

*"Menominee – Where the best of Michigan Begins"*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse  
839 10<sup>th</sup> Avenue  
Menominee, MI 49858  
www.menomineecounty.com*

*Sherry DuPont – Interim County Administrator  
– Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839*

The Menominee County Board of Commissioners  
will meet on Wednesday ~ December 27, 2017 @ 6:00 p.m. CDT  
Menominee County MSU-E Annex Bldg.  
S904 U.S. Hwy. 41, Stephenson, MI 49887  
906-753-2209

### AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes  
December 12, 2017 ~ County Board Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*): None
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items

1. Moved by \_\_\_\_\_ supported by \_\_\_\_\_ to approve cost per square foot for the new Land Leases at the Airport. Choice of \$.20, \$.25 or \$.30 per sq. ft.
2. Moved by \_\_\_\_\_ supported by \_\_\_\_\_ to approve commissioner per diems and expenses as recently submitted.
3. Moved by \_\_\_\_\_ supported by \_\_\_\_\_ to approve miscellaneous bills as paid on November 29 and December 1, 2017 in the combined amount of \$71,649.90.
4. Moved by \_\_\_\_\_ supported by \_\_\_\_\_ to approve miscellaneous boards/committees/commission reports be placed on file in the office of the County Clerk.

- J. New Business (discussion only)
  1. Personnel Items: None
  2. Building and Grounds/Park Items: None
  3. Miscellaneous Items:
    - a. Miscellaneous Boards/Committees – vacancies have been advertised

*Steven Gromala*

*Charlie Meintz – Chairperson*

*William Cech – Vice Chairperson*

*Larry Phelps*

*John Nelson*

*Jan Hafeman*

*Gerald Piche*

*Bernie Lang*

*Larry Schei*

4. Finance Items:  
a. Commissioner per Diems and Expenses  
b. Miscellaneous bills as paid on Dec.15 & 21, 2017 in the combined amount of \$341,184.28.

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment (*limited to 5 minutes*)

M. Commissioner Comment

N. Moved by \_\_\_\_\_ to go into closed session, for strategy and negotiations of the Teamsters "Corrections, Courthouse and Road Patrol" collective bargaining agreements (Pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(c)). Motion seconded by \_\_\_\_\_  
Individuals attending closed session \_\_\_\_\_

(Note Time) \_\_\_\_\_

O. Return to Open Session at \_\_\_\_\_ (time)

P. Adjourn

December 12, 2017

**UNAPPROVED**

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex, Stephenson, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance to the Flag of the United States of America.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Commissioners: William Cech, Steven Gromala, Jan Hafeman, Bernie Lang, Charlie Meintz, John Nelson, Larry Phelps, and Larry Schei.

**Absent:** Com. Gerald Piche (excused).

Moved by Com. Schei, seconded by Com. Cech to amend the agenda by adding Airport Sponsorship to the New Business (discussion) portion of the agenda under Miscellaneous Items. Also, remove Action Item N and O regarding Closed Session. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Lang to approve the agenda as amended. Motion was approved 8-0.

Moved by Com. Cech, seconded by Com. Hafeman to approve the minutes from the November 28, 2017 Regular County Board Meeting. Motion was approved 8-0.

**Public Comment:**

- Charlene Peterson – Commented on the State of Michigan Pledge of Allegiance.

**Presentations:** None.

**Department Head/Elected Officials Reports:** None.

**Action Items:**

Moved by Com. Hafeman, seconded by Com. Gromala to approve Resolution 2017-22 ~ Compliance with Public Act 152 of 2011. Motion was approved by a roll call vote 8-0. (Attachment A)

Moved by Com. Hafeman, seconded by Com. Nelson to approve commissioner per diems and expenses as recently submitted. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Schei to approve miscellaneous bills as paid on November 7, 16 & 21, 2017 in the combined amount of \$80,174.21. Motion was approved 8-0.

Moved by Com. Nelson, seconded by Com. Hafeman to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 8-0.

**New Business (discussion only)**

**Personnel Items:** None.

**Building and Grounds/Parks Items:**

- a. Informational: Parks received payment from Timber Sales - \$44,984.88. – The County received a check from Upper Michigan Land Management & Wildlife Services, Inc. in the amount of \$44,874.88 as the final timber sales payment.

**Miscellaneous Items:**

- a. Airport ~ Sponsorship. – Com. Schei informed the Board that we have received a letter from the U.S. Department of Transportation FAA. This letter is informing Menominee County that they are now officially the sponsors of the airport formally known as the Menominee-Marquette Twin County Airport.
- b. Airport ~ Private Tenant Land Lease Agreement – legal authority. – Com. Schei asked that Board to allow Attorney Stoker's office to continue to handle the new lease agreements at the airport. The consensus of the board is to continue to allow Attorney Stoker's office to handle the airport leases.
- c. Airport ~ Private Tenant Land Lease Agreement – cost per square footage. – Com. Schei explained that the currently cost per square foot is \$.20/square foot. Discussion was held regarding the price per square foot at other airports. The consensus of the board is to bring this item back for approval at the next meeting with several different options for the price per square foot (\$.20, \$.25, \$.30).

**Finance Items:**

- a. Commissioner Per Diems and Expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills as paid on November 29 and December 1, 2017 in the combined amount of \$71,649.90. The consensus of the board is to move this item forward for approval at the next meeting.

**Misc. Boards/Committees/Commissions Reports:**

The consensus of the board is to move this item forward for approval at the next meeting.

**Public Comment:** None.

**Commissioner Comment:**

- Com. Meintz – Wished everyone a Merry Christmas.
- Com. Nelson – Read the State of Michigan Pledge of Allegiance from 1972.
- Com. Gromala – Commented that Com. Piche had knee replacement surgery and is getting better.
- Com. Hafeman – Commented that she hopes everyone drives safe.
- Com. Lang – Commented on the history of the Pledge of Allegiance.
- Com. Phelps – Commented that he was invited to a Tri-County Economic Development meeting this coming Thursday.

Moved by Com. Nelson, seconded by Com. Lang to adjourn at 6:38 p.m. Motion was approved 8-0.

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Charlie Meintz, Chairman

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Marc Kleiman, County Clerk

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

<b>SUBJECT:</b>	<b>Menominee Regional Airport – Private Tenant Land Lease Agreement</b>
<b>DEPARTMENT:</b>	<b>Administration – Airport</b>
<b>ATTACHMENTS:</b>	<b>No</b>
<b>SUMMARY:</b>	
Cost per square foot on the new Lease Agreement - \$.20, \$.25 or \$.30 per sq. ft., as discussed at the 12.12.17 CB Meeting.	
<b>RECOMMENDED MOTION:</b>	
Approve cost per square foot for the new Lease Agreements	

Submitted by: Sherry DuPont

12/20/2017  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Commissioner Per Diems and Expenses</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
<b>RECOMMENDED MOTION</b>	
To approve commissioner per diems as recently submitted.	

Submitted by: Sherry DuPont

12/20/2017  
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

Mileage: .535 cents/mile ~ effective 01 January 2017

\*Meals      Breakfast - \$9.00  
                 Lunch - \$11.00  
                 Dinner - \$20.00

**RECEIVED**  
NOV 28 2017  
BY: \_\_\_\_\_

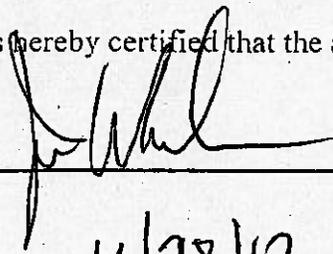
\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
11/2/17	ESCLAWABA, MI WORK	54	"	28.89	
11/28/17	McDONALD, G. D.	96	"	51.36	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
		150	Total Mileage	80.25	
				Total Mileage Fee	80.25 ✓

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

  
 \_\_\_\_\_  
 Signed  
 \_\_\_\_\_  
 11/28/17  
 \_\_\_\_\_  
 Date







MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

Mileage: .535 cents/mile ~ effective 01 January 2017

\*Meals      Breakfast - \$9.00  
                 Lunch - \$11.00  
                 Dinner - \$20.00

RECEIVED  
NOV 29 2017  
BY: \_\_\_\_\_

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
11/13/17	Courthouse	16		8.56	
11/28/17	" "	16		8.56	101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
			Total Mileage	32	\$ 17.12
				Total Mileage Fee	16.96

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

William Cech  
Signed

11/29/17  
Date





# MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

**RECEIVED**  
DEC 1 2017  
BY: *dr*

Mileage: .535 cents/mile - effective 01 January 2017

\*Meals  
Breakfast - \$9.00  
Lunch - \$11.00  
Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
11/7/17	Amvax - Fair Board	30		16.05	
11/13/17	Court House - County Board	72		38.52	101-101-860.07
11/14/17	Court House - Negotiations	72		38.52	101-101-860.07
11/28/17	Court House - County Board	72		38.52	101-101-860.07
11/30/17	Court House - Negotiations	72		38.52	101-101-860.07
					101-101-860.07
		<b>318</b>	Total Mileage		
				Total Mileage Fee	<b>170.13</b> ✓

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Gerald L. Piche*

Signed

12/1/17

Date



MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

**RECEIVED**  
DEC 1 2017  
BY: *[Signature]*

Mileage: .535 cents/mile ~ effective 01 January 2017

\*Meals  
Breakfast - \$9.00  
Lunch - \$11.00  
Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: Bernie Lang ~ District 2

2017

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
11-03	CT. HSE.	3			
11-09	ESCANABA	110			101-101-860.02
11-13	MENO.	3			101-101-860.02
11-28	MENO.	3			101-101-860.02
11-28	POWERS	8.6			101-101-860.02
		<u>205</u>			101-101-860.02
			<u>205 X .535 = 109.68</u>		101-101-860.02
					101-101-860.02
					101-101-860.02
					101-101-860.02
			<b>Total Mileage</b>		
				<b>Total Mileage Fee</b>	<b>109.68 ✓</b>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*[Signature]*  
\_\_\_\_\_  
Signed

12-01-17  
\_\_\_\_\_  
Date



MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

RECEIVED  
DEC 1 2017  
BY: *Jr*

Mileage: .535 cents/mile ~ effective 01 January 2017

\*Meals            Breakfast - \$9.00  
                     Lunch - \$11.00  
                     Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
11/13/17	COURTHOUSE	16		8.56	
11/14/17	LIBRARY-STEPHENSON	32		17.12	101-101-860.04
11/22/17	MENOMINEE CITY HALL	15		8.03	101-101-860.04
11/29/17	COURTHOUSE	16		8.56	101-101-860.04
11/20/17	COURTHOUSE	16		8.56	101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
			Total Mileage	95	
				Total Mileage Fee	\$ 50.83 ✓

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Larry Schei*

Signed

*11/30/17*

Date





## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	Miscellaneous Menominee County Board Committee (Informational)
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
<p>The tenure of <b>b</b> committee members will be open for appointment as of January 31, 2018. Notice on website and sent to the papers.</p>	
<b>RECOMMENDED MOTION:</b>	

Submitted by: Sherry DuPont

12/20/2017  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**NOTICE**

Menominee County is seeking applications of appointment from persons wishing to serve on the following Boards/Committees

Building Code Board of appeals	One appointment ~ term to expire 1/31/2020
Menominee County Parks Committee	One appointment ~ term to expire 1/31/2021
Menominee County Fair Board	One appointment ~ term to expire 1/31/2021
WCUP Corrections Advisory Board	One appointment ~ term to expire 1/31/2019
Menominee County Library Board	One appointment ~ term to expire 1/31/2023
Buildings and Grounds Committee (Prefer public members who have knowledge of building codes/construction)	One appointment ~ term to expire 1/31/2021

If you are interested in serving on any of these boards, please submit an "application of appointment" to: Menominee County Board of Commissioners, 839 Tenth Ave., Menominee, MI 49858.

Applications may be obtained at the County Annex (MSU-Extension), the County Administrative office or can be submitted electronically on the County website at [www.menomineecounty.com](http://www.menomineecounty.com) under "Latest news". Applications of appointment are **due January 12, 2018 at 12:00 Noon**.

Please contact Sherry at (906) 863-7779 for a brief description of appointment duties and/or responsibilities for your board of interest.

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**Journal (and extra)**                      **No Affidavit of Publication is needed.**

**Luft's Advertiser**

**Eagle Herald**

**Please publish Twice –  
Once the week of December 18, 2017  
Once the week of Jan. 1, 2018  
In the most cost efficient way to the county**

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Bill to:            Menominee County Board of Commissioners  
                         Administrator's Office  
                         839 10th Ave.  
                         Menominee, MI 49858

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

<b>SUBJECT:</b>	<b>Miscellaneous Bills</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills as paid on Nov. 29 and Dec. 1, 2017 in the combined amount of \$71,649.90.	
<b>RECOMMENDED MOTION</b>	
To approve Miscellaneous Bills as paid on Nov. 29 and Dec. 1 2017 in the combined amount of \$80,174.21.	

Submitted by: Sherry DuPont

12/20/2017  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

## Miscellaneous Bills Account Number List

### General Fund Expenditures

101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-402 Brownfield Authority  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

### Special Revenue Funds

205 Road Patrol  
206 Sheriff Work Van  
208 County Parks  
215 Friend of Court  
216 Airport  
218 IT - Computer Serv.  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
263 Pistol Licensing  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
285 Senior Citizens  
286 Medical Marijuana Grant  
289 SOM Salvage Vehicle Title Inspections  
292 Child Care  
294 Veterans' Trust  
292 Special Child Care Funds  
401 3-Way Road  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY  
 EXP CHECK RUN DATES 11/28/2017 - 11/28/2017  
 UNJOURNALIZED OPEN  
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card 56099	Mastercard 10/11 - 11/10 (Road & Sheriff)	11/12/2017 jessicaw	11/28/2017	3,745.33	3,745.33	Open
	101-301-727.00 Amazon.com			317.54		
	101-301-727.00 PayPal			15.00		
	101-301-742.00 BP			25.25		
	101-301-742.00 Magic Wand			11.00		
	101-301-742.00 Shell			36.66		
	101-301-770.00 Belson Co.			397.23		
	101-301-770.00 Bob Barker			226.99		
	101-301-770.00 Bob Barker			12.24		
	101-301-770.00 Walmart			135.00		
	101-301-770.01 American Screening			387.00		
	101-301-860.00 Days Inn			238.50		
	101-301-860.00 Grand Traverse Resort			26.32		
	101-301-860.00 Grand Traverse Resort (PO# 03800)			517.20		
	101-301-860.00 Grand Traverse Resort (PO# 03799)			544.02		
	101-301-860.00 Mackinac Bridge			4.00		
	101-301-860.00 Mackinac Bridge			4.00		
	205-315-742.00 Holiday			34.01		
	205-315-742.00 Holiday			30.00		
	205-315-860.00 906 Bar & Grill			15.13		
	205-315-860.00 Applebees			16.55		
	205-315-860.00 BWB			21.00		
	205-315-860.00 Dominos			17.78		
	205-315-860.00 Hardees			3.05		
	205-315-860.00 Ramada Inn of Marquette			318.00		
	205-315-860.00 Ramada Inn of Marquette			159.00		
	205-315-860.00 Ramada Inn of Marquette			159.00		
	205-315-860.00 Ramada Inn of Marquette			10.36		
	205-315-860.00 The Pasta Shop			13.46		
	205-315-860.00 The Pasta Shop			11.08		
	205-315-860.00 The Pasta Shop			13.25		
	205-315-860.00 The Pasta Shop			14.58		
	205-315-860.00 TOGO's Marquette			11.13		

**APPROVED**

NOV 29 2017

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

# of Invoices: 1 # Due: 1 Totals:  
 # of Credit Memos: 0 # Due: 0 Totals:

3,745.33 3,745.33  
 0.00 0.00

Net of Invoices and Credit Memos:

3,745.33 3,745.33

— TOTALS BY FUND —

101 - GENERAL FUND 2,897.95 2,897.95  
 205 - ROAD PATROL 847.38 847.38

— TOTALS BY DEPT/ACTIVITY —

301 - SHERIFF DEPARTMENT 2,897.95 2,897.95  
 315 - ROAD PATROL 847.38 847.38

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: CITY OF MENOMINEE 4605	Gasoline Sales (September 2017)	101-265-742.00	93.75	244.63
		101-265-742.00	38.79	
		263-215-860.00	9.55	
		101-257-742.00	9.37	
		101-132-860.00	56.17	
		101-682-860.00	24.23	
		101-301-742.00	12.77	

TOTAL VENDOR CITY OF MENOMINEE  
GRAND TOTAL:

**APPROVED**

244.63  
244.63

DEC 01 2017

CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN



DEC 01 2017

JB

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: APCO INTERNATIONAL				
00035576	EMD Recertification (x2)	266-325-881.01	210.00	210.00
TOTAL VENDOR APCO INTERNATIONAL				210.00
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677743504	Airport Supplies	216-585-755.01	53.11	113.79
		216-585-745.00	60.68	
1677747994	Airport Supplies	216-585-755.01	53.11	113.79
		216-585-745.00	60.68	
1677752504	Airport Supplies	216-585-755.01	55.91	113.79
		216-585-745.00	57.88	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				341.37
VENDOR NAME: ASHBY, DAVID				
Reimbursement	Uniform Allowance	205-315-745.00	119.23	119.23
Reimbursement	Uniform Allowance	205-315-745.00	43.71	
Reimbursement	Uniform Allowance for Evan Bergstrom	205-315-745.00	83.45	
TOTAL VENDOR ASHBY, DAVID				246.39
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863298911	Telephone Charges	101-103-850.00	89.97	89.97
906863299111	Telephone Charges	101-103-850.00	89.97	
TOTAL VENDOR AT&T - CAROL STREAM, IL				179.94
VENDOR NAME: BASTIEN FAMILY ENTERPRISES, LL				
11/17/17	Foreclosure Personal Property Visits (x78)	517-252-801.00	3,120.00	3,120.00
TOTAL VENDOR BASTIEN FAMILY ENTERPRISES, LL				3,120.00
VENDOR NAME: BAY AREA MEDICAL CENTER, INC.				
18334	Employment Physicals (Dani, Furton)	266-325-755.00	266.00	266.00
TOTAL VENDOR BAY AREA MEDICAL CENTER, INC.				266.00
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
23367	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	176.95	176.95
23368	2017 Ford Explorer - Vehicle Maintenance	205-315-934.02	499.86	
23393	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	34.90	
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				711.71
VENDOR NAME: BLUETARP FINANCIAL, INC.				
E35415	Inmate Medical Supplies	101-301-770.01	378.00	378.00
1618112503	Ice Melt (x196 bags), Nails, Fasteners	101-265-930.00	1,813.00	
		101-265-755.00	10.23	
TOTAL VENDOR BLUETARP FINANCIAL, INC.				2,201.23
VENDOR NAME: BRAZEAU, DAWN				
Reimbursement	Bridge Toll (x2)	263-215-860.00	8.00	8.00
TOTAL VENDOR BRAZEAU, DAWN				8.00
VENDOR NAME: BRUNELLE, JENNIFER				
November 2017	Crisis Intervention	292-668-801.00	585.00	585.00
TOTAL VENDOR BRUNELLE, JENNIFER				585.00
VENDOR NAME: CECH, WILLIAM				
Reimbursement	Mileage - November 2017	101-101-860.05	17.12	17.12
TOTAL VENDOR CECH, WILLIAM				17.12
VENDOR NAME: CITY OF MENOMINEE				
				17.12

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
<b>VENDOR NAME: CITY OF MENOMINEE</b>				
4609	Gasoline Sales (September 2017)	206-301-742.00	57.04	1,509.31
		205-315-742.00	1,452.27	
TOTAL VENDOR CITY OF MENOMINEE				1,509.31
<b>VENDOR NAME: CITY OF STEPHENSON</b>				
709	Annex - Water/Electric/Sewer	101-261-920.01	19.48	235.74
		101-261-920.02	33.20	
		101-261-920.03	183.06	
TOTAL VENDOR CITY OF STEPHENSON				235.74
<b>VENDOR NAME: CLOVERLAND PAPER CO</b>				
115839	Jail - Inmate Supplies	101-301-770.00	63.20	383.89
115883	Credit Memo - Janitorial Supplies	101-265-755.01	(62.54)	
115853	B&G Janitorial Supplies and Inmate Supplies	101-265-755.01	232.01	
		101-301-770.00	151.88	
115838	Courthouse - Janitorial Supplies	101-265-755.01	56.49	56.49
TOTAL VENDOR CLOVERLAND PAPER CO				441.04
<b>VENDOR NAME: COHL STOKER &amp; TOSKEY P C</b>				
48174	Legal Services	101-211-807.00	2,637.48	2,637.48
TOTAL VENDOR COHL STOKER & TOSKEY P C				2,637.48
<b>VENDOR NAME: COOPER OFFICE EQUIPMENT</b>				
150400	Contract # 1408-01	101-172-931.01	303.21	303.21
150401	Contract # 1406-01	101-172-931.01	200.00	
TOTAL VENDOR COOPER OFFICE EQUIPMENT				503.21
<b>VENDOR NAME: CORTECH</b>				
61997	Chairs (x10)	280-362-755.00	521.00	521.00
TOTAL VENDOR CORTECH				521.00
<b>VENDOR NAME: DTE ENERGY</b>				
910020910998	Annex	101-261-920.04	74.60	74.60
TOTAL VENDOR DTE ENERGY				74.60
<b>VENDOR NAME: EICKMEYER HEATING &amp; SHEET ME</b>				
11156	Pressure Switch	216-585-981.02	50.63	50.63
TOTAL VENDOR EICKMEYER HEATING & SHEET ME				50.63
<b>VENDOR NAME: ENERGY CONTROL &amp; DESIGN, INC.</b>				
0080588-IN	Reprogram Boiler Control System	101-265-934.00	686.25	686.25
TOTAL VENDOR ENERGY CONTROL & DESIGN, INC.				686.25
<b>VENDOR NAME: GBS INC.</b>				
17-30892	Ballots	101-262-727.00	59.35	3,683.40
17-30954	Ballots for November 2017 Election	101-262-727.00	3,683.40	
TOTAL VENDOR GBS INC.				3,742.75
<b>VENDOR NAME: HAFEMAN, JAN</b>				
Reimbursement	Mileage - November 2017	101-101-860.10	96.30	96.30
TOTAL VENDOR HAFEMAN, JAN				96.30
<b>VENDOR NAME: HASHIMOTO SEWER SERVICE, INC.</b>				
14760	Jail Kitchen Garbage Disposal Drain	101-265-930.01	155.00	155.00
TOTAL VENDOR HASHIMOTO SEWER SERVICE, INC.				155.00
<b>VENDOR NAME: HENSLEY, RN, JOEL</b>				
November 2017	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00

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 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
<b>VENDOR NAME: HENSLEY, RN, JOEL</b>				
November 2017	Medical Examiner	101-648-709.00	1,080.00	
		101-648-835.00	3,990.00	5,070.00
TOTAL VENDOR HENSLEY, RN, JOEL				6,435.00
<b>VENDOR NAME: HI TEC BUILDING SERVICES</b>				
016025	Cleaning Services (November 2017)	101-265-801.00	1,861.20	1,861.20
TOTAL VENDOR HI TEC BUILDING SERVICES				1,861.20
<b>VENDOR NAME: ID NETWORKS, INC.</b>				
272715	Annual Service Maintenance Fee	101-301-976.00	750.00	750.00
TOTAL VENDOR ID NETWORKS, INC.				750.00
<b>VENDOR NAME: IMAGEWORKS</b>				
11377	911 Uniforms	266-325-745.00	240.00	240.00
TOTAL VENDOR IMAGEWORKS				240.00
<b>VENDOR NAME: INTOXIMETERS</b>				
580570	Mouthpiece (x1000)	205-315-755.00	266.50	266.50
TOTAL VENDOR INTOXIMETERS				266.50
<b>VENDOR NAME: J S ELECTRONICS, INC.</b>				
19932	Tower Lease - November 2017	266-325-976.00	505.00	505.00
TOTAL VENDOR J S ELECTRONICS, INC.				505.00
<b>VENDOR NAME: L.A. BUSSE, INC.</b>				
ZB74652	Equipment Repair	101-265-934.00	274.30	274.30
ZB74657	Wolfe Stove/Oven Repair	101-265-934.00	702.43	702.43
TOTAL VENDOR L.A. BUSSE, INC.				976.73
<b>VENDOR NAME: LARSON, MICHELLE</b>				
October 2017	Can Zone & Duby Park	292-668-801.00	210.00	
		292-668-801.00	26.75	248.49
		292-668-801.00	11.74	
TOTAL VENDOR LARSON, MICHELLE				248.49
<b>VENDOR NAME: LENCA SURVEYING</b>				
17203	Remon Yr 2017 - June 14 - November 6, 2017	243-245-801.07	2,108.98	2,108.98
TOTAL VENDOR LENCA SURVEYING				2,108.98
<b>VENDOR NAME: LINDEROTH, JANIS</b>				
Reimbursement	Mileage - UP State Fair Authority	101-101-710.00	47.08	47.08
TOTAL VENDOR LINDEROTH, JANIS				47.08
<b>VENDOR NAME: MANPOWER</b>				
32115543	Week Ending 11/19/17 (D. Averil)	101-172-704.00	630.00	630.00
TOTAL VENDOR MANPOWER				630.00
<b>VENDOR NAME: MENARDS - MARINETTE</b>				
47432	Operational Supplies	101-265-755.00	19.84	19.84
46766	Park Construction Supplies	208-751-756.01	33.88	33.88
46980	B&G Operating Supplies	101-265-755.00	22.24	22.24
46933	Supplies - Security Door/Window	101-265-970.07	70.04	70.04
46860	Operating Supplies	101-265-755.00	61.76	61.76
46734	Operating Supplies	101-265-755.00	34.99	34.99
46742	Supplies for Security Door/Window	101-265-970.07	71.71	71.71
TOTAL VENDOR MENARDS - MARINETTE				314.26
<b>VENDOR NAME: MENOMINEE COUNTY JOURNAL</b>				
729	Show Cause Advertising	517-252-900.00	2,472.40	2,472.40
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				2,472.40
<b>VENDOR NAME: MICHIGAN ASSESSORS ASSOCIATION</b>				
Membership Fee	Margaret Schroud	101-257-802.00	90.00	90.00

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS/AMOUNTS		AMOUNT
<b>VENDOR NAME: MICHIGAN ASSESSORS ASSOCIATION</b>				
Membership Fee	Kandace Curran	101-257-802.00	90.00	90.00
TOTAL VENDOR MICHIGAN ASSESSORS ASSOCIATION				180.00
<b>VENDOR NAME: MICHIGAN SHERIFFS' ASSOCIATION</b>				
20170910	Uniform Allowance	205-315-745.00	186.99	186.99
TOTAL VENDOR MICHIGAN SHERIFFS' ASSOCIATION				186.99
<b>VENDOR NAME: MIDWEST DESIGN SOLUTIONS, LLC</b>				
112017-6047	State Document Review Fees, Deposits (Generator)	101-103-998.05	125.00	125.00
TOTAL VENDOR MIDWEST DESIGN SOLUTIONS, LLC				125.00
<b>VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I</b>				
0132248-001	Office Supplies (Child Care, Drug Testing, Teen Court)	292-663-727.00	17.88	281.84
		292-664-727.00	33.89	
		292-665-727.00	11.54	
		296-667-730.00	35.58	
		296-667-801.02	182.95	
0132368-001	Circuit Court Office Supplies	101-131-727.00	40.69	40.69
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				322.53
<b>VENDOR NAME: NELSON, JOHN R.</b>				
Reimbursement	Mileage - November 2017	101-101-860.11	80.25	80.25
TOTAL VENDOR NELSON, JOHN R.				80.25
<b>VENDOR NAME: NESTEGG MARINE</b>				
110910	2006 Whaler Winterize & Repair	101-331-755.00	1,233.21	1,233.21
110914	2001 Mercury Outboard - Winterize	101-331-755.00	217.04	217.04
TOTAL VENDOR NESTEGG MARINE				1,450.25
<b>VENDOR NAME: NMU STUDENT SERVICE CENTER</b>				
MENDIS-1	Training (x2)	266-325-881.01	40.00	40.00
TOTAL VENDOR NMU STUDENT SERVICE CENTER				40.00
<b>VENDOR NAME: NORTHEAST WISC TECH COLLEGE</b>				
100059	2001 Dodge Caravan Vehicle Maintenance	216-585-981.00	517.54	517.54
TOTAL VENDOR NORTHEAST WISC TECH COLLEGE				517.54
<b>VENDOR NAME: NUTT, MICHAEL</b>				
November 2017	Crisis Intervention	292-668-801.00	70.00	70.00
TOTAL VENDOR NUTT, MICHAEL				70.00
<b>VENDOR NAME: OFFICE DEPOT, INC.</b>				
980309786001	Office Supplies - Admin & Parks	101-172-727.00	95.72	102.10
		208-751-727.00	6.38	
981790383001	ROD Office Supplies	101-268-727.00	35.20	149.95
981790113001	ROD Office Supplies	101-268-727.00	149.95	
TOTAL VENDOR OFFICE DEPOT, INC.				287.25
<b>VENDOR NAME: OTIS ELEVATOR COMPANY</b>				
CVE05003C17	12/1 - 2/28/18 Courthouse Contract	101-265-801.00	680.25	680.25
TOTAL VENDOR OTIS ELEVATOR COMPANY				680.25
<b>VENDOR NAME: OUTAGAMIE COUNTY TREASURERS OFFICE</b>				
116424	Bomb Threat Assist (17-895)	205-315-755.00	372.37	372.37
TOTAL VENDOR OUTAGAMIE COUNTY TREASURERS OFFICE				372.37
<b>VENDOR NAME: PAN-O-GOLD BAKING CO.</b>				
40068317321011	Credit - Inmate Supplies	101-301-770.00	(5.76)	(5.76)
40068317321005	Inmate Supplies	101-301-770.00	105.52	105.52
4008317293001	Inmate Supplies	101-301-770.00	87.90	87.90
40068317314009	Inmate Supplies	101-301-770.00	60.52	60.52
40068317307004	Inmate Supplies	101-301-770.00	43.72	43.72

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

**APPROVED**

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: PAN-O-GOLD BAKING CO. TOTAL VENDOR PAN-O-GOLD BAKING CO.				291.90
VENDOR NAME: PISANI GRAPHIX				
8221	Signs for B&G and Parks	101-265-755.00	30.00	210.00
		208-751-755.02	180.00	
TOTAL VENDOR PISANI GRAPHIX				210.00
VENDOR NAME: PLUTCHAK FAB, LLC				
44532	Park Plow Bracket	208-751-930.02	21.39	21.39
TOTAL VENDOR PLUTCHAK FAB, LLC				21.39
VENDOR NAME: PRIMEAUX, ANDY				
Reimbursement	Lodging for CAD Admin Course	266-325-860.00	164.25	164.25
TOTAL VENDOR PRIMEAUX, ANDY				164.25
VENDOR NAME: QUILL CORPORATION				
2345225	911 Office Equipment	266-325-728.01	179.86	179.86
2326468	911 Office Supplies	266-325-727.00	32.69	32.69
TOTAL VENDOR QUILL CORPORATION				212.55
VENDOR NAME: RANGER SECURITY				
3260	Central Station Monitoring Service	101-103-850.00	165.00	165.00
TOTAL VENDOR RANGER SECURITY				165.00
VENDOR NAME: REGISTER OF DEEDS				
11/28/17	Remon Copies Grant Year 2017	243-245-709.00	62.00	62.00
TOTAL VENDOR REGISTER OF DEEDS				62.00
VENDOR NAME: REINHART FOODSERVICE				
320828	Inmate Supplies	101-301-770.00	1,744.78	1,744.78
323374	Inmate Supplies	101-301-770.00	885.20	885.20
TOTAL VENDOR REINHART FOODSERVICE				2,629.98
VENDOR NAME: RIESTERER & SCHNELL, INC.				
1280622	Loader Hydraulics Repair	216-585-981.00	1,563.30	1,563.30
TOTAL VENDOR RIESTERER & SCHNELL, INC.				1,563.30
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Binders & Hard Drive (EMS Supplies)	101-426-727.00	120.74	120.74
TOTAL VENDOR SEXTON, RICHARD				120.74
VENDOR NAME: SHORT, MARY KAY				
17-3864-FH	Transcripts (Petros)	101-131-806.00	23.50	23.50
TOTAL VENDOR SHORT, MARY KAY				23.50
VENDOR NAME: SPRINGSTED WATERS				
012680.100-1	Executive Recruitment - Administrator	101-172-704.00	7,350.00	7,350.00
TOTAL VENDOR SPRINGSTED WATERS				7,350.00
VENDOR NAME: STANDARD INSURANCE COMPANY				7,350.00

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STANDARD INSURANCE COMPANY December 2017 Life Insurance Premium				228.92
		101-101-713.00	21.24	
		101-132-713.00	6.49	
		101-136-713.00	11.80	
		101-141-713.00	9.44	
		101-148-713.00	0.59	
		101-215-713.00	11.80	
		101-172-713.00	4.72	
		101-267-713.00	11.80	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	4.72	
		101-301-713.00	49.56	
		101-682-713.00	2.36	
		101-426-713.00	2.36	
		216-585-713.00	2.36	
		271-790-713.00	9.44	
		292-663-713.00	2.36	
		292-664-713.00	2.36	
		292-665-713.00	2.36	
		208-751-713.00	2.36	
		205-316-713.00	2.36	
		205-315-713.00	30.68	
		266-325-713.00	21.24	
TOTAL VENDOR STANDARD INSURANCE COMPANY				228.92
VENDOR NAME: STATE OF MICHIGAN August & September Offset Billing				6,794.54
		292-662-843.01	6,794.54	
TOTAL VENDOR STATE OF MICHIGAN				6,794.54
VENDOR NAME: STATELINE APPAREL 49064 Mike Sieg (Uniform Allowance)				12.99
		101-265-745.00	12.99	
TOTAL VENDOR STATELINE APPAREL				12.99
VENDOR NAME: SYN-TECH SYSTEMS 157448 Maintenance Contract for Fuel Farm				550.00
		216-585-801.00	550.00	
TOTAL VENDOR SYN-TECH SYSTEMS				550.00
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST 628840339 Service Charge - FOC				33.80
		101-141-817.00	33.80	
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST				33.80
VENDOR NAME: TOWN & COUNTRY VETERINARY CLIN 179523 Vesta - K9 Care				134.04
		101-301-881.01	134.04	
TOTAL VENDOR TOWN & COUNTRY VETERINARY CLIN				134.04
VENDOR NAME: U.E.S. COMPUTERS, INC. 77918 Toner - Road Patrol 77961 Barracuda Essentials (x200 users)				131.98 3,950.00
		205-315-727.00	131.98	
		101-103-857.02	3,950.00	
TOTAL VENDOR U.E.S. COMPUTERS, INC.				4,081.98
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE 344111943 Bizhub 423 Copier				133.07
		101-172-942.00	133.07	
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				133.07
VENDOR NAME: UNIFORM SHOPPE 271891 Uniform Allowance - Holmes 271878 Uniform Allowance - Reserves				479.50 360.00
		101-301-745.00	479.50	
		101-301-745.01	360.00	
TOTAL VENDOR UNIFORM SHOPPE				839.50
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP 0402047856-00006 Stoney Point Street Lighting 0402047856-00005 Kleinke Park				42.48 65.87
		208-751-920.01	42.48	
		101-265-920.03	65.87	
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				108.35
VENDOR NAME: ZERATSKY EXTREME HEATING &				

**APPROVED**  
 DEC 01 2017 *DB*  
 CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ZERATSKY EXTREME HEATING &				
11628	Annex Bldg - Furnace Maintenance	101-265-934.00	110.00	110.00
11651	Rooftop #5 Unit at Jail	101-265-934.00	80.00	80.00
TOTAL VENDOR ZERATSKY EXTREME HEATING &				190.00
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
November 2017	Medical Examiner	101-648-709.00	2,030.00	2,030.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				2,030.00
GRAND TOTAL:				67,659.94

**APPROVED**

DEC 01 2017



CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Miscellaneous Boards/Committees/Commission Reports</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>  Miscellaneous reports discussed at the 12.12.17 County Board Meeting	
<b>RECOMMENDED MOTION:</b>  To approve Miscellaneous reports discussed at the 12.12.17 County Board Meeting	

Submitted by: Sherry DuPont

12/20/2017  
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

# MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

## MONTHLY BUILDING PERMIT REPORT

12/04/2017

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13637-17	11/03/17	KAPRELIAN CHARLES G & LAUREEN	N6075 CO RD 577	MELLEN TWP.	\$220.92
Work :	4.MANUFACTURED	16 X 80 MANUFACTURED HOME			009-121-007-50
P13640-17	11/02/17	STROBEL CHRISTOPHER & AMAND	8453 W Bird Road	FAITHORN TWP.	\$220.60
Work :	1.NEW BUILDING	28 x 40 garage/living space			003-103-006-20
P13641-17	11/21/17	HESS DAVID J & MARUEEN REV TR	N5237 R-1 LN	MELLEN TWP.	\$209.64
Work :	2.ADDITION	22 x 36 addition to cabin			009-200-010-00
P13642-17	11/21/17	ETCHEMENDY TY & DANIELLE	8455 W Bird Road	FAITHORN TWP.	\$238.20
Work :	1.NEW BUILDING	24 x 40 new home			003-103-006-30
P13643-17	11/27/17	MCGIVERN BRIAN & PENNY	N8433 PALMER RD T-2	LAKE TWP.	\$167.16
Work :	3.GARAGE	32 x 36 garage for cold storage			008-223-006-00
P13644-17	11/29/17	KIRSCHNER JR WILLIAM & LISA	W 3618 LABELLE RD	SPALDING TWP.	\$491.00
Work :	3.GARAGE	50 x 104 machine shed			013-222-017-00
P13645-17	11/30/17	BOWER BROCK R	W593 CO RD 400	HARRIS TWP.	\$494.12
Work :	1.NEW BUILDING	2184 sq ft home with attached garage			005-123-001-00
<b>Total Permits</b>					<b>7</b>
<b>Total Fees</b>					<b>\$2,041.64</b>

Menominee County Planning Commission  
S904 U.S. Highway 41 Stephenson, MI 49887  
Planning Commission Minutes  
September 25, 2017

The Menominee County Planning Commission meeting was called to order at 5:27 PM CDT by Chair Lillian Schultz at the Lake Township Hall in Stephenson, MI with the Pledge of Allegiance.  
*Had to wait for a quorum to call the meeting to order.*

Roll Call: Present: Bob Desjarlais, Charlene Peterson, Lillian Schultz, and County Commissioner Steve Gromala. Absent: Bill Anderson, Terry Proos, and Gary Scholtz. Quorum was present to conduct business. Commissioner Gromala was introduced although he knew everyone present.

Approval of Agenda: Motion to approve by B. Desjarlais; support by S. Gromala. Motion carried.

Approval of Previous Minutes: Motion by Bob Desjarlais to approve regular minutes of June 26, 2017 meetings; support by C. Peterson. Motion carried.

Public Comment: none present

Old Business:

- A) Marijuana regulations: State is writing rules although they are only "emergency" status at this time. The State of MI is still in a flux about how to handle the multiple issues of regulating this currently illegal (by Federal standards) Substance. Peterson had been to an MTA class which addressed some potential avenues for local Townships to deal with the issues.
- B) It was agreed by consensus that until more evidence was presented with reference to the mis-numbering of the SOM Act on defining the creation of Planning Commissions that the topic should be dropped from the agenda.

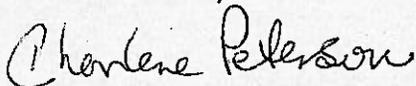
New Business:

- A) Commissioner Gromala suggested the Economic Development contract with the County should include a mandatory condition by which a formal report be made to the Menominee County Planning Commission monthly. It was agreed by consensus that the recommendation should be added to the contract and implemented.

Next Meeting Date: **Monday, October 23, 2017.** (OR to be called as needed)  
October 23, 2017 will be the 4<sup>th</sup> quarter meeting.

Adjournment: Motion by B. Desjarlais to adjourn, support by C. Peterson. Motion carried.  
Meeting adjourned at 6:15 pm.

Minutes Submitted by:



Charlene Peterson, Secretary  
Menominee County Planning Commission

Approved 11/27/17

**Menominee County  
Department of Health and Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858**

**BOARD MEMBERS**

**JEFF NASER, CHAIR  
GARY EICHHORN  
SHEILA VERAGHEN**

**DIRECTOR**

**RUSSELL K. SEXTON**

**Date:** October 31, 2017

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan.

Present: Jeff Naser, Board Chair; Gary Eichhorn, Board Member; Sheila Veraghen, Board Member and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**APPROVAL OF MINUTES:**

Minutes of the September 26, 2017 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for September 2017 was reviewed. There were \$100.00 in expenditures for the DHHS Board meeting; leaving a balance of \$1,626.07.

A motion to approve the financial report was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

The Menominee County Board of Commissioners provided the board with an allocation of \$4,000.00 for FY2018.

The Michigan County Social Services Association (MCSSA) sent an invoice for the payment of statewide dues in the amount of \$868.98. A motion was made by Mr. Eichhorn to remain out of the MCSSA and not pay their dues as there was no observable benefit for the board or the county to be a part of the MCSSA. The motion was supported by Mr. Naser. Motion passed without opposition.

**DIRECTOR'S REPORT:**

Mr. Sexton provided the board with an update on the current staffing situation in Menominee County.

**Statewide Director's Meeting Information:** No new information provided.

**Collaborative Issues:** No new information provided.

**Business Plan Update:** Mr. Sexton provided the board with an update on current performance data including:

FY 2017 Operating Funds: Menominee County allocation is: \$25,896.00. Year-to-date expenditures are: \$28,436.60. This constitutes 109.8% of the allocation spent with 100% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,261.00. Year-to-date expenditures are: \$17,122.92. This constitutes 48.6% of the allocation spent with 100% of the year elapsed.

**Assistance Payments:**

Assistance Payments Standard of Promptness: 98.6%. Business Service Center 1 average is 97.52%. Statewide Average is 97.55%.

Family Independence Program Work Participation Rate: 100%. Year to date average for CY 2017 is 50%. Federal goal is 50%.

**Miscellaneous:** Mr. Sexton reviewed with the board customer information as follows:

July 2017 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 22 cases; 46 recipients; \$12,172.00 in benefits.
- Food Assistance Program: 1,287 cases; 2,409 recipients; \$276,378.00 in benefits.
- State Disability Assistance: 13 cases; 13 recipients; \$3,349.00 in benefits.
- Child Development and Care: 32 cases; 52 recipients; \$26,006.00 in benefits.
- State Emergency Relief: 0 case; \$0 in benefits.
- Unduplicated total: 1,311 cases; 2,447 recipients; \$317,904.00 in benefits.

**Total Eligible Medicaid Cases and Recipients:**

- Family Medicaid: 668 cases; 1,401 recipients
- Other Children < Age 21: 111 cases; 119 recipients
- Pregnant Women & Children Under 19: 472 cases; 861 recipients
- MiChild: 56 cases; 98 Recipients
- Non-SSI Aged, Blind & Disabled: 634 cases; 662 recipients
- SSI Aged, Blind & Disabled: 480 cases; 480 recipients
- Medicaid Eligible Total: 2,186 cases; 3,621 recipients

This information is available on the [www.michigan.gov/dhs](http://www.michigan.gov/dhs) website in the "Green Book".

**Child Welfare:**

CPS Commencement	100%
CPS F2F Investigations	100%
CPS Ongoing F2F	80%
CPS Ongoing Caregiver F2F	100%
CPS Services Plans	100%
CPS Plan Approval	100%
CFC Service Plans	100%
CFC Plan Approval	100%
Medical	0%
Dental	100%
Worker/Child Contacts	82%
Worker/Parent Contacts	71%
Worker/Supervisor Contacts	100%
Parent/Child Contacts	96%

**Board Member Input/Suggestions: None**

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Mr. Veraghen. Motion passed without opposition.

**BOARD BUSINESS:**

**1. Approval of Vouchers:**

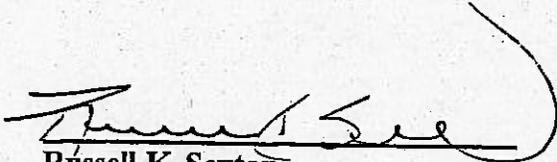
Vouchers for August and September 2017 were reviewed and a motion to approve all vouchers was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

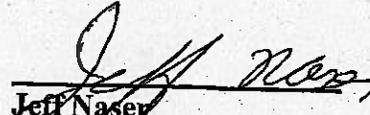
**NEW BUSINESS:** There was no new business presented.

**PUBLIC COMMENT:** None

**NEXT MEETING:** November 28, 2017 at 9:00 a.m. at the Spaulding Township Hall,  
N15881 Pine Avenue, Powers, Michigan

**ADJOURNMENT:** Motion to adjourn made by Mr. Eichhorn and supported by Ms.  
Veraghen. Meeting adjourned at 0941 a.m.

  
Russell K. Sexton  
Board Secretary

  
Jeff Naser  
Board Chairperson

Pc: DHS Board Members; Menominee County BOC

## **Menominee County Parks and Recreation Committee**

**Meeting Minutes – November 6, 2017**

The meeting was called to order at 5:00 PM by Chair, Bob Desjarlais at the Stephenson Annex.

Reporting for roll call were: Bob Desjarlais, Dick Peterson, Kathy Branz, Mike Kass, County Commissioner Larry Phelps and County Administrator Sherry DuPont. Excused: Commissioner Bill Cech County Administrator Sherry DuPont. Others present were Noreen Johnson, Kathy Coppock, and Zach from Win Rose North Outfitters/Bait and Tackle.

Approval of agenda: Motion by Dick Peterson; support by Mike Kass to approve the agenda. Motion carried.

Minutes: Motion by Larry Phelps September 5, 2017 minutes; second by Mike Kass. Motion carried.

### **Public Comments:**

Noreen also brought up a project of trails leading to the Bay with a viewing platform. Ingallston Township are member of CUPPAD and maybe we can use them to do the trail project. Sherry suggested we have a detailed map of current trails, appropriate \$600. Sherry will also check for the surveys of Bailey Property.

Noreen stated they are also looking to have a fund raiser for a new building. It would include 2 unisex indoor bathrooms, a gallery and a place to store printed archives. The 1<sup>st</sup> stage would be the mound system septic at a cost of \$18,000. She was wondering if some of the profits could be applied to the project. They also applied for a grant and should know in November

Bob asked if one bathroom would be sufficient, and Noreen stated two would be better due to the amount of events they have.

Noreen also asked if a stump digger/chipper would be a good tool for the parks. In the past a contractor has been used. A discussion followed regarding the liability of having a chipper.

### **Business:**

a. Parks Winter Closure – No running water/no plowing/\$15 per night camping. A motion by Bob to add a non-seasonal rate after November 1 and adding this to the price list. This was supported by Dick with all in favor.

b. October 2, 2017 meeting – Mike Kass mileage. A motion by Bob supported by Larry to pay Mike the mileage.

c. Noreen Johnson – Save a tree designated to be cut - Noreen Johnson stated there is a large Maple to be cut that she would like saved. It is used for shade and signs. She would be willing to trade this tree for another if this is okay with the logger. All were in agreement.

The Forrester, Dean Francis is to be contacted to see why he wants it cut.

d. Park Rules – ORV use ..with written authorization – Sign? After much discussion and looking at the rules “No off road vehicles allowed in Park May 1 to October 1” for Shakey Lakes and “No vehicles beyond this point” for Bailey and Kleinke to keep them off the beach. A motion by Mike to purchase the signs supported by Kathy with all in favor.

e. Parks Lawnmower – Jim Q. request for replacement/bid process – Jim to supply Sherry with specs he would like so she can get the bid process started. Dick stated Jim would like a 60” zero turn lawn mower.

f. 2018 Park Price List – move to next month’s agenda.

g. Forrester Update – a text from Dean Francis indicated that the cutting will probably not start until the 1<sup>st</sup> of the year due to the wetness.

h. 2016/2017 Monthly Budget Review – Adjustments can be made until November 30, 2017. Tabled to next meeting.

i. 2017/2018 Monthly Budget Review - Committee to study budget and look at the 5 year plan. Two items that must be completed are a new roof on the Linderoff Pavilion and cost of black top/limestone at Kleinke Park. Dick also brought up the addition of 50 AMP service on the black top parking lot to allow larger campers into Shakey Lakes. If this is done we can eliminate “restriction of campers over 35” in the KOA booklet. This must be decided soon as the book goes to print early in the year.

Kathy stated that during the meeting with the Fair Board they would like the Fair Building rewired. This year they kept popping circuit breakers. A motion by Dick to ask the County Board to allow bids to rewire the Fair Building supported by Mike with all in favor.

j. Fair Board – Dick and Bob met with the Fair Board at Shakey Lakes. They are interested in obtaining some moveable bleachers to use for Fair Events. Larry was concerned about the liability and upkeep. He said research should be done as aluminum bleachers need a lot of upkeep.

The list for set up and take down for the Fair will be sent to the Fair Board.

Correspondence: None

Any other items Members wish to present: Larry introduced Zach from Wild Rose Outfitters/Bait and Tackle.

Zach stated there is a large interest in kayaking and paddle boating. Marinette has installed a kayak launch which helps disabled/elderly persons to be able to participate in this sport. Kayak fishing is a big sport down south and moving north. His company sponsors Kayak fishing weekends and would like to include Shakey Lakes. He asked for low attendance weekends in the park that would give him some dates to target for this event.

Sherry will contact Karen Kayser to obtain which weekends are the slowest and let Zach know.

Zach also stated we have to target the 20-30 year olds to improve the usage of Menominee County facilities. Tourism is growing and we need to be ready with the right activities.

Zach will get a price on a kayak launch (basic) to see if we can afford to install one at Shakey Lakes.

Larry will get a price sheet from other camping facilities in the area so we can check our prices to theirs.

Bob Desjarlais stated Brian Bousley, former County Administrator, suggested another park at Shakey Lakes: example; Shakey Lakes East – where we could put in 4 rustic cabins with no license-permits needed.

Dick Peterson asked that we continue working on dedications for monetary donations to the Parks. We need to plan for implementation of this project.

Public Comment: None

Adjournment: Motion by Mike Kass to adjourn; supported by Kathy Branz.  
Meeting adjourned at 7:21 PM.

DRAFT

Approved 12/19/17  
as amended

Page 1 of 2

November 07, 2017

5:32 PM – Menominee County 9-1-1 Governing Board Meeting called to order at Stephenson Fire Station:

Members in attendance: Josh Jones, John Starsinski, Greg Cunningham, Brian White, Brett Botbyl, Jerry Christiaens, Mark Petersen, Sharline Corrigan

Excused: Bill Cech, Carl Johnson

Also in attendance: 911 Director Brian Barrette, County Administrator Sherry Dupont, Deputy Director Andy Primeaux.

1. Approval of Agenda Motioned: Josh Jones, 2nd: Brian White, AIF.
2. Minutes of previous meeting Motioned: Josh Jones, 2nd: Brett Botbyl, AIF
3. Public Comment: None Motion to close by Brett Botbyl, 2nd: Jerry Christiaens, AIF
4. Director's Report:
  - a) Hannahville grant received \$10,000 for equipment.
  - b) Emergency Medical Dispatch program requested from another Hannahville Grant. (\$200,000.00)
  - c) CAD AVN ~~still don't have~~ Go live date is the end of February 2018, (Homeland Security Grant) *Men. Co is not operational at this time, but we do have the capabilities.*
  - d) Two retirements from Dispatch team, recently. Another one expected Jan 2018. - Currently, there are 10 full-time employees.
  - e) Deputy Director Position was created, employee hired is Andy Primeaux.
  - f) Two RFP's requested. Would like to have presented to the Board for a decision.
  - g) Menominee County Commissioners took the Console from the 9-1-1 Budget. - Board wants to get a ZTron vs Motorola. There is just NO one locally available to provide guidance on dealing with issues.
  - h) Budget:
    - Request of voters for an increase surcharge
    - Request millage of voters.
    - Request operational monies from the County Board of Commissioners.
    - -MOST other counties have the surcharge plus a millage to able to operate. - Brian recommends we go the millage avenue so that money is specifically earmarked for the 9-1-1 System.
  - i) Recommended to put out a proper RFP and honestly get offers from any/all providers to compare and see what will best meet our needs.
  - j) Current Projects:
    - Policies/Procedures are being updated.
    - Put together an annual performance review for all employees.
    - There will also be quarterly counseling of employees
    - Evacuation plans

- EMD updates & working towards making that electronically provided.
  - Reached out to all Townships for updates on assignment of Fire Numbers.
  - Digital Mapping is being rebuilt for the entire County.
  - Update our Emergency Response Plan.
  - Form scrubbing,
  - Did an exercise with Roubal's Nursing Home.
  - Will be actively participating on Menominee Care Center's Fire/Evacuation drill.
  - Scheduling issues being dealt with are one retirement, and a couple out on medical Leave. They are currently scheduling out 7-8 weeks. Shooting for 6 months.
  - Training: Tactical Training, Human Traffic Recognition, System updates, AVL training.
  - Trainees' - currently have two participating. Including some ride along experiences.
5. Motioned by Greg Cunningham, 2nd by Brett Botbyl, to direct the 911 Director to develop & publish a Request for Proposals. The RFP should contain the needs, wants (as options), and a timeline. The 911 Director should present a draft RFP to the Governing Board Members by Monday Nov 13. Governing Board Member need to get edits to 911 Director by 4:00 pm Nov 16th. The 911 Director should present finalized RFP back to Governing Board Members by end of day Monday Nov 20th. The RFP should be published before Thanksgiving, with a deadline of Dec 15th for vendor response. AIF
  6. Election of Officers: Chairman: Nominated by Josh Jones, 2nd by Greg Cunningham for Mark Petersen. No other nominations. Motion by Brett Botbyl, 2nd by Josh Jones, that nominations be closed and a unanimous vote be cast for Mark Petersen. AIF
  7. Secretary - Motion by Josh Jones, 2nd by Greg Cunningham for Sharline Corrigan. No other nominations. Motion by Jerry Christiaens, 2nd by Josh Jones that nominations be closed and a unanimous vote be cast for Sharline Corrigan. AIF
  8. Vice-Chair - Motion by Brett Botbyl, 2nd by Brian White for Carl Johnson. No other nominations. Motion by Brett Botbyl, 2nd by John Starzinski that nominations be closed and a unanimous vote be cast for Carl Johnson. AIF.
  9. Set a meeting schedule: Dec 19th, 2017, 5:30 pm. Stephenson
  10. Governing Board Member Comments/Concerns:
    - Jerry Christiaens: When dispatching for EMS please give Letter with the address AND the Township that address is located in.
  11. Public Comment: None.
  12. Adjournment: Motion by Jerry Christiaens, 2nd Josh Jones

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	<b>Commissioner Per Diems and Expenses</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>  Board to review Commissioner Per diems and expenses as recently submitted for payment.	
<b>RECOMMENDED MOTION:</b>	

Submitted by: Sherry DuPont

12/20/2017  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	Miscellaneous Bills
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills as paid on Dec. 15, 2017 in the combined amount of \$118,314.52.	
<b>RECOMMENDED MOTION</b>	

Submitted by: Sherry DuPont

12/20/2017  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

## Miscellaneous Bills Account Number List

### General Fund Expenditures

101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-402 Brownfield Authority  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

### Special Revenue Funds

205 Road Patrol  
206 Sheriff Work Van  
208 County Parks  
215 Friend of Court  
216 Airport  
218 IT - Computer Serv.  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
263 Pistol Licensing  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
285 Senior Citizens  
286 Medical Marijuana Grant  
289 SOM Salvage Vehicle Title Inspections  
292 Child Care  
294 Veterans' Trust  
292 Special Child Care Funds  
401 3-Way Road  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

**APPROVED**

DEC 15 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTION	AMOUNT	CHIEF FISCAL OFFICER	AMOUNT
VENDOR NAME: ABILITA 171206 Long Distance Savings December 2017					
		101-103-850.00	9,303.65	MENOMINEE COUNTY MICHIGAN	9,303.65
TOTAL VENDOR ABILITA					9,303.65
VENDOR NAME: AIRGAS NORTH CENTRAL 9070286790 Oxygen					
		205-315-755.00	8.92		8.92
TOTAL VENDOR AIRGAS NORTH CENTRAL					8.92
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI					
370500	Shakey Lakes Office/Shop	208-751-920.01	104.69		104.69
379700	Storage Shed	208-751-920.01	109.63		109.63
380300	Shower Building	208-751-920.01	33.04		33.04
367200	Northwest Campsites	208-751-920.01	52.74		52.74
369802	W8449 Co Rd G12 Campsites	208-751-920.01	32.75		32.75
1614900	Bath House	208-751-920.01	52.89		52.89
383101	Bass Lakes Camp Sites	208-751-920.01	105.07		105.07
383001	Shakey Lakes Park/Horse	208-751-920.01	34.22		34.22
383200	N8380 Co Park Rd 20.5	208-751-920.01	29.22		29.22
383301	Shakey Lakes Park/Cattle	208-751-920.01	29.22		29.22
1503500	N8380 Co Pk Rd 20.5	208-751-920.01	58.62		58.62
367100	N8390 Beach Hosue	208-751-920.01	31.72		31.72
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI					673.81
VENDOR NAME: ANDERSON, BILL 11/27/17 Planning Commission - Mileage					
		101-401-710.00	29.96		29.96
TOTAL VENDOR ANDERSON, BILL					29.96
VENDOR NAME: AT&T - CAROL STREAM, IL					
906863298912	Telephone Services	101-103-850.00	89.97		89.97
906863299112	Telephone Services	101-103-850.00	89.97		89.97
906753220912	Annex - Telephone Services	101-103-850.00	25.06		25.06
906863441411	911 - Telephone Services	266-325-850.00	237.74		237.74
TOTAL VENDOR AT&T - CAROL STREAM, IL					442.74
VENDOR NAME: AUTOMOTIVE SUPPLY CO.					
080417796	Airport Supplies for Plow	216-585-981.00	36.44		36.44
080417366	Airport Supplies	216-585-981.00	38.50		38.50
TOTAL VENDOR AUTOMOTIVE SUPPLY CO.					74.94
VENDOR NAME: BARDOWSKI, JAMES 12/11/17 Transport					
		101-132-801.01	40.00		136.00
		101-132-801.00	96.00		
TOTAL VENDOR BARDOWSKI, JAMES					136.00
VENDOR NAME: BARRETTE, JODIE Reimbursement Mileage & Bridge Tolls					
		101-141-860.00	114.46		114.46
TOTAL VENDOR BARRETTE, JODIE					114.46
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC. 23416 2014 Chevy Impala - Vehicle Maintenance					
		205-315-934.02	34.90		34.90
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.					34.90
VENDOR NAME: BLUETARP FINANCIAL, INC. E37787 Inmate Supplies					
		101-301-770.00	189.00		189.00
TOTAL VENDOR BLUETARP FINANCIAL, INC.					189.00
VENDOR NAME: BP 52046971 Road Patrol - Gasoline Sales					
		205-315-742.00	573.15		573.15
TOTAL VENDOR BP					573.15
VENDOR NAME: BRAZEAU, DAWN 17-3864 & 3884 Transcript (Petros x2)					
		101-131-806.00	206.80		206.80
TOTAL VENDOR BRAZEAU, DAWN					206.80
VENDOR NAME: BURNHAM & FLOWER OF MICHIGAN 6363 Renewal of Security Bond					
		101-253-830.00	1,081.00		1,081.00

DEC 15 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTION	AMOUNT	AMOUNT
VENDOR NAME: BURNHAM & FLOWER OF MICHIGAN				
TOTAL VENDOR BURNHAM & FLOWER OF MICHIGAN				1,081.00
VENDOR NAME: CELLCOM				
405187	Medical Examiner - Cellular Services	101-648-850.00	58.04	58.04
TOTAL VENDOR CELLCOM				58.04
VENDOR NAME: CENEX FLEETCARD				
148969	Gasoline Sales	249-371-742.00	46.16	74.21
		101-132-860.00	28.05	
TOTAL VENDOR CENEX FLEETCARD				74.21
VENDOR NAME: CITY OF MENOMINEE				
051-010-450-00	2017 Winter Tax <i>4th St. Bldg.</i>	101-103-755.00	220.12	220.12
TOTAL VENDOR CITY OF MENOMINEE				220.12
VENDOR NAME: CITY OF MENOMINEE				
December 2017	Monthly Rent (911)	266-325-976.00	351.67	351.67
4625	Gasoline Sales (Road & Work Van)	206-301-742.00	50.24	1,597.09
		205-315-742.00	1,546.85	
TOTAL VENDOR CITY OF MENOMINEE				1,948.76
VENDOR NAME: CLOVERLAND PAPER CO				
115891	Inmate Supplies	101-301-770.00	77.84	77.84
115923	Inmate Supplies	101-301-770.00	168.40	168.40
115925	Inmate Supplies	101-301-770.00	129.55	129.55
115892	Janitorial Supplies (Library)	101-265-755.01	92.91	92.91
115890	Janitorial Supplies (Courthouse)	101-265-755.01	143.82	143.82
115924	Janitorial Supplies	101-265-755.01	149.22	149.22
TOTAL VENDOR CLOVERLAND PAPER CO				761.74
VENDOR NAME: COHL STOKER & TOSKEY P C				
48241	Legal Fees (November 2017)	101-211-807.00	3,130.18	3,130.18
TOTAL VENDOR COHL STOKER & TOSKEY P C				3,130.18
VENDOR NAME: COLEMAN ENGINEERING COMPANY				
29936	Additional Mapping (Cedarville) (Pay 2 of 2)	517-252-970.00	2,500.00	2,500.00
TOTAL VENDOR COLEMAN ENGINEERING COMPANY				2,500.00
VENDOR NAME: COOPER OFFICE EQUIPMENT				
147761	Contract # 1408-01	101-172-931.00	109.00	109.00
150847	Copier Toner & Staples	101-172-931.00	68.00	68.00
150845	Contract # 3025-01	101-172-931.01	293.00	293.00
151151	Contract # 2146-01	101-172-931.01	370.07	370.07
TOTAL VENDOR COOPER OFFICE EQUIPMENT				840.07
VENDOR NAME: CORTECH				
62263	Table (Attorney/Client Room)	<i>JE</i> 101-301-755.00	447.00	<i>101-265-970.07 AD</i> 447.00
TOTAL VENDOR CORTECH				447.00
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCT				
30099	Shredding Documents (12/7/17)	101-265-801.00	109.29	109.29
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCT				109.29
VENDOR NAME: CVS PHARMACY INC.				
6005432044049416	Inmate Medications	101-301-770.01	104.75	104.75
TOTAL VENDOR CVS PHARMACY INC.				104.75
VENDOR NAME: DEKETO, LLC				
DK 12-17	November 2017 Documents (x386)	256-277-857.00	780.00	780.00
TOTAL VENDOR DEKETO, LLC				780.00
VENDOR NAME: DESJARLAIS, ROBERT				
11/27/17	Planning Commission - Mileage	101-401-710.00	5.35	5.35

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNT	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: DESJARLAIS, ROBERT					
TOTAL VENDOR DESJARLAIS, ROBERT					5.35
VENDOR NAME: DICKINSON COUNTY PROBATE COURT					
Dues	2017/18 Dues (Probate)	101-132-802.00	212.50		425.00
		101-148-802.00	212.50		
TOTAL VENDOR DICKINSON COUNTY PROBATE COURT					425.00
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC					
1406	Notice for Sealed Bids	216-585-901.00	31.32		31.32
1445	Millage Renewal & Election Notice	101-262-727.00	706.88		706.88
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC					738.20
VENDOR NAME: EICHHORN, GARY					
November 2017	DHS Board (Per Diem)	101-601-837.00	50.00		50.00
TOTAL VENDOR EICHHORN, GARY					50.00
VENDOR NAME: ELCOM SYSTEMS					
53090	Remote Speaker Mic	205-315-934.01	129.47		129.47
TOTAL VENDOR ELCOM SYSTEMS					129.47
VENDOR NAME: FRESH CLEAN					
12/08/17	Carpet Cleaning (911)	266-325-755.00	75.00		75.00
TOTAL VENDOR FRESH CLEAN					75.00
VENDOR NAME: FROST, LISA					
17-3864-FH	Transcript (Petros)	101-131-806.00	18.45		18.45
TOTAL VENDOR FROST, LISA					18.45
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE					
7C131423	Annex	101-261-930.04	58.93		58.93
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE					58.93
VENDOR NAME: HELIX CONSULTING					
10131	Review & Testimony (G. Ilander)	101-131-807.00	5,000.00		5,000.00
TOTAL VENDOR HELIX CONSULTING					5,000.00
VENDOR NAME: HENSLEY, RN, JOEL					
December 2017	Inmate Nursing Services	101-301-770.01	1,365.00		1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL					1,365.00
VENDOR NAME: HIGH REV GRAPHICS					
1477	Marine Division - Uniforms	101-331-755.01	140.00		140.00
TOTAL VENDOR HIGH REV GRAPHICS					140.00
VENDOR NAME: IDENTISYS, INC.					
366378	Body Cameras (x3)	101-301-934.02	1,524.40		1,524.40
TOTAL VENDOR IDENTISYS, INC.					1,524.40
VENDOR NAME: J S ELECTRONICS, INC.					
19966	Window Lights Maintenance	205-315-934.02	115.00		115.00
19974	Tower Lease (December 2017)	266-325-976.00	505.00		505.00
19975	Voice Paging (Sheriff Dept)	101-301-755.00	96.00		96.00
TOTAL VENDOR J S ELECTRONICS, INC.					716.00
VENDOR NAME: JACK'S FRESH MARKET					
11/30/17	Inmate Supplies (171-70, 171-107, 171-189)	101-301-770.00	85.11		85.11
TOTAL VENDOR JACK'S FRESH MARKET					85.11
VENDOR NAME: JERRY SEID					
9622	Repair Can Recycle (Can Zone)	296-667-801.01	200.58		200.58
TOTAL VENDOR JERRY SEID					200.58
VENDOR NAME: K & M RENTALS					
7783	Portable Toilet (Final)	208-751-801.00	90.00		90.00

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: K & M RENTALS				
TOTAL VENDOR K & M RENTALS				90.00
VENDOR NAME: KASS, MICHAEL				
12/4/17	Parks & Rec Committee	208-751-860.00	50.00	71.40
		208-751-860.00	21.40	
TOTAL VENDOR KASS, MICHAEL				71.40
VENDOR NAME: LANG, BERNARD				
Reimbursement	Mileage - November 2017	101-101-860.02	109.68	109.68
TOTAL VENDOR LANG, BERNARD				109.68
VENDOR NAME: LARSON, MICHELLE				
12/6/17	Can Zone	292-668-801.00	60.00	94.24
		292-668-801.00	34.24	
TOTAL VENDOR LARSON, MICHELLE				94.24
VENDOR NAME: LENCA SURVEYING				
17205	Remon Yr 2017 (11/7 - 11/29/17)	243-245-801.07	4,276.02	4,276.02
TOTAL VENDOR LENCA SURVEYING				4,276.02
VENDOR NAME: LEXISNEXIS				
3091228183	November 2017 (Last Payment)	269-145-801.00	370.00	370.00
TOTAL VENDOR LEXISNEXIS				370.00
VENDOR NAME: LINDWALL, SYLVIA RDN				
Consult	Dietary Consult for Jail	101-301-770.00	481.98	481.98
TOTAL VENDOR LINDWALL, SYLVIA RDN				481.98
VENDOR NAME: LITHOCRAFTERS PRINTING, INC.				
94587	New Logo Design (Clerk's Office)	101-215-727.00	45.00	45.00
TOTAL VENDOR LITHOCRAFTERS PRINTING, INC.				45.00
VENDOR NAME: M & M COMMUNITY FOUNDATION				
592	Grant Writing Seminar (1/10/18)	266-325-860.00	35.00	35.00
TOTAL VENDOR M & M COMMUNITY FOUNDATION				35.00
VENDOR NAME: M.A.C.C.				
Registration	Marc Kleiman (Quarterly Meeting)	101-215-860.00	50.00	50.00
TOTAL VENDOR M.A.C.C.				50.00
VENDOR NAME: MANPOWER				
32138828	Week Ending 11/26/17 (D. Averill)	101-172-704.00	378.00	378.00
32169785	Week Ending 12/3/17 (D. Averill)	101-172-704.00	630.00	630.00
TOTAL VENDOR MANPOWER				1,008.00
VENDOR NAME: MCBAP				
Annual Fee	Michael Pfankuch	101-136-802.00	85.00	85.00
TOTAL VENDOR MCBAP				85.00
VENDOR NAME: MENARDS - MARINETTE				
48024	Security Door/Window Supplies	101-265-970.07	62.42	62.42
48023	Operating Supplies (B&G)	101-265-755.00	65.92	65.92
47807	Supplies for Security Door/Window	101-265-970.07	100.48	100.48
48364	Building Maintenance Supplies	101-265-930.01	56.16	56.16
48328	Security Door/Window Supplies	101-265-970.07	53.12	53.12
48327	Building Maintenance Supplies	101-265-930.01	103.14	103.14
48051	Inmate Supplies	101-301-770.00	93.85	93.85
48565	Park Supplies	208-751-756.01	245.70	245.70
TOTAL VENDOR MENARDS - MARINETTE				780.79
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
124	Meeting Date Change	101-101-901.00	22.50	22.50

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: MENOMINEE COUNTY JOURNAL					22.50
TOTAL VENDOR MENOMINEE COUNTY JOURNAL					22.50
VENDOR NAME: MENOMINEE COUNTY TREASURER					
Plat Book	Register of Deeds (x1)	101-268-727.00	35.00		35.00
Plat Book	Equalization (x1)	101-257-727.00	35.00		35.00
TOTAL VENDOR MENOMINEE COUNTY TREASURER					70.00
VENDOR NAME: MICHIGAN ASSO. OF COUNTIES					
1781	2018 2nd Qtr Invoice	101-101-716.00	75.29		39,286.15
		101-131-716.00	58.44		
		101-132-716.00	114.63		
		101-136-716.00	497.08		
		101-141-716.00	777.94		
		101-148-716.00	59.67		
		101-150-716.00	3.68		
		101-172-716.00	472.85		
		101-215-716.00	283.14		
		101-253-716.00	196.65		
		101-257-716.00	420.86		
		101-261-716.00	27.01		
		101-265-716.00	1,567.57		
		101-267-716.00	1,356.15		
		101-268-716.00	104.42		
		101-301-716.00	18,112.97		
		101-331-716.00	53.90		
		101-426-716.00	43.00		
		101-648-716.00	64.24		
		101-662-716.00	50.06		
		205-315-716.00	9,640.54		
		205-316-716.00	626.08		
		208-751-716.00	1,072.59		
		210-585-716.00	1,363.66		
		249-371-716.00	93.58		
		266-325-716.00	581.27		
		271-790-716.00	795.58		
		292-663-716.00	295.10		
		292-664-716.00	240.76		
		292-665-716.00	247.44		
TOTAL VENDOR MICHIGAN ASSO. OF COUNTIES					39,286.15
VENDOR NAME: MICHIGAN SHERIFFS' ASSOCIATION					
20170988	MSA 2018 Professional Association dues	101-301-802.00	730.00		730.00
TOTAL VENDOR MICHIGAN SHERIFFS' ASSOCIATION					730.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I					
0132390-001	Road Patrol - Office Supplies	205-315-727.00	4.50		4.50
0132564-001	Sheriff Dept - Operating Supplies	101-301-755.00	17.10		17.10
0132546-001	Probate/Family Office Supply	101-132-727.00	47.24		94.48
		101-148-727.00	47.24		
0131996-001	Sheriff Dept - Office Supplies	101-301-727.00	6.74		6.74
0132557-001	Sheriff Dept - Office Supplies	101-301-727.00	37.38		37.38
0132647-001	Family Court - Office Supplies	101-132-727.00	23.68		23.68
0132651-001	Chair for Circuit/District Bench	101-131-931.00	120.00		240.00
		101-136-727.00	120.00		
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I					423.88
VENDOR NAME: MMTA					
Dues	2018 MMTA Membership Dues Renewal	101-253-802.00	50.00		50.00
TOTAL VENDOR MMTA					50.00
VENDOR NAME: MURPHY, KEITH					

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER	AMOUNT
VENDOR NAME: MURPHY, KEITH					
12/11/17	Transport	101-132-801.01	40.00	MENOMINEE COUNTY MICHIGAN	281.30
		101-132-801.00	96.00		
		101-132-801.00	145.30		
TOTAL VENDOR MURPHY, KEITH					281.30
VENDOR NAME: NASER, JEFF					
November 2017	DHS Board (Per Diem)	101-601-837.00	50.00		50.00
TOTAL VENDOR NASER, JEFF					50.00
VENDOR NAME: NEOPOST USA, INC.					
55230704	Postage Machine Supplies	101-253-729.01	248.40		248.40
TOTAL VENDOR NEOPOST USA, INC.					248.40
VENDOR NAME: NIEMI, DANIEL					
12/06/17	Transport	101-132-801.01	15.00		112.53
		101-132-801.00	36.00		
		101-132-801.00	61.53		
TOTAL VENDOR NIEMI, DANIEL					112.53
VENDOR NAME: NORWAY SPRINGS, INC.					
511943	Airport Supplies	216-585-801.00	7.20		7.20
514089	Airport Supplies	216-585-801.00	9.49		9.49
518664	Airport Supplies	216-585-801.00	9.49		9.49
TOTAL VENDOR NORWAY SPRINGS, INC.					26.18
VENDOR NAME: NUTT, MICHAEL					
Reimbursement	Mileage	292-664-860.00	73.67		73.67
TOTAL VENDOR NUTT, MICHAEL					73.67
VENDOR NAME: OFFICE DEPOT, INC.					
985294882001	District - Office Supplies	101-136-727.00	8.89		8.89
985294993001	District - Office Supplies	101-136-727.00	61.13		61.13
TOTAL VENDOR OFFICE DEPOT, INC.					70.02
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE					
150008	Park Equipment Maintenance Supplies	208-751-930.02	50.51		50.51
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE					50.51
VENDOR NAME: PAN-O-GOLD BAKING CO.					
40068317335006	Inmate Supplies	101-301-770.00	99.88		99.88
40068317329004	Inmate Supplies	101-301-770.00	143.23		143.23
TOTAL VENDOR PAN-O-GOLD BAKING CO.					243.11
VENDOR NAME: PETERSON, CHARLENE					
11/27/17	Planning Commission - Mileage	101-401-710.00	13.38		13.38
TOTAL VENDOR PETERSON, CHARLENE					13.38
VENDOR NAME: PHELPS, LARRY					
Reimbursement	November 2017 - Mileage	101-101-860.03	43.86		43.86
TOTAL VENDOR PHELPS, LARRY					43.86
VENDOR NAME: PHILIPPS, RANDALL					
November 2017	Court Appointed - Show Cause	101-132-807.00	500.00		1,500.00
		101-131-807.00	1,000.00		
TOTAL VENDOR PHILIPPS, RANDALL					1,500.00
VENDOR NAME: PICHE, GERALD L.					
Reimbursement	Mileage - November 2017	101-101-860.07	170.13		170.13
TOTAL VENDOR PICHE, GERALD L.					170.13
VENDOR NAME: PLUTCHAK FAB, LLC					

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: PLUTCHAK FAB, LLC					
44585	Parks Supplies	208-751-755.02	19.07		19.07
TOTAL VENDOR PLUTCHAK FAB, LLC					19.07
VENDOR NAME: POLICE LEGAL SCIENCES, INC.					
8040	Renewal of Dispatch Pro	266-325-881.01	1,080.00		1,080.00
TOTAL VENDOR POLICE LEGAL SCIENCES, INC.					1,080.00
VENDOR NAME: QUAACK, BRENDA					
12/6/17	Transport	101-132-801.01	15.00		51.00
		101-132-801.00	36.00		
TOTAL VENDOR QUAACK, BRENDA					51.00
VENDOR NAME: QUALITY WATER SPECIALISTS					
11/30/17	Annex	101-265-801.00	17.20		17.20
TOTAL VENDOR QUALITY WATER SPECIALISTS					17.20
VENDOR NAME: QUILL CORPORATION					
2556409	PA - Office Supplies	101-267-727.00	79.40		79.40
2818244	911 Office Supplies	266-325-727.00	147.93		147.93
2843363	911 Office Supplies	266-325-727.00	14.39		14.39
TOTAL VENDOR QUILL CORPORATION					241.72
VENDOR NAME: REGISTER OF DEEDS					
Copies	Remon Grant Year 2017	243-245-710.00	18.00		18.00
TOTAL VENDOR REGISTER OF DEEDS					18.00
VENDOR NAME: REINHART FOODSERVICE					
328434	Inmate Supplies	101-301-770.00	1,285.44		1,285.44
333434	Inmate Supplies	101-301-770.00	869.32		869.32
TOTAL VENDOR REINHART FOODSERVICE					2,154.76
VENDOR NAME: S & O LOCK AND PHONE SERVICE					
47630	Keys (x5) Sheriff Dept	101-301-755.00	75.00		75.00
TOTAL VENDOR S & O LOCK AND PHONE SERVICE					75.00
VENDOR NAME: SAM'S CLUB MC/SYNCB					
Credit Card	Inmate Supplies & Uniforms	101-301-745.00	17.68		1,523.83
		101-301-745.00	10.60		
		101-301-745.00	10.60		
		101-301-770.00	87.88		
		101-301-770.00	60.34		
		101-301-770.00	53.55		
		101-301-770.00	73.48		
		101-301-770.00	6.99		
		101-301-770.00	444.35		
		101-301-770.00	92.64		
		101-301-770.00	100.00		
		101-301-770.00	121.90		
		101-301-770.00	52.20		
		101-301-770.00	70.88		
		101-301-770.00	100.00		
		101-301-770.00	55.68		
		101-301-770.00	103.86		
		101-301-770.00	52.20		
TOTAL VENDOR SAM'S CLUB MC/SYNCB					1,523.83
VENDOR NAME: SCHEI, LARRY					
Reimbursement	Mileage - November 2017	101-101-860.04	50.83		50.83
TOTAL VENDOR SCHEI, LARRY					50.83
VENDOR NAME: SCHULTZ, LILLIAN R.					
11/27/17	Planning Commission - Mileage	101-401-710.00	27.82		27.82
TOTAL VENDOR SCHULTZ, LILLIAN R.					27.82

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: SHORT, MARY KAY					
02-2646-FH	Transcript (K. Maas)	101-131-806.00	22.55		22.55
TOTAL VENDOR SHORT, MARY KAY					22.55
VENDOR NAME: SPALDING TOWNSHIP TREASURER					
November 2017	DHS Board	101-601-837.00	50.00		50.00
TOTAL VENDOR SPALDING TOWNSHIP TREASURER					50.00
VENDOR NAME: SPEEDY TURTLE ENTERPRISES					
MEC011/17	Gasoline Sales - Road Patrol	205-315-742.00	85.17		85.17
TOTAL VENDOR SPEEDY TURTLE ENTERPRISES					85.17
VENDOR NAME: SQUIRES-STEPNIAK, REBECCA					
Reimbursement	Mileage - November 2017	292-665-860.00	77.04		77.04
TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA					77.04
VENDOR NAME: STATE OF MICHIGAN					
C41	October, November, December 2017	101-131-858.03	5,540.70		5,540.70
D95A	October, November, December 2017	101-136-931.01	3,549.86		3,549.86
P55	October, November, December 2017	101-132-858.03	2,682.50		2,682.50
TOTAL VENDOR STATE OF MICHIGAN					11,773.06
VENDOR NAME: STATE OF MICHIGAN POB 30266					
551-500720	3 way Line (10/1 - 12/31/17)	101-301-976.00	1,765.00		1,765.00
TOTAL VENDOR STATE OF MICHIGAN POB 30266					1,765.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI					
462643	Park Supplies	208-751-755.02	15.00		15.00
015579	Gasoline Sales - Road Patrol	205-315-742.00	2,231.94		2,231.94
TOTAL VENDOR STEPHENSON MARKETING COOPERATI					2,246.94
VENDOR NAME: STERICYCLE, INC.					
4007495771	Inmate Medical Supplies	101-301-770.01	81.25		81.25
TOTAL VENDOR STERICYCLE, INC.					81.25
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST					
628840339	FOC Service Charge - November 2017	101-141-817.00	33.60		33.60
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST					33.60
VENDOR NAME: TIME WARNER CABLE					
620475202113017	Sheriff Department	101-301-770.00	138.22		138.22
621199203112617	Airport	216-585-850.00	302.31		302.31
710008401112617	12/2/17 - 1/1/18	101-103-850.00	531.73		531.73
TOTAL VENDOR TIME WARNER CABLE					972.26
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE					
352277	Sheriff Department	101-301-755.00	25.00		25.00
TOTAL VENDOR TRANSUNION RISK & ALTERNATIVE					25.00
VENDOR NAME: UNIFORM SHOPPE					
272180	Uniform Allowance	205-315-745.00	64.90		64.90
TOTAL VENDOR UNIFORM SHOPPE					64.90
VENDOR NAME: UWC					
9067532209	Telephone Services	101-103-850.00	6.41		6.41
9068632023	Telephone Services	101-103-850.00	21.65		21.65
9069334441	Telephone Services	101-103-850.00	32.98		32.98
9067534582	Telephone Charges	101-103-850.00	0.65		0.65
TOTAL VENDOR UWC					61.69
VENDOR NAME: VALENTI, SUSAN F.					
Reimbursement	November 2017 - Mileage, Meals	101-131-860.00	181.00		181.00
TOTAL VENDOR VALENTI, SUSAN F.					181.00
VENDOR NAME: VANTAGE FLEX					
8168	Annual Compliance Fee	101-103-712.00	335.00		335.00

**APPROVED**

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: VANTAGE FLEX					
	TOTAL VENDOR VANTAGE FLEX				335.00
VENDOR NAME: VERAGHEN, SHEILA					
November 2017	DHS Board (Per Diem)	101-601-837.00	50.00		50.00
	TOTAL VENDOR VERAGHEN, SHEILA				50.00
VENDOR NAME: VERIZON WIRELESS					
9797249162	Cellular Services	101-265-850.01	227.71		1,034.58
		101-301-850.00	451.44		
		101-426-850.00	2.59		
		101-682-850.00	32.45		
		205-315-850.00	319.89		
		266-325-850.00	0.50		
	TOTAL VENDOR VERIZON WIRELESS				1,034.58
VENDOR NAME: WALTER BROTHERS INC					
20106	Airport Supplies	216-585-681.01	2.49		2.49
	TOTAL VENDOR WALTER BROTHERS INC				2.49
VENDOR NAME: WASTE MANAGEMENT, INC.					
1587805-1856-5	Airport (December 2017)	216-585-801.00	141.19		141.19
1587123-1856-3	December 2017	101-265-801.00	564.27		564.27
	TOTAL VENDOR WASTE MANAGEMENT, INC.				705.46
VENDOR NAME: WERT, LUKE					
Reimbursement	Uniform Allowance	205-315-745.00	210.65		210.65
	TOTAL VENDOR WERT, LUKE				210.65
VENDOR NAME: WIL-KIL PEST CONTROL					
3269723	Health Department	101-265-801.00	33.25		33.25
3269048	Jail & Courthouse	101-265-801.00	64.50		64.50
	TOTAL VENDOR WIL-KIL PEST CONTROL				97.75
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP					
0402055840-00001	Jail	101-265-920.03	3,380.91		3,380.91
0402191663-00001	Health Care Center	101-265-920.03	522.38		522.38
0402047856-00004	Courthouse	101-265-920.04	2,032.01		2,032.01
0403823200-00005	Gate Center	216-585-920.03	31.08		31.08
2267011331-00000	Airport	216-585-920.00	124.14		1,156.81
		216-585-920.00	202.50		
		216-585-920.03	623.29		
		216-585-920.00	139.22		
		216-585-920.03	67.66		
0403823200-00006	Hanger Gate Center	216-585-920.03	31.30		31.30
2267758328-00000	Parks	208-751-920.01	26.08		110.25
		208-751-920.01	37.25		
		208-751-920.01	13.29		
		208-751-920.01	39.63		
	TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				7,264.74
VENDOR NAME: XEROX CORPORATION					
09140017	December 2017	101-131-942.00	84.95		84.95
091266208	10/16/17 - 11/14/17	101-131-942.00	14.45		14.45
091400014	10/25 - 11/21/17 (Sheriff Dept)	101-301-727.00	39.89		39.89
091400015	November 2017 - Sheriff Dept	101-301-727.00	335.83		335.83
091245091	November 2017 (Probation/Parole)	101-131-942.00	80.98		80.98
091201670	November 2017 (Probation/Parole)	101-131-942.00	21.35		21.35
	TOTAL VENDOR XEROX CORPORATION				577.45
GRAND TOTAL:					118,314.52

**APPROVED**

DEC 21 2017 *AD*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: AT&T MOBILITY				
287252150867X1208201	906-792-0211 & 906-792-5968	101-132-850.00	64.02	64.02
TOTAL VENDOR AT&T MOBILITY				64.02
VENDOR NAME: BARDOWSKI, JAMES				
12/14/17	Transport, Meals, Mileage	101-132-801.01	26.25	219.44
		101-132-801.00	63.00	
		101-132-801.00	113.96	
		101-132-801.00	16.23	
TOTAL VENDOR BARDOWSKI, JAMES				219.44
VENDOR NAME: BRUNELLE, JENNIFER				
December 2017	Crisis Intervention	292-668-801.00	640.00	640.00
TOTAL VENDOR BRUNELLE, JENNIFER				640.00
VENDOR NAME: CELLCOM				
409642	Cellular Services	292-663-850.00	40.22	120.66
		292-664-850.00	40.22	
		292-665-850.00	40.22	
413863	Airport Cellular Services	216-585-850.00	54.96	54.96
TOTAL VENDOR CELLCOM				175.62
VENDOR NAME: CLOVERLAND PAPER CO				
115976	Jail Supplies	101-301-770.00	146.84	146.84
116031	Annex - Towels	101-265-755.01	30.37	
116038	Library - Janitorial Supplies	101-265-755.01	42.77	
116034	Courthouse - Janitorial Supplies	101-265-755.01	143.49	
TOTAL VENDOR CLOVERLAND PAPER CO				363.47
VENDOR NAME: COLEMAN ENGINEERING COMPANY				
299.39	1 Year GIS Service & Support (2018)	101-103-851.08	5,000.00	5,000.00
TOTAL VENDOR COLEMAN ENGINEERING COMPANY				5,000.00
VENDOR NAME: COOPER OFFICE EQUIPMENT				
151152	Contract # 2997-01 (Veterans Office)	101-682-801.00	313.47	313.47
151149	Contract # 2418-01 (Annex)	101-261-942.00	622.07	
150864	Contract # 2721-01 (PA's Office)	101-267-931.00	282.84	
TOTAL VENDOR COOPER OFFICE EQUIPMENT				1,218.38
VENDOR NAME: COUNTRY VISIONS				
231922	Diesel Fuel (x600 gallons)	216-585-742.00	1,458.00	1,458.00
TOTAL VENDOR COUNTRY VISIONS				1,458.00
VENDOR NAME: DAVIS WANIC LAND SURVEYORS PC				
MEN REM 12/11-15	November 11 - November 15, 2017	243-245-801.07	697.68	697.68
TOTAL VENDOR DAVIS WANIC LAND SURVEYORS PC				697.68
VENDOR NAME: DESJARLAIS, ROBERT				
Reimbursement	Mileage - (10/23/17)	101-401-710.00	6.42	6.42
Reimbursement	Mileage - (9/25/17)	101-401-710.00	6.42	
TOTAL VENDOR DESJARLAIS, ROBERT				12.84
VENDOR NAME: DOUGOVITO, GREG				
12/13/17	Holdover	101-132-801.01	37.50	127.50
		101-132-801.00	90.00	
TOTAL VENDOR DOUGOVITO, GREG				127.50
VENDOR NAME: DTE ENERGY				
910020910998	Annex	101-261-920.04	135.78	135.78
TOTAL VENDOR DTE ENERGY				135.78
VENDOR NAME: DUROCHER, TONY				

*W/ok  
vehicles*

**APPROVED**

INVOICE NUMBER	DESCRIPTION	DISTRIBUTION	AMOUNTS	AMOUNT
<b>VENDOR NAME: DUROCHER, TONY</b>				
12/14/17	Transport	101-132-801.01	26.25	89.25
		101-132-801.00	63.00	
TOTAL VENDOR DUROCHER, TONY				89.25
<b>VENDOR NAME: EPIC AVIATION, LLC</b>				
7040831	Airport Fuel	216-585-743.00	14,755.24	14,755.24
TOTAL VENDOR EPIC AVIATION, LLC				14,755.24
<b>VENDOR NAME: EVASHEVSKI LAW OFFICE</b>				
25902	Legal Services (M.J.K. 2017-032-MI)	101-148-807.00	240.00	240.00
TOTAL VENDOR EVASHEVSKI LAW OFFICE				240.00
<b>VENDOR NAME: HENSLEY, RN, JOEL</b>				
December 2017	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,365.00
<b>VENDOR NAME: INSTITUTE OF CONTINUING LEGAL</b>				
1 Year Subscription	ICLE Premium Partnership - Law Library	269-145-801.00	1,395.00	1,395.00
741207	MI Model Civil Jury Instructions	269-145-982.00	138.50	138.50
1056265	MI Model Civil Jury Instructions	269-145-982.00	138.50	138.50
TOTAL VENDOR INSTITUTE OF CONTINUING LEGAL				1,672.00
<b>VENDOR NAME: K MART 7031</b>				
703111171701055835	Inmate Supplies	101-301-770.00	38.15	38.15
TOTAL VENDOR K MART 7031				38.15
<b>VENDOR NAME: LENCA SURVEYING</b>				
17212	Land Surveying	216-585-970.00	100.00	100.00
TOTAL VENDOR LENCA SURVEYING				100.00
<b>VENDOR NAME: M &amp; M AREA COMM. FOUNDATION</b>				
591	Grant Writing Seminar - FOC	101-141-860.00	35.00	35.00
TOTAL VENDOR M & M AREA COMM. FOUNDATION				35.00
<b>VENDOR NAME: MANPOWER</b>				
32196769	Week Ending 12/1/17 (D. Averill)	101-172-704.00	630.00	630.00
TOTAL VENDOR MANPOWER				630.00
<b>VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.</b>				
28567	Boiler Control System Maintenance	101-265-934.00	562.50	562.50
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.				562.50
<b>VENDOR NAME: MENARDS - MARINETTE</b>				
48578	Maintenance Supplies	101-265-930.01	58.32	58.32
TOTAL VENDOR MENARDS - MARINETTE				58.32
<b>VENDOR NAME: MICHIGAN SHERIFFS' ASSOCIATION</b>				
20171083	Uniforms (Road Patrol)	205-315-745.00	175.00	175.00
TOTAL VENDOR MICHIGAN SHERIFFS' ASSOCIATION				175.00
<b>VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I</b>				
0132884-001	Family/Probate Toner	101-148-727.00	57.49	114.99
		101-132-727.00	57.50	
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				114.99
<b>VENDOR NAME: MORTON, DENNIS</b>				
Reimbursement	PLS Mileage 2017	101-301-745.01	494.34	494.34
TOTAL VENDOR MORTON, DENNIS				494.34
<b>VENDOR NAME: NUTT, MICHAEL</b>				
December 2017	Crisis Intervention	292-668-801.00	40.00	40.00

DEC 21 2017

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

*fuel farm*

*2017 Full Cost*

**APPROVED**

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	DEC 21 2017 M	AMOUNT
VENDOR NAME: NUTT, MICHAEL TOTAL VENDOR NUTT, MICHAEL				CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	40.00
VENDOR NAME: OMNICARE, INC. 2386528	Inmate Medication	101-301-770.01	317.85		317.85
TOTAL VENDOR OMNICARE, INC.					317.85
VENDOR NAME: OWENS, KAREN A. 11/30/17	After School Program	292-668-801.00	162.00		162.00
TOTAL VENDOR OWENS, KAREN A.					162.00
VENDOR NAME: PALMER, MARY Reimbursement	Building & Ground Supplies	101-265-755.01 101-265-755.00	17.88 6.36		24.24
TOTAL VENDOR PALMER, MARY					24.24
VENDOR NAME: PETERSON, CHARLENE Reimbursement	Mileage - (10/23/17)	101-401-710.00	13.38		13.38
Reimbursement	Mileage - (9/25/17)	101-401-710.00	13.38		13.38
TOTAL VENDOR PETERSON, CHARLENE					26.76
VENDOR NAME: PFANKUCH, MIKE Reimbursement	Continuing Education Credits	101-136-802.00	77.00		77.00
TOTAL VENDOR PFANKUCH, MIKE					77.00
VENDOR NAME: QAAK, BRENDA 12/14/17	Holdover	101-132-801.01 101-132-801.00	37.50 90.00		127.50
TOTAL VENDOR QAAK, BRENDA					127.50
VENDOR NAME: QUILL CORPORATION 3273230	Office Supplies (PA)	101-267-727.00	118.36		118.36
TOTAL VENDOR QUILL CORPORATION					118.36
VENDOR NAME: REINHART FOODSERVICE 334137	Credit Memo - Inmate Supplies	101-301-770.00	(56.45)		(56.45)
342395	Inmate Supplies	101-301-770.00	1,210.73		1,210.73
TOTAL VENDOR REINHART FOODSERVICE					1,154.28
VENDOR NAME: RIVERSIDE AUTO SALES 12866	2018 Jeep Cherokee	101-301-934.03 101-301-970.00	10,000.00 21,660.00	- H. Grant - Budgeted	31,660.00
TOTAL VENDOR RIVERSIDE AUTO SALES					31,660.00
VENDOR NAME: SCHULTZ, LILLIAN R. Reimbursement	Mileage - (9/25/17)	101-401-710.00	26.75		26.75
TOTAL VENDOR SCHULTZ, LILLIAN R.					26.75
VENDOR NAME: SEXTON, RICHARD Reimbursement	Plat Book, Training Supplies	101-426-755.00 101-426-963.01	35.00 18.25		53.25
Reimbursement	Mileage	101-426-860.00	103.79		103.79
Reimbursement	Mileage	101-426-860.00	94.70		94.70
TOTAL VENDOR SEXTON, RICHARD					251.74
VENDOR NAME: ST. FRANCIS HOSPITAL 3857756804	Laura J. BI.	101-267-804.00	10,538.00	PA - ET SEAN ME	10,538.00
TOTAL VENDOR ST. FRANCIS HOSPITAL					10,538.00
VENDOR NAME: SYN-TECH SYSTEMS 157448	Fuel Farm Pedestal Maintenance	216-585-981.01	550.00		550.00

**APPROVED**

DEC 21 2017 

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: SYN-TECH SYSTEMS				
TOTAL VENDOR SYN-TECH SYSTEMS				550.00
VENDOR NAME: TD CARWASH				
20217	Car Washes (x10)	205-315-742.00	70.00	70.00
TOTAL VENDOR TD CARWASH				70.00
VENDOR NAME: THE EBCO COMPANY, LLC				
017246	Legal Size Folders (Probate/Family)	101-148-727.00	221.00	442.00
		101-132-727.00	221.00	
TOTAL VENDOR THE EBCO COMPANY, LLC				442.00
VENDOR NAME: THE PRINT SHOP				
11/10/17	Building Code Receipts (x500 3-Pt)	249-371-727.00	78.20	78.20
TOTAL VENDOR THE PRINT SHOP				78.20
VENDOR NAME: TWIN CITY ELECTRIC, INC.				
81071	Emergency Generator Project (Final Payment)	101-103-998.05	136,422.00	136,422.00
81048	Generator Supplies	101-103-998.05	242.73	242.73
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				136,664.73
VENDOR NAME: U.E.S. COMPUTERS, INC.				
77965	Probate/Family Court Workstation	101-132-931.00	1,334.99	1,334.99
78120	Computer Upgrades (911)	266-325-934.00	585.00	585.00
78121	Computer Upgrades (911)	266-325-934.00	547.00	547.00
47651	Weekly Maintenance	205-315-727.00	72.99	5,825.97
		101-426-970.00	229.99	
		101-103-857.03	27.99	
		101-103-857.00	5,495.00	
TOTAL VENDOR U.E.S. COMPUTERS, INC.				8,292.96
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00010	1000 9th Street	101-265-920.03	180.20	180.20
0402047856-00011	1004 9th Street	101-265-920.03	69.91	69.91
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				250.11
GRAND TOTAL:				221,315.00

DEC 21 2017 *JL*  
 CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card 56567*	Mastercard 11/14 - 11/30 (Road/Sheriff)	12/12/2017 jessicaw	12/20/2017	250.17	250.17	Open
	101-301-755.00	TLO Transunion		50.00		
	101-301-742.00	Superior Touchless		11.00		
	101-301-770.00	Bob Barker		211.19		
	101-301-742.00	Superior Touchless		11.00		
	101-301-770.00	Readers Digest		16.98		
	205-315-881.03	GENERAL TRAINING		(50.00)		
Credit Card 56570*	Mastercard 11/13 - 12/11/17 (Courthouse)	12/12/2017 jessicaw	12/20/2017	1,304.59	1,304.59	Open
	101-268-729.00	USPS		6.65		
	101-257-860.00	Island Resort		16.73		
	101-268-729.00	USPS		6.65		
	101-257-860.00	Ramada Inn		157.94		
	101-257-860.00	Ramada		26.00		
	101-265-745.00	Wind Rose Ncrth		210.00		
	296-667-801.02	Little Caesars		100.00		
	263-215-860.00	BWW Gaylord		5.83		
	101-268-729.00	USPS		6.65		
	263-215-860.00	Jimmy Johns		7.42		
	263-215-860.00	Holiday - Gaylord		38.63		
	101-268-729.00	USPS		6.65		
	101-265-755.00	Amazon.Com		99.95		
	101-265-931.00	Amazon.Com		47.62		
	101-268-729.00	USPS		6.65		
	101-268-729.00	USPS		6.65		
	101-101-710.00	Subway		22.44		
	101-268-729.00	USPS		6.65		
	101-141-931.00	Amazon.com		179.94		
	101-141-931.00	Amazon.com		239.97		
	101-268-729.00	USPS		6.65		
	101-265-934.00	Amazon		75.17		
	101-148-729.00	USPS		23.75		
	101-268-729.00	USPS		6.65		
	101-268-729.00	USPS		(6.65)		
# of Invoices:	2	# Due: 2	Totals:	1,554.76	1,554.76	
# of Credit Memos:	0	# Due: 0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				1,554.76	1,554.76	
* 2 Net Invoices have Credits Totalling:				(56.65)		
--- TOTALS BY FUND ---						
	101 - GENERAL FUND			1,452.88	1,452.88	
	205 - ROAD PATROL			(50.00)	(50.00)	
	263 - CONCEALED PISTOL LICENSING			51.88	51.88	
	296 - STATE-SPECIAL CHILD CARE			100.00	100.00	
--- TOTALS BY DEPT/ACTIVITY ---						
	101 - BOARD OF COMMISSIONERS			22.44	22.44	
	141 - FRIEND OF COURT			419.91	419.91	
	148 - PROBATE COURT			23.75	23.75	
	215 - COUNTY CLERK			51.88	51.88	
	257 - EQUALIZATION DEPARTMENT			200.67	200.67	
	265 - BUILDINGS AND GROUNDS			432.74	432.74	
	268 - REGISTER OF DEEDS			53.20	53.20	
	301 - SHERIFF DEPARTMENT			300.17	300.17	
	315 - ROAD PATROL			(50.00)	(50.00)	
	367 - JUVENILE JUSTICE DIVERSION			100.00	100.00	

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	Miscellaneous Boards/Committees/Commission reports
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	yes
<b>SUMMARY:</b>	
Miscellaneous Boards/Committees/Commission Reports, Discussion	
<b>RECOMMENDED MOTION</b>	

Submitted by: Sherry DuPont

12/20/2017  
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**November 9, 2017 - 4:30 p.m.**

**CALL TO ORDER/ROLL CALL:**

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet	X*			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Roberge, Robert	X		
McCole, Gerald	X			Zevitz, Michael Dr.	X		

\* Video television conference from the Northpointe Menominee office

**REPRESENTING ADMINISTRATION:** J. McCarty, B. Ducoli, C. Adrian, K. Stankevich

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all.

**PUBLIC COMMENTS** - None

**APPROVAL OR AMEND AGENDA**

Chairperson Luhtanen asked for approval or amendment of agenda.

**ACTION:** Moved to approve the agenda as presented.

**Motion by:** M. Negro, supported by J. Hafeman to approve agenda as presented.

**Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

Chairperson Luhtanen asked for a motion to approve the October 26, 2017 regular Board meeting minutes.

**ACTION:** Moved to approve the regular Board meeting minutes as presented.

**Motion by:** G. McCole supported by N. Pasternak to approve the 10-26-17 regular Board meeting minutes.

**Motion carried unanimously.**

Ann Martin present 4:32 p.m.

**PRESENTATION** Psychiatric Services Presenter: Diane Roell, PMHNP-BC

Diane Roell reviewed psychiatric services, i.e. diagnosing, treatment plan, medication reviews, etc. that are provided at Northpointe. Miscellaneous questions were addressed.

**ACTION ITEMS**

• **Finance**

a) Check Disbursement – September, 2017

**ACTION:** A motion was made by G. McCole supported by P. Phillips to approve Check Disbursement for September, 2017.

**Motion carried unanimously.**

• **Direct Care Worker Pass Through – Section 1009 Boilerplate**

Discussed and reviewed updated information received regarding the mandated direct care worker pass through of \$.50/hour wage increase.

**ACTION:** A motion was made by M. Negro supported by J. Hafeman to approve the \$.50/hour increase for

internal direct care staff retroactive to October 1, 2017 at an estimated cost of \$136,000.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Negro M.	X	
Hafeman J.	X		Pasternak N.	X	
Hofer M.	X		Peretto P.	X	
Martin A.	X		Phillips P.	X	
McCole G.	X		Roberge R.	X	
Luhtanen J.	X		Zevitz M.	X	

**Motion carried unanimously.**

Jennifer McCarty conducted New Business as follows:

**NEW BUSINESS (Discussion only)**

• **Finance**

a) **Finance Statement – September, 2017**

Reviewed and discussed the Finance Statement September, 2017. Miscellaneous questions were addressed and also a request was made for year-to-year comparison data of respite services for next meeting. Consensus of the Board is that this item will move forward to the next meeting for approval.

**Outcome: Action item for next meeting.**

b) **Board Member Finance Questions/Responses – questions addressed regarding GF funds, Healthy MI, AFC Home, Medicaid drawdown, appropriation revenue, respite care and liability insurance.**

c) **Contract Grid 11-9-17 (*ValuCare Center; The Windsor Center; Newlin AFC; Trico Opportunities*)**

Reviewed Contract Grid 11-9-17. Miscellaneous questions addressed. Consensus of the Board is that this item will move forward to the next meeting for approval.

**Outcome: Action item for next meeting.**

d) **Snow Removal Bids**

Discussed and reviewed the contract grid as presented.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	M & M Trucking, Inc.	Snow removal in Menominee	11/1/17 – 10/31/18	\$75.00/event for plowing \$40.00/event for shoveling \$50.00 + material cost/event for salting \$100.00/hour for snow removal by front end loader \$65.00/hour for snow removal by dump truck	\$75.00/event for plowing \$40.00/event for shoveling \$50.00 + material cost/event for salting \$125.00/hour for snow removal by front end loader \$75.00/hour for snow removal by dump truck	None None None \$25.00/hour \$10.00/hour
Menominee snow removal						

B.	John Zinger	Snow removal in Iron County	11/1/17 - 10/31/18	\$50.00/hour for plowing \$15.00/hour for shoveling (\$20.00 minimum) All material costs by Northpointe	\$50.00/hour for plowing \$15.00/hour for shoveling (\$20.00 minimum) All material costs by Northpointe	None None None
Iron County snow removal						

**ACTION:** A motion was made by M. Negro supported by P. Phillips that the Snow Removal Bids become an action item at the present meeting.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Negro M.	X	
Hafeman J.	X		Pasternak N.	X	
Hofer M.	X		Peretto P.	X	
Martin A.	X		Phillips P.	X	
McCole G.	X		Roberge R.	X	
Luhtanen J.	X		Zevitz M.	X	

**Motion carried unanimously.**

**ACTION:** A motion was made by M. Negro supported by P. Phillips to approve the Snow Removal Bids for M&M Trucking and John Zinger as listed on above grid.

**Motion carried unanimously.**

- **Board Member MACMHB Conference Report**

G. McCole gave a report on the MACMHB conference he attended on October 22-24, 2017 in Traverse City. G. McCole also stated he was elected to the Executive Board as an alternate for the U.P. Region at the Regional Meeting on 10/24/17.

- **MERS Defined Benefit Plan**

Discussed and reviewed information received regarding three options available regarding MERS Defined Benefit Plan and MERS Defined Contribution Plan. Miscellaneous questions were addressed.

**Outcome: Action item for next meeting.**

- **CEO Report**

J. McCarty reviewed with the Board the CEO Report regarding agency, regional, and state updates.

**MISCELLANEOUS BOARD/COMMITTEE REPORTS**

- Stakeholder Advisory Committee Meeting Minutes 10-17-17  
Report to be placed on file.

**PUBLIC COMMENTS**

- None

**BOARD COMMENT**

- None

**ADJOURN**

A motion was made by G. McCole supported by P. Phillips to adjourn the meeting.

**Motion carried unanimously.**

Meeting adjourned at 6:00 p.m.

The next regular Board meeting is scheduled for Thursday, November 30, 2017 in Kingsford, Michigan at 4:30 p.m.

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Joan Luhtanen, Chairperson

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Patricia Phillips, Secretary

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Cindy Adrian, Administrative Assistant

# MENOMINEE COUNTY LIBRARY BOARD

## Minutes November 14, 2017

Approved: December 12, 2017

C. Peterson called the meeting of the Menominee County Library Board to order at 4:07 PM on Tuesday, November 14, 2017.

Present: C. Peterson, J. Freis, M. Fagan, N. Tuinstra, and Commissioner L. Schei.  
Excused: K. McNeely.

J. Freis moved to approve the agenda, support by M. Fagan. Motion carried.

Public Participation: No public present.

J. Freis moved to approve the minutes from the October 10, 2017 meeting, support by N. Tuinstra. Motion carried.

M. Fagan moved to approve the September and October financials, support from N. Tuinstra. Motion carried.

J. Freis moved to approve the November bills, support by N. Tuinstra. Motion carried.

### Director's Report

**Library:** Carol Fronsee's nativity collection is in the display case. We received a nice donation of books from the MSU Extension Service from a grant that they wrote to Molina. Books were distributed to local organizations.

**Staff:** Carolyn Laurin has notified the Board of her retirement, effective 1/19/18.

**Financial:** FY2017 year-end financials are not yet complete. Carry over monies have to be approved by the administrator.

**Bookmobile:** On Thursday 11/9/17 after the session at the Bark River/Harris School the bookmobile would not start. It was towed to Business on Wheels. The alternator was replaced. Update on the new Bookmobile: The frame will be completed in early December. and delivery is on track for May of 2018.

**Programming:** The evening Halloween Storytime with the 4H Youth Council on Oct 26, 2017 was very successful. The Intermediate School District Toddler Play group has resumed and will be at the main library every other Thursday.

**Friends:** The annual Friends meeting was well attended with an excellent program with songs and stories relating to the Edmund Fitzgerald.

**Volunteers:** Total hours volunteer hours this month is 40.

**Building and Grounds:** The roof is again leaking on east side. Jim Mekash is aware and has been working on getting it fixed.

New Business

- A. Discussion on Technology plan Director Winnicki will prepare a report and recommendations for computer replacement.
- B. Discussion on C. Laurin's January 2018 retirement and staffing issues.

Public Participation: No public present.

As there was no further business, M. Fagan moved to adjourn the meeting. Support by J. Freis. Motion carried. Meeting adjourned at 4:40 PM.

Submitted by:  
Amanda Winnicki, Library Director



**MENOMINEE COUNTY LIBRARY**

**S 319 RAILROAD STREET**

**P. O. BOX 128 • STEPHENSON, MI 49887 • 906-753-6923**

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December 12, 2017

Menominee County Board of Commissioners  
Menominee County Courthouse  
839 Tenth Avenue  
Menominee, MI 49858

RE: Library Board Recommendation

At the December 12, 2017 meeting the Menominee County Library Board unanimously agreed to support the reappointment of Nancy Tuinstra for a five-year term on the Library Board.

Nancy a dedicated member of the Library Board, she is a long time library user and is supportive of the Library's mission and goals. Her experience and dedication to the library makes her a valuable asset on the Library Board.

We encourage you to re-appoint Nancy Tuinstra to the Library Board. Thank you for your assistance.

Sincerely,

Charlene Peterson, President  
Menominee County Library Board



MINUTES OF THE MEETING OF THE  
PINECREST BOARD OF TRUSTES

Date: Thursday, November 16, 2017	Place: Board Room
Presiding: Catherine Driscoll, Chairperson	Time: 2:00 p.m. CST
Recording: Lois Ball, Executive Secretary	

Call to Order: Chairperson Driscoll called the meeting to order at 2:00 p.m. Central Time

Roll Call:  
 Trustees Present: Theresa Nelson, Catherine Driscoll, Kristine Mulder, Jeff Naser, Gary Eichhorn, Jan Hafeman and Darlene Smith, Administrator  
 Trustees Absent: Elaine Boyne, Donna Schomin and John Degenaer, Jr.  
 Team Leader Members present: Candace Meintz, CFO; Nicole Freeland, Director of Nursing and David Vandermissen, Jr., Maintenance Supervisor.  
 Guests: Terry Grondine

TOPIC	DISCUSSION	OUTCOME
Approval of the November Agenda	Administrator Smith requested that there be two closed sessions added:	A motion was made by Trustee Hafeman, supported by Trustee Eichhorn, to approve the November Agenda with the

	8.c. discussion on Timber Sale Project, and 8.g. Acceptance of Resignation Notice and letter from Administrator.	addition of two closed sessions to be held at the same time. Motion carried.
Board action on the Minutes of the October 2017 Meeting	Trustee Driscoll asked the minutes be corrected under Whispering Pines Committee Report. The wording should have said "...the State's mandated pay increase for direct care workers. (the word "pay" had been left out).	A motion to approve the corrected minutes was made by Trustee Hafeman, supported by Trustee Naser. Motion carried.
Board action on the October Manifest of Invoices	The Manifest of Invoices had been sent to Board Members prior to this meeting for their review.	A motion was made by Trustee Eichhorn, supported by Trustee Mulder. Motion carried.
Board Action on Financial Statements for October 2017	CFO Meintz reported that the Financial Statements for October were not ready for this meeting, the books had just been closed yesterday The Financial Statement will be reviewed at next month's meeting.	A motion to approve this report was made by Trustee Hafeman, supported by Trustee Nelson.
Whispering Pines Committee Report	Trustee Driscoll reported that the Committee had met just prior to this meeting and had approved the 2018 Capital budget, and reviewed the Guardian Consumer Professional Survey. There will not be a meeting in December.	A motion was made by Trustee Hafeman, supported Eichhorn. Motion carried.
Review and request permission for Write-Offs	CFO Meintz reviewed the write-off requests. She noted that after last month's meeting they reviewed the requested write offs and she was bringing them back to the Board for their approval of a reduced amount. The new amount is \$19,629.82.	A motion was made by Trustee Hafeman, supported by Trustee Eichhorn, to approve the new amount of \$19,629.82 for the October write-offs. Motion carried.

	<p>She then reviewed the November write-offs in the amount of \$20,040.81. Discussion was held these accounts.</p>	<p>A motion was made by Trustee Naser, supported by Trustee Eichhorn, to approve the November write-offs in the amount of \$20,040.81. Motion carried.</p>
<p>Board Decision on one-acre parcel of land to be deeded to Spalding Township for Walking Trail</p>	<p>Administrator Smith reported to the Board that she has received a letter from Menominee County stating that they have approved this transaction. Lois Ball reported that she had received a phone message from Mr. Bousley at the Dickinson County Board, that they had approved the transaction as well. He will send a copy of the meeting minutes and a letter within the next few weeks showing the approval of the change to the deed. Trustee Nelson stated that Delta County had approved this but she will ask for a letter and/or minutes of the meeting to show the approval was given.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Mulder, that upon written acceptance by the other two Counties (Dickinson and Delta) we will move forward with re-deeding the property to Spalding Township. Motion carried.</p>
<p>Discussion on Timber Sale Project</p>	<p>This discussion was held in closed session, which began at 2:16 by motion of Trustee Eichhorn, supported by Trustee Hafeman, with a Roll Call vote to go into the closed session.  Trustee Nelson – yes  Trustee Mulder – yes  Trustee Driscoll - yes  Trustee Naser – yes  Trustee Eichhorn – yes</p>	

Trustee Hafeman – yes

At the end of the meeting the Recording Secretary read the minutes of said meeting. The minutes were approved by a motion made by Trustee Hafeman, supported by Trustee Mulder. Motion carried.

The meeting came out of closed session for this discussion following a roll call vote at 2:38p.m. by motion of Trustee Hafeman, supported by Trustee Eichhorn. The Board immediately went back into closed session by motion of Trustee Hafeman, supported by Trustee Eichhorn.

A roll call vote was taken

Trustee Nelson – yes

Trustee Mulder – yes

Trustee Driscoll – yes

Trustee Naser – yes

Trustee Eichhorn – yes

Trustee Hafeman - yes

The closed session began at 2:39

At the end of the meeting the Recording Secretary read the minutes of the meeting. These minutes were accepted by Trustee Eichhorn, supported by Trustee Hafeman. Motion carried.

A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to come out of closed session. A roll call vote was taken:

	<p>Trustee Nelson – yes  Trustee Mulder – yes  Trustee Driscoll – yes  Trustee Naser – yes  Trustee Eichhorn -yes  Trustee Hafeman - yes</p> <p>The closed session ended at 2:51 p.m.</p>	
<p>2018 Operating Budget Assumptions</p>	<p>CFO Meintz reviewed the Assumptions with the Board.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Nelson, to approve the Assumptions as presented.</p>
<p>2018 Capital Improvement Budget</p>	<p>CFO Meintz reviewed the 2018 Capital Improvement Budget. Discussion was held on where the money would come from. Administrator Smith stated that the Board may have to take a serious look at asking for a millage.</p>	<p>A motion was made by Trustee Mulder, supported by Trustee Nelson, to approve the 2018 Capital Improvement Budget. Motion carried.</p>
<p>New Regulations requiring Board Members to submit to background checks</p>	<p>Administrator Smith reviewed the new regulations with the Board.</p>	
<p>Report of Quality Assurance and Resident Council Meetings</p>	<p>Director of Nursing, Nicole Freeland, reported that we have not had our monthly Quality Assurance Meeting yet, but we do know that our residents' falls are down by 5% in the past 30 days. She reported that the residents had reviewed the activity calendar and had discussed Holiday shopping trips.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to approve the reports as presented. Motion carried.</p>
<p>Safety Committee Meeting Report</p>	<p>David Vandermissen, Jr., reported on the Safety Committee Meeting for November. Among other items, he noted that more lights have been installed in</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to approve the report as presented. Motion carried.</p>

	<p>our parking lots for better visibility and security and we have completed a Hazard Vulnerability and Risk Assessment with our Menominee County Region 8 director.</p>	
<p>Administrator's report</p>	<p>Administrator Smith reported that on 10/26 we did the Hazard Vulnerability and Risk Assessment with Rich Sexton 11/3 she attended a HCAM Meeting regarding new Survey and Enforcement Processes. 11/7 she attended the OSF Advisory Meeting 11/14 Niki held a job fair in the Multipurpose Room. We may have 1 new employee from that.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Mulder. Motion carried.</p>
<p>Comments from the Public</p>	<p>There were no comments.</p>	
<p>Adjournment</p>		<p>The meeting adjourned at 3:18 p.m. by motion of Trustee Eichhorn, supported by Trustee Hafeman. Motion carried.</p>

Donna Schomin, Secretary

*Donna Schomin*

Darlene Smith, Acting Secretary

*Darlene Smith, Sec.*

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**November 30, 2017 – 4:30 p.m.**

**CALL TO ORDER/ROLL CALL:**

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet	X*			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie		X		Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia		X	
Martin, Ann	X			Zevitz, Michael Dr.	X		
McCole, Gerald	X			Roberge, Robert	X		

\* Video television conference from the Northpointe Menominee office

\*\* Telephone

**REPRESENTING ADMINISTRATION:** J. McCarty, B. Ducoli, K. Stankevich, C. Adrian

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all.

**PUBLIC COMMENTS** – None.

**APPROVAL OR AMEND AGENDA**

Chairperson Luhtanen asked for approval or amend of agenda.

**ACTION:** Moved to approve the agenda as presented.

**Motion by:** M. Negro, supported by J. Hafeman to approve agenda as presented.

**Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

Chairperson Luhtanen asked for a motion to approve the November 9, 2017 regular Board meeting minutes.

**ACTION:** Moved to approve the regular Board meeting minutes as presented.

**Motion by:** J. Hafeman supported by G. McCole to approve the 11-9-17 regular Board meeting minutes.

**Motion carried unanimously.**

**PRESENTATION** –

**Community Living Supports**

**Presenters: Jim Cooper, Joetta Mosher**

Presentation regarding Northpointe's community living support and skill building programs. Comments and questions addressed.

Zevitz, M. arrived at 4:47 p.m.

**ACTION ITEMS**

• **Finance**

**Finance**

a) Check Disbursement – September 2017. Miscellaneous questions addressed.

**ACTION:** A motion was made by G. McCole supported by J. Hafeman to approve Check Disbursement for September 2017.

**Motion carried unanimously.**

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	ValuCare Center	Pharmacy	11/1/17 to 10/31-18	\$12.00 per Individual per month for up to 30 and \$2.00 per person per month for additional over 30.	Same	None
B.	The Windsor Center	Lease	1/1/18 to 12/31/18	N/A	\$487.00/month	\$487.00/month
C.	Newlin AFC	AFC Home	9/1/17 to 8/31/18	Rate determined by individual treatment plans	Rate determined by individual treatment plans	N/A
D	Trico Opportunities	Lease	1/1/18 to 9/30/18	\$10.89/sf	\$11.75/sf	\$.86/sf

b) Contract Grid 11-9-17 (ValuCare Center; The Windsor Center, Newlin AFC, Trico Bldg. Lease) ValuCare change to contract received 12/1/17.

**ACTION:** Moved to approve the 11-9-17 Contract Grid B., C., and D. only. Item A. (*ValuCare*) to return as action item on next agenda due to change in rates from what was originally presented on the grid.

**Motion by:** J. Hafeman supported by G. McCole to approve the 11-9-17 Contract Grid B., C., and D. only.

**Motion carried unanimously.**

- MERS Defined Benefit/Defined Contribution Plan Options  
Miscellaneous questions addressed.

**ACTION:** Moved to approve the effective date to be as soon as possible for new professional employees to begin entering in to the Professional Division with MERS Defined Contribution plan at 7% employer contributions; the Professional Division with MERS Defined Benefit plan will be closed to new employees.

**Motion by:** J. Hafeman supported by M. Negro to approve the effective date to be as soon as possible for new employees to begin entering in to the Defined Contribution plan at 7% employer contributions.

#### ROLL CALL VOTE

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Dehn	(X)	( )	Pasternak	(X)	( )
Hafeman	(X)	( )	Phillips	( )	( )
Hofer	( )	( )	Peretto	(X)	( )
Martin	(X)	( )	Roberge	(X)	( )
McCole	(X)	( )	Zevitz	(X)	( )

**Motion carried unanimously.**

Jennifer McCarty conducted New Business as follows:

#### NEW BUSINESS (Discussion only)

- Finance

##### Finance

- a) Finance Statement – October, 2017

Financial statement reviewed by the Board. Miscellaneous questions addressed.

**Outcome:** Action item for next meeting.

b) Contract Grid 11-30-17 (*Gene Wangerin, National Insurance Life, National Insurance Disability, Accident Fund*)  
 Discussed and reviewed the contract grid as presented.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	Gene Wangerin	Snow plowing	11/1/17 to 5/31/18	\$50.00/event	\$50.00/event	None
Snow plowing in Stephenson at Maple Ridge home						
B	National Insurance	Disability Insurance Plan Renewal	1-1-18 to 1-1-20	Per \$100.00 of Covered Payroll \$0.40 (All Classes)	Per \$100.00 of Covered Payroll \$0.40 (All Classes)	None
Disability Insurance Renewal						
C	National Insurance	Life Insurance Plan	1-1-18 to 1-1-20	Per \$1000.00 of Coverage \$0.133/\$0.017 (All Classes)	Per \$1000.00 of Coverage \$0.133/\$0.017 (All Classes)	None
Life Insurance Renewal						
D	Accident Fund	W/C Insurance Renewal	12-31-17 to 12/31/18	\$42,902.00	\$40,558.00	-\$2344.00
Workman's Comp and Liability Insurance Renewal						

**ACTION:** A motion was made by J. Hafeman and supported by M. Negro to move item A. Gene Wangerin snow plowing to an action item at the present meeting.

**ROLL CALL VOTE**

MEMBERS	YES	NO		YES	NO
Dehn	(X)	( )	Pasternak	(X)	( )
Hafeman	(X)	( )	Phillips	( )	( )
Hofer	( )	( )	Peretto	(X)	( )
Martin	(X)	( )	Roberge	(X)	( )
McCole	(X)	( )	Zevitz	(X)	( )
Negro	(X)	( )	Luhtanen	(X)	( )

**Motion carried unanimously.**

**ACTION:** A motion was made by J. Hafeman and supported by M. Negro to approve Gene Wangerin as listed on the above grid.

**Motion carried unanimously.**

c. FY18 Contract Amendment

**ACTION:** A motion was made by J. Hafeman and supported by M. Negro to move the FY18 Contract Amendment to an action item at the present meeting.

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	(X)	( )	Pasternak	(X)	( )
Hafeman	(X)	( )	Phillips	( )	( )
Hofer	( )	( )	Peretto	(X)	( )
Martin	(X)	( )	Roberge	(X)	( )
McCole	(X)	( )	Zevitz	(X)	( )
Negro	(X)	( )	Luhtanen	(X)	( )

**Motion carried unanimously.**

**ACTION:** A motion was made by A. Martin and supported by M. Negro to approve the FY18 Contract Amendment as presented.

**Motion carried unanimously.**

c) **Huntington Bank Resolution for The Pines and The Lighthouse**

**ACTION:** A motion was made by M. Negro and supported by J. Hafeman to move the Resolution for Huntington Bank to an action item at the present meeting.

**ROLL CALL VOTE**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Dehn	(X)	( )	Pasternak	(X)	( )
Hafeman	(X)	( )	Phillips	( )	( )
Hofer	( )	( )	Peretto	(X)	( )
Martin	(X)	( )	Roberge	(X)	( )
McCole	(X)	( )	Zevitz	(X)	( )
Negro	(X)	( )	Luhtanen	(X)	( )

**Motion carried unanimously.**

**ACTION:** A motion was made by J. Hafeman and supported by M. Negro to approve the Huntington Bank Resolution as presented.

**Motion carried unanimously.**

d) **Board Member Finance Questions/Responses**

None

• **Tentative 2018 Board Meeting Schedule**

Board schedule reviewed and discussed by members. Modifications of November 8th and 29th and December 13th and 27<sup>th</sup> added.

**ACTION:** A motion was made by M. Negro and supported by A. Martin to move the 2018 Board Meeting Schedule to an action item at the present meeting.

**ROLL CALL VOTE**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Dehn	(X)	( )	Pasternak	(X)	( )
Hafeman	(X)	( )	Phillips	( )	( )
Hofer	( )	( )	Peretto	(X)	( )
Martin	(X)	( )	Roberge	(X)	( )
McCole	(X)	( )	Zevitz	(X)	( )
Negro	(X)	( )	Luhtanen	(X)	( )

**Motion carried unanimously.**

**ACTION:** A motion was made by M. Negro and supported by A. Martin to approve the 2018 Board meeting schedule with modifications.

**Motion carried unanimously.**

**MISCELLANEOUS BOARD/COMMITTEE REPORTS**

- e) NorthCare Governing Board Meeting Minutes 10-11-17  
Report to be placed on file.

**PUBLIC COMMENTS**

- f) None

**BOARD COMMENT**

- g) M. Negro noted the plate on outside front door entryway is difficult to traverse with wheelchair. Requested a new threshold to make smoother transition.
- h) G. McCole questioned the new Medicaid provider draft manual. J. McCarty explained it was open for comment at this time.
- i) J. Luhtanen reminded everyone of the NAMI Christmas party occurring Thursday, December 14 at 11:00 a.m.
- j) Monday, Dec. 4th, The YMCA is having an Autism Support Group meeting from 5:30-7:00 p.m.
- k) J. Luhtanen brought forth concerns pertaining to Medical Marijuana for recreational use proposal and the significance it may mean to Northpointe's policies and procedures. J. McCarty explained current policies/procedures are in place that would be sufficient. Should policy changes be necessary these would be presented to the Board.
- l) J. Luhtanen reminded Board members that the last meeting before the New Year is December 14<sup>th</sup>. If interested in bringing food or deserts, just arrive with them.

**ADJOURN**

A motion was made by G. McCole, supported by M. Negro to adjourn the meeting.

**Motion carried unanimously.**

Meeting adjourned at 5:20 p.m.

The next regular Board meeting is scheduled for Thursday, December 14, 2017 in Kingsford, Michigan at 4:30 p.m.

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Joan Luhtanen, Chairperson

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Patricia Phillips, Secretary

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Kelly Stankevich, Administrative Assistant

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Cindy Adrian, Administrative Assistant