"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator
Sherry Smith - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners will meet on Tuesday, December 14, 2010 at 6:00 p.m. CST at the Menominee County Courthouse, Courtroom B

AGENDA

A. Call to Order
B. Pledge of Allegiance
C. Roll Call
D. Approval of the Agenda
E. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only)*
F. Approval of Previous Minutes
   Nov. 23, 2010
G. Presentations *(limited to twenty minutes)*
   a. William Kennedy, InSequence – Menominee County Maps InDeed
H. Department Head/Elected Officials Reports *(limited to ten minutes)*
I. Action Items

1. Moved by _____ seconded by _____ to appoint (Leslie Negro) to the Building Code – Construction Board of Appeals for a two year term (1/1/2011 ~ 12/31/2012) *one vacancy*

2. Moved by _____ seconded by _____ to appoint (Joan Freis; Charlene Peterson; or Kristin Bates) to the Menominee County Library Board for a five year term (1/1/2011 ~ 12/31/2015) *one vacancy*

3. Moved by _____ seconded by _____ to appoint (Phyllis Kaczmarczyk; Sally Ebsch; Scott Duncan; &/or William Anderson) to the Menominee County Fair Board for a three year term (1/1/2011 ~ 12/31/2013) *three vacancies*

4. Moved by _____ seconded by _____ to appoint (Marylee DeGrave; Beth Pletcher; Ruby Ivens; &/or Mari Negro) to the Community Action Agency (CAA) for a five year term (1/1/2011 ~ 12/31/2015) *two vacancies*

5. Moved by _____ seconded by _____ to appoint (Bob Desjarlais; Glenn Cody; &/or Ruby Ivens) to the Park and Recreation Committee for a three year term (1/1/2011 ~ 12/31/2013) *three vacancies*

6. Moved by _____ seconded by _____ to appoint (Robert Burie) to the Board of Health (Member at Large) for a three year term (1/1/2011 ~ 12/31/2013) *one vacancy*

Gary Eichhorn - Chairperson *Charlie Meintz - Vice Chairperson*

Bernie Lang *James Furlong* *Garry Anderson*

7. Moved by _____ seconded by _____ to appoint six (6) members to the Menominee County Planning Commission representing the following areas of interest: *(appoint 2-1yr; 2-2yr; 2-3yr initial terms)*
   M.C. Chapter of Farm Bureau – Initial 2 yr. term (12/15/2010-4/30/2013)
   Nominee: Warren Suchovsky
   M.C. Township Association – Initial 1 yr. term (12/15/2010-4/30/2012)
   Nominee: Lillian Schultz; or Joseph Linder
   Menominee County I.S.D – Initial 2 yr. term (12/15/2010-4/30/2013)
   Nominee: Roger Cole; or Larry Godwin
   Men. Business Development Corp. – Initial 3 yr. term (12/15/2010-4/30/2014)
   Nominee: Nancy Douglas
   Menominee County Road Commission – Initial 2 yr. term (12/15/2010-4/30/2013)
   Nominee: Darrell Moilanen; or William Anderson
   Delta-Menominee Public Health – Initial 3 yr. term (12/15/2010-4/30/2014)
   Nominee: Mike Snyder; or Patti Miller-Arsineau
   Citizen at large member – Initial 1 yr. term (12/15/2010-4/30/2012)
   Letters of Interest: Nicole Oja; or Wayne Erickson
   (Seventh (7th) Member: *One County Board of Commissioners member – term is length of elected office (2 yr.); to be appointed at the Re-Organization meeting in Jan. 2011)*

8. Moved by _____ seconded by _____ to approve Miscellaneous Bills as paid on November 10 & 12 in the amount of $195,749.72.

9. Moved by _____ seconded by _____ to approve Commissioner Per-Diems/Expenses as recently submitted for payment.

10. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file at the courthouse.

11. Moved by _____ to go into closed session to consult with Attorney, David Stoker regarding negotiations of Sheriff Supervisory Unit Contract pursuant to section 8(c) of the Open Meetings Act.
    Motion seconded by _____.

12. Moved by _____ seconded by _____ to return to open session at _____pm.

13. Moved by _____ seconded by _____ to approve the Sheriff Supervisory Unit Contract as discussed in closed session.

J. New Business *(discussion only)*

1. Personnel Items:
   a. County Administrator 1 year Performance Evaluation

2. Building and Grounds/Parks Items:
   a. None

3. Miscellaneous Items:
    a. MSU – "Memo of Agreement" information
    b. NorthPointe Healthcare Systems Board
    c. Fee to Trust Acquisition – G & E Cappaert Parcel Hannahville Indian Community.
    d. Twin County Airport - Discussion

4. Finance Items:
    a. Building Code – Revised Fee Schedule
    b. Road Commission – Three Way Funding Road Program
    c. Remonumentation – Funding Carryover
    d. Miscellaneous Bills as paid on November 24 & Dec. 6, 2010 in the amount of $124,497.58.
    e. Commissioner Per-Diems/Expenses

K. Misc. Boards/Committees/Commissions Reports
L. Public Comment
M. Commissioner Comment *(limited to 5 minutes)*
N. Adjourn

November 23, 2010

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Courthouse, Menominee, Michigan.

Chairman Eichhorn called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Anderson, Eichhorn, Furlong, and Lang,

Absent: Com. Meintz (arrived at the meeting at 6:01)

Moved by Com. Anderson, supported by Com. Lang to approve the agenda. Motion was approved 4-0.

Com. Meintz arrived at the meeting at 6:01 p.m.

Chairman Eichhorn called for public comment.

Public Comment:

-Millie Hofer – Northpointe Healthcare Systems Board and the confrontation that happened between board members at a conference in Traverse City, Michigan.

Moved by Com. Furlong, supported by Com. Eichhorn to approve the minutes from the November 9, 2010 Regular County Board meeting. Motion was approved 5-0.

Presentations:

-William Kennedy, InSequence – Menominee County Maps InDeed. Administrator Brian Bousley attempted to reach Mr. Kennedy by phone for his presentation. The phone number that was given did not work, so the presentation will be moved to the next meeting.

Department Head/Elected Officials Reports:

-Mike Erdman – Extension Office. Mike gave an update on the changes being made within the State of Michigan regarding the Extension Office, and Menominee County's options.

-Debra Wormwood – 911 Director/Emergency Service. Debra gave an update on AT&T collecting the 911 surcharges from phone bills. AT&T made a mistake in their billing and did not start deducting in June like they were required to. They will now bill each customer back for the months missed.

-Brian Bousley – Administrator. Gave an update on the surplus auction and the County made $511.50. Also Menominee County received a 2% grant in the amount of $17,361 for the parks. $9,861 for the Shakey Lakes well and well house and $7,500 for the County Fair (horse & tractor pull area).

-Diane Lesperance – Treasurer. Discussed that she feels Menominee County should grant the bid for audit services to Anderson, Tackman & Company PLC.

Moved by Com. Furlong, supported by Com. Anderson to approve the Municipal Employees' Retirement System (MERS) Health Care Savings Program Uniform Resolution. Motion was approved 5-0.

Moved by Com. Furlong, supported by Com. Anderson to ratify the reappointment of Tony Furton to the Board of Directors of Bay Area Medical Center. Motion was approved 5-0.

Moved by Com. Lang, supported by Com. Furlong to award a three (3) year bid 2009/10, 2010/11, 2011/12 for Menominee County audit services to Anderson, Tackman& Company, PLC in the amount of; yr. 1 $27,000, yr. 2 $27,500, yr. 3 $28,000. Funds will be disbursed from account number 101-103-801.01 – Audit. Discussion ensued. Com. Anderson stated there would be a savings of $9,050 over the life of the contract with Schenck. Brian Bousley recommends that the County grant the bid to Anderson Tackman. Com. Meintz asked why it is a three year contract and Com. Eichhorn asked if it would be better to change things up every few years. Motion was approved 4-1. Com. Eichhorn voted nay.

Moved by Com. Anderson, supported by Com. Lang to approve Miscellaneous Bills as paid on September 30, October 5 & 28 in the amount of $167,838.88. Motion was approved 5-0.

Moved by Com. Meintz, supported by Com. Eichhorn to approve Commissioner Per-Diems/Expenses as recently submitted for payment. Motion was approved 5-0.

Moved by Com. Furlong, supported by Com. Meintz to place miscellaneous boards/committees/commission reports on file at the courthouse. Motion was approved 5-0.

Moved by Com. Meintz, supported by Com. Anderson to go into closed session to consult with Attorney, David Stoker regarding negotiations of collective bargaining agreements pursuant to section 8© of the Open Meetings Act. Present in closed session will be all five County Commissioners, County Administrator Brian Bousley, County Clerk Marc Kleiman, and Attorney David Stoker. Motion was approved by a roll call vote at 6:40 p.m. 5-0.

Moved by Com. Anderson, supported by Com. Meintz to return to open session at 7:24 p.m. Motion was approved by a roll call vote 5-0.

New Business (discussion only)

Personnel Items:

a. Menominee County Planning Commission – Brian Bousley gave an update on the process of receiving candidates to serve on the Planning Commission. We are still waiting for nominations from specific entities.

Building and Grounds/Parks Items:

a. None

Miscellaneous Items:

a. NorthPointe Healthcare Systems Board – Brian Bousley gave an update that he has been able to only reach 4 of the 5 board members regarding the incident at the meeting in Lower Michigan. Com. Meintz asked if their will be any attorneys involved. Com. Furlong asked where the 5th person has been.

Finance Items:

a. Miscellaneous Bill as paid on November 10 & 12 in the amount of $195,749.72. The consensus of the board is to move it forward to the next meeting.

b. Commissioner Per-Diems/Expenses. The consensus of the board is to move it forward to the next meeting.

Misc. Boards/Committees/Commissions Reports:

a. The consensus of the board is to move it forward to the next meeting.

Moved by Com. Meintz, supported by Com. Anderson to approve Miscellaneous Bills as paid on October 13, 14 & 18, 2010 in the amount of $181, 142.20. Motion was approved 5-0.

Public Comment:

- Mari Negro – Commented on the Northpointe issue and she is finding it difficult that the County Board is having trouble getting in touch with the 5th board member and she doesn't want this issue to just get swept under the rug.

Commissioner Comment:

-Com. Eichhorn – Commented that the County Board is not going to just sweep the Northpointe issue under the rug.

Moved by Com. Anderson, supported by Com. Meintz to adjourn at 7:33 p.m. Motion was approved 5-0.

_____

Gary Eichhorn, Chairman

_____

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS
PRESENTATION ITEM

SUBJECT:	**GIS – Maps InDeed**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

InSequence is ready to launch the Menominee County Maps InDeed. A link to the site was sent to each Commissioner to research. Discussion is in order to allow the site to be launched and included on the County Website.

RECOMMENDED MOTION

Commissioners agreed to have Mr. Kennedy come in and present what we have available to the public

Submitted by: Brian Bousley **12/03/2010**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Sherry Smith

From: Brian Bousley
Sent: Monday, November 01, 2010 9:36 AM
To: garry anderson; geichhorn3@hotmail.com; Bernie73@new.rr.com; meintz@wildblue.net; ltjfurlong@hotmail.com
Cc: Sherry Smith
Subject: FW: Maps inDeed Link

Commissioners,

Here is a link from InSequence for the GIS website for Menominee County. Let me know what you think. They would like to put on our website and will be contacting business to use it to obtain information. Please let me know what you think and how you want me to handle it with the website. If we want this on the agenda to discuss next week please let me know. It could be in the form of a motion to activate the site or for discussion. InSequence is ready to launch. We need input and a consensus before we put any type of link on the website.

Thanks,

Brian

From: William Kennedy [mailto:wkennedy@insequenceinc.com]
Sent: Tuesday, October 26, 2010 11:08 AM
To: Brian Bousley; pschoud@menomineeco.com
Subject: Maps inDeed Link

Here is the link to your Maps InDeed page for your IT Dept. so they could add it to your web page.

https://map.mapsindeed.com/midcollection?collectionname=mi-menominee

Thank you,

William Kennedy
InSequence Inc.
672 North River St
Suite 201
Plains Pa 18705
570.371.1341phone
570.829.6230 fax
wkennedy@insequenceinc.com

This message, including any attachments, contains confidential information intended for a specific individual and purpose and is protected by law. If you are not the intended recipient, please contact sender immediately by reply e-mail and destroy all copies. You are hereby notified that any disclosure, copying, or distribution of this message, or the taking of any action based on it, is strictly prohibited.

WARNING: Computer viruses can be transmitted via email. The recipient should check this email and any attachments for the presence of viruses. The sender accepts no liability

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Miscellaneous Board/Committee Member ~ Expiring Appointments**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**YES**

SUMMARY:

Attached you'll find a listing of all expiring Miscellaneous Board/Committee Members and the interested candidates correspondence.

RECOMMENDED MOTION

County board is to appoint the miscellaneous board/committee members.

Submitted by: Brian Bousley **12/03/2010**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Boards Expiring Dec. 2010

Building Code – Construction Board of Appeals *One* 2-year term (1/1/2011– 12/31/2012)
Interested Candidates: Leslie Negro

Menominee County Library Board *One* 5-year term (1/1/2011- 12/31/2015)
Interested Candidates: Joan Freis; Charlene Peterson; Kristin Bates

Fair Board *Three* 3-year terms (1/1/2011 - 12/31/2013)
Interested Candidates: Phyllis Kaczmarczyk; Sally Ebsch; Scott Duncan; William Anderson.

Corrections Advisory Board (Business Sector) *One* 1-year term (1/1/2011 - 12/31/2011)
Interested Candidates: NONE

Park and Recreation Committee *Three* 3-year terms (1/1/2011 - 12/31/2013)
Interested Candidates: Bob Desjarlais; Glenn Cody; Ruby Ivens

Community Action Agency (CAA) *Two* 5-year terms (1/1/2011-12/31/2015)
Interested Candidates: Marylee DeGrave; Beth Pletcher; Ruby Ivens; Mari Negro

Board of Health (Member At large) *One* 3-year term (1/1/2011-12/31/2013)
Interested Candidates: Robert Burie

NOTICE

Menominee County is seeking letters of interest from persons wishing to serve on the following Boards/Committees.

Building Code Construction Board of Appeals	One ~ 2-year term (1/1/2011 – 12/31/2012)
Library Board	One ~ 5-year term (1/1/2011 - 12/31/2015)
Fair Board	Three ~ 3-year terms (1/1/2011 - 12/31/2013)
Corrections Advisory Board (Business Sector)	One ~ 1-year term (1/1/2011 - 12/31/2011)
Park and Recreation Committee	Three ~ 3-year terms (1/1/2011 - 12/31/13)
Community Action Agency (CAA)	Two ~ 5-year terms (1/1/2011 – 12/31/2015)
Board of Health (At-large member)	One ~ 3-year term (1/1/2011 – 12/31/13)

If you are interested in serving on any of these boards, please submit a letter of interest to: Menominee County Board of Commissioners, 839 Tenth Ave, Menominee, MI 49858. Letters of interest are **due November 24, 2010 at 3:00 PM**.

Please contact Sherry at (906) 863-7779 for a brief description of appointment duties and/or responsibilities for your board of interest.

Eagle Herald – Journal (and extra) - Luft's

Please publish twice – once the week of Nov. 8, and the second the week of Nov. 15, 2010 ~ in the most cost efficient way to the county

Bill to: Menominee County Board of Commissioners
Administrator's Office
839 10th Ave.
Menominee, MI 49858

Sherry Smith

From: Leslie Negro [negsml@charter.net]
Sent: Wednesday, November 24, 2010 12:18 PM
To: Sherry Smith
Subject: Submit Your Letter of Interest to Serve on a Board Here Submission

RECEIVED
11/24/10
12:19 pm
Menominee County Administrator

First Name: Leslie

Last Name: Negro

Address: W5131 Number 41 Rde

City: Hermansville

Zip Code: 49847

Email Address: negsml@charter.net

Phone Number: 906-498-7639

Board(s) of Interest: Building Code - Construction Board of Appeals

Related Experience/Qualifications: I have a back ground in the contruction field. I am a pipefitter by trade. I estimate, coordinate jobs and supervise employees. I have 30 + years experience in the construction field.

Dec. 3, 2010

To: Menominee Co. Board

COPY

Re: Library appointment

Dear Sirs,

I have served on the Menominee Co. Library Board for 20 years + the time for retirement has arrived. I have enjoyed my time On the Board and am very proud of our library.

I am writing to recommend Joan Fries as my replacement on the Board. I have known Joan for many years and know that she is indeed a supporter + friend of the library. She volunteers at the library for storytime and for years took her class to the library weekly. She would be an asset on the Board.

All of us in Menominee County are fortunate to have the Library and I thank you for all of your support over the years.

Sincerely,

Ahrlene Parsons
W5340 Co. Rd 366
Daggett, Mi 49821

RECEIVED
11/22/10
Menominee County Administrator

Joan R. Freis
W3824 Town Hall Lane
Wallace, MI 49893
November 19, 2010

Menominee County Board of Commissioners
839 10th Avenue
Menominee, MI 49858

Dear Menominee County Board of Commissioners,

I am writing to express interest in serving on the Menominee County Library Board for the available 5-year term.

After graduating from the University of Michigan in 1977 with a B.S. in Special Education I moved to Menominee County to pursue my teaching career. I taught special education with the Menominee County Intermediate School District for 33 years and have just retired. I reside on a family dairy farm in Wallace with my husband. We have raised three grown sons.

I have a life-long love of reading and have used the library frequently throughout my years in Menominee County. In addition, I brought my class to the library on a weekly basis to expose them to its benefits. This library is an asset to the community and I want to see it continue to thrive and be a resource for all county residents. I am a current member of Friends of the Library and have worked on their book sales.

I have the time and interest to serve on the Menominee County Library Board. Please consider me for this appointment.

Sincerely,

Joan R. Freis

Joan R. Freis

RECEIVED
11/23/10
Menominee County Administrator

November 23, 2010

Menominee County Board of Commissioners

c/o County Administrator, Brian Bousley

839 Tenth Avenue

Menominee, MI 49858

RE: MENOMINEE COUNTY LIBRARY BOARD

Enclosed is my application for a term on the Menominee County Library Board.

I am an avid reader and user of the library. It is a wonderful resource for the community, especially in the mid-county area.

Should you find this application acceptable, I would appreciate an appointment to the Library Board.

Thank you for taking time to review my application. Should you have any further questions or require additional information, please feel free to contact me by phone at 906-753-6966.

Respectfully submitted,

Charlene Peterson

Charlene Peterson

N8650 #21.75 ROAD

Stephenson, MI 49887

November 23, 2010

RECEIVED
11/24/10 11:40 AM
Menominee County Administrator

Menominee County Board of Commissioners
Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858

RE: Menominee County Library Board Vacancy

I am writing in regard to the opening on the Menominee County Library Board.

I am writing to express my interest in being appointed to the Menominee County Library Board. I have experience serving on the Board and am familiar with how the Library operates on a day to day basis and its relationship to the Menominee County Board and other entities.

The Menominee County Library and all libraries have always been important to me. They are valuable assets to the community and provide a myriad of resources not found elsewhere. I enjoy being a part of working to improve and increase programs, services and resources the Library can provide for its patrons, the community and the county.

I have background in Human Resources, Personnel and Accounting from working and from school. This has furnished me with skills to deal with various issues the Board encounters. I also have learned much about how a library operates and its part in local and state government.

I would be honored and pleased to be appointed to the Menominee County Library Board.

Sincerely,

Kristin Bates

Kristin Bates
W6450 CR 358
Daggett, Michigan 49821
906-753-6261

RECEIVED
11-10-10
Menominee County Administrator

Mrs. Phyllis Kaczmarczyk
W7709 Co. Rd. 356
Stephenson, MI 49887

November 1, 2010

Menominee County Board of Commissioners
839 10th Ave.
Menominee, MI 49858

RE: Menominee County Fair Board

Dear County Commissioners:

I am writing this letter of my intention to remain on the Menominee County Fair Board. I have been very active with the fair for the past six years as Treasurer of the board.

I work directly with the Fair Manager for the months prior to the fair, during, and in the winter months preparing for the next year.

I am also the Superintendent for the Sheep and Goat Departments and have been for many years.

I thank the Board for my original appointment and I hope to continue for another term on the Menominee County Fair Board.

Sincerely,

Phyllis Kaczmarczyk

Phyllis Kaczmarczyk

Mrs. Sally Ebsch
W7602 Co. Rd. 356
Stephenson, MI 49887

November 8, 2010

RECEIVED
11/19/10
Menominee County Administrator

Menominee County Board of Commissioners
Attn: Gary Eichhorn, Chairman
839 10th Ave.
Menominee, MI 49858

Re: Menominee County Fair Board Appointment

Dear Chairman and Commissioners:

I am very interested in filling a position on the Menominee County Fair Board.

I have been involved with the MC Fair for many years. I began as a young girl showing animals and I have been a 4-H leader for over 20 years in the beef and sheep departments.

I also currently serve on the Jr. Market Livestock Board for the Upper Peninsula State Fair.

I feel the many years of being actively involved with both fairs will serve as an asset to the community. I believe the sustainability of the fair is very important and I would like to be a part of the continuing success of the fair for future generations.

Thank you for your consideration.

Sincerely,

Sally Ebsch

Sherry Smith

From: Scott Duncan [sduncan@smccoop.com]
Sent: Tuesday, November 23, 2010 3:01 PM
To: Sherry Smith
Subject: Submit Your Letter of Interest to Serve on a Board Here Submission

RECEIVED
11/23/10
Menominee County Administrator

First Name: Scott

Last Name: Duncan

Address: w 505 south Drive

City: Stephenson

Zip Code: 49887

Email Address: sduncan@smccoop.com

Phone Number: 906-753-2207

Board(s) of Interest: Menominee County Fair Board

Related Experience/Qualifications: Despite being new to the areea I have experience working with committees and agriculture. I am currently the general manager for Stephenson Marketing Cooperative. Prior to moving to Stephenson I was the president of The Auburn Indiana Kiwanis Club where I served as President. I am very familiar with working on boards and committees. During my youth I was active in 4H and FFA, I was also on the Fulton County Ohio Jr Fair Board. I have experience working with large and small animals.

Sherry Smith

From: William Anderson [taxman01@myway.com]
Sent: Monday, November 22, 2010 2:51 PM
To: Sherry Smith
Subject: Submit Your Letter of Interest to Serve on a Board Here Submission

RECEIVED
11/22/10
Menominee County Administrator

First Name: William

Last Name: Anderson

Address: W4116 US 2 & 41

City: Powers

Zip Code: 49874

Email Address: taxman01@myway.com

Phone Number: 906-497-5466

Board(s) of Interest: Menominee County Fair Board

Related Experience/Qualifications: County resident

Nov. 11, 2010

Dear Brian Bousley,

In answer to your letter of Nov. 5, 2010, I would like to be considered by the Men. County Board of Commissioners for reappointment to the Community Action Agency Board.

Sincerely,

Marylee D. DeGrav

RECEIVED
11-16-10
Menominee County Administrator

RECEIVED
11/18/10
Menominee County Administrator

November 16, 2010

Menominee County Board of Commissioners

839 Tenth Ave.,

Menominee, MI 49858

Dear Commissioners,

I am writing to express my interest in a position with the Community Action Agency board/committee.

I have more than twenty years accounting experience and I am currently the Finance Assistant for the CFO of NEWCAP, a community action agency in Oconto, WI. I know well the challenges that non-profit agencies experience and the opportunities that exist; thus I feel my knowledge in accounting and non-profits would be a good fit. In addition, I have experience as a board member and am currently serving as board member and treasurer for CASA of Menominee County.

Please consider my interest in serving on the CAA board/committee and please feel free to contact me with any questions you have.

Thank you,

Sincerely,

Beth Pletcher

Beth Pletcher

906-370-5840 - Home

920-834-4621 ext 1141 – work

1816 1st Street

Menominee, MI 49858

Sherry Smith

From: Ruby Ivens [rivens@new.rr.com]
Sent: Tuesday, November 23, 2010 3:17 PM
To: Sherry Smith
Subject: Submit Your Letter of Interest to Serve on a Board Here Submission

RECEIVED
11/23/10
Menominee County Administrator

First Name: Ruby

Last Name: Ivens

Address: N 1511 River Dr.

City: Menominee

Zip Code: 49858

Email Address: rivens@new.rr.com

Phone Number: 906-864-4199

Board(s) of Interest: Community Action Agency

Related Experience/Qualifications: November 23, 2009 Menominee County Board Menominee, Michigan Gentlemen: Please accept my application for the Community Action Agency Committee. Interest and qualification as demonstrated by, but not limited to: • previously worked for the coordinating agency that managed the CETA programs and funds. This resulted in my being offered a position as assistant director to the Community Action Agency in Muskegon. • as part of my education worked with preschool children • taught several courses related to client groups and their issues and problems • life long interest and dedication to improving quality of life through being involved and volunteering for the community • strong business skills including budgets and accounting, and research and analytical skills • experience in grant writing • reliable (do what I say I will do and show up for meetings) and work effectively for a common goal • years of experience in organization and process improvement strategies with positive results • education: Ph.D. in Sociology, MBA in management, BS in Education • forward thinking and believe in planning for the future My interest in this committee is to help oversee effective use of programs and funds entrusted to the area for the benefit of residents in need of help. I understand the value of early education, and the needs of foster parent and seniors programs. I believe I will be an asset to this committee. Sincerely, Ruby Ivens N 1511 River Drive Menominee, MI 49858 906-864-4199

Sherry Smith

From: Mari Negro [negsml@charter.net]
Sent: Wednesday, November 24, 2010 12:05 PM
To: Sherry Smith
Subject: Submit Your Letter of Interest to Serve on a Board Here Submission

RECEIVED
11/24/10
12:05 pm
Menominee County Administrator

First Name: Mari

Last Name: Negro

Address: W5131 Number 41 Rd

City: Hermansville

Zip Code: 49847

Email Address: negsml@charter.net

Phone Number: 906-498-7639

Board(s) of Interest: Community Action Agency

Related Experience/Qualifications: I am interested in serving on this board because I have a strong desire to help the people in this county. I donate a great deal of time and energy to many worthwhile projects, events and organizations. Further, I have received services through Community Action in Dickinson County and therefore, possess a keen sense of empathy toward those in need and have some background knowledge of the organization.

RECEIVED
Menominee County Administrator

November 8, 2010

Menominee County Administrator
Attn: Brian Bousley
839 10th Avenue
Menominee, MI 49858

Board Commissioners and County Administrator:

By way of this letter, I am submitting my application for a three-year appointment to the Parks and Recreation Advisory Board. I am currently serving out a vacancy on this board.

I believe I have made some valuable contributions to the Parks board by way of leadership and with some new ideas to help the County Parks system operate in a more fiscally responsible manner. I would like to continue to contribute my time and energy to seeing some of the projects that have been initiated come to fruition.

I am a life-long resident of Menominee County and Lake Township where the "jewel" of the county park system - Shakey Lakes Park - is located. I am very interested in seeing the county parks maintained and kept up to standards as many county residents use them as well as many tourists that pass thru or come to camp, hunt, swim, or fish each year.

I am also aware of the issues related to the Shakey Lakes Park in particular with the handicapped bathhouse requirement; the weed control and potential invasives problems in the lakes.

As a semi-retired dairy farmer, I also have an ongoing interest in seeing the Menominee County Fair held at Shakey Lakes Park. The 4-H Clubs are a vital part of the fair each year therefore I believe it needs to be perpetuated.

Thank you for your consideration for a seat on the Parks and Recreation Board for the upcoming 3-year term. I look forward to being re-appointed to the Parks Board and helping with the various projects that are currently in the works.

Sincerely,

Bob Desjarlais
N9166 Cheese Factory Road
Daggett, MI 49821
906-753-4387

November 12, 2010

RECEIVED
11/18/10
Menominee County Administrator

Menominee County Board of Commissioners
839 Tenth Avenue
Menominee, MI 49858

re: Service on the Park and Recreation Committee

Dear Sirs:

With this letter, I would like to express my interest in serving on the Park and Recreation Committee.

As an avid kayak-er, cyclist and camper, I am a frequent visitor to many of our wonderful county parks. They certainly offer both residents and visitors a wide variety of recreational opportunities. They are clean, well-equipped and obviously very well-managed. In fact, we routinely take visiting friends and relatives to these facilities just to show them how wonderful they are. I am proud of our park system and feel indebted to those who had the foresight to establish them many years ago.

I believe that I can offer the following to the committee:

Dedication: I believe in our park system and in our responsibility as a county to provide high quality recreational facilities and activities. We also need to do whatever is necessary to preserve this precious resource for future generations.

Time: As a semi-retired teacher, I still instruct one class per day, I have the time to devote to this position.

Experience working with others: My 32 years in the classroom both as an instructor and school district program director taught me to work effectively with a wide variety of people. In that capacity, I served on many committees that oversaw existing programs (including the budget) and that developed solutions to problems. My co-workers found me to be a good listener and a a tireless advocate of consensus building by exploring and discussing every aspect of an issue or problem.

Familiarity with many parks: As a visitor to countless parks in the US, Europe, and Central America, I have come to realize what distinguishes an "effective" park, one that meets the various needs of both residents and visitors, from a park that few care to visit.

Communication abilities: In addition to English, I speak fluent German and Spanish.

My Spanish skills in particular could be helpful in public relations efforts with our immigrant population. I also have much experience speaking in front of groups.

The residents of Menominee County can be justly proud of their county parks, and I would consider it an honor to serve with others who share my interest in preserving and improving this outstanding resource. I hope you will give this letter of interest your serious consideration. Thank you.

Sincerely yours,

Glenn D. Cody
N8536 Pelkey Road K-3
Stephenson, MI 49887

906.374.0408

glenn.cody@gmail.com

RECEIVED
11/23/10
Menominee County Administrator

First Name: Ruby

Last Name: Ivens

Address: N 1511 River Drive

City: Menominee

Zip Code: 49858

Email Address: rivens@new.rr.com

Phone Number: 906-864-4199

Board(s) of Interest: Menominee County Park & Recreation Committee

Related Experience/Qualifications: November 23, 2009 Menominee County Board Menominee, Michigan Gentlemen: Please accept my application to continue on the Parks and Recreation Committee. Interest as demonstrated by: • familiar with the parks in the county •visited and used parks throughout this state and several other states • researched park costs and amenities in Michigan and nearby states • wrote the survey to determine residents' interest and usage in township parks • on the Heritage Route committee until a change of the township supervisor Qualifications include but not limited to: • completed workshops/classes in "Citizen Planner" program (land development and usage) and received the designation of Master Planner • life long interest and dedication to improving quality of life through being involved and volunteering for the community • strong research and analytical skills • experience in grant writing • reliable (do what I say I will do and show up for meetings) and work effectively for a common goal • years of experience in organization and process improvement strategies with positive results • education: Ph.D. in Sociology, MBA in management, BS in Education • forward thinking and believe in planning for the future My interest in this committee is to help develop plans and make decisions that provide places and activities in this county that meet the interests of the residents. The work of this committee should increase the probability that Menominee County is a destination for the people seeking excellent recreational facilities, thus contributing to the economic welfare of this county. Currently, I am serving on this board. I have never had a felony charge against me. Sincerely, Ruby Ivens N 1511 River Drive Menominee, MI 49858 906-864-4199

Robert C. Burie
W3598 Co. Rd. 338
Wallace, MI 49893
Phone: 863-9088

RECEIVED
11-16-10
Menominee County Administrator

10 November 2010

Menominee County Board of Commissioners
Menominee County Court House
839 - 10th Avenue
Menominee, MI 49858

Sirs:

I am writing to ask for reappointment to the Menominee-Delta Health Department Board; mostly, because I believe some continuity needs to be maintained. Given the politics of Menominee County, there has been steady turnovers of representation on the health board.

Past practice was that the chairmanship was alternated between the two counties. This has not happened in over ten years; and, needless to say, the chair has stayed with Delta County.

One of the results of this is that the chair and the department administrator converse by phone and supposedly make board meetings unnecessary as at least three , if not more, board meetings have been cancelled this past year.

I don't believe this is good policy for either county to maintain. Thanks for your consideration.

Very truly yours,

Bob Burie

Robert C. Burie

P.S. As an aside –I have not received compensation for travel since my appointment. I don't mind making a contribution to my community; but, any new appointment you might make should be aware of this or the situation corrected.

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Planning Commission**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Planning commission letters of interest were due to the admin office on Nov. 12th. We've received two letters from the general public and two responses from letters sent out by the admin. office for nominations.

RECOMMENDED MOTION

Allow time for nomination letters and forward to the board for designation of appointments.

12/14/2010 – Appoint members to create the Planning Commission according to the "Planning Commission Ordinance" adopted on 5/25/2010.

Submitted by: Brian Bousley **12/03/2010**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Letters requesting nominations were sent to:

MI Dept. of Natural Resources: Two year term
Nominee: ***None***

Menominee County Chapter of Farm Bureau: Two year term
Nominee: ***Warren Suchovsky***

Menominee County Conservation District: Two year term
Nominee: ***None***

Menominee County Township Association: One year term
Nominee: ***Lillian Schultz***
Joseph Linder

Menominee County ISD: Two year term
Nominee: ***Roger Cole***
Larry Godwin

Menominee Business Development Corporation: Three year term
Nominee: ***Nancy Douglas***

Menominee County Road Commission: Two year term
Nominee: ***Darrell Moilanen***
William Anderson

Delta-Menominee Public Health: Three year term
Nominee: ***Mike Snyder***
Patti Miller-Arsineau

Advertisement requesting letters of interest due/received by Nov. 12, 2010

Citizen at large member representing interests of Menominee County (one year term)
Nicole Oja
Wayne Erickson

Citizen member representing the environmental interests of Menominee County (one year term)
None

Member representing recreational and tourist interests of Menominee County (one year term)
None

Menominee County Planning Commission
Initial Appointments to the commission as outlined the
Ordinance approved on May 25, 2010

The Commission shall consist of seven (7) members appointed by the Menominee County Board of Commissioners. To be qualified to be a member and remain a member of the Planning Commission, the individual shall meet the following qualifications:

1. shall be a qualified elector of Menominee County.
2. shall not hold any elected office or employment with the local unit of government unless individual is a current Menominee County Board Commissioner (see Section 102. D. 10).
3. shall meet the conditions provided for each individual member in sections 102.B, *102.C,* 102.D, and *102.E* of this Ordinance, except the geographical location of the individual's residency may be considered optional.

B. Members shall be appointed for three-year terms. However **when first appointed a number of members shall be appointed to one-year, two-year, or three-year terms such that, as nearly as possible, the terms of ⅓ of all commission members will expire each year.** If a vacancy occurs, the vacancy shall be filled for the unexpired term in the same manner as provided for an original appointment such that, as nearly as possible, the terms of ⅓ of all commission members continue to expire each year.

C. **Every reasonable effort shall be made to insure that the membership of the county planning commission includes a member of a public school board, or an administrative employee of a school district included, in whole or in part, within the county's boundaries.**

D. The membership shall be representative of the important geographic and interest segments of Menominee County and may be chosen from the following 9 categories. One Commissioner shall be appointed from category 10.

1. One citizen **at-large member representing interests of Menominee County** may be appointed for a three year term of office, or remainder of an unexpired term of office who meet the following conditions:
   a. shall be appointed from names submitted in response to advertisements in a newspaper with paid circulation in Menominee County, and;
   b. shall be a resident of Menominee County.
2. One **citizen member representing the environmental interests** of Menominee County may be appointed for a three year term of office, or remainder of an unexpired term of office, who meet the following conditions:
   a. shall be a resident of Menominee County.
3. One citizen **member representing the agricultural, forestry, land use interests** of Menominee County may be appointed for a three year term of office, or remainder of an unexpired term of office, who meet the following conditions:
   a. shall be
      (1) a member of the County Conservation District Board, or
      (2) a member of the board of the County Chapter of Farm Bureau, or
      (3) a professional forester with his or her business office in the county, or
      (4) an employee of the United States Forest Service, or Michigan Department of Natural Resources; and
   b. shall be appointed by the Menominee County Board of Commissioners from names nominated by the County Conservation District Board, County Chapter of Farm Bureau, the United States Forest Service, Michigan Department of Natural Resources, professional foresters in the county; and shall be a resident of Menominee County.
4. One citizen **member representing the governmental municipal interests** of the county may be appointed for a three year term of office, or remainder of an unexpired term of office, who meets the following conditions:
   a. shall be appointed by the County Board from names nominated by the Menominee County Chapter of the Michigan Townships Association; and
   b. shall be a resident of a township (not a village or city).

5. One citizen **member representing the educational interests of the County** may be appointed for a three year term of office, or remainder of an unexpired term of office, or **an initial two year term of office**, who meets the following conditions:
   a. shall be appointed by the County Board from names nominated by school district board(s) of education included, in whole or in part, within the county's boundaries; and
   b. shall be a member of a public school board or an administrative employee of a school district included, in whole or in part, within the county's boundaries; and
   c. shall be a resident of Menominee County.
6. One **member representing recreational and tourist interests** of the County may be appointed for a three year term of office, or remainder of an unexpired term of office, who meets the following conditions:
   a. shall be a resident of Menominee County.
7. One citizen **member representing the industrial and economic interests** of the county may be appointed for a three year term of office, or remainder of an unexpired term of office, who meets the following conditions:
   a. shall be a member in good standing of one of the county-wide non-profit corporations with its corporate office in the county, or a Menominee County funded agency, whose bonafide purpose is to promote business, commerce, and industry in Menominee County; and
   b. shall be appointed from names nominated by county-wide non-profit corporations with their corporate office in Menominee County whose bonafide purpose is to promote business, commerce and industry in the county; and
   c. shall be a resident of Menominee County.
8. One **member representing the transportation and communication interests** of the county may be appointed for a three year term of office, or remainder of an unexpired term of office, who meets the following conditions:
   a. shall be a member of the Menominee County Board of Road Commissioners or the Manager of the Menominee County Road Commission; and
   b. shall be a resident of Menominee County.
9. One **member representing sanitation, environmental health, housing, and human services interests** of the county may be appointed for a three year term of office, or remainder of an unexpired term of office, who meets the following conditions:
   a. shall be an employee of the environmental health division of the public health department, or district, which has jurisdiction in Menominee County, or a member of a county housing commission or county-wide housing organization, or a member in good standing of a county-wide human services coordination organization; and
   b. who shall be appointed from names nominated by the environmental health division of the public health department, or district, which has jurisdiction in the County, the housing commission, a housing organization, and a human services coordination organization.
   c. shall be a resident of Menominee County.
10. One **member shall be a member of the Menominee County Board of Commissioners.**
   a. shall be appointed for a term of office which is concurrent with the elected position on the Menominee County Board.

E. A member of the County Board/Chief Administrative Officer/and person appointed by the Chief Administrative Official, or the chief elected official of the County shall not be chair of the Commission.

Brian Bousley

From: Peter Kleiman Sr [pkleiman@up.net]
Sent: Tuesday, November 09, 2010 11:16 AM
To: Brian Bousley; Marc Kleiman
Subject: Menominee Planning Commission Appointment

RECEIVED
11/9/10
Menominee County Administrator

November 9. 2010

To: Menominee County Board of Commissioners,

Menominee County Farm Bureau, which is the largest general farm organization in Menominee County, would like to rccommend Warren Suchovsky for appointment to the Menominee County Planning Commission. Warren has been involved in agriculture all his life as either a dairy farmer or logger.

Warrren has also served on many boards and organizations his whole life. Warren is a former, school board member and county commissioner. Warren also worked on forming Lake Townships planning commission as well as many state organizations boards and advisory committees in forestry. Warren also serves on DNR advisory committees.

We believe Warren Suchovsky would be a valuable assets to the Menominee County Planning Commission and hope the commissioners will give him consideration for the position.

Sincerely,

Menominee County Farm Bureau President

Peter J. Kleiman

November 10, 2010

RECEIVED
11/12/10
Menominee County Administrator

Brian Bousley

Menominee County Administrator

839 10th Avenue

Menominee MI 49858

Brian:

At the Michigan Township's meeting on November 7, 2010, two names were presented for the position on the Menominee County Planning Commission as per your request.

They are as follows: Lillian Schultz and Joe Linder.

We would highly recommend either person as an asset to the County Planning Commission.

Thank you.

Sincerely,

Bob Desjarlais

Bob Desjarlais

President

MTA for Menominee County

Public Health
Delta & Menominee Counties

2920 College Avenue
Escanaba, Michigan 49829
Ph:(906)786-4111 - Fax:(906)786-7004

www.phdm.org

909 Tenth Avenue
Menominee, Michigan 49858
Ph:(906)863-4451 - Fax:(906) 863-7142

RECEIVED
11/19/10
Menominee County Administrator

November 18, 2010

Brian R. Bousley, County Administrator
Menominee County Board of Commissioners
839 10th Avenue
Menominee, MI 49858

Dear Brian,

At its November 17 meeting, the Board of Health considered your request for nominations of two employees of the environmental health division of Public Health, Delta & Menominee Counties who are willing to serve on the Menominee County Planning Commission. The following two individuals were nominated by the Board of Health for the County Board's consideration:

Mike Snyder, RS, Environmental Health Director
2920 College Avenue
Escanaba, MI 49829
906-786-9692
msnyder@phdm.org

Patti Miller-Arsineau, RS, EH Specialist
909 Tenth Avenue
Menominee, MI 49858
906-863-4451
pmiller-arsineau@phdm.org

Should you have any questions, please feel free to contact me at (906) 789-8126.

Sincerely,

Barbara Chenier

Barbara Chenier, MA
Health Officer/Administrator

November 2, 2010

RECEIVED
11/4/10
Menominee County Administrator

Menominee County Board of Commissioners
839 Tenth Ave.
Menominee, MI 49858

RE: Menominee County Planning Commmsion

Dear County Board of Commissioners:

My name is Nicole Marie Oja, I am a resident of Hermansville in the Township of Meyer and County of Menominee here in the State of Michigan. I am submitting this letter of interest for the open position of "Citizen At-Large" on the Menominee County Planning Commission. I have a BS in Business Administration and currently working on my MBA (just over half done). I anticipate graduating with my MBA in December, 2011. My major is Management and my minor may be in Public Administration or Human Resources, I am undecided at this time. I wish to be on the planning committee because I am very interested in serving my community and improving the quality of life here in Michigan and Menominee County. I have over 10 years experience in banking and over 7 years experience in business administration and management. I am currently a volunteer EMT on the Hermansville Rescue Squad and a volunteer fireman on the Meyer Township Fire Department. I have previously served as a volunteer on the Meyer Township EDC Board and Meyer Township Board of Review. I have also attended the MSU Citizen Planner Program.

I am a very outgoing individual with strong leadership skills. It would be my pleasure to serve on the planning commission if selected. I can be reached anytime at (906)280-7481.

Sincerely,

Nicole M. Oja
N17478 Vega Road O 1
Hermansville, MI 49847
(906) 280-7481

Wayne A. Erickson
Attorney At Law
2012 Tenth Street
Suite 4
Menominee, Michigan 49858
(906) 863-7853 (906) 863-7854

COPY
RECEIVED
11/12/10
Menominee County Administrator

November 10, 2010

Menominee County Courthouse
Attn: Brian Bousley, Administrator
839 Tenth Avenue
Menominee, MI 49858

Re: Menominee County Fair Board

Dear Mr. Bousley:

This correspondence is to inform you that I do not wish to be reappointed to the Menominee County Fair Board. I have enjoyed my years of service on the board and feel it is time for someone else to be seated on the Fair Board. I would, however, like to express an interest in an appointment to the Menominee County Planning Commission.

Sincerely;

Wayne Erickson

Wayne Erickson

WE:jmc

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Miscellaneous Bills**
DEPARTMENT:	**Administration/Board**
ATTACHMENTS:	**Yes**

SUMMARY:

Board to review recently submitted Miscellaneous Bills as paid on November 10 & 12 in the amount of $195,749.72

RECOMMENDED MOTION

To Approve Miscellaneous Bills as paid on November 10 & 12 in the amount of $195,749.72.

Submitted by: Brian Bousley _____ 12/03/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-635 B&G/Hospital Operation
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
276 CERT-Citzns Emerg. Response Team
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

MENOMINEE COUNTY
Claims Audit Report

APPROVED
NOV 10
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	$Amount	Sep Ck	Claim Total
Bank Account: General							
AIR COOLED ENGINES							**$12.54**
14835	10/21/2010	152666	Husky Acc Summer B & C	208-751-930.02	12.54		
American Welding & Gas, Inc.							**$31.26**
14810	10/4/2010	01015759	Oxygen	205-315-755.00	12.06		
14811	10/29/2010	00634213-00	Oxygen	205-315-755.00	19.20		
Anderson, Garry							**$61.00**
14716	11/3/2010	Reimbursement	Mileage 10/12 - 10/28	101-101-860.03	61.00		
AT&T - Aurora, IL							**$1,694.22**
14703	10/19/2010	906863661410	October 19 - November 18, 2010	266-325-850.00	152.75		
14729	10/19/2010	906863444110	Sheriff's Office - Telephone Services	101-103-850.00	311.50		
14752	11/1/2010	906R41083911	November 1 - November 30, 2010	101-103-850.00	692.00		
14753	11/1/2010	906753458211	Shakey Lakes Park - November 2010	101-103-850.00	39.21		
14754	11/1/2010	906753220911	Annex - November 2010	101-103-850.00	205.26		
14765	10/19/2010	906863202310	October 19 - November 18, 2010	101-103-850.00	293.50		
AT&T Global Services, Inc.							**$3,150.00**
14751	11/1/2010	MI662105	Maintenance Billing - 11/13/10 - 2/12/11	101-103-850.00	3,150.00		
AT&T Long Distance							**$191.64**
14769	10/19/2010	854528091	Telephone Services	101-103-850.00	191.64		
Auto Parts Pitstop, Inc.							**$32.98**
14786	10/26/2010	32365	Sway Bar Kit	208-751-930.02	32.98		
Automated Business Equipment							**$1,500.00**
14747	10/11/2010	13864	Glory currency counter	517-252-970.000	1,500.00		
Badger Mailing & Shipping							**$759.21**
14837	11/1/2010	31205	Annual Maintenance Contract for Haslei	101-253-729.01	720.50		
14838	11/1/2010	31245	Pressure Sensitive Tapes	101-253-729.01	38.71		
Banc of America Leasing							**$711.63**
14696	10/22/2010	011682398	Probation/Parole Office -November 201	101-131-942.00	139.97		
14804	10/22/2010	011682399	November 2010 - Sheriff & MSU	101-301-934.00	317.84		
14804	10/22/2010	011682399	November 2010 - Sheriff & MSU	101-261-942.00	253.82		
Bastien Family Enterprises, LL							**$1,525.00**
14771	10/29/2010	October 2010	Tax Forfeiture Notifications - Served 10/	517-252-801.00	1,525.00		
Bob Barker Company, Inc.							**$271.26**
14798	10/26/2010	WEB000146703	Inmate Supplies	101-301-770.00	271.26		
BS&A Software							**$1,060.00**
14708	11/1/2010	069648	November 1, 10 - November 1, 11 Annu	101-103-857.00	1,060.00		
BUSINESS ON WHEELS							**$156.87**
14687	10/31/2010	10674	79 Chevy Dump Truck - Maintenance	208-751-930.02	156.87		
Cellcom Wisconsin RSA 04							**$713.43**
14710	10/5/2010	002-00214752	Cellular Service	296-669-850.00	71.80	x	
14710	10/5/2010	002-00214752	Cellular Service	101-132-850.00	68.22	x	
14809	10/27/2010	002-01524254	Cellular Services	101-426-755.00	12.43	x	
14809	10/27/2010	002-01524254	Cellular Services	101-301-850.00	560.98	x	
Cherry Lan Systems, Inc.							**$851.40**
14718	11/1/2010	CL01010	October 2010 - 387 Documents	256-277-857.00	851.40		

APPROVED
NOV 0
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
CITY OF MENOMINEE - 2511 10TH ST.							**$3,179.63**
14705	11/10/2010	Monthly Rent	December 2010 Rent	266-326-942.00	351.67		
14812	10/27/2010	2628	August 2010 Gasoline Sales	205-315-742.00	2,827.96		
City of Stephenson - P.O. Box 467							**$257.41**
14690	10/26/2010	709	Electric/Water/Sewer - October 2010	101-261-920.01	16.00		
14690	10/26/2010	709	Electric/Water/Sewer - October 2010	101-261-920.02	30.00		
14690	10/26/2010	709	Electric/Water/Sewer - October 2010	101-261-920.03	211.41		
CLOVERLAND PAPER CO							**$431.81**
14742	10/29/2010	93535	Toilet Tissue	101-265-755.01	112.98		
14755	11/5/2010	93599	Liner's	101-265-755.01	61.70		
14757	10/22/2010	93414	Tidyfoam	101-265-755.01	38.89		
14758	10/22/2010	93415	Tidyfoam	101-265-755.01	38.89		
14759	10/22/2010	93473	Wet Mop, Tissue, Towels, Cleaner	101-265-755.01	179.35		
COHL STOKER & TOSKEY P C							**$427.80**
14725	10/31/2010	39629	Legal Services	101-211-807.00	427.80		
CVS Pharmacy Inc.							**$19.52**
14801	10/18/2010	6005432044049416	Inmate Medications	101-301-770.02	19.52		
Dennis-Ruleau, Dawn							**$695.39**
14714	11/3/2010	October 2010	Crisis Intervention	296-668-801.00	670.00		
14779	11/9/2010	4324	Community Beautification Supplies Reir	296-667-801.01	25.39		
Dept of Human Service							**$2,383.12**
14770	10/29/2010	Refund	Unspent BWEF Funds	215-141-801.01	2,383.12		
Dickinson County Treasurer							**$21,199.93**
14760	10/22/2010	Circuit Court 2010	3rd Quarter	101-131-702.00	18,786.55		
14764	10/22/2010	West Law 2010	4th Quarter	269-145-801.00	2,413.38		
Dreamscape Communications							**$69.99**
14692	9/27/2010	w574	Wireless Internet - November 2010	101-261-850.00	69.99		
DTE Energy							**$67.28**
14691	10/26/2010	462245200011	Annex - October 2010	101-261-920.04	67.28		
EAGLEHERALD PUBLISHING, LLC							**$275.62**
14682	10/31/2010	October 2010	Advertising	101-101-901.00	49.72		
14694	10/31/2010	1418	District Court	101-136-802.00	148.05		
14794	10/31/2010	1422	October 2010 Advertising	101-301-755.00	77.85		
ESSER PAINT & GLASS							**$71.00**
14780	9/20/2010	2534	Bottom Door Pivot	101-265-801.00	71.00		
FRIEND OF COURT ASSOCIATION -							**$275.00**
14697	11/1/2010	Dues	2011 FOCA Dues	101-141-802.00	275.00		
Friends Ofc Prod Whse Direct							**$482.50**
14699	10/27/2010	012928 - Q0687	FOC - Office Supplies	101-141-727.00	302.52		
14750	11/5/2010	012992I	Toner Cartridge - FOC	101-141-727.00	179.98		
Furlong, James							**$40.00**
14773	11/1/2010	Reimbursement	Mileage 10/12 & 10/13/2010	101-101-860.02	40.00		
Governmental Products LLC							**$189.88**
14715	10/29/2010	2353	2 Part Receipt Books	101-253-727.00	189.88		

APPROVED
NOV 0
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

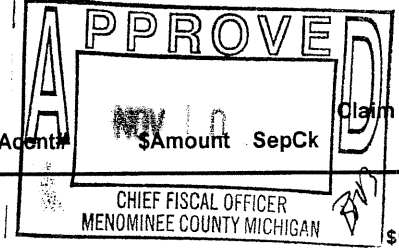
Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
GREAT AMERICAN DISPOSAL CO THE							**$1,054.64**
14678	9/30/2010	09X00432	Shakey & Kleinke Garbage Removal - S	208-751-942.00	1,007.04		
14723	10/31/2010	OAX00207	Annex - Garbage Removal	101-261-930.04	47.60		
Hartz, John							$52.50
14739	10/30/2010	Reimbursement	Mileage & Per Diem	101-101-860.08	52.50		
Hashimoto Sewer Service, Inc.							**$205.00**
14781	10/26/2010	8692	Service Maintenance - Kitchen Grease I	101-265-801.00	205.00		
Home Acres Building Supply							**$52.93**
14669	10/31/2010	12021264-00	12 GA 12' Wire - Court Remodeling Pro	101-103-970.04	52.93		
Honeywell International Inc.							**$1,714.97**
14665	10/26/2010	976303	Software Maintenance	101-265-934.00	1,714.97		
J S ELECTRONICS, INC.							**$878.28**
14704	11/1/2010	16138	Tower Lease November 2010	266-326-942.00	425.00		
14706	11/1/2010	16144	Co Law & Fire/Rescue down - Bagley	266-325-934.01	368.64		
14807	10/29/2010	16127	Radio Maintenance - Garbled Audio on	101-301-934.01	84.64		
Jennifer Brunelle							**$123.45**
14712	11/2/2010	Reimbursement	Teen Court Supplies & Mileage	296-669-860.00	64.50		
14712	11/2/2010	Reimbursement	Teen Court Supplies & Mileage	296-667-801.02	7.98		
14778	11/9/2010	4323	Teen Court Training Supplies Reimburs	296-667-801.02	50.97		
Joel Hensley, RN							**$400.00**
14790	10/31/2010	Blood Draw	October 2010	101-267-801.01	400.00		
Kleiman, Marc							**$144.00**
14717	11/3/2010	Reimbursement	Mileage 10/18 & 11/2/2010	101-262-860.00	102.00		
14763	11/1/2010	Reimbursement	Mileage 10/12 & 10/28/2010	101-215-860.00	42.00		
Kulwich, Gerald							**$357.87**
14711	11/2/2010	Mileage	Mileage	296-669-860.00	345.90		
14776	11/9/2010	Reimbursement	Teen Court - Supplies	296-667-801.02	11.97		
LANG BERNARD							**$423.50**
14772	10/29/2010	Reimbursement	Mileage 10/7 - 10/28/2010	101-101-860.01	423.50		
LENCA SURVEYING							**$5,983.20**
14671	11/6/2010	10154	Monumentation	243-246-801.07	2,567.80		
14671	11/6/2010	10154	Research	243-246-801.08	320.00		
14746	10/31/2010	10152	Remon Project Yr 2010 - Oct 11 to Oct :	243-246-801.07	2,330.40		
14746	10/31/2010	10152	Remon Project Yr 2010 - Oct 11 to Oct :	243-246-801.08	420.00		
14767	10/26/2010	10146	Professional Land Surveying Services 1	101-103-755.00	345.00		
Linderoth, Janis							**$94.00**
14670	11/8/2010	Reimbursement	Mileage	101-101-860.09	44.00		
14670	11/8/2010	Reimbursement	Per Diem	101-101-710.00	50.00		
MAED							**$100.00**
14748	11/2/2010	Dues	2011 Membership - MI Assoc Equalizati	101-257-802.00	100.00		
Marinette County Sheriff Dept.							**$30.00**
14787	11/2/2010	10-13410-DP	Service & Mileage Charges	101-267-804.00	30.00		
Marinette-Menominee Area							**$200.00**
14713	10/12/2010	9020	Leadership Academy - Jennifer Brunelle	101-132-802.00	200.00		
Marks Septic Service							**$1,249.00**
14744	10/30/2010	299	Pump Tanks-Bailey,Stoney Pt,River,Kle	208-751-801.00	1,249.00		

APPROVED
NOV 10
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepChk	Claim Total
Bank Account: General							
Maureen Charlevoix							**$306.72**
14749	11/1/2010	Reimbursement	Mileage & Meals 10/19 - 10/29/10	101-131-860.00	306.72		
Maximus, Inc.							**$1,890.40**
14702	11/4/2010	101338.01.02.01-004	PA DHS-286 billings - 4th Qtr 2010	101-267-801.00	700.00		
14788	11/1/2010	102732.01.01.01-004	Preparation of the FOC DHS-286 billing	101-141-801.00	1,000.00		
14789	11/1/2010	101271.01.01.01-008	4th Qtr of FY 2010 Scantrol Timesheets	101-141-801.00	190.40		
Meintz, Charlie							**$70.00**
14675	11/4/2010	Reimbursement	Mileage	101-101-860.04	70.00		
Menards - Marinette							**$263.29**
14782	10/13/2010	87858	Red Oak Board	101-265-755.00	23.76		
14783	10/25/2010	90896	Sandpaper, Extension, Batteries	101-265-755.00	29.94		
14784	10/22/2010	90332	Credit Memo - 76557	101-103-970.04	-9.92		
14785	11/1/2010	76557	District Court Renovation Supplies	101-103-970.04	152.03		
14836	7/7/2010	62065	Shovel, Level, Nails, Hammer Spade Bi	101-265-931.00	67.48		
MENOMINEE COUNTY JOURNAL							**$130.25**
14685	11/1/2010	150	Advertising - October 2010	101-101-901.00	30.00		
14686	11/1/2010	149	Advertising - October 2010	101-101-901.00	74.25		
14695	11/1/2010	51	District Court - Position Available	101-136-802.00	26.00		
MENOMINEE COUNTY ROAD COMMISSI							**$58.41**
14808	11/3/2010	10459	Power to Radio Tower - September 201	101-301-934.01	58.41		
MI Assoc. of County Treasurer							**$150.00**
14701	11/3/2010	Dues	2011 Membership dues	101-253-802.00	150.00		
MID-COUNTY SMALL ENGINES, LLC							**$14.95**
14741	10/13/2010	646	Parks - Mix Oil	208-751-742.00	14.95		
MILLERS ACTION OFFICE SUPPLY I							**$112.88**
14664	11/8/2010	072998I	Office Supplies - Clerk's Office	101-215-727.00	13.47		
14762	10/29/2010	072790I	CD's, Stamps, Bookeneds, Binders	101-215-727.00	99.41		
NERATS PLUMBING AND HEATING IN							**$41.50**
14684	10/4/2010	16207	Miscellaneous Fittings	101-265-755.00	41.50		
NKS Tire & Service, Inc.							**$240.00**
14819	11/8/2010	69743	Wheel Hub Assembly & Installation	205-315-934.02	240.00		
Office Depot, Inc.							**$66.48**
14736	10/20/2010	538090691001	District - Folders	101-136-727.00	66.48		
PAIDL'S TRUE VALUE HARDWARE							**$200.71**
14821	6/21/2010	B1474	Spray Paint	208-751-930.03	1.29		
14822	6/22/2010	B1585	Parks Supplies	208-751-930.03	18.99		
14823	6/30/2010	B2204	Keys	208-751-930.03	3.78		
14824	8/1/2010	B4237	Padlock & Key Rings	208-751-930.03	18.27		
14825	8/2/2010	B4293	Key	208-751-930.03	3.78		
14826	8/3/2010	A4082	Command Soap Dish	208-751-930.03	6.99		
14827	9/10/2010	A4805	Roach Killer	208-751-930.03	12.45		
14828	10/14/2010	A8486	Nuts/Bolts/Washers & Gorilla Glue	208-751-984.00	7.79		
14829	10/14/2010	B9153	Lawn Rake (x4)	208-751-984.00	15.96		
14830	10/25/2010	B9887	Photo Battery	208-751-984.00	9.98		
14831	10/3/2010	A7761	Shower Arm Mount	208-751-930.03	7.49		
14832	10/3/2010	B8526	Credit Memo (Adapter & Pipe Tap)	208-751-930.03	-32.78		
14833	10/5/2010	B8494	Pipe Tap, Adapter	208-751-930.03	119.74		
14834	10/11/2010	A8294	Furnace Filter & Duct Tape	208-751-930.03	6.98		

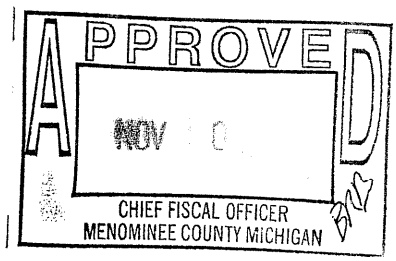
APPROVED
NOV 0
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	Amount	SepCk	Claim Total
Bank Account: General							
Parrette, Kathleen							~~$1,533.33~~
14727	10/28/2010	31	Cleaning Services - October 2010	101-265-801.00	1,533.33		
Pinecrest Medical Center							**$15.00**
14803	11/1/2010	October 2010	Telephone Charges	101-301-850.00	15.00		
Quill Corporation							**$452.16**
14791	10/27/2010	8920215	Printer Cartridge, Desk Pad	101-301-727.00	93.17		
14799	10/25/2010	8858595	Ink Cartridge, Batteries, Envelopes	101-301-770.00	273.50		
14800	10/27/2010	8976302	Foil Sheets	101-301-770.00	85.49		
Randall Phillipps							**$137.50**
14721	11/9/2010	2007-12208-DP	Court Appointed Legal - Tanguay	101-132-807.00	25.00		
14732	11/1/2010	Court Appointed Lega	2009-12737-DP & 1998-8653-DS - Willi	101-131-807.00	50.00		
14733	11/1/2010	2007-11986-DP	Court Appointed Legal - Craven	101-131-807.00	25.00		
14734	11/1/2010	1992-6407-DP	Court Appointed Legal - Tanguay	101-131-807.00	12.50		
14735	11/1/2010	2007-12250-DS	Court Appointed Legal - McGillis	101-131-807.00	25.00		
Reinhart Foodservice							**$1,108.03**
14795	10/26/2010	905860	Inmate Groceries	101-301-770.00	555.54		
14796	10/28/2010	906654	Inmate Groceries	101-301-770.00	183.45		
14797	11/4/2010	908759	Inmate Groceries	101-301-770.00	369.04		
Riesterer & Schnell, Inc.							**$177.90**
14688	10/8/2010	6038049	Oil Filter & Blades	101-265-934.00	86.55		
14689	10/11/2010	6038156	Gator	101-265-934.00	91.35		
S & O LOCK AND PHONE SERVICE							**$116.95**
14745	10/29/2010	29661	Hardware & Service Call	101-265-755.00	116.95		
Schrot Sheryl/4-H Agent							**$47.69**
14693	11/2/2010	Reimbursement	Norton AntiVirus Renewal	101-261-752.00	47.69		
Sherwin Williams Company							**$19.98**
14728	10/20/2010	6945-2	Painting Supplies	101-265-755.00	19.98		
Short, Mary Kay							**$95.90**
14666	11/9/2010	Transcripts	M10-3315-FH & M10-3323-FH	101-131-806.00	95.90		
Spades Counseling Agency							**$360.00**
14700	11/3/2010	Wayne H.	Family Counseling 8-5 to 10-20-10	101-131-858.01	360.00		
STATE BAR OF MICHIGAN							**$315.00**
14719	11/9/2010	Dues	2010 - 2011 Membership Dues - Merkel	101-267-802.00	315.00		
State of Michigan - DNRE Cashier's Office ERMD CGL							**$358.00**
14667	11/5/2010	3450-55	Campground License - Shakey Lakes	208-751-755.08	248.00	x	
14668	11/5/2010	3435-55	Campground License - Kleinke Park	208-751-755.08	110.00	x	
STATE OF MICHIGAN-ASSESSOR BRD							**$100.00**
14674	11/9/2010	Renewal	Assessment Administration Certification	101-257-802.00	100.00		
State of Michigan-SupremeCourt							**$1,872.77**
14761	10/22/2010	Circuit Court 2010	4th Quarter	101-131-858.03	1,872.77		
Stellar Pizza, LLC							**$20.00**
14777	10/21/2010	15	Pizza's - Teen Court Supplies	296-667-801.02	20.00		
TARGET INFORMATION MANAGEMENT							**$42.46**
14707	11/1/2010	263042	Felony Comp & Warrant, Complaint Mis	101-267-727.00	42.46		
The First National Bank&Trust							**$32.20**
14698	10/29/2010	628840339	Service Charge	101-141-817.00	32.20		



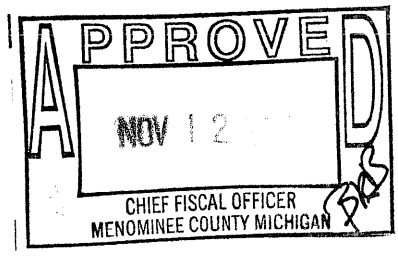
Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	$Amount	SepCk	Claim Total
Bank Account: General							
Time Warner Cable							$121.05
14820	10/30/2010	004-620475202-001	November 6 - December 5, 2010	280-362-755.00	121.05		
Tire Trax							$1,100.38
14792	9/13/2010	1572	Oil & Filter - Impala	101-301-742.00	35.00		
14793	10/15/2010	1703	Oil & Filter - Impala	101-301-742.00	35.00		
14813	9/13/2010	1573	Oil & Filter - Impala	205-315-742.00	35.00		
14814	10/11/2010	1689	Oil & Filter - Taho K-9	205-315-742.00	35.00		
14815	10/4/2010	1644	Brakes - Impala	205-315-742.00	609.28		
14816	11/2/2010	1774	Impala	205-315-742.00	109.00		
14817	10/28/2010	1750	Durango	205-315-742.00	207.10		
14818	10/21/2010	1722	Oil & Filter	205-315-742.00	35.00		
TWIN CITY ELECTRIC							$58.00
14756	11/8/2010	77052	Maintenance - Boiler Pumps	101-265-934.00	58.00		
U.E.S. COMPUTERS, INC.							$1,360.00
14680	11/3/2010	30916	Brunelle & Dennis-Ruleau - virus remov	101-103-857.00	215.00		
14681	11/3/2010	30980	Schroud - Virus Removal	101-103-857.00	105.00		
14709	11/1/2010	53208	Monthly DVD backup & burning	101-103-857.00	100.00		
14726	10/29/2010	30776	Bousley - Outlook Error Message	101-103-857.00	30.00		
14766	10/21/2010	30693	PO# 02514 Installation for VTC & Interc	101-103-970.02	730.00		
14805	10/29/2010	30882	Sheriff - Virus Removal	101-301-934.00	130.00		
14806	11/5/2010	31005	Sheriff - Set Up HP Printer	101-301-934.00	50.00		
Verizon Wireless							$153.54
14740	10/22/2010	2477110668	Building & Grounds - Cellular Services	101-265-850.01	153.54		
WALL LARRY							$1,760.09
14672	11/9/2010	Jardeen	Soft Costs & Program Income Admin Fe	274-690-809.57	1,760.09		
Wallace Building & Supply, Inc							$1,620.00
14679	11/1/2010	83265	Park Building Supplies	208-751-984.00	724.50		
14679	11/1/2010	83265	Park Building Supplies	208-751-756.01	895.50		
Warner, Fredrick							$408.60
14774	11/9/2010	Reimbursement	Mileage 10/1 - 10/28/2010	296-668-801.00	183.00		
14775	11/9/2010	Reimbursement	Can Zone & Community Garden	296-668-801.00	225.60		
Waste Management							$365.58
14768	11/1/2010	1216153-1856-9	Garbage Removal - November 2010	101-265-801.00	365.58		
WEB Communications, Inc.							$1,654.32
14730	10/22/2010	104711	Intercom Additions to Project	101-103-970.02	489.60		
14731	10/22/2010	104710	PO# 02515 SSVE - Intercom Upgrades	101-103-970.02	1,164.72		
Wil-Kil Pest Control							$90.00
14683	10/25/2010	1741306	Courthouse	101-265-801.00	60.00		
14743	10/22/2010	1741343	Annex	101-265-801.00	30.00		
WILLIAMS TRUCKING & EXCAVATING							$3,350.00
14673	11/9/2010	Jardeen	Septic Replacement	274-690-809.57	3,350.00		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							$5,545.59
14676	10/19/2010	0405249882-00001	Electrical Service	208-751-920.01	28.72		
14677	10/19/2010	0405249882-00003	Electrical Service - Kleinke Park	208-751-920.01	54.98		
14720	10/28/2010	0402191663-00001	Health Department - October 2010	101-265-920.03	405.39		
14720	10/28/2010	0402191663-00001	Health Department - October 2010	101-265-920.04	178.49		
14722	10/28/2010	0402047856-00004	Commercial Gas	101-265-920.04	1,581.18		
14724	10/28/2010	0402055840-00001	Electric - Jail	101-265-920.03	3,296.83		

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
WMAM-AM							$110.00
14802	11/1/2010	105291 & 105292	Radio Advertising	101-301-802.00	110.00		
Total Amount for Bank Account: General							$83,899.27



MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
BP							$155.73
14843	11/1/2010	Credit Card	Gasoline Sales October 2010	249-371-742.00	155.73	x	
Cellcom Wisconsin RSA 04							$123.37
14844	11/5/2010	136135	Cellular Service	296-669-850.00	103.43	x	
14844	11/5/2010	136135	Cellular Service	101-132-850.00	19.94	x	
Cooper Office Equipment							$45.00
14842	11/9/2010	71322	Annex - Scanning Issues	101-261-934.00	45.00		
Joel Hensley, RN							$1,365.00
14841	11/12/2010	Nursing Services	9/25/10 - 10/8/10	101-301-770.01	1,365.00		
MID-COUNTY RESCUE SQUAD							$1,000.00
14846	11/12/2010	Appropriation	Yearly Approriation	101-997-999.05	1,000.00		
Pathways Substance Abuse Serv.							$19,154.50
14839	11/10/2010	Convention Facility	April, May, June 2010	101-601-835.01	11,615.50	x	
14840	11/10/2010	Convention Facility	July, Aug, September 2010	101-601-835.01	7,539.00	x	
Straight Stitch							$4,787.03
14845	10/31/2010	1817	PO# 02517 Upholestery of Chairs - Cou	101-103-970.04	4,367.30		
14847	11/10/2010	1826	Additional costs - Courtroom A renovati	101-103-970.04	419.73		
Total Amount for Bank Account: General							$26,630.63



MENOMINEE COUNTY
Claims Audit Report

COPY

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	Claim Total / SepCk
Bank Account: General						
MAC SERVICE CORPORATION						$85,219.82
14848	11/12/2010	1014	8386-400 $83,203.46 8386-401 $2,016.	101-103-712.00	48,282.42	
14848	11/12/2010	1014	8386-400 $83,203.46 8386-401 $2,016.	205-315-712.00	10,260.93	
14848	11/12/2010	1014	8386-400 $83,203.46 8386-401 $2,016.	205-316-712.00	1,576.49	
14848	11/12/2010	1014	8386-400 $83,203.46 8386-401 $2,016.	208-751-712.00	2,069.34	
14848	11/12/2010	1014	8386-400 $83,203.46 8386-401 $2,016.	266-325-712.00	5,256.35	
14848	11/12/2010	1014	8386-400 $83,203.46 8386-401 $2,016.	266-326-712.00	1,490.03	
14848	11/12/2010	1014	8386-400 $83,203.46 8386-401 $2,016.	271-790-712.00	5,104.34	
14848	11/12/2010	1014	8386-400 $83,203.46 8386-401 $2,016.	296-663-712.00	1,241.54	
14848	11/12/2010	1014	Retiree's	701-000-231.09	2,016.36	
14848	11/12/2010	1014	Airport	701-000-231.08	1,517.50	
14848	11/12/2010	1014	EE Contribution	704-000-232.00	7,689.38	
14848	11/12/2010	1014	Co Share	701-000-231.02	398.53	
14848	11/12/2010	1014	Brian's Share	701-000-231.02	214.60	
14848	11/12/2010	1014	Brian's Payment	701-000-231.02	-1,897.99	
Total Amount for Bank Account: General						$85,219.82

APPROVED
NOV 12
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Commissioners Per-Diems/Expenses**
DEPARTMENT:	**Administration/Board**
ATTACHMENTS:	**Yes**

SUMMARY:

Board to review Commissioner Per Diems & Expenses as recently submitted for payment.

RECOMMENDED MOTION

To approve Commissioner per diems & Expenses as recently submitted for payment

Submitted by: Brian Bousley _____ **12/03/2010**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Commissioner Meeting Fee Expense Form

RECEIVED
11/5/10
COPY
Menominee County Administrator

Name of Commissioner Charlie Meintz

$50.00 per meeting - Reg. or Special County Board meeting (Not more than $100 for unrelated meetings on any one day)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
10-12	Board meeting	$50
10-13	parks & Rec.	$50
10-28	Board meeting	$50
Nov-1	Fair Board	$50
Nov-4	Six county	$50
Total Per Diem		$250.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Charlie Meintz

Date: Nov 4 2010

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY
RECEIVED
11/5/10 AA
Menominee County Administrator

Mileage: $.50/mile ~ effective 01 Jan. 2010

*Meals Breakfast ~ up to $7.50
Lunch ~ up to $10.00
Dinner ~ up to $17.50

*must attach receipt for reimbursement

Name: **Charlie Meintz ~ District 4**

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
10-12	Board Meeting Stephenson 10	101-101-860.04	$5
10-13	parks & Rec. Stephenson 10	101-101-860.04	$5
10-28	Board Meeting Stephenson 10	101-101-860.04	$5
Nov-1	Fair Board Stephenson 10	101-101-860.04	$5
Nov-3	Six county Esk 100	101-101-860.04	$50
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
	Conference Expenses		
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			$70.00 AA

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Charlie Meintz
Signed

NOV 04 2010
Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Miscellaneous Boards/committees/commission reports**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Miscellaneous reports discussed at the 11/23/2010 County board meeting.

RECOMMENDED MOTION

To place misc. reports on file at the Menominee County Courthouse.

Submitted by: Brian Bousley _____ 12/03/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, October 12, 2010.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present were Duane Sundberg, Darlene Nerat, John Nerat, Dale Axtell, Joe Skrobiak, Garry Anderson and Chuck Behrend.

ABSENT: None

The Pledge of Allegiance was recited.

Additions to agenda - None.

Public comments – Dale Axtell asked if 18th Ave. north to Sobieski Road was designated as all season. Moilanen responded that the portions from 18th Ave to 38th Ave and from No 2 Road north to 6.5 Road were all season, but the approximately 1 mile from 6.5 Road to 7.5 Road was not. Moilanen also noted that whether or not to designate the remaining mile as all season would be discussed at the 2011 annual township meeting.
Mr. Axtell also noted that many of the roads on the south end were in need of gravel on the shoulders. Moilanen stated that the road commission was trying to get this done, but it would probably not be done before winter.
Darlene Nerat asked when the pipes were going to be done on No. 7 Road. Moilanen stated that project was still on the list for this fall. The current priorities are 1. Blue Fox Lane, 2. Pine Creek Rd., 3. No. 7 Road pipes.
Joe Skrobiak asked why the grader didn't finish State W-2. He stated that a good job had been done where it was graded and graveled. Moilanen stated the grader probably got pulled to a different area, but the 2 new graders were now in and once they are operating they should be able to catch up on the grading in all districts.

Public appearances – None.

Additions/corrections to minutes for 09/14/10 and 09/28/10 – There being no additions or corrections, Anderson declared that the minutes will stand as recorded.

Bernie Lang joined the meeting at 9:07 a.m.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, September 13, 2010				$2,198,603.76
Receipts thru 9/30/10	21,408.89			
Expenditures thru 9/30/10		600,229.75		
Balance, September 30, 2010				$1,619,782.90
Michigan Transportation Funds	290,124.94			
Receipts thru 10/11/10	0.00			
Expenditures thru 10/11/10		81,490.37		
State Maint. & Equip. Advances			89,358.00	
Balance, October 11, 2010	311,533.83	681,720.12	89,358.00	$1,739,059.47

Payables & Reserves	
Payroll 10/14, 10/28 (Est.)	120,000.00
Soc. Sec. 10/14, 10/28 (Est.)	9,180.00
Reserve for workers compensation insurance	18,233.00
Reserve for liability insurance	73,260.00
Reserve for rental grader lease(Dec2009)	92,407.65

Reserve for rental grader lease(Oct2010)	323,179.20	
Reserve 4% set-aside for township allocations (2004/2005)	112.14	
Reserve 4% set-aside for township allocations (2005/2006)	24,944.50	
Reserve 4% set-aside for township allocations (2006/2007)	46,557.47	
Reserve Hannahville 2% Funds-Old US2 over Wilson Creek	27,361.53	
Reserve for MCRC balance of Old US2 over Wilson Creek	40,000.00	
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Const.	17,632.69	
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Pave	26,092.51	
Reserve for MCRC balance of Town Line Rd to Vincent Ln Pave	47,907.00	
Reserve Hannahville 2% Funds-Cty Line Rd. Borings	5,000.00	
Reserve for CR 557 Bridge over Big Cedar River	0.00	
Reserve for Bridge Insps, Scour & Plans of Action	93,472.50	
Reserve for Design of F-4 Bridge over Big Cedar	21,272.75	
Reserve for demolition and disposal of old Menominee Office	19,800.00	
Reserve for painting Powers shop	0.00	
Reserve for HVAC/Ventilation Unit-Steph Shop	83,835.00	
Reserve for Inglst. Twp. Share of N. Pinewoods Loop Const.	15,432.16	
Reserve for N. Pinewoods Loop Paving	3,880.59	
Reserve for No. 25 Road Paving (Daggett Twp.)	0.00	
Reserve for No. 19 Road Paving (Lake Twp)	7,430.49	
Reserve for 3 local bridges (Dagg. Twp)	60,793.08	
Reserve for Forest Funds	0.00	
Reserve for equipment	150,000.00	$ (1,327,784.26)
		$ 411,275.21

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 10-0062, 10-0064, 10-0930 and 11-0001 – Moved by Betzinger, seconded by Maas, that the vouchers be approved and ordered paid. Carried unanimously.

Discuss correspondence from MI Chloride Sales regarding 2011/2012 pricing – Moved by Betzinger, seconded by Maas to accept MI Chloride Sales offer to provide Mineral Well Brine for dust control at the same price as 2010. Carried unanimously.

Permission to attend Drug & Alcohol Supervisor Training – Moved by Maas, seconded by Betzinger to send Moilanen, Savord and the 3 District Foremen to the training. Carried unanimously.

Discuss possible road commission participation in County 3-Way Funding Program – Moilanen stated that a meeting was scheduled at 6 p.m. on Tuesday, October 19, 2010 with representatives from the County Board, Road Commission and 4 Township representatives that were selected at the recent MTA Meeting. It was noted that road commission funds could only be used toward projects on ACT51 certified roads. Betzinger suggested that the money be put toward local roads with each township getting a share of the funds. He also asked if there was any grant money available. Moilanen stated that he wasn't aware of any. Maas asked if the USDA had grant funds available for roads. Moilanen stated he thought they provided loans only, not grants. Maas stated she thought that the townships should choose which projects were to be funded by the program.

Eric Husbye joined the meeting at 9:28 a.m.

Discuss wage review for Non-Union Hourly personnel – Husbye requested the board go into closed session to discuss the wage review. This item was then moved to the end of the agenda.

Any other business – Maas asked if anything else was going to be done to the face of the Menominee shop building to remove the old plaster now that the office had been removed. Moilanen stated that the door on the front would be replaced before winter, but the finishing of the face of the building would probably not be done until next spring. Betzinger asked about the caps on the roof. Moilanen stated they would be squared off. Moilanen will be meeting with the building inspector to advise him of the road commission's plans.

Moilanen presented an authorizing resolution from Cat Financial for the commissioners to sign. Moved by Maas, seconded by Betzinger to sign the resolution. Carried unanimously.

Moilanen requested permission to go out for proposals for the design of CR338. Moved by Betzinger, seconded by Maas to allow Moilanen to receive proposals for the design of CR338. Carried unanimously.

Anderson stated that he had received complaints from some of the employees regarding one of the mechanics riding to work with the stock clerk in a road commission vehicle. The board stated they had no problem with this as long as the stock clerk did not have to deviate from his normal route to work in order to pick the rider up.

Public Comment – Dale Axtell asked who would be representing the townships on the committee to discuss the 3-Way Funding Program. Moilanen stated that the following four representatives had been chosen at the September MTA meeting: Joe Linder, Nadeau Township Supervisor; Lillian Schultz, Spalding Township Supervisor; Paul Anderson, Ingallston Township Supervisor: and Carl Johnson, Ingallston Township Trustee. Also on the committee are Garry Anderson and Charley Meintz from the County Board and Darrell Moilanen and William Anderson representing the road commission. Darlene Nerat asked if the meeting was open to the public. Moilanen stated that since it was a committee meeting only, with no quorum from any of the boards involved, that the meeting would not be advertised as a public meeting.

Darlene Nerat asked what part of CR338 was going to be designed. Moilanen stated it would be the east end from K-3 Lane to CR 346.

Dale Axtell asked when Bay de Noc Road would be submitted for federal aid. Moilanen stated that it was not an all season road so it couldn't be fully funded under federal aid. Only the section from 48th Avenue to Evergreen Road is eligible for federal aid.

Darlene Nerat asked if the west side of CR338 was an all season road. Moilanen stated that the portion from US 41 to Custom Truck & Equipment was all season.

Moved by Maas, seconded by Betzinger to go to closed session at 9:47 a.m. for wage negotiations for the Non-Union Hourly employees. Carried unanimously.

Moved by Betzinger, seconded by Maas to return to open session at 10:05 a.m. Carried unanimously.

Moved by Betzinger, seconded by Maas that no increase in wages will be given to the Non-Union Hourly personnel at this time. The matter will be looked at again in October, 2011. Carried unanimously.

Betzinger asked Moilanen what funds he planned to use for the road commission's $200,000 match if the County 3-Way Funding Program goes through. Moilanen stated that the annual forest funds would be used, with the approximate $40,000 balance to come from the road commission's general fund.

There being no further business, Anderson declared the meeting adjourned at 10:12 a.m.

Road Commission Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Wednesday, November 3, 2010. Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present were Carl Johnson, Paul Anderson, Tom Cheski, Tony Kakuk and Penny Mullins.

ABSENT: None

The Pledge of Allegiance was recited.

Additions to agenda – None.

Public comments – Penny Mullins stated that the County Financial Committee would be meeting on Friday, November 5, 2010 regarding an increase to the county's health insurance premiums of $135,000.
Tom Cheski stated that union negotiations with the county were also still pending.
Tony Kakuk introduced himself as the newly elected road commissioner. His term begins January 1, 2011.

Public Appearances – None.

Charlie Meintz joined the meeting at 9:03 a.m., Brian Bousley joined at 9:04 a.m.

Discuss the proposed County Three-Way Road Funding program – Moilanen presented a handout showing the current SEV's for each township in the county, with the SEV for the cities and villages removed. Also included were current average costs for a Crush, Shape & Pave project; Double Chip Seal; and Single Chip Seal.

Carl Johnson stated he had concerns whether the money would be available in future years and who would decide which townships would get work done with the funds.

Paul Anderson asked if the cities would want a share of the funds also since they pay county tax.

Charlie Meintz stated that the county board had calls from citizens that were concerned about the condition of the roads. He asked if there were any grants available if there was a joint effort between the county, road commission and townships. He also asked if there was something that the money could be used for that would benefit all the townships, such as the engineering for grant applications.

Carl Johnson asked how many grants are available for road projects. Brian Bousley stated that the county would need a person that was knowledgeable in the grant writing process to search for and write the grant applications.

Betzinger asked if the cities and villages could be included in the funding and road miles used instead of SEV to determine how the funds were divided. Moilanen stated that the road commission's share of the funding could not go toward the roads in the cities and villages, as they were not under road commission jurisdiction. Maas stated that she did not believe that the road funding program was designed to go beyond one year.

Betzinger also asked if the money could be used for equipment for the road commission that would provide a benefit to all townships. Moilanen commented that some counties pass a millage to fund equipment purchases.

Carl Johnson asked if it would be more advantageous for the townships to apply for grant funds than the county. A letter of support from the county board and road commission could be included with the grant application. The point process for grant approval was also discussed.

Maas suggested that UP Engineering could be approached as a possible grant writer. Moilanen stated they may be willing to do it in the hope of being awarded the project design if a grant was awarded.

Paul Anderson asked if the road commission had the breakdown of road miles per township, city and village. Moilanen stated he has it for the townships but not the cities and villages.

Carl Johnson will check into what companies are available to help the townships find and apply for grants. Brian Bousley will check with other counties to see what they do.

Charlie Meintz asked if there was a cheaper way to pave roads, such as cold mix asphalt instead of hot mix asphalt. Moilanen stated that pulverizing and chip sealing was the cheapest way to go.

Moilanen requested that the county board provide a letter to the road commission stating that the funds were definitely available and whether the cities/villages were to be included in the program. Brian Bousley stated that when the new board convenes in January they would likely have more questions on the program. He will try to provide a letter to the road commission by mid January, 2011 once the new board has had a chance to discuss the program.

Charlie Meintz asked what training is provided to road commission grader operators. Moilanen stated they usually start as fill in operators first and they train with experienced operators, the foreman and also by using simulators. Mr. Meintz also asked who decides when roads are graveled. Moilanen stated that the road commission will put up to 50 yards of maintenance gravel on a road if needed. If a larger quantity is needed, then the township decides which roads get graveled.

Other Business – None.

Public Comments – Charlie Meintz asked what the status was with the highway project through Stephenson. Moilanen stated that MDOT has the project scheduled for 2011. Meintz said he had received complaints from residents whose property fronts the highway that MDOT plans to cut trees in their yards. Moilanen stated that if the trees are within the MDOT right of way, then MDOT could cut them if they needed to. If the trees are not in the right of way then MDOT may request an easement from the property owners. Moilanen suggested that the property owners call Mark Kleikamp, the MDOT project designer.

Moved by Maas, seconded by Betzinger to adjourn the meeting at 10:04 a.m. Carried unanimously.

Road Commission Finance Director-Clerk

Road Commission Chair

J. Bejgrowicz called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, October 19, 2010.

Roll call was taken and present were J. Bejgrowicz, M. Erdman, S. Parsons and Commissioner Bernie Lang. K. McNeely and C. Pfefferkorn were excused.

S. Parsons moved to approve the agenda. Seconded by M. Erdman, motion carried.

Public Participation:

There was no public participation at this time.

M. Erdman moved to approve the minutes from the September 21, 2010 meeting. Seconded by S. Parsons, motion carried.

M. Erdman moved to approve the September financial report. Seconded by S. Parsons, motion carried.

S. Parsons moved to approve the October bills. Seconded by M. Erdman, motion carried.

Director's Report

A. The monthly/year-end circulation statistics comparisons were distributed in the board packets.

B. The Friends of the Library are celebrating Friends of the Library Week with activities each day from October 16 through October 23. Their annual raffle drawing will take place at Noon on Saturday, November 6. Their next regular meeting will be on Wednesday, November 10 at 11:00 AM.

C. The postage meter and scale were returned to Pitney Bowes, and we received a credit of $62.68.

D. There was a break-in at the Meyer Township Hall and Senior Citizen offices on Thursday, October 7. Nothing was taken from the library.

E. Shirlene Parson's term expires on December 31, so we will place that on the agenda for the November meeting.

F. Library Director evaluation forms will be included in the November board packet.

Old Business:

A. Broadband Technology Opportunities Program (BTOP) –

Round One – We still have not received the assistive technology computer.

B. Revised 2010-2011 Fiscal Year Budget—Approved by the County Board at its September 28 meeting.

New Business:

A. Personal use of Electronic Communications Policy – Dan Haas approved this policy on October 12. J. Bejgrowicz suggested we add the date to Page One, and indicate page one of two, and two of two.

M. Erdman moved to approve the Personal Use of Electronic Communications Policy with these changes. Seconded by S. Parsons, motion carried.

B. Christmas and New Year Holiday Schedule – After discussion, S. Parsons moved to amend the holiday schedule so the library will be closed on December 24-27, and December 31 through January 3. Seconded by M. Erdman, motion carried.

Other Board Concerns: There were no other board concerns at this time.

Public Participation: There was no public participation at this time.

As there was no further business, S. Parsons moved to adjourn the meeting, which adjourned at 11:16 AM.

Public Health
Delta & Menominee Counties

Board of Health Meeting

Pinecrest Medical Care Facility, Powers

Meeting Minutes
Wednesday, September 15, 2010

Board Members Present

Bernie Lang	Gary Eichhorn	Tom Elegeert
Bob Burie	David Schultz	Tom Trudgeon

Public Health Staff

Barb Chenier, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Lynn Woelffer, Director of Finance and Budget

1. **Call to Order/Roll Call**

The September 15, 2010, meeting of the Delta Menominee District Board of Health was called to order at 4:32 p.m. CST by Chairperson Schultz. Roll call was taken; attendance is recorded above.

2. **Approval of Agenda**

Mr. Eichhorn moved to approve the agenda. Motion was supported by Mr. Elegeert and carried.

3. **Approval of Minutes**

Mr. Eichhorn moved that the August 18th minutes be approved. Motion was supported by Mr. Burie and carried.

4. **New Business**

4.1—**FY 2011 Proposed Budget**
As requested by the Board in the previous meeting, copies of the Delta County Audit were provided to the Board members. (The Delta County Audit includes the health department as a component unit.) Ms Woelffer then presented the FY11 proposed budget. Conservative estimates of funding were used as many state and county budgets are not yet approved. The overall budget is $198,000 less than FY10 and incorporates program changes as discussed below in 4.2 Program Updates. No utilization of Fund Balance is proposed in the budget.

Mr. Elegeert moved that the FY 2011 Proposed Budget be approved. Motion was supported by Mr. Lang and carried.

4.2—**Program Updates**
Ms Chenier updated the Board on the status of program changes:

1) After the August Board meeting, the affected staff were informed and information was released through the media announcing the closure of PHDM's Substance Abuse Treatment program. We anticipate the final closing to happen the end of October. No new clients are being accepted at this time, and those clients who cannot finish their treatment in the next month will be transferred to another treatment program.

2) We are applying for the Maternal Infant Health Program (MIHP), a home visiting program for pregnant women and infants with Medicaid. Although it involves an application process, any agency meeting the requirements for the program will be accepted. Debbie Poquette, Director of Nursing, will oversee the new program.

5. **Committee Reports**

5.1— **Personnel**
All recommended merit increases fell within the Board-approved ranges and were approved by the Personnel Committee. No Board action was required.

The Personnel Committee presented a proposed salary range for a new position to the Board: *Social Worker—Licensed BSW.* This position is required for MIHP.

Mr. Eichhorn moved that the Board approve the proposed salary range for this position. Motion was supported by Mr. Elegeert and carried.

6. **Medical Director's Report**

Dr. Frankovich addressed the following:

- H1N1 is now part of the seasonal flu vaccine together with two other flu strains. Even though H1N1 did not cause the level of sickness that was initially feared last year, it still sickened millions and disproportionately affected younger individuals. It is a vaccine-preventable illness and the vaccine has proven to have an excellent safety record. It is important to get vaccinated. Because younger adults were affected by H1N1 more than past flu strains, CDC is recommending this year that all age groups over 6 months should receive the vaccine.
- Dr. Frankovich participated in two radio talk shows this morning to discuss flu and PHDM's Community Flu Shot Clinics which are scheduled for October in both counties:
    - Delta County: a Drive Thru Clinic at the U.P. State Fairgrounds on October 7th and an Indoor Clinic at the Fairgrounds on October 21st

  - Menominee County: clinics at the Stephenson Annex on October 19th and at the Menominee Senior Center on October 25th
- Whooping cough is still a problem in the United States. Western U.P. Health Department has had nearly 100 cases. This year there is a new requirement for 6th graders to have a Tdap booster which includes pertussis. This booster is also recommended for adults under 65 years of age.
- We currently have an active tuberculosis case in our district and one in a neighboring county. TB is especially labor intensive for health departments in providing consultation with healthcare providers, advising on and monitoring the treatment and required testing.
- Menominee is no longer the only UP county designated as endemic for Lyme disease. IN 2009, MDCH added Ontonagon County to the list. This means that the counties have a resident tick population capable of transmitting the disease and that the bacteria is present in local wildlife on which these ticks feed.
- A recently published and well-done study has shown no connection between mercury in vaccines and autism. This concern was raised several years ago (in fact, mercury was taken out of nearly all vaccines), but subsequent studies have failed to show an association between the two.

7. **Health Officer's Report**

Ms Chenier reported the following:

- Betty Oman, a long term nursing supervisor, is retiring the end of September. She will not be replaced; her duties are being assumed by the other Nursing Supervisors.
- We are still looking for a permanent Nurse Practitioner. We also have an opening for a Health Educator and an Environmental Health Specialist. We are finding the job market very competitive for certain positions.

8. **Public Comment**—No comments

9. **Adjournment**

There being no further business, a motion was made by Mr. Eichhorn with support by Mr. Trudgeon to adjourn the meeting. Motion was carried and meeting adjourned at 5:43 p.m. CST.

Chairperson

:se

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**One Year County Administrator Performance Evaluation**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Per the County Administrator Contract, a one year performance review is required. Evaluation forms will be given to each Commissioner at the Dec. 14, 2010 meeting to be returned to the Admin. Asst. prior to Dec. 20th.

RECOMMENDED MOTION

Submitted by: Brian Bousley **12/08/2010**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

EMPLOYMENT AGREEMENT

THIS AGREEMENT dated this 28 day of December, by and between the **County of Menominee**, through its board of Commissioners, whose address is 839 10th Avenue, Menominee, MI 49858 (hereinafter referred to as the "County"); and Brian R Bourg (hereinafter referred to as the "Employee"). The County and the Employee may hereinafter be individually referred to as a "Party" or may hereinafter be jointly referred to as the "Parties."

WITNESSETH:

WHEREAS, the County is desirous of hiring the Employee as the County Administrator of Menominee County pursuant to the terms and conditions herein provided; and

WHEREAS, the Employee is willing and desirous of committing his/her full time professional efforts toward serving the County as its County Administrator pursuant to the terms and conditions herein provided.

NOW, THEREFORE, in consideration of the promises and the mutual covenants and obligations hereinafter set forth, the County and the Employee hereto hereby agree as follows:

1) **Employment.** The county hereby agrees to employ the Employee as the County Administrator of the County during the Employment Term (as defined in Section 3), and the Employee hereby accepts such Employment and agrees to serve the County subject to the general supervision, advice and direction of the Board of Commissioners of the County ("Board") and upon the terms and conditions set forth in this Agreement.

2) **Duties.** During the Employment Term, or any extension thereof, the Employee shall be the County Administrator of the County with such authority and duties as is customary for the chief administrative officer in such position, and shall perform such other services and duties as the Board may from time to time designate or require consistent with such position.

   The Employee shall devote his full time, best efforts and undivided attention to the business and affairs of the County except for, vacations and leave time to which he/she is entitled pursuant to the terms of this Agreement and except for illness or incapacity; provided, however, that the Employee may serve, or continue to serve in any position or capacity that will not present a conflict of interest with the county or materially affect the performance of the Employee's duties pursuant to this Agreement.

   The parties agree that the Employee's performance shall be reviewed by the County after the completion of the Employee's first six (6) months of Employment, at the completion of the Employee's first year of Employment and on an annual basis thereafter.

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**MSUE – Standardized Memo of Agreement (MOA) between MSUE and MI Counties to become effective 2012**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**
SUMMARY: Commissioners are encouraged to join a webinar session to have a better understanding of the options available to the Counties Information is attached on how to join the webinar session available.	
RECOMMENDED MOTION	

Submitted by: Brian Bousley **12/03/2010**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

RECEIVED
12/3/10
Menominee County Administrator

County Commissioners and Administrative Officers:

As we near the end of 2010, we are wrapping up a year's process of task-force work and town hall meetings to establish a standardized Memorandum of Agreement with MSU Extension and you, our county partners. Two options have been identified and your input is needed to help us make informed decisions around the MOA proposal. Please respond to the survey at: http://www.zoomerang.com/Survey/WEB22BHU5H8U54/

Additional information on the proposal is available at: http://breeze.msu.edu/p63579492 and under MSUE Hot Topics at: http://msue.msu.edu

Please plan to join one of the following webinars for discussion:

- **Friday, Dec. 10 -- 9–10 AM or 1–2 PM**
- **Wednesday, Dec. 15 -- 4–5 PM**

Decisions regarding the MOA for implementation in the 2012 budget year will be announced in early 2011. Thank you for your involvement in the process and we appreciate hearing from you!

Thomas G. Coon, Director MSU Extension

Phone: 517-355-2308
msuedir@msu.edu
www.msue.msu.edu

MICHIGAN STATE UNIVERSITY | Extension

Sherry Smith

From: Badgley, Terri [badgley@anr.msu.edu]

Sent: Thursday, December 02, 2010 2:31 PM

To: Cstolsonburg@barrycounty.org; mbrown@barrycounty.org; Rhoutman@barrycounty.org; nfrost@co.gratiot.mi.us; ring39@yahoo.com; jcypher@ingham.org; ecline@co.leelanau.mi.us; Brian Bousley; dobrien1@charter.net; mhoagland@tuscolacounty.org; tdolehanty@isabellacounty.org; johnierodebush@juno.com; svercoe@mqtcty.org; Coon, Thomas; 'Stephen Lovejoy' (lovejoys@msu.edu); Rodgers, Michelle; mkast@co.hillsdale.mi.us

Cc: MSUE-DistrictCoordinators

Subject: MSUE – URL/Recording – Dec. 2; 12:30 PM

Importance: High

Follow Up Flag: Follow up

Flag Status: Red

December 2, 2010

Here's the URL from today's recorded adobe connect session. **http://breeze.msu.edu/p77086677/**

We recommend that you refer other interested individuals to the original presentation done by Director Coon at: (**http://breeze.msu.edu/p63579492**) and use today's recording as a way to refer people to specific questions that were addressed.

The next sessions are scheduled for Dec. 10 @ 9 AM and 1 PM AND Dec. 15 at 4 PM.
(**http://breeze.msu.edu/msuextensionmoa**)

Thanks,

Terri

Ms. Terri Badgley
Executive Secretary
MSU Extension Director's Office
108 Agriculture Hall
East Lansing, MI 48824
517.432.7645-office
517.355.6473—fax
"Bringing Knowledge to Life"

MICHIGAN STATE UNIVERSITY | Extension

November 16, 2010

County Commissioners, Administrators and Executives:

During these challenging times, the partnership between County Commissioners and MSU Extension remains vital to our joint efforts. This letter is a follow up to our June Town Hall Meetings regarding a standardized memorandum of agreement. Thanks to the efforts of the MOA Task Force members over the past several months, we have benefited from insights and perspectives that have guided our thinking and resulted in the attached proposals. We now share the MOA proposals and seek your input. In brief, here are the next steps:

Review the attached materials and discuss with your colleagues. To augment these materials, I have also recorded a brief presentation to describe the materials you find in this packet. View the presentation at: http://breeze.msu.edu/p63579492/

1) Participate in any one of the four webinars being offered to meet with me and the associate directors to respond to your questions and comments about the written materials. No registration is needed to participate on any of these dates. The phone number to dial is: **1-888-891-0496 with passcode: 225047#**. This is the URL: http://breeze.msu.edu/msuextensionmoa
   - Thursday, Dec. 2 -- 12:30 – 1:30 p.m.
   - Friday, Dec. 10 -- 9 – 10 a.m.
   - Friday, Dec. 10 -- 1 – 2 p.m.
   - Wednesday, Dec. 15 -- 4 – 5 p.m.

   Information on how to connect to a "breeze" webinar is included in the last attachment to this letter. Additionally, at least one of us from the Directors office will be at each of the New County Commissioner Training sessions to informally discuss the proposals at the break or meal time.

2) Indicate your preference for the proposals and additional feedback in the on-line survey that will be available December 2-31. A specific invitation to the survey will be sent in December.

3) January 2011, the Task Force will meet to review the feedback and recommend the funding formula for the standard MOA between MSUE and Michigan counties to go into effect in 2012.

4) January – March 2011 District Coordinators will meet with Commissioners to discuss the standardized MOA and the specific implications and transition issues for your county.

5) Fiscal year 2012 final implementation.

I look forward to being in discussion with you regarding the MOA over the next six weeks.

Sincerely,

Thomas G. Coon, Director
MSU Extension

cc: District Coordinators; Institute Directors; Task Force Members

MSU EXTENSION
Office of the Director
108 Agriculture Hall
East Lansing, MI 48824
517/355-2308
FAX: 517/355-6473
e-mail:
msuedir@msu.edu
web: http://msue.msu.edu

MSU is an affirmative-action, equal-opportunity employer.

- Options for assessing Counties: Considerations for distributing the $6,000,000 in county investment:
  - 83 counties
  - 82 county offices
  - Cost of having a presence
  - Population size (2010 census)
  - Scope of economic activity (2010 Taxable Value of property)

- Alternative Funding Model A
  - Divide $6,000,000 evenly among 82 county units
  - $73,171/county

- Alternative Funding Model B
  - Combination of base funding & population
  - Base funding includes 0.5 4H Program Coordinator (salary +fringe) and related operating = $31,000
  - $0.35 per capita provides for operating costs of Extension Educators statewide
  - $31,000 + $.35/capita

- Alternative Funding Model C
  - Combination of base funding, population & Taxable Value
  - Base funding includes 0.5 4H Program Coordinator (salary +fringe) and related operating = $31,000
  - $0.18 per capita and $.000005 TV provides for operating costs of Extension Educators statewide
  - $31,000 + $.18/capita + $.000005/$TV

- Why Counties would invest more resources than the base assessment
  - Maintain current staffing and programming in county
  - Augment staffing for priority needs of county

- For Counties to acquire additional staff: Costs for FY2012:
  - Educator: $87,000 per full time equivalent/year
  - Additional 4-H Coordinator: $55,000 per FTE/year
  - Additional Program Instructor: $45,000 per FTE/year
  - Partial FTE can be negotiated

KENT	608,315	$21,007,923,051	$73,171	$243,910	$245,536
LAKE	10,926	$514,583,637	$73,171	$34,824	$35,540
LAPEER	89,974	$2,845,481,660	$73,171	$62,491	$61,423
LEELANAU	21,899	$2,351,625,934	$73,171	$38,665	$46,700
LENAWEE	99,837	$3,340,339,290	$73,171	$65,943	$65,672
LIVINGSTON	183,118	$7,953,592,697	$73,171	$95,091	$103,729
LUCE	6,518	$186,763,660	$73,171	$33,281	$33,107
MACKINAC	10,591	$901,002,279	$73,171	$34,707	$37,411
MACOMB	831,427	$27,895,119,373	$73,171	$321,999	$320,132
MANISTEE	24,439	$1,100,322,048	$73,171	$39,554	$40,901
MARQUETTE	65,703	$1,927,442,163	$73,171	$53,996	$52,464
MASON	28,637	$1,529,908,264	$73,171	$41,023	$43,804
MECOSTA	41,775	$1,276,432,998	$73,171	$45,621	$44,902
MENOMINEE	23,969	$653,692,885	$73,171	$39,389	$38,583
MIDLAND	82,548	$3,534,155,426	$73,171	$59,892	$63,529
MISSAUKEE	14,838	$520,374,022	$73,171	$36,193	$36,273
MONROE	152,721	$5,785,534,274	$73,171	$84,452	$87,417
MONTCALM	62,733	$1,696,995,937	$73,171	$52,957	$50,777
MONTMORENCY	10,094	$490,878,010	$73,171	$34,533	$35,271
MUSKEGON	173,951	$4,564,760,559	$73,171	$91,883	$85,135
NEWAYGO	48,686	$1,401,544,763	$73,171	$48,040	$46,771
OAKLAND	1,205,508	$55,081,707,586	$73,171	$452,928	$523,400
OCEANA	27,577	$1,077,793,582	$73,171	$40,652	$41,353
OGEMAW	21,234	$821,987,918	$73,171	$38,432	$38,932
ONTONAGON	6,569	$253,309,571	$73,171	$33,299	$33,449
OSCEOLA	22,703	$688,812,845	$73,171	$38,946	$38,531
OSCODA	8,707	$363,858,842	$73,171	$34,047	$34,387
OTSEGO	23,412	$1,201,805,060	$73,171	$39,194	$41,223
OTTAWA	261,957	$9,612,697,661	$73,171	$122,685	$126,216
PRESQUE ISLE	13,436	$656,123,794	$73,171	$35,703	$36,699
ROSCOMMON	24,682	$1,354,398,301	$73,171	$39,639	$42,215
SAGINAW	200,050	$5,096,742,933	$73,171	$101,018	$92,493
SAINT CLAIR	167,562	$5,893,316,202	$73,171	$89,647	$90,628
SAINT JOSEPH	61,723	$1,868,080,386	$73,171	$52,603	$51,451
SANILAC	42,064	$1,394,763,010	$73,171	$45,722	$45,545
SCHOOLCRAFT	8,127	$341,070,040	$73,171	$33,844	$34,168
SHIAWASSEE	70,006	$1,783,943,641	$73,171	$55,502	$52,521
TUSCOLA	55,395	$1,436,953,853	$73,171	$50,388	$48,156
VAN BUREN	78,227	$2,961,421,068	$73,171	$58,379	$59,888
WASHTENAW	347,563	$14,496,499,262	$73,171	$152,647	$166,044
WAYNE	1,925,848	$46,582,482,079	$73,171	$705,047	$610,565
WEXFORD	31,553	$975,045,340	$73,171	$42,044	$41,555
State of Michigan TOTAL		$336,744,156,884	$6,000,000	$6,030,598	$6,019,857
County Maximum		$55,081,707,586	73,171	$705,047	$610,565
County Minimum		$186,763,660	73,171	$33,281	$33,107

Venema	Christine	10	Lapeer	Food Safety
Waugh	Patricia	10	Lapeer	Leadership/Civic Engagement
Pape	Glenn	12	Lapeer	Land Use & Stewardship Education
Venema	Christine	10	Lapeer	Family Financial Literacy Education
Duvall	Barbara	3	Leelanau	Career Exploration/Work Force Preparation
Sirrine	Rob	3	Leelenau	Community-based Food Production & Marketing
Hofing	Gretchen	12	Lenawee	Community-based Food Production & Marketing
Stewart	Janelle	12	Lenawee	Leadership/Civic Engagement
Hofing	Gretchen	12	Lenewee	Chronic Disease
Newkirk	Cathy	11	Livingston	Chronic Disease
Ross	Dean	12	Livingston	Emergency management and farm safety educator
Shrier	Carrie	12	Livingston	Social-Emotional Health and Wellbeing across the Life Span
Shrier	Carrie	12	Livingston	Academic Success
Turner	Roxanne	12	Livingston	Leadership/Civic Engagement
Voyle	Gretchen	12	Livingston	Consumer horticulture educator
Victorson	Nancy	2	Luce	Leadership/Civic Engagement
Abram	Tracie	2	Mackinac	Improving Nutrition & Physical Activity
Belonga	Joyce	2	Mackinac	Social-Emotional Health and Wellbeing across the Life Span
Belonga	Joyce	2	Mackinac	Leadership/Civic Engagement
Swiderski	Mary	2	Mackinac	Improving Nutrition and Physical Activity
Walk	Michelle	2	Mackinac	Business & Entrepreneurial Development
Gibb	Terry	11	Macomb	Water Resource Management and Education
Grifka	Kristen	11	Macomb	Sustainable Community & Economic Development
Haraminac	Eileen	11	Macomb	Food Safety
Jamieson	Katherine	11	Macomb	Career Exploration/Work Force Preparation
Lakin	Jean	11	Macomb	Social-Emotional Health and Wellbeing across the Life Span
Mutua	Grace	12	Macomb	Community Engangement & Leadership Development
Stevens	Hannah	11	Macomb	Crops educator
Stewart	Stephen	11	Macomb	Coastal Communities Development
Bush	Elaine	3	Manistee	Land Use & Stewardship Education
Kinnunen	Ronald	1	Marquette	Coastal Communities Development
Krahn	Lynn	1	Marquette	Improving Nutrition & Physical Activity
Wibby	Brian	1	Marquette	Leadership/Civic Engagement
Danilovich	Mirjana	5	Mason	Fruit educator
Curell	Kristina	6	Mecosta	Water quality educator
Schrot	Sheryl	1	Menominee	Career Exploration/Work Force Preparation
Treiber	Lisa	9	Midland	Food Safety

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**NorthPointe Healthcare Systems Board**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Discussion of board members. The County Administrator has been assigned to discuss this matter (possible misconduct of member(s)) with all Menominee County NorthPointe Board Members and report back to the County Board with his findings.

RECOMMENDED MOTION

Submitted by: Brian Bousley _____ **12/03/2010**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Fee to Trust Acquisition – G& E Cappaert Parcel**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

The Hannahville Indian Community is requesting any "Notice of Appeal" to be sent within 30 days of receipt of the attached letter.
They have applied with the Bureau of Indian Affairs (US Dept. of Interior) to acquire approximately .83 acres of land into trust

RECOMMENDED MOTION

Submitted by: Brian Bousley **12/07/2010**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

United States Department of the Interior
BUREAU OF INDIAN AFFAIRS
Michigan Agency
2845 Ashmun Street
Sault Ste. Marie, Michigan 49783-3519
(906) 632-6809 Phone (906) 632-0689 Fax
877-659-5028 TOLL FREE

RECEIVED
12/6/10
Menominee County Administrator

IN REPLY REFER TO:
REALTY

December 2, 2010

NOTICE OF DECISION

CERTIFIED MAIL RETURN RECEIPT REQUESTED - 7003 1680 0005 6967 7456

Menominee County Board of Commissioners
839 10th Ave.
Menominee, MI 49858

Re: Fee to Trust Acquisition – G&E Cappaert

Dear County Commissioners:

This Agency has under consideration one application submitted by the Hannahville Indian Community to acquire approximately .83 acres of land into trust. The real property is located in Menominee County, Michigan, and is contiguous to existing trust land. According to the application, the Tribe intends to use this property for Housing purposes. The property, known as the "G&E Cappaert Parcel" is legally described as follows and depicted on the enclosed survey.

G&E Cappaert Property

Part of the NE1/4 of SE1/4 of Section 24, Township 48 North, Range 25 West, Harris Township, Menominee County, Michigan

From the E1/4 corner of Section 24, Township 38 North, Range 25 West, measure N89°48'43"W, along the North line of the NE1/4 of the SE1/4 of said section a distance of 33.00 feet to the West right of way line of County Line Road, Thence measure S00°30'10" W, parallel with the East line of said NE1/4 of SE1/4 and along said West right of way line a distance of 635.00 feet to the point of beginning of the land herein described, then continue S00°30'10"W, along said West right of way line and parallel with said East line, a distance of 200.00 feet, thence N89°48'43" W. parallel with said North line, a distance of 180.00 feet, thence N00°30'10"E, parallel with said East line a distance of 200.00 feet, thence S89°48'43" E. parallel with said North line, a distance of 180.00 feet to the point of beginning. Containing 0.83 of an acre.

The approval to acquire land in trust status for an Indian tribe is committed to the discretion of the Bureau of Indian Affairs (BIA) on behalf of the Secretary of the Interior. The BIA must review all acquisition proposals prior to making a decision as to whether the lands can be placed into trust status for a tribe. The authority, procedures and policies governing the Secretary's acquisition of land in trust for an Indian tribe is set forth in Title 25 of the Code of Federal Regulations (CFR) Part 151.

25 CFR 151.10(a) – Statutory Authority for proposed acquisition:

The Hannahville Indian Community is a Federally Recognized Indian Tribe, with a government organized under the provisions of the Indian Reorganization Act, 25 USC 461, et. seq. The statutory authority used by the Tribe to acquire land into trust status is Section 5 of the Indian Reorganization Act of 1934 (IRA), 25 USC 465.

The regulations specify that it is the Secretary's policy to accept lands "in trust" for the benefit of tribes when such acquisition is authorized by an Act of Congress, and (1) when such lands are within the exterior boundaries of the tribe's reservation, or adjacent thereto, or within a tribal consolidation area, or (2) when the tribe already owns an interest in the land, or (3) when the Secretary determines that the land is necessary to facilitate tribal self-determination, economic development, or tribal housing.

The subject property is contiguous to existing trust land, and is deemed necessary for the overall economic well being of the Tribe. Therefore, this acquisition falls within the land acquisition policy as set forth by the Secretary of Interior, 25 CFR PART 151.10.

Pursuant to 25 CFR 151.10 the following factors were considered in formulating our recommendation: (1) need of the tribe for additional land; (2) the purpose for which the land will be used; (3) impact on the State and its political subdivisions resulting from removal of the land from the tax rolls; (4) jurisdictional problems and potential conflict of land use which may arise; (5) whether the Bureau of Indian Affairs is equipped to discharge the additional responsibilities resulting from the acquisition of the land in trust status, (6) whether or not contaminants or hazardous substances may be present on the property.

Accordingly, in addition to the foregoing, the following analysis of the application is provided:

25 CFR 151.10(b) – The need of the Tribe for additional land

The Tribe lacks an adequate land base within its reservation to provide sufficient and desirable homes and services for its entire membership. Although the Tribe has beneficial ownership of approximately 5859 acres, much of the acreage is comprised of cedar swamp, wetlands and is located on what is known as the Wilson Reservation, located approximately 9 miles away from the "main" reservation where the core services and governmental units are located.

The Tribal Council, the governing body of the Hannahville Indian Community, has designated certain areas of the Tribe's current reservation holdings for use as commercial properties as part of its planning for diversification of economic development. This need for diversification, in order to assure the future of the community as a desirable location in which to continue to live, reduces the land available for nature preservation and housing.

It is our determination that the Hannahville Indian Community has an established need for land in order to facilitate tribal self-determination. The United States has recognized the right of Indian Tribes to self-govern. It is, therefore, appropriate that the Tribe, through self-governance, plan and implement programs for the benefit of its community.

Conversion of the subject lands into trust status allows the Tribe the full benefit of exercising its sovereign rights and ultimately allows for long-term planning for the betterment of its people.

25 CFR 151.10(c) – Purpose for which the land will be used

The land will continue to be used as Tribal rental housing, which is consistent with the land use of the adjacent surrounding trust lands upon which have been constructed 35 tribal rental housing units with 18 additional housing units in various stages of construction.

25 CFR 151.10(d) – Land to be acquired for an individual

Not applicable.

25 CFR Part 151.10(e) – Impact on the State and Local governments resulting from the removal of the land from the tax rolls

Menominee and Delta County as a whole receive an equal share of 2% funds annually. Gourley Twp, which also provides fire services to the Tribe, and is also located in Menominee County, continues to receive funding. Harris Township has received 2% funding since November 2001.

The Tribe intends to continue 2% funding to Menominee County well in excess of the lost tax revenue of approximately $1,000 per year on the former G&E Cappaert Property.

The house that is located on the property has been used as a tribal rental unit since purchase, and is connected to the Tribe's water and waste water systems.

25 CFR Part 151.10(f) – Jurisdictional problems and potential conflicts of land use which may arise

As trust land, the parcel will be "Indian Country" for jurisdictional purposes within the meaning of 18 U.S.C. Section 1151. Under cross deputation agreement with Menominee County, law enforcement has been and will continue to be provided by the Hannahville Indian Community Police Department (HTPD). However, after the land has been taken into trust, the Tribe will be able to provide those services as a matter of its own sovereignty. Because of the surrounding land being in trust, and the occupancy of the house and land by tribal members, it is particularly important for the land to be taken into trust. In the event of an eviction of a family for non-payment of rent , a need to initiate a child protective or a criminal charge for violation of the law, it would create an anomalous situation. The only home on the Menominee side of the road would have to be in court 45 miles away in Menominee County while all the surrounding homes on tribal trust land would be within the jurisdiction of the Tribal Court.

Current non-tribal law enforcement efforts to non-tribal lands in this area are largely supplied by the Michigan State Police, whose routine patrols through the particular area are somewhat infrequent. Regular patrol of this area is maintained by HTPD because the county line road is the access road to the Tribe's Cedar View subdivision.

Although the Menominee County Sheriff's Department also patrols this north end of Menominee County through a cross deputation agreement with HTPD, it is HTPD that patrols both Indian and non-Indian crime on the Reservation. By placing this property in trust, it would remove confusion and make it part of land that is currently recognized as Reservation.

On October 13, 2006, initial consultation letters were sent to State and local governments inviting their comments on the G&E Cappaert parcel. On October 27, 2006 a letter from Menominee County Board of Commissioners was received providing the tax information and a statement hoping that some fair resolution could be found for the loss of tax revenue. A response was also received November 13, 2006 from the State of Michigan noting legal description concerns regarding this parcel as well as several others pending trust status.

On January 9, 2007, the Tribe provided the following response to the State's concerns:

"While the bare legal descriptions provided to the Governor's office do not contain the rights-of-way reservations specifically, each of the warranty deeds conveying the various properties to the Hannahville Indian Community from the former owners contain language in the conveyance paragraph of the deeds as follows:

"except subject to apparent easements, exceptions, conditions, restrictions And reservations of record...."

At the appropriate time, identical language in the deeds conveying the various properties to the Hannahville Indian Community will be included in each of the trust deeds conveying the land from the Hannahville Indian Community to the United States.

The former G&E Cappaert property shares its eastern boundary with the Delta-Menominee County Line Road. Its deed contains the requisite language cited above, and as previously stated, conveyance to the United States will also contain this required language."

In response to Menominee County's concerns over loss of tax revenue, the Tribe believes that its 2% funding to Menominee County will be of greater effect when combined with the relief from having to provide continuous tax assessment on this parcel.

25 CFR Part 151.10(g) – Whether the BIA is equipped to discharge the additional responsibilities resulting from the acquisition of the land in trust status

This trust acquisition will result in increased tribal self-sufficiency and, ultimately, less dependence on the Interior Department. Furthermore, acceptance of the subject parcel into Federal trust status will not impose any significant additional responsibilities or burdens on the BIA beyond those already inherent in the Federal trusteeship over the existing Reservation.

The property has no forestry or mineral resources, which would require BIA management. With only a small amount of trust transactions anticipated (leasing, rights of ways, etc), any additional responsibilities resulting from this transaction will be minimal. As such, the Bureau of Indian Affairs, Michigan Agency, is equipped to administer any additional responsibilities resulting from this acquisition.

25 CFR Part 151.10 (h) – Compliance with 516 DM 6, appendix 4, National Environmental Policy Act and 602 DM 2, Hazardous Substances Determinations

In accordance with Interior Department Policy (602 DM 2), we are charged with the responsibility of conducting a site assessment for the purposes of determining the potential of, and extent of liability for, hazardous substances or other environmental remediation or injury. A Phase 1 Environmental Site Assessment was conducted in October, 2008, reflecting that there were no hazardous materials or contaminants noted on subject property. The Phase 1 was reviewed by the Midwest Region Environmental Staff and approved by the Regional Director on November 17, 2008.

NATIONAL ENVIRONMENTAL POLICY ACT COMPLIANCE

An additional requirement, which has to be met when considering land acquisition proposals, is the impact upon the human environment pursuant to the criteria of the National Environmental Policy Act of 1969 (NEPA).

The actions listed therein have been determined not to individually or cumulatively affect the quality of the human environment, and therefore, do not require the preparation of either an Environmental Assessment (EA) or an Environmental Impact Statement (EIS).

A categorical exclusion requires a qualifying action; in this case, 516 DM 6, Appendix 4, Part 4.4.I., Land Conveyance and Other Transfers of interests in land where no immediate change in land use is planned. This acquisition is for approximately .83 acres, and no change in land use is anticipated. A categorical exclusion was approved by the Midwest Regional Director on November 17, 2008.

Based on the above information, the Agency Superintendent has decided to approve the taking of this land into trust status for the benefit and welfare of the Hannahville Indian Community, provided the tribe delivers marketable title to the property, and in a manner as required in 25 CFR 151, Land Acquisition regulations.

This decision may be appealed to the Office of the Regional Director, Midwest Region, Bishop Henry Whipple Federal Building, One Federal Drive, Room 550, Fort Snelling, Minnesota 55111, in accordance with the regulation in 25 CFR Part 2. (Part 2 - Appeals from Administrative Actions enclosed).

Your notice of appeal must be filed in this office within 30 days of the date you receive this decision. The date of filing your notice of appeal is the date it is postmarked or the date it is personally delivered to this office. Your notice of appeal must include the name, address and telephone number. It should clearly identify the decision being appealed. If possible, attach a copy of the decision.

The notice and the envelope in which it is mailed should be clearly labeled **"Notice of Appeal"**. Your notice of appeal must list names and addresses of the interested parties known to you and certify that you have sent them copies of the notice. You must also send a copy of your notice of appeal to the Regional Director, at the address given above.

You may include a statement of reasons with your notice of appeal, explaining why you believe this decision to be in error. If you do not include your statement of reasons with your notice of appeal, you must mail or deliver it to the Regional Director within 30 days after you file your notice of appeal. The statement of reasons and the envelope in which it is mailed should be clearly labeled "**Statement of Reasons**". It must be accompanied by or otherwise incorporate all supporting documents. You must send copies of your statement of reasons to all interested parties.

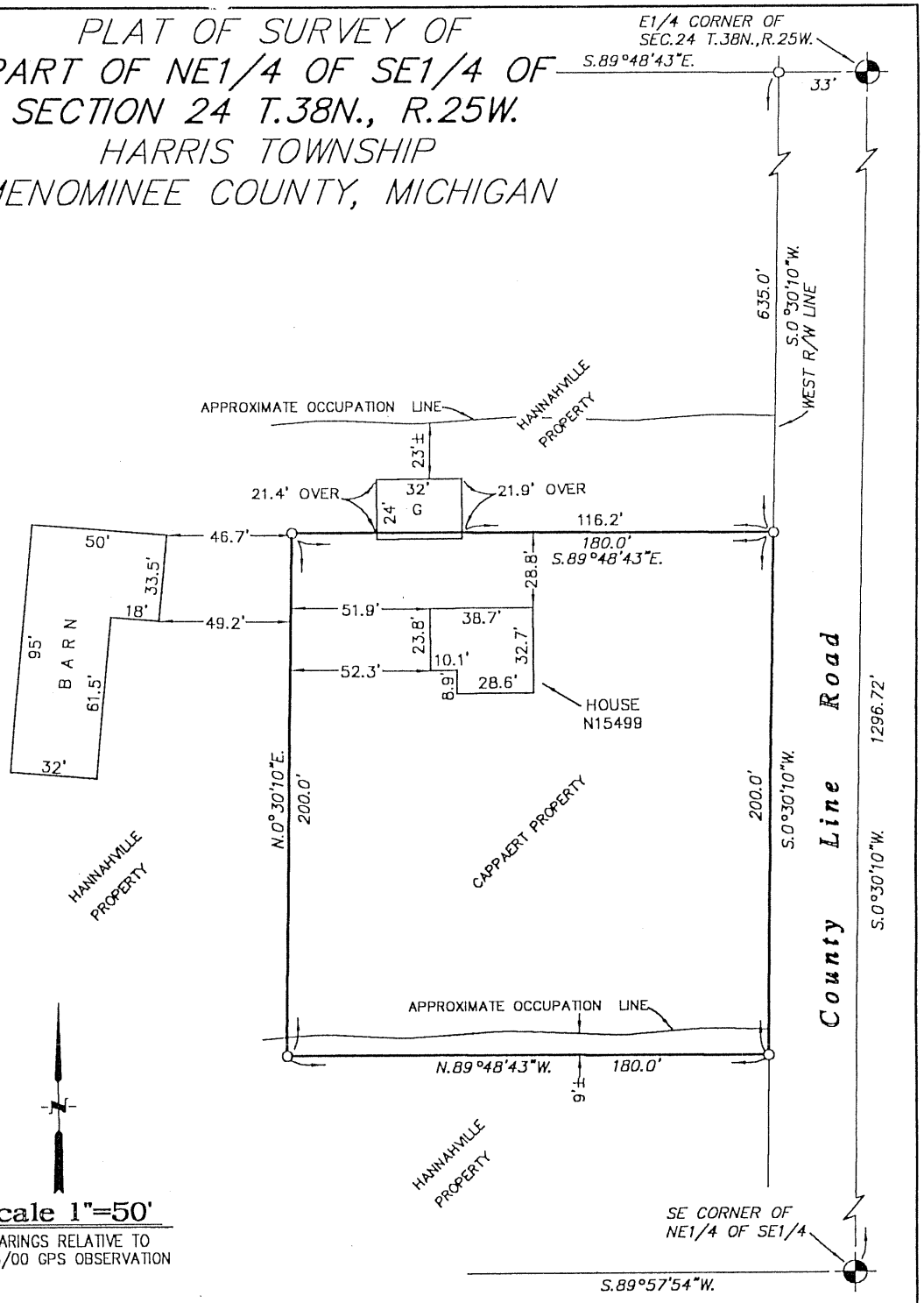
If no appeal is timely filed, this decision will become final for the Department of Interior at the expiration of the appeal period. No extension of time may be granted for filing a notice of appeal.

Sincerely,

Melanie Vanderlooven
Acting Superintendent

Enclosures

PLAT OF SURVEY OF PART OF NE1/4 OF SE1/4 OF SECTION 24 T.38N., R.25W. HARRIS TOWNSHIP MENOMINEE COUNTY, MICHIGAN



Scale 1"=50'

BEARINGS RELATIVE TO 11/28/00 GPS OBSERVATION

SURVEY FOR	*GERALD & EVELYN CAPPAERT*
SUBJECT	*BOUNDARY SURVEY*
DATE OF SURVEY	*MAY 2001*
DATE OF MAPPING	*MAY 2001*

JOB NUMBER *000331-008*

COPY

CERTIFICATE OF SURVEY TO:

GERALD & EVELYN CAPPAERT

I, TERENCE S. WANIC, A PROFESSIONAL SURVEYOR IN THE STATE OF MICHIGAN, HEREBY CERTIFY; THAT I HAVE MADE A SURVEY OF THE ABOVE DESCRIBED LANDS, THAT THIS DRAWING IS A CORRECT DELINEATION OF THE SURVEY, THAT IRON MONUMENTS, TOGETHER WITH THOSE FOUND, HAVE BEEN PLACED OR LOCATED AT THE POSITIONS INDICATED HEREON, THAT THERE ARE NO VISIBLE PHYSICAL ENCROACHMENTS EITHER WAY ACROSS PROPERTY LINES EXCEPT AS SHOWN, THAT THE RELATIVE ERROR OR CLOSURE OF THE UNADJUSTED FIELD MEASUREMENTS OF THE SURVEY IS LESS THAN THE RATIO OF 1 PART IN 10,000, THAT ALL PUBLIC LAND SURVEY CORNERS USED IN THIS SURVEY HAVE BEEN RECORDED IN ACCORDANCE WITH THE PROVISIONS OF ACT 74 OF P.A.'S OF 1970 AND THAT I HAVE COMPLIED WITH THE REQUIREMENTS OF ACT 132 OF PUBLIC ACTS OF 1970.

Terence S. Wanic 5/29/01

TERENCE S. WANIC, Professional Surveyor No. 44296

STATE OF MICHIGAN
TERENCE S. WANIC
PROFESSIONAL SURVEYOR
No. 44296
LICENSED PROFESSIONAL SURVEYOR

LEGEND

- INDICATES A LINE NOT DRAWN TO SCALE
- o IRON MONUMENTS SET
- ● IRON MONUMENTS FOUND
- □ CONC. MONUMENTS SET
- ■ CONC. MONUMENTS FOUND
- ⊕ CHISELED CROSS IN CONCRETE
- (M) MEASURED DISTANCE AND/OR BEARINGS
- (R) RECORDED DISTANCE AND/OR BEARINGS
- ⊕ SECTION CONTROL CORNERS

~DAVIS/WANIC~
LAND SURVEYORS, P.C.

1410 Ludington St., Escanaba, Michigan 49829
Phone (906)786-1755, Fax (906)786-6487

any Area Director or Agency Superintendent.

[25 FR 3124, Apr. 12, 1960]

PART 2—APPEALS FROM ADMINISTRATIVE ACTIONS

Sec.
2.1 Information collection.
2.2 Definitions.
2.3 Applicability.
2.4 Officials who may decide appeals.
2.5 Appeal bond.
2.6 Finality of decisions.
2.7 Notice of administrative decision or action.
2.8 Appeal from inaction of official.
2.9 Notice of an appeal.
2.10 Statement of reasons.
2.11 Answer of interested party.
2.12 Service of appeal documents.
2.13 Filing documents.
2.14 Record address.
2.15 Computation of time.
2.16 Extensions of time.
2.17 Summary dismissal.
2.18 Consolidation of appeals.
2.19 Action by Area Directors and Education Programs officials on appeal.
2.20 Action by the Assistant Secretary—Indian Affairs on appeal.
2.21 Scope of review.

AUTHORITY: R.S. 463, 465; 5 U.S.C. 301, 25 U.S.C. 2, 9.

SOURCE: 54 FR 6480, Feb. 10, 1989, unless otherwise noted.

§ 2.1 Information collection.

In accordance with Office of Management and Budget regulations in 5 CFR 1320.3(c), approval of information collections contained in this regulation is not required.

§ 2.2 Definitions.

Appeal means a written request for review of an action or the inaction of an official of the Bureau of Indian Affairs that is claimed to adversely affect the interested party making the request.

Appellant means any interested party who files an appeal under this part.

Interested party means any person whose interests could be adversely affected by a decision in an appeal.

Legal holiday means a Federal holiday as designated by the President or the Congress of the United States.

Notice of appeal means the written document sent to the official designated in this part, indicating that a decision is being appealed (see § 2.9).

Person includes any Indian or non-Indian individual, corporation, tribe or other organization.

Statement of reasons means a written document submitted by the appellant explaining why the decision being appealed is in error (see § 2.10).

[54 FR 6480, Feb. 10, 1989; 54 FR 7666, Feb. 22, 1989]

§ 2.3 Applicability.

(a) Except as provided in paragraph (b) of this section, this part applies to all appeals from decisions made by officials of the Bureau of Indian Affairs by persons who may be adversely affected by such decisions.

(b) This part does not apply if any other regulation or Federal statute provides a different administrative appeal procedure applicable to a specific type of decision.

§ 2.4 Officials who may decide appeals.

The following officials may decide appeals:

(a) An Area Director, if the subject of appeal is a decision by a person under the authority of that Area Director.

(b) An Area Education Programs Administrator, Agency Superintendent for Education, President of a Post-Secondary School, or the Deputy to the Assistant Secretary—Indian Affairs/Director (Indian Education Programs), if the appeal is from a decision by an Office of Indian Education Programs (OIEP) official under his/her jurisdiction.

(c) The Assistant Secretary—Indian Affairs pursuant to the provisions of § 2.20 of this part.

(d) A Deputy to the Assistant Secretary—Indian Affairs pursuant to the provisions of § 2.20(c) of this part.

(e) The Interior Board of Indian Appeals, pursuant to the provisions of 43 CFR part 4, subpart D, if the appeal is from a decision made by an Area Director or a Deputy to the Assistant Secretary—Indian Affairs other than the Deputy to the Assistant Secretary—Indian Affairs/Director (Indian Education Programs).

§ 2.5 Appeal bond.

(a) If a person believes that he/she may suffer a measurable and substantial financial loss as a direct result of the delay caused by an appeal, that person may request that the official before whom the appeal is pending require the posting of a reasonable bond by the appellant adequate to protect against that financial loss.

(b) A person requesting that a bond be posted bears the burden of proving the likelihood that he/she may suffer a measurable and substantial financial loss as a direct result of the delay caused by the appeal.

(c) In those cases in which the official before whom an appeal is pending determines that a bond is necessary to protect the financial interests of an Indian or Indian tribe, that official may require the posting of a bond on his/her own initiative.

(d) Where the official before whom an appeal is pending requires a bond to be posted or denies a request that a bond be posted, he/she shall give notice of his/her decision pursuant to § 2.7.

§ 2.6 Finality of decisions.

(a) No decision, which at the time of its rendition is subject to appeal to a superior authority in the Department, shall be considered final so as to constitute Departmental action subject to judicial review under 5 U.S.C. 704, unless when an appeal is filed, the official to whom the appeal is made determines that public safety, protection of trust resources, or other public exigency requires that the decision be made effective immediately.

(b) Decisions made by officials of the Bureau of Indian Affairs shall be effective when the time for filing a notice of appeal has expired and no notice of appeal has been filed.

(c) Decisions made by the Assistant Secretary—Indian Affairs shall be final for the Department and effective immediately unless the Assistant Secretary—Indian Affairs provides otherwise in the decision.

[54 FR 6480, Feb. 10, 1989; 54 FR 7666, Feb. 22, 1989]

§ 2.7 Notice of administrative decision or action.

(a) The official making a decision shall give all interested parties known to the decisionmaker written notice of the decision by personal delivery or mail.

(b) Failure to give such notice shall not affect the validity of the decision or action but the time to file a notice of appeal regarding such a decision shall not begin to run until notice has been given in accordance with paragraph (c) of this section.

(c) All written decisions, except decisions which are final for the Department pursuant to § 2.6(c), shall include a statement that the decision may be appealed pursuant to this part, identify the official to whom it may be appealed and indicate the appeal procedures, including the 30-day time limit for filing a notice of appeal.

[54 FR 6480, Feb. 10, 1989; 54 FR 7666, Feb. 22, 1989]

§ 2.8 Appeal from inaction of official.

(a) A person or persons whose interests are adversely affected, or whose ability to protect such interests is impeded by the failure of an official to act on a request to the official, can make the official's inaction the subject of appeal, as follows:

(1) Request in writing that the official take the action originally asked of him/her;

(2) Describe the interest adversely affected by the official's inaction, including a description of the loss, impairment or impediment of such interest caused by the official's inaction;

(3) State that, unless the official involved either takes action on the merits of the written request within 10 days of receipt of such request by the official, or establishes a date by which action will be taken, an appeal shall be filed in accordance with this part.

(b) The official receiving a request as specified in paragraph (a) of this section must either make a decision on the merits of the initial request within 10 days from receipt of the request for a decision or establish a reasonable later date by which the decision shall be made, not to exceed 60 days from the

date of request. If an official establishes a date by which a requested decision shall be made, this date shall be the date by which failure to make a decision shall be appealable under this part. If the official, within the 10-day period specified in paragraph (a) of this section, neither makes a decision on the merits of the initial request nor establishes a later date by which a decision shall be made, the official's inaction shall be appealable to the next official in the process established in this part.

[54 FR 6480, Feb. 10, 1989; 54 FR 7666, Feb. 22, 1989]

§ 2.9 Notice of an appeal.

(a) An appellant must file a written notice of appeal in the office of the official whose decision is being appealed. The appellant must also send a copy of the notice of appeal to the official who will decide the appeal and to all known interested parties. The notice of appeal must be filed in the office of the official whose decision is being appealed within 30 days of receipt by the appellant of the notice of administrative action described in § 2.7. A notice of appeal that is filed by mail is considered filed on the date that it is postmarked. The burden of proof of timely filing is on the appellant. No extension of time shall be granted for filing a notice of appeal. Notices of appeal not filed in the specified time shall not be considered, and the decision involved shall be considered final for the Department and effective in accordance with § 2.6(b).

(b) When the appellant is an Indian or Indian tribe not represented by counsel, the official who issued the decision appealed shall, upon request of the appellant, render such assistance as is appropriate in the preparation of the appeal.

(c) The notice of appeal shall:

(1) Include name, address, and phone number of appellant.

(2) Be clearly labeled or titled with the words "NOTICE OF APPEAL."

(3) Have on the face of any envelope in which the notice is mailed or delivered, in addition to the address, the clearly visible words "NOTICE OF APPEAL."

(4) Contain a statement of the decision being appealed that is sufficient to permit identification of the decision.

(5) If possible, attach either a copy of the notice of the administrative decision received under § 2.7, or when an official has failed to make a decision or take any action, attach a copy of the appellant's request for a decision or action under § 2.8 with a written statement that the official failed to make a decision or take any action or to establish a date by which a decision would be made upon the request.

(6) Certify that copies of the notice of appeal have been served on interested parties, as prescribed in § 2.12(a).

§ 2.10 Statement of reasons.

(a) A statement of reasons shall be filed by the appellant in every appeal, and shall be accompanied by or otherwise incorporate all supporting documents.

(b) The statement of reasons may be included in or filed with the notice of appeal.

(c) If the statement of reasons is not filed with the notice of appeal, the appellant shall file a separate statement of reasons in the office of the official whose decision is being appealed within 30 days after the notice of appeal was filed in that office.

(d) The statement of reasons whether filed with the notice of appeal or filed separately should:

(1) Be clearly labeled "STATEMENT OF REASONS".

(2) Have on the face of any envelope in which the statement of reasons is mailed or delivered, in addition to the address, the clearly visible words "STATEMENT OF REASONS".

[54 FR 6480, Feb. 10, 1989; 54 FR 7666, Feb. 22, 1989]

§ 2.11 Answer of interested party.

(a) Any interested party wishing to participate in an appeal proceeding should file a written answer responding to the appellant's notice of appeal and statement of reasons. An answer should describe the party's interest.

(b) An answer shall state the party's position or response to the appeal in any manner the party deems appropriate and may be accompanied by or

otherwise incorporate supporting documents.

(c) An answer must be filed within 30 days after receipt of the statement of reasons by the person filing an answer.

(d) An answer and any supporting documents shall be filed in the office of the official before whom the appeal is pending as specified in § 2.13.

(e) An answer should:

(1) Be clearly labelled or titled with the words "ANSWER OF INTERESTED PARTY."

(2) Have on the face of any envelope in which the answer is mailed or delivered, in addition to the address, the clearly visible words "ANSWER OF INTERESTED PARTY," and

(3) Contain a statement of the decision being appealed that is sufficient to permit identification of the decision.

§ 2.12 Service of appeal documents.

(a) Persons filing documents in an appeal must serve copies of those documents on all other interested parties known to the person making the filing. A person serving a document either by mail or personal delivery must, at the time of filing the document, also file a written statement certifying service on each interested party, showing the document involved, the name and address of the party served, and the date of service.

(b) If an appeal is filed with the Interior Board of Indian Appeals, a copy of the notice of appeal shall also be sent to the Assistant Secretary—Indian Affairs. The notice of appeal sent to the Interior Board of Indian Appeals shall certify that a copy has been sent to the Assistant Secretary—Indian Affairs.

(c) If the appellant is an Indian or Indian tribe not represented by counsel, the official with whom the appeal is filed (i.e., official making the decision being appealed) shall, in the manner prescribed in this section, personally or by mail serve a copy of all appeal documents on the official who will decide the appeal and on each interested party known to the official making such service.

(d) Service of any document under this part shall be by personal delivery or by mail to the record address as specified in § 2.14. Service on a tribe shall be to the principal or designated tribal official or to the governing body.

(e) In all cases where a party is represented by an attorney in an appeal, service of any document on the attorney is service on the party represented. Where a party is represented by more than one attorney, service on any one attorney is sufficient. The certificate of service on an attorney shall include the name of the party whom the attorney represents and indicate that service was made on the attorney representing that party.

(f) When an official deciding an appeal determines that there has not been service of a document affecting a person's interest, the official shall either serve the document on the person or direct the appropriate legal counsel to serve the document on the person and allow the person an opportunity to respond.

[54 FR 6480, Feb. 10, 1989; 54 FR 7666, Feb. 22, 1989]

§ 2.13 Filing documents.

(a) An appeal document is properly filed with an official of the Bureau of Indian Affairs:

(1) By personal delivery during regular business hours to the person designated to receive mail in the immediate office of the official, or

(2) By mail to the facility officially designated for receipt of mail addressed to the official; the document is considered filed by mail on the date that it is postmarked.

(b) Bureau of Indian Affairs offices receiving a misdirected appeal document shall forward the document to the proper office promptly. If a person delivers an appeal document to the wrong office or mails an appeal document to an incorrect address, no extension of time should be allowed because of the time necessary for a Bureau office to redirect the document to the correct address.

(c) Notwithstanding any other provision of this section, an official deciding an appeal shall allow late filing of a misdirected document, including a notice of appeal, where the official finds that the misdirection is the fault of the government.

§ 2.14 Record address.

(a) Every interested party who files a document in connection with an appeal shall, when he/she files the document, also indicate his/her address. Thereafter, any change of address shall be promptly reported to the official with whom the previous address was filed. The most current address on file under this subsection shall be deemed the proper address for all purposes under this part.

(b) The successors in interest of a party shall also promptly inform the official specified in paragraph (a) of this section of their interest in the appeal and their address.

(c) An appellant or interested party failing to file an address or change of address as specified in this section may not object to lack of notice or service attributable to his/her failure to indicate a new address.

§ 2.15 Computation of time.

In computing any period of time prescribed or allowed in this part, calendar days shall be used. Computation shall not include the day on which a decision being appealed was made, service or notice was received, a document was filed, or other event occurred causing time to begin to run. Computation shall include the last day of the period, unless it is a Saturday, a Sunday, or a legal holiday, in which event the period runs until the end of the next day which is not a Saturday, a Sunday, or a legal holiday.

§ 2.16 Extensions of time.

An official to whom an appeal is made may, upon a showing of good cause by a party and with notice to all other parties, extend the period for filing or serving any document; *provided*, however, that no extension will be granted for filing a notice of appeal under § 2.9 of this part or serve by itself to extend any period specified by law or regulation other than in this part.

§ 2.17 Summary dismissal.

(a) An appeal under this part will be dismissed if the notice of appeal is not filed within the time specified in § 2.9(a).

(b) An appeal under this part may be subject to summary dismissal for the following causes:

(1) If after the appellant is given an opportunity to amend them, the appeal documents do not state the reasons why the appellant believes the decision being appealed is in error, or the reasons for the appeal are not otherwise evident in the documents, or

(2) If the appellant has been required to post a bond and fails to do so.

§ 2.18 Consolidation of appeals.

Separate proceedings pending before one official under this part and involving common questions of law or fact may be consolidated by the official conducting such proceedings, pursuant to a motion by any party or on the initiative of the official.

§ 2.19 Action by Area Directors and Education Programs officials on appeal.

(a) Area Directors, Area Education Programs Administrators, Agency Superintendents for Education, Presidents of Post-Secondary Schools and the Deputy to the Assistant Secretary—Indian Affairs/Director (Indian Education Programs) shall render written decisions in all cases appealed to them within 60 days after all time for pleadings (including all extensions granted) has expired. The decision shall include a statement that the decision may be appealed pursuant to this part, identify the official to whom it may be appealed and indicate the appeal procedures, including the 30-day time limit for filing a notice of appeal.

(b) A copy of the decision shall be sent to the appellant and each known interested party by certified or registered mail, return receipt requested. Such receipts shall become a permanent part of the record.

§ 2.20 Action by the Assistant Secretary—Indian Affairs on appeal.

(a) When a decision is appealed to the Interior Board of Indian Appeals, a copy of the notice of appeal shall be sent to the Assistant Secretary—Indian Affairs.

(b) The notice of appeal sent to the Interior Board of Indian Appeals shall

certify that a copy has been sent to the Assistant Secretary—Indian Affairs.

(c) In accordance with the provisions of § 4.332(b) of title 43 of the Code of Federal Regulations, a notice of appeal to the Board of Indian Appeals shall not be effective until 20 days after receipt by the Board, during which time the Assistant Secretary—Indian Affairs shall have authority to decide to:

(1) Issue a decision in the appeal, or

(2) Assign responsibility to issue a decision in the appeal to a Deputy to the Assistant Secretary—Indian Affairs.

The Assistant Secretary—Indian Affairs will not consider petitions to exercise this authority. If the Assistant Secretary—Indian Affairs decides to issue a decision in the appeal or to assign responsibility to issue a decision in the appeal to a Deputy to the Assistant Secretary—Indian Affairs, he/she shall notify the Board of Indian Appeals, the deciding official, the appellant, and interested parties within 15 days of his/her receipt of a copy of the notice of appeal. Upon receipt of such notification, the Board of Indian Appeals shall transfer the appeal to the Assistant Secretary—Indian Affairs. The decision shall be signed by the Assistant Secretary—Indian Affairs or a Deputy to the Assistant Secretary—Indian Affairs within 60 days after all time for pleadings (including all extensions granted) has expired. If the decision is signed by the Assistant Secretary—Indian Affairs, it shall be final for the Department and effective immediately unless the Assistant Secretary—Indian Affairs provides otherwise in the decision. Except as otherwise provided in § 2.20(g), if the decision is signed by a Deputy to the Assistant Secretary—Indian Affairs, it may be appealed to the Board of Indian Appeals pursuant to the provisions of 43 CFR part 4, subpart D.

(d) A copy of the decision shall be sent to the appellant and each known interested party by certified or registered mail, return receipt requested. Such receipts shall become a permanent part of the record.

(e) If the Assistant Secretary—Indian Affairs or the Deputy to the Assistant Secretary—Indian Affairs to whom the authority to issue a decision has been assigned pursuant to § 2.20(c) does not make a decision within 60 days after all time for pleadings (including all extensions granted) has expired, any party may move the Board of Indian Appeals to assume jurisdiction subject to 43 CFR 4.337(b). A motion for Board decision under this section shall invest the Board with jurisdiction as of the date the motion is received by the Board.

(f) When the Board of Indian Appeals, in accordance with 43 CFR 4.337(b), refers an appeal containing one or more discretionary issues to the Assistant Secretary—Indian Affairs for further consideration, the Assistant Secretary—Indian Affairs shall take action on the appeal consistent with the procedures in this section.

(g) The Assistant Secretary—Indian Affairs shall render a written decision in an appeal from a decision of the Deputy to the Assistant Secretary—Indian Affairs/Director (Indian Education Programs) within 60 days after all time for pleadings (including all extensions granted) has expired. A copy of the decision shall be sent to the appellant and each known interested party by certified or registered mail, return receipt requested. Such receipts shall become a permanent part of the record. The decision shall be final for the Department and effective immediately unless the Assistant Secretary—Indian Affairs provides otherwise in the decision.

§ 2.21 Scope of review.

(a) When a decision has been appealed, any information available to the reviewing official may be used in reaching a decision whether part of the record or not.

(b) When the official deciding an appeal believes it appropriate to consider documents or information not contained in the record on appeal, the official shall notify all interested parties of the information and they shall be given not less than 10 days to comment on the information before the appeal is decided. The deciding official shall include in the record copies of documents or a description of the information used in arriving at the decision. Except where disclosure of the actual documents used may be prohibited by law, copies of the information shall be made

available to the parties upon request and at their expense.

PART 5—PREFERENCE IN EMPLOYMENT

Sec.
5.1 Definitions.
5.2 Appointment actions.
5.3 Application procedure for preference eligibility.
5.4 Information collection.

AUTHORITY: 4 Stat. 737, 25 U.S.C. 43; 22 Stat. 88, 25 U.S.C. 46; 28 Stat. 313, 25 U.S.C. 44; 24 Stat. 389, 25 U.S.C. 348; and 48 Stat. 986, 25 U.S.C. 472 and 479.

§ 5.1 Definitions.

For purposes of making appointments to vacancies in all positions in the Bureau of Indian Affairs a preference will be extended to persons of Indian descent who are:

(a) Members of any recognized Indian tribe now under Federal Jurisdiction;

(b) Descendants of such members who were, on June 1, 1934, residing within the present boundaries of any Indian reservation;

(c) All others of one-half or more Indian blood of tribes indigenous to the United States;

(d) Eskimos and other aboriginal people of Alaska; and

(e) For one (1) year or until the Osage Tribe has formally organized, whichever comes first, effective January 5, 1989, a person of at least one-quarter degree Indian ancestry of the Osage Tribe of Indians, whose rolls were closed by an act of Congress.

[43 FR 2393, Jan. 17, 1978. Redesignated at 47 FR 13327, Mar. 30, 1982, as amended at 54 FR 283, Jan. 5, 1989]

§ 5.2 Appointment actions.

(a) Preference will be afforded a person meeting any one of the standards of § 5.1 whether the appointment involves initial hiring, reinstatement, transfer, reassignment or promotion.

(b) Preference eligibles may be given a Schedule A excepted appointment under Exception Number 213.3112(a)(7). However, if the individuals are within reach on a Civil Service Register, they may be given a competitive appointment.

[43 FR 2393, Jan. 17, 1978. Redesignated at 47 FR 13327, Mar. 30, 1982, as amended at 49 FR 12702, Mar. 30, 1984]

§ 5.3 Application procedure for preference eligibility.

(a) Proof of eligibility must be submitted with the person's application for a position.

(b) In order for a person to be considered a preference eligible according to the standards of § 5.1, they must submit proof of membership, descendancy or degree of Indian ancestry as indicated on rolls or records acceptable to the Secretary.

[43 FR 2393, Jan. 17, 1978. Redesignated at 47 FR 13327, Mar. 30, 1982]

§ 5.4 Information collection.

The Office of Management and Budget has informed the Department of the Interior that the information collection requirements contained in part 5 need not be reviewed by them under the Paperwork Reduction Act (44 U.S.C. 3501 *et seq.*).

[54 FR 283, Jan. 5, 1989]

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Twin County Airport**
DEPARTMENT:	**Board Chairman**
ATTACHMENTS:	**Mailed to Commissioners by Airport Manager**

SUMMARY:

Discussion of Airport happenings.

RECOMMENDED MOTION

Submitted by: Brian Bousley _____ **12/08/2010**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Revision of Fee Schedule**
DEPARTMENT:	**Building Code**
ATTACHMENTS:	**Yes**

SUMMARY:

Building Code Department Head, Dan Menacher has revised the Menominee County Fee Schedule for Building Permits to compare with other local/state fee schedules. (comparison prices per county/state are included) The Board is asked for input on the fee schedule.

RECOMMENDED MOTION

Submitted by: Brian Bousley **12/03/2010**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Current fee Schedule

*MAKE CHECK OR MONEY ORDER PAYABLE TO:
MENOMINEE COUNTY TREASURER

BUILDING PERMIT FEE SCHEDULE

adopted 10/01/05

* REMODELING/RENOVATIONS.....$150.00
* DECKS/PORCHES.....$ 50.00
* MOVED STRUCTURES..... $ 50.00
* DEMOLITION (wrecking).....$ 25.00
* STORAGE SHED(if less than 150 sq. ft.).....$ 00.00
(if over 150 sq. ft. but less than 450 sq. ft.).....$ 75.00
* INSTALLATION OF SINGLE WIDE MOBILE HOME $150.00

*** HOW TO CALCULATE BUILDING PERMIT FEES FOR THE FOLLOWING:**
Multiply the square foot of the building to be constructed by the per square foot cost to arrive at the total cost of construction, then refer to the rate schedule on page 5A.

* PRE- MANUFACTURED MODULAR OR DOUBLE WIDE (Construction Costs)
SINGLE STORY ON SLAB OR CRAWL SPACE.....$ 45.00 sq. ft.
SINGLE STORY ON BASEMENT.....$ 50.00 sq. ft.
ADDITIONAL STORIES (levels).....$ 08.00 sq. ft.
ATTACHED GARAGES TO ABOVE UNITS.....$ 45.00 sq. ft.

* CONVENTIONAL BUILT HOMES/COTTAGES/CAMPS
SINGLE STORY ON SLAB OR CRAWL SPACE.....$ 50.00 sq. ft.
SINGLE STORY ON BASEMENT.....$ 75.00 sq. ft.
ADDITIONAL STORIES (levels).....$ 08.00 sq. ft.
ATTACHED GARAGES TO ABOVE STRUCTURES.....$ 50.00 sq. ft.

* ADDITIONS TO EXISTING STRUCTURES (use same sq. ft. rate as new construction)

* DETACHED GARAGES/ STORAGE BUILDINGS/ AGRICULTURAL
(frame or pole type construction).....$ 15.00 sq. ft.
* LEAN TO=S (ROOF ONLY) TO EXISTING STRUCTURES.....$ 08.00 sq. ft.
NOTE! (Garages/ Storage or Ag buildings exceeding $90,000.00 in cost, will have a maximum permit fee of $350.00)

BUSINESS, COMMERCIAL INDUSTRIAL AND MULTI-FAMILY RATES

$25.00 for the first $1000.00 of cost
$15.00 per additional $1000.00 up to $10,000.00
$10.00 per additional $1000.00 over $10,000.00 (Pg 4A)

Current Pt. 2

MENOMINEE COUNTY RESIDENTIAL RATES PER $1000.00 OF CONSTRUCTION COST

adopted 10/1/2005

UP TO			
$ 1,000.00 -	60.00	34,000.00 - 182.00	68,000.00 - 284.00
1,000.00 -	65.00	35,000.00 - 185.00	69,000.00 - 287.00
2,000.00 -	70.00	36,000.00 - 188.00	70,000.00 - 290.00
3,000.00 -	75.00	37,000.00 - 191.00	71,000.00 - 293.00
4,000.00 -	80.00	38,000.00 - 194.00	72,000.00 - 296.00
5,000.00 -	85.00	39,000.00 - 197.00	73,000.00 - 299.00
6,000.00 -	90.00	40,000.00 - 200.00	74,000.00 - 302.00
7,000.00 -	95.00	41,000.00 - 203.00	75,000.00 - 305.00
8,000.00 -	100.00	42,000.00 - 206.00	76,000.00 - 308.00
9,000.00 -	105.00	43,000.00 - 209.00	77,000.00 - 311.00
10,000.00 -	110.00	44,000.00 - 212.00	78,000.00 - 314.00
11,000.00 -	113.00	45,000.00 - 215.00	79,000.00 - 317.00
12,000.00 -	116.00	46,000.00 - 218.00	80,000.00 - 320.00
13,000.00 -	119.00	47,000.00 - 221.00	81,000.00 - 323.00
14,000.00 -	122.00	48,000.00 - 224.00	82,000.00 - 326.00
15,000.00 -	125.00	49,000.00 - 227.00	83,000.00 - 329.00
16,000.00 -	128.00	50,000.00 - 230.00	84,000.00 - 332.00
17,000.00 -	131.00	51,000.00 - 233.00	85,000.00 - 335.00
18,000.00 -	134.00	52,000.00 - 236.00	86,000.00 - 338.00
19,000.00 -	137.00	53,000.00 - 239.00	87,000.00 - 341.00
20,000.00 -	140.00	54,000.00 - 242.00	88,000.00 - 344.00
21,000.00 -	143.00	55,000.00 - 245.00	89,000.00 - 347.00
22,000.00 -	146.00	56,000.00 - 248.00	90,000.00 - 350.00
23,000.00 -	149.00	57,000.00 - 251.00	91,000.00 - 353.00
24,000.00 -	152.00	58,000.00 - 254.00	92,000.00 - 356.00
25,000.00 -	155.00	59,000.00 - 257.00	93,000.00 - 359.00
26,000.00 -	158.00	60,000.00 - 260.00	94,000.00 - 362.00
27,000.00 -	161.00	61,000.00 - 263.00	95,000.00 - 365.00
28,000.00 -	164.00	62,000.00 - 266.00	96,000.00 - 368.00
29,000.00 -	167.00	63,000.00 - 269.00	97,000.00 - 371.00
30,000.00 -	170.00	64,000.00 - 272.00	98,000.00 - 374.00
31,000.00 -	173.00	65,000.00 - 275.00	99,000.00 - 377.00
32,000.00 -	176.00	66,000.00 - 278.00	100,000.00 -380.00
33,000.00 -	179.00	67,000.00 - 281.00	

Costs exceeding $100,000.00
Add $5.00 per 1,000.00

EXAMPLE: Conventional built home - single story on basement
24' x 52' = 1,248 sq. ft. x $75.00 sq. ft. construction cost = $93,600.00
$93,600.00 (see chart above) = $359.00 permit fee

Proposed fee Schedule

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX: 906-753-2200

BUILDING PERMIT FEE SCHEDULE

Effective 01/01/2011

RESIDENTIAL CONSTRUCTION

Application fee + square foot costs (plan review, inspections, C of O included)

APPLICATION FEE (*NON- REFUNDABLE*)	$75.00
NEW DWELLING / ADDITIONS (on a basement or crawl space)	$0.17 per sq. ft.
NEW DWELLING / ADDITIONS (on a slab)	$0.13 per sq. ft.
PREMANUFACTURED/MOVED DWELLINGS	$0.12 per sq. ft.
GARAGES / ACCESORY BUILDINGS *(ATTACHED OR DETACHED)*	$0.08 per sq. ft.
2nd FLOOR / LOFT / DECKS / PORCHS / FOUNDATIONS	$0.04 per sq. ft.

NON-RESIDENTIAL

Application fee + plan review + square foot cost + inspection(s) + C of O

APPLICATION FEE (*NON- REFUNDABLE*)	$75.00
PLAN REVEIW	Per hr. $50.00
NEW CONSTRUCTION	$0.10 per sq. ft.
REMODELING	$0.05 per sq. ft.
INSPECTIONS (per)	$50.00
CERTIFICATE of USE and OCCUPANCY	$25.00
ALL OTHER –app. fee + plan review + $1.00 per $1000.00 cost of construction + inspections	

FLAT RATE FEES

DEMOLITION OF A STRUCTURE	$75.00
FENCES / RETAINING WALLS / POOLS / SIGNS / TEMPORARY STRUCTURES / MINOR REMODELING / ALTERATION	$50.00
ADDITIONAL / REINSPECTION	$50.00
APPLICATION FOR APPEAL/VARIANCE	$250.00
ADMINISTRATION FEE FOR AFTER THE FACT PERMITS	$100.00

FEE SCHEDULE COMPARISON

	number of inspections	**Menomine County 10/1/2005**	Keweenaw County 4/1/2010	Marquette County 4/5/2010	Delta County	Dickinson County	Iron County	State of Michigan 4/1/2010	*average without men. co.*	**PROPOSED NEW FEE**
Application Fee		$0.00	$90.00 to $200.00	$85.00	$50.00 if cancelled	$75.00	$75.00	$75.00		$75.00
24x24 Detached Garage	2	$105.00	$147.00	$126.85	$106.00	$177.00	$186.00	$186.00	$154.00	$121.00
40x60 Detached Garage	2 to 4	$188.00	$330.00	$229.00	$214.00	$312.00	$348.00	$348.00	$296.00	$267.00
30x50 House w/ 24x24 Garage	4+	$585.00	$432.00	$354.56	$402.00	$429.00	$497.00	$497.00	$435.00	$451.00
50x70 House w/ 30x32 Garage	4+	$1,470.00	$971.00	$617.60	$698.00	$792.00	$827.00	$827.00	$788.00	$747.00
14x60 Single Wide	3	$150.00	$174.00	$120.00	$100.00	$100.00	$100.00	$163.50	$126.00	$176.00
28x70 Double Wide 24x24 Garage	3	$440.00	$343.00	$292.00	$489.00	$357.00	$357.00	$322.00	$360.00	$356.00
24x36 camp on a slab	3+	$209.00	$200.00	$186.00	$214.00	$279.00	$303.00	$303.00	$247.00	$187.00
Moved building 24x36	2+	$50.00	$0.00	$0.00	$0.00	$175.00	$175.00	$0.00	$175.00	$179.00
$100,000.00 Commercial	3+	$1,060.00	$338.00	$376.00	$430.00	$630.00	$375.00	$519.00	$444.00	$550.00
Demolition	2	$25.00	$90.00 PLUS .02 ft	$85.00	$25.00	$75.00 plus .05 ft	$75.00 plus .05 ft	$75.00	$70.00	$75.00
Additional Inspections		$0.00	$30.00	$0.00	$75.00	$50.00 hr	$50.00 hr	$75.00 HR	$56.00	$50.00
Certificate of Occupancy	1	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$50.00		$25.00
After the Fact Permit		?	add 50%	$0.00	DOUBLE FEE	$0.00	$100.00 PLUS .30 ft	$0.00		$100.00
Variance/Appeal		$50.00	$0.00	$400.00	$0.00	$0.00	$0.00	$0.00		$250.00

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX: 906-753-2200

50 PERMITS #12402 thru #12452

JUNE THRU NOVEMBER

USING EXISTING FEES

$7619.00

USING NEW FEES W/ **$75.00** APPLICATION FEE

$9036.00

APPROXAMITLY $5668.00 INCREASE ANUALLY (200 PERMITS)

USING NEW FEES W/ **$50.00** APPLICATION FEE

$7786.00

APPROXIMITLY $668.00 INCREASE ANUALLY (200 PERMITS)

---

receptacle outlet. Heating cable is commonly known as heat tape.

(4) This section shall not be construed to limit the powers and duties granted pursuant to any other law to a state agency or official.

History: Add. 1994, Act 128, Imd. Eff. May 17, 1994.

Popular name: Act 230

Popular name: Uniform Construction Code

125.1522 Fees; state construction code fund; fund for purchase and sale of codes and standards.

Sec. 22. (1) The legislative body of a governmental subdivision shall establish reasonable fees to be charged by the governmental subdivision for acts and services performed by the enforcing agency or construction board of appeals under this act, which fees shall be intended to bear a reasonable relation to the cost, including overhead, to the governmental subdivision of the acts and services, including, without limitation, those services and acts as, in case of an enforcing agency, issuance of building permits, examination of plans and specifications, inspection of construction undertaken pursuant to a building permit, and the issuance of certificates of use and occupancy, and, in case of a board of appeals, hearing appeals in accordance with this act. The enforcing agency shall collect the fees established under this subsection. The legislative body of a governmental subdivision shall only use fees generated under this section for the operation of the enforcing agency or the construction board of appeals, or both, and shall not use the fees for any other purpose.

(2) To accomplish the objectives of this section and this act, a state construction code fund is created. The director, after approval by the commission and following a public hearing held by the commission, shall establish reasonable fees to be charged by the commission for acts and services performed by the commission including, without limitation, inspection of plans and specifications, issuance of certificates of acceptability, testing and evaluation of new products, methods and processes of construction or alteration, issuance of building permits, inspection of construction undertaken pursuant to a building permit, the issuance of certificates of use and occupancy, and hearing of appeals. Fees established by the department shall be intended to bear a reasonable relation to the cost, including overhead, of the service or act. Until the director establishes fees pursuant to this act, the fees established pursuant to this subsection shall remain in effect. The state treasurer shall be the custodian of the fund and may invest the surplus of the fund in investments as in the state treasurer's judgment are in the best interest of the fund. Earnings from those investments shall be credited to the fund. The state treasurer shall notify the director and the legislature of interest credited and the balance of the fund as of September 30 of each year. The director shall supervise and administer the fund. Fees received by the department and money collected under this act shall be deposited in the state construction code fund and shall be appropriated by the legislature for the operation of the bureau of construction codes, and indirect overhead expenses in the department. Funds that are unexpended at the end of each fiscal year shall be returned to the state construction code fund. A self-supporting fund shall be established within the commission to provide for the purchase and sale of codes and standards to the general public.

History: 1972, Act 230, Eff. Jan. 1, 1973;—Am. 1978, Act 442, Imd. Eff. Oct. 9, 1978;—Am. 1980, Act 371, Imd. Eff. Dec. 30, 1980;—Am. 1999, Act 245, Imd. Eff. Dec. 28, 1999.

Popular name: Act 230

Popular name: Uniform Construction Code

125.1523 Unlawful conduct; penalty; separate offenses; retention of fine by governmental subdivision; designation of violation as municipal civil infraction.

Sec. 23. (1) Except as provided in subsection (3), a person or corporation, including an officer, director, or employee of a corporation, or a governmental official or agent charged with the responsibility of issuing permits or inspecting buildings or structures, who does any of the following is guilty of a misdemeanor punishable by a fine of not more than $500.00 or imprisonment for not more than 90 days, or both:

(a) Knowingly violates this act or the code or a rule for the enforcement of this act or code.

(b) Knowingly constructs or builds a structure or building in violation of a condition of a building permit.

(c) Knowingly fails to comply with an order issued by an enforcing agency, a construction board of appeals, a board, or the commission pursuant to this act.

(d) Knowingly makes a false or misleading written statement, or knowingly omits required information or a statement in an inspection report, application, petition, request for approval, or appeal to an enforcing agency, a construction board of appeals, a board, or the commission.

© Legislative Council, State of Michigan Courtesy of www.legislature.mi.gov

(e) Knowingly refuses entry or access to an inspector lawfully authorized to inspect any premises, building, or structure pursuant to this act.

(f) Unreasonably interferes with an authorized inspection.

(g) Knowingly issues, fails to issue, causes to be issued, or assists in the issuance of a certificate, permit, or license in violation of this act or a rule promulgated under this act or other applicable laws.

(h) Having a duty to report violations of this act or a rule promulgated under this act or other applicable laws, knowingly conceals a violation.

(2) With respect to subsection (1)(c), a person is guilty of a separate offense for each day that the person fails to comply with a stop construction order validly issued by an enforcing agency and for each week that the person fails to comply with any other order validly issued by an enforcing agency. With respect to subsection (1)(a) or (d), a person is guilty of a separate offense for each knowing violation of this act or a rule promulgated under this act and for each false or misleading written statement or omission of required information or statement knowingly made in an application, petition, request for approval, or appeal to an enforcing agency, a construction board of appeals, a board, or the commission. With respect to subsection (1)(b), a person is guilty of a separate offense for each knowing violation of a condition of a building permit.

(3) If a governmental subdivision has the responsibility of administering and enforcing this act and prosecutes a violation of this act, the governmental subdivision may retain a fine imposed upon conviction. If a governmental subdivision has the responsibility of administering and enforcing this act, the governmental subdivision may by ordinance designate a violation described in subsection (1) or (2) as a municipal civil infraction and provide a civil fine for the violation. The governmental subdivision may retain the civil fine imposed upon judgment.

History: 1972, Act 230, Eff. Jan. 1, 1973;—Am. 1978, Act 442, Imd. Eff. Oct. 9, 1978;—Am. 1980, Act 371, Imd. Eff. Dec. 30, 1980;—Am. 1994, Act 22, Eff. May 1, 1994.

Popular name: Act 230

Popular name: Uniform Construction Code

Administrative rules: R 408.30101 et seq. of the Michigan Administrative Code.

125.1523a Civil violation; penalty; enforcement.

Sec. 23a. (1) In addition to any other penalties or remedies provided by law, a person who is required to be licensed as a residential builder or residential maintenance and alteration contractor, or as a master or journeyman plumber, an electrical contractor or master or journeyman electrician, or a mechanical contractor shall not perform work on a residential building or a residential structure without first obtaining a license. A person who violates this section is responsible for a civil violation, and shall be fined not less than $100.00 or more than $500.00.

(2) The prosecuting attorney of the county in which the residential building or residential structure is located or the attorney general may enforce this section.

History: Add. 1989, Act 135, Eff. Oct. 1, 1989.

Popular name: Act 230

Popular name: Uniform Construction Code

125.1524 Effect of existing construction regulations and permits.

Sec. 24. Until 6 months after promulgation of the code, construction regulations heretofore or hereafter adopted by a governmental subdivision continue in effect unless repealed by local law or ordinance. Six months after the promulgation of the code and thereafter, construction regulations adopted by a governmental subdivision shall be considered repealed and invalid, except as provided in section 8. A building permit validly issued under local construction regulations within 6 months before promulgation of the code is valid, and the construction of a building or structure may be completed pursuant to that building permit. The construction of a building or structure started before promulgation of the code in an area of the state that did not as of the date of beginning of construction require a building permit may be completed without a building permit. Except as provided in section 28, construction regulations incorporated in any act of this state in effect or validly promulgated by any board, department, commission, or agency continue in effect until promulgation of the code at which time they shall be considered to be superseded.

History: 1972, Act 230, Eff. Jan. 1, 1973;—Am. 1980, Act 371, Imd. Eff. Dec. 30, 1980.

Popular name: Act 230

Popular name: Uniform Construction Code

125.1525 Effect of act on functions of state plumbing and electrical administrative boards.

© Legislative Council, State of Michigan
Courtesy of www.legislature.mi.gov

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Proposed Three Way Road Funding Program**
DEPARTMENT:	**Administration – Road Commission**
ATTACHMENTS:	**Yes**

SUMMARY:

Darrell Moilanen, Engineer/Manager of the Road Commission sent a letter requesting answers from the Menominee County Board of Commissioners to the questions asked in the attached letter.

RECOMMENDED MOTION

Submitted by: Brian Bousley **12/03/2010**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

COPY

COMMISSIONERS:
WILLIAM ANDERSON
POWERS, MI 49874
ROGER BETZINGER
DAGGETT, MI 49821
MARY MAAS
MENOMINEE, MI 49858

MENOMINEE COUNTY
BOARD OF COUNTY ROAD COMMISSIONERS
P.O. BOX 527 • STEPHENSON, MICHIGAN 49887 • 877-867-9444 or 906-753-6914
FAX 906-753-4319

DARRELL W. MOILANEN
ENGINEER-MANAGER
LISA K. SAVORD
FINANCE DIRECTOR / CLERK

November 22, 2010

Mr. Brian Bousley, Administrator
Menominee County
839 10th Avenue
Menominee, MI 49858

Re: Proposed Three-Way Funding Program

Dear Mr. Bousley:

At a special meeting held on Wednesday, November 3, 2010, the Menominee County Board of Road Commissioners discussed the proposed three way program with potential funding being provided by the Menominee County Board, Menominee County Road Commission and Menominee County Townships.

This letter is being written to clarify the information the Menominee County Board of Road Commissioners requested via a written response from the Menominee County Board:

1. Is the $200,000 being provided by the Menominee County Board going to be available for expenditure, during the upcoming 2010-2011 construction season?

2. Are the cities and villages to be included in the distribution in the proposed $200,000 being funded by the Menominee County Board?

At the meeting, you stated that a written response would be forthcoming from the County Board by mid-Janaury 2011. The Road Commission will await a written response from your office, before proceeding any further with this proposed program.

If you have any questions, please do not hesitate to contact me.

Sincerely,

MENOMINEE COUNTY ROAD COMMISSION

Darrell W. Moilanen

Darrell W. Moilanen, Engr-Mgr., P.E.

cc: Road Commissioners

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**ReMonumentation County Appropriated funds for FY 2009-2010**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Bill Lenca, Remonumentation Surveyor, is requesting excess County appropriated funds from FY 2009-10 ($11,623.62) to be carried over into the current budget year 2010-11.

RECOMMENDED MOTION

Submitted by: Brian Bousley **12/03/2010**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

LENCA SURVEYING

WILLIAM LENCA · PROFESSIONAL LAND SURVEYOR
MICHIGAN PS No. 26461 · WISCONSIN RLS No. 1569

COPY
RECEIVED
11/29/10
Menominee County A

November 22, 2010

Brian Bousley
County Administrator
Menominee County Court House
839 10th Avenue
Menominee, MI 49858

Dear Brian,

In Fiscal Year (FY) 2009/2010 the county appropriated 60,000 from the General Fund and placed these monies in the County Remonumentation Budget. As of the end of FY 2009/2010, we still have $11,623.62 left in this budget. We would like to transfer these monies to FY 2010/2011 and apply them to our 2011 State Grant. Based on a State formula, county contributions are rewarded with a State matching contribution of approximately 70%. This would give us an additional $8350 towards our County Remonumentation Budget in 2013.

Thank you for considering the above request. If you have any questions, please feel free to give me a call at (906) 864-2364 or contact me by e-mail at blenca@new.rr.com.

Sincerely,

William Lenca,
Menomominee County Rep.

W. 6631 W. 38TH, 1.25 ROAD · MENOMINEE, MICHIGAN 49858
PHONE (906) 864-2364 · FAX (906) 864-2364

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION AGENDA ITEM

SUBJECT:	**Miscellaneous Bills**
DEPARTMENT:	**Administration/Board**
ATTACHMENTS:	**Yes**

SUMMARY:

Board to review recently submitted Miscellaneous Bills for payment on November 24, 2010 in the amount of $124,497.58.

RECOMMENDED MOTION

Submitted by: Brian Bousley **12/07/2010**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-635 B&G/Hospital Operation
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
276 CERT-Citzns Emerg. Response Team
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED
NOV 24 2010
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: Genera							
A B C PRINTERS							**$472.18**
14979	11/17/2010	92320	Letterhead & Envelopes - PA's Office	101-267-727.00	257.15		
14986	11/16/2010	92310	Cash Receipts - Wrap Around Cover	101-141-727.00	215.03		
Auto Parts Pitstop, Inc.							**$51.76**
14940	10/27/2010	32396	Battery for Generator (Emergency Mgm	101-426-755.00	41.47		
14980	11/03/2010	32580	Chuck	208-751-930.02	10.29		
Ayres Associates							**$3,500.00**
14981	11/12/2010	19-0229.00	EPA 2011 Grant Applications	101-103-801.00	3,500.00		
BOURQUE PENNY							**$6.00**
14936	11/11/2010	Reimbursement	Lunch 11/8/10	266-326-881.00	6.00		
Carquest Auto Parts							**$21.66**
14884	11/08/2010	2825-168378	Suction Gun & Victolex Sheet	101-265-934.00	16.67		
14885	11/09/2010	2825-168502	Blue RTV Silicone	101-265-934.00	4.99		
Cellcom Wisconsin RSA 04							**$128.03**
14943	11/05/2010	142697	Cellular Services - Medical Examiner	101-648-727.00	128.03		
CITY OF MENOMINEE - 2511 10TH ST.							**$229.35**
14933	10/27/2010	2625	August 2010 Gasoline Sales	101-265-742.00	95.09		
14933	10/27/2010	2625	August 2010 Gasoline Sales	101-682-860.00	17.22		
14933	10/27/2010	2625	August 2010 Gasoline Sales	101-262-860.00	18.79		
14933	10/27/2010	2625	August 2010 Gasoline Sales	101-257-742.00	53.20		
14933	10/27/2010	2625	August 2010 Gasoline Sales	266-325-860.00	28.75		
14933	10/27/2010	2625	August 2010 Gasoline Sales	101-257-742.00	16.30		
CLOVERLAND PAPER CO							**$1,067.95**
14892	11/15/2010	93476	Building & Ground - Supplies	101-265-755.01	317.00		
14896	11/12/2010	93667	Toilet Tissue, Kitchen Towels, Liners, C	101-265-755.01	272.56		
14897	11/12/2010	93668	Toilet Tissue, Towels, Lienrs, Cleaner	101-265-755.01	161.39		
14950	11/17/2010	93475	Triple Melt Bag's	101-265-755.01	317.00		
Coast to Coast Computer Prod.							**$358.00**
14987	11/09/2010	A705985	Toner's - Friend of Court	101-141-931.00	358.00		
Cooper Office Equipment							**$55.95**
14989	11/09/2010	71332	Staple Cartridges for BizHub - Annex	101-261-727.00	55.95		
D&S Construction							**$4,360.00**
14881	11/18/2010	Scott	Roof Replacement	274-690-809.59	4,360.00		
Dell Marketing L.P.							**$115.59**
14990	10/14/2010	XF4J56WJ6	Battery for Dell - MSU Extension	101-261-728.00	115.59		
DGR Engineering, LLC							**$8,250.00**
14882	11/12/2010	1048	Bathhouse - Shakey Lakes	101-103-998.00	8,250.00		
Dickinson Cty Family Court							**$679.50**
14903	11/15/2010	4326	JABGN November & December 2010 &	296-669-999.00	679.50		
EAGLEHERALD PUBLISHING, LLC							**$930.00**
14977	10/31/2010	1445	PO# 02523 Election Notice	101-262-727.00	930.00		
ERICKSON WAYNE							**$170.00**
14902	11/17/2010	11102010001	2010-3315-FH & 2010-3323-FH	101-131-807.00	170.00		
GENESIS GRAPHICS							**$112.34**
14900	11/16/2010	41325	Survey Marker Signs for Lenca Surveyir	243-246-765.00	112.34		

APPROVED
NOV 24 2010
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

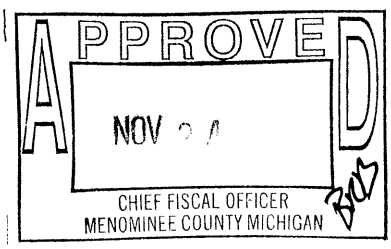
Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Honeywell International Inc.							**$1,927.50**
14899	11/03/2010	977108R	Over-Heating Problem in Courtroom A	101-265-934.00	817.50		
14930	11/12/2010	977698	Cendensate Return Line from Prison - L	101-265-934.00	1,110.00		
Integrated Imaging, Inc.							**$775.00**
14973	11/10/2010	057160	PO# 02521 Annual Maintenance Agreei	256-277-857.00	775.00		
IOD Incorporated							**$40.64**
14906	10/08/2010	2-BU563615-0	Copy of Medical Records 2010-35997-S	101-267-804.00	40.64		
Iron County Family Court							**$679.50**
14904	11/15/2010	4327	JABGN November & December 2010 &	296-669-999.01	679.50		
Jennifer Brunelle							**$50.00**
14925	11/12/2010	Reimbursement	Mileage 10/26 - 11/10/2010	296-669-860.00	50.00		
Joel Hensley, RN							**$400.00**
14945	11/14/2010	Blood Draw	Toepke, McDermott, Kollmann	101-267-801.01	300.00		
14952	11/21/2010	Blood Draw	Junek	101-267-801.01	100.00		
Kim Peterson							**$5.00**
14934	11/08/2010	Reimbursement	Lunch 11/8/10	266-326-881.00	5.00		
LENCA SURVEYING							**$5,632.00**
14901	11/15/2010	10158	Remon Project Yr 2010 November 8 - N	243-246-801.07	3,423.15		
14901	11/15/2010	10158	Remon Project Yr 2010 November 8 - N	243-246-801.08	240.00		
14901	11/15/2010	10158	Remon Project Yr 2010 November 8 - N	243-246-765.00	8.85		
14978	11/21/2010	10162	Remon Project Yr 2010 - 11/15 to 11/21	243-246-801.07	1,280.00		
14978	11/21/2010	10162	Remon Project Yr 2010 - 11/15 to 11/21	243-246-801.08	680.00		
Lesperance, Diane							**$167.44**
14937	11/15/2010	Reimbursement	Site Visit Supplies	517-252-955.00	116.59		
14938	11/15/2010	Reimbursement	Site Visit Mileage	517-252-860.00	50.85		
LONG HEATING & COOLING INC							**$992.91**
14886	11/16/2010	32744	PO# 02518 Condensate Pump for Boile	101-265-934.00	992.91		
Lufts Advertiser							**$316.50**
14966	10/26/2010	October 2010	Advertising	101-101-901.00	52.50		
14966	10/26/2010	October 2010	Advertising	101-262-727.00	264.00		
Macco's Floor Covering Center							**$4,646.00**
14893	11/12/2010	CG030475	PO# 02512 Carpet for Courtroom A	101-103-970.04	4,646.00		
Mastercard							**$349.67**
14955	11/11/2010	Credit Card	Cross Ctry Education	296-663-860.00	159.00		
14955	11/11/2010	Credit Card	USPS	208-751-920.00	5.00		
14955	11/11/2010	Credit Card	Menards	296-667-801.01	69.03		
14955	11/11/2010	Credit Card	Late Fees/Interest	101-103-755.00	116.64		
Menards - Marinette							**$1,765.06**
14887	11/09/2010	95411	Credit Memo on # 94921	101-265-934.00	-14.46		
14888	11/09/2010	94921	Boiler Repair Supplies	101-265-934.00	47.67		
14890	11/09/2010	94920	Manual Level	101-265-931.00	349.99		
14891	11/11/2010	95426	Court Room A Supplies	101-103-970.04	474.53		
14912	11/04/2010	93427	B & G/Courtroom A Supplies	101-103-970.04	152.49		
14912	11/04/2010	93427	B & G/Courtroom A Supplies	101-265-755.01	19.88		
14918	11/03/2010	93190	Building Supplies - Courtroom A	101-103-970.04	246.74		
14919	11/03/2010	93189	Building Supplies - Courtroom A	101-103-970.04	114.89		
14932	11/17/2010	96852	Court Room A Renovation	101-103-970.04	349.39		
14948	11/17/2010	97086	Furnace Pipe	101-103-970.04	23.94		

APPROVED
NOV 24 2010
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
MENOMINEE COUNTY JOURNAL							**$766.50**
14976	11/23/2010	152	PO# 02522 Election Notice	101-262-727.00	766.50		
MICHIGAN ELECTION RESOURCES							**$15,740.33**
14974	11/04/2010	26436	PO# 02525 Ballot's	101-262-727.00	14,846.25		
14975	11/09/2010	26454	PO# 02524 Precinct Supply Kits	101-262-727.00	894.08		
Michigan Municipal Risk							**$29,622.00**
14917	10/20/2010	93241-2	10/1/10 - 9/30/11	101-103-831.00	29,622.00		
Michigan State University - CANR Budget Finance							**$2,335.45**
14996	11/12/2010	38322	Salaries & Fringes - Sheryl Schrot	101-261-704.00	2,335.45		
MILLERS ACTION OFFICE SUPPLY I							**$77.56**
14954	10/22/2010	072648	E911 - Forms	266-325-727.00	61.98		
14985	08/13/2010	070898	Teen Court Office Supplies	296-667-801.02	15.58		
Nault, Tamra							**$5.00**
14935	11/09/2010	Reimbursement	Lunch 11/8/10	266-326-881.00	5.00		
NKS Tire & Service, Inc.							**$240.00**
14908	11/08/2010	69738	Right Fron Wheel Hub - 2008 Chevy Im	205-315-934.02	240.00		
Noble Medical, Inc.							**$1,026.06**
14916	10/27/2010	59058	PO# 02516 Drug Tests	296-669-835.00	1,026.06		
OTIS ELEVATOR COMPANY							**$655.20**
14951	11/22/2010	CVE05003C10	Svc Contract for 12/1/10 - 2/28/11	101-265-801.00	655.20		
Randall Phillipps							**$212.50**
14920	11/10/2010	97-8080-DS	Court Appointed Legal - DeCamp	101-131-807.00	12.50		
14921	11/10/2010	Court Appointed Lega	1997-8131-DP & 2001-9818-DS Vreten	101-131-807.00	37.50		
14922	11/10/2010	Court Appointed Lega	2001-9819-DP & 2009-12721-DP Steffe	101-131-807.00	37.50		
14923	11/10/2010	2007-12250-DS	Court Appointed Legal - McGillis	101-131-807.00	37.50		
14924	11/10/2010	1998-008669-DP	Court Appointed Legal - LaCombe	101-131-807.00	12.50		
14942	11/11/2010	2006-11795-DP	Court Appointed Legal - Hoof	101-131-807.00	75.00		
REDWOOD TOXICOLOGY LABORATORY							**$52.50**
14939	10/31/2010	007184201010	Drug Screening	101-136-727.00	52.50		
Rehmann, Patricia A.							**$72.00**
14905	11/15/2010	2010-106-MI	Court Appointed Legal - Schmit	101-148-807.00	72.00		
Schrot Sheryl/4-H Agent							**$470.00**
14988	11/19/2010	Reimbursement	Mileage Oct 27 - Nov 16, 2010	101-261-860.14	470.00		
Sherwin Williams Company							**$69.68**
14889	11/04/2010	7313-2	Courtroom A - Stain/Poly	101-103-970.04	69.68		
Short, Mary Kay							**$70.00**
14983	11/08/2010	Reimbursement	Mileage 11/8/10	101-131-860.00	70.00		
State of Michigan - DNRE Cashier's Office ERMD CGL							**$311.43**
14926	10/30/2010	663237	Kleinke Park	208-751-920.00	103.81	x	
14927	10/30/2010	663243	Shakey Lakes	208-751-920.00	103.81	x	
14928	10/30/2010	663244	Shakey Lakes - Beach Well	208-751-920.00	103.81	x	
Steven J. Erdman							**$31.50**
14953	11/17/2010	2010-013394-DP	Process Server - Kuehnau	101-267-804.00	31.50		
Time Warner Cable							**$340.99**
14994	11/23/2010	004-700185701-001	11-25 - 12/24/2010	101-103-851.01	340.99		

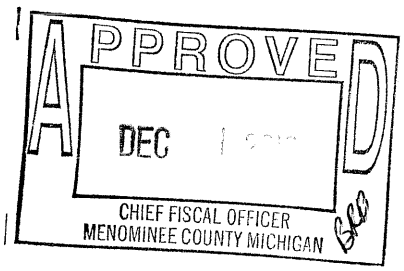
Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Tina Nast (petty cash)							**$251.13**
14982	11/16/2010	Reimbursement	Postage	101-301-729.00	15.90		
14982	11/16/2010	Reimbursement	FTO School - Ihander	205-315-860.00	12.22		
14982	11/16/2010	Reimbursement	Evidence Tech Update	205-315-860.00	6.80		
14982	11/16/2010	Reimbursement	FTO School - Ihander	282-302-881.00	116.55		
14982	11/16/2010	Reimbursement	Evidence Tech Update	282-302-881.00	99.66		
Tire Trax							**$62.60**
14911	09/27/2010	1611	U Joint - Jeep	101-265-981.00	62.60		
U.E.S. COMPUTERS, INC.							**$3,068.00**
14883	11/12/2010	31076	Replace of Power Supply on LEIN comp	266-325-934.00	99.00		
14894	11/09/2010	30734	Jennifer Brunelle - emailing issues to M	101-103-857.00	30.00		
14898	11/12/2010	31073	Install Windows Updates & Reboot all S	101-103-857.00	105.00		
14910	11/09/2010	30873	New Phone System Maintenance	101-103-857.00	35.00		
14929	11/16/2010	30782	Server Installation of Symantec Enterpri	101-103-857.00	1,450.00		
14947	10/06/2010	52877	PO# 02520 Cleaning Cartridge & Storag	101-103-970.00	1,349.00		
U.S. Postal Service (Hasler)							**$5,000.00**
14959	11/22/2010	39576	Postage	101-253-729.01	5,000.00		
UPCAP SERVICES INC							**$40.00**
14895	09/30/2010	1217	Work Crew Services for 9/14/10	517-252-755.00	40.00		
WEB Communications, Inc.							**$790.75**
14946	11/10/2010	104728	Speaker/Transformer & Installation	101-265-801.00	790.75		
WEST GROUP PAYMENT CENTER							**$367.29**
14941	11/01/2010	821627184	October 2010	269-145-801.00	367.29		
Wil-Kil Pest Control							**$30.00**
14907	10/22/2010	1741342	Library	101-265-801.00	30.00		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							**$1,637.68**
14913	10/26/2010	0405249882-00004	Bailey Park	208-751-920.01	12.64		
14914	10/26/2010	0402047856-00006	Shakey Lakes Park - Street Lighting	208-751-920.01	33.06		
14915	10/26/2010	0405249882-00002	Street Lighting	208-751-920.01	29.00		
14949	11/17/2010	0402047856-00005	Electrical Service	101-265-920.03	62.98		
14993	11/12/2010	12497	Robert J. Carriveau Gas/Electric	294-683-835.00	1,500.00		
Zeratsky Extreme Heating &							**$125.02**
14909	11/08/2010	2792	Health Department - Heating on West S	101-265-934.00	125.02		
Total Amount for Bank Account: General							**$101,726.70**



MENOMINEE COUNTY
Claims Audit Report

COPY

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Joel Hensley, RN							
14998	11/21/2010	Nursing Services	10/9/10 - 10/22/10	101-301-770.01	1,365.00		$1,365.00
Mastercard							
14997	11/11/2010	Credit Card	Lexisnexis	101-301-727.00	50.00		$3,095.88
14997	11/11/2010	Credit Card	Gasoline DunknDonuts	101-301-742.00	30.00		
14997	11/11/2010	Credit Card	Marathon Oil	101-301-742.00	47.22		
14997	11/11/2010	Credit Card	Shell Oil	101-301-742.00	30.00		
14997	11/11/2010	Credit Card	Shell Oil	101-301-742.00	30.00		
14997	11/11/2010	Credit Card	Sunoco	101-301-742.00	36.01		
14997	11/11/2010	Credit Card	Speedway	101-301-742.00	42.53		
14997	11/11/2010	Credit Card	Angelis	101-301-770.00	12.27		
14997	11/11/2010	Credit Card	Wonder Hostess	101-301-770.00	11.10		
14997	11/11/2010	Credit Card	Amway	101-301-860.00	128.52		
14997	11/11/2010	Credit Card	Applebees	101-301-935.00	97.83		
14997	11/11/2010	Credit Card	Arby's	101-301-935.00	26.01		
14997	11/11/2010	Credit Card	Fazolis	101-301-935.00	33.52		
14997	11/11/2010	Credit Card	Texas Roadhouse	101-301-935.00	111.98		
14997	11/11/2010	Credit Card	Applebees	101-301-935.00	80.47		
14997	11/11/2010	Credit Card	McDonalds	101-301-935.00	10.02		
14997	11/11/2010	Credit Card	Causeway Hotel	101-301-935.00	146.90		
14997	11/11/2010	Credit Card	Causeway Hotel	101-301-935.00	146.90		
14997	11/11/2010	Credit Card	Causeway Hotel	101-301-935.00	146.90		
14997	11/11/2010	Credit Card	Causeway Hotel	101-301-935.00	146.90		
14997	11/11/2010	Credit Card	Shell Oil	205-315-742.00	33.00		
14997	11/11/2010	Credit Card	Walmart	280-362-755.00	924.10		
14997	11/11/2010	Credit Card	Walmart	280-362-755.00	536.00		
14997	11/11/2010	Credit Card	Holiday Inn - Menacher	282-302-881.00	200.85		
14997	11/11/2010	Credit Card	Marathon Oil	282-302-881.00	36.85		
Total Amount for Bank Account: General							**$4,460.88**



MENOMINEE COUNTY
Check Register Report

Check / Vchr#	Vendor Name / Vendor's Ref#	Description	Status / Debit Account	Check Date / $Amount	CheckAmount$
Check Date: 12/1/2010 - 12/31/2010					
Check Number: 83337 - 83337					
Bank Account: General - General					
General					
83337	SHAHEEN CHEVROLET		Open	12/06/2010	$18,310.00
15044	PO# 02447	2011 Chevy Impala Police Vehicle	101-301-934.03	$18,224.00	
15044	PO# 02447	2011 Chevy Impala Police Vehicle	205-315-934.00	$86.00	
Total General					**$18,310.00**
Grand Total:					**$18,310.00**

2010 Hannahville Grant

APPROVED
DEC - 6
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION AGENDA ITEM

SUBJECT:	**Commissioners Per-Diems/Expenses**
DEPARTMENT:	**Administration/Board**
ATTACHMENTS:	**Yes**

SUMMARY:

Board to review Commissioner Per Diems & Expenses as recently submitted for payment.

RECOMMENDED MOTION

Submitted by: Brian Bousley **12/03/2010**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
11/29/10
Menominee County Administrator
COPY

Mileage: $.50/mile ~ effective 01 Jan. 2010

*Meals Breakfast ~ up to $7.50
Lunch ~ up to $10.00
Dinner ~ up to $17.50

*must attach receipt for reimbursement

Name: **James Furlong ~ District 2**

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
11-10-10	Menominee - Stephenson 40 miles	101-101-860.02	20.=
		101-101-860.02	
		101-101-860.02	
		101-101-860.02	
		101-101-860.02	
		101-101-860.02	
		101-101-860.02	
		101-101-860.02	
		101-101-860.02	
		101-101-860.02	
		101-101-860.02	
		101-101-860.02	
	Conference Expenses		
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			20.=

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

J. M. Furlong
Signed

11-29-10
Date

Commissioner Per Diem Expense Form

RECEIVED
11/29/10
Menominee County Administrator
COPY

Name of Commissioner James Furlong

$50.00 per meeting - Reg. or Special County Board meeting (Not more than $100 for unrelated meetings on any one day)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
11-9-10	Menominee Business Development Corp	50.00
11-9-10	County Board	50.00
11-10-10	Parks + Recreation	50.00
11-15-10	Airport Special Meeting	50.00
11-23-10	County Board	50.00
11-29-10	Airport	50.00
Total Per Diem		300.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: J. M. Furlong

Date: 11-29-10

Commissioner Per Diem Expense Form

RECEIVED
12/1/10
Menominee County Administrator
COPY

Name of Commissioner BERNIE LANG

$50.00 per meeting - Reg. or Special County Board meeting (Not more than $100 for unrelated meetings on any one day)
$75.00 MAC or UPACC Conference

2010

Date	Meeting Description & Duration	Meeting Expense
11-03	UPCAP	50.—
11-04	UPCAP EX.	50.—
11-09	CO. BD.	50.—
11-16	LIBRARY	50.—
11-17	PUBLIC HEALTH	50.—
11-18	NORTH POINTE PERS	50.—
11-18	NORTH POINTE	50.—
11-23	CO. BD.	50.—
Total Per Diem		400.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Bernie Lang

Date: 12-01-10

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY RECEIVED 12/1/10 Menominee County Administrator

Mileage: $.50/mile ~ effective 01 Jan. 2010

*Meals Breakfast ~ up to $7.50
Lunch ~ up to $10.00
Dinner ~ up to $17.50

*must attach receipt for reimbursement

Name: **Bernie Lang ~ District 1**

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
2010			
11-03	UPCAD	50 101-101-860.01	25.00
11-04	UPCAD EX.	50 101-101-860.01	25.00
11-09	CO. BD.	3 101-101-860.01	1.50
11-16	LIBRARY	43 101-101-860.01	21.50
11-17	PUBLIC HEALTH	88 101-101-860.01	44.00
11-18	NORTH POINTE KERS	144 101-101-860.01	72.00
11-18	NORTH POINTE	101-101-860.01	
11-23	CO. BD.	3 101-101-860.01	1.50
		381 101-101-860.01	
		101-101-860.01	
		X .50 101-101-860.01	
		190.50 101-101-860.01	
	Conference Expenses		
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			190.50

OK BL

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B Lang
Signed

12-01-10
Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY

RECEIVED
12/7/10
Menominee County Administrator

Mileage: $.50/mile ~ effective 01 Jan. 2010

*Meals Breakfast ~ up to $7.50
Lunch ~ up to $10.00
Dinner ~ up to $17.50

*must attach receipt for reimbursement

Name: **Charlie Meintz ~ District 4**

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
/			
11-9	Board Meeting 50 miles	101-101-860.04	25
11-10	Parks & Rec. 10 miles	101-101-860.04	5
11-19	Finance 10 miles	101-101-860.04	5
11-23	Board meeting 50 miles	101-101-860.04	25
12-2	Six county 90 miles	101-101-860.04	45
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
	Conference Expenses		
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			105

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Charlie Meintz
Signed

12-3-10
Date

Commissioner Meeting Fee Expense Form

COPY
RECEIVED
12/7/10
Menominee County Administrator

Name of Commissioner Charlie Meintz

$50.00 per meeting - Reg. or Special County Board meeting (Not more than $100 for unrelated meetings on any one day)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
11-9-10	Board Meeting	$50
11-10-10	Parks & Rec.	$50
11-19-10	Finance	$50
11-23-10	Board meeting	$50
12-2-10	six county	$50
Total Per Diem		$250

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Charlie Meintz

Date: 12-3-10

Commissioner Per Diem Expense Form

COPY RECEIVED
12/7/10
Menominee County Administrator

Name of Commissioner Gary Eichhorn

$50.00 per meeting - Reg. or Special County Board meeting (Not more than $100 for unrelated meetings on any one day)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
11-04-10	Sec 3 f Esc	50.00
11-09-10	Co Board	50.00
11-17-10	Health Board	50.00
11-23-10	Co Board	50.00
Total Per Diem		200.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Gary Eichhorn

Date: 12-07-10

COPY

RECEIVED
12/7/10
Menominee County Administrator

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: $.50/mile ~ effective 01 Jan. 2010

*Meals Breakfast ~ up to $7.50
Lunch ~ up to $10.00
Dinner ~ up to $17.50

*must attach receipt for reimbursement

Name: **Gary Eichhorn ~ District 5**

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
11-09-10	Co Board	101-101-860.05	41.00
11-17-10	Health Board	101-101-860.05	5.00
11-23-10	Co Board	101-101-860.05	41.00
		101-101-860.05	
		101-101-860.05	
		101-101-860.05	
		101-101-860.05	
		101-101-860.05	
		101-101-860.05	
		101-101-860.05	
		101-101-860.05	
		101-101-860.05	
	Conference Expenses		
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			$ 7.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Signed

12-07-10

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION AGENDA ITEM

SUBJECT:	**Miscellaneous Boards/committees/commission reports**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**
SUMMARY: Miscellaneous board/committee/commission reports	
RECOMMENDED MOTION	

Submitted by: Brian Bousley _____ 12/03/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING PERMIT SUMMARY -- 11-01-2010 to 11-30-2010

12440 - Permit to alter a one/two family dwelling (1 story, 200 sq.ft.)

LOCATION
Property No. 002-334-008-75
Legal Desc. DG-34 6/7 304 PART
Address N9730 0-3 Ln

OWNER
Crystal Plutchak
N9731 0-3 Ln
Daggett MI 49821

12441 - Permit to install a mobile home (1 story, 1120 sq.ft.)

LOCATION
Property No. 011-082-002-00
Legal Desc. MY-32 9/7
Address W6489 Hwy 2

OWNER
Philip Wittig
735 Poplar Creek Dr.
Brookfield WI 53045

12442 - Permit to install a mobile home (1 story, sq.ft.)

LOCATION
Property No. 013-335-012-00
Legal Desc. SP-35 9/6
Address Co Rd 563

OWNER
Saulius Sadauskas
1191 Auburn Rd
Lemont IL 60439

12443 - Permit to install a mobile home (1 story, 1736 sq.ft.)

LOCATION
Property No. 007-307-016-00
Legal Desc. IN-7 3/6 303
Address W4804 Bay De Noc Ln.

OWNER
Lynne Sheldon
1902 Stephenson St.
Marinette WI 54143

12444 - Permit to construct a one/two family dwelling (1 story, 768 sq.ft.)

LOCATION
Property No. 012-028-004-00
Legal Desc. ND-28 7/6 103
Address 31.5 Rd.

OWNER
Mike Messenger
2671 Heartland Tr.
Green Bay WI 54313

12445 - Permit to construct add'n to a one/two family dwelling (1 story, 270 sq.

LOCATION
Property No. 014-033-014-00
Legal Desc. ST-33 5/6
Address W3932 CoRd 348

OWNER
Dave Wickstrom
W3932 CoRd 348
Stephenson MI 49887

12446 - Permit to construct a utility structure (1 story, 1408 sq.ft.)

LOCATION
Property No. 007-312-016-00
Legal Desc. IN-12 3/6
Address N4410 M-35

OWNER
Lee Susa
2611 Sampson St
Wisconsin Rapids WI 54494

12447 - Permit to construct add'n to a one/two family dwelling (1 story, 140 sq.

LOCATION
Property No. 000-000-000-00
Legal Desc. MO-6 3/7 -----
Address N4799 R-1

OWNER
Lance Byrkit
2859 N Stowell
Milwaukee WI 53211-3775

12448 - Permit to demolish a utility structure (1 story, sq.ft.)

LOCATION
Property No. 001-124-008-00
Legal Desc. CV-24 5/5
Address N8362 Old Mill Rd 20.75 Ln

OWNER
Jerry Kulwich
N8362 Old Mill Rd
Menominee MI 49858

12449 - Permit to construct fdn. for a one/two family dwelling (1 story, 640 sq.

LOCATION
Property No. 011-073-006-25
Legal Desc. MY-23 9/7
Address N21138 44Rd

OWNER
Gerald Dugree
W6087 Old US 2
Hermansville MI 49847

12450 - Permit to demolish a one/two family dwelling (1 story, sq.ft.)

LOCATION
Property No. 000-000-000-00
Legal Desc.
Address 3771 Elm St

OWNER
Rick Vandenhouten
3891 Potter DR
Powers MI 49874

12451 - Permit to alter a one/two family dwelling (2 story, 640 sq.ft.)

LOCATION
Property No. 002-003-002-00
Legal Desc. DG-3 5/6 102
Address W3489 Co Rd 358

OWNER
Reuben Behrendt
W3489 CoRd 358
Stephenson MI 49887

12452 - Permit to construct a utility structure (1 story, 1440 sq.ft.)

LOCATION
Property No. 005-225-006-20
Legal Desc. HA-25 0/5 202C
Address N20028 N. Rd. B-1

OWNER
Russ Cmejla
N20028 N. Rd. B-1
Bark River MI 49807

12453 - Permit to construct a utility structure (1 story, 768 sq.ft.)

LOCATION
Property No. 014-111-005-00
Legal Desc. ST-11 5/4 104
Address Belgiumtown Rd.

OWNER
Anton Grinsteiner
N8901 US 41
Stephenson MI 49887

Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858

BOARD MEMBERS
MARY BRADLEY
MICHAEL KAUFMAN
PEGGY BASTIEN

DIRECTOR
RUSSELL K. SEXTON

Date: October 26, 2010

The regular meeting of the Menominee County Department of Human Services Board was called to order by Mike Kaufman, Boar Chair, at 9:00 a.m. The meeting was held at the usual locale in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Member; Peggy Bastien, Board Member and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:
A motion to approve the agenda was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

APPROVAL OF September 28, 2010 MINUTES:
Minutes of the September 28, 2010 Board Meeting were reviewed. A motion to accept the minutes was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

FINANCIAL REPORT:
The financial report for September 2010 was reviewed. There were $150.00 in expenditures for DHS Board attendance; leaving a balance of $710.56. There were no expenditures from the Child Care fund, leaving a balance of $3,500.00.

A motion to accept the financial report was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: There was a discussed regarding the ramifications of the Early Retirement bill passed by the Legislature. We will lose the Office Manager and the CPS Supervisor, as well as half the assistance payments staff in Menominee County. Delta

County is currently two AP staff short and the rest of the staff is still fairly new, so there will be issues with covering the Menominee County vacancies with Delta County staff.

There was continued discussion regarding the tri-county service delivery area, with further action occurring under New Business.

MCSSA Information: Various MCSSA documents were distributed. The next District One meeting will be in Marquette on October 27, 2010 at the Ramada Inn. There will be a special meeting at 11:00 Eastern for the counties of Gogebic, Ontonagon, Iron, Dickinson, Menominee and Delta to discuss the tri-county service delivery area concept.

Statewide Director's Meeting Information: There was no meeting this month. A meeting is being held on November 9, 2010 to go over the upcoming early retirements, the tri-county service delivery areas and the FY 2011 staffing package.

Collaborative Issues: No update.

Business Plan Update: No specific update at this time. Mr. Sexton did relate that both the services and assistance payments units are performing very well at this time despite the inadequate resources provided.

Miscellaneous: No new information

Board Member Input/Suggestions: The Board Members provided a variety of input, which was greatly appreciated by the director.

Motion to accept Director's Report as submitted made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

UNIT REPORTS: None

BOARD BUSINESS:

Approval of Vouchers: Vouchers were reviewed and approved. Motion made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

NEW BUSINESS: There was one item of new business – the Tri-County Service Delivery Area.

Considerable discussion was held in regard to the pending legislation pertaining to the Tri-County DHS Administrative Districts. Passage of this legislation is very probable, as is the Governor's signature approving the legislation. After discussion, the Board decided, for a variety of reasons, that it would be better to enter into an agreement to forma tri-county district consisting of Delta, Menominee and Dickinson counties as soon as possible instead of waiting for the legislation to make it's way to the Governor. Thus, the following motion was made:

Following considerable discussion regarding the current initiative to officially combine the three county DHS offices of Delta, Dickinson and Menominee into one DHS service delivery area under one county director; and the fact that Mr. Roberge, Dickinson County Director, will be retiring from his current position at the end of November, 2010; it is moved by Peggy Bastien and supported by Mary Bradley that the board agrees to enter into a tri-county service delivery area consisting of these three counties. Further, the board agrees that Russell Sexton, Director of Delta and Menominee County DHS, should be officially appointed as the director of the Dickinson County DHS office effective upon Mr. Roberge's retirement. Motion passed unanimously.

The Board further requests that the Menominee County Board of Commissioners pass a resolution agreeing to the creation of a DHS tri-county service delivery area for the counties of Delta, Dickinson and Menominee.

It was decided that Mary Bradley would represent the DHS Board at the next Menominee County Board of Commissioner's meeting to request above action.

PUBLIC COMMENT: None.

NEXT MEETING: November 30, 2010 at 9:00 a.m. in the Menominee County DHS Office Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition. Meeting adjourned at 9:29 a.m.

Russell K. Sexton
Board Secretary

Michael Kaufman
Chairperson

Pc: DHS Board Members
DHS Northern Area Office
Menominee County BOC
Menominee DHS Office File
Bernie Lang, Menominee County BOC Liaison

PINECREST MEDICAL CARE FACILITY

BOARD OF TRUSTEES

Date: October 29, 2010	Time: 2:00 p.m. CST
Presiding: Gladys Elegeert, Chairperson	Place: Board Room
Recording Secretary: Lois Ball, Executive Secretary	

Roll Call of Board Members Present: Gerald Smith, Gladys Elegeert, Elaine Boyne, Gerald McCole, Barbara Oliver, Barbara Thorne, Mary Bradley, Michael Kaufman, and Margaret Bastien.

Liaison Members Present: No Liaison Members were present at this meeting.
Liaison Members Absent: David Schultz, Anne Martin, John Degenaer, Jr., Gary Eichhorn

Leadership Team Members Present: Darlene Smith, Director of Resident Services; Dianna Seymour, Community Relations; Candace Meintz, CFO; Jessica Boucher, Assistant Administrator of Whispering Pines.

Guests: Todd Flath and Amy Lantagne

Mr. Russell Sexton, DHS Director of Delta and Menominee Counties addressed the Board. He explained the changes happening within DHS and requested that the Trustees from Dickinson County pass a resolution requesting the Dickinson County Board of Commissioners to agree to the

creation of the DHS three county service delivery area. The resolution was read aloud by Trustee Oliver and was acted upon by the Dickinson County Trustees:

"Following considerable discussion regarding the current initiative to officially combine the three county DHS offices of Delta, Dickinson and Menominee into one DHS service delivery area under one county director; and the fact that Mr. Roberge, Dickinson County Director, will be retiring from his current position on November 30, 2010; it was moved by Trustee McCole, and seconded by Trustee Thorne that the board agrees to enter into a tri-county service deliver area consisting of these three counties. Further, the board agrees that Russell Sexton, Director of Delta and Menominee County DHS office effective upon Mr. Roberge's retirement. Motion carried.

TOPIC	DISCUSSION	OUTCOME/RESPONSIBLE PERSON
Approval of Agenda	The Agenda was approved without additions or deletions	A motion was made by Trustee Bradley, supported by Trustee Thorne, to approve the Agenda. Motion carried.
Board Action on September Minutes	Trustee Kaufman requested that the September minutes be amended to show Margaret Bastien's name corrected from Kaufman to Bastien.	A motion was made by Trustee Kaufman, supported by Trustee Bastien, to approve the minutes of the September minutes with the requested changes. Motion carried.
Review of Financial Statements	Candace Meintz, CFO, reviewed the Financial Statements for the month of September 2010. Discussion was held regarding the information reviewed at the meeting.	A motion was made by Trustee Bradley, supported by Trustee Oliver, to accept the Financial Statements as presented.
Board action on the Manifest of Invoices	The Manifest of Invoices for September 2010 was approved.	A motion was made by Trustee McCole, supported by Trustee Smith, to approve the Manifest of Invoices and to pay the bills.
Board Committee Reports	Executive Committee: Action Item 1: Donation Policy, The Donation Policy was reviewed by the Board. It gives parameters for those accepting donations from people and organizations. Action Item 2: Bad Debt Write Offs: Administrator Mapes explained	A motion was made by Trustee Kaufman, supported by Trustee Boyne, to accept the Donation Policy. Motion carried. A motion was made by Trustee Bastien,

	that we continue to work on some outstanding claims with DHS. Discussion was held on "Level of Care" and what that determines. Action Item 3: Local Bread Company Bids: Administrator Mapes reviewed the one bid for bread products that the facility had received. Whispering Pines/Northern Pines Report: The Whispering Pines Committee did not meet in October. The next scheduled meeting is in November.	supported by Trustee Smith, to approve the Bad Write Off Debts for this period. Motion carried. A motion was made by Trustee Kaufman, supported by Trustee Smith, to approve the bid from Sarah Lee for the 2010-2011 year.
Unfinished and New Business		
Report of Quality Assurance Committee	Darlene Smith, Director of Resident Services, reported on the September and October Quality Assurance Committee Meetings. She detailed the reports given by each department and the work being done within the facility to improve care, what work is being done to correct the deficiencies cited during the State Survey and all areas covered by Quality Assurance.	A motion was made by Trustee Boyne, supported by Trustee McCole, to accept the Quality Assurance Report as presented. Motion carried.
Safety Committee Report	Lois Ball, secretary, reported on the October Safety Committee and the work that the Committee is undertaking to study the increased number of falls during the past month.	A motion was made by Trustee Bradley, supported by Trustee Oliver, to accept the Safety Committee report as presented. Motion carried.
Report on Meetings and Conferences attended	Administrator Mapes reported that he had attended the monthly OSF Advisory Board Meeting and the MCF Meeting in Marquette yesterday. Darlene Smith reported that she had attended a NADONA meeting in Frankenmuth, which is a networking meeting of DON's throughout Michigan. She noted that they all seem to have the same concerns and problems. She continues to attend the local	A motion was made by Trustee Boyne, supported by Trustee McCole, to accept the report of meetings attended. Motion carried.

networking meetings and Alzheimer's Support Group meeting.

Trustee Kaufman noted that several Board Members had attended the Employee Recognition Banquet this month and the Open House for the Day Care Center which a Board Member from each county attended.

Administrator's Report

Annual Survey Results: The Administrator reviewed the handouts of the survey report.. He noted that the Team complimented Pinecrest. He also reviewed the report from the Fire Marshal on the Life Safety Code Survey.

A motion was made by Trustee Smith, supported by Trustee Boyne, to approve the Administrator's Report. Motion carried.

Child Care Center: The Administrator noted that we have an issue with the location of the infant room and so we are moving that area at this time and hope that the Fire Marshal in Lansing will approve this new area.

Assisted Living Project: The topographical survey has been completed and he is waiting on the results.

Community Relations: Dianna Seymour reported that the My InnerView survey is now in progress and she is pleased with the amount of surveys being returned. She noted that the staff had been treated to a pizza and ice cream lunch in honor of their hard work and the good survey. She reported that one of our residents had been featured on the TV show "Discovery" when he went on a hunt in an adaptive hunting blind and was able to shoot a deer. She noted that Ken Buckholtz was very instrumental in this resident's being able to do this hunt and thanked Ken for his hard work. If you would like to see this you can find it on the TV 6 website. She stated that Dorothy McKnight had done a newspaper article on therapy pets and had featured the animals in (and those that visit) the

facility. It will be in the Neighbors sections of the Daily Press.

The Administrator read a thank you letter from a family. It was a very touching thank letter to the staff for the good care provided to their family member.

Comments from Liaison Members — There were no Liaison Members in attendance at today's meeting.

Comments from the Public — Lois Ball, Safety Committee Secretary stated that she wanted the Board to know that she has been a part of the fire drills and elopement drills and felt that the staff knows their parts and did a good job during drills.

Trustee Smith stated that another family, whose resident just passed away, had let him know how happy they were with the excellent care given to their wife and Mother during her stay at the Facility.

Adjournment — The meeting adjourned at 3:04 P.M.

A motion was made by Trustee McCole, supported by Trustee Oliver, to adjourn the meeting.

The next month's meeting is scheduled for Wednesday, November 24, 2010.

Margaret Bastien, Secretary

Margaret Bastien

Richard Mapes, Administrator

CITY OF MENOMINEE, MICHIGAN
REGULAR COUNCIL PROCEEDINGS
OCTOBER 18, 2010

A regular meeting of the Menominee City Council, City of Menominee, County of Menominee, State of Michigan, was held Monday, October 18, 2010 at 6 p.m. in the Municipal Complex Council Chambers.

The Honorable George W. Krah called the meeting to order and led the pledge of allegiance to the flag.

PRESENT: Councilmembers Fernstrum, Hudon, Mick, Organ, Plemel, Schloegel, Walker, and Williams; Mayor Krah
ABSENT: None

PRESENT: 9 ABSENT: 0

There being no additions or corrections to the minutes of the regular meeting of September 20, 2010 the minutes were approved as presented.

PUBLIC COMMENT:

Mayor Krah opened the public comment session.

Comments were heard from Brenda Quaak.

A motion was made by Councilmember Plemel and seconded by Councilmember Williams to close the public comment session. This motion was carried unanimously.

PUBLIC HEARINGS:

Mayor Krah opened the public hearing called for the purpose of hearing citizen comments on the proposed amendments to M.O.C. 9:2.4 – Wintertime Parking.

No one was heard.

A motion was made by Councilmember Williams and seconded by Councilmember Fernstrum to close the public hearing. This motion was carried unanimously.

Mayor Krah then opened the public hearing called for the purpose of hearing citizen comments on the propose amendments to M.O.C. 9:2.2 – Schedule of Parking Fines.

No one was heard.

A motion was made by Councilmember Plemel and seconded by Councilmember Williams to close the public hearing. This motion was carried unanimously.

Mayor Krah submitted the following reappointments for confirmation:

LaVonne Kloida, Joe Jones, and Tony Krysiak to the Board of Review with their terms to expire on December 31, 2012.

A motion was made by Councilmember Plemel and seconded by Councilmember Williams to confirm the reappointments. This motion was carried unanimously.

Brian Caley to the Harbor and Industrial Commission with his term to expire on December 21, 2015.

A motion was made by Councilmember Williams and seconded by Councilmember Hudon to confirm the reappointment. This motion was carried unanimously.

Elizabeth Furlong and John Henes to the Henes Park Board of Commissioners with their terms to expire on September 9, 2016.

A motion was made by Councilmember Organ and seconded by Councilmember Hudon to confirm the reappointments. This motion was carried unanimously.

Annetta Hultman to the Housing Commission with her term to expire on September 5, 2015.

A motion was made by Councilmember Mick and seconded by Councilmember Plemel to confirm the reappointment. This motion was carried unanimously.

Bob Krysiak and Mark Erickson to the Planning Commission with their terms to expire on October 7, 2013. This motion was carried unanimously.

A motion was made by Councilmember Hudon and seconded by Councilmember Williams to confirm the reappointments. This motion was carried unanimously.

Bill Caley, Jr. and Andy Yates to the Police and Fire Retirement Board with their terms to expire on August 26, 2014 and Dan Hass and Tom Barrette to the same board with their terms to expire on August 28, 2014.

A motion was made by Councilmember Hudon and seconded by Councilmember Williams to confirm the reappointments. This motion was carried unanimously.

Sean Fernstrum, Brian Chaltry, and Jim LeMay to the Zoning Board of Appeals with their terms to expire on October 25, 2013.

A motion was made by Councilmember Williams and seconded by Councilmember Organ to confirm the reappointments. This motion was carried unanimously with an abstention by Councilmember Fernstrum.

A motion was made by Councilmember Williams and seconded by Councilmember Fernstrum to approve the following ordinance as amended:

TITLE 9: TRAFFIC
CHAP. 2: PARKING 9:2.4

9:2.4 WINTERTIME PARKING (2:30 A.M. to 6:00 A.M.)

(1) PLOW PERIODS.
The hours of 2:30 A.M. to 6:00 A.M. every day during December 1st to April 1st are hereby designated as "plow periods".

(2) PARKING PROHIBITED.
It shall be unlawful to park on any street, alley, or other public place during plow periods except as set out in section (4) of this ordinance.

(3) PARKING RESTRICTED.
At the direction of the City Manager ~~mayor~~, parking may be restricted to the north sides of avenues and the west sides of streets during non-plow periods (6:00 A.M. to 2:30 A.M.). This restriction may be enforced by the City Manager ~~mayor~~ according to need and shall be immediately effective upon giving 24 hour public notice by publication in a newspaper of general circulation in the city.

(4) OFF STREET MUNICIPAL PARKING LOTS.
The parking of vehicles within the off street parking lots located at Fifth Avenue and Second Street, Sixth Avenue and First Street, Sixth Avenue and Second Street, Ninth Avenue and Second Street, and west of 405 6th Avenue from December 1st of each year to April 1st of the following year during the hours of 2:30 A.M. to 6:30 A.M. shall be by combination of permit and open parking. Only automobiles and pick up trucks, and van type vehicles shall be parked in these lots. ~~permit only.~~ No trailers, boats, wave runners, or recreational vehicles shall be parked in these lots during the period of December 1 to April 1.

Permits shall be issued upon application to the Chief of Police or his designee and shall be restricted to no more than one-third (1/3) ~~one-half (1/2)~~ the total number of parking spaces available within each lot as determined by the Chief of Police. ~~city code enforcement officer.~~

Applications for permits shall contain the registered owner of the vehicle, type of vehicle, vehicle registration and telephone number of the owner. Applications for permits may be denied by the Chief of Police or his designee. Anyone denied application may appeal to the Public Safety Committee by corresponding in writing to the city clerk requesting a meeting with the committee. Fees for the permits will be established by City Council and restructured at their discretion.

Permits issued by the city shall be of sufficient size to be clearly visible, numbered in sequence and shall be placed upon a vehicle in such a position which makes it clearly visible.

~~During the hours of parking~~ in ~~which permits are required, vehicles shall be parked as follows: North and west sides of the lots on even numbered days and south and east side of the lots on odd numbered days.~~

(5) VIOLATIONS.
Violations of 9:2.4 are civil infractions and shall be subject to the provisions of M.O.C. 12:1. Any vehicle parked other than allowed by 9:2.4(2)(3)(4) shall be ticketed and subject to the impounding and towing provisions of 9:2.5

This motion was carried unanimously.

A motion was made by Councilmember Fernstrum and seconded by Councilmember Williams to approve the following ordinance amendment:

TITLE 9: TRAFFIC
CHAP. 2: PARKING 9:2.2

9:2.2 SCHEDULE OF PARKING FINES.

(1) The following fines shall be charged for parking violations:

(a)	Restricted Parking	~~$ 15.00~~	$25.00
(b)	Double Parking	~~$ 15.00~~	$25.00
(c)	No Parking Zone (Yellow)	~~$ 15.00~~	$25.00
(d)	Blocking Alley	~~$ 15.00~~	$25.00
(e)	Blocking Driveway	~~$ 15.00~~	$25.00
(f)	Plow Period	$50.00	
(g)	Parked Wrong Side of Street	~~$ 15.00~~	$25.00
(h)	Handicap Parking	$ 25.00	
(i)	Parking in Permitted Spaces without Permit	$25.00	
(j)	Other	~~$ 15.00~~	$25.00

With the exception of Handicap Parking Violations and Plow Period Violations, all the above stated fines, will automatically increase to Thirty-Five Dollars ($35.00) ~~Twenty-Five Dollars ($25.00)~~ if the violation is not settled within five (5) days of date served. Plow Period Violations will increase to $75.00 if not paid within five (5) days.

For purposes of this ordinance, restricted parking shall be defined as parking in an area, during a time period or under circumstances that such parking has been prohibited or controlled by ordinance or traffic order of the City of Menominee, in areas where notification of such prohibition or control is posted or otherwise publicized at the time of the parking.

This motion was carried unanimously.

Mayor Krah welcomed Adam Eickmeyer as the Menominee High School representative to City Council.

Tom Lesperance submitted the following report:

MEMORANDUM

TO: Mayor George Krah
Members of the Menominee City Council

FROM: Thomas Lesperance
Code Enforcement Officer

DATE: October 13, 2010

RE: Report of Condemnation Board Findings from Hearing on October 5, 2010

This memo reports to you that public hearings were conducted on October 5, 2010 by the Condemnation Board to determine if six properties located in the City were in violation of MOC 2:5.1 as a dangerous property and structure. I hereby give notice to City Council of these hearings, findings and decisions of the Board, as well as attach copies of each address report.

Property Address		Decision of the Board
CB 10-001	908-5th Street (P/N 0333-000)	RAZE ORDER

Menominee County (Diane Lesperance, County Treasurer) appears before the Board and agrees to maintain property in a secure manner and to raze building within 6 months.

CB 10-002 701-14th Avenue (P/N 0929-000) RAZE or REPAIR

Clinton Smith appears before the Board and agrees to correct deficiencies with second floor stairway by October 31, 2010, and to complete remaining repair work within 6 months.

CB 10-003 4300-6th Street (P/N 3646-000) RAZE or REPAIR

Diane Laes failed to appear; however, from the local interest in the property, owner shall be given 30 days to see that repair work is commenced and all remaining repair work is completed within one year, or building shall be razed.

CB 10-004 609-5th Avenue (P/N 0315-000) REPAIR ORDER
Dirk Chrisman appears before the Board and testifies that repair work has commenced, all exterior work will be completed within 6 months, and remaining interior work shall substantially be completed within one year.

CB 10-005 314-8th Avenue (P/N 0450-000/0451-000) RAZE ORDER
Kathryn Young failed to appear; Board determines building is a dangerous building and structure.

CB 10-006 1347-1st Street (P/N 0605-000) RAZE or REPAIR
Anderson Linda Hall Trust (James R. Anderson) failed to appear. Mr. Anderson submits a letter requesting the hearing be postponed until the next meeting, but admits building is not habitable and that he intends to raze the building. Board grants owner 120 days to complete the raze order.

A motion was made by Councilmember Plemel and seconded by Councilmember Williams to approve Work Change Directive No. 1/Change Order No. 2 for the 14th Avenue utility improvements increasing the contract amount by $4,677.75. This motion was carried unanimously.

A motion was made by Councilmember Plemel and seconded by Councilmember Williams to approve payment of the invoices for the US-41 wastewater work in the amount of $161,329.66. This motion was carried unanimously.

A motion was made by Councilmember Fernstrum and seconded by Councilmember Williams to approve payment of the invoices for the US-41 water work in the amount of $50,518.32. This motion was carried unanimously.

PUBLIC COMMENT:

Mayor Krah opened the public comment session.

Comments were heard from Jeff Jones and Scott Hornick.

A motion was made by Councilmember Plemel and seconded by Councilmember Fernstrum to close the public comment session. This motion was carried unanimously.

ADJOURN:

A motion was made by Councilmember Mick and seconded by Councilmember Plemel to adjourn the meeting. This motion was carried unanimously.

Thomas F. DeNike, City Clerk/Treasurer

/skj

CITY OF MENOMINEE, MICHIGAN
SPECIAL COUNCIL PROCEEDINGS
OCTOBER 27, 2010

A special meeting of the Menominee City Council, City of Menominee, County of Menominee, State of Michigan, was held Wednesday, October 27, 2010 at 6:15 p.m. in the Municipal Complex Council Chambers.

The Honorable George W. Krah called the meeting to order and led the pledge of allegiance to the flag.

PRESENT: Councilmembers Fernstrum, Mick, Organ, Plemel, Walker, and Williams
Mayor Krah
ABSENT: Councilmember Hudon (excused)
ALSO PRESENT: Adam Eickmeyer

PRESENT: 8 ABSENT: 0

A motion was made by Councilmember Organ and seconded by Councilmember Plemel to excuse Councilmember Hudon from the meeting. This motion was carried unanimously.

Mayor Krah opened the special meeting that he called for the purpose of considering the following agenda:

1) Pledge of allegiance to the flag.
2) Roll call.
3) Public comment on agenda items only.
4) Format to be used for selecting 4th ward candidate.
5) Candidates presentation.
6) Select 4th ward council member.
7) Discussion of city manager position.
8) Public comment.
9) Adjourn.

PUBLIC COMMENT:

Mayor Krah opened the public comment session called for the purpose of hearing citizen comments on agenda items only.

No one was heard.

A motion was made by Councilmember Williams and seconded by Councilmember Plemel to close the public comment session. This motion was carried unanimously.

A motion was made by Councilmember Organ and seconded by Councilmember Fernstrum to approve the following format for selecting the 4th ward councilmember:

Council Vacancy Voting Procedure

1. Voting on candidates shall be by signed paper ballot vote with each Councilmember naming the candidates of his or her choice. In the event no candidate receives five votes on the first ballot, candidates receiving no votes or a number of votes less than the candidate receiving the highest number of votes shall be eliminated. If the two top candidates are tied, those with a fewer number of votes shall be eliminated. Candidates tied for second place shall remain in the running and voting shall continue until a candidate receives five votes.

2. Should all candidates be tied for first place, voting shall continue until the tie is broken and the process outlined in the preceding paragraph shall be followed.

3. The candidate appointed shall take office prior to October 29th.

This motion was carried unanimously.

Presentations were heard from the following candidates for the 4th ward seat:

Jeffrey Jones	Walter Multerer	Frank Pohlmann
Robert Pomrenke	N. Joan Tomek	

The sixth candidate, Jeoffry Paulin, was not present.

The first vote on selecting a candidate was recorded as follows:

Jones:	Organ and Plemel
Multerer:	None
Pohlmann:	Fernstrum, Mick, Walker, and Williams
Pomrenke:	None
Tomek:	Krah

The next vote to select a candidate was recorded as follows:

Jones:	Organ and Plemel
Pohlmann:	Fernstrum, Krah, Mick, Walker, and Williams

A motion was made by Councilmember Mick and seconded by Councilmember Fernstrum to select and appoint Frank Pohlmann to the vacant 4th ward seat. This motion was carried unanimously.

A motion was made by Councilmember Plemel and seconded by Councilmember Mick to appoint Robert Jamo as Acting City Manager.

AYES: Krah, Mick, Organ, Plemel, Walker, Williams, and Fernstrum
NAYS: None

This motion was carried unanimously.

PUBLIC COMMENT:

Mayor Krah opened the public comment session.

Comments were heard from Steve Kehoe, Jeff Jones, Don Mick, and Frank Pohlmann.

A motion was made by Councilmember Plemel and seconded by Councilmember Williams to close the public comment session. This motion was carried unanimously.

ADJOURN:

A motion was made by Councilmember Mick and seconded by Councilmember Plemel to adjourn the meeting. This motion was carried unanimously.

Thomas F. DeNike, City Clerk/Treasurer

/skj

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS
Regular Monthly Meeting
MINUTES
715 Pyle Drive, Kingsford, Michigan
October 28, 2010 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:
Karen Raether, Board Chairperson, called the meeting to order at 4:02 p.m. Mary Wendt, Board Secretary, conducted the roll call.

MEMBERS	Present	Excused Absent	Absent	MEMBERS	Present	Excused Absent	Absent
Connors, Peggy		X		Luhtanen, Joan	X		
DeDie, William	X			Martin, Ann	X		
DeGrave, Marylee	X			Negro, Mari		X	
Farragh, Elizabeth		X		Raether, Karen	X		
Hofer, Millie	X			Plumley, Robert		X	
Lang, Bernie	X			Spence, Christine	X		

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, T. Wendt, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OF THE AGENDA: Karen Raether stated that the agenda would need to be amended to move Old Business: Approve Board Policies and Board By-Laws to after the Presentation.
ACTION: Moved to approve the agenda as amended.
Motion by: B. Lang; supported by M.DeGrave. **Motion carried unanimously**

Bernie Lang officially requested to be excused at 5:30 p.m. to attend another meeting.

APPROVAL OF THE MINUTES:
There were no additions or corrections to the minutes from the Regular Board of Directors meeting on September 23, 2010.
ACTION: A motion was made to dispense with reading the minutes from the September 23, 2010 Regular Board of Directors meeting and approve as written.
Motion by: M. DeGrave; supported by J. Luhtanen. **Motion carried unanimously**.

PRESENTATION: Michigan Municipal Risk Management Authority-John Katona
John Katona stated that the Michigan Municipal Risk Management Authority (MMRMA) provides Northpointe's liability, property, fleet, and professional liability coverage. The authority is in its 30th year and this year, out of the 45 public entities that MMRMA represents, 27 of them have been members for over 25 years. Mr. Katona stated that the authority finds itself in very good financial straits and bounced back positively from 2004 and 2007 to the point that an additional net asset allocation was done back to its membership. Mr. Katona also stated that the authority finds a great deal of comfort to be able to provide a necessary coverage, like insurances, at a non-increased method over the last 10 years. Mr. Katona stated that for all of Northpointe's liability and professional coverage (not workers compensation or medical) MMRMA has been providing professional and fleet coverage, with minimal changes premium wise, for 6 years. Mr. Katona further stated that the authority has the broadest coverage available for Northpointe as a Board. Questions were addressed by Mr. Katona.

OLD BUSINESS

- Approve Northpointe Board Policies
  Karen Raether stated that the Northpointe Board Policies have been reviewed several times and asked for a motion to approve them.
  ACTION: A motion was made by M. DeGrave, supported by C. Spence to approve the Northpointe Board Policies. Ms. Raether asked if there was any further discussion on the Northpointe Board Policies. No discussion. **Motion carried unanimously.**
- Approve Northpointe Board By-Laws
  Karen Raether asked for a motion to approve the Northpointe Board By-Laws.

ACTION: A motion was made by J. Luhtanen, supported by M. DeGrave to approve the Northpointe Board By-Laws. Ms. Raether asked if there was any further discussion on the Northpointe Board By-Laws.
DISCUSSION: Millie Hofer stated that she received information from the State about: a) responsibilities of a Board member, b) profile of a Board member and c) a Board policy. Karen Raether asked Ms. Hofer when she says the "State" who specifically did she mean. Ms. Hofer stated that she received the information from the Board Association. Ms. Hofer stated that she is recommending that copies of this information be provided to all Board members and then further discuss the Northpointe Board By-Laws according to the information received from the Board Association. Ms. Hofer further stated that it will only improve the Northpointe By-Laws if the information is reviewed and then discussed. Ms. Hofer stated that she is recommending that the By-Laws be tabled until every Board member can read the Board Association information. Ms. Raether stated that the By-Laws can be always be reviewed. Bernie Lang asked if the By-Laws can be amended at any point in the year. Karen Thekan stated the By-Laws can be amended at any time and at a minimum they are reviewed yearly. Ms. Raether stated that the information Ms. Hofer received can be discussed at an upcoming Planning Committee meeting and the information will be provided to all Board members. No further discussion or questions. **Motion carried unanimously.**

FINANCE COMMITTEE REPORT – C. Spence
Ms. Spence highlighted the following from the Finance Committee meeting minutes:

1. **ISSUE:** Review Check Disbursement Report
The check disbursement report in the amount of $1,658,231.87 was reviewed, discussed, and recommended for Board approval.
ACTION: A motion was made by C. Spence, supported by M. DeGrave to approve the check disbursement report for bills paid in the amount of $1,658,231.87 as presented.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy			Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari		
Farragh, Elizabeth			Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

2. **ISSUE:** Review Financial Report - September 2010
The committee reviewed the preliminary September 2010 financial report and recommended for Board approval. September will not be closed out and finalized until December 2010 as bills for the last fiscal year are still coming in.
ACTION: A motion was made by C. Spence, supported by M. Hofer to approve the preliminary September 2010 financial report.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy			Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari		
Farragh, Elizabeth			Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

3. **ISSUE:** Contract(s)/Agreement(s)

#	Name of Contract	Purpose of Contract	Old Rate	New Rate	Change
a.	M&M Trucking	Snow Removal	$50/event for plowing $50/event for salting plus the cost of materials $80/hr for snow removal by front end loader	$50/event for plowing $50/event for salting plus the cost of materials $80/hr for snow removal by front end loader	none

			$55/hr for snow removal by dump truck	$55/hr for snow removal by dump truck	
	This is a renewal agreement with M&M Trucking for snow removal from the Menominee Office Building.				
b.	Teaching Family Homes	Specialized Residential	1. Resident per diem (unit) at the Regional Treatment Center - $253.87/day for community living supports and personal care services 2. Residential per diem (unit) for specialized residential group home - $184.67/day for community living supports and personal care services. 3. Resident per diem (unit) for specialized family style group home - $136.16/day for community living supports and personal care services	1. Resident per diem (unit) at the Regional Treatment Center - $260.87/day for community living supports and personal care services 2. Residential per diem (unit) for specialized residential group home - $191.67/day for community living supports and personal care services. 3. Resident per diem (unit) for specialized family style group home - $136.16/day for community living supports and personal care services	Increase of $7/day
	This is a renewal agreement with Teaching Family Homes of the UP for specialized residential services. This agreement is dated 7/1 due to a rate increase granted by Department of Human Services to Child Caring Institutions effective 7/1/10. This contract would have been up for renewal 10/1/10.				
c.	NLJ Physical Therapy	Physical Therapy Services	Evaluation - $65 Follow up - $45	Evaluation - $70 Follow up - $50	$5 increase per service
	This is a renewal agreement for physical therapy services.				
d.	Home Life, Inc	Specialized Residential	$187.79/day	$190.60/day	$2.81/day increase
	This is a renewal agreement with Home Life for specialized residential services.				
e.	Beacon Specialized Residential	Specialized Residential	$615/day	$565/day	$50/day decrease
	This is an addendum to the current contract for specialized residential. The $50/day reduction is for the days the individual is attending school, therefore not staffed in the home.				
f.	Marquette Medical Clinic	Physician Services	$300/month	$300/month	No change
	This is a renewal agreement for physician services for our group home in Iron County.				
g.	Pathways	Rights Coverage	$32.45/hr	$32.45/hr	No change
	This is an agreement to provide Recipient Rights Coverage to the Newlin AFC Home.				
h.	Dorothy Kahler	Psychologist	n/a	$90/hr	new
	This is a new agreement with Ms. Kahler who is a psychologist. She will be providing services to one individual residing in an AFC in Marquette.				
i.	MRS Cash Match Agreement	Vocational Services	$5,227.00/yr	$5,227.00/yr	No change
	This is Northpointe's cash match portion for Michigan Rehab Services in the Dickinson-Iron area.				

ACTION: A motion was made by C. Spence, supported by M. Hofer to approve all contracts as noted above. Miscellaneous questions were addressed by Bill Adrian.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy			Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro,Mari		
Farragh, Elizabeth			Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

4. Miscellaneous
   - The General Fund (GF) reduction for Northpointe was received on October 22 from the Department of Community Health (DCH) and the total GF reduction for Northpointe is $33, 617.00. The GF reduction will be in two separate parts; administrative costs and GF costs. Chris Spence stated there was a meeting scheduled on October 26 with DCH, which Karen Thekan and Bill Adrian participated in via video television conference, regarding the GF reduction for administrative costs for further clarification on this issue. Ms. Thekan stated that at the October 26 meeting they did not receive any further clarification on how the GF reduction for administrative costs will be handled. Administrative costs are a combination of Medicaid and GF monies and no specific answers were provided at the meeting as to how to come up with a plan for the GF reduction administrative costs. Ms. Thekan stated that a plan regarding GF reduction administrative costs will need to be submitted to DCH by the end of January. The region has been discussing that a special meeting should be held with the regional community mental health (CMH) agencies to discuss how GF reduction administrative costs will be handled. Miscellaneous questions were addressed by Ms. Thekan.
   - Millie Hofer provided that in the Board mailing a list of hospitalization data was received and asked if the cost for these hospitalizations at each hospital could be provided. Karen Thekan provided that at the October 25 Planning Committee meeting Luanne Guiliani would be reviewing the daily hospitalization rates for each hospital. Ms. Hofer provided that she is more interested in getting each hospital's total cost according to utilization to see what the amount of GF funding is for hospitalizations. Bill Adrian provided that hospitalization costs is a complex issue and are paid for with a combination of GF monies, local monies, and a mixture Medicaid, MIChild, and Adult Benefit Waiver monies. Ms. Hofer provided that when she attended the fall conference she talked with an individual who provided that there is a big move downstate going on as they are recognizing the high hospitalization rates. Private business is moving in so there is work being done with CMH agencies to reduce the hospitalization rates. Ms. Thekan provided that many CMH Boards downstate contract for all of their services and do not have staff at their CMH agency.

RECIPIENT RIGHTS COMMITTEE REPORT - M. DeGrave

Ms. DeGrave highlighted the following from the Recipient Rights Committee meeting minutes:

1. Review of Recipient Rights Operating Budget
   The Recipient Rights Operating Budget for Fiscal Year (FY) 2009-10 compared to the planned Recipient Rights Operating Budget for FY 2010-11 were reviewed by Bill Adrian. Mr. Adrian also reviewed the Recipient Rights expenditure report for FY 2009-10 (October 2009-September 2010). **ACTION:** Information
2. Quarterly Rights Office Report
   The Quarterly Rights Office Report for July, August, and September 2010 was reviewed by Kevin Newlin. **ACTION:** The Quarterly Rights Office Report was approved by Recipient Rights Committee members. Kevin Newlin provided that the Annual Recipient Rights Office Report that is submitted to the State will not be ready until November 2010. In the past the Recipient Rights Committee has appointed a committee member to review the report before it is sent to the State and Mr. Newlin asked if they wanted to again do this. The annual State report will then be provided to committee members at their January 2011 meeting for information. **ACTION:** Recipient Rights Committee members appointed Loren Veeser to review the Annual Recipient Rights Report before Mr. Newlin submits it to the State.
3. Miscellaneous/Committee Member Prerogative
   - There are some Recipient Rights Committee members terms that expire in April 2011 and Mr. Veeser provided that if these individuals wish to reapply they can submit their letter at the January 2011 Recipient Rights Committee meeting. The following member's terms expire in April 2011: Debbie Eichhorn and Lois Tovar.

- A Nominating Committee will be appointed at the January 2011 Recipient Rights Committee meeting to nominate a Chair and Vice-Chair. Mr. Veeser asked committee members to think about whom to consider for the Chair and Vice-Chair position to submit at the January 2011 meeting.

PLANNING COMMITTEE REPORT – J. Luhtanen

Ms. Luhtanen highlighted the following from the Planning Committee meeting minutes:

1. **ISSUE:** Provider Network & 2010 Provider Satisfaction Survey Results
   Joan Luhtanen discussed information on Northpointe's Provider Network that was provided by Luanne Guiliani, Contract Manager. The Provider Network includes everyone that Northpointe does business with that provides service to consumers. The 2010 Provider Satisfaction Survey results were also reviewed. **ACTION:** Information
2. **ISSUE:** Board Resolution Letter for New AFC Licensing Requirement
   Joan Luhtanen stated that State licensing is asking for a letter of authorization from the Northpointe Board of Directors to designate the individual who is authorized to act on behalf of the corporation in licensing matters. Ms. Luhtanen stated that Luanne Guiliani is requesting this letter of authorization from the Board to be the designee as her name is on all of the licenses. Karen Thekan stated that all of Northpointe group homes are licensed adult foster care facilities and every two years Northpointe needs to renew their AFC license. Ms. Thekan further stated that this year licensing has added a new rule that the Board has to have a resolution/letter identifying whom is the person within the organization that is responsible for the licensing and it has always been Ms. Guiliani. Miscellaneous questions were addressed by Ms. Thekan.
   ACTION: A motion was made J. Luhtanen, supported by M. DeGrave to approve to designate and authorize Luanne Guiliani to act on behalf of the corporation in licensing matters. **Motion carried unanimously.**
3. **ISSUE:** Hospitalization Data for FY 07-08; FY08-09; FY09-10
   Joan Luhtanen discussed hospitalization data for the above stated fiscal years that was provided by Mary Beth Haavisto, Utilization Manager. NorthCare Network On Holds & Pages for the period of October 2009-September 2010 was also reviewed. Millie Hofer stated that she wanted to express her concern regarding the 22 additional hospitalizations in FY2009-10 as this is way too many hospitalizations. Miscellaneous questions were addressed by Ms. Thekan. **ACTION:** Information
4. **ISSUE:** Outcomes Report-3rd Quarter
   The 3rd Quarter Outcomes Report was reviewed by Lisa Dionne and the following performance indicators were discussed: Continuum; Care Management MI-Individual Plan of Service; and Residential-Medication Administration Errors. Miscellaneous questions were addressed by Karen Thekan. **ACTION:** Information
5. **ISSUE:** Stakeholder Advisory Committee Meeting Report
   The Stakeholder Advisory Committee met on October 5, 2010 at the Menominee office. Joan Luhtanen stated there are 8 Stakeholder member terms expiring on the committee: 4 in Dickinson County; 2 in Iron County, and 2 in Menominee County. Ms. Luhtanen also stated that this committee has a lot of interaction and provides good insight from a consumer's point of view. **ACTION:** Information
6. **ISSUE:** Frequency of 2011 Planning Committee Meeting
   Joan Luhtanen stated that the Planning Committee will now be meeting every other month in 2011 unless something comes up. The November 15, 2010 Planning Committee meeting is cancelled. **ACTION**: Information.
7. **ISSUE:** Suggestions for 2011 Board Presentations
   Board presentations for 2011 were presented for review/discussion and also provided were Board presentations from 2007-2010 for information. Joan Luhtanen suggested a presentation from the Brain Development Center on Autism and Marylee DeGrave suggested a suicide prevention presentation. Ms. Luhtanen stated that Boardwork DVDs are available for checkout through Mary Wendt.
   ACTION: If anyone else has suggestions for future Board presentations contact Karen Thekan or Mary Wendt.
8. **Miscellaneous**
   - Joan Luhtanen stated that a new policy, Practitioner's Working File, needs Board approval. Ms. Luhtanen stated that the purpose of this policy states "In an effort to assist the practitioner in having readily assessable consumer information, they may develop a working paper file kept in their and/or the nurse's office". Karen Thekan stated that the nurse practitioners would like to continue to keep a working paper file of the most pertinent, up-to-date information on consumers that they can look at easily without having to look in ELMER until they become more comfortable with ELMER. Ms. Thekan stated that Dr. Cools, as Medical Director of NorthCare, suggested that there be a policy regarding working paper files. Miscellaneous questions were addressed by Ms. Thekan.
     ACTION: A motion was made by J. Luhtanen, supported by M. Hofer to approve the new Practitioner's Working File Policy. **Motion carried unanimously.**

CHAIRPERSONS REPORT – K. Raether

- There will be a Personnel Committee meeting scheduled for Thursday, November 18, 2010 at 3:00 p.m. prior to the November 18 Board meeting.
- A draft of the 2011 Board meeting schedule was provided to Board members for review. The 2011 Board meeting schedule will be Board approved at the November Board meeting.
- Ms. Raether attended the fall conference in Traverse City.
- There has not been a Great Lake Executive meeting held but one will be scheduled in the next couple of month.

CEO REPORT

Ms. Thekan stated that her October 2010 CEO report was in Board packets; she provided the following updates and highlights:

Board Association Activity:

- The Board Association is asking each CMH for $1,000.00 to pay for a study that will show the economic impact of a publicly funded mental health system. The Board Association is also looking into obtaining a grant or asking a foundation to pay for this study. At this time, Ms. Thekan's opinion is that the $1,000.00 not be paid as there are other ways that the above study/work could be done and not have each CMH pay the $1,000.00. Ms. Thekan stated that the document is important and will be used to educate the newly elected officials on the importance of the CMH system. Karen Raether asked the Board by consensus if they would agree, for now, not to pay the $1,000.00. Consensus of Board is to not pay the $1,000.00 for now.
- There were two memos from the Board Association that were provided to Board members asking for their input. One memo is on the Board Association's proposed advocacy plan and the other memo is on positioning association members on healthcare reform. Ms. Thekan stated that feedback on these two memos will need to be provided to the Board Association by the end of November so these two memos will be discussed under Old Business at the November Board meeting.

Regional Activity:

- The Performance Management Committee (PMC) meeting is scheduled for October 29 in Marquette which Ms. Thekan will be attending.

Local Activity:

- Dr. Razdan will be presenting at the November 18 Board meeting on children and depression. This will also give Board members an opportunity to meet Dr. Razdan and discuss Telepsychiatry.
- Ms. Thekan attended the Great Start meet and greet candidate forum on October 23 which was very well attended.
- A written agreement has been entered into with Dickinson County to again provide counseling services to the Dickinson County jail. Ms. Thekan has also contacted the Iron and Menominee County sheriffs regarding providing counseling services in their county jails and has not yet heard back from them. Ms. Thekan stated that in the agreement with Dickinson County for jail services, that as long as finances are available, jail services will be provided and this is understood by Dickinson County. Millie Hofer stated that she attended a conference workshop recently on linking the mental health and the criminal justice system and there is a pilot program called "Justice for All". Ms. Hofer provided the information on this program to Ms. Thekan for her review.
- Ms. Thekan and Bill Adrian recently attended the Dickinson County budget hearing for Northpointe's appropriation.

NEW BUSINESS - No new business

BOARD PREROGATIVE

- Millie Hofer stated that with sadness she wrote a letter to the Menominee County Commissioners. Karen Raether stated that she did not think this issue should be in the public record and should be discussed personally after the meeting. Ms. Hofer stated that it is public record because a letter was sent and done with sadness. Ms. Hofer stated that she wanted to let her Board members know this.

PUBLIC COMMENTS – No public comments

ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 5:30 p.m.

The next regular monthly Board meeting is scheduled for November 18, 2010, in **Kingsford, Michigan beginning at 4:00 p.m.**

_____
Karen Raether, Chairperson

_____
Peggy Connors, Secretary

_____
Mary Wendt, Board Secretary

Amended 10/18/2010

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408
FAX 906-863-7392

Public Hearing on the Proposed 2010 – 2011 TCA Budget
9/29/2010 – 10:00 a.m.

MEMBERS PRESENT: Anderson, Dill, Berman, Hartz and Furlong
MEMBERS EXCUSED: Sauve
MEMBERS ABSENT: Sauve, Furlong
OTHERS PRESENT: Airport Manager Tim Spreen and The Eagle Herald

1. **Call to order.**

Anderson called the meeting to order at 10:00 a.m.

2. **Approve/amend agenda**

Motion (/Dill/Hartz) to accept agenda as presented. Motion carries. No negative votes.

3. **Public comment**

None

4. **Discuss/consider a Public Hearing on the Proposed 2010-2011 TCA budget, action if any.**

Motion (Hartz/Berman) to open public hearing. Motion carries. No negative votes.

Question was asked about the insurance amount and specifically what was Prof. Serv. for $4000.00? It is the audit cost, the manager said. Also asked was how many staff is reflected in the $73,100.00 entry for salary/wages? Question asked about where the capital outlay and the annual appropriations come from. The manager said the capital outlay comes from the 2.5% the state allots for us for capital improvements. 2.5% of $150,000. The annual appropriations come from the two counties in the amount of $60,000 each.

Question was asked why there was a decrease in fuel sales for next year. The manager said he talked to people in the fuel industry and they had noted that there would be another down year. I hope I'm wrong though, he mentioned. Also asked was it because of the pricing of the fuel.

Questions were asked about salary/wages budgeted for fiscal year 2010 – 2011 as compared to fiscal year 2009 – 2010. With all the overtime and call in fees added to the salary/wages there still is an outstanding amount that we cannot account for last fiscal year. Where did it come from?

Motion (Hartz/Berman) to close public hearing at 10:30 a.m. Motion carries. No negative votes.

5. Communications/correspondence.

None

6. **Dialog between manager and TCAC**

7. Dialog between airport users and TCAC

None

8. Public comment

None

10. Adjourn

Motion (Dill/Hartz/) to adjourn at 10:32 a.m. Motion carried. No negative votes.

Amended 10/18/2010

MINUTES

TWIN COUNTY AIRPORT COMMISSION

2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408
FAX 906-863-7392

Special Meeting *9/29/2010* **– 10:30 a.m.**

MEMBERS PRESENT: Anderson, Dill, Berman, Hartz and Furlong
MEMBERS EXCUSED: Sauve
MEMBERS ABSENT: Sauve
OTHERS PRESENT: Airport Manager Tim Spreen and The Eagle Herald

1. **Call to order.**

Anderson called the meeting to order at 10:30 a.m.

2. **Pledge of Allegiance**

3. **Approve/amend agenda**

Motion (Hartz/Dill) to accept agenda as presented. Motion carries. No negative votes.

4. **Public comment**

None

5. **Discuss/consider approving the TCA 2010-2011 budget, action if any.**

Motion (Dill/Hartz) to approve 2010-2011 budget as presented. Motion carries. No negative votes.

Discussion, Furlong mentions the budget should reflect some degree of accuracy in the numbers and if we are $6498.00 over budget in wages, there should be an explanation for it. He approves of the budget but he would like some explanation of where that $6498.00 came from and bring it to the next meeting.

6. **Communications/correspondence.**

None

7. **Dialog between manager and TCAC**

Furlong asked the Chairman on the status of the FBO/Manger? Chairman Anderson mentioned that there has been some interest. Furlong asked if they were letters or phone calls. Anderson said both.

8. Dialog between airport users and TCAC

None

9. Public comment

None

10. Adjourn

Motion (Hartz/Berman) to adjourn at 10:42 a.m. Motion carried. No negative votes.

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408
FAX 906-863-7392

Regular Session Committee Meeting 10/18/2010 – 10:30 a.m.

MEMBERS PRESENT: Anderson, Dill, Berman, Sauve, Furlong and Hartz
MEMBERS EXCUSED:
MEMBERS ABSENT:
OTHERS PRESENT: Airport Manager Spreen, Eagle Herald

1. **Call to order.**

Anderson called the meeting to order at 10:30 a.m.

2. **Pledge of Allegiance**

3. **Approve/Amend agenda**

Motion (Dill/Hartz) to approve agenda as presented. Motion carried. No negative votes.

4. **Approve/amend minutes**

9/10/2010 Regular Meeting
Motion (Sauve/Dill) to approve as printed. Motion carries. No negative votes.

9/29/2010 2010 – 2011 Budget Public Hearing
Motion (Furlong/Dill) to postpone until next meeting with corrections. Motion carries. No negative votes.

9/29/2010 Special Meeting
Motion (Dill/Berman) to approve as printed. Motion carries. No negative votes.

5. **Public comment**

Everett Anderson commented on the overall appearance of the airport.

Brian Neumeier commented on FBO/Manager contract and the basis of how the contract is put together.

6. Discuss/consider Airport Manager evaluation, action if any.

Motion (Furlong/Berman) to finish evaluation, give it to the manager and then discuss at the next meeting. Another evaluation in January. Motion carries. No negative votes.

7. Discuss/consider a meeting for the FBO/Manager, action if any

Motion (Dill/Berman) to have Chairman give the minutes, tape and information on the FBO contact meeting to Kim Coggins. Motion carries. No negative votes.

8. Discuss/consider addition of a credit card policy, action if any

Motion (Dill/Hartz) to have manager take Menominee and Marinette Counties policy and incorporate them into one that we can use. Motion carries. No negative votes.

9. Discuss/consider amending 2010 – 2011 budget, action if any

Motion (Hartz/Berman) to amend 2010 – 2011 to include FICA and 2.5% of the budget for overtime. Amended budget will now be $84,700. Motion carries. No negative votes.

10. Managers report:

- **Discuss/consider Profit and Loss for 9/2010, action if any**
- **Discuss/consider Recon Summary for 9/2010, action if any**
- **Discuss/consider Vendor balance for 9/2010, Action if any**
- **Discuss/consider Customer balance for 9/2010, action if any**
- **Discuss/consider Check Detail and paying monthly bills for 9/2010 and 10/2010 action if any**
- **Discuss/consider Airport Traffic for 9/2010, action if any**

Motion (Furlong/Hartz) to accept Managers report and to put all on file but would like the check detail at the next meeting. Motion carries, no negative votes.

11. Communication/correspondence.

Pat Ihler sent a FOIA request for the invoices on the repair to the maintenance building windows.

12. Dialog between Manager and TCAC.

Sauve asked about time sheets and how is Spreen's time being accounted for when he is working for the airport?

13. Dialog between airport users and the TCAC

None

14. Public comment.

Brian Neumeier made comment on the salary make up, the FBO process and the names of the people that are interested in the FBO/Manager.

Ann LaFleur questioned the overtime numbers.

Wayne Beyers commented on the call out fees.

15. Schedule next meeting

9:00 a.m. 11/29/2010

16. Adjourn

Motion (Berman/Furlong) to adjourn. Motion carried. No negative Votes.

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408
FAX 906-863-7392

Special Meeting 11/15/2010 – 1:00 p.m.

MEMBERS PRESENT: Anderson, Dill, Berman, Hartz and Furlong
MEMBERS EXCUSED: Sauve
MEMBERS ABSENT: Sauve
OTHERS PRESENT: Airport Manager Tim Spreen, Menominee County Prosecutor Dan Hass, The Eagle Herald, Peshtigo Times, Bay Cities Radio and Freight Runners Express

1. **Call to order.**

Anderson called the meeting to order at 1:00 p.m.

2. **Pledge of Allegiance**

3. **Approve/amend agenda**

Motion (Furlong/Hart) to accept agenda with the change of putting public comment after agenda item #4. Motion carries. No negative votes.

4. **Public comment**

Chip Zens commented on the Airport manager, Tim Spreen and lineman Jeff LaFleur. He also commented on the fuel farm.

Tony Krysiak commented on the fuel farm and Jeff LaFleur.

Jeff Orear commented on safety issues with fuel and the impact it would have on lives.

5. **Discuss/consider report on the TCA fuel farm, action if any.**

Discussion only.

A report given to the TCAC from Dan Hass, Menominee County Prosecutor, was reviewed and discussed by the commission. James Furlong asked questions on how the daily records were kept, who kept them and where. He also asked questions about the daily inspections and why the days were signed off if nobody did the inspections.

Garry Anderson explained the fuel tank sumping process and what equipment is used for it. Also, he explained that the equipment wasn't properly "set up" to take the sumping samples. He then went on to explained the steps that were taken from the day the airport manager found the discrepancies to now.

Tim Spreen explained how he found the discrepancies in the record keeping and the process that took place from that day on.

6. **Discuss/consider the dismissal, or suspension, or discipline, or hear complaints against Jeff LaFleur. This portion of the meeting may be done in closed session if Jeff LaFleur requests a closed session pursuant to MCL 15.268(8)(a) and Wisconsin Statute 19.85 (1) (b) to consider dismissal of a public employee, action if any**

Motion (Dill/Hartz) to dismiss Jeff LaFleur effective immediately. Motion carries. Furlong and Berman opposed.

Discussion that took place during agenda item #6:

Jeff LaFleurs wife Ann spoke mostly for Jeff during the discussion phase of the agenda item. She went on to explain many of the ways that Jeff inspected the fuel farm and why he signed the paper work the way he did.

The commission and the airport manager spoke out many times through out, explaining the report and the findings from the company that cleaned the tank.

James Furlong questioned the airport manager on the daily inspections and how the record keeping was kept.

7. **Discuss/consider immediately hiring temporary help, action if any**

Motion (Hartz/Dill) to have airport manager immediately hire temporary help. Motion carries. Furlong opposed.

8. **Communications/correspondence.**

9. **Dialog between manager and TCAC**

None

10. Dialog between airport users and TCAC

Chip Zens made comments about current commissioners, past and present management.

11. Public comment

Tony Krysiak spoke about the commission

10. Adjourn

Motion (Hartz/Dill) to adjourn. Motion carried. No negative votes.