

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858

Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on **Tuesday ~ October 28, 2014 @ 6:00 p.m. CDT**
At the Menominee County Annex - (MSU) Extension Bldg.
S904 U.S. HWY 41, Stephenson, MI 49887

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
October 14, 2014 – CB Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items

1. Moved by _____ seconded by _____ to approve "Phase two" of the West Entry Vestibule & ADA Access Ramp with the approx. cost of \$63,950. Funds for Phase One (\$12,550 approved 10.14.14) and Phase Two to be disbursed from account #101-103-998.04 (Designated Building Funds) 2014/15 Vestibule Project.
2. Moved by _____ seconded by _____ to approve the Menominee County 2014 Apportionment Report as presented. (*May need to be revised if the taxpayers vote in any additional millages at the November election*).
3. Moved by _____ seconded by _____ to approve Commissioner per diems and expenses as recently submitted.
4. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on September 25 & 30 & October 9, 2014 in the combined amount of \$582,286.41.
5. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.

Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Doug Krienke John Nelson Chris Plutchak Gerald Piche Jan Hafeman

J. New Business (discussion only)

1. Personnel Items:

a. None

2. Building and Grounds/Park Items:

a. None

3. Miscellaneous Items:

a. Resolution 2014-15 ~ In opposition of rate increases caused by proposed subsidies to operate Presque Isle Power Plant

b. Twin County Airport Agreement

c. Changes to the Menominee County Bylaws, Board Rules, County Policies and Charters of Standing Committees

4. Finance Items

a. Merit Network Service Agreement – Stephenson Annex Bldg.

b. Miscellaneous bills as paid on October 21 & 23, 2014 in the combined amount of \$97,360.97.

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment (*limited to 5 minutes*)

M. Commissioner Comment

N. Moved by _____ seconded by _____ to go into closed session to consult with Brian Bousley for contract negotiation strategies pursuant to Section 8(c) of the Open Meetings Act. (For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.)

O. Motion by _____ seconded by _____ to return to open session at _____ P.M.

P. Adjourn

October 14, 2014

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex Building, Stephenson, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Furlong, Hafeman, Krienke, Lang, Meintz, Nelson, Piche, and Schei.

Absent: Com. Plutchak (excused).

Moved by Com. Hafeman, seconded by Com. Nelson to approve the agenda. Motion was approved 8-0.

Moved by Com. Nelson, seconded by Com. Hafeman to approve the minutes from the September 23, 2014 Regular County Board Meeting. Motion was approved 8-0.

Public Comment:

- Bob Desjarlais – Commented on New Business Item 2b. The Upgrade of electrical power at Shakey Lakes Park. That should be moved to an action item tonight.

Presentations:

- Timothy McGuire – MAC Update. Com. Nelson asked a few questions regarding Mental Health funding, CFR and PILT. Com. Meintz and Com. Hafeman has questions regarding MERS.

Department Head/Elected Officials Reports: None.

Action Items:

Moved by Com. Hafeman, seconded by Com. Schei to approve Commissioner Per Diems and expenses as recently submitted. Motion was approved 8-0

Moved by Com. Nelson, seconded by Com. Hafeman to approve miscellaneous bills as paid on September 11, 2014 in the combined amount of \$165,724.58. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Piche to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 8-0.

New Business (discussion only)

Personnel Items:

- a. None.

Building and Grounds/Parks Items:

- a. Vestibule Project Discussion. – Lee Bunting, John Seaborg and Jim Mekash are here to discuss the project and the plans. The current plans would have the project start now and be completed in March of 2015. The pump house would be removed but the elevator shaft would remain. The handicap access on the Westside of the Courthouse would temporarily be moved to the Eastside of the Courthouse during construction. Com. Nelson asked some questions about removing the pump house. Com. Schei asked about using the bricks from the pump house for the front of the vestibule. Com. Furlong asked if the Historical Society has been contacted. They have not been contacted yet since this is just in the beginning stage. Com. Nelson stated that he wished this project had been started a couple of months ago. Com. Furlong asked how much phase one would cost. The estimated cost for phase one is \$12,550. The estimated total cost for all three phase would be \$80,000. Com. Krienke thinks this project is worth doing. Com. Meintz is very concerned about the cost for phase two. He thinks the estimates are about \$15,000 to low.

Moved by Com. Nelson, seconded by Com. Schei to make the Vestibule Project an action item. Motion was approved 8-0 by a roll call vote.

Moved by Com. Nelson, seconded by Com. Schei to move forward with phase one of the Vestibule Project with an estimated cost of \$12,550. Motion was approve 8-0 by a roll call vote.

- b. Upgrade of electrical power at Shakey Lakes Park. – Brian explained that this was presented to the Parks Committee last Monday. The cost would be \$9,027.28. This would be the cost to upgrade the transformer with labor. Brian explained that he has also applied for a Hannahville 2% grant to pay for this. For right now the money will come from the Parks Fund balance.

Moved by Com. Hafeman, seconded by Com. Furlong to move make this an action item. Motion was approved 8-0 by a roll call vote.

Moved by Com. Furlong, seconded by Com. Hafeman to move forward with the electrical power upgrade at Shakey Lakes Park in the amount of \$9,027.28, the money will come from the Parks Fund balance 208-000-309.00. Motion was approved 8-0 by a roll call vote.

Miscellaneous Items:

- a. 2014 Apportionment Report – Equalization. – Peggy Schroud presented the board with her report. She explained that it can be approved at the next meeting. The consensus of the board is to move this item forward for approval at the next meeting.

Finance Items:

- a. Twin County Airport – appropriation decrease ~ \$10,000. – Brian explained that this is for informational purposes only. The Twin County Airport sent the county a letter dated September 29, 2014 stating that they are requesting \$42,500 this year instead of the \$52,500 that Menominee County approved for appropriation.
- b. Commissioner Per Diems and Expenses. - The consensus of the board is to move this item forward for approval at the next meeting.
- c. Miscellaneous bills as paid on September 25 & 30, 2014 in the amount of \$582,286.41. – The consensus of the board is to move this item forward for approval at the next meeting.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Chairman Meintz called for public comment

Public Comment: None.

Commissioner Comment:

- Com. Piche – Commented that he spoke with Menominee County Park Ranger Jim Quist at church and he is doing great since his accident.
- Com. Meintz – Commented that he spoke with Brian regarding animal control issues in the county, and that a resident was going to start a housing location for animals held for being “vicious”; mostly for biting people. The resident will come to meet with the board at a later date.

Moved by Com. Hafeman, seconded by Com. Nelson to adjourn at 7:00 p.m. Motion was approved 8-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	West Entrance – Vestibule Project
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>At the last County Board meeting, the board agreed to approve “Phase One” of the project. Now we bring it back to the board for approval of “Phase Two”.</p>	
RECOMMENDED MOTION	
<p>To approve “Phase two” of the West Entry Vestibule & ADA Access Ramp with the approx. cost of \$63,950. Funds for Phase One (\$12,550 approved 10.14.14) and Phase Two to be disbursed from account #101-103-998.04 (Designated Building Funds) 2014/15 Vestibule Project.</p>	

Submitted by: **Brian Bousley**

 10/23/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

October 13, 2014

Mr. Brian Bousley
County Administrator
893 10th Avenue
Menominee, MI 49858

RE: Menominee County - West Entry Vestibule & ADA Access Ramp

Dear Mr. Brian Bousley,

Thank you for the opportunity to provide continued Architectural and Engineering support in the project development to construct a new 600 square foot West Entry Vestibule, Waiting Area, and ADA Access Ramp located on the existing Menominee County Courthouse campus. Please review the proposed phasing plan and options for the described project listed below:

The scope of work to be completed by Seaborg | Bunting Architects, LLC project team will include Architectural, Mechanical Engineering, Electrical Engineering, and Plumbing system review and includes the following:

- Review of existing site details and design specification
- Preparation of plans and specification for the construction of the entry vestibule to allow occupancy by the Menominee County Courthouse Facility
- Assistance with Bidding Phase to allow selection of contractors to execute the work
- Assistance with Construction Administration

Due to the pressing time schedule, Seaborg | Bunting Architects, LLC and Mr. Jim Mekash - Assistant Superintendent, recommend that the Menominee County Board of Commissioners divide the construction efforts into two separate phases:

Phase I - Footing and Foundation Review/Construction

Phase II - West Entry Vestibule & ADA Access Ramp Addition

The methodologies Seaborg | Bunting Architects, LLC will take to complete the proposed scope of work for **Phase I** are as follows:

Phase I - Footing and Foundation Review

I. CONSTRUCTION DOCUMENTS (CD)

1. SBA will prepare CD Documents that will incorporate the items discussed in the Phase II Conceptual Design Floor Plan and will include the following:
 - i. Project cover sheets that include general information
 - ii. Site plan sheets showing contractor access and staging areas

- iii. Demolition Plan
- iv. Architectural Foundation Plan and Details

2. SBA will host a meeting to review the **Phase I Construction Documents**. The purpose of this meeting will be to review the construction documents and prepare to send the plans out for bidding. Attendees at this meeting will include all primary design and management personnel from Seaborg | Bunting Architects, LLC, Menominee County management personnel, and the County Board of Commissioners.

II. BIDDING AND REVIEW (BID)

- 1. Seaborg | Bunting Architects, LLC will make any final changes to the Footing and Foundation Construction Documents as needed based on the construction document final review meeting.
- 2. SBA will review the bids and make a recommendation to The Menominee County Board of Commissioners for award of the contract to the lowest responsible bidder.

Phase I Conceptual Construction Schedule:

Approve Scope of Work	October 14, 2014
Finalize Footing/Foundation Construction Documents	October 28, 2014
Notification: Request for Bids	October 30, 2014
Bid Opening	November 7, 2014
Selection of Contractor / Phase I Construction	November 10, 2014
Phase I Construction Completion	December 1, 2014

*Proposed Construction Cost for Phase I completion is estimated to be **\$10,300.00**. Menominee County Courthouse Facility personnel to remove existing well point, water softener tank, plant life, elevator disconnect, and electrical box. Menominee County Courthouse assumed to design and build a temporary ADA Access Ramp for entry into building during the construction timeframe, remove and reuse existing pump house brick, remove existing ADA ramp, install new 100 amp electrical service, and perform ground prep and excavation for new vestibule footing and foundation.

Our fee methodology for the proposed scope of work detailed in the **Phase I** construction efforts will be a not to exceed lump sum fee. Utilizing an estimated 45 hours at \$50.00 per hour, our proposed fee is **Two Thousand Two Hundred Fifty Dollars, \$2,250.00**. Plan Review fees have been omitted from this phase of the proposal.

The methodologies Seaborg | Bunting Architects, LLC will take to complete the proposed scope of work for **Phase II** are as follows:

Phase II - West Entry Vestibule & ADA Access Ramp

I. Continued SCHEMATIC DESIGN (SD)

- 1. Seaborg | Bunting Architects, LLC (SBA) will conduct a site inspection to gather the field information necessary to complete the project and to assist in the Menominee Courthouse Facility site evaluation report.**
- 2. SBA will review and modify the existing SD floor plans after the field inspection is completed and the data analyzed. These plans will include the following items:**
 - i. Schematic Design narrative explaining the MEP evaluation**
 - ii. Updated - Schematic Floor Plans**
- 3. SBA will convene a review meeting to allow discussion of the Schematic Design. The purpose of this meeting will be to review the schematic design plans and to further refine the requirements of the project. Attendees at this meeting will include all primary design and management personnel from Seaborg | Bunting Architects, LLC, Menominee County management personnel, and the County Board of Commissioners.**

II. DESIGN DEVELOPMENT (DD)

- 1. SBA will prepare DD Documents that will incorporate the discussion items from schematic design and will include the following:**
 - i. Architectural Floor plans showing the proposed work**
 - ii. Mechanical & Plumbing floor plans showing:**
 - 1. Equipment locations**
 - 2. Schedules**
 - iii. Electrical floor plans showing**
 - 1. Equipment locations**
 - 2. Major conduit and wire routing**
 - iv. Specification table of contents**
- 2. SBA will host a review meeting for this phase. The purpose of this meeting will be to review the design development plans and to finalize the requirements of the project. Attendees at this meeting will include all primary design and management personnel from Seaborg | Bunting Architects, LLC, Menominee County management personnel, and the County Board of Commissioners.**

III. CONSTRUCTION DOCUMENTS (CD)

- 1. SBA will prepare CD Documents that will incorporate the items discussed in the DD phase and will include the following:**
 - i. Project cover sheets that include general information**
 - ii. Site plan sheets showing contractor access and staging areas**
 - iii. Architectural Floor plans and details**
 - iv. Mechanical Floor Plans and Specifications**

- v. Electrical Floor Plans and Specifications
- vi. Plumbing Details and Specifications
- vii. Mechanical, Electrical, and Plumbing Details and Schedules

2. SBA will host a meeting to review the construction documents. The purpose of this meeting will be to review the construction documents and prepare to send the plans out for bidding. Attendees at this meeting will include all primary design and management personnel from Seaborg | Bunting Architects, LLC, Menominee County management personnel, and the County Board of Commissioners.

IV. BIDDING AND REVIEW PHASE (BID)

- 1. Seaborg | Bunting Architects, LLC will make any final changes to the construction documents as needed based on the construction document final review meeting.
- 2. SBA will review the bids and make a recommendation to The Menominee County Board of Commissioners for award of the contract to the lowest responsible bidder.

V. CONSTRUCTION ADMINISTRATION PHASE (CA)

- 1. SBA will host a kick off meeting for the contractors, Board Members, and Seaborg | Bunting Architects, LLC. The purpose of this meeting will be to review the construction schedule, payment procedures, and coordination of the work.
- 2. SBA will review shop drawings per the specifications
- 3. SBA will review and approve the payment applications submitted by the contractor.
- 4. SBA will do one punch list inspection at the completion of the work to provide a list to the contractors of deficiencies for correction.
- 5. SBA will review warranty certificates, as-built drawings, and Operation and Maintenance Manuals, prior to approving final payment for the work.

Phase II Conceptual Schedule:

Schematic Design	October 27, 2014
Design Development	November 3, 2014
Construction Documents	November 10, 2014
Bidding and Review	November 24, 2014
Selection of Contractor / Phase II Construction	December 3, 2014
Phase II Construction Completion	March 2, 2015

*Proposed Construction Cost for Phase II completion is estimated to be **\$52,700.00**

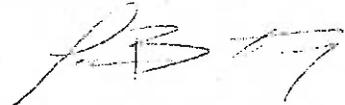
Our fee methodology for the proposed scope of work detailed in the above proposal for Phase II will be a not to exceed lump sum fee. Utilizing an estimated 220 hours at \$50.00 per hour, our proposed fee is **Eleven Thousand Two Hundred Fifty Dollars, \$11,250.00**. Hazardous Material Survey or Abatement, IT/Data or server and IT/Data equipment, on site Construction Management, Fire Protection, and Permit / Plan Review fees have been omitted from this proposal.

Seaborg | Bunting Architects, LLC has assembled a highly qualified team of principals, engineers, designers and professionals. The key team players that will be actively involved with this project are listed below:

John Seaborg, AIA - Architect, **Lee Bunting, AIA** - Associate Architect, **Mike Romes, PE** - Electrical Engineer

We are pleased to present the following proposal and phasing plan for the Menominee County Courthouse Facility - West Entry. If you have any questions concerning the proposal or scope of work we have outlined, please feel free to contact our office at any time. Thank you again for the opportunity and we look forward to working with you on this project.

Sincerely,

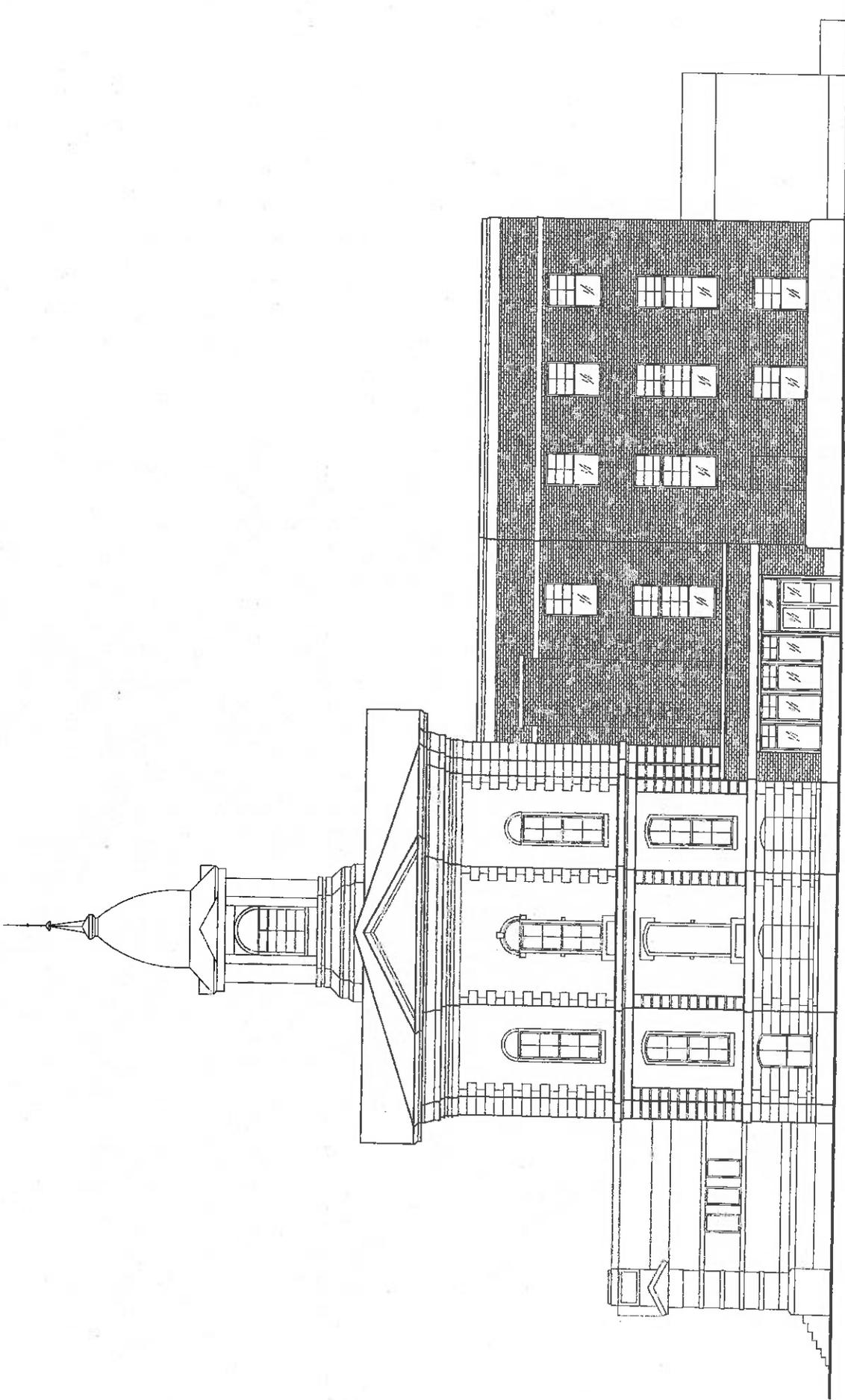


Lee Bunting, Associate AIA
Seaborg | Bunting Architects, LLC
515 First Street
Menominee, MI 49858

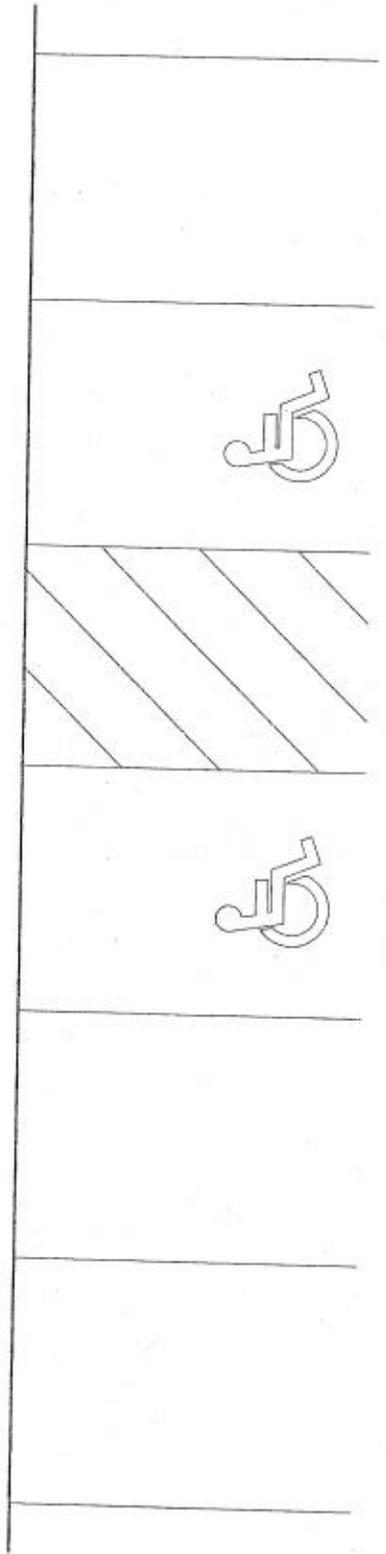
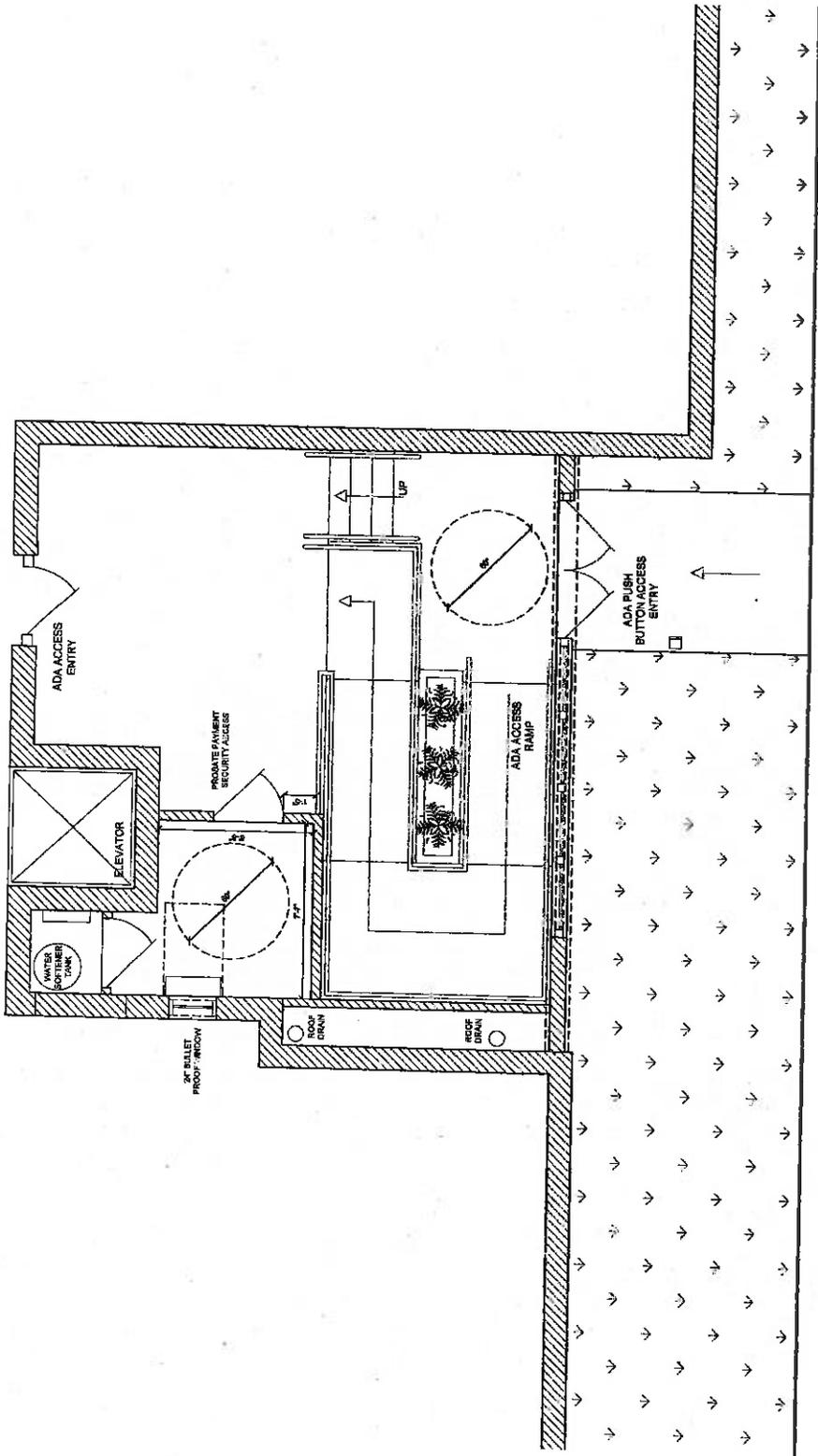
52700
11,250

63,950 PHASE II
12,550 PHASE I

\$76,500



1 PROPOSED WEST ELEVATION
3/16" = 1'-0"



1 PROPOSED WEST ENTRY PLAN
3/8" = 1'-0"

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	2014 Apportionment Report
DEPARTMENT:	Equalization
ATTACHMENTS:	Yes
SUMMARY:	
Peggy Schroud has enclosed the 2014 Apportionment report to be approved by the County Commissioners.	
RECOMMENDED MOTION	
To approve the Menominee County 2014 Apportionment Report as presented. <i>(May need to be revised if the taxpayers vote in any additional millages at the November election).</i>	

Submitted by: **Brian Bousley**

 10/23/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY EQUALIZATION DEPARTMENT
839 TENTH AVENUE
MENOMINEE MI 49858
(906) 863-2683

MEMO

DATE: October 9, 2014
TO: Menominee County Board of Commissioners
FROM:  Peggy Schroud
Menominee County Equalization Director
RE: 2014 Apportionment Report

Attached please find a copy of the 2014 Apportionment Report which must be approved by the County Board of Commissioners at an October apportionment session (MCL 211.37 AND 207.12). Please be aware that the apportionment report may have to be revised if the taxpayers vote in any additional millages on the November 2014 ballot. At this time, there are no millages that affect the 2014 Apportionment report.

If you have any questions, please feel free to contact me.

Thank you.

Year 2014

Comment / Date Amended

Enter County and Local Unit information in columns B through E
 Enter Community College and Authority information in columns G through I
 Enter ISD and Local K12 School information in columns K through P
 Enter information in the yellow highlighted boxes.

County Name	County Allocated Rate	Total County Extra Voted / General Law Operating Rate	Total County Debt Rate
MEMONMINEE	7.0612	2.9950	

Local Unit Name Townships Cities Villages Listed Alphabetically	Total Allocated / Charter Rate	Total Other Extra Voted / General Law Operating Rate	Total Debt Rate	Community College Name	Total Operating Rate	Total Debt Rate	Intermediate School District Name (ISD)	ISD Allocated Rate	ISD Total Vocational / Spec Ed Rate	ISD Total Debt Rate	ISD Enhancement Rate	Critical Use Only / Voc Ed
CEDARVILLE TWP.	1.2076	0.2675					DELTA-SCHOOLCRAFT	0.1346	2.2505			
DAGGETT TWP.	1.3152	2.9644					DICKINSON-IRON	0.1671	1.9653			
FAITHORN TWP.	1.2554	0.9977					MEMONMINEE	2.2437				
GOURLEY TWP.	1.3253	2.3452										
HARRIS TWP.	1.3348	1.0000										
HOLMES TWP.	1.5000	1.0000										
INGALLSTON TWP.	1.1797											
LAKE TWP.	1.2156	0.9621										
MELLEN TWP.	1.3951											
MEMONMINEE TWP.	0.0000	0.0000										
MEYER TWP.	1.3725	0.9954										
NADEAU TWP.	1.3444	1.0000										
SPALDING TWP.	1.3598	1.4636										
STEPHENSON TWP.	1.4066	1.0000										
MEMONMINEE CITY	14.8087	6.0937	3.1800									
STEPHENSON CITY	9.5000											
CARNEY VLG	0.0000											
DAGGETT VLG	2.5000											
POWERS VLG	2.8700											
				Authority Name (DDA, Dist. Library, Transit, Rec Auth., Fire Auth., etc.) ADD IF NEW	Total Authority Operating Rate	Total Authority Debt Rate	Local K12 School District Name	Total Hold Harmless / Supplemental Oper Rate	Total Whole Non Homestead Oper Rate	Total Debt / Sinking Fund / Bldg Site Rate	Total Non Homestead Oper Rate for Comm. Pers.	Total Recreational Rate
				C-MEMONMINEE DDA	1.7734		BARK RIVER HARRIS	17.0374	17.0374	2.4000	5.0374	
				C-STEPHENSON DDA	1.0000		CARNEY NADEAU	17.3266	17.3266	3.5000	5.3266	
							MEMONMINEE	18.0000	18.0000	4.0000	6.0000	
							NORTH CENTRAL	18.0000	18.0000	2.5200	6.0000	
							NORWAY VULCAN	17.9622	17.9622	4.3600	5.9622	
							STEPHENSON	18.0000	18.0000	0.9200	6.0000	

Local K12 School District

(A) Local K12 School District Name	(B) Total Taxable Value*	(C) Total Nonhomestead Taxable Value*	(D) Total Commercial Personal Taxable Value*	(E) HH / Supplemental Rate	(F) Est. HH / Supplemental Tax Dollars	(G) Non Homestead Operating Rate	(H) Est. HH Operating Tax Dollars	(I) Total Debt / Sinking Fund / Bldg Site Rate	(J) Est. Debt / Sinking Fund / Bldg Site Tax Dollars	(K) Total Recreational Rate	(L) Est. Recreational Tax Dollars	(M) Total Est. Local K12 School Tax Dollars
PARK RIVER HARRIS	\$32,623,514	\$1,487,816		17.0374	\$ 359,926.97	0.0000		2.4000	\$ 79,296.43	0.0000		\$ 698,223.40
CARNEY MADEAU	\$47,930,951	\$17,313,615		17.3268	\$ 530,490.85	0.0000		3.5000	\$ 167,758.33	0.0000		\$ 695,249.18
MENOMINEE	\$321,203,900	\$118,523,071		18.0000	\$ 3,648,254.82	0.0000		4.0000	\$ 1,284,815.60	0.0000		\$ 4,935,070.52
NORTH CENTRAL	\$81,620,965	\$31,345,280		18.0000	\$ 904,962.33	0.0000		2.5200	\$ 205,684.83	0.0000		\$ 1,110,647.18
NORWAY VULCAN	\$13,321,580	\$6,638,184		17.9622	\$ 120,048.88	0.0000		4.3800	\$ 58,348.95	0.0000		\$ 178,397.24
STEPHENSON	\$215,747,690	\$97,192,390		18.0000	\$ 2,133,885.22	0.0000		0.9200	\$ 198,487.87	0.0000		\$ 2,332,483.09

Certification Statement

I hereby certify that this Statement Showing Mills Apportioned by the County Board of Commissioners and submitted to the State Tax Commission is a true statement of all ad valorem millages apportioned by the County Board of Commissioners of the

County of _____ for the year _____

Signature of County Equalization Director

NOTARIZATION

Notary Public

County, Michigan

STATE OF MICHIGAN

County of _____ } ss

Subscribed before me this _____

Day of _____ *year* _____

My commission expires _____, _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	
To approve commissioner per diems and expenses as paid.	

Submitted by: **Brian Bousley**

 10/23/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
SEP 23 2014
BY: *[Signature]*

Mileage: \$.56/mile ~ effective 01 January 2014

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: James Furlong ~ District 3

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
9-8-14	River Park	29			
9-16-14	STEPHENSON	40			101-101-860.03
9-22-14	STEPHENSON	40			101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
			Total Mileage	109	
				Total Mileage Fee	61.04

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

[Signature]

Signed

9-23-14

Date

Commissioner Meeting Fee Expense Form

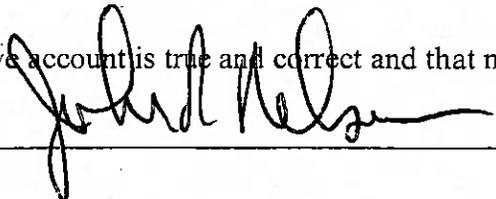
RECEIVED
 SEP 23 2014
 BY: AD

Name of Commissioner JOHN NELSON

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
 \$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
9/4/14	ME WORKS, ESCAMBA	\$ 50.00
9/9/14	CO. BOARD MEETING, MENDOTA	\$ 50.00
9/15/14	NORTHPOINT, KINGSFORD (FINANCE)	\$ 50.00
9/18/14	MENDOTA CO. BOARD FINANCE, MENDOTA	\$ 50.00
9/23/14	CO. BOARD MEETING, MENDOTA	\$ 50.00
9/25/14	NORTHPOINT BOARD, KINGSFORD	\$ 50.00
Total Per Diem		300.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: 

Date: 9/23/14

WILL CALL IF 9/25/14 IS CHANGED.

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
SEP 23 2014
BY: *AD*

Mileage: \$.56/mile ~ effective 01 January 2014

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
9/4/14	MS WORKS, ESCANABA	56	.56	31.36	101-101-860.11
9/9/14	COURTHOUSE, MENOMINEE	94	.56	52.64	101-101-860.11
9/15/14	NORTH POINT, KENOSHA	56	.56	31.36	101-101-860.11
9/18/14	COURT HOUSE, MENOMINEE	94	.56	52.64	101-101-860.11
9/21/14	CO. BOARD, MENOMINEE	95	.56	52.64	101-101-860.11
9/25/14	NORTHPOINT, KENOSHA	56	.56	31.36	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
		450	.56	252.00	
				Total Mileage	
Total Mileage Fee					252.00

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

John R. Nelson

Signed

9/23/14

Date

WILL CALL IF 9/25/14 MEETING CANCELLED

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
SEP 30 2014
BY: *AD*

Mileage: \$.56/mile ~ effective 01 January 2014

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
9/9/14	COURTHOUSE	16		8.96	101-101-860.04
9/17/14	PINECREST	73		40.88	101-101-860.04
9/17/14	ANNEX	32		17.92	101-101-860.04
9/18/14	COURTHOUSE	16		8.96	101-101-860.04
9/23/14	COURTHOUSE	16		8.96	101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
			Total Mileage	153	
Total Mileage Fee					85.68

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

9/29/14

Date

PAGE 2/3
RECEIVED
SEP 30 2014
BY: *AD*

Commissioner Meeting Fee Expense Form

Name of Commissioner *Gerald Piche*

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
<i>9/9/14</i>	<i>County Board - Court House</i>	<i>50.-</i>
<i>9/23/14</i>	<i>County Board - Court House</i>	<i>50.-</i>
Total Per Diem		<i>100.-</i>

It is hereby certified that the above accounts true and correct and that no part of the same has been paid.

Commissioner Signature: *Gerald Piche*

Date: *9/29/14*

Commissioner Meeting Fee Expense Form

RECEIVED
 OCT 01 2014
 BY: *AD.*

Name of Commissioner Jan Hafeman

\$50.00 per meeting-Reg. or Special County Board meeting (and assigned committee meetings)
 \$75.00 MAC or UPACC Conference

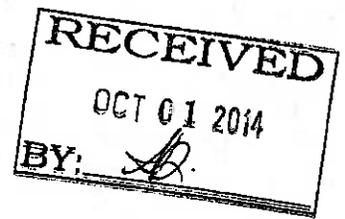
Date	Meeting Description & Duration	Meeting Expense
9/9/14	County Board – Courthouse	50.00
9/15/14	Bd. Of Health Finance	50.00
9/17/14	Bd. Of Health	50.00
9/18/14	County Board finance	50.00
9/23/14	County Board	50.00
9/24/14	Pinecrest Meeting	50.00
Total Per Diem		300.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: *Jan Hafeman*

Date: 9/30/14

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**



Mileage: \$.56/mile – effective 01 January 2013

*Meals Breakfast - \$ 9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
 *meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

Date	Meeting Place	# of miles	X.56/mile	Total Cost	Account Number
9/9/14	Co Bd. – Courthouse	76		42.56	101-101-860.10
9/15/14	Bd of Hlth Finance- Escanaba	58		32.48	101-101-860.10
9/17/14	Bd of Hlth- Pinecrest	14		7.84	101-101-860.10
9/18/14	Co Bd. Finance-Menominee	76		42.56	101-101-860.10
9/23/14	County Bd.- Menominee	76		42.56	101-101-860.10
9/24/14	Pinecrest- Pinecrest	14		7.84	101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
		314	Total Mileage	174.84	
Total Mileage Fee					175.84

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jan Hafeman

 Signed

9/30/14

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
OCT 01 2014
BY: *AD*

Mileage: \$.56/mile ~ effective 01 January 2014

*Meals
Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Bernie Lang ~ District 2**

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
2014					
09-09	CO. Bd.	3			101-101-860.02
09-17	FINANCE	3			101-101-860.02
09-23	CO. Bd.	3			101-101-860.02
09-30	SOC. SERV.	3			101-101-860.02
		12	→	6.72	101-101-860.02
					101-101-860.02
					101-101-860.02
					101-101-860.02
			Total Mileage		
				Total Mileage Fee	6.72

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang

Signed

10-01-14

Date

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on September 25 & 30 & October 9, 2014 in the combined amount of \$582,286.41.	
RECOMMENDED MOTION	
To approve Miscellaneous Bills as paid on September 25 & 30 & October 9, 2014 in the combined amount of \$582,286.41.	

Submitted by: **Brian Bousley**

 10/23/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

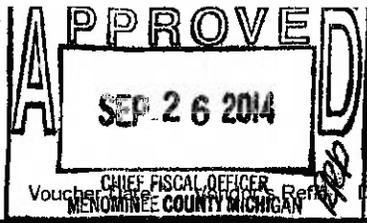
General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

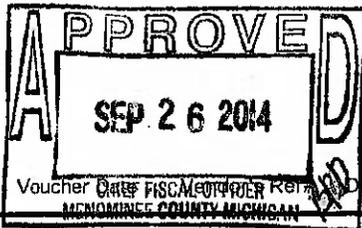
205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher#	Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
ANDERSON AUTO & RV SALES INC								
	58030	07/03/2014	1297	Chevy Impala - Oil Change	205-315-934.02	34.95		\$1,748.10
	38031	07/08/2014	1298	08 Tahoe - Vehicle Maintenance	205-315-934.02	505.59		
	38032	07/09/2014	1299	2013 Tahoe	205-315-934.02	492.51		
	38033	07/10/2014	1300	08 Tahoe	205-315-934.02	275.15		
	38034	07/16/2014	1301	2012 Impala	205-315-934.02	59.95		
	38035	07/24/2014	1302	09 Tahoe	205-315-934.02	59.95		
	38036	07/25/2014	1303	08 Tahoe	205-315-934.02	109.70		
	38037	07/25/2014	1304	2011 Impala	205-315-934.02	45.20		
	38038	08/04/2014	1305	06 Chevy Van	205-315-934.02	34.95		
	38039	08/21/2014	1306	2012 Impala	205-315-934.02	59.95		
	38040	08/26/2014	1307	2012 Impala	205-315-934.02	70.20		
AT&T Mobility								
	38101	09/09/2014	287252234966	906-795-5968	101-132-850.00	67.54		\$109.04
	38102	08/31/2014	287252150867	906-792-0211	101-132-850.00	41.50		
BAYSHORE VETERINARY CLINIC								
	38017	09/08/2014	175059	Brix - K9 Care	101-301-881.01	43.52		\$105.67
	38106	09/03/2014	174921	Brix - K9 Care	101-301-881.01	62.15		
Bob Barker Company, Inc.								
	38007	09/11/2014	WEB000334644	Inmate Supplies	101-301-770.00	176.97		\$176.97
BP								
	38025	09/05/2014	42238143	Road Patrol - Gasoline Charges August	205-315-742.00	311.47		\$311.47
Brian Bousley								
	36076	09/24/2014	Reimbursement	Mileage - CMI Employer Meeting (in Me	101-172-860.00	108.43		\$108.43
Catholic Social Service of UP								
	38087	09/16/2014	5637	Foster Care Paid Directly to Foster Pan	292-662-843.02	3,037.44		\$3,037.44
CBM Managed Services								
	38008	09/03/2014	STDINV75193	Inmate Meals	101-301-770.00	2,037.30		\$4,015.30
	38009	09/10/2014	STNINV75452	Inmate Meals	101-301-770.00	1,978.00		
Cellcom Wisconsin RSA 04								
	38089	09/05/2014	434823	Medical Examiner Cellular Services	101-648-727.00	119.66	*	\$251.94
	38088	09/05/2014	431567	Cellular Services	101-132-850.00	83.01		
	38088	09/05/2014	431567	Cellular Services	296-664-850.00	54.63		
	38088	09/05/2014	431567	Cellular Services	296-665-850.00	14.64		
Cenex Fleetcard								
	38000	09/05/2014	93158C	Building Code Gasoline Charges	249-371-742.00	68.75		\$68.75
Center for Education								
	38004	09/17/2014	06902895	Deskbook Encyclopedia of Public Empl	101-301-755.00	260.00		\$260.00
CLOVERLAND PAPER CO								
	37968	09/12/2014	106127	Latex Gloves	101-265-755.01	87.97		\$850.08
	37969	09/12/2014	106125	Tissue, Heavy Mop Handle	101-265-755.01	106.13		
	38010	09/12/2014	106126	Inmate Supplies	101-301-770.00	189.37		
	38011	09/04/2014	106016	Inmate Supplies	101-301-770.00	16.97		
	38012	09/08/2014	106065	Inmate Supplies	101-301-770.00	333.00		
	38014	09/19/2014	106202	Lysol	101-265-755.01	86.27		
	38015	09/19/2014	106204	Multifold Towels	101-265-755.01	30.37		
Cooper Office Equipment								
	38072	09/03/2014	114478	Contract # 2418-01 (Annex)	101-261-942.00	534.00		\$534.00

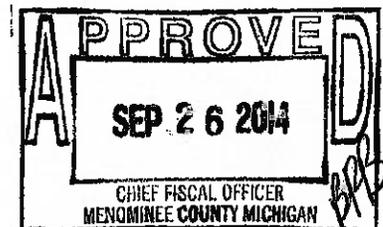


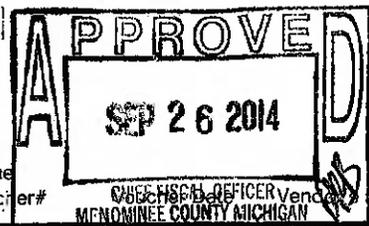
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher	DATE	FISCAL YEAR	DESCRIPTION	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General									
Country Mile Document Destruct	37954	09/19/2014	19103		Shredding Documents (9/11/14)	101-265-801.00	76.85		\$76.85
Cozy's Polaris	38077	09/03/2014	11097		PO# 02979 Tracks for 2014 Polaris Rar	205-315-981.00	4,599.99		\$4,599.99
Dougovito, Greg	38081	09/15/2014	5631		Holdover Attendant (K.R.)	101-132-801.01	55.00		\$143.00
	38081	09/15/2014	5631		Holdover Attendant (K.R.)	101-132-801.00	88.00		
Dwayne Lindstrom	37984	09/19/2014	Reimbursement		Camping Refund	208-751-964.00	76.00		\$76.00
Election Systems & Software	37966	09/22/2014	905273		PO# 02978 Ballot Layout (November 20	101-262-727.00	1,092.30		\$1,092.30
FASTENAL	37994	09/12/2014	WIMAR154113		Screws for Jail Lights	101-265-755.00	31.29		\$31.29
Fresh Clean	37967	09/19/2014	9/19/14		Carpet Cleaning with Deodorizes (911)	266-325-755.00	125.00		\$125.00
Friends Ofc Prod Whse Direct	38041	09/23/2014	0212411		ROD Office Supplies	101-268-727.00	334.07		\$404.06
	38099	09/23/2014	021243		Calculator - Equalization	101-257-727.00	69.99		
Frontier - Servco F.S.	38058	09/11/2014	54441		Parks	208-751-742.00	672.76		\$672.76
Furlong, James	38078	09/23/2014	Reimbursement		Mileage - September 2014	101-101-860.03	61.04		\$61.04
Garcia Linda	38082	09/15/2014	5632		Holdover Attendant (K.R.)	101-132-801.01	20.00		\$52.00
	38082	09/15/2014	5632		Holdover Attendant (K.R.)	101-132-801.00	32.00		
GRAYBAR	38062	09/12/2014	974763512		Dual Fuse Element	101-265-755.00	49.25		\$49.25
GREAT AMERICAN DISPOSAL CO THE	38057	09/01/2014	49110521		Shakey & Kleinke Park	208-751-942.00	1,167.61		\$1,279.65
	38073	09/01/2014	49110523		Annex - Garbage Removal	101-261-930.04	112.04		
HELFFERT BRIAN	38021	09/21/2014	Reimbursement		Temporary Food Permit - Brats for Bre	101-331-755.01	65.97		\$65.97
HOTFLAME GAS COMPANY	37998	09/15/2014	004253		Kleinke Bath House	208-751-744.00	613.63		\$613.63
ID NETWORKS	38018	09/22/2014	268546		Annual Maintenance Fee Livescan Syst	101-301-934.01	4,495.00		\$4,495.00
IMAGEWORKS	37965	09/22/2014	6992		Uniform Allowance - Jim Quist	208-751-745.00	90.00		\$90.00
James Kempka	38022	09/21/2014	Reimbursement		Brats for Breakfast	101-331-755.01	16.88		\$16.88
Jared Wingers	38020	09/21/2014	Reimbursement		Material & Labor to Replace Boat Seats	101-331-755.00	300.00		\$330.27
	38023	09/21/2014	Reimbursement		Brats for Breakfast	101-331-755.01	30.27		

MENOMINEE COUNTY
Claims Audit Report

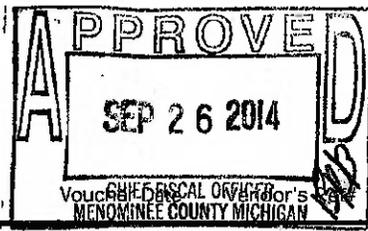
Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Joel Hensley, RN 37956	09/22/2014		Medical Examiner September 2014	101-648-709.00	780.00		\$4,385.00
37956	09/22/2014		Medical Examiner September 2014	101-648-835.00	1,840.00		
37961	09/22/2014		Blood Draw F.P. (9/17/14) D.P. (9/18/14)	101-267-801.01	200.00		
37997	09/16/2014		Blood Draw T. F. (1/12/14)	101-267-801.01	100.00		
38013	09/23/2014		Nursing Services Nursing Services	101-301-770.01	1,365.00		
38046	08/09/2014		Blood Draw M.C. (8/31/14)	101-267-801.01	100.00		
K & M Rentals 37983	09/22/2014	4421	Portable Toilet - Airport Park	208-751-801.00	80.00		\$80.00
Kandace R. Curran 37970	09/18/2014		Reimbursement Bridge Tolls (x2)	101-257-860.00	8.00		\$8.00
Kass, Michael 38024	09/21/2014		Reimbursement Brats for Breakfast	101-331-755.01	133.15		\$133.15
Kewley, Diane 38083	09/15/2014	5633	Holdover Attendant (K.R.)	101-132-801.01	42.50		\$110.50
38083	09/15/2014	5633	Holdover Attendant (K.R.)	101-132-801.00	68.00		
Kiesler's Police Supply, Inc. 38029	09/10/2014	00737150	PO# 02976 Ammo, Targets	205-315-755.02	1,581.36		\$1,581.36
Kleiman, Marc 38051	09/15/2014		Reimbursement Mileage - UP Clerks	101-215-860.00	140.00		\$140.00
Koehne 38054	09/11/2014	85778	2002 Jeep Liberty	101-265-981.00	49.98		\$49.98
LENCA SURVEYING 38059	09/10/2014	14186	Remon Yr 2014 (8/19 - 9/10/14)	243-246-801.07	2,700.40		\$6,787.95
38080	09/23/2014	14173	Remon Yr 2014 (9/10 - 9/22/14)	243-246-801.07	4,087.55		
Lesperance, Diane 38096	09/18/2014		Reimbursement Room Charges (MI Assn Co Treas Con	517-252-860.00	197.08		\$197.08
Macco's Floor Covering Ctr Inc 38066	09/16/2014	cg431010	PO# 02988 Carpet Replacement (2nd F	101-265-755.00	1,607.80		\$1,607.80
Manpower 37998	09/14/2014	27638058	Week Ending 9/14/14 (Krista Marciniak	101-261-704.00	472.50		\$653.63
38046	09/07/2014	27607411	Week Ending 9/7/14 (Regina Mistark)	215-141-705.00	181.13		
Massopust, Whitney 37957	09/22/2014		Medical Examiner September 2014	101-648-709.00	240.00		\$240.00





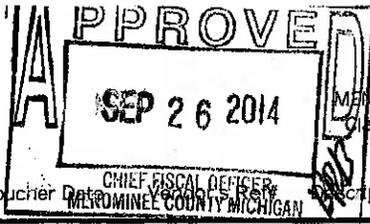
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vendor#	Check#	Check Date	Description	Debit Acct#	\$Amount	SepCk	Claim Total	
Bank Account: General									
Mastercard									
	38002		09/11/2014	Credit Card	McDonalds	101-301-860.01		\$2,635.90	
	38002		09/11/2014	Credit Card	Burger King	101-301-860.01			
	38002		09/11/2014	Credit Card	Wendys	205-315-881.03			
	38002		09/11/2014	Credit Card	Kwik Trip	205-315-881.03			
	38002		09/11/2014	Credit Card	Thai Cafe Restaurant	205-315-881.03			
	38002		09/11/2014	Credit Card	Superior Touchless	205-315-742.00			
	38002		09/11/2014	Credit Card	Walmart	101-301-755.00			
	38002		09/11/2014	Credit Card	Tractor Supply	101-301-881.01			
	38002		09/11/2014	Credit Card	Paypal	101-301-881.00		200.00	
	38002		09/11/2014	Credit Card	Intelius.Com	101-301-727.00		19.95	
	38002		09/11/2014	Credit Card	Ramada Inn of Marquette	205-315-881.03		247.44	
	38002		09/11/2014	Credit Card	Ramada Inn of Marquette	205-315-881.03		247.44	
	38002		09/11/2014	Credit Card	Shell Oil	205-315-742.00		36.86	
	38002		09/11/2014	Credit Card	Holiday	101-301-860.00		35.59	
	38002		09/11/2014	Credit Card	AppleBees	101-301-860.00		28.00	
	38002		09/11/2014	Credit Card	St. Ignace EZ Mart	101-301-860.00		45.16	
	38002		09/11/2014	Credit Card	Days Inn	101-301-860.00		65.65	
	38002		09/11/2014	Credit Card	Days Inn	101-301-860.00		65.65	
	38002		09/11/2014	Credit Card	Island Resort	101-301-880.00		40.00	
	38002		09/11/2014	Credit Card	Clyde's Drive In	101-301-860.00		21.00	
	38002		09/11/2014	Credit Card	Verizon Wireless	101-301-755.00		20.00	
	38002		09/11/2014	Credit Card	Credit Voucher (Verizon)	101-301-755.00		-20.00	
	38090		09/11/2014	Credit Card	Shanty Creek Resorts	101-257-727.00		82.00 *	
	38090		09/11/2014	Credit Card	USPS	101-268-729.00		5.05 *	
	38090		09/11/2014	Credit Card	USPS	101-268-729.00		5.05 *	
	38090		09/11/2014	Credit Card	USPS	101-268-729.00		5.05 *	
	38090		09/11/2014	Credit Card	USPS	101-268-729.00		5.05 *	
	38090		09/11/2014	Credit Card	Power Pros	101-103-857.03		148.70 *	
	38090		09/11/2014	Credit Card	USPS	101-268-729.00		5.05 *	
	38090		09/11/2014	Credit Card	Omnis Network	208-751-880.00		9.95 *	
	38090		09/11/2014	Credit Card	Jack's Fresh Market	296-667-801.01		170.38 *	
	38090		09/11/2014	Credit Card	USPS	101-268-729.00		5.05 *	
	38090		09/11/2014	Credit Card	Omnis Network	208-751-880.00		19.90 *	
	38090		09/11/2014	Credit Card	Omnis Network	208-751-880.00		83.40 *	
	38090		09/11/2014	Credit Card	Omnis Network	208-751-880.00		11.88 *	
	38090		09/11/2014	Credit Card	USPS	101-268-729.00		5.05 *	
	38090		09/11/2014	Credit Card	USPS	101-268-729.00		5.05 *	
	38090		09/11/2014	Credit Card	Choice Auto Recyclers	101-265-755.00		36.05 *	
	38090		09/11/2014	Credit Card	USPS	101-268-729.00		5.05 *	
	38090		09/11/2014	Credit Card	Staples	517-252-727.00		372.41 *	
	38090		09/11/2014	Credit Card	Staples	517-252-727.00		27.52 *	
	38090		09/11/2014	Credit Card	USPS	101-268-729.00		5.05 *	
	38090		09/11/2014	Credit Card	McDonalds	101-268-860.00		6.31 *	
	38090		09/11/2014	Credit Card	Country Inn & Suites	101-268-860.00		378.00 *	
									\$374.13
Menards - Marinette									
	37958		09/17/2014	63362	Building & Ground Supplies	101-265-755.00		29.31	
	37993		09/15/2014	63250	Steel Fence (x20)	243-246-765.00		61.80	
	38047		09/09/2014	62688	Driveway Marker, Concrete Selant	101-265-755.00		15.57	
	38053		09/11/2014	62858	Building & Gounrds Supplies	101-265-755.00		84.51	
	38068		09/15/2014	63178	Vacuum, Filters, Hover Bags	101-265-755.01		182.94	
MENOMINEE COUNTY ROAD COMMISSI									
	38019		09/15/2014	10827	Power to Radio Tower	101-301-934.01		59.45	



MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Invoice Date	Invoice #	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
MERS							\$388,712.00
37991	09/02/2014	5502 - 15	100% Funding in Division 15 (B & G)	101-103-718.01	165,470.00	*	
37992	09/02/2014	5502 - 02	100% Funding In Division 02 (Sheriff N	101-103-718.01	223,242.00		
MGT of America, Inc.							\$1,277.20
38052	09/08/2014	25742	DHS-288 Billings (July, August, Septer	101-141-801.00	1,277.20		
Michigan Asso. of Counties							\$5,543.46
37987	07/01/2014	m825	2015 Membership Dues	101-103-802.00	5,543.46		
MILLERS ACTION OFFICE SUPPLY I							\$889.88
37989	09/17/2014	0104089-001	Building & Ground Supplies	101-265-755.00	11.98		
37990	09/17/2014	0104100-001	Building & Ground Supplies	101-265-755.00	11.98		
38056	09/12/2014	0103944-001	Office Supplies	101-215-727.00	287.85		
38058	09/12/2014	0103944-001	Office Supplies	101-131-727.00	120.95		
38061	09/15/2014	0104006-001	Treasurer's Office Supplies	101-253-727.00	214.01		
38061	09/15/2014	0104006-001	Treasurer's Office Supplies	101-253-728.00	113.16		
38093	09/16/2014	0104081-001	Ink Cartridges (x4)	101-426-727.00	84.96		
38094	09/17/2014	0104099-001	Ink Cartridge	101-426-727.00	34.99		
MOORE MEDICAL CORP							\$309.69
38018	09/16/2014	983535321	Inmate Medical Supplies	101-301-770.01	309.69		
Nelson, John R.							\$252.00
38079	09/23/2014	Reimbursement	Mileage - September 2014	101-101-880.11	252.00		
Palmer, Mary							\$10.50
38098	09/25/2014	Reimbursement	Bales of Straw for Grounds	101-265-930.02	10.50		
Paul Campbell Construction							\$260.00
38075	06/29/2014	343831	Topsoli (Shakey)	208-751-930.04	260.00		
Payne, Cindy							\$412.80
37962	09/19/2014	Reimbursement	Mileage & Bridge Tolls	101-268-860.00	412.80		
Przewrocki, Joan							\$58.50
38086	09/15/2014	5636	Holdover & Transport of Juvenile	101-132-801.01	22.50		
38086	09/15/2014	5636	Holdover & Transport of Juvenile	101-132-801.00	36.00		
Quill Corporation							\$607.45
38003	09/05/2014	5872376	Sheriff Department - Office Supplies	101-301-727.00	92.86		
38005	09/09/2014	5971566	Herrick Chair	101-301-755.00	189.99		
38006	09/16/2014	6167949	Osgood Chair	101-301-755.00	149.99		
38042	09/05/2014	5894803	Batteries	101-301-727.00	82.62		
38065	09/18/2014	6249894	Toner - PA's Office	101-267-727.00	91.99		
Quist, James Michael							\$22.13
37963	09/20/2014	Reimbursement	Uniform Allowance	208-751-745.00	22.13		
RIVERSIDE AUTO SALES OF MARINE							\$350.79
38055	09/15/2014	6038036/1	2002 Jeep Liberty	101-265-981.00	350.79		
Sage Checks & Forms							\$299.48
37988	09/08/2014	A00014840	Tax Forms & Envelopes	101-172-727.01	299.48		
Sexton, Richard							\$314.71
38095	09/24/2014	Reimbursement	Cellular Phone Services	101-426-850.00	314.71		
Sherwin Williams Company							\$73.98
37959	09/17/2014	6095-6	Paint	101-265-930.01	36.99		
37960	09/15/2014	6036-0	Paint - Boiler Room Doors	101-265-930.01	36.99		

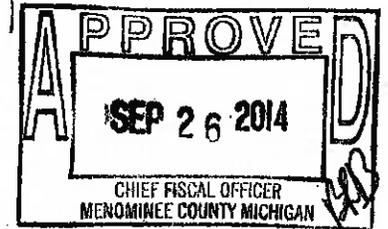


MEMORINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher#	Date	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Standard Insurance Company								
	38043	09/23/2014	October 2014	Life insurance Premium	101-101-713.00	20.70		\$207.00
	38043	09/23/2014	October 2014	Life Insurance Premium	101-132-713.00	6.32		
	38043	09/23/2014	October 2014	Life insurance Premium	101-136-713.00	11.50		
	38043	09/23/2014	October 2014	Life insurance Premium	101-141-713.00	9.20		
	38043	09/23/2014	October 2014	Life insurance Premium	101-148-713.00	0.58		
	38043	09/23/2014	October 2014	Life insurance Premium	101-215-713.00	11.50		
	38043	09/23/2014	October 2014	Life Insurance Premium	101-172-713.00	4.80		
	38043	09/23/2014	October 2014	Life insurance Premium	101-267-713.00	9.20		
	38043	09/23/2014	October 2014	Life insurance Premium	101-268-713.00	4.60		
	38043	09/23/2014	October 2014	Life insurance Premium	101-253-713.00	6.90		
	38043	09/23/2014	October 2014	Life insurance Premium	101-257-713.00	4.60		
	38043	09/23/2014	October 2014	Life insurance Premium	101-265-713.00	2.30		
	38043	09/23/2014	October 2014	Life insurance Premium	101-301-713.00	46.00		
	38043	09/23/2014	October 2014	Life insurance Premium	101-882-713.00	2.30		
	38043	09/23/2014	October 2014	Life insurance Premium	101-103-713.00	2.30		
	38043	09/23/2014	October 2014	Life insurance Premium	271-790-713.00	9.20		
	38043	09/23/2014	October 2014	Life insurance Premium	296-863-713.00	2.30		
	38043	09/23/2014	October 2014	Life insurance Premium	296-864-713.00	2.30		
	38043	09/23/2014	October 2014	Life insurance Premium	296-865-713.00	2.30		
	38043	09/23/2014	October 2014	Life insurance Premium	208-751-713.00	4.80		
	38043	09/23/2014	October 2014	Life insurance Premium	205-316-713.00	2.30		
	38043	09/23/2014	October 2014	Life insurance Premium	205-315-713.00	23.00		
	38043	09/23/2014	October 2014	Life insurance Premium	266-325-713.00	16.10		
	38043	09/23/2014	October 2014	Life insurance Premium	266-328-713.00	2.30		
STATE BAR OF MICHIGAN								
	38044	09/23/2014	Dues	2014 - 2015 (William Merkel)	101-267-802.00	285.00		\$915.00
	38070	09/24/2014	Dues	2014-2015 Membership (Judge Jeffrey	101-136-802.00	285.00	*	
	38089	09/22/2014	5638	2014 - 2015 Membership Dues	101-148-802.00	345.00	*	
Stateline Apparel								
	37964	09/23/2014	34279	Uniform Allowance - Jim Quist	208-751-745.00	171.89		\$171.89
STEPHENSON MARKETING COOPERATI - P O BOX 399								
	38026	08/31/2014	015579	Road Patrol - Gasoline Charges for Aug	205-315-742.00	1,981.89	*	\$2,053.09
	38097	08/31/2014	462643	Parks - Gasoline Charges August 2014	208-751-742.00	71.20		
TARGET INFORMATION MANAGEMENT								
	38060	09/11/2014	276582	Landlord/Tenant, Notice to Quit	101-136-727.00	53.52		\$53.52
TWIN CITY ELECTRIC, Inc.								
	37999	09/12/2014	79167	Change Names & Mailbox Numbers on	101-103-850.00	68.00		\$68.00
U.E.S. COMPUTERS, INC.								
	38067	04/16/2014	67765	PO# 02677 (B&G & Boiler Room Comp	101-265-931.00	2,114.00		\$2,114.00
U.S. Bank Equipment Finance								
	37995	09/15/2014	261917066	Konica Bizhub 423 Copier	101-172-942.00	133.07		\$133.07
United State Treasury								
	38071	09/23/2014	HRA Fee	HRA PCORI Fee	101-103-712.02	20.00		\$20.00
UPCAP SERVICES INC								
	38049	08/31/2014	674	Work Crew Services	517-252-931.00	14.00		\$14.00
WALTER BROTHERS INC								
	38027	09/17/2014	A231388	Padlock	205-315-755.00	24.58		\$55.00
	38028	09/17/2014	D46906	Keys (x13)	205-315-755.00	30.42		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Warner, Fredrick 38084	08/15/2014	5634	Holdover Attendant & Transport Juveni	101-132-801.01	27.50		\$141.69
38084	09/15/2014	5634	Holdover Attendant & Transport Juveni	101-132-801.00	44.00		
38085	08/15/2014	5635	Transport of Juvenile (K.R.)	101-132-801.00	70.19		
WEST GROUP PAYMENT CENTER							
38048	08/04/2014	830133685	July 5 - August 4, 2014	101-267-802.00	45.00		\$491.44
38050	09/01/2014	820238359	August 1 - August 31, 2014	289-145-801.00	446.44		
Wit-Kil Pest Control							
38063	09/05/2014	2540721	Library	101-265-801.00	31.25		\$62.50
38064	09/06/2014	2540722	Annex	101-265-801.00	31.25		
WISCONSIN PUBLIC SERVICE CORP. - P O BOX 19003							
37985	09/17/2014	0402047856-00005	Kleinke Park	208-751-920.01	107.90		\$496.29
37986	09/17/2014	0402047856-00008	Kleinke Park	208-751-920.01	388.39		
Zevitz, Dr. Michael E.							
37955	09/22/2014	Medical Examiner	September 2014	101-648-709.00	2,090.00		\$2,090.00
Total Amount for Bank Account: General							\$453,377.12





MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Voucher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Ace Hardware								\$67.52
	38168	09/08/2014	2123192	Bulb	101-265-755.00	6.99		
	38169	09/24/2014	2125322	Cleaning Supplies	101-265-755.01	47.54		
	38170	09/05/2014	2123182	Cleaning Supplies	191-265-755.01	12.99		
Anderson, Bill								\$28.00
	38136	09/22/2014	Reimbursement	Mileage - Planning Commission	101-401-710.00	28.00		
Anderson, Paul								\$11.20
	38137	09/22/2014	Reimbursement	Mileage - Planning Commission	101-401-710.00	11.20		
AT&T - Carol Strann, JL								\$1,565.15
	38115	09/19/2014	90686261409	September 19 - October 18, 2014	266-325-850.00	327.75		
	38127	09/19/2014	906863202309	September 19 - October 18, 2014	101-103-850.00	573.37		
	38128	09/19/2014	906863444109	September 19 - October 18, 2014	101-103-850.00	664.03		
Batteries Plus #988								\$87.50
	38105	08/19/2014	988-111382	Bulbs (x50)	101-265-755.00	87.50		
Big O's Lube and Service, Inc.								\$46.95
	38159	09/25/2014	15171	2010 Chevy Impala - Vehicle Maintenan	101-301-981.00	46.95		
Carquest Auto Parts								\$10.33
	38166	09/19/2014	2825-278702	Belt for Generator Exhaust	101-265-755.00	10.33		
CBM Managed Services								\$1,988.15
	38155	09/17/2014	STDINV75684	Inmate Meals	101-301-770.00	1,988.15		
City of Stephenson - P.O. Box 467								\$217.75
	38129	09/22/2014	709	Annex - Water/Sewer/Electric	101-261-920.01	17.50		
	38129	09/22/2014	709	Annex - Water/Sewer/Electric	101-261-920.02	30.00		
	38129	09/22/2014	709	Annex - Water/Sewer/Electric	101-261-920.03	170.25		
GLOVERLAND PAPER CO								\$538.23
	38111	09/26/2014	106254	Courthouse	101-265-755.01	331.33		
	38154	09/26/2014	106265	Jail - Towels & Bleach	101-301-770.00	76.50		
	38155	09/19/2014	106203	Microfiber Mop & Gloves	101-301-770.00	130.40		
David Ashby								\$19.74
	38131	09/22/2014	Reimbursement	Uniform Allowance	205-315-745.00	19.74		
Election Systems & Software								\$3,954.45
	38117	09/25/2014	906989	PO# 02986 Ballot Programming	101-262-727.00	3,954.45		
Erickson Plastering, Inc.								\$2,240.00
	38145	09/30/2014	1605	PO# 02988 Work Completed on Health	101-103-998.00	2,240.00		
ESSER PAINT & GLASS								\$180.00
	38144	09/09/2014	9/9/14	Reset Door Frame at Health Departmen	101-103-998.00	180.00		
Family Dollar - N124 US Hwy 41								\$129.19
	38172	09/30/2014	9/30/14	Various Invoices - Park Supplies	208-751-755.02	129.19		
Gatts, An Aramark Company								\$763.14
	38133	09/19/2014	2969373	David Ashby - Uniform Allowance	205-315-745.00	291.66		
	38134	09/10/2014	2942870	Erdman - Uniform Allowance	205-315-745.00	199.90		
	38135	09/19/2014	2949799	Peterson - Uniform Allowance	205-315-745.00	271.58		
Glenn A. Pearson								\$62.16
	38171	09/19/2014	Reimbursement	Mileage	101-136-860.00	62.16		
GRAYBAR								\$46.68
	38106	09/22/2014	974022119	Jail Exhaust Blower Fuses (x3)	101-265-755.00	46.68		



MENOMINEE COUNTY
Claims Audit Report

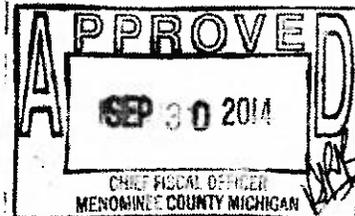
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Hanna, Brenda	38141	09/30/2014	Reimbursement	Mileage (July 1 - September 30, 2014)	101-253-860.00	34.16		\$34.16
Hanson, Judi	38132	09/25/2014	Reimbursement	Uniform Allowance	205-315-745.00	25.36		\$25.36
Hashimoto Sewer Service, Inc.	38113	09/29/2014	11937	Grease Pit at Jail	101-265-801.00	175.00		\$175.00
Hi Tec Building Services	38121	09/30/2014	008144	Cleaning for September 2014	101-265-801.00	1,410.00		\$1,410.00
J S ELECTRONICS, INC.	38114	09/24/2014	18492	PO# 2941 City Hall Tower Antenna Rep	266-326-970.00	7,361.40		\$7,702.04
	38161	09/19/2014	18483	Light Bar Repair on Squad 55K9-2	205-315-934.02	340.64		
L & S ELECTRIC, INC.	38123	09/25/2014	467865	Jail Generator Exhaust Maintenance	101-265-930.01	196.37		\$196.37
Larry L.D. King, DVM	38158	09/23/2014	27394	Vesta - K9 Care	101-301-881.01	57.00		\$57.00
Lesperance, Diane	38116	09/29/2014	Reimbursement	Mileage and Supplies	517-252-931.00	6.35		\$257.96
	38116	09/29/2014	Reimbursement	Mileage and Supplies	517-252-931.00	85.30		
	38116	09/29/2014	Reimbursement	Mileage and Supplies	517-252-860.00	74.98		
	38116	09/29/2014	Reimbursement	Mileage and Supplies	517-252-860.00	34.30		
	38162	09/30/2014	Reimbursement	Mileage - (July - September 2014)	101-253-860.00	35.84		
	38164	09/30/2014	Reimbursement	Camera Computer Cable	517-252-727.00	21.19		
Lesperance, Michael	38163	09/30/2014	Signs	Foreclosure Signs made for Posting Pr	517-252-955.00	80.00		\$80.00
Linda A. Menacher	38173	09/30/2014	Reimbursement	Ceil Phone Bill (April - September 2014)	101-136-727.00	285.60		\$285.60
Manpower	38124	09/21/2014	27864591	Week Ending 9/21/14 (Krista Marciniak)	101-261-704.00	464.63		\$464.63
Merrards - Marinette	38107	09/28/2014	64088	Building & Ground Supplies	101-265-755.00	35.87		\$35.87
Menominee Industrial Supply	38126	09/04/2014	10076156	Replacement for John Deere Trimmer	101-265-755.00	32.76		\$190.75
	38146	09/04/2014	10076168	Deck Blades - Parks	208-751-930.02	157.99		
MICHIGAN ASSN OF EQUALIZATION	38119	09/30/2014	Dues	2015 Membership Dues	101-257-802.00	35.00		\$50.00
	38119	09/30/2014	Dues	2015 Membership Dues	101-257-860.00	15.00		
Michigan Chamber Services, Inc	38149	09/24/2014	485937	State & Federal Labor Law Posters	101-172-802.00	170.13		\$170.13
Nast, Tina	38157	09/23/2014	Reimbursement	Avery - Dog Food	101-301-881.01	47.99		\$47.99
NESTEGG MARINE	38160	09/22/2014	91331	Guard Cover & Tie Downs	101-331-755.00	233.94		\$233.94
Peterson, Charlene	38138	09/22/2014	Reimbursement	Mileage - Planning Commission	101-401-710.00	19.04		\$19.04

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Piche, Gerald L. 38147	09/29/2014	Reimbursement	Mileage - September 2014	101-101-860.07	80.64		580.64
Pro-Tec Home Inspections 38143	09/30/2014	Woods	Lead Inspection/Risk Assessment	274-690-809.71	525.00		5525.00
Schel, Larry 38146	09/29/2014	Reimbursement	Mileage - September 2014	101-101-860.04	85.68		585.68
Scholtz Sr., Gary 38139	09/22/2014	Reimbursement	Mileage - Planning Commission	101-401-710.00	16.80		516.80
Schultz, Lillian R. 38140	09/22/2014	Reimbursement	Mileage - Planning Commission	101-401-710.00	25.76		525.76
Sherwin Williams Company 38108	09/22/2014	6253-1	Boiler Room Paint	101-265-930.01	55.18		5210.54
	09/30/2014	6506-2	Paint (x4)	101-265-930.01	155.36		
The Current 38153	09/30/2014	1312	Fair Board & Budget Hearing	101-101-901.00	116.46		5116.46
The Ebco Company, LLC 38174	09/30/2014	014157	PO# 02987 Casebinders (x500 Gray)	101-215-727.00	1,025.00		51,025.00
U.E.S. COMPUTERS, INC. 38119	08/25/2014	66968	Toner (J Klumb)	101-215-727.00	69.00		569.00
U.P. Environmental Services 38122	05/05/2014	22003	PO# 02980 Vac Truck & Labor	101-103-755.00	1,580.00		51,580.00
Valenti, Susan F. 38112	09/26/2014	M14-3650-FC	Transcripts - M14-3650-FC	101-131-806.00	47.00		547.00
Valley Mechanical, Inc. 38109	09/22/2014	2810	Troubleshoot Faulty Thermostat	101-265-934.00	393.27		512,030.15
	09/22/2014	2812	PO# 02984 Chiller & Pump Repair/Boiler	101-265-934.00	4,045.67		
	09/22/2014	2811	PO# 02985 - A/C & Chiller Repair	101-265-934.00	4,993.15		
	09/22/2014	2809	PO# 02983 - Boiler Maintenance/Circuit	101-265-934.00	2,598.06		
WALL LARRY 38142	09/29/2014	Admin Svcs	MSC-2012-0745-HOA	274-690-703.02	1,000.00		51,000.00
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							
	38110	09/26/2014	0402047856-00004	Courthouse	101-265-920.04	500.67	54,875.70
	38120	09/26/2014	0402055840-00001	Jail	101-265-920.03	3,941.48	
	38125	09/24/2014	0402047856-00006	Stoney Point Street Lighting	208-751-920.01	33.26	
	38130	09/25/2014	1334314058-00000	Bailey House	208-751-920.01	39.92	
	38130	09/25/2014	1334314058-00000	Klemka Park	208-751-920.01	29.30	
	38130	09/25/2014	1334314058-00000	Klemka Park	208-751-920.01	54.34	
	38130	09/25/2014	1334314058-00000	Bailey Park Street Lighting	208-751-920.01	12.74	
	38165	09/26/2014	0402191663-00001	Health Care Center	101-265-920.03	227.54	
	38165	09/26/2014	0402191663-00001	Health Care Center	101-265-920.04	36.45	

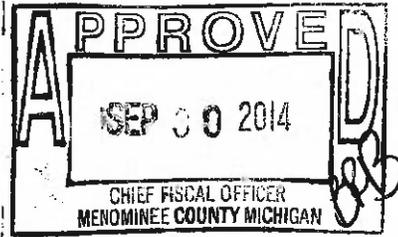
Total Amount for Bank Account: General

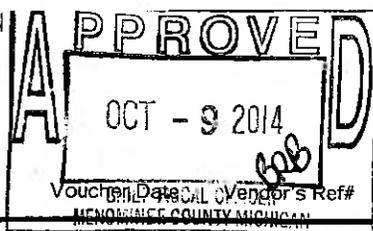
\$45,079.71



MENOMINEE COUNTY
Claims Audit Report

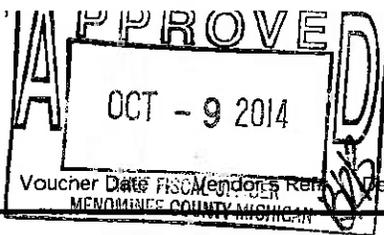
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
MILLERS ACTION OFFICE SUPPLY I								
	38224	09/30/2014	0104379-001	Treasurer's Office Supplies	516-253-727.00	105.97		\$202.92
	38225	09/25/2014	0104280-001	Emergency Services	101-426-727.00	96.95		
Total Amount for Bank Account: General								\$202.92





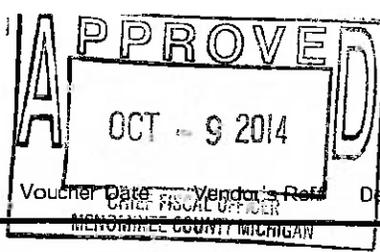
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Ace Hardware	38272	09/24/2014	212528/2	Gloves	101-301-770.01	232.75		\$232.75
ALGER-DELTA COOPERATIVE ASSOCI								
	38324	09/30/2014	383001	Shakey Lakes Park/Horse	208-751-920.01	38.89		\$2,146.83
	38325	09/30/2014	1614900	Bath House	208-751-920.01	59.61		
	38326	09/30/2014	383200	N8380 Co Park Rd 20.5	208-751-920.01	445.93		
	38327	09/30/2014	383301	Shakey Lakes Park/Cattle	208-751-920.01	90.78		
	38328	09/30/2014	1503500	N8380 Co Pk Rd 20.5	208-751-920.01	229.55		
	38329	09/30/2014	367100	N8390 Beach House	208-751-920.01	206.61		
	38330	09/30/2014	367200	Northwest Campsites	208-751-920.01	587.05		
	38331	09/30/2014	369802	W8449 Co Rd G12 Campsites	208-751-920.01	121.80		
	38332	09/30/2014	370500	Shakey Lakes Office/Shop	208-751-920.01	83.92		
	38333	09/30/2014	379700	Storage Shed	208-751-920.01	127.23		
	38334	09/30/2014	380300	Shower Building	208-751-920.01	155.46		
Anderson, Garry	38317	09/30/2014	Reimbursement	Mileage - September 2014	101-101-860.08	175.20		
AT&T Long Distance	38351	09/19/2014	854528091	Telephone Services	101-103-850.00	496.24		\$496.24
Big O's Lube and Service, Inc.								
	38279	09/09/2014	15034	2013 Chevy Impala - Oil Change	205-315-934.01	27.95		\$469.94
	38280	09/29/2014	15197	2013 Chevy Impala - Brake's	205-315-934.01	441.99		
Brunelle, Jennifer								
	38347	09/30/2014	5644	Crisis Intervention - September 2014	296-668-801.00	645.00		\$1,325.97
	38355	09/30/2014	Reimbursement	Mileage - September 2014	296-663-860.00	521.92		
	38359	09/30/2014	Reimbursement	Gift Cards & Postage Reimbursement	296-668-801.00	75.00		
	38359	09/30/2014	Reimbursement	Gift Cards & Postage Reimbursement	101-132-729.00	19.99		
	38364	09/30/2014	Reimbursement	Bridge Tolls, Meals & Postage	101-132-729.00	19.99		
	38364	09/30/2014	Reimbursement	Bridge Tolls, Meals & Postage	296-663-860.00	44.07		
CBM Managed Services								
	38271	09/24/2014	STDINV75903	Inmate Supplies	101-301-770.00	2,009.85		\$2,009.85
CITY OF MENOMINEE - 2511 10TH ST.								
	38293	09/30/2014	90103011	July - September 2014	101-265-920.00	31.36	*	\$3,222.18
	38294	09/30/2014	20102038	July - September 2014	101-265-920.00	2,408.32	*	
	38306	10/01/2014	October 2014	Monthly Rent	266-326-942.00	351.67		
	38362	09/30/2014	5645	Bench for Teen Court	296-667-801.01	430.83		
DEKETO, LLC								
	38302	09/30/2014	DK 10-14	September 2014 Documents (x460)	256-277-857.00	920.00		\$920.00
Delta County - 310 Ludington Street, Ste 222								
	38340	10/01/2014	14-0004724	Building Code Services	249-371-801.00	4,250.00		\$4,250.00
Dougovito, Greg								
	38356	09/30/2014	5656	Holdover Attendant	101-132-801.01	47.50		\$123.50
	38356	09/30/2014	5656	Holdover Attendant	101-132-801.00	76.00		
DTE Energy								
	38371	09/24/2014	462245200011	Annex - September 2014	101-261-920.04	58.96		\$58.96
EAGLEHERALD PUBLISHING, LLC								
	38318	09/30/2014	1445	PO# 02993 Registration Notice for Nov	101-262-727.00	585.80		\$684.00
	38318	09/30/2014	1445	PO# 02993 Registration Notice for Nov	101-101-901.00	98.40		



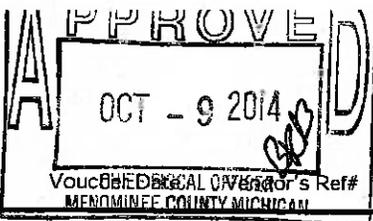
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	FISCAL YEAR	Vendor Ref	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General									
Eldercare Home Pharmacy	38274	08/31/2014		4347817	Inmate Medical	101-301-770.01	225.07		\$225.07
Employee Benefits Agency, Inc.	38335	10/02/2014		4561	Vision Plan - October 2014	266-326-712.00	32.07		\$119.23
	38335	10/02/2014		4561	Vision Plan - October 2014	266-325-712.00	32.07		
	38335	10/02/2014		4561	Vision Plan - October 2014	701-000-231.00	12.40		
	38335	10/02/2014		4561	Vision Plan - October 2014	266-325-712.00	12.40		
	38335	10/02/2014		4561	Vision Plan - October 2014	266-325-712.00	12.40		
	38335	10/02/2014		4561	Vision Plan - October 2014	266-325-712.00	17.89		
Friends Ofc Prod Whse Direct	38228	09/30/2014		021284I	ROD - Office Supplies	101-268-727.00	71.53		\$71.53
GREAT AMERICAN DISPOSAL CO THE	38316	10/01/2014		4A101156	Shakey & Kleinke (October 2014)	208-751-942.00	1,167.61		\$1,167.61
Hafeman, Jan	38313	09/30/2014		Reimbursement	Mileage - September 2014	101-101-860.10	175.84		\$175.84
J S ELECTRONICS, INC.	38277	09/30/2014		18497	PO# 02996 - Battery Replacement for J	101-301-934.01	1,293.34		\$3,915.62
	38281	07/23/2014		18400	Pager	205-315-934.01	129.00		
	38282	09/30/2014		18498	Microphone & Listen Only Ear Piece	205-315-934.01	123.28		
	38284	09/29/2014		18494	PO# 02997 Red/Blue Light Bar	205-315-981.00	1,945.00		
	38307	10/01/2014		18504	Tower Lease - October 2014	266-326-942.00	425.00		
Joel Hensley, RN	38270	10/05/2014		Nursing Services	Nursing Services	101-301-770.01	1,365.00		\$1,565.00
	38292	10/05/2014		Blood Draw	D. W. (9/23) & B.M. (10/4)	101-267-801.01	200.00		
Jordan Cole Jewelers	38288	09/19/2014		Appraisal	Appraisal for John Henes Case	101-267-804.00	1,000.00		\$1,000.00
K MART	7031 38268	10/05/2014		07031100514006006920	LED TV for Female Cell	101-301-770.00	109.99		\$109.99
Lang, Bernard	38314	09/30/2014		Reimbursement	Mileage - September 2014	101-101-860.02	6.72		\$6.72
LENCA SURVEYING	38342	09/30/2014		14176	Remon Yr 2014 (9/23 - 10/1/14)	243-246-801.07	3,796.90		\$3,796.90
Linda A. Menacher	38229	10/03/2014		10/3/14	McIntyre Motion	101-136-806.00	38.95		\$66.25
	38290	10/03/2014		Copies	B. Alfredson & J. McIntyre	101-267-806.00	27.30		
Linderoth, Janis	38312	09/30/2014		Reimbursement	UP State Fair - Mileage	101-101-710.00	197.12		\$197.12
Lufts Advertiser	38301	09/29/2014		Advertising	September 2014	101-101-901.00	88.00		\$268.00
	38301	09/29/2014		Advertising	September 2014	101-262-727.00	180.00		
M.A.C.V.C. - Antrim Co Dept of Veterans Aff	38296	10/01/2014		Dues	2015 Membership Dues	101-682-802.00	55.00		\$55.00
Manpower	38308	09/28/2014		27697055	Week Endking 9/28/14 (Regina Mistark	215-141-705.00	126.00		\$976.50
	38336	09/28/2014		27695327	Week Ending 9/28/14 (Krista Marciniak	101-261-704.00	378.00		
	38372	10/05/2014		27726871	Week Ending 10/5/14 (Krista Marciniak	101-261-705.00	472.50		



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Menards - Marinette	38298	09/30/2014	64441	Sealant	101-265-755.00	9.46		\$9.46
MENOMINEE COUNTY FAIR BOARD	38359	09/30/2014		Gate Fees	208-751-884.00	5,700.00		\$5,700.00
MENOMINEE COUNTY JOURNAL	38295	10/01/2014	123	Voter Registration Notice	101-262-727.00	450.00		\$532.00
	38299	09/11/2014	126	Public Land Auction	517-252-900.00	30.00		
	38339	10/01/2014	120	Advertising	101-101-901.00	52.00		
Menominee Industrial Supply	38370	09/04/2014	110076168-1	Park Supplies	208-751-984.00	157.99		\$157.99
Merit Network, Inc.	38368	10/01/2014	68037	PO# 02990 Service Agreement (10/1/1	101-103-851.01	3,000.00		\$5,850.00
	38368	10/01/2014	68037	PO# 02990 Service Agreement (10/1/1	101-301-976.00	2,850.00		
MICHIGAN ELECTION RESOURCES	38320	10/01/2014	33230	PO# 02992 Precint Kits for November E	101-262-727.00	1,484.92		\$22,845.72
	38321	10/02/2014	33204	PO# 02991 Ballots - November 2014 El	101-262-727.00	21,360.80		
MID-COUNTY SMALL ENGINES, LLC	38319	09/30/2014	894	Chain (x2)	208-751-930.02	34.00		\$34.00
MILLERS ACTION OFFICE SUPPLY I	38227	09/30/2014	0104374-001	Clerk's Office - Stamps	101-215-727.00	215.97		\$789.42
	38311	09/30/2014	0104366-001	Clerk's Office Supplies	101-215-727.00	86.98		
	38311	09/30/2014	0104366-001	Clerk's Office Supplies	101-215-983.00	59.97		
	38345	09/24/2014	0104253-001	Office Supplies	101-132-727.00	155.56		
	38346	09/30/2014	0104362-001	Toner	101-132-727.00	94.99		
	38363	09/30/2014	0104383-001	Office Supplies	296-664-727.00	142.96		
	38366	09/30/2014	0099033-001	Credit Memo on #98969 (Clerk's Office)	101-215-727.00	-2.00		
	38373	09/17/2014	0104083-001	Ink Cartridge - Building Code	101-426-727.00	34.99		
NATIONAL ASSOC OF COUNTIES	38338	10/01/2014	104756	County Membership Dues (1/1/15 - 12/	101-103-802.00	481.00		\$481.00
NMU Financial Services	38278	09/30/2014	mecosh-4	PO# 02995 Road Officer Speed Measu	205-315-881.03	550.00		\$550.00
Northreach Healthcare	38273	09/08/2014	E12355707	Inmate Medical	101-301-770.01	171.00		\$171.00
Nutt, Michael	38353	09/30/2014	Reimbursement	Mileage - September 2014	296-664-860.00	184.24		\$184.24
Office Depot, Inc.	38303	09/25/2014	731997963001	Monthly Deskpad - District Court	101-136-727.00	8.10		\$57.17
	38304	09/25/2014	731998176001	District - Office Supplies	101-136-727.00	36.79		
	38305	09/25/2014	731998177001	District - Office Supplies	101-136-727.00	12.28		
Owens, Karen A.	38357	09/30/2014	5658	JDSF Program and After School Progr	296-668-801.00	351.00		\$351.00
PAIDL'S TRUE VALUE HARDWARE	38350	09/30/2014	150008	Supplies for Parks	208-751-755.02	16.98		\$16.98
Pomp's Tire Service, Inc.	38283	09/30/2014	1000051087	PO# 02998 Tires for 6 Squads (x24)	205-315-934.02	3,171.40		\$3,171.40

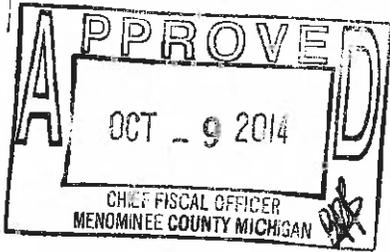


MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCh	Claim Total
Bank Account: General								
Pummill Print Service Inc.	38291	09/30/2014	10991	Forfeiture Notice w/ Receipt & Envelope	517-252-727.00	111.24		\$111.24
Puroll Equipment Company LLC	38285	09/29/2014	6150905	Non Reflective Cones (x20)	205-315-981.00	314.00		\$314.00
Quill Corporation	38289	10/01/2014	6612694	Daily Appointment Book	101-267-727.00	61.98		\$353.82
	38309	09/26/2014	6493387	PA's Office Supplies	101-267-727.00	15.98		
	38310	09/26/2014	6493347	PA's Office Supplies	101-267-727.00	237.90		
	38365	10/03/2014	6693158	PA's Office Supplies	101-267-727.00	37.96		
Ray Allen Manufacturing, Inc.	38276	09/26/2014	310304	K9 Supplies	101-301-881.01	207.11		\$207.11
School-Tech	38286	09/30/2014	Proforma	Keep Left (x10), Keep Right (x10), 2 Wt	205-315-981.00	424.00		\$424.00
Squires-Stepniak, Rebecca	38348	09/30/2014	Reimbursement	Mileage - September 2014	296-665-860.00	141.12		\$291.33
	38352	09/30/2014	Reimbursement	JDFS, Office & Teen Court Supplies	296-668-801.00	96.04		
	38352	09/30/2014	Reimbursement	JDFS, Office & Teen Court Supplies	296-665-727.00	51.80		
	38352	09/30/2014	Reimbursement	JDFS, Office & Teen Court Supplies	296-667-801.02	2.37		
STATE BAR OF MICHIGAN	38297	10/01/2014	Dues	2014-2015 Membership Dues (Daniel H	101-267-802.00	285.00		\$285.00
Stellar Pizza, LLC	38360	09/30/2014	5652	Pizza for Teen Court	296-667-801.02	20.00		\$20.00
Team Intel	38287	09/30/2014	2942	PO# 02981 Investigative Equipment	205-315-981.00	1,962.00		\$1,962.00
The Advertiser	38275	09/30/2014	090279	Community Awareness Advertising	101-301-802.00	21.00		\$21.00
The First National Bank&Trust	38300	09/30/2014	628840339	FOC - Service Charge for September 2	101-141-817.00	33.60		\$33.60
Time Warner Cable	38269	10/01/2014	004-620475202-001	October 6 - November 5, 2014	101-301-770.00	126.84		\$126.84
U.E.S. COMPUTERS, INC.	38226	10/02/2014	69318	Toner - FOC	101-141-727.00	69.00		\$7,579.45
	38315	09/30/2014	10032	PO# 2999 - Backup for Surge Protectio	101-103-998.03	2,989.00		
	38322	09/04/2014	69071	PO# 02994 - ROD Workstation	101-268-970.00	877.00		
	38323	09/04/2014	39072	PO# 02994 - ROD Workstation	101-268-970.00	649.96		
	38337	10/01/2014	69235	PO# 3000 Symantec Renewal	101-103-857.02	1,461.50		
	38343	09/30/2014	69300	Remote Maintenance	101-103-857.02	200.00		
	38344	09/30/2014	41692	Credit Memo - ROD Computer Labor	101-103-857.00	-420.00		
	38349	09/30/2014	41485	Weekly Computer Maintenance - Septe	101-103-857.00	1,752.99		
U.P. ASSN. OF COUNTY COMMISSIO	38341	10/01/2014	Registration	UPACC Fall 2014 Conference (Lang &	101-101-859.00	100.00		\$100.00
Warner, Fredrick	38354	09/30/2014	5653	Can Zone	296-668-801.00	225.60		\$498.01
	38355	09/30/2014	5655	Holdover Attendant (T.S.)	101-132-801.01	45.00		
	38355	09/30/2014	5655	Holdover Attendant (T.S.)	101-132-801.00	72.00		
	38361	09/30/2014	Reimbursement	Can Zone Supplies & Mileage	296-668-801.00	155.41		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Xerox Corporation - 26152 Network Place	38286	10/01/2014	076123782	Sheriff Dept	101-301-755.00	37.37		\$566.08
	38267	10/01/2014	076123783	Sheriff Dept	101-301-755.00	431.23		
	38367	10/01/2014	076123784	Probation/Parole	101-131-942.00	97.48		
Total Amount for Bank Account: General								\$83,626.66



MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous reports discussed at the 10.14.2014 County Board meeting	
RECOMMENDED MOTION	
To approve the miscellaneous reports discussed at the 10.14.2014 County Board meeting	

Submitted by: **Brian Bousley**

 10/23/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887
PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

10/01/2014

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13107-14	09/30/14	MODSCHIEDLER ROBERT F	W8883 CO RD G-12	LAKE TWP.	\$125.00
Work :	6.REPAIR/REMODEL	PUT NEW ROOF ON CAMP			008-228-007-00
P13109-14	09/30/14	DOEPKE LOREN N & ANITA C	N3190 HWY M-35	INGALLSTON TWP.	\$75.00
Work :	9.DEMOLITION				007-328-002-30
P13103-14	09/23/14	KREPLINE LAWRENCE A REV LIV TR	N15163 ST RD V-4	FAITHORN TWP.	\$245.32
Work :	1.NEW DWELLING	26X32 NEW HOME LOFT AND DECK			003-228-004-00
P13106-14	09/12/14	SCOON THEODORE & CAROLYN	N1760 S N-3 DR	MENOMINEE TWP.	\$75.00
Work :	9.DEMOLITION	12X70 OLD MOBILE TRAILER AND PORCH			010-011-042-00
P13105-14	09/11/14	DONOVAN MICHAEL & PATRICIA	W546 OLD US 2 & 41	HARRIS TWP.	\$151.80
Work :	3.GARAGE	32X30 DETACHED GARAGE			005-011-005-50
P13100-14	09/09/14	HERALY KEVIN N	W8915 CO RD G-12	LAKE TWP.	\$174.84
Work :	3.GARAGE	32X32 DETACHED STORAGE GARAGE			008-229-001-00
P13101-14	09/09/14	J & J MANDERS PROPERTIES LLP	W9897 MISCAUNO ISLA	HOLMES TWP.	\$211.00
Work :	3.GARAGE	40X30 GARAGE WITH 15X40 LOFT 10X40 DECK			006-436-001-25
P13102-14	09/09/14	JEAN WILLIAM & DEBORAH	N13035 DETEMPLE LN	HOLMES TWP.	\$493.93
Work :	1.NEW DWELLING	3840 SQUARE FOOT HOME			006-119-006-00
P13103-14	09/09/14	BAXTER PETER & TRINA	W2552 KLEINKE PARK L	INGALLSTON TWP.	\$83.40
Work :	7.DECK/PORCH	10X21 DECK			007-019-011-50
P13104-14	09/09/14	JANIGA ANTHONY & ALINA	N9076 DUNKAS RD A-3	CEDARVILLE TWP.	\$87.80
Work :	7.DECK/PORCH	16X20 DECK			001-112-004-50
P13099-14	09/08/14	CHANEY TOMMY & LAURIE	95 RAY ST	NADEAU TWP.	\$125.00
Work :	6.REPAIR/REMODEL	REMOVING AND REPLACING TRUSSES/ROOF ON 24X54 BUILDING			042-019-032-00

P13097-14	09/03/14	HOFER CARL M	W9480 J-2 LN	DAGGETT TWP.	\$136.44
Work :	3.GARAGE	32X24 GARAGE			002-004-009-00

P13098-14	09/03/14	WUBBEN PATRICK & KAITLYN MARI	N2845 RIVER	MENOMINEE TWP.	\$315.00
Work :	1.NEW DWELLING	30X40 GARAGE WITH APARTMENT			010-540-016-20

Total Permits	13
Total Fees	\$2,299.53

U.P. State Fair Authority Board Meeting

Minutes

June 20, 2014

Escanaba, MI

Members Present:

Micky Rondeau, Alger Cty
Daune Smith, Baraga Cty
David Rivard, Delta Cty
Henry Wender, Dickinson Cty
James Gale, Houghton Cty – *by phone*
Gary Burk, Iron Cty
Joe Langdon, Keweenaw Cty
Phyllis French, Luce Cty
Calvin McPhee, Mackinac Cty
Chuck Bergdahl, CHAIR - Marquette Cty
Janis Linderoth, VICE CHAIR - Meno Cty
James Altenburg, Ontonagon Cty
Ann Harrington, TREASURER - Schoolcraft Cty

Members Absent:

Jake Campbell, Chippewa Cty
Dan Siirila, Pigeon Cty
Dave Anthony, Hannahville

Agent Staff & Guests:

Jonathan Mead, UP CAP (Administrative Agent/Secretary)
Vickie Micheau, Delta County Chamber of Commerce (Management Agent)
Tracy Lektzian, UPCAP
Sheila Krueger, Delta County Chamber of Commerce
TJ Thomas, Delta County Chamber of Commerce
Lori Braastrom, UP State Fair
Bob Morasky, Vendor

1. Call to Order / Roll Call

Chairman Bergdahl called the meeting to order at 12:20 p.m. ET. Roll call is recorded above.

2. Public Comment

Mr. Bob Morasky stated that he was at the meeting on behalf of the vendors and that collectively they wanted to thank the Authority for what they have done for the U.P.

3. Adoption of Agenda

Chairman Bergdahl asked to have the Veterans Museum Proposal added to the agenda.

Motion by Linderoth, supported by Rondeau, to approve the agenda with the above noted changed. Motion carried.

4. Approval of Minutes from the April, 2014 Meeting

Motion by Wender, supported by McPhee, to approve the Minutes of the April 17, 2014 Meeting. Motion carried.

5. Treasurer's Report

Ms. Harrington reviewed the Balance Sheet, Check Detail and Profit & Loss Statements thru May, 2014.

Motion by French, supported by Linderoth, to approve the Treasurer's Reports and place on file. Motion carried.

6. Management Agent Report

Ms. Micheau reported on Management Staff and the various activities taking place at the fairgrounds.

Authority Members discussed giving a one day pass to each county commissioner. Ms. Micheau will send out passes and the Authority members will hand those out to the Commissioners

National Sales will donate SPA again this year – valued at over \$12,000. Raffle tickets will be sold for \$5 each. Discussion to build a pavilion to replace the activities tent. The approximate cost for pavilion would be approximately \$75,000 - \$125,000. The funds raised from the ticket sales could be used for this pavilion.

Motion by Rivard, supported by Linderoth, to move forward with plan to building a pavilion to replace the activities tent. Motion carried.

7. Old Business / New Business

Livestock Advisory Committee – reorganization update

Ms. Harrington stated a restructuring committee was put together comprised of Ann, Ed McBroom, Lori and a Junior Rep. Preliminary proposal to be called the UP State Fair Departments Advisory Committee (DAC). Next meeting on August 1st.

Equine Group Meetings and Miracle of Life Building Update

Mr. Dufour stated there is a water problem on the side roads by the Miracle of Life Building. Costs will be calculated on this problem.

Equine Group – Some of the updates needed are a new groomer, fix railing and surface. Buildings and Grounds will put together a price for outside of building repairs (lead paint). Group will continue to meet with group and will continue to apply for funding. Group will prioritize list of needs and help with fundraising.

New Veteran's Building

Mr. Rivard stated there is a lot of memorabilia within vet's organizations in our communities and there is no room to store these items. Approached to build a museum on the fairgrounds in the steam and gas engine area. Building and Grounds have given their endorsement to move forward. Would like to start fundraising for this building. There is a local veterans group that is willing to lead this up with guidance from this group.

Motion by Altenburg, supported by Larson, to allow representatives from the Building & Grounds Committee to pursue moving forward and work with the veterans group to fundraise for this building. Motion carried.

Proposal for Accounting Services during Fair week

Ms. Micheau reviewed the past accounting services during fair week. A proposal has been received from Anderson Tackman for fair week. Authority members reviewed the proposal.

Motion by Larson supported by Altenburg, to accept the accounting proposal from Anderson Tackman for fair week. Motion carried.

Update on Dorms

Ms. Lindor stated inquiries are coming in from parents on lodging. Ms. Micheau stated dorm reservations are being accepted at this time. Once the housing needs are determined, appropriate accommodations will be made.

Update on Miracle of Life Building

Mr. Bergdahl updated the Authority members on the Miracle of Life Building ramps. With the slope of street, there is a lot of water. Payne & Dolan has offered to pave the street if do the paving. Mr. Kositzky is going to check on costs.

8. Committee Comments

Mr. Rivard reminded Authority on the need for a people mover someday at the fair i.e. a train.

Mr. Bergdahl wanted to thank the following on behalf of the Authority: Tom DuBord and the UPIR team, Dave Rivard and Delta County Board for help with Miracle of Life,

Skip and Joe and entire Steam & Gas Village and Chamber Staff for all the work they have done for the fairgrounds.

Ms. Harrington stated that there will be a queen contest again this year at the fair. All information is in the premium book. Discussion to use radio stations and local papers to promote this contest.

Mr. Rivard stated that our local prosecutor has for the last couple of years wrote to the Webster Dictionary asking that the word "Yooper" be included in the book. During fair week, the editor of Webster will be coming to the fair. The Authority has been asked to recognize Emily Bruster while she is at the fair. A letter will be written on behalf of the Authority. Ms. Bruster will be at the Governor's luncheon.

Motion by Rivard, supported by Langdon, to prepare a proclamation letter from the Authority. Motion carried.

9. Next Meeting

The Full Authority will meet on Friday, August 15 (following the LAC Meeting) at the fairgrounds. A notice will be sent to members. Buildings and Grounds will establish their next meeting for a walk thru of the fairgrounds.

10. Adjournment

Motion by Rivard, supported by Burk, to adjourn the meeting. Motion carried. The time was 2:15 p.m. E

Jonathan Mead
Administrative Agent/Secretary

U.P. State Fair Authority Board Meeting

Minutes

August 1, 2014

Fairgrounds

Escanaba, MI

Members Present:

Micky Rondeau, Alger Cty
Daune Smith, Baraga Cty
Jake Campbell, Chippewa Cty
David Rivard, Delta Cty
Henry Wender, Dickinson Cty
James Gale, Houghton Cty
Gary Burk, Iron Cty
Joe Langdon, Keweenaw Cty
Phyllis French, Luce Cty
Calvin McPhee, Mackinac Cty
Chuck Bergdahl, CHAIR - Marquette Cty
Janis Linderoth, VICE CHAIR - Meno Cty
James Altenburg, Ontonagon Cty
Ann Harrington, TREASURER - Schoolcraft Cty
Dave Anthony, Hannahville

Members Absent:

Dan Siirila, Gogebic Cty

Agent Staff & Guests:

Jonathan Mead, UPCAP (Administrative Agent/Secretary)
Vickie Micheau, Delta County Chamber of Commerce (Management Agent)
Tracy Lektzian, UPCAP
Sheila Krueger, Delta County Chamber of Commerce
TJ Thomas, Delta County Chamber of Commerce
Lori Branstrom, UP State Fair
John Kositzky, UP State Fair
Skip DuFour, Steam & Gas
Joe Cilc, Steam & Gas
Tom DuBord, UPIR
Alexis Berube, LAC Youth Rep.
Mason Wallace, LAC Youth Rep.
Dave Radloff, LAC
Rob Mitchell, LAC
Mark Veaser, LAC
Jenny Starzynski, Goat
James Moker, Beef
Dennis Miron, Beef
Denham Myron, Beef
Dave Millican, Maintenance

Heidi Miron, Beef
Dayton Miron, Beef
Carol Quist, Sheep/Goats
Rochelle Rominski, Sheep/Goats
Steph Bruno, Swine Superintendent
Ed McBroom, LAC Chair / Dairy & Milkhouse
Darren Winling, UPIR

1. Call to Order / Roll Call

Chairman Bergdahl called the meeting to order at 1:30 p.m. ET. Roll call is recorded above.

2. Public Comment

None.

3. Adoption of Agenda

Mr. Gale asked to have soliciting money for auction under new business.

Motion by French, supported by Gale, to approve the agenda with the above noted changed. Motion carried.

4. Approval of the Minutes from the June 20, 2014 Meeting

Mr. Gale asked for clarification under Item #8 – who would be responsible for grating? The Fairgrounds (UPSF) would do the grating.

Motion by Linderoth, supported by Gale, to approve the minutes of the June 20, 2014 Meeting with the above noted changed. Motion carried.

5. UPSF Departments Advisory Committee (DAC) Proposed Bylaws

Ms. Harrington reviewed the following changes to the "draft" bylaws:

Purpose: The purpose of the DAC is to hear matters of concern brought by exhibitors, members of the DAC, UPSF Authority or UPSF Management regarding policies, procedures and operations of the UPSF. All recommendations from the DAC are subject to the UPSF Authority approval.

Meetings: Goal is to attend at least two (2) required meetings. Meetings may be held up to six (6) times a year.

Motion by Rivard, supported by Burk, to adopt the "draft" bylaws as presented with the amended changes. Motion carried.

6. FY 2013 Audit

Karen Meiers, CPA for Schneider, Larche, Haapala, Co., PLLC presented the FY 2013 Audit for the UPSF.

Motion by Gale, supported by Altenburg, to accept and place on file the FY 2013 Audit as presented. Motion carried.

7. Treasurer's Report

Ann Harrington summarized the past 5 years and also reviewed the Profit & Loss and Balance Sheets as of June 30, 2014.

Motion by Linderoth, supported by McPhee, to accept the Profit & Loss and Balance Sheets through June 30, 2014. Motion carried.

8. Management Agent Report

Vickie Micheau reviewed the Management Report with the Authority. Discussion on handicapped transportation on the fairgrounds. Management team will put together a policy for next year.

Terra Kutz would like permission to put together a documentary about uniqueness of the fair. She is going to enter this into the film festivals. She would like to gain footage from the 2014 fair.

9. Old Business / New Business

Ed McBroom State Fair Legislation

Rep. Ed McBroom is proposing legislation HB 5719 that would declare this fair to become Michigan's official state fair. Would prevent other fairs from using that same title.

*** Would like a letter of support from the UPSF Authority and Counties. Hoping to have a hearing in early September.

Building a Veterans Museum

Dave Rivard gave an update on the Veteran's Museum. Discussion on putting this building under umbrella of UP Steam & Gas. Could also house the Chamber of Commerce in this building.

Skip DuFour asked if the Authority would allow the Steam & Gas utilize the steel purchased from Marble Arms Building for this building. The location would be the Southeast corner of the fairgrounds between Miracle of Life and 7th Avenue.

Motion by Anthony, supported by Altenburg, to authorize the UPSF Board to transfer the building referred to as the Marble Arms Building to the Steam & Gas Village for the purpose of development as an additional museum which will include the Chamber of Commerce Center. If they do not use the steel, then it will revert back to the UPSF Authority. Motion carried.

Helicopter use during Steam & Gas Labor Day Show

Skip DuFour asked for permission to use the grounds to offer helicopter rides during the Steam & Gas Labor Day Show. UPSF Authority will be listed as an "additional insured" under umbrella insurance policy for the event.

Motion by Rivard, supported by Bergdahl, to prepare a letter on behalf of the Authority authorizing UP North Helicopters to offer helicopter rides during Steam & Gas Labor Day show. Motion carried.

Dennis/Dayton Miron: Appeal of 3-year ban for DNA test failure

Dennis Miron handed out documents to all Authority Members for review. Mr. Miron proceeded to discuss various documents related to the DNA sample and RFID tag.

Mr. Miron asked for confirmation from 9/24/2013. Mr. Miron stated "if they can provide me with the August 21st and September 24th samples." Mr. Miron went on to say that "I will need the September report from Geneseek. I would love to see it. I would walk out of this room right now.... I would leave a content man"

Reese Winter Storage Complaint

Discussion to turn this matter over to legal council.

Motion by McPhee, supported by Gale, to turn this matter over to legal council for the UPSF. Motion carried.

Contributions towards steer

Jim Gale stated that every year he takes up a collection to purchase a steer at the livestock auction. If anyone wants to make a contribution, please let Jim know.

10. Board Member Comments

Jim Altenburg suggested having a welcome Junior Livestock Breakfast on Sunday morning. Money raised could go to youth scholarships.

Dave Rivard stated that Wright & Fillips have donated 16 wheelchairs for the UPSF.

Governor luncheon on Thursday of the fair.

A new contract has been signed with Equity for this year at the fair. This contract is only for this year.

11. Next Meeting - Next meeting will be September 26th.

12. Adjournment

Motion by Gale, supported by McPhee, to adjourn the meeting. Motion carried.

U.P. State Fair Authority Board Meeting

Minutes

August 14, 2014

Fairgrounds - Escanaba, MI

Members Present:

Jake Campbell, *Chippewa Cty*
Dave Rivard, *Delta Cty*
James Gale, *Houghton Cty*
Gary Burk, *Iron Cty*
Joe Langdon, *Keweenaw Cty*
Phyllis French, *Luce Cty*
Chuck Bergdahl, **Chair**, *Mqt Cty*
Janis Linderoth, **VC**, *Meno. Cty*
James Altenburg, *Ontonagon Cty*
Ann Harrington, *Schoolcraft Cty*

Members Absent:

Micky Rondeau, *Alger Cty*
Daune Smith, *Baraga Cty*
Henry Wender, *Dickinson Cty*
Dan Siirila, *Gogebic Cty*
Calvin McPhee, *Mackinac Cty*
Dave Anthony, *Hannahville*

Others Present:

Jonathan Mead, UPCAP (Administrative Agent/Secretary)
Vickie Micheau, Delta County Chamber of Commerce (Management Agent)
Tracy Lektzian, UPCAP
Sheila Krueger, Delta County Chamber of Commerce
John Kositzky, Delta County Chamber of Commerce

1. Call to Order - Roll Call

Chairman Bergdahl called the meeting to order at 1:13 p.m. Roll call is recorded above.

2. Public Comment

There was no public comment.

3. Adoption of Agenda

**Motion by Campbell, supported by Langdon, to approve the agenda.
Motion carried.**

4. Old Business / New Business

Recommendation to pave road by Miracle of Life Building

John Kositzky reviewed the plans for paving the road by the Miracle of Life Building. This will be done by Payne & Dolan. Mr. Kositzky noted that there is an elevation problem with winter storage and also an issue with water/ice this winter.

Eddie Brunette will do the excavation prior to paving for a cost not to exceed \$6,500 which will include excavation, gravel and drains.

Motion by Campbell, supported by Rivard, to approve \$15,000 for excavation and paving. Motion carried.

Herb Pomeroy Proclamation

Discussion to present at livestock auction immediately following the welcome.

Motion by Rivard, supported by Campbell, to present proclamation at livestock auction. Motion carried.

5. Committee Comments

Vickie Micheau updated the board on fair activities to date.

Jim Gale asked for contributions from authority members for the livestock auction.

6. Next Meeting

The next meeting will be held on Friday, September 26th.

7. Adjournment

Motion by Rivard, supported by Campbell to adjourn. Motion carried. The time was 2:26 pm.

Jonathan Mead, Secretary

2014 Upper Peninsula State Fair Wrap Up

This year's U.P. State Fair was highly successful, with attendance numbers breaking previous records, according to the Delta County Chamber of Commerce.

While the fair's income was slightly lower than it was in 2013, a total of 82,000 people came to the fair this year - up 2,000 from last year.

"Based on total gate receipts collected during fair week, we experienced a 1.5 percent reduction in income when compared to last year," said Vickie Micheau, executive director of the Delta Commerce Center. "However, because of the generosity of the U.P. State Fair Authority's decision to offer reduced and free admission to veterans and scouts to celebrate the fifth year of local control, the actual attendance was up about 1.5 percent over last year's record-breaking numbers - making this year our biggest year of attendance yet."

Micheau said these high attendance numbers were reached in spite of the week's often unpleasant weather.

"We can't say that Mother Nature had a positive impact on the fair this year, because we had colder and windier conditions than what we've experienced over the past five years," Micheau said. "It has to be that Yoopers continue to be supportive of 'their' fair and are committed to its success."

Another factor contributing to the fair's attendance rates this year was the free entertainment offered to fairgoers, Micheau said.

Many of this year's grandstand events attracted large crowds - and the country concerts and wheel events came close to filling the venue.

"The crowd favorite was our rookie event, 'Armageddon on Wheels,' which can best be described as a demolition derby on steroids," she said.

Micheau noted sales at the 2014 Jr. Market Livestock Auction were in excess of \$460,000 paid directly to exhibitors.

"Corporate and individual buyers came out in force again this year to support young exhibitors by purchasing their animals at the Jr. Market Livestock Auction," Micheau said.

Micheau said the positive economic effects of the fair can be seen on city-wide, county-wide, and regional levels.

"The U.P. State Fair is vitally important to the overall economy of Delta County and much of the Upper Peninsula," Micheau said. "This drives the commitment of U.P. leadership to maintain the existence of the fair, and contributes to the pride local communities show by their participation and support."

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, July 15, 2014.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Don Lahay, Joe Skrobiak, Joe Linder, Gerald Piche, Larry Barker, David Wesoloski, Darlene Nerat and John Nerat.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – Don Lahay addressed the board regarding the location of L-1 Road. He believes that at one time the road followed the forty line. Moilanen replied that after researching the road commission records, no evidence could be found that the road was on the forty line. It was suggested that if Mr. Lahay wanted to give access to future lot owners that he could file an easement with the county clerk's office giving access to the potential owners. Joe Linder stated that Mr. Lahay wanted to make a change to the name of the road and asked the procedure to do so. Moilanen responded that the township board should pass a resolution authorizing the change and that the resolution should be submitted to Debra Wormwood to be sure that central dispatch/911 was aware of the change. Mr. Linder asked if 30.75 Road should actually be called 31 Road as it appears to run along mile 31. Moilanen stated that it does appear to be along mile 31.

Joe Linder stated that Nadeau Township was going to make a walking trail near the township hall and that the township board had taken action to approve the erection of "No Thru Traffic" signs. Moilanen advised that the road commission would order the signs for the township.

Public appearances – None.

Additions/corrections to minutes of 06/10/14 – There being no additions or corrections, Anderson declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, June 9, 2014				\$2,417,413.83
Receipts thru 06/30/14	65,289.11			
Expenditures thru 06/30/14		233,133.24		
Balance, June 30, 2014				2,249,569.70
Michigan Transportation Funds	275,525.38			
Receipts thru 07/14/14	4,602.24			
Expenditures thru 07/14/14		144,075.33		
State Maint. & Equip. Advances			128,438.00	
Balance, July 14, 2014	345,416.73	377,208.57	128,438.00	2,257,183.99
<u>Payables & Reserves</u>				
Payroll 07/17, and 07/31 (Est.)			125,000.00	
Soc. Sec. 07/17 and 07/31 (Est.)			9,562.50	
Reserve for workers compensation insurance			16,779.34	
Reserve for liability insurance			34,391.49	
Reserve for rental grader lease (Dec 2009)			18,261.53	
Reserve for rental grader leases (Oct 2010)			128,018.34	
Reserve for design of CR 358 (US41 to K-1 Road)			0.00	
Reserve for Forest Funds			161,015.11	
Reserve RR X'ing closure funds for Nadeau Twp. projects			123,250.00	
Reserve for design of Pach Lane bridge			0.00	
Reserve for Hannahville 2% funds-crack filling machine rental			6,750.00	

Reserve for 2013 Federal Aid match		0.00
Reserve for 2014 Federal Aid Match		53,302.80
Reserve for Construction Engineering on River Drive project		28,213.71
Reserve for RR&R project (CR577, 18th Ave to 38th Ave)		225,000.00
Reserve for RR&R project (CR577, Klippel Ln to Chalk Hills Rd)		300,000.00
Reserve for design of RR&R projects		6,437.88
Reserve for 2015 Three-Way Road Program		200,000.00
Reserve for Capital Outlay - Equipment		18,634.00
Reserve for Capital Outlay - Boiler replacement		55,000.00
		(1,509,616.70)
		\$ 747,567.29

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 14-0045, 14-0630, 14-0048, and 14-0049 – Moved by Betzinger, seconded by Kakuk that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for Road & Risk Reserve Funds projects - Bids were opened and read aloud as follows:

Payne & Dolan, Gladstone, MI	Total bid \$662,641.08
Bacco Construction Co., Iron Mountain, MI	Total bid \$599,287.43

Moved by Betzinger, seconded by Kakuk to award to the low bidder, Bacco Construction Co., pending tabulation of the bids. Carried unanimously.

Discuss/approve 2013/2014 Budget 1st Amendment - Moved by Anderson, seconded by Kakuk to adopt the budget as amended. Carried unanimously.

	FY 2011/2012	FY 2012/2013	Budget 13/14	Budget 13/14	Budget 13/14
	Actual Prior	Estimated	Recommended	Amended Amt #1	Total
REVENUES					
Mich. Transportation Funds	\$3,281,484	\$3,340,465	\$3,288,155	45,958	3,334,113
Special State Funds	244,870	397,952	368,115	664,809	1,032,924
Federal Funds	296,904	512,747	1,112,400	(551,947)	560,453
County Raised Funds	1,107,155	1,120,372	1,069,532	218,863	1,288,395
Gain/Loss Equip. Disposal	637	1,041	0	24,330	24,330
Other Contributions	408	341,495	407,500	(96,219)	311,281
TOTAL REVENUES	\$4,931,458	\$5,714,071	\$6,245,702	\$305,793	\$6,551,495
EXPENDITURES					
Primary Roads	1,766,170	2,613,286	3,338,000	96,828	3,434,828
Local Roads	2,665,157	1,978,875	1,252,632	(36,120)	1,216,512
State T/L Maintenance	551,983	681,871	550,000	150,000	700,000
TWA/Other T/L Maintenance	13,226	70,156	12,000	40,000	52,000
Equipment Expense (Net)	(97,597)	25,599	(169,147)	60,000	(109,147)
Administrative Expense (Net)	405,736	358,116	210,800	(20,900)	189,900
Distributive Expense	0	0	1,355,000	(100,000)	1,255,000
Capital Outlay (Net)	(241,797)	(92,303)	(210,000)	35,500	(174,500)
Miscellaneous	84,891	85,311	0	83,590	83,590
Special Projects	0	0	0	0	0
Contingencies	0	0	0	0	0
TOTAL EXPENDITURES	\$5,147,768	\$5,720,911	\$6,339,285	\$308,898	\$6,648,183
YEAR END					
Budgeted Net Revenue (Expenditures)	9/30/2014		(\$93,583)		(\$96,688)
Prior Year Operating Surplus (Deficit)	9/30/2013	(\$6,840)			
Accumulated Avail. Surplus (Deficit)	DATE				
from Prior Yrs.	9/30/2012	\$2,067,812			
	9/30/2013	\$2,060,972			
Projected Surplus at End of Budget Year (2013/2014)			\$1,967,389		\$1,964,284

Act on Resolution to decertify Herbert Street in Spalding Township –

Commissioner Kakuk offered the following resolution and moved for its adoption:

WHEREAS, the Menominee County Road Commission has listed certain roads on the Menominee County Act 51 System and the below listed road is no longer normally open to automobile traffic during the months of May through October.

NOW THEREFORE BE IT RESOLVED, that the following described road be removed from the Act 51 Road System:

SPALDING TOWNSHIP

Map Sheet Description

Page 39 Herbert Street: T38N, R26W, Spalding Township, Section 15. Commencing at US 2 & 41 in the Village of Spalding, thence 250 feet northerly through the Northwest quarter of Section 15. [Decertify .047 miles]

It was seconded by Commissioner Betzinger and carried by the following vote: Ayes: 3; Nays: 0.

Permission to hire UP Engineers & Architects for construction inspection of Road & Risk Reserve Funds projects – Moved by Betzinger, seconded by Kakuk to grant Moilanen permission to hire U.P Engineers & Architects to perform the construction inspection on these two projects. Carried unanimously.

Permission to hire DGR Engineering for construction inspection on the federal aid pavement marking project - Moved by Kakuk, seconded by Betzinger to grant Moilanen permission to hire DGR Engineering to perform the construction inspection on this project. Carried unanimously.

Permission to hire DGR Engineering to process DEQ Permits – Moilanen clarified that he would like to hire either DGR Engineering or UP Engineers & Architects to process DEQ permits for upcoming projects. Moved by Betzinger, seconded by Kakuk to grant Moilanen permission to hire either firm to process the DEQ permits. Carried unanimously.

Sign Quit Claim deed to Spalding Township for township hall property – Moved by Anderson, seconded by Betzinger to authorize the chair to sign the deed and forward it to Spalding Township officials to file with the county Register of Deeds office. Carried unanimously.

Permission to bid Spring Green Road paving – Moilanen explained that Harris Township officials have approved paving Spring Green Road with 100% of the cost being paid by the township. Moved by Anderson, seconded by Kakuk to have Moilanen advertise for bids. Carried unanimously.

Permission to purchase new computer for stock clerk – The stock clerk's current computer operates on Windows XP and is no longer supported by Microsoft or Cogitate. Moved by Kakuk, seconded by Betzinger to allow Savord to purchase a new computer at an estimated cost of \$1,300.00. Carried unanimously.

Sign contract with Iron City Enterprises for gravel crushing – Moved by Betzinger, seconded by Kakuk to sign the contract to have 30,000 tons of gravel crushed. Carried unanimously.

Permission to have Pearson Asbestos Abatement remove asbestos in Stephenson shop if needed – Moilanen stated that there is asbestos in the Stephenson shop that will likely need to be removed prior to the boiler replacement. Pearson Asbestos Abatement has given a quote of \$3,185.00 to do the work. Moved by Betzinger, seconded by Kakuk to have Pearson Asbestos Abatement proceed with the asbestos removal at the quoted price. Carried unanimously.

Permission to hire consultant to create list of non-scheduled items for insurance coverage – Three quotes had been received to have all non-scheduled items (those listed as "contents" on the insurance policy) inventoried and valued. This list would be used to be sure insurance coverage is adequate and also to replace items in the event of a loss. Quotes were from the following firms:

Deyo/Stone Associates, Inc.	\$ 1,800.00
National Contents Solutions	\$29,620.00
Cbiz Valuation Group	\$ 3,900.00

Moved by Anderson, seconded by Kakuk to authorize Savord to hire Deyo/Stone Associates, Inc. to perform the inventory. Carried unanimously.

Discuss repair/purchase of plow wings – Moilanen stated that per a quote received to re-skin and repair 6 of the existing plow wings it would cost \$2,270.00 per wing. The cost to purchase a new wing is approximately \$3,254.00. Moved by Betzinger, seconded by Kakuk to purchase 3 new plow wings and to have our crew repair the 3 old plow wings that are in the best condition. Carried unanimously.

Any other business – Moilanen advised the board that he had received a quote from Integrated Designs, Inc. for \$13,995.00 for the design and construction engineering for the heating system replacement for the Stephenson shop and office. Moved by Betzinger, seconded by Kakuk to hire Integrated Designs, Inc. to perform the work as quoted. Carried unanimously.

Moilanen stated that the pipe by the draw down gate on the Shakey Lakes dam had been leaking earlier in the month and that the crew had been able to stabilize it for the time being. In the future it may need to have sheet piling pounded in so repairs can be made to the pipe. Moved by Betzinger, seconded by Kakuk to have the work done if needed. Carried unanimously.

Moilanen asked for permission to request bids for moldboard cutting edges. Moved by Anderson, seconded by Kakuk to have Moilanen advertise for bids. Carried unanimously.

Moilanen explained that the process of applying for a Category A grant for road improvements for the Wendricks Truss, Inc. expansion was moving forward. A resolution of support from the road commission is needed as part of the application process.

Commissioner Betzinger moved for the adoption of the following resolution:

WHEREAS, the Michigan Department of Transportation is accepting grant applications for the Transportation Economic Development Fund (TEDF) Category A,

WHEREAS, it is the intent of the Menominee County Road Commission to submit a project in conjunction with Wendricks Truss, Inc.'s facility expansion project,

AND WHEREAS, it is necessary to complete the application for such funds,

THEREFORE BE IT RESOLVED, that the Menominee County Road Commission supports the Category A project to upgrade Vega Road, construct a new T- intersection and remove the existing access onto Old US-2 from No. 43 Road and Vega Road.

The Road Commission commits up to the 20% match requirement if additional funds from the Township and/or Wendricks Truss, Inc. are not forthcoming.

Seconded by Commissioner Kakuk and carried by the following vote: Ayes: 3; Nays: 0.

Moilanen also requested permission to hire a surveyor to help with the design of the curve and T-intersection for the project, due to the short deadline for submitting the project drawings to MDOT for the grant. Moved by Betzinger, seconded by Kakuk to grant permission. Carried unanimously.

Kakuk stated that the ditching that was done on 36.5 Mile Road to prepare for the chip seal looked good.

Kakuk advised that he had received complaints that when the mowing was done on the state trunk line in the clear vision areas that the ground was too wet and the mowers got stuck and left ruts. Moilanen responded that normally the ground is not that wet in July so the operators weren't expecting it.

Kakuk had received a call that the culvert under Denny Engel's junkyard driveway may be plugged. Moilanen will have the foreman check this.

Betzinger inquired about the application that was included with the list of projects being funded with the excess funds from the state budget. Moilanen responded that the application was included for

use by the entities that had been awarded projects to request their funds, and since Menominee County Road Commission did not have any projects chosen this time around we did not have to fill out the application.

Kakuk noted that there was a \$74,287 difference between the low bid for the CR577 projects and the amount of funding that had been received from the RR&R funds and asked where the additional money would come from. Moilanen replied that Forest Funds could be used for this.

Public Comments – Joe Linder asked that if road name signs along the state highway needed to be changed, who would be responsible for the cost. Moilanen responded that a request could be sent to MDOT to change the signs.

Joe Linder asked if the 2015 Three-Way Road funding program was definitely going forward. Moilanen stated that the road commission was waiting to hear from the county board whether they had included it in their upcoming budget. Gerald Piche added that the program was in the preliminary county budget and that it would likely be approved in the final budget. Mr. Linder asked if the road commission would be able to get all of the three-way projects completed. Moilanen replied that once the program was approved the requested projects would be put into the road commissions budget and work schedule.

Mr. Linder asked when 4th Street in Nadeau would be completed. Moilanen stated that it should be done yet this year.

Joe Skrobiak stated that the culverts on each side of State W-2 Road by G-18 may be plugged. Moilanen will have the foreman check on this.

Mr. Skrobiak asked why patching wasn't getting done at the far end of the roads. Moilanen stated that minimal hand patching was being done yet this summer. The patch truck was running as well as the crack filling crew. Mr. Skrobiak noted that there was an area about 75 – 100 yards east of the bridge on G-18 that needs patching.

David Wesoloski stated that Menominee Township was in the process of determining what their 3-Way projects would be. He also asked if there was any new issues on Bay de Noc Drive that needed to be taken care of. Moilanen responded that there were not.

There being no further business, Anderson declared the meeting adjourned at 10:00 a.m.

Road Commission Finance Director / Clerk

Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, August 12, 2014.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Chuck Behrend, Joe Skrobiak, Gerald Piche, Larry Barker, David Wesoloski, Darlene Nerat and John Nerat.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – Joe Skrobiak commented on the good job being done grading the roads. Gerald Piche noted that the grading seemed to be better this year and that more of the gravel had been left on the roads. Moilanen replied that there was a training program provided to all grader operators earlier in the year.

Public appearances – None.

Additions/corrections to minutes of 07/15/14 – There being no additions or corrections, Anderson declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, July 14, 2014				\$2,385,621.99
Receipts thru 07/31/14	75,172.33			
Expenditures thru 07/31/14		275,739.93		
Balance, July 31, 2014				2,185,054.39
Michigan Transportation Funds	302,718.61			
Receipts thru 08/11/14	51,534.79			
Expenditures thru 08/11/14		43,141.05		
State Maint. & Equip. Advances			128,438.00	
Balance, August 11, 2014	429,425.73	318,880.98	128,438.00	2,367,728.74
<u>Payables & Reserves</u>				
Payroll 08/14, and 08/28 (Est.)			125,000.00	
Soc. Sec. 08/14 and 08/28 (Est.)			9,562.50	
Reserve for workers compensation insurance			25,169.01	
Reserve for liability insurance			45,855.32	
Reserve for rental grader lease (Dec 2009)			18,261.53	
Reserve for rental grader leases (Oct 2010)			128,018.34	
Reserve for Forest Funds			161,015.11	
Reserve RR X'ing closure funds for Nadeau Twp. projects			138,250.00	
Reserve for Hannahville 2% funds-crack filling machine rental			6,750.00	
Reserve for 2014 Federal Aid Match			53,302.80	
Reserve for Construction Engineering on River Drive project			28,213.71	
Reserve for RR&R project (CR577, 18th Ave to 38th Ave)			225,000.00	
Reserve for RR&R project (CR577, Klippel Ln to Chalk Hills Rd)			300,000.00	
Reserve for design of RR&R projects			2,455.02	
Reserve for asbestos removal is Stephenson shop			3,185.00	
Reserve for Construction Engineering on CR577 projects A & B			19,252.00	
Reserve for purchase of 3 Wing Plows			9,762.00	
Reserve for design of Stephenson heating system replacement			13,995.00	
Reserve for non-scheduled items inventory			1,800.00	
Reserve for gravel crushing			74,400.00	
Reserve for 2015 Three-Way Road Program			200,000.00	
Reserve for Capital Outlay - Equipment			18,634.00	
Reserve for Capital Outlay - Boiler replacement			55,000.00	(1,662,881.34)
				\$ 704,847.40

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 14-0051, 14-731, and 14-0053 – Moved by Betzinger, seconded by Kakuk that the vouchers be approved and ordered paid. Carried unanimously.

Permission to bid additional gravel crushing – Moilanen explained that with the upcoming 2015 3-Way Road funding program, gravel would be needed in all 3 districts. Currently there is approximately 20,000 cubic yards crushed in the north end of the county. Moved by Anderson, seconded by Kakuk to have Moilanen go out for bids for additional gravel crushing, based on the need for the 3-Way program and general maintenance. Carried unanimously.

Permission to bid boiler/furnace replacement project - Moved by Kakuk, seconded by Betzinger to have Moilanen go out for bids on the project once the design is received from Integrated Designs. Carried unanimously.

Any other business -- Moilanen advised the board that the annual employee safety meeting will be held on Tuesday, October 28, 2014.

Moilanen discussed correspondence received from Eugene Weigal and Bill Ganser regarding M-1 Drive. They would like to see the entire road maintained by the county. Moilanen noted that since 1990 the road commission has only certified and maintained .7 mile of the road, and that he would be responding to Mr. Weigal and Mr. Ganser accordingly.

Moilanen had also received correspondence from Tom Schloegel regarding the condition of Million Dollar Road and asking when repairs to the road could be made. Moilanen noted that the road would likely need to be resurfaced in the future, once funds become available.

Kakuk stated that he had been asked why some of the graders and brush choppers had been idle the previous week. Moilanen replied that due to vacations, there was no one to operate the brush choppers, and that when it is extremely dry, as last week had been, that grading the roads didn't help.

Gerald Piche said he had been asked where the road commission stood regarding running the 3-Way Program again next year, but noted that since the \$200,000 was already set aside in the financial statement and that additional gravel was going to be crushed for the program, that gave him the answer he needed.

Public Comments – David Wesoloski asked who would be doing the paving for Barley Construction on River Drive. Moilanen responded that he thought it would be Northeast Asphalt. It was noted that the work would be inspected.

Mr. Wesoloski also stated that the road commission had done a good job on the construction of Bay de Noc Road and that payment for the project would be made within the next week.

There being no further business, Anderson declared the meeting adjourned at 9:19 a.m.

Road Commission Finance Director / Clerk

Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Wednesday, September 03, 2014.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Aaron Berger, Glen Havelka, Dave (Valley Mechanical), Gary Sevon, and Bonnie Nyquist.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Open bids for Spring Green Road paving -- Bids were opened and read aloud as follows:

Payne & Dolan, Gladstone, MI	\$258,838.04
Bacco Construction Co, Iron Mountain, MI	\$264,971.39

Moved by Betzinger, seconded by Kakuk to award to the low bidder Payne & Dolan, Gladstone, MI, pending tabulation of the bids and approval from Harris Township officials. Carried unanimously.

Open bids Crushing & Stockpiling of 45,000 tons of 22A Gravel – Bids were opened and read aloud as follows:

Iron City Enterprises, Menominee, MI	\$3.24/ton for a total bid of \$145,800.00
Havelka Construction, Wallace, MI	\$3.84/ton for a total bid of \$172,800.00
Payne & Dolan, Gladstone, MI	\$3.94/ton for a total bid of \$177,300.00
Northstar Crushing, Gladstone, MI	\$4.13/ton for a total bid of \$185,850.00

Moved by Kakuk, seconded by Betzinger to award to the low bidder Iron City Enterprises, Menominee, MI, pending tabulation of the bids. Carried unanimously.

Open bids for Heating Upgrades for Stephenson building – Bids were opened and read aloud as follows:

Berger & King, Inc., Escanaba, MI	\$213,900.00
Valley Mechanical, Menominee, MI	\$192,000.00
W.D.M. Enterprises, Inc., Marinette, WI	\$184,640.00
Zeratsky Extreme, Menominee, MI	\$239,935.00

Moved by Kakuk, seconded by Betzinger to refer all bids to the design engineer for review prior to awarding the bid. Carried unanimously.

Any other business – Moilanen asked if any of the commissioner would be attending the Nortrax Open House on September 17-19, 2014. No one will be attending.

Savord asked who will be attending the Great Lakes Council meeting on September 11, 2014. Anderson, Kakuk and Moilanen will attend.

Kakuk asked the status on the CR577 and River Drive projects. Moilanen replied that the CR577 projects were scheduled to start pulverizing on September 10 and that the grade on the River Drive project should be complete within the next week or so and then the road would be ready for paving.

Public Comments – None.

There being no further business, Anderson declared the meeting adjourned at 9:09 a.m.

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Monthly Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

August 28, 2014 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

Karen Raether, Board Chairperson, called the meeting to order at 4:00 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Connors, Peggy	X			Martin, Ann	X		
DeDie, William	X(4:40 pm)			Negro, Mari	X		
Dehn, Janet	X			Nelson, John	X		
Freeman, Peggy		X		Raether, Karen	X		
Hofer, Millie	X			Spence, Christine	X(via phone)		
Luhtanen, Joan	X			Zevitz, Michael, Dr.	X		

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, M. Wendt

G. Takala, L. Whear (video-television conference-Iron River office)

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS – No public comments

APPROVAL OF THE CONSENT AGENDA:

(Consent agenda items are being presented for review and action by a single vote without discussion. If a member believes that an item requires discussion, then a request is made to pull that one item from the Consent Agenda and to add it to the regular agenda as an item to be discussed).

- a. Approval of Minutes-July 24, 2014 Regular Monthly Board Meeting
- b. Finance Committee Meeting Report-August 18, 2014
- c. Planning Committee Meeting Report-August 18, 2014

ACTION: Mari Negro asked from the Planning Committee Meeting report that Applications for Vacancies on the Recipient Rights Committee be added to the agenda and Janet Dehn asked from the Planning Committee Meeting report that Northpointe Board Policies and Board By-Laws be added to the agenda. Moved to approve the amended consent agenda as presented.

Motion by: J. Nelson; supported by P. Connors. **Motion carried unanimously.**

APPROVAL OF THE AGENDA:

(Request for additional agenda items).

The agenda was amended to add Applications for Vacancies on the Recipient Rights Committee and Northpointe Board Policies and Board By-Laws

ACTION: Moved to approve the amended agenda as presented.

Motion by: A. Martin; supported by J. Luhtanen. **Motion carried unanimously**

PRESENTATION: Supports Intensity Scale Information-Laurie Whear

Laurie Whear stated that she is part of a State-wide workgroup to obtain information to share with staff on a new State-mandated assessment tool, the Supports Intensity Scale (SIS). The SIS will eventually be mandated for all Medicaid adults with developmental disabilities to be assessed once every three years. Ms. Whear stated that the purpose of the SIS is to prepare case managers with information that will help to improve services for individuals. Ms. Whear reviewed a sample SIS assessment and addressed questions.

CEO REPORT

Karen Thekan stated that her August 2014 CEO Report was in Board packets; she provided the following updates and highlights:

Federal/State:

- Jim Haveman, Michigan Department of Community Health (MDCH) Director, will be retiring effective September 12. Nick Lyon has been appointed to replace Mr. Haveman. Liz Kinsley is also leaving MDCH and her replacement is Tom Renwick.
- There is a new initiative that Greg Takala, Iron County Site Director, will be the liaison for. This initiative is for the youth and young adult re-entry program through MDCH.
- MDCH continues to ask for information from Community Mental Health (CMH) agencies on how their General Fund (GF) dollars are being spent.
- Ms. Thekan was asked to be the U.P. representative for the new Michigan Endowment Health Fund. There are grant monies available to target children and senior citizens in regards to healthy lifestyle behaviors. On September 4, in Marquette, there is a "Listening Tour" that will be held which will be an opportunity for people to share community health concerns, barriers, etc. If anyone would like to attend this event contact Ms. Thekan.

Regional:

- "Meaningful Use" criteria continues to be discussed for the region. One of the areas that will need to be implemented for "meaningful use" is that CMH individuals will have to be given a summary of their visit with their practitioner after seeing them. Miscellaneous questions were addressed by Ms. Thekan.

W. DeDie - present 4:40 p.m.

APPLICATIONS FOR VACANCIES ON THE RECIPIENT RIGHTS COMMITTEE

Mari Negro stated at the July Recipient Rights meeting it was mentioned that there were three vacancies on the committee and two applications on hand for these vacancies. Ms. Negro further stated that it was the thought of the committee that as long as there were applications they should be seated and that the Northpointe Board should review the applications for appointment. Discussion ensued.

ACTION: A motion was made by M. Negro, supported by P. Connors to appoint Jennifer Simon and Andrea Raygo to a 3 year term on the Recipient Rights Committee. Motion carried: 8 ayes; 3 nays.

NORTHPOINTE BOARD POLICIES AND BOARD BY-LAWS

Janet Dehn stated at the August Planning Committee meeting Board Policies and Board By-Laws were discussed, i.e., should the committee structures remain the same or be changed to a Committee of the Whole. Ms. Dehn further stated that the Planning Committee members present at the meeting did not feel they could represent all Board member preferences so it was recommended to discuss Board Policies and Board By-Laws with the full Board. Ms. Dehn stated that the vision statement is rather narrow and prefers it to reflect the mental health code. Ms. Dehn provided her change to the vision statement for the By-Laws. Ms. Dehn also stated that it should be considered that Section 10, Committees of the Board, be revised to Committee of the Whole. Discussion ensued regarding revising Section 10 to Committee of the Whole. Ms. Martin and Mr. Nelson provided information regarding how Committee of the Whole meetings work for the county commissioner meetings.

P. Connors - excused at 5:00 p.m.

Further discussion ensued. Ms. Thekan asked for assistance and Ms. Negro and Mr. Nelson will provide her with draft language on how Section 10 in the By-Laws should be written to regarding Committee of the Whole. Ms. Dehn also provided changes to Section VIII-NorthCare Board of Directors, in the Board Policies. Board By-Laws and Board Policies will be provided with revisions/changes to Board members at the September 25, 2014 Board meeting for their review.

MICHIGAN ASSOCIATION OF COMMUNITY MENTAL HEALTH BOARDS SPECIAL ASSESSMENT

Karen Raether stated in the August 18 Finance Committee meeting minutes that committee members were not recommending that Northpointe pay the Michigan Association of Community Mental Health Board (MACMHB) special assessment payment and this would be further discussed at the Board meeting. John Nelson stated that the simple reason for not recommending to pay for this special assessment fee was that it was for a "White Paper" which will be available to CMH's, whether they pay the special assessment fee or not. Discussion ensued.

ACTION: A motion was made by A. Martin, supported by M. Zevitz to approve that Northpointe does not pay the special assessment fee of \$2500.00 to MACMHB.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy			Martin, Ann	X	
DeDie, William	X		Negro, Mari	X	
Dehn, Janet	X		Nelson, John	X	
Freeman, Peggy			Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan	X		Zevitz, Michael, Dr.	X	

Motion carried unanimously.

LONGEVITY PAY

Karen Raether stated at the August 18 Finance Committee meeting it was recommended that longevity be paid this year to eligible staff. John Nelson stated that he had asked at the Finance Committee meeting how much of the longevity pay would go to staff that work in group homes; and was provided that approximately 75% of staff receiving longevity pay would be going to hourly staff. Mr. Nelson further stated that Millie Hofer had asked whether Northpointe has turned anyone away for services due to lack of GF dollars, which Northpointe has not. Bill Adrian stated that he has recalculated the GF dollars that would be used to pay longevity which comes to approximately \$6,000.00. Discussion ensued and miscellaneous questions were addressed by Mr. Adrian and Ms. Thekan.

ACTION: A motion was made by J. Luhtanen, supported by A. Martin to approve longevity pay to eligible staff for this year.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy			Martin, Ann	X	
DeDie, William	X		Negro, Mari		X
Dehn, Janet		X	Nelson, John	X	
Freeman, Peggy			Raether, Karen	X	
Hofer, Millie		X	Spence, Christine	X	
Luhtanen, Joan	X		Zevitz, Michael, Dr.	X	

Motion carried: 7 ayes; 3 nays.

VEHICLE PURCHASE

Bill Adrian provided further reviewed information on the vehicles that bids were received for, i.e., fuel efficiency, warranty, etc. Miscellaneous questions were addressed by Mr. Adrian.

ACTION: A motion was made by J. Luhtanen, supported by J. Nelson to approve that the Ford Focus from Town and Country be purchased for \$15,200.00.

M. Negro excused at 5:44 p.m.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy			Martin, Ann	X	
DeDie, William	X		Negro, Mari		
Dehn, Janet	X		Nelson, John	X	
Freeman, Peggy			Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan	X		Zevitz, Michael, Dr.	X	

Motion carried unanimously.

J. Nelson & A. Martin excused at 5:45 p.m.

PORTABLE SPACE HEATER POLICY REVISION

Karen Thekan stated that revisions to the above stated policy statement were made after the August 18 Planning Committee meeting so this policy was coming to the Board for approval. Ms. Thekan also stated that policy revisions need to be done before October 1, 2014 and there was not another Planning Committee scheduled before

this date. Ms. Thekan reviewed the policy statement change which will reflect that space heaters cannot be used in residential homes.

ACTION: A motion was made by J. Dehn, supported by M. Hofer to approve the revised Portable Space Heater Policy. **Motion carried unanimously.**

NEW BUSINESS – No new business

UNFINISHED BUSINESS – No unfinished business

NORTHCARE REPORT

Karen Raether highlighted information from the NorthCare meeting: the Dual Eligibles were discussed; annual site reviews still continue; work continues for the substance abuse board; policies continue to be updated; and a new IT plan update was approved.

CHAIRPERSONS REPORT – K. Raether

- The Great Lakes conference in Houghton will be attended by Karen Raether and Karen Thekan.
- The fall Board Association conference is scheduled for October 27 & 28 in Traverse City. Mary Wendt will send out an e-mail to Board members informing them of the conference to see if they would like to attend.
- Ms. Raether participated in a telephone conference on August 28 with the Pre-Paid Inpatient Health Plan Board Chairs.

BOARD PREROGATIVE

- Joan Luhtanen stated that she appreciated that the Northpointe CARF accreditation information was in the Iron River Reporter.
- Bill DeDie stated that the "Out of the Darkness" suicide prevention walk is scheduled on September 6 at the Iron Mountain City Park.

PUBLIC COMMENTS – No public comments

ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 5:56 p.m.

The next regular monthly Board meeting is scheduled for **Thursday, September 25, 2014** in Kingsford, Michigan at 4:00 p.m.

Karen Raether, Chairperson

Peggy Connors, Secretary

Mary Wendt, Board Secretary



**MINUTES OF THE PINECREST
BOARD OF TRUSTEES**

Date: Thursday, August 28, 2014	Place: Board Room
Presiding: Barbara Oliver, Chairperson	Time: 2:00 p.m. Central time
Recording Secretary: Lois Ball, Executive Secretary	

The meeting was called to order at 2:00 p.m. by Chairperson Oliver.

Roll Call: Trustees Present: Gerald Smith, Elaine Boyne, Debbi Springinguth, Mary Harrington, Barbara Oliver, Catherine Driscoll, Randall VanGasse, John Degenaer, Jr., Jeff Naser Jan Hafeman and Darlene Smith, Administrator.

Trustees Absent: Mary Bradley, Gary Eichhorn

Leadership Team Members Present: Candace Meintz, CFO and Susan Williamson, DON

Guests: Terry Grondine, Amy Lantagne, Sandi Gauthier and Rory Mattson.

TOPIC	DISCUSSON	OUTCOME
Approval of Agenda	There were no additions or deletions to the agenda	A motion was made by Trustee Smith, supported by Trustee by Trustee Hafeman, to approve the Agenda as presented. Motion carried.

<p>Board action on Minutes of July 24, 2014 meeting</p>	<p>The minutes of the July meeting had been mailed to Board Members for review prior to this meeting</p>	<p>A motion was made by Trustee Smith, supported by Trustee Hafeman, to approve the Minutes as presented. Motion carried.</p>
<p>Review of Financial Statements for August 2014</p>	<p>CFO Candace Meintz reviewed the financial statements. She noted that we were having problems receiving VA payments, but our biller is working with them to clear up this problem. She also noted that our new biller has Medicaid claims pretty much caught up and is keeping on top of this. We had a problem receiving payments from them as well, but it was a computer problem, or some issue, on their end.</p>	<p>A motion was made by Trustee Springinsguth, supported by Trustee Boyne, to approve the Financial Statements. Motion carried.</p>
<p>Manifest of Invoices</p>	<p>The Manifest of Invoices had been mailed to Board Members for review prior to this meeting.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Degenauer, to approve the Manifest of Invoices and to pay the bills. Motion carried.</p>
<p>Review of Surveyor bids by Rory Mattson</p>	<p>Mr. Mattson reviewed with the Board 9 bids that he had obtained for the surveying of Pinecrest property in relation to the timber sale on facility lands that he is putting together for Pinecrest. After review and consideration Peterson Surveying was chosen with a bid of \$2,800.00 for the project. He expects the survey to be done in October. He said he is planning a scaled sale, which guarantees our money. The bids may go out in mid-December. It was asked about ATC cutting before the bid. ATC has to pay us for the timber they cut, it will not affect the sale. He suggested that we clear cut the land across the highway and explained why he thought it a good idea. There will be</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Degenauer, to approve the bid of \$2,800 from Peterson Surveying. Motion carried.</p>

	<p>a map drawn up. Payment to Peterson Surveying will be after the survey has been completed.</p>	
<p>Whispering Pines/Powers Activity Center Committee Report</p>	<p>Trustee Boyne reported on Whispering Pines Meeting held just prior to this meeting. She noted that their recent picnic was a success.</p>	<p>A motion was made by Trustee Degenauer, supported by Trustee VanGasse, to approve the report as presented. Motion carried.</p>
<p>Board Action Item: Bad Debt Write Off</p>	<p>CFO, Candace Meintz, reviewed the Bad Debt Write Offs for August with the Board, and discussion was held.</p>	<p>A motion was made by Trustee Driscoll, supported by Trustee Smith. Motion carried.</p>
<p>Review of Pinecrest's Investment Policy.</p>	<p>The policy had been sent to Board Members prior to this meeting for their review. Administrator Smith explained that the policy had been presented to the Board in 2011, but we recently discovered that signatures were never obtained. There were no changes made to the policy. Board Chair Oliver and Secretary Boyne signed the policy.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Hafeman, to approve that the policy was enforced since 2011, but signature were needed. Motion carried. Signatures were obtained.</p>
<p>Request of approval of travel and lodging costs for Activities Director's meeting</p>	<p>Administrator Smith requested approval for the costs of travel, lodging and registration fees for Cheryl Rochon, our Activities Director, to attend an MAAP, (Activities Directors) conference in Traverse City for October 9 and 10th. The cost would be \$484.00 plus tax on the hotel room. Trustee Degenauer noted that Dickinson County no longer pays for Continuing Education for their employees and asked if we wanted to consider the same.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Driscoll, to approve the expenditure of \$484.00 (plus tax) for Activities Director conference. Motion carried.</p>
<p>Unfinished and New Business Report of Quality Assurance and Resident Council Meetings</p>	<p>Susan Williamson, DON, reported on the months Quality Assurance Meeting and of the departments that presented at it. She also reported on each of the homes' Resident Council Meetings.</p>	<p>A motion was made by Trustee Springinsguth, supported by Trustee Smith, to approve the report as presented. Motion carried.</p>

<p>Report of Safety Committee</p>	<p>Lois Ball, Safety Committee Secretary reported on the meeting held in August. She noted that all incidents and accidents for residents and staff were reviewed. She also noted that staff are commended for the safe work as the number of incidents/accidents for both staff and residents is not at a high level.</p>	<p>A motion was made by Trustee Naser, supported by Trustee Hafeman. Motion carried.</p>
<p>Updates on HVAC System, Administrator's House, and Nurse Call System</p>	<p>Administrator Smith reported that the work on the chiller unit is finished. We had been quoted \$79,491, but paid just over \$49,000 as our maintenance department did a lot of the work. We saved \$30,000 this way.</p> <p>The Administrator's House has been renamed Maple Grove. Blue Fox Construction is finished, the work looks good and they came in close to quoted price. Our people are finishing up painting and some odds and ends. We will have 4 people in the house and hope to bring \$2500 per month in rent.</p> <p>The Nurse Call System is being finished up next week. Superiorland is coming next week.</p>	
<p>Selecting dates for November and December Meeting Donation</p>	<p>Suggested dates for November 20th and December 18th were approved as meeting dates by the Board</p> <p>Administrator Smith announced that the family had received a \$300.00 donation from a family, which we would like to keep until next spring and then use it to replace some of the benches outside.</p>	
<p>Meetings and Conferences</p>	<p>Administrator Smith stated that she had attended the District 1 Meeting – MCF Meeting in Marquette. A representative from UP Health Plan was there to discuss how we will be interacting with them concerning dual eligible. When a resident needs nursing home placement they will look for the home they feel is best suited to meet that person's needs.</p>	

	<p>She also attended the M & M Networking Meeting where Health Care Workers collaborate.</p> <p>The DNR Grant Committee held meetings on July 23 and August 19th. They are working on a walking path in the park – it would be on Township property, it would also have a kayak launch and a fishing pier.</p>	
<p>There were no comments from the public</p> <p>Adjournment</p>	<p>The meeting adjourned at 2:45 p.m.</p> <p>The next meeting is scheduled for WEDNESDAY, SEPTEMBER 24, 2014 at 2:00 p.m. Central Time in the Board Room.</p>	<p>A motion to adjourn was made by Trustee Hafeman, supported by Trustee Degenaer. Motion carried.</p>

Elaine Boyne, Secretary

Elaine Boyne

Darlene Smith, Acting Secretary

Darlene Smith, Acting Sec.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Resolution 2014-15 ~ In opposition of rate increases caused by proposed subsidies to operate Presque Isle Power Plant
DEPARTMENT:	Administration/per Com. Hafeman
ATTACHMENTS:	Yes
SUMMARY:	
<p>Proposal of the closure of the Presque Isle Power Plant has brought a lot of discussion among Upper Peninsula families and businesses. Rate increases will cause hardship on families and hurt the economy. Discussion to approve the resolution opposing rate increases due to the closure of the Presque Isle Power Plant.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 10/23/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858*

*Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

MENOMINEE COUNTY ~ RESOLUTION 2014-15 IN OPPOSITION OF RATE INCREASES CAUSED BY PROPOSED SUBSIDIES TO OPERATE PRESQUE ISLE POWER PLANT

WHEREAS, in 2008, the Michigan legislature amended the Customer Choice and Electric Reliability Act that allows customer choice for electric service. This amendment allowed the Tilden and Empire mines to seek an electric provider other than Wisconsin Electric; and

WHEREAS, Wisconsin Electric lost 80 percent of their electric load in the Upper Peninsula and announced they were going to close the plant; and

WHEREAS, the Midcontinent Independent System Operator (MISO) oversees the electrical transmission system in Michigan and the Midwest for the purpose of ensuring system reliability for all electric customers. MISO determined that if the plant closes, system reliability would be in jeopardy; and electric customers across the Upper Peninsula and eastern Wisconsin will have to pay a substantial subsidy each month to keep the plant open.

WHEREAS, a July 29th order issued by the Federal Energy Regulatory Commission (FERC) agreed with the state of Wisconsin Public Service Commission's complaint that the formula used to determine who pays for the \$52 million operational costs for the Presque Isle Power Plant in Marquette is "unjust and unreasonable" which resulted in Upper Peninsula rate payers getting a larger rate increase than was first proposed.

WHEREAS, representatives of various affected parties are reviewing the order, as electric rates across the Upper Peninsula are going to increase to keep Marquette's Presque Isle Power Plant open.

NOW, THEREFORE, BE IT RESOLVED, as follows:

That the rate increases will have a negative impact, on all Upper Peninsula families and businesses. The Menominee County Board of Commissioners believes that the plan of increasing costs for Menominee County and Upper Peninsula citizens and businesses, will cause hardship on families and hurt the economy. The Menominee County Board of Commissioners asks all Upper Peninsula Counties, businesses and families to join us and ask the Michigan legislature, Governor Rick Snyder, Michigan US Representatives and Senators to find a way to eliminate or minimize the burdensome cost of the proposed subsidy.

I, Marc Kleiman, Menominee County Clerk and Clerk of the Menominee County Board of Commissioners do hereby certify this to be a true and exact copy from the minutes of the regular meeting of the Menominee County Board of Commissioners held on October 28, 2014.

I, Marc Kleiman, Menominee County Clerk do hereby set my hand and seal this 28th day of October, 2014.

Marc Kleiman, Menominee County Clerk

*Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Doug Krienke John Nelson Chris Plutchak Gerald Piche Jan Hafeman*

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Twin County Airport Agreement
DEPARTMENT:	Commissioner Meintz
ATTACHMENTS:	Yes
SUMMARY:	
Commissioner Meintz has asked us to place the Twin County Airport Agreement on the agenda for discussion of possible changes in the agreement.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 10/23/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE - MARINETTE
TWIN COUNTY AIRPORT AGREEMENT

An Agreement made this 26th day of February, 1996, by and between the County of Marinette, Wisconsin, and the County of Menominee, Michigan, for the purpose of defining the counties' continuing relationship as to the ownership and operation of the Menominee-Marinette Twin County Airport located in the City of Menominee, Michigan.

RECITALS:

WHEREAS, Marinette and Menominee counties are now and have been the joint owners of an airport facility located in the City of Menominee, Michigan known as the Menominee-Marinette Twin County Airport, and

WHEREAS, Marinette and Menominee counties entered into a twenty-year agreement on December 15th, 1975, which agreement set forth the relationship of the two counties as to the operation of said airport facility, and

WHEREAS, the initial term of said agreement will end on December 15, 1995, and

WHEREAS, Marinette County did by Resolution No. 94-95-45 give written notice to Menominee County of Marinette County's intent to terminate the agreement dated December 15, 1975, in accordance with the terms of said agreement, and

WHEREAS, it is the intent of Marinette and Menominee counties to continue their relationship as to the Twin County Airport under different terms and conditions after December 15, 1995, which are stated in this replacement Agreement.

NOW, THEREFORE, THE COUNTIES OF MARINETTE AND
MENOMINEE DO AGREE AND COVENANT AS FOLLOWS:

1. The former twenty-year Agreement between Marinette and

Menominee counties dated December 15th, 1975, which agreement set forth the relationship of the two counties as to the operation of the Menominee-Marquette Twin County Airport, is hereby terminated by mutual consent of both counties and is replaced with this Agreement, effective as of midnight on December 14, 1995.

2. From and after the date of this agreement that airport known as the Menominee-Marquette Twin County Airport and shall be managed by a Twin County Airport Commission consisting of six members, two of whom shall be members of the Board of Supervisors of Marinette County, two of whom shall be members of the Board of Commissioners of Menominee County, one of whom shall be a lay person who is a resident of Marinette County and one of whom shall be a lay person who is a resident of Menominee County.

3. The members of the Twin County Airport Commission shall be appointed by the chairperson of their respective county boards subject to approval of said boards on such terms as each county shall deem appropriate.

4. The Twin County Airport Commission shall elect as its officers a chairperson, a vice-chairperson, and a secretary, who shall serve terms of one year each. The chairperson shall preside at all meetings and shall perform such other duties as shall be prescribed by resolution of the Airport Commission. The secretary shall take minutes of all meetings and perform such other duties as be prescribed by law and by resolution of the Airport Commission. The vice-chairperson shall perform the duties of the chairperson in his or her absence.

5. Each county shall pay the Commissioners that it has appointed such compensation that it deems appropriate from its respective county budget; the Airport Commission shall not budget for or be responsible for pay to the Commissioners for their services.

6. The management of the airport by the Airport Commission shall include authority to control the day to day operations of said airport; to hire

and fix the salaries and wages of airport employees; to establish the terms and conditions of employment of airport employees; to make expenditures for airport purposes within the budget provided by the respective county boards; to lease airport property not required for airport operations; and otherwise to exercise all authority with respect to said airport not required to be directly exercised by the county boards of the Counties of Marinette and Menominee. Employees of the Twin County Airport shall be paid on a salary basis; private direct commissions to employees are not permitted.

7. All funds pertaining to the operation and improvement of Menominee-Marinette Twin County Airport shall be deposited at least weekly into a depository account authorized by Menominee County's depository policy which shall also be approved and supervised by the Twin County Airport Commission. Said account shall be interest-bearing if possible. Monthly financial Reports shall be made available to Menominee County's Chief Fiscal Officer, Treasurer, Board Chairperson, and Marinette County's Finance Director. The Airport Commission shall, not later than June 1st of each year, prepare and present to each county board an annual tentative budget. The fiscal year of the Twin County Airport shall be the same as Menominee County, commencing October 1, 1996. The Airport Commission is also required to: attempt to operate the Twin County Airport on a self-sufficient financial basis as soon as possible; to provide quarterly revenue - expenditure statements to the county boards of both counties; and to annually review user fees for the generation of revenue. The Menominee-Marinette Twin County Airport shall use the Menominee County Federal Identification Number and the airport employee payroll shall be prepared by Menominee County. The Twin County Airport management staff shall provide such other financial information and reports as may be requested. Menominee County's auditor shall conduct an annual audit of the financial operations of the Twin County Airport, and shall provide copies to Menominee County's Chief Fiscal Officer, Treasurer, Board Chairperson, and Marinette County's Finance Director and Board Chairperson.

8. It is expressly understood that by execution of this agreement Marinette County does not assume any responsibility or liability heretofore

imposed upon Menominee County by previous federal government grant agreements No. 8-26-0065-01 and No. 8-26-0065-02, nor any other previous grant agreements prior to December 15, 1975, if any, which may still be in effect. Marinette County and Menominee County shall share equally in providing the local funds required for the future operation, expansion, and improvement of said airport. Any contributions by the State of Wisconsin shall not be considered a part of the local funds to be provided by Marinette County and any contributions by the State of Michigan shall not be considered a part of the local funds to be provided by Menominee County.

9. In event either county fails to provide its share of the annual budget required for the operation of said airport, or declines to participate in the further development of said airport, the other county shall continue to operate said airport and until such time as the defaulting county shall fulfill its obligations hereunder its Airport Commission members shall have no vote but shall serve solely in an advisory capacity.

10. Title to all property, real and personal, hereafter acquired on or after December 15, 1975 for the operation and expansion of said airport shall vest an undivided one-half interest in Marinette County and an undivided one-half interest in Menominee County.

11. In event of liquidation of the Menominee-Marinette Twin County Airport and sale of any of its property, real or personal, there shall be returned to each County their pro-rata share of fund investment based upon the total funds each has invested in said airport. For the purpose of construction of this provision, all funds contributed prior to December 15, 1975, regardless of source, shall be considered as having been contributed by Menominee County. After December 15, 1975, all federal funds contributed shall be considered as having been contributed one-half on behalf of Marinette County and one-half on behalf of Menominee County; local contributions shall not include State contributions as hereinbefore provided.

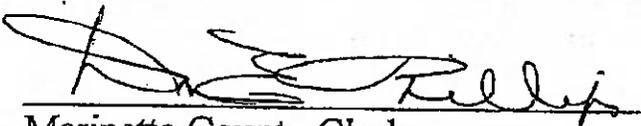
12. This agreement shall continue for an initial term of five years commencing at 0001 hours on December 15, 1995 and for successive terms

of five years each thereafter unless either County shall, not less than one year prior to the expiration of any term, advise the other County in writing that it has determined that this agreement shall be terminated. This is a revised version of an agreement approved by the parties effective as of 0001 hours on December 15, 1995; the revisions are all accounting revisions and are all contained in Paragraph 7.

IN WITNESS WHEREOF each County has caused this agreement to be executed by the chairman of its county board and by its County Clerk as of the day and year first above written.

COUNTY OF MARINETTE, By:


Chairperson of its Board of Supervisors


Marinette County Clerk

COUNTY OF MENOMINEE, By:

Lloyd Benson 2-26-96
Chairman of its Board of Commissioners

Burf Morrison 2-26-96
Menominee County Clerk

AGREEMENT

THIS AGREEMENT entered into as of this 15th day of Dec., 1975, by and between the County of Marinette, Wisconsin, and the County of Menominee, Michigan, WITNESSETH:

1. From and after the date of this agreement that airport now known as Menominee County Airport shall become known as Menominee-Marquette Twin County Airport and shall be managed by a Twin County Airport Commission consisting of six members, two of whom shall be members of the Board of Supervisors of Marinette County, two of whom shall be members of the Board of Commissioners of Menominee County, one of whom shall be a lay person who is a resident of Marinette County and one of whom shall be a lay person who is a resident of Menominee County.
2. Members of the Twin County Airport Commission shall be appointed by the chairman of their respective county boards subject to approval of said boards.
- ① 3. Members shall be appointed for terms of six years each, provided that upon initial appointments being made one member shall be elected for a two year term, one for a four year term, and one for a six year term. In event a member of the Airport Commission who is also a member of his county board shall not seek reelection as a member of his county board, or seek reelection as a member of the county board and is not reelected, he shall be considered to have resigned as a member of the Airport Commission and a vacancy shall thereby be created. Any vacancy so created, or created for any other reason, shall be filled for the unexpired term thereof by appointment and board approval in the same manner as is provided in paragraph 2. above.

4. The Twin County Airport Commission shall elect as its officers a chairman, a vice-chairman, and a secretary, who shall serve terms of one year each. The chairman shall preside at all meetings and shall perform such other duties as be prescribed by resolution of the Airport Commission. The secretary shall take minutes of all meetings and perform such other duties as be prescribed by law and by resolution of the Airport Commission. The vice-chairman shall perform the duties of the chairman in his absence.

5. The members of the Airport Commission shall be paid such compensation as be annually fixed by the county boards.

6. The management of the airport by the Airport Commission shall include authority to control the day to day operations of said airport; to hire and fix the salaries and wages of airport employees; to make expenditures for airport purposes within the budget provided by the respective county boards; to lease airport property not required for airport operations; and otherwise to exercise all authority with respect to said airport not required to be directly exercised by the county boards of the Counties of Marinette and Menominee.

7. All funds pertaining to the operation and improvement of Menominee-Marinette Twin County Airport shall be deposited with and accounted for by the treasurer of Menominee County. The Airport Commission shall, by not later than March 15th of each year, prepare and present to each county board an annual tentative budget.

8. It is expressly understood that by execution of this agreement Marinette County does not assume any responsibility or liability heretofore imposed upon Menominee County by previous federal government grant agreements No. 8-26-0065-01 and No. 8-26-0065-02, nor any other previous grant agreements, if

any, which may still be in effect, it being the intention of this agreement that Marinette County and Menominee County shall share equally in providing the local funds required for the future operation and expansion and improvement of said airport, including the presently planned expansion of said airport at an estimated cost of Eight Million Dollars. Any contributions by the State of Wisconsin shall be considered a part of the local funds to be provided by Marinette County and any contributions by the State of Michigan shall be considered a part of the local funds to be provided by Menominee County.

9. In event either county fails to provide its share of the annual budget required for the operation of said airport, or declines to participate in the further development of said airport, the other county shall continue to operate said airport and until such time as the defaulting county shall fulfill its obligations hereunder its Airport Commission members shall have no vote but shall serve solely in an advisory capacity.

10. Title to all property, real and personal, hereafter acquired for the operation and expansion of said airport shall vest an undivided one-half interest in Marinette County and an undivided one-half interest in Menominee County.

11. In event of liquidation of the Menominee-Marinette Twin County Airport and sale of any of its property, real or personal, there shall be returned to each County their pro-rata share of fund investment based upon the total funds each has invested in said airport. For the purpose of construction of this provision, all funds contributed prior to the date of this agreement, regardless of source, shall be considered as having been contributed by Menominee County. After the date of this agreement, all federal funds con-

tributed shall be considered as having been contributed one-half on behalf of Marinette County and one-half on behalf of Menominee County, and local contributions shall include State contributions as hereinbefore provided.

12. This agreement shall continue for a primary term of twenty years and for successive terms of five years each thereafter unless either County shall, not less than one year prior to the expiration of any term, advise the other County that it has determined that this agreement shall be terminated.

IN WITNESS WHEREOF each County has caused this agreement to be executed by the chairman of its county board and by its County Clerk as of the day and year first above written.

COUNTY OF MARINETTE

By Charles E. Collette
Chairman of its Board of Supervisors

By Donald W. John
Its County Clerk

COUNTY OF MENOMINEE

By Hermit Boomer
Chairman of its Board of Commissioners

By Raymond C. Hoese
Its County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Bylaws, Board Rules, County Policies, and Charters of Standing Committees
DEPARTMENT:	Executive Committee
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Executive Committee met on Oct. 16 to discuss the enclosed changes in the M.C. Bylaws, Board Rules, County Policies, and Charters of Standing Committees. The Executive Committee agreed to send this to the full board for discussion and approval.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 10/23/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Adopted: April 9, 1991
Amended: August 24, 2010

Page 10 of bylaws

R91-15 Commissioners who are appointed to serve on other boards, committees and commissions which have their own reimbursement schedules shall have their reimbursements transferred to the County General Fund. (If mailed directly to the County.) Commissioners will be reimbursed for those meetings at the established reimbursement rate through the regular reimbursement procedure. (R91-10) Any checks Commissioners receive directly from boards/committees for per diems and mileage, are to be subtracted from their County reimbursement schedule. (Commissioners are to make a copy of the check received and to include with their County reimbursement schedule.) The County will pay any differences up to \$50 per meeting fee and mileage at the current IRS rate.

Adopted: April 9, 1991
Amended: October 22, 1993

R91-16 Commissioners are responsible for submitting all of their own expenses including all meeting expenses. These expenses shall be submitted to the County Administrator's office by the last day of the following month or be forfeited. These expenses will be submitted on a form labeled "Commissioner Per Diem & Expense Form" and/or "Reimbursement Voucher" which will be made available for Commissioners through the County Administrators Office.

Adopted: September 9, 1991
Amended: July 26, 1993
Amended: April 25, 1995
Amended: September 22, 1997
Amended: March 25, 2002
Amended: August 24, 2010
Amended: April 9, 2013

R91-17 All presentations are limited to twenty (20) minutes unless a longer time is deemed necessary by a majority vote of the County Board. All presentation materials shall be submitted to the Administrator's office to be included in the County Commissioner's agenda packet.

Adopted: August 24, 2010

R91-18 All Department Head and Elected Official reports are limited to ten (10) minutes unless deemed necessary by a majority vote of the County Board.

Adopted: August 24, 2010

R91-19 New Business (Discussion Only) Agenda item J. - New Business items can be moved for action through a unanimous roll call vote of the board. If there is not a unanimous roll call vote to move the item for action, the item will be tabled and placed on the agenda as an action item at the next scheduled County Board meeting.

CHARTERS OF STANDING COMMITTEES

Alcoholic Beverages at ANY public meeting or holding any public meetings at an establishment which serves alcoholic beverages is strictly prohibited by the Menominee County Board of Commissioners.

All non County Board committee members appointed by the Menominee County Board ~~are considered "volunteers" and will not be compensated by Menominee County for meeting fees.~~ may receive a meeting fee. The meeting fee will be determined by each committee, the meeting fee will not exceed fifty dollars (\$50) per meeting. Mileage allowance shall be provided at the IRS rate per mile. (Refers to committees under the direct supervision of the County Board.)

Was changed on page 4 of Bylaws but not here!

Adopted: July 26, 2011
Amended: April 9, 2013

A. COMMITTEE OF THE WHOLE SHALL:

Meet for relative county business as needed by request of the County Administrator, Finance Chairman, or Personnel Chairman.

Amended: April 9, 2002
Amended: August 24, 2010
Amended: July 26, 2011

B. FINANCE COMMITTEE SHALL:

Consist of four (4) members of the Menominee County Board of Commissioners. Shall not be the chairman of the County Board and not a member of the Personnel Committee.

Receive reports and recommendations from the County Administrator and make such recommendations affecting all financial matters of the County to the Board.

Ascertain and determine the amount of money to be raised for County purposes for the ensuing year; apportion such amount and also the amount of the State tax and indebtedness of the county to the State (if any) among the several townships in proportion to the valuation of the taxable property as determined by the State Tax Commissioner.

Examine all certificates, statements, papers, and records submitted to the Board showing the monies to be raised in the several townships for school, highway, drain, townships, or other purposes.

Determine such amounts of money proposed to be raised as shall be authorized by law to be spread upon the assessment roll of the proper townships and cities.

Ascertain and recommend to the Board for the October session such salaries as it may

The board of appeals shall hear the appeal and render and file its decision with a statement of reasons for the decision with the enforcing agency from whom the appeal was taken not more than 30 days after submission of the appeal.

Amended: August 24, 2010

CC. BOARD OF CANVASSERS SHALL:

The board is responsible for canvassing and certifying primaries and elections held in the county. In specified instances, county canvassing boards are required to forward the results obtained for primaries and elections to the Board of State canvassers in Lansing. The Board is responsible for conducting recounts of votes cast at primaries and elections held at the county. The board is responsible for resolving any allegations malfunctioning voting equipment may have affected the outcome of the vote in an office appearing on the ballot.

Amended: August 24, 2010

DD. MENOMINEE COUNTY ELECTION COMMISSION SHALL:

Be made up of the Probate Judge, County Clerk and the County Treasurer. They are responsible for approval of ballots for elections; they will meet if there is a recall for clarity hearing determinations. Two members shall be a quorum for the transaction of business.

Amended: August 24, 2010

EE. U.P. STATE FAIR AUTHORITY SHALL:

Be responsible for coordinating and providing a variety of services related to the U.P. State Fair and the fairgrounds for the citizens of the Upper Peninsula of Michigan.

Amended: August 24, 2010

FF. BUILDINGS AND GROUNDS COMMITTEE SHALL:

Consist of 2 County Commissioners, 2 members at large, 1 building code member, 1 buildings and grounds member.

— Meet at the direction of the Committee of the Whole/County Board. Have general supervision of all real and personal property of Menominee County.

Re-adopted: April 9, 2013

GG. NORTHCARE NETWORK – SUBSTANCE USE DISORDER BOARD SHALL:

Consists of one (1) member appointed by each of the 15 Upper Peninsula Counties.

*Last page of
Standing
Committees
pg. 38*

Advise and make recommendations regarding NorthCare Network's budgets for substance use disorder treatment or prevention using non PA 2 (liquor tax) funds.

Advise and make recommendations regarding contracts with substance use disorder treatment or prevention providers.

Adopted: 10.20.14

HH. NEGOTIATIONS COMMITTEE SHALL:

Consist of one member of the Personnel Committee and one member of the Finance Committee. To meet as needed for negotiations.

Adopted: October 28, 2014

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Merit Network Service Agreement – Stephenson Annex
DEPARTMENT:	Administration/Bousley
ATTACHMENTS:	Yes
SUMMARY:	
<p>This is a service agreement from Merit to hook up to the Annex in Stephenson. I am looking to get the directional boring done (to run the fiber from the road to the building) before the weather gets bad. A Hannahville 2% grant was written for the project, but will not know if funded until late November early December.</p> <p>Funds for this project will be disbursed from account# 101-103-998.05 (Designated Building Funds) 2014/15 Merit Fiber-Annex Project (to be reimbursed into the designated fund if funded by a grant)</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 10/23/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



Merit Network Service Agreement Schedule

Service Agreement Number: 20140812-DEDA-37541-JAL-1

Stephenson Annex Additional Attachment

Merit Network, Inc.
 1000 Oakbrook Drive, Suite 200
 Ann Arbor, MI 48104
 T 734-627-6700 F 734-627-6790
 www.merit.edu

Prepared For:
 Brian Bousley
 Menominee County
 839 10th Avenue
 Menominee, MI 49858

Provided By:
 Jim Lundberg
 906-474-1222
 lundberj@merit.edu

Select One →

		<input type="checkbox"/>		
		Co-Terminous		
		One-time	Recurring	
Select One ↓	<input type="checkbox"/> 1G bps Fiber Connection	Equipment	\$3,800	
		Set-up Allowance	\$0	
		Fiber Lateral Construction Fee *	\$5,330	
		Merit Installation	\$750	
		Additional Attachment		\$1,200
		Annual Access Fee		\$1,950
		Additional Services		\$0
		Total First Year Cost	\$9,680	\$3,150
		(monthly)		\$263

* The Fiber Lateral Construction Fee included above includes the cost of the fiber lateral construction and fiber splicing. This fee does not include estimated or actual make-ready costs. Member is responsible for actual make-ready costs.

Consortium/WAN Pricing - Under Merit Network, Inc.'s Consortium/WAN Pricing Model, one or more related organizations may aggregate traffic from multiple physical locations using multiple circuits for consolidated pricing. However, the entities must have an existing legal or purchasing relationship and management structure and one member of the consortium is designated the lead organization. Only the lead organization is permitted to contact Merit regarding service issues and support. For an additional "Full Support" fee, individual consortium members may have direct contact with Merit. The lead member must accept billing responsibility for the full contracted amount and will be responsible for the total amount due and for determining any chargebacks to the individual Consortium/WAN members. Traffic for all Consortium/WAN members are aggregated each month and billed according to the following rules:

Bandwidth is measured by the "average peak" bandwidth usage, defined as the maximum bandwidth used in successive traffic samples taken over 30 minutes on two consecutive days in a month. Affiliate pays for the minimum bandwidth specified by the Contracted Bandwidth Fee, plus any additional charge for actual peak bandwidth used each month. The additional charge is calculated as the difference between the specified bandwidth fee and the fee for the peak bandwidth used that month. If Affiliate uses more than the base amount in three consecutive months, the highest amount used in each of these months would become the new base.

On-Net is defined as traffic that stays entirely within the Merit network or is destined for the Internet2 network. Traffic that leaves the network for "commodity" or peering connections is considered "off-net". Traffic to other research and education networks (with the exception of Akamai) will be considered "off-net". On-Net traffic includes any data exchanged within Merit's Membership base. Merit Membership includes 12 of 13 public universities, 59% of Michigan's overall higher education institutions, 42% of K12 ISDs and ESAs, as well as 50% of public library cooperatives.

Accepted: _____ (Signature) _____ (Date)

_____ (Print) **Fax to: 734-627-6790**

Preferred Billing Period (e.g. 7/1 - 6/30): _____ **Invoice Frequency:** Annual Bi-Annual Quarterly Monthly
 Note: Invoice frequencies other than annual incur a \$25 billing fee per invoice

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on October 21 & 23, 2014 in the combined amount of \$97,360.97	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 10/23/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

MENOMINEE COUNTY
Claims Audit Report

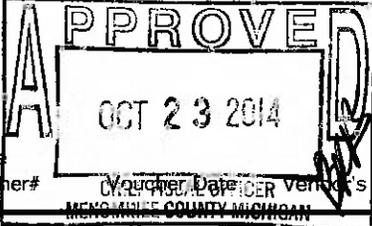
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
MENOMINEE COUNTY CLERK	38417	10/20/2014	Notary	Kim Kewley	101-253-727.00	10.00		\$10.00
State of Michigan/7064CrownDr	38416	10/20/2014	Notary	Kim Kewley	101-253-727.00	10.00		\$10.00
Total Amount for Bank Account: General								\$20.00





MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Voucher #	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Ade Incorporated	38511	10/07/2014	92166	Needs Pass Web Records (Order #241	101-136-755.00	150.00	\$150.00
ANDERSON AUTO & RV SALES INC	38479	09/30/2014	1308	Vehicle Maintenance	205-315-934.02	59.95	\$334.90
	38480	09/30/2014	1309	Vehicle Maintenance	205-315-934.02	274.95	
APCO INTERNATIONAL	38536	10/14/2014	287177	PO #03003 EMD Recert (T. Nault)	266-326-881.00	30.00	\$122.00
	38550	10/21/2014	284992	Membership # 89102 - D. Wormwood	266-325-802.00	92.00	
AT&T - Carol Stream, IL	38490	10/13/2014	616T49897710	Telephone Services	101-301-850.00	28.21	\$33.45
	38530	10/01/2014	906RR41083910	10/1 - 10/31/14	101-103-850.00	0.22	
	38531	10/01/2014	906753458210	Credit Memo (10/1 - 10/31/14)	101-103-850.00	-3.40	
	38532	10/01/2014	906753220910	10/1 - 10/31/14	101-103-850.00	8.42	
AT&T Mobility	38455	10/15/2014	287252150867X10082011	10/31/14	101-132-850.00	31.27	\$62.54
	38456	10/09/2014	287252234966	10/10/14 - 11/9/14	101-132-850.00	31.27	
Batteries Plus	38432	10/14/2014	988-100891-01	Replacement Battery for Cell Phone	101-265-850.02	32.99	\$32.99
Big O's Lube and Service, Inc.	38498	10/06/2014	15280	2013 Chevy Impala - Oil Change	205-315-934.02	27.95	\$27.95
BP	38495	09/30/2014	42496795	Gasoline Sales - Road Patrol Septembe	205-315-742.00	543.65	\$543.65
Brenda Kleikamp	38516	10/09/2014	5661	Bond Refund	292-662-964.00	100.00	\$100.00
CBM Managed Services	38483	10/08/2014	STDINV76493	Inmate Meals	101-301-770.00	2,035.00	\$4,080.41
	38484	10/01/2014	STDINV76211	Inmate Meals	101-301-770.00	2,045.41	
Cellcom Wisconsin RSA 04	38457	10/05/2014	550251	Cellular Services	296-663-850.00	88.49	\$295.90
	38457	10/05/2014	550251	Cellular Services	296-663-727.00	40.90	
	38457	10/05/2014	550251	Cellular Services	296-664-850.00	56.91	
	38457	10/05/2014	550251	Cellular Services	296-665-850.00	68.63	
	38457	10/05/2014	550251	Cellular Services	296-665-727.00	40.90	
	38542	10/05/2014	553306	Medical Examiner Cellular Services	101-648-850.00	0.07	
Cenex Fleetcard	38527	09/30/2014	94433C	Building Code Gasoline	249-371-742.00	128.52	\$128.52
CITY OF MENOMINEE - 2511 10TH ST.	38458	09/30/2014	3820	August 2014 Gasoline Charges	101-257-742.00	182.78	\$3,376.52
	38458	09/30/2014	3820	August 2014 Gasoline Charges	101-267-860.00	13.60	
	38458	09/30/2014	3820	August 2014 Gasoline Charges	101-215-860.00	11.29	
	38458	09/30/2014	3820	August 2014 Gasoline Charges	101-265-742.00	163.14	
	38494	09/30/2014	3823	Gasoline Sales - Road Patrol - August ;	205-315-742.00	3,005.71	
City of Stephenson - P.O. Box 467	38478	09/30/2014	Reimbursement	3 Radios for the City	205-315-934.01	150.00	\$150.00

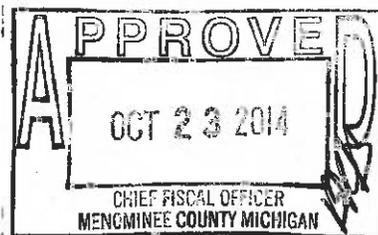


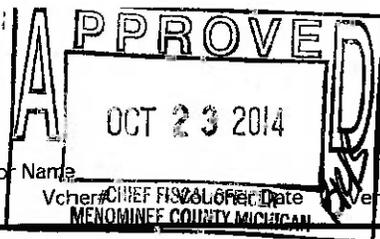
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Voucher#	Invoice Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CLOVERLAND PAPER CO								\$937.69
	38433	10/10/2014	106387	Towels, Tissues, Liners, White Vinegar	101-265-755.01	162.42		
	38453	10/17/2014	106452	Toilet Tissue	101-265-755.01	56.49		
	38454	10/17/2014	106454	Towels, Clorox Wipes, Tissues (Library	101-265-755.01	102.56		
	38486	10/10/2014	106388	Inmate Supplies	101-301-770.00	407.50		
	38487	10/03/2014	106321	Inmate Supplies	101-301-770.00	85.16		
	38488	10/02/2014	106308	Inmate Supplies	101-301-770.00	67.07		
	38526	10/03/2014	106320	Toilet Tissue	101-265-755.01	56.49		
COHL STOKER & TOSKEY P C								\$307.56
	38561	09/30/2014	44893	Legal Services	101-211-807.00	307.56		
Cooper Office Equipment								\$416.71
	38509	10/07/2014	115605	Contract # 2043-01 (FOC)	215-141-942.00	416.71		
Country Mile Document Destruct								\$43.51
	38459	10/14/2014	19338	Shredding Documents (10/9/14)	101-265-801.00	43.51		
Delta Dental of Michigan								\$425.26
	38562	10/23/2014	RIS0000650043	November 2014 Premium	266-326-712.00	120.50		
	38562	10/23/2014	RIS0000650043	November 2014 Premium	266-325-712.00	120.50		
	38562	10/23/2014	RIS0000650043	November 2014 Premium	701-000-231.00	38.06		
	38562	10/23/2014	RIS0000650043	November 2014 Premium	266-325-712.00	38.06		
	38562	10/23/2014	RIS0000650043	November 2014 Premium	266-325-712.00	38.06		
	38562	10/23/2014	RIS0000650043	November 2014 Premium	266-325-712.00	70.08		
Diane Squires								\$12.72
	38514	10/09/2014	13-076-DL-1	Witness \$6.00 Mileage \$6.72	101-132-804.00	12.72		
ECES								\$270.00
	38506	10/19/2014	1400025	AHA Heartsaver CPR & AED Refresher	266-326-881.00	270.00		
Eichhorn, Garry								\$98.16
	38473	09/30/2014	Per Diem	DHS Meeting	101-601-837.00	50.00		
	38474	09/30/2014	Reimbursement	Mileage - DHS Meeting	101-601-837.00	48.16		
Eldercare Home Pharmacy								\$814.78
	38475	09/30/2014	4383927	Inmate Medication	101-301-770.01	814.78		
Friends Ofc Prod Whse Direct								\$404.58
	38436	10/15/2014	021376I	FOC - Office Supplies	101-141-727.00	165.19		
	38437	10/14/2014	021366	Equalization - Office Supplies	101-257-727.00	134.99		
	38443	10/16/2014	021386I	FOC - Office Supplies	101-141-727.00	104.40		
Frontier - Servco F.S.								\$342.43
	38442	10/15/2014	54730	Gasoline - Shakey Lakes	208-751-742.00	342.43		
Galls, An Aramark Company								\$510.83
	38553	09/30/2014	002437273	Exam Gloves	205-315-745.00	17.30		
	38554	09/30/2014	2967106-2	Leatherman Multi Tool - G. Peterson	205-315-745.00	81.30		
	38555	09/30/2014	002446116	Glove, Lite Boot, Boot Sock, Jacket - Pi	205-315-745.00	236.72		
	38556	09/30/2014	2949799-2	Outdoor Fleece	205-315-745.00	16.21		
	38558	09/30/2014	299344	Uniform Allowance - Judy	205-315-745.00	159.30		
Governmental Products LLC								\$118.90
	38445	10/16/2014	3307	Dog Tags (x1000), O Rings (x500)	101-253-727.00	118.90		
Great Lakes Fire Suppression								\$425.00
	38538	10/21/2014	3451	Annual Inspection of Wet System	101-265-801.00	425.00		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Greg Peterson	38552	09/30/2014	Reimbursement	Batteries	205-315-745.00	28.51		\$28.51
Henry Kleikamp	38515	10/09/2014	5660	Bond Refund	292-662-964.00	100.00		\$100.00
HERRILD, RENEE	38490	10/15/2014	Reimbursement	Breakfast at Conference	101-141-860.00	12.46		\$278.06
	38525	10/13/2014	Reimbursement	Bridge Fare (x2) & Mileage to Conferen	101-141-860.00	265.60		
Ivens, Ruby E.	38438	10/06/2014	Reimbursement	October 6, 2014 - Parks Committee Mill	208-751-860.00	76.88		\$76.88
J S ELECTRONICS, INC.	38496	10/08/2014	18515	Radio Maintenance	205-315-934.01	59.00		\$303.87
	38551	09/29/2014	18495	Console Position One	266-325-934.01	244.87		
Jeff Naser	38471	09/30/2014	Per Diem	DHS Board	101-601-837.00	50.00		\$99.28
	38472	09/30/2014	Reimbursement	Mileage - DHS Board	101-601-837.00	49.28		
Joel Hensley, RN	38489	10/20/2014	Nursing Services	Nursing Services	101-301-770.01	1,365.00		\$1,765.00
	38539	10/20/2014	Blood Draw	M. C. (10/8) G. T. (10/4) M. P. (9/23) M	101-267-801.01	400.00		
K & M Rentals	38560	10/22/2014	4490	Portable Toilet at Airport Park	208-751-942.00	80.00		\$80.00
Kandace R. Curran	38524	10/13/2014	Reimbursement	Bridge Fare (x2)	101-257-860.00	8.00		\$8.00
Kewley, Kim	38520	10/13/2014	Reimbursement	Travel to Training (Mileage, Hotel, Meal	101-253-860.00	632.36		\$632.36
Koehne	38547	10/15/2014	87400	2007 Chevy Impala - Vehicle Maintenan	101-265-981.00	396.71		\$396.71
LENCA SURVEYING	38434	10/14/2014	14188	Remon Yr 2014 (10/2 - 10/14/14)	243-246-801.07	3,811.75		\$3,811.75
Lesperance, Diane	38541	10/21/2014	Reimbursement	Mileage & Meals	101-253-860.00	252.38		\$252.38
Manpower	38435	10/12/2014	27756380	Week Ending 10/12/14 (Regina Mistark	215-141-705.00	173.25		\$1,173.38
	38439	10/12/2014	27756955	Week Ending 10/12/14 (Krista Marcinia	101-261-705.00	484.63		
	38508	10/05/2014	27727314	Week Ending 10/5/14 (Regina Mistark)	215-141-705.00	63.00		
	38565	10/19/2014	27788706	Week Ending 10/19/14 (Krista Marcinia	101-261-705.00	472.50		
Marinette Farm & Garden	38491	10/08/2014	298780	K9 Supplies	101-301-881.01	45.99		\$45.99





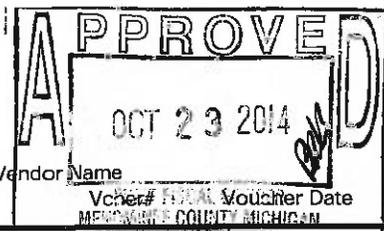
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General						
Mastercard						\$4,995.97
38545	09/30/2014	Credit Card	PO# 3007	101-301-727.00		999.00
38545	09/30/2014	Credit Card	Intellius	101-301-755.00		19.95
38545	09/30/2014	Credit Card	St. Ignace EZ Mart	101-301-860.00		36.09
38545	09/30/2014	Credit Card	St. Ignace EZ Mart	101-301-860.00		30.35
38545	09/30/2014	Credit Card	Marathon	101-301-860.00		40.26
38545	09/30/2014	Credit Card	Vierling	101-301-860.00		30.43
38545	09/30/2014	Credit Card	MI Sheriff	101-301-881.00		325.00
38545	09/30/2014	Credit Card	MI Sheriff	101-301-881.00		75.00
38545	09/30/2014	Credit Card	Tractor Supply	101-301-881.01		47.99
38545	09/30/2014	Credit Card	Amazon	101-301-704.00		451.87
38545	09/30/2014	Credit Card	Shell	205-315-742.00		22.16
38545	09/30/2014	Credit Card	Kmart	205-315-755.00		47.03
38545	09/30/2014	Credit Card	Ramada Inn	205-315-860.00		64.00
38545	09/30/2014	Credit Card	Vangos	205-315-860.00		12.55
38545	09/30/2014	Credit Card	Vangos	205-315-860.00		12.23
38545	09/30/2014	Credit Card	Buffalo Wild Wings	205-315-860.00		15.72
38545	09/30/2014	Credit Card	Buffalo Wild Wings	205-315-860.00		15.50
38545	09/30/2014	Credit Card	Border Grill	205-315-860.00		11.61
38545	09/30/2014	Credit Card	Border Grill	205-315-860.00		10.55
38545	09/30/2014	Credit Card	Anderson RV	205-315-934.02		20.14
38545	09/30/2014	Credit Card	Ramada Inn	282-302-881.00		242.34
38548	09/30/2014	Credit Card	Mitchell Street Pub	101-268-860.00		10.45 *
38548	09/30/2014	Credit Card	Staples Direct	517-252-727.00		65.13 *
38548	09/30/2014	Credit Card	Shell Oil	101-257-742.00		37.62 *
38548	09/30/2014	Credit Card	J & S Petroleum	101-257-742.00		34.37 *
38548	09/30/2014	Credit Card	Eclipse Burgers	101-257-727.00		9.52 *
38548	09/30/2014	Credit Card	Loon River Cafe	101-257-727.00		13.17 *
38548	09/30/2014	Credit Card	Human Relations Media	296-668-801.00		344.89 *
38548	09/30/2014	Credit Card	Human Relations Media	296-668-801.00		317.89 *
38548	09/30/2014	Credit Card	TGI Fridays	101-257-727.00		14.00 *
38548	09/30/2014	Credit Card	USPS	101-268-729.00		5.05 *
38548	09/30/2014	Credit Card	Tim Hortons	101-257-727.00		4.97 *
38548	09/30/2014	Credit Card	Bayshore Resort	296-663-860.00		166.50 *
38548	09/30/2014	Credit Card	Wendy's	101-257-727.00		6.78 *
38548	09/30/2014	Credit Card	Pack N Ship	101-131-729.00		25.46 *
38548	09/30/2014	Credit Card	Shell Oil	101-257-742.00		31.42 *
38548	09/30/2014	Credit Card	Best Western	101-257-727.00		261.45 *
38548	09/30/2014	Credit Card	USPS	101-268-729.00		5.05 *
38548	09/30/2014	Credit Card	Shell Oil	101-257-742.00		31.62 *
38548	09/30/2014	Credit Card	Getaroom.Com	101-682-802.00		106.56 *
38548	09/30/2014	Credit Card	Shell Oil	101-682-860.00		78.12 *
38548	09/30/2014	Credit Card	Wendy's	101-682-860.00		8.16 *
38548	09/30/2014	Credit Card	Pellston Gen Store	101-682-860.00		80.28 *
38548	09/30/2014	Credit Card	USPS	101-268-729.00		5.05 *
38548	09/30/2014	Credit Card	State Annual Reports	101-103-755.00		20.00 *
38548	09/30/2014	Credit Card	Little Caesars	296-668-801.00		55.00 *
38548	09/30/2014	Credit Card	Little Caesars	296-668-801.00		55.00 *
38548	09/30/2014	Credit Card	USPS	101-268-729.00		5.05 *
38548	09/30/2014	Credit Card	Burger King	296-668-801.00		100.00 *
38548	09/30/2014	Credit Card	Subway	296-668-801.00		100.00 *
38548	09/30/2014	Credit Card	Family Video	296-668-801.00		100.00 *
38548	09/30/2014	Credit Card	McDonalds	296-668-801.00		100.00 *
38548	09/30/2014	Credit Card	Cellcom	296-864-727.00		49.95 *
38548	09/30/2014	Credit Card	Holiday	101-257-742.00		5.88 *



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vendor #	Office Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Mastercard								
38548		09/30/2014	Credit Card	Holiday	101-257-860.00	44.38	*	\$4,995.97
38548		09/30/2014	Credit Card	Wendy's	101-257-860.00	7.42	*	
38548		09/30/2014	Credit Card	USPS	101-268-729.00	5.05	*	
38548		09/30/2014	Credit Card	Glen's Market	101-257-860.00	23.80	*	
38548		09/30/2014	Credit Card	Subway	101-257-860.00	11.40	*	
38548		09/30/2014	Credit Card	Marathon	101-257-742.00	41.86	*	
38548		09/30/2014	Credit Card	USPS	208-751-920.00	14.30	*	
38548		09/30/2014	Credit Card	Family Fare	101-257-727.00	3.17	*	
38548		09/30/2014	Credit Card	Applewood Eatery	101-141-860.00	32.03	*	
38548		09/30/2014	Credit Card	The Iron Skillet	101-257-860.00	13.95	*	
38548		09/30/2014	Credit Card	Papa K's Pizza	101-257-860.00	9.40	*	
38548		09/30/2014	Credit Card	USPS	101-268-729.00	5.05	*	
Maximus, Inc.								
38537		10/13/2014	004	Preparation of PA's DHS-286 Billings	101-267-801.00	700.00		\$700.00
Menacher, Dan								
38519		10/10/2014	Reimbursement	Building Code Supplies	249-371-727.00	262.90		\$262.90
Menards - MarINETTE								
38441		10/15/2014	65662	Remon Supplies (6' Steel Fence x 25)	243-246-765.00	77.25		\$227.84
38454		10/16/2014	65772	West Addition Material	101-265-755.00	104.91		
38468		10/10/2014	65219	Trash Can, Conduit, Outlet	101-265-755.00	45.68		
MENOMINEE ANIMAL SHELTER, INC								
38521		09/30/2014	1409	September 2014 Impounding	101-601-958.00	112.50		\$112.50
MENOMINEE COUNTY ROAD COMMISS								
38432		10/15/2014	10845	Power to Radio	101-301-934.01	46.14		\$46.14
MICHIGAN ELECTION RESOURCES								
38459		10/08/2014	33273	Optical Scan Addendum Poll Book	101-262-727.00	172.30		\$172.30
Michigan Taser Distributing								
38546		10/22/2014	11197	PO# 03006 Tasers (x5)	101-301-934.03	6,138.42		\$6,138.42
MILLERS ACTION OFFICE SUPPLY I								
38444		10/17/2014	0104800-001	Folders & Clasp Envelopes (Clerk's Of	101-215-727.00	27.16		\$273.38
38452		10/17/2014	0104807-001	Office Supplies	101-132-727.00	108.21		
38452		10/17/2014	0104807-001	Office Supplies	101-148-727.00	108.21		
38493		10/10/2014	0104678-001	Road Patrol - Office Supplies	205-315-727.00	17.99		
38540		10/21/2014	0104867-001	Election - Office Supplies	101-262-729.00	11.81		
Neopost USA, Inc.								
38470		10/09/2014	52137752	Meter Rental (Contract # 680565)	101-253-729.01	216.00		\$216.00
Office Depot, Inc.								
38501		09/30/2014	732817596001	Admin - Office Supplies	101-172-727.00	145.72		\$145.72
PLASTOCON, INC								
38485		10/08/2014	82984	Inmate Supplies	101-301-770.00	743.52		\$743.52
Quill Corporation								
38482		10/15/2014	6997928	Sheriff - Office Supplies	101-301-727.00	115.91		\$115.91
REGISTER OF DEEDS								
38549		10/22/2014	Recording Fee	Subordination of Mortgage (P. Fuller)	101-103-755.00	14.00		\$14.00
Rehmann, Patricia A.								
38451		10/14/2014	2013-068-MI	Court Appointed Legal	101-148-807.00	92.00		\$92.00



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Voucher #	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Riesterer & Schnell, Inc.	38554	10/22/2014	737125	Starter for JD425 Tractor	208-751-930.02	175.00		\$175.00
RIVERSIDE AUTO SALES OF MARINE	38446	10/17/2014	6038532/1	2002 Jeep liberty - Oil Change	101-265-981.00	21.65		\$21.65
Salfai, Sharon	38449	10/13/2014	5664	Transcript	101-132-806.00	216.20		\$243.80
	38504	10/13/2014	5665	Transcript - T.P.R. Hearing (J.D.)	101-267-806.00	27.60		
Schroud, Margaret	38461	10/15/2014		Reimbursement Lunch at Assessors Meeting	101-257-860.00	15.11		\$15.11
Sexton, Richard	38467	10/16/2014		Reimbursement Padlocks & Propane Tanks	101-426-755.00	17.43		\$68.48
	38467	10/16/2014		Reimbursement Padlocks & Propane Tanks	101-426-755.00	51.05		
SPARKS GEOFFERY	38517	10/07/2014	617	Guardian Adlitem Fees (S.B.)	101-148-807.00	337.50		\$337.50
State of Michigan - DNRE Cashier's Office ERMD CGI.	38465	10/15/2014	876955	Campground License Fee Renewal	208-751-755.08	268.00		\$387.00
	38466	10/15/2014	876953	Campground License Fee Renewal	208-751-755.08	119.00	*	
State of Michigan - Licensing & Regulatory Affairs	38563	09/30/2014	0026523	Elevator Safety	101-265-801.00	125.00		\$125.00
State of Michigan - MI Dept. of Human Services	38448	09/30/2014	August 2014	Monthly Offset	292-662-843.01	19,895.62	*	\$42,066.73
	38559	09/30/2014	September 2014	Monthly Offset	292-662-843.01	22,171.11		
State of Michigan - MI Supreme Court Finance	38450	10/06/2014	P55 1530-04	October, November, December 2014	101-132-858.03	2,515.43	*	\$5,783.92
	38513	10/06/2014	D95A 1530-02	October, November, December 2014	101-136-931.01	3,268.49		
State of Michigan POB 30266	38476	09/25/2014	551-427614	Datacomm (7/1 - 9/30/14)	101-301-976.00	1,750.00		\$1,750.00
Stateline Apparel	38533	09/25/2014	34299	Mike Sieg - Uniform Allowance	101-265-745.00	66.97		\$66.97
STEPHENSON MARKETING COOPERATI - P O BOX 399	38477	09/30/2014	015579	September 2014 Gasoline Charges	205-315-742.00	2,199.91	*	\$2,445.81
	38523	09/30/2014	462643	September 2014 Charges	208-751-930.02	10.00		
	38523	09/30/2014	462643	September 2014 Charges	208-751-930.03	150.10		
	38523	09/30/2014	462643	September 2014 Charges	208-751-930.03	70.80		
	38523	09/30/2014	462643	September 2014 Charges	208-751-930.02	15.00		
The Print Shop - 1340 Main Street	38528	09/30/2014	7029638	Envelopes x 500 (BOC)	101-101-727.00	51.00		\$51.00
TWIN CITY SERVICE AGENCY INC	38447	10/20/2014	COUNOFM-01	Notary Bond (Kimberly Kewley)	101-253-860.00	55.00		\$55.00
U.E.S. COMPUTERS, INC.	38505	10/13/2014	69423	Optical Mouse & Keyboard (911)	266-325-728.00	66.00		\$2,162.00
	38507	10/06/2014	69364	PO# 3005 - VA Workstation	101-682-970.00	1,347.00		
	38518	10/10/2014	30453	PO# 3008 - Cisco Maintenance Renew	101-103-857.02	749.00		
U.S. Bank Equipment Finance	38534	10/16/2014	264033069	Bizhub 423 Copier	101-172-942.00	133.07		\$133.07

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
UPCAP SERVICES INC								\$26.00
	38502	09/30/2014	741	Work Crew Services	208-751-930.04	20.00		
	38503	09/30/2014	737	Work Crew Services	517-252-931.00	6.00		
UPPER PENINSULA TELEPHONE CO								\$24.00
	38535	10/17/2014	FWPLINV-288	White Page Listing (3/15 to 2/16)	101-103-802.00	24.00		
Valenti, Susan F.								\$526.20
	38482	09/30/2014	Reimbursement	September 2014 Mileage	101-131-860.00	175.40		
	38483	09/30/2014	Reimbursement	August 2014 Mileage	101-131-860.00	350.80		
Verizon Wireless								\$797.08
	38481	10/20/2014	9732972509	Cellular Services	101-265-850.01	84.11		
	38481	10/20/2014	9732972509	Cellular Services	101-301-850.00	393.97		
	38481	10/20/2014	9732972509	Cellular Services	101-682-850.00	32.43		
	38481	10/20/2014	9732972509	Cellular Services	205-315-850.00	286.15		
	38481	10/20/2014	9732972509	Cellular Services	266-325-850.00	0.42		
Waste Management of Central WI								\$518.16
	38510	10/01/2014	1474971-1856-1	October 2014 - Courthouse	101-265-801.00	518.16		
WatchGuard Video								\$413.00
	38497	10/02/2014	SRINV0010279	Repair of Video (Ashby Car)	205-315-934.01	413.00		
WEST GROUP PAYMENT CENTER								\$491.44
	38522	10/01/2014	830428099	September 1 - September 30, 2014	269-145-801.00	446.44		
	38566	09/30/2014	0830133685	MI Sentencing Guidelines Manual 2014	101-267-802.00	45.00		
White Water Associates, Inc.								\$85.00
	38529	10/09/2014	140080	Water Analysis	208-751-920.00	85.00		
Wil-Kil Pest Control								\$62.25
	38512	09/30/2014	2540665	Courthouse	101-265-801.00	62.25		
Wind Rose North Ltd Outfitters								\$225.03
	38557	09/30/2014	Boots	Tom Draze - Danner Fort Lewis Boots	205-315-745.00	225.03		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								\$329.04
	38543	10/17/2014	0402047856-00005	Kleinke Park	208-751-920.01	94.40		
	38544	10/17/2014	0402047856-00008	Kleinke Park	208-751-920.01	234.64		
Zeratsky Extreme Heating &								\$80.00
	38440	10/15/2014	7468	Maintenance on Rooftop Unit 4	101-265-934.00	80.00		
Total Amount for Bank Account: General								\$97,340.97



MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
Miscellaneous Boards/Committees/Commission Reports, Discussion	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 10/23/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Menominee County Executive Committee
Minutes of Meeting
February 28, 2014

*****APPROVED 10.16.14*****

The Executive Committee met on February 28, 2014 at 10:00 AM at the Menominee County Annex Building, Stephenson, MI.

Others present at the meeting were Sherry DuPont, Admin. Asst., Marc Kleiman, Mari Negro, Renee Herrild, Jodie Barrett, Charlene Peterson, Kandace Curran, Larry Schei, Jerry Piche, Bernie Lang, Diane Lesperance

Call Meeting to order: Com. Meintz called the meeting to order at 10:00 A.M.

Pledge of allegiance: was recited by all

Roll Call: Coms. Meintz, Nelson and Plutchak are present

Agenda was approved by Com. Nelson and supported by Com. Plutchak to approve the agenda as written. Motion approved 3/0

Previous Meeting minutes: October 9, 2013 – moved by Com. Nelson and supported by Com. Plutchak to approve the minutes of the October 9, 2013 Executive Committee meeting. Motion approved 3/0

Public Comment: Mari Negro, Meyer Township would like to address item F (funding for the 3 way road program). Think we should continue with this program. It's a good way for the county to give back to the taxpayer. Marc Kleiman would like to know if the board will allow the department heads to speak during the discussions, all coms. agree to allow dept. heads to speak during discussion.

Business Items:

- a. **35 to 37.5 hour work week:** There was a breakdown from Marc Kleiman (from Clerks assoc. survey last year) that shows what hours other counties work per week. Nelson: Delta and Schoolcraft are both at 35 hrs/wk. not 36 as shown. Marc: Not on the list, Dickinson Co. are 37.5 and Chippewa Co. are at: union employees 40 hrs/wk and non-union at 37.5 hrs/wk. Plutchak: It's my understanding that there is only one other county working 40 hrs/wk? Nelson: Marquette and Chippewa for some. Nelson: Menominee Co. used to be 35 hrs./wk. and increased to 40. Current schedule is 8-4:30 with a half hr. lunch. The old schedule was 8:30 – 4:30 with a 1 hr. lunch. One of the reasons I thought this should be addressed, at some point, we'll be removing the hiring freeze, I think for those who were present at the finance com. meeting, there's still a long term problem with debt. Men. Co. is in good financial shape as far as cash, but we probably have the most outdated courthouse and jail. Plutchak: Did you put together any numbers for cost savings? Nelson: it's between 6 and 12.5% cost savings. Some things (costs) don't reduce regardless of the hours. If we can't go where we want to go, it would allow us to at least fund if we have to hire more under the defined benefits. Brian was supposed to tell us what's happened with the 911 employees. Meintz: do you know when Delta Co. went to the shorter work week? Plutchak: If all the other counties are doing it, there's a reason why they're doing it. Obviously they found some cost savings. Meintz:

Marc how would this affect your office? Marc/Clerk: The reduction of hours? We wouldn't be able to get all of our work done. Renee/FOC: Our office is already short staffed according to the State Court Administrators office, if our hours are cut, there is no way we are going to accomplish what we need to do. We are already not able to do the things that are mandated by the state because of the shortage of people in our office. Nelson: I'm not sold on this idea, I'm saying it is a way for us, if we have to stay under the current situation, to at least be sure our current employees have their retirements paid. If we have to hire more, it's a matter of dollars and cents. Nelson: I'd like to see more information gathered on this. We have to look at the long term costs that we can control. This affects the employees. The hiring freeze, I keep hearing is a board decision...it is not, it can be done away with tomorrow if we can get the defined contributions. Renee: We did give up 1.5 people already and the state keeps adding more mandates. Everything our office does is reimbursed 66% so that saves the county money. We appreciate whatever can be done to help staff the offices so we can continue to give the taxpayers of Menominee County what they deserve. Meintz: That's important. Is there the same type of contribution efforts with part time people? Renee: Yes, right now I pay for a part time person to help out in our office with our 215 fund which the county pays nothing of that. That helps us tremendously. Nelson: if it has no real impact on the dollars and cents to the county, that's one thing. It has an impact on what we can afford to do in the future. I hope any current employees understand, this is protecting the retirement system for them. We are not taking anything away from the current employees. Meintz: All existing employees will maintain the existing retirement. We will continue to fund that to whatever extent MERS requires. We're just trying to adjust to be more in line with regular industry in corporate America today with the type of insurance plans; in all reality, government is not supposed to supersede general business in the area. We'll gather more info. and bring back to this committee again for discussion.

- b. **Extended Office Hours-1 day per week**: Nelson: I wish Brian were here. He discussed this with me. Right now we close at 4:30, most people get off at 5:00. To look at a couple of core things we do, most falls under Marc. Meintz: Do you find that this could be something we could do. Is there a good day to extend office hours? Marc: I don't think there is one specific day more than others. The Sheriff Dept. goes up to Powers with gun permits, marriage license applications, etc. and people can pick them up there. Renee: our office does have non-traditional office hours already we start at 7:30 AM and are open during the lunch hour. Nelson: I think it's something that Brian should meet with the Dept. heads to discuss. Marc: I think it's a good idea. It is something we need to discuss. Do we do something like the Sec. of State does? Would we be better off extending the work day a little longer? Diane: I think all offices are open during lunch hour...we eat in the vault, but we are there if anyone needs help. Nelson: It's a long haul from one end of the county to the other so it's a 3 hour trip to get to the Courthouse. Marc: If we were to pick a day, I would suggest we correlate with the SOS long day (Wed.) Meintz: Have Brian to discuss this with dept. heads and bring back with more information.
- c. **Retirement benefits (name and amt.) posted on County website**: I've been questioned quite a bit (especially with the info. in the paper) everybody talks about "what do you mean you've got this big retirement thing" I believe it's just as much public knowledge so the taxpayers understand what is happening with the taxes that they're paying in. It's just so the info. is out there and everyone can see it fair and even. Nelson: There were some people who disagreed with us having a problem with the retirement costs and legacy costs and the fact that we're unfunded. It was brought up to me with some saying, why don't we know? What's the problem with us knowing the real dollar amt.? It's published on sheets Brian printed off a copy today. Another thing that came up...we don't have legacy costs...yes we do, it's in the audit. That's the reasoning behind publishing this info. Brian suggested we do it without names. This was brought to me from more than one person on my end of the county. My info. was published in 2007 when I worked for DHS. Plutchak: It's already free information if a person wants to go digging for it. Everything else is on the website, why can't you find this stuff? Nelson: This is open for discussion. Meintz: I would think the retired people you'd want by name. But the current employees we would want to do by position. Nelson: My mother

draws retirement from the County. Renee: What importance is it to have a name? Meintz: Because you don't have a position once you retire. Diane: Do you feel it's so important with your retirement from the state that everyone can go on and see what you're making. If someone wants this information, they can FOIA it. Why just hand it out there. Negro: Transparency in Government. Nelson: There's options out there, why would you pay for it if it's public knowledge? Meintz: It's been a hot topic (MERS). It would be easier to explain with all info. listed on the website. You can see what is being paid out, how many people are on the retirement, what people are getting for retirement. Diane: what's the difference if our employees work for the county or Enstrom, Waupaca or where ever. They're employees, not politicians. Meintz: But they're being paid from the taxpayers. Plutchak: It would be interesting how many other board members have been approached on this. Meintz: I would like to see this go to the board with name and amount for discussion. Diane: I think I would answer some of these people back with a question...do you get a benefit from your job? This is a benefit that our employees have worked for their entire lives, just as an employee of any other company. They shouldn't be put out in public just because they work for a county, doesn't mean their information has to go on the website. Nelson: We're two different units. There should be no embarrassment. The other side is, do we just do this by position and not name. This started a few years ago when someone said a position was \$54,000 and it wasn't. Misrepresentation. Renee: Can you check with other county agencies to see what they do? Are we a county that wants to do this or are there other county/gov. agencies doing this? Meintz: We don't want to be hiding open transparency to the public. Diane: We're not hiding anything, anyone that wants it can get it. Nelson: and pay for it. Plutchak: it's information that they should have for free. Marc: right now that info. is on the website in the budget. All we have to do is add how many employees are in each department. Meintz: the idea is so people don't have to go through so many departments to get the numbers for what they're looking for. We'll get more information and bring it back to the board for more discussion.

- d. **Current employees (name, wage & benefits) on County website:** Meintz: We'll do the same for this, get more information and bring it back to the board for discussion. Marc to discuss this at the Clerks' meeting and see what other counties are doing. Brian to find out what other counties are doing.
- e. **Millage for Library (estimate .4 or less mils):** Nelson: Iron County just passed a millage for their library. We're one of the only counties that fund the library. The County Board appoints members to the library, but has no say over expenditures or pay increases, the library board does that itself. .4 mils will generate over 280,000. The library can be a stand-alone entity. That will free up the library to have their own budget per the millage. Brian will have to check on severing that. Meintz: I don't want to lose the library, my wife will kill me...this gives the library a much greater financial position to expand in directions that they would like to be at. I would like the County Board to support a millage for the library. Because the pay raises are not attached to the county, which would clear that up. DuPont: those pay raises actually follow the courthouse contract for the employees. Nelson: For the director? DuPont: No, the director has her own contract. Meintz: this is something that we want to bring to the full board for discussion. Get with the library board for discussion.
- f. **Funding for 3 way road program in 2015 budget:** Nelson: This comes from Darrell Moilanen. It's a very popular program. What it does is give back to the townships that are strapped for cash. Darrell recommends for the 2015 budget, the county set aside \$200,000 max., The road Commission will put aside \$200,000 (or we will match what they are able to put in, if not \$200,000) and the townships can put in what they can. Two years ago, the gov. said that government units and individual units working together will receive additional revenue sharing for working together. We've asked McBroom and Casperson to be here because we would like to request additional revenue sharing. We had private citizens, townships, county, city and the road commission work on this project together. The township supervisors I've spoken to, like this program. I want the board to discuss this now so when we prepare for the budget, we can put aside for this. Meintz: Every MTA meeting I've gone to, everyone has a lot of questions about doing the program again, if there is

more money available. We should discuss trying to make a commitment. Discussion to the full board to see if we can move ahead on this.

- g. Emergency Management Coordinator position at part time (24 hrs/wk):** Nelson: I talked to Brian about this, he said it would work. Meintz: I agree, at this point I think this is what we would like to do. I'm not happy with the last situation with Don Brown and the freeze out. Nelson: I look at the total cost is \$57,300 for the position and the reimbursement rate (someone disagreed with this number, it didn't include all of the costs) the actual percentage we paid out was about 31%. One of the advantages we have is that the person was so short term the retirement that was paid in doesn't get used, so the position is funded in part. DuPont: You have to keep in mind that the operating expenses are not included in the reimbursements of the grant. Nelson: We look at total costs. Would like to move forward to pursue this position at 24 hours so Brian can get this advertised.
- h. Veteran Service hours within the County:** Nelson: Mike currently goes to Hermansville. I'd like to see Mike in Stephenson. I think it would be better for us to extend that out to the veterans. That's something we can go to the veterans for. Plutchak: I agree, it's easier for him to travel than some of the veterans. Nelson: Maybe a day every two weeks, once in Stephenson, once in Powers/Hermansville? I'd like to move this to the board to see if there is support. Meintz: Is this something we can have him do? Nelson: Why not, we pay for it. A lot of Counties don't even have a veteran service officer. DuPont: He does have a laptop computer with the VetraSpecs program and access to internet via cell phone; so he can set up anywhere. He does meet with veterans who can't get to him, even at their homes. Plutchak: We should talk to him to see if this is something he thinks should be done. Nelson: maybe we won't have enough traffic, but we should try. Meintz: Move forward to the board with more information. Have Mike track how many veterans he sees out in the county and bring this back for discussion of the full board.
- i. Collection of Union dues:** Meintz: I spoke with Brian, within the contracts it says the dues will be paid. Nelson: The question was, the collection of dues, is that a one shot deal, or is this every year. With the MI Right to Work Law, did that change between 2010 and 2014? How clear was it? Pg. 19 union security: It does say that membership in the Union is not compulsory (required or mandatory). The question was, with dues now in MI, the contract calls for one thing but the law covers something else. I think the law covers all current contracts. I wasn't sure, I wanted Brian to address this issue. DuPont: that law just went into play, they can opt out of paying union dues. Meintz: I had this discussion about someone that doesn't want to be in the union, but they still have to work under the union contract. Nelson: The "written authorizations signed by each employee" allowing union due deductions... is this a one-time thing, or is it done yearly? Meintz: I've had conversations with Brian about this, he's not entirely clear... one lawyer says this another says that. DuPont: The Labor Laws spell out your exempt and non-exempt employees. Plutchak: I do know that there are a number of Men. Public School Employees that are not paying the dues anymore, they've actually quit due to the MI Right to Work law. Nelson: during the time of this contract, we're required to take dues out. Membership is fuzzy. Meintz: If you have an employee that doesn't want to pay union dues, can they be fired if they don't, during the duration of this contract? Try to get more clarification. DuPont: So we need to find out whether the law supersedes the contract or not. Nelson: and if the authorizations are done yearly or one time. Article 3 and 4 whether law or contract supersedes.

Public Comment: Tom Cheski – 3 way road program was a good program but it was never explained where the money came for that. Can't this be funded via a millage? This is the only state that I've ever lived in where the library is funded through the County, it's always been a millage. Veteran's service officer should probably have an office in powers or Stephenson. I question the security of the WiFi at the library, if he were to be there. Diane Lesperance: There have been messages via the county treasurer's, there have been a lot of questions being asked

about whether the libraries are run by the county or a millage. I wonder how the Emergency Coordinator position will come into play with the hiring freeze. 3-way road plan: When it first started I wasn't in favor of it, but it turned out to be a really good project. Townships that weren't able to participate because they didn't have the funding. Is there a way that we could reformat that so we can figure out a solution for them to get some funding too? Charlene Peterson: John, you keep quoting these numbers for the Emergency Manager Coordinator reimbursement position. You used the current budget not the one from the previous year when Trina gave those numbers. She quoted the reimbursement based on the 2012/13 budget and you quoted the current budget (2013/14). You questioned 31% vs 37%. I concur with her numbers. You can't add paper costs into your operations costs. Sherry said, some things are reimbursed, but not everything. I'm just pointing out you tried to play with the numbers here. Spies Library serves the City of Menominee and a good portion of Men. Township. The rest of the county, if you want to use Spies library, you can't go there to check out books. So if you run a millage, are you going to give part of it to Spies and part of it to Stephenson, Menominee County Library? Where does this come into play? Are only the other townships going to be charged the millage? It's great to come up with an idea, but for a millage; you say you don't want to raise taxes, then you say a millage for this and that, why don't we just turn all of our checks over to you? Kandace Curran: You have to remember, with the 3 way road program, now is when the townships do their budgeting, now would be the time to notify them that this would be in the works so they can put aside any money to add to the program.

Commissioner Comment: Meintz: There was a question on the 3-way road program. Every township did participate in the 3-way road program. Every township came up with their fair share of funding. No township got any more than another township because it was broken down with the number of miles within each township/city/village. The money was allocated evenly to do what was needed in their area. Certain townships and villages even had private money donated to help with certain projects. The millage issue has been brought up. Everyone in the county uses the roads. It's a small reimbursement that goes back to the taxpayer. Nelson: the reason why the 3-way road program wasn't done via a millage, because it's not legal to do via a millage. 2012/13 Emergency Management Coordinator position...all costs budgeted should be reimbursed. Total cost for the 3 way road is about 3% of our budget. Every township was involved. Thank you all for being here.

Adjournment: Moved by Com. Plutchak supported by Com. Nelson to adjourn the meeting at 11:29 AM.



Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858

BOARD MEMBERS
JEFF NASER, CHAIR
MARY BRADLEY
GARY EICHHORN

DIRECTOR
RUSSELL K. SEXTON

Date: August 26, 2014

The regular meeting of the Menominee County Department of Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Member; Gary Eichhorn, Board Member; Russell Sexton, Board Secretary.

Absent: Mary Bradley, Board Member (excused).

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Naser and supported by Mr. Eichhorn. Motion carried.

APPROVAL OF JULY 29, 2014 MINUTES:

Minutes of the July 29, 2014 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for July 2014 was reviewed. There were \$197.44 in expenditures for the DHS Board; leaving a balance of \$5,265.36.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor who supervises some assistance payments staff in Delta County, Indian

outreach workers in Delta and Menominee counties and adult services specialists in Delta, Dickinson and Menominee counties. There is also 1 tri-county community resource coordinator who operates the volunteer services program, fund raising activities, medical transportation volunteer drivers, contracting and various other functions. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists and 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist. Total Menominee County staff on-board count is 21. Total payroll is 1.04 Million dollars.

Mr. Sexton stated that the FY 2015 staffing package should be out this week. He is not anticipating any issues related to staffing in Menominee County, but related that DHS has a \$7.5 Million shortfall in the salary and wage account statewide, which equates to about 300 positions.

Statewide Director's Meeting Information:

Mr. Sexton reviewed his notes from the Business Service Center 1 Director's Meeting that was held in Gaylord on August 5 and 6, 2014:

- There was a discussion regarding child welfare work relief. We are looking at what we can get rid of that will save time but still keeps us in compliance with policy, laws, etc. Also, what things that are currently mandated that we do that we really don't need. Central office is also looking for suggestions for eliminating some of the work in FC and CPS.
- Foster Home Navigator Program – All prospective foster parents must be referred to the program. At the very least, staff need to give all prospective foster parents the pamphlet detailing this program.
- Licensing:
 - Time Frames – we have to meet the 180 days – no excuses. We need to shoot for 150 days. Monthly updates must be provided to the directors by the Foster Home Licensing Supervisors as per the e-mail that was sent out in June and was just resent on August 8th.
 - Relative Licensing Waivers – We will not be able to approve many of these due to the new requirements we have. These need to get to directors prior to the child being in the relative home for 30 days as we will have to move that child if the waiver is denied and if the relative is unable to be licensed. The workers are going to need to do a good job of discussing this with the relatives up front to ensure that they understand they could lose the child if they refuse licensure, or cannot become licensed.
 - The workers also have to ensure the placement is safe and appropriate in the first place.
 - The 180 day time frame must be met for all relative licensing.
 - All previous waivers must be re-evaluated by September.
 - BCAL – any hold ups contributed to BCAL get to the BSC for resolution.

- 588 and 3130 -- must clearly document why the child should be placed there.
- AFPRR -- When stating the number of homes we are agreeing to license each year -- don't exceed the calculated amount. We will always shoot for more, but we don't want to go over what the calculator states. If the calculator gives us a negative number, then we can go with one or two homes as a goal for that year.
- All inquiries have to be entered into MISACWIS.
- Tracking sheet must be used and supervisors must have discussions with FHL workers re this on a monthly basis.
- Safe Sleep -- Mandatory training coming out soon.
- Older Foster Care Youth -- All 16 and older youth must have an FTM 90 days prior to discharge and regularly prior to that. The purpose is to ensure medical continuation, appropriate housing, transportation, etc.
- MISACWIS -- Clean-up must be done to ensure appropriate data, etc., and we have to ensure all profiles are accurate. If questions, contact the DT in Chippewa, or Brenda Balcom in BSC1.
 - Don't let MISACWIS issues keep us from meeting our CW requirements.
- MSA Reporting -- There will be a need for us to complete spreadsheets for the purpose of reporting, be prepared for that.
- Staffing Package -- will be out soon. Preliminary numbers are:
 - FIS/ES: Delta 13; Dickinson 8; Menominee 7
 - CW: Delta 8; Dickinson 4; Menominee 2
 - Other: Delta 1; Dickinson 1; Menominee 2
 - Admin Support: Delta 5; Dickinson 3; Menominee 3
 - Supervision: 10
 - 2nd Line: 1
 - JJ: 1
 - Adult: 3
- DSS Funds -- Continue to look at these and give back what you can so we can appropriately expend these funds statewide. If we need more, contact BSC1.
- Funding Allocations -- FY 15 will be out soon and preliminary figures put us about the same as this year.
- Fostering Success Fund Raising -- Director Corrigan wants all counties to participate in raising funds for this.
- Training Needs/Ideas -- If we have training needs, or you have ideas for training, please let me know so I can get those ideas to BSC1 and they will facilitate use getting that training. You can also send those ideas to the analysts.
- Central Placement Network -- this has to be updated quarterly -- FHL Specialists need to ensure the information on their foster homes is accurate and up-to-date and they should be making changes as soon as a change occurs. Licensing reviews are a good time to double check to ensure everything is accurate and current. CPN is a separate system from MISACWIS and does not get updated when MISACWIS changes occur.
- Safety Assessment -- Workers need to be taking this into the field and completing in the field. See PSM 713-1.

- Child Death Cases Review – There was no documentation of a Safety Plan being in place and there were missed visits by CPS/FC workers. Safety plan must be in place with specific actions that need to be accomplished to ensure safety. Family willingness and ability to respond to foreseeable safety or risk issues must be documented.
 - Components to safety planning:
 - Steps the family will take to prevent harm from happening – Proactive.
 - What the family will do if, despite best efforts, the problem occurs – Reactive.
- Safety Training – Mandatory training coming soon.

Mr. Sexton also reviewed his notes from the Statewide County Director's Meeting held on Thursday, July 24, 2014, via phone conference:

Director Corrigan:

- Thank you all on your excellent work for DHS and for Michigan, and thank you to all staff on the professionalism while working on the budget
- Bob Wheaton is Acting Director for the Office of Communications; working on DHS issues, Scott Davis will be supporting Bob, along with Maura Campbell; who will be working on public issues
- On August 15, the U.S. Social Security Administration Criminal Investigation Unit will be housed at the Cadillac Place in Detroit; this is an important addition to our anti-fraud and integrity section. Please make sure staff are available to help out with any questions
- The middle of August DHS will launch the Disability Relief Project. Michigan will take these recommendations to Congress
- Lt. Governor Calley and some Representatives will be at Meijer Warehouse and Peckham to discuss the hiring of people with disabilities
- On August 28th, the Presidential Commission on Child Fatalities is coming to Michigan to look at Michigan's reduction of death and injuries of children in the child welfare system
- Michigan has not had a child death or injury in four months while in foster care
- Michigan has enrolled 334,000 in Healthy Michigan far exceeding our goal for the year
- Thank you to the field for their leadership on worker participation rate of 71%, which is a tremendous improvement
- On July 9th, 12 FIP clients graduated as CNA's, 7 of those have already found employment
- DHS has been through difficult audits; working hard to improve our performance in areas such as adult services and working on problems that the audits have found

Duane Berger, Chief Deputy Director:

- Bridges has not been an effective tool and is struggling

- Changes had to be made due to Affordable Care Act; the problem is Magi Engine is not passing major information through; and we recognize this is not an effective tool for staff
- A third party has been brought in to fill the gaps and will take approximately 2-3 weeks to go through the assessment
- Discussion has begun on Bridges 2.0; which needs to be completed by December 2015
- There will be some staff cuts due to decreased funding
- We have to stay committed to the field; therefore, no cuts will be held in the field for those who directly serve our clients
- Criteria for cuts is: if the program is needed or no longer needed, a review of management layers, and does a program create work for the field or does it create value for the field
- We have approximately 12,000 employees of which 6,500-7,000 service clients
- 200 donated fund positions are targeted to be used to launch new programs working with clients in hospitals and schools.

Steve Yager (Deputy Director, Children's Services Administration)

- The Feds came out to view the MiSACWIS system and watched live presentations on July 22nd and 23rd. They will provide consultation to prepare for the federal compliance
- Training will be held for staff using webinar
- MiSACWIS staff went to Oakland, Ionia, and Lenawee Counties to get field input and answer questions
- A release will go out August 1 with another release going out August 29
- MiSACWIS Strike Teams are going out to counties and private agencies to give staff additional training
- Some county employees are also coming to central office for additional training
- MiSACWIS will deploy payment teams targeting agencies who are struggling with payments
- Working on Kent County privatization and is on track for October 1st.
- Savator Selden Johnson, Kent County Director, is doing an excellent job working on implementation of performance based funding in Kent County
- An actuary will set rates and Chapin Hall is working on data
- Fostering Futures Event is September 25th.
- BSC 5 is the leader in raising money for foster youth, with BSC 2 not far behind. Kent County will raise money on a mud run wearing tutu's, Lenawee County is hold a 5k run
- 51 scholarships have been approved for 2015
- A successful MiTEAM kickoff was held in Mecosta/Osceola and Kalamazoo, Lenawee County is scheduled for July 24th

Susan Kangas (Budget)

- Continue to closely watch your CSS&M and travel accounts; and try to live within your means
- Governor signed the 2015 Budget; which is PA #254 of 2014
- The FY 2015 budget is \$5.8 billion (federal) and \$9.95 (general fund). Caseload reduction and rebasing of some accounts
- Spending plans were developed to allow DHS to live within its means
- Random Moment Time Studies were held for FIS and ES workers, with 4,000 workers and supervisor completed in June
- A hotline was set up for anyone that has questions regarding the time study
- On October 1st, child welfare and adult services workers will be included in the Random Moment Time Studies
- Implementation for private agencies to be included in the time studies

Collaborative Issues: No new information was provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

- Operating Funds: Menominee County allocation for FY 2014 is: \$37,406.00. Year to date expenditures are: \$34,856.95, which equates to 93.2% of the allocation expended with 83% of the year elapsed.
- Travel Funds: Menominee County allocation for FY 2014 is: \$32,991.00. Year to date expenditures are: \$24,962.88, which equates to 75.7% of the allocation expended with 83% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: for Menominee County for June was 94.71 %. Business Services Center 1 average is 94.24% and State average is 95.06%.

Family Independence Program Work Participation Rate: Menominee County for the month of June is 60%. Goal is 50%.

Child Welfare:

There is no current data due to the implementation of the MiSACWIS system. We have to work out the bugs and build the data base prior to us being able to obtain accurate child welfare data.

Miscellaneous:

Mr. Sexton reviewed with the board customer information as follows:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 26 cases; 55 recipients; \$7,681.00 in benefits.
- Food Assistance Program: 1,570 cases; 2,974 recipients; \$338,712.00 in benefits.
- State Disability Assistance: 18 cases; 18 recipients; \$3,371.00 in benefits.
- Child Development and Care: 28 cases; 40 recipients; \$5,983.00 in benefits.
- State Emergency Relief: 35 cases; \$6,553.00 in benefits.

- Unduplicated total: 1,598 cases; 3,025 recipients; \$375,122.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 547 cases; 1,237 recipients
- Other Children < Age 21: 82 cases; 88 recipients
- Pregnant Women & Children Under 19: 814 cases; 1,486 recipients
- Non-SSI Aged, Blind & Disabled: 684 cases; 717 recipients
- SSI Aged, Blind & Disabled: 512 cases; 512 recipients
- Medicaid Eligible Total: 2,458 cases; 4,031 recipients

Total Healthy Michigan Enrollments: 768

Mr. Sexton reiterated that anyone could find all DHS policy for all programs, as well as anything else one would want to know about DHS at the www.michigan.gov/dhs site.

Board Member Input/Suggestions: None

A motion was made to accept the director's report by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

UNIT REPORT:

BOARD BUSINESS:

1. **Approval of Vouchers:**

Vouchers were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

NEW BUSINESS: There was on contract presented for Board review:

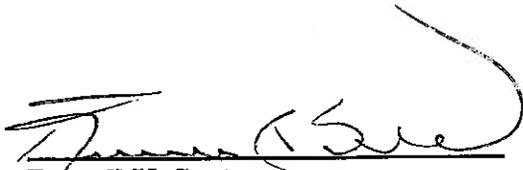
DEL-15-55001; Menominee County Circuit-Family Court; Delinquency Community Treatment Worker for Menominee County. \$33,000.00 per year from 10/01/2014 through 09/30/2017 for a three year total of \$99,000.00.

A motion to certify the review was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

PUBLIC COMMENT: None.

NEXT MEETING: September 30, 2014 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Ms. Bradley. Meeting adjourned at 0937 a.m.



Russell K. Sexton
Board Secretary



Jeff Nasce
Board Chairperson

Pc: DHS Board Members
Menominee County BOC

**Menominee-Delta-Schoolcraft
Community Action Agency**

**GOVERNING BOARD MEETING
Thursday, September 4, 2014
511 First Avenue North, Escanaba MI
1:30 p.m.**

MINUTES

The meeting was called to order at 1:31 p.m. by Chair Karen Wigand. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Cathy Mercier, Menominee
Ann Jousma-Miller, Delta
Omer Doran, Schoolcraft
Susan Kleikamp, Menominee
Doug Krienke, Menominee
Ken Penokie, Delta
Karen Wigand, Delta
John Stapleton, Schoolcraft
Susan Phillips, Schoolcraft
Tom Lippens, Delta

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant
Mary Bunnin, FGP Director
Sally Kidd, Senior Citizen Program Director
Theresa Nelson, RSVP
Kim Johnson, Head Start Director

MEMBERS ABSENT

Julie Moberg, excused
Myra Croasdell, excused
Ken Bryant, excused
Pastor Levin, excused
Geri Nelson, excused
Dan LaFoilie, excused
Mari Negro, excused
Dave Anthony, excused
Kristi Wood, excused
Lee Robbert, excused
Dave Moyle

ACCEPTANCE OF JULY 24, 2014 GOVERNING BOARD MINUTES

Members received a copy of the July 24, 2014 Governing Board minutes for their review. There were no questions or comments and **THEY WERE ACCEPTED WITH A MOTION FROM TOM LIPPENS, SECONDED BY JOHN STAPLETON; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

The chair called on Omer Doran who reported that the Finance Committee met on 8/27 and reviewed the July credit card charges. They also reviewed the July Accounts Payable Schedules and recommends their approval. **THE JULY ACCOUNTS PAYABLE SCHEDULE WAS APPROVED WITH A MOTION FROM KEN PENOKIE, SUPPORTED BY MR. LIPPENS; MOTION CARRIED. (see attachment "A")** The committee also recommended that staff go out for bids for health insurance next year.

PERSONNEL COMMITTEE REPORT

Ms. Wigand called on John Stapleton who reported that the personnel committee met today and reviewed the Executive Director's job description. This will be mailed to the full board for their approval in October. The committee also reviewed a Succession Plan to replace the Executive Director in an emergency as well as a Hiring Protocol to follow the Executive Director position. This will also be mailed to board members for action in October. **THE PERSONNEL COMMITTEE REPORT WAS ACCEPTED UPON A MOTION FROM SUSAN PHILLIPS, SECONDED BY KEN PENOKIE; MOTION CARRIED. (see attachment "B")**

CONFLICT OF INTEREST POLICY

A draft conflict of interest policy was mailed to the board for their review. It was noted that the policy seems to address organizational conflict of interest but not for individuals, i.e. define what constitutes a family member. This will be revised and resent to the board for action.

ACCEPTANCE OF 6/26/14 HEAD START POLICY COUNCIL MINUTES

Members were mailed a copy of the 6/26/14 Head Start Policy Council minutes. There were no questions and **THEY WERE ACCPETED WITH A MOTIN FROM SUSAN KLEIKAMP, SECONDED BY MR. DORAN; MOTION CARRIED.**

ACCEPTANCE OF AUGUST EARLY CHILDHOOD PROGRAM MONTHLY REPORT

Members were mailed a copy of the August Early Childhood monthly report and **IT WAS ACCEPTED WITH A MOTION FROM MR. STAPLETON, SUPPORTED BY MR. DORAN; MOTION CARRIED.**

NEW ORGANIZATIONAL STANDARDS UPDATE

The Chair called on Bill Dubord who reminded the members that he noted in May that new organizational standards are coming down the pike; many of which we are compliant with and some that need a little work and some a more considerable amount of time and work. It has been suggested that this be an agenda item from now until the standards are complete. Some of the items are: conflict of interest policy, risk assessment, an agency-wide budget and strategic plan.

APPROVAL FOR WAIVER FOR NON-FEDERAL SHARE

Ms. Wigand called on Kim Johnson who reported that as has been the case for the past several years, we need to request a waiver for our non-federal share of match of \$219,903, however she noted, it is approximately \$112,000 less than last year's request. **MR. PENOKIE MOVED TO APPROVE THE REQUEST FOR A WAIVER FOR NON-FEDERAL SHARE IN THE AMOUNT OF \$219,903, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

The Chair called on the Executive Director who reported that our Early Childhood Program is gearing up for the start of school and he asked Kim to outline the program changes this year. Ms. Johnson reported that there will not be a class at the Soo Hill Elementary School this year due to the majority of eligible children living outside of the Soo Hill area. There will be an additional class at the Escanaba Early Childhood Center to offset no class at Soo Hill. There is a reduction from two Great Start Readiness Program (GSRP) funded classes in Menominee to one due to fewer eligible applicants.

JOHN STAPLETON MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, OMER DORAN SECONDED THE MOTION; MOTION CARRIED.

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business.

ADJOURNMENT

There being no further business **THE MEETING ADJOURNED AT 2:10 WITH A MOTION FROM SUSAN PHILLIPS, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

THE NEXT MEETING IS THURSDAY, OCTOBER 9, 2014 AT 1:30

FINANCE COMMITTEE MEETING
Wednesday, August 27, 2014
11:00 a.m.

MINUTES

The meeting began at 11:00 a.m. with the following in attendance: Dan LaFoilie, Omer Doran, Julie Moberg, Karen Wigand, Bill Dubord, Kris Thibeault and Cathy Pearson

The committee reviewed the July CAA credit card charges.

The committee reviewed the July CAA Accounts Payable Schedule and **THEY WERE APPROVED WITH A MOTION FROM OMER DORAN, SECONDED BY JULIE MOBERG; MOTION CARRIED.**

The committee reviewed the July HRA credit card charges.

The committee reviewed the July HRA Accounts Payable Schedules. The question regarding cell phones for employees that was raised at the last meeting when Bill was not present was revisited. Members expressed concern about cost, whether there are any tax implications and whether or not employees should pay a portion of the phone bill. Bill explained that in 2011 the IRS ruled that cell phones are a legitimate expense for employers to incur for their employees and personal use need not be separated from business use for tax reasons. Bill noted that the "smart phones" are issued very sparingly for management that need to be reached/available outside of normal work hours. In addition, we get a very favorable non-profit rate and never go over the data usage charge. Our drivers and in-home workers get free phones whereby we purchase minutes for them that is closely tracked as they are strictly for work. There was some discussion on the large amount of heat assistance granted to individuals. Julie Moberg suggested that someone from our agency attend the Delta County Homeless Coalition meetings to better coordinate all of our services. **THE JULY ACCOUNTS PAYABLE SCHEDULES WERE APPROVED UPON A MOTION FROM MS. MOBERG, SUPPORTED BY MR. DORAN; MOTION CARRIED.**

Bill reviewed the health insurance information that was sent to the members. He explained that there is no longer a U.P. Blue plan so the plan we are under has a larger network of providers. The committee asked if we had checked into Consumer's Insurance and Bill noted that we did not consider them as an option because St. Francis Hospital was not in network at the time we were reviewing our options (now they are participating). Karen noted it would be helpful to have budget impact information. The Finance Committee recommends that we bid out our insurance in the next six months or so to allow plenty of time to make an informed decision before next October 1st. The bid should also look at agent services.

The Treasurer called on Bill to explain his recommendation for a wage increase for HRA employees that was mailed to members with the agenda. Mr. LaFoilie questioned the fact that a percentage increase benefits higher paid employees more than lower wage employees. Julie Moberg pointed out that higher compensated employees generally have more responsibility, are higher skilled and better trained. The Executive Director pointed out that other methods of increasing wages could be considered. He stated that HRA employees are deserving of a modest increase of 2%, the programs can afford it, and it is a way to show they are appreciated. **OMER DORAN MOVED TO APPROVE A 2% OR \$.25/HOUR WAGE INCREASE (whichever is greater) FOR HRA EMPLOYEES (EXCEPT THOSE ON THE SENIOR PROGRAM CHART) EFFECTIVE 9/29/14 FOR EMPLOYEES WITH AN ACCEPTABLE PERFORMANCE APPRAISAL. JULIE MOBERG SUPPORTED THE MOTION; MOTION CARRIED.** A recommendation for the Senior Program Charted employees will be presented at the October Finance Committee meeting.

Mr. LaFoilie brought up mileage reimbursement and feels that our current rate is well below the allowable federal rate. He feels that our lower paid employees who travel are adversely affected by the lower rate. Bill indicated the large number of miles reimbursed through the Senior Program has caused us to pay less than the federal rate. He will provide a detailed analysis at the next meeting.

There being no further business the meeting adjourned at 12:55 p.m.

CNA

THE FINANCE COMMITTEE HAS REVIEWED THE JULY 2014 ACCOUNTS PAYABLE SCHEDULES FOR **MDS COMMUNITY ACTION AGENCY**. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

HEAD START	\$	118,658
EARLY HEAD START		62,358
EARLY-ON CHILDHOOD		-
GSRP		11,557
ASSET & LIABILITY ACCOUNTS		43,062
TOTAL	\$	235,635

SIGNED


(TREASURER)

DATE

8-27-14

PERSONNEL COMMITTEE MEETING
Thursday, September 4, 2014
12:15 p.m.

MINUTES

The meeting was called to order at 12:15 p.m. The following were present: Karen Wigand, Susan Kleikamp, Ken Penokie, John Stapleton, Susan Phillips, Bill Dubord and Cathy Pearson

The members were mailed a copy of the Executive Director's job description as requested at the last meeting. The members think the description is good and **SUSAN PHILLIPS MOVED TO FORWARD THE JOB DESCRIPTION FOR THEIR REVIEW AND ACTION AT THE OCTOBER BOARD MEETING, SECONDED BY JOHN STAPLETON; MOTION CARRIED.**

Members were mailed a draft of the Executive Director Succession Plan Policy for their review. Karen noted that she feels there should be a succession plan for all key positions but this is a good start. The proposed plan addresses the scenario of an unplanned exit of the Executive Director. The committee feels the plan looks good.

A second part of the succession plan involves the hiring process to replace the Executive Director. Members were also mailed the draft of the protocol for the Personnel Committee to follow. The committee suggested that under #8 we remove "put ads in classified sections of local newspapers" and replace with "appropriate media and employment sites". **KEN PENOKIE MOVED TO SUBMIT THE SUCCESSION PLAN DRAFT AND HIRING PROTOCOL; TO THE FULL BOARD FOR THEIR REVIEW AND ACTION, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED.**

Bill indicated his plan is to give at least six months' notice before retiring and indicated there is a possibility that we will give that notice within the next year. The committee agreed with the need to have both the agency and the Executive Director be clear on the exit plan and requests the Executive Director to provide a plan for discussion prior to giving his notice.

Bill reported that the first markup of the Personnel Policies have been given to program directors for their input. Once we have that we will mail the initial mark-up to the Personnel Committee.

The meeting adjourned at 1:15 p.m.

**Menominee-Delta-Schoolcraft
Human Resources Authority**

**GOVERNING BOARD MEETING
Thursday, September 4, 2014
511 First Avenue North, Escanaba MI
1:45 p.m.**

MINUTES

The meeting was called to order at 2:11 p.m. by Chair Karen Wigand. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Cathy Mercier, Menominee
Ann Jousma-Miller, Delta
Omer Doran, Schoolcraft
Susan Kleikamp, Menominee
Doug Krienke, Menominee
Ken Penokie, Delta
Karen Wigand, Delta
John Stapleton, Schoolcraft
Susan Phillips, Schoolcraft
Tom Lippens, Delta

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant
Mary Bunnin, FGP Director
Sally Kidd, Senior Citizen Program Director
Theresa Nelson, RSVP
Kim Johnson, Head Start Director

MEMBERS ABSENT

Julie Moberg, excused
Myra Croasdell, excused
Ken Bryant, excused
Pastor Levin, excused
Geri Nelson, excused
Dan LaFoilie, excused
Mari Negro, excused
Dave Anthony, excused
Kristi Wood, excused
Lee Robbert, excused
Dave Moyle

ACCEPTANCE OF JULY 24, 2014 GOVERNING BOARD MINUTES

Members received a copy of the July 24, 2014 Governing Board minutes for their review. There were no questions or comments and **THEY WERE ACCEPTED WITH A MOTION FROM MR. STAPLETON, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

The chair called on Omer Doran who reported that the Finance Committee met on 8/27 and reviewed the July credit card charges. They also reviewed the July Accounts Payable Schedules and recommends their approval. **THE JULY ACCOUNTS PAYABLE SCHEDULE WAS APPROVED WITH A MOTION FROM KEN PENOKIE, SUPPORTED BY MR. LIPPENS; MOTION CARRIED.** The committee also recommended that staff go out for bids for health insurance next year. Upon the recommendation of the Executive Director the Finance Committee recommends a 2% or \$.25/hr. wage increase (whichever is greater) for HRA employees (except those on the Senior Program Chart) effective 9/29/14 for HRA employees with an acceptable performance appraisal. **THIS MOTION WAS MADE BY TOM LIPPENS, SECONDED BY MR. STAPLETON; MOTION CARRIED. (see attachment "A")** It was noted that the Senior Center chart employees will be handled at the October meeting.

PERSONNEL COMMITTEE REPORT

Ms. Wigand called on John Stapleton who reported that the personnel committee met today and reviewed the Executive Director's job description. This will be mailed to the full board for their approval in October. The committee also reviewed a Succession Plan to replace the Executive Director in an emergency as well as a Hiring Protocol to follow the Executive Director position. This will also be mailed to board members for action in October. **THE PERSONNEL COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM MR. PENOKIE, SECONDED BY OMER DORAN; MOTION CARRIED. (see attachment "B")**

CONFLICT OF INTEREST POLICY

A draft of the Conflict of Interest Policy was mailed to the board for their review. It was noted that the policy seems to address organizational conflict of interest but not for individuals, i.e. define what constitutes a family member. This will be revised and presented to the board for action.

ACCEPTANCE OF 6/26/14 POLICY ADVISORY COMMITTEE MINUTES

Members were mailed copies of the 8/11/14 (Menominee) Senior Companion Program PAC minutes and the 4/24/14 Escanaba Senior Center PAC minutes for their review. There were no questions and **THEY WERE ACCEPTED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY MR. DORAN; MOTION CARRIED.**

ACCEPTANCE OF JULY/AUGUST SENIOR COMPANION PROGRAM MONTHLY REPORT

Members were mailed a copy of the July/August Senior Companion Program monthly report and **IT WAS ACCEPTED WITH A MOTION FROM MR. STAPLETON, SUPPORTED BY MS. PHILLIPS; MOTION CARRIED.**

NEW ORGANIZATIONAL STANDARDS UPDATE

The Chair called on Bill Dubord who reminded the members that he noted in May that new Organizational Standards are coming down the pike; many of which we are compliant with and some that need a little work and some a more considerable amount of time and work. It has been suggested that this be an agenda item from now until the standards are complete. Some of the items are: Conflict of Interest Policy, risk assessment, an agency-wide budget and strategic plan.

EXECUTIVE DIRECTOR'S REPORT

The Chair called on the Executive Director who provided the following refresher to the board on the Gladstone Development/Thorntree Affordable Housing Development. In 1999 we were approached by Trilogy Development from Kalamazoo to determine our interest in partnering with them for the development. Trilogy was already working with the CAA in both Sault St. Marie and Marquette for similar projects. These type of developments can only be built with a non-profit sponsor. Bill indicated that our board investigated and approved moving forward. Bill reviewed our working with the City of Gladstone, Michigan Capital Fund for Housing and the Michigan State Housing Development Authority (MSHDA). After 15 years the Capital Fund exits leaving only Trilogy and the Gladstone Development Corporation. The GDC is assessing whether or not Trilogy would be interested in buying us out. We are working with Laurie Pung and Associates to help us in this area. Bill noted he will keep the board updated on this process.

Members were given a report noting the various heat funds available as well as how many households were assisted as well as the amount given out. Bill commended Cathy and her staff on a job well done during an exceptionally difficult winter. Cathy also gave a commendation to Cindy Gold, our Delta County Intake Worker who processed approximately 50% of all the applications herself.

At the July board meeting the board was told that Pat Besse had offered to pay to have a building constructed to house our Perspectives Adult Day Care Center. The site she had identified did not meet zoning regulations. In the meantime, Bishop Noa Home had approached us about moving into a facility they would be building. Sally Kidd facilitated a meeting between our agency, Bishop Noa and Pat Besse to avoid duplication of effort in providing services through an Adult Day Care. Pat Besse has agreed to donate a generous sum to Bishop Noa with the stipulation that the facility be started by this coming spring, it be named after her son, and that it has a sliding fee schedule. Bishop Noa wants to have Community Action continue to run the program. Ann Jousma-Miller noted that it speaks extremely well for us that they want to retain us to run it. **OMER DORAN MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, JOHN STAPLETON SECONDED THE MOTION; MOTION CARRIED.**

PUBLIC COMMENT/OTHER BUSINESS

Karen Wigand called on Ann Jousma-Miller who commented on what a large turnout there was for a food give away for veteran's in Iron Mountain yesterday.

She called on Bill Dubord who thanked the board for their understanding while he was helping with his wife's recent health issues.

ADJOURNMENT

There being no further business **THE MEETING ADJOURNED AT 3:05 WITH A MOTION FROM SUSAN PHILLIPS, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

THE NEXT MEETING IS THURSDAY, OCTOBER 9, 2014 AT 1:30 P.M.

HRA

THE FINANCE COMMITTEE HAS REVIEWED THE JULY 2014 ACCOUNTS PAYABLE SCHEDULES FOR **HUMAN RESOURCES AUTHORITY**. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

SENIOR CITIZENS	\$	120,539
VOLUNTEER PROGRAMS		29,092
NUTRITION		99,537
STATE & LOCAL PROGRAMS		73,022
ENERGY AND HOUSING		10,242
ASSET & LIABILITY ACCOUNTS		43,982
TOTAL	\$	<u>376,415</u>

SIGNED



(TREASURER)

DATE

8-27-14

The Menominee County Board of Road Commissioners held a PUBLIC HEARING in their offices north of Stephenson on Tuesday, September 9, 2014.

Chair Anderson called the meeting to order at 8:46 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord.

ABSENT: None.

The Pledge of Allegiance was recited.

Anderson turned the meeting over to Moilanen who explained that the purpose of the hearing was to hear questions and comments regarding the proposed budget for 2014/2015. Moilanen briefly reviewed several line items including projected projects and revenues including the upcoming 3-Way Funding Program, heating upgrades at the Stephenson building, and culvert steamers in 2 districts. Kakuk stated that the low bid for the heating system was higher than the original budgeted amount and asked how the overage would be covered. Moilanen replied that funds received from the liability insurance refund could be used.

Moilanen called for any further questions or comments about the proposed 2014/2015 budget.

Moilanen called a second time for questions or comments about the proposed 2014/2015 budget.

Moilanen called a third time for questions or comments about the proposed 2014/2015 budget.

There being none, the hearing was closed at 8:53 a.m.

Anderson announced a recess until the regular meeting at 9:00 a.m.

Road Commission Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, September 9, 2014.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Joe Skrobiak, John and Darlene Nerat, Larry Barker, and David Wesoloski.

Absent: None

Public comments – Joe Skrobiak stated that the gravel had washed away from the shoulders on G-18 leaving about a six inch drop off which may create a safety hazard. Moilanen will have the foreman check on this.

Public appearances – None.

Additions/corrections to minutes for 08/12/14 and 09/03/14 – There being no additions or corrections, Kakuk declared that the minutes will stand as written.

	FY 2012/2013	FY 2013/2014	Budget 2014/2015
	Actual Prior	Estimated	Recommended
REVENUES			
Mich. Transportation Funds	\$3,340,465	\$3,334,113	\$3,634,201
Special State Funds	397,952	1,032,924	556,752
Federal Funds	512,747	560,453	2,187,159
County Raised Funds	1,119,659	1,288,395	1,133,516
Gain/Loss Equip. Disposal	1,041	24,330	0
Other Contributions	342,207	311,281	0
TOTAL REVENUES	\$5,714,071	\$6,551,495	\$7,511,628
EXPENDITURES			
Primary Roads	2,613,287	3,434,828	3,267,451
Local Roads	1,978,876	1,216,512	2,387,915
State T/L Maintenance	681,871	700,000	600,000
TWA/Other T/L Maintenance	70,156	52,000	13,000
Equipment Expense (Net)	25,599	(109,147)	(70,000)
Administrative Expense (Net)	358,116	189,900	189,500
Distributive Expense	0	1,255,000	1,336,000
Capital Outlay (Net)	(92,303)	(174,500)	(125,000)
Miscellaneous	85,311	83,590	0
Special Projects	0	0	0
Contingencies	0	0	0
TOTAL EXPENDITURES	\$5,720,911	\$6,648,183	\$7,598,866
YEAR END			
Budgeted Net Revenue (Expenditures)	9/30/2015		(\$87,238)
YEAR END			
Current Estimated Operating Surplus (Deficit)	9/30/2014	(\$96,688)	
DATE			
Accumulated Avail. Surplus (Deficit)	from Prior Yrs.	9/30/2013	\$2,060,972
		9/30/2014	\$1,964,284
Projected Surplus at End of Budget Year (2014/2015)			\$1,877,046

For the purpose of administering the General Appropriations Act in accordance with the provisions of Public Act 2 of 1968, as amended, the following provisions are included:

1. Darrell W. Moilanen, Engineer – Manager, is designated Chief Administrative Officer, and Lisa K. Savord, Finance Director–Clerk, is designated as Fiscal Officer.
2. The chief administrative officer is authorized to transfer up to 25% of a line-item amount approved in the General Appropriations Act to another line-item without prior approval, but subject to approval of the Board of County Road Commissions at their next regular Board Meeting.
3. The expenditure amount approved in this General Appropriations Act for Distributive Expense shall be allocated to the various other expenditure line-items in the proportion as the allocation of actual Distributive Expense at year end.

MOTION APPROVED by roll call vote, 3 yeas, 0 nays.

Discuss/award bid for Stephenson heating system upgrade – Moilanen explained that the design engineer had reviewed the bids and recommended awarding to WDM Enterprises, Inc. Moved by Kakuk, seconded by Betzinger to award the bid to WDM Enterprises, Inc. Carried unanimously.

Pat Kleikamp joined the meeting at 9:11 a.m.

Open bids for cutting edges – Bids were opened and read aloud as follows:

DA MacPherson, Crystal Falls, MI	6' Steel	\$ 94.82 each
	7' Steel	\$110.63 each
	4' Carbide	\$180.81 each
Total bid: \$53,284.15		

H&L Mesabi, Negaunee, MI	6' Steel	\$ 92.00 each
	7' Steel	\$107.30 each
	5' Carbide	\$195.00 each (Substituted for 4')
Total bid: \$51,985.00		

Fabco Equipment, Marquette, MI	6' Steel	\$ 82.49 each
	7' Steel	\$ 95.18 each
	4' Carbide	\$267.89 each
Total bid: \$47,801.35		

Nortrax Equipment, Escanaba, MI	6' Steel	\$ 97.12 each
	7' Steel	\$112.60 each
	4' Carbide	No Bid
Total bid: \$51,656.00		

Winter Equipment, Willoughby, OH	6' Steel	\$103.64 each
	7' Steel	\$120.90 each
	4' Carbide	\$260.80 each
Total bid: \$59,184.00		

Moved by Betzinger, seconded by Kakuk to have the bids tabulated and to award at the next meeting. Carried unanimously.

Discuss Hannahville 2% Grant request – At Moilanen’s recommendation, it was moved by Betzinger, seconded by Kakuk to submit a grant request for \$27,000 for 3 culvert steamers. Carried unanimously.

Schedule meeting to discuss/approve final amendment of the 2013/2014 Budget– It was decided to hold a special meeting on Monday, September 29, 2014 at 1:00 p.m. to discuss the final amendment of the 2013/2014 Budget and any other business to come before the board at that time.

Discuss winter staffing requirements – Moilanen explained that due to a reduction in staffing levels that 5 temporary employees would be needed in order to cover the current plow routes and state trunk line maintenance requirements this winter. Betzinger asked if less temps would be needed if the gravel roads weren’t plowed until the second day of a storm. Moilanen stated that would require totally revamping the plow routes. Another option would be to no longer maintain the state trunk line for MDOT, but that would result in a loss of revenue. Kakuk stated that he felt we should keep the contract with MDOT. Moved by Anderson, seconded by Kakuk to hire up to 5 temporary employees, with a guarantee of a minimum of 16 hours paid per week for 20 weeks. Carried unanimously.

Discuss vehicle maintenance operations – Moilanen stated that there used to be 6 mechanics on staff and that now there is only one. There are a few employees that fill in and do mechanic work when they can, but with the age of the equipment it is hard to keep up with all the repairs. Moved by Betzinger, seconded by Kakuk to advertise for two certified mechanics with Class A CDL’s. If the positions are filled then the need for winter temps would be reduced from 5 to 3. Carried unanimously.

Discuss Lake Township request to snowplow road to dry hydrant – Moilanen noted that he had been contacted by Ron Johnson, Lake Township Supervisor, stating that Lake Township was going to subcontract fire department services from Mellen Township and asking if the road commission would be willing to plow the road to their dry hydrant in the winter. Due to reduced staffing and the condition of our equipment, it was decided that the road commission would be unable to provide this service at this time.

Sign contract with Menominee Township for Bay de Noc Road construction – Moved by Betzinger, seconded by Kakuk to sign the contract. Carried unanimously.

Discuss proposals from UP Engineers & Architects for construction engineering for projects - The

following proposals had been received:

CR 358 Phase 1 Construction	\$54,000.00
Pach Road Bridge Replacement	\$36,400.00
DEQ Permit for CR 358	\$ 3,500.00

Since the CR358 Phase 1 Construction project will be let by MDOT in October with some work being completed yet this fall, it was moved Kakuk, seconded by Betzinger to award the proposal for construction engineering for this project, with the other two proposals being tabled until a later date. Carried unanimously.

Any other business – Moilanen advised the board that there was now federal aid funds available for a project up to \$340,000, including the road commission match, and that a project needed to be named to utilize the funds. Moved by Anderson, seconded by Kakuk to use the funds to chip seal G-12, from M35 to the end of the new pavement. Carried unanimously.

Moilanen stated that the employee that had run the snowplow safety program in the past was no longer interested in doing so and that there were no other volunteers to run the program at this time. It was decided to discontinue the program until further notice.

Kakuk gave an update on the conference he and Anderson had attended at Shanty Creek. He also noted that CRAM had cleaned out some of their archived documents and found information from 1965 that showed Menominee County Road Commission had 95 full time employees at that time and a budget of less than a million dollars.

Public Comment – David Wesoloski asked about upcoming progress billings for the River Drive project. Savord responded that they were typically run every 2 to 2 ½ weeks and there would likely be 2 -3 more billings.

Pat Kleikamp stated that a portion of the proposed ORV Trail that the Normenco Sportsman Club was working on would have to travel along paved roads from the Eustis area to south of the Island Casino and that their liability insurance would not cover the trail for this area as ORV's are not designed to travel on paved roadways. The club would like to know if they can put up courtesy signs on the shoulder of the road on this portion of the trail to advise trail users the distance to the casino. Moilanen will check with our liability carrier to see if they would have any issues with this.

There being no further business, Anderson declared the meeting adjourned at 9:59 a.m.

Road Commission Finance Director / Clerk

Chair

Cedarville Township Board Meeting

September 10, 2014

Call to Order: Supervisor Linda Peterson called the meeting to order at 7:03 pm

Roll Call: Supervisor-Linda Peterson, Treasurer-Kathy Prestin, Trustee-Tony Williams, Trustee-Jim Prestin, Clerk-Gina Van Hoff

Agenda: Moved by Jim to approve agenda, second by Tony. Motion carried.

Adopt Minutes: Moved by Jim to approve minutes, second by Kathy. Motion carried.

Treasurer's Report: Books reconciled at \$110,142.01

Fire Chief: All firefighters were recertified in CPR and AED at the September meeting. Bridge walk went well with great weather and a good crowd. Gary would like to thank everyone who helped out. On September 9th, MSP Homeland Security did an inspection on the Snowbulance. Central dispatch needs a list of landing zones that could be used for medical airlift. We would need the landowner's permission and the coordinates. They will then enter them into the CAD system for quick reference. Stephenson, Mellen, and Cedarville Townships were awarded the FEMA grant for the purchase of new SCBA's. No CFD runs in the past month.

Assessor's Report: Inspections took place all day.

Clerk's Report: Warrant list 15442-15446, 15448-15455, 15456, 15457 and check 15547 to Solanders to wait for Gary to talk with firefighters voted 3-2 in favor, warrant is approved by Jim, second Kathy, motion carried.

Fox Park Report: 70 campers with a collection of \$1,050.00, BBQ grill in picnic area, need estimate for electric and water to sites for grant writing; \$50,000 is the estimate

Supervisor/Building: 3 building permits-Prestin, DeVries and Phillip

Sexton: Went to MTA Meeting regarding cemetery. Dave Cordy will be checking into ordinance.

Moved by Jim to accept Regular Reports, second by Kathy, Motion carried.

Old Business: Jim will have furnace bid for October meeting. Road Commission: Camp O Road, no need for letter, needs meeting with them. CUPPAD-Hidden Treasures Coastline: Ann met in August regarding the things we are working on or planning to work on. Meeting went well. A way of getting people to the area.

New Business: Any needs for Bridge walk-manpower, Gina will check with other townships regarding hourly wages for precinct workers, Waste Water Plan needs to look 20 years in advance and accommodate those businesses. Some ideas of businesses bait shop, boat repair, gun shop, and gift shop, rental of water crafts, smoke shop (jerky), grocery store and laundry facility.

Tony will make an offer to Warren Zettel for purchase of acres, if he accepts money will come out of general account, a motion to accept Jim, second by Kathy, motion carried.

Public Comment-No public comments

Adjournment: Moved by Tony, second by Jim, Motion carried.

Next Meeting: October 8, 2014

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:03 AM on Tuesday, September 16, 2014.

Roll call was taken and present were J. Bejgrowicz, J. Freis, K. McNeely and C. Peterson. M. Fagan was excused. Commissioner James Furlong was also present.

J. Bejgrowicz moved to approve the agenda. Seconded by J. Freis, motion carried.

Public Participation: No public participation at this time.

C. Peterson moved to approve the minutes from the August 19, 2014 meeting. Seconded by J. Bejgrowicz, motion carried.

C. Peterson moved to approve August financial reports. Seconded by J. Freis, motion carried.

C. Peterson moved to pay the September bills and authorize P. Cheski to pay any remaining bills for the fiscal year ending on September 30, 2014. Seconded by J. Bejgrowicz, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons for August were in the board packets.
- B. The Friends of the Library will be meeting on Thursday, September 25 at 3:00 PM. The Friends Fall Gathering will be held on October 5 at 1:00 PM at the Belgiumtown Restaurant.

The Friends are also planning a Halloween story-time in conjunction with the Stephenson High School National Honor Society students.

- C. The City of Stephenson Mayor, Lowell Bengry, requested permission to use the lawn north of the library for their 4th Annual Downtown Celebration on September 6, 2014. The celebration was very successful.
- D. P. Cheski participated in two webinars on the new Library of Michigan State Aid Reports.

Old Business:

- A. FY 2014-2015 Preliminary Budget – Update – The hourly rate for the part-time person at the Hermansville Branch Library will be less than the current employee, plus a full-time employee changed her insurance from two-person to single. These changes decreased the salaries, hospitalization insurance, and the county appropriation.
- B. Vandalism at Library – Update – The day after our August meeting, there were names written in chalk and flowers pulled from the garden and shredded all over the front entrance, on the roof, and in the bookdrop. Then it was quiet until last week, when two young children were observed pulling up the rocks on the retaining wall and smashing them on the blacktop driveway. Sergeant Nettleton is handling these incidents.

New Business:

- A. Hermansville Branch Library – Personnel – Update – Linda Cooley was hired as the Part-Time Library Assistant, and she started this morning, September 16. Laurie Riedy will be training and working with her. We are holding an open house at the branch library on Tuesday, September 30 to thank Laurie for her many years of excellent service to the Hermansville patrons.
- B. E-Rate 486 and BEAR 472 Forms. We filed the 486 form and just received notification that USF has accepted the form. We filed the BEAR 472 form for reimbursement toward the AT&T charges for the funding year from July 1, 2013 through June 30, 2014.

Other Board Concerns: K. McNeely asked about the circulation computer. J. Montgomery from Superiorland Library Corporation worked on the computer which had some major problems. The computer was back up and running later on Tuesday.

Public Participation: Commissioner Furlong said he was pleased that the library budget wasn't cut and that the County Board was actively working on the M.E.R.S. situation.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by J. Bejgrowicz, motion carried. The meeting adjourned at 11:21 AM.



Public Health Delta & Menominee Counties



Board of Health AGENDA

September 17, 2014
2:00p.m. (CDT), 3:00p.m. (EDT)
Pinecrest Medical Care Facility
Powers, MI

Board Members:

Bob Burie

Jan Hafeman

Larry Schei

Tom Elegeert

Mary Harrington

Tom Trudgeon

Public Health Staff:

Mike Snyder, Health Officer/Administrator

Kim Gustafson, Executive Secretary

Dr. Terry Frankovich, Medical Director

Lynn Woelffer, Director of Finance

- 1) Call to Order/Roll Call
- 2) Approval of Agenda
- 3) Approval of August 20, 2014 Board of Health Meeting Minutes
- 4) Public Comment on Agenda Items (five minutes maximum)
- 5) Abundant Life Church and Homeless Mission – Pastor Dave Penell
- 6) Finance Committee
 - a. American Express Statements
 - b. FY15 PHDM Budget
- 7) Pension Committee
- 8) Review and Approval of August Check Register
- 9) Medical Director's Report
- 10) Health Officer's Report
- 11) Public Comment (three minutes maximum)
- 12) Board Member Comments
- 13) Adjournment



Public Health
Delta & Menominee Counties



2412

Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes

Wednesday, September 17, 2014

Board Members Present

Bob Burie

Jan Hafeman
Mary Harrington

Larry Schei
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Executive Secretary
Lynn Woelffer, Director of Finance

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health was held on September 17, 2014. The meeting was called to order at 2:01 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Executive Secretary, and is recorded above. Mr. Elegeert was unable to attend the meeting but had been previously excused.

2. Approval of Agenda

Ms. Hafeman moved to approve the agenda. Motion was supported by Mr. Harrington and carried.

3. Approval of Minutes

Mr. Burie moved that the minutes from August 20, 2014, be approved. Motion was supported by Ms. Hafeman and carried.

4. Public Comment

There was no public comment.

5. Abundant Life Church and Homeless Mission – Pastor Dave Penell

Pastor Dave Penell did not attend the meeting.

6. Finance Committee

The finance committee met at Public Health's Escanaba office on Monday, September 15, 2014.

a. American Express Statements

Ms. Hafeman gave a brief overview on the American Express Statements. The Finance Committee will continue to review the statements at the regular Finance Committee meetings.

b. FY 15 PHDM Budget

Chairman Trudgeon gave a brief overview of the FY15 budget. FY15 budget questions were answered by Ms. Woelffer.

Ms. Hafeman moved to approve the FY15 PHDM Budget. Motion was supported by Ms. Harrington and carried.

7. Pension Committee

Chairman Trudgeon reported the board will be provided with a full written report from the Pension Committee meeting held on Monday, September 15, 2014. Chairman Trudgeon gave an overview of the quarterly MERS report and informed the board members this report will be included in the board packets quarterly. Once the Pension Committee report has been reviewed by the full board, they will decide on expected funding levels.

It is the recommendation of the Pension Committee that a defined contribution plan is not advised due to the high initial costs associated with the change. PHDM should continue with the plan that is currently in place.

8. Review and Approval of August Check Register

The Board of Health reviewed the August check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

2414

Ms. Hafeman moved to approve the August check register. Motion was supported by Mr. Schei and carried.

9. Medical Director's Report

Dr. Frankovich reported on the Enterovirus D68. This particular strain of enterovirus has not circulated often in the past 40 years. Most adults have already been exposed to enteroviruses during childhood and have some immunity. The current strain is having the biggest impact in children ages 5-17 years old. Most people with this infection will have mild respiratory symptoms but an unusually high number of children have required hospitalization due to more severe symptoms such as wheezing and shortness of breath. About 2/3 of those hospitalized have a previous history of asthma or other lung issues. Because there is no specific treatment other than supportive for this infection, testing is being done primarily for surveillance purposes and is being done by the CDC. Specimens have been submitted from the U.P. but it will take a while before results are available. As there is no vaccine to prevent enterovirus infection and there is no specific medication to treat it, prevention is even more important and this is the message being emphasized by public health.

10. Health Officer's Report

- The Community Health Needs Assessment will be mailed soon. PHDM is in the process of working on press releases to notify the public.
- The All-Staff meeting is scheduled for Thursday, September 18, 2014. Mr. Snyder invited the board members to attend.
- PHDM has received notice the union is ready to negotiate their contract. The current three year contract expires December 31, 2014.
- Mr. Snyder began his final class. Once completed in December, he will have met all the Health Officer requirements from the State.
- In December 2013, the Board of Health approved a wellness stipend for PHDM employees. Mr. Snyder and Ms. Gustafson are in the process of creating a survey to see how many took advantage of the stipend. Mr. Snyder asked the board to let him know if they would like to see anything in particular on the survey.
- PHDM received a LEAD grant from MDCH. Tuesday, September 23, 2014, Dr. Frankovich will be hosting a LEAD education webinar from PHDM.
- Mr. Snyder asked the board to pay special attention to the picture of flowers and candy in the back of the board packet. The PHDM Nurse Practitioner received these as a "thank you" for catching a young client's cancer early at a Family Planning clinic.

11. Public Comment—None

2415

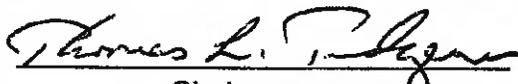
12. Board Member Comments

Chairman Trudgeon would like to thank Mr. Burie for his work on the Pension Committee.

Mr. Schei would like to thank Ms. Woelffer for the wonderful job she does with the PHDM finances.

13. Adjournment

There being no further business, Ms. Hafeman made a motion the meeting be adjourned at 4:25 p.m. CDT. Motion was supported by Ms. Harrington and carried.



Chairperson

10-15-2014

:kg

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Monday, September 29, 2014.

Chair Anderson called the meeting to order at 1:00 p.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Discuss/approve 2013/2014 Budget Amendment #2 – Moved by Kakuk, seconded by Anderson to adopt the 2013/2014 Budget Amendment # 2 as presented. Carried unanimously.

	FY 2012/2013	Budget 2013/2014	Budget 2013/2014	Budget 2013/2014	Budget 2013/2014
	Estimated	Recommended	Amended Amount #1	Amended Amount #2	Total
REVENUES					
Mich. Transportation Funds	\$3,340,465	\$3,288,155	45,958	0	3,334,113
Special State Funds	397,952	368,115	664,809	(5,647)	1,027,277
Federal Funds	512,747	1,112,400	(551,947)	(145,000)	415,453
County Raised Funds	1,120,372	1,069,532	218,863	320,600	1,608,995
Gain/Loss Equip. Disposal	1,041	0	24,330	0	24,330
Other Contributions	341,495	407,500	(96,219)	0	311,281
TOTAL REVENUES	\$5,714,071	\$6,245,702	\$305,793	\$169,953	\$6,721,448
EXPENDITURES					
Primary Roads	2,613,286	3,338,000	96,828	(329,900)	3,104,928
Local Roads	1,978,875	1,252,632	(36,120)	88,300	1,304,812
State T/L Maintenance	681,871	550,000	150,000	90,000	790,000
TWA/Other T/L Maintenance	70,156	12,000	40,000	7,500	59,500
Equipment Expense (Net)	25,599	(169,147)	60,000	(95,000)	(204,147)
Administrative Expense (Net)	358,116	210,800	(20,900)	1,400	191,300
Distributive Expense	0	1,355,000	(100,000)	(100,000)	1,155,000
Capital Outlay (Net)	(92,303)	(210,000)	35,500	(14,800)	(189,300)
Miscellaneous	85,311	0	83,590	0	83,590
Special Projects	0	0	0	0	0
Contingencies	0	0	0	0	0
TOTAL EXPENDITURES	\$5,720,911	\$6,339,285	\$308,898	(\$352,500)	\$6,295,683
YEAR END					
Budgeted Net Revenue (Expenditures)	9/30/2014	(\$93,583)			\$425,765
YEAR END					
Prior Year Operating Surplus (Deficit)	9/30/2013	(\$6,840)			
DATE					
Accumulated Avail. Surplus (Deficit)	9/30/2012	\$2,067,812			
from Prior Yrs.	9/30/2013	\$2,060,972			
Projected Surplus at End of Budget Year (2013/2014)		\$1,967,389			\$2,486,737

Award bid for cutting edges – The bids had been opened at the September 9, 2014 regular meeting and tabulated. Moved by Kakuk, seconded by Betzinger to award to the low bidder, Fabco Equipment, Inc. Carried unanimously.

Act on Distribution of Forest Funds – Moved by Betzinger, seconded by Kakuk to allocate the Forest Funds as follows:

Bay de Noc Rd. (48 th Ave to Evergreen)	47,573.36
LaBelle Rd. chip seal (US41 to CR566)	34,146.91
Pach Lane Grade Lift	15,919.61
River Drive	22,749.59
CR 577 (18 th Ave to 38 th Ave)	20,364.04
CR 577 (Klippel Ln to Chalk Hills Rd)	<u>14,615.09</u>
Total	\$ 155,368.60

The balance of \$5,646.52 will be carried over into 2014/2015 fiscal year. Carried unanimously.

Discuss correspondence from Cedarville Township regarding Camp O Road graveling – Moilanen presented an email he had received from Lin Peterson, Cedarville Township Supervisor, stating that the township would not be willing to pay for the graveling done on Camp O Road as they had not approved the work before it was done. Moilanen explained that he had thought he had a verbal approval from Supervisor Peterson of Cedarville Township. Kakuk concurred that he thought that the work had been approved by the supervisor also. Kakuk also noted that the damage on the road was likely due to logging operations, and that a lower weight limit may need to be considered. Since the work was done prior to the full Cedarville Township board having the opportunity to discuss/approve it and due to the miscommunication, it was moved by Kakuk, seconded by Betzinger to not charge Cedarville Township for graveling Camp O Road and to obtain written approval from the Cedarville Township board prior to any future graveling being done. Carried unanimously.

Discuss correspondence from Attorney Russell Hall regarding drainage ditches on Blue Fox Lane near the Croy property – Moilanen presented a letter received from Attorney Hall stating the Croy's claim that the drainage ditches on Blue Fox Lane are not being properly maintained by the road commission, causing water backup onto their property and structural damage to their home. Moilanen noted that the road had been ditched four years ago and that the ditches were still flowing. Moilanen will send a response to Attorney Hall asking for further information regarding the elevation of the property and the level of the water table, before any additional work will be considered.

Discuss request from Superior Watershed Partnership for letter of support – Moilanen stated he had received a request from the Superior Watershed Partnership asking for a letter of support and match commitment for the Resource Conservation Partnership Program. The email request stated that several UP road commissions had already provided a letter of support, but it was later found out that some of those listed had not. It was moved by Kakuk, seconded by Betzinger to have Moilanen send a letter to the Superior Watershed Partnership stating that we will not provide an open-ended letter of support, but if a specific project located in Menominee County were to come up we may give it further consideration. Carried unanimously.

Any other business – Moilanen stated that the contract with Payne & Dolan for paving Spring Green Road had been received. Moved by Anderson, seconded by Kakuk to sign the contract. Carried unanimously.

Moilanen advised the board that the Village of Powers has not yet paid for the invoice for April, 2014, which included work on a plugged storm sewer, a culvert on East Road and winter maintenance within the village, for a total amount due of \$2,330.27. The board requested that Moilanen draft a letter to the Village of Powers board requesting payment in full by October 31, 2014. If not paid the road commission will discontinue providing services to the village.

Moilanen stated that at a prior meeting the board had approved a quote from UP Engineers & Architects for \$54,000 for the construction engineering for phase 1 of the CR358 project. Since that time, phase 2 of the project has also been approved for completion. A new quote of \$76,555 for the construction engineering for both phases has now been submitted by UPEA. There is also a quote of \$3,500 for filing a DEQ permit for the project. Moved by Betzinger, seconded by Kakuk to approve both quotes. Carried unanimously.

Kakuk noted that the ditching along US 41 by the old State Police post liked good.

Betzinger stated that since we were ditching on the west end of Willow Road, that he had received a request from a resident on the east end of Willow Road asking that it be ditched also. Moilanen will look at the area and determine what work is necessary.

Betzinger had also received concerns from residents in Carney regarding the placement of the 55 MPH speed limit sign on US 41 in the northbound lane. The sign is currently located near the American Legion club, allowing the traffic to increase speed while still within the residential area. The sign used to be located further north, just past the Nadeau Township hall driveway. Moilanen advised that the residents should write a letter or create a petition with their request to have the sign moved back further north to the area near the township hall driveway and send it either to MDOT, or to the road commission. If the road commission receives the letter, it will be forwarded to MDOT on behalf of the residents. MDOT has jurisdiction over US41 and they will make the final determination of where to place the sign.

Public Comments – None.

There being no further business, Anderson declared the meeting adjourned at 1:35 p.m.

Finance Director/Clerk

Chair