

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

The Menominee County Board of Commissioners
will meet on Tuesday ~ November 27, 2018 @ 6:00 p.m.
Menominee County Courthouse, Courtroom B
839 10th Ave., Menominee, MI 49858
906-863-7779

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
November 13, 2018 ~ Regular CB Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*).
- G. Presentations (*limited to twenty minutes*).
- H. Department Head/Elected Officials Reports (*limited to ten minutes*).
- I. Action Items
 - 1. Moved by _____ supported by _____ to approve a recommendation from the Parks Committee to purchase 37 picnic table frames from Freudenthal Manufacturing.
 - 2. Moved by _____ supported by _____ to approve a recommendation from the Airport Committee to approve the Termination Agreement for Hangar #13 (Parcel #8811-000), with Great Lakes Exploration.
 - 3. Moved by _____ supported by _____ to approve a recommendation from the Airport Committee to approve the Private Tenant Land Lease Agreement for hangar #13 (Alan Kozikowski)
 - 4. Moved by _____ supported by _____ to approve Commissioner per diems and expenses as recently submitted.
 - 5. Moved by _____ supported by _____ to approve miscellaneous bills as paid on Oct. 23, 25, 30 and Nov. 1, 2018 in the combined amount of \$185,344.10.
 - 6. Moved by _____ supported by _____ to approve miscellaneous boards/committees/commission reports to be placed on file in the office of the County Clerk.

Steven Gromala

Gerald Piche – Chairperson

William Cech – Vice Chairperson

Larry Phelps

John Nelson

Jan Hafeman

Charlie Meintz

Bernie Lang

Larry Schei

J. New Business (Discussion Only)

1. Personnel Items:
 - a. None
2. Building and Grounds/Park Items:
 - a. None
3. Miscellaneous Items:
 - a. None
4. Finance Items:
 - a. MIDC (MI Indigent Defense Counsel) - Budget
 - b. Miscellaneous bills paid on November 15 & 16, 2018 in the combined amount of \$91,487.16.

- K. Misc. Boards/Committees/Commissions Reports
L. Public Comment (*limited to 5 minutes*)
M. Commissioner Comment
N. Adjourn

November 13, 2018

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Piche called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Jan Hafeman, Bernie Lang, Charlie Meintz, John Nelson, Larry Phelps, Gerald Piche, and Larry Schei.

Absent: None.

Moved by Com. Hafeman, seconded by Com. Cech to amend the agenda by removing Discussion Item 4a (MIDC- MI Indigent Defense Counsel – Budget). Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the agenda as amended. Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Meintz to approve the minutes from the October 23, 2018 Regular County Board Meeting. Motion was approved 9-0.

Public Comment:

- Anthony Kakuk – Commented that there is no need to expand the number of Commissioners on the Road Commission.
- Bob Desjarlais – Commented that there is no need to expand the number of Commissioners on the Road Commission.

Presentations: None.

Department Head/Elected Officials Reports:

- County Administrator, Jason Carviou – Updated the board on the grants that were received from Hannahville. \$5,000 for Emergency Services-Night Lock Safety/security project II, \$20,000 for Admin.- E911 infrastructure upgrades, \$2,975 (water rescue radios), \$12,000 (New Tahoe), and \$2,597 (Fingerprinting Laptop) for the Sheriff Dept., and \$3,000 for the Carney Roundup Rodeo parking expansion.

Action Items:

Moved by Com. Cech, seconded by Com. Hafeman to approve a recommendation from the Parks & Recreation Committee to approve the 2019 Parks Price List. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Gromala to approve the Village of Powers Intergovernmental Agreement to Manage Floodplain Development for the National Flood Insurance Program. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve miscellaneous bills as paid on October 15 & 16, 2018 in the combined amount of \$127,097.26. Motion was approved 9-0.

Moved by Com. Lang, seconded by Com. Hafeman to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

New Business (discussion only)

Personnel Items:

- a. None.

Building and Grounds/Parks Items:

- a. Parks ~ Picnic Table Project. – The Parks Committee is asking the board to waive the bid process for purchase over \$5,000 and to accept a proposal from Freudenthal Manufacturing for 37 picnic tables at a total cost of \$6,996.30. Administrator Carviou has obtained several other estimates and this one is the least expensive. The Parks Committee has purchased from this vendor before and they are very satisfied with their product. The consensus of the board is to move this item forward for approval at the next meeting.

Miscellaneous Items:

- a. Road Commission ~ expansion of number of members. – Administrator Carviou explained the opinion that he received from Attorney Stoker's office regarding the options to expand from 3 to either 4 or 5 Commissioners on the Road Commission. Jason also included a letter signed by 10 of the 14 Township Supervisors supporting leaving the Road Commission at 3 Commissioners. A majority of the board is not in favor of increasing the size of the Road Commission. Com. Piche would like the board to leave this item open for a while to allow time to continue to look into it. At this time no action will be taken.
- b. Contract ~ Mechanical & Plumbing Code Services in Menominee County. – Administrator Carviou that he was approached by the Delta County Administrator about this item. The proposal would be contract with Delta County for Mechanical & Plumbing Code Services just like the county already does for Building Code Services. It would be a three year contract at \$20,000 per year along with a 50% cost of the purchase of a vehicle. Building Code Inspector Dan Menacher estimates that the County would issue 150 – 200 permits per year at an estimated revenue of \$25,000 - \$30,000. The cost of the program would be offset by the revenue. Jason further explained that there is a process of obtaining permission from the State of Michigan for this. In addition, the County has also been approached in the past about the possibility of providing Electrical Code Services. The consensus of the board is to have Jason pursue this item. Jason will continue to research what is needed to obtain approval from the State of Michigan and bring this item back for approval when needed.

Finance Items:

- a. Commissioner Per Diems and Expenses. – The consensus of the board is to move this item forward to the next meeting for approval.

- b. Miscellaneous bills as paid on October 23, 25, 30 and November 1, 2018 in the combined amount of \$185,344.10. - The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Chairman Piche called for public comment.

Public Comment:

- Bob Desjarlais – Commented and thanked the board for not proceeding with the expansion of the Road Commission.
- Anthony Kakuk – Commented again that there is no need to expand the number of Commissioners on the Road Commission.

Commissioner Comment:

- Com. Gromala – Commented on being elected two years ago to the Board of Commissioners and meeting with Elected Officials and Department Heads. He commented about meeting with the County Prosecutor at that time about the Animal Control Ordinance and there still has been nothing done with it.
- Com. Nelson – Commented regarding the information that he received from the Road Commission on the number of miles of roads in Menominee County and those that are paved and unpaved.
- Com. Piche – Commented and thanked everyone for their input at this meeting. He also wished all hunters luck this week.

Moved by Com. Nelson, seconded by Com. Meintz to adjourn at 7:08 p.m. Motion was approved 9-0.

Gerald Piche, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Parks ~ Picnic Table Project ~ Forgo purchasing policy
DEPARTMENT:	Parks/Admin.
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Parks Committee would like to finish up the Picnic Table project this coming spring...all parks will then have new picnic tables.</p> <p>Discussion at the 11.13 CB meeting was to allow Freudenthal Manufacturing provide the parks with the tables. The heavy duty quality of their tables outweighs any of the other manufactures. Permission to forego the purchasing policy and use Freudenthal for the vendor of 37 new picnic tables for Parks. The 2019 Parks budget has \$7,000 budgeted for picnic tables.</p>	
RECOMMENDED MOTION	
To approve a recommendation from the Parks Committee to purchase 37 picnic tables from Freudenthal Manufacturing.	

Submitted by: Jason Carviou

11/19/2018

Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Cost Specifications

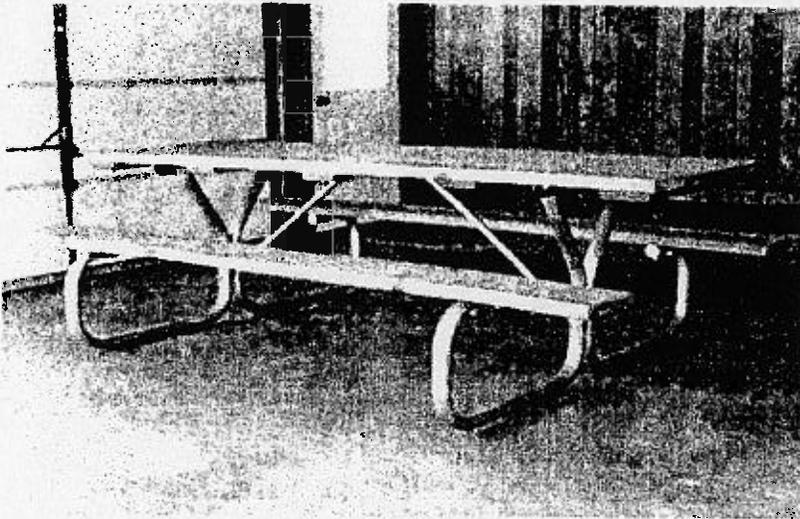
Frame	Shipping	2"x8"x8'	2"x10"x8'
\$ 129.00	\$325 - \$400	\$6.98	\$8.99

Cost Per Table

Frame	2"x8"x8'	2"x10"x8'	Total
\$ 129.00	\$27.92	\$17.98	\$ 174.90

Budget

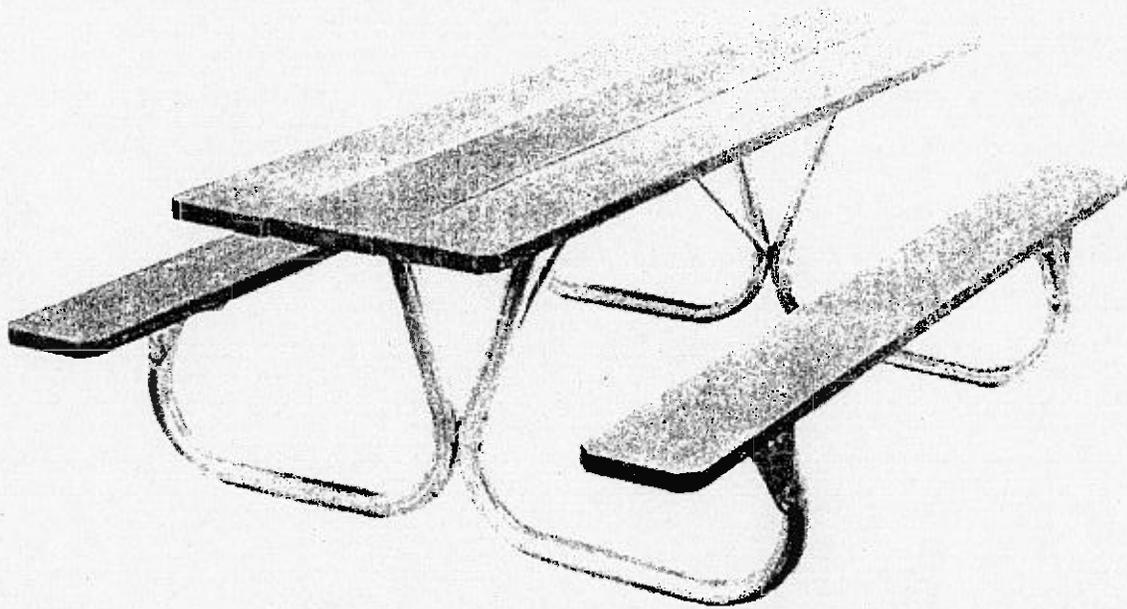
Budget	Cost Per Table	Frames	Shipping	Misc	Total
\$ 7,000.00	\$174.90	37	\$400	\$ 125.00	\$6,996.30



Freudenthal Manufacturing

Frames Only	Wood Only	Shipping	Misc	Total
\$ 4,773.00	1698.3	\$400	\$125	\$ 6,996.30

Park Chief Picnic Tables | Wood



Model PC-8WR | Redwood Stained

Strongest Picnic Tables

Park Chief Picnic Tables are built on an extra durable 2-3/8" O.D. galvanized steel tubing frames made from high alloy steel. The heavy-duty frames are cold rolled up to 50,000 PSI for yield strength, making these table frames 30% stronger than mill structural pipe. Bracings are also galvanized for maximum corrosion resistance.

Dimensions

6' Length | 30-1/2"H x 62"W

8' Length | 30-1/2"H x 62"W

Universal Access | 30-1/2"H x 62"W

Matching Products

Features

- **Top angles:** 1/10" thick (12 ga.) galvanized steel plate.
- **Seat brackets:** 1/10" thick (12 ga.) galvanized steel plate.



Model PC-6WA | MCA Pressure Treated



Park Chief Aluminum Picnic Tables



Park Chief Recycled Plastic Picnic Tables

Wood planks are pre-drilled and have mitered corners for safety, and planks are available in Redwood Stained or MCA Treated southern yellow pine. Select a complete picnic table or frame kit only. Tables are available in 6' or 8' lengths.

Galvanized Steel Tubing

Leg: 2-3/8" O.D. tubing (13 ga.)

Brace: 1-1/4" O.D. tubing (14 ga.)

Maximum Corrosion Resistance



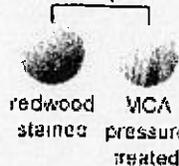
Specifications

- **Seat height:** 18-1/2"
- **Frame finish:** Galvanized.
- **Hardware:** Zinc Plated.



Model PC-HWA | MCA Pressure Treated

Color Options



QuickShip Enable Options

► Need a Park Chief Picnic Table Fast?
 ► Click Here to Show Models, Colors and Options that are QuickShip Ready.

▼ Item Specific Details Available on Linked Model Numbers Below

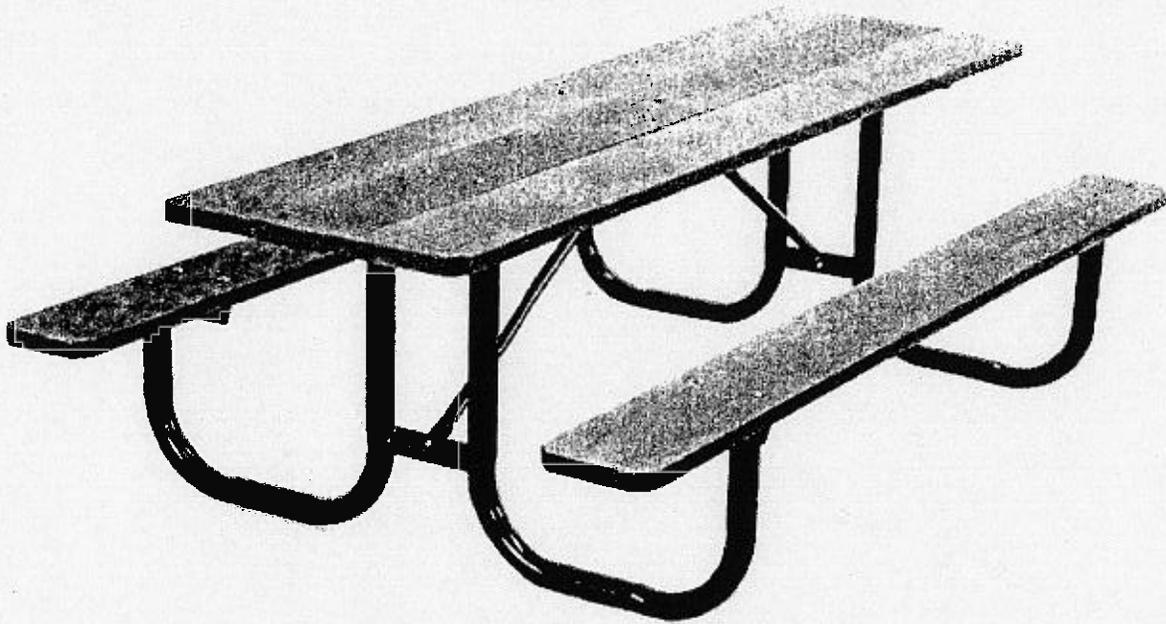


Park Chief Wood Picnic Table w/Galvanized Frame - 6' Length			Qty
PC-6WR	Redwood Stained Southern Yellow Pine	(189 lbs)	\$422.00
PC-6WA	MCA Pressure Treated Southern Yellow Pine	(198 lbs)	\$402.00
Park Chief Wood Picnic Table w/Galvanized Frame - 8' Length			Qty
PC-8WR	Redwood Stained Southern Yellow Pine	(227 lbs)	\$436.00
PC-8WA	MCA Pressure Treated Southern Yellow Pine	(233 lbs)	\$429.00
Park Chief Wood Picnic Table w/Galvanized Frame - Universal Access			Qty
PC-HWR	ADA Redwood Stained Southern Yellow Pine	(218 lbs)	\$424.00
PC-HWA	ADA MCA Pressure Treated Southern Yellow Pine	(232 lbs)	\$409.00
Park Chief Galvanized Picnic Table - 2-3/8" O.D. Bolted - Frame Kit Only			Qty
PC-WF	Frame Kit Only	(77 lbs)	\$217.00

(Prices F.O.B. Origin)
Some Assembly Required

Bulk Inquiry

Add to Cart

Park Master Picnic Tables | Wood**Model PMB-8WR | Redwood Stained | Black Enamel Frame****Strong and Sturdy Picnic Tables**

High quality picnic tables that are built to last. These wood or aluminum plank Park Master picnic tables are the best in the parks and recreation industry.

The pre-drilled wood planks can be **Redwood Stained** or **MCA Pressure Treated** southern yellow pine and have mitered corners for safety.

Dimensions**6' Length** | 30-1/2"H x 62"W**8' Length** | 30-1/2"H x 62"W**Universal Access** | 30-1/2"H x 62"W**Matching Products****Features**

- **Top angles:** 1/10" thick (12 ga.) galvanized steel plate.
- **Seat brackets:** 1/10" thick (12 ga.) galvanized steel plate.



Park Master Aluminum Picnic Tables



Park Master Recycled Plastic Picnic Tables

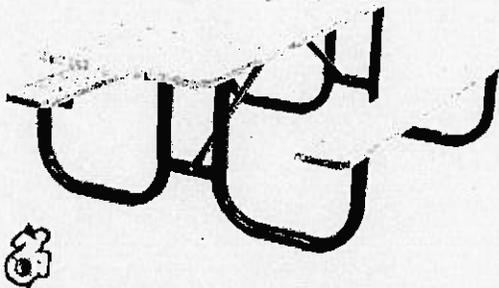


Model PMG-6WA | MCA Pressure Treated Hot-Dipped Galvanized Frame

Frames are constructed with 2-3/8" O.D. steel tubing that can be powder-coated black or hot dip galvanized after fabrication. The frame design offers easy slide in seating for all age groups. Table frame is fully welded for extra rigidity and maximum vandal resistance.

Specifications

- **Seat height:** 18-1/2"
- **Frame finish:** Hot-Dipped Galvanized or Black Enamel.
- **Hardware:** Zinc Plated.



Model PMB-HWA | MCA Pressure Treated Black Enamel Frame

Galvanized Steel Tubing

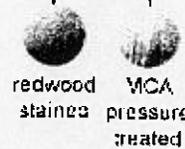
Leg: 2-3/8" O.D. tubing (13 ga.)

Brace: 1-1/4" O.D. tubing (14 ga.)

Maximum Corrosion Resistance



Color Options



QuickShip® Enable Options

► Need a Park Master Picnic Table Fast?
► Click Here to Show Models, Colors and Options that are QuickShip Ready.

▼ Item Specific Details Available on Linked Model Numbers Below



Park Master Wood Picnic Table - 6' Length				Qty
PMB-6WR	Redwood Stained	Black Enamel Frame	(182 lbs)	\$465.00
PMG-6WR	Redwood Stained	Hot-Dipped Galvanized Frame	(184 lbs)	\$465.00
PMB-6WA	MCA Pressure Treated	Black Enamel Frame	(191 lbs)	\$452.00
PMG-6WA	MCA Pressure Treated	Hot-Dipped Galvanized Frame	(193 lbs)	\$452.00
Park Master Wood Picnic Table - 8' Length				Qty

PMB-8WR	Redwood Stained	Black Enamel Frame	(220 lbs)	\$483.00
PMG-8WR	Redwood Stained	Hot-Dipped Galvanized Frame	(222 lbs)	\$483.00
PMB-8WA	MCA Pressure Treated	Black Enamel Frame	(226 lbs)	\$477.00
PMG-8WA	MCA Pressure Treated	Hot-Dipped Galvanized Frame	(228 lbs)	\$477.00

Park Master Wood Picnic Table - Universal Access Qty

 PMB-HWR	Redwood Stained	Black Enamel Frame	(237 lbs)	\$485.00
 PMG-HWR	Redwood Stained	Hot-Dipped Galvanized Frame	(237 lbs)	\$485.00
 PMB-HWA	MCA Pressure Treated	Black Enamel Frame	(251 lbs)	\$490.00
 PMG-HWA	MCA Pressure Treated	Hot-Dipped Galvanized Frame	(251 lbs)	\$490.00

Park Master Galvanized Picnic Table - 2-3/8" O.D. Bolted - Frame Kit Only Qty

PMB-WF	Black Enamel Frame Kit	(70 lbs)	\$300.00
PMG-WF	Hot-Dipped Galvanized Frame Kit	(72 lbs)	\$300.00

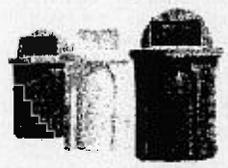
(Prices F.O.B. Origin)
Some Assembly Required

Bulk Inquiry

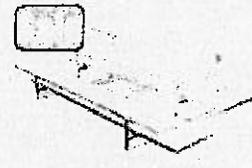
Related Products



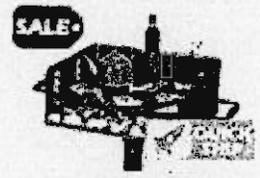
Park Master
Picnic Table Kits
2-3/8" OD Welded
Powder-Coated Steel



42 Gallon Round
Waste Receptacles



2, 3, 4 & 5 Row
Quality Bleachers with
Double Footboards



CHAR-WOOD®
Campstove Park Grill
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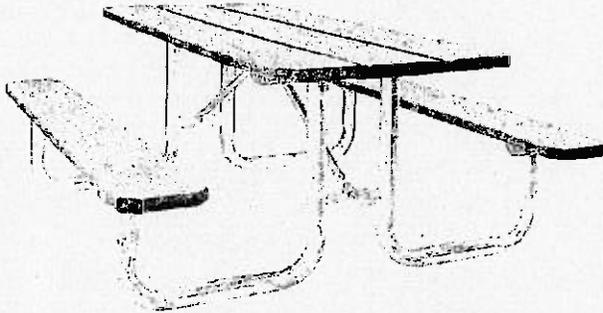


SHOPPING CART CHECKOUT DETAILS ORDER COMPLETE

PRODUCT	PRICE	QUANTITY	TOTAL
 <p>Campground Picnic Table Edit options MODEL: 149-CG FRAME FINISH OPTIONS: GALVANIZED SIZE OPTIONS: 8 FOOT + \$140.00 TABLE PLANKING TYPE: UNTREATED PLANKING SIZE: 8 FOOT + \$182.00 HARDWARE FOR GERBER TABLES: CARRIAGE BOLTS</p>	\$325.00	1	\$325.00
 <p>Campground Picnic Tables - 15 Table Frames - 14S Frame Edit options FRAME FINISH OPTIONS: GALVANIZED SIZE OPTIONS: 8 FOOT + \$1,959.00 HARDWARE FOR GERBER TABLES: CARRIAGE BOLTS FLAT RATE SHIPPING</p>	\$1,959.00	1	\$1,959.00
 <p>Heavy Duty Picnic Tables - 15 Table Frames - 11S Frame Edit options FRAME FINISH OPTIONS: GALVANIZED SIZE OPTIONS: 8 FOOT + \$2,359.00 HARDWARE FOR GERBER TABLES: CARRIAGE BOLTS FREE SHIPPING</p>	\$2,359.00	1	\$2,359.00
<p>✕ Campground Heavy Duty Picnic Table - 11S Frame Edit options FRAME FINISH OPTIONS: GALVANIZED SIZE OPTIONS: 8 FOOT + \$163.00 TABLE PLANKING TYPE: UNTREATED PLANKING SIZE: 8 FOOT + \$182.00 HARDWARE FOR GERBER TABLES: CARRIAGE BOLTS</p>	\$347.00	1	\$347.00

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CART TOTALS



STAINED

STEEL FRAME PICNIC TABLES

Heavy duty beast! Tough enough for camps and shelters.

- 2 3/8" galvanized steel frame won't warp, crack or splinter.
- 2 x 10" pine boards resist termites, fungus and rot.
- Mounting hardware included with table.

STEEL FRAME PICNIC TABLES

MODEL NO.	DESCRIPTION	SIZE L x W x H	WT. (LBS.)	PRICE EACH		Material	
				1	3+	Pressure-Treated	Stained
H-4405	6' Pressure-Treated	72 x 60 x 29"	240	\$459	\$439	<input type="text"/>	<input type="button" value="ADD"/>
H-6578	6' Redwood Stained			499	479	<input type="text"/>	<input type="button" value="ADD"/>

SHIPS UNASSEMBLED VIA MOTOR FREIGHT

REPLACEMENT PLANKS

MODEL NO.	DESCRIPTION	SIZE W x L	QTY./PACK	PRICE EACH		ADD TO CART
				1	3+	
H-4405P	Replacement Planks for 6' Pressure Treated	1 1/2 x 9"	5	\$125	\$115	<input type="text"/> <input type="button" value="ADD"/>
H-6578P	Replacement Planks for 6' Redwood Stained			180	170	<input type="text"/> <input type="button" value="ADD"/>

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**WOODEN PICNIC TABLES**

All-American classic. For parks, walking paths and picnic areas. Made in the USA.

- Pressure-treated 2 x 6" pine boards resist termites, fungus and rot.
- Rust-resistant hardware included.
- **Deluxe Wooden Picnic Tables** - No splintering or rough edges. Pre-sanded finish. Easily paint or stain.

ECONOMY WOODEN PICNIC TABLES

MADE IN USA

MODEL NO.	DESCRIPTION	SIZE L x W x H	WT. (LBS.)	PRICE EACH		ADD TO CART	
				1	5+		ADD
H-2999	6' A-Frame	72 x 59 x 28"	180	\$179	\$159	<input type="text" value="1"/>	<input type="button" value="ADD"/>
H-5163	8' A-Frame	95 x 59 x 28"	226	279	249	<input type="text" value="1"/>	<input type="button" value="ADD"/>

SHIPS UNASSEMBLED VIA MOTOR FREIGHT

DELUXE WOODEN PICNIC TABLES

MADE IN USA

MODEL NO.	DESCRIPTION	SIZE L x W x H	WT. (LBS.)	PRICE EACH		ADD TO CART	
				1	4+		ADD
H-6102	6' A-Frame	72 x 59 x 28"	185	\$259	\$239	<input type="text" value="1"/>	<input type="button" value="ADD"/>
H-6577	8' A-Frame	95 x 59 x 28"	246	379	349	<input type="text" value="1"/>	<input type="button" value="ADD"/>

SHIPS UNASSEMBLED VIA MOTOR FREIGHT

Home > 8-Ft. Wood Picnic Table with Painted Metal Frame - PRE-DRILLED PLANKS

Print

8-Ft. Wood Picnic Table with Painted Metal Frame - PRE-DRILLED PLANKS

Item #: 115-1201

\$369.00 / EA

Choose your options:

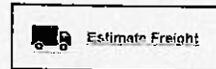
Frame Color *

* Required Fields Qty 1

Frame Color *
Brown (selected)



Add to Cart



Buy More and Save!

Price	Qty
\$369.00 / each	1 - 2
\$361.63 / each	3 - 5
\$354.24 / each	6 - 10
\$346.86 / each	11+

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[Description](#) [Specifications](#) [Product Reviews](#)

8-Ft. Wood Picnic Table with 1-5/8" OD Painted Metal Frame - PRE-DRILLED PLANKS

This table has the convenient "walk-in" design, with nothing to step over. Seats are attached, so there's no tipping when one side is being used. They slide easily for mowing. The legs do not stick out behind the seats to be tripped over.

Seats and table top are made of #1 kiln-dried southern yellow pine, precision cut and rounded off. Planks are pre-drilled. Carriage bolts are included. All fasteners are galvanized.

The metal frame is 1-5/8" OD schedule 40 pipe steel tubing painted with rust-resistant finish. Top and seat supports are made of 2" x 2" x 3/16" steel angles. A unique center channel lies in the 3-board top to resist warpage, resulting in a flatter, stronger tabletop. The braces from the end frames attach to the center channel for added strength.

Standard frame colors are Brown or Green.

Please note: This item is made from natural, unfinished lumber. While it is commercial grade, it is not furniture grade and therefore may contain cosmetic imperfections such as knots. You may add stains or varnishes to improve the look of your wood once it arrives.

PLEASE NOTE: lumber may require sanding due to splintering while in transit.

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**MENOMINEE COUNTY
MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Termination Agreement – Hangar #13
DEPARTMENT:	Airport/Administration
ATTACHMENTS:	Yes
SUMMARY:	
The Airport Committee met and agreed to recommend to the County Board to terminate the agreement with Great Lakes Exploration on Hangar #13.	
RECOMMENDED MOTION	
To approve a recommendation from the Airport Committee to approve the termination agreement for Hangar #13, (parcel #8811-000) with Great Lakes Exploration.	

Submitted by: Jason Carviou 11/20/2018
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Termination Agreement

This Termination Agreement is entered into this 1st day of November, 2018, by and between Menominee County (Lessor), and Great Lakes Exploration (Lessee), and terminates the May 29, 2018 Private Land Lease Agreement entered into between the Menominee County(Lessor) and Great Lakes Exploration (Lessee) for lease of real property located at the Menominee Regional Airport ("the Airport").

1. The parties agree to the following terms of termination:

1. The parties agree that the Private Tenant Land Lease Agreement entered into between the parties on May 29, 2018 for property described as Hangar #13, Parcel # 8811-000 is effectively terminated as of November 1, 2018. Upon this termination agreement taking effect, the Lessor and Lessee are released from their obligations under said Private Tenant Land Lease Agreement.

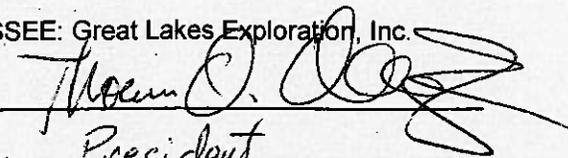
2. The Private Tenant Land Lease entered into on May 29, 2018 between the parties is terminated as of November 1, 2018.

LESSOR: Menominee County

By: _____
Gerald Piche, County Board Chair

Dated: _____

LESSEE: Great Lakes Exploration, Inc.

By: 
Title: President

Dated: Nov 16, 2018

Bill of Sale

Great Lakes Exploration, Inc. (the "Seller"), of 414 10th Avenue, Menominee, Michigan 49858, does hereby sell, assign and transfer to Alan Kozikowski, 2020 N. Lincoln Park West, Apt. 36A, Chicago, IL 60614, the following property:

Airport Hangar Building – Property Tax #8811-000

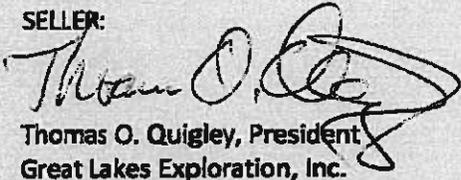
For a TOTAL AMOUNT of \$35,000

The above mentioned Seller warrants to the above mentioned Buyer that the Seller has a valid and marketable title and registration to the above described property and possesses full authority to sell and transfer the mentioned property, in addition the property that is being sold is free from all liens, liabilities, and adverse claims of any nature whatsoever. The item described above is sold in "as is" condition.

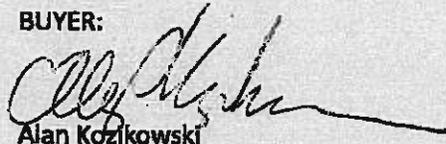
This contract shall be governed by the laws of the State of Michigan in Menominee County and any applicable Federal law.

This transfer is effective as of November 16, 2018.

SELLER:


Thomas O. Quigley, President
Great Lakes Exploration, Inc.

BUYER:


Alan Kozikowski

Property Transfer Affidavit

This form is issued under authority of P.A. 416 of 1994. Filing is mandatory.

This form must be filed whenever real estate or some types of personal property are transferred (even if you are not recording a deed). The completed Affidavit must be filed by the new owner with the assessor for the city or township where the property is located within 45 days of the transfer. The information on this form is NOT CONFIDENTIAL.

1. Street Address of Property 2801-22nd Street		2. County Menominee		3. Date of Transfer (or land contract signed) 6-5-2012	
4. Location of Real Estate (Check appropriate field and enter name in the space below.) <input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village Menominee			5. Purchase Price of Real Estate \$35,000		
7. Property Identification Number (PIN). If you don't have a PIN, attach legal description. Pin. This number ranges from 10 to 25 digits. It usually includes hyphens and sometimes includes letters. It is on the property tax bill and on the assessment notice. Property #8811-000 Airport Hangar Building			6. Seller's (Transferor) Name Great Lakes Exploration, Inc.		
			8. Buyer's (Transferee) Name and Mailing Address Alan Kozikowski 2020 N. Lincoln Park West, Apt. 36A; Chicago, IL 60614		
			9. Buyer's (Transferee) Telephone Number 773-793-5866		

Items 10 - 15 are optional. However, by completing them you may avoid further correspondence.

10. Type of Transfer. <u>Transfers</u> include, but are not limited to, deeds, land contracts, transfers involving trusts or wills, certain long-term leases and business interest. See page 2 for list. <input type="checkbox"/> Land Contract <input type="checkbox"/> Lease <input type="checkbox"/> Deed <input checked="" type="checkbox"/> Other (specify) <u>Bill of Sale</u>					
11. Was property purchased from a financial institution? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		12. Is the transfer between related persons? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		13. Amount of Down Payment \$3,500	
14. If you financed the purchase, did you pay market rate of interest? <input type="checkbox"/> Yes <input type="checkbox"/> No			15. Amount Financed (Borrowed)		

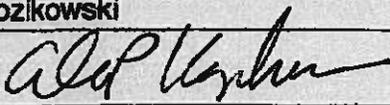
EXEMPTIONS

Certain types of transfers are exempt from uncapping. If you believe this transfer is exempt, indicate below the type of exemption you are claiming. If you claim an exemption, your assessor may request more information to support your claim.

- Transfer from one spouse to the other spouse
- Change in ownership solely to exclude or include a spouse
- Transfer between certain family members *(see page 2)
- Transfer of that portion of a property subject to a life lease or life estate (until the life lease or life estate expires)
- Transfer between certain family members of that portion of a property after the expiration or termination of a life estate or life lease retained by transferor ** (see page 2)
- Transfer to effect the foreclosure or forfeiture of real property
- Transfer by redemption from a tax sale
- Transfer into a trust where the settlor or the settlor's spouse conveys property to the trust and is also the sole beneficiary of the trust
- Transfer resulting from a court order unless the order specifies a monetary payment
- Transfer creating or ending a joint tenancy if at least one person is an original owner of the property (or his/her spouse)
- Transfer to establish or release a security interest (collateral)
- Transfer of real estate through normal public trading of stock
- Transfer between entities under common control or among members of an affiliated group
- Transfer resulting from transactions that qualify as a tax-free reorganization under Section 368 of the Internal Revenue Code.
- Transfer of qualified agricultural property when the property remains qualified agricultural property and affidavit has been filed.
- Transfer of qualified forest property when the property remains qualified forest property and affidavit has been filed.
- Transfer of land with qualified conservation easement (land only - not improvements)
- Other, specify: _____

CERTIFICATION

I certify that the information above is true and complete to the best of my knowledge.

Printed Name Alan Kozikowski		
Signature 		Date 11/16/2018
Name and title, if signer is other than the owner	Daytime Phone Number 773-793-5866	E-mail Address ALANKOZIKOWSKI@gmail.com

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Private Tenant Land Lease ~ Hangar #13
DEPARTMENT:	Airport/Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Airport committee met on 11.20 to discuss contract termination (due to sale) for the owner of hangar #13 (Great Lakes Exploration) and the sale of hangar #13 to another qualified candidate (Alan Kozikowski). The County board is asked to approve this change of ownership.</p>	
RECOMMENDED MOTION	
<p>To approve a recommendation from the Airport Committee to approve the Private Tenant Land Lease Agreement for hangar #13 (Alan Kozikowski)</p>	

Submitted by: Jason Carviou 11/19/2018 Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Menominee Regional Airport
PRIVATE TENANT LAND LEASE

THIS AGREEMENT, made and entered into this 1st day of November, 2018, by and between MENOMINEE COUNTY, of Menominee, Michigan, a governmental entity existing by and under the authority of the laws of the State of Michigan, hereinafter referred to as the Lessor, and ALAN KOZIKOWSKI, hereinafter referred to as the Lessee.

WHEREAS, Menominee County (Lessor) is the owner of the Menominee Regional Airport, and Lessor is desirous of leasing to Lessee certain premises located on the Airport property, together with the right to use and enjoy individually and in common with others the facilities referred to; and

WHEREAS, Lessee desires to lease the premises from Lessor; and

WHEREAS, the purpose of this lease is to provide Lessee with land space sufficient to construct or maintain a hangar facility, together with sufficient area surrounding such a facility for maintenance thereof, and for the parking of vehicles used to transport Lessee and guests to and from the hangar for the purpose of using, maintaining and constructing the aircraft stored in the hangar; and

NOW, THEREFORE, for and in consideration of the rents and covenants of this Lease, Lessee leases from the Lessor the following premises, rights and easements on and to the Airport on the following terms and conditions:

1. **Property Description.** Hangar # 13 (2,000 sq. feet)
(See Airport Layout Map - Attachment A)
2. **Building Construction.** Lessee shall have the right to erect, maintain, and alter office and administration buildings, shops, radio antennae, and other improvements to the described premises, providing the structures conform to Michigan Building Code requirements and any local ordinance now or hereafter in effect. All plans for building or improvements shall be reviewed and approved in writing by the Lessor prior to construction. In the event of new construction on land not already occupied by a hangar, unless construction of a facility has been commenced within thirty (30) days from the date of this lease, this lease shall be considered void and of no effect.
3. **Term.** The term of this Lease shall be for a period of ten (10) years, commencing on November 1, 2018, and expiring on November 1, 2028. At the end of the initial ten (10) year term, this lease may be renewed for an additional ten (10) year term, if mutually agreed upon by both parties, in writing, and thirty (30) days or more before the expiration of the initial term.
4. **Rents.** In consideration of the foregoing, the Lessee agrees to pay to the Lessor an annual rental at the rate of twenty cents (\$0.20) per square foot, excluding the square foot area of ingress and egress road and apron area. The rental shall be paid in advance each year, and Lessor shall charge all Lessees of comparable Airport lands the same rental rate in compliance with FAA requirements. Commencing on the first (1st) day of January in the year following the commencement of this Lease, and every year on January 1 thereafter during the term of this Lease, the annual rate of rent shall be increased by the annual Consumer Price Index, defined as to the amount obtained by dividing the initial rental price per square foot per annum by the Detroit-Ann Arbor, All Items Consumer Price Index figure which is the most recently published one immediately preceding the commencement date of this Lease, and multiplying the quotient thereof by the Consumer Price Index, Detroit-Ann Arbor, All Items, which is the most recent one published immediately before the effective date of the rent adjustment which is being computed.

It is expressly understood that the rent will be increased in accordance with changes in the Consumer Price Index once every year during the term of this Agreement, and any extension(s).

5. Insurance.

- a) Lessee agrees to deposit with Lessor a policy of comprehensive premises liability insurance. Such policy shall be issued by a company licensed to do business in Michigan and shall be an amount of not less than \$500,000.00, with Lessor as a named additional insured under the policy.
- b) The policy of insurance shall be approved by Lessor as to legal form before it is filed, and shall contain a provision that the same may not be cancelled before the expiration of its term except upon 30 days written notice to Lessor.
- c) The cancellation or other termination of any insurance policy issued in compliance with this section shall automatically terminate this Lease, unless another policy has been filed and approved pursuant to this section and shall be in effect at the time of such cancellation or termination.

6. Lessee Rights. Lessee shall have the right:

- a) In common with others so authorized, to use common areas of the Airport, including runways, taxiways, aprons, roadways, floodlight, landing lights, signals and other conveniences for take-off, flying and landing aircraft.
- b) To the non-exclusive use, in common with others, of the Airport parking areas, appurtenances and improvements thereon, but this shall not restrict the right of Lessor to charge visitors a fee for the use of such areas.
- c) Of access to and from the leased premises, limited to streets, driveways or sidewalks designated for such purposes by Lessor, and which rights shall extend to Lessee's passengers, guests, and invitees.

Notwithstanding anything herein to the contrary, it is expressly understood and agreed that the rights granted under this Lease are non-exclusive, and Lessor reserves the right to grant similar privileges to another lessee or other lessees on other parts of the Airport.

- 7. Maintenance of Buildings.** Lessee will maintain the structures occupied by Lessee in good order, and make minor repairs as are necessary. In the event of fire, or any other casualty, the Lessee of any such structure so affected shall either repair or replace the building, or restore the leased area to its original condition; such action must be accomplished within 120 days of the date the damage occurred. Upon petition by Lessee, Lessor may grant an extension of time if it appears such extension is warranted.
- 8. Maintenance of Property.** Lessee shall keep its hangar and grounds surrounding the leased premises in a reasonably neat, clean, and aesthetically pleasing condition at all times. Lessee shall provide for the adequate and sanitary handling and disposal, away from the Airport, of all trash, waste, and other materials, including, but not limited to, used oil, solvents, and other waste. Lessee agrees to keep the leased premises free from unnecessary accumulation of waste or other debris or combustible materials. Fuel, other flammables, explosives, or other potentially hazardous materials may not be stored in any hangars. All non-airworthy aircraft not in an enclosed structure shall be removed from the airport on thirty (30) days written notice from Lessor at Lessee's expense unless a waiver is requested and granted by Lessor for insurance purpose. Aircraft with visible accident damage shall be placed in an enclosed structure or removed from the airport within 48 hours of release by the accident investigation team.
- 9. Right to Inspect.** Lessor reserves the right to enter upon the leased premises at any reasonable time for the purpose of making any inspection it may deem expedient to the proper enforcement of any of the covenants or conditions of this Lease.

10. **Lease Transfer.** Lessee may not, at any time during the term of this lease, assign, hypothecate, or transfer this Lease or any interest herein, without the written consent of Lessor. Lessee shall have the right to lease that portion of buildings placed on the premises by Lessee which are not needed by Lessee in the operation of its business **with the written approval of Lessor**. All covenants and agreements herein contained shall be binding upon the parties hereto, their successors and assigns.
11. **Right of First Refusal.** Menominee County shall have the first right of refusal to match any offer to purchase any building located on the leased premises. Menominee County shall have 30 days from the date of receipt by the Menominee County Administrator of notification of a bona fide offer to purchase any building and/or structure located on the leased premises, in which to match the offer, including all of its terms. In the event that written notice to match the offer is not given by certified mail to Lessee's at its address of record within 30 days of receipt of notice of the offer by the Menominee County Administrator, Menominee County shall have waived its right to match the offer, and Lessee is free to accept the offer, subject to the provisions in Sec. 10 regarding Lease Transfer. The offer shall have no modifications and/or qualifications that are not revealed to Menominee County through notice to the Menominee County Administrator.
12. **Laws and Regulations.** Lessee agrees to observe and obey, during the term of this Lease, all laws, ordinances, rules and regulations promulgated and enforced by Lessor pertaining to the Airport, now or hereafter in effect. Lessee will observe all Federal, State, and local laws, including rules and regulations of Federal and State aeronautical authorities, or other boards and agencies.
13. **Hold Harmless.** Lessee agrees to hold Lessor free and harmless from loss from each and every claim and demand of whatever nature, made on behalf of or by any person or persons, for any wrongful, careless or negligent act or omission on the part of Lessee, its agents, servants and employees, and from all loss and damages by reason of such acts or omissions.
14. **Quiet Enjoyment.** So long as Lessee conducts its business in a fair, reasonable and workmanlike manner, Lessee shall peaceably have and enjoy the leased premises, and all the rights and privileges herein granted.
15. **Obstruction Lights.** Lessee agrees to install, maintain and operate any required obstruction lights on the tops of all buildings or structures to be placed on the leased premises.
16. **Title VI, Civil Rights Assurances.** The Lessee, for himself, his personal representatives, successors in interest, and assigns, agrees that (1) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities; (2) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination; (3) that the Lessee shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination, in Federally Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as the Regulations may be amended.

In the event of breach of any of the above non-discrimination covenants, Lessor shall have the right to terminate the lease and to re-enter and repossess the land and the facilities thereon, and hold the same as if the Lease had never been made or issued.

17. **Affirmative Action.** Lessee assures that it will undertake an affirmative action program as required by 14 CFR Part 152, Subpart E, to ensure that no person shall on the grounds of race, creed, color, national origin, or sex be excluded from participating in any employment activities covered in 14 CFR Part 152, Subpart E. The Lessee assures that no person shall be excluded on these grounds from participating in or receiving the services or benefits of any program or activity covered by this subpart. The Lessee assures that it will require that its covered sub-organizations provide Assurances to the Lessor that they similarly will undertake affirmative action programs and that they will require assurances from their sub-organizations, as required by 14 CFR Part 152, Subpart E, to the same effect.
18. **Nondiscrimination.** Lessee and/or its sub-lessees, licensees, or assigns, as required by law, shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight or marital status. Tenant and/or its sub-lessees, licensees, or assigns shall adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination, including but not limited to, the following:
- A. The Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended.
 - B. The Michigan Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended.
 - C. Section 504 of the Federal Rehabilitation Act of 1973, P.L. 93-112, 87 Stat. 394, as amended, and regulations promulgated thereunder.
 - D. The Americans with Disabilities Act of 1990, P.L. 101-336, 104 Stat 328 (42 USC Sec. 12101 *et seq.*), as amended, and regulations promulgated thereunder.

Breach of this section shall be regarded as a material breach of this Lease, and in the event Lessee and/or its sub-lessees, licensees, or assigns is found not to be in compliance with this section, Lessor may terminate this Lease, effective as of the date of delivery of written notification to Lessee and/or its sub-lessees, licensees, or assigns.

19. **Taxes.** Lessee shall pay all taxes or assessments that may be levied against the personal property of the Lessee or the buildings which it may erect on lands leased exclusively to Lessee, as well as any real property taxes imposed on the lands leased exclusively to Lessee.
20. **Airport Development.** Lessor reserves the right to further develop or improve the landing area of the Airport as it sees fit, regardless of the desires or view of the Lessee, and without interference or hindrance. If the development of the Airport requires the relocation of the Lessee, Lessor (1) agrees to provide a comparable location, and agrees to relocate all buildings or provide similar facilities for the Lessee at no cost to the Lessee; or (2) may terminate this lease upon thirty (30) days written notice to Lessee provided, however, that Lessor shall pay Lessee the then market value of the hangar constructed thereon as determined by two qualified appraisers, one of which shall be selected by the Lessor and one of which shall be selected by the Lessee. If the appraisers cannot agree upon a value of the hangar, then the Lessor and Lessee shall mutually appoint a third appraiser whose appraisal shall be binding on both parties.
21. **Lessor's Rights.** Lessor reserves the right, but shall not be obligated to Lessee, to maintain and keep in repair the landing area of the Airport and all publicly owned facilities of the Airport, together with the right to direct and control all activities of Lessee in this regard.

22. **Airport Protection.** Lessor reserves unto itself, its successor and assigns, for the use and benefit of the public, a right of flight for the passage of aircraft in the airspace above the surface of the leased premises, together with the right to cause in that airspace such noise as may be inherent in the operation of aircraft, now known or hereafter used, for navigation of or flight in the airspace, and for use of the airspace for landing on, taking off from, or operating on the Airport. Lessee agrees for itself, its successors and assigns (a) to restrict the height of structures, objects of natural growth, and other obstructions on the leased premises to such a height so as to comply with Federal Aviation Regulations Part 77, and (b) to prevent any use of the leased premises which would interfere with or adversely affect the operation or maintenance of the Airport, or otherwise constitute an Airport hazard.

23. **Obstructions.** Lessor reserves the right to take any action it considers necessary to protect the aerial approaches of the Airport against obstruction, together with the right to prevent Lessee from erecting, or permitting to be erected, any building or other structure on the Airport which, in the opinion of Lessor, would limit the usefulness of the Airport or constitute a hazard to aircraft. Lessee shall, upon approval by Lessor and prior to any construction of any nature within the boundaries of the Airport, prepare and submit to the Federal Aviation Administration, FAA Form 7460-1, "Notice of Proposed Construction or Alteration," as required by Federal Aviation Regulations Part 77.

24. **Subordination Provision.** This Lease shall be subordinate to the provisions of any existing or future agreement between Lessor and the United States or the State of Michigan, relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of Federal or State funds for the development of the Airport. Furthermore, this Lease may be amended to include provisions required by those agreements with the United States or the State of Michigan.

25. **Default.**

A. **Notices.** Any notice required or permitted to be given hereunder by one party to the other shall be in writing and the same shall be given and shall be deemed to have been delivered, served and given upon receipt by the party to be notified or upon being placed in the United States mail, postage prepaid, by registered or certified mail, addressed to such party at the address provided for such party herein.

Any notices to Lessor shall be given to the Airport Manager or addressed to Menominee Regional Airport, 2801 22nd Street, Menominee, MI 49858.

Any notices to Lessee shall be addressed to: Alan Kozikowski, 2020
Lincoln Park West, Chicago IL 60614
2 Apt 36A

The addresses set forth above shall be effective for all notices to the respective parties until written notice of a change in address is given pursuant to the provisions hereof.

B. **Lessor's Remedies Upon Default.** All rights and remedies herein enumerated shall be cumulative, and none shall exclude any other right or remedy allowed by law.

(a) All rent shall be paid without demand and without any set-off, counterclaim or deduction whatsoever. If Lessee fails to pay the rent as specified in this Lease within five (5) days of due date, Lessee shall be considered in default. If Lessee defaults in the payment of rent, and does not cure the default within twenty (20) days upon receipt of written demand for payment of the rent, or if Lessee defaults in the prompt and full performance of any other provisions of the agreement and does not cure the default within twenty (20) days upon receipt of written notice (unless the default involves a

hazardous condition, which shall be cured forthwith if reasonably possible), Lessor may terminate this Lease and shall be entitled to possession of the leased premises which are the subject of this Lease, and Lessor may pursue any or all other remedies as may be available to it under the Lease, with or without process of law, or in law or at equity for any such default, and Lessee shall be liable for any damages resulting from such default.

(b) In the event that Lessee's operations conducted on the leased premises are hazardous or disruptive to the business operations conducted by Lessor on the Airport to the extent that Lessor is unable to conduct its business on the Airport, Lessee shall have 30 days in which to cure such hazard or disruption to the satisfaction of Lessor. Lessee's failure to eliminate the hazard or disruption within 30 days shall be deemed a material breach of this Lease, and Lessor shall have the right to terminate this Lease on 30 days written notice.

(c) Upon any termination of this Lease, whether by lapse of time or otherwise, Lessee shall vacate the leased premises immediately, and have a period of one (1) year from such effective termination date to remove any building or buildings from the leased premises. Any building or buildings not removed within such time shall become the sole property of Lessor for and on behalf of the Menominee Regional Airport.

- C. **Interest.** All amounts of money payable by Lessee to Lessor under this Lease, if not paid when due, shall bear interest from the date due until paid at the rate of 18% per annum.
- D. **Laws.** The laws of the State of Michigan shall govern the validity, performance and enforcement of this Lease and any amendments.
- E. **Severability of Provisions.** If any term, covenant or condition of this Lease or the application of any provision to any person or party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Lease or the application of such term, covenant or condition to persons, parties or circumstances other than those held invalid or unenforceable, shall not be affected, and each term, covenant or condition of this Lease shall be valid and be enforced to the maximum extent permitted by law.
- F. **Validity of Agreement.** Except as modified above, this Lease shall remain in full force and effect and shall remain binding upon both Lessor and Lessee. This Lease constitutes the whole agreement of the parties, and shall in no way be conditioned, modified or supplemented except by a written agreement executed by both parties.

In Witness Whereof, the authorized representatives of the parties hereto have executed this instrument on the day and year first above written.

LESSOR: Menominee County

By: _____
Gerald Piche, County Board Chair

Dated: _____

LESSEE: ALAN KOZIKOWSKI

By: 

Title: Owner

Dated: 11/16/18

Menominee Regional Airport

REGISTRATION FORM

NAME: Alan Kozikowski
ADDRESS: 2020 N Lincoln Park West Apt 36A
Chicago IL 60614
PHONES: (HOME) 773 388 0416 (WORK) _____ (CELL) 773-793-5866
EMPLOYER NAME/PHONE: StarWise Therapeutics LLC
TYPE OF AVIATION REPAIR SERVICES: Private Public _____

IF PUBLIC, INDICATE THE NAME OF THE FBO WHO EMPLOYS YOU
_____ (must have an airport operating agreement and liability insurance, attached):

IF PRIVATE, INDICATE THE AIRCRAFT OWNER, Alan Kozikowski
HANGAR LOCATION, #13 AND TYPE OF AIRCRAFT,
Samba XXL INCLUDING "N" NUMBER: # N 906CZ

REGISTRANT'S VEHICLE INFORMATION: (indicate any and all vehicles that you may drive onto airport property while conducting aviation related services (use back of form if necessary))

1: VEHICLE TYPE MODEL COLOR GMC Canyon Truck, Red 4x4

VEHICLE YEAR 2017

REGISTERED OWNER Alan Kozikowski

2: VEHICLE TYPE MODEL COLOR Lexus SUV Silver

VEHICLE YEAR 2011

REGISTERED OWNER Kozikowski and Pat Haneline

3: VEHICLE TYPE MODEL COLOR

VEHICLE YEAR

REGISTERED OWNER

DATE OF APPLICATION: 11-16-18

APPROVED BY THE AIRPORT MANAGER: _____ on Date: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Expenses & Per Diems
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION:	
Approve Commissioner Per diems and expenses as recently submitted	

Submitted by: Jason Carviou

11/19/2018

Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: .545 cents/mile ~ effective 01 January 2018

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

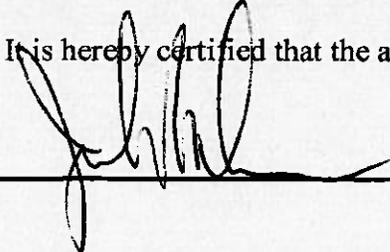
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **John R. Nelson ~ District 9**

Date	Meeting Place	# of miles	X .545/mile	Total Cost	Account Number
10/9/18	STEPHENS	52	"	28.34	101-101-860.11
10/18/18	HARRIS	18	"	9.81	101-101-860.11
10/19/18	HARRIS	18	"	9.81	101-101-860.11
10/23/18	STEPHENS	52	"	28.34	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
		140			101-101-860.11
			Total Mileage		76.30
				Total Mileage Fee	76.30

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

COPIED

Mileage: .545 cents/mile ~ effective 01 January 2018

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .545/mile	Total Cost	Account Number
10/09/18	COUNTY LIBRARY-STEPHENSON	32		*17.44	101-101-860.04
10/09/18	ANNEX-STEPHENSON	32		17.44	101-101-860.04
10/23/18	ANNEX-STEPHENSON	32		17.44	101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
			Total Mileage	96	
				Total Mileage Fee	\$52.32

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

10/26/18

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

COPY

Mileage: .545 cents/mile ~ effective 01 January 2018

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Bernie Lang ~ District 2

Date	Meeting Place	# of miles	X .545/mile	Total Cost	Account Number
10-09	STEPHANSON	—			101-101-860.02
10-11	ESCANABA	114			101-101-860.02
10-18	HARRIS	52			101-101-860.02
10-19	HARRIS	52			101-101-860.02
10-23	STEPHANSON	—			101-101-860.02
10-30	POWERS	88			101-101-860.02
					101-101-860.02
			306 X .545		101-101-860.02
					101-101-860.02
			Total Mileage	306	
				Total Mileage Fee	166.71

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang

Signed

10-30-18

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

NOV 5 2018
AD

Mileage: .545 cents/mile ~ effective 01 January 2018

*Meals Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

COPY

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche - District 7

Date	Meeting Place	# of miles	X .545/mile	Total Cost	Account Number
1/9/18	Annex - County Board	30		16.35	101-101-860.07
					101-101-860.07
1/16/18	Airport	70		38.15	101-101-860.07
					101-101-860.07
1/23/18	Annex - County Board	30		16.35	101-101-860.07
					101-101-860.07
1/25/18	LEPC - ISD	68		37.06	101-101-860.07
					101-101-860.07
					101-101-860.07
198			Total Mileage		
Total Mileage Fee					107.91

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche

Signed

11/4/18

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

OCT 31 2018

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

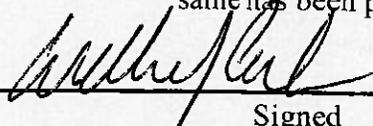
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

Date	Meeting Place	# of miles	54¢ .575/mile	Total Cost	Account Number
Oct 1	Parks	32		17.44	101-101-860.05
Oct 23	City Bd	32		17.44	101-101-860.05
Oct 31	911 committee	16		8.72	101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
			Total Mileage		\$34.88
				Total Mileage Fee	43.10

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



 Signed
 10/31/18

 Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

OCT 31 2018

Mileage: .545 cents/mile ~ effective 01 January 2018

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Steven T. Gromala ~ District 1

Date	Meeting Place	# of miles	X .545/mile	Total Cost	Account Number
10/9/2018	Stephenson	42		22.89	
10/23/2018	Stephenson	42		22.89	101-101-860.01
10/29/2018	Lake Twp. Hall	52		28.34	101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
			Total Mileage	74.12	AB.
Total Mileage Fee					

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

10/29/2018

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

Mileage: \$.545/mile – effective 01 January 2018

*Meals: Breakfast - \$ 9.00

Lunch - \$11.00 Dinner \$20.00

*must attach receipt for reimbursement

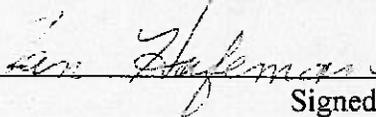
*meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

	Meeting Place	# of miles	X .545/mile	Total Cost	Account Number
10/9/18	Co Bd. Annex	34		18.53	101-101-860.10
10/15/18	Pinecrest Fin-Pinecrest	14		7.63	101-101-860.10
10/18/18	UPACC-Casino	30		16.35	101-101-860.10
10/19/19	UPACC-Casino	30		16.35	101-101-860.10
10/23/18	Co Bd. -Annex	34		18.53	101-101-860.10
10/26/18	Pinecrest-Pinecrest	14		7.63	101-101-860.10
10/29/18	BOH Fin-Escanaba	58		31.61	101-101-860.10
					101-101-860.10
					101-101-860.10
		214	Total Mileage		
Total Mileage Fee					116.63

**Expenses shall be submitted to County Administrator's office by the last day of
The following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858**

It is hereby certified that the above account is true and correct and that no part of the
same has been paid.


Signed

10/23/18

Date

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: Miscellaneous bills as paid on Oct. 23, 25, 30 and Nov. 1, 2018 in the combined amount of \$185,344.10.	
RECOMMENDED MOTION To approve miscellaneous bills as paid on Oct. 23, 25, 30 and Nov. 1, 2018 in the combined amount of \$185,344.10.	

Submitted by: Jason Carviou 11/19/2018 Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Buildings & Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Counsel (MIDC)
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
274 MSHDA- County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training (PA302)
285 Senior Citizens
286 Medical Marijuana Grant
289 SOM Salvage Vehicle Title Inspections
292 Child Care/Special Child care funds
296 Juvenile Diversion-Teen Court/Beautification
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 10/23/2018 - 10/23/2018
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Armt	Amt Due	Status
Credit Card 61392	Mastercard Courthouse, Airport, 911, Parks	09/30/2018 jessicaw	10/23/2018	2,104.99	2,104.99	Open
	101-682-860.00	Marathon		37.26		
	101-265-755.00	Marinette Farm & Garden		59.99		
	101-265-755.00	Amazon		86.98		
	101-265-755.00	PayPal		276.24		
	216-585-729.00	USPS		46.90		
	101-268-729.00	USPS		6.70		
	101-265-931.00	Amazon		67.99		
	101-268-860.00	Shell Oil		41.83		
	101-257-727.00	Walmart		397.74		
	101-268-860.00	Speedway		42.53		
	101-268-860.00	Double Tree Hotels		285.69		
	101-268-860.00	Hyatt Place		116.39		
	292-663-860.00	Bayshore Resort		157.50		
	101-268-860.00	Citgo		41.38		
	101-257-727.00	Amazon		59.93		
	101-257-727.00	Amazon		12.99		
	266-325-970.04	Headsets Direct, Inc.		366.95		

APPROVED

OCT 23 2018

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

Credit Card 61393	Mastercard Courthouse, Airport, 911, Parks	10/12/2018 jessicaw	10/23/2018	633.52	633.52	Open
	208-751-755.02	Amazon		79.09		
	101-265-755.00	Amazon		7.00		
	517-252-860.00	Big Boy		17.99		
	101-172-860.00	Ramada Inn		208.32		
	517-252-860.00	Big Boy		16.23		
	101-257-860.00	BP		35.00		
	517-252-860.00	Holiday Inn		116.60		
	101-265-755.00	Amazon		17.49		
	101-268-729.00	USPS		6.70		
	101-265-755.00	Amazon		104.23		
	101-268-729.00	USPS		6.70		
	101-103-851.00	Hover		18.17		

Credit Card 61394	Mastercard Courthouse, Airport, 911, Parks	09/30/2018 jessicaw	10/23/2018	(5.34)	(5.34)	Open
	101-268-860.00	Credit Voucher - Double Tree Hotels		(5.34)		

# of Invoices:	2	# Due:	2	Totals:	2,738.51	2,738.51
# of Credit Memos:	1	# Due:	1	Totals:	(5.34)	(5.34)
Net of Invoices and Credit Memos:					2,733.17	2,733.17

--- TOTALS BY FUND ---

101 - GENERAL FUND	1,931.91	1,931.91
208 - COUNTY PARKS	79.09	79.09
216 - MENOMINEE REGIONAL AIRPORT	46.90	46.90
266 - EMERGENCY 911	366.95	366.95
292 - CHILD CARE	157.50	157.50
517 - PA 123 FORECLOSURE	150.82	150.82

--- TOTALS BY DEPT/ACTIVITY ---

103 - OTHER LEGISLATIVE	18.17	18.17
172 - ADMINISTRATION	208.32	208.32
252 - PA 123 FORECLOSURE	150.82	150.82
257 - EQUALIZATION DEPARTMENT	505.66	505.66
265 - BUILDINGS AND GROUNDS	619.92	619.92
268 - REGISTER OF DEEDS	542.58	542.58
325 - EMERGENCY 911	366.95	366.95
585 - AIRPORT EXPENDITURE	46.90	46.90
663 - ST GRANT FOR SP CHILD CARE	157.50	157.50
682 - VETERANS AFFAIR	37.26	37.26
751 - COUNTY PARKS	79.09	79.09

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 10/25/2018 - 10/25/2018
 UNJOURNALIZED
 OPEN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ALL ABOUT ANIMALS RESCUE				
112107	Spay/Neuter - Hannahville Grant	701-000-276.00	3,870.00	3,870.00
TOTAL VENDOR ALL ABOUT ANIMALS RESCUE				3,870.00
VENDOR NAME: CLAIRMONT, PATRICIA & CHRIS				
September 2018	Foster Parent (A. Szabo)	292-662-843.05	817.20	817.20
September 2018	Foster Parent (K. Szabo)	292-662-843.05	517.20	517.20
TOTAL VENDOR CLAIRMONT, PATRICIA & CHRIS				1,334.40
VENDOR NAME: DICKINSON COUNTY TREASURER				
Circuit Court 2018-3	Shared Expenses (July, Aug, Sept 2018)	101-131-702.00	30,821.68	30,821.68
Circuit Court 2018-3	Shared Expenses (July, Aug, Sept 2018)	101-131-702.00	75.00	75.00
TOTAL VENDOR DICKINSON COUNTY TREASURER				30,896.68
VENDOR NAME: STATE OF MICHIGAN				
September 2018	Monthly Offset	292-662-843.01	7,268.30	7,268.30
TOTAL VENDOR STATE OF MICHIGAN				7,268.30
VENDOR NAME: VERIZON WIRELESS				
9815647965	Cellular Services & Phones/Accessories	101-265-850.01	145.92	1,847.76
		101-301-850.00	828.77	
		101-426-850.00	52.62	
		101-682-850.00	40.42	
		205-315-850.00	772.79	
		266-325-850.00	7.24	
TOTAL VENDOR VERIZON WIRELESS				1,847.76
VENDOR NAME: WALTER BROTHERS INC				
13216	Marine Supplies	101-331-755.00	10.28	10.28
TOTAL VENDOR WALTER BROTHERS INC				10.28
VENDOR NAME: WEST MARINE PRO				
4925726	Marine Supplies	101-331-755.00	356.93	356.93
4936969	Marine Supplies	101-331-755.00	87.96	87.96
4942406	Marine Supplies	101-331-755.00	25.42	25.42
TOTAL VENDOR WEST MARINE PRO				470.31
GRAND TOTAL:				45,697.73

APPROVED

OCT 31 2018

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 10/30/2018 - 10/30/2018
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card						
61439	Mastercard	09/30/2018	10/30/2018	1,396.79	1,396.79	Open
	Road Patrol & Sheriff Department	jessicaw				
	101-301-727.00	PayPal		65.10		
	101-301-727.00	PayPal		65.97		
	101-301-742.00	Shell Oil		25.91		
	101-301-742.00	Shell Oil		35.99		
	101-301-742.00	Holiday		21.10		
	101-301-860.00	Holiday Inn		76.75		
	101-331-755.00	Walmart		82.71		
	205-315-727.00	Walmart		192.00		
	205-315-742.00	Kwik Trip		33.12		
	205-315-742.00	Holiday		33.61		
	205-315-742.00	Andy's On Teutonia		36.00		
	205-315-755.00	Voss Signs		195.00		
	205-315-860.00	Holiday Inn		206.08		
	205-315-860.00	Holiday Inn		206.08		
	205-315-860.00	Walgreens		16.84		
	205-315-860.00	Panera Bread		32.63		
	205-315-860.00	Dominos		30.95		
	205-315-860.00	Dunkin		7.58		
	205-315-860.00	Walgreens		21.75		
	205-315-860.00	Taco Bell		9.46		

Credit Card						
61440	Mastercard	10/12/2018	10/30/2018	880.75	880.75	Open
	Road Patrol & Sheriff Department	jessicaw				
	101-301-742.00	CarQuisst		6.45		
	101-301-755.00	American Screening		305.00		
	101-301-755.00	Baudville		152.75		
	101-301-770.00	Bob Barker		125.39		
	101-301-770.00	Bob Barker		85.76		
	101-301-860.00	Lagniappe		20.09		
	101-301-860.00	Bordergrill		11.93		
	101-301-860.00	Villa Capri		30.18		
	205-315-860.00	Lagniappe		20.41		
	205-315-860.00	BorderGrill		12.03		
	205-315-860.00	BorderGrill		12.56		
	205-315-860.00	BorderGrill		11.66		
	205-315-860.00	VillaCapri		22.83		
	205-315-860.00	VillaCapri		19.86		
	205-315-860.00	VillaCapri		19.06		
	205-315-860.00	Portside Inn		14.79		

of Invoices: 2 # Due: 2 Totals: 2,277.54
 # of Credit Memos: 0 # Due: 0 Totals: 0.00
 Net of Invoices and Credit Memos: 2,277.54 2,277.54

--- TOTALS BY FUND ---
 101 - GENERAL FUND 1,121.10 1,121.10
 205 - ROAD PATROL 1,156.44 1,156.44
 --- TOTALS BY DEPT/ACTIVITY ---
 301 - SHERIFF DEPARTMENT 1,038.39 1,038.39
 315 - ROAD PATROL 1,156.44 1,156.44
 331 - MARINE LAW 82.71 82.71

APPROVED
 OCT 31 2018
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

NOV 01 2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: AFFORDABLE TREE SERVICE				
10/10/18	Removal of Trees (Airport)	216-585-970.00	1,300.00	1,300.00
TOTAL VENDOR AFFORDABLE TREE SERVICE				1,300.00
VENDOR NAME: AT&T - CAROL STREAM, IL				
908863470510	October 19 - November 18, 2018	101-103-850.00	96.99	96.99
908863202310	October 19 - November 18, 2018	101-103-850.00	435.99	435.99
908863444110	October 19 - November 18, 2018	101-103-850.00	565.79	565.79
TOTAL VENDOR AT&T - CAROL STREAM, IL				1,098.77
VENDOR NAME: BADGER MAILING & SHIPPING				
110640	Postage Machine Supplies	101-253-729.01	228.60	228.60
TOTAL VENDOR BADGER MAILING & SHIPPING				228.60
VENDOR NAME: BELLIN HEALTH				
12673639	Pre Employment Exam (Amy Giese)	101-301-835.00	62.00	62.00
TOTAL VENDOR BELLIN HEALTH				62.00
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
1549	Vehicle Maintenance - 2016 Ford	205-315-934.02	38.10	38.10
1560	Vehicle Maintenance - 2018 Ford	205-315-934.02	173.15	173.15
1579	Vehicle Maintenance - 2017 Ford	205-315-934.02	125.00	125.00
1501	Vehicle Maintenance - 2008 Chevy Impala	101-265-981.00	116.13	116.13
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				452.38
VENDOR NAME: BLUETARP FINANCIAL, INC.				
208785	Snow Melt (x196)	101-265-930.00	1,666.00	1,666.00
E89233	Inmate Supplies	101-301-770.00	324.00	324.00
TOTAL VENDOR BLUETARP FINANCIAL, INC.				1,990.00
VENDOR NAME: BODY WORKS PLUS, LLC				
M268992	55-0010 Deductible	205-315-934.02	250.00	250.00
M268993	Brush Gard Wings (5510)	205-315-934.02	170.00	170.00
TOTAL VENDOR BODY WORKS PLUS, LLC				420.00
VENDOR NAME: BROSTOWITZ DDS, SC, DAVID R.				
861700	Inmate Dental	101-301-770.01	213.00	213.00
TOTAL VENDOR BROSTOWITZ DDS, SC, DAVID R.				213.00
VENDOR NAME: BRUNELLE, JENNIFER				
October 2018	Crisis Intervention	292-668-801.00	660.00	660.00
TOTAL VENDOR BRUNELLE, JENNIFER				660.00
VENDOR NAME: BURKHART, LEWANDOWSKI & MILLER				
93684	Legal Matters - Airport	101-211-807.00	200.00	200.00
TOTAL VENDOR BURKHART, LEWANDOWSKI & MILLER				200.00
VENDOR NAME: CECH, WILLIAM				
Reimbursement	October 2018 Mileage	101-101-860.00	34.88	34.88
TOTAL VENDOR CECH, WILLIAM				34.88
VENDOR NAME: CITY OF STEPHENSON				
709	Annex - Water/Electric/Sewer	101-261-920.01	20.06	20.06
		101-261-920.02	34.20	34.20
		101-261-920.03	181.34	181.34
TOTAL VENDOR CITY OF STEPHENSON				235.60
VENDOR NAME: CLOVERLAND PAPER CO				
118313	Janitorial Supplies - Courthouse	101-265-755.01	127.02	127.02
118244	Janitorial Supplies - Library	101-265-755.01	49.83	49.83
118245	Janitorial Supplies - Courthouse	101-265-755.01	206.54	206.54
118203	Inmate Supplies	101-301-770.00	107.88	107.88
TOTAL VENDOR CLOVERLAND PAPER CO				491.27
VENDOR NAME: COOPER OFFICE EQUIPMENT				
160460	Contract # 2761-01	101-103-931.00	239.94	239.94

APPROVED

NOV 1 2018
 MUNICIPAL OFFICER
 MENOMINEE COUNTY MICH 548

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: COOPER OFFICE EQUIPMENT				
160459	Contract # 2310-01	101-253-728.00	171.95	171.95
TOTAL VENDOR COOPER OFFICE EQUIPMENT				411.89
VENDOR NAME: COUNTRY VISIONS				
15413	Grease Tubes - Airport	216-585-742.00	36.50	36.50
TOTAL VENDOR COUNTRY VISIONS				36.50
VENDOR NAME: DAVID VANDERMISSEN				
848375	Repairs of Pontoon Dock	208-751-930.02	185.00	185.00
TOTAL VENDOR DAVID VANDERMISSEN				185.00
VENDOR NAME: DERBY INDUSTRIES				
052832	Inmate Supplies	101-301-770.00	207.95	207.95
TOTAL VENDOR DERBY INDUSTRIES				207.95
VENDOR NAME: DICKEY, TODD				
2018-110-MI	Court Appointed - J. M. Crear	101-148-807.00	285.00	285.00
2018-096-MI	Court Appointed Legal (M. Elson)	101-148-807.00	289.98	289.98
TOTAL VENDOR DICKEY, TODD				574.98
VENDOR NAME: DTE ENERGY				
910020910998	Annex	101-261-920.04	40.13	40.13
TOTAL VENDOR DTE ENERGY				40.13
VENDOR NAME: DUPONT, SHERRY				
Reimbursement	Mileage & Meals	101-172-860.00	123.20	123.20
TOTAL VENDOR DUPONT, SHERRY				123.20
VENDOR NAME: ENGEL-TOPPER, DYAN				
00001	Baumier vs Smith	101-131-858.01	65.00	65.00
TOTAL VENDOR ENGEL-TOPPER, DYAN				65.00
VENDOR NAME: FROST, LISA				
Reimbursement	Bridge Toll (x2)	101-132-860.00	8.00	8.00
TOTAL VENDOR FROST, LISA				8.00
VENDOR NAME: GARCIA LINDA				
10/19/18	Transport	101-132-801.01	13.75	46.75
		101-132-801.00	33.00	
TOTAL VENDOR GARCIA LINDA				46.75
VENDOR NAME: GOVERNMENTAL PRODUCTS, INC.				
4172	Dog Tags & O Rings	101-253-727.00	116.72	116.72
TOTAL VENDOR GOVERNMENTAL PRODUCTS, INC.				116.72
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				
8A101134	Annex	101-261-930.04	61.88	61.88
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				61.88
VENDOR NAME: GROMALA, STEVEN				
Reimbursement	October 2018 Mileage	101-101-860.00	74.12	74.12
TOTAL VENDOR GROMALA, STEVEN				74.12
VENDOR NAME: HAFEMAN, JAN				
Reimbursement	October 2018 Mileage	101-101-860.00	116.63	116.63
TOTAL VENDOR HAFEMAN, JAN				116.63
VENDOR NAME: HENSLEY, RN, JOEL				
October 2018	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,365.00
VENDOR NAME: HI TEC BUILDING SERVICES, INC.				
018706	Cleaning Services - October 2018	101-265-801.00	1,861.20	1,861.20

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: HI TEC BUILDING SERVICES, INC. TOTAL VENDOR HI TEC BUILDING SERVICES, INC.				1,861.20
VENDOR NAME: IHANDER, AARON Reimbursement	Uniform Allowance	205-315-745.00	89.95	89.95
TOTAL VENDOR IHANDER, AARON				89.95
VENDOR NAME: J'S SPORT SUPPLY 420160	Ammunition	205-315-755.02	270.00	270.00
TOTAL VENDOR J'S SPORT SUPPLY				270.00
VENDOR NAME: KLEIMAN, MARC Reimbursement	October 2018 Mileage	101-215-860.00 101-262-860.00	45.78 93.74	139.52
Reimbursement	Mileage	101-262-860.00	39.79	39.79
TOTAL VENDOR KLEIMAN, MARC				179.31
VENDOR NAME: L.A. BUSSE, INC. Z878289	Dishwasher Maintenance	101-265-934.00	374.95	374.95
TOTAL VENDOR L.A. BUSSE, INC.				374.95
VENDOR NAME: LANG, BERNARD Reimbursement	October 2018 Mileage	101-101-860.00	166.77	166.77
TOTAL VENDOR LANG, BERNARD				166.77
VENDOR NAME: LENCA SURVEYING 18161 18157	Remon Yr 2018 (10/18 - 10/26) Remon Yr 2018 (10/4 - 10/17)	243-246-801.07 243-246-801.07	4,386.46 4,022.12	8,408.58
TOTAL VENDOR LENCA SURVEYING				8,408.58
VENDOR NAME: LUFTS ADVERTISER, INC. 10/30/18	Election Notice	101-262-727.00	440.00	440.00
TOTAL VENDOR LUFTS ADVERTISER, INC.				440.00
VENDOR NAME: MANPOWER, INC. 33300196 33253467 33275967	Week Ending 10/28/18 (D. Averill) Week Ending 10/14/18 (D. Averill) Week Ending 10/21/18 (D. Averill)	216-585-704.00 216-585-704.00 216-585-704.00	408.00 408.00 408.00	1,224.00
TOTAL VENDOR MANPOWER, INC.				1,224.00
VENDOR NAME: MARINETTE COUNTY PRINTING DEPT 6605	Park Supplies	208-751-755.04	1,905.00	1,905.00
TOTAL VENDOR MARINETTE COUNTY PRINTING DEPT				1,905.00
VENDOR NAME: MARK'S STUMP REMOVAL 10/21/18	Stump Removal at Shakey Lakes	208-751-970.00	3,151.00	3,151.00
TOTAL VENDOR MARK'S STUMP REMOVAL				3,151.00
VENDOR NAME: MAUS, SARAH Reimbursement	Boyne Falls Training - Mileage, Meals, Lodging	101-267-860.00	685.71	685.71
TOTAL VENDOR MAUS, SARAH				685.71
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC. 30143	Valve for Heat Exchanger	101-265-934.00	529.00	529.00
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.				529.00
VENDOR NAME: MENARDS - MARINETTE 69519 69547 89838 70307 70367	Bldg Maintenance Supplies Operational Supplies B&G Operational Supplies B&G - Operational Supplies B&G - Operational Supplies	101-265-930.01 101-265-755.00 101-265-755.00 101-265-755.00 101-265-755.00	127.86 35.96 49.07 14.98 187.11	414.98
TOTAL VENDOR MENARDS - MARINETTE				414.98
VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT WV392	Work Van Services (Shakey)	208-751-930.04	175.50	175.50

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT				
TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT				175.50
VENDOR NAME: MI ASSOC. OF COUNTY TREASURER				
1048	MACT Dues	101-253-802.00	200.00	700.00
		517-252-807.00	500.00	
TOTAL VENDOR MI ASSOC. OF COUNTY TREASURER				700.00
VENDOR NAME: MICHIGAN CHAMBER SERVICES, INC				
21232	State & Federal Labor Law Posters	101-103-755.00	132.00	132.00
TOTAL VENDOR MICHIGAN CHAMBER SERVICES, INC				132.00
VENDOR NAME: MICHIGAN MUNICIPAL RISK				
M0001135	Installment #1	101-103-831.00	57,922.50	57,922.50
R0001135	Installment #1	101-103-831.00	12,500.00	12,500.00
TOTAL VENDOR MICHIGAN MUNICIPAL RISK				70,422.50
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0141001-001	Office Supplies - Treasurer's Office	101-253-727.00	124.58	124.58
0140656-001	Office Supplies - Sheriff Dept.	101-301-727.00	11.85	11.85
0140794-001	Office Supplies - Sheriff Dept.	101-301-727.00	82.68	82.68
0140797-001	Office Supplies - Sheriff Dept/Inmate Supplies	101-301-727.00	70.47	100.03
		101-301-770.00	29.56	
0141055-001	Office Supplies - Sheriff Dept.	101-301-727.00	5.09	5.09
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				324.23
VENDOR NAME: NELSON, JOHN R.				
Reimbursement	October 2018 Mileage	101-101-860.00	76.30	76.30
TOTAL VENDOR NELSON, JOHN R.				76.30
VENDOR NAME: NIEMI, DANIEL				
10/19/18	Transport	101-132-801.01	16.25	117.93
		101-132-801.00	39.00	
		101-132-801.00	62.68	
TOTAL VENDOR NIEMI, DANIEL				117.93
VENDOR NAME: NORTHCARE NETWORK				
10/31/18	July - September Tax	101-601-835.01	11,429.23	11,429.23
TOTAL VENDOR NORTHCARE NETWORK				11,429.23
VENDOR NAME: NORWAY SPRINGS, INC.				
572597	Airport - Monthly Rental	216-585-801.00	9.49	9.49
TOTAL VENDOR NORWAY SPRINGS, INC.				9.49
VENDOR NAME: OFFICE DEPOT, INC.				
215923452001	Credit Memo (174246226001)	208-751-728.00	(145.34)	(145.34)
174246226001	Parks - Item Returned - Credit will be issued	208-751-728.00	145.34	145.34
217683610001	Office Supplies - ROD	101-268-727.00	102.72	102.72
217695761001	Office Supplies - ROD	101-268-727.00	2.79	2.79
217642449001	Office Supplies (Admin & Bldg Code)	249-371-727.00	5.99	318.78
		101-172-727.00	312.79	
TOTAL VENDOR OFFICE DEPOT, INC.				424.29
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
B177716	Maple Trees (x3)	101-265-930.02	150.00	150.00
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				150.00
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068318278003	Inmate Supplies	101-301-770.00	106.22	106.22
40068318285002	Inmate Supplies	101-301-770.00	112.28	112.28
40068318292003	Inmate Supplies	101-301-770.00	107.04	107.04

RON D. L...
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: PAN-O-GOLD BAKING CO.				
TOTAL VENDOR PAN-O-GOLD BAKING CO.				325.54
VENDOR NAME: PHILIPPS, RANDALL				
October 2018	Show Cause Court Appointed	101-131-807.00	1,000.00	1,000.00
		101-132-807.00	500.00	500.00
TOTAL VENDOR PHILIPPS, RANDALL				1,500.00
VENDOR NAME: PISANI GRAPHIX				
8471	Dog Park Signs (x10)	208-751-970.03	230.00	230.00
TOTAL VENDOR PISANI GRAPHIX				230.00
VENDOR NAME: PROACTIVE INTEL, LLC				
100	Training Session (Intelligence Based)	205-315-881.03	204.00	204.00
		101-301-881.00	546.00	546.00
TOTAL VENDOR PROACTIVE INTEL, LLC				750.00
VENDOR NAME: QUICK LANE				
6143448	Vehicle Maintenance - 2016 Ford	101-265-981.00	38.07	38.07
TOTAL VENDOR QUICK LANE				38.07
VENDOR NAME: REINHART FOODSERVICE				
482749	Credit Memo - Inmate Supplies	101-301-770.00	(18.42)	(18.42)
581520	Inmate Supplies	101-301-770.00	1,997.84	1,997.84
585219	Inmate Supplies	101-301-770.00	1,895.67	1,895.67
TOTAL VENDOR REINHART FOODSERVICE				3,875.09
VENDOR NAME: SCHEI, LARRY				
Reimbursement	Mileage - October 2018	101-101-860.00	52.32	52.32
TOTAL VENDOR SCHEI, LARRY				52.32
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Mileage	101-426-860.00	207.01	207.01
TOTAL VENDOR SEXTON, RICHARD				207.01
VENDOR NAME: SHORT, MARY KAY				
18-3923-FH	Transcript (Bertrand)	101-131-806.00	32.90	32.90
TOTAL VENDOR SHORT, MARY KAY				32.90
VENDOR NAME: STANDARD INSURANCE COMPANY				

PROVEL

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STANDARD INSURANCE COMPANY				
November 2018	Life Insurance Premium	101-101-713.00	21.24	226.56
		101-132-713.00	6.49	
		101-136-716.00	11.80	
		101-141-713.00	9.44	
		101-148-713.00	0.59	
		101-215-713.00	11.80	
		101-172-713.00	7.08	
		101-267-713.00	11.80	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	4.72	
		101-301-713.00	49.56	
		101-682-713.00	2.36	
		101-426-713.00	2.36	
		216-585-713.00	2.36	
		271-790-713.00	7.08	
		292-663-713.00	2.36	
		292-664-713.00	2.36	
		292-665-713.00	2.36	
		208-751-713.00	2.36	
		205-316-713.00	2.36	
		205-315-713.00	30.68	
		266-325-713.00	18.88	
TOTAL VENDOR STANDARD INSURANCE COMPANY				226.56
VENDOR NAME: STATE OF MICHIGAN				
October 2018	Monthly Offset	292-662-843.01	60.67	60.67
TOTAL VENDOR STATE OF MICHIGAN				60.67
VENDOR NAME: STERICYCLE, INC.				
4008182458	Group Crisis Intervention Course	101-301-755.00	16.81	84.99
		101-301-881.00	68.18	
TOTAL VENDOR STERICYCLE, INC.				84.99
VENDOR NAME: THE EBCO COMPANY, LLC				
018208	Court Files (Family & Probate)	101-148-727.00	273.00	546.00
		101-132-727.00	273.00	
TOTAL VENDOR THE EBCO COMPANY, LLC				546.00
VENDOR NAME: THE PRINT SHOP				
7033237	Sheriff Department Forms	101-301-755.00	118.49	118.49
TOTAL VENDOR THE PRINT SHOP				118.49
VENDOR NAME: TIME WARNER CABLE				
710008401102618	11/2 - 12/1/18	101-103-850.00	532.11	837.42
621199203102618	Airport	216-585-850.00	305.31	
TOTAL VENDOR TIME WARNER CABLE				837.42
VENDOR NAME: TRI-CITY PLUMBING, INC.				
17577	Emergency Repair - 3rd Floor Bathroom	101-265-934.00	2,108.05	2,108.05
TOTAL VENDOR TRI-CITY PLUMBING, INC.				2,108.05
VENDOR NAME: U.E.S. COMPUTERS, INC.				
80057	USB Smart Card Reader (Elections)	101-262-727.00	46.00	46.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.				46.00
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
368779708	Bizhub 423 Copier	101-103-931.00	133.07	133.07
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				133.07
VENDOR NAME: UP CISM TRAINING				
				133.07

11/01/2018 01:14 PM
 User: jessicaw
 DB: Menominee County

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 11/01/2018 - 11/01/2018
 UNJOURNALIZED
 OPEN

APPROVED

CHEE FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: UP CISM TRAINING				
10/25/18	Group Crisis Intervention Course	101-301-745.01	2,000.00	2,000.00
TOTAL VENDOR UP CISM TRAINING				<u>2,000.00</u>
VENDOR NAME: VALENTI, SUSAN F.				
Reimbursemen:	Mileage & Meals	101-131-860.00	162.60	162.60
TOTAL VENDOR VALENTI, SUSAN F.				<u>162.60</u>
VENDOR NAME: WASTE MANAGEMENT, INC.				
1616371-1856-3	November 2018	101-265-801.00	623.36	623.36
1616983-1856-5	Airport	216-585-801.00	175.02	175.02
TOTAL VENDOR WASTE MANAGEMENT, INC.				<u>798.38</u>
VENDOR NAME: WHITE WATER ASSOCIATES, INC.				
161349	Water Analysis	208-751-920.00	119.00	119.00
TOTAL VENDOR WHITE WATER ASSOCIATES, INC.				<u>119.00</u>
VENDOR NAME: WIL-KIL PEST CONTROL				
3509926	Library	101-265-801.00	32.50	32.50
3509927	Annex	101-265-801.00	32.50	32.50
TOTAL VENDOR WIL-KIL PEST CONTROL				<u>65.00</u>
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00006	Stoney Point Street Lighting	208-751-920.01	39.58	39.58
2525125855-00000	Park Electrical	208-751-920.01	35.90	35.90
		208-751-920.01	34.05	34.05
		208-751-920.01	54.00	54.00
		208-751-920.01	14.22	14.22
		208-751-920.01	27.01	27.01
0403823200-00006	Hanger Gate Center	216-585-920.03	27.60	27.60
2524318016-00000	Menominee Regional Airport	216-585-920.00	21.47	21.47
		216-585-920.03	385.20	385.20
		216-585-920.00	25.23	25.23
		216-585-920.03	67.72	67.72
		216-585-920.00	19.70	19.70
0402047856-00008	Kleinke Park	208-751-920.01	398.98	398.98
0402047856-00005	Kleinke Park	208-751-920.01	73.55	73.55
0402191663-00001	Health Care Center	101-265-920.03	300.95	300.95
0402055840-00001	Jail	101-265-920.03	3,178.17	3,178.17
0402047856-00004	Courthouse	101-265-920.04	993.48	993.48
0403823200-00005	Airport - Gate Center	216-585-920.03	27.40	27.40
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				<u>5,724.21</u>
VENDOR NAME: XEROX CORPORATION				
094642163	Probation/Parole Office	101-131-942.00	112.12	112.12
TOTAL VENDOR XEROX CORPORATION				<u>112.12</u>
GRAND TOTAL:				<u>134,635.66</u>

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
The Board to review Miscellaneous Boards/Committees/Commission Reports	
RECOMMENDED MOTION	
Approve Miscellaneous Boards/Committees/Commission Reports to be placed on file in the office of the County Clerk	

Submitted by: Jason Carviou

11/19/2018

Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MONTH END BALANCE SHEET

10/31/2018

IMPREST CASH GENERAL FUND	\$ 3,350.00
IMPREST CASH OTHER FUNDS	\$ 660.00
	\$ 4,010.00

GENERAL FUND INVESTMENTS

Stephenson National	\$ 1,666,357.67
Stephenson National	\$ 60,620.26
Integra First	\$ 8.53
Integra First	\$ 1,378.02
Tri-County Credit Union	\$ 5.89
Tri-County Credit Union	\$ 50,371.95
Mbank	\$ 26,289.47
Peninsula Federal Credit Union	\$ 5.00
Michigan Class	\$ 3,862,713.15
MBS	\$ 18,897.13
	\$ 5,686,487.07

GENERAL FUND CD's & BONDS

SNBT	\$ 542,048.92
Integra First	\$
Peninsula Federal Credit Union	\$ 113,733.01
Mbank	\$
Mbank	\$ 119,986.51
Nicolet	\$ 547,532.51

\$ 1,323,298.95

MBS CD'S GENERAL FUND (Market Value)

Mason St Bank	\$ 197,464.00
Bank Northern MI Petoskey	\$ 198,274.00
First Nat Bank America East	\$ 45,272.50
JP Morgan Chase Bank	\$ 193,380.00
Privatebank & TC Chicago IL	\$ 249,230.00
Federal Home Loan	\$ 197,844.00
First Nat Bk Amer East Lansing	\$ 188,316.00
Federal Home Ln Mtg	\$ 89,602.00
Wells Fargo Bk Sioux Falls	\$ 250,012.50
Wells Fargo Bank San Francisco	\$ 107,114.70
Federal Home Loan	\$ 308,419.20
Federal Home Loan	\$ 178,584.00
Federal Home Loan	\$ 182,972.00
Federal Home Loan	\$ 244,115.00
Federal Home Loan	\$ 192,894.00
Federal Home Loan	\$ 251,829.00
Level One Bank Farmington Hills	\$ 200,214.00
Elga Credit Union Burton	\$ 134,854.20
	\$ 3,410,391.10

TOTAL CO-MINGLED CASH \$ 10,420,177.12

COUNTY ROAD INVESTMENTS

Stephenson National	\$ 1,372,336.04
Stephenson National	\$ 700,494.12
Integra First	\$ 112,049.48
Tri-County Credit Union	\$ 5.00
Tri-County Credit Union	\$ 30,483.78
Mbank	\$ 372,096.43
Mbank Payroll Acct	\$ 43.19
	\$ 2,587,508.04

TOTAL COUNTY ROAD

\$ 2,587,508.04

DTRF INVESTMENTS

Nicolet National	\$ 166,059.60
Michigan Class	\$ 251,879.46
MBS	\$ 15,826.97
	\$ 433,566.03

DTRF CD'S

Mbank	\$ 119,986.51
Peninsula Fed CU	\$ 107,164.59

DTRF INVESTMENTS (Market Value)

Morgan Stanley	\$ 203,479.88
Federal Home Loan	\$ 131,476.80
	\$ 562,107.78

TOTAL DTRF

\$ 995,673.81

SECTION 125

Stephenson National Bank	\$ 11,407.84
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LILJA BEQUEST

Stephenson National Bank	\$ 2,000.00
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TOTAL	\$ 14,020,776.81
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FUND BALANCES

10/31/2018

Fund		Total		
		Fund Balance	Designated	Undesignated
101	General	\$ 5,064,994.30	\$ 727,015.86	\$ 4,337,978.44
155	Library Bequest	\$ 2,056.17		\$ 2,056.17
205	Road Patrol	\$ 796,841.42		\$ 796,841.42
206	Sheriff Work Van	\$ 1,765.66		\$ 1,765.66
208	Parks	\$ 96,741.64		\$ 96,741.64
215	FOC	\$ 57,515.52		\$ 57,515.52
216	Airport	\$ 368,073.37		\$ 368,073.37
218	Computer Science	\$ 2,311.29		\$ 2,311.29
220	Park Improvement	\$ 77,651.61		\$ 77,651.61
243	Remonumentation	\$ (13,907.68)		\$ (13,907.68)
249	Building Code	\$ 47,931.15		\$ 47,931.15
256	ROD Automation	\$ 74,252.38		\$ 74,252.38
260	Court Appointed Legal	\$ (3,575.00)		\$ (3,575.00)
263	CPL	\$ 30,269.47		\$ 30,269.47
264	Local Correction Officer Training	\$ 34,556.61		\$ 34,556.61
265	Drug Law Enforcement	\$ 7,618.44		\$ 7,618.44
266	911	\$ 278,816.80	\$ 16,144.43	\$ 262,672.37
269	Law Library	\$ 14,735.34		\$ 14,735.34
271	County Library	\$ 41,242.09	\$ 10,764.21	\$ 30,477.88
272	CDBG	\$ 556.84		\$ 556.84
274	CDBG	\$ 48,049.57		\$ 48,049.57
277	LEPC	\$ 3,769.51		\$ 3,769.51
280	Inmate/Canteen	\$ 21,481.31		\$ 21,481.31
281	K-9 Donations	\$ 18,349.38		\$ 18,349.38
282	Justice Training	\$ 15,543.90		\$ 15,543.90
285	Senior Citizens	\$ 5,081.24		\$ 5,081.24
286	Medical Marijuana	\$ (6,218.50)		\$ (6,218.50)
289	Salvage Title Inspections	\$ 1,682.15		\$ 1,682.15
292	Child Care	\$ 93,965.03		\$ 93,965.03
294	Veterans Trust	\$ -		\$ -
296	State Special Child Care	\$ (1,027.04)		\$ (1,027.04)
401	Three Way Road	\$ 228,257.56		\$ 228,257.56
516	DTRF	\$ 4,946,120.21		\$ 4,946,120.21
517	PA 123 Foreclosure	\$ 939,009.53		\$ 939,009.53

\$ 13,294,511.27 \$ 753,924.50 \$ 12,540,586.77

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

11/05/2018

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13764-18	10/10/18	PINKERT RONALD L & MARY J	W1314 CO RD 374	GOURLEY TWP.	\$327.00
Work :	1.NEW BUILDING	42 x 30 cabin			004-021-004-00
P13769-18	10/05/18	LINSMEIER DANIEL & KRISTY	W6061 EVERGREEN RD		\$147.00
Work :	3.GARAGE	24 x 30 addition to pole building			010-022-041-10
P13770-18	10/05/18	ROSS FRANK & MARCIN LORI	N9321 CO RD 551	CEDARVILLE TWP.	\$175.80
Work :	3.GARAGE	24 x32 garage with loft			001-103-010-00
P13771-18	10/04/18	LAKE TOWNSHIP	HALL	LAKE TWP.	\$0.00
Work :	1.NEW BUILDING	30 x 50 Fire Hall			008-224-012-00
P13772-18	10/10/18	GRONDINE JAMES D & NANCY M	N15980 NORMENCO RD	SPALDING TWP.	\$165.00
Work :	3.GARAGE	30 x 30 garage			013-214-011-00
P13773-18	10/12/18	SCHETTER WAYNE R & JANET M JOI	W5374 SEVEN HILLS RD	NADEAU TWP.	\$110.00
Work :	7.DECK/PORCH	repair deck and put roof on it			012-135-017-00
P13774-18	10/15/18	GOURLEY TOWNSHIP	CO RD 551	GOURLEY TWP.	\$0.00
Work :	1.NEW BUILDING	60 x 110 garage and hall			004-011-021-12
P13775-18	10/09/18	Roger Sislow	W6993 Number 45 Road	MEYER TWP.	\$155.00
Work :	3.GARAGE	28 x 36 garage			011-069-001-00
P13776-18	10/12/18	THOMAS JAY S & LOUISE M	N2733 RIVER DR	MENOMINEE TWP.	\$305.40
Work :	3.GARAGE	48 x 48 garage			010-540-004-00
P13777-18	10/12/18	MURRAY WILFRED A TRUST	W1053 CO RD 374	GOURLEY TWP.	\$319.00
Work :	3.GARAGE	30 x 48 pole building			004-022-020-20
P13778-18	10/19/18	CHALTRY SYLVAN & LEE	N1077 RIVER DR	MENOMINEE TWP.	\$171.00
Work :	2.ADDITION	24 x 40 addition to garage			010-019-023-00
P13779-18	10/30/18	PANSKE BRIAN & DEBBIE	W5664 14 LN	MELLEN TWP.	\$135.80
Work :	2.ADDITION	16 x 18 addition 16 x 4 deck			009-123-021-00

P13780-18	10/30/18	MAST DAVID J & PATRICIA E WALL	12.75 LN	MELLEN TWP.	\$190.20
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Work :	3.GARAGE	32 X 36 GARAGE			009-136-014-00
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P13781-18	10/29/18	MCMAHON RYAN L & AMBER R	N4991 HWY M-35	INGALLSTON TWP.	\$387.80
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Work :	2.ADDITION	3 room addition			007-436-003-05
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Total Permits	14
Total Fees	\$2,589.00

Menominee County Personnel Committee
Minutes of Meeting
May 4, 2018

*****Approved 9.20.18*****

The Personnel Committee met on May 4, 2018 at 9:00 AM at the Menominee County Courthouse, Administrator's office.

Call Meeting to order: Com. Phelps called the meeting to order at 9:00 AM.

Pledge of Allegiance: The Pledge of Allegiance was recited.

Roll Call: Roll call was taken; Coms. Cech, Lang and Phelps & Schei are present.

Others present at the meeting were Sherry DuPont, Com. Piche, Peggy Schroud, and Diane Lesperance

Agenda was approved by Com. Lang, seconded by Com. Cech. Motion carried 4/0.

Previous Meeting minutes: Motion to approve minutes from February 6, 2018 meeting was made by Com. Cech, seconded by Com. Lang. Motion carried 3/1 Com. Schei was not at that meeting, so he's voting no.

Public Comment: None

Business:

- a) **Equalization Director ~ Starting Salary:** Jason: We've had a request from the candidate for the EQ Director position to start at the Grade 15 step 3. A step 1 is \$56,265.58 or \$27.05/hr. A step three is \$60,766.81 or \$29.21/hr. It is within the personnel manual that the CB does have the authority to allow an employee start at the step 3 level. It is up to this committee to recommend this to the CB or not. We know there is a shortage of level 3 assessors out there and we have one in house. Lang: How do we know there is a shortage? Where did we advertise? Sherry: The ad went out to the eagle herald, the MC Journal and all of the U.P. via the Great Northern Connection. Phelps: Providing there are no budget issues, I would move to accept the Gr. 15 step 3. Cech: We know what we have here; it's a commodity we've worked with for so many years. She's worked hard to get her level three. She's worked with Peggy and we'd be foolish to not go with her. We should support her and keep her on board. I'd say, YES let's do it. Cech: I move to recommend to the County Board that we hire her on as the Grade 15 Step 3. Phelps supports the motion. Lang: I think the whole board should discuss this. 4/0

- b) **Prosecuting Attorney – Staffing needs/Case Backlog:** Jason: To start the conversation, at the beginning of the week it was brought to my attention that there are several police agencies (Michigan state police, DNR), including our own Sheriff, who are upset with the case backlog in our Prosecuting Atty. Office. It sounds like they are upwards of four years behind on some cases pushing the statute of limitations in others. Furthermore there has been talk of filing a formal complaint with the state of MI due to the backlog, which more than likely would end up with the Attorney General looking into the situation. So I looked deeper into this (3 year back). There has been an increase in higher level crimes that the PA's office has been prosecuting. (Felonies & high misdemeanors). These cases take longer to prepare for. (Child neglect, drug trafficking, domestic abuse). There were 1000 cases in 2016 and now there are 1186 (thus far

this year). They're not doing less work from the office, it's that there are more cases coming in for them to deal with. I spoke with the Judges. They feel that there needs to be another Asst. PA in that office. Dickinson has 1-PA, 2 PA assts. Delta has 1-PA, 3 assts., and other staff help. It does seem our PA's office is running about as lean as it can. It's not fair to the victims to wait for 4 years for anyone to be charged. Discussion is that we may need another position added to our budget process. (PA should be requesting that). Due to the possible pending complaints, I wanted to bring this to you today. We currently have 5 employees in that office. PA, Asst. PA, two legal secretaries and the investigator. In the future, with the workload of the investigator, that investigator position may become two people. **Schei:** If you hire another asst. PA, will the secretaries be able to handle the workload? Is there room in the court system to handle additional cases? **Jason:** With the caseload, they're probably pleading a lot of cases out right now, just due to the workload/staffing needs. A lot of people now go to jury trials rather than not. Indigent defense legislation will change the legal aspects. **Schei:** So what is the priority of cases that move forward to the courts? **Jason:** Felonies and high misdemeanors will be handled first. Lower misdemeanors are going through less. So right now we're looking at embezzlement cases that are pushing the statute of limitations. One of a current cases in waiting, the state is looking for about \$360,000 in restitution. That case has been sitting for over four years. It involved a church and a victim. **Cech:** We need another position. Are we looking at a lower number of efficiency? **Jason:** the numbers don't show that. I don't see any evidence that they've done less work than in the past. They're working on weekends to try to catch some of the cases up. This isn't just Menominee County. Marinette Co. just had the same issue. The caseloads are up. **Lang:** it seems to me this is fiscal responsibility verses adequate provisions of services. I think we need to do something here. We need to take the Judges' recommendation on this. **Phelps:** My concern is that we don't fall in that same situation as Marinette Co. These increases in caseloads are not going away. Is one person going to be enough? **Jason:** It'll help. Warrants went from 340 in 2016 to 429 in 2018. There are more crimes out there. Drug trafficking, human trafficking is a big thing right now. **Phelps:** How is this affecting our sheriff? **Jason:** He is the one that will probably file a complaint. His Lieutenants are upset that there are cases four years old that aren't charged yet. He's spoken to the PA himself. **Cech:** Fines levied by the court. Do we share the fees? **Sherry:** Yes, the state gets a percentage and we get a percentage. **Cech:** Wouldn't the fees we receive make up for an additional person in there? **Jason:** That would probably make up part of it. I'll cost us about \$100,000 per year to hire another prosecutor. It's not unique to Menominee County or to Michigan. **Lang:** Is there more income to the county with another prosecutor that could offset some of the costs? **Jason:** I'd say yes. You'll have more cases getting through. More fines being paid, rather than sitting waiting. There is some interest with Judge Barglind in starting a drug court and Veterans' interest's court. Treatment courts have proven the rates of people coming back are much less after they go through the system. The Judge said these things can be applied for via a grant but she needs the PA's office to be able to be involved in this and right now they're just too far behind. These kinds of courts are going to be the future for the kind of cases we've been seeing. We're already behind the ball on these treatment courts in Menominee County. Judge Barglind said that in good faith, she wouldn't even apply for the grant due to the backlog of cases we already have. **Cech:** I can understand Judge Barglind's hesitation on applying. We'd look foolish if we applied and then couldn't do the work necessary. Do you think we should do something now or are we discussing for the next budget? **Jason:** There's a need for it now. There's a lot going on just with morale in that office. Then you deal with victims. **Schei:** This is more than just hiring a person. You need to have a place for another person to work. It's not just as simple to say, we need another person. There's nothing budgeted for another person. **Jason:** Physical space is an issue in this courthouse. I don't know if we can limit what we do just because we don't have the room. We've got to find room. There is an office next door to them that another attorney can go in for the time being.

But space is definitely an issue. **Lang:** I think we should start tackling some of the problems. **Phelps:** Are they willing to look at the problems so they're aware what has to be dealt with before we can get someone in here? **Jason:** I highly doubt that it will matter to the agencies filing the complaint. It's not their problem we don't have space. They care about their cases being charged. **Lang:** Through the years we've had a space problem. It's not as acute now as it was, we've put a lot of band aids on the problem. The only way is to acquire another building or additions to the ones we have. **Schei:** The bottom line is the revenue that we have coming in from the taxpayers. The needs keep growing. How do we fix these needs? **Phelps:** Could we look at leasing other buildings? **Jason:** Another band aid option we may have is, Bill knows a retired Asst. PA that may contract with us to do some of the paperwork out of the office, or contracting an outside firm to process some of the criminal cases. That may be expensive. **Cech:** I would like to contract someone temporarily, to work from here (not their home). We have an extra room upstairs, it's not very spacious, but it's in close proximity to that office. Let's get something going. This is the band aid that needs to be applied now. **Schei:** What we need to do today is move forward with getting another asst. prosecutor. It has to go to finance for money in the budget. **Lang:** that \$100,000 cost, how much of that is going to be augmented by the increased income of that position? **Jason:** getting to that point; we're talking about how another prosecutor could bring in additional revenue of the fines and fees. The bigger part of that is, because of the backlog of cases and they take felonies, high level misdemeanors first, we're actually looking at losing income that we get back from the state in the FOC office because their cases aren't getting done at the same rate they were years ago because we're focusing on other cases. They get reimbursed for the work over there. So we're actually looking at losing state revenue because of the backlog. So back to Bernie's question, about two years from now, we'll see a decrease in revenues reflected in the FOC reimbursements. It looks bad on the FOC because they're doing their work, it's just not getting done through the PA's office. **Cech:** Do you have that number? What did we bring in last year? **Jason:** I can get that. **Marc Kleiman:** You have so many factors that play into this. Different crimes are assessed different fines and costs. Some criminals don't pay those fines, they're given community service to work it off. To put a firm number on it, there's way too many factors to put a number on if another prosecutor can generate enough money. To add my two cents, if Mr. Merkel says there is a former prosecutor that we can contract with to help take some of the backlog off, that wouldn't be a bad opportunity while you're trying to figure out how to fix this problem. If Mr. Merkel can find out how much it'll cost to contract with the other attorney to at least start relieving the backlog, that's something that will help fix the problem while you're looking for a solution. I would talk to Mr. Merkel to explore that option. It would help in the short term. **Schei:** I'd be in favor of that. That would be our recommendation to our administrator to pursue that if this committee wants to go that route. **Cech:** I would second that. **Schei:** I'm not making a motion, I'm saying that's an option I think the administrator should pursue with Mr. Merkel and come back to the committee. The big problem is, if you're going to do anything, you have to get the money into the budget. So the administrator needs to talk to Mr. Merkel and get back to the finance committee on costs so money can come from the general fund to cover doing this. **Cech:** I think the contract option is an immediate and necessary fix. **Schei:** If it's affordable and doable. **DuPont:** We did budget a 6 month overhire for Gail's position. At this point we have a month left, and still no overhire. **Jason:** Bill will have it in his budget for the upcoming year. I'm sure he'll have judges and others at the meetings to push for another person. **Jason:** To be clear, what this committee would like me to do is work with Bill to see what it would cost for contracting to help with the backlog for an immediate need. And also look more into what our actual backlog is and then bring it back to this committee to discuss. **Schei moves to have Jason pursue looking further into this with Bill, Cech seconds that motion. 4/0 vote** **Jason:** If the PA's office has money for contracted services, I would have this begin immediately. Finance would need to agree on a budget amendment first.

Public Comment: Diane Lesperance: personal note on the PA's issue. Small cases that should be brought forward are just being thrown away, and we're not serving the public. A personal thing happened with a stolen cell phone, the police say it's a low priority, they can make a record but nothing will be done because the PA's office is too short staffed. They know it'll sit in the PA's office and nothing will be done. Very frustrating. How do you tell your grandson that we can't fight for it, when he knows who took it?

Commissioner Comment: Cech: hopefully we can do something about it. Lang: Space needs problem discussion. Schei: We have a standing committee, Buildings and Grounds Committee. I think the Administrator can take it from there. I expect the administrator to come forward to that committee with a solution to that problem.

Adjournment: Schei made a motion to adjourn, Cech seconded. Motion carried. 4/0 10:12 AM

LEPC Minutes

July 26, 2018 at 1:30 PM CDT
Menominee ISD Building Conference Room
1201 41st Avenue, Menominee, Michigan 49858

Approved 10/25/18

- 1) Call to Order: Mike Shaffer called meeting to order at 1:34 p.m.
- 2) Introductions and sign-in sheet: Krista Marciniak, Rich Sexton, Mike Lemke, Mike Shaffer, and Josh Dessart via phone conference. Char Staffeldt, Mark Petersen excused
- 3) Review/Approve Agenda: Rich Sexton made motion to approve, Mike Lemke second all approved.
- 4) Review/Approve Minutes of Last Meeting: Mike Lemke made motion to approve, Rich Sexton second all approved.
- 5) Public Comment: None
- 6) Presentations: TTX Western UP Flood: Rich presented, showing MICIMS (he created the incident on Saturday 6/16/2018) and how it is documented statewide. This information and the pictures posted is vital information when involving FEMA. The Menominee County Road Commission was the primary, assessing and repairing road damage. FEMA looks at personal damage as the main focus. Each county/township has to meet a certain amount of damage in dollars to qualify for assistance so it is vital that everything is reported and documented.

Rich met with several government officials as well as FEMA representatives, EOC was active from the 17th of June to the 26th.

Almost 100 roads had damage and many washouts and several were closed for some time. G-12 was one of the main ones, as it had the potential of washing out from underneath. Sheriff Marks made the decision to close it, as it is a Class A road and losing this road significantly impacts transportation and emergency services in the mid county area.

- 7) Old Business: None
- 8) New Business: None
- 9) Any Other Items of Interest or suggested presentations for next meeting: None
- 10) Adjournment: Rich made motion to adjourn, Mike L second, motion approved, adjourned at 2:34 p.m.

Next meeting Oct 25, 2018, 1:30 pm Menominee ISD building

The Menominee County Board of Road Commissioners held a PUBLIC HEARING in their offices north of Stephenson on Tuesday, September 4, 2018.

Chair Kakuk called the hearing to order at 8:45 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Kenneth Kline, Darrell Moilanen and Lisa Savord.
Also present were Dana Dziedzic and Larry Phelps.

Absent: None

The Pledge of Allegiance was recited.

Kakuk turned the meeting over to Moilanen who explained that the purpose of the hearing was to hear questions and comments regarding the proposed budget for the 2018/2019 fiscal year. Moilanen briefly reviewed several line items including projected projects and revenues and items that were carried over from the previous budget, as well as proposed capital outlay.

Moilanen called for any further questions or comments about the proposed 2018/2019 budget. Dana Dziedzic asked if the road commission would be requesting any Hannahville 2% Grant funds for any projects. Moilanen responded that the road commission would be applying for 2% grant funds to use toward equipment needs and added that the BIA currently has a project on County Line Road.

Larry Phelps asked if any more work was scheduled for No. 19 Road. Moilanen replied that it was in the current year's budget.

Moilanen called a second time for questions or comments about the proposed 2018/2019 budget. Moilanen called a third time for questions or comments about the proposed 2018/2019 budget.

There being none, the hearing was closed at 8:52 a.m.

Road Commission Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, September 4, 2018.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Kenneth Kline, Darrell Moilanen and Lisa Savord.
Also present were Dana Dziedzic, Larry Phelps, Joe Linder and Charlene Peterson.

Absent: None

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 08/14/18 – There being no additions or corrections, Kakuk declared the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, August 13, 2018				\$3,804,445.91
Receipts thru 08/31/18	158,751.82			
Expenditures thru 08/31/18		245,265.86		
Balance, August 31, 2018				\$3,717,931.87
Michigan Transportation Funds	393,477.46			
Receipts thru 09/03/18	0.00			
Expenditures thru 09/03/18		0.00		
Set aside for purchase of graders in 2020			300,000.00	
State Maint. & Equip. Advances			117,995.00	
Balance, September 3, 2018	552,229.28	245,265.86	417,995.00	3,693,414.33

<u>Payables & Reserves</u>	
Payroll 09/20, and 10/04 (Est.)	150,000.00
Soc. Sec. 09/20 and 10/04 (Est.)	11,475.00
Reserve for workers compensation insurance	28,111.74
Reserve for liability insurance	55,427.50
Reserve for rental grader leases - John Deere (Oct 2015)	76,334.00
Reserve for rental grader leases - Cat Financial (Dec 2015)	258,940.23
Reserve for Forest Funds	193,630.35
Reserve RR X'ing closure funds for Meyer Twp. projects	178,730.75
Reserve for Federal Aid Match for No. 5 Rd. Bridge	723.07
Reserve for Federal Aid Match for No. 10 Ln. Bridge	1,602.98
Reserve for Federal Aid Match for CR360 project	24,600.00
Reserve for Federal Aid Match for Chipseals	57,146.67
Reserve for 20% share of BIA County Line Road project	291,238.16
Reserve for Construction Engineering for No. 5 Rd. & No. 10 Ln. Bridges	429.84
Reserve for Construction Engineering for CR360	37,550.19
Reserve for Design Engineering for C-1 Road Bridge	6,942.40
Reserve for Scour Protection bid documents & oversight	1,512.96
Reserve for Design Engineering for CR 400	2,035.25
Reserve for Office Tech services for 2018 chipseal projects	190.26
Reserve for Construction Inspection on 2018 chipseal projects	2,772.13
Reserve for Concrete Box Culvert - CR358	88,200.00
Reserve for L-3 Road paving	138,883.25
Reserve for Big Brook Creek box culvert installation	169,177.00
Reserve for Bridge scour protection	22,986.50
Reserve for Shakey Lakes Culvert project	511,400.00
Reserve for DEQ Permit submittal for Shakey Lakes Culvert project	1,197.72
Reserve for Construction inspection on Shakey Lakes Culvert project	18,221.00
Reserve for DEQ Permits for various culverts	18,450.00
Reserve for second mowing on county road system	40,309.20
Reserve for HMA base crushing	22,247.48
Reserve for Fuel Station Equipment upgrade	1,500.00
Reserve for Salt Spreader Support Frames	13,550.00
Reserve for Capital Outlay - 3 Pickup Trucks	120,507.00
	<u>(2,546,022.63)</u>
	\$ 1,147,391.70

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 18-0055 and 18-0831 – Moved by Anderson, seconded by Kline that the vouchers be approved and ordered paid. Carried unanimously.

Act on proposed 2017/2018 Budget and general Appropriations Act –

GENERAL APPROPRIATIONS ACT

Moved by Commissioner Anderson, seconded by Commissioner Kline, that the 2018/2019 Menominee County Road Fund Budget, as prepared according to the General Appropriations Act of 1981, having been subjected to the public hearing process and conforming to the other provisions of P.A. 621 of 1978, be adopted and that a copy of said budget be made a part of the minutes of this meeting.

Menominee County Road Commission
FISCAL 2018/2019 RECOMMENDED BUDGET

	FY 2016/2017 <u>Actual Prior</u>	FY 2017/2018 <u>Estimated</u>	Budget 2018/2019 <u>Recommended</u>
<u>REVENUES</u>			
Mich. Transportation Funds	\$4,530,436	\$4,810,738	\$5,605,055
Special State Funds	278,142	1,145,909	265,262
Federal Funds	1,124,245	1,422,918	1,441,735
County Raised Funds	1,587,804	1,353,000	1,146,458
Gain/Loss Equip. Disposal	(427)	325,155	0
Other Contributions	0	30,000	0
TOTAL REVENUES	<u>\$7,520,200</u>	<u>\$9,087,720</u>	<u>\$8,457,510</u>

<u>EXPENDITURES</u>			
Primary Roads	2,231,819	4,326,377	3,003,465
Local Roads	3,273,733	2,345,397	2,633,456
State T/L Maintenance	713,518	706,000	680,000
TWA/Other T/L Maintenance	45,291	65,000	9,000
Equipment Expense (Net)	(289,513)	(140,000)	(80,000)
Administrative Expense (Net)	425,046	237,000	272,000
Distributive Expense	0	1,535,000	1,664,750
Capital Outlay (Net)	161,371	485,000	561,000
Miscellaneous	86,313	86,313	86,313
Special Projects	0	0	0
Contingencies	0	0	0
TOTAL EXPENDITURES	<u>\$6,647,578</u>	<u>\$9,646,087</u>	<u>\$8,829,984</u>

	YEAR END		
Budgeted Net Revenue (Expenditures)	9/30/2019		<u>(\$372,474)</u>
	YEAR END		
Current Estimated Operating Surplus (Deficit)	9/30/2018	(\$558,367)	
Accumulated Avail. Surplus (Deficit)	DATE		
from Prior Yrs.	9/30/2017	<u>\$4,588,033</u>	
	9/30/2018	<u>\$4,029,665</u>	
Projected Surplus at End of Budget Year (2018/2019)			<u>\$3,657,191</u>

For the purpose of administering the General Appropriations Act in accordance with the provisions of Public Act 2 of 1968, as amended, the following provisions are included:

1. Darrell W. Moilanen, Engineer -- Manager, is designated Chief Administrative Officer, and Lisa K. Savord, Finance Director/Clerk, is designated as Fiscal Officer.
2. The chief administrative officer is authorized to transfer up to 25% of a line-item amount approved in the General Appropriations Act to another line-item without prior approval, but subject to approval of the Board of County Road Commissions at their next regular Board Meeting.
3. The expenditure amount approved in this General Appropriations Act for Distributive Expense shall be allocated to the various other expenditure line-items in the proportion as the allocation of actual Distributive Expense at year end.

MOTION APPROVED by roll call vote, 3 ayes, 0 nays.

Award bid for dual wheel tilt bed trailer – Moilanen advised that a bid had been received from Redi Haul Trailers for \$25,761.44 for a 30,000# trailer that meets all of the bid spec's. Miller-Bradford & Risberg submitted a bid for \$27,195.00 for a 40,000# Towmaster trailer that met all other bid spec's. Moved by Kakuk, seconded by Kline to purchase the heavier Towmaster trailer for \$27,195.00. Carried unanimously.

Permission to go out for bids/quotes for Capital Outlay items per budget – Moilanen explained that the 3 new trucks that were in the budget could take a year or longer to receive, so the sooner the bids were advertised for, the better. Moved by Anderson, seconded by Kakuk to have Moilanen start the bid process on the equipment purchases that are included in the 2018/2019 budget. Carried unanimously.

Permission to go out for bids for cutting edges for moldboard assemblies – Moved by Kakuk, seconded by Anderson to have Moilanen advertise for the bids. Carried unanimously.

Discuss Hannahville 2% Grant submittal – Moilanen stated that the equipment used for brooming is in need of replacement and the cost to replace one of them would be approximately \$60,000 to buy new or \$45,000 to buy a used one. Moved by Anderson, seconded by Kakuk to apply for \$20,000 in 2% funds to be used toward the purchase of a broom. Carried unanimously.

Discuss request from Daggett Township to split payment for paving L-3 Road. into 2 payments – Moved by Anderson, seconded by Kline to allow Daggett Township to pay \$61,744.77 at the completion of the project, and the remaining \$61,744.77 in one year. Carried unanimously.

Discuss storm damage pipes on G-12/Jimtown Road – Moilanen explained that there were 4 larger culverts that need to be replaced due to the June 16-18 storms. Three are on G-12 and the fourth is at the intersection of Jimtown Road and G-12. The cost to replace all four is estimated to be \$37,000. There is a possibility that some or all of the cost could be submitted for Federal Aid funds, but the process could take several months to complete and the pipes should be replaced before winter. Moved by Kakuk, seconded by Anderson to use road commission funds to make the repairs yet this fall. Carried unanimously.

Update on FEMA grant submissions – Moilanen advised that the road commission was able to submit approximately \$160,000 in damages. If all is approved we would receive reimbursement of up to 75% of those costs. A second grant request was submitted to receive an additional 5% to cover administrative work. The only thing that still needs to be submitted is a response from MI DEQ regarding a culvert washout repair that was done.

Any other business – Larry Phelps asked for an update on the Shakey Lakes Dam project. Moilanen advised that the contractor had some problems with the grouting, but that they hoped to have that done today. They then need to wait 3 days for the grout to setup, after which it is tested. If the grouting passes the testing, the project could be backfilled on Saturday. Mr. Phelps asked if gravel would then be added to bring the road back to grade. Moilanen responded that there would be sand put down, then geogrid, then gravel. The portion of the road that was removed for the project would also need to be paved.

Kakuk asked if there were any updates on the radio tower. Moilanen replied that the initial inspection was done, but that it had been forwarded to an engineering firm for an opinion and that had not been received yet.

Public Comment – Charlene Peterson stated that some residents felt that the guardrail on the Shakey Lakes dam was too low. Moilanen stated that it may be low but that there had not been any reportable accidents in the area.

Ms. Peterson stated that it was rumored that the road commission had made a deal behind closed doors with Aquila Resources regarding the roads near the mine. Moilanen stated that there had been no such deal and that Aquila had not yet made any formal request regarding any action they want to take regarding roads.

Joe Linder asked when the road commission would be hauling the limestone that was being crushed on LaBelle Road. Moilanen responded that the crushing was not yet complete and that the roads where the road commission would be using the limestone had not yet been pulverized. Mr. Linder stated that Nadeau Township was having 11,000 cyds. of limestone crushed and if the road commission did not have the time to haul it, they would like to know if they can hire a private contractor to haul it. Moilanen stated that the trucking rate for the 3-way program was \$6.64 cyd, and that any cost above that would be the responsibility of the township.

Larry Phelps advised that the water supply to the back storage building at the road commission's Menominee shop was on the same line as the mobile home park, and that if the water had to be turned off to the park, the road commission would be out of water as well.

Joe Linder asked how thick the road commission recommended to lay limestone and how much would be needed per mile. Moilanen responded that to lay 5" of limestone on a 20' wide roadway would take approximately 1600 cyds per mile.

Charlene Peterson asked for an estimate of when the paving would be done on the Shakey Lakes dam. Moilanen stated that he wasn't sure because the Operating Engineers situation with MITA could affect the work.

There being no further business, Kakuk declared the meeting adjourned at 9:44 a.m.

Road Commission Finance Director / Clerk

Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Thursday, September 27, 2018.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Kenneth Kline, Darrell Moilanen and Lisa Savord.
Also present were Joe Linder and Larry Barker.

Absent: None

The Pledge of Allegiance was recited.

Public comments – None.

Public Appearances – None.

Discuss/approve 2017/2018 Budget Amendment # 2 – Moved by Kakuk, seconded by Anderson to adopt the 2017/2018 Budget Amendment # 2 as presented. Carried unanimously.

Menominee County Road Commission FISCAL 2017/2018 BUDGET AMENDMENT #2						
	FY 2015/2018	FY 2016/2017	Budget 2017/2018	Budget 2017/2018	Budget 2017/2018	Budget 2017/2018
	Actual	Actual	Recommended	Amended Amount #1	Amended Amount #2	Total
REVENUES						
Mich. Transportation Funds	\$3,595,851	\$4,530,436	\$4,451,500	\$359,238	\$251,700	\$5,062,438
Special State Funds	771,291	278,142	561,245	584,664	(88,773)	\$1,057,138
Federal Funds	1,482,466	1,124,245	1,677,418	(254,500)	(10,598)	\$1,412,320
County Raised Funds	1,334,993	1,587,804	1,951,790	(598,790)	12,550	\$1,365,550
Gain/Loss Equip. Disposal	164,512	(427)	0	325,155	0	\$325,155
Other Contributions	785,777	0	0	30,000	(15,000)	\$15,000
TOTAL REVENUES	\$8,134,891	\$7,520,200	\$8,641,953	\$445,767	\$149,879	\$9,237,599
EXPENDITURES						
Primary Roads	3,142,137	2,231,819	4,749,477	(423,100)	(308,000)	\$4,018,377
Local Roads	2,504,146	3,273,733	2,345,397	0	397,962	\$2,743,359
State T/L Maintenance	720,332	713,518	706,000	0	40,000	\$746,000
TWA/Other T/L Maintenance	86,852	45,291	15,000	50,000	2,500	\$67,500
Equipment Expense (Net)	(362,872)	(289,513)	(280,000)	140,000	(50,000)	(\$190,000)
Administrative Expense (Net)	420,960	425,046	237,000	0	11,800	\$248,800
Distributive Expense	0	0	1,550,000	(15,000)	(187,000)	\$1,348,000
Capital Outlay (Net)	768,928	161,371	(315,000)	800,000	(166,631)	\$318,369
Miscellaneous	65,054	86,313	86,313	0	0	\$86,313
Special Projects	0	0	0	0	0	\$0
Contingencies	0	0	0	0	0	\$0
TOTAL EXPENDITURES	\$7,345,534	\$6,647,578	\$9,094,187	\$551,900	(\$259,369)	\$9,386,718
YEAR END						
Budgeted Net Revenue (Expenditures)	9/30/2016		(\$452,234)			(\$149,119)
YEAR END						
Current Estimated Operating Surplus (Deficit)	9/30/2017	\$872,622				
Accumulated Avail. Surplus (Deficit)	DATE					
from Prior Yrs.	9/30/2016	\$3,715,411				
	9/30/2017	\$4,588,032				
Projected Surplus at End of Budget Year (2017/2018)			\$4,135,798			\$4,438,913

Allocate Forest Funds - Moved by Anderson, seconded by Kline to allocate the Forest Funds as follows. Carried unanimously.

CR 358 Chip Seal	46,321.18
G-08 Chip seal	20,797.26
CR 553 Chip Seal	27,414.58
River Rd. over Shakey Creek	58,424.66
CR 358 @ Big Brook Box Culvert	34,793.30
Vega Road over Vega Creek	5,879.37
Total	\$193,630.35

Discuss Senate Bill 396 – Moilanen discussed the effects the bill would have on the county road system if it were to be passed and noted that several UP counties and county road commissions have adopted a resolution in opposition of the bill. The following resolution was read to the board and

adopted and a copy of the resolution will be sent to State Senator Tom Caspersen and State Representative Beau LaFave. A copy of the resolution will also be sent to the Menominee County Board with a letter requesting their support in opposing the bill.

Commissioner **Anderson** moved for the adoption of the following resolution:

WHEREAS, Roads are the backbone to the social, cultural and economic stability of Menominee County and the Upper Peninsula; and

WHEREAS, Senate Bill (SB) 396 (S-5) that was passed and reported out of the Senate Transportation Committee on September 6, 2018 allows exemptions from seasonal weight restrictions (aka "frost laws") to the forest product industry during the spring thaw when roads are the most vulnerable to damage from heavy loads; and

WHEREAS, It is a fact in Menominee County and throughout the northern states, that roads become soft in the spring, and applying unrestricted 164,000-pound truck loading on soft roads, is fool hardness that defies common sense and a law allowing such nonsense is poor public policy; and

WHEREAS, SB-396 also grants exemptions to the forest industry that will allow the hauling of forest products and transport of equipment on the public road system without obtaining proper permits from road authorities at all times of the year; and

WHEREAS, the provisions of SB 396 WILL result in damage to the public road system; and

WHEREAS, the provisions of SB 396 WILL negatively impact the traveling public accessing the road system, resulting in burdening road authorities with expensive reactive maintenance repairs and significantly increased taxpayer costs to maintain the public road system; and

WHEREAS, the provisions in SB 396 and subsequent impacts to the local road system WILL negatively impact the health, safety and welfare of Menominee County residents and the traveling public; and

WHEREAS, the Menominee County Road Commission and the other road commissions throughout the Upper Peninsula work closely with the logging industry to keep the economic vitality of the County and the Upper Peninsula moving by continuously monitoring road conditions and permitting the logging industry to move equipment and material on roads when the roads can structurally support such loading without negatively impacting the road system and the traveling public;

THEREFORE, BE IT RESOLVED, that the Menominee County Board of Road Commissioners hereby **STRONGLY** opposes SB 396; and

It was seconded by Commissioner **Kakuk** and carried by the following vote: Ayes: 3; Nays: 0.

Other Business – None.

Public Comments – Larry Barker stated that Menominee Township had received complaints regarding the need for brushing at the intersection of W. 18th Avenue and River Drive. Moilanen advised that this road was under the jurisdiction of the City of Menominee and that he should contact Valerie Mellon about this issue.

Joe Linder asked if Senate Bill 396 had come out of committee yet. Moilanen responded that it has in the Senate, but not yet in the House of Representatives. Mr. Linder also asked if the graders could cut down the edges on some of the gravel roads in Nadeau Township so that the water would run off better. Moilanen will have the Powers District foreman call Mr. Linder for a list of roads.

Larry Barker stated that the limestone that Menominee Township had put down on 6.25 Road was rippled and asked what could be done to smooth it out. Moilanen replied that the limestone had been hauled right off of the crusher belt, so it wasn't mixed well, and advised the township to put down some new limestone, regrade and compact.

There being no further business, Kakuk declared the meeting adjourned at 9:25 a.m.

MENOMINEE COUNTY LIBRARY BOARD

Minutes September 11, 2018

Approved: October 9, 2018

C. Peterson called the meeting of the Menominee County Library Board to order at 4:00 PM on Tuesday September 11, 2018.

Present: C. Peterson, J. Freis, N. Tuinstra, M. Fagan and Commissioner L. Schei.
Excused: A. Rivard. Guest: Paula Gruszynski Executive Director of the M&M Area Community Foundation.

J. Freis moved to approve the agenda, support by N. Tuinstra. Motion carried.

Public Participation: Paula Gruszynski gave a presentation of M &M Community Foundation's Clean Energy Grant and an update of their current community initiatives.

M. Fagan moved to approve the minutes from the August 14, 2018 meeting, support by N. Tuinstra. Motion carried.

M. Fagan moved to approve August financials, support from N. Tuinstra. Motion carried.

J. Freis moved to approve the September bills, support by N. Tuinstra. Motion carried.

Director's Report

Progress is being made on the Story Trail, two additional titles have been purchased and sent out for lamination. Brad is making caps for the top of the posts. The air conditioning units will be screened with lattice.

The school year has started and the new Bookmobile is being well received by students. Outreach staff submitted a grant to expand the classroom loan program and is working on helping educators learn more about existing library resources. The end of summer concluded Book Bingo and we had a winner for the candy jar guessing game.

The Friends of the Library are selling tickets for their annual raffle, which will be held in November. They have a program set for their fall meeting which will be scheduled at Belgiumtown in October.

Dickinson County Library is having an open house in October for their remodeled community room. This renovation was made possible by a "crowd funded" Michigan Economic Development Grant.

New Business

1. Emergency Closing Policy: Director Winnicki will gather additional information and incorporate comments for review at the next Board Meeting.

2. Public Meeting Room Policy: J. Freis moved to approve the amended Public Meeting Room policy. Support by M. Fagan. Motion carried.

Old Business

Discussion on Hours changes. This project was accepted as an option for the University of Michigan Library School fall term "Community Engagement" class.

Public Participation: No public present.

As there was no further business, M. Fagan moved to adjourn the meeting, support by N. Tuinstra. Motion carried. Meeting adjourned at 4:57 PM.

Submitted by:
Amanda Winnicki, Library Director

Menominee Regional Airport Committee
Minutes of Meeting
September 18, 2018

*****APPROVED 10.16.18*****

The Menominee Regional Airport Committee met on September 18, 2018 at 4:00 PM at the Menominee Regional Airport, Conference Room.

- A. Call Meeting to order:** Com. Gromala called the meeting to order at 4:00 PM
- B. Pledge of Allegiance:** Recited by all
- C. Roll Call:** Coms. Gromala, Piche and Cech – present
Also present were Jason Carviou, Jeff LaFleur, Doreen Averill and Com. Schei.
- D. Approval of Agenda:** Motion to amend the agenda to add #5 CAP Discussion to the “Other Business” Section of the agenda and to include a presentation from the Model Train Club made by Com. Cech, seconded by Com. Piche. Motion carried – 3/0. Motion to approve amended agenda by Com. Piche, seconded by Com. Cech. Motion carried – 3/0.
- E. Approval of Previous Minutes:** Motion to approve Previous Minutes from August 21, 2018’s Meeting made by Com. Piche, seconded by Com. Cech. Motion carried – 3/0
- F. Public Comment: John Harts, Menominee Township:** I have a question on what’s the reasoning behind the lack of committee members names listed at the bottom of the letterhead. A lot a people don’t know who the committee members are, and I think they should be listed on the bottom.
- G. Presentations: Jay from the Model Train Club ~** On behalf of myself and the Model Train Club, we want to say thanks again for the use of the Airport for our show. It was a great success. There was an increase in the crowd from last year. We added a few new events. We would like to lease it again, next year, for our show September 7, 2019. We want to thank everyone involved and Jeff for his outstanding help preparing for the show.
- H. Business**
 - Financial**
 - 1) Month-End Budget Report Status – **Jeff:** The numbers speak for themselves. We’re on target, as far as staying within the budget, with the exception of buying fuel. I just ordered more JetA Gas.
 - 2) Manager’s Report ~
 - a) Fuel Sales: Jason: August Sales – Jet Aviation Gas 1531 gal @ \$4.80 = \$7349.00, 100LL Fuel 1461 gal @ \$5.05 = 7378.00
 - b) Activity: Jeff: Air traffic has been coming and going – no complaints. The Air National Guard is doing test landings and take

offs, so it gets loud every once in a while. Gary and I repaired the south side fence (at 18th Ave. & 22nd St.). It was taken down, again, by an uninsured drunk driver. I'm glad we had extra material from the last time it was taken down.

Other Business

- 1) Action ~ Approve "Amendment #1" to Private Tenant Land Lease for Hangar 5 (Richard Coleman), Hangar 6 (Gene Coleman), Hangar 12 (Robert Cappaert), Hangar 14A (Pete Granquist) and Hangar 14B (Richard Chaltry) ~ A motion to recommend to the CB to approve "Amendment #1" to the Private Tenant Land Lease for Hangars 5, 6, 12, 14A & 14B was made by Com. Piche, seconded by Com. Cech – Motion carried 3/0
- 2) Discussion – Webpage, Brochure, and Handbook ~ Com. Gromala turned this over topic over to Jason & Com. Schei for discussion. **Com. Schei:** I visited the Airport in Sturgeon Bay and was very impressed with their layout. I talked with the Airport Manager, at length, about the way they operate. In the packet that's being passed out is a copy of Cherryland Airport's webpage, brochure and handbook. They have a stand-alone webpage (Com. Schei explained the links and setup of the webpage) found at map.co.door.wi.us/airport. He also discussed their brochure and handbook (both of which are also listed on their webpage). **Jason:** For webpage, we're currently using the County's webpage, which at times can get confusing – not user friendly. That's why I like the idea of a stand-alone webpage. There's a couple of advantages to a stand-alone webpage. You would just go to your browser page and type it in. It would bring it up right away. Then you have the marketing aspect – showing the airport and what it has to offer – any upcoming events, services, etc. It will be easier for current users and the community. It would have an area that lists the rules and regulations in the handbook and any definitions needing clarification, hangars for sales, etc. It would be a great help with any probable lack of communication issues that might arise. The brochure is another great marketing tool, as well. I was unable to get with the gentleman on pricing this week, but I'll go back and obtain pricing for brochures and webpage and bring it back to the next meeting. From the feedback I received from hangar owners and users at the airport is that the "Use Ordinance" and "Minimum Standards" are hard to follow and are outdated need to be updated. I think this would be a good place to start – updating these things and put into a handbook. We need to improve communication between airport users and management. I think this would be a good place to start by getting input from the airport users and start updating those types of regulations and getting a good document together. I would like to start working putting this together now, compare it with other airports, then we'll have something for both management and the airport users to look at discuss and make any changes, if necessary. This is something that's going to take some time. It's not something that can be put together in one month's time, with all my other responsibilities. I'll see if we could get something put together to look at by late fall/early winter.
- 3) Discussion/Action – Airport Management ~ **Jason:** This is a position that has

been in the Airport budget and an issue at the Airport, for some time now. We really need some sort of management out there. I know that there was talk, at one time, about having an FBO to run part of the Airport. I don't know if you're still thinking about this aspect of it or not. You have a couple ways that we can get management out there. Hire a FT Airport Mgr. to handle administrative, marketing and planning special events; or, include these airport duties on to the County Administrator's job description, have an Assistant/Lineman (Jeff, who as interim Airport Mgr. has been keeping up with the administrative duties plus his lineman duties and has been doing a great job of juggling both), change the PT lineman to a FT lineman to assist/train with the Assistant to cover his days off, etc., and hire a PT Administrative Assistant to handle administrative work. I just want to make another comment. The Airport responsibilities were purposely taken out of my job description. I have been handling a lot of these responsibilities already, and, I don't have a problem with that. I would just like the authority to work with individuals, personally, and have authority to make decisions on some things that should not have to go through this committee or even the CB level for approval. **Com. Gromala:** I think that it would be good for the group as well as the whole County if we did have Jason as acting Airport Manager and have an Administrative Assistant PT to take on the administrative duties of the Airport seeing as everything goes back to the Administrator's lap anyhow. It would allow you to designate the administrative work to another person and feel it would be a cost savings for the County. I feel it would be the best route to go at this time. **Com. Cech:** I agree. **Com. Piche:** I agree with you Steve, especially for the time being. I think it's best to keep Jason with us at this point. **Com. Gromala:** I think we need this in a form of a motion? **Jason:** Yes, probably to move to the full CB. Move to delegate Airport Manager responsibilities back to the County Administrator and recommend to have a PT Administrative Assistant under his direction for these additional duties. **Com. Piche:** I so move. **Com. Cech:** I second. **Com. Schei:** Doesn't it have to go through the Personnel Committee, first? It was that committee that eliminated these duties from the job description originally. **Com. Gromala:** Ok, so let's get a motion to send this to the Personnel Committee first. All in favor - 3/0, opposed - none.

- 4) Discussion/Action - Airport Committee/Advisory Committee ~ **Jason:** We talked about this before - with this committee's structure maybe getting an advisory committee together to open up a channel of communication to allow input from airport users for the people making decisions at this level. I don't know how many people it should have - maybe 3 airport users, 3 local business representatives private citizens, maybe the County Administrator can sit on it or one CB member. We need to have more people, more voices to get involved. My personal recommendation would be to have an advisory committee set up to come up with ideas and recommendations that can be brought to this committee to discuss and decide whether to recommend to move forward to the full CB. There's a lot of ways of doing this. That's why we're having this discussion - to see how you, as a committee, want to handle this. **Com. Cech:** I agree that we should have one, but the number of members should be discussed, but I feel that

should be at least one commissioner. I would think that commissioners on this committee, if not the full CB, should be able to recruit people to that committee to get it going. We would have to get it organized and established to get it going. Com. Piche: There's a lot of different options and something we should keep on studying – use baby steps. Let's get this acting Manager in place, and maybe at the end of the year we can revisit it. We have more pressing issues to combat. Jason: We can get input from other airports and make a decision from there how we want to handle this.

- 5) Discussion - Civil Air Patrol ~ **Jason:** Just an update. I sent letters out to National, State and Local CAP offices. Have not heard from anyone as of today. I did call the National Headquarters, today and talked to the paralegal to the General Council in charge. Had a long discussion. She said the problems are nothing new. They've had issues like this before. She couldn't go into much detail because I needed to talk to General Council on this. She promised that they would get back to me. I've had a great experience dealing with them so far. Timewise, they have a few "big fires" to get out first and then get back to us.

I. Public Comment: Wayne Beyer & Scott Hartz: Read a letter submitted by Gene Coleman who was unable to be at the meeting. **Dustin Kurath:** Announced he is officially inducted as a member of the FAA ST program. Role is to promote aviation safety awareness and presentations to the Airport. I was happy to see that we hosted the "Car Show" and other events at the Airport. I was wondering, however, why there wasn't any NOTAM's issued regarding toy airplanes flying around the airport?

J. Commissioner Comment: Com. Piche: It seems that everyone that sits as the Chair of this Committee has been blamed for all the problems we're having. Com. Schei was blamed, now Com. Gromala. This is a committee, we make the decisions together to recommend to the CB. It's not one person making the decisions. It's hard to come to every meeting being criticized for decisions made that are not liked. **Com. Cech:** There has been and continues to be a lot of hard feelings. We want to work with you, on the airport. We disagree a lot but we don't want to get rid of you. We study it hard and try to make the best decision possible. It's a work in progress and how it will get smoother in the future and make it fun to come to the Airport. **Com. Gromala:** I'm afraid to say another thing. I firmly believe in rules and firmly believe in making sure that they are made aware of and followed. This is to make sure that everyone has the knowledge and liability coverage so that no one is held liable is something should happen. The only time I hear something is when something bad is happening or whatever. North your letter was exceptional.

K. Next Meeting: October 16, 2018

L. Adjourn: A motion made by Com. Cech, seconded by Com. Piche. Motion carried 3/0

Menominee County Planning Commission
S904 U.S. Highway 41 Stephenson, MI 49887
Planning Commission Minutes
September 24, 2018

The Menominee County Planning Commission meeting was called to order at 5:05 PM CDT by Chair Lillian Schultz at the Lake Township Hall in Stephenson, MI with the Pledge of Allegiance.

Roll Call: Present: Bill Anderson, Bob Desjarlais, Charlene Peterson, Lillian Schultz, Gary Scholtz, and County Commissioner Steve Gromala. Quorum was present to conduct business.

Approval of Agenda: Motion to approve by B. Anderson; support by S. Gromala. Motion carried.

Approval of Previous Minutes: Motion by S. Gromala to approve regular minutes of August 27, 2018 meeting; support by B. Anderson. Motion carried.

Public Comment: no public present

Old Business:

- A) Marijuana regulations: PENDING –
 - a. Legalization of recreational marijuana on Nov ballot; may change everything?
- B) Commissioner Gromala updated the group on his research of the local Menominee County businesses with over 25 employees. Expects to have a listing by end of October.

New Business:

- A) Lake Township Zoning Ordinance amendments to Chapter 14 – Special Land Uses
 - a. Letter from Lake Township Planning Commission noted the major changes and requested a waiver of the 30 days in order to move forward with the adoption.
 - b. Motion by B. Anderson with support by S. Gromala to permit the waiver and send letter to Lake Township to move forward with adoption process. Motion carried.
- B) COUNTY MASTER PLAN – The third session of the 5 year review of the Menominee County Master Plan was Chapter 4 on Natural Features. Listing of Townships with Flood Insurance needs to be updated; the balance of the Chapter is okay as written.

Next Meeting Date: **Monday, October 29, 2018.** CHAPTER 5 will be discussed.

Adjournment: Motion by B. Anderson to adjourn, support by C. Peterson. Motion carried.
Meeting adjourned at 5:46 pm.

Minutes Submitted by:



Charlene Peterson, Secretary
Menominee County Planning Commission

APPROVED 10/29/2018

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS
JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN

DIRECTOR
RUSSELL K. SEXTON

Date: September 25, 2018

Approved 10/30/18

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:05 a.m. Central Time. The meeting was held at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan.

Present: Jeff Naser, Board Chair; Gary Eichhorn, Board Member, and Russell Sexton, Board Secretary.

Absent: Sheila Veraghen, Board Member.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the August 28, 2018 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for August 2018 was reviewed. There were \$150.00 in expenditures for the DHHS Board meeting and a \$50.00 expenditure to Spaulding Township for the use of their facility; leaving a balance of \$2,250.00.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided the board with an update on the current staffing situation in Menominee County.

Statewide Director's Meeting Information: No new information provided.

Collaborative Issues: No new information provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

FY 2018 Operating Funds: Menominee County allocation is: \$25,896.00. Year-to-date expenditures are: \$20,670.03. This constitutes 79.8% of the allocation spent with 91% of the year elapsed.

FY 2018 Travel Funds: Menominee County allocation is: \$35,261.00. Year-to-date expenditures are: \$0. This constitutes 0% of the allocation spent with 0% of the year elapsed (the data for this allocation is not available).

Assistance Payments:

Assistance Payments Standard of Promptness: 96.15%. Business Service Center 1 average is 93.13%. Statewide Average is 96.83%.

Family Independence Program Work Participation Rate: N/A for July. Year to date average for CY 2018 is 0%. Federal goal is 50%. U.P. average is 45.11%, statewide average is 58.10%.

Miscellaneous: Mr. Sexton reviewed with the board customer information as follows:

June 2018 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 12 cases; 24 recipients; \$3,537.00 in benefits.
- Food Assistance Program: 1,249 cases; 2,275 recipients; \$255,339.00 in benefits.
- State Disability Assistance: 7 cases; 7 recipients; \$1,300.00 in benefits.
- Child Development and Care: 31 cases; 50 recipients; \$16,216.00 in benefits.
- State Emergency Relief: 1 case; \$1,155.00 in benefits.
- Unduplicated total: 1,278 cases; 2,314 recipients; \$277,547.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 714 cases; 1,526 recipients
- Other Children < Age 21: 109 cases; 124 recipients
- Pregnant Women & Children Under 19: 462 cases; 850 recipients
- MICHild: 62 cases; 98 Recipients
- Non-SSI Aged, Blind & Disabled: 635 cases; 661 recipients
- SSI Aged, Blind & Disabled: 478 cases; 478 recipients

- Medicaid Eligible Total: 2,221 cases; 3,737 recipients
- Healthy Michigan Program Total: 1,215 cases; 1,363 recipients

This information is available on the www.michigan.gov/dhs website in the "Green Book"

Child Welfare:

CPS Commencement	100%
CPS F2F Investigations	94%
CPS Ongoing F2F	100%
CPS Ongoing Caregiver F2F	88%
CPS Services Plans	100%
CPS Plan Approval	96%
CFC Service Plans	100%
CFC Plan Approval	100%
Medical	100%
Dental	100%
Worker/Child Contacts	71%
Worker/Parent Contacts	100%
Worker/Supervisor Contacts	100%
Parent/Child Contacts	85%

Percentages are not valid as it takes 33 cases minimum to meet statistical reliability. With the small caseload, one missed contact can throw off the percentages by a significant amount. The child welfare unit is doing a great job.

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

Unit Report: None.

BOARD BUSINESS:

1. Approval of Vouchers:

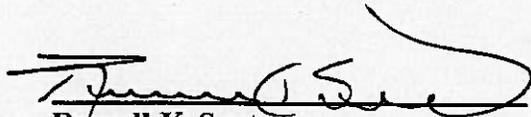
Vouchers for August 2018 were reviewed. A motion to approve all vouchers was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

NEW BUSINESS: There was no new business presented.

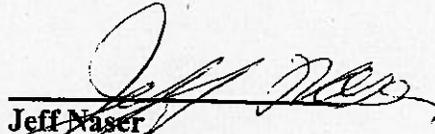
PUBLIC COMMENT: None.

NEXT MEETING: October 30, 2013 at 9:00 a.m. at the Spaulding Township Hall,
N15881 Pine Avenue, Powers, Michigan

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Mr.
Naser. Meeting adjourned at 0918 a.m.



Russell K. Sexton
Board Secretary



Jeff Naser
Board Chairperson

Pc: DHS Board Members; Menominee County BOC

Menominee County Parks and Recreation Committee

Meeting Minutes – October 1, 2018

Approved
Nov. 5, 18

1. The meeting was called to order at 6:00 PM by Chair, Bob Desjarlais at The Annex in Stephenson.
2. Pledge of Allegiance
3. **Reporting for roll call were:** Bob Desjarlais, Dick Peterson, Kathy Branz, Mike Kass, and County Commissioners Bill Cech and Larry Phelps. Excused were Vola Bleile and Administrator Jason Carviou. Others present were Karen Kayser, Jim Quist and Wally Majkrzak.
4. **Approval of agenda:** Motion by Bill Cech to approve the agenda supported by Mike Kass with all in favor.
5. **Minutes:** Bill Cech made a motion to accept the September 4th, 2018 minutes supported by Mike Kass. All were in agreement. Motion carried.
6. **Public Comments:** Karen Kayser stated she had a phone call asking if a Park Camper would be acceptable at Shakey Lakes. The Camper is 44' long with 2 slide outs. They will have to have steps as this type does not have fold down steps. A picture was presented showing the steps they will purchase. A motion by Bob Desjarlais to allow the Park Model to be parked at Shakey Lakes with the purchased steps supported by Mike Kass. Larry Phelps – yes, Bill Cech – yes, Bob Desjarlais – yes, Kathy Branz – yes, Dick Peterson – yes, Mike Kass – yes. Motion carried.
7. **Business:**
 - a. **Review Financials** – The financials presented showed an income of \$260,392.18 with \$1,867.25 to be deposited for a total of \$262,259.43 with expenses at \$229,481.93. The proposed profit for the 2017-2018 fiscal year is \$32,777.50 and there may be a few expenses yet to be recognized. The account 208 has a balance of \$99857.62 and the 220 account is \$77,604.61.
 - b. **Look at 2018-2019 Budget – Capital Improvements, equipment** – A motion by Kathy Branz to recommend to the County Board to obtain bids for sites B1 & 2, B8-12, P1 & 2 P9 & 10 new electrical installation and 71-75, VA 6& 7 upgraded to 20/30/50 amp services supported by Dick Peterson with all in favor. (estimated cost \$20,000)
 - i. **Picnic Tables** – A motion by Mike Kass to recommend to the County Board to purchase 40 picnic table frames, supported by Kathy Branz with all in favor. (approximate cost \$5,640)
 - c. **Park Rules**
 - i. **Number of people per site** – A motion by Mike Kass to add to the Park Rules to allow 8 people per a camp site, one camper per site, one tent per site and two cars per site. This was supported by Bill Cech with all in favor.
 - d. **Discussion of lease dates at Shakey Lakes – review rental prices.** The current lease dates at Shakey Lakes for 5 months is May 1 to October 1. A motion by

Kathy Branz to add May 15 to October 15 as an optional 5 month lease supported by Mike Kass. Kathy Branz – yes, Larry Phelps – yes, Bill Cech – yes, Dick Peterson – yes, Mike Kass – yes, Bob Desjarlais – no. Motion carried.

- e. **Bidding for sewage removal** – Table until spring.
- f. **Bidding for garbage pickup**: Tabled until spring.
- g. **Electrical at Shakey Lakes and Bailey**: Shakey Lakes done as part of financial review. Bailey is tabled until next month to review the drawings presented last month by Noreen Johnson.
- h. **Stump removal bids** – 6 bids were received for the stump removal.
 - i. **Harding Portables LLC** – Porterfield \$5400
 - ii. **Mark Wangerin**, - Menominee \$3,151
 - iii. **Klee Tree Service** – Wilson \$4,200
 - iv. **Wally's Carpentry** – Daggett \$8,000
 - v. **U.P. Top Notch** – Bark River \$15,000
 - vi. **Shaulis Tree Service** – Stephenson \$6,000.

Wally's Carpentry stated they would grind 4-6" below the surface. Per a phone call to Mark Wangerin he stated the grinding would be 4-6" below the surface.

A motion by Bill Cech to recommend to the County Board to grant the bid to Mark Wangerin supported by Dick Peterson with all in favor.

8. Correspondence: None.

9. Any other item Members Wish to Present: None.

10. Public Comment: None.

11. Adjournment – Motion by Mike Kass to adjourn supported by Larry Phelps with all in favor at 8:30PM

12. Next meeting will be at The Annex in Stephenson on November 5, 2018 at 6PM.

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

October 11, 2018 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:35 p.m.; Kelly Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet*	X			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia **	X		
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Martin, Ann	X			Korpi, Thomas	X		
McCole, Gerald	X			Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office

** Telephone attendance

REPRESENTING ADMINISTRATION: Bill Adrian, Bob Ducoli, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amendment of agenda. B. Adrian requested addition of Board Association dues to New Business after Board By-Laws.

ACTION: Moved to approve amended agenda.

Motion by: J. Hafeman supported by M. Negro to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

ACTION: Moved to approve 9-27-18 Regular and Special Board meeting minutes.

Motion by: J. Hafeman supported by N. Pasternak to approve the 9-27-18 Regular and Special Board meeting minutes.

Motion carried unanimously.

PRESENTATION – FY18 Outcomes & NorthCare Audit

Presenter: C. Luse, QI Manager

C. Luse reviewed the FY18 Outcomes report and the NorthCare Audit results with members. Miscellaneous questions addressed.

M. Zevitz arrived at 4:40 p.m.

ACTION ITEMS

- **Finance**

- a) Financial Statement – August 2018

- ACTION:** Motion by G. McCole supported by M. Hofer to approve Financial Statement – August 2018 as presented.

- Motion carried unanimously.**

b) Check Disbursement – August 2018

ACTION: Motion by J. Hafeman supported by M Hofer to approve Check Disbursement – August 2018 as presented.

Motion carried unanimously.

- **Contract Grid 9-27-18 (TRICO AWC, Superior Rehab, M&M Trucking, Gene Wangerin)**

	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	TRICO AWC	Respite	10/1/18-9/30/19	Rate determined by plan of service \$125.00/mo. for FI per individual \$175.00 1 time set up fee for new individuals \$40.00/hour training by TRICO	Rate determined by plan of service \$125.00/mo. for FI per individual \$175.00 1 time set up fee for new individuals \$40.00/hour training by TRICO	None
B	Superior Rehab	O.T.	9/1/18-9/31/19	\$60.00/hr. Physical Therapist time \$60.00/hr. Occupational Therapist time \$60.00/hr. Speech Therapist time \$60.00/hr. travel time plus .50/mile	\$62.00/hr. Physical Therapist time \$62.00/hr. Occupational Therapist time \$62.00/hr. Speech Therapist time \$62.00/hr. travel time plus .50/mile	\$2.00/hr. \$2.00/hr. \$2.00/hr.
C	M&M Trucking	Snow removal at Menominee office	11/1/18-10/31/19	\$75.00 per plow \$40.00 per shovel \$50.00 per salt plus material cost \$125.00/hr. for removal by front end loader \$75.00/hr. for removal by dump truck	\$80.00 per plow \$50.00 per shovel \$50.00 per salt plus material cost \$135.00/hr. for removal by front end loader \$85.00/hr. for removal by dump truck	\$5.00/time \$10.00/time \$10.00/hr. \$10.00/hr.
D	Gene Wangerin	Snow removal Stephenson	10/1/18-9/30/19	\$50.00 per plow	\$50.00 per plow	None

ACTION: Motion by G. McCole supported by M Hofer to approve the 9-27-18 Contract Grid as presented.

Motion carried unanimously.

d) Board Member Finance Questions/Responses - None

- **Workforce Analysis**

B. Adrian reviewed options for a one-time wage adjustment. Option 1 included a 2.25% adjustment to staff receiving less than \$20,000/yr. and 1.25% adjustment to staff receiving over \$20,000/yr. Option 2 was a 2% adjustment to all staff.

ACTION: Motion by M. Negro supported by G. McCole to give 2% one-time wage adjustment based on base salary and/or hourly pay rates from FY18 to all staff and to distribute this payment in October 2018.

Motion carried unanimously.

- **Personnel Report Information Requested**

Information Board would like to see and frequency of information discussed.

Outcome: After all requests from members are sent to T. Wendt or B. Adrian, a template will be approved. Bring back to Board agenda as discussion item November 8, 2018.

NEW BUSINESS (Discussion only)

- **CEO Hiring Update**

Members reviewed several new resumes received. Requested T. Wendt and B. Adrian conduct a telephone screening with one individual.

Outcome: Job description, interview questions, and employment contract to be discussed in Ad Hoc committee meeting on October 17, 2018 at 10:00 a.m. with full Board participation at the Special meeting on October 25, 2018. Google search to be completed on each applicant selected for interview.

- **Finance**

- a) **Contract Grid 10-11-18**

B. Ducoli reviewed Contract Grid 10-11-18 with the members.

ACTION: Motion by M. Negro supported by R. Roberge to move Contract Grid 10-11-18 to an ACTION item at present meeting.

Roll call conducted by K. Stankevich, Administrative Assistant

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	X		Pasternak	X	
Hafeman	X		Phillips	X	
Hofer	X		Roberge	X	
Martin	X		Zevitz	X	
McCole	X		Korpi	X	
Negro	X		Luhtanen	X	

Motion carried unanimously.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Beacon Specialized Living Services	Residential	10/1/18-9/30/19	\$232.50 per diem	\$232.50 per diem	None

ACTION: Motion by M. Negro supported by A. Martin to approve Contract Grid 10-11-18 as presented.

Motion carried unanimously.

- **Personnel Report**

Miscellaneous questions addressed.

Outcome: Informational

- **Van Bids**

Discussed recommendations for 4 vans needed for transportation.

Outcome: Action for next meeting.

- **Employee Referral Program Policy and Form**

Outcome: Action for the next meeting.

- **Board By-Laws and Code of Ethics**

Briefly discussed need to review in depth at future meeting.

Outcome: Bring back to agenda in November for discussion.

- **Board Association Dues**

Misc. questions addressed. M. Hofer noted name on invoice of Michigan Association of Community Mental Health Boards has changed to Community Mental Health Association of Michigan.

ACTION: Motion by M. Negro supported by R. Roberge to move Board Association dues to an ACTION item at present meeting.

Roll call conducted by K. Stankevich, Administrative Assistant

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	X		Pasternak	X	
Hafeman	X		Phillips	X	
Hofer	X		Roberge	X	
Martin	X		Zevitz	X	
McCole	X		Korpi	X	
Negro	X		Luhtanen	X	

Motion carried unanimously.

ACTION: Motion by M. Negro supported by G. McCole to approve payment of Board Association dues in the amount of \$10,077.00.

Motion carried unanimously.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

NorthCare Governing Board Minutes – September 12, 2018

A. Martin announced that NorthCare is offering the position of CEO to Dr. Tim Kangas. Dr. Kangas has accepted and negotiations of salary will begin on Monday, October 15. A. Martin and G. McCole stated that the Veteran Navigation presentation was very interesting.

Place on file.

PUBLIC COMMENTS - None

BOARD COMMENTS

M. Hofer discussed an email she received about the role of HMOs in finances for mental health.

ADJOURN

ACTION: Motion by M. Negro supported by R. Roberge to adjourn meeting.

Motion carried unanimously.

Meeting adjourned at 6:20 p.m.

The next Ad Hoc Committee meeting is scheduled for Wednesday, October 17, 2018 in Kingsford, Michigan at 10:00 a.m.

The next Special Board meeting is scheduled for Thursday, October 25, 2018 in Kingsford, Michigan at 11:00 a.m.

The next Regular Board meeting is scheduled for Thursday, October 25, 2018 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Kelly Stankevich, Administrative Assistant

**Northpointe Healthcare Systems
Ad Hoc Meeting
Minutes
October 17, 2018 – 10:00 a.m.**

Member	Present	Absent
Joan Luhtanen	X	
Mari Negro	X	
Robert Roberge	X	

Representing Administration: B. Adrian, K. Stankevich

Meeting called to order by J. Luhtanen, Chairperson, at 10:05 a.m.

Roll call conducted by K. Stankevich, Administrative Assistant.

Public Comment - None

1. Approve/Amend Agenda

ACTION: Moved to approve agenda as presented.

Motion by: M. Negro supported by R. Roberge to approve agenda as presented.

Motion carried unanimously.

2. CEO Job Description

Discussed current CEO job description. Reviewed Board expectations for new CEO. Changes proposed to duties, supervisory responsibilities, and trainings. Miscellaneous questions addressed.

Outcome: Submit recommended changes to full Board at for approval.

3. CEO Interview Questions

Reviewed current interview questions. Due to time constraints during interview process, several questions needed elimination. Recommended removing several questions and replacing some with questions from NorthCare's CEO interview questions. Committee proposes using some questions from original document and any additional questions submitted after interviews for second interview.

Outcome: Submit recommended changes to full Board for approval.

4. CEO Employment Contract

Discussed current CEO Employment contract. Contract sent to law firm; however, was not available at time of meeting. B. Adrian will send request to review again. Length of contract discussed. Benefits reviewed and determined acceptable. Board expectations updated.

Outcome: Submit recommendation for 2-yr. contract with evaluation after first year. If evaluation is favorable, roll into another 2-year commitment, thus making a 3-year contract after the first year. Submit CEO Employment Contract revisions to full Board for approval.

Public Comment – None

Board Comment – None

Chairperson Luhtanen adjourned meeting.

Meeting adjourned at 12:00 p.m.

Respectfully submitted,
Kelly Stankevich
Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Special Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

October 25, 2018 – 11:30 a.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 11:35 a.m.; Kelly Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet*		X		Negro, Mari	X		
Hafeman, Jan		X		Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael *	X		
Martin, Ann	X			Korpi, Thomas	X		
McCole, Gerald		X		Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office

** Telephone attendance

REPRESENTING ADMINISTRATION: Bill Adrian, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amendment of agenda.

ACTION: Moved to approve agenda.

Motion by: M. Negro supported by P. Phillips to approve agenda as presented.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

ACTION: Moved to approve 10-17-18 Ad Hoc meeting minutes.

Motion by: M. Negro supported by R. Roberge to approve the 10-17-18 Ad Hoc meeting minutes.

Motion carried unanimously.

Motion by: M. Negro supported by R. Roberge to move CEO Job Description, CEO Interview Questions, and CEO Employment Contract to ACTION items at present meeting.

K. Stankevich, Administrative Assistant conducted the roll call.

ROLL CALL VOTE	YES	NO		YES	NO
Phillips	X		Pasternak	X	
Korpi	X		Negro	X	
Hofer	X		Roberge	X	
Martin	X		Zevitz	X	
Luhtanen	X				

Motion carried unanimously.

ACTION ITEMS

- **CEO Job Description**
A. Martin noted a few grammatical errors in the Job Description.
ACTION: Motion by M. Negro supported by N. Pasternak to approve revised CEO Job Description with grammatical changes.
Motion carried unanimously.
- **CEO Interview Questions**
Discussed process Ad Hoc committee used to refine question selection. Interview introduction and protocol reviewed.
ACTION: Motion by M. Negro supported by P. Phillips to approve the revised Northpointe CEO Interview Questions.
Motion carried unanimously.
- **CEO Employment Contract**
Discussed length and terms of contract. Agreed one-year evaluation with additional two-year term if doing well.
ACTION: Motion by M. Negro supported by R. Roberge to approve the CEO Employment Contract with legal suggestions as presented.
Motion carried unanimously.

PUBLIC COMMENTS - None

BOARD COMMENTS

J. Luhtanen discussed protocol for interview process. Members determined Chairperson would address questions from interviewees. B. Adrian to review policy on moving expenses prior to interviews.

ADJOURN

ACTION: Motion by M. Negro supported by T. Korpi to adjourn meeting.
Motion carried unanimously.

Meeting adjourned at 12:05 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Kelly Stankevich, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Special Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

October 25, 2018 – 12:45 p.m.

CALL TO ORDER:

Joan Luhtanen, Chairperson, called the meeting to order at 12:45 p.m.

Joan Luhtanen stipulates all members from 11:30 a.m. meeting are present with the exception of Dr. Zevitz and that G. McCole has joined by telephone.

CEO CANDIDATE INTERVIEWS

The Board of Directors conducted interviews for the Northpointe CEO of the following candidates:

Dr. Lisa Pangrazzi was interviewed at 12:45 p.m.

Chair Luhtanen declared a recess. The Board recessed for 10 minutes at 1:35

Marc Marcotte was interviewed at 1:50 p.m.

Chair Luhtanen declared a recess. The recessed for 25 minutes at 2:15

Jennifer Cescolini was interviewed at 2:40 p.m.

PUBLIC COMMENTS - None

BOARD COMMENTS

Board members discussed plans to have second interview with top two candidates. Scores after candidates' first interview tallied by B. Adrian. B. Adrian to review candidates' references. Ad Hoc committee to meet and review next round of interview questions for full Board approval at the next regular meeting. Members to submit questions they would like to have at interviews to Administrative Assistant by October 30, 2018.

ADJOURN

Motion by: M. Negro supported by A. Martin to adjourn meeting.

Motion carried unanimously.

Meeting adjourned at 4:25 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Kelly Stankevich, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

October 25, 2018 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:40 p.m.; Kelly Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet*	X			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Martin, Ann	X			Korpi, Thomas	X		
McCole, Gerald**	X			Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office

** Telephone attendance

REPRESENTING ADMINISTRATION: Bill Adrian, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amendment of agenda.

ACTION: Moved to approve agenda as presented.

Motion by: A. Martin supported by J. Hafeman to approve agenda as presented.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

ACTION: Moved to approve 10-11-18 Regular Board meeting minutes.

Motion by: A. Martin supported by J. Hafeman to approve the 10-11-18 Regular Board meeting minutes.

Motion carried unanimously.

PRESENTATION – None.

ACTION ITEMS

- **Van Bids**

ACTION: Moved to approve purchase of four minivans.

Motion by: M. Negro supported by T. Korpi to approve the purchase of four 2018 Dodge Grand Caravan SEs from Riverside Auto for \$22,920.00 each.

Motion carried unanimously.

- **Employee Referral Program Policy**

ACTION: Moved to approve the Employee Referral Program Policy

Motion by: M. Hofer supported by J. Hafeman to approve the new Employee Referral Program Policy effective immediately.

Motion carried unanimously.

- **Personnel Report Information Requested**

Outcome: After all requests from members are sent to T. Wendt or B. Adrian, a template will be approved. Bring back to Board agenda as ACTION item November 8, 2018.

10-25-18 Board Minutes

NEW BUSINESS (Discussion only)

• **CEO Hiring Update**

Outcome: Ad Hoc committee will meet on November 1, 2018 to discuss questions for second round of interviews. If candidates are available on November 9, 2018 will conduct second round of interviews on top candidates.
B. Adrian to complete reference checks.

• **Finance**

a) **Check Disbursement – September 28, 2018**

Miscellaneous questions addressed.

Outcome: Move to ACTION item on next agenda.

b) **Contract Grid 10-25-18 (Cornerstone AFC, Superiorland Electronics, Carrissa Rondeau, Virginia Freeborn)**

Miscellaneous questions addressed.

ACTION: Motion by J. Hafeman supported by M. Negro to move Contract Grid 10-25-18 to an ACTION item at present meeting.

Roll call conducted by K. Stankevich, Administrative Assistant

ROLL CALL VOTE	YES	NO	YES	NO
Dehn	X		Pasternak	X
Hafeman	X		Phillips	X
Hofer	X		Roberge	X
Martin	X		Zevitz	X
McCole	X		Korpi	X
Negro	X		Luhtanen	X

Motion carried unanimously.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	Cornerstone	Residential	10/1/18-9/30/19	\$210.00/per diem	\$210.00/per diem	None
B	Superiorland Electronic	Fire System	10/1/18-9/30/19	\$190.00 per inspection Wet Systems- Belgium Pointe - \$164.00 – 2hr. (Includes 1 wet type inspection) Boyington - \$656.00 8 hr. (includes dry system, drain all low points, and performance test of backflow valve) Maple Ridge - \$328.00 4 hr. (Includes 1 wet type inspection) The Pines - \$164.00 2 hr. (Includes 1 wet type inspection) Lighthouse - \$164.00 2 hr. (Includes 1 wet type inspection)	\$190.00 per inspection Wet Systems- Belgium Pointe - \$164.00 – 2hr. (Includes 1 wet type inspection) Boyington - \$656.00 8 hr. (includes dry system, drain all low points, and performance test of backflow valve) Maple Ridge - \$328.00 4 hr. (Includes 1 wet type inspection) The Pines - \$164.00 2 hr. (Includes 1 wet type inspection) Lighthouse - \$164.00 2 hr. (Includes 1 wet type inspection)	None
C	Carrissa Rondeau	LMSW and BCBA ADOS Evaluations	10/1/18-9/30/19	New	\$75.00/hr. Direct and Non-Direct Services Transportation \$35.00/hr.	New
D	Virginia Freeborn	Psychologist	10/1/18-9/30/19	\$80.00/hour and \$40.00/hour travel time outside of Marquette	\$80.00/hour and \$40.00/hour travel time outside of Marquette	None

ACTION: Motion by J. Hafeman supported by M. Negro to approve Contract Grid 10-25-18 as presented.

Motion carried unanimously.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

Recipient Rights Quarterly Report

Discussed site review process and audit recently conducted. Northpointe passed audit and next review is in 3 years.

Outcome: Place on file.

PUBLIC COMMENTS - None

BOARD COMMENTS

A. Martin requested clarification on the role of Fiscal Intermediaries. B. Adrian addressed all questions.

J. Luhtanen inquired whether Northpointe openly promotes each individual's right to vote by speaking with the individual and/or guardian. B. Adrian to see if voting promotion is still occurring in homes and clinics.

ADJOURN

ACTION: Motion by M. Negro supported by A. Martin to adjourn meeting.

Motion carried unanimously.

Meeting adjourned at 5:15 p.m.

The next Ad Hoc Committee meeting is scheduled for Thursday, November 1, 2018 in Kingsford, Michigan at 10:00 a.m.

The next Regular Board meeting is scheduled for Thursday, November 8, 2018 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Kelly Stankevich, Administrative Assistant

**Northpointe Healthcare Systems
Ad Hoc Meeting
Minutes
November 1, 2018 – 10:00 a.m.**

Member	Present	Absent
Joan Luhtanen	X	
Mari Negro	X	
Robert Roberge	X	

Representing Administration: B. Adrian, T. Wendt, K. Stankevich

Meeting called to order by J. Luhtanen, Chairperson, at 10:00 a.m.

Roll call conducted by K. Stankevich, Administrative Assistant.

Public Comment - None

1. Approve/Amend Agenda

ACTION: Moved to approve agenda as presented.

Motion by: M. Negro supported by R. Roberge to approve agenda as presented.

Motion carried unanimously.

2. CEO Interview Questions

Reviewed initial interview questions, NorthCare questions, unused questions from first round, and all Board member suggested questions. Choices to keep or discard based on anticipated knowledge gain. Keep 1-5 scoring system. Chairperson Luhtanen will ask each question twice before candidate answers.

Outcome: Submit recommended changes to full Board for approval.

3. CEO Second Interview Topics

Discussed benefit of bringing two candidates back instead of all three for a second interview. Discussed length of new interviews, providing questions to interviewees at the interview, and homework questions for candidates. Discussed changing meeting to 3:00 p.m. on November 13 if both candidates are available to allow more Board members availability to be present.

Outcome: At this time, interview top two candidates only. Each interview to be scheduled for 1 ½ hours. Homework questions to be sent to interviewees immediately. Candidates may write answers of any length; however, they must submit answers to Administrative Assistant for distribution to Board no later than Friday, November 9, and be able to paraphrase content in a 5-minute presentation on day of interview. K. Stankevich to contact candidates and check availability on November 13, 2018.

Public Comment – None

Board Comment – None

Adjourn

Motion by M. Negro supported by R. Roberge to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 11:20 a.m.

Respectfully submitted,
Kelly Stankevich
Administrative Assistant

**MENOMINEE COUNTY
MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	MIDC Budget
DEPARTMENT:	Administration/Judge Barglind
ATTACHMENTS:	Yes
SUMMARY: There have been discussions about the budget we (the County) has available for the attorneys within the MIDC contract. There are fees paid out that should still be coming from the Circuit Court Legal budget, but we didn't budget anything in there for this (thinking everything was paid from the MIDC contract). There has been a person assigned to the administrative services, which we did not budget for. This person works 40 hr./wk. in District Ct. + is paid 5 hrs./wk. "overtime" from the MIDC budget. Discussion is about the legacy costs of MERS. We will need to discuss adding accounts to accommodate these changes.	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

11/19/2018

Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

*MI DC
Current
Budget*

Michigan Indigent Defense Attorneys

Fund: Special Revenue (260)

Activity: Indigent Attorneys (000)

<u>Account Number</u>	<u>Account Title</u>	<u>2018/19 Budget</u>
539.00	Misc. Revenues	-
571.00	MI Indigent Defense Grant	406,047
606.00	Atty. Assessment Fees	10,000
699.00	Operating Transfer -GF	105,700
	Total	521,747

Michigan Indigent Defense Attorneys

Fund: Special Revenue (260)

Activity: Indigent Attorneys (266)

<u>Account Number</u>	<u>Account Title</u>	<u>2018/19 Budget</u>
801.00	Contract Attorneys	360,000
801.01	Initial Interviews - Felonies	57,200
801.02	Initial Interviews - Misdemeanors	52,000
801.03	Investigators	4,500
801.04	Experts	5,500
860.00	Travel - Hotel	750
860.01	Travel - Meals	360
860.02	Travel - Mileage	1,695
860.03	Travel - Bridge Tolls	40
881.00	Training - Registration	1,800
881.01	Training - SADO/CDRC	250
881.02	Training - NAPD	100
930.00	Construction/improvements	35,552
955.00	To State - Attorney Assessment Fees	2,000
	Total	521,747

Michigan Indigent Defense Attorneys
Fund: Special Revenue (260)
Activity: Indigent Attorneys (000)

*to be Amended
with State Approval*

<u>Account Number</u>	<u>Account Title</u>	<u>2018/19 Budget</u>
539.00	Misc. Revenues	-
571.00	MI Indigent Defense Grant	406,047
606.00	Atty. Assessment Fees	10,000
699.00	Operating Transfer -GF	105,700
	Total	521,747

Michigan Indigent Defense Attorneys
Fund: Special Revenue (260)
Activity: Indigent Attorneys (266)

<u>Account Number</u>	<u>Account Title</u>	<u>2018/19 Budget</u>
706.00	Overtime	10,978.89
713.00	Life Ins.	2.60
715.00	FICA	680.69
715.01	FICA MED	159.19
718.01	Retirement (flat rate)	4,323.58
801.00	Contract Attorneys (6000)	360,000
801.01	District Ct. CAFA/On Call fee	46,800
801.02	District Ct. CAFA/Hourly fee	36,400
801.03	Circuit Ct. CAFA	14,385
801.04	Experts	5,500
801.05	Investigators	4,500
830.00	Construction/improvements	31,021
860.00	Travel - Hotel	750
860.01	Travel - Meals	360
860.02	Travel - Mileage	1,695
860.03	Travel - Bridge Tolls	40
881.00	Training - Registration	1,800
881.01	Training - SADO/CDRC	250
881.02	Training - NAPD	100
955.00	To State - Attorney Assessment Fees	2,000
	Total	521,746

Indigent Defense System Budget

Grant Year October 1, 2018 - September 2019

Funding Unit Name (s)
Menominee County

Personnel	Position	Calculation hours and rate	Total	State Grant	Local Share	Other Funding Sources	Total
Linda Menacher	District Court Court Reporter/Magistrate	\$42.2265/hour overtime x 5 hrs/wk x 52	10,978.89	10,978.89	0.00	0.00	10,978.89
Category Summary			10,978.89	10,978.89	0.00	0.00	10,978.89

Fringe Benefits	Percentage	Amount	State Grant	Local Share	Other Funding Sources	Total
Social Security		680.69	636.39	44.30	0.00	680.69
Medicare		159.19	0.00	159.19	0.00	159.19
Life Insurance		2.60	0.00	2.60	0.00	2.60
Retirement - L. Menacher	Year 1 of 5	4,324.58	0.00	4,324.58	0.00	4,324.58
Category Summary			636.39	4,530.67	0.00	5,167.06

Contractual

Contracts for Attorneys	Services Provided	Calculation	Total	State Grant	Local Share	Other Funding Sources	Total
Contract Attorneys (Five)	indigent defense District Court CAFA/ on call fee/2 attys on Wednesday/1 on other days	\$6000/mox12 months x 5 \$360,000.00	360,000.00	281,852.00	78,148.00		360,000.00
Assigned counsel	District Court counsel at first appearance hourly fee	\$150 /day x 6	46,800.00	46,800.00			
Assigned counsel	Circuit Court CAFA hourly PVs 130	\$100/hr	36,400.00	36,400.00			
Assigned counsel	hours/year	\$110/hr	14,384.72	14,384.72			
Category Summary			457,584.72	379,436.72	78,148.00	0.00	457,584.72

Contracts for Experts and Investigators	Services Provided	Calculation	Total	State Grant	Local Share	Other Funding Sources	Total
Investigators		\$75/hr	4,500.00	4,500.00			4,500.00
Experts		MIDC rates	5,500.00	5,500.00			5,500.00
Category Summary			10,000.00	10,000.00	0.00	0.00	10,000.00

Contracts for Construction Projects	Services Provided	Calculation	Total	State Grant	Local Share	Other Funding Sources	Total
Interview rooms	space modification/soundproofing for courtroom and jail		31,021.33		31,021.33		31,021.33
Category Summary			31,021.33	0.00	31,021.33	0.00	31,021.33

Contracts Other	Services Provided	Calculation	Total	State Grant	Local Share	Other Funding Sources	Total
Category Summary							
			0.00	0.00	0.00	0.00	0.00

Equipment	Vendor	Calculation	Total	State Grant	Local Share	Other Funding Sources	Total
Category Summary							
			0.00	0.00	0.00	0.00	0.00

Training/Travel	Vendor	Calculation	Total	State Grant	Local Share	Other Funding Sources	Total
Registration		\$25/hr	1,800.00	1,800.00			1,800.00
CDRC	SADO	\$50 x 5	250.00	250.00			250.00
NAPD		\$20 x 5	100.00	100.00			100.00
Hotels		\$75/night	750.00	750.00			750.00
Meals		\$36/day	360.00	360.00			360.00
Mileage		\$.36/mile	1,695.00	1,695.00			1,695.00
Bridge toll		\$8/roundtrip	40.00	40.00			40.00
Category Summary			4,995.00	4,995.00	0.00	0.00	4,995.00

Supplies/Services	Vendor	Calculation	Total	State Grant	Local Share	Other Funding Sources	Total
Category Summary							
			0.00	0.00	0.00	0.00	0.00

Category Summary 0.00 0.00 0.00 0.00 0.00

Budget Total 519,747.00 406,047.00 113,700.00 0.00 519,747.00

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Miscellaneous bills paid on November 15 & 16, 2018 in the combined amount of \$91,487.16.	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

Date 11/19/2018

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Buildings & Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Counsel (MIDC)
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
274 MSHDA- County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training (PA302)
285 Senior Citizens
286 Medical Marijuana Grant
289 SOM Salvage Vehicle Title Inspections
292 Child Care/Special Child care funds
296 Juvenile Diversion-Teen Court/Beautification
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	NOV 15 2018	AMOUNT
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI					
383101	Bass Lakes Camp Sites	208-751-920.01	39.51		
370500	Shakey Lakes Office/Shop	208-751-920.01	93.96	CHIEF FISCAL OFFICER	93.96
379700	Storage Shed	208-751-920.01	42.89	MENOMINEE COUNTY MICHIGAN	42.89
380300	Shower Building	208-751-920.01	67.73		67.73
383001	Shakey Lakes Park/Horse	208-751-920.01	29.51		29.51
383200	N8380 Co Park Rd 20.5	208-751-920.01	52.74		52.74
383301	Shakey Lakes Park/Cattle	208-751-920.01	64.50		64.50
1503500	N8380 Co Park Rd 20.5	208-751-920.01	58.62		58.62
1614900	Bath House	208-751-920.01	135.50		135.50
367100	N8390 Beach House	208-751-920.01	29.51		29.51
367200	Northwest Campsites	208-751-920.01	58.62		58.62
369802	W8449 Co Rd G12 Campsites	208-751-920.01	40.39		40.39
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI					713.48
VENDOR NAME: AT&T - CAROL STREAM, IL					
906753220911	November 1 - November 30, 2018	101-103-850.00	223.41		223.41
906753458211	November 1 - November 30, 2018	208-751-850.00	50.72		50.72
906863661410	911 - Telephone Svcs	266-325-850.00	294.58		294.58
TOTAL VENDOR AT&T - CAROL STREAM, IL					568.71
VENDOR NAME: AT&T MOBILITY					
287252150867X1108201	906-792-0211 & 906-792-5968	101-132-850.00	66.48		66.48
TOTAL VENDOR AT&T MOBILITY					66.48
VENDOR NAME: BARSTOW, SELSOR, & KLUMB P.C.					
8274	18-4429-1145 (S.A. Russell)	101-148-807.00	240.00		240.00
TOTAL VENDOR BARSTOW, SELSOR, & KLUMB P.C.					240.00
VENDOR NAME: CARVIOU, JASON					
Reimbursement	Mileage - October 2018	101-172-860.00	76.30		76.30
TOTAL VENDOR CARVIOU, JASON					76.30
VENDOR NAME: CELLCOM					
871548	Cellular Services	292-663-850.00	40.29		120.87
		292-664-850.00	40.29		
		292-665-850.00	40.29		
TOTAL VENDOR CELLCOM					120.87
VENDOR NAME: CENEX FLEETCARD					
166512	Gasoline Sales	292-665-860.00	42.31		70.02
		101-426-860.00	27.71		
TOTAL VENDOR CENEX FLEETCARD					70.02
VENDOR NAME: CITY OF MENOMINEE					
RENT-1004	October 2018 Rent (911)	266-325-976.00	351.67		351.67
4810	Gasoline Sales (September 2018)	101-265-742.00	215.96		450.00
		101-268-860.00	34.07		
		101-257-742.00	114.75		
		292-664-860.00	27.11		
		215-141-860.00	58.11		
TOTAL VENDOR CITY OF MENOMINEE					801.67
VENDOR NAME: CLAIRMONT, PATRICIA & CHRIS					
October 2018	Foster Care (K. Szabo)	292-662-843.05	534.44		534.44
October 2018	Foster Care (A. Szabo)	292-662-843.05	844.44		844.44
TOTAL VENDOR CLAIRMONT, PATRICIA & CHRIS					1,378.88
VENDOR NAME: CLOVERLAND PAPER CO					
118418	Courthouse - Janitorial Supplies	101-265-755.01	295.20		295.20
118359	Janitorial Supplies	101-265-755.01	262.14		262.14
TOTAL VENDOR CLOVERLAND PAPER CO					557.34

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: HAFEMAN, WILLIAM				
11/8/18	Board Of Canvassers	101-192-705.00	50.00	92.51
		101-192-860.00	42.51	
TOTAL VENDOR HAFEMAN, WILLIAM				185.02
VENDOR NAME: HANSEN, JANE C.W.				
October 2018	Counsel at First Appearance	260-266-801.01	750.00	1,422.00
		260-266-801.02	672.00	
TOTAL VENDOR HANSEN, JANE C.W.				1,422.00
VENDOR NAME: HASHIMOTO SEWER SERVICE, INC.				
15554	Grease Traps at Jail	101-265-801.00	225.00	225.00
TOTAL VENDOR HASHIMOTO SEWER SERVICE, INC.				225.00
VENDOR NAME: HASS DANIEL				
Reimbursement	Mileage	101-148-860.00	67.31	134.61
		101-132-860.00	67.30	
TOTAL VENDOR HASS DANIEL				134.61
VENDOR NAME: HEARTLAND BUSINESS SYSTEMS, LLC				
286662-H	Scanning (ROD)	256-277-705.00	1,524.27	1,524.27
TOTAL VENDOR HEARTLAND BUSINESS SYSTEMS, LLC				1,524.27
VENDOR NAME: HENSLEY, RN, JOEL				
November 2018	Medical Examiner	101-648-709.00	1,080.00	3,170.00
		101-648-835.00	2,090.00	
TOTAL VENDOR HENSLEY, RN, JOEL				3,170.00
VENDOR NAME: INSIGHT FS				
B0050408912	Gasoline (Parks)	208-751-742.00	535.34	535.34
TOTAL VENDOR INSIGHT FS				535.34
VENDOR NAME: J S ELECTRONICS, INC.				
20297	Tower Lease - November 2018	266-325-976.00	517.63	517.63
TOTAL VENDOR J S ELECTRONICS, INC.				517.63
VENDOR NAME: K & M RENTALS				
8537	Portable Toilet (Airport Park)	208-751-801.00	90.00	90.00
TOTAL VENDOR K & M RENTALS				90.00
VENDOR NAME: KASS, MICHAEL				
Parks Committee	Per Diem & Mileage	208-751-860.00	50.00	71.80
		208-751-860.00	21.80	
TOTAL VENDOR KASS, MICHAEL				71.80
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Election Mileage	101-262-860.00	31.61	31.61
TOTAL VENDOR KLEIMAN, MARC				31.61
VENDOR NAME: KLUMB, JOSEPH				
October 2018	Counsel at First Appearance	260-266-801.02	870.00	1,620.00
		260-266-801.01	750.00	
TOTAL VENDOR KLUMB, JOSEPH				1,620.00
VENDOR NAME: LENCA SURVEYING				
18170	Remon Yr 2018 (10/26 - 11/12/18)	243-246-801.07	4,256.40	4,256.40

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 11/15/2018 - 11/15/2018
 UNJOURNALIZED
 OPEN

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 Page 1

NOV 15 2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: LENCA SURVEYING					
TOTAL VENDOR LENCA SURVEYING					4,256.40
VENDOR NAME: LESPERANCE, DIANE					
Reimbursement	Mileage	101-253-860.00	38.48		38.48
TOTAL VENDOR LESPERANCE, DIANE					38.48
VENDOR NAME: M & M TRUCKING, INC.					
7775	Expansion of Bookmobile Garage	271-790-970.00	4,975.00		4,975.00
TOTAL VENDOR M & M TRUCKING, INC.					4,975.00
VENDOR NAME: MANPOWER, INC.					
33324787	Week Ending 11/4/18 (D. Averll)	216-585-704.00	204.00		204.00
TOTAL VENDOR MANPOWER, INC.					204.00
VENDOR NAME: MARK'S SEPTIC TANK SERVICE					
2749	Pump Pit Toilets & Shakey & Stoney Point	208-751-920.03	1,200.00		1,200.00
TOTAL VENDOR MARK'S SEPTIC TANK SERVICE					1,200.00
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.					
30144	Gas Valve for Jail RTU	101-265-934.00	204.00		204.00
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.					204.00
VENDOR NAME: MENARDS - MARINETTE					
70591	Credit Memo - Operating Supplies	101-265-755.00	(5.96)		(5.96)
70592	Operating Supplies	101-265-755.00	59.45		59.45
70433	Operating Supplies	101-265-755.00	25.44		25.44
70687	Operating Supplies	101-265-755.00	53.92		53.92
71173	Park Supplies	208-751-755.02	19.88		19.88
71172	Park Supplies	208-751-755.02	24.85		24.85
71171	Uniform Allowance - Mike Sieg	101-265-745.00	85.98		85.98
71153	Operating Supplies	101-265-755.00	79.35		79.35
71106	Operational Supplies	101-265-755.00	9.01		9.01
71065	Operational Supplies	101-265-755.00	32.06		32.06
71063	Operational Supplies - Credit Memo	101-265-755.00	(24.97)		(24.97)
TOTAL VENDOR MENARDS - MARINETTE					359.01
VENDOR NAME: MENOMINEE COUNTY CLERK					
Notary Bond	Sarah Maus	101-267-802.00	10.00		10.00
TOTAL VENDOR MENOMINEE COUNTY CLERK					10.00
VENDOR NAME: MENOMINEE COUNTY JOURNAL					
108	Election Notice	101-262-727.00	896.00		896.00
TOTAL VENDOR MENOMINEE COUNTY JOURNAL					896.00
VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT					
WV397	Work Van Services	208-751-930.04	189.00		189.00
TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT					189.00
VENDOR NAME: MENOMINEE COUNTY TREASURER					
911	Plat Books (x2)	266-325-755.00	70.00		70.00
TOTAL VENDOR MENOMINEE COUNTY TREASURER					70.00
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY					
10537224	Chainsaw Maintenance (Parks)	208-751-930.02	27.11		27.11
10541078	Oil Change - 2 Track	101-265-934.00	10.03		10.03
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY					37.14
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I					
0141417-001	Treasurers - Office Supplies	101-253-727.00	36.98		36.98
0141441-001	Toner - Clerk's Office	101-215-727.00	35.99		35.99
0141344-001	Office Supply - Circuit Court/Clerk's Office	101-215-727.00	7.85		108.84
		101-131-727.00	100.99		

11/15/2018 03:22 PM
 User: jessicaw
 DB: Menominee County

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 11/15/2018 - 11/15/2018
 UNJOURNALIZED
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APPROVED

NOV 15 2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I					
0141229-001	Probate/Family - Office Supplies	101-132-727.00	122.78	F	245.56
		101-148-727.00	122.78		
0141418-001	District Court - Office Supplies	101-136-727.00	370.99		370.99
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I					798.36
VENDOR NAME: NASER, JEFF					
DHS Board	Per Diem	101-601-837.00	50.00		50.00
TOTAL VENDOR NASER, JEFF					50.00
VENDOR NAME: NEGRO, MARI					
11/7/18	Board Of Canvassers	101-192-705.00	50.00		99.60
		101-192-860.00	49.60		
TOTAL VENDOR NEGRO, MARI					99.60
VENDOR NAME: NUTT, MICHAEL					
Reimbursement	Mileage - October 2018	292-664-860.00	205.47		205.47
TOTAL VENDOR NUTT, MICHAEL					205.47
VENDOR NAME: OAKLAND COMMUNITY COLLEGE					
111661	New Employee Training	266-325-881.01	1,200.00		1,200.00
TOTAL VENDOR OAKLAND COMMUNITY COLLEGE					1,200.00
VENDOR NAME: OFFICE DEPOT, INC.					
225847261001	District Court - Office Supplies	101-136-727.00	8.92		8.92
225848552001	District Court - Office Supplies	101-136-727.00	113.38		113.38
226615280001	District Court - Office Supplies	101-136-727.00	33.59		33.59
TOTAL VENDOR OFFICE DEPOT, INC.					155.89
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE					
150008	Park Supplies	208-751-755.02	73.30		395.26
		208-751-755.02	14.42		
		208-751-930.03	136.60		
		208-751-755.02	29.86		
		208-751-742.00	7.99		
		208-751-930.04	7.98		
		208-751-755.05	100.00		
		208-751-930.04	7.98		
		208-751-755.02	17.13		
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE					395.26
VENDOR NAME: PETERSON, CHARLENE					
10/29/18	Planning Commission	101-401-710.00	13.63		13.63
TOTAL VENDOR PETERSON, CHARLENE					13.63
VENDOR NAME: PETERSON, RICHARD					
11/7/18	Board Of Canvassers	101-192-705.00	50.00		88.15
		101-192-860.00	38.15		
11/8/18	Board Of Canvassers	101-192-705.00	50.00		88.15
		101-192-860.00	38.15		
TOTAL VENDOR PETERSON, RICHARD					176.30
VENDOR NAME: PHELPS, LARRY					
Reimbursement	Mileage - October 2018	101-101-860.00	100.28		100.28
TOTAL VENDOR PHELPS, LARRY					100.28
VENDOR NAME: PHILIPPS, RANDALL					

APPROVED

NOV 15 2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: PHILIPPS, RANDALL				
October 2018	Counsel at First Appearance	260-266-801.01	750.00	1,400.00
		260-266-801.02	650.00	
TOTAL VENDOR PHILIPPS, RANDALL				1,400.00
VENDOR NAME: PICHE, GERALD L.				
Reimbursement	Mileage - October 2018	101-101-860.00	107.91	107.91
TOTAL VENDOR PICHE, GERALD L.				107.91
VENDOR NAME: QUALITY WATER SPECIALISTS				
198730	Salt for Softner (Annex)	101-265-801.00	35.00	35.00
TOTAL VENDOR QUALITY WATER SPECIALISTS				35.00
VENDOR NAME: QUILL CORPORATION				
2374292	911 Office Supplies	266-325-728.01	61.79	61.79
2344042	911 Office Supplies	266-325-728.01	75.79	75.79
2354749	911 Office Supplies	266-325-728.01	8.69	8.69
1808886	911 - Office Supplies	266-325-728.01	99.57	99.57
TOTAL VENDOR QUILL CORPORATION				245.84
VENDOR NAME: REDWOOD TOXICOLOGY LABORATORY				
007184201810	Drug Testing Supplies	101-136-727.00	68.75	68.75
TOTAL VENDOR REDWOOD TOXICOLOGY LABORATORY				68.75
VENDOR NAME: ROGG, JEFFREY				
Reimbursement	Postage & Office Supplies	101-267-729.00	33.80	47.77
		101-267-727.00	13.97	
TOTAL VENDOR ROGG, JEFFREY				47.77
VENDOR NAME: SAM'S CLUB MC/SYNCB				
Credit Card	Inmate Supplies	101-301-770.00	873.74	919.19
		101-301-802.00	45.45	
TOTAL VENDOR SAM'S CLUB MC/SYNCB				919.19
VENDOR NAME: SCHULTZ, LILLIAN R.				
10/29/18	Planning Commission	101-401-710.00	27.25	27.25
TOTAL VENDOR SCHULTZ, LILLIAN R.				27.25
VENDOR NAME: SEABORG, SARA D.				
October 2018	Counsel at First Appearance	260-266-801.01	750.00	1,350.00
		260-266-801.02	600.00	
Reimbursement	Exhibits (Ruleau)	101-131-807.00	407.74	407.74
TOTAL VENDOR SEABORG, SARA D.				1,757.74
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Mileage	101-426-860.00	282.57	282.57
Reimbursement	Mileage	101-426-860.00	96.47	96.47
Reimbursement	Cellular Services	101-426-850.00	68.06	68.06
TOTAL VENDOR SEXTON, RICHARD				447.10
VENDOR NAME: SHERWIN WILLIAMS COMPANY				
5210-2	Paint	101-265-930.01	39.55	39.55
8241-5	Paint	101-265-930.01	87.00	87.00
TOTAL VENDOR SHERWIN WILLIAMS COMPANY				126.55
VENDOR NAME: SPALDING TOWNSHIP				
10/30/18	DHS Board	101-601-837.00	50.00	50.00
TOTAL VENDOR SPALDING TOWNSHIP				50.00
VENDOR NAME: ST OF MI-ENVR QUAL-POBOX30657				

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

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APPROVED

NOV 15 2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ST OF MI-ENVR QUAL-POBOX30657				
761-10368203	Shakey Lakes Campground	208-751-755.08	142.16	142.16
761-10368408	Shakey Lakes - Beach Well	208-751-755.08	142.16	142.16
761-10369565	Shakey Lakes	208-751-755.08	142.16	142.16
761-10369437	Kleinke Park	208-751-755.08	142.16	142.16
TOTAL VENDOR ST OF MI-ENVR QUAL-POBOX30657				568.64
VENDOR NAME: STATE BAR OF MICHIGAN				
290736	Hon. Daniel E. Hass (P37233)	101-148-802.00	187.50	375.00
		101-132-802.00	187.50	
TOTAL VENDOR STATE BAR OF MICHIGAN				375.00
VENDOR NAME: STATE OF MICHIGAN				
Renewal	Kandace R. Curran	101-257-802.00	350.00	350.00
TOTAL VENDOR STATE OF MICHIGAN				350.00
VENDOR NAME: STATE OF MICHIGAN/NOTARY				
Notary Fee	Sarah Maus	101-267-802.00	10.00	10.00
TOTAL VENDOR STATE OF MICHIGAN/NOTARY				10.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
008096	Building Code Gasoline Sales	249-371-742.00	72.04	72.04
462643	Park Supplies	208-751-755.02	105.00	504.68
		208-751-744.00	399.68	
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				576.72
VENDOR NAME: SUCCESS COMMUNICATIONS				
4247	Conflict Mgmt Training	266-325-881.01	594.00	594.00
TOTAL VENDOR SUCCESS COMMUNICATIONS				594.00
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST				
628840339	FOC Service Charge	101-141-817.00	33.60	33.60
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST				33.60
VENDOR NAME: THE JANITOR'S CLOSET				
44585	Janitorial Supplies	101-265-755.01	36.98	36.98
44437	Credit Memo	101-265-755.01	(21.98)	(21.98)
TOTAL VENDOR THE JANITOR'S CLOSET				15.00
VENDOR NAME: TWIN CITY ELECTRIC, INC.				
81390	Fluorescent Light - 911	266-325-728.01	111.15	111.15
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				111.15
VENDOR NAME: U.E.S. COMPUTERS, INC.				
80146	Toner - Admin Office	101-172-727.00	303.47	303.47
80150	Adobe Acrobat Software License	101-103-970.18	299.99	299.99
49046	October 2018 - Computer Maintenance	266-325-970.04	307.67	5,137.65
		101-103-857.02	4,829.98	
TOTAL VENDOR U.E.S. COMPUTERS, INC.				5,741.11
VENDOR NAME: UWC				
9068634705	Telephone Services	101-103-850.00	8.27	8.27
9068634441	Telephone Services	101-103-850.00	51.47	51.47
9067532209	Telephone Services	101-103-850.00	5.46	5.46
9068632023	Telephone Services	101-103-850.00	22.67	22.67
9067534582	Telephone Services	101-103-850.00	0.58	0.58
TOTAL VENDOR UWC				88.45
VENDOR NAME: VALENTI, SUSAN F.				
Reimbursement	October: 2018 - Mileage & Meals	101-131-860.00	258.90	258.90
TOTAL VENDOR VALENTI, SUSAN F.				258.90

APPROVED

NOV 15 2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: VAN HOFF, GINA				
Reimbursement	Notary - Bond & Fee's	101-141-727.00	75.00	75.00
TOTAL VENDOR VAN HOFF, GINA				75.00
VENDOR NAME: VERIZON WIRELESS				
9817527191	Cellular Services	101-265-850.01	142.09	967.48
		101-301-850.00	378.17	
		101-426-850.00	52.62	
		101-682-850.00	40.42	
		205-315-850.00	351.44	
		266-325-850.00	2.74	
TOTAL VENDOR VERIZON WIRELESS				967.48
VENDOR NAME: WALTER BROTHERS INC				
20106	Regional Airport Supplies	216-585-981.01	29.98	44.66
		216-585-981.00	14.68	
TOTAL VENDOR WALTER BROTHERS INC				44.66
VENDOR NAME: WEDELL, MARY ANN				
Reimbursement	Mileage - Training	266-325-860.00	54.50	70.99
Reimbursement	Dispatcher Training (Meals)	266-325-881.01	16.49	
TOTAL VENDOR WEDELL, MARY ANN				70.99
VENDOR NAME: WIL-KIL PEST CONTROL				
3510189	Health Department	101-265-801.00	33.25	64.50
3509923	Jail & Courthouse	101-265-801.00	31.25	
TOTAL VENDOR WIL-KIL PEST CONTROL				64.50
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00010	1000 9th Street	101-265-920.03	139.45	187.93
0402047856-00011	1004 9th Street	101-265-920.03	48.48	
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				187.93
VENDOR NAME: XEROX CORPORATION				
094966548	Probation/Parole Office	101-131-942.00	98.84	98.84
TOTAL VENDOR XEROX CORPORATION				98.84
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
November 2018	Medical Examiner	101-648-709.00	2,090.00	2,090.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				2,090.00
GRAND TOTAL:				53,168.64

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

[Handwritten Signature]

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
EXP CHECK RUN DATES 11/15/2018 - 11/15/2018
UNJOURNALIZED
OPEN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: HENSLEY, RN, JOEL				
November 2018	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,365.00
GRAND TOTAL:				1,365.00

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CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN



NOV 19 2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: BLUETARP FINANCIAL, INC.				
E89968	Inmate Supplies	101-301-770.00	20.00	20.00
TOTAL VENDOR BLUETARP FINANCIAL, INC.				20.00
VENDOR NAME: BODY WORKS PLUS, LLC				
M268998	Deductible (55-012)	205-315-934.02	250.00	250.00
TOTAL VENDOR BODY WORKS PLUS, LLC				250.00
VENDOR NAME: BP				
54659939	Road Patrol	205-315-742.00	977.12	977.12
TOTAL VENDOR BP				977.12
VENDOR NAME: CEDAR RIVER PLAZA				
MESH103118	Road Patrol	205-315-742.00	29.68	29.68
TOTAL VENDOR CEDAR RIVER PLAZA				29.68
VENDOR NAME: CELLCOM				
876111	Airport - Cellular Services	216-585-850.00	56.10	56.10
TOTAL VENDOR CELLCOM				56.10
VENDOR NAME: CITY OF MENOMINEE				
4814	Road Patrol & Work Van	206-301-742.00	36.85	2,134.66
		205-315-742.00	2,097.81	
TOTAL VENDOR CITY OF MENOMINEE				2,134.66
VENDOR NAME: CLOVERLAND PAPER CO				
118264	Inmate Supplies	101-301-770.00	100.95	100.95
118315	Inmate Supplies	101-301-770.00	225.70	225.70
118316	Inmate Supplies	101-301-770.00	41.95	41.95
118368	Inmate Supplies	101-301-770.00	151.21	151.21
TOTAL VENDOR CLOVERLAND PAPER CO				519.81
VENDOR NAME: CVS PHARMACY INC.				
6005432044049416	Inmate Medication	101-301-770.01	75.98	75.98
TOTAL VENDOR CVS PHARMACY INC.				75.98
VENDOR NAME: GENE'S TOWING & RECOVERY				
105220	Towing (18-0564)	205-315-755.00	118.00	118.00
TOTAL VENDOR GENE'S TOWING & RECOVERY				118.00
VENDOR NAME: GOOD SOURCE				
S10455223	Inmate Supplies	101-301-770.00	2,677.39	2,677.39
TOTAL VENDOR GOOD SOURCE				2,677.39
VENDOR NAME: MANPOWER, INC.				
33346248	Week Ending 11/11/18 (D. Averill)	216-585-704.00	340.00	340.00
TOTAL VENDOR MANPOWER, INC.				340.00
VENDOR NAME: MC MANUFACTURING				
C41285	Sheriff Dept - Operating Supplies	101-301-755.00	68.58	68.58
TOTAL VENDOR MC MANUFACTURING				68.58
VENDOR NAME: MENARDS - MARINETTE				
71654	Building Maintenance Supplies	101-265-930.01	17.96	17.96
71645	Building Maintenance Supplies	101-265-930.01	23.58	23.58
71062	Credit Memo	101-265-755.00	(13.99)	(13.99)
TOTAL VENDOR MENARDS - MARINETTE				27.55
VENDOR NAME: MICHIGAN SHERIFFS' ASSOCIATION				
20180976	Uniform Allowance	101-301-745.00	45.00	45.00
TOTAL VENDOR MICHIGAN SHERIFFS' ASSOCIATION				45.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0141104-001	Sheriff Dept - Desk Riser	101-301-728.00	299.00	299.00

APPROVED

NOV 19 2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				299.00
VENDOR NAME: NMU STUDENT SERVICE CENTER mecos-18 Precision Driving Update (x4) mechos-19 MI Speed Measurement Enforcement (x10)				280.00 500.00
TOTAL VENDOR NMU STUDENT SERVICE CENTER				780.00
VENDOR NAME: PAN-O-GOLD BAKING CO. 40068318299002 Inmate Supplies				106.68
TOTAL VENDOR PAN-O-GOLD BAKING CO.				106.68
VENDOR NAME: PLASTOCON, INC 96442 Inmate Supplies				363.00
TOTAL VENDOR PLASTOCON, INC				363.00
VENDOR NAME: POMP'S TIRE SERVICE, INC. 2001801 Tires for 7 Squad Cars				2,815.16
TOTAL VENDOR POMP'S TIRE SERVICE, INC.				2,815.16
VENDOR NAME: REINHART FOODSERVICE 593023 Inmate Supplies 598171 Inmate Supplies				1,437.60 1,222.38
TOTAL VENDOR REINHART FOODSERVICE				2,659.98
VENDOR NAME: ROACH, TODD Reimbursement Uniform Allowance				52.50
TOTAL VENDOR ROACH, TODD				52.50
VENDOR NAME: SHERWIN WILLIAMS COMPANY 5292-0 Bldg Maintenance Supplies - Paint 5343-1 Bldg Maintenance Supplies - Paint 5363-9 Bldg Maintenance Supplies - Paint				88.70 64.27 39.55
TOTAL VENDOR SHERWIN WILLIAMS COMPANY				192.52
VENDOR NAME: STEPHENSON MARKETING COOPERATI 015579 Road Patrol				2,244.68
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				2,244.68
VENDOR NAME: STJDER, VINCENT Reimbursement Uniform Allowance				355.68
TOTAL VENDOR STJDER, VINCENT				355.68
VENDOR NAME: THE ADVERTISER 100189 Community Awareness Advertising				26.00
TOTAL VENDOR THE ADVERTISER				26.00
VENDOR NAME: TIME WARNER CABLE 620475202103018 11/6/18 - 12/5/18 (Jail)				139.61
TOTAL VENDOR TIME WARNER CABLE				139.61
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE 352277 October 2018				25.00
TOTAL VENDOR TRANSUNION RISK & ALTERNATIVE				25.00
VENDOR NAME: U.E.S. COMPUTERS, INC. 80172 Toner - Road Patrol				197.98
TOTAL VENDOR U.E.S. COMPUTERS, INC.				197.98
VENDOR NAME: UNIFORM SHOPPE 282372 Uniform Allowance 282250 Uniform Allowance				99.00 93.35
TOTAL VENDOR UNIFORM SHOPPE				192.35
VENDOR NAME: WALTER BROTHERS INC 13215 Sheriff Dept Office Supplies 13216 Marine Supplies				6.76 6.24

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

NOV 19 2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WALTER BROTHERS INC				CHIEF FISCAL OFFICER
TOTAL VENDOR WALTER BROTHERS INC				MENOMINEE COUNTY MICHIGAN
				13.00
VENDOR NAME: WEST MARINE PRO				
4990453	Marine Supplies	101-331-755.00	102.24	102.24
5002937	Marine Supplies	101-331-755.00	169.58	169.58
TOTAL VENDOR WEST MARINE PRO				271.82
VENDOR NAME: XEROX CORPORATION				
094966545	Sheriff Dept	101-301-727.00	39.59	39.59
094966546	Sheriff Dept	101-301-727.00	362.34	362.34
TOTAL VENDOR XEROX CORPORATION				401.93
GRAND TOTAL:				18,476.76

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	NOV 16 2018	AMOUNT
VENDOR NAME: BLUETARP FINANCIAL, INC.					
E89968	Inmate Supplies	101-301-770.00	20.00	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	20.00
TOTAL VENDOR BLUETARP FINANCIAL, INC.					20.00
VENDOR NAME: BODY WORKS PLUS, LLC					
M268998	Deductible (55-012)	205-315-934.02	250.00	<i>K</i>	250.00
TOTAL VENDOR BODY WORKS PLUS, LLC					250.00
VENDOR NAME: BP					
54659939	Road Patrol	205-315-742.00	977.12		977.12
TOTAL VENDOR BP					977.12
VENDOR NAME: CEDAR RIVER PLAZA					
MESH103118	Road Patrol	205-315-742.00	29.68		29.68
TOTAL VENDOR CEDAR RIVER PLAZA					29.68
VENDOR NAME: CELLCOM					
876111	Airport - Cellular Services	216-585-850.00	56.10		56.10
TOTAL VENDOR CELLCOM					56.10
VENDOR NAME: CITY OF MENOMINEE					
4814	Road Patrol & Work Van	206-301-742.00	36.85		2,134.66
		205-315-742.00	2,097.81		
TOTAL VENDOR CITY OF MENOMINEE					2,134.66
VENDOR NAME: CLOVERLAND PAPER CO					
118264	Inmate Supplies	101-301-770.00	100.95		100.95
118315	Inmate Supplies	101-301-770.00	225.70		225.70
118316	Inmate Supplies	101-301-770.00	41.95		41.95
118368	Inmate Supplies	101-301-770.00	151.21		151.21
TOTAL VENDOR CLOVERLAND PAPER CO					519.81
VENDOR NAME: CVS PHARMACY INC.					
6005432044049416	Inmate Medication	101-301-770.01	75.98		75.98
TOTAL VENDOR CVS PHARMACY INC.					75.98
VENDOR NAME: GENE'S TOWING & RECOVERY					
105220	Towing (18-0564)	205-315-755.00	118.00		118.00
TOTAL VENDOR GENE'S TOWING & RECOVERY					118.00
VENDOR NAME: GOOD SOURCE					
S10455223	Inmate Supplies	101-301-770.00	2,677.39		2,677.39
TOTAL VENDOR GOOD SOURCE					2,677.39
VENDOR NAME: MANPOWER, INC.					
33346248	Week Ending 11/11/18 (D. Averill)	216-585-704.00	340.00		340.00
TOTAL VENDOR MANPOWER, INC.					340.00
VENDOR NAME: MC MANUFACTURING					
C41285	Sheriff Dept - Operating Supplies	101-301-755.00	68.58		68.58
TOTAL VENDOR MC MANUFACTURING					68.58
VENDOR NAME: MENARDS - MARINETTE					
71654	Building Maintenance Supplies	101-265-930.01	17.96		17.96
71645	Building Maintenance Supplies	101-265-930.01	23.58		23.58
71062	Credit Memo	101-265-755.00	(13.99)		(13.99)
TOTAL VENDOR MENARDS - MARINETTE					27.55
VENDOR NAME: MICHIGAN SHERIFFS' ASSOCIATION					
20180976	Uniform Allowance	101-301-745.00	45.00		45.00
TOTAL VENDOR MICHIGAN SHERIFFS' ASSOCIATION					45.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I					
0141104-001	Sheriff Dept - Desk Riser	101-301-728.00	299.00		299.00

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				299.00
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				299.00
VENDOR NAME: NMU STUDENT SERVICE CENTER				
mecosh-18	Precision Driving Update (x4)	205-315-881.03	280.00	280.00
mechos-19	MI Speed Measurement Enforcement (x10)	205-315-881.03	500.00	500.00
TOTAL VENDOR NMU STUDENT SERVICE CENTER				780.00
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068318299002	Inmate Supplies	101-301-770.00	106.68	106.68
TOTAL VENDOR PAN-O-GOLD BAKING CO.				106.68
VENDOR NAME: PLASTOCON, INC				
96442	Inmate Supplies	101-301-770.00	363.00	363.00
TOTAL VENDOR PLASTOCON, INC				363.00
VENDOR NAME: POMP'S TIRE SERVICE, INC.				
2001601	Tires for 7 Squad Cars	205-315-934.02	2,815.16	2,815.16
TOTAL VENDOR POMP'S TIRE SERVICE, INC.				2,815.16
VENDOR NAME: REINHART FOODSERVICE				
593023	Inmate Supplies	101-301-770.00	1,437.60	1,437.60
598171	Inmate Supplies	101-301-770.00	1,222.38	1,222.38
TOTAL VENDOR REINHART FOODSERVICE				2,659.98
VENDOR NAME: ROACH, TODD				
Reimbursement	Uniform Allowance	205-315-745.00	52.50	52.50
TOTAL VENDOR ROACH, TODD				52.50
VENDOR NAME: SHERWIN WILLIAMS COMPANY				
5292-0	Bldg Maintenance Supplies - Paint	101-265-930.01	88.70	88.70
5343-1	Bldg Maintenance Supplies - Paint	101-265-930.01	64.27	64.27
5363-9	Bldg Maintenance Supplies - Paint	101-265-930.01	39.55	39.55
TOTAL VENDOR SHERWIN WILLIAMS COMPANY				192.52
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
015579	Road Patrol	205-315-742.00	2,244.68	2,244.68
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				2,244.68
VENDOR NAME: STUDER, VINCENT				
Reimbursement	Uniform Allowance	205-315-745.00	355.68	355.68
TOTAL VENDOR STUDER, VINCENT				355.68
VENDOR NAME: THE ADVERTISER				
100189	Community Awareness Advertising	101-301-802.00	26.00	26.00
TOTAL VENDOR THE ADVERTISER				26.00
VENDOR NAME: TIME WARNER CABLE				
620475202103018	11/6/18 - 12/5/18 (Jail)	101-301-770.00	139.61	139.61
TOTAL VENDOR TIME WARNER CABLE				139.61
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE				
352277	October 2018	101-301-755.00	25.00	25.00
TOTAL VENDOR TRANSUNION RISK & ALTERNATIVE				25.00
VENDOR NAME: U.E.S. COMPUTERS, INC.				
80172	Toner - Road Patrol	205-315-727.00	197.98	197.98
TOTAL VENDOR U.E.S. COMPUTERS, INC.				197.98
VENDOR NAME: UNIFORM SHOPPE				
282372	Uniform Allowance	101-301-745.00	99.00	99.00
282250	Uniform Allowance	101-301-745.00	93.35	93.35
TOTAL VENDOR UNIFORM SHOPPE				192.35
VENDOR NAME: WALTER BROTHERS INC				
13215	Sheriff Dept Office Supplies	101-301-727.00	6.76	6.76
13216	Marine Supplies	101-331-755.00	6.24	6.24

NOV 16 2017

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

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APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WALTER BROTHERS INC				
TOTAL VENDOR WALTER BROTHERS INC				13.00
VENDOR NAME: WEST MARINE PRO				
4990453	Marine Supplies	101-331-755.00	102.24	102.24
5002937	Marine Supplies	101-331-755.00	169.58	169.58
TOTAL VENDOR WEST MARINE PRO				271.82
VENDOR NAME: XEROX CORPORATION				
094966545	Sheriff Dept	101-301-727.00	39.59	39.59
094966546	Sheriff Dept	101-301-727.00	362.34	362.34
TOTAL VENDOR XEROX CORPORATION				401.93
GRAND TOTAL:				18,476.76

NOV 16 2018

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN



**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Miscellaneous Boards/Committees/Commissions Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Review/Discuss Miscellaneous Boards/Committees/Commission reports	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

11/19/2018
Date

WORKSHOP ACTION

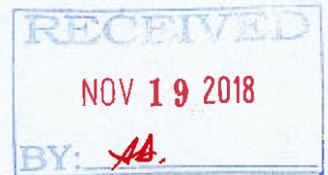
<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY LIBRARY BOARD
Minutes October 9, 2018



Approved: November 13, 2018

C. Peterson called the meeting of the Menominee County Library Board to order at 4:01 PM on Tuesday October 9, 2018.

Present: C. Peterson, J. Freis, N. Tuinstra, M. Fagan and Commissioner L. Schei.
Excused: A. Rivard.

J. Freis moved to approve the agenda, support by M. Fagan. Motion carried.

Public Participation: No public present.

M. Fagan moved to approve the minutes from the September 11, 2018 meeting, support by J. Freis. Motion carried.

September and Fiscal year end financials were not yet available, they will be reviewed at the next regular Library Board meeting.

N. Tuinstra moved to approve the October bills, support by M. Fagan. Motion carried.

Director's Report

The Upper Peninsula Library meeting was very informative with lots of good ideas. Two programs that we are incorporating are: 1. BASIC developed by professors at Michigan Technology University. This program has guidelines and teaching strategies for library staff who are helping individuals with their personal technology issues and questions during a one on one tutoring session. 2. "Across the Miles" is an initiative of the Escanaba Public. This program allows people to use their local library as a Skype location and to use library technology and connectivity if they do not have their own.

The Friends of the Library are selling tickets for their annual raffle, which will be held on November 3rd. The raffle prizes are in the display case. The Friends fall meeting is on October 14th at the Belgiumtown restaurant.

Our Community Engagement Project was selected by the U of M Library School. I talked with our project's leader. The semester ends in December and they will create a profile report and provide us with the data they collect.

The Bookmobile was built longer than was specified in the bid documents. I have talked to the vendor and he agrees that it was their error. I have also talked to Jim Mekash and we are going to get some bids on modifying the front wall with a bump out so the Bookmobile will fit in the garage. This project is expected to be done before winter.

I am also working on telephone service to the Hermansville Branch. Our bill has almost tripled since last month. I am holding the current bill waiting for the response from AT&T.

New Business: no new business at this time.

Old Business

Emergency Closing Policy: J. Freis moved to approve the revised Emergency Closing Policy. Support by M. Fagan. Motion carried.

Public Participation: No public present.

As there was no further business, M. Fagan moved to adjourn the meeting, support by N. Tuinstra. Motion carried. Meeting adjourned at 4:31 PM.

Submitted by:
Amanda Winnicki, Library Director

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, October 9, 2018.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Kenneth Kline, Darrell Moilanen and Lisa Savord. Also present were Vicky Kline, Larry Barker, Scott Lemke, John Baker, Jerry Piche, Joe Linder, Dana Dziedzic, Mike Zemba, Troy Redfern, Larry Phelps, Charlene Peterson, James Swanson, and Michael & Mary Ann Theoret.

Absent: None

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 09/04/18 and 09/27/18 – There being no additions or corrections, Kakuk declared the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, September 3, 2018				\$4,111,409.33
Receipts thru 09/30/18	65,682.87			
Expenditures thru 09/30/18		1,593,892.02		
Balance, September 30, 2018				\$2,583,200.18
Michigan Transportation Funds	430,883.65			
Receipts thru 10/08/18	104.55			
Expenditures thru 10/08/18		53,369.82		
Set aside for purchase of graders in 2020			300,000.00	
State Maint. & Equip. Advances			117,995.00	
Balance, October 8, 2018	496,671.07	1,647,261.84	417,995.00	2,542,823.56
<u>Payables & Reserves</u>				
Payroll 10/18, and 11/01 (Est.)			150,000.00	
Soc. Sec. 10/18 and 11/01 (Est.)			11,475.00	
Reserve for workers compensation insurance			9,380.58	
Reserve for liability insurance			66,513.00	
Reserve for rental grader leases - John Deere (Oct 2015)			76,334.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			258,940.23	
Reserve for Forest Funds			0.00	
Reserve RR X'ing closure funds for Meyer Twp. projects			178,730.75	
Reserve for Federal Aid Match for No. 5 Rd. Bridge			723.07	
Reserve for Federal Aid Match for No. 10 Ln. Bridge			1,602.98	
Reserve for Federal Aid Match for CR360 project			24,600.00	
Reserve for Federal Aid Match for Chipseals			14,463.16	
Reserve for 20% share of BIA County Line Road project			291,238.16	
Reserve for Construction Engineering for No. 5 Rd. & No. 10 Ln. Bridges			0.00	
Reserve for Construction Engineering for CR360			16,081.75	
Reserve for Design Engineering for C-1 Road Bridge			2,343.90	
Reserve for Scour Protection bid documents & oversight			1,512.96	
Reserve for Design Engineering for CR 400			0.00	
Reserve for Office Tech services for 2018 chipseal projects			19.66	
Reserve for Construction Inspection on 2018 chipseal projects			764.23	
Reserve for Concrete Box Culvert - CR358			0.00	
Reserve for L-3 Road paving			0.00	
Reserve for Big Brook Creek box culvert installation			0.00	
Reserve for Bridge scour protection			22,986.50	
Reserve for Shakey Lakes Culvert project			0.00	
Reserve for DEQ Permit submittal for Shakey Lakes Culvert project			1,197.72	

Reserve for Construction inspection on Shakey Lakes Culvert project	2,090.67	
Reserve for DEQ Permits for various culverts	18,282.00	
Reserve for 2018 General Engineering services	1,390.74	
Reserve for second mowing on county road system	0.00	
Reserve for HMA base crushing	0.00	
Reserve for Fuel Station Equipment upgrade	1,500.00	
Reserve for Salt Spreader Support Frames	0.00	
Reserve for Capital Outlay - Tilt Bed Trailer	27,195.00	
Reserve for Capital Outlay - 3 Pickup Trucks	120,507.00	(1,299,873.06)
		\$ 1,242,950.50

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 18-0054, 18-0056, 18-0058 and 18-0930 – Moved by Anderson, seconded by Kline that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for cutting edges for moldboard assemblies – Bids were opened and read aloud as follows:

H&L Mesabi, Negaunee, MI	Steel ¾" x 8" x 6'	97.06 each
	Steel ¾" x 8" x 7'	101.80 each
	Carbide 7/8" x 8" x 4'	330.00 each
	Note: Their Carbide blades are ¾" x 8" x 4'	
Fabick CAT, Marquette, MI	Steel ¾" x 8" x 6'	75.97 each
	Steel ¾" x 8" x 7'	87.66 each
	Carbide 7/8" x 8" x 4'	299.33 each
Roland Machinery Co., Escanaba, MI	Steel ¾" x 8" x 6'	97.63 each
	Steel ¾" x 8" x 7'	102.39 each
	Carbide 7/8" x 8" x 4'	230.72 each
	Note: Their Carbide blades are curved, not straight	
Winter Equipment Co, Inc, Willoughby, OH	Steel ¾" x 8" x 6'	90.90 each
	Steel ¾" x 8" x 7'	106.04 each
	Carbide 7/8" x 6" x 4'	244.33 each
	Note: Their Carbide blades are 6" wide, not 8"	

Moved by Anderson, seconded by Kline to have the bids tabulated for review and to award at the next meeting. Carried unanimously.

Open bids for Used Fork Lift - Bids were opened and read aloud as follows:

Wisconsin Lift Truck, DePere, WI	2013 Mitsubishi FG25N-LE; 5,422 hours \$15,428.00
Conger Toyota, Green Bay, WI	2012 Toyota 8FGU25; 3,200 hours \$22,156.00

Moved by Kline, seconded by Anderson to have the bids tabulated for review and to award at the next meeting. Carried unanimously.

Open bids for Hydraulic Detachable Gooseneck Trailer - Bids were opened and read aloud as follows:

De Cleene, DePere, WI	2019 Dorsey LB51-22DD Net bid \$54,825.00
De Cleene, DePere, WI	2019 Talbert T3-50CC-HRG-T1 Net bid \$67,675.00
North Central Utility, Kaukauna, WI	2020 Holden Industries, Inc. HPD55 Net bid \$76,986.00

Aring Equipment Co., DePere, WI 2019 Trail King TK102HDG
Net bid \$73,500.00

Moved by Anderson, seconded by Kline to have the bids tabulated for review and to award at the next meeting. Carried unanimously.

Open bids for Tandem Dump Trucks - Bids were opened and read aloud as follows:

JX Peterbilt, DePere, WI	2020 Peterbilt 367 w/Monroe Equipment package
	Price for 1 truck: \$244,488.00
	Price for 3 trucks: \$733,464.00

JX Peterbilt, Depere, WI	2020 Peterbilt 367 w/Truck Equipment package
	Price for 1 truck: \$239,729.00
	Price for 3 trucks \$719,187.00

Moved by Kline, seconded by Anderson to have the bids tabulated for review and to award at the next meeting. Carried unanimously.

Discuss request form Central Upper Peninsula Rally to use county roads for 2019 race – Moilanen explained that the rally had been held in the county the past two years and that there had been no problems reported with the race. Moved by Anderson, seconded by Kline to grant permission for the race to be held again in 2019. Carried unanimously.

Discuss radio tower – Moilanen advised that should the tower need to be replaced, the cost was estimated to be between \$300,000 - \$360,000, with the county board and the road commission each contributing half of this cost. A quote had also been received by the road commission to replace the current narrow-band radios with 800 MHz radios at an approximate cost of \$75,000. Two sample radios will be provided by the vendor so it can be determined if they work well in the remote areas of the county. If the 800 MHz radios were to be purchased, the road commission would no longer need to use the radio tower for signal. Once the trial period is complete, Moilanen will report the results to the board so a decision on the tower can be made.

Discuss invoice from County Road Association of Michigan for annual membership service charge – Moved by Kakuk, seconded by Kline to pay the annual membership charge of \$10,265.53. Carried unanimously.

Permission to request RFP's for the design of the CR348 project – Moilanen stated that the CR348, Church Road to Orley Lane, project was currently scheduled for the 2020 construction season. Moved by Kakuk, seconded by Kline to have Moilanen request the RFP's. Carried unanimously.

Any other business – Moilanen requested that a special meeting be scheduled to award the bids that had been opened at today's meeting and to discuss the proposed 2020-2023 Transportation Improvement Program. The meeting will be held on Tuesday, October 23, 2018; with the time to be announced once the commissioners have the opportunity to check their schedule.

Moilanen advised that he had received a request from residents on G-3 Road, off of N. Gaber Road, asking that the road be brushed and that a culvert and gravel be applied to the road. Moilanen explained that the 1/10 mile of road was certified by the road commission, but hadn't been maintained for many years. The residents, Michael & Mary Ann Theoret, stated they are now permanent residents of the road and need it to be maintained so they can access their home year round. Kakuk asked for an approximate cost of the work. Moilanen replied that it would be around \$3,000. Moved by Kline, seconded by Kakuk to have the maintenance work done on the road and to plow it over the winter months. Carried unanimously.

Kakuk noted that it was a good thing that the Shakey Lakes Dam project had been started early and was done before the rains started.

Larry Phelps thanked Moilanen and Savord for providing him with information that he has requested.

Public Comment – Charlene Peterson stated that the water level at the Shakey Lakes Dam was just a couple inches from the road and asked if the construction crew had put too many planks in. Moilanen responded that the same number of planks were in as before, and that the water level was

high due to all the rain this fall.

Ms. Peterson reminded the road commission of the upcoming MTA Christmas party and noted that the road commission was invited to attend.

Ms. Peterson asked if the local townships should take any action regarding SB 396. Moilanen replied that it was recommended that the townships each pass a resolution opposing the bill and that should be done as soon as possible as the bill may become law in the near future.

Mike Zemba stated that he hopes Snow Road is part of the 3-5 year TIP.

There being no further business, Kakuk declared the meeting adjourned at 9:45 a.m.

Road Commission Finance Director / Clerk

Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Tuesday, October 23, 2018.

Chair Kakuk called the meeting to order at 11:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Kenneth Kline, Darrell Moilanen and Lisa Savord.
Also present were Scott Shield, Erik Cornelius and Larry Barker.
Absent: None

The Pledge of Allegiance was recited.

Public comments – None.

Public Appearances – None.

Award bid for cutting edges for moldboard assemblies – Moved by Anderson, seconded by Kline to award to the low bidder, Fabick Cat, Marquette, MI with a total cost of \$31,934.96. Carried unanimously.

Award bid for used fork lift – Moilanen recommended awarding to Conger Toyota as the fork lift they submitted for bid had approximately 2200 less usage hours than the other bid. Moved by Kline, seconded by Anderson to award the bid to Conger Toyota for a 2012 Toyota 8FGU25 fork lift for a net cost of \$18,841.50. Carried unanimously.

Award bid for Hydraulic Detachable Gooseneck Trailer – Moilanen recommended the bid be awarded to Aring Equipment Co. for a 2019 Trail King trailer for \$73,500, which was not the low bid, but met all the bid specifications, whereas the low bid did not. Kakuk asked if the difference in the two trailers was worth the extra \$18,675. Scott Shield from Aring Equipment stated that the Trail King trailer had a heavier hook up. Kakuk added that he felt that the low boy trailer would not get used enough to justify the additional cost. Moved by Anderson, seconded by Kakuk to award to the low bidder, DeCleene Truck & Trailer for a 2019 Dorsey LB51-22D at \$54,825.00. Carried unanimously.

Award bid for Tandem Dump Trucks – Moilanen advised that two bids had been received. One for a Peterbilt chassis with a Monroe Equipment package and the other a Peterbilt chassis with a Truck Equipment package. The Peterbilt/Truck Equipment package bid was \$14,277 below the Peterbilt/Monroe package for all 3 trucks, but did not meet the bid specifications. Moved by Anderson, seconded by Kline to award the bid to the Peterbilt/Monroe package. Carried unanimously.

Discuss proposed 2020-2023 Transportation Improvement Program – Moilanen advised that he would be attending a Task Force meeting on Monday, October 29, 2018 to set the suggested Transportation Improvement Program for 2020-2023. For 2019 the 400 Road project is already designed and read to go. The 2020 project is CR348, from Church to Orley, along with the City of Stephenson's Samuel Street project. Moilanen suggested that chip seals be performed in 2021 & 2022, and another construction project be selected for 2023. Moved by Kakuk, seconded by Anderson to have Moilanen proceed with the TIP as outlined above. Carried unanimously.

Other Business – Kakuk discussed the outcome of some of the recent projects where the townships wanted to crush their own gravel or limestone. He noted that the townships typically did not have their gravel inspected and that it wasn't always crushed to proper specification. Moilanen noted that the limestone that was used on LaBelle Road in Spalding was problematic because it had bigger stones than usual and less fines. The limestone was purchased from a resident on LaBelle Road. Moilanen also advised that Spalding Township wanted a 3" layer of limestone placed on LaBelle Road, but the road commission increased it to 5", at our expense, since the Road Commission felt that 3" would not be sufficient. Kakuk stated that crushed limestone should be 5/8" or smaller. Kakuk added that 6.25 Road that was graveled using Menominee Township's gravel was also washboarding.

Public Comments – None.

There being no further business, Kakuk declared the meeting adjourned at 11:27 a.m.

U.P. RC&D Council Minutes
UP RC&D Council Teleconference Meeting – March 2, 2018

Board Members Present: Bill Rice-Dickinson CD, Renee Leow-Marquette County Citizen, and Darcy Rutkowski-UP RC&D Council Executive Director

Board Members Participating by Teleconference: John Malnar-Delta County Citizen, Jim German-Chippewa County Administrator, and Jen Ricker-Iron/Baraga CD Administrator

Others Present or participating by teleconference: Theresa Nelson-Delta County Board of Commissioners, Linda Lindberg and Mike Zukowski-Iron/Baraga CD, and Jim Finley-Gogebic CD

Call to Order: The meeting was called to order at 10:10 am by Chairman Bill Rice.

Approval of Agenda: A motion was made by Malnar, seconded by German to approve the agenda with no changes. Motion passed.

Public Comment: None

Approval of Previous Meeting Minutes: A motion was made by Malnar, seconded by German to approve the minutes of the previous meeting. Motion passed.

Financial Reports: The Executive Director (ED) presented the Balance Sheet for February 28, 2018 and the Profit and Loss statement for the period January 1 through February 28, 2018 and also for January 1, 2015 to February 28, 2018 to provide a broader view of the income and expenses for multi-year grants. The combined balance in all accounts as of February 28, 2018 was \$220,357.78. ED reported that about \$177,000 in funds had been received for the MISGP grant project which will be spent down during 2018 to cover those project expenses. A motion was made by Malnar, seconded by Leow to place the financial reports on file. Motion passed.

Business Items:

County Dues Update: Dues request letters were sent to counties on January 22, 2018 and to date we have received dues payments from 8 counties including Delta, Menominee, Marquette, Mackinac, Baraga, Chippewa, Houghton, and Alger Counties. Last year we received dues payments from all of these plus from Schoolcraft, Gogebic, Keweenaw, and Iron Counties.

EPA Grant Close-Out: The ED reported that all EPA phragmites grant project expenses must be made and deliverables accomplished by the project end-date of March 30, 2018. We have 90 days following that date to submit all required financial and programmatic reports. The EPA granted UPRCD a budget modification and that will increase the indirect funds which we are allowed to draw down to a total of \$43,128. It is anticipated that some indirect funds will be used to pay some direct expenses (personnel) during the month of March since we have already spent our budgeted amount on some budget categories. ED reported that she anticipates final reports will be completed by the end of March since all project deliverables have now been completed.

Update on Current Projects: ED provided a summary of all current grant-funded project activities. After the EPA GLRI Phragmites project ends on March 30, 2018 all phragmites management activities after that time will be funded by the MISGP grant through December 31, 2018. The KISMA project should be closed out during 2018, and she will request a 1-year extension for the NAWCA project which would make the new end-date June 26, 2019. Just yesterday we received notice that the end-date of the USFS Phragmites Project funding has been extended to December 31, 2020. This was necessary because the Hiawatha NF will not have their NEPA process complete in time to do phragmites treatments during the 2019 field season. It was noted that most of our grants have been from federal agencies and are funded with GLRI funds. Members discussed the need to strategically think about future needs and opportunities that the UP RC&D might take on at a face-to-face meeting sometime in 2018.

Public Comment: Jim Finley reported that the Gogebic CD is completing work on 2 RAC grants they received (continue garlic mustard work, and workshops to increase public awareness on invasive species and help identify high

priority areas with high value invasive species targets. They hope to treat 2-3 properties per year.) They also received \$7,000 from a Joint Chief's award to the Ottawa National Forest as part of their relationship with the PWR partnership which will fund work to do reconnaissance and invasive species control in Ontonagon and Gogebic Counties working closely with their FAP forester.

Correspondence: None.

Adjournment: Meeting was adjourned at 11:05 am.

I certify that these meeting minutes have been approved by a majority of the UP RC&D Council Board members:

Renee Leow, UP RC&D Council Secretary/Treasurer

Date

U.P. RC&D Council Minutes
UP RC&D Council Teleconference Meeting – June 1, 2018

Board Members and Staff Present: John Malnar and Howard Haulotte-Delta County Citizens, Jason Schnorr-UPRC&D staff, and Darcy Rutkowski-UP RC&D Council Executive Director

Board Members Participating by Teleconference: Jim German-Chippewa County Administrator, and Jen Ricker-Iron/Baraga CD Administrator

Others Present or participating by teleconference: Theresa Nelson-Delta County Board of Commissioners, Bernie Lang-Menominee County Board of Commissioners, and Jim Finley-Gogebic CD

Call to Order: The meeting was called to order at 10:01 am by Vice-Chairperson Jen Ricker.

Approval of Agenda: A motion was made by German, seconded by Malnar to approve the agenda with no changes. Motion passed.

Public Comment: None

Approval of Previous Meeting Minutes: A motion was made by Haulotte, seconded by Malnar to approve the minutes of the previous meeting. Motion passed.

Financial Reports: The Executive Director (ED) presented the Balance Sheet for May 24, 2018 and the Profit and Loss statement for the period January 1, 2014 through May 24, 2018. The combined balance in all accounts as of May 24, 2018 was \$210,409.69. ED reported that about \$129,089 in funds had been received for the MISGP grant project which will be spent down during 2018 to cover those project expenses. ED also filed an automatic 6-month extension to file the 990 which will now be due on November 15, 2018. She will be working with the firm Cowell and LaPointe again to complete the 990 prior to the new deadline. A motion was made by Malnar, supported by German to place the financial reports on file. Motion passed.

Business Items:

Approve Renewal of Office Lease: Our current lease expires on June 30, 2018. ED recommends that we ask the UP Children's Museum if we could commit to another 6-month lease which will be effective through the end of the year. At that point we will have a better handle on our future finances. A motion was made by Haulotte, supported by Malnar to inquire of the UPCM if they will accept a 6-month lease. Motion passed.

County Dues Update: Dues request letters were sent to counties on January 22, 2018 and to date we have received dues payments from 11 counties including Delta, Menominee, Marquette, Mackinac, Baraga, Chippewa, Houghton, Keweenaw, Iron, Gogebic and Alger Counties. The Schoolcraft CD administrator recently requested that the dues request and invoice be re-sent to the Schoolcraft County clerk so she could bring it to their board for consideration.

Update on Current Projects: ED provided a summary of all current grant-funded project activities. The EPA GLRI Phragmites project ended on March 30, 2018 and all financial and programmatic reports were completed and submitted to the EPA. All funds have also been drawn down and we are waiting for confirmation that grant has been closed out. The NAWCA grant should be completed by June 26, 2019 and all final reports filed within 90 days of that date. The KISMA project should be closed out during 2018, and the USFS Phragmites Project funding has been extended to December 31, 2020. This was necessary because the Hiawatha NF will not have their NEPA process complete in time to do phragmites treatments during the 2019 field season. We are now spending down our MISGP Phragmites Project funds and they will be spent down prior to December 31, 2018.

Potential Grant Applications: ED has been working with partners in Three Shores CISMA, Lake to Lake CISMA (formerly CUPCWMA), and WRISC to put together a pre-proposal to the new MISGP funding opportunity. UPRCD would be the grant applicant and recipient if we were successful, and the 3 CISMAs would receive funds through sub-awards to conduct activities in their areas. A motion was made by German, supported by Haulotte to allow the ED to go forward with submitting the pre-proposal. Motion passed. ED mentioned that she would be requesting letters of support

from several counties for the full proposal if we are invited to submit one.

Public Comment: Jim Finley reported that the Gogebic CD is having great success on a garlic mustard infestation at the MDOT Welcome Center in Ironwood. This work began several years ago under the UP RC&D Council Garlic Mustard Project and the Gogebic CD has diligently followed up with management since that project ended. He also suggested that the ED send the 990 to partners when it is complete.

Correspondence: None.

Adjournment: Meeting was adjourned at 11:10 am.

I certify that these meeting minutes have been approved by a majority of the UP RC&D Council Board members:

Renee Leow, UP RC&D Council Secretary/Treasurer

Date