

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com

Sherry DuPont – Interim County Administrator
– Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on Tuesday ~ December 12, 2017 @ 6:00 p.m. CDT
Menominee County MSU-E Annex Bldg.
S904 U.S. Hwy. 41, Stephenson, MI 49887
906-753-2209

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes

November 28, 2017 -- County Board Meeting

- F. Public Comment *(Statements, not debate, limited to 5 minutes per person on agenda items only)*
- G. Presentations *(limited to twenty minutes):* None
- H. Department Head/Elected Officials Reports *(limited to ten minutes)*
- I. Action Items

1. Moved by _____ supported by _____ to approve Resolution 2017-22 – Compliance with Public Act 152 of 2011.
2. Moved by _____ supported by _____ to approve commissioner per diems and expenses as recently submitted.
3. Moved by _____ supported by _____ to approve miscellaneous bills as paid on November 7, 16 & 21, 2017 in the combined amount of \$80,174.21.
4. Moved by _____ supported by _____ to approve miscellaneous boards/committees/commission reports be placed on file in the office of the County Clerk.

J. New Business (discussion only)

1. Personnel Items: None
2. Building and Grounds/Park Items:
 - a. Informational: Parks Received payment from Timber Sales - \$44,984.88
3. Miscellaneous Items:
 - a. Airport ~ Private Tenant Land Lease Agreement – legal authority

Steven Gromala

Charlie Meintz – Chairperson

William Cech – Vice Chairperson

Larry Phelps

John Nelson

Jan Hafeman

Gerald Piche

Bernie Lang

Larry Schei

b. Airport ~ Private Tenant Land Lease Agreement – cost per square footage

4. Finance Items:

a. Commissioner per Diems and Expenses

b. Miscellaneous bills as paid on Nov. 29, & Dec. 1, 2017 in the combined amount of \$71,649.90

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment (*limited to 5 minutes*)

M. Commissioner Comment

N. Moved by _____ to go into closed session, for strategy and negotiations of the Teamsters "Corrections, Courthouse and Road Patrol" collective bargaining agreements (Pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(c)). Motion seconded by _____ Individuals attending closed session _____

(Note Time) _____

O. Return to Open Session at _____ (time)

P. Adjourn

November 28, 2017

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Gromala, Hafeman, Lang, Meintz, Nelson, Phelps, Piche, and Schei.

Absent: None.

Moved by Com. Meintz, seconded by Com. Cech to amend the agenda by adding the approval of the Amended Menominee County Apportionment Report as an action item. Also adding a presentation by Kristi Steger from Public Health, Delta & Menominee Counties. Motion was approved 9-0.

Moved by Com. Hafeman, seconded Com. Cech to approve the agenda as amended. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Gromala to approve the minutes from the November 13, 2017 Regular County Board Meeting. Motion was approved 9-0.

Public Comment: None.

Presentations:

- Kristi Steger, RN, BSN – Public Health, Delta & Menominee Counties. – Wisewoman PhotoVoice presentation.

Department Head/Elected Officials Reports: None.

Action Items:

Moved by Com. Schei, seconded by Com. Gromala to approve the final draft of the Menominee Regional Airport ~ Private Tenant Land Lease. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Schei to approve the letter to sheriff Marks appointing him to provide assistance with duties at the Menominee Regional Airport. Motion was approved 9-0. (Attachment A)

Moved by Com. Cech, seconded by Com. Hafeman to approve the agreement between the Menominee County Board of Commissioners and the E911 Personnel and the AFSCME Council #25. Contract dates ~ October 1, 2017 through September 30, 2020. This contract will become effective November 29, 2017. Motion was approved by a roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve the Amended 2017 Menominee County Apportionment Report. Motion was approved by a roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve Commissioner per diems and expenses as recently submitted. Motion was approved 9-0.

Moved by Com. Lang, seconded by Com. Hafeman to approve miscellaneous bills as paid on October 20 and November 1, 2, & 8, 2017 in the combined amount of \$61,106.49. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Hafeman to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

New Business (discussion only)

Personnel Items:

- a. None.

Building and Grounds/Parks Items:

- a. Informational: Reimbursements for 9th Street Building. – Jim Mekash has replaced the lights in the 9th Street Building with LED lighting. For doing that, and taking the time to fill out the Energy saving info, we have received \$1,613.52 in rebates thus far. There will be more rebates to come. Jim would like to use the savings to continue the project throughout the courthouse. Also, The State of Michigan offered to contribute to the move of the State Probation Officer to the 9th Street Building. We have received \$10,000 for reimbursement of some of the cost associated with the move.

Miscellaneous Items:

- a. Coleman Engineers 2018 Web Hosting. – Administration received an invoice for the web hosting part of the GIS contract with Coleman Engineers. When we signed the original contract with Coleman, we also agreed for year two of the web hosting at a cost of \$5,000. This invoice is for year two (2018) of the contract for web hosting. No action is needed on this. This is just for informational purposes.
- b. Resolution 2017-22 ~ Compliance with Public Act 152 of 2011. – Per the State law, the County Board has to agree to comply with PA 152 of 2011 on a yearly basis. The resolution complies with the County paying no more than 80% of the costs of health insurances. This has been the decision of the County Board since 2011. The consensus of the board is to move this item forward for approval at the next meeting.
- c. Informational: Hannahville Grans received.
 - Sheriff Department – Panasonic Tough Books - \$16,200
 - Sheriff Department – Squad Vehicle Replacement - \$10,000
 - Carney Roundup Rodeo – Gravel - \$3,500
 - Emergency Management – Multiband Radio - \$4,162

Finance Items:

- a. Commissioner Per Diems and Expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills as paid on November 7, 16 & 21, 2017 in the combined amount of \$80,174.21. Com. Hafeman asked a question about the bill for Legacy Communications. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Public Comment: None.

Commissioner Comment:

- Com. Meintz – Commented about the nice hunting season and hopes that everyone had a Happy Thanksgiving.
- Com. Schei – Commented that the next meeting will be at the Menominee County Annex in Stephenson.

Moved by Com. Hafeman, seconded by Com. Nelson to go into closed session, for strategy and negotiations of the Teamsters “Corrections, Courthouse and Road Patrol” collective bargaining agreement. (Pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(c)). Motion was approved at 6:54 p.m. by a roll call vote 9-0. Present will be all nine commissioners, Sherry DuPont and County Clerk Marc Kleiman.

Moved by Com. Hafeman, seconded by Com. Nelson to adjourn at 8:02 p.m. Motion was approved 9-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Resolution 2017-22 – Compliance with Public Act 152 of 2011
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Per state law, the county board has to agree to comply with PA 152 of 2011 on a yearly basis.</p> <p>The resolution complies with the County paying no more that 80% of the costs to health insurances. This has been the discussion of the County Board since 2011.</p>	
RECOMMENDED MOTION	
<p>To approve Resolution 2017-22 – Compliance with Public Act 152 of 2011, discussed at the 11.28.17 County Board meeting</p>	

Submitted by: Sherry DuPont

12/06/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Sherry DuPont -- Interim County Administrator
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION 2017-22 COMPLIANCE WITH PUBLIC ACT 152 OF 2011

The Menominee County Board of Commissioners respectfully submits the following resolution:

WHEREAS, the Menominee County board of Commissioners will abide by the set of laws described in P.A. 152; and

WHEREAS, these limitations will go into effect on January 1, 2018 for Menominee County non-union employees, elected officials and collective bargaining units which did not have a signed contract prior to the date specified in P.A. 152; and

WHEREAS, Section 4 of P.A. 152 allows a public employer to elect to pay not more than 80% of the total annual cost of all of the medical benefit plans it offers or contributes to for its employees and elected public officials; now

THEREFORE, BE IT RESOLVED that the Menominee County board of Commissioners, acting pursuant to the authority granted a county under Section 4 of P.A. 152 of 2011, hereby elects that Menominee County pay not more than 80% of the total annual costs of all the medical benefit plans it offers or contributes to for its employees and elected public officials commencing January 1, 2018.

Charlie Meintz- Chairman

Date

Marc Kleiman, County Clerk

Date

Steven Gromala

Charlie Meintz – Chairperson

William Cech - Vice Chairperson

Larry Schei

Larry Phelps

Bernie Lang

Gerald Piche

Jan Hafeman

John Nelson

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	
To approve commissioner per diems as recently submitted.	

Submitted by: Sherry DuPont

12/06/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

Mileage: \$.535/mile - effective 01 January 2017

*Meals:
 Breakfast - \$ 9.00
 Lunch - \$11.00
 Dinner \$20.00

*must attach receipt for reimbursement
 *meals provided by conference will NOT be reimbursed

Name: Jan Hafeman - District 8

Date	Meeting Place	# of miles	X.535/mile	Total Cost	Account Number
9/6/17	CB Finance Courthouse	76		40.66	101-101-860.10
9/11/17	CB Meeting-Menominee	76		40.66	101-101-860.10
9/21/17	CB Finance-Courthouse	76		40.66	101-101-860.10
9/25/17	BOR Finance-Escanaba	58		31.03	101-101-860.10
9/26/17	CB Meeting-Menominee	76		40.66	101-101-860.10
9/28/17	BOH Meeting-Menominee	76		40.66	101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
		438	Total Mileage		
Total Mileage Fee					234.33

Expenses shall be submitted to County Administrator's office by the last day of
 The following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the Same
 has been paid.

Commissioner Signature: _____

Jan Hafeman

10/9/17

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on Nov. 7, 16, & 21, 2017 in the combined amount of \$80.174.21.	
RECOMMENDED MOTION	
To approve Miscellaneous Bills as paid on Nov. 7, 16, & 21, 2017 in the combined amount of \$80.174.21.	

Submitted by: Sherry DuPont

12/06/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Airport
218 IT - Computer Serv.
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
286 Medical Marijuana Grant
289 SOM Salvage Vehicle Title Inspections
292 Child Care
294 Veterans' Trust
292 Special Child Care Funds
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

11/07/2017 03:38 PM
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 DB: Menominee County

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 11/07/2017 - 11/07/2017
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 VENDOR CODE: 00415

E

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Stat
Credit Card 55875	CVS Pharmacy Inc. Inmate Medications 101-301-770.01	09/30/2017 jessicaw PRISONERS BOARD - MEDICAL	11/07/2017	333.13 333.13	333.13	Ope
Credit Card 55876	CVS Pharmacy Inc. Inmate Medications 101-301-770.01	10/25/2017 jessicaw PRISONERS BOARD - MEDICAL	11/07/2017	183.26 183.26	183.26	Ope
Credit Card 55877	CVS Pharmacy Inc. Inmate Medications 101-301-770.01	09/30/2017 jessicaw PRISONERS BOARD - MEDICAL	11/07/2017	59.70 59.70	59.70	Ope
# of Invoices:	3	# Due: 3	Totals:	576.09	576.09	
# of Credit Memos:	0	# Due: 0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				576.09	576.09	
--- TOTALS BY FUND ---						
101 - GENERAL FUND				576.09	576.09	
--- TOTALS BY DEPT/ACTIVITY ---						
301 - SHERIFF DEPARTMENT				576.09	576.09	

APPROVED

NOV 21 2017 

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI				
369802	W8449 Co Rd G12 Campsites	208-751-920.01	38.92	38.92
383001	Shakey Lakes/Horse	208-751-920.01	35.54	35.54
383200	N8380 Co Park Rd 20.5	208-751-920.01	64.50	64.50
383301	Shakey Lakes/Cattle	208-751-920.01	29.22	29.22
1503500	N8380 Co Park Rd 20.5	208-751-920.01	52.74	52.74
367100	N8390 Beach House	208-751-920.01	33.63	33.63
367200	Northwest Campsites	208-751-920.01	129.18	129.18
379700	Storage Shed	208-751-920.01	59.50	59.50
380300	Shower Building	208-751-920.01	105.95	105.95
383101	Bass Lakes Camp Sites	208-751-920.01	45.83	45.83
370500	Shakey Lakes Office/Shop	208-751-920.01	81.90	81.90
1614900	Bath House	208-751-920.01	58.77	58.77
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				735.68
VENDOR NAME: ANDERSON-DIEHM FUNERAL HOME				
Michael V. Skinner	Crematory/Transport Charges	101-648-861.00	350.00	350.00
TOTAL VENDOR ANDERSON-DIEHM FUNERAL HOME				350.00
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677738996	Airport Supplies	216-585-755.01	53.11	113.79
		216-585-745.00	60.68	
1677734530	Airport Supplies	216-585-755.01	55.89	113.79
		216-585-745.00	57.90	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				227.58
VENDOR NAME: AT&T MOBILITY				
287252150867X1108201	906-792-0211 & 906-792-5968	101-132-850.00	64.02	64.02
TOTAL VENDOR AT&T MOBILITY				64.02
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
23223	2017 Ford - Vehicle Maintenance	205-315-934.02	149.00	149.00
23235	2017 Ford - Vehicle Maintenance	205-315-934.02	149.00	149.00
23261	2016 Ford - Vehicle Maintenance	205-315-934.02	178.95	178.95
23277	2014 Chevy - Vehicle Maintenance	205-315-934.02	181.61	181.61
23313	2016 Ford - Vehicle Maintenance	205-315-934.02	246.13	246.13
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				904.69
VENDOR NAME: BLUETARP FINANCIAL, INC.				
E33238	Sheriff Dept Supplies	101-301-755.00	11.98	11.98
E32956	Medical Gloves (Road Patrol)	205-315-755.00	108.00	108.00
TOTAL VENDOR BLUETARP FINANCIAL, INC.				119.98
VENDOR NAME: BODY WORKS PLUS				
M268899	Deductable for 55-005	205-315-934.02	250.00	250.00
M268902	Deductable for 55-008	205-315-934.02	250.00	250.00
TOTAL VENDOR BODY WORKS PLUS				500.00
VENDOR NAME: BP				
51796905	Road Patrol	205-315-742.00	671.32	671.32
TOTAL VENDOR BP				671.32
VENDOR NAME: CELLCOM				
275758	906-792-0211 & 906-792-5968	292-663-850.00	40.22	120.66
		292-664-850.00	40.22	
		292-665-850.00	40.22	
274864	Medical Examiner - Cellular Services	101-648-850.00	58.04	58.04
280697	Airport Cellular Services	216-585-850.00	55.28	55.28
TOTAL VENDOR CELLCOM				233.98
VENDOR NAME: CENEX FLEETCARD				

NOV 20 2017
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

NOV 20 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: CENEX FLEETCARD				CHIEF FISCAL OFFICER
146912	Gasoline Sales	249-371-742.00	296.82	321.35
		101-426-860.00	4.07	
		292-665-860.00	20.46	
TOTAL VENDOR CENEX FLEETCARD				321.35
VENDOR NAME: CITY OF MENOMINEE				
4584	Gasoline Sales for August 2017	101-265-742.00	37.91	284.15
		101-265-742.00	183.46	
		101-132-860.00	26.34	
		266-325-860.00	13.22	
		101-141-860.00	12.06	
		101-301-742.00	11.16	
TOTAL VENDOR CITY OF MENOMINEE				284.15
VENDOR NAME: CLOVERLAND PAPER CO				
115558	Inmate Supplies	101-301-770.00	64.11	274.69
115633	Inmate Supplies	101-301-770.00	254.88	
115634	Courthouse - Janitorial Supplies	101-265-755.01	274.69	
TOTAL VENDOR CLOVERLAND PAPER CO				593.68
VENDOR NAME: COLEMAN ENGINEERING COMPANY				
29728	Additional Mapping (Cedarville)	517-252-970.00	2,500.00	2,500.00
TOTAL VENDOR COLEMAN ENGINEERING COMPANY				2,500.00
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCT				
29808	Document Shredding (11/9)	101-265-801.00	187.67	187.67
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCT				187.67
VENDOR NAME: CRAFTMASTER HARDWARE				
1389653	Key (x2) Jail Exit/Fence	101-103-998.06	137.84	137.84
TOTAL VENDOR CRAFTMASTER HARDWARE				137.84
VENDOR NAME: DATASPEC, LLC				
5205	Program Purchase (Veterans Services)	101-682-802.00	399.00	399.00
TOTAL VENDOR DATASPEC, LLC				399.00
VENDOR NAME: DELLISSE, MIKE				
Reimbursement	Mileage	101-682-860.00	125.08	125.08
TOTAL VENDOR DELLISSE, MIKE				125.08
VENDOR NAME: DICKINSON COUNTY HEALTHCARE				
1221008846-004	Drug/Tox Screen (P.A. Gunderson)	101-648-836.00	1,827.75	1,827.75
TOTAL VENDOR DICKINSON COUNTY HEALTHCARE				1,827.75
VENDOR NAME: DICKINSON COUNTY TREASURER				
Circuit Court 2017-3	July, August, September 2017	101-131-702.00	29,806.54	29,806.54
Circuit Court 2017-3	July, August, September 2017	101-131-702.00	75.00	
TOTAL VENDOR DICKINSON COUNTY TREASURER				29,881.54
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
1406	Notice of Meeting Change	101-101-901.00	6.26	6.26
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				6.26
VENDOR NAME: EICHHORN, GARY				
10/31/17	DHS Per Diem	101-601-837.00	50.00	50.00
TOTAL VENDOR EICHHORN, GARY				50.00
VENDOR NAME: EICHHORN, JAYNE MARIE				
BOC	Mileage & Per Diem	101-192-705.00	50.00	93.34
		101-192-860.00	43.34	

11/16/2017 01:02 PM
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 DB: Menominee County

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 11/16/2017 - 11/16/2017
 UNJOURNALIZED
 OPEN

APPROVED Page 4/7

NOV 20 2017

AD

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: KLEIMAN, MARC					
Reimbursement	Mileage	101-262-860.00	112.36		112.36
TOTAL VENDOR KLEIMAN, MARC					112.36
VENDOR NAME: KUSTOM SIGNALS INC					
546164	Radar Speed Detection	205-315-981.00	1,539.00		1,539.00
TOTAL VENDOR KUSTOM SIGNALS INC					1,539.00
VENDOR NAME: LEGACY COMMUNICATIONS LLC					
8184	Labor Install (Video Recorder)	101-103-998.04	6,917.00		6,917.00
TOTAL VENDOR LEGACY COMMUNICATIONS LLC					6,917.00
VENDOR NAME: LEXISNEXIS					
3091184210	October 2017	269-145-801.00	370.00		370.00
TOTAL VENDOR LEXISNEXIS					370.00
VENDOR NAME: MANPOWER					
32088953	Week Ending 11/12/17 (D. Averill)	101-172-704.00	504.00		504.00
32065847	Week Ending 11/5/17 (D. Averill)	101-172-704.00	630.00		630.00
TOTAL VENDOR MANPOWER					1,134.00
VENDOR NAME: MENARDS - MARINETTE					
46384	Sheriff Security Supplies	101-265-970.07	63.33		63.33
46062	Building Maintenance Supplies	101-265-930.01	14.54		14.54
TOTAL VENDOR MENARDS - MARINETTE					77.87
VENDOR NAME: MENOMINEE COUNTY JOURNAL					
116	Applications to Serve on Boards	101-101-901.00	56.00		56.00
120	Election Notice	101-262-727.00	1,140.00		1,140.00
Renewal	Two Year Subscription (Sheriff Dept)	101-301-802.00	55.00		55.00
TOTAL VENDOR MENOMINEE COUNTY JOURNAL					1,251.00
VENDOR NAME: MI ASSOC. OF COUNTY TREASURER					
Dues	2018 Membership Dues	101-253-802.00	200.00		200.00
TOTAL VENDOR MI ASSOC. OF COUNTY TREASURER					200.00
VENDOR NAME: MICHIGAN VETERANS TRUST FUND					
Balance	Returning Trust Fund Balance to SOM	294-683-835.00	785.38		785.38
TOTAL VENDOR MICHIGAN VETERANS TRUST FUND					785.38
VENDOR NAME: MIKE'S AUTO					
10/3/17	Park Vehicle Tires	208-751-981.00	939.84		939.84
TOTAL VENDOR MIKE'S AUTO					939.84
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I					
0132050-001	County Clerk - Office Supplies	101-215-727.00	420.92		420.92
0131994-001	Treasurer - Office Supplies	101-253-727.00	74.79		74.79
0131805-001	Sheriff Dept - Office Supplies	101-301-727.00	11.98		11.98
0131816-001	Sheriff Dept/Road Patrol - Office Supplies	205-315-727.00	54.83		144.35
		101-301-727.00	89.52		
0132058-001	Sheriff Dept - Office Chair	101-301-728.00	279.99		279.99
0132081-001	Sheriff Dept - Desk	101-301-728.00	259.99		259.99
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I					1,192.02
VENDOR NAME: MOTOR COMPANY, THE					
6132907/1	2016 Ford F-150 - Vehicle Maintenance	101-265-981.00	38.07		38.07
61332367/2	2017 Ford - Vehicle Maintenance	101-265-981.00	43.09		43.09
6132311/2	2017 Ford - Vehicle Maintenance	101-265-981.00	68.05		68.05
TOTAL VENDOR MOTOR COMPANY, THE					149.21
VENDOR NAME: NASER, JEFF					
10/31/17	DHS Per Diem	101-601-837.00	50.00		50.00
TOTAL VENDOR NASER, JEFF					50.00
VENDOR NAME: NEGRO, MARI					

11/16/2017 01:02 PM
 User: jessicaw
 DB: Menominee County

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 11/16/2017 - 11/16/2017
 UNJOURNALIZED
 OPEN

APPROVED ^{Page 3/7}

NOV 20 2017 AD

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER	AMOUNT
VENDOR NAME: EICHHORN, JAYNE MARIE TOTAL VENDOR EICHHORN, JAYNE MARIE				MENOMINEE COUNTY MICHIGAN	93.34
VENDOR NAME: FOX VALLEY TECHNICAL COLLEGE TPB0000433930 SWAT Training (x2)				205-315-881.03	510.00
TOTAL VENDOR FOX VALLEY TECHNICAL COLLEGE					510.00
VENDOR NAME: GENESIS LAMP CORPORATION 65704 Airport Supplies				216-585-981.01	212.17
TOTAL VENDOR GENESIS LAMP CORPORATION					212.17
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE 79X00358 Shakey & Kleinke				208-751-801.00	1,477.03
7B129817 Annex				101-261-930.04	58.93
7AX00026 Extra Yardage (Shakey & Kleinke)				208-751-755.01	60.00
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE					1,595.96
VENDOR NAME: GROMALA, STEVEN Reimbursement Mileage - October 2017				101-101-860.01	153.98
TOTAL VENDOR GROMALA, STEVEN					153.98
VENDOR NAME: HAFEMAN, JAN Reimbursement Mileage - September 2017				101-101-860.10	234.33
TOTAL VENDOR HAFEMAN, JAN					234.33
VENDOR NAME: HAFEMAN, WILLIAM BOC Mileage & Per Diem				101-192-705.00	50.00
				101-192-860.00	41.73
TOTAL VENDOR HAFEMAN, WILLIAM					91.73
VENDOR NAME: HALRON LUBRICANTS, INC. 4896 Airport (Engine Oil)				216-585-742.00	619.99
TOTAL VENDOR HALRON LUBRICANTS, INC.					619.99
VENDOR NAME: HASHIMOTO SEWER SERVICE, INC. 14698 3 Month Service for Jail				101-265-801.00	210.00
TOTAL VENDOR HASHIMOTO SEWER SERVICE, INC.					210.00
VENDOR NAME: HEIGL TECHNOLOGIES SI-116802 CPL Supplies				263-215-727.00	87.00
TOTAL VENDOR HEIGL TECHNOLOGIES					87.00
VENDOR NAME: HENSLEY, RN, JOEL November 2017 Inmate Nursing Services				101-301-770.01	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL					1,365.00
VENDOR NAME: IHANDER, AARON Reimbursement Uniform Allowance				205-315-745.00	86.19
TOTAL VENDOR IHANDER, AARON					86.19
VENDOR NAME: JACK'S FRESH MARKET 45000500187 Inmate Supplies				101-301-770.00	32.42
TOTAL VENDOR JACK'S FRESH MARKET					32.42
VENDOR NAME: K & M RENTALS 7735 Portable Toilet				208-751-801.00	90.00
TOTAL VENDOR K & M RENTALS					90.00
VENDOR NAME: KASS, MICHAEL Reimbursement Mileage				208-751-860.00	21.40
11/6/17 Mileage & Per Diem				208-751-860.00	50.00
				208-751-860.00	21.40
TOTAL VENDOR KASS, MICHAEL					92.80

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
NOV 20 2017				
VENDOR NAME: NEGRO, MARI BOC	Mileage & Per Diem	101-192-705.00 101-192-860.00	50.00 48.69	98.69
TOTAL VENDOR NEGRO, MARI				98.69
VENDOR NAME: NMU STUDENT SERVICE CENTER mecosh-15	Evidence Technician Training (T. Mileski)	205-315-881.03	560.00	560.00
TOTAL VENDOR NMU STUDENT SERVICE CENTER				560.00
VENDOR NAME: OMNICARE, INC. 2371169	Inmate Medical Supplies	101-301-770.01	206.93	206.93
TOTAL VENDOR OMNICARE, INC.				206.93
VENDOR NAME: OWENS, KAREN A. 11/1/17	After School Program	292-668-801.00	216.00	216.00
TOTAL VENDOR OWENS, KAREN A.				216.00
VENDOR NAME: PACK-N-SHIP CENTER 692	Mailing (Elcom Systems)	205-315-934.01	5.95	5.95
TOTAL VENDOR PACK-N-SHIP CENTER				5.95
VENDOR NAME: PETERSON, RICHARD BOC	Mileage & Per Diem	101-192-705.00 101-192-860.00	50.00 37.45	87.45
TOTAL VENDOR PETERSON, RICHARD				87.45
VENDOR NAME: PISANI GRAPHIX 8209	Signs for Veterans Service/Probation Bldgs	101-103-998.11	235.64	235.64
TOTAL VENDOR PISANI GRAPHIX				235.64
VENDOR NAME: POMP'S TIRE SERVICE, INC. 100120002	Tires (x36)	205-315-934.02	4,917.60	4,917.60
TOTAL VENDOR POMP'S TIRE SERVICE, INC.				4,917.60
VENDOR NAME: QUILL CORPORATION 2037467 2013095 2021518	PA - Office Supplies PA - Office Supplies PA - Office Supplies	101-267-727.00 101-267-727.00 101-267-727.00	24.99 15.96 66.92	24.99 15.96 66.92
TOTAL VENDOR QUILL CORPORATION				107.87
VENDOR NAME: REINHART FOODSERVICE 308104 313685	Inmate Supplies Inmate Supplies	101-301-770.00 101-301-770.00	708.22 1,186.20	708.22 1,186.20
TOTAL VENDOR REINHART FOODSERVICE				1,894.42
VENDOR NAME: RIESTERER & SCHNELL, INC. 1277988	Parks - Pole Saw Parts	208-751-930.02	53.44	53.44
TOTAL VENDOR RIESTERER & SCHNELL, INC.				53.44
VENDOR NAME: RYE-LINDBERG, CARL 11/12/17	Carpet at Sheriff Dept	101-265-970.07	150.00	150.00
TOTAL VENDOR RYE-LINDBERG, CARL				150.00
VENDOR NAME: SAFELITE FULFILLMENT, INC. 05474-009886	Park Equipment for 2013 Chevrolet Tahoe	208-751-981.00	289.95	289.95
TOTAL VENDOR SAFELITE FULFILLMENT, INC.				289.95
VENDOR NAME: SAM'S CLUB MC/SYNCB Credit Card	Inmate Supplies	101-301-755.00 101-301-770.00 101-301-802.00 280-362-755.00	68.28 519.00 77.88 121.86	787.02

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

NOV 20 2017

AD

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: SAM'S CLUB MC/SYNCB				
TOTAL VENDOR SAM'S CLUB MC/SYNCB				787.02
VENDOR NAME: SAULT STE MARIE CHIPPEWA IND				
101719	Youth Placement (J. W.)	292-662-843.05	600.00	600.00
TOTAL VENDOR SAULT STE MARIE CHIPPEWA IND				600.00
VENDOR NAME: SCHEI, LARRY				
Reimbursement	Mileage - October 2017/November 2, 2017	101-101-860.04	132.15	132.15
TOTAL VENDOR SCHEI, LARRY				132.15
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Verizon Cellular Services	101-426-850.00	66.02	66.02
Reimbursement	Mileage	101-426-860.00	187.97	187.97
TOTAL VENDOR SEXTON, RICHARD				253.99
VENDOR NAME: SHERWIN WILLIAMS COMPANY				
6355-4	Paint	101-265-970.07	74.98	74.98
TOTAL VENDOR SHERWIN WILLIAMS COMPANY				74.98
VENDOR NAME: SPALDING TOWNSHIP TREASURER				
10/31/17	DHHS Board Meeting	101-801-837.00	50.00	50.00
TOTAL VENDOR SPALDING TOWNSHIP TREASURER				50.00
VENDOR NAME: SQUIRES-STEPNIAK, REBECCA				
Reimbursement	Mileage - October 2017	292-665-860.00	44.94	44.94
TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA				44.94
VENDOR NAME: ST OF MI-ENVR QUAL-POBOX30657				
761-10074046	Shakey Lakes - Beach Well	208-751-920.00	137.22	137.22
76110073838	Shakey Lakes Campground	208-751-920.00	137.22	137.22
76110075228	Shakey Lakes Campground	208-751-920.00	137.22	137.22
761-10075096	Kleinke Park	208-751-920.00	137.22	137.22
TOTAL VENDOR ST OF MI-ENVR QUAL-POBOX30657				548.88
VENDOR NAME: STATE OF MICHIGAN				
Renewal (x2)	Margaret J. Schround & Kandace R. Curran	101-257-802.00	175.00	350.00
		101-257-802.00	175.00	
TOTAL VENDOR STATE OF MICHIGAN				350.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
015579	Road Patrol	205-315-742.00	1,579.17	1,579.17
462643	Park Supplies	208-751-755.02	12.00	152.00
		208-751-930.04	120.00	
		208-751-755.02	20.00	
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				1,731.17
VENDOR NAME: THE ADVERTISER				
100267	October 2017 Advertising (Sheriff Dept)	101-301-802.00	25.00	25.00
TOTAL VENDOR THE ADVERTISER				25.00
VENDOR NAME: THE PRINT SHOP				
11/10/17	Bldg Code Receipts (x500 3-pt)	249-371-727.00	78.20	78.20
TOTAL VENDOR THE PRINT SHOP				78.20
VENDOR NAME: TIME WARNER CABLE				
621199203102717	Airport 11/2 - 12/01/17	216-585-850.00	306.85	306.85
620475202103017	11/6 - 12/5/17 (Inmates)	101-301-770.00	138.22	138.22
TOTAL VENDOR TIME WARNER CABLE				445.07
VENDOR NAME: TOWN & COUNTRY TREE SERVICE				
10/17/17	Removal of Courthouse Trees (x5)	101-265-755.00	1,800.00	1,800.00
TOTAL VENDOR TOWN & COUNTRY TREE SERVICE				1,800.00

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

NOV 20 2017 *LD*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: TWIN CITY ELECTRIC, INC.				
81014	Relocate Camera Positioning (Sheriff Dept)	101-301-755.00	525.00	525.00
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				525.00
VENDOR NAME: UNIFORM SHOPPE				
271156	Uniforms (T. Roach)	205-315-745.00	500.33	500.33
TOTAL VENDOR UNIFORM SHOPPE				500.33
VENDOR NAME: US STANDARD PRODUCTS				
NJ0000171516	Airport Hearing Protection Equipment	216-585-755.02	247.46	247.46
TOTAL VENDOR US STANDARD PRODUCTS				247.46
VENDOR NAME: UWC				
9068632023	Telephone Services	101-103-850.00	31.42	31.42
9067532209	Telephone Services	101-103-850.00	4.49	4.49
9068634441	Telephone Services	101-103-850.00	32.80	32.80
9068634705	Telephone Services	101-103-850.00	20.90	20.90
TOTAL VENDOR UWC				89.61
VENDOR NAME: VALENTI, SUSAN F.				
Reimbursement	Mileage & Meals - October 2017	101-131-860.00	181.00	181.00
TOTAL VENDOR VALENTI, SUSAN F.				181.00
VENDOR NAME: VERAGHEN, SHEILA				
10/31/17	DHS Per Diem	101-601-837.00	50.00	50.00
TOTAL VENDOR VERAGHEN, SHEILA				50.00
VENDOR NAME: VERIZON WIRELESS				
9795466648	Cellular Services	101-265-850.01	177.14	985.29
		101-301-850.00	451.44	
		101-426-850.00	2.78	
		101-682-850.00	32.45	
		205-315-850.00	321.04	
		266-325-850.00	0.44	
TOTAL VENDOR VERIZON WIRELESS				985.29
VENDOR NAME: WASTE MANAGEMENT, INC.				
1585305-1856-8	Airport	216-585-801.00	140.28	140.28
TOTAL VENDOR WASTE MANAGEMENT, INC.				140.28
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00011	1004 9th Street	101-265-920.03	67.26	67.26
0403823200-00005	Airport (Gate Center)	216-585-920.03	28.30	28.30
0402047856-00010	1000 9th Street	101-265-920.03	111.96	152.30
		101-265-920.04	40.34	
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				247.86
VENDOR NAME: XEROX CORPORATION				
091072559	October 2017 (Sheriff Dept)	101-301-727.00	45.49	45.49
091072560	October 2017 (Sheriff Dept)	101-301-727.00	321.06	321.06
TOTAL VENDOR XEROX CORPORATION				366.55
GRAND TOTAL:				79,392.88

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 11/21/2017 - 11/21/2017
 UNJOURNALIZED OPEN
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card						
56089	Mastercard	11/12/2017	11/21/2017	205.24	205.24	Open
	Airport (10/19 -11/9/17)	jessicaw				
	216-585-755.03	Int'l Code Council, Inc.		75.00		
	216-585-742.00	Holiday		57.78		
	216-585-742.00	Holiday		20.83		
	216-585-742.00	Holiday		51.63		
# of Invoices:	1 # Due: 1	Totals:		205.24	205.24	
# of Credit Memos:	0 # Due: 0	Totals:		0.00	0.00	
Net of Invoices and Credit Memos:				<u>205.24</u>	<u>205.24</u>	
— TOTALS BY FUND —						
	216 - TWIN COUNTY AIRPORT			205.24	205.24	
— TOTALS BY DEPT/ACTIVITY —						
	585 - AIRPORT EXPENDITURE			205.24	205.24	

APPROVED

NOV 21 2017 *AA*

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 11/21/2017 - 11/21/2017
 UNJOURNALIZED OPEN
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card 56088	Mastercard	11/12/2017	11/21/2017	848.63	848.63	Open
	Courthouse, Parks, 911 (10/12 - 11/9)jessicaw					
	101-268-729.00 USPS			6.65		
	101-268-729.00 USPS			6.65		
	101-268-729.00 USPS			6.65		
	101-268-729.00 USPS			6.65		
	101-101-859.00 Island Resort			85.50		
	101-148-860.00 BP			13.49		
	101-132-860.00 BP			13.50		
	101-268-729.00 USPS			6.65		
	101-148-860.00 Bennigans			15.71		
	101-132-860.00 Bennigans			15.71		
	101-148-860.00 Bridge Toll			4.00		
	101-253-860.00 Americinn - Ironwood			89.00		
	101-132-860.00 Bridge Toll			4.00		
	101-148-860.00 Marathon Petro			19.04		
	101-132-860.00 Marathon Petro			19.04		
	101-148-860.00 Comfort Inn			38.25		
	101-132-860.00 Comfort Inn			38.25		
	101-132-860.00 Comfort Inn			40.50		
	101-148-860.00 Comfort Inn			40.50		
	101-148-860.00 Krist Oil			14.33		
	101-132-860.00 Krist Oil			14.32		
	101-148-860.00 Superior Touchless			4.00		
	101-132-860.00 Superior Touchless			4.00		
	101-253-860.00 McDonalds			15.00		
	101-253-860.00 Drifters Family Restaurant			42.79		
	101-682-727.00 Amazon			59.99		
	101-172-729.00 USPS			6.59		
	208-751-930.02 EREPLACEMENTPARTS.com			55.95		
	101-265-755.00 Amazon			33.94		
	101-268-729.00 USPS			6.65		
	266-325-881.00 Lake Superior Pizza			26.50		
	266-325-881.00 Jimmy Johns			18.00		
	266-325-881.00 Holiday			36.88		
	101-265-930.00 Parthie Landscape			10.00		
	101-265-930.00 Parthie Landscape			10.00		
	101-268-729.00 USPS			6.65		
	101-268-729.00 USPS			6.65		
	101-268-729.00 USPS			6.65		

APPROVED

NOV 21 2017 *JD*

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

of Invoices: 1 # Due: 1 Totals:
 # of Credit Memos: 0 # Due: 0 Totals:

848.63 848.63
 0.00 0.00

Net of Invoices and Credit Memos:

848.63 848.63

--- TOTALS BY FUND ---

101 - GENERAL FUND	711.30	711.30
208 - COUNTY PARKS	55.95	55.95
266 - EMERGENCY 911	81.38	81.38

--- TOTALS BY DEPT/ACTIVITY ---

101 - BOARD OF COMMISSIONERS	85.50	85.50
132 - FAMILY COURT	149.32	149.32
148 - PROBATE COURT	149.32	149.32
172 - ADMINISTRATION	6.59	6.59
253 - COUNTY TREASURER/DTRF	146.79	146.79
265 - BUILDINGS AND GROUNDS	53.94	53.94
268 - REGISTER OF DEEDS	59.85	59.85
325 - EMERGENCY 911	81.38	81.38
682 - VETERANS AFFAIR	59.99	59.99
751 - COUNTY PARKS	55.95	55.95

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous reports discussed at the 11.28.2017 County Board Meeting	
RECOMMENDED MOTION:	
To approve Miscellaneous reports discussed at the 11.28.2017 County Board Meeting	

Submitted by: Sherry DuPont

12/06/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**Menominee-Delta-Schoolcraft
Community Action Agency**

**GOVERNING BOARD MEETING
Thursday, October 12, 2017
12:30 p.m. (EDT)**

MINUTES

Vice-Chair Myra Croasdell called the meeting to order at 12:30 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Dan LaFoilie, Schoolcraft
Omer Doran, Schoolcraft
Susan Kleikamp, Menominee
Clyde Thoune, Menominee
Theresa Nelson, Delta
Myra Croasdell, Delta
Tom Lippens, Delta
Lee Robbert, Schoolcraft
Craig Reiter, Schoolcraft
Geri Nelson, Delta
John Stapleton, Schoolcraft
Ken Penokie, Delta
Bernie Lang, Menominee

OTHERS PRESENT

Julie Moberg, Executive Director
Myra Smeester, Early Childhood Director
Cathy Pearson, Executive Assistant
Sally Kidd, Senior Services Director
Peggy Ramsden, FGP Director
Allison Derouin, RSVP Director
Shanna Hammond, Human Resources Mgr.
Kris Thibeault, Finance Director

MEMBERS ABSENT

Karen Wigand, excused
Peter Thoune, excused
Dave Anthony
Shanna Jasmin

APPROVAL OF SEPTEMBER 7, 2017 GOVERNING BOARD MINUTES

Members received a copy of the September 7, 2017 Governing Board minutes for their review **AND THEY WERE APPROVED WITH A MOTION FROM LEE ROBBERT, SECONDED BY CLYDE THOUNE; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

The Chair called on Treasurer Susan Kleikamp who reported that the Finance Committee met today and reviewed the CAA August Accounts Payable Schedule and recommend its approval. **THE CAA AUGUST ACCOUNTS PAYABLE SCHEDULE WAS APPROVED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY CRAIG REITER; MOTION CARRIED.**

PERSONNEL COMMITTEE REPORT

Myra Croasdell called on Geri Nelson who reported that the Personnel Committee is working on revising the Personnel Policies. They plan to have a draft of the revisions ready for board approval at the November 9th Governing Board meeting. The committee also came up with an evaluation tool to use for evaluating the Executive Director. This has been mailed out to all members and they should be returned to Karen Wigand by October 16, 2017. **THE PERSONNEL COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM CRAIG REITER, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

APPROVAL OF BY-LAWS REVISION

Members were mailed information on two changes to the By-laws; one is changing the minimum board meetings from four to six (even though we usually have at least eight) per the Community Service Policy Manual #210 and the other states **"Board members who violate the Conflict of Interest Policy may be removed from the Board."** **OMER DORAN MOVED TO APPROVE THE BY-LAWS REVISION, SUPPORTED BY TOM LIPPENS; MOTION CARRIED.** Mr. LaFolle asked that consideration be given to adding a non-officer to the Executive Board next time the By-laws are revised.

APPROVAL OF DATA MANAGEMENT POLICY AND PROCEDURES

Members were mailed a draft of the Data Management Policy and Procedures for their review and **IT WAS APPROVED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY OMER DORAN; MOTION CARRIED.** Ken Penokie asked if we have a policy about data destruction; particularly electronic information. Julie indicated we do have some language but we may need to update it.

AUTHORIZATION TO REQUEST A WAIVER FOR NON-FEDERAL SHARE OF APPROXIMATELY \$151,042

The Vice-Chair called on Myra Smeester who reported that prior to the last two years it was pretty routine that we requested waivers for our matching funds requirement. She believes part of our difficulty in getting the match this year is the reduction of a GSRP classroom and the increase in funding (which means more match required). **KEN PENOKIE MOVED TO AUTHORIZE THE WAIVER OF NON-FEDERAL SHARE OF \$151,042, SECONDED BY LEE ROBBERT; MOTION CARRIED.**

APPROVAL OF SEPTEMBER EARLY CHILDHOOD REPORT

Members received a copy of the September Early Childhood report for their review and **IT WAS APPROVED WITH A MOTION FROM CRAIG REITER; MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

Myra Croasdell called on Julie Moberg who reported that our Head Start and Early Head Start classes are fully enrolled.

She also informed the members that her and Myra Smeester met with Senator Peter's representative, Elise Matz again regarding the importance of this program to our communities.

THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM OMER DORAN, SUPPORTED BY CLYDE THOUNE; MOTION CARRIED.

PUBLIC COMMENT

There were no public comments.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

There being no further business ***THE MEETING ADJOURNED AT 12:50 WITH A MOTION FROM SUSAN KLEIKAMP, SUPPORTED BY OMER DORAN; MOTION CARRIED.***

**Menominee-Delta-Schoolcraft
Human Resources Authority**

**GOVERNING BOARD MEETING
Thursday, October 12, 2017
12:45 p.m. (EDT)**

MINUTES

Vice-Chair Myra Croasdell called the meeting to order at 12:45 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Dan LaFoille, Schoolcraft
Omer Doran, Schoolcraft
Susan Kleikamp, Menominee
Clyde Thoune, Menominee
Theresa Nelson, Delta
Myra Croasdell, Delta
Tom Lippens, Delta
Lee Robbert, Schoolcraft
Craig Reiter, Schoolcraft
Geri Nelson, Delta
John Stapleton, Schoolcraft
Ken Penokie, Delta
Bernie Lang, Menominee

OTHERS PRESENT

Julie Moberg, Executive Director
Myra Smeester, Early Childhood Director
Cathy Pearson, Executive Assistant
Sally Kidd, Senior Services Director
Peggy Ramsden, FGP Director
Allison Derouin, RSVP Director
Shanna Hammond, Human Resources Mgr.
Kris Thibeault, Finance Director

MEMBERS ABSENT

Karen Wigand, excused
Peter Thoune, excused
Dave Anthony
Shanna Jasmin

APPROVAL OF SEPTEMBER 7, 2017 GOVERNING BOARD MINUTES

Members received a copy of the September 7, 2017 Governing Board minutes for their review **AND THEY WERE APPROVED WITH A MOTION FROM CLYDE THOUNE, SECONDED BY CLYDE JOHN STAPLETON; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

The Chair called on Treasurer Susan Kleikamp who reported that the Finance Committee met today and reviewed the HRA August Accounts Payable Schedule and recommend its approval. **THE HRA AUGUST ACCOUNTS PAYABLE SCHEDULE WAS APPROVED WITH A MOTION FROM GERI NELSON, SECONDED BY OMER DORAN; MOTION CARRIED.**

PERSONNEL COMMITTEE REPORT

Myra Croasdell called on Geri Nelson who reported that the Personnel Committee is working on revising the Personnel Policies. They plan to have a draft of the revisions ready for board approval at the November 9th Governing Board meeting. The committee also came up with an evaluation tool to use for evaluating the Executive Director. This has been mailed out to all members and they should be returned to Karen Wigand by October 16, 2017. **THE PERSONNEL COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM CRAIG REITER, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

APPROVAL OF BY-LAWS REVISION

Members were mailed information on two changes to the By-laws; one is changing the minimum board meetings from four to six (even though we usually have at least eight) per the Community Service Policy Manual #210 and the other states **"Board members who violate the Conflict of Interest Policy may be removed from the Board."** **SUSAN KLEIKAMP MOVED TO APPROVE THE BY-LAWS REVISION, SUPPORTED BY CLYDE THOUNE; MOTION CARRIED.** Mr. LaFoille asked that consideration be given to adding a non-officer to the Executive Board next time the By-laws are revised.

APPROVAL OF DATA MANAGEMENT POLICY AND PROCEDURES

Members were mailed a draft of the Data Management Policy and Procedures for their review and **IT WAS APPROVED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY CRAIG REITER; MOTION CARRIED.** Ken Penokie asked if we have a policy about data destruction; particularly electronic information. Julie indicated we do have some language but we may need to update it.

ACCEPTANCE OF PROGRAM REPORTS

Members received a copy of the year end heat and utility assistance report and Peggy Ramsden gave an oral report on the Foster Grandparent Program. **THE PROGRAM REPORTS WERE ACCEPTED WITH A MOTION FROM SUSAN KLEIKAMP, SUPPORTED BY LEE ROBBERT; MOTION CARRIED.**

ACCEPTANCE OF ADVISORY COMMITTEE MINUTES

Members received copies of the following advisory committee minutes for their review:

- 9/7/17 (Delta) & 8/4/17 (Menominee) Foster Grandparent Advisory Committee minutes
- 9/6/17 (Schoolcraft) & 9/28/17 (Delta) Senior Companion Program Advisory Committee minutes
- 9/19/17 (M/M) Retired & Senior Volunteer Program Advisory Committee minutes

There were no questions and **THE MINUTES WERE ACCEPTED WITH A MOTION FROM CRAIG REITER, SECONDED BY DAN LAFOILLE; MOTION CARRIED.**

ACCEPTANCE OF MDHHS MONITORING REPORT DATED 9/15/17

Members received a copy of a monitoring report from the Michigan Dept. of Health & Human Services dated 9/15/17. Julie Moberg indicated it was a very good monitoring report and **IT WAS ACCEPTED WITH A MOTION FROM CLYDE THOUNE, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

Myra Croasdell called on Julie Moberg who reported that we continue to watch the federal budgets. We have received CSBG funding of \$159,269 and expect to get the remaining \$15,371 to bring us to the full minimum funding of \$175,000 around December (funds will come from CSBG discretionary funds that have been delayed).

LIHEAP funds for deliverable fuel and Weatherization of nearly \$500,000 have been delayed until at least January. We have been advocating for the release of these funds through Senator Stabenow & Senator Peters offices. We are getting a lot of requests for heat and utility assistance and no one has received their funding yet. We will start using MCA MEAP funds soon for a very small number of households as this allocation has been cut nearly in half.

We would like to bring our millage request to the voters in Menominee and Delta Counties in August of 2018 and will have proposed language for the board to approve at the November board meeting.

The Executive Director introduced Shanna Hammond, our new Human Resources Manager. She also reported that our former Receptionist, Leslie Moulds has been hired as the new RSVP Coordinator.

THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM OMER DORAN, SUPPORTED BY JOHN STAPLETON; MOTION CARRIED.

PUBLIC COMMENT

There were no public comments.

OTHER BUSINESS

Staff was asked about our Walk for Warmth funds and Cathy Pearson reported the fund balances in each of the counties (outlined in the year-end report). She informed the board that

HRA Governing Board Minutes

Thursday, October 12, 2017

Page 4

we are hesitant to open up our Walk for Warmth funds for general use as these locally raised funds are not meant to supplant current grant funds, but rather fill in for unusual circumstances. The board suggested we prepare a news release noting that the deliverable fuel funds have been delayed until at least January.

ADJOURNMENT

There being no further business ***THE MEETING ADJOURNED AT 1:25 WITH A MOTION FROM OMER DORAN, SUPPORTED BY CRAIG REITER; MOTION CARRIED.***

~~DRAFT~~

Approved
Nov. 7, 2017

June 5, 2017

5:35 pm - Menominee 9-1-1 Governing Board meeting called to order.

Members in attendance: Josh Jones, Brett Botbyl, Mark Petersen, John Starzynski, Brian White, Greg Cunningham, Bill Cech, Carl Johnson, Gerry Christiaens, 9-1-1 Directory Brian Barrette.

1. Call to order – Meeting opened.
 - a. Approval of Agenda
 - b. Motion to amend agenda: 5(b) Address County Board.
2. Approval of minutes: Motion to Approve amending agenda: Brett , 2nd- Bill Cech
 - a. Move to approve by Josh,
 - b. 2nd- Bill Cech
 - c. Passed / Carried
3. Public Comment: None. Motion to close – Brett Botbyl, 2nd – Brian White.
4. Director's Report – Director Brian Barrette
 - a. Contracting 9-1-1 Services – Possibly by Dickinson County c/o Brian Bousley:
 - i. Meeting with Pete Schlight and Sheriff Scott Rutter.
 - ii. Discussion of Dickinson County taking over 9-1-1 services.
 - iii. Both parties involved did not want to pursue.
 - b. Budget
 - c. 911 Equipment -A \$619,000 quote from Motorola without furniture console was presented, seeking further quotes.
 - d. 911 Update / Status:
 - i. An AVL CAD server was received by Chippewa County. It is scheduled to be installed by the end of August 2017:
 - ii. June 6, 2017 – First meeting as the 9-1-1 department with all employees
 - iii. Training – one was just completed EMD training and EMD trainer
 - iv. Next Week – three employees going to LEIN TAC school
 - v. Ride-a-longs – conducted with MPD and HPD
 - vi. Last week: family appreciation day
 - vii. Issues with Menominee County VCV
 - viii. Courtesy to the Sheriff's Office
 - ix. If there are any issues or resources needed- contact immediately. Agencies control scene and if in need of something, ask. Dispatchers will relay the information and get help needed.

Question: Clarify seating positions and how many stations are included in the quote from Motorola. Why two or why three stations?

- i. Discussed SARs – Mandated by the State

~~DRAFT~~

- ii. Debra Wormwood interjected and gave a past history of the dispatch center and cost factors.
 - iii. Citizen Input – Position representing??
5. Letter to County Board – Urgency of need to replace equipment.
- i. Should come from 9-1-1 Governing Board
 - ii. Possibly June 27th: County Board Meeting
 - iii. Get on agenda – draft letter
 - iv. Agency head presentation and discussion items
 - v. Bill Cech advised he will coordinate
 - vi. Get furniture quotes along with equipment needs:
\$40,000-\$100,000 furniture quote range
- 5b. Next Public Meeting Date of the Menominee County Board: June 13th – 6:00 pm
- i. Address County Board – Representative from 9-1-1 –Chairman Mark Petersen
 - ii. Address specifics of 9-1-1 and issues concerning moving dispatch to another venue: Meeting location-Menominee County Stephenson Annex 6P.
 - iii. Motion – Gerry Christiaens to attend June 13th meeting and present concerns.
Supported by Brett, Passed.
6. None
7. Appreciation was given for all the hard work of the board by the three attendees of general public.
8. Next Meeting Date: July 06, 2017 – 4:30 pm (CST)
9. Adjournment at 7:00pm.

Menominee County Parks and Recreation Committee

Meeting Minutes – September 5, 2017

*Approved
11/6/17*

The meeting was called to order at 6:00 PM by Chair, Bob Desjarlais at Shakey Lakes Park.

Reporting for roll call were: Bob Desjarlais, Dick Peterson, Kathy Branz, Vola Bleile, Mike Kass County Commissioners Bill Cech and Larry Phelps. Excused: County Administrator Sherry DuPont. Others present were Jim Quist, Karen Kayser and Charlene Peterson.

Approval of agenda: Added to the agenda were e. Letter to Morning Dove Productions; f. Purchase of Steel for bath house and Linderoth Pavilion; g. Invasive species, h. Thank you from Fair Board. Motion by Dick Peterson; support by Vola Bleile to approve the agenda. Motion carried.

Minutes: Motion by Bill Cech to approve the August 7, 2017 minutes; second by Mike Kass. Motion carried.

Public Comments: None.

Business:

a. Dog waste solutions have been implemented at Bailey, Kleinke and River Parks. At this time they seem to be working well. A camper also stated that it shows we are pet friendly.

b. Vandalism at Mason Park was an issue with deposit envelopes being burned and some signs were spray painted. A discussion ensued regarding buying a surveillance camera. At this time a motion was made by Vola Bleile to put up a sign at the drop site stating "Area under Surveillance". This proposal was supported by Bill Cech; carried with all in favor.

c. Monthly Budget Review: Our current revenue is \$214,475.84 plus the August receipts (received from Karen Kayser) of \$11,093.50 for total receipts of \$224,569.34 less expenses of \$192,843.70 shows a profit of \$31,725.64. The Labor Day revenue has not yet been turned in. The expenses include the cost of the electric update of \$17,723 and the deposit on the 4H Building roof of \$18,250 which was to be covered by a transfer in of \$66,313.00 and was not needed to cover these expenses.

Expenditures paid from the Fund Balance included graveling at Kleinke Park and River Park \$6,950, Mason Park – graveling and limestone \$496.25 and Bailey Park – culvert and work to prepare logging road and landing \$4,478.00 for a total of \$12,445.25. Plus the cost of surveying \$505 and the Park Picnic Tables \$5,027.50 (in late 2016 we received a grant from Hannahville of \$4,150 for the picnic tables plus a donation of \$1,500 from the Shakey Lakes Association in February, 2017).

d. Discussion of any additional items: Bill Cech stated that Mike Pairon Jr. family have 6-7 trailers in the park per season. He felt the penalty for the loud music (discussed in August) was too excessive for the infraction. Larry Phelps said it

was a first offense and this excessive of a penalty could have ramifications to the park. Bill Cech made a motion to suspend next year's suspension of Shakey Lakes Parks rights. This was supported by Mike Kass with 3 yes and 4 no. Larry Phelps made a motion to suspend his privileges for May, June and July of the 2018 camping season. This was supported by Bill Cech, 6 yes one no, motion carried. Sherry DuPont will write a letter telling him of the reduced penalty.

Larry Phelps stated he knows a business man in Menominee who asked about expanding advertising in magazines. He said we could also promote cross country skiing and snowshoeing. This could be done at River Park, Shakey Lakes, Kleinke, and Bailey with over 70 acres of nature trails. Jim Quist stated that years ago cross country skiing trails were marked out in the parks. Bob Desjarlais asked Larry to ask this gentleman to attend our next meeting.

e. Sherry DuPont, Interim County Administrator, included a letter to Morning Dove Productions stating how pleased we were with the video advertisements created for Menominee County Parks. She asked them to run out the remaining 26 weeks that were paid for and discontinue the advertising for the fall and winter months. All were in favor and Bob Desjarlais will inform Sherry to mail the letter.

f. Bob Desjarlais stated that Jim Quist would like to purchase some of the used metal from Svinicki to use on the roofs at the bath house and on the Linderoth Pavilion. The cost new would be \$1,454 and if he could get a lesser price from the metal being removed from the 4H Building it would save money. A motion by Bill Cech to approve purchase of the used metal up to \$1,000 for 42 panels from Svinicki supported by Mike Kass with all in favor.

g. Invasive Species Letter: Wild River Invasive Species Coalition meets 6 times a year. They are applying for a \$147,800 grant and would like letters of support. Letters of support help them to get grant approval. The Parks Committee agreed to send a letter of support to WRISC for the Campaign Against Phragmites with a motion by Mike Kass supported by Vola Bleile with all in favor. Karen Kayser will send the letter of support from the Menominee County Parks.

h. Thank You: Menominee County Crew – thank you from the Fair Board on all your help during the fair.

Bob Desjarlais talked to Glen Hanson Thursday regarding the Fair. There are 31 4H clubs and no one helps. Jim Quist and his workers start 2 weeks in advance to prepare the 4H building for the fair along with set up before and tear down after the fair. The kids involved are not helping nor are they keeping the building clean or cleaning up after their animals. The Fair Board could get help from the jail crew, but they do not want to pay for this. \$4,000 is being supplied by the county for the Fair Coordinator.

Jim Quist said he is willing to help and guide but will no longer do the work. Charlene Peterson will contact the Annex and find out when the next meeting of the Fair Board is so the Parks Committee can get on the agenda.

Jim Quist also stated he would like to thank Jim Sands for his years of service.

Correspondence: None

Any other items Members wish to present: Dick Peterson made a request for 2 - 50 amp service pedestals for motor homes over 35' to be installed on/near the black top parking lot. The KOA booklet shows limitations for Shakey Lakes Park and by doing this it would remove the limitations in their booklet. (Follow-up with getting the change made to the booklet as well.) We have 134 sites at present and are licensed for 140. Must make a decision soon so we can get this changed in KOA. Their booklet is available May 2018.

Bob Desjarlais stated Brian Bousley, former County Administrator, suggested another park at Shakey Lakes: example; Shakey Lakes East – where we could put in 4 rustic cabins with no permits needed.

Dick Peterson asked that we continue working on dedications for monetary donations to the Parks. So far we have 2 flag poles and a tractor. We need to plan for implementation of this project.

Public Comment: None

Adjournment: Motion by Mike Kass to adjourn; supported by Vola Bleile.
Meeting adjourned at 7:44 PM.

MENOMINEE COUNTY LIBRARY BOARD
Minutes October 10, 2017

Approved: November 14, 2017

C. Peterson called the meeting of the Menominee County Library Board to order at 4:02 PM on Tuesday, October 10, 2017.

Present: C. Peterson, J. Freis, K. McNeely, N. Tuinstra, and Commissioner L. Schei.
Excused M. Fagan.

K. McNeely moved to approve the agenda, support by J. Freis. Motion carried.

Public Participation: No public present.

J. Freis moved to approve the minutes from the September 12, 2017 meeting, as amended, support by N. Tuinstra. Motion carried.

September financials were not yet ready prior to this meeting. They will be reviewed at the next regular Library Board meeting.

K. McNeely moved to approve the October bills, support by J. Freis. Motion carried.

Director's Report

Library: Information about the Friends Raffle and the first prize quilt is in Display case.

Staff: Weeding of the Large Print collection is completed and we will review adult fiction next. Amanda attended the annual Upper Peninsula Region of Library Cooperation meeting in Marquette.

Financial: FY 2016/17 end of year budget information will be discussed at the next Library Board meeting.

Bookmobile: The Fundraiser is on October 15, in Harris. The bookmobile went in for an oil change.

Programing: Halloween Story time scheduled for Oct 26th. Lego Club is expected to meet monthly and will start in November.

Friends: The Friends annual meeting is on Oct 29th at Belgiumtown Restaurant. The program will feature songs and stories about the Edmund Fitzgerald. Dinner tickets are \$15.00. The Friends annual raffle is on November 4th, tickets are available at the library.

Volunteers: 8 hours this month.

Building and Grounds: We had some minor issues with the automatic door opener but it worked fine once the battery was changed.

New Business

- A. K. McNeely moved to pay expenses from the October 15th Bookmobile fundraiser from the restricted purchased (727.03) account. Support by J. Freis. Motion carried.
- B. Discussion on Bookmobile Fundraising efforts.

Public Participation: Bruce Klitzke, representing TransCanada Corporation, presented the Library Board a donation of \$1,000.00 for the new bookmobile.

As there was no further business, K. McNeely moved to adjourn the meeting. Support by J. Freis. Motion carried. Meeting adjourned at 4:37 PM.

Submitted by:
Amanda Winnicki, Library Director

Menominee County Fair Board

October 18, 2017

Present: Larry Roetzer, Glenn Hanson, Ed Granquist, Nikki Tebo, Eric Tickler Public: Kris Havelka, Evelyn Hanson, Hannah Tickler, Barb Palzewicz, Chad Oczus

Meeting called to order 5pm

Approval of agenda: Motion by Glenn seconded by Eric. Motion passed

Approval of minutes: Motion by Eric seconded by Nikki. Motion passed.

Public comment: none

Treasurer report read by Nikki. Larry spoke about combining the accounts into one. Nikki will contact the Credit Union to see what the best thing to do is regarding combining accounts.

Update from subcommittee for Grant/Improvement: Barb and Glenn met with Bob Desjarlais and Dick Peterson out at Shakey Lakes. They spoke about putting a shelter on hill by pulls but putting it on the hill on the opposite side of track wouldn't provide much shade due to position of sun at time of pulls. The Parks Board would be interested in a set of portable bleachers approximately 14' of four rows which would seat 40 people. Barb will go to Plutchak Fab to get a price range. Other items of interest for improvement at the park include benches made out of possibly recycled wood and as portable as possible also two more flag poles in order to display the MI flag and possibly DAV flag. Parks is getting an inspector to look at the electric in building and the possibility of a PA system and usability of current speakers. Eric brought up asking for donations "in memory of or in honor of" for benches. Improvements to the track would include digging down about 1 foot and removing what is there and bringing in clay. Chad will be seeing the person with the clay within the next month and can update us with the information on what type of donation he would like to do for track improvement.

New laptop is needed in order for Fair Manager/Secretary and Treasurer to each have their own computers. Nikki found a Lenovo computer that would fit our needs. Eric spoke with Mike Nuttall and he has no refurbished ones. Ed made a motion to buy the laptop Nikki has researched, Eric seconded. Motion passed. Nikki will order the computer.

Eric Tickler is the only application we have gotten for the Fair Manager Nikki made motion to increase salary to \$5000 Ed seconded. Motion passed.

Glenn made motion to hire Eric Tickler for fair manager Nikki seconded. Motion passed.

Public comment: Kris Havelka would like to take over the Miniature Horse Show. Ed Granquist is fine with this change and so Kris will be the superintendent for Mini Show in 2018.

Nikki made motion to adjourn. Eric seconded. Meeting adjourned 1740

Respectfully submitted,

Nikki Tebo

Secretary/Treasurer



MINUTES OF THE MEETING OF THE
PINECREST BOARD OF TRUSTEES
Amended

Date: Wednesday, October 18, 2017	Place: Board Room
Presiding: Catherine Driscoll, Chairperson	Time: 2:00 p.m. Central Time
Recording: Lois Ball, Executive Secretary	

Call to Order: Chairperson Driscoll called the meeting to order at 2:00 p.m. Central Time

Roll Call:
 Trustees Present: Donna Schomin, Theresa Nelson, Catherine Driscoll, Kristine Mulder, John Degenauer, Jr., Jeff Naser, Jan Hafeman and Darlene Smith, Administrator.
 Trustee Absent: Elaine Boyne and Gary Eichhorn
 Team Leader Members Present: Candace Meintz, CFO; Nicole Freeland, Director of Nursing and David Vandermissen, Jr., Maintenance Supervisor.

TOPIC	DISCUSSION	OUTCOME
Approval of the October 2017 Agenda	Administrator Smith requested that a closed session be added to discuss the Administrator's Contract and the Timber Sale, under 4b.	A motion was made by Trustee Degenauer, supported by Trustee Schomin, to approve the Agenda with the addition of 4.b., Closed session. Motion carried.

<p>Board action on the Minutes of the September 2017 meeting</p>	<p>The minutes had been sent to Board Members prior to this meeting for their review.</p>	<p>A motion was made by Trustee Schomin, supported by Trustee Mulder, to approve the minutes as presented. Motion carried.</p>
<p>Board Action on the minutes of the Closed session</p>	<p>The Board reviewed the minutes of the Closed meeting. Trustee Degenauer stated that if the Recording Secretary gives an oral presentation of the minutes at the end of a closed session, the Board can act on it at that time and the minutes do not have to come back for review the next month. Then the minutes can be sealed up and put away.</p>	<p>A motion was made by Trustee Degenauer, supported by Trustee Nelson, to approve the minutes as presented. Motion carried.</p>
<p>Closed Session</p>	<p>Administrator Smith requested a closed session to discuss her contract and the timber sale. The meeting moved into closed session at 2:05 p.m.</p> <p>The Administrative Secretary read the minutes of the meeting. At the meeting, the Board discussed the Timber Sale, the Administrator's contract and the Administrative Secretary's position.</p>	<p>A motion was made Trustee Hafeman, supported by Trustee Degenauer, to move into closed session. Motion carried.</p> <p>A motion was made by Trustee Degenauer, supported by Trustee Hafeman, to accept the minutes as presented. Motion carried.</p>
<p>Board Action on the September Manifest of Invoices</p>	<p>The Closed Session ended at 2:32 p.m.</p> <p>The Manifest of Invoices had been sent to the Board Members for their review prior to this Board Meeting.</p>	<p>A motion was made by Trustee Degenauer, supported by Trustee Mulder, to come out of closed session. Motion carried.</p> <p>A motion was made by Trustee Hafeman, supported by Trustee Degenauer, to approve the Manifest of Invoices and to pay the bills. Motion carried.</p>

Board Action on Financial Statement for September 2017	CFO Melntz reviewed and discussed the Financial Statement with the Board.	A motion was made by Trustee Hafeman, supported by Trustee Mulder, to approve the Financial Statement was presented. Motion carried.
Whispering Pines Committee Report Amended per the November 16, 2017 Meeting. (Changes have been italicized.)	Trustee Driscoll reported that the Committee met prior to this Board Meeting. The reviewed the 2016 Write-offs, the 2018 Budget, the Wage Committees review and recommendation of the State's mandated <i>pay increase</i> for direct care works.	A motion was made by Trustee Hafeman, supported by Trustee Schomin, to approve the Whispering Pines Committee Report as presented. Motion carried.
Board Action on one-acre parcel of land...	This will be put on hold pending information from the three counities' Board of Commissioners.	No action was taken.
Review and request permission for Write -Offs.	Administrator Smith reviewed the accounts that are requested for write-offs, in the amount of \$20,248.18.	A motion was made by Trustee Hafeman, supported by Trustee Degenauer, to approve the request to Write off \$20,248.18. Motion carried.
Discussion of Timber Sale Project	This has already been addressed during the Closed Session.	
Report of Quality Assurance and Resident Council Committee	Nicole Freeland, Director of Nursing, reported on the Quality Assurance Meeting held in October. Flu shots are being given to residents at this time, they will be offered to staff at no cost this year. She also reported on the Resident Council Committee Meetings for Pinecrest, Pine Grove and Cedar Grove.	A motion was made by Trustee Hafeman, supported by Trustee Degenauer. Motion carried.
Report of Safety Committee	David Vandermissen reported on the October Safety Committee. He reported	A motion was made by Trustee Mulder, supported by Trustee Nelson, to approve

	<p>on the falls and injuries of residents for September. He reported that there were no injuries reported in September for employees. He also noted that we have about 95% of our employees trained on fire extinguishers. They also did van lift safety training. We are looking at different locks for the patio area. We have our first test back from the new Legionnaires directives.</p>	<p>the Safety committee report as presented. Motion carried.</p>
<p>Administrator's Report</p>	<p>Administrator Smith reported that on 9/11 She, along with the Director of Nursing and the Social Workers attended the UPCAP Best Practices Program at the Casino.</p> <p>We have gotten the 2018 BCBSM rates for employee insurance and we are working on getting this out to the employees.</p> <p>We did get a \$20,000 loan from Northern initiatives and with this they will be helping us to work on our strategic plan and our website.</p> <p>Lois Ball announced that Pinecrest had received a \$400,00 Grant from the M&M Area Women's Giving Circle. We are using the monies received last year and this year to prepare a Sensory Room for residents who are in need of a</p>	<p>A motion was made by Trustee Mulder, supported by Trustee Nelson, to approve the Administrator's Report as presented. Motion carried.</p>
<p>Comments from the Public</p>		

Adjournment	comforting, soothing and relaxing atmosphere.	
	The meeting adjourned at 3:03 p.m.	A motion was made to adjourn by Trustee Hafeman, supported by Trustee Degenaer. Motion carried.

Donna Schomin, Secretary

Catherine Driscoll

Darlene Smith, Acting Secretary

Darlene Smith 11/16/17

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

October 26, 2017 - 5:00 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 5:00 p.m. Kelly Stankevich, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet	X*			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X*			Peretto, Patti		X	
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Zevitz, Michael Dr.	X		
McCole, Gerald	X**						

* Video television conference from the Northpointe Menominee office

** Telephone

New future Board Member, Robert Roberge, was welcomed to the meeting.

REPRESENTING ADMINISTRATION: J. McCarty, B. Ducoli, K. Stankevich

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked to amend agenda under New Business: Scheduled Time of Board Meetings.

ACTION: Moved to amend the agenda under New Business: Scheduled Time of Board Meetings.

Motion by: A. Martin supported by N. Pasternak to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the October 12, 2017 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: J. Hafeman supported by P. Phillips to approve the 10-12-17 regular Board meeting minutes.

Motion carried unanimously.

PRESENTATION – **Brian Olivanti, Associated Benefits & Risk Consulting**

Presentation on medical and dental plan offering for 2018. Questions asked and addressed accordingly.

ACTION ITEMS

- **Finance**

- a) Contract Grid 10-12-17 (*Guardian Trac; Virginia Freeborn LLP; Cornerstone*)

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Guardian Trac	Fiscal Intermediary	10-1-17 to 9-30-18	125.00/mo. Individual with Individual-hired employees	\$125.00/mo.	None
				\$100.00/enrollment One time for each new individual	\$100.00/enrollment	None
				\$50.00/mo. Respite individuals with budget under \$1000.00	\$50.00/mo.	None
				\$75.00/mo. Respite individuals with budget over \$1000.00	\$75.00/mo.	None
				\$75.00/enrollment respite individuals with budget over \$1000.00	\$75.00/enrollment	None
				\$50.00/enrollment respite individuals with budget under \$1000.00	\$50.00/enrollment	None
B.	Cornerstone AFC	AFC	10/1/17-9/30/18	\$210.00/per diem	\$210.00/per diem	None
C.	Virginia Freeborn, LLP	Psychological Services	1/1/18-9/30/18	\$75.00/hr.	\$80.00/hr.	\$5.00/hr.

ACTION: A motion was made by M. Negro supported by J. Hafeman to approve Contracts 10-12-17 (*Guardian Trac; Cornerstone AFC; Virginia Freeborn LLP*) as listed on above contract grid.
Motion carried unanimously.

- **MACMHB Invoice**

ACTION: A motion was made by J. Hafeman supported by M. Negro to approve the MACMHB membership dues.
Motion carried unanimously.

- **Direct Care Worker Pass Through – Section 1009 Boilerplate**

OUTCOME: Needed information not yet received. To remain an action item for next meeting.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

- **Finance**

- a) **Check Disbursement – September, 2017**

Reviewed the Check Disbursement September, 2017. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

- b) **Board Member Finance Questions/Responses - None**

- **Health Insurance – 80/20 vs. Capitation**

Reviewed and discussed all options. Questions answered accordingly.

ACTION: A motion was made by M. Negro supported by J. Hafeman to move Health Insurance to an action item at this meeting.

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>MEMBER</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Negro M.	X	
Hafeman J.	X		Pasternak N.	X	
Hofer M.	X		Phillips P.	X	
Martin A.	X		Zevitz M.	X	
McCole G.	X		Luhtanen J.	X	

ACTION: A motion was made by J. Hafeman supported by M. Negro to approve the agency contribution of 80% with 20% employee contribution for the health plan as presented.

Motion carried unanimously.

- **MERS Defined Benefit Plan**

Needed information not yet received. Will remain on agenda as New Business.

- **Scheduled Time of Board Meetings**

Discussion to change the meeting time of the Board to 4:30 p.m. CST, including applicable public notice requirements.

ACTION: A motion was made by J. Hafeman supported by P. Phillips to move the scheduled time of Board meetings to an action item at the present meeting.

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>MEMBER</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Negro M.	X	
Hafeman J.	X		Pasternak N.	X	
Hofer M.	X		Phillips P.	X	
Martin A.	X		Zevitz M.	X	
McCole G.	X		Luhtanen J.	X	

ACTION: A motion was made by J. Hafeman supported by P. Phillips to accept the 4:30 p.m. CST new Board meeting schedule effective earliest possible date.

Motion carried unanimously.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- Recipient Rights Quarterly Report
Miscellaneous questions addressed. Report to be placed on file.

PUBLIC COMMENTS

- None

BOARD COMMENT

- G. McCole to give information obtained from MACMHB Conference at the next meeting.
- Clarification provided on meeting that would have fallen on Thanksgiving Day was moved previously to the Thursday after the holiday.

ADJOURN

A motion was made by M. Negro supported by J. Hafeman to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 5:55 p.m.

The next regular Board meeting is scheduled for Thursday, November 9, 2017 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Kelly Stankevich, Administrative Assistant

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Timber Sales Proceeds
DEPARTMENT:	Parks/Administration
ATTACHMENTS:	Yes
SUMMARY:	
We received a check, from Upper Michigan Land Management & Wildlife Services, Inc., in the amount of \$44,874.88 as the final timber sales payment.	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

12/06/2017
Date

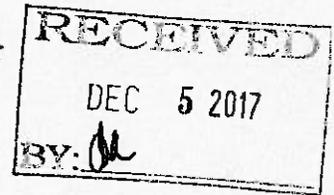
WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



Monday, December 04, 2017

To: Sherry DuPont, Menominee County Administrator

Re: Timber Sale Payment

Dear Sherry:

Please find enclosed the Final Timber Sale Payment for UMLMWS T. S. #04-2017.

Timber Sale Payment (Final 80%)	\$56,093.60
Foresters Commission (20%)	\$11,218.72
Landowners Portion (80%)	\$44,874.88

The timber harvesting is progressing well. Doug Sanville's logging crew is doing a fine job.

If you have any questions, please feel free to contact me at (906) 786-3488 or (906) 235-0369 (Cell).

Dean R. Francis
President - UMLMWS
Registered Forester #608

1705 4th Avenue North, Escanaba, Michigan 49829
Phone: (906) 786-3488 Fax: (906) 233-9548 Cell: (906) 235-0369 (906) 235-0131
Dean R. Francis: dean@michiganforesters.com James T. Green: todd@michiganforesters.com
Website: www.michiganforesters.com

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Menominee Regional Airport – Private Tenant Land Lease Agreement
DEPARTMENT:	Airport/Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Discussion on the Legal Authority at the Airport Discussion on the cost per square foot on the new Lease Agreement</p>	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

12/07/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Menominee Regional Airport
PRIVATE TENANT LAND LEASE

THIS AGREEMENT, made and entered into this ____ day of _____, 20__, by and between MENOMINEE COUNTY, of Menominee, Michigan, a governmental entity existing by and under the authority of the laws of the State of Michigan, hereinafter referred to as the Lessor, and _____, hereinafter referred to as the Lessee.

WHEREAS, Menominee County (Lessor) is the owner of the Menominee Regional Airport, and Lessor is desirous of leasing to Lessee certain premises located on the Airport property, together with the right to use and enjoy individually and in common with others the facilities referred to; and

WHEREAS, Lessee desires to lease the premises from Lessor; and

WHEREAS, the purpose of this lease is to provide Lessee with land space sufficient to construct or maintain a hangar facility, together with sufficient area surrounding such a facility for maintenance thereof, and for the parking of vehicles used to transport Lessee and guests to and from the hangar for the purpose of using, maintaining and constructing the aircraft stored in the hangar; and

NOW, THEREFORE, for and in consideration of the rents and covenants of this Lease, Lessee leases from the Lessor the following premises, rights and easements on and to the Airport on the following terms and conditions:

1. **Property Description.** _____
(See Airport Layout Map - Attachment A)
2. **Building Construction.** Lessee shall have the right to erect, maintain, and alter office and administration buildings, shops, radio antennae, and other improvements to the described premises, providing the structures conform to Michigan Building Code requirements and any local ordinance now or hereafter in effect. All plans for building or improvements shall be reviewed and approved in writing by the Lessor prior to construction. In the event of new construction on land not already occupied by a hangar, unless construction of a facility has been commenced within thirty (30) days from the date of this lease, this lease shall be considered void and of no effect.
3. **Term.** The term of this Lease shall be for a period of ten (10) years, commencing on _____, 20__. At the end of the ten (10) year period, this Lease shall be renewable for one additional ten (10) year period, or renewable on a year-by-year basis that may be terminated by either party with thirty (30) days written notice prior to the expiration date of the term or any extension thereof.
4. **Rents.** In consideration of the foregoing, the Lessee agrees to pay to the Lessor an annual rental at the rate of _____ cents (\$0.__) per square foot, excluding the square foot area of ingress and egress road and apron area. The rental shall be paid in advance each year, and Lessor shall charge all Lessees of comparable Airport lands the same rental rate in compliance with FAA requirements. Commencing on the first (1st) day of January in the year following the commencement of this Lease, and every year on January 1 thereafter during the term of this Lease, the annual rate of rent shall be increased by the annual Consumer Price Index, defined as to the amount obtained by dividing the initial rental price per square foot per annum by the Detroit-Ann Arbor, All Items Consumer Price Index figure which is the most recently published one immediately preceding the commencement date of this Lease, and multiplying the quotient

thereof by the Consumer Price Index, Detroit-Ann Arbor, All Items, which is the most recent one published immediately before the effective date of the rent adjustment which is being computed. It is expressly understood that the rent will be increased in accordance with changes in the Consumer Price Index once every year during the term of this Agreement, and any extension(s).

5. **Insurance.**

- a) Lessee agrees to deposit with Lessor a policy of comprehensive premises liability insurance. Such policy shall be issued by a company licensed to do business in Michigan and shall be an amount of not less than \$500,000.00, with Lessor as a named additional insured under the policy.
- b) The policy of insurance shall be approved by Lessor as to legal form before it is filed, and shall contain a provision that the same may not be cancelled before the expiration of its term except upon 30 days written notice to Lessor.
- c) The cancellation or other termination of any insurance policy issued in compliance with this section shall automatically terminate this Lease, unless another policy has been filed and approved pursuant to this section and shall be in effect at the time of such cancellation or termination.

6. **Lessee Rights.** Lessee shall have the right:

- a) In common with others so authorized, to use common areas of the Airport, including runways, taxiways, aprons, roadways, floodlight, landing lights, signals and other conveniences for take-off, flying and landing aircraft.
- b) To the non-exclusive use, in common with others, of the Airport parking areas, appurtenances and improvements thereon, but this shall not restrict the right of Lessor to charge visitors a fee for the use of such areas.
- c) Of access to and from the leased premises, limited to streets, driveways or sidewalks designated for such purposes by Lessor, and which rights shall extend to Lessee's passengers, guests, and invitees.

Notwithstanding anything herein to the contrary, it is expressly understood and agreed that the rights granted under this Lease are non-exclusive, and Lessor reserves the right to grant similar privileges to another lessee or other lessees on other parts of the Airport.

7. **Maintenance of Buildings.** Lessee will maintain the structures occupied by Lessee in good order, and make minor repairs as are necessary. In the event of fire, or any other casualty, the Lessee of any such structure so affected shall either repair or replace the building, or restore the leased area to its original condition; such action must be accomplished within 120 days of the date the damage occurred. Upon petition by Lessee, Lessor may grant an extension of time if it appears such extension is warranted.

8. **Maintenance of Property.** Lessee shall keep its hangar and grounds surrounding the leased premises in a reasonably neat, clean, and aesthetically pleasing condition at all times. Lessee shall provide for the adequate and sanitary handling and disposal, away from the Airport, of all trash, waste, and other materials, including, but not limited to, used oil, solvents, and other waste. Lessee agrees to keep the leased premises free from unnecessary accumulation of waste or other debris or combustible materials. Fuel, other flammables, explosives, or other potentially hazardous materials may not be stored in any hangars. All non-airworthy aircraft not in an enclosed structure shall be removed from the airport on thirty (30) days written notice from Lessor at Lessee's expense unless a waiver is requested and granted by Lessor for insurance purpose. Aircraft with visible accident damage shall be placed in an enclosed structure or removed from the airport within 48 hours of release by the accident investigation team.

9. **Right to Inspect.** Lessor reserves the right to enter upon the leased premises at any reasonable time for the purpose of making any inspection it may deem expedient to the proper enforcement of any of the covenants or conditions of this Lease.
10. **Lease Transfer.** Lessee may not, at any time during the term of this lease, assign, hypothecate, or transfer this Lease or any interest herein, without the written consent of Lessor. Lessee shall have the right to lease that portion of buildings placed on the premises by Lessee which are not needed by Lessee in the operation of its business with the approval of Lessor. All covenants and agreements herein contained shall be binding upon the parties hereto, their successors and assigns.
11. **Right of First Refusal.** Menominee County shall have the first right of refusal to match any offer to purchase any building located on the leased premises. Menominee County shall have 30 days from the date of receipt by the Menominee County Administrator of notification of a bona fide offer to purchase any building and/or structure located on the leased premises, in which to match the offer, including all of its terms. In the event that written notice to match the offer is not given by certified mail to Lessee's at its address of record within 30 days of receipt of notice of the offer by the Menominee County Administrator, Menominee County shall have waived its right to match the offer, and Lessee is free to accept the offer, subject to the provisions in Sec. 10 regarding Lease Transfer. The offer shall have no modifications and/or qualifications that are not revealed to Menominee County through notice to the Menominee County Administrator.
12. **Laws and Regulations.** Lessee agrees to observe and obey, during the term of this Lease, all laws, ordinances, rules and regulations promulgated and enforced by Lessor pertaining to the Airport, now or hereafter in effect. Lessee will observe all Federal, State, and local laws, including rules and regulations of Federal and State aeronautical authorities, or other boards and agencies.
13. **Hold Harmless.** Lessee agrees to hold Lessor free and harmless from loss from each and every claim and demand of whatever nature, made on behalf of or by any person or persons, for any wrongful, careless or negligent act or omission on the part of Lessee, its agents, servants and employees, and from all loss and damages by reason of such acts or omissions.
14. **Quiet Enjoyment.** So long as Lessee conducts its business in a fair, reasonable and workmanlike manner, Lessee shall peaceably have and enjoy the leased premises, and all the rights and privileges herein granted.
15. **Obstruction Lights.** Lessee agrees to install, maintain and operate any required obstruction lights on the tops of all buildings or structures to be placed on the leased premises.
16. **Title VI, Civil Rights Assurances.** The Lessee, for himself, his personal representatives, successors in interest, and assigns, agrees that (1) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities; (2) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination; (3) that the Lessee shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination, in Federally Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as the Regulations may be amended.

In the event of breach of any of the above non-discrimination covenants, Lessor shall have the right to terminate the lease and to re-enter and repossess the land and the facilities thereon, and hold the same as if the Lease had never been made or issued.

17. **Affirmative Action.** Lessee assures that it will undertake an affirmative action program as required by 14 CFR Part 152, Subpart E, to ensure that no person shall on the grounds of race, creed, color, national origin, or sex be excluded from participating in any employment activities covered in 14 CFR Part 152, Subpart E. The Lessee assures that no person shall be excluded on these grounds from participating in or receiving the services or benefits of any program or activity covered by this subpart. The Lessee assures that it will require that its covered sub-organizations provide Assurances to the Lessor that they similarly will undertake affirmative action programs and that they will require assurances from their sub-organizations, as required by 14 CFR Part 152, Subpart E, to the same effect.
18. **Nondiscrimination.** Lessee and/or its sublessees, licensees, or assigns, as required by law, shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight or marital status. Tenant and/or its sublessees, licensees, or assigns shall adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination, including but not limited to, the following:
 - A. The Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended.
 - B. The Michigan Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended.
 - C. Section 504 of the Federal Rehabilitation Act of 1973, P.L. 93-112, 87 Stat. 394, as amended, and regulations promulgated thereunder.
 - D. The Americans with Disabilities Act of 1990, P.L. 101-336, 104 Stat 328 (42 USC Sec. 12101 *et seq.*), as amended, and regulations promulgated thereunder.

Breach of this section shall be regarded as a material breach of this Lease, and in the event Lessee and/or its sublessees, licensees, or assigns is found not to be in compliance with this section, Lessor may terminate this Lease, effective as of the date of delivery of written notification to Lessee and/or its sublessees, licensees, or assigns.

19. **Taxes.** Lessee shall pay all taxes or assessments that may be levied against the personal property of the Lessee or the buildings which it may erect on lands leased exclusively to Lessee, as well as any real property taxes imposed on the lands leased exclusively to Lessee.
20. **Airport Development.** Lessor reserves the right to further develop or improve the landing area of the Airport as it sees fit, regardless of the desires or view of the Lessee, and without interference or hindrance. If the development of the Airport requires the relocation of the Lessee, Lessor (1) agrees to provide a comparable location, and agrees to relocate all buildings or provide similar facilities for the Lessee at no cost to the Lessee; or (2) may terminate this lease upon thirty (30) days written notice to Lessee provided, however, that Lessor shall pay Lessee the then market value of the hangar constructed thereon as determined by two qualified appraisers, one of which shall be selected by the Lessor and one of which shall be selected by the Lessee. If the appraisers cannot agree upon a value of the hangar, then the Lessor and Lessee shall mutually appoint a third appraiser whose appraisal shall be binding on both parties.

21. **Lessor's Rights.** Lessor reserves the right, but shall not be obligated to Lessee, to maintain and keep in repair the landing area of the Airport and all publicly owned facilities of the Airport, together with the right to direct and control all activities of Lessee in this regard.
22. **Airport Protection.** Lessor reserves unto itself, its successor and assigns, for the use and benefit of the public, a right of flight for the passage of aircraft in the airspace above the surface of the leased premises, together with the right to cause in that airspace such noise as may be inherent in the operation of aircraft, now known or hereafter used, for navigation of or flight in the airspace, and for use of the airspace for landing on, taking off from, or operating on the Airport. Lessee agrees for itself, its successors and assigns (a) to restrict the height of structures, objects of natural growth, and other obstructions on the leased premises to such a height so as to comply with Federal Aviation Regulations Part 77, and (b) to prevent any use of the leased premises which would interfere with or adversely affect the operation or maintenance of the Airport, or otherwise constitute an Airport hazard.
23. **Obstructions.** Lessor reserves the right to take any action it considers necessary to protect the aerial approaches of the Airport against obstruction, together with the right to prevent Lessee from erecting, or permitting to be erected, any building or other structure on the Airport which, in the opinion of Lessor, would limit the usefulness of the Airport or constitute a hazard to aircraft. Lessee shall, upon approval by Lessor and prior to any construction of any nature within the boundaries of the Airport, prepare and submit to the Federal Aviation Administration, FAA Form 7460-1, "Notice of Proposed Construction or Alteration," as required by Federal Aviation Regulations Part 77.
24. **Subordination Provision.** This Lease shall be subordinate to the provisions of any existing or future agreement between Lessor and the United States or the State of Michigan, relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of Federal or State funds for the development of the Airport. Furthermore, this Lease may be amended to include provisions required by those agreements with the United States or the State of Michigan.
25. **Default.**
- A. Notices.** Any notice required or permitted to be given hereunder by one party to the other shall be in writing and the same shall be given and shall be deemed to have been delivered, served and given upon receipt by the party to be notified or upon being placed in the United States mail, postage prepaid, by registered or certified mail, addressed to such party at the address provided for such party herein.
- Any notices to Lessor shall be given to the Airport Manager or addressed to Menominee Regional Airport, 2801 22nd Street, Menominee, MI 49858.
- Any notices to Lessee shall be addressed to: _____
at _____
- The addresses set forth above shall be effective for all notices to the respective parties until written notice of a change in address is given pursuant to the provisions hereof.
- B. Lessor's Remedies Upon Default.** All rights and remedies herein enumerated shall be cumulative, and none shall exclude any other right or remedy allowed by law.
- (a) All rent shall be paid without demand and without any set-off, counterclaim or deduction whatsoever. If Lessee fails to pay the rent as specified in this Lease within five (5) days of due date, Lessee shall be considered in default. If Lessee defaults in the

payment of rent, and does not cure the default within twenty (20) days upon receipt of written demand for payment of the rent, or if Lessee defaults in the prompt and full performance of any other provisions of the agreement and does not cure the default within twenty (20) days upon receipt of written notice (unless the default involves a hazardous condition, which shall be cured forthwith if reasonably possible), Lessor may terminate this Lease and shall be entitled to possession of the leased premises which are the subject of this Lease, and Lessor may pursue any or all other remedies as may be available to it under the Lease, with or without process of law, or in law or at equity for any such default, and Lessee shall be liable for any damages resulting from such default.

(b) In the event that Lessee's operations conducted on the leased premises are hazardous or disruptive to the business operations conducted by Lessor on the Airport, Lessee shall have 30 days in which to cure such hazard or disruption to the satisfaction of Lessor. Lessee's failure to eliminate the hazard or disruption within 30 days shall be deemed a material breach of this Lease, and Lessor shall have the right to terminate this Lease on 30 days written notice.

(c) Upon any termination of this Lease, whether by lapse of time or otherwise, Lessee shall vacate the leased premises immediately, and have a period of one (1) year from such effective termination date to remove any building or buildings from the leased premises. Any building or buildings not removed within such time shall become the sole property of Lessor for and on behalf of the Menominee Regional Airport.

C. Interest. All amounts of money payable by Lessee to Lessor under this Lease, if not paid when due, shall bear interest from the date due until paid at the rate of 18% per annum.

D. Laws. The laws of the State of Michigan shall govern the validity, performance and enforcement of this Lease and any amendments.

E. Severability of Provisions. If any term, covenant or condition of this Lease or the application of any provision to any person or party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Lease or the application of such term, covenant or condition to persons, parties or circumstances other than those held invalid or unenforceable, shall not be affected, and each term, covenant or condition of this Lease shall be valid and be enforced to the maximum extent permitted by law.

F. Validity of Agreement. Except as modified above, this Lease shall remain in full force and effect and shall remain binding upon both Lessor and Lessee. This Lease constitutes the whole agreement of the parties, and shall in no way be conditioned, modified or supplemented except by a written agreement executed by both parties.

In Witness Whereof, the authorized representatives of the parties hereto have executed this instrument on the day and year first above written.

LESSOR: Menominee County

LESSEE: _____

By: _____
County Board Chair

By: _____

Title: _____

Dated: _____

Dated: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

12/06/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

RECEIVED
NOV 29 2017
BY: _____

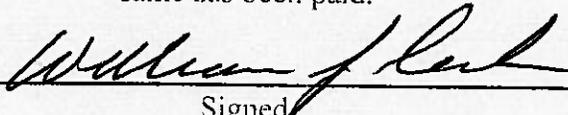
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
11/13/17	Courthouse	16		8.56	
11/28/17	" "	16		8.56	101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
			Total Mileage	32	\$ 17.12
				Total Mileage Fee	16.96

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



 Signed
 11/29/17

 Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
DEC 1 2017
BY: *da*

Mileage: .535 cents/mile - effective 01 January 2017

*Meals Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
11/7/17	Annex - Fair Board	30		16.05	
11/13/17	Court House - County Board	72		38.52	101-101-860.07
11/14/17	Court House - Negotiations	72		38.52	101-101-860.07
11/28/17	Court House - County Board	72		38.52	101-101-860.07
11/30/17	Court House - Negotiations	72		38.52	101-101-860.07
					101-101-860.07
		318	Total Mileage		
				Total Mileage Fee	170.13 ✓

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche

Signed

12/1/17

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
DEC 1 2017
BY: *DL*

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Bernie Lang ~ District 2

2017

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
11-03	CT. HSE.	3			
11-09	ESCAWABA	110			101-101-860.02
11-13	MENO.	3			101-101-860.02
11-28	MENO.	3			101-101-860.02
11-28	POWERS	8.6			101-101-860.02
		$205 \times .535 = 109.68$			101-101-860.02
					101-101-860.02
					101-101-860.02
					101-101-860.02
			Total Mileage		
				Total Mileage Fee	109.68 ✓

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang

Signed

12-01-17

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
DEC 1 2017
BY: <i>Jm</i>

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
 *meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
11/13/17	COURTHOUSE	16		8.56	
11/14/17	LIBRARY-STEPHENSON	32		17.12	101-101-860.04
11/22/17	MENOMINEE CITY HALL	15		8.03	101-101-860.04
11/28/17	COURTHOUSE	16		8.56	101-101-860.04
11/20/17	COURTHOUSE	16		8.56	101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
				Total Mileage	95
Total Mileage Fee					\$ 50.83 ✓

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

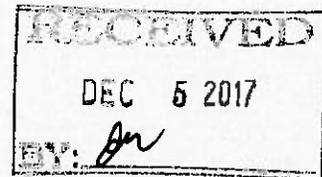
11/30/17

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00



*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Phelps ~ District 3

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
11/6/17	Stephenson Annex	36	.535	19.26	
11/13/17	Menom. Court House	5	.535	2.67	101-101-860.03
11/28/17	Menom. Court House	5	.535	2.67	101-101-860.03
12/4/17	Stephenson Annex	36	.535	19.26	101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
			Total Mileage		
				Total Mileage Fee	\$43.86 ✓

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Phelps
Signed

12/5/17
Date

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on Nov. 29, Dec. 1, 2017 in the combined amount of \$71,649.90.	
RECOMMENDED MOTION	

Submitted by: Sherry DuPont

12/06/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Airport
218 IT - Computer Serv.
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
286 Medical Marijuana Grant
289 SOM Salvage Vehicle Title Inspections
292 Child Care
294 Veterans' Trust
292 Special Child Care Funds
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 11/28/2017 - 11/28/2017
 UNJOURNALIZED OPEN
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card 56099	Mastercard 10/11 - 11/10 (Road & Sheriff)	11/12/2017 jessicaw	11/28/2017	3,745.33	3,745.33	Open
	101-301-727.00 Amazon.com			317.54		
	101-301-727.00 PayPal			15.00		
	101-301-742.00 BP			25.25		
	101-301-742.00 Magic Wand			11.00		
	101-301-742.00 Shell			36.66		
	101-301-770.00 Belson Co.			397.23		
	101-301-770.00 Bob Barker			226.99		
	101-301-770.00 Bob Barker			12.24		
	101-301-770.00 Walmart			135.00		
	101-301-770.01 American Screening			387.00		
	101-301-860.00 Days Inn			238.50		
	101-301-860.00 Grand Traverse Resort			26.32		
	101-301-860.00 Grand Traverse Resort (PO# 03800)			517.20		
	101-301-860.00 Grand Traverse Resort (PO# 03799)			544.02		
	101-301-860.00 Mackinac Bridge			4.00		
	101-301-860.00 Mackinac Bridge			4.00		
	205-315-742.00 Holiday			34.01		
	205-315-742.00 Holiday			30.00		
	205-315-860.00 906 Bar & Grill			15.13		
	205-315-860.00 Applebees			16.55		
	205-315-860.00 BWB			21.00		
	205-315-860.00 Dominos			17.78		
	205-315-860.00 Hardees			3.05		
	205-315-860.00 Ramada Inn of Marquette			318.00		
	205-315-860.00 Ramada Inn of Marquette			159.00		
	205-315-860.00 Ramada Inn of Marquette			159.00		
	205-315-860.00 Ramada Inn of Marquette			10.36		
	205-315-860.00 The Pasta Shop			13.46		
	205-315-860.00 The Pasta Shop			11.08		
	205-315-860.00 The Pasta Shop			13.25		
	205-315-860.00 The Pasta Shop			14.58		
	205-315-860.00 TOGO's Marquette			11.13		

APPROVED

NOV 29 2017

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

# of Invoices:	1	# Due:	1	Totals:		3,745.33	3,745.33
# of Credit Memos:	0	# Due:	0	Totals:		0.00	0.00
Net of Invoices and Credit Memos:						<u>3,745.33</u>	<u>3,745.33</u>

— TOTALS BY FUND —

101 - GENERAL FUND	2,897.95	2,897.95
205 - ROAD PATROL	847.38	847.38

— TOTALS BY DEPT/ACTIVITY —

301 - SHERIFF DEPARTMENT	2,897.95	2,897.95
315 - ROAD PATROL	847.38	847.38

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS AMOUNTS		AMOUNT
VENDOR NAME: CITY OF MENOMINEE				
4605	Gasoline Sales (September 2017)	101-265-742.00	93.75	244.63
		101-265-742.00	38.79	
		263-215-860.00	9.55	
		101-257-742.00	9.37	
		101-132-860.00	56.17	
		101-682-860.00	24.23	
		101-301-742.00	12.77	

TOTAL VENDOR CITY OF MENOMINEE
GRAND TOTAL:

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244.63
244.63

DEC 01 2017

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN



DEC 01 2017

JLB

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: APCO INTERNATIONAL				
00035576	EMD Recertification (x2)	266-325-881.01	210.00	210.00
TOTAL VENDOR APCO INTERNATIONAL				210.00
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677743504	Airport Supplies	216-585-755.01	53.11	113.79
		216-585-745.00	60.68	
1677747994	Airport Supplies	216-585-755.01	53.11	113.79
		216-585-745.00	60.68	
1677752504	Airport Supplies	216-585-755.01	55.91	113.79
		216-585-745.00	57.88	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				341.37
VENDOR NAME: ASHBY, DAVID				
Reimbursement	Uniform Allowance	205-315-745.00	119.23	119.23
Reimbursement	Uniform Allowance	205-315-745.00	43.71	43.71
Reimbursement	Uniform Allowance for Evan Bergstrom	205-315-745.00	83.45	83.45
TOTAL VENDOR ASHBY, DAVID				246.39
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863298911	Telephone Charges	101-103-850.00	89.97	89.97
906863299111	Telephone Charges	101-103-850.00	89.97	89.97
TOTAL VENDOR AT&T - CAROL STREAM, IL				179.94
VENDOR NAME: BASTIEN FAMILY ENTERPRISES, LL				
11/17/17	Foreclosure Personal Property Visits (x78)	517-252-801.00	3,120.00	3,120.00
TOTAL VENDOR BASTIEN FAMILY ENTERPRISES, LL				3,120.00
VENDOR NAME: BAY AREA MEDICAL CENTER, INC.				
18334	Employment Physicals (Dani, Furton)	266-325-755.00	266.00	266.00
TOTAL VENDOR BAY AREA MEDICAL CENTER, INC.				266.00
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
23367	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	176.95	176.95
23368	2017 Ford Explorer - Vehicle Maintenance	205-315-934.02	499.86	499.86
23393	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	34.90	34.90
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				711.71
VENDOR NAME: BLUETARP FINANCIAL, INC.				
E35415	Inmate Medical Supplies	101-301-770.01	378.00	378.00
1618112503	Ice Melt (x196 bags), Nails, Fasteners	101-265-930.00	1,813.00	1,823.23
		101-265-755.00	10.23	
TOTAL VENDOR BLUETARP FINANCIAL, INC.				2,201.23
VENDOR NAME: BRAZEAU, DAWN				
Reimbursement	Bridge Toll (x2)	263-215-860.00	8.00	8.00
TOTAL VENDOR BRAZEAU, DAWN				8.00
VENDOR NAME: BRUNELLE, JENNIFER				
November 2017	Crisis Intervention	292-668-801.00	585.00	585.00
TOTAL VENDOR BRUNELLE, JENNIFER				585.00
VENDOR NAME: CECH, WILLIAM				
Reimbursement	Mileage - November 2017	101-101-860.05	17.12	17.12
TOTAL VENDOR CECH, WILLIAM				17.12
VENDOR NAME: CITY OF MENOMINEE				

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: CITY OF MENOMINEE				
4609	Gasoline Sales (September 2017)	206-301-742.00	57.04	1,509.31
		205-315-742.00	1,452.27	
TOTAL VENDOR CITY OF MENOMINEE				1,509.31
VENDOR NAME: CITY OF STEPHENSON				
709	Annex - Water/Electric/Sewer	101-261-920.01	19.48	235.74
		101-261-920.02	33.20	
		101-261-920.03	183.06	
TOTAL VENDOR CITY OF STEPHENSON				235.74
VENDOR NAME: CLOVERLAND PAPER CO				
115839	Jail - Inmate Supplies	101-301-770.00	63.20	63.20
115883	Credit Memo - Janitorial Supplies	101-265-755.01	(62.54)	(62.54)
115853	B&G Janitorial Supplies and Inmate Supplies	101-265-755.01	232.01	383.89
		101-301-770.00	151.88	
115838	Courthouse - Janitorial Supplies	101-265-755.01	56.49	56.49
TOTAL VENDOR CLOVERLAND PAPER CO				441.04
VENDOR NAME: COHL STOKER & TOSKEY P C				
48174	Legal Services	101-211-807.00	2,637.48	2,637.48
TOTAL VENDOR COHL STOKER & TOSKEY P C				2,637.48
VENDOR NAME: COOPER OFFICE EQUIPMENT				
150400	Contract # 1408-01	101-172-931.01	303.21	303.21
150401	Contract # 1406-01	101-172-931.01	200.00	200.00
TOTAL VENDOR COOPER OFFICE EQUIPMENT				503.21
VENDOR NAME: CORTECH				
61997	Chairs (x10)	280-362-755.00	521.00	521.00
TOTAL VENDOR CORTECH				521.00
VENDOR NAME: DTE ENERGY				
910020910998	Annex	101-261-920.04	74.60	74.60
TOTAL VENDOR DTE ENERGY				74.60
VENDOR NAME: EICKMEYER HEATING & SHEET ME				
11156	Pressure Switch	216-585-981.02	50.63	50.63
TOTAL VENDOR EICKMEYER HEATING & SHEET ME				50.63
VENDOR NAME: ENERGY CONTROL & DESIGN, INC.				
0080588-IN	Reprogram Boiler Control System	101-265-934.00	686.25	686.25
TOTAL VENDOR ENERGY CONTROL & DESIGN, INC.				686.25
VENDOR NAME: GBS INC.				
17-30892	Ballots	101-262-727.00	59.35	59.35
17-30954	Ballots for November 2017 Election	101-262-727.00	3,683.40	3,683.40
TOTAL VENDOR GBS INC.				3,742.75
VENDOR NAME: HAFEMAN, JAN				
Reimbursement	Mileage - November 2017	101-101-860.10	96.30	96.30
TOTAL VENDOR HAFEMAN, JAN				96.30
VENDOR NAME: HASHIMOTO SEWER SERVICE, INC.				
14760	Jail Kitchen Garbage Disposal Drain	101-265-930.01	155.00	155.00
TOTAL VENDOR HASHIMOTO SEWER SERVICE, INC.				155.00
VENDOR NAME: HENSLEY, RN, JOEL				
November 2017	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

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DEC 01 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: HENSLEY, RN, JOEL				
November 2017	Medical Examiner	101-648-709.00	1,080.00	5,070.00
		101-648-835.00	3,990.00	
TOTAL VENDOR HENSLEY, RN, JOEL				6,435.00
VENDOR NAME: HI TEC BUILDING SERVICES				
016025	Cleaning Services (November 2017)	101-265-801.00	1,861.20	1,861.20
TOTAL VENDOR HI TEC BUILDING SERVICES				1,861.20
VENDOR NAME: ID NETWORKS, INC.				
272715	Annual Service Maintenance Fee	101-301-976.00	750.00	750.00
TOTAL VENDOR ID NETWORKS, INC.				750.00
VENDOR NAME: IMAGEWORKS				
11377	911 Uniforms	266-325-745.00	240.00	240.00
TOTAL VENDOR IMAGEWORKS				240.00
VENDOR NAME: INTOXIMETERS				
580570	Mouthpiece (x1000)	205-315-755.00	266.50	266.50
TOTAL VENDOR INTOXIMETERS				266.50
VENDOR NAME: J S ELECTRONICS, INC.				
19932	Tower Lease - November 2017	266-325-976.00	505.00	505.00
TOTAL VENDOR J S ELECTRONICS, INC.				505.00
VENDOR NAME: L.A. BUSSE, INC.				
ZB74652	Equipment Repair	101-265-934.00	274.30	274.30
ZB74657	Wolfe Stove/Oven Repair	101-265-934.00	702.43	702.43
TOTAL VENDOR L.A. BUSSE, INC.				976.73
VENDOR NAME: LARSON, MICHELLE				
October 2017	Can Zone & Duby Park	292-668-801.00	210.00	248.49
		292-668-801.00	26.75	
		292-668-801.00	11.74	
TOTAL VENDOR LARSON, MICHELLE				248.49
VENDOR NAME: LENCA SURVEYING				
17203	Remon Yr 2017 - June 14 - November 6, 2017	243-245-801.07	2,108.98	2,108.98
TOTAL VENDOR LENCA SURVEYING				2,108.98
VENDOR NAME: LINDEROTH, JANIS				
Reimbursement	Mileage - UP State Fair Authority	101-101-710.00	47.08	47.08
TOTAL VENDOR LINDEROTH, JANIS				47.08
VENDOR NAME: MANPOWER				
32115543	Week Ending 11/19/17 (D. Averill)	101-172-704.00	630.00	630.00
TOTAL VENDOR MANPOWER				630.00
VENDOR NAME: MENARDS - MARINETTE				
47432	Operational Supplies	101-265-755.00	19.64	19.64
46766	Park Construction Supplies	208-751-756.01	33.88	33.88
46980	B&G Operating Supplies	101-265-755.00	22.24	22.24
46933	Supplies - Security Door/Window	101-265-970.07	70.04	70.04
46860	Operating Supplies	101-265-755.00	61.76	61.76
46734	Operating Supplies	101-265-755.00	34.99	34.99
46742	Supplies for Security Door/Window	101-265-970.07	71.71	71.71
TOTAL VENDOR MENARDS - MARINETTE				314.26
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
729	Show Cause Advertising	517-252-900.00	2,472.40	2,472.40
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				2,472.40
VENDOR NAME: MICHIGAN ASSESSORS ASSOCIATION				
Membership Fee	Margaret Schroud	101-257-802.00	90.00	90.00

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

DEC 01 2017

AD

INVOICE NUMBER	DESCRIPTION	DISTRIBUTION	AMOUNTS	AMOUNT
VENDOR NAME: MICHIGAN ASSESSORS ASSOCIATION Membership Fee Kandace Curran				90.00
		101-257-802.00	90.00	
TOTAL VENDOR MICHIGAN ASSESSORS ASSOCIATION				90.00
VENDOR NAME: MICHIGAN SHERIFFS' ASSOCIATION 20170910 Uniform Allowance				186.99
		205-315-745.00	186.99	
TOTAL VENDOR MICHIGAN SHERIFFS' ASSOCIATION				186.99
VENDOR NAME: MIDWEST DESIGN SOLUTIONS, LLC 112017-6047 State Document Review Fees, Deposits (Generator)				125.00
		101-103-998.05	125.00	
TOTAL VENDOR MIDWEST DESIGN SOLUTIONS, LLC				125.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I 0132248-001 Office Supplies (Child Care, Drug Testing, Teen Court)				281.84
		292-663-727.00	17.88	
		292-664-727.00	33.89	
		292-665-727.00	11.54	
		296-667-730.00	35.58	
		296-667-801.02	182.95	
0132368-001	Circuit Court Office Supplies	101-131-727.00	40.69	40.69
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				322.53
VENDOR NAME: NELSON, JOHN R. Reimbursement Mileage - November 2017				80.25
		101-101-860.11	80.25	
TOTAL VENDOR NELSON, JOHN R.				80.25
VENDOR NAME: NESTEGG MARINE 110910 2006 Whaler Winterize & Repair				1,233.21
		101-331-755.00	1,233.21	
110914	2001 Mercury Outboard - Winterize	101-331-755.00	217.04	217.04
TOTAL VENDOR NESTEGG MARINE				1,450.25
VENDOR NAME: NMU STUDENT SERVICE CENTER MENDIS-1 Training (x2)				40.00
		266-325-881.01	40.00	
TOTAL VENDOR NMU STUDENT SERVICE CENTER				40.00
VENDOR NAME: NORTHEAST WISC TECH COLLEGE 100059 2001 Dodge Caravan Vehicle Maintenance				517.54
		216-585-981.00	517.54	
TOTAL VENDOR NORTHEAST WISC TECH COLLEGE				517.54
VENDOR NAME: NUTT, MICHAEL November 2017 Crisis Intervention				70.00
		292-668-801.00	70.00	
TOTAL VENDOR NUTT, MICHAEL				70.00
VENDOR NAME: OFFICE DEPOT, INC. 980309786001 Office Supplies - Admin & Parks				102.10
		101-172-727.00	95.72	
		208-751-727.00	6.38	
981790383001	ROD Office Supplies	101-268-727.00	35.20	35.20
981790113001	ROD Office Supplies	101-268-727.00	149.95	149.95
TOTAL VENDOR OFFICE DEPOT, INC.				287.25
VENDOR NAME: OTIS ELEVATOR COMPANY CVE05003C17 12/1 - 2/28/18 Courthouse Contract				680.25
		101-265-801.00	680.25	
TOTAL VENDOR OTIS ELEVATOR COMPANY				680.25
VENDOR NAME: OUTAGAMIE COUNTY TREASURERS OFFICE 116424 Bomb Threat Assist (17-895)				372.37
		205-315-755.00	372.37	
TOTAL VENDOR OUTAGAMIE COUNTY TREASURERS OFFICE				372.37
VENDOR NAME: PAN-O-GOLD BAKING CO. 40068317321011 Credit - Inmate Supplies				(5.76)
		101-301-770.00	(5.76)	
40068317321005	Inmate Supplies	101-301-770.00	105.52	105.52
4008317293001	Inmate Supplies	101-301-770.00	87.90	87.90
40068317314009	Inmate Supplies	101-301-770.00	60.52	60.52
40068317307004	Inmate Supplies	101-301-770.00	43.72	43.72

APPROVED

DEC 01 2017 *LD*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: PAN-O-GOLD BAKING CO. TOTAL VENDOR PAN-O-GOLD BAKING CO.				291.90
VENDOR NAME: PISANI GRAPHIX				
8221	Signs for B&G and Parks	101-265-755.00	30.00	210.00
		208-751-755.02	180.00	
TOTAL VENDOR PISANI GRAPHIX				210.00
VENDOR NAME: PLUTCHAK FAB, LLC				
44532	Park Plow Bracket	208-751-930.02	21.39	21.39
TOTAL VENDOR PLUTCHAK FAB, LLC				21.39
VENDOR NAME: PRIMEAUX, ANDY				
Reimbursement	Lodging for CAD Admin Course	266-325-860.00	164.25	164.25
TOTAL VENDOR PRIMEAUX, ANDY				164.25
VENDOR NAME: QUILL CORPORATION				
2345225	911 Office Equipment	266-325-728.01	179.86	179.86
2326468	911 Office Supplies	266-325-727.00	32.69	32.69
TOTAL VENDOR QUILL CORPORATION				212.55
VENDOR NAME: RANGER SECURITY				
3260	Central Station Monitoring Service	101-103-850.00	165.00	165.00
TOTAL VENDOR RANGER SECURITY				165.00
VENDOR NAME: REGISTER OF DEEDS				
11/29/17	Remon Copies Grant Year 2017	243-245-709.00	62.00	62.00
TOTAL VENDOR REGISTER OF DEEDS				62.00
VENDOR NAME: REINHART FOODSERVICE				
320828	Inmate Supplies	101-301-770.00	1,744.78	1,744.78
323374	Inmate Supplies	101-301-770.00	885.20	885.20
TOTAL VENDOR REINHART FOODSERVICE				2,629.98
VENDOR NAME: RIESTERER & SCHNELL, INC.				
1280622	Loader Hydraulics Repair	216-585-981.00	1,563.30	1,563.30
TOTAL VENDOR RIESTERER & SCHNELL, INC.				1,563.30
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Binders & Hard Drive (EMS Supplies)	101-426-727.00	120.74	120.74
TOTAL VENDOR SEXTON, RICHARD				120.74
VENDOR NAME: SHORT, MARY KAY				
17-3864-FH	Transcripts (Petros)	101-131-806.00	23.50	23.50
TOTAL VENDOR SHORT, MARY KAY				23.50
VENDOR NAME: SPRINGSTED WATERS				
012680.100-1	Executive Recruitment - Administrator	101-172-704.00	7,350.00	7,350.00
TOTAL VENDOR SPRINGSTED WATERS				7,350.00
VENDOR NAME: STANDARD INSURANCE COMPANY				

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STANDARD INSURANCE COMPANY				
December 2017	Life Insurance Premium	101-101-713.00	21.24	228.92
		101-132-713.00	6.49	
		101-136-713.00	11.80	
		101-141-713.00	9.44	
		101-148-713.00	0.59	
		101-215-713.00	11.80	
		101-172-713.00	4.72	
		101-267-713.00	11.80	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	4.72	
		101-301-713.00	49.56	
		101-682-713.00	2.36	
		101-426-713.00	2.36	
		216-585-713.00	2.36	
		271-790-713.00	9.44	
		292-663-713.00	2.36	
		292-664-713.00	2.36	
		292-665-713.00	2.36	
		208-751-713.00	2.36	
		205-316-713.00	2.36	
		205-315-713.00	30.68	
		286-325-713.00	21.24	
TOTAL VENDOR STANDARD INSURANCE COMPANY				228.92
VENDOR NAME: STATE OF MICHIGAN				
August & September	Offset Billing	292-662-843.01	6,794.54	6,794.54
TOTAL VENDOR STATE OF MICHIGAN				6,794.54
VENDOR NAME: STATELINE APPAREL				
49064	Mike Sieg (Uniform Allowance)	101-265-745.00	12.99	12.99
TOTAL VENDOR STATELINE APPAREL				12.99
VENDOR NAME: SYN-TECH SYSTEMS				
157448	Maintenance Contract for Fuel Farm	216-585-801.00	550.00	550.00
TOTAL VENDOR SYN-TECH SYSTEMS				550.00
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST				
628840339	Service Charge - FOC	101-141-817.00	33.80	33.80
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST				33.80
VENDOR NAME: TOWN & COUNTRY VETERINARY CLIN				
179523	Vesta - K9 Care	101-301-881.01	134.04	134.04
TOTAL VENDOR TOWN & COUNTRY VETERINARY CLIN				134.04
VENDOR NAME: U.E.S. COMPUTERS, INC.				
77918	Toner - Road Patrol	205-315-727.00	131.98	131.98
77961	Barracuda Essentials (x200 users)	101-103-857.02	3,950.00	3,950.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.				4,081.98
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
344111943	Bizhub 423 Copier	101-172-942.00	133.07	133.07
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				133.07
VENDOR NAME: UNIFORM SHOPPE				
271891	Uniform Allowance - Holmes	101-301-745.00	479.50	479.50
271878	Uniform Allowance - Reserves	101-301-745.01	360.00	360.00
TOTAL VENDOR UNIFORM SHOPPE				839.50
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00006	Stoney Point Street Lighting	208-751-920.01	42.48	42.48
0402047856-00005	Kleinke Park	101-265-920.03	65.87	65.87
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				108.35
VENDOR NAME: ZERATSKY EXTREME HEATING &				

APPROVED

DEC 01 2017 

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ZERATSKY EXTREME HEATING &				
11628	Annex Bldg - Furnace Maintenance	101-265-934.00	110.00	110.00
11651	Rooftop #5 Unit at Jail	101-265-934.00	80.00	80.00
TOTAL VENDOR ZERATSKY EXTREME HEATING &				190.00
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
November 2017	Medical Examiner	101-648-709.00	2,030.00	2,030.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				2,030.00
GRAND TOTAL:				67,659.94

APPROVED

DEC 01 2017



CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	Miscellaneous Boards/Committees/Commission Reports, Discussion
RECOMMENDED MOTION	

Submitted by: Sherry DuPont

12/06/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

12/04/2017

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13637-17	11/03/17	KAPRELIAN CHARLES G & LAUREEN	N6075 CO RD 577	MELLEN TWP.	\$220.92
Work:	4.MANUFACTURED	16 X 80 MANUFACTURED HOME			009-121-007-50
P13640-17	11/02/17	STROBEL CHRISTOPHER & AMAND	8453 W Bird Road	FAITHORN TWP.	\$220.60
Work:	1.NEW BUILDING	28 x 40 garage/living space			003-103-006-20
P13641-17	11/21/17	HESS DAVID J & MARUEEN REV TR	N5237 R-1 LN	MELLEN TWP.	\$209.64
Work:	2.ADDITION	22 x 36 addition to cabin			009-200-010-00
P13642-17	11/21/17	ETCHEMENDY TY & DANIELLE	8455 W Bird Road	FAITHORN TWP.	\$238.20
Work:	1.NEW BUILDING	24 x 40 new home			003-103-006-30
P13643-17	11/27/17	MCGIVERN BRIAN & PENNY	N8433 PALMER RD T-2	LAKE TWP.	\$167.16
Work:	3.GARAGE	32 x 36 garage for cold storage			008-223-006-00
P13644-17	11/29/17	KIRSCHNER JR WILLIAM & LISA	W 3618 LABELLE RD	SPALDING TWP.	\$491.00
Work:	3.GARAGE	50 x 104 machine shed			013-222-017-00
P13645-17	11/30/17	BOWER BROCK R	W593 CO RD 400	HARRIS TWP.	\$494.12
Work:	1.NEW BUILDING	2184 sq ft home with attached garage			005-123-001-00

Total Permits

7

Total Fees

\$2,041.64

Menominee County Planning Commission
S904 U.S. Highway 41 Stephenson, MI 49887
Planning Commission Minutes
September 25, 2017

The Menominee County Planning Commission meeting was called to order at 5:27 PM CDT by Chair Lillian Schultz at the Lake Township Hall in Stephenson, MI with the Pledge of Allegiance.

Had to wait for a quorum to call the meeting to order.

Roll Call: Present: Bob Desjarlais, Charlene Peterson, Lillian Schultz, and County Commissioner Steve Gromala. Absent: Bill Anderson, Terry Proos, and Gary Scholtz. Quorum was present to conduct business. Commissioner Gromala was introduced although he knew everyone present.

Approval of Agenda: Motion to approve by B. Desjarlais; support by S. Gromala. Motion carried.

Approval of Previous Minutes: Motion by Bob Desjarlais to approve regular minutes of June 26, 2017 meetings; support by C. Peterson. Motion carried.

Public Comment: none present

Old Business:

- A) Marijuana regulations: State is writing rules although they are only "emergency" status at this time. The State of MI is still in a flux about how to handle the multiple issues of regulating this currently illegal (by Federal standards) Substance. Peterson had been to an MTA class which addressed some potential avenues for local Townships to deal with the issues.
- B) It was agreed by consensus that until more evidence was presented with reference to the mis-numbering of the SOM Act on defining the creation of Planning Commissions that the topic should be dropped from the agenda.

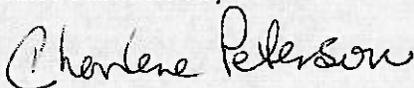
New Business:

- A) Commissioner Gromala suggested the Economic Development contract with the County should include a mandatory condition by which a formal report be made to the Menominee County Planning Commission monthly. It was agreed by consensus that the recommendation should be added to the contract and implemented.

Next Meeting Date: **Monday, October 23, 2017.** (OR to be called as needed)
October 23, 2017 will be the 4th quarter meeting.

Adjournment: Motion by B. Desjarlais to adjourn, support by C. Peterson. Motion carried.
Meeting adjourned at 6:15 pm.

Minutes Submitted by:



Charlene Peterson, Secretary
Menominee County Planning Commission

APPROVED 11/27/17

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS
JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN

DIRECTOR
RUSSELL K. SEXTON

Date: October 31, 2017

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan.

Present: Jeff Naser, Board Chair; Gary Eichhorn, Board Member; Sheila Veraghen, Board Member and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the September 26, 2017 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for September 2017 was reviewed. There were \$100.00 in expenditures for the DHHS Board meeting; leaving a balance of \$1,626.07.

A motion to approve the financial report was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

The Menominee County Board of Commissioners provided the board with an allocation of \$4,000.00 for FY2018.

The Michigan County Social Services Association (MCSSA) sent an invoice for the payment of statewide dues in the amount of \$868.98. A motion was made by Mr. Eichhorn to remain out of the MCSSA and not pay their dues as there was no observable benefit for the board or the county to be a part of the MCSSA. The motion was supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided the board with an update on the current staffing situation in Menominee County.

Statewide Director's Meeting Information: No new information provided.

Collaborative Issues: No new information provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

FY 2017 Operating Funds: Menominee County allocation is: \$25,896.00. Year-to-date expenditures are: \$28,436.60. This constitutes 109.8% of the allocation spent with 100% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,261.00. Year-to-date expenditures are: \$17,122.92. This constitutes 48.6% of the allocation spent with 100% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 98.6%. Business Service Center 1 average is 97.52%. Statewide Average is 97.55%.

Family Independence Program Work Participation Rate: 100%. Year to date average for CY 2017 is 50%. Federal goal is 50%.

Miscellaneous: Mr. Sexton reviewed with the board customer information as follows:

July 2017 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 22 cases; 46 recipients; \$12,172.00 in benefits.
- Food Assistance Program: 1,287 cases; 2,409 recipients; \$276,378.00 in benefits.
- State Disability Assistance: 13 cases; 13 recipients; \$3,349.00 in benefits.
- Child Development and Care: 32 cases; 52 recipients; \$26,006.00 in benefits.
- State Emergency Relief: 0 case; \$0 in benefits.
- Unduplicated total: 1,311 cases; 2,447 recipients; \$317,904.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 668 cases; 1,401 recipients
- Other Children < Age 21: 111 cases; 119 recipients
- Pregnant Women & Children Under 19: 472 cases; 861 recipients
- MiChild: 56 cases; 98 Recipients
- Non-SSI Aged, Blind & Disabled: 634 cases; 662 recipients
- SSI Aged, Blind & Disabled: 480 cases; 480 recipients
- Medicaid Eligible Total: 2,186 cases; 3,621 recipients

This information is available on the www.michigan.gov/dhs website in the "Green Book".

Child Welfare:

CPS Commencement	100%
CPS F2F Investigations	100%
CPS Ongoing F2F	80%
CPS Ongoing Caregiver F2F	100%
CPS Services Plans	100%
CPS Plan Approval	100%
CFC Service Plans	100%
CFC Plan Approval	100%
Medical	0%
Dental	100%
Worker/Child Contacts	82%
Worker/Parent Contacts	71%
Worker/Supervisor Contacts	100%
Parent/Child Contacts	96%

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Mr. Veraghen. Motion passed without opposition.

BOARD BUSINESS:

1. **Approval of Vouchers:**

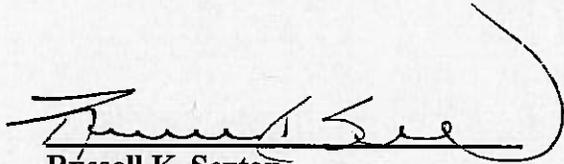
Vouchers for August and September 2017 were reviewed and a motion to approve all vouchers was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

NEW BUSINESS: There was no new business presented.

PUBLIC COMMENT: None

NEXT MEETING: November 28, 2017 at 9:00 a.m. at the Spaulding Township Hall,
N15881 Pine Avenue, Powers, Michigan

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Ms.
Veraghen. Meeting adjourned at 0941 a.m.



Russell K. Sexton
Board Secretary



Jeff Naser
Board Chairperson

Pc: DHS Board Members; Menominee County BOC

Menominee County Parks and Recreation Committee

Meeting Minutes – November 6, 2017

The meeting was called to order at 5:00 PM by Chair, Bob Desjarlais at the Stephenson Annex.

Reporting for roll call were: Bob Desjarlais, Dick Peterson, Kathy Branz, Mike Kass, County Commissioner Larry Phelps and County Administrator Sherry DuPont. Excused: Commissioner Bill Cech County Administrator Sherry DuPont. Others present were Noreen Johnson, Kathy Coppock, and Zach from Win Rose North Outfitters/Bait and Tackle.

Approval of agenda: Motion by Dick Peterson; support by Mike Kass to approve the agenda. Motion carried.

Minutes: Motion by Larry Phelps September 5, 2017 minutes; second by Mike Kass. Motion carried.

Public Comments:

Noreen also brought up a project of trails leading to the Bay with a viewing platform. Ingallston Township are member of CUPPAD and maybe we can use them to do the trail project. Sherry suggested we have a detailed map of current trails, appropriate \$600. Sherry will also check for the surveys of Bailey Property.

Noreen stated they are also looking to have a fund raiser for a new building. It would include 2 unisex indoor bathrooms, a gallery and a place to store printed archives. The 1st stage would be the mound system septic at a cost of \$18,000. She was wondering if some of the profits could be applied to the project. They also applied for a grant and should know in November

Bob asked if one bathroom would be sufficient, and Noreen stated two would be better due to the amount of events they have.

Noreen also asked if a stump digger/chipper would be a good tool for the parks. In the past a contractor has been used. A discussion followed regarding the liability of having a chipper.

Business:

a. Parks Winter Closure – No running water/no plowing/\$15 per night camping. A motion by Bob to add a non-seasonal rate after November 1 and adding this to the price list. This was supported by Dick with all in favor.

b. October 2, 2017 meeting – Mike Kass mileage. A motion by Bob supported by Larry to pay Mike the mileage.

c. Noreen Johnson – Save a tree designated to be cut - Noreen Johnson stated there is a large Maple to be cut that she would like saved. It is used for shade and signs. She would be willing to trade this tree for another if this is okay with the logger. All were in agreement.

The Forrester, Dean Francis is to be contacted to see why he wants it cut.

d. Park Rules – ORV use ..with written authorization – Sign? After much discussion and looking at the rules “No off road vehicles allowed in Park May 1 to October 1” for Shakey Lakes and “No vehicles beyond this point” for Bailey and Kleinke to keep them off the beach. A motion by Mike to purchase the signs supported by Kathy with all in favor.

e. Parks Lawnmower – Jim Q. request for replacement/bid process – Jim to supply Sherry with specs he would like so she can get the bid process started. Dick stated Jim would like a 60” zero turn lawn mower.

f. 2018 Park Price List – move to next month’s agenda.

g. Forrester Update – a text from Dean Francis indicated that the cutting will probably not start until the 1st of the year due to the wetness.

h. 2016/2017 Monthly Budget Review – Adjustments can be made until November 30, 2017. Tabled to next meeting.

i. 2017/2018 Monthly Budget Review - Committee to study budget and look at the 5 year plan. Two items that must be completed are a new roof on the Linderoff Pavilion and cost of black top/limestone at Kleinke Park. Dick also brought up the addition of 50 AMP service on the black top parking lot to allow larger campers into Shakey Lakes. If this is done we can eliminate “restriction of campers over 35” in the KOA booklet. This must be decided soon as the book goes to print early in the year.

Kathy stated that during the meeting with the Fair Board they would like the Fair Building rewired. This year they kept popping circuit breakers. A motion by Dick to ask the County Board to allow bids to rewire the Fair Building supported by Mike with all in favor.

j. Fair Board – Dick and Bob met with the Fair Board at Shakey Lakes. They are interested in obtaining some moveable bleachers to use for Fair Events. Larry was concerned about the liability and upkeep. He said research should be done as aluminum bleachers need a lot of upkeep.

The list for set up and take down for the Fair will be sent to the Fair Board.

Correspondence: None

Any other items Members wish to present: Larry introduced Zach from Wild Rose Outfitters/Bait and Tackle.

Zach stated there is a large interest in kayaking and paddle boating. Marinette has installed a kayak launch which helps disabled/elderly persons to be able to participate in this sport. Kayak fishing is a big sport down south and moving north. His company sponsors Kayak fishing weekends and would like to include Shakey Lakes. He asked for low attendance weekends in the park that would give him some dates to target for this event.

Sherry will contact Karen Kayser to obtain which weekends are the slowest and let Zach know.

Zach also stated we have to target the 20-30 year olds to improve the usage of Menominee County facilities. Tourism is growing and we need to be ready with the right activities.

Zach will get a price on a kayak launch (basic) to see if we can afford to install one at Shakey Lakes.

Larry will get a price sheet from other camping facilities in the area so we can check our prices to theirs.

Bob Desjarlais stated Brian Bousley, former County Administrator, suggested another park at Shakey Lakes: example; Shakey Lakes East – where we could put in 4 rustic cabins with no license-permits needed.

Dick Peterson asked that we continue working on dedications for monetary donations to the Parks. We need to plan for implementation of this project.

Public Comment: None

Adjournment: Motion by Mike Kass to adjourn; supported by Kathy Branz.
Meeting adjourned at 7:21 PM.

DRAFT

November 07, 2017

5:32 PM – Menominee County 9-1-1 Governing Board Meeting called to order at Stephenson Fire Station:

Members in attendance: Josh Jones, John Starsinski, Greg Cunningham, Brian White, Brett Botbyl, Jerry Christiaens, Mark Petersen, Sharline Corrigan

Excused: Bill Cech, Carl Johnson

Also in attendance: 911 Director Brian Barrette, County Administrator Sherry Dupont, Deputy Director Andy Primeaux.

1. Approval of Agenda Motioned: Josh Jones, 2nd: Brian White, AIF.
2. Minutes of previous meeting Motioned: Josh Jones, 2nd: Brett Botbyl, AIF
3. Public Comment: None Motion to close by Brett Botbyl, 2nd: Jerry Christiaens, AIF
4. Director's Report:
 - a) Hannahville grant received \$10,000 for equipment.
 - b) Emergency Medical Dispatch program requested from another Hannahville Grant. (\$200,000.00)
 - c) CAD AVL, still don't have. Go live date is the end of February 2018. (Homeland Security Grant)
 - d) Two retirements from Dispatch team, recently. Another one expected Jan 2018. - Currently, there are 10 full-time employees.
 - e) Deputy Director Position was created, employee hired is Andy Primeaux.
 - f) Two RFP's requested. Would like to have presented to the Board for a decision.
 - g) Menominee County Commissioners took the Console from the 9-1-1 Budget. - Board wants to get a ZTron vs Motorola. There is just NO one locally available to provide guidance on dealing with issues.
 - h) Budget:
 - Request of voters for an increase surcharge
 - Request millage of voters.
 - Request operational monies from the County Board of Commissioners.
 - -MOST other counties have the surcharge plus a millage to able to operate. - Brian recommends we go the millage avenue so that money is specifically earmarked for the 9-1-1 System.
 - i) Recommended to put out a proper RFP and honestly get offers from any/all providers to compare and see what will best meet our needs.
 - j) Current Projects:
 - Policies/Procedures are being updated.
 - Put together an annual performance review for all employees.
 - There will also be quarterly counseling of employees
 - Evacuation plans

- EMD updates & working towards making that electronically provided.
 - Reached out to all Townships for updates on assignment of Fire Numbers.
 - Digital Mapping is being rebuilt for the entire County.
 - Update our Emergency Response Plan.
 - Form scrubbing,
 - Did an exercise with Roubal's Nursing Home.
 - Will be actively participating on Menominee Care Center's Fire/Evacuation drill.
 - Scheduling issues being dealt with are one retirement, and a couple out on medical Leave. They are currently scheduling out 7-8 weeks. Shooting for 6 months.
 - Training: Tactical Training, Human Traffic Recognition, System updates, AVL training.
 - Trainees' - currently have two participating. Including some ride along experiences.
5. Motioned by Greg Cunningham, 2nd by Brett Botbyl, to direct the 911 Director to develop & publish a Request for Proposals. The RFP should contain the needs, wants (as options), and a timeline. The 911 Director should present a draft RFP to the Governing Board Members by Monday Nov 13. Governing Board Member need to get edits to 911 Director by 4:00 pm Nov 16th. The 911 Director should present finalized RFP back to Governing Board Members by end of day Monday Nov 20th. The RFP should be published before Thanksgiving, with a deadline of Dec 15th for vendor response. AIF
 6. Election of Officers: Chairman: Nominated by Josh Jones, 2nd by Greg Cunningham for Mark Petersen. No other nominations. Motion by Brett Botbyl, 2nd by Josh Jones, that nominations be closed and a unanimous vote be cast for Mark Petersen. AIF
 7. Secretary - Motion by Josh Jones, 2nd by Greg Cunningham for Sharline Corrigan. No other nominations. Motion by Jerry Christiaens, 2nd by Josh Jones that nominations be closed and a unanimous vote be cast for Sharline Corrigan. AIF
 8. Vice-Chair - Motion by Brett Botbyl, 2nd by Brian White for Carl Johnson. No other nominations. Motion by Brett Botbyl, 2nd by John Starzinski that nominations be closed and a unanimous vote be cast for Carl Johnson. AIF.
 9. Set a meeting schedule: Dec 19th, 2017, 5:30 pm. Stephenson
 10. Governing Board Member Comments/Concerns:
 - Jerry Christiaens: When dispatching for EMS please give Letter with the address AND the Township that address is located in.
 11. Public Comment: None.
 12. Adjournment: Motion by Jerry Christiaens, 2nd Josh Jones

Menominee county Fair Board

DRAFT ~ November 7, 2017

Present: Larry Roetzer, Glenn Hanson, Ed Granquist, Eric Tickler, Jerry Piche, Lori Rasmussen

Public: Barb Palzewicz

Motion for approval of agenda by Glenn; Eric Seconded. Motion Carried

Motion to approve minutes by Eric Ed seconded. Motion Carried

There was discussion on editing our current sponsorship letter, Eric will Email Lori the sponsor form and she will update it to be sent out, to include sponsorship levels for different levels.

Barb spoke with some vendors from the fall festival and some said they were interested in doing a craft show during the fair possibly Sunday.

We discussed if we should have a vendor fee or keep with no fee.

Lori moved to have a vendor contract with 40\$ refundable deposit and no fee for non food vendors. Glenn seconded, Motion passed.

Ed moved to have chad contact the eliminator he had found for having the truck pulls on Saturday during the fair. Eric seconded the motion. Motion carried.

Ed moves to Adjourn Glenn seconds

Meeting adjourned 7:36 pm

Respectfully submitted,

Eric Tickler

Fair Manager/Secretary