"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on **Monday** ~ December 23, 2013 @ 6:00 p.m. CST
At the Menominee County (MSU) Annex Building
S904 U.S. HWY 41, Stephenson, MI 49858

AGENDA

A. Call to Order
B. Pledge of Allegiance
C. Roll Call
D. Approval of the Agenda
E. Approval of Previous Minutes
   Dec. 10, 2013 – County Board
F. Public Comment *(Statements, not debate, limited to 5 minutes per person on agenda items only)*
G. Presentations *(limited to twenty minutes)*
H. Department Head/Elected Officials Reports *(limited to ten minutes)*
I. Action Items

1. Moved by _____ seconded by _____ to ratify the appointment of Marc Jamo as a director on the Bay Area Medical Center Board of Directors for a four year term.

2. Moved by _____ seconded by _____ to approve Resolution 2013-18 ~ Compliance with PA 152 of 2011. Commissioners agree on the 80/20 option.

3. Moved by _____ seconded by _____ to approve final 2012/13 budget amendments in the Road Patrol budget. Salaries-$44,119; Insurance-$13,914; Life Ins -$30; FICA-$2,639; FICA MED-$617 Also in the Sheriff Dept -K9-$12,293.86 & Road Patrol Travel-$4,581.17 to be reimbursed from the K9 special revenue account.

4. Moved by _____ seconded by _____ to approve 2013/14 Budget Amendments #1. Veterans trust-$300; Building Code-$850; FOC Special Rev.-$5,000; Courthouse Security-$5,000; Hannahville Grant-Annex-$2500; Hannahville Grant Courthouse-$3,675; Library Donations- (two different) each $500.

5. Moved by _____ seconded by _____ to approve payment of Commissioner Per Diems and expenses as recently submitted.

6. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on November 21, 22 & Dec. 5, 2013 in the amount of $201,331.28.

Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Doug Krienke John Nelson Chris Plutchak Gerald Piche Jan Hafeman

7. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.

J. New Business (discussion only)

1. Personnel Items:
    a. Equalization Dept. Personnel
    b. Affordable Care Act

2. Building and Grounds/Park Items:
    a. Courthouse Security Projects

3. Miscellaneous Items:
    a. Re-Organizational Meeting – Jan. 7, 2014
    b. Misc. Board/Committee Appointments expiring

4. Finance Items
    a. Commissioner Per Diems and expenses
    b. Miscellaneous bills as paid on Dec. 19, 2013 in the amount of $72,149.31

K. Misc. Boards/Committees/Commissions Reports
L. Public Comment *(limited to 5 minutes)*
M. Commissioner Comment
N. Adjourn

December 10, 2013

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Furlong, Hafeman, Krienke, Lang, Meintz, Nelson, Piche, Plutchak, and Schei.

Absent: None.

Moved by Com. Furlong, seconded by Com. Schei to approve the agenda. Discussion ensued. Com Meintz stated that he would like the agenda amended to add under New Business, Personnel Items B. (A discussion of the Equalization Department restructuring). Com. Furlong withdrew his previous motion.

Moved by Com. Schei, seconded by Com. Nelson to approve the agenda as amended. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve the minutes from the November 26, 2013 Regular County Board Meeting. Motion was approved 9-0.

Public Comment: None.

Presentations: None.

Department Head/Elected Officials Reports: None.

Moved by Com. Furlong, seconded by Com. Nelson to approve the Menominee County Housing Program Guide for the MSHDA Program. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Plutchak to approve payment of Commissioner Per Diems and expenses as recently submitted. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve miscellaneous bills as paid on Oct. 16, 23, 25, 30 & Nov. 7, 2013 in a total amount of $342,263.73. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Hafeman to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

New Business (discussion only)

Personnel Items:

a. Medical Examiner – vacancy effective March 1, 2014. – Administration received a letter from Dr. Paul Haupt D.O. (County Medical Examiner) stating that he will no longer be available to serve as the ME for Menominee County, effective March 1, 2014. Brian explained that he would be leaving his contract 2 years early. Dr. Haupt informed Menominee County when he signed this contract that it would be his last one. Com. Meintz asked if he Dr. Haupt could terminate his contract. Brian explained that he is required to give a 30 day notice, and he has given us a 90 day notice. Brian is requesting the board allow him to advertise for the position. He is also going to be meeting with Delta and Dickinson Counties to discuss the possibility of a shared Medical Examiner. Com. Lang explained that we could utilize a doctor from Marinette as long as they are an MD. Com. Hafeman asked what we are currently paying. Brian explained that it is in the budget but he doesn't know the figure off the top of his head. Com. Nelson stated that the entire Medical Examiner budget was for $53,058 and the administration portion of the budget is $36,000. Com. Nelson explained that there was a doctor a few months ago that expressed interest in the position. Brian will do more research on the possibility of sharing with another county, and advertise if necessary.

b. Equalization Department Proposed Position. – Com. Meintz stated that he wanted this item brought back before the full board. He knows that it was sent to the Personnel Committee, but thinks that things got muddied up regarding the other position in the office and what would happen to it. But, the question was about opening the old position up again. Com. Hafeman stated that she thinks part of the problem is with space in the courthouse for Equalization. She asked Brian if there was somewhere else in the courthouse they could put Equalization? Brian said no. Com. Meintz said he had several phone calls from different mortgage financers and stuff and they were very concerned about the security of that office. They work with that office a lot and are very happy with the service they get. Com. Meintz thinks that the board should just move it forward for an action item. Com. Furlong explained that it was assigned to the Personnel Committee and there was a tie vote. He stated you would be basically circumventing the committee process. He asked what would be the point of having committees then? Com. Meintz commented that if the committee can't come up with an idea. Com. Furlong stated that the committee did have an idea, but because of the hiring freeze in place we would be picking and choosing which departments we wanted to put people into. He feels that until we address the hiring freeze we can't move this item forward. Com. Hafeman is concerned because we are working on putting someone into Emergency Management, and we did move someone in Courthouse Grounds. She can see this in the same light. Com. Piche commented that the committee did come up with some good ideas and Com. Furlong brought up some good ideas that we need to look into. Com. Piche feels we need to slow down and make sure we get this right the first time. Com. Piche stated that at the end of the Personnel Committee meeting Kandace reassured the board that she is going to continue her training towards the Level 3 no matter what the decision is. Com. Meintz said "we do have other departments working in other positions. In the Sheriff Office, there's been 24 hour Road Patrol Deputies working in the jail, because he has some shortage of manpower. Emergency Management, Debra Wormwood and Brian are doing some stuff in there; those are job openings but are being filled by doing work with Courthouse employees. That's why we talked about doing internal hiring – within the courthouse." Com. Hafeman thinks that this is a very important position and we need to have two people in the office that are familiar with Menominee County. Even if this person is not going to be the next Equalization Director there will be some continuity in the office for the next person. Com. Schei asked if she was proposing moving someone into that position from another office. Brian explained that first the board would need to put this position back in to the Position Allocation List. Then they would need to put money into the budget for the position. There were multiple discussions about what

retirement plan the person who was put into this position would fall into. If the person that was placed into this position already was in the current retirement program, then nothing would change. Com. Nelson asked if this is about hiring, or what we can do to create this position. He also commented on the tie vote in the Personnel Committee. He doesn't know if that makes a difference. He feels that this topic can still be brought up for discussion. Com. Schei would like to see a timeline set on this. Com. Krienke asked if we are going to be seeking an opinion from Mr. Hass there are two clarifications that he would like to know. If we bring back a position that use to exist, but is no longer on the list, would that constitute creating a new position. And second if transferring someone internally from a different position in the county, constitutes a new hire. Com. Piche doesn't feel we can move this forward as it sits because we have nothing to move forward yet. Com. Meintz asked if there is a consensus to move it forward to the next meeting as an action item with answers from Dan Hass. Clerk Marc Kleiman asked if Com. Meintz was moving it forward as a discussion item, or an action item. He said he was moving it forward as an action item. Continued discussion ensued. The consensus of the board is to only move it forward at this point as a discussion item with direction from Dan Hass.

Building and Grounds/Parks Items: None

Miscellaneous Items:

a. CAA Gov. Board & DHS Board ~ member vacancies. – A Menominee County Representative on the Community Action Agency Governing Board resigned. Administration received a letter asking for the County Board to appoint another member. We have submitted an advertisement to receive applications until December 5th @ noon. Applications may also be submitted via the County Website. We have received no applications for the CAA board nor have we received any applications for the DHS board. Brian would like to know how to proceed. Com. Hafeman stated that she would like to see if advertised again after the first of the year when people are not so busy. Com. Hafeman also asked if it would be possible to separate the DHS and Pinecrest Board. Brian stated no. Brian also stated that the member whose term has expired will remain in place until a replacement has been appointed. The consensus of the board is to have Brian advertise again after the first of January for a replacement.
b. Bay Area Medical Center Board of Directors appointment. – We received a letter from BAMC asking to ratify the appointment of Marc Jamo to the Bay Area Medical Center Board of Directors as a director (four year term). The consensus of the board is to move this item forward to the next meeting for approval.

Finance Items:

a. Resolution 2013-18 ~ PA 152 of 2011. – Per State Law, the county board must comply with PA 152 of 2011. Approval of this resolution complies. Brian read the resolution and explained we would be continuing with the 80/20 split for employee health insurance. The consensus of the board is to move this item forward to the next meeting for approval.
b. Courthouse Security. – Brian explained that he contacted Bulletproof Securities. The company toured the courthouse on Monday. Brian also explained he would have to get more information to the "Big Boss" in Arizona before we could receive a quote. Brian also explained that he met with the sheriff and undersheriff and they would be still providing random visits to the courthouse. The sheriff would also still be providing security for the courtroom. Com. Meintz stated that he is concerned that the day to day activities would not have security. Com. Lang discussed the security breaches that we are not aware of, and he also discussed an audit that was performed by Federal Marshalls years ago. Com. Nelson asked Com. Furlong for his opinion since he is a retired law

enforcement officer. Com. Furlong stated that he is opposed to using a security service. He would rather see random walk through with the deputies. Com. Meintz fears that the random walk through will only be once a week, and not daily. Com. Nelson stated that he agreed with Com. Furlong. Com. Schei asked Brian if the commissioners could receive the security report that was put together by the former Emergency Services Coordinator. Com. Hafeman asked who would be paying for the private security firm. She would like to see it paid out of the Sheriff's budget. Brian stated that he would talk to the sheriff about doing random visits. The consensus of the board is to have Brian continue gathering information on this subject.

c. Commissioner Per Diems and expenses. – Com. Hafeman commented that she thought Com. Lang accidently wrote the wrong information on his reimbursement voucher. He listed 2 County Board Meetings on 11/26 and she thinks one of them should have been listed as the DHS meeting. Com. Lang commented that she was probably correct and he could fix it. The consensus of the board is to move this item forward to the next meeting for approval.

d. Miscellaneous bills as paid on November 22 and Dec. 5, 2013 in the amount of $92,885.63. – Com. Hafeman asked about payment to Bastien Family Services. Brian explained it was for the Treasurers foreclosures and is paid from that fund. Com. Krienke asked about the bill for Pomp's Tires. He asked if we go out for bids for tires on the squad cars. He would like to see us spending our money locally for tires. He feels we should give priority to Menominee County businesses instead of going out of town. Com. Hafeman asked a question regarding paying Pathways. Brian explained it is just a pass through account. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Chairman Meintz called for public comment

Public Comment:

- Carl Johnson (Ingallston Township Supervisor) – Invited the commissioners to the MTA intergovernmental meeting and Christmas party on Saturday, December 14, 2013 at the Casino in Hannahville.

Commissioner Comment:

- Com. Hafeman – Commented MERS and the union. She would like to see documentation on our progress. She would like to know who, when and why Brian is contacting. She would also like to see evaluations done on all employees annually.
- Com. Piche – Commented on the Road Commission meeting he was at today. He was approached by someone and they discussed the condition of the equipment (graders, dump trucks and others) that are in need of replacement. They were wondering if there is anything the board can do to help.

Moved by Com. Nelson, seconded by Com. Schei to adjourn at 7:06 p.m. Motion was approved 9-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Bay Area Medical Center – Board vacancy – ratification of appointment**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

We received a letter from BAMC asking to ratify the appointment of Marc Jamo to the Bay Area Medical Center Board of Directors as a director (four year term).

RECOMMENDED MOTION

To ratify the appointment of Marc Jamo as a director on the Bay Area Medical Center Board of Directors for a four year term.

Submitted by: Brian Bousley **12/19/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

BAY AREA
MEDICAL CENTER

COPY

November 26, 2013

Charlie Meintz, Chair
Menominee County Board of Commissioners
Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Re: Hospital Board Vacancy

Dear Mr. Meintz:

At its regular meeting on November 21, 2013, the Bay Area Medical Center Board of Directors unanimously voted to nominate and elect Ms. Marc Jamo, a resident of Menominee County, to her first 4-year term as a Director, effective January 2014 upon her ratification by the Menominee County Board of Commissioners.

Ms. Jamo served as a reserve member of the Board of Directors from February to June 2011, at which time she was elected by the BAMC Board and ratified by the Menominee County Board to fulfill the remainder of Jim Hodge's 4-year term, which ends in January 2014. Ms. Jamo resides in the city of Menominee.

As directed by the Board of Directors, I respectfully submit Marc Jamo's name for ratification as a Director on the Bay Area Medical Center Board.

Sincerely,

Edward A. Harding, ~~FACHE~~
President and CEO

c: Brian Bousley, Menominee County Administrator
Marc Kleiman, Menominee County Clerk
BAMC Board of Directors

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Resolution 2013-18 ~ Compliance with PA 152 of 2011**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Per State Law, the county board must comply with PA 152 of 2011. Approval of this resolution complies.

RECOMMENDED MOTION

To approve Resolution 2013-18 ~ Compliance with PA 152 of 2011. Commissioners agree on the 80/20 option.

Submitted by: Brian Bousley **12/19/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

RESOLUTION 2013-18
COMPLIANCE WITH PUBLIC ACT 152 OF 2011

The Menominee County Board of Commissioners respectfully submits the following resolution:

WHEREAS, the Menominee County board of Commissioners will abide by the set of laws described in P.A. 152; and

WHEREAS, these limitations will go into effect on January 1, 2014 for Menominee County non-union employees, elected officials and collective bargaining units which did not have a signed contract prior to the date specified in P.A. 152; and

WHEREAS, Section 4 of P.A. 152 allows a public employer to elect to pay not more than 80% of the total annual cost of all of the medical benefit plans it offers or contributes to for its employees and elected public officials; now

THEREFORE, BE IT RESOLVED that the Menominee County board of Commissioners, acting pursuant to the authority granted a county under Section 4 of P.A. 152 of 2011, hereby elects that Menominee County pay not more than 80% of the total annual costs of all the medical benefit plans it offers or contributes to for its employees and elected public officials commencing January 1, 2014.

_____ _____

Charlie Meintz- Chairman Date

_____ _____

Marc Kleiman, County Clerk Date

Bernie Lang *Charlie Meintz - Chairperson* *Larry Schei - Vice Chairperson* *James Furlong*
Doug Krienke *John Nelson* *Chris Plutchak* *Gerald Piche* *Jan Hafeman*

Menominee County Is An EEO/AA Employer TDD (Michigan Relay Center) 1-800-649-3777

PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT
Act 152 of 2011

AN ACT to limit a public employer's expenditures for employee medical benefit plans; to provide the power and duties of certain state agencies and officials; to provide for exceptions; and to provide for sanctions.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011.

The People of the State of Michigan enact:

15.561 Short title.

Sec. 1. This act shall be known and may be cited as the "publicly funded health insurance contribution act".

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011.

15.562 Definitions.

Sec. 2. As used in this act:

(a) "Designated state official" means:

(*i*) For an election affecting employees and officers in the judicial branch of state government, the state court administrator.

(*ii*) For an election affecting senate employees and officers, the secretary of the senate.

(*iii*) For an election affecting house of representatives employees and officers, the clerk of the house.

(*iv*) For an election affecting legislative council employees, the legislative council.

(*v*) For an election affecting employees in the state classified service, the civil service commission.

(*vi*) For an election affecting executive branch employees who are not in the state classified service, the state employer.

(b) "Flexible spending account" means a medical expense flexible spending account in conjunction with a cafeteria plan as permitted under the federal internal revenue code of 1986.

(c) "Health savings account" means an account as permitted under section 223 of the internal revenue code of 1986, 26 USC 223.

(d) "Local unit of government" means a city, village, township, or county, a municipal electric utility system as defined in section 4 of the Michigan energy employment act of 1976, 1976 PA 448, MCL 460.804, an authority created under chapter VIA of the aeronautics code of the state of Michigan, 1945 PA 327, MCL 259.108 to 259.125c, or an authority created under 1939 PA 147, MCL 119.51 to 119.62.

(e) "Medical benefit plan" means a plan established and maintained by a carrier, a voluntary employees' beneficiary association described in section 501(c)(9) of the internal revenue code of 1986, 26 USC 501, or by 1 or more public employers, that provides for the payment of medical benefits, including, but not limited to, hospital and physician services, prescription drugs, and related benefits, for public employees or elected public officials. Medical benefit plan does not include benefits provided to individuals retired from a public employer.

(f) "Public employer" means this state; a local unit of government or other political subdivision of this state; any intergovernmental, metropolitan, or local department, agency, or authority, or other local political subdivision; a school district, a public school academy, or an intermediate school district, as those terms are defined in sections 4 to 6 of the revised school code, 1976 PA 451, MCL 380.4 to 380.6; a community college or junior college described in section 7 of article VIII of the state constitution of 1963; or an institution of higher education described in section 4 of article VIII of the state constitution of 1963.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011.

15.563 Public employer contribution to medical benefit plan; limitation on amount.

Sec. 3. Except as otherwise provided in this act, a public employer that offers or contributes to a medical benefit plan for its employees or elected public officials shall pay no more of the annual costs or illustrative rate and any payments for reimbursement of co-pays, deductibles, or payments into health savings accounts, flexible spending accounts, or similar accounts used for health care costs, than a total amount equal to $5,500.00 times the number of employees with single person coverage, $11,000.00 times the number of employees with individual and spouse coverage, plus $15,000.00 times the number of employees with family coverage, for a medical benefit plan coverage year beginning on or after January 1, 2012. A public employer may allocate its payments for medical benefit plan costs among its employees and elected public officials as it sees fit. By October 1 of each year after 2011, the state treasurer shall adjust the maximum payment permitted

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under this section for each coverage category for medical benefit plan coverage years beginning the succeeding calendar year, based on the change in the medical care component of the United States consumer price index for the most recent 12-month period for which data are available from the United States department of labor, bureau of labor statistics.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011.

15.564 Public employer contribution to medical benefit plan; limitation on percentage of annual costs.

Sec. 4. (1) By a majority vote of its governing body, a public employer, excluding this state, may elect to comply with this section for a medical benefit plan coverage year instead of the requirements in section 3. The designated state official may elect to comply with this section instead of section 3 as to medical benefit plans for state employees and state officers.

(2) For medical benefit plan coverage years beginning on or after January 1, 2012, a public employer shall pay not more than 80% of the total annual costs of all of the medical benefit plans it offers or contributes to for its employees and elected public officials. For purposes of this subsection, total annual costs includes the premium or illustrative rate of the medical benefit plan and all employer payments for reimbursement of co-pays, deductibles, and payments into health savings accounts, flexible spending accounts, or similar accounts used for health care but does not include beneficiary-paid copayments, coinsurance, deductibles, other out-of-pocket expenses, other service-related fees that are assessed to the coverage beneficiary, or beneficiary payments into health savings accounts, flexible spending accounts, or similar accounts used for health care. Each elected public official who participates in a medical benefit plan offered by a public employer shall be required to pay 20% or more of the total annual costs of that plan. The public employer may allocate the employees' share of total annual costs of the medical benefit plans among the employees of the public employer as it sees fit.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011.

15.565 Collective bargaining agreement or other contract in effect; inconsistent terms.

Sec. 5. (1) If a collective bargaining agreement or other contract that is inconsistent with sections 3 and 4 is in effect for a group of employees of a public employer on the effective date of this act, the requirements of section 3 or 4 do not apply to that group of employees until the contract expires. A public employer's expenditures for medical benefit plans under a collective bargaining agreement or other contract described in this subsection shall be excluded from calculation of the public employer's maximum payment under section 4. The requirements of sections 3 and 4 apply to any extension or renewal of the contract.

(2) A collective bargaining agreement or other contract that is executed on or after September 15, 2011 shall not include terms that are inconsistent with the requirements of sections 3 and 4.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011.

15.566 Deduction by public employer.

Sec. 6. A public employer may deduct the covered employee's or elected public official's portion of the cost of a medical benefit plan from compensation due to the covered employee or elected public official. The employer may condition eligibility for the medical benefit plan on the employee's or elected public official's authorizing the public employer to make the deduction.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011.

15.567 Applicability of requirements to medical benefit plans of public employees and elected public officials; scope; effect of certain sections found to be invalid.

Sec. 7. (1) The requirements of this act apply to medical benefit plans of all public employees and elected public officials to the greatest extent consistent with constitutionally allocated powers, whether or not a public employee is a member of a collective bargaining unit.

(2) If a court finds the requirements of section 3 to be invalid, the expenditure limit in section 4 shall apply to a public employer that does not exempt itself under section 8, except that the requirement for a majority vote of the governing body of the public employer in section 4 shall not apply. If a court finds section 4 to be invalid, the expenditure limit in section 3 shall apply to each public employer that does not exempt itself under section 8.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011.

15.568 Exemption.

Sec. 8. (1) By a 2/3 vote of its governing body each year, a local unit of government may exempt itself

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from the requirements of this act for the next succeeding year.

(2) A 2/3 vote of the governing body of the local unit of government is required to extend an exemption under this section to a new year.

(3) An exemption under this section is not effective for a city with a mayor who is both the chief executive and chief administrator, unless the mayor also approves the exemption.

(4) An exemption under this section is not effective for a county with a county executive who is both the chief executive and chief administrator, unless the county executive also approves the exemption.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011.

15.569 Noncompliance by public employer; penalty.

Sec. 9. If a public employer fails to comply with this act, the public employer shall permit the state treasurer to reduce by 10% each economic vitality incentive program payment received under 2011 PA 63 and the department of education shall assess the public employer a penalty equal to 10% of each payment of any funds for which the public employer qualifies under the state school aid act of 1979, 1979 PA 94, MCL 388.1601 to 388.1772, during the period that the public employer fails to comply with this act. Any reduction setoff or penalty amounts recovered shall be returned to the fund from which the reduction is assessed or upon which the penalty is determined. The department of education may also refer the penalty collection to the department of treasury for collection consistent with section 13 of 1941 PA 122, MCL 205.13.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011.

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MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**2012/13 Budget Amendments – FINAL 12.18.2013**
DEPARTMENT:	**Finance Committee – 12.18.13**
ATTACHMENTS:	**Yes**

SUMMARY:

The attachments were forwarded from the Finance Committee for Board Approval.

RECOMMENDED MOTION

Submitted by: Brian Bousley **12/19/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County

Request for Budget Amendment

Budget Year: 2012/2013

Road Patrol - Correction in Budget

Please increase

Revenue/Expenditure Account

205-315-704.00	by	$44,119.00
205-315-712.00		13,914.00
205-315-713.00		30.00
205-315-715.00		2,639.00
205-315-715.01		617.00
		$61,319

Please Decrease

Revenue/Expenditure Account _____ by _____

Date of Request 12/17/13

Justification New officer not added within formulas in calculations of Salaries-R.P. - Administration

Requesting Department

Elected Official/Dept. Head BRIAN Bousley / Mike Holmes / Kenny Manders

Chief Fiscal Officer's Approval _____

Date Posted to General Ledger _____

Posted by: _____

#33

Menominee County

Request for Budget Amendment

Budget Year: 2012/2013

Please Increase

~~Revenue~~/Expenditure Account		by	$	
	101-301-881.01 K9	by	$	12,293.86
	205-315-860.00	by	$	4,581.17
	Travel for K9			
	Total:		$	16,875.03

Please Decrease

Revenue/Expenditure Account		

Date of Request 10/7/2013

Justification Take funds out of Fund Balance (281-000-390.00) to balance 2012/2013 budget K9 - Sp. Rev. Acct.

Requesting Department Sheriff Department

Elected Official/Dept. Head

Chief Fiscal Officer's Approval

Date Posted to General Ledger

Posted by:

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**2013/14 Budget Amendments #1** (1-8)
DEPARTMENT:	**Finance Committee – 12.18.13**
ATTACHMENTS:	**Yes**
SUMMARY: The Attachments were forwarded from the Finance Committee for Board approval.	
RECOMMENDED MOTION	

Submitted by: Brian Bousley **12/19/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Budget Amendment Summary 2013-2014

Budget Amendments #1

Number	Date	Description	Amount	Account
1	10/28/2013	Moving Postage Amount from Trust	$ 300.00	101-682-729.00
		into Affairs	$ (300.00)	294-683-729.00
2	11/8/2013	Moving Funds to cover Computer Purchase	$ (850.00)	249-371-860.00
			$ 850.00	249-371-728.00
3	11/8/2013	Moving Funds from "Fund Balance" to	$ (5,000.00)	215-000-390.00
		cover temporary Salaries	$ 5,000.00	215-141-705.00
4	11/13/2013	Ongoing Project from 2012/2013	$ (5,000.00)	101-103-998.00
		Courthouse Security	$ 5,000.00	101-103-970.10
5	11/26/2013	Hannahville Grant Received for Annex	$ 2,500.00	101-000-441.03
		Window Replacement	$ 2,500.00	101-261-970.00
6	11/26/2013	Hannahville Grant Received for Court	$ 3,675.00	101-000-441.01
		House Security	$ 3,675.00	101-103-970.10
7	12/2/2013	Anonymous Donation	$ 500.00	271-000-544.00
		received for the Library	$ 500.00	271-790-727.03
8	12/2/2013	Anonymous Donation	$ 500.00	271-000-544.00
		received for the Library	$ 500.00	271-790-727.03

MENOMINEE COUNTY
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2013/14

	By Amount of:
Please Increase (Decrease):	
Expense ~~Revenue~~ Account: decrease	294-683-729.00 ($300.00)
Expenditure Account:	101-682-729.50 $300.00
Date of Request:	10/28/13
Justification:	Move funds from Veteran's trust to Veteran's Affairs. (Done Yearly)
Name of Requesting Dept:	Veterans Affairs
Name of Elected Official/Dept Head:	Mike Dellisse
Signature of Elected Official/Dept Head:	
Approval by Chief Fiscal Officer:	
Date Posted to General Ledger:	
Posted by:	

MENOMINEE COUNTY

~~REQUEST FOR LINE ITEM TRANSFER~~ Budget Amendment

BUDGET YEAR: 2013/14

Please Transfer Amount of:	$ 850.00
From Account:	249-371-860.00
To Account:	249-371-728.00
Date of Request:	11/8/13
Justification:	No travel this year
Name of Requesting Dept:	Bldg Code
Name of Elected Official/Dept Head:	Daniel J Menach
Signature of Elected Official/Dept Head:	Daniel J Menach
Approval by Chief Fiscal Officer:	Carl Bouse
Date Posted to General Ledger:	
Posted by:	

MENOMINEE COUNTY
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2013/14

		By Amount of:
Please Increase (Decrease):		
Revenue Account: decrease	215-000-390.00	($5,000.00)
Expenditure Account:	215-141-705.00	$5,000.00
Date of Request:	11/8/13	
Justification:	Manpower staffing salary	
Name of Requesting Dept:	Friend of the Court	
Name of Elected Official/Dept Head:	Renee Herrild	
Signature of Elected Official/Dept Head:	Renee E. Herrild	
Approval by Chief Fiscal Officer:		
Date Posted to General Ledger:		
Posted by:		

MENOMINEE COUNTY

REQUEST FOR ~~LINE ITEM TRANSFER~~ Budget Amendment

BUDGET YEAR: 2013/14

Please Transfer Amount of:	$5,000.00
From Account:	101-103-998.00 (Designated Bldg. fund)
To Account:	101-103-970.10 (Service Windows CH Security)
Date of Request:	11/13/13
Justification:	Ongoing Project from 2012/13
Name of Requesting Dept:	Administration
Name of Elected Official/Dept Head:	
Signature of Elected Official/Dept Head:	Bm R Bezuly
Approval by Chief Fiscal Officer:	Bm R Bezuly
Date Posted to General Ledger:	
Posted by:	

MENOMINEE COUNTY
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2013/14

	By Amount of:
Please Increase (Decrease):	$ 2,500.00
Revenue Account: Increase	101-000-441.03 (extension Hannahville Grant)
Expenditure Account: Increase	101-261-970.00 (extension - Capital Outlay)
Date of Request:	11/26/13
Justification:	Hannahville Grant received for Window Replacement @ Annex Bldg.
Name of Requesting Dept:	Administration
Name of Elected Official/Dept Head:	Brian R. Bousley
Signature of Elected Official/Dept Head:	BrnR Bousley
Approval by Chief Fiscal Officer:	BrnR Bousley
Date Posted to General Ledger:	
Posted by:	

MENOMINEE COUNTY
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2013/14

		By Amount of:
Please Increase (Decrease):		
Revenue Account:	Increase 271-000-574.00	$500.00
Expenditure Account:	Increase 271-790-727.03	$500.00
Date of Request:	10/31/13	
Justification:	anonymous donation	
Name of Requesting Dept:	Library	
Name of Elected Official/Dept Head:	Pat Cheski	
Signature of Elected Official/Dept Head:		
Approval by Chief Fiscal Officer:		
Date Posted to General Ledger:		
Posted by:		

MENOMINEE COUNTY
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2013/14

		By Amount of:
Please Increase (Decrease):		
Revenue Account: Increase	271-000-544.00	500.00
Expenditure Account: Increase	271-790-727.03	500.00
Date of Request:	11/27/13	
Justification:	anonymous donation	
Name of Requesting Dept:	Library	
Name of Elected Official/Dept Head:	Pat Cheski	
Signature of Elected Official/Dept Head:		
Approval by Chief Fiscal Officer:		
Date Posted to General Ledger:		
Posted by:		

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Commissioner Per Diems and Expenses**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Board to review Commissioner Per diems and expenses as recently submitted for payment.

RECOMMENDED MOTION

To approve commissioner per diems and expenses as paid.

Submitted by: Brian Bousley **12/19/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
11/25/13
Menominee County Administrator
COPY

Mileage: $.565/mile ~ effective 01 January 2013

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Doug Krienke ~ District 1**

Date	Meeting Place	# of miles	X .565/mile	Total Cost	Account Number
10-8-13	CB Cedarville	46		25.99	101-101-860.01
					101-101-860.01
10	CAA	108/~~484~~ mi		51.84	101-101-860.01
					101-101-860.01
18	Personnel Annex	42		23.73	101-101-860.01
					101-101-860.01
22	CB Cedarville	46		25.99	101-101-860.01
					101-101-860.01
					101-101-860.01
			Total Milcage	75.71 51.84 / 127.55	
				Total Mileage Fee	127.55

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Doug Krienke
Signed

11-28-2013
Date

Commissioner Meeting Fee Expense Form

RECEIVED
11/25/13
Menominee County Administrator

Name of Commissioner Doug Krienke

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
10-8-13	MBDC missed meeting unexcused NO excuse	—
8	County Board Cedarville	50.00
10	CAA Esky	NC
18	Personnel Annex	50.00
22	County Board Cedarville	50.00
Total Per Diem		150.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Doug Krienke

Date: 11-28-2013

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
12/3/13
Menominee County Administrator

Mileage: $.565/mile ~ effective 01 January 2013

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Bernie Lang ~ District 2**

2013

Date	Meeting Place	# of miles	X .565/mile	Total Cost	Account Number
11-12	CO. BD.	3			101-101-860.02
11-26	CO. BD.	3			101-101-860.02
11-26	~~CO. BD.~~	4			101-101-860.02
	Social Services	1			101-101-860.02
					101-101-860.02
					101-101-860.02
					101-101-860.02
					101-101-860.02
					101-101-860.02
					101-101-860.02
		10			
			Total Mileage		
				Total Mileage Fee	5.65

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang
Signed

12-03-13
Date

Commissioner Meeting Fee Expense Form

RECEIVED
12/3/13
Menominee County Administrator

Name of Commissioner Bernie Lang

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

2013

Date	Meeting Description & Duration	Meeting Expense
11-12	CO. BD.	50.
11-26	CO. BD.	50.
11-26	SOC. SERV.	50.
Total Per Diem		150.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: B Lang

Date: 12-3-13

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY

Mileage: $.565/mile ~ effective 01 January 2013

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Larry Schei ~ District 4**

Date	Meeting Place	# of miles	X .565/mile	Total Cost	Account Number
11/12/13	COURTHOUSE	16		9.04	101-101-860.04
11/26/13	COURTHOUSE	16		9.04	101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
			Total Mileage	32	
				Total Mileage Fee	18.08

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei
Signed

12/01/13
Date

Commissioner Meeting Fee
Expense Form

Name of Commissioner _____

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration		Meeting Expense
11/12/13	FINANCE	5:00 - 6:00 PM	—
11/12/13	COUNTY BOARD	6:00 - 8:00 PM	50.00
11/26/13	COUNTY BOARD	6:00 - 7:30 PM	50.00
Total Per Diem			100.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Ray Schei

Date: 12/01/13

RECEIVED
11/27/13
Menominee County Administrator
COPY

Commissioner Meeting Fee Expense Form

Name of Commissioner Gerald Piche

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
11/12/13	Road Commission – Office	50.—
11/12/13	Board – Court House	50.—
11/26/13	Board – Court House	50.—
Total Per Diem		150.—

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Gerald Piche

Date: 11/27/13

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

COPY

RECEIVED
11/27/13
Menominee County Administrator

Mileage: ~~$.555~~ .565/mile ~ effective 01 January 2013

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Gerald L. Piche ~ District 7**

Date	Meeting Place	# of miles	X ~~.555~~ .565/mile	Total Cost	Account Number
11/12/13	Road Commission-Ingalls	25		14.13	101-101-860.07
11/12/13	Board - Court House	72		40.68	101-101-860.07
11/26/13	Board - Court House	72		40.68	101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
		169	Total Mileage		
				Total Mileage Fee	95.49

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche
Signed

11/27/13
Date

RECEIVED
11/26/13
Menominee County Administrator

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: ~~$.555~~/mile ~ effective 01 January 2013
$.565

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **John R. Nelson ~ District 9**

Date	Meeting Place	# of miles	.565 X ~~.555~~/mile	Total Cost	Account Number
11/7/13	MI WORKS, ESCANABA, MI	56	~~31.64~~	31.64	101-101-860.11
11/12/13	Co. Board, Menominee, Mi	94		53.11	101-101-860.11
11/18/13	Finance Comm. North 7, Kingsford	74		41.81	101-101-860.11
11/25/13	NORTHPOINT, KINGSFORD, MI	74		41.81	101-101-860.11
11/26/13	Co. Board, Menominee, Mi.	94		53.11	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
		392		221.50	
			Total Mileage		
				Total Mileage Fee	221.50

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Signed

11/26/13
Date

RECEIVED
11/26/14
Menominee County Administrator

COPY

Commissioner Meeting Fee Expense Form

Name of Commissioner JOHN R. NELSON

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
11/7/13	MI WORKS, BOARD MEETING, ESCANABA	$ 50.
11/12/13	CO. BOARD, REG MEETING, MENOMINEE	50.
11/18/13	NORTH POINT FINANCE COMM, KINGSFORD	50.
11/25/13	NORTH POINT REG. BOARD MEETING, KINGSFORD	50
11/26/13	CO. BOARD, MENOMINEE, MI	50.
Total Per Diem		250.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: _____

Date: 11/26/13

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY

Mileage: $.565/mile – effective 01 January 2013

*Meals Breakfast - $ 9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

Date	Meeting Place	# of miles	X .565/mile	Total Cost	Account Number
11/12/13	Co.Bd.- Menominee	76			101-101-860.10
11/21/13	Pinecrest Bd Mtg - Powers	14			101-101-860.10
11/26/13	Co. Bd - Menominee	76			101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
		166	Total Mileage		
				Total Mileage Fee	$93.79

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jan Hafeman
Signed

11-26-13
Date

Commissioner Meeting Fee
Expense Form

COPY

Name of Commissioner Jan Hafeman

$50.00 per meeting-Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
11/12/13	County Board & Finance Meeting	$50.00
11/21/13	Pinecrest Board Meeting	$50.00
11/26/13	County Board Meeting	$50.00
Total Per Diem		$150.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Jan Hafeman

Date: 11-26-13

Commissioner Meeting Fee
Expense Form

Name of Commissioner James Furlong

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
11.26.13	County Board	50.00
Total Per Diem		50.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: _____

Date: 11.26.13

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Miscellaneous Bills**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Board to review recently submitted Miscellaneous Bills as paid on November 21, 22 & Dec. 5, 2013 in the amount of $201,331.28

RECOMMENDED MOTION

To approve Miscellaneous Bills as paid on November 21, 22 & Dec. 5, 2013 in the amount of $201,331.28

Submitted by: Brian Bousley **12/19/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
AIR COOLED ENGINES							**$37.20**
33310	09/30/2013	11024580	John Deere Blade (x3)	208-751-930.02	37.20		
ANDERSON AUTO & RV SALES INC							**$735.55**
33259	10/03/2013	1262	Oil Change	205-315-934.02	34.95		
33260	10/10/2013	1263	Oil Change	205-315-934.02	60.70		
33261	10/16/2013	1264	Ball Joints & Tie Rods, Oil Change	205-315-934.02	519.95		
33262	10/29/2013	1265	Battery	205-315-934.02	119.95		
ANGELIS MENOMINEE INC							**$367.90**
33234	10/02/2013	1230291-IN	Inmate Groceries	101-301-770.00	52.63		
33235	10/08/2013	0095951-IN	Inmate Groceries	101-301-770.00	7.34		
33236	10/11/2013	0075418-IN	Inmate Groceries	101-301-770.00	109.97		
33237	10/17/2013	0735391-IN	Inmate Groceries	101-301-770.00	55.85		
33238	10/18/2013	075913-IN	Inmate Groceries	101-301-770.00	20.76		
33239	10/21/2013	0073315-IN	Inmate Groceries	101-301-770.00	58.87		
33240	11/28/2013	0065034-IN	Inmate Groceries	101-301-770.00	62.48		
APCO INTERNATIONAL							**$92.00**
33159	11/08/2013	245013	2014 Membership Dues	266-325-802.00	92.00		
AT&T - Carol Stream, IL							**$1,025.82**
33173	11/01/2013	908753458211	November 1 - November 30, 2013	101-103-850.00	29.23		
33176	11/01/2013	908R41083911	November 1 - November 30, 2013	101-103-850.00	691.23		
33191	11/01/2013	908753220911	November 1 - November 30, 2013	101-103-850.00	305.36		
AT&T Mobility							**$67.08**
33298	11/19/2013	287252234966	November 10 - December 9, 2013	101-132-850.00	36.04		
33299	11/20/2013	287252150867	November 1 - November 30, 2013	101-132-850.00	31.04		
Bay Cities Radio							**$99.00**
33230	10/31/2013	IN-WLS-113092591	Radio Advertising	101-301-755.00	99.00		
BAYSHORE VETERINARY CLINIC							**$38.41**
33266	11/08/2013	165982	K9 Supplies	101-301-881.01	38.41		
Big Bear Custom Graphics							**$368.00**
33291	10/30/2013	370	Polo Shirts for Teen Court	296-667-801.02	368.00		
Bob Barker Company, Inc.							**$225.41**
33232	11/11/2013	WEB000292385	Inmate Supplies	101-301-770.00	225.41		
BP							**$424.90**
33228	11/06/2013	39612279	Sheriff Department - October 2013	101-301-742.00	424.90		
Brian Bousley							**$106.69**
33158	11/07/2013	Reimbursement	Mileage - Homeland Security Meeting	101-426-860.00	106.69		
Brunelle, Jennifer							**$419.39**
33292	11/18/2013	Reimbursement	Mileage	296-664-860.00	410.19		
33295	11/18/2013	Reimbursement	Meal (Transport of Juvenile J.V.)	296-664-860.00	9.20		
Cellcom Wisconsin RSA 04							**$72.72**
33208	11/05/2013	468107	Medical Examiner Cellular Services	101-648-727.00	72.72		
Cenex Fleetcard							**$127.94**
33172	11/06/2013	79892C	Building Code - October 2013	249-371-742.00	127.94		
City of Stephenson - P.O. Box 467							**$150.00**
33253	11/07/2013	Reimbursement	Law Radios (10/1/13 - 3/31/14)	101-301-976.00	150.00		

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
CLOVERLAND PAPER CO							**$1,108.25**
33233	11/01/2013	103426	SOS Pads	101-301-770.00	46.00		
33268	11/15/2013	103386	Ice Melt (x25 bags)	101-265-930.00	300.75		
33269	11/14/2013	103385	Ice Melt (x50 bags)	101-265-930.00	601.50		
33270	11/15/2013	103548	Kitchen Towels, Center Towels, Toilet T	101-265-755.01	160.00		
Cooper Office Equipment							**$984.88**
33139	11/07/2013	105025	Contract # 1413-01, 11/20/13 - 2/19/14	101-136-931.00	239.94		
33157	11/07/2013	105024	Contract # 1410-01, 11/20/13 - 2/19/14	101-267-801.00	190.00		
33165	11/07/2013	105023	Contract # 1406-01 (11/20/13 - 2/19/14)	101-172-931.01	180.00		
33166	11/07/2013	105026	Contract # 1549-01 (11/20/13 - 2/19/14)	101-172-931.01	239.94		
33255	11/08/2013	105053	Contract 1408-01, Pinecrest Copier	205-315-755.00	135.00		
Country Mile Document Destruct							**$94.87**
33148	11/11/2013	16786	Shredding Documents (11/7/13)	101-265-801.00	94.87		
Dave Vandermissen Repair							**$480.00**
33251	11/02/2013	1013	Materials & Labor - Vehicle Maintenanc	101-301-881.01	480.00		
David F. Oeming, Jr.							**$160.00**
33303	11/18/2013	2013-068-MI	Court Appointed Legal - Anderla	101-148-807.00	160.00		
Dickinson County Treasurer							**$25,198.07**
33179	09/30/2013	Circuit Court 2013	July, August, September 2013	101-131-702.00	21,403.00		
33181	11/04/2013	Circuit Court 2013	Shared Telephone (Oct, Nov, Dec 2013	101-131-702.00	207.26		
33182	11/12/2013	West Law 2013	Oct, Nov, Dec 2013	269-145-801.00	3,587.81		
EAGLEHERALD PUBLISHING, LLC							**$17.00**
33195	10/31/2013	1408	Pinecrest Board	101-101-901.00	17.00		
Eldercare Home Pharmacy							**$399.60**
33248	10/31/2013	3981106	Inmate Medical	101-301-770.01	399.60		
FRIEND OF COURT ASSOCIATION -							**$350.00**
33302	11/15/2013	Dues	2014 Association Dues	101-141-802.00	350.00		
Friends Ofc Prod Whse Direct							**$74.60**
33160	11/07/2013	0195121	ROD - Office Supplies	101-268-727.00	74.60		
Furlong, James							**$24.86**
33163	11/12/2013	Reimbursement	Mileage - October 2013	101-101-860.03	24.86		
GAMBLES STORE							**$207.84**
33309	11/05/2013	October 2013	Stain for Parks	208-751-930.04	207.84		
Garcia Linda							**$90.85**
33293	11/18/2013	5347	Transport of Juvenile (J.V.)	101-132-801.01	32.50		
33293	11/18/2013	5347	Transport of Juvenile (J.V.)	101-132-801.00	52.00		
33294	11/18/2013	Reimbursement	Meal (Transport of Juvenile J.V.)	101-132-801.00	6.35		
GREAT AMERICAN DISPOSAL CO THE							**$56.02**
33278	11/01/2013	3B106901	Annex - Garage Removal	101-261-942.00	56.02		
Gregory, Raymond G.							**$95.00**
33304	11/20/2013	2013-156-MI	Court Appointed Legal - Czerp	101-148-807.00	95.00		
Ivens, Ruby E.							**$54.24**
33144	11/07/2013	Reimbursement	Mileage - Parks Committee (November	208-751-860.00	27.12		
33145	11/07/2013	Reimbursement	Mileage - Parks Committee (October 20	208-751-860.00	27.12		
J S ELECTRONICS, INC.							**$329.23**
33263	11/05/2013	18001	Squad 5503 - Light Bar Maintenance	205-315-934.02	329.23		

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Joel Hensley, RN							**$1,465.00**
33249	11/17/2013	Nursing Services	Nursing Services	101-301-770.01	1,365.00		
33285	11/17/2013	Blood Draw	T.U. (11/14/13)	101-267-801.01	100.00		
K & M Rentals							**$78.00**
33187	11/12/2013	3693	Portable Toilet - Airport Park	208-751-801.00	78.00		
K MART 7031							**$15.98**
33286	11/19/2013	70311092960033	Clorox Wipes	266-325-755.00	15.98		
Kakuk, Tammany							**$372.26**
33297	11/19/2013	5352	Foster Care Cost (C.F.)	292-662-843.02	372.26		
LENCA SURVEYING							**$2,441.55**
33187	11/14/2013	13245	Remon Yr 2013 (10/30 - 11/13)	243-245-801.07	2,441.55		
Lesperance, Diane							**$16.76**
33161	11/13/2013	Reimbursement	Mileage	101-253-860.00	15.70		
33161	11/13/2013	Reimbursement	Mileage	517-252-704.00	1.06		
M & M Trucking, Inc.							**$165.00**
33138	11/08/2013	6911	Topsoil - Shakey Lakes	208-751-930.04	165.00		
Manpower							**$1,204.88**
33146	11/10/2013	26354640	Week Ending 11/10/13 (Regina Mistark	215-141-705.00	259.88		
33280	11/03/2013	26322944	Week Ending 11/3/13 (Kelly Hofer)	101-268-704.00	472.50		
33307	11/10/2013	26353092	Week Ending 11/10/13 (Kelly Hofer)	101-268-704.00	472.50		
Mastercard							**$1,636.38**
33306	11/11/2013	Credit Card	Boyne Highlands	101-141-860.00	290.22		
33306	11/11/2013	Credit Card	Boyne Highlands	101-141-860.00	290.22		
33306	11/11/2013	Credit Card	Boyne Highlands	101-141-860.00	14.26		
33306	11/11/2013	Credit Card	USPS	208-751-920.00	15.95		
33306	11/11/2013	Credit Card	Island Hotel	101-101-859.00	70.85		
33306	11/11/2013	Credit Card	Dell Sales	101-267-970.00	316.93		
33306	11/11/2013	Credit Card	Dell Sales	101-267-970.00	180.19		
33306	11/11/2013	Credit Card	USPS	101-268-729.00	5.05		
33306	11/11/2013	Credit Card	Walmart.com	101-172-727.00	61.47		
33306	11/11/2013	Credit Card	Big Boy	266-325-860.00	14.49		
33306	11/11/2013	Credit Card	Batteries Plus	266-325-976.00	51.80		
33306	11/11/2013	Credit Card	Batteries Plus	266-325-755.00	50.49		
33306	11/11/2013	Credit Card	Appliance Parts Pros	101-265-934.00	48.12		
33306	11/11/2013	Credit Card	Perkins	101-132-801.01	164.87		
33306	11/11/2013	Credit Card	Walmart.com	101-172-727.00	61.47		
MATHIEU MARYE							**$51.46**
33133	11/15/2013	Reimbursement	Mileage - Jury Commission	101-150-860.00	1.46		
33134	11/15/2013	Per Diem	Jury Commission	101-150-860.00	50.00		
Meade, Brenda							**$111.04**
33289	11/12/2013	5343	Transport of a Juvenile (B.B.)	101-132-801.01	17.50		
33289	11/12/2013	5343	Transport of a Juvenile (B.B.)	101-132-801.00	28.00		
33290	11/12/2013	Reimbursement	Mileage	101-132-801.00	65.54		
Menacher, Dan							**$54.90**
33189	11/05/2013	Reimbursement	Labels & Printer Part	249-371-727.00	54.90		

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Menards - Marinette							**$190.47**
33168	11/08/2013	38140	Caulk, Clerks Project, Plant Saucer, Bul	101-265-930.01	58.92		
33277	11/04/2013	37741	Park Supplies	208-751-755.02	109.93		
33279	11/04/2013	37746	Flourescent Bulbs & Sealant	101-265-930.01	21.62		
Menominee Business Development							**$20,000.00**
33313	11/19/2013	Economic Developme	2013 - 2014 Assessment	101-728-801.00	20,000.00		
MENOMINEE COUNTY CLERK							**$10.00**
33283	11/18/2013	Notary Fee	Robyn Bourgeois	101-141-803.00	10.00		
MENOMINEE COUNTY JOURNAL							**$380.00**
33170	11/01/2013	143	Public Land Auction (Nov. 5)	517-252-900.00	30.00		
33193	11/01/2013	140	Election Notices	101-262-727.00	350.00		
MI DEPT OF ENVIRONMENTAL QUAL							**$260.28**
33274	10/30/2013	834974	Shakey Lakes Campground	208-751-755.08	130.14	x	
33275	10/30/2013	834975	Shakey Lakes CG - Beach Well	208-751-755.08	130.14	x	
Michigan Assessors Association							**$75.00**
33194	11/08/2013	Dues	Margaret Schroud	101-257-802.00	75.00		
MID-COUNTY SMALL ENGINES, LLC							**$42.00**
33140	10/29/2013	834	Chains	208-751-930.02	42.00		
MILLERS ACTION OFFICE SUPPLY I							**$285.86**
33137	11/14/2013	0097681-001	Treasurer's Office	101-253-727.00	200.90		
33296	11/07/2013	97584-001	Toner Cartridges (J. Brunelle)	296-664-727.00	84.96		
MOORE MEDICAL CORP							**$287.89**
33245	11/11/2013	82295786 I	Inmate Medical Supplies	101-301-770.01	49.88		
33246	11/01/2013	97958120 I	Inmate Medical Supplies	101-301-770.01	5.98		
33247	11/01/2013	97957707 I	Inmate Medical Supplies	101-301-770.01	232.03		
NATIONAL SHERIFF'S ASSOCIATION							**$82.00**
33231	11/04/2013	201248	Supervisor Program Manual (25972)	101-301-755.00	82.00		
Office Depot, Inc.							**$99.49**
33156	10/31/2013	680958813001	District - Toner	101-136-727.00	64.59		
33183	11/07/2013	681953730001	Toner - Building Code	249-371-727.00	34.90		
PAAM							**$2,150.00**
33281	11/11/2013	Dues	2014 Membership Dues	101-267-802.00	2,150.00		
Pan-O-Gold Baking Co.							**$90.58**
33241	11/05/2013	00040683330907	Inmate Groceries	101-301-770.00	42.84		
33242	10/29/2013	00040683330210	Inmate Groceries	101-301-770.00	47.74		
PHDM							**$94.00**
33273	11/12/2013	42890	Court Ordered Testing (Client #112466)	101-131-807.00	94.00		
Physio-Control Inc.							**$299.00**
33256	10/31/2013	114061488	Assembply Battery - Replacement Kit (I	205-315-934.01	299.00		
PLASTOCON, INC							**$408.33**
33264	11/05/2013	79713	Tray Liners & Lids	280-362-755.00	408.33		
Plutchak, Chris							**$110.74**
33162	11/01/2013	Reimbursement	Mileage - October 2013	101-101-860.05	110.74		
Polasky, Nancy							**$55.55**
33135	11/15/2013	Reimbursement	Mileage - Jury Commission	101-150-860.00	5.55		
33136	11/15/2013	Per Diem	Jury Commission	101-150-710.00	50.00		

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Poupore Collision & Towing							**$500.00**
33257	11/12/2013	Deductible	2013 Chevy Impala	205-315-934.02	250.00		
33258	11/04/2013	Deductible	2012 Chevy Impala	205-315-934.02	250.00		
Quill Corporation							**$70.97**
33149	11/07/2013	7051235	PA's Office	101-267-727.00	41.99		
33174	11/06/2013	7011029	CD/DVD Sleeves - PA's Office	101-267-727.00	13.99		
33227	10/31/2013	6860005	Business Card Holder	101-301-727.00	14.99		
Randall Phillipps							**$137.50**
33150	11/12/2013	2010-13192-DS	Court Appointed Legal - Stacey	101-131-807.00	25.00		
33151	11/12/2013	1998-008360-DS	Court Appointed Legal - Guard	101-131-807.00	25.00		
33152	11/12/2013	2005-011337-DS	Court Appointed Legal - Drossart	101-131-807.00	25.00		
33153	11/12/2013	1992-006407-DP	Court Appointed Legal - Larson	101-131-807.00	25.00		
33154	11/12/2013	2013-14325-UN	Court Appointed Legal - Ihde	101-131-807.00	12.50		
33155	11/12/2013	08-12624-DP	Court Appointed Legal - Powell	101-131-807.00	25.00		
RCOM							**$153.70**
33175	11/08/2013	11409	Expense Reduction Plan (October 2013	101-103-850.00	153.70		
Reinhart Foodservice							**$1,078.15**
33243	10/29/2013	209218	Inmate Groceries	101-301-770.00	476.72		
33244	11/07/2013	210365	Inmate Groceries	101-301-770.00	601.43		
Riesterer & Schnell, Inc.							**$582.81**
33143	10/11/2013	571758	Blade, Wheel, Kit	101-265-934.00	398.55		
33311	10/30/2013	580622	Bolt, Lock Nut, Blade	208-751-930.02	107.94		
33312	10/16/2013	573901	Ball Bearing, Spacer	208-751-930.02	76.32		
Sault Tribe Youth Facility							**$1,800.00**
33287	11/12/2013	5342	Out of Home Placement Cost (Z.T.K.)	292-662-843.05	720.00		
33288	11/12/2013	5341	Out of Home Placement Cost (T.M.S.)	292-662-843.05	1,080.00		
Schraub, Darlene							**$51.67**
33131	11/15/2013	Per Diem	Jury Commission	101-150-710.00	50.00		
33132	11/15/2013	Reimbursement	Mileage - Jury Commission	101-150-860.00	1.67		
Sherwin Williams Company							**$161.62**
33169	11/04/2013	8158-0	Paint for Security Doors	101-103-970.10	18.19		
33271	11/14/2013	8500-3	Health Department - West Control Roor	101-265-930.01	79.21		
33300	11/12/2013	8426-1	Security Wall Partitions Paint	101-103-970.10	64.22		

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Standard Insurance Company							**$209.30**
33305	11/20/2013	December 2013	Life Insurance Premium	101-101-713.00	20.70		
33305	11/20/2013	December 2013	Life Insurance Premium	101-132-713.00	6.32		
33305	11/20/2013	December 2013	Life Insurance Premium	101-136-713.00	11.50		
33305	11/20/2013	December 2013	Life Insurance Premium	101-141-713.00	9.20		
33305	11/20/2013	December 2013	Life Insurance Premium	101-148-713.00	0.58		
33305	11/20/2013	December 2013	Life Insurance Premium	101-215-713.00	11.50		
33305	11/20/2013	December 2013	Life Insurance Premium	101-172-713.00	4.60		
33305	11/20/2013	December 2013	Life Insurance Premium	101-261-713.00	2.30		
33305	11/20/2013	December 2013	Life Insurance Premium	101-267-713.00	9.20		
33305	11/20/2013	December 2013	Life Insurance Premium	101-268-704.00	2.30		
33305	11/20/2013	December 2013	Life Insurance Premium	101-253-713.00	6.90		
33305	11/20/2013	December 2013	Life Insurance Premium	101-257-713.00	4.60		
33305	11/20/2013	December 2013	Life Insurance Premium	101-265-713.00	2.30		
33305	11/20/2013	December 2013	Life Insurance Premium	101-301-713.00	48.30		
33305	11/20/2013	December 2013	Life Insurance Premium	101-682-713.00	2.30		
33305	11/20/2013	December 2013	Life Insurance Premium	101-103-713.00	2.30		
33305	11/20/2013	December 2013	Life Insurance Premium	271-790-713.00	9.20		
33305	11/20/2013	December 2013	Life Insurance Premium	296-663-713.00	2.30		
33305	11/20/2013	December 2013	Life Insurance Premium	296-664-713.00	2.30		
33305	11/20/2013	December 2013	Life Insurance Premium	296-665-713.00	2.30		
33305	11/20/2013	December 2013	Life Insurance Premium	208-751-713.00	4.60		
33305	11/20/2013	December 2013	Life Insurance Premium	205-316-713.00	2.30		
33305	11/20/2013	December 2013	Life Insurance Premium	205-315-713.00	23.00		
33305	11/20/2013	December 2013	Life Insurance Premium	266-325-713.00	16.10		
33305	11/20/2013	December 2013	Life Insurance Premium	266-326-713.00	2.30		
State of Michigan - DNRE Cashier's Office ERMD CGL							**$260.28**
33141	10/30/2013	835065	Shakey Lakes Campground	208-751-755.08	130.14		
33142	10/30/2013	834969	Kleinke Park	208-751-755.08	130.14	x	
State of Michigan-SupremeCourt							**$1,788.46**
33180	11/04/2013	Circuit Court 2013	Oct, Nov, Dec 2013 (Software Support)	101-131-858.03	1,788.46		
State of Michigan/Notary							**$10.00**
33284	11/18/2013	Notary	Robyn Bourgeois	101-141-803.00	10.00	x	
STEPHENSON MARKETING COOPERATI							**$2,439.18**
33164	10/31/2013	462643	Park Supplies	208-751-942.00	11.95		
33164	10/31/2013	462643	Park Supplies	208-751-942.00	60.09		
33164	10/31/2013	462643	Park Supplies	208-751-930.04	45.00		
33254	10/31/2013	015579	Gasoline Charges - October 2013	205-315-742.00	2,322.14		
The Print Shop - 1340 Main Street							**$566.30**
33177	11/07/2013	7028571	Envelopes & Letterhead	101-267-727.00	210.19		
33224	11/11/2013	7028584	Record Sheets (x80)	101-301-727.00	100.28		
33225	11/06/2013	7028553	Abandoned Car Stickers (x105)	101-301-727.00	83.34		
33226	11/07/2013	7028568	Regular Envelopes (x1000)	101-301-727.00	172.49		
TWIN CITY ELECTRIC, Inc.							**$136.00**
33190	11/06/2013	78683	Panic Button Maintenance	101-103-850.00	136.00		
TWIN CITY SERVICE AGENCY INC							**$55.00**
33282	11/13/2013	Policy #61864504N	Notary Bond for Robyn Bourgeois	101-141-803.00	55.00		

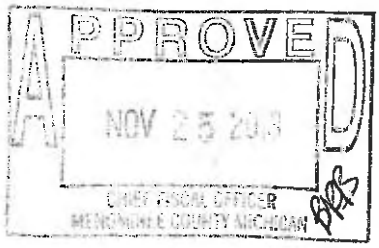
Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
U.E.S. COMPUTERS, INC.							**$3,604.00**
33178	10/04/2013	65897	PO# 2852 Building Codes Work Station	249-371-728.00	1,057.00		
33185	11/18/2013	66318	PO# 02850 (Merkel Workstation)	101-267-970.00	997.00		
33196	11/04/2013	39256	October Computer Maintenance	101-103-857.00	1,550.00		
U.S. Bank Equipment Finance							**$191.80**
33229	11/13/2013	240928408	Konica at Sheriff Department	101-301-755.00	58.73		
33308	11/05/2013	241065341	Bizhub 423	101-172-931.01	133.07		
UPCAP SERVICES INC							**$84.00**
33186	10/31/2013	2115	Work Crew Services	208-751-930.04	58.00		
33188	10/31/2013	2116	Work Crew Services	517-252-931.00	8.00		
33252	10/31/2013	2117	Work Crew Services	101-301-935.00	18.00		
Valley Mechanical, Inc.							**$6,672.85**
33184	11/03/2013	2628	PO # 02853 Valves, Parts, Material	101-103-998.02	6,672.85		
Vigilant Canine Services Inter							**$400.00**
33250	11/19/2013	Proposal	K9 Services	101-301-881.01	400.00		
Waste Management							**$13,810.34**
33147	11/01/2013	0009712-0438-3	October 16 - 31, 2013	517-252-801.00	13,810.34		
WEST GROUP PAYMENT CENTER							**$425.18**
33171	11/01/2013	828327660	October 1 - October 31, 2013	269-145-801.00	425.18		
White Water Associates, Inc.							**$32.00**
33276	10/25/2013	135461	Water Analysis on 10/15/13	208-751-920.00	32.00		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							**$3,764.85**
33192	11/06/2013	0402055840-00001	Jail	101-265-920.03	3,724.07		
33301	11/15/2013	0402047856-00005	Kleinke Park	208-751-920.01	40.78		
Total Amount for Bank Account: General							**$105,603.68**

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Mastercard							**$2,841.97**
33314	11/11/2013	Credit Card	Intelius	101-301-727.00	19.95		
33314	11/11/2013	Credit Card	Pack N Ship	101-301-755.00	38.00		
33314	11/11/2013	Credit Card	Interest	101-301-755.00	21.93		
33314	11/11/2013	Credit Card	Past Due	101-301-755.00	23.08		
33314	11/11/2013	Credit Card	American Screening	101-301-770.00	422.50		
33314	11/11/2013	Credit Card	amazon	101-301-770.01	40.77		
33314	11/11/2013	Credit Card	Holiday	101-301-860.00	33.30		
33314	11/11/2013	Credit Card	EZ Mart	101-301-881.00	43.82		
33314	11/11/2013	Credit Card	Capitol City Grill	101-301-881.00	71.19		
33314	11/11/2013	Credit Card	Shell	101-301-881.00	83.01		
33314	11/11/2013	Credit Card	Shell	101-301-881.00	62.25		
33314	11/11/2013	Credit Card	Radisson	101-301-881.00	355.72		
33314	11/11/2013	Credit Card	Radisson	101-301-881.00	277.98		
33314	11/11/2013	Credit Card	McDonalds	101-301-881.00	13.21		
33314	11/11/2013	Credit Card	Big Boy	101-301-881.00	25.08		
33314	11/11/2013	Credit Card	Admiral	101-301-881.00	40.25		
33314	11/11/2013	Credit Card	Radisson	101-301-881.00	416.97		
33314	11/11/2013	Credit Card	Wendy's	101-301-881.00	20.46		
33314	11/11/2013	Credit Card	Border Grill	205-315-860.00	10.12		
33314	11/11/2013	Credit Card	Buffalo Wild Wings	205-315-860.00	19.26		
33314	11/11/2013	Credit Card	Border Grill	205-315-860.00	16.48		
33314	11/11/2013	Credit Card	Wendy's	205-315-860.00	8.58		
33314	11/11/2013	Credit Card	Holiday	205-315-860.00	49.13		
33314	11/11/2013	Credit Card	Burger King	205-315-860.00	12.24		
33314	11/11/2013	Credit Card	Subway	205-315-860.00	11.13		
33314	11/11/2013	Credit Card	Hardee's	205-315-860.00	9.41		
33314	11/11/2013	Credit Card	Holiday Inn	205-315-860.00	238.50		
33314	11/11/2013	Credit Card	Red Lobster	205-315-860.00	36.77		
33314	11/11/2013	Credit Card	Vierling Restaurant	205-315-860.00	14.91		
33314	11/11/2013	Credit Card	Pizza Hut	205-315-860.00	19.64		
33314	11/11/2013	Credit Card	Holiday	205-315-860.00	36.79		
33314	11/11/2013	Credit Card	Buffalo Wild Wings	205-315-860.00	12.85		
33314	11/11/2013	Credit Card	Hardees	205-315-860.00	9.84		
33314	11/11/2013	Credit Card	Subway	205-315-860.00	8.85		
33314	11/11/2013	Credit Card	Holiday Inn	205-315-860.00	318.00		
Total Amount for Bank Account: General							**$2,841.97**

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Verizon Wireless							$939.73
33315	11/01/2013	9714176478	Cellular Services	101-265-850.01	88.64		
33315	11/01/2013	9714176478	Cellular Services	101-301-850.00	454.59		
33315	11/01/2013	9714176478	Cellular Services	101-426-850.00	61.65		
33315	11/01/2013	9714176478	Cellular Services	101-682-850.00	32.64		
33315	11/01/2013	9714176478	Cellular Services	205-315-850.00	300.57		
33315	11/01/2013	9714176478	Cellular Services	266-325-850.00	1.64		
Total Amount for Bank Account: General							$939.73



MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Adam Cocco							**$39.90**
33500	12/03/2013	13-001-DL-1	Witness $6.00 Mileage $33.90	101-132-804.00	39.90		
AIRGAS NORTH CENTRAL							**$6.18**
33360	11/20/2013	9021938675	Oxygen	205-315-755.00	6.18		
AT&T - Carol Stream, IL							**$1,266.06**
33370	11/19/2013	906863661411	November 19 - December 18, 2013	266-325-850.00	265.13		
33468	11/19/2013	906863444111	November 19 - December 18, 2013	101-103-850.00	544.49		
33473	11/19/2013	906863202311	November 19 - December 18, 2013	101-103-850.00	456.44		
AT&T Long Distance							**$1,811.29**
33472	11/19/2013	854528091	Telephone Services	101-103-850.00	1,811.29		
Barbara Charlier							**$300.00**
33511	11/23/2013	Burial	Lawrence Charlier	101-681-833.00	300.00		
Bastien Family Enterprises, LL							**$3,270.00**
33409	11/25/2013	Fall 2013	Foreclosure Personal Property Visits (x'	517-252-801.00	3,270.00		
BELSON CO.							**$161.09**
33349	11/19/2013	0000115681	Washer & Dryer Maintenance	101-301-770.00	161.09		
Benson Law, P.C.							**$100.00**
33403	11/26/2013	Various	Court Appointed Legal - Walters	101-131-807.00	37.50		
33495	11/26/2013	09-12795-DP	Court Appointed Legal - Rupiper	101-148-807.00	25.00		
33496	11/26/2013	07-12219-DM	Court Appointed Legal - Wills	101-148-807.00	37.50		
Beverly Bird							**$300.00**
33522	11/23/2013	Burial	Earl Bird Jr.	101-681-833.00	300.00		
Big O's Lube and Service, Inc.							**$1,928.65**
33362	11/22/2013	12964	Mount & Balance Tires, Wiper Blads	205-315-934.02	61.98		
33363	11/18/2013	12912	Tie Rod (2011 Chevy Impala)	205-315-934.02	168.81		
33364	11/05/2013	12818	Mount & Balance Tires (2008 Chevy Ta	205-315-934.02	62.00		
33365	11/05/2013	12817	Oil Change & Tire Balance (2013 Chev	205-315-934.02	78.90		
33366	11/05/2013	12816	Oil Change & Tire Balance (2013 Chev	205-315-934.02	78.90		
33367	11/05/2013	12815	Mount & Balance Tires (2013 Chevy Ta	205-315-934.02	55.00		
33368	11/05/2013	12814	Tires, Mount & Balance (2011 Impala)	205-315-934.02	427.56		
33369	11/07/2013	12839	Mount & Balance Tires (2011 Impala)	205-315-742.00	48.00		
33481	11/13/2013	12882	1998 Dodge Ram - Vehicle Maintenanc	208-751-981.00	947.50		
Bob Barker Company, Inc.							**$58.44**
33348	11/21/2013	WEB000294045	Inmate Supplies	101-301-770.00	58.44		
Body Works Plus							**$462.50**
33413	11/26/2013	1969519100	Remove all Decals & Brush Gard	101-265-981.00	462.50		
BRANYAN WESLEY C							**$55.65**
33385	12/02/2013	Per Diem	Board of Canvassers - November 2013	101-192-705.00	50.00		
33390	12/02/2013	Reimbursement	Mileage - Board of Canvassers	101-192-860.00	5.65		

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Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
CADIEU FUNERAL HOME							**$3,000.00**
33510	11/23/2013	Burial	Donald Albert Salewsky, Sr.	101-681-833.00	300.00		
33512	11/23/2013	Burial	Henry Walter Anderson	101-681-833.00	300.00		
33513	11/23/2013	Burial	William Robert Crane	101-681-833.00	300.00		
33514	11/23/2013	Burial	Violet Arnold	101-681-833.00	300.00		
33515	11/23/2013	Burial	Thomas Joseph Hannon Sr.	101-681-833.00	300.00		
33517	11/23/2013	Burial	Richard Edwad Bretl	101-681-833.00	300.00		
33518	11/23/2013	Burial	Robert Lee Burtts	101-681-833.00	300.00		
33519	11/23/2013	Burial	Glen Roy Hofer	101-681-833.00	300.00		
33520	11/23/2013	Burial	Dorothy L. Beaudo	101-681-833.00	300.00		
33521	11/23/2013	Burial	Mark Robert Bromund	101-681-833.00	300.00		
CITY OF MENOMINEE - 2511 10TH ST.							**$3,752.43**
33359	11/20/2013	3597	Gasoline Sales - October 2013	205-315-742.00	3,420.95		
33485	11/20/2013	3593	Gasoline Charges - October 2013	101-426-860.00	24.75		
33485	11/20/2013	3593	Gasoline Charges - October 2013	101-257-742.00	21.57		
33485	11/20/2013	3593	Gasoline Charges - October 2013	101-141-860.00	79.96		
33485	11/20/2013	3593	Gasoline Charges - October 2013	101-265-742.00	124.29		
33485	11/20/2013	3593	Gasoline Charges - October 2013	266-325-860.00	80.91		
City of Stephenson - P.O. Box 467							**$212.24**
33353	11/21/2013	709	Annex - Water, Electric, Sewer	101-261-920.01	17.50		
33353	11/21/2013	709	Annex - Water, Electric, Sewer	101-261-920.02	30.00		
33353	11/21/2013	709	Annex - Water, Electric, Sewer	101-261-920.03	164.74		
CLOVERLAND PAPER CO							**$429.64**
33347	11/15/2013	103547	Sheriff Department	101-301-770.00	163.46		
33400	11/22/2013	103597	Janitorial Supplies - Courthouse	101-265-755.01	266.18		
Cooper Office Equipment							**$800.14**
33421	11/07/2013	105022	Contract # 1411-01 Annex	101-261-942.00	535.47		
33489	11/21/2013	105491	Contract # 1949-01 (Copier Maintenanc	101-172-931.00	264.67		
DEKETO, LLC							**$790.00**
33423	12/03/2013	DK 11-13	November 2013 Documents (x395)	256-277-857.00	790.00		
Dennis-Ruleau, Dawn							**$660.00**
33504	12/03/2013	November 2013	Crisis Intervention	296-668-801.00	660.00		
Desirae Belec							**$39.90**
33498	12/03/2013	13-001-DL-1	Witness $6.00 Mileage $33.90	101-132-804.00	39.90		
dmi Studios							**$100.00**
33479	11/30/2013	4775	Web Production Services	101-103-851.00	100.00		
Doug Shimek							**$900.00**
33410	11/13/2013	21005	PO# 2857 - Firewood for Cecil H. Keepe	294-683-835.00	900.00		
Dougovito, Greg							**$78.00**
33508	12/03/2013	5358	Transport of Juvenile (J.V.)	101-132-801.01	30.00		
33508	12/03/2013	5358	Transport of Juvenile (J.V.)	101-132-801.00	48.00		
DTE Energy							**$96.67**
33397	11/21/2013	462245200011	Annex	101-261-920.04	96.67		
Eichhorn, Jayne Marie							**$95.77**
33386	12/02/2013	Per Diem	Board of Canvassers - November 2013	101-192-705.00	50.00		
33387	12/02/2013	Reimbursement	Mileage - Board of Canvassers	101-192-860.00	45.77		
Employee Benefits Agency, Inc.							**$96.00**
33494	12/01/2013	3863	ABS Monthly Administration Fees (Dec	101-103-712.02	96.00		

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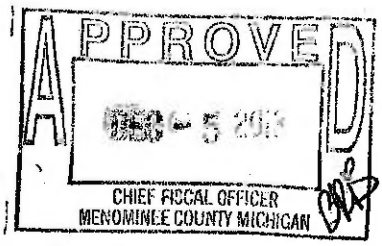
Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Forms Trac Enterprises, Inc.							**$250.56**
33382	11/25/2013	61328	District Forms NCR Continuous (x10,00	101-136-727.00	250.56		
Hafeman, Jan							**$93.79**
33407	11/26/2013	Reimbursement	Mileage - November 2013	101-101-860.10	93.79		
Hafeman, William							**$94.07**
33383	12/02/2013	Per Diem	Board of Canvassers - November 2013	101-192-705.00	50.00		
33388	12/02/2013	Reimbursement	Mileage - Board of Canvassers	101-192-860.00	44.07		
Hi Tec Building Services							**$1,410.00**
33477	11/30/2013	006383	Cleaning - November 2013	101-265-801.00	1,410.00		
ID NETWORKS							**$750.00**
33358	12/01/2013	267612	Annual Service Maintenance Fee (12/1	101-301-934.01	750.00		
INSTITUTE OF CONTINUING LEGAL							**$640.00**
33457	11/29/2013	691189	Criminal Jury Instructions (2013/2014)	101-136-802.00	92.50		
33470	11/26/2013	959841	Civil Jury Instruction	269-145-982.00	92.50		
33471	11/26/2013	959842	Civil Jury Instruction	269-145-982.00	92.50		
33475	11/29/2013	960764	Criminal Jury Instruction	269-145-982.00	177.50		
33506	11/26/2013	690487	Civil Jury Instructions	101-132-802.00	46.25		
33506	11/26/2013	690487	Civil Jury Instructions	101-148-802.00	46.25		
33507	11/29/2013	691188	Criminal Jury Instructions	101-132-802.00	46.25		
33507	11/29/2013	691188	Criminal Jury Instructions	101-148-802.00	46.25		
Integrated Imaging, Inc.							**$793.00**
33509	11/06/2013	59901	PO# 2860 Annual Maintenance Agreem	256-277-857.00	793.00		
Isabel Williams							**$300.00**
33523	11/23/2013	Burial	Michael Williams	101-681-833.00	300.00		
J S ELECTRONICS, INC.							**$525.00**
33374	11/20/2013	18015	Outfitted - Reserve Squad	205-315-934.02	100.00		
33454	12/01/2013	18026	Tower Lease - December 2013	266-326-942.00	425.00		
Jeff Naser							**$99.72**
33458	11/26/2013	Per Diem	DHS Board	101-601-837.00	50.00		
33459	11/26/2013	Reimbursement	Mileage - DHS Board	101-601-837.00	49.72		
Joel Hensley, RN							**$1,365.00**
33357	12/01/2013	Nursing Services	Nursing Services	101-301-770.01	1,365.00		
Kakuk, Tammany							**$372.26**
33501	12/03/2013	5355	Foster Care Cost (C.F.)	292-662-843.02	372.26		
Kaufman, Michael							**$50.00**
33460	11/26/2013	Per Diem	DHS Board	101-601-837.00	50.00		
Krienke, Doug							**$127.55**
33484	11/28/2013	Reimbursement	Mileage - October 2013	101-101-860.01	127.55		
Lang, Bernard							**$5.65**
33425	12/03/2013	Reimbursement	Mileage - November 2013	101-101-860.02	5.65		
Lauzer, Jason							**$200.00**
33422	11/22/2013	Per Diem	Airport Commission	101-101-860.08	200.00		
LENCA SURVEYING							**$2,952.00**
33402	11/25/2013	13248	Remon Yr 2013 (11/14 - 11/21/13)	243-245-801.07	2,952.00		
Lithocrafters Printing, Inc.							**$358.60**
33414	11/21/2013	79822	FOC - Window Envelopes (x3000)	101-141-727.00	358.60		

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Lufts Advertiser							**$236.50**
33474	11/26/2013	November 2013	Advertising	101-101-901.00	236.50		
Manpower							**$1,086.76**
33393	11/24/2013	26414170	Week Ending 11/24/13 (Regina Mistark)	215-141-705.00	86.63		
33396	11/24/2013	26410465	Week Ending 11/24/13 (Kelly Hofer)	101-268-704.00	472.50		
33524	12/01/2013	26440544	Week Ending 12/1/13 (Kelly Hofer)	101-268-704.00	291.38		
33526	12/01/2013	26438430	Week Ending 12/1/13 (Regina Mistark)	215-141-705.00	236.25		
Marana Cruz							**$300.00**
33516	11/23/2013	Burial	Angelo M. Cruz	101-681-833.00	300.00		
MCBAP							**$85.00**
33415	11/26/2013	Renewal	2014 Certified Criminal Justice Addictio	101-136-802.00	85.00		
Meade, Brenda							**$200.04**
33502	12/03/2013	5356	Transport of Juvenile (J.V.)	101-132-801.01	30.00		
33502	12/03/2013	5356	Transport of Juvenile (J.V.)	101-132-801.00	48.00		
33503	12/03/2013	Reimbursement	Mileage - Transport of Juvenile	101-132-801.00	122.04		
Menards - Marinette							**$193.03**
33398	11/22/2013	39329	Laminate Counter Top (Treasurer's Offi	101-253-728.00	96.99		
33419	11/19/2013	39034	Threadlocker, TV Mount, Knock out Sea	101-265-930.01	49.42		
33469	11/22/2013	39289	CH Security	101-103-970.10	46.62		
MENOMINEE COUNTY TREASURER							**$35.00**
33395	11/26/2013	Plat Book	Plat Book for E911	266-325-755.00	35.00		
MI Asso. of County Clerks							**$150.00**
33487	12/04/2013	Dues	2014 Association Dues	101-215-802.00	150.00		



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Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Michigan Counties Workers'							**$23,778.25**
33492	11/11/2013	9518	2014 First Qtr	101-101-716.00	184.08		
33492	11/11/2013	9518	2014 First Qtr	101-131-716.00	40.73		
33492	11/11/2013	9518	2014 First Qtr	101-132-716.00	98.66		
33492	11/11/2013	9518	2014 First Qtr	101-136-716.00	338.30		
33492	11/11/2013	9518	2014 First Qtr	101-141-716.00	446.11		
33492	11/11/2013	9518	2014 First Qtr	101-148-716.00	29.19		
33492	11/11/2013	9518	2014 First Qtr	101-150-716.00	2.71		
33492	11/11/2013	9518	2014 First Qtr	101-172-716.00	333.74		
33492	11/11/2013	9518	2014 First Qtr	101-215-716.00	180.95		
33492	11/11/2013	9518	2014 First Qtr	101-253-716.00	135.60		
33492	11/11/2013	9518	2014 First Qtr	101-257-716.00	264.78		
33492	11/11/2013	9518	2014 First Qtr	101-261-716.00	24.56		
33492	11/11/2013	9518	2014 First Qtr	101-265-716.00	1,051.08		
33492	11/11/2013	9518	2014 First Qtr	101-267-716.00	659.60		
33492	11/11/2013	9518	2014 First Qtr	101-268-716.00	51.98		
33492	11/11/2013	9518	2014 First Qtr	101-301-716.00	10,842.52		
33492	11/11/2013	9518	2014 First Qtr	101-331-716.00	10.46		
33492	11/11/2013	9518	2014 First Qtr	101-426-716.00	33.41		
33492	11/11/2013	9518	2014 First Qtr	101-648-716.00	47.36		
33492	11/11/2013	9518	2014 First Qtr	101-682-716.00	35.30		
33492	11/11/2013	9518	2014 First Qtr	205-315-716.00	5,992.65		
33492	11/11/2013	9518	2014 First Qtr	205-316-716.00	451.78		
33492	11/11/2013	9518	2014 First Qtr	208-751-716.00	905.53		
33492	11/11/2013	9518	2014 First Qtr	249-371-716.00	109.46		
33492	11/11/2013	9518	2014 First Qtr	266-325-716.00	349.05		
33492	11/11/2013	9518	2014 First Qtr	266-326-716.00	32.74		
33492	11/11/2013	9518	2014 First Qtr	271-790-716.00	604.75		
33492	11/11/2013	9518	2014 First Qtr	296-663-716.00	202.58		
33492	11/11/2013	9518	2014 First Qtr	296-664-716.00	164.70		
33492	11/11/2013	9518	2014 First Qtr	296-665-716.00	152.89		
MID-COUNTY SMALL ENGINES, LLC							**$48.00**
33476	11/05/2013	835	Park Supplies	208-751-930.02	48.00		
MILLERS ACTION OFFICE SUPPLY I							**$316.53**
33488	11/21/2013	0097866-001	Clerks Office Supplies & Laminating Su	101-215-983.00	59.97		
33488	11/21/2013	0097866-001	Clerks Office Supplies & Laminating Su	101-215-727.00	256.56		
MMTA							**$50.00**
33480	12/02/2013	Dues	2014 Dues - Diane Lesperance	101-253-802.00	50.00		
MOORE MEDICAL CORP							**$391.79**
33356	11/26/2013	979849488 I	Inmate Medical Supplies	101-301-770.01	391.79		
Nelson, John R.							**$221.50**
33406	11/26/2013	Reimbursement	Mileage - November 2013	101-101-860.11	221.50		
NKS Tire & Service, Inc.							**$1,346.30**
33379	11/12/2013	101507	PO# 2858 Tires (x4) 2012 Chevy Impal	205-315-934.02	653.28		
33380	11/11/2013	101495	PO# 2859 Tires (x4) 2012 Chevy Impal	205-315-934.02	648.03		
33381	11/11/2013	101483	Alignment	205-315-934.02	44.99		
NMCCS							**$50.00**
33346	11/14/2013	GED Testing	Megan Cornell	101-301-770.00	50.00		
NMU Financial Services							**$480.00**
33361	11/21/2013	mecosh-59	Evidence Technician - Greg Peterson	205-315-881.03	480.00		

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Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Noah Poupore							**$42.16**
33497	12/03/2013	13-001-DL-1	Witness $6.00 Mileage $36.16	101-132-804.00	42.16		
OTIS ELEVATOR COMPANY							**$611.49**
33418	11/20/2013	CVE05003C13	Elevator Service 12/1/13 - 2/28/14	101-265-801.00	611.49		
PAIDL'S TRUE VALUE HARDWARE							**$129.25**
33461	11/05/2013	A70001	Key (x2)	208-751-755.02	5.18		
33462	11/06/2013	A70052	Tray Liners, Marking covers, Roller Frar	208-751-755.02	22.00		
33463	11/06/2013	B70983	Sealant	208-751-755.02	9.98		
33464	11/07/2013	B70978	Electronic Ballast, Wire Connector	208-751-755.02	28.98		
33465	11/07/2013	B70988	1x4x8 (x8)	208-751-755.02	29.52		
33466	11/07/2013	A70113	Credit of 1x4x8 (x8), 1x6x8 (x8)	208-751-755.02	13.60		
33467	11/08/2013	B71086	Foldable Ear Muffs	208-751-755.02	19.99		
Pan-O-Gold Baking Co.							**$70.14**
33350	11/19/2013	00040683332310	Inmate Groceries	101-301-770.00	31.15		
33351	11/12/2013	00040683331609	Inmate Groceries	101-301-770.00	38.99		
Pathways Substance Abuse Serv.							**$13,993.50**
33525	12/04/2013	Tax	Convention & Tourism Tax	101-601-835.01	13,993.50		
Pfankuch, Mike							**$154.85**
33417	11/26/2013	Reimbursement	Online Classes	101-136-802.00	154.85		
PHDM							**$94.00**
33401	11/21/2013	42903	Court Ordered Testing (Client A.S.G.)	101-131-807.00	94.00		
Piche, Gerald L.							**$95.49**
33399	11/27/2013	Reimbursement	Mileage - November 2013	101-101-860.07	95.49		
Pomp's Tire Service, Inc.							**$3,538.44**
33377	10/24/2013	100031120	PO# 2851 Tires for Squad Cars	205-315-934.02	1,802.68		
33378	10/24/2013	100030111	PO# 2851 Tires for Squad Cars	205-315-934.02	1,735.76		
Poupore Collision & Towing							**$91.97**
33373	11/27/2013	582	2011 Chevy Impala - Vehicle Maintenan	205-315-934.02	91.97		
PrintersPlus!							**$303.00**
33411	11/22/2013	12824	District Court - Envelopes	101-136-727.00	303.00		
Quill Corporation							**$263.39**
33344	11/26/2013	7563429	Envelopes - Sheriff Department	101-301-727.00	32.99		
33345	11/26/2013	7557902	Sheriff Department Office Supplies	101-301-727.00	147.43		
33412	11/21/2013	7415630	PA's Office - Office Supplies	101-267-727.00	82.97		
Rayann LaFord							**$51.20**
33499	12/03/2013	13-001-DL-1	Witness $6.00 Mileage $45.20	101-132-804.00	51.20		
REDWOOD TOXICOLOGY LABORATORY							**$8.75**
33420	10/31/2013	007184201310	Drug Testing Supplies	101-136-704.00	8.75		
REGISTER OF DEEDS							**$9.00**
33455	12/03/2013	Copies	Remon Copies - Grant Year 2013	243-245-801.07	9.00		
Reinhart Foodservice							**$1,107.14**
33352	11/26/2013	213266	Inmate Groceries	101-301-770.00	474.53		
33355	11/19/2013	212141	Inmate Groceries	101-301-770.00	632.61		
Schei, Larry							**$18.08**
33394	12/01/2013	Reimbursement	Mileage - November 2013	101-101-860.04	18.08		

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Squires-Stepniak, Rebecca							**$243.52**
33505	12/04/2013	Reimbursement	Mileage - November 2013	296-665-860.00	243.52		
Susteen, Inc.							**$800.00**
33376	11/19/2013	9833627-IN	PO# 2854 Mobile License Review	205-315-934.01	800.00		
TARGET INFORMATION MANAGEMENT							**$47.56**
33493	12/02/2013	274324	Notice to Quit to Recover, Demand for F	101-136-727.00	47.56		
The First National Bank&Trust							**$33.40**
33404	11/29/2013	628840339	Service Charge - FOC	101-141-817.00	33.40		
Time Warner Cable							**$329.95**
33405	11/18/2013	10404 700185701 000	Court House - (11/25 - 12/24/13)	101-103-851.01	329.95		
TopComp Incorporated							**$100.50**
33371	12/01/2013	2013046	Spreadsheet comparing ESNs to CAD (	266-325-727.01	100.50		
Town & Country Veterinary Clin							**$2,099.84**
33375	11/19/2013	184495	PO# 2855 - Surgical Procedure (Avery)	101-301-881.01	2,099.84		
TWIN CITY ELECTRIC, Inc.							**$2,440.64**
33372	11/27/2013	78716	Mark Circuits in 911 Equipment Room	266-325-934.00	119.00		
33483	11/20/2013	78708	Overhead 12 Strand Fiber (Jail/Courtho	101-103-970.00	2,321.64		
U.E.S. COMPUTERS, INC.							**$1,121.98**
33478	12/02/2013	39490	November 2013 Maintenance	266-325-934.00	51.99		
33478	12/02/2013	39490	November 2013 Maintenance	101-103-857.00	1,004.99		
33482	11/20/2013	39368	Router Issues - D. Krienke	101-101-727.00	65.00		
Valenti, Susan F.							**$171.19**
33416	11/30/2013	Reimbursement	Mileage & Meals - November 2013	101-131-860.00	171.19		
WALTER BROTHERS INC							**$25.98**
33354	11/27/2013	C30295	Tow Strap & Anchor Shackle	101-265-755.00	25.98		
Waste Management							**$506.65**
33486	12/01/2013	1444503-1856-9	December 2013	101-265-801.00	506.65		
Wennergren, Mary Jo							**$52.83**
33384	12/02/2013	Per Diem	Board of Canvassers - November 2013	101-192-705.00	50.00		
33389	12/02/2013	Reimbursement	Mileage - Board of Canvassers	101-192-860.00	2.83		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							**$3,120.48**
33391	11/26/2013	0402047856-00004	Courthouse - Gas	101-265-920.04	2,512.16		
33392	11/26/2013	0402191663-00001	Health Care Center - Gas & Electric	101-265-920.03	255.96		
33392	11/26/2013	0402191663-00001	Health Care Center - Gas & Electric	101-265-920.04	254.66		
33408	11/22/2013	0402047856-00006	Stoney Point Street Lighting	101-103-850.00	33.22		
33490	11/22/2013	1252769640-00000	Bailey House	208-751-920.01	22.52		
33490	11/22/2013	1252769640-00000	Kleinke Street Lighting	208-751-920.01	29.24		
33490	11/22/2013	1252769640-00000	Bailey Street Lighting	208-751-920.01	12.72		
Xerox Corporation - 26152 Network Place							**$103.08**
33453	12/01/2013	071310192	Probation/Parole Office	101-131-942.00	103.08		
Total Amount for Bank Account: General							**$91,945.90**

APPROVED
DEC 2 5 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Miscellaneous Boards/Committees/Commission Reports**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Miscellaneous reports discussed at the 12.10.13 County Board meeting

RECOMMENDED MOTION

To approve the miscellaneous reports discussed at the 12.10.2013 County Board meeting

Submitted by: Brian Bousley **12/19/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Menominee Business Development Corporation
Board Report – September Activities

Highlight of Oct. work activities: *

Continuing work with WODA on FNT/Lloyd House I and II projects. Host Rental Agency in town and tour the building. Meet with press for update. Continue dialogue with the State regarding Oddfellows.

Attend CDC meeting in Marquette. Select PR firm to assist with marketing brochure for 15 U.P. counties. This project is funded by the MEDC and will result in a glossy brochure with demographic and other information which can be used with prospects and others. Brochures will be able to be edited and added to by each county.

Work with Dr. Tawni Ferranni and graduate students at NMU to complete Menominee County profile. NMU students gathering statistics and local information for all U.P. counties and will have the update completed by year end. This can be used on the county and city web pages.

Conference call follow up with Explorer Solutions, Airport Commission with Michigan and Wisconsin colleges studding possible flight school location at Twin County airport. Develop schedule for visits of three more companies for early November. Host U.P.North Charter Service at a meeting with the local Manufacturers Association.

Host Lois Ellis in Menominee, meetings with Enstrom, Clearwater Paper, and Aquilla Resources. Introduce Lois to MBDC Board of Directors.

Meet with Tom Kuber and others relative to several issues with Great Lakes Foods. Follow up with City and working on resolutions.

Continue meeting with Cedarville Township on issues. Trail meeting with DNR, local ORV and Snowmobile Clubs, Hannaville Community and township on connecting route from Cedar River to Casino and U.S. 2.

Continue work on Lighthouse Grant application, gathering additional information and researching 2014 grant guidance. Attend city committee meetings and council meetings to set up proper accounting and statement of match dollars being available to complete the work once a grant is approved.

Meet with WI and MI DNR on river cleanup, tracking progress and continuing focus on delisting as an area of concern in the Great Lakes.

***edited for confidentiality where required**

Menominee County Planning Commission
S904 U.S. Highway 41 Stephenson, MI 49887
Planning Commission Minutes
September 23, 2013

Call To Order: Menominee County Planning Commission regular meeting was called to order at 5:35 PM by Chair Lillian Schultz at the Michigan State University Extension office in Stephenson, MI with the pledge of allegiance.

Roll Call: Present: Paul Anderson, Donna Buechler, Charlene Peterson, Lillian Schultz, Warren Suchovsky. Absent: Bill Anderson and Commissioner James Furlong. Quorum was present to conduct business. Guest: Ron Yesney of MI DNR.

Public Comment: None (Bob Desjarlais and Dick Peterson present)

Approval of Agenda: Motion by Peterson to approve agenda; support by Suchovsky. Motion carried.

Approval of Minutes: Motion by Suchovsky to approve June 24, 2013 minutes as presented, support by Peterson. Motion carried.

Old Business: Brownfield Redevelopment Authority - No report.

New Business: Brian Bousley, County Administrator sent a letter to the Planning Commission informing them of the County Board's bylaw change re: Committees to now allow payment of per diems for all non-County Board members attending meetings up to $50 / person per meeting. The annual budget for the Planning Commission is only $1000.00 per year. Budgets would not be increased to cover meeting fees. PC members wanted to know why there were no guidelines; the Planning Commission members all felt they were there to represent a specific area of interest, not to be paid; the possible idea of a postponement to take action until the PC is re-organized in the Spring of 2014 was also presented. Suchovsky made the following motion supported by P. Anderson: *County Board should establish the volunteer per diem fee equal for all board members including the County Commissioner members assigned to the respective boards.*

PA 116 forms – file.

PRESENTATION: Ron Yesney of the MICHIGAN DNR
Ron presented a lengthy program on the potential for trail development and use opportunities in Menominee County. The hope is that this will assist in the promotion of more tourism in the county. Multi-use trails rather then separate ones for each type of outdoor activity seem to be the wave of the future for equestrians, ORV and ATV and Snowmobile riders as well as bikers and hikers. Many issues need to be addressed including financial and law enforcement before any development occurs.

Suchovsky proposed a recommendation the Menominee County Planning Commission advise the Menominee County Parks and Recreation Board that when they next review the 5-year Recreation Plan that an amendment to recognize the potential for trail opportunities be included. Buechler supported this motion. Motion carried.

Next Meeting Date: MONDAY, January 27, 2013 – 5:00 pm.

Adjournment: Motion by Peterson to adjourn; support by P. Anderson. Motion carried.
Meeting adjourned at 7:03 PM.

Minutes Submitted by:

Donna Buechler
Menominee County Planning Commission

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS
Regular Monthly Meeting
MINUTES
715 Pyle Drive, Kingsford, MI
October 24, 2013 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:
Karen Raether, Board Chairperson, called the meeting to order at 4:06 p.m. Ms. Raether stated that at last month's Board meeting some Board members were using their phones, computers, other electronic devices, whispering during the meeting and there was not enough attention being paid to what was going on. In order to get through a meeting in a timely fashion everyone's attention must be on the business being conducted. Ms. Raether further stated that she knows that some Board members do receive important calls during a meeting and when they do they should leave the meeting to take their call so business can continue to be conducted. Mary Wendt, Board Secretary, conducted the roll call.

MEMBERS	Present	Excused Absent	Absent	MEMBERS	Present	Excused Absent	Absent
Connors, Peggy	X			Martin, Ann	X		
DeDie, William	X			Negro, Mari	X(phone)		
Dehn, Janet	X			Nelson, John	X		
Erickson, Peggy	X			Raether, Karen	X		
Hofer, Millie	X			Spence, Christine	X(phone)		
Luhtanen, Joan	X			Zevitz, Michael, Dr.	X		

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, T. Wendt, L. Dionne, J. Pelc, J. Doll, M. Wendt G. Takala (video television conference)

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS
- Josef Pelc stated that his last day of employment with Northpointe is October 25 and that he has appreciated working for Northpointe.

APPROVAL OF THE CONSENT AGENDA:
(Consent agenda items are being presented for review and action by a single vote without discussion. If a member believes that an item requires discussion, then a request is made to pull that one item from the Consent Agenda and to add it to the regular agenda as an item to be discussed).

a. Approval of the Minutes-September 26, 2013 regular monthly Board meeting
b. Finance Committee Meeting Report-October 14, 2013
c. Recipient Rights Committee Meeting Report-October 14, 2013
d. Planning Committee Meeting Report-October 14, 2013
e. Personnel Committee Meeting Report-October 16, 2013

ACTION: The consent agenda was amended to remove from the Finance Committee Meeting Report: Contract for Network Administration Support, CHAMPS, and the Lane Street Home to the agenda. Moved to approve the amended consent agenda as presented.
Motion by: A. Martin; supported by P. Connors. **Motion carried unanimously.**

APPROVAL OF THE AGENDA:
(Request for additional agenda items).
The agenda was amended to add Contract for Network Administration Support, CHAMPS, and the Lane Street Home to the agenda.
ACTION: Moved to approve the amended agenda as presented.
Motion by: P. Connors; supported by J. Luhtanen. **Motion carried unanimously**

PRESENTATION: Infant Mental Health - Brittany Anderson & Beth Hellman
Beth Hellman stated that she and Brittany Anderson are therapists on the Homebased/Infant Mental Health team along with two other members, Missy Gauthier and Michelle Rexses. Ms. Hellman played a video internet synopsis which spoke about the infants/toddlers and families they work with in their program. Ms. Hellman and Ms. Anderson

each shared a synopsis on a case regarding a setting when they begin working with infants/toddlers and their families. Ms. Hellman stated that the Infant Mental Health Model is followed when they begin working with babies who have multiples challenges so they can go on to form healthy, happy, successful relationships, and development. Ms. Anderson shared a power pointe presentation from the Association of Infant Mental Health. Questions were addressed.

CONTRACT FOR NETWORK ADMINISTRATION SUPPORT

Karen Thekan stated this contract is for Board approval to manage Northpointe's network administration as Mr. Pelc is leaving Northpointe employment. Northpointe is in the process of hiring an individual for the IT department but this has not yet been finalized. Ms. Thekan stated this is a contract from, Camera Corner out of Green Bay, for $1500.00/month with a 3 month recurring contract and a 30 day out. This contract will continue to support what Northpointe has today; network administration, making sure servers are up and running, etc. Camera Corner will be able to remotely monitor Northpointe's IT performance from Green Bay. Ms. Thekan stated that if Camera Corner would have to be brought onsite it would be an additional cost. It is being anticipated that this contract would not be needed for any longer than 6 months. Ms. Thekan also stated that bids were obtained.

ACTION: A motion was made by J. Nelson, supported by P. Connors to approve the contract with Camera Corner for $1500.00/month.

DISCUSSION: Mari Negro asked if companies were checked anywhere in Michigan for bids, i.e. Marquette. Ms. Thekan stated that Mr. Pelc did check locally. Ms. Negro stated that she is not too excited about Michigan tax dollars going to Wisconsin.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy	X		Martin, Ann	X	
DeDie, William	X		Negro, Mari		X
Dehn, Janet	X		Nelson, John	X	
Erickson, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan	X		Zevitz, Michael, Dr.	X	

Motion carried: 11 ayes, 1 nay.

CHAMPS

Bill Adrian stated that CHAMPS is the State of Michigan billing system for Medicaid and fee for service billings. Mr. Adrian stated the CHAMPS program is requesting that Board members' information be added to their data system which was similarly done for Board members when they previously provided information for the excluded parties check information system. The CHAMPS program is asking for one additional piece of information for their program, birthdates, which Board members did not provide for the excluded parties check information. Ms. Thekan stated this information inputted into the CHAMPS system is to make sure that an individual has not committed any Medicaid fraud. Mr. Adrian stated that he would also need to know if anyone on the Board is related to another Board member as CHAMPS also needs to know this information. Discussion ensued and miscellaneous questions were addressed by Mr. Adrian and Ms. Thekan. Board members provided their date of birth to Mary Wendt and that there are no Board members related to another.

LANE STREET HOME

Janet Dehn asked if the Lane Street Home is sold for $62,000.00 where does this money go when it comes back into the Northpointe system. Bill Adrian stated that these dollars will go into Northpointe's fund balance. Karen Thekan stated that there were questions regarding the sale of the Lane Street Home at the Finance Committee meeting on the appraisal of the home and the sale price of the home. Ms. Thekan stated that in the Mental Health Code it states that when a property is sold the guardians and the residents who reside on this property be notified to provide them with an opportunity to ask questions which Northpointe will do. Ms. Thekan also stated that this is the first property that Northpointe has ever sold and it was checked out with the Northpointe auditors and Pathways (as they have sold properties) that the property does not have to be listed or put out for sale. The current individual now managing the Lane Street Home, Ken Fayas, wants to buy this home. Ms. Thekan stated that selling it for less than the appraised value is a choice that can be made as a Board. Miscellaneous questions were addressed by Ms. Thekan and Mr. Adrian.

ACTION: A motion was made by J. Nelson, supported by M. Hofer to sell the Lane Street Home for $62,000.00 to Mr. Fayas.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy	X		Martin, Ann	X	
DeDie, William	X		Negro, Mari	X	
Dehn, Janet	X		Nelson, John	X	
Erickson, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan	X		Zevitz, Michael, Dr.	X	

Motion carried unanimously.

CEO REPORT

Karen Thekan stated that her September 2013 CEO Report was in Board packets; she provided the following updates and highlights:

State/Federal Activity:

- The State of Michigan was awarded $2 million for mental health efforts that will be funneled through the Department of Education to help teachers identify signs of mental illness in schools and improve mental health services in schools.
- The Marketplace is encouraging individuals to sign up via the phone.
- A handout on the new Pre-Paid Inpatient Health Plans (PIHPs) regional map was provided to Board members. Information from the fall conference Executive Board meeting and Member Assembly meeting is available to Board members if they are interested in receiving this information.
- There was a Dual Eligible Public Forum on October 23 in Marquette attended by Ms. Thekan and Ms. Raether. At this point in time there has not been an announcement or awarding of the integrated care organization for dual eligibles.

Local Activity:

- Northpointe is starting off the new fiscal year with no individuals residing in the State hospital.
- Ongoing meetings are being held with clinical directors to plan and project for the future.
- The Northpointe Powers office has opened and intakes, group therapy, case management, and therapy appointments are being done there.
- Northpointe is working with the builders at the FNT building in Menominee. A grant was received to renovate the FNT building and a requirement for part of the grant money that the company receives is that they have to partner with a health provider. Bay Hospital was going to partner with them but has now changed their mind so the company was looking for another partner to keep their grant money. Northpointe contacted them and the company is doing an amendment to their grant so hopefully Northpointe will be able to locate their Menominee Clubhouse program in this building.
- Renting space in the TRICO building was Board approved last month and Northpointe is in the process of relocating community support and transportation offices to the TRICO building. In the future, a drop-in center will also be developed and located in the TRICO building.

M. Negro excused at 5:19 p.m.

NEW BUSINESS

- Employee Health Insurance

  Karen Thekan stated that annually the Board has to pass a motion whether an 80/20 split will be done for the cost of employee health insurance or go with capitation rates. Ms. Thekan reviewed information on the 2014 health insurance cost for employees on the 80/20 split.

  ACTION: A motion was made by P. Connors, supported by P. Erickson to approve the 80/20 split for insurance cost for employees. Miscellaneous questions were addressed by Ms. Thekan.

  ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy	X		Martin, Ann	X	
DeDie, William	X		Negro, Mari		
Dehn, Janet	X		Nelson, John	X	
Erickson, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan	X		Zevitz, Michael, Dr.	X	

  Motion carried unanimously.

- 2014 Board Meeting Dates
  Karen Raether stated that a draft of 2014 Board meeting dates was provided for review and asked if anyone saw conflicts with these dates. Millie Hofer stated that when a Board member works they cannot attend committee meetings because of the time of these meetings and asked if there was a possibility that the meeting time could be changed. Discussion ensued and it was provided that if someone works and wants to be on a committee, that if their work schedule permits, they can participate in a committee via the telephone.
  ACTION: A motion was made by J. Nelson, supported by P. Connors to approve the 2014 Board meeting schedule. **Motion carried unanimously.**
- Venipuncture Policy
  Karen Thekan stated this policy will enable Northpointe to begin doing lab draws in the office. This procedure will be first implemented in the Dickinson County office and will expand eventually to the other two offices. The policy was reviewed at the Planning Committee meeting, further input was provided, and the policy will now need Board approval.
  ACTION: A motion was made by P. Erickson, supported by J. Nelson to approve the Venipuncture Policy. **Motion carried unanimously.**

UNFINISHED BUSINESS

- Contract-Karen Thekan, CEO
  Peggy Erickson stated that the Personnel Committee met on October 16 to discuss Ms. Thekan's contract. Further information was then provided to Board members for their review. Ms. Erickson stated that the Personnel Committee in 2014 will begin revising Ms. Thekan's annual evaluation. Ms. Erickson stated that the Personnel Committee is recommending an extension of Ms. Thekan's contract to become effective November 4, 2013 to November 3, 2015 with a 4% wage increase in year 1 and a 4% increase in year 2. In addition, based upon recommendations, it was delineated that Ms. Thekan's job description was included in her contract as an attachment as was a listing of Ms. Thekan's benefits.
  ACTION: A motion was made by P. Erickson, supported by J. Luhtanen to approve an extension of Ms. Thekan's contract to become effective November 4, 2013 to November 3, 2015 with a 4% wage increase in year 1 and a 4% increase in year 2.
  ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy	X		Martin, Ann	X	
DeDie, William	X		Negro, Mari		
Dehn, Janet	X		Nelson, John		X
Erickson, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan	X		Zevitz, Michael, Dr.	X	

  Motion carried: 10 ayes, 1 nay.
  DISCUSSION: Millie Hofer stated that her yes vote for the increase in Ms. Thekan's salary is based on performance, competency, experience, education, and the enormity of the job. Ms. Thekan thanked the Board and stated that she appreciated the two year extension to her contract.

NORTHCARE REPORT

Karen Raether highlighted information from a draft of the September 25, 2013 NorthCare Advisory meeting minutes. The next NorthCare Advisory meeting is scheduled for November 11, 2013. Karen Thekan stated that the NorthCare Report will now be a standing Northpointe agenda item as there needs to be a mechanism in place for the Northpointe Board to discuss issues that will be going for a vote at NorthCare meetings. The three Northpointe designees on the NorthCare Board should be representing Northpointe as a whole Board. Discussion ensued. Ms. Raether stated that she provided a handout on NorthCare Network Region 1 for Board information.

CHAIRPERSONS REPORT - K. Raether

- The Fall conference in Mt. Pleasant was attended by Karen Raether, Millie Hofer, Janet Dehn, Lisa Dionne, and Karen Thekan. Ms. Hofer highlighted information on a handout from Debbie Stabenow that she received at the conference. Ms. Dehn provided information on the workshops she attended and Ms. Dionne also provided information on the workshops she attended. Ms. Raether provided information on a meeting she attended for the new PIHPs affiliation.

BOARD PREROGATIVE/AMBASSADOR MOMENT

- Joan Luhtanen provided information on how she has had individuals thank her for making information available to them on mental health services.
- Dr. Zevitz provided information on accessing the Marketplace on Healthcare.gov and that it took him less than 10 minutes to get an account.

PUBLIC COMMENTS – No public comments.

ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 6:01 p.m.

The next regular monthly Board meeting is scheduled for **MONDAY, NOVEMBER 25, 2013** in Kingsford, Michigan at 4:00 p.m.

_____

Karen Raether, Chairperson

_____

Peggy Connors, Secretary

_____

Mary Wendt, Board Secretary

PINECREST
CARING COMMUNITY

MINUTES OF THE MEETING OF THE

PINECREST BOARD OF TRUSTEES

DATE: October 24, 2013	PLACE: Board Room
PRESIDING: Gerald Smith, Chairperson	TIME: 2:00 p.m. CST
RECORDING SECRTARY: Lois Ball, Executive Secretary	

Call to order	Chairperson Smith called the meeting to order at 2:00 p.m. CST	

Roll Call: Gerald Smith, Debbi Springinsguth, Elaine Boyne, Barbara Oliver, Randall VanGasse, Michael Kaufman, Jess Naser and Richard Mapes, Administrator
Trustees Absent: Katie Driscoll, Mary Bradley

Liaison Members Present: Mary Harrington, Jan Hafeman
Liaison Members Absent: John Degenaer, Jr.

Also Present: Darlene Smith, Candace Meintz, Sharline Corrigan.

Guests: Terry Grondine, Rosemary Trudell, Peggy Eichhorn, Todd Flath, Amy Lantagne, Jessica Boucher, Kelly Bellmore, Laurie

Britton, Susan Massey, Deirdre Linder.

Call to order: Chairperson Smith called the meeting to order at 2:00 p.m. Central time.

TOPIC	DISCUSSION	OUTCOME
Approval of Agenda		A motion was made by Trustee VanGasse, supported by Trustee Oliver, to approve the Agenda. Motion carried.
Approval of Minutes of the September 26, 2013 meeting	The minutes had been sent to Board Members prior to this meeting for their review.	A motion was made by Trustee Oliver, supported by Trustee Springinsguth, to approve the minutes as presented. Motion carried.
Review of Financial Statements for September 2013	Candace Meintz, CFO, reviewed the Financial Statements. She noted that we are now over the 85% in census for the month. A discussion was held regarding bond market prices related to Pinecrest's net operating expenses. Administrator Mapes explained that the losses were on the revenue side, primarily the census.	A motion to approve the Financial Statements as presented was made by Trustee Boyne, supported by Trustee Springinsguth. Motion carried.
Board Action on the Manifest of Invoices	The Manifest of Invoices had been sent to Board Members prior to this meeting for their review.	A motion was made by Trustee Driscoll, supported by Trustee Kaufman, to accept the Manifest of Invoices and to pay the bills. Motion carried.
Whispering Pines/Powers Activity Center Committee Report.	Trustee Boyne reported on each home and office and activities at each. It was noted that a new home opened up recently and that the renovations at this home made it just beautiful.	A motion was made by Trustee Boyne, supported by Trustee Springinsguth, to table the discussed items until after the holidays. Motion carried.

	Jessica Boucher and Kelly Bellmore reviewed the budget assumptions for 2014 for Whispering Pines, including that health insurance is expected to increase at least 3%, that in June of 2014 they will reevaluate the waiver program at the Harbors, that each group home would strive to maintain an average of 37 residents in the 7 group homes, there would be a pay out to Pinecrest of $15,000 per quarter, and that the Administrator's home would become a group home for Whispering Pines in June 2014. A lengthy discussion followed related to these items as well as the topic of separating Whispering Pines and Great Northern Home Care from Pinecrest. Chairperson Smith suggested that they table the issue discussions related to Whispering Pines separating from Pinecrest until after the holidays, then scheduling a meeting with the Board and the three counties.	
Action Item 1:	Bad Debt Write Off: the accounts were reviewed by Sharline Corrigan. Trustee Naser asked if there was a plan to collect debts and Sharline replied that they are taking many of these to Northern Service Bureau for collection.	A motion was made by Trustee Boyne, supported by Trustee VanGasse, to accept the Bad Debt Write off in the amount of $12,578.33. Motion carried.
Action Item 2:	Policy and Procedure Review: Administrator Mapes noted that several changes had been made to the policy for "Off Duty Employee	A motion was made by Trustee Naser, supported by Trustee VanGasse, to support the revisions to this policy.

	Visitation"	Motion carried.
Report of Quality Assurance and Resident Council Meetings.	Darlene Smith reported on the monthly Quality Assurance Meeting and each of the home's Resident Council Meetings.	A motion was made by Trustee Boyne, supported by Trustee Oliver, to accept the Quality Assurance/Resident Council Meetings. Motion carried.
Safety Committee Meeting	Lois Ball reported that the Committee had met on October 8th. She noted that they had reviewed all of the drills held (tornado, elopement and fire drills). She explained "Have Bed" which makes information of how many beds the facility has available on line for emergency coordinators. If an emergency happens somewhere else they can see what beds we have open and make arrangements to transfer residents to us if an evacuation is necessary somewhere else	A motion was made by Trustee Kaufman, supported by Trustee Springinsguth, to accept the report as presented. Motion carried.
Report on Meetings and Conferences attended.	Administrator Mapes reported that he and Mrs. Smith had attended a meeting in regards to integrated care. UPHP is the provider of choice. He discussed dual eligible. In the future, we will submit all bills to UPHP for payment. Mrs. Smith stated that it emphasized readmissions to a hospital are very important. Right now they are looking at the hospitals when a resident is readmitted back to them Mrs. Smith also reported that on the 17th and 18th she had attended a DON meeting in Mount Pleasant where they discussed rehopsitalization and the documentation and reasons needed on our (nursing home) side. The hospitals will be	A motion was made by Trustee Springinsguth, supported by Trustee Boyne, to accept the report as presented. Motion carried.

	penalized if a resident it sent back to them. She also reported that Surveyors are looking to be sure we have policies up to date. She attended a meeting in Marquette where they again discussed readmissions to a hospital. On the second Tuesday of each month she attends a DON meeting with DONs from local nursing homes and she co-chairs the Alzheimer's Support Group in Escanaba. She also attended a meeting of the Home, Health and Hospice group.	
Administrator's Report	1) Budget Assumptions – Candace Meintz, CFO, reviewed the budget assumptions for 2014 for Pinecrest. A discussion was held regarding the proposed assumptions. 2) 2013 Capital Budget Updates – Candace Meintz reviewed the Capital Budget, substitutions made and also reported that we have used 87% of the budget year to date (through the end of September). 3) SOAR report – Administrator Mapes reviewed the report with the Board. The report shows performance measures from all areas. A discussion of the report followed. 4) Timber Management Plan – Administrator Mapes stated that Rory Mattson is continuing to work on the	

	selection of a surveyor.	
Closed Session	Under Section 8 of the Open Meetings Act the Board went into closed session at 3:14 p.m. The Administrator and the Recording Secretary were asked to remain. At 4:06 p.m. the Administrator and Recording Secretary were asked to leave the room. The Board came out of Closed Session at 4:25 p.m.	A motion was made by Trustee VanGasse, supported by Trustee Oliver, to go back into open session. Motion carried.
Dismissal of Administrator	A motion was made by Trustee Springinsguth, supported by Trustee Naser to dismiss without cause. Trustee Kaufman requested a roll call vote. Trustee Smith – support Trustee Boyne – support Trustee Springinsguth – support Trustee Driscoll – Absent Trustee Oliver - support Trustee VanGasse – No Trustee Bradley – Absent Trustee Kaufman – No Trustee Naser – support Motion carried. Chairperson Smith dismissed the Administrator.	
Motion to Adjourn		At 4:27 p.m. a motion was made by Trustee Kaufman supported by Trustee Naser to adjourn the meeting. Motion carried.
Request to reopen the meeting	Liaison Member Harrington requested that the Board reopen the meeting to finish the agenda.	At 4:28 p.m. a motion was made by Trustee Boyne, supported by Trustee Oliver to reopen the meeting. Motion

		carried.
Liaison Member Comments	No comments were made at this time.	
Public Comment	Employee, Amy Lantagne, discussed the recently adopted Off Duty Visitation Policy. Chairman Smith asked if this issue could be tabled until the November Meeting. Ms. Lantagne agreed to this.	
Adjournment	The meeting adjourned at 4:34 p.m.	A motion was made by Trustee Boyne, supported by Trustee Springinsguth, to adjourn the meeting. Motion carried.

Mary Bradley, Secretary

Darlene Smith, Interim Administrator

Darlene Smith Int. Adm.

Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858

BOARD MEMBERS
MICHAEL KAUFMAN, CHAIR
MARY BRADLEY
JEFF NASER

DIRECTOR
RUSSELL K. SEXTON

Date: October 29, 2013

The regular meeting of the Menominee County Department of Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Mike Kaufman, Board Chair; Jeff Naser, Board Member and Russell Sexton, Board Secretary.

Excused Absence: Mary Bradley, Board Member.

Others Present: Mr. Bernie Lang, Menominee County Board of Commissioners and Andy Laurin, Menominee County DHS.

APPROVAL OF AGENDA:
A motion to approve the agenda was made by Mr. Kaufman and supported by Mr. Naser. Motion carried.

APPROVAL of SEPTEMBER 24, 2013 MINUTES:
Minutes of the September 24, 2013 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Naser and supported by Mr. Kaufman. Motion passed without opposition.

FINANCIAL REPORT:
The financial report for September 2013 was reviewed. There was $51.98 in expenditures for DHS Board Meeting attendance and $843.67 in expenditures for MCSSA Statewide dues; leaving a balance of $5,555.45.

There were no expenditures from the Child Care Fund leaving a balance of $3,500.00.

A motion to approve the financial report was made by Mr. Kaufman and supported by Mr. Naser. Motion passed without opposition.

A Dues Statement from MCSSA District One was received for FY 2014 annual dues in the amount of $150.00. A motion to pay MCSSA District One dues of $150.00 was made by Mr. Naser and supported by Mr. Kaufman. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton reviewed the current staffing situation with the Board.

Statewide Director's Meeting Information: Mr. Sexton reviewed his notes from the recent statewide director's meeting with the board.

Collaborative Issues: There was a discussion regarding management's ability to participate in local collaborative efforts.

Business Plan Update: Mr. Sexton reviewed the current performance of Menominee County DHS with the board and reviewed several sources of data.

Miscellaneous: None

Board Member Input/Suggestions: A variety of suggestions were provided by the Board members, which Mr. Sexton appreciated.

A motion to accept the Director's Report was made by Mr. Kaufman, with support from Mr. Naser. Motion carried.

UNIT REPORT: Andy Laurin, Child Welfare Supervisor, provided the board with a comprehensive report on all of the Child Welfare programs. The board members had a variety of questions, which we answered by Mr. Laurin and Mr. Sexton.

A motion to accept the unit report was made by Mr. Kaufman, with support from Mr. Naser. Motion carried.

BOARD BUSINESS:

1. **Approval of Vouchers**:
   Vouchers were reviewed and a motion to approve all vouchers was made by Mr. Naser and supported by Mr. Kaufman. Motion passed without opposition.

2. **MCSSA:** The next meeting is on January 15, 2014 at a location to be determined.

3. **Menominee County Board of Commissioner Board Appointment:** Mr. Kaufman stated that he did not receive an extension of his appointment to the Menominee County DHS Board and that his term is supposed to end on October 31, 2013.

We have received no notification from the Menominee County Board of Commissioners as to who would be replacing Mr. Kaufman.

NEW BUSINESS: No new business was presented.

PUBLIC COMMENT: None.

NEXT MEETING: November 26, 2013 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Kaufman and supported by Mr. Naser. Meeting adjourned at 10:03 a.m.

Russell K. Sexton
Board Secretary

Vacant
Chairperson

Pc: DHS Board Members
Menominee County BOC
Menominee County DHS Office File

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408

Executive / Finance Committee Meeting, 11 / 12 / 2013 - 4:00 p.m.

MEMBERS PRESENT:	Jason Lauzer, Nick Lakari, and Ted Sauve
MEMBERS EXCUSED:	None
OTHERS PRESENT:	Airport Manager - Tony Krysaiak; Bill Clyma - Peshtigo Times Larry Barker - Menominee Township Trustee

1. **Call to order**

   Vice Chair Lakari called the meeting to order at 4:01 p.m.

2. **Pledge of Allegiance**

3. **Roll call**

4. **Approve/amend agenda**

   Motion (Sauve / Lakari) to approve the agenda as presented. Motion carried.

5. **Public comment**

   None

6. **Approve / Amend Minutes of October 8, 2013, action, if any.**

   Motion (Lakari - Sauve) to approve the minutes as presented. Motion carried.

   Lakari called for a brief recess at 4:05 p.m.

   Chair Lauzer arrived at 4:09 p.m. and reconvened the meeting.

7. **Discuss / consider User Study. Action, if any.**

   Chair Lauzer summarized a series of events that led to the need for resubmitting recommendations to MDOT. Additional information is being gathered to describe the potential impact of Explorer Solutions Phase I and II economic study. Moreover, questions have been raised about the projected savings reflected in Appendix D of the User Study. An early December 2013 deadline is expected to be met. Further discussion will occur at the November 19, 2013 Commission meeting.

8. **Discuss / consider Avis letter. Action, if any.**

   The implications of the contents of a letter received from Avis regarding vehicle rentals at Twin County Airport were reviewed. A general consensus was reached that Avis is attempting to find a mutually agreeable method to relieve airport maintenance staff time for vehicle rentals. The topic will be discussed further at the November 19, 2013 Commission meeting.

9. Discuss / consider October 2013 Financials. Action, if any.

Questions were raised about several entries in the Check Detail, and Profit & Loss Budget Performance summary. Airport Manager Krysiak was directed to review the entries and be prepared to summarize his findings with the Commission on November 19, 2013. The usual process of recommending payment of checks was deferred until the Commission meeting.

10. Public Comment - limited to 5 minutes.

Mr. Barker asked if the Enstrom expansion project is on schedule. To our knowledge, the project is expected to be completed by December 31, 2013.

11. Future Agenda Items

November financials; Amendments to Enstrom lease agreement;

12. Schedule Next Meeting

The next meeting is scheduled for December 12, 2013, beginning at 4:00 p.m.

13. Adjourn

Motion (Sauve / Lakari) to adjourn at 5:03 p.m. Motion carried.

Respectfully submitted,
Nick Lakari

Date approved/corrected:

MINUTES

TWIN COUNTY AIRPORT COMMISSION

2801 N. 22ND STREET
MENOMINEE, MI 49858
906-863-8408

SPECIAL SESSION COMMISSION MEETING
NOVEMBER 13, 2013, 4:30 PM
TWIN COUNTY AIRPORT CONFERENCE ROOM

MEMBERS PRESENT:	Mary Johns, Nick Lakari, Jason Lauzer, Chris Plutchak, and Ted Sauve
MEMBERS EXCUSED:	Charlie Meintz
OTHERS PRESENT:	Airport Manager, Tony Krysiak and Dan Kehoe

1. Call to order
   Chairperson Jason Lauzer called the meeting to order at 4:36 pm.

2. Pledge of Allegiance
   The Pledge of Allegiance was recited.

3. Roll call
   Roll call taken by Jason Lauzer.

4. Approve/amend agenda
   Motion (Sauve/Lakari) to approve the agenda as presented. Motion carried. No negative vote.

5. Public comment – speakers will be limited to 5 minutes on agenda items only
   Dan Kehoe introduced himself, Meat & Hunt Engineering in Lansing, MI.

6. Discuss/consider Twin County Airport Minimum Standards, action, if any
   The Minimum Standards were reviewed. Some typos, formatting, and language corrections were made. Updates are to be reviewed by the commission.

6a. Discuss User Survey Report, discussion only
   - Redo the user summary based on recent developments with Entrom Helicopter Corp. and Explorer Solutions.
   - Reduce total savings cost of shortening the runway.

7. Public comment – speakers will be limited to 5 minutes
   None.

8. Future agenda items
   As needed.

9. Schedule next meeting
   Regular session scheduled for November 19.

10. Adjourn
    Motion (Plutchak/John) to adjourn at 6:00 pm. Motion carried. No negative vote.

Respectfully submitted,
Jennifer Seguin
Marinette County Administrative Secretary

Personnel Committee
October 18, 2013
Minutes

~~~~~~APPROVED 12.04.13~~~~~~

The Personnel Committee of the Menominee County Board met on October 18, 2013 at 7:30 AM at the County Annex Building in Stephenson.

Call Meeting to order: 7:30 AM

Pledge of Allegiance: The Pledge of Allegiance was recited.

Roll Call: Coms. Krienke, Plutchak, Piche are present. Com. Furlong is absent.

Agenda: Com. Plutchak, I'd like to switch item "a" and item "c". Moved by Com. Piche and supported by Com. Krienke to approve the agenda with the switch of items a and c.

Previous Minutes: 12/13/2011~Moved by Com. Plutchak (none of us were there) supported by Com. Piche.

Public Comment: None

Business:

a. Discussion of Equalization Director, succession plan: Plutchak: Peg will be leaving, sometime, years down the road, hopefully. Right now we don't have anyone that can fill that position. So we need to come up with a plan to fill that position and it takes years of training for that position to be filled. 70% of the county income comes from that department and there's a lot of state mandates that need to be met. We do have someone in the county that has been taking the training, and has passed the first section of that training. What I'm thinking is we need to go to the board and ask to have Kandace Curran transferred to work with Peggy so that Peggy can train her over the next few years, while Kandace finishes her training. Krienke: Did she agree to do that? Plutchak: We need to ask her that yet, that's something Brian can do. If that's her long term plan, to stay with the county and move into that position, we should get her there now let her start learning while Peggy's there to train her. Brian: Looking at the other counties, they are having problems filling "that spot" when their equalization director leaves. It's something that we do have to plan for. I've talked to Peggy a lot. I hope she's not planning on retiring soon, but she said she's at that age that she can anytime she wants to. So we do have to do some planning. Delta is now going to an independent company to do their equalization. Peggy Schroud: I think the contract is for around $120,000. I found out that the man who owns the company is from Missouri and he is not a certified assessor. What they're doing is hiring a level 4 because of the value of their assessed valuation. We require a level three. The education that she needs, it will take her three to three and one half years before she gets to the level. I think there needs to be two new certified people in the office. I've been in the office for 15 years. I've been in all three positions, Staff cartographer, Staff appraiser, and Equalization Director. It changes every year, you just have to keep learning and keep going to courses. This year they require 14 hrs. of
~~~~~~

continuing education to keep the certification. Plutchak: In your personal opinion, do you think that would be a good move, to have Kandace moved into your office so she can learn? Peggy: I think it's a good plan, for the equalization dept. to always have someone waiting in the winds. I think you need to have certified people in there. Piche: If Kandace goes to full time (EQ), the position she is holding now, will we fill that position? Plutchak: Filling or possibly transfer or combining. That's still up in the air. There's a few things in the air yet with MSU. We do still have to supply an office person for building code (per the contract with Delta Co.). Brian: Also, we need to look at a job description for that position, because it'll be a different position than what is in there currently. That's probably a union position, so I'll have to talk to the union too. There are a lot of different factors before we move forward. Piche: As far as her work here, is it considered full time or part time? Brian: It's full time.

b. Discussion of Buildings and grounds, Asst. Maintenance Superintendent: Brian: Al will retiring as of the 31st of October. My plan is, we have Jim MeKash (who has been Al's asst. for a few years now). I'd like to put Jim into Al's spot and over the winter months pull the park rangers to the courthouse to help out. Once spring comes the rangers will go back to the park, we could hire a seasonal person during the summer to help out at the courthouse until we get the DC into play. Jim's already under that contract. It's not a new person coming in. I think the seasonal thing will bite us in the long run. The only thing Jim is concerned about is the snowplowing. He's never done that here before. The park rangers are willing to teach Jim how. Plutchak: Are there any requirements? I believe the plows were donated. Brian: We can't sell them. Plutchak: RECESS for a few moments while Brian takes an emergency call. Brian: I think we can get through it this year. Krienke: Jim will be in the old MERS then? Brian: Yes, he was hired under the current MERS. Plutchak: One pay grade increase? Brian: Yes and I think a 10 year vesting. Plutchak: Al's at a pay grade 9 right now, so a grade nine to a grade 10. We need to move this forward to the board.

c. Discussion of Emergency Management Coordinator: Brian: With Trina being gone, I've stepped in but I don't have the knowledge or experience that she had. It's up to you on how you want to fill that position. Delta County contracts out. Dickenson County has it under their Sheriff Dept. Marinette Co. has Eric at 35 hrs/wk and he has an asst. in there. Delta and Schoolcraft share. Plutchak: have you spoken to that person to see if he is interested in accepting another county? Brian: he already has Delta and Schoolcraft. I think he's already got a full plate. Plutchak: you think? Brian: Well, he also has Hannahville. I think…I haven't had a conversation with him yet. Plutchak: I suggest you ask him and see if he has any interest. As long as all of the objectives are met in the work agreement, then we'll get the 37%. If something is missed, you won't get that. Krienke: So a lot of this position is applying for grants. Brian went through some of the duties assigned. It will be hard to find an employee as dedicated as she was. She put in way beyond the 40 hours per week. Plutchak: Might be an option until this hiring freeze ends, to ask the Delta Co. contractor if he'll do it until we are able to hire someone. Piche: Full time/part time…I received a lot of phone calls from everyone pushing for full time. But I did receive calls from people wanting it to be part time. Brian: I can approach Bob Beerbaum to see.

d. Discussion of Administrative Assistant to the Sheriff: Plutchak: A couple of questions that came to me. Years ago, part of this position was put into emergency management? Ken Marks:

No it hasn't. We did discuss this a long time ago, when the sheriff dept. had two administrative assistants. Plutchak: Is any of your time spent on the 24 hr. road patrol program? Is that time being billed to the Road Patrol. Carol Rye: I do some of the administrative services, but that falls under the sheriff dept./corrections. I may do a maximum of two hours a week in the Road Patrol. Piche: I'm not aware well enough what has transpired. Plutchak: The question is should we be billing her time spent working on Road Patrol rather than the Sheriff Dept.

e. Discussion of Personnel Committee Representative for labor negotiations: Plutchak: We're looking at needing one or two commissioner to sit with Brian through the labor negotiations. More questions can be asked and more things to pay attention to, more support. Do you think it's a viable option? Piche: I personally think it's important for someone to see what Brian has to go through. Krienke: I agree. I think the more informed the board is, the better. Brian: I can take it or leave it. I think one member will be good. Plutchak: I suggest that one person from the personnel committee be assigned. Jerry would you be interested in it? Piche: Yes, I would be interested. Plutchak: Bring to the board to name Jerry Piche to sit in on labor negotiations with the County Administrator.

f. Discussion of performance criteria for County Administrator: Brian: in the packet is the performance review that the County Administrator has used. There were also three others emailed to you. Plutchak: Which would you feel more comfortable using? Brian: I think a mixture of them. I think what we should do is, let me pull them together. You tell me what you feel should be on the performance evaluation and I'll add some things in. Plutchak: Do the department heads do annual reviews? Brian: Not that I'm aware of, I don't think they ever have. Marc: when you hire someone you have a 6 month probationary period, you do it then but not after they've been hired. Brian: Department Heads/elected officials usually get together once a month. If there are any personnel issues, they're pretty good about talking to me about it. There is a six month probationary period and after that it can be extended for up to a year if need be. Krienke: Do employees have input on what's working what's not working? Each department talks about improving things. Plutchak: This sample has a place where employees can fill out where improvements can be made. Marc: I'm not opposed to it, we just don't have anything in play right now. Plutchak: I do feel like this is something that needs to be put into play. Brian: I'll get with department heads and get something together and bring it back for discussion.

g. Discussion of employee review guidelines: this subject was incorporated in the previous item.

h. Discussion of consolidation/cross training of employees: Plutchak: What can we do to get some cross training going? What happens if a key employee quits, we should have some kind of idea what is done in that area so it can continue if someone quits. Brian: are you talking about within departments? Plutchak: Well, let's say someone is out for medical reasons for 6 months. If someone else in the courthouse has training, they could perhaps sit in that position, temporarily until someone permanent can be hired. Brian: I can discuss this with department heads as well. It'll have to be on a case by case basis. Plutchak: what do we have in place to cover someone out on medical leave? Marc: Within each department I think that is already set up. Right now we're at a minimum staffing level that I don't think any department has an

employee not doing anything where they can give up a person to "fill in" in another department. In the past we brought in temporary employees. Carol Rye: Standard operating procedures, I have this available, should I need to be out for an extended time someone can step in and follow the procedures to fill in. Krienke: That sounds like an idea that each department should have. Piche: I agree it's needed. When you don't have an excess of people it's hard. It's something that we should make an attempt at. Brian: Step one, see if the operating procedures can be done for each position, Step two would be to see if there are any cross departmental duties that can be done.

Public Comment:
Charlene Peterson: Emergency Management Coordinator position should be a full time position. There are still a lot of things that need to be done. We've got to get away from the idea that everything is in place. Trina was a gift to us, and it'll be hard to replace her. Cross training, suggest you keep it simple. I like the idea of employee input as well, that gives you feedback. Larry Schei: I commend the Personnel Committee for a good meeting. I think the county has some very dedicated employees and I think the County Board should support them in any way we can. I also think the Emergency Management Coordinator should be a full time position.

Commissioner Comment: Jerry Piche: I got an email a few weeks ago. It showed a pic of the fence at the airport with a "No trespassing" sign on the fence…caption was "welcome to Menominee County". It bothered me a bit. No trespassing signs can go both ways. I refused to put no trespassing signs on my farm. A no trespassing sign to me means "you stay off or you're in trouble" to me, No sign at all means "respect the property". Krienke: I think it's important to address the equalization succession and to keep the personnel evaluation simple. As far as the cross training of the employees, you can't expect the employee to come in to take Marc's place, but perhaps a secretary can handle some things there. Plutchak: We had a real good meeting and a bunch of things headed in the right direction again. Brian will gather some information and we'll have another meeting.

Adjournment: Moved by Com. Krienke supported by Com. Piche to adjourn at 8:30 AM

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Equalization Department Personnel**
DEPARTMENT:	**County Board**
ATTACHMENTS:	**Yes**

SUMMARY:

Continued discussion of hiring a FT person in the equalization department as Staff Appraiser. Dan Hass will provide a written opinion to the County Board.

Submitted by: Brian Bousley **12/19/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Affordable Care Act**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Discussion of how the affordable care act will work. Per the law, employers "must" pay insurance for any part time employees working 30 or more hours per week. Brian to discuss how we will handle this within the County.

RECOMMENDED MOTION

Submitted by: Brian Bousley **12/19/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Part-Time Employee Policy Effective 3/01/2014

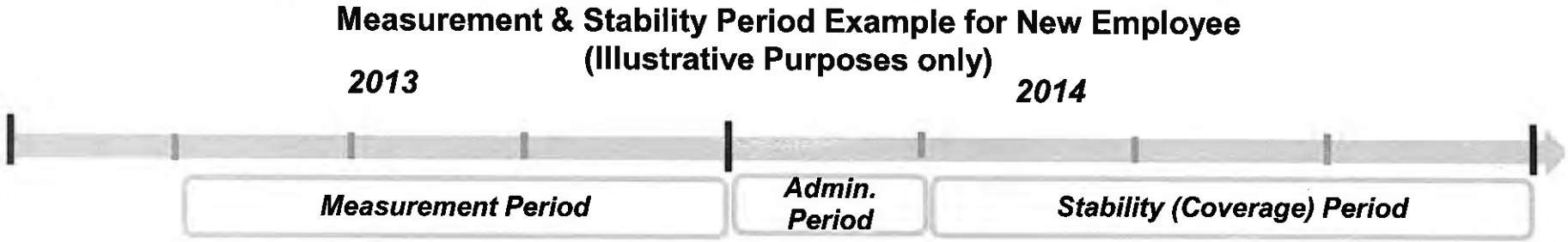
Effective March 1, 2014: All part time Menominee County Employees shall not be allowed to work more than 29 hours per week. All County Department Heads/Elected Officials/Judges shall not schedule part time employees more than 29 hours per week. **All Departments Heads shall seek prior approval from the Administrator if you have to schedule an employee for more than twenty nine hours per week. (i.e. training and/or emergency situation).**

Look-Back: Measurement and Stability Periods

The Look-Back Period will be from March 1, 2014 through September 30, 2014

Administration Period will be from October 1 through December 31, 2014

"Look-back" Measurement and Stability Periods



"Look-back" Measurement Period: An optional employer-selected period of 3 to 12 months used to determine employee full-time status.

Stability Period: The period following the measurement period (and any administrative period) during which an employer must treat an employee as full-time if the employee was determined to be full-time during the measurement period. Must generally be at least as long as the measurement period and, in any event, not less than 6 months.

Administrative Period: An optional employer-selected period (up to 90 days) between the measurement period and stability period, used to notify and enroll new employees. (Cannot create a gap in coverage of previously covered employees)

Who is a full-time employee under the ACA?

- **Full-time employee:** Defined as an employee who works on average 30 hours per week, per month or 130 hours of service per calendar month.
- **Hour of service:** Each hour for which an employee is paid or entitled to payment for the performance of duties, vacation, leave, holiday, illness, incapacity, layoff, jury duty, military duty or other leave of absence
- **Calculation for hourly and non-hourly employees:**
  - Hourly employees: Count actual hours served
  - Non-hourly employees: Select one of three methodologies that does not understate hours:
    - Count actual hours
    - Days worked equivalence: Count 8 hours for each day credited with at least one hour of service
    - Weeks worked equivalence: Count 40 hours of service for each week credited with at least one hour of service
- **General rule:** Employees who are classified or determined to be full time are eligible for the employer's health plan after the applicable wait period not to exceed 90 days.
- **Safe harbors:** Available for part-time, seasonal, and variable hour employees to determine when they are treated as full-time employees.

Definition of full-time employee: safe harbors

- The Department of Treasury provides a "measurement/stability period" safe harbor to allow for a measuring period for employees where it cannot be determined if the employee is reasonably expected to work on average at least 30 hours per week. Employers can select a measurement period of three to 12 months.
  - If the employee is determined to be full time during the measurement period, then the employee is treated as full time during a subsequent stability period in which coverage must be offered. A measurement period must be at least six months long.
  - Specific safe harbor methods are provided for ongoing employees, and newly hired variable hour and seasonal employees.
  - Employers can use an optional administrative period not to exceed 90 days between the standard measurement period and the associated stability period to determine which employees are eligible for coverage, and notify and enroll them. For newly hired variable hour or seasonal employees, the combined length of the initial measurement period and administrative period is effectively limited to no more than 13 months.
- Proposed Treasury regulations reserve the definition of "seasonal employee" and confirm that through 2014 large employers are permitted to use a reasonable, good-faith interpretation of the term for purposes of determining full-time status.
- Proposed regulations also provide special rules for change in employee status, multiemployer plans, education organizations, and temporary staffing.
- **Transition relief:** Employers may adopt measurement periods in 2013 shorter than their plan's stability period of 2014. To do so, the measurement period must be no less than six months and end no sooner than 90 days before the start of the plan year beginning in 2014.

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Part-time employees

- Large employers are not required to offer coverage to part-time employees (those who work less than 30 hours per week per month).
- For large employers who offer coverage to part-time employees:
  - The application of the limitation of 90-day waiting period prior to coverage applies. Notice 2012-59 states that other conditions for eligibility under the plan are permissible as long as the conditions do not avoid compliance with the 90-day waiting period. Example: *A cumulative hours of service requirement of no more than 1,200 hours for part-time employees may be utilized before the 90-day waiting period applies.*
  - Certain insurance market reforms apply, such as preventive care without cost sharing, and no annual and lifetime limits on Essential Health Benefits.

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Additional affordability safe harbors

SBA

- **Rate of pay safe harbor:** If the cost to the employee of self-only coverage for a month is not more than 9.5% of an amount equal to 130 hours multiplied by the employee's hourly rate of pay (and the employee's hourly rate of pay is not reduced during the year), the employer is deemed to have offered affordable coverage for purposes of employer shared responsibility.
- **Federal poverty line safe harbor:** If the cost to the employee of self-only coverage for a month is not more than 9.5% of a monthly amount determined as the federal poverty line for a single individual for the applicable calendar year, divided by 12 (for the state where the employee is employed), the employer is deemed to have offered affordable coverage for purposes of employer shared responsibility.

See Proposed Treasury Regulation 54.4980H-5(e)(2) for the 3 affordability safe harbors (http://www.irs.gov/pub/newsroom/reg-138006-12.pdf)

What does it mean to offer coverage that is affordable?

SBA

- Coverage is considered affordable if the full-time employee's share of self-only coverage costs no more than 9.5% of his/her annual household income.

- **Three Affordability safe harbors:**
  - **Form W-2 safe harbor**: If the cost to the employee of self-only coverage is not more than 9.5% of his/her wages as reported in Box 1 of the employee's Form W-2, the employer is deemed to have offered affordable coverage for purposes of the shared responsibility provision.

Example: Employee A is employed by Company Z (which is subject to employer shared responsibility). In 2015 Z offers minimum essential coverage to at least 95% of Z's full-time employees and their dependents, and offers A and his dependents minimum essential coverage that meets the minimum value standard. For 2015, A's contribution for self-only coverage is $100/month or $1,200/year, and A's Form W-2 wages from Z are $24,000. Because A's contribution for 2015 does not exceed 9.5% of his W-2 wages from Z for 2015 (since $1,200 is 5% of $24,000), Z does not owe a shared responsibility payment with respect to A for 2015.

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Courthouse Security Projects**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**No**

SUMMARY:

Discussion about courthouse security projects that are currently ongoing in the Courthouse.

RECOMMENDED MOTION

Submitted by: Brian Bousley **12/19/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Re-Organizational Meeting**
DEPARTMENT:	**County Clerk**
ATTACHMENTS:	**Yes**

SUMMARY:

Discussion of the date of the CB Re-organizational meeting in 2014. Discussion to include the possibility of having the first County Board meeting immediately following the Re-organizational meeting.

RECOMMENDED MOTION

Submitted by: Brian Bousley **12/19/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Misc. Board Appointments - Expiring**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

We have many misc. board/committee appointments expiring in January. Admin. will submit an ad in the local newspapers to receive applications.
One appt., the Board of Health, would prefer we don't change the Dec. date of expiration to Jan. (as was decided a few years ago by the CB) and would like their member appointed prior to Jan. 17th if possible. We have created a special advertisement (to be advertised earlier than the others) for the Board of Health, for this reason.

RECOMMENDED MOTION

Submitted by: Brian Bousley **12/19/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

NOTICE

Menominee County is seeking applications of appointment from persons wishing to serve on the following Boards/Committees.

Building Code Construction Board of Appeals	Two ~ 2-year terms (2/1/2014 – 1/31/2016)
Library Board	One ~ 5-year term (2/1/2014 - 1/31/2019)
Fair Board	Three ~ 3-year terms (2/1/2014 - 1/31/2017)
Corrections Advisory Board (Business Sector)	One ~ 1-year term (2/1/2014 - 1/31/2015)
Park and Recreation Committee	Three ~ 3-year terms (2/1/2014 - 1/31/17)
Department of Human Services Board (DHS)	One ~ 3 year term (11/1/2013 – 10/31/2016)
Community Action Agency (CAA) Gov. Brd.	One ~ resigning member term to expire 12/31/2015

If you are interested in serving on any of these boards, please submit an application of appointment to: Menominee County Board of Commissioners, 839 Tenth Ave, Menominee, MI 49858.

Applications may be obtained at the County Clerk's office, the County Library, the Administrative office or can be submitted electronically on the County website at www.menomineecounty.com under "Latest news". Letters of interest are **due January 17, 2014 at 12:00 Noon.**

Please contact Sherry or Brian at (906) 863-7779 for a brief description of appointment duties and/or responsibilities for your board of interest.

Bill to: Menominee County Board of Commissioners
Administrator's Office
839 10th Ave.
Menominee, MI 49858

NOTICE

Menominee County is seeking applications from persons wishing to serve on the Delta-Menominee District Board of Health for a three year term. (1/1/2014 – 12/31/2017).

If you are interested in serving on this board, please submit an application of appointment to:

Menominee County Board of Commissioners
Board of Health
839 Tenth Ave.
Menominee, MI 49858

Applications may be obtained at the County Clerk's office, the County Library, the Administrative office or can be submitted on the County website at www.menomineecounty.com under "Latest News". Applications are **due on January 2, 2014 at 2:00 PM.**

Please contact the Administrative office at (906) 863-7779 for a brief description of duties/responsibilities for this appointment.

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Commissioner Per Diems and Expenses**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**
SUMMARY: Board to review Commissioner per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: Brian Bousley **12/19/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Commissioner Meeting Fee
Expense Form

RECEIVED
12/10/13
Menominee County Administrator

Name of Commissioner Chris Leutchak

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
11-12-13	CB Meeting	50.00
11-13-13	TCA Minimum Standards	50.00
11-26-13	CB Meeting	50.00
Total Per Diem		150.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: _____

Date: 12-7-13

Commissioner Meeting Fee
Expense Form

RECEIVED
12/16/13
Menominee County Administrator

Name of Commissioner Doug Krienke

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
11-07-2013	CAA	—
12	MBDC	—
11	County Board	50.00
26	" "	50.00
Total Per Diem		100.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Doug Krienke

Date: 12-16-2013

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
12/16/13
Menominee County Administrator

Mileage: $.565/mile ~ effective 01 January 2013

*Meals Breakfast - $9.00
Lunch - $11.00
Dinner - $20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Doug Krienke ~ District 1**

Date	Meeting Place	# of miles	X .565/mile	Total Cost	Account Number
11-7-13	CAA Esky	108	48¢/m	51.84	101-101-860.01
12	MBDC Mem.	0			101-101-860.01
"	County Bd Mem.	0			101-101-860.01
26	" " "	0			101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
			Total Mileage		
				Total Mileage Fee	51.84

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Doug Krienke
Signed

12-16-2013
Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Miscellaneous Bills**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**yes**

SUMMARY:

Board to review recently submitted Miscellaneous Bills as paid on December 19, 2013 in the amount of $72,149.31

RECOMMENDED MOTION

Submitted by: Brian Bousley **12/19/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

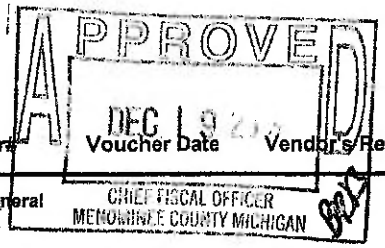
General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure



MENOMINEE COUNTY
Claims Audit Report

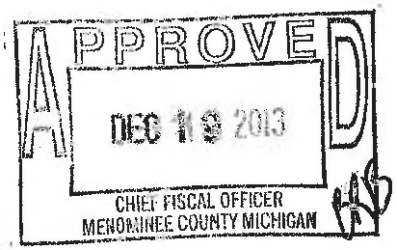
Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Aaron A. Ihander							**$186.33**
33628	10/31/2013	Reimbursement	Uniform Allowance	205-315-745.00	186.33		
Ace Hardware							**$38.99**
33595	11/21/2013	209144/2	Courthouse Security	101-103-970.10	33.99		
33596	11/27/2013	209200/2	Keys (x2)	101-265-755.00	5.00		
AIRGAS NORTH CENTRAL							**$12.31**
33733	12/03/2013	9022279991	Oxygen	205-315-727.00	12.31		
ALGER-DELTA COOPERATIVE ASSOC							**$608.08**
33606	11/30/2013	370500	Shakey Lakes Office/Shop	208-751-920.01	181.11		
33607	11/30/2013	379700	Storage Shed	208-751-920.01	29.06		
33608	11/30/2013	380300	Shower Building	208-751-920.01	47.73		
33609	11/30/2013	367100	N8390 Beach House	208-751-920.01	28.76		
33610	11/30/2013	367200	Northwest Campsites	208-751-920.01	63.75		
33611	11/30/2013	369802	W8449 Co Rd G12 Campsites	208-751-920.01	35.53		
33612	11/30/2013	383001	Shakey Lakes Pk/Horse Ara	208-751-920.01	36.41		
33613	11/30/2013	383200	N8380 Co Park Rd 20.5	208-751-920.01	28.47		
33614	11/30/2013	383301	Shakey Lk/Cattle Ara	208-751-920.01	28.47		
33615	11/30/2013	1503500	N8380 Co Pk Rd 20 pt 5	208-751-920.01	61.28		
33616	11/30/2013	1614900	Bath House	208-751-920.01	67.51		
Anderson, Bill							**$24.86**
33620	12/09/2013	Reimbursement	Mileage - Planning Commision	101-401-710.00	24.86		
Anderson, Paul							**$11.30**
33623	12/09/2013	Reimbursement	Mileage - Planning Commision	101-401-710.00	11.30		
ANGELIS MENOMINEE INC							**$306.26**
33727	11/03/2013	0081941-IN	Inmate Groceries	101-301-770.00	76.41		
33728	11/10/2013	0123541-IN	Inmate Groceries	101-301-770.00	80.11		
33729	11/17/2013	0131741-IN	Inmate Groceries	101-301-770.00	44.96		
33730	11/22/2013	0100929-IN	Inmate Groceries	101-301-770.00	50.94		
33731	11/27/2013	0065520-IN	Inmate Groceries	101-301-770.00	73.84		
AT&T - Carol Stream, IL							**$1,023.79**
33579	12/01/2013	906753458212	December 1 - December 31, 2013	101-103-850.00	28.70		
33597	12/01/2013	906R41083912	December 1 - December 31, 2013	101-103-850.00	691.23		
33655	12/01/2013	906753220912	December 1 - December 31, 2013	101-103-850.00	303.86		
AT&T Mobility							**$36.04**
33633	12/12/2013	287252150867	December 1 - December 31, 2013	101-132-850.00	36.04		
Batteries Plus #988							**$123.10**
33590	11/05/2013	988-102862	Back Up Batteries (x2)	266-325-976.00	123.10		
BAY AREA MEDICAL CENTER - 3100 SHORE DRIVE							**$875.40**
33577	11/30/2013	MENCC	Gerod F. Prince	101-648-836.00	875.40		
Big O's Lube and Service, Inc.							**$32.95**
33736	12/04/2013	13023	2011 Chevy Impala - Oil Change	205-315-934.02	32.95		
Brunelle, Jennifer							**$75.12**
33765	12/17/2013	Reimbursement	Supplies & Mileage	296-664-727.00	9.58		
33765	12/17/2013	Reimbursement	Supplies & Mileage	296-664-860.00	65.54		

APPROVED
DEC 19 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Cellcom Wisconsin RSA-04							**$163.22**
33651	12/05/2013	053815	Medical Examiner - Cellular Services	101-648-727.00	73.77		
33761	11/05/2013	461414	Cellular Services	101-132-850.00	20.95		
33761	11/05/2013	461414	Cellular Services	296-664-850.00	51.41		
33761	11/05/2013	461414	Cellular Services	296-665-850.00	17.09		
CITY OF MENOMINEE - 2511 10TH ST.							**$351.67**
33619	12/09/2013	November 2013	Monthly Rent	266-326-942.00	351.67		
CLOVERLAND PAPER CO							**$871.50**
33585	09/27/2013	103125	Toilet Tissue	101-265-755.01	56.49		
33587	12/06/2013	103703	Toilet Tissue & Multifold Towels (Library	101-265-755.01	86.86		
33588	12/06/2013	103702	Damp Mop Cleaner	101-265-755.01	40.16		
33686	12/13/2013	103752	Towels, Liners, Broom (Annex)	101-265-755.01	123.67		
33687	12/13/2013	103751	Towels, Tissues, Liners, Wipes	101-265-755.01	270.37		
33722	09/27/2013	103127	Liners, Gloves, Degreaser, Cleanser, Ly	101-301-770.00	293.95		
COHL STOKER & TOSKEY P C							**$1,807.50**
33658	12/09/2013	44082	Legal Services	101-211-807.00	1,807.50		
Cooper Office Equipment							**$356.12**
33576	12/06/2013	105928	Contract # 2146-01 (12/11 - 3/10 & Impr	101-172-931.01	356.12		
Country Mile Document Destruct							**$73.24**
33692	12/09/2013	17008	Shred Documents (12/5/13)	101-265-801.00	73.24		
David Ashby							**$79.95**
33627	10/31/2013	Reimbursement	Tactical Flashlight (Uniform Allowance)	205-315-745.00	79.95		
David F. Oeming, Jr.							**$160.00**
33574	12/09/2013	2013-068-MI	Court Appointed Legal - Anderla	101-148-807.00	160.00		
Davis, Mel							**$70.00**
33581	12/06/2013	Peer Group	Meeting Date: 12/6/13	243-245-710.00	70.00		
Delta County - 310 Ludington Street, Ste 222							**$8,500.00**
33624	12/04/2013	13-0001986	Building Code Services	249-371-705.00	4,250.00		
33625	12/04/2013	13-0001987	Building Code Services	249-371-705.00	4,250.00		
Directional Drilling Services							**$4,200.00**
33657	12/04/2013	401902	PO# 2862 Conduit (Jail & Courthouse)	101-103-970.00	4,200.00		
Donna Buechler							**$20.34**
33621	12/09/2013	Reimbursement	Mileage - Planning Commision	101-401-710.00	20.34		
Dreamscape Communications							**$69.99**
33575	11/20/2013	w3548	Wireless Internet - Annex	101-261-850.00	69.99		
EAGLEHERALD PUBLISHING, LLC							**$65.38**
33605	11/30/2013	1408	DHS Board & Community Action Age	101-101-901.00	65.38		
Eldercare Home Pharmacy							**$8.54**
33735	11/30/2013	4017479	Inmate Medication	101-301-770.01	8.54		
Explorer Solutions, LLC							**$8,900.00**
33775	12/16/2013	US131204	Installment 5 (Phase II Strategic Positio	101-101-710.01	8,900.00		
Forms Trac Enterprises, Inc.							**$182.33**
33584	12/05/2013	61359	14 Day Notice (x1100)	101-136-727.00	182.33		
Friends Ofc Prod Whse Direct							**$423.16**
33629	12/06/2013	019672I	ROD - Office Supplies	101-268-727.00	91.03		
33748	12/17/2013	019737I	FOC - Office Supplies	101-141-727.00	332.13		

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
GREAT AMERICAN DISPOSAL CO THE							**$56.02**
33591	12/01/2013	3C101509	Annex - Garbage Removal	101-261-930.04	56.02		
HERRILD, RENEE							**$31.51**
33691	12/16/2013	Reimbursement	Lunch (x3)	101-141-860.00	31.51		
IMAGEWORKS							**$28.50**
33744	12/12/2013	6108	Polo Shirts (Mary Palmer)	208-751-745.01	28.50		
INSTITUTE OF CONTINUING LEGAL							**$92.50**
33586	11/29/2013	691187	MI Model Criminal Jury Instruction	101-267-802.00	92.50		
IOD Incorporated							**$7.50**
33762	12/12/2013	772581	Guardianship Expense (D.K.)	101-148-804.00	7.50		
J S ELECTRONICS, INC.							**$508.00**
33593	12/01/2013	18029	Numeric Paging - PA's Office	101-267-850.00	27.00		
33617	12/01/2013	18028	Alphanumeric Paging - Medical Examin	101-648-727.00	42.00		
33732	11/22/2013	18037	Installation of Light Bar on Squad 5503	205-315-934.02	439.00		
Joel Hensley, RN							**$1,365.00**
33742	12/01/2013	Nursing Services	Nursing Services	101-301-770.01	1,365.00		
K MART 7031							**$94.77**
33737	09/06/2013	0703109061301045758	ath Towels (x20)	101-301-770.00	79.80		
33738	10/21/2013	0703110211301003136	mate Supplies	101-301-770.00	14.97		
Kakuk, Tammany							**$186.13**
33768	12/18/2013	5373	Foster Care Cost (C.F.)	292-662-843.02	186.13		
Krienke, Doug							**$51.84**
33745	12/16/2013	Reimbursement	Mileage - November 2013	101-101-860.01	51.84		
LENCA SURVEYING							**$4,408.00**
33774	12/17/2013	13256	Remon Yr 2013 (Nov. 25 - Dec. 17th)	243-245-801.07	4,408.00		
Lesperance, Diane							**$51.36**
33688	12/16/2013	Reimbursement	Mileage (MTA Meeting)	101-253-860.00	51.36		
Linderoth, Janis							**$99.54**
33580	12/09/2013	Reimbursement	October & December 2013	101-101-710.00	99.54		
Linsmeier Implement, Inc.							**$13.60**
33653	11/30/2013	52098	Filter	208-751-742.00	13.60		
Manpower							**$1,827.01**
33572	12/08/2013	26465473	Week Ending 12/8/13 (Kelly Hofer)	101-268-704.00	551.25		
33573	12/08/2013	26469083	Week Ending 12/8/13 (Regina Mistark)	215-141-705.00	126.00		
33770	12/15/2013	26500726	Week Ending 12/15/13 (Regina Mistark)	215-141-705.00	244.13		
33771	12/15/2013	26497928	Week Ending 12/15/13 (Kelly Hofer)	101-268-704.00	496.13		
33772	11/17/2013	26381019	Week Ending 11/17/13 (Kelly Hofer)	101-268-704.00	409.50		



APPROVED
DEC 19 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

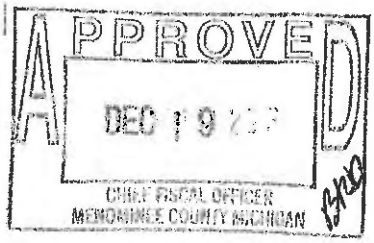
Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Menards - Marinette							**$637.49**
33594	12/02/2013	40095	Courthouse Security	101-103-970.10	41.44		
33598	12/03/2013	40211	Courthouse Security	101-103-970.10	55.25		
33599	12/02/2013	40094	Ratchet Tiedown, Finishing Nailer	101-265-931.00	63.98		
33600	12/02/2013	40096	Nails, Hardboard and Oak Bkband	101-265-755.00	122.48		
33603	09/25/2013	34477	Laminate Sheet for Treasurer's Office	101-253-728.00	193.98		
33684	12/13/2013	41050	Pail & Mop Bucket	101-265-755.01	49.77		
33685	12/13/2013	41051	Slide Bolt & Braille Restroom Sign	101-265-755.00	17.97		
33695	12/11/2013	40899	Mounting Clips, Tarp Straps, Cable Clar	101-265-755.00	28.71		
33746	12/11/2013	40898	Security Project	101-103-970.10	53.95		
33747	12/13/2013	41049	Security Project	101-103-970.10	9.96		
MENOMINEE ANIMAL SHELTER							**$225.00**
33659	12/11/2013	1310	October 2013 Impounding	101-601-958.00	225.00		
MENOMINEE COUNTY JOURNAL							**$3,234.20**
33604	12/01/2013	127	November 2013 - CAA Board/Trustees	101-101-901.00	84.00		
33720	12/01/2013	131	Advertising	517-252-900.00	3,150.20		
MENOMINEE COUNTY ROAD COMMISSI							**$567.66**
33721	12/09/2013	10749	Power to Radio & Repair to Tower	101-301-934.01	567.66		
MERS							**$700.00**
33769	12/18/2013	Division #10	Projection Study	101-103-718.01	700.00		
MGT of America, Inc.							**$1,277.20**
33690	12/03/2013	24585	Oct, Nov, Dec 2013 (CRP FY 2014)	101-141-801.00	1,277.20		
MI Assoc. of County Treasurer							**$150.00**
33652	12/13/2013	Dues	2014 Membership Dues	101-253-802.00	150.00		
MICH COMM DIRECTORS ASSOC							**$100.00**
33589	12/11/2013	Renewal	Annual Membership Fee	266-325-802.00	100.00		
MILLERS ACTION OFFICE SUPPLY I							**$185.97**
33630	12/10/2013	0098230-001	Toner	101-132-727.00	79.00		
33630	12/10/2013	0098230-001	Toner	101-148-727.00	78.99		
33767	12/17/2013	0098297-001	Planner & Desk Calendar	296-664-727.00	27.98		
Northern Screen Printing							**$48.00**
33626	10/11/2013	33607	Greg Peterson - Tshirts (Uniform Allowa	205-315-745.00	48.00		
Pan-O-Gold Baking Co.							**$26.25**
33734	11/26/2013	00040683333008	Inmate Groceries	101-301-770.00	26.25		
Peterson, Charlene							**$19.21**
33622	12/09/2013	Reimbursement	Mileage - Planning Commision	101-401-710.00	19.21		
Physio-Control Inc.							**$407.35**
33725	12/02/2013	114070552	Battery & Combo	205-315-934.01	407.35		
Poupore Collision & Towing							**$62.00**
33723	12/09/2013	586	2012 Chevy Impala - Oil Change	205-315-934.02	32.00		
33724	12/09/2013	587	2013 Chevy Impala - Oil Change	205-315-934.02	30.00		
Randall Phillipps							**$1,600.00**
33618	12/05/2013	5364	Guardian Ad-Litem Fees	101-132-807.00	1,600.00		
REDWOOD TOXICOLOGY LABORATORY							**$402.31**
33766	12/17/2013	446486	Drug Test Supplies	296-668-835.00	402.31		

APPROVED
DEC 19
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
REGISTER OF DEEDS							**$59.00**
33654	12/11/2013	Copies	Remon Grant Year 2013	243-245-801.07	59.00		
Sault Tribe Youth Facility							**$960.00**
33632	12/11/2013	5366	Out of Home Placement Cost (J.V.)	292-662-843.05	960.00		
Sherwin Williams Company							**$415.49**
33694	12/02/2013	8863-5	Paint (Jail Painting)	101-265-930.01	240.67		
33749	12/18/2013	9077-1	Paint (Jail Painting)	101-265-930.01	174.82		
State of Michigan - MI Dept. of Human Services							**$9,556.60**
33631	12/10/2013	October 2013	Monthly Offset Billing	292-662-843.01	9,556.60		
STEPHENSON MARKETING COOPERATI							**$443.90**
33578	11/30/2013	462643	November 2013 Invoices	208-751-742.00	23.90		
33578	11/30/2013	462643	November 2013 Invoices	208-751-744.00	378.00		
33578	11/30/2013	462643	November 2013 Invoices	208-751-742.00	42.00		
SVINICKI, GAIL M.							**$25.60**
33592	12/09/2013	Reimbursement	Genetic Testing (Gromala/Demmith 13-	101-267-840.00	25.60		
TERENCE S WANIC PS							**$70.00**
33582	12/06/2013	Peer Group	Meeting Date: 12/6/13	243-245-710.00	70.00		
THE JANITOR'S CLOSET							**$10.09**
33693	12/13/2013	35622	Floor Cleaner	101-265-755.01	10.09		
The Print Shop - 1340 Main Street							**$79.70**
33689	12/13/2013	7028692	Return Address Labels (Roll)	101-267-727.00	79.70		
Time Warner Cable							**$124.15**
33726	11/28/2013	10404 620475202 800	December 6 - January 5, 2013	101-301-770.00	124.15		
TWIN CITY ELECTRIC, Inc.							**$4,625.00**
33656	12/11/2013	78733	PO# 2863 Install 24 Strand Single-Mode	101-103-970.00	4,625.00		
Verizon Wireless							**$1,141.91**
33717	12/01/2013	9715879880	Cellular Services	266-325-850.00	1.75		
33717	12/01/2013	9715879880	Cellular Services	101-301-850.00	628.76		
33717	12/01/2013	9715879880	Cellular Services	101-426-850.00	61.64		
33717	12/01/2013	9715879880	Cellular Services	101-265-850.01	83.24		
33717	12/01/2013	9715879880	Cellular Services	205-315-850.00	334.06		
33717	12/01/2013	9715879880	Cellular Services	101-682-850.00	32.46		
VIQ Solutions, Inc.							**$1,836.00**
33583	12/10/2013	21358	PO# 2861 Software Support & Maintena	101-103-857.02	1,836.00		
WALTER BROTHERS INC							**$17.67**
33741	11/25/2013	A211248	Keys & Universal Pin	101-301-727.00	17.67		
Warner, Fredrick							**$161.71**
33763	12/17/2013	5368	Can Zone	296-668-801.00	91.65		
33764	12/17/2013	Reimbursement	Mileage - Can Zone	296-668-801.00	70.06		
WEST GROUP PAYMENT CENTER							**$425.18**
33660	12/01/2013	828515909	November 1 - November 30, 2013	269-145-801.00	425.18		
Wil-Kil Pest Control							**$62.25**
33601	11/25/2013	2368180	Courthouse	101-265-801.00	62.25		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							**$3,519.82**
33602	12/05/2013	0402055840-00001	Jail - Electrical Service	101-265-920.03	3,478.29		
33773	12/17/2013	0402047856-00005	Kleinke Park - Electric Services	208-751-920.01	41.53		

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Xerox Corporation - 26152 Network Place							**$493.85**
33739	12/01/2013	071310190	Sheriff Department (10/21 - 11/21/13)	101-301-770.00	35.53		
33740	12/01/2013	071310191	Sheriff Department (10/21 - 11/21/13)	101-301-727.00	458.32		
Total Amount for Bank Account: General							**$72,149.31**



MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Miscellaneous Boards/Committees/Commission reports**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**yes**

SUMMARY:

Miscellaneous Boards/Committees/Commission Reports, Discussion

RECOMMENDED MOTION

Submitted by: Brian Bousley **12/19/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

U.P. State Fair Authority Board Meeting

Minutes

July 17, 2013
1:00 p.m. ET

UPCAP Office
Escanaba, MI

Members Present:

Dave Rivard - Vice Chair, *Delta Cty*
John Degenaer, Jr., *Dickinson Cty*
James Gale, *Houghton Cty*
Gary Burk, *Iron Cty*
Joe Langdon, *Keweenaw Cty*
Phyllis French, *Luce Cty*
Chuck Bergdahl, *Marquette Cty*
Janis Linderoth, *Menominee Cty*
Ann Harrington – Treasurer, *Schoolcraft Cty*
Dave Anthony, *Hannahville*

Members Absent:

Micky Rondeau, *Alger Cty*
Jake Campbell – Chair, *Chippewa Cty*
Dan Siirila, *Gogebic Cty*
Calvin McPhee, *Mackinac Cty*
Hubert Lukkari, *Ontonagon Cty*

Agent Staff & Guests:

Jonathan Mead, UPCAP (Administrative Agency/Secretary)
Vickie Micheau, Delta County Chamber of Commerce (Management Agent)
Tracy Lektzian, UPCAP
Steve Masters, Delta County Convention and Visitor's Bureau
Sheila Kruger, Delta County Chamber of Commerce
Herb Pomeroy, UP State Fair
Joe Cilc, Steam & Gas
Skip Dufour, Steam & Gas
Tom DuBord, UPIR
Jim Baldwin, UPIR
Bill Menge, Baraga County

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1. **Call to Order / Roll Call**

   Vice Chairman Rivard called the meeting to order at 1:34 p.m. Roll call is recorded above.

2. **Public Comment**

   There was no public comment.

3. **Adoption of Agenda**

   Motion by Degenaer, supported by Linderoth, to approve the agenda. Motion carried.

4. Approval of Minutes

Motion by Gale, supported by Harrington, to approve the minutes of the June 19, 2013 Meeting. Motion carried.

5. Treasurer's Report

Ann Harrington presented the Profit & Loss, Balance Sheet and Check Detail with the Authority. Ms. Harrington noted that there is now a UPIR account set up and that exhibition and midway fees are up due to collecting ahead of time.

Motion by Bergdahl, supported by Gale, to approve the Profit & Loss Statement, Balance Sheet and Check Detail in the amount of $35,229.97 thru June 30, 2013. Motion carried.

6. Management Report

Ms. Micheau discussed the following with the Authority:

- Hired a retired accounting instructor to help during fair week
- 8 Point Promotions will be refunding our $10,000 and will attempt to get 100% commitment in 2014
- 2013 Advertising budget

7. Old Business/New Business

Building Repair List

Steve Masters will be putting together the 10 year plan for the September meeting.

Steam & Gas request for new building

Mr. DuFour stated Steam & Gas would like to put up a small building in the Steam & Gas Village Area. This would be approximately 18 x 18 located by barbershop. This would be used for an antique drug store or other shop. The cost would be approximately $18,000 and would be paid for by the Steam & Gas Village. They would also like to extend the sidewalk to the museum.

Motion by Bergdahl, supported by Linderoth, to allow Steam & Gas to build a drug store in their village. Motion carried.

UPIR request to replace windows in the grandstand

Mr. DuBord asked for approval to have the windows in the grandstand replaced. UPIR would pay for the cost of replacement which would be approximately $798.

Motion by Degenaer, supported by French, to allow UPIR to replace windows in the grandstand. Motion carried.

Mr. DuBord would like to purchase an additional cooler for the grandstand. UPIR is requesting that the Authority pay for ½ of the fee. Ms. Micheau stated that the Authority's half could come out of the concession sales. Cost to purchase is $1,000.

Motion by Degenaer, supported by Burk, to allow UPIR to purchase cooler for grandstand with Authority paying for half. Total not to exceed $1,500 with Authority portion not to exceed $750.

Handicapped parking at fair

Management Agent received a letter asking for more handicapped parking during the fair. Authority members discussed matter and Ms. Micheau will be drafting a letter back to the concerned individual addressing her concerns.

Scholarship Info from Fifth Third Bank Michigan State Fair

Authority members discussed information received. Administrative Agent will return documents and draft a letter thanking them and stating that we are not a county fair, but rather the only state fair.

Motion by Degenaer, supported by Gale, to draft letter to Fifth Third Bank. Motion carried.

TB Testing Update

Authority members discussed recent discussions with Representative Ed McBroom and TB infected animals in Lower Michigan. After calling Representative McBroom and having further discussions with members, it was unanimously decided that counties adjacent to or with intersecting corners to any of the three counties where current outbreaks have been discovered, would need to have their animals tested prior to exhibiting at our fair. Those counties would be Saginaw, Gratiot, Midland, Bay, Ionia, Clare, Tuscola, Genesee, Shiawassee, Clinton, Montcalm, Isabella and Gladwin.

Also the Authority will pay for animal testing at a cost of $8 per head and also pay $50 towards the veterinary expense of testing.

Motion by Gale, supported by Bergdahl, to require all cattle in adjacent and intersecting corners to be TB tested with Authority paying for $8 per head and $50 towards veterinary expense. If TB test is clear, they will be allowed to exhibit at our fair. Motion carried.

8. Next Meeting

The next meeting will be Thursday, September 26th, 2013 directly following the Buildings & Ground Committee Meeting which will start at 12:00.

9. Adjournment

Motion by French, supported by Gale, to adjorn the meeting. Motion carried. The time was 3:30 p.m.

_____
Jonathan Mead, Admin. Agent / Secretary
UP State Fair Authority

Menominee County Planning Commission
S904 U.S. Highway 41 Stephenson, MI 49887
Planning Commission Minutes
September 23, 2013

Call To Order: Menominee County Planning Commission regular meeting was called to order at 5:35 PM by Chair Lillian Schultz at the Michigan State University Extension office in Stephenson, MI with the pledge of allegiance.

Roll Call: Present: Paul Anderson, Donna Buechler, Charlene Peterson, Lillian Schultz, Warren Suchovsky. Absent: Bill Anderson and Commissioner James Furlong. Quorum was present to conduct business. Guest: Ron Yesney of MI DNR.

Public Comment: None (Bob Desjarlais and Dick Peterson present)

Approval of Agenda: Motion by Peterson to approve agenda; support by Suchovsky. Motion carried.

Approval of Minutes: Motion by Suchovsky to approve June 24, 2013 minutes as presented, support by Peterson. Motion carried.

Old Business: Brownfield Redevelopment Authority - No report.

New Business: Brian Bousley, County Administrator sent a letter to the Planning Commission informing them of the County Board's bylaw change re: Committees to now allow payment of per diems for all non-County Board members attending meetings up to $50 / person per meeting. The annual budget for the Planning Commission is only $1000.00 per year. Budgets would not be increased to cover meeting fees. PC members wanted to know why there were no guidelines; the Planning Commission members all felt they were there to represent a specific area of interest, not to be paid; the possible idea of a postponement to take action until the PC is re-organized in the Spring of 2014 was also presented. Suchovsky made the following motion supported by P. Anderson: *County Board should establish the volunteer per diem fee equal for all board members including the County Commissioner members assigned to the respective boards.* Carried.

PA 116 forms – file.

PRESENTATION: Ron Yesney of the MICHIGAN DNR
Ron presented a lengthy program on the potential for trail development and use opportunities in Menominee County. The hope is that this will assist in the promotion of more tourism in the county. Multi-use trails rather then separate ones for each type of outdoor activity seem to be the wave of the future for equestrians, ORV and ATV and Snowmobile riders as well as bikers and hikers. Many issues need to be addressed including financial and law enforcement before any development occurs.

Suchovsky proposed a recommendation the Menominee County Planning Commission advise the Menominee County Parks and Recreation Board that when they next review the 5-year Recreation Plan that an amendment to recognize the potential for trail opportunities be included. Buechler supported this motion. Motion carried.

Next Meeting Date: MONDAY, January 27, 2013 – 5:00 pm.

Adjournment: Motion by Peterson to adjourn; support by P. Anderson. Motion carried.
Meeting adjourned at 7:03 PM.

Minutes Submitted by:

Donna Buechler
Menominee County Planning Commission

Minutes Approved 12-9-13

Cedarville Township Board Meeting

October 9, 2013

Call to Order: Supervisor Peterson called the meeting to order at 7:00 pm

Roll Call: Supervisor-Lin Peterson, Treasurer-Kathie Prestin, Clerk-Donna Buechler, Trustees-Jim Prestin & Tony Williams and 3 guests were present.

Moved by Jim to approve agenda, second by Tony. Motion carried.

Moved by Tony to approve minutes of previous meeting with the change of 'fire department made at the bridge walk', second by Jim. Motion carried.

Treasurer's Report: Fund balances and bank accounts reconcile at $99,097.21. There is a Board of Review chargeback-Kathie will try to find out why.

Fire Chief's Report-Leah Leaveck was served on Sept. 30, 2013. County emergency services coordinated resigned and County Board wants to put the position back to part time. Jim & Kathie are working on getting a SAM #. Dry hydrants were flushed on Sept. 22nd. Department discussed have a FFI & II class, possibly starting in January. Gary needs the signed copy of MABAS. No runs this past month.

Assessor's Report-Communicating with owners of undocumented buildings. Jill will determine if BOR can add value. There is also an estate that has not properly processed transfers of ownership. Jill is consulting with State Tax Commission on best way to uncap these parcels.

Clerk's Report-Moved by Jim to approve warrant list 15187-15212 voiding 15186 & 15184 from 9-11-13 to Airgas (double payment), second by Kathie. Motion carried. Correspondence included a LOMA letter, lighthouse check was OK, DEQ permit to DNR to dredge, IRS penalty Donna paid, IRS letter stating they haven't had time to check into our case, workman's comp insurance requesting more information-it has been sent, credit cards do not need a pin, IRS notified us Bay Property Management isn't under Gerry's Social Security number-CPA says we do not need to do anything.

Fox Park Report-16 registered campers for $245 in fees. There was a large amount of trash dumped in woods across from toilets. Recommending gating off picnic area in winter. New fire pits and gate posts up on Oct. 19th. Close park before Halloween.

Supervisor/Building Authority Report-No new construction.

Old Busines:

No Wake Zone-nothing yet

DNR Land Division-nothing

Horse Trails-nothing

Fisheries-nothing

Zettle-waiting on information

Outdoor outlets-RT Electric looked, but haven't heard back

Septic-Tony knew where it was

Economic Development-several clubs are working on connecting trails.

Dump-not reviewed for harvesting yet, but Gary did the DEQ inspection. There are trees on the cap and ORV's and trucks are accessing the site.

New Business:

Newsletter-Post no trespassing at the dump site, bridge walk updates, Fox Park updates including spring clean up dates of April 11, & 19, 2014.

County Board-met in Cedarville on Oct. 8th. They will be voting on if elected officials should receive raises. Moved by Jim for Lin to pursue supporting giving the raises. Motion failed due to lack of support.

SORVA-would like a Cedarville representative. Moved by Jim to appoint Dave Prestin, second by Tony. Motion carred.

Fire Department/Township separation-Department is a subsidiary of the township

Resolution 2013-10-9 was adopted to support the Belle Isle Trail Southern Route through Menominee County. Jim-yes, Donna-yes, Lin-yes, Kathie-yes, Tony-yes.

Clerk Position-Gina may be interested since Donna's new job will have her resigning by Spring.

Next Meeting-November 12, 2013

Moved by Tony to adjourn, second by Jim.

U.P. State Fair Authority Board Meeting

Minutes

October 14, 2013
1:00 p.m. ET

Fairgrounds
Escanaba, MI

Members Present:

Jake Campbell, Chair, *Chippewa Cty*
Dave Rivard - Vice Chair, *Delta Cty*
John Degenaer, Jr., *Dickinson Cty*
James Gale, *Houghton Cty* – **by phone**
Gary Burk, *Iron Cty*
Joe Langdon, *Keweenaw Cty*
Phyllis French, *Luce Cty*
Chuck Bergdahl, *Marquette Cty*
Janis Linderoth, *Menominee Cty*
Ann Harrington – Treasurer, *Schoolcraft Cty*
Dave Anthony, *Hannahville*

Members Absent:

Micky Rondeau, *Alger Cty*
Dan Siirila, *Gogebic Cty*
Calvin McPhee, *Mackinac Cty*
Hubert Lukkari, *Ontonagon Cty*

Agent Staff & Guests:

Jonathan Mead, UPCAP (Administrative Agency/Secretary)
Vickie Micheau, Delta County Chamber of Commerce (Management Agent)
Tracy Lektzian, UPCAP
Steve Masters, Delta County Convention and Visitor's Bureau
Sheila Kruger, Delta County Chamber of Commerce
Lisa Beem, Anderson, Tackman
Kristine Berhow, Anderson, Tackman
Vern Viau
Amber Hanson
Carol Quist
Rob Mitchell
Stephanie Bruno
Lori Branstrom
Jenny Starynski
Alexis Berube
Sam Berube
Rep. Ed McBroom
Dave Radloff

DRAFT

1. **Call to Order / Roll Call**

   Chairman Campbell called the meeting to order at 1:18 p.m. ET. Roll call is recorded above.

2. Public Comment

None.

3. Adoption of Agenda

Motion by French, supported by Degenaer, to approve the agenda as presented. Motion carried.

4. Approval of Minutes

Motion by Burk, supported by Rivard, to approve the minutes of the July 17, 2013 Meeting. Motion carried.

5. Treasurer's Report

Kristine Berhow and Lisa Beem from Anderson Tackman were present to review the Balance Sheet and Profit and Loss Statements.

Ms. Berhow reviewed financials from July – September and noted that they are "draft" reports.

Motion by Degenaer, supported by Rivard, to approve the "draft" Reports as presented. Motion carried.

6. Management Agent Report

Vickie Micheau reviewed the Management Agent Report. She noted the following from the report:

- Winter Storage income $77,359
- The Ruth Butler building will go back to the layout for 2011 Fair
- Submitted 2 grant request for 2% funds for final upgrades to electric service
- Considering sending RFP's for veterinarian services. During check in times could use more staff.
- Facilities and Grounds Mgr Position. Already posted for Herb's job and have been receiving applications.

7. Public Comment

The following members of public spoke about their concerns related to the three incidents during the fair:

- Sam Berube
- Jenny Starynski
- Rep. Ed McBroom

DRAFT

Livestock Committee Recommendation

Ed McBroom, from the Livestock Advisory Committee, stated that the Committee would like to change the show fitting policy in the Junior Market Show. They want to allow free choice and allow the families to assist. Professional fitters will not be allowed to assist at the fair.

The LAC also would like to have professional fitting clinics in the future. Several members of the public also thought this would be a good idea.

8. New Business

Disciplinary Action – Golf Cart

Authority members reviewed documentation involving the Golf Cart Incident with Mr. Moker. Members noted that he is already on probation for a previous incident.

Motion by Bergdahl, supported by Smith, that Jim Moker receive a lifetime ban during fair week (Sunday to Sunday) with a review in 5 years. Motion carried.

Roll call vote: 8 yes, 3 no

Disciplinary Action – Altercation

Authority members reviewed documentation involving the altercation between Timothy Beauchamp and Dennis Miron.

Motion by Bergdahl, supported by Degenaer, that Timothy Beauchamp and Dennis Miron receive a 2 year ban during fair week (Sunday to Sunday) followed by a 3 year probation. Motion carried unanimously.

Disciplinary Action - DNA Test Failure

Authority members reviewed documentation involving the DNA Test failure at length.

Motion by Anthony, supported by Degenaer, that exhibitor, Dayton Miron, receive a 3 year ban from showing during the fair. Motion carried unanimously.

UPIR Organizational Structure

Authority members discussed organizational structure of UPIR.

Motion by Degenaer, supported by Burk, that Management Agent work with UPIR to become a separate entity and manage their own funds and race events. A letter of understanding will be prepared regarding track rental. Motion carried.

9. Next Meeting

The next meeting will be on Thursday, December 5th.

10. Adjournment

Motion by Degenaer, supported by Bergdahl, to adjourn the meeting. Motion carried. The time was 3:40 p.m. ET

Jonathan Mead, Secretary
UP State Fair Authority

DRAFT

Public Health
Delta & Menominee Counties

Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes
Wednesday, October 30, 2013

Board Members Present

Bob Burie	Jan Hafeman	Larry Schei
Tom Elegeert	Mary Harrington	Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Executive Secretary
Lynn Woelffer, Director of Finance

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health was held on October 30, 2013. The meeting was called to order at 3:00 p.m. CDT by Chairman Burie. Roll call was taken by the Executive Secretary and is recorded above.

2. Approval of Agenda

Ms. Hafeman moved to approve the agenda. Motion was supported by Ms. Harrington and carried.

3. Approval of Minutes

Ms. Hafeman moved that the minutes from September 18, 2013, be approved. Motion was supported by Mr. Trudgeon and carried.

4. Finance Committee- FY13 Year-End Report

Mr. Trudgeon reported that the Finance Committee met on Monday, October 28, 2013. The committee went over the year-end report and stated it looked good.

Ms. Hafeman moved to approve the FY13 Year-End Report. Motion was supported by Ms. Harrington and carried.

5. Review and Approval of September Check Register

The BOH reviewed the September check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

Ms. Hafeman moved to approve the September check register. Motion was supported by Mr. Trudgeon and carried.

6. Medical Director's Report

Dr. Frankovich reported she did an interview with Radio Results Network today before the board of health meeting regarding the flu and other health related topics. It is to air on October 31, 2013. One focus was new research on the efficacy of high dose flu vaccine in senior citizens. She stated older people (65 years and older), don't respond as well as younger people to standard vaccine doses, so scientists were testing a high-dose vaccine. The high dose vaccine is more expensive and has slightly more risk of a local reaction. Newly released data suggests a 24% decrease in influenza illnesses among seniors who receive the high dose vaccine as compared to those who receive the regular dose. The Centers for Disease Control will be reviewing these results and making a recommendation as to whether this high dose vaccine will be the preferred agent for seniors next year.
Dr. Frankovich also brought to the board's attention a recent cholera outbreak in Mexico. Cholera is typically a third world diarrheal illness associated with poverty and poor sanitation but she notes that an outbreak so close to home serves as a reminder about the value of surveillance and the critical importance of basic public health safeguards such as maintenance of clean water supplies and waste management.
Ms. Harrington asked about the Erlichia muris-like disease (EML), reported on previously in Menominee County, and whether or not the state came and did the planned dragging for ticks. Dr. Frankovich reported the state has not yet come up to Menominee to do local tick collection. Dr. Frankovich will report results to the board if any testing is done.

7. Health Officer's Report

- Bob Berbohm presented on Active Shooters for the All Staff Training on September 17, 2013, and then did a 'walk-through' of PHDM's Delta county office on September 18, 2013. He came back and presented his findings at the October 7, 2013 Supervisor's meeting and gave suggestions on how to make PHDM a safer environment in case of an Active Shooter. Mr. Snyder and staff are following through with Mr. Berbohm's advisements.
- A survey was done recently on Breastfeeding initiation rates. Our district was at 64% last year and have climbed to 71% this year. Mr. Snyder feels it's due to the MIHP and WIC Peer Counseling Programs. He feels PHDM employees are doing a wonderful job!

- Mr. Snyder reminds the board members to read the newspaper articles in the back of the packet. He explained more about the "Every 15 Minutes" picture and program.
- Reminder there is no November meeting. The next Board of Health meeting will be on Wednesday, December 18, 2013 at Pinecrest.

8. **Public Comment**—None

9. **Board Member Comments**

- Mr. Schei announced the outside of the Menominee Health Department was pressured washed. He feels it should be done again in the spring.
- Mr. Snyder is in the process of getting bids for signs for the Menominee office that will better identify PHDM to the public.
- Ms. Hafeman asked about the status of the automatic, handicap accessible doors. Mr. Snyder reported the door at the Delta County office is almost complete. The project in Menominee has not been started yet.
- Mr. Trudgeon was curious to know if there is any help around the area for those that are mentally impaired and not in what the state of Michigan defines as a "crisis." Dr. Frankovich reported there is really no help out there. She feels that MIHP and other early intervention programs are the key to helping younger generations. Mr. Trudgeon would like the board to be aware of this issue and bring any information to the board.

10. **Adjournment**

There being no further business, a motion was made by Ms. Harrington with support by Mr. Trudgeon to adjourn the meeting. Motion was carried and the meeting adjourned at 4:05 p.m. CDT.

Robert T. Burie

Chairperson

:kg

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, November 12, 2013.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Joe Skrobiak, Gerald Piche, Joe Linder and Larry Barker.

Absent: None

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 10/08/13 and 10/23/13 –There being no additions or corrections, Kakuk declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, October 7, 2013				$1,158,243.85
Receipts thru 10/31/13	404,863.71			
Expenditures thru 10/31/13		234,669.25		
Balance, October 31, 2013				1,328,438.31
Michigan Transportation Funds	282,725.07			
Receipts thru 11/11/13				
Expenditures thru 11/11/13		285,199.52		
State Maint. & Equip. Advances			117,398.00	
Balance, November 11, 2013	687,588.78	519,868.77	117,398.00	1,208,565.86
Payables & Reserves				
Payroll 11/21, and 12/05 (Est.)			125,000.00	
Soc. Sec. 11/21 and 12/05 (Est.)			9,562.50	
Reserve for workers compensation insurance			20,846.02	
Reserve for liability insurance			83,820.31	
Reserve for rental grader lease (Dec 2009)			36,798.06	
Reserve for rental grader leases (Oct 2010)			128,018.34	
Reserve for F-4 Lane bridge (Harris Twp)			575.25	
Reserve for Mussel Surveys on bridges			0.00	
Reserve for snowplow cutting edges			54,688.80	
Reserve for design of CR 358 (US41 to K-1 Road)			8,275.00	
Reserve for Forest Funds			161,015.11	
Reserve for dump box repairs/paint on plow trucks			11,053.38	
Reserve for design of Pach Lane bridge			32,000.00	
Reserve for 2013 Federal Aid match			30.96	(671,683.73)
				$ 536,882.13

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 14-0003, 14-1031, 14-0005 and 14-0007 – Kakuk inquired about an invoice from Northwest Hydraulics. It was noted that the invoice was for cylinders for inventory. Moved by Betzinger, seconded by Anderson that the vouchers be approved and ordered paid. Carried unanimously.

Act on resolution allowing Chair or Vice-chair to sign agreements for the 2014 Chip seal projects –

Commissioner Anderson moved for the adoption of the following resolution:

WHEREAS, it is the intent of the Menominee County Road Commission to Crack Fill, Chip Seal and install pavement markings on various roads within Menominee County, using STP and/or State D Funding.

AND WHEREAS, it is necessary to complete the forms and contracts for such funds,

NOW THEREFORE BE IT RESOLVED, that the Chair or Vice-Chair are herewith authorized and empowered to enter into and sign any and all agreements necessary to receive STP and/or State D Funds for the project listed above.

Seconded by Commissioner Betzinger and carried by the following vote: Ayes: 3; Nays: 0.

Discuss future use of road commission gravel crusher – Moilanen stated that the gravel crusher is a 1963 Universal and that it is currently in need of over $15,000 in parts. The crusher was used only about 2 weeks so far in 2013, and private contractors can usually crush gravel for less cost than we can run the crusher. Betzinger asked if the crusher loader was being used. Moilanen replied that it was used for construction when not in use with the crusher. Moved by Anderson, seconded by Betzinger to have any useable parts removed from the crusher and to sell the balance for scrap. The loader and stacker will be retained for use with other road commission operations. Carried unanimously.

Any other business – Moilanen stated that the Hannahville Indian Community had awarded the road commission a 2% Grant in the amount of $18,862.50 to be used toward the 2014 Overband Crack Filling operations. Chair Kakuk signed the agreements to receive the funds.

Moilanen stated that CRAM had sent information regarding annual membership fees for NACE, ARTBA and APWA. It was decided to keep the one NACE membership that CRAM pays for, in Moilanen's name, and to decline membership in ARTBA, and APWA.

Moilanen presented the board with information received from MDOT requesting any comments regarding the implementation of connector trails in the MDOT right of way for ORV use along M35. Betzinger asked if the connectors included the area from CR551 to Cedar River. Moilanen replied that they currently did not, but that was a suggestion that could be given to MDOT. Kakuk noted that they were also looking to extend the ORV trails from County Line Road in Hannahville to Camp O Road in Cedar River.

Gerald Piche wished everyone good luck with hunting.

Public Comment – Joe Linder stated that he had received several requests for grading in Nadeau Township. He also asked if geo-grid was necessary for the grade lift on M-4 Lane. Due to the high cost of the product, the township would prefer that it be left out and just use pit run gravel. Moilanen replied that the grade lift should have something under the gravel for a more stable base, and suggested the use of a less expensive fabric for the approximately 600 feet of the grade lift. Mr. Linder asked why not just put maintenance gravel on the hill and not cut any trees? Moilanen explained that there would not be any ditches. Gerald Piche asked if the road commission could abandon a road that has such minimal use. Moilanen said that could be done, but all landowners would have to be guaranteed access to their property. Mr. Linder asked if the road commission would pay half of the cost of the grade lift. Moilanen stated that they would not be doing any cost sharing at this time. Moilanen and Mr. Linder will meet at the road to decide the best way to proceed with the grade lift.

Joe Skrobiak stated that a good job had been done on State W-2 Road.

There being no further business, Kakuk declared the meeting adjourned at 9:36 a.m.

Road Commission Finance Director / Clerk

Chair

Menominee County Finance Committee
Minutes of Meeting
Nov. 12, 2013

**********Approved 12.18.2013**********

The Finance Committee met on Nov. 12, 2013 at 5:00 PM at the Menominee County Courthouse, Courtroom B.

Present at the meeting were Com. Lang, Com. Nelson, Com. Schei, Com. Hafeman, Brian Bousley, & Sherry DuPont

Call Meeting to order: Chairperson Nelson called the meeting to order at 5:00 P.M.

Pledge of Allegiance: The Pledge of Allegiance was recited by all

Roll Call: Roll call was taken; all finance commissioners are present.

Agenda was approved by Com. Hafeman and supported by Com. Lang to approve the agenda as written. Motion approved 4/0

Previous Meeting minutes: Aug. 21, 2013 – moved by Com. Hafeman and supported by Com. Lang to approve the minutes of the Aug. 21, 2013 Finance Committee meeting. Motion approved 4/0

Public Comment: None

Business:

a. **FY 2012/2013 Budget ~ Final amendments:** Administrator Bousley discussed the three amendments we have to approve. UP 911 Authority – Computer replacement (CAD). This is for 911, the funds for reimbursement came in later than expected, $44,804. The second amendment is for reimbursement for training in the Sheriff Dept. The training was cancelled so we were reimbursed the funds, $1,150. The third one is to balance line items for the Board of Canvassers travel $50 from the elections travel. Com. Nelson makes a motion to approve the amendments all together. Com. Schei seconded. All Commissioners agree.

b. **FY 2012/2013 Budget ~ Discussion of Year End final numbers:** Administrator Bousley discussed the final numbers. In the GF, basically all the positive accounts added up to $316,239.41. There was a few deficit accts. that added up to $35,775 total $280,464.00 Under budget in the GF accounts. Plus we had a little bit of revenue over what was budgeted, $350,000. Gives us a grand total of about $600,000. Com. Nelson: is that what we anticipated? Bousley: I expected lower than that, about 3. Some things can change. A couple of departments were in deficit. Circuit Court: 11,000. Admin fees, unexpected jury trials. Probate Court: 2,500 over, legal fees to hire an attorney to get money back to us. Administration: 15,000 over there, due to the closed division. MERS gives us the projected cost, this is for previous Administrator. This one they did not give us. The hybrid is supposed to be bridged in to stop the accelerated funding. It should be changed for this budget year. Com. Lang: the benefits in the hybrid, is that DB or DC. Bousley: Both; And the final is elections over $98.00. All in all we did pretty well in the GF side. When we go

to the Special Revenue side, Road Patrol is over about $23,000, salaries/ot…Nelson: why there's plenty of money in the RP fund. Bousley: Yes, there's about $216,000 in the fund. Nelson: this year, did they go over the money taken in from the taxes? Bousley: Yes, about $23,000. Nelson: so if they're over the amount of taxes taken in, we're not collecting enough taxes for road patrol. Bousley: If we didn't have a fund balance in there, they would have been a little short this year. Nelson: Are we concerned about this for the future. This millage goes on for the next six years. It looks like our millage is going to be unfunded. We're not going to go back and take it from the GF. So will we have to re-do the millage? Bousley: No, they said they would make adjustments, cuts to fulfil their promise in the millage. Everything else is good. ROD Automation fund was about $2,300 short there. Because of projected revenues not being received; they have a fund balance. 911 should be even with the budget amendment we just moved forward. Nelson: 911 is another one that's on a surcharge. That has to cover the cost of 911. Do they have a surplus? Bousley: yes, about $222,000 in their fund balance. Nelson: Will they have enough money in the future to fund 911 including the retirement structure? Bousley: They should be good. State Special Child care is about $20,000. We did not receive all of the grant funding there. PA123 about $47,000 under there. That's all the Hermansville Building. Nelson: Did we pay over the contracted amount? Bousley: No we paid out the contracted amount and the tipping fees for removal of the debris. Diane: the contract is for $49,250 plus $3,500 to take the asbestos from the shed bldg. there. The total cost was $111,340.95. Nelson: so we paid almost $60,000 in tipping fees? Diane: yes due to all debris having to be removed as though it contained asbestos. Some of the invoices went into the 2013/14 budget because of the invoice dates. Bousley: These are all pre-audit numbers. Ray will be here the first part of Jan. to start the audit. Since I've been here, each year Ray has to dig deep to find stuff. That's why the audit costs less than previously.

Public Comment: None

Adjourn: Moved by Hafeman supported by Lang to adjourn the meeting at 5:18 PM. Motion approved 4/0

MINUTES

TWIN COUNTY AIRPORT COMMISSION

2801 N. 22ND STREET
MENOMINEE, MI 49858
906-863-8408

REGULAR SESSION MEETING
NOVEMBER 19, 2013

MEMBERS PRESENT:	**Jason Lauzer, Mary Johns, Nick Lakari, Charlie Meintz, and Ted Sauve**
OTHERS PRESENT:	**Airport Manager Tony Krysiak, Nancy Douglas, and Peshtigo Times**
EXCUSED:	**Chris Plutchak**

1. Call to order
   Meeting called to order at 5:00 pm by Jason Lauzer

2. Pledge of Allegiance

3. Roll call
   Roll call taken by Chair Jason Lauzer.

4. Approve/amend agenda
   Motion (Sauve/Lakari) to approve the agenda with the addition of item 6a Explorer Solutions update. Motion carried.

5. Approve/amend minutes of the October 15, 2013 regular session meeting & the November 13, 2013 Special Meeting

   Motion (Lakari/Johns) to approve the minutes as presented for the October 15 regular meeting. Motion carried. Motion carried. No negative vote.

   Motion (Meintz/Johns) to accept the November 13, 2013 special meeting minutes with the correction of Item #5 to read "Mead" & Hunt. Motion carried. No negative vote.

6. Public comment – speakers will be limited to 5 minutes on agenda items only
   Bill Klondike, Peshtigo Times, introduced himself

6a: Explorer Solutions – Nancy Douglas
   Nancy provided an update on the status of the flight training school as well as the charter service. Jason reported on the efforts of trying to bring in a mechanic on the field.

7. Discuss/Consider approving Bylaw changes, action, if any
   Motion (Johns/Sauve) to approve the bylaws as presented again. Motion carried. No negative vote.

8. Discuss/Consider Avis Letter, action, if any
   Avis searching for a new partner to rent vehicles to for general public; asking to continue current situation through March 31. Avis is requesting to leave a vehicle at airport for pilot rental. Commission stay at 15%. Avis pay for office supplies and cleaning supplies.

Discussion regarding cleaning of the vehicle.

Jason will draft a response for tentative agreement.

9. Discuss Consider Tenant Leases, action, if any
Proposed version sent out last month. Tenants wanted to remove the comment regarding rules & regulations (item #11). Jason spoke with Atty Dan Hass who suggested not striking out the language. He did agree to give the tenants a transition period with any policy changes.

Jason will make changes and forward to George for response prior to next meeting.

10. Discuss/Consider Minimum Standards, action, if any
Changes incorporated and emailed. Jason will forward to George for review before final committee approval.

11. Discuss/Consider User Study, action, if any
Discussion regarding runway. Nick will put together a summary response to FAA.

12. Executive/Finance Committee report:
A. Discuss/Consider Profit & Loss for October 2013, action if any
B. Discuss/Consider Reconciliation Summaries for October 2013, action if any
C. Discuss/Consider Vendor Balance for October 2013, action if any
D. Discuss/Consider Customer Balance for October 2013, action if any
E. Discuss/Consider Check Detail (#12851 - 12874) and in the amount of $100,918.53 for October 2013, action if any
F. Discuss/Consider Fuel Sales Report for October 2013, action if any
G. Discuss/Consider airport traffic for October 2013, action if any

Recommendation for approval not made by Finance due to some discrepancies. Tony provided answers to the requests for clarification on several items.

MOTION (Lakari/Johns) that the commission approve payment for check #12581 through 12874 for a total amount of $100,918.53 and items A through G, as presented. Motion carried. No negative vote.

13. Communications/correspondence
a. Letter from Sheriff Jerry Sauve

Sheriff thanked committee for use of airport during EVOC training. Special recognition extended to Jeff LaFleur.

Letter from Ellen Sorensen, Marinette County Administrator, addressed to Nick Lakari regarding renewing seat on commission.

Thank you letter sent to John Seaborg for his assistance on the display helicopter.

14. Dialog between Airport Manager and the TCAC
Tony updated the committee on the Enstrom project.

Both the taxilane and the fence have been completed with the exception of a few holes that need to be filled.

Tony is planning to rebuild cap out account after the beginning of the year obligations are met to plan for other projects.

Jason indicated they are trying to locate the final location of the fence. Updates & approvals to the master plan must be noted.

A lease amendment will be needed for Enstrom next month due to added pad on East side of airport. Jason will work with Dan to amend lease. Also Enstrom is looking to move one of their hangars, which will lead to another amendment.

15. Dialog between airport users and the TCAC
None

16. Public comment – speakers will be limited to 5 minutes
None

17. Future agenda items
Tenant leases.
Enstrom lease
Minimum standards
User Study update
Update on gates

18. Schedule next meeting
December 17, 2013 at 5:00 pm

19. Adjourn
MOTION (Johns/Meintz) to adjourn at 6:14 pm. Motion carried. No negative vote.

Respectfully Submitted:

Jennifer Seguin
Marinette County Administrative Secretary

Date approved: