

“Menominee – Where the best of Michigan Begins”

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

County Board Meeting

*Tuesday, November 26, 2019 – 6:00 PM
Menominee County Courthouse – Courtroom B
839 10th Avenue Menominee, MI 49858
(906) 863-7779*

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call (Piche, Cech, Gromala, Lang, Phelps, Schei, Prestin, Hafeman, & Johnson)
- D. Approval of the Agenda
- E. Approval of the Previous Minutes (November 12, 2019)
- F. Public Comment (*Statements, Not Debate, Limited to 5 Minutes on Agenda Items Only*)
- G. Presentations (*Limited to 20 Minutes*):
 - None
- H. Department Head/Elected Official Reports (*Limited to 10 Minutes*):
 - Department Head or Elected Official
 - County Administrator
- I. Action Items
 1. Moved by _____ supported by _____ to approve Resolution 2019-23 *Honoring County Treasurer – Diane Lesperance.*
 2. Moved by _____ supported by _____ to approve Resolution 2019-21 *Resolution Authorizing Millage for Menominee County 911 and Central Dispatch and Certifying Ballot Language* as recommended by the Finance Committee.

3. Moved by _____ supported by _____ to approve Resolution 2019-22 *Resolution Authorizing Millage for the Menominee County Library System and Certifying Ballot Language* as recommended by the Finance Committee.
4. Moved by _____ supported by _____ to approve 2019/2020 Budget Amendments – Group #1 as recommended by the Finance Committee.
5. Moved by _____ supported by _____ to approve scheduling “Airport Days” at the Menominee Regional Airport on August 16, 2020 as recommended by the Airport Committee.
6. Moved by _____ supported by _____ to approve Resolution 2019-24 *Resolution Designating the Menominee Regional Airport Fund Balances* as recommended by the Airport Committee.
7. Moved by _____ supported by _____ to approve Resolution of the Menominee Regional Airport making changes to the business credit card used by the Menominee Regional Airport, adding/removing authorized users, and increasing the credit limit up to \$5,000.00.
8. Moved by _____ supported by _____ to approve supporting the possible relocation of the Menominee County Fair. (Motion signifies support NOT permission).
9. Moved by _____ supported by _____ to approve Commissioner per diems and expenses.
10. Moved by _____ supported by _____ to approve miscellaneous bills paid on October 18, 23, 31 & November 6 and 7, 2019 in the combined amount of \$127,963.91.
11. Moved by _____ supported by _____ to approve miscellaneous boards/committees/Commissioner reports to be placed on file in the Office of the County Clerk.

J. New Business (Discussion Only)

1. Personnel Items:
 - a. Prosecuting Attorney – Administrative Overtime
2. Building and Grounds/Park Items:
 - a. Snow Removal/Snow Removal Equipment Bids
 - b. Parks Use Ordinance

3. Miscellaneous Items:
 - a. UES – Router Quote
 - b. Bagley Radio Tower

4. Finance Items:
 - a. Coleman Engineering – GIS Hosting Invoice
 - b. Commissioner per Diems and Expenses
 - c. Miscellaneous bills paid on November 14, 2019 in the amount of \$141,336.22

K. Miscellaneous Boards/Committee/Commission Reports

L. Public Comment (*limited to 5 minutes*)

M. Commissioner Comment

N. Adjourn

November 12, 2019

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Piche called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

Chairman Piche asked for a moment to silence for those who have served to protect our freedom.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Jan Hafeman, Larry Johnson Jr., Bernie Lang, Gerald Piche, David Prestin, and Larry Schei.

Absent: Commissioner Larry Phelps (excused).

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve the agenda. Motion was approved 8-0.

Moved by Com. Cech, seconded by Com. Lang to approve the minutes from the October 22, 2019 Regular County Board Meeting and Apportionment Meeting. Motion was approved 8-0.

Public Comment: None.

Presentations: None.

Department Head/Elected Officials Reports:

- Amanda Winnicki, County Library Director – Gave an update on the Menominee County Library.
- Tom Philipps, County Emergency Management Coordinator – Gave an update on grants that were obtained for Menominee County.
- Marc Kleiman, County Clerk/Register of Deeds – Gave an update from the November 5, 2019 General/Special Election.
- Jason Carviou, County Administrator – Gave Administrator’s Report with updates and announcements.

Action Items:

Moved by Com. Cech, seconded by Com. Schei to rescind the quote from IT Resources Inc., for Sophos Computer Security Software approve at the October 22, 2019 County Board Meeting. Motion was approved 8-0.

Moved by Com. Schei, seconded by Com. Hafeman to approve a “revised” quote by UES Computers for the Sophos Computer Security Software to be used on all County computers. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve the “Amended” 2019 Apportionment Report. (Amended due to successful millages on the November 5th Election.) Motion was approved 8-0.

Moved by Com. Cech, seconded by Com. Lang to remain as a non-litigating class member in the National Prescription Opiate Litigation (MDL No. 2804). Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Schei to approve the consulting contract with Abilita for Phase 3 of the VIOP Telephone Project. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Prestin to approve the 95A District Court – Hybrid DWI/Drug Court Planning Grant for FY 2020. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve Commissioner per diems and expenses as recently submitted and paid. Motion was approved 8-0.

Moved by Com. Lang, seconded by Com. Hafeman to approve miscellaneous bills paid on October 4, 11, 15 & 16, 2019 in the combined amount of \$139,563.37. Motion was approved 8-0.

Moved by Com. Cech, seconded by Com. Prestin to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 8-0.

New Business (discussion only)

Personnel Items:

- a. County Administrator – Authorize to approve contracts/leases with a duration not to exceed one (1) year for the Menominee Regional Airport. – Administrator Carviou explained the circumstances as to why he brought this forward. The long-term leases would still go before the County Board for approval.

Moved by Com. Hafeman, seconded by Com. Schei to make the approval of authorizing the County Administrator the authority to approve contracts/leases with a duration not to exceed one (1) year for the Menominee Regional Airport an action item at this meeting. Motion was approved by roll call vote 8-0.

Moved by Com. Hafeman, seconded by Com. Schei to authorize the County Administrator the authority to approve contracts/leases with a duration not to exceed one (1) year for the Menominee Regional Airport an action item at this meeting. Motion was approved by roll call vote 8-0.

Building and Grounds/Parks Items:

- a. Stony Point Boat Launch – Rip Rap Project. – Administration has received the permit to go forward with the Rip Rap Project at Stony Point. Due to the weather/winds we have lost most of the grassy area before the shoreline due to the rip rap erosion. Administrator Carviou is looking for direction from the County Board. The consensus of the board is to take no action at this time and to continue to monitor the situation.

Miscellaneous Items:

- a. Resolution 2019-20 ~ Supporting the Passage of Legislation to Adopt 4 Year Terms for County Commissioners. – MAC sent us a recommendation to support the passage of Legislation to adopt 4 year terms for County Commissioners. The County Administrator has created a resolution for commissioners to vote on in reference to 4 year terms. Com. Gromala, Lang and Schei spoke against this resolution. Com. Lang also brought up that maybe the board should approve a resolution opposing this. The consensus of the board is to not take any action on this resolution at this time.
- b. Menominee County Fair possible location change. – Discussion with the Fair Manager at the last County Board meeting was a possible change of venue for the Menominee County Fair. Eric Tickler explained that he is looking for a consensus from the board as to if they are in favor of a possible location change for the Menominee County Fair.

Moved by Com. Schei, seconded by Com. Gromala to make support of a possible location change of the Menominee County Fair an action item at this meeting. Motion was approved by roll call vote 7-1. (This motion requires a unanimous roll call vote to move forward as an action item at this meeting.)

Finance Items:

- a. Commissioner Per Diems and Expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills paid on October 18, 23, 31 & November 6 & 7, 2019 in the combined amount of \$127,963.91. The consensus is to move this item forward for approval at the next meeting.

Misc. Boards/Committees/Commissions Reports:

- The consensus is to move this item forward for approval at the next meeting.

Public Comment:

- Eric Tickler – Commented on the possible location change of the Menominee County Fair.
- Bud Light – Commented on the possible location change of the Menominee County Fair.

Commissioner Comment:

- Com. Hafeman – Commented on the possible location change of the Menominee County Fair.
- Com. Schei – Commented on the possible location change of the Menominee County Fair.
- Com. Prestin – Commented on the possible location change of the Menominee County Fair.
- Com. Cech – Commented on the possible location change of the Menominee County Fair.
- Com. Gromala – Commented on donating solar lights.
- Com. Lang – Commented on the possible location change of the Menominee County Fair.
- Com. Piche – Commented on the possible location change of the Menominee County Fair.

Moved by Com. Schei, seconded by Com. Hafeman to adjourn at 7:33 p.m. Motion was approved 7-1. Com. Gromala voted nay.

Gerald Piche, Chairman

Marc Kleiman, County Clerk

DRAFT

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Resolution 2019-23 Honoring County Treasurer Diane Lesperance
DEPARTMENT:	Treasurer
ATTACHMENTS:	Yes
SUMMARY:	
County Treasurer Diane Lesperance retired from the County on October 18, 2019 after nearly 11 years of service. This Resolution recognizes Diane's service to the County.	
RECOMMENDED MOTION	
Motion approve Resolution 2019-23 <i>Honoring County Treasurer – Diane Lesperance.</i>	

Submitted by: Jason Carviou

11/21/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY
RESOLUTION 2019 – 23**

**HONORING
COUNTY TREASURER – DIANE LESPERANCE**

WHEREAS, Diane Lesperance has served diligently as the Menominee County Treasurer for 11 years since first being elected in 2008; and

WHEREAS, Diane Lesperance retired from Menominee County on October 18, 2019; and

WHEREAS, Diane Lesperance passionately served the taxpayers of Menominee County with professionalism, dignity, and integrity; and

WHEREAS, Diane Lesperance has exemplified public service at its finest and has carried forward a sense of pride to our County; and

WHEREAS, it is our desire to wish Diane Lesperance the best as she enters a well-deserved retirement.

NOW, THEREFORE BE IT RESOLVED THAT, the Menominee County Board of Commissioners, hereby recognize Diane Lesperance for her 11 years of loyal and faithful service to the citizens of Menominee County; and

THEREFORE BE IT FURTHER RESOLVED THAT, in honor of her 11 years of service, this resolution be presented to Diane Lesperance.

Marc Kleiman
Menominee County Clerk

Gerald Piche
County Board Chairman

Date

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Resolution 2019-21 – Resolution Authorizing Millage for Menominee County 911 and Central Dispatch and Certifying Ballot Language
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Finance Committee has recommended placing a millage proposal of .625 mills on the ballot of the March 10, 2020 for the purpose of continuing to fund Menominee County 911 and Central Dispatch.</p>	
RECOMMENDED MOTION	
<p>Motion to approve Resolution 2019-21 <i>Resolution Authorizing Millage for Menominee County 911 and Central Dispatch and Certifying Ballot Language</i> as recommended by the Finance Committee.</p>	

Submitted by: Jason Carviou

11/21/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

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	Disapproved
	Approved with the following change(s):

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RESOLUTION 2019-21

RESOLUTION AUTHORIZING MILLAGE FOR MENOMINEE COUNTY 911 AND CENTRAL DISPATCH AND CERTIFYING BALLOT LANGUAGE

WHEREAS, Menominee County 911 and Central Dispatch was established by the Menominee County Board of Commissioners in 1995 and began operation in 1996; and

WHEREAS, the services provided by Menominee County 911 and Central Dispatch are of substantial benefit to the citizens and emergency personnel in Menominee County; and

WHEREAS, the Menominee County Board of Commissioners deems it necessary to raise additional revenue to continue funding a Countywide Enhanced 911 Emergency Telephone and Central Dispatch Services System; and

WHEREAS, the Menominee County Board of Commissioners has determined that it is appropriate to submit a millage proposition to the electors of the County to determine whether or not they desire to raise funds for the purpose of continued Countywide Enhanced 911 Emergency Telephone and Central Dispatch Services at the next election to be held on March 10, 2020; and

WHEREAS, the Menominee County Board of Commissioners seeks to have the voters of said County determine whether or not they desire to raise funds for the purpose of supporting funding to continue the operations of Menominee County 911 and Central Dispatch by approving a millage of 0.625 mills for a period of five (5) years, 2020 to 2024, inclusive.

NOW, THEREFORE, BE IT RESOLVED, that the following question be submitted to a vote of the electorate of Menominee County at the next election to be held on March 10, 2020.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Resolution 2019-22 Resolution Authorizing Millage for the Menominee County Library System and Certifying Ballot Language
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Finance Committee has recommended placing a millage proposal of .375 mills on the ballot of the March 10, 2020 for the purpose of continuing to fund the Menominee County Library System.</p>	
RECOMMENDED MOTION	
<p>Motion to approve Resolution 2019-22 <i>Resolution Authorizing Millage for the Menominee County Library System and Certifying Ballot Language</i> as recommended by the Finance Committee.</p>	

Submitted by: Jason Carviou

11/21/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

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	Disapproved
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RESOLUTION 2019-22

RESOLUTION AUTHORIZING MILLAGE FOR THE MENOMINEE COUNTY LIBRARY SYSTEM AND CERTIFYING BALLOT LANGUAGE

WHEREAS, the Menominee County Library System provides services of substantial benefit to the citizens of Menominee County, especially in the rural communities and school districts; and

WHEREAS, the Menominee County Library System consists of two branches: Stephenson and Hermansville; and

WHEREAS, the Menominee County Board of Commissioners deems it necessary to raise additional revenue to continue funding the Menominee County Library System; and

WHEREAS, the Menominee County Board of Commissioners has determined that it is appropriate to submit a millage proposition to the electors of the County to determine whether or not they desire to raise funds for the purpose of continuing to fund the Menominee County Library System at the next election to be held on March 10, 2020; and

WHEREAS, the Menominee County Board of Commissioners seeks to have the voters of said County determine whether or not they desire to raise funds for the purpose of supporting funding to continue the operations of the Menominee County Library System by approving a millage of 0.375 mills for a period of five (5) years, 2020 to 2024, inclusive.

NOW, THEREFORE, BE IT RESOLVED, that the following question be submitted to a vote of the electorate of Menominee County at the next election to be held on March 10, 2020.

MENOMINEE COUNTY LIBRARY MILLAGE PROPOSAL

Shall the County of Menominee be authorized to levy up to 0.375 mills (\$.375 for each \$1,000 of taxable value), against all taxable property within Menominee County for a period of five (5) years, 2020 to 2024, inclusive, for the purpose of continuing funding to operate the County Library, purchase and maintenance of equipment at the County Library, and building/ground maintenance at the County Library?

(If approved and levied in full, this millage will raise an estimated \$299,581.96 for the Menominee County Library in the first calendar year. In accordance with State law, a portion of the millage may be disbursed to the City of Menominee Downtown Development and Brownfield Redevelopment Authorities)

YES

NO

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to cause the proposition to be stated on the March 10, 2020 ballot and to be prepared and distributed in the manner required by law.

Roll call vote: AYES: _____ NAYS: _____

RESOLUTION DECLARED ADOPTED.

Gerald Piche, Chairman, Menominee County Board of Commissioners Date

STATE OF MICHIGAN)
) ss.
COUNTY OF MENOMINEE)

I hereby certify that the foregoing is a true and complete copy of **Resolution 2019-22** adopted by the County Board of Commissioners at a regular meeting held on **November 26, 2019** and I further certify that the public notice of such meeting was given as provided by law.

Marc Kleiman, Menominee County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	2019/2020 Budget Amendments – Group #1
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
The Finance Committee has recommended approval of the 2019/2020 Budget Amendments – Group #1.	
RECOMMENDED MOTION	
Motion to approve 2019/2020 Budget Amendments – Group #1 as recommended by the Finance Committee.	

Submitted by: Jason Carviou

11/21/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Budget Amendment 2019-20 ~ GROUP #1

<u>Number</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Account</u>
1	10/24/2019	Received a check from Legacy Communications per the settlement agreement & release	\$ 6,383.50 \$ 6,383.50	101-228-970.03 101-000-672.00
2	11/7/2019	Recommended by Library Board & Finance Committee to allocate \$25,000 cut in 2019/2020 Budget	\$ 25,000.00 \$ (2,000.00) \$ (2,000.00) \$ (350.00) \$ (150.00) \$ (500.00) \$ (20,000.00)	271-790-705.00 271-790-727.01 271-790-727.02 271-790-728.00 271-790-860.02 271-790-880.00 271-790-982.00
3	11/7/2019	Correct the Local Share Amount in the MIDC budget Attorney Assessment Fees Cannot be used to offset the local share (per the State)	\$ 12,000.00 \$ 12,000.00 \$ 12,000.00	260-000-699.00 101-000-696.01 101-999-999.21



MENOMINEE COUNTY LIBRARY

S 319 RAILROAD STREET

P. O. BOX 128 • STEPHENSON, MI 49887 • 906-753-6923

October 9, 2019

TO: Jason Carviou, Menominee County Administrator

FROM: Charlene Peterson, President Library Board *ChP*

The Library Board, after much reflection and discussion with concerned community members, recommends adjusting the FY Library Budget to make accommodations for the \$25,000.00 reduction as follows:

Line Items #:

271-790-727.01- Library Supplies: \$2000 reduce to \$0

271-790-727.02- Periodicals: \$2000 reduce to \$0

271-790-728.00- Office Equipment: \$500 reduce to \$150

271-790-860.02- Travel/Board Mileage: \$500 reduce to \$350

271-790-888.00- Programming: \$500 reduce to \$0

271-790-982.00- Books: \$20,000 reduce to \$0

Total \$25,000.00

Restoring Line items # to the originally submitted 2019/20 proposed budget:

271-790-740.00-Salaries: \$138,802

271-790-705.00-Salaries – Part time: \$56,600

The library plays an important part in the daily community life of many county residents. The Library Board feels that keeping our staff is the best way to serve and help our county.

Library staff is working on grant funding especially for acquisitions (books). If any of these grants are awarded then monies would be restored to line item 982.00 Books.

cc Finance Committee Chair J. Hafeman
Finance Committee Members L. Schei, S. Gromala, D. Prestin
A. Winnicki, S. Dupont

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	2020 Menominee Regional "Airport Days"
DEPARTMENT:	Airport
ATTACHMENTS:	No
SUMMARY:	
<p>The Airport Committee is recommending that August 16, 2020 be approved as "Airport Days". An open house with community events and activities.</p>	
RECOMMENDED MOTION	
<p>Motion to approve scheduling "Airport Days" at the Menominee Regional Airport on August 16, 2020 as recommended by the Airport Committee.</p>	

Submitted by: Jason Carviou

11/21/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Resolution 2019-24 Resolution Designating the Menominee Regional Fund Balances
DEPARTMENT:	Airport
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Airport Committee is recommending that the Airport's fund balances be re-designated to properly designate ACIP funds and to re-designate funds originally designated for a courtesy vehicle back to the undesignated fund balance.</p>	
RECOMMENDED MOTION	
<p>Motion to approve Resolution 2019-24 <i>Resolution Designating the Menominee Regional Airport Fund Balances</i> as recommended by the Airport Committee.</p>	

Submitted by: Jason Carviou

11/21/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
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RESOLUTION 2019-24

RESOLUTION DESIGNATING THE MENOMINEE REGIONAL AIRPORT FUND BALANCES

WHEREAS, the Menominee Regional Airport has four (4) fund balance accounts listed in the general ledger with current balances as follows:

- 216-000-390.00 - \$176,316.31 (Undesignated Fund Balance)
- 216-000-393.01 - \$15,000.00 (Designated – Courtesy Van)
- 216-000-393.02 - \$100,000.00 (Designated – Fire Crash Building)
- 216-000-393.03 - \$46,268.04 (Designated Fund Balance); and

WHEREAS, account 216-000-393.03 is intended to be a designated fund balance for the local portion of the Airport Capital Improvement Plan (ACIP); and

WHEREAS, the Menominee County Airport Committee met on November 19, 2019 and have made the following recommendations to adjust the fund balances:

- 216-000-390.00 - \$41,316.31 (Undesignated Fund Balance)
- 216-000-393.01 - \$0.00 (Designated – Courtesy Van)
- 216-000-393.02 - \$100,000.00 (Designated – Fire Crash Building)
- 216-000-393.03 - \$196,268.04 (Designated Fund Balance); and

WHEREAS, the Menominee County Airport Committee also makes the following recommendations:

- The funds in account 216-000-393.03 be earmarked specifically for Airport Capital Improvement Plan expenses.
- Account 216-000-393.03 be renamed to Designated – ACIP
- The amount remaining in account 216-585-970.00 at the end of each fiscal year be closed into fund balance account 216-000-393.03.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Resolution of the Menominee Regional Airport – Credit Card
DEPARTMENT:	Airport/Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>It was brought to our attention that the credit card for the airport is still listed as ‘Twin County Airport’ and has Anthony Krysiak’s name on the card. This financial resolution would change the account to ‘Menominee Regional Airport’, remove any particular name on the card and replace with ‘Manager’, list Jeff, Jeremy, and Jason as authorized users, and raise the credit limit to \$5,000.</p>	
RECOMMENDED MOTION	
<p>Motion to approve Resolution of the Menominee Regional Airport making changes to the business credit card used by the Menominee Regional Airport, adding/removing authorized users, and increasing the credit limit up to \$5,000.00</p>	

Submitted by: Jason Carviou

11/21/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Resolution of THE MENOMINEE REGIONAL AIRPORT

By: MENOMINEE COUNTY

MENOMINEE REGIONAL AIRPORT

MBANK
130 S CEDAR ST.
MANISTIQUE, MI
49854

Referred to in this document as "Financial Institution"

Referred to in this document as "Association "

I, **MARC KLEIMAN** certify that I am Secretary (clerk) of the above named association organized under the laws of THE MENOMINEE COUNTY BOARD OF COMMISSIONERS, Federal Employer I.D. Number 38-6005907, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Menominee County Board of Commissioners duly and properly called and held on November 26, 2019. These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

Agents. Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position

Signature

- A.** Jeffrey LaFleur, Airport Lead Operations Technician X _____
- B.** Jeremy M. Anderson, Operations Technician X _____
- C.** Jason Carviou, Menominee County Administrator X _____

Powers Granted. (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
_____	(1) Exercise all of the powers listed in this resolution.	_____
_____	(2) Open any deposit or share account(s) in the name of the Association.	_____
_____	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	_____
_____	(4) Borrow money on behalf and in the name of the Association, sign, execute and deliver promissory notes or other evidences of indebtedness.	_____
_____	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Association as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	_____
_____	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	_____
A, B, C. _____	(7) Other: CREDIT CARD USE ONLY	_____ 1 _____

Limitations on Powers. The following are the Association's express limitations on the powers granted under this resolution.

Resolutions

The Association named on this resolution resolves that,

- (1) The Financial Institution is designated as a depository for the funds of the Association and to provide other financial accommodations indicated in this resolution.
- (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution. Any and all prior resolutions adopted by the Association and certified to the Financial Institution as governing the operation of this association's account(s), are in full force and effect, until the Financial Institution receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
- (3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Association. Any Agent, so long as they act in a representative capacity as an Agent of the Association, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated on page one, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.

- (4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Association with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
- (5) The Association agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Association. The Association authorizes the Financial Institution, at any time, to charge the Association for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.
- (6) The Association acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of the Association to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM), and debit cards.
- (7) The Association acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that are filed separately by the Association with the Financial Institution from time to time) the Financial Institution is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Association authorizes each Agent to have custody of the Association's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Financial Institution shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

Pennsylvania. The designation of an Agent does not create a power of attorney; therefore, Agents are not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code) unless the agency was created by a separate power of attorney. Any provision that assigns Financial Institution rights to act on behalf of any person or entity is not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code).

Effect on Previous Resolutions. This resolution supersedes any previous resolutions completed, If not completed, all resolutions remain in effect.

Certification of Authority.

I further certify that the Association has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions stated above to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same: (Apply seal below where appropriate.)

If checked, the Association is a non-profit lodge, association or similar organization.

(Secretary)

(Attest by Other Officer)

(Attest by Other Officer)

For Financial Institution Use Only

Acknowledged and received on

(date) by _____ (initials)

This resolution is superseded by resolution dated

Comments:

BUSINESS CREDIT CARD APPLICATION Changes to existing card/account

BUSINESS INFORMATION	Business Name to Appear on Card(s) (21 Characters Maximum)		
	Menominee Regional Airport		
	Name of Business		Business Tax ID Number
	Menominee Regional Airport		38-6005907
	Business Street Address (Required)		
	2801 N. 22nd Street		
	City	State	Zip
	Menominee	MI	49858
# of years at Address	Year Business Started	Business Phone Number	
68	1951	906-863-8408	

CHANGES NEEDED	What changes are you making to the account? Are you removing an existing cardholder? ETC.
	<p>The current account name is "Twin Co Airport Comm" we would like the name to be "Menominee Regional Airport". Also we would like "Anthony Krysiak" name removed from the card. He was a former manager. If you need to place a name, please use "Manager".</p> <p>Can we also increase the limit to \$5,000?</p>

INDIVIDUAL EMPLOYEE INFORMATION	Complete if you would like to allow additional users on this account. The Individual Employee information will not be used to determine creditworthiness for approving this application, nor will they share liability for the account. (Photocopy this section if you need additional employees).			
	Name of Employee (First Middle, Last)		Date of Birth	Social Security
	Jeffrey LaFleur		/ /	- -
	Credit Limit	Cash Access?	Cell Phone Number	E-Mail Address
		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	()	jlaflour@menomineeco.com
	Name of Employee (First Middle, Last)		Date of Birth	Social Security
	Jeremy Anderson		/ /	- -
	Credit Limit	Cash Access?	Cell Phone Number	E-Mail Address
		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	()	jmanderson@menomineeco.com
	Name of Employee (First Middle, Last)		Date of Birth	Social Security
	Jason Carviou		/ /	- -
	Credit Limit	Cash Access?	Cell Phone Number	E-Mail Address
		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	()	jcarviou@menomineeco.com
	Name of Employee (First Middle, Last)		Date of Birth	Social Security
			/ /	- -
	Credit Limit	Cash Access?	Cell Phone Number	E-Mail Address
		<input type="checkbox"/> Yes <input type="checkbox"/> No	()	

SIGNATURE	By signing, you agree to the changes mentioned above.	
	Signature of Business Owner	Date
	X	/ /
Print Name & Title:		

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Menominee County Fair – Support for Relocating the Fair
DEPARTMENT:	Fair
ATTACHMENTS:	No
SUMMARY:	
<p>The Menominee County Fair Board is asking for support in researching new locations for the County Fair. This motion would only signify support for the possible relocation of the County Fair – it does not provide permission or any implied guarantee that the County would agree to a move when an option is presented.</p>	
RECOMMENDED MOTION	
<p>Motion to approve supporting the possible relocation of the Menominee County Fair. (Motion signifies support NOT permission).</p>	

Submitted by: Jason Carviou

11/21/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems & Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Commissioner per diems & expenses as recently submitted for payment	
RECOMMENDED MOTION	
Motion to approve Commissioner per diems and expenses as recently submitted.	

Submitted by: Jason Carviou

11/21/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

COPY

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
10/8/19	Annex - County Board	30		17.40	101-101-860.00
10/15/19	Courthouse - Airport Comm.	72		41.76	101-101-860.00
10/22/19	Annex - County Board	30		17.40	101-101-860.00
10/24/19	Pinecrest - Pinecrest Board	14		8.12	101-101-860.00
					101-101-860.00
					101-101-860.00
146			Total Mileage		
Total Mileage Fee					84.68

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche

Signed

10/1/19

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

48
0102 9 8 1 99

Mileage: \$.58/mile – effective 01 January 2019

*Meals: Breakfast - \$ 9.00
 Lunch - \$11.00
 Dinner \$20.00

*must attach receipt for reimbursement
*meals provided by conference will NOT be reimbursed

Name: Jan Hafeman ~ District 8

	Meeting Place	# of miles	X.58/mile	Total Cost	Account Number
10/8/19	Co Bd- Annex	34		19.72	101-101-860
10/10-11/19	UPACC Sault St. Marie	418		242.44	101-101-860
10/22/19	Econ Dev-Courthouse	76		44.08	101-101-860
10/22/19	Co Bd.-Annex	34		19.72	101-101-860
10/25/19	CB Finance-Courthouse	76		44.08	101-101-860
					101-101-860
					101-101-860
					101-101-860
					101-101-860
		638	Total Mileage		
Total Mileage Fee					370.04

Expenses shall be submitted to County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jan Hafeman

Signed

10/25/19

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

OCT 25 2019

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

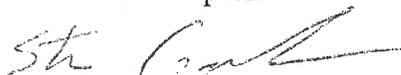
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Steven T. Gromala ~ District 1

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
10-8-19	Stephenson	42		24.36	101-101-860.01
10-22-19	Stephenson	42		24.36	101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
			Total Mileage		
				Total Mileage Fee	48.72

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

10/25/2019

Date

Commissioner Per Diem Expense Form

APPROVED

OCT 2019

 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

Name of Commissioner Bernie Lang

\$50.00 per meeting - Reg. or Special County Board meeting
 \$75.00 MAC or UPACC Conference

2019

Date	Meeting Description & Duration	Meeting Expense
10-08	CO. BD.	50.00
10-10	CAA	50.00
10-22	CO. BD.	50.00
10-24	DHS	50.00
		200.00
		<u>200.00</u>
Total Per Diem		

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: B. Lang

Date: 10.30.19

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

APPROVED

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
10/08/19	COUNTY LIBRARY-STEPHENSON	32		18.56	101-101-860.00
10/08/19	ANNEX-STEPHENSON	32		18.56	101-101-860.00
10/22/19	ANNEX-STEPHENSON	32		18.56	101-101-860.00
10/25/19	COURTHOUSE	16		9.28	101-101-860.00
10/29/19	ESCANABA-PHDM	100		58.00	101-101-860.00
10/31/19	PINECREST-POWERS	73		42.34	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage	285	
				Total Mileage Fee	\$ 165.30

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

10/31/19

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

APPROVED

NOV 8 2019
CHIEF FINANCIAL OFFICER
MENOMINEE COUNTY MICHIGAN

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
10/7/19	Parks Lake Inst	44			101-101-860.05
10/8/19	County Bd annex	32			101-101-860.05
10/15/19	Quipart Ct house	15			101-101-860.05
10/16/19	Fair Bd annex	32			101-101-860.05
9/25/19	Phone Decision Meeting	32			101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
		123	125		
			Total Mileage		71.34
				Total Mileage Fee	72.50

Approved
in
Oct.
AB.

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

William J. Cech

Signed

10/29/19

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

NOV 04 2019

AB

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Dave Prestin ~ District 6

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
9/10/19	Courthouse	48	27.84	27.84	101-101-860.06
9/24/19	Courthouse	48	27.84	27.84	101-101-860.06
					101-101-860.06
					101-101-860.06
					101-101-860.06
					101-101-860.06
					101-101-860.06
					101-101-860.06
					101-101-860.06
			Total Mileage	96	55.68 <i>AB</i>
				Total Mileage Fee	55.68

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Dave C. Prestin
SIGNED

10/31/19
DATE

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: Miscellaneous bills paid on Oct. 18, 23, 31 & Nov. 6, & 7, 2019 in the combined amount of \$127,963.91	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

11/07/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous bills paid on October 18, 23, 31 & November 6 and 7 in the combined amount of \$127,963.91.	
RECOMMENDED MOTION:	
Motion to approve miscellaneous bills paid on October 18, 23, 31 & November 6 and 7, 2019 in the combined amount of \$127,963.91.	

Submitted by: Jason Carviou

11/21/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
 101-103 Other Legislative
 101-131 Circuit/Family Court
 101-132 Family Court
 101-136 District Court
 101-141 Friend of Court
 101-148 Probate Court
 101-150 Jury Commission
 101-172 County Administrator
 101-192 Board of Canvassers
 101-211 Legal
 101-215 County Clerk
 101-228 Computer Technology
 101-253 County Treasurer
 101-257 Equalization
 101-261 MSU Extension
 101-262 Elections
 101-265 Courthouse Grounds
 101-267 Prosecuting Attorney
 101-268 Register of Deeds
 101-275 Drain Commissioner
 101-301 Sheriff Department
 101-331 Marine Law
 101-332 Snowmobile Law
 101-334 Off-Road Recreational Vehicle
 101-335 ATV Education
 101-401 Planning Commission
 101-402 Brownfield Authority
 101-426 Emergency Management
 101-526 Waste Management
 101-601 Health & Welfare
 101-648 Medical Examiner
 101-681 Vets Burial & Relief
 101-682 Veterans Affairs
 101-728 Economic Development
 101-997 Appropriations
 101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
 206 Sheriff Work Van
 208 County Parks
 215 Friend of Court
 216 Menominee Regional Airport
 220 Park Improvements
 243 Remonumentation
 249 Building Code
 256 ROD - Automation Fund
 260 MI Indigent Defense Attorneys
 263 Concealed Pistol Licensing
 264 Local Corrections Officers Training
 265 Drug Law Enforcement Forfeiture
 266 E-911
 269 Law Library
 271 County Library
 274 Comm.Dev.BlockGrant - MSHDA
 277 LEPC
 280 Inmate Canteen fund
 281 K-9
 282 Justice Training
 285 Senior Citizens
 289 SOM Salvage Vehicle Title Inspections
 292 Child Care
 292 Special Child Care Funds
 294 Veterans' Service Fund Grant
 296 Juvenile Diversion Child Care
 401 ~~3-Way Road~~
 516 DTRF-Delinquent Tax Revolving Fund
 517 DTRF-PA 123 Foreclosure

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ZEVITZ, DR. MICHAEL E. October 2019 Medical Examiner				
		101-648-709.00	-1,930.00	1,930.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				1,930.00
GRAND TOTAL:				1,930.00

APPROVED

OCT 18 2019

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED

OCT 21 2019

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ANDERSON DIEHM FUNERAL HOME				
10/10/19	Removal & Transport (S. Szajek)	101-648-861.00	650.00	650.00
TOTAL VENDOR ANDERSON DIEHM FUNERAL HOME				650.00
VENDOR NAME: ASHBY, DAVID				
Reimbursement	Uniform Allowance	205-315-745.00	256.38	256.38
TOTAL VENDOR ASHBY, DAVID				256.38
VENDOR NAME: BAYSHORE VETERINARY CLINIC				
234440	K9 Care (Brix)	101-301-881.01	94.15	94.15
234533	K9 Care (Brix)	101-301-881.01	94.50	94.50
TOTAL VENDOR BAYSHORE VETERINARY CLINIC				188.65
VENDOR NAME: BRUNELLE, JENNIFER				
Reimbursement	Teen Court Pizza	296-667-801.02	28.57	28.57
TOTAL VENDOR BRUNELLE, JENNIFER				28.57
VENDOR NAME: CASA				
10/15/19	Faith Sandahl	292-669-801.00	1,176.00	1,176.00
TOTAL VENDOR CASA				1,176.00
VENDOR NAME: CLOVERLAND PAPER CO				
120666	Inmate Supplies	101-301-770.00	131.14	131.14
TOTAL VENDOR CLOVERLAND PAPER CO				131.14
VENDOR NAME: COOPER OFFICE EQUIPMENT				
170669	Contract # 2761-01	101-228-931.00	239.94	239.94
TOTAL VENDOR COOPER OFFICE EQUIPMENT				239.94
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCTION I				
37188	Shredding Documents (10/10/19)	101-265-801.00	82.26	82.26
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCTION I				82.26
VENDOR NAME: HENSLEY, RN, JOEL				
10/12/19	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
October 2019	Medical Examiner	101-648-709.00	1,080.00	1,650.00
		101-648-835.00	570.00	
October 2019	Medical Examiner (Sept Investigations)	101-648-835.00	1,710.00	1,710.00
TOTAL VENDOR HENSLEY, RN, JOEL				4,725.00
VENDOR NAME: LARRY L.D. KING, DVM				
39070	K9 Care (Vesta)	101-301-881.01	364.31	364.31
TOTAL VENDOR LARRY L.D. KING, DVM				364.31
VENDOR NAME: LAWRENCE, GEOFFREY C.				
2019-135-MI	Court Appointed Legal (Medlin)	101-148-807.00	220.00	220.00
TOTAL VENDOR LAWRENCE, GEOFFREY C.				220.00
VENDOR NAME: MCKESSON MEDICAL - SURGICAL				
65636736	Road Patrol Equipment Repair	205-315-934.00	374.29	374.29
TOTAL VENDOR MCKESSON MEDICAL - SURGICAL				374.29
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI				
3WFP-2018-014	Harris Township Project	401-446-970.00	51,548.31	51,548.31
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSI				51,548.31
VENDOR NAME: MID-COUNTY RESCUE SQUAD				
1324589	Battery & Pads for Courthouse AED	101-103-755.00	96.80	96.80
TOTAL VENDOR MID-COUNTY RESCUE SQUAD				96.80
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068319277003	Inmate Supplies	101-301-770.00	101.16	101.16
TOTAL VENDOR PAN-O-GOLD BAKING CO.				101.16
VENDOR NAME: PLASTOCON, INC				

APPROVED Page 2/2

OCT 21 2019

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: PLASTOCON, INC				
99745	Inmate Supplies	101-301-770.00	229.06	229.06
TOTAL VENDOR PLASTOCON, INC				229.06
VENDOR NAME: REINHART FOODSERVICE				
856992	Inmate Supplies	101-301-770.00	1,638.10	1,638.10
863103	Inmate Supplies	101-301-770.00	1,506.80	1,506.80
TOTAL VENDOR REINHART FOODSERVICE				3,144.90
VENDOR NAME: ROACH, TODD				
Reimbursement	Uniform Allowance	205-315-745.00	655.64	655.64
TOTAL VENDOR ROACH, TODD				655.64
VENDOR NAME: THE PRINT SHOP				
7033958	Inmate Supplies	101-301-770.00	195.30	195.30
7033955	Receipt Books (x18)	101-301-727.00	779.83	779.83
7033959	Sheriff Dept - Envelopes	101-301-727.00	634.75	634.75
TOTAL VENDOR THE PRINT SHOP				1,609.88
VENDOR NAME: UP HEALTH SYSTEM - MARQUETTE				
55553080-0002	Jessica Moore	101-648-836.00	750.00	750.00
TOTAL VENDOR UP HEALTH SYSTEM - MARQUETTE				750.00
VENDOR NAME: WIL-KIL PEST CONTROL				
3761931	Library	101-265-801.00	35.00	35.00
TOTAL VENDOR WIL-KIL PEST CONTROL				35.00
GRAND TOTAL:				66,607.29

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: BRAZEAU, DAWN				
10/16/19	Transcripts	101-136-806.00	103.35	103.35
10/18/19	Transcripts	101-136-806.00	71.71	71.71
10/21/19	Transcripts	101-136-806.00	96.35	96.35
10/17/19	Transcripts	101-136-806.00	71.75	71.75
TOTAL VENDOR BRAZEAU, DAWN				343.16
VENDOR NAME: CLOVERLAND PAPER CO				
120766	Courthouse - Janitorial Supplies	101-265-755.01	282.52	282.52
TOTAL VENDOR CLOVERLAND PAPER CO				282.52
VENDOR NAME: DATASPEC, LLC				
7266	Initial Year Setup	101-682-802.00	449.00	449.00
TOTAL VENDOR DATASPEC, LLC				449.00
VENDOR NAME: GENESIS LAMP CORPORATION				
70529	Airport Light Bulbs & Lights	216-585-981.01	769.22	769.22
TOTAL VENDOR GENESIS LAMP CORPORATION				769.22
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Mileage	101-262-860.00	24.36	154.28
		101-215-860.00	24.36	
		101-262-860.00	24.36	
		101-262-860.00	20.88	
		101-215-860.00	24.36	
TOTAL VENDOR KLEIMAN, MARC				154.28
VENDOR NAME: LANGUAGE LINE SERVICES, INC.				
4659855	Kleinke Park <i>Arboret St.</i>	101-131-807.00	153.63	153.63
TOTAL VENDOR LANGUAGE LINE SERVICES, INC.				153.63
VENDOR NAME: M & M TRUCKING, INC.				
7953	Airport Drainline Repairs	216-585-981.01	3,387.00	3,387.00
TOTAL VENDOR M & M TRUCKING, INC.				3,387.00
VENDOR NAME: M.A.C.V.C.				
Dues	2020 Membership Dues	101-682-802.00	25.00	25.00
TOTAL VENDOR M.A.C.V.C.				25.00
VENDOR NAME: MENARDS - MARINETTE				
96258	FOC - Building Supplies	215-141-970.00	89.83	89.83
95915	FOC - Building Supplies	215-141-970.00	12.98	12.98
TOTAL VENDOR MENARDS - MARINETTE				102.81
VENDOR NAME: NACVSO				
Dues	2020 Membership Dues	101-682-802.00	50.00	50.00
TOTAL VENDOR NACVSO				50.00
VENDOR NAME: PHILIPPS, RANDALL				
October 2019	Court Appointed Show Cause	101-131-807.00	1,000.00	1,500.00
		101-132-807.00	500.00	
TOTAL VENDOR PHILIPPS, RANDALL				1,500.00
VENDOR NAME: STANDARD INSURANCE COMPANY				

2019 10 23
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STANDARD INSURANCE COMPANY				
November 2019	Life Insurance Premium	101-101-713.00	21.24	<p style="text-align: center;">APPROVED</p> <p style="text-align: center;">OCT 23 2019</p> <p style="text-align: center;">CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN</p>
		101-132-713.00	4.13	
		101-136-713.00	11.58	
		101-141-713.00	9.44	
		101-148-713.00	2.95	
		101-215-713.00	11.80	
		101-172-713.00	4.72	
		101-267-713.00	14.16	
		101-268-713.00	4.72	
		101-253-713.00	7.08	
		101-257-713.00	4.72	
		101-265-713.00	3.54	
		101-301-713.00	59.00	
		101-682-713.00	2.36	
		101-426-713.00	2.36	
		216-585-713.00	2.36	
		260-266-713.00	0.22	
		271-790-713.00	7.08	
		292-663-713.00	2.36	
		292-664-713.00	2.36	
		292-665-713.00	2.36	
		208-751-713.00	3.54	
		205-316-713.00	2.36	
		205-315-713.00	25.96	
		266-325-713.00	25.96	
TOTAL VENDOR STANDARD INSURANCE COMPANY				238.36
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
397551250	Konica - Bizhub 423 Copier	101-228-931.00	133.07	133.07
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				133.07
VENDOR NAME: WIL-KIL PEST CONTROL				
3761932	Annex	101-265-801.00	35.00	35.00
TOTAL VENDOR WIL-KIL PEST CONTROL				35.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00008	Kleinke Park	208-751-920.01	413.36	413.36
0402047856-00005	Kleinke Park	208-751-920.01	71.57	71.57
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				484.93
GRAND TOTAL:				8,107.98

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: A & B AUTOMOTIVE				
21731	B&G Car #2 - Vehicle Maintenance	101-265-981.00	266.49	266.49
TOTAL VENDOR A & B AUTOMOTIVE				266.49
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
4100	Vehicle Maintenance - 2019 Ford Intercept	205-315-934.02	38.10	38.10
4193	Vehicle Maintenance - 19 Ford Intercept	205-315-981.00	38.10	38.10
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				76.20
VENDOR NAME: BLUETARP FINANCIAL, INC.				
208785	Building & Group Supplies	101-267-727.00	18.13	62.65
		101-265-755.00	44.52	
TOTAL VENDOR BLUETARP FINANCIAL, INC.				62.65
VENDOR NAME: CADIEU FUNERAL HOME				
Burial	Vernon James Lindquist	101-681-833.00	300.00	300.00
Burial	Thomas W. Cooper	101-681-833.00	300.00	300.00
Burial	Clifford Richard Cosson	101-681-833.00	300.00	300.00
TOTAL VENDOR CADIEU FUNERAL HOME				900.00
VENDOR NAME: CECH, WILLIAM				
Reimbursement	Mileage - October 2019	101-101-860.00	72.50	72.50
TOTAL VENDOR CECH, WILLIAM				72.50
VENDOR NAME: CITY OF MENOMINEE				
5006	Gasoline Sales (August 2019)	101-265-742.00	75.64	466.53
		101-265-742.00	251.93	
		101-257-742.00	90.19	
		101-265-742.00	27.64	
		101-172-860.00	11.81	
		266-325-860.00	9.32	
5010	RP Gasoline Sales (August 2019)	205-315-742.00	2,391.63	2,391.63
5020	RP Gasoline (September 2019)	205-315-742.00	2,284.25	2,284.25
TOTAL VENDOR CITY OF MENOMINEE				5,142.41
VENDOR NAME: CLOVERLAND PAPER CO				
120808	Courthouse - Janitorial Supplies	101-265-755.01	247.77	247.77
120810	Annex - Janitorial Supplies	101-265-755.01	64.62	64.62
120762	Inmate Supplies	101-301-770.00	112.74	112.74
TOTAL VENDOR CLOVERLAND PAPER CO				425.13
VENDOR NAME: COHL STOKER & TOSKEY P C				
50744	Legal Services	101-211-807.00	5,683.79	5,683.79
TOTAL VENDOR COHL STOKER & TOSKEY P C				5,683.79
VENDOR NAME: COOPER OFFICE EQUIPMENT				
170835	Contract # 2310-01	101-253-728.00	90.00	90.00
TOTAL VENDOR COOPER OFFICE EQUIPMENT				90.00
VENDOR NAME: DICKEY, TODD				
2019-138-M1	Court Appointed - Allen J. Kirschner	101-148-807.00	285.00	285.00
TOTAL VENDOR DICKEY, TODD				285.00
VENDOR NAME: DOWNING, CARL				
10/18/19	Professional Legal Svcs (PA's Office)	101-267-704.00	187.50	187.50
TOTAL VENDOR DOWNING, CARL				187.50
VENDOR NAME: DTE ENERGY				
910020910998	Annex	101-261-920.04	35.98	35.98
TOTAL VENDOR DTE ENERGY				35.98
VENDOR NAME: GENE WANGERIN				
10/10/19	Top Soil (Shakey Lakes)	208-751-930.04	165.00	165.00

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: GENE WANGERIN					165.00
TOTAL VENDOR GENE WANGERIN					165.00
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE					
9A101198	Annex	101-261-930.04	65.95		65.95
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE					65.95
VENDOR NAME: GROMALA, STEVEN					
Reimbursement	Mileage - October 2019	101-101-860.00	48.72		48.72
TOTAL VENDOR GROMALA, STEVEN					48.72
VENDOR NAME: HAFEMAN, JAN					
Reimbursement	Mileage - October 2019	101-101-860.00	370.04		370.04
TOTAL VENDOR HAFEMAN, JAN					370.04
VENDOR NAME: HASHIMOTO SEWER SERVICE, INC.					
15766	3 Month Service - Grease Pits	101-265-801.00	235.00		235.00
TOTAL VENDOR HASHIMOTO SEWER SERVICE, INC.					235.00
VENDOR NAME: HENSLEY, RN, JOEL					
10/26/19	Inmate Nursing Services	101-301-770.01	1,365.00		1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL					1,365.00
VENDOR NAME: HOLMES, MICHAEL T.					
Reimbursement	Replacement of Glasses (Complaint # 19-803)	205-315-755.00	616.80		616.80
TOTAL VENDOR HOLMES, MICHAEL T.					616.80
VENDOR NAME: HUMANE RESTRAINT					
IN0041287	Transport Belt	260-266-830.00	472.50		472.50
TOTAL VENDOR HUMANE RESTRAINT					472.50
VENDOR NAME: IHANDER, AARON					
Reimbursement	Uniform Allowance	205-315-745.00	57.94		57.94
TOTAL VENDOR IHANDER, AARON					57.94
VENDOR NAME: IMAGEWORKS					
14334	Uniform Allowance - Mike Sieg	101-265-745.00	83.00		83.00
TOTAL VENDOR IMAGEWORKS					83.00
VENDOR NAME: INSIGHT FS					
B0050411597	Parks Gasoline	208-751-742.00	480.95		480.95
TOTAL VENDOR INSIGHT FS					480.95
VENDOR NAME: J EWING LLC					
20191017	Video System Installation	260-266-830.00	2,800.00		2,800.00
TOTAL VENDOR J EWING LLC					2,800.00
VENDOR NAME: J S ELECTRONICS, INC.					
20644	Removal of In Car Camera System	205-315-981.00	135.00		135.00
TOTAL VENDOR J S ELECTRONICS, INC.					135.00
VENDOR NAME: JACK'S FRESH MARKET					
002-9038	Inmate Supplies	101-301-770.00	11.58		11.58
TOTAL VENDOR JACK'S FRESH MARKET					11.58
VENDOR NAME: KEWLEY, KIM					
Reimbursement	Mileage	101-253-860.00	149.64		149.64
TOTAL VENDOR KEWLEY, KIM					149.64
VENDOR NAME: KLUMB, JOSEPH					
October 2019	CAFA	260-266-801.01	750.00		750.00
		260-266-801.02	860.00		860.00
TOTAL VENDOR KLUMB, JOSEPH					1,610.00
VENDOR NAME: LANG, BERNARD					

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: LANG, BERNARD				
Reimbursement	October 2019	101-101-860.00	118.32	118.32
TOTAL VENDOR LANG, BERNARD				118.32
VENDOR NAME: LENCA SURVEYING				
19131	Remon Yr 2019 (10/11 - 10/29/19)	243-245-801.07	5,264.16	5,264.16
TOTAL VENDOR LENCA SURVEYING				5,264.16
VENDOR NAME: LINDWALL, SYLVIA RDN				
10/17/19	Kitchen Health Inspection	101-301-770.00	514.74	514.74
TOTAL VENDOR LINDWALL, SYLVIA RDN				514.74
VENDOR NAME: MASTERCARD				
Credit Card	Sheriff Dept & Road Patrol (18/19)	101-301-729.00	17.94	1,386.40
		101-301-742.00	133.82	
		101-301-755.00	101.06	
		101-301-770.00	160.62	
		101-301-770.01	33.90	
		205-315-742.00	175.73	
		205-315-755.00	318.69	
		205-315-860.00	64.90	
		205-315-881.03	299.21	
		281-345-881.01	80.53	
Credit Card	Sheriff Dept & Road Patrol (19/20)	101-301-860.00	80.24	1,684.70
		101-301-860.01	34.97	
		101-301-881.00	46.63	
		101-301-881.01	65.00	
		101-301-935.00	300.00	
		205-315-742.00	211.70	
		205-315-755.00	169.78	
		205-315-860.00	776.38	
TOTAL VENDOR MASTERCARD				3,071.10
VENDOR NAME: MEDICAL LABS OF MARQUETTE, PC				
4873	Autopsy (Susan Sacheck)	101-648-836.00	1,000.00	1,000.00
TOTAL VENDOR MEDICAL LABS OF MARQUETTE, PC				1,000.00
VENDOR NAME: MENARDS - MARINETTE				
96447	Inmate, Road, & Sheriff Supplies	101-301-770.00	22.28	68.64
		101-301-727.00	37.30	
		205-315-727.00	9.06	
96373	FOC - Remodeling Project Supplies	215-141-970.00	3.39	35.93
96610	Operating Supplies	101-265-755.00	3.20	
TOTAL VENDOR MENARDS - MARINETTE				107.96
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0150098-001	Inmate & Office Supplies	101-301-770.00	29.68	99.76
		101-301-727.00	70.08	
0150087-001	Inmate Medical & Office Supplies	101-301-770.01	22.39	126.33
		101-301-727.00	103.94	
0150163-001	Office Supplies - FOC	101-141-727.00	519.28	519.28
0150197-001	Office Supplies (Probate/family)	101-148-727.00	5.32	
		101-132-727.00	5.33	
0150193-001	FOC - Office Supplies	101-141-727.00	23.84	23.84
0150245-001	Probate/Family - Office Supplies	101-148-727.00	195.49	
		101-132-727.00	195.50	

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT.
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				1,170.85
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068319284003	Inmate Supplies	101-301-770.00	110.26	110.26
TOTAL VENDOR PAN-O-GOLD BAKING CO.				110.26
VENDOR NAME: PLASTOCON, INC				
99839	Inmate Supplies	101-301-770.00	924.93	924.93
99881	Inmate Supplies	101-301-770.00	111.26	111.26
TOTAL VENDOR PLASTOCON, INC				1,036.19
VENDOR NAME: REINHART FOODSERVICE				
875642	Inmate Supplies	101-301-770.00	1,843.95	1,843.95
869419	Inmate Supplies	101-301-770.00	2,354.79	2,354.79
TOTAL VENDOR REINHART FOODSERVICE				4,198.74
VENDOR NAME: SCHEI, LARRY				
Reimbursement	October 2019	101-101-860.00	165.30	165.30
TOTAL VENDOR SCHEI, LARRY				165.30
VENDOR NAME: SHERWIN WILLIAMS COMPANY				
3653-5	FOC - Remodel Supplies	215-141-970.00	70.52	70.52
3520-6	FOC - Remodeling Supplies	215-141-970.00	118.65	118.65
TOTAL VENDOR SHERWIN WILLIAMS COMPANY				189.17
VENDOR NAME: STATE OF MICHIGAN				
P55	October, November, December 2019	101-132-858.03	2,966.05	2,966.05
HNT-J8SW-G2BNR	Stoney Point Permit	208-751-755.08	100.00	100.00
D95A	October, November, December 2019	101-136-931.01	4,093.23	4,093.23
TOTAL VENDOR STATE OF MICHIGAN				7,159.28
VENDOR NAME: STERICYCLE, INC.				
4008937448	Operating & Training Supplies	101-301-755.00	17.32	17.32
		101-301-881.00	71.59	88.91
TOTAL VENDOR STERICYCLE, INC.				88.91
VENDOR NAME: STUDER, VINCENT				
Reimbursement	Uniform Allowance	205-315-745.00	615.48	615.48
TOTAL VENDOR STUDER, VINCENT				615.48
VENDOR NAME: TD CARWASH				
201918	Car Washes (x10)	205-315-742.00	70.00	70.00
TOTAL VENDOR TD CARWASH				70.00
VENDOR NAME: TIME WARNER CABLE				
620475202100819	10/6 - 11/5/19	101-301-770.00	144.44	144.44
TOTAL VENDOR TIME WARNER CABLE				144.44
VENDOR NAME: U.E.S. COMPUTERS, INC.				
82242	Toner (Clerk's Office)	101-215-727.00	212.99	212.99
TOTAL VENDOR U.E.S. COMPUTERS, INC.				212.99
VENDOR NAME: WIL-KIL PEST CONTROL				
3761928	Jail & Courthouse	101-265-801.00	64.50	64.50
3762172	Health Department	101-265-801.00	35.00	35.00
TOTAL VENDOR WIL-KIL PEST CONTROL				99.50
GRAND TOTAL:				47,232.16

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MASTERCARD				
Credit Card	Courthouse, FOC, VA, Parks	101-257-727.00	20.72	
		101-253-728.00	34.20	2,668.68
		101-267-727.00	66.37	
		215-141-970.00	149.97	
		101-265-755.00	55.29	
		215-141-970.00	71.94	
		101-268-860.00	11.01	
		101-268-860.00	33.53	
		101-215-729.00	15.05	
		101-228-857.00	18.17	
		101-132-802.00	11.49	
		101-257-742.00	17.00	
		294-683-860.00	11.65	
		101-682-860.00	12.29	
		292-663-860.00	166.50	
		101-268-860.00	39.57	
		292-663-860.00	37.78	
		101-682-860.00	153.00	
		294-683-860.00	18.50	
		101-682-860.00	18.50	
		101-268-860.00	490.20	
		208-751-727.00	88.65	
		101-268-729.00	7.35	
		294-683-860.00	153.00	
		294-683-860.00	10.60	
		101-682-860.00	10.60	
		294-683-860.00	19.06	
		101-682-860.00	19.06	
		294-683-860.00	22.50	
		101-682-860.00	22.50	
		101-268-729.00	7.35	
		292-663-860.00	41.17	
		292-663-860.00	9.37	
		294-683-860.00	7.00	
		101-682-860.00	7.00	
		292-664-727.00	59.98	
		101-268-729.00	7.35	
		296-667-730.00	25.00	
		101-268-729.00	7.35	
		266-325-934.00	313.04	
		101-265-755.00	15.42	
		101-265-755.00	9.99	
		101-268-729.00	7.65	
		101-265-755.00	147.96	
		101-265-755.00	133.98	
		101-257-860.00	16.90	
		101-268-727.00	7.35	
		101-257-860.00	8.46	
		101-257-860.00	4.00	
		101-267-729.00	11.60	
		701-000-276.00	23.71	
		292-663-860.00	(9.00)	

APPROVED

NOV 06 2019

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

Credit Card	Courthouse, FOC, VA, Parks	101-265-930.01	18.75	
		101-257-860.00	12.14	417.80
		101-257-860.00	40.00	
		101-257-860.00	11.55	
		101-267-729.00	13.10	
		101-257-860.00	4.00	
		101-268-729.00	7.35	
		101-257-860.00	4.24	
		101-257-860.00	284.62	
		101-268-729.00	7.35	
		101-268-729.00	7.35	
		101-268-729.00	7.35	

TOTAL VENDOR MASTERCARD

GRAND TOTAL:

3,086.48

3,086.48

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: HIGH REV GRAPHICS 1895	Jeep Wrap for VA Vehicle	101-682-860.00	1,000.00	1,000.00
TOTAL VENDOR HIGH REV GRAPHICS				1,000.00
GRAND TOTAL:				1,000.00

APPROVED

NOV 07 2019

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous boards and committee meeting minutes/reports are received as they are approved. The county board is to review miscellaneous minutes/reports.	
RECOMMENDED MOTION	
Motion to approve miscellaneous boards/committees/Commissioner reports to be placed on file in the Office of the County Clerk.	

Submitted by: Jason Carviou

11/21/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

11/05/2019

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13914-19	10/22/19	LABELLE VERNON & LABELLE BRUCIN	15884 D-1 RD	HARRIS TWP.	\$395.00
Work:	3.GARAGE	40 x80 garage			005-015-011-00
P13915-19	10/03/19	BERNADEN JR ALEX & WIFE	N2976 HWY M-35	INGALLSTON TWP.	\$123.00
Work:	3.GARAGE	20 x 24 garage			007-560-010-00
P13916-19	10/08/19	HANSON TIMOTHY J	N1671 RIVER DR	MENOMINEE TWP.	\$400.00
Work:	3.GARAGE	40 x 80 garage			010-214-008-00
P13917-19	10/08/19	KLEIMAN HERMAN	W3938 PINE AVE	SPALDING TWP.	\$103.80
Work:	3.GARAGE	24 x 24 pole barn on existing slab			043-925-006-00
P13918-19	10/08/19	LESCOHIER KATHRYN 2013 REV TR	N5286 HWY M-35	INGALLSTON TWP.	\$195.00
Work:	3.GARAGE	30 x 40 garage			007-030-040-00
P13919-19	10/10/19	TICKLER RAYMOND E & NANCY	N1880 US HWY 41	MENOMINEE TWP.	\$144.60
Work:	3.GARAGE	2 car garage with upper attic room			010-011-020-50
P13920-19	10/22/19	THANOS ANDREW & MARY ANNE	W 8571 Broberg Lane 23 LN	LAKE TWP.	\$440.20
Work:	1.NEW BUILDING	camp			008-209-002-00
P13921-19	10/18/19	MOORE PATRICK	S-4 LN	LAKE TWP.	\$183.80
Work:	1.NEW BUILDING	14 x 34 camp			008-236-008-00
P13922-19	10/23/19	HEIDER JACK M & SUSAN A	W5616 CO RD 342	MELLEN TWP.	\$219.00
Work:	3.GARAGE	36 x 40 garage			009-180-069-00
P13923-19	10/22/19	MALONE GARETT & SAGATAW NICW	102 A-1 Road	HARRIS TWP.	\$207.00
Work:	2.ADDITION	22 x 30 addition			005-001-020-00
P13924-19	10/23/19	MENOMINEE CO	HWY MI-35 BAILEY PARK	INGALLSTON TWP.	\$0.00
Work:	2.ADDITION	44 x 46 addition restrooms, meeting room, research room and storage room			007-031-012-00
P13925-19	10/23/19	BOGEMA JEFFREY	N8970 CO RD 551	CEDARVILLE TWP.	\$248.40
Work:	4.MANUFACTURED	mobile home on 17 x 68 slab			001-111-016-00



MENOMINEE COUNTY HISTORICAL SOCIETY

Newsletter

VOL1. No. 64

Katherine Murwin, *Editor*

OCTOBER 2019

Peshtigo Fire Victims of Menominee County Memorial

In a lovely roadside park near Birch Creek on Highway 41 north of Menominee stands a flame shaped memorial to those known and unknown who perished in the Peshtigo Fire of October 1871 in Menominee County. Peshtigo, Wisconsin is known for the Great Fire of 1871, one of the ten most catastrophic disasters in the Country. It spread for many miles taking the lives of at least 25 known people in our County.

The flame was dedicated on November 2, 2013. A kiosk shares the story researched by local historian James Borski.

Menominee County Historical Society

ANNUAL DINNER MEETING

SUNDAY, NOVEMBER 17, 2019

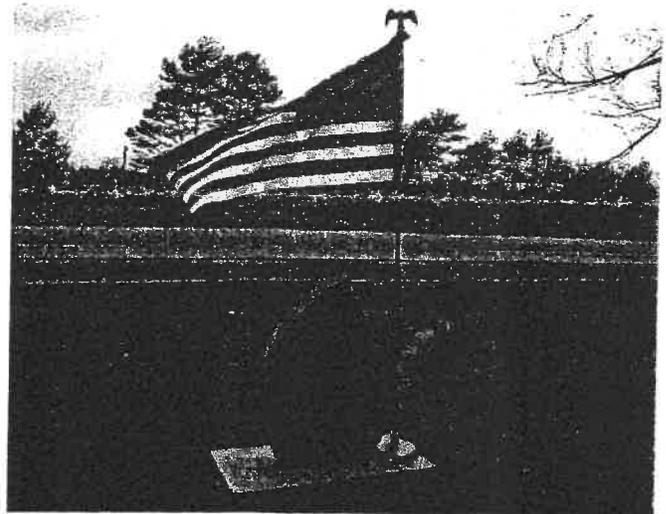
Riverside Golf Club

SOCIAL HOUR: 5:00 p.m.

DINNER 6:00 p.m.

Presentation by Michael Kaufman
Gifts to the city - The Pioneers

*Order from choice of three selections
No reservations necessary
The Public Is Invited to Attend!*



Presidents Letter

Here we are at the end of another season. I am sure you agree that our summer was so-so. Summers have to be better in the future. As always, I would like to express my thanks to all the special volunteers at the Museum and Anuta Research Center. Without your donation of time and talents we would be unable to operate.

Attendance was up this year with many tours as well as school groups. John Helfert had a presentation of our earliest residents. Native Americans and their way of life. This was held at Chappée Rapids, North on River Road, many people don't know this is part of the Historical Society, or where it is located. Chappée Rapids is the site of a trading post operated by Louis Chappée. It is a beautiful spot and opened to the public. Thank you John for the great presentation.

I would also like to thank the MCHS Board of Directors for their time and expertise. Without all of you and our gracious society members, our Museum and Research Center would not exist. Thank you also to our Curator Abbey and our researcher Tony, they are taking on another year and doing a fantastic job.

Looking forward to a new season, new members and could always welcome new volunteers. See you at the Annual Meeting.

Sincerely,

Lou Ann Borski

The Season in Review

Our buildings are prepared and officially opened on Memorial Day for the summer season. Countless dedicated volunteers make it possible to welcome many visitors to our historic sites. Each year the Board considers and adopts new ideas and programs to enhance the historic experiences for all of us.

The following articles present many of the new programs that were featured during the 2019 season.

Our enthusiastic Museum curator, Abbey Hoijer, cleverly features unique exhibits each year. She also has prepared a traveling display for the winter months at the Stephenson Public Library in Marinette. She introduced a variety of fun experiences for children exploring the Museum.

Tony LaMalfa dove into the archives at the Anuta Research Center as he located resources for many people with challenging questions. He extended the season to the delight of those who "mourn" the closing of the Center. He rearranged the space for more efficient use by patrons.

There are always new challenges for the Board of Directors and Executive Director Mike Kaufman. Public meetings are held each month at Spies Public Library at noon on the first Monday of the month. (We meet for a picnic at West Shore in September and do not meet in January.)

We are now closed for the season since Labor Day. That is to say our sites are closed and winterized. Planning is under way for the 2020 season. Research continues as well as other events such as the upcoming Annual Meeting on November 17th.

Katherine
Editor

VISIT THE MUSEUM GIFT SHOP FOR SALE:

There are many books on local history and area interest. Old Menominee yearbooks, large maps of the area, postcards, old city directories, walking guide to downtown, McDonald Boys story, Larry Ebsch ByeLine columns on DVDs from 1996 to 2019, and many miscellaneous items. There also are many items available for sale at the Spies Public Library.

MENOMINEE COUNTY HISTORICAL SOCIETY

Invites You to Join

Membership is open to any person, business or organization interested in the history of Menominee County. Membership is annual.

You will be added as a member for this year upon paying any membership level and completing this Membership Form.

Friend	\$15.00	Couples	\$30.00
Supporter	\$25.00	Contributor	\$50.00
Patron	\$100.00	Benefactor	\$250.00
Life	\$500.00	Heritage	\$1000.00 or above

Name _____

Address _____

City _____ State ____ Zip _____

Phone _____ email _____

Mail to:

Menominee County Historical Society
P.O. Box 151, Menominee Michigan 49858

Pure Michigan

A number of years ago Eileen Behrend worked with CUPPAD as a Menominee County Historical Society representative and others to establish a trail that became known as The Hidden Coast Heritage Trail. It was one of many trails then known as Michigan Heritage Routes. More recently the system of such designated trails have become known as the Pure Michigan Byways. The Michigan Travel Bureau publishes a specific magazine outlining the trails across the State. Information is available locally including details regarding the Hidden Coast Trail at the Menominee Visitor Center (also Marinette Menominee Area Chamber of Commerce).

"Our" trail begins at the Menominee North Pier Lighthouse and follows the Historic Waterfront District (First Street) to Highway 41 north to M-35. It then follows M-35 through Escanaba to the outskirts of Gladstone.

The Trail literature and website promote the beauty of our area along Lake Michigan's northwestern shore and is described as " ... drenched in history and heritage".

For further information check www.michiganhighways.org.

Menominee North Pier Lighthouse Popular Visitor Site

We love the Lighthouse, symbol of our Communities and fortunately located in our City.

The Historical Society is actively engaged in the educational program required by cities that have adopted abandoned lighthouses. There was great excitement when a local entrepreneur donated funds and expertise to restore the Menominee North Pier Lighthouse. An active group of volunteers offer tours at posted times. We are all quite pleased that the program is a huge success and shows off our structure to many people near and far.

Locally we are able to enjoy this spectacular sight as she tangles with Mother Nature. Many a photographer has captured her in storms, ice and glowing in the sunshine. It is difficult not to see her. We are grateful to the City of Menominee, the philanthropists, the special guides and all those who enjoy this newest addition to our preserved historical sites.

The M&M Yacht Club along with the Historical Society hosted a visit by the U.S. Coast Guard Cutter Mackinaw the weekend of July 13th. (Remember, during the off-season it is possible to have your Passport stamped at the Spies Public Library in Menominee.)

In Recognition of our VIP 's

Marlene Monson- a long time Board member and treasurer-Marlene's financial expertise has been invaluable to the Society. We are grateful for her dedication.

Larry Ebsch-longtime editor and researcher- Larry's written historical contributions are significant and extensive.

Kathy Kamin-Board member and newsletter editor- Kathy has assembled our bi-yearly newspaper the past six years

Pat Violet-new Board member has served her first year and has immersed herself in Society activity

New Museum Bathroom

Thank you to past president Pat Krah and her crew for remodeling the Museum bathroom! She received funding from the Womens' Club to update the facility. A thank you was extended to them for their generosity.

Vintage Day in Hermansville

Our neighboring Museum to the north managed by the IXL Historical Society, held Vintage Day on August 11th. If you haven't visited this amazing place, put it on your calendar for next summer. Plan to spend the day.

The Vintage Day featured special displays as well as live music. People were encouraged to bring and share their vintage collections. A ride in a 1914 Model T was offered.

The Society is sponsoring a number of events to secure funding for a new roof on their building. If you are interested in supporting their efforts you can e-mail ixsecretary@gmail.com.

John Helfert-Speaker at Chappee Rapids Learning Center

Longtime Society member, John Helfert never fails to astound us with his presentations on the life and history of Native Americans. After greeting us in the Algonquin language he dedicated his story to Bob Brisson. Bob is a retired Marinette County forester who shares his love of the environment and local logging history. He is also a Society member.

Visitors gathered at Chappee Rapids on September 7th and learned about the life of the Menominee, in particular. He talked about food gathering and preparation of many of the plants and animals we are familiar with in this area. "Everything has to die so I can live."

He discussed the making of the wigwams with birch bark and ash, basket weaving and other facts of interest.

He explained the purpose of powwows, reunions, and the dancing and music they involve. We then had the opportunity to view the objects he brought and ask questions. Once again, John contributed to our understanding of Native Americans and taught us to appreciate their thinking and way of life. Thank you, John.

West Shore Expanding



West Shore had a very successful season! They are under construction as they build new buildings to house their archives and provide bathrooms and meeting space.

They hosted Heritage Crafts Day on July 31st. They recently promoted their new trail system with a special day.



Holiday Greetings

The Menominee County Historical Society wishes to extend our heartfelt greetings to all for the approaching holidays.

May your Thanksgiving remind you of pleasant times past as you gather with family and friends.

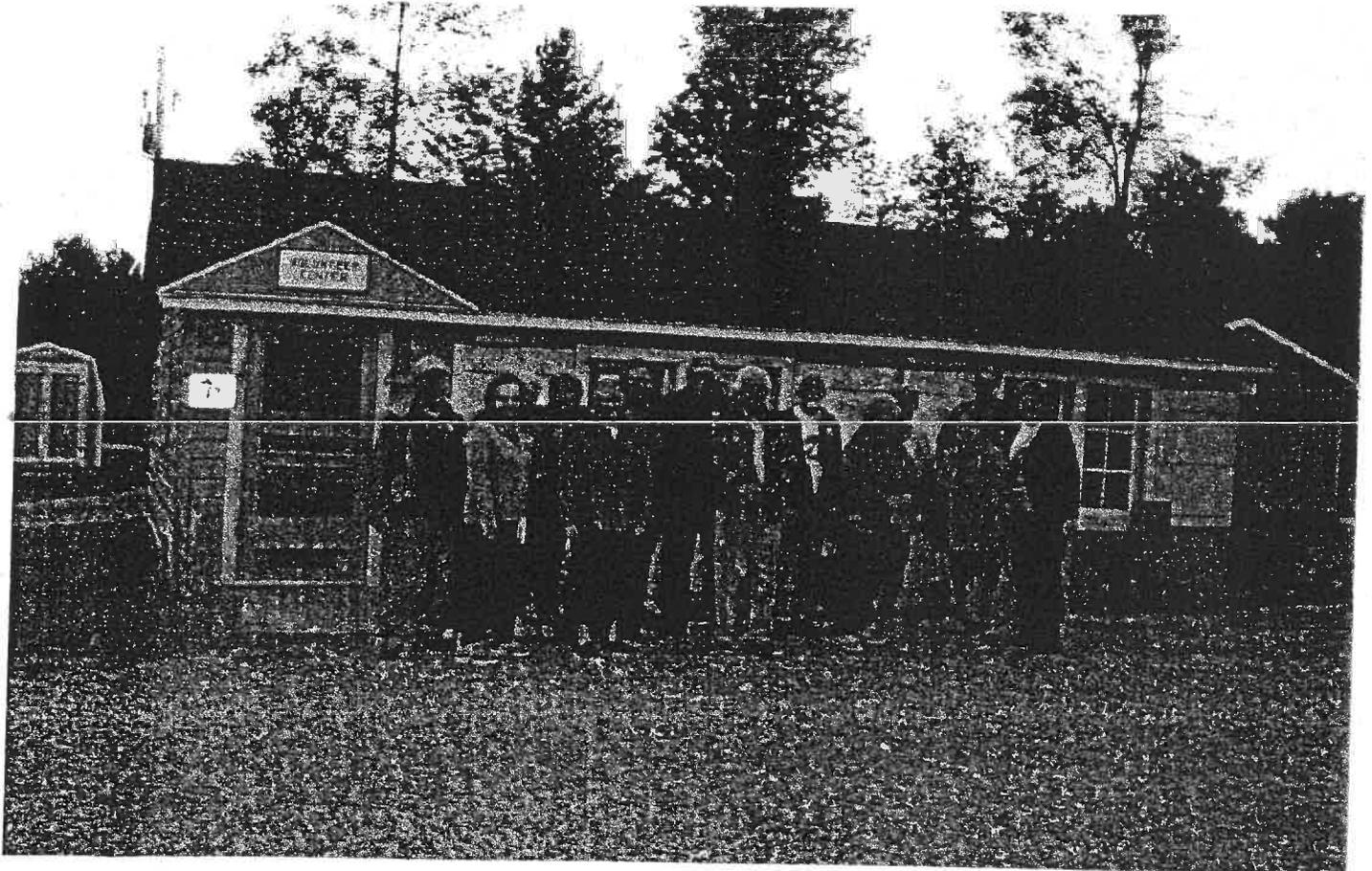
May you joyfully celebrate your special traditions during the Christmas Season. The Historical Society presents a "Victorian Christmas Tree". The tree is displayed at Spies Public Library and has many authentic decorations. Carol Herman and her sisters have trimmed the tree for many years.

May the New Year bring you all you look forward to during 2020.

John Helfert Presentation at Chappee Rapids on September 7th



Heritage Museum Greeters Enjoying a Picnic at West Shore on September 7th, 2019



West Shore Greeters Enjoying Picnic on September 7th, 2019



**CHANGING
YOUR ADDRESS?**

**HAVE ANY NEWS,
STORIES OR PICTURES
YOU WOULD LIKE TO
SUBMIT FOR THE
NEWSLETTER?**

mail to:

**Menominee County
Historical Society**

P.O. Box 151
Menominee, MI 49858

MENOMINEE COUNTY HISTORICAL SOCIETY

2019 OFFICERS

Executive Director	Mike Kaufman
President	Lou Ann Borski
1st Vice-President	Pat Mallgren
Secretary	Katherine Murwin
Treasure	Marlene Monson

PAST-PRESIDENTS

Pat Krah	Pat Mallgren
Germaine Vincent	

BOARD OF DIRECTORS

Abby Hoijer	Pat Krah
Pat Violet	Ken Dufresene
Kathy Kamin	John Helfert
Anthony LaMalfa	Bob Brisson
James Borski	Germaine Vincent
Bob Landre	Eileen Behrend
Mary Lueskow	

VISIT OUR WEBSITE! www.menomineehistoricalsociety.org

**Delta, Dickinson & Menominee County
Department of Health and Human Services Board**

DELTA CO. BOARD MEMBERS

**STACEY RANDALL, CHAIR
MARY OLSON
DONNA SCHOMIN**

DICKINSON CO. BOARD MEMBERS

**KATIE DRISCOLL, CHAIR
MARY GAGALA**

MENOMINEE CO. BOARD MEMEBERS

**JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN**

DIRECTOR

MATTHEW YOHE

Date: August 22, 2019

The regular meeting of the Delta, Dickinson & Menominee County Department of Health and Human Services Board was called to order by Katie Driscoll-Dickinson Co. Board Chair at 1:00 PM CST. The meeting was held at the Pinecrest Medical Care Facility Board Room, N15995 Main Street, Powers, MI 49874

ROLL CALL

Present: Stacey Randall-Delta Co. Board Chair, Mary Olson-Delta Co. Board Member, Katie Driscoll-Dickinson Co. Board Chair, Mary Gagala-Dickinson Co. Board Member, Gary Eichhorn-Menominee Co. Board Member, Sheila Veraghen-Menominee Co. Board Member, & Matthew Yohe-Board Secretary.

Others Present: Megan Chartier-DHHS Executive Secretary, Barbara Kramer-Dickinson Co. Board of Commissioners, & Bernie Lang-Menominee Co. Board of Commissioners.

Absent: Donna Schomin-Delta Board Member, Jeff Naser-Menominee Co. Board Chair, Theresa Nelson-Delta Co. Board of Commissioners, & Gerald Piche-Menominee Co. Commissioner,

APPROVAL OF AGENDA:

The motion to approve the agenda was made by Mr. Gary Eichhorn-Menominee Co. Board Member and seconded by Sheila Veraghen-Menominee Co. Board Member. Motion was passed without opposition.

APPROVAL OF MINUTES:

The motion to approve the Delta County Minutes for July 25, 2019 was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Mary Olson-Delta Co. Board Member. Motion was passed without opposition.

The motion to approve the Dickinson County minutes for May 23, 2019 was made by Ms. Katie Driscoll-Dickinson Co. Board Chair and seconded by Ms. Mary Gagala-Dickinson County Board Member. Motion passed without opposition.

The motion to approve the Dickinson County minutes for June 27, 2019 was made by Ms. Katie Driscoll-Dickinson Co. Board Chair and seconded by Ms. Mary Gagala-Dickinson County Board Member. Motion passed without opposition.

The motion to approve the Dickinson County minutes for July 25, 2019 was made by Ms. Katie Driscoll-Dickinson Co. Board Chair and seconded by Ms. Mary Gagala-Dickinson County Board Member. Motion passed without opposition.

The motion to approve the Menominee County minutes for July 25, 2019 was made by Mr. Gary Eichhorn-Menominee Co. Board Member and seconded by Mrs. Sheila Veraghen-Menominee County Board Member. Motion passed without opposition.

FINANCIAL REPORT:

Delta County:

The financial report for July 2019 was reviewed. There were \$60.00 in expenditures for the DHHS Board members, leaving a balance of \$1,136.54

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Mary Olson-Delta Co. Board Member. Motion was passed without opposition.

Dickinson County:

The financial report for July 2019 was reviewed. There were \$0.00 in expenditures for the DHHS Board members, leaving a balance of \$109.76

There were no expenditures from the Foster Children's Fund, leaving a balance of \$567.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Mary Gagala-Dickinson County Board Member and seconded by Ms. Katie Driscoll-Dickinson Co. Board Chair. Motion passed without opposition.

Menominee County:

The financial report for July 2019 was reviewed. There were \$100.00 in expenditures for the DHHS Board members, leaving a balance of \$1,800.00.

~~Approval of Financial Report: Financials were reviewed and approved.~~
Motion was made by Mrs. Sheila Veraghen-Menominee Co. Board Member and seconded by Mr. Gary Eichhorn-Menominee Co. Board Member. Motion was passed without opposition.

DIRECTOR'S REPORT:

Statewide Director's Meeting Information: Staffing:

Menominee County will lose a CPS worker who is leaving in September. No changes in Delta or Dickinson County. Received an approval to hire two LTA Lead Workers.

Business Plan Update: Mr. Yohe, provided an update on current fiscal data:

Delta County:

Operating Funds: Allocation for FY 2019 is \$12,506.00. Year-to-date expenditures are: \$13,628.43. This constitutes 109% of the allocation spent with 83% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$49,492.00. Year-to-date expenditures are: \$19,590.74. This constitutes 39.6% of the allocation spent.

Assistance Payments: Standard of Promptness: 96.76%. Business Service Center 1 average is 91.14%. Statewide Average is 96.07%.

Family Independence Program Work Participation Rate: 100%. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Dickinson County:

Operating Funds: Allocation for FY 2019 is \$28,882.00. Year-to-date expenditures are: \$15,055.40. This constitutes 52.1% of the allocation spent with 83% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$30,950. Year-to-date expenditures are: \$18,691.31. This constitutes 60.4% of the allocation spent.

Assistance Payments: Standard of Promptness: 95.41%. Business Service Center 1 average is 91.14%. Statewide Average is 96.07%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Menominee County:

Operating Funds: Allocation for FY 2019 is \$25,896.00. Year-to-date expenditures are: \$16,480.20. This constitutes 63.6% of the allocation spent with 83% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$35,261. Year-to-date expenditures are: \$18,082.00. This constitutes 51.3% of the allocation spent.

Assistance Payments: Standard of Promptness: 94.64%. Business Service Center 1 average is 91.14%. Statewide Average is 96.07%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Miscellaneous:

Assistance Payments: Mr. Yohe reviewed customer information as follows:
Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for the month of June 2019:

Delta County:

- Family Independence Program: 28 cases; 56 recipients; \$8,918 in benefits provided.
- Food Assistance Program: 2,198 cases; 3,783 recipients; \$407,573 in benefits provided.
- State Disability Assistance: 9 cases; 9 recipients; \$2,696 in benefits provided.
- Child Development and Care: 87 cases; 146 recipients; \$63,352 in benefits provided.
- State Emergency Relief: 18 cases; \$11,690 in benefits provided.
- Unduplicated total for the month: 2,274 cases; 3,914 recipients; \$494,228 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1,130 cases; 2,286 recipients
- Other Children < Age 21: 246 cases; 256 recipients
- Pregnant Women & Children Under 19: 898 cases; 1,502 recipients
- MiChild: 127 cases; 203 recipients
- Non-SSI Aged, Blind & Disabled: 1,038 cases; 1,082 recipients
- SSI Aged, Blind & Disabled: 963 cases; 963 recipients
- Medicaid Eligible Total: 3,990 cases, 6,295 recipients

Healthy Michigan Program (HMP)

Delta County: 2,265 total cases and 2,524 total recipients

Dickinson County

- Family Independence Program: 8 cases; 15 recipients; \$2,546 in benefits provided.
- Food Assistance Program: 1,205 cases; 2,071 recipients; \$215,841 in benefits provided.
- State Disability Assistance: 6 cases; 6 recipients; \$1,123 in benefits provided.
- Child Development and Care: 42 cases; 61 recipients; \$27,115 in benefits provided.
- State Emergency Relief: 27 cases; \$18,889 in benefits provided.
- Unduplicated total for the month: 1,248 cases; 2,144 recipients; \$265,514 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 718 cases; 1,448 recipients
- Other Children < Age 21: 177 cases; 185 recipients
- Pregnant Women & Children Under 19: 639 cases; 1,109 recipients
- MiChild: 89 cases; 142 recipients
- Non-SSI Aged, Blind & Disabled: 654 cases; 672 recipients
- SSI Aged, Blind & Disabled: 499 cases; 499 recipients
- Medicaid Eligible Total: 2,534 cases, 4,059 recipients

Healthy Michigan Program (HMP)

Dickinson County: 1,429 total cases and 1,563 total recipients

Menominee County

- Family Independence Program: 12 cases; 21 recipients; \$3,080 in benefits provided.
- Food Assistance Program: 1,080 cases; 1,926 recipients; \$204,504 in benefits provided.
- State Disability Assistance: 6 cases; 6 recipients; \$974 in benefits provided.
- Child Development and Care: 23 cases; 30 recipients; \$10,843 in benefits provided.
- State Emergency Relief: 11 cases; \$7,117 in benefits provided.
- Unduplicated total for the month: 1,111 cases; 1,969 recipients; \$226,518 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 656 cases; 1,378 recipients
- Other Children < Age 21: 105 cases; 109 recipients
- Pregnant Women & Children Under 19: 487 cases; 823 recipients
- MiChild: 71 cases; 128 recipients
- Non-SSI Aged, Blind & Disabled: 599 cases; 620 recipients
- SSI Aged, Blind & Disabled: 475 cases; 475 recipients
- Medicaid Eligible Total: 2,172 cases, 3,535 recipients

Healthy Michigan Program (HMP)

Menominee County: 1,237 total cases and 1,391 total recipients

This information is available on the www.michigan.gov/dhs website in the "Green Book"

Child Welfare

	<u>Delta</u>	<u>Dickinson</u>	<u>Menominee</u>
Commencements	100%	100%	100%
CPS Face to Face	96%	100%	100%
CPS Ongoing Child F2F	90%	85%	92%
CPS Ongoing Caregiver F2F	84%	77%	46%
CPS Services Plans	100%	100%	96%
CPS Plan Approval	98%	96%	88%
CFC Service Plans	N/A	100%	100%
CFC Approval	N/A	88%	100%
DHHS Medical	N/A	100%	N/A
DHHS Dental	100%	100%	N/A
CFC Worker/Child Contacts	100%	70%	100%
CFC Worker/Parent Contacts	100%	38%	100%
CFC Worker/Supervisor Contacts	100%	100%	100%
CFC Parent/Child Contacts	100%	21%	40%
CFC Return Home Contacts	N/A	50%	N/A
CFC Sibling Contacts	N/A	0%	N/A

Approval of Directors Report:

Motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Mr. Gary Eichhorn-Menominee Co. Board Member. Motion was passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

Review & Approval of Vouchers:

Delta County: Vouchers were reviewed and approved. Motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Mary Olson-Delta Co. Board Member. Motion was passed without opposition.

Dickinson County: Vouchers were reviewed and approved. Motion was made by Ms. Katie Driscoll-Dickinson Co. Board Chair and seconded by Ms. Mary Gagala-Dickinson Co. Board Member. Motion was passed without opposition.

Menominee County: Vouchers were reviewed and approved. Motion was made by Mr. Gary Eichhorn -Menominee Co. Board Member and seconded by Mrs. Sheila Veraghen-Menominee Co. Board Member. Motion was passed without opposition.

MCSSA: Next MCSSA District One Meeting is October 11, 2019 at the Big Boy in Marquette, MI. Annual MCSSA Conference 09/16/19-09/18/19 at the Great Wolf Lodge in Traverse City, MI.

NEW BUSINESS:

Contract Review & Approval

Delta County: Contracts were reviewed and approved. Motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Mary Olson-Delta Co. Board Member. Motion was passed without opposition.

Dickinson County: Contracts were reviewed and approved. Motion was made by Ms. Mary Gagala-Dickinson Co. Board Member and seconded by Ms. Katie Driscoll - Dickinson Co. Board Chair. Motion was passed without opposition.

Menominee County: Motion was made by Mrs. Sheila Veraghen-Menominee Co. Board Member and seconded by Mr. Gary Eichhorn -Menominee Co. Board Member. Motion was passed without opposition.

PUBLIC COMMENT: Barb Kramer, Dickinson County Board of Commissioners discussed current events happening in Dickinson County such as Dickinson County putting together a victim services support team which is built on volunteers, she also discussed that Dickinson County will be teaming up with the Delta County Dive team, and also handed out flyer about an event coming to Bay College West on Wednesday, September 11 regarding Families Against Narcotics. Guest speaker former Judge Linda Davis will share her personal story of dealing with family narcotic use and abuse.

NEXT MEETING: Thursday, September 26, 2019 at the Pinecrest Medical Care Faculty Board Room at 1:00 PM CST

ADJOURNMENT: Motion was made by Mr. Gary Eichhorn-Menominee Co. Board Member and seconded by Mrs. Stacey Randall-Delta Co. Board Chair. Motion was passed without opposition. Meeting was adjourned at 1:38 PM CST

Matthew Yohe
Matthew Yohe
Board Secretary

Stacey Randall
Stacey Randall, Delta Co.
Board Chairperson

Katie Driscoll
Katie Driscoll, Dickinson Co.
Board Chairperson

Jeff Naser
Jeff Naser, Menominee Co.
Board Chairperson

Pc: DHHS Board Members Delta County
DHHS Board Members Dickinson County
DHHS Board Members Menominee County
Delta County BOC
Dickinson County BOC
Menominee County BOC

**Delta, Dickinson & Menominee County
Department of Health and Human Services Board**

DELTA CO. BOARD MEMBERS

**STACEY RANDALL, CHAIR
MARY OLSON
DONNA SCHOMIN**

DICKINSON CO. BOARD MEMBERS

**KATIE DRISCOLL, CHAIR
MARY GAGALA
WINNIE FORNETTI**

MENOMINEE CO. BOARD MEMEBERS

**JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN**

DIRECTOR

MATTHEW YOHE

Date: September 26, 2019

The regular meeting of the Delta, Dickinson & Menominee County Department of Health and Human Services Board was called to order by Katie Driscoll-Dickinson Co. Board Chair at 1:02 PM CST. The meeting was held at the Pinecrest Medical Care Facility Board Room, N15995 Main Street, Powers, MI 49874

ROLL CALL

Present: Mary Olson-Delta Co. Board Member, Katie Driscoll-Dickinson Co. Board Chair, Mary Gagala-Dickinson Co. Board Member, Winnie Fornetti-Dickinson Co. Board Member, Jeff Naser-Menominee Co. Board Chair, Sheila Veraghen-Menominee Co. Board Member, & Matthew Yohe-Board Secretary.

Others Present: Megan Chartier-DHHS Executive Secretary, Theresa Nelson-Delta Co. Board of Commissioners, Barbara Kramer-Dickinson Co. Board of Commissioners, & Bernie Lang-Menominee Co. Board of Commissioners.

Absent: Stacey Randall-Delta Co. Board Chair, Donna Schomin-Delta Board Member, Gary Eichhorn-Menominee Co. Board Member, & Gerald Piche-Menominee Co. Commissioner,

APPROVAL OF AGENDA:

The motion to approve the agenda was made by Mr. Jeff Naser-Menominee Co. Board Chair and seconded by Sheila Veraghen-Menominee Co. Board Member. Motion was passed without opposition.

APPROVAL OF MINUTES:

The motion to approve the Delta County Minutes for August 22, 2019 was tabled.

The motion to approve the Dickinson County minutes for August 22, 2019 was made by Ms. Mary Gagala-Dickinson County Board Member. and seconded by Ms. Katie Driscoll-Dickinson Co. Board Chair. Motion passed without opposition.

The motion to approve the Menominee County minutes for August 22, 2019 was made by Ms. Sheila Veraghen-Menominee County Board Member and seconded by Mr. Jeff Naser-Menominee Co. Board Chair. Motion passed without opposition.

FINANCIAL REPORT:

Delta County:

The financial report for August 2019 was reviewed. There were \$40.00 in expenditures for the DHHS Board members, leaving a balance of \$1,096.54

Approval of Financial Report: Financials were reviewed and tabled.

Dickinson County:

The financial report for August 2019 was reviewed. There were \$24.18 in expenditures for the DHHS Board members, leaving a balance of \$85.58

There were no expenditures from the Foster Children's Fund, leaving a balance of \$567.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Mary Gagala-Dickinson County Board Member and seconded by Ms. Katie Driscoll-Dickinson Co. Board Chair. Motion passed without opposition.

Menominee County:

The financial report for August 2019 was reviewed. There were \$100.00 in expenditures for the DHHS Board members, leaving a balance of \$1,700.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Mr. Jeff Naser-Menominee Co. Board Chair and seconded by Ms. Sheila Veraghen-Menominee Co. Board Member. Motion was passed without opposition.

DIRECTOR'S REPORT:

Staffing: Shifting of position. Menominee County had a CPS opening & there was a Dickinson County worker wanting to transfer to Menominee County. Leaving a vacant position in Dickinson County.

Statewide Director's Meeting Information:

BSC1 Directors Meeting:

- Budget-Discussed the Government shutdown. We would reduce staffing to 10% leaving one clerical and two Assistance Payments workers left in the office.
- UCL- Numbers keeping increasing and other counties are starting to look at Delta-Dickinson & Menominee County on how they are making the system work. All the UCL workers in Delta, Dickinson, and Menominee were awarded Office of Good Government awards, which recognizes the excellent work that DHHS staff do.
- **38** Assistance Payments Workers and Clerical received the Symbol of Teamwork. The **Symbol of Teamwork** recognizes employees who: are striving for results – valuing team results and sharing credit; Work in

collaboration – respecting and engaging colleagues; Display loyalty to others – supporting decisions and those who make them; Value camaraderie – having fun together, reinventing our state.

- All 4 Assistance Payments Supervisors received the symbol of Leadership. The **Symbol of Leadership** recognizes employees who: Show enthusiasm – a “can do” and “will do” attitude; Display courage – expressing viewpoints constructively; Demonstrate focus – addressing and solving critical issues; Take on duties with pride – a commitment to Michigan in word and deed.

Business Plan Update: Mr. Yohe, provided an update on current fiscal year data:

Delta County:

Operating Funds: Allocation for FY 2019 is \$12,506.00. Year-to-date expenditures are: \$18,765.02. This constitutes 150% of the allocation spent with 91% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$49,492.00. Year-to-date expenditures are: \$21,878.93. This constitutes 44.2% of the allocation spent.

Assistance Payments: Standard of Promptness: 93.7%. Business Service Center 1 average is 91.12%. Statewide Average is 96.37%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Dickinson County:

Operating Funds: Allocation for FY 2019 is \$28,882.00. Year-to-date expenditures are: \$15,904.50. This constitutes 55.1% of the allocation spent with 91% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$30,950. Year-to-date expenditures are: \$20,586.09. This constitutes 66.5% of the allocation spent.

Assistance Payments: Standard of Promptness: 94.88%. Business Service Center 1 average is 91.12%. Statewide Average is 96.37%.

Family Independence Program Work Participation Rate: 100%. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Menominee County:

Operating Funds: Allocation for FY 2019 is \$25,896.00. Year-to-date expenditures are: \$18,222.24. This constitutes 70.4% of the allocation spent with 91% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$35,261. Year-to-date expenditures are: \$21,624.06. This constitutes 61.3% of the allocation spent.

Assistance Payments: Standard of Promptness: 95.26%. Business Service Center 1 average is 91.12%. Statewide Average is 96.37%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Miscellaneous:

Assistance Payments: Mr. Yohe reviewed customer information as follows:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for the month of July 2019:

Delta County:

- Family Independence Program: 27 cases; 52 recipients; \$7,609 in benefits provided.
- Food Assistance Program: 2,173 cases; 3,756 recipients; \$407,429 in benefits provided.
- State Disability Assistance: 11 cases; 11 recipients; \$2,410 in benefits provided.
- Child Development and Care: 86 cases; 149 recipients; \$104,254 in benefits provided.
- State Emergency Relief: 28 cases; \$14,350 in benefits provided.
- Unduplicated total for the month: 2,258 cases; 3,897 recipients; \$536,052 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1,113 cases; 2,274 recipients
- Other Children < Age 21: 245 cases; 257 recipients
- Pregnant Women & Children Under 19: 907 cases; 1,512 recipients
- MiChild: 124 cases; 194 recipients
- Non-SSI Aged, Blind & Disabled: 1,049 cases; 1,093 recipients
- SSI Aged, Blind & Disabled: 963 cases; 963 recipients
- Medicaid Eligible Total: 4,003 cases, 6,295 recipients

Healthy Michigan Program (HMP)

Delta County: 2,258 total cases and 2,512 total recipients

Dickinson County

- Family Independence Program: 7 cases; 13 recipients; \$1,721 in benefits provided.
- Food Assistance Program: 1,190 cases; 2,067 recipients; \$218,394 in benefits provided.
- State Disability Assistance: 7 cases; 7 recipients; \$996 in benefits provided.
- Child Development and Care: 48 cases; 76 recipients; \$46,428 in benefits provided.
- State Emergency Relief: 26 cases; \$15,901 in benefits provided.
- Unduplicated total for the month: 1,236 cases; 2,151 recipients; \$283,440 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 731 cases; 1,459 recipients
- Other Children < Age 21: 176 cases; 184 recipients
- Pregnant Women & Children Under 19: 624 cases; 1,072 recipients
- MiChild: 97 cases; 163 recipients
- Non-SSI Aged, Blind & Disabled: 650 cases; 669 recipients
- SSI Aged, Blind & Disabled: 497 cases; 497 recipients
- Medicaid Eligible Total: 2,526 cases, 4,048 recipients

Healthy Michigan Program (HMP)

Dickinson County: 1,416 total cases and 1,549 total recipients

Menominee County

- Family Independence Program: 13 cases; 22 recipients; \$3,287 in benefits provided.
- Food Assistance Program: 1,067 cases; 1,911 recipients; \$204,025 in benefits provided.
- State Disability Assistance: 5 cases; 5 recipients; \$1,098 in benefits provided.
- Child Development and Care: 23 cases; 33 recipients; \$17,984 in benefits provided.
- State Emergency Relief: 9 cases; \$9,067 in benefits provided.
- Unduplicated total for the month: 1,098 cases; 1,952 recipients; \$235,461 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 666 cases; 1,398 recipients
- Other Children < Age 21: 106 cases; 110 recipients
- Pregnant Women & Children Under 19: 495 cases; 838 recipients
- MiChild: 72 cases; 127 recipients
- Non-SSI Aged, Blind & Disabled: 594 cases; 612 recipients
- SSI Aged, Blind & Disabled: 479 cases; 479 recipients
- Medicaid Eligible Total: 2,180 cases, 3,565 recipients

Healthy Michigan Program (HMP)

Menominee County: 1,215 total cases and 1,366 total recipients

This information is available on the www.michigan.gov/dhs website in the "Green Book"

Child Welfare

	<u>Delta</u>	<u>Dickinson</u>	<u>Menominee</u>
Commencements	100%	100%	100%
CPS Face to Face	91%	95%	100%
CPS Ongoing Child F2F	97%	100%	100%
CPS Ongoing Caregiver F2F	90%	86%	86%
CPS Services Plans	97%	100%	96%
CPS Plan Approval	97%	100%	100%
CFC Service Plans	100%	100%	100%
CFC Approval	100%	100%	100%
DHHS Medical	100%	100%	100%

DHHS Dental			100%
CFC Worker/Child Contacts	100%	93%	86%
CFC Worker/Parent Contacts	100%	75%	38%
CFC Worker/Supervisor Contacts	100%	100%	100%
CFC Parent/Child Contacts	100%	29%	50%
CFC Return Home Contacts		50%	100%
CFC Sibling Contacts		0%	100%

Approval of Directors Report:

Motion was made by Ms. Mary Olson-Delta Co. Board Member and seconded by Ms. Mary Gagala-Dickinson Co. Board Member. Motion was passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

Review & Approval of Vouchers:

Delta County: Vouchers were reviewed and tabled.

Dickinson County: Vouchers were reviewed and approved. Motion was made by Ms. Mary Gagala-Dickinson Co. Board Member and seconded by Ms. Katie Driscoll-Dickinson Co. Board Chair. Motion was passed without opposition.

Menominee County: Vouchers were reviewed and approved. Motion was made by Mr. Jeff Naser -Menominee Co. Board Chair and seconded by Ms. Sheila Veraghen-Menominee Co. Board Member. Motion was passed without opposition.

MCSSA: Next MCSSA District One Meeting is October 11, 2019 at the Big Boy in Marquette, MI.

NEW BUSINESS:

Contract Review & Approval: None

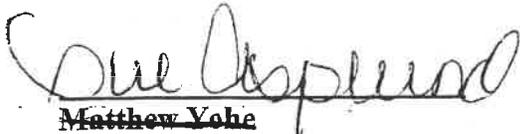
PUBLIC COMMENT:

Barb Kramer, Dickinson County Board of Commissioners discussed the current book she is reading: Tribe: On homecoming and belonging. About a study on what tribes do for people: especially for combat veterans when they return and how they fail to fit in as they were in close knit groups when serving and when they return home, they are now individualized. This book brings attention to the major faults that societies & communities have on veterans returning home.

Theresa Nelson-Delta Co. Board of Commissioners let everyone know that Delta County was looking for a new County Administrator. There were 12 applicants and narrowed it down to 5 to interview. Interviews are October 14th and October 15th.

NEXT MEETING: Thursday, October 24, 2019 at the Pinecrest Medical Care Faculty Board Room at 1:00 PM CST

ADJOURNMENT: Motion was made by Mr. Jeff Naser-Menominee Co. Board Chair and seconded by Ms. Sheila Veraghen-Menominee Co. Board Member. Motion was passed without opposition. Meeting was adjourned at 1:44 PM CST


Matthew Yohe
Board Secretary


Stacey Randall, Delta Co.
Board Chairperson


Katie Driscoll, Dickinson Co.
Board Chairperson


Jeff Naser, Menominee Co.
Board Chairperson

Pc: DHHS Board Members Delta County
DHHS Board Members Dickinson County
DHHS Board Members Menominee County
Delta County BOC
Dickinson County BOC
Menominee County BOC



Date: August 22, 2019	Place: Multipurpose Room
Presiding: Donna Schomin, Chairperson	Time: 2:00pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting

Call to Order: 2:00pm CST

Roll Call: Trustees present: Mary Olsen, Catherine Driscoll, John Degenauer, Jr., Gary Eichhorn, and Kevin Pirlot-Alternate

Trustees absent: Jeff Naser, Theresa Nilson, Gerald Piche and Donna Schomin

Leadership Team present: Nancy Mach, Executive Assistant; Jessica Johnson, CFO; Heather Niarhos, Director of Nursing and Lacy Gearhart, Dietary Supervisor

Guest: Terry Grondine and Diane Lee

TOPIC	DISCUSSION	OUTCOME
Board Approval of August 2019 Agenda	The August 2019 Agenda was reviewed	A motion was made by Trustee Driscoll to accept the August 2019 Agenda, seconded by Trustee Eichhorn. Motion carried
Page 1 August 2019		

TOPIC	DISCUSSION	OUTCOME
Board Action on Minutes of the July 2019 meeting	The July 2019 Minutes were reviewed.	A motion was made to accept the July 2019 Minutes by Trustee Eichhorn, seconded by Trustee Olsen. Motion carried

TOPIC	DISCUSSION	OUTCOME
Board Action on July 2019 Manifest of Invoices	The July 2019 Manifest was reviewed.	A motion was made to accept the July 2019 Manifest by Trustee Driscoll, seconded by Trustee Olsen. Motion carried

TOPIC	DISCUSSION	OUTCOME
Board Action on Financial Statement for July 2019	<p>Jessica Johnson, CFO went over the Financial Statement for July. Discussed total Assets and liabilities for the month. Discussed expenses for the month, loss was better than expected at \$72,787. Darlene Smith, Interim Administrator said all departments have been keeping cost down. Darlene also stated our Plan of Correction has been accepted by the State, we did get another "D" level citation for a transfer of a resident, so the State will be back to clear us for that, we do have a waiting list when we can admit again, hopefully in about two weeks, and we do have VA admission and a Respite for admission. Trustee Eichhorn asked about the fines, Darlene Smith said, we do not know the amount yet, until the State finishes up, we should be getting the 35%, everyone gets it, and we also applied for hardship to reduce the fines even more, so things are looking up! Jessica Johnson continued with the Census report for the three Counties, we are at 80% for the month and 84.92% for the Year so far. Darlene Smith said, we had a meeting today, with the Department Heads, we will be contacting the Auditors to see what can be done, possible put beds on line or possible cut beds, to expect a 140 census is unreal, we will research what can be done and bring to the Board our suggestions in the next few months. More Private rooms will be good PR</p>	A motion was made to accept the July Financial Statement by Trustee Driscoll, seconded by Trustee Eichhorn. Motion carried

TOPIC	DICUSSION	OUTCOME
Board Committee Report: Whispering Pines	No meeting this month	

TOPIC	DICUSSION	OUTCOME
Board Action: Write-offs	The Write-offs were reviewed. Jessica Johnson, CFO made two lists this month to show the August Bad Debt and the Collections Bad Debt, we are trying to collect, and since some were sent to collections we have received some payments	A motion was made to accept the Bad Debt Write-offs by Trustee Eichhorn, seconded by Trustee Olsen. Motion carried

TOPIC	DICUSSION	OUTCOME
Report of Quality Assurance and Resident Council Meeting	Heather Niarhos, Director of Nursing reports all Advanced Directives have been reviewed, families have been notified, Care Plans have been updated, MDS have been updated. Two policies were added, CPR is updated to allow an RN, if available, to start an IV for EMS. Policy on referral of a resident to another facility, to show exact paperwork sent to the facility and also a copy for us. Heather Niarhos went on the discuss the Resident Council meeting, the Resident's attended the Fair, had a good time in the Ruth Butler Building, the Resident's went to a movie theatre and they really enjoyed it, they can't wait to go again and we have had two different fishing outings that they enjoyed and fish were caught	A motion was made to accept the Quality Assurance and Resident Council Meeting by Trustee Driscoll, seconded by Trustee Eichhorn. Motion carried

TOPIC	DICUSSION	OUTCOME
Report of the Safety Committee	Heather Niarhos, Director of Nursing gave the Safety Committee report, Fire Drills continue in the facility and with new staff, Medical Waste room is ready to be used, the Data Center is close to being finished, Dryers are almost done in the Laundry, OSHA labeling is ongoing, Updating Resident rooms is complete for this year, except for some painting that is needed, the Chiller is running and we did a Real World write up on the Chiller for Region 8	A motion was made to accept the Safety Committee by Trustee Eichhorn, seconded by Trustee Olsen. Motion carried

TOPIC	DISCUSSION	OUTCOME
Administrator's Report	<p>Darlene Smith, Interim Administrator discussed the State Survey, already mentioned before and we are still at 4 stars, we will work on getting back to our 5 star and on reducing our fined, our Facility Assessment is updated, the Dryers should be complete soon and over this weekend Maintenance hopes to have the Press in and ready to use and the Pergola is up and our Maintenance staff is working on the welding of the frames for the screens. Jessica Johnson, CFO discussed some policies she has updated, petty cash policy, Capitalization policy, Bad Debt collections policy and Credit Card policy. Darlene Smith discussed the PDPM that is starting in October, it is a Patient Driven Payment Model, that should increase our reimbursement. Darlene Smith provided our committee, for finding a new Administrator, with the five applications we have so far, Trustee Deigenaer, Jr., suggested to meet to discuss the applications, it was planned with Trustee Eichhorn to meet on Monday, August 26, 2019 at 8:00 am CST, a phone call will be made to Trustee Schomin about the meeting</p>	<p>A motion was made to accept the Administrator's Report by Trustee Eichhorn, seconded by Trustee Driscoll. Motion carried</p>

TOPIC	DISCUSSION	OUTCOME
Comments from the Public	None	

TOPIC	DISCUSSION	OUTCOME
Adjournment	The meeting adjourned at 2:25 pm CST	<p>A motion was made to adjourn by Trustee Eichhorn, seconded by Trustee Driscoll. Motion carried</p>



Jeff Naser, Secretary

 10/24/19

Darlene Smith, Acting Secretary

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

July 25, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet*	X			Negro, Mari		X	
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Pirlot, Kevin	X			Korpi, Thomas	X		
Martin, Ann	X			Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS –

APPROVAL OR AMEND AGENDA

J. Luhtanen requested approval or amendment of agenda. J. Cescolini requested the addition of Corporate Compliance Toyota Resolution under New Business. J. Cescolini requested the addition of Strategic Plan Update after the CEO Report/Stoplight Report under New Business.

ACTION: Moved to approve agenda as amended.

Motion by: K. Pirlot supported by J. Hafeman to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

J. Luhtanen requested approval or amendment of the 7-11-19 Regular Board Meeting minutes. A. Martin requested the minutes reflect that R. Roberge questioned the contribution amounts in the retirement plan under Ad Hoc Policy Revisions.

ACTION: Moved to approve 7-11-19 Regular Board Meeting minutes as amended.

Motion by: J. Hafeman supported by R. Roberge to approve the 7-11-19 Regular Board Meeting minutes as amended.

Motion carried unanimously

PRESENTATION: Autism Program

Presenters: Mel Buffington/Sandra Hoke

M. Buffington held a Power Point presentation with a brief overview of ABA/Autism program. Presentation included information on what autism is, what it looks like, whom it affects, and methods used during program. Provided example of success story during presentation. Many miscellaneous questions addressed.

M. Zevitz arrived 4:50 p.m.

ACTION ITEMS

• **Finance**

a) **Financial Statement – May 2019**

Motion by: J. Hafeman supported by N. Pasternak to approve Financial Statement – May 2019

Motion carried unanimously.

- **Accessibility and Accommodation Plan**
Motion by: J. Hafeman supported by M. Hofer to approve the Accessibility and Accommodation Plan as presented.
Motion carried unanimously.
- **Ad Hoc Policy Revisions**
Miscellaneous questions regarding informed consent addressed.
Motion by: A. Martin supported by J. Hafeman to approve the Ad Hoc Policy revisions as presented.
Motion carried unanimously.

NEW BUSINESS (Discussion only)

- **Finance**
 - a) **Check Disbursement – June 2019**
J. Lindow reviewed June 2019 check disbursement with members. Miscellaneous questions addressed.
Outcome: Action Item at next meeting.
 - b) **GF Update**
Discussed having GF updates as a standard item at the first meeting each month after the UM Committee has met.
Outcome: Consensus is to have GF updates the first meeting each month.
 - c) **Microsoft Licensing**
Discussed upcoming license renewal. Due to many benefit features, IT recommends a switch to Microsoft 365 going forward. Cost reduction and monthly lease, rather than yearly purchase, also discussed.
Outcome: IT will provide bids. Action Item at next meeting.
- **DCHS Meeting Update**
Reported meeting outcome including future goals and relationship, Discussed working together toward integrated healthcare. Procedure for non-Medicaid Individuals needing Emergency Services screenings reviewed. Will develop a new Memo of Understanding once negotiations are complete. Miscellaneous questions addressed.
Outcome: Informational. More to come.
- **Iron and Menominee Board Meeting Dates**
J. Luhtanen proposed holding a Board meeting once per year in Iron County and once in Menominee County. Discussed touring other facilities prior to meetings in each county.
Outcome: Consensus is to meet once per year in Iron office and once per year in Menominee office. First meeting will be in Menominee County on August 8, 2019 at 4:30 p.m. Any Board member wanting to tour the Clubhouse is to meet there at 4:00 p.m. The meeting in Iron County is scheduled for September 19, 2019 at 4:30 p.m. Any member wanting to tour Boyington and the Windsor Center will meet at 4:00 p.m. at the Iron County Northpointe office. Carpooling available by contacting K. Stankevich, Administrative Assistant prior to meeting date.
- **Community Partners Survey**
J. Cescolini presented members a draft survey on community collaboration. Miscellaneous questions addressed.
Outcome: Send any feedback to J. Cescolini before Friday, August 2, 2019.
- **Outcomes/NorthCare Audit Report**
Discussed options for presenting this year's Outcomes Report and Audit Report.
Outcome: Special meeting called for August 29, 2019 at 4:30 p.m. in Kingsford to review the Outcomes and NorthCare Audit Reports. A brief Personnel Report will also be provided.
- **CEO/Stoplight Report**
J. Cescolini reviewed highlights of the CEO/Stoplight report including hiring B. Hellman as Director of Children and Family Services, M. Nerat as Director of Acute Services, and S. Graff as Director of Outpatient Services. Miscellaneous questions addressed.
Outcome: Informational.

- **Strategic Plan Update**

J. Cescolini provided a spotlight report of the Strategic Plan goals and the progress made on each item.
Outcome: Informational. Email any questions to J. Cescolini.

- **Corporate Compliance Toyota Resolution**

There is a \$1250.00 cash back option on each of the 2 vehicles purchased. After reviewing a loan from First National versus Toyota finance, there was a savings of \$1,700.00 over the 5-year loan by using the Toyota option. Resolution documentation necessary for Toyota. Miscellaneous questions addressed.

Motion by: P. Phillips supported by K. Pirlot to move the Toyota Certified Resolution and Incumbency Certificate to Lease or Finance to an ACTION Item at present meeting.

Roll call conducted by K. Stankevich, Administrative Assistant

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	X		Pasternak	X	
Hafeman	X		Phillips	X	
Hofer	X		Roberge	X	
Pirlot	X		Zevitz	X	
Martin	X		Korpi	X	
Luhtanen	X				

Motion by: J. Hafeman supported by P. Phillips to approve the Toyota Certified Resolution and Incumbency Certificate to Lease or Finance as presented.

Motion carried unanimously.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- Email from The Executive Committee of the Great Lakes Rural Mental Health Association Discussed State Representatives attending and willingness to listen to concerns at the Fall Conference in Houghton.
Outcome: Send all questions for the Legislative Round Table to K. Stankevich, Administrative Assistant.
- 2018 Office of Recipient Rights Annual Report
 Recipient Rights information for the State of Michigan. K. Smith, Northpointe’s Recipient Rights Officer, was recognized and received an award for her services in Recipient Rights.
Outcome: Informational.
- CMHAM Weekly Updates – July 12, 2019
Outcome: Informational
- NorthCare Governing Board Meeting Minutes 6-19-19
Outcome: Place on file.

PUBLIC COMMENTS - None

BOARD COMMENTS

T. Korpi requested a date clarification for next Ad Hoc meeting. Monday, July 29, 2019 at 2:30 p.m.
 J. Luhtanen thanked F. McClain, Mary, and Debbie for all the work they put in to the NAMI picnic. She also wanted to thank all the Northpointe staff who attended. Everyone seemed to have fun.
 J. Luhtanen reminded Members to consider attending the GLRMHA Fall Conference being held September 8-10 at Franklin Square Inn in Houghton, MI.

ADJOURN

J. Luhtanen, Chairperson, adjourned meeting.

Meeting adjourned at 6:30 p.m.

The next Board meeting is scheduled for Thursday, August 8, 2019 in Menominee, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary/Treasurer

Kelly Stankevich, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

401 Tenth Ave, Menominee, MI

August 8, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Jan Hafeman, Vice Chairperson, called the meeting to order at 4:30 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet	X			Negro, Mari**	X		
Hafeman, Jan	X			Pasternak, Nancy*	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.		X	
Pirlot, Kevin	X			Korpi, Thomas	X		
Martin, Ann	X			Luhtanen, Joan		X	

* Video conference from the Northpointe Menominee office

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – B. Brown, M. Nerat, and A. Warzon introduced themselves to Board members.

APPROVAL OR AMEND AGENDA

J. Hafeman requested approval or amendment of agenda. J. Hafeman requested the addition of a letter from K. Smith, Recipient Rights Officer, under New Business after the Northpointe Compliance Plan.

ACTION: Moved to approve agenda as amended.

Motion by: A. Martin supported by T. Korpi to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

J. Hafeman requested approval or amendment of the 7-25-19 Regular Board Meeting minutes.

Motion by: A. Martin supported by P. Phillips to approve the 7-25-19 Regular Board Meeting minutes as presented.

Motion carried unanimously.

J. Dehn arrived 4:40 p.m.

ACTION ITEMS

• **Finance**

a) **Check Disbursement – June 2019**

Motion by: R. Roberge supported by K. Pirlot to approve Check Disbursement – June 2019

Motion carried unanimously.

• **Microsoft Licensing**

J. Cescolini informed members of cost savings by moving to Microsoft 365 web based from current licensing. Beyond annual fee savings, there will be savings on server replacements and system patches. Moving to a monthly fee per user.

Motion by: A. Martin supported by K. Pirlot to award licensing to PCM for \$23,606.00 as recommended.

Motion carried unanimously.

- **Ad Hoc Policy Revisions**

- General Principle
- Political Activity
- Public Relations
- Drug Free Workforce
- Notification of Change in Provider Network
- Psychotropic Medications Pharmacotherapy/Monitoring
- Financial Audits
- ACH and Electronic Transactions
- Change in Type of Treatment
- Communication, Telephone, Visiting Rights
- Complaint Investigation and Resolution
- Comprehensive Exam
- Harassment or Retaliation
- Informed Consent
- Freedom of Movement
- Choice or Change of Provider
- Dignity and Respect
- Labor
- Notification of Rights
- Protection of Service Recipients From Abuse/Neglect
- Resident's Right to Access Media
- Seclusion and Restraint
- Services Suited to Condition
- RR Committee
- Treatment by Spiritual Means
- Confidentiality and Disclosure
- RR System
- Substance Abuse 42 CFR, Part 2
- SOP Reporting of a Death and Case Closure Procedure

M. Negro thanked A. Martin for her grammatical corrections and all the work that Ad Hoc has done.

Motion by: M. Negro supported by R. Roberge to approve the Ad Hoc Policy revisions as presented.

Motion carried unanimously.

NEW BUSINESS (Discussion only)

- **Finance**

- a) **Financial Statement – June 2019**

Miscellaneous questions addressed.

Outcome: Action Item for next meeting. J. Cescolini to research Goodwill costs.

- b) **GF Update**

Discussed proposed package plan system based on insurance coverage. M. Hofer expressed concerns over lack of physicians in Marinette/Menominee and reluctance of physicians to administer psychotropic medications. J. Cescolini explained options in progress with DCMH and Bellin. Discussed need to have GF used on Individuals who are in greatest need while remaining fiscally responsible. Miscellaneous questions addressed. J. Cescolini requested support for spending procedure prioritizing Medicaid and uninsured Individuals.

Outcome: Informational

- c) **Contract Grid 8-8-19 (Clean Kill North, LLC, Superiorland Electronics)**

Outcome: Action Item for next meeting.

J. Dehn left at 5:40 p.m.

- **Benefits Specialist Position**

J. Cescolini provided details of role this position would have in saving the Agency money.

Motion by: A. Martin supported by J. Hafeman to move approval of Benefits Specialist position to an Action Item at present meeting.

Roll call conducted by K. Stankevich, Administrative Assistant

ROLL CALL VOTE	YES	NO		YES	NO
Hafeman	X		Pasternak	X	
Phillips	X		Korpi	X	
Hofer	X		Roberge	X	
Pirlot	X		Martin	X	
Negro	X				

Motion by: A. Martin supported by T. Korpi to approve Benefits Specialist position with a pay range between \$11.16 to \$16.06/hr.

Motion carried unanimously.

- **Northpointe Compliance Plan**

Revised and clean copy given for review.

Outcome: Action Item for next meeting.

- **Recipient Rights Letter**

J. Hafeman read letter and Recipient Rights policy to Board. K. Smith, Recipient Rights Officer, received a complaint regarding CEO. Request for Board to decide if another CMH or the State should to the investigation. M. Negro recommended the State do investigation for a non-biased outcome. K. Pirlot feels investigation will be cleared up quickly, but notes the Board has taken the strictest approach to the alleged complaint.

Motion by: P. Phillips supported by M. Hofer to move decision to have the State Office of Recipient Rights investigate alleged complaint against CEO to an Action Item at present meeting.

Roll call conducted by K. Stankevich, Administrative Assistant

ROLL CALL	VOTE	YES	NO		YES	NO
Negro		X		Pasternak	X	
Martin		X		Phillips	X	
Hofer		X		Roberge	X	
Pirlot		X		Korpi	X	
Hafeman		X				

Motion by: K. Pirlot supported by P. Phillips to request the State of Michigan Office of Recipient Rights investigate the alleged complaint against the CEO.

Motion carried unanimously.

J. Hafeman announced the Board was going to Closed Session.

ACTION: Moved to enter closed session.

Motion by: A. Martin supported by T. Korpi to go into closed session at 5:58 p.m. to review and discuss an attorney-client privileged Opinion letter dated August 6, 2019 issued by Attorney Bonnie G. Toskey of Cohl, Stoker and Toskey, P.C., Lansing, Michigan.

- **CLOSED SESSION**

ACTION: Moved to terminate closed session.

Motion by: A. Martin supported by K. Pirlot to terminate closed session.

Motion carried unanimously.

The Board Member Meeting reconvened into Open Session at 6:30 p.m.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

CMHAM Weekly Updates – July 26, 2019

Outcome: Informational

Recipient Rights 3Q Quarterly Report

Outcome: Place on file.

PUBLIC COMMENTS

B. Brown, RN, reflected on changes throughout the years regarding treatment. Not enough people to service the need and not enough dollars to deal with all the issues.

M. Nerat spoke regarding the benefit package not only assisting with GF, but also assisting current staffing situation. Focus should be more on consumers already in our services than on new ones coming in.

BOARD COMMENTS

M. Negro expressed her thanks to B. Brown and M. Nerat for their very heartfelt messages. Encouraged J. Cescolini to remain strong and it will get better.

A. Martin asked about student loan repayment option that was once in effect for recruitment. HR is currently looking to see what is necessary to qualify for the program again.

J. Hafeman reminded members there is a Special Board meeting on August 29 and the GLRMH Conference in Houghton September 8-10.

ADJOURN

Motion by P. Phillips supported by R. Roberge to adjourn.

Motion carried unanimously.

Meeting adjourned at 6:40 p.m.

The next Board meeting is scheduled for Thursday, August 22, 2019 in Kingsford, Michigan at 4:30 p.m.

Jan Hafeman, Vice Chairperson

Patricia Phillips, Secretary/Treasurer

Kelly Stankevich, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Dr., Kingsford, MI 49802

August 22, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:35 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet*	X			Negro, Mari**	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.		X	
Piriot, Kevin	X			Korpi, Thomas	X		
Martin, Ann	X			Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen added RR Application, SVA/Greenshades contract renewal, MRS Interagency Cash Transfers from Dickinson/Iron and Menominee, RR Investigation on CEO, and voting delegates for the GLRMH Conference under New Business. Chairperson Luhtanen requested the presentation be cancelled and moved to a later date. M. Hofer requested Legal Service question be added under New Business for discussion. J. Cescolini requested Longevity/Performance Pay, staffing update, and Ad Hoc meeting date be added under New Business for discussion.

ACTION: Moved to approve agenda as amended.

Motion by: P. Phillips supported by J. Hafeman to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

M. Negro noted the special meeting of the Board would be August 29, not September 29 as noted under Board comments.

Motion by: J. Hafeman supported by P. Phillips to approve the 8-8-19 Regular Board Meeting minutes as amended.

Motion carried unanimously.

PRESENTATION – Tabled by Chairperson. Will bring back at a future meeting.

ACTION ITEMS

• **Finance**

a) **Financial Statement – June 2019**

Motion by: J. Hafeman supported by T. Korpi to approve Financial Statement– June 2019

Motion carried unanimously.

b) Contract Grid 8-8-19 (Clean Kill North, LLC, Superiorland Electronics, Inc.)

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	Clean Kill North, LLC	Pest Control	11/1/19-10/31/20	Per Occurrence Kingsford Office - \$300.00 Phoenix Ctr. - \$138.00 Iron River Office - \$130.00 Menominee Office - \$130.00 Crossroads - \$100.00 Gathering Pointe - \$120.00 A Street Apts. - \$100.00 Hughitt Street - \$150.00 Boyington Home - \$100.00 Maple Ridge - \$100.00 Belgium Pointe - \$150.00 The Pines - \$100.00	Per Occurrence Kingsford Office - \$300.00 Phoenix Ctr. - \$138.00 Iron River Office - \$130.00 Menominee Office - \$130.00 Crossroads - \$100.00 Gathering Pointe - \$120.00 A Street Apts. - \$100.00 Hughitt Street - \$150.00 Boyington Home - \$100.00 Maple Ridge - \$100.00 Belgium Pointe - \$150.00 The Pines - \$100.00	None
B	Superiorland Electronics, Inc.	Fire/Wet system inspections	10/1/19-9/30/20	Smoke detectors/functional testing/component inspection Per inspection site: \$190.00 Belgium Pointe, Maple Ridge, Iron River office, Kingsford office, Boyington, Crossroads, Gathering Pointe, Hughitt Street apts. The Pines, and Menominee office Annual Wet system inspections Belgium Pointe \$164.00 Boyington \$656.00 Maple Ridge \$328.00 The Pines \$164.00	Smoke detectors/functional testing/component inspection Per inspection site: \$190.00 Belgium Pointe, Maple Ridge, Iron River office, Kingsford office, Boyington, Crossroads, Gathering Pointe, Hughitt Street apts. The Pines, and Menominee office Annual Wet system inspections Belgium Pointe \$164.00 Boyington \$656.00 Maple Ridge \$328.00 The Pines \$164.00	None

Motion by: R. Roberge supported by K. Pirlot to approve Contract Grid 8-8-19 as presented.
Motion carried unanimously.

- **Northpointe Compliance Plan**

Motion by: J. Hafeman supported by P. Phillips to approve the Northpointe Compliance Plan as presented.
Motion carried unanimously.

- **Ad Hoc Policy Revisions – Standing Item.** No Action at present meeting.

NEW BUSINESS (Discussion only)

- **Finance**

- a) **Check Disbursement – July 2019**

Miscellaneous questions addressed.

Outcome: Action Item for next meeting.

- **Stakeholder Application**

Members verified an opening was available on the committee. Miscellaneous questions addressed.

Outcome: Action Item for next meeting.

- Boyington Blueprints**
 Unable to locate blueprints. Fire Marshal is requiring blueprints to complete downsizing licensure. N. Pasternak discussed previous owner and provided J. Lindow with contact information. K. Pirlot will use his contacts to see if he can obtain a copy. Cost to have blueprints redone is approximately \$6,000-\$10,000.
Outcome: Further discussion at next meeting. Place on next agenda as Action Item in the event no blueprints are found.
- Board Annual and Self Evaluations**
 Members reviewed results. Policy for letters or telephone calls to Board members directly from staff (current or previous) discussed.
Outcome: A. Martin requested copy of section in Policy addressing issue be provided to Board. Informational.
- CEO Report/Stoplight Report**
 CEO reviewed highlights of reports with members. Miscellaneous questions addressed.
Outcome: Informational.
- Legal Question (M. Hofer)**
 Discussed when Board approval is necessary prior to contacting legal department. No staff to contact legal without CEO approval.
Outcome: CEO has discretion to contact legal without Board approval up to a policy-specified dollar amount.
- Ad Hoc Meeting Date**
 Members of Ad Hoc team discussed best time to meet and begin review of next round of policies.
Outcome: Meeting set for September 4, 2019 at 2:00 p.m.
- Recipient Rights Application**
 Members verified an opening was available on the committee. Miscellaneous questions addressed.
Outcome: Action Item for next meeting.
- SVA/Greenshades Maintenance Plan Renewal**
 Members presented with revision of invoice dated 8/22/19. Company is going to do a re-implementation of payroll for free and giving a reduced price for this renewal due to large amounts of system issues. Next renewal period will be at full price.
ACTION: Move SVA/Greenshades Maintenance Plan Renewal to Action Item at present meeting.
Motion by: J. Hafeman supported by A. Martin to move SVA/Greenshades Maintenance Plan Renewal to Action Item at present meeting.

Roll Call conducted by K. Stankevich, Administrative Assistant.

ROLL CALL	VOTE	YES	NO	YES	NO
Dehn		X		Pasternak	X
Hafeman		X		Phillips	X
Hofer		X		Roberge	X
Pirlot		X		Negro	X
Martin		X		Korpi	X
Luhtanen		X			

Motion carried unanimously.

ACTION: Approve SVA/Greenshades Maintenance Plan Renewal as presented.

Motion by: J. Hafeman supported by T. Korpi to approve the SVA/Greenshades Maintenance Plan Renewal for \$7,160.00 as presented.

Motion carried unanimously.

- **2020 MRS Interagency Cash Transfer Agreements with Dickinson-Iron and Menominee**

CMHs are required to have an agreement with MRS, and this fund is used to provide employment services to qualified individuals prior to billing Medicaid. Miscellaneous questions addressed.

ACTION: Move 2020 MRS Interagency Cash Transfer Agreements with Dickinson-Iron and Menominee to an Action Item at present meeting.

Motion by: J. Hafeman supported by R. Roberge to move 2020 MRS Interagency Cash Transfer Agreements with Dickinson-Iron and Menominee to an Action Item at present meeting.

Roll Call conducted by K. Stankevich, Administrative Assistant.

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	X		Pasternak	X	
Hafeman	X		Phillips	X	
Hofer	X		Roberge	X	
Pirlot	X		Korpi	X	
Martin	X		Negro	X	
Luhtanen	X				

ACTION: Approve 2020 MRS Interagency Cash Transfer Agreements with Dickinson-Iron and Menominee

Motion by: J. Hafeman supported by P. Philips to approve the 2020 MRS Interagency Cash Transfer Agreements with Dickinson-Iron for \$5,227.00 and Menominee for \$6,768.00.

Motion carried unanimously.

- **Staffing Update**

HR and CEO contacted local providers and a company that finds talent to help during times of need. Interviewing has begun to provide therapy and/or telehealth services. J. Cescolini discussed RN's doing Case Management due to critical need in staffing. Pay scale for CM's vs. RN's discussed and CEO recommends raising BSW's to the same wage scale used for RN's to be equal and to help recruit staff. Ad Hoc will be formed to review all other staff wages. Miscellaneous questions addressed.

ACTION: Move Pay Scale increase for BSW Case Managers to Action Item at present meeting.

Motion by: R. Roberge supported by J. Hafeman to move BSW Case Manager Pay Scale increase to Action Item at present meeting.

Roll Call conducted by K. Stankevich, Administrative Assistant.

ROLL CALL VOTE	YES	NO		YES	NO
Pasternak	X		Martin	X	
Hafeman	X		Phillips	X	
Hofer	X		Roberge	X	
Pirlot	X		Negro	X	
Korpi	X		Luhtanen	X	

CM (BSW/RN)	35510	-	47510
Hrly	18.21	-	24.36
RN	40703	-	54306
Hrly	20.87	-	27.85

\$136,517 increase/year
Approximately \$13,000 GF/year

ACTION: To approve Pay Scale increase for BSW Case Managers effective on next payroll.

Motion by: J. Hafeman supported by R. Roberge to approve Pay Scale increase for BSW Case Managers.

Motion carried unanimously.

M. Negro left at 6:00 p.m.

- **Longevity/Performance Pay**

Excess Medicaid monies from NorthCare need to be used before the end of fiscal year. Suggestion to do a one-time payout to staff and pay longevity pay per policy. Bulk of payout will be Medicaid, but there is a cost to General Fund as well. Miscellaneous questions addressed.

ACTION: Move Longevity and Performance Pay to Action Items.

Motion by: J. Hafeman supported by P. Phillips to move Longevity and Performance Pay to Action Items at present meeting.

Roll Call conducted by K. Stankevich, Administrative Assistant.

ROLL CALL VOTE		YES	NO		YES	NO
Pasternak		X		Martin	X	
Hafeman		X		Phillips	X	
Hofer			X	Roberge	X	
Pirlot		X		Dehn	X	
Korpi		X		Luhtanen	X	

Motion carried: 9 Yes/1 No – M. Hofer

- **Longevity**

\$48,600.00	Cost of Longevity 2019	General Fund Cost
\$3,718.00	FICA	
\$2,916.00	Retirement	\$431.00
\$55,234.00	Total Cost	\$3,597.00*

*Costs to General Funds as of June 2019.

ACTION: Grant Longevity to employees.

Motion by: J. Hafeman supported by N. Pasternak to grant Longevity to employees in the amount of \$500 for Full time, \$250 for Part time, and \$125 for Special Part time totaling \$55,234.00.

Motion carried: 9 Yes/1 No

- **Performance Payout**

Full time:	\$500	
Part time:	\$250	
Special Part time:	\$125	\$7,040.00 will be General Fund
Total	\$ 79, 125.00	
FICA	\$ 6,053.00	
Retirement 6%	\$ 4,748.00	
Total Payout	\$ 89, 926.00	

ACTION: Grant a one-time performance payout to all employees of at least one year.

Motion by: K. Pirlot supported by P. Phillips to grant a one-time performance payout to all employees of at least one year.

Motion carried: 9 Yes/1 No – M. Hofer

- **Voting Delegates for GLRMH Conference**

Four voting delegates needed at the conference. Chairperson Luhtanen appointed J. Hafeman, T. Korpi, P. Phillips, and herself.

- **Update Recipient Rights Investigation of CEO**

CEO advised Board that the investigation revolves around bringing her dog to a home's picnic. Will take 90 days for State to investigate. Chairperson Luhtanen states the Board needs to look into allowing animals in Northpointe places of business.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

CMHAM Weekly Updates – 8-9-19

Outcome: Informational

NorthCare Governing Board Meeting Minutes 7-17-19

Outcome: Place on file.

Stakeholder's Committee Minutes 6-4-19

Outcome: Place on file.

PUBLIC COMMENTS – None

BOARD COMMENTS

Chairperson Luhtanen received a copy of the Summary of Open Meetings Act booklet from attorney's office, and requested that administrative assistant order a copy for each Board member and a few extra for future members.

T. Korpi stated how much he liked the new logo, but that the empowerment message is lost when the logo is small (such as in business cards and headers). Will adjust to make logo larger.

A. Martin requested NBHS build a Chart of Organization similar to NorthCare. J. Cescolini working on this.

T. Korpi apologized for missing the NorthCare meeting this month.

K. Pirlot expressed concern for the President's comments on Mental Health and gun violence this week. Very fearful of impact on our clients and those across the country.

J. Luhtanen reminded members that the September 19th Board meeting will meet in Iron River and that Dr. Kangas from NorthCare is planning to attend.

J. Luhtanen concerned if individuals are getting services they need when staff is so overwhelmed and if implementing any type of wait list would be best. Requested all members try to come up with creative solutions that may assist during this time of staffing crisis.

ADJOURN

Motion by J. Hafeman supported by K. Pirlot to adjourn.

Motion carried unanimously.

Meeting adjourned at 6:30 p.m.

The next Special Board meeting is scheduled for Thursday, August 29, 2019 in Kingsford, Michigan at 4:30 p.m.

The next Regular Board meeting is scheduled for Thursday, September 5, 2019 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary/Treasurer

Kelly Stankevich, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Special Meeting

MINUTES

715 Pyle Drive, Kingsford, MI 49801

August 29, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:35 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet*	X			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.		X	
Pirlot, Kevin	X			Korpi, Thomas	X		
Martin, Ann	X			Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None

APPROVAL OR AMEND AGENDA

ACTION: Moved to approve agenda as presented.

Motion by: J. Hafeman supported by N. Pasternak to approve agenda as presented.

Motion carried unanimously.

NEW BUSINESS (Discussion only)

• **Northpointe Outcomes Report**

Members discussed children's hospitalization rates, high dropout rates, staffing needs, and late and missing signatures IPOS scores. Miscellaneous questions addressed.

Outcome: Informational

• **NorthCare Audit Report**

Members discussed all "not met" standards and received answers on how they will be met in the future. The majority of citations were due to overdue policy review. Lucidoc will eliminate this moving forward. Could not find any out-of-compliance trainings when reviewing NC findings. Unable to receive information from NorthCare on exactly what scores were based upon. Members reviewed final scoring and goals being set for future audits. Survey results discussed and how they are relayed to staff. Chairperson Luhtanen expressed thanks to all staff on behalf of the Board. M. Negro expressed thanks for scores received when there was a large turnover in leadership positions.

Outcome: C. Luse to provide information regarding training citation to M. Negro. M. Negro to bring to NorthCare Board for review. M. Negro to inquire with NorthCare Board if there is an appeal process on audits. Provide final scores from this audit with next audit scores for comparison. Place Plan of Corrections from audit on Stoplight report for continual evaluation of progress.

PUBLIC COMMENTS – None

BOARD COMMENTS

J. Luhtanen reminded members to forward any comments, questions, or concerns they have for the politicians at the GLRMH Conference to K. Stankevich, Administrative Assistant, as soon as possible. All questions will then be forwarded to Missy Lane at Community Mental Health for compilation with other CMH responses.

ADJOURN

Motion by J. Hafeman supported by K. Pirlot to adjourn.
Motion carried unanimously.

Meeting adjourned at 5:55 p.m.

The next Regular Board meeting is scheduled for Thursday, September 5, 2019 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary/Treasurer

Kelly Stankevich, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Dr., Kingsford, MI 49802

September 5, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:35 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet*		X		Negro, Mari**	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Phillips, Patricia	X		
Roberge, Robert		X		Zevitz, Michael Dr.	X		
Pirlot, Kevin	X			Korpi, Thomas**	X		
Martin, Ann	X			Luhtanen, Joan	X		

* Video conference from the Northpointe Menominee office

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen requested approval or amendment of agenda. J. Cescolini requested the addition of the 9-5-19- Additions contract grid and a Lighthouse update be placed under New Business.

ACTION: Moved to approve agenda as amended.

Motion by: J. Hafeman supported by N. Pasternak to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

J. Luhtanen noted changes necessary for date and address of meeting, as well as changing to J. Luhtanen calling the meeting to order.

Motion by: A. Martin supported by K. Pirlot to approve the 8-22-19 Regular Board Meeting minutes as amended.

Motion carried unanimously.

PRESENTATION – None

ACTION ITEMS

- **Finance**

- a) **Check Disbursement – July 2019**

- Motion by:** J. Hafeman supported by M. Hofer to approve Check Disbursement – July 2019 as presented.

- Motion carried unanimously.**

- **Stakeholder Application – A. Kell**

- Discussed application and availability of position on committee.

- Motion by:** J. Hafeman supported by P. Phillips to appoint A. Kell to Stakeholder Committee for a 2-year term.

- Motion carried unanimously.**

- Recipient Rights Application – J. Zawislaki**
 Discussed application and availability of position on committee.
Motion by: T. Korpi supported by K. Pirlot to appoint J. Zawislaki to the Recipient Rights Committee for a 3-year term.
Motion carried unanimously.
- Boyington Blueprints**
 Board member, K. Pirlot, was unable to assist after reaching out to his contacts. Discussed contact of previous owner and building department.
Outcome: J. Cescolini will discuss status with J. Heath, Facilities Manager, and return with update for the Board.
- Ad Hoc Policy Revisions – Ad Hoc has not met. No Action at present meeting.**
Outcome: New meeting set for September 18, 2019 at 10:00 a.m.

NEW BUSINESS (Discussion only)

- Finance**
 - a) Contract Grid 9-5-19 (Beacon Specialized Residential, Delta T Group)**
 Discussed services provided by Beacon and Delta T.
 - b) Contract Grid 9-5-19 Additions (Calo, Catherine, Functional Behavior Services, LLC, Superior Rehab)**
 Miscellaneous questions addressed.

ACTION: Move to ACTION Item at present meeting.

Motion by: J. Hafeman supported by P. Phillips to move contracts with Delta T Group, Catherine Calo, and Superior Rehab to an ACTION Item at present meeting.

Roll Call conducted by K. Stankevich, Administrative Assistant.

ROLL CALL VOTE	YES	NO		YES	NO
Korpi	X		Pasternak	X	
Hafeman	X		Phillips	X	
Hofer	X		Negro	X	
Pirlot	X		Martin	X	
Zevitz	X		Luhtanen	X	

Motion carried unanimously.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	Catherine Calo	LPC	9-1-19 to 8-31-20	New	\$75.00/hr. \$45.00/hr. for trainings \$.50 per mile for mileage	New
B	Delta T Group	Referral Service	8-7-19 to 8-7-20	New	\$38.00/hr. LMSW \$38.00/hr. LPC \$36.00/hr. LLMSW \$34.00/hr. LBSW	New
C	Superior Rehab	Rehab therapy	9-1-19 to 8-31-20	\$60.00/hr. Physical Therapist \$60.00/hr. Occup. Therapist \$60.00/hr. Speech Therapist \$.50/mile	\$63.00/hr. Physical Therapist \$63.00/hr. Occup. Therapist \$63.00/hr. Speech Therapist \$52.00/hr. Therapist Asst. \$.50/mile	\$3.00/hr. \$3.00/hr. New Same

ACTION: Moved to approve contracts with Delta T Group, Catherine Calo, and Superior Rehab as presented.

Motion by: J. Hafeman supported by M. Hofer to approve contracts with Delta T Group, Catherine Calo, and Superior Rehab as presented.

Motion carried unanimously.

c) **GF Updates**

Discussed progress of various procedures in motion to reduce General Fund expenditures. Miscellaneous questions addressed.

Outcome: Informational

• **CEO Recipient Rights Determination and Summary Report**

J. Luhtanen reviewed letter from the State regarding allegation of Recipient Rights violation by CEO. After the investigation, the State found insufficient evidence to support a Rights violation. The State has recommended the Animals in the Workplace policy be modified and requests a letter from the Board regarding any disciplinary action being taken.

ACTION: Move to ACTION Item at present meeting.

Motion by: T. Korpi supported by Phillips to move the Board's response to the State's RR Determination letter to an ACTION item at present meeting.

Roll Call conducted by K. Stankevich, Administrative Assistant.

ROLL CALL VOTE	YES	NO		YES	NO
Korpi	X		Pasternak	X	
Hafeman	X		Phillips	X	
Hofer	X		Negro	X	
Pirlot	X		Martin	X	
Zevitz	X		Luhtanen	X	

Motion carried unanimously.

ACTION: Moved to place the investigation findings letter in J. Cescolini's employment file without reprimand and send letter to the State confirming this action.

Motion by: T. Korpi supported by J. Hafeman to have the State's investigation findings letter placed in J. Cescolini's employment file without reprimand and send letter to the State confirming this action.

Motion carried unanimously.

Consensus of the Board is to have the Animals in the Workplace policy reviewed by Ad Hoc prior to and brought before the full Board for approval of changes prior to December 31, 2019.

• **CEO Evaluation Discussion**

Discussed need to review CEO performance. Board wants Employee Survey results prior to completing evaluations.

Outcome: Return to agenda the second meeting in October.

• **Lighthouse Update**

ALS hired contractor to do renovation estimates. Current estimate to renovate home is \$120,000 to \$180,000.

Want to begin changes as soon as possible and have offered \$45,000 to \$50,000 to purchase the home as is.

Miscellaneous questions addressed.

ACTION: Move to ACTION Item at present meeting.

Motion by: M. Hofer supported by P. Phillips to move the sale of the Lighthouse to an ACTION Item at present meeting.

Roll Call conducted by K. Stankevich, Administrative Assistant.

ROLL CALL VOTE	YES	NO		YES	NO
Korpi	X		Pasternak	X	
Hafeman	X		Phillips	X	
Hofer	X		Negro	X	
Pirlot	X		Martin	X	
Zevitz	X		Luhtanen	X	

Motion carried unanimously.

ACTION: Moved to pursue sale of Lighthouse, as is, to ALS for \$50,000 pending contract for services completion.

Motion by: J. Hafeman supported by M. Hofer to move forward with the “as is” sale of the Lighthouse property, for \$50,000, pending contract for services completion.

Motion carried unanimously.

- **Board member appointment to QI Committee**

M. Hofer has resigned from the QI Committee. M. Negro expressed interest in this position.

Outcome: M. Negro appointed to QI Committee.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

CMHAM Weekly Updates – 8-23-19

Outcome: Informational

Board Bylaws 2019 Communication to the Board request

Outcome: Informational

PUBLIC COMMENTS

J. Cescolini advised members that a group home provider may attempt to contact them. Holding a provider to standards after site review has made provider unhappy. Will discuss further at future meetings.

BOARD COMMENTS

M. Negro contacted Dr. Kangas and D. Bennett at NorthCare after the presentation of the quarterly QI reports last week. Errors in auditing were discussed and NorthCare will review the information again. If an error is present, Dr. Kangas assures it will be corrected.

J. Luhtanen advised members that Dr. Kangas would be attending the next regular Board meeting at the Iron River office on September 19, 2019. There will be a tour of Iron River facilities. Tour will begin at the Northpointe office in Iron River at approximately 3:15 p.m.

J. Luhtanen reminded members attending the GLRMH conference to keep all receipts and turn in with travel voucher. If unable to make the conference at the last minute, please cancel with the hotel to have a portion refunded.

J. Luhtanen asked members if they would be amenable to a special meeting the next time Dr. Razdan is here. Consensus is to schedule a special meeting for a presentation by Dr. Razdan.

ADJOURN

Motion by P. Phillips supported by T. Korpi to adjourn.

Motion carried unanimously.

Meeting adjourned at 5:55 p.m.

The next Regular Board meeting is scheduled for Thursday, September 19, 2019 in Iron River, Michigan at 4:30 p.m. There will be a tour of facilities leaving the Iron River Northpointe office at 3:15 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary/Treasurer

Kelly Stankevich, Administrative Assistant

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS
Regular Meeting
MINUTES

403 Second Avenue, Iron River MI 49935
 September 19, 2019 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:40 p.m.; K. Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet*	X			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie*	X			Phillips, Patricia**	X		
Roberge, Robert		X		Zevitz, Michael Dr.	X		
Pirlot, Kevin*	X			Korpi, Thomas	X		
Martin, Ann	X			Luhtanen, Joan	X		

* Video conference from alternate site

** Telephone attendance

REPRESENTING ADMINISTRATION: J. Cescolini, J. Lindow, K. Stankevich

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen requested approval or amendment of agenda.

ACTION: Moved to approve agenda as presented.

Motion by: A. Martin supported by J. Hafeman to approve agenda as presented.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

J. Luhtanen requested approval or amendment of 8-29-19 Special Board minutes or 9-5-19 Regular Board minutes.

Correction to 9-5-19 minutes under New Business Lighthouse Update no Outcome is listed. Correct with Motion carried unanimously.

Motion by: A. Martin supported by N. Pasternak to approve the 8-29-19 Special Board minutes and the 9-5-19 Regular Board Meeting minutes as amended.

Motion carried unanimously.

PRESENTATION – Dr. Timothy Kangas, NorthCare CEO

Dr. Kangas discussed the changes happening at MDHHS with the new administration. NorthCare is currently working on the State's new rate calculation formula and will have final annual budget amounts once complete. Discussed new legislative rules regarding LARA. Discussed the Hatch Act and how it pertains to Northpointe and Board members. Northpointe scored 91.91% on NorthCare's site review. Improvement in document signing noted. Out-of-date policies have a process in place to correct. M. Negro did receive a policy/procedure from NorthCare in the event there is a disagreement of an audit result. She will forward details to J. Cescolini, C. Luse, and Board members. Miscellaneous questions addressed.

ACTION ITEMS

• **Finance**

a) **Contract Grid 9-5-19 and 9-5-19 Additions** (*Beacon Specialized Living Services, Functional Behavior Services*)

Motion by: M. Negro supported by J. Hafeman to approve the 9-5-19 and 9-5-19 additions Contract Grids as presented.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	Beacon Specialized Living Services, LLC	CLS and PC	10/1/19-9/30/20	\$126.18 for H0043 Lifestyles \$234.69 for T1020/H2016 Meadowland \$40.50 for T1017 Targeted Case Mgmt. \$200.00 for Medication Review \$400.00 for Psych Evaluation \$65.00 for 16-37 min. Individual Session \$75.00 for 38-52 min. Individual Session \$90.00 for 53+ min. Individual Session \$23.00 per encounter DBT \$120.00 per encounter DBT New \$11.00 per diem Psychiatry \$80.00 per month Behavior Plan Monitoring \$1500.00 one-time fee for Behavior Plan Assessment & Development	\$127.50 for H0043 Lifestyles \$239.38 for T1020/H2016 Meadowland \$41.30 for T1017 Targeted Case Mgmt. \$204.00 for Medication Review \$408.00 for Psych Evaluation \$66.30 for 16-37 min. Individual Session \$76.50 for 38-52 min. Individual Session \$91.80 for 53+ min. Individual Session \$23.46 per hour for Enhanced Staffing \$122.40 per encounter DBT \$41.30 per unit Supports Coordination \$11.22 per diem Psychiatry \$81.60 per month Behavior Plan Monitoring \$1530.00 one-time fee for Behavior Plan Assessment & Development	\$1.32/day \$4.69/day \$0.80/unit \$4.00/encounter \$8.00/encounter \$1.30/encounter \$1.50/encounter \$1.80/encounter \$0.46/encounter \$2.40/encounter NEW \$1.22/day \$1.60/month \$30.00/one-time fee
B	Functional Behavior Services, LLC	LMSW/BC BA	10-1-19 to 9-30-20	\$75.00/hr. \$35.00 Travel to worksite \$75.00 travel between worksites \$75.00/hr. for trainings	\$75.00/hr. \$40.00/hr. Travel to worksite \$75.00/hr. travel between worksites \$75.00/hr. for training. Trainings shared by other CMH's will have cost equally divided amongst them.	None \$5.00/hr. None Split charge with other CMH's

Motion carried unanimously.

• **Boyington Blueprints**

J. Heath updated members on status of the blueprints required by the State to obtain new licensure. All efforts exhausted to locate previous blueprints. After contacting several architectural firms, Northpointe hired U.P. Architects. New blueprints submitted to the State. Cost was approximately \$8,900.00 without the second story. Additional costs for the second story of building unknown at this time.

Outcome: Still awaiting license approval. Board will receive final bills once received.

• **Ad Hoc Policy Revisions** – Ad Hoc met on 9-18-19 and will meet again on 9-30-19 at 3:15 p.m. J. Luhtanen requested the Animal Policy be presented to the Board for further input.

Outcome: Reviewed policies will be submitted at the next regular meeting.

NEW BUSINESS (Discussion only)

• **Finance**

a) **Check Disbursement – August 2019**

J. Lindow reviewed August 2019 Check Disbursement with members. Miscellaneous questions addressed.

Outcome: Action item at next Board meeting.

b) **Financial Statement – July 31, 2019**

J. Lindow reviewed the July 31, 2019 Financial Statement with members. Miscellaneous questions addressed.

Outcome: Action item at next Board meeting.

c) **GF Fund Bucket Source – July 2019**

J. Lindow reviewed the July GF Fund Bucket Source report with members. Miscellaneous questions addressed.

Outcome: Informational

J. Dehn and M. Hofer left meeting at 5:45 p.m.

P. Phillips left meeting at 5:50 p.m.

• **Minivan Bids**

J. Heath is requesting a new minivan for homebased services. Recommends purchase of 2020 Toyota Sienna from Bergeron Motors due to high ratings for value/dollar. K. Pirlot stated he could not support purchasing the highest price vehicle without checking other Toyota dealerships for prices first. J. Luhtanen would like to purchase locally within the three counties Northpointe serves. Miscellaneous questions addressed.

ACTION: Move to ACTION Item at present meeting.

Motion by: M. Negro supported by J. Hafeman to move purchase of Minivan to an ACTION Item at present meeting.

Roll Call conducted by K. Stankevich, Administrative Assistant.

ROLL CALL	VOTE	YES	NO		YES	NO
Korpi		X		Pasternak	X	
Hafeman		X		Zevitz	X	
Negro		X		Martin	X	
Pirlot			X	Luhtanen	X	

Outcome: Motion does not pass. Motion to move an item to Action must pass with total consensus of all members. Will return as Action item on next agenda.

K. Pirlot left meeting at 5:55 p.m.

P. Phillips rejoined meeting at 5:55 p.m.

• **CEO Report**

~~J. Cescolini reviewed highlights of the CEO Report with members.~~

Outcome: Informational

MISCELLANEOUS BOARD/COMMITTEE REPORTS

CMHAM Weekly Updates – 9-6-19

Outcome: Informational

PUBLIC COMMENTS

J. Lindow stated she has received many emails thanking the Board for the performance and longevity pay received.

BOARD COMMENTS

J. Luhtanen requested exploration of shift differential for weekend workers.

A. Martin stated C. Calo, whose contract was approved at the previous meeting, is married to her nephew. She also stated the GLRMH conference was wonderful.

J. Luhtanen thanked members for attending the GLRMH conference.

J. Luhtanen discussed having a potluck during the special meeting with Dr. Razdan. Consensus was to have potluck. She

would like to have him address his insight into current operations of Northpointe. A. Martin would like the specifics of his role and time spent videoconferencing with adults and children. Members to submit any further questions to K. Stankevich. J. Luhtanen reminded conference attendees to submit expense sheets as soon as possible.

ADJOURN

Motion by A. Martin supported by J. Hafeman to adjourn.

Motion carried unanimously.

Meeting adjourned at 6:05 p.m.

The next Regular Board meeting is scheduled for Thursday, October 5, 2019 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary/Treasurer

Kelly Stankevich, Administrative Assistant

Menominee County Planning Commission
S904 U.S. Highway 41 Stephenson, MI 49887
Planning Commission Minutes
MARCH 25, 2019

The Menominee County Planning Commission meeting was called to order at 5:00 PM CDT by Chair Lillian Schultz at the Lake Township Hall in Stephenson, MI with the Pledge of Allegiance.

Roll Call: Present: Bob Desjarlais, Ken Kline; Charlene Peterson, Gary Scholtz Lillian Schultz, and County Commissioner Steve Gromala. Quorum was present to conduct business.

Approval of Agenda: Motion to approve by S. Gromala; support G. Scholtz. Motion carried.

Approval of Previous Minutes: Motion by S. Gromala to approve regular minutes of September 24, 2018 meeting; support by B. Desjarlais. Motion carried.

Public Comment: none

Old Business:

- A) Marijuana regulations: PENDING –
Pending – waiting on state to draft laws

New Business:

- A) COUNTY MASTER PLAN – The fifth session of the 5 year review of the Menominee County Master Plan was Chapter 6 on County Facilities & Services. Previously, the County Administration office had each department head review the description included in the current Master Plan and have them make any necessary updates. The County Personnel Guide will also be helpful in updating the Township information. Send letter to County Administrator requesting that he oversee this review and get it back to the Planning Commission Secretary at his earliest convenience.
- B) New facility has been added and there has been another relocation of County personnel and their offices since 2012.

Next Meeting Date: (TBD) _____, 2019. CHAPTER 7-8 Housing & Recreation) will be discussed.

Adjournment: Motion by C. Peterson to adjourn, support by B. Desjarlais. Motion carried.
Meeting adjourned at 5:57pm.

Minutes Submitted by:



Charlene Peterson, Secretary
Menominee County Planning Commission

APPROVED 10/21/2019

**MENOMINEE COUNTY PARKS COMMITTEE
MINUTES OCTOBER 7, 2019**

*Approved
11/4/19*

1. The meeting was called to order at 5:30 PM by Chair, Bob Desjarlais at Lake Township Hall in Stephenson.
2. Pledge of Allegiance was recited by all.
3. **Reporting for roll call were:** Bob Desjarlais, Dick Peterson, Kathy Branz, County Commissioner Larry Phelps and Bill Cech. Excused were County Administrator Jason Carviou, Vola Bleile and Mike Kass.

Others in attendance were Jim Quist, Karen Kayser, and Eric Tickler, Fair Board Manager.

4. **Approval of agenda:** Motion by Bill Cech to approve the Agenda supported by Dick Peterson with all in favor.
5. **Minutes:** Bill Cech to approve the September 4, 2019 minutes supported by Dick Peterson. All were in agreement. Motion carried.
6. **Public Comments:** None.

7. Business:

- a. **Review Financials** – Dick Peterson stated it was a good job controlling the expenses for this year. A note was made by Dick Peterson that there were some accounts that needed to be adjusted for year end. A motion by Dick Peterson to approve the financial review supported by Bob Desjarlais. All were in favor.
- b. **Budget Review** – The Budget was not discussed as Jason Carviou was not present to answer any questions.
- c. **Picnic Tables – i) When to order (delivery in October):** Jason stated we should be able to order 60 tables and stay within our budget. **ii) When to order 2 X 10's and 2 X 8's (October):** It was decided to order them in the new fiscal year, after October 1, 2019. Kathy Branz made a motion to recommend to the County Commissioners to approve the bid from Frudenthal as we have been very satisfied with their product. Dick Peterson supported the motion. All were in favor.
- d. **Electrical at Shakey Lakes – Electrical Engineer:** Bob contacted Coleman Engineering and they said they were not interested in this project. Twin City Electric would not be interested as they would like to bid on the work to be done and if they are the Engineer they would not be eligible. Bob was supplied with two perspective Engineering Companies to contact. He will be looking for an Engineer to do Kleinke, Bailey and Shakey Lakes. Depending on the cost, this may have to go out on bids.
- e. **New restrooms at Shakey Lakes – follow up:** Jason received the final specs for the new bathrooms at Shakey Lakes. The perc test has already been completed. We now need the specs from the Health Department on the size for both the septic tank and the drain field. A motion by Kathy Branz for Jason to do a RFQ for the Septic and Drain Field as soon as the sizes are received from the Health Dept., supported by Dick Peterson with all in favor. Quist the permit has been applied for

and the perk test has been completed. We now need to contact the Health Department for the size of the septic tank and the drain field. A drawing was looked at regarding the size and placement of the fixtures and approved. Jason will contact DGR for construction drawings so this can go out on bids.

- f. **Added Parking at Shakey Lakes Boat Launch** – Bob is waiting for the lime stone work to begin. As soon as they start grinding the lime stone at his farm, Bob stated he will be able to provide the crushed limestone. Trucking will have to be approved for this project.
- g. **Electric at Bailey** – Noreen Johnson provided Larry Phelps with the bid numbers they received for Bailey. They were Twin City \$26,966, RT \$36,500 and Solander's \$24,100. A motion by Bob to award the bid to Solander's supported by Kathy with all in favor.
- h. **Weekly Reservations at Kleinke** – To be looked at during the November meeting to be finalized in December.
- i. **On line reservations** – Mike Kass was absent so this was tabled.
- j. **Kayak Launch Mason Park (Larry Phelps)** – Larry has approximately 41 donors for this project. He is waiting for his first check to set up an account.
- k. **Parks Ordinance Review:** Several items on the Park Ordinance were discussed. A question for Section 5.M. – does this put liability on the County?
Section 6.C. notify park personal.
Section 14.E. check the new law, the mileage for fire wood procurement may have changed.
Larry Phelps will discuss these changes with Jason.
- l. **Bailey Park, Kleinke and Shakey Lakes – Stump Removal:** – A motion by Bill to get the permit and have EGLE advise us on what to do. This was supported by Kathy with all in favor. Jason also had a RFQ in the paper with bids to be submitted by October 16th. The bids will be approved either at the November meeting or before.

8. Correspondence:

- 9. **Any other item Members Wish to Present:** Dick Peterson stated the Kayak interest is growing. He also stated there is a world-wide interest in the Menominee River between the Hatti Street Dam and Parks Dam. This covers 21 miles and has become viewing area for the reproduction of Sturgeon. This would be a great promotion for Mason and River Park. In early September the Sturgeon that are 12' are micro chipped. They are between the ages of 8 & 12 years old and are the most reproductive.

Larry stated the Road Commission will not be adjusting Shakey Lakes Dam. They feel their cost is \$1,000 each time it is done and they are not compensated. This will be discussed at a later date.

Bob stated that the dry hydrant was pulled by the dam when they redid the dam. It will be repositioned by the entrance to the park, which will be a much safer area.

**MENOMINEE COUNTY PARKS COMMITTEE
MINUTES OCTOBER 7, 2019**

10. Public Comment: Eric Tickler stated that the yearly schedule still shows the meetings starting at 6PM. Kathy will advise Sherry.

11. Adjournment – Motion by Bob to adjourn supported by Kathy with all in favor at 7:45 PM

12. Next meeting will be at Lake Township Hall on Cnty Rd 577 in Stephenson on November 4, 2019 at 5:30 P.M.

Submitted by:

Kathy Branz, Secretary

Menominee County Parks and Recreation Committee.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Prosecuting Attorney – Administrative Overtime
DEPARTMENT:	Prosecuting Attorney
ATTACHMENTS:	Yes
SUMMARY:	
<p>The County Board approved \$20,000 for assistant in catching up the backlog of cases in the Prosecuting Attorney's Office. To date, \$4,162.50 has been spent leaving \$15,837.50 remaining. The Prosecuting Attorney has stated he no longer needs the services of the contract attorney; however, would like the Board to approve spending some of the money on administrative overtime to handle the cases in the next step of prosecuting or dismissing the cases.</p>	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

11/21/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

DANA

OVERTIME 34.79 X 16 HOURS = \$556.64
34.79 X 24 HOURS = \$834.96
34.79 X 32 HOURS = \$1113.28

MOLLY

OVERTIME 32.48 X 16 HOURS = \$519.68
32.48 X 24 HOURS = \$779.52
32.48 X 32 HOURS = \$1039.36

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Snow Removal/Snow Removal Equipment Bids
DEPARTMENT:	Buildings & Grounds
ATTACHMENTS:	Yes
SUMMARY:	
<p>We received quotes from three vendors (an additional quote was received but after the deadline) for tractors & attachments for snow removal equipment for the Buildings & Grounds Department. There is \$40,000 in the 2019/2020 for snow removal equipment.</p>	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

11/21/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY

BID RECAPITULATION

PROJECT: 19/20-4 (TRACTOR & ATTACHMENTS)

Bids due by: November 15, 2019

Company Name	Bid	Other options
Linsmeier Implement N3522 US Hwy 41 Menominee, MI 49858	Mahindra 1640 (38.7 HP) - \$38,643.00 Mahindra 2638 (37.4 HP) - \$35,942.00	Baumalight 3P24 Stump Grinder -1640 - \$7,494.00 -2638 - \$6,980.00
Riesterer & Schnell N3979 N 13 th Road Pound, WI 54161	John Deere 3039 (38.7 HP) - \$42,305.09	Baumalight 3P24 Stump Grinder \$5,622.86
Beaver Machine Inc. 241 Double R Road Coleman, WI 54112	Kubota L3560LE (37 HP) - \$42,746.00 Case Farmall40C (40HP) - \$40,073.00	Baumalight 3P24 Stump Grinder \$5,724.00

Bids reviewed on: November 18, 2019

In the presence of: Jason Carviou & Jim Mekash

BID AWARD:

VENDOR NAME:	Linsmeier Implement Inc.
CONTACT NAME:	Jeff Linsmeier
ADDRESS:	N3532 US 41 Menominee MI 49858
TELEPHONE NUMEBR:	906-863-4479
EMAIL:	jeff@linsmeierimplement.com
QUOTE NUMBER:	
QUOTE DATE:	10/29/2019
QUOTE EXPIRATION:	12/15/19
EXPECTED DELIVERY DATE:	Tractor + Loader within 2 week of sale. Blower Late January

TERMS & CONDITIONS

1. All quotes are to be returned to the Department of Administration by mail: Menominee County - Attn: County Administrator - 839 10th Avenue, Menominee, MI 49858 OR by email: JCarviou@menomineeco.com AND SDupont@menomineeco.com .
2. Vendors may attach a quote to this form or fill out the requested information on this form directly. A copy of this form with the vendor section of information completed shall accompany a quote if not using this form.
2. Menominee County reserves the right to reject any and all quotes for any reason.
3. Price may or may not be the determining factor in the selection process. The award may be made based on price, reputation of the vendor, quality of the product, location of the vendor, or other factors as determined by Menominee County.
4. Menominee County reserves the right to request additional information from any or all vendors that it deems necessary in order to make a decision on any proposal.
5. All quotes must be received by Menominee County by the RFQ Closing Date to be considered in the procurement process.
6. All quotes must remain valid for a minimum of 30 days after the RFQ Closing Date.
7. Menominee County is a tax-exempt government entity; sales tax should not be included in the quote.
8. The quantity specified in this RFQ is provided as a best estimate only. Menominee County reserves the right to order the quantity that it requires.

10/29/2019

11/29/2019

Date of Quote

Expiration Date



Equipment Quote

Menominee County

Option 1- Mahindra 1640 4WD Cab

- 7 year power train warranty
- 38.7 Engine HP
- 3 Range HST Transmission
- Front and rear wiper on cab
- Industrial tires
- Heat
- Air condition cab
- Radio
- Loader
- Block heater
- Mid PTO
- fluid in rear tires
- 66" front mount snow blower
- hydraulic spout rotation of snow blower
- hydraulic raise and lower of snow blower
- Electric deflector kit

Sale Price \$38,643.00

Specifications start on page 6 and go through page 9 of tractor brochure

Tractor and loader are in stock snow blower is estimated to be shipped in mid January we could deliver the tractor and loader to Menominee and pick back up to install snow blower when we receive the blower.

Linsmeier Implement Inc. – N3522 US 41 – Menominee, MI 49858
(906)863-4479 phone – (906)863-5557 fax

10/29/2019

11/29/2019

Date of Quote

Expiration Date



Equipment Quote

Menominee County

Option 2- Mahindra 2638 4WD Cab

- 7 year power train warranty
- 37.4 Engine HP
- 3 Range HST Transmission
- Front and rear wiper on cab
- Industrial tires
- Heat
- Air condition cab
- Radio
- Loader
- Block heater
- Mid PTO
- Fluid in rear tires
- 66" Front mount snow blower
- Hydraulic spout rotation of snow blower
- Hydraulic raise and lower of snow blower
- Electric deflector kit

Sale Price \$35,942.00

Specifications start on page 10 and go through page 13 of tractor brochure

Tractor and loader are in stock snow blower is estimated to be shipped in mid January we could deliver the tractor and loader to Menominee and pick back up to install snow blower when we receive the blower.

Linsmeier Implement Inc. – N3522 US 41 – Menominee, MI 49858
(906)863-4479 phone – (906)863-5557 fax

10/29/2019

11/29/2019

Date of Quote

Expiration Date



Equipment Quote

Menominee County

1- Baumalight 3P-24 Stump Blaster

- 3-Point Hitch
- 24" Rotor
- 34 teeth
- Slip clutch

To fit Mahindra 1640 \$7,494.00

To fit Mahindra 2638 \$6,980.00

All specifications start on page 58 and go through page 63 of brochure

*Price of stump grinder includes rear hydraulic remote mounted on tractor to operate the optional External control (part #S1050) for the 65° Swing arc on stump grinder

Linsmeier Implement Inc. – N3522 US 41 – Menominee, MI 49858
(906)863-4479 phone – (906)863-5557 fax

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com

Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

REQUEST FOR QUOTES

DEPARTMENT:	Buildings & Grounds
CONTACT NAME:	Jim Mekash, Assistant Supervisor
TELEPHONE NUMBER:	906-290-4917
EMAIL ADDRESS:	JMekash@menomineeco.com
DELIVERY ADDRESS:	839 10 th Avenue Menominee, MI 49858
RFQ DATE:	October 28, 2019
RFQ CLOSING DATE	November 15, 2019 4:30 PM CST
RFQ NUMBER:	RFQ19/20-4 (TRACTOR AND ATTACHMENTS)

ITEM #	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	1	37 HP Diesel Tractor. <ul style="list-style-type: none">➤ Enclosed cab with air-conditioning/heat and all operational controls contained within.➤ Radio➤ HST Transmission with 3 ranges and infinite speed control.➤ Industrial Tires➤ Fluid-filled Rear Tires➤ Pre-Heater➤ Block Heater➤ Rear & Side PTOs➤ Minimum lift capacity of 2,600 pounds.➤ 3-Point Hitch		
2	1	Two-Stage Snow Blower Attachment <ul style="list-style-type: none">➤ Front-Mount		

		<ul style="list-style-type: none"> ➤ Include all necessary chassis mounts, hydraulics, and electric chute deflector adjustment 		
3	1	Bucket Loader Attachment <ul style="list-style-type: none"> ➤ Include all necessary mounts and controls. 		
4	1	Stump Grinder Attachment <ul style="list-style-type: none"> ➤ Include all necessary mounts and controls. 		
Special Notes		<ul style="list-style-type: none"> ➤ Warranty Information should be included as part of your bid. ➤ Identify lead time for delivery of the equipment as part of your quote. ➤ Provide all necessary literature as part of your quote. ➤ Any additional costs (Set-up, delivery, etc.) should be included as part of your quote. ➤ Vendors may submit quotes for equipment with similar specifications. ➤ Vendors may submit pricing for additional options not listed as required in the RFQ. ➤ Vendor is required to completely setup configuration and operation of the snow blower function of the tractor upon delivery of the equipment. ➤ Multiple factors may be used in evaluating vendor quotes, including but not limited to: <ol style="list-style-type: none"> 1. Price 2. Make 3. Vendor Reputation 4. Dealer Location 5. Ease of Use 6. Available Options 7. Warranty 		

* Vendors may contact Jim Mekash at 906-290-4917 or JMekash@menomineeco.com with questions.

** Menominee County may, at its discretion, may send representatives to view the equipment in-person before a vendor is selected.

VENDOR NAME:	Ricsterer & Schnell
CONTACT NAME:	Martin Wilfert
ADDRESS:	N3979 N. 13 th Rd. Pound, WI
TELEPHONE NUMEBR:	920-897-4089
EMAIL:	MWilfert@rands.com
QUOTE NUMBER:	20795753
QUOTE DATE:	11/14/2019
QUOTE EXPIRATION:	12/27/2019
EXPECTED DELIVERY DATE:	Within 30 days of order placement

TERMS & CONDITIONS

1. All quotes are to be returned to the Department of Administration by mail: Menominee County - Attn: County Administrator - 839 10th Avenue, Menominee, MI 49858 OR by email: JCarviou@menomineeco.com AND SDupont@menomineeco.com.
2. Vendors may attach a quote to this form or fill out the requested information on this form directly. A copy of this form with the vendor section of information completed shall accompany a quote if not using this form.
2. Menominee County reserves the right to reject any and all quotes for any reason.
3. Price may or may not be the determining factor in the selection process. The award may be made based on price, reputation of the vendor, quality of the product, location of the vendor, or other factors as determined by Menominee County.
4. Menominee County reserves the right to request additional information from any or all vendors that it deems necessary in order to make a decision on any proposal.
5. All quotes must be received by Menominee County by the RFQ Closing Date to be considered in the procurement process.
6. All quotes must remain valid for a minimum of 30 days after the RFQ Closing Date.
7. Menominee County is a tax-exempt government entity; sales tax should not be included in the quote.
8. The quantity specified in this RFQ is provided as a best estimate only. Menominee County reserves the right to order the quantity that it requires.

9. Menominee County may solicit quotes from vendors that are known to provide the requested good or services or have provided goods or services to Menominee County in the past.

DEPARTMENT HEAD SIGNATURE: Jim Mekash

DATE: Oct 28, 2019

CHIEF FISCAL OFFICER SIGNATURE: [Signature]

DATE: October 28, 2019



JOHN DEERE



Quote Id: 20795753

Prepared For:

Menominee County Building And Grounds

RIESTERER
&
SCHNELL INC
"Coming Through For You"

WWW.RANDS.COM

Prepared By: **Martin Wilfert**

Riesterer & Schnell, Inc.
N3979 N 13th Road
Pound, WI 54161

Tel: 920-897-4089
Fax: 920-897-2391
Email: mwilfert@rands.com

Date: 13 November 2019

Offer Expires: 27 December 2019

Confidential



Quote Summary

Prepared For:

Menominee County Building And Grounds
 839 10th Ave
 Menominee, MI 49858
 Business: 906-863-9968

Prepared By:

Martin Wilfert
 Riesterer & Schnell, Inc.
 N3979 N 13th Road
 Pound, WI 54161
 Phone: 920-897-4089
 mwilfert@rands.com

Tractor Warranty: 24 Month / 2000 Hours (Whichever comes first)
 Tractor Powertrain Warranty: 72 Months / 2000 Hours (Whichever comes first)
 Loader Warranty: 24 Months
 Snowblower Warranty: 12 Months
 Stump Grinder Warranty: 12 Months

Quote Id: 20795753
Created On: 13 November 2019
Last Modified On: 14 November 2019
Expiration Date: 27 December 2019

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 3039R Compact Utility Tractor (31 PTO hp)	\$ 48,154.98	\$ 36,229.00 X	1 =	\$ 36,229.00
JOHN DEERE 59 In. Two-Stage Snow Blower	\$ 7,549.00	\$ 6,076.09 X	1 =	\$ 6,076.09
BAUMALIGHT 3P24	\$ 6,672.00	\$ 5,622.86 X	1 =	\$ 5,622.86
Equipment Total				\$ 47,927.95

Quote Summary

Equipment Total	\$ 47,927.95
SubTotal	\$ 47,927.95
Est. Service Agreement Tax	\$ 0.00
Total	\$ 47,927.95
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 47,927.95

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment



Quote Id: 20795753

Customer: MENOMINEE COUNTY BUILDING AND GROUNDS

JOHN DEERE 3039R Compact Utility Tractor (31 PTO hp)

Hours:

Stock Number:

Suggested List

\$ 48,154.98

Selling Price

\$ 36,229.00

Extended

Code	Description	Qty	Unit
1389LV	3039R Compact Utility Tractor (31 PTO hp)	1	\$ 27,222.00

\$ 27,222.00

Standard Options - Per Unit

0202	United States	1	\$ 0.00	\$ 0.00
0409	English Operator's Manual and Decal Kit	1	\$ 0.00	\$ 0.00
1520	eHydro	1	\$ 1,393.00	\$ 1,393.00
1701	Factory Installed Loader with Bucket (61 in)	1	\$ 6,143.00	\$ 6,143.00
2060	Deluxe Cab with Air Ride Seat (includes Rear Wiper & Work Lights)	1	\$ 9,630.00	\$ 9,630.00
2660	Factory Installed Stereo	1	\$ 495.00	\$ 495.00
3330	Dual Mid & Single Electrohydraulic Rear SCV	1	\$ 1,035.00	\$ 1,035.00
3420	Mid PTO	1	\$ 757.00	\$ 757.00
4061	Less iMatch Quick Hitch Category 1	1	\$ 0.00	\$ 0.00
5220	15-19.5 (6PR, R4 Industrial, 2 Position)	1	\$ -97.00	\$ -97.00
6220	25x8.50-14 (6PR, R4 Industrial, 2 Position)	1	\$ 60.00	\$ 60.00

Standard Options Total

\$ 19,416.00

Dealer Attachments

BLV10640	Engine Coolant Heater Kit (110 Volt)	1	\$ 67.98	\$ 67.98
RG	Rim Guard in Rear Tires	1	\$ 350.00	\$ 350.00

Dealer Attachments Total

\$ 417.98

Value Added Services Total

\$ 0.00

Other Charges

Freight	1	\$ 599.00	\$ 599.00
Setup	1	\$ 500.00	\$ 500.00

Other Charges Total

\$ 1,099.00

Suggested Price

\$ 48,154.98

Customer Discounts

Customer Discounts Total

\$ -11,925.98

\$ -11,925.98

Total Selling Price

\$ 36,229.00



JOHN DEERE

Selling Equipment

**RIESTERER
&
SCHNELL INC**
"Coming Through For You"

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Quote Id: 20795753

Customer: MENOMINEE COUNTY BUILDING AND GROUNDS

JOHN DEERE 59 In. Two-Stage Snow Blower

Hours:

Suggested List

Stock Number:

\$ 7,549.00

Selling Price

\$ 6,076.09

Code	Description	Qty	Unit	Extended
2759M	59 In. Two-Stage Snow Blower	1	\$ 4,534.00	\$ 4,534.00

Standard Options - Per Unit

0202	United States	1	\$ 0.00	\$ 0.00
0409	English North American Operator's Manual and Decal Kit	1	\$ 0.00	\$ 0.00
6834	Snow Blower Mounting Kit and Driveshaft	1	\$ 343.00	\$ 343.00
6885	2000 RPM Front PTO	1	\$ 278.00	\$ 278.00
6950	Front Three-Point Hitch with A-Frame Quick Attach System	1	\$ 1,476.00	\$ 1,476.00

Standard Options Total

\$ 2,097.00

Dealer Attachments

EA	Electric Actuator for Spout Deflector	1	\$ 250.00	\$ 250.00
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Dealer Attachments Total

\$ 250.00

Other Charges

Freight	1	\$ 118.00	\$ 118.00
Setup	1	\$ 550.00	\$ 550.00

Other Charges Total

\$ 668.00

Suggested Price

\$ 7,549.00

Customer Discounts

Customer Discounts Total

\$ -1,472.91

\$ -1,472.91

Total Selling Price

\$ 6,076.09

BAUMALIGHT 3P24

Hours:

0

Suggested List

Stock Number:

\$ 6,672.00

Selling Price

\$ 5,622.86

Code	Description	Qty	Unit	Extended
3P24	3 Point Stump Grinder Hyd Depth and Swing	1	\$ 5,800.00	\$ 5,800.00

Standard Options - Per Unit

S1050	External Hyd Control	1	\$ 680.00	\$ 680.00
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JOHN DEERE

Selling Equipment



Quote Id: 20795753

Customer: MENOMINEE COUNTY BUILDING AND GROUNDS

Standard Options Total			\$ 680.00
	Other Charges		
Setup	1	\$ 192.00	\$ 192.00
Other Charges Total			\$ 192.00
Suggested Price			\$ 6,672.00
	Customer Discounts		
Customer Discounts Total		\$ -1,049.14	\$ -1,049.14
Total Selling Price			\$ 5,622.86

Optional premium ComfortGard™ cab provides superior comfort and performance



3R ComfortGard cab

John Deere ComfortGard cab tractors are some of the most comfortable, quiet, and easy-to-use cab tractors available anywhere. This premium solution was developed using extensive customer research and validation tools, and some of the most advanced design techniques available.

The following ComfortGard cab tractor models are available:

- 3033R Tractor with hydrostatic transmission (HST)
- * 3039R Tractor with HST
- 3046R Tractor with HST

Cab tractors are designed for those operators who demand superior performance.

- Large-property owners
- Commercial operators
- Governmental agencies
- Farmers

Whether doing loader work, front implement work (such as snow removal), mowing, tilling, rotary cutting, or light hay work, the cab tractors have the versatility and muscle to get the job done, all while protecting the operator from the elements.

Design



State-of-the-art design



State-of-the-art design

- Designed by John Deere and built at the John Deere factory in Ramos, Mexico
- Certified to the highest safety standards in the industry
- Fingertip controls and an automotive-like fit and finish

Operators are sure to appreciate what this cab has to offer — beginning with an isolated cab. These cabs are designed with robust mounting points integrated into the rollover protective structure (ROPS) with a unique offset mounting design that provides an ultra-quiet ride.

The 4-post ROPS design, carefully laid-out interior, and fuel tank located under the left rear side of the operator's platform provide a full 360 degrees of visibility.

- Operators enjoy a commanding view no matter what task is being performed.
- The raised header bar design allows operators — whether short or tall — to see the loader bucket or pallet forks through virtually the full range of operation.
- Operator fatigue caused by awkward bending is reduced, leading to increased overall productivity.

- The slow-moving vehicle (SMV) sign can be easily removed and stored in the operator's manual holder to provide a clear and unobstructed view for attaching to implements and doing field work.
- The ample headroom and curved glass on all four sides provide a spacious interior and give operators the feel of a big-tractor cab.

Operators are well-protected from the elements with a high-performance climate-control system providing heating and air conditioning.

- The climate-controlled cab makes any task more enjoyable whether on a frigid winter day or a hot summer day.
- The cab is completely sealed and pressurized to further protect the operator from the elements.
- A standard high-efficiency clean-air filter keeps even the smallest dust and allergen particles out.

Cab comfort features



Superior operator comfort and visibility



Optional radio kit

Several features are integrated into the design of the cab that deliver superior operator comfort and visibility. These features include:

- Ultra-quiet interior
- Four-post ROPS with curved glass for 360-degree visibility and spacious interior
- Improved climate-control system for maximum operator comfort
- Raised header bar for maximum loader visibility
- Right-hand control center with the most frequently used controls at the operator's fingertips
- Left-hand automotive-style park brake
- Dash-mounted 4WD engagement, no awkward bending
- Tilt steering
- Improved shift range linkage for ease in operation
- Flat unobstructed foot platform
- In base equipment, deluxe cloth seat with a retractable seat belt and armrests for excellent back support
- Standard armrests for additional operator comfort
- Factory-installed deluxe air-ride seat with an adjustable backrest and adjustable armrests, available on the 3046R
- Inside rearview mirror for rear visibility
- Optional dual exterior rearview mirrors for added rear visibility
- Ergonomically placed integrated loader joystick control for maximum comfort during operation
- Interior dome light with on, door, and off positions for illumination in low-light conditions
- Optional factory or field-installed stereo with Jensen® receiver, weather band, powered USB port, and iPod® compatibility
 - SWJHD1630 stereo with AM/FM, weatherband, SIRIUS® Satellite, and iPod ready can be ordered separately through Parts
- Standard sun visor to block unwanted sunlight
- Creature comforts like:
 - Dual cup holders
 - 12-V power supply
 - Cell phone storage
 - CD storage
 - Hitch pin storage
 - Miscellaneous storage
 - Operator's manual holder
- Integrated handle providing support for ingress and egress
- Left-side step for convenient ingress and egress

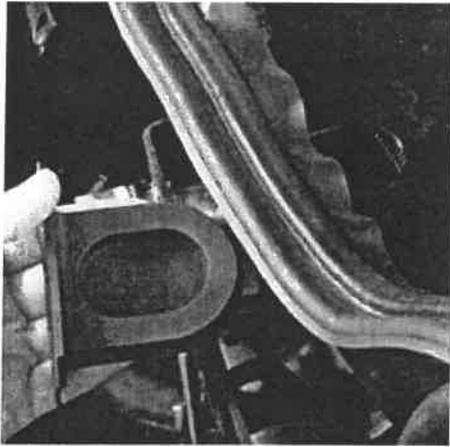
Cab operating features



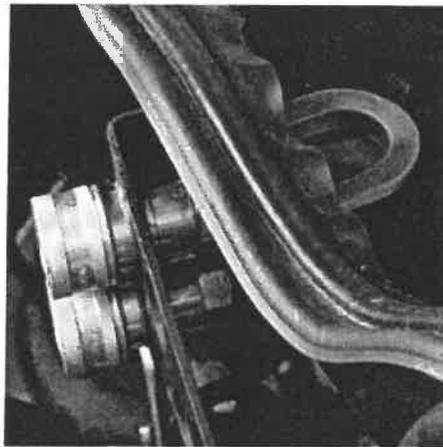
Right-hand control panel



Side-post mounting bosses



Installing rear window removable plug



Rear window removable plug installed

- Pre-wired for optional accessories like a radio, horn, rear work lights, electric hydraulic diverter, rear wiper/washer, beacon light, and cigarette lighter
- Integrated warning lights/turn signals and taillights, protected from trees and branches
- Integrated roof-mounted antenna, protected from potential damage from trees and branches
- Dual roof-mounted forward work lights for optimum forward visibility at night
- Standard two-speed front windshield wiper to keep the front glass clear
- Optional rear wiper/washer to keep the rear glass clear
- Optional front fenders to protect the front cab glass from mud and debris
- Optional rear fender extensions to help protect doors from mud and debris
- High-impact polymer fenders, dent resistant and painted to an automotive-like finish
- Rear glass that swings out 70 degrees for ventilation or access to the optional iMatch™ hitch
- Easy access to route and mount a controller or monitor through the rear window removable plug and mounting bosses on the side post
- Large, 48.5-L (12.8-gal.) fuel tank for longer operation without re-fuelling
- Left rear fender fuel fill with large opening for easy re-fuelling
- Fuel tank located under the left side of the operator's station for maximum rear visibility

Cab safety features

- ROPS — Certified to the highest industry standards for maximum operator protection
- Operator presence system
- Engine shuts down if the operator leaves the seat when the transmission, mid, or rear PTO is engaged
- Tractor must be in neutral and the park brake fully set for stationary PTO work
- Right-side emergency exit
- Tempered safety glass in case of breakage
- Roof-mounted warning lights/turn signals for road transport — two front and two rear
- Two fender-mounted taillights
- Easily remove the slow-moving vehicle sign and store it in the operator's manual holder

Deluxe cloth seat

A deluxe cloth seat with retractable seat belt is in base equipment.

- An ergonomically sculpted seat cushion, an adjustable scissor-link suspension, and seat armrests are combined to provide excellent operator comfort and support.
- The scissor-link suspension can be adjusted for the operator's height and weight.
- The operator weight adjustment adjusts to the operator's weight (52 kg to 125 kg [115 lb to 275 lb]).
- Using a lever located under the seat, the seat is adjustable fore and aft for operator height.
- Retractable seat belts prevent belts from becoming tangled in the seat suspension and controls.
- Optional air-suspension seat is available.

Optional air-suspension seat



Air-suspension seat

Two air-ride seat options are possible in 3R cab models. Both utilize the same suspension, which is designed to provide an air cushion for vertical-seat travel. This provides maximum operator comfort in any terrain. The two options are:

1. The optional factory-installed air-ride seat with a deluxe cloth two-piece seat with adjustable backrest and integrated armrests (for the 3046R only).

Seat features:

- Push the button at the base of the seat to pump up the seat. Pull the button to deflate the seat.
- The seat slides fore/aft with a lever on the right-hand side of the seat.
- The seat back reclines with a lever in the lower left corner of seat cushion.
- Upper backrest extension available as a field installed option.

2. The optional field-installed air suspension kit that requires the existing standard seat to be re-used when installed.

NOTE: The deluxe two-piece seat top can be ordered through Parts for customers who desire it.

Key benefits include:

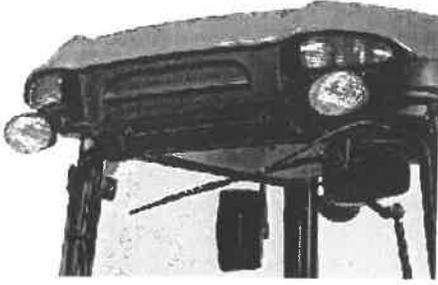
- Maximum ride comfort and quality, thus minimizing operator fatigue
- Dampens lower frequency vibration better than mechanical suspensions
- Operator weight capacity of 330 lb
- Enhanced appearance with the close-out boot

Lighting equipment

The base lighting package for cab tractors includes:

- Two wide-angle halogen headlights
- Two roof-mounted, adjustable halogen forward work lights, illuminating the work area in nighttime or low-light conditions
- Two front and two rear amber turn signals/warning lights integrated into the cab roof
- Two taillights integrated into the fenders
- Three-position (on/off/auto) interior dome light

Optional lighting



Optional lighting

Optional lighting includes:

- Dual roof-mounted adjustable rear work lights
- Rotating beacon light

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Ask a Product-Related Question (JavaScript:open_win('http://dlrdoc.deere.com/sales/salesmanual/feedback_form.html?referrer=http://dlrdoc.deere.com/sales/salesmanual/en_NA/tractors/2019/feature/operator_station_and_controls/cuts/optional_comfortgard_cab_3r.html'))

 This information was helpful

 This information was not helpful

Last Updated: 25-Sep-2018

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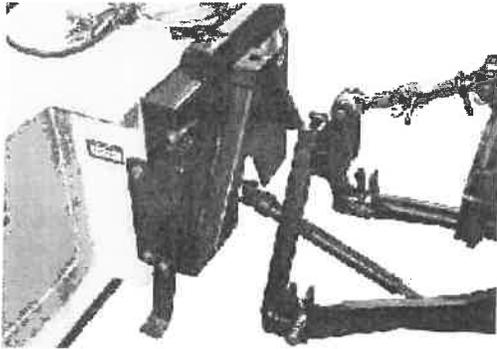
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Engine horsepower and torque information for non-Deere engines are provided by the engine manufacturer for comparison purposes only. Actual operating horsepower and torque will be less. Refer to the engine manufacturer's Web site for additional information.

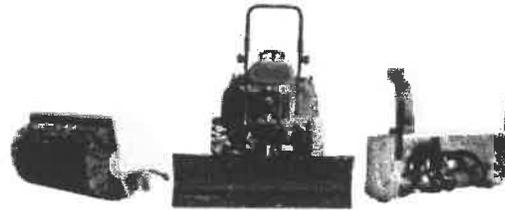
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Front hitch

Front 3-point hitch with A-frame adapter (3033R-3046R and 3120-3720 Tractors)



Front 3-point hitch with A-frame adapter



Works with a variety of implements

The front 3-point hitch is designed to be a more robust solution for those who would like to use front implements. This design is the standard in Europe where the majority of tractors are sold with front hitches. The advantages to a front 3-point hitch over a Quik-Tatch™ style hitch are the following:

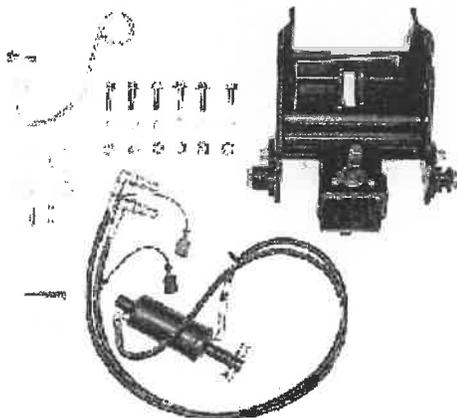
- 90 percent of the front hitch can be left on the tractor when a loader is installed. (Only the lower draft arms, top link, and A-frame need to be removed. This is accomplished with quick-release pins.)
- 100 percent of the hitch can be left on when a mid-mount mower deck is installed. (You cannot raise and lower the hitch, so it not recommended you leave an implement on the hitch, but it can be installed.)
- The A-frame adapter is an industry standard (like iMatch™) other implement manufacturers design interfaces with. There are other products, like front mowers, in the market that can be used with this front hitch.
- The A-frame adapter allows for tool-free, quick change between implements.
- The front hitch can be used with the 366 Front Blade, 59 Snow Blower, and 60 HD Broom.

Front 3-point hitch bundle breakdown

(JavaScript:open_win("/sales/salesmanual/en_NA/material_handling/attachments/_cut_equipment/lvb24815_front_3_point_hitch.html");)

NOTE: The front 3-point hitch only works on 3R and 3000 Twenty Series Tractors.

Direct-mount hitch (4200-4410, 790, 55, and 70 Series Tractors)



Direct-mount hitch

Snow blowers attach to tractor using a Quik-Tatch style hitch similar to what is used on small-chassis tractors. The hitch is also used on the 60 Front Broom with the appropriate tractors. A hydraulic lift cylinder is included with the hitch and controlled by the tractor's dual

selective control valve joystick.

Ask a Product-Related Question (JavaScript:open_win('http://dlrdoc.deere.com/sales/salesmanual/feedback_form.html?referrer=http://dlrdoc.deere.com/sales/salesmanual/en_NA/material_handling/2019/feature/_cut_equipment/snow_blowers/quik-tatch_a-frame_hitch_59snow.html'))



This information was helpful



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Last Updated: 25-Sep-2018

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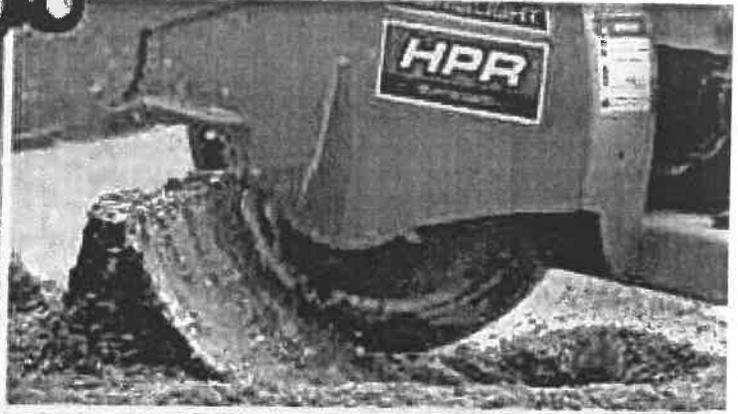
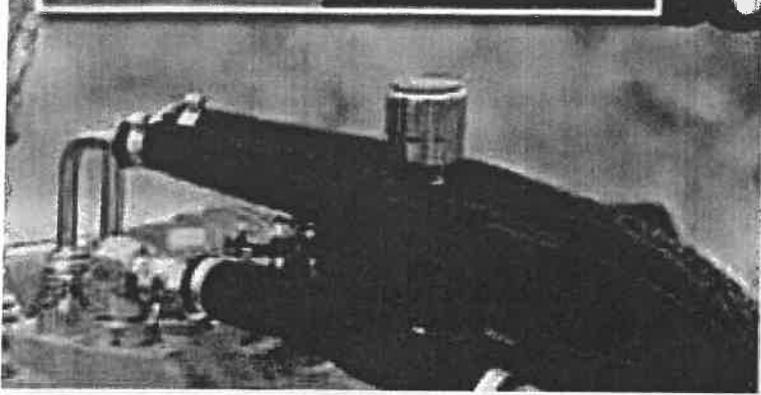
**THE PERFECT
ADDITION TO
YOUR TREE
REMOVAL
ARSENAL**

SPECIFICATIONS			
Motor	13 HP - Honda GX390 389cc	Teeth	12 Green Teeth
Width	29.75"	Tires	15"
Length	80"	Belt Drive	2 Band V-Belt
Weight	370 lbs	Wheel Drive	Manual Walk Behind
Cutting Wheel	13"	Clutch	Centrifugal

New shipping policy, please see last page

3P 3 POINT HITCH

FEATURES



Flow Control

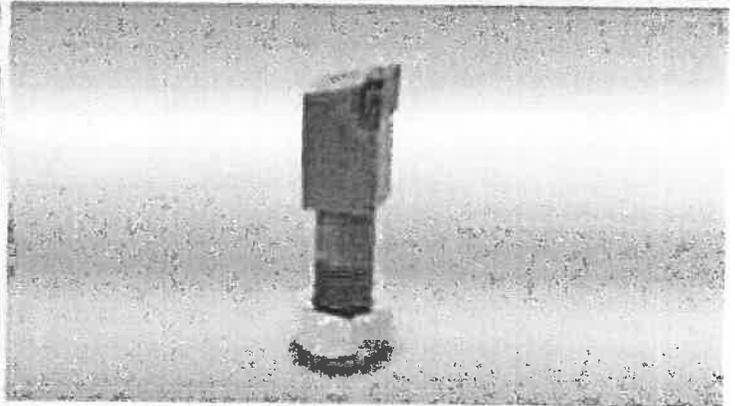
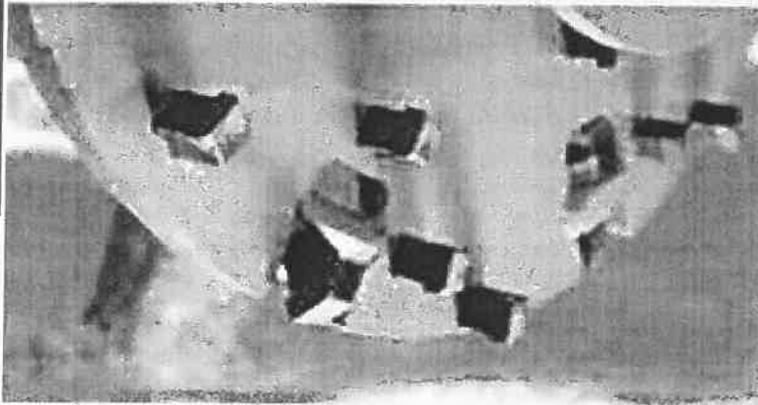
Go with the Flow.

Make sure you adjust your flow control. This control allows you to adjust the cutting sweep to get the smoothest cut possible. The full return allows you to return to the start of the cutting sweep as quickly as possible.

The Flow Control allows you to fine tune the cutting pass speed, to match the size and performance of your tractor.

More Teeth

The high number of teeth means that each tooth needs to do less work. Each of the Stump Blasters teeth only need to make a small cut, because the work is shared by more teeth they last longer and usually only require 2 or 3 replacements at a time. The bolt-on designed teeth allow for straightforward replacement.

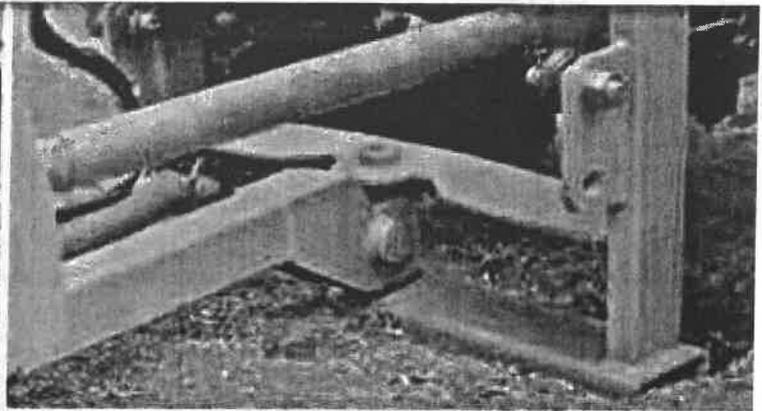
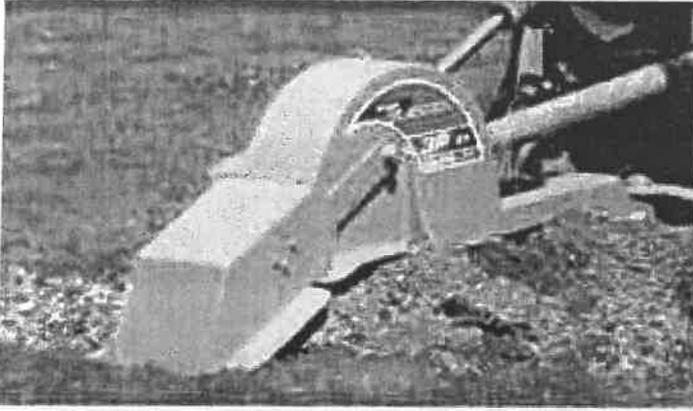


More Clearance

The Stump Blaster's carbide teeth extend a full 1-1/4 inches from the rotor. This prevents chips and mulch from getting plugged. More chip clearing produces smoother operation and reduces heat build-up that can damage the rotor and cause premature tooth failure.

Carbide Tipped

Like the finest saw blades, the cutting teeth on Stump Blasters are carbide tipped. When grinding stumps, buried hazards are inevitable; gravel, stones even metal posts are not uncommon to "find" so a good tip is required.



Floating Deflector

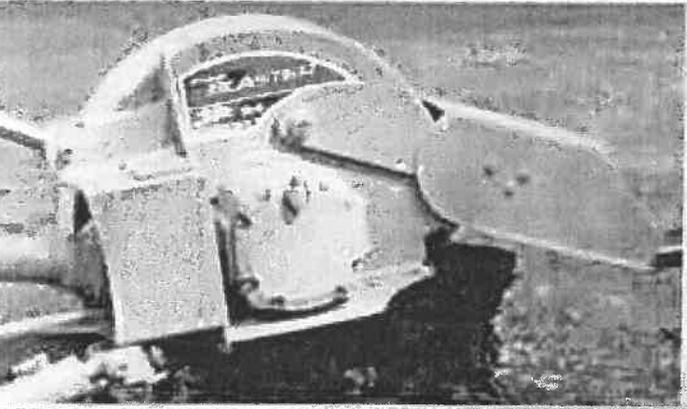
The deflector floats as you grind providing chip and debris control from first cut to maximum depth. In tight grinding situations the deflector can be flipped up out of the way.

Stabilizer Base

The heavy duty base provides a solid base for grinding. This allows for more consistent grinding performance and reduces the stress on your tractor.

STUMP BLASTER

3-POINT HITCH



Gear Box

The rugged gear box transfers power from the tractor's PTO to the rotor and is rated from 803 to 1050 Ft.-Lbs of torque depending on model.

Rotor

The rotor is 3/4" thick steel and provides the back bone for the Stump Blaster cutting system. It's the anchor for the carbide tipped teeth. The added weight of the rotor also provides the Stump Blaster with the extra momentum needed when the grinding is tough.

3P 3 POINT HITCH

MODELS

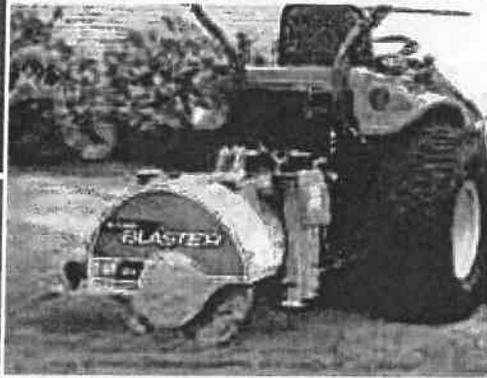
1P 24

Cutting Depth
Above Ground: 10"
Below Ground: 6"

TIP CHEW

Take small bites and chew. The best results and smoothest operation are achieved by easing into the stump a little at a time and allowing the self-feeding hinge to do its job.

STUMP BLASTER
3-POINT HITCH

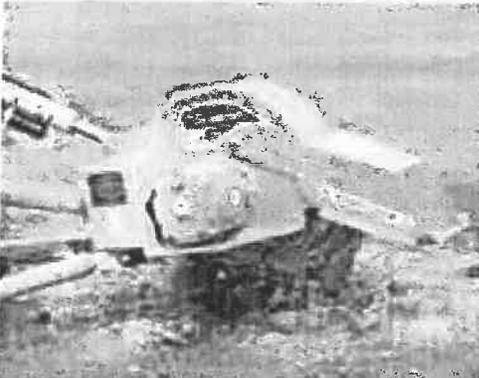


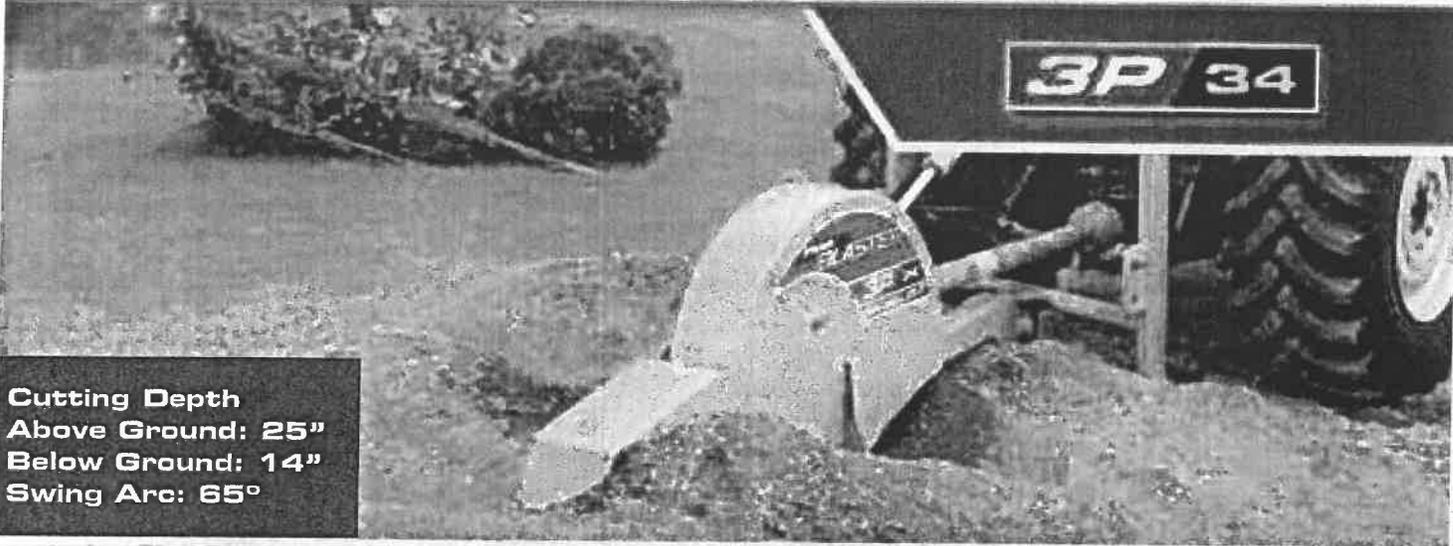
3P 24

Cutting Depth
Above Ground: 18"
Below Ground: 8"
Swing Arc: 65°

TIP SOIL

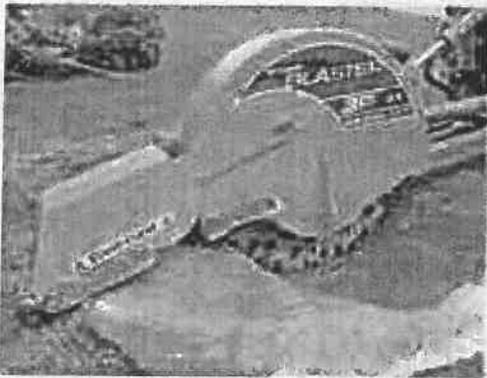
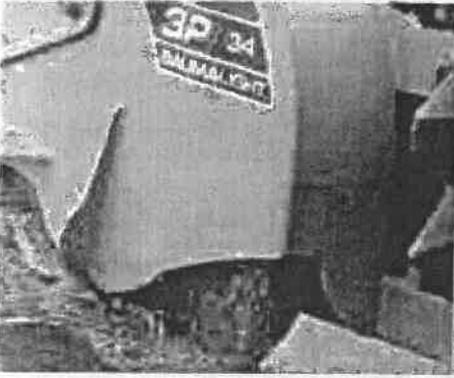
Dry Up. Try to grind when the surrounding soil is dry. Once you get below grade it is easier to grind in dry soils. Muddy dirt can slow down your grinding and lengthen the clean up process.





Cutting Depth
Above Ground: 25"
Below Ground: 14"
Swing Arc: 65°

3P 34

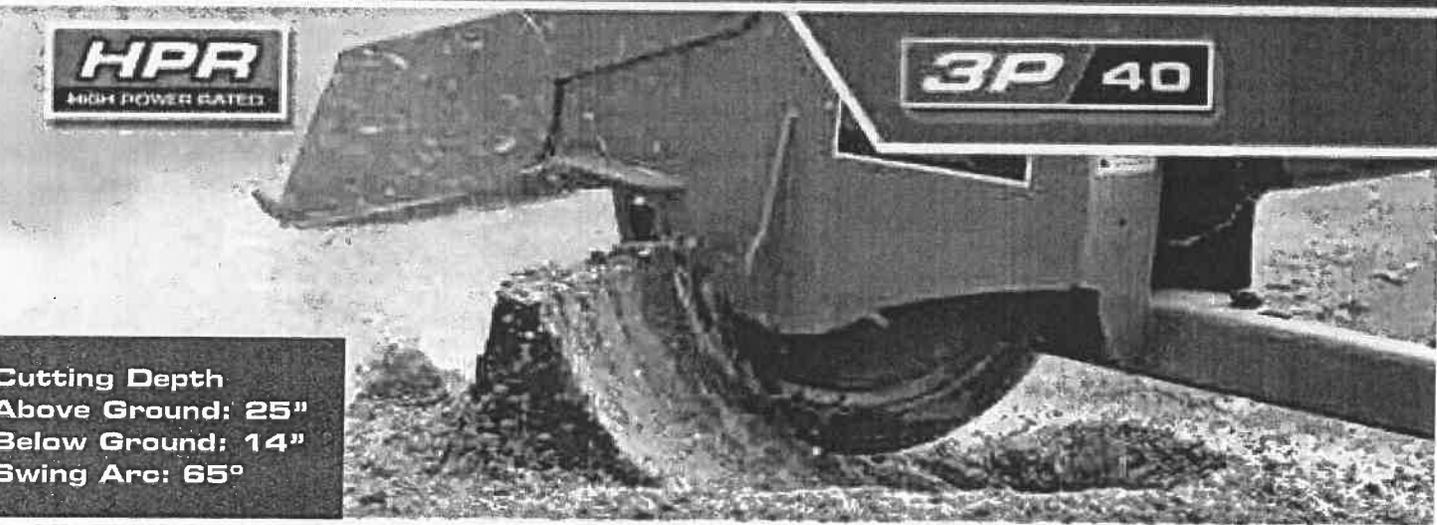


TIP FLOW

Go with the Flow. Make sure you adjust your flow control. This control allows you to adjust the cutting sweep to get the smoothest cut possible. The full return allows you to return to the start of the cutting sweep as quick as possible.

STUMP BLASTER

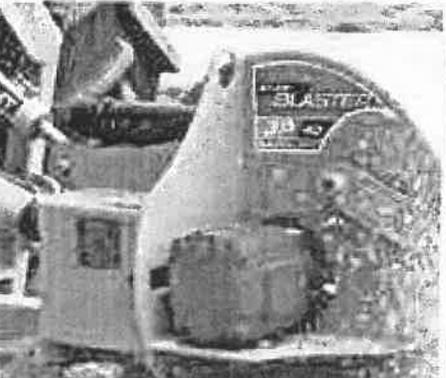
3-POINT HITCH



Cutting Depth
Above Ground: 25"
Below Ground: 14"
Swing Arc: 65°

3P 40

HPR
HIGH POWER RATED



TIP INSPECT

Take Note. It's a good idea to get down and inspect the stump and surrounding area. Make a note of where exposed roots are, they can be difficult to locate once you start grinding.

3P 3 POINT HITCH

OPTIONS

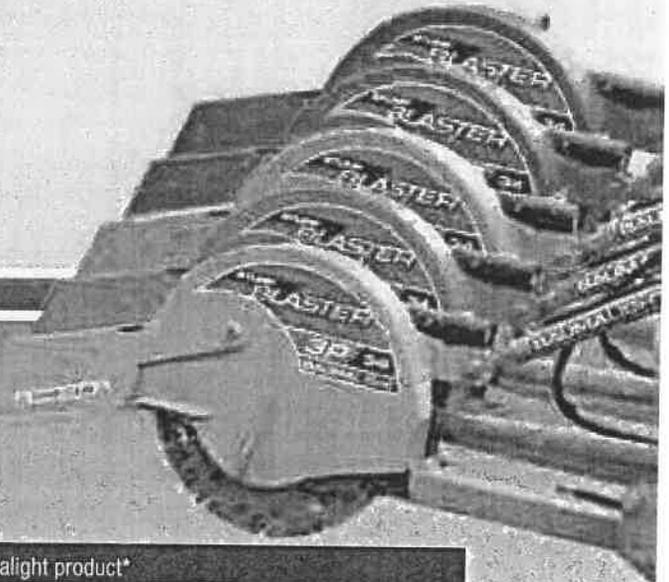
External Control (Optional) Part #S1050

This optional control is mounted on an adjustable arm. The control is great for smaller tractors with limited HP for better cutting control and for tractors with only one remote. Recommended for improved feathering control on smaller tractors.

\$1050
Not available for 1P24



Find your closest dealer online



CHOOSE YOUR CUSTOM COLOR

Part #	Color Options	Available for any Baumalight product*
D001582	Green	Will increase lead-time Take Number of Business Days to build next order on www.suddenshipping.com
D001583	Orange	
D001584	Blue	
D001585	Red	

* up to 8 weeks extended lead time on some products

Planer Carbide Tipped Replacement Teeth

Part #	Price	S1000 Standard Teeth and accessories
S1000	\$14.00	Replacement Standard Carbide Tipped Stump Blaster Tooth (without nut)
D001626	\$76.80	6-Pack (Package of 6 pcs S1000 teeth)
D001627	\$220.80	24-Pack (Package of 24 pcs S1000 teeth)
D001773	\$2.00	Replacement 5/8" fine Lock Nut of S1000 Tooth (formerly S2001)
D002121	\$80.08	52-Pack (Package of 52 -5/8" fine lock nuts)



S1000

Green Carbide Tipped Replacement Teeth

Part #	Price	300 Series Teeth and Rotor Wear Parts
G3000	\$14.40	Replacement Carbide Tipped Green Tooth 3/8" (without nut)
D002038	\$84.00	6-Pack (Package of 6, G3000 Green Teeth)
D002039	\$268.80	24-Pack (Package of 6, G3000 Green Teeth)
D001625	\$0.76	Replacement 3/8" Standard Lock Nut for G3000 Tooth



G3000

New shipping policy, please see last page

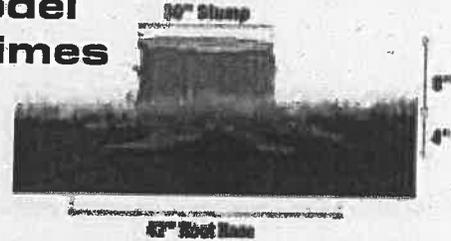
STUMP BLASTER

3-POINT HITCH



3-Point Hitch Model Stump Cutting Times

Based on 30" stump.



*tractor must have hydrostatic drive

1P 24

20 HP	30 HP	40 HP	60 HP	70 HP	80 HP	90 HP	120 HP
30 min	20 min	15 min	--	--	--	--	--

3P 24

20 HP	30 HP	40 HP	60 HP	70 HP	80 HP	90 HP	120 HP
--	50 min	12 min	10 min	--	--	--	--

3P 34

20 HP	30 HP	40 HP	60 HP	70 HP	80 HP	90 HP	120 HP
--	--	--	6 min	5 min	4 min	--	--

3P 40

20 HP	30 HP	40 HP	60 HP	70 HP	80 HP	90 HP	120 HP
--	--	--	6 min	5 min	4 min	3 min	2 min

3-Point Hitch Model Comparison Chart

Model No.	1P24	3P24	3P34	3P40
Recommended HP Size	20-45	25-55	45-80	60-120
Maximum Engine HP	50	65	85	125
Maximum PTO HP	40	55	75	115
Hydraulic GPM	--	5-20	5-20	5-20
Rotor Size	24"	24"	34"	34"
Number of Teeth	34	34	54	54
Tooth Construction	S1000	S1000	S1000	S1000
Cutting Wheel Speed	540 RPM	810 RPM	810 RPM	1000 RPM
Cutting Height - Above Ground	10"	18"	25"	25"
Cutting Depth - Below Ground	6"	8"	14"	14"
Maximum Cutting Depth - Per Pass	5"	6"	9"	9"
Maximum Horizontal Cut	22"	22"	32"	32"
Swing Arc	0°	65°	65°	65°
Hub Torque	803 Ft.-Lbs.	803 Ft.-Lbs.	803 Ft.-Lbs.	1050 Ft.-Lbs.
Over Torque Protection	Shear bolt	Slip clutch	Slip clutch	Slip clutch
Hitch	Cat I	Cat I or II	Cat. II	Cat. II
No. Of Remotes Required - Hydraulic	0	1 or 2	1 or 2	1 or 2
Requires 12 Volt DC	No	No	No	No
Input Speed	540	540	540	1,000
Unit Weight (Shipping) Lbs.	350	624	1231	1280
Width (Shipping)	48"	42"	48"	48"
Length (Shipping)	48"	49"	54"	54"

STUMP BLASTER

3-POINT HITCH

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com

Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

REQUEST FOR QUOTES

Kubota L3560LE

DEPARTMENT:	Buildings & Grounds
CONTACT NAME:	Jim Mekash, Assistant Supervisor
TELEPHONE NUMBER:	906-290-4917
EMAIL ADDRESS:	JMekash@menomineeco.com
DELIVERY ADDRESS:	839 10 th Avenue Menominee, MI 49858
RFQ DATE:	October 28, 2019
RFQ CLOSING DATE	November 15, 2019 4:30 PM CST
RFQ NUMBER:	RFQ19/20-4 (TRACTOR AND ATTACHMENTS)

ITEM #	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	1	37 HP Diesel Tractor. <ul style="list-style-type: none">➤ Enclosed cab with air-conditioning/heat and all operational controls contained within.➤ Radio➤ HST Transmission with 3 ranges and infinite speed control.➤ Industrial Tires➤ Fluid-filled Rear Tires➤ Pre-Heater➤ Block Heater➤ Rear & Side PTOs➤ Minimum lift capacity of 2,600 pounds.➤ 3-Point Hitch		28,632.00
2	1	Two-Stage Snow Blower Attachment <ul style="list-style-type: none">➤ Front-Mount		8949.00

		<ul style="list-style-type: none"> ➤ Include all necessary chassis mounts, hydraulics, and electric chute deflector adjustment 		
3	1	Bucket Loader Attachment <ul style="list-style-type: none"> ➤ Include all necessary mounts and controls. 		5165.00
4	1	Stump Grinder Attachment <ul style="list-style-type: none"> ➤ Include all necessary mounts and controls. 		5724.00
Special Notes		<ul style="list-style-type: none"> ➤ Warranty Information should be included as part of your bid. ➤ Identify lead time for delivery of the equipment as part of your quote. ➤ Provide all necessary literature as part of your quote. ➤ Any additional costs (Set-up, delivery, etc.) should be included as part of your quote. ➤ Vendors may submit quotes for equipment with similar specifications. ➤ Vendors may submit pricing for additional options not listed as required in the RFQ. ➤ Vendor is required to completely setup configuration and operation of the snow blower function of the tractor upon delivery of the equipment. ➤ Multiple factors may be used in evaluating vendor quotes, including but not limited to: <ol style="list-style-type: none"> 1. Price 2. Make 3. Vendor Reputation 4. Dealer Location 5. Ease of Use 6. Available Options 7. Warranty 		

* Vendors may contact Jim Mekash at 906-290-4917 or JMekash@menomineeeco.com with questions.

** Menominee County may, at its discretion, may send representatives to view the equipment in-person before a vendor is selected.

VENDOR NAME:	Beaver Machine Inc.
CONTACT NAME:	Jr Sadowski
ADDRESS:	241 Double R Road P.O.Box 74 Coleman WI 54112
TELEPHONE NUMEBR:	920-897-4035
EMAIL:	jr@beavermachineinc.com
QUOTE NUMBER:	111519-1
QUOTE DATE:	11/15/19
QUOTE EXPIRATION:	12/31/19
EXPECTED DELIVERY DATE:	30 days

TERMS & CONDITIONS

1. All quotes are to be returned to the Department of Administration by mail: Menominee County - Attn: County Administrator - 839 10th Avenue, Menominee, MI 49858 OR by email: JCarviou@menomineeco.com AND SDupont@menomineeco.com .
2. Vendors may attach a quote to this form or fill out the requested information on this form directly. A copy of this form with the vendor section of information completed shall accompany a quote if not using this form.
2. Menominee County reserves the right to reject any and all quotes for any reason.
3. Price may or may not be the determining factor in the selection process. The award may be made based on price, reputation of the vendor, quality of the product, location of the vendor, or other factors as determined by Menominee County.
4. Menominee County reserves the right to request additional information from any or all vendors that it deems necessary in order to make a decision on any proposal.
5. All quotes must be received by Menominee County by the RFQ Closing Date to be considered in the procurement process.
6. All quotes must remain valid for a minimum of 30 days after the RFQ Closing Date.
7. Menominee County is a tax-exempt government entity; sales tax should not be included in the quote.
8. The quantity specified in this RFQ is provided as a best estimate only. Menominee County reserves the right to order the quantity that it requires.

P.O. BOX 75 - COLEMAN, WI 54112-0075
 PHONE (920) 897-4035 FAX (920) 897-2124
 AGRICULTURAL - EQUIPMENT SALES & SERVICE

DATE 11/13/2019
 NAME Menominee County
 ADDRESS _____
 SALESMAN Jr Sadowski

			DISCRIPTION	PRICE	NET PRICE
New	L3560LE	Kubota Tractor 37 H.P. 4 W.D.			\$ 28,632.00
		Factory Cab w/A/C & Heat			
		Am-FM Radio			
	10x16.5	Industrial Tires w/Rim Guard Ballast			
	420/70-24	in rear (non corrosive)			
		Auto Pre Heat & Block Heater			
		Mid & Rear Pto			
		3 Point Hitch w/Telescoping Arms			
		and pin style stabilizers			
		One Rear Remote Hydraulic-For Blower			
		Deflector and Stump Grinder Swing			
New	LA805	Kubota Loader w/Joystick for Loader			\$ 5,165.00
		Universal Style Quick Coupler			
		72" Material Bucket			
New	L4469	Kubota 64" Front Snowblower			\$ 8,949.00
		Hydraulic Chute Rotataion & Deflection			
		Mid PTO Driveline			
		Subframe & Quick Hitch			
		**Add \$510.00 for 74" Blower VS			
		64" Width (L4479)			

Date _____ Signature: _____

-- Standard Features --

-- Custom Options --



Kubota

L Series

L3560HSTC-LE

*** EQUIPMENT IN STANDARD MACHINE ***

DIESEL ENGINE

Kubota Common Rail Direct Injection

3 Cylinder Engine

EPA Tier 4 Compliant

SAE Gross HP: 37.0

Engine Net HP: 35.0

PTO HP: 28.0

Engine Model: D1803

Displacement: 111.4 Cu. In.

Charging Output 60 Amps

12V - 582 CCA

Dual Air Cleaner Element

EXHAUST EMISSION**CONTROL TYPE**

Diesel Particulate Filter

HYDRAULICS / HITCH /**DRAWBAR**

Open Center

Fandem Pump Gear Type

12.8 gpm Total Hyd. Flow

3-POINT HITCH &**DRAWBAR**

Cat I 3-Point Hitch

Lift Point 3748 lbs.

4" Behind 2646 lbs

Position Control 3-Point Valve

POWER TAKE OFF

Independent with Hydraulic

Clutch

Rear PTO - 1 Speed

SAE Std 1 3/8" Six Spline

40 rpm @ 2550 Eng. Rpm

Electric over Hydraulic PTO

Switch

TRANSMISSION

Hydrostatic Drive - HST PLUS

Rear Differential Lock

Forward Ranges

Reverse Ranges

Wet Disc Brakes

FRONT AXLE

Hydrostatic Power Steering

Cast Iron with Bevel Gear 4WD

Wheel Spacing - Nonadjustable

ELECTED TIRES

.R8869A & ALR8855

FRONT - 10-16.5 R4 Titan Trac Loader

REAR - 420/70-24 R4 Firestone All Traction Utility

FLUID CAPACITY

Fuel Tank 13.5 gal.

Cooling System 7.9 qts.

Crankcase 7.1 qts.

Transmission and

Hydraulics 11.1 gal.

Front Axle 6.9 qts.

INSTRUMENTS

Tachometer/Hour meter

Digital Read for Speed, MPH, PTO

Speeds, Diagnostics Systems

and DPF System

Lighted Communications Symbols

Warning Symbols

HST Mode Selection

FEATURES

High Back Adj. Swivel Seat

w/Deluxe

Suspension w/Arm Rests

Illuminated Instrument Panel

Large, Flat Operator's Station

Tilt Steering

Wide, Anti-Slip Step

ISO Mounted Platform

Telescoping Lower Links

2 Tier Halogen Head Lights

4 Position Loader Valve

Steel Hood and Fenders

Cup Holder

Auto Throttle Advance

Hydro Dual Speed (H-DS)

HST Response Control

Throttle-Up Switch

Front Wiper w/Washer

Interior Light

AC/Heater with Internal/External

Ventilation

Speakers and Radio Pre-Wired

Horn

SAFETY EQUIPMENT

ROPS Certified Cab w/Retractable

Seat Belt

Flip-Up PTO Shield

Safety Start Switches

Turn Signals / Hazard Lights

Electric Key Shut Off

Parking Brake

SMV Sign

Rear View Mirror

L3560HSTC-LE Base Price: \$30,822.00

(1) 72" QUICK ATTACH LIGHT MATERIAL BUCKET \$652.00
L2236-72" QUICK ATTACH LIGHT MATERIAL BUCKET(1) K1 MANUAL-HITCH \$2,126.00
L4455A-K1 MANUAL-HITCH(1) REMOTE HYD CONTROL / E36 CAB \$589.00
L8396-REMOTE HYD CONTROL / E36 CAB(1) 64" FRONT UTILITY SNOWBLOWER \$4,771.00
L4469-64" FRONT UTILITY SNOWBLOWER(1) HYDRAULIC CHUTE DEFLECTOR KIT FOR \$938.00
FRONT AND REAR SNOWBLOWERBL2666A-HYDRAULIC CHUTE DEFLECTOR KIT FOR FRONT
AND REAR SNOWBLOWER(1) MID-PTO ASSY KIT / E36 ROPS & CAB \$379.00
L8387-MID-PTO ASSY KIT / E36 ROPS & CAB(1) FRONT LOADER FOR GRAND L SERIES L4060 \$4,553.00
L4805-FRONT LOADER FOR GRAND L SERIES L4060(1) DOUBLE ACTING VALVE \$241.00
L8308-DOUBLE ACTING VALVE(1) 3 CYLINDER DRIVELINE KIT \$776.00
L4483-3 CYLINDER DRIVELINE KIT(1) COMPLETION KT / UTILITY SNOWBLOWER \$273.00
L4431-COMPLETION KT / UTILITY SNOWBLOWER

Suggested List Price w/ Options: \$46,120.00

*Taxes, shipping & handling, surcharges, assembly charges, destination, freight and/or delivery charges are not included.

This MSRP configuration program is for informational purposes only. In all instances, the user of this program must consult with an authorized Kubota Dealer for complete purchase, warranty and safety information. Special pricing and promotions may be available on certain models. See your Kubota Dealer for details and individuals Dealer product pricing. All prices are shown in U.S. Dollars. Quotes are for products sold in the United States only.

Product Series	Usage Category	Unit/System Coverage	Coverage Period	Exclusion/Comments
BX, B, Basic Standard L & Grand L Tractors	Non- Commercial Home & Residential use	Basic Standard Limited	24 Months or 1500 Hours (whichever occurs first)	Does not include any implement, or loader/landscape utility tractors B26,L39,L45 and L47 (see below)
		Limited Powertrain Warranty	72 Months or 2000 Hours (whichever occurs first)	

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ACCEPT **DECLINE**

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com

Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

REQUEST FOR QUOTES

Case-IH Farm1140C

DEPARTMENT:	Buildings & Grounds
CONTACT NAME:	Jim Mekash, Assistant Supervisor
TELEPHONE NUMBER:	906-290-4917
EMAIL ADDRESS:	JMekash@menomineeco.com
DELIVERY ADDRESS:	839 10 th Avenue Menominee, MI 49858
RFQ DATE:	October 28, 2019
RFQ CLOSING DATE	November 15, 2019 4:30 PM CST
RFQ NUMBER:	RFQ19/20-4 (TRACTOR AND ATTACHMENTS)

ITEM #	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	1	37 HP Diesel Tractor. <ul style="list-style-type: none">➤ Enclosed cab with air-conditioning/heat and all operational controls contained within.➤ Radio➤ HST Transmission with 3 ranges and infinite speed control.➤ Industrial Tires➤ Fluid-filled Rear Tires➤ Pre-Heater➤ Block Heater➤ Rear & Side PTOs➤ Minimum lift capacity of 2,600 pounds.➤ 3-Point Hitch		26,308.00
2	1	Two-Stage Snow Blower Attachment <ul style="list-style-type: none">➤ Front-Mount		8,555.00

		<ul style="list-style-type: none"> ➤ Include all necessary chassis mounts, hydraulics, and electric chute deflector adjustment 		
3	1	Bucket Loader Attachment <ul style="list-style-type: none"> ➤ Include all necessary mounts and controls. 		5,210.00
4	1	Stump Grinder Attachment <ul style="list-style-type: none"> ➤ Include all necessary mounts and controls. 		5,724.00
Special Notes		<ul style="list-style-type: none"> ➤ Warranty Information should be included as part of your bid. ➤ Identify lead time for delivery of the equipment as part of your quote. ➤ Provide all necessary literature as part of your quote. ➤ Any additional costs (Set-up, delivery, etc.) should be included as part of your quote. ➤ Vendors may submit quotes for equipment with similar specifications. ➤ Vendors may submit pricing for additional options not listed as required in the RFQ. ➤ Vendor is required to completely setup configuration and operation of the snow blower function of the tractor upon delivery of the equipment. ➤ Multiple factors may be used in evaluating vendor quotes, including but not limited to: <ol style="list-style-type: none"> 1. Price 2. Make 3. Vendor Reputation 4. Dealer Location 5. Ease of Use 6. Available Options 7. Warranty 		

* Vendors may contact Jim Mekash at 906-290-4917 or JMekash@menomineeeco.com with questions.

** Menominee County may, at its discretion, may send representatives to view the equipment in-person before a vendor is selected.

VENDOR NAME:	Beaver Machine Inc.
CONTACT NAME:	Jr Sadowski
ADDRESS:	241 Double R Road P.O. Box 75 Coleman WI 54112
TELEPHONE NUMEBR:	920-897-4035
EMAIL:	jr@beavermachineinc.com
QUOTE NUMBER:	111519-2
QUOTE DATE:	11/15/19
QUOTE EXPIRATION:	12/31/19
EXPECTED DELIVERY DATE:	30 days

TERMS & CONDITIONS

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P.O. BOX 75 - COLEMAN, WI 54112-0075
 PHONE (920) 897-4035 FAX (920) 897-2124
 AGRICULTURAL - EQUIPMENT SALES & SERVICE

DATE 11/13/2019
 NAME Menominee County
 ADDRESS _____
 SALESMAN Jr Sadowski

			DISCRIPTION	PRICE	NET PRICE
New	Farmall40C	Case IH Tractor 40 H.P. 4 WD			\$ 26,308.00
		Factory Cab w/A/C & Heater			
		AM-FM Radio			
		3 Range HST w/Cruise Control			
		Industrial Tires w/RimGuard Ballast			
		in Rear Tires (non Corosive)			
		Auto Preheat & Block Heater			
		Mid & Rear PTO			
		3 Point Hitch w/Telescoping arms & pin			
		Style Stabilizers			
		One Rear Remote Hydraulic (for Blower			
		deflector & Stump Grinder Swing)			
New	IL350A	Case IH Loader w/Joystick			\$ 5,210.00
		Universal Skid Steer type Quick Coupler			
		68" Bucket			
New	63C	Case IH Front Snow blower			\$ 8,555.00
		Hydraulic Chute Rotation & Deflection			
		Mid PTO Driveline			
		Subframe & Quick Hitch			

Date _____ Signature: _____

**FARMALL 40C SERIES II TRACTORS
US PRICE LIST**

**(Ex Works Port of Entry)
Standard Equipment**

Farmall 40C Tier 4B: OPTIONS
40 Gross Engine hp @ 2600 rpm
34 PTO hp @ 2600 rpm (Gear)
32 PTO hp @ 2600 rpm (Hydro)
114.7 cu. in. (1.9L) Displacement

ALL MODELS:

3 Cylinders
Tier 4b compliant
Turbo charged
Under Hood Muffler / Exhaust
Two-stage Dual Element Air Cleaner
Full-flow, Spin-on Oil Filter
12.4 gallon (47L) Fuel Tank CAB
Fuel Filter with water separator
Quick Glow Plug Starting Aid
Flip-up Hood w/ Gas Strut

INSTRUMENT PANEL:

Analog Tachometer
Fuel Gauge
Coolant Temperature Gauge
Hour Meter
Engine Oil Pressure Warning Light
Battery Charge Warning Light
Cold Starting Aid Indicator Light
PTO ON Indicator Light
Constant Engine Speed control
Parking Brake Indicator Light
Turn Indicator Lights
Hazard Flasher Indicator Lights
High Beam Headlights Indicator
Emmission Activation Indicator

TRANSMISSION OPTIONS

12 x 12 Synchronized Shuttle Shift
(SSS)
Left-hand, dash mounted,
synchronized shuttle
(4) Synchronized gears
(3) Non-synchronized ranges

3-Range Hydrostatic with Cruise Control
and Dual-Pedal direction control for
forward and reverse

HYDRAULIC SYSTEM:

Open Center Hydraulic System
Dual Gear-type Pumps
Single Open Center Rear Remote Valve
Implement Pump Capacity:
- Farmall 40C = 8.2 gpm (31.2 L/min)
Steering Pump Capacity:
- Gear models = 4.1 gpm (15.6 L/min)
- HST models = 5.5 gpm (20.8 L/min)
Mid-mount Hydraulic Valve & Joystick
(STD)

3-POINT LIFT SYSTEM:

Lift Capacity @ ball ends:
1808 lb. (820 kg)
Category I, 3-point Linkage
Position Control Lever
Drop Rate Control Knob
Crank-type Leveling Mechanism
Telescoping Stabilizers
Flexible Link Ends

ELECTRICAL

12-volt, 80Ah, 660 CCA Battery
Safety Start Switch
Key Start/Fuel Shutoff
85 amp Alternator
Operator Presence System

LIGHTING:

(2) Halogen Corner Work Lights
(2) Halogen Headlights
(2) Taillights / Brakelights
(2) Flashing Warning Lights / Turn
Signals

PTO:

Rear PTO

**FARMALL 40C SERIES II TRACTORS
US PRICE LIST**

**(Ex Works Port of Entry)
Standard Equipment**

- Independent 540 rpm
- Electro-hydraulic engagement
- Flip-up Shield
- Shaft Cap

NOTES ABOUT MID PTO OFFERING

- Independent 2,000 rpm
- Effective October 2019 Mid PTO is OPTIONAL on ALL compact tractor models
- Dealer Installed Accessory (DIA) kits are also available from CNHi Parts:

Compact Farmall 30C, 35C, 35C Series II tractors (Fits non-cab)
-MT20131516

Compact Farmall 30C, 35C, 40C Series II WITH CAB tractors
-MT20123903

Compact Farmall 40C, 50C, 45C Series II, and 55C Series II tractors (Fits non-cab)
-MT20131515

Compact Farmall 40C, 50C, 45C Series II, and 55C Series II WITH CAB tractors
-MT20123902

DRAWBAR:

- Swinging
- 2-Position Extendable

REAR DIFFERENTIAL LOCK

STEERING:

- Hydrostatic Power Steering
- Tilt Steering Column

BRAKES:

- Wet Disc
- Dual Brake Pedals

Foot-assist Parking Brake Lever

FRONT AXLE:

- Four Wheel Drive (FWD)
- Fixed Position Rims
- 45.6 in. (1159 mm) Tread Setting with R4 tires

REAR AXLE:

- Flange Type Axle
- Reversible Position Rims - R1 tires only
- Fixed Position Rims - R3, R4 tires
- REAR AXLE: (Continue):
- 46.5 in. (1283 mm) Tread Setting with R4 tires

OPERATOR'S AREA:

- CAB FOR 40C ONLY
- (2) Doors
- Rear Window Opens 63 degrees
- Opening side windows
- Air Conditioning
- Heater
- 4-speed Fan Control for heat and A/C
- 2 Cab Air Filters
- Radio-ready with (2) speakers, wiring and antenna
- Deluxe Cloth Covered Seat
- Floor Mat
- Cloth Covered Headliner
- Sun Visor
- Interior Rearview Mirror
- Interior lighting
- Left and Right External Mounted Mirrors
- Removable Plug in rear of cab to route harness
- Front Windshield Wiper and Washer
- Cup Holder
- Left and Right Side Steps
- Toolbox
- Slow Moving Vehicle Emblem
- Grab Rails
- Horn



CNH Industrial America LLC
and CNH Industrial Canada, Ltd.

WARRANTY AND LIMITATION OF LIABILITY AGREEMENT CASE IH EQUIPMENT

The Case IH Warranty

The Case IH Warranty is a limited warranty that is provided to the initial retail purchaser in return for consideration paid as part of the purchase price of the product. The selling dealer must review the warranty coverage with the initial retail purchaser and obtain signature on this document.

New Limited Warranty

The warranty described here is from CNH Industrial America LLC and in Canada, CNH Industrial Canada Ltd., both of which are referred to in this agreement as "Case IH". This warranty is for Case IH products sold and registered in the United States or Canada and normally operated in the United States or Canada. This warranty does NOT apply to any product normally operated outside of the United States and/or Canada, or to any unit purchased outside of the United States or Canada and imported in for any reason other than a customer relocation/personal move.

Warranty Period

For the products listed below, the Warranty Period for all coverage begins at the time that any person, dealer or agent first places the unit into service. At the latest, a unit is considered to be placed into service when purchased or delivered to an initial retail purchaser. Certain demonstration, rental, lease, and other used units may be eligible for a portion of a new unit warranty. The availability of the remaining portion of a new unit warranty does not mean that a unit is new or unused. The Warranty Period ends when either the month or machine hour limit is reached, whichever limit occurs first.

PRODUCT	WARRANTY COVERAGE
Combines & Headers, Cotton Pickers, Sugar Cane Harvesters, Windrowers & Headers ¹	12 Months / Unlimited Hours 24 Months / 2000 Hours
Windrower disc head, disc conditioners, and disc mower conditioners ²	12 Months / Unlimited Hours 24 Months / Unlimited Hours
Windrower sickle head, draper head, sickle mower conditioners, Hay and Forage Equipment, Seeding and Tillage Equipment, Material Handling Equipment	12 Months / Unlimited Hours
Self-Propelled Sprayer / Floaters ^{1, 3}	12 Months / Unlimited Hours 24 Months / 2000 Hours
Pull type fertilizer applicator, Tillage Equipment ⁴	12 Months / Unlimited Hours 36 Months / Unlimited Hours
Pull type Forage Harvester	12 Months / Unlimited Hours 60 Months / Unlimited Hours
Pull type sprayers, chisel plows, air carts, air hoe drills, and air seeder, disc drill SDX, and Precision Drill ⁵	24 Months / Unlimited Hours 60 Months / Unlimited Hours
Front Mount Loader, Implements and Attachments and Skid Steer	12 Months / Unlimited Hours
AFS AccuGuide Auto Guidance Systems	24 Months / Unlimited Hours
Utility Vehicles ⁶	12 Months / 1000 Hours 24 Months / 2000 Hours

1) FPT, Iveco, Case CDC and Kubota engine coverage warranted through CNHi.

2) Extended warranty of disc-drive module housing assemblies, disc-drive module top-cap bearing housing assemblies, disc-drive module interconnecting drive shafts, and disc cutterbar assembly

3) Extended warranty of drive train includes any component used to transfer power from the engine to the drive wheel.

4) Extended warranty of frame hitch and main frame weldments, wing frame weldments and rockshafts

5) Extended warranty of frame hitch and main frame weldments, wing and level frame weldments and rockshaft, extended warranty of shank and cushion gang bearing covers chisel plow, cultivator, harrows and vertical tillage.

6) Extended warranty of engine assembly, transmission assembly, rear differential, front differential (4x4 models), main frame assembly, bed box hydraulic dump kit, and Custom Cab assembly and door.

Operator's Manual / Warranty Receipt Verification

The selling dealer has reviewed the correct operator's manual with me and will provide upon delivery of the product. YES / NO

The selling dealer explained safety precautions to me. YES / NO

The selling dealer explained the warranty terms and coverage to me. YES / NO

The selling dealer explained Purchased Protection Plan options for additional coverage on select components. YES / NO

I wish to be part of future Case IH communications, offers or events. YES / NO

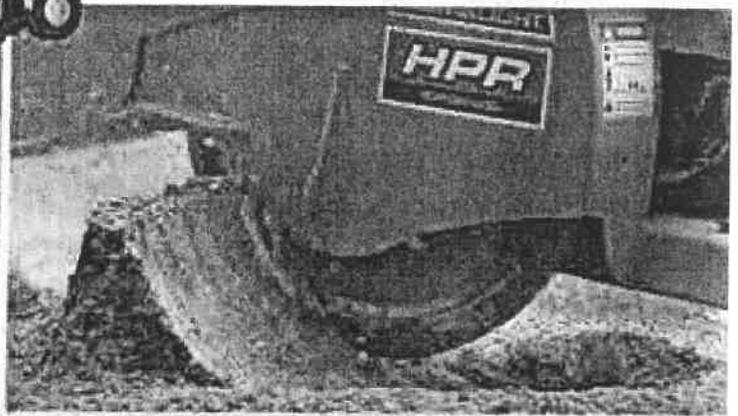
Model:	Serial Number:
Retail DATE / HOURS:	Operator Manual Number:
Attachment Serial Number:	Attachment Serial Number:
Purchaser Name (please print):	Dealer Name:
Address:	Address:
City / State:	City / State:
Zip code:	Zip code:
Phone Number:	Phone Number:

The answers checked above are correct. I acknowledge that I have read and I accept this warranty policy statement.

Purchaser Signature _____ Date _____

Dealer Signature _____ Date _____

USA mail original to CNH Industrial Capital America LLC, Attn: WLL Agreement, PO Box 3700, Lancaster, PA 17604-3700 USA
Overnight courier mail original to CNH Industrial Capital America LLC, Attn: WLL Agreement, 500 Diller Ave., New Holland, PA 17557
Canada mail original to CNH Industrial Capital America LLC, Attn: WLL Agreement, 4475 North Service Rd, Suite 301, Burlington, ON L7L4X7 Canada



Flow Control

Go with the Flow.

Make sure you adjust your flow control. This control allows you to adjust the cutting sweep to get the smoothest cut possible. The full return allows you to return to the start of the cutting sweep as quickly as possible.

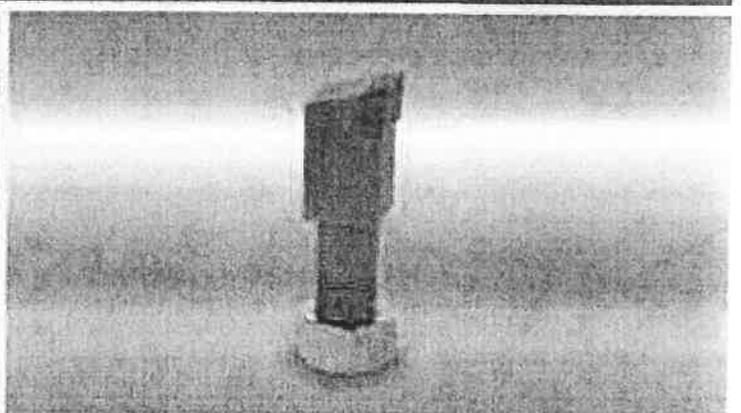
The Flow Control allows you to fine tune the cutting pass speed, to match the size and performance of your tractor.

More Teeth

The high number of teeth means that each tooth needs to do less work. Each of the Stump Blasters teeth only need to make a small cut, because the work is shared by more teeth they last longer and usually only require 2 or 3 replacements at a time. The bolt-on designed teeth allow for straightforward replacement.

STUMP BLASTER

3-POINT HITCH

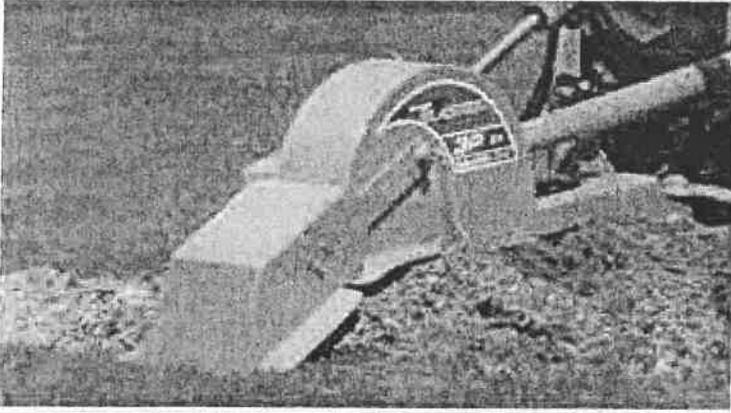


More Clearance

The Stump Blaster's carbide teeth extend a full 1-1/4 inches from the rotor. This prevents chips and mulch from getting plugged. More chip clearing produces smoother operation and reduces heat build-up that can damage the rotor and cause premature tooth failure.

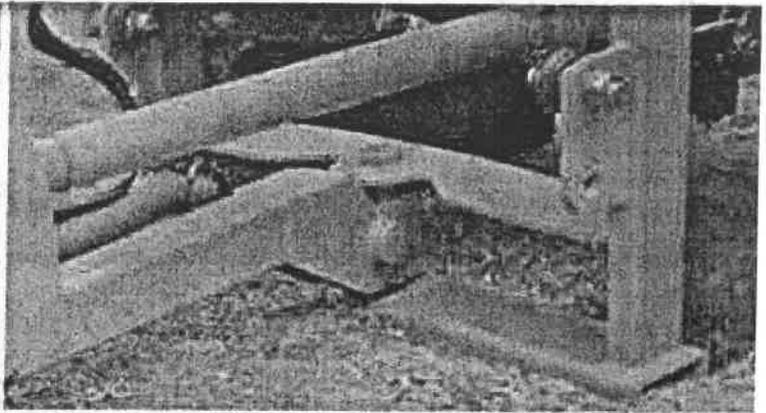
Carbide Tipped

Like the finest saw blades, the cutting teeth on Stump Blasters are carbide tipped. When grinding stumps, buried hazards are inevitable; gravel, stones even metal posts are not uncommon to "find" so a good tip is required.



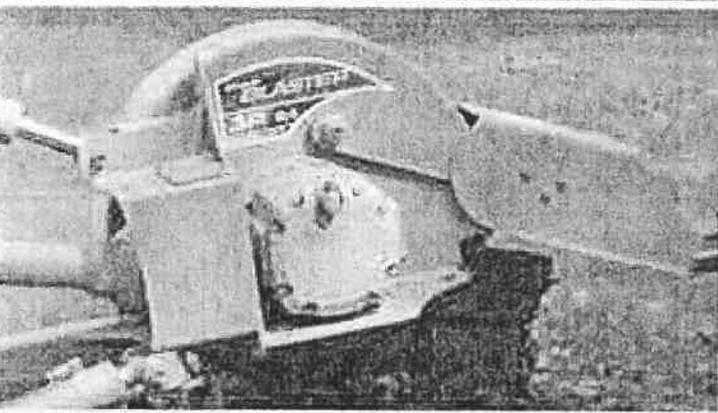
Floating Deflector

The deflector floats as you grind providing chip and debris control from first cut to maximum depth. In tight grinding situations the deflector can be flipped up out of the way.



Stabilizer Base

The heavy duty base provides a solid base for grinding. This allows for more consistent grinding performance and reduces the stress on your tractor.

STUMP BLASTER**3-POINT HITCH**

Gear Box

The rugged gear box transfers power from the tractor's PTO to the rotor and is rated from 803 to 1050 Ft.-Lbs of torque depending on model.



Rotor

The rotor is 3/4" thick steel and provides the back bone for the Stump Blaster cutting system. It's the anchor for the carbide tipped teeth. The added weight of the rotor also provides the Stump Blaster with the extra momentum needed when the grinding is tough.

3P 3 POINT HITCH

MODELS

1P 24

Cutting Depth
Above Ground: 10"
Below Ground: 6"

STUMP BLASTER

3-POINT HITCH



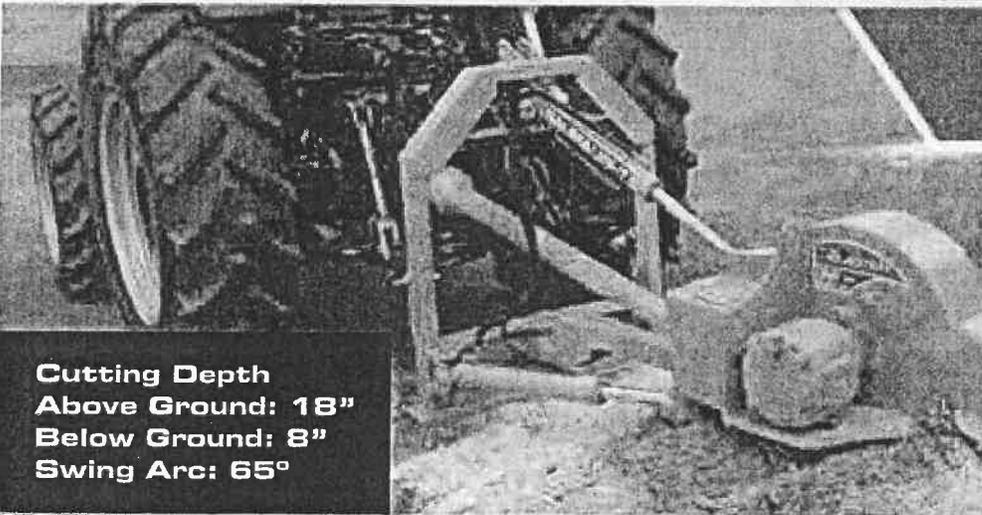
TIP

CHEW

Take small bites and chew. The best results and smoothest operation are achieved by easing into the stump a little at a time and allowing the self-feeding hinge to do its job.

3P 24

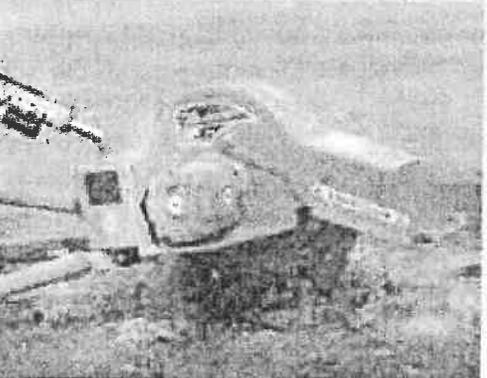
Cutting Depth
Above Ground: 18"
Below Ground: 8"
Swing Arc: 65°



TIP

SOIL

Dry Up. Try to grind when the surrounding soil is dry. Once you get below grade it is easier to grind in dry soils. Muddy dirt can slow down your grinding and lengthen the clean up process.



3P 34

Cutting Depth
Above Ground: 25"
Below Ground: 14"
Swing Arc: 65°

TIP

FLOW

Go with the Flow. Make sure you adjust your flow control. This control allows you to adjust the cutting sweep to get the smoothest cut possible. The full return allows you to return to the start of the cutting sweep as quick as possible.

STUMP BLASTER

3-POINT HITCH

HPR
HIGH POWER RATED

3P 40

Cutting Depth
Above Ground: 25"
Below Ground: 14"
Swing Arc: 65°

TIP

INSPECT

Take Note. It's a good idea to get down and inspect the stump and surrounding area. Make a note of where exposed roots are, they can be difficult to locate once you start grinding.

3P 3 POINT HITCH

OPTIONS

**External Control
(Optional) Part #S1050**

This optional control is mounted on an adjustable arm. The control is great for smaller tractors with limited HP for better cutting control and for tractors with only one remote. Recommended for improved feathering control on smaller tractors.

\$1050
Not available for 1P24

STUMP BLASTER

3-POINT HITCH



Find your closest dealer online



**CHOOSE YOUR CUSTOM
COLOR**

Part #	Color Options	Available for any Baumalight product*
D001582	Green	Will increase lead-time Take Number of Business Days to build next order on www.suddenshipping.com
D001583	Orange	
D001584	Blue	
D001585	Red	

* up to 8 weeks extended lead time on some products

Planer Carbide Tipped Replacement Teeth

Part #	Price	S1000 Standard Teeth and accessories
S1000	\$14.00	Replacement Standard Carbide Tipped Stump Blaster Tooth (without nut)
D001626	\$76.80	6-Pack (Package of 6 pcs S1000 teeth)
D001627	\$220.80	24-Pack (Package of 24 pcs S1000 teeth)
D001773	\$2.00	Replacement 5/8" fine Lock Nut of S1000 Tooth (formerly S2001)
D002121	\$80.08	52-Pack (Package of 52 - 5/8" fine lock nuts)



S1000

Green Carbide Tipped Replacement Teeth

Part #	Price	300 Series Teeth and Rotor Wear Parts
G3000	\$14.40	Replacement Carbide Tipped Green Tooth 3/8" (without nut)
D002038	\$84.00	6-Pack (Package of 6, G3000 Green Teeth)
D002039	\$268.80	24-Pack (Package of 6, G3000 Green Teeth)
D001625	\$0.76	Replacement 3/8" Standard Lock Nut for G3000 Tooth

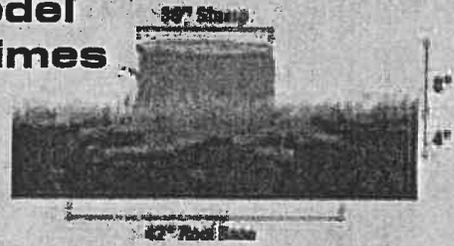


G3000



3-Point Hitch Model Stump Cutting Times

Based on 30" stump.



1P 24

*tractor must have hydrostatic drive

20 HP	30 HP	40 HP	60 HP	70 HP	80 HP	90 HP	120 HP
30 min	20 min	15 min	--	--	--	--	--

3P 24

20 HP	30 HP	40 HP	60 HP	70 HP	80 HP	90 HP	120 HP
--	50 min	12 min	10 min	--	--	--	--

3P 34

20 HP	30 HP	40 HP	60 HP	70 HP	80 HP	90 HP	120 HP
--	--	--	6 min	5 min	4 min	--	--

3P 40

20 HP	30 HP	40 HP	60 HP	70 HP	80 HP	90 HP	120 HP
--	--	--	6 min	5 min	4 min	3 min	2 min

3-Point Hitch Model Comparison Chart

Model No.	1P24	3P24	3P34	3P40
Recommended HP Size	20-45	25-55	45-80	60-120
Maximum Engine HP	50	65	85	125
Maximum PTO HP	40	55	75	115
Hydraulic GPM	--	5-20	5-20	5-20
Rotor Size	24"	24"	34"	34"
Number of Teeth	34	34	54	54
Tooth Construction	S1000	S1000	S1000	S1000
Cutting Wheel Speed	540 RPM	810 RPM	810 RPM	1000 RPM
Cutting Height - Above Ground	10"	18"	25"	25"
Cutting Depth - Below Ground	6"	8"	14"	14"
Maximum Cutting Depth - Per Pass	5"	6"	9"	9"
Maximum Horizontal Cut	22"	22"	32"	32"
Swing Arc	0°	65°	65°	65°
Hub Torque	803 Ft.-Lbs.	803 Ft.-Lbs.	803 Ft.-Lbs.	1050 Ft.-Lbs.
Over Torque Protection	Shear bolt	Slip clutch	Slip clutch	Slip clutch
Hitch	Cat I	Cat I or II	Cat. II	Cat. II
No. Of Remotes Required - Hydraulic	0	1 or 2	1 or 2	1 or 2
Requires 12 Volt DC	No	No	No	No
Input Speed	540	540	540	1,000
Unit Weight (Shipping) Lbs.	350	624	1231	1280
Width (Shipping)	48"	42"	48"	48"
Length (Shipping)	48"	49"	54"	54"

STUMP BLASTER

3-POINT HITCH

New shipping policy, please see last page

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Parks Use Ordinance
DEPARTMENT:	Parks
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Parks Use Ordinance has underwent a second review by the Parks Committee and Administration. There have been a few more indicated changes in red. This is to provide another review for the County Board and discussion. Next Step: send to the Prosecuting Attorney for Review.</p>	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

11/21/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Menominee County Parks and Recreation

PARK USE ORDINANCE

AN ORDINANCE TO ESTABLISH RULES AND REGULATIONS TO ENSURE A SAFE AND ENJOYABLE ENVIRONMENT IN THE COUNTY PARKS MAINTAINED BY MENOMINEE COUNTY.

SECTION 1:

This Ordinance shall be commonly known as the “PARK RULES” of the Menominee County Parks System.

SECTION 2: SUPERVISION OF PARKS

- A) SUPERVISION – All County parks located in Menominee County shall be operated and maintained under the direction of the Menominee County Board of Commissioners through its designated Park Rangers.
- B) MENOMINEE COUNTY PARKS AND RECREATION COMMITTEE – The Menominee County Parks and Recreation Committee may make recommendations to the Parks Rangers, County Administrator, and the Menominee County Board of Commissioners for park improvements, operations, and enforcement of this Ordinance.
- C) ENFORCEMENT OF ORDINANCES – The County Administrator, Park Rangers, and all law enforcement agencies with authority in Menominee County, including the Menominee County Sheriff’s Department, Michigan State Police Department, and the Michigan Department of Natural Resources shall have the authority to enforce the provisions of this Ordinance.
- D) AMUSEMENT FOR GAIN – No amusement for gain for which a charge is made can be conducted in the parks without the consent of the Menominee County Board of Commissioners.

SECTION 3: PARK, CAMPSITE, AND BOAT LANDING FEES

- A) All persons driving a motor vehicle and using a County park, campground, or boat landing facility shall pay the applicable fee before use begins. Fees shall be deposited into designated containers and the stub displayed in the vehicle as instructed.
- B) Self-registration camping fees shall be paid and stubs displayed on the campsite post and in the motor vehicle(s) before park use begins.
- C) All vehicles are required to stop and check-in with park staff at the park office when entering Shakey Lakes Park. If entering Shakey Lakes Park after hours, vehicles must register using the self-registration pay pole.
- D) The registered owner of a vehicle involved in a violation of this ordinance shall be liable for the violation. It shall be no defense that the registered owner was not operating the vehicle at the time of the violation.

SECTION 4: PARK HOURS AND CLOSINGS

- A) Park shall be open from 7:00 AM to 10:00 PM. Parks shall be closed from 10:00 PM to 7:00 AM. Stony Point, Shakey Lakes, and Mason Park boat landing facilities do not close for individuals engaged in loading or unloading a watercraft.
- B) It shall be unlawful for any individual that is not the member of a registered camping party to be within the boundaries of any county park when the parks are closed unless the individual is engaged in loading or unloading a watercraft at a boat landing facility.
- C) Any park, or part of any park, may be declared closed to the public by the County Administrator or Park Rangers in situations where health, safety, and welfare of the general public may be at risk, or when required to do so by law. A park can only be declared permanently closed by an action of the Menominee County Board of Commissioners.

SECTION 5: CAMPING

- A) It shall be unlawful for any person, group, or organization to camp without acquiring a camping permit and paying the required fee.
- B) It shall be unlawful for any person, group, or organization to obtain a camping permit for a camping party that they are not a member.
- C) It shall be unlawful for any person to obtain a camping permit if they are under eighteen (18) years of age.

- D) Camping is permitted in designated sites only.
- E) Campsites are allocated 50% for short-term use and 50% for long-term use. Site designation shall be determined by the County Administrator and Park Rangers.
- F) It shall be unlawful for any person, group, or organization to occupy a campsite designated for short-term use for fourteen (14) or more days.
- G) It shall be unlawful for any person, group, or organization to occupy a campsite designated for long-term use without a properly executed lease agreement approved by Menominee County.
- H) Only one (1) RV or Camper may occupy a site.
- I) Campsites occupied by a RV or Camper, may place a maximum of two (2) additional tents within the boundaries of the campsite.
- J) Campsites occupied only by tents may place as many tents as necessary to accommodate the camping party as long as all tents are within the boundaries of the campsite.
- K) A camping party may consist of no more than eight (8) people. Only one (1) camping party may occupy a campsite.
- L) A maximum of two (2) vehicles may be parked at any one time. Visitors must park in designated visitor parking areas.
- M) A camping party shall notify the park office if they plan to leave their campsite unoccupied or unattended for more than twenty-four (24) hours.
- N) It shall be unlawful for any individual who is not a member of a camping party to remain in any park between the hours of 10:00 PM and 7:00 AM unless the individual is engaged in loading or unloading a watercraft at a boat landing facility.
- O) It shall be unlawful for a camping party to leave any garbage or trash at any campsite. It is expected that camping parties will leave campsites in the same condition as they found them. An additional charge of fifty dollars (\$50.00) may be assessed to registered campers when park staff is required to clean-up a campsite.
- P) It shall be unlawful to use any convenient outlet located at Shakey Lakes or Kleinke as a direct connection to any RV or camper for any purpose other than filling the water storage tanks on said RV or camper. The connection may not be for longer than fifteen (15) minutes.

SECTION 6: MOTOR VEHICLES

- A) It shall be unlawful for any person to operate a motor vehicle within the boundaries of a county park except on designated roadways or parking areas.
- B) It shall be unlawful for any individual to operate or park a motor vehicle within the boundaries of a county park after 10:00 PM, unless the operator is the member of a camping party or a visitor of a camping party (See Section 4) or is attending a special event sanctioned by the Menominee County Board of Commissioners (i.e. Menominee County Fair). An exception is made for vehicles that are using boat landing facilities for the purpose of loading or unloading watercraft.
- C) It shall be unlawful for any person to abandon or leave any vehicle unoccupied within the boundaries of any county park for more than 24 hours without the prior written consent of a Park Ranger.
- D) The registered owner of a vehicle involved in a violation of this ordinance shall be liable for the violation. It shall be no defense that the registered owner was not operating the vehicle at the time of the violation.
- E) The maximum speed limit for all motor vehicles operating within the boundaries of any county park is ten (10) miles per hour. Motor vehicles are required to obey all traffic signs and signals.
- F) An individual must be licensed to operate a motor vehicle in the State of Michigan to operate a motor vehicle within the boundaries of a county park.

SECTION 7: OFF-ROAD VEHICLES AND SNOWMOBILES

- A) Off-road vehicles are permitted at Shakey Lakes Park and Kleinke Park only. Off-road vehicles are prohibited within the boundaries of any other county park.
- B) The intent of allowing off-road vehicles in Shakey Lakes Park and Kleinke Park is to provide park patrons utilizing those parks direct access to trails located in Menominee County. Off-road vehicles are not to be used for the purpose of traveling around the parks themselves or from one site to another.
- D) Off-road vehicles may only be operated on designated blacktop or gravel surfaces at Shakey Lakes Parks or Kleinke Park.
- E) The maximum speed limit for all off-road vehicles operating within the boundaries of Shakey Lakes Park or Kleinke Park is five (5) miles per hour.

- F) Snowmobiles are prohibited within the boundaries of any county park.
- G) Any person that causes damage to any person or property as a result of their operations of any off-road vehicle within the boundaries of a county park is solely responsible for costs of those damages.
- H) An individual must be licensed to operate an off-road vehicle in the State of Michigan to operate an off-road vehicle within the boundaries of Shakey Lakes Park or Kleinke Park.

SECTION 8: FIREARMS, WEAPONS, AND ARCHERY

- A) It shall be unlawful to discharge any firearm, air gun, spring-loaded gun, slingshot, paintball gun, airsoft gun, pellet gun, bow, crossbow, or any other firearm within the boundaries of any county park.
- B) Violations may be issued for the carelessness, recklessness, or negligent possession or handling of a firearm that results in injury to another person, property, or otherwise threatens the safety of another person or property pursuant to the laws of the State of Michigan (SEE MCL 752.861, MCL 752.862, and MCL 752.863a).

SECTION 9: HUNTING AND TRAPPING

- A) It shall be unlawful for any person to hunt, trap, or place traps within the boundaries of any county park.

SECTION 10: NOISE

- A) Quiet hours at Shakey Lakes Campground and Kleinke Campground shall be from 11:00 PM to 7:00 AM.
- B) It shall be unlawful for any person or camping party to make noise during quiet hours that is unreasonable and can be heard outside the boundaries of the designated campsite.
- C) It shall be unlawful for any person or camping party to operate any sound amplification device, sound track, loud speaker, generators, air conditioner, or other device that produces excessively loud or unusual noises without first obtaining written approval from Park Rangers.
- D. It shall be unlawful for any person to use derogatory, inflammatory, profane, or sexual language which would disturb a park patron's peaceful enjoyment of a county park.

SECTION 11: ANIMALS

- A) Any animal within the boundaries of a county park shall be kept on a leash not more than eight (8) feet in length and under the control of the owner at all times.
- B) It shall be unlawful for any owner to allow their pet to interfere in any manner with the enjoyment of the park by others.
- C) It shall be unlawful for any owner to allow their pet on the beach at Shakey Lakes Park.
- D) Horses are prohibited within the boundaries of all county parks except in the designated horse areas located at Shakey Lakes Park.
- E) Owners are required to pick-up and properly dispose of waste generated by their pets.
- F) Any animal found within the boundaries of a county park not in the possession or under the immediate control of the owner, or any animal creating a nuisance or disturbance, may be seized and removed from the park by Park Rangers or by a law enforcement officer.

SECTION 12: FIREWORKS

- A) It shall be unlawful for any person to possess, fire, discharge, explode, light, ignite, or detonate any firework, pyrotechnic device, or other combustible or explosive material within the boundaries of any county park.

SECTION 13: GENERATORS

- A) It shall be unlawful for any person to operate any type of generator within the boundaries of a county park without first obtaining written approval from Park Rangers.

SECTION 14: FIRES

- A) It shall be unlawful for any person to start, tend, or maintain a fire on any grounds within the boundaries of a county park unless in a designated fireplace, fire ring, or stove designed for that purpose.
- B) It shall be unlawful for any person to leave a fire unattended within the boundaries of any county park.
- C) It shall be unlawful for any person to discard any match, cigarette, cigar, pipe ash, charcoal, or embers without first extinguishing them to the extent that they cannot start a fire.

- D) It is the responsibility of the person that started a fire to ensure that the fire is completely extinguished before leaving the site of the fire.
- E) It shall be unlawful for any person to possess any firewood that originates from outside the borders of Menominee County. Firewood includes all wood, processed or unprocessed, intended for use in a campfire. Park Rangers may seize and dispose of firewood possessed in violation of the provision.
- F) It shall be unlawful for any person to cut, collect, or load any firewood within the boundaries of any park without first obtaining written permission from the County Administrator.

SECTION 15: REFUSE, GARBAGE, TRASH, AND POLLUTION

- A) It shall be unlawful for any person to discard any refuse, garbage, trash, litter, debris, dirt, stone, sewage, or other waste material (including cigarette butts) within the boundaries of any county park unless said waste material was generated in the park and properly disposed of in a receptacle designated for such purpose.
- B) It shall be unlawful for any person to discard any refuse, garbage, trash, litter, debris, dirt, stone, sewage, or other waste material in any body of water within the boundaries of a county park.

SECTION 16: SWIMMING

- A) Swimming shall only be permitted in those areas designated by the Menominee County Board of Commissioners.
- B) It shall be unlawful for any person to perform any ablution or shampooing on any designated beach or adjacent to any designated beach.
- C) It shall be unlawful for any person to swim beyond, disturb, molest, or remove any buoy or marker designating a swim area.

SECTION 17: MASS GATHERINGS

- A) It shall be unlawful for any person or group to gather for the purpose of any party, demonstration, protest, or event without obtaining a permit as required by the Menominee County Mass Gathering Ordinance adopted by the Menominee County Board of Commissioners on June 3, 1977.

SECTION 18: SALES AND VENDORS

- A) It shall be unlawful for any person, group, organization, or business to vend, peddle, sell, or offer for sale any commodity or service within the boundaries of a county park

without first obtaining written permission from the ~~Menominee County Board of Commissioners~~. County Administrator.

SECTION 19: CONTROLLED SUBSTANCES

- A) It shall be unlawful for any person to possess, transport, or have under their immediate control any intoxicating liquor or beer unless said person has attained the age of twenty-one (21) years of age.
- B) It shall be unlawful for any person to possess or transport a controlled substance as defined by Section 1704 of Act No. 368 of the Public Acts of 1978, as amended, being Section 333.7104 of the Michigan Compiled Laws.

SECTION 20: SIGNS AND PLACARDS

- A) It shall be unlawful for any person or group to place, paste, glue, tack, or otherwise affix any sign, placard, advertisement, political sign, banner, or inscription within the boundaries of a county park without first obtaining written approval from the County Administrator.

SECTION 21: ALCOHOLIC BEVERAGE PERMITS

- A) It shall be unlawful for any person, group, organization, or business to dispense alcoholic beverages for sale without first securing a license from the Michigan Liquor Control Commission, securing general liability insurance in the amount of \$1,000,000 with Menominee County listed as an additional insured on the policy, and providing proof of insurance and license to the County Administrator and Menominee County Sheriff.

SECTION 22: DRONES

- A) It shall be unlawful for any person to operate any type of drone within the boundaries of a Menominee County Park without first obtaining written approval from Park Rangers.

SECTION 23: SAFETY OF PEOPLE AND PROPERTY

- A) It shall be unlawful for any person to endanger the safety of any other person within the boundaries of a county park by any conduct or act, whether willfully or purposefully, including, but not limited to, fighting, assault, or battery, or careless or negligent behavior.
- B) It shall be unlawful for any person to injure, mar, or damage in any manner a monument, ornament, fence, bridge, seat, tree, fountain, shrub, flower, playground

equipment, fireplace, picnic table, building, or other public property within the boundaries of a county park.

- C) It shall be unlawful for any person to remove any natural resource, including but not limited to, sand, rocks, wood, bark, vegetation, shells, plants, trees, flowers, herbs, grasses, mushrooms, roots, berries, fruit, vegetables, animals, antlers from any county park without the prior written approval from the County Administrator.
- C) It shall be unlawful for any person to enter or attempt to enter any building or areas locked or closed to the public.

SECTION 24: METAL DETECTORS AND DIGGING

- A) It shall be unlawful for any person to use a metal detector within the boundaries of a county park without first obtaining written approval from the County Administrator.
- B) It shall be unlawful for any person to dig a hole, trench, or disturb any soil within the boundaries of a county park without first obtaining written approval from the County Administrator.

SECTION 25: VIOLATIONS

- A) Except as otherwise provided by statute or ordinance, any person who violates any provision of this ordinance shall be issued a civil infraction and subject to forfeiture as follows:

SECTION	TITLE	FORFEITURE
SECTION 3	PARK, CAMPSITE, AND BOAT LANDING FEES	\$25.00
SECTION 4	PARK HOURS AND CLOSINGS	\$25.00
SECTION 5	CAMPING	\$25.00
SECTION 6	MOTOR VEHICLES	\$100.00
SECTION 7	OFF-ROAD VEHICLES	\$100.00
SECTION 8	FIREARMS, WEAPONS, AND ARCHERY	\$100.00

SECTION 9	HUNTING	\$100.00
SECTION 10	NOISE	\$25.00
SECTION 11	ANIMALS	\$25.00
SECTION 12	FIREWORKS	\$50.00
SECTION 13	GENERATORS	\$50.00
SECTION 14	FIRES	\$100.00
SECTION 15	REFUSE, GARBAGE, TRASH, AND POLLUTION	\$100.00
SECTION 16	SWIMMING	\$25.00
SECTION 17	MASS GATHERINGS	\$50.00
SECTION 18	SALES AND VENDORS	\$50.00
SECTION 19	CONTROLLED SUBSTANCES	\$100.00
SECTION 20	SIGNS AND PLACARDS	\$25.00
SECTION 21	ALCOHOLIC BEVERAGE PERMITS	\$100.00
SECTION 22	DRONES	\$25.00
SECTION 23	SAFETY OF PEOPLE AND PROPERTY	\$100.00
SECTION 24	METAL DETECTORS AND DIGGING	\$50.00

B) In addition to or substitute to a civil infraction and forfeiture, the County Administrator shall have the authority to issue non-financial penalties to any person violating any provision of this ordinance. These penalties may include, but are not limited to, banning the person from the park for a specified amount of time, revoking the privileges to use certain park amenities, or banning animals from the park.

- 1) A person that receives a penalty issued by the County Administrator under this ordinance may appeal that penalty by submitting the appeal, in writing, to the County Administrator within 30 days of the penalty being instated. The written appeal must include the person's name, address, telephone number, and reason they believe the penalty is unfair or unjust.
- 2) The County Administrator shall forward any appeal that is timely received to the Parks and Recreation Committee that will hold a hearing on the matter at the next regularly scheduled Parks and Recreation Committee meeting. The Parks and Recreation Committee shall make a recommendation to the County Board of Commissioners after hearing from the County Administrator, Park staff, and the accused.

- 3) The Menominee County Board of Commissioners shall act on the recommendation from the Parks and Recreation Committee at the next regularly scheduled County Board meeting. The decision of the Menominee County Board of Commissioners shall be final.

SECTION 26: SEVERABILITY

- A) If any portion of this ordinance, any of its regulations, rules, or provision, or the application thereof to any person or circumstances shall be found to be invalid by a court of law, such invalidity shall not affect the remaining sections or applications of any part of this ordinance which can be given effect without the invalid portion of a section or application, provided such remaining sections are not determined by a court of law to be inoperable, and to this end this ordinance is declared severable.

SECTION 27: REPEAL AND REPLACE

- A) The adoption of this ordinance by the Menominee County Board of Commissioners hereby repeals and replaces any ordinance, regulation, rule, or policy that has the same effect as any of the provisions of this ordinance.
- B) The adoption of this ordinance by the Menominee County Board of Commissioners specifically repeals and replaces the “Park Rules” ordinance originally adopted by the Menominee County Board of Commissioners on April 10, 1984.

SECTION 28: ADOPTION

- A) It is hereby ordained by the People of Menominee County, represented by the County Board of Commissioners, that the foregoing ordinance and provisions thereof affecting the public health, safety, and welfare of the County of Menominee are hereby adopted.

SECTION 29: EFFECTIVE DATE

- A) This ordinance has been recommended for approval by the Parks and Recreation Committee.
- B) Upon approval by the Menominee County Board of Commissioners, this ordinance shall take effect sixty (60) days from the date of publication.
- C) Any amendments to this ordinance shall take effect sixty (60) days following the publication of the amendments.

ATTESTED TO:

GERALD PICHE, MENOMINEE COUNTY BOARD CHAIRMAN

MARC KLEIMAN, MENOMINEE COUNTY CLERK

DATE: _____

ADOPTED: NOVEMBER 12, 2019

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	UES – Router Quote
DEPARTMENT:	Technology Services
ATTACHMENTS:	Yes
SUMMARY:	
<p>The LIEN audit identified that the County’s routers are non-compliant with LIEN standards. The attached quote was provided by UES for routers that have the proper security certificates. This project was not budgeted specifically in the 2019/2020 Budget.</p>	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

11/21/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

UES Technologies
 Suite 101
 2035 Marinette Ave.
 Marinette, WI 54143-3864
 715-732-9103 Fax: 715-732-9107

Quote #:	36131
Quote Date:	11/8/2019
Page:	1
Customer #:	3304



Quoted To:
Menominee Cnty Admin. Office 839 10th Ave. Menominee, MI 49858-3000 USA

Valid Through: 11/8/2019

Phone: 906-863-7779	Cust PO:	Terms: Net 30		
Reference: Sonicwall	Ship Via: UPS	Salesperson: DERICK		
Stock Code	Description	Quantity	Price	Extended
SWALL-NSA3600	SonicWall NSA 3600 Network Security Appliance Bundle w/1 yr. Gateway Security Suite Support	3.00	4,795.00	14,385.00
SWALL-NSA3600S2	SonicWall 2yr. Gateway Security Suite Support License on NSA 3600 Network Security Appliance	3.00	3,351.00	10,053.00

(1) for County, (1) for 911, (1) for Annex.

SubTotal:	24,438.00
Tax:	0.00
Shipping:	0.00
Total:	24,438.00

UES TECHNOLOGIES IS NOT LIABLE FOR SOFTWARE PERFORMANCE OR INTEGRITY.
 Network service time is portal (UES location) to depart of customers location.
 All UES warranty repairs do not include same day service without additional charges
 Hardware is warrantied for manufacturer defect ONLY (by manufacturer). Software is non-returnable. All used parts are AS IS.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Bagley Radio Tower
DEPARTMENT:	911
ATTACHMENTS:	Yes
SUMMARY:	
<p>We received a letter back from the Road Commission advising the Bagley Tower could be conveyed to Menominee County with a quit claim deed – this would include the existing tower, land, and buildings. The County also received recommendations from the Menominee County Fire Chiefs Association and 911 Governing Board to continue with the current VHF radio system – which would require replacing the Bagley Tower.</p>	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

11/21/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

COMMISSIONERS:

KENNETH BOWER
BARK RIVER, MI 49807

ANTHONY KAKUK
DAGGETT, MI 49821

KENNETH KLINE
WALLACE, MI 49893



MENOMINEE COUNTY

BOARD OF COUNTY ROAD COMMISSIONERS

P. O. BOX 527 • STEPHENSON, MICHIGAN 49887 • 877-867-9444 or 906-753-6914

FAX 906-753-4319

DARRELL W. MOILANEN
ENGINEER-MANAGER

LISA K. SAVORD
FINANCE DIRECTOR / CLERK

November 12, 2019

Mr. Jason Carviou, County Administrator
Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Re: Bagley Radio Tower and Property

Dear Mr. Carviou:

At their meeting held on Tuesday, November 12, 2019, the Menominee County Board of Road Commissioners discussed the conveyance of the tower and property to Menominee County.

The Menominee County Board of Road Commissioners decided that based on the advice of their attorney, the Road Commission wants to execute a quit-claim deed to the County for a fee of \$1.00, to transfer the Bagley Radio Tower and Property. The Road Commission would have their attorney draft up the Quit-Claim Deed document at no cost to the County. Please respond if this is acceptable to the County Board.

Please be advised that if the County wants any other type of conveyance other than a quit-claim deed to be executed, the Road Commission would expect the County to cover all associated costs (ie. Title search, etc.).

If you have any questions, please do not hesitate to contact me.

Sincerely,

MENOMINEE COUNTY ROAD COMMISSION

A handwritten signature in blue ink that reads "Darrell W. Moilanen".

Darrell W. Moilanen, Engr-Mgr., P.E.

Cc: Road Commissioners
Larry Phelps

To whom it may concern,

The Menominee County Fire Fighters Association- Menominee County Fire Chiefs Association has been asked by Menominee County Emergency Management and given two proposals recently to review. The two presented proposals that were given was in reference to the VHF/800Mhz radio plans. After discussion at both our Chiefs Association and Fire Fighters Association meetings we as a whole have made our decision and recommendation.

At our Fire Fighters Association meeting held on October 31st 2019:

A motion by Spalding Township Chief Hammerberg to follow the proposed plan and to keep going forward with our current VHF System, Seconded by Mellen Township Asst. Chief Erickson.

Results: All in favor- Unanimous

The Menominee County Fire Association is made up of all 12 Fire Departments in Menominee County, as well as all the members/employees of each. This association represents all 200+ firefighters who serve their departments, communities, and county.

Respectfully

A handwritten signature in black ink, appearing to read "Josh Dessart", with a long horizontal flourish extending to the right.

Josh Dessart President

Menominee County Fire Association -MCFCA

Attn:

Menominee County E 9-11

Menominee County 9-11 Governing Board

Menominee County Administrator

Menominee County Board of Commissioners

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Coleman Engineering – GIS Hosting Invoice
DEPARTMENT:	Equalization
ATTACHMENTS:	Yes
SUMMARY:	
Review 2020 GIS Web Hosting Proposal – Exceeds \$5,000	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

11/21/2019
Date

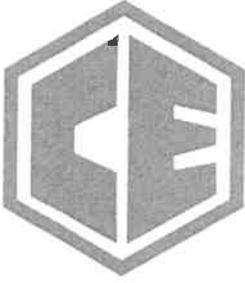
WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



COLEMAN ENGINEERING COMPANY

CIVIL ENGINEERING • ENVIRONMENTAL ENGINEERING • GEOTECHNICAL ENGINEERING • SURVEYING

635 CIRCLE DRIVE • IRON MOUNTAIN, MI 49801 • PHONE: 906-774-3440

October 16, 2019

Mr. Jason Carviou
County Administrator
Menominee County
839 10th Avenue
Menominee, MI 49858

Re: 2020 Web Based GIS Hosting
Menominee County, Michigan

Dear Mr. Carviou:

Coleman Engineering Company (CEC) is pleased to submit this proposal to Menominee County (County) for the above referenced services.

Scope of Services

CEC will continue to provide GIS web hosting services to the County. Through internet access, all County GIS data will be made available to necessary County personnel along with limited public access.

CEC will continue to provide access to the CEC GIS Platform that provides the County the ability to perform parcel maintenance, splits and combinations.

CEC will, on a requested basis, update the parcel layer and tax data from data provided by the County.

CEC will incorporate existing client provided 911 GIS address and road centerline data into the CEC GIS Platform.

Assumptions

Incorporation of 911 address and road centerline GIS data into the CEC GIS Platform will be completed after permission is received from the Menominee County E-911 Department.

If during the course of the project it is found that other services or additional data incorporation is required, CEC will provide the County with a written estimate of costs prior to the commencement of work.

October 16, 2019

Page 2

If, during the course of the project, it is found that other services or incorporation of other data is required by the County, individual Township or City, a necessary cost of services increase may arise. If so, CEC will notify the County, Township or City and prepare a written scope of services and cost proposal for approval prior to the commencement of work.

All layers are, and will remain, the property of the County.

Fees

In accordance with the assumptions and conditions set forth in this letter, the scope of services listed above will be completed for a lump sum amount of \$6,000.

Performance Schedule

CEC anticipates starting work upon receipt of a signed work order and will continue these hosting duties from January 1, 2020 through December 31, 2020. Prior to January 1, 2021 CEC will review this scope of services with the County before continuing hosting responsibilities for year 2021.

If you accept this proposal, please endorse both copies of the attached Work Orders and return one copy to our office. Please retain one copy for your files.

We appreciate the opportunity to submit this proposal and if you have any questions or comments, please call me at (906) 774-3440.

Sincerely,
COLEMAN ENGINEERING COMPANY

Gary D. Hoaglund
GIS Manager

GDH/grp

Enclosures

J:\Proposals\Menominee County\2020\Web Hosting\Proposal Ltr_2020 GIS Web Hosting.docx

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioner Per Diems & Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Discussion of Commissioner per diems & expenses as recently submitted for payment	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

11/21/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

NOV 29 2019

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

MS
County

- *must attach receipt for reimbursement
- *meals provided by conferences will NOT be reimbursed

Name: Larry Johnson Jr. ~ District 9

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
10-8-19	Annex CB	42	24.36		
10-22-19	Annex CB	42	24.36		101-101-860.00
10-31-19	Pizzocrost BOH	0	0		101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage	84	
Total Mileage Fee					\$48.72

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

11-12-19

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

NOV 20 2019

Ms.
COPY

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Dave Prestin ~ District 6

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
10/8/19	Annex building	22		12.76	101-101-860.06
10/22/19	Annex building	22		12.76	101-101-860.06
10/25/19	Court house	48		27.84	101-101-860.06
					101-101-860.06
					101-101-860.06
					101-101-860.06
					101-101-860.06
					101-101-860.06
					101-101-860.06
			Total Mileage		
				Total Mileage Fee	53.36

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

David C. Prestin
Signed

11/7/19
Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Review miscellaneous bills November 14, 2019 in the amount of \$141,336.22.	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

11/21/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-228 Computer Technology
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
296 Juvenile Diversion Child Care
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

NOV 14 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ABILITA				
191019	Phase 2 - Final Payment	101-103-970.19	450.00	450.00
TOTAL VENDOR ABILITA				450.00
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI				
367100	N8390 Beach House	208-751-920.01	29.65	29.65
367200	Northwest Campsites	208-751-920.01	146.81	146.81
369802	W8449 Co Rd G12 Campsites	208-751-920.01	52.14	52.14
370500	Shakey Lakes Office/Shop	208-751-920.01	132.02	132.02
379700	Storage Shed	208-751-920.01	69.93	69.93
380300	Shower Building	208-751-920.01	80.81	80.81
383001	Shakey/Horse	208-751-920.01	29.21	29.21
383101	Bass Lakes Camp Sites	208-751-920.01	39.35	39.35
383200	N8380 Co Park Rd 20.5	208-751-920.01	140.93	140.93
383301	Shakey/Cattle	208-751-920.01	99.77	99.77
1614900	Bath House	208-751-920.01	97.71	97.71
1503500	N8380 Co Pk Rd 20.5	208-751-920.01	29.21	29.21
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				947.54
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863202310	Telephone Services	101-228-850.00	461.79	461.79
906863470510	Telephone Services - Probation/Parole	101-228-850.00	100.37	100.37
906863444110	Telephone Services - Sheriff Dept	101-228-850.00	611.12	611.12
906753220911	Telephone Services - Annex	101-228-850.00	237.32	237.32
906753458211	Telephone Services - Parks	208-751-850.00	53.97	53.97
906863661410	Telephone Services	266-325-850.00	303.70	303.70
TOTAL VENDOR AT&T - CAROL STREAM, IL				1,768.27
VENDOR NAME: BAY AREA MEDICAL CENTER, INC.				
31739	Inmate Medical (19-859)	205-315-755.00	14.47	14.47
TOTAL VENDOR BAY AREA MEDICAL CENTER, INC.				14.47
VENDOR NAME: BIEHL CONSTRUCTION CO., INC.				
51116	Asphalt Patching (Airport)	216-585-981.01	4,800.00	4,800.00
TOTAL VENDOR BIEHL CONSTRUCTION CO., INC.				4,800.00
VENDOR NAME: BLUETARP FINANCIAL, INC.				
F47767	Inmate Supplies	101-301-770.00	296.50	296.50
TOTAL VENDOR BLUETARP FINANCIAL, INC.				296.50
VENDOR NAME: BODY WORKS PLUS, LLC				
M269156	Vehicle Maintenance - 2008 Chevy Impala	101-265-981.00	100.00	100.00
M269153	Deductible (2018 Chevy Tahoe)	205-315-981.00	250.00	250.00
TOTAL VENDOR BODY WORKS PLUS, LLC				350.00
VENDOR NAME: BP				
57227183	Gasoline Sales (RP)	205-315-742.00	584.23	584.23
TOTAL VENDOR BP				584.23
VENDOR NAME: BRAZEAU, DAWN				
Transcripts	19-45096-FY & 19-45097-FY	101-267-806.00	176.25	176.25
Transcripts	19-45096-FY & 19-45097-FY	101-136-806.00	45.00	45.00
Transcripts	19-44638-FY	101-136-806.00	108.65	108.65
Transcripts	19-44638-FY	101-267-806.00	15.90	15.90
TOTAL VENDOR BRAZEAU, DAWN				345.80
VENDOR NAME: BRUNELLE, JENNIFER				
October 2019	Crisis Intervention	292-668-801.00	565.00	565.00
November 2019	Crisis Intervention	292-668-801.00	150.00	150.00
TOTAL VENDOR BRUNELLE, JENNIFER				715.00
VENDOR NAME: CITY OF MENOMINEE				
5016	Gasoline Sales (September 2019)	101-265-742.00	147.84	147.84
		101-268-860.00	24.84	24.84
		101-257-742.00	50.85	50.85
		101-172-860.00	10.48	10.48

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

NOV 14 2019

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: CITY OF MENOMINEE TOTAL VENDOR CITY OF MENOMINEE				234.01
VENDOR NAME: CITY OF STEPHENSON 709 Annex - Water/Electric/Sewer				227.24
		101-261-920.01	20.66	
		101-261-920.02	35.23	
		101-261-920.03	171.35	
TOTAL VENDOR CITY OF STEPHENSON				227.24
VENDOR NAME: CLOVERLAND PAPER CO				
120808	Janitorial Supplies - Courthouse	101-265-755.01	247.77	247.77
120810	Janitorial Supplies - Annex	101-265-755.01	64.62	64.62
120855	Janitorial Supplies - Annex	101-265-755.01	49.83	49.83
120856	Janitorial Supplies - Courthouse	101-265-755.01	310.69	310.69
120904	Janitorial Supplies - Courthouse	101-265-755.01	159.35	159.35
120905	Janitorial Supplies - Annex	101-265-755.01	39.01	39.01
120809	Inmate Cleaning Supplies	101-301-770.00	723.10	723.10
120852	Inmate Supplies	101-301-770.00	15.71	15.71
120903	Inmate Supplies	101-301-770.00	261.08	261.08
TOTAL VENDOR CLOVERLAND PAPER CO				1,871.16
VENDOR NAME: COOPER OFFICE EQUIPMENT 171613 Contract # 3025-01				457.44
TOTAL VENDOR COOPER OFFICE EQUIPMENT				457.44
VENDOR NAME: CRISTANELLI, MARTIN DR., MD, ME AUO19-22 Autopsy - Christina Decoster				600.00
TOTAL VENDOR CRISTANELLI, MARTIN DR., MD, ME				600.00
VENDOR NAME: DDT CONSTRUCTION, INC. 02257 Limestone at Kleinke				240.00
TOTAL VENDOR DDT CONSTRUCTION, INC.				240.00
VENDOR NAME: DEKETO, LLC DK 10-19 October 2019 Documents (x416)				832.00
TOTAL VENDOR DEKETO, LLC				832.00
VENDOR NAME: DICKINSON COUNTY HEALTHCARE AUO19-22 Autopsy - Christina Decoster				954.75
TOTAL VENDOR DICKINSON COUNTY HEALTHCARE				954.75
VENDOR NAME: DICKINSON COUNTY TREASURER Circuit Court 2019-3 July, Aug, Sept 2019				28,035.11
Circuit Court 2019-3 July, Aug, Sept 2019				75.00
TOTAL VENDOR DICKINSON COUNTY TREASURER				28,110.11
VENDOR NAME: DOBIAS, MARK 2019-115-MI Court Appointed - Brandon Nicoll				85.74
TOTAL VENDOR DOBIAS, MARK				85.74
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC 1406 Advertising				65.99
1445 Election Advertising				2,229.20
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				2,295.19
VENDOR NAME: EICHHORN, GARY 10/24/19 DHHS Board Meeting				50.00
TOTAL VENDOR EICHHORN, GARY				50.00
VENDOR NAME: EICHHORN, JAYNE MARIE Board of Canvassers Per Diem & Mileage				96.98
TOTAL VENDOR EICHHORN, JAYNE MARIE				96.98
VENDOR NAME: EPIC AVIATION, LLC				

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CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: EPIC AVIATION, LLC				
7260591	Jet Fuel	216-585-743.00	19,207.31	19,207.31
TOTAL VENDOR EPIC AVIATION, LLC				19,207.31
VENDOR NAME: GENE WANGERIN				
10/12/19	Top Soil at Kleinke Park	208-751-930.04	165.00	165.00
TOTAL VENDOR GENE WANGERIN				165.00
VENDOR NAME: GENESIS LAMP CORPORATION				
70050	Shipping on Original Invoice	216-585-755.02	16.31	16.31
TOTAL VENDOR GENESIS LAMP CORPORATION				16.31
VENDOR NAME: HAFEMAN, WILLIAM				
Board of Canvassers	Per Diem & Mileage	101-192-705.00	50.00	95.24
		101-192-860.00	45.24	
TOTAL VENDOR HAFEMAN, WILLIAM				95.24
VENDOR NAME: HANSEN, JANE C.W.				
October 2019	CAFA	260-266-801.01	900.00	1,480.00
		260-266-801.02	580.00	
TOTAL VENDOR HANSEN, JANE C.W.				1,480.00
VENDOR NAME: HANSON, JUDI				
Reimbursement	Uniform Allowance	205-315-745.00	375.00	375.00
TOTAL VENDOR HANSON, JUDI				375.00
VENDOR NAME: HENSLEY, RN, JOEL				
11/9/19	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,365.00
VENDOR NAME: J S ELECTRONICS, INC.				
20666	Radio Maintenance	205-315-934.01	73.88	73.88
20655	Install K9 Enclosure (Squad 5517)	205-315-981.00	960.00	960.00
20660	911 Tower Lease - November 2019	266-325-976.00	517.63	517.63
TOTAL VENDOR J S ELECTRONICS, INC.				1,551.51
VENDOR NAME: JOHNSON, LARRY				
Reimbursement	Mileage - October 2019	101-101-860.00	48.72	48.72
TOTAL VENDOR JOHNSON, LARRY				48.72
VENDOR NAME: K & M RENTALS				
9456	Portable Toilet - Airport Park	208-751-801.00	90.00	90.00
TOTAL VENDOR K & M RENTALS				90.00
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Mileage - Election	101-262-860.00	97.44	97.44
TOTAL VENDOR KLEIMAN, MARC				97.44
VENDOR NAME: KOEHNE CHEVROLET, BUICK, GMC INC.				
MENO83	Vehicle Maintenance - 2019 Silverado	101-301-981.00	499.00	499.00
TOTAL VENDOR KOEHNE CHEVROLET, BUICK, GMC INC.				499.00
VENDOR NAME: L.A. BUSSE, INC.				
ZB82140	Dishwasher Repair at Jail	280-362-755.00	2,883.68	2,883.68
TOTAL VENDOR L.A. BUSSE, INC.				2,883.68
VENDOR NAME: LARSON, MICHELLE				
11/5/19	Can Zone & Mileage	292-668-801.00	90.00	115.52
		292-668-801.00	25.52	
TOTAL VENDOR LARSON, MICHELLE				115.52

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CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: LAWRENCE, GEOFFREY C.				
2019-135-MI	Court Appointed - Ashley Medlin	101-148-807.00	285.00	285.00
2019-144-MI	Court Appointed Legal - S.S. Spegel	101-148-807.00	200.00	200.00
TOTAL VENDOR LAWRENCE, GEOFFREY C.				485.00
VENDOR NAME: LUFTS ADVERTISER, INC.				
10/30/19	Advertising - Admin & Elections	101-101-901.00	173.00	173.00
		101-262-727.00	722.00	895.00
TOTAL VENDOR LUFTS ADVERTISER, INC.				895.00
VENDOR NAME: MASTERCARD				
Credit Card	Airport	216-585-981.02	52.28	52.28
TOTAL VENDOR MASTERCARD				52.28
VENDOR NAME: MCKESSON MEDICAL - SURGICAL				
67578557	Inmate Medical Supplies	101-301-770.01	175.06	175.06
TOTAL VENDOR MCKESSON MEDICAL - SURGICAL				175.06
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.				
31812	Boiler Check Up & Maintenance	101-265-934.00	2,442.00	2,442.00
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.				2,442.00
VENDOR NAME: MENARDS - MARINETTE				
97381	Park Supplies	208-751-930.04	64.97	64.97
97517	Uniform Allowance (M. Sieg)	101-265-745.00	79.98	79.98
97136	Building Maintenance Supplies	101-265-930.01	39.98	39.98
96767	FOC - Building Supplies	215-141-970.00	277.14	277.14
96764	Credit Memo	101-265-755.00	(11.99)	(11.99)
97503	Inmate Supplies	101-301-770.00	106.26	106.26
TOTAL VENDOR MENARDS - MARINETTE				556.34
VENDOR NAME: MENOMINEE ANIMAL SHELTER, INC				
1903	Impoundment	101-601-958.00	307.50	307.50
TOTAL VENDOR MENOMINEE ANIMAL SHELTER, INC				307.50
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
103	Person Wishing to Serve on Boards	101-101-901.00	60.00	60.00
105	Quotes Needed	101-101-901.00	81.00	81.00
107	Election Notices	101-262-727.00	1,272.00	1,272.00
10/25/19	Legal Notice	101-267-804.00	138.70	138.70
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				1,551.70
VENDOR NAME: MERKEL, WILLIAM				
October 2019	CAFA	260-266-801.01	750.00	750.00
		260-266-801.02	900.00	1,650.00
TOTAL VENDOR MERKEL, WILLIAM				1,650.00
VENDOR NAME: MICHIGAN SHERIFFS' ASSOCIATION				
20191026	2020 Professional Association Membership	101-301-802.00	775.00	775.00
TOTAL VENDOR MICHIGAN SHERIFFS' ASSOCIATION				775.00
VENDOR NAME: MICHIGAN STATE INDUSTRIES				
1226 8664 & 14404	Inmate Supplies	101-301-770.00	1,099.00	1,099.00
TOTAL VENDOR MICHIGAN STATE INDUSTRIES				1,099.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0150346-001	Office Supplies - Probate/Family	101-132-727.00	14.34	14.34
		101-148-727.00	14.35	28.69
0150586-001	Office Supplies - Equalization	101-257-727.00	18.76	18.76
0150549-001	Office Supplies - Treasurer's Office	101-253-727.00	13.08	13.08
0150544-001	Office Supplies - Treasurer's Office	101-253-727.00	57.68	57.68
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				118.21

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CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MMTA				
1493	Membership Renewal	101-253-802.00	75.00	75.00
TOTAL VENDOR MMTA				75.00
VENDOR NAME: NASER, JEFF				
10/24/19	DHHS Board Meeting	101-601-837.00	50.00	50.00
TOTAL VENDOR NASER, JEFF				50.00
VENDOR NAME: NEGRO, MARI				
Board of Canvassers	Per Diem & Mileage	101-192-705.00	50.00	102.78
		101-192-860.00	52.78	
TOTAL VENDOR NEGRO, MARI				102.78
VENDOR NAME: NUTT, MICHAEL				
Reimbursement	Mileage - October 2019	292-664-860.00	63.51	63.51
October 2019	Crisis Intervention	292-668-801.00	95.00	95.00
November 2019	Crisis Intervention	292-668-801.00	155.00	155.00
TOTAL VENDOR NUTT, MICHAEL				313.51
VENDOR NAME: OFFICE DEPOT, INC.				
394891306001	Office Supplies - Elections	101-262-727.00	5.79	5.79
394891305001	Office Supplies - Elections	101-262-727.00	10.99	10.99
394890119001	Office Supplies - Elections	101-262-727.00	73.02	73.02
389552694001	Office Supplies - District Court	101-136-727.00	14.54	14.54
TOTAL VENDOR OFFICE DEPOT, INC.				104.34
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
150008	Park Supplies	208-751-930.04	17.95	60.59
		208-751-742.00	9.89	
		208-751-755.02	7.48	
		208-751-981.00	11.99	
		208-751-755.02	13.28	
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				60.59
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068319291003	Inmate Supplies	101-301-770.00	113.29	113.29
40068319298002	Inmate Supplies	101-301-770.00	97.54	97.54
TOTAL VENDOR PAN-O-GOLD BAKING CO.				210.83
VENDOR NAME: PESHTIGO TIMES & TIMES SAVER				
001184	Display Ad (PT Cook)	101-301-755.00	59.50	59.50
TOTAL VENDOR PESHTIGO TIMES & TIMES SAVER				59.50
VENDOR NAME: PETERSON, RICHARD				
Board of Canvassers	Per Diem & Mileage	101-192-705.00	50.00	90.60
		101-192-860.00	40.60	
TOTAL VENDOR PETERSON, RICHARD				90.60
VENDOR NAME: PHILIPPS, RANDALL				
October 2019	CAFA	260-266-801.01	750.00	1,500.00
		260-266-801.02	750.00	
October 2019	CAFA	260-266-801.02	500.00	500.00
TOTAL VENDOR PHILIPPS, RANDALL				2,000.00
VENDOR NAME: PHILIPPS, THOMAS				
Reimbursement	Mileage & Supplies	101-426-860.00	126.44	273.42
		101-426-727.00	74.99	
		101-426-755.00	71.99	

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CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: PHILIPPS, THOMAS TOTAL VENDOR PHILIPPS, THOMAS				273.42
VENDOR NAME: PICHE, GERALD L. Reimbursement	Mileage - October 2019	101-101-860.00	84.68	84.68
TOTAL VENDOR PICHE, GERALD L.				84.68
VENDOR NAME: PINECREST MEDICAL CENTER 10/24/19	DHHS Board Meeting	101-601-837.00	50.00	50.00
TOTAL VENDOR PINECREST MEDICAL CENTER				50.00
VENDOR NAME: POMP'S TIRE SERVICE, INC. 1020359894	Winter Tires for Squads (x32)	205-315-981.00	4,672.00	4,672.00
TOTAL VENDOR POMP'S TIRE SERVICE, INC.				4,672.00
VENDOR NAME: PRESTIN, DAVID Reimbursement	Mileage - October 2019	101-101-860.00	55.68	55.68
TOTAL VENDOR PRESTIN, DAVID				55.68
VENDOR NAME: REINHART FOODSERVICE 881142	Inmate Supplies	101-301-770.00	1,329.60	1,329.60
885449	Inmate Supplies	101-301-770.00	1,721.36	1,721.36
TOTAL VENDOR REINHART FOODSERVICE				3,050.96
VENDOR NAME: SEABORG, SARA D. October 2019	CAFA	260-266-801.01	750.00	1,675.00
		260-266-801.02	925.00	
TOTAL VENDOR SEABORG, SARA D.				1,675.00
VENDOR NAME: SMITH, GREG Reimbursement	Uniform Allowance	205-315-745.00	700.00	700.00
TOTAL VENDOR SMITH, GREG				700.00
VENDOR NAME: STATE OF MICHIGAN C41	Oct, Nov, Dec 2019	101-131-858.03	2,018.17	2,018.17
9/30/19	Monthly Offset Statement	292-662-843.01	696.43	696.43
10/11/19	Monthly Offset Statement	292-662-843.01	4,402.30	4,402.30
761-10449694	Campground License Fee Renewal (Kleinke)	208-751-755.08	126.00	126.00
761-10449697	Campground License Fee Renewal (Shakey)	208-751-755.08	284.00	284.00
Certification	Nicole Linder / Kandace Curran	101-257-802.00	350.00	350.00
TOTAL VENDOR STATE OF MICHIGAN				7,876.90
VENDOR NAME: STATELINE APPAREL 58654	Uniform Allowance - Mike Sieg	101-265-745.00	79.99	79.99
58863	Uniform Allowance - Mike Sieg	101-265-745.00	12.99	12.99
TOTAL VENDOR STATELINE APPAREL				92.98
VENDOR NAME: STEPHENSON MARKETING COOPERATI 1013259	Park Supplies	208-751-930.04	100.00	100.00
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				100.00
VENDOR NAME: TEACHING FAMILY HOMES OF UPPER 14020, 14059, 14086	Foster Care	292-662-843.05	12,709.80	12,709.80
TOTAL VENDOR TEACHING FAMILY HOMES OF UPPER				12,709.80
VENDOR NAME: THE ADVERTISER 100173	Community Awareness	101-301-802.00	27.00	27.00
TOTAL VENDOR THE ADVERTISER				27.00
VENDOR NAME: THE JANITOR'S CLOSET 46217	Cleaning Services	101-265-801.00	1,900.00	1,900.00
46253	Red Spray Buff	101-265-755.01	7.69	7.69
TOTAL VENDOR THE JANITOR'S CLOSET				1,907.69
VENDOR NAME: THE MOTOR COMPANY, INC. MENO022	Vehicle Maintenance - 2007 Chevy	101-265-981.00	43.59	43.59

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: THE MOTOR COMPANY, INC.				
TOTAL VENDOR THE MOTOR COMPANY, INC.				43.59
VENDOR NAME: TIME WARNER CABLE				
621199203110319	Airport (November 2019)	216-585-850.00	327.30	327.30
620475202110719	Inmate (11/6 - 12/5/19)	101-301-770.00	144.44	144.44
710008401110319	November 2019	101-228-850.00	534.11	534.11
TOTAL VENDOR TIME WARNER CABLE				1,005.85
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE				
352277-201910-1	October 2019	101-301-755.00	50.00	50.00
TOTAL VENDOR TRANSUNION RISK & ALTERNATIVE				50.00
VENDOR NAME: TWIN CITY ELECTRIC, INC.				
81708	Freight Charges to Return Camera	101-301-934.02	24.14	24.14
81703	Finish of Wiring in FOC Office	215-141-970.00	662.55	662.55
81707	Install Axes Network Camera	260-266-830.00	3,264.50	3,264.50
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				3,951.19
VENDOR NAME: U.E.S. COMPUTERS, INC.				
50562	Weekly Computer Maintenance	101-228-857.00	8,197.50	8,345.45
		101-228-970.01	147.95	
TOTAL VENDOR U.E.S. COMPUTERS, INC.				8,345.45
VENDOR NAME: UWC				
9067532209	Telephone Services (Annex)	101-228-850.00	6.13	6.13
9068634441	Telephone Services (Sheriff Dept)	101-228-850.00	52.15	52.15
9068634705	Telephone Services (Dept of Probation)	101-228-850.00	11.49	11.49
9068632023	Telephone Services (MC Offices)	101-228-850.00	24.18	24.18
9067534582	Telephone Services (Shakey Lakes)	208-751-850.00	1.21	1.21
TOTAL VENDOR UWC				95.16
VENDOR NAME: VALENTI, SUSAN F.				
Reimbursement	Mileage & Meals	101-131-860.00	168.46	168.46
TOTAL VENDOR VALENTI, SUSAN F.				168.46
VENDOR NAME: VERAGHEN, SHEILA				
10/24/19	DHHS Board Meeting	101-601-837.00	50.00	50.00
TOTAL VENDOR VERAGHEN, SHEILA				50.00
VENDOR NAME: WALTER BROTHERS INC				
20106	Airport Supplies	216-585-981.02	13.46	20.73
		216-585-728.00	1.79	
		216-585-755.02	5.48	
TOTAL VENDOR WALTER BROTHERS INC				20.73
VENDOR NAME: WASTE MANAGEMENT, INC.				
1646267-1856-7	November 2019	101-265-801.00	820.22	820.22
1646826-1856-0	Airport - Garbage Pickup	216-585-801.00	197.17	197.17
0061485-2808-3	Parks - November 2019	208-751-920.02	189.02	189.02
TOTAL VENDOR WASTE MANAGEMENT, INC.				1,206.41
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402191663-00001	Health Care Center	101-265-920.03	283.02	283.02
0402055840-00001	County Jail	101-265-920.03	3,035.31	3,035.31
0402047856-00004	Courthouse	101-265-920.04	792.60	792.60
0403823200-00005	Airport - Gate Center	216-585-920.03	27.74	27.74
0403823200-00006	Airport - Hanger Gate Center	216-585-920.03	27.74	27.74
0402047856-00010	1000 9th Street	101-265-920.03	90.06	137.43
		101-265-920.04	47.37	

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS/AMOUNTS		CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP					
0403823200-00004	Airport	216-585-920.00	16.54		521.93
		216-585-920.03	307.32		
		216-585-920.00	22.81		
		216-585-920.03	138.03		
		216-585-920.00	37.23		
0405249882-00005	Parks	208-751-920.01	46.26		180.20
		208-751-920.01	36.52		
		208-751-920.01	54.65		
		208-751-920.01	15.49		
		208-751-920.01	27.28		
0402047856-00006	Stoney Point	208-751-920.01	42.55		42.55
0402047856-00011	1004 9th Street	101-265-920.03	64.32		64.32
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP					5,112.84
VENDOR NAME: XEROX CORPORATION					
098516609	Probation/Parole	101-131-942.00	101.85		101.85
098516606	Sheriff Dept	101-301-727.00	42.28		42.28
098516607	Sheriff Dept	101-301-727.00	375.90		375.90
TOTAL VENDOR XEROX CORPORATION					520.03
GRAND TOTAL:					141,336.22

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commissions Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	Review/Discuss Miscellaneous Boards/Committees/Commission reports
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

11/21/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY FINANCE COMMITTEE

Minutes of Meeting

August 20, 2019

****APPROVED NOVEMBER 12, 2019****

The Menominee County Finance Committee met on August 20, 2019 at 9:00 AM at the Menominee County Courthouse in Menominee, Michigan.

I. Call to Order

The meeting was called to order by Chair Hafeman at 9:00 AM.

II. Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

III. Roll Call

Commissioners Present: Chair Hafeman, Commissioner Schei, Commissioner Gromala, and Commissioner Prestin.

IV. Approval of the Agenda

Motion made by Commissioner Schei, seconded by Commissioner Prestin to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

V. Approval of Previous Minutes – 3/22/2019

Motion made by Commissioner Gromala, seconded by Commissioner Schei to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

VI. Public Comment

Kathy Branz – Commented on the proposed budget for the Parks Department.

Nancy Gill – Commented on the proposed budget for MSU-Extension/4-H Program.

Bob Desjarlais – Commented on the proposed budget for the Parks Department and longevity bonuses for County personnel.

VII. Department Head / Elected Official Comment

Sheriff Ken Marks – Commented on the proposed budget for MSU-Extension/4-H Program.

VIII. Business

A. 2018/2019 Budget Amendments – Group # 3

Administrator Carviou went through the proposed budget amendments with the Finance Committee.

Motion made by Commissioner Schei, seconded by Commissioner Gromala to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

B. 2019/2020 Budget

Administrator Carviou presented his proposed 2019/2020 Budget to the Finance Committee. The Finance Committee reviewed the proposed budget and made several recommendations to the County Board.

Recommendation to remove Parking Lot Expansion Project (Other Legislative – 101.103.970.21) in the amount of \$5,000 from the proposed budget. Vote Taken. In Favor: Commissioner Gromala and Commissioner Prestin. Opposed: Chair Hafeman and Commissioner Schei. **SPLIT VOTE 2-2.**

Recommendation to remove Capital Outlay – Office Furniture (County Administrator – 101.172.970.00) in the amount of \$5,000 from the proposed budget. Vote Taken. In Favor: Chair Hafeman. Opposed: Commissioner Schei, Commissioner Gromala, and Commissioner Prestin. **RECOMMENDATION FAILED 1-3.**

Recommendation to restore Contractual Services – MOA (MSU-Extension – 101.261.801.00) in the amount of \$33,986 to the proposed budget. Vote Taken. **RECOMMENDATION PASSED UNANIMOUSLY.**

Recommendation to remove Snow Removal Equipment/Tractor (Buildings & Grounds – 101.265.970.02) in the amount of \$40,000 from the proposed budget. Vote Taken. In Favor: Chair Hafeman and Commissioner Prestin. Opposed: Commissioner Schei and Commissioner Gromala. **SPLIT VOTE 2-2.**

Recommendation to decrease the General Operating Transfer to the Library by \$25,000 (Library – 271.000.699.00) in the proposed budget. Vote Taken. In Favor: Chair Hafeman and Commissioner Prestin. Opposed: Commissioner Schei and Commissioner Gromala. **SPLIT VOTE 2-2.**

C. 2018/2019 MERS Additional Payments/Surplus Division

Administrator advised that there was \$500,000 in the 2018/2019 Budget for additional payments to the MERS system. Discussion ensued regarding the creation of surplus divisions to direct additional payments to and how to make those additional payments.

Recommendation to establish three new surplus divisions: 1) Surplus Division unassociated with any Employee Division 2) Surplus Division to be associated with Employee Division 18 (911 Employees) 3) Surplus Division to be associated with Employee Division 23 (Road Patrol Deputies). Motion made by Chair Hafeman, seconded by Commissioner Prestin to approve. **MOTION CARRIED UNANIMOUSLY.**

Recommendation to forward two options to the County Board for making additional payments to MERS:

Option 1: Initial payment to MERS of \$250,000 upon approval followed by additional payments of \$10,000 per month for the following 25 months (Favored by Commissioner Schei and Commissioner Gromala).

Option 2: Payments of \$10,000 per month upon approval for the following 50 months (Favored by Chair Hafeman and Commissioner Prestin).

Vote Taken. **MOTION CARRIED UNANIMOUSLY.**

D. Menominee County Purchasing Policy

Administrator Carviou updated the Finance Committee that he was working on making updates to the County's Purchasing Policy. He presented a few ideas that he has put together so far, and received feedback and further direction from the Committee. This is an on-going project and updates will be brought back to the Committee in the future.

IX. Public Comment

County Treasurer Diane Lesperance – commented on millages, state budget and gas tax proposal, economic development, library penal fines, and MERS.

Equalization Director Kandace Curran – commented on parks, fairs, library, and MSU-Extension/4-H Program.

X. Commissioner Comment

None

XI. Adjournment

Motion made by Commissioner Schei, seconded by Commissioner Prestin to adjourn. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

MENOMINEE COUNTY FINANCE COMMITTEE

Minutes of Meeting

October 25, 2019

****APPROVED NOVEMBER 12, 2019****

The Menominee County Finance Committee met on October 25, 2019 at 10:00 AM at the Menominee County Courthouse in Menominee, Michigan.

I. Call to Order

The meeting was called to order by Chair Hafeman at 9:00 AM.

II. Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

III. Roll Call

Commissioners Present: Chair Hafeman, Commissioner Schei, Commissioner Gromala, and Commissioner Prestin.

IV. Approval of the Agenda

Motion made by Commissioner Gromala, seconded by Commissioner Prestin to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY.**

V. Approval of Previous Minutes

No minutes for approval.

VI. Public Comment

Nancy Tuinstra – Representing the Friends of the Menominee County Library – commented on the proposed library amendments.

VII. Business

A. 2018/2019 Final Budget Review

Administrator Carviou provided the Committee with an overview of the final Revenue and Expenditure reports for the 2018/2019 Budget. Based on these reports, the County is showing a \$357,212.16 surplus; however, Administrator Carviou cautioned that this number can change drastically as revenue and expenses received in October and November can still

be accrued back to the previous budget year if they belong in the 2018/2019 Budget. The auditors will also make journal entries and adjustments when they are here in January/February, which may also change this number. However, this number does provide a reflection of how the operating budget performed for the year because the funds for capital projects will be moved over by the auditors.

B. Library Budget Amendments

The Library Board submitted a proposal to address the \$25,000 cut to the Library's operating transfer. Administrator Carviou also made a proposal that addressed the \$25,000 reduction to the Library's operating transfer. Discussion ensued between the Committee, Administrator, Library Director, and Ms. Tuinstra from the Friends of the Menominee County Library. The consensus of the Committee was to have Administrator Carviou draft a budget amendment that reflects the proposal presented by the Library Board. The budget amendment will be brought back to the Committee for approval at the next Finance Committee Meeting.

C. Millage Proposals

Administrator Carviou and County Clerk Marc Kleiman presented information regarding millages for 911 and the Library. The Committee reviewed millages that other counties are running, 5-year revenue and expense projections, and projected millage income at different rates. The consensus of the Committee was to have the County Administrator and County Clerk draft language for a .625 millage proposal for 911 and a .375 millage proposal for the Library and bring it back to the Committee for approval. Proposed millages have to be approved by the County Board by December 17, 2019 to be included on the March 10, 2020 Presidential Primary ballot. The consensus was also to collect the millage during the December tax collection.

Motion by Commissioner Gromala, seconded by Commissioner Prestin to direct the County Administrator and County Clerk to draft millage proposals with the discussed parameters and bring the drafts back to the Finance Committee for consideration. Vote taken. Motion made by Commissioner Schei, seconded by Commissioner Prestin to approve. Vote taken.

MOTION CARRIED UNANIMOUSLY.

The Committee discussed setting a date for the next Finance Committee Meeting. It was decided to schedule the next meeting for November 12, 2019 at 5:00 PM at the Menominee County Courthouse prior to the regularly scheduled County Board Meeting.

IX. Public Comment

None

X. Commissioner Comment

None

XI. Adjournment

Motion made by Commissioner Prestin, seconded by Commissioner Gromala to adjourn.
Vote taken. **MOTION CARRIED UNANIMOUSLY.**

MENOMINEE COUNTY LIBRARY BOARD

Minutes October 8, 2019

Approved: November 12, 2019

C. Peterson called the meeting of the Menominee County Library Board to order at 4:00 PM on Tuesday October 8, 2019.

Present: C. Peterson, M. Fagan, J. Freis, A. Rivard and Commissioner L. Schei.

M. Fagan moved to approve the agenda, support by J. Freis. Motion carried.

Public Participation:

Nancy Tuistra informed the board about two brainstorming sessions that the Friends of Menominee County Library have planned. October 9th in Hermansville and October 16th in Stephenson; everyone is welcome. She also informed the Board about the Halloween party scheduled at the Library October 26. Supporters and sponsors include: Sunny G Orchards, Great Lakes Food, Great Start Collaborative, Project Give and the Library Friends.

Greg Welhaven noted that he was just observing as he was considering applying for one of the library board upcoming vacancies. C. Peterson stated that ads will be running in the local newspapers for both the vacant partial term current until January 31, 2023 and the full term beginning February 1, 2020 - January 31, 2025.

J. Freis moved to approve the minutes from the September 10, 2019 meeting, support by J. Freis. Motion carried.

A. Rivard moved to approve the September financials, support by M. Fagan. Motion carried.

M. Fagan moved to approve the October bills, support by J. Freis. Motion carried.

Director's Report

We have a very nice display of Green Bay Packer memorabilia from Nancy Eichorn collected by her father. The Friends Raffle items will be on display next. Raffle tickets are still available and the drawing will be on November 2, 2019.

Amanda attended the Spies Library Board meeting. They are not interested in joining with us as a district. The City Manager does not think it is even possible due to the fact that Spies is a city department and that library service to the city is in the city charter. Amanda is contacting other Libraries and collecting information about funding structures to present to the county commissioners.

The shelf relocation project (moving the periodicals and creating a teen corner) is expect to be finished by Tuesday Oct. 15.

The Friends fall dinner at Belguimtown was well attended it was nice that we had a county resident Butch Hansen, present who actually worked on building the Mackinac Bridge.

New Business:

M. Fagan moved to accommodate the \$25,000.00 budget cut for the Fiscal Year 2019/20 that the budget line items be adjusted as follows:

Adjusting line items #:

271-790-727.01- Library Supplies: \$2000 reduce to \$0

271-790-727.02- Periodicals: \$2000 reduce to \$0

271-790-728.00- Office Equipment: \$500 reduce to \$150

271-790-860.02- Travel/Board Mileage: \$500 reduce to \$350

271-790-888.00- Programming: \$500 reduce to \$0

271-790-982.00- Books: \$20,000 reduce to \$0

Total \$25,000.00

Restoring line items # to amounts as originally proposed for the Fiscal Year 2019/20 budget:

271-790-740.00-Salaries: \$138,802

271-790-705.00-Salaries – Part time: \$56,600

Support by J. Freis. Motion carried. C. Peterson will write a letter to the county administrator indicating the Library Board's decision. She plans on attending the Finance Committee meeting on October 25, 2019

Public Participation: Commission Schei provided some information about the budget process and how changes will be addressed. First going to the Finance Committee for discussion and then to the full county commission for approval.

Karen Kovach thanked the Library Board for all their hard work and praised the library staff for their dedication and service to the public.

As there was no further business, M. Fagan moved to adjourn the meeting, support by J. Freis. Motion carried. Meeting adjourned at 4:50 PM.

Submitted by: Amanda Winnicki, Library Director

NOV 12 2019

**MENOMINEE COUNTY PARKS COMMITTEE
MINUTES OCTOBER 7, 2019**

Corrected minutes -

- AD.*
1. The meeting was called to order at 5:30 PM by Chair, Bob Desjarlais at Lake Township Hall in Stephenson.
 2. Pledge of Allegiance was recited by all.
 3. **Reporting for roll call were:** Bob Desjarlais, Dick Peterson, Kathy Branz, County Commissioner Larry Phelps and Bill Cech. Excused were County Administrator Jason Carviou, Vola Bleile and Mike Kass.

Others in attendance were Jim Quist, Karen Kayser, and Eric Tickler, Fair Board Manager.
 4. **Approval of agenda:** Motion by Bill Cech to approve the Agenda supported by Dick Peterson with all in favor.
 5. **Minutes:** Bill Cech to approve the September 4, 2019 minutes supported by Dick Peterson. All were in agreement. Motion carried.
 6. **Public Comments:** None.
 7. **Business:**
 - a. **Review Financials** – Dick Peterson stated it was a good job controlling the expenses for this year. A note was made by Dick Peterson that there were some accounts that needed to be adjusted for year end. A motion by Dick Peterson to approve the financial review supported by Bob Desjarlais. All were in favor.
 - b. **Budget Review** – The Budget was not discussed as Jason Carviou was not present to answer any questions.
 - c. **Picnic Tables – i) When to order (delivery in October):** Jason stated we should be able to order 60 tables and stay within our budget. **ii) When to order 2 X 10's and 2 X 8's (October):** It was decided to order them in the new fiscal year, after October 1, 2019. Kathy Branz made a motion to recommend to the County Commissioners to approve the bid from Frudenthal as we have been very satisfied with their product. Dick Peterson supported the motion. All were in favor.
 - d. **Electrical at Shakey Lakes – Electrical Engineer:** Bob contacted Coleman Engineering and they said they were not interested in this project. Twin City Electric would not be interested as they would like to bid on the work to be done and if they are the Engineer they would not be eligible. Bob was supplied with two perspective Engineering Companies to contact. He will be looking for an Engineer to do Kleinke, Bailey and Shakey Lakes. Depending on the cost, this may have to go out on bids.
 - e. **New restrooms at Shakey Lakes – follow up:** Jason received the final specs for the new bathrooms at Shakey Lakes. The perc test has already been completed. We now need the specs from the Health Department on the size for both the septic tank and the drain field. A motion by Kathy Branz for Jason to do a RFQ for the Septic and Drain Field as soon as the sizes are received from the Health Dept., supported by Dick Peterson with all in favor. Quist the permit has been applied for

and the perk test has been completed. We now need to contact the Health Department for the size of the septic tank and the drain field. A drawing was looked at regarding the size and placement of the fixtures and approved. Jason will contact DGR for construction drawings so this can go out on bids.

- f. **Added Parking at Shakey Lakes Boat Launch** – Bob is waiting for the lime stone work to begin. As soon as they start grinding the lime stone at his farm, Bob stated he will be able to provide the crushed limestone. Trucking will have to be approved for this project.
- g. **Electric at Bailey** – Noreen Johnson provided Larry Phelps with the bid numbers they received for Bailey. They were Twin City \$26,966, RT \$36,500 and Solander's \$24,100. A motion by Bob to award the bid to Solander's supported by Kathy with all in favor.
- h. **Weekly Reservations at Kleinke** – To be looked at during the November meeting to be finalized in December.
- i. **On line reservations** – Mike Kass was absent so this was tabled.
- j. **Kayak Launch Mason Park (Larry Phelps)** – Larry has approximately 41 *potential* donors for this project. He is waiting for his first check to set up an account.
- k. **Parks Ordinance Review:** Several items on the Park Ordinance were discussed. A question for Section 5.M. – does this put liability on the County?
Section 6.C. notify park personal.
Section 14.E. check the new law, the mileage for fire wood procurement may have changed.
Larry Phelps will discuss these changes with Jason.
- l. **Bailey Park, Kleinke and Shakey Lakes – Stump Removal:** – A motion by Bill to get the permit and have EGLE advise us on what to do. This was supported by Kathy with all in favor. Jason also had a RFQ in the paper with bids to be submitted by October 16th. The bids will be approved either at the November meeting or before.

8. Correspondence:

- 9. **Any other item Members Wish to Present:** Dick Peterson stated the Kayak interest is growing. He also stated there is a world-wide interest in the Menominee River between the ~~Hatti Street Dam~~ and Parks Dam and *Ingalls Dam*. This covers 21 miles and has become viewing area for the reproduction of Sturgeon. This would be a great promotion for Mason and River Park. In early September the Sturgeon that are 42' 4' are micro chipped. They are between the ages of 8 & 12 years old and are the most reproductive.

Larry stated the Road Commission will not be adjusting Shakey Lakes Dam. They feel their cost is \$1,000 each time it is done and they are not compensated. This will be discussed at a later date.

MENOMINEE COUNTY PARKS COMMITTEE MINUTES OCTOBER 7, 2019

Bob stated that the dry hydrant was pulled by the dam when they redid the dam. It will be repositioned by the entrance to the park, which will be a much safer area.

10. Public Comment: Eric Tickler stated that the yearly schedule still shows the meetings starting at 6PM. Kathy will advise Sherry.

11. Adjournment – Motion by Bob to adjourn supported by Kathy with all in favor at 7:45 PM

12. Next meeting will be at Lake Township Hall on Cnty Rd 577 in Stephenson on November 4, 2019 at 5:30 P.M.

Submitted by:

Kathy Branz, Secretary

Menominee County Parks and Recreation Committee.

Menominee county Fair Board

October 16, 2019

Approved
11/20/19

Present: Deb Smith, Eric Tickler, Judith Dobinkr, Dave Pomeroy, Chad Oczus, Bill Czech

Absent: Nikki Tebo, Bill Czech, Jesse Betters, Jim Moker

Meeting called to order at 6:02 pm by Chad

Motion for approval of agenda by Deb, Dave Seconded. Motion Carried

Motion to approve minutes by Dave, Deb Seconded Motion Carried

Public Comment:

Andrea Spoke in detail about the poultry cages.

Chad moved to purchase 24 24x24x16 4 30x30 & 15 chicken coops Dave 2nd motion carried.

Old Business:

Mandy spoke about the rabbit sale.

New Business:

Bill moved to hire a fair employee Judith 2nd motion passed.

Next meeting was set for Nov 20th at MSU extension at 6:00pm.

Bill moved to adjourn Dave 2nd motion passed.

Meeting adjourned 8:05 pm

Respectfully submitted,

Eric Tickler

Fair Manager/Secretary