2 Million

Project Dates: June 26, 2014 to December 26, 2019 (Requested Extension to March 26, 2020)

Multiple Partners

Remaining funds \$143,231

Goal – conserve and restore migratory bird habitat; requested extension has been verbally approved

MISGP – Upper Peninsula Phragmites Coalition

Requested \$210,282 Match Commitment \$246,708 (all match from current EPA/GLRI grant)

Partners – CLMCD, Alger CD, Menominee CD, Dickinson CD, MNFI

Project Dates: March 11, 2016 to December 31, 2018

Project completed, final payment received

USFS Hiawatha NF Agreement for Phragmites Management

Agreement Amount \$59,700

Match Commitment \$15,000

Project Dates: April 4, 2017 to December 31, 2020

Partners – Hiawatha NF and UP Phragmites Coalition Partners

Remaining funds \$41,094

Goal – manage phragmites on/near Hiawatha NF land; not much accomplished to date because waiting for NEPA completion and approval which came in mid-Sept. 2019. Planning for treatments in 2020.

MISGP – Life After Phragmites: Wetland Restoration and Landowner Stewardship

Agreement Amount \$191,600

Match Commitment \$21,800

Project Dates: March 2019 to March 31, 2021

Partners – Marquette, Alger, Dickinson, and Chippewa Luce Mackinac Conservation Districts and their associated CISMAs

Remaining funds \$140,928

Goal – continue EDRR for phragmites and implement landowner cost-share program to sustain accomplishments to date. Educate landowners about secondary invasive species which are present following phragmites treatment. Sub-awards of \$37,000 to ACD, MCCD, DCD and \$5012 to CLMCD.

NFWF SOGL – Life After Phragmites: Wetland Restoration & Landowner Stewardship in Michigan's UP and Northeastern Wisconsin

Agreement Amount \$150,000

Match Commitment \$150,000 (match from MISGP Phragmites Grant)

Project Dates: August 2019 to December 31, 2021

Partners - Marquette, Alger, Dickinson, & Chippewa Luce Mackinac CDs, GLIFWC, WIDNR, Marinette Co.

Remaining funds \$149,900

Goal – continue phragmites management in the UP through 2021 and expand EDRR and cost-share model in 3 WRISC counties of WI. Protect success in Menominee County from re-infestation from Marinette County, WI. Additional \$18,000 in sub-awards to ACD and MCCD, and \$37,000 to DCD (more because of WI work).

Discuss Future Direction for UPRCD & Process for Replacing Ex. Dir. In 2020: ED presented a brief synopsis of the UPRCD which detailed the separation from NRCS/federal Coordinator model to non-profit, completely grant-funded model. She also presented a break-down of previous year deficits and build-up of savings from indirect funds since 2015. A summary of the current grant funds available for a new ED for 2020 was also given. She feels that the new ED will need to have grant-writing skills and support themselves and potentially additional employees through future grants. She reminded the Council members that the location of the UPRCD office does not need to stay in Marquette and the focus does not need to remain on invasive species.

Erin Carter suggested a potential collaboration between MSUE and UPRCD. She mentioned that MSU is working to form collaborative employment positions with other entities, and this could be a possibility. The board decided that Darcy, Teri Grout, Bill Rice and Erin Carter will meet to discuss this potential collaboration and then report back to the board.

Discuss Office Lease: The current office lease expires on December 31, 2019. A motion was made by Grout, supported by Leow to renew the lease for another 6 months. Motion passed.

Public Comment/Partner Updates: None

Future Meeting Dates: March 6 (teleconference), June 5 (UPRCD office), September 11 (teleconference), and December 4 (UPRCD office)

Adjournment: Motion was made by Grout, supported by German to adjourn the meeting at 12:00 pm. Motion passed.

Upper Peninsula Resource Conservation & Development Council
Balance Sheet
As of February 29, 2020

	<u>Feb 29, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
mBank Green Checking	62,078.52
mBank High Yield Checking	4,532.80
Total Checking/Savings	<u>66,611.32</u>
Total Current Assets	<u>66,611.32</u>
TOTAL ASSETS	<u><u>66,611.32</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	
Accrued Sick Leave Liabilities	5,954.40
Payroll Liabilities - Other	1,081.60
Total Payroll Liabilities	<u>7,036.00</u>
Total Other Current Liabilities	<u>7,036.00</u>
Total Current Liabilities	<u>7,036.00</u>
Total Liabilities	7,036.00
Equity	
Opening Balance Equity	83,287.68
Unrestricted Net Assets	-4,494.68
Net Income	-19,217.68
Total Equity	<u>59,575.32</u>
TOTAL LIABILITIES & EQUITY	<u><u>66,611.32</u></u>

Proposed Timeline for Transition to new ED:

Darcy 30-40 hrs/week until March 31

Nick's first day at UPRCD March 18

Nick 40 hrs/week March 18-March 31 (some in person training with Darcy, some training by phone/email)

Darcy on vacation all of April

Nick CLMCD 40 hrs/wk April 1-3

Nick 30 hrs/wk UPRCD and 10 hrs/wk CLMCD April 6-May 15

After May 15 Nick 30-40 hrs/wk UPRCD

After May 1 Darcy contingent (when needed) until Nick no longer needs assistance (paid with grant funds when doing grant work and paid with Council funds when doing financial tasks, etc)

Nick will work up to 100 extra hours for CLMCD between May 1 and Oct 31 to help with their transition

Logistical Tasks related to ED transition:

Find office space in/near Sault Ste. Marie – Nick to work out of his house until office space secured

- ✓ Current rent in Mqt = \$233/month + \$25 parking/month (total \$258/month)

Close Mqt office, Darcy to sort through old NRCS files and dispose, move necessary files to SSM

- ✓ Current lease expires 6-30-20, could probably extend monthly if necessary

Transition Phone and internet service (currently Spectrum \$126/month includes internet service)

Computer – Darcy's laptop purchased Dec 2015, two older laptops 2014 & 2015, one already crashed once

- ✓ Suggest purchasing new laptop for Nick, Darcy keeping current laptop until completely done, then that one becomes extra or for future part-time employee

Financial Logistics

- ✓ Suggest make Nick an authorized signer for both the mBank accounts and put accounts under his social security number
- ✓ Leave Darcy as authorized signer temporarily and Renee (secretary/treasurer) as authorized signer
- ✓ Requires a motion from the board and to provide meeting minutes to mBank
- ✓ Suggested motion- Move to change the authorized signatories for the two mBank accounts to Nick Cassel, Renee Leow, and Darcy Rutkowski. If a social security number is required for these accounts, the social security number shall be that of Nick Cassel.
- ✓ Suggest transitioning to one mBank account in the next few months (requires changing several automatic withdrawals and automatic deposits from funders). Keep the account for which we have checks.
- ✓ 2019 US Tax Return (990) to be completed by Gloria LaPointe
- ✓ Darcy to train Nick to use Quickbooks and track grant expenses

Transitioning projects to Nick's management:

Suggest exploring UPRCD obtaining Pesticide Applicator Business License

- ✓ More than \$68,000 in contractors expenses in current grants, some of these herbicide treatments could be done by Nick as an employee instead of contracting out. (Do we need a motion for this?)
- ✓ Face-to-face meetings with Nick/Darcy and current project partners in late March and/or early May
- ✓ Nick and Darcy to complete bi-annual progress report for MISG Phrag Project
- ✓ Darcy to complete NAWCA final reports prior to March 31
- ✓ Nick to continue to participate in UP CISMA steering team meetings as much as time allows

Approved

27 Feb 2020

January 10th, 2020

5:02 pm - Menominee 9-1-1 Governing Board meeting called to order by Chairman Dessart.

Members in attendance: Josh Jones, Brett Botbyl, Mark Petersen, John Starzynski, Rick Bastien, Josh Dessart, Ken Marks, Carl Johnson, Gerry Christiaens, 9-1-1 Deputy Directory Andy Primeaux, County Administrator Jason Carviou.

1. **Approval of Agenda:** Motion by Jerry Christiaens, 2nd by John Starzynski. All in favor.
2. **Approval of previous meeting minutes:** Motion by John Starzynski, 2nd by Carl Johnson. All in favor.
3. **Public Comment:** None. Motion to close by John Starzynski, 2nd by Brett Botbyl. All in favor.
4. **VHF Radio Tower Replacement:**
 - (a) County Administrator Jason Carviou reported that he had a Request For Proposal document ready to be published, but at the January County Board meeting commissioners brought up the feasibility of renting space on the new tower to others such as cell phone companies. The County Board tabled publishing the RFP so they could gather more information. After discussion the following motion was made:
 - i. Motion by Brett Botbyl to recommend to the County Board that the County Board hire a qualified firm to perform a VHF radio coverage study so as to determine the best locations for radio towers to provide the maximum coverage. 2nd by John Starzynski. All in favor.
 - (b) County Administrator Jason Carviou reported that the County has completed the purchase of the Bagley tower from the Road Commission, and the tower now belongs to the County.
 - (c) County Administrator Jason Carviou reported that a grant application was submitted to USDA Rural Development in the amount of \$70,000 to help with replacing the Bagley tower. We should hear soon if the County was awarded the grant.
5. **9-1-1 Director Position:** County Administrator Jason Carviou reported that Brian Barrette has resigned from the E-9-1-1 Director Position. His last day as Director was January 10th. Deputy Director Andy Primeaux has been appointed as interim Director. Applications are being solicited from the public with application period closing on January 31. County Administrator Jason Carviou is establishing an interview panel consisting of County Administrator, County Clerk, Sheriff, a current dispatcher, a member of the Governing Board. - Brett Botbyl volunteered to be the Governing Board representative.
6. **Director's Report:**
 - (a) Interim Director Andy Primeaux gave a report of staffing and number of calls handled in 2019. Penny Bourque has retired after 20 years of service.
 - (b) County Administrator Jason Carviou reported that an operating millage request will be on the March ballot.
 - (c) County Administrator Jason Carviou disseminated and reviewed the financial statements for the period ending December 31, 2019.

Approved

27 Feb 2020

(d) Andy is notifying other agencies of Brian Barrette's departure so important information gets sent/communicated to the right people.

7. **9-1-1 Final Plan:** After a brief discussion, this item was tabled.

8. Election of Officers:

(a) **Chairman:** John Starzynski made a motion, 2nd by Jerry Christiaens to nominated Josh Dessart as Chairman. - No other nominations were made. Jerry Christiaens, 2nd by John Starzynski to cast a unanimous ballot for Josh Dessart as Chairman. All in favor.

(b) **Vice Chairman:** John Starzynski made a motion, 2nd by Jerry Christiaens to nominated Carl Johnson as Vice Chairman. - No other nominations were made. Jerry Christiaens, 2nd by John Starzynski to cast a unanimous ballot for Carl Johnson as Vice Chairman. All in favor.

(c) **Secretary:** John Starzynski made a motion, 2nd by Jerry Christiaens to nominated Mark Petersen as Secretary. - No other nominations were made. Jerry Christiaens, 2nd by John Starzynski to cast a unanimous ballot for Mark Petersen as Secretary. All in favor.

9. **Next Meeting Date:** February 27th, 2020 at 5 PM in Stephenson

10. Governing Board Member Comments:

(a) Josh Dessart: EMS representative to the E-9-1-1 Governing Board should be made by the newly forming County EMS Provider Group. Also, Bill Cech has been appointed as the County Board representative to the Governing Board replacing David Prestin.

(b) Ken Marks: Records Management system including Vehicle Location for Sheriff and Menominee Police Department is getting close. The Sheriff's Department now has a hostage negotiation team. Ken stated that he is willing to help with promoting the 911 operating millage.

(c) Brett Botbyl: Stated that we need to do a better job of letting the public know what the Governing Board is doing including; posting of minutes and developing a mission statement.

11. Public Comment: None

12. Adjournment: Motion by Carl Johnson, 2nd by Josh Jones to Adjourn. Motion Carried.



Approved
2/27/20

Date: January 23, 2020	Place: Pinecrest Medical Care Facility Board Rooms
Presiding: John Degenaer, Jr. Vice Chairperson	Time: 2:00 pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting

Call to Order: 2:00pm CST

Roll Call: Trustees present: Mary Olson, Donna Schomin, Theresa Nelson, Winnie Fornetti, John Degenaer, Jr. and Gerald Piche

Trustees absent: Catherine Driscoll and Jeff Naser

Leadership Team present: Tina Koski Administrator, Heather Niarhos, Director of Nursing, and Jessica Johnson, CFO

Guest: Todd Flath, Jennifer Stenberg and Shannon Piche

Page1January2020

TOPIC	DISCUSSION	OUTCOME
Board Approval of January 2020 Agenda	The January 2020 Agenda was reviewed	A motion was made to accept the January 2020 Agenda by Trustee Piche, seconded by Trustee Schomin. Motion carried.

TOPIC	DISCUSSION	OUTCOME
Board Action on Minutes of the December 2019 meeting	The Minutes from the December 2019 meeting were reviewed.	A motion was made to accept the December 2019 Minutes by Trustee Olson, seconded by Trustee Fornetti. Motion carried.

TOPIC	DISCUSSION	OUTCOME
Board Action on December 2019 Manifest of Invoices	The December 2020 Manifest of Invoices was reviewed. No comments	A motion was made to accept the December 2019 Manifest of Invoices by Trustee Nelson, seconded by Trustee Piche. Motion carried.
Page2January2020		

TOPIC	DISCUSSION	OUTCOME
Board Action on December 2019 Financial Statement	<p>Jessica Johnson, CFO told the Board Trustees this is preliminary waiting on our final Audit. Discussed on current Assets, Liabilities and Equity on the December Financial Statement. Actual verse Budgeted was discussed, Operating Income and Expenses for each Department, with a gain for the month of December. Jessica Johnson continued with the Census for the three counties, we are at 91.91% for December and are at 85.22% for the year. The Capitol Project requests were discussed, the Daycare area will be used in three different ways a Serenity Room, a Crafting area and a Mancave, the Capitol Project Request is to replace the floor that is cracked. The next Capitol Project Request is Refrigerators at both Pinegrove and Cedargrove and counter top ice machines at each and replace weighing scales and slings for lifts. A Roll Call vote on the Capitol Project Requests:</p> <p>Mary Olson – yes Donna Schomin – yes Theresa Nelson – yes Winnie Fornetti – yes John Degenaer, Jr. – yes Gerald Piche – yes</p>	<p>A motion was made to accept the Financial Statement for December 2019 by Trustee Fornetti, seconded by Trustee Nelson. Motion carried.</p>

TOPIC	DISCUSSION	OUTCOME
Board Committee Report from Whispering Pines Page3January2020	<p>No meeting was held in January</p>	

TOPIC	DISCUSSION	OUTCOME
Board Action on December 2019 Write-offs	<p>Jessica Johnson, CFO said this is a big one and all one Resident and this is back before any of the current Billers were here, so we had to look back through notes about the Medicaid application and this was early with the new Billing Process we have since worked out the kinks and we are seeing payments get better. Trustee Nelson asked is it going better, Jessica Johnson said, yes, it is we now know what to ask and how to bill. Trustee Nelson asked is someone replacing Lois to help families with applying for Medicaid, Jessica Johnson said our Biller Christie is helping families, Trustee Nelson asked if Christie has time to do both, Jessica Johnson said yes, she does. Tina Koski, Administrator said we can't always wait for Medicaid to be in place to admit and at time it does not work in our favor. Trustee Degenauer, Jr. said he will speak to Senator McBroom about this large Write-off to see if he can help us</p>	<p>A motion was made to accept the Write-offs for December 2019 by Trustee Degenauer, Jr., seconded by Trustee Nelson. Motion carried.</p>

TOPIC	DISCUSSION	OUTCOME
Unfinished and New Business: Report of Quality Assurance and Resident Council Committees	<p>Heather Niarhos, Director of Nursing reported on QA projects including Wounds, Dining enhancement, preparing for our State Survey and waiting for the State to come into the facility for reported incidents, Residents are requesting a Super Bowl Party, Pinegrove Residents are requesting to go to Hobby Lobby otherwise no concerns from the Residents</p>	<p>A motion was made to accept the Report of Quality Assurance and Resident Council Committees by Trustee Piche, seconded by Trustee Nelson. Motion carried.</p>
TOPIC Unfinished and New Business: Safety Committee Page4/January2020	<p>DISCUSSION Jessica Johnson, CFO read the minutes from the January 2020 Safety Committee Meeting</p>	<p>OUTCOME A motion was made to accept the Safety Committee Meeting by Trustee Schomin,</p>

	seconded by Trustee Fornetti. Motion carried
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TOPIC	DISCUSSION	OUTCOME
<p>Administrator's Report</p> <p>Page 5 January 2020</p>	<p>Tina Koski, Administrator discussed the letter received from the Inspector General's office, we are working with UPHP and should have it resolved soon. We are adding a Toll-Free Number for Pinecrest for families and public to contact us and we are adding a Toll-Free Number to have a Hot-Line to our Corporate Compliance. Tina said she is having Bi-weekly Management Meeting with Supervisors to help with better communication, policies and input. Tina reported on projects our Maintenance Department and outside companies are working on some waiting on parts, quotes and weather. Labor Management meetings have gone well with union waiving negotiations this year. Still looking for a Dietitian. We have a Contract with a Speech Therapist. We have a meeting with Constellation Energies on January 30, 2020 at 1:00 pm CST if any of the Board Trustees are able to attend. Reviewed four policies: Administration of Facility, Bed-Hold and Re-Admission Policy (to be signed by Board Chairperson), Administration & Management Paid Holidays and Pinecrest Resident Transportation Policy. Tina asked Trustee Nelson if she has heard anything on State Contract for New Vehicles, Trustee Nelson said she has not but she will ask John Stapleton to call about it. Trustee Degenaer, Jr. said he will have Brian from Dickinson County call Tina about how Dickinson County has leased vehicles. Trustee Nelson asked if we have been reimbursed by our Insurance company from when we lost power, Jessica Johnson, CFO said yes, we have received a check from MMRMA</p>	<p>A motion was made to accept the Administrator's Report by Trustee Nelson, seconded by Trustee Schomin. Motion carried.</p>

TOPIC	DISCUSSION	OUTCOME
Public comment	None	

TOPIC	DISCUSSION	OUTCOME
ADJOURNMENT Page 6 January 2020	The meeting adjourned 2:36pm CST	A motion was made to adjourn by Trustee Piche, seconded by Trustee Olson. Motion carried

Donna Schomin

Donna Schomin, Chairperson

Tina Koski

Tina Koski, Administrator



PINECREST
MEDICAL CARE FACILITY

**PINECREST MEDICAL CARE FACILITY
FEBRUARY 2020**

PAYMENT MANIFEST

AP Monthly Check Register by (Check Number) From 01/31/2020 - Thru 01/31/2020

Bank Code: CP Capital Projects				Cash Account: 10-10-1011				Posting Period: 01/2020		
Check Number	Check Type	Check Date	Vendor Code	Vendor Name	Invoice Number	Invoice Amt Applied	Discount Amount	Withheld Amount	Paid Amount	Check Amount
0000001150	C	01/10/2020	003437	HEYNSSSENS SELINS	373040	516.66	0.00	0.00	516.66	516.66
					373710	3,355.00	0.00	0.00	3,355.00	
				Total for Check 0000001150	C	3,871.66	0.00	0.00	3,871.66	3,871.66
0000001151	C	01/24/2020	002542	ALLIED ELECTRONICS	9012127932	731.38	0.00	0.00	731.38	731.38
0000001152	C	01/24/2020	002630	AUTO VALUE	383-382618	1,969.52	0.00	0.00	1,969.52	
					383-382931	6.38	0.00	0.00	6.38	
				Total for Check 0000001152	C	1,975.90	0.00	0.00	1,975.90	1,975.90
0000001153	C	01/24/2020	002884	CHATFIELD MACHINE / NAPA	773122	160.60	0.00	0.00	160.60	
					774428	128.80	0.00	0.00	128.80	
				Total for Check 0000001153	C	289.40	0.00	0.00	289.40	289.40
0000001154	C	01/24/2020	003055	DIRECT SUPPLY, INC.	27766590	7,539.00	0.00	0.00	7,539.00	7,539.00
0000001155	C	01/24/2020	003522	INTERWOVEN TECHNOLOGIES LLC	1326	2,788.00	0.00	0.00	2,788.00	2,788.00
0000001156	C	01/24/2020	004985	OK INDUSTRIAL SUPPLY	870401	58.00	0.00	0.00	58.00	
					871333	520.78	0.00	0.00	520.78	
					871937	653.30	0.00	0.00	653.30	
				Total for Check 0000001156	C	1,232.08	0.00	0.00	1,232.08	1,232.08
0000001157	C	01/24/2020	004108	WILLIAMS DISTRIBUTING-ESCANABA	033370-001	64.58	0.00	0.00	64.58	
					055910-001	2,266.89	0.00	0.00	2,266.89	
				Total for Check 0000001157	C	2,331.47	0.00	0.00	2,331.47	2,331.47
				Sub-Total		20,759.89	0.00	0.00	20,759.89	20,759.89
				Bank Code CP						

AP Monthly Check Register by (Check Number) From 01/31/2020 - Thru 01/31/2020

Bank Code: DO Donations Account				Cash Account: 10-10-1013				Posting Period: 01/2020			
Check Number	Check Type	Check Date	Vendor Code	Vendor Name	Invoice Number	Invoice Amt Applied	Discount Amount	Withheld Amount	Paid Amount	Check Amount	
0000001479	C	01/03/2020	007691	BEAUCHAMP, JERRY	JAN 2020	60.00	0.00	0.00	60.00	60.00	
0000001480	C	01/03/2020	007692	CLEMENT, JIM	JAN 2020	90.00	0.00	0.00	90.00	90.00	
0000001481	C	01/16/2020	007743	RAY, ROSEMARY	01/22/2020	50.00	0.00	0.00	50.00	50.00	
0000001482	C	01/24/2020	003517	INTEGRA FIRST FCU	JAN 2020	54.18	0.00	0.00	54.18	54.18	
0000001483	C	01/24/2020	007682	PINECREST MEDICAL CARE FACILITY	01/24/2020	200.00	0.00	0.00	200.00	200.00	
0000001484	C	01/31/2020	007691	BEAUCHAMP, JERRY	FEB 2020	60.00	0.00	0.00	60.00	60.00	
0000001485	C	01/31/2020	007692	CLEMENT, JIM	FEB 2020	90.00	0.00	0.00	90.00	90.00	
0000001486	C	01/31/2020	007743	RAY, ROSEMARY	FEB 2020	50.00	0.00	0.00	50.00	50.00	
0000001487	C	01/31/2020	004876	WALMART COMMUNITY/SYNCSB	DONATION	342.12	0.00	0.00	342.12	342.12	
						996.30	0.00	0.00	996.30	996.30	
						Sub-Total					

AP Monthly Check Register by (Check Number) From 01/31/2020 - Thru 01/31/2020

Bank Code:		OP Operating Account		Cash Account: 10-10-1005		Posting Period: 01/2020				
Check Number	Check Type	Check Date	Vendor Code	Vendor Name	Invoice Number	Invoice Amt Applied	Discount Amount	Withheld Amount	Paid Amount	Check Amount
0000012938	C	01/03/2020	004979	AMAZON CAPITAL SERVICES	14FFWN4NH4	30.90	0.00	0.00	30.90	30.90
					1C87HJYJ3G	61.80	0.00	0.00	61.80	61.80
					1GWKNIHF6K	79.41	0.00	0.00	79.41	79.41
					1NY4J39JCH	31.29	0.00	0.00	31.29	31.29
					1YD7RM4NMP	26.00	0.00	0.00	26.00	26.00
				Total for Check 0000012938	C	229.40	0.00	0.00	229.40	229.40
0000012939	C	01/03/2020	007889	ASTREA	155471	4,869.69	0.00	0.00	4,869.69	4,869.69
0000012940	C	01/03/2020	002702	BENOITS GLASS & LOCK	12/23/19	75.00	0.00	0.00	75.00	75.00
0000012941	C	01/03/2020	003026	DELTA DENTAL	0002576324	2,826.65	0.00	0.00	2,826.65	2,826.65
					0002576325	1,561.54	0.00	0.00	1,561.54	1,561.54
				Total for Check 0000012941	C	4,388.19	0.00	0.00	4,388.19	4,388.19
0000012942	C	01/03/2020	003027	DELTA DISPOSAL	12256081	2,405.75	0.00	0.00	2,405.75	2,405.75
					12257476	186.35	0.00	0.00	186.35	186.35
				Total for Check 0000012942	C	2,592.10	0.00	0.00	2,592.10	2,592.10
0000012943	C	01/03/2020	003285	GORDON FOOD SERVICE, INC	199346391	115.17	0.00	0.00	115.17	115.17
					199418142	594.46	0.00	0.00	594.46	594.46
					199471979	94.74	0.00	0.00	94.74	94.74
					199471993	1,366.52	0.00	0.00	1,366.52	1,366.52
				Total for Check 0000012943	C	2,170.89	0.00	0.00	2,170.89	2,170.89
0000012944	C	01/03/2020	005015	HEALTHCARE ACADEMY	12164	8,500.00	0.00	0.00	8,500.00	8,500.00
0000012945	C	01/03/2020	003437	HEYNSSENS SELINS	372850	366.42	0.00	0.00	366.42	366.42
0000012946	C	01/03/2020	003514	INSIGHT FS A DIVISION OF GROW	0050314833	306.37	0.00	0.00	306.37	306.37
0000012947	C	01/03/2020	003560	JILBERTS DAIRY	DEC 2019	1,036.46	0.00	0.00	1,036.46	1,036.46
0000012948	C	01/03/2020	005012	KEN'S HANDYMAN SERVICE	1031	2,500.00	0.00	0.00	2,500.00	2,500.00
0000012949	C	01/03/2020	004219	PERFORMANCE HEALTH SUPPLY INC	IN92172842	86.03	0.00	0.00	86.03	86.03
0000012950	C	01/03/2020	004262	PIONEER TV & APPLIANCE	30533	1,449.00	0.00	0.00	1,449.00	1,449.00
0000012951	C	01/03/2020	004438	SCHAEFFERS MFG CO	MML1423INV	1,098.35	0.00	0.00	1,098.35	1,098.35
0000012952	C	01/03/2020	004502	SHERWIN WILLIAMS	4552-0	131.80	0.00	0.00	131.80	131.80
0000012953	C	01/03/2020	004577	STANDARD ELECTRIC COMPANY	9027799-00	39.90	0.00	0.00	39.90	39.90
					9027799-01	163.06	0.00	0.00	163.06	163.06
				Total for Check 0000012953	C	202.96	0.00	0.00	202.96	202.96
0000012954	C	01/03/2020	004659	SYSCO EASTERN WISCONSIN	235534900	1,115.01	0.00	0.00	1,115.01	1,115.01
0000012955	C	01/03/2020	004691	THE HARTFORD GROUP BENEFITS	4651703746	1,070.82	0.00	0.00	1,070.82	1,070.82
0000012956	C	01/03/2020	004691	THE HARTFORD GROUP BENEFITS	9294013371	1,182.73	0.00	0.00	1,182.73	1,182.73
0000012957	C	01/03/2020	004701	THE SUPPLY PLACE	851566	48.00	0.00	0.00	48.00	48.00
0000012958	C	01/09/2020	002622	AFLAC	01/09/2020	795.69	0.00	0.00	795.69	795.69
					PRE 1/9/20	1,481.62	0.00	0.00	1,481.62	1,481.62
				Total for Check 0000012958	C	2,277.31	0.00	0.00	2,277.31	2,277.31
0000012959	C	01/09/2020	002563	AMERICAN CANCER SOCIETY	JAN 2020	42.50	0.00	0.00	42.50	42.50
0000012960	C	01/09/2020	002578	AMERIPRISE FINANCIAL SERVICES,	01/09/2020	475.00	0.00	0.00	475.00	475.00
0000012961	C	01/09/2020	003907	MI COUNCIL 25 AFSCME	JAN 2020	2,165.50	0.00	0.00	2,165.50	2,165.50
0000012962	C	01/09/2020	003951	MICHIGAN STATE DISBURSEMENT UNI	1/9/2020	24.60	0.00	0.00	24.60	24.60
0000012963	C	01/09/2020	004252	PINE UNREIMB	12/22-1/4	125.00	0.00	0.00	125.00	125.00
0000012964	C	01/09/2020	004408	SEIU HEALTHCARE MICHIGAN MEMBER	12/22-1/4	412.50	0.00	0.00	412.50	412.50

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Bank Code: OP Operating Account				Cash Account: 10-10-1005				Posting Period: 01/2020			
Check Number	Check Type	Check Date	Vendor Code	Vendor Name	Invoice Number	Invoice Amt Applied	Discount Amount	Withheld Amount	Paid Amount	Check Amount	
0000012965	C	01/09/2020	004671	TD AMERITRADE TRUST COMPANY	01/09/2020	20.00	0.00	0.00	20.00	20.00	
0000012966	C	01/10/2020	004979	AMAZON CAPITAL SERVICES	143L1WFQJ4	149.95	0.00	0.00	149.95	149.95	
					18TMMHMLFN1	48.36	0.00	0.00	48.36	48.36	
					1FWNCFG37	77.42	0.00	0.00	77.42	77.42	
					1G6PH1LCHC	447.94	0.00	0.00	447.94	447.94	
					1JRFKWXFG	75.19	0.00	0.00	75.19	75.19	
					1XF7GMFCM7	91.28	0.00	0.00	91.28	91.28	
						890.02	0.00	0.00	890.02	890.02	
						3,687.48	0.00	0.00	3,687.48	3,687.48	
0000012967	C	01/10/2020	002567	AMERICAN DATA	252920	75.75	0.00	0.00	75.75	75.75	
0000012968	C	01/10/2020	002626	AUCA CHICAGO MC LOCKBOX	1678248362	45.20	0.00	0.00	45.20	45.20	
					1678248363	180.11	0.00	0.00	180.11	180.11	
					1678248364	75.75	0.00	0.00	75.75	75.75	
					1678253333	45.20	0.00	0.00	45.20	45.20	
					1678253334	180.11	0.00	0.00	180.11	180.11	
					1678253335	602.12	0.00	0.00	602.12	602.12	
						84.80	0.00	0.00	84.80	84.80	
						105.85	0.00	0.00	105.85	105.85	
						31.14	0.00	0.00	31.14	31.14	
						126.67	0.00	0.00	126.67	126.67	
						49.44	0.00	0.00	49.44	49.44	
						397.70	0.00	0.00	397.70	397.70	
						109.00	0.00	0.00	109.00	109.00	
						90.00	0.00	0.00	90.00	90.00	
						199.00	0.00	0.00	199.00	199.00	
						6.36	0.00	0.00	6.36	6.36	
						5,451.48	0.00	0.00	5,451.48	5,451.48	
						114.72	0.00	0.00	114.72	114.72	
						583.70	0.00	0.00	583.70	583.70	
						54.46	0.00	0.00	54.46	54.46	
						638.16	0.00	0.00	638.16	638.16	
						1,776.00	0.00	0.00	1,776.00	1,776.00	
						56.16	0.00	0.00	56.16	56.16	
						246.06	0.00	0.00	246.06	246.06	
						9.80	0.00	0.00	9.80	9.80	
						190.00	0.00	0.00	190.00	190.00	
						874.41	0.00	0.00	874.41	874.41	
						265.97	0.00	0.00	265.97	265.97	
						178.40	0.00	0.00	178.40	178.40	
						311.66	0.00	0.00	311.66	311.66	
						193.88	0.00	0.00	193.88	193.88	
						272.08	0.00	0.00	272.08	272.08	
						777.62	0.00	0.00	777.62	777.62	
						20.00	0.00	0.00	20.00	20.00	
0000012970	C	01/10/2020	002637	BACH MOBILITIES INC	9512	109.00	0.00	0.00	109.00	109.00	
					9513	90.00	0.00	0.00	90.00	90.00	
						199.00	0.00	0.00	199.00	199.00	
						6.36	0.00	0.00	6.36	6.36	
						5,451.48	0.00	0.00	5,451.48	5,451.48	
						114.72	0.00	0.00	114.72	114.72	
						583.70	0.00	0.00	583.70	583.70	
						54.46	0.00	0.00	54.46	54.46	
						638.16	0.00	0.00	638.16	638.16	
						1,776.00	0.00	0.00	1,776.00	1,776.00	
						56.16	0.00	0.00	56.16	56.16	
						246.06	0.00	0.00	246.06	246.06	
						9.80	0.00	0.00	9.80	9.80	
						190.00	0.00	0.00	190.00	190.00	
						874.41	0.00	0.00	874.41	874.41	
						265.97	0.00	0.00	265.97	265.97	
						178.40	0.00	0.00	178.40	178.40	
						311.66	0.00	0.00	311.66	311.66	
						193.88	0.00	0.00	193.88	193.88	
						272.08	0.00	0.00	272.08	272.08	
						777.62	0.00	0.00	777.62	777.62	
						20.00	0.00	0.00	20.00	20.00	
0000012971	C	01/10/2020	002702	BENOITTS GLASS & LOCK	1/3/2020	6.36	0.00	0.00	6.36	6.36	
0000012972	C	01/10/2020	007737	BIZEAU, MILDRED	JAN 2020	5,451.48	0.00	0.00	5,451.48	5,451.48	
0000012973	C	01/10/2020	002812	CAPITAL ONE COMMERCIAL	DEC 2019	114.72	0.00	0.00	114.72	114.72	
0000012974	C	01/10/2020	002864	CHATFIELD MACHINE / NAPA	773069	583.70	0.00	0.00	583.70	583.70	
					773775	54.46	0.00	0.00	54.46	54.46	
						638.16	0.00	0.00	638.16	638.16	
						1,776.00	0.00	0.00	1,776.00	1,776.00	
						56.16	0.00	0.00	56.16	56.16	
						246.06	0.00	0.00	246.06	246.06	
						9.80	0.00	0.00	9.80	9.80	
						190.00	0.00	0.00	190.00	190.00	
						874.41	0.00	0.00	874.41	874.41	
						265.97	0.00	0.00	265.97	265.97	
						178.40	0.00	0.00	178.40	178.40	
						311.66	0.00	0.00	311.66	311.66	
						193.88	0.00	0.00	193.88	193.88	
						272.08	0.00	0.00	272.08	272.08	
						777.62	0.00	0.00	777.62	777.62	
						20.00	0.00	0.00	20.00	20.00	
0000012975	C	01/10/2020	005014	CITRIX SYSTEMS, INC	0000048566	1,776.00	0.00	0.00	1,776.00	1,776.00	
0000012976	C	01/10/2020	002896	CLOOTS & SWANSON SUPPLIES	178452-01	56.16	0.00	0.00	56.16	56.16	
0000012977	C	01/10/2020	007671	COMPREHENSIVE RISK SERVICES, LL	5212LF	246.06	0.00	0.00	246.06	246.06	
0000012978	C	01/10/2020	002990	DAILY PRESS	120276	9.80	0.00	0.00	9.80	9.80	
0000012979	C	01/10/2020	003020	DELTA COUNTY CHAMBER OF COMMERCE	26398	190.00	0.00	0.00	190.00	190.00	
0000012980	C	01/10/2020	003043	DICKINSON HOME MEDICAL EQUIPMEN	0000355033	874.41	0.00	0.00	874.41	874.41	
0000012981	C	01/10/2020	003055	DIRECT SUPPLY, INC.	27726125	265.97	0.00	0.00	265.97	265.97	
0000012982	C	01/10/2020	003085	DONALD B BACON ATTORNEY AT LAW	DEC 2019	178.40	0.00	0.00	178.40	178.40	
0000012983	C	01/10/2020	003094	EARTHGRAINS BAKING COS INC	36908	311.66	0.00	0.00	311.66	311.66	
					36937	193.88	0.00	0.00	193.88	193.88	
						272.08	0.00	0.00	272.08	272.08	
						777.62	0.00	0.00	777.62	777.62	
						20.00	0.00	0.00	20.00	20.00	
0000012984	C	01/10/2020	007736	ESTATE OF JUDITH FADROSKI	JAN 2020	20.00	0.00	0.00	20.00	20.00	

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0000012985	C	01/10/2020	007739	ESTATE OF RAMONA GIESZER	JAN 2020	246.00	0.00	0.00	246.00	246.00	
0000012986	C	01/10/2020	003165	FAZER FOODLAND	DEC 2019	4,986.78	0.00	0.00	4,986.78	4,986.78	
0000012987	C	01/10/2020	003210	FOUR SEASONS SMALL ENGINE INC	170420	19.95	0.00	0.00	19.95	19.95	
0000012988	C	01/10/2020	007740	GAME & FISH	JAN 2019	8.00	0.00	0.00	8.00	8.00	
0000012989	C	01/10/2020	003260	GAVLEK, MARY	DEC 2019	357.50	0.00	0.00	357.50	357.50	
0000012990	C	01/10/2020	003285	GORDON FOOD SERVICE, INC	199522019	68.02	0.00	0.00	68.02	68.02	
					199531750	47.82	0.00	0.00	47.82	47.82	
					199533143	2,023.40	0.00	0.00	2,023.40	2,023.40	
					199533151	474.68	0.00	0.00	474.68	474.68	
					199589470	2,230.65	0.00	0.00	2,230.65	2,230.65	
					199589474	987.48	0.00	0.00	987.48	987.48	
					199647934	628.65	0.00	0.00	628.65	628.65	
					199647936	45.57	0.00	0.00	45.57	45.57	
					199689882	2,289.76	0.00	0.00	2,289.76	2,289.76	
					199659903	349.31	0.00	0.00	349.31	349.31	
					780083345	140.36	0.00	0.00	140.36	140.36	
						9,285.70	0.00	0.00	9,285.70	9,285.70	
0000012991	C	01/10/2020	003416	HD SUPPLY FACILITIES MAINTENANC	9178320243	118.76	0.00	0.00	118.76	118.76	
0000012992	C	01/10/2020	003506	IMPACT WELLNESS & REHAB	JAN 2020	1,950.00	0.00	0.00	1,950.00	1,950.00	
0000012993	C	01/10/2020	003529	IRON MOUNTAIN	CGSX049	220.95	0.00	0.00	220.95	220.95	
0000012994	C	01/10/2020	003533	ISLAND RESORT & CASINO	SI007596	1,729.44	0.00	0.00	1,729.44	1,729.44	
0000012995	C	01/10/2020	003560	JILBERTS DAIRY	JAN 2020	1,018.18	0.00	0.00	1,018.18	1,018.18	
0000012996	C	01/10/2020	003605	KCI USA	29159162	1,847.60	0.00	0.00	1,847.60	1,847.60	
					29217978	368.12	0.00	0.00	368.12	368.12	
					29219167	288.00	0.00	0.00	288.00	288.00	
						2,511.72	0.00	0.00	2,511.72	2,511.72	
0000012997	C	01/10/2020	003733	LEBENBOM & ROTHMAN, P.C.	2562	340.00	0.00	0.00	340.00	340.00	
0000012998	C	01/10/2020	003782	LUFTS ADVERTISER	12/2019 RE	52.50	0.00	0.00	52.50	52.50	
					DEC 2019	360.00	0.00	0.00	360.00	360.00	
						412.50	0.00	0.00	412.50	412.50	
0000012999	C	01/10/2020	003851	MCKESSON MEDICAL-SURGICAL	72296374	4,796.28	0.00	0.00	4,796.28	4,796.28	
0000013000	C	01/10/2020	003873	MEDLINE INDUSTRIES INC	1898994083	762.90	0.00	0.00	762.90	762.90	
0000013001	C	01/10/2020	003892	MENOMINEE COUNTY JOURNAL	132	64.00	0.00	0.00	64.00	64.00	
0000013002	C	01/10/2020	004072	NIARHOS, HEATHER	JAN 2020	40.00	0.00	0.00	40.00	40.00	
0000013003	C	01/10/2020	004965	OK INDUSTRIAL SUPPLY	870230	50.71	0.00	0.00	50.71	50.71	
					870319	590.95	0.00	0.00	590.95	590.95	
					870320	33.79	0.00	0.00	33.79	33.79	
					871059	169.90	0.00	0.00	169.90	169.90	
					871175	33.79	0.00	0.00	33.79	33.79	
					871408	39.55	0.00	0.00	39.55	39.55	
					871415	57.57	0.00	0.00	57.57	57.57	
					871481	118.50	0.00	0.00	118.50	118.50	
					871744	47.20	0.00	0.00	47.20	47.20	
					871917	62.65	0.00	0.00	62.65	62.65	

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Check Number	Check Type	Check Date	Vendor Code	Vendor Name	Invoice Number	Invoice Amt Applied	Discount Amount	Withheld Amount	Paid Amount	Check Amount
					871918	55.37	0.00	0.00	55.37	
Total for Check 0000013003				C		1,259.98	0.00	0.00	1,259.98	1,259.98
0000013004	C	01/10/2020	004153	OMNICARE INC	JAN 2020	11,519.67	0.00	0.00	11,519.67	11,519.67
0000013005	C	01/10/2020	004159	OPTIMA HEALTHCARE SOLUTIONS	INV140179	410.00	0.00	0.00	410.00	410.00
0000013006	C	01/10/2020	004322	PROFESSIONAL MEDICAL, INC.	1857050	103.65	0.00	0.00	103.65	
					1857774	596.08	0.00	0.00	596.08	
Total for Check 0000013006				C		699.73	0.00	0.00	699.73	699.73
0000013007	C	01/10/2020	004326	PROMETRIC	LEESEBERG	20.00	0.00	0.00	20.00	20.00
0000013008	C	01/10/2020	004326	PROMETRIC	A WEEKS	20.00	0.00	0.00	20.00	20.00
0000013009	C	01/10/2020	004326	PROMETRIC	B BERGER	20.00	0.00	0.00	20.00	20.00
0000013010	C	01/10/2020	004368	REMY BATTERY CO INC	5389249	17.88	0.00	0.00	17.88	
					5389463	168.00	0.00	0.00	168.00	168.00
Total for Check 0000013010				C		185.88	0.00	0.00	185.88	185.88
0000013011	C	01/10/2020	004502	SHERWIN WILLIAMS	4661-9	139.34	0.00	0.00	139.34	
					4774-3	195.30	0.00	0.00	195.30	
Total for Check 0000013011				C		334.64	0.00	0.00	334.64	334.64
0000013012	C	01/10/2020	004535	SMITH, DARLENE	JAN 2020	494.64	0.00	0.00	494.64	494.64
0000013013	C	01/10/2020	004561	ST FRANCIS HOSPITAL	1/20 XRAY	154.60	0.00	0.00	154.60	
					LABS 1/20	3,138.00	0.00	0.00	3,138.00	
Total for Check 0000013013				C		3,292.60	0.00	0.00	3,292.60	3,292.60
0000013014	C	01/10/2020	004167	ST. FRANCIS HOSPITAL	59352255	44.00	0.00	0.00	44.00	44.00
0000013015	C	01/10/2020	004659	SYSCO EASTERN WISCONSIN	235447930	68.25	0.00	0.00	68.25	
					235520357	44.30	0.00	0.00	44.30	
					235521928	44.30	0.00	0.00	44.30	
					235524330	65.51	0.00	0.00	65.51	
					235543467	26.15	0.00	0.00	26.15	
					235543989	2,037.80	0.00	0.00	2,037.80	
Total for Check 0000013015				C		2,286.31	0.00	0.00	2,286.31	2,286.31
0000013016	C	01/10/2020	007741	TERRAULT, JUDY	JAN 2020	54.98	0.00	0.00	54.98	54.98
0000013017	C	01/10/2020	004701	THE SUPPLY PLACE	852300	11.00	0.00	0.00	11.00	11.00
0000013018	C	01/10/2020	004764	U.S. BANK EQUIPMENT FINANCE	403388358	529.79	0.00	0.00	529.79	529.79
0000013019	C	01/10/2020	003902	UP HEALTH SYSTEM-MARQUETTE	53406-0052	80.82	0.00	0.00	80.82	80.82
0000013020	C	01/10/2020	004808	US POSTAL SERVICE	JAN 2020	40.00	0.00	0.00	40.00	40.00
0000013021	C	01/10/2020	004857	VILLAGE OF POWERS	0 JAN 2020	184.09	0.00	0.00	184.09	
					007 1/2020	80.31	0.00	0.00	80.31	
					022 1/2020	133.85	0.00	0.00	133.85	
					030 1/2020	133.85	0.00	0.00	133.85	
					16022 1/20	191.76	0.00	0.00	191.76	
					5 JAN 2020	1,787.12	0.00	0.00	1,787.12	
					7 JAN 2020	46.80	0.00	0.00	46.80	
Total for Check 0000013021				C		2,088.06	0.00	0.00	2,088.06	2,088.06
0000013022	C	01/10/2020	004986	WELLDYNERX, INC	SLS450546	4,645.84	0.00	0.00	4,645.84	4,645.84
0000013023	C	01/10/2020	007742	WILLIAM MOORE ADMINISTRATIVE TR	01/08/2020	1,138.52	0.00	0.00	1,138.52	1,138.52
						2,177.50	0.00	0.00	2,177.50	2,177.50

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Check Number	Check Type	Check Date	Vendor Code	Vendor Name	Invoice Number	Invoice Amt Applied	Discount Amount	Withheld Amount	Paid Amount	Check Amount
0000013024	C	01/10/2020	004108	WILLIAMS DISTRIBUTING-ESCANABA	082359-001	491.57	0.00	0.00	491.57	491.57
					088206-001	362.42	0.00	0.00	362.42	362.42
					088206-002	128.16	0.00	0.00	128.16	128.16
					098051-001	188.24	0.00	0.00	188.24	188.24
					100819-001	750.35	0.00	0.00	750.35	750.35
					963015-003	16.83	0.00	0.00	16.83	16.83
						1,937.57	0.00	0.00	1,937.57	1,937.57
0000013025	C	01/10/2020	004937	WM CORPORATE SERVICES, INC	778-2819-9	119.00	0.00	0.00	119.00	119.00
0000013026	C	01/17/2020	004979	AMAZON CAPITAL SERVICES	11L1QY8APF	28.64	0.00	0.00	28.64	28.64
					1JRFWX663	33.99	0.00	0.00	33.99	33.99
					1JRFWX6DD	34.99	0.00	0.00	34.99	34.99
					1JRFXY69D	187.98	0.00	0.00	187.98	187.98
					1K6T7PC4GJ	28.37	0.00	0.00	28.37	28.37
					1P4RKGT7RMG	94.98	0.00	0.00	94.98	94.98
					1TJLCJYDJR	42.00	0.00	0.00	42.00	42.00
					1VJHJG1HJK	39.98	0.00	0.00	39.98	39.98
					1XMMXFRPHT	30.49	0.00	0.00	30.49	30.49
						521.42	0.00	0.00	521.42	521.42
0000013027	C	01/17/2020	002626	AUCA CHICAGO MC LOCKBOX	1678258204	75.75	0.00	0.00	75.75	75.75
					1678258205	45.20	0.00	0.00	45.20	45.20
					1678258206	180.11	0.00	0.00	180.11	180.11
						301.06	0.00	0.00	301.06	301.06
0000013028	C	01/17/2020	002632	AVAYA INC	2734268833	1,196.76	0.00	0.00	1,196.76	1,196.76
0000013029	C	01/17/2020	002837	BACH MOBILITIES INC	9544	316.00	0.00	0.00	316.00	316.00
0000013030	C	01/17/2020	002722	BIRDS & BLOOMS	INV2450-1	15.00	0.00	0.00	15.00	15.00
0000013031	C	01/17/2020	002723	BIRDS & BLOOMS EXTRA	HR027 B6	12.98	0.00	0.00	12.98	12.98
0000013032	C	01/17/2020	002744	BLUE CROSS BLUE SHIELD OF MICH	JAN 2020	56,298.93	0.00	0.00	56,298.93	56,298.93
0000013033	C	01/17/2020	002864	CHATFIELD MACHINE / NAPA	774874	369.91	0.00	0.00	369.91	369.91
0000013034	C	01/17/2020	002886	CLOOTS & SWANSON SUPPLIES	178620-00	254.52	0.00	0.00	254.52	254.52
0000013035	C	01/17/2020	002951	CORRIGAN, SHARLINE	01/10/2020	100.00	0.00	0.00	100.00	100.00
0000013036	C	01/17/2020	002991	DALCO	3548824	33.34	0.00	0.00	33.34	33.34
0000013037	C	01/17/2020	003055	DIRECT SUPPLY, INC.	27772808	140.63	0.00	0.00	140.63	140.63
					27774363	203.98	0.00	0.00	203.98	203.98
					27775035	272.07	0.00	0.00	272.07	272.07
					27776903	269.96	0.00	0.00	269.96	269.96
						886.64	0.00	0.00	886.64	886.64
0000013038	C	01/17/2020	003094	EARTH-GRAINS BAKING COS INC	35752 LATE	36.59	0.00	0.00	36.59	36.59
					37019	224.21	0.00	0.00	224.21	224.21
						260.80	0.00	0.00	260.80	260.80
0000013039	C	01/17/2020	003096	ECOLAB	6253532236	1,017.73	0.00	0.00	1,017.73	1,017.73
0000013040	C	01/17/2020	003131	EQUINOX PRODUCTS	160648	92.70	0.00	0.00	92.70	92.70
0000013041	C	01/17/2020	003285	GORDON FOOD SERVICE, INC	199596625	125.34	0.00	0.00	125.34	125.34
					199596627	31.80	0.00	0.00	31.80	31.80
					199657572	35.02	0.00	0.00	35.02	35.02

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199657573					199657573	33.00	0.00	0.00	33.00	
199720965					199720965	64.64	0.00	0.00	64.64	
199759014					199759014	2,143.86	0.00	0.00	2,143.86	
199759024					199759024	610.42	0.00	0.00	610.42	
199828630					199828630	298.09	0.00	0.00	298.09	
199828632					199828632	2,399.52	0.00	0.00	2,399.52	
199828647					199828647	476.43	0.00	0.00	476.43	
780093626					780093626	72.16	0.00	0.00	72.16	
780093656					780093656	192.29	0.00	0.00	192.29	
Total for Check 0000013041 C						6,482.57	0.00	0.00	6,482.57	6,482.57
0000013042	C	01/17/2020	003434	HERMANSVILLE RESCUE SQUAD	01/10/2020	140.00	0.00	0.00	140.00	140.00
0000013043	C	01/17/2020	003514	INSIGHT FS A DIVISION OF GROW	0050314952	322.05	0.00	0.00	322.05	322.05
0000013044	C	01/17/2020	003522	INTERWOVEN TECHNOLOGIES LLC	1327	7,946.00	0.00	0.00	7,946.00	
					1335	4,498.50	0.00	0.00	4,498.50	
Total for Check 0000013044 C						12,444.50	0.00	0.00	12,444.50	12,444.50
0000013045	C	01/17/2020	003605	KCI USA	29233278	1,541.93	0.00	0.00	1,541.93	1,541.93
0000013046	C	01/17/2020	003851	MCKESSON MEDICAL-SURGICAL	73080749	4,194.36	0.00	0.00	4,194.36	
					73090162	96.39	0.00	0.00	96.39	
Total for Check 0000013046 C						4,290.75	0.00	0.00	4,290.75	4,290.75
0000013047	C	01/17/2020	007744	OSF HEALTHCARE	2872862	96.80	0.00	0.00	96.80	96.80
0000013048	C	01/17/2020	004219	PERFORMANCE HEALTH SUPPLY INC	1N92223956	56.22	0.00	0.00	56.22	56.22
0000013049	C	01/17/2020	004257	PINECREST MCF PETTY CASH FUND	01/16/2020	208.37	0.00	0.00	208.37	208.37
0000013050	C	01/17/2020	004326	PROMETRIC	B DAVIS	20.00	0.00	0.00	20.00	20.00
0000013051	C	01/17/2020	004326	PROMETRIC	S BROEDERS	20.00	0.00	0.00	20.00	20.00
0000013052	C	01/17/2020	004335	PURCHASE POWER	DEC 2019	251.00	0.00	0.00	251.00	251.00
0000013053	C	01/17/2020	004578	STANDARD TEXTILE CO INC	6449043	216.00	0.00	0.00	216.00	216.00
0000013054	C	01/17/2020	004595	STATE OF MICHIGAN	491-371232	290,000.37	0.00	0.00	290,000.37	
					491-371270	33,876.15	0.00	0.00	33,876.15	
Total for Check 0000013054 C						323,876.52	0.00	0.00	323,876.52	323,876.52
0000013055	C	01/17/2020	004617	STEPHENSON MKTG CO-OP	JAN 2020	351.84	0.00	0.00	351.84	351.84
0000013056	C	01/17/2020	004620	STERICYCLE INC	4009105904	211.84	0.00	0.00	211.84	211.84
0000013057	C	01/17/2020	004659	SYSCO EASTERN WISCONSIN	235553259	1,328.85	0.00	0.00	1,328.85	1,328.85
0000013058	C	01/17/2020	004830	VANDERMISSEN, DOMINIQUE	01/10/2020	28.47	0.00	0.00	28.47	28.47
0000013059	C	01/17/2020	004866	WAGEWORKS INC	INV1870232	100.00	0.00	0.00	100.00	100.00
0000013060	C	01/17/2020	004882	WE ENERGIES	1/2020	1,176.90	0.00	0.00	1,176.90	
					JAN 2020	5,264.83	0.00	0.00	5,264.83	
Total for Check 0000013060 C						6,441.73	0.00	0.00	6,441.73	6,441.73
0000013061	C	01/17/2020	004957	YP	JAN 2020	52.50	0.00	0.00	52.50	52.50
0000013062	C	01/23/2020	002522	AFLAC	POST 1/23	837.71	0.00	0.00	837.71	
					PRE 1/23	1,469.49	0.00	0.00	1,469.49	
Total for Check 0000013062 C						2,307.20	0.00	0.00	2,307.20	2,307.20
0000013063	C	01/23/2020	002563	AMERICAN CANCER SOCIETY	01/2020	42.50	0.00	0.00	42.50	42.50
0000013064	C	01/23/2020	002576	AMERIPRISE FINANCIAL SERVICES,	01/23/2020	475.00	0.00	0.00	475.00	475.00
0000013065	C	01/23/2020	003907	MI COUNCIL 25 AFSCME	01/2020	2,167.00	0.00	0.00	2,167.00	2,167.00

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0000013066	C	01/23/2020	003951	MICHIGAN STATE DISBURSEMENT UNI	01/23/2020	24.60	0.00	0.00	24.60	24.60
0000013067	C	01/23/2020	004252	PINE UNREIMB	1/5-1/18	125.00	0.00	0.00	125.00	125.00
0000013068	C	01/23/2020	004409	SEIU HEALTHCARE MICHIGAN MEMBER	1/5-1/18	412.50	0.00	0.00	412.50	412.50
0000013069	C	01/23/2020	004671	TD AMERITRADE TRUST COMPANY	01/23/2020	20.00	0.00	0.00	20.00	20.00
0000013070	C	01/24/2020	002486	44 NORTH	191325	5,293.93	0.00	0.00	5,293.93	5,293.93
0000013071	C	01/24/2020	004979	AMAZON CAPITAL SERVICES	16RXRV8DX	78.73	0.00	0.00	78.73	78.73
					1F749K1DLR	207.96	0.00	0.00	207.96	207.96
					1K6T7PC4V9	52.19	0.00	0.00	52.19	52.19
						338.88	0.00	0.00	338.88	338.88
0000013072	C	01/24/2020	002605	ARJO INC	6690790691	368.70	0.00	0.00	368.70	368.70
0000013073	C	01/24/2020	002626	AUCA CHICAGO MC LOCKBOX	1678263156	75.75	0.00	0.00	75.75	75.75
					1678263157	45.20	0.00	0.00	45.20	45.20
					1678263158	180.11	0.00	0.00	180.11	180.11
						301.06	0.00	0.00	301.06	301.06
0000013074	C	01/24/2020	002637	BACH MOBILITIES INC	9558	255.50	0.00	0.00	255.50	255.50
0000013075	C	01/24/2020	002669	BAY COLLEGE	3801	800.00	0.00	0.00	800.00	800.00
0000013076	C	01/24/2020	002889	CLEAN-KILL PEST CONTROL, INC	1844176 MT	43.00	0.00	0.00	43.00	43.00
					1844177 MT	43.00	0.00	0.00	43.00	43.00
					1844178 MT	43.00	0.00	0.00	43.00	43.00
					1844179 MT	120.00	0.00	0.00	120.00	120.00
						249.00	0.00	0.00	249.00	249.00
0000013077	C	01/24/2020	002896	CLOOTS & SWANSON SUPPLIES	178452-00	183.42	0.00	0.00	183.42	183.42
0000013078	C	01/24/2020	002931	CONSTELLATION NEWENERGY INC	6509864201	8,738.22	0.00	0.00	8,738.22	8,738.22
					6532775401	2,449.63	0.00	0.00	2,449.63	2,449.63
					6532775601	9,268.37	0.00	0.00	9,268.37	9,268.37
						20,456.22	0.00	0.00	20,456.22	20,456.22
0000013079	C	01/24/2020	002989	DAILY NEWS	CEDAR 1/20	234.00	0.00	0.00	234.00	234.00
0000013080	C	01/24/2020	002990	DAILY PRESS	CEDAR 2020	283.40	0.00	0.00	283.40	283.40
0000013081	C	01/24/2020	004785	DANIEL J KLUMB	26989	200.00	0.00	0.00	200.00	200.00
0000013082	C	01/24/2020	003076	DTE ENERGY	4 JAN 2020	13,038.28	0.00	0.00	13,038.28	13,038.28
					JAN 2020	200.18	0.00	0.00	200.18	200.18
						13,238.46	0.00	0.00	13,238.46	13,238.46
0000013083	C	01/24/2020	003139	ESCANABA RADIOLOGY ASSOCIATES	6 216149.1	23.00	0.00	0.00	23.00	23.00
0000013084	C	01/24/2020	003298	GM FINANCIAL LEASING	JAN 2020	228.25	0.00	0.00	228.25	228.25
0000013085	C	01/24/2020	003285	GORDON FOOD SERVICE, INC	199920938	2,685.95	0.00	0.00	2,685.95	2,685.95
					199991305	446.24	0.00	0.00	446.24	446.24
					199991311	2,566.83	0.00	0.00	2,566.83	2,566.83
					199991323	481.06	0.00	0.00	481.06	481.06
						6,180.08	0.00	0.00	6,180.08	6,180.08
0000013086	C	01/24/2020	003367	HCAM	JAN 2020	75.00	0.00	0.00	75.00	75.00
0000013087	C	01/24/2020	003517	INTEGRA FIRST FCU	603 1/2020	1,576.75	0.00	0.00	1,576.75	1,576.75
0000013088	C	01/24/2020	003580	JILBERTS DAIRY	1/19/2020	912.66	0.00	0.00	912.66	912.66
0000013089	C	01/24/2020	003605	KCI USA	29520213	414.18	0.00	0.00	414.18	414.18
0000013090	C	01/24/2020	003647	KOBAS ELECTRIC CO., INC.	85640	79.60	0.00	0.00	79.60	79.60

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0000013091	C	01/24/2020	007721	MATRIXCARE, INC.	85845	322.08	0.00	0.00	322.08	401.68	
				Total for Check 0000013090	C					121.61	
0000013092	C	01/24/2020	003851	MCKESSON MEDICAL-SURGICAL	INV5088251	401.68	0.00	0.00	401.68	4,314.52	
0000013093	C	01/24/2020	003930	MICRO-TEL CENTER	737944665	4,314.52	0.00	0.00	4,314.52	844.00	
0000013094	C	01/24/2020	004125	NORWAY SPRINGS INC	20-0417574	844.00	0.00	0.00	844.00	152.00	
0000013095	C	01/24/2020	004262	PIONEER TV & APPLIANCE	645379	152.00	0.00	0.00	152.00	699.95	
				Total for Check 0000013095	C					508.90	
0000013096	C	01/24/2020	004273	PLANTE & MORAN PLLC	1790515	1,208.85	0.00	0.00	1,208.85	1,700.00	
0000013097	C	01/24/2020	004322	PROFESSIONAL MEDICAL, INC.	1862370	799.63	0.00	0.00	799.63	20.00	
0000013098	C	01/24/2020	004326	PROMETRIC	J KROL	20.00	0.00	0.00	20.00	92.75	
0000013099	C	01/24/2020	004338	QUALITY SEW & VAC	20278	92.75	0.00	0.00	92.75	96,666.79	
0000013100	C	01/24/2020	004595	STATE OF MICHIGAN	491-372098	96,666.79	0.00	0.00	96,666.79	11,292.05	
				Total for Check 0000013100	C					107,958.84	
0000013101	C	01/24/2020	004659	SYSCO EASTERN WISCONSIN	236581950	2,341.60	0.00	0.00	2,341.60	1,259.94	
0000013102	C	01/24/2020	004678	TELNET WORLDWIDE	186472	1,259.94	0.00	0.00	1,259.94	66.00	
0000013103	C	01/24/2020	004701	THE SUPPLY PLACE	137524	66.00	0.00	0.00	66.00	997.00	
				Total for Check 0000013103	C					708.66	
0000013104	C	01/24/2020	004849	VERIZON WIRELESS	9845834478	708.66	0.00	0.00	708.66	362.09	
				Total for Check 0000013104	C					1,070.75	
0000013105	C	01/24/2020	004882	WE ENERGIES	4 JAN 2020	194.37	0.00	0.00	194.37	1,378.83	
0000013106	C	01/24/2020	004986	WELLDYNERX, INC	SLS451923	1,378.83	0.00	0.00	1,378.83	2,240.00	
0000013107	C	01/24/2020	004906	WHISPERING PINES	JAN 2020	2,240.00	0.00	0.00	2,240.00	224.58	
0000013108	C	01/31/2020	002503	ABILITY NETWORK, INC.	0M-0006439	224.58	0.00	0.00	224.58	235.20	
0000013109	C	01/31/2020	002532	ALCO SALES & SERVICES CO	2802856-IN	105.09	0.00	0.00	105.09	46.57	
0000013110	C	01/31/2020	004979	AMAZON CAPITAL SERVICES	1N3JD5JCYT	235.20	0.00	0.00	235.20	220.08	
				Total for Check 0000013110	C					16.25	
0000013111	C	01/31/2020	007689	ASTREA	1XKLLP7C3P	220.08	0.00	0.00	220.08	518.10	
0000013112	C	01/31/2020	002626	AUCA CHICAGO MC LOCKBOX	1XMPPIQ4PK	16.25	0.00	0.00	16.25	4,869.69	
				Total for Check 0000013112	C					75.75	
0000013113	C	01/31/2020	002630	AUTO VALUE	JAN 2020	4,869.69	0.00	0.00	4,869.69	45.20	
				Total for Check 0000013113	C					180.11	
				Total for Check 0000013114	C					301.06	
				Total for Check 0000013115	C					15.60	
				Total for Check 0000013116	C					80.28	
				Total for Check 0000013117	C					134.16	
				Total for Check 0000013118	C					63.41	
				Total for Check 0000013119	C					15.57	

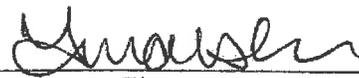
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					383-383996	21.95	0.00	0.00	21.95	
					383-384110	43.65	0.00	0.00	43.65	
					383-384180	781.77	0.00	0.00	781.77	
					383-384243	39.59	0.00	0.00	39.59	
					383-384306	39.59	0.00	0.00	39.59	
						1,235.57	0.00	0.00	1,235.57	1,235.57
0000013114	C	01/31/2020	002723	BIRDS & BLOOMS EXTRA	2020 RENEW	28.98	0.00	0.00	28.98	29.98
0000013115	C	01/31/2020	002883	CLARK HILL PLC	949131	1,134.00	0.00	0.00	1,134.00	1,134.00
0000013116	C	01/31/2020	003007	DEGENAER, JOHN P JR	1/23/2020	26.68	0.00	0.00	26.68	26.68
0000013117	C	01/31/2020	003007	DEGENAER, JOHN P JR	JAN 2020	50.00	0.00	0.00	50.00	50.00
0000013118	C	01/31/2020	003026	DELTA DENTAL	0002613828	2,704.07	0.00	0.00	2,704.07	
					0002613829	1,514.84	0.00	0.00	1,514.84	
						4,218.91	0.00	0.00	4,218.91	4,218.91
0000013119	C	01/31/2020	003047	DICKINSON COUNTY HEALTHCARE SYS	1221959692	50.10	0.00	0.00	50.10	
					1221967762	950.66	0.00	0.00	950.66	
						1,000.76	0.00	0.00	1,000.76	1,000.76
0000013120	C	01/31/2020	003043	DICKINSON HOME MEDICAL EQUIPMEN	0000343499	3,911.28	0.00	0.00	3,911.28	3,911.28
0000013121	C	01/31/2020	003055	DIRECT SUPPLY, INC.	27809558	63.95	0.00	0.00	63.95	63.95
0000013122	C	01/31/2020	003094	EARTHGRAINS BAKING COS INC	37045	252.77	0.00	0.00	252.77	
					37081	386.98	0.00	0.00	386.98	
						609.75	0.00	0.00	609.75	609.75
0000013123	C	01/31/2020	007712	FORNETTI, WINNIE	1/23/2020	18.22	0.00	0.00	18.22	18.22
0000013124	C	01/31/2020	007712	FORNETTI, WINNIE	JAN 2020	50.00	0.00	0.00	50.00	50.00
0000013125	C	01/31/2020	003285	GORDON FOOD SERVICE, INC	200060843	718.92	0.00	0.00	718.92	
					200080853	33.71	0.00	0.00	33.71	
					200080854	2,455.44	0.00	0.00	2,455.44	
					200150809	4,633.51	0.00	0.00	4,633.51	
					200150812	431.71	0.00	0.00	431.71	
						8,273.29	0.00	0.00	8,273.29	8,273.29
0000013126	C	01/31/2020	003378	HALLFRISCH, MD, JOHN	FEB. 2020	4,300.00	0.00	0.00	4,300.00	4,300.00
0000013127	C	01/31/2020	003186	HERB FITZGERALD COMPANY, INC	0191789-IN	125.47	0.00	0.00	125.47	125.47
0000013128	C	01/31/2020	003437	HEYNSSENS SELINS	374830	2,279.84	0.00	0.00	2,279.84	
					374840	62.50	0.00	0.00	62.50	
						2,342.34	0.00	0.00	2,342.34	2,342.34
0000013128	V	01/31/2020	003437	HEYNSSENS SELINS	374630	-2,279.84	0.00	0.00	-2,279.84	
					374840	-62.50	0.00	0.00	-62.50	
						-2,342.34	0.00	0.00	-2,342.34	-2,342.34
0000013129	C	01/31/2020	003514	INSIGHT FS A DIVISION OF GROW	0050315066	926.80	0.00	0.00	926.80	
					0050315067	366.23	0.00	0.00	366.23	
						1,293.03	0.00	0.00	1,293.03	1,293.03
0000013130	C	01/31/2020	003522	INTERWOVEN TECHNOLOGIES LLC	FEB 2020	3,541.67	0.00	0.00	3,541.67	3,541.67
0000013131	C	01/31/2020	003603	KAUSAK, DAVID	01/24/2020	308.14	0.00	0.00	308.14	308.14
0000013131	V	01/31/2020	003603	KAUSAK, DAVID	01/24/2020	-308.14	0.00	0.00	-308.14	
0000013132	C	01/31/2020	003696	LAFORCE INC.	1122489	365.25	0.00	0.00	365.25	
						365.25	0.00	0.00	365.25	365.25

AP Monthly Check Register by (Check Number) From 01/31/2020 - Thru 01/31/2020

Bank Code	OP	Operating Account	Check Number	Check Type	Check Date	Vendor Code	Vendor Name	Invoice Number	Cash Account: 10-10-1005			Posting Period: 01/2020	
									Invoiced Amt Applied	Discount Amount	Withheld Amount	Paid Amount	Check Amount
								1123518	430.50	0.00	0.00	430.50	
							Total for Check 0000013132	C	815.75	0.00	0.00	815.75	815.75
0000013133	C	01/31/2020	003782				LUFTS ADVERTISER	1/2020 REG	42.00	0.00	0.00	42.00	
								JAN 2020	244.00	0.00	0.00	244.00	
							Total for Check 0000013133	C	286.00	0.00	0.00	286.00	286.00
0000013134	C	01/31/2020	003851				MCKESSON MEDICAL-SURGICAL	74285510	3,023.48	0.00	0.00	3,023.48	3,023.48
0000013135	C	01/31/2020	004125				NORWAY SPRINGS INC	637189	28.80	0.00	0.00	28.80	
								640805	28.80	0.00	0.00	28.80	
								643409	152.00	0.00	0.00	152.00	
							Total for Check 0000013135	C	209.60	0.00	0.00	209.60	209.60
0000013136	C	01/31/2020	005013				OLSON, MARY	1/23/2020	32.48	0.00	0.00	32.48	32.48
0000013137	C	01/31/2020	005013				OLSON, MARY	JAN 2020	50.00	0.00	0.00	50.00	50.00
0000013138	C	01/31/2020	004218				PERFORMANCE HEALTH SUPPLY, INC	IN92289259	225.39	0.00	0.00	225.39	225.39
0000013139	C	01/31/2020	004339				QUALITY WATER SPECIALIST	4865	2,908.00	0.00	0.00	2,908.00	2,908.00
0000013140	C	01/31/2020	004451				SCHOMIN, DONNA	01/23/2020	26.68	0.00	0.00	26.68	26.68
0000013141	C	01/31/2020	004451				SCHOMIN, DONNA	JAN 2020	50.00	0.00	0.00	50.00	50.00
0000013142	C	01/31/2020	004502				SHERWIN WILLIAMS	5274-0	281.92	0.00	0.00	281.92	
								5287-2	27.50	0.00	0.00	27.50	
							Total for Check 0000013142	C	289.42	0.00	0.00	289.42	289.42
0000013143	C	01/31/2020	004577				STANDARD ELECTRIC COMPANY	9030107-00	98.91	0.00	0.00	98.91	98.91
0000013144	C	01/31/2020	004859				SYSCO EASTERN WISCONSIN	235570782	45.23	0.00	0.00	45.23	
								235570783	1,471.05	0.00	0.00	1,471.05	
							Total for Check 0000013144	C	1,516.28	0.00	0.00	1,516.28	1,516.28
0000013145	C	01/31/2020	007707				TASTE OF HOME	20 RENEWAL	10.00	0.00	0.00	10.00	10.00
0000013146	C	01/31/2020	004859				VSP INSURANCE CO. (GT)	808632672	857.48	0.00	0.00	857.48	
								808532678	371.56	0.00	0.00	371.56	
							Total for Check 0000013146	C	1,229.04	0.00	0.00	1,229.04	1,229.04
0000013147	C	01/31/2020	004876				WALMART COMMUNITY/SYNCR	9443 1/20	1,091.88	0.00	0.00	1,091.88	1,091.88
							Sub-Total		767,740.60	0.00	0.00	767,740.60	767,740.60
							Bank Code OP						
							Number of Checks: 229	Register Total	789,495.79	0.00	0.00	789,495.79	789,495.79

The cash postings for the month of January 2020 have been reviewed by Facility Management and have been found to be a true and accurate accounting of the month's cash disbursements.



Tina Koski, Administrator

Approved by Board action at the Board meeting of the Pinecrest Board of Trustees on February 27, 2020.



Donna Schomin, Chairperson

AP Monthly Check Register/GL S

Account Code	Description	Debit Amount	Credit Amount	Posting Period:
10-10-1005	Checking - UP State Bank		-767,740.60	01/2020
10-10-1011	Capital Improvement Fund		-20,758.89	01/2020
10-10-1013	Contributions Account		-996.30	01/2020
10-20-2000	Accounts Payable	789,495.79		01/2020

GL Summary Totals: 789,495.79 -789,495.79

FEBRUARY BAD DEBT

2015 Oct-Nov	\$ 1,653.00	VA	have rebilled numerous times, denied due to DX codes, billing address, asked for Terry's help in cleaning this up and I still get denials after doing everything they ask
2018 July	\$ 1,968.00	Comm Ins	resident came in comfort measures, M'Care will not pay for comfort measures, got Authorization from BCBSM for inpt stay, when billed BCBSM refused because M'Care did not pay, escalated to our BCBSM representatives for help, they worked it trying to get it to clear with no luck, aged
2018 July	\$ 2,458.90	Medicare A	denied, I worked with Medicare to try to get this clear, put all code and remarks on the claim they said to, still denied, aged
2018 July	\$ 2,010.00	Co-Ins A	Medicare A did not pay so the co-ins would not pay either
	\$ 8,089.90		

WRITE OFFS FROM PENALTY PERIOD

2019 Jun-Jul	\$ 2,343.02	M'Care Part A
2019 August	\$ 1,802.32	M'Care Part A
2019 Jul-Aug	\$ 3,494.29	M'Care +Blue
	\$ 7,639.63	

MENOMINEE COUNTY PARKS COMMITTEE MINUTES FEBRUARY 3, 2020

Approved
3/2/2020

1. The meeting was called to order at 5:30 PM by Chair, Bob Desjarlais at Lake Township Hall in Stephenson.
2. Pledge of Allegiance was recited by all.
3. **Reporting for roll call were:** Bob Desjarlais, Dick Peterson, Kathy Branz, Mike Kass and County Commissioner Bill Cech. Excused were County Administrator Jason Carviou, County Commissioner Larry Phelps and Vola Bleile.

Others in attendance were Jim Quist and Colleen VanElls, Morning Dove Productions.

4. **Approval of agenda:** Motion by Bill Cech to approve the Agenda supported by Dick Peterson with all in favor.
5. **Election of Officers:** A motion for Bob Desjarlais as Chair made by Bill Cech, supported by Kathy Branz. All were in favor. A motion by Bob Desjarlais for Dick Peterson as Vice Chair supported by Bill Cech. All were in favor. A motion by Mike Kass for Kathy Branz as Secretary supported by Bill Cech. All were in favor.
6. **Minutes:** Bill Cech made a motion to accept the January 6, 2020 minutes supported by Dick Peterson. All were in favor. Motion carried.
7. **Public Comments:** Jim Quist reported he only has 5 tables left to assemble, which will complete the assembly of the 55 new picnic tables. He will then start repairing the old picnic tables as needed. The shower building brick work is done, where the car hit the building, and the door will be replaced shortly. The bid for the tile inside the bath building has not been awarded as of yet.
8. **Business:**

- a. **Review Financials/Budget** – A question was raised by Kathy Branz regarding the \$948 month electric charge and the \$90 contracted service charge. Jason reported to Kathy that the electric bill has been the same the last 3 years and the \$90 was for porta potty pumping at Airport Park. Jim Quist asked how much he had to spend to replace trees and there is \$150 left in the budget. A motion by Mike Kass to accept the Financials/Budget supported by Dick Peterson with all in favor.
- b. **Morning Dove Productions – Colleen VanElls** – Colleen thanked the board for allowing her to be on the agenda. She also stated it has been a pleasure working with the board and all that has been accomplished. The invoice of \$2600 has not been raised since we started the program. Colleen presented the board with a handout (attached) regarding the coverage that was provided and some demographics she looked up on TV watchers. One of the main subjects she found interesting is people camp to get away but want Wi-Fi access when camping. Mike Kass stated he and Jason are working on this but it will probably not happen until next year. It was also stated that most parks that provide Wi-Fi also have an additional charge for it, suggested price was \$10 per weekend. Colleen also stated social media is a prime way to advertise, but she would need help and Mike Kass

and Colleen will communicate to accomplish this. It was also noted that the Menominee County Fair and Polka Days in Pulaski are on the same weekend. This is a conflict and may hurt the Fair as the Polka fest draws upward of 80,000 people who plan for this weekend a year in advance. Bill thanked Colleen for the great job she did and stated she is a tremendous asset to the Parks. Dick supported this statement.

A motion by Kathy Branz to pay the Morning Dove Production invoice of \$2,600 supported by Dick Peterson. Four yes and 1 no – motion passed.

Kathy suggested we have a fund raiser at the Park using the fair building to host a dance. Dates that were decided on were June 20 or 27th depending on when Colleen can book the band. The band she is looking at would be a Neil Diamond, Blues Brothers reunion band and would cost about \$500. Colleen will try to get a sponsor to cover the cost. Bill suggested we call this event the Equinox Celebration as the 20th is the longest day of the year. If the above mentioned band is not available she also has contact with a country band. Everyone approved of this event as we need to help increase our revenue due to the new expenses we are incurred.

- c. **New restrooms at Shakey Lakes – follow up:** Waiting for bids to start project. Jason said they will be working with a new RFP and as soon as this is established this will be done.
- d. **Added Parking at Shakey Lakes Boat Launch –** Bob is said the limestone crushing is scheduled for this summer. As soon as this happens we will have to see how to haul to Shakey Lakes. Bob stated he had talked to the Road Commission about hauling and Darrell Cass stated we would have to pay to have this done.
- e. **Electric at Bailey –** no update was given.
- f. **On line reservations –** Mike Kass stated he and Jason have had conflicting schedules and have not been able to meet on this.
- g. **Kayak Launch Mason Park (Larry Phelps) –** At this time there is no change.
- h. **Parks Ordinance Review:** No update on this as Jason was absent.
- i. **Bailey Park, Kleinke and Shakey Lakes – Stump Removal:** – Jim Quist said there are 31 stumps to be removed at Kleinke before camping begins and 51 at Shakey Lakes. There are also some at Bailey but he did not know how many. Bill said the County is still looking at purchasing a stump removal implement.
- j. **Approval of meeting schedule:** Bill suggested we add where the meetings are going to be held and Mike Kass asked to move the meeting time to 6PM as his schedule conflicts with the 5:30 start time. Due to Labor Day and the County Board Meeting it was decided to move the September meeting to the 10th. A motion by Mike Kass to accept the meeting schedule with the above changes and supported by Bob Desjarlais. All were in favor. (Meeting schedule with changes attached).

9. **Correspondence:** None.

**MENOMINEE COUNTY PARKS COMMITTEE
MINUTES FEBRUARY 3, 2020**

10. Any other item Members Wish to Present: None

11. Public Comment: None.

12. Adjournment – Motion by Mike Kass to adjourn supported by Kathy Branz with all in favor at 7 PM

13. Next meeting will be at Lake Township Hall on Cnty Rd 577 in Stephenson on March 2, 2020 at 6 P.M.

Submitted by,

Kathy Branz, Secretary

Menominee County Parks and Recreation Committee

Menominee County Parks and Recreation Committee

Meeting Schedule 2020

Meetings to be called to order at 6PM

January 6, Lake Township Hall

February 3, Lake Township Hall

March 2, Lake Township Hall

April 6, Lake Township Hall

May 4, Bailey Park

June 1, Kleinke Park

July 6, River Park

August 3, Airport Park

September 10, Shakey Lakes Park

October 5, Lake Township Hall

November 2, Lake Township Hall

December 7, Lake Township Hall

January 4, 2021, Lake Township Hall