

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Brian Bousley– County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on **Tuesday ~ November 24, 2015 @ 6:00 p.m. CST**
At the Menominee County Courthouse ~ Courtroom B
839 10th Ave. Menominee, MI 49858

AGENDA

- A. Call to Order
 - B. Pledge of Allegiance
 - C. Roll Call
 - D. Approval of the Agenda
 - E. Approval of Previous Minutes
-
- November 10, 2015 – CB Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
 - G. Presentations (*limited to twenty minutes*)
MSU – 4H program
 - H. Department Head/Elected Officials Reports (*limited to ten minutes*)
 - I. Action Items
1. Moved by _____ seconded by _____ to approve the revised 2015 Menominee County Apportionment Report. (Revision due to millages passed in Meyer and Holmes Twps.)
 2. Moved by _____ seconded by _____ to approve a three year contract with Delta County for Building Code Services (\$17,000/yr.), PLUS one half of the cost of a new truck to be owned/insured/maintained by Delta Co. (NTE \$15,000).
 3. Moved by _____ seconded by _____ to give Cedarville Township consent to sell three parcels attached to Fox Park to allow for future development of Fox Park.
 4. Moved by _____ seconded by _____ to approve commissioner per diems as recently submitted.
 5. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on November 4 & 5, 2015 in the combined amount of \$264,167.30.
 6. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.
- J. New Business (discussion only)
 1. Personnel Items:
 - a. None

Charlie Meintz – Chairperson Bernie Lang James Furlong Larry Schei – Vice Chairperson
John Nelson Jan Hafeman Gerald Piche Raymond Williams William Cech

2. **Building and Grounds/Park Items:**
 - a. **Airport Terminal Roof repair/replacement**
 - b. **Land release proposal at the airport**

3. **Miscellaneous Items:**
 - a. **Security Scanner for Courthouse vestibule area**

4. **Finance Items:**
 - a. **Commissioner Per Diems and expenses**
 - b. **Miscellaneous bills as paid on November 6, 19 & 20 in the combined amount of 56,300.09.**

- K. **Misc. Boards/Committees/Commissions Reports**
- L. **Public Comment (*limited to 5 minutes*)**
- M. **Commissioner Comment**
- N. **Adjourn**

November 10, 2015

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Hafeman, Lang, Meintz, Nelson, Piche, Schei and Williams.

Absent: Com. Furlong (excused).

Moved by Com. Nelson, seconded by Com. Hafeman to approve the agenda. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Williams to approve the minutes from the October 27, 2015 Regular County Board Meeting. Motion was approved 8-0.

Public Comment:

- Mark Aubert – Commented on the possibility of rustic campsites being put in at River Park. He stated that none of the neighbors were notified of this and he is not in favor of it if there is not going to be someone there to monitor the campers.

Presentations: None.

Department Head/Elected Officials Reports:

- Brian Bousley – County Administrator – Brian informed the board that there are several vacancies coming due on some of the boards and we will be advertising for them. We received a check today from AT&T. Jim Mekash will be meeting with the Architects and Engineers on the Vestibule Project tomorrow. We also received two 2% grants from Hannahville. One is for the security screening area in the new courthouse vestibule and the other is for the Shakey Lakes pavilion roof replacement.

Action Items:

Moved by Com. Nelson, seconded by Com. Hafeman to approve the changes made within the County Bylaws.

- a. Article VI; Section 1 – Add NorthCare Network; SUD Committee
- b. P91-4 - #3.2 Professional Services; Add (see attachment G) Menominee County Contractor Checklist
- c. P91-4; #5.1 – Petty Cash Fund – Added Administration office - \$50 and Building Code - \$100
- d. P98-4 – Fax Policy – Rescinded
- e. P2003-01 – Public Record Fees – replace Resolution 2011-07 with Resolution 2015-10

Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Schei to approve commissioner per diems as recently submitted. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Schei to approve miscellaneous bills as paid on October 12, 20 & 21, 2015 in the combined amount of \$99,662.16. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 8-0.

New Business (discussion only)

Personnel Items:

- a. None.

Building and Grounds/Parks Items:

- a. 2016 County Parks Price List – Add River Park rustic sites \$10.00/night. – Brian explained that the parks committee met to discuss the price list for the 2016 parks camping season. All remain the same as in 2015 but River Park sites have been added. All sites there are rustic sites and cost will be \$10.00/night. Brian further stated the plan is for 4 sites. He will contact the residents that live near River Park and discuss this with them. Com. Meintz stated that he does have some concerns about putting sites at River Park. Com. Williams asked what the financial impact would be of only adding 4 sites compared to the negative aspects of putting in the sites. Com. Hafeman commented that we now have water at the park and electricity at the pavilion. Brian will contact the residents and bring this item back to the board.
- b. Fox Park – land sale and development. – Brian explained that Cedarville Township would like to develop Fox Park. The upgrades include installing electrical sites, improving the restrooms and the construction of a bathhouse. In order to fund the development project Cedarville Township would like to sell three parcels located on the southernmost portion of the park. The project

started a few years ago and Dan Hass recommended to the township that each of the parcels have a perk test, be surveyed and a plan drawn up to have the land split. Cedarville Township has completed this portion of the project. The township would now like to move forward with placing the three parcels for sale and is looking for consent from the County Board. Com. Hafeman asked if there are any deed restrictions on the property from when it was deeded to Menominee County. Brian explained that Dan Hass already looked into that. The consensus of the board is to move this item forward to the next meeting for approval.

Miscellaneous Items:

- a. County Annex/MSU extension – office hours of operation. – Brian explained that the county hired a part time (25 hr/wk) secretary (MSU/Building Code/Emergency Services) to work at the annex in Stephenson on 4/20/15. We set the hours for the secretary as M-W-F 8 a.m. to 1 p.m. & Tu-Th 11 a.m. to 4 p.m. It was our understanding with MSU that they would cover any hours around the secretary's scheduled hours to enable the office to be open from 8:00 a.m. to 4:30 p.m. daily to coincide with the Courthouse hours. We have had complaints that the annex is locked after the secretary has left for her scheduled time, more than once per week, most weeks. We need the board to make a final decision on the office hours of operation at the annex and publicize the outcome. Com. Nelson commented that MSU promised us that the office would be covered. If they are not going to follow through with their promise then we should reconsider how much money we are paying them. Brian explained that he will be sitting down with Paul Putnam and reviewing this.
- b. Menominee County Apportionment report "as revised". – Brian explained that the Equalization Director previously submitted the 2015 Apportionment Report and it was approved on October 27, 2015. On November 3, 2015 millages were passed for Holmes and Meyer Townships. The Equalization Director has submitted the revised report for board approval. The consensus of the board is to move this item forward to the next meeting for approval.

Finance Items:

- a. Commissioner Per Diems and expenses. - The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills as paid on November 4 & 5, 2015 in the combined amount of \$264,167.30. Com. Hafeman asked about the refund from AT&T. Brian stated it was \$6,700. Com. Hafeman also stated that the Road Patrol is over budget for weapons. Brian stated that he will be discussing this with Sheriff Marks. He does not know if there was grant money that was going to be covering any of that. Com. Hafeman asked about Core Technologies. Brian explained that was for the LEIN server. Com. Schei asked about the sealcoating that was done in the jail parking lot. Brian stated that he asked some local businesses that do sealcoating for bids and Holmes Sealcoat was the cheapest. It was asked if that was a conflict of interest. Brian stated that it wasn't. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Public Comment:

- Mark Aubert – Commented on the need for a bulletin board at River Park posting what the park rules are.
- Sherry DuPont – Commented that the County Website is down and we are working to get the problem fixed.

Commissioner Comment:

- Com. Hafeman – Commented that when we advertise for Committee Appointments we should include a brief description of what the position responsibilities are.
- Com. Piche – Commented on the Road Commission meeting and 14 townships are participating in the 3 Way Road project and there are only 3 townships left with projects to complete.
- Com. Cech – Commented on Mr. Aubert's concerns and the Parks Committee will be meeting soon.
- Com. Meintz – Wished everyone Happy Hunting this week.

Moved by Com. Nelson, seconded by Com. Williams to adjourn at 6:27 p.m.
Motion was approved 8-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	REVISED - 2015 Menominee County Apportionment Report
DEPARTMENT:	Equalization
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Equalization Director has submitted the 2015 Apportionment Report. Law states this has to be approved at a County Board Meeting prior to October 31. This may be revised at a later date due to townships that have millage proposals on their November election ballot.</p>	
RECOMMENDED MOTION	
<p>To approve the revised 2015 Menominee County Apportionment Report. (Revision due to millages passed in Meyer and Holmes Twps.)</p>	

Submitted by: **Brian Bousley**

 11/20/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Total Property Tax Rates

The total rates listed here were generated from rates entered on the TAX RATE SUMMARY SHEET. If you need to make a correction, update the TAX RATE SUMMARY SHEET and rerun the auto-function.

PLEASE CHECK THE PRE TOTAL RATES LISTED IN COLUMN B FOR ACCURACY AGAINST YOUR REPORTS
 If the auto_function is calculating an incorrect total, please notify Darcy immediately.

The rates listed in column B will be used for Income Tax Property Tax Credit for your residents - it is important they are correct
 you will no longer receive a separate request from the Office of Revenue and Tax Analysis for total tax rates

Total Property Tax Rates

Calculated for Parcels
 with a Principal
 Residence Exemption
 (PRE)

Township/City Name	Twp/City	Village	School District	SD Code	PRE Rate w/ Spec Assmnt	NI Rate w/ Spec Assmnt
19.8249 CEDARVILLE	TWP.		STEPHENSON AREA PUBLIC SCHS	55120	19.8249	37.8249
22.9181 DAGGETT	TWP.		STEPHENSON AREA PUBLIC SCHS	55120	22.9181	40.9181
25.4181 DAGGETT	TWP.	DAGGETT	STEPHENSON AREA PUBLIC SCHS	55120	25.4181	43.4181
24.4040 FAITHORN	TWP.		NORWAY VULCAN AREA SCHOOLS	22025	24.4040	42.4040
24.8459 GOURLEY	TWP.		CARNEY NADEAU PUBLIC SCHOOLS	55010	24.8459	42.8459
23.9659 GOURLEY	TWP.		NORTH CENTRAL AREA SCHOOLS	55115	23.9659	41.9659
22.5761 HARRIS	TWP.		BARK RIVER HARRIS SCH DIST	21090	22.5761	39.5761
22.6347 HARRIS	TWP.		NORTH CENTRAL AREA SCHOOLS	55115	22.6347	40.6347
21.1199 HOLMES	TWP.		STEPHENSON AREA PUBLIC SCHS	55120	21.1199	38.1199
22.3467 INGALLSTON	TWP.		MENOMINEE AREA PUBLIC SCHS	55100	22.3467	40.3467
19.7967 INGALLSTON	TWP.		STEPHENSON AREA PUBLIC SCHS	55120	19.7967	37.7967
20.7976 LAKE	TWP.		STEPHENSON AREA PUBLIC SCHS	55120	20.7976	38.7976
20.0133 MELLEN	TWP.		STEPHENSON AREA PUBLIC SCHS	55120	20.0133	38.0133
21.1699 MENOMINEE	TWP.		MENOMINEE AREA PUBLIC SCHS	55100	21.1699	39.1699
18.6199 MENOMINEE	TWP.		STEPHENSON AREA PUBLIC SCHS	55120	18.6199	36.6199
22.6724 MEYER	TWP.		NORTH CENTRAL AREA SCHOOLS	55115	22.6724	40.6724
23.5243 NADEAU	TWP.	CARNEY	CARNEY NADEAU PUBLIC SCHOOLS	55010	23.5243	40.5243
23.5243 NADEAU	TWP.		CARNEY NADEAU PUBLIC SCHOOLS	55010	23.5243	40.5243
24.1233 SPALDING	TWP.		NORTH CENTRAL AREA SCHOOLS	55115	24.1233	42.1233
26.9933 SPALDING	TWP.	POWERS	NORTH CENTRAL AREA SCHOOLS	55115	26.9933	44.9933
21.0265 STEPHENSON	TWP.		STEPHENSON AREA PUBLIC SCHS	55120	21.0265	39.0265
45.6371 MENOMINEE	CITY		MENOMINEE AREA PUBLIC SCHS	55100	45.6371	63.6371
28.1199 STEPHENSON	CITY		STEPHENSON AREA PUBLIC SCHS	55120	28.1199	46.1199

Statement Showing Mills Apportioned by the County Board of Commissioners
of the County of MENOMINEE for the Year 2015

(A) Local K12 School District Name	(B) Total Taxable Value*	(C) Total Nonhomestead Taxable Value*	(D) Total Commercial Personal Taxable Value*	(E) HH/ Supplemental Rate	(F) Est. HH/ Supplemental Tax Dollars	(G) Non Homestead Operating Rate	(H) Est. HH Operating Tax Dollars	(I) Total Debt/ Sinking Fund/ Bldg Site Rate	(J) Est. Debt / Sinking Fund / Bldg Site Tax Dollars	(K) Total Recreational Rate	(L) Est. Rec/ Recreational Tax Dollars	(M) Total Est. Local K12 School Tax Dollars	(BB) Total Taxable Value	(GS) Non Homestead Comm. Pers. Operating Rate
BARK RIVER HARNESS	\$72,168,354	\$0,548,646		0.0000	\$	17.0974	\$ 350,693.78	2.4000	\$ 170,955.95	0.0000	\$	\$ 527,149.03		5.0274
CARNEY HADJEAU	\$49,070,786	\$18,061,653		0.0000	\$	17.3976	\$ 311,756.25	3.4900	\$ 170,768.37	0.0000	\$	\$ 482,516.65		5.2576
LEGONNINEE	\$25,743,863	\$12,432,222		0.0000	\$	18.0000	\$ 2,185,780.00	3.7000	\$ 1,130,331.20	0.0000	\$	\$ 3,316,111.20		6.0000
NORTH CENTRAL	\$4,536,750	\$2,636,099		0.0000	\$	17.5623	\$ 527,620.78	2.4000	\$ 219,273.03	0.0000	\$	\$ 806,902.81		6.0000
MOSKOW WILKAGE	\$19,631,155	\$6,282,117		0.0000	\$	17.5623	\$ 152,021.56	4.5600	\$ 62,080.92	0.0000	\$	\$ 183,031.75		5.9922
STEPHENSON	\$21,063,933	\$100,173,905		0.0000	\$	18.0000	\$ 1,803,119.45	0.9200	\$ 203,397.12	0.0000	\$	\$ 2,006,516.57		6.0000

**Statement Showing Mills Apportioned by the County Board of Commissioners
of the County of MENOMINEE for the Year 2015**

Township / City	Village	School Code	Local School Distirct	Total Homestead		Total		Total	
				Property Tax Rate	NonHomestead Property Tax Rate	Property Tax Rate w/ Qualifying Special Assessment Millage	NonHomestead Property Tax Rate w/ Qualifying Special Assessment Millage	Property Tax Rate w/ Qualifying Special Assessment Millage	NonHomestead Property Tax Rate w/ Qualifying Special Assessment Millage
CEDARVILLE TWP.		55120	STEPHENSON AREA PUBLIC SCHS	19.8249	37.8249	19.8249	37.8249	19.8249	37.8249
DAGGETT TWP.		55120	STEPHENSON AREA PUBLIC SCHS	22.9181	40.9181	22.9181	40.9181	22.9181	40.9181
	DAGGETT	55120	STEPHENSON AREA PUBLIC SCHS	25.4181	43.4181	25.4181	43.4181	25.4181	43.4181
FAITHORN TWP.		22025	NORWAY VULCAN AREA SCHOOLS	24.4040	42.3662	24.4040	42.3662	24.4040	42.3662
GOURLEY TWP.		55010	CARNEY NADEAU PUBLIC SCHOOLS	24.8459	42.1135	24.8459	42.1135	24.8459	42.1135
		55115	NORTH CENTRAL AREA SCHOOLS	23.9659	41.9659	23.9659	41.9659	23.9659	41.9659
HARRIS TWP.		21090	BARK RIVER HARRIS SCH DIST	22.5761	39.6135	22.5761	39.6135	22.5761	39.6135
		55115	NORTH CENTRAL AREA SCHOOLS	22.6347	40.6347	22.6347	40.6347	22.6347	40.6347
HOLMES TWP.		55120	STEPHENSON AREA PUBLIC SCHS	21.1199	39.1199	21.1199	39.1199	21.1199	39.1199
INGALLSTON TWP.		55100	MENOMINEE AREA PUBLIC SCHS	22.3467	40.3467	22.3467	40.3467	22.3467	40.3467
		55120	STEPHENSON AREA PUBLIC SCHS	19.7967	37.7967	19.7967	37.7967	19.7967	37.7967
LAKE TWP.		55120	STEPHENSON AREA PUBLIC SCHS	20.7976	38.7976	20.7976	38.7976	20.7976	38.7976
MELLEN TWP.		55120	STEPHENSON AREA PUBLIC SCHS	20.0133	38.0133	20.0133	38.0133	20.0133	38.0133
MENOMINEE TWP.		55100	MENOMINEE AREA PUBLIC SCHS	21.1699	39.1699	21.1699	39.1699	21.1699	39.1699
		55120	STEPHENSON AREA PUBLIC SCHS	18.6199	36.6199	18.6199	36.6199	18.6199	36.6199
MEYER TWP.		55115	NORTH CENTRAL AREA SCHOOLS	22.6724	40.6724	22.6724	40.6724	22.6724	40.6724
NADEAU TWP.		55010	CARNEY NADEAU PUBLIC SCHOOLS	23.5243	40.7919	23.5243	40.7919	23.5243	40.7919
	CARNEY	55010	CARNEY NADEAU PUBLIC SCHOOLS	23.5243	40.7919	23.5243	40.7919	23.5243	40.7919
SPALDING TWP.		55115	NORTH CENTRAL AREA SCHOOLS	24.1233	42.1233	24.1233	42.1233	24.1233	42.1233
	POWERS	55115	NORTH CENTRAL AREA SCHOOLS	26.9933	44.9933	26.9933	44.9933	26.9933	44.9933
STEPHENSON TWP.		55120	STEPHENSON AREA PUBLIC SCHS	21.0265	39.0265	21.0265	39.0265	21.0265	39.0265
MENOMINEE CITY		55100	MENOMINEE AREA PUBLIC SCHS	45.6371	63.6371	45.6371	63.6371	45.6371	63.6371
STEPHENSON CITY		55120	STEPHENSON AREA PUBLIC SCHS	28.1199	46.1199	28.1199	46.1199	28.1199	46.1199

**Statement Showing Mills Apportioned by the County Board of Commissioners
of the County of MENOMINEE for the Year 2015**

Local Municipality (Twp/City/Vlg)	ALL Purpose(s) of Qualifying Special Assessment Millage Rates for the Local Municipality Listed	Total of All Special Assessment Rates Levied UNITWIDE	Total of All Special Assessment Rates Levied TWP-WIDE - Excluding the Village(s)
CEDARVILLE TWP.	-	-	-
DAGGETT TWP.	-	-	-
FAITHORN TWP.	-	-	-
GOURLEY TWP.	-	-	-
HARRIS TWP.	-	-	-
HOLMES TWP.	-	-	-
INGALLSTON TWP.	-	-	-
LAKE TWP.	-	-	-
MELLEN TWP.	-	-	-
MENOMINEE TWP.	-	-	-
MEYER TWP.	-	-	-
NADEAU TWP.	-	-	-
SPALDING TWP.	-	-	-
STEPHENSON TWP.	-	-	-
MENOMINEE CITY	-	-	-
STEPHENSON CITY	-	-	-
CARNEY VLG	-	-	-
DAGGETT VLG	-	-	-
POWERS VLG	-	-	-

Certification Statement

I hereby certify that this Statement Showing Mills Apportioned by the County Board of Commissioners and submitted to the State Tax Commission is a true statement of all ad valorem millages apportioned by the County Board of Commissioners of the

County of _____ for the year _____

Signature of County Equalization Director

NOTARIZATION

Notary Public

County, Michigan

STATE OF MICHIGAN

County of _____ } SS

Subscribed before me this _____

Day of _____ *year* _____

My commission expires _____ , _____

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Building Code Services Contract
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Our building code inspector is contracted through Delta County. We are expecting to share another three years with Delta County. A contract for this is enclosed to also share in the cost of a new vehicle for the building code department. The fund balance allows for this.</p>	
RECOMMENDED MOTION	
<p>To approve a three year contract with Delta County for Building Code Services (\$17,000/yr.), PLUS one half of the cost of a new truck to be owned/insured/maintained by Delta Co. (NTE \$15,000)</p>	

Submitted by: **Brian Bousley**

 11/20/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

CONTRACT FOR BUILDING CODE SERVICES

THIS CONTRACT FOR BUILDING CODE SERVICES, entered into on TBD, 2015 between the **COUNTY OF MENOMINEE**, through its **Board of Commissioners** (hereinafter referred to as the "Menominee County"), and the **COUNTY OF DELTA**, through its **Board of Commissioners** (hereinafter referred to as the "Delta County").

W I T N E S S E T H:

FOR AND IN CONSIDERATION of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED** to between the parties as follows:

1. Duties. Delta County shall provide Menominee County with a State Registered Building Inspection and Plan Review personnel to perform the duties and responsibilities of the Building Official/Building Inspector and Soil Erosion Officer position as required in accordance with the applicable job duties and functions as may be required by law or regulation.
2. Term of Employment. This Agreement between Menominee County and Delta County, effective October 1, 2015 through September 30, 2018, is an extension of the previous agreement which commenced on October 1, 2013 and shall be reviewed every six months by both Administrators of Menominee and Delta Counties. The Contract may be terminated by the either County Board of Commissioners by providing the other party with a thirty (30) day written notice.
3. Return of Property. Upon termination of contract, all documents, correspondence, files, papers or property of any kind, in all type or nature pertaining to the Menominee County, which Delta County may have in possession or control shall be returned and a sign statement verifying return of such property shall be executed.
4. Menominee County and Delta County agrees that at all times during the term of this Contract that all Building Official personnel shall maintain professional status and will satisfying applicable licensing requirements of the State of Michigan, which qualify them to continue service to the County in the designated Building Official capacity.
5. Menominee County and Delta County agree that one vehicle will be used by the Building Inspector for work conducted in both counties. The truck will be owned, insured, and maintained by Delta County. Cost of fuel for the truck will be shared between both counties based on the Building Inspector's estimated use.
6. Compensation. Menominee County shall pay Delta County \$4,250 on a quarterly basis on or before the following dates: October 15th, January 15th, April 15th, and July 15th not to exceed 550 hours annually PLUS Menominee County agrees to reimburse Delta County for one-half of the purchase price of a truck (up to \$15,000) to be selected and purchased by Delta

County. Menominee will reimburse Delta County for their share of the truck based on twelve equal quarterly payments over three years.

6. Menominee County will provide:

- A. Use of fuel for Building Inspector
- B. Maintain current secretarial support for required paperwork
- C. Maintain building application through the website
- D. Maintain budget for Menominee County Building Code operations

7. Modification of Contract. Modifications, amendments, or waivers of any provisions of this Contract may be made only by the written mutual consent of the parties hereto.

8. Invalid Provisions. If any provision of this Contract is held to be invalid, the remainder of the Contract shall not be affected thereby, except where the invalidity of the provision would result in the illegality and/or enforceability of this Contract.

IN WITNESS WHEREOF, the parties have fully executed this Contract on the day and year written.

IN THE PRESENCE OF:

COUNTY OF MENOMINEE

COUNTY OF DELTA

Menominee County Board Chair

Delta County Board Chair

Menominee County Administrator

Delta County Administrator

DATE:

DATE:

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Fox Park -- Land Sale and Development
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: Cedarville Township would like to develop Fox Park. The upgrades include installing electrical sites, improving the restrooms and the construction of a bathhouse. In order to fund the development project Cedarville Township would like to sell three parcels located on the southernmost portion of the park. The project started a few years ago and Dan Hass recommend to the township that each of parcels have a perk test, be surveyed and a plan drawn up to have the land split. Cedarville Township has completed this portion of the project. The township would now like to move forward with placing the three parcels for sale and is looking for consent from County Board.	
RECOMMENDED MOTION To give Cedarville Township consent to sell three parcels attached to Fox Park to allow for future development of Fox Park	

Submitted by: **Brian Bousley**

 11/20/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Brian Bousley

From: Lin Peterson <insideoutsideadventures@gmail.com>
Sent: Monday, May 21, 2012 5:21 PM
To: Brian Bousley
Subject: Menominee County Contact Us - Administration

Follow Up Flag: Follow up
Flag Status: Completed

Email Address: insideoutsideadventures@gmail.com

First Name: Lin

Last Name: Peterson

Address: N10675 County Rd 551

City: Cedar River

State/Province: Michigan

Zip Code: 49887

Phone Number: 9062802443

Fax Number:

Comments/Questions: Brian

I am the Cedarville Supervisor. We are working on a plan for Fox Park which requires more money than we have...there's a shocker.

The county deeded the park to the township in the 90's to reduce its long distance maintenance. The property has nearly 8,000 feet of lake frontage. The deed states that the property can be used only for the park or it reverts back to the county.

We would like to have you and attorney take a look at the deed to determine if we might sell a few lots off the south end of the property for the sole purpose of upgrading and maintaining the park. The benefit, to both parties, is putting some land back onto the tax roll and, of course, providing dollars for reinvestment into the park.

We would like to upgrade to 600amp service to serve RV rigs, add a shower house and septic and perhaps some small rental cabins. Sale of some land will in no way interfere with nor be visible from the current campsites. Most local campsites are overflowing for the season.

The deed is Page #834-835 (L323P834)

Thank you for any help you may be.

Brian Bousley

From: Brian Bousley
Sent: Tuesday, July 10, 2012 12:54 PM
To: Linda Peterson
Subject: RE: Fox Park

Good afternoon Lin,

I just talked with Dan Hass and he believes the development could be done. There was a few things he did want you and your board to do. The first is to see if the property in question is able to "perk". Also have a plan drawn up to approve the land split and have the land split plan and the development plan approved by your township board and then present the plans to the county board. The county board is going to have to approve the plan as well. Your township board will assume the costs of the project including transfer fees, survey, etc. Also include projected costs for the project and projected sale prices for the land being developed.

If you have any questions please let me know. If we need to sit down with Dan together please let me know and we can do so.

Best regards,

Brian

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	
To approve commissioner per diems as recently submitted.	

Submitted by: **Brian Bousley**

 11/20/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

10-27-15
BRS

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

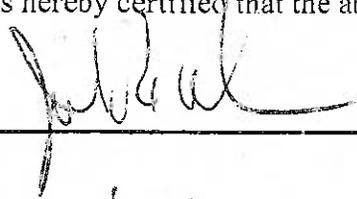
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
10/11/15	Mid Week Escanda	56	.575	32.20	101-101-860.11
10/21/15	N.P. Keweenaw	-		N/A	101-101-860.11
10/13/15	Co. Bd. Harris, M.	22		12.65	101-101-860.11
10/21/15	EPE Comm. Menominee	94		54.05	101-101-860.11
10/22/15	N.P. Keweenaw	-		N/A	101-101-860.11
10/27/15	Harris, Co. Bd.	22		12.65	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
		206	.575	118.05	
			Total Mileage		
Total Mileage Fee					118.05

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

10/27/15

Date

10/27/15
BRS

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

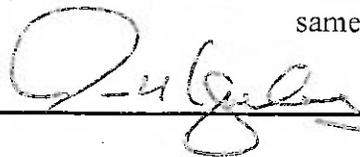
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: James Furlong ~ District 3

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
10-27-15	Hobart Township	92			101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
			Total Mileage	92	
				Total Mileage Fee	52.90

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It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

10-27-15

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

RECEIVED
NOV 02 2015
BY: *JD*

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
10/13/15	Board Commission	25	14.38	14.38	101-101-860.07
10/13/15	County Board - Harrisburg	30		17.25	101-101-860.07
10/14/15	Court House - Personell	72		41.40	101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
		127	Total Mileage		
				Total Milcage Fee	73.03

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche

Signed

10/30/15

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
BY: *A*

Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Bernie Lang ~ District 2

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
2015					
7-6	BEAUMONT	110			101-101-860.02
10-8	PREANNUAL	110			101-101-860.02
10-13	HARTS	100			101-101-860.02
10-16	MEADOWS	3			101-101-860.02
10-20	MENOMINEE	3			101-101-860.02
8-37	HARTS	100			101-101-860.02
		406			101-101-860.02
			234.75		101-101-860.02
			Total Mileage		
				Total Mileage Fee	244.75

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

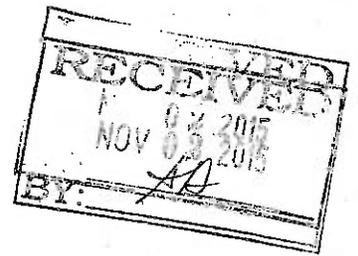
Bernie Lang

Signed

Date

10-30-15

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**



Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
10/13/15	MENOM. CITY HALL	15		8.63	101-101-860.04
10/13/15	HARRIS TWP. HALL	88		50.60	101-101-860.04
10/20/15	STEPHENSON, MI	32		18.40	101-101-860.04
10/20/15	AIRPORT	15		8.63	101-101-860.04
10/27/15	HARRIS TWP. HALL	88		50.60	101-101-860.04
					101-101-860.04
		238		136.86	101-101-860.04
					101-101-860.04
					101-101-860.04
			Total Mileage		
				Total Mileage Fee	\$136.86

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

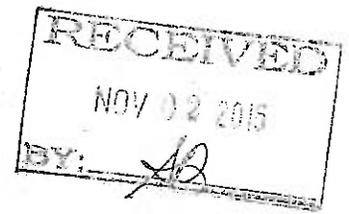
Larry Schei

Signed

10/30/15

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER



Mileage: 57.5 cents/mile ~ effective 01 January 2015

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Raymond Williams ~ District 1

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
10-13	HARRIS TWP 6-635	102	58.65	58.65	101-101-860.01
10-27	" "	102	58.65	58.65	101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
			Total Mileage		
				Total Mileage Fee	117.30

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Raymond D Williams
Signed

10/28/15
Date

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on November 4 & 5, 2015 in the combined amount of \$264,167.30.	
RECOMMENDED MOTION	
To approve Miscellaneous Bills as paid on November 4 & 5, 2015 in the combined amount of \$264,167.30.	

Submitted by: **Brian Bousley**

 11/20/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
216 Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Mastercard							\$4,825.62
44222	09/30/2015	Credit Card	Adobe	101-103-857.02	9.99		
44222	09/30/2015	Credit Card	Amazon	101-265-934.00	148.98		
44222	09/30/2015	Credit Card	Amazon	101-265-755.00	47.10		
44222	09/30/2015	Credit Card	Subway	296-668-801.00	125.00		
44222	09/30/2015	Credit Card	Subway	296-668-801.00	125.00		
44222	09/30/2015	Credit Card	CDW Government	101-426-934.02	267.48		
44222	09/30/2015	Credit Card	USPS	101-268-729.00	5.05		
44222	09/30/2015	Credit Card	Electric Motor Warehouse	101-265-934.00	422.92		
44222	09/30/2015	Credit Card	Amazon	101-148-860.00	24.62		
44222	09/30/2015	Credit Card	Amazon	101-131-931.00	24.62		
44222	09/30/2015	Credit Card	USPS	101-268-729.00	5.05		
44222	09/30/2015	Credit Card	Holiday	256-277-860.00	20.20		
44222	09/30/2015	Credit Card	Kwdn St. Ign	256-277-860.00	11.00		
44222	09/30/2015	Credit Card	USPS	101-268-729.00	5.05		
44222	09/30/2015	Credit Card	Millers Action Office	296-663-727.00	29.18		
44222	09/30/2015	Credit Card	Jozwiaks	296-668-801.00	100.00		
44222	09/30/2015	Credit Card	K Mart	296-668-801.00	145.20		
44222	09/30/2015	Credit Card	K Mart	296-663-727.00	42.87		
44222	09/30/2015	Credit Card	K Mart	101-148-727.00	12.00		
44222	09/30/2015	Credit Card	K Mart	296-668-801.00	105.99		
44222	09/30/2015	Credit Card	Amazon	101-131-931.00	352.50		
44222	09/30/2015	Credit Card	Amazon	101-132-860.00	176.25		
44222	09/30/2015	Credit Card	Amazon	101-148-860.00	176.25		
44222	09/30/2015	Credit Card	Harbor Freight Catalog	101-265-931.00	108.08		
44223	10/12/2015	Credit Card	Office Depot	101-265-931.00	386.67		
44223	10/12/2015	Credit Card	ITunes	101-132-802.00	10.59		
44223	10/12/2015	Credit Card	USPS	101-268-729.00	5.05		
44223	10/12/2015	Credit Card	Grand Travers Resort	296-665-860.00	351.54		
44223	10/12/2015	Credit Card	Grand Travers Resort	296-664-860.00	351.54		
44223	10/12/2015	Credit Card	Grand Travers Resort	296-664-860.00	15.19		
44223	10/12/2015	Credit Card	USPS	101-268-729.00	5.05		
44223	10/12/2015	Credit Card	USPS	208-751-920.00	15.70		
44223	10/12/2015	Credit Card	Subway	101-141-860.00	9.54		
44223	10/12/2015	Credit Card	Holiday	101-141-860.00	15.25		
44223	10/12/2015	Credit Card	Boyne Highlands Lodging	215-141-860.00	533.52		
44223	10/12/2015	Credit Card	Boyne Highland Lodging	101-141-860.00	473.04		
44223	10/12/2015	Credit Card	USPS	101-268-729.00	5.05		
44223	10/12/2015	Credit Card	Amazon	101-265-931.00	139.99		
44223	10/12/2015	Credit Card	USPS	101-268-729.00	5.05		
44223	10/12/2015	Credit Card	USPS	101-268-729.00	5.05		
44223	10/12/2015	Credit Card	Boyne Highland	101-141-860.00	7.42		

Total Amount for Bank Account: General

\$4,825.62

APPROVED

DATE

BBB

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED

NOV 05 2015

BUB

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	CHIEF Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Ace Hardware								\$461.87
44228		10/31/2015	281	Building & Ground Supplies	101-265-755.01	14.48		
44228		10/31/2015	281	Building & Ground Supplies	101-265-930.01	67.64		
44238		10/26/2015	410	Inmate Medical Supplies	101-301-770.01	379.75	*	
ANDERSON AUTO & RV SALES INC								\$650.00
44240		08/26/2015	1350	ORV Patrol Supplies	101-334-755.00	32.90		
44249		09/08/2015	1351	Vehicle Maintenance	205-315-934.02	258.95		
44250		09/14/2015	1352	Vehicle Maintenance	205-315-934.02	72.20		
44251		09/18/2015	1353	Vehicle Maintenance	205-315-934.02	55.95		
44252		09/21/2015	1354	Vehicle Maintenance	205-315-934.02	230.00		
ANDERSON, TACKMAN & CO PLC								\$760.00
44136		09/30/2015	61473	Meeting to discuss takeover of Airport F	216-585-801.01	760.00		
APCO INTERNATIONAL								\$92.00
44180		10/23/2015	310603	2015 Membership Dues (ID# 89102)	266-325-802.00	92.00		
ARAMARK UNIFORM SERVICES INC								\$227.76
44134		10/28/2015	1677251723	Airport Supplies	216-585-755.01	20.51		
44134		10/28/2015	1677251723	Airport Supplies	216-585-745.00	20.61		
44197		10/21/2015	1677247120	Airport Supplies	216-585-755.01	21.01		
44197		10/21/2015	1677247120	Airport Supplies	216-585-745.00	20.11		
44292		08/05/2015	001677194811	Airport Supplies	216-585-755.01	18.20		
44292		08/05/2015	001677194811	Airport Supplies	216-585-745.00	17.93		
44293		08/12/2015	001677199956	Airport Supplies	216-585-755.01	18.20		
44293		08/12/2015	001677199956	Airport Supplies	216-585-745.00	18.93		
44294		08/19/2015	001677204645	Airport Supplies	216-585-755.01	18.20		
44294		08/19/2015	001677204645	Airport Supplies	216-585-745.00	17.93		
44295		08/26/2015	001677209439	Airport Supplies	216-585-755.01	18.20		
44295		08/26/2015	001677209439	Airport Supplies	216-585-745.00	17.93		
AT&T - Carol Stream, IL								\$1,854.81
44158		10/19/2015	906863202310	October 19 - November 18, 2015	101-103-850.00	614.86		
44159		10/19/2015	906863444110	October 19 - November 18, 2015	101-103-850.00	906.25		
44218		10/19/2015	906863661410	October 19 - November 18, 2015	266-325-850.00	333.70		
AT&T Long Distance								\$807.56
44210		10/19/2015	854528091	Telephone Services	101-103-850.00	807.56		
AT&T Mobility								\$31.46
44285		10/30/2015	287252150867	October 1 - October 31, 2015	101-132-850.00	31.46		
AUTOMOTIVE SUPPLY COMPANY								\$101.67
44137		10/26/2015	080371305	De-Icer Battery	216-585-981.00	101.67		
BAY AREA MEDICAL CENTER - Attn: Business Office								\$14.47
44236		10/15/2015	6312	Inmate Medical	101-301-770.01	14.47		
Bay Area Septic Service								\$2,155.00
44216		10/08/2015	PO# 03187	Pumping of Pit Toilets @ Shakey & Klei	208-751-801.00	2,155.00		
Big O's Lube and Service, Inc.								\$509.03
44253		10/20/2015	18059	2013 Chevy Impala - Vehicle Maintenar	205-315-934.02	179.24		
44254		10/21/2015	18064	2015 Chevy Impala - Vehicle Maintenar	205-315-934.02	149.00		
44255		10/22/2015	18085	2016 Ford Explorer - Vehicle Maintenar	205-315-934.02	180.79		
Billy Electric, Inc.								\$219.03
44130		10/21/2015	10361	Pavillian Wall	208-751-930.03	219.03		

APPROVED

NOV 5 2015

BBB

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Brian Bousley	44144	11/02/2015	Reimbursement	Mileage	101-172-860.00	213.90		\$213.90
Brunelle, Jennifer	44284	11/02/2015	October 2015	Crisis Intervention	296-668-801.00	665.00		\$665.00
CADIEU FUNERAL HOME	44203	10/30/2015	Burial	Dorothy Marie Paris	101-681-833.00	300.00		\$300.00
CBM Managed Services	44232	10/14/2015	STDINV90596	Inmate Meals	101-301-770.00	2,060.05		\$4,098.79
	44233	10/21/2015	STDINV90924	Inmate Meals	101-301-770.00	2,038.74		
Cech, William	44152	11/02/2015	Reimbursement	Mileage - October 2015	101-101-860.05	101.20		\$101.20
CITY OF MENOMINEE - 2511 10TH ST.	44213	08/31/2015	4076	Gasoline Charges - August 2015	101-265-742.00	261.32		\$425.27
	44213	08/31/2015	4076	Gasoline Charges - August 2015	101-141-860.00	11.60		
	44213	08/31/2015	4076	Gasoline Charges - August 2015	101-257-742.00	117.70		
	44213	08/31/2015	4076	Gasoline Charges - August 2015	266-326-881.00	13.79		
	44213	08/31/2015	4076	Gasoline Charges - August 2015	101-215-860.00	20.86		
City of Stephenson - P.O. Box 467	44138	10/20/2015	709	Annex - Water/Electric/Sewer	101-261-920.01	18.73		\$231.39
	44138	10/20/2015	709	Annex - Water/Electric/Sewer	101-261-920.02	31.91		
	44138	10/20/2015	709	Annex - Water/Electric/Sewer	101-261-920.03	180.75		
CLOVERLAND PAPER CO	44174	10/23/2015	109839	Supplies for Library	101-265-755.01	70.61		\$1,177.55
	44175	10/23/2015	109837	Courthouse Supplies	101-265-755.01	105.16		
	44176	10/23/2015	109826	Courthouse Supplies	101-265-755.01	133.56		
	44177	10/23/2015	109825	Annex Supplies	101-265-755.01	81.99		
	44194	10/16/2015	109768	Annex Supplies	101-265-755.01	86.86		
	44195	10/16/2015	109767	Courthouse Supplies	101-265-755.01	153.90		
	44234	10/23/2015	109838	Jail Supplies	101-301-770.00	413.66		
	44297	10/30/2015	109889	Courthouse Supplies	101-265-755.01	112.98		
	44298	10/30/2015	109894	Courthouse Supplies	101-265-755.01	18.83		
CMP Distributors	44208	09/14/2015	45353	PO# 03063 Glock Weapons (x15)	205-315-755.02	7,035.00		
	44247	10/21/2015	45835	PO# 03194 Assorted Weapons Equipm	205-315-755.02	857.95		
	44248	10/21/2015	45836	Weapon Supplies	205-315-755.02	359.00		
CORE TECHNOLOGY CORPORATION	44304	10/29/2015	65731	PO# 03193 - Yearly Support	101-301-976.00	5,417.00		\$5,417.00
David Ashby	44242	10/31/2015	Reimbursement	Uniform Allowance	205-315-745.00	111.04		\$111.04
DEKETO, LLC	44196	11/03/2015	DK 10-15	October 2015 Documents (x412)	256-277-857.00	826.00		\$826.00
Dellisse, Mike	44198	11/02/2015	Reimbursement	Mileage	101-682-860.00	81.31		\$81.31
Delta/Menominee Health Dept.	44302	10/15/2015	Appropriation	1st Qtr of 2015/16	101-997-999.03	36,040.00		\$36,040.00

APPROVED

MENOMINEE COUNTY
Claims Audit Report

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BLS

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Dickinson County Treasurer								\$32,654.07
	44185	09/30/2015	Circuit Court 2015-3	July, August, September 2015	101-131-702.00	32,446.07		
	44186	09/30/2015	Circuit Court 2015-3	July, August, September 2015	101-131-702.00	208.00		
Eichhorn, Jayne Marie								\$96.58
	44279	11/04/2015	Per Diem	Board of Canvassers	101-192-705.00	50.00		
	44280	11/04/2015	Reimbursement	Board of Canvassers - Mileage	101-192-860.00	46.58		
Election Systems & Software								\$1,785.25
	44211	10/12/2015	941392	PO# 03186 Programming November El	101-262-727.00	1,785.25		
Furlong, James								\$52.90
	44201	10/27/2015	Reimbursement	Mileage - October 2015	101-101-860.03	52.90		
Hafeman, William								\$94.85
	44273	11/04/2015	Per Diem	Board of Canvassers	101-192-705.00	50.00		
	44274	11/04/2015	Reimbursement	Board of Canvassers - Mileage	101-192-860.00	44.85		
Hanson, Judi								\$436.46
	44206	11/02/2015	Reimbursement	Uniform Allowance	205-315-745.00	106.98		
	44207	11/02/2015	Reimbursement	Uniform Allowance	205-315-745.00	131.98		
	44244	10/30/2015	Reimbursement	Uniform Allowance	205-315-745.00	197.50		
HASS DANIEL								\$556.44
	44286	11/04/2015	Reimbursement	Mileage & Meals	101-132-860.00	278.22		
	44286	11/04/2015	Reimbursement	Mileage & Meals	101-148-860.00	278.22		
Hi Tec Building Services								\$1,400.00
	44169	10/30/2015	010500	Cleaning Services - October 2015	101-265-801.00	1,400.00		
Holmes Sealcoat								\$4,350.00
	44214	10/01/2015	Jail Parking Lot	PO# 03188 - Clean, Seal Coat & Stripe	101-265-755.00	2,400.00		
	44215	10/01/2015	Annex	PO# 03189 - Clean, Seal Coat, and Cr	101-265-755.00	1,950.00		
J S ELECTRONICS, INC.								\$237.88
	44179	10/20/2015	19015	Replacement Batteries for Portable Rac	266-325-976.00	133.88		
	44231	10/27/2015	19019	Replace Screen & Speaker (Nast/Holm	101-301-755.00	104.00		
Jennings, Patrick L.								\$200.00
	44270	10/29/2015	2015-128-MI	Court Appointed Legal (Crean)	101-148-807.00	90.00		
	44271	10/29/2015	2015-060-MI	Court Appointed Legal (Kleikamp)	101-148-807.00	110.00		
Joel Hensley, RN								\$4,520.00
	44147	11/02/2015	Blood Draws	K.K. (10/2) J.M. (10/2) R.S. (10/26)	101-267-801.01	300.00		
	44153	10/26/2015	Medical Examiner	October 2015	101-648-709.00	1,065.00		
	44153	10/26/2015	Medical Examiner	October 2015	101-648-835.00	1,790.00		
	44237	10/31/2015	Nursing Services	Inmate Medical Care	101-301-770.01	1,365.00		
Judith Mjelde								\$300.00
	44205	10/30/2015	Burial	Jerry Mjelde	101-681-833.00	300.00		
K & M Rentals - W4772 Million Dollar Road								\$215.00
	44145	10/27/2015	5968	Portable Toilet at Park & at Jail (Water	208-751-801.00	85.00		
	44145	10/27/2015	5968	Portable Toilet at Park & at Jail (Water	101-265-801.00	130.00		
Kleiman, Marc								\$143.75
	44178	10/28/2015	Reimbursement	Mileage	101-215-860.00	59.80		
	44178	10/28/2015	Reimbursement	Mileage	101-262-860.00	24.15		
	44178	10/28/2015	Reimbursement	Mileage	101-215-860.00	59.80		

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AK

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Koehne								\$44.31
	44193	10/14/2015	11976	2008 Chevy Impala - Vehicle Maintena	101-265-981.00	163.52		
	44301	10/23/2015	Credit	Double Pay on Invoice # 10812	205-315-934.02	-119.21		
Lang, Bernard								\$244.95
	44142	10/30/2015	Reimbursement	Mileage - October 2015	101-101-860.02	244.95		
LENCA SURVEYING								\$2,643.35
	44163	10/29/2015	15186	Remon Yr 2015 (10/18 - 10/27/15)	243-245-801.07	2,643.35		
Lesperance, Diane								\$151.06
	44217	10/27/2015	Reimbursement	Mileage & Meals	101-253-860.00	151.06		
LexisNexis Matthew Bender								\$109.53
	44241	10/27/2015	76730182	MI Penal & Veh. Handbook	205-315-727.00	109.53		
Lithocrafters Printing, Inc.								\$500.00
	44268	10/21/2015	86865	Letterhead (Judge Hass) x1500	101-132-727.00	78.50		
	44268	10/21/2015	86865	Letterhead (Judge Hass) x1500	101-148-727.00	78.50		
	44269	10/21/2015	86866	Envelopes	101-132-727.00	258.00		
	44269	10/21/2015	86866	Envelopes	101-148-727.00	85.00		
MaComb Community College								\$800.00
	44256	10/19/2015	004791657	PO # 03192 Basica Tactical Training (S	282-302-881.00	800.00		
Manpower								\$1,038.63
	44170	10/25/2015	29296704	Week Ending 10/25/15 (Molly McRae)	101-267-705.00	630.00		
	44171	10/18/2015	29273182	Week Ending 10/18/15 (Molly McRae)	101-267-705.00	378.00		
	44173	10/22/2015	94473	Ladder Hook WWheel, Roof Flash	101-265-970.04	30.63		
Mastercard								\$120.32
	44220	09/30/2015	Credit Card	September 22 - October 2, 2015 (Airpor	216-585-742.00	32.05		
	44221	10/02/2015	Credit Card	September 22 - October 2, 2015 (Airpor	216-585-755.02	88.27		
Menards - Marinette								\$306.70
	44182	10/19/2015	94244	Remon Supplies (x30)	243-245-765.00	89.70		
	44212	10/17/2015	94122	Supplies - Boiler Room Roof Replacem	101-265-970.04	77.72		
	44225	10/30/2015	95070	Probate/Family Court Security Supplies	101-132-970.00	99.32		
	44296	11/02/2015	95231	Bulbs	101-265-930.01	39.96		
MENOMINEE COUNTY ROAD COMMISSI								\$34,469.64
	44148	09/23/2015	3WFP-010	Daggett Township Project	401-446-970.00	19,667.10		
	44149	09/23/2015	3WFP-009	Gourley Township Project	401-446-970.00	14,802.54		
Menominee Industrial Supply								\$24.23
	44139	10/27/2015	10170008	Airport Supplies	216-585-981.00	24.23		
MENOMINEE MARINA								\$145.14
	44209	07/18/2015	666346	Gasoline - Marine	101-331-755.00	145.14		
Menominee Township								\$49,078.83
	44150	09/23/2015	3WFP-008	2 Projects in Menominee Township	401-446-970.00	49,078.83		
Michelle Larson								\$81.85
	44262	11/02/2015	Can Zone	October 2015	296-668-801.00	60.00		
	44263	11/02/2015	Reimbursement	Mileage	296-668-801.00	21.85		
Miller Bradford & Risberg, Inc								\$195.52
	44133	10/26/2015	IL72774	Hydraulic Oil for Grader	216-585-742.00	195.52		

Menards - chg made

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MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
MILLERS ACTION OFFICE SUPPLY								\$92.60
	44131	10/29/2015	0113353-001	Rubberbands (Clerk's Office)	101-215-727.00	6.99		
	44132	10/29/2015	0113354-001	Labels (Clerk's Office)	101-215-727.00	27.49		
	44146	10/19/2015	0113118-001	Desk Calendar & Paper (Airport)	216-585-727.00	58.12		
Morning Dove Productions								\$2,600.00
	44288	10/20/2015	202	PO# 03197 - 26 Weeks of Ads (Parks)	208-751-942.00	2,600.00		
MSU/Highway Traffic Safety								\$600.00
	44257	11/02/2015	AI-2-1115-6	PO# 03191 - Follow Up Investigation (x Training of 2 officers)	282-302-881.00	600.00		
Nelson, John R.								\$118.05
	44200	10/27/2015	Reimbursement	Mileage - October 2015	101-101-860.11	118.05		
Northcare Network								\$9,417.00
	44172	10/30/2015	Tax	Convention & Tourism Tax	101-601-835.01	9,417.00		
NORTHERN MICHIGAN UNIVERSITY - FINANCIAL SERVICES								\$694.58
	44155	10/28/2015	FY16 03	PO #03190 LaBranch Tower Space Re	266-326-942.00	694.58		
NORTHPOINTE BEHAVIORAL								\$24,902.00
	44363	10/15/2015	Appropriation	1st Quarter 2015/16	101-997-999.26	24,902.00		
Nutt, Michael								\$109.59
	44265	11/02/2015	Reimbursement	Mileage - October 2015	296-664-860.00	109.59		
Olsen, Julie								\$1,051.64
	44266	09/30/2015	September 2015	Foster Care	292-662-843.02	517.20		
	44267	10/31/2015	October 2015	Foster Care	292-662-843.02	534.44		
PAIDL'S TRUE VALUE HARDWARE								\$453.46
	44164	10/31/2015	150008	Park Supplies	208-751-930.03	405.52		
	44165	10/31/2015	150012	Remon Supplies	243-245-765.00	47.94		
Peterson, Richard								\$90.25
	44277	11/04/2015	Reimbursement	Board of Canvassers - Mileage	101-192-860.00	40.25		
	44278	11/04/2015	Per Diem	Board of Canvassers	101-192-705.00	50.00		
Piche, Gerald L.								\$197.23
	44143	10/30/2015	Reimbursment	Mileage - October 2015	101-101-860.07	73.03		
	44202	10/23/2015	Reimbursement	Mileage - September 2015	101-101-860.07	124.20		
PLASTOCON, INC								\$405.68
	44235	10/29/2015	86495	Disposable Tray Liner	101-301-770.00	405.68		
PrintersPlus!								\$190.00
	44169	10/17/2015	14208	Ticket Envelopes (x1000)	101-136-727.00	190.00		
REGISTER OF DEEDS								\$10.00
	44272	11/04/2015	Copies	Remon - Grant Year 2015	243-245-765.00	10.00		
Robert Triest								\$300.00
	44204	10/30/2015	Burial	Perry J. Triest	101-681-833.00	300.00		
Schei, Larry								\$136.86
	44140	10/30/2015	Reimbursement	Mileage - October 2015	101-101-860.04	136.86		
Sexton, Richard								\$125.77
	44219	10/28/2015	Reimbursement	Batteries & Cellular Service Invoice	101-426-963.00	15.96		
	44219	10/28/2015	Reimbursement	Batteries & Cellular Service Invoice	101-426-963.00	13.83		
	44219	10/28/2015	Reimbursement	Batteries & Cellular Service Invoice	101-426-850.00	95.98		

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MENOMINEE COUNTY
Claims Audit Report

BBB

Vendor Name	Voucher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Smith, Greg	44243	10/22/2015	Reimbursement	Uniform Allowance	205-315-745.00	121.98		\$121.98
Standard Insurance Company								
	44184	10/22/2015	November 2015	Life Insurance Premium	101-101-713.00	20.70		\$211.60
	44184	10/22/2015	November 2015	Life Insurance Premium	101-132-713.00	6.32		
	44184	10/22/2015	November 2015	Life Insurance Premium	101-136-713.00	11.50		
	44184	10/22/2015	November 2015	Life Insurance Premium	101-141-713.00	9.20		
	44184	10/22/2015	November 2015	Life Insurance Premium	101-148-713.00	0.58		
	44184	10/22/2015	November 2015	Life Insurance Premium	101-215-713.00	11.50		
	44184	10/22/2015	November 2015	Life Insurance Premium	101-172-713.00	4.60		
	44184	10/22/2015	November 2015	Life Insurance Premium	101-267-713.00	6.90		
	44184	10/22/2015	November 2015	Life Insurance Premium	101-268-713.00	4.60		
	44184	10/22/2015	November 2015	Life Insurance Premium	101-253-713.00	6.90		
	44184	10/22/2015	November 2015	Life Insurance Premium	101-257-713.00	4.60		
	44184	10/22/2015	November 2015	Life Insurance Premium	101-265-713.00	4.60		
	44184	10/22/2015	November 2015	Life Insurance Premium	101-301-713.00	50.60		
	44184	10/22/2015	November 2015	Life Insurance Premium	101-682-713.00	2.30		
	44184	10/22/2015	November 2015	Life Insurance Premium	101-426-713.00	2.30		
	44184	10/22/2015	November 2015	Life Insurance Premium	216-585-713.00	2.30		
	44184	10/22/2015	November 2015	Life Insurance Premium	271-790-713.00	9.20		
	44184	10/22/2015	November 2015	Life Insurance Premium	296-663-713.00	2.30		
	44184	10/22/2015	November 2015	Life Insurance Premium	296-664-713.00	2.30		
	44184	10/22/2015	November 2015	Life Insurance Premium	296-665-713.00	2.30		
	44184	10/22/2015	November 2015	Life Insurance Premium	208-751-713.00	2.30		
	44184	10/22/2015	November 2015	Life Insurance Premium	205-316-713.00	2.30		
	44184	10/22/2015	November 2015	Life Insurance Premium	205-315-713.00	23.00		
	44184	10/22/2015	November 2015	Life Insurance Premium	266-325-713.00	16.10		
	44184	10/22/2015	November 2015	Life Insurance Premium	266-326-713.00	2.30		
STATE BAR OF MICHIGAN								
	44305	11/05/2015	Dues	Judge Daniel E. Hass (2015/2016)	101-148-802.00	142.50		\$285.00
	44305	11/05/2015	Dues	Judge Daniel E. Hass (2015/2016)	101-132-802.00	142.50		
State of Michigan - MI Dept. of Environmental Qua								
	44281	10/30/2015	934217	Shakey Lakes Campground (WSSN: 2008-751-755.08)	208-751-755.08	127.21	*	\$508.84
	44282	10/30/2015	934212	Shakey Lakes Campground (WSSN: 2008-751-755.08)	208-751-755.08	127.21	*	
	44283	10/30/2015	934211	Kleinke Park (WSSN: 2014855)	208-751-755.08	127.21	*	
	44284	10/30/2015	934218	Shakey Lakes Beach Well (WSSN: 2008-751-755.08)	208-751-755.08	127.21	*	
State of Michigan - LARA								
	44151	11/01/2015	Facility # 00006041	Underground Storage Tanks - Annual F	216-585-755.03	300.00		\$300.00
Stericycle, Inc.								
	44239	11/01/2015	4005905485	Inmate Medical Supplies	101-301-770.01	31.41		\$31.41
Studer, Vincent								
	44246	11/02/2015	Reimbursement	PO #03195 - Uniform Allowance	205-315-745.00	700.00		\$700.00
THE JANITOR'S CLOSET								
	44181	10/23/2015	39650	Disinfectant Cleaner	101-265-755.01	4.89		\$4.89
Time Warner Cable								
	44160	10/24/2015	10404-710008401-10	November 2 - December 1, 2015	101-103-850.00	532.34		\$869.62
	44166	10/24/2015	10404-621199203-90	November 2 - December 1, 2015	216-585-850.00	337.48		

APPROVED

MENOMINEE COUNTY
Claims Audit Report

NOV 05 2015
2015

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
U.E.S. COMPUTERS, INC.								\$2,288.99
	44135	10/28/2015	72698	Workstation for Brian Bousley	101-172-970.00	1,190.00		
	44230	10/20/2015	72642	Printer (Sheriff Dept)	101-301-728.00	199.99		
	44287	10/19/2015	72625	PO# 03196 - 1 Year Cisco Maintenance	101-103-857.02	899.00		
UWC								\$17.64
	44289	10/01/2015	9067534592	Shakey Lakes Park - Telephone Service	101-103-850.00	2.45		
	44290	10/01/2015	9067536923	Library - Telephone Services	101-103-850.00	4.27		
	44291	10/01/2015	9067532209	Annex - Telephone Services	101-103-850.00	10.92		
Valenti, Susan F.								\$827.30
	44299	10/27/2015		Transcripts	Bintz/Bintz (M15-015076 & M15-01508)	101-131-806.00	15.75	
	44300	10/31/2015		Reimbursement	October 2015 - Mileage & Meals	101-131-860.00	811.55	
Waste Management								\$602.23
	44224	11/01/2015	1510413-1856-0	November 2015	101-265-801.00	500.73		
	44260	11/01/2015	1510419-1856-7	November 2015 (Airport)	216-585-801.00	101.50		
Wennergren, Mary Jo								\$52.88
	44275	11/04/2015		Reimbursement	Board of Canvassers - Mileage	101-192-860.00	2.88	
	44276	11/04/2015		Per Diem	Board of Canvassers	101-192-705.00	50.00	
Wert, Luke								\$79.89
	44245	10/20/2015		Reimbursement	Uniform Allowance	205-315-745.00	79.89	
Wil-Kil Pest Control								\$94.25
	44226	10/28/2015	2786271	Jail	101-265-801.00	62.25		
	44227	10/28/2015	2787324	Health Department	101-265-801.00	32.00		
Williams, Raymond								\$117.30
	44141	10/28/2015		Reimbursement	Mileage - October 2015	101-101-860.01	117.30	
WISCONSIN PUBLIC SERVICE CORP								\$5,865.65
	44156	10/28/2015	0402047856-00004	Courthouse	101-265-920.04	1,084.86		
	44157	10/28/2015	0402191663-00001	Health Center	101-265-920.03	197.42		
	44157	10/28/2015	0402191663-00001	Health Center	101-265-920.04	88.89		
	44161	10/26/2015	1440265288-00000	Bailey House	208-751-920.01	28.41		
	44161	10/26/2015	1440265288-00000	Street Lighting - Kleinke Park	208-751-920.01	31.84		
	44161	10/26/2015	1440265288-00000	Kleinke	208-751-920.01	59.23		
	44161	10/26/2015	1440265288-00000	Street Lighting - Bailey Park	208-751-920.01	13.88		
	44162	10/26/2015	0402047856-00006	Stoney Point Street Lighting	208-751-920.01	36.16		
	44167	10/27/2015	0403823200-00005	Airport (Gate Cntr)	216-585-920.03	30.09		
	44183	10/19/2015	0402047856-00005	Kleinke Park	208-751-920.01	113.88		
	44192	10/19/2015	0402047856-00008	Kleinke Park	208-751-920.01	306.34		
	44229	10/30/2015	0402055840-00001	Jail	101-265-920.03	3,238.20		
	44258	10/26/2015	0403823200-00002	Main Terminal (Airport)	216-585-920.03	492.94		
	44258	10/26/2015	0403823200-00002	Main Terminal (Airport)	216-585-920.00	29.41		
	44259	10/26/2015	0403823200-00003	Twin County Airport	216-585-920.03	71.47		
	44259	10/26/2015	0403823200-00003	Twin County Airport	216-585-920.00	12.35		
	44261	10/26/2015	0403823200-00006	HNGR Gate Cntr (Airport)	216-585-920.03	30.28		
Zevitz, Dr. Michael E.								\$2,045.00
	44154	10/26/2015		Medical Examiner	October 2015	101-648-709.00	2,045.00	
Total Amount for Bank Account: General								\$259,341.68

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: Miscellaneous reports discussed at the 11.10.2015 County Board meeting	
RECOMMENDED MOTION To approve the miscellaneous reports discussed at the 11.10.2015 County Board meeting	

Submitted by: **Brian Bousley**

 11/20/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887
PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

11/04/2015

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13277-15	10/06/15	GRIG VLADIMIR & NELLA	N5561 RIVER RD	MELLEN TWP.	\$317.23
Work :	4.MANUFACTURED	1393 SQ FT HOME DEMOLITION			009-129-007-00
P13278-15	10/02/15	HASSE RICHARD	W7306 CO RD G-12	LAKE TWP.	\$428.60
Work :	11.COMMERCIAL	96 X 32 MINI STORAGE UNITS (19)			008-224-011-00
P13279-15	10/07/15	TANGUAY PAUL & CYNTHIA	N1916 US HWY 41	MENOMINEE TWP.	\$256.44
Work :	4.MANUFACTURED	56 X 27 H OME			010-011-006-00
P13280-15	10/09/15	BRODZINSKI JESSICA & BLOM ERIC	N3209 HWY M-35	INGALLSTON TWP.	\$397.16
Work :	1.NEW DWELLING	NEW HOME GARAGE DECK			007-327-007-00
P13281-15	10/29/15	VERHAAGH DANIEL L & DIANE M	CO RD 577	LAKE TWP.	\$156.92
Work :	3.GARAGE	32 X 32 POLE BUILDING			008-224-011-50
P13282-15	10/13/15	PURIGROSKI MARY ELLEN & DONAL	N11950 29.60 LN	CEDARVILLE TWP.	\$222.69
Work :	4.MANUFACTURED	38 X 31 MANUFACTURED HOME 26 X 6 DECK 5 X 5 PORCH			001-003-022-50
P13283-15	10/09/15	MURRAY THOMAS	W5978 US HWY 2	MEYER TWP.	\$303.48
Work :	3.GARAGE	84 X 34 POLE BARN			011-084-012-50
P13284-15	10/13/15	LINDEROTH SHANNON S	N9128 LINDEROTH RD P	LAKE TWP.	\$240.66
Work :	2.ADDITION	28 X 32 GARAGE ADDITION			008-009-003-00
P13285-15	10/28/15	BALDWIN RICHARD	N3498 HWY M-35	INGALLSTON TWP.	\$139.00
Work :	3.GARAGE	20 X 40 GARAGE			007-322-017-00
P13286-15	10/16/15	COSTELLO REVOCABLE TRUST	N12092 STATE RD W-2	HOLMES TWP.	\$261.88
Work :	2.ADDITION	ADDITION TO CABIN			006-332-013-00

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Airport Terminal Roof repair/replacement
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The terminal at the airport has leaks that need to be repaired before the winter. Co. Admin. has asked local businesses for quotes. Most all businesses are too busy to do any more work prior to winter. We did receive two proposals. Those quoted prices are attached.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/20/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**MENOMINEE COUNTY
MENOMINEE, MICHIGAN**

BID RECAPITULATION

ITEM(S): Terminal Roof at Twin County Airport

Bids received from local businesses available to do the work prior to winter setting in.

Company Name	Bid	Scope of work
Markell Co. of Wisconsin	Option 1 - \$12,987	To replace the existing roof
	Option 2 - \$5,800	To refurbish the existing roof
Exterior Construction Specialists	\$15,176	Repair roof and seal with EPDM

Recommended Bid Award to: _____ In the Amount of: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Airport Land Release Proposal – Mead & Hunt
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The airport committee forwarded this to the County Board for discussion. They are in support of this for business development (other than aviation).</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/20/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



2607 Post Lansing Road
Lansing, Michigan 48906
517-321-8334
meadhunt.com

October 27, 2015

Mr. Brian Bousley – County Administrator
Menominee County
839 10th Avenue
Menominee, MI 49858

Subject: Twin County Airport
Menominee, Michigan
Scope of Services – Preliminary Land Release Request
and MDOT AERO Coordination

Dear Mr. Bousley,

Mead & Hunt, Inc. (Mead & Hunt) is pleased to submit this proposal to provide consulting services for the development of a preliminary land release request package for property at the Twin County Airport.

Project Understanding / Scope of Services

The Twin County Airport (MNM or Airport), owned and operated by Menominee County, desires to be as self-sustaining as possible and, to this end, is interested in pursuing revenue-generating opportunities. One potential revenue source is the lease of Airport property for use by another party; Airport property may also be sold and the proceeds used to support the Airport. The County is seeking to coordinate with the Michigan Department of Transportation (MDOT) Office of Aeronautics (AERO) regarding the potential to release vacant Airport land from aeronautical use or Airport ownership.

The County has identified five areas, as shown in Attachment A, which may no longer be needed by the Airport for aeronautical use and could potentially be released from obligation to use them in this way. These areas are shown on the current draft Airport Layout Plan (ALP) produced by URS. Such a release must be authorized by the Michigan Department of Transportation (MDOT) Office of Aeronautics (AERO) and the Federal Aviation Administration (FAA). We recommend that a Preliminary Land Release Checklist be submitted to the MDOT AERO and the FAA for initial consideration prior to expending extensive funds for the appraisal, boundary survey and

environmental analysis that is required for a full release package. This allows both the Airport and the review agencies an opportunity to assess the feasibility of the request.

This scope of services is based on conversations with and information provided by the County. The intent of this project will be to develop a preliminary land release request package for the identified areas in order to assist the Airport in coordination with MDOT AERO and in determining next steps.

After receipt of authorization to proceed, Mead & Hunt shall utilize the information provided by the Airport as well as readily available information to complete a three step process to generate draft materials for a land release. These materials will include information for a release from aeronautical use as well as for a release from Airport ownership (for the potential sale of the land(s)).

Task 1 – Project Management

Concurrent with initiating work in Task 2, the Mead & Hunt staff will have a conference call with the Airport staff to discuss the history of the property, as well as the goals of this effort. Additionally, the Airport and Mead & Hunt will review the resources made available by the Airport to confirm that Mead & Hunt is briefed on the existing work that has been undertaken by the airport, specifically any conversations with potential renters, potential owners, and/or a land appraiser or realtor.

Task 2 – Develop the Preliminary Land Release Request

Using the MDOT AERO Guidelines for Land Releases, the Mead & Hunt, will prepare a preliminary land release request package intended for submittal to MDOT AERO for their review and comment. The Mead & Hunt, using data provided by the Airport, as well as additional resources, where appropriate, will address the five categories of "issues" or information requested within the guidelines.

Mead & Hunt will conduct a cursory environmental review which is expected to result in the completion of a Simple Written Record of a Categorical Exclusion (CATEX). This will include review of the following references for potential impacts to environmental resources:

Environmental Resource	Reference
Historic / Cultural Resources	National Register of Historic Places
Section 4(f) properties	Maps of the area
Section 6(f) properties	Wilderness.Org Land and Water Conservation Fund Map
Coastal Resources	Michigan DEQ Coastal Zone Management Program
Biological Resources (including State or Federal threatened or endangered species or habitat)	Michigan State University Extension Michigan Natural Features Inventory <i>and</i> U.S. Fish & Wildlife Service Federally-Listed Threatened,

Environmental Resource	Reference
	Endangered, Proposed, and Candidate Species List
Farmlands	USDA Natural Resources Conservation Service Web Soil Survey
Floodplains	FEMA Flood Insurance Rate Map
Wetlands	U.S. Fish & Wildlife National Wetlands Inventory
Rivers (specifically those under Federal or State jurisdiction)	Nationwide Rivers Inventory <i>and</i> Michigan DNR Natural Rivers Program
Established communities or planned development (consistency with plans/goals) Noise	Local zoning / land use maps
Socioeconomic Impacts	U.S. Census data
Residential or business impacts, impacts to surface transportation, Noise, Light Emissions and Visual Effects, Solid Waste	Maps of the area
Air Quality	U.S. EPA Air Quality Attainment Status information
Water Resources	Maps of the area (including aerial photographs)
Hazardous Materials	U.S. EPA Envirofacts database <i>and</i> Michigan DEQ Underground Storage Tank records

No boundary survey, above-ground historical, below-ground archeological surveys or resource agency coordination will be completed as a part of this scope of work, nor will any wetland delineations or surveys, noise contours, air quality assessments, or Phase I Environmental Site Assessments (ESAs). Should those be deemed necessary, a separate scope and fee will be prepared and added to the scope of services by amendment.

The draft package will be provided to the Airport for review and comment.

Task 3 – Submit Preliminary Land Release Request and Coordination with MDOT AERO

Upon receipt of any comments from the County, Mead & Hunt will make any necessary edits, and then assist the Airport in submitting the package to MDOT AERO. One coordination meeting may be held with the Airport, MDOT AERO, and Mead & Hunt in order to facilitate review and discussion of the package. Coordination with MDOT AERO is not intended to constitute a formal land release request, but will allow MDOT AERO and the FAA, should MDOT AERO share the request with the FAA, to provide general information about the potential authorization of release of property at MNM.

Based upon the assessment from the MDOT AERO and FAA, an amendment to this agreement may be entered into, to provide additional work effort to provide the necessary elements for a full release package that would include appraisals, boundary survey and the appropriate level of environmental review. This additional work effort would be negotiated at a later date once direction is received from MDOT AERO and the FAA.

Responsibilities of the County or Airport

Our Scope of Services and Compensation is based on the County or Airport performing or providing the following;

- A designated representative with complete authority to transmit instructions and information, receive information, interpret policy, and define decisions.
- Access to the project site.
- Available data, drawings, and information related to the project.
- Protection of Mead & Hunt supplied digital information or data if any, from contamination, misuse, or changes.
- Electronic copies of the existing Airport Layout Plan and Exhibit "A" Property Map.
- Provide access to any environmental studies, property assessments, or boundary surveys that have previously been completed for the subject properties that can provide insight regarding any environmental issues or additional information about the properties.

Project Schedule

Mead & Hunt will begin work on data collection within 15 days of receipt of a notice-to-proceed. Within 30 days from commencement of work, Mead & Hunt will provide the draft land release package to the Airport for review. A 15 day review window is anticipated by the Airport. After receipt of comments, Mead and Hunt will have up to two weeks to make any necessary revisions and resubmit the package in electronic format to the Airport for distribution to MDOT AERO.

Mead & Hunt can make no specific guarantees related to the time necessary for MDOT AERO and/or FAA review and comment, nor the nature of their comments on the draft land release request. Upon receipt of comments from MDOT AERO and the FAA, Mead & Hunt will have up to 15 days to make any necessary revisions and resubmit the package.

Compensation

The work described under the Scope of Services will be performed on a lump-sum basis. Menominee County will pay Mead & Hunt Five Thousand Seven Hundred Six and 29/100 Dollars (\$5,706.29), as summarized in Attachment B as planning fees for the work performed under this contract.

Authorization

The Scope of Services and Compensation stated in this proposal are valid for a period of thirty (30) days from date of submission. If authorization to proceed is not received during this period, this proposal may be withdrawn or modified by Mead & Hunt.

Signatures of authorized representatives of Menominee County and Mead & Hunt shall convert this proposal to an Agreement between the two parties, and receipt of one signed copy shall be considered authorization to proceed with the work described in the Scope of Services. All services shall be performed in accordance with the *General Terms and Conditions for Engineering, Architectural, or Consulting Services* which is Attachment C and which is made a part of this proposal.

We appreciate the opportunity to submit this proposal to Menominee County and we look forward to working with the County to plan for the continued success of the Airport. If you have any questions, please let us know.

Sincerely,

MEAD & HUNT, Inc.

A handwritten signature in cursive script that reads "Morgan Turner".

Morgan E. Turner, E.I.T.
Planner, Aviation Planning

Attachment

Accepted by: MENOMINEE COUNTY

Approved by: MEAD & HUNT, INC.

By: _____

By: Stephanie Allward

Name: _____

Name: Stephanie A.D. Ward

Title: _____

Title: Vice President

*The above person is authorized to sign for Client
and bind the Client to the terms hereof.*

Date: _____

Date: 10/28/15

Mead & Hunt, Inc.
General Terms and Conditions ("General Terms") for Engineering,
Architectural, or Consulting Services
Michigan

1. Receipt of the attached signed Contract (contracts, proposal, or letter) will be considered written authorization to proceed.
2. Mead & Hunt, Inc. will bill the Client monthly, according to the payment method set forth in the Contract, with net payment due within thirty (30) days. Past due balances shall be subject to an interest charge at a rate of 1% per month. In addition, Mead & Hunt, Inc. may, after giving ten (10) days' written notice, suspend service under any agreement until the Client has paid in full all amounts due it for services rendered and expenses incurred, including the interest charge on past due invoices. The fees or rates stated in the attached contract does not include any applicable state and local sales or use taxes or gross receipts taxes. Any such taxes shall be the sole responsibility of the Client to pay.
3. The fees and scope of services stated in the attached document constitute an estimate of the fees and tasks required to perform the services as defined. For those projects involving conceptual or process development service, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may also reveal a change in direction which may alter the scope. If the Client requests modifications or changes in the scope of the project, the time of performance of Mead & Hunt, Inc.'s services and the fees shall be adjusted before Mead & Hunt, Inc. undertakes the additional work. Mead & Hunt is not acting as a Municipal Advisor as determined by the Dodd Frank Act.
4. The Client shall be liable for and shall indemnify and hold Mead & Hunt, Inc. harmless for all costs and damages incurred by Mead & Hunt, Inc. for delays caused in whole or in part by the Client's interference with Mead & Hunt, Inc.'s ability to provide services, including, but not limited to, the Client's failure to provide specified facilities or information, or inaccuracies in documents or other information required to be provided by the Client to Mead & Hunt, Inc. Mead & Hunt, Inc. reserves the right to renegotiate the contract because of any unforeseen delays caused by events beyond Mead & Hunt, Inc.'s control, such as funding for the project.
5. The Client agrees to provide such legal, accounting and insurance counseling services as may be required for the project.
6. Mead & Hunt, Inc. will maintain insurance coverage for: worker's compensation, general liability, automobile liability, aviation liability, and professional liability. Mead & Hunt, Inc. will provide information as to specific limits upon written request. If the Client requires coverages or limits in addition to those that Mead & Hunt currently has in effect as of the date of the agreement, premiums for additional insurance shall be paid by the Client.
7. The limit of liability of Mead & Hunt, Inc. (including its current or former employees, officers, directors, or shareholders) to the Client for any damages will be for a period of twelve (12) months from the date of the last bill from Mead & Hunt being first submitted to the Client regardless of whether or not such bill was paid by Client, and the extent that the total aggregate of any liability including all damages (direct, consequential, indirect, incidental, or other damages), claims, costs, expenses and legal fees of Mead & Hunt, Inc. (including its current or former employees, officers, directors, or shareholders) and its sub-consultants to the Client or any and all third parties is limited to the amount of the fees billed by Mead & Hunt, Inc. to the Client during the 12-month period prior to the date of the last bill being first submitted to the Client.
8. Mead & Hunt, Inc. and the Client agree that the ultimate liability for contaminants or pollutants regardless of its source, and for the actual, alleged, or threatened discharge, dispersal, release, or escape of pollutants, mycotoxins, spores, smoke, vapors, soot, fumes, mold, acids, alkalis, toxic chemicals, mildew, liquids or gases, waste materials or other irritants, contaminants or pollutants into or upon land, buildings, the atmosphere, or body of water shall remain with the Client; and the responsibility and/or liability for any of the foregoing and for the Ownership and maintenance of any toxic, hazardous, or asbestos materials relating to the project shall remain with the Client.
9. Client and Mead & Hunt, Inc. shall not, during the term of the Contract or after the termination of the Contract for a period of one year disclose any Confidential Information to any person or entity, or use any Confidential Information to any person or entity, or use any Confidential Information for the benefit of Client or Mead & Hunt, Inc. as the case may be, or any other person or entity, except with the prior written consent of Mead & Hunt, Inc. or the Client, as the case may be, or as required by law. The term "Confidential Information" means information marked or designated by Mead & Hunt, Inc. or the Client as confidential. Confidential Information includes, but is not limited to, ideas, specifications, techniques, models, data, programs, documentation, processes, know-how, and financial and technical information.
10. Termination of the Contract by the Client or Mead & Hunt, Inc. with or without cause, shall be effective upon ten (10) days' written notice to the other party. The written notice may or may not include the reasons and details for termination. Mead & Hunt, Inc. will prepare a final invoice showing all charges incurred through the date of termination; payment is due as stated in Paragraph 2. If the Client breaches the Contract or if the Client fails to carry out any of the duties contained in these General Terms, Mead & Hunt, Inc. may, upon ten (10) days' written notice, suspend services without further obligation or liability to the Client.
11. Mead & Hunt, Inc. may release data, models, plans, CAD files, and/or drawings electronically or by any other means to any other party involved in the project; and if such release is not provided for in the Scope of Services, fees may be adjusted before the documents are prepared for electronic submittal. Data and image files, both electronic and hard copy (hereinafter "files") are part of Mead & Hunt, Inc.'s instruments of service and shall not be used for any purpose other than for the described project. Any reuse of files or services pertaining to this project or any other project shall be at the Client's sole risk and without liability or legal exposure to Mead &

- Hunt, Inc. Mead & Hunt, Inc. makes no representation as to compatibility of electronic files with the Client's hardware or software. Differences may exist between these electronic files and corresponding hard-copy documents. Mead & Hunt, Inc. makes no representation regarding the accuracy or completeness of the electronic files provided. In the event that a conflict arises between the signed or sealed hard-copy documents prepared by Mead & Hunt, Inc. and the electronic files, the signed or sealed hard-copy documents shall govern. Because information presented on the electronic files can be modified, unintentionally or otherwise, Mead & Hunt, Inc. reserves the right to remove all indicia of Ownership and/or involvement from each electronic display. Under no circumstances shall delivery of the files for reuse be deemed a sale by Mead & Hunt, Inc. and Mead & Hunt, Inc. makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall Mead & Hunt, Inc. be liable for any loss of profit, delayed damages, or any consequential damages as a result of reuse or changes to files or any data therein.
12. Mead & Hunt, Inc. will provide services in accordance with ordinary generally accepted standards of professional practices. Mead & Hunt, Inc. disclaims all warranties and guarantees, express or implied. The parties agree that this is a contract for professional services and is not subject to any Uniform Commercial Code. Similarly, Mead & Hunt, Inc. will not accept those General Terms offered by the Client in its purchase order, requisition, notice of authorization to proceed, or any other contractual document except as set forth herein or expressly agreed to in writing. Written acknowledgment of receipt or the actual performance of services subsequent to receipt of such other contractual document is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.
 13. Mead & Hunt, Inc. cannot and does not guarantee that proposals, bids or actual project or construction costs will not vary from the actual and/or final project or construction costs or that the project or construction costs will not vary from the final costs of the project. The Client agrees to indemnify and to hold Mead & Hunt, Inc. harmless for any claim arising out of or related in any way to project or construction costs even if such claim arises out of and/or has been caused in whole or in part by negligence on the part of Mead & Hunt, Inc.
 14. If the Client is a municipality or state authority or any government authority/agency, the Client agrees to indemnify and hold harmless Mead & Hunt, Inc. for all claims arising out of or related in any way to acts done by Mead & Hunt, Inc. in the exercise of legislative or quasi-legislative functions.
 15. Neither the Contract nor these General Terms shall be construed as imposing upon or providing to Mead & Hunt, Inc. the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work of the contractors or subcontractors.
 16. Mead & Hunt, Inc. shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of use, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages. Mead & Hunt, Inc. shall not be liable for any loss due to terrorism.
 17. The Contract and these General Terms contains the entire understanding between the parties on the subject matter hereof and no representations, inducements, promises or agreements not embodied herein shall be of any force or effect, and these General Terms supersedes any other prior understanding entered into between the parties on the subject matter hereof. The Contract and General Terms do not create any benefits for any third party. No waiver of compliance with any provision or condition hereof shall be effective unless agreed in writing duly executed by the waiving party.
 18. The parties agree that Mead & Hunt, Inc.'s services in connection with the Contract and General Terms shall not subject any of Mead & Hunt, Inc.'s current or former employees, officers, directors or shareholders to any personal legal liability for any breaches of this agreement or for any negligence in performing any services in connection with this agreement even if such claim arises out of and/or has been caused in whole or in part by negligence on the part of Mead & Hunt, Inc.'s current or former employees, officers, directors or shareholders. Therefore, notwithstanding anything to the contrary contained herein, the Client agrees that the Client's sole and exclusive remedy, for any breach of contract or any negligent performance of services in connection with this agreement shall be a claim against Mead & Hunt, Inc., and any claim, demand, suit, or judgment shall be asserted only as against Mead & Hunt, Inc.'s corporate entity, and not against any of Mead & Hunt, Inc.'s current or former employees, officers, directors, or shareholders, and the Client covenants not to sue these individuals. Each of Mead & Hunt, Inc.'s current and former employees, officers, directors or shareholders are made express beneficiaries of this Paragraph.
 19. The limitations and indemnity provided herein shall not apply to the willful or intentional acts of Mead & Hunt, Inc. or its employees, shareholders, officers, or directors. The Client acknowledges and agrees that it has had an opportunity to negotiate with respect to the limitations of the General Terms and understands and agrees that if those Paragraphs were not included herein the fees for the services provided in connection with the General Terms and Contract would be significantly higher. The Client further acknowledges that it is a sophisticated party with experience in the acquisition of design services.
 20. The Client and Mead & Hunt, Inc. agree to negotiate any material dispute between them during the 90 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.
 21. If any term or provision of this Contract is held unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Contract shall remain in full force.
 22. Nothing contained in the Contract or the General Terms shall create a contractual relationship with or a cause of action in favor of a third party against Mead & Hunt, Inc. Mead & Hunt, Inc.'s services under the Contract are being performed solely for the Client's benefit, and no other party or entity shall have any claim against Mead & Hunt, Inc. because of the Contract or General Terms or the performance or nonperformance of services hereunder.
 23. The General Terms and the Contract shall be construed and interpreted in accordance with the laws of the state of Wisconsin. No action may be brought except in the state of Wisconsin.



MEMPHIS
TWIN COUNTY AIRPORT
MEMPHIS, TENNESSEE

MEMPHIS
TWIN COUNTY AIRPORT
MEMPHIS, TENNESSEE

MEMPHIS MARINETTE TWIN COUNTY AIRPORT
MEMPHIS, TENNESSEE
AIRPORT LAYOUT PLAN



ISSUED FOR
DATE
BY
CHECKED BY
APPROVED BY

EXISTING RUNWAY INFORMATION

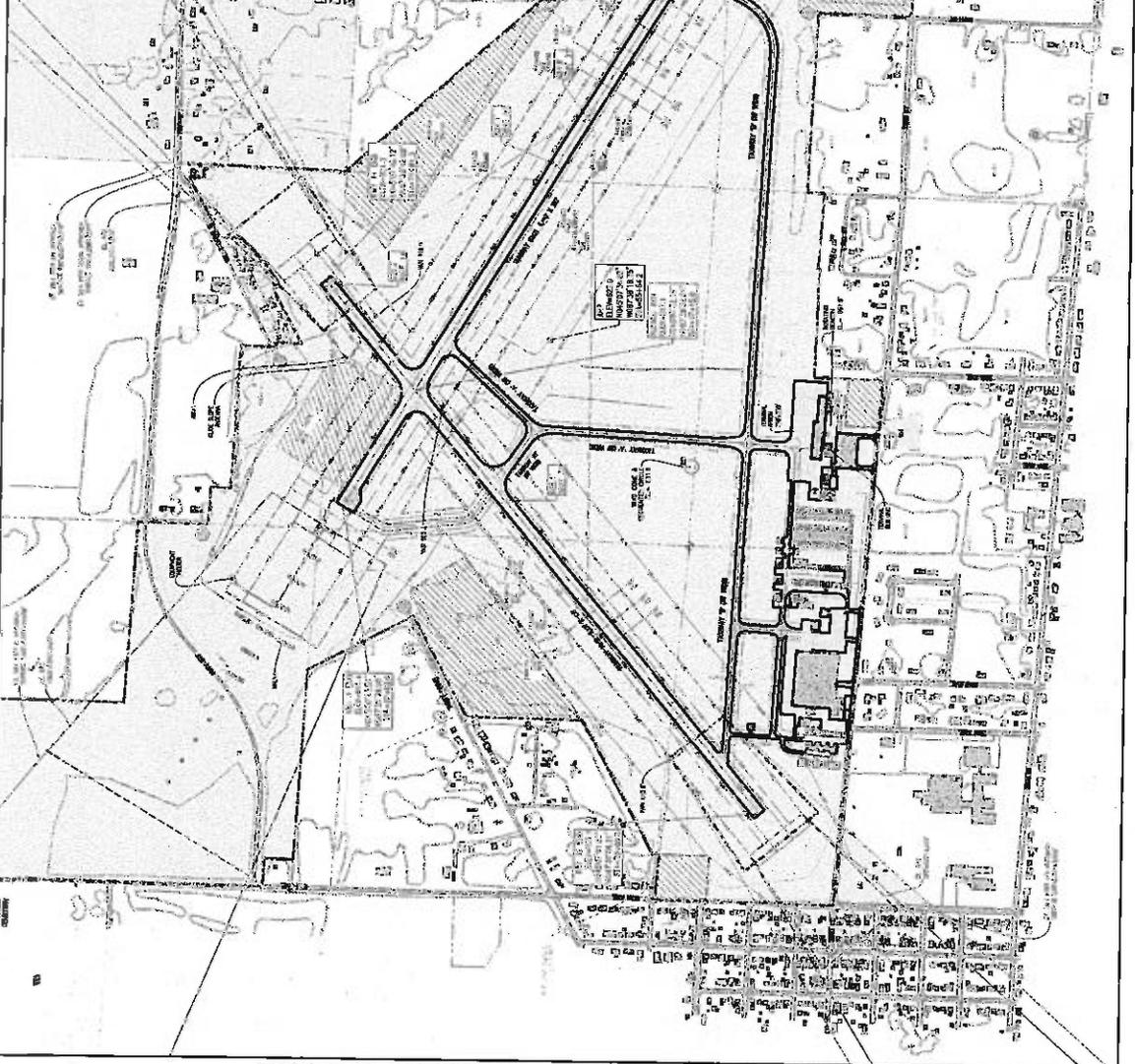
RUNWAY	GROUP	LENGTH	WIDTH	ASPHALT	CONCRETE
18L	A-1	10000	150	100%	0%
18R	A-1	10000	150	100%	0%
18C	A-1	10000	150	100%	0%
18D	A-1	10000	150	100%	0%
18E	A-1	10000	150	100%	0%
18F	A-1	10000	150	100%	0%
18G	A-1	10000	150	100%	0%
18H	A-1	10000	150	100%	0%
18I	A-1	10000	150	100%	0%
18J	A-1	10000	150	100%	0%
18K	A-1	10000	150	100%	0%
18L	A-1	10000	150	100%	0%
18M	A-1	10000	150	100%	0%
18N	A-1	10000	150	100%	0%
18O	A-1	10000	150	100%	0%
18P	A-1	10000	150	100%	0%
18Q	A-1	10000	150	100%	0%
18R	A-1	10000	150	100%	0%
18S	A-1	10000	150	100%	0%
18T	A-1	10000	150	100%	0%
18U	A-1	10000	150	100%	0%
18V	A-1	10000	150	100%	0%
18W	A-1	10000	150	100%	0%
18X	A-1	10000	150	100%	0%
18Y	A-1	10000	150	100%	0%
18Z	A-1	10000	150	100%	0%

SAFETY INFORMATION

TYPE	AREA	WIDTH	LENGTH	AREA
DESIGN	1	15'	100'	1500
SAFETY	2	15'	100'	1500
SAFETY	3	15'	100'	1500
SAFETY	4	15'	100'	1500
SAFETY	5	15'	100'	1500
SAFETY	6	15'	100'	1500
SAFETY	7	15'	100'	1500
SAFETY	8	15'	100'	1500
SAFETY	9	15'	100'	1500
SAFETY	10	15'	100'	1500
SAFETY	11	15'	100'	1500
SAFETY	12	15'	100'	1500
SAFETY	13	15'	100'	1500
SAFETY	14	15'	100'	1500
SAFETY	15	15'	100'	1500
SAFETY	16	15'	100'	1500
SAFETY	17	15'	100'	1500
SAFETY	18	15'	100'	1500
SAFETY	19	15'	100'	1500
SAFETY	20	15'	100'	1500
SAFETY	21	15'	100'	1500
SAFETY	22	15'	100'	1500
SAFETY	23	15'	100'	1500
SAFETY	24	15'	100'	1500
SAFETY	25	15'	100'	1500
SAFETY	26	15'	100'	1500
SAFETY	27	15'	100'	1500
SAFETY	28	15'	100'	1500
SAFETY	29	15'	100'	1500
SAFETY	30	15'	100'	1500
SAFETY	31	15'	100'	1500
SAFETY	32	15'	100'	1500
SAFETY	33	15'	100'	1500
SAFETY	34	15'	100'	1500
SAFETY	35	15'	100'	1500
SAFETY	36	15'	100'	1500
SAFETY	37	15'	100'	1500
SAFETY	38	15'	100'	1500
SAFETY	39	15'	100'	1500
SAFETY	40	15'	100'	1500
SAFETY	41	15'	100'	1500
SAFETY	42	15'	100'	1500
SAFETY	43	15'	100'	1500
SAFETY	44	15'	100'	1500
SAFETY	45	15'	100'	1500
SAFETY	46	15'	100'	1500
SAFETY	47	15'	100'	1500
SAFETY	48	15'	100'	1500
SAFETY	49	15'	100'	1500
SAFETY	50	15'	100'	1500

DRAFT

30' BLDG. RESTRICTION LINE
 100' SAFETY ZONE
 150' SAFETY ZONE
 200' SAFETY ZONE
 250' SAFETY ZONE
 300' SAFETY ZONE
 350' SAFETY ZONE
 400' SAFETY ZONE
 450' SAFETY ZONE
 500' SAFETY ZONE
 550' SAFETY ZONE
 600' SAFETY ZONE
 650' SAFETY ZONE
 700' SAFETY ZONE
 750' SAFETY ZONE
 800' SAFETY ZONE
 850' SAFETY ZONE
 900' SAFETY ZONE
 950' SAFETY ZONE
 1000' SAFETY ZONE



MEMPHIS MARINETTE TWIN COUNTY AIRPORT LAYOUT PLAN

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Security Scanner for Courthouse vestibule area
DEPARTMENT:	Administration – Sheriff
ATTACHMENTS:	Yes
SUMMARY:	
<p>We have been discussing courthouse security for quite some time now. The Sheriff proposes we get an x-ray scanner to be used at the entry of the courthouse. This item can be partially covered in cost through a RAP grant... 1/2 of cost up to \$50,000.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/20/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

PX™ 6.4

X-ray Inspection System



Security & Detection Systems

The durable PX 6.4 X-ray inspection system delivers rapid, high-clarity imaging and reliable detection of explosives, weapons, and contraband for a wide variety of security operations and environments. An optional high-powered X-ray option delivers unsurpassed penetration and resolution to see denser items more clearly and reduce secondary searches.

Excellent Resolution and Clarity

L-3's PX 6.4 sets the standard for clarity in small-sized X-ray screening systems while offering an array of features that give you the information you need to assess suspicious items.

- Uses L-3's dual-energy X-ray technology for the superior penetration, image resolution, and quality
- Best Image First™ feature automatically selects and presents the optimal view, reducing the need for manual adjustments
- L-3's patented TRI-MAT imaging helps operators easily distinguish between organic and inorganic materials
- Image enhancement tools make it easy to optimize images for maximum detection capability.

Operational Flexibility

Easy-to-configure software adapts to diverse and demanding environments and evolving security challenges.

- Short, medium, and long conveyor lengths to accommodate varied footprints
- Bi-directional operation for two-way screening for locations needing entry and exit screening
- Customizable image archive stores over 50,000 images.

Extraordinary Simplicity

L-3's patented interface and multi-language support make it easy to control the system and make the most of imaging information.

- Simple three-button conveyor control and touch sensitive pad enable continuous heads-up operation with icons on the viewing screen
- Ergonomic console minimizes operator fatigue and physical stress of prolonged screening.
- Threat Image Projection (TIP) option periodically inserts fictitious threat images, enabling supervisors to train screeners and assess effectiveness
- EU-approved TIP image libraries

Outstanding Service and Support

Recognized worldwide for our commitment to customer service, L-3 fields one of the industry's largest and most experienced global service teams. We offer a full spectrum of services to help you reap maximum value from your investment while maintaining robust, effective and efficient operations.



L-3 Security & Detection Systems
www.L-3com.com/sds

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**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/20/2015
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on November 6, 19 & 20 in the combined amount of 56,300.09.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/20/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
216 Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

NOV 08 2015 *AWD*

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Voucher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
ARAMARK UNIFORM SERVICES INC								\$41.12
44308	11/4/2015	1677256367		Airport Supplies	216-585-755.01	21.01		
44308	11/4/2015	1677256367		Airport Supplies	216-585-745.00	20.11		
CITY OF MENOMINEE - 2511 10TH ST.								\$351.67
44336	11/6/2015	November 2015		Monthly Rent	266-326-942.00	351.67		
Cooper Office Equipment								\$383.67
44317	10/6/2015	127143		Contract # 2043-01 (FOC)	215-141-942.00	383.67		
Dellisse, Mike								\$53.13
44335	11/4/2015	Reimbursement		Mileage	101-682-860.00	53.13		
Deluxe Business Checks								\$48.16
44321	10/28/2015	2035387718		District Court - Deposit Ticket Books (x	101-136-727.00	48.16		
EAGLEHERALD PUBLISHING, LLC								\$84.62
44329	9/30/2015	2542		Advertising	101-267-801.00	84.62		
Eichhorn, Gary								\$99.45
44311	10/27/2015	Reimbursement		DHS Board - Mileage	101-601-837.00	49.45		
44312	10/27/2015	Per Diem		DHS Board	101-601-837.00	50.00		
Friends Ofc Prod Whse Direct								\$353.96
44318	10/18/2015	00213		FOC - Office Supplies	101-141-727.00	379.95		
44319	10/21/2015	0005CM		Credit Memo - FOC	101-141-727.00	-25.99		
J S ELECTRONICS, INC.								\$425.00
44337	11/1/2015	19029		Tower Lease - November 2015	266-326-942.00	425.00		
Jeff Naser								\$100.60
44309	10/27/2015	Per Diem		DHS Board	101-601-837.00	50.00		
44310	10/27/2015	Reimbursement		DHS Board - Mileage	101-601-837.00	50.60		
Joel Hensley, RN								\$100.00
44328	10/2/2015	Blood Draw		B.P. (9/17/15)	101-267-801.01	100.00		
LINDNER & SORENSON, INC.								\$320.00
44316	10/20/2015	10/20/15		4 Day Care Rental	101-141-860.00	320.00		
Lufts Advertiser								\$204.00
44327	9/28/2015	9/28/15		September 2015 Advertising	101-101-901.00	72.00		
44327	9/28/2015	9/28/15		September 2015 Advertising	101-267-801.00	28.00		
44327	9/28/2015	9/28/15		September 2015 Advertising	101-262-727.00	104.00		
Manpower								\$882.00
44314	10/18/2015	29271199		Week Ending 10/18/15 (Molly McRae)	215-141-705.00	252.00		
44315	10/11/2015	29244357		Week Ending 10/11/15 (Molly McRae)	215-141-705.00	315.00		
44326	9/27/2015	29181684		Week Ending 9/27/15 (Molly McRae)	101-267-705.00	315.00		
MENOMINEE COUNTY JOURNAL								\$16.00
44323	11/1/2015	112		Bids/Boat Launch Pad/Ramp at Stoney	101-101-901.00	16.00		
MILLERS ACTION OFFICE SUPPLY I								\$5.10
44320	10/14/2015	0113024-001		FOC - Office Supplies	101-141-727.00	5.10		
PAAM								\$2,599.00
44313	11/6/2015	Dues		2016 Membership Dues	101-267-801.00	2,599.00		
PHDM								\$94.00
44331	9/21/2015	43368		Court Ordered Testing (T. Gleisner)	101-267-801.01	94.00		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total	
Bank Account: General								
Quill Corporation 44330	10/26/2015	9012430	PA - Office Supplies	101-267-727.00	211.51		\$382.80	
44332	10/5/2015	8371832	PA - Office Supplies	101-267-727.00	10.99			
44333	10/5/2015	8369253	PA - Office Supplies	101-267-727.00	10.58			
44334	10/1/2015	84717563	PA - Office Supplies	101-267-727.00	149.72			
The First National Bank&Trust 44322	10/30/2015	628840339	FOC - Service Charge	101-141-931.00	33.20		\$33.20	
Wallace Building & Supply, Inc 44325	11/2/2015	11/2/15	Shakey Lakes Park Supplies	208-751-756.01	13.75		\$13.75	
WALTER BROTHERS INC 44324	10/31/2015	20106	Twin County Airport	216-585-981.00	19.45		\$19.45	
Total Amount for Bank Account: General								\$6,610.68

APPROVED

NOV 06 2015

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED
11/11/2015
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MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vchar#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
44 North								\$117.45
	44418	11/04/2015	150146	Vision Service Plan	266-326-712.00	32.07		
	44418	11/04/2015	150146	Vision Service Plan	701-000-231.00	12.40		
	44418	11/04/2015	150146	Vision Service Plan	266-325-712.00	72.98		
AIRGAS NORTH CENTRAL								\$43.02
	44483	11/09/2015	9045300752	Oxygen	205-315-755.00	43.02		
ALGER-DELTA COOPERATIVE ASSOCI								\$853.69
	44405	11/02/2015	1614900	Bath House	208-751-920.01	102.04		
	44406	11/02/2015	383001	Shakey Lakes Park/Horse	208-751-920.01	44.78		
	44407	11/02/2015	383200	N8380 Co Park Rd. 20.5	208-751-920.01	51.98		
	44408	11/02/2015	383301	Shakey Lakes Park/Cattle	208-751-920.01	75.50		
	44409	11/02/2015	1503500	N8380 Co Park Rd 20.5	208-751-920.01	55.04		
	44410	11/02/2015	370500	Shakey Lakes Office/Shop	208-751-920.01	93.05		
	44411	11/02/2015	379700	Storage Shed	208-751-920.01	86.38		
	44412	11/02/2015	380300	Shower Building	208-751-920.01	120.48		
	44413	11/02/2015	367100	N8390 Beach House	208-751-920.01	53.30		
	44414	11/02/2015	367200	Northwest Campsites	208-751-920.01	128.42		
	44415	11/02/2015	369802	W8449 Co Rd G12 Campsites	208-751-920.01	42.72		
Anderson Kell Funeral Home								\$525.00
	44511	11/18/2015		Transport/Cremation Lester Briar Watson	101-648-861.00	525.00		
AT&T - Carol Stream, IL								\$435.60
	44416	11/01/2015	906753458211	November 1 - November 30, 2015	101-103-850.00	45.76		
	44417	11/01/2015	906753220911	November 1 - November 30, 2015	101-103-850.00	389.84		
AT&T Mobility								\$36.46
	44504	11/18/2015	287252150867	November 2015 (906-792-0211)	101-132-850.00	36.46		
AUTOMOTIVE SUPPLY COMPANY								\$19.95
	44512	10/27/2015	080371376	Air Gun Set (Airport)	216-585-981.00	19.95		
BP								\$317.46
	44476	11/05/2015	45853836	Gasoline Charges - Road Patrol	205-315-742.00	317.46		
CBM Managed Services								\$4,192.65
	44462	10/28/2015	STDINV91232	Inmate Meals	101-301-770.00	2,080.00		
	44463	11/04/2015	STDINV91610	Inmate Meals	101-301-770.00	2,112.65		
Cellcom - P.O. Box 7555								\$203.50
	44487	11/05/2015	144025	Medical Examiner - Cellular Services	101-648-850.00	37.06	*	
	44503	11/05/2015	142749	Cellular Services	296-663-850.00	55.48		
	44503	11/05/2015	142749	Cellular Services	296-664-850.00	55.48		
	44503	11/05/2015	142749	Cellular Services	296-665-850.00	55.48		
Cenex Fleetcard								\$257.30
	44451	11/06/2015	111411	Gasoline Sales	101-426-860.00	26.67		
	44451	11/06/2015	111411	Gasoline Sales	296-665-860.00	17.03		
	44451	11/06/2015	111411	Gasoline Sales	249-371-742.00	213.60		
CLOVERLAND PAPER CO								\$585.62
	44397	11/06/2015	109891	Annex Supplies	101-265-755.01	56.49		
	44398	11/06/2015	109958	Courthouse Supplies	101-265-755.01	92.91		
	44464	10/30/2015	109890	Jail - Supplies	101-301-770.00	63.20		
	44465	10/30/2015	109893	Jail - Supplies	101-301-770.00	97.37		
	44489	11/13/2015	110027	Annex Supplies	101-265-755.01	40.43		
	44490	11/13/2015	110025	Courthouse Supplies	101-265-755.01	235.22		

APPROVED

MENOMINEE COUNTY
Claims Audit Report

NOV 19 2015
BRS

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CMP Distributors	44482	10/30/2015	45946	PO# 03202 Non-Night Vision Holograp	205-315-755.02	535.00		\$535.00
Cooper Office Equipment	44429	11/12/2015	128183	Contract # 2310-01 (11/6/15 - 2/5/16)	101-253-728.00	167.85		\$167.85
Corey's Auto Salvage	44485	11/09/2015	4264	Towing to Big O's	205-315-934.02	50.00		\$50.00
Country Mile Document Destruct	44423	11/09/2015	22706	Shredding Documents (11/5/15)	101-265-801.00	71.44		\$71.44
David F. Oeming, Jr.	44499	11/10/2015	2013-068-MI	Court Appointed Legal - Anderla	101-148-807.00	160.00		\$160.00
Dennis-Ruleau, Dawn	44497	11/17/2015	6033	Transport of Juvenile (E.T.)	101-132-801.01	21.25		\$134.93
	44497	11/17/2015	6033	Transport of Juvenile (E.T.)	101-132-801.00	51.00		
	44498	11/17/2015	Reimbursement	Mileage (Transport of Juvenile)	101-132-801.00	62.68		
Dougovito, Greg	44501	11/17/2015	6035	Transport of Juvenile (E.T.)	101-132-801.01	23.75		\$92.28
	44501	11/17/2015	6035	Transport of Juvenile (E.T.)	101-132-801.00	57.00		
	44502	11/17/2015	Reimbursement	Meal - Transport of Juvenile (E.T.)	101-132-801.00	11.53		
DSS Corporation	44395	11/11/2015	41457	Equature Learning on Demand Course	266-326-881.00	99.00		\$99.00
EAGLEHERALD PUBLISHING, LLC	44388	10/31/2015	1406	Stoney Point Bids	101-101-901.00	60.76		\$589.95
	44389	10/31/2015	1445	Election Notice	101-262-727.00	414.70		
	44390	10/31/2015	2542	Advertising	101-267-801.00	1.27		
	44459	10/31/2015	1422	Sheriff Department - Advertising	101-301-755.00	113.22		
Galls, LLC	44478	11/02/2015	004329587	Uniform Allowance - B. Erdman	205-315-745.00	302.53		\$302.53
Garcia Linda	44495	11/17/2015	6031	Holdover Attendant (E.T.)	101-132-801.01	15.00		\$51.00
	44495	11/17/2015	6031	Holdover Attendant (E.T.)	101-132-801.00	36.00		
GREAT AMERICAN DISPOSAL CC THE	44424	11/01/2015	5B103738	Annex	101-261-930.04	55.15		\$404.99
	44507	11/01/2015	5B103736	Shakey & Kleinke	208-751-801.00	349.84		
Hafeman, Jan	44401	11/05/2015	Reimbursement	Mileage - October 2015	101-101-860.10	29.90		\$29.90
Hashimoto Sewer Service, Inc.	44394	11/02/2015	12885	Grease Pits in Jail Kitchen	101-265-801.00	210.00		\$210.00
ID NETWORKS	44460	11/17/2015	270009	PO# 03200 Annual Maintenance Agree	101-301-755.00	750.00		\$750.00
Insight FS	44449	11/09/2015	B0051100534	Parks - Gasoline	208-751-742.00	544.76		\$793.94
	44450	11/09/2015	B0051100535	Parks - Gasoline	208-751-743.00	249.18		
J S Electronics, Inc.	44473	11/11/2015	19041	Replacement Screen - Hanson	101-301-850.00	130.25		\$3,980.25
	44488	11/09/2015	19040	PO# 03205 Repairs on Harbors Tower	266-325-934.01	3,850.00		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
J'S SPORT SHOP 44483	11/12/2015	261295	500 Rounds	205-315-755.02	425.00		\$425.00
Joel Hensley, RN 44469	11/16/2015	Nursing Services	Inmate Nursing Services	101-301-770.01	1,365.00		\$1,365.00
K & M Rentals - W4772 Million Dollar Road 44503	11/08/2015	5989	Portable Toilet at Airport Park	208-751-942.00	85.00		\$85.00
K MART 7031 44466	11/13/2015	070311113150070604	Inmate Supplies	101-301-770.00	8.99		\$8.99
LENCA SURVEYING 44387	11/06/2015	15189	Remon Yr 2015 (10/28 - 11/8/15)	243-245-801.07	2,523.75		\$2,523.75
LexisNexis 44403	10/31/2015	1510444740	October 2015	269-145-801.00	350.00		\$350.00
Lufts Advertiser 44513	10/27/2015	10/27/15	October 2015 Advertising	101-101-901.00	25.00		\$292.75
	10/27/2015	10/27/15	October 2015 Advertising	101-262-727.00	267.75		
Manpower 44402	08/23/2015	29036489	Week Ending 7/26/15 & 8/2/15 (Molly Iv	215-141-705.00	504.00		\$504.00
Marinette Farm & Garden 44474	11/02/2015	339015	K9 Supplies	101-301-881.01	45.99		\$45.99

APPROVED

NOV 19 2015

BRB

COMMERCIAL REPORTS
1501 W. WISCONSIN ST. MARQUETTE, MI 49801

MENOMINEE COUNTY
Claims Audit Report

AKS

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Mastercard								\$4,113.82
	44453	11/11/2015	Credit Card	Harbor Freight Tools	101-265-755.00	121.20		
	44453	11/11/2015	Credit Card	Adobe	101-103-857.02	9.99		
	44453	11/11/2015	Credit Card	USPS	101-268-729.00	5.05		
	44453	11/11/2015	Credit Card	USPS	101-268-729.00	5.05		
	44453	11/11/2015	Credit Card	USPS	101-268-729.00	5.05		
	44453	11/11/2015	Credit Card	USPS	101-268-729.00	5.05		
	44453	11/11/2015	Credit Card	USPS	101-268-729.00	5.05		
	44491	11/11/2015	Credit Card	USPS	101-301-729.00	12.65	*	
	44491	11/11/2015	Credit Card	USPS	101-301-729.00	6.25	*	
	44491	11/11/2015	Credit Card	Krist Oil	101-301-742.00	25.79	*	
	44491	11/11/2015	Credit Card	Amazon Prime	101-301-755.00	104.94	*	
	44491	11/11/2015	Credit Card	Amazon Marketplace	101-301-770.00	159.50	*	
	44491	11/11/2015	Credit Card	Bob Barker	101-301-770.00	83.85	*	
	44491	11/11/2015	Credit Card	Bob Barker	101-301-770.00	83.64	*	
	44491	11/11/2015	Credit Card	Quill	101-301-770.01	49.98	*	
	44491	11/11/2015	Credit Card	Arby's	101-301-860.00	5.50	*	
	44491	11/11/2015	Credit Card	BC Pizza	101-301-860.00	8.22	*	
	44491	11/11/2015	Credit Card	Carrabbas	101-301-860.00	21.07	*	
	44491	11/11/2015	Credit Card	Crowne Plaza	101-301-860.00	136.74	*	
	44491	11/11/2015	Credit Card	Hampton inn & Suites	101-301-860.00	294.84	*	
	44491	11/11/2015	Credit Card	Hampton Inn & Suites	101-301-860.00	294.84	*	
	44491	11/11/2015	Credit Card	St. Ignace Big Boy	101-301-860.00	9.07	*	
	44491	11/11/2015	Credit Card	McDonalds	101-301-860.01	15.44	*	
	44491	11/11/2015	Credit Card	Shell Oil	101-301-860.01	32.80	*	
	44491	11/11/2015	Credit Card	Togos	101-301-860.01	15.11	*	
	44491	11/11/2015	Credit Card	Border Grill	101-301-881.00	13.30	*	
	44491	11/11/2015	Credit Card	Grand Trav Resort	101-301-881.00	286.94	*	
	44491	11/11/2015	Credit Card	Love's Travel	101-301-881.00	19.43	*	
	44491	11/11/2015	Credit Card	MCODSA	101-301-881.00	175.00	*	
	44491	11/11/2015	Credit Card	MI Sheriff Assn	101-301-881.00	215.00	*	
	44491	11/11/2015	Credit Card	Olive Garden	101-301-881.00	60.85	*	
	44491	11/11/2015	Credit Card	Subway	101-301-881.00	15.81	*	
	44491	11/11/2015	Credit Card	Wendy's	101-301-881.00	15.57	*	
	44491	11/11/2015	Credit Card	Cozy's Polaris	101-334-755.00	124.00	*	
	44491	11/11/2015	Credit Card	Family Dollar	205-315-727.00	41.34	*	
	44491	11/11/2015	Credit Card	Holiday	205-315-742.00	24.50	*	
	44491	11/11/2015	Credit Card	Holiday	205-315-742.00	25.02	*	
	44491	11/11/2015	Credit Card	Marathon Petro	205-315-742.00	19.23	*	
	44491	11/11/2015	Credit Card	Meijer Inc.	205-315-742.00	27.66	*	
	44491	11/11/2015	Credit Card	Shell Oil	205-315-742.00	32.00	*	
	44491	11/11/2015	Credit Card	Shell Oil	205-315-742.00	17.51	*	
	44491	11/11/2015	Credit Card	Shell Oil	205-315-742.00	25.00	*	
	44491	11/11/2015	Credit Card	Shell Oil	205-315-742.00	27.52	*	
	44491	11/11/2015	Credit Card	Speedway	205-315-742.00	34.00	*	
	44491	11/11/2015	Credit Card	Sunoco	205-315-742.00	32.00	*	
	44491	11/11/2015	Credit Card	Superior Touchless	205-315-742.00	9.00	*	
	44491	11/11/2015	Credit Card	Hobby Lobby	205-315-755.00	29.00	*	
	44491	11/11/2015	Credit Card	PayPal	205-315-755.02	18.99	*	
	44491	11/11/2015	Credit Card	Arby's	205-315-860.00	8.98	*	
	44491	11/11/2015	Credit Card	BC Pizza	205-315-860.00	13.24	*	
	44491	11/11/2015	Credit Card	Burger King	205-315-860.00	8.47	*	
	44491	11/11/2015	Credit Card	Carrabbas	205-315-860.00	20.00	*	
	44491	11/11/2015	Credit Card	Credit Voucher	205-315-860.00	-28.80	*	

MENOMINEE COUNTY
Claims Audit Report

BRB

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Mastercard								\$4,113.82
	44491	11/11/2015	Credit Card	Crowne Plaza	205-315-860.00	136.74	*	
	44491	11/11/2015	Credit Card	Fairfield inn	205-315-860.00	542.40	*	
	44491	11/11/2015	Credit Card	Hillman BP	205-315-860.00	28.94	*	
	44491	11/11/2015	Credit Card	Bridge Toll	205-315-860.00	4.00	*	
	44491	11/11/2015	Credit Card	St. Ignace Big Boy	205-315-860.00	9.00	*	
	44491	11/11/2015	Credit Card	MCODSA	205-315-881.03	125.00	*	
	44491	11/11/2015	Credit Card	Applebees	205-315-860.00	36.50	*	
	44491	11/11/2015	Credit Card	Applebees	205-315-860.00	17.84	*	
	44491	11/11/2015	Credit Card	Applebees	205-315-860.00	17.84	*	
	44491	11/11/2015	Credit Card	Asian Buffett	205-315-860.00	13.64	*	
	44491	11/11/2015	Credit Card	Asian Buffett	205-315-860.00	13.64	*	
	44491	11/11/2015	Credit Card	Backyard Bar B Que	205-315-860.00	9.20	*	
	44491	11/11/2015	Credit Card	Backyard Bar B Que	205-315-860.00	9.20	*	
	44491	11/11/2015	Credit Card	Burger King	205-315-860.00	8.47	*	
	44491	11/11/2015	Credit Card	Cancun Mexican Grill	205-315-860.00	13.11	*	
	44491	11/11/2015	Credit Card	Cancun Mexican Grill	205-315-860.00	13.11	*	
	44491	11/11/2015	Credit Card	Cancun Mexican Grill	205-315-860.00	13.32	*	
	44491	11/11/2015	Credit Card	Cancun Mexican Grill	205-315-860.00	12.17	*	
	44491	11/11/2015	Credit Card	Cracker Barrel	205-315-860.00	14.80	*	
	44491	11/11/2015	Credit Card	Cracker Barrel	205-315-860.00	13.01	*	
	44491	11/11/2015	Credit Card	McDonalds	205-315-860.00	8.99	*	
	44491	11/11/2015	Credit Card	McDonalds	205-315-860.00	7.29	*	
	44491	11/11/2015	Credit Card	OC Pizza	205-315-860.00	33.00	*	
	44491	11/11/2015	Credit Card	Outback	205-315-860.00	32.00	*	
	44491	11/11/2015	Credit Card	Outback	205-315-860.00	32.00	*	
	44491	11/11/2015	Credit Card	Panera Bread	205-315-860.00	11.43	*	
	44491	11/11/2015	Credit Card	Panera Bread	205-315-860.00	12.26	*	
	44491	11/11/2015	Credit Card	Panera Bread	205-315-860.00	10.26	*	
	44491	11/11/2015	Credit Card	Panera Bread	205-315-860.00	7.72	*	
	44491	11/11/2015	Credit Card	Panera Bread	205-315-860.00	8.77	*	
	44491	11/11/2015	Credit Card	Panera Bread	205-315-860.00	7.72	*	
	44491	11/11/2015	Credit Card	Ruby Tuesday	205-315-860.00	40.00	*	
	44491	11/11/2015	Credit Card	Taco Bell	205-315-860.00	7.82	*	
	44491	11/11/2015	Credit Card	Taco Bell	205-315-860.00	10.35	*	
Menards - Marinette								\$85.30
	44467	11/04/2015	95407	Inmate Supplies	101-301-770.00	85.30		
MENOMINEE ANIMAL SHELTER, INC								\$442.50
	44425	09/30/2015	1508	August 2015 Animal Impounding	101-601-958.00	147.50		
	44426	11/13/2015	1510	October 2015 Animal Impounding	101-601-958.00	295.00		
MENOMINEE COUNTY JOURNAL								\$912.50
	44404	11/09/2015	113	PO# 03198 - Election Notice	101-262-727.00	829.50		
	44461	11/01/2015	116	PT Correctional Officers	101-301-755.00	28.00		
	44470	11/17/2015	2 year	Jail - 2 year Subscription	101-301-802.00	55.00		
MENOMINEE COUNTY ROAD COMMISSI								\$70.75
	44475	11/12/2015	10940	Power to Radio - October 2015	101-301-934.01	70.75		
Michigan Sheriffs' Association								\$685.00
	44471	11/01/2015	20150948	PO# 03199 2016 Professional Dues	101-301-802.00	685.00		
MID-COUNTY SMALL ENGINES, LLC								\$78.00
	44391	10/16/2015	960	Park Supplies	208-751-930.02	78.00		

MENOMINEE COUNTY
Claims Audit Report

BANK

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
MILLERS ACTION OFFICE SUPPLY I 44392	11/09/2015	0113619-001	Airport Office Supplies	216-585-727.00	15.18		\$273.15
44393	11/09/2015	0113596-001	Airport - Toner	216-585-727.00	84.99		
44427	11/10/2015	0113639-001	Toner	101-131-727.00	68.99		
44500	11/12/2015	0113706-001	Toner	101-148-727.00	103.99		
MOORE MEDICAL CORP 44481	10/29/2015	98854688 I	Inmate Medical Supplies	205-315-755.00	146.32		\$146.32
Owens, Karen A. 44493	11/06/2015	October 2015	After School Program	296-668-801.00	216.00		\$324.00
44494	11/06/2015	October 2015	JDFS Program	296-668-801.00	108.00		
Physio-Control Inc. 44484	11/03/2015	116053220	Battery Replacement	205-315-934.01	300.49		\$300.49
Police Legal Sciences, Inc. 44448	11/10/2015	6791	PO# 3204 Renew Dispatch Pro (x9)	266-326-881.00	1,080.00		\$1,080.00
REDWOOD TOXICOLOGY LABORATORY 44505	10/31/2015	007198201510	Drug Testing Supplies	296-667-730.00	30.00		\$30.00
S & O LOCK AND PHONE SERVICE 44399	11/09/2015	42513	Courthouse Security	101-132-970.00	363.90		\$363.90
Sexton, Richard 44422	11/12/2015	Reimbursement	Mileage	101-426-860.00	102.35		\$102.35
Shanahan, James Daniel 44419	11/06/2015	14-3642-FH	Court Appointed Council (Chapman)	101-131-807.00	872.00		\$872.00
Short, Mary Kay 44428	11/13/2015	M15-3765-FH	Transcript (People v Timothy Allen Glei	101-131-806.00	72.85		\$72.85
Smith, Greg 44452	11/03/2015	Reimbursement	Clothing Allowance	205-315-745.00	106.98		\$106.98
Squires-Stepniak, Rebecca 44492	11/10/2015	Reimbursement	Mileage - October 2015	296-665-860.00	347.30		\$347.30
State of Michigan - State Tax Commission 44508	11/09/2015	Application Fee	Margaret J. Schroud	101-257-802.00	150.00	*	\$500.00
44509	11/09/2015	Renewal	Margaret J. Schroud - Assessor Certific	101-257-802.00	175.00	*	
44510	11/09/2015	Renewal	Kandace R. Curran - Assessor Certifica	101-257-802.00	175.00	*	
STEPHENSON MARKETING COOPERATI - P O BOX 399 44421	10/31/2015	462643	October 2015	208-751-755.02	7.90		\$2,378.37
44421	10/31/2015	462643	October 2015	208-751-742.00	27.83		
44477	10/31/2015	015579	Gasoline Charges - Road Patrol	205-315-742.00	2,342.64		
Studer, Vincent 44479	10/25/2015	Reimbursement	Uniform Allowance	205-315-745.00	72.84		\$72.84
TARGET INFORMATION MANAGEMENT 44396	11/09/2015	279962	Request & Writ of Garnishment	101-136-727.00	41.48		\$41.48
The Advertiser 44472	10/31/2015	100272	Advertising - Sheriff Department	101-301-802.00	22.00		\$22.00
Time Warner Cable 44468	10/28/2015	10404620475202800	November 6 - December 5, 2015	101-301-770.00	129.48		\$129.48

MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
U P A A 44420	11/10/2015	Registration	Continuing Ed Class (Schroud/Curran)	101-257-860.00	40.00		\$40.00
UP CISM Training 44458	11/17/2015	PO# 03201	Crisis Management Training For Reser	101-301-745.01	2,000.00		\$2,000.00
Verizon Wireless 44444	11/16/2015	9754823977	Cellular Services	101-265-850.01	91.82		\$868.30
44444	11/16/2015	9754823977	Cellular Services	101-301-850.00	456.37		
44444	11/16/2015	9754823977	Cellular Services	101-682-850.00	32.46		
44444	11/16/2015	9754823977	Cellular Services	205-315-850.00	287.14		
44444	11/16/2015	9754823977	Cellular Services	266-325-850.00	0.51		
Warner, Fredrick 44496	11/17/2015	6032	Holdover Attendant (E.T.)	101-132-801.01	55.00		\$187.00
44496	11/17/2015	6032	Holdover Attendant (E.T.)	101-132-801.00	132.00		
Winder Police Equipment 44486	11/06/2015	20152997	PO# 03203 Prisoner Insert for Fords (x:	205-315-981.00	1,294.40		\$1,294.40
Xerox Corporation - 26152 Network Place 44400	11/01/2015	081927897	Probation/Parole	101-131-942.00	106.70		\$465.66
44456	11/01/2015	081927895	Sheriff Department - October 2015	101-301-727.00	34.25		
44457	11/01/2015	081927896	Sheriff Department - October 2015	101-301-727.00	324.71		
Total Amount for Bank Account: General							\$40,017.98

APPROVED

NOV 16 2015

BWS

MEMORIAL OF DECISION

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
ARAMARK UNIFORM SERVICES INC								
	44514	11/18/2015	1677265664	Airport Supplies	216-585-755.01	41.12		\$82.24
	44515	11/11/2015	1677261016	Airport Supplies	216-585-755.01	41.12		
AUTOMOTIVE SUPPLY COMPANY								
	44516	11/12/2015	080372433	Oil & Filter (Van)	216-585-981.00	33.19		\$33.19
Ivens, Ruby E.								
	44519	11/19/2015	Reimbursement	Mileage - Parks Committee	208-751-860.00	27.60		\$77.60
	44520	11/19/2015	Per Diem	Parks Ccmmittee	208-751-860.00	50.00		
M & M Trucking, Inc.								
	44522	11/19/2015	PO# 03207	Invoice # 7253 & 7254 - River Park	208-751-930.04	3,600.00		\$3,600.00
MENOMINEE COUNTY FAIR BOARD								
	44517	11/19/2015	PO# 03206	Inside Storage Fees for Shakey Lakes	208-751-884.01	2,826.35		\$2,826.35
Paul W. Campbell Construction								
	44521	10/24/2015	548398	Topsoil & Gravel (x2 loads) - Shakey L	220-752-953.01	370.00		\$370.00
Total Amount for Bank Account: General								\$6,989.38

APPROVED

NOV 19 2015

SRB

APPROVED

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account General MICHIGAN								
Ade Incorporated	44523	11/16/2015	96730	Pass Web Records (Order # 27422)	101-136-755.00	150.00		\$150.00
Batteries Plus	44523	11/19/2015	988-125191	Batteries (911)	266-325-976.00	58.03		\$58.03
Cellcom - P.O. Box 7555	44530	11/05/2015	145126	Airport - Cellular Services	216-585-850.00	54.69		\$54.69
DTE Energy	44524	11/10/2015	46224520011	Annex	101-261-920.04	59.38		\$59.38
Manpower	44533	11/15/2015	29382165	Week Ending 11/15/15 (Molly McRae)	101-267-704.00	504.00		\$504.00
Mastercard								\$454.22
	44523	11/11/2015	Credit Card	Krist Oil	216-585-742.00	71.40		
	44523	11/11/2015	Credit Card	NCS	216-585-860.00	75.00		
	44523	11/11/2015	Credit Card	Krist Oil	216-585-742.00	65.58		
	44523	11/11/2015	Credit Card	Water Front BP	216-585-742.00	33.25		
	44523	11/11/2015	Credit Card	Buy Rite	216-585-981.02	133.99		
	44523	11/11/2015	Credit Card	NCS	216-585-860.00	75.00		
Sieminski, Alexander Jon	44532	11/19/2015	633	Guardian Ad Litem Fee (N.B.)	101-148-807.00	384.00		\$384.00
Standard Insurance Company								\$213.90
	44531	11/20/2015	December 2015	Life Insurance Premium	101-101-713.00	20.70		
	44531	11/20/2015	December 2015	Life Insurance Premium	101-132-713.00	6.32		
	44531	11/20/2015	December 2015	Life Insurance Premium	101-136-713.00	11.50		
	44531	11/20/2015	December 2015	Life Insurance Premium	101-141-713.00	9.20		
	44531	11/20/2015	December 2015	Life Insurance Premium	101-148-713.00	0.58		
	44531	11/20/2015	December 2015	Life Insurance Premium	101-215-713.00	11.50		
	44531	11/20/2015	December 2015	Life Insurance Premium	101-172-713.00	4.60		
	44531	11/20/2015	December 2015	Life Insurance Premium	101-267-713.00	6.90		
	44531	11/20/2015	December 2015	Life Insurance Premium	101-268-713.00	4.60		
	44531	11/20/2015	December 2015	Life Insurance Premium	101-253-713.00	6.90		
	44531	11/20/2015	December 2015	Life Insurance Premium	101-257-713.00	4.60		
	44531	11/20/2015	December 2015	Life Insurance Premium	101-265-713.00	4.60		
	44531	11/20/2015	December 2015	Life Insurance Premium	101-301-713.00	50.60		
	44531	11/20/2015	December 2015	Life Insurance Premium	101-682-713.00	2.30		
	44531	11/20/2015	December 2015	Life Insurance Premium	101-426-713.00	2.30		
	44531	11/20/2015	December 2015	Life Insurance Premium	216-585-713.00	2.30		
	44531	11/20/2015	December 2015	Life Insurance Premium	271-790-713.00	9.20		
	44531	11/20/2015	December 2015	Life Insurance Premium	296-663-713.00	2.30		
	44531	11/20/2015	December 2015	Life Insurance Premium	296-664-713.00	2.30		
	44531	11/20/2015	December 2015	Life Insurance Premium	296-665-713.00	2.30		
	44531	11/20/2015	December 2015	Life Insurance Premium	208-751-713.00	2.30		
	44531	11/20/2015	December 2015	Life Insurance Premium	205-316-713.00	2.30		
	44531	11/20/2015	December 2015	Life Insurance Premium	205-315-713.00	25.30		
	44531	11/20/2015	December 2015	Life Insurance Premium	266-325-713.00	16.10		
	44531	11/20/2015	December 2015	Life Insurance Premium	266-326-713.00	2.30		
U.E.S. COMPUTERS, INC.	44526	11/17/2015	72836	PO# 03209 Cisco Smartnet Maintenance	101-103-857.02	613.00		\$613.00
U.S. Bank Equipment Finance	44525	11/15/2015	291921229	Bizhub 423 Copier	101-172-942.00	133.07		\$133.07

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
WISCONSIN PUBLIC SERVICE CORP	44527	11/17/2015	0402047856-00005	Kleinke Park	208-751-920.01	57.76		\$57.76
Total Amount for Bank Account: General								\$2,682.05

APPROVED

NOV 20 2015

BRB

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
Miscellaneous Boards/Committees/Commission Reports, Discussion	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/20/2015
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY FAIR BOARD

July 15, 2015

The meeting was called to order by President Larry Roetzer at 6:30 on July 15, 2015. Those present were: Jim Quist, Carol Quist, Phyllis Kaczmarczyk, Jerry Piche, Glenn Hanson, Nita Curtis, Chris Ruleau, Dan Gaudes, Glen Hanson Jr., Larry Roetzer and Sandy Paschke.

Public Comment: Several fair superintendents were in attendance. Their concerns were addressed by the members of the board. It was decided that Saturday at 2:00 there will be a tractor driving contest and it will be held on the grass at the baseball field. This will be a contest open to anyone 16 and over. Mellon Township Fire Department. Several questions were answered by Jim Quist regarding the layout of things for the fair and what things were already in place. Jim then left the meeting.

The Agenda was accepted as written.

The minutes of the July meeting were read and corrected Carol Quist made a motion to accept them as corrected, Phyllis Kaczmarczyk seconded the motion and motion passed.

The treasurer gave her report we have a balance at this time of \$21,789.09. Phyllis Kaczmarczyk made a motion to accept the treasurer's report it was seconded by Gerry Piche and motion passed.

A letter of resignation from Bill Hafeman was read. Carol Quist made a motion to accept the resignation. The motion was seconded by Glen Hanson and passed.

Gerry Piche gave a report about the Bounce House coming to the fair through donations so it will be free for the kids attending the fair. He has several adults that and also has contacted Lindsey Kozkowski who has several older 4-H members that will take turns manning the entrance to the bounce house to insure only the recommended amount of children are allowed in at a time.

Next meeting will be held on September 16, 2015

Respectfully submitted,

Sandra Paschke, Fair Manager

Approved
9/16/15



Date: Thursday, August 27, 2015	Place: Board Room
Presiding: Jeff Naser, Chairperson	Time: 2:00 p.m. CST
Recording Secretary: Lois Ball, Executive Secretary	

Call to Order: The meeting was called to order by Chairperson Maser at 2:00 p.m. CST

Roll Call:
 Trustees present: Gerald Smith, Elaine Boyne, Debbi Springinsguth, Mary Harrington, Barbara Oliver, Catherine Driscoll, Randall VanGasse, John Degenauer, Jr., Jeff Naser, Jan Hafeman. Also Present: Darlene Smith, Administrator
 Trustees Absent: Gary Eichhorn and David Prestin
 Leadership Team Members present: Candy Meintz, CFO and Susan Williamson, Director of Nursing
 Guests: Terry Grondine, David Vandermissen, Jr.

TOPIC	DISCUSSION	OUTCOME
Approval of August 2015 Agenda	There were no additions or deletions to the Agenda.	A motion was made by Trustee Smith, supported by Trustee Degenauer, to accept the Agenda as presented. Motion carried.

<p>Board action on Minutes of the July 2015 meeting</p>	<p>The minutes had been sent to Trustees prior to this meeting for their review.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Oliver, to approve the Minutes of the July meeting. Motion carried.</p>
<p>Review and request for approval of Financial Statements for July 2015</p>	<p>Candy Meintz, CFO, reviewed the Financial Statements with the Board. Trustee Hafeman questioned the payment to Ameritas Life Insurance. It was explained that this company provides our employee dental and vision coverages.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Hafeman to approve the Financial Statements for July 2015 as presented. Motion carried.</p>
<p>Board action on the July Manifest of Invoices</p>	<p>The Manifest of Invoices had been sent to Trustees prior to this meeting for their review.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Hafeman, to approve the Manifest of Invoices and to pay the bills. Motion carried.</p>
<p>Board Committee Reports: Whispering Pines/Powers Activity Center Committee Report</p>	<p>Trustee Driscoll stated the Committee met at 11 a.m. today and toured 4 homes. Whispering Pines South, Whispering Pines West, Maple Grove and Northern Pines where they had lunch. During their meeting they reviewed several policies and the April – June Quality Outcomes.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Hafeman, to approve the Whispering Pines Committee report. Motion carried.</p>

<p>Board Action Items/Resolutions</p> <p>a. Request approval from the Board for \$200.00 for Administrator's food and lodging to attend the MCMCFC Board of Director's meeting and inservice in Sault Ste. Marie on September 24 and 25.</p> <p>b. Request approval from the Board for Administrator and D.O.N. to attend the Joint Provider Conference in Grand Rapids September 29th. 4 meals each plus \$125.00 lodging each for a total of \$410.00</p>		<p>A motion was made by Trustee Hafeman, supported by Trustee Driscoll, to approve the expenditure of \$200.00 for the Administrator to attend this meeting. Motion carried.</p> <p>A motion was made by Trustee Hafeman, supported by Trustee Oliver, to approve the expenditure for the Administrator and Director of Nursing to attend the Joint Provider Conference in Grand Rapids. Motion carried.</p>
<p>Unfinished and New Business:</p> <p>c. Report of Quality Assurance and Resident Council Committees – Susan Williamson, DON</p>	<p>Ms. Williamson reported on the monthly Quality Assurance Meeting held on August 19th. She stated that we have completed our follow up programs for the citations we had received in past months. She discussed having Behavioral Care Solutions come in on a regular basis to provide behavioral health care for our residents as needed. She discussed a citation we received this month for a dignity issue. The Plan of Care has been completed and staff have been inserviced. The newly updated charting program for nursing (ECS) will be easier for staff to follow.</p>	<p>A motion was made by Trustee Degenauer, supported by Trustee Smith, to approve the report of Quality Assurance and Resident Council Meetings as presented. Motion carried.</p>

	<p>Ms. Williamson also reported on the Resident Council Meetings held at each of the homes where they reviewed the activity calendar and made plans for upcoming events. She noted that the main building had a zoo outing this week, a cook-out today, Fish Fry outings, a fishing trip and a day at the fair. Cedar Grove has requested a fish fry outing.</p>	
<p>Safety Committee Report – Lois Ball</p>	<p>The Safety Committee meeting was held on Monday, August 19th. A discussion centered around falls and a new criteria we will be using to evaluate falls. A couple of general safety reminders were reviewed with those present. All incidents for residents and employees were reviewed.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Degenauer, to approve the Safety Committee report as presented. Motion carried.</p>
<p>Village of Powers Water/Sewer rates</p>	<p>Administrator Smith reported that they had the Water Authority meeting yesterday and they want to increase the rates by 2% for water. The Mayor and engineer for the Village were here last week and we are using 841,000 units for our sewer units. They want to increase the monthly fee from \$1760 to \$5500. We can't absorb that kind of increase. They will look at doing incremental increases. She noted that Davey Vandermissen had been at the meeting as well. He discussed the usage and noted that we'll put in more meters to</p>	

	<p>monitor the outgoing into the sewer system. They will be checking toilets and ice machines for continuous running. He noted that we do burn about 1 million gallons of water a year in our chiller but it is dumped in the storm drain, not into the sewer system. We will also put meters at that end to know what is coming in and going out. We dump 3-5 gallons per minute.</p> <p>Administrator Smith noted that we are working with the Village to get permission to use the water from the well out back of Pinecrest for the chiller.</p> <p>Trustee Degenauer noted that they do make a mirror that goes into the sewer drain and gives a reading of what is going into the sewer.</p>	
<p>Update by David Vandermissen Jr., regarding the retaining wall, roof, chip building, patios, siding at Maple Grove, roof assessment and proposed solution for Pinecrest main building.</p>	<p>Davey Vandermissen gave a report on several items:</p> <p>The retaining wall needs expansion joints cut into the top cap before it is completed.</p> <p>The blacktop will be remelted and relaid as it did not turn out well.</p> <p>The chip hatch was lifted off the roof and that area was reworked to make the opening big enough to accommodate one</p>	

and one-half truckloads of wood chips. The building is being welded down and bolted back into place.

Administrator Smith noted that at last month's meeting, Trustees Degenauer and Springinsguth were not present, but Trustee Eichhorn was here. Trustee Eichhorn stated that he had helped put that roof on about 30 years ago. Davey had gotten bids regarding the roof for the chip building. Trustee Eichhorn reviewed these bids after the Board Meeting.

Siding at Maple Grove was replaced and insulation put in.

Davey discussed needing to redo the roof of the big building. There are bad spots that need to be repaired before winter. He will get bids from companies in each of the counties for the repairs needed. After the repairs are completed they will work on putting the roof on a schedule for repairs/replacement. He noted that he hoped to have the repairs done before winter and then we should have 2 to 3 more years with this roof. Board Members offered suggestions of roofers to contact for bids.

<p>Permission for several staff members to attend the Best Practices Conference at Bay College on October 6h</p>	<p>Administrator Smith requested permission to bring 3 or 4 people to the Best Practices Conference at a cost of about \$50.00. Credits for RNs and Social workers would cost more. They would use the facility van.</p>	<p>A motion was made by Trustee Smith, Supported by Trustee Boyne, for a cost, not to exceed \$200.00 for employees to attend the Best Practice Conference. If more than the allotted amount is needed Administrator Smith will revisit this item with the Board.</p>
<p>Reminder: Change of Board Meeting Date for September from September 24th to September 23rd</p>	<p>To accommodate Administrator attending the IMCMFC Conference in Sault Ste. Marie. Chairperson Naser noted that he would not be able to attend this meeting. Suggested November 19 and December 17 due to holidays</p>	
<p>Change of Dates for November and December meetings due to holidays</p>		<p>A motion was made by Trustee Driscoll, supported by Trustee Boyne, to approve the suggested dates for Board Meetings. Lois noted that the December Board Meeting will be held at the Casino.</p>
<p>Administrator's report: Computer/IT Training august 18-20</p>	<p>Administrator Smith noted that this is the computer program we use for nurses charting. She stated that the training went well. We will be going live September 14th, but there is a lot of work to do for this.</p>	
<p>Governors' Luncheon August 20th</p>	<p>Administrator Smith stated that Candy Meintz, Chairperson Naser and she went to the Governor's Luncheon. She also saw Trustee Hafeman there.</p>	

	<p>She also noted that Pinecrest and Whispering Pines sponsored a table at the fair.</p>	
<p>Water Authority Meeting -- August 26th</p>	<p>Administrator Smith noted that this was already discussed with Davey's earlier presentation regarding water rates and sewer issues.</p>	
<p>House Committee Meeting -- August 27th</p>	<p>There will be a meeting of the House Committee immediately following this meeting to hear a grievance from an AFSCME employee.</p>	
<p>Employee Recognition Banquet October 5th ATC Update</p>	<p>Invitations for the Board to attend this event are next to your Packets.</p> <p>A call from ATC regarding placement of a pole was referred to Jim Moraska from the Township. Work is progressing</p> <p>Also, Rory Mattson sent a map to Jeff Naser regarding the timber cut (Jeff stated that it all looks good) and that he should have bid specifications next week along with a list of who to send them to for bids on our timber project.</p>	
<p>Purchase of laminating machine through donation of our Auxiliary to comply with life Safety Code</p>	<p>Administrator Smith stated that she wanted the Board to know that our Auxiliary had donated the funds to</p>	

	<p>purchase a laminating machine for the facility to help us comply with the Life Safety Code and thanked the Auxiliary for this donation.</p> <p>DSF Advisory Board – 8/4. This is a 6 a.m. Central time meeting in Escanaba.</p> <p>Spaghetti Benefit Dinner for 1 employee who is ill – 8/5 she noted that we have 3 employees and 1 employee's spouse with cancer right now and that employees are holding fundraisers and trying to help them as much as they can.</p> <p>Whispering Pines/PAC Picnic – 8/7</p> <p>State Surveyors were in the building for Facility Reported incident and a complaint August 11th and 12th.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Springinsguth, to approve the Administrator's reports and report of Meetings and Conferences attended. Motion carried.</p>
<p>Meetings and Conferences Attended</p>		
<p>Comments from the public</p>	<p>Trustee Degenauer noted that when the Activity Center brings their residents to the Dickinson County Fair, they should ask someone at the gates to contact him to get them in.</p>	
<p>Adjournment</p>	<p>The meeting adjourned at 2:38 p.m.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee VanGasse, to adjourn the meeting. Motion carried.</p>

Catherine Driscoll, Secretary

Catherine Driscoll

Darlene Smith, Administrator

Darlene Smith 9/23/15

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

JEFF NASER, CHAIR

GARY EICHHORN

DAVID C. PRESTIN

DIRECTOR

RUSSELL K. SEXTON

Date: September 29, 2015

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Chair; Gary Eichhorn, Board Member; and Russell Sexton, Board Secretary.

Absent: David Prestin, Board Member.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Eichhorn and supported by Mr. Naser. Motion carried.

APPROVAL OF MINUTES:

Minutes of the August 25, 2015 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for August 2015 was reviewed. There were \$200.05 in expenditures for the DHS Board meeting and \$662.00 in expenditures for Reimbursement of Volunteers mileage and meals; leaving a balance of \$3,848.31.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program

supervisor. There is also a tri-county community resource coordinator. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists. There are 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

Statewide Director's Meeting Information: Mr. Sexton reviewed his notes from the meeting with the Board Members. He discussed the hiring freeze and other FY16 budget issues. There will be a drug testing pilot for cash assistance cases in the counties of Marquette, Allegan and Clinton that will start on October 1, 2015. This will be a suspicion based drug testing situation only. There will be an in-person county director's meeting in Battle Creek on October 21 and 22, 2015.

Collaborative Issues: No new information was provided. Rob Villas, Assistance Payments Supervisor, attends these meetings for DHHS.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

- FY 2015 Operating Funds: Menominee County allocation is: \$40,140.00. Year-to-date expenditures are: \$22,218.97, which constitutes 55.4% of the allocation expended with 91% of the year elapsed.
- FY 2015 Travel Funds: Menominee County allocation is: \$32,991.00. Year-to-date expenditures are: \$19,904.25, which constitutes 61.2% of the allocation expended with 91% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 98.52%, which puts us 9th in the State. Business Services Center 1 average is 96.81% and State average is 96.51%.

Family Independence Program Work Participation Rate: 100% (there was only one mandatory customer this month). Goal is 50%.

Miscellaneous:

Mr. Sexton reviewed with the board customer information as follows:

July 2015 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 28 cases; 60 recipients; \$7,731.00 in benefits.
- Food Assistance Program: 1,546 cases; 2,931 recipients; \$335,747.00 in benefits.
- State Disability Assistance: 15 cases; 15 recipients; \$2,892.00 in benefits.
- Child Development and Care: 25 cases; 40 recipients; \$6,711.00 in benefits.
- State Emergency Relief: 0 cases; \$0.00 in benefits.
- Unduplicated total: 1,561 cases; 2,954 recipients; \$353,081.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 549 cases; 1,205 recipients
- Other Children < Age 21: 91 cases; 98 recipients
- Pregnant Women & Children Under 19: 804 cases; 1,475 recipients
- Non-SSI Aged, Blind & Disabled: 684 cases; 716 recipients
- SSI Aged, Blind & Disabled: 516 cases; 516 recipients
- Medicaid Eligible Total: 2,443 cases; 3,993 recipients

Total Healthy Michigan Enrollments: 1039+

This information is available on the www.michigan.gov/dhs website in the "Green Book".

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

1. **Approval of Vouchers:**

Vouchers for August 2015 were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

NEW BUSINESS: None

PUBLIC COMMENT: None.

NEXT MEETING: October 27, 2015 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 9:17 a.m.



Russell K. Sexton
Board Secretary



Jeff Naser
Board Chairperson

Pc: DHS Board Members; Menominee County BOC

**Menominee-Delta-Schoolcraft
Community Action Agency**

**GOVERNING BOARD MEETING
Thursday, October 8, 2015
12:30 p.m.**

MINUTES

The meeting was called to order at 12:30 p.m. by Chair Karen Wigand. A quorum was noted with the following in attendance:

BOARD MEMBERS

Karen Wigand, Delta
Omer Doran, Schoolcraft
Clyde Thoune, Menominee
Myra Croasdell, Delta
Dave Anthony, Menominee
John Stapleton, Schoolcraft
Bernie Lang, Menominee
Geri Nelson, Delta
Ken Penokie, Delta
Lee Robbert, Schoolcraft

OTHERS

Bill Dubord, Executive Director
Julie Moberg, Executive Director Trainee
Lannie Berg, Welcome Newborns
Cathy Pearson, Executive Assistant
Sally Kidd, Senior Services Director
Joe Dehlin, Weatherization Director
Kris Thibeault, Finance Director

MEMBERS ABSENT

Susan Kleikamp, excused
Susan Phillips, excused
Craig Reiter, excused
Tom Lippens, excused
Dave Moyle, excused
Mari Negro, excused
Kristi Wood

ACCEPTANCE OF SEPTEMBER 10, 2015 GOVERNING BOARD MINUTES

Members received a draft of the September 10, 2015 Governing Board minutes for their review and ***THEY WERE ACCEPTED WITH A MOTION FROM OMER DORAN, SECONDED BY GERI NELSON; MOTION CARRIED.***

FINANCE COMMITTEE REPORT

Chair Wigand called on John Stapleton who reported that the Finance Committee reviewed the CAA August Accounts Payable Schedule and recommends their approval. ***THEY WERE APPROVED WITH A MOTION FROM OMER DORAN, SECONDED BY LEE ROBBERT; MOTION CARRIED.*** The committee also discussed wages and health insurance and decided that the CAA wage increases will be considered in the spring when the COLA grants are typically awarded. The committee also recommends keeping the employee health insurance co-pay at 20% and the 403b maximum of 5%. ***THIS WAS APPROVED WITH A MOTION FROM BERNIE LANG, SUPPORTED BY DAVE ANTHONY; MOTION CARRIED. THE FINANCE COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM GERI NELSON, SECONDED BY DAVE ANTHONY; MOTION CARRIED. (See attachment "A")***

NOMINATING COMMITTEE REPORT

Ms. Wigand called on Dave Anthony who reported that the Nominating Committee met today and made the following recommendations:

- Approval of Craig Reiter to represent the Schoolcraft County Board of Commissioners on our board. **MOTION TO APPROVE BY DAVE ANTHONY, SECONDED BY OMER DORAN; MOTION CARRIED.**
- Approve moving Mari Negro from the Elected Sector to the Private Sector representing the Media to help accommodate the change in board size from 21 to 18. **DAVE ANTHONY MOVED TO MOVE MARI NEGRO FROM THE ELECTED SECTOR TO THE PRIVATE SECTOR, SECONDED BY CLYDE THOUNE; MOTION CARRIED.**
- Approve moving Ken Penokie from the Private Sector to the Consumer Sector as Legal Services of Northern Michigan advocate for the low income. **MR. ANTHONY MOVED TO MOVE KEN PENOKIE FROM THE PRIVATE SECTOR TO THE CONSUMER SECTOR, SUPPORTED BY OMER DORAN; MOTION CARRIED.**

The committee also reviewed board terms and noted that Myra Croasdell's term expires January 2016. She is still interested in serving. **KEN PENOKIE MOVED TO APPROVE MYRA'S REAPPOINTMENT TO REPRESENT THE EARLY CHILDHOOD PROGRAM ON THE GOVERNING BOARD, SECONDED BY OMER DORAN; MOTION CARRIED. CLYDE THOUNE MOVED TO ACCEPT THE NOMINATING COMMITTEE REPORT, SECONDED BY GERI NELSON; MOTION CARRIED. (See attachment "B")**

PERSONNEL COMMITTEE REPORT

The Chair called on Geri Nelson who told the board that the committee reviewed Bill's narrative outlining Julie's performance during her first three months of training for Executive Director. Bill reported that Julie is progressing nicely in her new role.

Due to the Affordable Care Act, language regarding our insurance coverage needs to be changed in the Personnel Policies. Therefore, we are tabling approval of the Personnel Policy revision until the November board meeting. **THE PERSONNEL COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM OMER DORAN, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

APPROVAL TO REAPPOINT MYRA CROASDELL TO THE LEGAL SERVICES OF NORTHERN MICHIGAN BOARD

Legal Services of Northern Michigan would like Myra Croasdell to be reappointed to serve on their board, as our agency's rep. on the Legal Services board. **DAVE ANTHONY MOVED TO REAPPOINT MYRA CROASDELL TO REPRESENT THE CAA/HRA GOVERNING BOARD ON THE LEGAL SERVICES OF NORTHERN MICHIGAN BOARD, SECONDED BY OMER DORAN; MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

Ms. Wigand called on the Executive Director who in turn called on Myra Heslip, ECP Director for an update. Ms. Heslip reported that they will be having a federal review on 11/9 & 11/10/15 on Environmental Health and Safety. Instead of doing an in-depth review for a longer period, they now do five smaller reviews of specific areas over five years. **THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM KEN PENOKIE, SECONDED BY OMER DORAN; MOTION CARRIED.**

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business.

ADJOURNMENT

There being no other business **THE MEETING ADJOURNED AT 12:55 P.M. WITH A MOTION FROM JOHN STAPLEON, SUPPORTED BY MYRA CROASDELL; MOTION CARRIED.**

THE NEXT MEETING IS THURSDAY, NOVEMBER 12, 2015 AT 12:30 – LUNCH PROVIDED

FINANCE COMMITTEE MEETING
Tuesday, October 6, 2015
11:00 a.m.

MINUTES

The meeting was called to order at 11:00 a.m. with the following present: John Stapleton, Omer Doran, Bernie Lang, Bill Dubord, Julie Moberg, Kris Thibeault and Cathy Pearson. Susan Kleikamp and Tom Lippens; excused

The committee reviewed the CAA August credit card charges in the amount of \$5,127.08.

The committee reviewed the HRA August credit card charges in the amount \$713.06.

The committee reviewed the CAA August Accounts Payable Schedule and **they were approved with a motion from Omer Doran, seconded by Bernie Lang; motion carried.**

The committee reviewed the HRA August Accounts Payable Schedule and **they were approved with a motion from Mr. Doran, supported by John Stapleton; motion carried.**

Kris reviewed the August Budget vs. Expenditure Report and noted that in the near future she will be doing an agency-wide budget report.

Bill reviewed the HRA wage recommendations as follows: a 2% or \$.25/hour wage increase for HRA employees not on the Senior Citizen Chart (whichever is greater) effective 10/12/2015. Bill noted that a modest increase is affordable and helps with morale for our staff that are doing a very good job. **Approved with a motion from Omer Doran, seconded by John Stapleton motion carried.**

Staff recommend a \$.50 increase for the Delta Client Service Worker whose job has changed to Lead Intake Worker as she has had increased responsibilities, including training other intake staff and serving as a resource for them when they have questions. **John Stapleton moved to approve a \$.50/hour increase for the Lead Intake Worker.**

Recommend deferring Senior Program Chart until November or January so more analysis can be done. Sally Kidd, Senior Services Director, explained that the reimbursement we receive for in-home services does not cover all the costs associated with running the program and paying staff. To complicate matters the Affordable Care Act made us reduce hours to under 30 because we can't afford to pay insurance for the employees – this made the job less favorable for lots of folks. Also, minimum wage is going up and some employers like McDonalds who do not fall under the ACA mandate to insure folks averaging 30 hours/week, are paying \$10/hour. We would like to increase the starting levels and increments for the some of the charted positions, particularly the in-home workers who work evenings and weekends. The members were informed that we have been dipping into money made on in-home customers that needed 24/7 care but have since deceased. If we continue at this rate we will not be able to sustain the program. Staff are investigating lots of options. The Finance Committee suggest that staff let UPCAP know that the Finance Committee and board are very concerned about this trend to see if anything can be done to increase the reimbursement rate.

Finance Committee Meeting

October 6, 2015

Page 2

Bill announced that the "Dark Store" issue will mean a \$15,000 reduction in Delta millage revenue this year and \$5,000 for next year. We also will no longer be receiving CSFP funds from DICSA for holding the monthly senior commodity distributions as their funds have been drastically reduced. In addition, support for senior center administrators to do taxes is no longer available.

Bill reminded the members that CAA wage recommendations are handled in the spring due to the timing of mandated COLA funds/requirements.

Staff recommends that employee health insurance co-pays remain at 20%. We will revisit this if there are major changes in costs if we change plans. ***This was approved with a motion from John Stapleton, seconded by Omer Doran; motion carried.***

It was also recommended that the agency match for our 403b retirement plan match maximum remain at 5% ***and this was approved with a motion from Bernie Lang, seconded by Mr. Stapleton; motion carried.***

The meeting adjourned at 12:20 p.m.

THE FINANCE COMMITTEE HAS REVIEWED THE AUGUST 2015 ACCOUNTS PAYABLE SCHEDULES FOR HUMAN RESOURCES AUTHORITY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

SENIOR CITIZENS	\$	117,379
VOLUNTEER PROGRAMS		29,416
NUTRITION		87,661
STATE & LOCAL PROGRAMS		79,354
ENERGY AND HOUSING		14,963
ASSET & LIABILITY ACCOUNTS		38,878
TOTAL	\$	367,650

SIGNED Karen J. Weigand, Chair
(TREASURER)

DATE 10-8-15

THE FINANCE COMMITTEE HAS REVIEWED THE AUGUST 2015 ACCOUNTS PAYABLE SCHEDULES FOR HUMAN RESOURCES AUTHORITY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

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ENERGY AND HOUSING		14,963
ASSET & LIABILITY ACCOUNTS		38,878
TOTAL	\$	<u>367,650</u>

SIGNED Karen J. Weigand, Chair
(TREASURER)

DATE 10-8-15

NOMINATING COMMITTEE MEETING

Thursday, October 8, 2015

12:00 noon (EDT)

MINUTES

The meeting was called to order at noon with the following in attendance: Dave Anthony, Omer Doran, Karen Wigand, Bill Dubord, Julie Moberg and Cathy Pearson. Susan Phillips, excused

The committee was reminded that in changing the by-laws to reflect the board size change from 21 to 18, it necessitated us making a few changes in the sectors. Therefore, we are seeking approval to move Mary Negro from the Public Sector to the Private Sector, representing the media. ***Dave Anthony moved to approve this change, seconded by Omer Doran; motion carried.***

Another change is to move Ken Penokie from the Private Sector to the Consumer Sector, which is still appropriate as he represents Legal Services of Northern Michigan, which advocates for the low income. This was approved ***with a motion from Mr. Anthony, supported by Omer Doran; motion carried.***

Craig Reiter, Schoolcraft County Board of Commissioners Chair, has appointed himself to represent Schoolcraft County on our Board. ***This was accepted with a motion from Mr. Doran, seconded by Dave Anthony; motion carried.***

The committee was reminded that we still have a vacancy in the Menominee Consumer Sector that has been vacant for quite some time. The committee also reviewed board terms and noted that Myra Croasdell's term expires January of 2016. She currently represents the Head Start Policy Council. ***Dave Anthony moved to recommend that the board reappoint Myra Croasdell to another five-year board term upon expiration of this term in January, supported by Omer Doran; motion carried.***

The committee also suggested that the ECP Director find out whether or not Kristi Wood is still interested in representing the EC Program, as she has not attended a meeting in quite some time.

There being no further business ***Dave Anthony moved to adjourn at 12:20 p.m., seconded by Omer Doran; motion carried.***

**Menominee-Delta-Schoolcraft
Human Resources Authority**

**GOVERNING BOARD MEETING
Thursday, September 10, 2015
511 First Avenue North, Escanaba MI
12:45 p.m.**

MINUTES

Chair Wigand called the meeting to order at 12:51 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Tom Lippens, Delta
Myra Croasdell, Delta
John Stapleton, Schoolcraft
Lee Robbert, Schoolcraft
Clyde Thoun, Menominee
Bernie Lang, Menominee
Susan Kleikamp, Menominee
Geri Nelson, Delta
Karen Wigand, Delta
Dave Moyle, Delta
Mari Negro, Menominee
Ken Penokie, Delta

OTHERS PRESENT

Bill Dubord, Executive Director
Julie Moberg, Executive Director Trainee
Myra Heslip, ECP Director
Kris Thibeault, Finance Director
Connie Maule, SCP Director
Theresa Nelson, RSVP Director
Angela Gardner, ECP Family Partnership Mgr.
Cathy Pearson, Executive Assistant
Peggy Ramsden, FGP Director
Lannie Berg, Welcome Newborns Coordinator
Joe Dehlin, Weatherization Director
Elsie Stafford, Bishop Noa Home Director
Sister Rosalie, Bishop Noa Home
Randy Daigneault, Perspectives Director
Craig Reiter, Schoolcraft Co. Commissioner

MEMBERS ABSENT

Susan Phillips, excused
Omer Doran, excused
Dave Anthony
Kristi Wood

ACCEPTANCE OF JULY 23, 2015 GOVERNING BOARD MINUTES

Members received a draft of the July 23, 2015 Governing Board minutes for their review. ***THERE WERE NO QUESTIONS OR COMMENTS AND THEY WERE APPROVED WITH A MOTION FROM LEE ROBBERT, SECONDED BY GERI NELSON; MOTION CARRIED.***

FINANCE COMMITTEE REPORT

Ms. Wigand called on Treasurer, Susan Kleikamp, for the report. Ms. Kleikamp reported that the Finance Committee met today and reviewed the HRA June and July credit card charges. They also reviewed and recommend approval of the July Accounts Payable Schedules, which was done ***WITH A MOTION FROM MR. PENOKIE, SECONDED BY JOHN STAPLETON; MOTION CARRIED. (see attachment "A")*** Ms. Wigand thanked Susan Kleikamp and noted that she has done a good job serving as Treasurer.

PERSONNEL COMMITTEE REPORT

The Chair called on Geri Nelson who reported that the Personnel Committee met on 8/18/15 to continue work on revising the personnel policies. She noted they will be having another meeting next week to finalize the

revised policies revision for review and approval by the full board in October or November. Additionally, the committee will be reviewing Julie Moberg's three month evaluation. **THE PERSONNEL COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM JOHN STAPLETON, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

UPDATE ON BISHOP NOA HOME MEMORY CLINIC

Karen Wigand called on Sally Kidd, Senior Services Director, who introduced Elsie Stafford and Sister Rosalie from the Bishop Noa Home and Randy Daigneault who runs our Perspectives Adult Day Care Program. Ms. Stafford told the board that she is very grateful for this collaboration between Community Action Agency, the Sisters of St. Paul DeChartes and Pat Abrahamson-Besse, who donated over \$500,000 to build and help furnish the Memory Clinic (that will be named the Gary Abrahamson Memory Clinic after her son). It is a separate private non-profit entity that will be staffed by our employees from Perspectives Adult Day Care. There will be another fundraiser next April 7th. It was noted that the plan is to have the facility completed by this November 15th. It is hoped to have a grand opening sometime in December. It was noted that there is no religious affiliation required to receive services. Randy and his staff were commended for the good work that they do.

ACCEPTANCE OF MONITORING REPORTS

Members received copies of the following monitoring reports for their review:

- DHS Monitoring of Weatherization Program dated 8/10/15
- DHS Monitoring of Organizational Standards dated 8/20/15
- DHS Monitoring of DOE/WX, DOE/LIHEAP, CSBG-D, LCA, LCA/LIHEAP & LCA-S dated 8/19/15

There were no questions **AND THEY WERE ACCEPTED WITH A MOTION FROM MR. STAPLETON, SUPPORTED BY MR. MOYLE; MOTION CARRIED.**

ACCEPTANCE OF POLICY ADVISORY COMMITTEE MINUTES

Members received copies of the PAC minutes for their review:

- 7/14/15 (Mid-Co.) Foster Grandparent Program PAC minutes
- 8/7 (Men) & 8/27/15 (School) Senior Companion Program PAC minutes
- 4/30 (Escanaba), 8/19 (Menominee) & 9/1/15 (Mid-Co.) Senior Center PAC minutes

There were no question **AND THE WERE ACCEPTED WITH A MOTION FROM GERI NELSON, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

ACCEPTANCE OF PROGRAM MONTHLY REPORTS

Members received copies of the various program monthly reports for their review **AND THEY WERE ACCEPTED WITH A MOTION FROM MR. STAPLETON, SECONDED BY DAVE MOYLE; MOTION CARRIED.**

AUTHORIZATION FOR JULIE MOBERG TO SIGN ALL CONTRACTS AND REQUIRED DOCUMENTS EFFECTIVE 10/1/2015

MR. LIPPENS MOVED TO AUTHORIZE JULIE MOBERG TO SIGN ALL CONTRACTS AND REQUIRED DOCUMENTS IN PLACE OF BILL DUBORD EFFECTIVE 10/1/2015, SUPPORTED BY DAVE MOYLE; MOTION CARRIED.

RESOLUTION TO REPLACE BILL DUBORD WITH JULIE MOBERG ON ALL AGENCY BANKING ACCOUNTS

MR. PENOKIE MOVED TO REPLACE BILL DUBORD WITH JULIE MOBERG ON ALL AGENCY BANKING ACCOUNTS, SECONDED BY JOHN STAPLETON; MOTION CARRIED.

RESOLUTION NAMING SUSAN KLEIKAMP AS TREASURER ON ALL BANK DOCUMENTS AND CHECK MICR

KEN PENOKIE MOVED TO PASS A RESOLUTION NAMING SUSAN KLEIKAMP AS TREASURER, REPLACING DAN LAFOILLE, ON ALL BANK DOCUMENTS AND CHECK MICR, SUPPORTED BY TOM LIPPENS; MOTION CARRIED.

EXECUTIVE DIRECTOR'S REPORT

Karen Wigand called on the Executive Director who indicated that we have revised our travel vouchers and they require a signature at the bottom of the voucher, which is different than what members previously received.

Mr. Dubord noted that we have had a vacancy in the Menominee County Consumer Sector for quite some time. If anyone has any thoughts on an organization/person that would be appropriate to fill this vacancy, please let us know.

Bill called on Julie Moberg who introduced Lannie Berg, Coordinator for the Welcome Newborns Program that the agency recently agreed to house. Ms. Berg thanked the members and indicated she had a really good feeling coming into our office.

Julie reported that she has sent surveys to all of our staff as part of the Strategic Planning process. The next step will be a face-to-face meeting with the board and program directors. Information will be mailed to all directors and board members prior to the Strategic Planning session to be held on **Thursday, October 15th from 8:30-2:30** in the conference room at 511 First Ave. No. Lunch will be served and participation greatly appreciated.

The Executive Director called on Cathy Pearson who announced that we will be having an open house following the board meeting on October 8th to celebrate Bill's upcoming retirement and we hope members can stay a bit after the meeting to extend their well wishes to Bill.

MR. MOYLE MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, SECONDED BY MS. NELSON; MOTION CARRIED.

PUBLIC COMMENT/OTHER BUSINESS

The Chair called on Bill Dubord who reported that the Nominating Committee was scheduled to meet today but the meeting was cancelled because no one could attend. He reported that the board will be asked to approve moving Mari Negro from the Public Sector to the Consumer Sector, representing the media and Ken Penokie from the Private Sector to the Consumer Sector now that we've changed the board size from 21 to 18. They will also be asked to approve Mr. Reiter to fill the Schoolcraft Elected Sector vacancy.

HRA Governing Board Minutes
Thursday, September 10, 2015
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Ms. Wigand called on Clyde Thoun who asked where he could direct comments about the "Matter of Balance" classes being offered at the senior centers. Sally Kidd indicated he could let her know and then she can determine if it should be directed to UPCAP or our senior center staff.

ADJOURNMENT

There being no further business **THE MEETING ADJOURNED AT 1:38 WITH A MOTION FROM MR. MOYLE, SECONDED BY MR. STAPLETON; MOTION CARRIED.**

THE NEXT MEETING IS THURSDAY, OCTOBER 8, 2015 – FOLLOWED BY AN OPEN HOUSE FOR BILL DUBORD'S RETIREMENT

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

October 8, 2015 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

John Nelson, Chairperson, called the meeting to order at 4:00 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
DeDie, William		X		Negro, Mari	X		
Dehn, Janet	X(4:05 pm)			Nelson, John	X		
Freeman, Peggy	X			Peretto, Patti	X		
Hofer, Millie	X			Phillips, Patricia	X		
Luhtanen, Joan	X			Spence, Christine	X		
Martin, Ann	X			Zevitz, Michael, Dr.	X		

REPRESENTING ADMINISTRATION: J. McCarty, B. Adrian, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OR AMEND AGENDA

Chair Nelson asked for a motion to approve the agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: M. Negro, supported by P. Freeman to approve the agenda.

Chair Nelson asked for any additions to the agenda. No discussion. **Motion carried unanimously.**

APPROVAL OF PREVIOUS BOARD MEETING MINUTES

Chair Nelson asked for a motion to approve the September 24, 2015 Board meeting minutes.

ACTION: Moved to approve the September 10, 2015 Board meeting minutes as presented.

Motion by: M. Hofer, supported by P. Phillips.

Chair Nelson asked if there were any corrections to the above minutes. No discussion **Motion carried: 9 ayes, 1 nay.**

PRESENTATION - No presentation

ACTION ITEMS

• **Finance**

- a) Check Disbursement Report-Period through September 16, 2015

Bill Adrian asked if there were any questions regarding the check disbursement report. No discussion.

ACTION: A motion was made by M. Negro, supported by P. Freeman to approve the check disbursement report. **Motion carried unanimously.**

J. Dehn - present 4:05 p.m.

- b) Financial Statement-August 2015

Bill Adrian asked if there were any questions regarding the financial statement. No discussion.

ACTION: A motion was made by M. Negro, supported by P. Phillips to approve the financial statement. **Motion carried unanimously.**

- c) Contracts-September 24, 2015

Bill Adrian asked if there were any questions regarding the contracts. No discussion.

ACTION: A motion was made by M. Hofer, supported by M. Negro, to approve the contracts. **Motion carried unanimously.**

- d) Fiscal Year (FY) 2014-15 Budget Revision

Bill Adrian asked if there were any questions regarding the FY 2014-15 budget revision. Miscellaneous

questions were addressed by Mr. Adrian.

ACTION: A motion was made by P. Freeman, supported by J. Luhtanen, to approve the FY 2014-15 budget revision. **Motion carried unanimously.**

- e) Michigan Association of Community Mental Health Boards (MACMHB) Membership Dues
Bill Adrian asked if there were any questions regarding the MACMHB membership dues. Jennifer McCarty stated that information was provided to the Board regarding the MACMHB membership dues in the Board packet. Mari Negro stated that she thinks the MACMHB trainings/ conferences are worthwhile, there is some room for improvement for the services the MACMHB provides, and as a Board that this should be indicated to them. Miscellaneous questions were addressed by Mr. Adrian.

Action: A motion was made by M. Negro, supported by J. Dehn, to approve the MACMHB memberships dues of \$9,414.00. **Motion carried unanimously.**

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

- **Finance**

- a) Contracts-October 8, 2015

Ms. McCarty reviewed the following contracts:

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	David Van Holla, MD	Psychiatric Coverage	10/1/15-9/30/16	\$50/script	same	n/a
This is a contact renewal. This service would only be used when Dr. Razdan is not available and there is an emergent need for a prescription the Nurse Practitioners are unable to write.						
B.	Gene Wangarin	Snow Removal	10/1/15-9/30/16	\$45/event	same	n/a
This is a renewal agreement for snow removal services at Maple Ridge.						
C.	Northern Pines	Skill Building	10/1/15-9/30/16	\$2.75/15 min. unit	same	n/a
This is a renewal agreement for skill building in Powers.						
D.	Michigan Rehabilitation Service	Cash Match Agreement	10/1/15-9/30/16	\$5,227.00	\$5,227.00	n/a
This is a cash match agreement. The state puts in \$14,132.26. We put in \$5,227.00 GF for a total of \$19,359.26 for rehabilitation program.						
E.	Trico	Vocational Services	10/1/15-9/30/16	\$10.88/hr.	same	n/a
This is an addendum to the current Trico contract for one Individual to receive intensive skills coaching.						

Miscellaneous questions were addressed by Bill Adrian. Consensus of the Board is that this item will move forward to the next meeting for approval.

- **E-Mail Correspondence-Part-Time & Special Part-Time Employees**

Jennifer McCarty stated this agenda item is a carry-forward from the last Board meeting. A question was asked how many part-time and special part-time employees does Northpointe have today versus 2-5 years ago and what area of service is the biggest concentration of these part-time and special part-time employees. Ms. McCarty stated that this information cannot just be accessed through a computer generated report but would have to be done manually by going through each individual employee personnel file. Ms. McCarty asked the Board if this information is needed in making decision as it would require a lot of staff time to gather it. Mari Negro stated that she asked for this information and this goes back to when there was a Personnel Committee. The Personnel Committee had discussed employee satisfaction and Ms. Negro is wondering if there is any correlation between part-time/special part-time. Ms. Negro stated that continuity with staff and longevity is a key for keeping personal, good quality care. Ms. Negro also stated at Personnel Committee meeting employee satisfaction was also discussed and should there be an employee survey to received feedback from staff. Discussion ensued. More information will be provided to the board on this topic at the next regular board meeting.

- **E-Mail Correspondence-Quarterly Outcomes Reports-3rd Quarter**

Jennifer McCarty stated she received some questions, via e-mail, regarding the 3rd quarter Outcomes Report:

1) Does Dr. Razdan receive a copy of the quarterly outcomes report? Ms. McCarty stated that he does receive this report. 2) Two adult, MI individuals, who qualified for services did not receive an intake within 14 days and 1 child did not receive an intake within 14 days and was this due to agency failure, what were the reasons? Ms. McCarty stated that a staff person was out ill and had 2 intakes scheduled for the same day and 1 was late with no documentation regarding why it was late. Discussion ensued and miscellaneous questions were addressed by Ms. McCarty. 3) Out of 76 adult and child MI individuals hospitalized; 39 individuals have not been receiving services-what actions have been taken to reach out to individuals not receiving services. Ms. McCarty stated that the Northpointe peer support specialists attend local health fairs with access information, pamphlets, business cards, etc. Ms. McCarty stated that for professional referrals that staff attend collaborative board meetings as members of the professional community are on these boards and a good source for referral information. Discussion ensued and miscellaneous questions were addressed by Ms. McCarty. 4) Why have the CAFAS and PECFAS scores gone down in the 2nd and 3rd quarters? Ms. McCarty stated that these are not actual scores but are the percentage of the number of children each quarter that have improved. Discussion ensued and miscellaneous questions were addressed by Ms. McCarty. 5) The treatment plan performance indicator goal has not been met for a long time and what is blocking it from reaching its goal? Ms. McCarty stated that the data for the treatment plans is raw data and what is not being shown is how many of the cases were an "exception", i.e. staff tried to contact an individual 3x by phone and twice by letter and was not able to reach them until after the treatment plan had expired. Discussion ensued and miscellaneous questions were addressed by Ms. McCarty. 6) Is there a correlation between the lack of home-based services and psychiatric hospitalization for children who receive these services? Ms. McCarty stated there is no data specific to this and any child who is eligible for home-based services are offered these services so a correlation cannot be made between children who are hospitalized and who receive home-based services. Discussion ensued and miscellaneous questions were addressed by Ms. McCarty. 7) Of the 40 discharges from adult MI; 16 had withdrawn from services and 25 discharges from child MI; 18 had withdrawn from services. What are the reasons for these withdrawals? Ms. McCarty stated that this information is not known and when an individual withdraws from services there are at least 3 outreach attempts made via the phone and then by mail if they are not reached by phone. Discussion ensued and miscellaneous questions were addressed by Ms. McCarty. 8) There are not a lot of satisfaction surveys that are returned. Ms. McCarty stated it was previously asked if other avenues or methods are being explored on how to have the surveys done and an on-line survey was looked into, survey monkey. The problem with this on-line survey is, in order to have meaningful data, certain things need to be tracked, i.e., child, adult, county of residence, and with survey monkey, data cannot be tracked. Discussion ensued regarding other methods that could be done for a better satisfaction survey return rate other than mailing out these surveys.

- **E-Mail Correspondence-Connections, Friday Facts, Upcoming Events**

Jennifer McCarty stated that she has been forwarding the Connections Newsletter, Friday Facts, etc. to Board members when she receives them. Ms. McCarty further stated that she received some e-mail correspondence from a few Board members that they were already directly receiving this information via e-mail. Ms. McCarty asked if Board members would like her to stop forwarding this information as it is being e-mailed directly to them. Discussion ensued and consensus is that Ms. McCarty does not need to forward this information to the Board.

- **Policy-Data Quality Management Policy-New Policy**

Jennifer McCarty stated that there is a new policy, Data Quality Management, which needs Board approval. Ms. McCarty highlighted the policy and stated the policy was created from a recommendation out of the most recent NorthCare audit. This policy takes what is already being done procedurally at Northpointe with the electronic medical records and puts it into a policy. Miscellaneous questions were addressed by Ms. McCarty. Consensus of the Board is that this item will move forward to the next meeting for approval.

- **Northpointe Endowment Agency Fund Disbursement for 2016**

Jennifer McCarty stated this disbursement is done annually and needs Board approval. Chris Spence stated that the disbursement from this fund has been taken out over the last several years and put into a fund that is used for emergencies, i.e., someone needs housing assistance, helping paying for utilities before they are shut off. Ms. Spence stated that it is a good idea to take out the disbursement for use in an emergency situation. Discussion ensued. Bill Adrian stated that the full disbursement does not need to be taken and the Board can decide to take a percentage of it instead. Consensus of the Board is that this item will move forward to the next meeting for approval.

- **NorthCare Network Update-Power Pointe**

Jennifer McCarty stated this power pointe was provided to the Board from John Nelson at the last meeting and highlighted information in it. Ms. McCarty stated that data in this report shows that Northpointe is doing things very efficiently which is a good reflection, not only on the administration, but on direct care staff as well. Miscellaneous questions were addressed by Ms. McCarty.

- **CEO Report**

Jennifer McCarty stated that she that a written CEO report was not sent out in the Board mailing and provided verbal updates: The special Board meeting for Representative McBroom's visit is scheduled for October 16, 2015 and there have been confirmations from 5 Board members that they can attend this, 1 tentative Board confirmation, and 3 community member confirmations. Ms. McCarty stated she received a call from Representative McBroom's assistant asking if this meeting was still on and asked if any other Board members would be attending this meeting as there needs to be a quorum for it. Discussion ensued and other Board members confirmed so a quorum will now be present. Northpointe will be expanding wraparound services into Menominee County starting October 16, 2015. Greg Takala, Iron County Director, will be retiring on December 11, 2015 so his position will be backfilled. Northpointe will be participating in a community needs survey and working with community partners to develop the survey. These surveys will be available at the office sites.

John Nelson, Chairperson, assumed the Chairperson position

MISCELLANEOUS BOARD/COMMITTEE REPORTS - No miscellaneous Board/committee reports

PUBLIC COMMENTS - No public comments

BOARD COMMENT

- Ann Martin stated at the last Board meeting, John Nelson provided information on the legalization of marijuana and asked if Mr. Nelson brought any information back from the fall conference on this issue. Mr. Nelson stated at the fall conference this topic was presented by the State Police and he will contact them to see if they have any information they could provide to him.
- Mari Negro stated that today is John Nelson's birthday; the Board wished him a happy birthday.
- Joan Luhtanen stated that she appreciated the opportunity to attend the fall Great Lakes conference.

ADJOURN

A motion was made by M. Negro, supported by J. Luhtanen to adjourn the meeting. **Motion carried unanimously.**

Meeting adjourned at 5:30 p.m.

The next regular Board meeting is scheduled for **October 22, 2015 in Kingsford, Michigan at 4:00 p.m.**

John Nelson, Chairperson

Mari Negro, Secretary

Mary Wendt, Board Secretary

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

October 22, 2015 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

John Nelson, Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
DeDie, William			X	Negro, Mari	X (4:05 pm)		
Dehn, Janet	X			Nelson, John	X		
Freeman, Peggy	X			Peretto, Patti	X		
Hofer, Millie	X			Phillips, Patricia	X		
Luhtanen, Joan	X			Spence, Christine	X(phone)		
Martin, Ann	X			Zevitz, Michael, Dr.	X(4:05 pm)		

REPRESENTING ADMINISTRATION: J. McCarty, B. Adrian, C. Adrian

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OR AMEND AGENDA

Chair Nelson asked for a motion to approve the agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: J. Dehn, supported by M. Hofer to approve the agenda.

Chair Nelson asked for any additions to the agenda. Jennifer McCarty stated that she would like to add The Clubhouse under presentation. **Motion carried unanimously.**

APPROVAL OF PREVIOUS BOARD MEETING MINUTES

Chair Nelson asked for a motion to approve the October 8, 2015 Board meeting minutes.

ACTION: Moved to approve the Board meeting minutes as presented.

Motion by: M. Hofer, supported by P. Freeman to approve the minutes.

Chair Nelson asked if there were any corrections to the above minutes. No discussion. **Motion carried unanimously.**

PRESENTATION

Jennifer McCarty stated that she has been in contact with The Clubhouse in Menominee and asked if the Board would be interested in a future presentation by The Clubhouse manager and some its members. The presentation would include topics such as what The Clubhouse is, what they do, etc. Discussion ensued. John Nelson stated that a presentation could be done at a non-financial Board meeting.

ACTION ITEMS

• **Finance**

a) Contracts-October 8, 2015

No discussion.

ACTION: A motion was made by J. Luhtanen, supported by P. Freeman to approve the contracts.

Motion carried unanimously.

• **Data Quality Management Policy**

No discussion.

ACTION: A motion was made by J. Luhtanen, supported by P. Phillips to approve the Data quality Management Policy. **Motion carried unanimously.**

M. Negro & M. Zevitz - present at 4:05 p.m.

- **Northpointe Endowment Agency Fund Disbursement for 2016**

The amount available for disbursement this year is \$2,390.00. The disbursement approved for last year was \$2,316.00 of which none of this amount has yet been used. The \$2,316.00 will be carried forward into the next year. The options available to the board are for the disbursement available for this year be taken, left in the endowment fund, or just take a portion of it. Discussion ensued and the Board requested Mr. Adrian's recommendation. Mr. Adrian stated that since there are funds still available from last year he would recommend that the disbursement for this year be left in the fund.

Action: A motion was made by P. Phillips, supported by M. Hofer, to approve that the Northpointe endowment agency fund disbursement for 2016 not be taken. **Motion carried unanimously.**

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

- **Finance**

- a) Check Disbursement Report through September 2015

Bill Adrian addressed miscellaneous questions on adult foster care funding. Mr. Adrian reviewed the following checks per Board member request: #75738-psychiatric services; #75778-deferred compensation program. Consensus of the Board is that this item will move forward to the next meeting for approval.

- a) Financial Statement-September 2015

Miscellaneous questions were addressed by Bill Adrian. Consensus of the Board is that this item will move forward to the next meeting for approval.

- **Staff Turnover Report**

This report was prepared per the request from the Board at the last meeting. The report is a compilation of a larger report with the information that was specifically discussed at the last meeting. Ms. McCarty reviewed the report with a discussion ensuing. John Nelson stated that this issue should be looked at in-depth through a small ad-hoc committee. Consensus of the Board is the development of an ad-hoc committee and who should be on this committee will be an action item at the next meeting.

- **Consumer Satisfaction Surveys**

This agenda item is a carry-forward from the last meeting. When looking at the Outcomes Report a discussion was held about how to find a better way to have a higher return rate of consumer satisfaction surveys. Ms. McCarty asked the Board if they would like to take further action on this or to have the internal committees come up with ideas on satisfaction survey returns and then receive updates from Ms. McCarty. Janet Dehn stated that she has previously asked for documentation as to why surveys are being done the way they are being done and has not received any information. Ms. McCarty stated that she has a phone conference scheduled with NorthCare on October 23 regarding this issue and will keep the Board updated after the phone conference on why surveys are done the way they are, i.e., CARF requirement, NorthCare requirement, etc. Consensus of the Board is that an e-mail can be sent to the Board regarding an update. Miscellaneous questions were addressed by Ms. McCarty.

- **November 12 & 19 and December 10 & 17, 2015 Board Meetings**

Sometimes the Board consolidates the two Board meetings in November and December to just one Board meeting in each month. Ms. McCarty stated that she would like to bring to the Board's attention, especially for the November board meetings, that if the Board chooses to consolidate these two meetings into one, a decision will need to be made at the one November Board meeting on Northpointe's health insurance because staff will need to be educated on potential, upcoming health insurance changes as well as giving staff the opportunity to enroll in health insurance prior to January 1. Discussion ensued. Consensus of the Board is to keep the two regularly scheduled Board meetings on November 12 and November 19.

- **CEO Report**

CEO report reviewed with the following additions:

Mary Wendt has announced her retirement; hospitalization and diversion rates were received for the region with Northpointe percentages for hospitalization and diversion aligning with the regional %; the community needs survey will be available in the Dickinson and Iron Northpointe offices; a one year pilot project will be done in Marquette for people looking to get family assistance money as they will have to undergo drug testing if they should appear to have a substance abuse problem and will be offered substance abuse treatment; an e-mail audio link was sent to the Board regarding access to the psychiatric bed access workgroup and this group is welcoming letters from people who are concerned with this issue; and the Iron County Director position has been posted and applications have been received for it.

John Nelson, Chairperson, assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- **NorthCare Board Meeting Report**

Ann Martin commented that in the above meeting report she was surprised to read there was a proposed recommendation that a 3% cost of living increase was passed and would be effective January 1, 2016. John Nelson stated that he has asked for the NorthCare meeting date to be changed as Wednesday is a bad day and the Northpointe members were not present at this meeting. Discussion ensued. Consensus of the Board is to send a letter on behalf of the Northpointe Board to NorthCare providing that their meeting minutes are read and the Northpointe Board is alarmed and disheartened by their disregard of responsible fiscal policy regarding their 3% cost of living increase.

- **Stakeholder Committee Meeting Report**

Janet Dehn asked for clarification on the site review report regarding citations on policies/procedures and asked if this is what was addressed at the last Board meeting by approving the Data Quality Management Policy. Ms. McCarty stated that most of the recommendations in the site review report were regarding policies, i.e., additions to policies, wording, etc. Miscellaneous questions were addressed by Ms. McCarty. Consensus was to put the above reports on file.

P. Freeman excused at 4:45 p.m.

PUBLIC COMMENTS - No public comments

BOARD COMMENT

- Ann Martin stated the mileage rate paid by Northpointe is \$.50/mile and asked if it was time to adjust it down given to what gas prices are now. Discussion ensued. This issue will be put on the Board agenda for the next meeting for discussion.
- Janet Dehn provided and reviewed information from a news report on a new NIMH study showing that the mental health system is spending a lot of money on treating schizophrenic crises because it fails to identify and treat the symptoms at earlier phases before full blown psychotic episodes occur.
- Mari Negro thanked Janet Dehn for providing the above information and stated that she would like to see that access to services be put on an agenda and write a letter to NorthCare asking them to look at access.
- John Nelson stated that he left the October 16 special Board meeting with a good feeling regarding the input that was given to Representative McBroom and was proud of everything that was said by the Board.

ADJOURN

A motion was made by M. Negro, supported by P. Phillips to adjourn the meeting. **Motion carried unanimously.**

Meeting adjourned at 4:55 p.m.

The next regular Board meeting is scheduled for November 12, 2015 in Kingsford, Michigan at 4:00 p.m.

John Nelson, Chairperson

Mari Negro, Secretary

Cindy Adrian, Administrative Assistant

Mary Wendt, Board Secretary

-Transcribed 10/22/15 Board meeting minutes
from audio recording

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

November 12, 2015 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

John Nelson, Chairperson, called the meeting to order at 4:00 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
DeDie, William	X			Negro, Mari			X
Dehn, Janet	*X			Nelson, John	X		
Freeman, Peggy		X		Peretto, Patti	X		
Hofer, Millie	X			Phillips, Patricia		X	
Luhtanen, Joan	X			Spence, Christine	**X		
Martin, Ann	X			Zevitz, Michael, Dr.		X	

*(video television conference from the Northpointe Menominee office)

** (phone)

REPRESENTING ADMINISTRATION: J. McCarty, B. Adrian, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS

- John Nelson stated there is letter in Board folders which he drafted regarding the 3% raise that was given to NorthCare staff. At the last meeting, Mr. Nelson was asked to write this letter and has provided it for Board review. Mr. Nelson's preference is the letter should be signed by the Board and they can provide any further input to the letter if they choose to.

APPROVAL OR AMEND AGENDA

Chair Nelson asked for a motion to approve the agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: J. Luhtanen, supported by M. Hofer to approve the agenda.

Chair Nelson asked for any additions to the agenda. No discussion. **Motion carried unanimously.**

APPROVAL OF SPECIAL BOARD MEETING MINUTES & REGULAR BOARD MEETING MINUTES

Chair Nelson asked for a motion to approve the October 16, 2015 Special Board meeting minutes and the October 22, 2015 regular Board meeting minutes.

ACTION: Moved to approve the Special Board meeting minutes and regular Board meeting minutes as presented.

Motion by: M. Hofer, supported by W. DeDie to approve these minutes.

Chair Nelson asked if there were any corrections to the above minutes. No discussion. **Motion carried unanimously.**

PRESENTATION - Northpointe Employee Health Insurance

Terri Wendt provided and reviewed Northpointe's current employee health insurance plan and the proposed 2016 employee health insurance plan. Questions were addressed by Ms. T. Wendt.

ACTION ITEMS

- Finance**

- Check Disbursement Report-September 2015

No discussion.

ACTION: A motion was made by J. Luhtanen, supported by A. Martin to approve the check disbursement report. **Motion carried unanimously.**

b) Financial Statement-September 2015

No discussion

ACTION: A motion was made by A. Martin, supported by M. Hofer to approve the financial statement.

Motion carried unanimously.

• **Ad Hoc Committee Development & Committee Charge: Staff Turnover-Fair Labor Standards Act (FLSA) Changes**

John Nelson asked for volunteers to form an ad hoc committee to discuss staff turnover and FLSA. No discussion. This agenda item will be carried forward to the next meeting and if there are no volunteers for this ad hoc committee it will be considered a closed issue to the Board.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

• **Finance**

a) Contracts-November 12, 2015

The following contracts were reviewed:

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Trico Opportunities, Inc.	Agency With Choice	10/1/15-3/31/16	13% on each payroll dollar approved by NBHS	Rate determined in authorization in the NBHS Indiv. Plan of Service. Trico will be pd. wages of Respite and CLS workers and: \$125/month for each Indiv./Managing Employer file maintained by Trico; and a one-time \$175 set up fee for new files. \$40/hr. for training provided to employees.	Changed to match the other fiscal intermediary costs.
Through self-determination Individuals can have their respite and/or CLS workers employed through Trico instead of the Fiscal Intermediaries downstate.						
B.	GT Financial	Fiscal Intermediary	10/1/15-9/30/16	\$50-\$125./mo.	Same	n/a
GT provides fiscal intermediary services to 19 Individuals currently. The monthly rate is determined by the Individual's budget. The larger the budget, the greater the monthly fee.						
C.	Clean Kill Pest Control	Environmental	11/1/15-10/31/2016	\$2,087/yr.	Same	n/a
This is for monthly, spring and fall pest control for 14 locations.						
D.	ValuCare Center	Pharmacy Services	11/1/15-10/31/16	\$12/indiv./mo. for up to 30 indiv. \$2/indiv./mo. for each, over 30	Same	n/a
This is a renewal agreement for bubble pack and delivery pharmacy services in Menominee.						

E.	Dianne Goodman	Infant Mental Health Supervision	10/1/15-9/30/16	\$90/hr.	Same	n/a
Ms. Goodman provides reflective supervision to staff needing their Infant Mental Health certification. This cost is shared 50% with the Health Dept. who send staff to these sessions.						
F.	Trico Opportunities, Inc.	Vocational Services	10/1/15-9/30/16	\$735,000.00	\$625,000.00	\$110,00.00 Decrease
This is a renewal for skill building and supported employment. This decrease is due to a lesser number of Individuals served.						

Miscellaneous questions were addressed by Bill Adrian. Consensus of the Board is that this item will move forward to the next meeting for approval.

- **Board of Director Draft 2016 Meeting Schedule**

The draft 2016 Board meeting schedule was provided for review. Consensus of the Board is that this item will move forward to the next meeting for approval.

- **Mileage Rate Reimbursement**

The mileage rate reimbursement was a discussion item carried forward from the last Board meeting where there was board member request to determine if Northpointe's rate should be lowered. Information was collected from the regional U.P. community mental health (CMH) agencies regarding their rates for mileage reimbursement. The Federal reimbursement rate has been adapted by all the regional CMH's. Discussion ensued. Consensus of the Board is that this item will move forward to the next meeting for approval to adjust the Northpointe mileage rate reimbursement to the Federal mileage reimbursement rate. Consensus is that a draft of the policy with the new mileage rate reimbursement will be provided for review along with cost data for the increase. Miscellaneous questions were addressed by Ms. McCarty.

- **Northpointe Employee Health Insurance**

The Board will need to decide if they want to pay 80% and employees pay 20% of the health insurance premium or implement the hard capitation rate set forth by the State. If the capitated amount is implemented employees would have a higher cost than what the Affordable Care Act (ACA) requires for the health plan to be affordable and Northpointe would risk paying significant penalties as the health plan would not be affordable. By having employees paying 20% of the health insurance premium, large fines would be negated. Ms. McCarty reviewed the proposed 80%/20% split which would be a 3% increase for employees. For the current Northpointe employee health insurance plan to purchase for 2016 there would be a 17% increase from what is being paid today. Employees will be given the option to 'buy up' to the current plan. Discussion ensued. Miscellaneous questions were addressed by Ms. McCarty and Ms. T. Wendt. Consensus of the Board is that this item will move forward to the next meeting for approval of the 80%/20% split or the hard capitation.

- **CEO Report**

CEO report reviewed with the following additions:

Further information was provided for the State contract and NorthCare contract language regarding funding withholds if certain performance standards are not met; there are still many unknowns regarding the Autism benefit program expansion and Waiver Program consolidation.

A. Martin excused at 5:05 p.m.

The FLSA is a piece of legislation that tells employers how employees need to be compensated and covers a wide range of how this needs to happen. The FLSA change has already been signed into law and will take effect some time in 2016. Ms. McCarty stated that her recommendation to the Board, if there is a Board Ad Hoc Committee developed for staff turnover, it should be considered that this committee also take on the FLSA as this will become an additional cost for the agency and changes may need to be made.

John Nelson, Chairperson, assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- Recipient Rights Meeting Report
- NorthCare Board Meeting Report
- Consensus was to put the above reports on file.

PUBLIC COMMENTS - No public comments

BOARD COMMENT

- Millie Hofer stated that she attended the fall conference and will provide information from this conference at the next meeting.

ADJOURN

A motion was made by M. Hofer supported by J. Dehn to adjourn the meeting. **Motion carried unanimously.**

Meeting adjourned at 5:15 p.m.

The next regular Board meeting is scheduled for November 19, 2015 in Kingsford, Michigan at 4:00 p.m.

John Nelson, Chairperson

Mari Negro, Secretary

Mary Wendt, Board Secretary

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, October 13, 2015.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Jerry Piche, Joe Linder, Chuck Behrend, Larry Barker, Edith Vincent, Glen Koenig, Darlene Ruelle, Ron Zaretzke and David Wesoloski.

Absent: None

Public comments – Darlene Ruelle requested to speak regarding Miscauno Island Drive. It was noted that this is agenda item #9 and her comments will be allowed at that time.

Edith Vincent stated that her son’s driveway at W4225 CR358 was left with very step access to CR358 due to the recent construction. Moilanen will take a look at it. Ms. Vincent also noted that a nice job had been done on No. 25 Road.

Public appearances – None.

Additions/corrections to minutes for 09/08/15 and 09/29/15–There being no additions or corrections, Kakuk declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, September 7, 2015				\$1,722,380.73
Receipts thru 09/30/15	200,036.05			
Expenditures thru 09/30/15		249,217.93		
Balance, September 30, 2015				\$1,673,198.85
Michigan Transportation Funds	312,801.18			
Receipts thru 10/12/15	87,429.29			
Expenditures thru 10/12/15		119,111.14		
State Maint. & Equip. Advances			134,296.00	
Balance, October 12, 2015	600,266.52	368,329.07	134,296.00	1,820,022.18
Payables & Reserves				
Payroll 10/22, and 11/05 (Est.)			133,000.00	
Soc. Sec. 10/22 and 11/05 (Est.)			10,174.50	
Reserve for workers compensation insurance			19,580.00	
Reserve for liability insurance			71,515.98	
Reserve for rental grader leases (Oct 2010)			65,053.62	
Reserve for Forest Funds			161,014.64	
Reserve RR X'ing closure funds for Nadeau Twp. projects			34,602.30	
Reserve for 2014 Federal Aid Match			1,418.92	
Reserve for 2015 Federal Aid Match			17,178.19	
Reserve for 2016 Federal Aid Match			279,000.00	
Reserve for Construction Engineering on CR358			8,421.10	
Reserve for Construction Engineering on River Drive project			366.50	
Reserve for Construction Engineering on Pach Rd. Bridge project			0.00	
Reserve for Density Testing on No 25 Road & Eustis Road paving jobs			4,750.00	
Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges			42,343.20	
Reserve for Hannahville 2% funds- crack filling machine			30,000.00	
Reserve for Capital Outlay-Equipment (OH on 517-518 Eq. Charges)			115,528.00	(993,946.95)
				\$ 826,075.23

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 15-0057, 15-0930, 16-0001 and 16-0003 – Moved by Skrobiak, seconded by Anderson that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for foreman’s pickups – Bids were opened and read aloud as follows:

Riverside Auto, Marinette, WI \$134,475.00 for three 2016 Dodge Ram 3500 Crew Cab pickups.

Town & Country, Quinnesec, MI \$111,942.00 for three 2016 Ford F250 Crew Cab pickups.

Riverside Auto, Escanaba, MI \$118,956.60 for three 2016 GMC Sierra Crew Cab pickups.

Moved by Skrobiak, seconded by Anderson to have the bids tabulated for review. Carried unanimously.

Discuss correspondence from residents on Miscauno Island Drive – A group of residents from Miscauno Island Drive are requesting that the road commission begin maintaining the remaining .3 mile of road that is currently privately held. They stated that the post office will not guarantee them delivery of their mail at this time. Moilanen explained that this same request had been brought to the road commission in 2003 and research at that time showed that this portion of the road was part of a privately owned lots and that responsibility for the maintenance of the road is included in each landowner's deed. Information had been provided at that time regarding the necessary steps to bring the road up to standards before the road commission could legally take it into the county road system. This information was again provided to the residents in attendance. The steps include having the necessary road improvements designed by a licensed engineer. The plans would then be provided to the road commission board for approval. Once the plans are approved the road would then need to be built according to those plans. Once built, the road would be inspected to be sure it was built to plans. It would also be necessary to have a turn-around area for the plow truck. The road commission could then take action to add the road to their jurisdiction. All necessary engineering and construction costs to bring the road up to standard would be at the expense of the landowners. The residents noted that they had already made improvements by removing some trees along the side of roadway. They also noted that the owner of the Four Seasons Club owned the bridges to the island and would soon be closing them to public traffic. They are concerned with getting their mail and being provided with emergency services if the road is not maintained by the road commission. Kakuk suggested that they bring their concerns to Holmes Township officials to see if they are willing to participate in the cost of bringing the road up to standards. Moilanen added that there may be legal costs involved with taking over the easement for the right of way as it is now deeded to the private landowners.

Act on CRASIF resolution regarding proposed conversion to a mutual insurance company – Moved by Kakuk, seconded by Skrobiak to adopt the resolution in support of CRASIF converting from a self-insurers' fund governed by the Worker's Disability Compensation Act of 1969 into a mutual insurance company governed under the Michigan Insurance Code. Carried unanimously.

Permission to bid Cutting Edges for Moldboard Assemblies – Moved by Anderson, seconded by Skrobiak to have Moilanen go out to bids for cutting edges for the 2015/16 winter season. Carried unanimously.

Any other business – Moilanen asked for permission to hire DGR Engineering to perform traffic counts and process necessary documents for the 2016 and 2017 federal aid chip seal projects. Moved by Kakuk, seconded by Skrobiak to approve hiring DGR Engineering. Carried unanimously.

Joe Linder commented that there are many roads in the county that need to have the shoulders pulled in and also asked if patching would be done before winter. Moilanen responded that the crews were finishing up with projects and would go back to maintenance in the next week or so.

Skrobiak asked what needed to be done by Hoduski's farm to improve the drainage. Moilanen replied that the slope of the road would be pitched in one direction.

Joe Linder asked if the grader could be sent out on No. 15 Road to knock the edges down to allow for better drainage. Moilanen will let the foreman know.

Skrobiak stated that St. John Forest Products was logging on State W-2 Road and that there was a hole in the road about a half mile in from G-18 that should be repaired.

Kakuk asked when Bacco would be in to pave No. 25 Road. Moilanen replied they were scheduled for the week of October 19.

Public Comment – David Wesoloski asked if there had been any resolution on the River Drive ride quality issue. Moilanen stated that he had met with MDOT about the issue and that they recommended asking for a credit of approximately \$38,000. This request would need to go to the contractor and if they disagree with the credit amount they would have to take it to the next step in the process.

Jerry Piche asked what the red flags were marking on G-18, between Carne and Nathan. Moilanen replied that it was not anything that the road commission was involved with. Kakuk stated that the flags may have the name of the company marked on them. Mr. Piche also remarked that there have been utility company trucks parking on the sides of the roads, sometimes on hills, with no warning signs or flashers on and he feels it is a safety issue. Moilanen stated that if he notices this again he should call the road commission because if they are operating in the right of way with a permit that we issued they are supposed to provide signs, and flagmen if needed, for safety. If they are not, then their permit could be revoked.

Mr. Piche asked if MJ Electric has reimbursed for any of the damage they have caused to the roads. Moilanen stated that we are working with them and that we have received some reimbursement already and that other areas are being monitored.

There being no further business, Kakuk declared the meeting adjourned at 10:05 a.m.

Road Commission Finance Director / Clerk

Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Monday, October 19, 2015.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord.

Absent: None

The Pledge of Allegiance was recited.

Public comments – None.

Public Appearances – None.

Discuss/Award bid for crew cab pickups – It was noted that the Wheatland Yellow is a special order color. Kakuk stated that he would still prefer to order the trucks in the yellow so that they match the rest of the fleet. The Ford dealer could not provide an anticipated delivery date if the trucks were ordered in yellow. The GMC dealer thought there would be a 10 - 12 week turn-around time from order to delivery. Moved by Anderson, seconded by Kakuk to award the bid to Riverside Chevrolet, Buick, GMC, Cadillac of Escanaba, MI for \$118,956.60. Carried unanimously.

Discuss schedule for 2016 Annual Township meetings – Due to a scheduling conflict in January with one of the commissioners, an alternate week to hold the annual township meetings was discussed. Moved by Skrobiak, seconded by Kakuk to hold the meetings during the week of February 22, 2016. Carried unanimously.

Other Business – Skrobiak asked what was going to be done with the chip seal on Maple Lane. Moilanen stated the once the weather was cooler the excess chips would be broomed off. Kakuk asked if the road had been fog sealed. Moilanen responded that the township did not request it to be done. Skrobiak also noted that there were several signs on No. 34 Road that were in poor condition. Moilanen will discuss this with the sign man.

Kakuk asked for an update on the deer crossing signs in the area of CR 358, Badish Road and K-3 Lane. Moilanen stated that the signs will be ordered and would be put up once the locations are determined.

Public Comments – None.

There being no further business, Kakuk declared the meeting adjourned at 9:11 a.m.

Road Commission Finance Director-Clerk

Road Commission Chair

RECYCLING: On Thursday, we heard from Delta Co. Solid Waste management. Who talked about recycling. They feel this is not a passing fad. In the past, the DEQ has dealt with solid waste as a response to problems which have compounded as they take the next steps to managing it, from burning, dirt piles, affected water, and methane gas. Michigan is among the three lowest States in the US to deal with recycling. It is estimated that only 15% of our solid waste gets recycled. Additionally, Canada is shipping it into Michigan, and we have to deal with the problems.

We are disposing of an estimated \$435,000,000 of resalable materials in Michigan. The Michigan Recycling Initiative, called MI Recycles!, is looking to double recycling rates to 30% by 2017, by having 1 drop off location for recyclables for every 10,000 people giving Governor's recycling awards (money), giving technical assistance, leading by example, such as putting recycling bins at all state locations, measuring recycling, and developing markets for recycled products. Their recycle By Design program will use innovative ways to create local solutions and connect funders with worthy projects. On November 2, they kicked off this program, and now have legislative action requiring solid waste haulers to provide residential recycling collection services. Community P2 Grants are focusing on food waste; scrap tire grants focus on site clean ups and market development, and Residential Recycling grants focus on collection carts for curbside recyclables.

WOTUS or Waters of the US Rule was presented by Rory Mattson, forester from Delta Co. Conservation District, and Virginia Pennala from Michigan DEQ. Mattson distributed maps of the UP and discussed the huge overreach the EPA has done by claiming almost all wetlands, streams, tributaries, ditches, swamps, and underground aquifers for their jurisdiction. The map of the UP demonstrated that virtually all of the UP will be affected by the Clean Waters rules of the EPA. Virginia Pennala stated that the rule puts restrictions on nearly all wetlands and waters, however, that there is currently a Court ordered stay on implementation, so we are, at this point, under the same rules that we were 30 years ago. Currently we are using the 404 assumption under which one application may issue both federal and state permits. She also Both Rory and Virginia stated that these decisions were made prior to the hearings, and the hearings were only a formality.

DNR partnerships with UP Counties: Stacy Welling Haughey from the DNR talked about many things the DNR was currently doing, including licensing, grant initiatives, and the economic impact of the DNR. NMU has a Grant Writing Class. She stated that the DNR recreation facilities are the backbone of Michigan's \$22.8 billion tourism industry, plus fishing and hunting add \$9.3 billion to Michigan's economy. She also talked about DNR managed forests supporting \$16 billion timber industry and providing 31,000 direct jobs. Stacy talked about Michigan's mineral resources—natural gas, oil and mineral resources which support the Michigan Natural Resources Trust Fund. With this money, the DNR has purchased recreation land and have given grants to communities and counties. She talked about the UP Citizen Advisory Council which meets six times a year in the Eastern UP and six times a year in the Western UP. She finished with a talk on keeping Chronic Wasting Disease out of the UP, and showed how DNR Public Lands were acquired, 52% on tax reversion, 26% on purchases from the MNR Trust Fund, 19% on exchanges, and 2% on gifts to the DNR.

44 NORTH: talked about the Affordable Care Act and the PACE Act- Small group Marketing reforms. Under this, small groups must report to the IRS the people you offer health care to and how much it costs. Then he discussed Consumer's Mutual. Consumers Mutual will be winding down in 2016. As one of the 24 health care coops, they are no longer getting the "Risk Corridor" funding, so their reimbursement from the ACA is reduced from 100% to 12% of cost. Because they are a cooperative, they cannot accept private capital, and must wind down their services. In 2016, they will no longer accept new business, and by 2017, they will fold. This was a decision of the ACA, not Congress. He said that because they had just gotten this news 2 days ago, they have not got an accurate timeline together, and would have it in the next two weeks.

UP 911: Tim McKee of Chippewa Co. talked about TEXT to 911, which was formed in the UP through the Urban Coop Act. He stated that the new PSAP machines (answering machines for 911) are based on shared cost, equipment and fiber-optic connections. Headquartered in Chippewa and Marquette Counties, the "Next Generation functional elements must be redundant, resilient and reliable—in other words, there will be backups and continuous service, even if service is knocked out at any location. Now they are using "Texty" to receive messages, but voice can be handled faster, as it gives exact location. Text gives latitude and longitude locations. Parting words were "Call if you can, text if you can't."

Dr. Pasi Lautala from Michigan Tech Transportation Institute talked on the Rail Transportation Study. He said that the UP has better rail coverage than the Lower Peninsula, however, it needs to depend on large-scale shippers such as mining, and small rail delivery would be the gravy. He said in general, 250-500 miles of shipping was the break-even point for most shipping, compared to trucking. Fuel prices make a difference too. As fuel prices increase, the cost difference between rail and trucking costs expands, making rail more economical. but that you could move more things further, and that the cost was down. We

need to expand our infrastructure, as upgrade is needed on bridges in the UP. Miles of track has been reducing since 1960. He also said that Escanaba has a manufacturer that is building new rail cars as most rail cars need replacing.

On Friday, Tim McGuire from MAC spoke. He stated that the worker's comp board grants, totaling \$3 million in dividends. They will be announced in the next couple of weeks. Casey Steffy spoke on recent legislation. Legislature has raised the Budget Stabilization fund from 10% to 20%; there is an upcoming hearing on Dark Store issue in December. Legislature passed a \$1200 million road bill. \$600 million will come from an increased fuel tax (\$.19 to \$.26 per gallon), a 20% increase in registration fees, and \$600 million from the general fund. The general fund amount will affect revenue sharing. SB 388-390 if passed, will require funding of unfunded mandates. In December, a hearing will be about raising age of juvenile crimes to 17. This will be expensive. He also talked about the WOTUS Rule Stay, saying that the rule making will now start over. He also said that there is a bill in the house that elected officials must be present to vote.

LEGISLATORS:

Kevin from Dr. Beneshek's Office said that they now have a new speaker, that the highway bill passed in conference and is now headed to the main body, he talked about the Import/Export act and the Investor's protection act. Talking about Veterans and the VA, he stated that most people in the house hearing pleaded the 5th. He said that Dr. Beneshek has opted not to run for reelection, but that before he is out of office, he wants to improve the Veteran Choice Cards. He also encouraged veterans to let him know what he needs. He says to apply for benefits at least 4 time, and he talked about the Veteran's Fairs he has been holding around the UP.

Jeremy from Senator Stabenow's Office talked about the bipartisan budget passing that suspended the debt limit until March 15 2016, and now has increased spending caps. He said the appropriations part yet has to be passed. Jeremy also talked about the Farm Bill and Rural Development, particularly the Good Neighbor portion that gives authority for the State DNR and Federal Forest Service to work together. Senator Stabenow is working on wildlife disaster funding Act which is costly out west to FEMA, but now they can use Wildlife funds for things such as forest fires. He also reemphasized that WOTUS didn't pass the Senate and there was a stay in Court.

Allise from Senator Peter's office said he is working on commerce and transportation, small business and homeland security. Particularly he is working on a 7 day loan for small business to access money. Also, the US government may now use remanufactured parts. Sen. Peters is also working on Waterfront Revitalization Act, with a main objective of public access, resilience and loan & grant programs.

Dave Nyberg from Gov. Snyder's Office talked about Roads solution for Michigan Roads, a \$1.2 billion fix. He also talked about energy recommendations to the legislature, and his Clean Energy Standards with a 30% goal. He talked about the Good Neighbor policy, and how we can increase exports of forest products such as are produced in the Particle Board Plant in Greyling, a company started by a South American investor. Dave also talked about the Poe Lock closure and the expansion of the McArthur Lock project at the Sault. He talked about an aquaculture project to produce fish in cages in Lake Michigan. Dave fielded a question on electric line connections from the Lower Peninsula. He said it is very costly, and we need to look at need, economics and capacity. He discussed reinvestment in local businesses and skilled trades, with grant funds awarded to UP colleges to train workers in the trades.

Marty from Sen. Casperson's office talked for Rep. Kivela on the feasibility of energy transmission across the straits, Dark stores bill hearing with a packed crowd from the UP. For Rep. McBroom, he stated that now, presidential primary elections may also be used for local elections, and that regarding the Energy Bill rate increases, he has a bill to have a citizen's voice on the committee.

Senator Casperson is working on the unfunded Mandates bill expected to pass the Senate. The new bill says the State must prove there is no cost to you. The EMS Service Delivery SB 885; there is no difference in rules between volunteer and paid services. He wants a rural exemption for EMS's. He is concerned about leases expiring in the Ottawa Forest, formerly on UPPCO land, given to the feds. They don't want to renew these leases and intend to burn structures on their newly acquired land. PILT: Casperson feels that if they don't make their full payments, the land caps come back on. Winter Freeze: Emergency Disaster Relief will be changing their definition to include winter freeze. Dark Stores: The Senate hearings are currently looking at putting time limits on deed restrictions. Retailers have been placing deed restrictions on competition for the space, making buildings unusable for competing businesses. Also, the tax tribunal looks at sales. He feels they must look at cost of the building, sales of goods, and value of the building without deed restrictions. There is another hearing Dec. 9.