

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

**The Menominee County Board of Commissioners
will meet on Tuesday ~ October 8, 2019 @ 6:00 p.m.
Menominee County MSU-E, Conference Room
S904 US HWY 41, Stephenson, MI 49887
906-753-2209**

(A Quorum of the Menominee County Board of Commissioners will be Present)

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of the Previous Minutes
 - Committee of the Whole – September 24, 2019
 - Regular County Board Meeting – September 24, 2019
 - Committee of the Whole – September 25, 2019
- F. Public Comment *(Statements, not debate, limited to 5 minutes on agenda items only)*
- G. Presentations *(Limited to 20 minutes)*
 - MAC – Steve Currie, Executive Director
- H. Department Head/Elected Officials Reports *(Limited to 10 minutes)*
 - Any Department Head or Elected Official
 - Administrator's Report
- I. Action Items
 1. Moved by _____ supported by _____ to approve Resolution 2019-12 ~ Establishment of Unified Procedures for Land Division and Combination and the Creation of New Parcels in Menominee County.
 2. Moved by _____ supported by _____ to Resolution 2019-13 ~ Fee Schedule for Freedom of Information Act & Public Record Requests.

Steven Gromala

Gerald Piche – Chairperson

William Cech – Vice Chairperson

Larry Phelps

Larry Johnson Jr.

Jan Hafeman

David Prestin

Bernie Lang

Larry Schei

3. Moved by _____ supported by _____ to approve a quote from Sophos Computer Security in the amount of \$5,862.00.
4. Moved by _____ supported by _____ to approve 3 Way Road Invoice # 3WFP-2018-14 for Harris Township in the amount of \$51,548.31 to be paid to the County Road Commission.
5. Moved by _____ supported by _____ to approve a vendor for the VOIP Telephone project. Marco Technologies, LLC or Camera Corner.
6. Moved by _____ supported by _____ to approve miscellaneous bills as paid on September 16 & 19, 2019 in the combined amount of \$138,265.47.
7. Moved by _____ supported by _____ to approve miscellaneous Board, Committee, and Commissioner Reports on file in the Office of the County Clerk.

J. New Business (Discussion Only)

1. Personnel Items
 - a.
2. Buildings & Grounds/Parks Items
 - a. West Shore Fishing Museum – Visitor Center Electric Bids
3. Miscellaneous Items
 - a.
4. Finance Items
 - a. Commissioner Per diems and expenses
 - b. Miscellaneous Bills as paid on September 23, 26, & 30, 2019 in the combined amount of \$215,307.05

K. Misc. Boards/Committees/Commission Reports

L. Public Comment (*Limited to 5 minutes*)

M. Commissioner Comment

N. Adjourn

September 24, 2019

UNAPPROVED

Proceedings of a Committee of the Whole Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Piche called the meeting to order at 5:30 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Jan Hafeman, Larry Johnson Jr., Bernie Lang, Larry Phelps, Gerald Piche, David Prestin and Larry Schei.

Absent: None.

Moved by Com. Hafeman, seconded by Com. Cech to approve the agenda with Budget Amendment #74 being added to 2018-2019 Budget Amendment Group #4. Motion was approved 9-0.

Public Comment: None.

Business Items:

- A. 2018-2019 Budget Amendments – Group #4 – Administrator Carviou explained Budget Amendments #56-74. The consensus of the board is to move these Budget Amendments forward to the next meeting for approval.

Public Comment: None.

Commissioner Comment: None.

Moved by Com. Prestin, seconded by Com. Hafeman to adjourn at 5:49 p.m. Motion was approved 9-0.

Gerald Piche, Chairman

Marc Kleiman, County Clerk

September 24, 2019

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Piche called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Jan Hafeman, Larry Johnson Jr., Bernie Lang, Larry Phelps, Gerald Piche, David Prestin, and Larry Schei.

Absent: None.

Moved by Com. Hafeman, seconded by Com. Gromala to approve the agenda. Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Prestin to approve the minutes from the September 10, 2019 County Board Public Hearing 2019/2020 Budget and the September 10, 2019 Regular County Board Meeting. Motion was approved 9-0.

Public Comment: None.

Presentations: None.

Department Head/Elected Officials Reports:

- Diane Lesperance, County Treasurer – Updated the board on the final Land Sale and talked about this possibly being her last meeting before she retires. She also thanked the board for working with her over the years.
- Marc Kleiman, County Clerk/Register of Deeds – Updated the board on the Treasurer Appointment process.
- Jason Carviou, County Administrator – Gave Administrator's Report with updates and announcements.

Action Items:

Moved by Com. Hafeman, seconded by Com. Cech to approve the General Appropriations Act ~ 2019/2020 Budget Resolution regarding appropriating money. Motion was approved by roll call vote 9-0. (Attachment A)

Moved by Com. Hafeman, seconded by Com. Schei to appoint two candidates, Jayne Eichhorn and Bill Hafeman to the Menominee County Board of Canvassers for a four (4) year term. (Nov. 1, 2019-Oct.31, 2023). Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Lang to approve a payout of 168 vacation hours for Jeff LaFleur. Motion was approved 9-0.

Moved by Com. Johnson Jr., seconded by Com. Cech to approve Resolution 2019-18 – Support for Enbridge Line 5 Tunnel. Motion was approved by roll call vote 9-0. (Attachment B)

Moved by Com. Hafeman, seconded by Com. Gromala to approve a five (5) year contract with MERIT Internet/fiber to increase our bandwidth to 30 Mbps. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Schei to approve a five (5) year contract with MERIT Internet/fiber for Distributed Denial of Services (DDoS) Protection Service. Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Lang to appoint Commissioner Hafeman to the M&M Community Foundation GLOW Resilient Future Project Committee. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Gromala to approve 2018/2019 Budget Amendments – Group #4. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve Commissioner per diems and expenses as recently submitted and paid. Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Hafeman to approve miscellaneous bills paid on August 27, 29 & Sept. 5, 2019 in the combined amount of \$139,520.01. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

New Business (discussion only)

Personnel Items:

- a. Cleaning Contract costs. – Administrator Carviou explained that a short-term contract with Janitors Closet for \$1,900/month has been signed. Mary Palmer is still cleaning the Library, Annex, Health Dept., 9th Street Building and the vaults. She was working 25-29 hours per week. She currently is working less than 20 hours per week. Jason would like to put out job description and application to hire someone to clean all of the Menominee locations and have Mary just clean the Stephenson locations. If this does not work, we may need to bid out the cleaning again. The consensus of the board is to have Jason move forward with putting out an updated job description.

Building and Grounds/Parks Items:

- a. Park Ordinance – Update. – Administrator Carviou explained that he has made a new draft of the Park Ordinance. Jason is going to send this to the Parks Committee for their review.

Miscellaneous Items:

- a. Resolution 2019-12 ~ Establishment of Unified Procedures for Land Division and Combination and Creation of New Parcels in Menominee County. – Administrator Carviou explained that there have been some changes to the previous resolution that

was presented. The consensus of the board is to move this item forward to the next meeting for a vote.

- b. Resolution 2019-13 ~ Freedom of Information Act & Fee Schedule for Public Records. – Administrator Carviou explained that this will need to be changed if Resolution 2019-12 is approved at the next meeting. The consensus of the board is to move this item forward to the next meeting for a vote.
- c. Sophos computer security quote (4 in 1 security). – Currently the County has a spam filter and Antivirus protection with we pay \$7,000 for yearly. Sophos security would allow for a spam filter, antivirus protection, encrypted emails and malware protection. Cost for the 4 means of protection from Sophos will be \$8,631/year based on a three-year contract. If we were to purchase the encryption software and malware protection, it would cost us \$13,900/year in addition to the \$7,000 we currently pay. Cost effectiveness would be to purchase the package from Sophos for a better deal and complete security coverage. Derick Robinette from UES explained this. The consensus of the board is to move this item forward to the next meeting for a vote.
- d. 3 Way Road Invoice #3WFP-2018-14 – Harris Township in the amount \$51,548.31. – The consensus of the board is to move this item forward to the next meeting for a vote.

Finance Items:

- a. Miscellaneous bills paid on September 16 & 19, 2019 in the combined amount of \$138,265.47. The consensus is to move this item forward for approval at the next meeting.

Misc. Boards/Committees/Commissions Reports:

- The consensus is to move this item forward for approval at the next meeting.

Public Comment: None.

Commissioner Comment:

- Com. Cech – Commented on Diane Lesperance’s retirement and the great job that she has done.
- Com. Gromala – Commented on Diane Lesperance’s retirement. He also can’t attend tomorrow’s COW Meeting. He will be celebrating his 45th Wedding Anniversary this weekend.

Moved by Com. Hafeman, seconded by Com. Prestin to adjourn at 7:26 p.m. Motion was approved 9-0.

Gerald Piche, Chairman

Marc Kleiman, County Clerk

September 25, 2019

UNAPPROVED

Proceedings of a Committee of the Whole Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex, Stephenson, Michigan.

Chairman Piche called the meeting to order at 1:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Jan Hafeman, Larry Johnson Jr. (1:07), Bernie Lang, Gerald Piche and Larry Schei.

Absent: Commissioners: David Prestin, Steven Gromala and Larry Phelps

Moved by Com. Cech, seconded by Com. Hafeman to approve the agenda. Motion was approved 5-0.

Public Comment: None.

Business Items:

- a. Paul Anker – Abilita – VOIP Telephone Systems – opening comments.
- b. - Camera Corner/Connecting Point (Mitel Connect) – equipment demonstration (Com. Johnson Jr. arrived at the meeting at 1:07 pm.)
- Marco Technologies (Mitel MiVoice) – equipment demonstration

Public Comment: None.

Commissioner Comment: None.

Moved by Com. Hafeman, seconded by Com. Johnson Jr. to adjourn at 4:24 p.m. Motion was approved 6-0.

Gerald Piche, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Resolution 2019-12 – Establishment of Unified Procedures for Land Division and combination and the creation of new parcels in Menominee County
DEPARTMENT:	Administration/Equalization
ATTACHMENTS:	Yes
SUMMARY:	
<p>The County Board discussed this once before. This was tabled until all townships are on the same page. Some Commissioners have asked to bring this back to the Board now. Either the Equalization department does “all” township splits/land divisions (as written within the Resolution), or the townships assessors are to do them per their duties as assessors. County Admin has made some changes within the former resolution. He will discuss the changes within.</p>	
RECOMMENDED MOTION	
<p>To approve Resolution 2019-12 ~ Establishment of Unified Procedures for Land Division and Combination and the Creation of New Parcels in Menominee County.</p>	

Submitted by: Jason Carviou

10/04/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

“Menominee – Where the best of Michigan Begins”

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION 2019-12

Establishment of Unified Procedures for Land Division and Combination and the Creation of New Real Property Parcels in Menominee County

WHEREAS, the purpose of this Resolution is to carry out the provisions of the Land Division Act; to prevent the creation of parcels of property which do not comply with applicable ordinances of said Act; to minimize potential boundary disputes; to maintain orderly development of the community; to otherwise provide for the health, safety and welfare of the residents and property owners of Menominee County by establishing reasonable standards and procedures for prior review and approval of land divisions, combinations, reconfigurations, and creation of new land parcels within the County; and

WHEREAS, the Menominee County Equalization Department is responsible for the review and oversight of specific duties in the process of dividing, combining, and creating new real property in Menominee County; and

WHEREAS, the Equalization Department agrees to adhere to the State of Michigan Land Division Act and Land Division Ordinance enacted by each City/Village/Township in Menominee County, if applicable; and

WHEREAS, the Equalization Department agrees to accept all applications for land division, combinations, reconfigurations of land boundaries, and creation of new parcels in the County; positively identify all land owners of parcels; verify and re-write all legal descriptions for proposed new parcels; verify proof of taxes are paid and current on all parent parcels; verify allocated divisions available on parcels; draw proposed new parcel configurations; review to confirm the accuracy of legal descriptions and/or correct legal descriptions as needed on potential deeds for recording; and

WHEREAS, the Equalization Department will confirm the municipality, school district, Town, Range, Section, and contiguous nature of proposed new parcel(s); and

WHEREAS, each City/Village/Township will retain the authority and responsibility to provide final approval or denial of each application for land division, combination, or creation of a new parcel pursuant to the Land Division Act, Zoning and Enabling Act, and the Municipality's Land Division Ordinance; and

WHEREAS, the Equalization Department will notify by email the Supervisor, Clerk, and Assessor of the appropriate unit when an application is received; the Equalization Department will send a copy of the application packet to the Supervisor, Clerk, and Assessor of the appropriate unit when the application is processed and completed; the local unit will process and approve/deny the application according to the guidelines/procedures and ordinances of that local unit; the local unit will send the applicant a letter stating the approval or denial of the application as determined by the local board; the local unit will forward a copy of the approval or denial letter to the Equalization Department within seven (7) business days of the local unit approving or denying the application; and

WHEREAS, the Equalization Department will process each application within 21 days and forward to the City/Village/Township for final approval, and adhere to the 45-day approval or denial period pursuant to the Land Division Act; the local unit is responsible for ensuring that the application is approved or denied within 45 days pursuant to the Land Division Act; and

WHEREAS, the Equalization Department shall collect a non-refundable application fee of \$250.00 per application from the applicant prior to any proposed changes; and

WHEREAS, forty-percent (40%) of the revenue generated by the \$250 application fee shall be designated for maintenance, upkeep, and improvement of the County-wide GIS system; and

WHEREAS, the deadline to submit applications for land division, combination, or creation of a new parcel shall be November 1st of each current year to become effective for the following tax year; and

WHEREAS, any applications received between November 1 and December 15 of each current year will be processed to become effective for the following tax year; however, an additional \$50 late fee will be applied to the application fee; and

WHEREAS, any application received after December 15 will be processed after January 1 in the following tax year.

NOW, THEREFORE, BE IT RESOLVED that the Menominee County Board of Commissioners hereby adopts this Resolution for the Establishment of Unified Procedures for Land Division and Combination and the Creation of New Real Property Parcels in Menominee County;

BE IT FURTHER RESOLVED that each City/Village/Township in Menominee County may opt-in to this Resolution to have the Menominee County Equalization Department process applications for land divisions, combinations, and creation of new real property parcels by adopting a similar resolution;

AND, BE IT FURTHER RESOLVED that the Menominee County Board of Commissioners directs the Menominee County Equalization Department to begin processing applications for land divisions, combinations, and creation of new parcels that are signed on or after November 1, 2019 and from deeds that are notarized on or after November 1, 2019 for any City/Village/Township that decides to opt-in to these unified procedures;

AND, BE IT FURTHER RESOLVED that a copy of this Resolution shall be sent to each City/Village/Township in Menominee County and that each City/Village/Township shall have the opportunity to opt-in or opt-out of these unified procedures.

RESOLUTION DECLARED ADOPTED.

Gerald Piche, Chairman, Menominee County Board of Commissioners

Date

I hereby certify that the foregoing is a true and complete copy of **Resolution 2019-12** adopted by the County Board of Commissioners at a regular meeting held on **October 8, 2019** and I further certify that the public notice of such meeting was given as provided by law.

Marc Kleiman, Menominee County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Resolution 2019-13 ~ Fee Schedule for Freedom of Information Act & Public Records Requests.
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
If the board agrees to approve Resolution 2019-12 – the fee schedule will also need to be revised.	
RECOMMENDED MOTION	
To Resolution 2019-13 ~ Fee Schedule for Freedom of Information Act & Public Record Requests	

Submitted by: Jason Carviou

10/04/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**MENOMINEE COUNTY
RESOLUTION
2019-13
Fee Schedule for Freedom of Information Act &
Public Record Requests**

BE IT RESOLVED, that the Menominee County Board does hereby adopt the following fee schedule for establishing the proper charge for public records under Public Act 442 of 1976, Freedom of Information Act. (MCL 15.234) For complete Menominee County FOIA procedures and guidelines, go to [www.menomineecounty.com / forms & documents](http://www.menomineecounty.com/forms&documents). Search under the Letter F, for FOIA.

I. Duplication

A. Photo Copies and Electronic copies of documents:

- \$.10 per page - letter sized copy (8 1/2 x 11)
- \$.10 per page - legal sized copy (8 1/2 x 14)
- \$.20 per page - ledger sized copy (11 x 17)

B. Telefaxed/scanned copies:

\$1.00 plus .10 per page for incoming & outgoing faxes/scans

C. Certified copies:

\$1.00 per page plus department specific fees for certification

D. Recording fees:

\$3.00 per CD

E. Equalization GIS/database/land division fees:

- \$ 2.00 per page – color copy of GIS map (8 ½ X 11)
- \$1600 per County - Electronic Database BS&A via email
- \$100 per unit - Electronic Database BS&A via email
- \$1500 GIS Shapefile (County) Electronic Database via email
- Costs will vary - GIS Shapefile (Individual units)
- \$30 per land division split or combination (*for each new parcel created for Municipalities opting out of Resolution 2019-12*)
- \$250 per land division split or combination application (non-refundable) Dec. 15 - Nov. 1
- \$300 per land division split or combination application (non-refundable) Nov. 2 - Dec. 15

F. Mailing Fees:

If copies are mailed, actual mailing costs will be added

G. Subscription Fees: (Subscriptions are valid for up to 6 months)

\$.10 per page – letter size copy (8 1/2 x 11)

\$.10 per page - legal sized copy (8 1/2 x 14)
\$.20 per page - ledger sized copy (11 x 17)

II. Labor Fees

Labor charges incurred to make copies or create other digital media; labor incurred to search for and locate public records; labor incurred to separate and delete exempt from non-exempt materials; calculated in 15 min. increments.

III. Deposit

If the anticipated charges for a request record will exceed \$50, a good faith deposit of one-half of the total anticipated charges shall be required. (If the requestor has an outstanding invoice for a prior request, that invoice must be paid prior to execution of another request.)

IV. Waiver of Fees

If an individual submits an affidavit stating that he or she is receiving public assistance or is able to state facts showing inability to pay fees because of indigence, a copy of a public record shall be furnished without charge for the first \$20 of the fee for each request.

Motion by Commissioner _____, supported by Commissioner _____
to adopt above resolution at a regular meeting of the Menominee County Board of Commissioners, this
_____ day of _____, 2019.

Yeas: _____

Nays: _____

Gerald Piche, Chairperson
Menominee County Board of Commissioners

Marc Kleiman
Menominee County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Sophos Computer Security Software
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Currently the County has a spam filter and Antivirus protection which we pay \$7,000 for yearly. Sophos security would allow for a spam filter, antivirus protection, encrypted emails and malware protection. Cost for the 4 means of protection from Sophos will be \$8,631/year based on a three year contract. If we were to purchase the encryption software and Malware protection, it would cost us \$13,900/year in addition to the \$7,000 we currently pay. Two vendors have bid on the Sophos Security Software.</p>	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

10/04/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

IT Resource, Inc. Quote



From: Pat Adams
IT Resource, Inc.
701 W. Randall St.
Suite C
Coopersville, MI 49404
USA
(616) 837-6930
patricka@itrw.net

Prepared for: Derick Robinette
County of Menominee
2511 10th St.
Menominee, MI 49858-1901
USA
(715) 923-1614
derickr@uescomp.com

Quantity	Description	Unit Price	Ext. Price
2.00	Sophos Professional Services	570.00	1,140.00
158.00	Sophos Central Intercept X Advanced with EDR - 36 Month Term	69.26	10,943.08
4.00	Sophos Central Intercept X Advanced for Server with EDR - 36 Month Term	251.64	1,006.56
158.00	Sophos Email Advanced - 36 Month Term	43.93	6,940.94
158.00	Scphos Central Phish Threat - 12 Month Term	0.00	0.00
1.00	Scphos XG 310 Network Security/Firewall Appliance - 36 Month Term	5,862.22	5,862.22

1.00 Like all organizations today, the City of Menominee must protect its data, users and operations from today's security risks. Protection against risks from advanced malware attacks is one example. At the same time reducing the administrative burden associated with security while increasing visibility, alerting and automated incident response and remediation are also highly desirable.

0.00

0.00

Consolidating to one "pane of glass" (management interface) for security (endpoint, firewall, mobile device management as well as wireless access points) would dramatically simplify administration, ease the day to day administrative burden and improve productivity.

IT Resource recommends the adoption of Sophos Synchronized Security and Sophos Central to accomplish these objectives.

Sophos Synchronized Security is unique to Sophos. It establishes a heartbeat between the firewall and endpoint protection. Doing so provides many benefits, including:

- Visibility into the applications that users are running.
 - o Approximately 50% of the applications running in most environments are categorized as "unknown." This creates a huge blind-spot for IT and management.
 - o Synchronized Security enables the firewall to query endpoints and discover the applications running. This gives you visibility and dramatically reduces "shadow IT" in the organization and enables you to set policies for applications. I.E. approve, restrict, or block them.
- Automated incident response for things such as malware and ransomware.
 - o Infected endpoints are isolated, cleaned and brought back to a "green" or approved status while preventing the malware to spread. IT is alerted and given visibility into the attack and can further remediate the incident as needed.
- With EDR (endpoint detection and response) you can hunt down threats with the information you learn from an attack and from services that you use to monitor malicious activity on the Internet.

In summary, Sophos Synchronized Security using Sophos Central (cloud management) would:

- Increase your security protection
- Add advanced malware attack protection
- Provide automated incident response from attacks such as ransomware
- Reduce response time for malware from minutes or hours to seconds
- Lower the administrative burden on IT
- Increase visibility
- All of which will yield a higher return on investment

IT Resource is dedicated to delivering the best customer experience and helping you manage and eliminate the risks that you face.
Thank you for choosing IT Resource as your trusted provider.

Subtotal:	25,892.80
Sales Tax:	484.86
Total:	26,377.66

Signature: _____

Date: _____

25,892.80
 ÷ 3 YEARS
 8,630.93
 Total each year

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Invoice 3WFP-2018-014 – 3 Way road funding for Harris Township
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
The attached invoice was received from the Road Commission for work completed for the 3 way road program in Harris Township.	
RECOMMENDED MOTION	
To approve 3 Way Road Invoice # 3WFP-2018-14 for Harris Township in the amount of \$51,548.31 to be paid to the County Road Commission.	

Submitted by: Jason Carviou

10/04/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Menominee County Road Commission

P.O. Box 527

Stephenson MI 49887

Phone (906) 753-6914

Fax (906) 753-4319

INVOICE

Invoice #: 3WFP-2018-014

09/10/19

To: Menominee County Board

Attn: Jason Carviou, County Administrator

839 10th Avenue

Menominee, MI 49858

DESCRIPTION	AMOUNT
Harris Township Project - Reconstruct Vincent Lane and Old US-2	51,548.31
Payable to Menominee County Road Commission:	51,548.31
TOTAL	\$ 51,548.31

Please Remit Payment To:
Menominee County Road Commission
P.O. Box 527
Stephenson, MI 49887

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	VOIP Telephone project
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>At the 9.25.19 COW meeting, vendors came from Marco Technologies, LLC and Camera Corner to demonstrate their products. Consensus of the COW was to go with Marco Technologies. They have more technicians and some of the more expensive telephones were included within their bid. Both bids shown will change depending on what phones we use and how many of them we need.</p>	
RECOMMENDED MOTION	
<p>To approve a vendor for the VOIP Telephone project. Marco Technologies, LLC or Camera Corner.</p>	

Submitted by: Jason Carviou

10/04/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Essential Cost Information- Premise Solutions		Camera Corner/Connecting Point (Mitel)	Marco Technologies, LLC (Mitel)
Product:		Mitel Connect	Mitel MiVoice
Bid Price		\$74,828.00	\$74,325.85
UPS Deducit		(\$3,160.00)	(\$2,662.54)
Parts & Labor Warranty (over 60 Months)		\$11,089.00	\$15,153.40
Revised Quote (includes 5 year Parts & Labor warranty)		\$82,757.00	\$86,816.71
Monthly Trunk Cost (Estimated)		\$800.00	\$800.00
Estimated TCO (includes 5 year Parts & Labor warranty, plus Estimated cost of Trunks for 5 years)		\$130,757.00	\$134,816.71
Support & Vendor Information			
Headquarters		Green Bay, Wisconsin	St. Cloud, MN
Service Site		Green Bay, Wisconsin	Little Chute or Green Bay WI
Trained Technicians		5	14 cert. technicians near County
6.9.1. End user training		On-site	On-site
6.9.2. System administrator training		On-site	On-site
4.1 Essential Requirements			
4.1.15 Panic button		Option: we are proposing a syn-apps solution as an option with 10 physical panic buttons.	Included in Base Bid - The MiVoice Business platform allows programming of an internal alert that can notify a specified group of phones and this can be a button programmed on phones.
4.1.21. Unified Messaging		If enabled the VM player can be installed on each client setting for VM to email notification and synchronization. Faxing to Email-This would be accomplished through a 3rd Party add on product such as MultiTech Fax Finder. We will include pricing for a base unit.	Included in Base Bid - The MiCollab NuPoint unified messaging integrates to Exchange 2013 and is advanced unified messaging and will mark the message as read or delete it when its listened to from exchange of the phone system voicemail.
4.1.22. Call Recording for County Sheriff Department		We are including a call recording solution made by XIMA Software. It does true cradle to grave call reporting and recording. This application's configuration is simple and granular. We can record internal or external calls or both if needed. See attached brochure for more detail.	Included in Base Bid - The MiVoice Call Recording platform will record all conversations (Internal & External) on specified phones. It can also be setup for ad hoc as an alternative if needed and the users can control this from phone buttons or via a software client on their computer.
4.1.24. Survivable Remotes		Incoming calls to hunt groups and individual phones will continue as well as outbound calling as long as the PRI is located there or accessible depending on the outage you are experiencing.	Included in Base Bid - The proposed solution has all phones programmed on the Courthouse system and they would fail over to the Sheriff Dept. If the remote sites connections were down, their phones would be down with the current design.
4.2 Desirable Features			
4.2.1. Desktop software		We are including the software client for all users who wish to use it. IM is available via the SA100 appliance and is free, but this appliance would have to be installed in your Virtual environment.	Included in Base Bid - The Mitel MiCollab Client provides the chat and presence capabilities; this software is available to anyone with a UCC Entry license.
4.2.2. "Ad Hoc Recording"		Ad-Hoc recording is a built-in feature.	Included in Base Bid - The MiCollab NuPoint Voicemail platform offers and on demand record button that can be programmed on phones and the message will then be stored in voicemail. This is different than the Call Recording software platform proposed for the Sheriff Dept.
4.2.3. Emergency Notification		We are including the Emergency 911 notification application in our proposal. This provided a Screen POP on the PC and call to the desk phone when a 911 call is placed.	Optional Item - Mitel Mass Notification software can alert on desk phones, PC message, and SMS and is listed as an optional item. The notifications can be customized to a group of users when a 911 call is placed so they can respond as needed.

Miscellaneous	Camera Corner/Connecting Point (Mitel)	Marco Technologies, LLC (Mitel)
6.13 Bidder Credentials	<p>See under appendix for list of County and City installations we have completed.</p> <p>Menominee County (WI) City of Neenah Eastern Upper Peninsula Intermediate School District</p>	<p>Jackson County Black River Falls, WI 54615 La Crosse County La Crosse, WI 54601 Dane County Madison, WI 53703 Marquette County Montello, WI 53949 Hannahville Indian Community Harris, MI 49845</p>
6.14 Certified Technicians	<p>We Have 5 Certified VoIP Engineers on staff all within 1 hour of travel time to Menominee MI</p>	<p>Marco has over 750 factory-trained, certified systems engineers and technical representatives who go on-site to serve communities throughout Minnesota, North Dakota, South Dakota, Wisconsin, Iowa, Missouri, Nebraska, Michigan and Illinois. We have 14 certified voice technicians within a three hour drive of Menominee County.</p>
6.15 Service Response Times	<p>We use a product called Brilliant View for 7x24 Monitoring of your system and the Voice Team is notified immediately of an outage and respond accordingly. We consider a Major System outage a server down or if the county loses 60% of the Systems call functionality.</p>	<p>Service/Maintenance Requests To place a service/maintenance request, you can contact Marco's client service/support desk support at 800.847.3098, email requests to voiceservice@marconet.com or use our online service/supply request process through our client support portal at http://www.marconet.com/support/.</p>
6.16 Other Relevant Information		<p>Marco is a leading technology services company with 61 locations. We serve over 35,000 customers nationally. Our history of innovation and 45 years of business experience prove we are a low-risk provider that specializes in business IT services, copiers/printers, managed services, carrier services, hosted /cloud services, phone systems, document management and audio/video systems.</p>

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: Miscellaneous bills paid on September 16 & 19, 2019 in the combined amount of \$138,265.47	
RECOMMENDED MOTION: Motion to approve miscellaneous bills as paid on September 16 & 19, 2019 in the combined amount of \$138,265.47	

Submitted by: Jason Carviou

10/04/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: COHL STOKER & TOSKEY P C				
Registration	Jason Carviou, County Administrator	101-172-860.00	125.00	125.00
TOTAL VENDOR COHL STOKER & TOSKEY P C				125.00
GRAND TOTAL:				125.00

APPROVED

SEP 16 2019

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MID-MICHIGAN POLICE K9 LLC 2019-9763	New K9 and Training	281-345-881.00	13,500.00	13,500.00
TOTAL VENDOR MID-MICHIGAN POLICE K9 LLC				13,500.00
GRAND TOTAL:				13,500.00

APPROVED

SEP 19 2019

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

SEP 19 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ABILITA 190906 Services for Telecom Analysis Report				
		101-103-850.00	1,741.27	1,741.27
TOTAL VENDOR ABILITA				1,741.27
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI 367100 N8390 Beach House				
		208-751-920.01	51.86	51.86
367200	Northwest Campsites	208-751-920.01	1,993.14	1,993.14
369802	W8449 Co Rd G12 Campsites	208-751-920.01	469.78	469.78
370500	Shakey Lakes Office/Shop	208-751-920.01	116.89	116.89
379700	Shakey Lakes - Storage Shed	208-751-920.01	125.06	125.06
380300	Shower Building	208-751-920.01	95.37	95.37
383001	Shakey Lakes Park/Horse	208-751-920.01	29.22	29.22
383101	Bass Lakes Campsites	208-751-920.01	147.70	147.70
383200	N8380 Co Park Rd 20.5	208-751-920.01	993.54	993.54
363301	Shakey Lakes Park/Cattle	208-751-920.01	593.70	593.70
1503500	N8380 Co Park Rd 20.5	208-751-920.01	434.94	434.94
1614900	Bath House	208-751-920.01	93.46	93.46
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				5,144.66
VENDOR NAME: ANDERSON AUTO & RV SALES INC 9/12/19 Bulbs for Trailer				
		101-265-981.00	2.45	2.45
TOTAL VENDOR ANDERSON AUTO & RV SALES INC				2.45
VENDOR NAME: AT&T - CAROL STREAM, IL 906863298609 Telephone Services - 1000 9th Ave				
		101-103-850.00	41.82	41.82
906863298909	Telephone Services - 1000 9th Ave	101-103-850.00	41.82	41.82
906863299109	Telephone Services - 1000 9th Ave	101-103-850.00	42.00	42.00
906753220909	Telephone Services - Annex	101-103-850.00	235.98	235.98
906753458209	Shakey Lakes Park	101-103-850.00	55.35	55.35
TOTAL VENDOR AT&T - CAROL STREAM, IL				416.97
VENDOR NAME: AT&T MOBILITY 287252150867 906-792-0211 & 906-792-5968				
		101-132-850.00	71.48	71.48
TOTAL VENDOR AT&T MOBILITY				71.48
VENDOR NAME: AUTOMATED CONFIRMATIONS, LLC 20111446 Certified Letter Forms for Foreclosures				
		517-252-727.00	1,155.00	1,155.00
TOTAL VENDOR AUTOMATED CONFIRMATIONS, LLC				1,155.00
VENDOR NAME: AUTOMOTIVE SUPPLY COMPANY 080450080 Road Patrol Supplies				
		205-315-742.00	12.60	12.60
TOTAL VENDOR AUTOMOTIVE SUPPLY COMPANY				12.60
VENDOR NAME: BARRETTE, BRIAN Reimbursement Mileage				
		266-325-860.00	127.60	127.60
TOTAL VENDOR BARRETTE, BRIAN				127.60
VENDOR NAME: BAY AREA MEDICAL CENTER, INC. 30622 Road Patrol				
		205-315-755.00	14.47	14.47
TOTAL VENDOR BAY AREA MEDICAL CENTER, INC.				14.47
VENDOR NAME: BP 56885040 Road Patrol Gasoline Sales				
		205-315-742.00	534.67	534.67
TOTAL VENDOR BP				534.67
VENDOR NAME: CADIEU FUNERAL HOME Transport Christina Lee Decoster				
		101-648-861.00	400.00	400.00
Transport	Jessica Jeanne Moore	101-648-861.00	500.00	500.00
TOTAL VENDOR CADIEU FUNERAL HOME				900.00
VENDOR NAME: CASA 9/10/19 CASA Payroll - Faith				
		292-669-801.00	1,078.00	1,078.00
TOTAL VENDOR CASA				1,078.00
VENDOR NAME: CELLCOM				

APPROVED

SEP 19 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: CELLCOM				
200301	Cellular Services	292-663-850.00	40.88	122.64
		292-664-850.00	40.88	
		292-665-850.00	40.88	
202524	Cellular Services - Airport	216-585-850.00	56.68	56.68
TOTAL VENDOR CELLCOM				179.32
VENDOR NAME: CITY OF MENOMINEE				
9/16/19	FOIA Request	216-585-727.00	1.25	1.25
#RENT - 1015	911 Monthly Rent (September 2019)	266-325-976.00	351.67	351.67
TOTAL VENDOR CITY OF MENOMINEE				352.92
VENDOR NAME: CLOVERLAND PAPER CO				
120510	Janitorial Supplies - Courthouse	101-265-755.01	313.83	313.83
120482	Janitorial Supplies - Library	101-265-755.01	30.37	30.37
120481	Janitorial Supplies - Courthouse	101-265-755.01	128.98	128.98
120439	Inmate Supplies	101-301-770.00	69.98	69.98
120441	Inmate Supplies	101-301-770.00	30.59	30.59
120479	Inmate Supplies	101-301-770.00	143.33	143.33
TOTAL VENDOR CLOVERLAND PAPER CO				717.08
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCTION I				
36823	Shredding Documents (9/4/19)	101-265-801.00	89.46	89.46
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCTION I				89.46
VENDOR NAME: DELTA/SCHOOLCRAFT INTERMEDIATE				
Number 1,670	Paper (x160 Cases)	101-265-980.02	4,048.00	4,048.00
TOTAL VENDOR DELTA/SCHOOLCRAFT INTERMEDIATE				4,048.00
VENDOR NAME: DICKEY, TODD				
2019-115-MI	Court Appointed Legal (Nicoll)	101-148-807.00	285.00	285.00
TOTAL VENDOR DICKEY, TODD				285.00
VENDOR NAME: DOWNING, CARL				
9/12/19	8/31/19 - 9/12/19	101-267-704.00	712.50	712.50
TOTAL VENDOR DOWNING, CARL				712.50
VENDOR NAME: DTE ENERGY				
910020910998	Annex	101-261-920.04	44.95	44.95
TOTAL VENDOR DTE ENERGY				44.95
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
4114	Land Sale Advertising	517-252-900.00	36.00	36.00
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				36.00
VENDOR NAME: GOOD SOURCE				
S10477151	Inmate Supplies	101-301-770.00	249.84	249.84
TOTAL VENDOR GOOD SOURCE				249.84
VENDOR NAME: GOVERNMENTAL PRODUCTS, INC.				
4302	2-Part ReceiptBooks	101-253-728.00	174.67	174.67
4297	Dog Tags (x500)	101-253-728.00	101.44	101.44
TOTAL VENDOR GOVERNMENTAL PRODUCTS, INC.				276.11
VENDOR NAME: HANSON, JUDI				
Reimbursement	Uniform Allowance	205-315-745.00	98.51	98.51
TOTAL VENDOR HANSON, JUDI				98.51
VENDOR NAME: HASS, DANIEL				
Reimbursement	Mileage	101-132-860.00	63.80	63.80
TOTAL VENDOR HASS, DANIEL				63.80
VENDOR NAME: HENSLEY, RN, JOEL				

APPROVED

SEP 19 2019

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTION	AMOUNTS	AMOUNT
VENDOR NAME: HENSLEY, RN, JOEL				
Reimbursement	Medical Examiner - Cellular/Postage	101-648-850.00	96.14	117.19
		101-648-729.00	21.05	
9/14/19 Inmate Nursing Services				
Medical Examiner	September 2019	101-301-770.01	1,365.00	1,365.00
		101-648-709.00	1,080.00	3,170.00
		101-648-835.00	2,090.00	
TOTAL VENDOR HENSLEY, RN, JOEL				4,652.19
VENDOR NAME: HUBBARD, ROY				
9/4/19	Transport (Z. S.)	101-132-801.01	45.00	153.00
		101-132-801.00	108.00	
TOTAL VENDOR HUBBARD, ROY				153.00
VENDOR NAME: HUBBARD, VONNIE				
9/4/19	Transport	101-132-801.01	45.00	392.22
		101-132-801.00	108.00	
		101-132-801.00	239.22	
TOTAL VENDOR HUBBARD, VONNIE				392.22
VENDOR NAME: IMAGEWORKS				
14103	Uniform Allowance (M. Sieg)	101-265-745.00	54.00	54.00
TOTAL VENDOR IMAGEWORKS				54.00
VENDOR NAME: J S ELECTRONICS, INC.				
20601	Tower Lease - September 2019	266-325-976.00	530.57	530.57
20523	Hannahville Grant - Park Radios	101-426-934.02	4,260.50	4,260.50
TOTAL VENDOR J S ELECTRONICS, INC.				4,791.07
VENDOR NAME: JACK'S FRESH MARKET				
002-2604	Supplies for Marine Brats for Breakfast	101-331-755.01	238.45	238.45
TOTAL VENDOR JACK'S FRESH MARKET				238.45
VENDOR NAME: J'S SPORT SUPPLY				
104628	Jail Training Ammo	101-301-881.03	600.00	600.00
TOTAL VENDOR J'S SPORT SUPPLY				600.00
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Mileage, Meals, Tolls	101-262-860.00	24.36	198.36
		263-215-860.00	145.00	
		101-268-860.00	29.00	
TOTAL VENDOR KLEIMAN, MARC				198.36
VENDOR NAME: LAFLEUR, JEFF				
Reimbursement	Uniform Allowance	216-585-745.00	42.38	42.38
TOTAL VENDOR LAFLEUR, JEFF				42.38
VENDOR NAME: LANGUAGE LINE SERVICES, INC.				
4634626	Over the Phone Interpretation	101-136-807.00	34.85	34.85
4636213	Over the Phone Interpretation	266-325-755.00	18.07	18.07
TOTAL VENDOR LANGUAGE LINE SERVICES, INC.				52.92
VENDOR NAME: M & M TRUCKING, INC.				
7941	Operator and Lift	101-265-930.01	720.00	720.00
TOTAL VENDOR M & M TRUCKING, INC.				720.00
VENDOR NAME: MASTERCARD				

APPROVED

SEP 19 2019
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MASTERCARD				
Credit Card	Court House and Parks	101-257-860.00	199.88	1,555.91
		101-257-860.00	143.44	
		101-268-729.00	7.35	
		101-268-729.00	7.35	
		208-751-755.02	14.39	
		101-265-931.00	26.99	
		101-265-930.01	183.82	
		101-172-727.00	126.66	
		101-215-727.00	63.32	
		101-253-727.00	77.42	
		101-265-755.00	51.99	
		101-257-727.00	50.97	
		292-668-801.00	6.99	
		292-668-801.00	28.04	
		292-668-801.00	125.68	
		292-668-801.00	6.99	
		292-668-801.00	150.00	
		292-668-801.00	35.84	
		101-265-930.01	202.76	
		101-131-727.00	27.95	
		101-265-755.00	7.99	
		101-172-729.00	10.15	
		101-103-755.00	(0.06)	
Credit Card	Airport	216-585-742.00	41.75	41.75
TOTAL VENDOR MASTERCARD				1,597.66
VENDOR NAME: MEDICAL LABS OF MARQUETTE, PC				
4858	Complete Autopsy - Jessica Moore	101-648-836.00	1,250.00	1,250.00
TOTAL VENDOR MEDICAL LABS OF MARQUETTE, PC				1,250.00
VENDOR NAME: MENACHER, LINDA A.				
9/12/19	Various Transcripts	101-136-806.00	155.30	155.30
9/12/19	Various Transcripts	101-267-806.00	17.10	17.10
Reimbursement	Cellular Services (April - September 2019)	101-136-727.00	285.60	285.60
TOTAL VENDOR MENACHER, LINDA A.				458.00
VENDOR NAME: MENARDS - MARINETTE				
93578	FOC - Capital Outlay Supplies	215-141-970.00	79.99	79.99
93792	FOC - Capital Outlay Supplies	215-141-970.00	28.60	28.60
93705	FOC - Capital Outlay Supplies	215-141-970.00	207.57	207.57
93841	Building & Grounds Operating Supplies	101-265-755.00	36.50	36.50
93793	Building & Grounds Operating Supplies	101-265-755.00	229.76	229.76
93178	FOC Capital Outlay Supplies	215-141-970.00	217.61	217.61
92821	Janitorial Supplies	101-265-755.01	37.88	37.88
TOTAL VENDOR MENARDS - MARINETTE				837.91
VENDOR NAME: MENOMINEE COUNTY FAIR BOARD				
9/16/19	Gate Receipts	208-751-884.00	7,890.00	7,890.00
TOTAL VENDOR MENOMINEE COUNTY FAIR BOARD				7,890.00
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
94	Public Hearing Notice	101-101-901.00	36.00	36.00
99	Menominee County Treasurer Opening	101-101-901.00	144.00	144.00
101	Land Auction	517-252-900.00	56.00	56.00
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				236.00
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI				
3WFP-2018-012	Nadeau Township (Project 1 & 2)	401-446-970.00	43,366.17	43,366.17
3WFP-2018-013	Gourley Township	401-446-970.00	14,802.11	14,802.11
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSI				58,168.28
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10645397	Park Supplies	208-751-930.02	22.86	22.86
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				22.86
VENDOR NAME: MGT OF AMERICA, INC.				

APPROVED

SEP 19 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MGT OF AMERICA, INC.				
36371	FY 2019 Billing Service (FOC)	101-141-801.00	1,277.20	1,277.20
TOTAL VENDOR MGT OF AMERICA, INC.				1,277.20
VENDOR NAME: MICHIGAN MUNICIPAL RISK MGMT AUTHOR				
2933	Training - Sherry DuPont	101-172-860.00	30.00	30.00
TOTAL VENDOR MICHIGAN MUNICIPAL RISK MGMT AUTHOR				30.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0148930-001	Office Supplies - Probate/Family	101-148-727.00	108.49	216.99
		101-132-727.00	108.50	
0149016-001	Office Supplies - Family/Probate	101-148-727.00	16.46	32.92
		101-132-727.00	16.46	
0149250-001	Office Supplies - Clerk's Office	101-215-727.00	52.92	52.92
0149140-001	Circuit Court Supplies	101-131-727.00	188.91	
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				491.74
VENDOR NAME: NASTOFF, BERGMAN & MOORE, P.C.				
430	Legal Services (Beyer vs Meno. Co)	101-211-807.00	1,645.30	1,645.30
TOTAL VENDOR NASTOFF, BERGMAN & MOORE, P.C.				1,645.30
VENDOR NAME: NEWHOUSE, KRISTAN A.				
2019-104-MI	Court Appointed Legal (Nyman)	101-148-807.00	137.50	137.50
TOTAL VENDOR NEWHOUSE, KRISTAN A.				137.50
VENDOR NAME: NORTHERN SCREEN PRINTING				
1152	ORV - Screen Printing	101-334-755.00	117.00	117.00
TOTAL VENDOR NORTHERN SCREEN PRINTING				117.00
VENDOR NAME: OWENS, KAREN A.				
9/3/19	Summer After School Program	292-668-801.00	198.00	198.00
TOTAL VENDOR OWENS, KAREN A.				198.00
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068319242003	Inmate Supplies	101-301-770.00	113.59	113.59
40068319250001	Inmate Supplies	101-301-770.00	108.05	
TOTAL VENDOR PAN-O-GOLD BAKING CO.				221.64
VENDOR NAME: PHILIPPS, RANDALL				
September 2019	Show Cause - Court Appointed	101-131-807.00	1,000.00	1,500.00
		101-132-807.00	500.00	
TOTAL VENDOR PHILIPPS, RANDALL				1,500.00
VENDOR NAME: PHILIPPS, THOMAS				
Reimbursement	Mileage	101-426-860.00	126.44	126.44
TOTAL VENDOR PHILIPPS, THOMAS				126.44
VENDOR NAME: PICHE, GERALD L.				
Reimbursement	Mileage - August 2019	101-101-860.00	34.80	34.80
TOTAL VENDOR PICHE, GERALD L.				34.80
VENDOR NAME: PUMMILL - PROMARK				
23900	PA123 Supplies	517-252-727.00	146.53	286.14
		517-252-955.00	139.61	
TOTAL VENDOR PUMMILL - PROMARK				286.14
VENDOR NAME: QUILL CORPORATION				
9943907	Office Supplies - PA	101-267-727.00	181.27	181.27
TOTAL VENDOR QUILL CORPORATION				181.27

SEP 19 2019

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: REDWOOD TOXICOLOGY LABORATORY				
00718420198	Drug Testing Supplies	101-136-727.00	48.13	48.13
TOTAL VENDOR REDWOOD TOXICOLOGY LABORATORY				48.13
VENDOR NAME: REINHART FOODSERVICE				
835235	Inmate Supplies	101-301-770.00	1,696.80	1,696.80
841302	Inmate Supplies	101-301-770.00	1,251.41	1,251.41
TOTAL VENDOR REINHART FOODSERVICE				2,948.21
VENDOR NAME: S & S GLASS SERVICES LLC				
10435	K92 Windshield Repair	205-315-934.02	250.00	250.00
		701-000-276.04	145.00	395.00
TOTAL VENDOR S & S GLASS SERVICES LLC				395.00
VENDOR NAME: SAULT TRIBE YOUTH FACILITY				
81921	8/29 - 8/31/19 (Z. Schiller)	292-662-843.05	360.00	360.00
TOTAL VENDOR SAULT TRIBE YOUTH FACILITY				360.00
VENDOR NAME: SCHOLTZ SR., GARY				
Reimbursement	Airport Janitorial Supplies	216-585-755.01	101.32	101.32
TOTAL VENDOR SCHOLTZ SR., GARY				101.32
VENDOR NAME: SEABORG, SARA D.				
August 2019	CAFA	260-266-801.02	850.00	850.00
		260-266-801.01	750.00	1,600.00
Reimbursement	CAFA Expenses	260-266-860.00	255.00	255.00
		260-266-860.01	50.00	305.00
		260-266-860.02	82.00	387.00
TOTAL VENDOR SEABORG, SARA D.				1,987.00
VENDOR NAME: SMITH, GREG				
Reimbursement	Uniform Allowance	205-315-745.00	352.51	352.51
TOTAL VENDOR SMITH, GREG				352.51
VENDOR NAME: SPEEDY TURTLE ENTERPRISES				
MECO8/31/19	Road Patrol Gasoline	205-315-742.00	68.49	68.49
TOTAL VENDOR SPEEDY TURTLE ENTERPRISES				68.49
VENDOR NAME: STATE OF MICHIGAN POB 30266				
551-545082	7/1/19 - 9/30/19 (Lien)	101-301-976.00	1,325.00	1,325.00
TOTAL VENDOR STATE OF MICHIGAN POB 30266				1,325.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
15579	Road Patrol Gasoline	205-315-742.00	1,836.70	1,836.70
462643	Park Supplies	208-751-981.00	15.00	15.00
8096	Building Code - Gasoline	249-371-742.00	227.21	227.21
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				2,078.91
VENDOR NAME: STRYKER MEDICAL				
2771994M	Road Patrol Equipment Repair	205-315-934.00	149.64	149.64
TOTAL VENDOR STRYKER MEDICAL				149.64
VENDOR NAME: THE ADVERTISER				
080147	Community Awareness	101-301-802.00	27.00	27.00
TOTAL VENDOR THE ADVERTISER				27.00
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST				
628840339	FOC Service Charge	101-141-817.00	33.60	33.60
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST				33.60
VENDOR NAME: TIME WARNER CABLE				
710008401090319	9/2/19 - 10/1/19	101-103-850.00	533.86	533.86

APPROVED

SEP 19 2019

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTION	AMOUNTS	AMOUNT
VENDOR NAME: TIME WARNER CABLE				
621199203090319	Airport	216-585-850.00	319.67	319.67
620475202090719	9/6/19 - 10/5/19	101-301-770.00	142.85	142.85
TOTAL VENDOR TIME WARNER CABLE				996.38
VENDOR NAME: TOWN & COUNTRY TREE SERVICE				
7/16/19	Tree Removal, Clean Up, and Grinding	101-265-755.00	485.00	485.00
TOTAL VENDOR TOWN & COUNTRY TREE SERVICE				485.00
VENDOR NAME: TRACTOR SUPPLY CREDIT PLAN				
Credit Card	Operating Supplies	101-265-755.00	33.99	33.99
TOTAL VENDOR TRACTOR SUPPLY CREDIT PLAN				33.99
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE				
352277-201908-1	August 2019	101-301-755.00	50.00	50.00
TOTAL VENDOR TRANSUNION RISK & ALTERNATIVE				50.00
VENDOR NAME: TWIN CITY ELECTRIC, INC.				
81631	Replace Camera in Interview Room	101-301-934.02	446.58	446.58
81648	Reprogram ICD Group for Probate	101-103-850.00	255.00	255.00
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				701.58
VENDOR NAME: U.E.S. COMPUTERS, INC.				
81904	64 Gb USB Flash Drive	101-301-755.00	36.00	36.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.				36.00
VENDOR NAME: UNIFORM SHOPPE				
290852	Uniform Allowance	101-301-745.00	737.00	737.00
TOTAL VENDOR UNIFORM SHOPPE				737.00
VENDOR NAME: UWC				
9068634705	Dept of Probation	101-103-850.00	7.69	7.69
9068634441	Sheriff's Office	101-103-850.00	44.56	44.56
9068632023	Menominee Co Offices	101-103-850.00	28.52	28.52
9067534582	Shakey Lakes Park	101-103-850.00	4.72	4.72
9067532209	Annex	101-103-850.00	7.90	7.90
TOTAL VENDOR UWC				93.39
VENDOR NAME: VALENTI, SUSAN F.				
M15-3756-FH	Transcripts (Granius)	101-131-806.00	173.90	173.90
Reimbursement	August 2019 - Mileage & Meals	101-131-860.00	258.90	258.90
TOTAL VENDOR VALENTI, SUSAN F.				432.80
VENDOR NAME: VERIZON WIRELESS				
9837173032	Cellular Services	101-265-850.01	157.07	157.07
		101-301-850.00	401.38	401.38
		101-426-850.00	53.27	53.27
		101-682-850.00	40.42	40.42
		205-315-850.00	280.05	280.05
		266-325-850.00	40.49	40.49
TOTAL VENDOR VERIZON WIRELESS				972.68
VENDOR NAME: WASTE MANAGEMENT, INC.				
0059452-2808-7	Parks	208-751-920.02	449.50	449.50
TOTAL VENDOR WASTE MANAGEMENT, INC.				449.50
VENDOR NAME: WIL-KIL PEST CONTROL				
3716932	Health Department	101-265-801.00	35.00	35.00
3716603	Jail & Courthouse	101-265-801.00	64.50	64.50
TOTAL VENDOR WIL-KIL PEST CONTROL				99.50
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00011	1004 9th Street	101-265-920.03	81.79	81.79

APPROVED

SEP 19 2019

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00C10	1000 9th Street	101-265-920.03	108.17	118.41
		101-265-920.04	10.24	
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				200.20
VENDOR NAME: XEROX CORPORATION				
098081459	August 2019 (Sheriff Dept)	205-315-727.00	61.22	61.22
097936674	Sheriff Department	101-301-727.00	42.88	42.88
097936675	Sheriff Department	101-301-727.00	378.91	378.91
097936677	Probation/Parole	101-131-942.00	109.64	109.64
TOTAL VENDOR XEROX CORPORATION				592.65
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
Medical Examiner	September 2019	101-648-709.00	1,930.00	1,930.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				1,930.00
GRAND TOTAL:				124,640.47

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous boards and committee meeting minutes/reports are received as they are approved. The county board is to review miscellaneous minutes/reports.	
RECOMMENDED MOTION	
To place these miscellaneous boards and committee meeting minutes/reports on file in the office of the county clerk.	

Submitted by: Jason Carviou

10/04/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



Date: June 27, 2019	Place: Multipurpose Room
Presiding: Donna Schomin, Chairperson	Time: 2:00pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting - AMMENDED MINUTES

Call to Order: 2:03pm CST

Roll Call: Trustees present: Donna Schomin, Theresa Nelson Nicole Chouinard, John Degenaer, Jr., Jeff Naser, Gary Eichhorn and Gerald Piche

Trustees absent: Mary Olson, Catherine Driscoll and Kristine Mulder

Leadership Team present: Nancy Mach, Executive Assistant; Jessica Johnson, CFO; Amy Mayes, Dietician; David Vandermissen, Jr., Plant Operations; Heather Niarhos, Director of Nursing

Guest: Kevin Johnson, Todd Flath, Jennifer Stenberg and Terry Grondine

TOPIC	DISCUSSION	OUTCOME
Board Approval of June 2019 Agenda	The June 2019 Agenda was reviewed. Trustee Eichhorn asked to add to Unfinished and New Business, Administrators Contract to be a closed session.	A motion was made by Trustee Eichhorn to accept the June 2019 Agenda, seconded by Trustee Naser. Motion carried.

TOPIC	DISCUSSION	OUTCOME
Board Action on Minutes of the May 2019 meeting	The May 2019 Minutes were reviewed	A motion was made by Trustee Eichhorn to accept the May 2019 Minutes, seconded by Trustee Piche. Motion carried.

TOPIC	DISCUSSION	OUTCOME
Board Action on May 2019 Manifest of Invoices	Trustee Naser asked about a payment on page 7 of the Manifest, to the Village of Powers, Jessica Johnson, Chief Financial Officer said that was two months together, but that would be a usual amount for the bill. Trustee Nelson asked about a payment on page 4, Jessica Johnson explained this was a refund to a Resident estate, Trustee Nelson asked about a payment on page 10 to the State of Michigan, Trustee Nelson said usually the Board does not see this because she makes the payment on but due to the Holiday a check was made. Trustee Nelson asked about a payment made to Omnicare, Jessica Johnson said this was the Pharmacy bill.	A motion was made by Trustee Eichhorn to accept the May 2019 Manifest of Invoices, seconded by Trustee Piche. Motion carried.

TOPIC	DISCUSSION	OUTCOME
<p>Board Action on Financial Statement for April 2019</p>	<p>Jessica Johnson, Chief Financial Officer explained the Board was getting a bigger packet with more information in it. Jessica Johnson went over the Assets, Equity and Liabilities and that the Income Statement has more details. Jessica Johnson explained some of the reasons for being over Budget was the Blue Cross Blue Shield Insurance more staff took the insurance during the open enrollment than what was budgeted for, Trustee Nelson asked why, Nicole Chouinard, Administrator said more picked up the insurance because the cost went down, another reason is the Census, we were budgeted for a Census of 123 and our average has been 118 and we had a 3rd payroll this month that did not help. The net loss and the operating income was discussed, looking into what can be cut, possible food expense or other Departments. Jessica Johnson discussed the comparison from January through May 2018 to January through May 2019 that was given to the Board, the loss comparison is less for 2019 than 2018, Trustee Nelson asked if that was Budgeted or Actual, Jessica Johnson said it was Actual. Trustee Naser asked where is the problem, is it that we have huge write-offs. Jessica Johnson said Healthcare costs and the Census being down, Jessica Johnson plans to talk with the Department Heads. Jessica Johnson said she will be giving the Board a current list of Capital Projects, the current shows year to date, Trustee Degenauer, Jr. said this is good we need this information. Trustee Nelson asked at what point does the State pull beds, Nicole Chouinard, Administrator said that we need to stay above 85%. Trustee Eichhorn asked what is a patient pay worth to Pinecrest, Jessica Johnson said we average \$16. Trustee Naser asked if we are over staffed, Nicole Chouinard said no we are not overstaffed, Heather Niarhos, Director of Nursing said if we can we pull from the floors, but with the State we have had some 1 on 1 for some Residents. Trustee Degenauer, Jr. asked how long we have to do the 1 on 1, Nicole Chouinard said hopefully not long but we are going to bring in Indirect Care Aides to help with the Residents, they will be paid less \$10.00 per hour,</p>	

	<p>not part of the Union and no other benefits, Heather Niarhos said they will be for 1 on 1 for difficult care resident waking hours. Trustee Piche said there will be a heavy turnover with the low wage, Nicole Chouinard said she was hoping to get some high school students for a part time job. Trustee Naser said no better than last month. Trustee Nelson asked if we have written a letter to Matt Yohe, Director of Health and Human Services for the Tri-county area to try to get paid, Jessica Johnson said she just met Matt today and gave him some of our problems for him to work on and we have talked to Judy Schwalbach with Representative McBroom's office, but we are trying to work with DHS. We are continuing to try to enroll and Lois has been able to get more Medicaid through and Christie Marsh has filed some appeals with Humana that look good</p>	
--	---	--

TOPIC	DISCUSSION	OUTCOME
Whispering Pines Report	There was not a meeting for Whispering Pines this month.	

TOPIC	DISCUSSION	OUTCOME
Board Action on Write-offs Page4June2019	The Write-offs were reviewed	A motion was made by Trustee Naser to accept the Write-offs, seconded by Trustee Schomin. Motion carried.

TOPIC	DISCUSSION	OUTCOME
Report of Quality Assurance and Resident Council Committee	Heather Niarhos, Director of Nursing discussed our QA program is buffed up due to the State Survey, discussion on the Plan of Correction. The Resident Council meeting discussed having a Block Party in August, want to go to a movie, our Prom went very well, the fishing trip today was good and the residents want to rent/get a pontoon boat	

TOPIC	DISCUSSION	OUTCOME
Safety Committee Meeting report	David Vandermissen, Jr. reports on Ken Smylie, Vice-president Loss Control at Comprehensive Risk Services, our current Workers Comp Company, was at the facility on May 8, 2019, did a facility tour and attended our Safety Committee meeting on that day, was impressed with the Lifts we have in the facility. Ken put together a Hazard Communication Program for Pinecrest. Fire Drills are and ongoing with new employees. We are trying to raise awareness to employees about walking while looking at their cell phones. Remodeling continues, rooms are very nice. We are on emergency cooling, using city water, waiting on the new motor and on Trane to come to work on the chiller that was burned up during a lightning storm where power surges were noted. Trustee Eichhorn asked what our deductible is, David Vandermissen, Jr. said \$1000.00. Trustee Naser asked what phase, is the chiller, David Vandermissen, Jr. said it is 483 phase. At this time the Dryer is on hold until the chiller is repaired	

TOPIC	DISCUSSION	OUTCOME
Administrator's Report Page 5 June 2019	Nicole Chouinard, Administrator had a meeting with Vince Babcock from 44 North, our Prescription coverage is up for renewal, there will be a price increase. We will have a meeting with the Union to discuss how to handle, increase now or in January when Blue Cross Blue Shield is renewed. Trustee Nelson asked why the increase, Nicole Chouinard said, when the rate dropped	

at the last open enrollment more staff signed on and we also did not budget for the increase in staff, so it is a higher cost to Pinecrest, so the increase will have to be done. Nicole Chouinard attended the Boyne Conference in Lower Michigan, attended legal updates for Nursing Homes, but had to leave early due to her daughter had her baby. To try to help with watching residents, one on one needs we are looking at hiring helpers, not Certified, to be with residents, would make \$10.00 per hour, will help with watching residents and serving meals, maybe high school students for the summer.

TOPIC	DISCUSSION	OUTCOME
House Committee- Union grievance	<p>Trustee Eichhorn moved to recess for 5 minutes to discuss the Union grievance, the Union left the room. Heather Niarhos, Director of Nursing explained to the Board, a Certified Nursing Assistant refused to care for a resident on the 300 wing, she told the RN to move her or she was going home, the RN refused to move her, so the Certified Nursing Assistant did not punch in and she went home. Heather Niarhos feels she abandon her job and the resident, Heather Niarhos said another Certified Nursing Assistant wrote out a statement that they would care for the resident on the 300 wing that she was not wanting to take care of, but she left anyway. Nicole and Heather asked to have the grievance denied. The Board agreed with a roll call vote to deny the grievance. The Union was invited back in to continue the House Committee, Kevin Johnson, Union Stewart, said that the Certified Nursing Assistant came into work early to try to resolve her issue with caring for the resident on the 300 wing, asked to switch wings with another Certified Nursing Assistant, was told no, since she was not able to resolve the issue she did not punch in and left. Todd Flath, Union Representative said the employee did try to resolve the problem and she came in early to do it. Todd Flath said that since this incident two other employees have been allowed to switch wings, he feels that this employee does not have disciplines and should be brought back to the job and returned to her position. Trustee Degenaer, Jr. said if you are hired you are hired to care for all residents and if you leave and not report to</p>	<p>A motion was made by Trustee Naser to reconvene the House Committee meeting, seconded by Trustee Piche. Motion carried</p>

	<p>your job you quit. Nicole Chouinard, Administrator said, since another aide offered to care for the resident she should have stayed at work. Heather Niarhos, Director of Nursing said she has a statement from the other employee that she offered to care for the resident and that the RN followed and order from her to not move. Nicole Chouinard, Administrator said the Certified Nursing Assistant was on the phone with Heather Niarhos and herself when the position was offered to her and the Certified Nursing Assistant said she was nervous about working on the first floor but was willing to try. The Board of Trustee said the grievance is denied. House Committee meeting is adjourned.</p>	

TOPIC	DISCUSSION	OUTCOME
Regular Pinecrest Board Meeting	At 3:01 pm the Regular Pinecrest Medical Care Facility Board Meeting reconvened.	A motion was made to go into closed session by Trustee Degenauer, Jr., seconded by Trustee Naser. Motion carried
Pinecrest Board of Trustee into Closed Session	At 3:01 pm Pinecrest Board of Trustees went into Closed Session to discuss Margaret Chamberlain - IDR	
Pinecrest Board of Trustee end Closed Session	At 3:24 pm Pinecrest Board of Trustees back to open Session with Public Comment.	

TOPIC	DICUSSION	OUTCOME
Public Comment	Todd Flath, Union Representative said that Nicole Chouinard, Administrator talked about hiring summer helpers, the contract has a student status, and the Union would rather they be hired as student status instead.	

TOPIC	DICUSSION	OUTCOME
Closed Session – Administrator’s Contract	At 3:26 pm the Pinecrest Board of Trustees went into Closed Session for the Administrator’s Contract.	

TOPIC	DICUSSION	OUTCOME
Pinecrest Board of Trustees out of Closed Session	The Pinecrest Board of Trustees came out of Closed Session – Administrator’s Contract at 4:12 pm CST.	A motion was made to accept Nicole Chouinard resignation by Trustee Eichhorn, seconded by Trustee Schomin. Motion carried

TOPIC	DICUSSION	OUTCOME
Adjournment	The meeting adjourned at 4:12 pm CST.	

Page 8 June 2019

Jeff Alaser
 Jeff Alaser, Secretary
John Dege
 John Dege, Vice Chairman

Darlene Smith, Interim Administrator
 Darlene Smith, Interim Administrator



Date: July 25, 2019	Place: Board Conference Room
Presiding: Donna Schomin, Chairperson	Time: 2:00pm CST
Recording Secretary: Nancy Mach, Executive Assistant	Monthly Board Meeting

Call to Order: 2:00pm CST

Roll Call: Trustees present: Mary Olsen, Donna Schomin, Theresa Nelson Darlene Smith, Catherine Driscoll, John Degenaer, Jr., Jeff Naser, Gary Eichhorn and Gerald Piche (it was noted during Roll Call that Kristine Mulder has resigned)

Trustees absent: Kristine Mulder

Leadership Team present: Nancy Mach, Executive Assistant; Jessica Johnson, CFO; David Vandermissen, Jr., Plant Operations; Heather Niarhos, Director of Nursing

Guest: Diane Lee, Dietary; Kelly Bellmore, Whispering Pines

TOPIC	DISCUSSION	OUTCOME
Board Approval of July 2019 Agenda	The July 2019 Agenda had the following changes: under Board Actions on Financial Statement add (6a) Plante Moran Audit, under Board Actions (b) Reassessment Financial Status will be during open meeting. Under Board Action add (h) Water Authority, add (i) MM Area Foundation, add (j) Smoking Policy/Code of Conduct and (k) Evaluate Resident Tracking	A motion was made by Trustee Driscoll to accept the July 2019 Agenda with the changes, seconded by Trustee Eichhorn. Motion carried

TOPIC	DISCUSSION	OUTCOME
Board Action on Minutes of the June 2019 meeting	The June 2019 Minutes will have the following changes: correct spelling of Judy Schwalbach name, add to Matt, full name and title, Matt Yohe Director of Health and Human Services for the Tri-County area. Move the motion to accept the resignation of Nicole Chouinard to the open minutes from the closed.	A motion was made by Trustee Piche to accept the June 2019 Minutes with the changes, seconded by Trustee Eichhorn. Motion carried

TOPIC	DISCUSSION	OUTCOME
Board Action on June 2019 Manifest of Invoices	Trustee Naser questioned a check for 44 North on page 4 of the Manifest, Jessica Johnson, CFO explained they are our Insurance Company for staff, Trustee Naser questioned a check for Garrett and Clossen, Jessica Johnson, CFO explained we order parts for our Maintenance Dept from this company. Trustee Eichhorn asked about a check to Benoit Glass & Lock, Jessica Johnson, CFO explained this was for office doors and locks on the floor.	A motion was made by Trustee Naser to accept the June 2019 Manifest of Invoices, seconded by Trustee Schomin. Motion carried

TOPIC	DISCUSSION	OUTCOME
<p>Report from Plant and Moran</p>	<p>Nick Maeder a representative from Plante Moran and Anna, an intern for Plante Moran, gave a brief overview, due to the packed Agenda, of the Audit performed by his company on behalf of Pinecrest. Nick explained he has been with Plante Moran for 12 years and has been assigned to the Pinecrest account for the last 2 years. Nick brought copies of the Audit for the Board Members to review. Nick went over three points of interest: Post Audit, Financial Statement and Items to Report. We received a clean opinion from their generally accepted Audit Standards, Management assumptions were appropriate. For the Financial Statement, Operating Revenue was down due to a lower Census but will show a positive in Medicaid payment next year, we have done a good job decreasing expenses, Pinecrest should consider getting a Millage, Trustee Naser asked why assets down from 2017. Nick explained a lower Census and Depreciation were the reasons, our occupancy in 2015 was 95% we have gone down to 85.6 for 2018. Nick discussed different classes of operation, Pinecrest runs with a lower reimbursement rate. Pinecrest has been good at managing Salaries and wages compared to other Facilities. We have 183 days of cash on hand, that is above other Facilities. Accounts Receivable aging over 180 days has been consistent. With the age of the building compared to other facilities we need to have a plan going forward. Trustee Piche asked about getting a Millage. Nick said a Millage would allow Pinecrest to make changes and updates which creates a higher census, and we are in a unique position with having 3 counties, one county does not take the full load. Darlene Smith, Interim Administrator said a Millage is very important. We have a need for a new phone system, boiler, chiller, etc. They are all aged. Nick went on to discuss Medicare referrals from the local hospitals are low for each county, we need to work on strengthening our relationships with the hospitals. Darlene Smith suggested that the Board members take the Audit information home and review it and at a later date</p>	

	<p>have a phone conference with Nick about any further questions the Board may have.</p>	
TOPIC	DISCUSSION	OUTCOME
<p>Board Action on Financial Statement for April 2019</p>	<p>Jessica Johnson, CFO reviewed total liability and total equity, highlighted Actual verse Budget, we do have a loss but is better than last year. With our Census falling our occupancy for the month was 83%. Darlene Smith, Interim Administrator said with our citations from the State, our census will be lower for a while. We can only accept VA and Private Pay until our Plan of Correction is accepted. Jessica Johnson asked the Board to approve items for the Capital Budget: office and common area flooring, (due to chiller being down), air conditioners for resident rooms, door locks for administrative area, Kitchen area and Special Care Unit, Laundry area renovations including hooking up dryers, LED lighting inside the building (we do get reimbursement on these and does save on electric cost), Resident room and Special Care Unit flooring was higher installation costs. Trustee Naser asked about door locks in the Special Care Unit and the chiller, David Vandermissen, Jr., Plant Operations explained we did get a grant for the door locks, but our portion was \$6000. The chiller cost is at \$55,000, insurance will pay to \$100,000 but cost could go higher working with Trane engineers on repairs at this time. Jessica Johnson, CFO explained we have more items we are in need of, ice machines for the floors can no longer be fixed and due to State citations we have to secure the patio area with a fence and pergola, we do have some money from the Resident Donation account. Darlene Smith, Interim Administrator said due to citations and our Plan of Correction, we have to secure the patio area. At this time residents can not go outside without supervision and the residents are not happy about this. Darlene Smith, Interim Administrator said so far Triest Forest Products has paid Pinecrest \$96,000 and we should be getting more</p>	<p>A motion was made by Trustee Eichhorn to accept the Financial Statement with the Capital Budget items for a cost of \$89,378.79, seconded by Trustee Driscoll. Motion carried</p>
	<p>Page4July2019</p>	

	<p>when the wood can be sold. Darlene also told the Board that as of October 1, 2019 we are required to go to a Patient Driven Payment Model by the State of Michigan. The consultant we have been working with said our reimbursement should go higher with the new model. Darlene will be getting the Board more information on this at a future Board Meeting.</p>	
--	---	--

TOPIC	DISCUSSION	OUTCOME
Whispering Pines Report	Trustee Driscoll said she attended the Whispering Pines Board Meeting today, the Homes are doing well, staffing is always an issue, 2 Safety Policies were reviewed, the Gladstone home will get some insulation and air conditioning for Northern Pines is on hold.	A motion was made by Trustee Eichhorn to accept the Whispering Pines Report, seconded by Trustee Olsen. Motion carried

TOPIC	DISCUSSION	OUTCOME
Board Action on Write-offs Page5July2019	Jessica Johnson, CFO explained four of the write offs have been sent to collections and the other have been re-billed. Trustee Nelson asked how long, does it take to hear back about collections. Jessica Johnson said she was not sure, but she has been told there may not be anywhere to collect from. Trustee Naser said he was in contact with Matt Yohe, Director of DHS, about the miss-spelled name. Matt said it has been too long he cannot help us. Matt said to contact him soon as possible for him to try to help with this kind of problem. Trustee Naser said we need to be in contact with Matt Yohe and	A motion was made by Trustee Naser to accept Board Action Items including additions, seconded by Trustee Piche. Motion carried

<p>Board Action on Financial Status</p> <p>Board Action on Screened in Patio and Ice Machines</p> <p>Board Action on Administrators Contract</p> <p>Board Action on Citation information</p>	<p>not contact Ed McBroom's office or Judy Schwalbach for help. Jessica said they will now get in contact with DHS sooner</p> <p>Done during Financial Report</p> <p>Done during Financial Report for Capital Budget with Donation funds</p> <p>Closed meeting</p>	<p>A motion was made by Trustee Eichhorn to accept the Capital Budget for Patio and Ice Machines, seconded by Trustee Driscoll. Motion carried</p>
	<p>Darlene Smith, Interim Administrator, reviewed the State citations with the Board, we received one (J), three (H), six (D) and three (F) and two (E) due to the State citations we have not been able to admit for payment Medicare or Medicaid, we can still accept VA and private pay. This hurts our census. We are not able to train Certified Nurse Assistants at this time, but we have a waiver to be used as a Clinical site. We sent our Plan of Correction to the State by the July 11, 2019 deadline. We have applied for a 35% reduction in fines if we do not request a hearing and we have applied for hardship to try to lower the penalties. For the hardship we have to send in our Financials for Pinecrest and we need to send in the Audits for the Counties who own us. Jessica Johnson, has been trying to get the Audits from the counties. She has been in-touch with Dickinson County and is waiting to hear, has not heard from other counties yet. Trustee Degenaer, Jr. said he may have a copy of it</p>	

<p>Board Action on Litigation Case</p>	<p>in his car, he just received at the last meeting. Trustee Nelson said she will check with Delta County. Trustee Piche asked, it is the State that wants the Audits? Jessica Johnson said, yes the State.</p>	
<p>Board Action on Water Authority</p>	<p>Closed meeting</p> <p>Carol Welch from the Powers/Spalding Water Authority contacted Pinecrest about restructuring the Water Authority Board, since Pinecrest no longer has the Water Tower, Pinecrest will no longer have to attend the Board meeting unless we have an issue</p>	
<p>Board Action on M&M Area Foundation</p>	<p>A letter was requested from the M&M Area Foundation to update them on our new Administrator and to inform M&M Area Foundation who the Trustees for the trust will be. Donna Schomin, Board Chairperson signed the letter to be sent to M&M Area Foundation.</p>	<p>A motion was made by Trustee Eichhorn to accept the restructuring of the Water Authority Board, seconded by Trustee Olsen. Motion carried</p>
<p>Board Action on Smoke Free Policy/Code of Conduct</p>	<p>The Smoke Free Policy has been updated to include Vaping in our policy, the policy states: tobacco/vaping products is prohibited within the Pinecrest buildings and grounds. In the Code of Conduct tobacco/vaping products will be moved from group 2 to group 3. This will be presented to the Union. Donna Schomin, Board Chairperson signed the updated Smoking Policy and the Code of Conduct</p>	
<p>Board Action on Evacuation/Resident Tracking Page 7 July 2019</p>	<p>If an evacuation, has to be done, we have a plan to have our Social Services to the site of evacuation, where records are going and resident tracking during evacuation (or other assigned staff) this is to prevent losing a resident.</p>	<p>A motion was made by Trustee Driscoll to accept Smoke Free Policy/Code of Conduct updates,</p>

	seconded by Trustee Nelson
--	----------------------------

TOPIC	DICUSSION	OUTCOME
Report of Quality Assurance and Resident Council Committee	Will be done during August Meeting	

TOPIC	DICUSSION	OUTCOME
Safety Committee Meeting report	David Vandermissen, Jr. Plant Operations discussed our Chiller. We had a lightning strike. Working with Trane to repair. Patio is half done, Ice Machines not able to repair, will order new, Laundry press on hold waiting for backordered parts then will be put in. Trustee Naser asked the Chiller being a complicated repair, should we look into other options, David Vandermissen, Jr said, new system would use gas not wood, electric cost is very high with new system, we have talked to WE energies about getting Lightning Arrestors to try to avert lightning strikes. Trustee Nelson asked if we have enough vans to have the Residents attend the upcoming Fairs, David Vandermissen, Jr. said yes, we have our new van and we have enough transportation for the Residents. Trustee Piche suggested we need a recorder to record the meetings too hard to write it all down, Trustee Degenauer, Jr. said he can get information what is used in Dickinson County for their meetings, Jessica Johnson, CFO said she has been looking into recorders for other meetings we have at Pinecrest and will see what we can get.	
Administrator's Report Page8/July2019	Darlene Smith, Interim Administrator, reported on the updated Facility Assessment. Report on our strengths and weaknesses, staffing and our need	

for a Millage. Darlene will bring upcoming items to the Board to keep up to date

TOPIC	DISCUSSION	OUTCOME
Closed Meetings on Litigation, ARXO Insurance, Interim Administrators Contract and Margaret Chamberlin-IDR	Closed Session	A motion was made by Trustee Piche to go into Closed Session, seconded by Trustee Schomin. Motion carried
Regular Board Meeting re-opened	DISCUSSION	OUTCOME A motion was made by Trustee Piche to go back to open session, seconded by Trustee Eichhorn. Motion carried
Interim Administrator	Darlene Smith is hired as Interim Administrator, Nicole Chouinard will be paid her 30 day resignation with Benefits	A motion was made by Trustee Piche to hire Interim Administrator, seconded by Trustee Schomin. Motion carried
Public Comment Page9July2019	None	



Public Health
Delta & Menominee Counties



Board of Health Meeting

Public Health Delta & Menominee Counties
Menominee, MI

Meeting Minutes
Thursday, July 18, 2019

Board Members Present

Amanda Hess
Larry Schei

Larry Johnson
Gerard Tatrow

Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Lynn Woelffer, Director of Finance
Nancy Wahl, Clerical Supervisor

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on July 18, 2019. The meeting was called to order at 1:15 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Clerical Supervisor, and is recorded above.

2. Approval of Agenda

Mr. Tatrow moved the July 18, 2019 agenda be approved. Motion was supported by Mr. Schei and carried unanimously.

3. Public Comment

There was no public comment on the July 18, 2019 agenda.

4. **Approval of June 20, 2019 Minutes**

Mr. Tatrow moved the minutes from June 20, 2019, be approved and placed on file. Motion was supported by Ms. Hess and carried unanimously.

5. **Finance Committee**

a. **Revised FY 19 Budget**

Chairman Trudgeon gave an overview of the Revised FY19 Budget. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Trudgeon moved the Revised FY19 Budget be approved. This motion includes the 6% surplus contribution which is over and above the MERS 2017 actuarial report suggested minimum contribution. Motion was supported by Mr. Schei. Chairman Trudgeon requested a roll call vote and is as follows:

Amanda Hess – Yes
Larry Johnson – Yes
Patrick Johnson – Absent
Larry Schei – Yes
Gerard Tatrow – Yes
Tom Trudgeon – Yes

Motion carried on a 5-0 vote

b. **FY19 Third Quarter Report**

Chairman Trudgeon gave an overview of the FY19 Third Quarter Report. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Schei moved the FY19 Third Quarter Report be acknowledged and placed on file. Motion was supported by Ms. Hess and carried unanimously.

c. **2018 MERS Actuarial**

Chairman Trudgeon gave an overview of the 2018 MERS Actuarial. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Tatrow moved the 2018 MERS Actuarial be acknowledged and placed on file. Motion was supported by Mr. Larry Johnson and carried unanimously.

d. **American Express Statements**

Chairman Trudgeon gave an overview of the American Express Statements. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Schei moved the American Express Statements be acknowledged and placed on record. Motion was supported by Mr. Tatrow and carried unanimously.

6. Review and Approval of the June Check Register

The Board of Health reviewed the June check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

**Ms. Hess moved the June check register be approved and placed on file.
Motion was supported by Mr. Tatrow and carried unanimously.**

7. Medical Director's Report

Dr. Frankovich reported:

- **Ebola** – The World Health Organization (WHO) has declared a Global Health Emergency pertaining to the Ebola in the Democratic Republic of the Congo (DRC). The last Ebola outbreak was 2014-2016 in West Africa, with almost 30,000 cases and over 11,000 deaths. Ebola is a virus that presents with headache, fever, rash, red eyes, vomiting and diarrhea; many people ultimately die of organ failure & massive bleeding. It's easily transmissible. A state of emergency has been declared for a couple of reasons:
 1. Ebola has reached a large population center (Goma) of 2,000,000 people. Until recent years, outbreaks were generally in remote, rural areas and were more easily contained.
 2. The northeast part of the Democratic Republic of the Congo is already declared "in humanitarian crisis" with political unrest, poverty and crime. The CDC has listed it as a "do not travel zone". This makes it challenging to contain. The U.S. has a lot of health care workers in the area trying to address the epidemic. So far there have been about 2,500 cases and almost 1,700 deaths. The U.S. is not doing active surveillance at this time for HCW returning from the area. However, the CDC has made recommendations for self-monitor for 21 days. WHO has waited before declaring this emergency in part due to a fear of countries shutting down their borders. A Global Health Threat declarations from WHO has only happened four times in the past: 1. H1N1, Flu; 2. Polio, resurgent in 2014; 3. Ebola, in 2014 and 4. Zika, in 2016

8. Health Officer's Report

Mr. Snyder reported:

- **Senior Packs** – Mr. Snyder displayed the Senior Packs and all the contents purchased with the 2% funds from Hannahville. The packs will be distributed on Senior Day at the Fair.
- **Buildings**
 1. **Delta** – Mr. Snyder stated there has been no further discussion about moving PHDM to another location.
 2. **Menominee** – Mr. Snyder stated maintenance has been working in the building. At this time the county will not be moving county employees from other departments into the Health Department building.

2650

- **PHDM Agency Promotion** – Mr. Snyder announced the hiring of a new Health Educator. This position will solely be promoting PHDM and our programs.
- **Employee Picnic** – Mr. Snyder invited the BOH to the annual Employee Picnic to be held Monday, July 29th at the Ludington Park Pavilion (5:00)
- **Board of Appeals** – Mr. Snyder stated the current Board of Appeals' two year term has expired. Currently there are no appeals. Mr. Snyder asked the BOH's permission to contact the current Board of Appeals members to ask if they would continue to serve.

9. **Public Comment (three minutes maximum)**

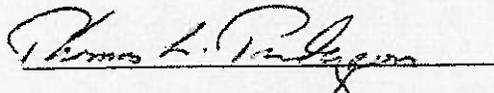
No public comment.

10. **Board Member Comments**

Ms. Hess stated the Hannahville 2% Funding would be awarding new requests in the fall. PHDM should submit a request for the Syringe Services Program for the purchase of needles.

11. **Adjournment**

There being no further business, Mr. Larry Johnson made a motion the meeting be adjourned at 2:00 p.m. CDT. Motion was supported by Mr. Tatrow and carried unanimously.


Chairperson

:nw

MENOMINEE COUNTY LIBRARY BOARD

Minutes August 13, 2019

Approved: September 10, 2019

C. Peterson called the meeting of the Menominee County Library Board to order at 4:00 PM on Tuesday July 9, 2019.

Present: C. Peterson, M. Fagan, J. Freis, N. Tuinstra and Commissioner L. Schei.
Excused: A. Rivard

J. Freis moved to approve the agenda, support by M. Fagan. Motion carried.

Public Participation: No public present

N. Tuinstra moved to approve the minutes from the July 9, 2019 meeting, support by J. Freis. Motion carried.

M. Fagan moved to approve the July financials, support by N. Tuinstra. Motion carried.

J. Freis moved to approve the August bills, support by M. Fagan. Motion carried.

Director's Report

We had a staff training afternoon discussing programming and goals for the upcoming year. The new photocopiers were delivered and have been connected to the network. The Summer Reading Programs at the Main Library and Hermansville were well attended. Everyone had fun at the Nerf Games. The Story Trail installation in Hermansville was incomplete due to rain but is expected to be completed on August 15. We have hosted two computer education programs sponsored by the MSU Extension Service. New literacy programs to be rolled out this fall include: "1,000 Books Before Kindergarten" and a "Next Chapter" Reading Club at the Carney Goodwill.

The Friends held their annual book sale on July 26-27. The Friends are hosting a Fall Program at Belguimtown on Sunday September 29. Mike Fornes will be speaking on the History of the Mackinac Bridge beginning at 1:45. This program is free and open to the public. Dinner is available at 12:30 tickets are \$16.00.

New Business:

N. Tuinstra moved to approve the Non-resident Card Fee, Schedule of Fees for Public Services and the Photography Consent form. Support from M. Fagan. Motion carried.

Public Participation: No public present.

As there was no further business, M. Fagan moved to adjourn the meeting, support by J. Freis. Motion carried. Meeting adjourned at 4:47 PM.

Submitted by: Amanda Winnicki, Library Director

MENOMINEE COUNTY LIBRARY BOARD

Minutes September 3, 2019

Approved: September 10, 2019

C. Peterson called the Special meeting of the Menominee County Library Board to order at 10:00 AM on Tuesday September 3, 2019.

Present: C. Peterson, M. Fagan, J. Freis, N. Tuinstra, A. Rivard, Commissioner L. Schei and County Administrator J. Carviou

M. Fagan moved to approve the agenda, support by J. Fries. Motion carried.

Public Participation: Karen Kovach spoke about the importance of library services and expressed a desire to support library staff.

J. Carviou presented various scenarios to the Library Board for adjusting the Budget to accommodate the \$25,000.00 reduction in the library budget. J. Carviou answered questions from the board about how the county budget process works.

Library Board is moving forward with the recommendation that the 3 part time staff have their hours reduced from 25/week to 20 and that full time staff be furloughed without pay for 4 weeks.

Public Participation: Bob Goodrich spoke in support of the library staff and expressed his opinion of the 8/27 County Commission Meeting and stated that staff should come before carpets.

Nancy Tuinstra handed in her resignation from the library board stating personal reasons.

As there was no further business, J. Freis moved to adjourn the meeting, support by A. Rivard. Motion carried. Meeting adjourned at 11:45 PM.

Submitted by: Amanda Winnicki, Library Director

Menominee county Fair Board Minutes

July 17, 2019

Present: Deb Smith, Eric Tickler, Dave Pomeroy, Chad Oczus, , Nikki Tebo, Jesse Betters

Absent:, Jim Moker, Judith Dobinkr, Bill Czech

Meeting called to order at 6:02 pm by Chad

Motion for approval of agenda by Jesse, Deb Seconded. Motion Carried

Motion to approve minutes by Chad, Dave Seconded Motion Carried

Public Comment:

Paula From M&M Community foundation spoke in detail about the various grant programs they offer along with community outreach.

None

Old Business:

New Business:

Next meeting was set for July 25th at Shakey Lakes Park at 6:00pm.

chad moved to adjourn Dave 2nd motion passed.

Meeting adjourned 8:14 pm

Respectfully submitted,

Eric Tickler

Fair Manager/Secretary

*approved
9/18/19*

Menominee county Fair Board Minutes

July 25, 2019

Present: Deb Smith, Eric Tickler, Dave Pomeroy, Chad Oczus, , Nikki Tebo, Jesse Betters, Jim Moker,
Judith Dobinkr
Absent:, , Bill Czech

Meeting called to order at 6:05 pm by Nikki

Motion for approval of agenda by Judith, Deb Seconded. Motion Carried

Motion to approve -no minutes available

Public Comment:

None

Old Business:

New Business:

Jesse moved to have the Next meeting set for Sept 18 th at 7:00 pm at Annex in Stephenson. Dave 2nd
motion passed.

Chad moved to have the 2020 Fair July 16-19 Jim seconded motion passed.

chad moved to adjourn Dave 2nd motion passed.

Meeting adjourned 8:20 pm

Respectfully submitted,

Eric Tickler

Fair Manager/Secretary

*Approved
9/18/19*

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	West Shore Fishing Museum – Electrical Bids
DEPARTMENT:	Parks/Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>West Shore Fishing Museum has accepted bids for the electrical portion of their addition to the Visitor Center. Due to weather restrictions coming upon us, they would like the board to move this forward tonight for a vote, to get this done before the snow flies. ☺</p>	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

10/04/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

West Shore Fishing Museum Electric Bids

Twin City Electric	R. T. Electric	Solander
400 Amp Main Panel, split into 2 200 amp panels w/ breakers.	\$ 4,971.00	\$ 2,100.00
		\$ 2,450.00
New bldg service install from panel	\$ 3,240.00	\$ 4,200.00
Install 200 amp 40 circuit breaker panel in new bldg, connect to old service	\$ 2,987.00	\$ 750.00
Wiring, outlets new building, lighting fixtures extra	\$ 4,980.00	\$ 7,000.00
Wiring for HVAC, wiring for bathroom baseboard heaters	\$ 1,912.00	\$ 2,000.00
Upgrading pavilion service, does not mention outlets and lights	\$ 4,615.00	\$ 3,600.00
<i>10 4' LED vapor proof light fixtures</i>		
Totals:	\$ 22,705.00	\$ 22,100.00

400 amp panel, feeder lines, 2 200 amp panel installed

Wiring new bldg, includes fixtures and baseboard heaters

Lighting allowance

14 LED lights, 8 20 amp receptacles,

Includes light fixtures & baseboard heaters

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioner Per Diems & Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Discussion of Commissioner per diems & expenses as recently submitted for payment	
RECOMMENDED MOTION	

Submitted by: Jason Carviou

10/04/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER



Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Johnson Jr. ~ District 9

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
6/11/2019	CB - Annex	42	.58	24.36	101-101-860.00
6/25/2019	CB - Annex	42	.58	24.36	101-101-860.00
7/9/2019	CB - Menominee	84	.58	48.72	101-101-860.00
7/18/19	Public Health <i>MENOMINEE</i>	84	.58	48.72	101-101-860.00
7/23/19	CB - Menominee	84	.58	48.72	101-101-860.00
8/13/19	COW - Annex	42	.58	24.36	101-101-860.00
8/13/19	CB - Annex	0	.58	0	101-101-860.00
8/22/19	Public Health <i>ESCANABA</i>	0 <i>44</i>	.58	0 <i>25.52</i>	101-101-860.00
8/27/19	COW - Annex	42	.58	24.36	101-101-860.00
8/27/19	CB - Annex	0	.58	0	101-101-860.00
		336	Total Mileage	194.88 <i>269.12</i>	
Total Mileage Fee					194.88 <i>269.12</i>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Johnson Jr.

Signed

9-24-19

Date

AD

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

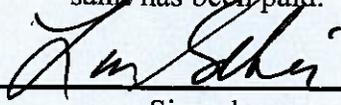
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
8/20/19	COURTHOUSE	16		9.28	
9/03/19	LIBRARY - STEPHENSON	32		18.56	101-101-860.00
9/10/19	LIBRARY - STEPHENSON	32		18.56	101-101-860.00
9/10/19	COURTHOUSE	16		9.28	101-101-860.00
9/10/19	PHDM - ESCANABA	100		58.00	101-101-860.00
9/19/19	PINECREST - POWERS	73		42.34	101-101-860.00
9/24/19	ANNEX COURTHOUSE	16 32	9.28	18.56	101-101-860.00
9/25/19	ANNEX	32		18.56	101-101-860.00
		317		183.86	101-101-860.00
			Total Mileage	317	
				Total Mileage Fee	\$183.86

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

9/27/19

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
SEP 27 2019
BY: *JS*

Mileage: .545 cents/mile ~ effective 01 January 2018

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

Date	Meeting Place	# of miles	X .545/mile	Total Cost	Account Number
9/10/19	Courthouse	16			101-101-860.05
9/18/19	Annex	32			101-101-860.05
9/18/19	Annex	32			101-101-860.05
9/19/19	Airport	15			101-101-860.05
9/24/19	Courthouse	16			101-101-860.05
9/25/19	Annex	32			101-101-860.05
		2			101-101-860.05
					101-101-860.05
					101-101-860.05
			Total Mileage	143	
Total Mileage Fee					82.94

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

William Cech

Signed

9/27/19

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
SEP 27 2019
BY: *W*

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Bernie Lang ~ District 2**

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
09-06	RCSD CT.HSE.	3			
09-10	CO. BD. CT.HSE.	3			101-101-860.00
09-12	CAA ESCA	108			101-101-860.00
09-24	CO. BD. CT.HSE.	3			101-101-860.00
09-25	COW ADLEX	9			101-101-860.00
09-26	HHS POWER	88			101-101-860.00
		205 X .58 =		118.90	101-101-860.00
					101-101-860.00
					101-101-860.00
			Total Mileage		
Total Mileage Fee					118.90

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Bernie Lang

Signed

09-27-19

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
OCT 01 2019
BY: *AB*

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
9/10/19	Courthouse - County Board	72		41.76	101-101-860.00
9/24/19	Courthouse - County Board	72		41.76	101-101-860.00
9/25/19	Committee of Whole - Annex	30		17.40	101-101-860.00
9/26/19	Pinecrest Board - Casino	24		13.92	101-101-860.00
					101-101-860.00
					101-101-860.00
					101-101-860.00
		198	Total Mileage		
Total Mileage Fee					114.84

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche

Signed

10/1/19

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
OCT 02 2019
BY: *JA*

Mileage: .58 cents/mile ~ effective 01 January 2019

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Larry Johnson Jr. ~ District 9**

Date	Meeting Place	# of miles	X .58/mile	Total Cost	Account Number
9/10/19	Public Hearing/CB – Menom	84	.58	48.72	101-101-860.00
9/18/19	Public Health - Powers	0	.58	0	101-101-860.00
9/24/19	COW - CB – Menominee	84	.58	48.72	101-101-860.00
9/25/19	COW Annex-VIOP Telephone	42	.58	24.36	101-101-860.00
			.58		101-101-860.00
			.58		101-101-860.00
			.58		101-101-860.00
			.58		101-101-860.00
			.58		101-101-860.00
			.58		101-101-860.00
		210	Total Mileage	121.80	
Total Mileage Fee					121.80

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Johnson Jr.

Signed

10-2-19

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous bills paid on September 23, 26, & 30, 2019 in the combined amount of \$215,307.05	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

10/04/2019
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MASTERCARD				
Credit Card	Sheriff Dept, Road, Officer Training	101-301-742.00	186.20	1,997.60
		101-301-745.01	148.97	
		101-301-755.00	83.49	
		101-301-770.00	364.84	
		101-301-770.01	23.98	
		101-301-802.00	202.80	
		101-331-755.01	37.76	
		205-315-742.00	22.00	
		205-315-881.03	323.73	
		264-363-881.00	25.00	
		281-345-881.01	578.83	
TOTAL VENDOR MASTERCARD				1,997.60
GRAND TOTAL:				1,997.60

APPROVED

SEP 23 2019

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED

SEP 27 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ABILITA				
190014	Consultation - Phone System Upgrade (#2)	101-103-970.19	900.00	900.00
TOTAL VENDOR ABILITA				900.00
VENDOR NAME: ASHBY, DAVID				
Reimbursement	Uniform Allowance	205-315-745.00	20.12	20.12
TOTAL VENDOR ASHBY, DAVID				20.12
VENDOR NAME: BARRETTE, JODIE				
Reimbursement	Mileage, Meals	101-141-860.00	184.83	184.83
TOTAL VENDOR BARRETTE, JODIE				184.83
VENDOR NAME: BAYERL, MONICA				
Reimbursement	Uniform Allowance	266-325-745.00	100.00	100.00
TOTAL VENDOR BAYERL, MONICA				100.00
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
3901	Vehicle Maintenance - 18 Ford Intercept	205-315-934.02	38.10	38.10
3932	Vehicle Maintenance - 19 Ford Intercept	205-315-934.02	185.67	185.67
3939	Vehicle Maintenance - 17 Ford Explorer	205-315-934.02	1,230.06	1,230.06
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				1,453.83
VENDOR NAME: BLUETARP FINANCIAL, INC.				
1625821005	Building & Ground Supplies	101-265-930.01	104.95	172.36
		101-265-755.00	67.41	
F42097	Inmate Supplies	101-301-755.00	20.00	20.00
TOTAL VENDOR BLUETARP FINANCIAL, INC.				192.36
VENDOR NAME: BRUNELLE, JENNIFER				
Reimbursement	Meals & Association Fee	292-663-860.00	76.35	76.35
TOTAL VENDOR BRUNELLE, JENNIFER				76.35
VENDOR NAME: CARQUEST AUTO PARTS				
559401	Road Patrol Gas/Oil	205-315-742.00	38.85	38.85
TOTAL VENDOR CARQUEST AUTO PARTS				38.85
VENDOR NAME: CHRYSLER WORLD, INC.				
9/23/19	2020 Jeep Cherokee (VA)	294-683-755.00	22,986.00	22,986.00
TOTAL VENDOR CHRYSLER WORLD, INC.				22,986.00
VENDOR NAME: CLOVERLAND PAPER CO				
120563	Operating Supplies - Courthouse	101-265-755.00	174.88	174.88
120511	Inmate Supplies	101-301-770.00	131.14	131.14
120564	Inmate Supplies - Jail	101-301-770.00	286.20	286.20
TOTAL VENDOR CLOVERLAND PAPER CO				592.22
VENDOR NAME: DEKETO, LLC				
541	Office Supplies - ROD	101-268-727.00	224.50	224.50
TOTAL VENDOR DEKETO, LLC				224.50
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC				
1445	Notice (x2)	101-101-901.00	263.52	263.52
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				263.52
VENDOR NAME: ELCOM SYSTEMS				
55748	September 2019 - August 2020	205-315-934.01	456.00	456.00
TOTAL VENDOR ELCOM SYSTEMS				456.00
VENDOR NAME: ENTRANCE TECHNOLOGIES LLC				
9/25/19	Service Agreement (1 Year)	101-265-801.00	225.00	225.00
TOTAL VENDOR ENTRANCE TECHNOLOGIES LLC				225.00
VENDOR NAME: GBS INC.				
19-35794	Precinct Kit (x13)	101-262-727.00	498.46	498.46

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

SEP 27 2019

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: GBS INC. TOTAL VENDOR GBS INC.				498.46
VENDOR NAME: GOOD SOURCE S10478846	Inmate Supplies	101-301-770.00	2,425.23	2,425.23
TOTAL VENDOR GOOD SOURCE				2,425.23
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE 99139542	Annex	101-261-930.04	65.95	65.95
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				65.95
VENDOR NAME: HAFEMAN, JAN Reimbursement	Mileage - September 2019	101-101-860.00	107.88	107.88
TOTAL VENDOR HAFEMAN, JAN				107.88
VENDOR NAME: HANSEN, STACY Reimbursement	Bank Mileage	101-141-860.00	17.75	17.75
TOTAL VENDOR HANSEN, STACY				17.75
VENDOR NAME: J S ELECTRONICS, INC. 20583	Checking all Tower Equipment (x7)	266-325-728.02	4,600.00	4,600.00
TOTAL VENDOR J S ELECTRONICS, INC.				4,600.00
VENDOR NAME: JACK'S FRESH MARKET 002-3852 & 4113	Inmate Supplies	101-301-770.00	41.69	41.69
TOTAL VENDOR JACK'S FRESH MARKET				41.69
VENDOR NAME: JOHNSON, LARRY Reimbursement	Mileage - June, July, August 2019	101-101-860.00	269.12	269.12
TOTAL VENDOR JOHNSON, LARRY				269.12
VENDOR NAME: LAFLEUR, JEFF Reimbursement	Clothing Allowance	216-585-745.00	373.23	373.23
TOTAL VENDOR LAFLEUR, JEFF				373.23
VENDOR NAME: LINDEROTH, JANIS Reimbursement	U.P. State Fair Authority Mileage	101-101-710.00	153.12	153.12
TOTAL VENDOR LINDEROTH, JANIS				153.12
VENDOR NAME: MENARDS - MARINETTE 94248 94252 94090 94020	Credit Memo - FOC Office Remodel FOC Office Remodel FOC Office Remodel Inmate Supplies	215-141-970.00 215-141-970.00 215-141-970.00 101-301-770.00	(69.97) 100.09 324.96 51.24	(69.97) 100.09 324.96 51.24
TOTAL VENDOR MENARDS - MARINETTE				406.32
VENDOR NAME: MGT OF AMERICA, INC. 36372	FY 2019 CRP Billing	101-267-801.00	1,092.40	1,092.40
TOTAL VENDOR MGT OF AMERICA, INC.				1,092.40
VENDOR NAME: MICHIGAN CHAMBER SERVICES, INC 33721	Labor law Posters (x4)	101-103-802.00	132.00	132.00
TOTAL VENDOR MICHIGAN CHAMBER SERVICES, INC				132.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I 0149372-001	Office Supplies - Clerk & Elections	101-215-727.00 101-262-727.00	148.87 19.15	168.02
0149253-001	Office Suplies - Sheriff Dept	101-301-727.00	16.48	16.48
0149285-001	Office Equipment - Sheriff Dept	101-301-728.00	1,319.96	1,319.96
0149486-001	Office Supplies - Clerk's Office	101-215-727.00	166.16	166.16
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				1,670.62
VENDOR NAME: NUTT, MICHAEL Reimbursement	Mileage - September 2019	292-664-860.00	66.41	66.41
TOTAL VENDOR NUTT, MICHAEL				66.41

APPROVED

SEP 27 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTION	AMOUNTS	AMOUNT
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
A209805 (150007)	B&G Operating Supplies	101-265-755.00	13.48	13.48
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				13.48
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068319256002	Inmate Supplies	101-301-770.00	88.16	88.16
TOTAL VENDOR PAN-O-GOLD BAKING CO.				88.16
VENDOR NAME: PAUL CAMPBELL CONSTRUCTION				
9/23/19	2 Loads Limestone at Shakey	208-751-953.01	300.00	300.00
TOTAL VENDOR PAUL CAMPBELL CONSTRUCTION				300.00
VENDOR NAME: PRESTIN, DAVID				
Reimbursement	Mileage - August 2019	101-101-860.00	53.36	53.36
TOTAL VENDOR PRESTIN, DAVID				53.36
VENDOR NAME: PRIA				
Application Fee	Membership	101-268-802.00	60.00	60.00
TOTAL VENDOR PRIA				60.00
VENDOR NAME: QUILL CORPORATION				
1399046	Office Supplies - 911	266-325-727.00	47.94	47.94
1399808	Office Supplies - 911	266-325-727.00	75.73	75.73
1386980	Office Supplies - 911	266-325-727.00	61.99	61.99
TOTAL VENDOR QUILL CORPORATION				185.66
VENDOR NAME: RANGER SECURITY				
0004702	Panic Alarm Monitoring 2019/2020	101-103-850.00	201.00	201.00
TOTAL VENDOR RANGER SECURITY				201.00
VENDOR NAME: REINHART FOODSERVICE				
343867	Inmate Supplies	101-301-770.00	1,885.52	1,885.52
TOTAL VENDOR REINHART FOODSERVICE				1,885.52
VENDOR NAME: S & O LOCK AND PHONE SERVICE				
9/23/19	Keys & Locks	101-265-755.00	102.45	102.45
TOTAL VENDOR S & O LOCK AND PHONE SERVICE				102.45
VENDOR NAME: SQUIRES-STEPNIAK, REBECCA				
Reimbursement	Mileage - September 2019	292-665-860.00	118.90	118.90
TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA				118.90
VENDOR NAME: STANDARD INSURANCE COMPANY				

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	SEP 27 2019	AMOUNT
VENDOR NAME: STANDARD INSURANCE COMPANY					
October 2019	Life Insurance Premium	101-101-713.00	21.24	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	233.64
		101-132-713.00	4.13		
		101-136-713.00	11.58		
		101-141-713.00	9.44		
		101-148-713.00	2.95		
		101-215-713.00	11.80		
		101-172-713.00	4.72		
		101-267-713.00	14.16		
		101-268-713.00	4.72		
		101-253-713.00	7.08		
		101-257-713.00	4.72		
		101-265-713.00	4.72		
		101-301-713.00	59.00		
		101-682-713.00	2.36		
		101-426-713.00	2.36		
		216-585-713.00	2.36		
		260-266-713.00	0.22		
		271-790-713.00	7.08		
		292-663-713.00	2.36		
		292-664-713.00	2.36		
		292-665-713.00	2.36		
		208-751-713.00	2.36		
		205-316-713.00	2.36		
		205-315-713.00	25.96		
		266-325-713.00	21.24		
TOTAL VENDOR STANDARD INSURANCE COMPANY					233.64
VENDOR NAME: STATE OF MICHIGAN					
8/30/19	Monthly Offset Statement/Billing	292-662-843.01	126.05		126.05
TOTAL VENDOR STATE OF MICHIGAN					126.05
VENDOR NAME: STATE OF MICHIGAN - MDOT					
591-10431745	Airport License Fee (19/20 BY)	216-585-755.03	50.00		50.00
TOTAL VENDOR STATE OF MICHIGAN - MDOT					50.00
VENDOR NAME: STRYKER MEDICAL					
2784064M	Battery Assembly Replacement	101-331-755.01	351.99		351.99
2784065M	Battery Assembly Replacement	205-315-934.00	351.99		351.99
2784066M	Battery Assembly Replacement	205-315-934.00	351.99		351.99
TOTAL VENDOR STRYKER MEDICAL					1,055.97
VENDOR NAME: U.E.S. COMPUTERS, INC.					
35578	Laserjet Printer (911)	266-325-934.00	369.00		369.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.					369.00
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE					
394886369	Bizhub 423 Copier	101-103-931.00	133.07		133.07
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE					133.07
VENDOR NAME: UP ASSOC OF CTY COMMISSIONERS					
Registration	Fall Conference - Jan Hafeman	101-101-860.00	80.00		80.00
TOTAL VENDOR UP ASSOC OF CTY COMMISSIONERS					80.00
VENDOR NAME: UPPER PENINSULA 911 AUTHORITY					
227	9/1/19 - 8/31/20	266-325-934.02	25,046.20		25,046.20
TOTAL VENDOR UPPER PENINSULA 911 AUTHORITY					25,046.20
VENDOR NAME: VALENTI, SUSAN F.					
M18-3847-FH	Transcript (Jacob Martin)	101-131-806.00	61.10		61.10
TOTAL VENDOR VALENTI, SUSAN F.					61.10
VENDOR NAME: VAN HOFF, GINA					
Reimbursement	Bank Mileage	101-141-860.00	3.94		3.94
TOTAL VENDOR VAN HOFF, GINA					3.94
VENDOR NAME: VANDERMISSEN AERONAUTICAL SOLUTIONS					

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	SEP 27 2019	AMOUNT
VENDOR NAME: VANDERMISSEN AERONAUTICAL SOLUTIONS					
118	Drone Search	205-315-755.00	253.50	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	253.50
TOTAL VENDOR VANDERMISSEN AERONAUTICAL SOLUTIONS					253.50
VENDOR NAME: WIL-KIL PEST CONTROL					
3739999	Library	101-265-801.00	35.00		35.00
TOTAL VENDOR WIL-KIL PEST CONTROL					35.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP					
0402047856-00003	Kleinke Park	208-751-920.01	693.30		693.30
0402047856-00005	Kleinke Park	208-751-920.01	124.91		124.91
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP					818.21
GRAND TOTAL:					70,907.97

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: LITHOCRAFTERS PRINTING, INC. 101886	Park Envelopes (Boat Launch, Daily Campsite)	208-751-755.04	567.00	567.00
TOTAL VENDOR LITHOCRAFTERS PRINTING, INC.				567.00
GRAND TOTAL:				567.00

APPROVED

SEP 30 2019

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED

SEP 30 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ANDERSON AUTO & RV SALES INC				
9/30/19	Leased Automomobile (5/18 - 9/18/19)	101-301-981.00	1,200.00	1,200.00
1406	Vehicle Maintenance - 2018 Tahoe	205-315-934.02	59.95	59.95
1407	Vehicle Maintenance - 2008 Tahoe	205-315-934.02	69.95	69.95
1408	Vehicle Maintenance - 2016 Ford Explorer	205-315-934.02	59.95	59.95
TOTAL VENDOR ANDERSON AUTO & RV SALES INC				1,389.85
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863681409	911 Telephone Services	266-325-850.00	304.42	304.42
906863444109	Telephone - Sheriff's Office	101-103-850.00	625.38	625.38
906863202309	Telephone Services - Unit Rmkr	101-103-850.00	460.67	460.67
906863470509	Telephone Services - Probation & Parole	101-103-850.00	100.97	100.97
TOTAL VENDOR AT&T - CAROL STREAM, IL				1,491.44
VENDOR NAME: BARRETTE, BRIAN				
Reimbursement	Mileage & Meals (x2)	266-325-860.00	147.28	147.28
TOTAL VENDOR BARRETTE, BRIAN				147.28
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
3996	Vehicle Maintenance - 2013 Chevy Tahoe	208-751-981.00	445.24	445.24
4057	Vehicle Maintenance - 2013 Chevy Tahoe	208-751-981.00	470.28	470.28
4016	Vehicle Maintenance - 2017 Ford Intercept	205-315-934.02	33.15	33.15
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				948.67
VENDOR NAME: BLUETARP FINANCIAL, INC.				
F42919	Inmate Supplies	101-301-770.00	216.00	216.00
TOTAL VENDOR BLUETARP FINANCIAL, INC.				216.00
VENDOR NAME: BPPA/WEST SHORE FISHING MUSEUM				
9/30/19	Wood Chipper (x2) & Mileage	220-752-953.04	352.68	352.68
TOTAL VENDOR BPPA/WEST SHORE FISHING MUSEUM				352.68
VENDOR NAME: CASA				
9/30/19	Faith Sandahl	292-669-801.00	1,120.00	1,120.00
TOTAL VENDOR CASA				1,120.00
VENDOR NAME: CDW GOVERNMENT				
VCF6013	CAFA Polycorn (x2)	260-266-830.00	5,818.00	5,818.00
VBS6208	CAFA Polycorn Accessories (x2)	260-266-830.00	761.50	761.50
TOTAL VENDOR CDW GOVERNMENT				6,579.50
VENDOR NAME: CECH, WILLIAM				
Reimbursement	Mileage - September 2019	101-101-860.00	82.94	82.94
TOTAL VENDOR CECH, WILLIAM				82.94
VENDOR NAME: CITY OF STEPHENSON				
709	Annex - Water/Electric/Sewer	101-261-920.01	20.66	243.78
		101-261-920.02	35.23	
		101-261-920.03	187.89	
TOTAL VENDOR CITY OF STEPHENSON				243.78
VENDOR NAME: CLOVERLAND PAPER CO				
120602	Janitorial Supplies (Courthouse)	101-265-755.01	62.05	62.05
120604	Janitorial Supplies (Courthouse)	101-265-755.01	146.62	146.62
TOTAL VENDOR CLOVERLAND PAPER CO				208.67
VENDOR NAME: CUMMINGS MCCLOREY DAVIS & ACHO				
304539	Legal Svcs - Menominee Co vs Powell	101-211-807.00	120.00	120.00
TOTAL VENDOR CUMMINGS MCCLOREY DAVIS & ACHO				120.00
VENDOR NAME: DELTA FORCE PI, LLC				
1032	Private Investigator (C. Smith 19-44638-FY)	260-266-801.05	595.38	595.38
TOTAL VENDOR DELTA FORCE PI, LLC				595.38
VENDOR NAME: GBS INC.				
19-36867	Precinct Kit	101-262-727.00	33.50	33.50

SEP 30 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: GBS INC.				
TOTAL VENDOR GBS INC.				33.50
VENDOR NAME: GENESIS LAMP CORPORATION				
70478	Airport Lens	216-585-981.01	190.84	190.84
TOTAL VENDOR GENESIS LAMP CORPORATION				190.84
VENDOR NAME: GRAINGER				
803742030	Valve Repair Kit & Stem Replacement Kit	101-265-930.01	136.77	136.77
803742030	Door Closer	101-265-930.01	232.56	232.56
TOTAL VENDOR GRAINGER				369.33
VENDOR NAME: IMAGEWORKS				
14236	911 Uniform Allowance (Kayla)	266-325-745.00	120.00	120.00
14237	911 Uniform Allowance (Kaylie)	266-325-745.00	120.00	120.00
TOTAL VENDOR IMAGEWORKS				240.00
VENDOR NAME: INSIGHT FS				
B0050411387	Park's Gasoline	208-751-742.00	836.23	836.23
TOTAL VENDOR INSIGHT FS				836.23
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	3-step step stool for vault	101-215-727.00	31.62	31.62
TOTAL VENDOR KLEIMAN, MARC				31.62
VENDOR NAME: KOEHNE CHEVROLET, BUICK, GMC INC.				
2999	2019 Chevrolet Silverado	101-301-970.00	27,293.00	27,293.00
TOTAL VENDOR KOEHNE CHEVROLET, BUICK, GMC INC.				27,293.00
VENDOR NAME: LANG, BERNARD				
Reimbursement	Mileage - September 2019	101-101-860.00	118.90	118.90
TOTAL VENDOR LANG, BERNARD				118.90
VENDOR NAME: LESPERANCE, DIANE				
Reimbursement	Mileage & Sign Supplies	517-252-860.00	137.48	247.23
		101-253-860.00	109.75	
TOTAL VENDOR LESPERANCE, DIANE				247.23
VENDOR NAME: LESPERANCE, MICHAEL				
Signs	Site Visit Postings (x31)	517-252-955.00	62.00	62.00
TOTAL VENDOR LESPERANCE, MICHAEL				62.00
VENDOR NAME: MAYHEW, CATHEE				
Reimbursement	Mileage (July - September 2019)	101-253-860.00	37.70	37.70
TOTAL VENDOR MAYHEW, CATHEE				37.70
VENDOR NAME: MCKESSON MEDICAL - SURGICAL				
64419496	Lithium Battery	205-315-934.01	375.16	375.16
TOTAL VENDOR MCKESSON MEDICAL - SURGICAL				375.16
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.				
31670	Replace HVAC Valves	101-265-934.00	3,750.00	3,750.00
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.				3,750.00
VENDOR NAME: MICHIGAN MUNICIPAL RISK				
M0001135	10/1/19 - 10/1/20 (Installment 1)	101-103-831.00	59,132.00	59,132.00
RD001135	10/1/19 - 10/1/20 (Installment 1)	101-103-831.00	14,500.00	14,500.00
TOTAL VENDOR MICHIGAN MUNICIPAL RISK				73,632.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0149586-001	Office Supplies - Admin	101-172-727.00	397.38	397.38
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				397.38
VENDOR NAME: OFFICE DEPOT, INC.				
380539250001	Office Supplies - Admin	101-172-727.00	73.20	73.20

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

SEP 30 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: OFFICE DEPOT, INC.				
TOTAL VENDOR OFFICE DEPOT, INC.				73.20
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068319263003	Inmate Supplies	101-301-770.00	113.29	113.29
TOTAL VENDOR PAN-O-GOLD BAKING CO.				113.29
VENDOR NAME: PHILIPPS, RANDALL				
September 2019	CAFA	260-266-801.01	150.00	500.00
		260-266-801.02	350.00	
Reimbursement	CAFA Hotel	260-266-860.01	85.00	85.00
TOTAL VENDOR PHILIPPS, RANDALL				585.00
VENDOR NAME: POUPORE'S AUTO & TRUCK REPAIR				
1903454	Deductible - 2017 Ford Explorer	205-315-934.02	250.00	250.00
1303456	Deductible - 2017 Ford Explorer	205-315-934.02	250.00	250.00
TOTAL VENDOR POUPORE'S AUTO & TRUCK REPAIR				500.00
VENDOR NAME: RASCON, SUSAN G.				
19306	Interpreter Svcs for Emilio Montalvo-Rodriguez	260-266-801.06	221.40	221.40
TOTAL VENDOR RASCON, SUSAN G.				221.40
VENDOR NAME: REDWOOD TOXICOLOGY LABORATORY				
698513	Drug Testing Supplies	101-136-727.00	603.75	603.75
TOTAL VENDOR REDWOOD TOXICOLOGY LABORATORY				603.75
VENDOR NAME: REINHART FOODSERVICE				
850057	Inmate Supplies	101-301-770.00	924.26	924.26
TOTAL VENDOR REINHART FOODSERVICE				924.26
VENDOR NAME: SCHEI, LARRY				
Reimbursement	Mileage (August & September 2019)	101-101-860.00	183.86	183.86
TOTAL VENDOR SCHEI, LARRY				183.86
VENDOR NAME: STATE OF MICHIGAN				
Registration	Nicole Linder	101-257-860.00	250.00	250.00
TOTAL VENDOR STATE OF MICHIGAN				250.00
VENDOR NAME: THE EBCO COMPANY, LLC				
019192	Circuit Court Files (grey x500, red x250)	101-215-727.00	1,275.00	1,275.00
TOTAL VENDOR THE EBCO COMPANY, LLC				1,275.00
VENDOR NAME: U.E.S. COMPUTERS, INC.				
82022	Cisco SMARTNET Maintenance	101-228-857.02	533.00	533.00
81842	External Portable DVD+RW Drive	101-103-970.18	155.00	155.00
50414	Weekly Computer Maintenance (September 19)	101-103-857.00	8,085.00	8,200.98
		101-103-970.18	115.98	
TOTAL VENDOR U.E.S. COMPUTERS, INC.				8,888.98
VENDOR NAME: US IMAGING, INC.				
13862	ROD Office Equipment	101-268-931.00	273.70	273.70
TOTAL VENDOR US IMAGING, INC.				273.70
VENDOR NAME: WALTER BROTHERS INC				
B184577	Airport supplies	216-585-981.00	27.97	27.97
TOTAL VENDOR WALTER BROTHERS INC				27.97
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00004	Courthouse	101-265-920.04	402.08	402.08
0402047856-00006	Stoney Point	208-751-920.01	42.56	42.56
0402055840-00001	Jail	101-265-920.03	3,611.23	3,611.23

09/30/2019 02:07 PM
User: jessicaw
DB: Menominee County

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE **APPROVED** Page 4/4
EXP CHECK RUN DATES 09/30/2019 - 09/30/2019
UNJOURNALIZED
OPEN

SEP 30 2019

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP					
0402191663-00001	Health Care Center	101-265-920.03	194.11		215.52
		101-265-920.04	21.41		
0403823200-00006	Hanger Gate Center	216-585-920.03	31.60		31.60
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP					4,302.99
VENDOR NAME: ZERATSKY EXTREME HEATING &					
14335	Furnish & Install a Heat Exchanger (Health Dept)	101-265-934.00	2,500.00		2,500.00
TOTAL VENDOR ZERATSKY EXTREME HEATING &					2,500.00
GRAND TOTAL:					141,834.48

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commissions Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Review/Discuss Miscellaneous Boards/Committees/Commission reports	
RECOMMENDED MOTION:	

Submitted by: Jason Carviou

10/04/2019
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

10/01/2019

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13895-19	09/03/19	ANDERSON JEREMY M & PAULA C	N3075 RIVER DR	MENOMINEE TWP.	\$485.60
Work :	1.NEW BUILDING	new log home with garage			010-640-003-00
P13897-19	09/05/19	MATHIAS KYLE A	W285 CONSTANTINEAU LN	HARRIS TWP.	\$395.00
Work :	3.GARAGE	40 x 80 storage garage			005-112-018-00
P13898-19	09/05/19	JOHNSON KEVIN J & CYNTHIA G	N8189 RIVER RD	LAKE TWP.	\$366.50
Work :	1.NEW BUILDING	new cabin with deck			008-423-017-00
P13899-19	09/05/19	JOHNSON-BAKER SHANE D & ALICIA	N7008 CO RD 577	INGALLSTON TWP.	\$435.00
Work :	3.GARAGE	60 x 60 garage			009-104-019-20
P13900-19	09/05/19	KROEHLER TAMMIE & JUDY	N W1120 N 34.5 RD	GOURLEY TWP.	\$350.20
Work :	3.GARAGE	40 x 64 garage			004-010-014-00
P13901-19	09/05/19	HULL THOMAS & KATHY	W6480 US HWY 2	MEYER TWP.	\$131.00
Work :	3.GARAGE	20 x 28 garage			011-082-004-25
P13902-19	09/17/19	GOBIS JOHN E & TRACY D TRUST	N1180 HWY M-35	MENOMINEE TWP.	\$740.50
Work :	1.NEW BUILDING	3210 sq ft home 910 sq ft garage			010-380-034-00
P13903-19	09/11/19	GRILLE MARC & PEGGY	W4728 CO RD 338	INGALLSTON TWP.	\$104.90
Work :	7.DECK/PORCH	598 sq ft deck			007-431-008-50
P13904-19	09/10/19	ZURASKI JEFFERY A & LYNDIA	N4714 HWY M-35	INGALLSTON TWP.	\$391.10
Work :	2.ADDITION	repair and remodel/addition			007-301-002-00
P13905-19	09/16/19	JAMISON JR JOHN SAMUEL & CARRIE	N18198 CO RD 551	HARRIS TWP.	\$359.60
Work :	4.MANUFACTURED	double wide home with separate garage			005-114-011-50
P13906-19	09/17/19	GIBBONS JACK T & SANDRA H TRUSN	N6781 JIMTOWN RD	INGALLSTON TWP.	\$215.00
Work :	3.GARAGE	30 x 40 garage with porch			007-007-004-00
P13908-19	09/18/19	STIEDE BRAD & LANI	W7349 POKOVICH LN 29.4	HOLMES TWP.	\$81.40
Work :	7.DECK/PORCH	16 x 8 enclosed porch			006-201-015-00

P13909-19	09/20/19	POST KIM M	W5564 CO RD 342	MELLEN TWP.	\$120.00
Work:	3.GARAGE	garage on existing foundation			009-180-043-00
P13910-19	09/20/19	NELSON SR RANDAL J & KAREN S	N2952 HWY M-35	INGALLSTON TWP.	\$450.00
Work:	2.ADDITION	home addition, garage, deck/porch			007-560-001-00
P13911-19	09/24/19	DUROW KEVIN & BETH	N484 RIVER DR	MENOMINEE TWP.	\$187.00
Work:	2.ADDITION	room additions			010-460-077-00
P13912-19	09/25/19	TESSMER KEVIN D & LAURI A	W7102 AMAN LN 26.5	HOLMES TWP.	\$147.00
Work:	3.GARAGE	18 x 40 storage garage			006-019-002-10
P13913-19	09/25/19	VANNIEUWENHOVEN TREVOR & VIN	5351 RIVER RD	MELLEN TWP.	\$118.60
Work:	2.ADDITION	14 x 12 room addition			009-129-018-00

Total Permits	17
Total Fees	\$5,078.40

**Delta, Dickinson & Menominee County
Department of Health and Human Services Board**

DELTA CO. BOARD MEMBERS

**STACEY RANDALL, CHAIR
MARY OLSON
DONNA SCHOMIN**

DICKINSON CO. BOARD MEMBERS

**KATIE DRISCOLL, CHAIR
MARY GAGALA**

MENOMINEE CO. BOARD MEMEBERS

**JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN**

DIRECTOR

MATTHEW YOHE

Date: August 22, 2019

The regular meeting of the Delta, Dickinson & Menominee County Department of Health and Human Services Board was called to order by Katie Driscoll-Dickinson Co. Board Chair at 1:00 PM CST. The meeting was held at the Pinecrest Medical Care Facility Board Room, N15995 Main Street, Powers, MI 49874

ROLL CALL

Present: Stacey Randall-Delta Co. Board Chair, Mary Olson-Delta Co. Board Member, Katie Driscoll-Dickinson Co. Board Chair, Mary Gagala-Dickinson Co. Board Member, Gary Eichhorn-Menominee Co. Board Member, Sheila Veraghen-Menominee Co. Board Member, & Matthew Yohe-Board Secretary.

Others Present: Megan Chartier-DHHS Executive Secretary, Barbara Kramer-Dickinson Co. Board of Commissioners, & Bernie Lang-Menominee Co. Board of Commissioners.

Absent: Donna Schomin-Delta Board Member, Jeff Naser-Menominee Co. Board Chair, Theresa Nelson-Delta Co. Board of Commissioners, & Gerald Piche-Menominee Co. Commissioner,

APPROVAL OF AGENDA:

The motion to approve the agenda was made by Mr. Gary Eichhorn-Menominee Co. Board Member and seconded by Sheila Veraghen-Menominee Co. Board Member. Motion was passed without opposition.

APPROVAL OF MINUTES:

The motion to approve the Delta County Minutes for July 25, 2019 was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Mary Olson-Delta Co. Board Member. Motion was passed without opposition.

The motion to approve the Dickinson County minutes for May 23, 2019 was made by Ms. Katie Driscoll-Dickinson Co. Board Chair and seconded by Ms. Mary Gagala-Dickinson County Board Member. Motion passed without opposition.

The motion to approve the Dickinson County minutes for June 27, 2019 was made by Ms. Katie Driscoll-Dickinson Co. Board Chair and seconded by Ms. Mary Gagala-Dickinson County Board Member. Motion passed without opposition.

The motion to approve the Dickinson County minutes for July 25, 2019 was made by Ms. Katie Driscoll-Dickinson Co. Board Chair and seconded by Ms. Mary Gagala-Dickinson County Board Member. Motion passed without opposition.

The motion to approve the Menominee County minutes for July 25, 2019 was made by Mr. Gary Eichhorn-Menominee Co. Board Member and seconded by Mrs. Sheila Veraghen-Menominee County Board Member. Motion passed without opposition.

FINANCIAL REPORT:

Delta County:

The financial report for July 2019 was reviewed. There were \$60.00 in expenditures for the DHHS Board members, leaving a balance of \$1,136.54

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Mary Olson-Delta Co. Board Member. Motion was passed without opposition.

Dickinson County:

The financial report for July 2019 was reviewed. There were \$0.00 in expenditures for the DHHS Board members, leaving a balance of \$109.76

There were no expenditures from the Foster Children's Fund, leaving a balance of \$567.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Mary Gagala-Dickinson County Board Member and seconded by Ms. Katie Driscoll-Dickinson Co. Board Chair. Motion passed without opposition.

Menominee County:

The financial report for July 2019 was reviewed. There were \$100.00 in expenditures for the DHHS Board members, leaving a balance of \$1,800.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Mrs. Sheila Veraghen-Menominee Co. Board Member and seconded by Mr. Gary Eichhorn-Menominee Co. Board Member. Motion was passed without opposition.

DIRECTOR'S REPORT:

Statewide Director's Meeting Information: Staffing:

Menominee County will lose a CPS worker who is leaving in September. No changes in Delta or Dickinson County. Received an approval to hire two LTA Lead Workers.

Business Plan Update: Mr. Yohe, provided an update on current fiscal data:

Delta County:

Operating Funds: Allocation for FY 2019 is \$12,506.00. Year-to-date expenditures are: \$13,628.43. This constitutes 109% of the allocation spent with 83% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$49,492.00. Year-to-date expenditures are: \$19,590.74. This constitutes 39.6% of the allocation spent.

Assistance Payments: Standard of Promptness: 96.76%. Business Service Center 1 average is 91.14%. Statewide Average is 96.07%.

Family Independence Program Work Participation Rate: 100%. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Dickinson County:

Operating Funds: Allocation for FY 2019 is \$28,882.00. Year-to-date expenditures are: \$15,055.40. This constitutes 52.1% of the allocation spent with 83% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$30,950. Year-to-date expenditures are: \$18,691.31. This constitutes 60.4% of the allocation spent.

Assistance Payments: Standard of Promptness: 95.41%. Business Service Center 1 average is 91.14%. Statewide Average is 96.07%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Menominee County:

Operating Funds: Allocation for FY 2019 is \$25,896.00. Year-to-date expenditures are: \$16,480.20. This constitutes 63.6% of the allocation spent with 83% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2019 is \$35,261. Year-to-date expenditures are: \$18,082.00. This constitutes 51.3% of the allocation spent.

Assistance Payments: Standard of Promptness: 94.64%. Business Service Center 1 average is 91.14%. Statewide Average is 96.07%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average is 100%, statewide average is not available at this time.

Miscellaneous:

Assistance Payments: Mr. Yohe reviewed customer information as follows:
Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for the month of June 2019:

Delta County:

- Family Independence Program: 28 cases; 56 recipients; \$8,918 in benefits provided.
- Food Assistance Program: 2,198 cases; 3,783 recipients; \$407,573 in benefits provided.
- State Disability Assistance: 9 cases; 9 recipients; \$2,696 in benefits provided.
- Child Development and Care: 87 cases; 146 recipients; \$63,352 in benefits provided.
- State Emergency Relief: 18 cases; \$11,690 in benefits provided.
- Unduplicated total for the month: 2,274 cases; 3,914 recipients; \$494,228 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1,130 cases; 2,286 recipients
- Other Children < Age 21: 246 cases; 256 recipients
- Pregnant Women & Children Under 19: 898 cases; 1,502 recipients
- MiChild: 127 cases; 203 recipients
- Non-SSI Aged, Blind & Disabled: 1,038 cases; 1,082 recipients
- SSI Aged, Blind & Disabled: 963 cases; 963 recipients
- Medicaid Eligible Total: 3,990 cases, 6,295 recipients

Healthy Michigan Program (HMP)

Delta County: 2,265 total cases and 2,524 total recipients

Dickinson County

- Family Independence Program: 8 cases; 15 recipients; \$2,546 in benefits provided.
- Food Assistance Program: 1,205 cases; 2,071 recipients; \$215,841 in benefits provided.
- State Disability Assistance: 6 cases; 6 recipients; \$1,123 in benefits provided.
- Child Development and Care: 42 cases; 61 recipients; \$27,115 in benefits provided.
- State Emergency Relief: 27 cases; \$18,889 in benefits provided.
- Unduplicated total for the month: 1,248 cases; 2,144 recipients; \$265,514 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 718 cases; 1,448 recipients
- Other Children < Age 21: 177 cases; 185 recipients
- Pregnant Women & Children Under 19: 639 cases; 1,109 recipients
- MiChild: 89 cases; 142 recipients
- Non-SSI Aged, Blind & Disabled: 654 cases; 672 recipients
- SSI Aged, Blind & Disabled: 499 cases; 499 recipients
- Medicaid Eligible Total: 2,534 cases, 4,059 recipients

Healthy Michigan Program (HMP)

Dickinson County: 1,429 total cases and 1,563 total recipients

Menominee County

- Family Independence Program: 12 cases; 21 recipients; \$3,080 in benefits provided.
- Food Assistance Program: 1,080 cases; 1,926 recipients; \$204,504 in benefits provided.
- State Disability Assistance: 6 cases; 6 recipients; \$974 in benefits provided.
- Child Development and Care: 23 cases; 30 recipients; \$10,843 in benefits provided.
- State Emergency Relief: 11 cases; \$7,117 in benefits provided.
- Unduplicated total for the month: 1,111 cases; 1,969 recipients; \$226,518 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 656 cases; 1,378 recipients
- Other Children < Age 21: 105 cases; 109 recipients
- Pregnant Women & Children Under 19: 487 cases; 823 recipients
- MiChild: 71 cases; 128 recipients
- Non-SSI Aged, Blind & Disabled: 599 cases; 620 recipients
- SSI Aged, Blind & Disabled: 475 cases; 475 recipients
- Medicaid Eligible Total: 2,172 cases, 3,535 recipients

Healthy Michigan Program (HMP)

Menominee County: 1,237 total cases and 1,391 total recipients

This information is available on the www.michigan.gov/dhs website in the "Green Book"

Child Welfare

	<u>Delta</u>	<u>Dickinson</u>	<u>Menominee</u>
Commencements	100%	100%	100%
CPS Face to Face	96%	100%	100%
CPS Ongoing Child F2F	90%	85%	92%
CPS Ongoing Caregiver F2F	84%	77%	46%
CPS Services Plans	100%	100%	96%
CPS Plan Approval	98%	96%	88%
CFC Service Plans	N/A	100%	100%
CFC Approval	N/A	88%	100%
DHHS Medical	N/A	100%	N/A
DHHS Dental	100%	100%	N/A
CFC Worker/Child Contacts	100%	70%	100%
CFC Worker/Parent Contacts	100%	38%	100%
CFC Worker/Supervisor Contacts	100%	100%	100%
CFC Parent/Child Contacts	100%	21%	40%
CFC Return Home Contacts	N/A	50%	N/A
CFC Sibling Contacts	N/A	0%	N/A

Approval of Directors Report:

Motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Mr. Gary Eichhorn-Menominee Co. Board Member. Motion was passed without opposition.

UNIT REPORT: None

BOARD BUSINESS:

Review & Approval of Vouchers:

Delta County: Vouchers were reviewed and approved. Motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Mary Olson-Delta Co. Board Member. Motion was passed without opposition.

Dickinson County: Vouchers were reviewed and approved. Motion was made by Ms. Katie Driscoll-Dickinson Co. Board Chair and seconded by Ms. Mary Gagala-Dickinson Co. Board Member. Motion was passed without opposition.

Menominee County: Vouchers were reviewed and approved. Motion was made by Mr. Gary Eichhorn -Menominee Co. Board Member and seconded by Mrs. Sheila Veraghen-Menominee Co. Board Member. Motion was passed without opposition.

MCSSA: Next MCSSA District One Meeting is October 11, 2019 at the Big Boy in Marquette, MI. Annual MCSSA Conference 09/16/19-09/18/19 at the Great Wolf Lodge in Traverse City, MI.

NEW BUSINESS:

Contract Review & Approval

Delta County: Contracts were reviewed and approved. Motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Mary Olson-Delta Co. Board Member. Motion was passed without opposition.

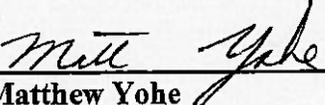
Dickinson County: Contracts were reviewed and approved. Motion was made by Ms. Mary Gagala-Dickinson Co. Board Member and seconded by Ms. Katie Driscoll - Dickinson Co. Board Chair. Motion was passed without opposition.

Menominee County: Motion was made by Mrs. Sheila Veraghen-Menominee Co. Board Member and seconded by Mr. Gary Eichhorn -Menominee Co. Board Member. Motion was passed without opposition.

PUBLIC COMMENT: Barb Kramer, Dickinson County Board of Commissioners discussed current events happening in Dickinson County such as Dickinson County putting together a victim services support team which is built on volunteers, she also discussed that Dickinson County will be teaming up with the Delta County Dive team, and also handed out flyer about an event coming to Bay College West on Wednesday, September 11 regarding Families Against Narcotics. Guest speaker former Judge Linda Davis will share her personal story of dealing with family narcotic use and abuse.

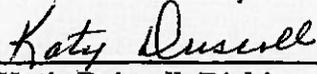
NEXT MEETING: Thursday, September 26, 2019 at the Pinecrest Medical Care Faculty Board Room at 1:00 PM CST

ADJOURNMENT: Motion was made by Mr. Gary Eichhorn-Menominee Co. Board Member and seconded by Mrs. Stacey Randall-Delta Co. Board Chair. Motion was passed without opposition. Meeting was adjourned at 1:38 PM CST

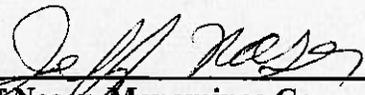


Matthew Yohe
Board Secretary

Stacey Randall, Delta Co.
Board Chairperson



Katie Driscoll, Dickinson Co.
Board Chairperson



Jeff Naser, Menominee Co.
Board Chairperson

Pc: DHHS Board Members Delta County
DHHS Board Members Dickinson County
DHHS Board Members Menominee County
Delta County BOC
Dickinson County BOC
Menominee County BOC