

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com

Sherry DuPont – Interim County Administrator
– Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
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The Menominee County Board of Commissioners
will meet on Tuesday ~ November 28, 2017 @ 6:00 p.m.
Menominee County Courthouse ~ Courtroom B
839 10th Ave., Menominee, MI 49858
906-863-7779

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
November 13, 2017 ~ County Board Meeting
- F. Public Comment (*Statements, not debate. limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items

1. Moved by _____ supported by _____ to approve the final draft of the Menominee Regional Airport ~ Private Tenant Land Lease.
2. Moved by _____ supported by _____ to approve the letter to Sheriff Marks appointing him to provide assistance with duties at the Menominee Regional Airport.
3. Moved by _____ supported by _____ to approve the agreement between the Menominee County Board of Commissioners and the E 911 Personnel and the AFSCME Council # 25. Contract dates ~ October 1, 2017 through September 30, 2020. This contract will become effective November 29, 2017.
4. Moved by _____ supported by _____ to approve commissioner per diems and expenses as recently submitted.
5. Moved by _____ supported by _____ to approve miscellaneous bills as paid on October 20 and Nov. 1, 2, & 8, 2017 in the combined amount of \$61,106.49
6. Moved by _____ supported by _____ to approve miscellaneous boards/committees/commission reports be placed on file in the office of the County Clerk.

Steven Gromala

Charlie Meintz – Chairperson

William Cech – Vice Chairperson

Larry Phelps

John Nelson

Jan Hafeman

Gerald Piche

Bernie Lang

Larry Schei

- J. New Business (discussion only)
 - 1. Personnel Items:
 - a. None
 - 2. Building and Grounds/Park Items:
 - a. Informational: Reimbursements for 9th St. Bldg.
 - Energy Conservation (LED) - \$1,613.52
 - From State of MI for Probation/Parole office – \$10,000
 - 3. Miscellaneous Items:
 - a. Coleman Engineers 2018 Web Hosting
 - b. Resolution 2017-22 ~ Compliance with Public Act 152 of 2011
 - c. Informational: Hannahville Grants received
 - Sheriff Dept. – Panasonic Tough Books - \$16,200
 - Sheriff Dept. – Squad Vehicle Replacement - \$10,000
 - Carney Roundup Rodeo – Gravel - \$3,500
 - Emergency Management – Multiband Radio - \$4,162
 - 4. Finance Items:
 - a. Commissioner Per Diems and Expenses
 - b. Miscellaneous bills as paid on Nov. 7, 16 & 21, 2017 in the combined amount of \$80,174.21.
- K. Misc. Boards/Committees/Commissions Reports
- L. Public Comment (*limited to 5 minutes*)
- M. Commissioner Comment
- N. Moved by _____ to go into closed session, for strategy and negotiations of the Teamsters “Corrections, Courthouse, and Road Patrol” collective bargaining agreements. (Pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(c)).
Motion seconded by _____,
Individuals attending closed session _____
- O. Return to Open Session
- P. Adjourn

November 13, 2017

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Gromala, Hafeman, Lang, Meintz, Phelps, Piche, and Schei.

Absent: Com. Nelson (excused).

Moved by Com. Hafeman, seconded by Com. Schei to approve the agenda. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the minutes from the October 24, 2017 Regular County Board Meeting. Discussion ensued regarding rewording the Coleman Engineering training information in Finance Item (a). Coleman will train the Equalization Department then Equalization will train the Assessors. Motion was approved 8-0.

Public Comment: None.

Presentations:

- James Swanson – JS Electronics, Inc. ~ Zetron Max Page console system. Maari Adams the Territory Manager from Zetron Inc. also presented.

Department Head/Elected Officials Reports:

- Marc Kleiman, Menominee County Clerk/Register of Deeds gave an update from the November 7, 2017 General/Special Election.

Action Items:

Moved by Com. Hafeman, seconded by Com. Gromala to approve the NorthCare Network Intergovernmental Contract for a three (3) year term; 10.1.2017 – 9.30.2020. Motion was approved 8-0.

Moved by Com. Schei, seconded by Com. Hafeman to approve the Agreements from Coleman Engineers for additional Parcel Mapping of Cedarville Township \$5,000 and Menominee Township in an amount not to exceed \$15,000. Payment to come from the DTRF – PA123 Foreclosure Fund 517-252-970.00. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve Commissioner per diems and expenses as recently submitted. Motion was approved 8-0.

Moved by Com. Cech, seconded by Com. Lang to approve miscellaneous bills as paid on October 17, 19 & 20, 2017 in the combined amount of \$67,159.75. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Gromala to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 8-0.

New Business (discussion only)

Personnel Items:

- a. None.

Building and Grounds/Parks Items:

- a. Request bids for 1 dual pedestal at Shakey Lakes. – The Parks Committee met to discuss the need to add 1 dual panel pedestal for campers over 35 feet. This will help get the Shakey Lakes Park included in KOA publications which would be good advertisement for the County. The consensus of the board is to move this item forward for approval at the next meeting.
- b. Request bids for rewiring electric in the Fair Building. – The Parks Committee met to discuss the need to rewire the Fair Building. The wiring is old in the building and is becoming a hazard. The consensus of the board is to move this item forward for approval at the next meeting.
- c. Lawnmower replacement. – The Parks Committee met to discuss the need to replace one of the old lawnmowers. They are looking for a new zero turn lawnmower. The consensus of the board is to move this item forward for approval at the next meeting.

Miscellaneous Items:

- a. Airport Status update. – Com. Schei updated the Board on what has been going on at the Airport. The trees have all been trimmed as required and Lenca Surveying has verified the height and angles are sufficient. MDOT Aero has accepted Lenca's report. He also discussed the need to purchase a power sweeper in the future for clearing the light snow off of the runways instead of using the grader/plows. The large hanger #4 is pretty full currently with aircrafts being stored until spring. The Airport will also be working on the layout plan after the consultant has been hired.
- b. Airport – Private tenant land lease. – Attorney Stoker's office has drafted a new Private Tenant Land Lease for the airport. It has been approved by both the FAA and MDOT Aero. The County can issue these leases under the new name of the airport. The price per square foot has been \$.20/square foot. It is recommended to keep it the same. This amount can be changed each year. The Airport would like to get these new leases out to the tenants by January 1, 2018. The consensus of the board is to move this item forward for approval at the next meeting.
- c. Letter to temporarily appoint Sheriff Marks to Airport Duties. – Sheriff Marks addressed the Board on taking on some of the airport duties. These duties to include, but not limited to Ordinance Compliance, Emergency Plans, Safety and Security (HAZMAT), Lease agreement compliance and Hangar inspections. He would like the Board to prepare a letter regarding this. The consensus of the board is to move this item forward for approval at the next meeting.

Finance Items:

- a. MERS Surplus Division. – Terra Langham discussed the surplus division that gives the County flexibility for making additional payments to MERS at a prior meeting. The consensus of the board is to ask Terra to come and present this option to the board at a meeting and answer additional questions.

- b. Commissioner Per Diems and Expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
- c. Miscellaneous bills as paid on October 20 and November 1, 2, & 8, 2017 in the combined amount of \$61,106.49. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Public Comment:

- Gary Schultz – Commented on Miscellaneous Bills that were paid on October 20th.

Commissioner Comment:

- Com. Piche – Commented on the Veterans Day celebrations throughout the county and asked that the board take a moment of silence to honor all Veterans.
- Com. Cech – Commented on the Veterans Day celebration at the Stephenson High School.
- Com. Hafeman – Commented on the Veterans Day celebration at the American Legion Post in Carney. She also thanked all Veterans for their service.
- Com. Schei – Commented on the Veteran Service Officer Mike Dellisse and his new office across the street from the courthouse. The Veterans in the county are very happy with the new office and the service.
- Com. Gromala – Commented that he has had Veterans comment to him about the new office and how much they appreciate it.
- Com. Phelps – Commented on the article from the Eagle Herald on Veterans and also the ceremony and memorial at Riverside Cemetery.
- Com. Meintz – Commented that he would like to thank all the Veterans in Menominee County.

Moved by Com. Hafeman, seconded by Com. Schei to go into closed session, for strategy and negotiations of the Teamsters “Corrections & Courthouse” collective bargaining agreement. (Pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(c)). Motion was approved at 8:13 p.m. by a roll call vote 8-0. Present will be all nine commissioners, Sherry DuPont and County Clerk Marc Kleiman.

Moved by Com. Hafeman, seconded by Com. Gromala to adjourn at 8:50 p.m. Motion was approved 8-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Airport – Private tenant land lease
DEPARTMENT:	Airport/Administration
ATTACHMENTS:	No
SUMMARY:	
<p>We've had our lawyers revise the Tenant land lease for the Airport. We need the board to read and discuss any revisions...Ask any questions and decide on a cost per sq. foot...currently .20 cents. Will bring back to the board for a final approval.</p>	
RECOMMENDED MOTION:	
<p>To approve the final draft of the Menominee Regional Airport ~ Private Tenant Land Lease.</p>	

Submitted by: Sherry DuPont

11/21/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Final -
DRAFT
10/27/17

Menominee Regional Airport
PRIVATE TENANT LAND LEASE

THIS AGREEMENT, made and entered into this ____ day of _____, 20__, by and between MENOMINEE COUNTY, of Menominee, Michigan, a governmental entity existing by and under the authority of the laws of the State of Michigan, hereinafter referred to as the Lessor, and _____, hereinafter referred to as the Lessee.

WHEREAS, Menominee County (Lessor) is the owner of the Menominee Regional Airport, and Lessor is desirous of leasing to Lessee certain premises located on the Airport property, together with the right to use and enjoy individually and in common with others the facilities referred to; and

WHEREAS, Lessee desires to lease the premises from Lessor; and

WHEREAS, the purpose of this lease is to provide Lessee with land space sufficient to construct or maintain a hangar facility, together with sufficient area surrounding such a facility for maintenance thereof, and for the parking of vehicles used to transport Lessee and guests to and from the hangar for the purpose of using, maintaining and constructing the aircraft stored in the hangar; and

NOW, THEREFORE, for and in consideration of the rents and covenants of this Lease, Lessee leases from the Lessor the following premises, rights and easements on and to the Airport on the following terms and conditions:

1. **Property Description.** _____
(See Airport Layout Map - Attachment A)
2. **Building Construction.** Lessee shall have the right to erect, maintain, and alter office and administration buildings, shops, radio antennae, and other improvements to the described premises, providing the structures conform to Michigan Building Code requirements and any local ordinance now or hereafter in effect. All plans for building or improvements shall be reviewed and approved in writing by the Lessor prior to construction. In the event of new construction on land not already occupied by a hangar, unless construction of a facility has been commenced within thirty (30) days from the date of this lease, this lease shall be considered void and of no effect.
3. **Term.** The term of this Lease shall be for a period of ten (10) years, commencing on _____, 20__. At the end of the ten (10) year period, this Lease shall be renewable for one additional ten (10) year period, or renewable on a year-by-year basis that may be terminated by either party with thirty (30) days written notice prior to the expiration date of the term or any extension thereof.
4. **Rents.** In consideration of the foregoing, the Lessee agrees to pay to the Lessor an annual rental at the rate of _____ cents (\$0.__) per square foot, excluding the square foot area of ingress and egress road and apron area. The rental shall be paid in advance each year, and Lessor shall charge all Lessees of comparable Airport lands the same rental rate in compliance with FAA requirements. Commencing on the first (1st) day of January in the year following the commencement of this Lease, and every year on January 1 thereafter during the term of this Lease, the annual rate of rent shall be increased by the annual Consumer Price Index, defined as to the amount obtained by dividing the initial rental price per square foot per annum by the Detroit-Ann Arbor, All Items Consumer Price Index figure which is the most recently published one immediately preceding the commencement date of this Lease, and multiplying the quotient

thereof by the Consumer Price Index, Detroit-Ann Arbor, All Items, which is the most recent one published immediately before the effective date of the rent adjustment which is being computed. It is expressly understood that the rent will be increased in accordance with changes in the Consumer Price Index once every year during the term of this Agreement, and any extension(s).

5. Insurance.

- a) Lessee agrees to deposit with Lessor a policy of comprehensive premises liability insurance. Such policy shall be issued by a company licensed to do business in Michigan and shall be an amount of not less than \$500,000.00, with Lessor as a named additional insured under the policy.
- b) The policy of insurance shall be approved by Lessor as to legal form before it is filed, and shall contain a provision that the same may not be cancelled before the expiration of its term except upon 30 days written notice to Lessor.
- c) The cancellation or other termination of any insurance policy issued in compliance with this section shall automatically terminate this Lease, unless another policy has been filed and approved pursuant to this section and shall be in effect at the time of such cancellation or termination.

6. Lessee Rights. Lessee shall have the right:

- a) In common with others so authorized, to use common areas of the Airport, including runways, taxiways, aprons, roadways, floodlight, landing lights, signals and other conveniences for take-off, flying and landing aircraft.
- b) To the non-exclusive use, in common with others, of the Airport parking areas, appurtenances and improvements thereon, but this shall not restrict the right of Lessor to charge visitors a fee for the use of such areas.
- c) Of access to and from the leased premises, limited to streets, driveways or sidewalks designated for such purposes by Lessor, and which rights shall extend to Lessee's passengers, guests, and invitees.

Notwithstanding anything herein to the contrary, it is expressly understood and agreed that the rights granted under this Lease are non-exclusive, and Lessor reserves the right to grant similar privileges to another lessee or other lessees on other parts of the Airport.

7. Maintenance of Buildings. Lessee will maintain the structures occupied by Lessee in good order, and make minor repairs as are necessary. In the event of fire, or any other casualty, the Lessee of any such structure so affected shall either repair or replace the building, or restore the leased area to its original condition; such action must be accomplished within 120 days of the date the damage occurred. Upon petition by Lessee, Lessor may grant an extension of time if it appears such extension is warranted.

8. Maintenance of Property. Lessee shall keep its hangar and grounds surrounding the leased premises in a reasonably neat, clean, and aesthetically pleasing condition at all times. Lessee shall provide for the adequate and sanitary handling and disposal, away from the Airport, of all trash, waste, and other materials, including, but not limited to, used oil, solvents, and other waste. Lessee agrees to keep the leased premises free from unnecessary accumulation of waste or other debris or combustible materials. Fuel, other flammables, explosives, or other potentially hazardous materials may not be stored in any hangars. All non-airworthy aircraft not in an enclosed structure shall be removed from the airport on thirty (30) days written notice from Lessor at Lessee's expense unless a waiver is requested and granted by Lessor for insurance purpose. Aircraft with visible accident damage shall be placed in an enclosed structure or removed from the airport within 48 hours of release by the accident investigation team.

9. **Right to Inspect.** Lessor reserves the right to enter upon the leased premises at any reasonable time for the purpose of making any inspection it may deem expedient to the proper enforcement of any of the covenants or conditions of this Lease.
10. **Lease Transfer.** Lessee may not, at any time during the term of this lease, assign, hypothecate, or transfer this Lease or any interest herein, without the written consent of Lessor. Lessee shall have the right to lease that portion of buildings placed on the premises by Lessee which are not needed by Lessee in the operation of its business with the approval of Lessor. All covenants and agreements herein contained shall be binding upon the parties hereto, their successors and assigns.
11. **Right of First Refusal.** Menominee County shall have the first right of refusal to match any offer to purchase any building located on the leased premises. Menominee County shall have 30 days from the date of receipt by the Menominee County Administrator of notification of a bona fide offer to purchase any building and/or structure located on the leased premises, in which to match the offer, including all of its terms. In the event that written notice to match the offer is not given by certified mail to Lessee's at its address of record within 30 days of receipt of notice of the offer by the Menominee County Administrator, Menominee County shall have waived its right to match the offer, and Lessee is free to accept the offer, subject to the provisions in Sec. 10 regarding Lease Transfer. The offer shall have no modifications and/or qualifications that are not revealed to Menominee County through notice to the Menominee County Administrator.
12. **Laws and Regulations.** Lessee agrees to observe and obey, during the term of this Lease, all laws, ordinances, rules and regulations promulgated and enforced by Lessor pertaining to the Airport, now or hereafter in effect. Lessee will observe all Federal, State, and local laws, including rules and regulations of Federal and State aeronautical authorities, or other boards and agencies.
13. **Hold Harmless.** Lessee agrees to hold Lessor free and harmless from loss from each and every claim and demand of whatever nature, made on behalf of or by any person or persons, for any wrongful, careless or negligent act or omission on the part of Lessee, its agents, servants and employees, and from all loss and damages by reason of such acts or omissions.
14. **Quiet Enjoyment.** So long as Lessee conducts its business in a fair, reasonable and workmanlike manner, Lessee shall peaceably have and enjoy the leased premises, and all the rights and privileges herein granted.
15. **Obstruction Lights.** Lessee agrees to install, maintain and operate any required obstruction lights on the tops of all buildings or structures to be placed on the leased premises.
16. **Title VI, Civil Rights Assurances.** The Lessee, for himself, his personal representatives, successors in interest, and assigns, agrees that (1) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities; (2) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination; (3) that the Lessee shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination, in Federally Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as the Regulations may be amended.

In the event of breach of any of the above non-discrimination covenants, Lessor shall have the right to terminate the lease and to re-enter and repossess the land and the facilities thereon, and hold the same as if the Lease had never been made or issued.

17. **Affirmative Action.** Lessee assures that it will undertake an affirmative action program as required by 14 CFR Part 152, Subpart E, to ensure that no person shall on the grounds of race, creed, color, national origin, or sex be excluded from participating in any employment activities covered in 14 CFR Part 152, Subpart E. The Lessee assures that no person shall be excluded on these grounds from participating in or receiving the services or benefits of any program or activity covered by this subpart. The Lessee assures that it will require that its covered sub-organizations provide Assurances to the Lessor that they similarly will undertake affirmative action programs and that they will require assurances from their sub-organizations, as required by 14 CFR Part 152, Subpart E, to the same effect.

18. **Nondiscrimination.** Lessee and/or its sublessees, licensees, or assigns, as required by law, shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight or marital status. Tenant and/or its sublessees, licensees, or assigns shall adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination, including but not limited to, the following:
 - A. The Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended.
 - B. The Michigan Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended.
 - C. Section 504 of the Federal Rehabilitation Act of 1973, P.L. 93-112, 87 Stat. 394, as amended, and regulations promulgated thereunder.
 - D. The Americans with Disabilities Act of 1990, P.L. 101-336, 104 Stat 328 (42 USC Sec. 12101 *et seq.*), as amended, and regulations promulgated thereunder.

Breach of this section shall be regarded as a material breach of this Lease, and in the event Lessee and/or its sublessees, licensees, or assigns is found not to be in compliance with this section, Lessor may terminate this Lease, effective as of the date of delivery of written notification to Lessee and/or its sublessees, licensees, or assigns.

19. **Taxes.** Lessee shall pay all taxes or assessments that may be levied against the personal property of the Lessee or the buildings which it may erect on lands leased exclusively to Lessee, as well as any real property taxes imposed on the lands leased exclusively to Lessee.

20. **Airport Development.** Lessor reserves the right to further develop or improve the landing area of the Airport as it sees fit, regardless of the desires or view of the Lessee, and without interference or hindrance. If the development of the Airport requires the relocation of the Lessee, Lessor (1) agrees to provide a comparable location, and agrees to relocate all buildings or provide similar facilities for the Lessee at no cost to the Lessee; or (2) may terminate this lease upon thirty (30) days written notice to Lessee provided, however, that Lessor shall pay Lessee the then market value of the hangar constructed thereon as determined by two qualified appraisers, one of which shall be selected by the Lessor and one of which shall be selected by the Lessee. If the appraisers cannot agree upon a value of the hangar, then the Lessor and Lessee shall mutually appoint a third appraiser whose appraisal shall be binding on both parties.

21. **Lessor's Rights.** Lessor reserves the right, but shall not be obligated to Lessee, to maintain and keep in repair the landing area of the Airport and all publicly owned facilities of the Airport, together with the right to direct and control all activities of Lessee in this regard.
22. **Airport Protection.** Lessor reserves unto itself, its successor and assigns, for the use and benefit of the public, a right of flight for the passage of aircraft in the airspace above the surface of the leased premises, together with the right to cause in that airspace such noise as may be inherent in the operation of aircraft, now known or hereafter used, for navigation of or flight in the airspace, and for use of the airspace for landing on, taking off from, or operating on the Airport. Lessee agrees for itself, its successors and assigns (a) to restrict the height of structures, objects of natural growth, and other obstructions on the leased premises to such a height so as to comply with Federal Aviation Regulations Part 77, and (b) to prevent any use of the leased premises which would interfere with or adversely affect the operation or maintenance of the Airport, or otherwise constitute an Airport hazard.
23. **Obstructions.** Lessor reserves the right to take any action it considers necessary to protect the aerial approaches of the Airport against obstruction, together with the right to prevent Lessee from erecting, or permitting to be erected, any building or other structure on the Airport which, in the opinion of Lessor, would limit the usefulness of the Airport or constitute a hazard to aircraft. Lessee shall, upon approval by Lessor and prior to any construction of any nature within the boundaries of the Airport, prepare and submit to the Federal Aviation Administration, FAA Form 7460-1, "Notice of Proposed Construction or Alteration," as required by Federal Aviation Regulations Part 77.
24. **Subordination Provision.** This Lease shall be subordinate to the provisions of any existing or future agreement between Lessor and the United States or the State of Michigan, relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of Federal or State funds for the development of the Airport. Furthermore, this Lease may be amended to include provisions required by those agreements with the United States or the State of Michigan.
25. **Default.**
- A. Notices.** Any notice required or permitted to be given hereunder by one party to the other shall be in writing and the same shall be given and shall be deemed to have been delivered, served and given upon receipt by the party to be notified or upon being placed in the United States mail, postage prepaid, by registered or certified mail, addressed to such party at the address provided for such party herein.
- Any notices to Lessor shall be given to the Airport Manager or addressed to Menominee Regional Airport, 2801 22nd Street, Menominee, MI 49858.
- Any notices to Lessee shall be addressed to: _____
at _____
- The addresses set forth above shall be effective for all notices to the respective parties until written notice of a change in address is given pursuant to the provisions hereof.
- B. Lessor's Remedies Upon Default.** All rights and remedies herein enumerated shall be cumulative, and none shall exclude any other right or remedy allowed by law.
- (a) All rent shall be paid without demand and without any set-off, counterclaim or deduction whatsoever. If Lessee fails to pay the rent as specified in this Lease within five (5) days of due date, Lessee shall be considered in default. If Lessee defaults in the

payment of rent, and does not cure the default within twenty (20) days upon receipt of written demand for payment of the rent, or if Lessee defaults in the prompt and full performance of any other provisions of the agreement and does not cure the default within twenty (20) days upon receipt of written notice (unless the default involves a hazardous condition, which shall be cured forthwith if reasonably possible), Lessor may terminate this Lease and shall be entitled to possession of the leased premises which are the subject of this Lease, and Lessor may pursue any or all other remedies as may be available to it under the Lease, with or without process of law, or in law or at equity for any such default, and Lessee shall be liable for any damages resulting from such default.

(b) In the event that Lessee's operations conducted on the leased premises are hazardous or disruptive to the business operations conducted by Lessor on the Airport to the extent that Lessor is unable to conduct its business on the Airport, Lessee shall have 30 days in which to cure such hazard or disruption to the satisfaction of Lessor. Lessee's failure to eliminate the hazard or disruption within 30 days shall be deemed a material breach of this Lease, and Lessor shall have the right to terminate this Lease on 30 days written notice.

(c) Upon any termination of this Lease, whether by lapse of time or otherwise, Lessee shall vacate the leased premises immediately, and have a period of one (1) year from such effective termination date to remove any building or buildings from the leased premises. Any building or buildings not removed within such time shall become the sole property of Lessor for and on behalf of the Menominee Regional Airport.

- C. Interest.** All amounts of money payable by Lessee to Lessor under this Lease, if not paid when due, shall bear interest from the date due until paid at the rate of 18% per annum.
- D. Laws.** The laws of the State of Michigan shall govern the validity, performance and enforcement of this Lease and any amendments.
- E. Severability of Provisions.** If any term, covenant or condition of this Lease or the application of any provision to any person or party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Lease or the application of such term, covenant or condition to persons, parties or circumstances other than those held invalid or unenforceable, shall not be affected, and each term, covenant or condition of this Lease shall be valid and be enforced to the maximum extent permitted by law.
- F. Validity of Agreement.** Except as modified above, this Lease shall remain in full force and effect and shall remain binding upon both Lessor and Lessee. This Lease constitutes the whole agreement of the parties, and shall in no way be conditioned, modified or supplemented except by a written agreement executed by both parties.

In Witness Whereof, the authorized representatives of the parties hereto have executed this instrument on the day and year first above written.

LESSOR: Menominee County

LESSEE: _____

By: _____
County Board Chair

By: _____

Title: _____

Dated: _____

Dated: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Sheriff Marks ~ airport compliance duties
DEPARTMENT:	Airport/Administration
ATTACHMENTS:	No
SUMMARY: Sheriff Marks would like to address the board about taking on some of the airport duties to include (but not limited to) Ordinance Compliance; Emergency Plans; Safety and Security (HAZMAT); Lease agreement compliance; Hangar inspections.	
RECOMMENDED MOTION: To approve the letter to Sheriff Marks appointing him to provide assistance with duties at the Menominee Regional Airport.	

Submitted by: Sherry DuPont

11/21/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com

Sherry DuPont – Interim County Administrator
– Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

Dear Sheriff Marks,

In an effort to comply with the LETTER OF UNDERSTANDING BETWEEN THE MENOMINEE COUNTY BOARD OF COMMISSIONERS AND THE MENOMINEE COUNTY AIRPORT COMMITTEE dated the 8th day of March 2016, specific bullet points reading:

"Enforce all rules and regulations as mandated by Michigan Department of Transportation Aeronautics division and the Federal Aviation Administration pertaining to the operations of the Airport"

"Provide enforcement of the Airport Minimum Standards, Airport Use Ordinance and all other current and future rules and regulations as pertaining to the operation of the Airport."

The Menominee County Board of Commissioners and The Menominee Regional Airport Committee hereby appoint Sheriff Kenny Marks to provide assistance with the following duties which include, but are not limited to:

- Ordinance Compliance
- Emergency Plans
- Safety and Security (HAZMAT)
- Lease Agreement Compliance

Sheriff Marks has the authority to act on behalf of the Menominee County Board of Commissioners and the Airport Committee in all legal matters and court actions in his efforts to assume full compliance at the Menominee Regional Airport.

Dated this _____ day of _____, 2017

Chairman of the County Board – Charlie Meintz

County Clerk – Marc Kleiman

Steven Gromala

Charlie Meintz – Chairperson

William Cech – Vice Chairperson

Larry Phelps

John Nelson

Jan Hafeman

Gerald Piche

Bernie Lang

Larry Schei

LETTER OF UNDERSTANDING
BETWEEN THE MENOMINEE COUNTY BOARD OF COMMISSIONERS
AND
THE MENOMINEE COUNTY AIRPORT COMMITTEE

WHEREAS, Menominee County (hereafter referred to as "County") has established the Menominee County Airport Committee (hereafter referred to as "Airport Committee") and appointed members to same, and

WHEREAS, Menominee County and the Airport Committee is desirous of maintaining and excellent working relationship it is agreed as follows:

WHEREAS, the Airport Committee shall:

- Promote and develop the Airport facility to its highest potential.
- Recommend short and long term goals for the Menominee County Airport facility, with an annual review to determine if past goals have been achieved.
- Recommend goals for the Airport and be responsible for the preparation of plans to achieve the goals set.
- Review performance evaluations for Airport staff.
- Periodically review and develop a job description recommendation for the Airport Manager position, to be forwarded to the County Board for their review and possible action.
- Assist the County Board in job description development as needed for all Airport staff including but not limited to Airport Lineman, Assistant Airport Manager and Airport Manager.
- Render to the County Board reports covering the activities and financial conditions of the Airport.
- Furnish the County Board with information or reports governing the operations of the Airport.
- Work with the County Administrator to create an annual standard operating budget, which includes capital outlay and improvement projects.

WHEREAS, the Menominee County Administration Office shall:

- Assist the Airport Committee in establishing goals for the Airport Manager and assist in the performance evaluations of the Airport Manager.
- Furnish the Airport Committee with information or reports to assist in the preparations of the annual budget.
- Transmit concerns, issues, etc., to the Menominee County Board of Commissioners.
- Be the official record keeper and act as the FOIA Coordinator for the Airport.

WHEREAS, the Menominee County Board of Commissioners shall:

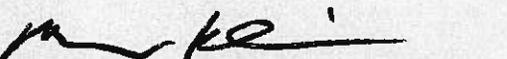
- Adopt the job description of the Airport Manager with input and participation by the Airport Committee.
- Hire the Airport Manager with input and participation by the Airport Committee, set the salary and fringe benefit package for the Airport Manager.

- Meet jointly with the Airport Committee or its representatives for updates on an as needed basis.
- Enforce all rules and regulations as mandated by Michigan Department of Transportation Aeronautics Division and the Federal Aviation Administration pertaining to the operations of the Airport.
- Provide enforcement of the Airport Minimum Standards, Airport Use Ordinance and all other current and future rules and regulations as pertaining to the operation of the Airport.

THEREFORE, the County Board and the Airport Committee wish to enter into this Letter of Understanding this 8th day of March, 2016.

Menominee County Board of Commissioners


Chairman- Charlie Meintz


County Clerk – Marc Kleiman

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	E-911 (AFSCME Council #25) Contract 10/1/2017-9/30/2020
DEPARTMENT:	Administration
ATTACHMENTS:	Yes (in drop box)
SUMMARY:	
<p>After months of negotiations with the E-911 Department, we've come to an agreement. The final contract is attached to the Commissioners' drop box.</p>	
RECOMMENDED MOTION:	
<p>To approve the agreement between the Menominee County Board of Commissioners and the E 911 Personnel and the AFSCME Council # 25. Contract dates ~ October 1, 2017 through September 30, 2020. This contract will become effective November 29, 2017.</p>	

Submitted by: Sherry DuPont

11/21/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

AGREEMENT

BETWEEN

MENOMINEE COUNTY

AND

AFSCME, Council #25
E-911

Effective: October 1, 2017 to September 30, 2020

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	
To approve commissioner per diems as recently submitted.	

Submitted by: Sherry DuPont

11/21/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
OCT 25 2017
BY: 

Mileage: \$.535/mile – effective 01 January 2017

*Meals: Breakfast - \$ 9.00
Lunch - \$11.00
Dinner \$20.00

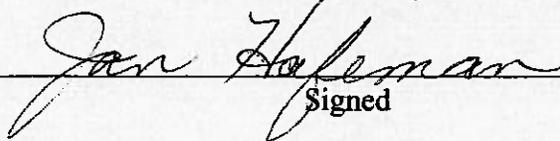
*must attach receipt for reimbursement
*meals provided by conference will NOT be reimbursed

Name: Jan Hafeman ~ District 8

Date	Meeting Place	# of miles	X.535/mile	Total Cost	Account Number
10/10/17	Co Bd-Annex	34		18.19	101-101-860.10
10/18/17	Pinecrest-Pinecrest	14		7.49	101-101-860.10
10/19/17	UPACC-Casino	30		16.05	101-101-860.10
10/20/17	UPACC-Casino	30		16.05	101-101-860.10
10/23/17	GIS- Annex	34		18.19	101-101-860.10
10/24/07	Co. Bd. – Annex	34		18.19	101-101-860.10
10/30/17	Pub Health Fin- Escanaba	58		31.03	101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
		234	Total Mileage	125.19	
Total Mileage Fee					125.19

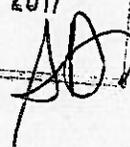
Expenses shall be submitted to County Administrator's office by the last day of The following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the Same has been paid.


Signed

10/24/17
Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
 OCT 25 2017
 BY: 

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

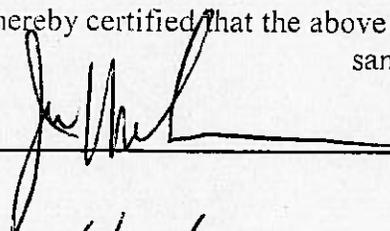
*must attach receipt for reimbursement
 *meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
10/5/17	HARRIS, MI (MIWA)	20	"	10.70	101-101-860.11
10/10/17	STEPHANS	54	"	28.89	101-101-860.11
10/24/17	"	54	"	28.89	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
		128	Total Mileage	68.48	✓
Total Mileage Fee					68.48

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



 Signed
 10/29/17

 Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
OCT 30 2017
BY: *J.P.*

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
10/10/17	Road Commission	—		—	101-101-860.07
10/10/17	Annex - County Board	30		16.05	101-101-860.07
10/19/17	Personal - Court House	72		38.52	101-101-860.07
10/18/17	Fair Board - Annex	—		—	101-101-860.07
10/24/17	Annex - County Board	30		16.05	101-101-860.07
		132	Total Mileage		
Total Mileage Fee					70.62 ✓

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche

Signed

10/28/17

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
OCT 30 2017
BY: *[Signature]*

Mileage: .535 cents/mile ~ effective 01 January 2017

* Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

* must attach receipt for reimbursement
* meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
10/10/17	Stephenson MI	16	8.48	8.56	
10/24/17	" "	16	8.48	8.56	101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
			Total Mileage	32	\$ 17.12
				Total Mileage Fee	16.96

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

William Cech

Signed

10/30/17

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
OCT 31 2017
BY: *[Signature]*

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

- * must attach receipt for reimbursement
- * meals provided by conferences will NOT be reimbursed

Name: Bernie Lang ~ District 2

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
09-29	CT. HSE	3			
10-10	ALLEX	45			101-101-860.02
10-12	ESCAMBA	110			101-101-860.02
10-18	CT. HSE	3			101-101-860.02
10-19	CASINO	52			101-101-860.02
10-20	CASINO	52			101-101-860.02
10-24	ALLEX	45			101-101-860.02
10-31	POWERS	88			101-101-860.02
		396			101-101-860.02
		398			101-101-860.02
			Total Mileage		
				Total Mileage Fee	212.93 ✓

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang

Signed

10-31-17

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
NOV 3 2017
BY: *dr*

Mileage: .535 cents/mile - effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei - District 4

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
10/04/17	COUNTY AIRPORT - SURVEYOR	15		8.03	
10/05/17	COUNTY AIRPORT - TCA MTC.	15		8.03	101-101-860.04
10/10/17	LIBRARY - STEPHENSON	32		17.12	101-101-860.04
10/10/17	ANNEX - STEPHENSON	32		17.12	101-101-860.04
10/13/17	COURTHOUSE - AIRPORT	16		8.56	101-101-860.04
10/24/17	ANNEX - STEPHENSON	32		17.12	101-101-860.04
10/27/17	COURTHOUSE -	32		17.12	101-101-860.04
11/02/17	PINECREST - POWERS	13		6.95	101-101-860.04
		47		25.14	101-101-860.04
		247			101-101-860.04
Total Mileage				247 247	
Total Mileage Fee				132.15	

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

11/03/17

Date

132.15

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on October 20 and Nov. 1, 2, & 8, 2017 in the combined amount of \$61,106.49	
RECOMMENDED MOTION	
To approve Miscellaneous Bills as paid on October 20 and Nov. 1, 2, & 8, 2017 in the combined amount of \$61,106.49	

Submitted by: Sherry DuPont

11/21/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Airport
218 IT - Computer Serv.
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
286 Medical Marijuana Grant
289 SOM Salvage Vehicle Title Inspections
292 Child Care
294 Veterans' Trust
292 Special Child Care Funds
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 10/20/2017 - 10/20/2017
 UNJOURNALIZED OPEN
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card						
55645	Mastercard September 13 - October 6, 2017	09/30/2017 jessicaw	10/20/2017	3,174.56	3,174.56	Open
	101-682-860.00	BP St Ignace		33.37		
	101-268-729.00	USPS		6.65		
	101-268-729.00	USPS		6.65		
	101-682-860.00	Mulligans Pub		7.95		
	101-682-860.00	DoubleTree		9.42		
	101-682-860.00	DoubleTree		19.08		
	101-682-860.00	DoubleTree		166.50		
	101-682-860.00	Shell Oil		10.11		
	101-682-860.00	Shell Oil		43.39		
	101-265-850.02	Amazon		24.99		
	101-265-850.02	Amazon		29.75		
	249-371-729.00	USPS		98.00		
	101-268-729.00	USPS		6.65		
	218-656-857.01	Amazon		78.30		
	101-265-934.00	SupplyHouse PO# 3774		1,141.85		
	101-268-860.00	Holiday Inn		368.73		
	101-265-755.00	Amazon		48.68		
	101-172-727.00	Amazon		85.45		
	101-265-755.00	Harbor Freight Tools		186.58		
	101-265-755.00	Amazon		104.97		
	101-265-755.00	Amazon		86.26		
	101-257-860.00	Amazon		410.05		
	101-268-729.00	USPS		6.65		
	101-265-755.00	Amazon		48.59		
	101-132-860.00	Krist Oil		7.87		
	101-148-860.00	Krist Oil		7.87		
	101-265-930.01	Amazon		65.22		
	101-265-755.00	Amazon		36.98		
	101-257-860.00	Amazon		28.00		
Credit Card						
55646	Mastercard September 13 - October 6, 2017	10/12/2017 jessicaw	10/20/2017	1,312.30	1,312.30	Open
	101-265-755.00	Amazon		7.17		
	101-265-755.00	Amazon		159.16		
	101-265-755.00	Amazon		21.81		
	101-141-860.00	BP St Ignace		25.95		
	101-141-860.00	Subway		22.38		
	101-141-860.00	Boyne Highlands		324.54		
	101-141-860.00	Boyne Highlands		324.54		
	101-265-755.00	Amazon		39.00		
	101-268-729.00	USPS		6.65		
	101-141-860.00	Boyne Highlands		328.08		
	101-141-860.00	Dixie Saloon		53.02		
# of Invoices:	2	# Due: 2	Totals:	4,486.86	4,486.86	
# of Credit Memos:	0	# Due: 0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				4,486.86	4,486.86	
— TOTALS BY FUND —						
	101 - GENERAL FUND			4,310.56	4,310.56	
	218 - COMPUTER SCIENCE			78.30	78.30	
	249 - BUILDING CODE DEPARTMENT			98.00	98.00	
— TOTALS BY DEPT/ACTIVITY —						
	132 - FAMILY COURT			7.87	7.87	
	141 - FRIEND OF COURT			1,078.51	1,078.51	
	148 - PROBATE COURT			7.87	7.87	
	172 - ADMINISTRATION			85.45	85.45	
	257 - EQUALIZATION DEPARTMENT			438.05	438.05	
	265 - BUILDINGS AND GROUNDS			2,001.01	2,001.01	
	268 - REGISTER OF DEEDS			401.98	401.98	
	371 - BUILDING CODE DEPARTMENT			98.00	98.00	
	656 - COMPUTER SCIENCE			78.30	78.30	
	682 - VETERANS AFFAIR			289.82	289.82	

APPROVED

OCT 23 2017

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 11/01/2017 - 11/01/2017
 UNJOURNALIZED OPEN
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card						
55823	Mastercard Airport (9/28 - 9/29/17) 216-585-742.00	09/30/2017 jessicaw	11/01/2017	81.08	81.08	Open
	216-585-742.00	Holiday		71.18		
	216-585-742.00	Holiday		9.90		
Credit Card						
55824	Mastercard Road/Sheriff (9/13 - 10/11/17)	09/30/2017 jessicaw	11/01/2017	2,618.83	2,618.83	Open
	101-301-742.00	Holiday		28.00		
	101-301-742.00	Exxonmobile		12.21		
	101-301-742.00	Shell Oil		27.30		
	101-301-742.00	Speedway		22.90		
	101-301-742.00	BP		31.00		
	101-301-742.00	Superior Touchless		11.00		
	101-301-742.00	Exxonmobile		28.30		
	101-301-742.00	Valot's Citgc		21.35		
	101-301-755.00	TLO Transunion		100.00		
	101-301-770.00	Bob Barker		335.72		
	101-301-770.00	Walmart		358.00		
	101-301-770.01	American Screening		387.00		
	101-301-770.01	Hannahville Pharmacy		9.34		
	101-301-860.00	Mackinac Bridge		4.00		
	101-301-860.00	Reflect Bistro		68.35		
	101-301-860.00	Taco Bell		20.21		
	101-301-860.00	Cambria Suites		8.37		
	101-301-860.00	Courtyard by Marriot		96.12		
	101-301-860.00	Mackinac Bridge		4.00		
	205-315-742.00	Shell Oil		23.05		
	205-315-860.00	Golden Corral		25.81		
	205-315-860.00	Tom's Drive In		8.18		
	205-315-860.00	Tom's Drive In		8.70		
	205-315-860.00	Stuc's Pizza		15.07		
	205-315-860.00	Stuc's Pizza		9.86		
	205-315-860.00	D2 Sports		10.50		
	205-315-860.00	D2 Sports		9.45		
	205-315-860.00	Qdoba Mexican Eats		12.50		
	205-315-860.00	Qdoba Mexican Eats		10.40		
	205-315-860.00	Olive Garden		19.20		
	205-315-860.00	Olive Garden		17.63		
	205-315-860.00	Famous Dave's		31.48		
	205-315-860.00	Buffalo Wild Wings		23.91		
	205-315-860.00	Comfort Suites Appleton		408.00		
	205-315-860.00	Hardees		8.54		
	205-315-860.00	Hardees		9.48		
	205-315-860.00	Tom's Drive In		8.70		
	205-315-860.00	Tom's Drive In		8.70		
	205-315-860.00	Steinhaus		26.50		
	205-315-934.02	S&S Glass Services		350.00		
Credit Card						
55825	Mastercard Road/Sheriff (9/13 - 10/11/17)	10/12/2017 jessicaw	11/01/2017	485.82	485.82	Open
	205-315-860.00	Ramada		408.10		
	205-315-860.00	Domino's		19.46		
	205-315-860.00	Holiday Station		4.77		
	205-315-860.00	Border Grill		11.39		
	205-315-860.00	Jimmy John's		9.00		
	205-315-860.00	Ramada		14.84		
	205-315-860.00	Domino's		18.26		
# of Invoices:	3	# Due:	3	Totals:	3,185.73	3,185.73
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					<u>3,185.73</u>	<u>3,185.73</u>

APPROVED

NOV 01 2017 *JD*

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

NOV 02 2017 *MB*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS AMOUNTS		AMOUNT
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677730015	Airport Supplies	216-585-755.01	46.48	113.79
		216-585-745.00	67.31	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				113.79
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863202310	September 20 - October 19, 2017	101-103-850.00	192.86	192.86
TOTAL VENDOR AT&T - CAROL STREAM, IL				192.86
VENDOR NAME: AUTOMOTIVE SUPPLY CO.				
080415437	Airport Supplies	216-585-981.00	75.42	75.42
TOTAL VENDOR AUTOMOTIVE SUPPLY CO.				75.42
VENDOR NAME: BADGER MAILING & SHIPPING				
100360	Ink Cartridge (Postage Machine)	101-253-729.01	171.88	171.88
TOTAL VENDOR BADGER MAILING & SHIPPING				171.88
VENDOR NAME: BARDOWSKI, JAMES				
10/18/17	Transport	101-132-801.01	46.25	157.25
		101-132-801.00	111.00	
TOTAL VENDOR BARDOWSKI, JAMES				157.25
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
23134	2015 Chevy Impala (Vehicle Maintenance)	205-315-934.02	34.90	34.90
23168	2017 Ford (Vehicle Maintenance)	205-315-934.02	178.95	178.95
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				213.85
VENDOR NAME: BLUETARP FINANCIAL, INC.				
1617868687	B&G Supplies	101-265-755.00	4.59	88.11
		101-103-998.06	9.98	
		101-265-755.00	22.47	
		101-265-755.00	9.98	
		101-265-755.00	27.95	
		101-265-755.00	13.14	
TOTAL VENDOR BLUETARP FINANCIAL, INC.				88.11
VENDOR NAME: BODY WORKS PLUS				
M268897	Deductible	205-315-934.02	250.00	250.00
TOTAL VENDOR BODY WORKS PLUS				250.00
VENDOR NAME: BRAZEAU, DAWN				
M15-3718-FH	Transcript (K. Rivard)	101-131-806.00	26.25	26.25
TOTAL VENDOR BRAZEAU, DAWN				26.25
VENDOR NAME: BRUNELLE, JENNIFER				
Reimbursement	Mileage	292-663-860.00	183.51	183.51
October 2017	Crisis Intervention	292-668-801.00	665.00	665.00
TOTAL VENDOR BRUNELLE, JENNIFER				848.51
VENDOR NAME: CECH, WILLIAM				
Reimbursement	Mileage - October 2017	101-101-860.05	17.12	17.12
TOTAL VENDOR CECH, WILLIAM				17.12
VENDOR NAME: CITY OF MENOMINEE				
4587	Road/Work Van - Gasoline Sales	206-301-742.00	188.33	1,518.71
		205-315-742.00	1,330.38	
TOTAL VENDOR CITY OF MENOMINEE				1,518.71
VENDOR NAME: CITY OF STEPHENSON				

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	NOV 02 2017	AMOUNT
VENDOR NAME: CITY OF STEPHENSON					
709	Annex - Water/Electric/Sewer	101-261-920.01	19.48	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	248.99
		101-261-920.02	33.20		
		101-261-920.03	196.31		
TOTAL VENDOR CITY OF STEPHENSON					248.99
VENDOR NAME: CLOVERLAND PAPER CO					
115559	Janitorial Supplies (Courthouse)	101-265-755.01	65.28		65.28
115557	Janitorial Supplies (Courthouse)	101-265-755.01	56.49		56.49
115511	Janitorial Supplies (Courthouse)	101-265-755.01	269.12		269.12
115512	Janitorial Supplies (Courthouse)	101-265-755.01	11.25		11.25
115457	Courthouse Janitorial Supplies	101-265-755.01	303.16		303.16
115458	Inmate Supplies	101-301-770.00	182.08		182.08
115510	Inmate Supplies	101-301-770.00	61.18		61.18
TOTAL VENDOR CLOVERLAND PAPER CO					948.56
VENDOR NAME: COOPER OFFICE EQUIPMENT					
147609	Contract # 2721-01 (PA)	101-267-801.00	273.89		273.89
149821	Contract # 2310-01	101-253-728.00	172.15		172.15
TOTAL VENDOR COOPER OFFICE EQUIPMENT					446.04
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCT					
29521	Shredding Documents (10/5/17)	101-265-801.00	56.13		56.13
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCT					56.13
VENDOR NAME: DEKETO, LLC					
DK 11-17	October 2017 Documents (x386)	256-277-857.00	772.00		772.00
TOTAL VENDOR DEKETO, LLC					772.00
VENDOR NAME: DELLISSE, MIKE					
Reimbursement	Mileage	101-682-860.00	125.84		125.84
TOTAL VENDOR DELLISSE, MIKE					125.84
VENDOR NAME: DOBIAS, MARK					
2017-107-MI	Court Appointed (N. Boucher)	101-148-807.00	83.32		83.32
TOTAL VENDOR DOBIAS, MARK					83.32
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC					
1406	Advertising	101-101-901.00	30.36		30.36
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC					30.36
VENDOR NAME: FALLER, TOM					
Reimbursement	Mileage	101-215-860.00	22.68		45.36
		101-262-860.00	22.68		
TOTAL VENDOR FALLER, TOM					45.36
VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT					
03157	FOC - Office Supplies	101-141-727.00	199.77		199.77
03133	VA - Office Supplies	101-682-727.00	69.48		
TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT					269.25
VENDOR NAME: GBS INC.					
17-30730	Ballots	101-262-727.00	206.10		206.10
TOTAL VENDOR GBS INC.					206.10
VENDOR NAME: GOOD SOURCE					
SI0425227	Inmate Supplies	101-301-770.00	3,210.92		3,210.92
TOTAL VENDOR GOOD SOURCE					3,210.92
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE					
79110901	Shakey & Kleinke	208-751-801.00	911.03		911.03
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE					911.03
VENDOR NAME: HAFEMAN, JAN					

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NOV 02 2017

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: HAFEMAN, JAN				
Reimbursement	Mileage - October 2017	101-101-860.10	125.19	125.19
TOTAL VENDOR HAFEMAN, JAN				125.19
VENDOR NAME: HENSLEY, RN, JOEL				
Blood Draws	D.R. (10/15) D.C. (10/28) J.B. (10/21) M.H. (10/11) S.S. (10/3)	M101-267-801.01	600.00	600.00
October 2017	Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,965.00
VENDOR NAME: HI TEC BUILDING SERVICES				
015784	Cleaning Services - October 2017	101-265-801.00	1,861.20	1,861.20
TOTAL VENDOR HI TEC BUILDING SERVICES				1,861.20
VENDOR NAME: J S ELECTRONICS, INC.				
19923	Radio Maintenance	205-315-934.01	120.63	120.63
TOTAL VENDOR J S ELECTRONICS, INC.				120.63
VENDOR NAME: J.F. AHERN COMPANY				
223904	Agreement 21475 (Jail)	101-301-934.00	196.00	196.00
TOTAL VENDOR J.F. AHERN COMPANY				196.00
VENDOR NAME: KEWLEY, KIM				
Reimbursement	Mileage	101-253-860.00	128.40	128.40
TOTAL VENDOR KEWLEY, KIM				128.40
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Mileage	101-215-860.00	22.47	22.47
Reimbursement	Bridge Fare, Fuel, Meals, Hotels	256-277-860.00	323.64	454.33
		101-150-860.00	130.69	
TOTAL VENDOR KLEIMAN, MARC				476.80
VENDOR NAME: KLUMS, JOANN				
Reimbursement	Mileage	101-215-860.00	60.99	60.99
TOTAL VENDOR KLUMB, JOANN				60.99
VENDOR NAME: L.A. BUSSE, INC.				
ZB74354	Repair Jail Dishwasher	101-265-934.00	505.35	505.35
TOTAL VENDOR L.A. BUSSE, INC.				505.35
VENDOR NAME: LANG, BERNARD				
Reimbursement	Mileage - October 2017	101-101-860.02	212.93	212.93
TOTAL VENDOR LANG, BERNARD				212.93
VENDOR NAME: LAWRENCE, GEOFFREY C.				
2017-121-MI	Court Appointed (Paris)	101-148-807.00	160.00	160.00
TOTAL VENDOR LAWRENCE, GEOFFREY C.				160.00
VENDOR NAME: LESPERANCE, DIANE				
Reimbursement	Mileage	517-252-860.00	23.11	23.11
Reimbursement	Mileage & Meals	101-253-860.00	268.37	268.37
TOTAL VENDOR LESPERANCE, DIANE				291.48
VENDOR NAME: LITHOCRAFTERS PRINTING, INC.				
94317	Business Cards (M. Kleiman)	101-215-727.00	60.75	60.75
94243	FOC - Window Envelopes	101-141-727.00	255.75	255.75
TOTAL VENDOR LITHOCRAFTERS PRINTING, INC.				316.50
VENDOR NAME: LUFTS ADVERTISER, INC.				
10/31/17	Advertising	101-101-901.00	548.00	548.00
TOTAL VENDOR LUFTS ADVERTISER, INC.				548.00
VENDOR NAME: MANPOWER				
32039111	Week Ending 10/29/17 (D. Averill)	101-172-704.00	630.00	630.00
32009818	Week Ending 10/22/17 (D. Averill)	101-172-704.00	511.88	511.88

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

\$ 148.00
~~548.00~~
 101-262-727.00 \$400

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MANPOWER TOTAL VENDOR MANPOWER				1,141.88
VENDOR NAME: MARINETTE COUNTY SHERIFF DEPT. 32232 Process Serving - (Nelson/Noack 17-15897-DS)				123.00
TOTAL VENDOR MARINETTE COUNTY SHERIFF DEPT.				123.00
VENDOR NAME: MARINETTE MENOMINEE AREA CHAMBER 13517 Annual Membership Investment				275.00
TOTAL VENDOR MARINETTE MENOMINEE AREA CHAMBER				275.00
VENDOR NAME: MAXIMUS, INC. 003 April - June 2017 (PA's 3rd qtr billings)				700.00
TOTAL VENDOR MAXIMUS, INC.				700.00
VENDOR NAME: MENARDS - MARINETTE 45359 Park Construction Supplies				17.78
45314 Inmate Supplies				64.71
45211 B&G Supplies				13.36
TOTAL VENDOR MENARDS - MARINETTE				95.85
VENDOR NAME: MIKE'S AUTO 10/31/17 Parks Vehicle Maintenance - 2013 Chevy Tahoe				48.46
TOTAL VENDOR MIKE'S AUTO				48.46
VENDOR NAME: MILLER, PATRICIA 16-068-NA Transcripts				537.10
TOTAL VENDOR MILLER, PATRICIA				537.10
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I 0131530-001 Sheriff Dept - Office Supplies				95.39
0131576-001 Probate/Family Office Supplies				103.49
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				206.99
VENDOR NAME: MOORE MEDICAL CORP 99665870 Inmate Medical Supplies				245.64
TOTAL VENDOR MOORE MEDICAL CORP				245.64
VENDOR NAME: MURPHY, KEITH 10/26/17 Transport, Mileage, Meals				387.54
TOTAL VENDOR MURPHY, KEITH				387.54
VENDOR NAME: NELSON, JOHN R. Reimbursement Mileage - October 2017				68.48
TOTAL VENDOR NELSON, JOHN R.				68.48
VENDOR NAME: NORTHCARE NETWORK July - September Convention & Tourism Tax				7,689.13
TOTAL VENDOR NORTHCARE NETWORK				7,689.13
VENDOR NAME: NUTT, MICHAEL Reimbursement Mileage - October 2017				63.61
TOTAL VENDOR NUTT, MICHAEL				63.61
VENDOR NAME: OFFICE DEPOT, INC. 972551745001 Admin - Office Supplies				56.77
972552855001 VA - Office Supplies				7.99
TOTAL VENDOR OFFICE DEPOT, INC.				64.76
VENDOR NAME: OWENS, KAREN A.				

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: OWENS, KAREN A.				
Reimbursement	Supplies for ASP	292-668-801.00	50.24	50.24
TOTAL VENDOR OWENS, KAREN A.				50.24
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
150008	Park Supplies	208-751-755.02	30.24	30.24
		208-751-930.03	43.96	43.96
		208-751-755.02	31.36	31.36
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				105.56
VENDOR NAME: PAN-O-GOLD BAKING CO.				
46068317208008	Inmate Supplies	101-301-770.00	11.16	11.16
40068317279015	Inmate Supplies	101-301-770.00	87.90	87.90
40068317286009	Inmate Supplies	101-301-770.00	87.90	87.90
TOTAL VENDOR PAN-O-GOLD BAKING CO.				186.96
VENDOR NAME: PANSKE TRIM-A-TREE				
863-8408 9496	Tree Trimming & Cleanup at Airport	216-585-970.00	4,300.00	4,300.00
TOTAL VENDOR PANSKE TRIM-A-TREE				4,300.00
VENDOR NAME: PHELPS, LARRY				
Reimbursement	Mileage - October 2017	101-101-860.03	43.86	43.86
TOTAL VENDOR PHELPS, LARRY				43.86
VENDOR NAME: PHILIPPS, RANDALL				
October 2017	Court Appointed - Showcause	101-131-807.00	1,000.00	1,000.00
		101-132-807.00	500.00	500.00
TOTAL VENDOR PHILIPPS, RANDALL				1,500.00
VENDOR NAME: PICHE, GERALD L.				
Reimbursement	Mileage - October 2017	101-101-860.07	70.62	70.62
TOTAL VENDOR PICHE, GERALD L.				70.62
VENDOR NAME: PISANI GRAPHIX				
8195	20' square lifeguard sign	208-751-901.00	38.67	38.67
TOTAL VENDOR PISANI GRAPHIX				38.67
VENDOR NAME: POMP'S TIRE SERVICE, INC.				
100110310	Credit for Tires (Road Patrol)	205-315-934.02	(610.88)	(610.88)
0100115118	Tires (Road Patrol)	205-315-934.02	611.64	611.64
0100118499	Tires (Road Patrol)	205-315-934.02	520.48	520.48
TOTAL VENDOR POMP'S TIRE SERVICE, INC.				521.24
VENDOR NAME: PRINTERSPLUS!				
15319	District Court - Judgement Sheets	101-136-727.00	200.00	200.00
15318	District Court - Judgement Sheets	101-136-727.00	450.00	450.00
15317	District Court - Letterhead	101-136-727.00	105.00	105.00
TOTAL VENDOR PRINTERSPLUS!				755.00
VENDOR NAME: QUILL CORPORATION				
1345735	PA - Office Supplies	101-267-727.00	265.98	265.98
TOTAL VENDOR QUILL CORPORATION				265.98
VENDOR NAME: REINHART FOODSERVICE				
300162	Inmate Supplies	101-301-770.00	1,218.23	1,218.23
302891	Inmate Supplies	101-301-770.00	695.86	695.86
TOTAL VENDOR REINHART FOODSERVICE				1,914.09
VENDOR NAME: STANDARD INSURANCE COMPANY				

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STANDARD INSURANCE COMPANY				
November 2017	Life Insurance Premium	101-101-713.00	21.24	226.56
		101-132-713.00	6.49	
		101-136-713.00	11.80	
		101-141-713.00	9.44	
		101-148-713.00	0.59	
		101-215-713.00	11.80	
		101-172-713.00	4.72	
		101-267-713.00	11.80	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	4.72	
		101-301-713.00	49.56	
		101-682-713.00	2.36	
		101-426-713.00	2.36	
		216-585-713.00	2.36	
		271-790-713.00	9.44	
		292-663-713.00	2.36	
		292-664-713.00	2.36	
		292-665-713.00	2.36	
		208-751-713.00	2.36	
		205-316-713.00	2.36	
		205-315-713.00	28.32	
		266-325-713.00	21.24	

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NOV 02 2017

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

TOTAL VENDOR STANDARD INSURANCE COMPANY

226.56

VENDOR NAME: STATE OF MICHIGAN

761-10083701	Campground License Renewal (Kleinke)	208-751-755.08	120.00	120.00
761-10083704	Campground License Renewal (Shakey)	208-751-755.08	271.00	271.00

TOTAL VENDOR STATE OF MICHIGAN

391.00

VENDOR NAME: STERICYCLE, INC.

4007431251	Training Supplies	101-301-881.00	81.25	81.25
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TOTAL VENDOR STERICYCLE, INC.

81.25

VENDOR NAME: THE EBCO COMPANY, LLC

017186	Legal Size Folders (District)	101-136-727.00	167.50	167.50
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TOTAL VENDOR THE EBCO COMPANY, LLC

167.50

VENDOR NAME: THE JANITOR'S CLOSET

42931	Janitorial Services	101-265-755.01	78.53	78.53
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TOTAL VENDOR THE JANITOR'S CLOSET

78.53

VENDOR NAME: THE PRINT SHOP

7032400	Inmate Supplies	101-301-770.00	193.50	193.50
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TOTAL VENDOR THE PRINT SHOP

193.50

VENDOR NAME: TIME WARNER CABLE

710008401102717	November 2 - December 1, 2017	101-101-850.00	531.73	531.73
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TOTAL VENDOR TIME WARNER CABLE

531.73

VENDOR NAME: TWIN CITY ELECTRIC, INC.

81015	Balance for Bldg Telecom Protection	101-103-857.02	992.28	992.28
81009	Refocus and Reboot Camera at Jail	101-103-857.01	170.00	170.00

TOTAL VENDOR TWIN CITY ELECTRIC, INC.

1,162.28

VENDOR NAME: U.E.S. COMPUTERS, INC.

77813	Microsoft Office (EMS)	101-426-970.00	220.00	220.00
77846	Cisco Smartnet Maintenance	101-103-857.02	569.01	569.01
47539	Computer Weekly Maintenance	101-103-857.00	3,815.00	3,805.97
		101-103-857.03	90.97	

TOTAL VENDOR U.E.S. COMPUTERS, INC.

4,694.98

VENDOR NAME: WALTER BROTHERS INC

-labor parts

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WALTER BROTHERS INC				
20106	Airport Supplies	216-585-981.01	7.98	77.91
		216-585-981.02	7.99	
		216-585-755.02	61.94	
TOTAL VENDOR WALTER BROTHERS INC				77.91
VENDOR NAME: WASTE MANAGEMENT, INC.				
1584612-1856-8	November 2017	101-265-801.00	560.52	560.52
TOTAL VENDOR WASTE MANAGEMENT, INC.				560.52
VENDOR NAME: WIL-KIL PEST CONTROL				
3251461	Health Department	101-265-801.00	33.25	33.25
3250551	County Jail/Courthouse	101-265-801.00	64.50	64.50
TOTAL VENDOR WIL-KIL PEST CONTROL				97.75
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0403823200-00006	Hanger Gate Center	216-585-920.03	28.75	28.75
0402047856-00006	Stoney Point Street Lighting	208-751-920.01	42.48	42.48
0402047856-00005	Kleinke Park	208-751-920.01	103.01	103.01
2243272251-00000	Airport	216-585-920.00	9.07	448.61
		216-585-920.03	368.52	
		216-585-920.00	11.53	
		216-585-920.03	50.90	
		216-585-920.00	8.59	
0402047856-00004	Courthouse	101-265-920.04	596.20	596.20
0402055840-00001	Jail	101-265-920.03	3,289.40	3,289.40
0402191663-00001	Health Care Center	101-265-920.03	229.02	286.03
		101-265-920.04	57.01	
2245238314-00000	Parks	208-751-920.01	26.98	164.08
		208-751-920.01	37.25	
		208-751-920.01	55.70	
		208-751-920.01	16.29	
		208-751-920.01	27.86	
0402047856-00008	Kleinke Park	208-751-920.01	465.90	465.90
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				5,424.46
VENDOR NAME: XEROX CORPORATION				
151045711	Probation/Parole	101-131-942.00	8.67	8.67
TOTAL VENDOR XEROX CORPORATION				8.67
VENDOR NAME: ZERATSKY EXTREME HEATING &				
11521	Jail - Furnace Maintenance	101-265-934.00	80.00	80.00
TOTAL VENDOR ZERATSKY EXTREME HEATING &				80.00
GRAND TOTAL:				53,267.81

NOV 02 2017

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CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: SCHULTZ, GARY				
Reimbursement	Janitorial Supplies for Airport	216-585-755.01	166.09	166.09
TOTAL VENDOR SCHULTZ, GARY				166.09
GRAND TOTAL:				166.09

APPROVED

NOV 09 2017



CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous reports discussed at the 11.13.2017 County Board meeting	
RECOMMENDED MOTION	
To approve the miscellaneous reports discussed at the 11.13.17 County Board meeting	

Submitted by: Sherry DuPont

11/21/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

11/01/2017

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13615-17	10/11/17	SUPERIOR CEDAR PRODUCTS INC	101 FENCE FACTORY RD		\$375.00
Work :	11.COMMERCIAL	60 x 50 wood storage for commercial use			042-019-083-10
P13619-17	10/02/17	SVINICKI JUSTIN	I-1 LN		\$270.68
Work :	1.NEW BUILDING	28 x 36 camp 16 x 20 second floor deck			012-035-011-10
P13620-17	10/02/17	KOMP JOHN & STEPHANIE	N1923 BAY DE NOC DR		\$105.72
Work :	2.ADDITION	16 x 24 addition to garage			010-010-004-20
P13621-17	10/05/17	KAIM KENNETH R & LINDA L	N8472 OLD MILL LN 20.75		\$94.84
Work :	7.DECK/PORCH	16 x 31 carport			001-124-002-00
P13622-17	10/05/17	ANDERSON GARY R & BEVERLY	W625 N FOX RD		\$80.12
Work :	7.DECK/PORCH	8 x 16 add on to deck			001-214-006-50
P13623-17	10/05/17	WANGERIN KYLE & MEGAN	W5607 TWIN CREEK RD		\$259.32
Work :	3.GARAGE	36 x 64 storage garage			010-011-006-20
P13624-17	10/09/17	WANGERIN KRIS	N7907 CEMETERY RD		\$172.92
Work :	2.ADDITION	36 x 16 addition			014-226-006-50
P13625-17	10/09/17	NOWAK ANDRZEJ	7446 STOLL LN 29		\$336.38
Work :	1.NEW BUILDING	new home with deck and porch			006-201-014-10
P13626-17	10/10/17	PHILIBECK NEAL A & LINDA M	N6349 CO RD 577		\$155.64
Work :	3.GARAGE	28 x 36 garage			009-320-011-20
P13627-17	10/11/17	KASS ROBERT A REVOCABLE TRUST	N2525 BAY DE NOC DR		\$265.40
Work :	1.NEW BUILDING	28 x 40 home			010-135-026-50
P13628-17	10/11/17	BEAUDO DONALD & DEBRA	W6185 2 RD		\$235.00
Work :	3.GARAGE	40 x 50 cold storage garage			010-028-001-20
P13629-17	10/12/17	LARSEN CURTIS & JOYCE	CO RD 577		\$306.52

Work :	4.MANUFACTURED	3 bedroom home with garage and deck		009-133-013-00
P13630-17	10/13/17	MIKUS STEPHEN & CONNIE	N13725 US HWY 41	\$216.00
Work :	4.MANUFACTURED	1175 sq ft modular home		012-008-028-00
P13631-17	10/24/17	ALBERT AARON JOSEPH & REBECC	8357 W Co Rd G-18	\$198.20
Work :	1.NEW BUILDING	camp 24 x 28 with deck 12 x 24 garage		006-327-007-30
P13632-17	10/23/17	IRISH PATRICIA	W4740 14 LN	\$126.84
Work :	3.GARAGE	24 x 27 pole buidling		007-419-011-00
P13633-17	10/20/17	TUREK GERALD	N3830 CO RD 577	\$75.00
Work :	9.DEMOLITION	demo of old home		010-117-024-00
P13634-17	10/23/17	KINGS HILL PROPERTIES LLC	N7160 HWY M-35	\$75.00
Work :	9.DEMOLITION	demolition of house, and out building		007-004-001-00
P13635-17	10/24/17	COREY MATTHEW A	N541 CO RD 577	\$164.60
Work :	3.GARAGE	28 x 40 detached garage		010-028-038-50
P13636-17	10/27/17	JOHNSON-BAKER SHANE D & ALICI	N7008 CO RD 577	\$258.68
Work :	1.NEW BUILDING	two story camp		009-104-019-20
P13638-17	10/30/17	LINSMEIER JOSEPH & LAURIE	W6241 BIRCH CREEK RD 6	\$75.00
Work :	6.REPAIR/REMODEL	repair existing chimney		010-004-003-50
P13639-17	10/26/17	PERFORMANCE PALLET CORP	506 N GUARD ST	\$316.80
Work :	2.ADDITION	addition to office space and restroom		042-018-033-00

Total Permits	21
Total Fees	\$4,163.66

Menominee County Planning Commission
S904 U.S. Highway 41 Stephenson, MI 49887
Planning Commission Minutes
June 26, 2017

The Menominee County Planning Commission meeting was called to order at 5:05 PM CDT by Chair Lillian Schultz at the Lake Township Hall in Stephenson, MI with the Pledge of Allegiance.

Roll Call: Present: Bob Desjarlais, Charlene Peterson, Gary Scholtz, Lillian Schultz. Absent: Bill Anderson, Terry Proos, and County Commissioner Steve Gromala. Quorum was present to conduct business.

Approval of Agenda: Motion by to approve by B. Desjarlais; support by G. Scholtz. Motion carried.

Approval of Previous Minutes: Motion by Gary Scholtz to approve regular minutes of February 27, 2017 meetings; support by B. Desjarlais. Motion carried.

Public Comment: none present

Old Business:

- A) Marijuana regulations: Awaiting further updates from State of MI

New Business:

- A) Gary Scholtz shared a concern with a potential mis-numbering of State of MI Act on defining creation of Planning Commissions. He had done some research and found that the Regional Planning included the county in the regional definition – and it is believed that due to redundancy the separate county definition was eliminated. Gary Scholtz offered to continue the research just to be sure there is not another missing component. If necessary, at a later date, there may need to an amendment made to the Menominee County Ordinance which dates back to the mid-70's.
- B) Gary also suggested that when the Comprehensive Master Plan for the County is next reviewed that perhaps the "Minimum Operating Standards" (for airports) be attached as an addendum.
- C) Two items were sent to the Chair, Lillian Schultz, for the County Planning Commission records. The Spalding Recreation Plan had been sent earlier for a preliminary review; and the Menominee County 5-year Recreation Plan was also reviewed and approved by the County Board of Commissioners. These copies will be filed. No action taken.

Next Meeting Date: **Monday, August 28, 2017.** (OR to be called as needed)
October 23, 2017 will be the 4th quarter meeting.

Adjournment: Motion by C. Peterson to adjourn, support by G. Scholtz. Motion carried.
Meeting adjourned at 5:48 pm.

Minutes Submitted by:

Charlene Peterson

Charlene Peterson, Secretary
Menominee County Planning Commission

APPROVED 9/25/17

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN**

DIRECTOR

RUSSELL K. SEXTON

Date: September 26, 2017

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan.

Present: Jeff Naser, Board Chair; Gary Eichhorn, Board Member and Russell Sexton, Board Secretary.

Absent: Sheila Veraghen, Board Member.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the August 29, 2017 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for August 2017 was reviewed. There were \$100.00 in expenditures for the DHHS Board meeting; leaving a balance of \$1,826.07.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided the board with an update on the current staffing situation in Menominee County.

Statewide Director's Meeting Information: No new information provided.

Collaborative Issues: No new information provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

FY 2017 Operating Funds: Menominee County allocation is: \$25,896.00. Year-to-date expenditures are: \$25,549.17. This constitutes 98.7% of the allocation spent with 91% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,261.00. Year-to-date expenditures are: \$14,750.27. This constitutes 41.8% of the allocation spent with 91% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 96.92%. Business Service Center 1 average is 97.40%. Statewide Average is 97.39%.

Family Independence Program Work Participation Rate: 100%. Year to date average for CY 2017 is 40%. Federal goal is 50%.

Other Data for July 2017:

Menominee County was placed on several top lists:

- | | |
|---|--------|
| • Ten Highest Total Timely Standard of Promptness | 99.22% |
| • Cash Assistance Best Standard of Promptness | 100% |
| • Medicaid Best Standard of Promptness | 100% |
| • Day Care Best Standard of Promptness | 100% |
| • Food Assistance Best Standard of Promptness | 100% |
| • Expedited Food Assistance Best Standard of Promptness | 100% |

Miscellaneous: Mr. Sexton reviewed with the board customer information as follows:

July 2017 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 21 cases; 41 recipients; \$5,944.00 in benefits.
- Food Assistance Program: 1,293 cases; 2,404 recipients; \$263,442.00 in benefits.
- State Disability Assistance: 13 cases; 13 recipients; \$2,600.00 in benefits.
- Child Development and Care: 33 cases; 50 recipients; \$13,910.00 in benefits.
- State Emergency Relief: 0 case; \$0 in benefits.
- Unduplicated total: 1,315 cases; 2,435 recipients; \$285,896.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 660 cases; 1,403 recipients
- Other Children < Age 21: 110 cases; 120 recipients
- Pregnant Women & Children Under 19: 482 cases; 872 recipients
- MiChild: 61 cases; 109 Recipients

- Non-SSI Aged, Blind & Disabled: 636 cases; 667 recipients
- SSI Aged, Blind & Disabled: 477 cases; 477 recipients
- Medicaid Eligible Total: 2,197 cases; 3,649 recipients

This information is available on the www.michigan.gov/dhs website in the “Green Book”.

Child Welfare:

- | | |
|---|------|
| • Child Foster Care Plan Approval | 100% |
| • Child Foster Care Service Plan Completion | 100% |
| • CPS Commencement | 100% |
| • CPS Face-to-Face | 100% |
| • CPS Plan Approval | 100% |
| • CPS Service Plan Completion | 95% |
| • Dental | 100% |
| • Medical | 100% |
| • Worker/Child Visits | 57% |
| • Worker/Supervisor Contacts | 100% |
| • Worker/Parent Contacts | 91% |
| • Parent/Child Contacts | 83% |
| • CPS Ongoing Face-to-Face with Caregiver | 100% |
| • CPS Ongoing Face-to-Face with child | 94% |

Board Member Input/Suggestions: None

A motion to accept the Director’s Report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

BOARD BUSINESS:

1. Approval of Vouchers:

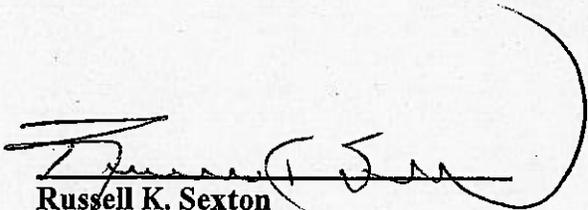
Vouchers for July 2017 were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

NEW BUSINESS: There was no new business presented.

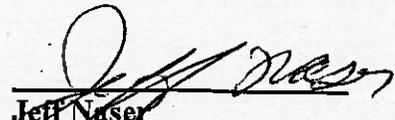
PUBLIC COMMENT: None

NEXT MEETING: October 31, 2017 at 9:00 a.m. at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 0939 a.m.



Russell K. Sexton
Board Secretary



Jeff Naser
Board Chairperson

Pc: DHS Board Members; Menominee County BOC



Public Health
Delta & Menominee Counties



4560

Board of Health Meeting

PHDM's Menominee Office
Menominee, MI

Meeting Minutes
Thursday, September 28, 2017

Board Members Present

Jan Hafeman

Amanda Hess

Larry Schei

Gerard Tatrow

Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator

Dr. Terry Frankovich, Medical Director

Lynn Woelffer, Director of Finance

Kim Gustafson, Assistant Program Coordinator

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on September 28, 2017. The meeting was called to order at 4:05 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Assistant Program Coordinator, and is recorded above. Mr. Johnson was not able to attend and had been excused. Ms. Hess joined the meeting at 4:35 p.m. CDT.

2. Approval of Agenda

Ms. Hafeman moved the September 28, 2017 agenda be approved. Motion was supported by Mr. Tatrow and carried unanimously.

3. Public Comment

There was no public comment on the September 28, 2017 agenda.

4. Approval of Minutes

Mr. Tatrow moved the minutes from August 16, 2017, be approved. Motion was supported by Ms. Hafeman and carried unanimously.

5. Finance Committee

a) FY2018 Annual Budget

Chairman Trudgeon gave an overview on the FY2018 Annual Budget. Questions were answered by Mr. Snyder and Ms. Woelffer.

Ms. Hafeman moved the FY2018 Annual Budget be approved. Motion was supported by Mr. Tatrow and carried unanimously.

b) American Express Statements

Ms. Hafeman gave a brief update on the American Express Statements.

Chairman Trudgeon moved the American Express Statements be acknowledged and placed on file. Motion was supported by Mr. Tatrow and carried unanimously.

6. MERS Defined Benefits for New Hires

Chairman Trudgeon and Mr. Snyder explained the two proposed options for MERS Defined Benefit Plan for New Hires for non-union employees. The proposed change in the retirement benefits for new hires is an attempt to control future costs in the retirement program.

Ms. Hafeman moved the MERS Defined Benefit Plan for New Hires to include a 2.0% multiplier, 1.5% Non-Compounded cost of living adjustment, FAC-5, V-10, and normal retirement age of 62, to begin January 1, 2018, be approved. Motion was supported by Mr. Tatrow. A roll call was requested and is as follows:

Jan Hafeman – Yes

Amanda Hess – Not in attendance for roll call vote

x 5/62

**Larry Schei – Yes
Gerard Tatrow – Yes
Tom Trudgeon – Yes**

Motion carried unanimously.

7. PHDM Audit Contract

PHDM's contract with Anderson-Tackman to conduct the annual audit has expired. Anderson-Tackman has provided a contract offer for three years beginning with FY2017.

Mr. Schei moved the three year contract for Anderson-Tackman, be approved. Motion was supported by Ms. Hafeman and carried unanimously.

8. Review and Approval of August Check Register

The Board of Health reviewed the August check register.

Mr. Tatrow moved the August check register be approved. Motion was supported by Chairman Trudgeon and carried unanimously.

9. Medical Director's Report

Dr. Frankovich discussed Body Art facilities that perform tattooing and body piercing. About 1/3 of all adults in the U.S. have at least one tattoo. Approximately 38% of those 18-29 years of age have at least one tattoo and about 23% have at least one non-earlobe piercing. These practices have become more mainstream and having one or more tattoos is no longer consistently affiliated with high-risk behaviors in youth, as it had been in the past. Approximately 76% of people surveyed who have tattoos or piercings, feel it has negatively impacted their ability to gain employment.

In 2010, Michigan passed Public Act 375, regulating body art facilities. Facilities are required to be licensed, minors must have written parental consent provided on-site, staff must be educated about blood borne pathogens and safe hygienic practices and offered hepatitis B vaccination, among other requirements. Local public health departments are charged with conducting inspections.

Possible complications of tattooing and piercing includes infection (viral/bacterial and even fungal), scarring, bleeding and local reactions to injected materials.

Mr. Snyder reported there are five licensed Body Art facilities in Delta County and two in Menominee County. PHDM has also contracted with Schoolcraft County to monitor one facility in Manistique.

10. Health Officer's Report

- Mr. Snyder explained the Michigan Public Health Training Center created a seven module training session for local Boards of Health titled Governance for Action in Public Health. MALPH purchased the Public Health training modules for LHD BOH's in Michigan. Mr. Snyder informed the BOH the seven modules will be presented at the BOH meetings starting in January.
- Mr. Snyder attended the MERS Conference last week. He informed the BOH that MERS reported they've earned 9.25% on their investments so far this year, which is more than the 7.75% that is assumed. MERS has created the option of a surplus division and Mr. Snyder will discuss this in more detail at the November BOH meeting.
- The next BOH meeting is Thursday, November 2, 2017, 1:00 p.m. CDT/2:00 p.m. EDT, at Pinecrest.
- Mr. Snyder, Dr. Frankovich, Mr. Johnson, and Mr. Tatrow attended the Public Health Law training and noted it was informational.

11. Public Comment (three minutes maximum)

No public comment.

12. Board Member Comments

13. Adjournment

There being no further business, Mr. Tatrow made a motion the meeting be adjourned at 5:15 p.m. CDT. Motion was supported by Ms. Hess and carried unanimously.

Thomas P. Snyder, Chairman
November 2, 2017
Chairperson

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

October 12, 2017 - 5:00 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 5:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet	X*			Negro, Mari		X	
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Peretto, Patti		X	
Luhtanen, Joan	X			Phillips, Patricia		X	
Martin, Ann	X			Zevitz, Michael Dr.			X
McCole, Gerald	X						

* Video television conference from the Northpointe Menominee office

REPRESENTING ADMINISTRATION: J. McCarty, B. Ducoli, C. Adrian, K. Stankevich

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amend of agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: A. Martin, supported by J. Hafeman to approve agenda as presented.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the September 28, 2017 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: G. McCole supported by N. Pasternak to approve the 9-28-17 regular Board meeting minutes.

Motion carried unanimously.

PRESENTATION – Home & Community Based Services Presenters: Laurie Whear & Laurie Caruso
Laurie Whear, Director of Community Inclusion and Laurie Caruso, Comm. Housing Supervisor reviewed with the Board the Home & Community Based Services regulations. Northpointe is obligated and will transition into a plan to meet the regulations by March, 2019 deadline. Miscellaneous questions were addressed.

ACTION ITEMS

• **Finance**

a) Financial Statement – August, 2017

ACTION: A motion was made by G. McCole supported by J. Hafeman to approve the Financial Statement – August, 2017

Motion carried unanimously.

b) Check Disbursement – August, 2017

Previous questions from last meeting were addressed by B. Ducoli regarding Check #82462 and #84274 and additional miscellaneous questions were discussed.

ACTION: A motion was made by J. Hafeman supported by G. McCole to approve the Check Disbursement – August, 2017.

Motion carried unanimously.

- **Trauma Informed Policy**

ACTION: A motion was made by G. McCole supported by J. Hafeman to adopt the Trauma Informed policy as presented.

Motion carried unanimously.

- **FY-18 Strategic Plan**

Previous questions from last meeting were addressed regarding required population to serve and table of organization as it applies to the proposed Strategic Plan. Also a request was made by A. Martin to include in the Board Orientation Manual information regarding mental health code excerpt on priority population.

ACTION: A motion was made by G. McCole supported by A. Martin to approve the FY-18 Strategic Plan as presented.

Motion carried unanimously.

- **Direct Care Worker Pass Through – Section 1009 Boilerplate**

The region is still awaiting clarification from the State.

Outcome: Consensus of the Board is this item will be continued as an action item until which time all required information is received from the State with retroactive pay to October 1st.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

- **Finance**

- a) Contract Grid 10-12-17 (*Guardian Trac; Virginia Freeborn LLP; Cornerstone*)

Discussed and reviewed Contract Grid 10-12-17 services and rates.

Consensus of the Board is this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

- b) Board Member Finance Questions/Responses

None received.

- **MERS Defined Benefit Plan**

MERS is still in the process of developing plan options and costs for the Board to review.

- **MACMHB Invoice**

Reviewed invoice from Michigan Association of Community Mental Health Boards for FY17/18 membership dues.

Outcome: Action item for next meeting

- **Misaligned Wage Scales**

Agenda item was prompted by request for information as related to the Strategic Plan. Reviewed misaligned administrative salaries.

Outcome: Consensus of the Board is this will be reviewed as a yearly evaluation of all salaries once FY18 budget is received.

- **CEO Report**
Reviewed CEO report. General overview of core agency meetings/workgroups and function. Request was made to identify staff positions who represent interagency groups. Miscellaneous questions were addressed.

J. Luhtanen assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- NorthCare Governing Board Meeting Minutes 9-13-17.
Report to be placed on file.
- GLRMHA General Membership Meeting Minutes 9-12-17.
Report to be placed on file.

PUBLIC COMMENTS

- Melody Beres, owner of Birchwood AFC home in Quinnesec, stated her concerns with being paid fairly for services rendered, assistance with time studies, contract requiring \$3 million in insurance.

BOARD COMMENT

- M. Hofer informed the Board of the passing of Dr. Watts who was a psychiatrist in Menominee area.
- A. Martin stated Board of Commissioners have advertised for Northpointe Board vacancy and the deadline for applying is October 18th.
- J. Luhtanen stated that Special Olympics will be held Saturday, Oct. 14th from 9:00 – 3:00 p.m. at Recreation Lanes.

ADJOURN

A motion was made by G. McCole, supported by J. Hafeman to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 6:45 p.m.

The next regular Board meeting is scheduled for Thursday, October 26, 2017 in Kingsford, Michigan at 5:00 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Cindy Adrian, Administrative Assistant

**Upper Peninsula Association of County Commissioners Conference
October 19-20, 2017**

Speakers:

Cpt. John Halpin, District Commander, Michigan State Police, who showed a video of the 100th Anniversary of the State Police. The 8th district covers the UP and the islands. In the past 7 years, the UP has gone from 13 posts to 7 posts, the remainder of the counties now have an assigned vehicle program (officers work from their homes and their cars). This does not diminish services available, but unfortunately, it reduces comradery. State Police in the UP have a SWAT team, solve crime issues, keep a sex offender registry and keep track of sex offenders, have a marine unit, and drug teams. Next year, we will also have a helicopter unit to aid in search and rescue and many other facets of police work. Regarding the drug teams, a person suffering with drug addiction can come to any state police office and request help without fear of legal problems. The drug teams talk to community groups, and transport addicts to treatment centers. The county sheriff only has transport them to the State Police, which in Menominee County's case, is located at the Menominee City building. Negaunee State Police dispatch for the State Police and 5 of the UP Counties. State Police also have drone technology to help with search and rescue, crimes taking place, drugs, accident reconstruction and large fires.

Brian Sarvello, CTE Director, spoke on the workforce in the High School and career and technical education, saying that we have been educating our youth for college, but not all are college material or want to go on to higher education. Some want more than just one option. For every person with a Master's degree, we need 2 Bachelor's degrees, and 7 in the trades. It is not just "Find a job you're passionate about" but "Bring your passion to every job you get". The UP has 57 career and technical education (CTE) programs in its high schools, with 3354 enrolled in these programs, and of the 1000+ who have completed, 96% are employed or in college. The State will pay for up to 2 years for skilled trades or medical careers. We need internships and apprenticeships to build work ethics and skills.

Bill Raymond from UPWARD Talent Council/MI Works talked about the need for skilled talent across the UP. The UP employment rate is 5.7% and of those age 16-24, 10.5% of the unemployed and may not know what they want to do. He spoke of the working poor, who he used an acronym "ALICE". He suggested talent tours for High School students. Nationally, emergency grants focus on dislocated workers. He has 7 youth slots and 1 veteran slot for this skilled trades training and career pathways alliances grants

Joan Kimball spoke of a new workforce initiative called Invest UP. It is a public-Private investment in people moving here for good jobs, to attract businesses to the UP, and to help businesses grow. They will help to produce positive images to attract talent, develop cooperative relationships with economic development people, and market the image of the UP to the outside world. Their office is in downtown Marquette.

National Legislators:

Elise Matz from Sen. Peter's office talked about what Senator Peters is working on. He is on the Senate Armed Service Committee, National defense authority-which is currently building 2 combat ships at Marinette Marine, is working for mental health for vets. He is on the Commerce Committee, manufacturing extension programs to help companies grow, and working on legislation for highways for autonomous vehicles.. He is also working on Great Lakes Invasive species- with grants coming down the pike, and sees the Sault Locks expansion project as very important, however, it is not funded yet.

Jay Gage from Sen. Stabenow's Office highlighted her endeavors. She is on the Agriculture Committee, and is currently working on the farm bill reauthorization, rural development, rural hospitals and farming. She is also working on the Great Lakes Restoration Initiative, which is monitoring Asian Carp and other invasive species. She is working n workforce development, particularly education of skilled trades, and funding for hospitals and mental health, trying to keep the funding through the ACA.

Rep. Bergman spoke on his freshman year's endeavors. His top emphasis is the Sault Locks, but sees the Army Corps of Engineers as accountable to no one, hence, things are not getting done. He is also prioritizing the Great Lakes Restoration Initiative, but no funds have been appropriated. Another emphasis is Health Care which they are waiting for the Senate to pass, and Tax Reform.

State Legislators & Executive:

Dave Nyberg from Gov. Snyder's Office talked about the Roads and Bridges project for which \$1.2 billion has been appropriated, Education as prep for careers especially trades, and money appropriated for youth education opportunities. He talked about many jobs open and not filled due to lack of trade training and apprenticeships. He also talked about Michigan's \$7 billion unfunded retirement liabilities and health care as a problem for seniors. He discussed integrated asset management, for roads and infrastructure management.

State Sen., Tom Casperson spoke on the Presque Isle Power Plant, stating that Wisconsin Energies had overstated cost of production which raised rates, so may have to pay users back. He said he has legislation linking the DNR PILT payments for buying land for DNR. PILT payments must be paid in full and timely or land caps will be in place. Also, if 40% of land in a township is in Federal, State or CFR ownership, the county must sign off before they can purchase any more land. He hopes the townships will petition the counties on their concerns.

Since State Prison rates are shrinking due to new legislation, and the burden is shifted to the counties, Senator Casperson wants the savings to go back to funding jails.

He is working on legislation regarding the veteran exemption; He wants the state to reimburse locals.. Also if 17 year-olds are treated as juveniles, it will increase the costs to counties.

He also mentioned that due to the great cost of transporting Mental Health patients to treatment facilities, they are talking about the State investing in a regional place in the UP.

Rep. Beau LaFave spoke of the work that Megan from MAC is doing regarding to PILT with land management caps. He is working on Looser Pay legislation, (the DEQ overreach of authority, for example, has sued people for not following their rules. Since they have unlimited funds, if they lose, they must pay all court and lawyer costs.)

Rep. LaFave is trying to get \$20m. for Copper Peak and the Iron Mt. Ski jump from liquor taxes. Copper peak, a ski jump in Gogebic Co. will have a synthetic hill which will be frozen 365 days a year, thus attracting Olympians and tourism.

He is working on car insurance reform. Currently we pay \$500 per year per vehicle for car insurance. The bill will provide significant savings for seniors and others in Michigan (\$2b/year)

SB 363 is a bill for Detroit Salt mining, and will cost 8% more per year. LaFave is not in favor.

He also stated that we need more job opportunities for kids.

Others:

Megan from MAC said MAC is working on the \$ 2.2b unfunded pension liabilities; revenue sharing legislation; PPT (SB 570 – SB 573 are making changes to PPT which take away some of the moneys currently appropriated); Tax Tribunal Reform is through the house, but the Senate is not welcoming it. She also said that Sen. Brandenburg refuses to take up the bill.

She talked on the State Child Care Fund payment, and a back-billing problem fix; the Indigent Defense Bill; raising the age of adults from 17 years to 18 years (a cost study is in progress so the State can help pay for it); Next Gen 911 (and the change in surcharge tax, increase for the State); the DNR Land Cap bill passed as we were talking); Off-Road vehicles allowed on all roads except Highways; HB4482 – HB 4483 which works on electrical transmission across the state, including the UP; opposing TIF; the physical presence of elected officials voting exemption; and trial court funding – adequate funding for trial courts.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Energy Conservation
DEPARTMENT:	Buildings and Grounds
ATTACHMENTS:	Yes
SUMMARY:	
<p>Jim replaced the lights in the 9th Street building with LED lighting. For doing that, and taking the time to fill out the Energy savings info. We received \$1,613.52 in rebates thus far. There will be more to come. He would like to use the savings to continue the project throughout the courthouse.</p>	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

11/21/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Joint Energy Efficiency Plan

CUSTOMER NAME:	
Customer Address: 839 10th Ave, Menominee MI 49858	
Electric Utility: Wisconsin Public Service	Natural Gas Utility: Wisconsin Public Service

The intent of this document is to assist customers in identifying future energy reduction projects within the next three years. Doing so gives Efficiency UNITED the opportunity to assist in the development and implementation of a Joint Energy Efficiency Plan (JEEP) with customers. The customer is to develop an action plan to implement the identified project in the set timeframe.

Table I below summarizes the potential energy reduction projects identified.

Based on Table I, the customer has set a goal to reduce its existing electric usage by _____% and/or natural gas use by _____% within the next three years.

Commencement Date

By choosing to develop a JEEP, the date of this Agreement will become the commencement date for the projects identified in Table I. This commencement date for projects will be indicative of when Efficiency UNITED and the customer acknowledged the projects were under consideration and verified the incorporation of energy efficiency options into equipment purchases.

This can serve as a conditional preapproval date for technical opportunities that may be considered for Efficiency UNITED customized incentives. This eliminates a situation in which the preapproval occurs after equipment is ordered or purchased, thus avoiding the possibility of not receiving an incentive. This however does not guarantee the project will qualify for an incentive, nor does it guarantee implementing the project will result in energy savings. **All projects identified in this Agreement will still need to go through the preapproval process to determine if the project will qualify for an incentive, the incentive amount and to reserve appropriate funding.** Technical opportunities identified and scoped through work performed as part of one of the studies included in this plan will be subject to this date of influence.

Access to Utility Data

In order to assist the customer with the development and implementation of a JEEP, the customer agrees to provide Efficiency UNITED with the 12 most-recent months of electric and natural gas cost and consumption information. This information can be provided in the form of copies of utility bills or in a spreadsheet summary.

Customer Name (Print): Wisconsin Public Service

Customer Signature: _____ Date: _____

EU Representative (Print): 839 10th Ave, Menominee MI 49858

EU Representative Signature: _____ Date: _____

Table I: Identified Project Description

PROJECT DESCRIPTION	ESTIMATED ELECTRIC SAVINGS (KWH)	ESTIMATED NATURAL GAS SAVINGS (THERMS)	ESTIMATED START DATE (MONTH/YEAR)	ESTIMATED COMPLETION DATE (MONTH YEAR)



WISCONSIN PUBLIC ELECTRIC CORP.
 EFFICIENCY UNITED REBATE CHECK
 3100 WEST ROAD
 BUILDING 3, SUITE 200
 EAST LANSING MI 48823

PAYMENT INFORMATION

DATE: October 18, 2017
 CHECK NUMBER: 000001
 AMOUNT PAID: \$1,479.12
 ACCOUNT NUMBER: 835167529
 TRACE NUMBER: 0000000018030465
 VENDOR ID: SUP-00003766
 VENDOR NAME: Menominee County



0000001091-1 CPLD 2A 29117-2 VN - AD101353
 MENOMINEE COUNTY
 ATTN: JIM MEKASH
 839 10TH AVE
 MENOMINEE MI 49858



Date	Invoice Number	Description	Gross Amount	Discount	Net Amount
10/18/2017	INV-1409491-J1S1K	1004 9th St	\$1,101.68	\$0.00	\$1,101.68
10/18/2017	INV-1409476-P5D9Q	1000 9th St	\$377.44	\$0.00	\$377.44
Totals			\$1,479.12	\$0.00	\$1,479.12

PLEASE DETACH BEFORE DEPOSITING CHECK

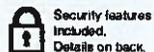


WISCONSIN PUBLIC ELECTRIC CORP.
 EFFICIENCY UNITED REBATE CHECK
 3100 WEST ROAD
 BUILDING 3, SUITE 200
 EAST LANSING MI 48823

CHECK NUMBER: 000001 32-61
1110
 October 18, 2017
 *** VOID AFTER 90 DAYS ***

PAY TO THE ORDER OF: MENOMINEE COUNTY
 ATTN: JIM MEKASH
 839 10TH AVE
 MENOMINEE MI 49858

AMOUNT
\$1,479.12



One Thousand Four Hundred Seventy-Nine And 12/100 Dollars

Authorized Signatures

JPMorgan Chase Bank NA, Dallas, TX

⑈00000 ⑆⑈ ⑆⑆⑆⑆00006 ⑆⑆⑆⑆ 835167529⑈

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Refund from State of MI ~ Probation/Parole office
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The state of MI offered to “possibly” contribute to the move of the State Probation officers into the 9th Street building. We just got word that \$10,000 is being deposited onto our accounts for reimbursement of some of the costs associated with the move.</p>	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

11/21/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



MENOMINEE COUNTY COURTHOUSE
 839 10TH. AVE.
 MENOMINEE, MI 49858
 906-863-8408

INVOICE

BILL TO:

Probation & Parole Office
 1000 9th Street
 Menominee, MI 49858

DATE	INVOICE
11/21/17	9222017

Payment due upon receipt

Description	Quantity	Unit Price	TOTAL
Cablling, Networking and Phones for 9th Street Location (Total Cost \$41,765.00)			\$8,940.00
Underground Boring - fiber (Total Cost \$3,175.00)			\$1,060.00
To move three (3) State Employees Probation & Parole Offices to 1000 9th Street, Menominee, MI 49858			
Total			\$10,000.00

Thank you for your business!

Please note the new address for submitting checks: **Make Payable to:**
 Menominee County Treasurer, 839 10th Ave, Menominee, MI 49858

Received
 11/21/17
 AD.

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Coleman Engineers 2018 Web Hosting
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Admin. received an invoice for the Web hosting part of the GIS contract from Coleman Engineers. When we signed the original contract with Coleman, we also agreed for Year two of the web hosting at a cost of \$5,000. This invoice is for year two (2018) of the contract for web hosting.</p>	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

11/21/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



COLEMAN ENGINEERING COMPANY

635 CIRCLE DRIVE
IRON MOUNTAIN, MI 49801
PHONE: 906-774-3440

• 200 EAST AYER STREET
IRONWOOD, MI 49938
PHONE: 906-932-5048

• 120 US HWY 41 E, STE. B
NEGAUNEE, MI 49866
PHONE: 906-475-7489

November 9, 2017

Ms. Sherry DuPont
Interim County Administrator
Menominee County
839 10th Avenue
Menominee, MI 49858

Re: 2018 Web Based GIS Hosting
Menominee County, Michigan

Dear Ms. DuPont:

Coleman Engineering Company (CEC) is pleased to submit this proposal to Menominee County (County) for the above referenced services.

Scope of Services

As part of the current County-wide GIS parcel mapping project, CEC will continue to provide GIS web hosting services to the County. Through internet access, GIS parcel data will be made available to necessary County personnel.

CEC will continue updating the GIS parcel layer on a regular basis.

CEC will, if approved by the County, create an internet based GIS application accessible to the public.

Assumptions

If during the course of the project it is found that other services or additional data incorporation is required, CEC will provide the County with a written estimate of costs prior to the commencement of work.

Fees

In accordance with the assumptions and conditions set forth in this letter, the scope of services listed above will be completed for a lump sum amount of \$5,000.00.

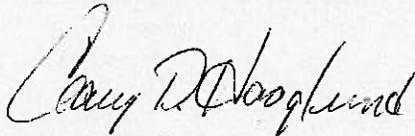
Performance Schedule

CEC anticipates starting work upon receipt of a signed work order and will continue these hosting duties from January 1, 2018 through December 31, 2018. Prior to January 1, 2019 CEC will review this scope of services with the County before continuing hosting responsibilities for year 2019.

If you accept this proposal, please endorse both copies of the attached Work Orders and return one copy to this office. Please retain one copy for your files.

We appreciate the opportunity to submit this proposal and if you have any questions or comments, please call me at (906) 774-3440.

Sincerely,
COLEMAN ENGINEERING COMPANY



Gary D. Hoaglund
GIS Manager

GDH/grp

Enclosures

AGREEMENT NO. 16162

PROJECT NO. _____

WORK ORDER NO. -01

EXHIBIT "A"
WORK ORDER

COLEMAN ENGINEERING COMPANY and its directors, officers, shareholders, employees, agents, affiliates, independent professional associates, consultants and subcontractors, as the case may be, (collectively, "COLEMAN") agree to perform for CLIENT, on this specific Project, the Services described below. The services shall be performed subject to and upon the terms and conditions set forth in the Professional Services Agreement (the "Agreement") dated May 2, 2016 and between COLEMAN and CLIENT, which Agreement is hereby amended to incorporate this Work Order.

It is agreed that this Agreement, and such other documents required by it during the term of this Agreement, may be approved by a signed copy transmitted by fax or .pdf copy containing all signatures in lieu of the original signed copy, and that a copy transmitted by fax or .pdf shall be legally binding upon the parties to said Agreement(s)."

PROJECT: 2018 Web Based GIS Hosting

SERVICES: As described in our submitted proposal dated November 9, 2017; a copy of which is attached and made part of this contract.

FEES: Services will be invoiced on a time and materials basis for an estimated fee of \$5,000.00 using current standard fee schedule(s), for the scope of work and in accordance with the assumptions and conditions set forth in our proposal dated November 9, 2017; a copy of which is attached and made part of this contract.

Please understand that any estimate of cost for services is based on our current understanding of the project requirements and the level of effort needed to complete the various work tasks. An estimate should not be interpreted as a not to exceed cost. We will make every effort to not exceed our estimate and in the event that we do, an explanation will be provided. Please also understand that because this is a time and materials based project we will be invoicing all expenses associated with this project.

SPECIAL TERMS AND CONDITIONS:

During completion of this work, Coleman Engineering Company will not accept responsibility for the safety of individuals other than Coleman Engineering Company employees.

AUTHORIZATION

This Work Order and the scope of services (the "Services") defined herein are approved and COLEMAN is hereby directed and authorized to proceed with the Services for the designated Project in accordance with the terms and conditions of the above-referenced Agreement.

Requested By:
MENOMINEE COUNTY

Accepted By:
COLEMAN ENGINEERING COMPANY

By: _____

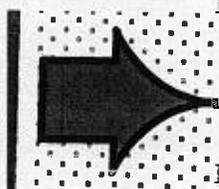
By: Jeff Sjoquist, PE

Title: _____

Title: Principal

Date: _____

Date: November 9, 2017



*Approved
Original Bid*

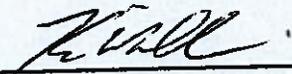
PROPOSED FEE

In accordance with the assumptions and conditions set forth in this letter, the estimated fees for the scope of services listed above are:

Year One Non-Recurring Fee:	
ESRI Arc GIS 10.4 Purchase Agreement	\$200.00
GIS Training and technical support; two days on-site and unlimited technical support	\$3,000.00
Parcel mapping and updates	\$84,000.00
Total Estimated Fee Year One	\$87,200.00
Year Two Recurring Fee:	
GIS web access	\$5,000.00
Yearly parcel splits and combinations	\$2,500.00
Total Estimated Fee Year Two	\$7,500.00

Estimated recurring fees for consecutive years beginning year three may be adjusted. This adjustment is estimated to be between one and three percent. If an adjustment is found to be necessary, CEC will provide the County with a written cost proposal prior to continuing.

Mr. Kevin Trevillian, P.E., Principal, is the person within Coleman Engineering Company that is responsible for the decision of the prices being offered in this proposal.



Kevin W. Trevillian, P.E.
Principal

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Resolution 2017-22 ~ Compliance with Public Act 152 of 2011
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Per the state law, the county board has to agree to comply with PA 152 of 2011 on a yearly basis.</p> <p>The resolution complies with the County paying no more than 80% of the costs to health insurances. This has been the decision of the County Board since 2011.</p>	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

11/21/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Sherry DuPont – Interim County Administrator
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION 2017-22 COMPLIANCE WITH PUBLIC ACT 152 OF 2011

The Menominee County Board of Commissioners respectfully submits the following resolution:

WHEREAS, the Menominee County board of Commissioners will abide by the set of laws described in P.A. 152; and

WHEREAS, these limitations will go into effect on January 1, 2018 for Menominee County non-union employees, elected officials and collective bargaining units which did not have a signed contract prior to the date specified in P.A. 152; and

WHEREAS, Section 4 of P.A. 152 allows a public employer to elect to pay not more than 80% of the total annual cost of all of the medical benefit plans it offers or contributes to for its employees and elected public officials; now

THEREFORE, BE IT RESOLVED that the Menominee County board of Commissioners, acting pursuant to the authority granted a county under Section 4 of P.A. 152 of 2011, hereby elects that Menominee County pay not more than 80% of the total annual costs of all the medical benefit plans it offers or contributes to for its employees and elected public officials commencing January 1, 2018.

Charlie Meintz- Chairman

Date

Marc Kleiman, County Clerk

Date

Steven Gromala

Charlie Meintz – Chairperson

William Cech - Vice Chairperson

Larry Schei

Larry Phelps

Bernie Lang

Gerald Piche

Jan Hafeman

John Nelson

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Hannahville Grants received
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
The second round of Hannahville Grants has been approved. The enclosed are copies of some of the awarded grants within Menominee County.	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

11/21/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



HANNAHVILLE
INDIAN COMMUNITY
N14911 HANNAHVILLE B1 RD.
WILSON, MICHIGAN 49896-9728
Administration: (906) 466-2932; (906) 723-2600
Fax: (906) 466-2933



November 8, 2017

Menominee County Sheriff's Department
Sheriff Kenny Marks
831 10th Ave.
Menominee, MI 49858

Project Information:
Menominee County Sheriff's Department
033-18-1117-072M
Parasonic Tough Books

Dear Sheriff Kenny Marks:

Congratulations! The Hannahville Indian Community's Tribal Council has approved a 2% Grant to your agency in the amount of \$16200 for your grant project.

Enclosed you will find 2 copies of the grant agreement. Please sign both copies and return them both by Monday, November 27, 2017 to:

Jill Beaudo
Resource Development
Hannahville Indian Community
N14911 Hannahville B-1 Rd.
Wilson, MI 49896.

Upon receipt of the signed grant agreement, a check will be issued for the approved amount and sent to the authorizing government agency as indicated on the grant application along with a copy of the grant agreement. Funding will not be released to grantees until this agreement is signed and on file. Failure to return both signed copies of the grant agreement by November 27th may result in the withdrawal of your grant award.

Please note that information regarding all required grant reporting is enclosed. Please read all instructions carefully to ensure your compliance with the reporting requirements.

Should you have any questions, please contact Jill Beaudo, Resource Developer at 906-723-2625. Congratulations and good luck with your project.

Sincerely,

Kenneth Meshigaud, Tribal Chairperson

Enclosures

KENNETH MESHIGAUD
Tribal Chairperson

ELAINE MESHIGAUD
Tribal Vice-Chairperson

TAMMY SAGATAW
Tribal Secretary

LISA LITTLE
Tribal Treasurer

Council Members: John Meshigaud Sr., Noreena Meshigaud-Dwyer, Robin Halfaday, Jeremy Brunette
Christopher Halfaday, Tonto Wandahsega, Amanda Hess, Lois Tovar



HANNAHVILLE
INDIAN COMMUNITY
N14911 HANNAHVILLE B1 RD.
WILSON, MICHIGAN 49896-9728
Administration: (906) 466-2932; (906) 723-2600
Fax: (906) 466-2933



November 8, 2017

Menominee County Sheriff's Department
Sheriff Kenny Marks
831 10th Ave.
Menominee, MI 49858

Project Information:
Menominee County Sheriff's Department
033-18-1117-073M
Squad Vehicle Replacement

Dear Sheriff Kenny Marks:

Congratulations! The Hannahville Indian Community's Tribal Council has approved a 2% Grant to your agency in the amount of \$10000 for your grant project.

Enclosed you will find 2 copies of the grant agreement. Please sign both copies and return them both by **Monday, November 27, 2017** to:

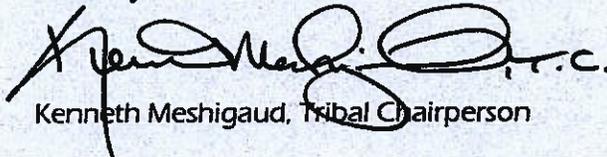
Jill Beaudo
Resource Development
Hannahville Indian Community
N14911 Hannahville B-1 Rd.
Wilson, MI 49896.

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Should you have any questions, please contact Jill Beaudo, Resource Developer at 906-723-2625. Congratulations and good luck with your project.

Sincerely,



Kenneth Meshigaud, Tribal Chairperson

Enclosures

KENNETH MESHIGAUD
Tribal Chairperson

ELAINE MESHIGAUD
Tribal Vice-Chairperson

TAMMY SAGATAW
Tribal Secretary

LISA LITTLE
Tribal Treasurer

Council Members: John Meshigaud Sr., Noreena Meshigaud-Dwyer, Robin Halfaday, Jeremy Brunette
Christopher Halfaday, Tonto Wandahsega, Amanda Hess, Lois Tovar



HANNAHVILLE
INDIAN COMMUNITY
N14911 HANNAHVILLE B1 RD.
WILSON, MICHIGAN 49896-9728
Administration: (906) 466-2932; (906) 723-2600
Fax: (906) 466-2933



November 8, 2017

Menominee County Sheriff Department
Sheriff Kenneth Marks
831 10th Ave.
Menominee, MI 49858

Project Information:
Carney Roundup Rodeo
033-18-1117-025M
Gravel

Dear Sheriff Kenneth Marks:

Congratulations! The Hannahville Indian Community's Tribal Council has approved a 2% Grant to your agency in the amount of \$3500 for your grant ~~award~~.

Enclosed you will find 2 copies of the grant agreement. Please sign both copies and return them both by Monday, November 27, 2017 to:

Jill Beaudo
Resource Development
Hannahville Indian Community
N14911 Hannahville B-1 Rd.
Wilson, MI 49896.

Upon receipt of the signed grant agreement, a check will be issued for the approved amount and sent to the authorizing government agency as indicated on the grant application along with a copy of the grant agreement. Funding will not be released to grantees until this agreement is signed and on file. Failure to return both signed copies of the grant agreement by November 27th may result in the withdrawal of your grant award.

Please note that information regarding all required grant reporting is enclosed. Please read all instructions carefully to ensure your compliance with the reporting requirements.

Should you have any questions, please contact Jill Beaudo, Resource Developer at 906-723-2625. Congratulations and good luck with your project.

Sincerely,

Kenneth Meshigaud, Tribal Chairperson

Enclosures

KENNETH MESHIGAUD
Tribal Chairperson

ELAINE MESHIGAUD
Tribal Vice-Chairperson

TAMMY SAGATAW
Tribal Secretary

LISA LITTLE
Tribal Treasurer

Council Members: John Meshigaud Sr., Noreana Meshigaud-Dwyer, Robin Halfaday, Jeremy Brunette
Christopher Halfaday, Tonto Wandahsega, Amanda Hess, Lois Tovar

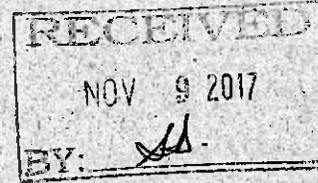


HANNAHVILLE
INDIAN COMMUNITY
N14911 HANNAHVILLE B1 RD.
WILSON, MICHIGAN 49896-9728
Administration: (906) 466-2932; (906) 723-2600
Fax: (906) 466-2933



November 8, 2017

Menominee County
County Administrator
839 10th Ave.
Menominee, MI 49858



Project Information:
Menominee County Emergency Services
033-18-1117-047M
Emergency Management Multiband Radio Project

Dear County Administrator:

Congratulations! The Hannahville Indian Community's Tribal Council has approved a 2% Grant to your agency in the amount of \$4162 for your grant project.

Enclosed you will find 2 copies of the grant agreement. Please sign both copies and return them both by **Monday, November 27, 2017** to:

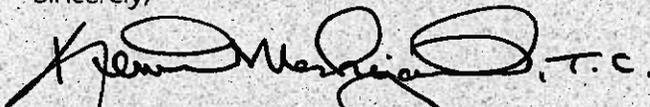
Jill Beaudo
Resource Development
Hannahville Indian Community
N14911 Hannahville B-1 Rd.
Wilson, MI 49896

Upon receipt of the signed grant agreement, a check will be issued for the approved amount and sent to the authorizing government agency as indicated on the grant application along with a copy of the grant agreement. Funding will not be released to grantees until this agreement is signed and on file. Failure to return both signed copies of the grant agreement by November 27th may result in the withdrawal of your grant award.

Please note that information regarding all required grant reporting is enclosed. Please read all instructions carefully to ensure your compliance with the reporting requirements.

Should you have any questions, please contact Jill Beaudo, Resource Developer at 906-723-2625. Congratulations and good luck with your project.

Sincerely,


Kenneth Meshigaud, Tribal Chairperson

Enclosures

KENNETH MESHIGAUD
Tribal Chairperson

ELAINE MESHIGAUD
Tribal Vice-Chairperson

TAMMY SAGATAW
Tribal Secretary

LISA LITTLE
Tribal Treasurer

Council Members: John Meshigaud Sr., Noreena Meshigaud-Dwyer, Robin Halfaday, Jeremy Brunette
Christopher Halfaday, Tonto Wandahsega, Amanda Hess, Lois Tovar

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

11/21/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

Mileage: \$.535/mile - effective 01 January 2017

*Meals: Breakfast - \$ 9.00
 Lunch - \$11.00
 Dinner \$20.00

*must attach receipt for reimbursement
*meals provided by conference will NOT be reimbursed

Name: Jan Hafeman - District 8

Date	Meeting Place	# of miles	X.535/mile	Total Cost	Account Number
9/6/17	CB Finance Courthouse	76		40.66	101-101-860.10
9/12/17	CB Meeting-Menominee	76		40.66	101-101-860.10
9/21/17	CB Finance-Courthouse	76		40.66	101-101-860.10
9/25/17	BOR Finance-Escanaba	58		31.03	101-101-860.10
9/26/17	CB Meeting-Menominee	76		40.66	101-101-860.10
9/28/17	BOH Meeting-Menominee	76		40.66	101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
		438	Total Mileage		
Total Mileage Fee					234.33

Expenses shall be submitted to County Administrator's office by the last day of
The following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the Same
.has been paid.

Commissioner Signature: _____

Jan Hafeman

10/9/17

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on Nov. 7, 16 & 21, 2017 in the combined amount of \$80,174.21.	
RECOMMENDED MOTION	

Submitted by: Sherry DuPont

11/21/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Airport
218 IT - Computer Serv.
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
286 Medical Marijuana Grant
289 SOM Salvage Vehicle Title Inspections
292 Child Care
294 Veterans' Trust
292 Special Child Care Funds
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

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 DB: Menominee County

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 11/07/2017 - 11/07/2017
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 VENDOR CODE: 00415

F

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Stat
Credit Card						
55875	CVS Pharmacy Inc. Inmate Medications 101-301-770.01	09/30/2017 jessicaw PRISONERS BOARD - MEDICAL	11/07/2017	333.13 333.13	333.13	Ope
Credit Card						
55876	CVS Pharmacy Inc. Inmate Medications 101-301-770.01	10/25/2017 jessicaw PRISONERS BOARD - MEDICAL	11/07/2017	183.26 183.26	183.26	Ope
Credit Card						
55877	CVS Pharmacy Inc. Inmate Medications 101-301-770.01	09/30/2017 jessicaw PRISONERS BOARD - MEDICAL	11/07/2017	59.70 59.70	59.70	Ope
# of Invoices:	3	# Due:	3	Totals:	576.09	576.09
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:				576.09	576.09	
--- TOTALS BY FUND ---						
101 - GENERAL FUND				576.09	576.09	
--- TOTALS BY DEPT/ACTIVITY ---						
301 - SHERIFF DEPARTMENT				576.09	576.09	

APPROVED

NOV 21 2017 

TRICE FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI				
369802	W8449 Co Rd G12 Campsites	208-751-920.01	38.92	38.92
383001	Shakey Lakes/Horse	208-751-920.01	35.54	35.54
383200	N8380 Co Park Rd 20.5	208-751-920.01	64.50	64.50
383301	Shakey Lakes/Cattle	208-751-920.01	29.22	29.22
1503500	N8380 Co Park Rd 20.5	208-751-920.01	52.74	52.74
367100	N8390 Beach House	208-751-920.01	33.63	33.63
367200	Northwest Campsites	208-751-920.01	129.18	129.18
379700	Storage Shed	208-751-920.01	59.50	59.50
380300	Shower Building	208-751-920.01	105.95	105.95
383101	Bass Lakes Camp Sites	208-751-920.01	45.83	45.83
370500	Shakey Lakes Office/Shop	208-751-920.01	81.90	81.90
1614900	Bath House	208-751-920.01	58.77	58.77
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				735.68
VENDOR NAME: ANDERSON-DIEHM FUNERAL HOME				
Michael V. Skinner	Crematory/Transport Charges	101-648-861.00	350.00	350.00
TOTAL VENDOR ANDERSON-DIEHM FUNERAL HOME				350.00
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677738996	Airport Supplies	216-585-755.01	53.11	113.79
		216-585-745.00	60.68	
1677734530	Airport Supplies	216-585-755.01	55.89	113.79
		216-585-745.00	57.90	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				227.58
VENDOR NAME: AT&T MOBILITY				
287252150867X1108201	906-792-0211 & 906-792-5968	101-132-850.00	64.02	64.02
TOTAL VENDOR AT&T MOBILITY				64.02
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
23223	2017 Ford - Vehicle Maintenance	205-315-934.02	149.00	149.00
23235	2017 Ford - Vehicle Maintenance	205-315-934.02	149.00	149.00
23261	2016 Ford - Vehicle Maintenance	205-315-934.02	178.95	178.95
23277	2014 Chevy - Vehicle Maintenance	205-315-934.02	181.61	181.61
23313	2016 Ford - Vehicle Maintenance	205-315-934.02	246.13	246.13
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				904.69
VENDOR NAME: BLUETARP FINANCIAL, INC.				
E33238	Sheriff Dept Supplies	101-301-755.00	11.98	11.98
E32956	Medical Gloves (Road Patrol)	205-315-755.00	108.00	108.00
TOTAL VENDOR BLUETARP FINANCIAL, INC.				119.98
VENDOR NAME: BODY WORKS PLUS				
M268899	Deductable for 55-005	205-315-934.02	250.00	250.00
M268902	Deductable for 55-008	205-315-934.02	250.00	250.00
TOTAL VENDOR BODY WORKS PLUS				500.00
VENDOR NAME: BP				
51796905	Road Patrol	205-315-742.00	671.32	671.32
TOTAL VENDOR BP				671.32
VENDOR NAME: CELLCOM				
275758	906-792-0211 & 906-792-5968	292-663-850.00	40.22	120.66
		292-664-850.00	40.22	
		292-665-850.00	40.22	
274864	Medical Examiner - Cellular Services	101-648-850.00	58.04	58.04
280697	Airport Cellular Services	216-585-850.00	55.28	55.28
TOTAL VENDOR CELLCOM				233.98
VENDOR NAME: CENEX FLEETCARD				

NOV 20 2017 AB
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

NOV 20 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: CENEX FLEETCARD 146912 Gasoline Sales				249-371-742.00 296.82 101-426-860.00 4.07 292-665-860.00 20.46 <hr/> 321.35
TOTAL VENDOR CENEX FLEETCARD				321.35
VENDOR NAME: CITY OF MENOMINEE 4584 Gasoline Sales for August 2017				101-265-742.00 37.91 101-265-742.00 183.46 101-132-860.00 26.34 266-325-860.00 13.22 101-141-860.00 12.06 101-301-742.00 11.16 <hr/> 284.15
TOTAL VENDOR CITY OF MENOMINEE				284.15
VENDOR NAME: CLOVERLAND PAPER CO 115558 Inmate Supplies 115633 Inmate Supplies 115634 Courthouse - Janitorial Supplies				101-301-770.00 64.11 101-301-770.00 254.88 101-265-755.01 274.69 <hr/> 593.68
TOTAL VENDOR CLOVERLAND PAPER CO				593.68
VENDOR NAME: COLEMAN ENGINEERING COMPANY 29728 Additional Mapping (Cedarville)				517-252-970.00 2,500.00 <hr/> 2,500.00
TOTAL VENDOR COLEMAN ENGINEERING COMPANY				2,500.00
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCT 29808 Document Shredding (11/9)				101-265-801.00 187.67 <hr/> 187.67
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCT				187.67
VENDOR NAME: CRAFTMASTER HARDWARE 1389653 Key (x2) Jail Exit/Fence				101-103-998.06 137.84 <hr/> 137.84
TOTAL VENDOR CRAFTMASTER HARDWARE				137.84
VENDOR NAME: DATASPEC, LLC 5205 Program Purchase (Veterans Services)				101-682-802.00 399.00 <hr/> 399.00
TOTAL VENDOR DATASPEC, LLC				399.00
VENDOR NAME: DELLISSE, MIKE Reimbursement Mileage				101-682-860.00 125.08 <hr/> 125.08
TOTAL VENDOR DELLISSE, MIKE				125.08
VENDOR NAME: DICKINSON COUNTY HEALTHCARE 1221008846-004 Drug/Tox Screen (P.A. Gunderson)				101-648-836.00 1,827.75 <hr/> 1,827.75
TOTAL VENDOR DICKINSON COUNTY HEALTHCARE				1,827.75
VENDOR NAME: DICKINSON COUNTY TREASURER Circuit Court 2017-3 July, August, September 2017 Circuit Court 2017-3 July, August, September 2017				101-131-702.00 29,806.54 101-131-702.00 75.00 <hr/> 29,881.54
TOTAL VENDOR DICKINSON COUNTY TREASURER				29,881.54
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC 1406 Notice of Meeting Change				101-101-901.00 6.26 <hr/> 6.26
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				6.26
VENDOR NAME: EICHHORN, GARY 10/31/17 DHS Per Diem				101-601-837.00 50.00 <hr/> 50.00
TOTAL VENDOR EICHHORN, GARY				50.00
VENDOR NAME: EICHHORN, JAYNE MARIE BOC Mileage & Per Diem				101-192-705.00 50.00 101-192-860.00 43.34 <hr/> 93.34

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CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 11/16/2017 - 11/16/2017
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: EICHHORN, JAYNE MARIE					93.34
TOTAL VENDOR EICHHORN, JAYNE MARIE					93.34
VENDOR NAME: FOX VALLEY TECHNICAL COLLEGE					510.00
TPB0000433930	SWAT Training (x2)	205-315-881.03	510.00		510.00
TOTAL VENDOR FOX VALLEY TECHNICAL COLLEGE					510.00
VENDOR NAME: GENESIS LAMP CORPORATION					212.17
65704	Airport Supplies	216-585-981.01	212.17		212.17
TOTAL VENDOR GENESIS LAMP CORPORATION					212.17
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE					1,477.03
79X00358	Shakey & Kleinke	208-751-801.00	1,477.03		1,477.03
7B129817	Annex	101-261-930.04	58.93		58.93
7AX00026	Extra Yardage (Shakey & Kleinke)	208-751-755.01	60.00		60.00
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE					1,595.96
VENDOR NAME: GROMALA, STEVEN					153.98
Reimbursement	Mileage - October 2017	101-101-860.01	153.98		153.98
TOTAL VENDOR GROMALA, STEVEN					153.98
VENDOR NAME: HAFEMAN, JAN					234.33
Reimbursement	Mileage - September 2017	101-101-860.10	234.33		234.33
TOTAL VENDOR HAFEMAN, JAN					234.33
VENDOR NAME: HAFEMAN, WILLIAM					91.73
BOC	Mileage & Per Diem	101-192-705.00	50.00		50.00
		101-192-860.00	41.73		41.73
TOTAL VENDOR HAFEMAN, WILLIAM					91.73
VENDOR NAME: HALRON LUBRICANTS, INC.					619.99
4896	Airport (Engine Oil)	216-585-742.00	619.99		619.99
TOTAL VENDOR HALRON LUBRICANTS, INC.					619.99
VENDOR NAME: HASHIMOTO SEWER SERVICE, INC.					210.00
14698	3 Month Service for Jail	101-265-801.00	210.00		210.00
TOTAL VENDOR HASHIMOTO SEWER SERVICE, INC.					210.00
VENDOR NAME: HEIGL TECHNOLOGIES					87.00
SI-116802	CPL Supplies	263-215-727.00	87.00		87.00
TOTAL VENDOR HEIGL TECHNOLOGIES					87.00
VENDOR NAME: HENSLEY, RN, JOEL					1,365.00
November 2017	Inmate Nursing Services	101-301-770.01	1,365.00		1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL					1,365.00
VENDOR NAME: IHANDER, AARON					86.19
Reimbursement	Uniform Allowance	205-315-745.00	86.19		86.19
TOTAL VENDOR IHANDER, AARON					86.19
VENDOR NAME: JACK'S FRESH MARKET					32.42
45000500187	Inmate Supplies	101-301-770.00	32.42		32.42
TOTAL VENDOR JACK'S FRESH MARKET					32.42
VENDOR NAME: K & M RENTALS					90.00
7735	Portable Toilet	208-751-801.00	90.00		90.00
TOTAL VENDOR K & M RENTALS					90.00
VENDOR NAME: KASS, MICHAEL					21.40
Reimbursement	Mileage	208-751-860.00	21.40		21.40
11/6/17	Mileage & Per Diem	208-751-860.00	50.00		50.00
		208-751-860.00	21.40		21.40
TOTAL VENDOR KASS, MICHAEL					92.80

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CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 11/16/2017 - 11/16/2017
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: KLEIMAN, MARC					
Reimbursement	Mileage	101-262-860.00	112.36		112.36
TOTAL VENDOR KLEIMAN, MARC					112.36
VENDOR NAME: KUSTOM SIGNALS INC					
546164	Radar Speed Detection	205-315-981.00	1,539.00		1,539.00
TOTAL VENDOR KUSTOM SIGNALS INC					1,539.00
VENDOR NAME: LEGACY COMMUNICATIONS LLC					
8184	Labor Install (Video Recorder)	101-103-998.04	6,917.00		6,917.00
TOTAL VENDOR LEGACY COMMUNICATIONS LLC					6,917.00
VENDOR NAME: LEXISNEXIS					
3091184210	October 2017	269-145-801.00	370.00		370.00
TOTAL VENDOR LEXISNEXIS					370.00
VENDOR NAME: MANPOWER					
32088953	Week Ending 11/12/17 (D. Averill)	101-172-704.00	504.00		504.00
32065847	Week Ending 11/5/17 (D. Averill)	101-172-704.00	630.00		630.00
TOTAL VENDOR MANPOWER					1,134.00
VENDOR NAME: MENARDS - MARINETTE					
46384	Sheriff Security Supplies	101-265-970.07	63.33		63.33
46062	Building Maintenance Supplies	101-265-930.01	14.54		14.54
TOTAL VENDOR MENARDS - MARINETTE					77.87
VENDOR NAME: MENOMINEE COUNTY JOURNAL					
116	Applications to Serve on Boards	101-101-901.00	56.00		56.00
120	Election Notice	101-262-727.00	1,140.00		1,140.00
Renewal	Two Year Subscription (Sheriff Dept)	101-301-802.00	55.00		55.00
TOTAL VENDOR MENOMINEE COUNTY JOURNAL					1,251.00
VENDOR NAME: MI ASSOC. OF COUNTY TREASURER					
Dues	2018 Membership Dues	101-253-802.00	200.00		200.00
TOTAL VENDOR MI ASSOC. OF COUNTY TREASURER					200.00
VENDOR NAME: MICHIGAN VETERANS TRUST FUND					
Balance	Returning Trust Fund Balance to SOM	294-683-835.00	785.38		785.38
TOTAL VENDOR MICHIGAN VETERANS TRUST FUND					785.38
VENDOR NAME: MIKE'S AUTO					
10/3/17	Park Vehicle Tires	208-751-981.00	939.84		939.84
TOTAL VENDOR MIKE'S AUTO					939.84
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I					
0132050-001	County Clerk - Office Supplies	101-215-727.00	420.92		420.92
0131994-001	Treasurer - Office Supplies	101-253-727.00	74.79		74.79
0131805-001	Sheriff Dept - Office Supplies	101-301-727.00	11.98		11.98
0131816-001	Sheriff Dept/Road Patrol - Office Supplies	205-315-727.00	54.83		144.35
		101-301-727.00	89.52		
0132058-001	Sheriff Dept - Office Chair	101-301-728.00	279.99		279.99
0132081-001	Sheriff Dept - Desk	101-301-728.00	259.99		259.99
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I					1,192.02
VENDOR NAME: MOTOR COMPANY, THE					
6132907/1	2016 Ford F-150 - Vehicle Maintenance	101-265-981.00	38.07		38.07
61332367/2	2017 Ford - Vehicle Maintenance	101-265-981.00	43.09		43.09
6132311/2	2017 Ford - Vehicle Maintenance	101-265-981.00	68.05		68.05
TOTAL VENDOR MOTOR COMPANY, THE					149.21
VENDOR NAME: NASER, JEFF					
10/31/17	DHS Per Diem	101-601-837.00	50.00		50.00
TOTAL VENDOR NASER, JEFF					50.00
VENDOR NAME: NEGRO, MARI					

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: NEGRO, MARI				
BOC	Mileage & Per Diem	101-192-705.00	50.00	98.69
		101-192-860.00	48.69	
TOTAL VENDOR NEGRO, MARI				98.69
VENDOR NAME: NMU STUDENT SERVICE CENTER				
mecosh-15	Evidence Technician Training (T. Mieski)	205-315-881.03	560.00	560.00
TOTAL VENDOR NMU STUDENT SERVICE CENTER				560.00
VENDOR NAME: OMNICARE, INC.				
2371169	Inmate Medical Supplies	101-301-770.01	206.93	206.93
TOTAL VENDOR OMNICARE, INC.				206.93
VENDOR NAME: OWENS, KAREN A.				
11/1/17	After School Program	292-668-801.00	216.00	216.00
TOTAL VENDOR OWENS, KAREN A.				216.00
VENDOR NAME: PACK-N-SHIP CENTER				
692	Mailing (Elcom Systems)	205-315-934.01	5.95	5.95
TOTAL VENDOR PACK-N-SHIP CENTER				5.95
VENDOR NAME: PETERSON, RICHARD				
BOC	Mileage & Per Diem	101-192-705.00	50.00	87.45
		101-192-860.00	37.45	
TOTAL VENDOR PETERSON, RICHARD				87.45
VENDOR NAME: PISANI GRAPHIX				
8209	Signs for Veterans Service/Probation Bldgs	101-103-998.11	235.64	235.64
TOTAL VENDOR PISANI GRAPHIX				235.64
VENDOR NAME: POMP'S TIRE SERVICE, INC.				
100120002	Tires (x36)	205-315-934.02	4,917.60	4,917.60
TOTAL VENDOR POMP'S TIRE SERVICE, INC.				4,917.60
VENDOR NAME: QUILL CORPORATION				
2037467	PA - Office Supplies	101-267-727.00	24.99	24.99
2013095	PA - Office Supplies	101-267-727.00	15.96	15.96
2021518	PA - Office Supplies	101-267-727.00	66.92	66.92
TOTAL VENDOR QUILL CORPORATION				107.87
VENDOR NAME: REINHART FOODSERVICE				
308104	Inmate Supplies	101-301-770.00	708.22	708.22
313685	Inmate Supplies	101-301-770.00	1,186.20	1,186.20
TOTAL VENDOR REINHART FOODSERVICE				1,894.42
VENDOR NAME: RIESTERER & SCHNELL, INC.				
1277988	Parks - Pole Saw Parts	208-751-930.02	53.44	53.44
TOTAL VENDOR RIESTERER & SCHNELL, INC.				53.44
VENDOR NAME: RYE-LINDBERG, CARL				
11/12/17	Carpet at Sheriff Dept	101-265-970.07	150.00	150.00
TOTAL VENDOR RYE-LINDBERG, CARL				150.00
VENDOR NAME: SAFELITE FULFILLMENT, INC.				
05474-009886	Park Equipment for 2013 Chevrolet Tahoe	208-751-981.00	289.95	289.95
TOTAL VENDOR SAFELITE FULFILLMENT, INC.				289.95
VENDOR NAME: SAM'S CLUB MC/SYNCB				
Credit Card	Inmate Supplies	101-301-755.00	68.28	787.02
		101-301-770.00	519.00	
		101-301-802.00	77.88	
		280-362-755.00	121.86	

NOV 20 2017

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: SAM'S CLUB MC/SYNCB				787.02
TOTAL VENDOR SAM'S CLUB MC/SYNCB				787.02
VENDOR NAME: SAULT STE MARIE CHIPPEWA IND 101719	Youth Placement (J. W.)	292-662-843.05	600.00	600.00
TOTAL VENDOR SAULT STE MARIE CHIPPEWA IND				600.00
VENDOR NAME: SCHEI, LARRY Reimbursement	Mileage - October 2017/November 2, 2017	101-101-860.04	132.15	132.15
TOTAL VENDOR SCHEI, LARRY				132.15
VENDOR NAME: SEXTON, RICHARD Reimbursement	Verizon Cellular Services	101-426-850.00	66.02	66.02
Reimbursement	Mileage	101-426-860.00	187.97	187.97
TOTAL VENDOR SEXTON, RICHARD				253.99
VENDOR NAME: SHERWIN WILLIAMS COMPANY 6355-4	Paint	101-265-970.07	74.98	74.98
TOTAL VENDOR SHERWIN WILLIAMS COMPANY				74.98
VENDOR NAME: SPALDING TOWNSHIP TREASURER 10/31/17	DHHS Board Meeting	101-601-837.00	50.00	50.00
TOTAL VENDOR SPALDING TOWNSHIP TREASURER				50.00
VENDOR NAME: SQUIRES-STEPNIAK, REBECCA Reimbursement	Mileage - October 2017	292-665-860.00	44.94	44.94
TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA				44.94
VENDOR NAME: ST OF MI-ENVR QUAL-POBOX30657 761-10074046	Shakey Lakes - Beach Well	208-751-920.00	137.22	137.22
76110073838	Shakey Lakes Campground	208-751-920.00	137.22	137.22
76110075228	Shakey Lakes Campground	208-751-920.00	137.22	137.22
761-10075096	Kleinke Park	208-751-920.00	137.22	137.22
TOTAL VENDOR ST OF MI-ENVR QUAL-POBOX30657				548.88
VENDOR NAME: STATE OF MICHIGAN Renewal (x2)	Margaret J. Schround & Kandace R. Curran	101-257-802.00	175.00	350.00
		101-257-802.00	175.00	
TOTAL VENDOR STATE OF MICHIGAN				350.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI 015579	Road Patrol	205-315-742.00	1,579.17	1,579.17
462643	Park Supplies	208-751-755.02	12.00	152.00
		208-751-930.04	120.00	
		208-751-755.02	20.00	
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				1,731.17
VENDOR NAME: THE ADVERTISER 100267	October 2017 Advertising (Sheriff Dept)	101-301-802.00	25.00	25.00
TOTAL VENDOR THE ADVERTISER				25.00
VENDOR NAME: THE PRINT SHOP 11/10/17	Bldg Code Receipts (x500 3-pt)	249-371-727.00	78.20	78.20
TOTAL VENDOR THE PRINT SHOP				78.20
VENDOR NAME: TIME WARNER CABLE 621199203102717	Airport 11/2 - 12/01/17	216-585-850.00	306.85	306.85
620475202103017	11/6 - 12/5/17 (Inmates)	101-301-770.00	138.22	138.22
TOTAL VENDOR TIME WARNER CABLE				445.07
VENDOR NAME: TOWN & COUNTRY TREE SERVICE 10/17/17	Removal of Courthouse Trees (x5)	101-265-755.00	1,800.00	1,800.00
TOTAL VENDOR TOWN & COUNTRY TREE SERVICE				1,800.00

APPROVED

NOV 20 2017 *JA*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: TWIN CITY ELECTRIC, INC.				
81014	Relocate Camera Positioning (Sheriff Dept)	101-301-755.00	525.00	525.00
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				525.00
VENDOR NAME: UNIFORM SHOPPE				
271156	Uniforms (T. Roach)	205-315-745.00	500.33	500.33
TOTAL VENDOR UNIFORM SHOPPE				500.33
VENDOR NAME: US STANDARD PRODUCTS				
NJ0000171516	Airport Hearing Protection Equipment	216-585-755.02	247.46	247.46
TOTAL VENDOR US STANDARD PRODUCTS				247.46
VENDOR NAME: UWC				
9068632023	Telephone Services	101-103-850.00	31.42	31.42
9067532209	Telephone Services	101-103-850.00	4.49	4.49
9068634441	Telephone Services	101-103-850.00	32.80	32.80
9068634705	Telephone Services	101-103-850.00	20.90	20.90
TOTAL VENDOR UWC				89.61
VENDOR NAME: VALENTI, SUSAN F.				
Reimbursement	Mileage & Meals - October 2017	101-131-860.00	181.00	181.00
TOTAL VENDOR VALENTI, SUSAN F.				181.00
VENDOR NAME: VERAGHEN, SHEILA				
10/31/17	DHS Per Diem	101-601-837.00	50.00	50.00
TOTAL VENDOR VERAGHEN, SHEILA				50.00
VENDOR NAME: VERIZON WIRELESS				
9795466648	Cellular Services	101-265-850.01	177.14	985.29
		101-301-850.00	451.44	
		101-426-850.00	2.78	
		101-682-850.00	32.45	
		205-315-850.00	321.04	
		266-325-850.00	0.44	
TOTAL VENDOR VERIZON WIRELESS				985.29
VENDOR NAME: WASTE MANAGEMENT, INC.				
1585305-1856-8	Airport	216-585-801.00	140.28	140.28
TOTAL VENDOR WASTE MANAGEMENT, INC.				140.28
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00011	1004 9th Street	101-265-920.03	67.26	67.26
0403823200-00005	Airport (Gate Center)	216-585-920.03	28.30	28.30
0402047856-00010	1000 9th Street	101-265-920.03	111.96	152.30
		101-265-920.04	40.34	
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				247.86
VENDOR NAME: XEROX CORPORATION				
091072559	October 2017 (Sheriff Dept)	101-301-727.00	45.49	45.49
091072560	October 2017 (Sheriff Dept)	101-301-727.00	321.06	321.06
TOTAL VENDOR XEROX CORPORATION				366.55
GRAND TOTAL:				79,392.88

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 11/21/2017 - 11/21/2017
 UNJOURNALIZED OPEN
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card						
56089	Mastercard	11/12/2017	11/21/2017	205.24	205.24	Open
	Airport (10/19 -11/9/17)	jessicaw				
	216-585-755.03	Int'l Code Council, Inc.		75.00		
	216-585-742.00	Holiday		57.78		
	216-585-742.00	Holiday		20.83		
	216-585-742.00	Holiday		51.63		
# of Invoices:	1 # Due: 1	Totals:		205.24	205.24	
# of Credit Memos:	0 # Due: 0	Totals:		0.00	0.00	
Net of Invoices and Credit Memos:				<u>205.24</u>	<u>205.24</u>	
--- TOTALS BY FUND ---						
	216 - TWIN COUNTY AIRPORT			205.24	205.24	
--- TOTALS BY DEPT/ACTIVITY ---						
	585 - AIRPORT EXPENDITURE			205.24	205.24	

APPROVED

NOV 21 2017 *MA*

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 11/21/2017 - 11/21/2017
 UNJOURNALIZED OPEN
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card 56088	Mastercard	11/12/2017	11/21/2017	848.63	848.63	Open
	Courthouse, Parks, 911 (10/12 - 11/9)jessicaw					
	101-268-729.00 USPS			6.65		
	101-268-729.00 USPS			6.65		
	101-268-729.00 USPS			6.65		
	101-268-729.00 USPS			6.65		
	101-101-859.00 Island Resort			85.50		
	101-148-860.00 BP			13.49		
	101-132-860.00 BP			13.50		
	101-268-729.00 USPS			6.65		
	101-148-860.00 Bennigans			15.71		
	101-132-860.00 Bennigans			15.71		
	101-148-860.00 Bridge Toll			4.00		
	101-253-860.00 Americinn - Ironwood			89.00		
	101-132-860.00 Bridge Toll			4.00		
	101-148-860.00 Marathon Petro			19.04		
	101-132-860.00 Marathon Petro			19.04		
	101-148-860.00 Comfort Inn			38.25		
	101-132-860.00 Comfort Inn			38.25		
	101-132-860.00 Comfort Inn			40.50		
	101-148-860.00 Comfort Inn			40.50		
	101-148-860.00 Krist Oil			14.33		
	101-132-860.00 Krist Oil			14.32		
	101-148-860.00 Superior Touchless			4.00		
	101-132-860.00 Superior Touchless			4.00		
	101-253-860.00 McDonalds			15.00		
	101-253-860.00 Drifters Family Restaurant			42.79		
	101-682-727.00 Amazon			59.99		
	101-172-729.00 USPS			6.59		
	208-751-930.02 EREPLACEMENTPARTS.com			55.95		
	101-265-755.00 Amazon			33.94		
	101-268-729.00 USPS			6.65		
	266-325-881.00 Lake Superior Pizza			26.50		
	266-325-881.00 Jimmy Johns			18.00		
	266-325-881.00 Holiday			36.88		
	101-265-930.00 Parthie Landscape			10.00		
	101-265-930.00 Parthie Landscape			10.00		
	101-268-729.00 USPS			6.65		
	101-268-729.00 USPS			6.65		
	101-268-729.00 USPS			6.65		

APPROVED

NOV 21 2017

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

of Invoices: 1 # Due: 1 Totals: 848.63
 # of Credit Memos: 0 # Due: 0 Totals: 0.00

Net of Invoices and Credit Memos:

848.63 848.63
 0.00 0.00
 848.63 848.63

— TOTALS BY FUND —

101 - GENERAL FUND	711.30	711.30
208 - COUNTY PARKS	55.95	55.95
266 - EMERGENCY 911	81.38	81.38

— TOTALS BY DEPT/ACTIVITY —

101 - BOARD OF COMMISSIONERS	85.50	85.50
132 - FAMILY COURT	149.32	149.32
148 - PROBATE COURT	149.32	149.32
172 - ADMINISTRATION	6.59	6.59
253 - COUNTY TREASURER/DTRF	146.79	146.79
265 - BUILDINGS AND GROUNDS	53.94	53.94
268 - REGISTER OF DEEDS	59.85	59.85
325 - EMERGENCY 911	81.38	81.38
682 - VETERANS AFFAIR	59.99	59.99
751 - COUNTY PARKS	55.95	55.95

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
Miscellaneous Boards/Committees/Commission Reports, Discussion	
RECOMMENDED MOTION	

Submitted by: Sherry DuPont

11/21/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**Menominee-Delta-Schoolcraft
Community Action Agency**

**GOVERNING BOARD MEETING
Thursday, October 12, 2017
12:30 p.m. (EDT)**

MINUTES

Vice-Chair Myra Croasdell called the meeting to order at 12:30 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Dan LaFoille, Schoolcraft
Omer Doran, Schoolcraft
Susan Kleikamp, Menominee
Clyde Thoune, Menominee
Theresa Nelson, Delta
Myra Croasdell, Delta
Tom Lippens, Delta
Lee Robbert, Schoolcraft
Craig Reiter, Schoolcraft
Geri Nelson, Delta
John Stapleton, Schoolcraft
Ken Penokie, Delta
Bernie Lang, Menominee

OTHERS PRESENT

Julie Moberg, Executive Director
Myra Smeester, Early Childhood Director
Cathy Pearson, Executive Assistant
Sally Kidd, Senior Services Director
Peggy Ramsden, FGP Director
Allison Derouin, RSVP Director
Shanna Hammond, Human Resources Mgr.
Kris Thibeault, Finance Director

MEMBERS ABSENT

Karen Wigand, excused
Peter Thoune, excused
Dave Anthony
Shanna Jasmin

APPROVAL OF SEPTEMBER 7, 2017 GOVERNING BOARD MINUTES

Members received a copy of the September 7, 2017 Governing Board minutes for their review **AND THEY WERE APPROVED WITH A MOTION FROM LEE ROBBERT, SECONDED BY CLYDE THOUNE; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

The Chair called on Treasurer Susan Kleikamp who reported that the Finance Committee met today and reviewed the CAA August Accounts Payable Schedule and recommend its approval. **THE CAA AUGUST ACCOUNTS PAYABLE SCHEDULE WAS APPROVED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY CRAIG REITER; MOTION CARRIED.**

PERSONNEL COMMITTEE REPORT

Myra Croasdeil called on Geri Nelson who reported that the Personnel Committee is working on revising the Personnel Policies. They plan to have a draft of the revisions ready for board approval at the November 9th Governing Board meeting. The committee also came up with an evaluation tool to use for evaluating the Executive Director. This has been mailed out to all members and they should be returned to Karen Wigand by October 16, 2017. **THE PERSONNEL COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM CRAIG REITER, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

APPROVAL OF BY-LAWS REVISION

Members were mailed information on two changes to the By-laws; one is changing the minimum board meetings from four to six (even though we usually have at least eight) per the Community Service Policy Manual #210 and the other states **"Board members who violate the Conflict of Interest Policy may be removed from the Board."** **OMER DORAN MOVED TO APPROVE THE BY-LAWS REVISION, SUPPORTED BY TOM LIPPENS; MOTION CARRIED.** Mr. LaFoille asked that consideration be given to adding a non-officer to the Executive Board next time the By-laws are revised.

APPROVAL OF DATA MANAGEMENT POLICY AND PROCEDURES

Members were mailed a draft of the Data Management Policy and Procedures for their review and **IT WAS APPROVED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY OMER DORAN; MOTION CARRIED.** Ken Penokie asked if we have a policy about data destruction; particularly electronic information. Julie indicated we do have some language but we may need to update it.

AUTHORIZATION TO REQUEST A WAIVER FOR NON-FEDERAL SHARE OF APPROXIMATELY \$151,042

The Vice-Chair called on Myra Smeester who reported that prior to the last two years it was pretty routine that we requested waivers for our matching funds requirement. She believes part of our difficulty in getting the match this year is the reduction of a GSRP classroom and the increase in funding (which means more match required). **KEN PENOKIE MOVED TO AUTHORIZE THE WAIVER OF NON-FEDERAL SHARE OF \$151,042, SECONDED BY LEE ROBERT; MOTION CARRIED.**

APPROVAL OF SEPTEMBER EARLY CHILDHOOD REPORT

Members received a copy of the September Early Childhood report for their review and **IT WAS APPROVED WITH A MOTION FROM CRAIG REITER; MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

Myra Croasdell called on Julie Moberg who reported that our Head Start and Early Head Start classes are fully enrolled.

She also informed the members that her and Myra Smeester met with Senator Peter's representative, Elise Matz again regarding the importance of this program to our communities.

THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM OMER DORAN, SUPPORTED BY CLYDE THOUNE; MOTION CARRIED.

PUBLIC COMMENT

There were no public comments.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

There being no further business ***THE MEETING ADJOURNED AT 12:50 WITH A MOTION FROM SUSAN KLEIKAMP, SUPPORTED BY OMER DORAN; MOTION CARRIED.***

**Menominee-Delta-Schoolcraft
Human Resources Authority**

**GOVERNING BOARD MEETING
Thursday, October 12, 2017
12:45 p.m. (EDT)**

MINUTES

Vice-Chair Myra Croasdell called the meeting to order at 12:45 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Dan LaFoille, Schoolcraft
Omer Doran, Schoolcraft
Susan Kleikamp, Menominee
Clyde Thoune, Menominee
Theresa Nelson, Delta
Myra Croasdell, Delta
Tom Lippens, Delta
Lee Robbert, Schoolcraft
Craig Reiter, Schoolcraft
Geri Nelson, Delta
John Stapleton, Schoolcraft
Ken Penokie, Delta
Bernie Lang, Menominee

OTHERS PRESENT

Julie Moberg, Executive Director
Myra Smeester, Early Childhood Director
Cathy Pearson, Executive Assistant
Sally Kidd, Senior Services Director
Peggy Ramsden, FGP Director
Allison Derouin, RSVP Director
Shanna Hammond, Human Resources Mgr.
Kris Thibeault, Finance Director

MEMBERS ABSENT

Karen Wigand, excused
Peter Thoune, excused
Dave Anthony
Shanna Jasmin

APPROVAL OF SEPTEMBER 7, 2017 GOVERNING BOARD MINUTES

Members received a copy of the September 7, 2017 Governing Board minutes for their review **AND THEY WERE APPROVED WITH A MOTION FROM CLYDE THOUNE, SECONDED BY CLYDE JOHN STAPLETON; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

The Chair called on Treasurer Susan Kleikamp who reported that the Finance Committee met today and reviewed the HRA August Accounts Payable Schedule and recommend its approval. **THE HRA AUGUST ACCOUNTS PAYABLE SCHEDULE WAS APPROVED WITH A MOTION FROM GERI NELSON, SECONDED BY OMER DORAN; MOTION CARRIED.**

PERSONNEL COMMITTEE REPORT

Myra Croasdell called on Geri Nelson who reported that the Personnel Committee is working on revising the Personnel Policies. They plan to have a draft of the revisions ready for board approval at the November 9th Governing Board meeting. The committee also came up with an evaluation tool to use for evaluating the Executive Director. This has been mailed out to all members and they should be returned to Karen Wigand by October 16, 2017. **THE PERSONNEL COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM CRAIG REITER, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

APPROVAL OF BY-LAWS REVISION

Members were mailed information on two changes to the By-laws; one is changing the minimum board meetings from four to six (even though we usually have at least eight) per the Community Service Policy Manual #210 and the other states **"Board members who violate the Conflict of Interest Policy may be removed from the Board."** **SUSAN KLEIKAMP MOVED TO APPROVE THE BY-LAWS REVISION, SUPPORTED BY CLYDE THOUNE; MOTION CARRIED.** Mr. LaFoille asked that consideration be given to adding a non-officer to the Executive Board next time the By-laws are revised.

APPROVAL OF DATA MANAGEMENT POLICY AND PROCEDURES

Members were mailed a draft of the Data Management Policy and Procedures for their review and **IT WAS APPROVED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY CRAIG REITER; MOTION CARRIED.** Ken Penokie asked if we have a policy about data destruction; particularly electronic information. Julie indicated we do have some language but we may need to update it.

ACCEPTANCE OF PROGRAM REPORTS

Members received a copy of the year end heat and utility assistance report and Peggy Ramsden gave an oral report on the Foster Grandparent Program. **THE PROGRAM REPORTS WERE ACCEPTED WITH A MOTION FROM SUSAN KLEIKAMP, SUPPORTED BY LEE ROBBERT; MOTION CARRIED.**

ACCEPTANCE OF ADVISORY COMMITTEE MINUTES

Members received copies of the following advisory committee minutes for their review:

- 9/7/17 (Delta) & 8/4/17 (Menominee) Foster Grandparent Advisory Committee minutes
- 9/6/17 (Schoolcraft) & 9/28/17 (Delta) Senior Companion Program Advisory Committee minutes
- 9/19/17 (M/M) Retired & Senior Volunteer Program Advisory Committee minutes

There were no questions and **THE MINUTES WERE ACCEPTED WITH A MOTION FROM CRAIG REITER, SECONDED BY DAN LAFOILLE; MOTION CARRIED.**

ACCEPTANCE OF MDHHS MONITORING REPORT DATED 9/15/17

Members received a copy of a monitoring report from the Michigan Dept. of Health & Human Services dated 9/15/17. Julie Moberg indicated it was a very good monitoring report and **IT WAS ACCEPTED WITH A MOTION FROM CLYDE THOUNE, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

Myra Croasdell called on Julie Moberg who reported that we continue to watch the federal budgets. We have received CSBG funding of \$159,269 and expect to get the remaining \$15,371 to bring us to the full minimum funding of \$175,000 around December (funds will come from CSBG discretionary funds that have been delayed).

LIHEAP funds for deliverable fuel and Weatherization of nearly \$500,000 have been delayed until at least January. We have been advocating for the release of these funds through Senator Stabenow & Senator Peters offices. We are getting a lot of requests for heat and utility assistance and no one has received their funding yet. We will start using MCA MEAP funds soon for a very small number of households as this allocation has been cut nearly in half.

We would like to bring our millage request to the voters in Menominee and Delta Counties in August of 2018 and will have proposed language for the board to approve at the November board meeting.

The Executive Director introduced Shanna Hammond, our new Human Resources Manager. She also reported that our former Receptionist, Leslie Moulds has been hired as the new RSVP Coordinator.

THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM OMER DORAN, SUPPORTED BY JOHN STAPLETON; MOTION CARRIED.

PUBLIC COMMENT

There were no public comments.

OTHER BUSINESS

Staff was asked about our Walk for Warmth funds and Cathy Pearson reported the fund balances in each of the counties (outlined in the year-end report). She informed the board that

HRA Governing Board Minutes

Thursday, October 12, 2017

Page 4

we are hesitant to open up our Walk for Warmth funds for general use as these locally raised funds are not meant to supplant current grant funds, but rather fill in for unusual circumstances. The board suggested we prepare a news release noting that the deliverable fuel funds have been delayed until at least January.

ADJOURNMENT

There being no further business ***THE MEETING ADJOURNED AT 1:25 WITH A MOTION FROM OMER DORAN, SUPPORTED BY CRAIG REITER; MOTION CARRIED.***

~~DRAFT~~

Approved
Nov. 7, 2017

June 5, 2017

5:35 pm - Menominee 9-1-1 Governing Board meeting called to order.

Members in attendance: Josh Jones, Brett Botbyl, Mark Petersen, John Starzynski, Brian White, Greg Cunningham, Bill Cech, Carl Johnson, Gerry Christiaens, 9-1-1 Directory Brian Barrette.

1. Call to order – Meeting opened.
 - a. Approval of Agenda
 - b. Motion to amend agenda: 5(b) Address County Board.
2. Approval of minutes: Motion to Approve amending agenda: Brett , 2nd- Bill Cech
 - a. Move to approve by Josh,
 - b. 2nd- Bill Cech
 - c. Passed / Carried
3. Public Comment: None. Motion to close – Brett Botbyl, 2nd – Brian White.
4. Director's Report – Director Brian Barrette
 - a. Contracting 9-1-1 Services – Possibly by Dickinson County c/o Brian Bousley:
 - i. Meeting with Pete Schligt and Sheriff Scott Rutter.
 - ii. Discussion of Dickinson County taking over 9-1-1 services.
 - iii. Both parties involved did not want to pursue.
 - b. Budget
 - c. 911 Equipment -A \$619,000 quote from Motorola without furniture console was presented, seeking further quotes.
 - d. 911 Update / Status:
 - i. An AVL CAD server was received by Chippewa County. It is scheduled to be installed by the end of August 2017:
 - ii. June 6, 2017 – First meeting as the 9-1-1 department with all employees
 - iii. Training – one was just completed EMD training and EMD trainer
 - iv. Next Week – three employees going to LEIN TAC school
 - v. Ride-a-longs – conducted with MPD and HPD
 - vi. Last week: family appreciation day
 - vii. Issues with Menominee County VCV
 - viii. Courtesy to the Sheriff's Office
 - ix. If there are any issues or resources needed- contact immediately. Agencies control scene and if in need of something, ask. Dispatchers will relay the information and get help needed.

Question: Clarify seating positions and how many stations are included in the quote from Motorola. Why two or why three stations?

- i. Discussed SARs – Mandated by the State

~~DRAFT~~

- ii. Debra Wormwood interjected and gave a past history of the dispatch center and cost factors.
 - iii. Citizen Input – Position representing??
5. Letter to County Board – Urgency of need to replace equipment.
- i. Should come from 9-1-1 Governing Board
 - ii. Possibly June 27th: County Board Meeting
 - iii. Get on agenda – draft letter
 - iv. Agency head presentation and discussion items
 - v. Bill Cech advised he will coordinate
 - vi. Get furniture quotes along with equipment needs:
\$40,000-\$100,000 furniture quote range
- 5b. Next Public Meeting Date of the Menominee County Board: June 13th – 6:00 pm
- i. Address County Board – Representative from 9-1-1 –Chairman Mark Petersen
 - ii. Address specifics of 9-1-1 and issues concerning moving dispatch to another venue: Meeting location-Menominee County Stephenson Annex 6P.
 - iii. Motion – Gerry Christiaens to attend June 13th meeting and present concerns.
Supported by Brett, Passed.
6. None
7. Appreciation was given for all the hard work of the board by the three attendees of general public.
8. Next Meeting Date: July 06, 2017 – 4:30 pm (CST)
9. Adjournment at 7:00pm.

Menominee County Parks and Recreation Committee

Meeting Minutes – September 5, 2017

Approved
11/6/17

The meeting was called to order at 6:00 PM by Chair, Bob Desjarlais at Shakey Lakes Park.

Reporting for roll call were: Bob Desjarlais, Dick Peterson, Kathy Branz, Vola Bleile, Mike Kass County Commissioners Bill Cech and Larry Phelps. Excused: County Administrator Sherry DuPont. Others present were Jim Quist, Karen Kayser and Charlene Peterson.

Approval of agenda: Added to the agenda were e. Letter to Morning Dove Productions; f. Purchase of Steel for bath house and Linderoth Pavilion; g. Invasive species, h. Thank you from Fair Board. Motion by Dick Peterson; support by Vola Bleile to approve the agenda. Motion carried.

Minutes: Motion by Bill Cech to approve the August 7, 2017 minutes; second by Mike Kass. Motion carried.

Public Comments: None.

Business:

a. Dog waste solutions have been implemented at Bailey, Kleinke and River Parks. At this time they seem to be working well. A camper also stated that it shows we are pet friendly.

b. Vandalism at Mason Park was an issue with deposit envelopes being burned and some signs were spray painted. A discussion ensued regarding buying a surveillance camera. At this time a motion was made by Vola Bleile to put up a sign at the drop site stating "Area under Surveillance". This proposal was supported by Bill Cech; carried with all in favor.

c. Monthly Budget Review: Our current revenue is \$214,475.84 plus the August receipts (received from Karen Kayser) of \$11,093.50 for total receipts of \$224,569.34 less expenses of \$192,843.70 shows a profit of \$31,725.64. The Labor Day revenue has not yet been turned in. The expenses include the cost of the electric update of \$17,723 and the deposit on the 4H Building roof of \$18,250 which was to be covered by a transfer in of \$66,313.00 and was not needed to cover these expenses.

Expenditures paid from the Fund Balance included graveling at Kleinke Park and River Park \$6,950, Mason Park – graveling and limestone \$496.25 and Bailey Park – culvert and work to prepare logging road and landing \$4,478.00 for a total of \$12,445.25. Plus the cost of surveying \$505 and the Park Picnic Tables \$5,027.50 (in late 2016 we received a grant from Hannahville of \$4,150 for the picnic tables plus a donation of \$1,500 from the Shakey Lakes Association in February, 2017).

d. Discussion of any additional items: Bill Cech stated that Mike Pairon Jr. family have 6-7 trailers in the park per season. He felt the penalty for the loud music (discussed in August) was too excessive for the infraction. Larry Phelps said it

was a first offense and this excessive of a penalty could have ramifications to the park. Bill Cech made a motion to suspend next year's suspension of Shakey Lakes Parks rights. This was supported by Mike Kass with 3 yes and 4 no. Larry Phelps made a motion to suspend his privileges for May, June and July of the 2018 camping season. This was supported by Bill Cech, 6 yes one no, motion carried. Sherry DuPont will write a letter telling him of the reduced penalty.

Larry Phelps stated he knows a business man in Menominee who asked about expanding advertising in magazines. He said we could also promote cross country skiing and snowshoeing. This could be done at River Park, Shakey Lakes, Kleinke, and Bailey with over 70 acres of nature trails. Jim Quist stated that years ago cross country skiing trails were marked out in the parks. Bob Desjarlais asked Larry to ask this gentleman to attend our next meeting.

e. Sherry DuPont, Interim County Administrator, included a letter to Morning Dove Productions stating how pleased we were with the video advertisements created for Menominee County Parks. She asked them to run out the remaining 26 weeks that were paid for and discontinue the advertising for the fall and winter months. All were in favor and Bob Desjarlais will inform Sherry to mail the letter.

f. Bob Desjarlais stated that Jim Quist would like to purchase some of the used metal from Svinicki to use on the roofs at the bath house and on the Linderoth Pavilion. The cost new would be \$1,454 and if he could get a lesser price from the metal being removed from the 4H Building it would save money. A motion by Bill Cech to approve purchase of the used metal up to \$1,000 for 42 panels from Svinicki supported by Mike Kass with all in favor.

g. Invasive Species Letter: Wild River Invasive Species Coalition meets 6 times a year. They are applying for a \$147,800 grant and would like letters of support. Letters of support help them to get grant approval. The Parks Committee agreed to send a letter of support to WRISC for the Campaign Against Phragmites with a motion by Mike Kass supported by Vola Bleile with all in favor. Karen Kayser will send the letter of support from the Menominee County Parks.

h. Thank You: Menominee County Crew – thank you from the Fair Board on all your help during the fair.

Bob Desjarlais talked to Glen Hanson Thursday regarding the Fair. There are 31 4H clubs and no one helps. Jim Quist and his workers start 2 weeks in advance to prepare the 4H building for the fair along with set up before and tear down after the fair. The kids involved are not helping nor are they keeping the building clean or cleaning up after their animals. The Fair Board could get help from the jail crew, but they do not want to pay for this. \$4,000 is being supplied by the county for the Fair Coordinator.

Jim Quist said he is willing to help and guide but will no longer do the work. Charlene Peterson will contact the Annex and find out when the next meeting of the Fair Board is so the Parks Committee can get on the agenda.

Jim Quist also stated he would like to thank Jim Sands for his years of service.

Correspondence: None

Any other items Members wish to present: Dick Peterson made a request for 2 - 50 amp service pedestals for motor homes over 35' to be installed on/near the black top parking lot. The KOA booklet shows limitations for Shakey Lakes Park and by doing this it would remove the limitations in their booklet. (Follow-up with getting the change made to the booklet as well.) We have 134 sites at present and are licensed for 140. Must make a decision soon so we can get this changed in KOA. Their booklet is available May 2018.

Bob Desjarlais stated Brian Bousley, former County Administrator, suggested another park at Shakey Lakes: example; Shakey Lakes East – where we could put in 4 rustic cabins with no permits needed.

Dick Peterson asked that we continue working on dedications for monetary donations to the Parks. So far we have 2 flag poles and a tractor. We need to plan for implementation of this project.

Public Comment: None

Adjournment: Motion by Mike Kass to adjourn; supported by Vola Bleile. Meeting adjourned at 7:44 PM.

MENOMINEE COUNTY LIBRARY BOARD
Minutes October 10, 2017

Approved: November 14, 2017

C. Peterson called the meeting of the Menominee County Library Board to order at 4:02 PM on Tuesday, October 10, 2017.

Present: C. Peterson, J. Freis, K. McNeely, N. Tuinstra, and Commissioner L. Schei.
Excused M. Fagan.

K. McNeely moved to approve the agenda, support by J. Freis. Motion carried.

Public Participation: No public present.

J. Freis moved to approve the minutes from the September 12, 2017 meeting, as amended, support by N. Tuinstra. Motion carried.

September financials were not yet ready prior to this meeting. They will be reviewed at the next regular Library Board meeting.

K. McNeely moved to approve the October bills, support by J. Freis. Motion carried.

Director's Report

Library: Information about the Friends Raffle and the first prize quilt is in Display case.

Staff: Weeding of the Large Print collection is completed and we will review adult fiction next. Amanda attended the annual Upper Peninsula Region of Library Cooperation meeting in Marquette.

Financial: FY 2016/17 end of year budget information will be discussed at the next Library Board meeting.

Bookmobile: The Fundraiser is on October 15, in Harris. The bookmobile went in for an oil change.

Programing: Halloween Story time scheduled for Oct 26th. Lego Club is expected to meet monthly and will start in November.

Friends: The Friends annual meeting is on Oct 29th at Belgiumtown Restaurant. The program will feature songs and stories about the Edmund Fitzgerald. Dinner tickets are \$15.00. The Friends annual raffle is on November 4th, tickets are available at the library.

Volunteers: 8 hours this month.

Building and Grounds: We had some minor issues with the automatic door opener but it worked fine once the battery was changed.

New Business

- A. K. McNeely moved to pay expenses from the October 15th Bookmobile fundraiser from the restricted purchased (727.03) account. Support by J. Freis. Motion carried.
- B. Discussion on Bookmobile Fundraising efforts.

Public Participation: Bruce Klitzke, representing TransCanada Corporation, presented the Library Board a donation of \$1,000.00 for the new bookmobile.

As there was no further business, K. McNeely moved to adjourn the meeting. Support by J. Freis. Motion carried. Meeting adjourned at 4:37 PM.

Submitted by:
Amanda Winnicki, Library Director

Menominee County Fair Board

October 18, 2017

Present: Larry Roetzer, Glenn Hanson, Ed Granquist, Nikki Tebo, Eric Tickler Public: Kris Havelka, Evelyn Hanson, Hannah Tickler, Barb Palzewicz, Chad Oczus

Meeting called to order 5pm

Approval of agenda: Motion by Glenn seconded by Eric. Motion passed

Approval of minutes: Motion by Eric seconded by Nikki. Motion passed.

Public comment: none

Treasurer report read by Nikki. Larry spoke about combining the accounts into one. Nikki will contact the Credit Union to see what the best thing to do is regarding combining accounts.

Update from subcommittee for Grant/Improvement: Barb and Glenn met with Bob Desjarlais and Dick Peterson out at Shakey Lakes. They spoke about putting a shelter on hill by pulls but putting it on the hill on the opposite side of track wouldn't provide much shade due to position of sun at time of pulls. The Parks Board would be interested in a set of portable bleachers approximately 14' of four rows which would seat 40 people. Barb will go to Plutchak Fab to get a price range. Other items of interest for improvement at the park include benches made out of possibly recycled wood and as portable as possible also two more flag poles in order to display the MI flag and possibly DAV flag. Parks is getting an inspector to look at the electric in building and the possibility of a PA system and usability of current speakers. Eric brought up asking for donations "in memory of or in honor of" for benches. Improvements to the track would include digging down about 1 foot and removing what is there and bringing in clay. Chad will be seeing the person with the clay within the next month and can update us with the information on what type of donation he would like to do for track improvement.

New laptop is needed in order for Fair Manager/Secretary and Treasurer to each have their own computers. Nikki found a Lenovo computer that would fit our needs. Eric spoke with Mike Nuttall and he has no refurbished ones. Ed made a motion to buy the laptop Nikki has researched, Eric seconded. Motion passed. Nikki will order the computer.

Eric Tickler is the only application we have gotten for the Fair Manager Nikki made motion to increase salary to \$5000 Ed seconded. Motion passed.

Glenn made motion to hire Eric Tickler for fair manager Nikki seconded. Motion passed.

Public comment: Kris Havelka would like to take over the Miniature Horse Show. Ed Granquist is fine with this change and so Kris will be the superintendent for Mini Show in 2018.

Nikki made motion to adjourn. Eric seconded. Meeting adjourned 1740

Respectfully submitted,

Nikki Tebo

Secretary/Treasurer



MINUTES OF THE MEETING OF THE
PINECREST BOARD OF TRUSTEES
Amended

Date: Wednesday, October 18, 2017	Place: Board Room
Presiding: Catherine Driscoll, Chairperson	Time: 2:00 p.m. Central Time
Recording: Lois Ball, Executive Secretary	

Call to Order: Chairperson Driscoll called the meeting to order at 2:00 p.m. Central Time

Roll Call:
 Trustees Present: Donna Schomin, Theresa Nelson, Catherine Driscoll, Kristine Mulder, John Degenauer, Jr., Jeff Naser, Jan Hafeman and Darlene Smith, Administrator.
 Trustee Absent: Elaine Boyne and Gary Eichhorn
 Team Leader Members Present: Candace Meintz, CFO; Nicole Freeland, Director of Nursing and David Vandermissen, Jr., Maintenance Supervisor.

TOPIC	DISCUSSION	OUTCOME
Approval of the October 2017 Agenda	Administrator Smith requested that a closed session be added to discuss the Administrator's Contract and the Timber Sale, under 4b.	A motion was made by Trustee Degenauer, supported by Trustee Schomin, to approve the Agenda with the addition of 4.b., Closed session. Motion carried.

<p>Board action on the Minutes of the September 2017 meeting</p>	<p>The minutes had been sent to Board Members prior to this meeting for their review.</p>	<p>A motion was made by Trustee Schomin, supported by Trustee Mulder, to approve the minutes as presented. Motion carried.</p>
<p>Board Action on the minutes of the Closed session</p>	<p>The Board reviewed the minutes of the Closed meeting. Trustee Degenaeer stated that if the Recording Secretary gives an oral presentation of the minutes at the end of a closed session, the Board can act on it at that time and the minutes do not have to come back for review the next month. Then the minutes can be sealed up and put away.</p>	<p>A motion was made by Trustee Degenaeer, supported by Trustee Nelson, to approve the minutes as presented. Motion carried.</p>
<p>Closed Session</p>	<p>Administrator Smith requested a closed session to discuss her contract and the timber sale. The meeting moved into closed session at 2:05 p.m.</p> <p>The Administrative Secretary read the minutes of the meeting. At the meeting, the Board discussed the Timber Sale, the Administrator's contract and the Administrative Secretary's position.</p> <p>The Closed Session ended at 2:32 p.m.</p>	<p>A motion was made Trustee Hafeman, supported by Trustee Degenaeer, to move into closed session. Motion carried.</p> <p>A motion was made by Trustee Degenaeer, supported by Trustee Hafeman, to accept the minutes as presented. Motion carried.</p> <p>A motion was made by Trustee Degenaeer, supported by Trustee Mulder, to come out of closed session. Motion carried.</p>
<p>Board Action on the September Manifest of Invoices</p>	<p>The Manifest of Invoices had been sent to the Board Members for their review prior to this Board Meeting.</p>	<p>A motion was made by Trustee Degenaeer, supported by Trustee Degenaeer, to approve the Manifest of Invoices and to pay the bills. Motion carried.</p>

Board Action on Financial Statement for September 2017	CFO Meintz reviewed and discussed the Financial Statement with the Board.	A motion was made by Trustee Hafeman, supported by Trustee Mulder, to approve the Financial Statement was presented. Motion carried.
Whispering Pines Committee Report Amended per the November 16, 2017 Meeting. (Changes have been italicized.)	Trustee Driscoll reported that the Committee met prior to this Board Meeting. The reviewed the 2016 Write-offs, the 2018 Budget, the Wage Committees review and recommendation of the State's mandated <i>pay increase</i> for direct care works.	A motion was made by Trustee Hafeman, supported by Trustee Schomin, to approve the Whispering Pines Committee Report as presented. Motion carried.
Board Action on one-acre parcel of land...	This will be put on hold pending information from the three counties' Board of Commissioners.	No action was taken.
Review and request permission for Write-Offs.	Administrator Smith reviewed the accounts that are requested for write-offs, in the amount of \$20,248.18.	A motion was made by Trustee Hafeman, supported by Trustee Degenauer, to approve the request to Write off \$20,248.18. Motion carried.
Discussion of Timber Sale Project	This has already been addressed during the Closed Session.	
Report of Quality Assurance and Resident Council Committee	Nicole Freeland, Director of Nursing, reported on the Quality Assurance Meeting held in October. Flu shots are being given to residents at this time, they will be offered to staff at no cost this year. She also reported on the Resident Council Committee Meetings for Pinecrest, Pine Grove and Cedar Grove.	A motion was made by Trustee Hafeman, supported by Trustee Degenauer. Motion carried.
Report of Safety Committee	David Vandermissen reported on the October Safety Committee. He reported	A motion was made by Trustee Mulder, supported by Trustee Nelson, to approve

	<p>on the falls and injuries of residents for September. He reported that there were no injuries reported in September for employees. He also noted that we have about 95% of our employees trained on fire extinguishers. They also did van lift safety training. We are looking at different locks for the patio area. We have our first test back from the new Legionnaires directives.</p>	<p>the Safety committee report as presented. Motion carried.</p>
<p>Administrator's Report</p>	<p>Administrator Smith reported that on 9/11 She, along with the Director of Nursing and the Social Workers attended the UPCAP Best Practices Program at the Casino.</p> <p>We have gotten the 2018 BCBSM rates for employee insurance and we are working on getting this out to the employees.</p> <p>We did get a \$20,000 loan from Northern initiatives and with this they will be helping us to work on our strategic plan and our website.</p>	<p>A motion was made by Trustee Mulder, supported by Trustee Nelson, to approve the Administrator's Report as presented. Motion carried.</p>
<p>Comments from the Public</p>	<p>Lois Ball announced that Pinecrest had received a \$400.00 Grant from the M&M Area Women's Giving Circle. We are using the monies received last year and this year to prepare a Sensory Room for residents who are in need of a</p>	

	comforting, soothing and relaxing atmosphere.	
Adjournment	The meeting adjourned at 3:03 p.m.	A motion was made to adjourn by Trustee Hafeman, supported by Trustee Degenaer. Motion carried.

Donna Schomin, Secretary

Catherine Driscoll

Darlene Smith, Acting Secretary

Darlene Smith 11/16/17

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

October 26, 2017 - 5:00 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 5:00 p.m. Kelly Stankevich, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet	X*			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X*			Peretto, Patti		X	
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Zevitz, Michael Dr.	X		
McCole, Gerald	X**						

* Video television conference from the Northpointe Menominee office

** Telephone

New future Board Member, Robert Roberge, was welcomed to the meeting.

REPRESENTING ADMINISTRATION: J. McCarty, B. Ducoli, K. Stankevich

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked to amend agenda under New Business: Scheduled Time of Board Meetings.

ACTION: Moved to amend the agenda under New Business: Scheduled Time of Board Meetings.

Motion by: A. Martin supported by N. Pasternak to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the October 12, 2017 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: J. Hafeman supported by P. Phillips to approve the 10-12-17 regular Board meeting minutes.

Motion carried unanimously.

PRESENTATION – **Brian Olivanti, Associated Benefits & Risk Consulting**

Presentation on medical and dental plan offering for 2018. Questions asked and addressed accordingly.

ACTION ITEMS

• **Finance**

- a) Contract Grid 10-12-17 (*Guardian Trac; Virginia Freeborn LLP; Cornerstone*)

• #	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Guardian Trac	Fiscal Intermediary	10-1-17 to 9-30-18	125.00/mo. Individual with Individual-hired employees \$100.00/enrollment One time for each new individual \$50.00/mo. Respite individuals with budget under \$1000.00 \$75.00/mo. Respite individuals with budget over \$1000.00 \$75.00/enrollment respite individuals with budget over \$1000.00 \$50.00/enrollment respite individuals with budget under \$1000.00	\$125.00/mo. \$100.00/enrollment \$50.00/mo. \$75.00/mo. \$75.00/enrollment \$50.00/enrollment	None None None None None None
B.	Cornerstone AFC	AFC	10/1/17-9/30/18	\$210.00/per diem	\$210.00/per diem	None
C.	Virginia Freeborn, LLP	Psychological Services	1/1/18-9/30/18	\$75.00/hr.	\$80.00/hr.	\$5.00/hr.

ACTION: A motion was made by M. Negro supported by J. Hafeman to approve Contracts 10-12-17 (*Guardian Trac; Cornerstone AFC; Virginia Freeborn LLP*) as listed on above contract grid.
Motion carried unanimously.

- **MACMHB Invoice**

ACTION: A motion was made by J. Hafeman supported by M. Negro to approve the MACMHB membership dues.

Motion carried unanimously.

- **Direct Care Worker Pass Through – Section 1009 Boilerplate**

OUTCOME: Needed information not yet received. To remain an action item for next meeting.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

- **Finance**

- a) **Check Disbursement – September, 2017**

Reviewed the Check Disbursement September, 2017. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

- b) **Board Member Finance Questions/Responses - None**

- **Health Insurance – 80/20 vs. Capitation**

Reviewed and discussed all options. Questions answered accordingly.

ACTION: A motion was made by M. Negro supported by J. Hafeman to move Health Insurance to an action item at this meeting.

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>MEMBER</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Negro M.	X	
Hafeman J.	X		Pasternak N.	X	
Hofer M.	X		Phillips P.	X	
Martin A.	X		Zevitz M.	X	
McCole G.	X		Luhtanen J.	X	

ACTION: A motion was made by J. Hafeman supported by M. Negro to approve the agency contribution of 80% with 20% employee contribution for the health plan as presented.
Motion carried unanimously.

- **MERS Defined Benefit Plan**

Needed information not yet received. Will remain on agenda as New Business.

- **Scheduled Time of Board Meetings**

Discussion to change the meeting time of the Board to 4:30 p.m. CST, including applicable public notice requirements.

ACTION: A motion was made by J. Hafeman supported by P. Phillips to move the scheduled time of Board meetings to an action item at the present meeting.

ROLL CALL VOTE:

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>MEMBER</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Negro M.	X	
Hafeman J.	X		Pasternak N.	X	
Hofer M.	X		Phillips P.	X	
Martin A.	X		Zevitz M.	X	
McCole G.	X		Luhtanen J.	X	

ACTION: A motion was made by J. Hafeman supported by P. Phillips to accept the 4:30 p.m. CST new Board meeting schedule effective earliest possible date.
Motion carried unanimously.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- Recipient Rights Quarterly Report
Miscellaneous questions addressed. Report to be placed on file.

PUBLIC COMMENTS

- None

BOARD COMMENT

- G. McCole to give information obtained from MACMHB Conference at the next meeting.
- Clarification provided on meeting that would have fallen on Thanksgiving Day was moved previously to the Thursday after the holiday.

ADJOURN

A motion was made by M. Negro supported by J. Hafeman to adjourn the meeting.
Motion carried unanimously.

Meeting adjourned at 5:55 p.m.

The next regular Board meeting is scheduled for Thursday, November 9, 2017 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Kelly Stankevich, Administrative Assistant