"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Brian Bousley – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners will meet on **Tuesday** ~ February 10, 2015 @ 6:00 p.m. CST At the Menominee County (MSU) Extension Bldg. S904 U.S HWY 41, Stephenson, MI 49887

AGENDA

A. Call to Order
B. Pledge of Allegiance
C. Roll Call
D. Approval of the Agenda
E. Approval of Previous Minutes
   January 27, 2015 – CB Meeting
F. Public Comment *(Statements, not debate, limited to 5 minutes per person on agenda items only)*
G. Presentations *(limited to twenty minutes)*
   Nancy Douglas – Menominee Business Development Corporation-Quarterly Report

H. Department Head/Elected Officials Reports *(limited to ten minutes)*
I. Action Items

1. Moved by _____ seconded by _____ to allow "prayer" prior to the County Board Meetings.

2. Moved by _____ seconded by _____ to allow "a moment of silence" prior to the County Board Meetings.

3. Moved by _____ seconded by _____ to approve the resolution adopting the MERS Defined Contribution Plan adoption agreement "AMENDMENT" effective 3.1.2015 for new hires, rehires and any (optional) transfers of the current Defined Contribution Division #10 (Courthouse non-union). This plan includes full vesting after 3 years; guarantee 5% county contribution; 0-5% employee contribution; and the county will match up to 3% (max) "county match" of the employee contribution. No loans will be permitted. (previously this division had 3% employee contribution; 4% county guarantee; 3% (max.) county match of emp. Contribution)

4. Moved by _____ seconded by _____ to approve the resolution adopting the MERS Defined Contribution Plan adoption agreement effective 3.1.2015 for new hires, rehires and any (optional) transfers of the current Defined Benefit Divisions #01, 02, 15, 16, 18, 20, & 23. This plan includes full vesting after 3 years; guarantee 5% county contribution; 0-5% employee contribution; and the county will match up to 3% (max) "county match" of the employees' contribution. No loans will be permitted.

5. Moved by _____ seconded by _____ to approve the Agreement between the Menominee County Board of Commissioners and the Menominee County Clerk, Treasurer, Probate Court, Prosecuting

6. Attorney, and 41st Judicial Circuit Court and International Brotherhood of Teamsters Local Union #406; Effective January 1, 2015 through December 31, 2017.

7. Moved by _____ seconded by _____ to approve the agreement between the Menominee County Board of Commissioners and the Menominee County Sheriff Corrections Officers and the International Brotherhood of Teamsters Local Union #406; Effective January 1, 2015 through December 31, 2017.

8. Moved by _____ seconded by _____ to approve the agreement between the Menominee County Board of Commissioners and the Menominee County Sheriff Road Patrol Officers and the International Brotherhood of Teamsters Local Union #406; Effective January 1, 2015 through December 31, 2017.

9. Moved by _____ seconded by _____ to approve the Letter of Agreement (regarding Appendix A-Wage reopener) between the Menominee County Board of Commissioners and the Menominee County Sheriff Supervisory Unit-Lieutenants & Sergeants and the International Brotherhood of Teamsters Local Union #406; Effective October 1, 2014 through September 30, 2015.

10. Moved by _____ seconded by _____ to approve the agreement between 95A District Court and the 95A District Court Employees Association Effective October 1, 2014 through September 30, 2018.

11. Moved by _____ seconded by _____ to approve Commissioner per diems and expenses as recently submitted.

12. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on January 6, 7, 8 & 15 in the amount of $118,959.22.

13. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.

J. New Business (discussion only)

1. Personnel Items:
   a. Hiring Freeze

2. Building and Grounds/Park Items:
   a. None

3. Miscellaneous Items:
   a. Ad Hoc. Committee for GIS Mapping

4. Finance Items
   a. Janitorial Service for Courthouse & Health Department
   b. Commissioner Per Diems and expenses
   c. Miscellaneous bills as paid on January 29 & Feb. 2, 2015 in the combined amount of $97,895.19.

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment *(limited to 5 minutes)*

M. Commissioner Comment

N. Adjourn

January 27, 2015
Unapproved

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Courthouse, Court Room "B", Menominee, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Cech, Furlong, Hafeman, Lang, Meintz, Nelson, Piche, Schei, and Williams.
Absent: None

Moved by Com. Hafeman, seconded by Com. Nelson to approve the agenda. Motion was approved 9-0.

Moved by Com. Schei, seconded by Com. Williams to Amend the previous Minutes on the Agenda to read January 5, 2015 Re-organizational Meeting & CB Meeting; not January 5, 2014 Re-organizational Meeting & CB Meeting. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Schei to approve the minutes from the January 5, 2015 Re-Organizational Meeting and County Board Meeting. Motion was approved 9-0.

PUBLIC COMMENT: Bob Desjarlias spoke in support of Item 3A under New Business and asked that it be moved forward to the next meeting. Charlene Peterson spoke in favor of Joan Freis appointment to the Library Board.

PRESENTATIONS: Sheriff Marks addressed the board and presented the State of the Menominee County Sheriff's Department. Sheriff Marks had a short question and answer period after his presentation.

DEPARTMENT HEAD/ELECTED OFFICIALS REPORTS: Menominee County Treasurer Diane Lesperance informed the board as to the status of the County's annual audit, and the Hardship Show Cause Hearing and have found solutions for some of the seven (7) attendees.

ACTION ITEMS:

Moved by Com. Schei and seconded by Com. Hafeman to approve the 2015 Schedule of County Board Meetings as submitted with every other month at locations within Menominee County. Motion was approved 9-0.

Moved by Com. Hafeman and seconded by Com. Williams to approve Resolution 2015-04 ~ Clean Water Act Proposed Rule for Definition of Waters of the U.S. Motion was approved 9-0. (See Attachment "A").

Moved by Com. Nelson and seconded by Com. Hafeman to appoint Leon Felch to the Building Code Construction Board of Appeals for a two year term (2/1/2015-1/31/2017). Motion was approved after a roll call vote 5-4 (Com. Cech, Furlong, Lang, and Willliams voting against). The board will re-advertise for the remaining open position.

Moved by Com. Hafeman and seconded by Com. Furlong to appoint Joan Freis to the Menominee County Library Board for a 5 year term (2/1/2015-1/31/2020). Motion was approved 9-0.

Moved by Com. Lang and seconded by Com. Furlong to appoint Larry Roetzer to the Fair Board for a 3 year term (2/1/15-1/31/18). Com. Piche spoke against the appointment. Com. Hafeman made a suggestion that the board be made a 5 man or a 7 man board to better facilitate voting. Com. Schei commented that would necessitate an update of the Fair Board's Bylaws. Com. Meintz called for a vote. Motion was approved 7-2 (Com. Nelson and Piche voting against).

Moved by Com. Nelson and seconded by Com. Hafeman to appoint Dawn Wells to the Corrections Advisory Board (Business Sector) for a 1 year term (2/1/2015-1/31/2016). Motion was approved 9-0.

Motion to appoint one interested candidate to the Park and Recreation Committee for a 3 year term (2/1/2015-1/31/2018). Com. Meintz calls for a moment of silence in memory of Gail Jerzyk (a member of the committee) who passed away this past weekend. Com. Nelson made a motion for Dick Peterson. Com. Hafeman made a motion for Vola Bleile. Motion for Dick Peterson failed after a roll call vote 3-6 (Com. Cech, Furlong, Hafeman, Meintz, Schei, and Williams voting against). Motion for Vola Bleile passed after a roll call vote 9-0. Moved by Com. Hafeman and seconded by Com. Schei to appoint Vola Bleile to the Park and Recreation Committee for a 3 year term (2/1/2015-1/31/2018). Motion was approved 9-0.

Moved by Com. Hafeman and seconded by Com. Nelson to Commissioner Per Diems and expenses as recently submitted. Motion approved 9-0.

Moved by Com. Nelson and seconded by Com. Hafeman to approve miscellaneous bills as paid on December 22, 2014 in the amount of $12,358.55. Motion approved 9-0.

Moved by Com. Hafeman and seconded by Com. Cech to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion approved 9-0

NEW BUSINESS (DISCUSSION ONLY)

PERSONNEL ITEMS:

a. MERS – Defined Contribution Plan Resolution. Adm. Bousley reported on the incorporation of the MERS Defined Contribution plan in the union contracts. Com. Furlong asks for a clarification that this covers all divisions. Adm. Bousley states that this covers all open divisions. Forwarded to County Board for Approval at the next meeting.

BUILDING AND GROUNDS/PARKS ITEMS:

a. None

MISCELLANEOUS ITEMS:

a. Local Unit letters – Audit of Minimum Assessing Requirements (AMAR) Review and GIS Mapping. Com. Meintz had attended the Michigan Townships Association discussion relative to GIS Mapping and points out that the State will be performing "spot checks" and that one of the requirements is that the GIS Mapping is done. The State feels that this is not an unfunded mandate because they are not requiring that you have the mapping only that there will be deductions if not present. Bob Desjarlias states that it is not a "spot check' but rather a mandatory check of every county in the UP this summer. Mr. Desjarlias further explained the GIS Mapping requirements. Com. Nelson suggested

that inquiry be made of Peggy Schroud (Equalization) as to costs analysis. Com. Schei comments that software and hardware will be a substantial expense. Com. Furlong commented that further information is necessary and that an ad hoc committee be formed to study all aspects prior to presentation to the board. Mr. Desjarlias commented that the creation of a committee would be an indication to the State that the County is addressing the situation. Com. Nelson agrees with Com. Furlong as to the creation of an ad hoc committee to study and report to the board. Forwarded to the County Board for the Creation of an Ad Hoc GIS Exploratory committee at the next meeting.

b. 2015 Committee Assignments – Community Action Agency. Com. Meintz commented that Com. Piche had contacted him that he would be unable to attend the meetings for the Community Action Agency and had asked if Com. Lang would be willing to switch committee assignments.

Com. Furlong moved and seconded by Com. Nelson that the this be made an Action item. Motion passed after a roll call vote 9-0.

Moved by Com. Furlong and seconded by Com. Nelson that Com. Lang be appointed to the Community Action Agency. Motion passed after a roll call vote 9-0.

c. Discuss including Prayer prior to County Board meetings. Adm. Bousley informed the board of the results compiled by County Clerk Marc Kleiman of questionnaires that Mr. Kleiman had sent to other Clerks relative to the practice of beginning board meetings with prayer, invocations, silence, etc. Com Piche addressed the board re beginning County Board meetings with a short (2 min) prayer and offered a suggestion that all church leaders be asked to facilitate. Com. Furlong agrees that all denominations be represented. Com. Hafeman states that she is in favor as long as it's "generic . . . not specific to any religion". Com. Williams feels that it should be kept secular. Com. Nelson commented that Matthew 6:6 says that prayer should be private between you and your God. Com. Schei states he is not against prayer however feels that it should be non-denominational. Com. Williams suggests that maybe a moment of silence may be the solution. Com. Piche feels there is value in expressing your beliefs publicly. Com. Schei questions whether there is a legal question. Forwarded to the County Board at the next meeting with 2 options prayer or silence.

d. Michigan State University (MSU) – Agreement for 2015. Paul Putnam Michigan State Extension Western District Coordinator for the UP addressed the board and reviews with the board the state of the extension. Mr. Putnam introduced Katelyn Thompson MSU Extension Ag and Farm Business Educator. Mr. Putnam and Ms. Thompson presented an overview of the many programs now being offered at the extension including farm visits, listening sessions, and the Young Farmers Program. Mr. Putnam assures the board that the extension is committed to showing the county that they want "boots on the ground". Mr. Putnam presents to the board the Financial Contribution spreadsheet representing the total MSUE "financial footprint" for 2014 and Menominee County's portion thereof. Mr. Putnam asks that the county consider increasing its' MOA to the full $39,737 MOA. Also that MSUE has made a commitment to the County Fair and they are taking a more proactive role in the local county fairs and the UP State Fair. Com. Schei inquires as to the budgeted amount for MSUE. Adm. Bousley states that $30,000 is budgeted. Com. Schei asks if moving toward the full MOA could be addressed by the Finance Committee. Com. Nelson responds that they will see what they can do prior to the next meeting. Com. Meintz states that he is excited about the Young Farmers Program. Com. Schei and Com. Meintz thank Mr. Putnam. Com. Lang states that the board held off on the MOA because the board had concerns and he hopes that those concerns are being met. Forwarded to the County Board at the next meeting.

FINANCE ITEMS:

a. Commissioner Per Diems and Expenses. No questions/comments. Forwarded to the County Board for Approval as Recommended.

b. Miscellaneous bills as paid on January 6, 7, 8, & 15 in the amount of $118,959.22. Com. Hafeman inquires as to pg 104 (MGT costs allocation to Friend of Courts and Prosecuting Attorney's office) and pg 109 (AT&T). Forwarded to the County Board for Approval as Recommended.

MISC. BOARDS/COMMITTEES/COMMISSIONS REPORTS:

a. No questions/comments. Forwarded to the County Board for Approval as Recommended.

PUBLIC COMMENT:

John Boyd spoke to the addressed the board as to promotion of tourism, especially the promotion of Agricultural Tourism, and the need to promote the ag businesses currently operating in Menominee County.

COMMISSIONER COMMENT:

Com. Meintz reported to the board as to the events of the Airport Commission and issues as to the Marinette County delegation not correctly following the policies and procedures of the committee and feels that the confrontation is affecting the committee's ability to take care of the business at hand.

Com. Piche stated he feels that MSUE has made great improvements and that the improvements are very positive.

Moved by Com. Furlong and seconded by Com. Hafeman at 7:51pm to go into closed session to consult with Adm. Bousley for contract negotiation strategies pursuant to Section 8(c) of the Open Meetings Act. (For stategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.) Adm. Bousley, Com. Cech, Com, Furlong, Com. Hafeman, Com. Lang, Com. Meintz, Com. Nelson, Com. Piche, Com. Schei, Com. Williams, and Dep County Clerk Faller present during closed Motion passed after a roll call vote 9-0.

Motion by Com. Nelson, seconded by Com. Williams to return to open session at 8:14pm. Motion passed after a roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to adjourn at 8:15p.m. Motion was approved 9-0.

_____

Charlie Meintz, Chairman

_____

Tom Faller Chief Deputy, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Discussion of using Prayer prior to County Board Meetings**
DEPARTMENT:	**Commissioner Piche**
ATTACHMENTS:	**Yes**

SUMMARY:
Commissioner Piche brought up at the last meeting to discuss using Prayer at the meetings. He would like to continue the discussion.
1.27.15 – Discussion was to bring back two motions for the board to move on…one with prayer, one with a moment of silence.

RECOMMENDED MOTION
To allow "prayer" prior to the County Board Meetings. OR
To allow "a moment of silence" prior to the County Board Meetings.

Submitted by: Brian Bousley **02/06/2015**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**MERS Defined Contribution Plan Resolution –Division 10 Amendment**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Brian has been working with the unions to incorporate a MERS Defined Contribution plan. The resolution and details of the plan are enclosed

RECOMMENDED MOTION

To approve a resolution adopting the MERS Defined Contribution Plan adoption agreement "AMENDMENT" effective 3.1.2015 for new hires, rehires and any (optional) transfers of the current Defined Contribution Division #10 (Courthouse non-union). This plan includes full vesting after 3 years; guarantee 5% county contribution; 0-5% employee contribution; and the county will match up to 3% (max) "county match" of the employee contribution. No loans will be permitted. (previously this division had 0-3% employee contribution; 4% county guarantee; 3% (max.) county match of emp. Contribution)

Submitted by: Brian Bousley **02/06/2015**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MERS Defined Contribution Plan Adoption Agreement

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 www.mersofmich.com

The Employer, a participating municipality or court within the state of Michigan that has adopted MERS coverage, hereby establishes the following Defined Contribution Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220 in accordance with the MERS Plan Document.

I. Employer Name Menominee County **Municipality #:** 5502

If new to MERS, please provide your municipality's fiscal year: _____ (Month) through _____ (Month).

II. Effective Date

Check one:

A. ☐ If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of _____, 20__.

☐ This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible participant shall be credited as follows (choose one):

- ☐ Vesting credit from date of hire
- ☐ No vesting credit

☐ This division is currently in the MERS Defined Benefit Plan or Hybrid Plan and meets the applicable funding level requirements to adopt MERS Defined Contribution, as set forth in Plan Document Section 43C. Unless otherwise specified, the standard transfer/rehire rules will apply.

*** Closing this division will change future invoices to a flat dollar amount instead of a percentage of payroll, as provided in your most recent annual actuarial valuation.** (The amount may be adjusted for any benefit modifications that may have taken place since then.)

- ☐ This division is for new hires, rehires, and transfers of current Defined Benefit division #_____ and/or current Hybrid division #_____
- ☐ We elect to offer a one-time conversion from the existing plan into the new MERS Defined Contribution Plan (see attached MERS Defined Contribution Conversion Addendum incorporated herein by reference).

Review the projection study results

MERS recommends that your MERS representative presents the projection study results to your municipality before adopting MERS Defined Contribution.

- ☐ Our MERS representative presented and explained the projection study results to the _____ (ex. Board, Finance Committee, etc.) on _____ (MM/DD/YYYY).
- ☐ As an authorized representative of this municipality, I _____ (Name) _____ (Title) waive the right for a presentation of the projection study results.

Amortization option election

After review of the *Amended Amortization Policy for Closed Divisions Within Open Municipalities*, which offers two options for amortization of Unfunded Accrued Liability, effective with the adoption of Defined Contribution for the divisions listed above, our municipality selects:

- ☐ Option A amortization
- ☐ Option B amortization (irrevocable once selected)

B. ☒ If this is an **amendment** of an existing Adoption Agreement (Defined Contribution division number 110258), the effective date shall be the first day of March, 2015.
Please note: You only need to mark ***changes*** to your plan throughout the remainder of this Agreement.

C. ☐ If this is to **separate employees** *from an existing Defined Contribution division* (existing division number(s) _____) into a new division,

the effective date shall be the first day of _____, 20____.

D. ☐ If this is to **merge division(s)**_____ into division(s) _____, the effective date shall be the first of _____, 20____.

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Contribution Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

Courthouse

(Name of Defined Contribution division – e.g. All Full Time Employees, or General After 7/01/13)

These employees are (check one or both):

☐ In a collective bargaining unit (attach cover page, retirement section, and signature page)
☒ Subject to the same personnel policy

To further define eligibility, (check all that apply):

☐ **Probationary periods** are allowed in one-month increments, no longer than 12 months. During this introductory period the Employer will not report or make contributions for this period, including retroactively. Service will begin after the probationary period has been satisfied.

The probationary period will be _____ month(s).

☐ **Temporary employees** in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement.

The temporary exclusion period will be _____ month(s).

IV. Provisions

1. Vesting (Check one):

☐ Immediate

☐ Cliff Vesting (fully vested after below number years of service)
☐ 1 year ☐ 2 years ☐ 3 years ☐ 4 years ☐ 5 years

☐ Graded Vesting
_____ % after 1 year of service
_____ % after 2 years of service
_____ % after 3 years of service (min 25%)
_____ % after 4 years of service (min 50%)
_____ % after 5 years of service (min 75%)
_____ % after 6 years of service (min 100%)

In the event of disability or death, a participant's (or his/her beneficiary's) entire employer contribution account shall be 100% vested, to the extent that the balance of such account has not previously been forfeited.

Normal Retirement Age (presumed to be age 60 unless otherwise specified) _____

If an employee is still employed with the municipality at the age specified here, their entire employer contribution will become 100% vested regardless of years of service.

2. Contributions
   a. Will be remitted (check one):
      ☐ Weekly ☐ Bi-Weekly ☐ Monthly
   b. Employee/Employer contribution structure (subject to limitations of Section 415(c) of the Internal Revenue Code)

	Enter % or $ for contribution amounts						
Employee Contribution	0-5%						
Employer Contribution	5-8%						

☑ Direct mandatory employee contributions as pre-tax

   c. Voluntary employee contributions may be made after-tax, subject to the Section 415(c) limitations of the Internal Revenue Code

3. Compensation:

   Employee compensation includes, generally, wages, elected deferrals, and other payments of compensation (i.e., overtime, bonuses, vacation pay, sick pay) reported on an employee's Form W-2. Employee compensation is defined pursuant to section 19A(4)(c)(ii) of the MERS Plan Document. An employee's compensation shall not exceed the annual limit under section 401(a)(17) of the Internal Revenue Code.

   NOTE: Employer plans with effective dates prior to July 11, 2012 may elect to maintain the former definition of compensation which defines compensation as, "Medicare taxable wages reported on the employee's Form W-2" by checking this box ☐

4. **Loans:** ☐ shall be permitted ☐ shall not be permitted
   If Loans are elected, please complete and attach the *MERS Defined Contribution Loan Addendum*.

5. Rollovers from qualified plans are permitted and the plan will account separately for pre-tax and post-tax contributions and earnings thereon.

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Contribution Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event any conflict between MERS Plan Document and the MERS Defined Contribution Plan, the provisions of the Plan Document control.

VI. Modification of the terms of the Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. The Employer acknowledges that employee contributions (if any) and employer contributions must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference;
4. The Employer acknowledges that late or missed contributions will be required to be made up, including any applicable gains, pursuant to the Internal Revenue Code;
5. Should the Employer fail to make its required contribution(s) when due, MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 45A(3), and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. It is expressly agreed and understood as an integral and non-severable part of this Agreement that Section 43B of the Plan Document shall not apply to this Agreement and its administration or interpretation. In the event any alteration of the terms or conditions of this Agreement is made or occurs, under Section 43B or other plan provision or law, MERS and the Retirement Board, as sole trustee and fiduciary of the MERS plan and its trust reserves, and whose authority is non-delegable, shall have no obligation or duty to administer (or to have administered) the MERS Defined Contribution Plan, to authorize the transfer of any defined benefit assets to the MERS Defined Contribution Plan, or to continue administration by MERS or any third-party administrator of the MERS Defined Contribution Plan.

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by Menominee County Board of Commissioners on the 10 day of February, 2015.
(Name of Approving Employer)

Authorized signature: _____

Title: County Board of Commissioner Chairman

Witness signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____
(Authorized MERS Signatory)

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**MERS Defined Contribution Plan Resolution –All Current DB Divisions**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:
Brian has been working with the unions to incorporate a MERS Defined Contribution plan. The resolution and details of the plan are enclosed

RECOMMENDED MOTION
To approve the resolution adopting the MERS Defined Contribution Plan adoption agreement effective 3.1.2015 for new hires, rehires and any (optional) transfers of the current Defined Benefit Divisions #01, 02, 15, 16, 18, 20, & 23. This plan includes full vesting after 3 years; guarantee 5% county contribution; 0-5% employee contribution; and the county will match up to 3% (max) "county match" of the employees' contribution. No loans will be permitted.

Submitted by: Brian Bousley **02/06/2015**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MERS Defined Contribution Plan Adoption Agreement

1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 www.mersofmich.com

The Employer, a participating municipality or court within the state of Michigan that has adopted MERS coverage, hereby establishes the following Defined Contribution Plan provided by the Municipal Employees' Retirement System of Michigan, as authorized by 1996 PA 220 in accordance with the MERS Plan Document.

I. Employer Name Menominee County **Municipality #:** 5502

If new to MERS, please provide your municipality's fiscal year: _____ (Month) through _____ (Month).

II. Effective Date

Check one:

A. ☒ If this is the **initial** Adoption Agreement for this group, the effective date shall be the first day of March, 20 15.

☐ This municipality or division is new to MERS, so vesting credit prior to the **initial** MERS effective date by each eligible participant shall be credited as follows (choose one):

- ☐ Vesting credit from date of hire
- ☐ No vesting credit

☒ This division is currently in the MERS Defined Benefit Plan or Hybrid Plan and meets the applicable funding level requirements to adopt MERS Defined Contribution, as set forth in Plan Document Section 43C. Unless otherwise specified, the standard transfer/rehire rules will apply.

* **Closing this division will change future invoices to a flat dollar amount instead of a percentage of payroll, as provided in your most recent annual actuarial valuation.** (The amount may be adjusted for any benefit modifications that may have taken place since then.)

- ☒ This division is for new hires, rehires, and transfers of current Defined Benefit division # 01,02,15,16,18,20,23 and/or current Hybrid division #_____
- ☐ We elect to offer a one-time conversion from the existing plan into the new MERS Defined Contribution Plan (see attached MERS Defined Contribution Conversion Addendum incorporated herein by reference).

Review the projection study results

MERS recommends that your MERS representative presents the projection study results to your municipality before adopting MERS Defined Contribution.

- ☐ Our MERS representative presented and explained the projection study results to the _____ (ex. Board, Finance Committee, etc.) on _____ (MM/DD/YYYY).
- ☒ As an authorized representative of this municipality, I Brian R. Bousley (Name) County Administrator (Title) waive the right for a presentation of the projection study results.

Amortization option election

After review of the *Amended Amortization Policy for Closed Divisions Within Open Municipalities*, which offers two options for amortization of Unfunded Accrued Liability, effective with the adoption of Defined Contribution for the divisions listed above, our municipality selects:

- ☒ Option A amortization
- ☐ Option B amortization (irrevocable once selected)

B. ☐ If this is an **amendment** of an existing Adoption Agreement (Defined Contribution division number _____), the effective date shall be the first day of _____, 20____.
Please note: You only need to mark ***changes*** to your plan throughout the remainder of this Agreement.

C. ☐ If this is to **separate employees** *from an existing Defined Contribution division* (existing division number(s) _____) into a new division,

the effective date shall be the first day of _____, 20____.

D. ☐ If this is to **merge division(s)**_____ into division(s) _____, the effective date shall be the first of _____, 20____.

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Contribution Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

All Full time employees hired after 3 / 1 /2015

(Name of Defined Contribution division – e.g. All Full Time Employees, or General After 7/01/13)

These employees are (check one or both):

☑ In a collective bargaining unit (attach cover page, retirement section, and signature page)
☑ Subject to the same personnel policy

To further define eligibility, (check all that apply):

☑ **Probationary periods** are allowed in one-month increments, no longer than 12 months. During this introductory period the Employer will not report or make contributions for this period, including retroactively. Service will begin after the probationary period has been satisfied.
The probationary period will be 3 month(s).

☐ **Temporary employees** in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement.
The temporary exclusion period will be _____ month(s).

IV. Provisions

1. Vesting (Check one):

☐ Immediate

☐ Cliff Vesting (fully vested after below number years of service)
☐ 1 year ☐ 2 years ☑ 3 years ☐ 4 years ☐ 5 years

☐ Graded Vesting
_____ % after 1 year of service
_____ % after 2 years of service
_____ % after 3 years of service (min 25%)
_____ % after 4 years of service (min 50%)
_____ % after 5 years of service (min 75%)
_____ % after 6 years of service (min 100%)

In the event of disability or death, a participant's (or his/her beneficiary's) entire employer contribution account shall be 100% vested, to the extent that the balance of such account has not previously been forfeited.

Normal Retirement Age (presumed to be age 60 unless otherwise specified) _____

If an employee is still employed with the municipality at the age specified here, their entire employer contribution will become 100% vested regardless of years of service.

2. Contributions
   a. Will be remitted (check one):
      ☐ Weekly ☒ Bi-Weekly ☐ Monthly
   b. Employee/Employer contribution structure (subject to limitations of Section 415(c) of the Internal Revenue Code)

	Enter % or $ for contribution amounts						
Employee Contribution	0-3%						
Employer Contribution	5-8%						

   ☐ Direct mandatory employee contributions as pre-tax

   c. Voluntary employee contributions may be made after-tax, subject to the Section 415(c) limitations of the Internal Revenue Code

3. Compensation:

   Employee compensation includes, generally, wages, elected deferrals, and other payments of compensation (i.e., overtime, bonuses, vacation pay, sick pay) reported on an employee's Form W-2. Employee compensation is defined pursuant to section 19A(4)(c)(ii) of the MERS Plan Document. An employee's compensation shall not exceed the annual limit under section 401(a)(17) of the Internal Revenue Code.

   NOTE: Employer plans with effective dates prior to July 11, 2012 may elect to maintain the former definition of compensation which defines compensation as, "Medicare taxable wages reported on the employee's Form W-2" by checking this box ☐

4. **Loans:** ☐ shall be permitted ☒ shall not be permitted
   If Loans are elected, please complete and attach the *MERS Defined Contribution Loan Addendum*.

5. Rollovers from qualified plans are permitted and the plan will account separately for pre-tax and post-tax contributions and earnings thereon.

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Contribution Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event any conflict between MERS Plan Document and the MERS Defined Contribution Plan, the provisions of the Plan Document control.

VI. Modification of the terms of the Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. The Employer acknowledges that employee contributions (if any) and employer contributions must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference;
4. The Employer acknowledges that late or missed contributions will be required to be made up, including any applicable gains, pursuant to the Internal Revenue Code;
5. Should the Employer fail to make its required contribution(s) when due, MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 45A(3), and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.
6. It is expressly agreed and understood as an integral and non-severable part of this Agreement that Section 43B of the Plan Document shall not apply to this Agreement and its administration or interpretation. In the event any alteration of the terms or conditions of this Agreement is made or occurs, under Section 43B or other plan provision or law, MERS and the Retirement Board, as sole trustee and fiduciary of the MERS plan and its trust reserves, and whose authority is non-delegable, shall have no obligation or duty to administer (or to have administered) the MERS Defined Contribution Plan, to authorize the transfer of any defined benefit assets to the MERS Defined Contribution Plan, or to continue administration by MERS or any third-party administrator of the MERS Defined Contribution Plan.

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by Menominee County Board of Commissioners (Name of Approving Employer) on the 10th day of Februrary, 2015.

Authorized signature: _____

Title: County Board Chairman

Witness signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____ (Authorized MERS Signatory)

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Courthouse Contract - approval**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:
The unions have been working with Admin to finalize the contracts.

RECOMMENDED MOTION

To approve the Agreement between the Menominee County Board of Commissioners and the Menominee County Clerk, Treasurer, Probate Court, Prosecuting Attorney, and 41st Judicial Circuit Court and International Brotherhood of Teamsters Local Union #406; Effective January 1, 2015 through December 31, 2017.

Submitted by: Brian Bousley **02/06/2015**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

AGREEMENT

BETWEEN

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AND
THE COUNTY CLERK, THE COUNTY TREASURER, PROBATE COURT, PROSECUTING ATTORNEY, AND 41ST JUDICIAL CIRCUIT COURT

AND

GENERAL TEAMSTERS LOCAL UNION NO. 406

EFFECTIVE

JANUARY 1, 2015

THROUGH

DECEMBER 31, 2017

BY: TEAMSTERS LOCAL 406 / ESCANABA

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Corrections Officers – Contract**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:
The unions have been working with Admin to finalize the contracts.

RECOMMENDED MOTION
To approve the agreement between the Menominee County Board of Commissioners and the Menominee County Sheriff Corrections Officers and the International Brotherhood of Teamsters Local Union #406; Effective January 1, 2015 through December 31, 2017.

Submitted by: Brian Bousley **02/06/2015**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

AGREEMENT

BETWEEN

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AND
THE MENOMINEE COUNTY SHERIFF CORRECTIONS OFFICERS

AND

GENERAL TEAMSTERS LOCAL UNION NO. 406

EFFECTIVE

JANUARY 1, 2015

THROUGH

DECEMBER 31, 2017

BY: TEAMSTERS LOCAL 406 / ESCANABA

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Road Patrol – Contract**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

The unions have been working with Admin to finalize the contracts.

RECOMMENDED MOTION

To approve the agreement between the Menominee County Board of Commissioners and the Menominee County Sheriff Road Patrol Officers and the International Brotherhood of Teamsters Local Union #406; Effective January 1, 2015 through December 31, 2017.

Submitted by: Brian Bousley **02/06/2015**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

AGREEMENT

BETWEEN

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AND
THE MENOMINEE COUNTY SHERIFF ROAD PATROL OFFICERS

AND

GENERAL TEAMSTERS LOCAL UNION NO. 406

EFFECTIVE

JANUARY 1, 2015

THROUGH

DECEMBER 31, 2017

BY: TEAMSTERS LOCAL 406 / ESCANABA

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Letter of Agreement – Wage reopener – Supervisory Unit**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

The unions have been working with Admin to finalize the contracts.

RECOMMENDED MOTION

To approve the Letter of Agreement (regarding Appendix A-Wage reopener) between the Menominee County Board of Commissioners and the Menominee County Sheriff Supervisory Unit-Lieutenants & Sergeants and the International Brotherhood of Teamsters Local Union #406; Effective October 1, 2014 through September 30, 2015.

Submitted by: Brian Bousley **02/06/2015**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

LETTER OF AGREEMENT
Between
MENOMINEE COUNTY SHERIFF
SUPERVISORY / LIEUTENANTS & SERGEANTS
And
GENERAL TEAMSTERS LOCAL UNION NO. 406

REGARDING APPENDIX A - WAGE REOPENER

WHEREAS the undersigned are parties to a Collective Bargaining Agreement expiring on September 30, 2015, and the Union and the Employer agree to the following:

APPENDIX A
COMPENSATION

MENOMINEE COUNTY SHERIFF – SUPERVISORY UNIT

		2% 10/1/12	2% 10/1/13	2% 10/1/14
Sergeants	$20.63	$21.25	$21.68	$22.11
Lieutenants	$22.89	$23.35	$23.82	$24.30

2014/15 increase 2%

Employees eligible for compulsory arbitration will receive the wage increase retroactive to October 1, 2014.

WHEREBY all other terms and conditions of the current agreement remain unchanged and in effect, the parties signify agreement to the above by representative signatures appearing hereon.

MENOMINEE COUNTY SHERIFF:
SUPERVISORY / LIEUTENANTS & SERGEANTS

_____
Brian Bousley
County Administrator

Date:_____

GENERAL TEAMSTERS
LOCAL UNION NO. 406

_____
Kevin Keveney
Business Agent

Date:_____

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**95A District Court– Contract**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

The unions have been working with Admin to finalize the contracts.

RECOMMENDED MOTION

To approve the agreement between 95A District Court and the 95A District Court Employees Association Effective October 1, 2014 through September 30, 2018.

Submitted by: Brian Bousley **02/06/2015**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

AGREEMENT

Between

The 95A District Court

and the 95A District Court Employees Association

Effective:

October 1, 2014 through September 30, 2018

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Commissioner Per Diems and Expenses**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Board to review Commissioner Per diems and expenses as recently submitted for payment.

RECOMMENDED MOTION

To approve commissioner per diems and expenses as recently paid.

Submitted by: Brian Bousley **02/06/2015**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County
Board of Commissioners
Reimbursement Voucher

Mileage: $.56/mile ~ effective January 1, 2014

*Meals: Breakfast: $9.00 Lunch: $ 11.00 Dinner: $20.00
*must attach receipt for reimbursement
*meals provided by conferences will **NOT** be reimbursed

Name of Commissioner: Gerald Pike

Date	Meeting Place	# of Miles	X $.56/mile	Total Cost	Account Number
12/9/14	Road Commission	25		14. —	101-101-860.07
					101-101-860.07
12/9/14	Lake Tusp - County Board	42		23.52	101-101-860.07
					101-101-860.07
12/23/14	Lake Tusp. - County Board	42		23.52	101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
Total Mileage		109			
Total Mileage Fee				61.04	

It is herby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Gerald Pike

Date: 1/3/15

Commissioner Meeting Fee
Expense Form

Name of Commissioner Gerald Piche

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
12/9/14	Road Commission	50.—
12/9/14	Mem. Co. Board	50.—
12/23/14	Mem Co. Board	50.—
Total Per Diem		150.—

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Gerald Piche

Date:

RECEIVED
JAN 05 2015
BY:

Commissioner Meeting Fee
Expense Form

Name of Commissioner: JOHN NELSON

$50.00 per meeting – Regular or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
12/9	MENO CO. BOARD MEETING, LAKE TWP.	50.00
12/15	NORTH POINT, KENGSFORD (FORMER)	* 10.00
12/18	NORTH POINT, BOARD MEETING, KENGSFORD	* 10.00
	* N.P. reimbursed John $40. per mtg.	
	Total Per Diem	70.00

It is herby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: [signature]

Date: 1/5/15

Menominee County
Board of Commissioners
Reimbursement Voucher

RECEIVED
JAN 06 2015
BY:

Mileage: $.56/mile ~ effective January 1, 2014

*Meals: Breakfast: $9.00 Lunch: $ 11.00 Dinner: $20.00
*must attach receipt for reimbursement
*meals provided by conferences will **NOT** be reimbursed

Name of Commissioner: JOHN NELSON

Date	Meeting Place	# of Miles	X $.56/mile	Total Cost	Account Number
9	LAKE TWP.	66	.56	36.96	101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
	Total Mileage				
	Total Mileage Fee				

It is herby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: [signature]

Date: 1/5/15

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
JAN 0 2 2015
BY:

RECEIVED
JAN 0 2 2015
BY:

Mileage: $.56/mile – effective 01 January 2014

*Meals Breakfast - $ 9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

Date	Meeting Place	# of miles	X.56/mile	Total Cost	Account Number
12/3/14	Pinecrest	AD. Pen Jan 1/5/15 14		7.84	101-101-860.10
12/9/14	Co Bd- Menominee @Lake Twp	44 ~~76~~		24.64 ~~42.56~~	101-101-860.10
12/15/14	Bd Health- Escanaba	58		32.48	101-101-860.10
12/17/14	Bd Health-Pinecrest	14		7.84	101-101-860.10
12/18/14	Pinecrest-Casino	30		16.80	101-101-860.10
12/19/14	UPCAP-Escanaba	58		32.48	101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
				122.08	
		250	Total Mileage	~~140.00~~ - 32.48	(UPCAP Check)
				Total Mileage Fee	$ 89.60 ~~107.52~~ AD.

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jan Hafeman
Signed

12/29/14
Date

Commissioner Meeting Fee
Expense Form

RECEIVED
JAN 02 2015
BY:

Name of Commissioner Jan Hafeman

$50.00 per meeting-Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
12/3/14	Pinecrest Finance Meeting	50.00
12/9/14	County Board Meeting	50.00
12/15/14	Bd. Of Health Finance Mtg.	50.00
12/17/14	Board of Health Meeting	50.00
12/18/14	Pinecrest Finance Mtg and Board Meeting	50.00
12/19/14	UPCAP Board Meeting	50.00
Total Per Diem		300.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Jan Hafeman

Date: 12/29/14

UPCAP SERVICES, INC. • GENERAL OPERATING ACCOUNT

129737

Payee HAFEMAN, JAN
Vendor ID HAFEMAN, JAN

Account #:

129737
12/22/2014

Invoice	Description	Discount	Amount
27544	BOARD TRAVEL	$0.00	$32.48

129737

Total : $0.00 $32.48

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Miscellaneous Bills**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Board to review recently submitted Miscellaneous Bills as paid on January 6, 7, 8 & 15 in the amount of $118,959.22.

RECOMMENDED MOTION

To approve Miscellaneous Bills as paid on January 6, 7, 8 & 15 in the amount of $118,959.22.

Submitted by: Brian Bousley **02/06/2015**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Joel Hensley, RN							$3,739.72
39404	12/23/2014	Medical Examiner	December 2014	101-648-709.00	825.00		
39404	12/23/2014	Medical Examiner	December 2014	101-648-835.00	1,530.00		
39404	12/23/2014	Medical Examiner	December 2014	101-648-727.00	19.72		
39403	01/02/2015	Nursing Services	Nursing Services	101-301-770.01	1,365.00		
Massopust, Whitney							$1,030.00
39402	12/23/2014	Medical Examiner	December 2014	101-648-709.00	270.00		
39402	12/23/2014	Medical Examiner	December 2014	101-648-835.00	760.00		
Vincent, Daren & Lisa							$1,327.48
39405	12/18/2014	5722	Foster Care Costs (T.T. 10/12/14 - 10/3	292-662-843.02	327.56		
39406	12/19/2014	5724	Foster Care Costs (T.T. 11/1/14- 12/15/	292-662-843.02	758.56		
39407	01/05/2015	5726	Foster Care Costs (T.T. 12/15/14 - 12/2	292-662-843.02	241.36		
Zevitz, Dr. Michael E.							$2,015.00
39403	12/23/2014	Medical Examiner	December 2014	101-648-709.00	2,015.00		
Total Amount for Bank Account: General							$8,112.20

APPROVED

JAN 12 2015

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICH

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
AT&T - Carol Stream, IL							$309.30
39450	12/19/2014	906863661412	December 19 - January 18, 2015	266-325-850.00	309.30		
AT&T Mobility							$31.27
39417	12/10/2014	287252234966	December 10, 2014 - January 9, 2015	101-132-850.00	31.27		
Burnham & Flower of Michigan							$1,193.00
39410	12/1/2014	39180	14-15 Winter Tax Bond	101-253-860.00	1,193.00		
DataSpec, LLC							$399.00
39447	12/29/2014	2791	Yearly Fee	101-682-802.00	399.00		
Delta County - 310 Ludington Street, Ste 222							$4,250.00
39432	12/30/2014	14-0005435	Building Code Services	249-371-801.00	4,250.00		
Dreamscape Communications							$69.99
39433	11/20/2014	w3958	Wireless Internet - Annex	101-261-850.00	69.99		
EICKMEYER HEATING & SHEET ME							$2,000.00
39446	1/2/2015	25853	PO# 03033 - Furnace (Barry P. Paris)	294-683-835.00	2,000.00		
FRIEND OF COURT ASSOCIATION -							$400.00
39451	12/22/2014	Registration	2015 Winter Conference - Renee Herrit	101-141-802.00	200.00	*	
39452	11/15/2014	Dues	2015 FOCA Dues	101-141-802.00	200.00		
Furlong, James							$97.44
39423	12/23/2014	Reimbursement	Mileage - December 2014	101-101-860.03	97.44		
GRAYBAR							$123.84
39457	12/15/2014	976398006	Supplies for Merit Project at Annex	101-261-970.00	123.84		
GREAT AMERICAN DISPOSAL CO THE							$99.47
39435	12/1/2014	4C104091	Annex	101-261-930.04	99.47		
Hafeman, Jan							$89.60
39421	12/29/2014	Reimbursement	Mileage - December 2014	101-101-860.10	89.60		
Hanna, Brenda							$30.80
39441	12/29/2014	Reimbursement	Mileage (10/1 - 12/30/14)	101-253-860.00	30.80		
Hi Tec Building Services							$1,410.00
39436	12/30/2014	008599	Cleaning Services - December 2014	101-265-801.00	1,410.00		
INSTITUTE OF CONTINUING LEGAL							$133.50
39419	12/26/2014	706699	MI Model Criminal Jury Instructions	101-136-802.00	133.50		
Ivens, Ruby E.							$76.88
39439	12/1/2014	Reimbursement	Mileage - Parks Committee	208-751-860.00	76.88		
Jennings, Martha							$88.00
39412	12/18/2014	2014-131-MI	Court Appointed Legal	101-148-807.00	88.00		
Lang, Bernard							$58.24
39422	12/30/2014	Reimbursement	Mileage - December 2014	101-101-860.02	58.24		
LENCA SURVEYING							$4,763.00
39438	12/30/2015	14223	Remon Yr 2014 (12/10/14 - 12/31/14)	243-246-801.07	4,763.00		
Lufts Advertiser							$60.00
39437	12/26/2014	12/26/14	December 2014 Advertising	101-101-901.00	60.00		
Manpower							$236.25
39434	12/28/2014	28089338	Week Ending 12/28/14 (Krista Marcinia	101-261-705.00	236.25		

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CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Menards - Marinette							$322.60
39411	12/22/2014	71083	Plugs & Circular Saw	101-265-755.00	46.19		
39425	12/30/2014	71648	Outlet Plate, Backwire Outlet	101-265-930.01	73.28		
39427	12/29/2014	71564	Instant Water Stop	101-265-755.00	12.27		
39428	12/29/2014	71559	Connector, Sledge Hammer, Batteries,	101-265-755.00	165.39		
39456	12/28/2014	71486	Driver Gloves & Earplugs	101-265-755.00	25.47		
MGT of America, Inc.							$1,277.20
39444	12/18/2014	26029	Oct, Nov, Dec 2014 - (FOC DHS 286 B	101-141-801.00	1,277.20		
MI Asso. of County Clerks							$150.00
39416	1/6/2015	Dues	2015 Association Dues	101-215-802.00	150.00		
MICH ASSN OF REGISTER OF DEEDS							$187.00
39415	1/6/2015	Dues	2015 Annual Membership (Kleiman & P	101-268-802.00	187.00		
MILLERS ACTION OFFICE SUPPLY I							$76.47
39426	1/2/2015	0106380-001	Desk Calendar & Desk Pad (PA's Office	101-267-727.00	16.48		
39455	12/18/2014	0106169-001	Stamp - District Court	101-136-727.00	59.99		
Piche, Gerald L.							$61.04
39420	1/3/2015	Reimbursement	Mileage - December 2014	101-101-860.07	61.04		
REDWOOD BIOTECH, INC.							$97.12
39440	12/3/2014	492470	Drug Testing Supplies	101-136-727.00	97.12		
Schei, Larry							$160.16
39424	12/26/2014	Reimbursement	Mileage - December 2014	101-101-860.04	160.16		
Sexton, Richard							$259.93
39442	12/30/2014	Reimbursement	Training, Verizon Wireless	101-426-963.00	150.00		
39442	12/30/2014	Reimbursement	Training, Verizon Wireless	101-426-850.00	76.85		
39443	12/18/2014	Reimbursement	Fuel and Extension Cord	101-426-860.00	14.01		
39443	12/18/2014	Reimbursement	Fuel and Extension Cord	101-426-755.00	19.07		
SimplexGrinnell							$485.68
39453	12/22/2014	40756263	PO# 03004 Courthouse Fire Alarm Sys	101-265-934.00	485.68		
Stephenson National Bank&Trust - 1111 10th Street							$1,543.92
39445	1/2/2015	25854	PO# 03034 Vehicle Loan (Philip Simmc	294-683-835.00	1,543.92		
The First National Bank&Trust							$33.00
39409	12/31/2014	328840339	FOC Service Charge	101-141-817.00	33.00		
TWIN CITY ELECTRIC, Inc.							$68.00
39454	12/19/2014	79323	Change Phone Jacks around for FOC	101-141-931.00	68.00		
U.E.S. COMPUTERS, INC.							$200.00
39431	12/30/2014	70104	Remote Maintenance - Windows Updat	101-103-857.02	200.00		
UP Assessors Association							$40.00
39418	12/29/2014	Registration	Board of Review Schools (Schroud, Cu	101-257-860.00	40.00		
Wil-Kil Pest Control							$94.25
39413	12/23/2014	2596438	Courthouse	101-265-801.00	62.25		
39414	12/23/2014	2597343	Health Department	101-265-801.00	32.00		

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MENOMINEE COUNTY MICH

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							$5,282.56
39429	12/30/2014	0402047856-00004	Courthouse	101-265-920.04	4,439.37		
39430	12/30/2014	0402191663-00001	Health Care Center	101-265-920.03	243.18		
39430	12/30/2014	0402191663-00001	Health Care Center	101-265-920.04	497.14		
39448	12/26/2014	0402047856-00006	Stoney Point	208-751-920.01	33.28		
39449	12/26/2014	1358335374-00000	Bailey House	208-751-920.01	27.51		
39449	12/26/2014	1358335374-00000	Kleinke Park Street Lighting	208-751-920.01	29.33		
39449	12/26/2014	1358335374-00000	Bailey Park Street Lighting	208-751-920.01	12.75		
Total Amount for Bank Account: General							$26,258.51

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CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Mastercard							$4,911.59
39513	12/12/2014	Credit Card	Tractor Supply	101-301-881.01	47.99		
39513	12/12/2014	Credit Card	Amazon	101-301-881.00	47.68		
39513	12/12/2014	Credit Card	Shell Oil	205-315-742.00	38.03		
39513	12/12/2014	Credit Card	NA World Service Inc.	101-301-770.00	230.16		
39513	12/12/2014	Credit Card	Shell Oil	205-315-742.00	23.89		
39513	12/12/2014	Credit Card	Speedway	101-301-860.00	4.89		
39513	12/12/2014	Credit Card	Speedway	205-315-742.00	35.00		
39513	12/12/2014	Credit Card	McDonalds	101-301-860.00	6.14		
39513	12/12/2014	Credit Card	Holiday	205-315-742.00	26.06		
39513	12/12/2014	Credit Card	Finley's	101-301-860.00	25.44		
39513	12/12/2014	Credit Card	Blaney Park Quik Stop	101-301-860.00	27.80		
39513	12/12/2014	Credit Card	KFC Houghton Lake	101-301-860.00	9.95		
39513	12/12/2014	Credit Card	Ramada	101-301-881.00	51.94		
39513	12/12/2014	Credit Card	Subway	101-301-860.00	7.42		
39513	12/12/2014	Credit Card	Beacon & Bridge Market	101-301-881.00	26.76		
39513	12/12/2014	Credit Card	Gary's	205-315-755.02	13.98		
39513	12/12/2014	Credit Card	Shell Oil	205-315-742.00	39.18		
39513	12/12/2014	Credit Card	K Mart	101-301-770.00	12.68		
39513	12/12/2014	Credit Card	International Police	101-301-881.01	45.00		
39513	12/12/2014	Credit Card	International Police	101-301-881.01	45.00		
39513	12/12/2014	Credit Card	Mills Fleet Farm	205-315-934.02	126.55		
39513	12/12/2014	Credit Card	Harbor Freight Tools	205-315-755.00	33.20		
39513	12/12/2014	Credit Card	Superior Touchless	205-315-742.00	9.00		
39513	12/12/2014	Credit Card	Ever Dixie EMS Supply	205-315-755.00	64.68		
39513	12/12/2014	Credit Card	McDonalds	101-301-860.00	10.99		
39513	12/12/2014	Credit Card	Exxon Mobil	101-301-742.00	9.98		
39513	12/12/2014	Credit Card	Exxon Mobil	101-301-742.00	36.50		
39513	12/12/2014	Credit Card	Amazon (PO# 03016)	205-315-934.03	3,757.79		
39513	12/12/2014	Credit Card	Amazon	101-301-881.00	59.85		
39513	12/12/2014	Credit Card	Shell Oil	205-315-742.00	38.06		
Total Amount for Bank Account: General							$4,911.59

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CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Ace Hardware							$28.26
39553	01/03/2015	281	Building & Ground Supplies	101-265-755.00	28.26		
BAYSHORE VETERINARY CLINIC							$48.92
39525	11/26/2014	177368	K9 Care	101-301-881.01	48.92		
CBM Managed Services							$6,218.20
39516	12/03/2014	STDINV78537	Inmate Meals	101-301-770.00	2,015.45		
39517	12/10/2014	STDINV78798	Inmate Meals	101-301-770.00	2,099.47		
39518	12/17/2014	STDINV79057	Inmate Meals	101-301-770.00	2,103.28		
CLOVERLAND PAPER CO							$483.79
39519	12/01/2014	106791	Towels & Delimer	101-301-770.00	78.67		
39520	12/19/2014	106892	Towels	101-301-770.00	30.59		
39521	12/19/2014	106952	Gloves and Towels	101-301-770.00	109.32		
39522	12/23/2014	106983	Inmate Supplies	101-301-770.00	24.67		
39538	12/19/2014	106951	Toilet Tissue, Tissues, Seat Cover Disp	101-265-755.01	153.41		
39539	12/19/2014	106953	Tissues & Liners	101-265-755.01	87.13		
Corey's Auto Salvage							$150.00
39527	12/07/2014	4474	Vehicle Towing to Jail (S-10 Blazer)	205-315-755.00	150.00		
DEKETO, LLC							$1,048.00
39554	01/07/2015	DK 1-15	December 2014 Documents (x524)	256-277-857.00	1,048.00		
DuPont, Sherry							$26.88
39546	01/06/2015	Reimbursement	Mileage	101-172-860.00	26.88		
FRIEND OF COURT ASSOCIATION -							$75.00
39557	01/08/2015	Dues	FOCA Dues	101-141-803.00	75.00		
Grainger							$557.00
39544	12/17/2014	9620686940	Blower for Courthouse Roof Top HVAC	101-265-934.00	557.00		
INSTITUTE OF CONTINUING LEGAL							$133.50
39558	12/26/2014	706697	MI Model Criminal Jury Instructions	101-267-802.00	133.50		
Joel Hensley, RN							$100.00
39555	01/05/2015	Blood Draw	S.D. (12/27/14)	101-267-801.01	100.00		
Kleiman, Marc							$215.04
39541	12/24/2014	Reimbursement	Mileage - December 2014	101-215-860.00	215.04		
Lesperance, Diane							$33.60
39551	01/08/2015	Reimbursement	Mileage (October - December 2014)	101-253-860.00	33.60		
Manpower							$267.75
39533	12/21/2014	28058265	Week Ending 12/21/14 (Krista Marcinia	101-261-705.00	141.75		
39556	01/04/2015	28116237	Week Ending 1/4/15 (Regina Mistark)	215-141-705.00	126.00		
Marinette Farm & Garden							$47.99
39524	12/12/2014	305868	K9 Supplies	101-301-881.01	47.99		
Menards - Marinette							$12.98
39545	12/22/2014	71084	Murphy Oil Soap	101-265-755.01	12.98		
Nelson, John R.							$36.96
39547	01/05/2015	Reimbursement	Mileage	101-101-860.11	36.96		
Office Depot, Inc.							$20.22
39537	12/11/2014	745239838001	Office Supplies (Admin)	101-172-727.00	20.22		

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CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICH

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Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Pack-N-Ship Center							$78.92
39515	11/24/2014	11/24/14	Sheriff Department	101-301-729.00	78.92		
Physio-Control Inc.							$555.25
39528	12/18/2014	115069324	Battery Replacement Assembly	205-315-934.01	271.35		
39529	12/19/2014	115069618	Battery Replacement Assembly	205-315-934.01	283.90		
PLASTOCON, INC							$383.76
39523	12/10/2014	83525	Dispsable Tray Liners	101-301-770.00	383.76		
Poupore Collision & Towing							$288.50
39530	12/17/2014	627	2014 Chevy Impala	205-315-934.02	288.50		
Quill Corporation							$262.85
39514	12/08/2014	8476000	Office Supplies - Sheriff Department	101-301-727.00	262.85		
State of Michigan POB 30266							$4,026.40
39526	12/10/2014	551-433156	Datacomm Line (10/1/14 - 12/31/14)	101-301-976.00	1,750.00		
39531	12/06/2014	551-432888	Live Scan	701-000-228.17	510.00	*	
39531	12/06/2014	551-432888	Live Scan	101-301-755.00	16.50	*	
39542	12/09/2014	551-433019	PO# 03027 Return of 2010 Dispatcher	266-000-393.03	1,749.90		
Stephenson Township							$25.00
39540	12/23/2014	Mayville	Military Marker Setting (Jerome Mayville	101-681-761.00	25.00		
Success Commuinications, Inc.							$699.00
39543	12/16/2014	3209	PO# 03028 Advanced Dispatch School	266-326-881.00	699.00		
Time Warner Cable							$533.28
39532	12/24/2014	104047100084011001/2/15 - 2/1/15		101-103-850.00	533.28		
TWIN CITY ELECTRIC, Inc.							$136.00
39535	12/19/2014	79322	Trouble Shoot NW Outdoor Camera	101-103-755.00	136.00		
U.S. Bank Equipment Finance							$133.07
39536	12/16/2014	268217312	Bizhub 423	101-172-942.00	133.07		
Valenti, Susan F.							$464.25
39548	01/06/2014	Reimbursement	Meals & Mileage - November 2014	101-131-860.00	263.10		
39549	01/06/2014	Reimbursement	Meals & Mileage - December 2014	101-131-860.00	174.40		
39550	11/21/2014	M14-3628-FH	Transcript (People vs Clem)	101-131-806.00	26.75		
Waste Management							$495.39
39552	01/01/2015	1483359-1856-8	January 2015	101-265-801.00	495.39		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							$38.86
39534	12/17/2014	0402047856-00005	Kleinke Park	208-751-920.01	38.86		
Total Amount for Bank Account: General							$17,624.62

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MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Ace Hardware							$81.52
39669	12/23/2014	410	Gloves	101-301-770.00	122.50		
39669	12/23/2014	410	Credit Memo	101-301-770.00	-40.98		
ALGER-DELTA COOPERATIVE ASSOCI							$473.66
39678	12/31/2014	1614900	Bath House	208-751-920.01	25.97		
39679	12/31/2014	370500	Shakey Lakes Office/Shop	208-751-920.01	120.23		
39680	12/31/2014	379700	Storage Shed	208-751-920.01	76.23		
39681	12/31/2014	380300	Shower Building	208-751-920.01	44.88		
39682	12/31/2014	367100	N8390 Beach House	208-751-920.01	28.45		
39683	12/31/2014	367200	Northwest Campsites	208-751-920.01	34.33		
39684	12/31/2014	369802	W8449 Co Rd G12 Campsites	208-751-920.01	29.77		
39685	12/31/2014	383001	Shakey Lakes Park/Horse	208-751-920.01	28.45		
39686	12/31/2014	383200	N8380 Co Park Rd 20.5	208-751-920.01	28.45		
39687	12/31/2014	383301	Shakey Lakes Park/Cattle	208-751-920.01	28.45		
39688	12/31/2014	1503500	N8380 Co Pk Rd 20.5	208-751-920.01	28.45		
ANDERSON AUTO & RV SALES INC							$1,090.85
39657	11/11/2014	1315	Vehicle Maintenance	205-315-934.02	89.95		
39658	11/11/2014	1316	Vehicle Maintenance	205-315-934.02	335.90		
39659	11/19/2015	1317	Vehicle Maintenance	205-315-934.02	35.00		
39660	11/21/2015	1318	Vehicle Maintenance	205-315-934.02	170.00		
39661	11/25/2014	1319	Vehicle Maintenance	205-315-934.02	59.95		
39662	11/25/2014	1320	Vehicle Maintenance	205-315-934.02	137.95		
39663	12/2/2014	1321	Vehicle Maintenance	205-315-934.02	59.95		
39664	12/11/2014	1322	Vehicle Maintenance	205-315-934.02	62.25		
39665	12/29/2015	1323	Vehicle Maintenance	205-315-934.02	59.95		
39666	12/30/2014	1324	Vehicle Maintenance	205-315-934.02	79.95		
ANGELIS MENOMINEE INC							$31.55
39640	12/31/2014	0103944-IN	Cleaning Supplies for 911	266-325-755.00	31.55		
AT&T - Carol Stream, IL							$2,086.63
39627	1/1/2015	906R41083901	January 1 - January 31, 2015	101-103-850.00	494.93		
39628	1/1/2015	906753220901	January 1 - January 31, 2015	101-103-850.00	362.55		
39629	1/1/2015	906753458201	January 1 - January 31, 2015	101-103-850.00	33.81		
39675	12/19/2014	906863202312	December 19 - January 18, 2015	101-103-850.00	552.31		
39676	12/19/2014	906863444112	December 19 - January 18, 2015	101-103-850.00	643.03		
AT&T Long Distance							$1,904.28
39690	12/19/2014	854528091	Telephone Services	101-103-850.00	1,904.28		
AT&T Mobility							$31.27
39585	1/12/2015	287252150867X010828	January 1 - January 31, 2015	101-132-850.00	31.27		
Automated Confirmations, LLC							$760.00
39608	1/14/2015	20111186	PO# 03036 Automated Certified Transa	517-252-727.00	760.00		
Bay Cities Radio							$90.00
39650	12/31/2014	MC-114127313	Radio Advertising - Sheriff Department	101-301-802.00	90.00		
BP							$238.84
39654	12/6/2014	43269747	Road Patrol - Gasoline Charges	205-315-742.00	238.84		
Brunelle, Jennifer							$713.72
39587	1/12/2015	Reimbursement	Juvenile Justice Association Membersh	101-132-802.00	25.00		
39600	1/6/2015	5732	Crisis Intervention - December 2014	296-668-801.00	675.00		
39602	1/6/2015	Reimbursement	Holdover Supplies	101-132-801.01	13.72		

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MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Carquest Auto Parts							$23.95
39710	12/3/2014	2825-283174	Wiper Blades & Belt	101-265-981.00	23.95		
CBM Managed Services							$1,812.20
39644	12/31/2014	STDINV79554	Inmate Meals	101-301-770.00	1,812.20		
Cellcom Wisconsin RSA 04							$284.50
39611	1/5/2015	924040	Cellular Services	296-663-850.00	55.00	*	
39611	1/5/2015	924040	Cellular Services	296-664-850.00	55.00	*	
39611	1/5/2015	924040	Cellular Services	296-665-850.00	55.00	*	
39626	1/5/2015	927378	Medical Examiner Cellular Services	101-648-727.00	119.50		
CITY OF MENOMINEE - 2511 10TH ST.							$6,233.37
39583	12/31/2014	20102038	10/1/14 - 12/31/14	101-265-920.00	5,850.34	*	
39584	12/31/2014	90103011	10/1/14 - 12/31/14	101-265-920.00	31.36	*	
39634	1/14/2015	January 2015	Monthly Rent	266-326-942.00	351.67		
City of Stephenson - P.O. Box 467							$180.44
39671	12/18/2014	709	Annex - Water/Electric/Sewer	101-261-920.01	17.50		
39671	12/18/2014	709	Annex - Water/Electric/Sewer	101-261-920.02	30.00		
39671	12/18/2014	709	Annex - Water/Electric/Sewer	101-261-920.03	132.94		
CLOVERLAND PAPER CO							$272.69
39609	1/9/2015	107096	Liners & Towels	101-265-755.01	115.96		
39645	1/2/2015	107018	Inmate Supplies	101-301-770.00	156.73		
EAGLEHERALD PUBLISHING, LLC							$391.89
39599	1/6/2015	5731	Juvenile Attendant	101-132-802.00	127.51		
39631	1/9/2015	1/9/15	Board Applications	101-101-901.00	43.66		
39641	12/31/2014	1422	Sheriff Department Advertising	101-301-755.00	220.72		
Eichhorn, Garry							$98.16
39693	12/31/2014	Per Diem	DHS Board	101-601-837.00	50.00		
39694	12/31/2014	Reimbursement	Mileage - DHS Board	101-601-837.00	48.16		
Employee Benefits Agency, Inc.							$105.05
39630	1/5/2015	4803	Vision Service Plan	266-326-712.00	32.07		
39630	1/5/2015	4803	Vision Service Plan	266-325-712.00	17.89		
39630	1/5/2015	4803	Vision Service Plan	701-000-231.00	12.40		
39630	1/5/2015	4803	Vision Service Plan	266-325-712.00	12.40		
39630	1/5/2015	4803	Vision Service Plan	266-325-712.00	12.40		
39630	1/5/2015	4803	Vision Service Plan	266-325-712.00	17.89		
ERICKSON WAYNE							$850.78
39604	1/8/2015	5739	Attorney Fees - Appeal	101-132-807.00	808.00		
39605	1/8/2015	Reimbursement	Postage	101-132-729.00	42.78		
Garcia Linda							$131.76
39593	1/6/2015	623	Payment of Guardianship Reviewer Fee	101-148-804.00	25.56		
39594	1/6/2015	5728	Transport of Juvenile to Bay Pines (T.T	101-132-801.01	16.25		
39594	1/6/2015	5728	Transport of Juvenile to Bay Pines (T.T	101-132-801.00	26.00		
39595	1/6/2015	Reimbursement	Mileage - Transport of Juvenile	101-132-801.00	63.95		
GRAYBAR							$786.91
39622	12/11/2014	976344453	PO# 03026 Merit Project - Annex	101-261-970.00	786.91		
GREAT AMERICAN DISPOSAL CO THE							$58.63
39701	1/1/2015	51101430	Annex	101-261-930.04	58.63		

APPROVED

JAN 15 2015

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	$Amount	SepCk	Claim Total
Bank Account: General							
INSTITUTE OF CONTINUING LEGAL							$340.50
39610	12/26/2014	988504	MI Model Criminal Jury Instructions	101-132-802.00	66.75		
39610	12/26/2014	988504	MI Model Criminal Jury Instructions	101-148-802.00	66.75		
39673	12/19/2014	36986	MI Model Civil Jury Instructions	269-145-982.00	103.50		
39674	12/19/2014	705238	MI Model Civil Jury Instructions	269-145-982.00	103.50		
Integrated Imaging, Inc.							$793.00
39691	11/10/2014	60659	PO# 03035 Annual Maintenance Agree	256-277-857.00	793.00		
J S ELECTRONICS, INC.							$457.53
39637	1/1/2015	18617	Tower Lease - January 2015	266-326-942.00	425.00		
39657	1/6/2015	18621	Tahoe - Fan & Window Maintenance	205-315-934.02	32.53		
Jeff Naser							$198.56
39616	1/13/2015	Per Diem	DHS Board	101-601-837.00	50.00		
39617	1/13/2015	Reimbursement	Mileage - DHS Board	101-601-837.00	49.28		
39695	12/31/2014	Reimbursement	Mileage - DHS Board	101-601-837.00	49.28		
39696	12/31/2014	Per Diem	DHS Board	101-601-837.00	50.00		
Joel Hensley, RN							$1,424.50
39647	1/12/2015	Nursing Services	Nursing Services	101-301-770.01	1,365.00		
39648	1/12/2015	Reimbursement	Book - Nurses PDR	101-301-770.01	59.50		
LexisNexis Matthew Bender							$350.00
39706	12/31/2014	1412510261	December 1 - December 31, 2014	269-145-801.00	350.00		
Manpower							$1,134.00
39618	1/4/2015	28112781	Week Ending 1/4/15 (Krista Marciniak)	101-261-705.00	283.50		
39702	1/11/2015	28139067	Week Ending 1/11/15 (Krista Marciniak)	101-261-705.00	378.00		
39703	11/23/2014	27935232	Week Ending 11/23/14 (Krista Marcinia	101-261-705.00	472.50		
Marinette Farm & Garden							$47.99
39652	1/6/2015	308125	K9 Food	101-301-881.01	47.99		
Menards - Marinette							$73.16
39615	12/12/2014	70361	Merit Project - Annex	101-261-970.00	3.96		
39621	12/12/2014	70319	Merit Fiber Project - Annex	101-261-970.00	26.14		
39639	1/6/2015	72204	Conduit, Connector, Seal, Coupler, Box	101-265-930.01	43.06		
MENOMINEE ANIMAL SHELTER							$450.00
39619	1/12/2015	1410	October 2014 Impounding	101-601-958.00	337.50		
39620	1/12/2015	1411	November 2014 Impounding	101-601-958.00	112.50		
MENOMINEE COUNTY CLERK							$10.00
39708	1/12/2015	Notary Fee	Annette Filibeck	101-268-727.00	10.00		
Michelle Larson							$75.28
39589	1/14/2015	5746	Can Zone	296-668-801.00	54.00		
39590	1/14/2015	Reimbursement	Mileage - Can Zone	296-668-801.00	21.28		
MILLERS ACTION OFFICE SUPPLY I							$370.37
39597	1/6/2015	0106098-001	Toner Cartridge	101-148-727.00	86.49		
39597	1/6/2015	0106098-001	Toner Cartridge	101-132-727.00	86.50		
39633	1/8/2015	0106544-001	Toner (x2) - Vault Copier	101-215-727.00	197.38		
MPJRA - Mary Haskamp, Treasure							$75.00
39624	1/14/2015	5751	2015/2016 Membership Dues (Sharon S	101-132-802.00	75.00		
Nutt, Michael							$69.44
39601	1/6/2015	Reimbursement	Mileage - December 2014	296-664-660.00	69.44		

APPROVED
JAN 15 2015
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Omnicare, Inc.							$1,152.87
39649	12/31/2014	4508024	Inmate Medications	101-301-770.01	1,152.87		
Owens, Karen A.							$297.00
39591	1/14/2015	5748	After-School Program	296-668-801.00	297.00		
PAIDL'S TRUE VALUE HARDWARE							$63.91
39677	12/31/2014	150008	Shakey Lakes Charges	208-751-755.02	22.00		
39677	12/31/2014	150008	Shakey Lakes Charges	208-751-755.02	7.23		
39692	12/31/2014	150007	Parks, & Building & Grounds	208-751-755.02	11.94		
39692	12/31/2014	150007	Parks, & Building & Grounds	208-751-755.02	4.99		
39692	12/31/2014	150007	Parks, & Building & Grounds	101-265-755.01	3.79		
39692	12/31/2014	150007	Parks, & Building & Grounds	101-265-755.01	11.97		
39692	12/31/2014	150007	Parks, & Building & Grounds	101-265-755.00	1.99		
Przewrocki, Jean							$39.00
39596	1/6/2015	5730	Transport of Juvenile (T.T.)	101-132-801.01	15.00		
39596	1/6/2015	5730	Transport of Juvenile (T.T.)	101-132-801.00	24.00		
Pummill Print Service Inc.							$187.07
39670	1/12/2015	11475	Window Envelope & Forefeiture Notice	517-252-727.00	187.07		
REDWOOD BIOTECH, INC.							$402.23
39603	1/6/2015	8494615	Drug Tests	296-667-730.00	402.23		
Salfai, Sharon							$19.25
39606	1/12/2015	Reimbursement	Postage - File to Court of Appeals (J.D.	101-132-729.00	19.25		
SimplexGrinnell							$1,523.05
39613	12/29/2014	77486230	Annual Fire Alarm & Sprinkler Inspectio	101-265-801.00	1,348.00		
39614	1/5/2015	40759831	Labor Progress	101-265-934.00	175.05		
Squires-Stepniak, Rebecca							$252.38
39592	1/14/2015	Reimbursement	Mileage - December 2014	296-665-860.00	246.40		
39598	1/14/2015	Reimbursement	Holdover & Teen Court Supplies	101-132-801.01	2.99		
39598	1/14/2015	Reimbursement	Holdover & Teen Court Supplies	296-667-801.02	2.99		
State of Michigan - Dept. of Management & Budget							$230.00
39623	12/18/2014	MIDEAL-740	January 1 2015 - December 31, 2015	101-103-755.00	230.00		
State of Michigan - MI Dept. of Human Services							$19,770.60
39607	1/12/2015	November 2014	Monthly Offset	292-662-843.01	19,770.60		
State of Michigan - MI Dept. of State/Cash/Notary							$10.00
39636	1/12/2015	Notary Fee	Annette Filibeck	101-268-727.00	10.00		
Stateline Apparel							$71.99
39638	11/26/2014	35298	Uniform Allowance - Jim McKash	101-265-745.00	71.99		
STEPHENSON MARKETING COOPERATI - P O BOX 399							$1,020.04
39655	12/31/2014	015579	Road Patrol Gasoline Charges - Decerr	205-315-742.00	946.78	*	
39700	12/31/2014	023851	Parks	208-751-742.00	73.85		
39700	12/31/2014	023851	Parks	208-751-755.02	14.00		
39700	12/31/2014	023851	Parks	208-751-742.00	-14.59		
The Advertiser							$21.00
39651	12/31/2014	120236	Community Awareness (Sheriff Dept)	101-301-802.00	21.00		
THE JANITOR'S CLOSET							$33.46
39704	1/15/2015	38068	Floor Cleaner, and Bowl Brush	101-265-755.01	33.46		

APPROVED

JAN 15 2015

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Time Warner Cable							$268.64
39646	12/28/2014	10404620475202800	January 6 - February 5, 2015	101-301-770.00	268.64		
TWIN CITY SERVICE AGENCY INC							$55.00
39707	1/12/2015	Bond	Notary Bond for Annette Filibeck	101-268-727.00	55.00		
U.E.S. COMPUTERS, INC.							$5,642.98
39672	12/31/2014	42047	Updated Network Visio for Lien Project	101-103-857.03	210.00		
39689	12/30/2014	42061	December 2014 Weekly Computer Mai	101-103-857.00	1,730.00		
39689	12/30/2014	42061	December 2014 Weekly Computer Mai	101-101-727.00	9.99		
39698	12/31/2014	70135	PO# 03037 Merit Project - Annex	101-261-970.00	2,313.99		
39699	10/1/2014	69236	PO# 03038 Platinum Support by Unitre	101-103-857.02	1,379.00		
UPCAP SERVICES INC							$84.00
39632	12/31/2014	830	Work Crew Services	208-751-930.04	12.00		
39653	12/31/2014	829	Work Crew Services	101-301-935.00	72.00		
Verizon Wireless							$822.86
39612	1/1/2015	9738099077	Cellular Services	101-265-850.01	86.28		
39612	1/1/2015	9738099077	Cellular Services	101-301-850.00	394.51		
39612	1/1/2015	9738099077	Cellular Services	101-682-850.00	32.43		
39612	1/1/2015	9738099077	Cellular Services	205-315-850.00	309.23		
39612	1/1/2015	9738099077	Cellular Services	266-325-850.00	0.41		
Vincent, Daren & Lisa							$241.36
39538	1/14/2015	5745	Foster Care Costs (T.T.)	292-662-843.02	241.36		
WatchGuard Video							$218.00
39656	12/18/2014	ACCINV0003026	DVD/RW (x200)	205-315-755.00	218.00		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							$3,828.67
39625	1/7/2015	0402055840-00001	Electrical - Jail	101-265-920.03	3,828.67		
Xerox Corporation - 26152 Network Place							$536.51
39586	1/1/2015	077512819	January 2015 (Probation/Parole Office)	101-131-942.00	95.29		
39642	1/1/2015	077512817	December 2014 (Sheriff Department)	101-301-755.00	32.19		
39643	1/1/2015	077512818	December 2014 (Sheriff Department)	101-301-755.00	409.03		
Zeratsky Extreme Heating &							$534.50
39709	11/13/2014	7605	Change Regulators on Rooftop Units &	101-265-934.00	534.50		
Total Amount for Bank Account: General							$61,928.35

APPROVED

JAN 15 2015

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Check Register Report

Check	Vendor Name			Status	Check Date	CheckAmount$
Vchr#		Vendor's Ref#	Description	Debit Account	$Amount	
General						
101974	Jeff's Service			Open	01/15/2015	
39711		6016	Annex Car #1 - Battery	101-265-981.00	$123.95	$123.95
Total General						$123.95
Grand Total:						$123.95

APPROVED
JAN 15 2015
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Miscellaneous Boards/Committees/Commission Reports**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Miscellaneous reports discussed at the 1.27.2015 County Board meeting

RECOMMENDED MOTION

To approve the miscellaneous reports discussed at the 1.27.2015 County Board meeting

Submitted by: Brian Bousley **02/06/2015**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887
PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

01/06/2015

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13139-14	12/04/14	RASNER MICHAEL J	W4213 CO RD 338	INGALLSTON TWP.	$459.00
Work :	3.GARAGE	60X80 GARAGE FOR EQUIPMENT STORAGE			007-432-004-01

Total Permits	**1**
Total Fees	**$459.00**

Cedarville Township Board Meeting

October 8, 2014

Call to Order: Supervisor Linda Peterson called the meeting to order at 7:00 p.m.

Roll Call: Supervisor Linda Peterson, Treasurer Kathie Prestin, Clerk Gina Van Hoff, Trustee Jim Prestin, and Trustee Tony Williams.

Additions to Agenda: Pay increase Precinct workers for election.

Adopt Minutes: Moved by Kathie Prestin to approve minutes, second by Jim Prestin. Motion carried.

Fire Chief's Report:

Scheduled meeting for November 6th for Gary Gerou, Brian White, and Tom Phillips to discuss the purchase of SCBA's awarded to three departments through FEMA grant. The pumper and tanker both received DOT inspections and services. JS Electronics has been working on the antenna and cables on tower, so hoping that this will clear up issues that were occuring. Aladdin Fire Protection did an annual service of fire extinguishers. Last Adopt-A-Highway pickup has been done. Fall hydrant flushing throughout township will be done soon. Discussion on bridgewalk and outdoor recepticals will be brought up at November meeting and a decision will be made then. Fall county assn. meeting will be held November 6th in Nadeau Township. A letter was received dated May 23, 2014 from Bureau of State Lottery regarding the new Qualification Process. No further licenses will be issued until it is submitted. CFD had no runs in the past month.

Assessor's Report:

Long day of inspections as well as beginning the develpment of the land values and economic condition factors for 2015. By December Jill should have a good idea what our land values and ECF's will be for 2015.

Treasurer's Report:

Books reconciles at $93,635.69

Moved by Jim Prestin to vote to drop the millage, second by Tony Williams. Motion carried. Resolution 10/8/2014 B-Lin Peterson/yes, Kathie Prestin/yes, Tony Williams/yes, Jim Prestin/yes, Gina Van Hoff/yes.

Clerk's Report:

Warrant list 15458-15472, 15475-15477, and void 15473, 15474, Motion by Jim Prestin to accept the warrant list, second by Kathie Prestin. Motion carried.

Fox Park Report:

From September 10, 2014-October 8, 2014 we had 19 campers. Cash collected this period at $15.00 per night was $285.00. A water sample is needed quarterly. Park is closing October 30, 2014 and the toilets will be picked up.

Supervisor/Building:

Two permits; 1 for Janiga for porch deck

Sextant:

Dave handed out a copy of a Township Cemetery Ordinance, Assignment of Burial Permit, and Request for a Burial Space Name/Occupant Change after Death. Dave will check with other townships and if this is what we are going to use for records then we need it printed on card stock. Dave will update us more on the cemetery progress.

Moved by Jim Prestin to accept regular reports, second by Tony Williams. Motion carried.

Old Business:

Jim Prestin will provide information on furnace at the November meeting. Lin and Ann from Hidden Treasures Coastline discussed maps of local trails, development plans, advertising, website links, and events. The next meeting will be held October 22, 2014. Warren Zettel agreement and closing date-the township will pay for closing costs and back taxes if any. Resolution 10/8/2014 A Lin Peterson/yes, Kathie Prestin/yes, Tony Williams/yes, Jim Prestin/yes, Gina Van Hoff/yes.

New Business:

FOIA request from Leon Felch-cost to assess, mileage, photocopy costs, documents requested. Tourism meeting-advertising, Stephenson welcome center, catch and cook between boat captains and restaurants. Gina Van Hoff will get paid $10.00 per hour for any trainings she attends. Moved by Tony Williams to approve, second by Kathie Prestin. Motion carried. Precinct workers for election will get $10.00 per hour for trainings and election day, plus mileage. Moved by Kathie Prestin to approve, second by Jim Prestin. Motion carried. County Board-park lots for sale. When? Re-survey authorization. Walleye fishing line-Tournament-Catch and Cook program possible delay. Wells Park meeting with Ian-willing to work on economic development for area via park and community, Walleye Tourney, boat rentals, kayaks, paddleboards, and possible shuttle service to parks and or the river. Canoes and trailers available to DNR, Ian will check for use next summer.

Public Comment: None

Adjournment: Moved by Tony Williams, second by Kathie Prestin. Motion carried.

Next Meeting: November 12, 2014

Menominee-Delta-Schoolcraft
Community Action Agency

GOVERNING BOARD MEETING
Thursday, November 6, 2014
511 First Avenue North, Escanaba
1:30 p.m. (EST)

MINUTES

Karen Wigand called the meeting to order at 1:32 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Karen Wigand, Delta
Susan Kleikamp, Menominee
Dan LaFoille, Schoolcraft
Mari Negro, Menominee
Tom Lippens, Delta
Lee Robbert, Schoolcraft
Susan Phillips, Schoolcraft
Omer Doran, Schoolcraft
Ann Jousma-Miller, Delta
Ken Penokie, Delta

OTHERS PRESENT

Bill Dubord, Executive Director
Cathy Pearson, Executive Assistant
Theresa Nelson, RSVP Director
Pastor Ingmar Levin
Kris Thibeault, Finance Director
Joe Dehlin, Weatherization Director

MEMBERS ABSENT

Julie Moberg, excused
Geri Nelson, excused
Ken Bryant, excused
Doug Krienke
Dave Moyle
Cathy Mercier
Dave Anthony
John Stapleton
Kristi Wood

APPROVAL OF OCTOBER 9, 2014 GOVERNING BOARD MINUTES

Members received a draft of the October 9, 2014 Governing Board minutes for their review. They were ***APPROVED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY OMER DORAN; MOTION CARRIED.***

PRESENTATION OF PLAQUE TO PASTOR INGMAR LEVIN

Chair Wigand and the Executive Director presented a plaque to Pastor Ingmar Levin for 22 years of service to the residents of Menominee, Delta and Schoolcraft Counties through his service on the Foster Grandparent Policy Advisory Council, the Finance Committee and the Governing Board. Pastor Levin thanked the board and staff for their good work in helping the less fortunate in our area.

FINANCE COMMITTEE REPORT

Ms. Wigand called on Treasurer Dan LaFoille who reported that the Finance Committee met on 11/4 and reviewed the Sept. CAA Accounts Payable Schedule and recommends their approval. ***SUSAN KLEIKAMP MOVED TO APPROVE THE SEPTEMBER CAA ACCOUNTS PAYABLE SCHEDULE, SECONDED BY MARI NEGRO; MOTION CARRIED.*** The committee also reviewed a sole source purchase to hire Donna Beagle for training of approximately 100 employees for $9117. ***KEN PENOKIE MOVED TO APPROVE THE SOLE SOURCE PURCHASE TO HIRE MS. BEAGLE, SECONDED BY TOM LIPPENS; MOTION CARRIED.***

Karen Wigand welcomed the following two members to the Finance Committee: Susan Kleikamp and Tom Lippens. ***THE FINANCE COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM SUSAN PHILLIPS, SUPPORTED BY LEE ROBBERT; MOTION CARRIED. (see attachment "A")***

NOMINATING COMMITTEE REPORT

The Chair called on Dan LaFoille who reported that the Nominating Committee also met on 11/4/14 to review current vacancies and upcoming term expirations. He noted that they also discussed moving from a 21 member board to 18 as it is getting more and more difficult to find members. This would be done through attrition as we do not want to remove anyone who wants to serve because we have good board members. It was noted that the By-laws will need to be changed but could be worded to the effect of board size being between 15-21 and that would keep the number fluid in the event we have difficulty finding folks that also meet the proper sector requirements (at 1/3 consumer, 1/3 elected and remainder private sector). The board directed Bill to convene the By-laws committee to draft some language to put to the full board. ***THE NOMINATING COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM KEN PENOKIE, SECONDED BY OMER DORAN; MOTION CARRIED. (see attachment "B")***

APPROVAL OF CLYDE THOUNE TO REPRESENT THE MID-COUNTY SENIOR CENTER PAC ON THE GOVERNING BOARD

The Nominating Committee also reviewed a petition from the Mid-County Senior Center appointing Clyde Thoune to represent them on our board. ***MR. PENOKIE MOVED TO APPROVE THE APPOINTMENT OF CLYDE THOUNE TO REPRESENT THE MID-COUNTY SENIOR CENTER PAC ON OUR GOVERNING BOARD, SECONDED BY ANN JOUSMA-MILLER; MOTION CARRIED.*** It was noted that this is a Menominee County Consumer Sector seat.

SAFETY COMMITTEE REPORT

Karen Wigand called on Tom Lippens who reported that the Safety Committee met today and reviewed two accidents in the Early Childhood Program, the first involved a wall partition falling on an employee causing injury to her cheek & jawbone. She is still off of work. The second accident was an employee who bumped her head while cleaning the inside of a refrigerator. The committee also reviewed the accident protocol, particularly, the required use of specific occupational providers when there is a work injury. ***LEE ROBBERT MOVED TO ACCEPT THE SAFETY COMMITTEE REPORT, SECONDED BY MARI NEGRO; MOTION CARRIED. (see attachment "C")***

ACCEPTANCE OF OCTOBER ECP MONTHLY REPORT

Members were mailed a copy of the October ECP report for their review. There were no questions or comments and ***THEY WERE ACCEPTED UPON A MOTION FROM MS. KLEIKAMP, SECONDED BY TOM LIPPENS; MOTION CARRIED.***

ACCEPTANCE OF 7/30/14 HEAD START POLICY COUNCIL MINUTES

Members received a copy of the 7/30/14 Head Start Policy Council minutes and ***THEY WERE ACCEPTED WITH A MOTION FROM MR. LIPPENS, SUPPORTED BY OMER DORAN; MOTION CARRIED.***

APPROVAL OF ANNUAL SELF-ASSESSMENT SCHEDULE

Members were given a copy of the annual self-assessment report for their review. They were told if they have questions they can feel free to call Kim Johnson. ***KEN PENOKIE MOVED TO APPROVE THE ANNUAL SELF-ASSESSMENT SCHEDULE, SECONDED BY DAN LAFOILLE; MOTION CARRIED.***

APPROVAL OF PROPOSED 2015 BOARD MEETING SCHEDULE

Members were mailed a proposed 2015 meeting schedule and it was noted that the proposed meeting time is an hour earlier at 12:30 eastern time. A light lunch will be offered beginning at noon. It was noted that the November date is listed as 2012 and should be 2015. ***MR. LAFOILLE MOVED TO APPROVE THE 2015 BOARD MEETING SCHEDULE, SECONDED BY KEN PENOKIE; MOTION CARRIED. (see attachment "D")***

ACCEPTANCE OF EXECUTIVE DIRECTOR'S PERFORMANCE APPRAISAL

Members were mailed a copy of the compiled appraisals that were returned by the board. The Chair called on Mr. Dubord who thanked the board for their vote of confidence and he thanked staff who help make him perform his job better. ***TOM LIPPENS MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S PERFORMANCE APPRAISAL, MR. PENOKIE SECONDED THE MOTION; MOTION CARRIED.***

UPDATE ON ORGANIZATIONAL STANDARDS

The Chair called Bill Dubord who noted that we have been extremely busy so have been moving slowly on the items that need work for the new organizational standards that go in effect in 2016. He indicated that a review of the By-laws and Personnel Policies by an attorney are a couple of the new requirements. He noted that a first draft of the Personnel Policies will be mailed to the committee very soon and a meeting scheduled and the By-laws Committee meeting will be convened in the very near future as well.

EXECUTIVE DIRECTOR'S REPORT

The Chair called on Mr. Dubord who reported that we are still looking into the feasibility of the Catholic School property in Menominee to house our ECP and possibly other programs. We are having it inspected next week to determine an approximate cost to get all building code/systems up to par. We will update the board when we have more to report. ***DAN LAFOILLE MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, MR. PENOKE SUPPORTED THE MOTION; MOTION CARRIED.***

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business.

ADJOURNMENT

There being no other business ***THE MEETING ADJOURNED AT 2:07 WITH A MOTION FROM MR. LIPPENS, SECONDED BY MR. ROBBERT; MOTION CARRIED.***

THE NEXT MEETING IS THURSDAY, JANUARY 8, 2015 AT 12:30 P.M. EST.
LIGHT LUNCH AVAILABLE AT NOON

Attachment C"

COMMUNITY ACTION AGENCY
HUMAN RESOURCES AUTHORITY

SAFETY COMMITTEE MEETING MINUTES
Nov. 6, 2014

In attendance: Debby Wiltzius, Kim Johnson, Bill Dubord, Mari Negro, Tom Lippens, Omer Doran, Jill Johnsen.

The Safety Committee reviewed the following four accidents

1) EARLY CHILDHOOD: (Kitchen Aide) While cleaning and organizing small fridge on Oct. 6 stood up too quickly and bumped head. Received minor medical treatment at emergency department, receiving pain medication. **RECOMMENDATION: Exercise caution.**

2) EARLY CHILDHOOD: (Teacher) On Sept. 9 employee was looking into book bag on her desk chair when maintenance person was moving file cabinet, and wall partition fell on employee. Injury to left side of face, cheekbone to jawbone, close to ear. Employee visited emergency department Sept. 10. **RECOMMENDATION: Insure all partitions are properly secured at the base.**

3) SENIOR SERVICES: (PCS) Injured middle finger on right hand Oct. 4 while bending over to wipe up some mud from carpeting. Heard a cracking sound and tip of finger was bent. Received treatment at local medical clinic where it was noted she will need to follow up with hand surgeon/ortho for further evaluation. Could return to work Oct. 13 under light duty. **RECOMMENDATION: Remind employees work rules do not allow them to get on their hands and knees.**

4) **SENIOR SERVICES: (PCS)** Injured right rib while repositioning client with a Hoyer lift on carpeted floor on Oct. 19. No lost time. Visited local walk in clinic. **RECOMMENDATION: Questioned if employee used a gait belt. Also question if Hoyer lifts come with larger wheels that would work better on carpeting.**

Jill Johnsen reported on new accident/incident report policy that spells out employees hurt on the job must first attempt to be treated by workers' comp physician. If that doctor isn't available, employee should inform supervisor and received medical care elsewhere, with all follow-up medical appointments mandatory with workers' comp physician. **RECOMMENDATION: Give written policy to employees, have them sign they received policy, supervisors must place signature in personnel file. Also questioned if policy could be put on agency Web site.**

Attachment "D"

SCHEDULE OF 2015 CAA/HRA BOARD MEETINGS

The board of the Menominee-Delta-Schoolcraft Community Action Agency & Human Resource Authority, Inc. of Escanaba announces the following schedule of regular meetings during the calendar year of 2015.

The meetings are held @ 12:30 p.m. eastern time except for the July meeting (time to be announced later).

Thursday, January 8, 2015

Thursday, March 12, 2015

Thursday, April 9, 2015

Thursday, May 14, 2015

Thursday, July 23, 2015 ***(Menominee mtg.)***

Thursday, September 10, 2015

Thursday, October 8, 2015

Thursday, November 12, 2015

The Governing Board meetings are held @ 511 First Avenue North in the conference room (office adjacent to our admin. office); with the exception of the July meeting that is held in either Menominee or Manistique.

Any change in the above meetings and any special meetings will be posted at least three day in advance.

Menominee-Delta-Schoolcraft
Human Resources Authority

GOVERNING BOARD MEETING
Thursday, November 6, 2014
511 First Avenue North, Escanaba
1:45 p.m. (EST)

MINUTES

Karen Wigand called the meeting to order at 2:08 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Karen Wigand, Delta
Susan Kleikamp, Menominee
Dan LaFoille, Schoolcraft
Mari Negro, Menominee
Tom Lippens, Delta
Lee Robbert, Schoolcraft
Susan Phillips, Schoolcraft
Omer Doran, Schoolcraft
Ann Jousma-Miller, Delta
Ken Penokie, Delta

OTHERS PRESENT

Bill Dubord, Executive Director
Cathy Pearson, Executive Assistant
Theresa Nelson, RSVP Director
Pastor Ingmar Levin
Kris Thibeault, Finance Director
Joe Dehlin, Weatherization Director

MEMBERS ABSENT

Julie Moberg, excused
Geri Nelson, excused
Ken Bryant, excused
Doug Krienke
Dave Moyle
Cathy Mercier
Dave Anthony
John Stapleton
Kristi Wood

APPROVAL OF OCTOBER 9, 2014 GOVERNING BOARD MINUTES

Members received a draft of the October 9, 2014 Governing Board minutes for their review. They were ***APPROVED WITH A MOTION FROM OMER DORAN, SECONDED BY SUSAN KLIEKAMP; MOTION CARRIED.***

PRESENTATION OF PLAQUE TO PASTOR INGMAR LEVIN

Chair Wigand and the Executive Director presented a plaque to Pastor Ingmar Levin for 22 years of service to the residents of Menominee, Delta and Schoolcraft Counties through his service on the Foster Grandparent Policy Advisory Council, the Finance Committee and the Governing Board. Pastor Levin thanked the board and staff for their good work in helping the less fortunate in our area.

FINANCE COMMITTEE REPORT

Ms. Wigand called on Treasurer Dan LaFoille who reported that the Finance Committee met on 11/4 and reviewed the Sept. CAA Accounts Payable Schedule and recommends their approval. ***OMER DORAN MOVED TO APPROVE THE SEPTEMBER HRA ACCOUNTS PAYABLE SCHEDULE, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED.***

Karen Wigand welcomed the following two members to the Finance Committee: Susan Kleikamp and Tom Lippens. ***THE FINANCE COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM MR. PENOKIE, SUPPORTED BY MR. DORAN; MOTION CARRIED. (see attachment "A")***

NOMINATING COMMITTEE REPORT

The Chair called on Dan LaFoille who reported that the Nominating Committee also met on 11/4/14 to review current vacancies and upcoming term expirations. He noted that they also discussed moving from a 21 member board to 18 as it is getting more and more difficult to find members. This would be done through attrition as we do not want to remove anyone who wants to serve because we have good board members. It was noted that the By-laws will need to be changed but could be worded to the effect of board size being between 15-21 and that would keep the number fluid in the event we have difficulty finding folks that also meet the proper sector requirements (at 1/3 consumer, 1/3 elected and remainder private sector). The board directed Bill to convene the By-laws committee to draft some language to put to the full board. ***THE NOMINATING COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY OMER DORAN; MOTION CARRIED. (see attachment "B")***

APPROVAL OF CLYDE THOUNE TO REPRESENT THE MID-COUNTY SENIOR CENTER PAC ON THE GOVERNING BOARD

The Nominating Committee also reviewed a petition from the Mid-County Senior Center appointing Clyde Thoune to represent them on our board. ***ANN JOUSMA-MILLER MOVED TO APPROVE THE APPOINTMENT OF CLYDE THOUNE TO REPRESENT THE MID-COUNTY SENIOR CENTER PAC ON OUR GOVERNING BOARD, SECONDED BY SUSNA PHILLLIPS; MOTION CARRIED.*** It was noted that this is a Menominee County Consumer Sector seat.

SAFETY COMMITTEE REPORT

Karen Wigand called on Tom Lippens who reported that the Safety Committee met today and reviewed two accidents in the Personal Care Program, the first involved an aide hurting her rib while repositioning a client. The board was informed that the aides are trained on a regular basis on proper lifting techniques. The second accident was an employee who bent her finger while cleaning up mud she tracked into the home. The committee also reviewed the accident protocol, particularly, the required use of specific occupational providers when there is a work injury. ***MS. JOUSMA-MILLKER MOVED TO ACCEPT THE SAFETY COMMITTEE REPORT, SECONDED BY MR. LAFOILLE; MOTION CARRIED. (see attachment "C")***

ACCEPTANCE OF SCP MONTHLY REPORT

Members were mailed a copy of the Sept. – Oct. monthly report for their review. There were no questions or comments and ***THEY WERE ACCEPTED UPON A MOTION FROM MS. KLEIKAMP, SECONDED BY TOM LIPPENS; MOTION CARRIED.***

ACCEPTANCE OF POLICY ADVISORY COMMITTEE MINUTES

Members received copies of the following PAC minutes for their review: 9/29/14 (Delta) Senior Companion Program, 7/24 (Escanaba) & 9/30/14 (Mid-County) Senior Citizen PAC minutes ***AND THEY WERE ACCEPTED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY MR. LAFOILLE; MOTION CARRIED.***

APPROVAL OF PROPOSED 2015 BOARD MEETING SCHEDULE

Members were mailed a proposed 2015 meeting schedule and it was noted that the proposed meeting time is an hour earlier at 12:30 eastern time. A light lunch will be offered beginning at noon. It was noted that the November date is listed as 2012 and should be 2015. ***MR. LAFOILLE MOVED TO APPROVE THE 2015 BOARD MEETING SCHEDULE, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED. (see attachment "D")***

ACCEPTANCE OF EXECUTIVE DIRECTOR'S PERFORMANCE APPRAISAL

Members were mailed a copy of the compiled appraisals that were returned by the board. The Chair called on Mr. Dubord who thanked the board for their vote of confidence and he thanked staff who help make him perform his job better. ***MR. PENOKIE MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S PERFORMANCE APPRAISAL, MR. LAFOILLE SECONDED THE MOTION; MOTION CARRIED.*** Mr. LaFoille thanked the Executive Director for a job well done.

ACCEPTANCE OF NATIONAL & COMMUNITY SERVICE MONITORING REPORT DATED 9/4/14

Members were mailed a copy of the monitoring report that involved the Senior Companion, Foster Grandparent & Retired & Senior Volunteer Programs. Mr. Dubord indicated several recommendations were made in the report and we have already responded and received clearance. It was noticed that a major change is the requirement of fingerprints being run on any employees who are paid out of any of their funding in addition to all of the Foster Grandparent and Senior Companion volunteers. No additional funds have been provided to meet this mandate. It was suggested that members representing their county commissions check with their local Sherriff's Dept. to see if they could do the fingerprinting at a lower cost. ***KEN PENOKIE MOVED TO ACCEPT THE NATIONAL & COMMUNITY SERVICE MONITORING REPORT OF 9/4/14, SUPPORTED BY MR. LAFOILLE; MOTION CARRIED.***

UPDATE ON ORGANIZATIONAL STANDARDS

The Chair called Bill Dubord who noted that we have been extremely busy so have been moving slowly on the items that need work for the new organizational standards that go in effect in 2016. He indicated that a review of the By-laws and Personnel Policies by an attorney are a couple of the new requirements. He noted that a first draft of the Personnel Policies will be mailed to the committee very soon and a meeting scheduled and the By-laws Committee meeting will be convened in the very near future as well.

EXECUTIVE DIRECTOR'S REPORT

The Chair called on Mr. Dubord who reported that we have begun operating our deliverable fuel fund program that has a great deal more requirements tied to it. Other funds that we will be utilizing also have more requirements that make it a bit more challenging to run.

The Executive Director noted that more efforts are being made at regionalizing services operated by CAA's as well. It is expected that next July the refunding application for Weatherization will be for the entire U.P. Bill reminded the members that in an effort to be prepared for possible regionalization of services, the Upper Peninsula CAA's have formed a non-profit organization called UPCAN. Its board is made up of the Executive Director and a board member from each CAA. Karen Wigand indicated that if another board member would like to serve on this board, she would gladly step down. The Executive Director reported that this group has

just recently accepted MSHDA homeless funding for ten counties in the U.P. They were asked when U.P. Child and Family Services dropped the grant on short notice.

THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM TOM LIPPENS, SECONDED BY MR. PENOKE; MOTION CARRIED.

PUBLIC COMMENT/OTHER BUSINESS

The Chair called on Ann Jousma-Miller who thanked the staff and board for making her service on the board as an alternate a good experience. (She will no longer be on the Delta Co. Board of Commissioners beginning January 1st).

Ms. Wigand called on Dan LaFoille who strongly suggested folks get themselves educated on the electrical issue in the U.P. as it could have a huge negative effect. He also wished the board and staff a Happy Thanksgiving and Merry Christmas.

ADJOURNMENT

There being no other business ***THE MEETING ADJOURNED AT 2:45 WITH A MOTION FROM MR. DORAN, SECONDED BY MS. PHILLIPS; MOTION CARRIED.***

THE NEXT MEETING IS THURSDAY, JANUARY 8, 2015 AT 12:30 P.M. EST.
LIGHT LUNCH AVAILABLE AT NOON

Attachment "A" #1

THE FINANCE COMMITTEE HAS REVIEWED THE SEPTEMBER 2014 ACCOUNTS PAYABLE SCHEDULES FOR **HUMAN RESOURCES AUTHORITY.** WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

SENIOR CITIZENS	$	123,124
VOLUNTEER PROGRAMS		43,822
NUTRITION		90,062
STATE & LOCAL PROGRAMS		137,760
ENERGY AND HOUSING		13,232
ASSET & LIABILITY ACCOUNTS		74,999
TOTAL	$	483,000

SIGNED _____
(TREASURER)

DATE 11-4-14

Cedarville Township Board Meeting

November 12, 2014

Call to Order: Supervisor Linda Peterson called the meeting to order at 7:00 p.m.

Roll Call: Supervisor Linda Peterson, Treasurer Kathie Prestin, Clerk Gina Van Hoff, Trustee Tony Williams

Additions to Agenda: Landfill; Moved by Kathie Prestin, second by Tony Williams, motion carried

Adopt Minutes: Moved by Kathie Prestin to approve minutes, second by Tony Williams, motion carried

Fire Chief Report:

FEMA grant meeting rescheduled do to conflict in Pamasl Fire and the Scott Air pack representative. Assistant Chief could not attend the November 5th meeting do to madatory training for MCR, so the the November meeting was cancelled. Metting with Pamasl Fire and Scott that the purchase packs that are compatible with 2160 PSI cylinders are being fazed out and will be obsolete in a few years. The industry had gone to a carbon wrapped cylinder that holds 4500-5500 PSI and that will not work with older packs. Several changes to meet the 2013 NFPA standards. Another meeting is scheduled for November 19th with the people from MSA Air Packs and then moving forward with purchasing new packs. Possibility of replacing cylinders for cascade refill system and the current ones are not capable of the higher pressure. Tom Phillips is checking into seeing if the compressor at the Menominee-Ingallston Station will be capable of filling cascade cylinders to the 4500 PSI required. Cedarville Township currently has two landing zones for Med. Flights; Cedar River North is just north of 29.60 Lane one the east side of M-35 and Cedar River South is at John Ruleau's on the west side of M-35. Gary is still waiting on word if they could use the parking lot at the Cedar Rive Harbor but no call back. Another site of interest is at the Trailhead and at Westman Dam but waiting on word from the state for use of the harbor so he would know who to contact to use state property. Landowners permission is a must. Cedar River Fire Department had no runs in the past month.

Treasurer's Report:

Books at $102,291.11

Assessor Report:

Tax database will be ready to print the winter tax bills in order to get out by December 1st. Board of Review will be held on Tuesday, December 9, 2012 at 2.00 p.m. at the Cedar River Township hall. Michigan Tax Trbunal has received an appeal from a Cedarville Township resisident, paperwork completed to respond to the resident. State Tax Commission has released the Inflation Rate Multiplier for 2015, it is 1.016% same as 2014. Linda Peterson and Jill will be inspecting new construction and finish up the last week of

December if need be.

Clerk Report:

Computer crashed, new hard drive installed. Marion worked with Intuit Tech to reinstall software, all linked to previous clerk, now linked to the township. Marion reinstalled quickbooks, restored back up, and prepared the third quarter 941's and issued payment. Marion recorded October checks lost due to computer crash, calculated pay increase not paid from April-October, calculated overpayment to Gina for Sextant July-October, created paychecks for Gina, Kathie, Lin, Dave, Jim, Tony and Gary. Everything is current in employee data files. We had eight absent ballot applications. Election training was good and election was successful with no errors. Townhall is in need of house cleaning, and the back room needs to get cleaned out so we can put new filing cabinets in and make some changes. Warrant list 15477-15495, 15504-15512, 15513, 15514 and void 15496-15503, 15509. Motion by Tony Williams to accept the warrant list, second by Kathie Prestin. Motion carried.

Fox Park:

$90.00 collected, park closed on October 30, 2014, and the total collection for the year $6,845.00

Supervisor/Building:

Fire numbers are up. Two building permits.

Cemetary Sextant:

Transfer lot 143 from Isabelle Williams. Motion by Tony Williams, second by Kathie Prestin. Motion carried.

Moved by Tony Williams to accept regular reports, second by Kathie Prestin. Motion carried.

Old Business:

Furnace bid from Jim in December. Cuppad-Hidden Treasurer's Coastline meeting was held October 22nd, Lin liked the idea of the eagle for letter head. Zettel agreement and closing due date before December 31, 2014, and resolution for payment. FOIA-Went good. Connector Trail update-route approved to casino, put signs up.

New Business:

Walleye fishing line-Nancy Douglas to pursue legislative solution. Newsletter for December-information park clean up dates, volunteers for fire department, cemetary lot transfers, list board members to call for what information, website for ordinances and zoning permits. Landfill-reports are due June 1st and November 1st of each year. Cedarville Township is required to inspect the closed landfill and complete inspection. Choose signs next month for on township hall building, dusk to dawn light in front by

townhall door and flag pole light.

Public Comment: None

Adjournment: Moved by Tony Williams, second by Kathie Prestin. Motion carried.

Next Meeting: December 10, 2014

MINUTES
EXECUTIVE/FINANCE COMMITTEE MEETING

Approved 12/10/14

TWIN COUNTY AIRPORT COMMISSION

November 13, 2014 – 3:00 P.M.
AIRPORT CONFERENCE ROOM

1. Call to order

Vice-chairperson Don Pazynski called the meeting to order at 3:07 p.m.

2. Pledge of Allegiance

Recited

3. Roll Call

Members present: Don Pazynski, Ted Sauve

Members absent: Commission Chairperson due to resignation from Commission

Others present: Ron Holmes, Airport Manager Tony Krysiak, Jeff LaFleur, Gary Scholtz, Bonnie Pazynski, Shirley Prudhomme (Peshtigo Times)

4. Approve/Amend Agenda

MOTION Sauve/Pazynski to approve agenda as presented. Motion carried.

5. Approve/Amend Minutes of July 8, 2014

MOTION Sauve/Pazynski to approve minutes of July 8, 2014 as printed. Motion carried.

6. Public Comment

No public comment was made.

7. Review October 2014 Financials, Action

Members reviewed the Reconciliation Summaries, Capital Project Outlay, Customer Balance Summary, Vendor Balance Summary and Check Detail Summary.

MOTION Sauve/Pazynski to approve check numbers 13121 through 13152 in the amount of $55,034.34 for October 2014 and refer to full commission. Motion carried.

11. Review Capital Improvement Plan and any other pending projects. Action, if any.

Manager Tony Krysiak provided copies of the Capital Improvement Plan through 2021, arranged by priority number, with input from the Michigan Department of Transportation and Mead and Hunt Engineering. Information on estimated costs and each Counties share are listed. Advised Committee of the need to budget for future projects accordingly.

12. Future Agenda Items

No future agenda items at this time.

13. Schedule Next Meeting

The next meeting of the Finance/Executive Committee will be at the call of the Chairperson.

14. Adjourn

MOTION Sauve/Pazynski to adjourn at 4:15 p.m. Motion carried.

Respectfully submitted,
Sally R. Witak, Secretary

Approved 12/18/14

PINECREST CARING COMMUNITY

MINUTES OF THE
PINECREST BOARD OF TRUSTEES

Date: Thursday, November 20, 2014	Place: Board Room
Presiding: Jeff Naser, Vice-Chairperson	Time: 2:00 p.m. Central time
Recording Secretary: Lois Ball, Executive Secretary	

Call to Order: The meeting was called to order at 2:00 p.m. Central Time by Jeff Naser, Vice-Chairperson.

Roll Call: Trustees Present: Debbi Springinsguth, Mary Harrington, Catherine Driscoll, Randall VanGasse, John Degenaer, Jr., Jeff Naser, Gary Eichhorn, Jan Hafeman, and Darlene Smith, Administrator

Trustees Absent: Gerald Smith, Elaine Boyne, and Barbara Oliver.

Leadership Team Members Present: Candace Meintz, CFO and Susan Williamson, DON.

Guests: Rose Trudell, Terry Grondine, Sandi Gauthier

TOPIC	DISCUSSION	OUTCOME
Approval of the November 2014 Agenda	There were no additions or corrections requested for the agenda.	A motion was made by Trustee Degenaer, supported by Trustee Hafeman, to approve the Agenda as presented. Motion carried.
Board Action on the Minutes of the October 23, 2014 Meeting	The minutes had been sent to the Board Members prior to this meeting for review.	A motion was made by Trustee Driscoll, supported by Trustee

		Harrington , to approve the minutes as presented. Motion carried.
Review of Financial Statements for October f2014.	Candace Meintz, CFO, reviewed the Financial Statements with the Board.	A motion was made by Trustee Springinsguth, supported by Trustee Harrington, to approve the Financial Statements as presented. Motion carried.
Board action on the October Manifest of Invoices	The Manifest of Invoices had been sent to the Board Members prior to this meeting for review. Trustee Eichhorn questioned the payment of health insurance for retired Administrator. It was explained that he has taken a Medicare Supplemental Insurance plan instead of remaining on our regular health insurance.	A motion was made by Trustee Driscoll, supported by Trustee Hafeman, to approve the Manifest of Invoices as presented and to pay the bills. Motion carried.
Board Committee Reports Whispering Pines/Powers Activity Center Committee Report	Trustee Driscoll reported on the Whispering Pines Board Meeting held just prior to this meeting. She noted that they welcomed Jeff Naser to the Board. There are septic issues at one facility. The Board approved the write offs for 2012 and 2013. They approved the budget for 2015 and the Capital Budget. Everyone is looking forward to the Holidays. She reported that new officers had been elected, as follows: Katie Driscoll, Chair; Elaine Boyne, Vice-Chair; Lucy Shampo, Secretary. They have an engraved clock for Mary Bradley, which they will send to her. The next meeting will be in January, there will not be a meeting in December.	A motion was made by Trustee Degenaer, supported by Trustee Harrington. Motion carried.
Board Action Items/Resolutions Review and Request for approval of Capital Budget	The Administrator and CFO reviewed the Capital Budget items with the Board. It was noted that over the past 5 years we had been asking for $200,00 or less Trustee Degenaer asked to	A motion was made by Trustee Degenaer, supported by Trustee Hafeman. Motion carried

	address a letter that Board Members had received from an employee addressing the buildings, repairs needed and other concerns she had. Administrator Smith responded saying that we are asking for funds to replace flooring and other items. She stated that she did meet with this employee during the week to discuss the concerns. We are committed to getting things taken care of here. Trustees suggested having a Committee meet to review the budget(s). Discussion continued and Administrator Smith suggested that the Budget Assumptions be reviewed at this time as well. Budget Assumptions for 2015 Operating Budget: The Administrator and the CFO reviewed the Budget Assumptions with the Board. There was a request for a room rate increase. Discussion was held regarding the rate increase. A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to approve the room rate increasing it to $246.00 per resident day effective January 1, 2015. Motion carried. Health Care costs are projected to increase approximately $900,000 next year due to the Affordable Healthcare Act. Trustee VanGasse discussed the increased cost of health care and a wage increase listed on the Assumptions list as well. Administrator Smith noted that we will be	

	going into negotiations next year with both Unions and there is always a request for a wage increase. Trustee VanGasse stated that the coverage is a significant amount. Guest, Sandi Gauthier, stated that this amount covers the entire employee base. Trustee Degenaer stated that he would like to see the issue tabled until next month to give the Board Members time to look it over. Trustee Driscoll brought up having the Committees meets. Trustee VanGasse stated that there are standing committees and this is a process. Have one standing committee meet with Candy and go through the process. The Board reviewed the different Committees and it was decided to combine the Finance Committee and the Building Committee. The Executive Secretary will set the meeting and notify the members.	
Unfinished and New Business: Report of Quality Assurance and Resident Council Meetings.	Susan Williamson, DON reported on the Quality Assurance meeting held during the month. She also reported on the Resident Council meetings held at each of the 3 buildings, noting that the abuse policy had been reviewed, the Activity Calendars had been reviewed and use of Christmas decorations, extension cords and care conference meetings had been reviewed. She noted that the main house is starting a restorative	

	sleep program (letting the residents sleep in) and the residents are liking this.	
Safety Committee Meeting	Lois Ball, Safety Committee Secretary reported on the meeting held on November 11th. She stated that they discussed the winter parking restrictions now in place for staff, the reminder to wear proper foot wear for the inclement weather and general housekeeping duties throughout the building such as keeping carts tidy, what to do with new clothing when brought in, etc. A discussion was held at the meeting concerns falls, pressure ulcers, etc. which the QA Team will be working on. All incidents and accidents of residents and employees were reviewed.	
Report on Maple Grove	Administrator Smith reported that all 4 clients have moved into the home now and it is going well. They are community members and the program is through Northpointe.	
Meetings and Conferences Attended	Administrator Smith reported that she had attended the HCAM Meeting in Iron Mountain on 10/29, the Talent Summit in Marquette on 10/30 at which she was a presenter, the OSF Advisory Meeting on 11/4, the MCF Fall Financial Conference on November 6 and 7 with Candy, at which they learned a lot. There was a UPHP Conference Call on 11/12 and a meeting in Iron Mountain on 11/19 which they attended. She noted that they are not ready for us to start this program.	
Public Comments	There were no public comments.	

Reminder of the next meeting	The next meeting is scheduled for December 18 at 4:00 p.m. Central time at the Casino with our Christmas dinner to follow.	
Adjournment	The meeting adjourned at 3:09 p.m.	A motion to adjourn was made by Trustee Degenaer, supported by Trustee Eichhorn. Motion carried.

Elaine Boyne, Secretary

Elaine Boyne

Darlene Smith, Acting Secretary

Darlene Smith, adm 12/18/14

TWIN COUNTY AIRPORT COMMISSION
2801 22ND STREET
MENOMINEE, MI 49858
906-863-8408

Approved 1/15/15

BUILDING AND GROUNDS COMMITTEE MEETING
NOVEMBER 25, 2014

MINUTES

1. Call to Order
2. Pledge of Allegiance
3. Roll Call – Present, Meintz and Sauve
4. Approve Amend Agenda – Motion to approve by Meintz, support by Sauve, motion carried.
5. Approve Minutes of November 3, 2014 – Motion to approve by Meintz, support by Sauve, motion carried.
6. Public Comment – None
7. Status of Equipment and Airport Buildings – Krysiak briefed the committee on the status of all equipment. Only concerns in the immediate future was the courtesy van that has 113,000 miles on it and the Ford F250 pickup that is 14 years old. All other pieces of heavy equipment are in good shape and there is nothing in the foreseeable future that would affect their performance. Discussion of building status centered on the terminal building. There are many doors and windows that could be updated or made more energy efficient. Some doors have rusting sills and other areas of rust appearing. Also discussed making energy improvements on our own even while a project exists on the Ten Year Plan that shows a rehab of the terminal building. Krysiak also explained that MDOT/FAA would probably not do a rehab, but a total rebuild of the building. Suggestion was made to do something every year to try to keep up with necessary repairs. Discussion about waterlines on the property took place and it was decided that the proposed replacement of the water line to the maintenance building has to wait until spring. Krysiak also stated that there are other water/drain lines that need to be, or have been, replaced. In short, those lines are 40 years old and are susceptible to breakdown.
8. Budget for Equipment Repair in 2015. – Discussed present amount budgeted for equipment repair in 2015. Discussion concluded that budget could be increased/amended if unexpected repairs become necessary.
9. Budget for Water Line Replacement – Discussion regarding replacement of the line concluded that any repair would wait until spring and a decision made then as to when to replace it.
10. Security System – Discussion took place regarding the formation of a Security Advisory Committee that would be comprised of airport tenants, users and businesses in the area who do business at the airport. Motion by Sauve, support by Meintz to present this concept to the whole commission. Motion carried.

11. Public Comment – Greg Paulson commented on the security system and stated the need for the airport tenants to be involved in the Security Advisory Committee.
12. Future Agenda Items – Status of Buildings and Grounds. Security System Status.
13. Schedule Next Meeting – Call of the Chair
14. Adjourn. Motion by Meintz to adjourn. Support by Sauve. Meeting adjourned at 4:05 PM.

Approved 12/30/14

Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858

BOARD MEMBERS
JEFF NASER, CHAIR
GARY EICHHORN

DIRECTOR
RUSSELL K. SEXTON

Date: November 25, 2014

The regular meeting of the Menominee County Department of Human Services Board was called to order by Andrew Laurin, Acting Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Member; Gary Eichhorn, Board Member; Andrew Laurin, Acting Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:
A motion to approve the agenda was made by Mr. Eichhorn and supported by Mr. Naser. Motion carried.

APPROVAL OF OCTOBER 28, 2014 MINUTES:
Minutes of the October 28, 2014 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

FINANCIAL REPORT:
Mr. Sexton related that the Menominee County Board of Commissioners provided a FY 2015 allocation of $6,910 for Menominee County DHS Board activities and $3,500 for the Child Care Fund.

The financial report for October 2014 was reviewed. There were $197.44 in expenditures for the DHS Board; leaving a balance of $6,712.56.

There were no expenditures from the Child Care Fund leaving a balance of $3,500.00.

A motion to approve the financial report was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

DIRECTOR'S REPORT:
Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1

assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor who supervises some assistance payments staff in Delta County, Indian outreach worker in Menominee county and adult services specialists in Delta, Dickinson and Menominee counties. There is also 1 tri-county community resource coordinator who operates the volunteer services program, fund raising activities, medical transportation volunteer drivers, contracting and various other functions. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists and 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

Statewide Director's Meeting Information:

MISACWIS – Payment Problems: Per Federal Compliance Unit, when we want to seek a direct payment with repay for a FH, we must ensure that the problem is indeed a MISACWIS problem and not worker error. All requests go through BSC 1 first.

MISACWIS – Errors: At this point they are finding that 95% of the issues are worker errors. This is understandable since we continue to become familiar with a new system. It is important that all fixes, changes, updated/expired IBPs, updated/expired/new job aides, etc., are thoroughly reviewed by yourselves and with staff to ensure we stay on top of everything and the data coming out of MISACWIS is accurate.

MISCAWIS – Performance Reports – May through October 2014:

- CPS Commencement:
  - Delta: 84%
  - Dickinson: 81%
  - Menominee: 89%
- CPS Face-to-Face:
  - Delta: 88%
  - Dickinson: 84%
  - Menominee: 91%
- Dental:
  - Delta: 78%
  - Dickinson: 35%
  - Menominee: 17%
- Medical:
  - Delta: 88%
  - Dickinson: 47%
  - Menominee: 50%

Psychological Evaluations: They are working on increasing the rate we will pay from $300.00 to something more in line with today's rates. New contracts will be coming out at some point in the not too distant future.

FAP S.O.P.s: Must be 95% or above or a CAP will have to be accomplished (three months in a row of under 95%). If we are under 95% we have to identify what is holding us up, such as central scan or whatever else might be an issue.

BSI: Use the auto function.

- Slowness issues need to be posted every time so they can track this and work on getting it corrected. Goal is 10 seconds – if it goes longer – post it.

Help Desk: Ticket resolutions that are not proper, obviously geared toward getting it off their plate, such as "Just Re-Scan" – get these to BSC 1, along with any other issues.

AP Best Practices: BSC 1 has a lot of information in re this and we should be working with him to ensure we are doing things in the best and most efficient way possible.

Conflict Management Training: This must occur quarterly in all Triads. The training will not be the same each time – each subsequent training builds upon the prior training, thus people have to attend each quarter.

FHL Goals: BSC 1 has to license 82 new non-relative foster homes this fiscal year and we are already behind. We should be at 7 homes licensed per month at minimum. We have to provide BSC 1 with monthly updates, which must include what our expectations are for the licensing workers on a daily, weekly, monthly basis.

- There will be a monthly meeting with all supervisors and FHL Specialists.
- We also have to accomplish monthly meetings with PAFCs in regard to this. Part of the monthly report will need to include a section pertaining to what PAFCs are actively pursuing licensing new homes and which are not.

PAFC Referrals: We have to have a specific plan for making referrals to PAFCs. They are complaining to Central Office and through their Association to the Legislature, claiming that DHS is not referring out a sufficient number of cases to them. Our three counties are referring out more than 50% of our cases, so we are where we should be.

- We have to again document where our children are going, what our rotational plan is, when the PAFC rejects a placement, etc. We have a tracking sheet already from when we had to do this previously.
- There will be a monthly dialog with all PAFC directors in regard to this.
- In very short order, non-title IVE cases will be able to be referred to PAFCs as the Legislature has agreed to pay the administrative rate for those cases. This will make it easier to refer cases out as soon as we get them as we will no longer have to wait for the funding determination.
- Any rotational system will need to have elements that ensure the best interest of the children and families. It would include things such as the following:
  - Do you have a home that is the best and safest for this child we are referring?
  - Do you have a home that meets above and can accommodate 4 children?
  - Etc.
  - If they don't have such a home, cannot borrow an appropriate home, etc., we go to the next PAFC in line and keep going down the line until we find the most appropriate placement for the child or children.
- Relative Licensing Referrals to PAFCs: These need to get referred out immediately so we are not using up their time frame for licensing these homes.

The PAFC must be invited to the initial FTM so they are familiar with the case and can get started right away.

- We also need to continue to monitor and report safety and other issues we observe or come across.

Minor Parent Specialist: See the policy in BAM-201. Local offices must designate a minor parent coordinator to coordinate the delivery of services to minor parents. Refer all minor parents who refuse to comply with the requirements of this policy or withdraw their request for assistance to the minor parent coordinator. The department offers services to minor parents whether eligible for assistance benefits or not.

- AP Supervisors/FIM/GSPM – are the designated minor parent specialists in our offices.

Issues going to BSC: MISACWIS, Bridges, etc. Identify one contact person for each issue we send to them. Include every bit of information we have in regard to the problem such as case IDs, ticket numbers, screen shots, etc. Do everything possible to ensure that they are not worker errors prior to sending them in.

Collaborative Issues: No new information was provided.

Business Plan Update: Mr. Laurin provided the board with an update on current performance data including:

- Operating Funds: Menominee County allocation for FY 2014 is: $37,406.00. Final fiscal year expenditures were: $44,158.32, which equates to 118.1% of the allocation expended with 100% of the year elapsed.
- Travel Funds: Menominee County allocation for FY 2014 is: $32,991.00. Final fiscal year expenditures were: $32,302.99, which equates to 97.9% of the allocation expended with 100% of the year elapsed.
- Current Fiscal Year Operating Funds: Menominee County allocation is: $40,140.00. Year-to-date expenditures are: $1,356.67, which constitutes 3.4% of the allocation expended with 8% of the year elapsed.
- Current Fiscal Year Travel Funds: Menominee County allocation is: $32,991.00. Year-to-date expenditures are: No date available at this time.

Assistance Payments:

Assistance Payments Standard of Promptness: 94.41 %. Business Services Center 1 average is 95.05% and State average is 94.51%.

Family Independence Program Work Participation Rate: 50%. Goal is 50%.

Miscellaneous:

Mr. Laurin reviewed with the board customer information as follows:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 23 cases; 54 recipients; $10,923.00 in benefits.
- Food Assistance Program: 1,560 cases; 2,990 recipients; $330,451.00 in benefits.

- State Disability Assistance: 13 cases; 13 recipients; $2,448.00 in benefits.
- Child Development and Care: 25 cases; 42 recipients; $6,334.00 in benefits.
- State Emergency Relief: 3 cases; $785.00 in benefits.
- Unduplicated total: 1,574 cases; 3,009 recipients; $350,940.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 554 cases; 1,201 recipients
- Other Children < Age 21: 94 cases; 107 recipients
- Pregnant Women & Children Under 19: 702 cases; 1,251 recipients
- Non-SSI Aged, Blind & Disabled: 692 cases; 725 recipients
- SSI Aged, Blind & Disabled: 526 cases; 526 recipients
- Medicaid Eligible Total: 2,366 cases; 3,799 recipients

Total Healthy Michigan Enrollments: 1005

Mr. Laurin stated that anyone could find DHS policy for all programs, as well as anything else one would want to know about DHS at the www.michigan.gov/dhs site.

Child Welfare Data (Standard of Promptness):

CPS ISP: 96%
CPS ISP Supervisor Approval: 100%
CPS USP: 93%
CPS USP Supervisor Approval: 100%
CPS Commencement of Investigation: 100%
CPS Investigation face-to-face total: 100%
CPS Ongoing face-to-face opening: 44%
CPS Ongoing face-to-face monthly: 98%
CPS Ongoing face-to-face closing: 100%
CPS Contact entry: 85%
Foster Care ISP: 100%
Foster Care ISP Supervisor Approval: 100%
Foster Care USP: 100%
Foster Care USP Supervisor Approval: 100%
Foster Care Initial Medical: 0%
Foster Care Initial Dental: N/A
Foster Care Periodic Medical: 40%
Foster Care Periodic Dental: 25%
Foster Care Worker/Child Visits 1st Month: 0%
Foster Care Worker/Child Visits 2nd Month: 25%
Foster Care Worker/Parent Visits 1st Month Mother: N/A%
Foster Care Worker/Parent Visits 1st Month In-Home: N/A%
Foster Care Worker/Parent Visits 1st Month Father: N/A%
Foster Care Worker/Parent Visits 2nd Month In-Home: N/A%
Foster Care Worker/Parent Visits 2nd Month Mother: 30%
Foster Care Worker/Parent Visits 2nd Month Father: 7%

Foster Care Contact Entry: 79%

Board Member Input/Suggestions: None

UNIT REPORT: None

BOARD BUSINESS:

1. **Approval of Vouchers:**
   Vouchers were not available for review at this time and will be reviewed with the November vouchers during the December meeting.

NEW BUSINESS: No new business was presented.

PUBLIC COMMENT: None.

NEXT MEETING: December 30, 2014 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 0926 a.m.

Russell K. Sexton
Board Secretary

Jeff Naser
Board Chairperson

Pc: DHS Board Members
Menominee County BOC

Menominee County Parks and Recreation Committee

Meeting Minutes

December 1, 2014

Approved 1/12/2015

The meeting was called to order at 5:00 pm by Bob Desjarlais at the Annex in Stephenson, MI on December 1, 2014.

Reporting for roll call were: Bob Desjarlais, Ruby Ivens, Glenn Cody, County Commissioner James Furlong, and County Administrator Brian Bousley. There was a quorum present to conduct the meeting.

Approval of agenda: . A motion was made by James to accept the amended agenda that was seconded by Ruby. The motion carried.

Minutes: A motion was made by Bob to approve the minutes from the last meeting that was seconded by Ruby. The motion carried.

Guest Speaker: Jennie Miller, Director of the Communicable Disease Program of the Public Health Department for Delta and Menominee Counties addressed the committee concerning bats and the possibility of rabies infection at the county parks. Her input had been requested by the committee prior to the proposed installation of bat houses at Shakey Lakes Park. She began her presentation with a short video concerning the danger of rabies from various sources, and then continued by sharing her personal knowledge about bats - especially how they and the public might both be protected. She stated that bats serve a very important role in the natural eco-system and that they helped keep the population of many troublesome insects in check including mosquitoes. Glenn shared the committee's desire to exclude bats from the rafters of the picnic pavilion, by installing a ceiling that would prevent them from roosting directly above the picnic tables. Bat houses would then be constructed and installed in an appropriate area away from the pavilion in an attempt to provide alternative shelter. Jennie stated that she saw no problem with the plan as long as the bat houses were high enough off the ground to be above the reach of visitors to the park, especially children. She did caution the committee concerning the need to exclude the bats from their traditional roosting area at the appropriate time of year. Female bats give birth in the warmer months extending from April through August. Their exclusion from structures needs to be conducted either before or after this period in order to prevent stranding those that are not yet able to fly.

Business:

a. **Park Projects:** Brian reported that Alger Delta Electric Cooperative still had not ordered the new transformer for Shakey Lakes Park. Also, the new specifications requested by the DNR concerning the well project and electrical upgrades for River Park have been submitted. As soon as the DNR issues their approval, bids to accomplish the work will be solicited. Brian also reported that the parks will not receive a grant from the Hannahville Indian Community this year.

b. **Park Manager/Park Ranger Updates:** Brian reported that all of the parks are now closed for the season. Jim Quist is the only park employee that remains on duty..

c. **Monthly Budget Review:** Brian distributed copies of the latest budget for the committee's perusal and review. Several questions concerning clarification of specific items were raised and answered. Brian commented that the budget looks good at this point, although it was too early to report much concerning any financial activity for the month of December.

d. **Lease Program**: Brian requested that the committee vote on the two changes to the lease policy proposed at the November meeting so that they could be forwarded to the Menominee County Board of Commissioners for their consideration. James made a motion, seconded by Glenn, that seasonal car passes must be affixed to the vehicle's windshield and that the license plate number of the vehicle associated with the pass be recorded at the time of registration. The motion carried. James made a further motion, seconded by Glenn, that the deadline for full payment for seasonal campsites be set for March 1. The motion carried.

e. **Concessionaire Contract:** Brian also requested that the committee vote on the two changes to the concessionaire contract that had been proposed at the November meeting.: James made a motion, seconded by Ruby, that the provision concerning the administration of the coin-op laundry appliances be removed from the contract, and that two seasonal vehicle stickers be provided to the operators of the concession stand. The motion carried.

f. **2015 Meeting Schedule:** Brian announced the committee's meeting schedule for the coming year.

Correspondence: None.

Public Comment: None

Any Other Items Members Wish to Present: There were no additional items.

James offered a motion to adjourn that was seconded by Glenn. The meeting was adjourned at 6:05 pm.

Respectfully submitted by Glenn D. Cody

MINUTES
TWIN COUNTY AIRPORT COMMISSION

Approved 1/20/15

December 16, 2014
AIRPORT CONFERENCE ROOM
5:00 P.M.

1. Call to order
Vice-Chairperson Don Pazynski called the meeting to order at 5:00 p.m.

2. Pledge of Allegiance
Pledge of Allegiance recited.

3. Roll call
Members present: Vice-Chairperson Pazynski, Commissioners Ronald Holmes, Charlie Meintz, Joseph Ciochetto, Ted Sauve
Members absent and excused: Commissioner Chris Plutchak

4. Approve/amend agenda. Action.
MOTION Meintz/Ciochetto to strike item #7 - Verify eligibility of J. Ciochetto to Commission appointment – from the agenda.
Motion failed, Sauve, Holmes, Pazynski voting no.

MOTION Sauve/Holmes to approve the agenda as presented. Motion carried, Meintz voting no.

5. Approve/amend minutes of November 18, 2014 Regular Session. Action.
MOTION Meintz/Holmes to appove November 18, 2014 regular meeting minutes. Motion carried.

6. Public Comment-speakers limited to 5 minutes on agenda items.
Greg Paulson commented on Item 7 of the agenda that Mr. Ciochetto was appointed by the Menominee County Board to be seated on the Twin County Airport Commission and he hopes that action takes place at this meeting.

7. Verify eligibility of J. Ciochetto Commission appointment
Pazynski commented that no county has the right to arbitrarily dictate to the other county who they appoint to the Airport Commission. Mr. Ciochetto's

flight instructor business being performed at the airport was questioned as to it being a possible conflict of interest. Pazynski also stated in order to operate a flight school a completed permit must be obtained with the airport according to Michigan law. No permit has been applied for.

Response to conflict of interest issue by Meintz and Ciochetto was that Mr. Ciochetto is a contracted flight instructor and does not operate a flight school. He is an instructor at several airports besides this one. Meintz spoke to Menominee County Prosecuting Attorney regarding this matter and he believes there is no conflict of interest. Meintz said if Marinette County has a problem with a Menominee County appointee, they need to put that issue in writing and forward it to the Menominee Prosecuting Attorney.

Commissioners agreed to disagree as no resolution could be found at this time.

8. Discuss/Approve Nov 2014 Financials. Action
MOTION Sauve/Ciochetto to approve November 2014 Financials to include checks #13153 through #13176 in the amount of $17,296.84 as presented. Motion carried.

9. Committee Reports

A. Building & Grounds

MOTION Sauve/Meintz to accept buildings and grounds committee recommendation approved November 25, 2014 to change the name of the Security Committee of tenants, users, and businesses to the Airport Advisory Security Committee,
Motion carried.

B. Personnel

1. Holmes stated the ad for Airport Manager position has been placed in the Peshtigo Times, EagleHerald, Current and the WI & MI Association of Airport Managers publications by Menominee County Administrator Bousley after approval by the Personnel Committee.
After the first of the year an ad will be placed in the Green Bay paper also.

2. Pazynski reported regarding the ad placed for person to take minutes of the meetings. The file of applications was turned over to Pazynski by former Commissioner Anderson. There were only two applications besides Witak's and both were seeking full time employment. Personnel committee reviewed applications and recommends continue to hire Witak as contractor to take meeting minutes.
MOTION Sauve/Meintz to confirm the secretarial duties of Sally Witak to take minutes for the Twin County Airport Commission. Motion carried.

3. Discussion regarding starting salary to be offered airport manager applicants. Executive/Finance Committee recommended a starting salary of $23.00 per hour to be reviewed in six months. Menominee County Administrator Bousley provided Pazynski with information on salaries of full time airport managers in Delta and Dickinson Counties. These amounts were compared with the $20.00 per hour the former Twin County Airport Manager was receiving. Consensus of Commissioners is to use a starting range of $20 to $26 per hour based upon experience, qualifications and ability of the applicants.

10. Future Agenda Items
Buildings and grounds committee requests to be on next Commission meeting agenda as looking into replacement of windows and doors for better energy efficiency.

11. Public Comment
Greg Paulson commented he has email addressed to Mr. Anderson which states the security requirements of the Navy. Greg wishes to submit that information to the board.
He also has not heard a timeline on the applications for manager. He wonders how long they are going to wait to receive these applications. Regarding the minutes, Greg reads the by-laws as stating Marinette County is supposed to be taking the minutes.

The Menominee County board unanimously appointed Mr. Ciochetto and the Prosecuting Attorney's opinion was that he should be seated on this board. What more will you require – Marinette County attorney's opinion?

12. Schedule next meeting

If appropriate the reorganizational meeting will be held before the regular monthly meeting on the 3rd Tuesday of January which is January 20th. Chair Pazynski will research the matter to see if the reorganizational meeting has to be held at an earlier date to comply with the law.

13. Chairman's Comments

Chairman Pazynski provided information regarding his decision to allow former Airport Manager Krysiak to deposit a couple of bags of trash in the airport dumpster as he was moving to Florida the next morning. This was a one time special occasion to help a former valued employee of the airport. Pazynski reported Commissioners Meintz and Ciochetto disagreed with his decision. Pazynski states per the By-laws he had the authority to make this decision.

14. Adjourn

MOTION Holmes/Sauve to adjourn at 6:08 p.m.
Motion carried, Meintz voting no.

Respectfully submitted,
Sally R. Witak, minutes secretary

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:02 AM on Tuesday, December 16, 2014.

Roll call was taken and present were M. Fagan, J. Freis, and K. McNeely. J. Bejgrowicz and C. Peterson were excused. Commissioner James Furlong was present.

J. Freis moved to approve the agenda. Seconded by M. Fagan, motion carried.

Public Participation: No public participation at this time.

M. Fagan moved to approve the minutes from the November 18, 2014 meeting. Seconded by J. Freis, motion carried.

M. Fagan moved to approve the November financial reports. Seconded by J. Freis, motion carried.

J. Freis moved to pay the December bills. Seconded by M. Fagan, motion carried.

Director's Report:

A. The monthly circulation stat comparisons for November were in the board packets.

B. The Friends purchased two new computers and one printer for our library. Jean Montgomery installed them, and they are working great.

C. We participated in the Give-A-Kid-A-Book Program again this year, and the books and monetary donations were delivered to Spies Public Library last Thursday. The donated items will be distributed by the Menominee County Department of Human Services to needy children throughout Menominee County.

D. Crochet classes sponsored by the Bay Area Medical Center's Stephenson Pharmacy will begin on Tuesday, January 6, 2015. This is the fifth year that Cheri and Wendy have volunteered their time and expertise.

E. P. Cheski participated in an E-Rate Webinar presented by Superiorland Library Cooperative Director Suzanne Dees on Thursday, December 11. Suzanne explained the numerous changes in the E-Rate program beginning July 1, 2014. Funding for telecommunications (basic telephone services) will be phased out over the next three years.

F. The Friends of Michigan Libraries renewal is $35.00, which will cover all trustees on the library board. Consensus was to renew the membership for another year.

Old Business:

A. Copier Lease Agreement – Cooper Office Equipment, Inc. – Update – The copier was delivered and installed.

New Business:

A. Joan Freis – Library Board Term Expires January 31, 2015 – After discussion, M. Fagan moved to send a letter to the Menominee County Board recommending the appointment of Joan for a five-year term beginning February 1, 2015. Seconded by K. McNeely, motion carried unanimously.

B. 2015 Holiday Schedule – After discussion, J. Freis approved the holiday schedule, including closing the library on Friday, July 3 and the four hours on Saturday, July 4, 2015. Seconded by M. Fagan, motion carried.

Other Board Concerns: No board concerns at this time.

Public Participation: No public participation at this time.

As there was no further business, M. Fagan moved to adjourn the meeting. Seconded by J. Freis, motion carried. The meeting adjourned at 11:15 AM.

Agenda Item #2

Public Health
Delta & Menominee Counties

Board of Health
AGENDA

December 17, 2014
2:00p.m. (CDT), 3:00p.m. (EDT)
Pinecrest Medical Care Facility
Powers, MI

Board Members:

Bob Burie	Jan Hafeman	Larry Schel
Tom Elegeert	Mary Harrington	Tom Trudgeon

Public Health Staff:

Mike Snyder, Health Officer/Administrator
Kim Gustafson, Executive Secretary
Dr. Terry Frankovich, Medical Director
Lynn Woelffer, Director of Finance

1) **Call to Order/Roll Call**
2) **Approval of Agenda**
3) **Approval of October 15, 2014 Board of Health Meeting Minutes**
4) **Public Comment on Agenda Items (five minutes maximum)**
5) **Michigan Community Dental Clinics (MCDC) Agreement**
6) **Personnel Committee**
   a. **Employee Health Insurance**
   b. **Non-union Wage Adjustment**
   c. **MERS 457**
   d. **Wellness Stipend Survey Results**
7) **Finance Committee**
   a. **End of FY 2014 Report**
   b. **American express Statements**
   c. **Cost Based Reimbursement**
8) **MERS Quarterly Statement**
9) **Delta County Office Housekeeping Contract**
10) **PHDM Audit Contract**
11) **Review and Approval of October & November Check Register**
12) **Medical Director's Report**
13) **Health Officer's Report**
14) **Public Comment (three minutes maximum)**
15) **Board Member Comments**
16) **Adjournment**

Public Health
Delta & Menominee Counties

Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes
Wednesday, December 17, 2014

Board Members Present

Bob Burie	Jan Hafeman	Larry Schei
Tom Elegeert	Mary Harrington	Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Executive Secretary
Lynn Woelffer, Director of Finance

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on December 17, 2014. The meeting was called to order at 2:00 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Executive Secretary, and is recorded above.

2. Approval of Agenda

Ms. Hafeman moved to approve the agenda. Motion was supported by Mr. Schei and carried.

3. Approval of Minutes

Ms. Hafeman moved the minutes from October 15, 2014, be approved. Motion was supported by Mr. Burie and carried.

4. Public Comment

There was no public comment.

5. Michigan Community Dental Clinics (MCDC) Agreement

PHDM was approached by MCDC to partner with them in opening a dental clinic at the vacant Northern Menominee Health Center in Spalding. MCDS needs an inter-governmental transfer to collect Medicaid match funding, similar to how the Medical Access Coalition worked. The Delta County Board of Commissioners approved the inter-governmental transfer of up to $25,000 quarterly, which will be paid back with interest.
This clinic will run on its own; PHDM will not be responsible for any staffing or program responsibilities.

Ms. Harrington moved the contract for MCDC be approved. Motion was supported by Ms. Hafeman and carried.

6. Personnel Committee

The Personnel Committee met at Public Health's Delta County office on Monday, December 15, 2014. Mr. Schei and Chairman Trudgeon gave the BOH an overview.

a. Employee Health Insurance

Public Act 152 requires PHDM employees to share in the cost of health insurance. There are three options on how the costs can be shared; hard cap, aggregated hard cap, and an 80/20 split. The Personnel Committee recommends the aggregated hard cap option since it distributes the costs most fairly among the employee classifications.

Mr. Schei moved the BOH accept the aggregated hard cap insurance option for FY15. Motion was supported by Ms. Harrington and carried.

b. Non-union Wage Adjustment

There are currently 34 non-union employees working for PHDM. The committee agreed to recommend a 2% wage increase for non-union staff for 2015.

Mr. Elegeert moved the 2% wage increase for non-union staff, be approved. Motion was supported by Ms. Hafeman and carried.

c. MERS 457

There are currently two 457 programs offered through PHDM. The 457 program is an investment option for employees. MERS also offers a 457 program. Adding the MERS 457 program will not add any additional costs to PHDM.

Mr. Schei moved the MERS 457 program be approved. Motion was supported by Ms. Harrington and carried.

d. Wellness Stipend Survey Results

Ms. Harrington feels the Wellness Stipend is a great benefit PHDM can provide because it encourages employees to get healthy. The stipend cost would remain the same at $20 per month. Receipts must be submitted for the employee to be reimbursed.

Ms. Harrington moved the addition of Weight Watchers to the Wellness Stipend option be approved. Motion was supported by Mr. Elegeert and carried.

Mr. Burie moved the Wellness Stipend of $20 a month for 2015 be approved, with the condition that a survey be conducted at the end of the year to measure participation. Motion was supported by Ms. Hafeman and carried.

7. Finance Committee

The Finance Committee met at Public Health's Delta County office on Monday, December 15, 2014. Ms. Hafeman and Chairman Trudgeon gave the BOH an overview.

a. End of FY14 Report

Chairman Trudgeon asked Ms. Woelffer to give the BOH a brief synopsis of the FY14 Report. She reported the agency did well overall and finished just under budget.

Ms. Hafeman moved the final FY14 Report be approved. Motion was supported by Ms. Harrington and carried.

b. American Express Statements

Ms. Hafeman reported the Finance Committee reviewed the American Express statements and everything looked to be in order.

Ms. Hafeman moved the American Express statements be approved. Motion was supported by Ms. Harrington and carried.

c. Cost-Based Reimbursement

Mr. Snyder reported PHDM has received Cost-Based Reimbursement for FY12.

8. MERS Quarterly Statement

Chairman Trudgeon briefed the BOH on the MERS Quarterly statement.

Mr. Burie moved the MERS Quarterly statement be approved and placed on file. Motion was supported by Mr. Elegeert and carried.

9. Delta County Office Housekeeping Contract

Mr. Snyder explained the SCI cleaning contract for the Delta County office is coming due on January 1, 2015. The new contract has no changes in cost or services.

Ms. Hafeman moved the SCI contract for FY15 be approved. Motion was supported by Mr. Elegeert and carried.

10. PHDM Audit Contract

Mr. Snyder informed the BOH the three year contract with Anderson-Tackman for the department's annual audit ended with the FY13 audit. PHDM did receive a new three year offer, for $9,500 per year. PHDM has utilized Anderson-Tackman's services for at least 27 years. Delta County uses Anderson-Tackman for their audit and since PHDM is part of Delta County, it makes sense to stay with them.

Mr. Schei moved the new three year contract with Anderson-Tackman, for $9,500 per year be approved. Motion was supported by Ms. Hafeman and carried.

11. Review and Approval of October & November Check Registers

The Board of Health reviewed the October and November check registers. Questions were answered by Mr. Snyder and Ms. Woelffer.

Ms. Hafeman moved the October and November check registers, be approved. Motion was supported by Mr. Schei and carried.

12. Medical Director's Report

Dr. Frankovich updated the BOH on Ebola. Local Public Health agencies in Michigan has monitored 54 individuals with exposure risk for Ebola. All but 11 have completed 21 days of monitoring and are no longer designated as at risk. New cases are still arising in West Africa but there have been no additional U.S. cases (total of 4).

Flu season is upon us and the Influenza A's H3N2 strain is the predominant strain being seen so far this year. About half of the circulating H3N2 viruses tested by the CDC match the current vaccine strain and about half have mutated and are no longer a good match. In spite of this, vaccine is still recommended to protect against the other circulating strains and because it is likely to provide some cross-protection against even the mismatched strain, hopefully decreasing the risk of serious flu complications. Those at higher risk should also seek medical care early in their illness so that they may receive anti-viral medication as appropriate.

13. Health Officer's Report

- Mr. Snyder announced out of the 4,000 surveys PHDM sent out for the Community Health Needs Assessment, 1,279 were returned. The data has been sent to MPHI to be analyzed, and expected to be returned in February 2015. PHDM will compile a report on the findings to be distributed when completed.
- Discussion continues about the regionalization of the health departments. The U.P. Health Officers sent a letter to Mark Miller at MDCH expressing their displeasure on how this issue has been communicated with local health departments.
- The Brown County BOH passed a resolution declaring the wind farm in Glenmore, WI, a Human Health Hazard. The resolution was based on studies and information provided by the county residents. Mr. Snyder wanted to bring this to the BOH's attention because he feels this issue may come before the BOH regarding the windmills on the Garden Peninsula.

14. Public Comment—None

15. Board Member Comments

- Mr. Schei wanted to let everyone know how much they appreciate the hard working employees at PHDM.
- Mr. Elegeert thanked the BOH for the plaque.

16. Adjournment

There being no further business, Mr. Burie made a motion the meeting be adjourned at 3:46 p.m. CDT. Motion was supported by Mr. Elegeert and carried.

Thomas L. Pudgeon 1-21-15
Chairperson

:kg

Approved 1/21/15

MENOMINEE COUNTY FAIR BOARD MEETING

DECEMBER 17, 2014

The meeting was called to order by Larry Roetzer at 6:30 on Wednesday December 17, 2014.

Roll Call Taken: Larry Roetzer, Larry Schei, Glenn Hanson, Phyllis Kaczmarczyk, Bill Hafeman, Brian Bousley and Sandy Paschke were present. Absent: Carol Quist.

A motion to approve he agenda was made by Bill Hafeman seconded by Larry Schei and passed.

Larry asked the board members if they would approve have the mileage paid at 25 cents per mile.

A discussion was held regarding the official hiring of Sandra Paschke as the Fair Manager. Phyllis made a motion to hire Sandra as the Fair Manager and pay her the $3,500.00 that the county apportioned to that job. The money to be paid yearly as the board members are paid on an annual basis. Motion seconded by Bill Hafeman and passed.

A discussion was held as to the date of the 2015 fair. Larry is getting the final details worked out for the truck pull and believes that it will be the 4th weekend in July. He will let Brian know as soon as he has the final details worked out and Brian will do a press release so that the word gets out to all concerned. The dates then will be the 24, 25 & 26th of July 2015.

Minutes of the November meeting were approved.

Brian handed out the Treasurer's report.

Brian handed out a copy of Bylaws for the Fair Board. There were a few changes discussed to the prepared copy. It was agreed that the board members would review the Bylaws and they will be on the agenda for the next meeting.

The next meeting will be on January 21, 2015 at 6:30.

Discussion was held in planning for the 2015 fair.

Glen Hansen will ask Miklia Marks if she will manage the Fair Queen program again this year. He will contact the Buries and see if they will perform at our 2015 fair.

Phyllis will check on getting the donuts for Ladies day/and or the Church program for Sunday morning.

A motion to adjourn was made by Bill Hafeman, seconded by Glen Hanson. Meeting was adjourned at 7:45.

Meeting adjourned

Respectfully submitted

Sandra Paschke, Fair Manager

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS
Regular Monthly Meeting
MINUTES
715 Pyle Drive, Kingsford, MI
December 18, 2014 - 4:00 p.m.

Approved 1/8/15

CALL TO ORDER/ROLL CALL:
Karen Raether, Board Chairperson, called the meeting to order at 4:00 p.m. Mary Wendt, Board Secretary, conducted the roll call.

MEMBERS	Present	Excused Absent	Absent	MEMBERS	Present	Excused Absent	Absent
Connors, Peggy		X		Martin, Ann	X		
DeDie, William	X(4:50 pm)			Negro, Mari	X		
Dehn, Janet	X			Nelson, John	X		
Freeman, Peggy	X			Raether, Karen	X		
Hofer, Millie	X			Spence, Christine	X		
Luhtanen, Joan	X			Zevitz, Michael, Dr.	X(4:30 pm)		

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, T. Wendt, L. Dionne, M. Wendt
G. Takala (video television conference-Iron River office)

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS
- Mari Negro stated that she had $100.00 to donate to Sue Meade and asked everyone present to also donate. Ms. Negro stated that she would like to request a moment of silence for Ms. Meade and her tragic loss. A moment of silence was held.

APPROVAL OF THE CONSENT AGENDA:
(Consent agenda items are being presented for review and action by a single vote without discussion. If a member believes that an item requires discussion, then a request is made to pull that one item from the Consent Agenda and to add it to the regular agenda as an item to be discussed).

a. Approval of Minutes-November 20, 2014 Regular Monthly Board Meeting
b. Finance Committee Meeting Report-December 15, 2014
c. Planning Committee Meeting Report-December 15, 2014

ACTION: Millie Hofer asked from the Planning Committee Meeting report that the Outcomes Report be added to the agenda. Moved to approve the amended consent agenda as presented.
Motion by: M. Negro; supported by J. Luhtanen. **Motion carried unanimously.**

APPROVAL OF THE AGENDA:
(Request for additional agenda items).
Karen Raether stated that the agenda would be amended to add the Outcomes Report to it.
ACTION: Moved to approve the amended agenda as presented.
Motion by: J. Nelson; supported by P. Freeman. **Motion carried unanimously**

OUTCOMES REPORT
Millie Hofer stated that there were significant, high hospitalizations for adults in the 4th quarter of the Outcomes Report and was concerned as to what the reasons were for these. Ms. Hofer further stated there were 52 hospitalizations for one quarter and asked if they were all crisis situations. Ms. Thekan stated that when looking at the 52 hospitalizations that 13 of these were Northpointe individuals and the remaining individuals were not open clients to Northpointe. Discussion ensued and miscellaneous questions were addressed by Ms. Thekan and Mr. Adrian. Janet Dehn asked if there was a breakdown to the type of population, for the Service Outcome performance indicator in the Outcomes Report, in regards to the number of individuals discharged in the quarter when their goals were reached. Ms. Thekan stated that this performance indicator is a total and includes all populations but can be broken down. Discussion ensued and miscellaneous questions were addressed by Ms. Thekan. Ms. Thekan stated that data will be provided to the Board regarding how many individuals had a substance abuse issue in regards to the 52 hospitalizations and a breakdown of populations in regards to individuals discharged when their goals are reached.

PRESENTATION: No presentation

CEO REPORT

Karen Thekan stated that her December 2014 CEO Report was in Board packets; she provided the following updates and highlights:

Federal/State:

- The legislators will not be taking up the General Fund (GF) supplement issue until after the Governor's budget address in March.

M. Zevitz - present at 4:30 p.m.

Local:

- Additional information regarding Michigan Rehabilitation Services (MRS) was provided to the Board in terms of what MRS does with their money for Menominee and Dickinson-Iron Counties.
- Northpointe will be submitting their annual budget submission to the State of Michigan by February 28, 2015. This data submission will be presented to the Board, hopefully by the January meeting, for their review.

NEW BUSINESS

- Employee Donation of Vacation/Sick Time for Co-Workers
  Karen Thekan stated that information from the Northpointe attorney was just received before today's meeting regarding this above issue. Ms. Thekan stated that the attorney information was now provided along with the Northpointe Paid Sick leave and Vacation Policies. Ms. Thekan further stated that this issue was for discussion at today's meeting. Ms. Thekan highlighted the attorney's information and stated that previously Northpointe did have a policy regarding employee donation of vacation/sick time; approximately 10 years ago. Discussion ensued and miscellaneous questions were addressed by Ms. Thekan. Board members will review the information provided and this issue will be an agenda item for discussion at the January 8, 2015 Board meeting.
- 2015 New Meeting Agenda-Sample
  A sample agenda for the new Board meeting structure, Committee of the Whole (COW), was provided for review. Discussion ensued regarding a few changes which will be made to the agenda and miscellaneous questions were addressed by Karen Thekan.

W. DeDie present at 4:50 p.m.

- Recipient Rights Committee Meeting Dates & Time for 2015-Draft
  Karen Raether reviewed the draft 2015 Recipient Rights Committee meeting dates. These dates will now be provided to the Recipient Rights Committee.

UNFINISHED BUSINESS

- 2015 Board of Director Meeting Schedule
  Karen Thekan reviewed the 2015 Board of Director meeting schedule.
  ACTION: A motion was made by M. Negro, supported by J. Nelson to approved the 2015 Board of Director meeting schedule. Motion carried unanimously.

NORTHCARE REPORT

Mari Negro stated at the last NorthCare Board meeting that a generous benefits package was voted in and she had concerns regarding this. Of particular concern is the bonus payment spread out over 26 pay periods. Ms. Negro provided information on this benefits package and a lengthy discussion ensued.

CHAIRPERSONS REPORT

- Ms. Raether attended a NorthCare Board special meeting regarding insurance on November 25 and the NorthCare Board meeting on December 10.

BOARD PREROGATIVE

- Joan Luhtanen thanked Bill DeDie and the NAMI organization for the wonderful NAMI Christmas party that was recently held.

- Millie Hofer stated that she would like to refer to the November 20, 2014 Board meeting minutes regarding the calculation of administrative costs. Ms. Hofer further stated that at this time she would like to present her complete statement in regards to this, "in the administrative cost given to the Board, the clinical directors and clinical managers, were not included in the calculation of the cost. Therefore, I find it is incomplete or it is not an accurate report of how much our administrative cost at Northpointe is."

PUBLIC COMMENTS – No public comments

ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 5:20 p.m.

The next regular monthly Board meeting is scheduled for **Thursday, January 8, 2015 in** Kingsford, Michigan at 4:00 p.m.

_____

Karen Raether, Chairperson

_____

Peggy Connors, Secretary

_____

Mary Wendt, Board Secretary

PINECREST
Caring Community

MINUTES OF THE
PINECREST BOARD OF TRUSTEES

Date: Thursday, December 18, 2014	Place: Island Resort and Casino, Harris MI
Presiding: Barbara Oliver, Chairperson	Time: 4:05 p.m. Central time
Recording Secretary: Lois Ball, Executive Secretary	

Call to Order: The meeting was called to order at 4:05 p.m.

Roll Call: Trustees Present: Debbi Springinsguth, Mary Harrington, Gerald Smith, Elaine Boyne, Catherine Driscoll, Randall VanGasse, Barbara Oliver, John Degenaer, Jr., Jeff Naser, Gary Eichhorn, Jan Hafeman. Also present: Darlene Smith, Administrator.

Leadership Team Members Present: Susan Williamson, DON, Candace Meintz, CFO, Sharline Corrigan, Billing Specialist

Guests: Gerald McCole, Rory Mattson, Diane Mattson

TOPIC	DISCUSSION	OUTCOME
Approval of the December Agenda	Administrator Smith asked that an item be added under number 6: Report from Rory Mattson, Timber Consultant.	A motion was made by Trustee Hafeman, supported by Trustee Degenaer to approve the December Agenda with the addition of Item

		number 6, Report from Rory Mattson, Timber Consultant. Motion carried.
Board Action on Minutes of November 20, 2014 meeting	Minutes had been sent to Board Members prior to this meeting.	A motion was made by Trustee Hafeman, supported by Trustee Degenaer, to approve the minutes as presented. Motion carried.
Review and approval of Financial Statements for November 2014	CFO Meintz reported that due to time constraints, she did not have the Financial Statements to present at today's meeting. Trustee Degenaer suggested that unless there were red flags that the Board would need to be made aware of the Financials could be reviewed at the January meeting.	A motion was made by Trustee Springinsguth, supported by Trustee Boyne, to allow the financial statements to be presented at the January meeting. Motion carried.
Review and approval of the November Manifest of Invoices	The Manifest of Invoices had been mailed to Board Members prior to this meeting for their review.	A motion was made by Trustee Degenaer, supported by Trustee Smith, to approve the Manifest of Invoices and to pay the bills. Motion carried.
Board Committee Reports Whispering Pines Committee	Trustee Driscoll reported that the Whispering Pines Committee did not hold a regular meeting, but did have a special meeting to discuss the issue at Willow Creek regarding a leaking pipe. This issue has been put on hold until spring.	A motion was made by Trustee Boyne, supported by Trustee Smith, to approve the Whispering Pines Committee Report. Motion carried.
Finance and Building Committees Report	Trustee Naser stated that what it boils down to is that we must provide affordable health care to our employees. He deferred the issue to CFO Meintz to explain. She told the Board that currently we have about 55 employees on our health care. In 2015 we will have to offer it to all	A motion was made by Trustee Hafeman, supported by Trustee Degenaer, to approve the 2015 Operational Budget. Motion carried.

	employees who work over 30 hours in a pay period. Our Insurance Agent has been seeing 8 to 10 percent increases, but noted that we have a high usage so ours may be more. She used a 15% increase when working it into the budget. This is why we see a $697,714.00 loss for next year in the operational budget. This is a projection. Administrator Smith added that we are also going into negotiations with both Union in 2015.	
Board Action Items Request approval of additional 2014 Capital Budget	CFO Meintz explained that in regards to the renovations at the Administrator's house there was a misunderstanding and now Whispering Pines has presented us with a bill for work done by their maintenance person for almost $11,000. She explained that there is enough money in the Capital Improvement Fund to cover to invoice so it would not come out of operational budget and she would be capitalizing the costs. Trustee VanGasse stated that the Finance Committee had reviewed this and had recommended that this be brought forward to the Board for approval.	A motion was made by Trustee VanGasse, supported by Trustee Smith, to approve the additional amount of $10,915.52 be paid to Whispering Pines for work done on Maple Grove. Motion carried. .
Request approval of 2015 Capital Budget	Trustee Degenaer stated that the Finance and Building Committees had met 2 weeks ago and went over it, and we understand that we need to make these purchases. Administrator Smith discussed the purchase of a bus. She stated that Trustee Springinsguth had been working with her son-in-law on this item. He owns Checker Transit in Marquette and she	Trustee Degenaer made a motion to approve the 2015 Capital Budget with provisions as discussed. Support was given by Trustee Naser. Roll Call Vote for acceptance as stipulated: Trustee Smith – aye

	had him look at what we could do. She stated that she would abstain from voting if it concerned her son-in-law. Administrator Smith stated that she had talked with Activities and they use the bus at least once a week, she will investigate the use of the bus further. Trustee Degenaer asked if they could make a motion that if the cost comes in cheaper we would do that, it would change the budget. Trustee VanGasse asked if we could back out of the budget the cost of the bus. Trustee Degenaer ask if we went with renting a bus, it wouldn't be a purchase. They discussed the budget at Committee with the $65,000 included, if the vote fails we'll take the $65,000 out. Trustee VanGasse noted that if it is a rental then the budget would have to be amended. Trustee Degenaer recommended that they keep the motion on the floor and that there be a roll call vote.	Trustee Boyne – aye Trustee Springinsguth – aye Trustee Harrington – nay Trustee Oliver – aye Trustee Driscoll – aye Trustee VanGasse – aye Trustee Naser – aye Trustee Eichhorn – nay Trustee Hafeman – aye Chairperson Oliver stated that the budget had been approve as such with the roll call vote. Motion carried.
Request Approval of 2014 Operating Budget	The Operating Budget was approved during the Finance and Building Committees Reports.	
Request approval for Write off of Bad Debts	The Board was asked to approve a Write off of Debts in the amount of $57,901.93. A lengthy review of what is being done to collect these debts was discussed. Trustee Degenaer stated that he plans to discuss this with Mr. McBroom and Mr. Casperson. The Board acknowledged that the staff is doing the best they can, but needs support from higher up (Legislators).	A motion was made by Trustee Boyne, supported by Trustee Degenaer, to approve the Bad Debt Write Offs in the amount of $57,901.93. Motion carried.

Report from Rory Mattson, Timber Consultant	Mr. Mattson addressed the Board to tell them that the survey of the land is complete and soon he will be ready to run the lines. He will be asking for money to purchase paint to do that and for stamps to send out bids. He would like to put it up for bids on a scaled sale and put it up this winter, giving the logger 2 to 3 years to finish the cut. Trustees Naser, Smith and Eichhorn are the Board Members who make up the sub-committee to deal with this. The logger will have the receipts and it will be his responsibility to get the receipts to the Committee person in charge of receiving them. Mr. Mattson would like to paint the lines (blue paint). Get bids out by February. He will contact Trustee Naser and come back to the Board when the bid packets have been received.	
Quality Assurance and Resident Council Committee Meetings	Susan Williamson, DON, reported on the Quality Assurance Meeting for December and the Resident Council Meetings at each home for the month of December.	A motion was made by Trustee Degenaer, supported by Trustee Springinsguth, to approve the report as presented. Motion carried.
Report of Safety Committee	Lois Ball, Safety Committee Secretary, reported on the Safety Committee meeting for the month of December. All incidents and accidents of all residents and staff were reviewed at this Safety Committee meeting.	A motion was made by Trustee Degenaer, supported by Trustee Driscoll, to approve the Safety Committee Meeting report as presented. Motion carried.
State Report	Administrator Smith reported that there had been a surveyor in the building to investigate a self-reported incident. We did correct the issue, but at the time we did not have an opening to move the resident and take care of the issue sooner. We did receive a citation for this.	A motion was made by Trustee Hafeman, supported by Trustee Smith, to approve the reported as presented. Motion carried.

Administrator's Report	Administrator Smith reported that she attended the Water Authority Meeting on December 3rd On the 8th she and Lois did a conference call with the EDEN Alternative to renew our process with them. On the 10th she attended a HCAM Meeting. UPHP has been moved from a January 1 start up date to March 1, but we still don't know how we will be billing. She noted that we are working with the North Menominee Clinic. We are renting a couple of rooms to them over at Whispering Pines where they see a few clients and are finishing up their paperwork. Tomorrow (Friday, December 19th), she along with Trustees Naser, Smith, and Eichhorn will meet with Neil Palmer from ATC. She did attend services for Mary Bradley on Tuesday and we did send a plant from the Board.	A motion was made by Trustee Hafeman, supported by Trustee Smith, to approve the Administrator's report. Motion carried.
Comments from the Public	There were no comments from the public.	
Adjournment	The meeting adjourned at 4:55 p.m.	A motion was made by Trustee Hafeman, supported by Trustee Harrington, to adjourn the meeting. Motion carried.

Elaine Boyne, Secretary

Barbara J Olsen

Darlene Smith, Acting Secretary

Darlene Smith dsm 1/22/15

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Menominee County Hiring Freeze**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**No**

SUMMARY:

Discussion to lift the hiring freeze now that contracts are approved. Some offices are in critical need of hiring for vacant positions.

RECOMMENDED MOTION

Submitted by: Brian Bousley **02/06/2015**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Geographic Information System (GIS) Ad Hoc. Committee**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**No**

SUMMARY:

Discussion at the 1.27.15 meeting was to create an Ad. Hoc. Committee to look into the details/costs/issues with getting GIS implemented into Menominee County. More discussion is needed.

RECOMMENDED MOTION

Submitted by: Brian Bousley **02/06/2015**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Janitorial Service for Courthouse & Health Dept.**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**yes**

SUMMARY:
The current Courthouse/Health Dept. janitorial service contract with HI-TEC Building Services will expire on 4.26.15. Discussion to allow administration to ask for bids for Janitorial Services to the Courthouse and Health Dept.

RECOMMENDED MOTION

Submitted by: Brian Bousley **02/06/2015**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Contract ends April 26, 15

Janitorial Service for Menominee County
Courthouse/Health Department

This agreement is made this **23nd day of April 2013** by and between **HI-TEC Building Services**, (hereafter the "Contractor") and the Menominee County Board of Commissioners (hereafter the "County") as follows:

1. **Work to be performed:**

The contractor shall have all of the duties, functions, and perform such work as described on the attached specifications, as incorporated herein and made a part of this agreement. This work shall be done in a good and workmanlike manner, subject to the standards and satisfaction of the County as to insure the proper maintenance of the Courthouse and Health Department. Should any areas currently opted out of the cleaning service (District Court Judge, Clerk, and Probation, Prosecutor, Friend of the Court) choose to be included, the payment provisions shall be subject to adjustment through negotiations.

2. **Terms:**

This agreement shall be in effect for the period commencing on **April 27, 2013** and ending on **April 26, 2015**. It is the intent of this agreement that the Contractor will provide daily cleaning services for the Courthouse and Health Department, Monday through Friday excluding any federal holidays recognized by the County.

3. **Termination of Agreement:**

The parties agree that a good faith effort must be made by the parties to give the contractor a reasonable time to correct any deficiencies in the work performed. This agreement may be terminated by either party upon 30 days written notice to the other party.

4. **Payment:**

The County shall pay the Contractor for those services set forth in the specifications at an annual rate of to be invoiced by the contractor on a monthly basis, in the amount of the first and final month of the contract shall be pro-rated and adjusted to account for the partial months. The County will be invoiced for services performed on the first of each month, for the month prior; all accounts are a net 30 days.

In the event that any part of the County's premises are partially destroyed or damaged, or in the event that the County elects to close any facility or any part thereof, the amount due the Contractor and the responsibilities of the Contractor with respect to such property shall be reduced proportionately.

The Contractor assumes full responsibility and liability for compliance with any and all local, state, and federal laws and regulations applicable to the Contractor and its employees, including but not limited to compliance with the Occupational Safety and Health Act, and all Civil Rights and Employment Rights Acts.

5. **Insurance:**

The Contractor shall keep and maintain in force and affect the following insurance coverage:

A. Workman's compensation and unemployment compensation insurance coverage as required by applicable Statutes.

B. Product liability and comprehensive general liability insurance coverage providing minimum coverage for bodily injury or not less than $300,000.00 for each occurrence and not less than $100,000 property damage.

C. Umbrella general liability coverage of $1,000,000.00

6. **Interruption of Service:**

In the event that the Contractor is prevented from performing its obligations under this agreement for any reason beyond its control, such as strike by County employees, riot, civil disorder, legislative act, or other such reason, the obligation of the parties hereunder shall be suspended and the County shall have no obligation for payments.

7. **Indemnification by Contractor:**

The Contractor agrees and assumes full responsibility and risk for and holds the County harmless against any loss, cost, damage, expense, injury, or claim of damage to person or property.

8. **General Conditions:**

The Contractor shall comply with the following additional terms:

A. The Contractor and its employees shall comply with all rules and regulations established by the county regarding security, privacy, and building use.
B. The Contractor's personnel shall report all fires, hazardous conditions, all items in need of repair or maintenance including but not limited to leaking faucets, toilets, urinals, and drain stoppages.
C. In the event that activities are scheduled within the county facility at such a time so as to interfere with the Contractor's normal cleaning schedule, the County shall so advise the Contractor in advance and the Contractor shall arrange such schedule so that the work may be performed before and/or after the activity in question.

9. The Contractor may not subcontract nor otherwise delegate their duties there under without prior written approval of the County.

10. The contractor is, and shall be deemed for all purposes to be an independent contractor and all persons performing services hereunder are and shall be deemed to be employees of the Contractor.

Contractor:

By: _____ Date: 4-17-13

Menominee County:

By: _____ Date: 4/15/2013

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Commissioner Per Diems and Expenses**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Board to review Commissioner per diems and expenses as recently submitted for payment.

RECOMMENDED MOTION

Submitted by: Brian Bousley **02/06/2015**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

COPY

Commissioner Per Diem (Meeting Fee) Expense Form

RECEIVED
FEB 03 2015
BY: AA.

Name of Commissioner Ray Williams

$50.00 per meeting - Reg. or Special County Board meeting (or external committees/boards)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
1-5-2015	Regular + Reorg Meeting	50 00
1-27-2015	Regular + Closed Session	50 00
	Total Per Diem	100 00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Ray Williams

Date: 2/3/15

Commissioner Per Diem (Meeting Fee) Expense Form

RECEIVED
FEB 02 2015
BY: JA

Name of Commissioner Gerald Piche

$50.00 per meeting - Reg. or Special County Board meeting (or external committees/boards)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
1/5/15	County Board - Court House	50.—
1/13/15	Road Commission 2:30	50.—
1/21/15	Fair Board 6:30	50.—
1/27/15	County Board - Court House	50.—
Total Per Diem		200.—

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Gerald Piche

Date: 1/31/15

RECEIVED
FEB 02 2015
BY:

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Gerald L. Piche ~ District 7**

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
1/5/15	County Board - Court House	72		41.40	101-101-860.07
					101-101-860.07
1/13/15	Road Commission - Stephenson	25		14.38	101-101-860.07
					101-101-860.07
1/21/15	Fair Board Annex	30		17.25	101-101-860.07
					101-101-860.07
1/27/15	County Board - Court House	72		41.40	101-101-860.07
					101-101-860.07
					101-101-860.07
		199	Total Mileage		
				Total Mileage Fee	114.43

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche
Signed

1/31/15
Date

RC 1/27/15 BRB

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **John R. Nelson ~ District 9**

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
1					
1/5/15	Menominee, Carlshom	94	.575	54.05	101-101-860.11
1/27/15	" "	94	.575	54.05	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
		188	Total Mileage	108.10	
				Total Mileage Fee	108.10

AP.

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Signed

1/27/15

Date

Rec 1/27/15 BRB

Commissioner Per Diem (Meeting Fee) Expense Form

Name of Commissioner John Nelson

$50.00 per meeting - Reg. or Special County Board meeting (or external committees/boards)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
1/5/15	Co. Board Meeting, Menominee	50.00
1/8/15	Northpoint, Kingsford	10.00
1/22/15	" , Kingsford	10.00
1/27/15	Co. Board, Menominee	50.00
	North Point paid $40 for each mtg. (1/8 & 1/22) Men. Co. pays only $10 per mtg.	
Total Per Diem		120.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: [signature]

Date: 1/27/15

Commissioner Meeting Fee
Expense Form

Name of Commissioner James Furlong

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
1-5-15	County Board	$50.00
1-27-15	County Board	$50.00
Total Per Diem		100.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: J. M. Furlong

Date: 1-27-15

Commissioner Meeting Fee
Expense Form

Name of Commissioner Jan Hafeman

$50.00 per meeting-Reg. or Special County Board meeting (or external committee/boards)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
1/5/15	County Board Meeting	50.00
1/21/15	Board of Health Meeting	50.00
1/22/15	Pinecrest Meeting and committee meeting	50.00
1/27/15	County Board Meeting	50.00
	Total Per Diem	200.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Jan Hafeman

Date: 1/27/15

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: $.575/mile – effective 01 January 2015

*Meals Breakfast - $ 9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

Date	Meeting Place	# of miles	X.575/mile	Total Cost	Account Number
1/5/15	County Bd- Menominee	76	43.70		101-101-860.10
1/21/15	Bd. Of Health-Pinecrest	14	8.05		101-101-860.10
8.05	Pinecrest Mtg- Pinecrest	14	8.05		101-101-860.10
1/27/15	County Bd. –Menominee	76	43.70		101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
		180*.575=	**Total Mileage**		
				Total Mileage Fee	**103.50**

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jan Hafeman
Signed

1/27/15
Date

Commissioner Per Diem (Meeting Fee)
Expense Form

Name of Commissioner B. LANG

$50.00 per meeting - Reg. or Special County Board meeting (or external committees/boards)
$75.00 MAC or UPACC Conference

2015

Date	Meeting Description & Duration	Meeting Expense
01-05	CO. BD.	50.00
01-08	CAA	50.00
01-13	DSS	50.00
01-20	DSS	50.00
01-21	HARDSHIP	50.00
01-27	CO. BD	50.00
	Total Per Diem	300.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: B. Lang

Date: 01-29-15

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Bernie Lang ~ District 2**

Date 2015	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
01-05	CTHOUSE	3			
01-08	ESCANABA	112			101-101-860.02
01-13	MENOMINEE	3			101-101-860.02
01-20	MENOMINEE	3			101-101-860.02
01-21	CTHOUSE	3			101-101-860.02
01-27	CTHOUSE	3			101-101-860.02
					101-101-860.02
		127		73.03	101-101-860.02
					101-101-860.02
					101-101-860.02
			Total Mileage		
				Total Mileage Fee	73.03

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang

Signed

01-29-15

Date

RECEIVED
JAN 30 2015
BY: AA.

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals
Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Larry Schei ~ District 4**

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
1/05/15	COURTHOUSE	16		9.20	101-101-860.04
1/13/15	MENO CITY HALL	15		8.63	101-101-860.04
1/20/15	MENO COUNTY LIBRARY	32		18.40	101-101-860.04
1/20/15	TWIN COUNTY AIRPORT	15		8.63	101-101-860.04
1/21/15	PINECREST	73		41.98	101-101-860.04
1/27/15	COURTHOUSE	16		9.20	101-101-860.04
					101-101-860.04
		167			101-101-860.04
					101-101-860.04
			Total Mileage		
				Total Mileage Fee	$96.04

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei
Signed

1/30/15
Date

Commissioner Meeting Fee
Expense Form

RECEIVED
JAN 30 2015
BY: AA

Name of Commissioner LARRY SCHEI

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
1/05/15	COUNTY BOARD REORGANIZATIN	—
1/05/15	COUNTY BOARD REGULAR	50.00
1/13/15	MBDC	50.00
1/20/15	LIBRARY BOARD	50.00
1/20/15	TCAC - REORGANIZATION	—
1/20/15	TCAC - REGULAR	50.00
1/21/15	PUBLIC HEALTH	50.00
1/27/15	COUNTY BOARD	50.00
Total Per Diem		$300.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Larry Schei

Date: 1/30/15

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Miscellaneous Bills**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**yes**

SUMMARY:

Board to review recently submitted Miscellaneous Bills as paid on January 29 & Feb. 2, 2015 in the combined amount of $97,895.19.

RECOMMENDED MOTION

Submitted by: Brian Bousley **02/06/2015**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

JAN 29 2015

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Aaron A. Ihander							$83.41
39869	12/18/2014	Reimbursement	Uniform Allowance	205-315-745.00	47.69		
39870	01/29/2015	Reimbursement	Uniform Allowance	205-315-745.00	23.72		
39870	01/29/2015	Reimbursement	Uniform Allowance	205-315-745.00	12.00		
Ace Hardware							$196.00
39817	01/20/2015	213798/2	Inmate Supplies	101-301-770.00	196.00		
AIRGAS NORTH CENTRAL							$7.36
39833	01/19/2015	9035450031	Oxygen	205-315-755.00	7.36		
APCO INTERNATIONAL							$429.00
39857	01/18/2015	293376	EMD 5.2 Online (K. Ducaine)	266-326-881.00	429.00		
AT&T - Carol Stream, IL							$1,593.69
39811	01/19/2015	906863444101	January 19 - February 18, 2015	101-103-850.00	671.29		
39812	01/19/2015	906863202301	January 19 - February 18, 2015	101-103-850.00	592.98		
39843	01/19/2015	906863661401	January 19 - February 18, 2015	266-325-850.00	329.42		
AT&T Mobility							$36.27
39856	01/28/2015	287252234966	906-792-5968	101-132-850.00	36.27		
Batteries Plus							$87.50
39774	01/20/2015	988-116312	Annex & Library Bulbs	101-265-755.00	87.50		
Big O's Lube and Service, Inc.							$629.54
39835	12/23/2014	15897	2014 Chevy Impala - Vehicle Maintenar	205-315-934.02	168.91		
39836	01/06/2015	15954	2009 Chevy Tahoe - Vehicle Maintenar	205-315-934.02	355.90		
39837	01/07/2015	15975	2012 Chevy Impala - Vehicle Maintenar	205-315-934.02	32.90		
39838	01/09/2015	15993	2014 Chevy Impala - Vehicle Maintenar	205-315-934.02	71.83		
Body Works Plus							$500.00
39839	12/08/2014	1076	Squad Car 55-003 Deductable	205-315-934.02	250.00		
39840	12/30/2014	1080	Squad Car 5512 Deductable	205-315-934.02	250.00		
Brunelle, Jennifer							$475.00
39853	01/28/2015	January 2015	Crisis Intervention	296-668-801.00	475.00		
Carquest Auto Parts							$35.45
39841	01/13/2015	2825-286291	Low Beam Bulb Squad 5504	205-315-934.02	14.69		
39842	01/15/2015	2825-286443	4 Qts Oil	205-315-934.02	20.76		
CBM Managed Services							$5,870.15
39818	01/07/2015	STDINV79787	Inmate Meals	101-301-770.00	1,873.70		
39820	12/24/2014	STDINV79874	Inmate Meals	101-301-770.00	2,013.15		
39821	01/14/2015	STDINV80033	Inmate Meals	101-301-770.00	1,983.30		
CITY OF MENOMINEE - 2511 10TH ST.							$8,756.61
39830	01/24/2015	3883	Gasoline Sales - October 2014 (Road F	205-315-742.00	2,625.60		
39831	01/24/2015	3893	Road Patrol Gasoline Sales - Novembe	205-315-742.00	2,851.45		
39832	01/24/2015	3903	Road Patrol Gasoline Sales - Decembe	205-315-742.00	3,279.56		
City of Stephenson - P.O. Box 467							$213.16
39814	01/20/2015	709	Annex - Water/Electric/Sewer	101-261-920.01	18.10		
39814	01/20/2015	709	Annex - Water/Electric/Sewer	101-261-920.02	30.00		
39814	01/20/2015	709	Annex - Water/Electric/Sewer	101-261-920.03	165.06		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
CLOVERLAND PAPER CO							$1,254.18
39751	01/16/2015	107163	Towels, Tissue, Mop Cleaner, Toilet Tis	101-265-755.01	207.88		
39754	01/19/2015	107165	Towels, Windex, Fruit Spray	101-265-755.01	105.51		
39822	01/09/2015	107048	Inmate Supplies	101-301-770.00	24.67		
39823	01/16/2015	107164	Inmate Supplies	101-301-770.00	627.02		
39824	01/09/2015	107097	Inmate Supplies	101-301-770.00	76.50		
39861	01/23/2015	107227	Towels, Facial Tissues, Snow N Go, Re	101-265-755.01	212.60		
Coast to Coast Computer Prod.							$179.98
39759	01/14/2015	A1273785	Toner for Treasurer's Office	101-253-727.00	179.98		
Cooper Office Equipment							$373.81
39752	01/14/2015	118468	FOC Copier	215-141-942.00	373.81		
CORE TECHNOLOGY CORPORATION							$1,200.00
39858	01/09/2015	ORD-04839-CH07F0	PO # 03042 CSB Subscriptions (x2) Ta	266-326-942.00	1,200.00		
Country Mile Document Destruct							$151.63
39778	01/13/2015	20068	Shredding Documents (1/8/15)	101-265-801.00	151.63		
Dickinson County Treasurer							$35,325.65
39764	01/19/2015	Circuit Court 2014-4	Shared Telephone Line (Oct, Nov, Dec	101-131-702.00	207.26		
39765	01/19/2015	West law 2014-4	Shared West Law Charges (Oct, Nov, D	269-145-801.00	4,197.07		
39766	01/19/2015	West law 2014-3	Shared West Law Charges (Jul, Aug, S	269-145-801.00	3,616.72		
39767	01/19/2015	Cicruit Court 2014-3	Shared Expenses, Benefits (Jul, Aug, S	101-131-702.00	27,304.60		
Dougovito, Greg							$201.50
39845	01/28/2015	5754	Transport of Juvenile (K.G.)	101-132-801.01	16.25		
39845	01/28/2015	5754	Transport of Juvenile (K.G.)	101-132-801.00	26.00		
39850	01/28/2015	5759	Transport of Juveniie (K.G.)	101-132-801.01	18.75		
39850	01/28/2015	5759	Transport of Juvenile (K.G.)	101-132-801.00	30.00		
39852	01/28/2015	5761	Holdover Attendant (D.K.)	101-132-801.01	42.50		
39852	01/28/2015	5761	Holdover Attendant (D.K.)	101-132-801.00	68.00		
FASTENAL							$193.98
39862	01/28/2015	WIMAR157719	Drill Set	101-265-931.00	193.98		
Friends Ofc Prod Whse Direct							$243.90
39860	01/27/2015	021895I	FOC Office Supplies	101-141-931.00	129.99		
39860	01/27/2015	021895I	FOC Office Supplies	101-141-727.00	113.91		
Galls, An Aramark Company							$59.51
39877	01/06/2015	002809645	Uniform Allowance - Judi Hanson	205-315-745.00	59.51		
Garcia Linda							$102.45
39848	01/28/2015	5757	Transport of Juvenile (K.G.)	101-132-801.01	13.75		
39848	01/28/2015	5757	Transport of Juvenile (K.G.)	101-132-801.00	22.00		
39849	01/28/2015	Reimbursement	Mileage - Transport of Juvenile	101-132-801.00	66.70		
GRAYBAR							$38.96
39761	01/13/2015	976791273	Manual Starter/Switch handle Guard (x:	101-265-755.00	38.96		
HASS DANIEL							$5.75
39815	01/28/2015	Reimbursement	Postage	101-267-729.00	5.75		
Hi Tec Building Services							$1,410.00
39867	01/29/2015	008769	January 2015 Cleaning Services	101-265-801.00	1,410.00		

APPROVED
JAN 29 2015

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Joel Hensley, RN							$4,870.00
39747	01/24/2015	Medical Examiner	January 2015	101-648-709.00	825.00		
39747	01/24/2015	Medical Examiner	January 2015	101-648-835.00	2,680.00		
39826	01/26/2015	Nursing Services	Nursing Services	101-301-770.01	1,365.00		
Larry L.D. King, DVM							$21.64
39827	01/15/2015	27959	K9 Supplies (Vesta)	101-301-881.01	21.64		
LENCA SURVEYING							$4,140.00
39763	01/20/2015	15004	Remon Yr 2014 (1/1 - 1/8/15)	243-246-801.07	480.00		
39768	01/20/2015	15005	Remon Yr 2015 (1/1/15 - 1/20/15)	243-245-801.07	3,660.00		
Manpower							$1,265.40
39753	01/18/2015	28166242	Week Ending 1/18/15 (Regina Mistark)	215-141-705.00	63.00		
39756	01/18/2015	28170269	Week Ending 1/18/15 (Krista Marciniak	101-261-705.00	472.50		
39776	01/11/2015	28137490	Week Ending 1/11/5 (Regina Mistark)	215-141-705.00	252.00		
39868	01/25/2015	28194059	Week Ending 1/25/15 (Krista Marciniak	101-261-705.00	477.90		
MARINETTE COUNTY DISPATCH							$750.00
39859	12/17/2014	100	Po# 03C43 Tower Rental (Keller Road S	266-326-942.00	750.00		
Marinette Farm & Garden							$22.97
39828	01/19/2015	309167	K9 Supplies	101-301-881.01	22.97		
Massopust, Whitney							$240.00
39745	01/24/2015	Medical Examiner	January 2015	101-648-709.00	240.00		

APPROVED
JAN 29 2015
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Mastercard							$3,370.21
39784	01/12/2015	Credit Card	HP Home Store	101-261-970.00	681.56		
39784	01/12/2015	Credit Card	USPS	101-268-729.00	5.05		
39784	01/12/2015	Credit Card	USPS	101-268-729.00	5.05		
39784	01/12/2015	Credit Card	Corporate Connection	101-172-727.01	61.29		
39784	01/12/2015	Credit Card	Corporate Connection	101-172-727.01	64.49		
39784	01/12/2015	Credit Card	USPS	101-268-729.00	5.05		
39784	01/12/2015	Credit Card	USPS	101-268-729.00	5.05		
39784	01/12/2015	Credit Card	Bay View Bowl	296-668-801.00	150.00		
39784	01/12/2015	Credit Card	PayPal	101-265-981.00	65.43		
39784	01/12/2015	Credit Card	PayPal	517-252-860.00	125.00		
39784	01/12/2015	Credit Card	USPS	101-268-729.00	5.05		
39784	01/12/2015	Credit Card	USPS	101-268-729.00	5.05		
39784	01/12/2015	Credit Card	Great Wolf Traverse City	517-252-860.00	132.08		
39784	01/12/2015	Credit Card	Amazon	101-265-755.00	48.07		
39784	01/12/2015	Credit Card	USPS	101-268-729.00	5.05		
39784	01/12/2015	Credit Card	FGX International	101-265-745.00	24.95		
39784	01/12/2015	Credit Card	K Mart	101-265-755.01	6.36		
39866	01/12/2015	Credit Card	Sheriff Department 12/17/14 - 1/12/15	101-301-755.00	48.92	*	
39866	01/12/2015	Credit Card	Amazon	101-301-802.00	99.00	*	
39866	01/12/2015	Credit Card	Wendy's	205-315-881.03	8.68	*	
39866	01/12/2015	Credit Card	Wendy's	205-315-881.03	8.79	*	
39866	01/12/2015	Credit Card	Great Wolf	205-315-881.03	16.13	*	
39866	01/12/2015	Credit Card	Great Wolf	205-315-881.03	18.52	*	
39866	01/12/2015	Credit Card	Hooters	205-315-881.03	20.52	*	
39866	01/12/2015	Credit Card	Hooters	205-315-881.03	22.64	*	
39866	01/12/2015	Credit Card	Great Wolf	205-315-881.03	36.72	*	
39866	01/12/2015	Credit Card	Speedway	205-315-742.00	35.42	*	
39866	01/12/2015	Credit Card	Great Wolf	205-315-881.03	188.68	*	
39866	01/12/2015	Credit Card	Great Wolf	205-315-881.03	188.68	*	
39866	01/12/2015	Credit Card	Great Wolf	205-315-881.03	37.84	*	
39866	01/12/2015	Credit Card	Great Wolf	205-315-881.03	16.83	*	
39866	01/12/2015	Credit Card	Hardee's	205-315-881.03	8.89	*	
39866	01/12/2015	Credit Card	Hardees	205-315-881.03	8.88	*	
39866	01/12/2015	Credit Card	Quill	101-301-727.00	178.08	*	
39866	01/12/2015	Credit Card	Quill	101-301-727.00	37.98	*	
39866	01/12/2015	Credit Card	Quill	101-301-727.00	7.98	*	
39866	01/12/2015	Credit Card	Quill	101-301-727.00	17.99	*	
39866	01/12/2015	Credit Card	Uniform Shoppe	101-301-745.00	29.70	*	
39866	01/12/2015	Credit Card	American Screening	101-301-770.00	332.00	*	
39866	01/12/2015	Credit Card	DIY Awards	101-301-755.00	178.96	*	
39866	01/12/2015	Credit Card	Sirchie Finger Print	205-315-755.00	298.35	*	
39866	01/12/2015	Credit Card	Quill	101-301-727.00	129.45	*	
Menards - Marinette							$275.05
39771	01/16/2015	72985	Headlight, Bulbs	101-265-755.00	131.49		
39772	01/16/2015	72986	Clorox Disinfect Wipes	101-265-755.01	9.96		
39773	01/16/2015	72981	Credit Memo - Auto Battery	101-265-981.00	-89.00		
39780	01/15/2015	72878	Credit Memo - Battery Recycling Depos	101-265-981.00	-10.00		
39781	01/15/2015	72877	Battery Recyling Deposit and Battery	101-265-981.00	99.00		
39782	01/15/2015	72876	Batteries, Nutsetter Set, Carp Tape	101-265-755.00	55.80		
39813	01/26/2015	73750	Park Construction Supplies	208-751-756.01	77.80		
MENOMINEE COUNTY ROAD COMMISSI							$80.16
39829	01/14/2015	10860	Power to Radio Tower	101-301-934.01	80.16		

APPROVED
JAN 29 2015
BPL
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
MERS							$3,700.00
39879	01/29/2015	PO# 03045	Projection Study for DC	101-103-718.01	3,700.00		
MILLERS ACTION OFFICE SUPPLY I							$296.30
39775	01/20/2015	0106814-001	Stamp (Judge Cellelo)	101-131-727.00	18.99		
39855	01/28/2015	5752	0106564, 0106874, & 0106876	101-148-727.00	33.94		
39855	01/28/2015	5752	0106564, 0106874, & 0106876	101-132-727.00	243.37		
NASER OIL CO.							$1,098.53
39864	01/21/2015	25856	Propane - Daniel D. Wells (Veterans)	294-683-835.00	1,098.53		
Nault, Tamra							$240.19
39844	01/25/2015	Reimbursement	Mileage & Meals	266-326-881.00	240.19		
Northreach Healthcare							$358.00
39825	12/29/2014	800008074	Inmate Medical Care	101-301-770.01	358.00		
Office Depot, Inc.							$105.89
39757	01/14/2015	749501169001	District Court Office Supplies	101-136-727.00	105.89		
Physio-Control Inc.							$174.80
39834	01/20/2015	115078050	Electrical Assembly	205-315-934.01	174.80		
Quill Corporation							$194.93
39755	01/14/2015	9521968	Office Supplies (PA)	101-267-727.00	194.93		
REDWOOD BIOTECH, INC.							$163.41
39878	01/15/2015	497452	Drug Testing Supplies	101-136-727.00	163.41		
Roberta Morton							$165.88
39865	01/27/2015	Reimbursement	Mileage for PLS	101-301-860.00	165.88		
Sexton, Richard							$102.35
39769	01/17/2015	Reimbursement	Mileage	101-426-860.00	102.35		
Standard Insurance Company							$207.00
39770	01/21/2015	February 2015	Life Insurance Premium	101-101-713.00	20.70		
39770	01/21/2015	February 2015	Life Insurance Premium	101-132-713.00	6.32		
39770	01/21/2015	February 2015	Life Insurance Premium	101-136-713.00	11.50		
39770	01/21/2015	February 2015	Life Insurance Premium	101-141-713.00	11.50		
39770	01/21/2015	February 2015	Life Insurance Premium	101-148-713.00	0.58		
39770	01/21/2015	February 2015	Life Insurance Premium	101-215-713.00	9.20		
39770	01/21/2015	February 2015	Life Insurance Premium	101-172-713.00	4.60		
39770	01/21/2015	February 2015	Life Insurance Premium	101-267-713.00	9.20		
39770	01/21/2015	February 2015	Life Insurance Premium	101-268-713.00	4.60		
39770	01/21/2015	February 2015	Life Insurance Premium	101-253-713.00	6.90		
39770	01/21/2015	February 2015	Life Insurance Premium	101-257-713.00	4.60		
39770	01/21/2015	February 2015	Life Insurance Premium	101-265-713.00	4.60		
39770	01/21/2015	February 2015	Life Insurance Premium	101-301-713.00	46.00		
39770	01/21/2015	February 2015	Life Insurance Premium	101-682-713.00	2.30		
39770	01/21/2015	February 2015	Life Insurance Premium	101-103-713.00	2.30		
39770	01/21/2015	February 2015	Life Insurance Premium	271-790-713.00	9.20		
39770	01/21/2015	February 2015	Life Insurance Premium	296-663-713.00	2.30		
39770	01/21/2015	February 2015	Life Insurance Premium	296-664-713.00	2.30		
39770	01/21/2015	February 2015	Life Insurance Premium	296-665-713.00	2.30		
39770	01/21/2015	February 2015	Life Insurance Premium	208-751-713.00	2.30		
39770	01/21/2015	February 2015	Life Insurance Premium	205-315-704.00	2.30		
39770	01/21/2015	February 2015	Life Insurance Premium	205-315-713.00	23.00		
39770	01/21/2015	February 2015	Life Insurance Premium	266-325-713.00	16.10		
39770	01/21/2015	February 2015	Life Insurance Premium	266-326-713.00	2.30		

APPROVED
JAN 29 2015
FISCAL OFFICER
COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
State of Michigan - Licensing & Regulatory Affairs							$370.00
39744	01/13/2015	BLR367232	Boiler Inspection	101-265-801.00	370.00		
State of Michigan - MI Supreme Court Finance							$1,765.21
39762	01/19/2015	C41 1530-07	Shared Software Support (Oct, Nov, De	101-131-858.03	1,765.21		
Stephenson National Bank&Trust - 1820 Hall Avenue							$140.00
39777	01/20/2015	2015-1	Safe Deposit boxes (x4) for ROD	101-268-802.00	140.00		
Sutherland, Daniela							$109.73
39846	01/28/2015	5755	Transport of Juvenile (K.G.)	101-132-801.01	15.00		
39846	01/28/2015	5755	Transport of Juvenile (K.G.)	101-132-801.00	24.00		
39847	01/28/2015	Reimbursement	Mileage - Transport of Juvenile	101-132-801.00	70.73		
The Ebco Company, LLC							$469.00
39783	01/16/2015	015022	White Legal Size Folders (x700)	101-136-727.00	469.00		
The Print Shop - 1340 Main Street							$172.49
39816	01/23/2015	7029919	Regular Envelopes (x1000) Sheriff Dep	101-301-727.00	172.49		
U.E.S. COMPUTERS, INC.							$394.00
39749	01/20/2015	42340	Computer Maintenance (Linda G.)	101-103-857.00	35.00		
39853	01/20/2015	70312	Epson Printer	101-136-727.00	359.00		
U.P. County Treasurers Associa							$25.00
39779	01/19/2015	Dues	2015 Calendar Year Dues	101-253-802.00	25.00		
U.S. Bank Equipment Finance							$133.07
39750	01/16/2015	270319064	Konica Bizhub 423	101-172-942.00	133.07		
UNIFORM SHOPPE							$388.54
39871	12/04/2014	2296201	Aaron Ihander - Uniform Allowance	205-315-745.00	227.30		
39872	11/19/2014	237957	Aaron Ihander - Uniform Allowance	205-315-745.00	82.95		
39875	11/14/2015	237823	Uniform Allowance - Vince Studer	205-315-745.00	46.49		
39876	11/06/2014	237646	Uniform Allowance - Vince Studer	205-315-745.00	31.80		
UPCAP SERVICES INC							$1,000.00
39758	01/06/2015	Dues	Dues for 2015	101-103-802.00	1,000.00		
Vincent, Daren & Lisa							$241.36
39854	01/28/2015	5763	Foster Care Costs (T.T.)	292-662-843.02	241.36		
Warner, Fredrick							$97.50
39851	01/28/2015	5760	Holdover Attendant (D.K.)	101-132-801.01	37.50		
39851	01/28/2015	5760	Holdover Attendant (D.K.)	101-132-801.00	60.00		
Wind Rose North Ltd Outfitters							$344.02
39873	11/26/2014	2-009	Uniform Allowance - Brandon Erdman	205-315-745.00	50.00		
39874	11/26/2014	2-008	Uniform Allowance - Brandon Erdman	205-315-745.00	294.02		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							$43.12
39748	01/19/2015	0402047856-00005	Kleinke Park	208-751-920.01	43.12		
Zeratsky Extreme Heating &							$160.00
39760	01/19/2015	7877	Health Dept Roof Top Unit Maintenanc	101-265-934.00	160.00		
Zevitz, Dr. Michael E.							$2,045.00
39746	01/24/2015	Medical Examiner	January 2015	101-648-709.00	2,045.00		
Total Amount for Bank Account: General							$89,395.19

APPROVED

JAN 29 2015 bkb

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
MENOMINEE COUNTY FAIR BOARD							$8,500.00
39880	02/02/2015	Appropriation	Appropriation	101-997-999.04	5,000.00		
39881	02/02/2015	Appropriation	Appropriation	101-997-999.32	3,500.00	*	
Total Amount for Bank Account: General							$8,500.00

APPROVED
FEB 0 5 2015
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

FEB 0 - 2015

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Miscellaneous Boards/Committees/Commission reports**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**yes**

SUMMARY:

Miscellaneous Boards/Committees/Commission Reports, Discussion

RECOMMENDED MOTION

Submitted by: Brian Bousley **02/06/2015**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887
PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

02/02/2015

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13140-14	01/20/15	HANSEN RICHARD & STACY	W6481 SUNSET DR .5 R	MENOMINEE TWP.	$190.20
Work :	3.GARAGE	30X48 GARAGE FOR STORAGE			010-033-037-00

Total Permits	**1**
Total Fees	**$190.20**

Menominee County Planning Commission
S904 U. S, Highway 41 Stephenson, MI 49887
Planning Commission Minutes
October 27, 2014

Call to Order: Menominee County Planning Commission regular meeting was called to order at 5:30 PM CDT by Chair Lillian Schultz at the Michigan State University Extension office in Stephenson, MI with the Pledge of Allegiance.

Roll Call: Present: Bill Anderson, Paul Anderson, Charlene Peterson, Lillian Schultz, Gary Scholtz, and Donna Buechler. Excused: Commissioner James Furlong. Quorum was present to conduct business.

Approval of Agenda: Motion by P. Anderson to approve agenda, support by B. Anderson. Motion carried.

Approval of Previous Minutes (regular and re-organization meeting September 22, 2014): Motion by G. Scholtz to approve minutes as read, support by B. Anderson. Motion carried.

Public Comment: None present.

Presentations: None

Old Business:

A) Brownfield Redevelopment Authority-Brian Bousley and Charlene Peterson will be participating in upcoming National Outreach Webinar.
B) Airport Commission Ordinance-G. Scholtz will ask what version they are using at this time.
C) Appointment of Secretary-Nomination of Donna Buechler by B. Anderson, support by P. Anderson. Motion carried.

New Business:

A) Operating Bylaws for MCPC: Will review draft for adoption decision at next meeting.
B) Harris Township SOB Amendment to Zoning-No comment for now, C. Peterson will follow up.

Next Meeting Date: January 26, 2015

Adjournment: Motion to adjourn by B. Anderson, support by C. Peterson. Motion carried. Meeting adjourned at 6:15 PM

Minutes Submitted by:

Donna Buechler, Secretary
Menominee County Planning Commission

Approved - 1/26/15

Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858

BOARD MEMBERS
JEFF NASER, CHAIR
GARY EICHHORN
DAVID C. PRESTIN

DIRECTOR
RUSSELL K. SEXTON

Date: January 13, 2015 and January 20, 2015

The regular meeting of the Menominee County Department of Human Services Board was not held in January due to member illnesses and vacations, which combined to prevent a quorum for both the originally scheduled meeting of January 13, 2015 and the attempted make-up meeting on January 20, 2015.

Present for the January 13, 2015 meeting was Jeff Naser, Board Chair and Russell Sexton, Board Secretary. Present for the January 20, 2015 meeting was Gary Eichhorn, Board Member.

Others Present: Bernie Lang, Menominee County Board of Commissioners, was present for both attempted meetings.

APPROVAL OF AGENDA:

APPROVAL OF DECEMBER 30, 2014 MINUTES:
Minutes of the December 30, 2014 Board Meeting will be reviewed and discussed during the February Board meeting scheduled for February 24, 2015.

FINANCIAL REPORT:
The financial report for December 2014 and January 2015 will be reviewed during the February Board meeting.

DIRECTOR'S REPORT:

Statewide Director's Meeting Information:

Collaborative Issues:

Business Plan Update:

Miscellaneous:

Board Member Input/Suggestions:

UNIT REPORT:

BOARD BUSINESS:

1. **Approval of Vouchers:**
   Vouchers for December and January will be reviewed at the regularly scheduled February Board meeting.

NEW BUSINESS:

PUBLIC COMMENT:

NEXT MEETING: February 24, 2015 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT:

Russell K. Sexton
Board Secretary

Jeff Naser
Board Chairperson

Pc: DHS Board Members
Menominee County BOC