

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Brian Bousley -- County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on **Tuesday ~ February 24, 2015 @ 6:00 p.m. CST**
At the Menominee County (MSU) Extension Bldg.
S904 U.S HWY 41, Stephenson, MI 49887

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
February 10, 2015 – CB Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
Donna Buechler – Future Plans of Conservation District
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
 - 1. Moved by _____ seconded by _____ to lift/remove the Menominee County hiring freeze beginning 3.1.2015 for non-union employees; & Contract employees for: Courthouse, Corrections; District Ct.; & Road Patrol bargaining units.
 - 2. Moved by _____ seconded by _____ to approve Budget Amendments 1-7 as forwarded from the Finance Committee.
 - a. 9-1-1 ~ Maintenance & CAD/Phone Maint – (\$13,463.80) from 911 fund bal.
 - b. Airport Appropriation (decrease per the TCAC) – (\$10,000) to fund balance
 - c. Annex, Merit Fiber Hannahville Grant +\$11,360
 - d. Library Anonymous Donation - +\$500
 - e. MMRMA reimbursement - +\$50,179
 - f. Fair Board – Hannahville Grant - +\$1,300
 - g. Remonumentation - Grant more than budgeted for - \$+20466
 - 3. Moved by _____ seconded by _____ to appoint one interested candidate
 - 1. _____ to serve on the Menominee County Parks and Recreation Committee for the remainder of a vacated position; term to expire 1/31/2016. (*One application received – Dick Peterson*).

Raymond Williams Charlie Meintz, Chairman Larry Schei, Vice Chair William Cech
James Furlong Bernie Lang Gerald Piche Jan Hafeman John Nelson

4. Moved by _____ seconded by _____ to approve the agreement for Extension Services provided by MI State University to Menominee County at a total cost to the county for FY 2015 of \$39,737. A budget amendment will be forthcoming for adding \$9,737 to the MSU-MOA budget.
5. Moved by _____ seconded by _____ to allow one or two commissioners attend the 2015 MAC Legislative Conference in Lansing, MI (Mar. 30-Apr. 1, 2015). Cost of the Conference and Hotel will be disbursed from Acct.# 101-101-859.00.

Com.1. _____ Com.2. _____

6. Moved by _____ seconded by _____ to approve Commissioner per diems and expenses as recently submitted.
7. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on January 29 & Feb. 2, 2015 in the combined amount of \$97,895.19.
8. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.

J. New Business (discussion only)

1. Personnel Items:
 - a. None
2. Building and Grounds/Park Items:
 - a. None
3. Miscellaneous Items:
 - a. City of Stephenson/DDA request
4. Finance Items
 - a. Commissioner Per Diems and expenses
 - c. Miscellaneous bills as paid on February 2, 12, & 18, 2015 in the combined amount of \$107,593.70.

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment (limited to 5 minutes)

M. Commissioner Comment

- N. Moved by _____ seconded by _____ to go into closed session to consult with Brian Bousley for contract negotiation strategies pursuant to Section 8(c) of the Open Meetings Act. (For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.)

- O. Motion by _____ seconded by _____ to return to open session at _____ P.M.

P. Adjourn

February 10, 2015
Unapproved

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex, Stephenson, Michigan.

Chairman Meintz called the meeting to order at 6:04 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Cech, Furlong, Hafeman, Lang, Meintz, Nelson, Piche, Schei, and Williams.

Absent: None

Moved by Com. Meintz to Amend the Agenda to remove item #6 and to amend item #5 to read "Moved by ___ seconded by ___ to approve the Agreement between the Menominee County Board of Commissioners and the Menominee County Clerk, Treasurer, Probate Court, Prosecuting Attorney, and 41st Judicial Circuit Court and International Brotherhood of Teamsters Local Union #406; Effective January 1, 2015 through December 31, 2017." seconded by Com. Williams. Motion approved 9-0.

Moved by Com. Nelson seconded by Com. Hafeman, to approve the Amended agenda. Motion approved 9-0.

Moved by Com. Hafeman seconded by Com. Nelson to approve the minutes from the January 27, 2015 County Board Meeting. Motion was approved 9-0.

PUBLIC COMMENT: None.

PRESENTATIONS: Nancy Douglas introduced Lois Ellis Business Development Manager with Michigan Economic Development Corporation and presented the Menominee Business Development Corporation's Quarter Report. A short question and answer period followed Ms. Douglas' presentation.

DEPARTMENT HEAD/ELECTED OFFICIALS REPORTS: Adm. Bousley advised the board of the agenda for the upcoming MAC conference (March 30th – April 1st) available and that those board members interested in attending should email him by February 22nd.

ACTION ITEMS:

Moved by Com. Piche and seconded by Com. Hafeman to allow "prayer" prior to the County Board Meetings. Motion failed after a roll call vote 7-2 (Coms. Piche and Hafeman voting in favor).

Moved by Com. Cech to allow "a moment of silence" prior to the County Board Meetings. Motion failed for lack of a second.

Moved by Com. Nelson seconded by Com Hafeman to approve the resolution adopting the MERS Defined Contribution Plan adoption agreement “AMENDMENT” effective 3.1.2015 for new hires, rehires and any (optional) transfers of the current Defined Contribution Division #10 (Courthouse non-union). This plan includes full vesting after 3 years; guarantee 5% county contribution; 0-5% employee contribution; and the county will match up to 3% (max) “county match” of the employee contribution. No loans will be permitted. (Previously this division had 3% employee contribution; 4% county guarantee; 3% (max.) county match of emp. Contribution). Motion approved 9-0.

Moved by Com. Nelson seconded by Com. Hafeman to approve the resolution adopting the MERS Defined Contribution Plan adoption agreement effective 3.1.2015 for new hires, rehires and any (optional) transfers of the current Defined benefit Divisions #01, 02, 15, 16, 18, 20, & 23. This plan includes full vesting after 3 years; guarantee 5% county contribution; 0-5% employee contribution; and the county will match up to 3% (max) “county match” of the employees’ contribution. No loans will be permitted. Motion approved 9-0.

Moved by Com. Hafeman seconded by Com. Williams to approve the Agreement between the Menominee County Board of Commissioners and the Menominee County Clerk, Treasurer, Probate Court, Prosecuting Attorney, and 41st Judicial Circuit Court and International Brotherhood of Teamsters Local Union #406; Effective January 1, 2015 through December 31, 2017. Motion approved 9-0.

Moved by Com. Nelson seconded by Com. Schei to approve the agreement between the Menominee County Board of Commissioners and the Menominee County Sheriff Corrections Officers and the International Brotherhood of Teamsters Local Union #406; Effective January 1, 2015 through December 31, 2017. Motion approved 9-0.

Moved by Com. Schei seconded by Com. Piche to approve the agreement between the Menominee County Board of Commissioners and the Menominee County Sheriff Road Patrol Officers and the International Brotherhood of Teamsters Local Union #406; Effective January 1, 2015 through December 31, 2017. Motion approved 9-0.

Moved by Com. Schei seconded by Com. Williams to approve the Letter of Agreement (regarding Appendix A-Wage reopener) between the Menominee County Board of Commissioners and the Menominee County Sheriff Supervisor Unit-Lieutenants & Sergeants and the International Brotherhood of Teamsters Local Union #406; Effective October 1, 2014 through September 30, 2015. Motion approved 9-0.

Moved by Com. Hafeman seconded by Com. Nelson to approve the agreement between 95A District Court and the 95A District Court Employees Association Effective October 1, 2014 through September 30, 2018. Motion approved 9-0.

Moved by Com. Hafeman seconded by Com. Williams to approve Commissioner per diems and expenses as recently submitted. Motion approved 9-0.

Moved by Com. Hafeman seconded by Com. Cech to approve miscellaneous bills as paid on January 6, 7, 8, & 15 in the amount of \$118,959.22. Motion approved 9-0.

Moved by Com. Williams seconded by Com. Nelson to place miscellaneous boards / committees / commission reports on file in the office of the County Clerk. Motion approved 9-0.

NEW BUSINESS (DISCUSSION ONLY)

PERSONNEL ITEMS:

- a. Hiring Freeze. Adm. Bousley updated the board on the status of the hiring freeze implemented by the board, currently the only bargaining unit without a signed contract is 911 and he will be meeting with them 02/12/2015. Adm. Bousley recommends that the freeze remain in effect until 03/01/2015 because that is when the Defined Contribution Plan takes effect. Adm. Bousley has addressed this with department heads and elected officials and authorized posting, advertising, and interviewing for positions if needed however new hires would not be hired until after 03/01/2015. Forwarded to County Board for Approval at the next meeting.

BUILDING AND GROUNDS/PARKS ITEMS:

- a. None

MISCELLANEOUS ITEMS:

- a. Ad Hoc. Committee for GIS Mapping. Adm. Bousley suggests that the committee consist of the Equalization Director, Treasurer, County Administrator, 2 assessors, 2 commissioners, and a member with GIS experience. Tom Lesperance of the City of Menominee (Tom has extensive knowledge and background in the GIS system), assessors John Anderson and Paul Anderson, Peggy Schroud (Equalization) and Diane Lesperance (Treasurer) have agreed to sit on the committee with Adm. Bousley. Com. Hafeman and Com. Williams also agreeing to sit on the committee.

Moved by Com. Hafeman seconded by Com. Furlong to move the approval of the Ad Hoc Committee for GIS Mapping to an Action item. Motion passed after a roll call vote 9-0.

Moved by Com. Furlong seconded by Com. Nelson to approve the Ad Hoc Committee for GIS Mapping with Com. Hafeman and Com. Williams representing the board on said committee. Motion passed after a roll call vote 9-0.

FINANCE ITEMS:

- a. Janitorial Service for Courthouse & Health Department. Currently the county has a 3 year contract with Hi-Tec Janitorial which expires at the end of April. Adm. Bousley will be advertising for bids for this contract. Com. Schei inquires if the bid is for the City of Menominee Health Department only. Com. Hafeman questions as to response. Com. Furlong inquires as to bid specifications. Forwarded to the County Board at a later meeting.
- b. Commissioner per Diems and Expenses. No questions/comments. Forwarded to the County Board for Approval as Recommended.
- c. Miscellaneous bills as paid on January 29 & Feb. 2, 2015 in the combined amount of \$97,895.19. Com. Hafeman inquires as to the AT&T bill of \$1593 and if it will be the final billing. Adm. Bousley responded that this AT&T bill was actually for the Sheriff's Department and cannot be switched however he is trying to work out a better rate with them. Com. Hafeman also questioned the re-monumentation contract/grant. Adm. Bousley responds that the grant is a yearly grant and runs from January-December. Funds for the 2015 grant will probably not be available until March 2015. Forwarded to the County Board for Approval as Recommended.

MISC. BOARDS/COMMITTEES/COMMISSIONS REPORTS:

- a. No questions/comments. Forwarded to the County Board for Approval as Recommended.

PUBLIC COMMENT:

Kim Swille (Kim's Kennel) addressed the board re the need to return the Animal Control position to the Sheriff's Department or as an alternative to contract with a private animal handler. Ms. Swille presents the board with letters of reference and support.

Bob Desjarlais thanked the board for forming the GIS ad hoc committee.

COMMISSIONER COMMENT:

Com. Hafeman stated that she would like to see better tourism promotion and that the expenditure would be recouped by the increase in tourism dollars.

Com. Piche stated he respects the boards opinions re prayer, however he questions Com. Nelson's adaptation of the scripture reading from the January 27th county board meeting.

Com. Nelson addressed Com Piche's comment re editing of his scripture quotation from the January 27th meeting.

Com. Meintz will ask Adm. Bousley to copy Kim Swille's letters of reference and support of animal control concerns.

Moved by Com. Nelson seconded by Com. Cech to adjourn at 6:56p.m. Motion approved 9-0.

Charlie Meintz, Chairman

Tom Faller Chief Deputy, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Menominee County Hiring Freeze
DEPARTMENT:	Administration
ATTACHMENTS:	No
SUMMARY:	
<p>Discussion to lift the hiring freeze now that contracts are approved. Some offices are in critical need of hiring for vacant positions.</p> <p>Discussion at the 2.10.15 meeting was to authorize posting, advertising and interviewing for positions needed, not to be hired until after 3/1/15.</p>	
RECOMMENDED MOTION	
<p>To lift/remove the Menominee County hiring freeze beginning 3.1.2015 for non-union employees; & Contract employees for: Courthouse; Corrections; District Ct.; & Road Patrol bargaining units.</p>	

Submitted by: **Brian Bousley**

 02/20/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Budget Amendments 1-7
DEPARTMENT:	Finance Committee – Admin.
ATTACHMENTS:	Yes
SUMMARY:	
<p>On 2.19.15 the Finance committee met to discuss and approve budget amendments 1-7. Consensus of the Finance com. was to forward to the CB for approval of amendments 1-7.</p>	
RECOMMENDED MOTION	
<p>to approve Budget Amendments 1-7 as forwarded from the Finance Committee.</p> <ul style="list-style-type: none"> a. 9-1-1 ~ Maintenance & CAD/Phone Maint. – (\$13,463.80) from 911 fund bal. b. Airport Appropriation (decrease per the TCAC) – (\$10,000) to fund balance c. Annex; Merit Fiber Hannahville Grant +\$11,360 d. Library Anonymous Donation - +\$500 e. MMRMA reimbursement - +\$50,179 f. Fair Board – Hannahville Grant - +\$1,300 g. Remonumentation - Grant more than budgeted for - +\$20466 	

Submitted by: **Brian Bousley**

 02/20/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Budget Amendment Summary 2014-15

<u>Number</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Account</u>
1	11/4/2014	Move from Fund Balance to Cover Tower Maintenance & CAD/Phone Maintenance	\$ (13,463.80)	266-000-390.00
			\$ 12,463.80	266-325-970.01
			\$ 1,000.00	266-326-728.01
2	10/15/2014	Letter from Airport Commission reducing County appropriation	\$ (10,000.00)	101-997-999.01
3	11/25/2014	Hannahville Grant Approved for the Merit Networking "Fiber" Project at Annex	\$ 11,360.00	101-000-441.03
			\$ 11,360.00	101-261-970.00
4	1/15/2015	Anonymous Donation received for the Library	\$ 500.00	271-000-544.00
			\$ 500.00	271-790-727.03
5	12/10/2014	Reimbursement for MMRMA and Workers Comp	\$ 50,179.00	101-000-677.02
6	11/25/2014	Hannahville Grant for Laptop for Menominee County Fair	\$ 1,300.00	101-000-441.03
			\$ 1,300.00	101-261-970.00
7	12/22/2014	Remonumentation Grant for More than Budgeted	\$ 20,466.00	243-000-542.01
			\$ 130.00	243-245-709.00
			\$ (180.00)	243-245-710.00
			\$ (275.00)	243-245-765.00
			\$ 20,791.00	243-245-801.07

2014-15

BUDGET AMENDMENT
NUMBER #1
October 4, 2014

**Re: Move From Fund Balance to Cover Tower Tower Project and CAD/Phone
Maintenance Increase**

Account Number	DESCRIPTION		Budget
266-000-390.00	Fund Balance	\$	(13,463.80)
266-325-970.01	Capital Outlay - Lockers	\$	12,463.80
266-326-728.01	Office Equipment Maintenance	\$	1,000.00

2014-15

BUDGET AMENDMENT
NUMBER #2
October 15, 2014

Re: Letter from Airport Commission Reducing County Appropriation

Account Number	DESCRIPTION	Budget
101-997-999.01	Airport Commission	\$ (10,000.00)

2014-15

BUDGET AMENDMENT
NUMBER #3
November 25, 2014

Re: Hannahville Grant Received for the Merit Networking Fiber Project at Ann

Account Number	DESCRIPTION		Budget
101-000-441.03	Hannahville Grant Annex	\$	11,360.00
101-261-970.00	Capital Outlay (Merit Fiber Project)	\$	11,360.00

2014-2015

BUDGET AMENDMENT
NUMBER #4
January 15, 2015

Re: Anonymous Donation Received for the Library

Account Num	DESCRIPTION		Budget
271-000-544.00	Grants, Bequests, Etc.	\$	500.00
271-790-727.03	Restricted Purchases	\$	500.00

Check # 2567 deposited on December 30, 2014 (Transmittal #630)

2014-2015

BUDGET AMENDMENT
NUMBER #5
December 10, 2014

Re: Additional Reimbursements for MMRMA and Workers Comp

Account Num	DESCRIPTION	Budget
101-000-677.02	Workers Comp/MMRMA Refund	\$ 50,179.00

2014-2015

BUDGET AMENDMENT
NUMBER #6
November 25, 2014

Re: Received Hannahville Grant for Merit Networking Fiber Project at Annex

Account Numbe	DESCRIPTION		Budget
101-000-441.03	Casino Monies - Extension	\$	11,360.00
101-261-970.00	Capital Outlay	\$	11,360.00

2014-2015

BUDGET AMENDMENT
NUMBER #7
November 25, 2014

Re: Received Hannahvile Grant for Laptop for M.C. Fair

Account Numbe	DESCRIPTION		Budget
101-000-441.03	Casino Monies - Extension	\$	1,300.00
101-261-970.00	Capital Outlay	\$	1,300.00

2014-2015

BUDGET AMENDMENT
NUMBER #8
December 22, 2014

Re: Remonumentation Grant was More than was Budgeted

Account Number	DESCRIPTION		Budget
243-000-542.01	State Grant	\$	20,466.00
243-245-709.00	Admin/Monumentation of Corners	\$	130.00
243-245-710.00	Per Diem		(180.00)
243-245-765.00	Supplies & Material/Monumentation of Corners		(275.00)
243-245-801.07	Contractual Service/Survey		20,791.00

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Parks & Recreation Committee ~ Vacancy
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>We currently have one vacancy on the M.C. Parks and Recreation Committee. The vacancy term is to expire on 1/31/2016. We received only one application from Dick Peterson.</p>	
RECOMMENDED MOTION	
<p>To appoint one interested candidate 1. _____ to serve on the Menominee County Parks and Recreation Committee for the remainder of a vacated position, term to expire 1/31/2016. <i>(One application received – Dick Peterson).</i></p>	

Submitted by: **Brian Bousley**

 02/20/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**Menominee County miscellaneous appointments:
Interested Candidates**

2.20.2015

<p>Park and Recreation Committee</p> <p><i><u>Interested Candidates:</u> 1. Richard (Dick) Peterson</i></p>	<p>One ~ vacated term to expire 1/31/2016</p>
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Menominee County Board of Commissioners

c/o Menominee County Administrator

839 Tenth Avenue

Menominee MI 49858

Commissioners:

With this letter, I am submitting an application for the open three-year position on the Parks & Recreation Committee that was recently advertised in the MC Journal.

I am a longtime resident on Shakey Lakes across from the Shakey Lakes Park and have watched the development of that Park in particular over the years. I have visited the other county parks. Being an interested party, I have also attended a number of Park and Recreation meetings over the years.

I have always been interested in the recreation business serving in a management capacity over 27 years for a major manufacturer in the marine industry.

Our County Parks in Menominee County are a major attraction asset for the county's TOURISM industry. They provide wonderful places for park guests, both resident and out of the area visitors, to enjoy while in the county. We need to attract more enthusiasts to the area through more effective promotion of the parks and the county. I support managing the parks to be self-supporting thus lessening the burden of parks operations to the taxpayer.

I am also currently serving as Chair on the WRISC (Wild Rivers Invasive Species Coalition) which is an interstate group whose goal is to educate the public about Invasive Species, and assist in teaching methods that could control both Aquatic and Terrestrial Invasives. Menominee County is a Partner with this coalition. Together, we can help to achieve the ultimate goals of preventing the spread and controlling any areas where there is already a problem.

Looking forward to serving on the Parks and Recreation Committee. Thank you.


Richard (Dick) Peterson

N8650 #21.75 Road

Stephenson MI 49887

906-753-6966 (If questions, please call)

APPLICATION FOR APPOINTMENT
MENOMINEE COUNTY BOARD, COMMITTEE OR COMMISSION
(Please note only legible applications can be considered)



I, Richard (Dick) PETERSON, hereby submit an application for appointment to
NAME
Parks & Recreation Comm. for 3 years from 2/1/2015
NAME OF BOARD OR COMMISSION Number of years Exact dates of Appointment
to 1/31/2016.

TO THE MENOMINEE COUNTY BOARD OF COMMISSIONERS:

1. I reside at NB650 #2175 Rd. Stephenson MI 49887
Street City Zip
Menominee and have since 2003
County

Mailing address if different than above: same

Telephone: 906-753-6966 Cell Phone: _____

Email Address: dick.peterson4@gmail.com

2. I am at least 18 years of age: YES NO _____

3. I am currently registered to vote: YES NO _____

4. Employer: Retired / Volunteer Telephone: 906 753-6966 (home)

- a. Indicate nature of your work: _____
- b. Title: _____

5. Educational Level and degrees received:
B.A. NMU

6. I presently hold the following appointments and elected positions:
WRISC - Chair Men Co. Bd of Commissioners -
Twp. of Lake - Rep. to WRISC, serve on Bd of Review, Chair Twp. Plan Comm.

7. Previously held appointments and/or elected positions:
Elected - City Comm.
Asst. City Boards as assigned / Twp Boards

8. Have you ever been convicted of a felony? If yes, list each, giving date, nature of offense or violation, name and location of court, the penalty imposed, if any, or the disposition of the case. A conviction will not automatically bar you from an appointment.

9. Do you have a conflict of interest or potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc. with Menominee County? If so, list the interest (except where required for the appointment).

NO

10. List any family members who are or have been employed by Menominee County or are or have been elected to County offices.

11. Is this an application for reappointment? Yes _____ No *1st term*
If yes, how many years have you served on this board? *Served when a City Comm.*
Please indicate your attendance record for the term(s) served _____
No. of meetings attended _____ No. of meetings held _____

Comments/clarification (only if necessary)

see letter of application

12. Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment will benefit Menominee County.

see letter of application please

13. I hereby apply for appointment to *Parks & Recreation Comm.* and do swear or affirm that (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointed position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking.

Dick Peterson
Signature
Dick Peterson *1-12-15*
Name (Print or Type)

Note: Applicants may attach additional information pertaining to this application for appointment.

- Resume
- Letter of Reference
- Letter of Intent

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	MSU Extension ~ Memorandum of Agreement (MOA)
DEPARTMENT:	Finance Committee – Admin.
ATTACHMENTS:	Yes
SUMMARY: On 2.19.15 the Finance Committee met to discuss MSU's request to increase the FY 2015 MOA costs to \$39,737...instead of what we currently have budgeted \$30,000. Consensus was to forward to the CB for approval of the increase in the MOA for MSU Extension Services.	
RECOMMENDED MOTION To approve the agreement for Extension Services provided by MI State University to Menominee County at a total cost to the county for FY 2015 of \$39,737. <i>A budget amendment will be forthcoming for adding \$9,737 to the MSU-MOA budget.</i>	

Submitted by: **Brian Bousley**

 02/20/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**Agreement for Extension Services provided by
Michigan State University to MENOMINEE County
Annual Work Plan FY 2015 (Exhibit A)**

A. Specific Contributions by MSUE:

1. At least 1.0 FTE Extension Educator whose primary office of operations will be the county Extension office is included in the assessment, unless otherwise agreed to by the county
2. _____ FTE - Extension educators. Please indicate the area(s) of Expertise: _____
3. .5 FTE - 4-H program coordinator(s).
4. _____ FTE - Additional 4-H program coordinators/other paraprofessional.
5. _____ FTE – Support Staff
6. _____ FTE- Other Staff to be included Agreement for Extension Services. Please indicate title and rank _____
7. Administrative oversight included in annual assessment.
8. Access to Extension Educators with expertise in each of the MSUE Institutes included in annual assessment.
9. Supervision of University provided academic and paraprofessional staff. Supervision of county clerical staff and/or county staff upon request. Supervision is included in the annual assessment.
10. Annual reporting of services provided, audiences served, and impact of programs in the county.

B. Specific Contributions by the County:

1. Office space for a County Extension office. The office will include space for at least one Extension educator, one 4-H program coordinator and one clerical staff person, access to space for delivering Extension programs, and utilities, including telephone. Office space will be available for additional MSUE and/or county staff as mutually agreed. The office must be provided high-speed internet sufficient to meet the needs of MSUE Personnel. Minimum standards for internet access can be found in Appendix A. The office space must be at least comparable to the average office space used by County employees.
2. Clerical staff for the Extension office that will perform clerical functions, including assisting county residents in accessing MSUE resources by office visit, telephone, email, internet and media. This can be a county employee or the county can contract with MSU for their services.
3. General operating expenses for the office and non-MSU Personnel.

C. Assessment to County:

2015 TOTAL Assessment	\$ <u>39,737</u>
ADDITIONAL PERSONNEL	
1. Educator	<u>0</u>
2. 4-H Program Coordinators	<u>0</u>
3. Additional 4-H program coordinators/other paraprofessional	<u>0</u>
4. Support Staff	<u>0</u>
5. Other Staff	<u> </u>
 TOTAL COUNTY PAYMENT FOR 2015	 <u><u>\$39,737</u></u>

For the period, October 1, 2014 to September 31, 2015, MENOMINEE County shall pay to MSUE \$39,737, which is the cost of the assessment (minus the credit) plus any additional personnel costs. Payment will be made the first month of each quarter of the county fiscal year. Payments should be sent to

MSUE Extension Budget Office
446 W. Circle Dr.
160 Agriculture Hall
East Lansing, MI 48824

MICHIGAN STATE UNIVERSITY

MENOMINEE COUNTY

By: _____
Daniel T. Evon, Director,
Contract & Grant Administration

By: _____

Title: _____

Date: _____

Date: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	2015 MAC Legislative Conference
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: At the 2.10.15 CB meeting, Admin. Bousley advised the CB of the Conference. He received two responses from Commissioners Hafeman and Cech interested in attending the Conference. Discussion of allowing one or two commissioners attend the conference.	
RECOMMENDED MOTION To allow one or two commissioners attend the 2015 MAC Legislative Conference in Lansing, MI (Mar. 30-Apr. 1, 2015). Cost of the Conference and Hotel will be disbursed from Acct.# 101-101-859.00.	

Submitted by: **Brian Bousley**

 02/20/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



2015 LEGISLATIVE CONFERENCE

MICHIGAN ASSOCIATION OF COUNTIES

Hotel Reservations

Please submit this form when mailing in your overnight guestroom reservations. Reservations may also be made by calling 1-800-333-3333 and specifying the association name and dates in Lansing, Mich., or by going to www.radisson.com/lansingmi. Use the **Promotional Code: MAC015** to receive the discounted group rate.

Reservations made after February 27, 2015, will be accepted on a space availability basis only. Remember to send your hotel reservation DIRECTLY to the Radisson.

Arrival Date _____

Departure Date _____

Check-in is at 4 PM. Check-out is at 12:30 PM.

Valet Parking is \$10 per vehicle, per night.

Negotiated Group Rate: \$121.95*

Radisson Hotel Lansing
 111 N. Grand Avenue, Lansing, MI 48933
 800.333.3333
 Ph: 517.482.0188 Fax: 517.487.6646
www.radisson.com/lansingmi

*Rate does not include 13% tax. Per State of Michigan Tax guidelines, in order to be Tax Exempt, the room must be paid for by the exempt entity (i.e. County). Payment can be by credit card or check that is imprinted with County name. State of Michigan Tax Exempt form must be presented with County Check or County Credit Card. This form does not serve as a credit card authorization form without submitting a photocopy of the actual credit card as well.

Type of Room Requested

- Single (1 person/1 bed)
- Double (2 person/1 bed)
- Double (2 person/2 bed)
- Quad (3-4 person/2 bed)

Hotel Should Confirm This Reservation To:

Contact Name _____

Address _____

Phone Number _____

Email Address _____

Payment Method

Reservations must be accompanied by a check for one night's deposit (made out to Radisson Hotel) or guaranteed with a major credit card.

- Check
- Visa
- Mastercard
- Discover
- American Express

Card No. _____ Exp. Date ____/____

Cardholder Name _____

Billing Address _____

Phone Number _____

Email Address _____

Cardholder Signature _____

Reservations not cancelled by 6 PM on the day of arrival will be charged one night's room and tax.

Special requests: _____

CLICK HERE TO MAKE HOTEL RESERVATION ONLINE



2015 LEGISLATIVE CONFERENCE

MICHIGAN ASSOCIATION OF COUNTIES

Conference Reservation Form

The full registration includes: a complete conference registration packet, admission to all plenary sessions, workshops and programs as well as Tuesday's and Wednesday's full breakfasts, morning coffee breaks and two lunches.

Please check the appropriate box(es)

		MEMBER RATES	
		Early Bird	After 2/27/15
<input type="checkbox"/>	Full Conference	\$300	\$325
<input type="checkbox"/>	One Day	\$155	\$205
<input type="checkbox"/>	Spouse/Guest*	\$150	\$175

		NON-MEMBER RATES*	
		Early Bird	After 2/27/15
<input type="checkbox"/>		\$375	\$400

*Attendees that are not currently county, corporate or affiliate members of MAC.

Name _____

Title _____

County/Company _____

Address _____ City _____ State _____ Zip Code _____

Phone Number _____ Email Address _____

Do you have dietary restrictions or require a vegetarian meal? Yes No If yes, please explain: _____

Payment Methods

Providing your mobile number is granting MAC permission to contact you via text communication for information relevant to MAC. Standard message and data rates may apply. Mobile numbers will not be shared or sold.

- Check enclosed: please make payable to Michigan Association of Counties
- Please bill my credit card: Visa Mastercard Discover

Card No. _____ Exp. Date _____/_____/_____ Security code (3-digit code): _____

Cardholder Name _____

Billing Address _____

Phone Number _____ Email Address _____

Cardholder Signature _____

You may also register online via credit card payment at www.micounties.org. Thank you for your sponsorship! Please return this form with your payment to MAC by FAX to (517) 482-4599 or by email to shell@micounties.org.

Mail: Michigan Association of Counties, 935 N. Washington Ave., Lansing, MI 48906 | FAX: 517-482-4599

Questions: Contact Tammi Connell at 517-290-3435 or mac-conference@outlook.com

EARLY BIRD DEADLINE IS FRIDAY, FEBRUARY 27, 2015

CANCELLATION POLICY: Refund of registration fee, less an administrative fee of \$100 per registrant, will be made if cancellation is necessary, provided written notice is postmarked no later than February 27, 2015. Absolutely no refunds will be given for requests submitted after February 27, 2015.

CLICK HERE TO REGISTER AS A CONFERENCE ATTENDEE



2015 LEGISLATIVE CONFERENCE

MICHIGAN ASSOCIATION OF COUNTIES

Agenda At-A-Glance

TIME	MONDAY MARCH 30	TUESDAY MARCH 31	WEDNESDAY APRIL 1	
7 AM		7:30 - 8:30 AM Breakfast* Conference Registration*		7:30 - 9 AM Legislators' Breakfast*
8 AM				
9 AM		8:30 - 8:40 AM Opening Remarks*	8:45 - 10 AM Plenary Session*	9 - 10 AM Plenary Session*
10 AM		10 - 10:30 AM Networking Break with Exhibitors*		10:15 - 11:45 AM Concurrent Educational Workshops*
11 AM		10:30 - 11:45 AM Concurrent Educational Workshops*	10:30 - 11:45 AM Bureau of Health Care Services Update (MCMCFC)*	
12 PM				11:45 AM Box Lunch Provided*
1 PM		Noon - 1:40 PM Lunch and Legislative Update*		
2 PM	2 - 4 PM Pre-conference Educational Workshops	2 - 4 PM Managed Care and MI Health Link Pilot (MCMCFC)	1:45 - 3:30 PM Concurrent Educational Workshops*	
3 PM	3 - 5 PM Early Conference Registration	2:30 PM MCWVCF Board of Trustees Meeting		
4 PM	Exhibitors Set-up*			
5 PM	5 PM MAC Board of Directors Meeting		3:30 - 4:30 PM MACAO Nuts & Bolts*	
6 PM			4 - 5 PM Tours of State Capitol for Commissioners/ Spouses	
7 PM			3:45 - 5:30 PM MCMCFC Board of Directors Meeting*	
8 PM			**Dinner on your own** (Not included in your conference fee)	
9 PM			7:30 - 9 PM Game Night in Michigan, benefitting MACPAC	
			9 PM President's Hospitality Suite	

Please make note that * represents that the event will take place at the Lansing Center; all other events will be at the Radisson unless otherwise noted. (MCMCFC) denotes an event sponsored by the Michigan County Medical Care Facilities Council.

CLICK HERE TO REGISTER AS A CONFERENCE ATTENDEE



2015 LEGISLATIVE CONFERENCE
 MICHIGAN ASSOCIATION OF COUNTIES

Workshop Descriptions

MONDAY, MARCH 30

2pm-4pm
Pre-conference educational workshops

Political Pathways

Michigan's county commissioners represent an immense reservoir of knowledge, experience and talent in public service. How can those assets best be deployed to recruit and advise the next generations of county leaders? In this pre-conference session, we will cover the issue of recruitment for county government and foster ideas that current commissioners can use to identify and mentor civic-minded neighbors.

You're Out of Order! Robert's Rules 101

Whether you're a newly elected or seasoned commissioner, this training session on Robert's Rules of Order will be a timely refresher on the procedures typically used for public meetings in our state.

What's up with MI Health Link?

Experts from ResourceLink of Michigan will provide an overview of the Integrated Care Demonstration for Medicare-Medicaid "dual eligibles."

TUESDAY, MARCH 31

10:30am-11:45am Workshops

The Devaluation Dilemma of Dark Stores

Over the past few years, big box retailers (think Home Depot, Lowe's, Target) have taken to challenging their property tax assessments — and won huge reductions. While surrounding states are averaging \$66 per square foot on values for such retailers, Michigan is now dipping into the mid \$20s. Come hear about the recent cases, the reason these retailers are prevailing at the Michigan Tax Tribunal and what we can do to rectify this alarming situation.

Swift and Sure: Alternative Probation Sanction Models

With a recent focus on the criminal justice system by the Legislature, more options to keep individuals out of jails and prisons are being discussed. This panel will focus on Michigan's Swift and Sure grant program and ways this probation sanction model has been implemented in county court systems.

Serving Those Who Served Us: County-based Veterans' Services

In addition to their service to our liberty, veterans are an important part of all Michigan communities. Learn how to work with your county veterans' counselor's office to ensure your local veterans are receiving the benefits they deserve. This workshop also will give you guidance on creating a local county veterans' office, if you do not already have one.

Large Benefits: The Value of Mass Transit

From increased transportation options for constituents to increased property values around transit hubs, mass transit provides an array of benefits. This panel will explore how an increase in transit capacity and ridership can benefit a county.

Bureau of Health Care Services Update (MCMCFC)

Leadership of the Michigan Bureau of Health Care Service will go over updates to providers as they pertain to the Michigan survey and regulatory process. An extensive Q&A session will follow.

CLICK HERE TO REGISTER AS A CONFERENCE ATTENDEE



2015 LEGISLATIVE CONFERENCE

MICHIGAN ASSOCIATION OF COUNTIES

Workshop Descriptions, Cont.

TUESDAY, MARCH 31, Cont.

1:45pm-3:30pm Workshops

Power of 3: Value, Challenges of Three-year Budgeting

Long-term financial planning creates a greater sense of security, an enhanced ability to finance bigger projects and — usually — a cushion to adapt to variations in predicted revenue. Come hear from practiced experts on how they plan for — and execute — budgets that cover three years, or even longer.

Going Local: The Local Sales Tax Option

This panel will discuss how Michigan communities, from big cities to tourist meccas, can benefit from the ability to levy a local sales tax — something now barred in Michigan. We will explore how other states have implemented and used the local sales tax option and examine how those case studies could benefit your county.

Regional Prosperity Initiative: Where do Counties Fit in?

The Snyder administration launched the Regional Prosperity Initiative in the fiscal 2014 budget with a goal of streamlining economic development and service delivery strategies in 10 regions across the state. This panel will explore what the RPI has done to date and what the project means for counties as in the future.

There's no Crying in a Crisis: How to Effectively Manage Crisis Communications

Public service brings plenty of opportunities to benefit your community, and the occasional unpleasant situation. Hear from leading experts in Michigan on how best to engage with the media and the public when anything from a simple foul-up to a major disaster strikes your county.

WEDNESDAY, APRIL 1

10:15am-11:45am Workshops

The New FOIA Rules

At the end of 2014, lawmakers enacted changes to the state's signature Freedom of Information Act (FOIA). These provisions will require that each governmental unit prepare and make public a description of how they will charge for FOIA requests, penalize governmental entities for non-compliance, and provide more exemptions to charges. This panel will discuss those changes and how counties can efficiently and effectively comply on schedule.

Recognizing and Fighting Human Trafficking in Your Community

In 2014, more than 20 bills designed to strengthen human trafficking laws, crack down on offenders and protect victims became law. Attend this panel to hear how national, state and local experts are boosting efforts to combat this heinous activity, and which steps you can take in your community to unite stakeholders in this fight.

The Issues of Taxing Marijuana

The moves by Washington and Colorado to legalize marijuana and tax its sale have doubled the number of states with legal cannabis. What have these states experienced from legalization? Learn about the taxation structure, regulatory issues and economic effects of this potent policy trend.

Be Prepared: A County Leader's Responsibilities in an Emergency

Do you know what to do or where to go if a disaster befalls your county? From this panel, led by the Michigan Emergency Management Association, find out what you need to be doing to prepare yourself and your county government for the worst.

[CLICK HERE TO REGISTER AS A CONFERENCE ATTENDEE](#)

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	
To approve commissioner per diems and expenses as recently paid.	

Submitted by: **Brian Bousley**

 02/20/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
FEB 02 2015
BY: *HA*

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
1/5/15	County Board - Court House	72		41.40	101-101-860.07
					101-101-860.07
1/13/15	Road Commission and Stephenson	25		14.38	101-101-860.07
					101-101-860.07
1/21/15	Fair Board Annex	30		17.25	101-101-860.07
					101-101-860.07
1/27/15	County Board - Court House	72		41.40	101-101-860.07
					101-101-860.07
					101-101-860.07
		199	Total Mileage		
				Total Mileage Fee	114.43

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald L. Piche

Signed

1/31/15

Date

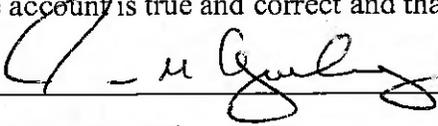
Commissioner Meeting Fee Expense Form

Name of Commissioner James Furlong

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
1-5-15	County Board	\$50. ⁰⁰
1-27-15	County Board	\$50. ⁰⁰
Total Per Diem		100. ⁰⁰

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: 

Date: 1-27-15

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Bernie Lang ~ District 2

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
2015					
01-05	CT. HOUSE	3			
01-08	ESCANABA	112			101-101-860.02
01-13	MENOMINEE	112			101-101-860.02
01-20	MENOMINEE	112			101-101-860.02
01-21	CT. HOUSE	112			101-101-860.02
01-27	CT. HOUSE	112			101-101-860.02
		127		73.03	101-101-860.02
					101-101-860.02
					101-101-860.02
			Total Mileage		
				Total Mileage Fee	73.03

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang

Signed

01-29-15

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
JAN 30 2015
BY: *AA*

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
1/05/15	COURTHOUSE	16		9.20	101-101-860.04
1/13/15	MENO CITY HALL	15		8.63	101-101-860.04
1/20/15	MENO COUNTY LIBRARY	32		18.40	101-101-860.04
1/20/15	TWIN COUNTY AIRPORT	15		8.63	101-101-860.04
1/21/15	PINECREST	73		41.98	101-101-860.04
1/27/15	COURTHOUSE	16		9.20	101-101-860.04
		<u>167</u>			101-101-860.04
					101-101-860.04
					101-101-860.04
			Total Mileage		
				Total Mileage Fee	<i>\$96.04</i>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

1/30/15

Date

Commissioner Meeting Fee Expense Form



Name of Commissioner LARRY SCHEI

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
1/05/15	COUNTY BOARD REORGANIZATION	—
1/05/15	COUNTY BOARD REGULAR	50.00
1/13/15	MBDC	50.00
1/20/15	LIBRARY BOARD	50.00
1/20/15	TCAC - REORGANIZATION	—
1/20/15	TCAC - REGULAR	50.00
1/21/15	PUBLIC HEALTH	50.00
1/27/15	COUNTY BOARD	50.00
Total Per Diem		\$ 300.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: *Larry Schei*

Date: 1/30/15

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on January 29 & Feb. 2, 2015 in the combined amount of \$97,895.19.	
RECOMMENDED MOTION	
To approve Miscellaneous Bills as paid on January 29 & Feb. 2, 2015 in the combined amount of \$97,895.19.	

Submitted by: **Brian Bousley**

 02/20/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

JAN 29 2015

BOB

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	CHIEF FISCAL OFFICER Voucher Date MENOMINEE COUNTY MICHIGAN	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Aaron A. Ihander	39869	12/18/2014		Reimbursement Uniform Allowance	205-315-745.00	47.69		\$83.41
	39870	01/29/2015		Reimbursement Uniform Allowance	205-315-745.00	23.72		
	39870	01/29/2015		Reimbursement Uniform Allowance	205-315-745.00	12.00		
Ace Hardware	39817	01/20/2015	213798/2	Inmate Supplies	101-301-770.00	196.00		\$196.00
AIRGAS NORTH CENTRAL	39833	01/19/2015	9035450031	Oxygen	205-315-755.00	7.36		\$7.36
APCO INTERNATIONAL	39857	01/18/2015	293376	EMD 5.2 Online (K. Ducaine)	266-326-881.00	429.00		\$429.00
AT&T - Carol Stream, IL	39811	01/19/2015	906863444101	January 19 - February 18, 2015	101-103-850.00	671.29		\$1,593.69
	39812	01/19/2015	906863202301	January 19 - February 18, 2015	101-103-850.00	592.98		
	39843	01/19/2015	906863661401	January 19 - February 18, 2015	266-325-850.00	329.42		
AT&T Mobility	39856	01/28/2015	287252234966	906-792-5968	101-132-850.00	36.27		\$36.27
Batteries Plus	39774	01/20/2015	988-116312	Annex & Library Bulbs	101-265-755.00	87.50		\$87.50
Big O's Lube and Service, Inc.	39835	12/23/2014	15897	2014 Chevy Impala - Vehicle Maintenar	205-315-934.02	168.91		\$629.54
	39836	01/06/2015	15954	2009 Chevy Tahoe - Vehicle Maintenar	205-315-934.02	355.90		
	39837	01/07/2015	15975	2012 Chevy Impala - Vehicle Maintenar	205-315-934.02	32.90		
	39838	01/09/2015	15993	2014 Chevy Impala - Vehicle Maintenar	205-315-934.02	71.83		
Body Works Plus	39839	12/08/2014	1076	Squad Car 55-003 Deductable	205-315-934.02	250.00		\$500.00
	39840	12/30/2014	1080	Squad Car 5512 Deductable	205-315-934.02	250.00		
Brunelle, Jennifer	39853	01/28/2015	January 2015	Crisis Intervention	296-668-801.00	475.00		\$475.00
Carquest Auto Parts	39841	01/13/2015	2825-286291	Low Beam Bulb Squad 5504	205-315-934.02	14.69		\$35.45
	39842	01/15/2015	2825-286443	4 Qts Oil	205-315-934.02	20.76		
CBM Managed Services	39818	01/07/2015	STDINV79787	Inmate Meals	101-301-770.00	1,873.70		\$5,870.15
	39820	12/24/2014	STDINV79874	Inmate Meals	101-301-770.00	2,013.15		
	39821	01/14/2015	STDINV80033	Inmate Meals	101-301-770.00	1,983.30		
CITY OF MENOMINEE - 2511 10TH ST.	39830	01/24/2015	3883	Gasoline Sales - October 2014 (Road F	205-315-742.00	2,625.60		\$8,756.61
	39831	01/24/2015	3893	Road Patrol Gasoline Sales - Novembe	205-315-742.00	2,851.45		
	39832	01/24/2015	3903	Road Patrol Gasoline Sales - Decembe	205-315-742.00	3,279.56		
City of Stephenson - P.O. Box 467	39814	01/20/2015	709	Annex - Water/Electric/Sewer	101-261-920.01	18.10		\$213.16
	39814	01/20/2015	709	Annex - Water/Electric/Sewer	101-261-920.02	30.00		
	39814	01/20/2015	709	Annex - Water/Electric/Sewer	101-261-920.03	165.06		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CLOVERLAND PAPER CO								
	39751	01/16/2015	107163	Towels, Tissue, Mop Cleaner, Toilet Tis	101-265-755.01	207.88		\$1,254.18
	39754	01/19/2015	107165	Towels Windex, Fruit Spray	101-265-755.01	105.51		
	39822	01/09/2015	107048	Inmate Supplies	101-301-770.00	24.87		
	39823	01/16/2015	107164	Inmate Supplies	101-301-770.00	627.02		
	39824	01/09/2015	107097	Inmate Supplies	101-301-770.00	76.50		
	39861	01/23/2015	107227	Towels, Facial Tissues, Snow N Go, Re	101-265-755.01	212.60		
Coast to Coast Computer Prod.								
	39759	01/14/2015	A1273785	Toner for Treasurer's Office	101-253-727.00	179.98		\$179.98
Cooper Office Equipment								
	39752	01/14/2015	118468	FOC Copier	215-141-942.00	373.81		\$373.81
CORE TECHNOLOGY CORPORATION								
	39858	01/09/2015	ORD-04839-CH07F0 PO # 03042 CSB Subscriptions (x2) Ta	266-326-942.00	1,200.00			\$1,200.00
Country Mile Document Destruct								
	39778	01/13/2015	20068	Shredding Documents (1/8/15)	101-265-801.00	151.63		\$151.63
Dickinson County Treasurer								
	39764	01/19/2015	Circuit Court 2014-4	Shared Telephone Line (Oct, Nov, Dec	101-131-702.00	207.26		\$35,325.65
	39765	01/19/2015	West law 2014-4	Shared West Law Charges (Oct, Nov, I	269-145-801.00	4,197.07		
	39766	01/19/2015	West law 2014-3	Shared West Law Charges (Jul, Aug, S	269-145-801.00	3,616.72		
	39767	01/19/2015	Circuit Court 2014-3	Shared Expenses, Benefits (Jul, Aug, S	101-131-702.00	27,304.60		
Dougovito, Greg								
	39845	01/28/2015	5754	Transport of Juvenile (K.G.)	101-132-801.01	16.25		\$201.50
	39845	01/28/2015	5754	Transport of Juvenile (K.G.)	101-132-801.00	26.00		
	39850	01/28/2015	5759	Transport of Juvenile (K.G.)	101-132-801.01	18.75		
	39850	01/28/2015	5759	Transport of Juvenile (K.G.)	101-132-801.00	30.00		
	39852	01/28/2015	5761	Holdover Attendant (D.K.)	101-132-801.01	42.50		
	39852	01/28/2015	5761	Holdover Attendant (D.K.)	101-132-801.00	68.00		
FASTENAL								
	39862	01/28/2015	WIMAR157719	Drill Set	101-265-931.00	193.98		\$193.98
Friends Ofc Prod Whse Direct								
	39860	01/27/2015	0218951	FOC Office Supplies	101-141-931.00	129.99		\$243.90
	39860	01/27/2015	0218951	FOC Office Supplies	101-141-727.00	113.91		
Galls, An Aramark Company								
	39877	01/06/2015	002809645	Uniform Allowance - Judi Hanson	205-315-745.00	59.51		\$59.51
Garcia Linda								
	39848	01/28/2015	5757	Transport of Juvenile (K.G.)	101-132-801.01	13.75		\$102.45
	39848	01/28/2015	5757	Transport of Juvenile (K.G.)	101-132-801.00	22.00		
	39849	01/28/2015	Reimbursement	Mileage - Transport of Juvenile	101-132-801.00	66.70		
GRAYBAR								
	39761	01/13/2015	976791273	Manual Starter/Switch handle Guard (x:	101-265-755.00	38.96		\$38.96
HASS DANIEL								
	39815	01/28/2015	Reimbursement	Postage	101-267-729.00	5.75		\$5.75
Hi Tec Building Services								
	39867	01/29/2015	008769	January 2015 Cleaning Services	101-265-801.00	1,410.00		\$1,410.00

APPROVED

IAN 29 2015

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Joel Hensley, RN	39747	01/24/2015	Medical Examiner	January 2015	101-648-709.00	825.00		\$4,870.00
	39747	01/24/2015	Medical Examiner	January 2015	101-648-835.00	2,680.00		
	39826	01/26/2015	Nursing Services	Nursing Services	101-301-770.01	1,365.00		
Larry L.D. King, DVM	39827	01/15/2015	27959	K9 Supplies (Vesta)	101-301-881.01	21.64		\$21.64
LENCA SURVEYING	39763	01/20/2015	15004	Remon Yr 2014 (1/1 - 1/8/15)	243-246-801.07	480.00		\$4,140.00
	39768	01/20/2015	15005	Remon Yr 2015 (1/1/15 - 1/20/15)	243-245-801.07	3,660.00		
Manpower	39753	01/18/2015	28166242	Week Ending 1/18/15 (Regina Mistark)	215-141-705.00	63.00		\$1,265.40
	39756	01/18/2015	28170269	Week Ending 1/18/15 (Krista Marciniak)	101-261-705.00	472.50		
	39776	01/11/2015	28137490	Week Ending 1/11/15 (Regina Mistark)	215-141-705.00	252.00		
	39858	01/25/2015	28194059	Week Ending 1/25/15 (Krista Marciniak)	101-261-705.00	477.90		
MARINETTE COUNTY DISPATCH	39859	12/17/2014	100	PO# 03043 Tower Rental (Keller Road)	266-326-942.00	750.00		\$750.00
Marinette Farm & Garden	39828	01/19/2015	309167	K9 Supplies	101-301-881.01	22.97		\$22.97
Massopust, Whitney	39745	01/24/2015	Medical Examiner	January 2015	101-648-709.00	240.00		\$240.00

APPROVED

JAN 29 2015

BK

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Mastercard							\$3,370.21
39784	01/12/2015	Credit Card	HP Home Store	101-261-970.00	681.56		
39784	01/12/2015	Credit Card	USPS	101-268-729.00	5.05		
39784	01/12/2015	Credit Card	USPS	101-268-729.00	5.05		
39784	01/12/2015	Credit Card	Corporate Connection	101-172-727.01	61.29		
39784	01/12/2015	Credit Card	Corporate Connection	101-172-727.01	64.49		
39784	01/12/2015	Credit Card	USPS	101-268-729.00	5.05		
39784	01/12/2015	Credit Card	USPS	101-268-729.00	5.05		
39784	01/12/2015	Credit Card	Bay View Bowl	296-668-801.00	150.00		
39784	01/12/2015	Credit Card	PayPal	101-265-981.00	65.43		
39784	01/12/2015	Credit Card	PayPal	517-252-860.00	125.00		
39784	01/12/2015	Credit Card	USPS	101-268-729.00	5.05		
39784	01/12/2015	Credit Card	USPS	101-268-729.00	5.05		
39784	01/12/2015	Credit Card	Great Wolf Traverse City	517-252-860.00	132.08		
39784	01/12/2015	Credit Card	Amazon	101-265-755.00	48.07		
39784	01/12/2015	Credit Card	USPS	101-268-729.00	5.05		
39784	01/12/2015	Credit Card	FGX International	101-265-745.00	24.95		
39784	01/12/2015	Credit Card	K Mart	101-265-755.01	6.36		
39866	01/12/2015	Credit Card	Sheriff Department 12/17/14 - 1/12/15	101-301-755.00	48.92	*	
39866	01/12/2015	Credit Card	Amazon	101-301-802.00	99.00	*	
39866	01/12/2015	Credit Card	Wendy's	205-315-881.03	8.68	*	
39866	01/12/2015	Credit Card	Wendy's	205-315-881.03	8.79	*	
39866	01/12/2015	Credit Card	Great Wolf	205-315-881.03	16.13	*	
39866	01/12/2015	Credit Card	Great Wolf	205-315-881.03	18.52	*	
39866	01/12/2015	Credit Card	Hooters	205-315-881.03	20.52	*	
39866	01/12/2015	Credit Card	Hooters	205-315-881.03	22.64	*	
39866	01/12/2015	Credit Card	Great Wolf	205-315-881.03	36.72	*	
39866	01/12/2015	Credit Card	Speedway	205-315-742.00	35.42	*	
39866	01/12/2015	Credit Card	Great Wolf	205-315-881.03	188.68	*	
39866	01/12/2015	Credit Card	Great Wolf	205-315-881.03	188.68	*	
39866	01/12/2015	Credit Card	Great Wolf	205-315-881.03	37.84	*	
39866	01/12/2015	Credit Card	Great Wolf	205-315-881.03	16.83	*	
39866	01/12/2015	Credit Card	Hardee's	205-315-881.03	8.89	*	
39866	01/12/2015	Credit Card	Hardees	205-315-881.03	8.88	*	
39866	01/12/2015	Credit Card	Quill	101-301-727.00	178.08	*	
39866	01/12/2015	Credit Card	Quill	101-301-727.00	37.98	*	
39866	01/12/2015	Credit Card	Quill	101-301-727.00	7.98	*	
39866	01/12/2015	Credit Card	Quill	101-301-727.00	17.99	*	
39866	01/12/2015	Credit Card	Uniform Shoppe	101-301-745.00	29.70	*	
39866	01/12/2015	Credit Card	American Screening	101-301-770.00	332.00	*	
39866	01/12/2015	Credit Card	DIY Awards	101-301-755.00	178.96	*	
39866	01/12/2015	Credit Card	Sirchie Finger Print	205-315-755.00	298.35	*	
39866	01/12/2015	Credit Card	Quill	101-301-727.00	129.45	*	
Menards - Marinette							\$275.05
39771	01/16/2015	72985	Headlight, Bulbs	101-265-755.00	131.49		
39772	01/16/2015	72986	Clorox Disinfect Wipes	101-265-755.01	9.96		
39773	01/16/2015	72981	Credit Memo - Auto Battery	101-265-981.00	-89.00		
39780	01/15/2015	72878	Credit Memo - Battery Recycling Depos	101-265-981.00	-10.00		
39781	01/15/2015	72877	Battery Recycling Deposit and Battery	101-265-981.00	99.00		
39782	01/15/2015	72876	Batteries, Nutsetter Set, Carp Tape	101-265-755.00	55.80		
39813	01/26/2015	73750	Park Construction Supplies	208-751-756.01	77.80		
MENOMINEE COUNTY ROAD COMMISS							\$80.16
39829	01/14/2015	10860	Power to Radio Tower	101-301-934.01	80.16		

APPROVED

JAN 29 2015

BPB

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
MERS	39879	01/29/2015	PO# 03045	Projection Study for DC	101-103-718.01	3,700.00		\$3,700.00
MILLERS ACTION OFFICE SUPPLY I	39775	01/20/2015	0106814-001	Stamp (Judge Cellelo)	101-131-727.00	18.99		\$296.30
	39855	01/28/2015	5752	0106564, 0106874, & 0106876	101-148-727.00	33.94		
	39855	01/28/2015	5752	0106564, 0106874, & 0106876	101-132-727.00	243.37		
NASER OIL CO.	39854	01/21/2015	25856	Propane - Daniel D. Wells (Veterans)	294-683-835.00	1,098.53		\$1,098.53
Nault, Tamra	39844	01/25/2015	Reimbursement	Mileage & Meals	266-326-881.00	240.19		\$240.19
Northreach Healthcare	39825	12/29/2014	800008074	Inmate Medical Care	101-301-770.01	358.00		\$358.00
Office Depot, Inc.	39757	01/14/2015	749501169001	District Court Office Supplies	101-136-727.00	105.89		\$105.89
Physlo-Control Inc.	39834	01/20/2015	115078050	Electrical Assembly	205-315-834.01	174.80		\$174.80
Quill Corporation	39755	01/14/2015	9521968	Office Supplies (PA)	101-267-727.00	194.93		\$194.93
REDWOOD BIOTECH, INC.	39878	01/15/2015	497452	Drug Testing Supplies	101-136-727.00	163.41		\$163.41
Roberta Morton	39865	01/27/2015	Reimbursement	Mileage for PLS	101-301-860.00	165.88		\$165.88
Sexton, Richard	39769	01/17/2015	Reimbursement	Mileage	101-426-860.00	102.35		\$102.35
Standard Insurance Company	39770	01/21/2015	February 2015	Life Insurance Premium	101-101-713.00	20.70		\$207.00
	39770	01/21/2015	February 2015	Life Insurance Premium	101-132-713.00	6.32		
	39770	01/21/2015	February 2015	Life Insurance Premium	101-136-713.00	11.50		
	39770	01/21/2015	February 2015	Life Insurance Premium	101-141-713.00	11.50		
	39770	01/21/2015	February 2015	Life Insurance Premium	101-148-713.00	0.58		
	39770	01/21/2015	February 2015	Life Insurance Premium	101-215-713.00	9.20		
	39770	01/21/2015	February 2015	Life Insurance Premium	101-172-713.00	4.60		
	39770	01/21/2015	February 2015	Life Insurance Premium	101-267-713.00	9.20		
	39770	01/21/2015	February 2015	Life Insurance Premium	101-268-713.00	4.60		
	39770	01/21/2015	February 2015	Life Insurance Premium	101-253-713.00	6.90		
	39770	01/21/2015	February 2015	Life Insurance Premium	101-257-713.00	4.60		
	39770	01/21/2015	February 2015	Life Insurance Premium	101-265-713.00	4.60		
	39770	01/21/2015	February 2015	Life Insurance Premium	101-301-713.00	46.00		
	39770	01/21/2015	February 2015	Life Insurance Premium	101-682-713.00	2.30		
	39770	01/21/2015	February 2015	Life Insurance Premium	101-103-713.00	2.30		
	39770	01/21/2015	February 2015	Life Insurance Premium	271-790-713.00	9.20		
	39770	01/21/2015	February 2015	Life Insurance Premium	296-663-713.00	2.30		
	39770	01/21/2015	February 2015	Life Insurance Premium	296-664-713.00	2.30		
	39770	01/21/2015	February 2015	Life Insurance Premium	296-665-713.00	2.30		
	39770	01/21/2015	February 2015	Life Insurance Premium	208-751-713.00	2.30		
	39770	01/21/2015	February 2015	Life Insurance Premium	205-315-704.00	2.30		
	39770	01/21/2015	February 2015	Life Insurance Premium	205-315-713.00	23.00		
	39770	01/21/2015	February 2015	Life Insurance Premium	266-325-713.00	16.10		
	39770	01/21/2015	February 2015	Life Insurance Premium	266-326-713.00	2.30		

APPROVED
 JAN 29 2015
 PHYSICAL OFFICER
 MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
State of Michigan - Licensing & Regulatory Affairs 39744	01/13/2015	BLR367232	Boiler Inspection	101-265-801.00	370.00		\$370.00
State of Michigan - MI Supreme Court Finance 39762	01/19/2015	C41 1530-07	Shared Software Support (Oct, Nov, De	101-131-858.03	1,765.21		\$1,765.21
Stephenson National Bank&Trust - 1820 Hall Avenue 39777	01/20/2015	2015-1	Safe Deposit boxes (x4) for ROD	101-268-802.00	140.00		\$140.00
Sutherland, Daniela 39846	01/28/2015	5755	Transport of Juvenile (K.G.)	101-132-801.01	15.00		\$109.73
39846	01/28/2015	5755	Transport of Juvenile (K.G.)	101-132-801.00	24.00		
39847	01/28/2015	Reimbursement	Mileage - Transport of Juvenile	101-132-801.00	70.73		
The Ebco Company, LLC 39783	01/16/2015	015022	White Legal Size Folders (x700)	101-136-727.00	469.00		\$469.00
The Print Shop - 1340 Main Street 39816	01/23/2015	7029919	Regular Envelopes (x1000) Sheriff Dep	101-301-727.00	172.49		\$172.49
U.E.S. COMPUTERS, INC. 39749	01/20/2015	42340	Computer Maintenance (Linda G.)	101-103-857.00	35.00		\$394.00
39863	01/20/2015	70312	Epson Printer	101-136-727.00	359.00		
U.P. County Treasurers Associa 39779	01/19/2015	Dues	2015 Calender Year Dues	101-253-802.00	25.00		\$25.00
U.S. Bank Equipment Finance 39750	01/16/2015	270319064	Konica Bizhub 423	101-172-942.00	133.07		\$133.07
UNIFORM SHCPPE 39871	12/04/2014	2296201	Aaron Ihander - Uniform Allowance	205-315-745.00	227.30		\$388.54
39872	11/19/2014	237957	Aaron Ihander - Uniform Allowance	205-315-745.00	82.95		
39875	11/14/2015	237823	Uniform Allowance - Vince Studer	205-315-745.00	46.49		
39876	11/06/2014	237646	Uniform Allowance - Vince Studer	205-315-745.00	31.80		
UPCAP SERVICES INC 39758	01/06/2015	Dues	Dues for 2015	101-103-802.00	1,000.00		\$1,000.00
Vincent, Daren & Lisa 39854	01/28/2015	5763	Foster Care Costs (T.T.)	292-662-843.02	241.36		\$241.36
Warner, Fredrick 39851	01/28/2015	5760	Holdover Attendant (D.K.)	101-132-801.01	37.50		\$97.50
39851	01/28/2015	5760	Holdover Attendant (D.K.)	101-132-801.00	60.00		
Wind Rose North Ltd Outfitters 39873	11/26/2014	2-009	Uniform: Allowance - Brandon Erdman	205-315-745.00	50.00		\$344.02
39874	11/26/2014	2-008	Uniform: Allowance - Brandon Erdman	205-315-745.00	294.02		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003 39748	01/19/2015	0402047856-00005	Kleinks Park	208-751-920.01	43.12		\$43.12
Zeratsky Extreme Heating & 39760	01/19/2015	7877	Health Dept Roof Top Unit Maintenance	101-265-934.00	160.00		\$160.00
Zevitz, Dr. Michael E. 39746	01/24/2015	Medical Examiner	January 2015	101-648-709.00	2,045.00		\$2,045.00
Total Amount for Bank Account: General							\$89,395.19

APPROVED

JAN 29 2015

BRB

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
MENOMINEE COUNTY FAIR BOARD								
	39880	02/02/2015	Appropriation	Appropriation	101-997-999.04	5,000.00		\$8,500.00
	39881	02/02/2015	Appropriation	Appropriation	101-997-999.32	3,500.00	*	
Total Amount for Bank Account: General								<u>\$8,500.00</u>

APPROVED

FEB 05 2015

BEIS

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

FEB 05 2015

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: Miscellaneous reports discussed at the 2.10.2015 County Board meeting	
RECOMMENDED MOTION To approve the miscellaneous reports discussed at the 2.10.2015 County Board meeting	

Submitted by: Brian Bousley

02/20/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

02/02/2015

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13140-14	01/20/15	HANSEN RICHARD & STACY	W6481 SUNSET DR .5 R	MENOMINEE TWP.	\$190.20
Work :	3.GARAGE	30X48 GARAGE FOR STORAGE			010-033-037-00

Total Permits 1
Total Fees \$190.20

Menominee County Planning Commission
S904 U. S, Highway 41 Stephenson, MI 49887
Planning Commission Minutes
October 27, 2014

Call to Order: Menominee County Planning Commission regular meeting was called to order at 5:30 PM CDT by Chair Lillian Schultz at the Michigan State University Extension office in Stephenson, MI with the Pledge of Allegiance.

Roll Call: Present: Bill Anderson, Paul Anderson, Charlene Peterson, Lillian Schultz, Gary Scholtz, and Donna Buechler. Excused: Commissioner James Furlong. Quorum was present to conduct business.

Approval of Agenda: Motion by P. Anderson to approve agenda, support by B. Anderson. Motion carried.

Approval of Previous Minutes (regular and re-organization meeting September 22, 2014): Motion by G. Scholtz to approve minutes as read, support by B. Anderson. Motion carried.

Public Comment: None present.

Presentations: None

Old Business:

- A) Brownfield Redevelopment Authority-Brian Bousley and Charlene Peterson will be participating in upcoming National Outreach Webinar.
- B) Airport Commission Ordinance-G. Scholtz will ask what version they are using at this time.
- C) Appointment of Secretary-Nomination of Donna Buechler by B. Anderson, support by P. Anderson. Motion carried.

New Business:

- A) Operating Bylaws for MCPC: Will review draft for adoption decision at next meeting.
- B) Harris Township SOB Amendment to Zoning-No comment for now, C. Peterson will follow up.

Next Meeting Date: January 26, 2015

Adjournment: Motion to adjourn by B. Anderson, support by C. Peterson. Motion carried. Meeting adjourned at 6:15 PM

Minutes Submitted by:

Donna Buechler, Secretary
Menominee County Planning Commission

Approved - 1/26/15

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**JEFF NASER, CHAIR
GARY EICHHORN
DAVID C. PRESTIN**

DIRECTOR

RUSSELL K. SEXTON

Date: January 13, 2015 and January 20, 2015

The regular meeting of the Menominee County Department of Human Services Board was not held in January due to member illnesses and vacations, which combined to prevent a quorum for both the originally scheduled meeting of January 13, 2015 and the attempted make-up meeting on January 20, 2015.

Present for the January 13, 2015 meeting was Jeff Naser, Board Chair and Russell Sexton, Board Secretary. Present for the January 20, 2015 meeting was Gary Eichhorn, Board Member.

Others Present: Bernie Lang, Menominee County Board of Commissioners, was present for both attempted meetings.

APPROVAL OF AGENDA:

APPROVAL OF DECEMBER 30, 2014 MINUTES:

Minutes of the December 30, 2014 Board Meeting will be reviewed and discussed during the February Board meeting scheduled for February 24, 2015.

FINANCIAL REPORT:

The financial report for December 2014 and January 2015 will be reviewed during the February Board meeting.

DIRECTOR'S REPORT:

Statewide Director's Meeting Information:

Collaborative Issues:

Business Plan Update:

Miscellaneous:

Board Member Input/Suggestions:

UNIT REPORT:

BOARD BUSINESS:

1. Approval of Vouchers:

Vouchers for December and January will be reviewed at the regularly scheduled February Board meeting.

NEW BUSINESS:

PUBLIC COMMENT:

NEXT MEETING: February 24, 2015 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT:



Russell K. Sexton
Board Secretary

Jeff Naser
Board Chairperson

Pc: DHS Board Members
Menominee County BOC

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	City of Stephenson/DDA request
DEPARTMENT:	Administration – Library Board
ATTACHMENTS:	Yes
SUMMARY:	
Admin. Bousley received a letter from the City of Stephenson on behalf of the Stephenson Downtown Development Authority requesting the Board to Consider donating the vacant lot north of the M.C. Library to the DDA.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 02/20/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved	
<input type="checkbox"/>	Disapproved	
<input type="checkbox"/>	Approved with the following change(s):	

Municipal Building (906) 753-6228
Dept. of Public Works (906) 753-4769
FAX (906) 753-4726
TDD (800) 649-377

Mayor Lowell Bengry

City of Stephenson

W628 Samuel St. • P.O. Box 467 • Stephenson, MI 49887-0467

January 22, 2015

Mr. Brian Bousley
Menominee County Administrator
839 10th Ave
Menominee, Michigan 49858

Dear Mr. Bousley,

On behalf of the Stephenson Downtown Development Authority, we would like to request the Menominee Board of Commissioners to consider donating the vacant lot North of the Menominee County Library located in Stephenson to the DDA. We would like to make improvements on the lot and use the lot for our annual Downtown Celebration held each year in September.

The future plans are to erect a pavilion for public use, such as the weekly Farmers Markets, Boy and Girl Scout events, and the Friends of the Library Book Sale.

We would like to thank the Board in advance for considering this request.

Sincerely,

Stephenson Downtown Development Authority
P.O. Box 467
Stephenson, Michigan 49887



MENOMINEE COUNTY LIBRARY

S 319 RAILROAD STREET

P. O. BOX 128 • STEPHENSON, MI 49887 • 906-753-6923

February 17, 2015

Mr. Brian Bousley
Menominee County Administrator
839 Tenth Avenue
Menominee, MI 49858

Dear Brian:

The Menominee County Library Board unanimously supported the recommendation that the City of Stephenson Development District Authority request for land donation be denied for the following reasons.

1. The land was donated specifically for library expansion.
2. There is no opportunity for future expansion if we release the land to the City of Stephenson for other uses.
3. There are still 55 years remaining on the Stephenson Township lease.
4. The Library Board does not feel that the activities presented would necessarily be advantageous to the Library. The book sale events are more appropriately located in an enclosed secure area when held. A pavilion would not accommodate that use.

The Menominee County Library Board would appreciate it if the letter addressed to the Menominee County Board of Commissioners for action on this Stephenson DDA **request be denied**.

The Library Board greatly appreciates the County Commissioners support of our recommendation for denial.

Sincerely,

Kathleen McNeely
Library Board President

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 02/20/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on February 2, 12, & 18, 2015 in the combined amount of \$107,593.70.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 02/20/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
MENOMINEE COUNTY FAIR BOARD	39880	02/02/2015	Appropriation	Appropriation	101-997-999.04	5,000.00		\$8,500.00
	39881	02/02/2015	Appropriation	Appropriation	101-997-999.32	3,500.00	*	
Total Amount for Bank Account: General								\$8,500.00

APPROVED

FEB 05 2015

PKS

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

FEB 05 2015

APPROVED

MENOMINEE COUNTY
Claims Audit Report

FEB 12 2015 *QBS*

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
ACE HARDWARE								
Ace Hardware								\$76.67
	39955	01/31/2015	281	Building & Ground Supplies	101-265-755.00	8.31		
	39955	01/31/2015	281	Building & Ground Supplies	101-265-755.01	21.97		
	39955	01/31/2015	281	Building & Ground Supplies	101-265-755.00	12.15		
	39955	01/31/2015	281	Building & Ground Supplies	101-265-755.00	4.58		
	39955	01/31/2015	281	Building & Ground Supplies	101-265-755.00	22.67		
	39955	01/31/2015	281	Building & Ground Supplies	101-265-755.00	6.99		
ALGER-DELTA COOPERATIVE ASSOCI								
	40082	02/02/2015	367100	N8390 Beach House	208-751-920.01	28.45		\$512.91
	40083	02/02/2015	367200	Northwest Campsites	208-751-920.01	28.45		
	40084	02/02/2015	369802	W8449 Co Rd G12 Campsites	208-751-920.01	28.45		
	40085	02/02/2015	370500	Shakey Lakes Office/Shop	208-751-920.01	155.62		
	40086	02/02/2015	379700	Storage Shed	208-751-920.01	80.34		
	40087	02/02/2015	380300	Shower Building	208-751-920.01	50.35		
	40088	02/02/2015	383001	Shakey Lakes Park/Horse	208-751-920.01	28.45		
	40089	02/02/2015	383200	N8380 Co Park Rd 20.5	208-751-920.01	28.45		
	40090	02/02/2015	383301	Shakey Lakes Park/Cattle	208-751-920.01	28.45		
	40091	02/02/2015	1503500	N8380 Co Pk Rd 20.5	208-751-920.01	28.45		
	40092	02/02/2015	1614900	Bath House	208-751-920.01	27.45		
Anderson, Paul								
	39983	01/25/2015	Reimbursement	Mileage - Menominee County Planning	101-401-710.00	11.50		\$11.50
ANDERSON, TACKMAN & CO PLC								
	40047	01/31/2015	59627	Year Ending 9/30/15	101-103-801.01	17,000.00		\$17,000.00
AT&T Long Distance								
	39987	01/19/2015	854528091	Telephone Services	101-103-850.00	1,489.70		\$1,489.70
BAY AREA MEDICAL CENTER - 3100 SHORE DRIVE								
	40059	01/31/2015	MENCTY	Pre Employment Physical - Lisa Frost	101-103-801.02	65.00		\$65.00
BELSON CO.								
	40018	02/05/2015	164112	Washer Maintenance	101-301-770.00	267.00		\$267.00
Big O's Lube and Service, Inc.								
	40039	01/28/2015	16107	2010 Chevy Impala - Vehicle Maintenance	205-315-934.02	132.72		\$132.72
BP								
	40027	02/05/2015	43518164	Road Patrol Gasoline Charges	205-315-742.00	271.95		\$271.95
Call One, Inc.								
	39980	01/19/2015	550735	Plantronics Encore Pro	266-325-755.00	75.00		\$75.00
Carquest Auto Parts								
	40031	01/13/2015	2825-286259	Plug	101-265-931.00	2.69		\$61.45
	40032	01/14/2015	2825-286332	Health Department Belt	101-265-930.01	7.99		
	40033	01/30/2015	2825-287623	Jail - Grease Pit Maintenance	101-265-930.01	50.77		
CBM Managed Services								
	40016	01/21/2015	STDINV80274	Inmate Meals	101-301-770.00	1,981.75		\$3,965.85
	40017	01/28/2015	STDINV80531	Inmate Meals	101-301-770.00	1,984.10		
Cech, William								
	40053	02/06/2015	Reimbursement	Mileage - January 2015	101-101-860.05	35.65		\$35.65
Cenex Fleetcard								
	40060	02/06/2015	99642C	Credit Card Sales	101-428-860.00	11.59		\$11.59

APPROVED

MENOMINEE COUNTY
Claims Audit Report

FEB 12 2015
CMB

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN						
Ciochetto, Joseph							\$60.31
40051	02/05/2015	Per Diem	Airport Commission (x2)	101-101-860.08	56.00		
40052	02/05/2015	Reimbursement	Mileage - Airport Commission (x2)	101-101-860.08	4.31		
CITY OF MENOMINEE - 2511 10TH ST.							\$865.73
39935	02/09/2015	February 2015	Monthly Rent	266-326-942.00	351.67		
39963	01/24/2015	3899	Gasoline Charges - December 2014	266-325-860.00	7.58		
39963	01/24/2015	3899	Gasoline Charges - December 2014	101-265-742.00	128.01		
39963	01/24/2015	3899	Gasoline Charges - December 2014	101-141-860.00	7.84		
39964	11/30/2015	3889	Gasoline Charges - November 2014	266-325-860.00	10.35		
39964	11/30/2015	3889	Gasoline Charges - November 2014	101-141-860.00	32.26		
39964	11/30/2015	3889	Gasoline Charges - November 2014	101-265-742.00	153.39		
39978	10/31/2015	3879	Gasoline Charges - October 2014	101-257-742.00	14.91		
39978	10/31/2015	3879	Gasoline Charges - October 2014	101-265-742.00	159.72		
CLOVERLAND PAPER CO							\$280.55
40013	01/23/2015	107211	18" Film Wrap (x2000 Ft)	101-301-770.00	28.68		
40014	01/23/2015	107228	Liners, Tidyfoam, Bottle Brush	101-301-770.00	89.95		
40029	02/06/2015	107344	Tissues, Towels, Toilet Tissue	101-265-755.01	161.92		
COHL STOKER & TOSKEY P C							\$173.75
40054	02/09/2015	45210	Legal Services - Salary Discrepancies	101-211-807.00	173.75		
Cooper Office Equipment							\$774.95
40026	02/06/2015	119572	Pinecrest Office Copier	205-315-727.00	145.01		
40048	02/04/2015	119465	Contract # 1406-01 Second Floor Haltwa	101-172-931.01	200.00		
40049	02/04/2015	119468	Contract # 1849-01 First Floor Copier	101-172-931.01	239.94		
40093	02/04/2015	119466	Contract # 1410-01 (PA's Office)	101-267-802.00	190.00		
Country Mile Document Destruct							\$266.06
40030	02/09/2015	20321	Shredding Documents (2/5/15)	101-265-801.00	266.06		
Cozzy's Polaris							\$1,853.06
40061	02/11/2015	1547	PO# 03044 Accessories for Side by Sid	205-315-981.00	1,853.06		
Dean Ronald Hoida							\$48.00
39922	01/29/2015	14-075-NA-1	Per Diem \$25.00 Mileage \$23.00	101-132-805.00	48.00		
DEKETO, LLC							\$224.50
39951	01/28/2015	251	Thermal Transfer Ribbon & Labels	101-268-727.00	224.50		
Delta Dental of Michigan							\$338.79
39954	02/01/2015	RIS0000706130	Dental Premium - February 2015	266-326-712.00	112.34		
39954	02/01/2015	RIS0000706130	Dental Premium - February 2015	266-325-712.00	62.64		
39954	02/01/2015	RIS0000706130	Dental Premium - February 2015	701-000-231.00	33.72		
39954	02/01/2015	RIS0000706130	Dental Premium - February 2015	266-325-712.00	33.72		
39954	02/01/2015	RIS0000706130	Dental Premium - February 2015	266-325-712.00	33.72		
39954	02/01/2015	RIS0000706130	Dental Premium - February 2015	266-325-712.00	62.65		
DJS Tactics & Associates, LLC							\$560.00
40094	01/14/2015	PO# 03046	Training - Erdman & Christianson	205-315-881.03	560.00		
Donna Buechler							\$20.12
39994	01/26/2015	Reimbursement	Mileage - Menominee County Planning	101-401-710.00	20.12		
DTE Energy							\$373.05
40064	01/16/2015	462245200011	Annex	101-261-920.04	373.05		
Eichhorn, Gary							\$98.16
39943	01/20/2015	Per Diem	DHS Board	101-601-837.00	50.00		
39944	01/20/2015	Reimbursement	Mileage - DHS Board	101-601-837.00	48.16		

APPROVED

FEB 12 2015

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MENOMINEE COUNTY
Claims Audit Report

CHIEF FISCAL OFFICER

MENOMINEE COUNTY

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Employee Benefits Agency, Inc.								\$129.85
	40095	02/03/2015	4875	Vision Service Plan	266-326-712.00	32.07		
	40095	02/03/2015	4875	Vision Service Plan	266-325-712.00	17.89		
	40095	02/03/2015	4875	Vision Service Plan	701-000-231.00	12.40		
	40095	02/03/2015	4875	Vision Service Plan	266-325-712.00	12.40		
	40095	02/03/2015	4875	Vision Service Plan	266-325-712.00	12.40		
	40095	02/03/2015	4875	Vision Service Plan	266-325-712.00	17.89		
	40095	02/03/2015	4875	Vision Service Plan	266-325-712.00	24.80		
FRIEND OF COURT ASSOCIATION -								\$175.00
	40011	02/10/2015	Registration	2015 Winter Conference (Barrette & He	101-141-803.00	175.00		
GRAYBAR								\$50.09
	40042	12/11/2014	976344453	Merit Project - Annex	101-261-970.00	43.28		
	40043	12/15/2014	976398006	Merit Project at Annex	101-261-970.00	6.81		
Gregory, Raymond G.								\$110.00
	39962	02/05/2015	2015-018-MI	Court Appointed Legal - Giancola	101-148-807.00	110.00		
Hafeman, Jan								\$103.50
	39949	01/27/2015	Reimbursement	Mileage - January 2015	101-101-860.10	103.50		
Hashimoto Sewer Service, Inc.								\$345.00
	39921	01/29/2015	12218	Clean Grease Pits in Jail	101-265-801.00	210.00		
	39942	02/03/2015	12245	Laundry Line - Jail	101-265-801.00	135.00		
INSTITUTE OF CONTINUING LEGAL								\$258.50
	40044	12/26/2014	706755	MI Model Criminal Jury Instructions	269-145-982.00	258.50		
Ivens, Ruby E.								\$77.60
	40066	01/05/2015	Reimbursement	Mileage - Parks Committee	208-751-860.00	77.60		
J S ELECTRONICS, INC.								\$1,107.95
	39936	02/01/2015	18654	Tower Lease - February 2015	266-326-942.00	425.00		
	40023	01/28/2015	18647	Strip Out 5500 & Into 5516	101-301-981.00	682.95		
J.F. Ahern Company								\$1,199.92
	39941	01/30/2015	216819	Annual Maintenance - Extinguishers	101-265-801.00	585.80		
	39988	02/05/2015	216818	Annual Maintenance (Library & Annex)	101-265-801.00	181.50		
	40028	02/05/2015	216821	Annual Extinguisher Maintenance	205-315-755.00	432.62		
Joel Hensley, RN								\$1,565.00
	39982	02/09/2015	Blood Draws	P.J. (1/29) H.W. (2/5)	101-267-801.01	200.00		
	40021	02/10/2015	Nursing Services	Nursing Services	101-301-770.01	1,365.00		
Lang, Bernard								\$73.03
	39948	01/29/2015	Reimbursement	Mileage - January 2015	101-101-860.02	73.03		
LENCA SURVEYING								\$2,895.75
	40068	02/06/2015	15014	Project Yr 2015 (1/20 - 2/6/15)	243-245-801.07	2,895.75		
LexisNexis Matthew Bender								\$350.00
	40057	01/31/2015	1501509070	January 2015	101-103-755.00	350.00		
Lithocrafters Printing, Inc.								\$113.00
	40079	02/11/2015	83915	Copy Preparation & Business Cards (B)	296-668-801.00	113.00		
LONG HEATING & COOLING INC								\$68.00
	39937	01/15/2015	38428	Service Call - IT Air Conditioning Unit	266-325-934.00	68.00		

APPROVED

FEB 12 2015

SPB

MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcnr#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Lufts Advertiser							\$280.00
39973	01/27/2015	Advertising	January 2015	101-101-901.00	250.00		
39973	01/27/2015	Advertising	January 2015	101-253-901.00	30.00		
Manpower							\$541.62
39940	02/01/2015	28223223	Week Ending 2/1/15 (Regina Mistark)	215-141-705.00	63.72		
40050	02/08/2015	28253009	Week Ending 2/8/15 (Krista Marciniak)	101-261-705.00	477.90		
Menards - Marinette							\$97.45
39927	01/26/2015	73750	Park Construction Supplies	208-751-756.01	22.77		
39974	01/22/2015	73460	Building & Ground Supplies	101-265-755.00	11.91		
39977	01/28/2015	73930	Building & Ground Supplies	101-265-755.00	47.42		
40045	01/24/2015	73638	6' Steel Fence Posts (x5)	243-245-765.00	15.35		
MENOMINEE COUNTY JOURNAL							\$59.50
40080	02/01/2015	113	Applications for Boards/Committees	101-101-901.00	59.50		
Menominee Industrial Supply							\$26.68
39968	01/31/2015	328920	Air & Oil Filter	101-265-934.00	26.68		
Michelle Larson							\$157.67
40072	02/11/2015	5771	Can Zone	296-668-801.00	112.50		
40073	02/11/2015	Reimbursement	Mileage - Can Zone	296-668-801.00	25.30		
40077	02/11/2015	Reimbursement	Supplies	296-668-801.00	19.87		
MID-COUNTY SMALL ENGINES, LLC							\$22.00
39972	02/01/2015	907	Park Supplies	208-751-742.00	22.00		
MILLERS ACTION OFFICE SUPPLY I							\$502.31
39926	01/28/2015	0107041-001	Credenza Shell - FOC	215-141-934.00	439.00		
39981	02/06/2015	0107278-001	Office Supplies	266-325-727.00	25.34		
40046	01/13/2015	0106634-001	Building & Ground Supplies	101-265-755.00	37.97		
Motorola							\$84.00
40038	01/23/2015	13048173	Batteries (x2)	205-315-934.01	84.00		
Nelson, John R.							\$108.10
39950	01/27/2015	Reimbursement	Mileage - January 2015	101-101-860.11	108.10		
Northern Michigan University - 2201 CB Hedgcock							\$232.00
40036	02/03/2015	MECOSH5	Evidence Tech Training (Brunelle & Pel	205-315-881.03	232.00		
Nutt, Michael							\$116.15
40076	02/11/2015	Reimbursement	Mileage	296-664-860.00	116.15		
Office Depot, Inc.							\$81.95
39929	01/19/2015	750866693001	Clasp Envelopes (Parks)	208-751-727.00	14.73		
40055	02/05/2015	754014907001	Batteries & Ink Cartridge	101-172-727.00	67.22		
Omnicare, Inc.							\$64.95
40020	01/31/2015	4544876	Inmate Medical	101-301-770.01	64.95		
Owens, Karen A.							\$270.00
40074	02/11/2015	5775	After School Program	296-668-801.00	189.00		
40078	02/11/2015	5774	JDFS Program	296-668-801.00	81.00		
Pack-N-Ship Center							\$36.58
40037	02/07/2015	329	Mailing (El-Com Services)	205-315-934.01	36.58		

FEB 12 2015

BRB

MENOMINEE COUNTY
Claims Audit Report

CHIEF FISCAL OFFICER
MENOMINEE COUNTY

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
PAIDL'S TRUE VALUE HARDWARE								\$277.28
	39969	01/31/2015	150008	Park Supplies	208-751-755.02	17.34		
	39969	01/31/2015	150008	Park Supplies	208-751-755.02	7.78		
	39969	01/31/2015	150008	Park Supplies	208-751-755.02	42.82		
	39969	01/31/2015	150008	Park Supplies	208-751-704.00	120.00		
	39970	01/31/2015	150012	Remonumentation Supplies	243-245-765.00	36.77		
	39979	01/31/2015	150007	Building & Ground Supplies	101-265-755.01	2.58		
	39979	01/31/2015	150007	Building & Ground Supplies	101-265-931.00	49.99		
Pathways Substance Abuse Serv.								\$20,653.00
	39939	02/03/2015	Tax	Convention & Tourism Tax (@ 50%)	101-801-835.01	20,653.00		
Personnel Concepts								\$45.75
	40062	02/12/2015	P26033	Michigan & Federal Labor Law Poster (101-103-802.00	45.75		
Peterson, Charlene								\$19.55
	39985	01/26/2015	Reimbursement	Mileage - Menominee County Planning	101-401-710.00	19.55		
Piche, Gerald L.								\$114.43
	39930	01/31/2015	Reimbursement	Mileage - January 2015	101-101-860.07	114.43		
PLASTOCON, INC								\$366.80
	40015	01/26/2015	83890	Disposable Tray Liners	101-301-770.00	366.80		
PrintersPlus!								\$275.00
	39924	01/30/2015	13707	Envelopes (x5000)	101-215-727.00	275.00		
QUALITY WATER SPECIALISTS								\$86.12
	39932	01/31/2015	5231	Water Softener Salt & Maintenance	101-265-801.00	86.12		
Randall Phillips								\$75.00
	40067	02/10/2015	2009-12830-DP	Court Appointed Legal - Sandstrom	101-132-807.00	75.00		
REGISTER OF DEEDS								\$211.00
	39931	01/06/2015	Copies	Remon Grant Year (2014) for Land Cor	243-246-801.07	178.00		
	39938	02/03/2015	Copies	Grant Year 2015	243-245-709.00	33.00	*	
Schei, Larry								\$96.04
	39945	01/30/2015	Reimbursment	Mileage - January 2015	101-101-860.04	96.04		
Scholtz Sr., Gary								\$23.00
	39986	01/26/2015	Reimbursement	Mileage - Menominee County Planning	101-401-710.00	23.00		
Schroud, Margaret								\$21.00
	40034	02/11/2015	Reimbursement	Lunch at BOR School (x2)	101-257-860.00	21.00		
Sexton, Richard								\$179.20
	39961	01/28/2015	Reimbursement	Cellular Services	101-426-850.00	76.85		
	40058	02/12/2015	Reimbursement	Mileage - HLS Regional Meeting	101-426-860.00	102.35		
Squires-Stepniak, Rebecca								\$274.85
	40075	02/11/2015	Reimbursement	Mileage	296-665-860.00	274.85		
State of Michigan - MI Dept. of Environmental Qua								\$200.00
	40065	01/15/2015	902428	Groundwater Annual Permit (Shakey L	208-751-755.08	200.00		
State of Michigan - MI Dept. of Human Services								\$17,581.11
	40069	02/09/2015	5768	Monthly Offset Billing - December 2014	292-662-843.01	17,581.11	*	
STATE OF MICHIGAN UNEMPLOYMENT								\$326.00
	39957	01/13/2015	0805023 000	Calendar Year End 2014	101-103-717.00	326.00		

APPROVED

FEB 12 2015

LRG

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher#	CHIEF FISCAL OFFICER DATE (Vendor's Ref#)	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Stauch, Steven	40071	02/10/2015	5770	Bond Refund	292-662-964.00	100.00		\$100.00
Stericycle, Inc.	40019	02/01/2015	4005362347	Medical Waste Monthly Services	101-301-770.01	31.41		\$31.41
The First National Bank&Trust	39958	01/30/2015	628840339	FOC Service Charge	101-141-817.00	33.40		\$33.40
Time Warner Cable - P.O. Box 4639	39928	01/24/2015	10404-710008401-108	February 2 - March 1, 2015	101-103-850.00	533.92		\$533.92
TWIN CITY ELECTRIC, Inc.	40012	02/06/2015	79379	Balance Due to install Camera, Prograr	101-301-755.00	267.00		\$307.00
	40056	02/06/2015	79380	Telephone System Trouble Shooting	101-103-755.00	40.00		
U.E.S. COMPUTERS, INC.	39925	01/23/2015	70353	Fair - Wireless Mouse, Removable Stor	101-261-970.00	54.97		\$4,187.26
	39946	01/23/2015	70357	Merit Project at the Annex	101-261-970.00	119.00		
	39947	01/27/2015	70384	Remote Maintenance - Windows Updat	101-103-857.00	200.00		
	39959	01/31/2015	42228	January 2015 Weekly Computer Mainte	101-103-857.00	1,645.99		
	39959	01/31/2015	42228	January 2015 Weekly Computer Mainte	101-172-727.00	7.99		
	39960	01/31/2015	42299	Merit at Annex	101-261-970.00	1,676.31		
	39965	01/31/2015	42391	Transfer Programs from PC to Laptop (101-261-970.00	369.47		
	39965	01/31/2015	42391	Transfer Programs from PC to Laptop (101-103-755.00	95.53		
	40081	02/03/2015	70442	Symantec Protection Cloud Antivirus Lic	101-103-857.00	18.00		
UPCAP SERVICES INC	40022	01/31/2015	855	Work Crew Services	101-301-935.00	45.00		\$180.00
	40063	01/31/2015	854	Work Crew Services	208-751-755.01	135.00		
Valenti, Susan F.	39971	01/31/2015		Reimbursement Mileage & Meals - January 2015	101-131-860.00	435.45		\$435.45
Vincent, Daren & Lisa	40070	02/10/2015	5769	Foster Care Costs (T.T.)	292-662-843.02	241.36		\$241.36
Waste Management	39937	02/01/2015	1486950-1856-1	February 2015	101-265-801.00	483.30		\$483.30
Wii-Kil Pest Control	39933	01/28/2015	2609950	Courthouse	101-265-801.00	62.25		\$94.25
	39934	01/28/2015	2610823	Health Department	101-265-801.00	32.00		
WISCONSIN PUBLIC SERVICE CORP - DO NOT USE 700 N. Adams Street	39923	01/28/2015	0402047856-00004	Courthouse	101-265-920.04	5,140.71		\$5,173.99
	39952	01/26/2015	0402047856-00006	Stoney Point	208-751-920.01	33.28		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003	39953	01/26/2015	1366223485-00000	Bailey House	208-751-920.01	30.05		\$4,706.78
	39953	01/26/2015	1366223485-00000	Kleinke Park	208-751-920.01	29.33		
	39953	01/26/2015	1366223485-00000	Bailey Park	208-751-920.01	12.75		
	39975	01/28/2015	0402191663-00001	Health Care Center	101-265-920.03	244.70		
	39975	01/28/2015	0402191663-00001	Health Care Center	101-265-920.04	586.44		
	39976	01/28/2015	0402055840-00001	Jail	101-265-920.03	3,803.51		
Xerox Corporation - 26152 Network Place	39956	02/01/2015	077966955	December 2014 - January 21, 2015	101-131-942.00	102.67		\$523.28
	40024	02/01/2015	077966953	Sheriff Department	101-301-727.00	33.59		
	40025	02/01/2015	077966954	Sheriff Department	101-301-727.00	387.02		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Total Amount for Bank Account: General							<u>\$99,073.70</u>

APPROVED

FEB 12 2015

BKD

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
PLASTOCON, INC	40141	01/26/2015	83890	Disposable Tray Liners	101-301-770.00	20.00		\$20.00
Total Amount for Bank Account: General								\$20.00

APPROVED

FEB 18 2015

BRB

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
Miscellaneous Boards/Committees/Commission Reports, Discussion	
RECOMMENDED MOTION	

Submitted by: Brian Bousley

02/20/2015
Date

WORKSHOP ACTION

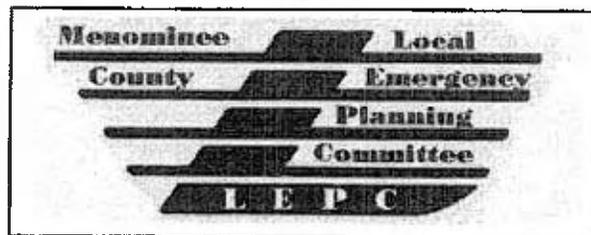
	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Michael Shaffer, Chairperson
Northern Coatings and Chemical Co.
705 Sixth Avenue
Menominee, MI 49858
906-863-2641
mshaffer@northerncoatings.com



Ken Marks
Information Coordinator
831 Tenth Avenue
Menominee, MI 49858
906-863-4441
kmarks@menomineeco.com

Minutes
November 6, 2014

The Menominee County Local Emergency Planning Committee (LEPC) meeting was called to order at 1300 hours on November 6, 2014 by Chairperson Mike Shaffer.

Members Present: Debra Wormwood, Robert Villas, Brian Bousley, Ted Andrzejewski, Mark Erickson, Mike Shaffer, Mark Petersen, Dayna Kapp and Kenny Marks. Others present were Anne Milne from CUPPAD and Greg Paulson member of Civil Air Patrol.

Review/Approve Agenda: Dayna Kapp made the motion to approve the agenda with support from Mark Erickson. Motion passed.

Review/Approve Minutes of last meeting: Mark Erickson made a motion to approve the minutes from August 7, 2014 with support from Brian Bousley. Motion passed.

Public Comment: None

Presentations:

Philip Everhart from the Red Cross/United Way provides the presentation on the restructuring of the Red Cross as it pertains to Menominee County. The Red Cross through the current reorganizational process would leave Menominee County with no Red Cross coverage for Menominee County as of December 1, 2014. Menominee County had previously been part of the Green Bay Red Cross chapter and will now to be covered by the Marquette chapter. Phil did state he will continue to respond to Menominee County during until the reorganizational process is concluded. There have been significant layoffs within the Red Cross organization thus reductions in the services that can be offered. Phil may become a Michigan responder in order to maintain a local representative to cover Menominee County, but there are still a lot of questions to be answered and a lot of realigning to be completed. Currently there are no shelters in Menominee as they have been moved to Peshtigo. Phil said he will respond to both sides of the river until told differently. Phil stated volunteers are needed as they are very few and far between.

Old Business:

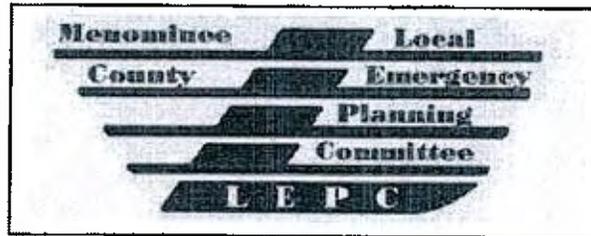
Anne Milne, from CUPPAD, stated that the Menominee County Hazard Mitigation Plan was being completed and will be out for public comment shortly. There were no following up questions from the committee members.

New Business:

Emergency Management Coordinator Report was provided to the committee from Brian. Brian pointed out the activities of the EMC activities from the last quarter. The EMC attended Active Shooter training at Pinecrest and at local schools, worked with the county schools on their safety plans and drills, attending Ebola workshop and local Fire Chiefs meetings.

Update on Ebola breakout was provided by the Dayna Kapp of the Delta-Menominee Health Department. Dayna discussed the new CDC guidelines which are posted on line regarding the new protocol to limit EMS

Michael Shaffer, Chairperson
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Information Coordinator
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Menominee, MI 49858
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from being exposed. The monitoring of risk is at 21 days, checking temperature, etc. Dayna further discussed the protocols being taken from health officials and provided an update on known cases in the state. Within hospital, the hospitals need the ability to isolate patients and limit contact of bodily fluids.

Update Member List Brian and Rich will work on updating the members list. Brian asked the committee members in attendance if they knew of any changes to the member list.

Update Member Contact Information, will be updated by Brian and Rich.

Set Meeting Schedule for 2015, Brian will prepare a meeting schedule. The meetings will be held on the second Thursday of the month in February, May, August and October.

Any Other items of Interest: None

Adjournment: Dayna Kapp made a motion to adjourn seconded by Debra Wormwood motion passed. Meeting was adjourned at 1400.

Approved 2/12/15

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Monthly Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

January 8, 2015 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

Karen Raether, Board Chairperson, called the meeting to order at 4:04 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Connors, Peggy	X			Martin, Ann	X		
DeDie, William		X		Negro, Mari		X	
Dehn, Janet	*X			Nelson, John	X		
Freeman, Peggy	X			Raether, Karen	**X		
Hofer, Millie	*X			Spence, Christine	**X		
Luhtanen, Joan	*X			Zevitz, Michael, Dr.	**X		

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, M. Wendt

*(video television conference from the Northpointe Iron River or Menominee office)

** (phone)

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OF THE AGENDA

Karen Raether stated that the Northpointe Annual Report Calendar would be added to the agenda and Janet Dehn requested that the Updated Outcomes Report be added to the agenda. These two items were added under New Business.

ACTION: Moved to approve the amended agenda as presented.

Motion by: J. Nelson, supported by P. Freeman. **Motion carried unanimously**

APPROVAL OF PREVIOUS BOARD MEETING MINUTES

There were no additions to the December 18, 2014 Board meeting minutes.

ACTION: Moved to approve the December 18, 2014 Board meeting minutes as presented.

Motion by: J. Nelson, supported by M. Zevitz. **Motion carried unanimously.**

PRESENTATION: No presentation

ACTION ITEMS

- **Finance** - There were no action items.
- **Personnel** - There were no action items.

Karen Thekan conducted New Business as follows:

NEW BUSINESS (Discussion only)

- Finance
 - a) Check Disbursement Report-Period Ending December 26, 2014
Karen Thekan reviewed the following items in the check disbursement report: #72568-\$14,600.00 which is for renovations to the Lloyd House. Ms. Thekan stated that these costs are covered by the grant received for the Lloyd House. Ms. Thekan addressed questions regarding the following check numbers: #72610-\$19,968.60 which was for self-determination; #72558-\$6,240.00 which was for social security back-pay to an individual; and #72492-\$7,285.11 which was part of payroll. This item will move forward to the next meeting for approval.

b) Contracts-1-8-15

Karen Thekan reviewed the following contracts for 1-18-15 and addressed miscellaneous questions.

	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Dan Forrester, PhD, LMSW	Outpatient Therapy	12/1/14-11/30/15	N/A	\$100/hour and \$375/yearly assessment	N/A
This is a new contract for one individual.						
B.	Turning Leaf	SIP-Supported Independence Program	11/12/14-11/17/15	N/A	SIL Apt Program-High Intensity \$166.25/day CLS-High Intensity \$5.06/unit Psych Eval. \$337.50 E/M Est Patient \$187.50/rate Support Coord. \$32.00/unit Skill Bld. Group \$7.50/unit Vocational Training Services \$10.00/unit Indiv. Therapy \$90.00/rate Group Therapy \$60.00/rate DBT Indiv. Therapy \$95.00/rate DBT Group Therapy \$65.00/rate	N/A
This is a new residential contract to assist an individual with living independently.						
This item will move forward to the next meeting for approval.						

- Personnel

- a) Employee Donation of Vacation/Sick Time for Co-Workers

Karen Thekan stated this item is a carry-over from the last Board meeting. Ms. Thekan further stated at this time there is not a draft policy to present for review and asked that this be carried forward to the next meeting. A draft policy will be provided for review at the next meeting. Millie Hofer stated that after reviewing the Northpointe attorney's opinion regarding this item there seems to be a discrepancy regarding what was provided. Ms. Hofer stated that in the first paragraph of the opinion it provides that the employee will be liable for taxes, the receiving employee will not be liable for any taxes and then in the second paragraph it provides that if the employee who is considered having received wages that the receiving employee who is considered having received wages and therefore is reasonable for the taxes and not the donating employee. Discussion ensued and the above information is correct as it is for two different scenarios Ms. Hofer also asked what the ultimate objective was - is the objective financial health existence or is the objective that the employment is protected. Ms. Thekan stated that this could be a little of both; the staff will still receive paid leave if they have vacation time and will be paid time for them. This item will be carried forward to the next meeting for discussion.

- **Stakeholder Committee Applications**
Karen Thekan stated that applications have been received from 6 individuals for the 5 openings on the Stakeholder Committee. Of the 6 applications, 5 of them are applications from current committee members and 1 is a new application. The terms on the committee for members are for a 2 year period. Ms. Thekan reviewed the applications and addressed miscellaneous questions. This item will move forward to the next meeting for approval.
- **Northpointe Annual Report Calendar**
Karen Thekan stated that the Northpointe Annual Report was recently completed and provided to the Board for their review. Ms. Thekan further stated this is Northpointe's annual report and will need to be Board approved at the next meeting. This item will move forward to the next meeting for approval.

K. Raether excused - 4:26 p.m.

- **Updated Outcomes Report**
Janet Dehn asked if the Service Outcome performance indicator in the Outcomes Report is a new measure. Karen Thekan stated that this is not a new performance indicator and updated data for the Service Outcome performance indicators was provided to the Board. The previous data did not include the deaths of individuals regarding withdrawal from services and now does include this data. Ms. Dehn asked what is done with this indicator; what quality assurance measures are there for a purpose of improving/changing something for feedback to the staff or Board and is this occurring. Ms. Thekan stated that this indicator has been measured for one year and is one year's worth of data. It is being measured to look at making sure that individuals are successfully graduating out of services versus withdrawing for reasons that are more of dissatisfaction. Ms. Thekan stated that to measure the outcomes for this performance indicator you want to see that the percent continues to rise versus falling. Ms. Thekan also stated that the Outcomes Report is reviewed on a quarterly basis by the QI Committee.

J. Luhtanen, Vice-Chairperson, assumed the Chairperson position - 4:35 p.m.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- **NorthCare Board Meeting Minutes**
John Nelson asked what items were exactly approved in the December 10, 2014 NorthCare Board meeting minutes regarding the employee benefit package as the minutes are not specific to any of the items. Janet Dehn stated that she had the same concern as Mr. Nelson. Dr. Zevitz stated that the NorthCare Board members received in detail information for the NorthCare employee health insurance, benefits, etc. Mr. Nelson stated that everyone should also receive this detailed information so they know what was voted on. Discussion ensued. Dr. Zevitz stated that he has this information which will be forwarded to all Northpointe Board members.
- **Northpointe Board Chair Report**
No discussion
- **CEO Report**
No discussion
- **Recipient Rights Committee Meeting Minutes**
No report
Action: A motion was made by J. Nelson, supported by P. Freeman to place the above reports on file except for the Recipient Rights meeting minutes as there was no report to provide. **Motion carried unanimously.**

BOARD COMMENT

- John Nelson provided a reminder that information should be reviewed and questions asked before each Board meeting.
- Dr. Zevitz stated that the next NorthCare Board meeting is January 14, 2015. Dr. Zevitz asked Northpointe Board members if they would like the Northpointe representatives that are on the NorthCare Board to ask for reconsideration of the NorthCare staff benefit package that was approved prior to it being implemented. Discussion ensued. Consensus is to bring this issue up for reconsideration at the NorthCare Board meeting.
- Peggy Freeman asked if there is an opportunity, as a Board, to draft a formal letter expressing the displeasure on the action that the NorthCare Board took on the NorthCare staff benefit package. Discussion ensued. Consensus is that the Northpointe representatives that are on the NorthCare Board should bring this issue forward.

- Ann Martin stated that the above NorthCare issue discussed is discouraging because you negotiate contracts and it is a struggle to keep wage increases reasonable. There have been several instances with certain Boards that providing a 3% staff increase is very common and there is a level of government individuals that think they are entitled to these wages where the rest of the employees struggle by.
- Dr. Zevitz stated that he certainly will raise the issue at the NorthCare Board meeting to question the legality, of at least, the health benefit provision that was approved.

PUBLIC COMMENTS – No public comments

ADJOURN

Joan Luhtanen, Vice-Chairperson, stated the meeting adjourned. Meeting adjourned at 4:45 p.m.

The next regular Board meeting is scheduled for **Thursday, January 22, 2015 in Kingsford, Michigan at 4:00 p.m.**

Karen Raether, Chairperson

Joan Luhtanen, Vice-Chairperson

Peggy Connors, Secretary

Mary Wendt, Board Secretary

*Approved
1/22/15*

MINUTES
BUILDING & GROUNDS COMMITTEE MEETING

TWIN COUNTY AIRPORT COMMISSION

January 15, 2015 – 2:30 P.M.
AIRPORT CONFERENCE ROOM

1. Call to order

Chairperson Sauve called the meeting to order at 2:30 p.m.

2. Pledge of Allegiance

Recited

3. Roll Call

Members present: Ted Sauve, Charlie Meintz

Members absent: None

Others noted: Menominee County Administrator Brian Bousley, Don Pazynski, Jeff LaFleur, and various other interested citizens. Also present was Larry Schei, Vice-Chairperson Menominee County Board and recent appointee to Airport Commission, who was given a tour of the facilities prior to the Building & Grounds Committee meeting.

4. Approve/Amend Agenda

MOTION Meintz/Sauve to approve agenda as presented.

Motion carried.

5. Approve/Amend Minutes of December Meeting

MOTION Meintz/Sauve to approve minutes of December 9, 2014 meeting as presented.

Motion carried.

6. Public Comment

Greg Paulson commented on agenda item 7 –Discuss Security Status- as he is spokesperson for the airport users/pilots association, no one has contacted him as a member of the Airport Advisory Security Committee regarding the security status of airport.

7. Discuss Status

The Security Status issue will be brought up to the full commission in January or definitely in February. Suggestion made to send letter to persons who were interested in the advisory committee regarding when Commission was meeting in that regard and to verify the party is still interested.

8. Review Equipment Status

Airport lineman Jeff LaFleur stated equipment is in good shape but is mostly 10 to 20 years old and does need maintenance/repairs from time to time.

De-icing of aircraft that comes in to airport is done in house by current employees.

9. Terminal Building Needs for Repair – Discussion

Small walk-in door on south side of terminal building is in need of repair as soon as possible as can see light coming through under it. LaFleur authorized to make temporary repairs to door to conserve heat.

Committee requested LaFleur obtain price for the steel walk in door near the office. LaFleur stated he was unable to obtain a price as door is odd size of 40" and a door would need to be custom made to fit. Door is also encased in block and brick and would be difficult to frame/trim.

LaFleur reported they had to replace the furnace motor and fan today at a cost of approximately \$300.00.

10. Adjourn

MOTION Meintz/Sauve to adjourn at 2:53 p.m.

Motion carried.

Respectfully submitted,
Sally R. Witak, Secretary

Approved 2/10/15

MINUTES
TWIN COUNTY AIRPORT COMMISSION

January 20, 2015
AIRPORT CONFERENCE ROOM

1. Call to order

Chairman Larry Schei called the meeting to order at 6:35 p.m.

2. Pledge of Allegiance

Pledge of Allegiance recited.

3. Roll call

Members present: Chairman Schei, Commissioners Ronald Holmes, Charlie Meintz, Joseph Ciochetto, Ted Sauve, and Don Pazynski

4. Approve/amend agenda.

MOTION Pazynski/Ciochetto to delete item #8 – Define Conflict of Interest – Discussion - from the agenda.

Motion carried.

MOTION Meintz/Pazynski to approve the amended agenda.

Motion carried.

5. Approve/amend minutes of December meeting

Correction of December 16, 2014 minutes, Item 13, Airport Manager Krysiak moved to Arizona not Florida as printed, per Commissioner Meintz.

MOTION Holmes/Meintz to approve December 16, 2014 regular meeting minutes as corrected.

Motion carried.

6. Public Comment

None

7. Discuss/Approve Dec. 2014 Financials - Action

MOTION Sauve/Ciochetto to approve December 2014 Financials to include checks #13177 through #13193 in the amount of \$42,739.96 as recommended by the Finance Committee at their January 15, 2015 meeting. Motion carried.

8. Item 8 deleted – Define Conflict of Interest – Discussion

9. Committee Reports - Discussion

A. Finance

Commissioner Pazynski reports the annual audit is in process. Auditors are contacting Marinette County Finance Department, Pat Kass and Krista Goldschmidt, directly.

Committee and Airport lineman Jeff LaFleur are monitoring the aviation fuel prices to assure the airport remains competitive.

Insurance agent states policy terminates on February 15 but he has a paper for our signature that states it will remain in effect until Commission meeting February 17th when policy can be approved. Therefore there will be no lapse in coverage and there is no increase in premiums. Insurance carrier is Twin City, agent Tony Hofer.

B. Personnel

Commissioner Holmes stated Menominee County Administrator Bousley has received one application for airport manager. Committee recommends placing a \$2600.00 ad in Green Bay Press Gazette, which gives you two publications, the Sunday and Wednesday paper. If no responses received in two weeks, place ad in Milwaukee Journal Sentinel at a cost of \$2100.00 for one publication.

Motion Sauve/Holmes to advertise in the Green Bay Press Gazette for the airport manager in the Sunday and Wednesday publications with the option to proceed with the Milwaukee publication if response not received with Green Bay ad.

As committee reports on agenda were for discussion only no action can be taken. Commissioner Sauve withdrew his motion.

C. Buildings & Grounds

Commissioner Sauve reports the security status should be discussed at Commission meeting in January or definitely in February. Meintz spoke with LaFleur regarding key cards and key pad codes. Each person who has a key card can also be assigned a pin number so if they did not have their card with them, they could punch in the pin number code on the key pad for access in or out of the airport. The system would record who is on the airport with either type if usage for emergency/security issues. The matter will be discussed at the next Buildings & Grounds meeting and input from the public is welcome. The issues will then be brought to the full Commission at their February meeting. A listing of the Advisory Security Committee members will be provided at the Buildings & Grounds meeting and will be updated at that time.

Sauve reports small walk in door on south side of building is in need of repair. Jeff LaFleur will also obtain price for a sealed walk in door and will get back to committee with the price quotation. Repairs will be done in house.

The Buildings and Grounds Committee commends lineman LaFleur and part time employee, Gary Schultz, for the excellent work they are doing in running the airport in a safe and efficient manner and for all the work handling issues/problems as they arise.

10. Public Comment

Bonnie Pazynski asks if we don't find a manager in X number of months, will airport be in violation of some Michigan law or what happens? Also Don forgot to mention that with the Milwaukee Journal Sentinel ad they would also give us 30 days of free web service of the ad.

Greg Paulson states in light of the information received tonight, you may want to go right to Milwaukee Sentinal and by-pass Green Bay with the airport manager ad.

Twin County Airport Minutes 1-20-15

11. Future Agenda Items

1. Newspaper advertising for airport manager
2. Security after Buildings and Grounds Committee meeting
3. Finance, Personnel, Building and Grounds Committee reports
4. Insurance
5. Nancy Douglas report on Economic Development activities, Explorer Solutions, and possible leasing of airport property

12. Schedule next meeting

Motion Meintz/Sauve to hold Twin County Airport Commission regular monthly meetings on the third Tuesday of the month in 2015 at 5:00 p.m. at the airport.

Motion carried.

Next meeting will be Tuesday, February 17, 2015 at 5:00 p.m. at the airport.

13. Adjourn

MOTION Ciochetto/Sauve to adjourn at 7:17 p.m.

Motion carried.

Respectfully submitted,
Sally R. Witak, minutes secretary

Approved 2/17/15

MINUTES
TWIN COUNTY AIRPORT COMMISSION
ORGANIZATIONAL MEETING

January 20, 2015
AIRPORT CONFERENCE ROOM
4:00 P.M.

1. Call to order

Acting Chairperson Marc Kleiman, Menominee County Clerk. called the meeting to order at 4:00 p.m.

2. Pledge of Allegiance

Pledge of Allegiance recited.

3. Roll call

Members present: Commissioners Joseph Ciochetto, Ronald Holmes, Charlie Meintz, Don Pazynski, Ted Sauve, Larry Schei

Members absent and excused: None

4. Approve/amend agenda

MOTION Pazynski/Holmes to move Item #8 Define Conflict of Interest from the regular meeting agenda to be Item #7 on the Organizational Meeting agenda.

Motion failed, Schei, Meintz, Ciochetto voting no.

5. Approve/amend minutes of October 21, 2014 Organizational Meeting.

Supervisor Pazynski states he made an error when typing the agenda. The October 21, 2014 organizational meeting minutes were approved at the November 18, 2014 regular meeting. There are no minutes that need approval at this meeting.

6. Public Comment

Ted Sauve, speaking as a resident of Marinette County, reading from minutes of December 16, 2014 meeting, "Response to conflict of interest issue by Meintz and Ciochetto was that Mr. Ciochetto is a contracted flight instructor and does not operate a flight school. He is an instructor at several airports besides this one. Meintz spoke to Menominee County Prosecuting Attorney regarding this matter and he believes there is no conflict of interest.

Organizational Meeting Minutes 1-20-15

Pazynski also stated in order to operate a flight school a completed permit must be obtained with the airport according to Michigan law. No permit has been applied for.” Sauve requested statement he read be a part of the minutes.

7. Election of officers

a. Chairman

Meintz/Ciochetto nominate Larry Schei for Chairman.

Sauve/Holmes nominate Don Pazynski for Chairman.

Motion Sauve/Pazynski to close nominations. Motion carried.

Roll call vote for L. Schei:

Pazynski, Sauve, Holmes vote no

Meintz, Schei, Ciochetto vote yes

Does not pass

Roll call vote for D. Pazynski:

Pazynski, Sauve, Holmes vote yes

Meintz, Schei, Ciochetto vote no

Does not pass

Ciochetto/Meintz nominate Larry Schei for Chairman.

Sauve/Holmes nominate Don Pazynski for Chairman.

Motion Schei/Meintz to close nominations. Motion carried.

Roll call vote for L. Schei:

Pazynski, Sauve, Holmes vote no

Meintz, Ciochetto, Schei vote yes

Does not pass

Roll call vote for D. Pazynski:

Pazynski, Sauve, Holmes vote yes

Meintz, Ciochetto, Schei vote no

Does not pass

Organizational Meeting Minutes 1-20-15

Ciochetto/Meintz nominate Larry Schei for Chairman.
Sauve/Holmes nominate Don Pazynski for Chairman.
Motion Ciochetto/Meintz to close nominations. Motion carried.

Roll call vote for L. Schei:
Pazynski, Sauve, Holmes vote no
Meintz, Schei, Ciochetto vote yes
Does not pass

Roll call vote for D. Pazynski:
Pazynski, Sauve, Holmes vote yes
Meintz, Schei, Ciochetto vote no
Does not pass

Meintz/Ciochetto nominate Larry Schei for Chairman.
Sauve/Holmes nominate Don Pazynski for Chairman.
Motion Sauve/Meintz to close nominations. Motion carried.

Roll call vote for L. Schei:
Pazynski, Sauve, Holmes vote no
Meintz, Schei, Ciochetto vote yes
Does not pass

Roll call vote for D. Pazynski:
Pazynski, Sauve, Holmes vote yes
Meintz, Schei, Ciochetto vote no
Does not pass

Sauve/Holmes nominate Don Pazynski for Chairman.
Ciochetto/Meintz nominate Larry Schei for Chairman.
Motion Meintz/Sauve to close nominations. Motion carried.

Roll call vote for D. Pazynski:
Pazynski, Sauve, Holmes vote yes
Meintz, Schei, Ciochetto vote no
Does not pass

Organizational Meeting Minutes 1-20-15

Roll call vote for L. Schei:

Pazynski, Sauve, Holmes vote no
Meintz, Schei, Ciochetto vote yes
Does not pass

Ciochetto/Meintz nominate Larry Schei for Chairman.
Sauve/Holmes nominate Don Pazynski for Chairman.
Motion Meintz/Ciochetto to close nominations. Motion carried.

Roll call vote for L. Schei:

Pazynski, Sauve, Holmes vote no
Meintz, Schei, Ciochetto vote yes
Does not pass

Roll call vote for D. Pazynski:

Pazynski, Sauve, Holmes vote yes
Meintz, Schei, Ciochetto vote no
Does not pass

Ciochetto/Meintz nominate Larry Schei for Chairman.
Sauve/Holmes nominate Don Pazynski for Chairman.
Motion Ciochetto/Meintz to close nominations. Motion carried.

Roll call vote for L. Schei:

Pazynski, Sauve, Holmes vote no
Meintz, Schei, Ciochetto vote yes
Does not pass

Roll call vote for D. Pazynski:

Pazynski, Sauve, Holmes vote yes
Meintz, Schei, Ciochetto vote no
Does not pass

Sauve/Holmes nominate Don Pazynski for Chairman.
Ciochetto/Meintz nominate Larry Schei for Chairman.
Motion Ciochetto/Meintz to close nominations. Motion carried.

Organizational Meeting Minutes 1-20-15

Roll call vote for D. Pazynski:

Pazynski, Sauve, Holmes vote yes
Meintz, Schei, Ciochetto vote no
Does not pass

Roll call vote for L. Schei:

Pazynski, Sauve, Holmes vote no
Meintz, Schei, Ciochetto vote yes
Does not pass

Acting Chairperson Kleiman called recess at 4:43 p.m.
Meeting reconvened at 4:56 p.m.

Ciochetto/Meintz nominate Larry Schei for Chairman.
Sauve/Holmes nominate Don Pazynski for Chairman.
Motion Ciochetto/Meintz to close nominations. Motion carried.

Roll call vote for L. Schei:

Pazynski, Sauve, Holmes vote no
Meintz, Schei, Ciochetto vote yes
Does not pass

Roll call vote for D. Pazynski:

Pazynski, Sauve, Holmes vote yes
Meintz, Schei, Ciochetto vote no
Does not pass

Meintz/Ciochetto nominate Larry Schei for Chairman.
Sauve/Holmes nominate Don Pazynski for Chairman.
Motion Ciochetto/Meintz to close nominations. Motion carried.

Roll call vote for L. Schei:

Meintz, Schei, Ciochetto vote yes
Pazynski, Sauve, Holmes vote no
Does not pass

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Roll call vote for D. Pazynski:

Meintz, Schei, Ciochetto vote no
Pazynski, Sauve, Holmes vote yes
Does not pass

Ciochetto/Meintz nominate Larry Schei for Chairman.
Sauve/Holmes nominate Don Pazynski for Chairman.
Motion Sauve/Meintz to close nominations. Motion carried.

Roll call vote for L. Schei:

Meintz, Schei, Ciochetto vote yes
Pazynski, Sauve, Holmes vote no
Does not pass

Roll call vote for D. Pazynski:

Meintz, Schei, Ciochetto vote no
Pazynski, Sauve, Holmes vote yes
Does not pass

Ciochetto/Meintz nominate Larry Schei for Chairman.
Sauve/Holmes nominate Don Pazynski for Chairman.
Motion Sauve/ Ciochetto to close nominations. Motion carried.

Roll call vote for L. Schei:

Meintz, Schei, Ciochetto vote yes
Pazynski, Sauve, Holmes vote no
Does not pass

Roll call vote for D. Pazynski:

Meintz, Schei, Ciochetto vote no
Pazynski, Sauve, Holmes vote yes
Does not pass

Sauve/Holmes nominate Don Pazynski for Chairman.
Meintz/Ciochetto nominate Larry Schei for Chairman.
Motion Sauve/Schei to close nominations. Motion carried.

Organizational Meeting Minutes 1-20-15

Roll call vote for D. Pazynski:

Pazynski, Sauve, Holmes vote yes
Meintz, Schei, Ciochetto vote no
Does not pass

Roll call vote for L. Schei:

Pazynski, Sauve, Holmes vote no
Meintz, Schei, Ciochetto vote yes
Does not pass

Sauve/Holmes nominate Don Pazynski for Chairman.
Meintz/Ciochetto nominate Larry Schei for Chairman.
Motion Ciochetto/Meintz to close nominations. Motion carried.

Roll call vote for D. Pazynski:

Pazynski, Sauve, Holmes vote yes
Meintz, Schei, Ciochetto vote no
Does not pass

Roll call vote for L. Schei:

Pazynski, Sauve, Holmes vote no
Meintz, Schei, Ciochetto vote yes
Does not pass

Ciochetto/Meintz nominate Larry Schei for Chairman.
Sauve/Holmes nominate Don Pazynski for Chairman.
Motion Meintz/Schei to close nominations. Motion carried.

Roll call vote for L. Schei:

Pazynski, Sauve, Holmes vote no
Meintz, Schei, Ciochetto vote yes
Does not pass

Roll call vote for D. Pazynski:

Pazynski, Sauve, Holmes vote yes
Meintz, Schei, Ciochetto vote no
Does not pass

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Sauve/Holmes nominate Don Pazynski for Chairman.
Ciochetto/Meintz nominate Larry Schei for Chairman.
Motion Sauve/Ciochetto to close nominations. Motion carried.

Roll call vote for D. Pazynski:
Pazynski, Sauve, Holmes vote yes
Meintz, Schei, Ciochetto vote no
Does not pass

Roll call vote for L. Schei:
Pazynski, Sauve, Holmes vote no
Meintz, Schei, Ciochetto vote yes
Does not pass

Acting Chairperson Kleiman called recess at 5:30 p.m.
Meeting reconvened at 5:38 p.m.

Sauve/Holmes nominate Don Pazynski for Chairman.
Ciochetto/Meintz nominate Larry Schei for Chairman.
Motion Meintz/Ciochetto to close nominations. Motion carried.

Roll call vote for D. Pazynski:
Pazynski, Sauve, Holmes vote yes
Meintz, Schei, Ciochetto vote no
Does not pass

Roll call vote for L. Schei:
Pazynski, Sauve, Holmes vote no
Meintz, Schei, Ciochetto vote yes
Does not pass

Ciochetto/Meintz nominate Larry Schei for Chairman.
Sauve/Holmes nominate Don Pazynski for Chairman.
Motion Sauve/Ciochetto to close nominations. Motion carried.

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Roll call vote for L. Schei:

Pazynski, Sauve, Holmes vote no
Meintz, Schei, Ciochetto vote yes
Does not pass

Roll call vote for D. Pazynski:

Pazynski, Sauve, Holmes vote yes
Meintz, Schei, Ciochetto vote no
Does not pass

Meintz/Ciochetto nominate Larry Schei for Chairman.
Sauve/Holmes nominate Don Pazynski for Chairman.
Motion Ciochetto/Meintz to close nominations. Motion carried.

Roll call vote for L. Schei:

Pazynski, Sauve, Holmes vote no
Meintz, Schei, Ciochetto vote yes
Does not pass

Roll call vote for D. Pazynski:

Pazynski, Sauve, Holmes vote yes
Meintz, Schei, Ciochetto vote no
Does not pass

Sauve/Holmes nominate Don Pazynski for Chairman.
Ciochetto/Meintz nominate Larry Schei for Chairman.
Motion Ciochetto/Meintz to close nominations. Motion carried.

Roll call vote for D. Pazynski:

Pazynski, Sauve, Holmes vote yes
Meintz, Schei, Ciochetto vote no
Does not pass

Roll call vote for L. Schei:

Pazynski, Sauve, Holmes vote no
Meintz, Schei, Ciochetto vote yes
Does not pass

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Ciochetto/Meintz nominate Larry Schei for Chairman.
Sauve/Holmes nominate Don Pazynski for Chairman.
Motion Ciochetto/Sauve to close nominations. Motion carried.

Roll call vote for L. Schei:
Pazynski, Sauve, Holmes vote no
Meintz, Schei, Ciochetto vote yes
Does not pass

Roll call vote for D. Pazynski:
Pazynski, Sauve, Holmes vote yes
Meintz, Schei, Ciochetto vote no
Does not pass

Sauve/Holmes nominate Don Pazynski for Chairman.
Meintz/Ciochetto nominate Larry Schei for Chairman.
Motion Sauve/Ciochetto to close nominations. Motion carried.

Roll call vote for D. Pazynski:
Pazynski, Sauve, Holmes vote yes
Meintz, Schei, Ciochetto vote no
Does not pass

Roll call vote for L. Schei:
Pazynski, Sauve, Holmes vote no
Meintz, Schei, Ciochetto vote yes
Does not pass

Motion Pazynski/Sauve adjourn the reorganizational meeting to Thursday,
January 22, 2015 at 5:00 p.m.
Commissioners Schei, Meintz, and Ciochetto vote no. Motion failed.

Sauve/Holmes nominate Don Pazynski for Chairman.
Ciochetto/Meintz nominate Larry Schei for Chairman.
Motion Ciochetto/Meintz to close nominations. Motion carried.

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Roll call vote for D. Pazynski:

Pazynski, Sauve, Holmes vote yes

Meintz, Schei, Ciochetto vote no

Does not pass

Roll call vote for L. Schei:

Pazynski, Sauve, Holmes vote no

Meintz, Schei, Ciochetto vote yes

Does not pass

Meintz/Ciochetto nominate Larry Schei for Chairman.

Sauve/Holmes nominate Don Pazynski for Chairman.

Motion Ciochetto/Meintz to close nominations. Motion carried.

Roll call vote for L. Schei:

Pazynski, Sauve, Holmes vote no

Meintz, Schei, Ciochetto vote yes

Does not pass

Roll call vote for D. Pazynski:

Pazynski, Sauve, Holmes vote yes

Meintz, Schei, Ciochetto vote no

Does not pass

Commissioner Holmes requests 5 minute recess.

Acting Chairperson Kleiman calls recess at 6:13 p.m.

Meeting reconvenes at 6:21 p.m.

Commissioner Pazynski concedes election to Commissioner Schei.

Ciochetto/Holmes nominate Larry Schei for Chairman.

Motion Meintz/Ciochetto to close nominations. Motion carried with Commissioner Sauve voting no.

Roll call vote for L. Schei:

Pazynski, Holmes, Meintz, Schei, Ciochetto vote yes

Sauve votes no

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Larry Schei elected Chairperson of Twin County Airport Commission.

Commissioner Schei takes over meeting as Chairperson at 6:25 p.m. and thanks acting chair Kleiman for doing an excellent job running the election of chairperson part of the meeting

7. b. Vice Chairman

Holmes/Meintz nominate Don Pazynski for Vice Chairman
Motion Meintz/ Ciochetto to close nominations and cast a unanimous ballot for Pazynski.
Motion carried.

Don Pazynski elected Vice Chairman of Twin County Airport Commission.

7. c. Secretary/Treasurer

Pazynski/Holmes nominate Ted Sauve for Secretary/Treasurer
Motion Meintz/Pazynski to close nominations.
Motion carried.

Roll call vote – all vote yes

Ted Sauve elected Secretary/Treasurer of Twin County Airport Commission.

8. Committee Assignments

Chairman Schei makes the following committee assignment recommendations (first person listed is committee chairman):

a. Buildings and Grounds

Sauve, Meintz, Schei

b. Personnel

Holmes, Sauve, Ciochetto

c. By Laws

Holmes, Meintz, Schei

d. Planning

Meintz, Pazynski, Holmes

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It was noted the Executive/Finance committee is made up of the Commission officers.

Motion Meintz/Sauve to accept the committee assignments as appointed.
Motion Carried.

9. Public Comment

Greg Paulson said thank you to Commissioner Pazynski.

10. Adjourn

Motion Holmes/Ciochetto to adjourn at 6:34 p.m.
Motion carried.

Respectfully submitted,
Sally R. Witak, minutes secretary

Approved 2/17/15

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:01 AM on Tuesday, January 20, 2015.

Roll call was taken and present were J. Bejgrowicz, M. Fagan, J. Freis, K. McNeely and C. Peterson. Commissioner Larry Schei was also present.

C. Peterson moved to approve the agenda. Seconded by J. Freis, motion carried.

Public Participation: K. McNeely welcomed Commissioner Larry Schei.

J. Freis moved to approve the minutes from the December 16, 2014 meeting. Seconded by J. Bejgrowicz, motion carried.

C. Peterson moved to approve the December 2014 and preliminary 2013-14 year-end financial reports. Seconded by J. Bejgrowicz, motion carried.

C. Peterson moved to pay the January bills. Seconded by J. Freis, motion carried.

Director's Report:

A. The monthly circulation stat comparisons for December were in the board packets.

B. The Friends of the Library will be meeting this Thursday, January 22 at 3:00 PM. They will be planning the March/April Pajama Storytime and other activities during 2015.

C. Great American Disposal has increased their monthly billing from \$53.76 to \$56.45, which is an increase of \$32.28 per year.

D. We were fortunate to receive another \$500 from a patron who wishes to remain anonymous. These funds will be used to purchase the Caldecott and Newbery award winning books for 2015, as well as the new Michigan Notable Books.

E. DTE Energy notified us that they will be upgrading our natural gas meter, so they can remotely read the meter.

F. The I.R.S. mileage rate for 2015 will be 57.5 cents per mile.

G. We have added a new website on the eight computers on the children's side of the library. The website is called ABC Mouse.com. This site gives children access to its comprehensive online learning resource that includes language and literacy, math, social studies, arts, and music for children ages 2 through 6 (and up).

H. Jim Mekash rewired the electricity to the eight computers on the children's side. He ascertained there was a short in the wiring that tripped the two circuit breakers.

Old Business:

A. J. Freis – Term Expires January 31, 2015 – Update – J. Freis and Greg Paulsen were the only applicants. The appointment will be made at the January 27, 2015 county board meeting.

New Business:

- A. USF Form 471 – Telecommunications – Due to all the changes and glitches in the new forms, S. Dees advised us to delay filing this form. The 471 will cover the second half of our two-year contract with AT&T. Later this year, the cooperative will work with libraries for alternate telecommunications as regular POTS will be phased out from the discount schedule.
- B. Library Board Liaison – Larry Schei – The Library Board received official notification from the County Administrator that Commissioner Schei is our new board liaison.
- C. Library of Michigan Annual Report – The annual report was electronically filed on January 7, and we received our Certified Mail Receipt that the Library of Michigan received the signed Certification of Information pages. Highlights of the report include: Open 3,580 hours – Library Visits increased 3,488 to a total of 44,604 visitors – Items checked out increased by 3,276 items to a total of 88,013.
- D. U.P.R.L.C. – Letter of Agency for Internet Participation – Forms were returned to the consortium on January 13. This letter of agency covers the second year of the five-year contract with the Upper Peninsula Region of Library Cooperation for internet service through Merit Network.

Other Board Concerns: No board concerns at this time.

Public Participation: Commissioner Schei said he plans to attend all the library board meetings.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by J. Bejgrowicz, motion carried. The meeting adjourned at 11:31 AM.

Approved 2/17/15

MENOMINEE COUNTY FAIR BOARD MEETING

JANUARY 21 2015

The meeting was called to order by Larry Roetzer at 6:30 on Wednesday January 21, 2015.

Roll Call Taken: Carol Quist, Phyllis Kaczmarczyk, Glenn Hanson, Bill Hafeman, Larry Roetzer, Jerry Piche, Jan Hafeman, Larry Schei, Brian Bousley, Scott Calhoun, and Sandy Paschke were present.

Agenda was approved.

Minutes of the December meeting were discussed and corrected: the dates for the 2015 Fair will be July 24, 25 and 26th. Motion made by Bill Hafeman to accept the minutes as corrected, motion seconded by Carol Quist and motion carried.

The Reorganization Election was held and the 2015 officers are as follows:

President Larry Roetzer, Vice President, Glenn Hanson, Treasurer Carol Quist. It was noted that the Menominee County Board has elected Jerry Piche to the Fair Board.

The 2015 Meeting Schedule was handed out and accepted by the board with the exclusion of the August 19th meeting. It was decided that no meeting will be held in August as the majority of the Menominee County Fair Board are also involved with the U.P. State fair which is in August. Meetings are scheduled to be held in the Annex at 6:30 on the Third Wednesday of each month.

The Bylaws were discussed. Article IV. Officers section 1 was corrected by removing Secretary from the Treasurers job. Bill Hafeman made a motion to adopt the bylaws as corrected, Carol Quist seconded the motion and motion passed.

The 2015 Fair dated of Friday July 24 through Sunday July 26. Members present made a list of the activities that are already scheduled and discussed what could be added to increase the attendance.

Respectfully submitted

Sandra Paschke, Fair Manager

Approved 2/18/15



**Public Health
Delta & Menominee Counties**



**Board of Health Meeting
Pinecrest Medical Care Facility
Powers, MI**

**Meeting Minutes
Wednesday, January 21, 2015**

**Board Members Present
Bob Burie**

**Jan Hafeman
Larry Schei**

**Mary Harrington
Tom Trudgeon**

Public Health Staff

**Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Executive Assistant**

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on January 21, 2015. The meeting was called to order at 2:00 p.m. CDT by Mr. Snyder. Roll call was taken by the Executive Assistant, and is recorded above. Board member, Patrick Johnson was not able to attend, and had been excused prior to the meeting.

2. Approval of Agenda

Ms. Hafeman moved to approve the agenda. Motion was supported by Ms. Harrington and carried.

3. Public Comment

There was no public comment.

4. Annual Meeting Business

a. Election of Chair and Vice-Chair

Ms. Harrington nominated Mr. Trudgeon as Chairman of the Board. No other nominations were made. A role call was taken by the Executive Assistant and is recorded as follows:

**Mr. Burie - Yes
Ms. Hafeman - Yes
Ms. Harrington - Yes
Mr. Schei - Yes
Mr. Trudgeon - Yes**

From this point on, the meeting was chaired by Chairman Trudgeon.

Mr. Schei nominated Mr. Burie as Vice-Chairman of the Board. No other nominations were made. A role call was taken by the Executive Assistant and is recorded below:

**Mr. Burie - Yes
Ms. Hafeman - Yes
Ms. Harrington - Yes
Mr. Schei - Yes
Mr. Trudgeon - Yes**

b. Committee Assignments

Chairman Trudgeon made the following committee assignments for 2015 and are as follows:

- i. **Finance – Jan Hafeman and Chairman Trudgeon**
- ii. **Personnel – Mary Harrington and Larry Schei**
- iii. **Building & Grounds – Bob Burie and Patrick Johnson**

c. Approval of 2015 Meeting Schedule

Mr. Johnson is not able to attend the BOH meetings on Wednesdays at 2pm CST/3pm EST. The BOH discussed a new time that would work better for Mr. Johnson of 4:30pm CST/5:30pm EST. Ms. Gustafson checked the availability of the conference room at Pinecrest and it is available.

Ms. Hafeman moved the dates of the 2015 Meeting Schedule be approved, with the time being changed to 4:30pm CST/5:30pm EST. Motion was supported by Ms. Harrington and carried.

5. Approval of Minutes

Mr. Burie moved the minutes from December 17, 2014, be approved. Motion was supported by Ms. Hafeman and carried.

6. Plan of Organization

Every three years, PHDM is evaluated by the various departments of the state through the accreditation process. The State will be visiting PHDM the week of April 20th. As one of the requirements, PHDM must submit the Plan of Organization on or before February 20, 2015. Mr. Snyder and the BOH members pointed out some minors edits to be fixed prior to submitting the Plan of Organization.

Chairman Trudgeon moved the Plan of Organization be approved once the edits noted by Mr. Snyder and the rest of the BOH are completed. Motion was supported by Ms. Hafeman and carried.

7. Tri-County United Way Agency Policy

Mr. Snyder reminded the BOH the Tri-County United Way Agency funds portions of the All-Stars Program in the Prevention Department and the policy is approved by the BOH every year.

Mr. Burie moved the Tri-County United Way Agency Policy be approved. Motion was supported by Ms. Hafeman and carried.

8. Family Support Worker Position

The U.P. Health Departments collaborated and were awarded a grant for a Home Visiting program. This grant is designed for young families with a pregnant woman and/or children 0-5 years of age that might need help connecting to community resources or with good decision making. The Family Support Worker will go into the homes and will assist the family with these issues. The proposed wage range is \$11-\$15 an hour for this position.

Ms. Harrington moved the Family Support Worker Position wage range be approved. Motion was supported by Ms. Hafeman and carried with Mr. Burie being opposed.

9. Review and Approval of December Check Register

The Board of Health reviewed the December check register. Questions were answered by Mr. Snyder.

Mr. Burie moved the December check register, be approved. Motion was supported by Ms. Harrington and carried.

10. Medical Director's Report

Dr. Frankovich reported that flu is widespread nationally right now. The predominant strain (H3N2) is not well matched to the vaccine and is associated with more severe illness in young children and people over 65. Vaccine is still recommended because it protects against other strains and it is expected to decrease the amount of severe flu illness.

There have been over 22,000 cases of Ebola in Africa since last March, and more than 8,000 deaths have been reported. Michigan has a 4 tier system for identifying the level of Ebola care a hospital can provide. Most U.P. hospitals are small, critical access facilities and will likely designate themselves as Tier 4 meaning they will screen patients presenting to their facility but immediately transfer any patient needing testing. Tier 3 hospitals will hold patients for 24-48 hours while testing is being done and then transfer positives for treatment. Tier 2 hospitals will test and provide treatment for patients presenting and Tier 1 hospitals will accept transfers of any patient for testing and treatment.

The Public Health Code language has changed regarding parents who do not have their children vaccinated. It now states that any parent waiving vaccines for their children, must attend an educational session at the local health department and then sign a State waiver before their child will be allowed in school. It went into effect this month but the impact will be felt primarily in the fall as children begin the new school year. This is an important step in improving vaccination rates and therefore protection against vaccine-preventable illnesses, in our communities.

11. Health Officer's Report

- Mr. Snyder reported the governor announced the Michigan Department of Community Health (MDCH) and the Department of Human Services have been combined into one main department that will be called the Department of Health and Human Services.
- The State sent Mr. Snyder his official letter as the recognized, fully qualified Health Officer of PHDM.
- Mr. Snyder reported half hour appointments are being scheduled during Immunization Clinics right now for those parents who need the educational sessions for vaccination waivers. During the summer, PHDM will be scheduling entire days for the educational sessions.
- On January 8, 2015, a teleconference was held with the UP Health Officers (UPHO), Medical Directors, MPH, members of MDCH and MALPH. It was made known the UPHO's did not want regionalization between the LHD's. MDCH would

like to use the UP health departments as a model for others because they work so well together. The UPHO's met again on January 14, 2015 and agreed to write a "white paper" for elected officials so everyone knows the UPHO position when contacted by MDCH. The UPHO will also be drafting a letter to MDCH regarding their position. MDCH has a meeting scheduled with MAC regarding the reorganization plans.

- February 11th and 12th will be the union negotiations.

12. **Public Comment—None**

13. **Board Member Comments**

- Ms. Harrington would like Mr. Snyder to contact Mr. Berbohm to schedule the on-site, Active Shooter Training at PHDM as soon as possible.
- Ms. Harrington reported the Garden Township passed a noise ordinance in response to the wind turbines. The township would like Delta County to embrace it as well.

14. **Adjournment**

There being no further business, Mr. Schei made a motion the meeting be adjourned at 3:49 p.m. CDT. Motion was supported by Ms. Hafeman and carried.

Thomas L. Pedersen 2-18-15
Chairperson

Approved 2/18/15

:kg