

“Menominee – Where the best of Michigan Begins”

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Sherry DuPont – Interim County Administrator
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839
Sdupont@menomineeco.com*

The Menominee County Board of Commissioners
will meet on Tuesday ~ December 13, 2016 @ 6:00 p.m. CDT
at the Menominee County Annex (MSU Extension Bldg.)
S904 US HWY 41, Stephenson, MI 49887

AMENDED AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
November 22, 2016 ~ County Board Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
 - 1. Moved by _____ seconded by _____ to approve the 2017 Parks Price List as recommended by the County Parks & Recreation Committee with no changes to the prices from 2016.
 - 2. Moved by _____ seconded by _____ to approve Resolution 2016-12 – PA 152 Compliance.
 - 3. Moved by _____ seconded by _____ to approve purchase of the BS&A .Net Software upgrade for the Building Code Department. Funds up to \$16,335 will be disbursed from the Building Code Special Revenue expense account #249-371-727.00 (office supplies).
 - 4. Moved by _____ seconded by _____ to approve 2016/17 Budget Amendments #2 (#’s 3-9) as recommended by the Finance committee.
 - 5. Moved by _____ seconded by _____ to appoint one member of the public to the Delta/Menominee Public Health – Board of Health for a three year term (1.1.17 ~ 12.31.19). (One interested candidate – Amanda Hess)

Charlie Meintz – Chairperson Bernie Lang James Furlong Larry Schei – Vice Chairperson

John Nelson Jan Hafeman Gerald Piche Ray Williams William Cech

6. Moved by _____ seconded by _____ to appoint one member of the public to the Department of Health and Human Services Board for a term to expire on 10.31.2019. (One interested candidate – Gary Eichhorn)
7. Moved by _____ seconded by _____ to appoint one member of the public to the Buildings and Grounds Committee for a term to expire on 1.31.2020. (only one interested candidate – Thomas Philipps)
8. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on November 17, 2016 in the amount of \$59,439.31.
9. Moved by _____ seconded by _____ to approve commissioner per diems and expenses as recently submitted.
10. Moved by _____ seconded by _____ to approve miscellaneous boards/committees/commission reports be placed on file in the office of the County Clerk.

J. New Business (discussion only)

1. Personnel Items:
 - a. E-911 Director New Hire
 - b. UP 911 Authority Board Appointment
 - c. Interim County Administrator position
2. Building and Grounds/Park Items:
 - a. Project updates – Vestibule; Window replacement;
3. Miscellaneous Items:
 - a. MERS Service Credit Purchases
4. Finance Items
 - a. Commissioner Per Diems and expenses
 - b. Miscellaneous bills as paid on November 18, 29 & Dec. 01, 2016 in the combined amount of \$177,063.76.

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment (*limited to 5 minutes*)

M. Commissioner Comment

N. Adjourn

November 22, 2016

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Furlong, Hafeman, Lang, Meintz, Nelson, Piche, Schei and Williams.

Absent: None.

Moved by Com. Nelson, seconded by Com. Hafeman to approve the agenda. Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Schei to approve the minutes from the November 8, 2016 Regular County Board Meeting. Motion was approved 9-0.

Public Comment: None.

Presentations: None.

Department Head/Elected Officials Reports: None.

Action Items:

Moved by Com. Hafeman, seconded by Com. Furlong to approve a bid by Twin City Electric in the amount of \$15,734 for the Electrical upgrade (to 50 amp services) of 18 sites at Shakey Lakes Park. Payment to come from the Parks fund balance. Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Hafeman to approve a bid by Justin Svinicki in the amount of \$31,220 for the 4-H Building Roof Replacement at Shakey Lakes Park. Payment to come from the Parks fund balance. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve the revised apportionment report. (Due to Nadeau Twp. Millage approval). Motion was approved 9-0.

Moved by Com. Schei, seconded by Com. Piche to approve miscellaneous bills as paid on October 26, November 2 & 3, 2016 in the combined amount of \$712,123.78. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve commissioner per diems and expenses as recently submitted. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

New Business (discussion only)

Personnel Items:

- a. Part time employee ` Affordable Care Act. – Interim Administrator Sherry DuPont explained that according to the Affordable Care Act, we have to provide a 12 month “look back” period of all part time employees hours worked. If a part time employee averages 130 hours per month or more we have to offer that employee health insurance, or the payment in lieu. We have one employee who now qualifies for this. We have to continue to look at the hours worked and if after the next 12 months they still qualify we have to continue to offer them insurance, if they do not qualify, we will have to offer them COBRA. Com. Nelson stated that the County Board imposed a hard cap of 25 hours per week so that we would not run into this problem. Someone did not follow the instructions of the board. He feels this is a managerial problem. Com. Schei wants to make sure this is made perfectly clear so that this does not happen in the future. Sherry has sent out an email to all Department Heads and Elected Officials to track their part time employees to make sure they are not working over the 25 hours per week. It was discussed that whichever department this occurred in will have to pay for the insurance or payment in lieu out of that department’s budget. If they do not have the money budgeted it will need to go before the Finance Committee.

Building and Grounds/Parks Items:

- a. Parks Price List for 2017 – No changes. – The Parks Committee met in November to discuss any changes in the price list for 2017. There was only date changes, no changes were made to the prices. Com. Lang commented that he received a few calls regarding boat launch fees and park entrance fees. The person felt that if they paid for a boat launch fee they should not have to also pay a park entrance fee. They said that is not required in other places. The consensus of the board is to move this item forward to the next meeting for approval.

Miscellaneous Items:

- a. Resolution 2016-12 – PA 152 Compliance. – Per law, the County Board has to approve the attached Resolution for PA 152 of 2011 Compliance. The county has always passed the resolution with the 80/20 split. The consensus of the board is to move this item forward to the next meeting for approval.
- b. MSU Extension 2017 MOA. – Paul Putnam was not able to attend tonight’s meeting. The consensus of the board is to table this item until the next meeting when Paul Putnam is available to discuss the MOA with the board.
- c. Building Code BS&A dot net software. – Menominee County Building Inspector Dan Menacher would like to upgrade the BS&A software for building code to the dot net version. The quoted price from BS&A was \$16,335. \$11,150 for the Application Upgrade, \$3,400 for Software Setup/Training and \$1,785 for Travel expenses. Com. Nelson commented that we switched over to BS&A in all other departments so it only makes sense to do this. Dan Menacher addressed the board. Building Code already has BS&A, this is just an upgrade. It would be the same software that he is currently using in Delta County. Dan feels that we could save on the Setup/Training and Travel because he is currently using the system and there is no need for them to

provide that service. Sherry DuPont stated we might not have a choice in that with BS&A, they may require it. Dan stated that there is over \$40,000 in the Building Code fund balance that would be used to pay for this. The consensus of the board is to move this item forward to the next meeting for approval.

Finance Items:

- a. Commissioner Per Diems and expenses. - The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills as paid on November 17, 2016 in the combined amount of \$59,439.31. - The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Chairman Meintz called for public comment

Public Comment: None.

Commissioner Comment:

- Com. Nelson – Commented that North Central just won their 2nd straight State Championship in 8 man football.
- Com. Schei – Commented that the next meeting will be at the Annex in Stephenson. He also commented that Menominee will be playing for the State Championship this weekend in Detroit at Ford Field.
- Com. Hafeman – Wished everyone a Happy Thanksgiving.

Moved by Com. Nelson, seconded by Com. Hafeman to adjourn at 6:39 p.m. Motion was approved 9-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

| | |
|--|----------------------------------|
| SUBJECT: | Parks Price List for 2017 |
| DEPARTMENT: | Parks |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| <p>The Parks Committee met in Nov. to discuss any changes in the price list for 2017. There were only date changes, no changes were made to the prices from 2016</p> | |
| RECOMMENDED MOTION | |
| <p>To approve the 2017 Parks Price List as recommended by the County Parks & Recreation Committee with no changes to the prices from 2016.</p> | |

Submitted by: Sherry DuPont

12/09/2016
Date

WORKSHOP ACTION

| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |

**MENOMINEE COUNTY PARKS AND RECREATION COMMITTEE
2017 Parks Price List**

Menominee County Parks are now accepting reservations for 5-month and 6-month lease sites for the 2017 camping season. Lease site must be paid in full by March 1st, 2017. Lease site applications for Shakey Lakes or Kleinke Park can be picked up at the Menominee County Administrator's Office or by calling the County Administrator (906) 863-7779. Reservations for the 2017 camping season at Shakey Lakes will be starting April 24th at 7:00 am C.S.T. at the Shakey Lakes Park Office, Stephenson, MI or phone 906-753-4582. On April 24th, reservations will be limited to five (5) reservations per person. From February 15th thru March 15th - 1, 2, 3, or 4 month leases will be available at **KLEINKE PARK ONLY**. These leases will be awarded to the longest term lease requested down to the shortest term lease. The maximum number of leases per month will be limited to a total of 15. For more information, please call Sherry at 906-863-7779.

Gate Fee's ~ Shakey Lakes Park

| | |
|--|---------|
| Annual (Menominee County Resident w/vehicle registration)--- | \$ 10 |
| Annual (Non-Resident)----- | \$ 12 |
| Annual Senior Citizen (Menominee County Resident 65 yrs & older) | \$ 8 |
| Annual Senior Citizen (Non-Resident)----- | \$ 10 |
| Daily (Menominee County Resident w/vehicle registration)--- | \$ 2.00 |
| Daily (Non-Resident)----- | \$ 3.00 |
| Daily Senior Citizen (Menominee County Residents 70 yrs & older) | FREE |

(In order to receive the County Resident Rate, the lessee must maintain permanent residency within Menominee County)

Camping~ Kleinke Park

| | |
|---|---------|
| Reservations-(first come basis)----- | N/A |
| Electric Campsites (50 amp electric, when available)----- | \$20.00 |
| Non-Electric Campsites----- | \$15.00 |

Camping~ River Park

| | |
|----------------------------------|---------|
| Non-Electric Campsites only----- | \$10.00 |
|----------------------------------|---------|

Camping~ Shakey Lakes Park

| | |
|---|---------|
| Reservations----- | \$10.00 |
| Electric Campsites (50 amp electric, when available)----- | \$24.00 |
| Electric Campsites (20 amp electric, when available)----- | \$22.00 |
| Non-Electric Campsites----- | \$15.00 |
| Senior Citizen Discount Per Night----- | N/A |

General fees

| | |
|---|-------------|
| Pavilion Rental----- | \$ 50.00 |
| Storage rental fee-(Shakey)----- | \$.85 sq/ft |
| Boat Launch (Mason, Shakey, Stoney)----- | \$ 2.00/day |
| Boat Launch Annual----- | \$ 20.00 |
| Boat Launch Senior-65-70 years old----- | \$ 10.00 |
| Boat Launch - Seniors Over 70 Menominee County Resident | Free |

Electrical Surcharge fee

| | |
|-----------------------------------|---------|
| Daily Rate----- | \$1.00 |
| Weekly Rate (5 or more days)----- | \$5.00 |
| Monthly Rate----- | \$15.00 |
| 2 Month Rate----- | \$30.00 |
| 3 Month Rate----- | \$45.00 |
| 4 Month Rate----- | \$60.00 |
| 5 Month Rate----- | \$75.00 |
| 6 Month Rate----- | \$90.00 |

Free entrance and boat launch into Park on Michigan
 Free Fishing Weekend (Friday, Saturday, Sunday)

Yes

(In order to receive the County Resident Rate, the leasee must maintain permanent residency within Menominee County)

Shakey Lakes Lease Site Rates*

| | Menominee County Resident | Non County Resident |
|--|------------------------------|------------------------|
| Seasonal Rates for Electric Site (6 Months) May 1 st to November 1 st | \$1500.00 | \$1680.00 |
| Seasonal Rates for "Non-electric" Site (6 Months) May 1 st to November 1 st | \$960.00 | \$1140.00 |
| Seasonal Rates for Electric Site (5 Months) May 1 st to October 1 st | \$1350.00 | \$1500.00 |
| Seasonal Rates for "Non-electric" Site (5 Months) May 1 st to October 1 st | \$840.00 | \$990.00 |

***Plus Electrical Surcharge Rates**

Kleinke Park Lease Site Rates*

| | | |
|--|------------|-----------|
| Seasonal Rates (6 Months) for Electrical Site May 1 st to November 1 st or May 15 th to November 15 th | \$1,500.00 | \$1680.00 |
| Seasonal Rates (5 Months) for Electric Site May 1 st to October 1 st or May 15 th to October 15 th | \$1350.00 | \$1500.00 |
| Four (4) Month Rate for Electric Site Commence on 1 st or 15 th of the month | \$1260.00 | \$1380.00 |
| Three (3) Month Rate for Electric Site Commence on 1 st or 15 th of the month | \$1080.00 | \$1170.00 |
| Two (2) Month (back to back) Rate for Electric Site Commence on 1 st or 15 th of the month | \$870.00 | \$930.00 |
| One Month Rate for Electric Site | \$480.00 | \$510.00 |

***Plus Electrical Surcharge Rates**

For More Lease Site Information, Please Call Sherry at (906) 863-7779

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

| | |
|---|---|
| SUBJECT: | Resolution 2016-12 – PA 152 Compliance |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| Per law, the County board has to approve the attached Resolution for PA 152 of 2011 Compliance. | |
| RECOMMENDED MOTION | |
| To approve Resolution 2016-12 – PA 152 Compliance. | |

Submitted by: Sherry DuPont

12/09/2016

Date

WORKSHOP ACTION

| | |
|--------------------------|---|
| <input type="checkbox"/> | Forwarded to County Board for Approval as Recommended |
| <input type="checkbox"/> | Reviewed with no motion to carry forward |
| <input type="checkbox"/> | Continue after additional review/research is obtained |
| <input type="checkbox"/> | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--------------------------|--|
| <input type="checkbox"/> | Approved |
| <input type="checkbox"/> | Disapproved |
| <input type="checkbox"/> | Approved with the following change(s): |

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*County Administrator
Sherry DuPont – Interim Administrator
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION 2016-12 COMPLIANCE WITH PUBLIC ACT 152 OF 2011

The Menominee County Board of Commissioners respectfully submits the following resolution:

WHEREAS, the Menominee County board of Commissioners will abide by the set of laws described in P.A. 152; and

WHEREAS, these limitations will go into effect on January 1, 2017 for Menominee County non-union employees, elected officials and collective bargaining units which did not have a signed contract prior to the date specified in P.A. 152; and

WHEREAS, Section 4 of P.A. 152 allows a public employer to elect to pay not more than 80% of the total annual cost of all of the medical benefit plans it offers or contributes to for its employees and elected public officials; now

THEREFORE, BE IT RESOLVED that the Menominee County board of Commissioners, acting pursuant to the authority granted a county under Section 4 of P.A. 152 of 2011, hereby elects that Menominee County pay not more than 80% of the total annual costs of all the medical benefit plans it offers or contributes to for its employees and elected public officials commencing January 1, 2017.

Charlie Meintz- Chairman

Date

Marc Kleiman, County Clerk

Date

Charlie Meintz – Chairperson

Larry Schei – Vice Chairperson

William Cech

Raymond Williams James Furlong

Bernie Lang

Gerald Piche

Jan Hafeman

John Nelson

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

| | |
|---|---|
| SUBJECT: | BS&A Building Code .net software |
| DEPARTMENT: | Building Code |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| <p>Dan Menacher would like to upgrade the BS&A software for building code to the dot net version. The quoted price from BS&A is attached.</p> | |
| RECOMMENDED MOTION | |
| <p>To approve the purchase of the BS&A .Net Software upgrade for the Building Code Department. Funds up to \$16,335 will be disbursed from the Building Code Special Revenue Fund Balance account #249-000-390.00</p> | |

Submitted by: Sherry DuPont

12/09/2016
Date

WORKSHOP ACTION

| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |

Proposal for Software and Services, Presented to...

Menominee County MI

November 17, 2016

Quoted by: Dan J. Burns, CPA



Thank you for the opportunity to quote our software and services.

At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

BS&A Software
14965 Abbey Lane Bath MI 48808
(855) BSA-SOFT / fax (517) 641-8960
bsasoftware.com

Contents

Please return all pages, retaining a copy for your records.

| | |
|-----------------------------------|---------|
| Cost Summary; Totals..... | 3, 4, 5 |
| Conversion from Pervasive to .NET | 6 |
| Annual Service Fees..... | 6 |
| Optional Items..... | 7 |
| Acceptance..... | 8 |
| Contact Information..... | 9 |



Cost Summary

Application and Annual Service Fee provided for Menominee County, excluding the Cities of Menominee and Stephenson. Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing.

Prices subject to change if the actual count is significantly different than the estimated count.

Applications, Upgrade

| | |
|--------------------------|----------|
| Building Department .NET | \$11,150 |
|--------------------------|----------|

Installation

BS&A makes every attempt to perform installations remotely. This requires a high-speed internet connection. If you are unable to accommodate a remote installation, and require a BS&A representative to come on-site, installation is a separate charge of \$850/day.

| | |
|---------------------|-----|
| Remote installation | \$0 |
|---------------------|-----|

BS&A
SOFTWARE

Software Setup/Training

- *When your trainer arrives on-site, the initial focus will be on software setup, which must be performed before training begins. This includes:*
 - *setting up user and user security rights for each application*
 - *modifying the custom settings in each application to fit the needs of the customer*
 - *setting up application integration and workflow methods*
 - *onsite verification of converted data for balancing and auditing purposes*
- *\$850/day*
- *Days quoted are estimates; you are billed for actual days used*

Building Department .NET

Days: 4

\$3,400

The logo for BS&A Software features a stylized house icon above the text. The text "BS&A" is in a large, bold, sans-serif font, and "SOFTWARE" is in a smaller, spaced-out, sans-serif font below it.

BS&A
SOFTWARE

Cost Totals

Not including Annual Service Fees

| | |
|-------------------------|----------|
| Applications, Upgrade | \$11,150 |
| Installation | \$0 |
| Software Setup/Training | \$3,400 |

Total Proposed **\$14,550**

Travel expenses **\$1,785**

Grand Total (with Travel Expenses) **\$16,335**



Conversion from Pervasive to .NET

Conversions from Pervasive to .NET are completed at no charge. If, however, a conversion is requested after our recommended scheduled time, and it requires after-hours or weekend attention, a fee of \$900 will be assessed.

Annual Service Fees, Upgrades

Annual Service Fees for .NET Upgrades are effective at your next renewal period. BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index (CPI).

Building Department .NET \$2,230 To be billed upon installation



Optional Item(s)

Program Customization

BS&A strives to provide a flexible solution that can be tailored to each municipality's needs. However, in some cases, custom work may be required. Typical examples include:

- custom payment import/lock box import
- custom OCR scan-line
- custom journal export to an outside accounting system
- custom reports

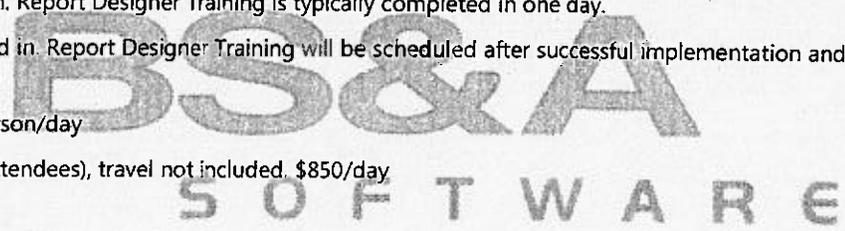
If you require any custom work, please let us know so that we can better understand the scope of your request and include that in a separate proposal.

Additional Training - Building Department Report Designer

Most of our Building Department customers heavily use our Report Designer, which is included free with the program. Report Designer Training is not included in the training quoted on this proposal and is highly recommended. You may attend a class at our office in Bath Township, or we can train at your location. Report Designer Training is typically completed in one day.

Please check the option you are interested in. Report Designer Training will be scheduled after successful implementation and training of your Building Department software.

- Classroom training, \$205/person/day
- On-site training (unlimited attendees), travel not included, \$850/day



Acceptance

Signature constitutes...

1. An order for products and services as quoted
Quoted prices do not include Program Customization or training beyond the estimated number of days
2. Agreement with the proposed Annual Service Fees
3. Acceptance of BS&A's hardware recommendations required to efficiently run the .NET applications

Signature

Date

BS&A

BS&A PLEDGE. We offer a one-year, risk-reversal pledge on our software. If, up to a year after installation, you are not happy with our software and service, you can return our software for a full refund.

Returning Accepted Proposal to BS&A

Please return the entire proposal, with signature/date (this page) and contact information (next page) filled out, by any of these methods:

Mail: BS&A Software
14965 Abbey Lane
Bath, MI 48808

Fax: (517) 641-8960

Email: dburns@bsasoftware.com

Once your proposal is received, a BS&A representative will contact you to begin the scheduling process.

Contact Information

If any mailing addresses are PO Boxes, please also provide a Street Address for UPS/Overnight mail.

If additional contacts need to be submitted, please make a copy of this page.

Support Contact

Name _____ Title _____

Phone/Fax _____ Email _____

Mailing Address _____

City, State, Zip _____

IT Contact

Name _____ Title _____

Phone/Fax _____ Email _____

Mailing Address _____

City, State, Zip _____

Fund 249 BUILDING CODE DEPARTMENT

| GL Number | Description | Balance |
|--|-----------------------|------------------|
| *** Assets *** | | |
| 249-000-001.00 | CASH | 60,089.84 |
| 249-000-004.00 | IMPREST CASH | 100.00 |
| 249-000-040.00 | ACCOUNTS RECEIVABLE | 0.00 |
| 249-000-084.00 | DOE FROM OTHER FUNDS | 0.00 |
| 249-000-123.00 | PREPAID EXPENSE | 0.00 |
| 249-000-123.01 | PREPAID INSURANCE | 0.00 |
| Total Assets | | 60,189.84 |
| *** Liabilities *** | | |
| 249-000-200.00 | ACCOUNTS PAYABLE | 0.00 |
| 249-000-257.00 | Accrued Wages Payable | 0.00 |
| Total Liabilities | | 0.00 |
| *** Fund Balance *** | | |
| 249-000-390.00 | FUND BALANCE | 44,931.01 |
| Total Fund Balance | | 44,931.01 |
| Beginning Fund Balance - 15-16 | | 44,931.01 |
| Net of Revenues VS Expenditures - 15-16 | | 13,776.48 |
| *15-16 End FB/16-17 Beg FB | | 58,707.49 |
| Net of Revenues VS Expenditures - Current Year | | 1,482.35 |
| Ending Fund Balance | | 60,189.84 |
| Total Liabilities And Fund Balance | | 60,189.84 |

* Year Not Closed

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

| | |
|---|-------------------------------------|
| SUBJECT: | 2016/17 Budget Amendments #2 |
| DEPARTMENT: | Administration/Finance |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| The finance Committee met to discuss the attached budget amendments. A recommendation from the Finance committee is to approve the budget amendments. | |
| RECOMMENDED MOTION | |
| To approve 2016/17 Budget Amendments #2 (#'s 3-9) as recommended by the Finance committee. | |

Submitted by: Sherry DuPont

12/09/2016
Date

WORKSHOP ACTION

| | |
|--------------------------|--|
| <input type="checkbox"/> | Forwarded to County Board for Approval as Recommended |
| <input type="checkbox"/> | Reviewed with no motion to carry forward |
| <input type="checkbox"/> | Continue after additional review/research is obtained |
| <input type="checkbox"/> | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--------------------------|---|
| <input type="checkbox"/> | Approved |
| <input type="checkbox"/> | Disapproved |
| <input type="checkbox"/> | Approved with the following change(s): |

2016/17 Budget Amendments #2

| | | | | |
|---|------------|--|---------------|----------------|
| 3 | 10/28/2016 | Anonymous Grant Received for Library | \$ 500.00 | 271-000-544.00 |
| | | | \$ 500.00 | 271-790-727.03 |
| 4 | 11/29/2016 | Hannahville Grant Received (EMS) | \$ 3,180.00 | 101-426-934.02 |
| | | | \$ 3,180.00 | 101-000-441.04 |
| 5 | 11/29/2016 | More grant funds received than budgeted | \$ (1,120.00) | 243-245-709.00 |
| | | | \$ (500.00) | 243-245-765.00 |
| | | | \$ 13,739.00 | 243-245-801.07 |
| | | | \$ 12,119.00 | 243-000-542.01 |
| 6 | 11/29/2016 | Hannahville Grant Received for Picnic Tables | \$ 4,150.00 | 220-000-676.00 |
| | | | \$ 4,150.00 | 220-752-970.00 |
| 7 | 11/16/2016 | Hannahville Grant Received for Lightbar/Body Worn Video Camera | \$ 6,882.00 | 205-000-441.00 |
| | | | \$ 7,920.00 | 205-000-441.00 |
| | | | \$ 6,882.00 | 205-315-934.03 |
| | | | \$ 7,920.00 | 205-315-934.03 |
| 8 | 12/1/2016 | Taxes lost in 2012 when the State removed the personal property tax | \$ 201,384.69 | 101-000-573.00 |
| 9 | 12/9/2016 | BS&A for Building Code.net Software | \$ 16,335.00 | 249-371-727.00 |

MENOMINEE COUNTY
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2016-17

Please Increase

Revenue ~~Expenditure~~ Account

271-000-544.00

by

\$

500.00

Please Increase

~~Revenue~~ Expenditure Account

271-790-727.03

by

\$

500.00

Date of Request:

October 28, 2016

Justification:

Anonymous Grant Received

Requesting Department:

Library

Elected Official/Dept Head

Amanda Winnicki

Chief Fiscal Officer's Approval

Sherry Dufont

Date Posted to G/L

Posted by:

2016-17

BUDGET AMENDMENT
NUMBER: 3
Date: October 28, 2016

Re: Anonymous Grant Received for Library

| Account Number | DESCRIPTION | | Budget |
|----------------|------------------------|----|--------|
| 271-000-544.00 | Grants, bequests, etc. | \$ | 500.00 |
| 271-790-727.03 | Restricted Purchases | \$ | 500.00 |

Check #735 deposited on 10/28/16

Menominee County
Request for Budget Amendment

Budget Year: 2016/2017

Please increase

Expenditure Account 101-426-934.02 by \$3,180.00
Emerg. Mgmt. -hannahville grant expense

Please increase

Revenue Account 101-000-441.04 by \$3,180.00
Hannahville Grant Emerg. Services

Date of Request 11/29/16

Justification Hannahville 20% grant approved. \$3,180.00

Requesting Department Emergency Services

Elected Official/Dept. Head Sherry Dupont Michael J. J. J.

Chief Fiscal Officer's Approval _____

Date Posted to General Ledger _____

Posted by: _____



HANNAHVILLE
INDIAN COMMUNITY
N14911 HANNAHVILLE B1 RD.
WILSON, MICHIGAN 49896-9728
Administration: (906) 466-2932; (906) 723-2600
Fax: (906) 466-2933



November 10, 2016

Menominee County
County Administrator
839 10th Ave.
Menominee, MI 49858

Project Information:
Menominee County Emergency Services
031-17-1116-038M
Med Sled Rescue

Dear County Administrator:

Congratulations! The Hannahville Indian Community's Tribal Council has approved a 2% Grant to your agency in the amount of \$3180 for your grant project.

Enclosed you will find 2 copies of the grant agreement. Please sign both copies and return them both by Wednesday, November 23, 2016 to:

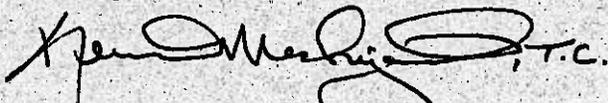
Jill Beaudo
Resource Development
Hannahville Indian Community
N14911 Hannahville B-1 Rd.
Wilson, MI 49896.

Upon receipt of the signed grant agreement, a check will be issued for the approved amount and sent to the authorizing government agency as indicated on the grant application along with a copy of the grant agreement. Funding will not be released to grantees until this agreement is signed and on file. Failure to return both signed copies of the grant agreement by November 23rd may result in the withdrawal of your grant award.

Please note that information regarding all required grant reporting is enclosed. Please read all instructions carefully to ensure your compliance with the reporting requirements.

Should you have any questions, please contact Jill Beaudo, Resource Developer at 906-723-2625. Congratulations and good luck with your project.

Sincerely,


Kenneth Meshigaud, Tribal Chairperson

Enclosures

KENNETH MESHIGAUD
Tribal Chairperson

ELAINE MESHIGAUD
Tribal Vice-Chairperson

TAMMY MESHIGAUD
Tribal Secretary

LISA LITTLE
Tribal Treasurer

Council Members: John Meshigaud Sr., Noreena Meshigaud-Dwyer, Robin Halfaday, Jeremy Brunette
Christopher Halfaday, Tonto Wandahsega, Jesse Wandahsega, Amanda Hess

2016-17

BUDGET AMENDMENT

NUMBER: 4

Date: November 29, 2016

Re: Hannahville 2% Grant Approved

| Account Number | DESCRIPTION | | Budget |
|----------------|--------------------------------|----|----------|
| 101-426-934.02 | EM - Hannahville Grant Expense | \$ | 3,180.00 |
| 101-000-441.04 | Hannahville Grant - ES | \$ | 3,180.00 |

Office of Land Survey
 Department of Licensing and Regulatory Affairs
 U.S. Mail: P.O. Box 30254, Lansing, MI 48909

2017 Recommended Survey & Remonumentation Grants Award

| COUNTY | 2017 GRANT |
|--------------|--------------|
| ALCONA | \$ 40,513.00 |
| ALGER | \$ 51,684.00 |
| ALLEGAN | \$ 88,594.00 |
| ALPENA | \$ 37,450.00 |
| ANTRIM | \$ 35,941.00 |
| ARENAC | \$ 26,859.00 |
| BARAGA | \$ 49,936.00 |
| BARRY | \$ 46,027.00 |
| BAY | \$ 46,409.00 |
| BENZIE | \$ 25,946.00 |
| BERRIEN | \$ 68,824.00 |
| BRANCH | \$ 36,695.00 |
| CALHOUN | \$ 66,586.00 |
| CASS | \$ 30,898.00 |
| CHARLEVOIX | \$ 34,094.00 |
| CHEBOYGAN | \$ 46,131.00 |
| CHIPPEWA | \$ 90,977.00 |
| CLARE | \$ 40,779.00 |
| CLINTON | \$ 48,928.00 |
| CRAWFORD | \$ 34,818.00 |
| DELTA | \$ 71,483.00 |
| DICKINSON | \$ 47,149.00 |
| EATON | \$ 54,946.00 |
| EMMET | \$ 36,978.00 |
| GENESEE | \$ 94,137.00 |
| GLADWIN | \$ 36,622.00 |
| GOGEBIC | \$ 62,417.00 |
| GR. TRAVERSE | \$ 54,898.00 |

| COUNTY | 2017 GRANT |
|------------|---------------|
| GRATIOT | \$ 39,222.00 |
| HILLSDALE | \$ 42,208.00 |
| HOUGHTON | \$ 61,436.00 |
| HURON | \$ 56,094.00 |
| INGHAM | \$ 74,834.00 |
| IONIA | \$ 44,128.00 |
| IOSCO | \$ 37,731.00 |
| IRON | \$ 65,949.00 |
| ISABELLA | \$ 43,576.00 |
| JACKSON | \$ 71,778.00 |
| KALAMAZOO | \$ 87,296.00 |
| KALKASKA | \$ 33,426.00 |
| KENT | \$ 115,595.00 |
| KEWEENAW | \$ 29,665.00 |
| LAKE | \$ 35,911.00 |
| LAPEER | \$ 55,289.00 |
| LEELANAU | \$ 28,546.00 |
| LENAWEE | \$ 64,667.00 |
| LIVINGSTON | \$ 84,425.00 |
| LUCE | \$ 49,591.00 |
| MACKINAC | \$ 58,735.00 |
| MACOMB | \$ 223,926.00 |
| MANISTEE | \$ 39,418.00 |
| MARQUETTE | \$ 111,996.00 |
| MASON | \$ 34,910.00 |
| MECOSTA | \$ 40,809.00 |
| MENOMINEE | \$ 62,119.00 |
| MIDLAND | \$ 47,417.00 |

| COUNTY | 2017 GRANT |
|--------------|-----------------|
| MISSAUKEE | \$ 35,657.00 |
| MONROE | \$ 61,957.00 |
| MONTCALM | \$ 51,994.00 |
| MONTMORENCY | \$ 33,705.00 |
| MUSKEGON | \$ 46,102.00 |
| NEWAYGO | \$ 58,588.00 |
| OAKLAND | \$ 361,530.00 |
| OCEANA | \$ 36,837.00 |
| OGEMAW | \$ 37,700.00 |
| ONTONAGON | \$ 71,867.00 |
| OSCEOLA | \$ 37,178.00 |
| OSCODA | \$ 33,482.00 |
| OTSEGO | \$ 37,075.00 |
| OTTAWA | \$ 65,777.00 |
| PRESQUE ISLE | \$ 40,328.00 |
| ROSCOMMON | \$ 38,543.00 |
| SAGINAW | \$ 81,269.00 |
| ST. CLAIR | \$ 74,752.00 |
| ST. JOSEPH | \$ 40,876.00 |
| SANILAC | \$ 62,880.00 |
| SCHOOLCRAFT | \$ 65,268.00 |
| SHIAWASSEE | \$ 43,619.00 |
| TUSCOLA | \$ 56,528.00 |
| VAN BUREN | \$ 52,415.00 |
| WASHTENAW | \$ 112,101.00 |
| WAYNE | \$ 800,343.00 |
| WEXFORD | \$ 39,213.00 |
| TOTAL | \$ 5,625,000.00 |

Budget
 Amendment
 Remove

GRANT BETWEEN
THE STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
AND
MENOMINEE COUNTY

GRANTEE/ADDRESS:

Contact Name: ~~Brian Bousley~~ *Sherry L. DuPont*
Organization Name: County of Menominee
Address: Menominee County Courthouse
839 10th Avenue
City, State, Zip: Menominee, MI 49858-3000
Telephone: (906) 863-7779 or 863-9648
FAX: (906) 863-8839

STATE GRANT ADMINISTRATOR/ADDRESS:

Michael C. Barger, P.S., Manager
Office of Land Survey and Remonumentation
Department of Licensing and Regulatory Affairs
P.O. Box 30254
Lansing, MI 48909
Phone: (517) 241-6321
Email: bargerm@michigan.gov

GRANT PERIOD:

From: 01-01-2017 To: 12-31-2017

TOTAL AUTHORIZED BUDGET FOR CALENDAR YEAR 2017:

| | |
|--|-------------|
| State Grant Amount: | \$62,119.00 |
| - Reimbursement for Past Expedited Expenditures: | |
| 2017 TOTAL ANNUAL BUDGET: | \$62,119.00 |

ACCOUNTING DETAIL: Index/PCA: 02935

2016-17

BUDGET AMENDMENT

NUMBER: 5

Date: November 29, 2016

Re: More grant funds were received than originally budgeted

| Account Number | DESCRIPTION | | Budget |
|----------------|------------------------------|----|------------|
| 243-245-709.00 | Administration/Monumentation | \$ | (1,120.00) |
| 243-245-765.00 | Supplies & Material | \$ | (500.00) |
| 243-245-801.07 | Contractual Service/Survey | \$ | 13,739.00 |
| 243-000-542.01 | State Grant | \$ | 12,119.00 |

Menominee County
Request for Budget Amendment

Budget Year: 2016/2017

Please Increase

Revenue Account

| | | |
|-----------------------|----|-------------------|
| <u>220-000-676.00</u> | by | <u>\$4,150.00</u> |
| designated receipts | | |
| _____ | | _____ |
| _____ | | _____ |
| _____ | | _____ |
| _____ | | _____ |
| _____ | | _____ |

Please Increase

Expenditure Account

| | | |
|-------------------------|----|-------------------|
| <u>220-752-970.00</u> | by | <u>\$4,150.00</u> |
| capital outlay | | |
| Hannahville Grant | | |
| picnic tables for parks | | |
| _____ | | _____ |
| _____ | | _____ |
| _____ | | _____ |
| _____ | | _____ |

Date of Request

11/29/16

Justification

Hannahville Grant Received for
Parks Picnic Tables.

Requesting Department

Administration

Elected Official/Dept. Head

Sherry DuPort

Chief Fiscal Officer's Approval

Date Posted to General Ledger

Posted by:



HANNAHVILLE
INDIAN COMMUNITY
N14911 HANNAHVILLE B1 RD.
WILSON, MICHIGAN 49896-9728
Administration: (906) 466-2932; (906) 723-2600
Fax: (906) 466-2933



November 10, 2016

Menominee County
County Administrator
839 10th Ave.
Menominee, MI 49858

Project Information:
Menominee County
031-17-1116-030M
Park Picnic Tables

Dear County Administrator:

Congratulations! The Hannahville Indian Community's Tribal Council has approved a 2% Grant to your agency in the amount of \$4150 for your grant project.

Enclosed you will find 2 copies of the grant agreement. Please sign both copies and return them both by Wednesday, November 23, 2016 to:

Jill Beaudo
Resource Development
Hannahville Indian Community
N14911 Hannahville B-1 Rd.
Wilson, MI 49896.

Upon receipt of the signed grant agreement, a check will be issued for the approved amount and sent to the authorizing government agency as indicated on the grant application along with a copy of the grant agreement. Funding will not be released to grantees until this agreement is signed and on file. Failure to return both signed copies of the grant agreement by November 23rd may result in the withdrawal of your grant award.

Please note that information regarding all required grant reporting is enclosed. Please read all instructions carefully to ensure your compliance with the reporting requirements.

Should you have any questions, please contact Jill Beaudo, Resource Developer at 906-723-2625. Congratulations and good luck with your project.

Sincerely,

Kenneth Meshigaud, Tribal Chairperson

Enclosures

KENNETH MESHIGAUD
Tribal Chairperson

ELAINE MESHIGAUD
Tribal Vice-Chairperson

TAMMY MESHIGAUD
Tribal Secretary

LISA LITTLE
Tribal Treasurer

Council Members: John Meshigaud Sr., Noreena Meshigaud-Dwyer, Robin Halfaday, Jeremy Brunette
Christopher Halfaday, Tonto Wandahsega, Jesse Wandahsega, Amanda Hess

2016-17

BUDGET AMENDMENT

NUMBER: 6

Date: November 29, 2016

Re: Hannahville Grant Received for Picnic Tables

| Account Number | DESCRIPTION | | Budget |
|----------------|---------------------|----|----------|
| 220-000-676.00 | Designated Receipts | \$ | 4,150.00 |
| 220-752-970.00 | Capital Outlay | \$ | 4,150.00 |

Park Improvement

Menominee County
Request for Budget Amendment

Budget Year: 2016-2017

Please Increase

Revenue Account

205-000-441.00

\$6,882.00

205-000-441.00

\$7,920.00

Please Increase

Expenditure Account

205-315-934.03

by

\$6,882.00

205-315-934.03

\$7,920.00

Date of Request

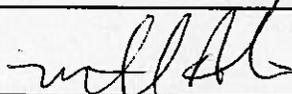
Justification

Hannahville grants:
\$6,882 for Lightbar replacements
\$7,920 for Body Worn Video Cameras

Requesting Department

Sheriff

Elected Official/Dept. Head



Chief Fiscal Officer's Approval

Date Posted to General Ledger

Posted by:

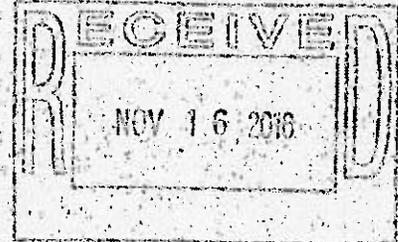


HANNAHVILLE
INDIAN COMMUNITY
N14911 HANNAHVILLE B1 RD.
WILSON, MICHIGAN 49896-9728
Administration: (906) 466-2932; (906) 723-2600
Fax: (906) 466-2933



November 10, 2016

Menominee County Sheriff's Department
Sheriff Kenny Marks
831 10th Ave.
Menominee, MI 49858



Project Information:
Menominee County Sheriff's Department
031-17-1116-066M
Lightbar replacement

Dear Sheriff Kenry Marks:

Congratulations! The Hannahville Indian Community's Tribal Council has approved a 2% Grant to your agency in the amount of \$6882 for your grant project.

Enclosed you will find 2 copies of the grant agreement. Please sign both copies and return them both by Wednesday, November 23, 2016 to:

Jill Beaudo
Resource Development
Hannahville Indian Community
N14911 Hannahville B-1 Rd.
Wilson, MI 49896.

Upon receipt of the signed grant agreement, a check will be issued for the approved amount and sent to the authorizing government agency as indicated on the grant application along with a copy of the grant agreement. Funding will not be released to grantees until this agreement is signed and on file. Failure to return both signed copies of the grant agreement by November 23rd may result in the withdrawal of your grant award.

Please note that information regarding all required grant reporting is enclosed. Please read all instructions carefully to ensure your compliance with the reporting requirements.

Should you have any questions, please contact Jill Beaudo, Resource Developer at 906-723-2625. Congratulations and good luck with your project.

Sincerely,



Kenneth Meshigaud, Tribal Chairperson

Enclosures

KENNETH MESHIGAUD
Tribal Chairperson

ELAINE MESHIGAUD
Tribal Vice-Chairperson

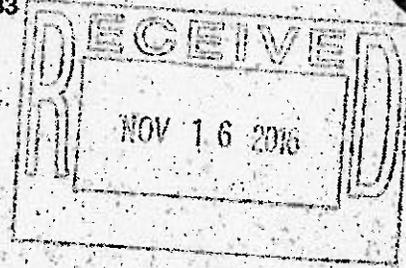
TAMMY MESHIGAUD
Tribal Secretary

LISA LITTLE
Tribal Treasurer

Council Members: John Meshigaud Sr., Noreena Meshigaud-Dwyer, Robin Halfaday, Jeremy Brunette
Christopher Halfaday, Tonia Wandaheena, Jesse Wandaheena, Amanda Haec



HANNAHVILLE
INDIAN COMMUNITY
N14911 HANNAHVILLE B1 RD.
WILSON, MICHIGAN 49896-9728
Administration: (906) 466-2932; (906) 723-2600
Fax: (906) 466-2933



November 10, 2016

Menominee County Sheriff's Department
Sheriff Kenny Marks
831 10th Ave.
Menominee, MI 49858

Project Information:
Menominee County Sheriff's Department
031-17-1116-065M
Body Worn Video Camera

Dear Sheriff Kenny Marks:

Congratulations! The Hannahville Indian Community's Tribal Council has approved a 2% Grant to your agency in the amount of \$7920 for your grant project.

Enclosed you will find 2 copies of the grant agreement. Please sign both copies and return them both by Wednesday, November 23, 2016 to:

Jill Beaudo
Resource Development
Hannahville Indian Community
N14911 Hannahville B-1 Rd.
Wilson, MI 49896.

Upon receipt of the signed grant agreement, a check will be issued for the approved amount and sent to the authorizing government agency as indicated on the grant application along with a copy of the grant agreement. Funding will not be released to grantees until this agreement is signed and on file. Failure to return both signed copies of the grant agreement by November 23rd may result in the withdrawal of your grant award.

Please note that information regarding all required grant reporting is enclosed. Please read all instructions carefully to ensure your compliance with the reporting requirements.

Should you have any questions, please contact Jill Beaudo, Resource Developer at 906-723-2625. Congratulations and good luck with your project.

Sincerely,

Kenneth Meshigaud, Tribal Chairperson

Enclosures

KENNETH MESHIGAUD
Tribal Chairperson

ELAINE MESHIGAUD
Tribal Vice-Chairperson

TAMMY MESHIGAUD
Tribal Secretary

LISA LITTLE
Tribal Treasurer

Council Members: John Meshigaud Sr., Noreena Meshigaud-Dwyer, Robin Halfaday, Jeremy Brunette
Christopher Halfaday, Tonto Wandahsega, Jesse Wandahsega, Amanda Hess

2016-17

BUDGET AMENDMENT

NUMBER: 7

Date: November 16, 2016

Re: Hannahville Grant Received for Lightbar/Body Worn Video Camera

| Account Number | DESCRIPTION | | Budget |
|----------------|-------------------|----|----------|
| 205-000-441.00 | Hannahville Grant | \$ | 6,882.00 |
| 205-000-441.00 | Hannahville Grant | \$ | 7,920.00 |
| 205-315-934.03 | Casino Grant | \$ | 6,882.00 |
| 205-315-934.03 | Casino Grant | \$ | 7,920.00 |

Road Patrol

Menominee County
Request for ~~Line Item~~ Amendment
Budget AA.

Budget Year: 2016/2017

Please Increase
Revenue Account

| | | |
|----------------------------------|----|---------------------|
| <u>101-000-573.00</u> | by | <u>\$201,384.69</u> |
| <u>Revenue lost w/removal of</u> | | |
| <u>property tax in 2012</u> | | |
| _____ | | |
| _____ | | |
| _____ | | |
| _____ | | |
| _____ | | |

Please Decrease
Revenue/Expenditure Account

| | | |
|-------|----|-------|
| _____ | by | _____ |
| _____ | | |
| _____ | | |
| _____ | | |
| _____ | | |
| _____ | | |
| _____ | | |

Date of Request 12/1/16

Justification Taxes lost in 2012 when the state removed the personal property tax.

Requesting Department Treasurer

Elected Official/Dept. Head Diane Leppanen

Chief Fiscal Officer's Approval _____

Date Posted to General Ledger _____

Posted by: _____

2016-17

BUDGET AMENDMENT

NUMBER: 8

Date: December 1, 2016

Re: Taxes lost in 2012 when the State Removed the Personal Property
Tax

| Account Number | DESCRIPTION | | Budget |
|----------------|-------------------------------|----|------------|
| 101-000-573.00 | Local Community Stabilization | \$ | 201,384.69 |

MENOMINEE COUNTY
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2016-2017

Please Increase

Revenue/ Expenditure Account

249-371-727.00

by

\$

16,335.00

office Supplies

Please Increase Decrease

Revenue/Expenditure Account

249-000-390.00

by

16,335.00

Fund Balance

Date of Request:

December 9, 2016

Justification:

★ BS&A for Building Code.net

Requesting Department:

Building Code

Elected Official/Dept Head

DANIEL MENACHER - Sherry Dubont

Chief Fiscal Officer's Approval

Date Posted to G/L

Posted by:

2016-17

BUDGET AMENDMENT

NUMBER: 9

Date: December 9, 2016

Re: BS&A for Building Code.net Software

| Account Number | DESCRIPTION | | Budget |
|----------------|-----------------|----|-----------|
| 249-371-727.00 | Office Supplies | \$ | 16,335.00 |

From Building Code Fund Balance

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

| | |
|--|--|
| SUBJECT: | Delta/Menominee Public Health – Board of Health |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| Applications for appointments were received. Only one candidate was interested in the Board of Health appointment. | |
| RECOMMENDED MOTION | |
| to appoint one member of the public to the Delta/Menominee Public Health – Board of Health for a three year term (1.1.17 ~ 12.31.19). (One interested candidate – Amanda Hess) | |

Submitted by: Sherry DuPont

12/09/2016
Date

WORKSHOP ACTION

| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |

Sherry DuPont

From: Amanda Hess <ahess@hannahville.org>
Sent: Wednesday, November 09, 2016 12:48 PM
To: Sherry DuPont
Subject: Application for Appointment Submission

First Name: Amanda

Last Name: Hess

Address: N15521 CEDARVIEW DR

City: Wilson

State: Michigan

Zip Code: 49896

Email Address: ahess@hannahville.org

Phone Number: 906-280-3170

What board or committee are you applying for?: Delta/Menominee Public Health - Board of Health

Are you at least 18 years of age?: Yes

Are you currently registered to vote?: Yes

Current Employer and telephone number; Indicate your title and nature of your work.: Hannahville Indian Community Procurement Assistant Buyer for the Hannahville Indian Community tribal government

Please indicate education level and degrees received.: Associate of Arts Degree Business Administration Currently enrolled at LSSU working on Bachelors Degree Business Administration Management

Do you currently hold any County appointments or elected positions? If yes, please explain.: Hannahville Indian Community Tribal Council

Have you previously held any appointments and/or elected positions? If yes, please explain.: Hannahville Indian Community Health Board Vice Chair Hannahville Indian Community Gaming Commission Vice Chair

Have you ever been convicted of a felony? If yes, list each, giving date, nature of offense or violation, name and location of court, the penalty imposed, if any, or the disposition of the case. A conviction will not automatically bar you from an appointment.: No

Do you have a conflict of interest or potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc. with Menominee County? If so, list the interest (except where required for the appointment): No

List any family members who are or have been employed by Menominee County or are or have been elected to County offices?: None

Is this an application for re-appointment?

If yes, how many years have you served on this board? Please indicate your attendance record for the term(s) served.

Comments: No

Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment will benefit Menominee County.: I have 6 years of experience as a board member for the Hannahville Indian Community Department of Health and Human Services. I am currently a member of the Hannahville Indian Community Tribal Council. I live and work in Hannahville Indian Community and I believe I will bring diversity to this board if appointed. I was raised in Menominee County where the Hannahville Indian Community is located geographically. I attended public school in Menominee County and I know many residents. I have experience being on a board in the Health and Human Services field. I volunteer as a member of my communities wellness committee. Healthcare in all aspects is a very important issue that affects all people. My role as a leader in the tribal community has taught me how to put the needs of others before my own and how to be an advocate for my fellow com

munity members. I am familiar with health care and human services issues and will utilize my experience to help the citizens of our county.

I hereby apply for an appointment and do swear or affirm that (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointed position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking.

(Please sign the box, by typing your name here.): Amanda Hess

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

| | |
|---|--|
| SUBJECT: | Department of Health and Human Services Board Appointment |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| Applications for appointments were received. Only one candidate was interested in the Department of Health and Human Services Board appointment. | |
| RECOMMENDED MOTION | |
| to appoint one member of the public to the Department of Health and Human Services Board for a term to expire on 10.31.2019. (One interested candidate – Gary Eichhorn) | |

Submitted by: Sherry DuPont

12/09/2016
Date

WORKSHOP ACTION

| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |

APPLICATION
MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES
COUNTY BOARD MEMBER

Name: Gary Eichman

Address: 114998 Eichman Lane Tawas, MI
(must be a legal resident of the county to which you are making application)

Phone Number: 497 5839 Email address: geichman3@hotmail.com

Please list prior and/or current experience with community organizations/activities including both those involved with human services and those pertaining to other areas:

DHS Board Member

Why are you making application to serve as a county Department of Health and Human Services Board member?

enjoy serving on Pinecrest and DHS boards
and have a vested interest as a taxpayer

As a county DHHS board member are you expected to perform the functions listed below. Please check all with which you believe you are able to comply.

LEGAL RESPONSIBILITIES:

Attend monthly scheduled county Department of Health and Human Services Board meetings.

Where appropriate, work to fulfill responsibilities with regard to:

- representing DHHS to my community

- representing my community to DHHS

- act as an agent for county commissioners in the development of coordinated approaches to the delivery of social services as needed

- cooperate with state DHHS, and public and private social services agencies within the county as needed

- join in cooperative efforts to ensure programs are administered in total compliance with state and federal laws

- work to ensure that locally funded programs are administered in compliance with local requirements and are not incompatible with basic state and federal regulations

LOCAL COMMUNICATIONS AND CONTACT:

- Maintain an active and open contact with local citizens in order to reflect the needs and concerns of my community.
- Maintain an active and open communication link with government officials at both county and state levels.
- Act as spokesperson for DHHS to local groups regarding welfare programs and issues. *Director*
- Conduct an annual review of social services programs operating in my county.
- Review and submit recommendations on all purchase of service contracts for programs administered by state DHHS that involve contracts from eligible public or private agencies within the county.

INVOLVEMENT WITH MICHIGAN COUNTY SOCIAL SERVICES ASSOCIATION:

(MCSSA is a statewide organization, addressed in statute as the organization to provide advice to the state director of the DHHS, and the professional organization to which you become a member when appointed to the county DHHS board.)

- participate in district meetings
- participate in a committee of the association
- serve on the MCSSA board or as an officer of the association
- attend MCSSA conferences and training seminars (twice annually)

Menominee Co DHS has chosen to opt-out because of cost and lack of interest

PERSONAL DEVELOPMENT:

- Read materials concerning board issues and come fully prepared to board meetings
- Act in concert with the full board unless authorized by the board to do otherwise
- Support action of the full board in public, even if I disagree with decisions

DIRECTOR/BOARD RELATIONSHIP:

- Play an active role in the selection of the director
- Evaluate the director at six months and annually thereafter
- Make every effort possible to learn how, in conjunction with fellow board members, to be conscious of county organizational needs in order to assist in resolving conflicts and meeting needs

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

| | |
|---|--|
| SUBJECT: | Buildings & Grounds Committee Appointment |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| Applications for appointments were received. Two appointments were available, only one candidate was interested in the Buildings & Grounds Committee appointment. | |
| RECOMMENDED MOTION | |
| To appoint one member of the public to the Buildings and Grounds Committee for a term to expire on 1.31.2020. (only one interested candidate – Thomas Philipps) | |

Submitted by: Sherry DuPont

12/09/2016
Date

WORKSHOP ACTION

| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |

APPLICATION FOR APPOINTMENT
MENOMINEE COUNTY BOARD, COMMITTEE OR COMMISSION

(Please note only legible applications can be considered)

I, Thomas Phillips, hereby submit an application for appointment to

Buildings & Grounds Commission for _____ from _____
NAME OF BOARD OR COMMISSION Number of years Exact dates of Appointment

to _____

TO THE MENOMINEE COUNTY BOARD OF COMMISSIONERS:

1. I reside at W5971 608 Wallace, MI 49893
Street City Zip

Menominee and have since 10-1-1988
County

Mailing address if different than above: _____

Telephone: 906 788 4764 Cell Phone: 906 374 0953

Email Address: TWPhillips@hotmail.com

2. I am at least 18 years of age: YES NO _____

3. I am currently registered to vote: YES NO _____

4. Employer: Wallace Bldg Supply Telephone: 906 788 4242

a. Indicate nature of your work: Residential Construction

b. Title: Manager

5. Educational Level and degrees received:

High School graduate

6. I presently hold the following appointments and elected positions:

Mellen Twp Supervisor

7. Previously held appointments and/or elected positions:

8. Have you ever been convicted of a felony? If yes, list each, giving date, nature of offense or violation, name and location of court, the penalty imposed, if any, or the disposition of the case. A conviction will not automatically bar you from an appointment.

No

9. Do you have a conflict of interest or potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc. with Menominee County? If so, list the interest (except where required for the appointment).

NO

10. List any family members who are or have been employed by Menominee County or are or have been elected to County offices.

11. Is this an application for reappointment? Yes _____ No X

If yes, how many years have you served on this board? _____

Please indicate your attendance record for the term(s) served _____ / _____
No. of meetings attended No. of meetings held

Comments/clarification (only if necessary)

12. Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment will benefit Menominee County.

Have worked in the building field for 34 years

13. I hereby apply for appointment to Building & Grounds Committee and do swear or affirm that (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointed position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking.

Signature

Name (Print or Type)

Thomas W Phillips
Thomas W Phillips

Note: Applicants may attach additional information pertaining to this application for appointment.

- Resume
- Letter of Reference
- Letter of Intent

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

| | |
|---|----------------------------|
| SUBJECT: | Miscellaneous Bills |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| Board to review recently submitted Miscellaneous Bills as paid on November 17, 2016 in the amount of \$59,439.31. | |
| RECOMMENDED MOTION | |
| To approve Miscellaneous Bills as paid on November 17, 2016 in the amount of \$59,439.31. | |

Submitted by: Sherry DuPont

12/09/2016
Date

WORKSHOP ACTION

| | |
|--------------------------|--|
| <input type="checkbox"/> | Forwarded to County Board for Approval as Recommended |
| <input type="checkbox"/> | Reviewed with no motion to carry forward |
| <input type="checkbox"/> | Continue after additional review/research is obtained |
| <input type="checkbox"/> | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--------------------------|---|
| <input type="checkbox"/> | Approved |
| <input type="checkbox"/> | Disapproved |
| <input type="checkbox"/> | Approved with the following change(s): |

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
216 Airport
218 IT - Computer Serv.
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
292 Child Care
294 Veterans' Trust
292 Special Child Care Funds
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|--|---|----------------|---------|-----------------|
| VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI | | | | |
| 383001 | Shakey Lakes Park/Horse | 208-751-920.01 | 37.57 | 37.57 |
| 383200 | N8380 Co Park Rd 20.5 | 208-751-920.01 | 69.62 | 69.62 |
| 383301 | Shakey Lakes Park/Cattle | 208-751-920.01 | 28.46 | 28.46 |
| 1503500 | N8380 Co Park Rd 20.5 | 208-751-920.01 | 69.62 | 69.62 |
| 370500 | Shakey Lakes Office/Shop | 208-751-920.01 | 95.55 | 95.55 |
| 379700 | Storage Shed | 208-751-920.01 | 76.97 | 76.97 |
| 1614900 | Bath House | 208-751-920.01 | 84.03 | 84.03 |
| 367100 | N8390 Beach House | 208-751-920.01 | 32.58 | 32.58 |
| 367200 | Northwest Campsites | 208-751-920.01 | 128.42 | 128.42 |
| 380300 | Shower Building | 208-751-920.01 | 100.78 | 100.78 |
| 369802 | W8449 Co Rd G12 Campsites | 208-751-920.01 | 54.19 | 54.19 |
| TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI | | | | 777.79 |
| VENDOR NAME: ARAMARK UNIFORM SERVICES INC | | | | |
| 1677501066 | Airport Supplies | 216-585-755.01 | 34.42 | 34.42 |
| | | 216-585-745.00 | 40.85 | 40.85 |
| TOTAL VENDOR ARAMARK UNIFORM SERVICES INC | | | | 75.27 |
| VENDOR NAME: AT&T - CAROL STREAM, IL | | | | |
| 906753458211 | November 1 - November 30, 2016 | 101-103-850.00 | 69.92 | 69.92 |
| 906753220911 | November 1 - November 30, 2016 | 101-103-850.00 | 427.57 | 427.57 |
| TOTAL VENDOR AT&T - CAROL STREAM, IL | | | | 497.49 |
| VENDOR NAME: AT&T MOBILITY | | | | |
| 287252150867 | November 2016 (906-792-0211) | 101-132-850.00 | 31.61 | 31.61 |
| TOTAL VENDOR AT&T MOBILITY | | | | 31.61 |
| VENDOR NAME: AUTOMOTIVE SUPPLY COMPANY | | | | |
| 080394547 | Battery for Airport Tool | 216-585-981.00 | 86.79 | 86.79 |
| TOTAL VENDOR AUTOMOTIVE SUPPLY COMPANY | | | | 86.79 |
| VENDOR NAME: BAY AREA MEDICAL CENTER | | | | |
| 12992 | Pre Employment Physical - Dyan Topper | 101-141-801.00 | 113.00 | 113.00 |
| TOTAL VENDOR BAY AREA MEDICAL CENTER | | | | 113.00 |
| VENDOR NAME: BAYSHORE VETERINARY CLINIC | | | | |
| 199367 | K9 Care (Brix) | 101-301-881.01 | 145.20 | 145.20 |
| TOTAL VENDOR BAYSHORE VETERINARY CLINIC | | | | 145.20 |
| VENDOR NAME: BELSON CO. | | | | |
| 232852 | Preventive Maintenance on Laundry Equipment | 101-301-934.00 | 231.34 | 231.34 |
| TOTAL VENDOR BELSON CO. | | | | 231.34 |
| VENDOR NAME: BIG O'S LUBE AND SERVICE, INC. | | | | |
| 20714 | Vehicle Maintenance - 2012 Chevy Impala | 205-315-934.02 | 27.95 | 27.95 |
| 20781 | Vehicle Maintenance - 2014 Chevy Impala | 205-315-934.02 | 398.75 | 398.75 |
| 20784 | Vehicle Maintenance - 2016 Ford Explorer | 205-315-934.02 | 27.95 | 27.95 |
| 20791 | Vehicle Maintenance - 2016 Ford Explorer | 205-315-934.02 | 106.50 | 106.50 |
| 20821 | Vehicle Maintenance - 2008 Chevy Tahoe | 205-315-934.02 | 107.32 | 107.32 |
| 20820 | Vehicle Maintenance - 2016 Ford Explorer | 205-315-934.02 | 129.00 | 129.00 |
| 20850 | Vehicle Maintenance - 2016 Ford Explorer | 205-315-934.02 | 106.50 | 106.50 |
| 20803 | Vehicle Maintenance - 2015 Chevy Impala | 205-315-934.02 | 542.05 | 542.05 |
| TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC. | | | | 1,446.02 |
| VENDOR NAME: BLUETARP FINANCIAL, INC. | | | | |
| D74628 | Brats for Breakfast Supplies | 101-301-802.00 | 23.98 | 23.98 |
| D74697 | Inmate Medical Supplies | 101-301-770.01 | 281.75 | 281.75 |
| TOTAL VENDOR BLUETARP FINANCIAL, INC. | | | | 305.73 |
| VENDOR NAME: BP | | | | |
| 48865995 | Road Patrol | 205-315-742.00 | 469.41 | 469.41 |
| TOTAL VENDOR BP | | | | 469.41 |
| VENDOR NAME: CELLCOM | | | | |

NOV 18 2016
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

NOV 18 2016

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS/AMOUNTS | | AMOUNT |
|---|--|-----------------------|----------|--|
| VENDOR NAME: CELLCOM | | | | |
| 691680 | Cellular Services | 292-663-850.00 | 39.85 | CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN 119.55 |
| | | 292-664-850.00 | 39.85 | |
| | | 292-665-850.00 | 39.85 | |
| TOTAL VENDOR CELLCOM | | | | 119.55 |
| VENDOR NAME: CENEX FLEETCARD | | | | |
| 128623 | Gasoline Charges | 292-665-860.00 | 34.44 | 247.32 |
| | | 101-426-860.00 | 15.27 | |
| | | 249-371-742.00 | 197.61 | |
| TOTAL VENDOR CENEX FLEETCARD | | | | 247.32 |
| VENDOR NAME: CITY OF MENOMINEE | | | | |
| November 2016 | Monthly Rent | 266-326-942.00 | 351.67 | 351.67 |
| TOTAL VENDOR CITY OF MENOMINEE | | | | 351.67 |
| VENDOR NAME: CLOVERLAND PAPER CO | | | | |
| 112718 | Courthouse - Janitorial Supplies | 101-265-755.01 | 118.85 | 118.85 |
| 112768 | Library - Supplies | 101-265-755.01 | 30.37 | |
| 112770 | Courthouse Supplies | 101-265-755.01 | 96.65 | |
| 112771 | Inmate Supplies | 101-301-770.00 | 167.92 | |
| 112810 | Inmate Supplies | 101-301-770.00 | 317.24 | |
| 112809 | Courthouse Supplies | 101-265-755.01 | 182.24 | |
| TOTAL VENDOR CLOVERLAND PAPER CO | | | | |
| VENDOR NAME: COLEMAN ENGINEERING COMPANY | | | | |
| 28635 | GIS Mapping - 2017 Web Based GIS Hosting | 517-252-970.00 | 5,000.00 | 5,000.00 |
| 27529 | GIS Mapping (10/9 - 11/5) | 517-252-970.00 | 7,353.00 | |
| TOTAL VENDOR COLEMAN ENGINEERING COMPANY | | | | 12,353.00 |
| VENDOR NAME: COOPER OFFICE EQUIPMENT | | | | |
| 139560 | Contract # 1406-01 (Bizhub 501) | 101-172-931.01 | 236.59 | 236.59 |
| 139559 | Contract # 1408-01 (11/20 - 2/19/17) | 101-172-931.01 | 135.00 | |
| TOTAL VENDOR COOPER OFFICE EQUIPMENT | | | | 371.59 |
| VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCT | | | | |
| 26224 | Shredding Documents (11/10/16) | 101-265-801.00 | 93.06 | 93.06 |
| TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCT | | | | 93.06 |
| VENDOR NAME: COUNTRY VISIONS | | | | |
| 025944 | Airport Grease (x10) | 216-585-981.00 | 30.40 | 30.40 |
| TOTAL VENDOR COUNTRY VISIONS | | | | 30.40 |
| VENDOR NAME: DOUGOVITO, GREG | | | | |
| 6204 | Transport of Juvenile | 101-132-801.01 | 25.00 | 85.00 |
| | | 101-132-801.00 | 60.00 | |
| 6207 | Transport of Juvenile | 101-132-801.01 | 43.75 | 148.75 |
| | | 101-132-801.00 | 105.00 | |
| Reimbursement | Meal | 101-132-801.00 | 4.45 | 4.45 |
| TOTAL VENDOR DOUGOVITO, GREG | | | | 238.20 |
| VENDOR NAME: DTE ENERGY | | | | |
| 462245200011 | Annex | 101-261-920.04 | 83.38 | 83.38 |
| TOTAL VENDOR DTE ENERGY | | | | 83.38 |
| VENDOR NAME: EAGLEHERALD PUBLISHING, LLC | | | | |
| 1445 | Election Notices | 101-262-727.00 | 684.09 | 684.09 |
| 1406 | Advertising | 101-101-901.00 | 111.06 | |
| TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC | | | | 795.15 |

NOV 18 2016

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN | AMOUNT |
|---|---|----------------|----------|---|----------|
| VENDOR NAME: ECES | | | | | |
| 161178-10 | Training on 11/7 (x6) 11/8 (x4) | 266-326-881.00 | 400.00 | | 400.00 |
| TOTAL VENDOR ECES | | | | | 400.00 |
| VENDOR NAME: EICHHORN, JAYNE MARIE | | | | | |
| Board of Canvassers | Per Diem & Mileage | 101-192-705.00 | 50.00 | | 93.74 |
| | | 101-192-860.00 | 43.74 | | |
| Board of Canvassers | Per Diem & Mileage | 101-192-705.00 | 50.00 | | 93.74 |
| | | 101-192-860.00 | 43.74 | | |
| TOTAL VENDOR EICHHORN, JAYNE MARIE | | | | | 187.48 |
| VENDOR NAME: ELCOM SYSTEMS | | | | | |
| 51628 | 800 Radio Console Repair | 266-325-934.00 | 760.00 | | 760.00 |
| TOTAL VENDOR ELCOM SYSTEMS | | | | | 760.00 |
| VENDOR NAME: ENTRANCE SYSTEMS | | | | | |
| 15875 | Single Phase Motorboard for Gate Operator | 216-585-981.01 | 165.00 | | 165.00 |
| TOTAL VENDOR ENTRANCE SYSTEMS | | | | | 165.00 |
| VENDOR NAME: FABRI, CHRISTOPHER BAY | | | | | |
| 16-009(55) | Vehicle (Veteran A.M. Lawson) | 294-683-835.00 | 1,500.00 | | 1,500.00 |
| TOTAL VENDOR FABRI, CHRISTOPHER BAY | | | | | 1,500.00 |
| VENDOR NAME: FERGUSON, ANTHONY | | | | | |
| Reimbursement | Mileage | 101-132-801.00 | 62.10 | | 62.10 |
| 6205 | Transport/holdover of Juvenile | 101-132-801.01 | 12.50 | | 42.50 |
| | | 101-132-801.00 | 30.00 | | |
| TOTAL VENDOR FERGUSON, ANTHONY | | | | | 104.60 |
| VENDOR NAME: FIORUCCI, TONY & TEENA | | | | | |
| October 2016 | Foster Care (J.F.) | 292-662-843.02 | 641.44 | | 641.44 |
| October 2016 | Foster Care (B.F.) | 292-662-843.02 | 641.44 | | 641.44 |
| TOTAL VENDOR FIORUCCI, TONY & TEENA | | | | | 1,282.88 |
| VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT | | | | | |
| 01793 | FOC - Office Supplies | 101-141-727.00 | 122.00 | | 122.00 |
| TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT | | | | | 122.00 |
| VENDOR NAME: FURLONG, JAMES | | | | | |
| Reimbursement | Mileage - October 2016 | 101-101-860.03 | 21.60 | | 21.60 |
| TOTAL VENDOR FURLONG, JAMES | | | | | 21.60 |
| VENDOR NAME: GRAYBAR | | | | | |
| 988196140 | Photo Cell for Beacon (Airport) | 216-585-981.01 | 19.22 | | 19.22 |
| TOTAL VENDOR GRAYBAR | | | | | 19.22 |
| VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE | | | | | |
| 6B105369 | Annex | 101-261-930.04 | 56.39 | | 56.39 |
| TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE | | | | | 56.39 |
| VENDOR NAME: HAFEMAN, WILLIAM | | | | | |
| Board of Canvassers | Per Diem & Mileage | 101-192-705.00 | 50.00 | | 92.12 |
| | | 101-172-860.00 | 42.12 | | |
| TOTAL VENDOR HAFEMAN, WILLIAM | | | | | 92.12 |
| VENDOR NAME: HUBBARD, VONNIE | | | | | |
| 6202 | Transport/holdover of Juvenile | 101-132-801.01 | 22.50 | | 76.50 |
| | | 101-132-801.00 | 54.00 | | |

APPROVED

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|--|--------------------------------------|----------------|----------|-----------------|
| VENDOR NAME: HUBBARD, VONNIE | | | | |
| Reimbursement | Mileage | 101-132-801.00 | 62.64 | 62.64 |
| Reimbursement | Mileage & Meals | 101-132-801.00 | 223.36 | 223.36 |
| 6209 | Transport of Juvenile | 101-132-801.01 | 46.25 | 46.25 |
| | | 101-132-801.00 | 111.00 | 111.00 |
| TOTAL VENDOR HUBBARD, VONNIE | | | | 519.75 |
| VENDOR NAME: IHANDER, AARON | | | | |
| Reimbursement | Uniform Allowance | 205-315-745.00 | 51.88 | 51.88 |
| TOTAL VENDOR IHANDER, AARON | | | | 51.88 |
| VENDOR NAME: JS ELECTRONICS, INC. | | | | |
| 19512 | Tower Lease - November 2016 | 266-326-942.00 | 425.00 | 425.00 |
| TOTAL VENDOR J S ELECTRONICS, INC. | | | | 425.00 |
| VENDOR NAME: JACK'S FRESH MARKET | | | | |
| 45000500187 | Inmate Supplies | 101-301-770.00 | 305.89 | 305.89 |
| TOTAL VENDOR JACK'S FRESH MARKET | | | | 305.89 |
| VENDOR NAME: JOEL HENSLEY, RN | | | | |
| Nursing Services | Inmate Nursing Services | 101-301-770.01 | 1,365.00 | 1,365.00 |
| Medical Examiner | October 2016 (Investigations) | 101-648-835.00 | 2,850.00 | 2,850.00 |
| Blood Draws | M.L. (10/4) C.K. (10/18) | 101-267-801.01 | 200.00 | 200.00 |
| Blood Draws | B.A. (11/10) M.P. (11/5) M.L. (11/4) | 101-267-801.01 | 300.00 | 300.00 |
| TOTAL VENDOR JOEL HENSLEY, RN | | | | 4,715.00 |
| VENDOR NAME: J'S SPORT SHOP | | | | |
| 854489 | Ammunition | 101-301-881.03 | 19.00 | 19.00 |
| TOTAL VENDOR J'S SPORT SHOP | | | | 19.00 |
| VENDOR NAME: K & M RENTALS | | | | |
| 6843 | Portable Toilet (Airport Park) | 208-751-801.00 | 90.00 | 90.00 |
| TOTAL VENDOR K & M RENTALS | | | | 90.00 |
| VENDOR NAME: K MART 7031 | | | | |
| 0703111031601054877 | 911 Supplies | 266-325-755.00 | 46.33 | 46.33 |
| TOTAL VENDOR K MART 7031 | | | | 46.33 |
| VENDOR NAME: LARSON, MICHELLE | | | | |
| 11/10/16 | Can Zone, DUBY Park, & Mileage | 292-668-801.00 | 90.00 | 90.00 |
| | | 292-668-801.00 | 9.72 | 9.72 |
| TOTAL VENDOR LARSON, MICHELLE | | | | 99.72 |
| VENDOR NAME: LENCA SURVEYING | | | | |
| 16205 | Remon Yr 2016 (10/28 - 11/10/16) | 243-246-801.07 | 3,841.92 | 3,841.92 |
| 16186 | Project Yr 2016 (10/1 - 10/17) | 243-246-801.07 | 1,351.28 | 1,351.28 |
| TOTAL VENDOR LENCA SURVEYING | | | | 5,193.20 |
| VENDOR NAME: M & M TRUCKING, INC. | | | | |
| 7417 | Bailey Park - Culvert Project | 220-752-953.04 | 4,478.00 | 4,478.00 |
| 7418 | Mason Park - Pitrun & Limestone | 220-752-953.03 | 496.25 | 496.25 |
| TOTAL VENDOR M & M TRUCKING, INC. | | | | 4,974.25 |
| VENDOR NAME: MENARDS - MARINETTE | | | | |
| 22073 | Park Supplies for Picnic Tables | 208-751-756.01 | 159.00 | 159.00 |
| | | 208-751-755.02 | 13.01 | 13.01 |
| TOTAL VENDOR MENARDS - MARINETTE | | | | 172.01 |
| VENDOR NAME: MENOMINEE COUNTY JOURNAL | | | | |
| 119 | Advertising | 101-101-901.00 | 134.50 | 134.50 |
| 122 | Election Notices | 101-262-727.00 | 804.00 | 804.00 |

NOV 18 2016

**CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN**

APPROVED

NOV 18 2016

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|--|-------------|---------------|---------|----------|
| VENDOR NAME: MENOMINEE COUNTY JOURNAL TOTAL VENDOR MENOMINEE COUNTY JOURNAL | | | | 938.50 |
| VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT WV223 Work Van Services (Shakey Lakes) | | | | 87.50 |
| TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT | | | | 87.50 |
| VENDOR NAME: MI ASSO. OF COUNTY CLERKS Registration Conference (M. Kleiman) | | | | 50.00 |
| TOTAL VENDOR MI ASSO. OF COUNTY CLERKS | | | | 50.00 |
| VENDOR NAME: MICHIGAN ELECTION RESOURCES 37127 Additional Ballots - November General Election | | | | 1,275.13 |
| TOTAL VENDOR MICHIGAN ELECTION RESOURCES | | | | 1,275.13 |
| VENDOR NAME: MICHIGAN LABOR LAW POSTER SERV A13005923449 2017 State & Federal Posters | | | | 237.97 |
| TOTAL VENDOR MICHIGAN LABOR LAW POSTER SERV | | | | 237.97 |
| VENDOR NAME: MID-COUNTY SMALL ENGINES, LLC 1019 Park Supplies | | | | 47.75 |
| TOTAL VENDOR MID-COUNTY SMALL ENGINES, LLC | | | | 47.75 |
| VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I 0122675-001 Business Cards (EMS) | | | | 15.99 |
| 0122536-001 Office Supplies | | | | 15.53 |
| | | | | 15.53 |
| 0122576-001 Office Supplies | | | | 3.95 |
| | | | | 3.95 |
| 0122778-001 Office Supplies | | | | 24.98 |
| | | | | 24.98 |
| TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I | | | | 104.91 |
| VENDOR NAME: NASER PROPANE COMPANY, INC. 173810 LP Gas - 911 | | | | 31.42 |
| TOTAL VENDOR NASER PROPANE COMPANY, INC. | | | | 31.42 |
| VENDOR NAME: NIEMI, DANIEL R. 6201 Transport/Holdover of Juvenile | | | | 22.50 |
| | | | | 54.00 |
| TOTAL VENDOR NIEMI, DANIEL R. | | | | 76.50 |
| VENDOR NAME: NMU STUDENT SERVICE CENTER mecosh-11 Evidence Tech Refresher (x2) | | | | 120.00 |
| TOTAL VENDOR NMU STUDENT SERVICE CENTER | | | | 120.00 |
| VENDOR NAME: OFFICE DEPOT, INC. 873894936001 District - Office Supplies | | | | 6.94 |
| 876262793001 Building Code Office Equipment | | | | 348.87 |
| 876422857001 Airport - Toner | | | | 66.99 |
| TOTAL VENDOR OFFICE DEPOT, INC. | | | | 422.80 |
| VENDOR NAME: OMNICARE, INC. 5374402 Inmate Medical Supplies | | | | 404.56 |
| TOTAL VENDOR OMNICARE, INC. | | | | 404.56 |
| VENDOR NAME: OWENS, KAREN A. 11/8/16 After School Program | | | | 324.00 |
| 11/8/16 Teen Awareness Program | | | | 54.00 |
| TOTAL VENDOR OWENS, KAREN A. | | | | 378.00 |

APPROVED

NOV 18 2016

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|---|---|----------------|----------|----------|
| VENDOR NAME: PAN-O-GOLD BAKING CO. | | | | |
| 40683630204 | Inmate Supplies | 101-301-770.00 | 41.54 | 41.54 |
| 40683629504 | Inmate Supplies | 101-301-770.00 | 20.86 | 20.86 |
| 40683628807 | Inmate Supplies | 101-301-770.00 | 40.65 | 40.65 |
| 40683628105 | Inmate Supplies | 101-301-770.00 | 25.34 | 25.34 |
| 40683630905 | Inmate Supplies | 101-301-770.00 | 42.44 | 42.44 |
| TOTAL VENDOR PAN-O-GOLD BAKING CO. | | | | 170.83 |
| VENDOR NAME: PAUL W. CAMPBELL CONSTRUCTION | | | | |
| 741745 | Load of Gravel (Shakey) | 220-752-953.01 | 120.00 | 120.00 |
| TOTAL VENDOR PAUL W. CAMPBELL CONSTRUCTION | | | | 120.00 |
| VENDOR NAME: PETERSON, RICHARD | | | | |
| Board of Canvassers | Per Diem & Mileage | 101-192-705.00 | 50.00 | 50.00 |
| | | 101-192-860.00 | 37.80 | 37.80 |
| Board of Canvassers | Per Diem & Mileage | 101-192-705.00 | 50.00 | 50.00 |
| | | 101-192-860.00 | 37.80 | 37.80 |
| TOTAL VENDOR PETERSON, RICHARD | | | | 175.60 |
| VENDOR NAME: PISANI GRAPHIX | | | | |
| 7746 | 3' x 3' Sign (Vestibule Project) | 101-103-998.04 | 395.00 | 395.00 |
| 7759 | Park Signs (x4) | 208-751-755.02 | 32.00 | 32.00 |
| TOTAL VENDOR PISANI GRAPHIX | | | | 427.00 |
| VENDOR NAME: POMP'S TIRE SERVICE, INC. | | | | |
| 100098460 | Tires (x16) | 205-315-934.02 | 2,906.16 | 2,906.16 |
| TOTAL VENDOR POMP'S TIRE SERVICE, INC. | | | | 2,906.16 |
| VENDOR NAME: REINHART FOODSERVICE | | | | |
| 913173 | Inmate Supplies | 101-301-770.00 | 560.99 | 560.99 |
| 914920 | Inmate Supplies | 101-301-770.00 | 14.52 | 14.52 |
| 919239 | Inmate Supplies | 101-301-770.00 | 1,315.42 | 1,315.42 |
| 920670 | Inmate Supplies | 101-301-770.00 | 32.90 | 32.90 |
| 897154 | Credit Memo | 101-301-770.00 | (21.92) | (21.92) |
| 900940 | Credit Memo | 101-301-770.00 | (4.00) | (4.00) |
| TOTAL VENDOR REINHART FOODSERVICE | | | | 1,897.91 |
| VENDOR NAME: RR DONNELLEY | | | | |
| 091847254 | 8 1/2 x 11 Certified Paper (Clerk's Office) | 101-215-727.00 | 102.00 | 102.00 |
| TOTAL VENDOR RR DONNELLEY | | | | 102.00 |
| VENDOR NAME: SEXTON, RICHARD | | | | |
| Reimbursement | Mileage and Hotel | 101-426-860.00 | 192.64 | 192.64 |
| Reimbursement | Cellular Bill, Stamps | 101-426-850.00 | 65.97 | 65.97 |
| | | 101-426-729.00 | 10.55 | 10.55 |
| TOTAL VENDOR SEXTON, RICHARD | | | | 269.16 |
| VENDOR NAME: SHORT, MARY KAY | | | | |
| Transcripts | M15-3757-FH & M15-3766-FH (Plemel) | 101-131-806.00 | 14.10 | 14.10 |
| TOTAL VENDOR SHORT, MARY KAY | | | | 14.10 |
| VENDOR NAME: SQUIRES-STEPNIAK, REBECCA | | | | |
| Reimbursement | Office Supplies | 292-665-727.00 | 14.71 | 14.71 |
| Reimbursement | Mileage - October 2016 | 292-665-860.00 | 297.54 | 297.54 |
| TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA | | | | 312.25 |
| VENDOR NAME: STATE OF MICHIGAN | | | | |
| Vestibule Project | Plan Review Application | 101-103-998.04 | 125.00 | 125.00 |
| Renewal | Assessor Certification (Schroud & Curran) | 101-257-802.00 | 350.00 | 350.00 |
| TOTAL VENDOR STATE OF MICHIGAN | | | | 475.00 |
| VENDOR NAME: STEPHENSON MARKETING COOPERATI | | | | |

APPROVED

NOV 18 2016

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|---|---|----------------|----------|----------|
| VENDOR NAME: STEPHENSON MARKETING COOPERATI | | | | |
| 462643 | Parks | 208-751-755.02 | 141.60 | 393.21 |
| | | 208-751-755.02 | 28.02 | |
| | | 208-751-755.02 | 100.00 | |
| | | 208-751-742.00 | 50.51 | |
| | | 208-751-755.02 | 35.40 | |
| | | 208-751-742.00 | 17.05 | |
| | | 208-751-742.00 | 20.63 | |
| 015579 | Road Patrol | 205-315-742.00 | 2,478.37 | 2,478.37 |
| TOTAL VENDOR STEPHENSON MARKETING COOPERATI | | | | 2,871.58 |
| VENDOR NAME: THE EBCO COMPANY, LLC | | | | |
| 016220 | FOC - Office Supplies | 101-141-727.00 | 169.50 | 169.50 |
| TOTAL VENDOR THE EBCO COMPANY, LLC | | | | 169.50 |
| VENDOR NAME: THE FIRST NATIONAL BANK&TRUST | | | | |
| 628840339 | FOC - Service Charge (October 2016) | 101-141-817.00 | 33.40 | 33.40 |
| TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST | | | | 33.40 |
| VENDOR NAME: TIME WARNER CABLE | | | | |
| 10404 620475202 8001 | November 6 - December 5, 2016 | 101-301-770.00 | 134.28 | 134.28 |
| TOTAL VENDOR TIME WARNER CABLE | | | | 134.28 |
| VENDOR NAME: TOWN & COUNTRY VETERINARY CLIN | | | | |
| 159428 | K9 Care (Vesta) | 101-301-881.01 | 21.53 | 21.53 |
| TOTAL VENDOR TOWN & COUNTRY VETERINARY CLIN | | | | 21.53 |
| VENDOR NAME: TWIN CITY ELECTRIC, INC. | | | | |
| 80510 | Reboot Camera in Courthouse Lobby | 101-103-857.01 | 74.00 | 74.00 |
| 80509 | Jail - West Wall | 101-265-930.01 | 100.00 | 100.00 |
| TOTAL VENDOR TWIN CITY ELECTRIC, INC. | | | | 174.00 |
| VENDOR NAME: U.E.S. COMPUTERS, INC. | | | | |
| 75463 | Cisco Smartnet Maintenance | 218-656-857.00 | 613.00 | 613.00 |
| 75456 | Wireless Printer (VA) | 101-682-727.00 | 139.99 | 139.99 |
| 75455 | Wireless Keyboard & Mouse (Circuit Court) | 101-131-727.00 | 39.99 | 39.99 |
| 45448 | District Court - Printer Maintenance | 218-656-857.00 | 60.00 | 60.00 |
| TOTAL VENDOR U.E.S. COMPUTERS, INC. | | | | 852.98 |
| VENDOR NAME: UNIFORM SHOPPE | | | | |
| 259807 | Uniform Allowance (L. Wert) | 205-315-745.00 | 460.35 | 460.35 |
| TOTAL VENDOR UNIFORM SHOPPE | | | | 460.35 |
| VENDOR NAME: UNITED COUNTY OFFICERS ASSO. | | | | |
| Registration | Conference Training (M. Kleiman) | 256-277-860.00 | 150.00 | 150.00 |
| TOTAL VENDOR UNITED COUNTY OFFICERS ASSO. | | | | 150.00 |
| VENDOR NAME: UWC | | | | |
| 9067532209 | Annex - Telephone Services | 101-103-850.00 | 8.98 | 8.98 |
| 9068634441 | Sheriff Dept - Telephone Services | 101-103-850.00 | 38.48 | 38.48 |
| 9068632023 | Telephone Services | 101-103-850.00 | 30.23 | 30.23 |
| 9067534582 | Shakey Lakes - Telephone Services | 101-103-850.00 | 0.95 | 0.95 |
| TOTAL VENDOR UWC | | | | 78.64 |
| VENDOR NAME: VALENTI, SUSAN F. | | | | |
| Transcripts | M15-3757-FH, M15-3766-FH, M15-15163-PP (Plemel) | 101-131-806.00 | 180.40 | 180.40 |
| TOTAL VENDOR VALENTI, SUSAN F. | | | | 180.40 |
| VENDOR NAME: VERIZON WIRELESS | | | | |
| 9774564299 | Cellular Services | 101-265-850.01 | 154.63 | 947.81 |
| | | 101-301-850.00 | 456.95 | |
| | | 101-682-850.00 | 32.45 | |
| | | 205-315-850.00 | 303.34 | |
| | | 266-325-850.00 | 0.44 | |

11/17/2016 11:34 AM
 User: jessicaw
 DB: Menominee County

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 11/17/2016 - 11/17/2016
 UNJOURNALIZED
 OPEN

APPROVED

NOV 18 2016

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN | AMOUNT |
|--|-------------------------|----------------|---------|---|-----------|
| VENDOR NAME: VERIZON WIRELESS | | | | | |
| TOTAL VENDOR VERIZON WIRELESS | | | | | 947.81 |
| VENDOR NAME: WASTE MANAGEMENT | | | | | |
| 1551115-1856-1 | November 2016 | 101-265-801.00 | 549.54 | | 549.54 |
| TOTAL VENDOR WASTE MANAGEMENT | | | | | 549.54 |
| VENDOR NAME: WENNERGREN, MARY JO | | | | | |
| Board of Canvassers | Per Diem & Mileage | 101-192-705.00 | 50.00 | | 52.70 |
| | | 101-192-860.00 | 2.70 | | |
| Board of Canvassers Per Diem & Mileage | | | | | 52.70 |
| TOTAL VENDOR WENNERGREN, MARY JO | | | | | 105.40 |
| VENDOR NAME: WIL-KIL PEST CONTROL | | | | | |
| 3009736 | Library | 101-265-801.00 | 32.50 | | 32.50 |
| TOTAL VENDOR WIL-KIL PEST CONTROL | | | | | 32.50 |
| VENDOR NAME: XEROX CORPORATION | | | | | |
| 086751941 | Probation/Parole Office | 101-131-942.00 | 96.56 | | 96.56 |
| 086751939 | Road Patrol | 205-315-727.00 | 41.80 | | 41.80 |
| 086751940 | Road Patrol | 205-315-727.00 | 394.43 | | 394.43 |
| TOTAL VENDOR XEROX CORPORATION | | | | | 532.79 |
| GRAND TOTAL: | | | | | 59,439.31 |

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

| | |
|--|--|
| SUBJECT: | Commissioner Per Diems and Expenses |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| Board to review Commissioner Per diems and expenses as recently submitted for payment. | |
| RECOMMENDED MOTION | |
| To approve commissioner per diems as recently submitted. | |

Submitted by: Sherry DuPont

12/09/2016
Date

WORKSHOP ACTION

| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: .54 cents/mile ~ effective 01 January 2016

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

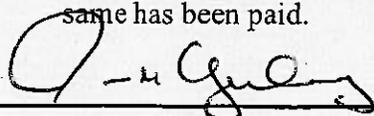
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: James Furlong ~ District 3

| Date | Meeting Place | # of miles | X .54/mile | Total Cost | Account Number |
|----------|---------------|------------|---------------|---------------------|----------------|
| 10-11-16 | STEPHENSON | 40 | | | 101-101-860.03 |
| | | | | | 101-101-860.03 |
| | | | | | 101-101-860.03 |
| | | | | | 101-101-860.03 |
| | | | | | 101-101-860.03 |
| | | | | | 101-101-860.03 |
| | | | | | 101-101-860.03 |
| | | | | | 101-101-860.03 |
| | | | | | 101-101-860.03 |
| | | | | | 101-101-860.03 |
| | | | Total Mileage | 21.60 40 | |
| | | | | Total Mileage Fee | 21.60 |

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

11-8-16

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

| | |
|---|---|
| SUBJECT: | Miscellaneous Boards/Committees/Commission Reports |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| Miscellaneous reports discussed at the 11.22.2016 County Board meeting | |
| RECOMMENDED MOTION | |
| To approve the miscellaneous reports discussed at the 11.22.2016 County Board meeting | |

Submitted by: Sherry DuPont

12/09/2016
Date

WORKSHOP ACTION

| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |

*Menominee-Delta-Schoolcraft
Community Action Agency*
GOVERNING BOARD MEETING
Thursday, October 6, 2016
12:30 p.m.
511 First Avenue North, Escanaba

MINUTES

Karen Wigand called the meeting to order at 12:30 p.m. A written roll call was taken and a quorum was noted with the following present:

MEMBERS PRESENT

Omer Doran, Schoolcraft
Dan LaFoille, Schoolcraft
Tom Lippens, Delta
Karen Wigand, Delta
Bernie Lang, Menominee
Lee Robbert, Schoolcraft
Clyde Thoune, Menominee
Peter Thoune, Menominee
Craig Reiter, Schoolcraft
John Stapleton, Schoolcraft
Amanda Ely, Delta

OTHERS PRESENT

Julie Moberg, Executive Director
Myra Heslip, ECP Director
Kim Boutilier, Education Mgr.
Naomi Fletcher, WX/Hsng. Director
Kris Thibeault, Finance Director
Mary Ciminskie, HR. Mgr./IT Coord.
Connie Maule, SCP Director
Peggy Ramsden, FGP Director
Sally Kidd, Senior Services Director
Cathy Pearson, Executive Assistant

MEMBERS ABSENT

Susan Kleikamp, excused
Geri Nelson, excused
Andrea Raygo, excused
Dave Moyle, excused
Dave Anthony, excused
Myra Croasdell, excused
Ken Penokie, excused

APPROVAL OF SEPTEMBER 8, 2016 GOVERNING BOARD MINUTES

Members received a draft of the 9/8/16 Governing Board minutes for their review **AND THEY WERE APPROVED WITH A MOTION FROM CRAIG REITER, SECONDED BY OMER DORAN; MOTION CARRIED.**

APPROVAL OF REVISED JULY 7, 2016 GOVERNING BOARD MINUTES

Members were given a copy of a proposed change to the 7/7/16 CAA Governing Board minutes noting that a quorum of the Policy Council was present. **PETER THOUNE MOTIONED TO APPROVE THE REVISED 7/7/16 CAA GOVERNING BOARD MINUTES, SECONDED BY JOHN STAPLETON; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

The Chair called on Dan LaFoille who reported that the Finance Committee met today and reviewed the CAA August Accounts Payable Schedule and ***DAN LAFOILLE RECOMMENDED THEIR APPROVAL, SUPPORTED BY TOM LIPPENS; MOTION CARRIED.***

ACCEPTANCE OF ECP SEPTEMBER MONTHLY REPORT

Members were mailed a copy of the ECP September monthly report and ***IT WAS ACCEPTED UPON A MOTION FROM JOHN STAPLETON, SECONDED BY CLYDE THOUNE; MOTION CARRIED.***

APPROVAL OF 0-5 SCHOOL READINESS PLAN

Members received a copy of the 0-5 ECP School Readiness Plan. ECP Director, Myra Heslip explained that the plan was updated due to the Office of Head Start putting out a new 0-5 Early Learning Framework and to ensure that the School Readiness Plan aligned with our program goals as well.

EXECUTIVE DIRECTOR'S REPORT

Chair Wigand called on Julie Moberg who reported that the new Head Start Performance Standards were officially released on 9/1/16. Myra and Julie will be attending training on the new regulations in November. Some of the main focus areas are on extending the service hours, operations such as child absences and working with difficult behaviors, staff background checks, group classroom ratios, data management, curriculum, and staff qualifications. She also noted that Myra continues to work on some minor revisions to the duration grant request and the program continuation grant.

PUBLIC COMMENT

There were no public comments.

OTHER BUSINESS

Kris Thibeault indicated we are going to direct deposit of travel checks for staff and volunteers and this option is available to the board members that receive travel reimbursement as well. A form was provided to those interested.

ADJOURNMENT

There being no other business ***THE MEETING ADJOURNED AT 12:45 WITH A MOTION FROM CLYDE THOUNE, SECONDED BY TOM LIPPENS; MOTION CARRIED.***

*Menominee-Delta-Schoolcraft
Human Resources Authority
GOVERNING BOARD MEETING
Thursday, October 6, 2016
12:45 p.m.
511 First Avenue North, Escanaba*

MINUTES

Karen Wigand called the meeting to order at 12:46 p.m. A written roll call was taken and a quorum was noted with the following present:

MEMBERS PRESENT

Omer Doran, Schoolcraft
Dan LaFoille, Schoolcraft
Tom Lippens, Delta
Karen Wigand, Delta
Bernie Lang, Menominee
Lee Robbert, Schoolcraft
Clyde Thoune, Menominee
Peter Thoune, Menominee
Craig Reiter, Schoolcraft
John Stapleton, Schoolcraft
Amanda Ely, Delta

OTHERS PRESENT

Julie Moberg, Executive Director
Myra Heslip, ECP Director
Kim Boutilier, Education Mgr.
Naomi Fletcher, WX/Hsng. Director
Kris Thibeault, Finance Director
Mary Ciminskie, HR. Mgr./IT Coord.
Connie Maule, SCP Director
Peggy Ramsden, FGP Director
Sally Kidd, Senior Services Director
Cathy Pearson, Executive Assistant

MEMBERS ABSENT

Susan Kleikamp, excused
Geri Nelson, excused
Andrea Raygo, excused
Dave Moyle, excused
Dave Anthony, excused
Myra Croasdell, excused
Ken Penokie, excused

APPROVAL OF SEPTEMBER 8, 2016 GOVERNING BOARD MINUTES

Members received a draft of the 9/8/16 Governing Board minutes for their review **AND THEY WERE APPROVED WITH A MOTION FROM CRAIG REITER, SECONDED BY DAN LAFOILLE; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

The Chair called on Dan LaFoille who reported that the Finance Committee met today and reviewed the HRA August Accounts Payable Schedules and **DAN LAFOILLE RECOMMENDED THEIR APPROVAL, SUPPORTED BY OMER DORAN; MOTION CARRIED.**

ACCEPTANCE OF PROGRAM MONTHLY REPORTS

Members were mailed copies of the final Delta Housing Rehabilitation report and the September RSVP & Senior Services reports for their review. There were no questions or comments and **THEY WERE ACCEPTED WITH A MOTION FROM CLYDE THOUNE, SECONDED BY BERNIE LANG; MOTION CARRIED.**

ORGANIZATIONAL STANDARDS MONITORING REPORT

Members received a copy of the 9/22/16 Organizational Standards Monitoring Report indicating we met all 58 of the standards. Julie Moberg indicated we were very pleased considering this was our first time being monitored on the new standards. She also noted that we received a STAR rating of 2 which is excellent. The Board Chair indicated staff have been working diligently to meet these standards and commended them for a job well done, particularly in this first year with a new Executive Director.

UPDATE ON EMPLOYEE COMPLAINT

Karen Wigand called on Julie Moberg for more information. She noted that the employee who filed three other complaints recently filed a Civil Rights Claim with the MI Civil Rights. Terry Burkhardt has ceased his representation on the latest claim. Our insurance carrier has assigned a lawyer for us that has background in such suits. She reported that two of the four lawsuits have now been settled.

EXECUTIVE DIRECTOR'S REPORT

Chair Wigand called on Julie Moberg who reported that Naomi Fletcher, new Weatherization Director, is up and running with 15 jobs started. We have sent Alger-Marquette Community Action a service agreement as we plan to use one of their staff for inspections and one for intake. We have also been approved as a third party administrator for the new CDBG program being run through the Michigan Economic Development Corp. Naomi is contacting Delta and Schoolcraft Counties to see if they wish to apply for the new rehab dollars and have us be the administrator.

The Senior Companion Program ended up returning a few dollars as we are having a difficult time recruiting enough volunteers. MDDHS is working with us and have approved a formal evaluation of the program and we have a third party evaluator that will come in and help us review the program. The SCP Recognition Dinner is October 28th at the Terrace.

Our Foster Grandparent Program received an additional \$2,000 to be used for recognition. These funds will also be added to our new 2017 grant. The FGP Foundation is conducting its annual fundraiser from October through December. These funds help fund or FGP Assistant position.

The Retired & Senior Volunteer Program has held its Reading Buddies orientation and is ready for the school year. They continue to receive requests from schools for more Reading Buddies.

Our new Housing Resource Specialist is up and running serving homeless individuals and families in all three counties. She is having success moving some people into the MSHDA rental voucher system too.

We currently have funds for deliverable fuel only (propane, fuel oil, wood pellets) and were given an additional \$64,000 which is the balance from the summer pre-buy program. We only receive 7% for administrative costs (including staff time to process applications) and 6% for the small amount of state funds we will be getting which makes covering staff time a challenge. We still receive requests form energy companies to distribute their money to clients without paying us anything to cover our time.

We are working with the Adult Day Center to establish an annual fundraiser during November for Alzheimer's Awareness month. We a planning a "Brats for Bucks" event on November 10th, similar to what the Menominee Senior Center does. We will serve brats from 6-9:00 a.m. and also sell uncooked brats to hunters for hunting season.

The Medicare open enrollment counseling will begin October 15th and runs through December 7th. We continue to struggle financially with our Personal Care Program. We ended the year in a deficit, but we anticipate a small rate increase from UPCAP for the new fiscal year.

We hired a Facilities/Safety Mgr. to assist with the HRA administrative office and the senior center buildings and kitchens, Ken LaCosse. He has already saved us a bundle at the Menominee Senior Center.

We are putting out written bids for the redesign of the front office entrance at the administrative office to make it safer and more room for clients.

TOM LIPPENS MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, SECONDED BY DAN LAFOILLE; MOTION CARRIED.

PUBLIC COMMENT

There were no public comments.

OTHER BUSINESS

The Chair called on the Executive Director who reported that there is training for board members on their role in the Organizational Standards from 9-5 Oct. 26th & 9-noon on Oct. 27th at NMU. The agency will pay for mileage and lodging if needed. Interested board members should contact Cathy Pearson so she can get you registered and make lodging arrangements.

ADJOURNMENT

There being no other business ***THE MEETING ADJOURNED AT 1:06 WITH A MOTION FROM JOHN STAPLETON, SECONDED BY CLYDE THOUNE; MOTION CARRIED.***

SCHEDULE OF 2017 CAA/HRA BOARD MEETINGS

The board of the Menominee-Delta-Schoolcraft Community Action Agency & Human Resource Authority, Inc. of Escanaba announces the following schedule of regular meetings during the calendar year of 2017.

The meetings are held @ 12:30 p.m. eastern time except for the July meeting (time to be announced later).

Thursday, January 12, 2017

Thursday, March 9, 2017

Thursday, April 13, 2017

Thursday, May 11, 2017

Thursday, July 20, 2017

Thursday, September 4, 2017

Thursday, October 12, 2017

Thursday, November 9, 2017

The Governing Board meetings are held @ 511 First Avenue North in the conference room (office adjacent to our admin. office); with the exception of the July meeting that is held in either Menominee or Manistique.

Any change in the above meetings and any special meetings will be posted at least three days in advance.

MENOMINEE COUNTY LIBRARY BOARD
Minutes October 18, 2016

Approved: 11/15/16

C. Peterson called the regular meeting of the Menominee County Library Board to order at 11:03 AM on Tuesday October 18, 2016.

Present: M. Fagan, J. Freis, C. Peterson, N. Tuinstra and Commissioner L. Schei.
Excused: K. McNeeley

J. Freis moved to approve the agenda, support by N. Tuinstra. Motion carried.

Public Participation: No public present.

M. Fagan moved to approve the minutes from the September 20, 2016 meeting, support by J. Freis. Motion carried.

J. Freis moved to approve the September Financial Reports, support by M. Fagan. Motion carried.

M. Fagan moved to approve the October bills, support by N. Tuinstra. Motion carried.

Director's Report

- A. **Library:** We have purchased a "chair" for the YA corner. We also received a donation of a wooden rocking chair and have painted the small chairs in the children's area. Mike Zemba, previous custodian had resigned as he recently accepted a full time job. Mary Palmer from the county is covering the cleaning schedule until a new custodian is hired.
- B. **Patrons:** We have the Friends Raffle items in the display case.
- C. **Bookmobile:** We gave away a giant stuffed fish which was a big hit. The bookmobile went in for minor repairs and Dan from Business on Wheels recommended replacing the muffler and parking brake. He noted that the brakes are starting to show wear and that repair would be over \$4500.00.
- D. **Programing:** The Box Castle was a fun project and it was raffled off. We are set up for an evening Halloween program with the 4-H Youth council as readers. I met with Ron Craft about the "Books on the Bus" program and other ways that library and school can work together.
- E. **Friends:** This is National Friends of the Library Week. Their fall Dinner is on Sunday 10/23/16 at Belgium Town Restaurant.
- F. **Volunteers:** September volunteer hours were 31.
- G. **Financial:** Our E-rate reimbursement for FY 2015 was approved for \$1,044.28 we have separated the phone bills for main and HVB and will submit e-rate for FY 2016 this will be the last year we can apply for the current program.
- H. **Additional Issues:** I attended the Upper Peninsula Region of Library Cooperation annual meeting which was very informative. I am the Chairperson for SLC RIDES Committee.

New Business

P. Cheski submitted a written report from the September 27, 2016 Superiorland Library Cooperative Board meeting.

Old Business

J. Freis moved to approve the Volunteer Policy and Application with support by N. Tuinstra. Motion carried.

Public Participation: No public present.

As there was no further business, M. Fagan moved to adjourn the meeting with support by J. Freis. Motion carried. Meeting adjourned at 11:31.

Submitted by:

Amanda Winnicki, Library Director

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

October 27, 2016 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

J. Luhtanen, Vice-Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

| <u>MEMBERS</u> | <u>Present</u> | <u>Excused Absent</u> | <u>Absent</u> | <u>MEMBERS</u> | <u>Present</u> | <u>Excused Absent</u> | <u>Absent</u> |
|----------------|----------------|---------------------------|---------------|---------------------|----------------|---------------------------|---------------|
| Dehn, Janet | X* | | | Negro, Mari | X | | |
| Hamm, Ray | X | | | Nelson, John | | X | |
| Hofer, Millie | X* | | | Peretto, Patti | X | | |
| Luhtanen, Joan | X | | | Phillips, Patricia | X | | |
| Martin, Ann | X | | | Schinderle, Katie | X | | |
| McCole, Gerald | X** | | | Zevitz, Michael Dr. | | | X |

*video television conference from the Northpointe Menominee office; ** via telephone

REPRESENTING ADMINISTRATION: J. McCarty, B. Ducoli, C. Adrian

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Vice-Chairperson Luhtanen asked for approval or amend of agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: G. McCole, supported by M. Negro to approve agenda.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Vice-Chairperson Luhtanen asked for a motion to approve the October 13, 2016 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: M. Negro, supported by P. Phillips to approve the minutes with the correction to Contracts 10-13-16 Item F Trico \$625,000. **Motion carried unanimously.**

PRESENTATION - None

ACTION ITEMS

- **Finance**
Contracts 10-13-16

| # | Name of Contract | Contract Type | Date of Contract | Old Rate | New Rate | Change |
|---|---------------------------|---------------------|------------------|--|------------------|--------------------------|
| A. | TRICO Opportunities, Inc. | Cleaning | 10/1/16-9/30/17 | \$34.75/work day | \$37.85/work day | \$3.10/work day increase |
| This is a renewal agreement for cleaning of the Iron River office building. Change due to increase in minimum wage. | | | | | | |
| B. | Goodwill Industries | Vocational Services | 10/1/16-9/30/17 | H2014-Skill Bldg. or Pre-Voc. Hab.- \$1.94/15 min. unit OR | Same | n/a |

| | | | | | | |
|--|----------------------------------|----------------------------------|----------------------|--|--|---|
| | | | | FTE Amount: 10-17 Carney \$10,383/mo. 18-23 Marinette \$15,000/mo. 24-29 No loc. \$18,000/mo. (if needed) H2023-Sup. Employ.- \$5/15 min. unit JC (enclave) \$7.50/15 min. unit PSC-Group \$3/15 min. unit, 1 on 1-\$5/15 min. unit | FTE Amount: 10-17 Carney \$14,088.75/mo 10-17 Marinette \$12,016.87/mo 18-23 No loc \$16,258/mo. (if needed) H2023-Sup. Employ \$8/15 min. unit Same | Increase of \$3,705.75/mo Decrease of \$2,983.13/mo Decrease of \$1,742/mo. Increase of \$3/15 min. unit and \$.50/15 min unit n/a |
| This is a renewal agreement for vocational services. The increase is due to help cover operating costs. | | | | | | |
| C. | Marquette General | Inpatient Psychiatric Care | 5/1/16- 4/30/17 | \$695/day | Same | n/a |
| This is the current rate for Marquette General. NorthCare has requested rates remain the same. They have not had any feedback. An addendum will be done if a rate change is requested. | | | | | | |
| D | Fine Rest St. Mary's | Inpatient Psychiatric Care | 10/1/16- 9/30/17 | Child/Adolescent/Old er Adult Unit- \$981.50/day Adult Unit-\$946/day Partial Hosp. Program- \$403.50/day | \$1,033/day \$996/day \$419.50 | Increase of \$51.50/day Increase of \$50/day Increase of \$16/day |
| This is an agreement renewal. These rates represent a 5% increase for inpatient services plus \$3/day to support the residency program. | | | | | | |
| E. | Schlaud AFC | Residentia l Services | 10/1/16- 12/31/16 | \$63.03/day | \$75.35/day | Increase of \$12.32/day |
| This is an increase for one resident, due to an increase in level of care needs. | | | | | | |
| F. | Trico Opportunities , Inc. | Vocational Services | 10/1/16- 9/30/17 | \$625,000/yr. | Same | n/a |
| This is a renewal for skill building and supported employment. | | | | | | |

ACTION: A motion was made by G. McCole supported by M. Negro to approve the 10-13-16 contracts.
Motion carried unanimously.

- **MERS 457 Plan Resolution**

ACTION: A motion was made by M. Negro supported by K. Schinderle to approve the MERS 457 Plan Resolution. Motion carried unanimously.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

• **Finance**

a) Check Disbursement Report-September, 2016

No questions regarding the check disbursement report. Consensus of the Board is that this item will move forward to the next meeting for approval.

OUTCOME: Action item for next meeting

b) Financial Statement-September, 2016

Miscellaneous questions were addressed regarding the financial statement. Consensus of the Board is that this item will move forward to the next meeting for approval.

OUTCOME: Action item for next meeting

c) Contracts 10-27-16

| # | Name of Contract | Contract Type | Date of Contract | Old Rate | New Rate | Change |
|--|------------------------------|--------------------------------------|------------------|--|--|---|
| A. | Alert GPS Holdings, Corp. | GPS Services | 11/1/16-10/31/17 | n/a | \$125/each device \$25/mo. service charge per device | n/a |
| This is a new agreement for GPS monitoring devices and services for providers/workers who are out in rural areas for safety purposes. To begin, 5 units will be ordered. More to be ordered as needed. | | | | | | |
| B. | Amit Razdan, MD | Medical Director/Psychiatry Services | 11/1/16-9/30/20 | Year 3 \$165/hr. Years 4-6 \$168/hr. | Year 3 \$175/hr. Years 4-6 \$188.75/hr | Increase of \$10/hr. Increase of \$20.75/hr. |
| This is an amendment to Dr. Razdan's current contract to align the hourly rate assigned toward regional average of rates for Medical Director/Board Certified Adult/Child Psychiatrist. | | | | | | |
| C. | GT (Guardian Trac) Financial | Fiscal Intermediary | 10/1/16-9/30/17 | \$50-\$125/mo. | Same | n/a |
| GT provides fiscal intermediary services to 19 Individuals currently. The monthly rate is determined by the Individual's budget. The larger the budget, the greater the monthly fee. | | | | | | |
| D. | M&M Trucking Inc. | Snow Removal | 11/1/16-10/31/17 | \$75/plowing, \$50 salting plus cost of materials, \$80/snow removal by front end loader, \$55/by dump truck- | Same Same \$100/snow removal by front end loader, \$65/by dump truck \$40/shoveling All per event | \$20/event increase \$10/event increase |
| This is a renewal agreement for snow removal at the Menominee office building. | | | | | | |
| E. | John Zinger | Snow Removal | 11/1/16-10/31/17 | \$55/hr. plowing/snow removal | \$50/hr. plowing/snow removal \$15/hr. shoveling/salting | \$5/hr. decrease |
| This is an agreement renewal for snow removal at the Iron River locations. | | | | | | |

Miscellaneous questions were addressed.

ACTION: A motion was made by M. Negro, supported by P. Phillips that the contract for M&M Trucking Inc. and contract for John Zinger become an action item at the present meeting.

ROLL CALL VOTE:

| <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> | <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> |
|----------------|------------|-----------|----------------|------------|-----------|
| Dehn, J. | X | | McCole, G. | X | |
| Hamm, R. | X | | Negro, M. | X | |
| Hofer, M. | X | | Peretto, P. | X | |
| Luhtanen, J. | X | | Phillips, P. | X | |
| Martin, A. | X | | Schinderle, K. | X | |

Motion carried unanimously.

ACTION: A motion was made by M. Negro, supported by P. Phillips to approve the contract for M&M Trucking Inc. and contract for John Zinger. **Motion carried unanimously.**

Consensus of the Board is that Contracts 10-27-16 with exception of M&M Trucking Inc. and John Zinger will move forward to the next meeting for approval.

OUTCOME: Action item for next meeting.

- **MERS Retirement Plans**

A presentation by the MERS representative is being planned for the 12-15-16 Board meeting. Request was also made to have information on number of staff enrolled in each plan for further discussion.

OUTCOME: MERS Retirement Plan is scheduled to be a presentation at the 12-15-16 Board meeting.

- **Timeline for Tobacco Free Campus & Tobacco Free Worksite Policy**

Discussed and reviewed guideline implementation and Tobacco Free Worksite policy. Currently Northpointe is offering a Smoking Cessation Group to individuals. Miscellaneous questions were addressed.

OUTCOME: Action item for next meeting.

- **Ad Hoc Committee – OnCall Pay for Clinical Staff Policy**

Discussed and reviewed Ad Hoc draft meeting minutes from 10-25-16 and On-call Emergency Services Policy. Miscellaneous questions were addressed. Recommendation was made to pay Salary Exempt Staff the \$100 per diem plus \$25/hour after first 4 hours.

OUTCOME: Ad Hoc Committee will meet again to revise policy per Board recommendations/input and then present to full Board for their approval.

J. Luhtanen, assumed the Vice-Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- **Stakeholders Committee Meeting Minutes 10-4-16**

Report to be placed on file.

- **2015 Michigan Consumer Survey**

Miscellaneous questions were addressed regarding problem solving survey results. Report to be placed on file.

- **Semi Annual Rights Office Report**

Report to be placed on file.

PUBLIC COMMENTS

Christy Harvey, Northpointe case manager, expressed her concerns regarding the compensation for On-Call Salary Non-Exempt Staff. She felt compensation was not fair in regards to the rate Salary Exempt Staff would receive for the same service and that client care would be affected by this new policy.

Katie LaPine, Northpointe case manager, also expressed her concerns with compensation and adjustment of staff schedules regarding the On-Call Pay for Clinical Staff policy for Salary Non-Exempt Staff.
Melody Beres of Birchwood AFC Home expressed her concerns regarding specialized contract money for AFC homes. She expressed difficulty understanding the process and would like an explanation on how the specialized contract rate is determined.

BOARD COMMENT

G. McCole informed the Board that at the last Dickinson County Board meeting the local hospital requested a resolution to become a non-profit hospital and he felt this would help with increasing number of beds at our local hospital and asked for support with this issue.

ADJOURN

A motion was made by M. Negro, supported by P. Phillips to adjourn the meeting.
Motion carried unanimously.

Meeting adjourned at 4:58 p.m.

The next regular Board meeting is scheduled for Thursday, November 10, 2016 in Kingsford, Michigan at 4:00 p.m.

Joan Luhtanen, Vice-Chairperson

Mari Negro, Secretary

Cindy Adrian, Administrative Assistant

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

| | |
|--|--------------------------------|
| SUBJECT: | E-911 Director New Hire |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| <p>Administration received E-911 Director applications. A panel of four individuals conducted the interviews. Brian Barrette was at the top of all members' list after all interviews were conducted. Brian brings both knowledge and experience as a dispatcher and supervisor with him to Menominee County. Please welcome our new E-911 Director who will be officially starting on Dec. 20, 2016</p> | |
| RECOMMENDED MOTION | |
| | |

Submitted by: Sherry DuPont

12/09/2016
Date

WORKSHOP ACTION

| | |
|--------------------------|--|
| <input type="checkbox"/> | Forwarded to County Board for Approval as Recommended |
| <input type="checkbox"/> | Reviewed with no motion to carry forward |
| <input type="checkbox"/> | Continue after additional review/research is obtained |
| <input type="checkbox"/> | Recommended with the following change(s): |
| | |

COUNTY BOARD ACTION

DATE:

| | |
|--------------------------|---|
| <input type="checkbox"/> | Approved |
| <input type="checkbox"/> | Disapproved |
| <input type="checkbox"/> | Approved with the following change(s): |
| | |

MENOMINEE COUNTY PERSONNEL ACTION FORM

EFFECTIVE DATE: December 20, 2016

EMPLOYEE NAME: Brian Barrette

POSITION/DEPT: E-911 Director

COPY

I. CHANGE

| DESCRIPTION | FROM | TO |
|-----------------------------|------|-------------------|
| Dept./Div. | | E-911 Director |
| Job Classification | | DMG Gr. 13 Step 2 |
| Rate of Pay | | \$50,628 |
| Account Number | | 266-325-704.00 |
| Change of Address/Telephone | | |

II REASONS FOR CHANGE (As applicable)

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> New Hire | <input type="checkbox"/> Status Change | |
| <input type="checkbox"/> Re-Hire | <input type="checkbox"/> Promotion | <input type="checkbox"/> Demotion |
| <input type="checkbox"/> Annual Evaluation | <input type="checkbox"/> Transfer – Voluntary | <input type="checkbox"/> Transfer – Involuntary |
| <input type="checkbox"/> Probationary Period Completed | <input type="checkbox"/> Part-Time to Full-Time | <input type="checkbox"/> Termination |
| <input type="checkbox"/> Leave of Absence | <input type="checkbox"/> Retirement | <input type="checkbox"/> Resignation with Notice |
| <input type="checkbox"/> Temporary Assignment | <input type="checkbox"/> Discharge | <input type="checkbox"/> Resignation w/o Notice |
| <input type="checkbox"/> Reclassification | <input type="checkbox"/> Layoff | <input type="checkbox"/> Temporary position ended |
| | <input type="checkbox"/> Suspended with Pay | <input type="checkbox"/> Deceased |
| | <input type="checkbox"/> Suspended without Pay | <input type="checkbox"/> Other |

Replacing (Status Changes/New Hires): I hired Brian Barrette for the E-911 Director's position. Brian brings with him a wealth of knowledge both in dispatching and supervisory duties. Because of this, I am approving Brian to start at a level two within his grade classification. The current budget will cover the cost of starting him in at level two.

Explanation: New hire to replace Debra Wormwood (retiring)

III ATTACHMENTS (As Applicable)

- Employment Application/Interview Selection Record/Background Check
- Evaluation Form
- Letter/Memorandum

IV SIGNATURES

Department Head Authorization: Sherry L. Dupont

Date: 12/1/2016

County Administrator Approval: Sherry L. Dupont

Date: 12/1/2016

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

| | |
|---|---|
| SUBJECT: | UP 911 Authority Board Appointment |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| <p>A letter requesting Menominee County to appoint a new member to the UP 911 Authority Board was received. I believe now that we've hired a new employee, he should be appointed to the board to fill the three year term.</p> | |
| RECOMMENDED MOTION | |
| | |

Submitted by: Sherry DuPont

12/09/2016
Date

WORKSHOP ACTION

| | |
|--------------------------|--|
| <input type="checkbox"/> | Forwarded to County Board for Approval as Recommended |
| <input type="checkbox"/> | Reviewed with no motion to carry forward |
| <input type="checkbox"/> | Continue after additional review/research is obtained |
| <input type="checkbox"/> | Recommended with the following change(s): |
| | |

COUNTY BOARD ACTION

DATE:

| | | |
|--------------------------|---|--|
| <input type="checkbox"/> | Approved | |
| <input type="checkbox"/> | Disapproved | |
| <input type="checkbox"/> | Approved with the following change(s): | |

Sherry DuPont

From: Tracy Lektzian <lektziant@upcap.org>
Sent: Monday, October 24, 2016 8:27 AM
To: Brian Bousley; Dolly Cook
Subject: UP 911 Authority Appointments
Attachments: UP 911 Appointee Notice.doc

Attached please find the Appointment Notice for the UP 911 Authority Board. **Terms run for 3 years.**

Both Delta and Menominee County Representatives are retiring at the end of this year and will no longer be serving on this board. Please appoint a representative from your County and return the form to me by November 25th.

Current Dickinson County Rep is Scott Celello - needs replacement
Current Menominee County Rep is Debra Wormwood - needs replacement

Again, both Scott and Debra will stay on through end of year so we will need their new replacement to start in January. Please return the attached form by November 25th.

Thank you.

--

"Life isn't about waiting for the storm to pass... Its about learning to dance in the rain"

Tracy Lektzian

Office Manager

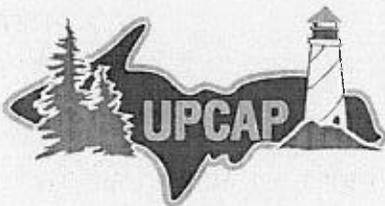
Upper Peninsula Commission for Area Progress (UPCAP)

P.O. Box 606

Escanaba, MI 49829

906.217.3023 or 906.786.5853 (fax)

For more information, DIAL 2-1-1 or visit www.upcap.org



**UP 911 Authority Administrative Policy Board
Appointment Notice**

Name of County: _____

**UP 911 Authority
Appointee**

Appointee: _____

Your Current Representative:

Authorized Signatory: _____

Date: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

| | |
|--|-------------------------------------|
| SUBJECT: | Interim County Administrator |
| DEPARTMENT: | Administration/County Board |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| <p>Vacancy of Interim County Administrator. The County Board is to discuss the responsibilities of the County Administrator and fill the duties until an administrator can be hired. As of 12.14.16, these duties will no longer fall under the County Administrative Assistant.</p> | |
| RECOMMENDED MOTION | |
| | |

Submitted by: Sherry DuPont

12/12/2016
Date

WORKSHOP ACTION

| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |
| | |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |
| | |

12/12/2016

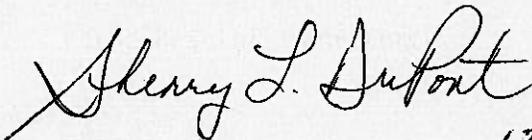
County Board of Commissioners,

As of 12/14/2016 I respectfully resign the position of the Menominee County Interim Administrator. It is my intention to remain an employee of the county as the Administrative Assistant and be paid accordingly.

The demands of the Interim Administrator have taken me away from many necessary duties in the Administrative office, in particular to prepare for the County Audit in January...this is priority.

I thank the County Board for giving me the opportunity to experience the duties of the Interim Administrator.

Thank you,

A handwritten signature in cursive script that reads "Sherry L. DuPont". The signature is written in black ink and is positioned above the printed name.

Sherry DuPont

12/12/2016

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

| | |
|--|---|
| SUBJECT: | Project updates – Vestibule; Window installation |
| DEPARTMENT: | Buildings and Grounds |
| ATTACHMENTS: | No |
| SUMMARY: | |
| Jim Mekash will update the board on project updates. | |
| RECOMMENDED MOTION | |
| | |

Submitted by: Sherry DuPont

12/09/2016
Date

WORKSHOP ACTION

| | |
|--------------------------|--|
| <input type="checkbox"/> | Forwarded to County Board for Approval as Recommended |
| <input type="checkbox"/> | Reviewed with no motion to carry forward |
| <input type="checkbox"/> | Continue after additional review/research is obtained |
| <input type="checkbox"/> | Recommended with the following change(s): |
| | |

COUNTY BOARD ACTION

DATE:

| | |
|--------------------------|---|
| <input type="checkbox"/> | Approved |
| <input type="checkbox"/> | Disapproved |
| <input type="checkbox"/> | Approved with the following change(s): |
| | |

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

| | |
|---|-------------------------------------|
| SUBJECT: | MERS Service Credit Purchase |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| <p>We received a letter from MERS in reference to service credit purchases. We need to determine whether Menominee County will allow employees the option to purchase MERS service credit or not. An email from Karima explains the "risk" to the municipality.</p> | |
| RECOMMENDED MOTION | |
| | |

Submitted by: Sherry DuPont

12/09/2016
Date

WORKSHOP ACTION

| | |
|--------------------------|--|
| <input type="checkbox"/> | Forwarded to County Board for Approval as Recommended |
| <input type="checkbox"/> | Reviewed with no motion to carry forward |
| <input type="checkbox"/> | Continue after additional review/research is obtained |
| <input type="checkbox"/> | Recommended with the following change(s): |
| | |

COUNTY BOARD ACTION

DATE:

| | |
|--------------------------|---|
| <input type="checkbox"/> | Approved |
| <input type="checkbox"/> | Disapproved |
| <input type="checkbox"/> | Approved with the following change(s): |
| | |

From: Karima LaJoie [<mailto:klajoie@mersofmich.com>]
Sent: Friday, December 02, 2016 2:57 PM
To: Joann Klumb <jklumb@Menomineeeco.com>
Subject: RE: Service Credit Purchase REF:0021869

Hi Joann,

Members can purchase additional DB service credit to increase their DB pension benefit. However, while the employees would pay to the cost of the purchase, there remain potential for downstream impact on the municipality. The reason is that the cost of the purchase is estimated based on many assumptions (i.e. when will the member retire, what will their FAC be at retirement, how long will they live, how much investments will assets earn etc...); if any of these assumptions are not met (i.e. member lives longer than expected or market returns drop) then the difference between what the member paid for the additional service and what the true cost would be is borne by the municipality. Sometimes the municipality realizes an actuarial gain (i.e. if member purchases service and market does really well) or an actuarial loss (i.e. member lives longer than assumed). Because of this "risk", the municipality board has to approve the decision to allow the member to purchase additional service.

Let me know if you need anything else.
Karima LaJoie.

From: Joann Klumb [<mailto:jklumb@Menomineeeco.com>]
Sent: Friday, December 02, 2016 3:31 PM
To: Karima LaJoie <klajoie@mersofmich.com>
Subject: Service Credit Purchase

Good afternoon Karima,

What is the purchase of additional service credit? Why is it up to our Board to approve the final purchase?

December 1, 2016

Joann Klumb
Menominee County
839 10th Ave.
Menominee, MI 49858

RE: Service Credit Purchase Process Updates Coming Soon

Dear Joann,

Based on customer feedback and the unique needs of each municipality, we are implementing a new process for service credit purchase requests effective **January 3, 2017**. Prior to this date, your municipality will need to determine if it will offer employees the option to purchase additional service credit.

If your municipality opts to offer this option, you do not need to take any immediate action. However, MERS will require that as of January 3, all requests for service credit purchase estimates must come from you - the employer - through an online web form coming soon to the MERS website. Employees contacting MERS to request an estimate will be instructed to reach out to you to facilitate the request. Please note that if an employee elects to purchase service credit, your municipality's governing body will still be required to approve the final purchase.

Additionally, to assist you with your due diligence in approving these requests, we have improved the **Application for Additional Service Credit Purchase** to provide more straightforward information on the calculation assumptions and potential financial impact to your municipality.

If you choose **not** to provide employees the opportunity for service credit purchases, you will need to complete and return the enclosed **Service Credit Purchase Opt-Out Form** so that MERS is aware of your decision.

If you have questions regarding these changes, please contact your Benefit Plan Coordinator by calling 800-767-MERS (6377).

Sincerely,

Municipal Employees' Retirement System of Michigan

Service Credit Purchase Opt-Out Form



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

The _____, _____
(Municipality name) (Municipality #)

is a participating municipality in the Municipal Employees' Retirement System of Michigan (MERS). Per the MERS Defined Benefit Plan Document, Sections 18 and 19, the MERS Defined Benefit Plan allows for participating employees to purchase governmental and generic service credit under specific conditions.

By signing and submitting this form, the municipality listed above elects to eliminate the option for participating employees to purchase additional service credit. Participants calling MERS to request a service credit purchase estimate will be notified that their employer does not allow for this option.

This provision form between the municipality and MERS will be on record as the municipality's affirmative election that MERS will no longer provide estimates for additional service credit purchases to its participating employees until an amendment to your adoption agreement is made to indicate otherwise.

As this is an administrative preference initiated by the employer on how MERS should administer this benefit, no resolution by the governing body is required to implement this request.

Please make a selection below:

- This provision applies to **all** divisions.
- This provision applies only to the following divisions (list applicable division numbers below):

Approved by _____ on _____
(Name of approving representative) (Date)

Authorized signature: _____

Contact type for MERS: _____
(Human Resources, Finance, Reporting Portal, Primary)

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

| | |
|--|--|
| SUBJECT: | Commissioner Per Diems and Expenses |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| Board to review Commissioner Per diems and expenses as recently submitted for payment. | |
| RECOMMENDED MOTION | |
| | |

Submitted by: Sherry DuPont

12/09/2016
Date

WORKSHOP ACTION

| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |
| | |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |
| | |

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: .54 cents/mile ~ effective 01 January 2016

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

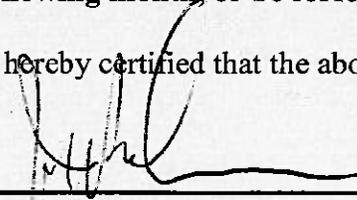
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

| Date | Meeting Place | # of miles | X .54/mile | Total Cost | Account Number |
|--------------------------|-----------------------|------------|---------------|------------|-----------------|
| 10/4/16 | MENOMINEE, Exc Com | 96 | .54 | 51.84 | 101-101-860.11 |
| 10/10/16 | STURMONTON, Exc Com | 56 | " | 30.24 | 101-101-860.11 |
| 10/11/16 | STURMONTON, Co. Board | 56 | " | 30.24 | 101-101-860.11 |
| 10/21/16 | ESCANABA, MC Work | 56 | " | 30.24 | 101-101-860.11 |
| | | | | | 101-101-860.11 |
| | | | | | 101-101-860.11 |
| | | | | | 101-101-860.11 |
| | | | | | 101-101-860.11 |
| | | 264 | .54 | 142.56 | |
| | | | Total Mileage | .56 | |
| Total Mileage Fee | | | | | 142.6656 |

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



 Signed

 11/22/16

 Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: .54 cents/mile ~ effective 01 January 2016

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

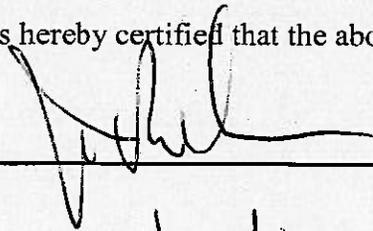
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

| Date | Meeting Place | # of miles | X .54/mile | Total Cost | Account Number |
|--------------------------|----------------------|------------|---------------|------------|----------------|
| 11/3/16 | MI Works, Escanaba | 56 | 54 | 30.24 | 101-101-860.11 |
| 11/8/16 | Co. Board, Menominee | 96 | 54 | 51.84 | 101-101-860.11 |
| 11/22/16 | Co. Board, Menominee | 96 | 54 | 51.84 | 101-101-860.11 |
| | | | | | 101-101-860.11 |
| | | | | | 101-101-860.11 |
| | | | | | 101-101-860.11 |
| | | | | | 101-101-860.11 |
| | | | | | 101-101-860.11 |
| | | 248 | 54 | 133.82 | |
| | | | Total Mileage | 133.82 | |
| Total Mileage Fee | | | | | 133.82 |

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

11/22/16

Date

AD.

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

Mileage: .54 cents/mile ~ effective 01 January 2016

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

| Date | Meeting Place | # of miles | X .54/mile | Total Cost | Account Number |
|----------|----------------------------|------------|------------------|-------------------|----------------|
| 11/8/16 | Court House - Court Board | 72 | | 38.88 | |
| 11/22/16 | Court House - County Board | 72 | | 38.88 | 101-101-860.07 |
| | | | | | 101-101-860.07 |
| | | | | | 101-101-860.07 |
| | | | | | 101-101-860.07 |
| | | | | | 101-101-860.07 |
| | | | | | 101-101-860.07 |
| | | | | | 101-101-860.07 |
| | | | | | 101-101-860.07 |
| 144 | | | Total Mileage | | |
| | | | | Total Mileage Fee | 77.76 |

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche

Signed

11/29/16

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: .54 cents/mile ~ effective 01 January 2016

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

| Date | Meeting Place | # of miles | X .54/mile | Total Cost | Account Number |
|----------|--------------------|------------|----------------------|--------------------------|----------------|
| 11/03/16 | PINECREST-POWERS | 73 | | \$1 39.42 | 101-101-860.04 |
| 11/03/16 | SNBT-MARINETTE | 18 | | 9.72 | 101-101-860.04 |
| 11/08/16 | COURTHOUSE | 16 | | 8.64 | 101-101-860.04 |
| 11/15/16 | LIBRARY-STEPHENSON | 32 | | 17.28 | 101-101-860.04 |
| 11/22/16 | COURTHOUSE | 16 | | 8.64 | 101-101-860.04 |
| | | <u>155</u> | | <u>83.70</u> | 101-101-860.04 |
| | | | | | 101-101-860.04 |
| | | | | | 101-101-860.04 |
| | | | | | 101-101-860.04 |
| | | | Total Mileage | 155 | |
| | | | | Total Mileage Fee | \$1 83.70 |

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

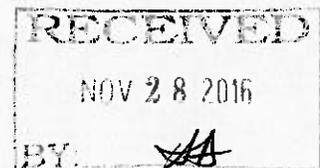
It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

11/28/16

Date



**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

| | |
|---|----------------------------|
| SUBJECT: | Miscellaneous Bills |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | yes |
| SUMMARY: | |
| Board to review recently submitted Miscellaneous Bills as paid on November 18, 29 & Dec. 01, 2016 in the combined amount of \$177,063.76. | |
| RECOMMENDED MOTION | |

Submitted by: Sherry DuPont

12/09/2016
Date

WORKSHOP ACTION

| | |
|--------------------------|--|
| <input type="checkbox"/> | Forwarded to County Board for Approval as Recommended |
| <input type="checkbox"/> | Reviewed with no motion to carry forward |
| <input type="checkbox"/> | Continue after additional review/research is obtained |
| <input type="checkbox"/> | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--------------------------|---|
| <input type="checkbox"/> | Approved |
| <input type="checkbox"/> | Disapproved |
| <input type="checkbox"/> | Approved with the following change(s): |

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
216 Airport
218 IT - Computer Serv.
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
292 Child Care
294 Veterans' Trust
292 Special Child Care Funds
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 11/18/2016 - 11/18/2016
 UNJOURNALIZED OPEN
 VENDOR CODE: 01095

| Inv Num Inv Ref# | Vendor Description GL Distribution | Inv Date Entered By | Due Date | Inv Amt | Amt Due | Status |
|----------------------|---|---------------------------|------------|---------|---------|--------|
| Credit Card 50219 | Mastercard Courthouse (10/13 - 11/11/16) | 11/11/2016 jessicaw | 11/18/2016 | 970.09 | 970.09 | Open |
| | 101-215-802.00 | Lansing Community College | | 240.00 | | |
| | 101-101-859.00 | Bay Mills Casino & Resort | | 67.69 | | |
| | 101-268-729.00 | USPS | | 6.45 | | |
| | 517-252-860.00 | Drifters | | 9.41 | | |
| | 517-252-860.00 | The Shack | | 90.00 | | |
| | 517-252-860.00 | Kewadin St. Ignace Hotel | | 87.75 | | |
| | 101-268-729.00 | USPS | | 6.45 | | |
| | 517-252-860.00 | KWDN ST IGN HRS BAY RS | | 20.01 | | |
| | 101-268-729.00 | USPS | | 6.45 | | |
| | 101-265-981.00 | Amazon.com | | 7.99 | | |
| | 517-252-860.00 | KWDN ST IGN HRS BAY RS | | 8.41 | | |
| | 101-265-931.00 | Amazon Marketplace | | 189.99 | | |
| | 101-253-860.00 | The Hilltop Restaurant | | 9.53 | | |
| | 101-253-860.00 | Ojibwa Casino Resort | | 57.20 | | |
| | 101-268-729.00 | USPS | | 6.45 | | |
| | 101-268-729.00 | USPS | | 6.45 | | |
| | 101-268-729.00 | USPS | | 6.45 | | |
| | 101-265-755.01 | Family Dollar | | 28.23 | | |
| | 101-215-802.00 | Schenck Event | | 25.00 | | |
| | 101-268-729.00 | USPS | | 6.45 | | |
| | 101-257-742.00 | Elmira EZQPS | | 28.87 | | |
| | 101-268-729.00 | USPS | | 6.45 | | |
| | 101-257-860.00 | Walldorff Brew Pub | | 18.63 | | |
| | 101-257-860.00 | Applebees | | 16.52 | | |
| | 101-257-860.00 | Dairy Queen | | 5.30 | | |
| | 101-257-860.00 | Subway | | 8.16 | | |

of Invoices: 1 # Due: 1 Totals:
 # of Credit Memos: 0 # Due: 0 Totals:

970.09 970.09
 0.00 0.00

Net of Invoices and Credit Memos:

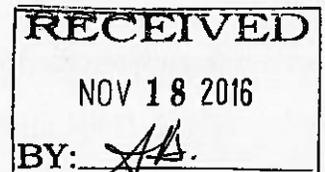
970.09 970.09

--- TOTALS BY FUND ---

| | | |
|--------------------------|--------|--------|
| 101 - GENERAL FUND | 754.51 | 754.51 |
| 517 - PA 123 FORECLOSURE | 215.58 | 215.58 |

--- TOTALS BY DEPT/ACTIVITY ---

| | | |
|-------------------------------|--------|--------|
| 101 - BOARD OF COMMISSIONERS | 67.69 | 67.69 |
| 215 - COUNTY CLERK | 265.00 | 265.00 |
| 252 - PA 123 FORECLOSURE | 215.58 | 215.58 |
| 253 - COUNTY TREASURER/DTRF | 66.73 | 66.73 |
| 257 - EQUALIZATION DEPARTMENT | 77.28 | 77.28 |
| 265 - BUILDINGS AND GROUNDS | 226.21 | 226.21 |
| 268 - REGISTER OF DEEDS | 51.60 | 51.60 |



INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 11/29/2016 - 11/29/2016
 UNJOURNALIZED OPEN
 VENDOR CODE: 01095

| Inv Num Inv Ref# | Vendor Description GL Distribution | Inv Date Entered By | Due Date | Inv Amt | Amt Due | Status |
|-----------------------------------|--|------------------------|------------|----------|----------|--------|
| Credit Card | | | | | | |
| 50276 | Mastercard | 11/11/2016 | 11/29/2016 | 1,909.55 | 1,909.55 | Open |
| | 10/13 - 11/03 (Sheriff/Road) | jessicaw | | | | |
| | 101-301-742.00 | Holiday | | 14.00 | | |
| | 101-301-742.00 | Holiday | | 10.00 | | |
| | 101-301-742.00 | Island Oasis | | 7.00 | | |
| | 101-301-742.00 | Krist Oil | | 36.22 | | |
| | 101-301-742.00 | Marathon Petro | | 31.79 | | |
| | 101-301-742.00 | PawPaw Citgo | | 27.00 | | |
| | 101-301-742.00 | Shell Oil | | 38.00 | | |
| | 101-301-742.00 | Shell Oil | | 17.00 | | |
| | 101-301-742.00 | Superior Touchless | | 9.00 | | |
| | 101-301-770.01 | Amazon | | 37.99 | | |
| | 101-301-770.01 | Quill | | 49.99 | | |
| | 101-301-860.00 | Family Express | | 24.44 | | |
| | 101-301-860.00 | Francis Creek | | 23.61 | | |
| | 101-301-860.00 | Radisson Hotels | | 473.59 | | |
| | 101-301-860.00 | Radisson Hotels | | 621.84 | | |
| | 101-301-860.00 | Shell Oil | | 29.69 | | |
| | 101-301-860.01 | Big Boy Ann Arbor | | 22.55 | | |
| | 101-301-860.01 | Sbarro Hinsdale | | 9.20 | | |
| | 101-301-860.01 | Sbarro Hinsdale | | 9.20 | | |
| | 101-301-860.01 | Wendy's | | 9.43 | | |
| | 101-301-860.01 | Wendy's | | 9.72 | | |
| | 101-301-860.01 | Wendy's | | 10.85 | | |
| | 101-301-881.01 | Mighty Pet | | 84.75 | | |
| | 101-301-770.00 | Rob Barker | | 60.09 | | |
| | 205-315-755.00 | Menards | | 242.60 | | |
| # of Invoices: | 1 | # Due: 1 | Totals: | 1,909.55 | 1,909.55 | |
| # of Credit Memos: | 0 | # Due: 0 | Totals: | 0.00 | 0.00 | |
| Net of Invoices and Credit Memos: | | | | 1,909.55 | 1,909.55 | |
| --- TOTALS BY FUND --- | | | | | | |
| | 101 - GENERAL FUND | | | 1,666.95 | 1,666.95 | |
| | 205 - ROAD PATROL | | | 242.60 | 242.60 | |
| --- TOTALS BY DEPT/ACTIVITY --- | | | | | | |
| | 301 - SHERIFF DEPARTMENT | | | 1,666.95 | 1,666.95 | |
| | 315 - ROAD PATROL | | | 242.60 | 242.60 | |

APPROVED

NOV 30 2016

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 11/29/2016 - 11/29/2016
 UNJOURNALIZED OPEN
 VENDOR CODE: 01095

| Inv Num Inv Ref# | Vendor Description GL Distribution | Inv Date Entered By | Due Date | Inv Amt | Amt Due | Status |
|-----------------------------------|--|------------------------|------------|---------|---------|--------|
| Credit Card 50278 | Mastercard 10/21/16 (Airport) 216-565-755.02 | 11/11/2016 jessicaw | 11/29/2016 | 15.34 | 15.34 | Open |
| | Twin County Airport | | | 15.34 | | |
| # of Invoices: | 1 # Due: 1 | Totals: | | 15.34 | 15.34 | |
| # of Credit Memos: | 0 # Due: 0 | Totals: | | 0.00 | 0.00 | |
| Net of Invoices and Credit Memos: | | | | 15.34 | 15.34 | |
| --- TOTALS BY FUND --- | | | | | | |
| | 216 - TWIN COUNTY AIRPORT | | | 15.34 | 15.34 | |
| --- TOTALS BY DEPT/ACTIVITY --- | | | | | | |
| | 565 - AIRPORT EXPENDITURE | | | 15.34 | 15.34 | |

PROVED

NOV 30 2016



CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

DEC 01 2016 *AD.*

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|--|--|----------------|----------|----------|
| VENDOR NAME: ANDREW C. TITUS | | | | |
| 2013-068-MI | Court Appointed Representative (Anderla) | 101-148-807.00 | 160.00 | 160.00 |
| TOTAL VENDOR ANDREW C. TITUS | | | | 160.00 |
| VENDOR NAME: ARAMARK UNIFORM SERVICES INC | | | | |
| 1677509929 | Airport Supplies | 216-585-755.01 | 32.86 | 64.90 |
| | | 216-585-745.00 | 32.04 | |
| 1677505544 | Airport Supplies | 216-585-755.01 | 32.86 | 64.90 |
| | | 216-585-745.00 | 32.04 | |
| 1677514355 | Airport Supplies | 216-585-755.01 | 34.42 | 67.39 |
| | | 216-585-745.00 | 32.97 | |
| TOTAL VENDOR ARAMARK UNIFORM SERVICES INC | | | | 197.19 |
| VENDOR NAME: AT&T MOBILITY | | | | |
| 287252234966 | 11/10 - 12/9 (906-792-5968) | 101-132-850.00 | 31.61 | 31.61 |
| TOTAL VENDOR AT&T MOBILITY | | | | 31.61 |
| VENDOR NAME: AUTOMOTIVE SUPPLY CO. | | | | |
| 080395551 | Oil Filter for LawnMower (Airport) | 216-585-742.00 | 11.95 | 11.95 |
| TOTAL VENDOR AUTOMOTIVE SUPPLY CO. | | | | 11.95 |
| VENDOR NAME: BADGER MAILING & SHIPPING | | | | |
| 90660 | Ink Cartridge for Postage Machine | 101-253-729.01 | 166.10 | 166.10 |
| TOTAL VENDOR BADGER MAILING & SHIPPING | | | | 166.10 |
| VENDOR NAME: BIG O'S LUBE AND SERVICE, INC. | | | | |
| 20902 | Repairs to 5518 | 205-315-934.02 | 1,068.52 | 1,068.52 |
| 20948 | 2016 Ford Explorer - Vehicle Maintenance | 205-315-934.02 | 27.95 | 27.95 |
| 20949 | 2016 Ford Explorer - Vehicle Maintenance | 205-315-934.02 | 268.92 | 268.92 |
| TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC. | | | | 1,365.39 |
| VENDOR NAME: BLUETARP FINANCIAL, INC. | | | | |
| D77193 | Inmate Supplies | 101-301-770.00 | 183.75 | 183.75 |
| D77517 | Inmate Supplies | 101-301-770.00 | 40.00 | 40.00 |
| TOTAL VENDOR BLUETARP FINANCIAL, INC. | | | | 223.75 |
| VENDOR NAME: BRUNELLE, JENNIFER | | | | |
| November 2016 | Crisis Intervention | 292-668-801.00 | 655.00 | 655.00 |
| TOTAL VENDOR BRUNELLE, JENNIFER | | | | 655.00 |
| VENDOR NAME: CECH, WILLIAM | | | | |
| Reimbursement | Mileage - November 2016 | 101-101-860.05 | 51.84 | 51.84 |
| TOTAL VENDOR CECH, WILLIAM | | | | 51.84 |
| VENDOR NAME: CELLCOM | | | | |
| 695557 | Medical Examiner - Cellular Services | 101-648-850.00 | 57.60 | 57.60 |
| 689112 | Airport Cellular Services | 216-585-850.00 | 54.35 | 54.35 |
| TOTAL VENDOR CELLCOM | | | | 111.95 |
| VENDOR NAME: CITY OF STEPHENSON | | | | |
| 709 | Annex - Water/Electric/Sewer | 101-261-920.01 | 19.10 | 256.23 |
| | | 101-261-920.02 | 32.55 | |
| | | 101-261-920.03 | 204.58 | |
| TOTAL VENDOR CITY OF STEPHENSON | | | | 256.23 |
| VENDOR NAME: CLOVERLAND PAPER CO | | | | |
| 112860 | Inmate Supplies | 101-301-770.00 | 83.37 | 83.37 |
| 112859 | Courthouse Supplies | 101-265-755.01 | 224.29 | 224.29 |
| TOTAL VENDOR CLOVERLAND PAPER CO | | | | 307.66 |

DEC 01 2016 *AD*

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|---------------------------------------|--|----------------|----------|---|
| VENDOR NAME: COOPER OFFICE EQUIPMENT | | | | CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN |
| 139611 | Contract # 2721-01 (PA's Office) | 101-267-801.00 | 278.93 | |
| 140122 | Contract # 2146-01 | 101-172-931.01 | 503.98 | |
| TOTAL VENDOR COOPER OFFICE EQUIPMENT | | | | 782.91 |
| VENDOR NAME: DENNIS-RULEAU, DAWN | | | | |
| 6212 | Transport of Juvenile | 101-132-801.01 | 50.00 | 170.00 |
| | | 101-132-801.00 | 120.00 | |
| Reimbursement | Mileage & Meals | 101-132-801.00 | 223.80 | 223.80 |
| TOTAL VENDOR DENNIS-RULEAU, DAWN | | | | 393.80 |
| VENDOR NAME: EICHHORN, GARY | | | | |
| DHS Board | Per Diem & Mileage | 101-601-837.00 | 50.00 | 96.44 |
| | | 101-601-837.00 | 46.44 | |
| TOTAL VENDOR EICHHORN, GARY | | | | 96.44 |
| VENDOR NAME: GOOD SOURCE | | | | |
| S10397732 | Inmate Supplies | 101-301-770.00 | 177.92 | 177.92 |
| TOTAL VENDOR GOOD SOURCE | | | | 177.92 |
| VENDOR NAME: GRIME FIGHTERS | | | | |
| 4088 | Duct Cleaning Jail Stove | 101-265-930.01 | 280.00 | 280.00 |
| TOTAL VENDOR GRIME FIGHTERS | | | | 280.00 |
| VENDOR NAME: HAFEMAN, JAN | | | | |
| Reimbursement | Mileage (10/31 - 11/22/16) | 101-101-860.10 | 87.48 | 87.48 |
| TOTAL VENDOR HAFEMAN, JAN | | | | 87.48 |
| VENDOR NAME: HI TEC BUILDING SERVICES | | | | |
| 013226 | November 2016 Cleaning Services | 101-265-801.00 | 1,400.00 | 1,400.00 |
| TOTAL VENDOR HI TEC BUILDING SERVICES | | | | 1,400.00 |
| VENDOR NAME: HUBBARD, VONNIE | | | | |
| 6214 | Transport of Juvenile | 101-132-801.01 | 50.00 | 170.00 |
| | | 101-132-801.00 | 120.00 | |
| Reimbursement | Meal | 101-132-801.00 | 6.10 | 6.10 |
| TOTAL VENDOR HUBBARD, VONNIE | | | | 176.10 |
| VENDOR NAME: ID NETWORKS | | | | |
| 271349 | Annual Service Maintenance Fee | 101-301-976.00 | 750.00 | 750.00 |
| TOTAL VENDOR ID NETWORKS | | | | 750.00 |
| VENDOR NAME: J.F. AHERN COMPANY | | | | |
| 171425 | Service on Fire Extinguishers | 101-301-934.02 | 240.98 | 240.98 |
| TOTAL VENDOR J.F. AHERN COMPANY | | | | 240.98 |
| VENDOR NAME: JOEL HENSLEY, RN | | | | |
| November 2016 | Medical Examiner | 101-648-709.00 | 1,080.00 | 2,600.00 |
| | | 101-648-835.00 | 1,520.00 | |
| Credit Memo | Duplicate Payment of Blood Draw (M.L.) | 101-267-801.01 | (100.00) | (100.00) |
| Nursing Services | Inmate Nursing Services | 101-301-770.01 | 1,365.00 | 1,365.00 |
| TOTAL VENDOR JOEL HENSLEY, RN | | | | 3,865.00 |
| VENDOR NAME: KANDACE R. CURRAN | | | | |
| Reimbursement | Class Fee & Bridge Fair | 101-257-860.00 | 258.00 | 258.00 |
| TOTAL VENDOR KANDACE R. CURRAN | | | | 258.00 |
| VENDOR NAME: KASS, MICHAEL | | | | |

DEC 01 2016 AD

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|---|--|----------------|----------|----------|
| VENDOR NAME: KASS, MICHAEL | | | | |
| Parks Committee | Per Diem & Mileage | 208-751-860.00 | 50.00 | 71.60 |
| | | 208-751-860.00 | 21.60 | |
| TOTAL VENDOR KASS, MICHAEL | | | | 71.60 |
| VENDOR NAME: KOSEWSKI, JEAN | | | | |
| Reimbursement | Mileage | 101-301-742.00 | 108.00 | 108.00 |
| TOTAL VENDOR KOSEWSKI, JEAN | | | | 108.00 |
| VENDOR NAME: L.A. BUSSE, INC. | | | | |
| ZB70364 | Door Slide | 101-265-934.00 | 67.80 | 67.80 |
| TOTAL VENDOR L.A. BUSSE, INC. | | | | 67.80 |
| VENDOR NAME: LANG, BERNARD | | | | |
| Reimbursement | Mileage - November 2016 | 101-101-860.02 | 62.64 | 62.64 |
| TOTAL VENDOR LANG, BERNARD | | | | 62.64 |
| VENDOR NAME: LITHOCRAFTERS PRINTING, INC. | | | | |
| 90572 | Window Envelopes (FOC) | 101-141-727.00 | 255.00 | 255.00 |
| TOTAL VENDOR LITHOCRAFTERS PRINTING, INC. | | | | 255.00 |
| VENDOR NAME: M & M TRUCKING, INC. | | | | |
| 7413 | Sand for Airport Runway's (x2) | 216-585-981.01 | 200.00 | 200.00 |
| TOTAL VENDOR M & M TRUCKING, INC. | | | | 200.00 |
| VENDOR NAME: MARINETTE FARM & GARDEN | | | | |
| 379266 | K9 Supplies | 101-301-881.01 | 54.99 | 54.99 |
| TOTAL VENDOR MARINETTE FARM & GARDEN | | | | 54.99 |
| VENDOR NAME: MENARDS - MARINETTE | | | | |
| 23738 | Inmate and Other Operating Supplies | 205-315-755.00 | 16.95 | 48.93 |
| | | 101-301-770.00 | 31.98 | |
| TOTAL VENDOR MENARDS - MARINETTE | | | | 48.93 |
| VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY | | | | |
| 10295755 | Fuel Filter/Shutoff - Airport LawnMower | 216-585-981.00 | 14.97 | 14.97 |
| TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY | | | | 14.97 |
| VENDOR NAME: MERIT NETWORK, INC. | | | | |
| 75230 | Contracted Bandwith & Install | 101-103-851.01 | 1,960.00 | 1,960.00 |
| TOTAL VENDOR MERIT NETWORK, INC. | | | | 1,960.00 |
| VENDOR NAME: MICHIGAN ASSESSORS ASSOCIATION | | | | |
| Renewal | Membership Renewal (Schroud/Curran) | 101-257-802.00 | 150.00 | 150.00 |
| TOTAL VENDOR MICHIGAN ASSESSORS ASSOCIATION | | | | 150.00 |
| VENDOR NAME: MICHIGAN ASSN OF EQUALIZATION | | | | |
| Dues | MAED 2017 Membership Dues (Schroud/Curran) | 101-257-802.00 | 100.00 | 100.00 |
| TOTAL VENDOR MICHIGAN ASSN OF EQUALIZATION | | | | 100.00 |
| VENDOR NAME: MICHIGAN CHAMBER SERVICES, INC | | | | |
| 523507 | State & Federal Labor Law Posters | 101-103-755.00 | 132.00 | 132.00 |
| TOTAL VENDOR MICHIGAN CHAMBER SERVICES, INC | | | | 132.00 |
| VENDOR NAME: MICHIGAN COUNTIES WORKERS' | | | | |

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

DEC 01 2016

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| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|--|-------------|----------------|-----------|-----------|
| VENDOR NAME: MICHIGAN COUNTIES WORKERS' 2070 2017 1st Qtr Installment | | | | |
| | | 101-101-716.00 | 65.24 | |
| | | 101-131-716.00 | 50.64 | |
| | | 101-132-716.00 | 94.64 | |
| | | 101-136-716.00 | 423.74 | |
| | | 101-141-716.00 | 658.17 | |
| | | 101-148-716.00 | 51.71 | |
| | | 101-150-716.00 | 3.18 | |
| | | 101-172-716.00 | 409.72 | |
| | | 218-656-716.00 | 51.01 | |
| | | 101-215-716.00 | 240.49 | |
| | | 101-253-716.00 | 175.50 | |
| | | 101-257-716.00 | 361.40 | |
| | | 101-261-716.00 | 22.56 | |
| | | 101-265-716.00 | 1,885.79 | |
| | | 101-267-716.00 | 833.54 | |
| | | 101-268-716.00 | 93.07 | |
| | | 101-301-716.00 | 14,373.74 | |
| | | 101-331-716.00 | 33.19 | |
| | | 101-426-716.00 | 37.26 | |
| | | 101-648-716.00 | 55.66 | |
| | | 101-682-716.00 | 44.25 | |
| | | 205-315-716.00 | 8,217.05 | |
| | | 205-316-716.00 | 560.30 | |
| | | 208-751-716.00 | 890.60 | |
| | | 249-371-716.00 | 81.09 | |
| | | 266-325-716.00 | 427.58 | |
| | | 266-326-716.00 | 40.83 | |
| | | 271-790-716.00 | 668.72 | |
| | | 292-663-716.00 | 238.74 | |
| | | 292-664-716.00 | 201.27 | |
| | | 292-665-716.00 | 207.06 | |
| TOTAL VENDOR MICHIGAN COUNTIES WORKERS' | | | | 31,497.74 |
| VENDOR NAME: MICHIGAN SHERIFFS' ASSOCIATION 20161053 2017 Professional Dues | | | | |
| | | 101-301-802.00 | 705.00 | 705.00 |
| TOTAL VENDOR MICHIGAN SHERIFFS' ASSOCIATION | | | | 705.00 |
| VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I 0123057-001 Road Patrol Office Supplies | | | | |
| | | 205-315-727.00 | 52.65 | 52.65 |
| 0123113-001 Labels - Clerk's Office | | | | |
| | | 101-215-727.00 | 12.69 | 12.69 |
| TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I | | | | 65.34 |
| VENDOR NAME: NASER, JEFF DHS Board Per Diem & Mileage | | | | |
| | | 101-601-837.00 | 50.00 | 97.52 |
| | | 101-601-837.00 | 47.52 | |
| TOTAL VENDOR NASER, JEFF | | | | 97.52 |
| VENDOR NAME: NELSON, JOHN R. Reimbursement Mileage - October 2016 | | | | |
| | | 101-101-860.11 | 142.56 | 142.56 |
| Reimbursement Mileage - November 2016 | | | | |
| | | 101-101-860.11 | 133.92 | 133.92 |
| TOTAL VENDOR NELSON, JOHN R. | | | | 276.48 |
| VENDOR NAME: NIEMI, DANIEL R. 6211 Transport of Juvenile | | | | |
| | | 101-132-801.01 | 16.25 | 55.25 |
| | | 101-132-801.00 | 39.00 | |
| TOTAL VENDOR NIEMI, DANIEL R. | | | | 55.25 |
| VENDOR NAME: NUTT, MICHAEL Reimbursement November 2016 - Mileage | | | | |
| | | 292-664-860.00 | 109.89 | 109.89 |
| TOTAL VENDOR NUTT, MICHAEL | | | | 109.89 |
| VENDOR NAME: OFFICE DEPOT, INC. 869875602001 ROD - Credit Memo Applied Incorrectly | | | | |
| | | 101-268-727.00 | 5.79 | 5.79 |

APPROVED

DEC 01 2016

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|--|--|----------------|------------|------------|
| VENDOR NAME: OFFICE DEPOT, INC. | | | | |
| TOTAL VENDOR OFFICE DEPOT, INC. | | | | 5.79 |
| VENDOR NAME: OTIS ELEVATOR COMPANY | | | | |
| CVE05003C16 | Service from 12/1 - 2/28/17 | 101-265-801.00 | 660.45 | 660.45 |
| TOTAL VENDOR OTIS ELEVATOR COMPANY | | | | 660.45 |
| VENDOR NAME: PAN-O-GOLD BAKING CO. | | | | |
| 40683631605 | Inmate Supplies | 101-301-770.00 | 41.54 | 41.54 |
| 40683632322 | Inmate Supplies | 101-301-770.00 | 41.54 | 41.54 |
| TOTAL VENDOR PAN-O-GOLD BAKING CO. | | | | 83.08 |
| VENDOR NAME: PELLA WINDOWS & DOORS OF WI | | | | |
| 233509 | 1st Installment Payment (Courthouse Windows) | 101-103-998.10 | 110,985.00 | 110,985.00 |
| TOTAL VENDOR PELLA WINDOWS & DOORS OF WI | | | | 110,985.00 |
| VENDOR NAME: PICHE, GERALD L. | | | | |
| Reimbursement | Mileage - November 2016 | 101-101-860.07 | 77.76 | 77.76 |
| TOTAL VENDOR PICHE, GERALD L. | | | | 77.76 |
| VENDOR NAME: PRINTERSPLUS! | | | | |
| 14834 | Letterhead (CPL) | 263-215-727.00 | 85.00 | 85.00 |
| TOTAL VENDOR PRINTERSPLUS! | | | | 85.00 |
| VENDOR NAME: QUILL CORPORATION | | | | |
| 1366061 | Toner x2 (PA's) | 101-267-727.00 | 183.98 | 183.98 |
| 1714379 | PA - Office Supplies | 101-267-727.00 | 188.12 | 188.12 |
| TOTAL VENDOR QUILL CORPORATION | | | | 372.10 |
| VENDOR NAME: RANDALL PHILLIPPS | | | | |
| November 2016 | Court Appointed - Show Cause | 101-131-807.00 | 1,000.00 | 1,000.00 |
| | | 101-132-807.00 | 500.00 | 500.00 |
| TOTAL VENDOR RANDALL PHILLIPPS | | | | 1,500.00 |
| VENDOR NAME: REINHART FOODSERVICE | | | | |
| 924487 | Inmate Supplies | 101-301-770.00 | 365.76 | 365.76 |
| 927435 | Inmate Supplies | 101-301-770.00 | 1,031.08 | 1,031.08 |
| TOTAL VENDOR REINHART FOODSERVICE | | | | 1,396.84 |
| VENDOR NAME: SAFELITE FULFILLMENT, INC. | | | | |
| 05474-008028 | Parks - Vehicle Maintenance Supplies | 208-751-981.00 | 246.89 | 246.89 |
| TOTAL VENDOR SAFELITE FULFILLMENT, INC. | | | | 246.89 |
| VENDOR NAME: SAM'S CLUB MC/SYNCB | | | | |
| Credit Card | 11/9 - 11/19/16 (Inmate Supplies) | 101-301-755.00 | 82.70 | 82.70 |
| | | 101-301-770.00 | 756.66 | 756.66 |
| TOTAL VENDOR SAM'S CLUB MC/SYNCB | | | | 839.36 |
| VENDOR NAME: SCHEI, LARRY | | | | |
| Reimbursement | Mileage - November 2016 | 101-101-860.04 | 83.70 | 83.70 |
| TOTAL VENDOR SCHEI, LARRY | | | | 83.70 |
| VENDOR NAME: SEABORG, SARA D. | | | | |
| Appellant's Brief | Caley/Clune | 101-132-807.00 | 2,475.00 | 2,475.00 |
| | | 101-132-807.00 | 66.10 | 66.10 |
| TOTAL VENDOR SEABORG, SARA D. | | | | 2,541.10 |
| VENDOR NAME: STANDARD INSURANCE COMPANY | | | | |

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

DEC 01 2016

AD

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN | AMOUNT |
|--|---|----------------|----------|---|----------|
| VENDOR NAME: STANDARD INSURANCE COMPANY December 2016 | | | | | |
| | Life Insurance Premium | 101-101-713.00 | 21.24 | | |
| | | 101-132-713.00 | 6.49 | | |
| | | 101-136-713.00 | 11.80 | | |
| | | 101-141-713.00 | 9.44 | | |
| | | 101-148-713.00 | 0.59 | | |
| | | 101-215-713.00 | 11.80 | | |
| | | 101-172-713.00 | 4.72 | | |
| | | 101-267-713.00 | 11.80 | | |
| | | 101-268-713.00 | 4.72 | | |
| | | 101-253-713.00 | 7.08 | | |
| | | 101-257-713.00 | 4.72 | | |
| | | 101-265-713.00 | 4.72 | | |
| | | 101-301-713.00 | 49.56 | | |
| | | 101-682-713.00 | 2.36 | | |
| | | 101-426-713.00 | 2.36 | | |
| | | 216-585-713.00 | 2.36 | | |
| | | 271-790-713.00 | 9.44 | | |
| | | 292-663-713.00 | 2.36 | | |
| | | 292-664-713.00 | 2.36 | | |
| | | 292-665-713.00 | 2.36 | | |
| | | 208-751-713.00 | 2.36 | | |
| | | 205-316-713.00 | 2.36 | | |
| | | 205-315-713.00 | 25.96 | | |
| | | 266-325-713.00 | 16.52 | | |
| | | 266-326-713.00 | 2.36 | | |
| TOTAL VENDOR STANDARD INSURANCE COMPANY | | | | | 221.84 |
| VENDOR NAME: STERICYCLE, INC. 4006735367 | | | | | |
| | Inmate Supplies | 101-301-770.00 | 33.37 | | 33.37 |
| TOTAL VENDOR STERICYCLE, INC. | | | | | 33.37 |
| VENDOR NAME: THE EBCO COMPANY, LLC 016232 | | | | | |
| | Legal Size Folders (District) | 101-136-727.00 | 469.00 | | 469.00 |
| 016245 | Legal Size Folders (District) | 101-136-727.00 | 335.00 | | 335.00 |
| TOTAL VENDOR THE EBCO COMPANY, LLC | | | | | 804.00 |
| VENDOR NAME: THE JANITOR'S CLOSET 41498 | | | | | |
| | Janitorial Supplies (Courthouse) | 101-265-755.01 | 48.06 | | 48.06 |
| TOTAL VENDOR THE JANITOR'S CLOSET | | | | | 48.06 |
| VENDOR NAME: TIME WARNER CABLE 10404-710008401-1001 | | | | | |
| | December 2 - January 1, 2017 | 101-103-850.00 | 531.49 | | 531.49 |
| TOTAL VENDOR TIME WARNER CABLE | | | | | 531.49 |
| VENDOR NAME: TRUSSBILT, LLC 11399 | | | | | |
| | Swing Door & Special Frame (Security Fence) | 101-103-998.06 | 2,261.00 | | 2,261.00 |
| TOTAL VENDOR TRUSSBILT, LLC | | | | | 2,261.00 |
| VENDOR NAME: TYLER MILESKI Reimbursement | | | | | |
| | Uniform Allowance | 205-315-745.00 | 166.44 | | 166.44 |
| TOTAL VENDOR TYLER MILESKI | | | | | 166.44 |
| VENDOR NAME: U.E.S. COMPUTERS, INC. 75537 | | | | | |
| | Wireless Keyboard (Circuit/District) | 101-136-727.00 | 38.50 | | 77.00 |
| | | 101-131-727.00 | 38.50 | | |
| TOTAL VENDOR U.E.S. COMPUTERS, INC. | | | | | 77.00 |
| VENDOR NAME: U.S. BANK EQUIPMENT FINANCE 317616878 | | | | | |
| | Bizhub 423 | 101-172-942.00 | 133.07 | | 133.07 |
| TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE | | | | | 133.07 |
| VENDOR NAME: UPPER PENINSULA TELEPHONE CO FWPLINV-437 | | | | | |
| | Foreign White Page Listing | 101-172-802.00 | 24.00 | | 24.00 |

DEC 01 2016



CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|--|--------------|----------------|---------|------------|
| VENDOR NAME: UPPER PENINSULA TELEPHONE CO TOTAL VENDOR UPPER PENINSULA TELEPHONE CO | | | | 24.00 |
| VENDOR NAME: WASTE MANAGEMENT 1553786-1856-7 Airport - December 2016 | | | | 117.31 |
| TOTAL VENDOR WASTE MANAGEMENT | | | | 117.31 |
| VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP | | | | |
| 0402047856-00005 | Kleinke Park | 208-751-920.01 | 68.13 | 68.13 |
| 0402047856-00006 | Stoney Point | 208-751-920.01 | 39.12 | 39.12 |
| 1705718014-00000 | Parks | 208-751-920.01 | 20.14 | 96.43 |
| | | 208-751-920.01 | 34.35 | |
| | | 208-751-920.01 | 15.01 | |
| | | 208-751-920.01 | 26.93 | |
| TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP | | | | 203.68 |
| VENDOR NAME: ZERATSKY EXTREME HEATING & 10322 Rooftop #4 & #3 Maintenance | | | | 560.00 |
| TOTAL VENDOR ZERATSKY EXTREME HEATING & | | | | 560.00 |
| VENDOR NAME: ZEVITZ, DR. MICHAEL E. November 2016 Medical Examiner | | | | 2,030.00 |
| TOTAL VENDOR ZEVITZ, DR. MICHAEL E. | | | | 2,030.00 |
| GRAND TOTAL: | | | | 174,168.78 |

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

| | |
|--|--|
| SUBJECT: | Miscellaneous Boards/Committees/Commission reports |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | yes |
| SUMMARY: | |
| Miscellaneous Boards/Committees/Commission Reports, Discussion | |
| RECOMMENDED MOTION | |

Submitted by: Sherry DuPont

12/09/2016
Date

WORKSHOP ACTION

| | |
|--|---|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--|--|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |



MINUTES OF THE MEETING OF THE
PINECREST BOARD OF TRUSTEES

| | |
|---|------------------------------|
| Date: Thursday, September 22, 2016 | Place: Board Room |
| Presiding: Catherine Driscoll, Vice-Chair | Time: 2:00 p.m. Central Time |
| Recording Secretary: Lois Ball, Executive Secretary | |

Call to Order: Vice-Chairperson Driscoll called the meeting to order at 2:00 p.m. Central Time

Roll Call:
 Trustees present: Mary Harrington, Donna Schomin, Barbara Oliver, Catherine Driscoll, John Degenaer, Jeff Naser, Darlene Smith, Administrator.
 Trustees absent: Elaine Boyne, Gary Eichhorn, Jan Hafeman
 Leadership Team Members present: Susan Williamson, DON; Candace Meintz, CFO
 Guests: Terry Grondine

| TOPIC | DISCUSSION | OUTCOME |
|---------------------------------------|--|---|
| Approval of the September 2016 Agenda | Vice-Chairperson Driscoll requested that the following item be placed on the Agenda under 9. D. Use of Walmart for food purchases. | A motion was made by Trustee Harrington, supported by Trustee Oliver to approve the Agenda with the addition. Motion carried. |

| | | |
|---|---|--|
| Board action on Minutes of the August 2016 Meeting | The minutes had been sent to the Board Members prior to this meeting for review. | A motion was made by Trustee Degenaer, supported by Trustee Oliver, to approve the minutes of the August Meeting. Motion carried. |
| Board action on the August Manifest of Invoices | The Manifest of invoices was sent to the Board members prior to this meeting for review. | A motion was made by Trustee Degenaer, supported by Trustee Harrington, to approve the Manifest of Invoices as presented and to pay the bills. Motion carried. |
| Board action on Financial Statements for August 2016 | CFO Meintz reviewed the Financial Statements. She and Administrator Smith explained details throughout the report. | A motion was made by Trustee Naser, supported by Trustee Harrington, to approve the Financial Statement as presented. Motion carried. |
| Board Committee Report Whispering Pines Committee Report | Trustee Driscoll reported that all homes are doing well, the Board reviewed the wage review report and technology plan. Trustee Harrington asked how Maple Grove was doing – it is doing well, there are 4 individuals living there. | A motion was made by Trustee Harrington, supported by Trustee Oliver, to approve the report as presented. Motion carried. |
| Board Action Items/Resolutions Request for Write-Offs | CFO Meintz and Administrator Smith reviewed the bad debt write off report with the Board and requested that the Board approve a write off in the amount of \$36,254.75 | A motion was made by Trustee Degenaer, supported by Trustee Harrington, to approve the write offs in the amount of \$36,254.75. Motion carried. |
| Unfinished and New Business a. Report of Quality Assurance and Resident Council Committees | Susan Williamson, Director of Nursing reported on the Resident Council meetings from each of the 3 houses, | A motion was made by Trustee Harrington, supported by Trustee |

| | | |
|--|--|---|
| | <p>noting that the 1 issue this month is that we are eliminating the use of personal refrigerators in resident rooms due to health/food safety issues. She then reported on Quality Assurance, noting that we are stable in our QA at this time and that we are working on QAPI with 1 RN doing a project. We will be working with ACP to work on Falls Risk. She also noted that Vickie Burlew, our consultant was here last month and worked with staff on Quality Measures.</p> | <p>Degenauer, to approve the report as presented.</p> |
| <p>b. Safety Committee Report</p> | <p>Lois Ball reported that the Safety Committee met this past Tuesday. They discussed the new oxygen storage rooms on the floors and the need for storage areas for wheelchairs. All incidents and accidents were reviewed and Lois noted that we are still doing well with resident falls/incidents. She discussed employee incidents.</p> | <p>A motion was made by Trustee Naser, supported by Trustee Oliver, to approve the Safety Committee Report. Motion carried.</p> |
| <p>c. Administrator's Report</p> <p>d. Use of Walmart for food purchases</p> | <p>a. Meetings attended: Iron Mountain Networking Meeting, Meeting with MMRMA on liability insurance, OSF Advisory Meeting, C N A meeting, Joint Provider Meeting.</p> <p>Using Walmart for food purchases. Administrator Smith reviewed the report showing food</p> | <p>A motion was made by Trustee Degenauer, supported by Trustee Oliver. Motion carried.</p> |

| | | |
|--------------------------|---|--|
| | costs at 4 area food stores to show the pricing differences. | |
| Comments from the Public | Trustee Naser spoke about the upcoming elections and the use of absentee vote ballots. Administrator Smith stated that we cannot stop our residents from voting and that the individuals who helped residents with the last election did not appear biased. | |
| Adjournment | The meeting adjourned at 2:50 p.m. | A motion was made by Trustee Harrington, supported by Trustee Degenauer, to adjourn the meeting. Motion carried. |

Gary Eichhorn, Secretary



Darlene Smith, Administrator

Darlene Smith, Admin 10/27/16



MINUTES OF THE MEETING OF THE
PINECREST BOARD OF TRUSTEES

| | |
|---|------------------------------|
| Date: Thursday, October 27, 2016 | Place: Board Room |
| Presiding: Elaine Boyne | Time: 2:00 p.m. Central Time |
| Recording Secretary: Lois Ball, Executive Secretary | |

Call to Order: Chairperson Boyne called the meeting to order at 2:00 p.m. Central Time

Roll Call:
 Trustees present: Elaine Boyne, Mary Harrington, Donna Schomin, Barbara Oliver, Catherine Driscoll, Jeff Naser, Gary Eichhorn, Jan Hafeman. Darlene Smith, Administrator.
 Trustees absent: John Degenaer, Jr.
 Leadership Team Members present: Susan Williamson, DON; Candace Meintz, CFO
 Guests: Terry Grondine, Dale Cook

| TOPIC | DISCUSSION | OUTCOME |
|-------------------------------------|---|--|
| Approval of the October 2016 Agenda | After the Agenda had been approved, Administrator Smith requested that "Presentation by Dale Cook of Northern Initiatives" be added to the Agenda as Item 5 A | A motion was made by Trustee Harrington, supported by Trustee Hafeman, to approve the Agenda as presented. |

| | | |
|--|---|--|
| <p>Board action on Minutes of the September 2016 meeting</p> | <p>The minutes of the meeting had been sent to Trustees for review prior to this meeting.</p> | <p>A motion was then made by Trustee Hafeman, supported by Trustee Schomin, to approve the Agenda with the addition as requested.</p> |
| <p>Board action on the September Manifest of Invoices.</p> | <p>The Manifest of Invoices had been sent to Trustees for review prior to this meeting.</p> | <p>A motion was made by Trustee Hafeman, supported by Trustee Driscoll, to approve the minutes of the September meeting as presented. Motion carried.</p> |
| <p>Presentation by Dale Cook of Northern Initiatives</p> | <p>Mr. Cook addressed the Board regarding a business plan he is working on with Administrator Smith. He explained that there is money available for Spalding Township and how Pinecrest might be able to benefit from this. He and Administrator Smith explained that the money would be loaned to the facility and Administrator Smith explained that we were looking at using the money for training for Nurse Aides through M-Tech and/or Superior Pro Staffing. Administrator Smith stated that she may ask the Finance Committee to meet prior to the next Board Meeting to further review this information.</p> | <p>A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to approve the Manifest of Invoices as presented and to pay the bills. Motion carried.</p> |

| | | |
|---|--|--|
| <p>Board Action on Financial Statement for September 2016.</p> | <p>CFO Meintz reviewed the Financial Statement for September with those present.</p> | <p>A motion was made by Trustee Hafeman, supported by Trustee Oliver, to approve the Financial Statement as presented. Motion carried.</p> |
| <p>Review of 2017 Operating Budget Assumptions</p> | <p>CFO Meintz reviewed the Operating Budget Assumptions for 2017 with those present. She noted that for the November meeting the Board will receive the 2017 Operating Budget for their approval.</p> | <p>A motion was made by Trustee Eichhorn, supported by Trustee Oliver, to approve the 2017 Operating Budget Assumptions as presented. Motion carried.</p> |
| <p>Board Committee Reports Whispering Pines Committee Report</p> | <p>Trustee Driscoll reported that the Whispering Pines Committee had met prior to this Board Meeting. She reviewed with the Board the activities of that meeting.</p> | <p>A motion was made by Trustee Naser, supported by Trustee Harrington, to approve the Whispering Pines Committee Report as presented. Motion carried.</p> |
| <p>Board Action Items/Resolutions Request for Write-Offs Nursing Policies and Procedures, and, HR and Administration Policies and Procedures</p> | <p>There were not write offs requested this month. Administrator Smith explained that it is a requirement that the Board approve the policies and procedures. She reviewed the information with the Board and asked their approval and the Chairperson's signature.</p> | <p>A motion was made by Trustee Hafeman, supported by Trustee Oliver, to approve the Policies and Procedures for both the Nursing Department and Human Resources and Administration. Chairperson Boyne signed both letters of approval. Motion carried.</p> |
| <p>Request for Administrator and CFO to attend Fall Financial Meeting in Lansing November 3rd and 4th and requested \$580.00 for meals and lodging.</p> | | <p>A motion to approve this request was made by Trustee Driscoll, supported by Trustee Eichhorn. Motion carried.</p> |

| | | |
|---|--|--|
| <p>Request permission for Administrator and CFO to attend "Requirement of Medicare and Medicaid" seminar on October 31 in Lansing and requested \$420.00 for meals and lodging.</p> | | <p>A motion to approve the request was made by Trustee Driscoll, supported by Trustee Eichhorn. Motion carried.</p> |
| <p>Unfinished and New Business Report of Quality Assurance and Resident Council Committees.</p> | <p>Susan Williamson, Director of Nursing, reported on the Resident Council Committee Meeting at each house. She also reported on the Quality Assurance Meeting for October noting that we have not had any State Surveyors here in October. She also told the Board that she is retiring and her retirement date is December 31, 2016.</p> <p>Mrs. Williamson and Administrator Smith also discussed the falls program that the facility is instituting.</p> | <p>A motion was made by Trustee Driscoll, supported by Trustee Schomin, to approve the Director of Nursing's report. Motion carried.</p> |

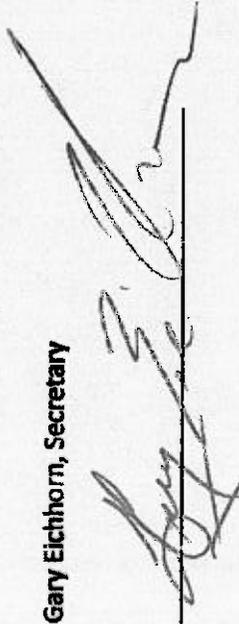
Administrator's Report

1. Biomass conference. Administrator Smith told the Board that we are the only facility in the United States that our boilers burn more than wood chips, it handles other items that come with in the load of chips. Davey spoke at the conference and those attending came to tour our boiler system.
2. Women's Giving Circle Grant – We received a \$500.00 grant from the Women's Giving Circle- they are part of the M&M Area Community Foundation.
3. MIWorks Employer of the Year Award. Administrator Smith and Mrs. Williamson went downstate to receive this award. We were the only employers in the UP to be given an award from MIWorks. We do a lot of work with them, and we did a video with them to showcase the facility, what jobs are available here and what they facility is like.
4. "Best Choices" in the newspaper is for voting who you like best in many categories. Pinecrest is listed in their for nursing homes. Please vote for Pinecrest.

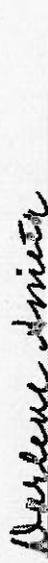
A motion was made by Trustee Hafeman, supported by Trustee Driscoll, to accept the Administrator's report. Motion carried.

| | | |
|--------------------------|---|--|
| | <p>5. UPCAP Conference. Administrator Smith discussed human trafficking which was a topic at this conference and stated that I-43 from Green Bay to Milwaukee is a big area for human trafficking. Also discussed was identity theft, scams and Music and Memory Care programs.</p> <p>6. Resignation – Susan Williamson will be done at the end of December. She will be missed. She was wished well by the board.</p> | |
| Comments from the Public | There were no public comments at this time. | |
| Adjournment | The meeting adjourned at 3:11 p.m. | A motion was made by Trustee Hafeman, supported by Trustee Driscoll, to adjourn the meeting. Motion carried. |

Gary Eichhorn, Secretary



Darlene Smith, Acting Secretary



**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS
JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN

DIRECTOR
RUSSELL K. SEXTON

Date: October 25, 2016

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Sheila Veraghen, Board Member; Jeff Naser, Board Chair and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

Absent: Gary Eichhorn, Board Member.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the September 27, 2016 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for September 2016 was reviewed. There were \$287.16 in expenditures for the DHHS Board meeting; leaving a balance of \$606.02.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Ms. Veraghen and supported by Ms. Naser. Motion passed without opposition.

The Menominee County Board of Commissioners allocated \$4,000.00 to the Menominee County Department of Human Services Board for FY 2017. There was no allocation provided for the Child Care Fund.

Mr. Sexton presented the Board with an invoice from the Michigan County Social Services Association (MCSSA) for state dues of \$868.98.

Mr. Naser made a motion to deny payment as the Board does not feel that participation in the MCSSA is value added. The motion was supported by Ms. Verahgen. The motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 3 full time management staff including 1 second line children's services supervisor, 1 first line children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director. There is a tri-county community resource coordinator. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists. There are 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

Statewide Director's Meeting Information: Mr. Sexton reviewed his notes from the October 18, 2016 meeting with the board members.

Collaborative Issues: No new information was provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

FY 2016 Operating Funds: Menominee County allocation is: \$25,776.00. Year-to-date expenditures are: \$23,565.99, which constitutes 99.4% of the allocation expended with 100% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,351.00. Year-to-date expenditures are: \$25,084.65, which constitutes 71% of the allocation expended with 100% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 95%. Business Service Center 1 average is 97% and State average is 97%.

Family Independence Program Work Participation Rate: 66.67%. Year to date average is 52.78%.

Miscellaneous: Mr. Sexton reviewed with the board customer information as follows:

August 2016 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 20 cases; 40 recipients; \$5,917.00 in benefits.

- Food Assistance Program: 1,336 cases; 2,525 recipients; \$274,028.00 in benefits.
- State Disability Assistance: 19 cases; 19 recipients; \$4,369.00 in benefits.
- Child Development and Care: 31 cases; 49 recipients; \$11,831.00 in benefits.
- State Emergency Relief: 0 cases; \$0.00 in benefits.
- Unduplicated total: 1,357 cases; 2,555 recipients; \$296,146.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 625 cases; 1,306 recipients
- Other Children < Age 21: 122 cases; 135 recipients
- Pregnant Women & Children Under 19: 495 cases; 865 recipients
- MiChild: 58 cases; 102 Recipients
- Non-SSI Aged, Blind & Disabled: 628 cases; 659 recipients
- SSI Aged, Blind & Disabled: 484 cases; 484 recipients
- Medicaid Eligible Total: 2,166 cases; 3,550 recipients

Total Healthy Michigan Enrollments: 1200+

This information is available on the www.michigan.gov/dhs website in the "Green Book".

Child Welfare:

| | |
|-----------------------------|------|
| CPS Commencement | 97% |
| CPS Investigations | 93% |
| CPS Service Plan Completion | 96% |
| CPS Service Plan Approvals | 100% |
| CFC Service Plan Completion | 100% |
| CFC Service Plan Approvals | 100% |
| Medicals | N/A |
| Dentals | 100% |
| Worker/Child Contacts | 22% |
| Worker/Parent Contacts | 0% |
| Worker/Supervisor Contacts | 0% |

The FY 2016 Foster Home Licensing Goal for the Delta, Dickinson and Menominee Triad is 9 homes and we have 13 licensed.

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

UNIT REPORT: None.

BOARD BUSINESS:

1. Approval of Vouchers:

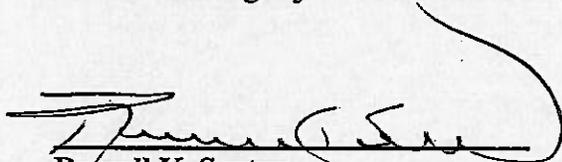
Vouchers for September 2016 were reviewed and a motion to approve all vouchers was made by Mr. Naser and supported by Ms. Veraghen. Motion passed without opposition.

NEW BUSINESS: None

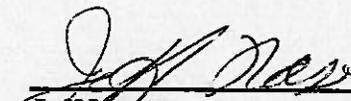
PUBLIC COMMENT: None

NEXT MEETING: November 29, 2016 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Ms. Veraghen and supported by Mr. Naser. Meeting adjourned at 0922 a.m.



Russell K. Sexton
Board Secretary



Jeff Naser
Board Chairperson

Pc: DHS Board Members;
Menominee County BOC

MENOMINEE COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES

BOARD MEMBERS

Jeff Naser
Gary Eichhorn
Sheila Veraghen

DIRECTOR
RUSSELL SEXTON

2017 SCHEDULE OF DEPARTMENT OF HEALTH AND HUMAN SERVICES BOARD MEETINGS

Following is the schedule for the Menominee County Department of Health and Human Services Board meetings held on the last Tuesday of each month at the Menominee County Department of Health and Human Services at 9:00 AM. If a holiday falls on the last Tuesday, the meeting is scheduled for the Tuesday of the previous week (**). If a meeting has to be rescheduled due to the lack of quorum it will be held on the next Tuesday that is not a holiday.

| <u>Month</u> | <u>Date</u> |
|--------------|-------------|
| January | 31 |
| February | 28 |
| March | 28 |
| April | 25 |
| May | 30 |
| June | 27 |
| July | 25 |
| August | 29 |
| September | 26 |
| October | 31 |
| November | 28 |
| December | 26 |

Menominee County Parks and Recreation Committee

Meeting Minutes

November 10, 2016

Approved 12/5/16

The meeting was called to order at 5:00 PM by Chair, Bob Desjarlais at the Annex in Stephenson.

Reporting for roll all were: County Commissioner Bill Cech, Dick Peterson, Kathy Branz, Bob Desjarlais, Vola Bleile and Sherry Dupont, Acting Administrator. Excused were Commissioner James Furlong and Mike Kass.

Approval of agenda: Vola made a motion that was seconded by Bill to approve the agenda. The motion carried.

Minutes: A motion by Bill to accept the minutes with a second by Dick with all in favor.

Public Comments: None.

Business:

- a. With much discussion on renumbering the sites at Shakey Lakes, a motion by Vola to renumber sites VA 8,9,10 & 11 to 36, 37, 38 and 39. This motion was seconded by Bill, with all in favor. Jim suggested we put Kleinke Park map on the back side of Shakey Lakes Park. A motion by Kathy to put Kleinke Park map on one side and Shakey Lakes Park map on the other to be used at both parks for handout. This was seconded by Vola with all in favor.

Park reservations will be completed on the last Monday on April 24th, 2017.

- b. Bob Thanked Sherry for attending the meeting tonight so we could open the bids and make a recommendation to the County Commissioners.

Bids were Justin Svinicki for the roof on the Fair board Building \$30,380 = materials (29 gauge steel with a 40 year warranty) and labor (with a 10 year warranty) to remove and install metal, skylights, seal and accessories; Rib Vent would be an additional \$840.

Wally's Carpentry had a bid of \$36,500 to install and remove old roof. The new roof would be 29 gauge, 40 year warranty at 31' 4" (no seams) including the rib vent, clear sky lights and fitted foam seal.

A motion by Bill to accept Svinicki's bid with a second by Vola – Bob said we should verify that it was a seamless metal, clear sky lights and formed foam seal. Sherry was to contact Svinicki to verify this.

Electrical bid to install 50 amp pedestals at sites 40 to 57. (18 pedestals) and run cable from existing panel with 200 A breakers. Twin City Electric, Ron Barley had a bid of \$15,734

Master Inc Electric, Jeremy Cook, of Escanaba \$16,750

J Ranck Electric, Jeff David, of Sault Ste Marie \$70,400.

A motion by Bill to recommend Twin City Electric to the County Commissioners, with a second by Vola. All were in favor with Bob abstaining due to the fact they had just done some work for his personal use.

H. **Correspondence:** None

I. **Any other items Members wish to present:** Dick stated that anyone who drives through the park could see the improvements made over the last 10 years. He commended the board and staff on all the improvements that have been made.

J. **Public Comment:** None

K. **Adjournment:** Motion by Kathy to adjourn at 5:15PM, seconded by Dick with all in favor.

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

November 10, 2016 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

J. Nelson, Chairperson, called the meeting to order at 4:10 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

| <u>MEMBERS</u> | <u>Present</u> | <u>Excused Absent</u> | <u>Absent</u> | <u>MEMBERS</u> | <u>Present</u> | <u>Excused Absent</u> | <u>Absent</u> |
|-----------------------|-----------------------|----------------------------------|----------------------|-----------------------|-----------------------|----------------------------------|----------------------|
| Dehn, Janet | X* | | | Negro, Mari | X | | |
| Hamm, Ray | X | | | Nelson, John | X | | |
| Hofer, Millie | X* | | | Peretto, Patti | | X | |
| Luhtanen, Joan | X | | | Phillips, Patricia | | X | |
| Martin, Ann | X | | | Schinderle, Katie | X** | | |
| McCole, Gerald | X | | | Zevitz, Michael Dr. | X | | |

*video television conference from the Northpointe Menominee office; ** via telephone

REPRESENTING ADMINISTRATION: J. McCarty, B, Ducoli, C. Adrian

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Nelson asked for approval or amend of agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: A. Martin, supported by G. McCole to approve agenda.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Nelson asked for a motion to approve the October 27, 2016 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: J. Luhtanen, supported by G. McCole to approve the minutes.

Motion carried unanimously.

PRESENTATION - None

ACTION ITEMS

• **Finance**

- a) Check Disbursement Report-September, 2016
- b) Financial Statement-September, 2016
- c) Contracts 10-27-16 (*Alert GPS Holdings Corp; Amit Razdan MD; GT Financial*)

Discussion ensued and miscellaneous questions were addressed regarding the contract for Dr. Amit Razdan.

ACTION: A motion was made by J. Luhtanen supported by G. McCole to approve the Check Disbursement Report, Financial Statement and Contracts 10-27-16.

ACTION: A motion was made by J. Luhtanen supported by G. McCole to rescind the motion.

Motion carried unanimously.

a) Check Disbursement-September, 2016

ACTION: A motion was made by J. Luhtanen supported by G. McCole to approve the Check Disbursement Report for September, 2016. **Motion carried unanimously.**

b) Financial Statement-September, 2016

ACTION: A motion was made by M. Negro supported by J. Luhtanen to approve the Financial Statement for September, 2016. **Motion carried unanimously.**

c) Contracts-10-27-16

| # | Name of Contract | Contract Type | Date of Contract | Old Rate | New Rate | Change |
|--|------------------------------|--------------------------------------|------------------|---|---|---|
| A. | Alert GPS Holdings, Corp. | GPS Services | 11/1/16-10/31/17 | n/a | \$125/each device \$25/mo. service charge per device | n/a |
| This is a new agreement for GPS monitoring devices and services for providers/workers who are out in rural areas for safety purposes. To begin, 5 units will be ordered. More to be ordered as needed. | | | | | | |
| B. | Amit Razdan, MD | Medical Director/Psychiatry Services | 11/1/16-9/30/20 | Year 3 \$165/hr. Years 4-6 \$168/hr. | Year 3 \$175/hr. Years 4-6 \$188.75/hr | Increase of \$10/hr. Increase of \$20.75/hr. |
| This is an amendment to Dr. Razdan's current contract to align the hourly rate assigned toward regional average of rates for Medical Director/Board Certified Adult/Child Psychiatrist. | | | | | | |
| C. | GT (Guardian Trac) Financial | Fiscal Intermediary | 10/1/16-9/30/17 | \$50-\$125/mo. | Same | n/a |
| GT provides fiscal intermediary services to 19 Individuals currently. The monthly rate is determined by the Individual's budget. The larger the budget, the greater the monthly fee. | | | | | | |

ACTION: A motion was made by G. McCole supported by M. Negro to approve the contract for Alert GPS Holdings, Corp. and GT Financial. **Motion carried unanimously.**

ACTION: A motion was made by J. Luhtanen supported by G. McCole to approve the contract for Dr. Amit Razdan.

ROLL CALL VOTE:

| <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> | <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> |
|----------------|------------|-----------|----------------|------------|-----------|
| Dehn, J. | X | | McCole, G. | X | |
| Hamm, R. | X | | Hofer, M. | X | |
| Luhtanen, J. | X | | Schinderle, K. | X | |
| Martin, A. | X | | Nelson, J. | X | |
| Negro, M. | X | | | | |

Motion carried unanimously.

• **Tobacco Free Worksite Policy**

Miscellaneous questions were addressed and concerns expressed that support and programs be offered to individuals during this transition.

ACTION: A motion was made by J. Luhtanen supported by A. Martin to approve the Tobacco Free Worksite Policy. **Motion carried unanimously.**

Jennifer McCarty conducted New Business as follows:

Dr. Zevitz present at 4:25 p.m.

NEW BUSINESS (Discussion only)

• **Finance**

a) Contracts 11-10-16

The following contracts were reviewed:

| # | Name of Contract | Contract Type | Date of Contract | Old Rate | New Rate |
|--|------------------|-------------------|------------------|---|------------|
| A. | Mike Meyer | Snow Removal | 11/1/16-5/30/17 | \$10/hr. | Same |
| This is a renewal agreement for shoveling the 715 and 701 sidewalk areas. | | | | | |
| B. | Gene Wangarin | Snow Removal | 11/1/16-5/30/17 | \$45/event | \$50/event |
| This is a renewal agreement for snow removal services at Maple Ridge. | | | | | |
| C. | ValuCare Center | Pharmacy Services | 11/1/16-10/31/17 | \$12/indiv./mo. for up to 30 indiv. \$2/indiv./mo. for each, over 30 | Same |
| This is a renewal agreement for bubble pack and delivery pharmacy services in Menominee. | | | | | |

Consensus of the Board is that this item will move forward to the next meeting for approval.

OUTCOME: Action item for next meeting

b) Bids for Flooring (*Northern Carpets; Gallery of Floors, Inc.*)

The following bids were reviewed by the Board. Miscellaneous questions were addressed.

| Bids: | TOTAL: | | | | | |
|--|-------------------------|------------|--|--|--|--|
| Floor Replacement at The Lighthouse | | | | | | |
| A. | Northern Carpets, Inc. | \$7,999.37 | | | | |
| B. | Gallery of Floors, Inc. | \$7,251.11 | | | | |

ACTION: A motion was made by M. Negro, supported by A. Martin that the Bids for Flooring become an action item at the present meeting.

ROLL CALL VOTE:

| <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> | <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> |
|----------------|------------|-----------|----------------|------------|-----------|
| Dehn, J. | X | | McCole, G. | X | |
| Hamm, R. | X | | Negro, M. | X | |
| Hofer, M. | X | | Schinderle, K. | X | |
| Luhtanen, J. | X | | Zevitz, M. | X | |
| Martin, A. | X | | Nelson, J. | X | |

Motion carried unanimously.

ACTION: A motion was made by M. Negro, supported by G. McCole to accept the bid from Gallery of Floors, Inc. in the amount of \$7,251.11.

ROLL CALL VOTE:

| <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> | <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> |
|----------------|------------|-----------|----------------|------------|-----------|
| Dehn, J. | X | | McCole, G. | X | |
| Hamm, R. | X | | Negro, M. | X | |
| Hofer, M. | X | | Schinderle, K. | X | |
| Luhtanen, J. | X | | Zevitz, M. | X | |
| Martin, A. | X | | Nelson, J. | X | |

Motion carried unanimously.

c) MACMHB Invoice

Miscellaneous questions were addressed. Consensus of the Board is that this item will move forward to the next meeting for approval.

OUTCOME: Action item for next meeting.

• **80/20 versus Cap for Health Insurance**

Discussion ensued and miscellaneous questions were addressed regarding 80/20 versus hard cap health insurance. Also it was stated a presentation is scheduled for the November 17th Board meeting regarding health insurance coverage.

ACTION: A motion was made by M. Negro, supported by G. McCole that the 80/20 versus hard cap become an action item at the present meeting.

ROLL CALL VOTE:

| <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> | <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> |
|----------------|------------|-----------|----------------|------------|-----------|
| Dehn, J. | X | | McCole, G. | X | |
| Hamm, R. | X | | Negro, M. | X | |
| Hofer, M. | X | | Schinderle, K. | X | |
| Luhtanen, J. | X | | Zevitz, M. | X | |
| Martin, A. | X | | Nelson, J. | X | |

Motion carried unanimously.

ACTION: A motion was made by M. Negro, supported by G. McCole to approve the 80/20 split contribution for health insurance.

ROLL CALL VOTE:

| <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> | <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> |
|----------------|------------|-----------|----------------|------------|-----------|
| Dehn, J. | X | | McCole, G. | X | |
| Hamm, R. | X | | Negro, M. | X | |
| Hofer, M. | X | | Schinderle, K. | X | |
| Luhtanen, J. | X | | Zevitz, M. | X | |
| Martin, A. | X | | Nelson, J. | X | |

Motion carried unanimously.

• **Ad Hoc Committee – OnCall Pay for Clinical Staff Policy**

Discussion ensued and miscellaneous questions were addressed regarding the On-Call Pay for Clinical Staff Policy. Recommendations from the Ad Hoc Committee meeting held November 9th were reviewed per the draft minutes and a draft of Emergency Services policy was also reviewed. The following recommendation was made by the Ad Hoc Committee: For every 4 hours/on-call staff receive 1 hour/pay; Call Out is hourly wage, 2-hour minimum plus mileage, anything over 40 hours is time and a half. Management will determine the on-call scheduling. Distinction described between Board role addressing financial policy issues and managers determining appropriate procedures to carry out Board policy.

ACTION: A motion was made by M. Negro supported by G. McCole that the Emergency Services Policy regarding On-Call Pay for Clinical Staff become an action item at the present meeting.

ROLL CALL VOTE:

| <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> | <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> |
|----------------|------------|-----------|----------------|------------|-----------|
| Dehn, J. | X | | McCole, G. | X | |
| Hamm, R. | X | | Negro, M. | X | |
| Hofer, M. | X | | Schinderle, K. | X | |
| Luhtanen, J. | X | | Zevitz, M. | X | |
| Martin, A. | X | | Nelson, J. | X | |

Motion carried unanimously.

ACTION: A motion was made by M. Negro, supported by G. McCole to approve the Emergency Service policy stating: On-Call 1 hour wage for 4 hours of on-call, Back-Up Supervisor \$25/day, Call-Out hourly wage at time and a half for all employees 2 hour minimum pay, mileage, salary non-exempt staff receive overtime for hours worked over 40.

ROLL CALL VOTE:

| <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> | <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> |
|----------------|------------|-----------|----------------|------------|-----------|
| Dehn, J. | X | | McCole, G. | X | |
| Hamm, R. | X | | Negro, M. | X | |
| Hofer, M. | X | | Schinderle, K. | X | |
| Luhtanen, J. | X | | Zevitz, M. | X | |
| Martin, A. | X | | Nelson, J. | X | |

Motion carried unanimously.

K. Schinderle left meeting 5:00 p.m.

• **CEO Report**

Reviewed CEO report with update that general fund allocation received from State with a 4% increase from last year and no budget has been received yet from NorthCare regarding Medicaid dollars.

J. Nelson, assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

• **Dickinson Area Community Foundation – Agency fund balance**

Report to be placed on file.

• **NorthCare Meeting Minutes 10-12-16**

J. Dehn brought to the Board's attention NorthCare's additional 3% increase for staff which follows a previous 3% increase. Report to be placed on file.

PUBLIC COMMENTS

Christy Harvey, Northpointe case manager, stated her appreciation of the Board's time, effort and fairness regarding on-call policy development process.

BOARD COMMENT

M. Hofer and J. Dehn gave a brief overview of the Fall MACMHB Conference sessions they attended in Traverse City on October 24 & 25th. Information will be forthcoming on future meeting dates as requested.

G. McCole thanked M. Hofer and J. Dehn for their informational report.

J. Luhtanen expressed her gratitude and appreciation of Northpointe staff supporting our individuals through difficult times and described an example situation in which this occurred.

J. Nelson thanked J. Luhtanen and all for coverage during his absence.

ADJOURN

A motion was made by M. Negro, supported by G. McCole to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 5:25 p.m.

The next regular Board meeting is scheduled for Thursday, November 17, 2016 in Kingsford, Michigan at 4:00 p.m.

John Nelson, Chairperson

Mari Negro, Secretary

Cindy Adrian, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS
Regular Meeting
MINUTES
715 Pyle Drive, Kingsford, MI
November 17, 2016 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

J. Luhtanen, Vice-Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

| <u>MEMBERS</u> | <u>Present</u> | <u>Excused</u> <u>Absent</u> | <u>Absent</u> | <u>MEMBERS</u> | <u>Present</u> | <u>Excused</u> <u>Absent</u> | <u>Absent</u> |
|----------------|----------------|---------------------------------|---------------|---------------------|----------------|---------------------------------|---------------|
| Dehn, Janet | X * | | | Negro, Mari | X | | |
| Hamm, Ray | X | | | Nelson, John | X ** | | |
| Hofer, Millie | X | | | Peretto, Patti | X | | |
| Luhtanen, Joan | X | | | Phillips, Patricia | | X | |
| Martin, Ann | X | | | Schinderle, Katie | X | | |
| McCole, Gerald | X | | | Zevitz, Michael Dr. | X | | |

*video television conference from the Northpointe Menominee office; ** via telephone

REPRESENTING ADMINISTRATION: J. McCarty, B. Ducoli, C. Adrian

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

M. Zevitz present at 4:02 p.m.

APPROVAL OR AMEND AGENDA

Vice-Chairperson Luhtanen asked for approval or amend of agenda.

ACTION: Moved to amend the agenda with addition under New Business "Direct Care Staffing".

Motion by: J. Dehn, supported by M. Negro to approve the amended agenda.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Vice-Chairperson Luhtanen asked for a motion to approve the November 10, 2016 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes with correction to 80/20 motion changing word "capitated" to "hard cap".

Motion by: M. Negro, supported by G. McCole to approve the 11-10-16 minutes with correction made.

Motion carried unanimously.

K. Schinderle present at 4:10 p.m.

PRESENTATION - Jan Stage, Associated Benefits & Risk Consulting

Jan Stage reviewed and discussed with the Board a 2017 fully insured health plan through Blue Cross/Blue Shield with high deductible and health reimbursement arrangement for employees. Currently Northpointe is under a partially self-funded plan until 12/31/16 through UMR. A presentation will also be conducted at each worksite for employees.

ACTION ITEMS

- **Finance**
 - a) Contracts 11-10-16 (*M. Meyer, G. Wangarin; ValuCare Center*)

| # | Name of Contract | Contract Type | Date of Contract | Old Rate | New Rate |
|--|------------------|-------------------|------------------|--|------------|
| A. | Mike Meyer | Snow Removal | 11/1/16-5/30/17 | \$10/hr. | Same |
| This is a renewal agreement for shoveling the 715 and 701 sidewalk areas. | | | | | |
| B. | Gene Wangarin | Snow Removal | 11/1/16-5/30/17 | \$45/event | \$50/event |
| This is a renewal agreement for snow removal services at Maple Ridge. | | | | | |
| C. | ValuCare Center | Pharmacy Services | 11/1/16-10/31/17 | \$12/indiv./mo. for up to 30 indiv. \$2/indiv./mo. for each, over 30 | Same |
| This is a renewal agreement for bubble pack and delivery pharmacy services in Menominee. | | | | | |

ACTION: A motion was made by M. Negro supported by M. Hofer approve Contracts 11-10-16.
Motion carried unanimously.

b) MACMHB Invoice

ACTION: A motion was made by M. Negro supported by G. McCole for payment of MACMHB Invoice in the amount of \$10,023.00. **Motion carried unanimously.**

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

• **Finance**

a) Check Disbursement Report-October, 2016

Questions were addressed regarding payment to PCM Sales/Tiger Direct, Everstream Solutions and Superiorland Electronics. Further information to be compiled by B. Duoli for next Board meeting. Consensus of the Board is that this item will move forward to the next meeting.

OUTCOME: Action item for next meeting

b) Direct Care Staffing

J. Dehn requested information regarding any agency difficulties with direct care staffing and requirement of overtime. Discussion ensued regarding licensing requirements, adequate staffing, and wage scale for direct care staff.

OUTCOME: Further information to be compiled for the next Board meeting.

J. Luhtanen, assumed the Vice-Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

None

PUBLIC COMMENTS

None

BOARD COMMENT

Ann Martin stated Commissioner Joe Stevens requested further information on the Regional Performance Payment that was approved by the Board and Board members requested further information on the increases for NorthCare staff. These items will be placed on the next Board agenda under discussion.

ADJOURN

A motion was made by M. Negro, supported by K. Schinderle to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 5:05 p.m.

The next regular Board meeting is scheduled for Thursday, December 8, 2016 in Kingsford, Michigan at 4:00 p.m.

Joan Luhtanen, Vice-Chairperson

Mari Negro, Secretary

Cindy Adrian, Administrative Assistant