

*"Menominee – Where the best of Michigan begins"*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858*

*Brian R. Bousley - County Administrator  
Sherry DuPont - Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839*

The Menominee County Board of Commissioners  
will meet on **Tuesday ~ December 23, 2014 @ 6:00 p.m. CDT**  
At Lake Township Hall  
County Road 577 & County Road 352 (G12)  
Stephenson, MI 49887

### AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes  
    Dec. 9, 2014 – CB Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
  - 1. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the 2015 Parks Concessionaire Agreement.
  - 2. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the 2015 Shakey Lakes and Kleinke Park lease agreements.
  - 3. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Resolution 2014-17 ~ Compliance with PA 152 of 2011.
  - 4. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Commissioner per diems and expenses as recently submitted.
  - 5. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve miscellaneous bills as paid on December 4, 2014 in the amount of \$65,339.05.
  - 6. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.

*Bernie Lang    Charlie Meintz - Chairperson    Larry Schei - Vice Chairperson    James Furlong  
Doug Krienke    John Nelson    Chris Plutchak    Gerald Piche    Jan Hafeman*

**J. New Business (discussion only)**

**1. Personnel Items:**

**a. None**

**2. Building and Grounds/Park Items:**

**a. None**

**3. Miscellaneous Items:**

**a. Menominee County E-9-1-1 Governing Board Resolution**

**4. Finance Items**

**a. Commissioner Per Diems and expenses**

**b. Miscellaneous bills as paid on December 18, 2014 in the amount of \$85,871.77**

**K. Misc. Boards/Committees/Commissions Reports**

**L. Public Comment (*limited to 5 minutes*)**

**M. Commissioner Comment**

**N. Adjourn**

December 9, 2014

**UNAPPROVED**

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Lake Township Hall, Stephenson, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Coms. Furlong, Hafeman, Lang, Meintz, Nelson, Piche, and Schei.

**Absent:** Com. Krienke and Com. Plutchak (excused).

Moved by Com. Nelson, seconded by Com. Hafeman to approve the agenda. Motion was approved 7-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve the minutes from the November 25, 2014 Regular County Board Meeting. Motion was approved 7-0.

**Public Comment:** None.

**Presentations:** None.

**Department Head/Elected Officials Reports:**

- Brian Bousley informed the board that he has been discussing the 3Way Road Program with Darrell Moilanen from the Menominee County Road Commission.

**Action Items:**

Moved by Com. Hafeman, seconded by Com. Nelson to approve miscellaneous bills as paid on November 7 & 20, 2014 in the combined amount of \$107,223.30. Motion was approved 7-0.

Moved by Com. Nelson, seconded by Com. Hafeman to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 7-0.

**New Business (discussion only)**

**Personnel Items:**

- a. None.

**Building and Grounds/Parks Items:**

- a. Parks Concessionaire Agreement 2015. – Brian informed the board that the Parks Committee has revised the Concessionaire Contract and will be removing the language regarding the operation of a permanent coin operated laundry facility and they will add the following language: “The Concessionaire will receive two Annual Vehicle stickers per year that are to be affixed to the windshields of the concessionaire’s vehicles.” The consensus of the board is to move this item forward to the next meeting for approval.

- b. Kleinke & Shakey Lakes Park lease Agreements 2015. – Brian informed the board that the Parks Committee has approved the following change for Shakey Lakes Park: “Payments for Shakey Lakes Park lease agreements will now be due in full by March 1<sup>st</sup>, additional language, stating vehicle pass must be affixed to the windshield of the lessee’s vehicle which are registered within the lease agreement.” And, the following change for Kleinke Park lease agreements: “Payments for Kleinke Park Lease agreements will now be due in full by March 1<sup>st</sup>.” The consensus of the board is to move this item forward to the next meeting for approval.

**Miscellaneous Items:**

- a. Twin County Airport Agreement ~ Changes. – Brian informed the board that the changes discussed at the previous county board meeting have been forwarded to Marinette County and Prosecuting Attorney Dan Hass for review. Brian does feel that the splitting of the legacy cost may be an issue with Marinette County.
- b. Resolution 2014-17 ~ Compliance with PA 152 of 2011. – Brian explained that this is a resolution that is passed every year. We have previously gone with the 80%/20% split and he is recommending we stick with that. The other option would be to go with the hard cap. Com. Meintz agrees that we stick with the 80/20 split. The consensus of the board is to move this item forward to the next meeting for approval.

**Finance Items:**

- a. Commissioner Per Diems and expenses. - The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills as paid on December 4, 2014 in the amount of \$65,339.05. – Com. Hafeman asked several questions regarding Baisten Family Enterprises and what they do regarding foreclosures. Brian explained that is handled through the County Treasurer. Com. Nelson asked if it is something that is put out for bids. Brian stated he does not know but will check with Diane Lesperance. Com. Schei asked a question about mortgages that were listed in Menominee County’s name. One with Associated Bank and one with Stephenson National Bank. Brian explained that they are for the Veterans Trust. Com. Hafeman also asked about bills to Lithocrafters printing for letterhead. She wanted to know why we were not using a company in Menominee County. Com. Meintz discussed that he was glad to see Marinette County was using a Menominee business, Air Cooled Engines. Those made him rethink his position on spending money for products and services in Marinette County. The consensus of the board is to move this item forward to the next meeting for approval.

**Misc. Boards/Committees/Commissions Reports:**

The consensus of the board is to move this item forward for approval at the next meeting.

Chairman Meintz called for public comment

**Public Comment:**

- Charlene Peterson – Thanked the board for coming to Lake Township. She also commented on the need to have people affix their annual park sticker to their vehicle.

**Commissioner Comment:**

- Com. Lang – Commented on how accommodating the township officials have been at Lake Township.
- Com. Schei – Commented on the MAC new commissioner training that he attended along with our two newly elected County Commissioners and Brian Bousley.
- Com. Nelson – Commented on Com. Piche and the fact that we all owe him a debt of gratitude for all that he does for the community.
- Com. Meintz – Commented that along with many others he is not happy with the icy roads in Menominee County.

Moved by Com. Nelson, seconded by Com. Schei to go into closed session to consult with Brian Bousley for contract negotiations strategies pursuant to Section 8( c) of the Open Meetings Act. (For strategy and negotiations sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.) Individuals present at closed session will be all 8 County Commissioners, Administrator Brian Bousley and County Clerk Marc Kleiman. Motion was approved by roll call vote 7-0 at 6:23 p.m.

Moved by Com. Piche, seconded by Com. Schei to return to open session at 6:52 p.m. Motion was approved by a roll call vote 7-0.

Moved by Com. Piche, seconded by Com. Nelson to adjourn at 6:52 p.m. Motion was approved 7-0.

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Charlie Meintz, Chairman

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Marc Kleiman, County Clerk

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

<b>SUBJECT:</b>	<b>Parks Concessionaire Agreement 2015</b>
<b>DEPARTMENT:</b>	<b>Parks/Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>The Parks Committee has revised the Concessionaire Contract to remove "the operation of a permanent coin operated laundry facility" and the addition of the following: "The Concessionaire will receive two Annual Vehicle stickers per year that are to be affixed to the windshields of the concessionaire's vehicles."</p>	
<b>RECOMMENDED MOTION</b>	
<p>To approve the 2015 Parks Concessionaire Agreement.</p>	

Submitted by:     **Brian Bousley**    

    **12/18/2014**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

**MENOMINEE COUNTY PARKS AND RECREATION  
LEASE AGREEMENT**

THIS AGREEMENT, made the \_\_\_\_\_ day of \_\_\_\_\_, 2014, by and between the Menominee County Board of Commissioners, hereinafter referred to as "Board/ Lessor" and \_\_\_\_\_ whose address is \_\_\_\_\_ hereinafter referred to as "Concessionaire/Lessee".

1. Term. The Board/Lessor, for the period of three years, effective May 1<sup>st</sup>, 2014 to April 30<sup>th</sup>, 2017, leases, demises, and lets the building known as the Shakey Lakes Concession Stand and Laundry facilities located at Shakey Lakes County Park to the Concessionaire/Lessee for the exclusive right to sell food, refreshments, firewood, ice and other camping necessities to the general public at the Shakey Lakes Park Area in Lake Township in said County, with the exception of Fair Days and two (2) additional weekends of the Superintendent's choice; (2) to operate a pleasure boat livery service to such public, and; ~~(3) to operate a permanent coin-operated laundry facility.~~ In addition to the foregoing Board/Lessor also leases to concessionaire/Lessee the right to park a camper behind the main concession stand building without the payment of additional rent. This camper should be used for the soul use of the Lessor and/or concession stand employees and not to be used as a summer cottage. The camper shall be parked at a non-electric site. **No fireworks sales (of any kind) are permitted.** The Concessionaire will receive two Annual Vehicle stickers per year that are to be affixed to the windshields of the concessionaire's vehicles.
2. Consideration. In consideration for this lease, said Concessionaire/Lessee shall pay the annual fee of **Six Hundred (\$600.00)** to the Board/Lessor. Payment for the year 2014 shall be made within ten (10) days of signing this agreement. Subsequent payments shall be made by May 1st of each year covered by the contract.

The lessee shall be responsible for all utilities and any and all personal & real property tax as may be imposed by Lake Township.

Concessionaire/Lessee shall follow all the campground rules.
3. Said Concessionaire/Lessee shall at all times during the term of this agreement, maintain liability insurance in an amount as stated by the County Board of Commissioners approval (**Minimum of \$1,000,000/\$1,000,000**). Further, said Concessionaires/Lessee jointly and severally, shall execute an indemnification agreement holding harmless the County of Menominee for any liability for loss or damage to any person, firm, or corporation of said concession by said Concessionaires. Said policy of insurance shall be deposited and remain with the County Administrator and at the Parks Office.
4. Location. Prior to the operation of said concession, Menominee County Administrator shall designate and identify the specific area in which any structure of any kind shall be used in the operation of said concession.

5. Fair Days. It is also agreed between the Board/Lessor and the Concessionaires/Lessee that the "Fair Days" are excluded from this agreement, in that others also may be given the right to dispense food and refreshments during said "Fair Days".
6. Assignment of Lease. This lease can only be reassigned with written approval of the County Board/Lessor.
7. Termination of Lease by Lessor. If default is made in payment of rent at the times above stated, the Board/Lessor may terminate said lease after giving said Concessionaire/Lessee a five day notice to quit or pay rent. Further, if the Concessionaire/Lessee shall break any of the covenants and agreements herein contained, or shall willfully or maliciously do injury to the premises, or shall file a petition in bankruptcy or have an involuntary petition in bankruptcy filed against him, or make an assignment for the benefit of creditors, the Board/Lessor or their legal representatives shall have the right, at any time thereafter, without notice, to declare this lease void and the term herein contained ended without prejudice to any remedies which the Board/Lessor may have to collect arrears of rent.
8. Hours of operation: The Concessionaire/Lessee agrees to open and operate the Concession stand from Memorial Day weekend through Labor Day weekend with posted daily/weekly scheduled hours. Should the Concessionaire/Lessee fail to open and operate during these posted hours, the building will revert ownership to Menominee County Parks, and personal property will be retained by the Lessee.
9. Care of Premises. The Concessionaire/Lessee agrees to keep the premises in good repair and reasonably clean at his expense. The Board/Lessor shall have the right to inspect the premises at all reasonable times and if the concessionaire/Lessee fails to keep the premises in reasonable good condition, the Board/Lessor may clean the premises and charge the cost thereof to the Concessionaire/Lessee.
10. Property Improvements: The Lessee has the right, at their expense to install a gravity fed septic system according to the Health Department's specifications. In the event that the Lessee sells the concession stand, the new owners would also be entitled to the use of the septic system. However, the septic system for the concession building will remain property of Menominee County Parks. Annual maintenance, I.E. pumping and/or repair shall be the responsibility of the Lessee.
11. Alterations and Repairs by Concessionaire/Lessee. The Concessionaire/Lessee may, at its expense, make such alterations and repairs to the demised premises as may be required for the purpose of its business during the term of this lease. The Concessionaire/Lessee shall receive written approval from Board/Lessor before making any alterations or repairs.

12. Removal of Fixtures. Upon the termination of this agreement or any renewal thereof, the Concessionaire/Lessee may remove any and all improvements owned by the Concessionaire/Lessee and placed upon the premises by the Concessionaire/Lessee.
13. Covenants, Conditions and Terms Binding on Assigns. The covenants, conditions and terms of this lease shall be binding upon the respective parties, their successors and assigns.
14. Option to Renew. Provided that Concessionaire/Lessee is not in default in the performance of this lease, Concessionaire/Lessee shall have the option to renew the lease for an additional term of three (3) years commencing at the expiration of the initial lease term. The option shall be exercised by written notice given to Board/Lessor not less than ninety (90) days prior to the expiration of the initial lease term. If notice is not given in the manner provided herein within the time specified, this option shall expire.

IN WITNESS WHEREOF, this instrument is executed the day and year above written.

MENOMINEE COUNTY BOARD OF COMMISSIONERS  
MENOMINEE COUNTY, MICHIGAN

BY:

\_\_\_\_\_  
Charlie Meintz, Chairperson  
Menominee County Board of Commissioners  
839 10<sup>th</sup> Avenue  
Menominee, Michigan 49858

\_\_\_\_\_  
Date

\_\_\_\_\_  
Brian R. Bousley  
County Administrator  
839 10<sup>th</sup> Ave  
Menominee, Michigan 49858

\_\_\_\_\_  
Date

CONCESSIONAIRE

BY:

\_\_\_\_\_  
Date

**MENOMINEE COUNTY PARKS AND RECREATION  
INDEMNIFICATION AGREEMENT**

THIS AGREEMENT, made the \_\_\_\_\_ day of \_\_\_\_\_, 2015 by and between the Menominee County Board of Commissioners hereinafter referred to as "Board/Lessor" and \_\_\_\_\_ whose address is \_\_\_\_\_, hereinafter referred to as "Concessionaire/Lessee".

Concessionaires/Lessee agree to hold Menominee County, the Menominee County Board of Commissioners and the Menominee County Parks & Recreation Commission harmless from any and all claims for damage or injury arising out of the operation of the concession stand, laundry facilities, boat livery or any other activities governed by the lease agreement dated \_\_\_\_\_. Menominee County, the Menominee County Board of Commissioners or the Menominee County Parks & Recreation Commission shall not be liable for any loss, injury, death, or damage to persons or property or by any person, whosoever may at any time be using or occupying or visiting the concession stand or stands whether such loss, injury, death, or damage shall be caused by or, in any way, result from or arise out of any act, omission or negligence of the concessionaire/lessee or its agent or shall result from or be caused by any other matter or thing whether of the same kind or of a different kind than the matters or things about set forth and the concessionaires/lessee shall indemnify Menominee County, the Menominee County Board of Commissioners, or the Menominee County Parks & Recreation Commission, against all claims, liability, loss, or damage whatsoever, on account of any such loss, injury, death or damage.

IN WITNESS WHEREOF, this instrument is executed the day and year above written.

MENOMINEE COUNTY BOARD OF COMMISSIONERS  
MENOMINEE COUNTY, MICHIGAN

BY:

\_\_\_\_\_  
Brian R. Bousley  
Menominee County Administrator  
839 10<sup>th</sup> Avenue  
Menominee, MI 49858

\_\_\_\_\_  
Date

CONCESSIONAIRE

BY:

\_\_\_\_\_  
Date:

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Kleinke &amp; Shakey Lakes Park lease agreements 2015</b>
<b>DEPARTMENT:</b>	<b>Parks/Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<p>The Parks Committee has approved the following change for Shakey Lakes Park: "lease agreements will now be due in full by March 1<sup>st</sup>, additional language, stating vehicle pass must be affixed the windshield of the lessee's vehicle which are registered within this lease agreement."</p> <p>AND the following change for Kleinke Park lease agreements: Payments for Kleinke Park Lease agreements will now be due in full by March 1<sup>st</sup></p>	
<b>RECOMMENDED MOTION</b>	
To approve the 2015 Shakey Lakes and Kleinke Park lease agreements.	

Submitted by:     **Brian Bousley**    

    **12/18/2014**      
Date

### WORKSHOP ACTION

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

MENOMINEE COUNTY PARKS & RECREATION  
**SHAKY LAKES PARK**  
 2015  
 SEASONAL SITE REGISTRATION

FIRST NAME: \_\_\_\_\_ LAST NAME: \_\_\_\_\_ M/INITIAL: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOME PHONE: ( ) \_\_\_\_\_ WORK/DAY PHONE: ( ) \_\_\_\_\_

SPOUSE'S NAME: \_\_\_\_\_ WORK/DAY PHONE: ( ) \_\_\_\_\_  
 (Family consists of: Father, Mother and children.)

NAMES OF CHILDREN:

\_\_\_\_\_ AGE: \_\_\_\_\_ \_\_\_\_\_ AGE: \_\_\_\_\_ \_\_\_\_\_ AGE: \_\_\_\_\_  
 \_\_\_\_\_ AGE: \_\_\_\_\_ \_\_\_\_\_ AGE: \_\_\_\_\_ \_\_\_\_\_ AGE: \_\_\_\_\_

RV MANUFACTURER: \_\_\_\_\_ MODEL: \_\_\_\_\_ LENGTH: \_\_\_\_\_ WIDTH: \_\_\_\_\_

(Including slideouts)

YEAR OF MANUF: \_\_\_\_\_ LIC #: \_\_\_\_\_ STATE: \_\_\_\_\_

Current/Valid License Plate: YES \_\_\_ No \_\_\_  
 (Rigs over ten years old require management approval each year.)

TYPE: \_\_\_ TRAILER \_\_\_ FIFTH WHEEL \_\_\_ MOTOR HOME \_\_\_ PARK MODEL \_\_\_ TRUCK CAMPER  
 \_\_\_ POP UP \_\_\_ OTHER

TRANSPORTATION VEHICLE: (Only two vehicles at site-other vehicle must be kept in guest parking.)

MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ LIC # \_\_\_\_\_ STATE: \_\_\_\_\_

MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ LIC # \_\_\_\_\_ STATE: \_\_\_\_\_

BOAT:

MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ REG # \_\_\_\_\_ STATE: \_\_\_\_\_ LENGTH: \_\_\_\_\_ BEAM: \_\_\_\_\_  
 SITE # \_\_\_\_\_

Six-month leases will run May 1, 2015 - November 1, 2015.  
 Five-month lease will run May 1, 2015 - October 1, 2015.

	Menominee Count Resident Rates	Non County Resident
1. Seasonal Rates (6 Months) for Electrical Site (one annual vehicle sticker free)	\$1500.00 _____	\$1680.00 _____
Seasonal Rates (6 Months) for Non-electrical Site (one annual vehicle sticker free)	\$960.00 _____	\$1140.00 _____
Seasonal Rates (5 Months) for Electric Site (one annual vehicle sticker free)	\$1350.00 _____	\$1500.00 _____
Seasonal Rates (5 Months) for Non-electric Site (one annual vehicle sticker free)	\$840.00 _____	\$990.00 _____
2. ONE VEHICLE ANNUAL STICKER	FREE _____	FREE _____
3. LEASE SITE MUST BE PAID IN FULL BY MARCH 1, 2015. FAILURE TO PAY IN FULL BY MARCH 1, 2015 YOUR SITE <u>MAY BE</u> REASSIGNED TO NEXT AVAILABLE LESSEE.		
4. BOAT ANNUAL PASS		
REGULAR	\$ 20.00 _____	
SENIOR 65 AND OVER	\$ 10.00 _____	
OVER 70 (Menominee County Residents Only)	FREE _____	
5. ELECTRICAL SURCHARGE FEE (please see rate schedule)	_____	
6. TOTAL PAYMENT	_____	

**FULL PAYMENT DUE MARCH 1, 2015**

2015 SEASONAL CAMPSITE LEASE

- PLEASE READ CAREFULLY -

THIS INDENTURE, made this \_\_\_\_\_ Day of \_\_\_\_\_, 20 \_\_, by and between Menominee County Parks, Kleinke Park, Ingallston Twp, hereafter referred to as "LESSOR", and Of \_\_\_\_\_, hereafter referred to as "LESSEE."

WITNESS, that the Lessor does hereby lease, demise and let unto the Lessee the following described premises situated in the Township of Ingallston, County of Menominee, the State of Michigan, described as Site Number and Area, to-wit:

TERM: To hold for a term of \_\_\_\_\_ beginning on the \_\_\_ Day of \_\_\_\_\_ and ending on the \_\_\_ Day of \_\_\_\_\_.

RENTAL: Lessee shall pay for the total seasonal rent \$ \_\_\_\_\_ for the term, payable as follows: One payment to be paid in full by March 1, 2015.

FAMILY & GUESTS: It is agreed and understood that the seasonal family consists of father and/or mother and/or children. The seasonal site rental is for the sole use of your family and that any other person or persons using your camper must register with Lessor and pay the regular overnight campsite fee. All day visitors or overnight guests will be charged an additional fee. Guests must camp in your camping unit only. It is further agreed that dependent children are not allowed to occupy the campsite without their mother or father present. This site may not be sublet or transferred. Guest and visitor passes will be available and issued by the Lessor. LESSEE is responsible for the conduct of their guests and visitors.

SEASONAL CAR PASSES: ALL VEHICLES entering the campground must display 2015 pass or daily use pass. Only two vehicles are allowed at each site, additional vehicles will be parked in (the) guest parking lot. The vehicle pass must be affixed to the windshield of the lessee's vehicle which are registered within this lease agreement. Guest and visitor passes are issued at the discretion of the Lessor and may be restricted on holiday or busy weekends.

INSURANCE: All seasonal campers must maintain their own insurance for any or all damage to their property and equipment while parked or stored inside or outside the Lessor's premises.

CONDITION OF CAMPING UNIT: All camping units over ten (10) years old must have prior approval of Lessor. Lessee agrees to keep their camper in proper repair and condition during the term of this agreement. Household type air conditioners are not permitted.

MAINTENANCE OF SITE: Lessee agrees to maintain the area of their site excluding grass cutting which will be performed by the Lessor. All planting of flowers, shrubs, etc., must be approved by Lessor and becomes the property of Lessor. On site sheds (must be of a Rubbermaid or heavy plastic material and maximum size to be determined by Parks Superintendent). (Max. H-8'; L-7'; W-7' or H-6'; W-7'; L-8') porches, decks screen houses or other such buildings or structures are permitted with approval of the Parks Committee. All garbage will be placed in appropriate campground receptacles in timely manner. No generators allowed in park.

FIREWOOD, PATIO AND BUG LIGHTS: Patio and bug lights shall be turned off when camper is not occupied and when retiring for the evening. No large wood piles will be allowed without approval of Park's Superintendent.

CAMPGROUND RULES: Lessee acknowledges they have read this agreement as well as the list of campground rules (attached) of the Menominee County Kleinke Park and agrees to abide by both.

LIFEGUARD: The undersigned acknowledges that there will be no lifeguard on duty on the premises. The undersigned, his/her family and guests using boats of any type, swimming or being in the area of the pool, pier, beach or shoreline will be doing so at their own risk and shall hold the Lessor harmless from any liability thereon and shall assume all responsibility for supervision of their family and guests. This contract constitutes acknowledgment of the signing of a full release for this liability and responsibility.

DEFAULT: If the Lessee does or shall neglect to perform and observe any or either of the covenants and conditions hereinbefore contained which on his or her guests part are to be performed, the Lessor lawfully may immediately or at any time thereafter any while such neglect or default continues, evict the said Lessee and those claiming under him and remove their effects without prejudice or any remedies which might otherwise be used for riders of rent and such expulsion in removing, whether by the direct act of the Lessor or his assigns, or through the medium of legal proceedings for the purpose instituted, shall not affect the liability of the Lessee or his representatives, for the past rent due or future rent to accrue under this lease, but the same shall continue as if such removal or expulsion have not taken place. The Lessee further covenants to pay and discharge all responsible costs, attorneys fees and expenses that shall be made and incurred by the Lessor in enforcing the covenant and agreements of this lease.

TERMINATION: Lessor reserves the right to terminate this lease at any time for any reason. If Lessor terminates lease during the term of agreement, LESSOR will refund on a pro-rata basis. Termination may be enforced immediately by Park Superintendent.

LESSEE may within ten (10) days file an appeal to the County Parks Committee. The County Parks Committee must respond with a written response or a scheduled public hearing within thirty (30) days. If the issue is not resolved to lessee's satisfaction, the lessee may within ten (10) days appeal to the Menominee County Board of Commissioners who within sixty (60) days shall respond with a written response or have the issue placed on a monthly agenda.

END OF TERM: The Lessee expressly agrees to quit and deliver of said premises to the Lessor peaceably and quietly at the end of said term. Lessor reserves the right to reject a renewal for the succeeding year, thus terminating future lease agreements.

Send payment to Menominee County Courthouse, Attn: Parks -- Camping Lease, 839 10th Ave Menominee, Michigan 49858.

IN WITNESS WHEREOF, the said parties have executed this lease the day and year set forth above.

LESSOR: By: \_\_\_\_\_

LESSEE: \_\_\_\_\_

DATE: \_\_\_\_\_



2015 SEASONAL CAMPSITE LEASE

- PLEASE READ CAREFULLY -

THIS INDENTURE, made this \_\_\_\_\_ Day of \_\_\_\_\_, 20 \_\_, by and between Menominee County Parks, Kleinke Park, Ingallston Twp, hereafter referred to as "LESSOR", and Of \_\_\_\_\_, hereafter referred to as "LESSEE."

WITNESS, that the Lessor does hereby lease, demise and let unto the Lessee the following described premises situated in the Township of Ingallston, County of Menominee, the State of Michigan, described as Site Number and Area, to-wit:

TERM: To hold for a term of \_\_\_\_\_ beginning on the \_\_\_\_ Day of \_\_\_\_\_ and ending on the \_\_\_\_ Day of \_\_\_\_\_.

RENTAL: Lessee shall pay for the total seasonal rent \$ \_\_\_\_\_ for the term, payable as follows: One payment to be paid in full by March 1, 2015.

FAMILY & GUESTS: It is agreed and understood that the seasonal family consists of father and/or mother and/or children. The seasonal site rental is for the sole use of your family and that any other person or persons using your camper must register with Lessor and pay the regular overnight campsite fee. All day visitors or overnight guests will be charged an additional fee. Guests must camp in your camping unit only. It is further agreed that dependant children are not allowed to occupy the campsite without their mother or father present. This site may not be sublet or transferred. Guest and visitor passes will be available and issued by the Lessor. LESSEE is responsible for the conduct of their guests and visitors.

SEASONAL CAR PASSES: ALL VEHICLES entering the campground must display 2015 pass or daily use pass. Only two vehicles are allowed at each site, additional vehicles will be parked in (the) guest parking lot. Guest and visitor passes are issued at the discretion of the Lessor and may be restricted on holiday or busy weekends.

INSURANCE: All seasonal campers must maintain their own insurance for any or all damage to their property and equipment while parked or stored inside or outside the Lessor's premises.

CONDITION OF CAMPING UNIT: All camping units over ten (10) years old must have prior approval of Lessor. Lessee agrees to keep their camper in proper repair and condition during the term of this agreement. Household type air conditioners are not permitted.

MAINTENANCE OF SITE: Lessee agrees to maintain the area of their site excluding grass cutting which will be performed by the Lessor. All planting of flowers, shrubs, etc., must be approved by Lessor and becomes the property of Lessor. On site sheds (must be of a Rubbermaid or heavy plastic material and maximum size to be determined by Parks Superintendent), (Max. H: 8', L: 7'-W: 7' or H: 6'-W: 7'-L: 8') porches, decks screen houses or other such buildings or structures are permitted with approval of the Parks Committee. All garbage will be placed in appropriate campground receptacles in timely manner. No generators allowed in park.

FIREWOOD, PATIO AND BUG LIGHTS: Patio and bug lights shall be turned off when camper is not occupied and when retiring for the evening. No large wood piles will be allowed without approval of Park's Superintendent.

CAMPGROUND RULES: Lessee acknowledges they have read this agreement as well as the list of campground rules (attached) of the Menominee County Kleinke Park and agrees to abide by both.

LIFEGUARD: The undersigned acknowledges that there will be no lifeguard on duty on the premises. The undersigned, his/her family and guests using boats of any type, swimming or being in the area of the pool, pier, beach or shoreline will be doing so at their own risk and shall hold the Lessor harmless from any liability thereon and shall assume all responsibility for supervision of their family and guests. This contract constitutes acknowledgment of the signing of a full release for this liability and responsibility.

DEFAULT: If the Lessee does or shall neglect to perform and observe any or either of the covenants and conditions hereinbefore contained which on his or her guests part are to be performed, the Lessor lawfully may immediately or at any time thereafter any while such neglect or default continues, evict the said Lessee and those claiming under him and remove their effects without prejudice or any remedies which might otherwise be used for ridders of rent and such expulsion in removing, whether by the direct act of the Lessor or his assigns, or through the medium of legal proceedings for the purpose instituted, shall not affect the liability of the Lessee or his representatives, for the past rent due or future rent to accrue under this lease, but the same shall continue as if such removal or expulsion have not taken place. The Lessee further covenants to pay and discharge all responsible costs, attorneys fees and expenses that shall be made and incurred by the Lessor in enforcing the covenant and agreements of this lease.

TERMINATION: Lessor reserves the right to terminate this lease at any time for any reason. If Lessor terminates lease during the term of agreement, LESSOR will refund on a pro-rata basis. Termination may be enforced immediately by Park Superintendent.

LESSEE may within ten (10) days file an appeal to the County Parks Committee. The County Parks Committee must respond with a written response or a scheduled public hearing within thirty (30) days. If the issue is not resolved to lessee's satisfaction, the lessee may within ten (10) days appeal to the Menominee County Board of Commissioners who within sixty (60) days shall respond with a written response or have the issue placed on a monthly agenda.

END OF TERM: The Lessee expressly agrees to quit and deliver of said premises to the Lessor peaceably and quietly at the end of said term. Lessor reserves the right to reject a renewal for the succeeding year, thus terminating future lease agreements.

Send payment to Menominee County Courthouse, Attn: Parks - Camping Lease, 839 10th Ave Menominee, Michigan 49858.

IN WITNESS WHEREOF, the said parties have executed this lease the day and year set forth above.

LESSOR: By: \_\_\_\_\_

LESSEE: \_\_\_\_\_

DATE: \_\_\_\_\_

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	Resolution 2014-17 ~ Compliance with PA 152 of 2011
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
Per State Law, the County Board must comply with PA 152 of 2011. Approval of this resolution complies.	
<b>RECOMMENDED MOTION</b>	
To approve Resolution 2014-17 ~ Compliance with PA 152 of 2011.	

Submitted by:     **Brian Bousley**    

    **12/18/2014**      
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

*"Menominee – Where the best of Michigan begins"*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858*

*Brian R. Bousley - County Administrator  
Sherry DuPont - Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839*

### **MENOMINEE COUNTY RESOLUTION 2014-17 COMPLIANCE WITH PUBLIC ACT 152 OF 2011**

The Menominee County Board of Commissioners respectfully submits the following resolution:

**WHEREAS**, the Menominee County board of Commissioners will abide by the set of laws described in P.A. 152; and

**WHEREAS**, these limitations will go into effect on January 1, 2015 for Menominee County non-union employees, elected officials and collective bargaining units which did not have a signed contract prior to the date specified in P.A. 152; and

**WHEREAS**, Section 4 of P.A. 152 allows a public employer to elect to pay not more than 80% of the total annual cost of all of the medical benefit plans it offers or contributes to for its employees and elected public officials; now

**THEREFORE, BE IT RESOLVED** that the Menominee County board of Commissioners, acting pursuant to the authority granted a county under Section 4 of P.A. 152 of 2011, hereby elects that Menominee County pay not more than 80% of the total annual costs of all the medical benefit plans it offers or contributes to for its employees and elected public officials commencing January 1, 2015.

\_\_\_\_\_  
Charlie Meintz- Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Marc Kleiman, County Clerk

\_\_\_\_\_  
Date

*Bernie Lang    Charlie Meintz - Chairperson    Larry Schei - Vice Chairperson    James Furlong  
Doug Krienke    John Nelson    Chris Plutchak    Gerald Piche    Jan Hafeman*

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

<b>SUBJECT:</b>	<b>Commissioner Per Diems and Expenses</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
<b>RECOMMENDED MOTION</b>	
To approve commissioner per diems and expenses as recently paid.	

Submitted by:     **Brian Bousley**    

    **12/18/2014**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>









# Commissioner Meeting Fee Expense Form

**RECEIVED**  
 DEC 02 2014  
 BY: *AR*

Name of Commissioner Jan Hafeman

\$50.00 per meeting-Reg. or Special County Board meeting (and assigned committee meetings)  
 \$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
11/10/14	Menominee County Board	50.00
11/20/14	Pinecrest Board	50.00
11/25/14	Menominee County Board	50.00
<b>Total Per Diem</b>		<b>150.00</b>

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: *Jan Hafeman*

Date: 12/1/14

# Commissioner Meeting Fee Expense Form

*Rec.*  
12/4/14 *JS*

Name of Commissioner LARRY SCHEI

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)  
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
11/10/14	COUNTY BOARD	50.00
11/19/14	FAIR BOARD	50.00
11/25/14	COUNTY BOARD	50.00
12/03/14	MAC / MSH CONFERENCE	75.00
<b>Total Per Diem</b>		<b>225.00</b>

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: *Larry Schei*

Date: 12/04/14

Rec.  
12/17/14

**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

Mileage: \$.56/mile ~ effective 01 January 2014

\*Meals      Breakfast - \$9.00  
                 Lunch - \$11.00  
                 Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
11/10/14	COURT HOUSE	16		8.96	101-101-860.04
11/19/14	ANNEX	32		17.92	101-101-860.04
11/25/14	COURT HOUSE	16		8.96	101-101-860.04
12/3/14	New Com. Conf. (Mac) Esby	104		58.24	101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
		168	Total Mileage	94.08	
<b>Total Mileage Fee</b>					<b>94.08</b>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Larry Schei*

Signed

12/04/14

Date

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Miscellaneous Bills</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills as paid on December 4, 2014 in the amount of \$65,339.05	
<b>RECOMMENDED MOTION</b>	
To approve Miscellaneous Bills as paid on December 4, 2014 in the amount of \$65,339.05	

Submitted by:     **Brian Bousley**    

    **12/18/2014**      
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

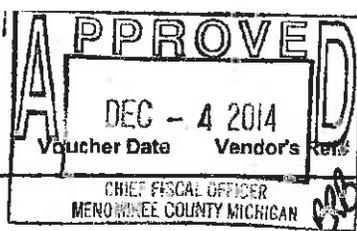
	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

### General Fund Expenditures

101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-402 Brownfield Authority  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

### Special Revenue Funds

205 Road Patrol  
208 County Parks  
215 Friend of Court  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
284 Revenue Sharing  
285 Senior Citizens  
292 Child Care  
294 Veterans' Trust  
296 Special Child Care Funds  
  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure



**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>							
<b>Ace Hardware</b>							
39111	11/17/2014	213219/2	Swift W Jet Cleaner & Oxi Clean	101-265-755.01	24.97		\$69.96
39112	11/26/2014	213310/2	High Velocity 18" Fan	101-265-755.00	44.99		
<b>ALGER-DELTA COOPERATIVE ASSOC</b>							
39127	12/01/2014	1614900	Bath House	208-751-920.01	30.44		\$492.14
39128	12/01/2014	383001	Shakey Lakes Park/Horse	208-751-920.01	29.63		
39129	12/01/2014	383200	N8380 Co Park Rd 20.5	208-751-920.01	28.45		
39130	12/01/2014	383301	Shakey Lake Park/Cattle	208-751-920.01	28.45		
39131	12/01/2014	1503500	N8380 Co Pk Rd 20.5	208-751-920.01	73.73		
39132	12/01/2014	387100	N8390 Beach House	208-751-920.01	29.19		
39133	12/01/2014	367200	Northwest Campsites	208-751-920.01	63.73		
39134	12/01/2014	369802	W8449 Co Rd G12 Campsites	208-751-920.01	35.95		
39135	12/01/2014	370500	Shakey Lakes Office/Shop	208-751-920.01	68.04		
39136	12/01/2014	379700	Storage Shed	208-751-920.01	35.66		
39137	12/01/2014	380300	Shower Building	208-751-920.01	46.88		
<b>Associated Bank</b>							
39016	11/21/2014	22738	Mortgage - Kevin A. Tufley	294-683-835.00	1,204.71		\$1,204.71
<b>AT&amp;T - Carol Stream, IL</b>							
39014	11/19/2014	906863661411	November 19 - December 18, 2014	266-325-850.00	311.94		\$1,471.98
39049	11/19/2014	906863444111	November 19 - December 18, 2014	101-103-850.00	633.68		
39050	11/19/2014	906863202311	November 19 - December 18, 2014	101-103-850.00	554.15		
39073	11/13/2014	616T49887711	CREDIT MEMO October 14 - Novembe	101-301-727.00	-27.79		
<b>AT&amp;T Mobility</b>							
39116	11/09/2014	267252234966	906-792-6968 (November 10 - Decembe	101-132-850.00	31.27		\$31.27
<b>Badger Mailing &amp; Shipping</b>							
39056	11/21/2014	70495	Postage Machine Pressure Sensitive T	101-253-729.01	44.23		\$44.23
<b>Bastion Family Enterprises, LL</b>							
39037	11/25/2014	Fall 2014	Foreclosure Personal Property Visits (x	517-252-801.00	3,150.00		\$3,150.00
<b>Bob Barker Company, Inc.</b>							
39080	11/14/2014	WEB000344208	Inmate Supplies	101-301-770.00	172.70		\$172.70
<b>Brunelle, Jennifer</b>							
39096	12/03/2014	November 2014	Crisis Intervention	296-668-801.00	665.00		\$665.00
<b>CBM Managed Services</b>							
39082	11/19/2014	STDINV78016	Inmate Meals	101-301-770.00	2,048.87		\$4,124.45
39083	11/12/2014	STDINV77792	Inmate Meals	101-301-770.00	2,075.58		
<b>Cellcom Wisconsin RSA 04</b>							
39000	11/05/2014	672430	Medical Examiner - Cellular Services	101-648-727.00	59.89		\$235.75
39117	11/05/2014	669516	Cellular Services	296-663-850.00	58.62		
39117	11/05/2014	689516	Cellular Services	296-664-850.00	58.62		
39117	11/05/2014	689516	Cellular Services	296-665-850.00	58.62		
<b>City of Stephenson - P.O. Box 467</b>							
39047	11/20/2014	709	Annex - Water/Electric/Sewer	101-261-920.01	20.83		\$191.43
39047	11/20/2014	709	Annex - Water/Electric/Sewer	101-261-920.02	32.25		
39047	11/20/2014	709	Annex - Water/Electric/Sewer	101-261-920.03	138.35		



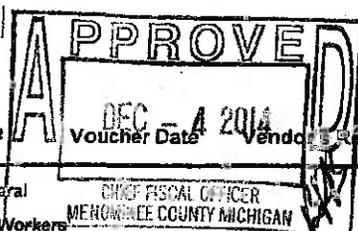
MENOMINEE COUNTY  
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
<b>CLOVERLAND PAPER CO</b>							
39062	11/24/2014	106747	Towels, Spray	101-265-755.01	88.32		\$422.37
39063	11/21/2014	106748	Linera, Towels, Tissue	101-265-755.01	258.28		
39084	11/21/2014	106754	Janitorial Supplies	101-265-755.01	45.18		
39079	11/14/2014	106897	Towels (Jail)	101-301-770.00	30.59		
<b>CMP Distributors</b>							
39108	11/17/2014	42464	Uniform Allowance - Vince Studer	205-315-745.00	52.50		\$132.75
39109	11/18/2014	42510	Uniform Allowance - Vince Studer	205-315-745.00	80.25		
<b>Cooper Office Equipment</b>							
39033	11/18/2014	118933	District Court Office - 11/20/14 - 2/19/15	101-136-931.00	239.94		\$1,004.88
39045	11/18/2014	118934	First Floor Copy Room (11/20/14 - 2/19/15)	101-172-931.01	239.94		
39046	11/18/2014	118931	Second Floor Hallway (11/20/14 - 2/19/15)	101-172-931.01	200.00		
39088	11/18/2014	118932	PA's Office Konica (11/20/14 - 2/19/15)	101-267-801.00	190.00		
39089	11/20/2014	117016	Road Patrol	205-315-727.00	135.00		
<b>Dan's Faaster Lube</b>							
39085	12/01/2014	306570	Oil Change	101-301-881.01	38.75		\$36.75
<b>David Ashby</b>							
39106	12/03/2014	Reimbursement	Uniform Allowance	205-315-745.00	121.45		\$121.45
<b>DEKETO, LLC</b>							
39017	12/01/2014	DK 12-14	November 2014 Documents (x364)	256-277-857.00	750.00		\$750.00
<b>Delta Chamber of Commerce</b>							
39002	11/13/2014	11946	Tourism Summit-Registration	101-172-802.00	65.00		\$65.00
<b>Friends Ofc Prod Whse Direct</b>							
39034	12/01/2014	021592	Monthly Calendar - Equalization	101-267-727.00	20.58		\$20.58
<b>Gregory, Raymond G.</b>							
39103	11/26/2014	2014-116-MI	Court Appointed Legal (Sowers)	101-148-807.00	175.00		\$175.00
<b>Hafeman, Jan</b>							
39053	12/01/2014	Reimbursement	Mileage - November 2014	101-101-860.10	92.98		\$92.98
<b>Hi Tec Building Services</b>							
39065	11/30/2014	008431	November 2014 Cleaning Services	101-265-801.00	1,410.00		\$1,410.00
<b>ID NETWORKS</b>							
39078	12/01/2014	268714	Annual Service Maintenance Fee	101-301-755.00	750.00		\$750.00
<b>INSTITUTE OF CONTINUING LEGAL</b>							
39101	11/25/2014	986134	MI Model Civil Jury Instructions	101-132-802.00	51.75		\$103.50
39101	11/25/2014	986134	MI Model Civil Jury Instructions	101-148-802.00	51.75		
<b>International Polica Work Dog</b>							
39087	11/28/2014	Member 2328	David Ashby	101-301-881.01	45.00		\$90.00
39088	11/28/2014	Member 2244	Tina Nast	101-301-881.01	45.00		
<b>J S ELECTRONICS, INC.</b>							
39067	12/01/2014	18577	Paging Service	101-267-850.00	27.00		\$540.34
39092	10/22/2014	18527	PO# 3023 Mini Red/Blue LED Light Bar	205-315-855.00	513.34		
<b>Joel Hensley, RN</b>							
39084	12/01/2014	Nursing Services	Nursing Services	101-301-770.01	1,365.00		\$4,220.00
39094	11/25/2014	Medical Examiner	November 2014	101-648-709.00	825.00		
39094	11/25/2014	Medical Examiner	November 2014	101-648-835.00	2,030.00		

**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepClk	Claim Total
<b>Bank Account: General</b>								
K & M Rentals	39001	11/22/2014	4556	Portabia Toilet - Airport Park	208-751-801.00	80.00		\$80.00
Kewley, Diane	39099	12/03/2014	5702	Saturday Detention (P.T.)	101-132-801.01	52.00		\$52.00
Lang, Bernard	39013	11/26/2014	Reimbursement	Mileage - November 2014	101-101-860.07	5.04		\$5.04
LENCA SURVEYING	39123	12/03/2014	14213	Remon Yr 2014 (11/13 - 12/2/14)	243-246-801.07	4,233.50		\$4,233.50
LexisNexis Matthew Bender	39091	11/17/2014	6568866X	Mt Penal & Motor Vehicle 2014 Edition	205-315-934.03	498.74		\$498.74
Lithocrafters Printing, Inc.	39042	11/21/2014	83385	Circuit Court Letterhead (x 500)	101-141-727.00	62.50		\$62.50
Lufts Advertiser	39048	11/25/2014	11/25/14	Advertising	101-101-901.00	32.00		\$32.00
M.A.C.V.C. - Sanilac County Veterans Affair	39139	10/01/2014	Dues	2015 Membership Dues - Michael A. De	101-682-802.00	55.00		\$55.00
Manpower	39003	11/16/2014	27907029	Week Ending 11/16/14 (Krista Marciniak)	101-261-705.00	378.00		\$661.60
	39124	11/30/2014	27966077	Week Ending 11/30/14 (Krista Marciniak)	101-261-705.00	283.50		
Marinette County Sheriff Dept.	39072	11/25/2014	1414928DP	Civil Process Serving	101-267-804.00	37.00		\$37.00
Masopust, Whitney	39095	11/25/2014	Medical Examiner	November 2014	101-648-709.00	255.00		\$575.00
	39095	11/25/2014	Medical Examiner	November 2014	101-648-835.00	320.00		
MEIERS SIGNS INC	39090	10/16/2014	30656	Vinyl Lettering to Side by Side	205-315-855.00	226.28		\$226.28
Menschel, Dan	39011	11/26/2014	Reimbursement	Mileage	249-371-742.00	100.24		\$100.24
Wienards - Marinette	39019	11/21/2014	68686	Oxi Clean	101-265-755.01	29.97		\$107.07
	39020	11/19/2014	68483	Plug, Appliance Cord, Toggle Switch, B	101-265-755.00	48.06		
	39058	11/24/2014	68874	Batteries, Wheel Bearing Grease	101-265-755.00	29.04		
MENOMINEE COUNTY CLERK	39115	12/04/2014	Notary Bond	Sherry L. DuPont	101-172-727.00	10.00		\$10.00
MENOMINEE COUNTY JOURNAL	39076	12/01/2014	Subscription	One Year Subscription (Jail)	101-301-755.00	30.00		\$30.00
MICH COMM DIRECTORS ASSOC	39007	11/26/2014	2014	Annual Membership Fee	266-325-802.00	100.00		\$100.00



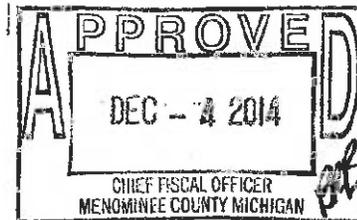


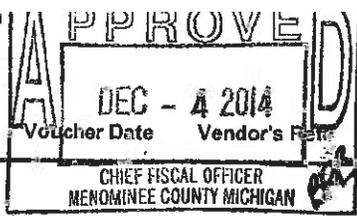
MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vchcr#	Voucher Date	Vendor Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN								
Michigan Counties Workers								\$18,453.00
39138		12/04/2014	9864	2015 1st Qtr	101-101-716.00	130.77		
39138		12/04/2014	9864	2015 1st Qtr	101-131-716.00	28.92		
39138		12/04/2014	9864	2015 1st Qtr	101-132-716.00	70.00		
39138		12/04/2014	9864	2015 1st Qtr	101-136-716.00	245.34		
39138		12/04/2014	9864	2015 1st Qtr	101-141-716.00	324.01		
39138		12/04/2014	9864	2015 1st Qtr	101-148-716.00	21.03		
39138		12/04/2014	9864	2015 1st Qtr	101-150-716.00	1.92		
39138		12/04/2014	9864	2015 1st Qtr	101-172-716.00	238.12		
39138		12/04/2014	9864	2015 1st Qtr	101-215-716.00	134.88		
39138		12/04/2014	9864	2015 1st Qtr	101-253-716.00	99.11		
39138		12/04/2014	9864	2015 1st Qtr	101-257-716.00	193.53		
39138		12/04/2014	9864	2015 1st Qtr	101-261-716.00	12.36		
39138		12/04/2014	9864	2015 1st Qtr	101-261-801.00	2.17		
39138		12/04/2014	9864	2015 1st Qtr	101-265-716.00	1,086.52		
39138		12/04/2014	9864	2015 1st Qtr	101-267-716.00	479.21		
39138		12/04/2014	9864	2015 1st Qtr	101-268-716.00	47.45		
39138		12/04/2014	9864	2015 1st Qtr	101-301-716.00	8,407.56		
39138		12/04/2014	9864	2015 1st Qtr	101-331-716.00	7.43		
39138		12/04/2014	9864	2015 1st Qtr	101-426-716.00	14.00		
39138		12/04/2014	9864	2015 1st Qtr	101-648-716.00	33.64		
39138		12/04/2014	9864	2015 1st Qtr	101-682-716.00	26.22		
39138		12/04/2014	9864	2015 1st Qtr	205-315-716.00	4,958.11		
39138		12/04/2014	9864	2015 1st Qtr	205-316-716.00	311.06		
39138		12/04/2014	9864	2015 1st Qtr	208-751-716.00	466.36		
39138		12/04/2014	9864	2015 1st Qtr	249-371-716.00	49.01		
39138		12/04/2014	9864	2015 1st Qtr	266-325-716.00	262.50		
39138		12/04/2014	9864	2015 1st Qtr	266-326-716.00	23.73		
39138		12/04/2014	9864	2015 1st Qtr	271-790-716.00	437.15		
39138		12/04/2014	9864	2015 1st Qtr	296-663-716.00	128.93		
39138		12/04/2014	9864	2015 1st Qtr	296-664-716.00	108.37		
39138		12/04/2014	9864	2015 1st Qtr	296-665-716.00	111.79		
Michigan Sheriffs' Association								\$665.00
39077		11/21/2014	20141093	2015 Professional Association Dues	101-301-755.00	665.00		
MILLERS ACTION OFFICE SUPPLY I								\$102.60
39052		11/19/2014	0105540-001	Admin Office Chair Repair (Left Arm)	101-172-931.00	15.00		
39074		11/20/2014	0105555-001	Window Envelopes (x100)	101-301-727.00	13.98		
39075		11/19/2014	0105532-001	CD/DVD Envelopes (x50)	101-301-727.00	6.99		
39100		12/03/2014	105544 & 105553	Office Supplies	296-663-727.00	66.63		
Motion Industries								\$98.39
39005		11/24/2014	WI27-387214	Shaft Collar	101-265-934.00	1.66		
39006		11/24/2014	WI27-387168	Building & Grounds Equipment	101-265-934.00	18.09		
39059		11/25/2014	WI27-387246	1" Rubber Cyl Cartridge	101-265-934.00	76.64		
Nutt, Michael								\$81.59
39097		12/03/2014	Reimbursement	Mileage - November 2014	296-664-860.00	55.55		
39098		12/03/2014	Reimbursement	Teen Court Supplies	296-667-801.02	26.04		
OTIS ELEVATOR COMPANY								\$628.38
39065		11/20/2014	CVE05003C14	Service 12/1/14 - 2/28/15	101-265-801.00	628.38		

**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Voucher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
<b>PAIDL'S TRUE VALUE HARDWARE</b>								
	39054	11/30/2014	150008	Parks	208-751-755.02	5.49		<b>\$83.55</b>
	39054	11/30/2014	150008	Parks	208-751-981.00	36.99		
	39054	11/30/2014	150008	Parks	208-751-755.02	14.08		
	39054	11/30/2014	150008	Parks	208-751-981.00	36.99		
<b>Quill Corporation</b>								
	39009	11/12/2014	7806722	PA's Office Supplies	101-267-727.00	203.96		<b>\$537.34</b>
	39089	11/25/2014	8187326	Correction Tape & Binder Clips	101-267-727.00	28.97		
	39070	11/21/2014	8107752	End Tab Fastener Folders	101-267-727.00	135.00		
	39081	11/24/2014	8149251	Inmate Supplies	101-301-770.00	169.41		
<b>REDWOOD TOXICOLOGY LABORATORY</b>								
	39008	10/31/2014	007184201410	Drug Testing	101-136-727.00	8.76		<b>\$8.76</b>
<b>REGISTER OF DEEDS</b>								
	39120	12/03/2014	Copies	Remon Grant Year 2014	243-246-765.00	4.00		<b>\$4.00</b>
<b>Rlesterer &amp; Schnell, Inc.</b>								
	39035	12/02/2014	756026	Snow Blower Drive Train	101-265-934.00	298.53		<b>\$396.20</b>
	39118	12/02/2014	756029	Tire Chain for Riding Tractor	208-751-936.02	97.67		
<b>Schei, Larry</b>								
	39122	12/04/2014	Reimbursement	Mileage	101-101-860.04	94.08		<b>\$94.08</b>
<b>Securus Technologies</b>								
	39088	10/31/2014	134098	Inmate Telephone Cards	101-301-850.01	211.61		<b>\$211.61</b>
<b>Sexton, Richard</b>								
	39018	11/24/2014	Reimbursement	Phone & Postage	101-426-850.00	76.83		<b>\$87.82</b>
	39018	11/24/2014	Reimbursement	Phone & Postage	101-426-728.00	10.99		
<b>SimplexGrinnell</b>								
	39104	11/24/2014	40747051	PO# 03004 Courthouse Fire Alarm Syst	101-265-934.00	494.32		<b>\$494.32</b>



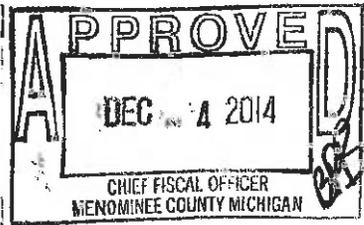


MENOMINEE COUNTY  
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General: CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN							
<b>Standard Insurance Company</b>							<b>\$207.00</b>
38999	11/26/2014	December 2014	Life Insurance Premium	101-101-713.00	20.70		
38999	11/26/2014	December 2014	Life Insurance Premium	101-132-713.00	6.32		
38999	11/26/2014	December 2014	Life Insurance Premium	101-136-713.00	11.50		
38999	11/26/2014	December 2014	Life Insurance Premium	101-141-713.00	9.20		
38999	11/26/2014	December 2014	Life Insurance Premium	101-148-713.00	0.58		
38999	11/26/2014	December 2014	Life Insurance Premium	101-215-713.00	11.50		
38999	11/26/2014	December 2014	Life Insurance Premium	101-172-713.00	4.60		
38999	11/26/2014	December 2014	Life Insurance Premium	101-267-713.00	9.20		
38999	11/26/2014	December 2014	Life Insurance Premium	101-268-713.00	4.60		
38999	11/26/2014	December 2014	Life Insurance Premium	101-253-713.00	6.90		
38999	11/26/2014	December 2014	Life Insurance Premium	101-267-713.00	4.60		
38999	11/26/2014	December 2014	Life Insurance Premium	101-265-713.00	4.60		
38999	11/26/2014	December 2014	Life Insurance Premium	101-301-713.00	46.00		
38999	11/26/2014	December 2014	Life Insurance Premium	101-682-713.00	2.30		
38999	11/26/2014	December 2014	Life Insurance Premium	101-103-713.00	2.30		
38999	11/26/2014	December 2014	Life Insurance Premium	271-790-713.00	9.20		
38999	11/26/2014	December 2014	Life Insurance Premium	296-663-713.00	2.30		
38999	11/26/2014	December 2014	Life Insurance Premium	296-664-713.00	2.30		
38999	11/23/2014	December 2014	Life Insurance Premium	296-665-713.00	2.30		
38999	11/26/2014	December 2014	Life Insurance Premium	208-751-713.00	2.30		
38999	11/26/2014	December 2014	Life Insurance Premium	205-316-713.00	2.30		
38999	11/26/2014	December 2014	Life Insurance Premium	205-315-713.00	23.00		
38999	11/26/2014	December 2014	Life Insurance Premium	266-325-713.00	16.10		
38999	11/26/2014	December 2014	Life Insurance Premium	266-328-713.00	2.30		
<b>State of Michigan - MI Dept. of State/Cash/Notary</b>							<b>\$10.00</b>
39126	12/04/2014	Notary	Sherry L. DuPont	101-172-727.00	10.00		
<b>Stephenson National Bank&amp;Trust - 1111 10th Street</b>							<b>\$355.94</b>
39039	12/01/2014	22740	Mortgage - Phillip L. Simmons	294-683-835.00	355.94		
<b>Stephenson National Bank&amp;Trust - 1820 Hall Avenue</b>							<b>\$376.96</b>
39015	11/21/2014	22739	Car Loan - Kevin A. Tulley	294-683-835.00	376.96		
<b>The Current</b>							<b>\$40.05</b>
39126	12/02/2014	1500	Airport Board Appointment	101-101-901.00	40.05		
<b>The First National Bank&amp;Trust</b>							<b>\$32.80</b>
39110	11/28/2014	628840339	FOC - Service Charge	101-141-817.00	32.80		
<b>TWIN CITY ELECTRIC, Inc.</b>							<b>\$340.00</b>
39040	11/21/2014	79294	Jail - Video/Audio Maintenance	101-103-857.01	340.00		
<b>TWIN CITY SERVICE AGENCY INC</b>							<b>\$55.00</b>
39121	12/02/2014	62232388N	Notary Bond (Sherry DuPont)	101-172-727.01	55.00		
<b>U.E.S. COMPUTERS, INC.</b>							<b>\$563.00</b>
39113	11/26/2014	69789	Toner (J. White)	101-215-727.00	94.00		
39114	12/02/2014	69836	Toner (J. Klumb)	101-215-727.00	69.00		
39119	12/01/2014	69826	Remote Maintenance (Windows Update	101-103-857.02	400.00		
<b>Valenti, Susan F.</b>							<b>\$25.50</b>
39004	11/06/2014	M14-14902-PH	Transcripts (Schwanz v Felch)	101-267-806.00	25.50		

**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Voucher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>								
<b>VIQ Solutions, Inc.</b>								
39071	12/01/2014	6076	PO# 03022 Software Support & Mainte	101-136-931.00	641.34			\$1,822.68
39071	12/01/2014	6076	PO# 03022 Software Support & Mainte	101-132-931.00	320.67			
39071	12/01/2014	6076	PO# 03022 Software Support & Mainte	101-148-931.00	320.67			
39071	12/01/2014	6076	PO# 03022 Software Support & Mainte	101-131-858.03	540.00			
<b>Waste Management of Central WI</b>								
39044	12/01/2014	1480760-1856-0	December 2014	101-265-801.00	489.35			\$489.35
<b>WATER AND WASTEWATER BOARD</b>								
39038	12/01/2014	25852	Water - Phillip L. Simmons	294-683-835.00	246.22			\$246.22
<b>Wil-Kil Pest Control</b>								
39080	11/21/2014	2582580	Health Department	101-265-801.00	32.00			\$94.25
39061	11/21/2014	2581888	Courthouse	101-265-801.00	62.25			
<b>Wind Rose North Ltd Outfitters</b>								
39107	11/08/2014	2-781	Uniform Allowance - Greg Smith	205-315-745.00	265.75			\$265.75
<b>WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003</b>								
39038	11/26/2014	0402047856-00004	Courthouse	101-265-920.04	2,866.26			\$7,772.85
39041	12/01/2014	25851	PO# 03021 Electrical Bill - Phillip L. Sim	294-683-835.00	814.65			
39043	11/26/2014	0402191663-00001	Health Care Center - Gas/Electric	101-285-920.03	212.37			
39043	11/26/2014	0402191663-00001	Health Care Center - Gas/Electric	101-265-920.04	340.22			
39051	11/24/2014	0402047856-00006	Stoney Point Electrical Services	208-751-920.01	33.28			
39057	11/24/2014	1350531479-00000	Bailey House	208-751-920.01	23.33			
39057	11/24/2014	1350531479-00000	Kleinka Park	208-751-920.01	29.33			
39057	11/24/2014	1350531479-00000	Bailey Park	208-751-920.01	12.75			
39102	11/26/2014	0402055840-00001	Jail	101-265-920.03	3,440.66			
<b>Zevitz, Dr. Michael E.</b>								
39093	11/25/2014	Medical Examiner	November 2014	101-648-709.00	2,030.00			\$2,030.00
<b>Total Amount for Bank Account: General</b>								<b>\$65,339.05</b>



**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

<b>SUBJECT:</b>	<b>Miscellaneous Boards/Committees/Commission Reports</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Miscellaneous reports discussed at the 12.9.2014 County Board meeting	
<b>RECOMMENDED MOTION</b>	
To approve the miscellaneous reports discussed at the 12.9.2014 County Board meeting	

Submitted by:     **Brian Bousley**    

    **12/18/2014**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

# MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887  
PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

## MONTHLY BUILDING PERMIT REPORT

12/02/2014

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13135-14	11/03/14	NORDIN ROBERT & WIFE	W4340 23.5 LN	DAGGETT TWP.	\$156.92
Work :	3.GARAGE	24X32 GARAGE 15X32 UPPER FLOOR			002-005-007-00
P13136-14	11/12/14	WITT DENISE	W5008 BIRCH CREEK R	MENOMINEE TWP.	\$213.24
Work :	3.GARAGE	36X48 GARAGE			010-136-024-00
P13137-14	11/18/14	WILLIAMS BRUCE & WILLIAMS JEFFN	11107 EFFA LN	HOLMES TWP.	\$121.08
Work :	3.GARAGE	24X24 GARAGE FOR STORAGE			006-213-010-00
P13138-14	11/25/14	MAAS DANIEL A & NANCY A TRUST	WOODLAND RD (CEDAR	HARRIS TWP.	\$220.44
Work :	1.NEW DWELLING	32X24 HUNTING CABIN 6X30 PORCH 32X6 PORCH			005-336-009-00
<b>Total Permits</b>					<b>4</b>
<b>Total Fees</b>					<b>\$711.68</b>



Approved 11/11/2014

MINUTES OF THE  
PINECREST BOARD OF TRUSTEES

Date: Thursday, October 23, 2014  
 Presiding: Barbara Oliver, Chairperson  
 Recording Secretary: Lois Ball, Executive Secretary

Place: Board Room  
 Time: 2:00 p.m. Central time

Call to Order: The meeting was called to order at 2:00 p.m. Central time by Chairperson Oliver.

Roll Call: Trustees present: Gerald Smith, Elaine Boyne, Debbi Springinsguth, Mary Harrington, Barbara Oliver, Catherine Driscoll, Randall VanGasse, John Degenauer, Jr, Jeff Naser. Darlene Smith, Administrator.

Trustees Absent: Mary Bradley, Gary Eichhorn and Jan Hafeman.

Leadership Team Members Present: Candace Meintz, Susan Williamson, Sharline Corrigan

Guests: Scott Nowack, Barbara Blahnik, David Vandermissen Jr, David Kausak, Terry Grondine

TOPIC	DISCUSSION	OUTCOME
Approval of the October 23, 2014 Agenda	Administrator Smith requested that one item be added: Trustee Naser to report on the Timber Cut and Surveyor, and to change make Scott Nowack's report to 4A to report on our circle drive. Trustee	A motion was made by Trustee Degenauer, supported by Trustee Smith, to approve the agenda with changes. Motion carried.

	<p>Boyer pointed out that the Agenda date should read October.</p> <p>The minutes were sent to Board Members prior to this meeting for their review.</p>	<p>A motion was made by Trustee Smith, supported by Trustee VanGasse, to approve the minutes as presented. Motion carried.</p>
<p>Board action on Minutes of the September 24, 2014 meeting</p>	<p>Candace Meintz, CFO, reviewed the financials with the Board.</p>	<p>A motion was made by Trustee Boyne, supported by Trustee Springinsguth, to approve the Financial Statements as presented. Motion carried.</p>
<p>Review of Financial Statements for September</p>	<p>Scott outlined the problems he found with the retaining wall along either side of the chip bin. The wall is in need of repair caused for years of salt and run off. He offered two solutions:</p> <ol style="list-style-type: none"> <li>1) Coleman Engineering's proposal was \$175,000 plus \$30,000 for their engineering costs.</li> <li>2) Dean Hulce's company, which does concrete repair work, could come in and make repairs. He would strip the wall apart and rebuild it once he gets to good concrete. His estimate was for \$36,000. A lengthy discussed ensued on the work needed to repair the wall and redo the circle drive to make it shed water away from the wall. This project is slated for spring.</li> </ol>	<p>A motion was made by Trustee Degenauer, supported by Trustee Smith, to table this issue to next month and act on it at the next month's meeting. Motion carried.</p>
<p>Presentation by Scott Nowack, P.E. of Coleman Engineering regarding the circle drive.</p>		

	<p>Administrator Smith stated that Mr. Hulce had suggested that the side of the boiler house be sand blasted and recoated and tied into the retaining wall.</p> <p>Trustee Smith requested that this item be tabled until next month so the Board has time to think it through.</p>	
<p><b>Board Committee Report</b></p>	<p>Whispering Pines/Powers Activity Center Committee Report was given by Trustee Boyne. She stated that they had done a wage review. The Committee recommended to apply changes to attract more people to apply, as they are short handed. Whispering Pines Gladstone had a 100% survey. Willow Creek had some sewer problems to alleviate. Maple Creek is moving residents in the first week of November.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Spinginsguth, to accept the report as presented. Motion carried.</p>
<p><b>Board Action Items/Resolutions</b></p>	<p>The Bad Debt Write Off was reviewed by CFO, Candy Meintz and Sharline Corrigan, Billing Specialist. They stated that the Attorney General's office had rejected all of the cases Shar had sent to them, suggested that we get a lien put on these people's property and suggested we take it to civil court. They outlined a plan to have our County Prosecuting Attorney take some of our cases. Attorney Haas</p>	<p>A motion was made by Trustee Smith, supported by Trustee Boyne, to approve the Bad Debt Write in the amount of \$38,258.62. Motion carried.</p>

	<p>would take the cases for \$75.00 per case. County Administrator, Brian Bousley asked that it go to the County Board so that they approve the attorney to do that for us. Administrator Smith stated that she also contacted an Attorney Bacon in Gladstone who will take some of our cases to recoup fees. He charges \$225.00 per hour.</p>	
<p>Report of Quality Assurance and Resident Council Committees – Susan Williamson</p>	<p>Susan Williamson, DON, reported on the monthly QA and Resident Council Meetings. There were no major issues reported. She did state that there is a surveyor in the building at this time, and things are going well. She stated that they have been inservicing all staff on the Abuse Policy and the HIPPA Policy.</p>	<p>A motion was made by Trustee Naser, supported by Trustee Smith, to accept the Quality Assurance and Resident Council Reports as presented. Motion carried.</p>
<p>Report of Safety Committee – Lois Ball</p>	<p>Lois Ball, Safety Committee Secretary reported that all employee and resident incidents and accidents were reviewed. She stated that facility safety had been discussed (keeping exit doors locked, keeping vehicles locked, report people wandering around the parking lots or facility grounds at night). She also discussed a MIOSHA grant she is working on. We hope to ask for money to purchase bariatric items and lifts at hat are needed.</p>	<p>A motion was made by Trustee Driscoll, supported by Trustee Smith, to approve the Safety Committee Report as presented. Motion carried.</p>

<p>Appointment of Jeff Nasser to the Menominee DS/Pinecrest Board of Trustees for a 3 year term</p>	<p>Administrator Smith reported that she had received a letter from the Menominee County Administrator to inform us that Jeff Naser had been appointed to the DHS Board for a 3 year term. Mr. Naser was congratulated on the appointment.</p>	
<p>Report on Facility Reported Incident to State and approval of Plan of Correction of last F.R.I.</p>	<p>The reported incident was accepted by our licensing officer in Gaylord without the surveyors coming back here.</p>	
<p>Request permission for Administrator and CFO to attend MCMCFC Fall Financial Conference in Mount Pleasant on November 6<sup>th</sup> and 7<sup>th</sup></p>	<p>Administrator Smith requested lodging in the amount of \$300.00</p>	<p>A motion was made by Trustee Smith, supported by Trustee Degenaer, to approve the request for lodging in the amount of \$300.00 Motion carried.</p>
<p>Update on Interwoven</p>	<p>Administrator Smith reported that we had signed the contract with Interwoven and things seem to be going very well. They are doing an inventory and getting us organized. At the same time we are letting our residents know that we will not be providing computer support to them. We will get them hooked up into the guest WIFI but we won't have our contracted company do work on resident' personal computers.</p>	
<p>House Committee Meeting</p>	<p>Administrator Smith stated that there will be a House Committee Meeting immediately following this meeting to discuss employee grievances.</p>	
<p>Employee Recognition Dinner</p>	<p>Administrator Smith stated that we had received a lot of great comments and</p>	

	<p>thanked and the Board and Staff for helping to make it a success.</p>	
<p>Maple Grove</p>	<p>Administrator Smith reported that tenants will be moving in the first week of November.</p>	
<p>Report on Timber Cut by Trustee Naser</p>	<p>Trustee Naser reported on the progress of the proposed timber cut. The surveyor has finished his work, a map of the area was presented. Trustee Naser and Rory Mattson will run the property lines from the marked corners. Bids for the timber harvest will be sent out in January or February 2015 for a winter cut, 2015-2016. The Board will need to decide if we want to do a soft cut (select cut) or a hard cut where the cedar will be harvested along with other species.) Mr. Mattson suggests a hard cut as that will be best for all wild life. Mr. Mattson will also cruise the property that ATC will want to cut and verify the cordage and stumpage being harvested during their cut is correct.</p> <p>Administrator Smith read a letter she had received from ATC which outlined the work that would be done and the contractors that will be coming in to do the work.</p>	
<p>Reassignments on the Board's Sub-Committees</p>	<p>Chairperson Oliver stated that due to Mary Bradley no longer serving on the Menominee County DHS Board, and the</p>	

	<p>Pinecrest Board, the Committee Assignments need to be shifted. This would affect Menominee County Trustees for the House, Public Relations and Whispering Pines Committees. Trustee Naser nominated Trustee Jan Hafeman to serve on the House Committee. Motion carried. Chairperson Oliver noted that the Public Relations Committee was not used and therefore no one need be nominated. Trustee Naser was asked to take the Whispering Pines Committee and he accepted.</p>	
<p>Meetings and Conferences Attended</p>	<p>Administrator Smith reported that during October she attended the Perspectives Advisor Meeting on the 1<sup>st</sup>; OSF advisory Meeting on the 7<sup>th</sup>; a Women's Forum with Candy featuring Dr. Dan Benishek on the 14<sup>th</sup>; and the Ellen K. Russell/Michael Miketinac/Charitable Trust Meeting on the 21<sup>st</sup>.</p>	
<p>Cell Phone Policy revisions</p>	<p>Administrator Smith stated that we had mailed the policy out with the packet prior to the meeting for the Board to review it. She stated that it has become necessary to change the wording in the policy from cell phone to reflect as many of the personal electronic devices as we could. Kindles and iPads and iPods and a whole list of other device have become popular and are making their way into</p>	<p>A motion was made by Trustee Driscoll, supported by Trustee Smith, to approve the revisions to the Cell Phone Policy, which as been renamed the "Employee Personal Electronic Device Usage Policy". Motion carried.</p>

	<p>the building with employees. We do not want these devices used in the patient areas.</p>	
<p>Comments from the Public</p>	<p>Lois Ball announced to the Board that there is a Fall Festival Bazaar in the Multipurpose Room on Saturday. It is hosted by the Caring Spirit Committee and will run from 9 to 4.</p> <p>Trustee Naser stated that we had signed a 1 year (?) contract with Integrys and we needed to watch for that. Trustee Degenauer stated that Integrys had sold out to WE Energies and he did not think that they planned to honor those contracts.</p>	
<p>Adjournments</p>	<p>The meeting adjourned at 3:06 p.m.</p>	<p>A motion was made by Trustee Smith, supported by Trustee VanGasse, to adjourn the meeting. Motion carried.</p>

Jeff Naser  
 Elaine Boyne, Secretary



Darlene Smith, Acting Secretary



*Approved*  
*11/18/14*

**MINUTES**  
**TWIN COUNTY AIRPORT COMMISSION**

**October 21, 2014**  
**AIRPORT CONFERENCE ROOM**  
**5:00 P.M.**

**1. Call to order**

Chairperson Garry Anderson called the meeting to order at 5:00 p.m.

**2. Pledge of Allegiance**

Commissioners forego Pledge of Allegiance as recited at previous 4:00 p.m. meeting

**3. Roll call**

**Members present:** Chair Garry Anderson, Commissioners Ronald Holmes, Charlie Meintz, Don Pazynski, Chris Plutchak, Ted Sauve

**Members absent:** None

**4. Approve/amend agenda**

MOTION Meintz/Sauve to approve the agenda as presented. Motion carried.

**5. Approve/amend minutes**

MOTION Pazynski/Meintz to approve September 3, 2014 minutes. Motion carried.

MOTION Meintz/Plutchak to approve Septembere 16, 2014 minutes. After discussion by Commissioners, Meintz rescinded his motion and made MOTION to table approval of September 16, 2014 minutes to the next regularly scheduled meeting. Supported by Plutchak. Motion carried.

**6. Public Comment-speakers will be limited to 5 minutes on agenda items only.**

Wayne Bayer, Twin County Pilots Association, commented on agenda Item 11, airport security. An informal meeting was held with all interested parties, both private and business, and it was generally agreed that the current security policy is excessive.

Twin County Airport Minutes 10-21-14

Mari Negro commented that Michigan open meetings law states the minutes need to be approved or disapproved at the next meeting held by the governmental body.

**7. Discuss/consider hiring a person to take Airport Commission minutes, action if any.**

MOTION Sauve/Pazynski to hire Sally Witak as the official minute secretary for the Twin County Airport Commission.

After discussion by Commissioners, Sauve rescinded his motion.

MOTION Meintz/Holmes to authorize the interim temporary hiring of Sally Witak to take minutes until proper advertising of the position and the hiring process can be completed. Motion carried.

**8. Airport manager's job description and duties, discussion only.**

Discussion regarding whether it was the airport managers duty to handle the distribution of minutes and agendas to all designated parties. No decision made.

**9. Discuss airport manager's request for compensatory hours for holiday. Action, if any.**

MOTION Sauve/Pazynski to accept Airport Manager Tony Krysiak's request for 5 hours compensatory time if a holiday falls during the Monday through Friday normal work week. Holidays are defined as those observed by the Menominee County employees. Commissioners Meintz, Plutchak, and Anderson voted no. Motion failed.

**10. Discuss/consider letter from Department of Transportation re: shortening runway 14/32, action if any.**

MOTION Pazynski/Meintz to have Commissioner Pazynski and Manager Krysiak draft letter from Airport Commission strongly opposing the shortening of runway 14/32 and Commission's desire to meet with the Department of Transportation to discuss the matter. Said letter to be brought back to the full Commission for approval at a future meeting. Motion carried.

**11. Discuss airport security**

Anderson advised commission he has asked the Navy, Enstrom Helicopters, Lockheed Martin, and others to send the Commission letters regarding the level of security needed by each entity at the airport. The commission referred the matter to the Buildings and Grounds Committee to come up with a policy recommendation regarding security.

**12. Municipal Employee's Retirement System (MERS), discussion only.**

Current retirement for airport employees is paid up. Menominee County will be going to a defined retirement contribution system for newly hired full time employees. The Commission requests copies of what Menominee County is doing be provided for the next meeting.

**13. Review and discuss Twin County Airport Agreement.**

Discussion held regarding the Twin County Airport Agreement between Menominee and Marinette Counties. Both counties will be reviewing the agreement and may request changes and/or additions to same.

**14. Discuss fees for airport users**

**A. UP Helicopter Tours**

**B. Aircraft Mechanics**

**C. Aircraft Flight Instructors**

Discussion regarding fees for airport users decided not to charge UP Helicopter Tours, aircraft mechanics, or aircraft flight instructors fees at this time. Use will be monitored and fees may be initiated at a later date.

**15. Discuss maintenance building water supply line.**

Concern was reported regarding the water supply line that connects to the maintenance building running beneath the blacktop in the parking lot. A temporary fix was done to the line several years ago so there is a good possibility the line will fail again. There is a new water line to the main hangar and it was suggested that the maintenance building water supply line could possibly be connected to the new line. The matter was referred to the Buildings and Grounds Committee.

**16. Rent-a-Cars, discussion only.**

Airport Manager Krysiak reported he has not received any responses from any of the vendors he contacted regarding operating a rent-a-car business at the airport.

**17. Discuss/Consider September 2014 Financials**

**A. Discuss/Consider Profit & Loss for September 2014, action, if any.**

**B. Discuss/Consider Reconciliation Summaries for September 2014, action if any.**

**C. Discuss/Consider Vendor Balance for September 2014, action if any.**

**D. Discuss/Consider Customer Balance for September 2014, action if any.**

**E. Discuss/Consider Check Detail**

MOTION Plutchak/Holmes to approve items A through E to include checks # 13101 through #13120 in the amount of \$49,981.22 for September 2014.

Motion carried.

**F. Discuss/Consider Fuel Sales report for September 2014, action if any.**

MOTION Meintz/Pazynski to approve Fuel Sales Report for September 2014. Motion carried.

**18. Communications/Correspondence.**

No items to report.

**19. Dialog between Manager and the TCAC.**

Crack sealing and joint repair has been completed. The commission needs to pass the 2015 year budget.

**20. Dialog between airport users and the TCAC.**

Greg Paulson asked if the FAA study was done before Waupaca, Marinette Marine, and Enstrom expanded. The Mead & Hunt study done before Enstrom expanded.

## Twin County Airport Minutes 10-21-14

Wayne Bayer commented fees should not be charged to the individuals airport users hire to wash/repair aircraft, do maintenance on hangars, or provide occasional flight school sessions.

### **21. Public Comment-speakers will be limited to 5 minutes.**

No public comment was heard.

### **22. Schedule next meeting**

The Commission's next regular meeting will be November 18, 2014 at 5:00 p.m.

### **23. Adjourn**

MOTION Plutchak/Meintz to adjourn at 7:00 p.m. Motion carried.

**6. Discuss/consider the nomination and election of the following officers, action if any:**

**Chairman:** Nominations for Chairman:

Meintz/Plutchak nominate Anderson

Sauve/Holmes nominate Pazynski

MOTION Pazynski/Meintz to close nominations. Motion carried.

Roll Call vote for Anderson:

Meintz, Plutchak, Anderson – Yes

Holmes, Pazynski, Sauve – No

Roll Call vote for Pazynski:

Holmes, Pazynski, Sauve – Yes

Meintz, Plutchak, Anderson – No

Election failed.

Second Roll Call vote for Anderson:

Meintz, Plutchak, Anderson – Yes

Holmes, Pazynski, Sauve – No

Second Roll Call vote for Pazynski:

Holmes, Pazynski, Sauve – Yes

Meintz, Plutchak, Anderson – No

Election failed.

Third Roll Call vote for Anderson:

Anderson, Meintz, Plutchak, Holmes – Yes

Pazynski, Sauve – No

Anderson elected Chairman.

**Vice-Chairman:** Nominations for Vice-Chairman

Holmes/Sauve nominate Pazynski

MOTION Meintz/Plutchak to close nominations and cast a unanimous ballot for Pazynski. Motion carried.

**Secretary/Treasurer:** Striken from agenda

**MINUTES**  
**TWIN COUNTY AIRPORT COMMISSION**  
**REORGANIZATIONAL MEETING**

*Approved*  
*11/18/14*

**October 21, 2014**  
**AIRPORT CONFERENCE ROOM**  
**4:00 P.M.**

**1. Call to order**

Pro-temp Chairperson, Garry Anderson, called the meeting to order at 4:00 p.m. and turned the meeting over to Secretary Ted Sauve for election.

**2. Pledge of Allegiance**

Recited

**3. Roll call by Airport Manager Tony Krysiak /Introduction of new Commissioner**

Newly elected Ronald D. Holmes, Marinette County member-at-large, was introduced by Commissioner Sauve.

**Members present:** Chair Garry Anderson, Commissioners Ronald Holmes, Charlie Meintz, Don Pazynski, Chris Plutchak, Ted Sauve

**Members absent:** None

**4. Approve/amend agenda**

MOTION Pazynski/Holmes to strike #7 (Discuss/Consider the selection/appointment of the standing committees) from the agenda AMENDED to include striking portion of #6 (nomination and election of Secretary/Treasurer). Motion failed. Meintz, Plutchak, Anderson voting no.

MOTION Meintz/Plutchak to eliminate nomination and election of Secretary/ Treasurer from agenda. Motion carried.

MOTION Plutchak/Holmes to approve the amended agenda. Motion carried, Anderson voting no.

**5. Public Comment-speakers will be limited to 5 minutes on agenda items only.**

No public comment was made.

**7. Discuss/consider the selection/appointment of the following standing committees, Action if any**

Anderson continued meeting with following list of members and chairpersons to serve on committees: (first name listed is chairperson)

**Executive Committee:** Anderson, Sauve, Pazynski

**By-laws Committee:** Plutchak, Holmes, Meintz

**Planning Committee:** Meintz, Pazynski, Holmes

**Building/Grounds Committee:** Sauve, Anderson, Meintz

**Personnel Committee:** Anderson, Sauve, Plutchak

Motion Sauve/Meintz to approve the committee assignments as presented by Anderson. Motion Carried.

**8. Dates, times, and location of Commission meetings remain as approved on 1/21/2014.**

Dates are selected in January as tentative dates and can be changed if someone is unable to attend a meeting during the year.

**9. Communications/Correspondence**

No items to report.

**10. Dialog between Airport Manager and the TCAC.**

No discussion.

**11. Dialog between airport users and the TCAC.**

No discussion.

**12. Public Comment-speakers will be limited to 5 minutes.**

Wayne Bayer regarding open meetings act he has researched. There are special airport statutes in both states pertaining to the issue. Statutes relating to Wisconsin law can be found in Section 114.11(2) and Michigan law is in Section 259.126(a).

Mari Negro commented the Statutes mentioned are what gives the states the authority to operate the joint airport facility.

Shirley Prudhomme, Peshtigo Times, stated on behalf of Wisconsin media, the Wisconsin open meetings law protects the public's right to be informed.

In the interest of being good neighbors and citizens she requests the Commission operate under both states laws.

**13. Adjourn**

MOTION Sauve/Plutchak to adjourn at 4:53 p.m. Motion carried.

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Monthly Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**October 23, 2014 - 4:00 p.m.**

*Approved  
11/20/14*

**CALL TO ORDER/ROLL CALL:**

Karen Raether, Board Chairperson, called the meeting to order at 4:05 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Connors, Peggy	X			Martin, Ann	X		
DeDie, William		X		Negro, Mari	X		
Dehn, Janet	X			Nelson, John	X		
Freeman, Peggy	X			Raether, Karen	X		
Hofer, Millie	X			Spence, Christine	X		
Luhtanen, Joan	X			Zevitz, Michael, Dr.	X(4:10 pm)		

**REPRESENTING ADMINISTRATION:** K. Thekan, B. Adrian, T. Wendt, J. Doll, M. Haavisto, M. Wendt  
G. Takala, (video television conference-Iron River office)

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all

**PUBLIC COMMENTS** – No public comments

**APPROVAL OF THE CONSENT AGENDA:**

(Consent agenda items are being presented for review and action by a single vote without discussion. If a member believes that an item requires discussion, then a request is made to pull that one item from the Consent Agenda and to add it to the regular agenda as an item to be discussed).

- a. Approval of Minutes-September 25, 2014 Regular Monthly Board Meeting
- b. Personnel Committee Meeting Report-October 9, 2014
- c. Finance Committee Meeting Report-October 13, 2014
- d. Recipient Rights Committee Meeting Report-October 13, 2014

**ACTION:** Millie Hofer asked that from the Personnel Committee Meeting report the Table of Organization be added to the agenda. Moved to approve the amended consent agenda as presented.

**Motion by:** J. Nelson; supported by A. Martin. **Motion carried unanimously.**

**APPROVAL OF THE AGENDA:**

(Request for additional agenda items).

Karen Raether stated that the agenda would be amended as there will not be a Board presentation and the Table of Organization will be added to agenda. Millie Hofer stated that she would also like to add Waiting List for the Severely Mentally Ill to agenda.

**ACTION:** Moved to approve the amended agenda as presented.

**Motion by:** J. Nelson; supported by A. Martin. **Motion carried unanimously**

**PRESENTATION:** No presentation

M. Zevitz - present 4:10 p.m.

**TABLE OF ORGANIZATION**

Millie Hofer stated that on the Table of Organization there is a new job description listed called Corporate Compliance Officer and asked when this was added. Karen Thekan stated that this is not a new job description, it has been on the Table of Organization for quite a while, and is an added responsibility that Lisa Dionne, Quality Improvement Manger, took on. Ms. Hofer asked if there was an increase in salary for this. Ms. Thekan stated that Ms. Dionne's pay scale did not change when she took on this added responsibility. Miscellaneous questions were addressed by Ms. Thekan.

**CEO REPORT**

Karen Thekan stated that her October 2014 CEO Report was in Board packets; she provided the following updates and highlights:

**Federal/State:**

- The Board Association member assembly meeting will be held during the fall conference. Ms. Thekan, Ms. Raether, and Ms. Hofer are the voting delegates at the fall conference and Ms. Thekan asked if there were any concerns from Board members regarding the Board Association By-Laws that will be voted on regarding the 10 Pre-Paid Inpatient Health Plans that are being added to the Association. No discussion. Ms. Hofer asked if there were any Board members that would like to take her place at the fall conference. Ms. Thekan stated that the registration fee would be lost if Ms. Hofer does not attend the conference. Ms. Hofer stated that she will discuss this further after today's Board meeting with Ms. Thekan. Miscellaneous questions were addressed by Ms. Thekan.

**NEW POLICY-BREACH NOTIFICATION**

Karen Thekan stated that NorthCare has recommended that the community mental health (CMH) agencies have a specific policy on breach notification. Miscellaneous questions were addressed by Ms. Thekan.

**ACTION:** A motion was made by P. Connors, supported by J. Luhtanen to approve the Breach Notification Policy. **Motion carried unanimously.**

**2011 PUBLIC ACT 152: 80%/20% EMPLOYER/EMPLOYEE SHARE CONTRIBUTION FOR 2015 HEALTH INSURANCE**

Karen Thekan stated that part of this public act states that annually the Board votes on whether to have the 80/20 split in terms of health insurance contribution or go with the capitation rates. The capitation rates are set by the Department of Treasury every year and Northpointe is still above the capitation rates. Ms. Thekan stated that the recommendation is go with the 80/20 split as this has been done since the inception of this public act. Discussion ensued and miscellaneous questions were addressed by Ms. Thekan.

**ACTION:** A motion was made by M. Negro, supported by J. Dehn to approve the 80%/20% employer/employee share contribution for health insurance for 2015.

**ROLL CALL VOTE:**

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy	X		Martin, Ann	X	
DeDie, William			Negro, Mari	X	
Dehn, Janet	X		Nelson, John	X	
Freeman, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan	X		Zevitz, Michael, Dr.	X	

**Motion carried unanimously.**

**COMMUNITY SUPPORT MANAGER PAY SCALE CHANGE**

Karen Thekan stated it is being recommended to create efficiencies that the 3 Community Support Assistant Managers be retitled to Community Support Managers, they would take on the responsibility of supervising the peer support specialists, and their pay scale would change from \$24,736.00-\$35,904.00 to \$27,000.00-\$36,720.00. The vacant Community Support Supervisor position (which previously supervised the peer support specialists) will not be backfilled and the 3 Community Support Managers will report to the County Directors. Ms. Thekan stated that even though there would be a pay scale change there would be a net savings of \$39,765.00, in salary alone, by not backfilling the Community Support Supervisor position.

**ACTION:** A motion was made by J. Luhtanen, supported by P. Connors to approve that the Community Support Assistant Managers be changed to Community Support Managers and their pay scale be changed from \$24,736.00-\$35,904.00 to \$27,000.00-\$36,720.00.

**DISCUSSION:** Mari Negro stated that because technically there is money being saved by shuffling of funds from one place to another her question would be is Northpointe going to wait list? Ms. Negro further stated that she cannot, in good faith, look at increasing any wage if individuals in the community will be turned away from the agency. Discussion ensued and miscellaneous questions were addressed by Ms. Thekan.

**ROLL CALL VOTE:**

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy	X		Martin, Ann	X	
DeDie, William			Negro, Mari		X
Dehn, Janet	X		Nelson, John	X	
Freeman, Peggy	X		Raether, Karen	X	
Hofer, Millie		X	Spence, Christine	X	
Luhtanen, Joan	X		Zevitz, Michael, Dr.		X

**Motion carried: 8 ayes; 3 nays.**

**GENERAL FUND**

Karen Thekan reviewed a General Fund (GF) power point informational presentation on Northpointe's GF allocation of \$1.1 million for fiscal year 2015. After Ms. Thekan presented GF information a lengthy discussion ensued and questions were addressed Ms. Thekan and Mr. Adrian. (Power point presentation available upon request).

**WAITING LIST FOR THE SEVERELY MENTALLY ILL**

**ACTION:** A motion was made by J. Dehn, supported by M. Negro to not have a waiting list.

**DISCUSSION:** Ann Martin stated that liabilities are faced every single day; in the classroom, out on the street, in neighborhoods and she trusts that Northpointe is able to manage the situation and has the expertise as to who needs services. Ms. Martin further stated that she is in favor of a waiting list. Discussion ensued and miscellaneous questions were addressed by Ms. Thekan and Mr. Adrian.

**ROLL CALL VOTE:**

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy		X	Martin, Ann		X
DeDie, William			Negro, Mari	X	
Dehn, Janet	X		Nelson, John	X	
Freeman, Peggy	X		Raether, Karen		X
Hofer, Millie	X		Spence, Christine		X
Luhtanen, Joan		X	Zevitz, Michael, Dr.	X	

**Motion carried: 6 ayes; 5 nays.**

**NEW BUSINESS** -- No new business

**UNFINISHED BUSINESS**

- Board Policies & Board By-Laws
- Recruitment Expense Policy

Karen Raether stated that the unfinished business would be tabled until the November Board meeting.

**NORTHCARE REPORT**

Mari Negro stated that the 3% raise was again discussed at the NorthCare meeting and the raise will not go into effect unless it goes before the NorthCare Board. Dr. Zevitz stated that meetings continue between NorthCare and State agencies to implement ongoing infrastructure and policies. Karen Raether stated that, at this point in time, NorthCare is down staff due to illness or family situations.

**CHAIRPERSONS REPORT**

Karen Raether stated that Karen Thekan, Millie Hofer, and herself will be attending the fall Board Association conference from Oct. 26-28.

**BOARD PREROGATIVE**

- Joan Luhtanen stated that she would like to personally thank and recognize Janet King, who works at the Hughitt Street Apartments, as she will be retiring after working for Northpointe for 25 years. Ms. Luhtanen further stated that Ms. King is the perfect personification of a caring, wonderful person.
- John Nelson stated that he will be attending the first substance abuse advisory board meeting on November 6.

**PUBLIC COMMENTS** – No public comments

**ADJOURNMENT**

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 5:53 p.m.

The next regular monthly Board meeting is scheduled for **MONDAY, NOVEMBER 24, 2014 in Kingsford, Michigan at 4:00 p.m.**

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Karen Raether, Chairperson

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Peggy Connors, Secretary

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Mary Wendt, Board Secretary

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Menominee County E-9-1-1 Governing Board Resolution</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>The Menominee County E-9-1-1 Governing Board has asked the County Board to review the resolution they recently passed and ask for support from the County Board to lift the hiring freeze.</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **12/18/2014**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

# **Menominee County E-9-1-1 Governing Board**

December 17<sup>th</sup>, 2014

Resolution Number: 14-001

Whereas the Menominee County E-9-1-1 system was established to serve as the Primary Public Safety Answering Point for Menominee County.

Whereas the Menominee County E-9-1-1 system was established to process calls for assistance from the public, perform dispatch functions, and utilize information systems.

Whereas the Menominee County E-9-1-1 System was established to provide for decreasing the risk faced by emergency response personnel through increased knowledge of the emergency situation.

Whereas the Menominee County E-9-1-1 Dispatch Center is funded through telephone surcharge monies.

Whereas at the September 16<sup>th</sup>, 2014 and December 16<sup>th</sup>, 2014 Governing Board meetings have discussed and are troubled by the current staffing levels of the Dispatch Center.

Be it resolved that the Menominee County E-9-1-1 Governing Board formally requests that the Menominee County Board of Commissions lifts the hiring freeze on the Menominee County E-9-1-1 Center so as it may be adequately staffed.



Mark Petersen, Chairperson

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Commissioner Per Diems and Expenses</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review Commissioner per diems and expenses as recently submitted for payment.	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **12/18/2014**      
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>



**Menominee County  
Board of Commissioners  
Reimbursement Voucher**

Rec.  
12/9/14  
AB

Mileage: \$ .56/mile ~ effective January 1, 2014

\*Meals: Breakfast: \$9.00 Lunch: \$ 11.00 Dinner: \$20.00

\*must attach receipt for reimbursement

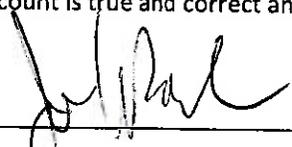
\*meals provided by conferences will **NOT** be reimbursed

Name of Commissioner: John Nelson

11/17  
11/20

Date	Meeting Place	# of Miles	X \$.56/mile	Total Cost	Account Number .09 10.
11/6/14	ESKONABA, MI	56	<del>31.36</del> .56	31.36	101-101-860.07
<del>11/10/14</del>	NORTHPOINT; KINGSFURN	-	N/G	0	101-101-860.07
11/11/14	MENOMONIE	94	.56	52.64	101-101-860.07
<del>11/17/14</del>	KINGSFURN	-	N/E	0	101-101-860.07
11/25/14	MEWONTAGE	94		52.64	101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
	John received \$ 56.00 from North Pointe				101-101-860.07
	for mileage of the 11/17 + 11/20 meetings				101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
		294		136.64	101-101-860.07
<b>Total Mileage</b>		294			
<b>Total Mileage Fee</b>				\$ 136.64	

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: 

Date: 12/8/14

## Sherry DuPont

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**To:** Adrian, Bill  
**Subject:** RE: Question??

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**From:** Adrian, Bill [<mailto:BADrian@NBHS.Org>]  
**Sent:** Friday, December 05, 2014 12:39 PM  
**To:** Sherry DuPont  
**Subject:** RE: Question??

If you have any questions give me a call at 906-779-0525.

we paid John Nelson per diem of \$40.00 for 11-17-14 and 11-20-14 For total of \$80.00 and travel of \$28.00 for each of those dates for a total of \$56.00 in mileage.

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	<b>Miscellaneous Bills</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>yes</b>
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills as paid on December 18, 2014 in the amount of \$85,871.77	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **12/18/2014**      
Date

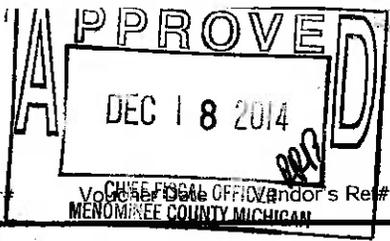
**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>



MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	CHIEF FINANCIAL OFFICER Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
AT&T - Carol Stream, IL							\$1,093.06
	39282	12/01/2014	906753220912	Annex Telephone Service	101-103-850.00	364.20	
	39265	12/01/2014	906753458212	December 1 - December 31, 2014	101-103-850.00	33.60	
	39277	12/01/2014	906R41083912	December 1 - December 31, 2014	101-103-850.00	695.26	
AT&T Long Distance							\$2,851.03
	39291	11/19/2014	854528091	Telephone Services	101-103-850.00	2,851.03	
AT&T Mobility							\$31.27
	39329	12/17/2014	287252150867	December 1 - December 31, 2014	101-132-850.00	31.27	
Big O's Lube and Service, Inc.							\$443.63
	39252	12/10/2014	15789	2010 Chevy Impala - Vehicle Maintenance	101-301-981.00	205.88	
	39260	12/09/2014	15776	2013 Chevy Impala	205-315-934.02	32.90	
	39261	12/04/2014	15734	2013 Chevy Impala	205-315-934.02	204.85	
Bob Barker Company, Inc.							\$305.68
	39241	11/26/2014	WEB000345915	Inmate Supplies	101-301-770.00	305.68	
BP							\$297.60
	39238	12/06/2014	42998010	Gasoline Charges (Sheriff Dept)	101-301-742.00	297.60	
Carron, Dana B.							\$1,731.40
	39304	12/17/2014	13-3599-FH-B	Court Appointed Legal - Harris	101-131-807.00	1,731.40	
CBM Managed Services							\$2,028.20
	39242	11/26/2014	STDINV78303	Inmate Meals	101-301-770.00	2,028.20	
Cellcom Wisconsin RSA 04							\$162.54
	39322	12/05/2014	795229	Cellular Services	296-663-850.00	54.18	
	39322	12/05/2014	795229	Cellular Services	296-664-850.00	54.18	
	39322	12/05/2014	795229	Cellular Services	296-665-850.00	54.18	
Cenex Fleetcard							\$85.41
	39290	12/06/2014	999168	Building Code Gasoline Charges	249-371-742.00	85.41	
CITY OF MENOMINEE - 2511 10TH ST.							\$351.67
	39307	12/17/2014	December 2014	Monthly Rent	266-326-942.00	351.67	
CLOVERLAND PAPER CO							\$98.07
	39248	11/21/2014	106746	Inmate Supplies	101-301-770.00	25.80	
	39272	12/01/2014	106790	Mop Cleaner & Facial Tissue	101-265-755.01	72.27	
Cooper Office Equipment							\$798.57
	39282	12/05/2014	117436	Contract # 2146-01 (Konica Bizhub 423)	101-172-931.01	264.57	
	39293	12/05/2014	117435	Contract Number # 2418-01 (Bizhub C)	101-261-942.00	534.00	
Country Mile Document Destruct							\$63.33
	39274	12/09/2014	19818	Shredding Documents (12/4/14)	101-265-801.00	63.33	
Davis, Mel							\$70.00
	39267	12/12/2014	Per Diem	Peer Group (x2)	243-246-710.00	70.00	
Dickinson County Healthcare							\$2,214.50
	39284	11/11/2014	1221008846-0001	Hayden Donald Gagnon	101-648-836.00	2,214.50	
Dreamscape Communications							\$69.99
	39276	10/20/2014	w3928	Wireless internet - Annex	101-261-850.00	69.99	
DTE Energy							\$134.21
	39285	12/15/2014	462245200011	Annex - Heating	101-261-920.04	134.21	



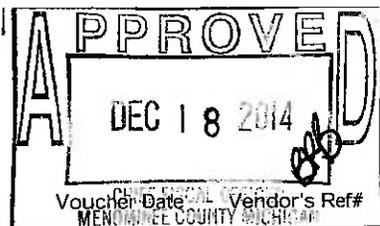
MENOMINEE COUNTY  
Claims Audit Report

Vendor Name Vchcr#	Vendor's Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
EAGLEHERALD PUBLISHING, LLC 39331	11/30/2014	1406	Courthouse Vestibule Project	101-101-901.00	19.35		\$19.35
Eichhorn, Garry 39278	12/04/2014	Reimbursement	Mileage - DHS Board	101-601-837.00	48.16		\$98.16
39279	12/04/2014	Per Diem	DHS Board	101-601-837.00	50.00		
Eldercare Home Pharmacy 39243	11/30/2014	4470715	Inmate Medications	101-301-770.01	220.31		\$220.31
Employee Benefits Agency, Inc. 39283	12/04/2014	4716	Vision Insurance	266-326-712.00	32.07		\$90.87
39283	12/04/2014	4716	Vision Insurance	266-325-712.00	17.89		
39283	12/04/2014	4716	Vision Insurance	266-325-712.00	17.89		
39283	12/04/2014	4716	Vision Insurance	701-000-231.00	12.40		
39283	12/04/2014	4716	Vision Insurance	266-325-712.00	12.40		
39283	12/04/2014	4716	Vision Insurance	266-325-712.00	12.40		
39283	12/04/2014	4716	Vision Insurance	266-325-712.00	17.89		
39283	12/04/2014	4716	Vision Insurance	266-325-712.00	-32.07		
Excel Systems Group, Inc. 39312	12/10/2014	119753	Goldenrod Casebinders for Probate Co	101-148-727.00	424.89		\$424.89
GREAT AMERICAN DISPOSAL CO THE 39264	12/01/2014	4C104089	Shakey & Kleinke Park	208-751-801.00	130.18		\$130.18
HOTFLAME GAS COMPANY 39330	12/09/2014	12139802	Maintenance Building @ Shakey Lakes	208-751-744.00	777.69		\$777.69
J S ELECTRONICS, INC. 39249	12/01/2014	18576	Voice Paging	101-301-934.00	90.00		\$9,094.40
39250	11/25/2014	18564	Battery Latch Assembly Maintenance	101-301-934.01	59.00		
39305	11/02/2014	18541	PO# 3010 - Cedarville Tower Maintena	266-325-970.01	6,575.40		
39306	12/01/2014	18575	Tower Lease - December 2014	266-326-942.00	425.00		
39323	11/24/2014	18566	PO# 03030 Light Bar for Chevy Impala	205-315-934.03	1,945.00		
Jeff Naser 39280	11/25/2014	Reimbursement	Mileage - DHS Board	101-601-837.00	49.28		\$99.28
39281	11/25/2014	Per Diem	DHS Board	101-601-837.00	50.00		
Jennings, Martha 39269	12/04/2014	2014-126-MI	Court Appointed Legal - Brown	101-148-807.00	48.00		\$48.00
Joe! Hensley, RN 39236	12/19/2014	Nursing Services	Nursing Services	101-301-770.01	1,365.00		\$1,365.00
Kiesler's Police Supply, Inc. 39259	12/08/2014	E0001016	Ammunition	205-315-755.02	322.00		\$322.00
LENCA SURVEYING 39334	12/17/2014	14217	Remon Yr 2014 (12/3 - 12/9/14)	243-246-801.07	4,181.70		\$4,181.70
LexisNexis Matthew Bender 39255	10/27/2014	64792927	MI Penal Code Handbook	205-315-934.03	30.00		\$105.73
39255	10/27/2014	64792927	MI Penal Code Handbook	205-315-727.00	75.73		
Lithocrafters Printing, Inc. 39302	11/30/2014	83493	Cash Receipt Books (FOC)	101-141-727.00	339.64		\$339.64
M & M Business Machines 39311	12/16/2014	5711	Teen Court Toner Cartridges (x2)	296-667-801.02	129.00		\$129.00



MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vch#	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Manpower							\$819.00
	39327	28000621	Week Ending 12/7/14 (Krista Marciniak	101-261-705.00	441.00		
	39333	28024640	Week Ending 12/14/14 (Krista Marcinia	101-261-705.00	378.00		
Menards - Marinette							\$286.03
	39273	70318	Wall Clock	101-265-755.00	3.97		
	39287	70094	Parks - Lumber and Nails	208-751-756.01	206.78		
	39289	69558	Bulbs, Bolts, Oxiclean	101-265-755.00	75.28		
MENOMINEE COUNTY JOURNAL							\$3,598.40
	39303	143	Non Payment of Property Taxes Notice	517-252-900.00	3,570.40		
	39308	138	Twin City Airport Board	101-101-901.00	28.00		
MI Assoc. of County Treasurer							\$150.00
	39301	Dues	2015 Membership Dues - Diane Lesper	101-253-802.00	150.00		
MICH ELECTRONIC COURT REPORTER							\$130.00
	39323	Dues	MECRA Membership Dues	101-132-802.00	130.00		
Michelle Larson							\$115.61
	39316	5715	Can Zone	296-668-801.00	90.00		
	39319	Reimbursement	Can Zone - Mileage & Supplies	296-668-801.00	25.61		
MICHIGAN STATE INDUSTRIES							\$1,041.80
	39240	1229 11500	Inmate Supplies	101-301-770.00	232.40		
	39244	1229 11413	Inmate Supplies	101-301-770.00	72.90		
	39245	1229 11479	Inmate Supplies	101-301-770.00	83.90		
	39247	1229 11633	Inmate Supplies	101-301-770.00	652.60		
MILLERS ACTION OFFICE SUPPLY I							\$184.97
	39320	105999-001	Office Chair for I.P.O.	101-132-931.00	169.99		
	39321	105992-001	Typewriter Ribbons	101-148-727.00	14.98		
MMTA							\$50.00
	39268	Dues	2015 MMTA Dues - Diane Lesperance	101-253-802.00	50.00		
Nelson, John R.							\$136.64
	39332	Reimbursement	Mileage - November 2014	101-101-860.11	136.64		
NESTEGG MARINE							\$1,511.33
	39253	95524	Marine Maintenance	101-331-755.00	209.54		
	39254	95528	Marine Maintenance	101-331-755.00	1,301.79		
Office Depot, Inc.							\$219.49
	39269	744133408001	District - Office Supplies	101-136-727.00	219.49		
Owens, Karen A.							\$337.50
	39317	5717	JDFS Program	296-668-801.00	162.00		
	39318	5718	After School Program	296-668-801.00	175.50		
PAAM							\$2,494.00
	39275	Dues	2015 Membership Dues	101-267-801.00	2,494.00		
PHDM							\$520.00
	39324	Permit	West Shore Fishing Museum Septic	208-751-755.02	454.00		
	39325	Permit	Variance Permit for West Shore Museu	208-751-755.02	66.00	*	
Piche, Gerald L.							\$80.64
	39309	Reimbursement	Mileage - November 2014	101-101-860.07	80.64		
Quill Corporation							\$64.77
	39235	8523994	PA Office Supplies	101-267-727.00	64.77		

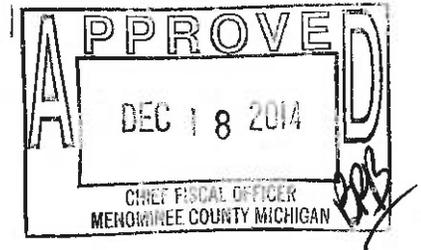


MENOMINEE COUNTY  
Claims Audit Report

Vendor Name Vcher#	Voucher#	Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
RIVERSIDE AUTO SALES OF MARINE	39271	12/03/2014	6039255/1	2001 Dodge Ram - Maintenance	101-265-981.00	96.90		\$96.90
Riverside Chevrolet	39237	12/09/2014	6086388/1	2012 Chevy Impala Maintenance	101-301-881.01	934.57		\$934.57
Seaborg Bunting Architects LLC	39323	12/09/2014	02	PO# 03031 Phase 1 of Vestibule	101-103-998.04	6,550.00		\$6,550.00
Sexton, Richard	39283	12/05/2014		Reimbursement Mileage	101-426-860.00	99.68		\$99.68
Squires-Stepnlak, Rebecca	39315	12/16/2014		Reimbursement Mileage	296-665-860.00	221.20		\$221.20
State of Michigan - MI Dept. of Human Services	39298	12/09/2014	5709	Monthly Offset - October 2014	292-662-843.01	23,624.03		\$23,624.03
Stellar Pizza, LLC	39313	12/16/2014	33	Pizza for Teen Court	296-667-801.02	20.00		\$20.00
STEPHENSON MARKETING COOPERATI - P O BOX 399	39253	11/30/2014	015579	Road Patrol - November 2014	205-315-742.00	1,674.40		\$2,201.60
	39296	11/30/2014	462643	Park Supplies	208-751-755.02	18.99		
	39297	10/27/2014	46264300	LP Gas - Shakey Lakes Shower Buildin	208-751-744.00	508.21		
Sutherland, Daniela	39314	12/16/2014	5713	Saturday Detention (P.T.)	101-132-801.01	52.00		\$52.00
SVINICKI, GAIL M.	39295	12/09/2014		Reimbursement Registered Mail - Milatzo (2014-014865	101-267-804.00	16.47		\$16.47
TARGET INFORMATION MANAGEMENT	39300	12/04/2014	277260	Garnishee Disclosure (x100)	101-136-727.00	37.02		\$37.02
Terence Wanic	39263	12/12/2014		Per Diem Peer Group (x2)	243-246-710.00	70.00		\$70.00
The Print Shop - 1340 Main Street	39270	12/10/2014	7029830	PA's Envelopes (x1000)	101-267-727.00	161.71		\$161.71
Time Warner Cable	39243	11/28/2014	10404 620475202 8012/6/14 - 1/5/15		101-301-770.00	261.14		\$1,144.42
	39263	12/02/2014	10404 710008401 1012/2/14 - 1/01/15		101-103-850.00	883.28		
Tri-City Plumbing, Inc.	39335	12/16/2014	11574	PO# 03029 Kleinke Park Pumps & Floa	220-752-953.02	4,952.95		\$4,952.95
TWIN CITY ELECTRIC, Inc.	39268	12/04/2014	79303	PO# 03025 (Cables & Labor)	101-103-755.00	511.90		\$511.90
U.E.S. COMPUTERS, INC.	39292	11/29/2014	41875	November 2014 - Computer Maintenanc	101-103-857.00	1,040.00		\$1,040.00
UPCAP SERVICES INC	39251	11/30/2014	804	Work Crew Services	101-301-935.00	100.00		\$120.00
	39284	11/30/2014	802	Work Crew Services	208-751-930.04	20.00		

MENOMINEE COUNTY  
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Verizon Wireless							\$1,556.19
39310	12/01/2014	9736380622	Cellular Services	101-265-850.01	103.93		
39310	12/01/2014	9736380622	Cellular Services	101-301-850.00	644.15		
39310	12/01/2014	9736380622	Cellular Services	101-301-970.00	493.68		
39310	12/01/2014	9736380622	Cellular Services	101-682-850.00	32.43		
39310	12/01/2014	9736380622	Cellular Services	205-315-850.00	281.58		
39310	12/01/2014	9736380622	Cellular Services	266-325-850.00	0.42		
WALTER BROTHERS INC							\$9.49
39239	11/30/2014	C51270	Tulip Lockset	101-301-755.00	9.49		
Xerox Corporation - 26152 Network Place							\$435.10
39256	12/01/2014	077048596	Road Patrol	205-315-727.00	403.81		
39257	12/01/2014	077048595	Road Patrol	205-315-727.00	31.29		
Total Amount for Bank Account: General							\$85,871.77



## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	Miscellaneous Boards/Committees/Commission reports
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	yes
<b>SUMMARY:</b>	
Miscellaneous Boards/Committees/Commission Reports, Discussion	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **12/18/2014**      
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

## Menominee Co. Fair Board Meeting

### Meeting Minutes

Approved  
11/19/14

The meeting was called to order by Larry Roetzer on Wednesday, October 15 at 6:32.

**Attendance:** Larry Roetzer, Larry Schei, Glenn Hanson, Phyllis Kaczmarczyk, Jerry Piche, Bill Hafeman, Kristie Rice, Carol Quist

**Agenda:** approved by Bill H. second by Glenn Hanson.

**Bylaws:** Brain couldn't find the bylaws. He will send a boiler plate bylaws at the next meet and we can tailor it for our fair board. Larry R. said he knows they exist because he helped write them up. He will do some more digging to see where they are.

**Treasurer Report:** Larry S. gave the treasurers report. He will send the spread sheet to Carol via email. Who has control of the money? Also, who signs the checks if we don't have a fair manager? We don't know what has been paid from the 2014 fair.

**Holiday Festival:** Phyllis said everything is on track. She had 24 posters made. They were put in several businesses around the county. She also will put ads in the Journal and Journal extra. It was decided not to pay for ads in the Eagle Herald but to put an article in as it is free. There are approximately 21 vendors signed up. The concession stand was also discussed.

**New Business:** Carol Quist found a grant program, Michigan Department of Agriculture and Rural Development County Fairs Capital Improvement Grant Program. We discussed where we could use monies to improve. Glenn said the show ring used by beef, dairy, sheep and goats need improvement. Glenn would get estimates from Machalk Fencing. Carol will fill out the papers and get them sent in.

We also talked about a fair manager. Glenn has someone in mind and will talk to her. Carol stated that we need more involvement from all the superintendents and participants. Larry S. stated that we could have more board members. There were 2 other applicants to the board. They will be contacted to see if they are still interested.

Motion to adjourn was made at 7:43 by Larry S. second by Phyllis.

Menominee County  
Department of Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858

**BOARD MEMBERS**  
**JEFF NASER, CHAIR**  
**GARY EICHHORN**

**DIRECTOR**  
**RUSSELL K. SEXTON**

**Date:** October 28, 2014

The regular meeting of the Menominee County Department of Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Member; Gary Eichhorn, Board Member; Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mr. Eichhorn and supported by Mr. Naser. Motion carried.

**APPROVAL OF SEPTEMBER 30, 2014 MINUTES:**

Minutes of the September 30, 2014 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for September 2014 was reviewed. There were \$197.44 in expenditures for the DHS Board; leaving a balance of \$4,870.48.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

Mr. Sexton related that he has not yet received FY 2015 appropriation information at this time, but will be checking with the County Administrator.

**DIRECTOR'S REPORT:**

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor who supervises some assistance payments staff in Delta County, Indian outreach worker in Menominee county and adult services specialists in Delta, Dickinson and Menominee counties. There is also 1 tri-county community resource coordinator who operates the volunteer services program, fund raising activities, medical transportation volunteer drivers, contracting and various other functions. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists and 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist. Total Menominee County staff on-board count is 21. Total payroll is 1.04 Million dollars.

**Statewide Director's Meeting Information:** No information available at this time.

**Collaborative Issues:** No new information was provided.

**Business Plan Update:** Mr. Sexton provided the board with an update on current performance data including:

- Operating Funds: Menominee County allocation for FY 2014 is: \$37,406.00. Year to date expenditures are: \$38,475.69, which equates to 102.9% of the allocation expended with 91% of the year elapsed.
- Travel Funds: Menominee County allocation for FY 2014 is: \$32,991.00. Year to date expenditures are: \$27,245.15, which equates to 82.6% of the allocation expended with 91% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 98 %. Business Services Center 1 average is 96% and State average is 96%.

Family Independence Program Work Participation Rate: 60%. Goal is 50%.

Child Welfare:

There is no current data due to the implementation of the MiSACWIS system. We have to work out the bugs and build the data base prior to us being able to obtain accurate child welfare data.

**Miscellaneous:**

Mr. Sexton reviewed with the board customer information as follows:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 23 cases; 54 recipients; \$10,923.00 in benefits.
- Food Assistance Program: 1,560 cases; 2,990 recipients; \$330,451.00 in benefits.
- State Disability Assistance: 13 cases; 13 recipients; \$2,448.00 in benefits.
- Child Development and Care: 25 cases; 42 recipients; \$6,334.00 in benefits.
- State Emergency Relief: 3 cases; \$785.00 in benefits.

- Unduplicated total: 1,574 cases; 3,009 recipients; \$350,940.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 554 cases; 1,201 recipients
- Other Children < Age 21: 94 cases; 107 recipients
- Pregnant Women & Children Under 19: 702 cases; 1,251 recipients
- Non-SSI Aged, Blind & Disabled: 692 cases; 725 recipients
- SSI Aged, Blind & Disabled: 526 cases; 526 recipients
- Medicaid Eligible Total: 2,366 cases; 3,799 recipients

Total Healthy Michigan Enrollments: 867

Mr. Sexton reiterated that anyone could find all DHS policy for all programs, as well as anything else one would want to know about DHS at the [www.michigan.gov/dhs](http://www.michigan.gov/dhs) site.

**Board Member Input/Suggestions:** None

**UNIT REPORT:** None

**BOARD BUSINESS:**

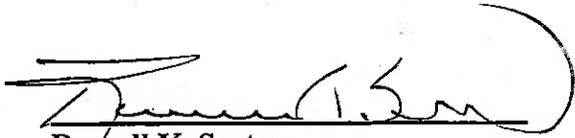
1. **Approval of Vouchers:**  
Vouchers were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.
2. **Board Members:** We are down to two members due to Ms. Bradley's term ending. Mr. Naser, who was a State Appointee, is now a County Appointee, replacing Ms. Bradley. The State has been notified of the need to fill the State Appointee position.  
Ms. Bradley served the Board with distinction for over 15 years and her service was greatly appreciated.
3. **MCSSA Dues:** The Board received two invoices from the MCSSA, one for District One dues of \$150.00 and one for Statewide Dues of \$868.98. There was no motion presented to pay these dues, thus the invoices will be returned unpaid. The current members of the Board do not feel that there is any value to the Board or the County derived from membership in the MCSSA and are subsequently not participating in or financially supporting the MCSSA.

**NEW BUSINESS:** No new business was presented.

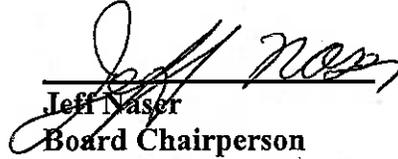
**PUBLIC COMMENT:** None.

**NEXT MEETING:** November 25, 2014 at 9:00 a.m. in the Menominee County DHS Board Room.

**ADJOURNMENT:** Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 0916 a.m.



**Russell K. Sexton**  
**Board Secretary**



**Jeff Naser**  
**Board Chairperson**

Pc: DHS Board Members  
Menominee County BOC

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, November 18, 2014.

Roll call was taken and present were J. Bejgrowicz, J. Freis, K. McNeely and C. Peterson. M. Fagan was excused.

J. Freis moved to approve the agenda. Seconded by J. Bejgrowicz, motion carried.

Public Participation: No public present.

J. Freis moved to go into closed session per MCL 15.268, Section 8(a) to evaluate the library director. Seconded by J. Bejgrowicz. Individuals in the closed session were the four library board members. Roll call vote was taken with all members voting YES. The board entered closed session at 11:03 AM.

C. Peterson moved to end the closed session and resume the regular meeting. Seconded by J. Bejgrowicz. Roll call vote was taken with all members voting YES. The regular meeting resumed at 11:17 AM.

J. Freis moved to place the director's evaluation on file. Seconded by C. Peterson. Roll call vote was taken with all members voting YES.

C. Peterson moved to approve the minutes from the October 21, 2014 meeting. Seconded by J. Bejgrowicz, motion carried.

J. Freis moved to approve the October and revised September financial reports. Seconded by J. Bejgrowicz, motion carried.

C. Peterson moved to pay the November bills. Seconded by J. Freis, motion carried.

#### Director's Report:

- A. The monthly circulation stat comparisons for October were in the board packets.
- B. The Friends held their first Halloween story-time on Monday, October 27 at 6:30 PM, and the Stephenson High School National Honor Society students read to the children. The honor society students brought carved pumpkins and entertained twenty-nine children who wore costumes for the event.

The Friends removed their fall decorations outside and placed the winter wreath and decorations in front of the library. Their fall 2014 newsletter is on display at the circulation desk.

The Friends purchased two new computers and one printer for our library. Jean Montgomery will install them on November 19.

- C. Joanne Whitley, the interlibrary loan specialist for over thirty years at Superiorland Library Cooperative has resigned and will be working in Florida. Her last day was Friday, November 14. Since we are a member of MelCat, we did not need to use her services this past year. If we need to borrow items outside of Michigan libraries, the Cooperative has made arrangements with the White Pine Library Cooperative in Saginaw to utilize their ILL service.

Old Business:

- A. USF Reimbursement for Telecommunications – Update – We received a check for \$1,948.75 from AT&T to cover Funding Year 16.

New Business:

- A. Xerox Work Center #4118 Copier Lease – Xerox picked up the Work Center #4118 copier on Thursday, November 13 and terminated our lease.
- B. Copier Lease Agreement –Cooper Office Equipment, Inc. – After reviewing the lease document, C. Peterson moved to enter a five-year lease agreement with Cooper Office Equipment. Seconded by J. Bejgrowicz, motion carried.
- C. APS Battery Backup-Surge Protectors – The County is supplying backup-surge protectors for all the computers, printers and scanners.

Other Board Concerns: No board concerns at this time.

Public Participation: No public present.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by J. Bejgrowicz, motion carried. The meeting adjourned at 11:42 AM.

**Sherry DuPont**

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**From:** paschke\_sandy@yahoo.com  
**Sent:** Friday, December 12, 2014 11:16 AM  
**To:** Brian Bousley  
**Cc:** Sherry DuPont  
**Subject:** FAIR BOARD draft of minutes from the last meeting

*Approved  
12/17/14*

**MENOMINEE COUNTY FAIR BOARD MEETING**

**November 19, 2014**

The meeting was called to order by Larry Roetzer at 6:35 on Wednesday November 19, 2014.

Attendance: Larry Roetzer, Larry Schei, Glenn Hanson, Phyllis Kaczmarczyk, Jerry Piche, Bill Hafeman, Jan Hafeman Brian Bousley, Scott Carhoun and Sandy Paschke.

In the absence of Carol Quist, Sandy volunteered to record the minutes.

Minutes of the Oct Meeting were discussed. It was moved by Bill Hafeman and seconded by Larry Schei to approve the minutes as printed. Motion passed.

The 2014 Holiday Festival was discussed. Phyllis reported that the vendors were satisfied and all indicated that they would return next year. Phyllis reported that nearly \$1200.00 was raised.

Brian discussed the \$ for \$ USDA Grant and he indicated that it should be in by the middle of January and would be enough to buy a lap top computer and printer for the Fair Manager.

A discussion was held regarding the Fair Manager's job. Sandy agreed to take on the job this year.

Motion to accept the bid for the Installation of approximately 180 of wire fence for the sheep, goat , dairy and beef show ring. This will be a \$ for \$ grant which means our cost will be ½ of the quote if the grant is granted..

Treasurer's report was passed out by Brian and a short discussion was held regarding the information. Brian indicated that the Treasurer Carol Quist and Brian will have to meet at the bank with Sandra Paschke in order to have her name put on the account.

A discussion was held regarding increasing the number of board members and Larry moved that Barara Palzewicz be contacted to see if she is still interested. Bill Hafeman supported the motion and motion passed.

A discussion was held regarding Vendors for the fair and other activities to draw more of a crowd to our Fair. All agreed that we need to settle on the date next years Fair before letters can be sent out to possible vendors.

A discussion was held regarding paying the board members. Members. Glenn made a motion that members would be paid \$25.00 per meeting with an additional mileage set according to the IRS Rate which at present is .56 per mile, to be effective when we pass our bylaws. Phyllis seconded the motion and motion carried.

Next meeting was set for December 17 at 6:30.

Motion to adjourn was made by Bill and supported by Phyllis. Meeting adjourned.

Sandy Paschke, Acting Secretary