

# Administration Office Memo

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**Date:** 2.23.2018  
**To:** Commissioners and General Public  
**Cc:**  
**From:** Sherry DuPont  
**RE:** Informational Presentation on Economic Growth/Quality

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On Tuesday February 27, 2018 in Courtroom B of the Menominee County Courthouse at 5:00 PM, (1 hour prior to the County Board meeting) there will be a presentation held on Economic Growth and Quality for Marinette and Menominee Counties.

Everyone and Anyone are welcome to join us to view/hear the presentation.

Due to this presentation being held prior to a County Board meeting, a quorum of the County board may be present.

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse  
839 10<sup>th</sup> Avenue  
Menominee, MI 49858  
www.menomineecounty.com

Sherry DuPont – Interim County Administrator  
Doreen Averill – Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839

The Menominee County Board of Commissioners  
will meet on Tuesday ~ February 27, 2018 @ 6:00 p.m.  
Menominee County Courthouse, Courtroom B  
839 10<sup>th</sup> Ave., Menominee, MI 49858

### AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes  
February 13, 2018
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*): Tim Smith, Smith & Johnson Attorneys – Opioid Litigation
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
  - 1. Moved by \_\_\_\_\_ approved by \_\_\_\_\_ to approve the closure of MERS Health Care Savings Program (Div. #300366 – County Administrator and Div. #300367 County Investigator) to any/all new hires, rehires or transfers effective March 1, 2018
  - 2. Moved by \_\_\_\_\_ supported by \_\_\_\_\_ to appoint and approve the contract for Dr. Michael E. Zevitz as Menominee County Medical Examiner to serve a 2<sup>nd</sup> term of office, commencing April 1, 2018, for a duration of 4 years
  - 3. Moved by \_\_\_\_\_ supported by \_\_\_\_\_ to approve 2% salary increase for Elected Officers
  - 4. Moved by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the Commissioner per Diems and Expenses
  - 5. Moved by \_\_\_\_\_ supported by \_\_\_\_\_ to approve miscellaneous bills as paid on January 24 & 26, 2018 and February 5 & 9, 2018, in the amount of \$137,972.14
  - 6. Moved by \_\_\_\_\_ supported by \_\_\_\_\_ to approve miscellaneous boards/committees/commission reports to be placed on file in the office of the County Clerk.

Steven Gromala

Charlie Meintz

William Cech – Vice Chairperson

Larry Phelps

John Nelson

Jan Hafeman

Gerald Piche – Chairman

Bernie Lang

Larry Schei

- J. New Business (discussion only)
  - 1. Personnel Items:
    - a. Equalization Director job description
    - b. Notice to hire Equalization Director
  - 2. Building and Grounds/Park Items:
    - a. None
  - 3. Miscellaneous Items:
    - a. Pinecrest millage proposal/discussion
    - b. Menominee Regional Airport ~ Discuss future direction
  - 4. Finance Items:
    - a. Commissioner Per Diems & Expenses
    - b. Miscellaneous bills paid on February 21, 2018 for the amount of \$71,079.39

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment (*limited to 5 minutes*)

M. Commissioner Comment

N. Moved by \_\_\_\_\_ to go into closed session, for strategy and negotiations of the Teamsters "Corrections" and "Road Patrol" collective bargaining agreements (Pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(c)); motion supported by \_\_\_\_\_

Individuals attending closed session \_\_\_\_\_ (Note Time) \_\_\_\_\_

O. Return to Open Session at \_\_\_\_\_ (time)

P. Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve Resolution 2018-06 ~ Tentative Agreement between the Menominee County Board of Commissioners and the Menominee County Sheriff Road Patrol Officers AND General Teamsters, International Brotherhood of Teamsters, Local Union No. 406, effective 1.1.2018 through 9.30.2021.

R. Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve Resolution 2018-07 ~ Tentative Agreement between the Menominee County Board of Commissioners and the Menominee County Sheriff Corrections Officers AND General Teamsters, International Brotherhood of Teamsters, Local Union No. 406, effective 1.1.2018 through 9.30.2021

S. Adjourn

February 13, 2018

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex, Stephenson, Michigan.

Chairman Piche called the meeting to order at 6:01 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Commissioners: Steven Gromala, Jan Hafeman, Bernie Lang, Charlie Meintz (6:03 p.m.), John Nelson, Larry Phelps, Gerald Piche, and Larry Schei.

**Absent:** Commissioner William Cech (excused).

Com. Piche stated that the agenda will need to be amended to change the wording of Action Item N. In the last line of the motion it should read Section 8(h) and not Section 8(f).

Moved by Com. Hafeman, seconded by Com. Phelps to amend the agenda by changing the wording in Action Item N to 8(h). Motion was approved 7-0.

Moved by Com. Hafeman, seconded by Com. Gromala to approve the agenda as amended. Motion was approved 7-0.

Moved by Com. Gromala, seconded by Com. Phelps to approve the minutes from the January 23, 2018 Regular County Board Meeting and the January 29, 2018 Special County Board Meeting. Motion was approved 7-0.

Commissioner Charlie Meintz arrived at the meeting at 6:03 p.m.

**Public Comment:**

- Charlene Peterson – Commented that she thinks the county should not pay dues to CUPPAD.

**Presentations:**

- Commissioner Phelps provided a slide show presentation on Economic Quality Growth.

**Department Head/Elected Officials Reports:** None.

**Action Items:**

Moved by Com. Gromala, seconded by Com. Phelps to approve the venue changes on February 27, 2018 to the Courthouse and August 28, 2018 to the Spalding Township Hall for the County Board Meeting Schedule. Motion was approved 8-0.

Moved by Com. Phelps, seconded by Com. Lang to approve 2% salary increases for Elected Officials. Motion failed by a roll call vote 4-4. Coms. Hafeman, Meintz, Nelson and Schei voted nay.

Moved by Com. Hafeman, seconded by Com. Schei to approve the Library's Bookmobile Assistant & Library Assistant Job Descriptions as recommended by the Personnel Committee. Motion was approved by a roll call vote 8-0.

Moved by Com. Schei, seconded by Com. Nelson to allow the Library to hire 2 part-time employees replacing one full time employee for a trial period of 6 months as recommended by the Personnel Committee. Motion was approved by a roll call vote 7-1. Com. Lang voted nay.

Moved by Com. Phelps, seconded by Com. Meintz to approve FOC/PA Investigator Job Description as recommended by the Personnel Committee. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Phelps to allow the PA/FOC Investigator position to relocate to the FOC office as recommended by the Personnel Committee. Discussion ensued about having the Building and Grounds Committee review this for the space requirements. Com. Hafeman then withdrew her motion and this item will be forwarded to the Building and Grounds Committee.

Moved by Com. Meintz, seconded by Com. Gromala to approve Budget Amendments #1 (1-29) for FY 2017/18 as recommended by Finance Committee. Motion was approved 8-0.

Moved by Com. Meintz, seconded by Com. Nelson to approve Resolution 2018-04 ~ Office of Emergency Management (Civil Defense) Emergency Action Guide. Motion was approved 8-0. (Attachment A)

Moved by Com. Hafeman, seconded by Com. Schei to approve the Fair Building Electrical Rewire by Solander Electric, Inc. in the amount of \$11,615.00, as recommended by the Parks & Recreation Committee. Motion was approved 8-0.

Moved by Com. Schei, seconded by Com. Hafeman to approve the installation of 4 ~ 50 AMP Pedestals at Shakey Lakes Campground by Solander Electric, Inc. in the amount of \$6,300.00, as recommended by the Parks & Recreation Committee. Motion was approved 8-0.

Moved by Com. Schei, seconded by Com. Phelps to approve payment for the 2018 Season Advertising for Menominee County Parks in the amount of \$2,600.00, as recommended by the Parks & Recreation Committee. Motion was approved 7-1. Com. Nelson voted nay.

Moved by Com. Lang, seconded by Com. Meintz to approve payment of 2018 Annual Membership Dues for UP RC&D in the amount of \$350.00. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Phelps to approve the corrections made to Resolution 2018-05 ~ Tentative Agreement between the Menominee County Board of Commissioners and the County Clerk, the County Treasurer, Probate Court, Prosecuting Attorney, and 41<sup>st</sup> Circuit Court AND General Teamsters, International Brotherhood of Teamsters, Local Union No. 406, effective 1.1.2018 through 9.30.2021. Motion was approved 8-0. (Attachment B)

Moved by Com. Lang, seconded by Com. Gromala to have Mr. Timothy P. Smith, of Smith & Johnson, Attorney, P.C. come to speak at a County Board Meeting on the Opioid Litigation and Menominee County's Involvement. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Gromala to approved Commissioner per diems and expenses as recently submitted. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Gromala to approve miscellaneous bills as paid on January 11, 2018 in the combined amount of \$29,622.21. Motion was approved 8-0.

Moved by Com. Meintz, seconded by Com. Nelson to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 8-0.

**New Business (discussion only)**

**Personnel Items:**

- a. MERS – HCSP ~ County Administrator and Investigator. – This is a Health Care Savings Plan that was implemented in late 2010. It was thought that this was specific to the employees holding the above listed positions. The County has since found out that the program is not specific to the employee, but to the position. It is the consensus of the board to terminate this program. So that the next employees to be hired into those positions are not placed in the program.

**Building and Grounds/Parks Items:**

- a. Emergency Sewer Repair – boiler room pipes UPDATE. – Jim Mekash updated the board. He received a denial letter for the claim from the boring company, Holtger Bros., Inc. The cost was around \$5,000. Jim will continue to work on this and update the board again at another meeting.

**Miscellaneous Items:**

- a. None.

**Finance Items:**

- a. CUPPAD Commission – Annual Membership Dues in the amount of \$9,000. – The consensus of the board is not to become “dues-paying” members of CUPPAD.
- b. Medical Examiner ~ Contract Expiration ~ March 25, 2018. – The consensus of the board is to have Sherry DuPont offer Dr. Zevitz another 3 year extension of his contract with Menominee County.
- c. Commissioner Per Diems and Expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
- d. Miscellaneous bills as paid on January 24&26, 2018 and February 5&9, 2018 in the combined amount of \$137,972.14. - The consensus of the board is to move this item forward to the next meeting for approval.

**Misc. Boards/Committees/Commissions Reports:**

The consensus of the board is to move this item forward for approval at the next meeting.

Chairman Piche called for public comment

**Public Comment:** None.

**Commissioner Comment:**

- Com. Hafeman – Commented that she attended the Menominee County Farm Dinner.
- Com. Schei – Commented that he also attended the Menominee County Farm Dinner.
- Com. Meintz – Commented on the dinner.
- Com. Nelson – Commented that if Com. Phelps wants to show the slideshow again at the next meeting that it begin at 5:00 p.m. prior to the County Board Meeting at 6:00 p.m.

Moved by Com. Hafeman, seconded by Com. Nelson to go into closed session, for strategy and negotiations of the Teamsters “Corrections and Road Patrol” collective bargaining agreement. (Pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(c)). And to review contents of applicant background/referral information prior to consideration of the County Administrator position. (Pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(h)). Motion was approved at 7:38 p.m. by a roll call vote 8-0. Present will be all eight commissioners, Sherry DuPont and County Clerk Marc Kleiman.

The board returned to open session at 8:43 p.m.

Moved by Com. Gromala, seconded by Com. Phelps to approve the recommendation of the Negotiating Committee to proceed with hiring Jeff Thornton as the Menominee County Administrator. Motion was not approved by a roll call vote 2-6. Com. Gromala and Phelps vote aye.

Moved by Com. Hafeman, seconded by Com. Meintz to table Action Item Q “Resolution 2018-06 ~ Tentative Agreement between the Menominee County Board of Commissioners and the Menominee County Sheriff Road Patrol Officers AND General Teamsters, International Brotherhood of Teamsters, Local Union No. 406, effective 1.1.2018 through 9.30.2021. Motion was approved 8-0.

Moved by Com. Gromala, seconded by Com. Lang to approve Resolution 2018-07 ~ Tentative Agreement between the Menominee County Board of Commissioners and the Menominee County Sheriff Corrections Officers AND General Teamsters, International Brotherhood of Teamsters, Local Union No. 406, effective 1.1.2018 through 9.30.2021. Motion was not approved by roll call vote 4-4. Coms. Hafeman, Meintz, Nelson and Schei voted nay.

Moved by Com. Hafeman, seconded by Com. Nelson to adjourn at 8:47 p.m. Motion was approved 8-0.

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Gerald Piche, Chairman

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Marc Kleiman, County Clerk

## Sherry DuPont

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**From:** Tim Smith <tsmith@smith-johnson.com>  
**Sent:** Wednesday, February 14, 2018 3:36 PM  
**To:** Sherry DuPont  
**Cc:** Wendy Webb  
**Subject:** Re: Michigan Municipal Opioid Litigation - Update

HA! I was just about to email you!!!!

Let's do the 27th of February.

See you at 6pm. CST

Timothy P. Smith  
**Smith & Johnson, Attorneys, P.C.**  
603 Bay St.  
Traverse City, MI 49684  
231.946.0700  
www.smith-johnson.com



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**From:** Sherry DuPont <SDuPont@menomineeeco.com>  
**Date:** Wednesday, February 14, 2018 at 4:25 PM  
**To:** Microsoft Office User <tsmith@smith-johnson.com>  
**Subject:** RE: Michigan Municipal Opioid Litigation - Update

Tim, Good News!

The Menominee County Board of Commissioners would like you (or someone from your office) to come and speak about the opioid litigation at one of their meetings.

We have our meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday on each month...at 6:00 PM (central time). The next few meeting dates are:

2.27.18  
3.13.18  
3.27.18  
4.10.18  
4.24.18

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

<b>SUBJECT:</b>	<b>Closure of MERS Health Care Savings Program</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
At the 2/13/18 CB Meeting, the Board discussed to dissolve these divisions. A letter is enclosed asking MERS to close the divisions beginning 3//1/18	
<b>RECOMMENDED MOTION</b>	
Approve the closure of MERS Health Care Savings Program	

Submitted by: Sherry DuPont

02/23/2018  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

*"Menominee – Where the best of Michigan Begins"*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse  
839 10<sup>th</sup> Avenue  
Menominee, MI 49858  
www.menomineecounty.com*

*Sherry DuPont – Interim County Administrator  
Doreen Averill – Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839*

February 28, 2018

MERS of Michigan  
1134 Municipal Way  
Lansing, MI 48917

Dear MERS

The Menominee County Board of Commissioners met on February 27, 2018 to discuss the MERS Health Care Savings Program (HCSP) Divisions that are currently open within Menominee County.

**County Administrator – Division 300366**

**County Investigator – Division 300367**

The Participation Agreements for these divisions were originally set up using the "position title" rather than the "person", which gives all new hires (in those positions) no option but to participate in the Health Care Savings Program. The County Board believes that this program should be a decision of the employee hired, not that of the County Board.

The Menominee County Board has voted to close both of the HCSP Divisions above to any new hires, rehires, or transfers effective March 1, 2018.

We understand that any employees currently active in the above divisions will remain active and will continue to abide by the provisions as originally agreed upon.

Respectfully,

Gerald Piche,

Menominee County Board Chairman

*Steven Gromala*

*Charlie Meintz*

*William Cech – Vice Chairperson*

*Larry Phelps*

*John Nelson*

*Jan Hafeman*

*Gerald Piche - Chairman*

*Bernie Lang*

*Larry Schei*

## Sherry DuPont

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**From:** Sonia Tauqi <stauqi@mersofmich.com>  
**Sent:** Tuesday, February 20, 2018 10:46 AM  
**To:** Sherry DuPont  
**Cc:** Tammy Marier; Karima LaJoie  
**Subject:** RE: HCSP REF:0197847

Good morning Sherry,

Regarding the County Investigator HCSP division, it is up to the County to dissolve this division now or upon her retirement. If you request to dissolve the division now, the division will be closed and no new hire can go into this division. The existing employee in this division will remain active and will continue to deposit the mandatory salary reduction contribution biweekly. Her sick and vacation balance can be transferred into HCSP when she retires.

Or, the County could leave the HCSP division open and request to have it closed once this employee is retired. To close the HCSP division, we require board minutes and a letter indicating/requesting to have the HCSP division closed with intent of no new hires could participate in these two HCSP division and an effective date. There are no MERS forms need to be completed.

Please let me know if you have any other questions. Thanks!

**Sonia Tauqi, MPA**  
**Benefit Plan Coordinator**  
MERS of Michigan  
Phone: 800.767.6377 x200  
[stauqi@mersofmich.com](mailto:stauqi@mersofmich.com)

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**From:** Sherry DuPont [mailto:SDuPont@menomineeco.com]  
**Sent:** Monday, February 19, 2018 1:43 PM  
**To:** Sonia Tauqi <stauqi@mersofmich.com>  
**Cc:** Tammy Marier <tmarier@mersofmich.com>; Karima LaJoie <klajoie@mersofmich.com>  
**Subject:** RE: HCSP REF:0197847

Tammy, Sonia,

The County Board would like to move forward to dissolve these two HCSP agreements.

Being that the "investigator" will retire in June, do we need to wait until after she retires to dissolve her agreement?? She plans to have her final retirement/sick leave balances deposited into that HCSP acct.

I will need assistance on making sure I fill out the application correctly to dissolve. When you have time, please ☺.

Thank you!

*Thinking Spring*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Medical Examiner</b>
<b>DEPARTMENT:</b>	<b>Administrative</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>At the 2/13 CB Meeting, The Board agreed to have Administration ask Dr. Zivitz if he'd like to continue another term (4 yr. contract) due to lack of ME's in the area.</p>	
<b>RECOMMENDED MOTION:</b>	
<p>Appoint/approve Dr. Michael E. Zevitz as Menominee County Medical Examiner to serve a 2nd term of office, commencing April 1, 2018, for a duration of 4 years</p>	

Submitted by: Sherry DuPont

02/23/2018  
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

## **MEDICAL EXAMINER CONTRACT**

This contract is made and entered into this 27th day of February, 2018, between Menominee County, a municipal corporation of the State of Michigan and Michael E. Zevitz, M.D.

WHEREAS, the Board of Commissioners of Menominee County (hereafter the "Board") desires to appoint a medical examiner pursuant to Michigan Compiled Laws Annotated, Section 52.201; and

WHEREAS, the Board desires to set forth the terms and conditions under which the office of the Menominee County Medical Examiner will be operated; and

WHEREAS, the Board has undertaken to appoint Michael E. Zevitz, M.D. as Menominee County Medical Examiner (hereafter "Zevitz"); and

WHEREAS, Zevitz and the Board have agreed upon the specifics as to how the office of Menominee County Medical Examiner shall be operated;

NOW THEREFORE, The Board and Zevitz hereby agree as follows:

1. The Board shall appoint Zevitz as Menominee County Medical Examiner to serve for a (2<sup>nd</sup>) term of office of (4) years duration commencing April 1, 2018. The Board shall have only the power to remove Zevitz from office pursuant to MCLA 52-201 only and for no other reason. However, either party shall have the option to terminate this contract upon 30 days written notice.
2. Zevitz shall faithfully discharge the duties of the Office of the Menominee County Medical Examiner as such duties are defined in Chapter 52 of Michigan Compiled Laws Annotated as in effect from time to time during his term of office.
3. Zevitz shall be compensated as follows:
  - a. Commencing April 1, 2018, a monthly administration fee of \$3010.00 shall be paid to Zevitz.
  - b. Zevitz or any deputy medical examiner shall be paid a fee of One Hundred thirty and no/100 (\$130.00) dollars for each case in which Zevitz or the deputy investigates a death that occurs within 10 miles of the City of Menominee. For investigations of death that occur more than 10 miles from the City of Menominee, a fee of One Hundred ninety and no/100 (\$190.00) Dollars shall be paid. Transportation costs for Zevitz or any deputy medical examiner shall be reimbursed at the rate paid by the County to employees.
  - c. For each day or part of a day in which Zevitz and/or any deputy medical examiner is obligated to testify in any criminal or civil court proceeding, Zevitz and/or such

deputy medical examiner shall be paid at the rate of One Hundred and no/100 (\$100.00) Dollars per hour. The administrative fee will cover the conduct of an inquest by Zevitz. The County shall be reimbursed for all testimony fees that are the responsibility of a private party.

4. The Board shall appoint not less than two (2) deputy county medical examiners as provided in MCLA provided however, that no person shall be appointed as a deputy county medical examiner without the advice and consent of Zevitz.
5. The County shall provide (a) all necessary items to provide for proper medical investigation to include, by way of illustration and not of limitation, gloves, needles, syringes, specimen containers, a 35mm camera and related equipment, brief cases, etc., and (b) such stationery and office supplies and equipment as are necessary to the proper functioning of the office of medical examiner; and (c) adequate secretarial and clerical support to permit Zevitz to properly and adequately discharge the duties of his office.
6. The Board shall and does hereby obligate and agree to indemnify and hold harmless Zevitz, and any deputy medical examiners and any medical examiner investigators as are duly appointed from any and all costs, fees, awards, legal expenses, claims and charges arising out of the performance of their respective duties and out of the operation of any motor vehicle, by whoever owned. The County shall provide adequate liability insurance to Zevitz, each deputy medical examiner and each medical examiner investigator; provided however, that the provision of liability insurance shall in no way limit, restrict or in any way relieve the County of its obligations under this indemnification provision which is intended and expressly agreed by the parties to be an absolute agreement and undertaking on the part of the County to Zevitz, to each deputy medical examiner and to each medical examiner investigator. In addition, the County expressly makes itself liable for any injury or illness incurred by Zevitz, any deputy medical examiner and any medical examiner investigator while in the performance of, or arising out of the performance of their duties hereunder on the same basis as if the person injured was an employee of the County for Michigan Workers Compensation purposes.
7. Zevitz shall be responsible to provide the County with an annual budget request for the reasonable operations of the office of Medical Examiner and once approved by the Board the County shall pay all monthly bills within that budget.
8. The County Medical Examiner shall be provided a Five Thousand, five hundred and no/100 (\$5,500) Dollar appropriation for continuing medical examiner education over the period of the contract. The amount of \$1,375 will be available in the budget beginning on October 1, 2017.
9. The annual budget for the County Medical Examiner shall include costs of National Association of Medical Examiner dues.
10. Zevitz and the deputy medical examiners shall be considered to be independent contractors. Zevitz shall be responsible for the conduct of his office pursuant to the terms

of Chapter 52 of MCLA and the Board shall have no control over the manner of means by which he performs such duties. Deputy county medical examiners shall be considered to be independent contractors for all purposes of this agreement. To the extent that Zevitz and/or the deputy medical examiners are ever determined to be employees, the County shall be responsible for the payment of all unemployment compensation, workers compensation and the employer's share of social security contributions due.

11. The County shall make a single lump sum payment to Zevitz monthly for the full amount of all administrative and investigative fees incurred by him during the previous month and shall also reimburse all expenses incurred by him in the same fashion as of any County department head. The County shall pay all amounts due to any deputy medical examiners monthly to such deputy medical examiner.
12. Dr. Zevitz will be responsible for preparing of death/cremation certificate invoices for reimbursement.
13. Dr. Zevitz will perform other related functions as assigned or required within the scope of Medical Examiner position.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Gerald Piche, Chairman  
Menominee County Board of Commissioners

\_\_\_\_\_  
Witness

Dated: \_\_\_\_\_

\_\_\_\_\_  
Michael E. Zevitz, M.D.

\_\_\_\_\_  
Witness

Date: 2/23/2018

Joel M. Hensley RW  
Deputy Medical Examiner #1 (named)

Date: 2/23/2018

Joel M. Hensley RW  
Deputy Medical Examiner - signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Deputy Medical Examiner #2 (named)

Date: \_\_\_\_\_

\_\_\_\_\_  
Deputy Medical Examiner #2 - signature

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

<b>SUBJECT:</b>	<b>Elected Officials – 2% Salary Increase</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
At the 2/13/18 CB Meeting, the Board had a tie vote (4/4) on approval of the 2% increase. According to law, it can be brought back to the Board any time for an increase	
<b>RECOMMENDED MOTION:</b>	
Approve a 2% salary increase for the Elected Officials	

Submitted by: Sherry DuPont

02/23/2018  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

**ELECTED OFFICIAL ANNUAL SALARIES  
2018**

UPDATE: The courthouse employees received a 2% increase  
beginning 1.24.2018

<b>Elected Officers</b>	<b>2017 Current</b>	<b>2018 2.28.18</b>
		2% Increase
Clerk/ROD	58,917	60,095.34
Treasurer	55,974	57,093.48
Sheriff	66,300	67,626.00
Prosecuting Atty.	98,687	100,660.74

Salary of elected officers may now be increased at any time, but may not be reduced during the term

**County Commissioners** may grant increases in the Commissioner compensation level, but any changes for commissioners may only be effective at the beginning of the next term of office.

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

<b>SUBJECT:</b>	<b>Commissioner Per Diems &amp; Expenses</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	
<b>SUMMARY:</b>	
A motion for the County Board to approve Commissioners per diems and expenses as recently submitted.	
<b>RECOMMENDED MOTION</b>	
Approve Commissioners per diems and expenses as recently submitted	

Submitted by: Sherry DuPont

02/22/2018  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

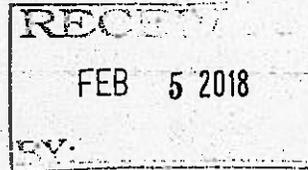
**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

Mileage: .545 cents/mile ~ effective 01 January 2018

\*Meals            Breakfast - \$9.00  
                     Lunch - \$11.00  
                     Dinner - \$20.00



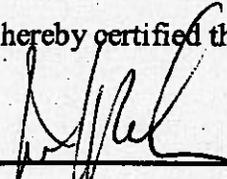
\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X .545/mile	Total Cost	Account Number
1/9/18	MENOMINEE	94		51.23	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
			<b>Total Mileage</b>	51.23	
				<b>Total Mileage Fee</b>	51.23

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

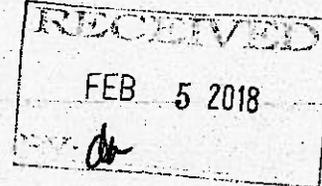
  
 \_\_\_\_\_  
 Signed  
 2/1/18  
 \_\_\_\_\_  
 Date



## MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

Mileage: .545 cents/mile ~ effective 01 January 2018

\*Meals  
Breakfast - \$9.00  
Lunch - \$11.00  
Dinner - \$20.00



\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .545/mile	Total Cost	Account Number
1/9/18	Count House - County Board	72		39.24	101-101-860.07
1/15/18	Count House Spec. Meeting	72		39.24	101-101-860.07
1/23/18	Count House County Board	72		39.24	101-101-860.07
1/25/18	Harris Twp. Delta-App.	30		16.35	101-101-860.07
1/29/18	Count House Adm. Interims	72		39.24	101-101-860.07
		318	Total Mileage		
Total Mileage Fee					173.31 ✓

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Gerald Piche*

Signed

2/3/18

Date



**MENOMINÉE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

RECEIVED  
FEB - 2 2018  
BY: \_\_\_\_\_

Mileage: .545 cents/mile ~ effective 01 January 2018

\*Meals      Breakfast - \$9.00  
                 Lunch - \$11.00  
                 Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .545/mile	Total Cost	Account Number
1/04/18	MENOMINÉE - AIRPORT	15		\$ 8.18	101-101-860.04
1/09/18	MENOMINÉE CITY HALL	15		8.18	101-101-860.04
1/09/18	LIBRARY - STEPHENSON	32		17.44	101-101-860.04
1/09/18	COURTHOUSE	16		8.72	101-101-860.04
1/17/18	AIRPORT - MENOMINÉE	15		8.18	101-101-860.04
1/19/18	AIRPORT - MENOMINÉE	15		8.18	101-101-860.04
1/23/18	COURTHOUSE	16		8.72	101-101-860.04
1/26/18	AIRPORT - MENOMINÉE	15		8.18	101-101-860.04
		<u>139</u>		<u>\$ 75.78</u>	101-101-860.04
			Total Mileage	<u>139</u>	
				Total Mileage Fee	<u>\$ 75.78</u>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Larry Schei*

Signed

2/01/18

Date



**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

**RECEIVED**  
JAN 31 2018  
BY: *dr*

Mileage: .545 cents/mile ~ effective 01 January 2018

\*Meals      Breakfast - \$9.00  
                 Lunch - \$11.00  
                 Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

Date	Meeting Place	# of miles	X .545/mile	Total Cost	Account Number
1/9/18	Courthouse	16		8.72	101-101-860.05
1/15/18	Courthouse	16		8.72	101-101-860.05
1/23/18	Courthouse	16		8.72	101-101-860.05
1/24/18	Annex	32		17.44	101-101-860.05
1/29/18	Courthouse	16		8.72	101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
			<b>Total Mileage</b>	<b>96</b>	<b>52.32v</b>
				<b>Total Mileage Fee</b>	<b>5888</b>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858.

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*William Cech*

Signed

1/31/18

Date

8.72  
2  
175



**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

**RECEIVED**  
JAN 30 2018  
BY: *[Signature]*

Mileage: .545 cents/mile ~ effective 01 January 2018

\*Meals      Breakfast - \$9.00  
              Lunch - \$11.00  
              Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: Bernie Lang ~ District 2

Date 2018	Meeting Place	# of miles	X .545/mile	Total Cost	Account Number
01-09	CAA FIN	110			101-101-860.02
01-09	CO. BD.	3			101-101-860.02
01-15	CO. Bd. Spec.	3			101-101-860.02
01-17	CAA	110			101-101-860.02
01-18	HARDSHIP	3			101-101-860.02
01-23	CO. BD.	3			101-101-860.02
01-29	CO. BD - Spec.	3			101-101-860.02
					101-101-860.02
		235	$\times .545 =$	126.44	101-101-860.02
			<b>Total Mileage</b>		128.08 <i>[Signature]</i>
				<b>Total Mileage Fee</b>	126.44 ✓

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*[Signature]*  
Signed

01-31-18

Date



**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

<b>SUBJECT:</b>	<b>Miscellaneous Bills</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills as paid on January 24 & 26, 2018 and February 5 & 9, 2018, in the amount of \$137,972.14.	
<b>RECOMMENDED MOTION</b>	
To approve Miscellaneous Bills as paid on January 24 & 26, 2018 and February 5 & 9, 2018, in the amount of \$137,972.14.	

Submitted by: Sherry DuPont

02/22/2018  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

## Miscellaneous Bills Account Number List

### General Fund Expenditures

101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-402 Brownfield Authority  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

### Special Revenue Funds

205 Road Patrol  
206 Sheriff Work Van  
208 County Parks  
215 Friend of Court  
216 Airport  
218 IT - Computer Serv.  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
263 Pistol Licensing  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
285 Senior Citizens  
286 Medical Marijuana Grant  
289 SOM Salvage Vehicle Title Inspections  
292 Child Care  
294 Veterans' Trust  
292 Special Child Care Funds  
401 3-Way Road  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY  
 EXP CHECK RUN DATES 01/24/2018 - 01/24/2018  
 UNJOURNALIZED OPEN  
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnized Post Date
57127	Mastercard	01/12/2018	01/24/2018	1,520.52	1,520.52	Open	01/24/2018
	Sheriff Dept/Road (12/12/17 - 1/12/18)jessicaw						
	101-301-742.00			11.00			
	101-301-742.00			11.00			
	101-301-755.00			86.40			
	101-301-755.00			44.95			
	101-301-770.00			98.85			
	101-301-770.00			135.57			
	101-301-770.00			30.61			
	101-301-770.00			258.89			
	101-301-770.00			237.50			
	205-315-742.00			317.50			
	205-315-742.00			33.06			
	205-315-742.00			42.50			
	205-315-742.00			43.64			
	205-315-742.00			55.38			
	205-315-745.00			24.67			
	205-315-745.00			89.00			

APPROVED

JAN 24 2018

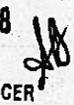


CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

Credit Card	Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnized Post Date
57128	Mastercard	01/12/2018	01/24/2018	1,673.77	1,673.77	Open	01/24/2018	
	Courthouse (12/12 - 1/9/18)							
	101-268-729.00	USPS			6.65			
	101-265-934.00	SupplyHouse.Com			71.90			
	271-790-982.00	Amazon			24.99			
	292-668-801.00	KMart			32.38			
	266-325-755.00	VistPrint.Com			127.19			
	271-790-982.00	Amazon			125.84			
	266-325-727.00	VistPrint.Com			65.10			
	101-268-729.00	USPS			6.65			
	101-265-755.00	USPS			6.65			
	101-268-729.00	Stich N Time			35.00			
	517-252-860.00	USPS			6.65			
	101-268-729.00	Shanty Creek Resorts			129.00			
	101-268-729.00	USPS			6.65			
	101-265-934.00	Discount Plumbing			6.65			
	101-268-729.00	USPS			455.44			
	101-265-802.00	PayPal			6.65			
	101-103-998.11	PayPal			47.52			
	296-667-801.01	Jack's Fresh Market			237.37			
	101-265-745.00	Shoe Sensation			69.62			
	296-667-801.01	Kmart			74.20			
	101-101-710.00	Domino's			52.98			
	101-101-710.00	Domino's			30.25			
	101-268-729.00	USPS			11.85			
	271-790-982.00	Amazon			6.65			
	271-790-982.00	Amazon			29.94			

JAN 26 2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
<b>VENDOR NAME: ANDERSON AUTO &amp; RV SALES INC</b>					
Quarterly	Leased Automobile (x3 months)	205-315-755.00	900.00		900.00
1385	2012 Chevy Impala - Vehicle Maintenance	205-315-934.02	59.95		59.95
1387	2009 Tahoe - Vehicle Maintenance	205-315-934.02	404.86		404.86
<b>TOTAL VENDOR ANDERSON AUTO &amp; RV SALES INC</b>					<b>1,364.81</b>
<b>VENDOR NAME: ANDERSON KELL FUNERAL HOME</b>					
VA Burial Benefit	Lillian Kozikowski	101-681-833.00	300.00		300.00
<b>TOTAL VENDOR ANDERSON KELL FUNERAL HOME</b>					<b>300.00</b>
<b>VENDOR NAME: APCO INTERNATIONAL</b>					
508438	Online Training (D. Mathews)	266-325-881.00	439.00		439.00
<b>TOTAL VENDOR APCO INTERNATIONAL</b>					<b>439.00</b>
<b>VENDOR NAME: ARAMARK UNIFORM SERVICES INC</b>					
1677779404	Airport Supplies	216-585-755.01	55.91		113.79
		216-585-745.00	57.88		
1677783846	Airport Supplies	216-585-755.01	55.91		114.51
		216-585-745.00	58.60		
<b>TOTAL VENDOR ARAMARK UNIFORM SERVICES INC</b>					<b>228.30</b>
<b>VENDOR NAME: AT&amp;T - CAROL STREAM, IL</b>					
906863298901	Telephone Services (Detectives Fax)	101-103-850.00	90.03		90.03
906863299101	Telephone Services (Veterans Fax)	101-103-850.00	90.03		90.03
<b>TOTAL VENDOR AT&amp;T - CAROL STREAM, IL</b>					<b>180.06</b>
<b>VENDOR NAME: AT&amp;T MOBILITY</b>					
287252150867X0108201	906-792-0211 & 906-792-5968	101-132-850.00	64.02		64.02
<b>TOTAL VENDOR AT&amp;T MOBILITY</b>					<b>64.02</b>
<b>VENDOR NAME: AUTOMOTIVE SUPPLY CO.</b>					
080420794	Airport Supplies	216-585-981.00	8.99		8.99
080420564	Cotter Pin Kit (Airport Supplies)	216-585-981.00	6.99		6.99
08420307	Terminal Kit (Airport Supplies)	216-585-981.00	30.99		30.99
<b>TOTAL VENDOR AUTOMOTIVE SUPPLY CO.</b>					<b>46.97</b>
<b>VENDOR NAME: BELLIN HEALTH</b>					
12320501	PreEmployment (W. Martinez)	101-301-835.00	110.50		110.50
<b>TOTAL VENDOR BELLIN HEALTH</b>					<b>110.50</b>
<b>VENDOR NAME: BERGSTROM, DIANE</b>					
VA Burial Benefit	Thomas Harold Bergstrom	101-681-833.00	300.00		300.00
<b>TOTAL VENDOR BERGSTROM, DIANE</b>					<b>300.00</b>
<b>VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.</b>					
23766	2014 Chevy Impala - Vehicle Maintenance	205-315-934.02	72.82		72.82
23781	2008 Chevy Tahoe	205-315-934.02	391.40		391.40
<b>TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.</b>					<b>464.22</b>
<b>VENDOR NAME: BLUETARP FINANCIAL, INC.</b>					
E43364	Inmate Medical Supplies	101-301-770.01	148.50		148.50
<b>TOTAL VENDOR BLUETARP FINANCIAL, INC.</b>					<b>148.50</b>
<b>VENDOR NAME: BODY WORKS PLUS</b>					
M258919	Squad Car Tahoe Decals	205-315-981.00	465.00		465.00
<b>TOTAL VENDOR BODY WORKS PLUS</b>					<b>465.00</b>
<b>VENDOR NAME: BP</b>					
52280780	Road Patrol Gasoline Sales	205-315-742.00	612.90		612.90
<b>TOTAL VENDOR BP</b>					<b>612.90</b>
<b>VENDOR NAME: CADIEU THIELEN FUNERAL HOME</b>					
VA Burial Benefit	Leonard George Tanguay	101-681-833.00	300.00		300.00
VA Burial Benefit	Marcella O. Chevallier	101-681-833.00	300.00		300.00

JAN 26 2018  


CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
<b>VENDOR NAME: CADIEU THIELEN FUNERAL HOME</b>				
VA Burial Benefit	Herbert Russell Johnson	101-681-833.00	300.00	300.00
<b>TOTAL VENDOR CADIEU THIELEN FUNERAL HOME</b>				<b>900.00</b>
<b>VENDOR NAME: CELLCOM</b>				
539772	Cellular Services	292-663-850.00	40.13	120.39
		292-664-850.00	40.13	
		292-665-850.00	40.13	
541376	Medical Examiner Cellular Services	101-648-850.00	57.90	57.90
545393	Airport Cellular Services	216-585-850.00	54.64	54.64
<b>TOTAL VENDOR CELLCOM</b>				<b>232.93</b>
<b>VENDOR NAME: CENEX FLEETCARD</b>				
150508	Gasoline Sales	101-426-860.00	10.80	63.07
		249-371-742.00	52.27	
<b>TOTAL VENDOR CENEX FLEETCARD</b>				<b>63.07</b>
<b>VENDOR NAME: CITY OF MENOMINEE</b>				
4636	Road Patrol & Work Van Gasoline Sales	206-301-742.00	29.84	1,389.49
		205-315-742.00	1,359.65	
4646	Road Patrol & Work Van Gasoline Sales	206-301-742.00	26.64	1,656.55
		205-315-742.00	1,629.91	
<b>TOTAL VENDOR CITY OF MENOMINEE</b>				<b>3,046.04</b>
<b>VENDOR NAME: CLOVERLAND PAPER CO</b>				
116211	Inmate Supplies	101-301-770.00	64.11	64.11
116210	Janitorial Supplies (Courthouse)	101-265-755.01	182.12	182.12
<b>TOTAL VENDOR CLOVERLAND PAPER CO</b>				<b>246.23</b>
<b>VENDOR NAME: COOPER OFFICE EQUIPMENT</b>				
152241	Contract # 2761-01	101-172-931.01	239.94	239.94
152021	Contract # 2710-01	101-136-931.00	254.94	254.94
152022	Contract # 2836-01	215-141-942.00	550.85	550.85
<b>TOTAL VENDOR COOPER OFFICE EQUIPMENT</b>				<b>1,045.73</b>
<b>VENDOR NAME: CVS PHARMACY INC.</b>				
6005432044049416	Inmate Medical Supplies	101-301-770.01	122.84	122.84
<b>TOTAL VENDOR CVS PHARMACY INC.</b>				<b>122.84</b>
<b>VENDOR NAME: DRAZE, THOMAS</b>				
Reimbursement	Uniform Allowance	205-315-745.00	132.50	132.50
Reimbursement	Meal's for Training	205-315-860.00	10.60	101.02
		282-302-881.00	90.42	
<b>TOTAL VENDOR DRAZE, THOMAS</b>				<b>233.52</b>
<b>VENDOR NAME: DTE ENERGY</b>				
910020910998	Annex	101-261-920.04	243.35	243.35
<b>TOTAL VENDOR DTE ENERGY</b>				<b>243.35</b>
<b>VENDOR NAME: EICHHORN, JAYNE MARIE</b>				
Board of Canvassers	Per Diem & Mileage	101-192-705.00	50.00	53.82
		101-192-860.00	3.82	
<b>TOTAL VENDOR EICHHORN, JAYNE MARIE</b>				<b>53.82</b>
<b>VENDOR NAME: ENVIRONMENTAL SYSTEMS RESEARCH INST</b>				
93401755	Desktop Basic Single Use	101-103-857.02	400.00	400.00

**APPROVED**

JAN 26 2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ENVIRONMENTAL SYSTEMS RESEARCH INST				
TOTAL VENDOR ENVIRONMENTAL SYSTEMS RESEARCH INST				400.00
VENDOR NAME: FRIEND OF COURT ASSOCIATION				
Dues	2018 Friend of Court Association Dues	101-141-802.00	500.00	500.00
TOTAL VENDOR FRIEND OF COURT ASSOCIATION				500.00
VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT				
03433	FOC - Office Supplies	101-141-727.00	129.25	129.25
TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT				129.25
VENDOR NAME: GRAYBAR				
9301898035	Airport - Wind Sock Lamp Replacement	216-585-981.01	19.58	19.58
TOTAL VENDOR GRAYBAR				19.58
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
81101000	Annex	101-261-930.04	61.88	61.88
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				61.88
VENDOR NAME: GRIZYB, MARY				
VA Burial Benefit	Donald Martin Hanson	101-681-833.00	300.00	300.00
TOTAL VENDOR GRIZYB, MARY				300.00
VENDOR NAME: GRUN, RUSSELL				
VA Burial Benefit	Nancy Irene Grun	101-681-833.00	300.00	300.00
TOTAL VENDOR GRUN, RUSSELL				300.00
VENDOR NAME: GULLICKSEN, LINDA				
Reimbursement	Donuts & Water for Jury Trial	101-132-805.00	8.48	8.48
TOTAL VENDOR GULLICKSEN, LINDA				8.48
VENDOR NAME: HAMMERBERG, JOANNE				
VA Burial Benefit	Robert Hammerberg	101-681-833.00	300.00	300.00
TOTAL VENDOR HAMMERBERG, JOANNE				300.00
VENDOR NAME: HASHIMOTO SEWER SERVICE, INC.				
14907	Boiler Building Sewer Maintenance	101-265-930.01	295.00	295.00
TOTAL VENDOR HASHIMOTO SEWER SERVICE, INC.				295.00
VENDOR NAME: HENSLEY, RN, JOEL				
January 2018	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
Reimbursement	Inmate Medication	101-301-770.01	7.14	7.14
Reimbursement	Inmate Medication	101-301-770.01	1.20	1.20
Reimbursement	Inmate Medication	101-301-770.01	2.40	2.40
Reimbursement	Inmate Medication	101-301-770.01	1.20	1.20
Reimbursement	Inmate Medication	101-301-770.01	3.60	3.60
Reimbursement	Inmate Medication	101-301-770.01	1.20	1.20
Reimbursement	Inmate Medical Supplies	101-301-770.01	5.83	5.83
Reimbursement	Stamps & Continuing Education	101-648-729.00	19.60	135.43
		101-648-860.00	115.83	
January 2018	Medical Examiner	101-648-709.00	1,080.00	3,170.00
		101-648-835.00	2,090.00	
TOTAL VENDOR HENSLEY, RN, JOEL				4,693.00
VENDOR NAME: HEYNSSENS-SELINS				
307070	Carpet Installation at Jail Office Remodel	101-265-970.07	610.99	610.99
TOTAL VENDOR HEYNSSENS-SELINS				610.99
VENDOR NAME: HOTFLAME GAS COMPANY				
U0027480	Bulk - Shakey Lakes Park	208-751-920.00	659.59	659.59
TOTAL VENDOR HOTFLAME GAS COMPANY				659.59
VENDOR NAME: IMAGEWORKS				
11681	Uniform's (911)	266-325-745.00	447.00	447.00

**APPROVED**

JAN 26 2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: IMAGEWORKS				
TOTAL VENDOR IMAGEWORKS				447.00
VENDOR NAME: J S ELECTRONICS, INC.				
20014	Tower Lease - January 2018	266-325-976.00	505.00	505.00
TOTAL VENDOR J S ELECTRONICS, INC.				505.00
VENDOR NAME: KARRY, BARBARA				
VA Burial Benefit	Guy Roger Kary	101-681-833.00	300.00	300.00
TOTAL VENDOR KARRY, BARBARA				300.00
VENDOR NAME: KERSHAW, VITTOE & JEDNIAK, PLC				
17-3857-FH	Court Appointed Counsel	101-131-807.00	1,266.50	1,266.50
TOTAL VENDOR KERSHAW, VITTOE & JEDNIAK, PLC				1,266.50
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Bridge Fare & Meals	263-215-860.00	50.00	50.00
TOTAL VENDOR KLEIMAN, MARC				50.00
VENDOR NAME: LARSON, MICHELLE				
Reimbursement	Bags for Can Zone	292-668-801.00	12.39	12.39
December 2017	Can Zone & Mileage	292-668-801.00	60.00	60.00
		292-668-801.00	20.71	80.71
TOTAL VENDOR LARSON, MICHELLE				93.10
VENDOR NAME: LEMIEUX, ROSEANN				
VA Burial Benefit	Michael D. Lemieux	101-681-833.00	300.00	300.00
TOTAL VENDOR LEMIEUX, ROSEANN				300.00
VENDOR NAME: LENCA SURVEYING				
18002	Remon Yr 2017	243-245-801.07	1,440.80	1,440.80
		243-245-765.00	20.95	2,061.75
		243-245-709.00	600.00	
TOTAL VENDOR LENCA SURVEYING				2,061.75
VENDOR NAME: LITHOCRAFTERS PRINTING, INC.				
95155	Probate/Family - Envelopes	101-132-727.00	122.50	122.50
		101-148-727.00	122.50	245.00
95009	FOC - Letterhead	101-141-727.00	95.00	95.00
TOTAL VENDOR LITHOCRAFTERS PRINTING, INC.				340.00
VENDOR NAME: MANPOWER, INC.				
32323610	Week Ending 1/14/18 (D. Averil)	101-172-704.00	630.00	630.00
TOTAL VENDOR MANPOWER, INC.				630.00
VENDOR NAME: MARI NEGRO				
Board of Canvassers	Per Diem & Mileage	101-192-705.00	50.00	50.00
		101-192-860.00	8.72	58.72
TOTAL VENDOR MARI NEGRO				58.72
VENDOR NAME: MENARDS - MARINETTE				
51091	Supplies for Security Door/Window	101-265-970.07	159.88	159.88
50856	Remon Supplies	243-245-765.00	99.50	99.50
51229	Supplies for Security Door/Window	101-265-970.07	89.66	89.66
51304	B&G - Building Maintenance Supplies	101-265-930.01	61.10	61.10
TOTAL VENDOR MENARDS - MARINETTE				410.14
VENDOR NAME: MENOMINEE COUNTY CLERK				
Notary	Dana L. Cole Renewal	101-267-802.00	10.00	10.00
Notary	Carol F. Rye-Lindberg	101-301-755.00	10.00	10.00
Notary	Tina M. Nast	101-301-755.00	10.00	10.00

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 User: jessicaw  
 DB: Menominee County

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY  
 EXP CHECK RUN DATES 01/25/2018 - 01/25/2018  
 UNJOURNALIZED  
 OPEN

**APPROVED**

JAN 26 2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
<b>VENDOR NAME: MENOMINEE COUNTY CLERK</b>					
Notary	Molly McRae	101-267-802.00	10.00		10.00
<b>TOTAL VENDOR MENOMINEE COUNTY CLERK</b>					<b>40.00</b>
<b>VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI</b>					
11112	Power to Radio Tower (Oct - Dec 2017)	101-301-934.01	36.80		36.80
<b>TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSI</b>					<b>36.80</b>
<b>VENDOR NAME: MICH ASSN OF REGISTER OF DEEDS</b>					
Dues	Annual Membership Dues for 2018	101-268-802.00	237.00		237.00
<b>TOTAL VENDOR MICH ASSN OF REGISTER OF DEEDS</b>					<b>237.00</b>
<b>VENDOR NAME: MILESKE, TYLER</b>					
Reimbursement	Uniform Allowance	205-315-745.00	140.37		140.37
<b>TOTAL VENDOR MILESKE, TYLER</b>					<b>140.37</b>
<b>VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I</b>					
0133774-001	PA123 Supplies (Ink Cartridge)	517-252-727.00	137.99		137.99
0133614-001	Office Supplies (Treasurer's Office)	101-253-727.00	24.68		24.68
0133528-001	Office Supplies (Child Care)	292-664-727.00	24.99		24.99
0133837-001	Signature Stamps for Judge Ninomiya	101-131-727.00	74.98		74.98
0133657-001	Road Patrol - Supplies	205-315-755.00	25.60		25.60
0133668-001	Road Patrol - Supplies	205-315-755.00	6.40		6.40
0133568-001	Office Supplies (Child Care)	292-663-727.00	24.99		24.99
<b>TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I</b>					<b>319.63</b>
<b>VENDOR NAME: MOORE MEDICAL CORP</b>					
99755291	Inmate Medical Supplies	101-301-770.01	234.23		234.23
<b>TOTAL VENDOR MOORE MEDICAL CORP</b>					<b>234.23</b>
<b>VENDOR NAME: NEOPOST USA, INC.</b>					
55463029	Postage Machine (2/8 - 5/7/18)	101-253-729.01	248.40		248.40
<b>TOTAL VENDOR NEOPOST USA, INC.</b>					<b>248.40</b>
<b>VENDOR NAME: NUTT, MICHAEL</b>					
Reimbursement	Mileage - December 2017	292-664-860.00	38.68		38.68
Reimbursement	Mileage - January 2018	292-664-860.00	44.96		44.96
<b>TOTAL VENDOR NUTT, MICHAEL</b>					<b>83.64</b>
<b>VENDOR NAME: OFFICE DEPOT, INC.</b>					
993170301001	Admin - Office Supplies	101-172-727.00	28.43		28.43
995130676001	Office Supplies (Admin & Parks)	208-751-727.00	15.59		43.80
		101-172-727.00	28.21		
995139987001	Office Supplies (Admin)	101-172-727.00	6.99		6.99
<b>TOTAL VENDOR OFFICE DEPOT, INC.</b>					<b>79.22</b>
<b>VENDOR NAME: OTRADOVEC, DONNA</b>					
VA Burial Benefit	Robert Otradovec	101-681-833.00	300.00		300.00
<b>TOTAL VENDOR OTRADOVEC, DONNA</b>					<b>300.00</b>
<b>VENDOR NAME: PAN-O-GOLD BAKING CO.</b>					
40068318005011	Inmate Supplies	101-301-770.00	88.42		88.42
<b>TOTAL VENDOR PAN-O-GOLD BAKING CO.</b>					<b>88.42</b>
<b>VENDOR NAME: PERSONNEL CONCEPTS</b>					
9336003443	911 Postor Bundle	266-325-755.00	56.05		56.05
9336061865	Safety/OSHA Posters	266-325-755.00	197.95		197.95
<b>TOTAL VENDOR PERSONNEL CONCEPTS</b>					<b>254.00</b>
<b>VENDOR NAME: PETERSON, RICHARD</b>					
Board of Canvassers	Per Diem & Mileage	101-192-705.00	50.00		88.15
		101-192-860.00	38.15		
<b>TOTAL VENDOR PETERSON, RICHARD</b>					<b>88.15</b>

JAN 26 2018 

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
<b>VENDOR NAME: PHELPS, LARRY</b>				
Reimbursement	Mileage	101-101-860.03	46.71	46.71
<b>TOTAL VENDOR PHELPS, LARRY</b>				46.71
<b>VENDOR NAME: PHILIPPS, RANDALL</b>				
January 2018	Court Appointed Show Cause	101-132-807.00	500.00	1,500.00
		101-131-807.00	1,000.00	
<b>TOTAL VENDOR PHILIPPS, RANDALL</b>				1,500.00
<b>VENDOR NAME: POUPORE COLLISION &amp; TOWING</b>				
01/15/18	Deductible - 2016 Ford Explorer	205-315-934.02	250.00	250.00
1/15/18	Deductible - 2017 Ford Explorer	205-315-934.02	250.00	250.00
<b>TOTAL VENDOR POUPORE COLLISION &amp; TOWING</b>				500.00
<b>VENDOR NAME: POWELL LAW OFFICE</b>				
2018-006-MI	Court Appointed Legal - J.C. LaFave	101-148-807.00	538.10	538.10
<b>TOTAL VENDOR POWELL LAW OFFICE</b>				538.10
<b>VENDOR NAME: PRINTERSPLUS!</b>				
15415	Clerk - Envelopes	101-215-727.00	725.00	725.00
15420	District Court (Envelopes)	101-136-727.00	250.00	250.00
<b>TOTAL VENDOR PRINTERSPLUS!</b>				975.00
<b>VENDOR NAME: QUILL CORPORATION</b>				
3658100	911 Office Supplies	266-325-755.00	52.71	52.71
<b>TOTAL VENDOR QUILL CORPORATION</b>				52.71
<b>VENDOR NAME: REDWOOD TOXICOLOGY LABORATORY</b>				
007198201712	Drug Testing	296-667-730.00	20.00	20.00
<b>TOTAL VENDOR REDWOOD TOXICOLOGY LABORATORY</b>				20.00
<b>VENDOR NAME: REINHART FOODSERVICE</b>				
360166	Inmate Supplies	101-301-770.00	968.04	968.04
362475	Inmate Supplies	101-301-770.00	475.95	475.95
365172	Inmate Supplies	101-301-770.00	485.55	485.55
367672	Inmate Supplies	101-301-770.00	1,131.33	1,131.33
<b>TOTAL VENDOR REINHART FOODSERVICE</b>				3,060.87
<b>VENDOR NAME: SAULT STE MARIE CHIPPEWA IND</b>				
121723	Youth Care (12/14 - 12/17)	292-662-843.05	1,560.00	1,560.00
<b>TOTAL VENDOR SAULT STE MARIE CHIPPEWA IND</b>				1,560.00
<b>VENDOR NAME: SQUIRES-STEPNIAK, REBECCA</b>				
Reimbursement	Fuel for County Car	292-665-860.00	19.33	19.33
Reimbursement	Mileage - December 2017	292-665-860.00	202.77	202.77
<b>TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA</b>				222.10
<b>VENDOR NAME: ST. OF MI-MANAG/BUDGET/PO30681</b>				
18-000570	Activation (1/3/18 - 1/18/18)	101-426-934.02	250.00	250.00
<b>TOTAL VENDOR ST. OF MI-MANAG/BUDGET/PO30681</b>				250.00
<b>VENDOR NAME: STANDARD INSURANCE COMPANY</b>				

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

**APPROVED**

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
<b>VENDOR NAME: STANDARD INSURANCE COMPANY</b>				
February 2018	Life Insurance Premium	101-101-713.00	21.24	224.20
		101-132-713.00	6.49	
		101-136-713.00	11.80	
		101-141-713.00	9.44	
		101-148-713.00	0.59	
		101-215-713.00	11.80	
		101-172-713.00	4.72	
		101-267-713.00	11.80	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	4.72	
		101-301-713.00	49.56	
		101-682-713.00	2.36	
		101-426-713.00	2.36	
		216-585-713.00	2.36	
		271-790-713.00	7.08	
		292-663-713.00	2.36	
		292-664-713.00	2.36	
		292-665-713.00	2.36	
		208-751-713.00	2.36	
		205-316-713.00	2.36	
		205-315-713.00	30.68	
		266-325-713.00	18.88	
<b>TOTAL VENDOR STANDARD INSURANCE COMPANY</b>				<b>224.20</b>
<b>VENDOR NAME: STATE OF MICHIGAN</b>				
12/28/17	Monthly Offset Billing	292-662-843.01	4,402.30	4,402.30
<b>TOTAL VENDOR STATE OF MICHIGAN</b>				<b>4,402.30</b>
<b>VENDOR NAME: STATE OF MICHIGAN/7064CROWNRDR</b>				
Notary	Dana L. Cole	101-267-802.00	10.00	10.00
Notary	Molly McRae	101-267-802.00	10.00	10.00
Notary	Tina M. Nast	101-301-755.00	10.00	10.00
Notary	Carol F. Rye-Lindberg	101-301-755.00	10.00	10.00
<b>TOTAL VENDOR STATE OF MICHIGAN/7064CROWNRDR</b>				<b>40.00</b>
<b>VENDOR NAME: STATELINE APPAREL</b>				
50351	Uniform Allowance - Mike Sieg	101-265-745.00	79.99	79.99
<b>TOTAL VENDOR STATELINE APPAREL</b>				<b>79.99</b>
<b>VENDOR NAME: STEPHENSON MARKETING COOPERATI</b>				
015579	Road Patrol Gasoline Sales	205-315-742.00	2,093.16	2,093.16
023851	Parks Gasoline Supplies	208-751-742.00	24.94	
462643	Park Supplies & Gasoline	208-751-930.02	34.00	
		208-751-742.00	27.36	
<b>TOTAL VENDOR STEPHENSON MARKETING COOPERATI</b>				<b>2,179.46</b>
<b>VENDOR NAME: STEPHENSON NATIONAL BANK&amp;TRUST</b>				
2018-1	Safe Deposit Boxes (Revised Amount)	101-268-802.00	20.00	20.00
<b>TOTAL VENDOR STEPHENSON NATIONAL BANK&amp;TRUST</b>				<b>20.00</b>
<b>VENDOR NAME: STUDER, VINCENT</b>				
Reimbursement	Uniform Allowance	205-315-745.00	443.10	443.10
<b>TOTAL VENDOR STUDER, VINCENT</b>				<b>443.10</b>
<b>VENDOR NAME: U.C.O.A.</b>				
Dues	Annual Membership Dues for 2018	101-268-802.00	110.00	110.00
<b>TOTAL VENDOR U.C.O.A.</b>				<b>110.00</b>
<b>VENDOR NAME: U.E.S. COMPUTERS, INC.</b>				
78366	Microsoft Window 10	101-262-727.00	154.99	154.99
<b>TOTAL VENDOR U.E.S. COMPUTERS, INC.</b>				<b>154.99</b>

JAN 26 2018

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

*AD*

JAN 26 2018

*[Handwritten Signature]*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER	AMOUNT
VENDOR NAME: U.P. COUNTY TREASURER'S ASSOC					
Dues	2018 Calendar Year Dues	101-253-802.00	25.00	MENOMINEE COUNTY MICHIGAN	25.00
TOTAL VENDOR U.P. COUNTY TREASURER'S ASSOC					25.00
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE					
348434424	Bizhub 423 Copier	101-172-942.00	133.07		133.07
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE					133.07
VENDOR NAME: VALENTI, SUSAN F.					
Reimbursement	December 2017 Mileage & Meals	101-131-860.00	169.80		169.80
TOTAL VENDOR VALENTI, SUSAN F.					169.80
VENDOR NAME: WERT, LUKE					
Reimbursement	Meal's for Training	205-315-860.00	45.37		45.37
		282-302-881.00	62.01		107.38
TOTAL VENDOR WERT, LUKE					107.38
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP					
0402047856-00005	Kleinke Park	208-751-920.01	46.28		46.28
0402047856-00011	1004 9th Street	101-265-920.03	60.42		60.42
0402047856-00010	1000 9th Street	101-265-920.03	107.30		107.30
		101-265-920.04	120.74		228.04
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP					334.74
VENDOR NAME: XEROX CORPORATION					
091890261	December 2017 - Sheriff Dept	101-301-727.00	37.02		37.02
TOTAL VENDOR XEROX CORPORATION					37.02
VENDOR NAME: ZERATSKY EXTREME HEATING &					
11905	Maintenance on Make Up Air 1 (Jail)	101-265-934.00	120.00		120.00
TOTAL VENDOR ZERATSKY EXTREME HEATING &					120.00
VENDOR NAME: ZEVITZ, DR. MICHAEL E.					
January	Medical Examiner & Mileage	101-648-709.00	2,030.00		2,030.00
		101-648-860.00	68.13		2,098.13
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.					2,098.13
GRAND TOTAL:					47,206.32

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY  
 EXP CHECK RUN DATES 02/05/2018 - 02/05/2018  
 UNJOURNALIZED OPEN  
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
<b>Credit Card</b>						
57227	Mastercard Airport - December 2017 216-585-742.00	01/12/2018 jessicaw	02/05/2018	62.86	62.86	Open
	Holiday			62.86		
# of Invoices:	1	# Due: 1	Totals:	62.86	62.86	
# of Credit Memos:	0	# Due: 0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				62.86	62.86	
<b>APPROVED</b>						
FEB 05 2018						
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN						
--- TOTALS BY FUND --- 216 - TWIN COUNTY AIRPORT				62.86	62.86	
--- TOTALS BY DEPT/ACTIVITY --- 585 - AIRPORT EXPENDITURE				62.86	62.86	

**APPROVED**

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
<b>VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI</b>				
367200	Northwest Campsites	208-751-920.01	40.98	40.98
383001	Shakey Lakes Park/Horse	208-751-920.01	29.22	29.22
383200	N8380 Co Park Rd 20.5	208-751-920.01	29.22	29.22
383301	Shakey Lakes Park/Cattle	208-751-920.01	29.22	29.22
1503500	N8380 Co Pk Rd 20.5	208-751-920.01	29.22	29.22
370500	Shakey Lakes Office/Shop	208-751-920.01	207.15	207.15
379700	Storage Shed	208-751-920.01	87.43	87.43
380300	Shower Building	208-751-920.01	31.43	31.43
369802	W8449 Co Rd G12 Campsites	208-751-920.01	32.90	32.90
367100	N8390 Beach House	208-751-920.01	31.87	31.87
1614900	Bath House	208-751-920.01	49.36	49.36
383101	Bass Lakes Camp Sites	208-751-920.01	29.22	29.22
<b>TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI</b>				<b>627.22</b>
<b>VENDOR NAME: ALPHABET SHUFFLE, LLC</b>				
16-068-NA	Counseling Services (T. Doyen)	101-131-858.01	300.00	300.00
<b>TOTAL VENDOR ALPHABET SHUFFLE, LLC</b>				<b>300.00</b>
<b>VENDOR NAME: APCO INTERNATIONAL</b>				
467989	Membership Dues (911)	266-325-860.00	92.00	92.00
476581	Membership Dues (911)	266-325-860.00	34.50	34.50
<b>TOTAL VENDOR APCO INTERNATIONAL</b>				<b>126.50</b>
<b>VENDOR NAME: ARAMARK UNIFORM SERVICES INC</b>				
1677788367	Airport Supplies	216-585-755.01	55.91	114.51
		216-585-745.00	58.60	
1677792832	Airport Supplies	216-585-755.01	53.11	114.51
		216-585-745.00	61.40	
1677797409	Airport Supplies	216-585-755.01	53.11	133.14
		216-585-745.00	80.03	
<b>TOTAL VENDOR ARAMARK UNIFORM SERVICES INC</b>				<b>362.16</b>
<b>VENDOR NAME: AT&amp;T - CAROL STREAM, IL</b>				
906863661401	911 Telephone Services	266-325-850.00	290.03	290.03
906863444101	Telephone Services	101-103-850.00	555.31	555.31
<b>TOTAL VENDOR AT&amp;T - CAROL STREAM, IL</b>				<b>845.34</b>
<b>VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.</b>				
23937	2008 Chevy Impala - Vehicle Maintenance	101-265-981.00	62.18	62.18
23812	Vehicle Maintenance - 2016 Ford	205-315-934.02	34.90	34.90
23892	Vehicle Maintenance - 2015 Chevy	205-315-934.02	54.90	54.90
23872	Vehicle Maintenance - 2008 Chevy	205-315-934.02	298.98	298.98
23914	Vehicle Maintenance - 2012 Chevy	205-315-934.02	54.45	54.45
23919	Vehicle Maintenance - 2015 Chevy	205-315-934.02	220.21	220.21
<b>TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.</b>				<b>725.62</b>
<b>VENDOR NAME: BLUETARP FINANCIAL, INC.</b>				
E45867	Gloves	205-315-755.00	222.50	222.50
<b>TOTAL VENDOR BLUETARP FINANCIAL, INC.</b>				<b>222.50</b>
<b>VENDOR NAME: BOB BARKER COMPANY, INC.</b>				
NC1001399129	Inmate Mattresses (x18)	280-362-755.00	1,298.52	1,298.52
<b>TOTAL VENDOR BOB BARKER COMPANY, INC.</b>				<b>1,298.52</b>
<b>VENDOR NAME: BRUNELLE, JENNIFER</b>				
January 2018	Crisis Intervention	292-668-801.00	670.00	670.00
<b>TOTAL VENDOR BRUNELLE, JENNIFER</b>				<b>670.00</b>
<b>VENDOR NAME: C.C.E. CENTRAL DISPATCH AUTHORITY</b>				
2101	CAD SA Training (A. Primeaux)	266-325-860.00	1,000.00	1,000.00
<b>TOTAL VENDOR C.C.E. CENTRAL DISPATCH AUTHORITY</b>				<b>1,000.00</b>

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
<b>VENDOR NAME: CAIRNS, HOLLY NIKKOLE</b>				
2/6/18	Ice Rink	296-667-801.01	70.00	70.00
TOTAL VENDOR CAIRNS, HOLLY NIKKOLE				70.00
<b>VENDOR NAME: CECH, WILLIAM</b>				
Reimbursement	Mileage - January 2018	101-101-860.05	52.32	52.32
TOTAL VENDOR CECH, WILLIAM				52.32
<b>VENDOR NAME: CITY OF MENOMINEE</b>				
4632	Gasoline Sales - November 2017	101-265-742.00	80.30	373.46
		101-265-742.00	164.12	
		101-262-860.00	5.35	
		101-215-860.00	24.84	
		101-257-742.00	23.64	
		101-132-860.00	46.85	
		101-141-860.00	11.04	
		101-301-742.00	17.32	
4642	Gasoline Sales - December 2017	101-265-742.00	28.36	153.94
		101-265-742.00	79.23	
		101-257-742.00	8.30	
		101-132-860.00	38.05	
TOTAL VENDOR CITY OF MENOMINEE				527.40
<b>VENDOR NAME: CITY OF STEPHENSON</b>				
709	Annex - Water/Electric/Sewer	101-261-920.01	19.48	238.71
		101-261-920.02	33.20	
		101-261-920.03	186.03	
TOTAL VENDOR CITY OF STEPHENSON				238.71
<b>VENDOR NAME: CLOVERLAND PAPER CO</b>				
116359	Courthouse - Janitorial Supplies	101-265-755.01	161.92	922.69
116353	Annex - Janitorial Supplies	101-265-755.01	42.77	
116314	Inmate Supplies	101-301-770.00	113.98	
116244	Janitorial Supplies (Annex)	101-265-755.01	38.60	
116245	Janitorial Supplies (Courthouse)	101-265-755.01	175.97	
116313	Janitorial Supplies	101-265-755.01	201.58	
116246	Inmate Supplies	101-301-770.00	187.87	
TOTAL VENDOR CLOVERLAND PAPER CO				
<b>VENDOR NAME: COOPER OFFICE EQUIPMENT</b>				
152465	Contract # 2310-01 (Treasurer's Office)	101-253-728.00	167.85	169.00
151503	Copier Toner	101-172-931.00	169.00	
TOTAL VENDOR COOPER OFFICE EQUIPMENT				336.85
<b>VENDOR NAME: CRAFTMASTER HARDWARE</b>				
1392491	Keys (x2)	101-265-755.00	122.75	122.75
TOTAL VENDOR CRAFTMASTER HARDWARE				122.75
<b>VENDOR NAME: DEKETO, LLC</b>				
DK 1-18	January Documents (x321)	256-277-857.00	750.00	750.00
TOTAL VENDOR DEKETO, LLC				750.00
<b>VENDOR NAME: DESOTELL, JENNIFER</b>				
1/12/18	Ice Rink	296-667-801.01	40.00	40.00
TOTAL VENDOR DESOTELL, JENNIFER				40.00
<b>VENDOR NAME: DICKINSON COUNTY TREASURER</b>				
Circuit Court 2017-4	Oct, Nov, Dec 2017 (Shared Expenses)	101-131-702.00	30,864.16	75.00
Circuit Court 2017-4	Cisco Meraki Z1 Telework Gateway	101-131-702.00	75.00	
TOTAL VENDOR DICKINSON COUNTY TREASURER				30,939.16
<b>VENDOR NAME: EAGLEHERALD PUBLISHING, LLC</b>				
1406	Request for Proposals (911)	266-325-755.00	24.43	24.43

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
1406	Request for Proposals (911)	266-325-755.00	25.63	
1406	Sealed Bids for 50 amp Industrial Pedestals	208-751-901.00	25.73	
1406	Advertising	101-101-901.00	132.21	
		208-751-901.00	84.86	
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				344.39
VENDOR NAME: ELCOM SYSTEMS				
53300	Feb - Aug 2018	205-315-934.01	121.00	
TOTAL VENDOR ELCOM SYSTEMS				121.00
VENDOR NAME: ESSER PAINT & GLASS				
2/1/18	Lawyer/Client Door Glass	101-265-970.07	35.00	
TOTAL VENDOR ESSER PAINT & GLASS				35.00
VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT				
03474	FOC - Office Supplies	101-141-727.00	29.99	
TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT				29.99
VENDOR NAME: GRAYBAR				
9302097424	Emergency Lighting Batteries (x2)	216-585-981.02	32.39	
TOTAL VENDOR GRAYBAR				32.39
VENDOR NAME: HASHIMOTO SEWER SERVICE, INC.				
14943	3 Month Service on Grease Pits	101-265-801.00	225.00	
TOTAL VENDOR HASHIMOTO SEWER SERVICE, INC.				225.00
VENDOR NAME: HENSLEY, RN, JOEL				
February 2018	Inmate Nursing Services	101-301-770.01	1,365.00	
TOTAL VENDOR HENSLEY, RN, JOEL				1,365.00
VENDOR NAME: HI TEC BUILDING SERVICES, INC.				
016490	January 2018 Cleaning Services	101-265-801.00	1,692.00	
TOTAL VENDOR HI TEC BUILDING SERVICES, INC.				1,692.00
VENDOR NAME: HOLMES, LANI				
2/6/18	Ice Rink	296-667-801.01	110.00	
TOTAL VENDOR HOLMES, LANI				110.00
VENDOR NAME: ICLE				
741650	MI Model Criminal Jury (PA's)	101-267-802.00	138.50	
TOTAL VENDOR ICLE				138.50
VENDOR NAME: IHANDER, AARON				
Reimbursement	Uniform Allowance	205-315-745.00	131.86	
TOTAL VENDOR IHANDER, AARON				131.86
VENDOR NAME: J S ELECTRONICS, INC.				
20058	Tower Lease - February 2018	266-325-976.00	505.00	
20043	Reprogram 3 Radios	101-301-934.01	62.00	
20045	Radio Repair (Position 1 for Menominee Fire)	266-325-934.00	136.50	
20050	Radio	205-315-934.01	1,555.70	
TOTAL VENDOR J S ELECTRONICS, INC.				2,259.20
VENDOR NAME: JONES, JENNIFER				
2/6/18	Ice Rink	296-667-801.01	70.00	
TOTAL VENDOR JONES, JENNIFER				70.00
VENDOR NAME: J'S SPORT SUPPLY				
2/5/18	Sheriff/Road Ammo	101-301-881.03	815.00	
		205-315-755.02	3,185.00	
TOTAL VENDOR J'S SPORT SUPPLY				4,000.00

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: JS SPORT SUPPLY				
TOTAL VENDOR JS SPORT SUPPLY				
VENDOR NAME: KASS, MICHAEL				
Parks Committee	Per Diem & Mileage	208-751-860.00	50.00	4,000.00
		208-751-860.00	21.80	71.80
TOTAL VENDOR KASS, MICHAEL				
VENDOR NAME: KLEIMAN, ABIGAL MARIE				
2/6/18	Ice Rink	296-667-801.01	35.00	71.80
TOTAL VENDOR KLEIMAN, ABIGAL MARIE				
VENDOR NAME: KUSTOM SIGNALS INC				
549329	Cable	205-315-934.01	44.64	35.00
TOTAL VENDOR KUSTOM SIGNALS INC				
VENDOR NAME: LANG, BERNARD				
Reimbursement	Mileage - January 2018	101-101-860.02	128.08	35.00
TOTAL VENDOR LANG, BERNARD				
VENDOR NAME: LENCA SURVEYING				
18010	Remon Yr 2018 (1/1 - 1/31/18)	243-246-801.07	4,157.70	128.08
TOTAL VENDOR LENCA SURVEYING				
VENDOR NAME: LINDEROTH, JANIS				
Reimbursement	U.P. State Fair Authority Mileage	101-101-710.00	47.60	128.08
TOTAL VENDOR LINDEROTH, JANIS				
VENDOR NAME: LUFTS ADVERTISER, INC.				
1/30/18	Advertising (911)	266-325-755.00	50.00	47.60
1/30/18	January 2018 Advertising	101-101-901.00	290.00	50.00
		208-751-901.00	256.00	546.00
TOTAL VENDOR LUFTS ADVERTISER, INC.				
VENDOR NAME: MACINTYRE, KAYLEIGH				
2/6/18	Ice Rink	296-667-801.01	145.00	596.00
TOTAL VENDOR MACINTYRE, KAYLEIGH				
VENDOR NAME: MANPOWER, INC.				
32376489	Week Ending 1/28/18 (D. Averill)	101-172-704.00	582.25	145.00
TOTAL VENDOR MANPOWER, INC.				
VENDOR NAME: MAUS, KATIE				
2/6/18	Ice Rink	296-667-801.01	70.00	582.25
TOTAL VENDOR MAUS, KATIE				
VENDOR NAME: MAXIMUS, INC.				
004	4th Qtr DHS-286 Billings (PA)	101-267-801.00	700.00	70.00
002	2nd Qtr DHS-286 billing (PA)	101-267-801.00	700.00	700.00
TOTAL VENDOR MAXIMUS, INC.				
VENDOR NAME: MEKASH, JAMES				
Reimbursement	Welding Cart	101-265-755.00	44.79	1,400.00
TOTAL VENDOR MEKASH, JAMES				
VENDOR NAME: MENARDS - MARINETTE				
52485	B & G Operating Supplies	101-265-755.00	25.97	44.79
52085	Supplies for Security Door/Window	101-265-870.07	69.85	25.97
52084	Building Maintenance Supplies	101-265-930.01	8.99	69.85
52031	Building & Ground Operating Supplies	101-265-755.00	8.46	8.99
51942	Building & Ground Operating Supplies	101-265-755.00	53.40	8.46
52032	Building & Ground Janitorial Supplies	101-265-755.01	80.79	53.40
52030	Parks - Picnic Table Repair	208-751-756.01	111.48	80.79
52667	Supplies for Security Door/Window	101-265-970.07	16.55	111.48
52666	Supplies for Security Door/Window	101-265-970.07	38.26	16.55
				38.26

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
<b>VENDOR NAME: MENARDS - MARINETTE</b>				
51582	Inmate Supplies	101-301-770.00	24.97	24.97
<b>TOTAL VENDOR MENARDS - MARINETTE</b>				<b>24.97</b>
<b>VENDOR NAME: MENOMINEE COUNTY JOURNAL</b>				
108	Advertising	101-101-901.00	43.88	438.72
		208-751-901.00	144.00	316.13
		101-101-901.00	128.25	
<b>TOTAL VENDOR MENOMINEE COUNTY JOURNAL</b>				<b>316.13</b>
<b>VENDOR NAME: MILES, TYLER</b>				
Reimbursement	Uniform Allowance	205-315-745.00	125.50	125.50
<b>TOTAL VENDOR MILES, TYLER</b>				<b>125.50</b>
<b>VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I</b>				
0134085-001	Sheriff Department - Office Supplies	101-301-727.00	11.95	11.95
0134053-001	Airport Office Supplies	216-585-727.00	3.98	3.98
0134052-001	Airport Office Supplies	216-585-727.00	8.49	8.49
0133952-001	A/P Checkis (x500)	101-103-755.00	478.24	478.24
0133848-001	Sheriff Dept - Chair	101-301-728.00	344.97	344.97
0134018-001	Office Supplies (Clerk's Office)	101-215-727.00	5.97	5.97
0134259-001	Office Supplies (Probate/Family)	101-132-727.00	12.64	25.28
		101-148-727.00	12.64	
<b>TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I</b>				<b>878.88</b>
<b>VENDOR NAME: MPJRA</b>				
Dues	2016-17 MPJRA Dues (L. Frost)	101-132-802.00	75.00	75.00
<b>TOTAL VENDOR MPJRA</b>				<b>75.00</b>
<b>VENDOR NAME: NELSON, JOHN R.</b>				
Reimbursement	Mileage - January 2018	101-101-860.11	51.23	51.23
<b>TOTAL VENDOR NELSON, JOHN R.</b>				<b>51.23</b>
<b>VENDOR NAME: NMS LABS</b>				
1044478	Blood Work (P. Gunderson)	101-648-836.00	340.00	340.00
<b>TOTAL VENDOR NMS LABS</b>				<b>340.00</b>
<b>VENDOR NAME: NMU STUDENT SERVICE CENTER</b>				
mecosh-16	Colt Armorer School - Vincent Studer	205-315-881.03	210.00	210.00
<b>TOTAL VENDOR NMU STUDENT SERVICE CENTER</b>				<b>210.00</b>
<b>VENDOR NAME: NORTHERN MICHIGAN UNIVERSITY</b>				
FY1802	Rental for Tower Space (LaBranche)	266-325-976.00	765.78	765.78
<b>TOTAL VENDOR NORTHERN MICHIGAN UNIVERSITY</b>				<b>765.78</b>
<b>VENDOR NAME: NORWAY SPRINGS, INC.</b>				
522869	Airport Supplies	216-585-801.00	9.49	9.49
527413	Airport Supplies	216-585-801.00	9.49	9.49
<b>TOTAL VENDOR NORWAY SPRINGS, INC.</b>				<b>18.98</b>
<b>VENDOR NAME: OWENS, KAREN A.</b>				
1/31/18	After School Program	292-668-801.00	189.00	189.00
<b>TOTAL VENDOR OWENS, KAREN A.</b>				<b>189.00</b>
<b>VENDOR NAME: PAID'S TRUE VALUE HARDWARE</b>				
150008	Park Supplies	208-751-743.00	10.99	89.40
		208-751-930.02	15.99	
		208-751-755.02	19.47	
		208-751-755.02	(8.01)	
		208-751-755.02	32.98	
		208-751-930.02	12.49	
		208-751-755.02	5.49	

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
<b>VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE</b>				
<b>TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE</b>				<b>89.40</b>
<b>VENDOR NAME: PAN-O-GOLD BAKING CO.</b>				
40068318012001	Inmate Supplies	101-301-770.00	99.82	99.82
40068318019002	Inmate Supplies	101-301-770.00	96.14	96.14
<b>TOTAL VENDOR PAN-O-GOLD BAKING CO.</b>				<b>195.96</b>
<b>VENDOR NAME: PICHE, GERALD L.</b>				
Reimbursement	Mileage - January 2018	101-101-860.07	173.34	173.34
<b>TOTAL VENDOR PICHE, GERALD L.</b>				<b>173.34</b>
<b>VENDOR NAME: PLASTOCON, INC</b>				
93826	Inmate Supplies	101-301-770.00	347.40	347.40
<b>TOTAL VENDOR PLASTOCON, INC</b>				<b>347.40</b>
<b>VENDOR NAME: QUILL CORPORATION</b>				
4119894	911 Office Supplies	266-325-755.00	51.77	51.77
4176757	911 Office Supplies	266-325-755.00	41.64	41.64
3660634	PA - Office Supplies	101-267-727.00	43.67	43.67
3937275	PA - Office Supplies	101-267-727.00	254.01	254.01
3925191	PA - Office Supplies	101-267-727.00	16.36	16.36
4119930	911 Office Supplies	266-325-727.00	53.94	53.94
<b>TOTAL VENDOR QUILL CORPORATION</b>				<b>461.39</b>
<b>VENDOR NAME: REINHART FOODSERVICE</b>				
370722	Inmate Supplies	101-301-770.00	859.46	859.46
372756	Inmate Supplies	101-301-770.00	387.32	387.32
675781	Inmate Supplies	101-301-770.00	896.51	896.51
<b>TOTAL VENDOR REINHART FOODSERVICE</b>				<b>2,143.29</b>
<b>VENDOR NAME: RIESTERER &amp; SCHNELL, INC.</b>				
1308218	Parts for Tractor/Snowblower	101-265-934.00	144.46	144.46
<b>TOTAL VENDOR RIESTERER &amp; SCHNELL, INC.</b>				<b>144.46</b>
<b>VENDOR NAME: S &amp; O LOCK AND PHONE SERVICE</b>				
47909	Keys (x3)	101-265-755.00	45.00	45.00
47910	Lockset (Jail)	280-362-755.00	439.00	439.00
<b>TOTAL VENDOR S &amp; O LOCK AND PHONE SERVICE</b>				<b>484.00</b>
<b>VENDOR NAME: SCHEI, LARRY</b>				
Reimbursement	Mileage - January 2018	101-101-860.04	75.78	75.78
<b>TOTAL VENDOR SCHEI, LARRY</b>				<b>75.78</b>
<b>VENDOR NAME: SEABORG, SARA D.</b>				
2015-059-GM	Guardian Ad Litem (Nesberg)	101-148-807.00	750.00	750.00
<b>TOTAL VENDOR SEABORG, SARA D.</b>				<b>750.00</b>
<b>VENDOR NAME: SEXTON, RICHARD</b>				
Reimbursement	Radio Accessories	101-426-963.01	32.50	32.50
Reimbursement	Mileage	101-426-860.00	96.47	96.47
Reimbursement	EMS Supplies & Cell Phone Invoice	101-426-850.00	66.06	66.06
		101-426-963.00	124.25	124.25
<b>TOTAL VENDOR SEXTON, RICHARD</b>				<b>319.28</b>
<b>VENDOR NAME: SHORT, MARY KAY</b>				
Reimbursement	Mileage (January 2018)	101-131-860.00	224.70	224.70
M17-3923-FH	Transcripts (M. J. R. B.)	101-131-806.00	110.45	110.45
<b>TOTAL VENDOR SHORT, MARY KAY</b>				<b>335.15</b>
<b>VENDOR NAME: SNYDER, ETHAN</b>				
2/6/18	Ice Rink	296-667-801.01	110.00	110.00
<b>TOTAL VENDOR SNYDER, ETHAN</b>				<b>110.00</b>
<b>VENDOR NAME: SNYDER, NICOLAS</b>				
2/6/18	Ice Rink	296-667-801.01	70.00	70.00

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: SNYDER, NICOLAS					
TOTAL VENDOR SNYDER, NICOLAS					
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VENDOR NAME: SPALDING TOWNSHIP					
1/24/18	DHHS Board Meeting	101-601-837.00	50.00		70.00
TOTAL VENDOR SPALDING TOWNSHIP					
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VENDOR NAME: ST OF MI-ENVR QUAL-POBOX30657					
761-10104272	Groundwater Annual Permit Fee (Shakey)	208-751-755.08	200.00		50.00
TOTAL VENDOR ST OF MI-ENVR QUAL-POBOX30657					
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VENDOR NAME: STATE OF MICHIGAN					
761-10338393	Airport - Stormwater Annual Permit Fee	216-585-755.03	260.00		200.00
TOTAL VENDOR STATE OF MICHIGAN					
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VENDOR NAME: STERICYCLE, INC.					
4007619700	Inmate Medical Supplies	101-301-770.01	81.25		260.00
TOTAL VENDOR STERICYCLE, INC.					
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VENDOR NAME: TD CARWASH					
20182	Car Wash (x10)	205-315-742.00	70.00		81.25
TOTAL VENDOR TD CARWASH					
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VENDOR NAME: THE FIRST NATIONAL BANK&TRUST					
628840339	FOC - Service Charge	101-141-817.00	91.95		70.00
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST					
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VENDOR NAME: TIME WARNER CABLE					
620475202013018	Inmate Supplies	101-301-770.00	138.22		91.95
710008401012718	2/2/18 - 3/1/18	101-103-850.00	531.73		138.22
621199203012718	Airport (2/2 - 3/1/18)	216-585-850.00	302.31		531.73
TOTAL VENDOR TIME WARNER CABLE					
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VENDOR NAME: TOPCOMP INCORPORATED					
2018018	MSAG Annual Maintenance (2018)	266-325-934.02	1,500.00		972.26
TOTAL VENDOR TOPCOMP INCORPORATED					
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VENDOR NAME: TORDEUR, AUBREY ELIZABETH					
2/6/18	Ice Rink	296-667-801.01	105.00		1,500.00
TOTAL VENDOR TORDEUR, AUBREY ELIZABETH					
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VENDOR NAME: TRANSUNION RISK & ALTERNATIVE					
352277	1/1/18 - 1/31/18	101-301-755.00	25.00		105.00
TOTAL VENDOR TRANSUNION RISK & ALTERNATIVE					
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VENDOR NAME: U.E.S. COMPUTERS, INC.					
47879	Weekly Computer Maintenance	101-103-857.00	5,229.96		25.00
78415	Toner (Road)	205-315-727.00	135.98		5,229.96
78385	Toner (911)	266-325-934.00	67.99		135.98
TOTAL VENDOR U.E.S. COMPUTERS, INC.					
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VENDOR NAME: UWC					
9067534582	Telephone Services	101-103-850.00	0.56		5,433.93
9067532209	Telephone Services	101-103-850.00	4.65		0.56
9068632023	Telephone Services	101-103-850.00	19.60		4.65
9068634441	Telephone Services	101-103-850.00	55.77		19.60
TOTAL VENDOR UWC					
<hr/>					
VENDOR NAME: VERAGHEN, SHEILA					
1/23/18	DHS Board Meeting Per Diem	101-601-837.00	50.00		80.58
TOTAL VENDOR VERAGHEN, SHEILA					
<hr/>					
VENDOR NAME: VILLAS, CHLOE					
2/6/18	Ice Rink	296-667-801.01	40.00		50.00
TOTAL VENDOR VILLAS, CHLOE					
<hr/>					
VENDOR NAME: VOIGT, MYKA					
<hr/>					
TOTAL VENDOR VOIGT, MYKA					
<hr/>					
TOTAL VENDOR SNYDER, NICOLAS					
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TOTAL VENDOR SPALDING TOWNSHIP					
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TOTAL VENDOR ST OF MI-ENVR QUAL-POBOX30657					
<hr/>					
TOTAL VENDOR STATE OF MICHIGAN					
<hr/>					
TOTAL VENDOR STERICYCLE, INC.					
<hr/>					
TOTAL VENDOR TD CARWASH					
<hr/>					
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST					
<hr/>					
TOTAL VENDOR TIME WARNER CABLE					
<hr/>					
TOTAL VENDOR TOPCOMP INCORPORATED					
<hr/>					
TOTAL VENDOR TORDEUR, AUBREY ELIZABETH					
<hr/>					
TOTAL VENDOR TRANSUNION RISK & ALTERNATIVE					
<hr/>					
TOTAL VENDOR U.E.S. COMPUTERS, INC.					
<hr/>					
TOTAL VENDOR UWC					
<hr/>					
TOTAL VENDOR VERAGHEN, SHEILA					
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TOTAL VENDOR VILLAS, CHLOE					
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TOTAL VENDOR VOIGT, MYKA					
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER	AMOUNT
VENDOR NAME: VOIGT, MYKA					
2/6/18	Ice Rink	296-667-801.01	70.00	MENOMINEE COUNTY MICHIGAN	70.00
TOTAL VENDOR VOIGT, MYKA					70.00
VENDOR NAME: WALTER BROTHERS INC					
20106	Airport Supplies	216-585-981.00	23.98		93.04
		216-585-984.00	59.98		
		216-585-755.02	9.08		
13215	Road Patrol - Office Supplies	205-315-727.00	3.38		3.38
TOTAL VENDOR WALTER BROTHERS INC					96.42
VENDOR NAME: WASTE MANAGEMENT, INC.					
1592782-1856-9	February 2018	101-265-801.00	720.54		720.54
1593420-1856-5	Airport	216-585-801.00	146.04		146.04
TOTAL VENDOR WASTE MANAGEMENT, INC.					866.58
VENDOR NAME: WIL-KIL PEST CONTROL					
3306004	Health Department	101-265-801.00	33.25		33.25
3305786	Jail & Courthouse	101-265-801.00	64.50		64.50
TOTAL VENDOR WIL-KIL PEST CONTROL					97.75
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP					
0402047856-00004	Courthouse	101-265-920.04	2,902.29		2,902.29
0402191683-00001	Health Care Center	101-265-920.03	662.70		662.70
0402055840-00001	Jail	101-265-920.03	3,701.64		3,701.64
0403823200-00006	Airport - Hanger Gate Center	216-585-920.03	27.44		27.44
0403823200-00005	Airport - Gate Center	216-585-920.03	27.44		27.44
2312406581-00000	Airport	216-585-920.00	383.92		383.92
		216-585-920.03	757.73		757.73
		216-585-920.00	474.48		474.48
		216-585-920.03	182.27		182.27
		216-585-920.00	401.44		401.44
2312405469-00000	Parks	208-751-920.01	26.66		107.19
		208-751-920.01	37.25		
		208-751-920.01	16.29		
		208-751-920.01	26.99		
0402047856-00006	Stoney Point	208-751-920.01	42.48		42.48
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP					9,671.02
VENDOR NAME: XEROX CORPORATION					
092068290	Probation/Parole - February 2018	101-131-942.00	110.08		110.08
092068288	January 2018	101-301-727.00	434.79		434.79
092068287	January 2018 (Road Patrol)	205-315-727.00	38.46		38.46
TOTAL VENDOR XEROX CORPORATION					583.33
GRAND TOTAL:					87,508.67

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	Miscellaneous Boards/Committees/Commission reports
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
Miscellaneous Boards/Committees/Commission Reports	
<b>RECOMMENDED MOTION</b>	
Approve Miscellaneous Boards/Committees/Commission Reports to be placed on file in the office of the County Clerk	

Submitted by: Sherry DuPont

02/22/2018  
Date

### WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

### COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Menominee county Fair Board

~~DRAFT~~ ~ November 7, 2017

Approved 1/24/18

Present: Larry Roetzer, Glenn Hanson, Ed Granquist, Eric Tickler, Jerry Piche, Lori Rasmussen

Public: Barb Palzewicz

Motion for approval of agenda by Glenn; Eric Seconded. Motion Carried

Motion to approve minutes by Eric Ed seconded. Motion Carried

There was discussion on editing our current sponsorship letter, Eric will Email Lori the sponsor form and she will update it to be sent out, to include sponsorship levels for different levels.

Barb spoke with some vendors from the fall festival and some said they were interested in doing a craft show during the fair possibly Sunday.

We discussed if we should have a vendor fee or keep with no fee.

Lori moved to have a vendor contract with 40\$ refundable deposit and no fee for non food vendors. Glenn seconded, Motion passed.

Ed moved to have Chad contact the eliminator he had found for having the truck pulls on Saturday during the fair. Eric seconded the motion. Motion carried.

Ed moves to Adjourn Glenn seconds

Meeting adjourned 7:36 pm

Respectfully submitted,

Eric Tickler

Fair Manager/Secretary

**Menominee-Delta-Schoolcraft  
COMMUNITY ACTION AGENCY**

**GOVERNING BOARD MEETING**  
**Thursday, November 9, 2017**  
**511 First Avenue North, Escanaba**  
**12:30 p.m.**

**MINUTES**

Chair Wigand called the meeting to order at 12:30 p.m. and a quorum was noted with the following present:

**MEMBERS PRESENT**

Dan LaFoille, Schoolcraft  
Omer Doran, Schoolcraft  
Bernie Lang, Menominee  
Susan Kleikamp, Menominee  
Theresa Nelson, Delta  
Jennifer MacDonald, Menominee  
Tom Lippens, Delta  
Lee Robbert, Schoolcraft  
John Stapleton, Schoolcraft  
Craig Reiter, Schoolcraft  
Myra Croasdell, Delta  
Karen Wigand, Delta  
Dave Anthony, Menominee  
Clyde Thoune, Menominee

**OTHERS PRESENT**

Julie Moberg, Executive Director  
Cathy Pearson, Executive Assistant  
Myra Smeester, ECP Director  
Shanna Hammond, HR Manager  
Rick Rudden, Communications Specialist  
Sally Kidd, Senior Services Director  
Kris Thibeault, Finance Director  
Connie Maule, SCP Director

**MEMBERS ABSENT**

Geri Nelson, excused  
Ken Penokie, excused  
Peter Thoune, excused  
Shanna Jasmin

**APPROVAL OF JENNIFER MACDONALD TO FILL THE MENOMINEE COUNTY CONSUMER  
SECTOR BOARD VACANCY**

The Chair reported that the Nominating Committee reviewed Jennifer MacDonald's application and recommends her appointment to represent the Menominee ISD/Early Childhood Program. **DAN LAFOILLE MOVED TO APPROVE JENNIFER MACDONALD TO FILL THE MENOMINEE COUNTY CONSUMER SECTOR VACANCY, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

**APPROVAL OF 10/12/2017 GOVERNING BOARD MINUTES**

Members received a copy of the 10/12/17 Governing Board minutes for their review and **THEY**

~~WERE APPROVED WITH A MOTION FROM MYRA CROASDELL, SECONDED BY CRAIG REITER; MOTION CARRIED.~~

#### FINANCE COMMITTEE REPORT

Karen Wigand called on Treasurer Susan Kleikamp who reported that the Finance Committee reviewed the CAA Sept. Accounts Payable Schedule and **RECOMMENDS ITS APPROVAL, SUPPORTED BY DAN LAFOILLE; MOTION CARRIED.** The committee also reviewed the 403b Audit for 2016 and recommends it be accepted which was done **WITH A MOTION FROM CLYDE THOUNE, SECONDED BY OMER DORAN; MOTION CARRIED.** The Treasurer also reported that the committee discussed insurance plans and rates beginning January 1<sup>st</sup>. **THE FINANCE COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM CRAIG REITER, SECONDED BY DAN LAFOILLE; MOTION CARRIED.**

#### SAFETY COMMITTEE REPORT

The Chair called on Tom Lippens who reported that the Safety Committee met on 11/7/17 and reviewed one accident in the Early Childhood Program. **THE SAFETY COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM JOHN STAPLETON, SECONDED BY OMER DORAN; MOTION CARRIED.**

#### APPROVAL OF PROPOSED 2018 BOARD MEETING SCHEDULE

Members received a proposed board meeting schedule for 2018 for their review and **IT WAS APPROVED UPON A MOTION FROM LEE ROBBERT, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

#### APPROVAL OF AGENCY RISK ASSESSMENT PLAN

Members were mailed a copy of the agency's proposed Risk Assessment Plan. Karen Wigand called on Julie Moberg who informed the members that as part of the Organizational Standards we are required to do an agency risk assessment every two years. **LEE ROBBERT MOVED TO APPROVE THE AGENCY'S RISK ASSESSMENT PLAN, SUPPORTED BY SUSAN KLEIKAMP; MOTION CARRIED.**

#### APPROVAL OF PROPOSED PERSONNEL POLICY REVISION

Members were mailed a synopsis of the proposed changes and told that the Personnel Committee of the Board has reviewed and recommends the Personnel Policy Manual revision. **CLYDE THOUNE**

**TO APPROVE THE PERSONNEL POLICY REVISION TO BE EFFECTIVE 12/1/2017, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

**ACCEPTANCE OF OCTOBER 2017 EARLY CHILDHOOD REPORT**

Members were mailed a copy of the October 2017 ECP report for their review and **IT WAS ACCEPTED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

**APPROVAL OF 9/26/27 ECP POLICY COUNCIL MINUTES**

Members were mailed a copy of the 9/26/17 ECP Policy Council minutes. There were no questions or comments and **THEY WERE APPROVED WITH A MOTION FROM CRAIG REITER, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

**APPROVAL OF EXECUTIVE DIRECTOR'S REPORT**

Karen Wigand called on the Executive Director who reported that Head Start and Early Head Start remain fully enrolled. Staff continue to actively recruit for the waiting lists. She also reported that the teachers are working on completing their developmental screenings of all of the children so benchmarks be set as required. **OMER DORAN MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, SECONDED BY CLYDE THOUNE; MOTION CARRIED.**

**PUBLIC COMMENT**

There were no public comments.

**OTHER BUSINESS**

There was no other business.

**ADJOURNMENT**

The meeting adjourned at 12:55 p.m. **WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

**NEXT MEETING JANUARY 11, 2018 AT 12:30 P.M.**

**Menominee-Delta-Schoolcraft  
HUMAN RESOURCES AUTHORITY**

**GOVERNING BOARD MEETING**  
**Thursday, November 9, 2017**  
**511 First Avenue North, Escanaba**  
**12:45 p.m.**

**MINUTES**

Chair Wigand called the meeting to order at 12:30 p.m. and a quorum was noted with the following present:

**MEMBERS PRESENT**

Dan LaFolle, Schoolcraft  
Omer Doran, Schoolcraft  
Bernie Lang, Menominee  
Susan Kleikamp, Menominee  
Theresa Nelson, Delta  
Jennifer MacDonald, Menominee  
Tom Lippens, Delta  
Lee Robbert, Schoolcraft  
John Stapleton, Schoolcraft  
Craig Reiter, Schoolcraft  
Myra Croasdell, Delta  
Karen Wigand, Delta  
Dave Anthony, Menominee  
Clyde Thoun, Menominee

**OTHERS PRESENT**

Julie Moberg, Executive Director  
Cathy Pearson, Executive Assistant  
Myra Smeester, ECP Director  
Shanna Hammond, HR Manager  
Rick Rudden, Communications Specialist  
Sally Kidd, Senior Services Director  
Kris Thibeault, Finance Director  
Connie Maule, SCP Director

**MEMBERS ABSENT**

Geri Nelson, excused  
Ken Penokie, excused  
Peter Thoun, excused  
Shanna Jasmin

**APPROVAL OF JENNIFER MACDONALD TO FILL THE MENOMINEEE COUNTY CONSUMER  
SECTOR BOARD VACANCY**

The Chair reported that the Nominating Committee reviewed Jennifer MacDonald's application and recommends her appointment to represent the Menominee ISD/Early Childhood Program. **CRAIG REITER MOVED TO APPROVE JENNIFER MACDONALD TO FILL THE MENOMINEE COUNTY CONSUMER SECTOR VACANCY, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

**APPROVAL OF 10/12/2017 GOVERNING BOARD MINUTES**

Members received a copy of the 10/12/17 Governing Board minutes for their review and **THEY**

**WERE APPROVED WITH A MOTION FROM TOM LIPPENS, SECONDED BY CRAIG REITER; MOTION CARRIED.**

**FINANCE COMMITTEE REPORT**

Karen Wigand called on Treasurer Susan Kleikamp who reported that the Finance Committee reviewed the HRA Sept. Accounts Payable Schedules. **CLYDE THOUNE RECOMMENDED APPROVAL OF THE HRA SEPT. ACCOUNTS PAYABLE SCHEDULES, SUPPORTED BY THERESA NELSON; MOTION CARRIED.** The committee also reviewed the 403b Audit for 2016 and recommends it be accepted which was done **WITH A MOTION FROM CRAIG REITER, SECONDED BY JOHN STAPLETON; MOTION CARRIED.** The Treasurer also reported that the committee discussed insurance plans and rates beginning January 1<sup>st</sup>. **THE FINANCE COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

**SAFETY COMMITTEE REPORT**

The Chair called on Tom Lippens who reported that the Safety Committee met on 11/7/17 and reviewed three accidents. **THE SAFETY COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM JOHN STAPLETON, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

**APPROVAL OF PROPOSED 2018 BOARD MEETING SCHEDULE**

Members received a proposed board meeting schedule for 2018 for their review and **IT WAS APPROVED UPON A MOTION FROM CLYDE THOUNE, SECONDED BY LEE ROBBERT; MOTION CARRIED.**

**APPROVAL OF AGENCY RISK ASSESSMENT PLAN**

Members were mailed a copy of the agency's proposed Risk Assessment Plan. Karen Wigand called on Julie Moberg who informed the members that as part of the Organizational Standards we are required to do an agency risk assessment every two years. **DAN LAFOILLE MOVED TO APPROVE THE AGENCY'S RISK ASSESSMENT PLAN, SUPPORTED BY OMER DORAN; MOTION CARRIED.**

**APPROVAL OF PROPOSED PERSONNEL POLICY REVISION**

Members were mailed a synopsis of the proposed changes and told that the Personnel Committee of the Board has reviewed and recommends the Personnel Policy revision. **CRAIG REITER MOVED**

**~~TO APPROVE THE PERSONNEL POLICY REVISION TO BE EFFECTIVE 12/1/2017, SECONDED BY CLYDE THOUNE; MOTION CARRIED.~~**

**ACCEPTANCE OF PROGRAM REPORTS**

Members were mailed copies of the following reports for their review:

- Weatherization Report for July 1, 2016 – June 30, 2017
- Housing Rehabilitation Report dated 10/26/17
- FGP August-September monthly report
- SCP September-October monthly report
- Senior Services Report 2016-2017

**THE PROGRAM REPORTS WERE ACCEPTED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

**APPROVAL OF ADVISORY COMMITTEE MINUTES**

Members were mailed copies of the following program advisory committee minutes for their review:

- 8/4/17 (Schoolcraft) & 9/7/17 (Delta) FGP Advisory Committee minutes
- 9/28/17 (Delta) SCP Advisory Committee minutes
- 10/2/17 (Rapid River), 10/4/17 (Gladstone), 10/9/17 (Mid-County) & 10/26/17 (EsCANABA) Senior Center Advisory Committee minutes

**THE ADVISORY COMMITTEE MINUTES WERE APPROVED WITH A MOTION FROM CLYDE THOUNE, SUPPORTED BY MYRA CROADELL; MOTION CARRIED.**

**ACCEPTANCE OF ORGANIZATIONAL MONITORING REPORT DATED 9/28/17**

The Chair called on Julie Moberg who reminded the board that the Organizational Standards are a relatively new set of standards for the national Community Action Agency network. She noted we met all of the standards. Karen Wigand extended her appreciation to Julie and her staff for the excellent work done to meet these standards. **SUSAN KLEIKAMP MOVED TO ACCEPT THE ORGANIZATIONAL MONITORING REPORT DATED 9/28/17, SECONDED BY MYRA CROADELL; MOTION CARRIED.**

**APPROVAL OF HMIS PRIVACY POLICY**

Karen Wigand called on the Executive Director who noted that as a requirement of our Homeless Emergency Shelter grant we must have a privacy policy for the data we are inputting. **DAN LAFOILLE MOVED TO APPROVE THE HMIS PRIVACY POLICY, SECONDED BY MYRA CROADELL; MOTION CARRIED.**

**APPROVAL OF PRIVACY NOTICE TO CONSUMERS**

Members were also mailed a copy of a Privacy Notice to Consumers that is part of the same grant requirement that we let customers know how their information will be protected. **DAN LAFOILLE MOTIONED TO APPROVE THE PRIVACY NOTICE TO CONSUMERS, SUPPORTED BY CRAIG REITER; MOTION CARRIED.**

**APPROVAL OF MILLAGE & BALLOT LANGUAGE FOR DELTA COUNTY & MENOMINEE COUNTY**

Sally Kidd, Senior Services Director, gave a Power Point presentation on how millage funds are currently being used. After some discussion, **CRAIG REITER MOVED TO TABLE THE MILLAGE AND BALLOT LANGUAGE FOR DELTA AND MENOMINEE COUNTIES UNTIL THE JANUARY GOVERNING BOARD MEETING, SECONDED BY JOHN STAPLETON; MOTION CARRIED.**

**APPROVAL OF EXECUTIVE DIRECTOR'S REPORT**

Karen Wigand called on the Executive Director who reported that we continue to watch the federal budget picture.

Julie Moberg announced that Allison Derouin, who was recently hired as the RSVP Manager, has resigned in order to finish her education.

Our Homeless Services Program has been swamped in October as we received a new grant that covers hotel stays.

Julie highlighted the year-end figures for the Weatherization, Foster Grandparent and Senior Companion Programs. **CRAIG REITER MOVED TO APPROVE THE EXECUTIVE DIRECTOR'S REPORT, SUPPORTED BY DAN LAFOILLE; MOTION CARRIED.**

**PUBLIC COMMENT**

There were no public comments.

**OTHER BUSINESS**

There was no other business.

**ADJOURNMENT**

The meeting adjourned at 12:58 p.m. **WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

**NEXT MEETING JANUARY 11, 2018 AT 12:45 P.M.**



MINUTES OF THE MEETING OF THE  
PINECREST BOARD OF TRUSTEES

Date: Thursday, December 14, 2017	Place: Island Resort and Casino, Harris MI
Presiding: Catherine Driscoll, Chairperson	Time: 4:00 p.m. Central time
Recording: Lois Ball, Executive Secretary	

Call to Order: The meeting was called to order at 4:00 p.m. Central Time by Chairperson Driscoll.

Roll Call:  
 Trustees Present: Elaine Boyne, Donna Schomin, Theresa Nelson, Kristine Mulder, Catherine Driscoll, John Degenaer, Jr., Jeff Naser, Gary Eichhorn, Jan Hafeman and Darlene Smith, Administrator.  
 Team Leader Members present: Candace Meintz, CFO; Nicole Freeland, Director of Nursing; David Vandermissen, Maintenance Supervisor.

TOPIC	DISCUSSION	OUTCOME
Approval of the December 2017 Agenda	There were no additions or deletions to the Agenda.	A motion was made by Trustee Hafeman, supported by Trustee Degenaer. Motion carried.
Board action on the Minutes of the November 2017 meeting	The minutes of the meeting had been sent to Trustees for review prior to this meeting.	A motion was made by Trustee Eichhorn, supported by Trustee Hafeman. Motion carried.

<p>Board action on the November Manifest of Invoices.</p>	<p>The Manifest of Invoices had been sent to Trustees for review prior to this meeting.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Nelson. Motion carried.</p>
<p>Board action on the Financial Statement for October 2017.</p>	<p>CFO Meintz noted that due to the dates for the Board Meetings we are now reviewing the October Financial Statement. In January, we will review the November and December Financial Statements.</p> <p>CFO Meintz and Administrator Smith reviewed the 2018 Operation Budget with the Board.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Naser to approve the October Financial Statement and the 2018 Operating Budget. Motion carried.</p>
<p>Sub Committee report on Administrator Applications</p>	<p>Trustee Degenauer, Chairperson of this Sub Committee reported that there were 3 applicants. They will be holding interviews in January and will make a recommendation to the Board at the January 25, 2018 meeting.</p>	
<p>Review and request for Write -Offs</p>	<p>CFO Meintz and Administrator Smith reviewed the Write Off Request in the amount of \$20, 154.22.</p>	<p>A motion as made by Trustee Eichhorn, supported by Trustee Mulder to approve the Write off request in the amount of \$20,154.22. Motion carried.</p>
<p>Board decision on one-acre parcel of land to be deeded to Spalding Township for Walking Trail</p>	<p>Trustee Degenauer will go back to Dickinson County to ask for a written notice that this has been approved. When we receive this we can move forward.</p>	
<p>Discussion on the Timber Sale Project</p>	<p>We have terminated our contract with our current logger. We are working with Rory Mattson on the next step to proceed</p>	

<p>Report of Quality Assurance and Resident Council Committees</p>	<p>with a plan for harvesting the timber on Pinecrest property.</p> <p>Nicole Freeland, Director Of Nursing reported on Quality Assurance for the month. We are continuing to train staff on Abuse Training and we are looking at new Dementia Training. We continue to work on Performance Improvement Plans in each department. She reported on the number of hires and resignations.</p> <p>She also reported on the Resident Council meetings for each home. The reviewed Resident Rights, the residents reported that houses are quiet at night and they are enjoying the meal menus.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Schomin, to approve the reports as presented. Motion carried.</p>
<p>Safety Committee Meeting Report</p>	<p>David Vandermissen reported on the December Safety Committee meeting. He reported on all areas of concerns as discussed at this meeting, noting that we continue to work on the Facility Assessment Program as required by the State as well on preparing to do another evacuation exercise in the future. We had an OSHA Inspector in this week, checking on a complaint about the odor from work being done in the subbasement to replace old flooring. The OSHA Inspector found no problems.</p> <p>Administrator Smith reported that she and CFO Meintz attended the MCF Fall</p>	<p>A motion was made by Trustee Boyne, supported by Trustee Schomin, to approve the report as presented. Motion carried.</p>
<p>Administrator's Report</p>		<p>A motion was made by Trustee Hafeman, supported by Trustee Mulder, to approve</p>

Financial Conference on November 29<sup>th</sup> through December 1<sup>st</sup>. During that time, they spoke with our attorney regarding Pinecrest seeking a millage request. They are looking into it for us. She did discuss this with Eric Conway as well. It was asked what would happen if a millage passes in one county, but not another. The attorneys would know about our need to do a feasibility study, who to talk to about these things, how much to ask for, all those kinds of questions. She discussed how insurance companies, including Blue Cross Blue Shield are now pulling money back from us after they have approved and paid us to care for these individuals while they are in our nursing home. She discussed the age of the building and different systems used within the building that are aged as well.

On 12/6 the Ellen K. Russell, Michael Mi

She attended the HCAM meeting on 12/8 where staffing was discussed. She reported that Dr. Boydston has retired from the Trust and the committee members asked if Donna Schomin from the Pinecrest Board would be interested in becoming a member. Trustee Schomin did accept the nomination. Administrator

the Administrator's report as presented.  
Motion carried.

	Smith announced that she was given \$6000.00 from the trusts to spend for the residents' needs.	
Comments from the Public	There were not comments.	
Adjournment	The meeting adjourned at 4:44 p.m.	A motion was made by Trustee Boyne, supported by Trustee Hafeman, to adjourn the meeting. Motion carried.

Donna Schomin, Secretary

Donna Schomin

Darlene Smith, Acting Secretary

Darlene Smith 1-25-18



Public Health  
Delta & Menominee Counties



2570

**Board of Health Meeting**

Pinecrest Medical Care Facility  
Powers, MI

**Meeting Minutes**

Thursday, December 21, 2017

**Board Members Present**

Jan Hafeman

Larry Schei

Amanda Hess

Gerard Tatrow

Patrick Johnson (via telephone)

Tom Trudgeon

**Public Health Staff**

Mike Snyder, Health Officer/ Administrator

Dr. Terry Frankovich, Medical Director

Kim Gustafson, Assistant Program Coordinator

**1. Call to Order/Roll Call**

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on December 21, 2017. The meeting was called to order at 1:00 p.m. CST by Chairman Trudgeon. Roll call was taken by the Assistant Program Coordinator, and is recorded above. Mr. Johnson joined the meeting via telephone. Ms. Hess arrived to the meeting at 1:12 p.m. CST.

**2. Approval of Agenda**

Ms. Hafeman moved the December 21, 2017 agenda be approved.  
Motion was supported by Mr. Schei and carried unanimously.

**3. Public Comment**

There was no public comment on the December 21, 2017 agenda.

**4. Approval of Minutes**

**Ms. Hafeman moved the minutes from November 2, 2017, be approved. Motion was supported by Mr. Tatrow and carried unanimously.**

**5. Personnel Committee**

**a) 2018 Non-Union Position Multipliers**

Mr. Schei briefed the BOH on the 2018 Non-Union Position Multipliers. He noted there were no changes to the document as presented.

**b) Public Act 152 – Health Insurance**

Mr. Schei stated the Personnel Committee recommends the Aggregated Hard Cap be accepted for 2018.

**Ms. Hafeman moved the Aggregated Hard Cap, be approved. Motion was supported by Mr. Tatrow. Chairman Trudgeon requested a roll call and is as follows:**

Jan Hafeman – Yes  
Amanda Hess – Not present for vote  
Patrick Johnson- (via phone) – Yes  
Larry Schei – Yes  
Gerard Tatrow – Yes  
Tom Trudgeon – Yes

**Motion carried on a 5 – 0 vote.**

**c) MERS Employer Transfer Resolution**

Mr. Snyder explained the MERS Employer Transfer Resolution.

**Mr. Tatrow moved the MERS Employer Transfer Resolution be approved. Motion was supported by Mr. Schei. Chairman Trudgeon requested a roll call and is as follows:**

Jan Hafeman – Yes  
Amanda Hess – Not present for vote  
Patrick Johnson- (via phone) – Yes  
Larry Schei – Yes  
Gerard Tatrow – Yes  
Tom Trudgeon – Yes

9572

Motion carried on a 5 – 0 vote.

**d) Union Contract Tentative Agreement**

Mr. Schei highlighted a few additions and changes to the Union Contract. Mr. Snyder also commented on changes and answered questions from the BOH.

Ms. Hafeman moved the Union Contract Tentative Agreement be approved. Motion was supported by Mr. Tatrow. Chairman Trudgeon requested a roll call and is as follows:

- Jan Hafeman – Yes
- Amanda Hess - Yes
- Patrick Johnson- (via phone) – Yes
- Larry Schei – Yes
- Gerard Tatrow – Yes
- Tom Trudgeon – Yes

Motion carried on 6-0 vote.

**6. MERS Quarterly Statement**

Ms. Hafeman moved the MERS Quarterly Statement be acknowledged and placed on file. Motion was supported by Mr. Tatrow and carried unanimously.

**7. Review and Approval of October and November Check Registers**

The Board of Health reviewed the October and November check registers. Questions were answered by Mr. Snyder.

Ms. Hess moved the October check register be approved. Motion was supported by Mr. Schei and carried unanimously.

Chairman Trudgeon moved the November check register be approved. Motion was supported by Ms. Hafeman and carried unanimously.

**8. Medical Director's Report**

Dr. Frankovich announced Influenza season is upon us. Our tracking system does not have any local cases entered to date but most testing is done in primary care offices and is not entered into the system. Cases are being reported across the U.P. and there have been outbreaks in multiple long term care facilities in other districts. Influenza A H3 is the most common strain being reported, and this year's vaccine appears to have

low effectiveness against this strain. Symptoms include fever, body aches, cough, congestion, chills, etc.

Dr. Frankovich also stated Marquette County has recently had six confirmed cases of Pertussis (Whooping Cough). These cases often spread to other counties since children travel for school events etc.

The Hep A outbreak has reached 610 cases now, with 82% having been hospitalized, and 20 deaths. There may be one related case in the U.P. but that has not yet been confirmed by genetic testing. High risk groups include illicit drug users, gay males and individuals in food service. The vaccine is over 90% effective. Children get two doses, with their first dose at around 12 months of age. However, many adults have not been vaccinated because the old conventional "wisdom" was that it was not needed unless you travelled outside of the country.

Dr. Frankovich updated the BOH on the grant Marquette County received to look at overdoses in the county and to provide education to prescribers about appropriate use of narcotics. Dr. Frankovich reported the funding was not received in November as promised, but Northcare will be providing some funding in order to assist this program getting off the ground quicker. Dr. Frankovich is hoping to have the State funding sometime in January.

9. **Health Officer's Report**

- Mr. Snyder reported the All-Staff meeting went very well and the majority of staff felt it was extremely educating.
- Lori Schultz, an Environmental Health Specialist at PHDM, has resigned after 27 years of service.
- Mr. Snyder informed the BOH the next meeting will be in January, but the date and time are yet to be determined.

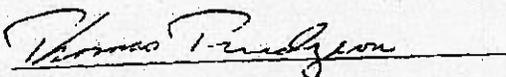
10. **Public Comment (three minutes maximum)**

No public comment.

11. **Board Member Comments**

12. **Adjournment**

There being no further business, Mr. Tatrow made a motion the meeting be adjourned at 3:04 p.m. CST. Motion was supported by Mr. Schei and carried unanimously.



Chairperson

:kg

Approved January 25, 2018  
KSA

**Menominee County  
Department of Health and Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858**

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**BOARD MEMBERS**

**JEFF NASER, CHAIR  
GARY EICHHORN  
SHEILA VERAGHEN**

**DIRECTOR**

**RUSSELL K. SEXTON**

**Date: December 26, 2017**

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan.

Present: Gary Eichhorn, Board Member; Sheila Veraghen, Board Member and Russell Sexton, Board Secretary.

Absent: Jeff Naser, Board Chair. Excused.

Others Present: None.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**APPROVAL OF MINUTES:**

Minutes of the November 28, 2017 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for November 2017 was reviewed. There were \$150.00 in expenditures for the DHHS Board meeting and a \$50.00 expenditure for Spaulding Township for the use of their facility; leaving a balance of \$3,600.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**DIRECTOR'S REPORT:**

Mr. Sexton provided the board with an update on the current staffing situation in Menominee County.

**Statewide Director's Meeting Information:** No new information provided.

**Collaborative Issues:** No new information provided.

**Business Plan Update:** Mr. Sexton provided the board with an update on current performance data including:

FY 2017 Operating Funds: Menominee County allocation is: \$25,896.00. Year-to-date expenditures are: \$5,049.01. This constitutes 19.5% of the allocation spent with 17% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,261.00. Year-to-date expenditures are: \$0. This constitutes 0% of the allocation spent with 0% of the year elapsed (the data for this allocation runs a month or more behind).

**Assistance Payments:**

Assistance Payments Standard of Promptness: 97.41%. Business Service Center 1 average is 97.28%. Statewide Average is 97.43%.

Family Independence Program Work Participation Rate: 0%. Year to date average for CY 2017 is 37.50%. Federal goal is 50%.

**Miscellaneous:** Mr. Sexton reviewed with the board customer information as follows:

October 2017 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 20 cases; 44 recipients; \$6,483.00 in benefits.
- Food Assistance Program: 1,280 cases; 2,385 recipients; \$272,017.00 in benefits.
- State Disability Assistance: 12 cases; 12 recipients; \$2,284.00 in benefits.
- Child Development and Care: 27 cases; 38 recipients; \$11,776.00 in benefits.
- State Emergency Relief: 1 case; \$600.00 in benefits.
- Unduplicated total: 1,303 cases; 2,418 recipients; \$293,159.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 670 cases; 1,447 recipients
- Other Children < Age 21: 112 cases; 121 recipients
- Pregnant Women & Children Under 19: 447 cases; 829 recipients
- MiChild: 61 cases; 106 Recipients
- Non-SSI Aged, Blind & Disabled: 643 cases; 671 recipients
- SSI Aged, Blind & Disabled: 485 cases; 485 recipients
- Medicaid Eligible Total: 2,202 cases; 3,661 recipients
- Healthy Michigan Program Total: 1,193 cases; 1,355 recipients

This information is available on the [www.michigan.gov/dhs](http://www.michigan.gov/dhs) website in the "Green Book".

**Child Welfare:**

CPS Commencement	100%
CPS F2F Investigations	100%
CPS Ongoing F2F	95%
CPS Ongoing Caregiver F2F	100%
CPS Services Plans	100%
CPS Plan Approval	96%
CFC Service Plans	100%
CFC Plan Approval	100%
Medical	100%
Dental	100%
Worker/Child Contacts	N/A%
Worker/Parent Contacts	71%
Worker/Supervisor Contacts	78%
Parent/Child Contacts	100%
	63%

**Board Member Input/Suggestions:** None

A motion to accept the Director's Report was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

**BOARD BUSINESS:**

**1. Approval of Vouchers:**

Vouchers for November 2017 were reviewed and a motion to approve all vouchers was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

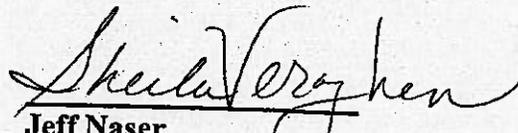
**NEW BUSINESS:** There was no new business presented.

**PUBLIC COMMENT:** None

**NEXT MEETING:** January 23, 2018 at 9:00 a.m. at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan

**ADJOURNMENT:** Motion to adjourn made by Mr. Eichhorn and supported by Ms. Veraghen. Meeting adjourned at 0927 a.m.

  
Russell K. Sexton  
Board Secretary

  
Jeff Naser  
Board Chairperson

Pc: DHS Board Members; Menominee County BOC

## Menominee County Parks and Recreation Committee

Meeting Minutes – December 4, 2017 - ~~DRAFT~~ Approved 2/5/18

The meeting was called to order at 5:00 PM by Chair, Bob Desjarlais at the Stephenson Annex.

Reporting for roll call were: Bob Desjarlais, Dick Peterson, Kathy Branz, Mike Kass, Vola Bleile and County Commissioners Larry Phelps and Bill Cech.

Excused: County Administrator – Sherry DuPont. Others present were Noreen Johnson and Charlene Peterson.

Approval of agenda: Motion by Kathy Branz, support by Vola Bleile to approve the agenda. Motion carried.

Minutes: Motion by Vola Bleile to accept the November 6, 2017 minutes with the following changes – Vola Bleile was excused and Sherry DuPont was present; spelling correction on Linderoth; Sherry checked prices at local parks not Larry second by Bill Cech. Motion carried.

### Public Comments:

Noreen Johnson asked for help with the septic specifications for Bailey Park. She stated she has the permit from the Health Department. Bob told her the permit would show the specifications. She had two bids – one from Kozikowski and one from Twin City.

Noreen also asked for the price to charge for using the pavilion. The park prices are \$50 at Shakey Lakes so we have to be consistent. She has two weddings booked after the season and they would like to serve alcohol. Bob stated per the park rules alcohol is allowed in the parks and to follow the park rules.

### Business:

- a. Review RFQ's
  - a. Replacement Lawnmower okay as written
  - b. 2 – 50 amp pedestals to be changed to 2 – dual 50 amp pedestals
  - c. Rewire Fair Building – okay as is as Jim Quist will explain on the walk through.
- b. 2018 Parks Price List
  - a. Add gift certificates available in off season at County Administrator's office
  - b. Change storage rates from \$.85 sq. /ft. to \$1.00 sq. /ft.
  - c. Committee felt prices were competitive for 2018
- c. 2017/2018 Monthly Budget Review – Dick Peterson stated we should take into consideration the fee for the water testing. MDEQ water test \$137.22 each – 3 at Shakey Lakes and 1 at Kleinke. We need more information on

how/when and who from the Health Department for the water test. Sherry did add this to the budget.

A motion by Mike Kass to accept the 2017/2018 Budget supported by Bill Cech with all in favor.

d. Other items:

a. Tentative 2018 Meeting Schedule – A motion by Mike Kass to accept the meeting schedule with a time change to 6PM; supported by Vola Bleile with all in favor.

b. Timber Cutting Update – Dick Peterson stated that the timber cutting started the day before Thanksgiving with a large portion already done at Shakey Lakes. Longrie will be next. There is still a lot of oak standing at Shakey Lakes which will be saw logs. Pine saw logs are decked and there is a pile of fire wood.

Payments were made to Dean Francis. What is cut has opened a lot of new growth of Pine and Aspen which will now have room to grow.

The issue with the tree at Bailey has been addressed and it will be kept for shade.

The cutter will be going from Shakey Lakes to Longrie, River and then Mason Park. Bailey will be the last to be cut due to the need of a hard frost to keep the surface damage at a minimum.

It was decided to have Dean Francis put together a press release stating the Parks are undergoing a select cut, which has been approved by the County Commissioners. This is to be sent to the Eagle Harold, Peshtigo Times and the Menominee County Journal.

c. Annual Park Passes – Availability of passes prior to first of year. Discussed along with Park Fees and agreed to.

d. Non-community Public Water Supply Fees – MDEQ: Discussed along with budget and has been added to budget.

e. Park – Kayak, Fishing Weekend Tournaments – possible date available. A list of low attendance weekends were supplied by Karen Kayser – a weekend in June would be a good time for this. Larry Phelps will contact Zach from Wild Rose Outfitters/Bait and Tackle to see if this can still be done during the 2018 season.

f. Bailey Property Preservation Association project funding. Noreen stated they are looking at a 32' X 40' building between the museum and Lake Michigan. One room will be used as a gallery for all their pictures, one small room for archives, a meeting room and 2 inside bathrooms. The building design is in its final stages. This will be a three year project with the septic going in in 2018 – approximately \$10,500 to \$18,000. In 2019 their goal is to pour the slab and frame in

the building – approximately \$30,000. They plan on approaching business and the banks for donations to fund this. In 2020 they will finish the building. At this time the Bailey Park Fund is \$16,000 plus the membership. They applied for a Hannahville Grant and were denied.

They are now working with CUPPAD drawing up the maps on the park trails. M & M Area Community Foundation is also assisting. They have not launched a campaign as of yet, but will be pursuing this in the New Year. At the end of July they host the Heritage Craft Days and draw over 400 people and plan to campaign at this time also.

Correspondence: None

Any other items Members wish to present: None

Public Comment: None

Adjournment: Motion by Vola Bleile to adjourn; supported by Mike Kass.  
Meeting adjourned at 6:20 PM.

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**January 25, 2018 – 4:30 p.m.**

**CALL TO ORDER/ROLL CALL:**

Joan Luhtanen, Chairperson, called the meeting to order at 4:33 p.m. Kelly Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet	*X			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Zevitz, Michael Dr.	X		
McCole, Gerald	X			Roberge, Robert	X		

\* Video television conference from the Northpointe Menominee office

\*\* Telephone

**REPRESENTING ADMINISTRATION:** J. McCarty, B. Ducoli, K. Stankevich

**PUBLIC COMMENTS** –None

**APPROVAL OR AMEND AGENDA**

Chairperson Luhtanen asked to amend agenda under presentations: K. Smith, Recipient Rights Annual Report.

Chairperson Luhtanen asked to amend agenda under New Business: Greenshades proposal

Chairperson Luhtanen asked for approval of amended agenda.

**ACTION:** Moved to amend agenda under Presentation and New Business.

**Motion by:** M. Negro supported by J. Hafeman to approve amended agenda.

**Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

Chairperson Luhtanen asked for a motion to approve the December 28, 2017 regular Board meeting minutes.

**ACTION:** Moved to approve 12-28-17 regular Board meeting minutes.

**Motion by:** J. Hafeman supported by G. McCole to approve the 12-28-17 regular Board meeting minutes.

**Motion carried unanimously.**

**PRESENTATION** – Green Shades Proposal

**Presenter:** Brent Johnson, IT Manager

Brent Johnson, Northpointe IT manager, presented to the Board the Greenshade applications, features, installation costs, timeframes, and ongoing costs due to Great Plains 2013 software required upgrade (upgrade to 2016 version). Comparisons of costs, support access, growth potential, integration with current software and licensing completed. Miscellaneous questions addressed.

**PRESENTATION:** Recipient Rights Annual Report **Presenter:** K. Smith, Recipient Rights Officer

K. Smith, Recipient Rights Officer, presented the FY 16/17 Recipient Rights Annual Report. K. Smith reviewed appeals, type and frequency of investigations, trainings, and ongoing goals of the Advisory Committee. Miscellaneous questions addressed.

**ACTION ITEMS**

**Finance**

- a) Check Disbursement – November 2017

**Action:** A motion was made by G. McCole supported by M. Negro to approve Check Disbursement – November 2017

**Motion carried unanimously.**

- b) Financial Statement – November 2017

**Action:** A motion was made by J. Hafeman supported by R. Roberge to approve Financial Statement – November 2017

**Motion carried unanimously.**

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	Superiorland Electronics	Inspection of fire alarms and systems	10/01/17 to 9/30/18	\$190.00 per inspection-all sites \$164.00/per Wet System test Belgium Pointe 2hr. \$656.00/annual Wet System test Boyington 8hr. \$328.00/per Wet System test Maple Ridge 4 hr. \$164.00/per Wet System test The Pines 2hr. \$164.00/per Wet System test Lighthouse 2hr.	\$190.00 per inspection-all sites \$164.00/per Wet System test Belgium Pointe 2hr. \$656.00/annual Wet System test Boyington 8hr. \$328.00/per Wet System test Maple Ridge 4 hr. \$164.00/per Wet System test The Pines 2hr. \$164.00/per Wet System test Lighthouse 2hr.	None
<b>Testing of sprinkler systems and fire alarms</b>						
B	Case Management of MI	Case management	10/1/17 to 9/30/18	\$60.00/15 minutes Case Management \$62.00/encounter Individual Therapy \$40.11/enc. Group therapy \$53.00/enc. Treatment planning \$200.00/enc. Assessment \$150.00/enc. Psychiatric eval \$77.75/enc. Medication review-physician \$21.00/enc. Med injection \$100.00/enc. Health assessment \$29.91/15 min. RN Service \$110.00/enc. Annual CSM Assess \$20.60/enc. Comp Multidisciplinary Eval \$63.00/15 min. Support Coordination	\$60.00/15 minutes Case Management \$62.00/encounter Individual Therapy \$40.11/enc. Group therapy \$53.00/enc. Treatment planning \$200.00/enc. Assessment \$150.00/enc. Psychiatric eval \$77.75/enc. Medication review-physician \$21.00/enc. Med injection \$100.00/enc. Health assessment \$29.91/15 min. RN Service \$110.00/enc. Annual CSM Assess \$20.60/enc. Comp Multidisciplinary Eval \$63.00/15 min. Support Coordination	None
C	Superior Rehab	Therapy	9/1/17 to 8/31/18	\$60.00/hr. Physical Therapy \$60.00/hr. Occupational Therapy \$60.00/hr. Speech Therapy Travel time at same rate as above with mileage at \$ .50/mile If overnight is required, NP will cover cost at mutually agreed rate	\$60.00/hr. Physical Therapy \$60.00/hr. Occupational Therapy \$60.00/hr. Speech Therapy Travel time at same rate as above with mileage at \$ .50/mile If overnight is required, NP will cover cost at mutually agreed rate	None

- c) Contract Grid 12-28-17 (*Superiorland Electronics, Case Management of MI, Superior Rehab Professional Services*)

**Action:** A motion was made by G. McCole supported by P. Phillips to approve the 12-28-17 Contract Grid.

**Motion carried unanimously.**

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	NorthCare Network	Medicaid Specialty Supports and Services	10-1-17 to 9-30-18	Capitated budget allocation with quarterly and year end cost settlement	Capitated budget allocation with quarterly and year end cost settlement	None
B	Monica	Reflective	11/1/17	N/A	\$1650 for 12 weeks of group supervision.	Grant

Laming	Supervision	to 3/1/18	1.5 hours per week	funded
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- d) Contract Grid 12-28-17 Additions (*Monica Laming, NorthCare Medicaid Specialty Supports and Services*)

Action: A motion was made by J. Hafeman supported by M. Negro to approve the 12-28-17 Additions-Contract Grid.

Motion carried unanimously.

- e) Board Member Finance Questions/Responses - None

Jennifer McCarty conducted New Business as follows:

**NEW BUSINESS (Discussion only)**

• Finance

- a) Check Disbursement – December 2017  
Outcome: Action item for next meeting.

- b) Financial Statement – December 2017  
Outcome: Action item for next meeting.

- c) Board Member Finance Questions/Responses  
Misc. questions addressed

- Contract Grid 1-25-18 (*Bonnie Daligga, Bedford Specialized Care, Whispering Pines SIP, Northern Pines, Lakestate Industries, Kutha AFC, Schlaud AFC, 2018 Interagency Cash Transfer Agreement – MRS, Whispering Pines South*)

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Bonnie Daligga	Reflective supervision	1/1/18 to 12/31/18	\$75.00/hr. reflective supervision for infant mental health certification with group and \$60.00/hr. for individual reflective supervision	\$75.00/hr. reflective supervision for infant mental health certification with group and \$60.00/hr. for individual reflective supervision	None
B.	Bedford Specialized Care	Adult Foster Care	22/22/18 to 2/21/19	\$95.00 per diem	\$95.00 per diem	None
C.	Whispering Pines – SIP	Unlicensed residential	10-1-17 to 9-30-18	\$15.00/hour	\$15.00/hour	None
D.	Northern Pines	Vocational	10-1-17 to 9-30-18	\$2.75/15 min. unit	\$2.75/ 15 min. unit	None
Total contract allotment of \$200,000. Payment based on completion of targets. Cost Settled in October for 2017-2018						
E.	Lakestate Industries	Vocational	7/01/18 to 6/30/18	\$3.40/unit nonprofessional respite \$2.50/unit Out of Home Pre-Vocational Habilitation \$6.50/unit Supported Employment \$7.50/unit Community Employment	\$3.40/unit respite \$2.50/unit OOH Pre-Voc Hab \$6.50/unit Supported Employment \$7.50/unit Comm. Employment	None
F.	Kutha AFC	Residential	1/1/18 to 12/31/18	Rates determined by individual treatment plans	Rates determined by individual treatment plans	N/A
G.	Schlud AFC	Residential	1/1/18 to 12/31/18	Rates determined by individual treatment plans	Rates determined by individual treatment plans	N/A

H.	Interagency Cash Transfer Agreement (MRS)	Vocational Rehab 27% Cost Share with Federal	10/1/17 to 9/30/18	\$5227.00	\$5227.00	None
I.	Whispering Pines South	Residential	10/1/17 to 9/30/18	\$129.05 per diem	\$171.89 per diem	\$42.04 per diem

Reviewed and discussed 1-25-18 Contract Grid.

**ACTION:** A motion was made by J. Hafeman supported by M. Negro to move 1-25-18 Contract Grid to an action item at the present meeting.

**ROLL CALL VOTE:**

MEMBERS	YES	NO		YES	NO
Dehn	X		Pasternak	X	
Hafeman	X		Peretto	X	
Martin	X		Roberge	X	
McCole	X		Zevitz	X	
Negro	X		Luhtanen	X	
Hofer	X		Phillips	X	

**Motion carried unanimously.**

**ACTION:** R. Roberge and supported by G. McCole to approve 1-25-18 Contract Grid.

**Motion carried unanimously.**

- Board Bylaws and Policy Review

Discussed need to update to include procedures for cancellation of meetings due to lack of a quorum. Suggestion to reference the OMA rules as applicable. Consensus was Board members must contact Northpointe Administrative Assistant if unable to attend a meeting; particularly in questionable weather conditions. If a lack of Quorum is inevitable, Administrative Assistant will notify Board members and ensure signs are placed on doors of main offices. If there is need, special meeting to be called with an 18-hour advance notice posting, otherwise meetings cannot be rescheduled. Page 5, no. 13 – remove the word “to” from sentence. Draft to be reviewed at next meeting.

**Outcome:** New business for next meeting.

- Stakeholder’s Advisory Committee Applications of Interest

**ACTION:** A motion was made by M. Hofer supported by G. McCole to move Advisory Committee Applications of Interest to an action item at the present meeting.

**ROLL CALL VOTE:**

MEMBERS	YES	NO		YES	NO
Dehn	X		Pasternak	X	
Hafeman	X		Peretto	X	
Martin	X		Roberge	X	
McCole	X		Zevitz	X	
Negro	X		Luhtanen	X	
Hofer	X		Phillips	X	

**Motion carried unanimously.**

**ACTION:** A motion was made by M. Hofer supported by J. Hafeman to rescind the motion to move Advisory Committee Applications of Interest to an action item at the present meeting until clarification can be received regarding primary residence requirements of the Committee Members.

**Motion carried unanimously.**  
**Outcome:** Action item for next meeting.

- CEO Report  
CEO Report provided to the Board. Reviewed Q1 progress updates of strategic plan.

- Greenshades  
Further discussion of Greenshades presentation. Discussed pros and cons of holding, or not holding, a contract with Greenshades. Consensus for members to review the proposal in greater depth with handouts received before the next meeting.  
**Outcome:** Action item at next meeting.

#### **MISCELLANEOUS BOARD/COMMITTEE REPORTS**

Informational to be placed on file:

- NorthCare Governing Board Meeting Minutes 12-13-17
- Annual Board Self-study Training Packet
- Semi-Annual Rights Report
- Recipient Rights Outcomes Report
- Annual Board Confidentiality Statement (To be returned by all members at next meeting)

**PUBLIC COMMENTS** – None

#### **BOARD COMMENT**

M. Negro congratulated staff of the Pines for doing fantastic job providing services and updates to support people.

Chairperson Luhtanen announced Great Lakes Rural Mental Health Conference will be held in Escanaba on Sept. 9, 10, and 11. This is the 25<sup>th</sup> year and will have a national speaker present. Encouraged everyone to attend.

An alternate from Dickinson County Commissioner's office will be attending the February 8, 2018, meeting on behalf of A. Martin.

#### **ADJOURN**

A motion was made by G. McCole supported by N. Pasternak to adjourn the meeting.

**Motion carried unanimously.**

Meeting adjourned at 6:30 p.m.

The next regular Board meeting is scheduled for Thursday, February 8, 2018 in Kingsford, Michigan at 4:30 p.m.

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Joan Luhtanen, Chairperson

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Patricia Phillips, Secretary

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Kelly Stankevich, Administrative Assistant

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Equalization Director</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Discussion of the changes to the job description for the Equalization Director	
<b>RECOMMENDED MOTION:</b>	

Submitted by: Sherry DuPont

02/22/2018  
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

DATE:

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

## Menominee County, Michigan Position Description

**Title:** Equalization Director  
**Department:** Equalization  
**Date:** January 22, 2018

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### Purpose of Position

Develops and carries out policies for conducting surveys of assessments and assists the Board of Commissioners in the Equalization of assessments as required by State statute and regulation. Directs and conducts studies and analysis for the appraisal of real and personal property in order to ensure fairness in assessing units required by Michigan property tax laws. Director ensures that accurate assessment records are maintained. ~~Person in this position will report to the Menominee County Board of Commissioners with respect to administrative matters.~~

### Essential duties and Responsibilities

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Develops and implements the necessary procedures in order to assure the orderly and equitable survey of assessments to determine the true cash or market value of real estate and personal property.
- Manages the department staff which is engaged in obtaining the necessary data for use in the equalization process.
- Prepares appraisal guidelines to supplement and aid staff in the performance of assignments.
- **Director and his/her Department shall coordinate with the County Administrator's office for all administrative functions in the same manner as is the practice for all Departments.**
- Directs the computations and calculations which result in the millage reduction fraction for each taxing jurisdiction in the County (county, township, school district, village, etc.)
- Review millage request from units on an annual basis for accuracy.

- Confers with and coordinates activities with local assessors, County officials and other governmental unit representatives as required.
- Keeps abreast of Michigan Tax Tribunal cases, recent court rulings, industrial and commercial facilities exemptions, and other matters relating to property tax administration.
- Appears at meetings with the general public dealing with taxation.
- Follows County Personnel Manual in reference to the hiring & selection procedure for departmental positions under the Director. ~~Evaluates applicants for positions within the department and makes final selection of new employees.~~
- Furnishes assistance to local assessing officers in the performance of duties imposed upon those officers by the General Property Tax Act, including the development and maintenance of accurate property descriptions, the discovery, listing, and valuation of properties for tax purposes, and the development and use of uniform valuation standards and techniques for the assessment of property.
- ~~if requested by the County Board, may R~~represents the County before the State Tax Commission.
- Keeps informed of the real estate market, proposed legislation, and economic conditions affecting the County and real property values within the County.
- Responsible for the valuation of property throughout the County destroyed in whole or part by acts of nature (damage assessment).
- Meets all State Tax Commission requirements and deadlines.
- Any other duties as assigned.

#### **Required knowledge, Skills, Abilities and Minimum Qualifications:**

The requirements listed below are representative of the knowledge, skills, abilities and qualifications necessary to perform the essential functions of the position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job.

Requirements include the following:

- Michigan Advanced Assessing Officer (MAAO) certification Level (III) from the State Tax Commission.
- Valid Michigan Driver's License.
- ~~Approximately 3 years of progressively more responsible~~ experience in appraising all types of property ~~with some~~
- ~~S~~Supervisory and ~~/~~administrative related experience is necessary.
- Working knowledge of computers and experience with BSA Software, Apex, and GIS.
- County employees must be physically and mentally able to perform the essential duties of their position without excessive absences.

**Physical Demands and Work Environment**

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, stand, bend, stoop, kneel, climb stairs and to use hands to finger, handle, or feel objects, tools or controls. The employee must be able to walk over uneven terrain to conduct appraisals of property and structures. The employee is often required to verbally communicate and read documents. The employee must occasionally lift and/or move objects of light weight.

**Environmental Adaptability**

- Ability to work under a combination of safe and comfortable conditions where exposure to environmental factors is minimal and poses a very limited risk of injury and ability to work under conditions of some hazard and risk to physical injury.

Menominee County, Michigan is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

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**Employee's Signature**

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**Supervisor's Signature**

---

**Date**

---

**Date**

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	<b>Advertising for Equalization Director</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>  .Discuss "Notice to Hire Equalization Director"	
<b>RECOMMENDED MOTION:</b>	

Submitted by: Sherry DuPont

02/23/2018  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

Commissioners, below is the advertisement that was published in 2005 for the hiring of our current Equalization Director.

I think we should also use this ad for publishing our coming vacancy. (Dates/names/cert. level name changes of course).

This ad (in 2005) was published at MAC, MTA, County Journal, Eagle Herald, Green Bay Press, and the Escanaba Daily Press.

### **EQUALIZATION DIRECTOR**

Menominee County, Michigan is seeking applicants for the position of County Equalization Director. We offer a competitive wage and benefit package, and the position requires a Level III Certification. Preferred qualifications include excellent "people skills", experience in an administrative/supervisory position, and a proven team player. The county will also entertain proposals from adjoining counties for joint services, or contract services. Submit resume (proposals) including a minimum of 5 professional references, salary history, and salary requirements by the end of the business day on June 30, 2005 to:

Brian Neumeier  
County Administrator  
839 10<sup>th</sup> Avenue  
Menominee, MI 49858

*Menominee County is an Equal Opportunity/ Affirmative Action Employer*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Menominee Regional Airport</b>
<b>DEPARTMENT:</b>	<b>Administration/Airport</b>
<b>ATTACHMENTS:</b>	<b>No</b>
<b>SUMMARY:</b>	Discuss the future direction of Menominee Regional Airport
<b>RECOMMENDED MOTION:</b>	

Submitted by: Sherry DuPont

02/22/2018  
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	<b>Commissioner Per Diems and Expenses</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>  Board to review Commissioner Per diems and expenses as recently submitted for payment.	
<b>RECOMMENDED MOTION:</b>	

Submitted by: Sherry DuPont

02/22/2018  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):





**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

RECEIVED  
FEB 21 2018  
BY: *da*

Mileage: .545 cents/mile ~ effective 01 January 2018

\*Meals      Breakfast - \$9.00  
              Lunch - \$11.00  
              Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: Larry Phelps ~ District 3

Date	Meeting Place	# of miles	X .545/mile	Total Cost	Account Number
1/15/18	Menom. Co. Courthouse	5	.545	2.72	101-101-860.03
1/23/18	Menom. Co. Courthouse	5	.545	2.72	101-101-860.03
1/24/18	Menom. Co. Courthouse	5	.545	2.72	101-101-860.03
1/29/18	Menom. Co. Courthouse	5	.545	2.72	101-101-860.03
2/1/18	Menom. Co. Courthouse	5	.545	2.72	101-101-860.03
2/5/18	Stephenson Annex	36	.545	19.62	101-101-860.03
2/6/18	Menominee Courthouse	5	.545	2.72	101-101-860.03
2/13/18	Stephenson Annex	36	.545	19.62	101-101-860.03
					101-101-860.03
			<b>Total Mileage</b>		
				<b>Total Mileage Fee</b>	<b>\$55.56</b>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Larry Phelps*  
\_\_\_\_\_  
Signed

*2/21/18*  
\_\_\_\_\_  
Date



**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

Mileage: \$ .545/mile -- effective 01 January 2018

\*Meals: Breakfast - \$ 9.00  
Lunch - \$11.00  
Dinner \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conference will NOT be reimbursed

Name: Jan Hafeman - District 8

Date	Meeting Place	# of miles	X .545/mile	Total Cost	Account Number
1/9/18	Co. Bd. Menominee	76		41.42	101-101-860.10
1/15/18	Co Bd. Spec.- Menominee	76		41.42	101-101-860.10
1/23/18	Co. Bd. Menominee	76		41.42	101-101-860.10
1/25/18	Pinecrest-Pinecrest	14		7.63	101-101-860.10
1/29/18	Co Bd. Spec- Menominee	76		41.42	101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
		318	<b>Total Mileage</b>		
				<b>Total Mileage Fee</b>	<b>\$173.31</b> ✓

Expenses shall be submitted to County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the Same has been paid.

*Jan Hafeman*  
\_\_\_\_\_  
Signed

1/31/18

Date

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	<b>Miscellaneous Bills</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
Review Miscellaneous Bills paid on February 21, 2018 for the amount of \$71,079.39	

Submitted by: Sherry DuPont

02/22/2018  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

## Miscellaneous Bills Account Number List

### General Fund Expenditures

101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-402 Brownfield Authority  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

### Special Revenue Funds

205 Road Patrol  
206 Sheriff Work Van  
208 County Parks  
215 Friend of Court  
216 Airport  
218 IT - Computer Serv.  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
263 Pistol Licensing  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
285 Senior Citizens  
286 Medical Marijuana Grant  
289 SOM Salvage Vehicle Title Inspections  
292 Child Care  
294 Veterans' Trust  
292 Special Child Care Funds  
401 3-Way Road  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

**APPROVED**

FEB 21 2018

~~10~~

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: ADE INCORPORATED					
41677	SALCE Assessment (x25)	101-136-755.00	150.00		150.00
TOTAL VENDOR ADE INCORPORATED					150.00
VENDOR NAME: ALL CARE AUTOMOTIVE					
47042	Vehicle Maintenance - 2008 Chevrolet Impala	101-265-981.00	228.19		228.19
TOTAL VENDOR ALL CARE AUTOMOTIVE					228.19
VENDOR NAME: ANDERSON, TACKMAN & CO, PLC					
66033	Audit - year ending 9/30/17	101-103-801.01	15,000.00		15,000.00
TOTAL VENDOR ANDERSON, TACKMAN & CO, PLC					15,000.00
VENDOR NAME: ARAMARK UNIFORM SERVICES INC					
1677738996	WB Foam (Airport)	216-585-755.01	113.55		113.55
1677761453	Airport Supplies	216-585-755.01	55.91		113.79
		216-585-745.00	57.88		
1677756943	Airport Supplies	216-585-755.01	55.91		113.79
		216-585-745.00	57.88		
1677801862	Airport Supplies	216-585-755.01	53.11		114.51
		216-585-745.00	61.40		
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC					455.64
VENDOR NAME: ARDAUGH, JOHN R.					
Reimbursement	Mileage & Hotel	101-172-704.00	408.73		408.73
TOTAL VENDOR ARDAUGH, JOHN R.					408.73
VENDOR NAME: AT&T - CAROL STREAM, IL					
906753458202	Jan 2 - Feb 1, 2018 (Shakey Lakes)	101-103-850.00	44.78		44.78
906753220902	Jan 2 - Feb 1, 2018 (Annex)	101-103-850.00	221.88		221.88
TOTAL VENDOR AT&T - CAROL STREAM, IL					266.66
VENDOR NAME: AT&T MOBILITY					
287252150867X0208201	906-792-0211 & 906-792-5968	101-132-850.00	69.02		69.02
TOTAL VENDOR AT&T MOBILITY					69.02
VENDOR NAME: AUTOMOTIVE SUPPLY CO.					
080422178	Tire Pressure Gage for Equipment	216-585-729.01	40.08		40.08
TOTAL VENDOR AUTOMOTIVE SUPPLY CO.					40.08
VENDOR NAME: BERGMAN, JOHN M.A.					
2013-068-MI	Court Appointed Legal (M.M. Anderla)	101-148-807.00	126.30		126.30
TOTAL VENDOR BERGMAN, JOHN M.A.					126.30
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.					
239.7	Vehicle Maintenance - 2008 Chevy Impala	101-265-981.00	62.18		62.18
23971	Vehicle Maintenance - 2017 Ford Explorer	205-315-934.02	34.90		34.90
23987	Vehicle Maintenance - 2016 Ford Explorer	205-315-934.02	43.49		43.49
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.					140.57
VENDOR NAME: BLUETARP FINANCIAL, INC.					
1618638752	B&G Operational Supplies	101-265-755.00	34.64		34.64
TOTAL VENDOR BLUETARP FINANCIAL, INC.					34.64
VENDOR NAME: BP					
52529331	Road Patrol Gasoline Charges	205-315-742.00	391.30		391.30
TOTAL VENDOR BP					391.30
VENDOR NAME: BRUNELLE, JENNIFER					
Reimbursement	Northern MI Juvenile Officers Assoc.	292-663-860.00	40.00		40.00
TOTAL VENDOR BRUNELLE, JENNIFER					40.00
VENDOR NAME: CARQUEST AUTO PARTS					

FEB 21 2018

*Handwritten initials*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: CARQUEST AUTO PARTS					
2825-ID-373919	Building Maintenance	101-265-930.01	63.94		63.94
TOTAL VENDOR CARQUEST AUTO PARTS					63.94
VENDOR NAME: CEDAR RIVER PLAZA					
MEC01/31/18	Road Patrol - Gasoline Charges	205-315-742.00	24.07		24.07
TOTAL VENDOR CEDAR RIVER PLAZA					24.07
VENDOR NAME: CELLCOM					
676937	Medical Examiner Cellular Services	101-648-850.00	57.97		57.97
681350	Cellular Services	292-663-850.00	40.20		120.60
		292-664-850.00	40.20		
		292-664-850.00	40.20		
676612	Airport - Cellular Services	216-585-850.00	54.87		54.87
TOTAL VENDOR CELLCOM					233.44
VENDOR NAME: CENEX FLEETCARD					
152054	Building Code - Gasoline Sales	249-371-742.00	181.35		181.35
TOTAL VENDOR CENEX FLEETCARD					181.35
VENDOR NAME: CLOVERLAND PAPER CO					
116354	Inmate Supplies	101-301-770.00	364.91		364.91
116416	Janitorial Supplies (Library)	101-265-755.01	95.24		95.24
116413	Janitorial Supplies (Courthouse)	101-265-755.01	104.54		104.54
TOTAL VENDOR CLOVERLAND PAPER CO					564.69
VENDOR NAME: COLEMAN ENGINEERING COMPANY					
30303	Additional Mapping - Menominee Township	517-252-970.00	7,500.00		7,500.00
TOTAL VENDOR COLEMAN ENGINEERING COMPANY					7,500.00
VENDOR NAME: COOPER OFFICE EQUIPMENT					
152933	Contract # 1408-01	101-172-931.01	380.48		380.48
TOTAL VENDOR COOPER OFFICE EQUIPMENT					380.48
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCTION I					
30707	Shredding Documents (2/8/18)	101-265-801.00	307.51		307.51
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCTION I					307.51
VENDOR NAME: DELLISSE, MIKE					
Reimbursement	Mileage	101-682-860.00	127.42		127.42
TOTAL VENDOR DELLISSE, MIKE					127.42
VENDOR NAME: DOUGOVITO, GREG					
2/16/18	Transportation	101-132-801.01	20.00		76.56
		101-132-801.00	48.00		
		101-132-801.00	8.56		
TOTAL VENDOR DOUGOVITO, GREG					76.56
VENDOR NAME: DTE ENERGY					
910020910998	Annex	101-261-920.04	227.68		227.68
TOTAL VENDOR DTE ENERGY					227.68
VENDOR NAME: DUROCHER, TONY					
2/16/18	Transportation	101-132-801.01	17.50		124.90
		101-132-801.00	42.00		
		101-132-801.00	65.40		
TOTAL VENDOR DUROCHER, TONY					124.90
VENDOR NAME: EICKMEYER HEATING & SHEET ME					
11607	Service call - Gas Leak in Terminal Bldg	216-585-981.00	121.68		121.68
TOTAL VENDOR EICKMEYER HEATING & SHEET ME					121.68

FEB 21 2018



INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNT	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: GARCIA LINDA					
2/9/18	Transportation	101-132-801.01	15.00		51.00
		101-132-801.00	36.00		
TOTAL VENDOR GARCIA LINDA					51.00
VENDOR NAME: GBS INC.					
18-31262	Marriage (#9) & Death Binder(#31)	101-215-727.00	294.47		294.47
TOTAL VENDOR GBS INC.					294.47
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE					
82102555	Annex - Garbage Removal	101-261-930.04	61.88		61.88
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE					61.88
VENDOR NAME: GRIME FIGHTERS					
4346	Steam Cleaning Service for Jail	101-265-930.01	290.00		290.00
TOTAL VENDOR GRIME FIGHTERS					290.00
VENDOR NAME: HENSLEY, RN, JOEL					
February 2018	Nursing Services	101-301-770.01	1,365.00		1,365.00
February 2018	Medical Examiner	101-648-709.00	1,080.00		3,170.00
		101-648-835.00	2,090.00		
Reimbursement	Phone Equipment (Medical Examiner)	101-648-850.00	17.94		17.94
TOTAL VENDOR HENSLEY, RN, JOEL					4,552.94
VENDOR NAME: HI TEC BUILDING SERVICES, INC.					
016490	Remaining Balance due for January 2018	101-265-801.00	169.20		169.20
TOTAL VENDOR HI TEC BUILDING SERVICES, INC.					169.20
VENDOR NAME: INTERNATIONAL CODE COUNCIL					
3183477	ICC Membership (Bldg Code)	249-371-802.00	135.00		135.00
TOTAL VENDOR INTERNATIONAL CODE COUNCIL					135.00
VENDOR NAME: J.F. AHERN COMPANY					
240835	Fire Equipment Inspection (Annual)	101-265-801.00	153.00		153.00
TOTAL VENDOR J.F. AHERN COMPANY					153.00
VENDOR NAME: KLEIMAN, MARC					
Reimbursement	Mileage	101-215-860.00	22.89		22.89
TOTAL VENDOR KLEIMAN, MARC					22.89
VENDOR NAME: LARSON, MICHELLE					
Reimbursement	Supplies	292-668-801.00	97.53		97.53
January 2018	Can Zone	292-668-801.00	90.00		113.98
		292-668-801.00	23.98		
TOTAL VENDOR LARSON, MICHELLE					211.51
VENDOR NAME: M.A.C.V.C.					
Dues	2018 Spring Conference (M. Dellisse)	101-682-860.00	65.00		65.00
TOTAL VENDOR M.A.C.V.C.					65.00
VENDOR NAME: MANPOWER, INC.					
32428170	Week Ending 2/11/18 (D. Averill)	101-172-704.00	680.00		680.00
32404028	Week Ending 2/4/18 (D. Averill)	101-172-704.00	680.00		680.00
TOTAL VENDOR MANPOWER, INC.					1,360.00
VENDOR NAME: MARINETTE COUNTY SHERIFF DEPT.					
1715973DP	Service & Mileage (R.J. Karlin)	101-267-804.00	142.00		142.00
TOTAL VENDOR MARINETTE COUNTY SHERIFF DEPT.					142.00
VENDOR NAME: MENARDS - MARINETTE					
53113	Inmate Supplies	101-301-770.00	7.26		7.26
52923	Annex Mail Box	101-265-755.00	11.19		11.19

FEB 21 2018

NO

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: MENARDS - MARINETTE					
52859	Park Equipment	208-751-984.00	39.99		39.99
TOTAL VENDOR MENARDS - MARINETTE					58.44
VENDOR NAME: MENOMINEE COUNTY 4-H FOUNDATIO					
803	Wall Map (Sheriff Dept)	101-301-727.00	50.00		50.00
TOTAL VENDOR MENOMINEE COUNTY 4-H FOUNDATIO					50.00
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI					
11113	Power To Radio Tower (Jan 2018)	101-301-934.01	52.98		52.98
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSI					52.98
VENDOR NAME: MI ASSO. OF COUNTY CLERKS					
Dues	2018 Membership Dues	101-215-802.00	250.00		250.00
TOTAL VENDOR MI ASSO. OF COUNTY CLERKS					250.00
VENDOR NAME: MICHIGAN SHERIFFS' ASSOCIATION					
20180131	Registration - Summer Conference (M. Holmes)	101-301-881.00	275.00		275.00
TOTAL VENDOR MICHIGAN SHERIFFS' ASSOCIATION					275.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I					
0134478-001	Office Supplies - Sheriff Dept	101-301-727.00	58.98		58.98
0134351-001	Office Supplies (Probate/Family)	101-132-727.00	30.19		60.38
		101-148-727.00	30.19		
0134432-001	Office Supplies (Probate/Family)	101-132-727.00	15.99		31.99
		101-148-727.00	16.00		
0134490-001	Binder & Mailers	516-253-727.00	207.41		207.41
0134558-001	ink Cartridge (Family/Probate)	101-148-727.00	57.49		114.99
		101-132-727.00	57.50		
0134418-001	Office Supplies (PA)	101-267-727.00	37.95		37.95
0132534-001	Office Supplies (Family/Probate)	101-132-727.00	17.74		35.49
		101-148-727.00	17.75		
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I					547.19
VENDOR NAME: MORNING DOVE PRODUCTIONS					
270	Advertising for Parks	208-751-901.00	2,600.00		2,600.00
TOTAL VENDOR MORNING DOVE PRODUCTIONS					2,600.00
VENDOR NAME: MURPHY, KEITH					
2/15/18	Transportation	101-132-801.01	20.00		130.13
		101-132-801.00	48.00		
		101-132-801.00	62.13		
TOTAL VENDOR MURPHY, KEITH					130.13
VENDOR NAME: NMCOA TREASURER					
Daniel J. Menacher	Dues & Subscription Rate	249-371-802.00	400.00		400.00
TOTAL VENDOR NMCOA TREASURER					400.00
VENDOR NAME: NORTHERN STAR PATHOLOGY, PC					
2/10/18	Autopsy (J. Falk)	101-648-836.00	1,450.00		1,450.00
TOTAL VENDOR NORTHERN STAR PATHOLOGY, PC					1,450.00
VENDOR NAME: NUTT, MICHAEL					
Reimbursement	Mileage	292-664-860.00	107.64		107.64
TOTAL VENDOR NUTT, MICHAEL					107.64
VENDOR NAME: OFFICE DEPOT, INC.					
104229023001	Office Equipment (Parks)	208-751-728.00	32.96		32.96

**APPROVED**

FEB 21 2018 *JS*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: OFFICE DEPOT, INC.				CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN
104227478001	Office Supplies - Parks & Admin	208-751-727.00 101-172-727.00	18.12 5.59	23.71
104229024001	Office Supplies - Admin	101-172-727.00	18.99	18.99
104227879001	Office Supplies - District Court	101-136-727.00	144.29	144.29
104228388001	Office Supplies - District Court	101-136-727.00	22.49	22.49
104228389001	Office Supplies - District Court	101-136-727.00	25.64	25.64
103445929001	Office Supplies (District)	101-136-727.00	2.41	2.41
103445794001	Office Supplies (District)	101-136-727.00	27.64	27.64
TOTAL VENDOR OFFICE DEPOT, INC.				298.13
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068318033001	Inmate Supplies	101-301-770.00	167.08	167.08
40068318026001	Inmate Supplies	101-301-770.00	76.88	76.88
TOTAL VENDOR PAN-O-GOLD BAKING CO.				243.96
VENDOR NAME: PHILIPPS, RANDALL				
February 2018	Court Appointed Show Cause	101-132-807.00 101-131-807.00	500.00 1,000.00	1,500.00
TOTAL VENDOR PHILIPPS, RANDALL				1,500.00
VENDOR NAME: PROGRESSIVE BUSINESS COMPLIANCE				
510497	MI Complete Compliance Posters	101-301-755.00	44.95	44.95
TOTAL VENDOR PROGRESSIVE BUSINESS COMPLIANCE				44.95
VENDOR NAME: QUAAK, BRENDA				
2/9/18	Holdover	101-132-801.01 101-132-801.00	55.00 132.00	187.00
TOTAL VENDOR QUAAK, BRENDA				187.00
VENDOR NAME: QUILL CORPORATION				
4619324	Office Supplies (PA)	101-267-727.00	173.14	173.14
4641496	Office Supplies (PA)	101-267-727.00	18.58	18.58
TOTAL VENDOR QUILL CORPORATION				191.72
VENDOR NAME: REDWOOD BIOTECH, INC.				
634658	Drug Testing Supplies	101-136-727.00	621.58	621.58
TOTAL VENDOR REDWOOD BIOTECH, INC.				621.58
VENDOR NAME: REINHART FOODSERVICE				
381173	Inmate Supplies	101-301-770.00	1,375.37	1,375.37
386448	Inmate Supplies	101-301-770.00	1,647.95	1,647.95
TOTAL VENDOR REINHART FOODSERVICE				3,023.32
VENDOR NAME: SAM'S CLUB MC/SYNCB				
Credit Card	Inmate Supplies	101-301-770.00	1,310.38	1,310.38
TOTAL VENDOR SAM'S CLUB MC/SYNCB				1,310.38
VENDOR NAME: SHERWIN WILLIAMS COMPANY				
8231-5	Paint (Security Door/Window)	101-265-970.07	74.98	74.98
TOTAL VENDOR SHERWIN WILLIAMS COMPANY				74.98
VENDOR NAME: SQUIRES-STEPNIAK, REBECCA				
Reimbursement	Mileage - January 2018	292-665-860.00	235.99	235.99
TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA				235.99
VENDOR NAME: ST. OF MI-MANAG/BUDGET/PO30681				
18-000617	Activation 1/25 - 1/31/18	205-315-934.01	250.00	250.00
TOTAL VENDOR ST. OF MI-MANAG/BUDGET/PO30681				250.00
VENDOR NAME: STANDARD INSURANCE COMPANY				

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
<b>VENDOR NAME: STANDARD INSURANCE COMPANY</b>				
March 2018	Life Insurance Premium	101-101-713.00	21.24	226.56
		101-132-713.00	6.49	
		101-136-713.00	11.80	
		101-141-713.00	9.44	
		101-148-713.00	0.59	
		101-215-713.00	11.80	
		101-172-713.00	4.72	
		101-267-713.00	11.80	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	4.72	
		101-301-713.00	49.56	
		101-682-713.00	2.36	
		101-426-713.00	2.36	
		216-585-713.00	2.36	
		271-790-713.00	7.08	
		292-663-713.00	2.36	
		292-664-713.00	2.36	
		292-665-713.00	2.36	
		208-751-713.00	2.36	
		205-316-713.00	2.36	
		205-315-713.00	30.68	
		266-325-713.00	21.24	
<b>TOTAL VENDOR STANDARD INSURANCE COMPANY</b>				<b>226.56</b>
<b>VENDOR NAME: STATE OF MICHIGAN</b>				
D95A	Jan, Feb, March 2018 (District)	101-136-931.01	3,727.35	3,727.35
P55	Jan, Feb, March 2018 (Probate)	101-132-858.03	2,816.63	2,816.63
C41	Jan, Feb, March (Circuit)	101-131-858.03	1,939.24	1,939.24
<b>TOTAL VENDOR STATE OF MICHIGAN</b>				<b>8,483.22</b>
<b>VENDOR NAME: STEPHENSON MARKETING COOPERATI</b>				
015579	Road Patrol Gasoline Charges	205-315-742.00	2,711.93	2,711.93
462643	Parks - January 2018	208-751-755.02	10.00	81.15
		208-751-742.00	71.15	
023851	Parks - January 2018	208-751-742.00	72.81	72.81
<b>TOTAL VENDOR STEPHENSON MARKETING COOPERATI</b>				<b>2,865.89</b>
<b>VENDOR NAME: TARGET INFORMATION MANAGEMENT</b>				
285083	Forms (District Court)	101-136-727.00	102.44	102.44
<b>TOTAL VENDOR TARGET INFORMATION MANAGEMENT</b>				<b>102.44</b>
<b>VENDOR NAME: THE JANITOR'S CLOSET</b>				
43387	Janitorial Supplies	101-265-755.01	68.05	68.05
<b>TOTAL VENDOR THE JANITOR'S CLOSET</b>				<b>68.05</b>
<b>VENDOR NAME: THORNTON, JEFF</b>				
Reimbursement	Travel Expenses	101-172-704.00	503.09	503.09
<b>TOTAL VENDOR THORNTON, JEFF</b>				<b>503.09</b>
<b>VENDOR NAME: TWIN CITY ELECTRIC, INC.</b>				
81145	Install Network Camera & Microphone	101-265-970.07	1,525.00	1,525.00
<b>TOTAL VENDOR TWIN CITY ELECTRIC, INC.</b>				<b>1,525.00</b>
<b>VENDOR NAME: U.E.S. COMPUTERS, INC.</b>				
78484	Website Domain Registration/Renewal	101-103-851.00	20.00	20.00
<b>TOTAL VENDOR U.E.S. COMPUTERS, INC.</b>				<b>20.00</b>
<b>VENDOR NAME: U.P. RESOURCE CONSERVATION &amp; Dues</b>				
	2018 Council Dues (B. Lang)	101-103-802.00	350.00	350.00
<b>TOTAL VENDOR U.P. RESOURCE CONSERVATION &amp; Dues</b>				<b>350.00</b>
<b>VENDOR NAME: U.S. BANK EQUIPMENT FINANCE</b>				

**APPROVED**

FEB 21 2018

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

02/21/2018 09:49 AM  
 User: jessicaw  
 DB: Menominee County

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE					
350787511	Bixhub 423 Copier	101-172-942.00	133.00		133.00
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE					133.00
VENDOR NAME: VERIZON WIRELESS					
9800854413	Cellular Services	101-265-850.01	191.76		997.75
		101-301-850.00	452.00		
		101-426-850.00	2.53		
		101-682-850.00	32.45		
		205-315-850.00	318.57		
		266-325-850.00	0.44		
TOTAL VENDOR VERIZON WIRELESS					997.75
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP					
0402047856-00011	1004 9th Street	101-265-920.03	57.36		57.36
0402047856-00010	1000 9th Street	101-265-920.03	204.21		204.21
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP					261.57
VENDOR NAME: ZERATSKY EXTREME HEATING &					
12027	Library - Heat Maintenance	101-265-934.00	275.00		275.00
TOTAL VENDOR ZERATSKY EXTREME HEATING &					275.00
VENDOR NAME: ZEVITZ, DR. MICHAEL E.					
February 2018	Medical Examiner	101-648-709.00	2,030.00		2,030.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.					2,030.00
GRAND TOTAL:					66,538.70

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY  
 EXP CHECK RUN DATES 02/20/2018 - 02/20/2018  
 UNJOURNALIZED OPEN  
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card 57603*	Mastercard 1/12 - 2/09/18 (Courthouse)	02/09/2018 jessicaw	02/20/2018	1,196.29	1,196.29	Open
	101-101-710.00 Little Caesars			16.94		
	101-265-930.01 Amazon			152.09		
	263-215-860.00 Holiday			31.73		
	101-268-729.00 USPS			6.65		
	101-268-729.00 USPS			6.65		
	263-215-860.00 Comfort Inns			76.50		
	263-215-860.00 Marathon Petro			39.50		
	263-215-860.00 Holiday			25.06		
	296-667-801.01 K Mart			47.69		
	101-268-729.00 USPS			6.70		
	101-268-729.00 USPS			6.70		
	101-268-729.00 USPS			6.70		
	101-172-704.00 Subway			99.63		
	101-172-704.00 Walmart Supercenter			53.33		
	101-172-704.00 Jack's			18.00		
	101-268-729.00 USPS			6.70		
	101-268-729.00 USPS			6.70		
	208-751-981.00 Amazon			195.65		
	292-668-801.00 K Mart			6.32		
	296-667-801.01 Jack's			21.16		
	101-268-729.00 USPS			6.70		
	101-268-729.00 USPS			6.70		
	215-141-934.00 Amazon			455.00		
	208-751-981.00 Ball Auto Parts			16.49		
	517-252-860.00 Credit Memo - Shanty Creek Resorts			(119.00)		

**APPROVED**

FEB 21 2018

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

Credit Card 57604	Mastercard 1/12 - 2/08/18 (Sheriff/Road)	02/09/2018 jessicaw	02/20/2018	3,344.40	3,344.40	Open
	101-301-742.00 Cenex			10.00		
	101-301-742.00 Kwik Trip			31.50		
	101-301-770.00 A & W			110.00		
	101-301-770.00 Bob Barker			279.03		
	101-301-860.01 Wendy's			7.76		
	101-301-860.01 Wendy's			9.23		
	101-301-881.00 Police One			435.00		
	101-301-881.00 PayPal			275.00		
	205-315-742.00 Holiday			25.42		
	205-315-742.00 Magic Wand			11.00		
	205-315-742.00 Speedway			28.98		
	205-315-742.00 Superior Touchless			11.00		
	205-315-742.00 Superior Touchless			11.00		
	205-315-755.00 Sirchie Fingerprint			332.27		
	205-315-755.02 UPS - PO# 03849			750.00		
	205-315-860.00 Biggby Coffee			7.29		
	205-315-860.00 Biggby Coffee			7.29		
	205-315-860.00 Buffalo Wild Wings			19.53		
	205-315-860.00 Finley's			19.32		
	205-315-860.00 Finley's			19.06		
	205-315-860.00 Lansing Fairfield Suites			168.00		
	205-315-860.00 Mackinaw Bridge			4.00		
	205-315-860.00 McDonalds			8.26		
	205-315-860.00 Outback			28.28		
	205-315-860.00 Subway			11.12		
	205-315-860.00 Tim Horton			5.06		
	205-315-881.03 PoliceOne			225.00		
	205-315-881.03 Wayne State University			495.00		

# of Invoices:	2	# Due:	2	Totals:	4,540.69	4,540.69
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					4,540.69	4,540.69

\* 1 Net Invoices have Credits Totalling: (119.00)

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Miscellaneous Boards/Committees/Commission reports</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Miscellaneous Boards/Committees/Commission Reports	
<b>RECOMMENDED MOTION</b>	

Submitted by: Sherry DuPont

02/22/2018  
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

Menominee Regional Airport Committee  
Minutes of Meeting  
September 19, 2017

\*\*\*\*\***APPROVED**\*\*\*\*\*

The Menominee Regional Airport Committee met on September 19, 2017 at 4:00 PM at the Menominee Regional Airport, Conference Room.

**Call Meeting to order:** Chairperson Schei called the meeting to order at 4:00 PM

**Pledge of Allegiance:** Recited by all

**Roll Call:** Coms. Schei, Meintz and Gromala - all present

Also, present at the meeting were Jeff LaFleur, Com. William Cech, Jay Wessely, Nancy Douglas and Penny Mullins.

**Approval of Agenda:** Motion to approve by Com. Gromala, Seconded by Com. Schei – 3/0

**Approval of Previous Minutes – June 20, 2017:** Motion to approve by Com. Gromala, Seconded by Com. Schei – 3/0

**Public Comment:** None

**Presentation:**

**Com. Schei:** I want to introduce Jay Wessely to give us a follow-up on the Airport Event, on September 9<sup>th</sup>, 2017. **Jay:** I want to thank the County Board for believing in us – The Train Club, my son and myself. There were helicopter rides, bouncers - out in front, tractors (light on the agenda), 70 vehicles, army vehicles, food booths, trains on display in the big hangers, train vendors, crafters, 4 fire trucks, the rescue squad, face painting, balloon art and the Valley Med. Flight, out of Escanaba, couldn't make it because they were booked up the emergency flights. We really appreciated everyone's help, especially Jeff LaFleur. We would very much like to book the facility for next year – September 8<sup>th</sup>, 2018. We have new things planned for next year – the owners of Orange County Chopper, to bring in custom bikes and choppers, we're look to get Specialty Snap-on and Miller Welding in with their bikes next year, too. **Com. Schei:** Well, we'd have to get the board approval for your event next year. I'll have to say that the event was well received, better than I thought it would be. It was a great turn-out, with no negative comments. **Com. Gromala:** My grandchildren just loved it immensely. **Com. Schei:** You may need to have a tent next year, because we can't guarantee that hanger will be available for use next year. We're actively trying to get a business in there, and if so, we can put you in a smaller hanger and you would need a tent – in case of inclement weather. That would be the only caveat to the whole thing. We are thinking of incorporating an airshow along with it – aren't we Jeff? **Jeff:** Yes. **Com. Schei:** That would be another possibility to expand it and

make it bigger. At this point, you have our blessing, but we still have to run it by the County Board so we can get the date reserved for you. **Jay:** I would also like to thank CC Sales for all they did – they made the “goodie bags” look good, so thank you, again!

## **Business:**

### **1. Financial**

**Month-End Budget Status: Com. Schei:** We’re not over budget on anything and all the percentages look good. The current budget ends September 30<sup>th</sup> with the new budget year beginning October 1<sup>st</sup>. **Jeff:** Everything looks good. We lived within our means that’s the best thing. **Com. Gromala:** We do have funds to work on our courtesy van? **Com. Schei:** Yes, Jeff will report on that as part of the Manager’s report.

### **2. Manager Report**

**Fuel Sales: Jeff:** Fuel sales were fairly good. Helicopter fuel sales were up which helped tremendously. It will get us by for another month. It’s all dependent on the comings and goings of everyone and the weather – that plays a major role, too.

**Activity: Jeff:** Again, this also depends on the weather. **Com. Schei:** Do you foresee sales going down the next few months? **Jeff:** Well, yes. Fall we should be ok, but, it’s all dependent on the weather and everyone’s comings and goings. As you know, planes are not well equipped for the cold. So hope for good weather and people moving.

**Fence Damage: Com. Schei:** Can you explain what happened with that fence? **Jeff:** Yes, the fence has been an ongoing thing. It was hit twice – 2 different times by 2 different drivers (drunk driving) who were not insured. So now, it falls on us to repair it. Steve Goddard, Gary and I will pull the old stakes, cut fencing and weave in a new sections. The material is all from when Enstrom expanded their building, so we saved money there. There will be a small bill for his assistance, but he has all the tools and the know-how for the job to get it done. **Com. Meintz:** What dollar value in damages are we look at – is it worth doing a small claims action? **Com. Schei:** Did they get citations – do they know who they are? **Jeff:** Oh yes, they know who they are and they were issued citations. But, doing a small claims suit – if we are awarded judgement, and they aren’t working, what good does the judgement do? I think, in this case, just fix the fence and move forward.

**Courtesy Van: Com. Schei:** We put money in the new budget for a used van, but in the meantime, the old van is too far gone to put the money in it that it needs. So at the Finance Committee, we discussed using funds available in this year’s budget to purchase a used van without going into next year’s budget. The committee recommended that this be moved forward to the County Board for approval. What’s the status on this, Jeff? **Jeff:** I called for quotes from Dodge, Ford, Chevy and Linder-Sorenson. I got a couple of bites, but I don’t want to jump on the first thing available. I’m still working on it – I want to get the best bang for our buck. **Com. Schei:** So, it’s an ongoing process? **Jeff:** Yes. **Com. Gromala:** It will be nice to have it back again so we don’t lose business to “Yupper Uber”. Our tourists will be able to enjoy our city and see more things.

### **3. MAAE Conference – Escanaba**

**Com. Schei:** MAAE is Michigan Administration of Airport Executives. Most Airport

Managers in the state are involved in organization. The show was sponsored by Delta County and Iron Mountain. During the amount of time I was at the conference, they had an MDOT-Aero update, FAA Update and a Round Table Discussion. I learned a lot. Bigger airports (like in Detroit) are run by an Authority, some are run by a Commission (like our old Twin County Airport Commission). The difference – Authorities have the ability to levy taxes and collect money, whereas Commissions operate on budgets by the owner. There are 100+ airports in Michigan that are publicly owned and fall under FAA and MDOT-Aero guidelines and funding. There are 90+ airports that are privately owned and fall under FAA guidelines but are not funded by FAA and MDOT-Aero – not able to get grant funding. Then there were exhibitors and other things, but I needed to leave for a Library meeting and then the CB meeting. Are there any questions or comments, ok then let's move on.

#### **4. Status of Sponsorship with MDOT-Aero/FAA**

**Airport Land Transfer Status: Com. Schei:** There are two things involved with sponsorship-MDOT-Aero mainly and the FAA handles the land transfer. The Great Lakes Regional FAA has finally submitted the land transfer/Quick Claim Deed to the Federal FAA office for approval. Once approved, the land transfer will be complete, to Menominee County. We can then proceed with the name change.

**Airport Name Change: Com. Schei:** As far as the name change, the only thing that is required is a letter to MDOT-Aero/FAA stating the name change along with a copy of a signed resolution by the County Board showing the approved name change. The name we came up with is Menominee Area Regional Airport. Any questions? **John Hart – Menominee Township:** What's wrong with Menominee County Airport like it used to be? **Com. Schei:** That wasn't the name the committee came up with way back when Brian Bousley was here. This is the name the committee came up with back then and this is what will be submitted to the CB.

#### **5. MAP Meeting w/MDOT-AERO-Aero**

**Com. Schei:** This was a meeting introducing a new software program in preparing both State and Federal grant applications for the Airport. The software contains 2 parts - Project-Wise and E-Invoice. Jeff went to train on this in July. Jeff tell us a little bit about this. **Jeff:** Basically, it streamlines projects so that State and Federal agencies know what's going on instead of waiting on all the paperwork.

**MDOT-Aero Budget Status: Com. Schei:** The State and Governor have reduced their budget and they are going to be downsized (retiring pilots will not be replaced). Asked what our intentions were and I told them that the CB was thinking about sending them a letter stating that the county was no longer in the position to fund the airport. There is an option to get the state to participate in funding the airport, but they're not in a position to help. This is just to help us operate the airport – we don't intend on closing the airport or anything like that, it's just to get help to operate the airport. Their lack of funds/reduced budget has nothing to do with grant projects or federal funding or anything like that. We don't intend on closing this airport. We're just looking for additional funding to help operate it.

**Existing Projects (None): Com. Schei:** There are currently no open projects with the State, MDOT-Aero or the FAA. The ILS system is something the FAA funded, installed, and

maintain. It's not from a grant or anything else. They bought, installed and maintain it.

**Consultant Procurement Status for New Projects (2013): Com. Schei:** Every 5 years, we have to approve, by letter, a new consultant with MDOT-Aero. We will have to issue a new letter of approval to Mead & Hunt (our current consultant). Once the FAA approves the land transfer and airport name, this is one of the first things that needs to get done in order for any work or projects can be done by Mead & Hunt – regarding the Airport.

**Airport Layout Plan (ALP) and Exhibit "A" Map: Com. Schei:** The ALP (now on line) has to be updated every 10 years – last time it was done was 2012. It has mapping of the airport, buildings, layout, measurements, etc. – but a smaller version.

Exhibit "A" is an addendum to the AIP (Airport Improvement Plan) that includes maps (URS shows most current) of the airport layout, measurements, property layout, and runways, buildings, fencing – the whole ball of wax. The back shows airport owned interests and easements.

All of this needs to be updated (currently a 2012 version) and needs to be current in Exhibit "A" (through aerial surveys, topical mapping etc.), as required by the FAA, to be done by Mead & Hunt, once the land transfer is approved.

Now, none of this has anything to do with applying for grants. The first thing they said to us, at the meeting, was that our ALP does not meet specs. It is out of date with URS, and it has to be on record at our current consultant of record (Mead & Hunt). All of this needs to be updated (currently 2012).

The plan for the airport must be on file with the FAA in order to qualify as a General Aviation Airport and have a license. This all needs to get done – both the ALP and Exhibit "A" map – and it's an expense item that needs to get done – it's required.

**Review of Airport Inspection Report (8/31/16) and Airport License (General Utility): Com. Schei:** The last time the inspection was done was August 2016. At that time, we were considered a General Utility Airport and is on file with the FAA/MDOT-Aero as such. The ALP is required to be up to date at all times for grant assurances and everything else. Our Exhibit "A" map is dated 2014, but is on record with URS not Mead & Hunt. It must be redone by Mead & Hunt to bring it up to spec.

Inspections are usually done yearly. The last one was August 31, 2016. It was done by Brian Roucheon. The comment he had was "please maintain your approach markers.

**Status of Federal Funds (expires 9/30/18): Com. Schei:** The State has money set in an escrow account for different airports that are on a priority list. We are still on that list yet. There's \$150,000 in there as a part of the 90% share for the runway resurfacing project. It's still available and funded by FAA/MDOT-Aero, the State and locally. 90% is Federal, 5% is State and 5% is local. It expires September 30, 2018.

If we don't apply for that money – apply for that grant and continue to be a part of FAA/MDOT-Aero as far as sponsorship (That's where sponsorship comes in. You have to qualify for sponsorship by having ALP, Exhibit "A" map, land ownership all up to date to

qualify for sponsorship with the FAA/MDOT-Aero), we need to get that grant done and submitted – hopefully by April 2018 - before it expires September 30, 2018. The application is on line and easy enough to complete, but we need to get all these other things up to date first – which includes environmental issues that are now federal law, current economic development condition of the area, remove any and all critical obstructions/safety issues and an aerial survey done through LYDAR – all of which the consultant will complete through CVA software (will need approval by CB, resolution for updating the ALP/Exhibit “A”, etc.). The long and short of it is - we just need to get things up to spec., which I am told should take 2 – 3 months.

**Pavement Condition Index Survey (2015) Com. Shei:** This is done separately from the ALP. The survey was done in 2015 and published in 2016. It shows the conditions of all runway surfaces of Michigan airports. We’re listed at 48-50% surface condition on our runways. This survey is done by MDOT-Aero/FAA.

We were told it is our responsibility to keep our records up to date – all monthly drive-by inspections, pavement maintenance/conditions – to be done on line. It’s also a requirement by the FAA (for economic reasons) to have current records of the number of Based Aircraft on site. We were at 34 aircraft, now we are at 41 which puts us at a higher level. This is updated on “Based Net Aircraft. Com”.

**Sponsor’s (owner) Airport Capital Improvement Plan (ACIP) and New Grant Application Timeframe: Com. Schei:** This a 10 year plan. This and grant applications are published on-line. The first one is a 3 year project – Resurfacing/Rehab of runways 1 4 3 2. We have until September 30, 2018 to apply for this \$150,000 in grant money or we lose it.

There are 3 major questions that need to be answered: 1) Do we want the grant? 2) Is the ALP up-to-date? 3) Has an advisory committee (made up of 10-12pp) been established consisting of businessmen, educators and citizens) to provide input to help update the ALP?

The information on-line is still listing URS (as our consultant) not Mead & Hunt. So this all needs to be updated and entered on-line. So the earliest we can apply for the grant is April 2018 for the funds available before the September 30, 2018 deadline. The FAA has stated that the runways need to be resurfaced, so, if we don’t get everything corrected and up-to-date before the September 30<sup>th</sup> deadline, the resurfacing will be at the cost of the county. You realize that, don’t you Charlie? **Com. Meintz:** Yes. **Com. Gromala:** We have the funds is the 2017/18 budget, under Capital Outlay, to satisfy our obligation of these monies. **Com. Schei:** Yes, we budgeted \$53,000 to \$55,000 for the next 10 years to satisfy our obligation. We cover 5% of the cost, the state covers 5% of the cost and the federal government covers 90% of the cost.

We budgeted, in a separate Capital Outlay account, \$100,000 to expand the fire crash building. This is to put all the equipment in a building, under a roof and out of the weather elements. This will free up the large hanger to have an FBO to lease to a business for monthly income. We are also looking at getting an A&P Mechanic and, possibly (or in addition to), a certified flight instructor. This is something that has been missing on our site. That’s our goal!

#### **6. Airport 3 year Inspection Report (9/14/17)**

**Inspector Randy Coller – MDOT-Aero/FAA:** We had a surprise inspection done to

check safety areas on each side of the runways along with any obstructions on either side of the runways. In the beginning of the summer, Brian Roucheon (inspector from Marquette) came in and raised our PATHY markers from 3 degrees to 4 degrees to help clear the trees at the end of the runway. But after all his measurements and calculations, Randy Collier showed us where there were critical obstructions and handed us a provisional license stating we had 60 days to correct the critical obstruction or lose our General Utility license (where we would lose our funding – meaning any monies are gone). The critical obstructions are the trees and shrubs in the trapezoidal areas of 3 2 4 runways. The FAA requires 20 degrees to 1 for non-precision runways. We are at 12 degrees to 1 which is way below the requirement and a violation. Jeff, can you explain this better? **Jeff:** What this means is that for every 20 ft. of runway, you need to go up a foot to create an open corridor. Basically saying the angles are not correct in the approach of the airport.

We were told to correct our critical obstruction within 60 days first, then we can work on getting our ALP updated. So, I would like to make a motion take the option of hiring Penske Trim a Tree at a fee of \$3500.00 and move it to the CB for approval. **Com. Gromala:** I'll make a motion to move it forward. **Com. Meintz:** I'll support. Passed 3/0.

**Airport License Status: Com. Schei:** Until our critical obstructions are corrected (within the 60 days), we are have a provisional license – we are *temporarily* no longer a General Utility licensed airport.

**Public Comment – None**

**Commissioner Comment – Com. Cech:** Asked what was remaining on the Fuel Farm plan bill. **Com. Schei:** There is 6 payments left (approx. \$6,000 plus interest). **Com. Meintz:** I would like to state the reason for submitting the letter to the state regarding not funding the airport. My intention was to have the state step in, and if the runways needed to be resurfaced, it would then fall on the state. **Com. Schei:** At the beginning of the meeting, I stated that the state did not want any part of it and would not accept any letter stating we were not going to fund the airport. **Com. Gromala:** I just want to state that we did set aside funds in the 2017/18 – as if we will get the sponsorship and be able to apply for the grant in a timely manner. **Com. Meintz:** I would just like to say, Larry, that you did a very nice job representing and going over all the issues concerning the airport. **Com. Schei:** Steve, Jeff and I went over and submitted the operational budget the best we could. We need to get the ALP and everything that needs updating completed so we can apply for the grants/funding needed for our improvements.

**Next meeting date 10/17/17**

**Adjourn:** A motion was made to adjourn by Com. Charlie Meintz and seconded by Com. Gromala. The motion was approved 3/0. Meeting adjourned at 5:35 p.m.

# LEPC Agenda(minutes)

October 12, 2017 at 1:30 PM CDT  
Menominee ISD Building Conference Room  
1201 41<sup>st</sup> Avenue, Menominee, Michigan 49858

approved  
2/15/18

- 1) Call to Order Mike Shaffer called meeting to order at 1:40 p.m.
- 2) Introductions and sign-in sheet: Present were Rich Sexton, Char Staffeldt, Mike Shaffer, Mark Erickson and Don DeTemple. Excused were Mike Lemke and Krista Marciniak
- 3) Review/Approve Agenda: Mark Erickson moved to approve the agenda, second by Don DeTemple, motion carried.
- 4) Review/Approve Minutes of Last Meeting: Mark Erickson moved to approve minutes from previous meeting, second by Don DeTemple, motion carried.
- 5) Public Comment: None
- 6) Presentations: TBD None
- 7) Old Business:  
Rail Car Incident Response: 15 July training – Was held at Mellen Township hall, 22 people attended, instructor from Indiana had a mock rail car on a trailer with him. Nine fire departments, reps from Menominee fire dept., two from Marinette FD hazmat team. *Most important is that until you know what cargo you are dealing with approach with extreme caution. Some of these explosions have sent a rail car  $\frac{3}{4}$  of a mile through the air.* The railroad has its own HazMat team. Stressed the need to know which equipment to use based on the hazards of the incident. Question raised as to whether EPA or DNR would ever get involved in the clean-up process.
- 8) New Business:  
Sara Title III Tier II plans: Briefing at MEMA conference, new packets are coming out and they will be large. Hospital/LTC/Medicare/Medicaid facilities, if exercises are not completed by November 15, funding could be affected. Rich hopes to work on off-site plans beginning in December. Mike Shaffer mentions that the format for the Tier II are changing. Quite extensive. There can be a fine if these are not done/completed in time, so start early.
- 9) Any Other Items of Interest or suggested presentations for next meeting: Rich would still like to see someone from Marinette Marine and Aquila Resources reps as well. Rich shared his experience of a tour he was given of the proposed mine site. Mark added some of his experience with the company.
- 10) Adjournment: Mark Erickson moves to adjourn, second by Don DeTemple....motion carried. Meeting adjourned at 2:48 p.m.

Next meeting January 11, 2018, 1:30 pm Menominee ISD building

# MENOMINEE COUNTY LIBRARY BOARD

Minutes January 9, 2018

Approved: February 13, 2018

C. Peterson called the meeting of the Menominee County Library Board to order at 4:01 PM on Tuesday, January 9, 2018.

Present: C. Peterson, J. Freis, M. Fagan, N. Tuinstra, and Commissioner L. Schei.

Excused: K. McNeely.

J Freis moved to approve the agenda, support by N. Tuinstra. Motion carried.

**Public Participation:** Pat Cheski, Menominee County Library's representative to the Superiorland Library Cooperative Board, reported: The Superiorland Library Cooperative held a special meeting on December 15, 2017 to address budget issues and personnel concerns. During this meeting Director Pam Christensen resigned. Pat will provide a more detailed report to the Menominee County Library Board and will keep them apprised on Cooperative issues. The next meeting of Superiorland Library Cooperative will be on January 26, 2018.

J. Freis moved to approve the minutes from the December 12, 2017 meeting, support by M. Fagan. Motion carried.

M. Fagan moved to approve the December financials, support from N. Tuinstra. Motion carried.

N. Tuinstra moved to approve the January bills, support by J. Freis. Motion carried.

## Director's Report

**Library:** There is a display of pop up books in the lobby case.

**Staff:** Jen Hirn has accepted the Cataloger Position effective January 21, 2018. J. Hirn will attend the M & M grant writing workshop on January 10, 2018.

**Programing:** A "Grateful Art" contest will be running in January and February. The prizes have been donated by Carrie Grinsteiner. This month marks 40 years of preschool Storytime on Friday Morning at the Menominee County Library.

**Friends:** Are hosting an open house on January 19, 2019 for C. Laurin's retirement. She has worked at the library for more than 21 years.

**Volunteers:** 10 volunteer hours this month.

**Building and Grounds:** There was a mishap with the snow plow and now our back steps are in real need of repair. Jim Mekash is aware of the problem and will address this in the spring.

New Business

A. M. Fagan moved to adopt the 2018 Holiday Schedule/Library closure dates. Support by N. Tuinstra. Motion carried.

Public Participation: No public comment.

As there was no further business, M. Fagan moved to adjourn the meeting. Support by J. Freis. Motion carried. Meeting adjourned at 4:25 PM.

Submitted by:  
Amanda Winnicki, Library Director

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**February 8, 2018 – 4:30 p.m.**

**CALL TO ORDER/ROLL CALL:**

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m. Kelly Stankevich, Administrative Assistant, conducted the roll call.

<b><u>MEMBERS</u></b>	<b><u>Present</u></b>	<b><u>Excused</u></b>	<b><u>Absent</u></b>	<b><u>MEMBERS</u></b>	<b><u>Present</u></b>	<b><u>Excused</u></b>	<b><u>Absent</u></b>
		<b><u>Absent</u></b>				<b><u>Absent</u></b>	
Dehn, Janet	X*			Negro, Mari	X**		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X*			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann		X		Zevitz, Michael Dr.	X		
McCole, Gerald	X			Roberge, Robert	X		

\* Video television conference from the Northpointe Menominee office

\*\* Telephone

**REPRESENTING ADMINISTRATION:** J. McCarty, B. Ducoli, K. Stankevich

Joe Stevens attended on behalf of A. Martin, Dickinson County.

**PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance to the Flag was recited by all.

**PUBLIC COMMENTS** –None

**APPROVAL OR AMEND AGENDA**

J. McCarty requested an addition of “Wage Scale Proposal for Emergency Services Manager/Clinical Training Coordinator” under new business, bullet number 3. Board member M. Negro requested an addition of “Anonymous Letter” under new business, bullet number 4.

**ACTION:** Approval of amended agenda.

**Motion by:** J. Hafeman supported by N. Pasternak to approve amended agenda.

**Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

Chairperson Luhtanen asked for a motion to approve the January 25, 2018 regular Board meeting minutes.

**ACTION:** Moved to approve 1-25-18 regular Board meeting minutes.

**Motion by:** G. McCole supported by P. Phillips to approve the 1-25-18 regular Board meeting minutes.

**Motion carried unanimously.**

**ACTION ITEMS**

• **Finance**

a) Check Disbursement – December 2017

**Action:** A motion was made by G. McCole supported by R. Roberge to approve Check Disbursement – December 2017

**Motion carried unanimously.**

b) Financial Statement – December 2017

**Action:** A motion was made by J. Hafeman supported by G. McCole to approve Financial Statement – December 2017

**Motion carried unanimously.**

c) Board Member Finance Questions/Responses - None

• **Stakeholder’s Advisory Committee Applications of Interest**

Applicable policies, procedures, and Stakeholder’s by-laws provided to Board per request as informational items for review. Policy statements to be revisited at later date, not yet specified, as needed to further clarify residential location criteria to serve on committee.

M. Zevitz arrived 5:44 p.m.

**Action:** A motion was made by M. Negro supported by R. Roberge to approve J. Morin, F. McClain, and D. Hehn to Stakeholders Advisory Committee.

**Motion carried unanimously.**

• **Greenshades Proposal**

**ACTION:** A motion was made by J. Hafeman supported by G. McCole to approve Greenshades software purchase proposal for \$13044.29.

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>		<b>YES</b>	<b>NO</b>
Dehn	X		Pasternak	X	
Hafeman	X		Phillips	X	
Hofer	X		Peretto	X	
Roberge	X		McCole	X	
Zevitz	X		Negro	X	
Luhtanen	X				

**Motion carried unanimously.**

Jennifer McCarty conducted New Business as follows:

**NEW BUSINESS (Discussion only)**

• **Finance**

a) FY 16/17 Final Balance Sheet Income Statement

Overall review of integral areas of the Final Balance Sheet. Discussed new format to be presented to the Board for reporting to the Board that would better illustrate our financial standing as it relates to different funding sources. Miscellaneous questions addressed.

**Outcome:** Action item for next meeting.

b) Board Member Finance Questions/Responses

None

• **Board Bylaws and Policy Review**

Chairperson Luhtanen requested clarification on calling emergency meetings. Members to be contacted via telephone for 2/3 vote to hold emergency meeting. Request to make Quarterly QI Outcomes and Stakeholders mandatory reports by adding to Board by-laws under Article III, #6. Recommended Change to Board policy F. *Meeting Notifications and Meeting Minutes* using Open Meetings Act verbiage requested. All other revisions taken from last meeting unanimously approved.

**Outcome:** Discussion item for next meeting. Once final draft is acceptable, will remain on agenda for 30 days prior to Board approval.

- **Wage Scale Proposal for Emergency Service Manager/Clinical Training Coordinator**  
Reviewed proposal and how proposed salary amounts were calculated. Position will be vacant 2/23/18 and is time sensitive.

**ACTION:** A motion was made by J. Hafeman supported by P. Phillips to move the Wage Scale Proposal to an Action item at present meeting.

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>		<b>YES</b>	<b>NO</b>
Dehn	X		Pasternak	X	
Hafeman	X		Phillips	X	
Hofer	X		Peretto	X	
Roberge	X		McCole	X	
Zevitz	X		Negro	X	
Luhtanen	X				

**Motion carried unanimously**

**ACTION:** A motion was made by J. Hafeman supported by R. Roberge to approve the Emergency Services Manager/Clinical Training Coordinator Wage Scale Proposal as presented.

**Motion approved unanimously.**

- **Anonymous Letter**  
Discussion of anonymous letter received by all Board members. Miscellaneous questions addressed.  
**Outcome:** No Board action taken.

**PUBLIC COMMENTS** – None

**BOARD COMMENT**

R. Roberge requested a report showing number of clients in each service by County. Would like to analyze year-to-year trends. G. McCole committed to present report on MACMHB Winter Conference he attended in Kalamazoo, MI, at next meeting. He reports NorthCare CEO Search Committee update: CEO, B. Slavin, is remaining at NorthCare until further notice. A new CEO has not been appointed at this time.

J. Luhtanen encouraged Board members to watch the 2018 Winter Olympics on February 14 to support local Iron River citizen, Nick Baumgartner.

**ADJOURN**

A motion was made by G. McCole supported by J. Hafeman to adjourn the meeting.

**Motion carried unanimously.**

Meeting adjourned at 5: 55 p.m.

The next regular Board meeting is scheduled for Thursday, February 22, 2018 in Kingsford, Michigan at 4:30 p.m.

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Joan Luhtanen, Chairperson

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Patricia Phillips, Secretary

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Kelly Stankevich, Administrative Assistant

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse  
839 10<sup>th</sup> Avenue  
Menominee, MI 49858*

*Sherry DuPont – Interim County Administrator  
Doreen Averill – Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839*

### RESOLUTION 2018-07

#### **RESOLUTION APPROVING TENTATIVE AGREEMENT REACHED BETWEEN MENOMINEE COUNTY BOARD OF COMMISSIONERS, THE MENOMINEE COUNTY SHERIFF CORRECTIONS OFFICERS AND GENERAL TEAMSTERS INTERNATIONAL BROTHERHOOD OF TEAMSTERS, LOCAL UNION NO. 406**

**WHEREAS**, a tentative agreement has been reached between representatives of Menominee County, Teamsters Local 406 and the Menominee County Sheriff's Corrections Officers for the period of January 1, 2018 through September 30, 2021, and

**WHEREAS**, the tentative agreement has been ratified by the employees within the bargaining agreement, and

**WHEREAS**, the provisions of the bargaining agreement have been reviewed by the County Board of Commissioners

**THEREFORE, BE IT RESOLVED**, that the Menominee County Board of Commissioners hereby approves the contract between Menominee County and Menominee County Sheriff Corrections Officers and General Teamsters International Brotherhood of Teamsters, Local Union no. 406 for the period of January 1, 2018 through September 30, 2021.

**BE IT FURTHER RESOLVED**, that the Chairman of the Board of Commissioners, the County Administrator and the County Clerk are authorized to sign the contract on behalf of the County.

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Gerald Piche, Chairman, Menominee County Board of Commissioners

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Marc Kleiman, County Clerk

*Bernie Lang      Charlie Meintz      William Cech – Vice Chairperson      Jan Hafeman*

*John Nelson      Larry Schei      Gerald Piche - Chairman      Steven Gromala      Larry Phelps*

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### RESOLUTION 2018-06

#### **RESOLUTION APPROVING TENTATIVE AGREEMENT REACHED BETWEEN MENOMINEE COUNTY BOARD OF COMMISSIONERS, THE MENOMINEE COUNTY SHERIFF ROAD PATROL OFFICERS AND GENERAL TEAMSTERS INTERNATIONAL BROTHERHOOD OF TEAMSTERS, LOCAL UNION NO. 406**

**WHEREAS**, a tentative agreement has been reached between representatives of Menominee County Teamsters Local 406 and the Menominee County Sheriff's Road Patrol Officers for the period of January 1, 2018 through September 30, 2021; and

**WHEREAS**, the tentative agreement has been ratified by the employees within the bargaining agreement; and

**WHEREAS**, the provisions of the bargaining agreement have been reviewed by the County Board of Commissioners.

**THEREFORE, BE IT RESOLVED**, that the Menominee County Board of Commissioners hereby approves the contract between Menominee County and Menominee County Sheriff's Road Patrol Officers for the period January 1, 2018 through September 30, 2021.

**BE IT FURTHER RESOLVED**, that the Chairman of the Board of Commissioners, the County Administrator and the County Clerk are authorized to sign the contract on behalf of the County.

---

Gerald Piche, Chairman, Menominee County Board of Commissioners

---

Marc Kleimian, County Clerk

*Bernie Lang    Charlie Meintz    William Cech - Vice Chairperson    Jan Hafeman*

*John Nelson    Larry Schei    Gerald Piche - Chairman    Steven Gromala    Larry Phelps*