

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator
Sherry Smith - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on Tuesday ~ November 27, 2012 @ 5:30 p.m. CDT
at the Menominee County Courthouse, Menominee, MI

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
 CB – November 13, 2012
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
 1. Moved by _____ seconded by _____ to approve the agreement between the Menominee County Board of Commissioners and the Sheriff Supervisory Unit, Teamsters Union Local No. 486; Effective October 1, 2012 to September 30, 2015.
 2. Moved by _____ seconded by _____ to approve a bid by _____ in the amount of _____ for the purchase and installation of digital recording equipment for three courtrooms and a PA system for two courtrooms.
 3. Moved by _____ seconded by _____ to approve payment to the Menominee County Road Commission for invoice submitted by Harris Township in the amount of \$51,403.01 for the completion of the Three Way Road Program Project. Funds to be disbursed from account #401-446-970.00 (3 Way Road Program).
 4. Moved by _____ seconded by _____ to approve the letter of understanding to pursue legislation change of the governance of the Pinecrest Board.
 5. Moved by _____ seconded by _____ to approve the Law Enforcement Agreement between the City of Stephenson and Menominee County Board of Commissioners. Menominee County Sheriff's department to be contracted by the City of Stephenson to provide law enforcement services.
 6. Moved by _____ seconded by _____ to approve Commissioner per diems and expenses as paid.

James Furlong - Chairperson

Charlie Meintz - Vice Chairperson

Bernie Lang

Mark Jasper

Jim Pearson

7. Moved by _____ seconded by _____ to approve Miscellaneous Bills as paid on October 25, and November 8, 2012 in the amount of \$236,747.71.

8. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.

J. New Business (discussion only)

1. Personnel Items:

a.

2. Building and Grounds/Park Items:

a. Menominee County Seasonal Lease Program

b. Menominee County Park Price List

3. Miscellaneous Items:

a. By-Laws for the Menominee County Local Planning Team (LPT)

4. Finance Items

a. Miscellaneous Bills as paid on November 9, 16 and 21, 2012 in the amount of \$137,992.33.

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment (*limited to 5 minutes*)

M. Commissioner Comment

N. Any other items members may wish to present

O. Adjourn

November 13, 2012

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Courthouse, Menominee, Michigan.

Chairman Furlong called the meeting to order at 5:30 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Furlong, Lang, Jasper, Meintz, Pearson.

Absent: None

Moved by Com. Jasper, supported by Com. Meintz to approve agenda. Motion approved 5-0.

Moved by Com. Pearson, supported by Com. Lang to approve the minutes from the October 23, 2012 Regular County Board Meeting. Motion approved 5-0.

Public Comment: None

Presentations: Dale Anderson – Menominee County Conservation District

Department Head/Elected Officials Reports:

County Treasurer Diane Lesperance appreciates opportunity to work with Board of Commissioners for another 4 years

Moved by Com. Lang, supported by Com. Pearson to ratify the appointment of Pat Krah as a Director on the Bay Area Medical Center Board. Motion approved 5-0.

Moved by Com. Meintz, supported by Com. Pearson to approve Resolution 2012-12~Compliance with Public Act 152 of 2011. Motion approved 4-1. Com. Lang voted nay.

Moved by Com. Jasper, supported by Com. Pearson to approve payment in the amount of \$13,119.88 to the City of Menominee for the completed 3 way road project within the City. Funds to be disbursed from account #401-446-970.00 (3 way road program). Motion approved 5-0.

Moved by Com. Pearson, supported by Com. Lang, to approve a bid by UES in the amount of \$7,611.00 for the purchase of equipment and installation of wireless access within the courthouse. Motion approved 5-0.

Moved by Com. Pearson, supported by Com. Meintz, to approve a bid by UES Computers in the amount of \$10,802.00 for the purchase and installation of a new VM Server to replace the current county server. Motion approved 5-0.

Moved by Com. Pearson, supported by Com. Meintz to approve a bid for the purchase and installation of digital recording equipment for three courtrooms and a PA system for the two courtrooms. Matter tabled.

Administrator Bousley to contact sales representative from Vartec LLC regarding Plan A and Plan B differences.

Moved by Com. Meintz, supported by Com. Jasper, to approve Commissioner Per Diems and expenses as paid.

Moved by Com Jasper, supported by Com. Meintz to approve Miscellaneous Bills as paid on October 11, 2012 in the amount of \$191,695.81. Motion approved 5-0.

Moved by Com. Pearson, supported by Com. Meintz to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion approved 5-0.

New Business (discussion only)

Personnel Items: None

Building and Grounds/Park Items: None

Miscellaneous Items:

Legislative Change for Medical Care Facilities

Discussion ensued regarding the restructuring of the Pinecrest Governing Board. A Letter of Understanding between Delta, Dickinson and Menominee Counties was presented. This letter indicates the Boards have agreed to request the State Legislature to make legislative adjustments to current laws governing Medical Care Facilities in Michigan. This would affect Pinecrest, which is the only multi jurisdiction operation. Consensus of Board is to move forward to the next meeting for approval.

Finance Items:

City of Stephenson is considering contracting with Menominee County Sheriff Department for law enforcement services. It would be a 19 month contract, paid quarterly. Prosecuting Attorney Dan Hass will investigate enforcement of city codes/ordinances and put determination in writing. Consensus of Board is to move forward to next meeting for approval.

Harris Township 3 way road project invoice has been submitted. Consensus of Board is to move forward to next meeting for approval.

Commissioner Per Diems and expenses submitted to be moved forward to next meeting for approval with adjustment by Com. Meintz removing per diem for Pinecrest Ad Hoc meeting. He is to receive mileage only.

Miscellaneous Bills as paid on October 25, 2012 and November 8, 2012 in the amount of \$236,747.71. Consensus of Board is to move forward to next meeting for approval.

Misc. Boards/Committees/Commissions Reports – Consensus of Board to move forward

Public Comment: Bob Desjarlais agrees with Menominee County Sheriff assisting City of Stephenson; school noon hour coverage necessary

Ray Gurgall questioned necessity of PA system & wireless network
Meyer Townshp road repair

Commissioner Comment

Com. Meintz congratulated successful candidates in election; wishes all a safe hunting season
Com. Pearson thanks the District for allowing him the honor of serving
Com. Jasper asked about the status of the Hermansville property; it is moving forward

Moved by Com. Meintz, supported by Com. Pearson, to go into closed session for strategy and negotiations of the Sheriff Supervisory Unit collective bargaining agreement. (Pursuant to the Open Meetings Act 267 of 1976, 15.268 Section 8 (c)). Motion approved 5-0.

Individuals attending closed session: County Administrator Brian Bousley, Com. Furlong, Com. Jasper, Com. Lang, Com. Meintz, Com. Pearson, Administrative Secretary Sherry Smith, Deputy County Clerk Carol Johnson

Moved by Com. Meintz supported by Com. Jasper to return from open session at 7:15 P.M..
Motion approved 5-0.

Any other items members may wish to present:

County Administrator Bousley stated that there will be a Personnel Meeting on November 20, 2012 at 3:30.

Moved by Com. Meintz, supported by Com. Pearson to adjourn at 7:20 P.M.. Motion was approved 5-0.

James Furlong, Chairman

Carol Johnson, Deputy County Clerk

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Sheriff Supervisor Unit, Teamsters Union Local No. 486 Contract
DEPARTMENT:	Administration
ATTACHMENTS:	YES
SUMMARY: Sheriff Supervisor Unit contract has been negotiated and is ready for ratification.	
RECOMMENDED MOTION Approve the Sheriff Supervisor Unit Contract.	

Submitted by: **Brian Bousley**

 11/20/2012
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Digital Recording System – Bids
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Administration was asked to go out for bids for a digital recording system for the courtrooms (equipment and installation)	
RECOMMENDED MOTION	
To approve a bid for the purchase of equipment and installation of a Digital Recording system and PA system in the courtrooms.	

Submitted by: **Brian Bousley**

 11/20/2012
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY
MENOMINEE, MICHIGAN
BID RECAPTULATION**

ITEM(S): Digital Recording Equipment for the Courtrooms

Bids due by: November 8, 2012

Company Name	Bid	After added options
VarTec, LLC ATTN: Rudy Varela 30903 Hunter's Whip Lane Farmington Hills, MI 48331 WEB Communications, Inc. ATTN: Tom Elliot 1528 N. Ballard Rd. Appleton, WI 54911-4252	Plan A: Without System Server - \$30,923 Plan B: With Encompass Pro with Server - \$38,772 PA Paging system ONLY Courtroom A: \$11,704 Courtroom B: \$14,392.74	Does not include any electrical/conduit installation.

Bids opened on: 11/8/2012

In the presence of: Mike Dellisse, Brian Bousley, Sherry DuPont, Jessica White

Recommended Bid Award to: _____ In the Amount of: _____

VarTec, LLC

DIGITAL VOICE & DATA SOLUTIONS



Menominee County

Where the best of Michigan begins.

PLAN B – Encompass Pro with Server

Court Room A

	Qty.	Unit Price	Extended Price
Encompass Pro software with digital audio and JIS case management interface	1	\$3,999.00	\$3,999.00
Encompass Player software	1	\$599.00	\$599.00
M-Audio - 8 channel M-Audio Fast track Ultra 8R	1	\$629.00	\$629.00
<u>ACCESSORIES – MICROPHONES, STANDS CABLES</u>			
Audio-Technica Pro 44 unidirectional boundary microphone	8	\$135.00	\$1,080.00
Microphone Stand	8	\$55.00	\$440.00
Foot Control	1	\$65.00	\$65.00
Headset	2	\$45.00	\$90.00
Installation, Testing, Project Management and Training			\$1,000.00
Software support & maintenance M-F 8-5			\$950.00
<u>Total Investment</u>			\$8,852.00

Court Room B

	Qty.	Unit Price	Extended Price
Encompass Pro software with digital audio and JIS case management interface	1	\$3,999.00	\$3,999.00
Encompass Player software	1	\$599.00	\$599.00
M-Audio - 8 channel M-Audio Fast track Ultra 8R	1	\$629.00	\$629.00
<u>ACCESSORIES – MICROPHONES, STANDS CABLES</u>			
Audio-Technica Pro 44 unidirectional boundary microphone	8	\$135.00	\$1,080.00
Foot Control	1	\$65.00	\$65.00
Headset	2	\$45.00	\$90.00
Microphone Stand	8	\$55.00	\$440.00
Installation, Testing, Project Management and Training			\$1,000.00
Software support & maintenance M-F 8-5			\$950.00
<u>Total Investment</u>			\$8,852.00

VarTec, LLC

DIGITAL VOICE & DATA SOLUTIONS

Probate Court

Encompass Pro software with digital audio and JIS case management interface	1	\$3,999.00	\$3,999.00
M-Audio - 2 channel	1	\$180.00	\$180.00
<u>ACCESSORIES - MICROPHONES, STANDS CABLES</u>			
Audio-Technica Pro 44 unidirectional boundary microphone	1	\$135.00	\$135.00
Microphone Stand	1	\$55.00	\$55.00
Installation, Testing, Project Management and Training			\$300.00
Software support & maintenance M-F 8-5			<u>\$750.00</u>
<u>Total Investment</u>			\$5,419.00

Encompass Pro Server Software

Real time secure synchronization to server and workstations	1	\$3,599.00	\$3,599.00
Installation, Testing, project Management and Training			\$300.00
Software support & maintenance M-F 8-5			<u>\$750.00</u>
<u>Total Investment</u>			\$4,649.00

PA Option:

Crown 280MA, 8x2 Mixer / Amplifier, 70V, 2 x 80W 1, Electro-Voice EVID C4.2, 4" Coaxial Speakers 6 Raxxess Series ER6, 6-Space Economy Rack 1 Cable, connectors, and miscellaneous parts/hardware 1 Installation: - Mount speakers in ceiling, - Rack mount equipment - Wire 8 microphones into the system, - Run Plenum grade 16 gauge wire to speakers, - Test all cabling, equipment and interconnections to ensure proper operation	2	\$5,500.00	\$11,000.00
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Total Project Investment

\$38,772.00

VarTec, LLC

DIGITAL VOICE & DATA SOLUTIONS



Menominee County

Where the best of Michigan begins.

PLAN A – Without System Server

Court Room A

	Qty.	Unit Price	Extended Price
Continuum software with digital audio and JIS case management interface	1	\$2,999.00	\$2,999.00
Continuum Player software	1	\$599.00	\$599.00
M-Audio - 8 channel M-Audio Fast track Ultra 8R	1	\$629.00	\$629.00
<u>ACCESSORIES – MICROPHONES, STANDS CABLES</u>			
Audio-Technica Pro 44 unidirectional boundry microphone	8	\$135.00	\$1,080.00
Microphone Stand	8	\$55.00	\$440.00
Foot Control	1	\$65.00	\$65.00
Headset	2	\$45.00	\$90.00
Installation, Testing, Project Management and Training			\$1,000.00
Software support & maintenance M-F 8-5			\$850.00
<u>Total Investment</u>			\$7,752.00

Court Room B

	Qty.	Unit Price	Extended Price
Continuum software with digital audio and JIS case management interface	1	\$2,999.00	\$2,999.00
Continuum Player software	1	\$599.00	\$599.00
M-Audio - 8 channel M-Audio Fast track Ultra 8R	1	\$629.00	\$629.00
<u>ACCESSORIES – MICROPHONES, STANDS CABLES</u>			
Audio-Technica Pro 44 unidirectional boundry microphone	8	\$135.00	\$1,080.00
Foot Control	1	\$65.00	\$65.00
Headset	2	\$45.00	\$90.00
Microphone Stand	8	\$55.00	\$440.00
Installation, Testing, Project Management and Training			\$1,000.00
Software support & maintenance M-F 8-5			\$850.00
<u>Total Investment</u>			\$7,752.00

VarTec, LLC

DIGITAL VOICE & DATA SOLUTIONS

Probate Court

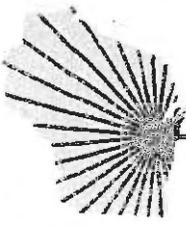
Continuum software with digital audio and JIS case management interface	1	\$2,999.00	\$2,999.00
M-Audio – 2 channel	1	\$180.00	\$180.00
<u>ACCESSORIES – MICROPHONES, STANDS CABLES</u>			
Audio-Technica Pro 44 unidirectional boundary microphone	1	\$135.00	\$135.00
Microphone Stand	1	\$55.00	\$55.00
Installation, Testing, Project Management and Training			\$300.00
Software support & maintenance M-F 8-5			<u>\$750.00</u>
<u>Total Investment</u>			\$4,419.00

PA Option:

Crown 280MA, 8x2 Mixer / Amplifier, 70V, 2 x 80W 1, Electro-Voice EVID C4.2, 4" Coaxial Speakers 6 Raxxess Series ER6, 6-Space Economy Rack 1 Cable, connectors, and miscellaneous parts/hardware 1 Installation: - Mount speakers in ceiling, - Rack mount equipment - Wire 8 microphones into the system, - Run Plenum grade 16 gauge wire to speakers, - Test all cabling, equipment and interconnections to ensure proper operation	2	\$5,500.00	\$11,000.00
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Total Project Investment

\$30,923.00



WEB Communications, Inc.

HEALTHCARE • TV DISTRIBUTION • SOUND SYSTEMS
SALES AND SERVICE

1528 N. Ballard Rd., Appleton, WI 54911-4252 (920) 733-1153 • Fax (920) 733-0588

10/06/12

TWO COURT ROOM PAGING SYSTEM BIDS

MR Brain Bousley
County Administrator
Menominee County MI

REF: Court Room "A" and Board Room Court Room "B"

Our following bids are for the "PA" Paging Systems only as shown below.

COURT ROOM "A" PAGING SYSTEM

Your cost for this paging system would be \$11,704.00 plus tax if any applies.

BOARD ROOM – COURT ROOM "B"

Your cost for this paging system would be \$14,392.74 plus tax if any applies.

NOTE

Our bid prices do not include any Electrical work or conduit system that may have to be installed to complete the system installation. Depending upon the location of the sound system equipment racks we may have to conduit, back boxes and AC 120 volt wiring installed. The cost for this extra work would be the reasonability of the County.

SCOPE OF WORK

WEB will pull all cable and install all devices, program and test all installed equipment, then train the end user on the operation of all installed equipment.

After reviewing if you have questions or need more information please give me a call.

Sincerely

Tom Elliott
VP/Sales

tomfromweb@yahoo.com

DUKANE™
Commercial Sound Technology

The Finest Communications Systems

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Harris Township invoice- 3 Way Road Program
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Road Commission has submitted an invoice for work done to Harris Township Roads. The invoice is for \$51,403.01, the total dollar amount allotted for Harris Township.</p> <p>This is the FINAL billing for the funds in the 3 Way Road Project. All Projects have been completed and paid out.</p>	
RECOMMENDED MOTION	
<p>To approve payment in the amount of \$51,403.01 to Menominee County Road Commission for the 3 Way Road project performed for Harris Township.</p>	

Submitted by: **Brian Bousley**

 11/20/2012
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**Three-Way Funding Program Statement
Harris Township**

Project Cost	Beginning Balances	Project #1	Project #2	Project #3	Project #4	Total Spent	Remaining Balances
MCRC	23,811.74	51,403.01	-	-	-	51,403.01	-
County	22,073.02	23,811.74	-	-	-	23,811.74	-
Township	5,518.25	22,073.02	-	-	-	22,073.02	-
Total	51,403.01	51,403.01	-	-	-	51,403.01	-

Project Descriptions:

1 Date: 09/24-10/31/12 Work done: Reconstruct Spring Green Road.

2
3
4

Note: Project cost through 10/31/2012 was \$152,719.61. Cost of this project is split 50/50 between township & road commission. The township is applying the balance of their 3-way funds to their share of the project cost.

Prepared by: Lisa Savord, Finance Director/Clerk, MCRC

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Restructuring of Pinecrest Governing Board
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: Representatives from the three counties (Menominee, Delta and Dickinson) have meet with a representative of MAC and discuss the process of the restructuring of the Pinecrest Board. MAC is willing to request the State Legislature to make legislative adjustments to the present governing laws of Medical Care Facilities. The restructuring would provide each county board of commissioners to appoint 3 representatives to the restructured board.	
RECOMMENDED MOTION To Approve letter of understanding to pursue legislation change for the governance of the Pinecrest Governing Board.	

Submitted by: **Brian Bousley**

 11/20/2012
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000*

*Brian R. Bousley - County Administrator
Sherry Smith - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

LETTER OF UNDERSTANDING BETWEEN

DELTA COUNTY, DICKINSON COUNTY AND MENOMINEE COUNTY

The Pinecrest Medical Care Facility is unique to the Upper Peninsula and the State of Michigan. It is a jointly owned facility whose financial responsibility lies with the three County owners.

The three Counties have enjoyed a long standing joint ownership venture and operation of the Pinecrest Medical Care Facility. This successful relationship has been demonstrated through each County's voter approval of millages to construct a large expansion and modernization of the Medical Care Facility.

It is the desire of the three owner Counties to expand and enhance services further to meet the changing needs of the respective county residents.

The current legislation which guides the operation of Medical Care Facilities in Michigan needs to be updated. The owner Counties have agreed to pursue changing the legislation which will allow for ownership representation of the Pinecrest Board. The financial responsibility for taxpayer dollars lies solely with the elected County Commissioners. Currently, the County Commissioner only holds a liaison position on the Pinecrest Board, thus the Commissioner representative does not have voting rights or even the opportunity to fully engage in the meetings. Amending the current governing legislation for Pinecrest medical care facility will allow each county to provide local governance through appointments made by each county's Board of Commissioners.

By this Letter of Understanding, each County Board has agreed to request the State Legislature to make legislative adjustment to current laws governing Medical Care Facilities in Michigan. This change would affect Pinecrest Medical Care Facility, which is the only multi jurisdiction operation.

This Letter of Understanding has been presented and approved by each County as indicated in the following certifications.

I, Marc Kleiman, Menominee County Clerk and Clerk of the Menominee County Board of Commissioners do hereby certify this to be a true and exact copy from the regular meeting of the Menominee County Board of Commissioners held on November 27, 2012.

I Marc Kleiman, Menominee County Clerk do hereby set my hand and seal this 27th day of November, 2012.

Marc Kleiman, Menominee County Clerk

James Furlong - Chairperson

Charlie Meintz - Vice Chairperson

Bernie Lang

Mark Jasper

Jim Pearson

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



LETTER OF UNDERSTANDING BETWEEN

DELTA COUNTY, DICKINSON COUNTY AND MENOMINEE COUNTY

The Pinecrest Medical Care Facility is unique to the Upper Peninsula and the State of Michigan. It is a jointly owned facility whose financial responsibility lies with the three County owners.

The three Counties have enjoyed a long standing joint ownership venture and operation of the Pinecrest Medical Care Facility. This successful relationship has been demonstrated through each County's voter approval of millages to construct a large expansion and modernization of the Medical Care Facility.

It is the desire of the three owner Counties to expand and enhance services further to meet the changing needs of the respective county residents.

The current legislation which guides the operation of Medical Care Facilities in Michigan needs to be updated. The owner Counties have agreed to pursue changing the legislation which will allow for ownership representation of the Pinecrest Board. The financial responsibility for taxpayer dollars lies solely with the elected County Commissioners. Currently, the County Commissioner only holds a liaison position on the Pinecrest Board, thus the Commissioner representative does not have voting rights or even the opportunity to fully engage in the meetings. Amending the current governing legislation for Pinecrest medical care facility will allow each county to provide local governance through appointments made by each county's Board of Commissioners.

By this Letter of Understanding, each County Board has agreed to request the State Legislature to make legislative adjustment to current laws governing Medical Care Facilities in Michigan. This change would affect Pinecrest Medical Care Facility, which is the only multi jurisdiction operation.

This Letter of Understanding has been presented and approved by each County as indicated in the following certifications.



I, Nancy Kolich, Delta County Clerk and Clerk of the Delta County Board of Commissioners do hereby certify this to be a true and exact copy from the regular meeting of the Delta County Board of Commissioners held on November 6, 2012.

I, Nancy Kolich, Delta County Clerk do hereby set my hand and seal this 6th day of November, 2012.

A handwritten signature in cursive script, reading "Nancy Kolich", written over a horizontal line.

Nancy Kolich, Delta County Clerk

THE SOCIAL WELFARE ACT (EXCERPT)
Act 280 of 1939

400.46 County social services board; administration of powers and duties; appointment and terms of members; oath; vacancies; conducting business at public meeting; notice; quorum; meetings; chairperson; effect of failure to attend meetings; compensation and expenses; availability of writings to public.

Sec. 46. (1) The administration of the powers and duties of the county department shall be vested in a county social services board of 3 members, appointed from persons residing within the county and not holding an elective office, for 3-year terms as follows: 2 members shall be appointed by the county board of commissioners, and 1 member by the director of social services. Members appointed before October 27, 1965, shall continue in office until the expiration of their terms and until successors are appointed and qualified. Each member shall qualify by taking and filing with the county clerk the constitutional oath of office, and shall hold office until the appointment and qualification of a successor. Vacancies in the membership of the board shall be filled for the expiration of the unexpired term, in the same manner as provided for appointment of the original members.

(2) The business which the county social services board may perform shall be conducted at a public meeting of the county social services board held in compliance with Act No. 267 of the Public Acts of 1976. Public notice of the time, date, and place of the meeting shall be given in the manner required by Act No. 267 of the Public Acts of 1976. A majority of the board constitutes a quorum for the transaction of business. The board shall meet on the call of the chairperson, or on a written request to the chairperson signed by 2 members of the board, or at times and places as prescribed by the rules of the board. The board shall hold not less than 12 meetings each fiscal year with an interval of not more than 5 weeks between 2 meetings.

(3) At the first meeting following the appointment of a new member to the board, the members shall choose 1 member as chairperson, who shall continue to act as chairperson of the board until the selection of a successor.

(4) If a member of the county social services board, upon receiving notification, fails to attend 3 consecutive regularly scheduled meetings of the board, the county board of commissioners after notification from the county social services board of the failure of a member to attend without reasonable cause such as illness or other circumstances beyond the member's control shall by formal vote excuse the member or declare the office vacant. The vacancy shall be filled for the remainder of the unexpired term in the same manner as the original appointment was made.

(5) Members of the board shall be reimbursed for necessary travel and other expenses, and shall be paid such amount as shall be fixed by the board of commissioners or board of county auditors.

(6) Except as prescribed in sections 35 and 64, a writing prepared, owned, used, in the possession of, or retained by the county social services board in the performance of an official function shall be made available to the public in compliance with Act No. 442 of the Public Acts of 1976.

History: 1939, Act 280, Imd. Eff. June 16, 1939;—Am. 1945, Act 53, Eff. Sept. 6, 1945;—CL 1948, 400.46;—Am. 1965, Act 401, Imd. Eff. Oct. 27, 1965;—Am. 1967, Act 60, Imd. Eff. June 20, 1967;—Am. 1978, Act 224, Imd. Eff. June 13, 1978.

Popular name: Act 280

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Law Enforcement Protection Agreement
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The City of Stephenson had approached Menominee County to discuss contracting with the County for law enforcement services within the City. An agreement has been drawn up and reviewed by the City Council of Stephenson and is now being forwarded to the County Board. The preliminary agreement would be for the duration of 19 months.</p>	
RECOMMENDED MOTION	
<p>To approval the Law Enforcement Agreement between the City of Stephenson and Menominee County. Menominee County Sheriff's department to be contracted to provide law enforcement services for the City of Stephenson.</p>	

Submitted by: **Brian Bousley**

 11/20/2012
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

LAW ENFORCEMENT PROTECTION AGREEMENT (2012-2014)

THIS AGREEMENT is made on _____ between the CITY OF STEPHENSON, a Michigan municipality, whose address is PO Box 467, Stephenson, Michigan 49887 (hereafter "City") and the County OF MENOMINEE, a Michigan governmental entity, whose address is 839 10th Ave, Menominee, Michigan 49858 (hereinafter the "County"); and the MENOMINEE COUNTY SHERIFF DEPARTMENT, a law enforcement agency, whose address is 831 10th Ave, Menominee, Michigan 49858 (hereinafter the "Department").

RECITALS

WHEREAS, the City of Stephenson does not have their own law enforcement agency to provide law enforcement protection within the city limits.

WHEREAS, the City of Stephenson has determined that, at the present time, the best interests of their residents will be served in contracting for desired law enforcement protection services.

WHEREAS, the County allows the Department to contract out law enforcement protection services.

WHEREAS, the City and County have mutually agreed upon a cost proposal for providing law enforcement protection services to the City of Stephenson, including enforcement of City ordinances and maintenance of liquor control enforcement, which would be over and above law enforcement protection services which the Department would otherwise be obligated to render to residents of the City, as residents of Menominee County.

WHEREAS, the parties desire to enter into an agreement which provides for the desired law enforcement protection services.

AGREEMENT

NOW, THEREFORE, inconsideration of the above recitals, the promises, covenants, and conditions herein contained, the parties hereto agree as follows:

1. Term. The City, the County, the Department agree that for a period starting December 1, 2012 and ending June 30, 2014, the Department will provide law enforcement protection services as specified below.

2. Coverage Hours. The Department will provide law enforcement protection services within the City. The Department further agrees to be present during special events within the City when requested by the City. Other hours of law enforcement protection services will be provided on an "available status of officers on duty" basis. "Available status of officers on duty" shall mean the basic services that other units of government in Menominee County presently receive from the Department, as the Department is obligated to provide pursuant to the laws of the State of Michigan. The Department shall schedule coverage so as to best provide law enforcement protection services for the

City. The utilization and use of the Menominee County Sheriff's Reserve Units are acceptable to meet coverage requirements.

3. Cost.

(A) The cost of this contract is \$25,000 for one year. Since this initial contract will be for a 19 month period starting on December 1, 2012 and ending on June 30, 2014, the cost of the contract price shall be Thirty-seven-thousand-five-hundred dollars (\$37,500) and payable as follows:

a. The City of Stephenson shall pay Menominee County six thousand two hundred and fifty dollars (\$6,250) on a quarterly basis. The quarterly installments are due to Menominee County by the following dates: January 15, 2013, April 15, 2013, July 15, 2013, October 15, 2013, January 15, 2014 and April 15, 2014.

4. Protection Services. Protection services to be provided by the Department shall include, but not be limited to, general protection, enforcement of state statues, enforcement of municipal ordinances, and maintenance of liquor enforcement and inspections. The City agrees that unrelated and discretionary duties requested of the Department will be kept to a minimum to the extent that said services would be over and above law enforcement protection services which the Department would otherwise be obligated to render to residents of the City pursuant to the laws of the State of Michigan.

5. Mutual Assistance. The City of Stephenson agrees that the Department's mutual assistance pact currently in force will remain active. Under that pact, when other units of government request emergency assistance, it will be provided through whatever man power is available by the Department. As for any mutual assistance services which the Department provides within the coverage hours set forth in section 2. Coverage Hours, the Department's personnel shall return to the City and resume coverage immediately upon completion of any mutual assistance.

6. Liquor Enforcement and Inspections. The Department agrees to provide liquor license enforcement and inspections to the City and the Department agrees that the cost arising from those enforcement and inspections will be at no additional charge. The Department and City agrees that any monies received for liquor license enforcement and inspection shall be remitted to the Department.

7. Renewal. Ninety (90) days prior to the expiration of this Agreement, the City of Stephenson may submit a written request to the County and Department indicating a desire to extend this Agreement for an additional one (1) year. The cost for renewal will be negotiated between the County, Department and the City. If the City, County and Department agree to the cost for an additional year of services, this Agreement shall be extended for an additional year, provided an addendum is properly executed by the parties.

8. City Law Enforcement. During the term of this Agreement, the City of Stephenson will not maintain and/or operate a law enforcement department or agency. In addition, the City of Stephenson will not contract for law enforcement services with any other law enforcement agency.

9. Records/Reports. It is understood by the parties hereto that all law enforcement records relating to the services provided by the Department herein shall be maintained by the Department at its office. The Department shall provide, on no less than a monthly basis, a detailed report to the City of the law enforcement services provided. That report shall at a minimum include the specific hours of coverage for each day of the preceding month, the name of each officer who provided coverage, and a description of the type of services provided during each day, which at a minimum shall describe the starting time of services, the specific activities conducted, the City in which specific activities were conducted, and the ending time of services. A Menominee County Sheriff Deputy shall attend City Council meetings on a monthly basis to advise of the services provided and/or address any concerns of the Department or the City.

10. Termination. The City or the Department and the County may terminate this Agreement prior to its expiration by providing written notice of termination to the other parties. If termination notice is given, this Agreement shall terminate ninety (90) days from the date of notice. The City shall not be responsible for any costs of unemployment incurred by the County due to early termination as provided herein.

11. Liability. The Department has sole responsibility for its officers, employees, and agents. These responsibilities include, but are not limited to, payment of wages, provision of benefits, workers' compensation insurance, motor vehicle insurance, and general liability insurance. The Department and the County agree that the City shall not be liable to either the County or the Department or any of their officers, employees, or agents for any injuries or damages arising out of their employment with the County or the Department. The Department and the County hereby agree to hold the City harmless against any and all claims related thereto. The County and the Department shall hold the City, their officers, employees and agents, harmless from and shall defend them against any claim for damages resulting out of the intentional or negligent acts of the County, the Department, or their officers, employees, and agents.

12. Utility Services. Upon the report of any problems in the City to the Department relating to water, electricity, roads, sewers, culverts, plowing, or any municipal service, the Department shall promptly report said problem to the appropriate municipal official as designated by the City. The City shall keep the Sheriff informed of the various designated persons.

13. Miscellaneous.

- A. Each of the parties hereto has the power and authority to enter into this Agreement and each of the parties hereto has obtained approval for this Agreement from its respective governing body. Each of the parties has duly executed and delivered this Agreement. This Agreement is a legal, valid, and binding obligation of each party.

- B. This Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Michigan.
- C. This Agreement may be signed in any number of counterparts with the same effect as if the signature on each counterpart were on the same instrument.
- D. This Agreement represents the entire understanding and agreement between the Parties and supersedes all prior agreements or negotiations between the Parties.
- E. This Agreement may be amended, supplemented, or changed only by an agreement in writing that makes specific reference to this Agreement and is signed by the party against whom enforcement of any such amendment, supplement, or modification is sought.
- F. Any notices to be provided herein shall be deemed made when sent by certified mail, return-receipt requested and addressed to the Parties as their addresses are set forth above.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the date set forth on the first page of this Agreement.

City of Stephenson

Date: _____

By: _____

Date: _____

By: _____

County of Menominee

Date: _____

By: _____

Date: _____

By: _____

Menominee County Sheriff Department

Date: _____

By: _____

Date: _____

By: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	
To approve Commissioners per diems and expenses as submitted for payment.	

Submitted by: **Brian Bousley**

 11/20/2012
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Re
11/5/12
BBB

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: \$.555/mile ~ effective 01 January 2012

*Meals Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Charlie Meintz ~ District 4

Date	Meeting Place	# of miles	X .555/mile	Total Cost	Account Number
10-24	Pinecrest Powers	50	.555	27.75	101-101-860.04
10-25	Pinecrest Powers	50	.555	27.75	101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
		100	Total Mileage	55.50	
Total Mileage Fee					55.50 27.75

Remove

27.75 BBB

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Charlie Meintz
Signed

11-4-2012
Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED

10/23/12

Menominee County Administrator

Mileage: \$.555/mile ~ effective 01 January 2012

*Meals Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: James Furlong ~ District 2

Date	Meeting Place	# of miles	X .555/mile	Total Cost	Account Number
10-9-12	Daggett	50		27.75	101-101-860.02
10-16-12	STEPHENSON	40		22.20	101-101-860.02
10-18-12	GSCMABA	130		72.15	101-101-860.02
10-18-12	Breakfast			14.25	101-101-860.02
10-18-12	Dinner			19.00	101-101-860.02
10-19-12	Lunch			7.41	101-101-860.02
10-19-12	Gas			60.00	101-101-860.02
10-23-12	Daggett	50			
			Total Mileage	177.75	
				100.71 expenses	
Total 270			Total Mileage Fee	149.85	W

Total: **250.26** OK

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

J. Furlong

Signed

10-24-12

Date

BIG BOY #3 - NANISTIQUE
687 E LAKESHORE DR
NANISTIQUE, MI 49854

DATE: 10/18/12 TIME: 09:01:03
MENU: 183219691880 STR#: 0004 TERM: 0002
S-A-L-E-S D-R-A-F-T

SERVER: 0001
REF: 0003
BATCH: 0084
CD TYPE: HC
TR TYPE: PR

AMOUNT: \$11.00
TIP AMT: 3.00
TOTAL: 14.00

ACCT: *****1907 EXP: **/**
AP: 83102Z
NAME: JAMES FURLONG
TRM ID: 18180PLLBHBM AUDIT: AH500
VALD CD:

CARDHOLDER ACKNOWLEDGES RECEIPT OF
GOODS AND/OR SERVICES IN THE AMOUNT OF
THE TOTAL SHOWN HEREON AND AGREES TO
PERFORM THE OBLIGATIONS SET FORTH BY THE
CARDHOLDER'S AGREEMENT WITH THE ISSUER

James Furlong
TOP COPY-MERCHANT BOTTOM COPY-CUSTOMER

BAY MILLS RESORT AND CASINO
11386 WEST LAKESHORE DRIVE
BRIMLEY, MI 49715

CHECK: 4969
TABLE: 5/1
SERVER: 443 Amanda
DATE: OCT18'12 8:46PM
CARD TYPE: MASTERCARD
ACCT #: XXXXXXXXXXXXX1907
EXP DATE: XX/XX
AUTH CODE: 09497Z
00000000000VA5 8b M V VH
101812204648
JAMES FURLONG

SUBTOTAL: 14.83
Gratuity : 2.17
Total : 17.00

SIGNATURE _____
***** THANK YOU *****
Please Leave Signed Copy

Wells Citgo ATM
6344 U.S. 2
10/19/12 13:22:00
CITGO ATM
Wells, MI
Ticket: 2130068
Pump Gallons Price
16.127 3.789
Product Amount
Reg NL \$68.00

Restaurant 304
350 E Hwy 2
Nanistique, MI 49854
(306)341-0500

Dine In
Table Tent # 73

10/19/2012 12:16:36 -11
Order 144017 Cashier: Ashley B

1 SM 1/3THL bgr CBO 6.95
1 1/3TRICKBGR 0.00
1 SM FLY 0.00
1 SM BIV Bar 0.00

3 TOTAL ITEMS

SubTotal: 6.95
Tax: 0.42
Total: 7.47
Change: 12.53

Thank you for visiting!
Table Tent # 73

Subtotal: \$68.00
Tax: \$0.00
Total: \$68.00
Batch-Seq: 001-004
Reference: 96800000040
THANK YOU!
Thanks for stopping
Have a Nice Day

COPY

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED

11/1/12

Menominee County Administrator

Mileage: \$.555/mile ~ effective 01 January 2012

*Meals Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Bernie Lang ~ District 1

Date	Meeting Place	# of miles	X .555/mile	Total Cost	Account Number
10-2	CAA	116			
10-4	MI. WKS!	118			101-101-860.01
10-9	CO. BD	54			101-101-860.01
10-11	CAA	116			101-101-860.01
10-12	UPCAD	110			101-101-860.01
10-23	CO. BD	54			101-101-860.01
10-25	MoHo	144	718 →	.555	101-101-860.01
10-26	CUPPAD	3			101-101-860.01
10-29	SOC. SERV.	3			
		<u>718</u>	Total Mileage		
				Total Mileage Fee	<u>398.49</u>

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Raney

Signed

10-31-12

Date

COPY

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED

10/31/12

Menominee County Administrator

Mileage: \$.555/mile ~ effective 01 January 2012

*Meals Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Jim Pearson ~ District 3

Date	Meeting Place	# of miles	X .555/mile	Total Cost	Account Number
10-9-12	Daggett	20			101-101-860.03
10-10-12	Airport	28			101-101-860.03
10-16-12	Airport	28			101-101-860.03
10-16-12	E-911 STEPHANSON	27			101-101-860.03
10-23-12	Daggett	20			101-101-860.03
					101-101-860.03
					101-101-860.03
			Total Mileage	123 x .555	
				Total Mileage Fee	68.27

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jim Pearson
Signed

10-31-12
Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on Oct. 25 & Nov. 8, 2012 in the amount of \$236,747.71.	
RECOMMENDED MOTION	
To approve payment in the amount of \$236,747.71 for bills paid on Oct. 25 & Nov. 8, 2012.	

Submitted by: **Brian Bousley**

 11/20/2012
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

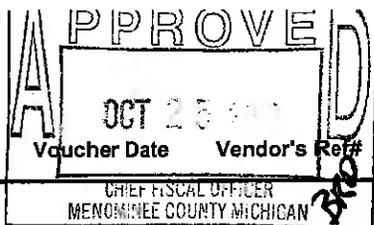
General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

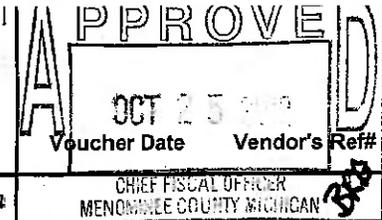
205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure



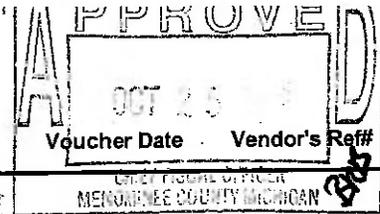
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
AIRGAS NORTH CENTRAL							\$8.66
26916	9/14/2012	9008624258	Oxygen	205-315-755.00	8.66		
ALL SEASONS EQUIPMENT							\$3,100.00
26982	10/16/2012	6811	PO# 02712 Boss Salter	101-265-755.00	1,475.00	x	
26983	10/17/2012	6816	PO# 02713 Boss Salter	101-265-930.00	1,625.00	x	
ANDERSON AUTO & RV SALES INC							\$638.43
26921	8/17/2012	PO 1200	Vehicle 5517 - Oil Change & Filter	205-315-934.02	59.95		
26922	8/24/2012	PO 1204	Plate # 55012 - Oil Change/Filter	205-315-934.02	53.03		
26923	8/25/2012	PO 1205	Plate # 55015 - Oil Change/Filter	205-315-934.02	34.95		
26924	9/14/2012	PO 1206	Plate # 55002 - Oil Change/Filter	205-315-934.02	22.00		
26925	10/18/2012	PO 1210	Plate # 55015 - Stab Link Kits	205-315-934.02	103.50		
26979	4/25/2012	4-25-12	Hitch & Wire Kit & Harness	101-331-755.00	365.00		
ANGELIS MENOMINEE INC							\$337.61
26879	9/7/2012	0192745-IN	Inmate Groceries	101-301-770.00	65.05		
26880	9/14/2012	2057211-IN	Inmate Groceries	101-301-770.00	70.36		
26881	9/21/2012	2747211-IN	Inmate Groceries	101-301-770.00	70.08		
26882	9/27/2012	0011452-IN	Inmate Groceries	101-301-770.00	128.25		
26883	9/29/2012	0194821-IN	Inmate Groceries	101-301-770.00	3.87		
AT&T - Carol Stream, IL							\$292.19
27018	10/1/2012	906753220910	October 1 - October 31, 2012	101-103-850.00	264.94	x	
27020	10/1/2012	906753458210	October 1 - October 31, 2012	101-103-850.00	27.25	x	
BAYSHORE VETERINARY CLINIC							\$61.96
26905	10/2/2012	154194	K9 Care	101-301-881.01	61.96		
Big O's Lube and Service, Inc.							\$262.67
26932	10/5/2012	9731	2011 Chevy Impala - Damaged Transm	205-315-934.02	199.82		
26933	9/10/2012	9516	2011 Chevy Impala - Oil Change	205-315-934.02	27.95		
26934	10/5/2012	9729	2011 Chevy Impala - Oil Change	205-315-934.02	34.90		
Bob Barker Company, Inc.							\$142.48
26898	10/5/2012	WEB000239907	Inmate Supplies	101-301-770.00	89.03		
26899	10/18/2012	WEB000241691	Inmate Supplies	101-301-770.00	53.45		
Body Works Plus							\$200.00
26931	10/2/2012	1969518784	2006 Chevy Impala - Replace Right Hea	205-315-934.02	200.00		
BP							\$969.10
26892	9/6/2012	35987229	Gasoline Sales - Sheriff Department	101-301-742.00	744.39		
27047	10/2/2012	35955584	Gasoline Charges	249-371-742.00	224.71	x	
CADIEU FUNERAL HOME							\$2,700.00
26987	10/8/2012	Burial	Doris May Johnson	101-681-833.00	300.00		
26988	8/14/2012	Burial	Theresa M. Olsen	101-681-833.00	300.00		
26989	8/14/2012	Burial	Joyce Marie Reidell	101-681-833.00	300.00		
26990	8/14/2012	Burial	Dolores Mary Dionne	101-681-833.00	300.00		
26991	8/14/2012	Burial	Clayton John Andersen	101-681-833.00	300.00		
26992	8/14/2012	Burial	Lynn Chevalier	101-681-833.00	300.00		
26993	8/14/2012	Burial	John Robert Smalter	101-681-833.00	300.00		
26994	8/14/2012	Burial	Theresa M. Ebsch	101-681-833.00	300.00		
26995	8/14/2012	Burial	Douglas Cecil Salewsky	101-681-833.00	300.00		
Carolyn Buchert							\$300.00
26997	8/14/2012	Burial	William Buchert	101-681-833.00	300.00		



**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Cellcom Wisconsin RSA 04							\$455.87
26884	9/27/2012	606071	Cellular Services	101-301-850.00	280.52		
26964	10/5/2012	767732	Medical Examiner Cellular Services	101-648-727.00	90.33	x	
27056	10/5/2012	761087	Cellular Services	101-132-850.00	20.05	x	
27056	10/5/2012	761087	Cellular Services	296-664-850.00	51.01	x	
27056	10/5/2012	761087	Cellular Services	296-665-850.00	13.96	x	
CITY OF MENOMINEE - 2511 10TH ST.							\$11,939.46
26910	9/30/2012	3320	September 2012 - Gasoline Sales	205-315-742.00	3,972.49		
26911	5/31/2012	3237	May 2012 - Gasoline Sales	205-315-742.00	3,716.50		
26912	7/14/2012	3248	June 2012 - Gasoline Sales	205-315-742.00	3,548.58		
26986	10/12/2012	September 2012	Gasoline Charges	101-426-860.00	17.53		
26986	10/12/2012	September 2012	Gasoline Charges	101-426-860.00	27.12		
26986	10/12/2012	September 2012	Gasoline Charges	101-426-860.00	6.61		
26986	10/12/2012	September 2012	Gasoline Charges	101-257-742.00	33.73		
26986	10/12/2012	September 2012	Gasoline Charges	101-257-742.00	12.24		
26986	10/12/2012	September 2012	Gasoline Charges	101-257-742.00	36.38		
26986	10/12/2012	September 2012	Gasoline Charges	101-257-742.00	20.50		
26986	10/12/2012	September 2012	Gasoline Charges	101-426-860.00	14.55		
26986	10/12/2012	September 2012	Gasoline Charges	101-682-860.00	14.55		
26986	10/12/2012	September 2012	Gasoline Charges	101-265-742.00	123.36		
26986	10/12/2012	September 2012	Gasoline Charges	266-325-860.00	43.65		
27034	10/24/2012	November 2012	Rent	266-326-942.00	351.67	x	
CLOVERLAND PAPER CO							\$198.76
26941	10/19/2012	100157	Toilet Tissue, Tissues, Towels, Liners	101-265-755.01	79.79		
26942	10/19/2012	100158	Multifold Towels	101-265-755.01	30.37		
27007	10/12/2012	100096	Toilet Tissue & Facial Tissue	101-265-755.01	88.60		
Code Blue Designs							\$150.00
26907	10/18/2012	I-121016921	K-9 Standard License	101-301-881.01	150.00		
Cooper Office Equipment							\$497.70
27022	10/10/2012	92857	FOC - Bizhub 200	215-141-942.00	377.70		
27031	9/7/2012	91700	Probation & Parole Department - Konica	101-131-931.00	120.00		
Country Mile Document Destruct							\$78.65
27008	10/8/2012	14076	Shredding documents (10/4/12)	101-265-801.00	78.65		
Dan Bolinger							\$460.00
26981	10/18/2012	PA12-0183	Drug Law Forfeitures (12-3469-FH)	265-311-964.00	210.00	x	
27032	10/16/2012	PA12-0181	Drug Law Forfeitures	265-311-964.00	250.00	x	
Dennis Anderson							\$78.10
26906	10/10/2012	5281557	k9 Vitamins	101-301-881.01	78.10		
Dennis-Ruleau, Dawn							\$339.38
26963	10/23/2012	Reimbursement	Bridge Tolls, Meals & Mileage	296-663-860.00	339.38		
EAGLEHERALD PUBLISHING, LLC							\$389.57
27036	9/30/2012	1406	September 2012 Advertising	101-101-901.00	389.57		
EL-COM SERVICES INC							\$40.00
26918	9/18/2012	44551	Maintenance on Laptop	205-315-934.00	40.00		
Election Systems & Software							\$5,945.50
26944	10/23/2012	834476	PO# 02719 - Programming Nov 2012 E	101-262-727.00	5,945.50		
Fidlar Technologies, Inc.							\$770.52
27019	10/15/2012	R219634-IN	PO# 02717 Green Canvas Binder (x10)	101-268-727.00	770.52		

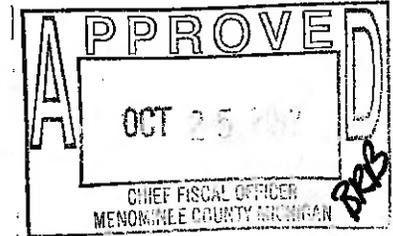


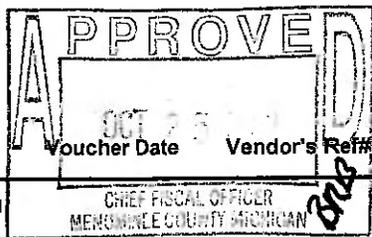
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Friends Ofc Prod Whse Direct 27023	10/10/2012	0173171	FOC - Office Supplies	101-141-727.00	286.93		\$286.93
Furlong, James 26959	10/23/2012	Reimbursement	Mileage & Expenses - October 2012	101-101-860.02	250.26		\$250.26
Governmental Products LLC 26947	10/1/2012	2820	2013 Dog Tags (x1000)	101-253-727.00	93.79		\$93.79
HI Tec Building Services 27057	8/30/2012	003740	Cleaning - August 2012	101-265-801.00	1,495.00		\$1,495.00
Holmes Sealcoat 26949	8/25/2012	Annex	Sealcoat on 8/31/12	101-265-801.00	1,805.00		\$4,170.00
26950	8/25/2012	Courthouse	Sealcoat on 8/25/12	101-265-801.00	2,150.00		
26951	8/31/2012	Library	Sealcoat on 8/31/12	101-265-801.00	215.00		
Hunter Motto 26980	10/16/2012	12-063-DL-1	Witness - Zachary Michael Reed	101-132-804.00	6.00		\$6.00
ID NETWORKS 26878	10/1/2012	166481	PO# 02716 - Annual Maintenance Fee	101-301-934.02	4,495.00	x	\$4,495.00
IMAGEWORKS 27045	9/25/2012	4924	Mary	208-751-745.01	44.00		\$183.00
27045	9/25/2012	4924	AI	101-265-745.00	139.00		
INSTITUTE OF CONTINUING LEGAL 27043	10/25/2012	670480	Civil Jury Instructions	269-145-982.00	82.50	x	\$247.50
27044	10/25/2012	670479	Civil Jury Instructions	269-145-982.00	82.50	x	
27055	10/25/2012	670478	Jury Instructions	101-132-802.00	41.25	x	
27055	10/25/2012	670478	Jury Instructions	101-148-802.00	41.25	x	
Ivens, Ruby E. 26958	10/23/2012	Reimbursement	Mileage - October 1, 2012 Parks Comm	208-751-860.00	26.64		\$26.64
J S ELECTRONICS, INC. 26938	8/28/2012	17315	Squad 5515 - Triple Outlet Box	205-315-934.02	38.58		\$463.58
27033	10/1/2012	17390	Tower Lease - October 2012	266-326-942.00	425.00		
J.F. Ahern Company 26891	10/12/2012	170889	Dry Chemicals, Cartridges	101-301-727.00	147.40		\$147.40
Jane Zezeski 27001	10/8/2012	Burial	Theodore Zezeski	101-681-833.00	300.00		\$300.00
Jean A. Voelker 26998	8/14/2012	Burial	Merton J. Voelker	101-681-833.00	300.00		\$300.00
Joel Hensley, RN 26904	10/20/2012	Nursing Services	October 16 - October 31, 2012	101-301-770.01	1,365.00		\$1,765.00
26977	10/22/2012	Blood Draw	T.S. (10/9) P.M. (10/13) J.G. (10/19) M.I	101-267-801.01	400.00		
Johnson, Gary 27014	10/11/2012	4969	Foster Care Cost (E.J.J.)	292-662-843.02	398.72		\$881.44
27053	10/24/2012	4974	Foster Care Cost (E.J.J. & L.M.J.)	292-662-843.02	482.72		
Judy Wachal 27002	10/8/2012	Burial	John William Nemetz	101-681-833.00	300.00		\$300.00
K & M Rentals 27004	10/11/2012	2802	Portable Toilet	208-751-801.00	78.00		\$78.00

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
K MART 7031							\$107.28
26955	7/11/2012	0703107111201001436	mate Supplies	101-301-770.00	53.34		
26956	9/7/2012	0703109071200505986	mate Supplies	101-301-770.00	53.94		
Kakuk, Tammany							\$594.72
26965	10/22/2012	4970	Foster Care Cost (C.J.C.)	292-662-843.02	241.36		
26966	10/22/2012	4971	Foster Care Cost (A.M.L.)	292-662-843.02	353.36		
Koehne							\$631.01
26885	8/6/2012	53835	2009 Chevy Tahoe - Vehicle Mainten	101-301-881.01	591.05		
26935	8/27/2012	54775	2010 Chevy Impala - Loud Exhaust Mar	205-315-934.02	19.72		
26936	7/23/2012	53237	2008 Chevy Impala - Oil Change/Filter	205-315-934.02	20.24		
LENCA SURVEYING							\$2,377.40
26973	10/20/2012	12153	Remon Yr 2012 (10/7/12 - 10/20/12)	243-246-801.07	2,377.40		
Linderoth, Janis							\$146.52
27009	10/11/2012	Reimbursement	Mileage - UP State Fair Authority	101-101-710.00	146.52		
Margaret Bottkol							\$300.00
27003	10/8/2012	Burial	Jeffery Albert Bottkol	101-681-833.00	300.00		
Marvel Beauchamp							\$300.00
27000	10/8/2012	Burial	Leo Beauchamp	101-681-833.00	300.00		

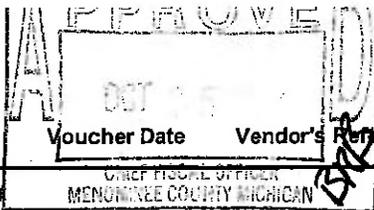




MENOMINEE COUNTY
Claims Audit Report

Claim Total

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Mastercard								\$7,358.57
26954		10/12/2012	Credit Card	Fred Pryor Careertrack	264-363-881.00	49.00	x	
26954		10/12/2012	Credit Card	Fred Pryor Careertrack	264-363-881.00	79.00	x	
26954		10/12/2012	Credit Card	Suamico Ctgo	101-301-860.00	56.03	x	
26954		10/12/2012	Credit Card	Cellcom	101-301-755.00	69.90	x	
26954		10/12/2012	Credit Card	St. Ignace EZ Mart	205-315-860.00	53.91	x	
26954		10/12/2012	Credit Card	Burger King	205-315-860.00	7.52	x	
26954		10/12/2012	Credit Card	Speedway	205-315-860.00	68.24	x	
26954		10/12/2012	Credit Card	New China Buffet	205-315-860.00	8.85	x	
26954		10/12/2012	Credit Card	Carrabbas	205-315-860.00	19.29	x	
26954		10/12/2012	Credit Card	Mr M S Eaton	205-315-860.00	9.54	x	
26954		10/12/2012	Credit Card	Wal Mart	205-315-860.00	31.45	x	
26954		10/12/2012	Credit Card	Finley's	205-315-860.00	15.88	x	
26954		10/12/2012	Credit Card	Outback	205-315-860.00	15.25	x	
26954		10/12/2012	Credit Card	Clark	264-363-881.00	59.15	x	
26954		10/12/2012	Credit Card	Texas Roadhouse	205-315-860.00	13.24	x	
26954		10/12/2012	Credit Card	Smokey Bones	264-363-881.00	37.00	x	
26954		10/12/2012	Credit Card	International Police	101-301-881.01	45.00	x	
26954		10/12/2012	Credit Card	Arby's	264-363-881.00	14.91	x	
26954		10/12/2012	Credit Card	Marathon	205-315-860.00	75.00	x	
26954		10/12/2012	Credit Card	Beacon Bridge	264-363-881.00	49.81	x	
26954		10/12/2012	Credit Card	Subway	264-363-881.00	16.37	x	
26954		10/12/2012	Credit Card	Shell	264-363-881.00	54.26	x	
26954		10/12/2012	Credit Card	Dixie Saloon	264-363-881.00	50.00	x	
26954		10/12/2012	Credit Card	Hardees	205-315-860.00	7.72	x	
26954		10/12/2012	Credit Card	Quality Inn	264-363-881.00	86.67	x	
26954		10/12/2012	Credit Card	Quality Inn	264-363-881.00	86.67	x	
26954		10/12/2012	Credit Card	Island Oasis	205-315-860.00	81.88	x	
26954		10/12/2012	Credit Card	St. Ignace Ez Mart	205-315-860.00	36.44	x	
26954		10/12/2012	Credit Card	Shell Oil	205-315-860.00	43.84	x	
26954		10/12/2012	Credit Card	Finley's	205-315-860.00	8.14	x	
26954		10/12/2012	Credit Card	Holiday Inn of Marquette	264-363-881.00	19.35	x	
26954		10/12/2012	Credit Card	Speedway	101-301-860.00	40.05	x	
26954		10/12/2012	Credit Card	D & W Auto Svcs	101-301-860.00	49.75	x	
26954		10/12/2012	Credit Card	Wendy's	101-301-860.00	21.55	x	
26954		10/12/2012	Credit Card	Exxon Mobil	101-301-860.00	36.65	x	
26954		10/12/2012	Credit Card	Red Lobster	264-363-881.00	28.62	x	
26954		10/12/2012	Credit Card	BP Pantry	101-301-860.00	30.00	x	
26954		10/12/2012	Credit Card	Oostburg Pizza Ranch	101-301-860.00	18.86	x	
26954		10/12/2012	Credit Card	Finley's	205-315-860.00	6.35	x	
26954		10/12/2012	Credit Card	Meijer Inc.	205-315-860.00	4.35	x	
26954		10/12/2012	Credit Card	Meijer Inc.	205-315-860.00	44.51	x	
26954		10/12/2012	Credit Card	Holiday Inn Express	205-315-860.00	329.85	x	
26954		10/12/2012	Credit Card	Holiday Inn Express	205-315-860.00	329.85	x	
26954		10/12/2012	Credit Card	Finley's	205-315-860.00	12.60	x	
26954		10/12/2012	Credit Card	Holiday Inn Marquette	264-363-881.00	163.24	x	
26954		10/12/2012	Credit Card	Fire Mtn	205-315-860.00	13.65	x	
26954		10/12/2012	Credit Card	Wendy's	205-315-860.00	8.78	x	
26954		10/12/2012	Credit Card	Marathon	205-315-860.00	45.42	x	
26954		10/12/2012	Credit Card	New China Buffet	205-315-860.00	6.00	x	
26954		10/12/2012	Credit Card	McDonalds	205-315-860.00	5.18	x	
26954		10/12/2012	Credit Card	Shell Oil	205-315-860.00	37.69	x	
26954		10/12/2012	Credit Card	Intellius	101-301-727.00	19.95	x	
26954		10/12/2012	Credit Card	St. Ignace EZ Mart	205-315-860.00	24.87	x	
26954		10/12/2012	Credit Card	Speedway	205-315-860.00	52.01	x	

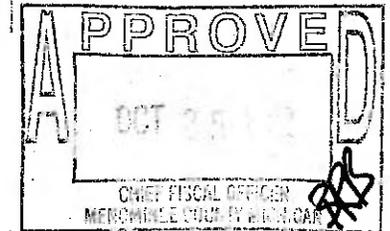


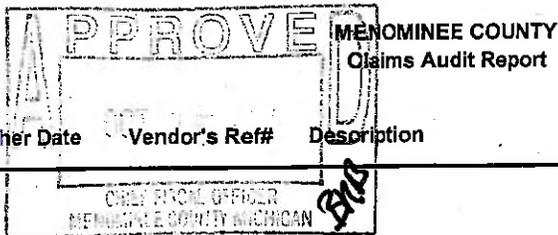
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Mastercard								\$7,358.57
	26954	10/12/2012	Credit Card	WM Supercenter	205-315-860.00	23.02	x	
	26954	10/12/2012	Credit Card	Marathon	101-301-860.00	41.02	x	
	26954	10/12/2012	Credit Card	Ramada	264-363-881.00	137.80	x	
	26954	10/12/2012	Credit Card	Holiday Superstore	205-315-860.00	45.61	x	
	26954	10/12/2012	Credit Card	Logans	101-301-860.00	17.42	x	
	26954	10/12/2012	Credit Card	Ramada	205-315-860.00	823.20	x	
	26954	10/12/2012	Credit Card	Denny's	205-315-860.00	6.88	x	
	26954	10/12/2012	Credit Card	Finley's	205-315-860.00	8.64	x	
	26954	10/12/2012	Credit Card	Pizza House	205-315-860.00	16.13	x	
	26954	10/12/2012	Credit Card	Texas Road House	205-315-860.00	16.95	x	
	26954	10/12/2012	Credit Card	Shell Oil	205-315-860.00	35.75	x	
	26954	10/12/2012	Credit Card	Fred Pryor	101-301-727.00	386.95	x	
	26954	10/12/2012	Credit Card	Glens Quick Stop	264-363-881.00	59.06	x	
	26954	10/12/2012	Credit Card	Steak N Shake	205-315-860.00	10.45	x	
	26954	10/12/2012	Credit Card	Subway	205-315-860.00	7.95	x	
	26954	10/12/2012	Credit Card	Island City Photograph	101-301-881.01	45.00	x	
	26954	10/12/2012	Credit Card	I.C.S. Jail Supplies	101-301-881.00	76.64	x	
	26954	10/12/2012	Credit Card	Lexington Lansing Hotel	264-363-881.00	275.52	x	
	26954	10/12/2012	Credit Card	Cancun Mexican Grill	205-315-860.00	12.18	x	
	26954	10/12/2012	Credit Card	Cracker Barrel	205-315-860.00	10.79	x	
	26954	10/12/2012	Credit Card	Shell Oil	205-315-860.00	49.93	x	
	26954	10/12/2012	Credit Card	Bayview Inn	264-363-881.00	67.61	x	
	26954	10/12/2012	Credit Card	Finley's	205-315-860.00	8.47	x	
	26954	10/12/2012	Credit Card	Finley's	205-315-860.00	11.43	x	
	26954	10/12/2012	Credit Card	Ruby Tuesday	264-363-881.00	66.65	x	
	26954	10/12/2012	Credit Card	Outback	205-315-860.00	18.32	x	
	26954	10/12/2012	Credit Card	Wendy's	205-315-860.00	8.68	x	
	26954	10/12/2012	Credit Card	Shell Oil	264-363-881.00	52.91	x	
	26954	10/12/2012	Credit Card	Cracker Barrell	205-315-860.00	9.32	x	
	26954	10/12/2012	Credit Card	Holiday	264-363-881.00	24.17	x	
	26954	10/12/2012	Credit Card	Grand Travers Resort	264-363-881.00	305.79	x	
	26954	10/12/2012	Credit Card	Grand Travers Resort	264-363-881.00	283.80	x	
	26954	10/12/2012	Credit Card	Grand Travers Resort	264-363-881.00	268.80	x	
	26954	10/12/2012	Credit Card	FKCH Mijem	205-315-860.00	16.91	x	
	26954	10/12/2012	Credit Card	Speedway	205-315-860.00	22.94	x	
	26954	10/12/2012	Credit Card	Grand Travers Resort	264-363-881.00	41.20	x	
	26954	10/12/2012	Credit Card	The English Inn	205-315-860.00	20.41	x	
	27040	10/12/2012	Credit Card	Shell Oil	101-682-860.00	68.59		
	27040	10/12/2012	Credit Card	Staples	101-253-727.00	240.88		
	27040	10/12/2012	Credit Card	Actionbag.com	517-252-727.00	40.71		
	27040	10/12/2012	Credit Card	The Comfort Store	266-325-728.01	109.95		
	27040	10/12/2012	Credit Card	USPS	101-268-729.00	4.90		
	27040	10/12/2012	Credit Card	USPS	101-268-729.00	4.90		
	27040	10/12/2012	Credit Card	Shell Oil	101-682-860.00	89.45		
	27040	10/12/2012	Credit Card	USPS	101-268-729.00	4.90		
	27040	10/12/2012	Credit Card	USPS	101-268-729.00	4.90		
	27040	10/12/2012	Credit Card	Shanty Creek	101-101-859.00	152.32		
	27040	10/12/2012	Credit Card	Shanty Creek	101-101-859.00	186.88		
	27040	10/12/2012	Credit Card	Actionbag.com	517-252-727.00	55.91		
	27041	10/12/2012	Credit Card	Buyonlinenow.com	298-668-955.00	132.37		
	27041	10/12/2012	Credit Card	McDonalds	101-141-860.00	14.80		
	27041	10/12/2012	Credit Card	Cedar Street Cafe	101-141-860.00	36.42		
	27041	10/12/2012	Credit Card	USPS	101-268-729.00	4.90		
	27041	10/12/2012	Credit Card	Marathon	101-141-860.00	39.42		

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Mastercard								\$7,358.57
	27041	10/12/2012	Credit Card	USPS	101-268-729.00	4.90		
	27041	10/12/2012	Credit Card	McDonalds	101-141-860.00	20.91		
	27041	10/12/2012	Credit Card	Boyne Highlands	101-141-860.00	184.10		
	27041	10/12/2012	Credit Card	Boyne Highlands	101-141-860.00	184.10		
	27041	10/12/2012	Credit Card	USPS	101-268-729.00	4.90		
	27041	10/12/2012	Credit Card	Credit - Shanty Creek	296-668-860.00	-146.16		
	27041	10/12/2012	Credit Card	Credit - Boyne Highlands	101-141-860.00	-9.78		
	27041	10/12/2012	Credit Card	Credit - Boyne Highlands	101-141-860.00	-9.79		
MEIERS SIGNS INC								\$400.00
	26920	10/17/2012	27812	Vinyl Lettering - Patrol Car	205-315-934.02	400.00		
Menards - Marinette								\$817.84
	26945	10/18/2012	7497	Building & Ground Supplies	101-265-755.00	91.08		
	26946	10/18/2012	7513	Credit Memo - Building & Ground Suppl	101-265-755.00	-29.99		
	26974	10/16/2012	7332	Building & Ground Supplies	101-265-931.00	330.94		
	26975	10/16/2012	7347	Building & Ground Supplies	101-265-931.00	49.99		
	27010	10/5/2012	6385	Oval Chain Brass	101-265-755.00	10.90		
	27015	10/8/2012	6622	Building & Grounds Supplies	101-265-931.00	299.74		
	27016	10/8/2012	6621	Miscellaneous Supplies	101-265-755.00	41.61		
	27017	10/9/2012	6728	Courtroom B - Commission	101-103-970.12	123.57		
MENOMINEE COUNTY JOURNAL								\$118.00
	27035	10/1/2012	123	Advertising for September 2012	101-401-755.00	54.00		
	27035	10/1/2012	123	Advertising for September 2012	101-101-901.00	36.00		
	27035	10/1/2012	123	Advertising for September 2012	101-101-901.00	28.00		
MENOMINEE COUNTY ROAD COMMISSI								\$40.91
	26894	10/18/2012	10640	Power to Radio's	101-301-755.00	40.91		





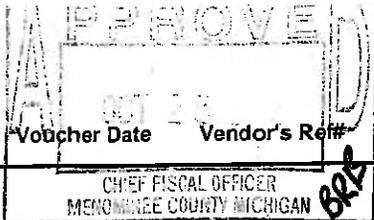
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Michigan Counties Workers'								\$25,883.00
27037	10/24/2012	9072	Quarterly Payment	101-101-716.00	116.79			
27037	10/24/2012	9072	Quarterly Payment	101-103-716.00	44.98			
27037	10/24/2012	9072	Quarterly Payment	101-132-716.00	106.78			
27037	10/24/2012	9072	Quarterly Payment	101-136-716.00	386.55			
27037	10/24/2012	9072	Quarterly Payment	101-141-716.00	500.11			
27037	10/24/2012	9072	Quarterly Payment	101-148-716.00	31.32			
27037	10/24/2012	9072	Quarterly Payment	101-150-716.00	3.09			
27037	10/24/2012	9072	Quarterly Payment	101-172-716.00	381.14			
27037	10/24/2012	9072	Quarterly Payment	101-215-716.00	201.13			
27037	10/24/2012	9072	Quarterly Payment	101-253-716.00	147.64			
27037	10/24/2012	9072	Quarterly Payment	101-257-716.00	295.07			
27037	10/24/2012	9072	Quarterly Payment	101-261-716.00	34.36			
27037	10/24/2012	9072	Quarterly Payment	101-265-716.00	1,180.58			
27037	10/24/2012	9072	Quarterly Payment	101-267-716.00	734.93			
27037	10/24/2012	9072	Quarterly Payment	101-268-716.00	60.53			
27037	10/24/2012	9072	Quarterly Payment	101-301-716.00	11,736.26			
27037	10/24/2012	9072	Quarterly Payment	101-331-716.00	12.15			
27037	10/24/2012	9072	Quarterly Payment	101-426-716.00	25.73			
27037	10/24/2012	9072	Quarterly Payment	101-648-716.00	48.61			
27037	10/24/2012	9072	Quarterly Payment	101-682-716.00	36.01			
27037	10/24/2012	9072	Quarterly Payment	205-315-716.00	6,587.99			
27037	10/24/2012	9072	Quarterly Payment	205-316-716.00	497.92			
27037	10/24/2012	9072	Quarterly Payment	208-751-716.00	1,007.84			
27037	10/24/2012	9072	Quarterly Payment	249-371-716.00	128.77			
27037	10/24/2012	9072	Quarterly Payment	266-325-716.00	333.21			
27037	10/24/2012	9072	Quarterly Payment	266-326-716.00	34.31			
27037	10/24/2012	9072	Quarterly Payment	271-790-716.00	673.81			
27037	10/24/2012	9072	Quarterly Payment	296-663-716.00	226.26			
27037	10/24/2012	9072	Quarterly Payment	296-664-716.00	174.28			
27037	10/24/2012	9072	Quarterly Payment	296-665-716.00	154.85			
MICHIGAN ELECTION RESOURCES								\$19,623.41
26943	10/16/2012	30342	PO# 02718 Ballots - Nov 2012 Election	101-262-727.00	19,623.41			
MICHIGAN STATE INDUSTRIES								\$252.60
27006	10/4/2012	1229 10053	Laundry Bleach & Detergent	101-265-755.01	252.60			
Michigan Taser Distributing								\$85.40
26919	9/26/2012	8585	Extended Digital Power Magazine	205-315-934.00	85.40			
MILLERS ACTION OFFICE SUPPLY I								\$62.30
26984	10/18/2012	089089	Paper	101-265-980.02	62.30			
MOORE MEDICAL CORP								\$931.85
26902	10/10/2012	81964126 El	Inmate Medical Supplies	101-301-770.01	432.95			
26903	10/16/2012	97471468 Ri	Inmate Medical Supplies	101-301-770.01	498.90			
NKS Tire & Service, Inc.								\$2,012.37
26926	9/11/2012	88591	2011 Chevy Impala - Tires	205-315-934.02	450.92			
26927	9/28/2012	89062	Squad 5505- Winter Tires	205-315-934.02	450.92			
26928	10/15/2012	89573	2010 Chevy Impala - Tires	205-315-934.02	450.92			
26929	10/15/2012	89594	2012 Chevy Impala - Tires	205-315-934.02	551.88			
26930	10/12/2012	89554	2011 Chevy Impala - Tire	205-315-934.02	107.73			

**MENOMINEE COUNTY
Claims Audit Report**

Claim Total

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Office Depot, Inc.							\$145.28
27024	10/3/2012	627364806001	Office Supplies	101-172-727.00	53.33		
27027	10/2/2012	627187116001	Annex Office Supplies	101-261-727.00	86.36		
27028	10/2/2012	627187393001	Annex Office Supplies	101-261-727.00	5.59		
Pan-O-Gold Baking Co.							\$99.73
26900	10/2/2012	00040683227619	Inmate Groceries	101-301-770.00	45.78		
26901	10/9/2012	00040683228304	Inmate Groceries	101-301-770.00	53.95		
Pinecrest Medical Center							\$15.00
26909	10/1/2012	September 2012	Telephone Charges	205-315-727.00	15.00		
Poupore Collision & Towing							\$281.12
26939	9/26/2012	518	2009 Chevy Tahoe - Oil Change	205-315-934.02	31.12		
26940	8/29/2012	517	2011 Chevy Impala - Tie Rod	205-315-934.02	250.00		
Przewrocki, Joan							\$39.00
27054	10/24/2012	4975	Transport of Juvenile (M.P.)	101-132-801.01	15.00		
27054	10/24/2012	4975	Transport of Juvenile (M.P.)	101-132-801.00	24.00		
Quill Corporation							\$660.19
26889	10/16/2012	6554897	Sheriff Department - Office Supplies	101-301-727.00	433.72		
26890	10/3/2012	6253852	Sheriff Department - Office Supplies	101-301-727.00	173.90		
27021	10/8/2012	6354870	PA's Office - Office Supplies	101-267-727.00	52.57		
Rabida, Katrina							\$8.00
26985	10/18/2012	Reimbursement	Birdge Fare (x2)	101-426-963.00	8.00		
RCOM							\$225.89
27005	10/15/2012	11325	Expense Reduction	101-103-850.00	225.89		
Rebecca Squires-Stepniak							\$24.38
26962	10/23/2012	Reimbursement	Meals - (10/16 - 10/18)	296-665-860.00	24.38		
Reinhart Foodservice							\$1,067.25
26895	10/11/2012	147459	Inmate Groceries	101-301-770.00	502.03		
26896	10/16/2012	148544	Inmate Groceries	101-301-770.00	565.22		
Riverside Chevrolet							\$527.89
26937	8/31/2012	6058193-1	2010 Chevy Impala - Vehicle Maintenance	205-315-934.02	527.89		
Schroud, Margaret							\$55.50
26953	10/24/2012	Reimbursement	Mileage - October 2012	101-257-860.00	55.50		
Sherwin Williams Company							\$88.46
27042	10/5/2012	6949-4	Paint - Health Department	101-265-930.01	88.46		



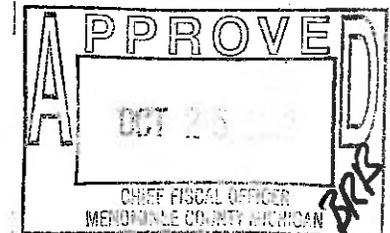


**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Standard Insurance Company							\$202.40
26967	10/24/2012	November 2012	Life Insurance Premium	101-101-713.00	11.50		
26967	10/24/2012	November 2012	Life Insurance Premium	101-132-713.00	6.32		
26967	10/24/2012	November 2012	Life Insurance Premium	101-136-713.00	11.50		
26967	10/24/2012	November 2012	Life Insurance Premium	101-141-713.00	9.20		
26967	10/24/2012	November 2012	Life Insurance Premium	101-148-713.00	0.58		
26967	10/24/2012	November 2012	Life Insurance Premium	101-215-713.00	11.50		
26967	10/24/2012	November 2012	Life Insurance Premium	101-172-713.00	4.60		
26967	10/24/2012	November 2012	Life Insurance Premium	101-261-713.00	2.30		
26967	10/24/2012	November 2012	Life Insurance Premium	101-267-713.00	9.20		
26967	10/24/2012	November 2012	Life Insurance Premium	101-268-713.00	2.30		
26967	10/24/2012	November 2012	Life Insurance Premium	101-253-713.00	6.90		
26967	10/24/2012	November 2012	Life Insurance Premium	101-257-713.00	4.60		
26967	10/24/2012	November 2012	Life Insurance Premium	101-265-713.00	2.30		
26967	10/24/2012	November 2012	Life Insurance Premium	101-301-713.00	48.30		
26967	10/24/2012	November 2012	Life Insurance Premium	101-331-704.00	2.30		
26967	10/24/2012	November 2012	Life Insurance Premium	101-103-713.00	2.30		
26967	10/24/2012	November 2012	Life Insurance Premium	101-426-713.00	2.30		
26967	10/24/2012	November 2012	Life Insurance Premium	271-790-713.00	9.20		
26967	10/24/2012	November 2012	Life Insurance Premium	296-663-713.00	2.30		
26967	10/24/2012	November 2012	Life Insurance Premium	296-664-713.00	2.30		
26967	10/24/2012	November 2012	Life Insurance Premium	296-665-713.00	2.30		
26967	10/24/2012	November 2012	Life Insurance Premium	208-751-713.00	4.60		
26967	10/24/2012	November 2012	Life Insurance Premium	205-316-713.00	2.30		
26967	10/24/2012	November 2012	Life Insurance Premium	205-315-713.00	23.00		
26967	10/24/2012	November 2012	Life Insurance Premium	266-325-713.00	16.10		
26967	10/24/2012	November 2012	Life Insurance Premium	266-326-713.00	2.30		
State of Michigan - Michigan State Police							\$1,750.00
26886	9/24/2012	551-379613	T1 Line - Datacomm 7/1/12 - 9/30/12	101-301-976.00	1,750.00	x	
STEPHENSON MARKETING COOPERATI							\$8,049.08
26913	9/30/2012	015579	Gasoline Sales - Sheriff Department	205-315-742.00	4,689.63		
26914	8/31/2012	015579	Gasoline Sales - Sheriff Department	205-315-742.00	2,671.89		
27048	9/30/2012	462643	September 2012	208-751-930.03	435.14	x	
27048	9/30/2012	462643	September 2012	208-751-742.00	252.42	x	
TC Cleaning							\$283.00
26969	10/18/2012	1906	Annex - Scrub & Recoat	101-265-755.02	283.00		
Time Warner Cable							\$124.16
26897	9/30/2012	004-620475202-001	10/6/12 - 11/5/12 - Sheriff Department	101-301-770.00	124.16		
Tracy Pendergast							\$300.00
26996	8/14/2012	Burial	Patrick James Pendergast	101-681-833.00	300.00		
TWIN CITY ELECTRIC, Inc.							\$264.50
26915	9/14/2012	78081	Telephone Maintenance - Sheriff Depar	205-315-755.00	264.50		
U.E.S. COMPUTERS, INC.							\$5,897.98
26917	10/16/2012	62295	RIM BlackBerry(x2)	205-315-850.00	199.98		
26957	10/19/2012	62346	Computer Maintenance	101-103-857.00	937.00		
27011	9/19/2012	27339	Government Symantec Protection Suite	101-103-857.00	2,925.00		
27012	9/19/2012	27340	Cisco Maintenance Renewal	101-103-857.00	774.00		
27013	9/20/2012	27345	Renewals	101-103-857.00	937.00		
27025	10/10/2012	36744	Computer Maintenance	101-103-857.00	125.00		

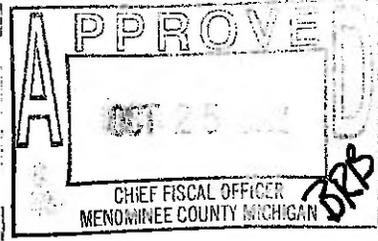
**MENOMINEE COUNTY
Claims Audit Report**

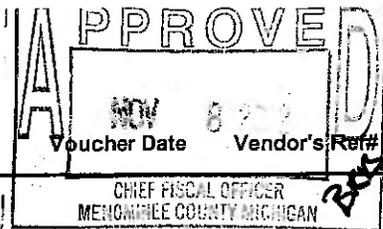
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Bank Account: General							
U.S. Bank Equipment Finance 26972	10/16/2012	213972466	Konica - BizHub Copier	101-172-942.00	133.07		\$133.07
UNIFORM SHOPPE 26893	7/30/2012	211807	Miscellaneous Items - Sheriff Departme	101-301-745.00	20.00		\$1,117.11
26960	10/23/2012	212812	PO# 02721 - Safety Vests	101-103-755.00	587.11		
26961	7/31/2012	211882	PO# 02722 - Shirt Embiems (x300)	101-103-755.00	510.00		
Valenti, Susan F. 27026	10/12/2012	M12-3457 & M12-3458	Transcripts (people v Thomas Carr)	101-131-806.00	75.20		\$162.90
27029	9/30/2012	Reimbursement	Mileage & Meals	101-131-860.00	87.70		
Verizon Wireless 26952	10/1/2012	2808165381	Cellular Services	101-265-850.01	126.25		\$1,136.43
26952	10/1/2012	2808165381	Cellular Services	101-301-850.00	256.44		
26952	10/1/2012	2808165381	Cellular Services	101-301-934.01	266.19		
26952	10/1/2012	2808165381	Cellular Services	101-428-850.00	61.84		
26952	10/1/2012	2808165381	Cellular Services	101-682-850.00	32.39		
26952	10/1/2012	2808165381	Cellular Services	205-315-850.00	392.92		
26952	10/1/2012	2808165381	Cellular Services	266-325-850.00	0.40		
WALTER BROTHERS INC 26978	8/10/2012	A174304	Marine Supplies	101-331-755.00	8.28		\$8.28
White Water Associates, Inc. 26976	10/18/2012	130522	Water Analysis (10/15/12) x 4	208-751-920.00	60.00		\$60.00
William Delfosse 26999	8/14/2012	Burial	William G. Delfosse	101-681-833.00	300.00		\$300.00
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003 26970	10/17/2012	0402047856-00008	Kleinke Park	208-751-920.01	255.78		\$345.30
26971	10/17/2012	0402047856-00005	Kleinke Park	208-751-920.01	89.52		
WORMWOOD, DEBRA 27030	10/16/2012	Reimbursement	Mileage (911 Governing Board)	266-325-860.00	24.70		\$24.70
Total Amount for Bank Account: General							\$131,385.73



**MENOMINEE COUNTY
Claims Audit Report**

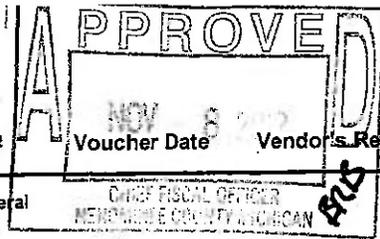
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Durocher, Tony								\$119.86
	27058	10/25/2012	Reimbursement	Meal & Mileage (10/23/12)	101-132-801.00	80.86		
	27059	10/25/2012	4977	Transport of Juvenile (M.P.)	101-132-801.01	15.00		
	27059	10/25/2012	4977	Transport of Juvenile (M.P.)	101-132-801.00	24.00		
Friends Ofc Prod Whse Direct								
	27060	10/23/2012	017384I	FOC - Office Supplies	101-141-727.00	271.95		\$271.95
Total Amount for Bank Account: General								\$391.81





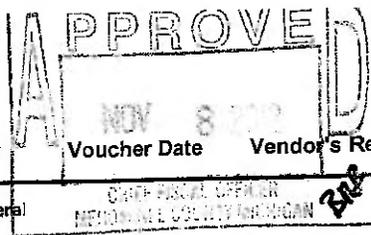
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
A B C PRINTERS								\$280.51
27165		10/18/2012	95289	Continuation Shees (2 sided)	101-268-729.00	280.51		
Aaron A. Ihander								\$199.99
27312		10/22/2012	Reimbursement	Patrol Jacket - Uniform Allowance	205-315-745.00	199.99		
Ace Hardware								\$81.68
27116		10/12/2012	205703/2	Entry Juno	101-265-755.00	29.99		
27117		10/12/2012	205707/2	Mender Hose, Valve Angl	101-265-755.00	16.27		
27118		10/17/2012	205743/2	Chain Coil, Binder Load, Grab Hook	101-265-755.00	28.93		
27119		10/29/2012	205840/2	Nipple Galv	101-265-755.00	6.49		
Ade Incorporated								\$150.00
27100		10/23/2012	84971	District Forms (Needs Pass Web Recor	101-136-755.00	150.00		
ALGER-DELTA COOPERATIVE ASSOCI								\$942.90
27254		10/31/2012	370500	Shakey Lakes Office/Shop	208-751-920.01	106.33		
27255		10/31/2012	379700	Storage Shed	208-751-920.01	66.14		
27256		10/31/2012	380300	Shower Building	208-751-920.01	143.17		
27257		10/31/2012	367100	N8390 Beach House	208-751-920.01	45.71		
27258		10/31/2012	367200	Northwest Campsites	208-751-920.01	221.52		
27259		10/31/2012	369802	W8449 Co Rd G12 Campsites	208-751-920.01	56.15		
27260		10/31/2012	383001	Shakey Lakes Park/Horse	208-751-920.01	34.83		
27261		10/31/2012	383200	N8380 Co Park Rd 20.5	208-751-920.01	80.40		
27262		10/31/2012	383301	Shakey Lakes/Cattle Ara	208-751-920.01	84.66		
27263		10/31/2012	1503500	N8380 Co Pk Rd 20 Pt 5	208-751-920.01	78.99		
27264		10/31/2012	1614900	Bath House	208-751-920.01	25.00		
ANGELIS MENOMINEE INC								\$498.45
27289		10/2/2012	1573211-IN	Inmate Groceries	101-301-770.00	8.92		
27290		10/5/2012	0011032-IN	Inmate Groceries	101-301-770.00	89.67		
27291		10/11/2012	0018370-IN	Inmate Groceries	101-301-770.00	12.11		
27292		10/14/2012	0187508-IN	Inmate Groceries	101-301-770.00	130.29		
27293		10/16/2012	0080321-IN	Inmate Groceries	101-301-770.00	15.16		
27294		10/20/2012	0042221-IN	Inmate Groceries	101-301-770.00	86.59		
27295		10/31/2012	1805211-IN	Inmate Groceries	101-301-770.00	82.07		
27296		10/29/2012	0011422-IN	Inmate Groceries	101-301-770.00	71.66		
27297		10/31/2012	6052118-IN	Inmate Groceries	101-301-770.00	1.98		
AT&T - Carol Stream, IL								\$1,092.93
27126		10/19/2012	906863661410	October 19 - November 18, 2012	266-325-850.00	225.26	x	
27130		10/19/2012	906863202310	October 19 - November 18, 2012	101-103-850.00	391.89	x	
27266		10/19/2012	906863444110	October 19 - November 18, 2012	101-103-850.00	474.53	x	
27301		10/13/2012	616T49897710	Telephone Services	101-301-850.00	1.25	x	
AT&T Long Distance								\$208.90
27180		10/19/2012	854528091	Telephone Services	101-103-850.00	208.90		
Banc of America Leasing								\$139.97
27149		10/22/2012	012197287	Probation/Parole Office (November 201	101-131-942.00	139.97		
BAYSHORE VETERINARY CLINIC								\$137.46
27303		10/22/2012	154776	K9 Care	101-301-881.01	137.46		
Big Chill Ice Company								\$10.00
27231		11/6/2012	4986	Juvenile Restitution (S.J.D.)	292-000-201.00	10.00		
Big O's Lube and Service, Inc.								\$57.90
27317		11/1/2012	9936	Oil Change & Filter (2011Impala)	205-315-934.02	57.90		



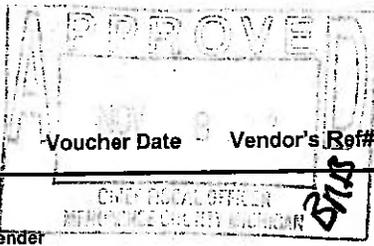
MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Brunelle, Jennifer 27162	10/30/2012	Reimbursement	Mileage - October 2012	296-664-860.00	82.70		\$82.70
BS&A Software 27250	11/1/2012	086373	Buiding Department System 11/1/12 - 1	101-103-857.00	1,095.00		\$1,095.00
Cellcom Wisconsin RSA 04 27300	10/27/2012	880051	Sheriff Department - Cellular Services	101-301-850.00	563.98		\$563.98
Charlevoix, Maureen R. 27166	10/29/2012	M11-3413-FH	People v Nicolas DuPont (Transcript)	101-131-806.00	51.70		\$51.70
CITY OF MENOMINEE - 2511 10TH ST. 27173	11/5/2012	December 2012	Rent	266-326-942.00	351.67		\$351.67
City of Stephenson - P.O. Box 467 27164	10/22/2012	709	Annex - Water, Electric, Sewer	101-261-920.01	17.00		\$229.76
27164	10/22/2012	709	Annex - Water, Electric, Sewer	101-261-920.02	30.00		
27164	10/22/2012	709	Annex - Water, Electric, Sewer	101-261-920.03	182.76		
CLOVERLAND PAPER CO 27167	10/26/2012	100216	Center Pull Towels, Tissue, Toilet Tissu	101-265-755.01	131.55		\$176.73
27168	10/26/2012	100188	Sani Comode Mat	101-265-755.01	45.18		
Cody, Glenn 27101	10/1/2012	Reimbursement	Parks Committee Mileage (10/1/12)	208-751-860.00	4.08		\$4.08
Concerned Associates 27248	11/6/2012	MCO.2.8.12	EAP for November 2012 - January 31, 2	101-103-801.00	1,079.50		\$1,079.50
DEKETO, LLC 27128	11/1/2012	DK 10-12	October 2012 Documents (x493)	256-277-857.00	1,035.30		\$1,035.30
Delta/Menominee Health Dept. 27238	10/24/2012	Application Fee	Raw Land Evaluation (N5156 Hwy M35)	208-751-755.02	167.00		\$167.00
Dennis-Ruleau, Dawn 27227	11/5/2012	4982	Crisis Intervention - October 2012	296-668-801.00	660.00		\$660.00
DH Wireless Solutions 27276	8/31/2012	EXECUIN5405	PO# 02720 - Modems for Squad Cars (101-301-934.03	4,681.10		\$4,681.10
Dick Myers Custom Welding 27307	11/2/2012	076331	Recondition/Install Grill Guard (2012 Ch	101-301-981.00	240.00		\$240.00
Digital Rez International Inc. 27133	11/1/2012	DR1344266	Annual Maintenance Plan Renewal	208-751-880.00	594.00		\$594.00
DRAZE, THOMAS 27310	11/2/2012	Reimbursement	Under Armor Shoes - Uniform Allowanc	205-315-745.00	63.59		\$162.69
27311	10/20/2012	Reimbursement	Waterproof Boots - Uniform Allowance	205-315-745.00	99.10		
DTE Energy 27170	9/24/2012	462245200011	Annex - Commercial Heating	101-261-920.04	54.78		\$54.78
Employee Benefits Agency, Inc. 27242	11/1/2012	3119	ABS Monthly Admin Fee (November 20	101-103-712.02	240.00		\$240.00
Friends Ofc Prod Whse Direct 27120	11/1/2012	0174351	Equalization - Mailers & Labels	101-257-727.00	60.98		\$124.29
27125	10/23/2012	0173861	ROD - Office Supplies	101-268-727.00	63.31		
Garcia Linda 27161	10/29/2012	598	Guardianship Reviews (x4)	101-148-804.00	101.11		\$101.11



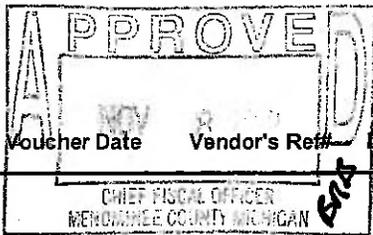
MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							\$699.43
Good Source 27286	10/24/2012	S10292405	Inmate Groceries	101-301-770.00	699.43		\$52.32
GREAT AMERICAN DISPOSAL CO THE 27235	11/1/2012	2B101154	Annex - Garbage Removal	101-261-930.04	52.32		\$205.00
Hashimoto Sewer Service, Inc. 27151	10/23/2012	10099	3 Month Service (Kitchen in Jail)	101-265-934.00	205.00		\$600.00
Hasler 27178	10/30/2012	16284616	Postage Machine	101-253-729.01	600.00		\$150.00
Havelka, Glen 27232	11/6/2012	4987	Juvenile Restitution (C.S.G.)	292-000-201.00	75.00		\$1,495.00
	27233	11/6/2012	4988	Juvenile Restitution (N.S.G.)	292-000-201.00	75.00	
Hi Tec Building Services 27169	10/30/2012	004123	October 2012	101-265-801.00	1,495.00		\$205.00
IMAGEWORKS 27137	6/4/2012	4637	Kleinke Park Sign Vinyl (x2)	208-751-755.02	105.00		\$15,233.90
	27138	8/7/2012	4816	Jim Quist - Uniform's	208-751-745.00	100.00	
J S ELECTRONICS, INC. 27174	11/1/2012	17427	Tower Lease - November 2012	266-326-942.00	425.00		\$57.50
	27177	11/5/2012	PO# 02706	2nd Installment - Upgrade to Radio Syst	266-325-970.00	14,418.90	
	27316	10/17/2012	17413	Driver's Side Spot Light & Lightbar 55K	205-315-934.02	390.00	
Jasper, Mark 27135	10/31/2012	Reimbursement	Mileage - October 2012	101-101-860.05	57.50		\$1,665.00
Joel Hensley, RN 27156	11/5/2012	Blood Draw	N.T.H. (10/24) M.H. (10/27) C.N. (10/19	101-267-801.01	300.00		\$82.68
	27299	11/5/2012	Nursing Services	101-301-770.01	1,365.00		
K & M Rentals 27239	11/1/2012	2844	Portable Toilet at Airport Park	208-751-942.00	82.68		\$594.72
Kakuk, Tammany 27228	11/5/2012	4983	Foster Care Cost (A.L.)	292-662-843.02	353.36		\$132.64
	27229	11/5/2012	4984	Foster Care Cost (C.C.)	292-662-843.02	241.36	
Kleiman, Marc 27143	10/23/2012	Reimbursement	Mileage - October & November 2012	101-215-860.00	51.06		\$580.34
	27143	10/23/2012	Reimbursement	101-215-860.00	24.97		
	27143	10/23/2012	Reimbursement	101-215-860.00	56.61		
Koehne 27244	10/11/2012	56612	2001 Dodge Ram - Maintenance	101-265-981.00	555.71		\$100.00
	27318	9/20/2012	55791	Vehicle Maintenance (2009 Chevy Impa	205-315-934.00	24.63	
Krygoski Construction 27230	11/6/2012	4985	Juvenile Restitution (A.J.K.)	292-000-201.00	100.00		\$73.07
L.A. Busse, Inc. 27114	10/30/2012	ZB51657	Door Slide	101-265-934.00	73.07		\$398.49
Lang, Bernard 27112	10/31/2012	Reimbursement	Mileage - October 2012	101-101-860.01	398.49		\$2,943.45
LENCA SURVEYING 27148	10/27/2012	12159	Remon Yr 2012 (10/21 - 10/28/12)	243-246-801.07	2,926.50		
	27148	10/27/2012	12159	Remon Yr 2012 (10/21 - 10/28/12)	243-246-765.00	16.95	



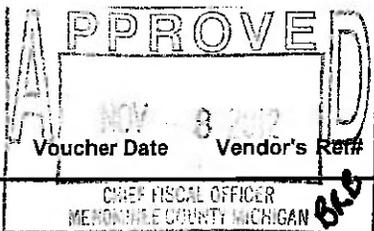
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vchert#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
LexisNexis Matthew Bender 27308	10/29/2012	38445328	MI Penal & Veh Handbook (x2)	205-315-727.00	95.49		\$95.49
Lufts Advertiser 27129	10/30/2012	10-30-12	October Advertising	101-101-901.00	45.00		\$493.75
27129	10/30/2012	10-30-12	October Advertising	101-401-755.00	36.75		
27129	10/30/2012	10-30-12	October Advertising	101-262-727.00	412.00		
Marinette Farm & Garden 27304	11/1/2012	220281	K9 Supplies	101-301-881.01	48.97		\$91.96
27305	11/2/2012	220455	K9 Supplies	101-301-881.01	42.99		
Maximus, Inc. 27121	10/11/2012	101338.01.04-004	PA's DHS-286 Billings (July - Sept 2012)	101-267-801.00	700.00		\$2,800.00
27122	8/13/2012	101338.01.04-003	PA's DHS-286 Billings (April - June 2011)	101-267-801.00	700.00		
27123	6/5/2012	101338.01.04-002	PA's DHS-286 Billings (Jan - March 2011)	101-267-801.00	700.00		
27124	1/23/2012	101338.01.04-001	PA's DHS-286 Billings (Oct - Dec 2011)	101-267-801.00	700.00		
Meintz, Charlie 27272	11/4/2012		Reimbursement Mileage - October 2012	101-101-860.04	55.50		\$55.50
Menards - Marinette 27147	10/26/2012	8193	Red Oak Board, Classic Oak, Cleanout	101-265-930.01	96.51		\$779.00
27157	10/23/2012	7901	Building & Ground Supplies	101-265-755.00	246.47		
27158	10/23/2012	7905	WetJet Wood Cleaner	101-265-755.01	10.44		
27159	10/23/2012	7924	Door Closer w/Bracket, Batteries	101-265-755.00	76.33		
27246	11/2/2012	8801	Building & Ground Supplies	101-265-755.00	182.91		
27247	11/1/2012	8684	Building & Ground Supplies	101-265-755.00	166.34		
MENOMINEE ANIMAL SHELTER 27154	10/25/2012	1209	September 2012 Impounding	101-601-958.00	357.15		\$357.15
Manominee Business Development 27323	11/8/2012		Economic Development 2012 - 2013 Assessment	101-728-801.00	20,000.00		\$20,000.00
MENOMINEE COUNTY JOURNAL 27115	11/1/2012	124	Advertising (Raze Bldg in Hermansville)	101-101-901.00	24.00		\$24.00
Michigan Labor Law Poster Serv 27249	11/1/2012	634297	2013 Set of Fed/State Posters	101-101-727.00	297.42		\$297.42
Mid-American Research Chemical 27252	10/31/2012	0482435-IN	Drain Opener	101-265-755.01	128.41		\$128.41
MID-COUNTY SMALL ENGINES, LLC 27240	10/18/2012	774	Park Supplies	208-751-930.02	106.50		\$106.50
Mid-Michigan Kennels, Inc. 27278	11/6/2012	2012-71	PO# 02703 - K9 Unit for Impala	281-345-881.00	3,508.08		\$3,508.08
MILLERS ACTION OFFICE SUPPLY I 27132	10/29/2012	089295	Files - Admin Office	101-103-970.00	699.98		\$1,087.40
27160	10/25/2012	0892201	Clerk's Office Supplies	101-215-727.00	205.68		
27171	10/29/2012	089287	Toner & Paper	101-215-727.00	94.48		
27175	10/29/2012	089291	Folders, Binders, Pens, Calculator, Batt	266-325-727.00	87.26		
Motorola 27313	10/26/2012	13923939	Prem Batt (x3)	205-315-755.00	99.00		\$99.00
New North, Inc. 27134	11/1/2012		Registration Brian Bousley (12/7/12)	101-172-802.00	60.00		\$60.00



**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Northreach Healthcare LLC 27298	9/30/2012	ST2122740042WO	Inmate Health Care	101-301-770.01	306.00		\$306.00
Office Depot, Inc. 27140	10/19/2012	629503725001	Files, Paper	101-172-727.00	36.96		\$89.45
	10/19/2012	629503725001	Files, Paper	101-265-980.02	52.49		
PAIDL'S TRUE VALUE HARDWARE							\$1,217.51
27102	10/1/2012	A45786	Winterize Plumbing	208-751-930.03	95.70		
27103	10/9/2012	B49890	Park Supplies	208-751-755.02	1.89		
27104	10/10/2012	B49993	Park Supplies	208-751-930.02	8.58		
27105	10/15/2012	A46655	Trees	208-751-755.05	1,000.00		
27106	10/16/2012	B50347	Air Intake Valve (x2)	208-751-755.02	6.98		
27107	10/17/2012	B50382	Winterize	208-751-930.03	19.14		
27108	10/18/2012	A46782	Park Supplies	208-751-755.02	30.33		
27109	10/18/2012	B50478	Park Supplies	208-751-755.02	9.07		
27110	10/23/2012	B50753	Park Supplies	208-751-755.02	40.33		
27111	10/1/2012	A45813	Finish Aerator	101-265-755.00	5.49		
Pan-O-Gold Baking Co.							\$107.10
27284	10/16/2012	00040683229004	Inmate Groceries	101-301-770.00	58.45		
27285	10/23/2012	00040683229704	Inmate Groceries	101-301-770.00	48.65		
Pathways Substance Abuse Serv.							\$8,666.50
27220	11/1/2012	Tax	Convention & Tourism Tax	101-801-835.01	8,666.50		
Pearson, Jim							\$88.27
27136	10/31/2012	Reimbursement	Mileage - October 2012	101-101-860.03	68.27		
PLASTOCON, INC							\$1,821.07
27277	10/22/2012	76393	PO# 02715 Server Trays, Covers & Lin	280-362-755.00	1,608.75		
27319	10/25/2012	76422	Dishwasher Racks	280-362-755.00	153.97		
27320	10/24/2012	76414	Disposable Lid	280-362-755.00	58.35		
Quill Corporation							\$245.55
27279	10/26/2012	6824148	Sheriff Department - Office Supplies	101-301-727.00	45.77		
27280	10/26/2012	6872265	Sheriff Department - VHS Tapes	101-301-727.00	55.80		
27281	10/24/2012	6755654	Sheriff Department - Office Supplies	101-301-727.00	143.98		
Randall Phillips							\$50.00
27141	10/31/2012	1996-7944-DP	Court Appointed Legal - Sonya Ledger	101-131-807.00	25.00		
27142	10/31/2012	1992-8407-DP	Court Appointed Legal - Kevin Larson	101-131-807.00	25.00		
Ray's Feed Mill, Inc.							\$51.00
27306	10/26/2012	355384	Dog Food	101-301-881.01	51.00		
RDJ SPECIALTIES, INC - P.O. BOX 1000, DEPT. 145							\$1,303.29
27273	8/30/2012	045290	PO# 02659 Pencils, Erasers & Stickers	101-301-755.00	77.88		
27274	9/6/2012	045570	PO# 02659 Pencils, Erasers & Stickers	101-301-755.00	536.81		
27275	9/6/2012	045584	PO# 02659 Pencils, Erasers & Stickers	101-301-755.00	688.60		
Rebecca Squires-Stepniak							\$316.18
27226	11/5/2012	Reimbursement	Mileage - October 2012	296-665-860.00	316.18		
Reinhart Foodservice							\$1,298.03
27287	10/30/2012	150525	Inmate Groceries	101-301-770.00	675.51		
27288	10/23/2012	149578	Inmate Groceries	101-301-770.00	622.52		
Securus Technologies							\$510.00
27302	10/22/2012	111951	Prepaid Cards (x100)	101-301-850.01	510.00		

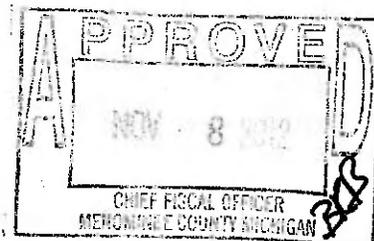


**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Sherwin Williams Company							\$82.78
27144	10/23/2012	7383-5	Paint for Health Department	101-265-930.01	41.39		
27251	10/26/2012	7486-6	Paint for Health Department	101-265-930.01	41.39		
SOLANDER ELECTRIC, Inc.							\$21.28
27113	10/31/2012	77692	Photo Eye - Dusk to Dawn Light	101-265-930.01	21.28		
St. Francis Hospital							\$398.13
27267	10/5/2012	2314261101	Laboratory (B. lhander)	101-648-836.00	398.13		
State of Michigan - Dept. of Management & Budget							\$65.01
27315	9/27/2012	MPSCS-24630	Radio Subscription Fee	205-315-934.01	65.01		
State of Michigan - MI Dept. of Environmental Qua							\$502.07
27268	10/15/2012	785567	Campground License Fee	208-751-755.08	110.00	x	
27269	10/30/2012	785018	Campground License Fee (Kleinke)	208-751-755.08	130.69	x	
27270	10/30/2012	785024	Campground License Fee (Shakey Lake)	208-751-755.08	130.69	x	
27271	10/30/2012	785025	Campground License Fee (Shakey Lake)	208-751-755.08	130.69	x	
State of Michigan - MI Supreme Court Finance							\$5,752.49
27155	10/1/2012	D95A 1530-02	October, November & December 2012	101-136-931.01	3,245.57	x	
27223	10/1/2012	P55 1530-04	PA's Office - Oct, Nov, Dec 2012	101-132-858.03	2,506.92		
State of Michigan - State Tax Commission							\$150.00
27150	10/29/2012	Renewal	Assessment Administration Certification	101-257-802.00	150.00	x	
STEPHENSON MARKETING COOPERATI							\$4,818.72
27309	7/31/2012	015579	Gasoline Sales - July 2012	205-315-742.00	4,818.72		
The First National Bank&Trust							\$33.00
27236	10/31/2012	628840339	FOC - Service Charge	101-141-817.00	33.00		
Time Warner Cable							\$454.11
27152	10/20/2012	004-700185701-001	October 25 - November 24, 2012	101-103-851.01	329.95		
27283	11/6/2012	620475202	November 6 - December 5, 2012	101-301-770.00	124.16		
Town & Country Tree Service							\$320.00
27243	10/8/2012	10/8/12	Tree Trimming & Clean Up	101-265-755.00	320.00		
TWIN CITY ELECTRIC, Inc.							\$17.00
27127	10/30/2012	81013	Surge Suppressor (x2)	266-325-755.00	17.00		
U.E.S. COMPUTERS, INC.							\$100.00
27245	11/2/2012	62494	Monthly DVD Backup - October 2012	101-103-857.00	100.00		
U.S. Bank Equipment Finance							\$323.19
27314	10/14/2012	213780000	Sheriff Department - Konica	205-315-755.00	323.19		
UP 9-1-1 Authority							\$860.31
27172	10/29/2012	PO# 02723	GIS Work Performed by TopComp for C	266-325-970.00	860.31		
Valenti, Susan F.							\$68.15
27179	10/29/2012	M11-003413-FH	Transcripts (people v Nickolas DuPont)	101-131-806.00	68.15		
Valley Mechanical, Inc.							\$1,147.00
27241	11/2/2012	2304	Court House & Jail (Labor & Material)	101-265-930.01	1,147.00		
WALTER BROTHERS INC							\$30.96
27265	10/29/2012	A180806	Humidifier Wick, Water & Bacteria Trea	101-265-755.00	30.96		
Warner, Fredrick							\$208.04
27224	11/5/2012	Reimbursement	Mileage - Can Zone	296-668-801.00	93.24		
27225	11/5/2012	4980	Can Zone	296-668-801.00	112.80		

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Waste Management 27153	11/1/2012	1366797-1856-1	November 2012	101-265-801.00	441.93		\$441.93
WEST GROUP PAYMENT CENTER 27176	10/1/2012	825774211	September 1 - September 30, 2012	269-145-801.00	404.93		\$404.93
White, Jessica 27324	11/8/2012	Reimbursement	Subway Platter for Board of Canvassers	101-262-727.00	38.26		\$38.26
Wil-Kil Pest Control 27253	10/29/2012	2141732	Courthouse	101-265-801.00	60.00		\$60.00
Winder Police Equipment 27282	10/26/2012	20122951	Lithium Batteries (12 pack x2)	101-301-727.00	51.09		\$51.09
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							\$1,819.88
27131	10/26/2012	0402047856-00004	Commercial Gas - Courthouse	101-265-920.04	1,250.25		
27139	10/26/2012	0402191663-00001	Health Care Center - Gas & Electric	101-265-920.03	241.85		
27139	10/26/2012	0402191663-00001	Health Care Center - Gas & Electric	101-265-920.04	179.00		
27145	10/24/2012	0402047856-00006	Stoney Point Street Lighting	208-751-920.01	33.22		
27146	10/24/2012	1148287272-00000	Bailey House	208-751-920.01	21.78		
27146	10/24/2012	1148287272-00000	Kleinke Park Street Lighting	208-751-920.01	29.24		
27146	10/24/2012	1148287272-00000	State Road - Kleinke	208-751-920.01	51.82		
27146	10/24/2012	1148287272-00000	Bailey Park Street Lighting	208-751-920.01	12.72		
WORMWOOD, DEBRA 27163	10/31/2012	Reimbursement	Meal - UPA Mtg & PFN Mtg	266-325-860.00	5.61		\$5.61
Total Amount for Bank Account: General							\$104,970.17



MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous Boards/Committees/Commission Reports, Discussion	
RECOMMENDED MOTION	
To approve the miscellaneous reports as discussed at the November 13, 2012 County Board Meeting.	

Submitted by: **Brian Bousley**

 11/20/2012
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887
PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

11/01/2012

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P12774-12	10/03/12	PAUL JUDITH C	W4799 25.5 RD	DAGGETT TWP.	\$161.40
Work : 3.GARAGE		30X36 2-STORY GARAGE			002-130-006-00
P12775-12	10/03/12	DUVALL CHARLES & PAMALA J	N852 P-2 LN	MENOMINEE TWP.	\$503.10
Work : 1.NEW DWELLING		SINGLE FAMILY ONE STORY DWELLING			010-028-001-30
P12776-12	10/03/12	BARLEY JOEL & KORRY	CO RD 577	MENOMINEE TWP.	\$75.00
Work : 9.DEMOLITION		DEMO SINGLE FAMILY DWELLING & GARAGE			010-028-013-27
P12777-12	10/03/12	DEMERS THOMAS A & KELLY M	W OF M-35 & JOHN SO	INGALLSTON TWP.	\$88.52
Work : 7.DECK/PORCH		13X26 LEAN-TOO			007-303-011-00
P12778-12	10/09/12	ADAMS LEROY & SISTER	N11867 US HWY 41	NADEAU TWP.	\$107.64
Work : 2.ADDITION		12X16 ROOM ADDITION			012-201-018-00
P12779-12	10/09/12	PACH VALERIAN W	N21624 PACH LN F-1	HARRIS TWP.	\$235.64
Work : 1.NEW DWELLING		28X32 SINGLE FAMILY DWELLING			005-205-005-00
P12780-12	10/09/12	BERRY JAMES R & LINDA J	W5431 ELMWOOD RD	MENOMINEE TWP.	\$197.88
Work : 3.GARAGE		32X48 POLE BUILDING			010-014-013-00
P12781-12	10/10/12	GAUTREUX DAVID A	29.60 LN	CEDARVILLE TWP	\$121.08
Work : 3.GARAGE		24X24 POLE BUILDING			001-003-009-00
P12782-12	10/11/12	TRUITT JOSEPH W & KADIE L	W7450 S-4 LN	LAKE TWP.	\$251.91
Work : 3.GARAGE		24X32 GARAGE 13X6 ROOM ADDITION			008-236-021-00
P12783-12	10/12/12	TICKLER JAMES R & SANDY S	22.75 RD	STEPENSON TWP.	\$172.28
Work : 3.GARAGE		30X30 GARAGE 16X32 ATTIC STORAGE			014-010-006-00
P12784-12	10/12/12	JARMAN DAVID & JUDY	GUSTAFSON RD	FAITHORN TWP.	\$259.32
Work : 3.GARAGE		36X64 POLE BUILDING			003-209-004-00
P12785-12	10/12/12	SORENSEN PAUL	N1149 HWY M-35	MENOMINEE TWP.	\$126.20
Work : 3.GARAGE		16X40 GARAGE			010-380-008-00

**Menominee County
Department of Human Services Board
2612 Tenth Street
Menominee, MI 49858**

BOARD MEMBERS

**MICHAEL KAUFMAN, CHAIR
MARY BRADLEY, VICE-CHAIR
MARGARET BASTIEN, MEMBER**

DIRECTOR

RUSSELL K. SEXTON

Date: September 25, 2012

The regular meeting of the Menominee County Department of Human Services Board was called to order by Sue Asplund, Acting Board Secretary, at 9:04 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley Board Member; and Sue Asplund, Acting Board Secretary.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Michael Kaufman and seconded by Mary Bradley. Motion passed without opposition.

APPROVAL of August 28, 2011 MINUTES:

Minutes of the August 28, 2012 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Michael Kaufman and seconded by Mary Bradley. Motion passed without opposition.

FINANCIAL REPORT:

There financial report for August 2012 was reviewed. There were \$100.00 in expenditures for DHS Board meeting attendance; leaving a balance of \$6,600.00. There were no expenditures from the Child Care Allocation, leaving a balance of \$3,500.00.

A motion to accept the financial reports was made by Mary Bradley and seconded by Michael Kaufman. Motion passed without opposition.

Further business: A statement for \$843.67 was received from MCSSA for 2012-2013 Annual State Dues.

Board Action: A motion to pay the MCSSA 2012-2013 Annual State Dues of \$843.67 was made by Mr. Kaufman and supported by Ms. Bradley. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: The 2013 staffing allocation was reviewed.

Statewide Director's Meeting Information: Sue Asplund reviewed Mr. Sexton's notes from the September 6, 2012 meeting.

Collaborative Issues: No update.

Business Plan Update: No update.

Miscellaneous: No update.

Board Member Input/Suggestions: No update.

Motion to accept the Director's Report as submitted made by Mary Bradley and supported by Michael Kaufman. Motion passed without opposition.

UNIT REPORTS: There were no unit updates provided.

BOARD BUSINESS:

Approval of Vouchers: Vouchers were reviewed and approved for August.

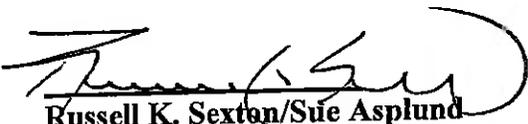
MCSSA Information: The next meeting of the MCSSA is scheduled for October 10, 2012.

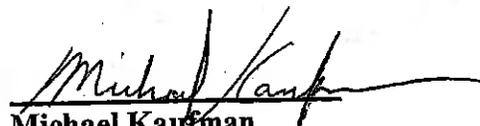
NEW BUSINESS: No new business to report

PUBLIC COMMENT: No public comment.

NEXT MEETING: October 30, 2012 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Michael Kaufman. Motion passed without opposition. Meeting adjourned at 9:20 a.m.


Russell K. Sexton/Sue Asplund
Board Secretary


Michael Kaufman
Chairperson

Pc: DHS Board Members
Dickinson County BOC
Dickinson County DHS Office File



PINECREST BOARD OF TRUSTEES

Date: Thursday, September 27, 2012	Place: Board Room
Presiding: Margaret Bastien	Time: 2:00 pm CST
Recording Secretary: Lois Ball	

Present: Gladys Elegeert, Barbara Oliver, Catherine Driscoll, Mary Bradley, Michael Kaufman, Margaret Bastien
 Absent: Gerald Smith, Elaine Boyne, Barbara Thorne, Richard Mapes

Liaison Members Present: John Degenaer, Jr., Charlie Meintz
 Liaison Members Absent: Mary Harrington

Present for Leadership Team: Darlene Smith, Candace Meintz

Also present: Gerald McCole, Robin Vanenkevort and Amy Lantagne

Call to Order	The meeting was called to order by Chairperson Bastien at 2:00 p.m. CST in the Board Room.
Approval of September Agenda	The agenda was amended to add 8.e. : November Meeting change A motion was made by Trustee Bradley, supported by Trustee Driscoll, to approve

		the agenda with the addition of 8.e. Motion carried.
Board Action on Minutes of the August 23, 2012 meeting	The Minutes of the August meeting had been mailed to the Board Members prior to this meeting for their review	A motion to accept the minutes as presented was made by Trustee Driscoll, supported by Trustee Elegeert. Motion carried.
Board Action on the Minutes of the Closed Meeting held on August 23, 2012	Minutes were reviewed by Board Members	A motion was made by Trustee Kaufman, supported by Trustee Driscoll, to accept the minutes as presented. Motion carried.
Review of Financial Statement for August 2012	Candace Meintz, CFO, reviewed the Financial Statements with the Board.	A motion was made by Trustee Oliver, supported by Trustee Elegeert. To accept the Financial Statement as presented. Motion carried.
Board action on Manifest of Invoices	The Manifest of Invoices had been mailed to the Board Members prior to this meeting for their review.	A motion was made by Trustee Elegeert, supported by Trustee Bradley, to approve the Manifest of Invoices and to pay the bills.
Whispering Pines report	Trustee Bradley gave the report for the Whispering Pines facilities. New Whispering Pines offices in former Doctor's home are wonderful. She reported on each home and office and activity at each one. All areas are doing well. They also reviewed policy changes, and the risk management plan.	A motion to approve the report was made by Trustee Driscoll, supported by Trustee Oliver. Motion carried.
By-Laws Committee	Did not meet this month.	
Board Action Items	1) Wage Proposal – a proposal was submitted requesting a merit increase equal to 1% for all non-bargaining unit employees retro to January 1, 2012.	A motion was made by Trustee Bradley, supported by Trustee Oliver to accept this proposal. Motion carried with Chairperson Bastien voting against this motion. She stated that she feels we are making a lot of cuts and thinks the money should go to things for the residents. Motion carried.

	<p>2) Bad Debt Write Off – Candace Meintz, CFO, reported to the Board that this is a part of the write off that is being done in a 3 month series.</p>	<p>A motion was made by Trustee Driscoll, supported by Trustee Oliver, to approve the write off request. Motion carried.</p>
<p>Unfinished and New Business</p>	<p>a) Report of Quality Assurance and Resident Council Committees: Darlene Smith, Director of Resident Services reported on the Quality Assurance Meeting for September. She also reviewed the Resident Council Meeting minutes from each home, noting that they reviewed F tag 223 on abuse with the residents and discussed outings and meal menus. No problems were reported by the residents.</p>	<p>A motion was made by Trustee Bradley, supported by Trustee Oliver, to approve the report as presented. Motion carried.</p>
<p>Safety Committee Meeting</p>	<p>b) Safety Committee did not meeting in September.</p>	
<p>Report on Meetings and Conferences Attended</p>	<p>c) Mrs. Smith reported on the meetings that she had attended in September. The Join Provider Meeting was a meeting with State Surveyors. She stated that among other things they discussed self-reporting of resident incidents (Facilities are required to call into the State when an incident occurs where a resident suffers an injury). She also attended "Stop the Spread – Spread the Word" and "Heart Failure" seminars.</p> <p>1) Mrs. Smith reviewed with the Board Members the results of the recent MyInnerView Survey taken of Residents, Families and Staff. She noted that we have been working with an LPN group on issues they have had. Mrs. Smith reported that the Caring Spirit Committee has been working on setting up the Employee Recognition Banquet for October 3rd.</p> <p>2) Upcoming Conferences -- there is the Tenth Annual Best Practices Conference in Escanaba -- sending Social worker, nurse and DON it is very minimal in cost. She asked for approval of travel expense for Fall MCF DON Meeting October 18, 19 at Soaring. She requested mileage, board and registration to attend the meeting in the amount of \$480.00.</p>	<p>A motion was made by Trustee Elegeert, supported by Trustee Driscoll to accept the Administrator's report as presented. Motion carried.</p>
<p>Administrator's Report</p>		<p>A motion was made by Trustee Bradley, supported by Trustee Driscoll, to approve the expense of travel, lodging and</p>

	<p>She also asked for expenses to allow her to attend the NADONNA meeting in November 7 - 9 in the amount of \$829.00.</p> <p>3) Mrs. Smith reported that the Caring Spirit Committee is working on setting up the Employee Recognition Banquet for October 3rd.</p> <p>4) We did receive a plaque from MyInnerview for customer satisfaction as a result of the surveys. All MI MCF's are supposed to be participating so we can compare ourselves to each other. We were 14 out of 35 of us. Trustee Kaufman asked if we should we carry it over to next month as an agenda item to discuss with the Administrator.</p>	<p>registration to the two conferences. Motion carried.</p> <p>A motion was made by Trustee Kaufman, supported by Trustee Driscoll to accept the Administrator's Report . Motion carried.</p>
<p>Comments from Liaison Members</p>	<p>Liaison Member Charlie Meintz asked if there was a cost to be associated with the MyInnerview Survey. It was explained that it is becoming a mandate that we participate in such a group. He also noted the importance of employee morale. Mrs. Smith noted that the Resident and Family surveys show that we give good care, their surveys show they seem happy with their jobs. He also asked the outcome of the settlement of union contracts. AFSCME has settled and we hope to be going back into negotiations with SEIU soon.</p> <p>Mr. Meintz also reported that a citizen had approached him regarding an issues with Therapy and billing. It was noted that an individual is responsible to know what their insurance covers. Candy Meintz, CFO, stated that she will look into this.</p> <p>Amy Lantagne asked the Board if the Administrator's contract had run out. Trustee Kaufman explained that the contract automatically renews each year.</p> <p>Amy also brought forward a concern from the Activities Department regarding their new work area and there being only one key for that area. Mrs. Smith will look into this.</p>	
<p>Comments from the Public</p>		

	<p>Robin Vannekevoort stated that a lot of LPN moral issues stem from the hard time we are having getting negotiations set up. Mrs. Smith responded that it is possible we will be negotiating again within the next couple of weeks.</p> <p>Gerald McCole stated that Delta County Commissioners had held a meeting regarding the MSU extension moving to the Pinecrest grounds. He stated that Dickinson County had just had their meeting regarding this and it was decided that they would not move their worker from Dickinson County to Pinecrest. Charlie Melntz stated that Menominee County had also met and decided not to move their office as well.</p>	
Next Month Meeting	The next regular meeting of the Pinecrest Board of Trustees is scheduled for Thursday, October 25, 2012.	
Adjournment	The meeting adjourned at 2:45 p.m.	A motion was made by Trustee Bradley, supported by Trustee Elegeert, to adjourn the meeting. Motion carried.

Barbara Oliver, Secretary

Barbara J. Oliver

Richard Mapes, Administrator

[Signature]

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Menominee County Seasonal Lease Program at Shakey Lakes and Kleinke Parks
DEPARTMENT:	Administration
ATTACHMENTS:	YES
SUMMARY:	
<p>Parks and Recreation Committee recently propose rate changes to seasonal lease sites, creating a fee for Menominee County residents and a separate fee for non-county residents. Also language change regarding the lessee's end of term.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/20/2012
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY PARKS & RECREATION
KLEINKE PARK
M-35 INGALLSTON TOWNSHIP
(906)-863-7525
2013 SEASONAL SITE REGISTRATION**

FIRST NAME: _____ LAST NAME: _____ M/INITIAL: _____
ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: () _____ WORK/DAY PHONE: () _____

SPOUSE'S NAME: _____ WORK/DAY PHONE: () _____
(Family consists of: Father, Mother and children.)

NAMES OF CHILDREN:

 _____ AGE: _____ AGE: _____ AGE: _____
 _____ AGE: _____ AGE: _____ AGE: _____
 RV MANUFACTURER: _____ MODEL: _____ LENGTH: _____ WIDTH: _____
 (Including slide outs)

YEAR OF MANUF: _____ LIC #: _____ STATE: _____

Current/Valid License Plate: YES ___ No ___
(Rigs over ten years old require management approval each year.)

TYPE: ___ TRAILER ___ FIFTH WHEEL ___ MOTOR HOME ___ PARK MODEL ___ TRUCK CAMPER
 ___ POP UP ___ OTHER

TRANSPORTATION VEHICLE: (Only two vehicles at site-other vehicle must be kept in guest parking.)

MAKE: _____ MODEL: _____ LIC # _____ STATE: _____

MAKE: _____ MODEL: _____ LIC # _____ STATE: _____

BOAT:

MAKE: _____ MODEL: _____ REG # _____ STATE: _____ LENGTH: _____ BEAM: _____
SITE # _____

Six month leases will run May 1, 2013 – November 1, 2013 or May 15-2013 to November 15, 2013
Five month lease will run May 1, 2013 – October 1, 2013 or May 15-2013 to October 15, 2013

	Menominee County Resident	Non County Resident
1. Seasonal Rates (6 Months) for Electrical Site	\$1500.00 _____	\$1680.00 _____
Seasonal Rates (5 Months) for Electric Site	\$1350.00 _____	\$1500.00 _____
Four Month Rate for Electric Site	\$1260.00 _____	\$1380.00 _____
Three Month Rate for Electric Site	\$1080.00 _____	\$1170.00 _____
Two Month (back to back) Rate for Electric Site	\$870.00 _____	\$930.00 _____
One Month Rate for Electric Site	\$480.00 _____	\$510.00 _____
One Vehicle Annual	FREE _____	

LEASE SITE MUST BE PAID IN FULL BY FEBRUARY 15, 2013. FAILURE TO PAY
IN FULL BY FEBRUARY 15, 2013 YOUR SITE MAY BE REASSIGNED
TO NEXT AVAILABLE LESSEE.

2. BOAT	
REGULAR	\$ 20.00 _____
SENIOR 65 and OVER	\$ 10.00 _____
OVER 70	FREE _____

3. TOTAL

4. FULL PAYMENT DUE FEBRUARY 15, 2013 _____

**MENOMINEE COUNTY PARKS & RECREATION
 SHAKEY LAKES PARK
 N-8390 COUNTY PARK ROAD
 STEPHENSON, MI 49887
 (906)-863-7525**

**2013
 SEASONAL SITE REGISTRATION**

FIRST NAME: _____ LAST NAME: _____ M/INITIAL: _____
 ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: () _____ WORK/DAY PHONE: () _____

SPOUSE'S NAME: _____ WORK/DAY PHONE: () _____
 (Family consists of: Father, Mother and children.)

NAMES OF CHILDREN:

_____ AGE: _____ AGE: _____ AGE: _____
 _____ AGE: _____ AGE: _____ AGE: _____

RV MANUFACTURER: _____ MODEL: _____ LENGTH: _____ WIDTH: _____

(Including slideouts)

YEAR OF MANUP: _____ LIC #: _____ STATE: _____

Current/Valid License Plate: YES ___ No ___
 (Rigs over ten years old require management approval each year.)

TYPE: ___ TRAILER ___ FIFTH WHEEL ___ MOTOR HOME ___ PARK MODEL ___ TRUCK CAMPER
 ___ POP UP ___ OTHER

TRANSPORTATION VEHICLE: (Only two vehicles at site-other vehicle must be kept in guest parking.)

MAKE: _____ MODEL: _____ LIC # _____ STATE: _____

MAKE: _____ MODEL: _____ LIC # _____ STATE: _____

BOAT:

MAKE: _____ MODEL: _____ REG # _____ STATE: _____ LENGTH: _____ BEAM: _____
 SITE # _____

Six-month leases will run May 1, 2013 - November 1, 2013.
 Five-month lease will run May 1, 2013 - October 1, 2013.

	Menominee Count Resident Rates	Non County Resident
1. Seasonal Rates (6 Months) for Electrical Site	\$1500.00 _____	\$1680.00 _____
Seasonal Rates (6 Months) for Non-electrical Site	\$960.00 _____	\$1140.00 _____
Seasonal Rates (5 Months) for Electric Site	\$1350.00 _____	\$1500.00 _____
Seasonal Rates (5 Months) for Non-electric Site	\$840.00 _____	\$990.00 _____
2. ONE VEHICLE ANNUAL	FREE _____	FREE _____
3. LEASE SITE MUST BE PAID IN FULL BY FEBRUARY 15, 2013. FAILURE TO PAY IN FULL BY FEBRUARY 15, 2012 YOUR SITE <u>MAY BE</u> REASSIGNED TO NEXT AVAILABLE LESSEE.		
4. BOAT		
REGULAR	\$ 20.00 _____	
SENIOR 65 AND OVER	\$ 10.00 _____	
OVER 70	FREE _____	

5. TOTAL PAYMENT _____

6. FULL PAYMENT DUE FEBRUARY 15, 2013

2013 SEASONAL CAMPSITE LEASE

- PLEASE READ CAREFULLY -

THIS INDENTURE, made this _____ Day of _____, 20 __, by and between Menominee County Parks, Shakey Lakes Park, Stephenson, MI 49887, hereafter referred to as "LESSOR", and Of _____, hereafter referred to as "LESSEE."

WITNESS, that the Lessor does hereby lease, demise and let unto the Lessee the following described premises situated in the Township of Lake, County of Menominee, the State of Michigan, described as Site Number and Area, to-wit:

TERM: To hold for a term of _____ beginning on the ___ Day of _____ and ending on the ___ Day of _____.

RENTAL: Lessee shall pay for the total seasonal rent \$ _____ for the term, payable as follows: One payment to be paid in full by February 15, 2013.

FAMILY & GUESTS:

It is agreed and understood that the seasonal family consists of father and/or mother and/or children. The seasonal site rental is for the sole use of your family and that any other person or persons using your camper must register with Lessor and pay the regular overnight campsite fee. All day visitors or overnight guests will be charged an additional fee. Guests must camp in your camping unit only. It is further agreed that dependant children are not allowed to occupy the campsite without their mother or father present. This site may not be sublet or transferred. Guest and visitor passes will be available and issued by the Lessor. LESSEE is responsible for the conduct of their guests and visitors.

SEASONAL CAR PASSES:

ALL VEHICLES entering the campground must display 2013 pass or daily use pass. Only two vehicles are allowed at each site, additional vehicles will be parked in (the) guest parking lot. Guest and visitor passes are issued at the discretion of the lessor and may be restricted on holiday or busy weekends.

INSURANCE:

All seasonal campers must maintain their own insurance for any or all damage to their property and equipment while parked or stored inside or outside the Lessor's premises.

CONDITION OF CAMPING UNIT:

All camping units over ten (10) years old must have prior approval of Lessor. Lessee agrees to keep their camper in proper repair and condition during the term of this agreement. Household type air conditioners are not permitted.

MAINTENANCE OF SITE:

Lessee agrees to maintain the area of their site excluding grass cutting which will be performed by the Lessor. All planting of flowers, shrubs, etc., must be approved by Lessor and becomes the property of Lessor. On site sheds (must be of a rubbermaid or heavy plastic material and maximum size to be determined by Parks Superintendent)(Max. H-8'; L-7'; W-7' or H-6'; W-7'; L-8'), porches, decks screen houses or other such buildings or structures are permitted with approval of the Parks Committee. All garbage will be placed in appropriate campground receptacles in timely manner. No generators allowed in park.

FIREWOOD, PATIO AND BUG LIGHTS:

Patio and bug lights shall be turned off when camper is not occupied and when retiring for the evening. No large wood piles will be allowed without approval of Park's Superintendent.

CAMPGROUND RULES:

Lessee acknowledges they have read this agreement as well as the list of campground rules (attached) of the Menominee County Shakey Lakes Park and agrees to abide by both.

LIFEGUARD:

The undersigned acknowledges that there will be no lifeguard on duty on the premises. The undersigned, his/her family and guests using boats of any type, swimming or being in the area of the pool, pier, beach or shoreline will be doing so at their own risk and shall hold the lessor harmless from any liability thereon and shall assume all responsibility for supervision of their family and guests. This contract constitutes acknowledgment of the signing of a full release for this liability and responsibility.

DEFAULT:

If the Lessee does or shall neglect to perform and observe any or either of the covenants and conditions hereinbefore contained which on his or her guests part are to be performed, the Lessor lawfully may immediately or at any time thereafter any while such neglect or default continues, evict the said Lessee and those claiming under him and remove their effects without prejudice or any remedies which might otherwise be used for ridders of rent and such expulsion in removing, whether by the direct act of the Lessor or his assigns, or through the medium of legal proceedings for the purpose instituted, shall not affect the liability of the Lessee or his representatives, for the past rent due or future rent to accrue under this lease, but the same shall continue as if such removal or expulsion have not taken place. The Lessee further covenants to pay and discharge all responsible costs, attorneys fees and expenses that shall be made and incurred by the lessor in enforcing the covenant and agreements of this lease.

TERMINATION:

Lessor reserves the right to terminate this lease at any time for any reason. If Lessor terminates lease during the term of agreement, LESSOR will refund on a pro-rata basis. Termination may be enforced immediately by Park Superintendent.

LESSEE may within ten (10) days file an appeal to the County Parks Committee. The County Parks Committee must respond with a written response or a scheduled public hearing within thirty (30) days. If the issue is not resolved to lessee's satisfaction, the lessee may within ten (10) days appeal to the Menominee County Board of Commissioners who within sixty (60) days shall respond with a written response or have the issue placed on a monthly agenda.

END OF TERM:

The Lessee expressly agrees to quit and deliver of said premises to the Lessor peaceably and quietly at the end of said term. Lessee shall have the right of final renewal for the preceding year. Lessor reserves the right to reject a renewal for the succeeding year, thus terminating future lease agreements.

Send payment to Menominee County Courthouse, Attn: Parks - Camping Lease, 839 10th Ave Menominee, Michigan 49858

IN WITNESS WHEREOF, the said parties have executed this lease the day and year set forth above.

LESSOR: By: _____

LESSEE: _____

DATE: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Menominee County Park Price List
DEPARTMENT:	Administration
ATTACHMENTS:	YES
SUMMARY:	
<p>Parks and Recreation Committee recently propose rate changes for gate fees, camping and boating fees as well as establishing an electrical surcharge fee for the Menominee County Park System.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/20/2012
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY PARKS AND RECREATION COMMITTEE
2013 Parks Price List**

Menominee County Parks are now accepting reservations for 5-month and 6-month lease sites for the 2013 camping season. Lease site must be paid in full by February 15, 2013. Lease site applications for Shakey Lakes or Kleinke Park can be picked up at the Menominee County Treasurer's Office or by Calling Park Assistant Superintendent at 906-863-7525. Reservations for the 2013 camping season at Shakey Lakes will be starting April 22nd at 6:00 am C.S.T. at the Shakey Lakes Park office, or phone 906-753-4582. On April 22nd, reservations will be limited to five (5) reservations per person. From February 15 2013 thru March 15, 2013- 1, 2, 3, or 4 month leases will be available at **KLEINKE PARK ONLY**. These leases will be awarded to the longest term lease requested down to the shortest term lease. The maximum number of leases per month will be limited to a total of 15. For more information, please call 906-863-7525 or 906-863-7779.

Gate Fee's

Annual (Menominee Co. Resident w/vehicle registration)---	\$ 10/ second FREE
Annual (Non-Resident)-----	\$ 10/ second \$5 \$12
Annual Senior Citizen (Meno. Cnty Resident)(65 yrs & older)\$	8/ second FREE
Annual Senior Citizen (Non-Resident)-----	\$ 8/ second \$4 \$10
Daily (Menominee Co. Resident w/vehicle registration)---	\$ 2.00
Daily (Non-Resident)-----	\$ 3.00
Daily Senior Citizen (70 yrs & older)-----	FREE

Camping Shakey Lakes

Reservations-----	\$ 5.00 \$10.00
Electric Campsites (50 amp electric, when available)-----	\$24.00
Electric Campsites (20 amp electric, when available)-----	\$22.00
Non-Electric Campsites-----	\$15.00
Senior Citizen Discount Per Night-----	N/A

General

Pavilion Rental-----	\$ 50.00
Storage -----	\$.85 sq/ft
Boat Launch (Mason, Shakey, Stoney)-----	\$ 2.00/day
Boat Launch Annual-----	\$ 20.00
Boat Launch Senior-65-70 years old-----	\$ 10.00
Boat Launch Seniors Over 70-----	Free

Camping Kleinke

Reservations-----	N/A
Electric Campsites (50 amp electric, when available)-----	\$24.00
Non-Electric Campsites-----	\$15.00

Electrical Surcharge

Daily Rate-----	\$1.00
Weekly Rate (5 or more days)-----	\$5.00
Monthly Rate-----	\$15.00
2 Month Rate-----	\$30.00
3 Month Rate-----	\$45.00
4 Month Rate-----	\$60.00
5 Month Rate-----	\$75.00
6 Month Rate-----	\$90.00

Free entrance and boat launch into Park on Michigan	
Free Fishing Weekend (Friday, Saturday, Sunday)	Yes

Shakey Lakes Lease Site Rates

Menominee
County Resident Non County
Resident

Seasonal Rates for Electric Site (6 Months) May 1 st to November 1st	\$1500.00	\$1680.00
Seasonal Rates for Non-electric Site (6 Months) May 1 st to November 1st	\$960.00	\$1140.00
Seasonal Rates for Electric Site (5 Months) May 1 st to October 1st	\$1350.00	\$1500.00
Seasonal Rates for Non-electric Site (5 Months) May 1 st to October 1st	\$840.00	\$990.00

Kleinke Park Lease Site Rates

Seasonal Rates (6 Months) for Electrical Site May 1 st to November 1 st or May 15 th to November 15 th	\$1,500.00	\$1680.00
Seasonal Rates (5 Months) for Electric Site May 1 st to October 1 st or May 15 th to November 15 th	\$1350.00	\$1500.00
Four Month Rate for Electric Site	\$1260.00	\$1380.00
Three Month Rate for Electric Site	\$1080.00	\$1170.00
Two Month (back to back) Rate for Electric Site	\$870.00	\$930.00
One Month Rate for Electric Site	\$480.00	\$510.00

For More Lease Site Information, Please Call (906) 863-7525 or 863-7779

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	By-Laws for Menominee County Local Planning Team
DEPARTMENT:	Emergency Management
ATTACHMENTS:	YES
SUMMARY:	
<p>The LPT by-laws were approved by the LPT on November 8, 2012. The LPT would like to forward the by-laws to the Menominee County Board of Commissioners for review and approval.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/20/2012
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Memo

To: Sherry Smith, Administrative Assistant
From: Tina Rabida, Emergency Management Coordinator
CC: Brian Bousley, County Administrator
Date: 11/13/2012
Re: Local Planning Team (LPT) By-Laws

Sherry,

Following are the Menominee County Local Planning Team (LPT) by-laws, as approved by the LPT on November 8, 2012.

Please forward the by-laws to the Menominee County Board of Commissioners for their review and approval. As Chairperson, I have signed on behalf of the LPT.

Tina Rabida

Menominee County Local Planning Team

A Division of the Region 8 Homeland Security Planning Board

Article I. Name

The name of this organization is the Menominee County Local Planning Team.

Article II. Jurisdiction

The committee's jurisdiction shall be all of Menominee County, Michigan.

Article III. Authority

The Menominee County Local Planning Team is an organization established pursuant to the State of Michigan Regionalization Executive Order of the Michigan State Police Emergency Management Homeland Security Division.

Article IV. Purpose and Objectives

The purpose of the Menominee County Local Planning Team is to ensure that homeland security initiatives are addressed within the county by all emergency response disciplines with equal representation. Further, that the objectives identified in the state homeland security and regional homeland security strategies are inclusive of Menominee County in assessing and addressing capability and program shortfalls.

Objectives include:

1. Ensure that planning and preparedness efforts of the county are fully coordinated and appropriately integrated so that activities are consistent, non-duplicative, efficient and effective.
2. Ensure that the county is represented in the U.P. Regional Homeland Security Planning Board's forums for the convening, recording, and supporting of regional efforts.
3. Coordinate all county agencies with the existing efforts of the regional agencies that address terrorism planning, detection, and surveillance, and citizen preparedness planning within the region.
4. Assist in the development and coordination for regional concept of operations.
5. Assist in the development of a U.P. Regional Homeland Security Strategy that is consistent with the goals and objectives of the State and National Homeland Security Strategy.

Deliverables Include:

1. Provide a local representative to the U.P. Regional Homeland Security Board, which will be the county's Emergency Services Coordinator and an alternate, with the right to vote at the Regional Board in the absence of the representative.
2. Provide the representative with directives as needed to bring to the U.P. Board.
3. When necessary, provide a local Program Capability Review to identify those local shortfalls needed to align with regional, state and national priorities.
4. Participation in identification of regional shortfalls in aligning with state and regional priorities.
5. Provide local "Threat and Risk Assessments" as required by the Department of Homeland Security and the State of Michigan.
6. Participate in work groups to conduct research and provide recommendations to the Local and Regional Boards.
7. Participation in the development of a Regional Response Plan, as needed.
8. Other activities to carry out the objectives as needed.

Article V. Membership

Menominee County must provide the opportunity for representation of every discipline on the Local Planning Team as established under the 2003 Part II Homeland Security Grant. Each discipline will provide one representative and one alternate to serve on the Menominee County Local Planning Team. If at any time for any reason, the representative of any discipline is unable to participate, it will be the duty of the discipline to find a suitable replacement to serve on the Menominee County Local Planning Team.

Menominee County Local Planning Team

A Division of the Region 8 Homeland Security Planning Board

Article VI. Officers, Duties, and Elections

Section 1. The Chairperson shall be the Menominee County representative of the U.P. Region 8 Homeland Security Planning Board.

Section 2. Chairperson Duties – Preside at all meetings of the Menominee County Local Planning Team. He/she shall strategically manage and effectively coordinate major initiatives in support of State Homeland Security Preparedness. This may include researching grant opportunities outside of the regional SHSGP, inviting guest vendors to demonstrate their products that may help us achieve our goals which are project driven, and researching how our neighbors are achieving their goals.

Section 3. The Secretary shall be elected by the Menominee County Local Planning Team members.

Section 4. Secretary Duties- The Secretary shall be responsible for recording the meeting minutes of the Board and the proper safeguarding of the minutes. The Secretary shall also make certain that a reminder notice of the next meeting is provided to the team members and the public. In the absence of the Secretary, a designated recording secretary shall be responsible for the duties of this position.

Article VII. Board Liaisons

The Menominee County Local Planning Team will work with liaisons to promote coordination and consistency across programs. The liaisons are advisory and non-voting members of the board.

Article VIII. Workgroups

Section 1. The Menominee County Local Planning Team may establish workgroups to facilitate Board Activities.

Section 2. The appointment of members to a workgroup shall be made by the Chairperson of the Menominee County Local Planning Team.

Article IX. Meetings

Section 1 Regular Meetings – The MCLPT shall meet quarterly and at the time/location deemed necessary by the Chairperson. At the present time the meetings shall follow the meetings of the Local Emergency Planning Committee for simplicity sake.

Section 2 Annual Meetings – The first meeting of the fiscal year shall be the annual meeting.

Section 3 Notice of Meetings – Notice of regularly scheduled meetings shall be emailed to each member of the board at least one week prior to the meeting date. Notice of special meetings shall be provided by the most expedient method.

Section 4 Quorum – A simple majority of the members present (either duly appointed or their representative) shall constitute a quorum for the transaction of business.

Section 5 Agenda - The agenda for each meeting shall be prepared by the Secretary. Items not appearing on the published agenda may be added at the meeting under “Any other items of interest” upon the majority vote of the LPT.

Menominee County Local Planning Team

A Division of the Region 8 Homeland Security Planning Board

Section 6 Meeting Minutes – Meeting minutes will be taken at all meetings by the Secretary or the Recording Secretary. Tentative meeting minutes shall be emailed to members in advance of the meeting and will be subject to approval at the next meeting of the Board.

Section 7 Voting - Each member shall have one vote. An alternate may cast a vote in the absence of the primary representative. All decisions shall be based on a simple majority vote of the members present. All eligible members present are expected to vote on a matter unless excused from voting because of a conflict of interest.

Article X. Parliamentary Authority

The rules of parliamentary practices set forth in the Robert's Rules of Order Revised Shall govern the Board in all cases where they are applicable, except when they are in conflict with the Board By-Laws and Rules or the law.

Article XI. Amendments

The By-Laws and rules governing may be altered or amended by a two-thirds vote of the members present at any meeting of the Menominee County Local Planning Team, provided ten days written notice of the proposed change is given to the membership.

These bylaws have been reviewed, approved and adopted by the Menominee County Local Planning Team (LPT) and the Menominee County Board of Commissioners.

Trina Rabida
Trina Rabida
Chairperson - LPT

11/8/2012
Date

James Furlong
Chairperson – Board of Commissioners

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous Bills as paid on November 9, 16 and 21, 2012 in the amount of \$137,992.33.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/21/2012
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

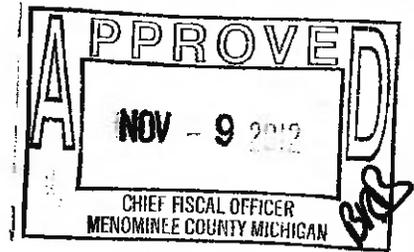
Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
BP 27325	11/2/2012	36240758	Gasoline Charges	249-371-742.00	237.84	x	\$237.84
Jessica Bergstrom 27327	11/8/2012	12-029-NA-1	Witness \$6.00 & Mileage \$4.44 - Alguir	101-132-804.00	10.44		\$10.44
MICHIGAN ASSN OF EQUALIZATION 27326	11/9/2012	Dues	2013 Membership - Peggy Schroud	101-257-802.00	50.00		\$50.00
TWIN CITY ELECTRIC, Inc. 27328	11/6/2012	78144	FOC - Extension to Different Jack	101-141-931.00	68.00		\$68.00
Wil-Kil Pest Control 27329	10/24/2012	2141765	Library	101-265-801.00	30.00		\$60.00
	27330	2141766	Annex	101-265-801.00	30.00		
Total Amount for Bank Account: General							\$426.28



MENOMINEE COUNTY
Check Register Report

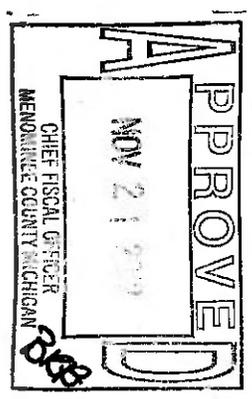
Check # Vendor Name Vendor's Ref# Description Status Debit Account Check Date Check Amount

Check Date: 11/16/2012 - 11/16/2012
Bank Account: General - General

Check #	Vendor Name	Vendor's Ref#	Description	Status	Debit Account	Check Date	Check Amount
92762	Blue Cross Blue Shield of MI			Open		11/16/2012	\$16,104.10
27366			Health Insurance Premium - Group # 007004399		271-790-712.00		\$3,864.95
27366			Health Insurance Premium - Group # 007004399		101-103-712.00		\$5,218.18
27366			Health Insurance Premium - Group # 007004399		266-326-712.00		\$1,250.43
27366			Health Insurance Premium - Group # 007004399		266-325-712.00		\$2,993.45
27366			Health Insurance Premium - Group # 007004399		701-000-231.00		\$473.65
27366			Health Insurance Premium - Group # 007004399		704-000-232.00		\$2,303.44

Check #	Vendor Name	Vendor's Ref#	Description	Status	Debit Account	Check Date	Check Amount
92763	MI Conference of Teamsters			Open		11/16/2012	\$73,493.35
27367			Health Insurance Premium		101-103-712.00		\$44,614.36
27367			Health Insurance Premium		205-315-712.00		\$11,933.38
27367			Health Insurance Premium		205-316-712.00		\$1,284.90
27367			Health Insurance Premium		208-751-712.00		\$1,820.10
27367			Health Insurance Premium		296-663-712.00		\$1,284.90
27367			Health Insurance Premium		701-000-231.10		\$1,284.90
27367			Health Insurance Premium		704-000-232.00		\$11,270.81

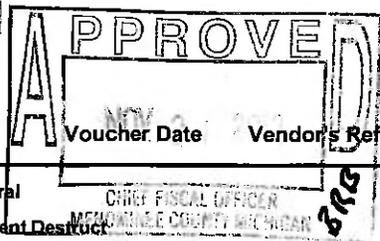
Total General: \$89,597.45
Grand Total: \$89,597.45





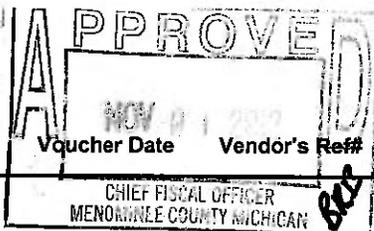
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
A B C PRINTERS								
	27373	11/6/2012	95333	Envelopes (FOC)	101-141-727.00	110.16		\$458.35
	27443	11/13/2012	95336	Envelopes, Blank 2nd Sheets, Letterhe	101-267-727.00	348.19		
AIR COOLED ENGINES								
	27488	11/16/2012	11009556	Generator Maintenance	101-426-755.00	63.00		\$63.00
ANDERSON AUTO & RV SALES INC								
	27484	9/21/2012	1207	Vehicle Maintenance	205-315-934.02	34.95		\$211.01
	27465	10/10/2012	1208	Vehicle Maintenance	205-315-934.02	53.08		
	27486	10/11/2012	1209	Vehicle Maintenance	205-315-934.02	53.08		
	27467	10/19/2012	1211	Vehicle Maintenance	205-315-934.02	34.95		
	27468	10/19/2012	1212	Vehicle Maintenance	205-315-934.02	34.95		
ANR Communications Events Svc								
	27473	11/21/2012	Registration	Fundamentals Workshop - G. Piche	101-101-859.00	150.00		\$450.00
	27474	11/21/2012	Registration	Fundamentals Workshop - L. Schei	101-101-859.00	150.00	x	
	27477	11/21/2012	Registration	Fundamentals Workshop - B. Bousley	101-172-802.00	150.00	x	
APCO INTERNATIONAL								
	27371	11/5/2012	89102	2013 Membership Dues - Debra K. Wor	266-325-802.00	92.00		\$92.00
AT&T - Carol Stream, IL								
	27382	11/1/2012	906R41083911	November 1 - November 30, 2012	101-103-850.00	692.56		\$985.63
	27390	11/1/2012	906753220911	November 1 - November 30, 2012	101-103-850.00	266.31		
	27391	11/1/2012	906753458211	November 1 - November 30, 2012	101-103-850.00	26.76		
Badger Mailing & Shipping								
	27372	11/9/2012	50006	Pressure Sensitive Tapes & Ink Cartridg	101-253-729.01	274.13		\$1,068.49
	27399	11/7/2012	49924	Maintenance Contract	101-253-729.01	794.36		
BAY AREA MEDICAL CENTER - 3100 SHORE DRIVE								
	27380	10/31/2012	MENCC	Radiology	101-648-836.00	81.43		\$81.43
BAYSHORE VETERINARY CLINIC								
	27458	11/9/2012	155296	Gracie - Veterinary Care	101-301-881.01	126.59		\$126.59
Big O's Lube and Service, Inc.								
	27463	11/8/2012	9999	2011 Chevy Impala - Oil Change & Filte	205-315-934.02	34.90		\$34.90
Billy Electric								
	27478	11/12/2012	7676	Wire Bathhouse at Shakey Lakes Camp	220-752-970.01	13,300.00		\$13,300.00
BP								
	27451	11/6/2012	36296506	Gasoline Sales	101-301-742.00	770.54		\$770.54
Brian Bousley								
	27476	10/19/2012	Reimbursement	Supervisor Training - Dickinson Co. He	101-172-802.00	25.00		\$25.00
Cellcom Wisconsin RSA 04								
	27400	11/5/2012	041951	Medical Examiner - Cellular Services	101-648-727.00	71.16	x	\$156.18
	27405	11/5/2012	035302	Cellular Services	101-132-850.00	20.05		
	27405	11/5/2012	035302	Cellular Services	296-664-850.00	51.01		
	27405	11/5/2012	035302	Cellular Services	296-665-850.00	13.96		
CLOVERLAND PAPER CO								
	27483	11/16/2012	100399	Towels, Tissues	101-265-755.01	105.43		\$859.44
	27484	11/9/2012	100337	Towels, Tissues, Liners	101-265-755.01	166.51		
	27485	11/9/2012	100106	Ice Melt	101-265-930.00	587.50		



**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Country Mile Document Destruct								
	27482	11/19/2012	14359	Shredding of Documents	101-265-801.00	443.81		\$554.89
	27486	11/11/2012	14287	Shredding of Documents	101-265-801.00	111.08		
David Williams								
	27375	11/13/2012	2012-082-MI	Court Appointed Legal - Schmit	101-148-807.00	60.00		\$60.00
Dennis Anderson								
	27459	11/16/2012	5369342	K9 Vitamins	101-301-881.01	78.10		\$78.10
Dennis-Ruleau, Dawn								
	27409	11/19/2012	Reimbursement	Mileage & Holdover Supplies	101-132-802.00	31.02		\$100.95
	27409	11/19/2012	Reimbursement	Mileage & Holdover Supplies	296-663-860.00	69.93		
Donald McMillan								
	27394	11/9/2012	PA12-0190	Witness \$6.00 Mileage \$65.49 - Tebear	101-267-804.00	71.49		\$71.49
EAGLEHERALD PUBLISHING, LLC								
	27462	10/31/2012	1422	October 2012 - Advertising	205-315-755.00	133.60		\$133.60
EICKMEYER HEATING & SHEET ME								
	27404	11/19/2012	18759	PO# 02726 - Furnace for Vernon Lindqt	294-683-835.00	2,000.00		\$2,000.00
Eric Whipple								
	27396	11/9/2012	PA12-0192	Witness \$6.00 Mileage \$65.49 (12-349)	101-267-804.00	71.49		\$71.49
FRIEND OF COURT ASSOCIATION -								
	27374	11/14/2012	Dues	2013 FOCA Dues	101-141-802.00	275.00		\$275.00
Governmental Products LLC								
	27378	10/30/2012	2861	Receipt Book - Treasurer's Office	101-253-727.00	209.88		\$209.88
HealthPort								
	27410	11/19/2012	0117330991	Medical Records from Northreach (M.P.	101-132-835.00	31.80		\$31.80
Joel Hensley, RN								
	27442	11/18/2012	Blood Draw	M.H. (11/10), L.B. (11/11), S.P. (11/11),	101-267-801.01	400.00		\$1,765.00
	27457	11/18/2012	Nursing Services	November 16 - November 30, 2012	101-301-770.01	1,365.00		
Johnson, Gary								
	27406	11/19/2012	4989	Foster Care Cost (E.J. & L.J.)	292-662-843.01	482.72		\$482.72
Kakuk, Tammany								
	27407	11/19/2012	4990	Foster Care Cost (A.L.)	292-662-843.02	353.36		\$594.72
	27408	11/19/2012	4991	Foster Care Cost (C.C.)	292-662-843.02	241.36		
Kali McMillan								
	27395	11/9/2012	PA12-0191	Witness \$6.00 (12-3498-FH)	101-267-804.00	6.00		\$6.00
Koehne								
	27387	10/8/2012	56500	2002 Jeep Liberty	101-265-981.00	24.11		\$24.11
LENCA SURVEYING								
	27381	11/10/2012	12165	Remon Project Yr 2012 (10/28 - 11/11/1	243-246-801.07	4,018.25		\$4,018.25
Lesperance, Diane								
	27370	11/15/2012	Reimbursement	Mileage	517-252-860.00	52.28		\$300.94
	27370	11/15/2012	Reimbursement	Mileage	517-252-860.00	54.39		
	27370	11/15/2012	Reimbursement	Mileage	517-252-860.00	52.07		
	27444	11/19/2012	Reimbursement	Mileage & Meal	101-253-860.00	142.20		

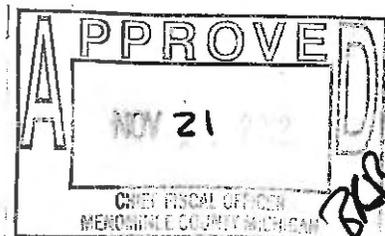


**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total	
Bank Account: General									
Linda A. Menacher	27439	11/20/2012	Transcripts	J. Pope PLM & K. Warras PLM	101-136-806.00	192.70		\$317.50	
	27440	11/20/2012	Transcripts	Pope, Ives, Warras, Ives, Recla	101-136-806.00	124.80			
M & M Trucking, Inc.	27480	11/13/2012	6801	Gravel at Shakey Lakes Park	208-751-930.04	390.00		\$390.00	
Menards - Marinette	27383	11/7/2012	9194	Building & Ground Supplies	101-265-755.00	149.45		\$205.24	
	27384	11/8/2012	9268	Building & Ground Supplies	101-265-755.00	61.83			
	27385	11/8/2012	9266	Credit Memo	101-265-755.00	-69.99			
	27386	11/8/2012	9265	Credit Memo	101-265-755.00	-12.99			
	27389	11/5/2012	9035	Building & Ground Supplies	101-265-755.00	20.58			
	27397	11/15/2012	9911	Building & Ground Supplies	101-265-755.00	56.36			
MENOMINEE COUNTY TREASURER									
	27471	11/20/2012	Reimbursement	Angelis	101-301-770.00	4.00	x	\$776.49	
	27471	11/20/2012	Reimbursement	Aldi	101-301-770.00	188.04	x		
	27471	11/20/2012	Reimbursement	Training (x2)	205-315-881.03	19.82	x		
	27471	11/20/2012	Reimbursement	Training (x2)	205-315-881.03	34.79	x		
	27471	11/20/2012	Reimbursement	Training (x2)	205-315-881.03	19.27	x		
	27471	11/20/2012	Reimbursement	Training (x2)	205-315-881.03	17.72	x		
	27471	11/20/2012	Reimbursement	Training (x2)	205-315-881.03	17.07	x		
	27471	11/20/2012	Reimbursement	Training (x2)	205-315-881.03	33.73	x		
	27471	11/20/2012	Reimbursement	Training (x2)	205-315-881.03	36.48	x		
	27471	11/20/2012	Reimbursement	Training (x2)	205-315-881.03	35.39	x		
	27471	11/20/2012	Reimbursement	Training	205-315-881.03	14.51	x		
	27472	11/20/2012	Reimbursement	Transport	101-301-742.00	34.02	x		
	27472	11/20/2012	Reimbursement	Aldi	101-301-770.00	200.68	x		
	27472	11/20/2012	Reimbursement	Transport	101-301-860.00	24.24	x		
	27472	11/20/2012	Reimbursement	Transport	101-301-860.00	8.00	x		
	27472	11/20/2012	Reimbursement	Training (Rye)	101-301-881.00	10.35	x		
	27472	11/20/2012	Reimbursement	Training (Rye)	101-301-881.00	23.25	x		
	27472	11/20/2012	Reimbursement	Training (Studer)	205-315-881.03	24.87	x		
	27472	11/20/2012	Reimbursement	Training (Studer)	205-315-881.03	15.13	x		
	27472	11/20/2012	Reimbursement	Training (Studer)	205-315-881.03	11.13	x		
	27472	11/20/2012	Reimbursement	Training (Studer)	205-315-881.03	4.00	x		
MGT of America, Inc.	27441	11/5/2012	23051	Automated Time Logs (July, August, Se	101-141-801.00	273.00			\$273.00
MI Assoc. of County Treasurer	27377	11/9/2012	Dues	2013 Membership Dues	101-253-802.00	150.00			\$150.00
MI Communication Director Asso	27379	11/19/2012	Membership Fee	Debra Wormwood	266-325-802.00	100.00			\$100.00
Michigan State University - CANR Budget and Finance	27393	10/29/2012	5 MENOMINEE	First Quarter (Oct - Dec 2012) MOA Pay	101-261-801.00	9,552.25		\$9,552.25	
MILLERS ACTION OFFICE SUPPLY I									
	27368	11/16/2012	089741	Office Supplies for E911	266-325-727.00	90.75		\$173.47	
	27403	11/19/2012	089793	Paper for Special Mail Election	101-262-727.00	11.49			
	27450	11/20/2012	089809	Sheriff Department - Office Supplies	101-301-727.00	53.24			
	27480	11/15/2012	089731	Appointment Book	205-315-727.00	17.99			
MOORE MEDICAL CORP	27456	11/12/2012	97505432 RI	Inmate Medical Supplies	101-301-770.01	181.71		\$181.71	

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Office Depot, Inc.	27376	11/13/2012	630967617001	District Court - Office Supplies	101-136-727.00	104.59		\$104.59
Pan-O-Gold Baking Co.	27452	10/30/2012	00040683230404	Inmate Groceries	101-301-770.00	53.55		\$107.10
	27453	11/6/2012	00040683231103	Inmate Groceries	101-301-770.00	53.55		
Pinecrest Medical Center	27461	11/1/2012	October 2012	Telephone Charges	205-315-727.00	15.00		\$15.00
Poupore Collision & Towing	27469	11/7/2012	522	2009 Chevy Tahoe	205-315-934.02	31.62		\$31.62
Quill Corporation	27449	11/7/2012	7070806	Office Supplies - Sheriff Department	101-301-727.00	199.22		\$199.22
Randall Phillipps	27369	11/14/2012	2006-11586-DP	Court Appointed Legal - Ray	101-131-807.00	50.00		\$50.00
RCOM	27479	11/13/2012	11337	Shared Expense Reduction	101-103-860.00	225.89		\$225.89
Reinhart Foodservice	27454	11/8/2012	151937	Inmate Groceries	101-301-770.00	538.19		\$1,007.11
	27455	11/15/2012	153133	Inmate Groceries	101-301-770.00	468.92		
Robert Paris	27448	11/20/2012	2012-38433-FY	Witness \$6.00 Mileage \$.30	101-267-804.00	6.30		\$6.30
Stateline Apparel	27401	10/9/2012	24792	Pocket Tee - Mike Sieg	208-751-745.00	31.98		\$129.96
	27402	10/18/2012	24972	Uniform - Mike Sieg	208-751-745.00	97.98		
STEPHENSON MARKETING COOPERATI	27392	10/31/2012	462643	October 2012 Sales	208-751-755.02	42.09		\$42.09
THE JANITOR'S CLOSET	27489	10/17/2012	32798	Cleaning Supplies	101-265-755.01	45.47		\$45.47
TWIN CITY ELECTRIC, Inc.	27398	11/16/2012	81039	Bulbs	101-265-755.00	37.55		\$37.55
U.S. Bank Equipment Finance	27475	11/9/2012	216103143	Konica - Bizhub 423	101-172-942.00	180.97		\$180.97
Wallace Building & Supply, Inc	27481	10/30/2012	174191	Park Supplies	208-751-756.01	57.60		\$57.60
WEST GROUP PAYMENT CENTER	27490	11/1/2012	825962943	October 1 - October 31, 2012	269-145-801.00	404.93		\$404.93
WISCONSIN PUBLIC SERVICE CORP - P O BOX 18003	27388	11/6/2012	0402055840-00001	Electrical Service - Jail	101-265-920.03	3,682.43		\$3,741.77
	27487	11/15/2012	0402047856-00005	Kleinke Park - Electrical Charges	208-751-920.01	59.34		
Total Amount for Bank Account: General								\$47,968.33



**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous Boards/Committees/Commission Reports, Discussion	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/20/2012
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MINUTES

**TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408**

Executive Committee Meeting, 10/9/2012 – 3:00 p.m.

MEMBERS PRESENT: Jason Lauzer, Dale Berman, Nick Lakari
MEMBERS EXCUSED: None
OTHERS PRESENT: Airport Manager Tony Krysiak

1. Call to order

Chair Jason Lauzer called the meeting to order at 3:02 p.m.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Berman/Lakari) to approve the agenda. Vote – unanimous. Motion carried.

5. Approve/amend minutes from September 11, 2012

Motion (Berman/Lakari) to approve the minutes from September 11, 2012 as presented. Motion carried.

6. Public comment – speakers will be limited to 5 minutes on agenda items only

None

7. Discuss/consider airport fees, action if any

The committee reviewed and discussed current airport fees.

Motion (Lakari/Berman) to recommend to the Commission that the monthly fee for the FBO hangar be set at \$300 per month effective January 1, 2013, and that all other existing fee categories remain the same. Vote – unanimous. Motion carried.

It was the consensus of the committee to have Mr. Krysiak create a document listing all existing airport fees.

8. Discuss/consider insurance renewal, action if any

Mr. Krysiak informed the committee that the insurance will be renewed in February of 2013. As a result, December would be a more appropriate time to approve the renewal.

9. Update on delinquent accounts/customer balances – discussion only

Mr. Krysiak reviewed the status of delinquent accounts.

10. Discuss/consider previous month's financials, action if any

The committee discussed the September financial reports.

Motion (Berman/Lakari) to recommend the Commission approve payment of check numbers 12594-12614 for a total of \$40,734.01. Vote – unanimous. Motion carried.

10. Public Comment

Mr. Krysiak addressed the committee regarding sandblasting the plow.

11. Future agenda items

Enstrom Lease Update
Monthly Financial Reports

12. Schedule next meeting

The next meeting is scheduled for November 13, 2012 at 3:00 p.m.

13. Adjourn

Motion (Berman/Lakari) to adjourn at 3:52 p.m. Vote – unanimous. Motion carried.

Respectfully submitted,
Gina K. Teeple
Marinette County Administrative Secretary

Date approved/corrected: November 13, 2012

MINUTES

**TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408**

**Buildings and Grounds Committee
1:30 p.m. - 8/14/2012**

MEMBERS PRESENT: Ted Sauve, Dale Berman, Nick Lakari
MEMBERS EXCUSED: None
OTHERS PRESENT: Airport Manager Tony Krysiak, Marinette County Administrative Secretary
Gina Teeple, Peshtigo Times, Joe and Kyla Grinsteiner

1. Call to order

Chair Sauve called the meeting to order at 1:30 p.m.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Berman/Lakari) to approve the agenda. Vote – unanimous. Motion carried.

5. Approve/amend minutes of July 10, 2012

Motion (Lakari/Berman) to approve the minutes of July 10, 2012 as presented. Vote – unanimous. Motion carried.

6. Discuss/consider business proposal from Joe Grinsteiner, action if any

The Committee discussed the possibility of renting office and hanger space for a banner towing business with Joe and Kyla Grinsteiner.

It was the consensus of the Committee to have Airport Manager Tony Krysiak work with the Grinsteiners to develop a proposal that would specify terms for a lease agreement.

Motion (Lakari/Berman) to recommend the Commission look into entering into an agreement with Joe and Kyla Grinsteiner to rent office and hanger space for a banner towing business. Vote – unanimous. Motion carried.

7. Discuss/consider ten year plan, action if any

Mr. Krysiak distributed the current ten year plan and asked the Committee to consider revisiting priorities for capital improvement projects. Currently, the lighting rehabilitation project is scheduled for 2014 and the fencing project is scheduled for 2018.

Motion (Lakari/Berman) to recommend to the full Commission moving the fence project from 2018 to 2014, and the lighting project from 2014 to 2018. Vote – unanimous. Motion carried.

It was the consensus of the Committee to have Mr. Krysiak look into the possibility of moving the fuel farm project to 2013.

8. Update on fuel farm replacement project – information only

Mr. Krysiak reported that the project is scheduled to start September 11th. He has sent a letter to tenants letting them know the fuel farm will be down for two weeks at that time.

9. Discuss/consider status of crash/fire vehicle, action if any

Mr. Krysiak reported that he has sent two inquiries to Tim Carmen from Tyco asking for an offer in writing to take back the crash/fire vehicle in exchange for two walk around units. He has not received a response but will to continue to follow up.

10. Discuss/consider status of display aircraft, action if any

Mr. Krysiak reported that there has been no change in the status of the display aircraft. He will follow up with Menominee County Administrator Brian Bousley.

11. Discuss/consider 2013 airport promotion, action if any

Chair Sauve reported that a subcommittee will be formed at the next meeting Commission meeting.

12. Discuss/consider airport property needs (if time permits), action if any

Committee members toured the airport and discussed upcoming airport property needs.

13. Public comment – speakers will be limited to 5 minutes

None

13. Future agenda items

Update on display aircraft
Update on status of crash/fire vehicle
Update on fuel farm replacement project

14. Schedule next meeting

The next meeting is scheduled for Friday, September 21st at 10:00 a.m.

12. Adjourn

Motion (Lakari/Berman) to adjourn at 3:02 p.m. Vote – unanimous. Motion carried.

Respectfully submitted,
Gina K. Teeple
Marinette County Administrative Secretary

Date approved/corrected: September 21, 2012

MINUTES

**TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408**

Personnel Committee, 10/10/2012 - 4:00 p.m.

MEMBERS PRESENT: James Furlong, Nick Lakari, James Pearson
MEMBERS EXCUSED: None
OTHERS PRESENT: Airport Manager Tony Krysiak

1. Call to order

Chair Lakari called the meeting to order at 4:00 p.m.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Furlong/Pearson) to approve the agenda. Vote – unanimous. Motion carried.

5. Approve/amend minutes of August 29, 2012

Motion (Pearson/Furlong) to approve the minutes of August 29, 2012. Vote – unanimous. Motion carried.

6. Public comment – speakers will be limited to 5 minutes on agenda items only

Wayne Beyer, Menominee Township – Twin County Pilots' Association

7. Discuss/consider draft of appraisal document based on airport staff job descriptions, action if any

Commissioner Furlong distributed a drafted appraisal document and explained to the Committee how it was created and how it can be applied to various airport job descriptions.

8. Public comment

None

9. Future agenda items

Approve appraisal document
Employee probationary period
Compilation of documents

10. Schedule next meeting

The next meeting is scheduled for Tuesday, October 16th at 4:00 p.m.

11. Adjourn

Motion (Furlong/Pearson) to adjourn. Vote – unanimous. Motion carried.

Respectfully submitted,
Gina K. Teeple
Marinette County Administrative Secretary

Date approved/corrected: November 7, 2012

MINUTES

**TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408**

Personnel Committee, 10/16/2012 - 4:00 p.m.

MEMBERS PRESENT: James Furlong, Nick Lakari, James Pearson
MEMBERS EXCUSED: None
OTHERS PRESENT: Airport Manager Tony Krysiak

1. Call to order

Chair Lakari called the meeting to order at 4:00 p.m.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Pearson/Furlong) to approve the agenda. Vote – unanimous. Motion carried.

5. Approve/amend minutes of October 10, 2012

Chair Lakari reported that the minutes from October 10, 2012 were not available. Motion (Pearson/Furlong) to table approval of the October 10, 2012 minutes. Vote – unanimous. Motion carried.

6. Public comment – speakers will be limited to 5 minutes on agenda items only

None

7. Discuss/consider final draft of Twin County Airport employee appraisal document, action if any

The Committee discussed the drafted appraisal document.

Motion (Furlong/Pearson) to recommend the appraisal document to the full Commission for approval.

8. Public comment

None

9. Future agenda items

Employee probationary period
Compilation of documents

10. Schedule next meeting

The next meeting is scheduled for Monday, November 5th at 4:00 p.m.

11. Adjourn

Motion (Furlong/Pearson) to adjourn. Vote – unanimous. Motion carried.

Respectfully submitted,
Gina K. Teeple
Marinette County Administrative Secretary

Date approved/corrected: November 7, 2012

U.P. State Fair Authority Board Meeting Minutes

July 27, 2012
12:00 p.m. ET

Escanaba, MI

Members Present:

David Rivard, Vice Chair – Delta Cty
Ann Harrington, Treasurer – Schoolcraft Cty
Edward Lindstrom, Alger Cty
John Degenauer, Dickinson Cty
James Gale, Houghton Cty
George Brunswick, Iron Cty
Joe Langdon, Keweenaw Cty
Phyllis French, Luce Cty
Calvin McPhee, Mackinac Cty
Chuck Bergdahl, Marquette Cty
Janis Linderoth, Menominee Cty
Hubert Lukkari, Ontonagon Cty
Dave Anthony, Hannahville Community

Members Excused:

Daune Smith, Baraga Cty
Jake Campbell, Chair – Chippewa Cty
Dan Siirila, Gogebic Cty

Agent Staff & Guests:

Jonathan Mead, UPCAP (Administrative Agency/Secretary)
Vickie Micheau, Delta County Chamber of Commerce (Management Team)
Tracy Lektzian, UPCAP
Steve Masters, Bays De Noc Convention & Visitors Bureau (Management Team)
Herb Pomeroy, UP State Fair
Sandy Groleau, UP State Fair
Amber Hanson, UP State Fair

1. Call to Order

Treasurer Harrington called the meeting to order at 12:12 p.m. ET Roll call is recorded above.

2. Public Comment

There was no public comment.

3. Adoption of Agenda

Motion by Bergdahl, supported by McPhee, to approve the agenda with the addition of the following under Old Business/New Business: Racing – future dates. Motion carried.

4. Approval of Minutes

Motion by Bergdahl, supported by McPhee, to approve the minutes of the June 1, 2012 Meeting. Motion carried.

5. Treasurer's Report

Ann Harrington presented the Balance Sheet and Profit & Loss Statements through June, 2012. Ms. Harrington noted that sponsorships are up from last year. Discussion was held on a rainy day fund. This will be discussed further at a later meeting.

Motion by Degenauer, supported by Brunswick, to approve the Balance Sheet and Profit & Loss Statement through June, 2012 as presented. Motion carried.

6. Management Agent Report

Vickie Micheau presented the following to the Authority Members:

- Miracle of Life sign will be done next week. Ribbon cutting ceremony scheduled for August 13th at 4:00 (opening day of the fair)
- Media interviews during the fair – need a volunteer from the Authority for Monday, August 13
- Camping and parking during the fair
- The need for a policy regarding parking by the barns to be put in the Premium Book next year

7. Old Business/New Business:

• **Vendor Manager Update**

Amber Hanson stated that all available space on midway and exhibition building are full. Ms. Hanson noted that the entrance at the gate will be expanded to allow greater exposure of Pocket Park.

• **Status of Liquor License**

The application has been approved. However, before the license can be issued there is a list of items that need to be completed which were noted on the Notice of Deficiency. UPCAP with the assistance of Vickie will get necessary documents filed.

• **Status of Equipment Sale**

Herb Pomeroy stated that to date nothing has been sold.

• **Action – Agreement with Equity**

Discussion was held regarding who should collect payments at the livestock sale. Due to problem collecting last year, Equity would like the Fair to collect payments and then issue them one check so they could pay exhibitors. A phone line will be put in so credit

cards can be accepted as payment. Janice will check with livestock committee to see if they would pay for the phone line.

Motion by Bergdahl, supported by Rivard, to accept agreement with Equity where the UP State Fair would collect payments and then mail one check to equity for this year only and to reevaluate this next year. Motion carried.

- **Miracle of Life Building**

Ribbon cutting is scheduled for Monday, August 13th at 4:00.

- **AmeriCorp Workers**

Steve Masters stated that this is the best group they have worked with to date. The Authority has been approved to get another team which will arrive 2 weeks after the fair.

- **Livestock**

Sandy Groleau reported on the Livestock Advisory Committee Meeting. It has been recommended that Rob Mitchell be appointed as Sheep Representative.

Motion by Gale, supported by Linderoth, to appoint Rob Mitchell as Sheep Department Representative. Motion carried.

- **Racing**

A lengthy discussion was held on the lack of performance by Wells Lions with regard to racing.

Motion by Degenaeer, supported by French, to stay with UPIR and to cut ties with the Wells Lions Club regarding racing at the fairgrounds. Motion carried.

Motion by Degenaeer, supported by Langdon, to write Wells Lions a letter and send back their \$3,000 check effective immediately.

8. Board Member Comments

- If anyone is interested in a UP State Fair Shirt please let Vickie know ASAP
- Governor's lunch tickets and gate passes will be sent out to Authority Members next week
- Yard signs and brochures are here for members to take with them today

- All County Commissioners will receive one gate pass to use any day they choose. Those will be mailed to the Authority members for their respective counties to pass out.

Motion by Anthony, supported by Brunswick, to allow one gate pass per county commissioner. Motion carried.

9. Public Comment

None.

10. Next Meeting

During fair week, there will be daily meetings held at noon at the fair office.

The next Authority Meeting will be Thursday, August 16th @ 2:00 p.m. – Activities Tent @ Fairgrounds. This will be held after the Governor's Luncheon.

Motion by Degenauer, supported by Gale, to adjourn the meeting. Motion carried.
The time was 2:34 p.m.

Jonathan Mead, Secretary
U.P. State Fair Authority

U.P. State Fair Authority Board Meeting Minutes

August 16, 2012
12:00 p.m. ET

Activities Tent
UP State Fairgrounds

Members Present:

Jake Campbell, Chair – Chippewa Cty
David Rivard, Vice Chair – Delta Cty
Ann Harrington, Treasurer – Schoolcraft Cty
Edward Lindstrom, Alger Cty
John Degenauer, Dickinson Cty
Dan Siirila, Gogebic Cty
Jim Gale, Houghton Cty
George Brunswick, Iron Cty
Joe Langdon, Keweenaw Cty
Phyllis French, Luce Cty
Calvin McPhee, Mackinac Cty
Chuck Bergdahl, Marquette Cty
Janis Linderoth, Menominee Cty
Dave Anthony, Hannahville Community

Members Excused:

Hubert Lukkari, Ontonagon Cty

Agent Staff & Guests:

Jonathan Mead, UPCAP (Administrative Agency/Secretary)
Vickie Micheau, Delta County Chamber of Commerce (Management Team)
Tracy Lektzian, UPCAP
Sandy Groleau, UP State Fair
Amber Hanson, UP State Fair
Tom Elegeert, Delta County
Tom Klink
Claudia Klink
Kevin Klink
Karena Bublitz
Alyssa Butlitz
Tineah Blank

1. Call to Order

Chairman Campbell called the meeting to order at 2:05 p.m. Roll call is recorded above.

2. Public Comment

Kourena Bublitz addressed the Authority regarding concerns over her daughter being able to show her horse on Friday at the fair.

Jake Campbell noted that there is a grievance procedure to follow which Ms. Bublitz need to present to the Authority ASAP.

Motion by Campbell, supported by Gale, to discuss grievance with all parties involved. A call will be made to Ms. Bublitz after information is reviewed. Motion carried.

3. Adoption of Agenda

Motion by Gale, supported by Rivard, to approve the agenda as presented. Motion carried.

4. Approval of Minutes

Motion by Brunswick, supported by Degenauer, to approve the Minutes of the July 27, 2012 Meeting. Motion carried.

5. Treasurer's Report

Ms. Harrington stated that there is nothing to report at this time. Ms. Micheau stated that as of Wednesday night, the gate was down. However from 3-4 p.m., which was their promotion time, 1,738 people came through the gate. Skerbeck also reported that income was up from last year.

6. Management Agent Report

Ms. Micheau reported that there was a great turnout at the Governor's Lunch.

Ms. Hanson reported that on vendor side there were mostly positive comments received. They are already taking deposits for next year.

Ms. Groleau stated that the number of livestock exhibitors is up including a few from lower Michigan.

7. Old Business/New Business

The Authority asked Sandy Groleau to review the facts pertaining to Ms. Bublitz with the Authority. After discussion the Authority decided on the following action:

Motion by Langdon, supported by Siirila, to appoint a committee comprised of Jim Gale, Jake Campbell and Sandy Groleau, to talk to the Superintendent to see if she is ok with allowing Ms. Bublitz to show on Friday. If Superintendent says it's okay, then the Authority will allow her to show with the understanding that she pays the normal fees. Ms. Bublitz will also be placed on probation. Motion carried.

Roll call: Lindstrom, yes; Smith, yes; Campbell, yes; Siirila, yes; Brunswick, yes; Langdon, yes; French, yes; McPhee, yes; Bergdahl, yes; Linderoth, yes; Harrington, yes; Anthony, yes

Gale, no; Degenauer, no; Rivard, no

8. Board Member Comments

Mr. Gale presented Tom Klink with a plaque and gift on behalf of the Authority for his years of service to the State Fair.

Ms. Harrington suggested meeting in a different location next year due to excess noise.

9. Public Comment

None.

10. Next Meeting -Executive Committee: September 28th; Governing Board: October 26th

Motion by Dagenauer, supported by Rivard, to adjourn the meeting. Motion carried. The time was 2:45 p.m. ET

Jonathan Mead, Secretary
U.P. State Fair Authority

**Menominee-Delta-Schoolcraft
Community Action Agency**

**GOVERNING BOARD MEETING
Thursday, October 11, 2012
511 First Ave. No., Escanaba MI
1:30 p.m. (EDT)**

MINUTES

Chair Wigand called the meeting to order at 1:31 p.m. A written roll call was taken and a quorum noted with the following in attendance:

MEMBERS PRESENT

Dan LaFoille, Schoolcraft
Omer Doran, Schoolcraft
Mari Negro, Menominee
David Moyle, Delta
Ken Bryant, Schoolcraft
Myra Croasdell, Delta
Gil Vandenhouten, Menominee
Brenda Moya, Menominee
Bernie Lang, Menominee
Karen Wigand, Delta
Susan Phillips, Schoolcraft
Pastor Levin, Schoolcraft
Tom Lippens, Delta
Beth Pletcher, Menominee
Ken Penokie, Delta

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant/HR Coord.
Kim Johnson, Early Childhood Director
Sally Kidd, Senior Services Director
Mary Bunnin, Foster Grandparent Director

MEMBERS ABSENT

Geri Nelson, excused
Julie Moberg, excused
Eileen Martin, excused
Walter Multerer, excused
Dave Anthony
John Stapleton

The Chair introduced and welcomed new board member Susan Phillips. The Executive Director passed along condolences to David Moyle on the recent passing of his Mother.

ACCEPTANCE OF SEPTEMBER 6, 2012 GOVERNING BOARD MINUTES

Members received a copy of the September 6, 2012 Governing Board minutes for their review. There were no questions or comments **AND THEY WERE ACCEPTED WITH A MOTION FROM KEN BRYANT, SECONDED BY DAVE MOYLE; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

Ms. Wigand called on Treasurer LaFoille who reported that the Finance Committee met on October 2nd and approved the sole source purchase of an on-line curriculum that the Head Start Program has been using since 2001. The amount of the purchase is \$6,164. The committee also did it's annual review of the Financial Procedures Manual and recommend no changes at this time. The committee reviewed the performance evaluations of the Executive Director and recommends a 2% wage increase effective 10/1/12. **MR. LAFOILLE MOVED TO APPROVE A 2% WAGE INCREASE 10/1/12 FOR THE EXECUTIVE DIRECTOR, SECONDED BY BERNIE LANG; MOTION CARRIED.**

The committee also reviewed the CAA August accounts payable schedule. **MR. LAFOILLE MOVED TO APPROVE THE CAA AUGUST ACCOUNTS PAYABLE SCHEDULE, SUPPORTED BY DAVE MOYLE; MOTION CARRIED. (see attachment "A")**

NOMINATING COMMITTEE REPORT

Ms. Wigand called on Bill Dubord who reported that the Nominating Committee met on October 2nd and reviewed the board terms and noted that Brenda Moya's terms expired the end of July. We had received verbal notice from U.P. Rural Health Services that they wish to appoint someone else to represent them on our Governing Board. We received written notification that they wish to appoint Cathy Mercier. **DAVE MOYLE MOVED TO APPROVE THE APPOINTMENT OF CATHY MERCIER TO REPRESENT U.P. RURAL HEALTH SERVICES ON OUR GOVERNING BOARD, REPLACING BRENDA MOYA; BERNIE LANG SUPPORTED THE MOTION; MOTION CARRIED.** The Chair and Executive Director thanked Brenda for her five years of active participation on our board. U.P. Legal Services is seeking a board member to replace Ruth Helwig on their board. **(see attachment "B")**

FOLLOW-UP ON HEAD START SELF-ASSESSMENT REPORT

Members were given the self assessment report at the last board meeting for their review. Mr. LaFoilie asked if there were any issues with the percentages we've achieved and Kim Johnson, ECP Director, indicated there is not. Ms. Johnson was also asked how we deal with children with mental health issues and she noted that they are referred to the ISD. She noted that there are not enough mental health practitioners in the area that deal with young children.

FOLLOW-UP ON SAFETY COMPLAINT

Ms. Wigand called on the Executive Director who reminded the members that the Head Start Regional Office received an anonymous complaint in early Sept. A sub-committee comprised of four board members and our Early Childhood Consultant was formed to determine how best to investigate the complaint. The Chair called on Tom Lippens, member of the sub-committee, to report to the board. Mr. Lippens reported that the allegations involved safety concerns that occurred during the 2011-2012 schoolyear at the Escanaba Head Start Center. Therefore, the committee decided to interview all staff that were employed at that center during the 2011-2012 year (40 employees). Staff were interviewed separately by a team of three non-Head Start employees. The investigation bore no credence to the allegations. Mr. Lippens read a letter from the board chair to the Head Start Regional Office outlining the process and results of the investigation. **MR. LAFOILLE MOVED TO ACCEPT THE PRESENTED RESPONSE, SECONDED BY DAVE MOYLE; MOTION CARRIED. (see attachment "C")**

ACCEPTANCE OF JULY/AUG./SEPT. (2012 PIR) MONTHLY REPORTS

Members were given copies of the July, Aug. & Sept. (2012 Program Information Report – PIR) for their review. There were no questions or comments **AND THEY WERE ACCEPTED WITH A MOTION FROM MR. MOYLE, SECONDED BY OMER DORAN; MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reported that we received the waiver for non-federal share for Head Start. There has been some recent communications indicating that the Head Start grant cycle may change from a three-year one to a five-year one for those who wish to remain in a non-competitive grant application process. **DAVE MOYLE MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, MR. DORAN SUPPORTED THE MOTION; MOTION CARRIED.**

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business to come before the board.

ADJOURNMENT

There being no other business.

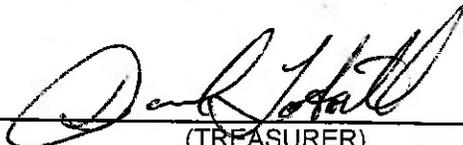
THE NEXT MEETING IS THURSDAY, NOVEMBER 8, 2012 AT 1:30 P.M.

Attachment "A"

THE FINANCE COMMITTEE HAS REVIEWED THE AUGUST 2012 ACCOUNTS PAYABLE SCHEDULES FOR **MDS COMMUNITY ACTION AGENCY**. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

HEAD START	\$	76,719
EARLY HEAD START		57,126
EARLY-ON CHILDHOOD		1,335
GSRP		41,243
ASSET & LIABILITY ACCOUNTS		74,262
TOTAL	\$	250,685

SIGNED



(TREASURER)

DATE _____

FINANCE COMMITTEE MEETING
Tuesday, October 2, 2012
11:00 a.m.

MINUTES

The following were present: Pastor Levin, Dan LaFoilie, Omer Doran, Bernie Lang, Karen Wigand, Bill Dubord, Beau Miller and Cathy Pearson.

The committee reviewed the CAA August Accounts Payable Schedules and **THEY WERE ACCEPTED WITH A MOTION FROM PASTOR LEVIN, SECONDED BY BERNIE LANG; MOTION CARRIED.**

The committee reviewed the HRA August Accounts Payable Schedules and **THEY WERE ACCEPTED WITH A MOTION FROM MR. LANG, SUPPORTED BY PASTOR LEVIN; MOTION CARRIED.**

The committee reviewed the credit card charges for CAA & HRA for August and **THEY WERE ACCEPTED WITH A MOTION FROM OMER DORAN, SUPPORTED BY BERNIE LANG; MOTION CARRIED.**

The Executive Director explained that we need approval for a sole source purchase for an on-line assessment curriculum that the Head Start Program has been using since 2001. The company is the sole provider and the purchase price is \$6,164. **OMER DORAN MOVED TO APPROVE THE SOLE SOURCE PURCHASE FOR AN ON-LINE CURRICULUM FOR \$6,164, SECONDED BY PASTOR LEVIN; MOTION CARRIED.**

The committee reviewed the Financial Procedures Manual and based on Beau's recommendation that no changes are needed at this time, **BERNIE LANG MOVED TO ACCEPT THE FINANCIAL PROCEDURES WITH NO CHANGES AT THIS TIME, SECONDED BY PASTOR LEVIN; MOTION CARRIED.**

The Finance Committee reviewed the Executive Director's performance evaluation and after discussion **BERNIE LANG MOVED TO AUTHORIZE A 2% WAGE INCREASE FOR THE EXECUTIVE DIRECTOR EFFECTIVE 10/1/12.** Bill thanked the committee for their continued faith in him.

The meeting adjourned at 11:44 a.m. **WITH A MOTION FROM PASTOR LEVIN, SECONDED BY OMER DORAN; MOTION CARRIED.**

NOMINATING COMMITTEE MEETING
Tuesday, October 2, 2012
10:30 a.m.

MINUTES

The meeting was called to order at 10:35 a.m. and the following were present: Gil Vandenhouten, Omer Doran, Dan LaFoilie, Bill Dubord and Cathy Pearson

Bill reminded the committee that Brenda Moya's term representing the U.P. Rural Health Services expired at the end of July. Cathy received a call from Donna Jaksic from the Marquette office of UPRHS mid-summer indicating they wished to appoint Cathy Mercier to replace Brenda on our Board. I told her she should email or send a letter to Bill Dubord stating that wish. We never received this appointment by email nor by letter. I left several messages at Ms. Jecksic's office and emailed her twice to remind her we were waiting for direction from her regarding the board appointment. We still have not heard anything, but think that Ms. Jecksic may be off on some type of extended leave. **OMER DORAN MOVED TO HAVE STAFF CONTACT U. P. RURAL HEALTH SERVICES ONE MORE TIME TO SEE WHETHER OR NOT THEY WISH TO RETAIN A SEAT ON OUR BOARD, MR. VANDENHOUTEN SECONDED THE MOTION; MOTION CARRIED.**

Mr. Dubord told the members that U.P. Legal Services is looking for someone to replace Ruth Helwig on their board. Bill noted that Myra Croasdell has expressed an interest in serving and fits the requirements. After some discussion the committee recommended that we ask for any interest at the October board meeting.

The meeting adjourned at 11:50 a.m.



Associated Programs

Ewen Medical-Dental Center Box 260 Hemlock & Elm Streets Ewen, MI 49925 906/988-2210	Northern Menominee Health Center Box 159 Spalding, MI 49886 906/497-5263	Northern Menominee Health Center South 805 First St. Menominee, MI 49858 906/863-2315	Dickinson-Iron Dental Center 211 S. Fourth St., Suite B Crystal Falls, MI 49920 906/875-6133
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UPPER PENINSULA ASSOCIATION OF RURAL HEALTH SERVICES, INC.

220 West Washington Street • Suite 430 • Marquette, MI 49855 • 906/228-3613 • Fax 906/228-3656

October 3, 2012

Mr. William Dubord
Executive Director
MDS Community Action Agency
Third Avenue North
Escanaba, MI 49829

RE: UPARHS Board of Directors nomination

Dear Mr. Dubord,

The Board of Directors of the Upper Peninsula Association of Rural Health Services, Inc. is very interested in continuing to have a seat on the MDS CAA Board of Directors to improve and enhance the communication and collaboration between our agencies.

Brenda Moya has served in this position for the last years and UPARHS does appreciate and acknowledge her efforts. At this time, however, we would like to switch this seat to Cathy Mercier, UPAHRS Operation Manager, who is based at the Northern Menominee Health Center, Spalding, Michigan. Cathy has administrative authority, attends all of our Board meetings and can speak directly for the Association at your Board.

Cathy can be reached at cmercier@ncc-mi.net or 906-497-3263. Her mailing address is Northern Menominee Health Center, P.O. Box 159, Spalding, MI 49886.

If for some reason this is not a satisfactory appointment to your Board due to your internal parameters, please let me know. I apologize for the delay in getting this information to you. Please feel free to contact me at 906-228-3613 if there are any questions or anything further I can do at this time.

Sincerely,


Donna M. Jaksic
Executive Director

**COMMUNITY ACTION AGENCY
HUMAN RESOURCES AUTHORITY**
Serving Menominee, Delta and Schoolcraft Counties

A Hachment "C"

October 12, 2012

Mr. William M. Sullivan, Head Start Manager
Office of Head Start, Region V
233 North Michigan Avenue, Suite 400
Chicago, IL 60601

Dear Mr. Sullivan,

In response to your letter of September 4, 2012 regarding child safety allegations, the Governing Board of the Menominee Delta Schoolcraft Community Action Agency launched a prompt and thorough investigation. This letter is a report to you and your office of our process and our findings.

The Process.

A Sub-committee of four members of the Governing Board in addition to the Board's Early Childhood Consultant, developed a process and schedule for implementation immediately upon receiving notice of the allegations. Since the allegations involved our Escanaba Head Start Center during the 2011-2012 school year, it was decided that all staff assigned to that location during that time frame would be questioned. Three of our CAA staff, unassociated with the Head Start program, served as a team to interview 40 Head Start employees that had been assigned to the Escanaba location last school year. These interviews took place on September 20, 2012. Head Start employees were given the option of having their Union steward present during questioning, and were asked in individual interviews specifically if they had knowledge of each individual allegation. Their answers were documented on forms which the employee signed at the end of their interview. Those forms are on file in the CAA main office.

In addition to the employee interviews, staff reviewed safety data and incident reports for the Escanaba Center for the 2011-2012 school year.

The Board Sub-committee met again after the interviews were complete to review the process and the results of the interviews, as well as go over our child monitoring procedures, general child safety policies and training of our employees in the Head Start program.

Mission statement: Providing opportunities for people of all ages and means to improve their quality of life through advocacy, education, housing, nutrition, volunteerism and support services.

The Results.

After completion of the investigative process, the Board Sub-committee found the following:

- There were no safety reports or incident reports for the Escanaba Center relating to any of the allegations made in the complaint.
- None of the employees assigned to the Escanaba Center during 2011-2012 had any knowledge of the incidents alleged.
- Employees at all of our Head Start centers, including the Escanaba location, are thoroughly trained in child monitoring and safety prior to each school year.

Documentation.

As requested, we are providing documentation of the following:

1. Child monitoring policies and procedures.
2. Training documentation.
3. All communications to or from State of Michigan Child Care licensing officials regarding the Escanaba facility.
4. Interview forms from our investigation are on file in the MDS/CAA main office and available at your request.

Summary.

Our thorough investigation of the allegations contained in the anonymous complaint sent to your office shows that our staff diligently and successfully care for the children entrusted to us and there is no validity to the allegations. We have reviewed our child safety and monitoring procedures and training and have determined that there is no need for improvements or changes at this time. As has been our practice in the past, should there be significant changes in the facility, staffing or schedule, our monitoring, safety and training procedures would again be reviewed to determine whether any changes would be warranted at that time.

Should you have any questions, please contact Bill Dubord, Executive Director or Kim Johnson, Program Director at (906)786-7080 or me at (906)786-1399.

Sincerely,



Karen J. Wigand
Governing Board Chair

SAFETY COMMITTEE MEETING
Thursday, October 11, 2012
1:00 p.m.

MINUTES

The following were present: Omer Doran, Tom Lippens, Mari Negro, Debby Wiltzius. Walter Multerer, excused.

The committee were sent one accident with a Personal Care Aide who injured her legs when the client through some towels down the basement steps as she was heading up them. The employee went to the doctor and lost four days of work time.

There was no other business.

The meeting adjourned at 1:10 p.m.

**Menominee-Delta-Schoolcraft
Human Resources Authority**

**GOVERNING BOARD MEETING
Thursday, October 11, 2012
511 First Ave. No., Escanaba MI
1:45 p.m. (EDT)**

MINUTES

Chair Wigand called the meeting to order at 2:15 p.m. A written roll call was taken and a quorum noted with the following in attendance:

MEMBERS PRESENT

Dan LaFoilie, Schoolcraft
Omer Doran, Schoolcraft
Mari Negro, Menominee
David Moyle, Delta
Ken Bryant, Schoolcraft
Myra Croasdell, Delta
Gil Vandenhouten, Menominee
Brenda Moya, Menominee
Bernie Lang, Menominee
Karen Wigand, Delta
Susan Phillips, Schoolcraft
Pastor Levin, Schoolcraft
Tom Lippens, Delta
Beth Pletcher, Menominee
Ken Penokie, Delta

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant/HR Coord.
Kim Johnson, Early Childhood Director
Sally Kidd, Senior Services Director
Mary Bunnin, Foster Grandparent Director

MEMBERS ABSENT

Geri Nelson, excused
Julie Moberg, excused
Eileen Martin, excused
Walter Multerer, excused
Dave Anthony
John Stapleton

The Chair introduced and welcomed new board member Susan Phillips. The Executive Director passed along condolences to David Moyle on the recent passing of his Mother.

ACCEPTANCE OF SEPTEMBER 6, 2012 GOVERNING BOARD MINUTES

Members received a copy of the September 6, 2012 Governing Board minutes for their review. There were no questions or comments **AND THEY WERE ACCEPTED WITH A MOTION FROM KEN BRYANT, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

Ms. Wigand called on Treasurer LaFoilie who reported that the Finance Committee met on October 2nd and completed the annual review of the Financial Procedures Manual and recommend no changes at this time. The committee reviewed the performance evaluations of the Executive Director and recommends a 2% wage increase effective 10/1/12. **MR. LAFOILLE MOVED TO APPROVE A 2% WAGE INCREASE 10/1/12 FOR THE EXECUTIVE DIRECTOR, SECONDED BY MARI NEGRO; MOTION CARRIED.** The committee also reviewed the HRA August accounts payable schedule. **MR. LAFOILLE MOVED TO APPROVE THE HRA AUGUST ACCOUNTS PAYABLE SCHEDULE, SUPPORTED BY DAVE MOYLE; MOTION CARRIED. (see attachment "A")**

NOMINATING COMMITTEE REPORT

Ms. Wigand called on Bill Dubord who reported that the Nominating Committee met on October 2nd and reviewed the board terms and noted that Brenda Moya's terms expired the end of July. We had received verbal notice from U.P. Rural Health Services that they wish to appoint someone else to represent them on our Governing Board. We received written notification that they wish to appoint Cathy Mercier. **DAVE MOYLE MOVED TO APPROVE THE APPOINTMENT OF CATHY MERCIER TO REPRESENT U.P. RURAL HEALTH SERVICES ON OUR GOVERNING BOARD, REPLACING BRENDA MOYA; MR. LAFOILLE SUPPORTED THE MOTION; MOTION CARRIED.** The Chair and Executive Director thanked Brenda for her five years of active participation on our board. U.P. Legal Services is seeking a board member to replace Ruth Helwig on their board. Myra Croasdell volunteered to serve on the Legal Services of Northern Michigan board **DAN LAFOILLE MOVED TO RECOMMEND THE APPOINTMENT OF MYRA CROASDELL TO THE LEGAL SERVICES BOARD, SECONDED BY TOM LIPPENS; MOTION CARRIED.** (see attachment "B")

SAFETY COMMITTEE REPORT

Chair Wigand called on Tom Lippens who reported that the committee reviewed one accident involving a Personal Care Aide who was walking up some stairs as the client threw clothes down the stairs. She strained her leg muscle. There were no recommendations. **THE SAFETY COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM MR. BRYANT, SUPPORTED BY MR. MOYLE; MOTION CARRIED.** (see attachment "C")

ACCEPTANCE OF STAFF MONTHLY REPORTS

Members were given copies of the staff monthly reports for their review. There were no questions or comments **AND THEY WERE ACCEPTED WITH A MOTION FROM KEN BRYANT, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED.**

ACCEPTANCE OF POLICY ADVISORY COMMITTEE MINUTES

Members received copies of the following Policy Advisory Committee minutes for their review:

- 9/20 (Delta) & 9/14/12 (Schoolcraft) Foster Grandparent Program PAC minutes
- 8/20 (Schoolcraft) & 9/26/12 (Delta) Senior Companion Program PAC minutes
- 7/18 (Eschanaba) Senior Citizen Program PAC minutes

There were no questions and **THE POLICY ADVISORY COMMITTEE MINUTES WERE ACCEPTED UPON A MOTION FROM PASTOR LEVIN, SECONDED BY OMER DORAN; MOTION CARRIED.**

APPROVAL OF CDBG PLACE-BASED TARGETING STRATEGY

The Chair called on Naomi Fletcher, Housing Manager who explained that as part of our \$200,000 Community Development Block Grant (CDBG) in Delta County, we had to specify the target areas to serve which are Escanaba and Gladstone in this grant cycle and Garden in the next. **TOM LIPPENS**

MOVED TO APPROVE THE PLACE BASED TARGETING STRATEGY AS PRESENTED, KEN PENOKIE SECONDED THE MOTION; MOTION CARRIED. (Moyle abstained)

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reported that the Retired & Senior Volunteer Program is going through a brand new competitive grant process that has 67 pages of changes and numerous, lengthy conference calls to address all the changes.

He told the board that staff are coping with many changes and ever increasing demands on reporting and accountability. In a related vein, we will be monitored by DHS October 30 – November 1st.

The members were informed that we were informed that there was the possibility that our Commodity Supplemental Food Program (CSFP) may have distributed some contaminated peanut butter so we issued a news release and went on the radio telling customers to throw the product away to be on the safe side.

Mr. Dubord announced that we have \$219,000 in deliverable fuel funds that we will begin obligating November 1st.

The Executive Director also reported that our Perspectives Adult Day Care Program received a \$10,000 donation from John and Pat Besse that can be used for operating costs.

He noted that our senior centers will be dealing with Medicare Part D open enrollment beginning October 15th. Two Advantage Plans that were currently offered are no longer being offered in the U.P. so over 1,500 customers in Menominee, Delta and Schoolcraft County have to choose new plans.

The Executive Director informed the members that he met with the City Manager and the City's Attorney regarding the proposed change to our lease at the Civic Center, whereby we are responsible for ensuring no sex offenders use the facility. They have extended our current lease to check into the legality of such a provision.

THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM DAVE MOYLE, SECONDED BY DAN LAFOILLE; MOTION CARRIED.

PUBLIC COMMENT/OTHER BUSINESS

Chair Wigand called on Dave Moyle who complimented our in-home staff for helping his mother maintain her dignity while she was dying.

Karen Wigand called on Cathy Pearson who reminded the board that last year the possibility of reinstating a Walk for Warmth effort was raised. She reported that with the help of Belinda Gardapee, our Head Cook in Manistique, and Don Tyrrell, Schoolcraft Client Service Worker, we are going to hold an event this year. She noted that board support from Schoolcraft County members will be greatly appreciated. As plans become clearer, she will pass the information along to the board.

ADJOURNMENT

There being no other business **THE MEETING ADJOURNED AT 2:45 P.M. WITH A MOTION FROM DAVE MOYLE, SECONDED BY OMER DORAN; MOTION CARRIED.**

Attachment "A"

THE FINANCE COMMITTEE HAS REVIEWED THE AUGUST 2012 ACCOUNTS PAYABLE SCHEDULES FOR HUMAN RESOURCES AUTHORITY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

<u>SENIOR CITIZENS</u>	\$	<u>98,109</u>
<u>VOLUNTEER PROGRAMS</u>		<u>31,397</u>
<u>NUTRITION</u>		<u>85,752</u>
<u>STATE & LOCAL PROGRAMS</u>		<u>88,442</u>
<u>ENERGY AND HOUSING</u>		<u>33,402</u>
<u>ASSET & LIABILITY ACCOUNTS</u>		<u>38,875</u>
TOTAL	\$	<u>375,978</u>

SIGNED 
(TREASURER)

DATE _____

Michael Shaffer, Chairperson
Northern Coatings and Chemical Co.
705 Sixth Avenue
Menominee, MI 49858
906-863-2641
mshaffer@northerncoatings.com



Ken Marks
Information Coordinator
831 Tenth Avenue
Menominee, MI 49858
906-863-4441
kmarks@menomineeco.com

Minutes

November 8, 2012 – 1:30pm
ISD Building, 1201 41st Avenue, Menominee

The meeting was called to order at 1:28pm by Chairman Mike Shaffer.

Sign-in sheet was passed around.

Members Present: Trina Rabida, Mike Shaffer, Mark Petersen, Dayna Porter, Don Belanger, Valerie Hallam, Judy Gregory, James Furlong, Kenny Marks, Lisa Schram, Brian Barrette (alt-Menominee Police Department), Brian Bousley, Darrell Moilanen, Debra Wormwood and Don De Temple.

Others Present: Deb Harrington, American Red Cross

Members Excused: Mark Erickson, Mark Kwarciany, Michael Cramer and David Le Boeuf.

Members Not Present: Jim Callow, Shar Corrigan, Dan Hass, Kim Pepin, Dan Hammerberg and Steve Sobay.

Motion by James Furlong, supported by Valerie Hallam to approve the meeting agenda as presented. All in favor; motion carries.

Motion by Don De Temple, supported by Don Belanger to approve the minutes from the August 9, 2012 meeting. All in favor; motion carries.

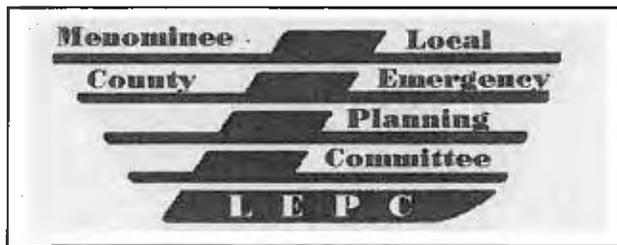
No public comment.

Presentations: Mark Erickson was not able to make the meeting so his discussion about the WPS dredging project will be placed on the February meeting agenda.

Old Business:

- **By-Laws** – Everyone should have received a copy of the revised by-laws. They have been approved by the County Board; original signature on file with the Clerk's office and a signed copy is on file at the Emergency Management office.
- **Traffic Commodity Flow Study** – So far, only Dayna Porter and Brian Bousley have volunteered to help do traffic observations. Please let Trina know if you're able to help. We did get information from the MSP Motor Carrier and working on getting information from the railroad.
- **Offsite Emergency Response Plans** – Menominee Water Treatment Plant, Menominee Wastewater Treatment Plant and Ruleau Bros. plans are complete. Currently working on Anchor Coupling and American Tower.
- **Pre-Disaster Mitigation Plan/Hazard Rankings** – Everybody should have received the hazard rankings based on the surveys returned. Thanks to Dayna Porter for compiling the information. CUPPAD is planning to be at the February meeting. Have asked if we are still on schedule but not able to get a clear answer, just that they are continuing to work on it; Brian Bousley will follow up with them.
- **Regional Response (HazMat) Team** – This is still being worked on at the regional level. Menominee Fire Department and Ironwood Public Safety are going to be submitting proposals. It was also suggested that maybe a private company be used. Hopefully by the next meeting we will know more of the direction this will be going. If nothing can be decided or started, the equipment will go elsewhere in Michigan.

Michael Shaffer, Chairperson
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- **WebEOC** – The new online incident management system being used in Michigan. There are two trainers in the U.P. Emergency Managers will be trained first and then it will branch out to others. EM will have their training on December 13. It is expected that the remainder of the training will be held locally in each county. E-Team will be disbanded and unusable as of December 27. Trina will keep everyone posted as to when the training will be done.

New Business:

- **2013 Meeting Schedule** – A proposed meeting schedule was distributed to everyone to continue having the meetings on the second Thursday of February, May, August and November. It was decided to change the November meeting to November 7th, rather than the 14th. Final schedule for 2013 will be February 14, May 9, August 8 and November 7.

Any other information of interest

Red Cross talked a little bit about some of their people going to help on the east coast after Hurricane Sandy.

Asked for suggestions for future meetings/agendas. CUPPAD will be here for the February meeting. Dayna Porter stated that she would discuss Strategic National Stockpile (SNS) planning at the May 9 meeting.

Motion by James Furlong, supported by Dayna Porter to adjourn. Meeting adjourned at 2:00pm.

Respectfully Submitted,
Trina Rabida

Approved: _____
Chairperson Michael Shaffer Date

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, October 9, 2012.

Chair Anderson called the meeting to order at 7:24 p.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk and Darrell Moilanen. Also present were Darlene Nerat, John Nerat, David Wesoloski, Lyle Gearhart, Joe Linder, Bob DesJarlais, John and Rita Kovach.

ABSENT: Lisa Savord

Public comments – None

Public appearances – None

Additions/corrections to minutes for 09/11/12 and 9/27/12 – Moilanen stated that Commissioner Kakuk had identified some corrections to be made to the minutes of 9/11/12. On Page 1, a date of 9/13/11 was used instead 9/11/12 and on Page 4, a set date for 2010/2011 Budget Amendment was used instead of 2011/2012 along with a final amendment of 2010/2011 Budget should have been 2011/2012. There being no further additions or corrections, Anderson declared that the minutes will stand as corrected for 9/11/12 and as recorded for 9/27/12.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, September 10, 2012				\$1,196,375.59
Receipts thru 9/30/12	33,580.97			
Expenditures thru 9/30/12		156,799.07		
Balance, September 30, 2012				1,073,157.49
Michigan Transportation Funds	283,632.66			
Receipts thru 10/08/12	51,204.00			
Expenditures thru 10/08/12		255,059.28		
State Maint. & Equip. Advances			141,478.00	
Balance, October 08, 2012	368,417.63	411,858.35	141,478.00	1,011,456.87
<u>Payables & Reserves</u>				
Payroll 10/11, 10/25, 11/08 (Est.)			190,500.00	
Soc. Sec. 10/11, 10/25, 11/08 (Est.)			14,573.25	
Reserve for workers compensation insurance			13,461.36	
Reserve for liability insurance			70,794.00	
Reserve for rental grader lease (Dec 2009)			55,334.59	
Reserve for rental grader leases (Oct 2010)			258,125.58	
Reserve 4% set-aside for township allocations (2006/2007)			0.00	
Reserve Hannahville 2% Funds-Sign Truck			22,500.00	
Reserve for 2011/12 bridge inspections & load ratings			9,420.00	
Reserve for F-4 Lane bridge (Harris Twp)			575.25	
Reserve for design of River Drive			14,960.00	
Reserve for Forest Funds			0.00	
Reserve for equipment (Sign Truck)			117,052.00	(767,296.03)
				\$ 244,160.84

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 12-0065, 12-0930, 13-0001 and 13-0002 – Moved by Kakuk, seconded by Betzinger that the vouchers be approved and ordered paid. Carried unanimously.

Discuss Request from Meyer Township dated 9/23/12 for Speed Limit on Kluba Lane – Moilanen briefed the Board on the request and the current physical characteristics of the road. After a discussion, it was moved by Betzinger, seconded by Kakuk to cut some trees on Kluba Lane to improve visibility and not to place a speed limit. Carried unanimously.

Discuss Correspondence from Holmes Township Regarding a Chip Seal on CR 356, south of Chalk Hills Road – The Township is requesting that work be done on CR 356 in 2013. Moilanen stated that this project is in the 2012-2013 budget. Moved by Anderson, seconded by Kakak that the engineer's estimate be updated and that the project be discussed with Holmes Township at the Road Commission's annual meeting with Holmes Township next year. Carried unanimously.

Discuss Correspondence from Spalding Township Regarding a Possible Railroad Closure on Helen Street – Moilanen read the correspondence from Spalding Township dated 9/24/12, whereby Spalding Township stated they are not interested in closing any railroad crossing in Spalding Township. A discussion ensued regarding various railroad crossings in the County.

Contract between the Road Commission and Harris Township for Constantineau Lane - Board signed the contract between the Road Commission and Harris Township for the construction on Constantineau Lane. Contract had been previously signed by Harris Township.

Contract between the Road Commission and Bacco Construction Company for Hannahville Road, south of Casino Lane - Moved by Kakuk, seconded by Betzinger that the Board signs the contract between the Road Commission and Bacco Construction Company for the paving on Hannahville Road, south of Casino Lane. Carried unanimously. Contracts were signed by the Board.

Discuss Annual Employee Safety Training – Moilanen stated that the date for the annual employee training for this year is Wednesday, November 7, 2012 beginning at 7:45 a.m.

Any other business – Moilanen provided an update on the cost for preparing the eighteen (18) Plans of Action for the MDEQ permit. Also, Moilanen stated that a petition was received from Dave Wesoloski from Menominee Township from residents on County Road 338, between R-1 Drive and River Road requesting paving of this section of roadway.

Public Comment – Dave Wesoloski updated the group on the Menominee County Township Association's December meeting topics and location. He also discussed the CR 338 petition given to the Road Commission during the meeting.

Jack Kovach spoke regarding the CR 338 petition and then gave a history of County Road 338 between R-1 Drive and River Road. Moilanen stated that the project is federal aid eligible. Mr. Kovach stated that according to Denny Kosewski a pit run lift was constructed in the 1980's.

Joe Linder thanked the Board for the widening that the Road Commission did on the shoulders of Old US-41, north of Nadeau. Mr. Linder also inquired about the cost of J-1 Road and the cost of the crushed gravel associated with the project as well as the cost of the graveling of P-1 Road. Moilanen will have summaries of these costs prepared and sent to Mr. Linder.

Darlene Nerat thanked the Board for the work done on No. 2.5 Road, west of County Road 577.

Lyle Gearhart commented that Gustafson Road, east of US-41 was not mowed this year. A portion of this road is in the Village of Carney.

There being no further business, Anderson declared the meeting adjourned at 8:11 p.m.

Road Commission Engineer-Manager, P.E.

Chair

MINUTES

**TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408**

Executive Committee Meeting, 10/9/2012 – 3:00 p.m.

MEMBERS PRESENT: Jason Lauzer, Dale Berman, Nick Lakari
MEMBERS EXCUSED: None
OTHERS PRESENT: Airport Manager Tony Krysiak

1. Call to order

Chair Jason Lauzer called the meeting to order at 3:02 p.m.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Berman/Lakari) to approve the agenda. Vote – unanimous. Motion carried.

5. Approve/amend minutes from September 11, 2012

Motion (Berman/Lakari) to approve the minutes from September 11, 2012 as presented. Motion carried.

6. Public comment – speakers will be limited to 5 minutes on agenda items only

None

7. Discuss/consider airport fees, action if any

The committee reviewed and discussed current airport fees.

Motion (Lakari/Berman) to recommend to the Commission that the monthly fee for the FBO hangar be set at \$300 per month effective January 1, 2013, and that all other existing fee categories remain the same. Vote – unanimous. Motion carried.

It was the consensus of the committee to have Mr. Krysiak create a document listing all existing airport fees.

8. Discuss/consider insurance renewal, action if any

Mr. Krysiak informed the committee that the insurance will be renewed in February of 2013. As a result, December would be a more appropriate time to approve the renewal.

9. Update on delinquent accounts/customer balances – discussion only

Mr. Krysiak reviewed the status of delinquent accounts.

10. Discuss/consider previous month's financials, action if any

The committee discussed the September financial reports.

Motion (Berman/Lakari) to recommend the Commission approve payment of check numbers 12594-12614 for a total of \$40,734.01. Vote – unanimous. Motion carried.

10. Public Comment

Mr. Krysiak addressed the committee regarding sandblasting the plow.

11. Future agenda items

Enstrom Lease Update
Monthly Financial Reports

12. Schedule next meeting

The next meeting is scheduled for November 13, 2012 at 3:00 p.m.

13. Adjourn

Motion (Berman/Lakari) to adjourn at 3:52 p.m. Vote – unanimous. Motion carried.

Respectfully submitted,
Gina K. Teeple
Marinette County Administrative Secretary

Date approved/corrected: