

"Menominee – Where the best of Michigan begins"

# MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858

County Administrator  
Sherry DuPont - Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839

The Menominee County Board of Commissioners  
will meet on Tuesday ~ October 25, 2016 @ 6:00 p.m. CDT  
at the Menominee County Annex (MSU Extension Bldg.)  
S904 US HWY 41, Stephenson, MI 49887

## AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes  
October 11, 2016 ~ County Board Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)  
Nancy Douglas – MBDC Quarterly Report
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)  
Diane Lesperance – Treasurer's Quarterly Report
- I. Action Items
  - 1. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the Salaries of Menominee County Elected officials for FY 2017 with a 2% pay increase as shown below.

Elected Official	2016	2% increase 1.1.2017
Clerk/ROD	57,762	58,917
Treasurer	54,876	55,974
Sheriff	65,000	66,300
Prosecuting Atty.	96,752	98,687
Chairman of the board	4,500	4,590
County Board members	4,000	4,080
Drain Commissioner	516	526

- 2. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to appoint one County Board member \_\_\_\_\_ to the Northwoods Rail Transit Commission.

**Bernie Lang**    **Charlie Meintz - Chairperson**    **Larry Schei - Vice Chairperson**    **James Furlong**  
**Raymond Williams**    **John Nelson**    **William Cech**    **Gerald Piche**    **Jan Hafeman**

3. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Resolution 2016-12 ~ Environmental Protection of Air & Water Quality.
4. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to appoint one member of the public (Michael Kass or Leon Felch) to the Parks and Recreation Committee for a term to expire 1/31/2020.
5. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the 2016 Menominee County Apportionment Report as submitted by Equalization Director, Margaret (Peggy) Schroud.
6. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve miscellaneous bills as paid on Sept. 30, & Oct. 3, 4 & 6 in the combined amount of \$1,247,181.97.
7. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve commissioner per diems and expenses as recently submitted.
8. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve miscellaneous boards/committees/commission reports be placed on file in the office of the County Clerk.

J. New Business (discussion only)

1. Personnel Items:
  - a. County Administrator discussion
  - b. E-911 Director – retirement
  - c. IT – New hire discussion
2. Building and Grounds/Park Items:
  - a. Shakey Lakes – advertise for Bids
3. Miscellaneous Items:
  - a. None
4. Finance Items
  - a. Commissioner Per Diems and expenses
  - b. Miscellaneous bills as paid on Oct. 20, 2016 in the combined amount of \$213,724.06.

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment (*limited to 5 minutes*)

M. Commissioner Comment

N. Adjourn

October 11, 2016

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex, Stephenson, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Com. Cech, Furlong, Hafeman, Lang, Meintz, Nelson, Piche, Schei and Williams.

**Absent:** None.

Moved by Com. Nelson, seconded by Com. Hafeman to approve the agenda. Motion was approved 9-0.

Moved by Com. Williams, seconded by Com. Hafeman to approve the minutes from the September 27, 2016 Regular County Board Meeting. Motion was approved 9-0.

**Public Comment:**

- Jim Voss – Commented in support of Resolution 2016-12 ~ Environmental Protection of Air and Water Quality.
- Dale Andersen – Commented against Resolution 2016-12 ~ Environmental Protection of Air and Water Quality.
- Cliff Nelson – Commented that Aquila Resources wants to work with the community. Passing this resolution will have a negative effect.
- Robin Bender – Commented in support of Resolution 2016-12 ~ Environmental Protection of Air and Water Quality.
- Tina Lesperance - Commented in support of Resolution 2016-12 ~ Environmental Protection of Air and Water Quality.
- Glenda Curran - Commented in support of Resolution 2016-12 ~ Environmental Protection of Air and Water Quality.
- Marla Tuinstra - Commented in support of Resolution 2016-12 ~ Environmental Protection of Air and Water Quality.
- Nancy Douglas – Commented she is in favor of the mine and spoke on the economic benefits of the mine if it meets the environmental standards.
- Mike Spoda - Commented in support of Resolution 2016-12 ~ Environmental Protection of Air and Water Quality.
- Laura Rowe - Commented in support of Resolution 2016-12 ~ Environmental Protection of Air and Water Quality.
- Regina Chaltry - Commented in support of Resolution 2016-12 ~ Environmental Protection of Air and Water Quality.
- Tom Dedamos - Commented in support of Resolution 2016-12 ~ Environmental Protection of Air and Water Quality.
- Grace Chaltry - Commented in support of Resolution 2016-12 ~ Environmental Protection of Air and Water Quality.

- Nicholas Vieth - Commented in support of Resolution 2016-12 ~ Environmental Protection of Air and Water Quality.
- Pat Curran - Commented in support of Resolution 2016-12 ~ Environmental Protection of Air and Water Quality.
- Gary Schultz – Commented on approval of a pay increase for the Interim County Administrator and that it should go before the negotiating committee. Also asked about why they are adding a overtime line item.
- Lenny Algeyer - Commented in support of Resolution 2016-12 ~ Environmental Protection of Air and Water Quality.
- Tony Corey - Commented in support of Resolution 2016-12 ~ Environmental Protection of Air and Water Quality.

**Presentations:** None.

**Department Head/Elected Officials Reports:**

- County Treasurer Diane Lesperance stated that the \$1 million has been sent to MERS.

**Action Items:**

Moved by Com. Piche, seconded by Com. Nelson to approve waiving the building permit fee (\$467) for the “Open air extension & Kitchen” addition to the Nadeau Township Pavilion. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Hafeman to allow Probate Judge Hass to request a DMG reclassification via MGT for the Deputy Register of Probate position within his office. Discussion ensued. Com. Nelson would like to see a list of the things that have changed in this position requiring reclassification. Com. Schei commented that Judge Hass discussed these items in his letter. Motion was approved 8-1, Com. Nelson voted nay.

Moved by Com. Hafeman, seconded by Com. Cech to approve changes to the “Airport Committee” and added a “Security Committee within the County Bylaws ~ Charters of Standing Committees as submitted by the Executive Committee. Motion was approved 9-0.

Moved by Com. Cech, seconded by Com. Lang to approve a pay increase for Sherry DuPont while in the position of Interim County Administrator of \$3.15 per hour (over her current pay) plus overtime (1.5x) for any hours worked over 40 hrs/week. Discussion ensued about making this retroactive to when Sherry became Interim Administrator.

Moved by Com. Lang, seconded by Com. Furlong to amend the original motion to add making the pay raise retroactive of Sherry’s start date as Interim Administrator of September 28, 2016. Motion was approved 9-0.

Moved by Com. Cech seconded by Com. Lang to approve a pay increase for Sherry DuPont while in the position of Interim County Administrator of \$3.15 per hour (over her current pay) plus overtime (1.5x) for any hours worked over 40 hrs/week, effective September 28, 2016. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Williams to approve a Budget amendment to add an account in the Administration budget for overtime 101-172-701.00. And to add \$6,000 to that account from the administration salary account (704.00). Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Schei to approve payment in the amount of \$500,000 to MERS for unfunded liability for the Road Patrol division (#23). Payment to be paid from the Road Patrol fund balance. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Williams to approve miscellaneous bills as paid on September 15, 21 & 22, 2016 in the combined amount of \$249,493.24. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve commissioner per diems and expenses as recently submitted. Motion was approved 9-0.

Moved by Com. Williams, seconded by Com. Hafeman to approve miscellaneous boards/committees/commission reports be placed on file in the office of the County Clerk. Motion was approved 9-0.

### **New Business (discussion only)**

#### **Personnel Items:**

- a. Elected Official Salaries for FY 2017. – Per Act 154 of 1879, the salaries of county officers is to be fixed by the county board before November 1 of each year. The FY 2016/17 Budget does have a 2% increase included for these officers. The annual salaries in the board packet are incorrect. It list the Sheriff's salary after 2% increase at \$63,000, it should be \$66,300. Com. Hafeman asked why the board is increasing the salary of the Drain Commissioner? Com. Schei asked why the County Board is not receiving a 2% raise. Com. Nelson commented that the State of Michigan only gave the Probate Judge a less than 1% raise. Com. Nelson is not in favor of give 2% raises. Com. Cech commented about what the board has done in the past by not giving the Elected Officials raises. This has caused problems with the Undersheriff being paid more than the Sheriff. This was corrected last year and by not giving the raises when the rest of the county employees will be receiving a 2% raise we will be right back to the same problem. The consensus of the board is to move forward with a 2% raise for all Elected Officials except the Chairman of the Board and the County Board members. This item will be on the next agenda for approval.
- b. County Administrator vacancy. – Com. Meintz discussed what the next steps the board needs to take. He asked if the board should have the Personnel Committee look at the job description. Com. Nelson discussed the job description and that he feels the county should hire an IT person that can also have Administrative responsibilities. He feels this would free up Sherry DuPont to handle more administrative responsibilities. He stated that at one time the County Clerk was the administrator to the County Board. Com. Williams thinks that the county needs a part-time IT person instead of using UES. Com. Lang commented that he was on the board when they hired the first County Administrator. He was against doing it at the time, but now he knows he was so wrong. The county needs to have a full-time Administrator. Com. Meintz stated that Com. Nelson has a good idea, but would like to see his plan outlined. Com. Schei stated that we need to know what we are looking for and maybe we should get a search firm involved. Com. Meintz stated that there needs to be a go to person at all times in the courthouse. Com. Furlong believes that we should have a Committee of the Whole meeting to discuss this. Com. Nelson will not be here for the meeting on the 25<sup>th</sup>. He would like to know what the previous County Administrator was actually doing compared to the job description. Com. Meintz stated that he is calling for a Committee of the Whole

meeting to be held prior to the next County Board meeting on Tuesday, October 25, 2016 at 4:30 p.m.

**Building and Grounds/Parks Items:**

- a. None.

**Miscellaneous Items:**

- a. 2016 Apportionment Report – Equalization. – Equalization Director Peggy Schroud stated the 2016 Apportionment Report was not complete because she was missing the L4029 report for Faithorn, Mellen and Menominee townships when she was compiling the report. She has since received the report from Faithorn and Menominee Township, but Menominee Township’s report was incorrect. The millage reduction fraction was incorrect for Menominee Township, even though the township does not actually levy a township millage. She hopes to have all reports for the next meeting for approval. The consensus of the board is to move this item forward for approval at the next meeting.
- b. Resolution 2016-12 ~ Environmental Protection of Air & Water Quality. – Com. Piche has submitted a resolution to address the mines. He would like the board to reconsider this resolution taking an environmental position. Com. Williams believes this does not fall in the purview of the County Board to do. Com. Piche commented that many people have worked hard on this resolution. The resolution does not state opposition to the mine. Com. Cech discussed that many citizens are concerned. Com. Meintz discussed that the DEQ is looking for scientific evidence only in opposition to the mine. Com. Hafeman is not opposed to clean water and air, but she does not feel it is the place of this County Board to pass this resolution. Com. Nelson commented on the resolution the board passed at the last meeting. That resolution was regarding a law that was pending. Local units of government shall not regulate or control mining. He has read the law in detail regarding this. This resolution means nothing and falls on deaf ears. He stated if the citizens want to see changes and want to stop the mine from starting they need to talk to their legislators. They are the only ones with the power to change the laws regarding mining, not the County Board. Com. Piche again discussed that there has never been a mine in operation that did not pollute. Com. Meintz discussed how we all change the environment every day. Com. Lang asked if we are trying to bring this resolution forward. He is not in favor of the mine, but he does not feel this resolution is going to do anything. Com. Schei asked about inviting the DEQ to a meeting to discuss the mine. There is not enough support to move this motion forward.
- c. Northwoods Rail Transit Commission. – Administration received an email in reference to the Northwoods Rail Transit Commission (NRTC). They are asking for the county appointments to the NRTC. The County Board approved a resolution previously. Com. Hafeman stated that she has been attending these meetings with Brian Bousley and is willing to continue to do so. The consensus of the board is to have Com. Hafeman continue to attend the NRTC meetings.

**Finance Items:**

- a. Commissioner Per Diems and expenses. - The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills as paid on July September 30 & October 3, 4 & 6, 2016 in the combined amount of \$1,247,181.97. Com. Hafeman asked about the Merit Network and if Abilita was working with them. Sherry commented that Abilita jus works with

the phone bills. The consensus of the board is to move this item forward to the next meeting for approval.

**Misc. Boards/Committees/Commissions Reports:**

The consensus of the board is to move this item forward for approval at the next meeting.

**Public Comment:**

- Bob Desjarlais – Commented that Com. Nelson is wrong that the local units of government have no control over mining. Lake Township has control over light, air, dust, noise and water.
- Andrea Piontek – Commented that 98% of the people are not in favor of the mine. The commissioners are not representing the people that they are elected to represent.
- Tom Dedamos – Commented that the DEQ wants scientific evidence, but they also want a social component. This resolution would fall under the social component.
- Nancy Douglas – Commented that the 98% is not 98% of the people living in Menominee County. The letters in opposition to the mine have come from places outside of Menominee County.
- Regina Chaltry – Commented on a video of Aquila Resources addressing a mineral conference. She also commented about the water crisis in Flint, Michigan and what could happen here in Menominee County.
- Cliff Nelson – Commented that there is a lot of misinformation out there regarding the mine.
- Glenda Curran – Commented that the resolution was not for or against the mine.
- Dale Andersen – Commented that he was on the committee that wrote 632 and any resolution that exceeds the state law will be unlawful and result in the County facing a lawsuit.
- Robin Quigley – Commented that there will be an Open House at the Back 40 project on Saturday and invited everyone to attend.
- Jim Voss – Commented on the fact that the commissioners are influential people.
- Lenny Algeyer – Commented that not passing the resolution because the board doesn't think it will make a difference is not a good reason and it doesn't represent the people.
- Tony Corey – That he is in favor of the resolution.
- Bob Desjarlais – Commented on Cliff Nelson's public release for the public hearing. He also commented that there are also people that support the mine that are not from Menominee County.

**Commissioner Comment:**

- Com. Nelson – Commented that local ordinances can't be in conflict with State Law.
- Com. Schei – Thanked everyone for coming out and voicing their opinions at the meeting.
- Com. Piche – Commented that the county is losing their Ag Educator from MSU. She had to resign for family reasons.
- Com. Williams – Commented that he agreed with Com. Schei. He also stated that the commissioners represent ALL people of Menominee County.
- Com. Hafeman – Thanked everyone for coming out and voicing their opinions at the meeting. She stated that we all personally have concerns about the mine. She also congratulated Sherry DuPont on the position of Interim Administrator, and her raise.

- Com. Meintz - Thanked everyone for coming out and voicing their opinions at the meeting. He also discussed the Ag Educator position and the Committee of the Whole meeting on October 25<sup>th</sup>.

Moved by Com. Nelson, seconded by Com. Cech to adjourn at 8:05 p.m. Motion was approved 9-0.

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Charlie Meintz, Chairman

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Marc Kleiman, County Clerk

# MONTH END BALANCE SHEET

**9/30/2016**

**IMPREST CASH GENERAL FUND** \$ 3,350.00  
**IMPREST CASH OTHER FUNDS** \$ 660.00  
**\$ 4,010.00**

**GENERAL FUND INVSTMENTS**  
 Stephenson National \$ 4,324,165.64  
 Stephenson National ; \$ 851,067.62  
 First National Bank & Trust \$ 257,568.39  
 Integra First \$ 8.53  
 Integra First \$ 216,885.68  
 Tri-County Credit Union \$ 115.39  
 Mbank \$ 353,548.15  
 Peninsula Federal Credit Union \$ 5.00  
 Michigan Class \$ 400,401.79  
 MBS \$ 320,359.46  
**\$ 6,723,925.65**

**GENERAL FUND CD's & BONDS**  
 SNBT \$ 522,932.95  
 Tri County Credit Union \$ 138,308.99  
 Integra First \$ 218,624.19  
 Peninsula Federal Credit Union \$ 110,857.29  
 Mbank \$ 100,000.00  
 Mbank \$ 116,792.38  
 Nicolet \$ 527,794.10  
**\$ 1,735,309.90**

**MBS CD'S GENERAL FUND (Market Value)**  
 Mason St Bank \$ 200,206.00  
 Bank Northern MI Petoskey \$ 200,146.00  
 First Nat Bank of Mich Kalamazoo \$ 250,617.50  
 Bank Holland Mich \$ 250,080.00  
 First Nat Bank America East \$ 50,062.50  
 JP Morgan Chase Bank \$ 200,632.00  
 Privatebank & TC Chicago IL \$ 256,247.50  
 Federal Home Loan \$ 200,926.00  
 Traverse City St Bk \$ 203,753.36  
 Mercantile Bank \$ 101,793.00  
 First Nat Bk Amer East Lansing \$ 200,250.00  
 Federal Home Ln Mtg \$ 100,010.00  
 Wells Fargo Bk Sioux Falls \$ 252,242.50  
 Wells Fargo Bank San Francisco \$ 111,324.40  
 Federal Home Loan \$ 318,265.60  
 Federal Home Loan \$ 199,820.00  
 Federal Home Loan \$ 198,772.00  
 Level One Bank Farmington Hills \$ 199,542.00  
**\$ 3,494,690.36**

**TOTAL CO-MINGLED CASH \$ 11,953,925.91**

**SECTION 125**  
 Stephenson National Bank \$ 13,143.54

**LILJA BEQUEST**  
 Stephenson National Bank \$ 2,000.00

**COUNTY ROAD INVESTMENTS**  
 Stephenson National \$ 1,321,052.90  
 Stephenson National \$ 582,703.53  
 Integra First \$ 111,699.63  
 Tri-County Credit Union \$ 5.00  
 Tri-County Credit Union \$ 30,295.36  
 Mbank \$ 370,614.76  
 Mbank Payroll Acct \$ 38.39  
**\$ 2,416,409.57**

**COUNTY ROAD CD'S**  
 Stephenson National \$ 106,463.26  
**TOTAL COUNTY ROAD \$ 2,522,872.83**

**DTRF INVESTMENTS**  
 Nicolet National \$ 164,913.41  
 Stephenson National \$ 247,725.89  
 MBS \$ 8,826.97  
**\$ 421,466.27**

**DTRF CD'S**  
 Mbank \$ 116,792.38  
 Nicolet National \$ -  
 Peninsula Fed CU \$ 104,753.34

**DTRF INVESTMENTS (Market Value)**  
 Morgan Stanley \$ 205,214.35  
 Federal Home Loan \$ 140,008.40  
**\$ 566,768.47**

**TOTAL DTRF \$ 988,234.74**

<b>TOTAL</b>	<b>\$ 15,484,187.02</b>
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*Diane Lesperance*

# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Elected Official Pay</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>Per Act 154 of 1879, the salaries of county officers is to be fixed by the county board before November 1 of each year. The FY 2016/17 Budget does have a 2% increase included for these officers.</p>	
<b>RECOMMENDED MOTION</b>	
<p>To approve the Salaries of Menominee County Elected officials for FY 2017 with a 2% pay increase as shown.</p>	

Submitted by: Sherry DuPont

10/21/2016  
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

ELECTED OFFICIAL ANNUAL SALARIES  
To begin January 1, 2017

Elected Official	2016	2% increase 1.1.2017
Clerk/ROD	57,762	58,917
Treasurer	54,876	55,974
Sheriff	65,000	66,300
Prosecuting Atty.	96,752	98,687
Chairman of the board	4,500	4,590
County Board members	4,000	4,080
Drain Commissioner	516	526

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Northwoods Rail Transit Commission</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>Administration received an email in reference to the Northwoods Rail Transit Commission (NRTC). They are asking for the county appointments to the NRTC. The County Board approved a resolution, but I don't remember us appointing a representative, nor can I find evidence of doing that. The Board is asked to appoint a member to this commission.</p>	
<b>RECOMMENDED MOTION</b>	
<p>To appoint one County Board member _____ to the Northwoods Rail Transit Commission.</p>	

Submitted by: Sherry DuPont

10/21/2016  
Date

### WORKSHOP ACTION

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

County Clerk <dtrudell@co.florence.wi.us>, Marinette County Clerk <kbrandt@marinettecounty.com>, Langlade County Clerk <JNagel@co.langlade.wi.us>, Lincoln County Notice <drauchle@co.lincoln.wi.us>, Lincoln County Clerk <cmarlowe@co.lincoln.wi.us>, Ashland County Clerk <heather.schutte@co.ashland.wi.us>, Oconto County Clerk <kim.pytleski@co.oconto.wi.us>, Marathon County Clerk <countyclerk@mail.co.marathon.wi.us>, Ontonagon County MI Clerk <ontclerk@ontonagoncounty.org>, Dickinson County MI Clerk <clerkdolly@dickinsoncountymi.gov>, Gogebic County MI Clerk <gpelissero@gogebic.org>, Iron County Clerk <clerk@ironcountywi.org>, Menominee County MI Clerk <mkleiman@menomineeeco.com>, Baraga County MI Clerk <goodreauw@baragacounty.org>, Iron County MI Clerk <dhilberg@ironmi.org>, Houghton County MI Clerk <countyclerk@houghtoncounty.net>, Marquette County MI Clerk <CountyClerk@mqtco.org>, Delta County Clerk <clerk@deltacountymi.org>

Greetings Clerks:

I am writing to ask for your help. It has come to my attention that a number of appointments to our Northwoods Rail Transit Commission (NRTC) have changed. These changes were for Price and Rusk counties, and I believe I have the correct current appoints now for these counties (as well as Marathon which recently sent me a memo). However, I suspect that there are other changes I have not been made aware of.

I would like to confirm the appointments for each of the other 22 counties to ensure that the appropriate people are receiving the notices and information for this important effort. Please reply with the names and email addresses for each of your county's current appointments to the NRTC. **Technically, each county is supposed to have two representatives, however, I know a few of you are maintaining only one appointment, which is fine.**

I would greatly appreciate it if you could reply with this information at your earliest convenience. If you have any questions, please feel free to contact me; my information is shown, below.

Thank you,

--

Darryl L. Landeau, AICP  
Senior Planner  
North Central Wisconsin Regional Planning Commission (NCWRPC)  
210 McClellan St., Ste 210  
Wausau, WI 54403  
715-849-5510 Extension 308  
[dlandeau@ncwrpc.org](mailto:dlandeau@ncwrpc.org)  
[www.ncwrpc.org](http://www.ncwrpc.org)

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Resolution 2016-12 ~ Environmental Protection of Air &amp; Water Quality</b>
<b>DEPARTMENT:</b>	<b>Commissioners Hafeman, Nelson, Schei</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Commissioners Hafeman, Nelson and Schei have submitted another resolution for approval to show their support of clean air and water quality in Menominee County	
<b>RECOMMENDED MOTION</b>	

Submitted by: Sherry DuPont

10/21/2016  
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

*"Menominee – Where the best of Michigan begins"*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858*

*Brian R. Bousley - County Administrator  
Sherry DuPont - Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839*

### MENOMINEE COUNTY RESOLUTION 2016-12

#### ENVIRONMENTAL PROTECTION of AIR & WATER QUALITY

WHEREAS, our county board recognizes that under Part 632 (Non-Ferrous Metallic Mineral Mining Regulations), the State of Michigan has autonomy and final authority in approving all mining permits without consideration of county boards or other local units of government or input from the public, and

WHEREAS, the Menominee River and Lake Michigan with all connecting waterways have great financial impact on our county both for recreation and for food, and

WHEREAS, we do support economic stabilization, growth and tourism, the need for new businesses and creation of jobs while maintaining existing agriculture, and forest industry, and related business ventures, and

WHEREAS, Menominee County's strong tourism industry relies on and requires maintenance of the natural beauty of our rivers, lakes, streams, forests and wildlife, and protection of the Menominee River ecosystem, and

WHEREAS, we have a moral obligation to current and future generations to preserve quality of life by continuing to have clean air to breath and water to use, and that contamination of our water would have long term serious health impacts on our people,

THEREFORE, BE IT RESOLVED, that we ask the State of Michigan to follow the most stringent of guidelines before issuance of mining permits, and

BE IT, we ask that frequent testing with assurances of any violation would lead to immediate cessation of mining operations until said problems are resolved, and

Further we ask that failure to resolve any problems would terminate the mining permit.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
that the resolution be adopted. Date: \_\_\_\_\_ Action: \_\_\_\_\_

Ayes:

Nays:

*Bernie Lang    Charlie Meintz - Chairperson    Larry Schei - Vice Chairperson    James Furlong  
Raymond Williams    John Nelson    William Cech    Gerald Piche    Jan Hafeman*

Absent:

I, Marc Kleiman, the duly qualified and acting Clerk of Menominee County, do hereby certify that the following resolution was adopted at a meeting of the county Board of Commissioners held on \_\_\_\_\_; is on file; has not been amended, altered or revoked; and is in full force and effect.

\_\_\_\_\_  
Marc Kleiman, County Clerk

\_\_\_\_\_  
Charlie Meintz, Chairman

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Parks &amp; Recreation Committee – vacancy</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Administration received two applications for the vacancy on the Parks & Rec. Committee. They are enclosed.	
<b>RECOMMENDED MOTION</b>	
To appoint one member of the public (Michael Kass or Leon Felch) to the Parks and Recreation Committee for a term to expire 1/31/2020.	

Submitted by: Sherry DuPont

10/21/2016  
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

## Sherry DuPont

---

**From:** Michael Kass <kassmj29@gmail.com>  
**Sent:** Friday, September 23, 2016 10:49 AM  
**To:** Sherry DuPont  
**Subject:** Application for Appointment Submission

First Name: Michael

Last Name: Kass

Address: N 5676 State Hwy M 35

City: Menominee

State: Michigan

Zip Code: 49858

Email Address: kassmj29@gmail.com

Phone Number: 9067929200

What board or committee are you applying for?: Parks and Recreation Committe

Are you at least 18 years of age?: Yes

Are you currently registered to vote?: Yes

Current Employer and telephone number; Indicate your title and nature of your work.: Menominee County Sheriff Dept  
906-863-4441  
Corrections Officer

Please indicate education level and degrees received:: Assoicate Degree in Criminal Justice

Do you currently hold any County appointments or elected positions? If yes, please explain.: Ingallston twp trustee

Have you previously held any appointments and/or elected positions? If yes, please explain.: No

Have you ever been convicted of a felony? If yes, list each, giving date, nature of offense or violation, name and location of court, the penalty imposed, if any, or the disposition of the case. A conviction will not automatically bar you from an appointment.: No

Do you have a conflict of interest or potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc. with Menominee County? If so, list the interest (except where required for the appointment): No

List any family members who are or have been employed by Menominee County or are or have been elected to County offices?: Jackie Kass

Is this an application for re-appointment?

If yes, how many years have you served on this board? Please indicate your attendance record for the term(s) served.

Comments:: No

Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment will benefit Menominee County.: I work for Menominee County parks a few years ago. I have lived near Klienke Park for almost 9 yrs now and have enjoyed going for walks in the park and want to make it better. And i also want to make all of are parks better i think i can help out with ideas.

I hereby apply for an appointment and do swear or affirm that (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointed position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking.

(Please sign the box, by typing your name here.): Michael J Kass

**APPLICATION FOR APPOINTMENT**  
**MENOMINEE COUNTY BOARD, COMMITTEE OR COMMISSION**  
(Please note only legible applications can be considered)

I, Leon R. Felch, hereby submit an application for appointment to  
NAME  
Parks and Recreation Committee for 3 Yrs. 3 months from 11/07/16  
NAME OF BOARD OR COMMISSION Number of years Exact dates of Appointment  
to 01/31/2020.

**TO THE MENOMINEE COUNTY BOARD OF COMMISSIONERS:**

1. I reside at 1715 26th Avenue, Menominee, MI 49858-1942  
Street City Zip  
Menominee and have since 2002  
County

Mailing address if different than above: \_\_\_\_\_

Telephone: (906) 863-6609 Cell Phone: \_\_\_\_\_

Email Address: lrfelch@sbcglobal.net

2. I am at least 18 years of age: YES  NO

3. I am currently registered to vote: YES  NO

4. Employer: N/A Telephone: \_\_\_\_\_

a. Indicate nature of your work: Retired

b. Title: \_\_\_\_\_

5. Educational Level and degrees received:

High school and 2 years technical 2 years of college

6. I presently hold the following appointments and elected positions:

N/A

7. Previously held appointments and/or elected positions:

Member of Council, City of Menominee

8. Have you ever been convicted of a felony? If yes, list each, giving date, nature of offense or violation, name and location of court, the penalty imposed, if any, or the disposition of the case. A conviction will not automatically bar you from an appointment.

9. Do you have a conflict of interest or potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc. with Menominee County? If so, list the interest (except where required for the appointment).

No

10. List any family members who are or have been employed by Menominee County or are or have been elected to County offices.

None

11. Is this an application for reappointment? Yes  No

If yes, how many years have you served on this board? \_\_\_\_\_

Please indicate your attendance record for the term(s) served \_\_\_\_\_ / \_\_\_\_\_  
No. of meetings attended No. of meetings held

Comments/clarification (only if necessary)

12. Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment will benefit Menominee County.

Because I have a passion for the outdoors and I believe I could be a valued member of the Committee.

My expertise and technical knowledge could be utilized for searching grants to benefit the park system.

13. I hereby apply for appointment to Parks and Recreation Committee and do swear or affirm that (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointed position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking.

Leon R. Felch

Signature

Name (Print or Type)

LEON R. FELCH

Digitally signed by Leon R. Felch  
DN: cn=Leon R. Felch, o, email=lrfelch@abreglobal.net, ou=US  
#20060919.10.20.24:1.6 +0500

Note: Applicants may attach additional information pertaining to this application for appointment.

- Resume
- Letter of Reference
- Letter of Intent

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>2016 Apportionment Report</b>
<b>DEPARTMENT:</b>	<b>Equalization</b>
<b>ATTACHMENTS:</b>	<b>No</b>
<b>SUMMARY:</b>	
<p>The 2016 Apportionment Report is due to the State Tax Commission on Dec. 1 of each year. To date, we are still waiting on three townships to submit their certified documentation to the County Clerk's office (due there by Sept. 30)...therefore the Equalization Director cannot provide an apportionment report at this time.</p>	
<b>RECOMMENDED MOTION</b>	
<p>To approve the 2016 Menominee County Apportionment Report as submitted by Equalization Director, Margaret (Peggy) Schroud.</p>	

Submitted by: Sherry DuPont

10/21/2016  
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

(A) County Name	(B) Taxable Value	(C) County Allocated Rate / SET	(D) Est. County Allocated / SET Tax Dollars	Total County Extra Voted Operating Rate	(F) Est. County EV Oper. Tax Dollars	(G) Total County Debt Rate	(H) Est. County Debt Tax Dollars	(I) Total Est. County Tax Dollars	(BB) Total RenZone Taxable Value
(J) Local Unit Name Townships Cities Villages Listed Alphabetically	(K) Taxable Value	(L) Total Allocated / Charter Rate	(M) Est. Local Allocated / Charter Tax Dollars	Total Other Extra Voted / General Law Operating Rate	(O) Est. Local EV / GL Oper. Tax Dollars	(P) Total Debt Rate	(Q) Est. Local Debt Tax Dollars	(R) Total Est. Local Tax Dollars	(KK) Total RenZone Taxable Value
Menominee	734,609,215.00	7.0612	5,187,222.00	2.3950	1,759,389.06	0.0000	0.00	6,946,611.06	0.00
STATE ED. TAX	732,538,978.00	6.0000	4,395,233.87	0.0000	0.00	0.0000	0.00	0.00	0.00
Cedarville	21,879,493.00	1.2046	26,356.04	0.0000	0.00	0.0000	0.00	26,356.04	0.00
Daggitt	20,590,460.00	1.3053	26,876.73	2.9708	81,172.20	0.0000	0.00	88,048.93	0.00
Faithorn	14,083,850.00	1.2395	17,456.93	0.8874	13,906.39	0.0000	0.00	31,363.32	0.00
Gouley	14,107,190.00	1.3207	18,631.37	2.3371	32,959.91	0.0000	0.00	51,601.28	0.00
Harris	44,099,815.00	1.3263	58,489.58	0.9937	49,921.99	0.0000	0.00	102,311.57	0.00
Holmes	41,618,350.00	1.3587	56,546.65	1.1113	47,499.02	0.0000	0.00	104,045.67	0.00
Inghallston	49,065,177.00	1.1768	57,739.90	0.0000	0.00	0.0000	0.00	57,739.90	0.00
Lake	38,302,479.00	1.2124	40,375.93	0.8595	31,953.73	0.0000	0.00	72,329.66	0.00
Mellian	36,057,274.00	1.3034	53,028.01	0.0000	0.00	0.0000	0.00	53,029.01	0.00
Menominee	115,369,028.00	0.0000	0.00	0.0000	0.00	0.0000	0.00	0.00	0.00
Meyer	30,705,822.00	1.3725	42,143.74	1.0000	30,705.82	0.0000	0.00	72,849.56	0.00
Nadeau	38,389,670.00	1.3374	52,679.74	0.0000	0.00	0.0000	0.00	52,679.74	0.00
Spalding	46,975,544.00	1.3558	63,688.44	2.4564	115,390.73	0.0000	0.00	179,080.17	0.00
Stephenson	22,635,812.00	1.4064	31,835.01	0.9999	22,633.55	0.0000	0.00	54,468.56	0.00
Menominee	187,361,906.00	14.7953	2,772,075.00	6.8419	1,261,911.00	2.7000	505,877.00	4,559,853.00	0.00
Stephenson	15,367,345.00	9.5000	145,989.78	0.0000	0.00	0.0000	0.00	145,989.78	0.00
CARNEY	4,824,641.00	0.0000	0.00	0.0000	0.00	0.0000	0.00	0.00	0.00
DAGGETT	3,546,954.00	2.5000	8,867.39	0.0000	0.00	0.0000	0.00	8,867.39	0.00
POWERS	5,441,806.00	2.8700	15,617.98	0.0000	0.00	0.0000	0.00	15,617.98	0.00

(A) Authority (Dist. Libraries, DDAs, Transit, Metro, Fire, etc.)	(B) Taxable Value	(C) Total Operating Rate	(D) Est. Authority Oper. Tax Dollars	(E) Total Debt Rate	(F) Est. Authority Debt Tax Dollars	(G) Est. Total Authority Tax Dollars	(BB) Total RenZone Taxable Value
DDA - MENOMINEE	5,418,411.00	1.7686	9,572.16	0.0000	0.00	9,572.16	0.00
DDA - STEPHENSON	4,910,524.00	0.0000	0.00	0.0000	0.00	0.00	0.00

(A) Local K12 School District Name	(B) Total Taxable Value	(C) Nonhomestead Taxable Value	(D) Total Commercial/Personal Taxable Value	(E) HH/Supplemental Rate	(F) Est. HH/Supplemental Tax Dollars	(G) Non Homestead Operating Rate	(H) Est. NH Operating Tax Dollars	(I) Total Debt/Sinking Fund/Bldg Site Rate	(J) Est. Debt/Sinking Fund/Bldg Site Tax Dollars	(K) Total Recreational Rate	(L) Est. Recreational Tax Dollars	(M) Total Est. Local K12 School Tax Dollars	(BB) Total RentZone Taxable Value	(GG) Non Homestead Comm. Pavs. Operating Rate
BARK RIVER HARRIS SCH DIST	34,579,350.00	12,495,312.00	430,124.00	0.0000	0.00	16.0000	227,496.38	2.3400	80,915.68	0.0000	0.00	308,412.04	0.00	6.0000
CARNEY MADEAU PUBLIC SCHOOLS	51,008,410.00	19,403,030.00	115,774.00	0.0000	0.00	17.1881	334,101.87	3.4800	177,509.27	0.0000	0.00	511,611.14	0.00	5.1981
MEMONIEE AREA PUBLIC SCHO	317,683,162.00	121,004,851.00	5,735,805.00	0.0000	0.00	18.0000	2,178,087.00	4.0000	127,732.64	0.0000	0.00	2,305,819.64	0.00	6.0000
NORTH CENTRAL AREA SCHOOLS	89,690,281.00	37,008,242.00	1,523,792.00	0.0000	0.00	18.0000	675,309.11	2.3400	209,875.26	0.0000	0.00	885,184.37	0.00	6.0000
NORWAY WILCAN AREA SCHOOLS	14,083,850.00	7,033,632.00	0.00	0.0000	0.00	17.9442	126,212.89	5.0000	70,419.25	0.0000	0.00	196,632.15	0.00	5.9442
STEPHENSON AREA PUBLIC SCHO	227,564,162.00	107,287,028.00	761,541.00	0.0000	0.00	18.0000	1,935,735.75	0.9200	209,369.03	0.0000	0.00	2,145,084.78	0.00	6.0000

(A) Community College Name	(B) Taxable Value	(C) Total Operating Rate	(D) Est. Community College Oper. Tax Dollars	(E) Total Debt Rate	(F) Est. Community College Debt Tax Dollars	(G) Est. Total Community College Tax Dollars	(H) Total RenZone Taxable Value	(I) Total RenZone Taxable Value
(H) Intermediate School District Name	(I) Taxable Value	(J) ISD Allocated Rate	(K) Est. ISD Allocated Tax Dollars	(L) ISD Total EV Operating Rate	(M) Est. ISD EV Operating (Spec Ed/Voc/Enh) Tax Dollars	(N) ISD Total Debt Rate	(O) Est. ISD Debt Tax Dollars	(P) Est. Total ISD Tax Dollars
DELTA-SCHOOLCRAFT	34,578,350.00	0.1346	4,654.38	2.2505	77,820.83	0.0000	0.00	82,475.21
DICKINSON-IRON	14,083,850.00	0.1871	2,353.41	2.4653	34,720.92	0.0000	0.00	37,074.33
MEMONINEE	865,946,015.00	0.3737	296,338.02	1.8700	1,282,719.04	0.0000	0.00	1,539,957.06

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Miscellaneous Bills</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills as paid on Sept. 30, & Oct. 3, 4 & 6 in the combined amount of \$1,247,181.97.	
<b>RECOMMENDED MOTION</b>	
To approve Miscellaneous Bills as paid on Sept. 30, & Oct. 3, 4 & 6 in the combined amount of \$1,247,181.97.	

Submitted by: Sherry DuPont

10/21/2016  
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

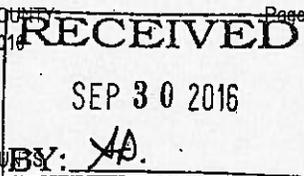
## Miscellaneous Bills Account Number List

### General Fund Expenditures

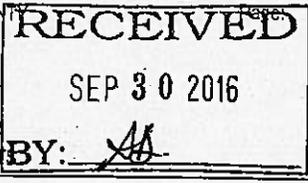
101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-402 Brownfield Authority  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

### Special Revenue Funds

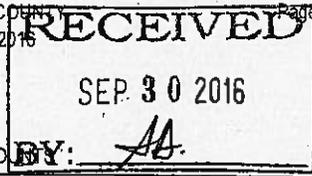
205 Road Patrol  
208 County Parks  
215 Friend of Court  
216 Airport  
218 IT - Computer Serv.  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
263 Pistol Licensing  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
285 Senior Citizens  
292 Child Care  
294 Veterans' Trust  
292 Special Child Care Funds  
401 3-Way Road  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure



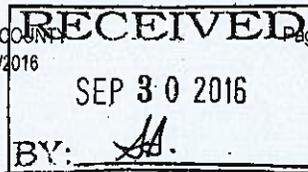
INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNT	AMOUNT
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
792050378	Airport Supplies	216-585-755.01	39.25	71.29
		216-585-745.00	32.04	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				71.29
VENDOR NAME: AT&T - CAROL STREAM, IL				
908863661409	September 19 - October 18, 2016	266-325-850.00	348.18	348.18
908863202309	September 19 - October 18, 2016	101-103-850.00	653.40	653.40
908863444109	September 19 - October 18, 2016	101-103-850.00	1,095.82	1,095.82
TOTAL VENDOR AT&T - CAROL STREAM, IL				2,097.40
VENDOR NAME: BAYCOM INC				
PB77	Port Security Grant - Payment #3	101-103-755.00	4,500.00	4,500.00
TOTAL VENDOR BAYCOM INC				4,500.00
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
20382	2014 Chevy Impala - Vehicle Maintenance	205-315-934.02	286.30	286.30
20451	Vehicle Maintenance - 2008 Chevy Tahoe	205-315-934.02	230.27	230.27
20462	Vehicle Maintenance - 2016 Ford Explorer	205-315-934.02	74.00	74.00
20466	Vehicle Maintenance - 2006 Chevy Impala	205-315-934.02	27.95	27.95
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				618.52
VENDOR NAME: BLUETARP FINANCIAL, INC.				
1614863245	Sheriff Department Supplies	101-301-770.00	159.25	159.25
1614863212	Building & Ground Supplies	101-265-755.00	50.49	50.49
TOTAL VENDOR BLUETARP FINANCIAL, INC.				209.74
VENDOR NAME: CITY OF MENOMINEE				
4365	Gasoline Sales (Work Van & Road)	206-301-742.00	111.49	1,519.87
		205-315-742.00	1,408.38	
Building Permit Fee	Windows Project & Security Fence Installation	101-103-755.00	200.00	200.00
TOTAL VENDOR CITY OF MENOMINEE				1,719.87
VENDOR NAME: CITY OF STEPHENSON				
709	Annex - Water/Electric/Sewer	101-261-920.01	19.10	289.30
		101-261-920.02	32.55	
		101-261-920.03	237.65	
TOTAL VENDOR CITY OF STEPHENSON				289.30
VENDOR NAME: CLOVERLAND PAPER CO				
112419	Building & Ground Supplies	101-265-755.01	204.98	204.98
TOTAL VENDOR CLOVERLAND PAPER CO				204.98
VENDOR NAME: CMP DISTRIBUTORS				
49254	Glock G21 (Road Patrol)	205-315-755.02	544.00	544.00
TOTAL VENDOR CMP DISTRIBUTORS				544.00
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCT				
25647	Shredding Documents (9/8/16)	101-265-801.00	94.87	94.87
25835	Shredding Documents (9/28/16)	101-265-801.00	636.00	636.00
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCT				730.87
VENDOR NAME: DAVID ASHBY				
Reimbursement	Uniform Allowance	205-315-745.00	40.24	40.24
Reimbursement	Meals - REID Training	205-315-860.00	74.25	74.25
TOTAL VENDOR DAVID ASHBY				114.49
VENDOR NAME: DAVIS, MEL				
Peer Group	Meeting Date: 9/23/16	243-246-710.00	70.00	70.00
TOTAL VENDOR DAVIS, MEL				70.00
VENDOR NAME: DEWOLF & ASSOCIATES, LLC				



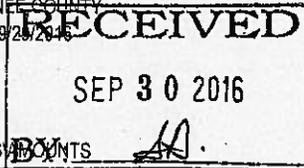
INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNT	AMOUNT
VENDOR NAME: DEWOLF & ASSOCIATES, LLC				
1298	C.T.O. Training (x2)	101-301-881.00	1,490.00	1,490.00
TOTAL VENDOR DEWOLF & ASSOCIATES, LLC				1,490.00
VENDOR NAME: DRAPERY DESIGN STUDIO				
2852	Mini Blinds (x7)	101-265-755.00	627.20	627.20
2853	Mini-Blind (x1)	101-265-755.00	93.00	93.00
TOTAL VENDOR DRAPERY DESIGN STUDIO				720.20
VENDOR NAME: DRAZE, THOMAS				
Reimbursement	Uniform Allowance	205-315-745.00	75.24	75.24
TOTAL VENDOR DRAZE, THOMAS				75.24
VENDOR NAME: DTE ENERGY				
462245200011	Annex	101-261-920.04	38.56	38.56
TOTAL VENDOR DTE ENERGY				38.56
VENDOR NAME: EICHHORN, GARY				
DHS Board	Per Diem & Mileage	101-601-837.00	46.44	96.44
		101-601-837.00	50.00	
TOTAL VENDOR EICHHORN, GARY				96.44
VENDOR NAME: GOOD SOURCE				
S10395221	Inmate Supplies	101-301-770.00	88.96	88.96
TOTAL VENDOR GOOD SOURCE				88.96
VENDOR NAME: HANNA, BRENDA				
Reimbursement	Post Office Mileage (July - Sept)	101-253-860.00	31.86	31.86
TOTAL VENDOR HANNA, BRENDA				31.86
VENDOR NAME: HI TEC BUILDING SERVICES				
012799	September 2016 - Cleaning Services	101-265-801.00	1,400.00	1,400.00
TOTAL VENDOR HI TEC BUILDING SERVICES				1,400.00
VENDOR NAME: HOFFMAN, JAMES				
9/28/16	Brush & Grass Cutting - 6th Ave	517-252-931.00	150.00	150.00
TOTAL VENDOR HOFFMAN, JAMES				150.00
VENDOR NAME: J S ELECTRONICS, INC.				
19420	File for Frequency Coordination - Repeater	101-172-934.03	495.00	495.00
19461	Courthouse Repeater	101-172-934.03	2,609.75	2,609.75
TOTAL VENDOR J S ELECTRONICS, INC.				3,104.75
VENDOR NAME: JOHN E. REID AND ASSOCIATES				
169591	Training - (Ashby)	205-315-881.03	420.00	420.00
TOTAL VENDOR JOHN E. REID AND ASSOCIATES				420.00
VENDOR NAME: KAYSER, KAREN				
Reimbursement	Prizes for Holiday Events in Park	208-751-880.00	129.42	129.42
TOTAL VENDOR KAYSER, KAREN				129.42
VENDOR NAME: LAPOINTE, SANDY				
Refund	Seasonal Site Refund	208-751-964.00	45.00	45.00
TOTAL VENDOR LAPOINTE, SANDY				45.00
VENDOR NAME: LENCA SURVEYING				
18167	Professional Land Surveying Services	220-752-970.00	886.00	886.00
TOTAL VENDOR LENCA SURVEYING				886.00
VENDOR NAME: LESPERANCE, DIANE				
Reimbursement	Mileage	101-253-860.00	34.56	136.40
		517-252-860.00	101.84	



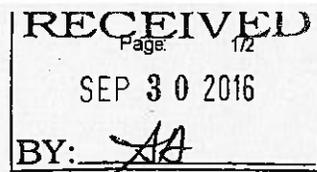
INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	SIAMO	BY:	AMOUNT
VENDOR NAME: LESPERANCE, DIANE					
TOTAL VENDOR LESPERANCE, DIANE					136.40
VENDOR NAME: LINDEROTH, JANIS					
Reimbursement	Mileage - UP State Fair Authority	101-101-710.00	142.56		142.56
TOTAL VENDOR LINDEROTH, JANIS					142.56
VENDOR NAME: LUFTS ADVERTISER					
9/27/16	Advertising	101-101-901.00	163.00		393.00
		101-262-727.00	190.00		
		101-141-727.00	40.00		
TOTAL VENDOR LUFTS ADVERTISER					393.00
VENDOR NAME: M & M BUSINESS MACHINES					
728711	Service on ROD Scanner	101-268-931.00	48.00		48.00
TOTAL VENDOR M & M BUSINESS MACHINES					48.00
VENDOR NAME: MARINETTE FARM & GARDEN					
372247	K9 Supplies	101-301-881.01	51.99		51.99
TOTAL VENDOR MARINETTE FARM & GARDEN					51.99
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.					
26872	Thermostats for Courthouse (x30)	101-103-998.08	4,200.00		4,200.00
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.					4,200.00
VENDOR NAME: MEIERS SIGNS INC					
33375	Reflective Vinyl Lettering	205-315-934.02	115.00		115.00
TOTAL VENDOR MEIERS SIGNS INC					115.00
VENDOR NAME: MENARDS - MARINETTE					
19439	Building & Ground Supplies	101-265-755.00	186.40		186.40
19501	Building & Ground Supplies	101-265-755.00	399.96		399.96
19274	Building & Ground Supplies	101-265-755.00	73.53		73.53
19275	Parks - Shower Door Replacements	208-751-930.03	256.00		256.00
19658	Building & Ground Supplies	101-265-755.00	101.14		101.14
19636	Building & Ground Supplies	101-265-755.00	39.96		39.96
TOTAL VENDOR MENARDS - MARINETTE					1,056.99
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI					
11007	Grading - Bailey Park on July 27	208-751-930.04	118.46		118.46
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSI					118.46
VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT					
WV203	Work Van Services	517-252-931.00	57.75		57.75
TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT					57.75
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY					
10276880	Equipment Maintenance (Airport)	216-585-981.00	10.73		10.73
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY					10.73
VENDOR NAME: MERS					
Division 10	Courthouse - Non Union	101-103-718.01	1,000,000.00		1,000,000.00
TOTAL VENDOR MERS					1,000,000.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I					
0121551-001	ROD - Stamp	101-268-727.00	40.69		40.69
0121550-001	Clerk - Office Supplies	101-215-727.00	103.98		103.98
0121365-001	Office Supplies (Circuit Court & Clerk's Office)	101-131-727.00	11.99		366.31
		101-215-727.00	354.32		
0121504-001	Wireless Mouse (Clerk's Office)	101-215-727.00	33.99		33.99
0121501-001	2 Drawer Pedestal - Treasurers Office	101-253-980.00	309.00		309.00
0121502-001	4 Drawer File Cabinet - Treasurers Office	101-253-980.00	262.99		262.99
0121297-001	Office Supplies	296-664-727.00	130.97		130.97
0121410-001	Planners (x2)	296-663-727.00	40.23		40.23



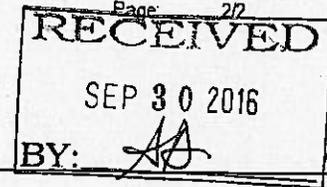
INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0121466-001	Office Supplies (Treasurer's Office)	517-252-727.00	62.35	112.96
		101-253-727.00	50.61	
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				1,401.12
VENDOR NAME: MOORE MEDICAL CORP				
99212130 I	Inmate Medical Supplies	101-301-770.01	197.02	197.02
TOTAL VENDOR MOORE MEDICAL CORP				197.02
VENDOR NAME: MOUNTAIN ENGINEERING, INC.				
1603390	Electrical & Mechanical Engineering (Vestibule)	101-103-998.04	3,055.00	3,055.00
TOTAL VENDOR MOUNTAIN ENGINEERING, INC.				3,055.00
VENDOR NAME: NASER, JEFF				
DHS Board	Per Diem & Mileage	101-601-837.00	50.00	97.52
		101-601-837.00	47.52	
TOTAL VENDOR NASER, JEFF				97.52
VENDOR NAME: NELSON, JOHN R.				
Reimbursement	September 2016 - Mileage	101-101-860.11	185.76	185.76
TOTAL VENDOR NELSON, JOHN R.				185.76
VENDOR NAME: PARTHIE LANDSCAPE & STONE				
16818	Trees (x5)	101-265-755.00	471.25	471.25
TOTAL VENDOR PARTHIE LANDSCAPE & STONE				471.25
VENDOR NAME: PIERCE, MICK				
9/20/19	Parts & Labor - Lawn Mower Repair (WV)	206-301-934.00	25.38	25.38
TOTAL VENDOR PIERCE, MICK				25.38
VENDOR NAME: PISANI GRAPHIX				
7653	Name Plate (Honorable Daniel Hass)	101-132-727.00	17.40	17.40
TOTAL VENDOR PISANI GRAPHIX				17.40
VENDOR NAME: POWELL LAW OFFICE				
2016-090-MI	Guardian Ad Litem (L.J.B.)	101-148-807.00	227.56	227.56
TOTAL VENDOR POWELL LAW OFFICE				227.56
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Trailer Lock and Garmin	101-426-860.00	159.94	159.94
Reimbursement	Mileage	101-426-860.00	45.90	
TOTAL VENDOR SEXTON, RICHARD				205.84
VENDOR NAME: SHERWIN WILLIAMS COMPANY				
5919-8	Gallon & Quart Paint	101-265-755.00	49.03	49.03
TOTAL VENDOR SHERWIN WILLIAMS COMPANY				49.03
VENDOR NAME: SMITH, GREG				
Reimbursement	Uniform Allowance	205-315-745.00	55.92	55.92
TOTAL VENDOR SMITH, GREG				55.92
VENDOR NAME: STATE BAR OF MICHIGAN				
Dues	Honorable Jeffrey G. Barstow	101-136-802.00	285.00	285.00
TOTAL VENDOR STATE BAR OF MICHIGAN				285.00
VENDOR NAME: STATE OF MICHIGAN POB 30324				
TR9921754	Airport - July 2016 Sales Tax	216-585-955.00	1,274.50	1,274.50
TOTAL VENDOR STATE OF MICHIGAN POB 30324				1,274.50
VENDOR NAME: TERENCE WANIC				
Peer Group	Meeting Date: 9/23/16	243-246-710.00	70.00	70.00
TOTAL VENDOR TERENCE WANIC				70.00



INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: THE EBCO COMPANY, LLC				
016182	Grey Legal Size Folders (x500)	101-215-727.00	825.00	825.00
TOTAL VENDOR THE EBCO COMPANY, LLC				825.00
VENDOR NAME: U.E.S. COMPUTERS, INC.				
75151	Monitor x2 (Sheriff Dept)	101-301-728.00	239.98	239.98
75184	Keyboard and Mouse (Sheriff Dept)	101-301-728.00	98.97	98.97
75245	Monitors (x2) and Stand (Joann - Clerk's Office)	101-215-970.00	497.00	497.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.				835.95
VENDOR NAME: U-LINE				
80260354	Waterhog Mat (x3)	101-265-755.00	674.42	674.42
TOTAL VENDOR U-LINE				674.42
VENDOR NAME: UP ASSOC OF CTY COMMISSIONERS				
Registration	UPACC Fall 2016 Conference (Hafeman & Lang)	101-101-859.00	130.00	130.00
TOTAL VENDOR UP ASSOC OF CTY COMMISSIONERS				130.00
VENDOR NAME: VERAGHEN, SHEILA				
DHS Board	Per Diem & Mileage	101-601-837.00	50.00	93.20
		101-601-837.00	43.20	
TOTAL VENDOR VERAGHEN, SHEILA				93.20
VENDOR NAME: WHITE WATER ASSOCIATES, INC.				
149829	Water Analysis (Shakey Lakes)	208-751-920.00	17.00	17.00
TOTAL VENDOR WHITE WATER ASSOCIATES, INC.				17.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00006	Stoney Point	208-751-920.01	39.12	39.12
1684397716-00000	Parks Electrical	208-751-920.01	50.28	245.02
		208-751-920.01	34.37	
		208-751-920.01	59.51	
		208-751-920.01	15.01	
		208-751-920.01	28.05	
		208-751-920.01	57.80	
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				284.14
VENDOR NAME: ZERATSKY EXTREME HEATING &				
10095	Repair of Walk in Freezer at Jail	101-265-934.00	537.00	537.00
TOTAL VENDOR ZERATSKY EXTREME HEATING &				537.00
				1,037,192.78



INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ALADDIN FIRE PROTECTION				
138738	Cylinders for Breathing Equipment (x3)	101-301-934.00	1,487.89	1,487.89
TOTAL VENDOR ALADDIN FIRE PROTECTION				1,487.89
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677473990	Airport Supplies	216-585-755.01	40.81	71.29
		216-585-745.00	30.48	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				71.29
VENDOR NAME: CITY OF MENOMINEE				
4362	Gasoline Sales	101-265-742.00	34.13	346.90
		101-265-742.00	198.00	
		101-172-860.00	13.64	
		101-257-742.00	101.13	
TOTAL VENDOR CITY OF MENOMINEE				346.90
VENDOR NAME: CLOVERLAND PAPER CO				
112420	Inmate Supplies	101-301-770.00	55.26	55.26
TOTAL VENDOR CLOVERLAND PAPER CO				55.26
VENDOR NAME: HANSON, JUDI				
Reimbursement	Clothing Allowance	205-315-745.00	111.94	111.94
TOTAL VENDOR HANSON, JUDI				111.94
VENDOR NAME: IHANDER, AARON				
Reimbursement	Clothing Allowance	205-315-745.00	292.96	292.96
TOTAL VENDOR IHANDER, AARON				292.96
VENDOR NAME: J & L SALVAGE & REPAIR				
16-008 (55)	Veteran - William Harris - Automobile Engine	294-683-835.00	278.64	278.64
TOTAL VENDOR J & L SALVAGE & REPAIR				278.64
VENDOR NAME: J S ELECTRONICS, INC.				
19464	Radio Repair	205-315-934.01	166.24	166.24
TOTAL VENDOR J S ELECTRONICS, INC.				166.24
VENDOR NAME: LENCA SURVEYING				
16173	Remon Yr 2016 (9-21 - 9/30/16)	243-246-801.07	3,316.58	3,516.58
		243-246-709.00	200.00	
TOTAL VENDOR LENCA SURVEYING				3,516.58
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0121558-001	Stamp - Treasurer's Office	101-253-727.00	27.99	27.99
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				27.99
VENDOR NAME: PETES AUTO WRECKING				
16-007 (55)	Veteran - William Harris - Engine Assembly	294-683-835.00	424.00	424.00
TOTAL VENDOR PETES AUTO WRECKING				424.00
VENDOR NAME: POUPORE COLLISION & TOWING				
681	Vehicle Deductible	205-315-934.02	250.00	250.00
9/29/16	Vehicle Deductible	205-315-934.02	250.00	250.00
TOTAL VENDOR POUPORE COLLISION & TOWING				500.00
VENDOR NAME: REINHART FOODSERVICE				
864803	Inmate Supplies	101-301-770.00	950.36	950.36
870679	Inmate Supplies	101-301-770.00	798.01	798.01
876479	Inmate Supplies	101-301-770.00	968.90	968.90
878541	Inmate Supplies	101-301-770.00	37.14	37.14
884925	Inmate Supplies	101-301-770.00	1,651.66	1,651.66
TOTAL VENDOR REINHART FOODSERVICE				4,406.07



INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: SCHEI, LARRY				
Reimbursement	Mileage - September 2016	101-101-860.04	91.80	91.80
TOTAL VENDOR SCHEI, LARRY				91.80
VENDOR NAME: STATE OF MICHIGAN - MDOT				
591-8053336	Airport License Fee	216-585-755.03	50.00	50.00
TOTAL VENDOR STATE OF MICHIGAN - MDOT				50.00
VENDOR NAME: U.E.S. COMPUTERS, INC.				
75234	Symantec Endpoint AntiVirus	101-103-857.02	24.00	24.00
75244	Scanner - AP/GL	101-215-970.00	932.00	932.00
75243	Work Station - Equalization	101-257-727.00	1,100.00	1,427.00
		101-172-727.01	327.00	
75179	4-Port Stacking Module & Stacking Cable	101-103-857.03	2,399.00	2,399.00
75229	Monitor (Sheriff Dept)	101-301-728.00	119.99	119.99
TOTAL VENDOR U.E.S. COMPUTERS, INC.				4,901.99
VENDOR NAME: WASTE MANAGEMENT				
1548145-1856-4	October 2016	101-265-801.00	506.13	506.13
TOTAL VENDOR WASTE MANAGEMENT				506.13
VENDOR NAME: WOLVERINE SPORTS				
Proforma	Operating Supplies	205-315-755.00	484.38	484.38
TOTAL VENDOR WOLVERINE SPORTS				484.38
				17,720.06

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MERIT NETWORK, INC.				
72994	10/1/15 - 9/30/16	101-103-851.01	5,850.00	9,000.00
		101-261-850.00	3,150.00	
TOTAL VENDOR MERIT NETWORK, INC.				9,000.00
				9,000.00

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INVOICE REGISTER REPORT FOR MENOMINEE COUNTY  
 EXP CHECK RUN DATES 08/24/2016 - 08/24/2016  
 UNJOURNALIZED OPEN  
 VENDOR CODE: 01095

*mailed  
8-24-16*

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card 48768	Mastercard July 13 - August 6, 2016 (Sheriff/Rorjessicaw	08/12/2016	08/24/2016	1,308.08	1,308.08	Open
	101-301-727.00 Amazon			33.71		
	101-301-742.00 Holiday			18.50		
	101-301-742.00 St. Ignace Truck Stop			14.00		
	101-301-770.00 Balson Co.			189.76		
	101-301-770.00 Bob Barker			204.26		
	101-301-770.00 Family Dollar			34.95		
	101-301-770.00 Gordon Food Service			107.98		
	101-301-770.00 Sam's Club			180.00		
	101-301-770.01 Quill			49.99		
	101-301-860.00 Thunder bay Resort			80.00		
	101-301-881.01 Macho Products			216.81		
	101-331-755.01 Overton's			49.54		
	205-315-742.00 Magic Wand Carwash			10.00		
	205-315-860.00 Hardee's			7.94		
	205-315-860.00 McDonalds			6.56		
	205-315-869.00 Portside Inn			20.08		
	205-315-860.00 Ramada Inn of Marquette			84.00		

Credit Card 48769*	Mastercard July 12 - August 11, 2016 (Courthousejessicaw	08/12/2016	08/24/2016	2,846.14	2,846.14	Open
	277-426-955.00 Amazon			2.86		
	101-172-931.00 Amazon (PO# 03367)			903.60		
	101-265-850.02 Amazon			31.58		
	277-426-955.00 Amazon			29.95		
	101-101-727.00 Walmart			51.48		
	208-751-755.03 Kmart			63.47		
	101-103-755.00 Amazon			30.65		
	101-103-755.00 Amazon			30.65		
	101-103-755.00 Amazon			30.65		
	517-252-860.00 WPY MACT			125.00		
	101-103-755.00 Amazon			30.65		
	101-172-931.01 Amazon			36.00		
	101-172-931.01 Amazon			36.00		
	101-257-742.00 Marathon Petro			27.67		
	101-257-742.00 Exxon Mobil			27.25		
	101-268-729.00 USPS			6.45		
	101-265-981.00 Tire Trax			15.00		
	101-268-729.00 POSTAGE-REGISTER OF DEEDS			6.45		
	101-257-860.00 Block Brewing Company			18.00		
	208-751-755.02 Pisani Graphix			25.00		
	101-268-729.00 USPS			6.45		
	101-257-860.00 Wendy's			4.24		
	101-268-729.00 USPS			6.45		
	101-257-742.00 Exxon Mobil			13.71		
	101-268-729.00 USPS			6.45		
	101-257-742.00 Wendy's			4.56		
	101-257-860.00 Kensington Inn			265.50		
	101-257-742.00 Shell Oil			18.17		
	101-257-742.00 Shell Oil			22.87		
	101-268-729.00 USPS			6.45		
	101-215-729.00 Pack N Ship			19.89		
	249-371-727.00 Mapping Solutions			65.00		
	101-268-729.00 USPS			6.45		
	101-265-755.00 AAA Industrial			436.70		
	101-265-755.00 Family Dollar			12.46		
	101-268-729.00 USPS			6.45		
	517-252-860.00 Holiday Inn			381.45		
	101-265-934.00 Paypal			26.56		
	277-426-955.00 Credit Voucher (Amazon)			(2.86)		
	101-257-860.00 Jonna's to Go			10.83		

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 SEP 30 2016  
 BY: *AS*

# of Invoices: 2	# Due: 2	Totals:	4,154.22	4,154.22
# of Credit Memos: 0	# Due: 0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:			4,154.22	4,154.22

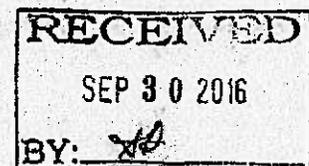
\* 1 Net Invoices have Credits Totalling: (2.86)

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User: jessicaw  
DB: Menominee County

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY  
EXP CHECK RUN DATES 08/24/2016 - 08/24/2016  
UNJOURNALIZED OPEN  
VENDOR CODE: 01095

Pag

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
— TOTALS BY FUND —						
	101 - GENERAL FUND			3,335.77	3,335.77	
	205 - ROAD PATROL			128.58	128.58	
	208 - COUNTY PARKS			88.47	88.47	
	249 - BUILDING CODE DEPARTMENT			65.00	65.00	
	277 - LOCAL EMERG PLANNING COMM			29.95	29.95	
	517 - PA 123 FORECLOSURE			506.45	506.45	
— TOTALS BY DEPT/ACTIVITY —						
	101 - BOARD OF COMMISSIONERS			51.48	51.48	
	103 - OTHER LEGISLATIVE			122.80	122.80	
	172 - ADMINISTRATION			975.80	975.80	
	215 - COUNTY CLERK			19.89	19.89	
	252 - PA 123 FORECLOSURE			506.45	506.45	
	257 - EQUALIZATION DEPARTMENT			412.80	412.80	
	265 - BUILDINGS AND GROUNDS			522.30	522.30	
	268 - REGISTER OF DEEDS			51.80	51.80	
	301 - SHERIFF DEPARTMENT			1,129.98	1,129.98	
	315 - ROAD PATROL			128.58	128.58	
	331 - MARINE LAW			49.54	49.54	
	371 - BUILDING CODE DEPARTMENT			65.00	65.00	
	428 - CIVIL DEFENSE/EMERGENCY MANAGEMENT			29.95	29.95	
	751 - COUNTY PARKS			88.47	88.47	

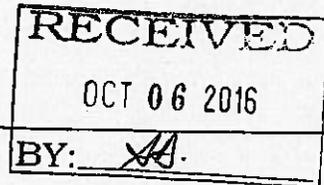


INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MENOMINEE BUSINESS DEVELOPMENT				
1st Qtr	Appropriation	101-728-801.00	5,000.00	5,000.00
TOTAL VENDOR MENOMINEE BUSINESS DEVELOPMENT				5,000.00
GRAND TOTAL:				5,000.00

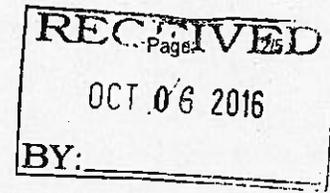
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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: DELTA/MENOMINEE HEALTH DEPT.				
Appropriation	4th Qtr 2015/16	101-997-999.03	36,040.00	36,040.00
TOTAL VENDOR DELTAMENOMINEE HEALTH DEPT.				36,040.00
VENDOR NAME: NORTHPOINTE BEHAVIORAL				
Appropriation	4th Qtr 2015/16	101-997-999.26	24,902.00	24,902.00
TOTAL VENDOR NORTHPOINTE BEHAVIORAL				24,902.00
GRAND TOTAL:				60,942.00

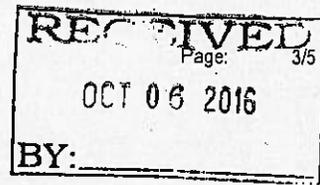
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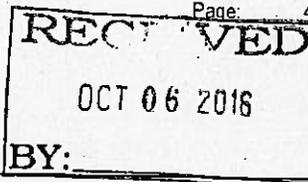
INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
<b>VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI</b>				
1614900	Bath House	208-751-920.01	65.80	65.80
383301	Shakey Lakes/Cattle	208-751-920.01	157.82	157.82
383001	Shakey Lakes/Horse	208-751-920.01	38.31	38.31
383200	N8380 Co Park Rd 20.5	208-751-920.01	622.34	622.34
1503500	N8380 Co Park Rd 20.5	208-751-920.01	410.66	410.66
379700	Storage Shed	208-751-920.01	100.05	100.05
380300	Shower Building	208-751-920.01	207.21	207.21
367200	Northwest Campsites	208-751-920.01	663.50	663.50
370500	Shakey Lakes Office/Shop	208-751-920.01	93.49	93.49
367100	N8390 Beach House	208-751-920.01	313.20	313.20
369802	W8449 Co Rd G12 Campsites	208-751-920.01	196.78	196.78
<b>TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI</b>				<b>2,869.16</b>
<b>VENDOR NAME: BATTERIES PLUS</b>				
988-134269	Bulbs	101-265-755.00	108.78	108.78
<b>TOTAL VENDOR BATTERIES PLUS</b>				<b>108.78</b>
<b>VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.</b>				
20490	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	71.14	71.14
20496	2015 Chevy Impala - Vehicle Maintenance	205-315-934.02	27.95	27.95
20541	2013 Chevy Tahoe - Vehicle Maintenance	205-315-934.02	92.50	92.50
<b>TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.</b>				<b>191.59</b>
<b>VENDOR NAME: BODY WORKS PLUS</b>				
M268825	Deductable (Ford SUV)	205-315-934.02	250.00	250.00
<b>TOTAL VENDOR BODY WORKS PLUS</b>				<b>250.00</b>
<b>VENDOR NAME: CECH, WILLIAM</b>				
Reimbursement	Mileage - September 2016	101-101-860.05	34.56	34.56
<b>TOTAL VENDOR CECH, WILLIAM</b>				<b>34.56</b>
<b>VENDOR NAME: CITY OF MENOMINEE</b>				
90103028	7/1/16 - 9/30/16 (Airport)	216-585-920.01	2.08	2.08
80101198	7/1/16 - 9/30/16 (Airport)	216-585-920.01	38.99	38.99
		216-585-920.02	45.33	45.33
801010700	7/1/16 - 9/30/16 (Airport)	216-585-920.01	43.33	93.54
		216-585-920.02	50.21	
80101069	7/1/16 - 9/30/16 (Airport)	216-585-920.01	54.18	116.59
		216-585-920.02	62.41	
20102038	7/1/16 - 9/30/16	101-265-920.00	3,053.37	3,053.37
90103011	7/1/16 - 9/30/16	101-265-920.00	31.36	31.36
<b>TOTAL VENDOR CITY OF MENOMINEE</b>				<b>3,381.26</b>
<b>VENDOR NAME: CLOVERLAND PAPER CO</b>				
112475	Courthouse Supplies	101-265-755.01	224.21	224.21
112476	Inmate Supplies	101-301-770.00	42.10	42.10
<b>TOTAL VENDOR CLOVERLAND PAPER CO</b>				<b>266.31</b>
<b>VENDOR NAME: COOPER OFFICE EQUIPMENT</b>				
138281	Contract # 2043-01 (FOC)	215-141-942.00	430.29	430.29
138282	Contract # 2710-01 (District Court)	101-136-931.00	254.94	254.94
<b>TOTAL VENDOR COOPER OFFICE EQUIPMENT</b>				<b>685.23</b>
<b>VENDOR NAME: CORE TECHNOLOGY CORPORATION</b>				
66175	Support for 10/1/16 - 9/30/17	101-301-976.00	5,680.00	5,680.00
<b>TOTAL VENDOR CORE TECHNOLOGY CORPORATION</b>				<b>5,680.00</b>
<b>VENDOR NAME: DELTA COUNTY</b>				
16-0010691	Vehicle Reimbursement (x3)	249-371-801.00	901.08	901.08
16-0010690	Building Code Services	249-371-801.00	4,250.00	4,250.00
<b>TOTAL VENDOR DELTA COUNTY</b>				<b>5,151.08</b>



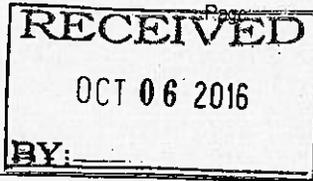
INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
<b>VENDOR NAME: DRAZE, THOMAS</b>				
Reimbursement	Uniform Allowance	205-315-745.00	190.81	190.81
TOTAL VENDOR DRAZE, THOMAS				190.81
<b>VENDOR NAME: DUN-RITE ASPHALT SEALING</b>				
10832	Stripe Lot	101-265-755.00	450.00	450.00
TOTAL VENDOR DUN-RITE ASPHALT SEALING				450.00
<b>VENDOR NAME: FIORUCCI, TONY &amp; TEENA</b>				
September 2016	Foster Care (J.F.)	292-662-843.02	517.20	517.20
September 2016	Foster Care (B.F.)	292-662-843.02	517.20	517.20
TOTAL VENDOR FIORUCCI, TONY & TEENA				1,034.40
<b>VENDOR NAME: FRESH CLEAN</b>				
9/27/16	Carpet Cleaning (911)	266-325-755.00	125.00	125.00
TOTAL VENDOR FRESH CLEAN				125.00
<b>VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT</b>				
01651	FOC - Office Supplies	101-141-727.00	361.42	361.42
TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT				361.42
<b>VENDOR NAME: GBS INC.</b>				
16-28093	General Election - Precinct Kits	101-262-727.00	1,068.63	1,068.63
TOTAL VENDOR GBS INC.				1,068.63
<b>VENDOR NAME: GRAYBAR</b>				
987583718	Building & Ground Supplies	101-265-755.00	57.96	57.96
TOTAL VENDOR GRAYBAR				57.96
<b>VENDOR NAME: ID NETWORKS</b>				
271164	Annual Maintenance (10/1 - 9/30/17)	101-301-976.00	4,495.00	4,495.00
TOTAL VENDOR ID NETWORKS				4,495.00
<b>VENDOR NAME: J S ELECTRONICS, INC.</b>				
19466	Light Bar & Radio Charger Kit (Polaris)	205-315-934.02	785.40	785.40
TOTAL VENDOR J S ELECTRONICS, INC.				785.40
<b>VENDOR NAME: JOEL HENSLEY, RN</b>				
Nursing Services	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR JOEL HENSLEY, RN				1,365.00
<b>VENDOR NAME: MENARDS - MARINETTE</b>				
19964	Building & Ground Supplies	101-265-755.00	11.87	11.87
19808	Building & Ground Supplies	101-265-755.01	118.98	118.98
19809	Building & Ground Supplies	101-265-755.00	357.44	357.44
TOTAL VENDOR MENARDS - MARINETTE				488.29
<b>VENDOR NAME: MICHIGAN MUNICIPAL RISK</b>				
M0001135	10/1/16 - 10/1/17 - Payment #1	101-103-831.00	51,406.50	51,406.50
R0001135	10/1/16 - 10/1/17 - Payment #1	101-103-831.00	12,500.00	12,500.00
TOTAL VENDOR MICHIGAN MUNICIPAL RISK				63,906.50
<b>VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I</b>				
0121646-001	Treasurer's Office - Office Supplies	101-253-980.00	240.89	240.89
0121703-001	Parks (Custom Stamp)	208-751-727.00	73.99	73.99
0119676-001	Office Supplies (Clerk's Office)	101-215-727.00	111.98	111.98
0119707-001	Office Supplies (Jury Commission)	101-150-727.00	55.82	55.82
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				482.68
<b>VENDOR NAME: MOTOR COMPANY, THE</b>				
6118096/1	Vehicle Maintenance	205-315-934.02	59.06	59.06
TOTAL VENDOR MOTOR COMPANY, THE				59.06
<b>VENDOR NAME: OFFICE DEPOT, INC.</b>				
866181975001	Parks - Office Supplies	208-751-727.00	85.33	85.33
TOTAL VENDOR OFFICE DEPOT, INC.				85.33



INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
150008	Park Supplies	208-751-755.01	261.95	1,216.98
		208-751-755.01	(81.48)	
		208-751-981.00	27.99	
		208-751-755.01	80.00	
		208-751-755.02	13.08	
		208-751-755.01	79.98	
		208-751-755.02	6.98	
		208-751-755.01	432.48	
		208-751-755.01	396.00	
150012	Remon Supplies	243-246-765.00	12.99	
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				1,229.97
VENDOR NAME: QUALITY RECORDING SOLUTIONS				
16225	1 Year Service Agreement (Nexlog Recorder)	266-326-942.00	1,000.00	1,000.00
TOTAL VENDOR QUALITY RECORDING SOLUTIONS				1,000.00
VENDOR NAME: REDITEST SCREENING DEVICES				
573422	Drug Testing Supplies	101-136-727.00	466.43	466.43
TOTAL VENDOR REDITEST SCREENING DEVICES				466.43
VENDOR NAME: REGISTER OF DEEDS				
Copies	Remon Copies (Grant Yr 2016)	243-246-709.00	79.00	79.00
TOTAL VENDOR REGISTER OF DEEDS				79.00
VENDOR NAME: SAM'S CLUB MC/SYNCB				
Credit Card	August 24 - September 22, 2016	101-301-770.00	145.00	1,838.50
		101-301-770.00	41.34	
		101-301-770.00	149.84	
		101-301-770.00	72.35	
		101-301-770.00	281.27	
		101-301-770.00	31.64	
		101-301-770.00	176.01	
		101-301-770.00	50.00	
		101-301-770.00	94.37	
		101-301-770.00	86.24	
		101-301-770.00	120.00	
		101-301-770.00	2.73	
		101-301-770.00	108.97	
		101-301-770.00	14.64	
		101-301-770.00	58.07	
		101-301-770.00	14.90	
		101-301-770.00	63.02	
		101-301-770.00	99.15	
		101-301-770.00	9.53	
		101-301-770.00	85.58	
		101-301-770.00	70.91	
		101-301-770.00	62.94	
TOTAL VENDOR SAM'S CLUB MC/SYNCB				1,838.50
VENDOR NAME: SCHEI, LARRY				
Reimbursement	Mileage (September 2016)	101-101-860.04	18.64	18.64
TOTAL VENDOR SCHEI, LARRY				18.64
VENDOR NAME: SIMPLEXGRINNELL				
40963874 & 40968510	Alarm System - Proposal # P37031-000064	101-103-998.04	1,300.04	2,035.00
		101-103-998.04	734.96	
TOTAL VENDOR SIMPLEXGRINNELL				2,035.00
VENDOR NAME: STATE BAR OF MICHIGAN				
Dues	Honorable Daniel E. Hass	101-132-802.00	172.00	345.00
		101-148-802.00	173.00	



INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: STATE BAR OF MICHIGAN				
TOTAL VENDOR STATE BAR OF MICHIGAN				345.00
VENDOR NAME: STATE OF MICHIGAN-CONST. CODES				
Vestibule Project	Mechanical State Permit	101-103-998.04	230.00	230.00
TOTAL VENDOR STATE OF MICHIGAN-CONST. CODES				230.00
VENDOR NAME: STERICYCLE, INC.				
4006607769	Inmate Medical Supplies	101-301-770.01	33.37	33.37
TOTAL VENDOR STERICYCLE, INC.				33.37
VENDOR NAME: TIME WARNER CABLE				
10404-621199203-9C01	October 2 - November 11, 2016 (Airport)	216-585-850.00	343.00	343.00
10404 620475202 8001	10/6 - 11/5/16 (Sheriff Dept)	101-301-770.00	134.28	134.28
10404 710008401 1001	10/2 - 11/01/16	216-585-850.00	531.70	531.70
TOTAL VENDOR TIME WARNER CABLE				1,008.98
VENDOR NAME: U.E.S. COMPUTERS, INC.				
75265	Symantec Renewal Antivirus	218-656-857.00	1,813.00	1,813.00
45701	September 2016 - Computer Maintenance	101-103-857.00	2,879.99	2,879.99
TOTAL VENDOR U.E.S. COMPUTERS, INC.				4,692.99
VENDOR NAME: UWC				
9068634441	Telephone Services (Sheriff's Dept)	101-103-850.00	32.60	32.60
9068632023	Telephone Services	101-103-850.00	23.53	23.53
9067532209	Telephone Services (Annex)	101-103-850.00	10.38	10.38
9067534582	Telephone Services (Shakey Lakes Park)	101-103-850.00	4.54	4.54
TOTAL VENDOR UWC				71.05
VENDOR NAME: VALENTI, SUSAN F.				
Reimbursement	Meals & Mileage (September 2016)	101-131-860.00	271.50	271.50
TOTAL VENDOR VALENTI, SUSAN F.				271.50
VENDOR NAME: WALTER BROTHERS INC				
13215	Road Patrol Supplies	205-315-881.03	19.96	19.96
20106	Airport Supplies	216-585-981.02	14.99	66.82
		216-585-981.00	51.83	
TOTAL VENDOR WALTER BROTHERS INC				86.78
VENDOR NAME: WASTE MANAGEMENT				
1548150-1856-4	October 2016 (Airport)	216-585-801.00	117.03	117.03
TOTAL VENDOR WASTE MANAGEMENT				117.03
VENDOR NAME: WHITE WATER ASSOCIATES, INC.				
150018	Water Analysis	208-751-920.00	102.00	102.00
TOTAL VENDOR WHITE WATER ASSOCIATES, INC.				102.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402055840-00001	Jail	101-265-920.03	4,215.81	4,215.81
0402191663-00001	Health Care Center	101-265-920.03	258.44	270.86
		101-265-920.04	12.42	
0402047856-00004	Courthouse	101-265-920.04	412.35	412.35
0403823200-00006	Airport (Hanger Gate Center)	216-585-920.03	30.43	30.43
1684399860-00000	Airport	216-585-920.00	10.44	435.35
		216-585-920.03	355.58	
		216-585-920.00	14.15	
		216-585-920.03	44.74	
		216-585-920.00	10.44	
0403823200-00005	Airport (Gate Center)	216-585-920.03	30.14	30.14
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				5,394.94
VENDOR NAME: WORMWOOD, DEBRA				



INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WORMWOOD, DEBRA				
Reimbursement	Mileage	266-325-860.00	58.32	58.32
TOTAL VENDOR WORMWOOD, DEBRA				58.32
VENDOR NAME: XEROX CORPORATION				
086363004	Sheriff Department - September 2016	101-301-727.00	40.90	40.90
086363005	Sheriff Department - September 2016	101-301-727.00	382.12	382.12
086363006	Probation & Parole	101-131-942.00	96.94	96.94
TOTAL VENDOR XEROX CORPORATION				519.96
GRAND TOTAL:				113,172.91

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Commissioner Per Diems and Expenses</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
<b>RECOMMENDED MOTION</b>	
To approve commissioner per diems as recently submitted.	

Submitted by: Sherry DuPont

10/21/2016  
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>



**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

Mileage: .54 cents/mile ~ effective 01 January 2016

\*Meals      Breakfast - \$9.00  
                 Lunch - \$11.00  
                 Dinner - \$20.00

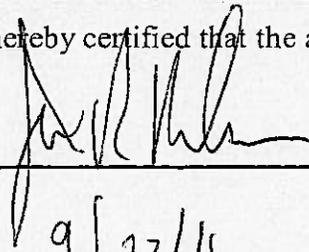
\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X .54/mile	Total Cost	Account Number
9/11/16	ESCANABA, MI WKS.	56	54	30.24	101-101-860.11
9/13/16	MENOMINEE, CO BO	96	54	51.84	101-101-860.11
9/20/16	MENOMINEE, Co. BO	96	54	51.84	101-101-860.11
9/27/16	MENOMINEE, Co. BO	96	54	51.84	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
			Total Mileage	185.76	
<b>Total Mileage Fee</b>					<b>185.76</b>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

  
 \_\_\_\_\_  
 Signed  
 \_\_\_\_\_  
 9/27/16  
 Date

**RECEIVED**  
 SEP 27 2016  
 BY: *AA*







MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

Mileage: .54 cents/mile ~ effective 01 January 2016

\*Meals      Breakfast - \$9.00  
                 Lunch - \$11.00  
                 Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

Date	Meeting Place	# of miles	X .54/mile	Total Cost	Account Number
9/12/16	Park River Park	32		17.28	101-101-860.05
9/13/16	City Bd Ct-House	16		8.64	101-101-860.05
9/27/16	City Bd " "	16		8.64	101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
			Total Mileage	34.56	
				Total Mileage Fee	34.56

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858.

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*William Cech*  
\_\_\_\_\_  
Signed

9/30/16  
\_\_\_\_\_  
Date

RECEIVED  
SEP 30 2016  
BY: *AA*







MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

Mileage: .54 cents/mile ~ effective 01 January 2016

\*Meals            Breakfast - \$9.00  
                     Lunch - \$11.00  
                     Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .54/mile	Total Cost	Account Number
9/13/16	SNBT- MARINETTE	18		9.72	101-101-860.04
9/13/16	COURT HOUSE	16		8.64	101-101-860.04
9/15/16	PINECREST-POWERS	73		39.42	101-101-860.04
9/20/16	STEPHENSON-LIBRARY	32		17.28	101-101-860.04
9/20/16	MENOMINEE AIRPORT	15		8.10	101-101-860.04
<del>9/20/16</del>	<del>COURT HOUSE</del>	<del>16</del>		<del>8.64</del>	<del>101-101-860.04</del>
9/27/16	COURT HOUSE	16		8.64	101-101-860.04
		<u>186</u>		<u>100.44</u>	101-101-860.04
			Total Mileage	<u>186</u> 170	
				Total Mileage Fee	<del>100.44</del>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

91.80 AD.

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Larry Schei*  
\_\_\_\_\_  
Signed

9/30/16  
\_\_\_\_\_  
Date

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Miscellaneous Boards/Committees/Commission Reports</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Miscellaneous reports discussed at the 10.11.2016 County Board meeting	
<b>RECOMMENDED MOTION</b>	
To approve the miscellaneous reports discussed at the 10.11.2016 County Board meeting	

Submitted by: Sherry DuPont

10/21/2016  
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

Menominee County Executive Committee  
Minutes of Meeting  
February 22, 2016

\*\*\*\*\*Approved 10.4.16\*\*\*\*\*

The Executive Committee met on February 22, 2016 at 2:00 PM at the Menominee County Library, Stephenson, MI.

Others present at the meeting were Jan Hafeman; Jerry Piche

**Call Meeting to order:** Com. Meintz called the meeting to order at 2:00 P.M.

**Pledge of allegiance:** was recited by all.

**Roll Call:** All Executive Com. Commissioners are present.

**Agenda** was approved by Com. Furlong and supported by Com. Nelson to approve the agenda as written. Motion approved 3/0.

**Previous Meeting minutes:** December 14, 2015 – moved by Com. Furlong and supported by Com. Nelson to approve the minutes of the December 14, 2015 Executive Committee meeting. Motion approved 3/0.

**Public Comment:** None

**Business Items:**

- A. Review of Menominee County Bylaws, Board Rules, County Policies and Charters of Standing Committees:** - **Meintz:** I asked Brian to put this on in conjunction partially with the questions we had the last time, and we had a phone call from Stoker at one of our boards' meetings. I'm concerned that we still have no written documentation on some of the actions that happened in previous meetings. We had a phone call, but in the write-up from Stoker, things were not said that he said on the phone and I think we need "preferably use Merkel" for legal advice. **Nelson:** In Stoker's letter from Perrone, it says we had followed our policies and procedures. According to our bylaws, we did not. It was cited that 2/3<sup>rd</sup> vote is required by state law, but our bylaws require a 4/5<sup>th</sup> vote. If we're not going to follow our policies and procedures, then I think we should change them. **Furlong:** I'm not a lawyer. To be frank I don't know what the 4/5<sup>th</sup> means. **Meintz:** I'd like to make a motion to get a legal opinion so we have a legal standing in case this comes up again. I would prefer from Merkel. He didn't want to do this before because there was a raise for him involved. **Furlong:** What exactly are we talking about, that section of the bylaws? **Nelson:** We have a lot of bylaws, but we have nothing in writing that we have to follow them. It created an issue. **Meintz:** It's a matter of, Stoker said on the phone we should be able to do this or that with so many votes. None of that is explained in our written

comment from him. Nothing says (in writing) it was legal action or not. **Nelson:** It was a big bill for what we got out of that. In part we did screw up. It's ok if we change them as long as we don't violate the state laws. **Furlong:** What is the ultimate goal here, to bring up the pay raise issue again? **Nelson:** No I think we should correct this so it doesn't happen again. **Furlong:** I wouldn't mind putting this issue to bed. The pay raises wasn't something that was hidden from the public. **Nelson:** No as far as the raises, we can put that to bed, it's done. We had an opinion from our PA in 2013 that cited our policies/procedures. **Furlong:** When we talk about changing our rules and following policies. Its fine under some circumstances, when it's good for certain people. But it's not fine under other circumstances. I do agree, let's find a rule that we can stick with, something that makes sense, something that everyone can understand and move on from there. But past practice of what we've already done, I'd be opposed to bringing it back to the county board. **Nelson:** I don't disagree with you, we're not bringing it back to the board. The employees have nothing to do with this, they shouldn't be punished for this. It's over, period. I'd like to clear up the policies and procedures. **Meintz:** We just need to have this in writing whether what we did is ok or not ok. We need to maintain consistency within our bylaws and procedures. **Furlong:** I hate dragging this out. I'd like that rule looked at, or simplified. **Nelson:** We should change our bylaws to 2/3 vote. **Furlong:** I recommend that every time we have an agenda put forward, that we send it off to an attorney to have him look at it to be sure everything on it is legal and binding to our bylaws. If we don't have rules, we have anarchy. I would get an opinion on Section 7 in the bylaws. Section 8 in the Personnel Manual, check the part about when the DMG pay will start. (page 7) Everyone has the right to sue. We are the keeper of the taxpayer money. If we can re-coop something from this or any other lawsuit, we should. If we don't ask for recoupment, that opens up the door for following rules. **Nelson:** In a lot of ways, instead of punishing Mr. Eichhorn, we should be thanking him for not putting egg on our face and stopping us from getting a raise before it ever happened. We should have done a little research first. I think we should thank Mr. Eichhorn, in public for what he did for us, because he stopped us from getting pay, when the state is harsh on this subject. I think this saved us a lot in the long run. The case was dismissed without prejudice. **Furlong:** Our lawyer during the disposition should have asked for attorney fees, if he didn't, then shame on him. If it's not done, we should have our attorney go after attorney fees. If it is done, closed, then we don't have a leg to stand on. I'm not proposing we go to small claims court to re-coop the fees. **Nelson:** We made a mistake, it took a private citizen to correct us. We were breaking the law. **Bousley:** the only thing we can do is follow these bylaws/personnel manual moving forward. **Furlong:** Article 7 sections 1 & 2 – to have Merkel look at this and explain this. **Nelson:** get Kandace's opinion that we got from Dan Hass on the start date.

- B. **Discussion of Legal payments:** **Meintz:** Section B was passed until discussion of section C. below. With the discussion below, we'll make the payments as invoiced.
- C. **Discussion of Legal representation for the County Board:** **Meintz:** After going through some of the expenditures from the case, I was worried about the cost factor. **Furlong:** May I suggest we have Brian talk to other counties on who they use for legal representation. **Bousley:** I try not to use legal unless we absolutely have to. I do go through MAC at times too. They also use stoker. **Meintz:** Eichhorn should have been

asked for retribution right away. I had no idea there would be no standing in court for this. **Furlong:** Stoker has done well for us. And the fact that he works with MAC tells me his reliability and knowledge of Michigan Law. I think we have the best attorney in the state of MI dealing with our labor laws. I think we should keep the same attorney. Brian is doing a good job keeping the costs down. **Meintz:** I thought the bill was awful pricy and perhaps we're being taken advantage of. **Nelson:** Stoker charges us \$175/hr. That's not outrageous. **Furlong:** I would think that Brian should look at other counties and who they are using and bring it back to the board. But we shouldn't change anything until we discuss this again.

**Public Comment:** None

Commissioner Comment: **Furlong:** Bylaws that were recommended for changes. Discuss this again next time. We didn't have time for this today.

**Adjournment:** Moved by Com. Furlong supported by Com. Nelson to adjourn the meeting at 3:00 PM. Motion approved 3/0.

Menominee County  
Department of Health and Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858

**BOARD MEMBERS**  
JEFF NASER, CHAIR  
GARY EICHHORN  
SHEILA VERAGHEN

**DIRECTOR**  
RUSSELL K. SEXTON

**Date:** August 30, 2016

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Gary Eichhorn, Board Member; Sheila Veraghen, Board Member; Jeff Naser, Board Chair and Russell Sexton, Board Secretary.

Others Present: None.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**APPROVAL OF MINUTES:**

Minutes of the July 26, 2016 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for July 2016 was reviewed. There were \$287.16 in expenditures for the DHHS Board meeting; leaving a balance of \$1,180.34.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**DIRECTOR'S REPORT:**

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor. There is also a tri-county community resource coordinator. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists (two positions are

currently vacant, one temporarily). There are 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

**Statewide Director's Meeting Information:** Mr. Sexton reviewed his notes from the August 17, 2016 meeting with the board members.

**Collaborative Issues:** No new information was provided.

**Business Plan Update:** Mr. Sexton provided the board with an update on current performance data including:

FY 2016 Operating Funds: Menominee County allocation is: \$25,776.00. Year-to-date expenditures are: \$18,453.59, which constitutes 71.6% of the allocation expended with 83% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,351.00. Year-to-date expenditures are: \$21,112.45, which constitutes 59.7% of the allocation expended with 83% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 97.32%, which puts us 43<sup>rd</sup> in the State out of 83 counties. Business Service Center 1 average is 96.89% and State average is 97.24%.

Family Independence Program Work Participation Rate: 33.33% for July. Year to date average is 50%.

**Miscellaneous:** Mr. Sexton reviewed with the board customer information as follows:

February 2016 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 20 cases; 42 recipients; \$7,026.00 in benefits.
- Food Assistance Program: 1,374 cases; 2,594 recipients; \$285,293.00 in benefits.
- State Disability Assistance: 16 cases; 16 recipients; \$3,169.00 in benefits.
- Child Development and Care: 33 cases; 46 recipients; \$10,393.00 in benefits.
- State Emergency Relief: 10 cases; \$7,612.00 in benefits.
- Unduplicated total: 1,394 cases; 2,621 recipients; \$313,493.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 636 cases; 1,331 recipients
- Other Children < Age 21: 122 cases; 131 recipients
- Pregnant Women & Children Under 19: 496 cases; 872 recipients
- MiChild: 66 cases; 125 Recipients
- Non-SSI Aged, Blind & Disabled: 635 cases; 667 recipients

- SSI Aged, Blind & Disabled: 499 cases; 499 recipients
- Medicaid Eligible Total: 2,216 cases; 3,624 recipients

Total Healthy Michigan Enrollments: 1200+

This information is available on the [www.michigan.gov/dhs](http://www.michigan.gov/dhs) website in the "Green Book".

**Child Welfare:**

CPS Commencement	96%
CPS Investigations	96%
CPS Service Plan Completion	86%
CPS Service Plan Approvals	95%
CFC Service Plan Completion	0%
CFC Service Plan Approvals	100%
Medicals	50%
Dentals	N/A%
Worker/Child Contacts	83%
Worker/Parent Contacts	94%
Worker/Supervisor Contacts	50%

The FY 2016 Foster Home Licensing Goal for the Delta, Dickinson and Menominee Triad is 9 homes and we have 11 licensed.

**Board Member Input/Suggestions:** None

A motion to accept the Director's Report was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**UNIT REPORT:** None.

**BOARD BUSINESS:**

**1. Approval of Vouchers:**

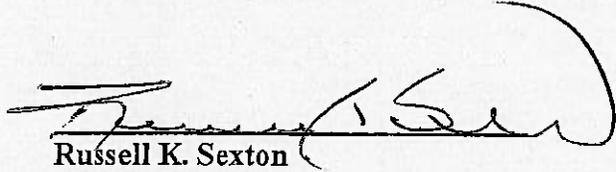
Vouchers for July 2016 were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**NEW BUSINESS:** There were no contracts to review and no other new business was presented.

**PUBLIC COMMENT:** Mr. Naser discussed a propane pre-by situation that could save the State a lot of money and provided a document to be forwarded to DHHS central office.

NEXT MEETING: September 27, 2016 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mr. Eichhorn and supported by Ms. Veraghen. Meeting adjourned at 0935 a.m.

  
Russell K. Sexton  
Board Secretary

  
Jeff Naser  
Board Chairperson

Pc: DHS Board Members;  
Menominee County BOC



MINUTES OF THE MEETING OF THE  
PINECREST BOARD OF TRUSTEES

Date: Thursday, August 25, 2016	Place: Board Room
Presiding: Catherine Driscoll, Vice-Chair	Time: 2:00 p.m. Central Time
Recording: Lois Ball, Executive Secretary	

Call to Order: Vice-Chairperson Driscoll called the meeting to order at 2:00 p.m. Central Time

Roll Call:  
 Trustees present: Mary Harrington, Donna Schomin, Barbara Oliver, Catherine Driscoll, John Degenauer, Jr., Jeff Naser, Gary Eichhorn, Jan Hafeman. Darlene Smith, Administrator.  
 Trustees absent: Elaine Boyne  
 Leadership Team Members present: Susan Williamson, DON; Candace Meintz, CFO  
 Guests: Terry Grondine

TOPIC	DISCUSSION	OUTCOME
Approval of the August 2016 Agenda	Administrator Smith requested that the following items be added to the Agenda: Under 8. b. add "Request of money for Activities Director Conference training", and 8.c. Whispering Pines/Great Northern Home Care appointee	A motion was made by Trustee Hafeman, supported by Trustee Oliver. Upon addition of 2 items, Trustee Hafeman amended her motion to include those 2 items. Trustee Oliver supported.

<p>Board Action on Minutes of the July 28, 2016 Meeting</p>	<p>The minutes of the July meeting had been sent to Board Members prior to this meeting for their review.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Degenauer, to approve the minutes as presented. Motion carried.</p>
<p>Board Action on the July Manifest of Invoices</p>	<p>The manifest of Invoices had been sent to Board Members prior to this meeting for their review. The monthly bill paid to Walmart was discussed. Administrator Smith will report back to the Board in September regarding the use of the Walmart.</p>	<p>A motion was made by Trustee Naser, supported by Trustee Harrington, to approve the July Manifest of invoices as presented and to pay the bills.</p>
<p>Board Action on Financial Statements for July 2016</p>	<p>CFO Meintz reviewed the Financial Statement.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Oliver, to approve the Financial Statement. Motion carried.</p>
<p>Board Committee Reports Whispering Pines Committee Report</p>	<p>Trustee Driscoll reported that the Whispering Pines Committee had met at 12:15 p.m., prior to this meeting. They reviewed Medicare C &amp; D, Fraud, Waste and Abuse; Whispering Pines and Great Northern Home Care Policy changes, and discussed the need for a Whispering Pines appointee.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Eichhorn, to approve the Whispering Pines Committee Report.</p>
<p>Board Action Items/Resolutions a. Request for Write-Offs  Request of money for Activities Director Conference training</p>	<p>CFO Meintz reviewed the Write Offs in the amount of \$10,307.78 with those present and they were discussed.  Administrator Smith stated that our Activities Director is requesting to attend</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Oliver, to approve the Write Off in the amount of \$10,307.78. Motion carried.  A motion was made by Trustee Eichhorn, supported by Trustee Harrington, to</p>

<p>b. Whispering Pines/Great Northern Home Care Committee Appointee</p>	<p>a conference at Boyne in order to keep up her certification. She requested \$280.00 to cover food and travel amount.</p> <p>An appointment to the Committee was discussed and the Board Members present were asked if anyone was interested in volunteering for this position. Trustee Hafeman Volunteered.</p>	<p>approve the cost of \$280.00 for Ms. Rochon to attend the conference. Motion carried.</p> <p>A motion was made by Trustee Degenaeer, supported by Oliver, to appoint and approve Trustee Hafeman to serve on the Whispering Pines/Great Northern Home Care Committee. Motion carried.</p>
<p>Unfinished and New Business</p> <p>a. Report of Quality Assurance and Resident Council Committee</p>	<p>Susan Williamson, Director of Nursing reported on the August Quality Assurance Meeting and noted that we are working on improving our 5 star rating.</p> <p>Resident Council Committee meetings for August. All Committees reviewed State Regulation F252, and the Activities Calendar for September. The Pinecrest building lost a pet last month and the residents wanted a new pet, so we are having an "interview" with Max on Monday to see if this cat will fit in at the facility. Residents are discussing attending the North Central-Carney Nadeau football game and are already discussing attending basketball games. They did ask that the bingo games on Saturday be stopped so that the pot on the Thursday games can be bigger.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Degenaeer, to approve the reports of Quality Assurance and Resident Council Meetings as presented. Motion carried.</p>

<p>b. Safety Committee Report</p>	<p>Lois Ball reported that the Safety Committee met for August. All resident and employee incidents had been reviewed. She noted that falls are up slightly this month for residents and she also noted that there were 3 employee incidents recorded this month, none of which required a Dr.'s office visit or lost time from work. She commended the employees on their safe work ethic. She reported that they had discussed safety items such as the codes being put on our doors. Administrator Smith gave an inservice on Global Harmony and cell phone usage. She also told the group that main doors for the Business Office will be locked after the last employee is finished for the day (normally 4 p.m.) This is to help alleviate wanderers coming into office area. Individual offices are locked at the end of the day.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Degenaer, to approve the Safety Committee Report as presented. Motion carried.</p>
<p>c. Administrator's Report</p>	<p>Administrator Smith reported that during the month of August she attended:  The OSF Community Advisory board Meeting on 8/2, the Active Shooter Training was held on 8/3 and 8/17 for all employees; she attended the Alzheimer's Support Meeting on 8/9; the Governor's Luncheon on 8/18; the Water Authority Meeting on 8/24 and the OSF Home</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to approve the Administrator's Report as presented. Motion carried.</p>

	Health and Hospice Advisory Board Meeting on 8/23.	
Comments from the Public Board Discussion on Upcoming Meetings	There were no comments from the Public Vice-Chairperson Driscoll discussed the upcoming meetings during the holiday months. It was decided that the November meeting will be held on Thursday, November 17 <sup>th</sup> and the December meeting will be held on December 15 <sup>th</sup> at the Island Report and Casino.	
Adjournment	The meeting was adjourned at 2:44 p.m.	A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to adjourn the meeting. Motion carried.

Gary Eichhorn, Secretary

*Katy Driscoll for*

Darlene Smith, Administrator

*Darlene Smith, Adm 9/20/16*

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

715 Pyle Drive, Kingsford, MI

September 8, 2016 - 4:00 p.m.

**CALL TO ORDER/ROLL CALL:**

J. Nelson, Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet	X			Negro, Mari	X		
Hamm, Ray	X			Nelson, John	X		
Hofer, Millie	X			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Schinderle, Katie	X		
McCole, Gerald	X			Zevitz, Michael Dr.	X 5:10		

**REPRESENTING ADMINISTRATION:** J. McCarty, B, Ducoli, C. Adrian

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all.

**PUBLIC COMMENTS** - None

**APPROVAL OR AMEND AGENDA**

Chairperson Nelson asked for approval or amend of agenda.

**ACTION:** Moved to approve the agenda as presented.

**Motion by:** M. Negro, supported by K. Schinderle to approve agenda.

**Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

Chairperson Nelson asked for a motion to approve the August 11, 2016 and August 25, 2016 regular Board meeting minutes.

**ACTION:** Moved to approve the regular Board meeting minutes as presented.

**Motion by:** G. McCole supported by A. Martin to approve the minutes.

**Motion carried unanimously.**

**PRESENTATION** - David Hansley, IS Dept.

Mr. Hansley reviewed with the Board an upcoming Microsoft Volume Licensing 3-year contract renewal in the amount of \$59,404.86/year. The program allows Northpointe to be a part of Software assurance in which Northpointe would receive all upgrades, revisions and fixes as they become available for free throughout the duration of the contract. The current contract expires 9/30/16. Discussion ensued and questions were addressed. Consensus of the Board is to review Board By-Laws/Policies and if needed put this item out for bid with action at next Board meeting.

**ACTION ITEMS**

None

Jennifer McCarty conducted New Business as follows:

**NEW BUSINESS (Discussion only)**

• **Finance**

a) Check Disbursement Report-July, 2016

No questions regarding the check disbursement report. Consensus of the Board is that this item will move forward to the next meeting for approval.

**OUTCOME: Action item for next meeting**

b) Financial Statement-July, 2016

Miscellaneous questions were addressed regarding the financial statement.

**ACTION:** A motion was made by M. Negro, supported by G. McCole for the financial statement to become an action item at the present meeting.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn, J.	X		Negro, M.	X	
Hamm, R.	X		Peretto, P.	X	
Hofer, M.	X		Phillips, P.	X	
Luhtanen, J.	X		Schinderle, K.	X	
Martin, A.	X		Nelson, J.	X	
McCole, G.	X				

**Motion carried unanimously.**

**ACTION:** A motion was made by P. Phillips, supported by J. Dehn to approval the financial statement for July, 2016.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn, J.	X		Negro, M.	X	
Hamm, R.	X		Peretto, P.	X	
Hofer, M.	X		Phillips, P.	X	
Luhtanen, J.	X		Schinderle, K.	X	
Martin, A.	X		Nelson, J.	X	
McCole, G.	X				

**Motion carried unanimously.**

c) Contracts-August 25, 2016

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	MI Rehabilitation Services (Dickinson-Iron)	Cash Match Agreement	10/1/16-9/30/17	\$5,227.00	Same	n/a
This is a cash match agreement. We put in \$5227.00 GF. The State puts in \$14,132.00, for a total of \$19,359.00 for the rehabilitation program.						
B.	Comerstone/Hernandez AFC	Specialized Residential	10/1/16-9/30/17	\$190-\$200/diem	\$210/diem	\$10/per diem increase
This is a renewal for Specialized Residential services.						
C.	Virginia Freeborn	Psychologist	10/1/16-9/30/17	\$75/hr. \$35/hr. travel time	Same	n/a
This is a renewal agreement for Behavior Management Committee services.						
D.	Great Northern Home Care	Respite & CLS	9/1/16-8/31/17	H2015-CLS \$3.75/15 min. unit	Same	n/a

				T1005-Respite \$3.63/15 min. unit	\$4.38/15 min. unit	\$ .75/unit increase
This is a renewal agreement for Respite and CLS services for several Individuals through self-determination.						
E.	Dr. Larry Pollock	Psychologist	10/1/16- 9/30/18	\$135/Encounter & yearly stipend of \$100	Same	n/a
This is a renewal agreement. Northpointe needs a fully licensed psychologist on staff for BCBS purposes.						
F.	NLJ Physical Therapy Clinic	PT Services	10/1/16- 9/30/17	\$80/eval. \$55 for trainings, treatment monitoring and follow-up visits	Same	n/a
This is a renewal agreement for PT services.						

Miscellaneous questions were addressed.

**ACTION:** A motion was made by M. Negro supported by G. McCole for contracts to become an action item at the present meeting.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn, J.	X		Negro, M.	X	
Hamm, R.	X		Peretto, P.	X	
Hofer, M.	X		Phillips, P.	X	
Luhtanen, J.	X		Schinderle, K.	X	
Martin, A.	X		Nelson, J.	X	
McCole, G.	X				

**Motion carried unanimously.**

**ACTION:** A motion was made by G. McCole, supported by K. Schinderle to approval the 8-25-16 contracts.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn, J.	X		Negro, M.	X	
Hamm, R.	X		Peretto, P.	X	
Hofer, M.	X		Phillips, P.	X	
Luhtanen, J.	X		Schinderle, K.	X	
Martin, A.	X		Nelson, J.	X	
McCole, G.	X				

**Motion carried unanimously.**

• **Application for Vacancies on Stakeholders Committee**

There are currently 3 openings on the 12 member Stakeholder Committee. The Board reviewed three (3) applications received for current vacancies. Miscellaneous questions were addressed regarding experience/background.

**Outcome:** Action item for next meeting.

• **Voting Delegates (4) Great Lakes Regional Mental Health Association Conference**

Discussion ensued regarding the GLRMHA conference on September 11 & 12<sup>th</sup>. Currently 5 Board members are attending the full conference but only 4 Board members are eligible to vote and need to be appointed.

**Action:** A motion was made by M. Negro supported by G. McCole for voting delegates to become an action item at the present meeting.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn, J.	X		Negro, M.	X	
Hamm, R.	X		Peretto, P.	X	
Hofer, M.	X		Phillips, P.	X	
Luhtanen, J.	X		Schinderle, K.	X	
Martin, A.	X		Nelson, J.	X	
McCole, G.	X				

**Motion carried unanimously.**

**Action:** A motion was made by M. Negro supported by J. Dehn to appoint R. Hamm, G. McCole, J. Dehn and J. Luhtanen as the 4 voting delegates to the GLRMHA conference.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn, J.	X		Negro, M.	X	
Hamm, R.	X		Peretto, P.	X	
Hofer, M.	X		Phillips, P.	X	
Luhtanen, J.	X		Schinderle, K.	X	
Martin, A.	X		Nelson, J.	X	
McCole, G.	X				

**Motion carried unanimously.**

• **Longevity Pay**

Discussion ensued and questions addressed regarding longevity pay policy and proposed total payout amount of \$61,200. Longevity payment would be made the last payday of September (9/23/16).

**Action:** A motion was made by G. McCole supported by P. Phillips for longevity pay to become an action item at the present meeting.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn, J.	X		Negro, M.	X	
Hamm, R.	X		Peretto, P.	X	
Hofer, M.	X		Phillips, P.	X	
Luhtanen, J.	X		Schinderle, K.	X	
Martin, A.	X		Nelson, J.	X	
McCole, G.	X				

**Motion carried unanimously.**

**Action:** A motion was made by M. Negro supported by P. Phillips to approve longevity pay in the amount of \$61,200.00 to be paid the last payday of September 9/23/16.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn, J.	X		Negro, M.	X	
Hamm, R.	X		Peretto, P.	X	
Hofer, M.	X		Phillips, P.	X	
Luhtanen, J.	X		Schinderle, K.	X	
Martin, A.	X		Nelson, J.	X	
McCole, G.	X				

**Motion carried unanimously.**

M. Zevitz present at 5:10 p.m.

- **On-Call Pay for Clinical Staff Policy**

Discussion ensued regarding rationale for change to On Call Pay for Clinical Staff policy due to upcoming FLSA changes effective 12/1/16. All salary non-exempt staff must be paid for actual hours worked under the new FLSA law, Northpointe will no longer be able to pay a per diem amount for an emergency screening. Options presented were exempt staff can continue to be paid a per diem or can be paid an hourly rate at the same rate as their current salary allows for emergency screenings. Board decision is necessary for making a determination of appropriate compensation of emergency services provision by the salary exempt staff in addition to changing the salary non-exempt staff payment to be in compliance with the law changes. Concern was expressed that paying staff differently would create and emphasize a divide in the work force on how clinical staff are paid to do the exact same work and staff are not adequately compensated in situations where they may be working many hours to provide emergency services for a fixed rate of pay.

**Outcome:** Consensus of the Board is to email J. McCarty any questions/additional information requested and further review the On-Call policy changes at next meeting.

- **Vacation Policy**

Discussed and reviewed the impact the FLSA changes would have in regards to the Vacation policy. Vacation will be accrued as earned however at the end of the fiscal year, if changes are made in the Vacation policy, there will no longer be a payout of hours exceeding 200 as the agency does not have additional funding to support the additional costs that will be incurred to be in compliance with the new overtime pay rules.

**Outcome:** The Board will review for further consideration.

- **FY16 Contract Amendment**

Northpointe received a FY16 Contract Amendment that requires action before September 16, 2016. No impact for Northpointe regarding changes but needs Board approval.

**Action:** A motion was made by M. Negro supported by K. Schinderle for FY16 Contract Amendment to become an action item at the present meeting.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn, J.	X		Negro, M.	X	
Hamm, R.	X		Peretto, P.	X	
Hofer, M.	X		Phillips, P.	X	
Luhtanen, J.	X		Schinderle, K.	X	
Martin, A.	X		Zevitz, M.	X	
McCole, G.	X		Nelson, J.	X	

**Motion carried unanimously.**

**Action:** A motion was made by M. Negro supported by P. Phillips to approve the FY16 Contract Amendment.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn, J.	X		Negro, M.	X	
Hamm, R.	X		Peretto, P.	X	
Hofer, M.	X		Phillips, P.	X	
Luhtanen, J.	X		Schinderle, K.	X	
Martin, A.	X		Zevitz, M.	X	
McCole, G.	X		Nelson, J.	X	

**Motion carried unanimously.**

- **FY17 MDHHS Contract**

Reviewed the FY17 MDHHS Contract that was due 9/2/16. An extension was requested due to no quorum at 8/25/16 Board meeting.

**Action:** A motion was made by M. Negro supported by M. Schinderle for FY17 MDHHS Contract to become an action item at the present meeting.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn, J.	X		Negro, M.	X	
Hamm, R.	X		Peretto, P.	X	
Hofer, M.	X		Phillips, P.	X	
Luhtanen, J.	X		Schinderle, K.	X	
Martin, A.	X		Zevitz, M.	X	
McCole, G.	X		Nelson, J.	X	

**Motion carried unanimously.**

**Action:** A motion was made by M. Negro supported by P. Phillips to approve the FY17 MDHHS Contract.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn, J.	X		Negro, M.	X	
Hamm, R.	X		Peretto, P.	X	
Hofer, M.	X		Phillips, P.	X	
Luhtanen, J.	X		Schinderle, K.	X	
Martin, A.	X		Zevitz, M.	X	
McCole, G.	X		Nelson, J.	X	

**Motion carried unanimously.**

- **Annual CEO Evaluation**

Reviewed annual CEO evaluation. M. Hofer commended J. McCarty on doing good job; G. McCole agreed. J. Dehn commented that some of her responses were limited due to the fact that it has been a short period of time and Board members are not always aware of all community activities; happy with service and once longer period of time can respond more appropriately.

- **Annual Board/Self Evaluation**

Reviewed annual Board/Self Evaluation per Board By-Laws.

- **CEO Report**

Reviewed CEO report with Board. Additional information provided: 1) NorthCare audit results were changed due to an error on scoring and Northpointe actually received 97%; 2) Informed Board that a 2001 Dodge Ram lift van was donated to Northpointe and a thank you will be sent on behalf of the Board.

J. Nelson, assumed the Chairperson position.

**MISCELLANEOUS BOARD/COMMITTEE REPORTS**

- **Consultation Draft of Performance Indicator Report 2<sup>nd</sup> Quarter**  
Report to be placed on file
- **Stakeholders Minutes 8-2-16**  
Report to be placed on file

**PUBLIC COMMENTS**

Kathy Johnson, NBHS case manager, thanked the Board for approval of longevity pay and expressed concerns regarding the upcoming FLSA changes and the impact it will have on staff. She is strongly encouraging the Board to go back to Committee and ask more questions regarding upcoming policy changes.

Jane Lindow, NBHS finance specialist, thanked the Board for approval of longevity pay and emphasized this is important to staff who may be at the top of their pay scale.

**BOARD COMMENT**

M. Negro thanked staff for speaking out and the need for the Board to further explore these issues.

J. Luhtanen stated Mental Health Awareness week is October 2 – 8<sup>th</sup> and would like to see community involvement informing them of Northpointe services.

**ADJOURN**

A motion was made by M. Negro, supported by P. Phillips to adjourn the meeting.

**Motion carried unanimously.**

Meeting adjourned at 5:50 p.m.

The next regular Board meeting is scheduled for Thursday, September 22, 2016 in Kingsford, Michigan at 4:00 p.m.

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John Nelson, Chairperson

---

Mari Negro, Secretary

---

Cindy Adrian, Administrative Assistant

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	County Administrator vacancy
<b>DEPARTMENT:</b>	County Board
<b>ATTACHMENTS:</b>	No
<b>SUMMARY:</b>	
If a recommendation came from the COW meeting, it may need approval of the full board to move forward.	
<b>RECOMMENDED MOTION</b>	

Submitted by: Sherry DuPont

10/21/  
2016  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>E-911 Director – Retirement</b>
<b>DEPARTMENT:</b>	<b>E-911</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>Our 911 Director will be retiring in early January. Administration needs to get the e-911 director advertisement in the newspapers in order to have an overlap for training of the new director. Consensus of the board is needed to allow publication.</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by: Sherry DuPont

10/21/2016  
Date

### WORKSHOP ACTION

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

Menominee County  
Seeks 9-1-1 Director

The Menominee County 9-1-1 Center, located in Menominee, Michigan is seeking qualified candidates for the position of Director of its enhanced 9-1-1 Center. The purpose of this position is to direct and supervise the operations of the Emergency-911 department. A complete Position Description can be viewed on the Menominee County website at [www.menomineecounty.com](http://www.menomineecounty.com) under "career opportunities".

Cover letters, resumes and applications can be submitted the Menominee County Administrative Office at 839 10<sup>th</sup> Avenue, Menominee, Michigan 49858. For additional information please contact the Sherry DuPont at 906-863-7779. Deadline for accepting applications will be November 16<sup>th</sup>, 2016 at 12:00 noon.

*Menominee County is an Affirmative Action/Equal Opportunity Employer*

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**Please advertise in the most cost efficient way to the County**

**Please Publish Twice: Eagle Herald, Luft's Advertiser, Men. Co. Journal (and the great northern connection please):**

The week of: October 31, 2016

Once the week of: Nov. 7<sup>th</sup>, 2016

Bill to: Menominee County Administrator  
839 Tenth Ave  
Menominee, MI 49858

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	IT – New hire
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
<p>The 2016/17 Budget has an IT department budget included. Discussion to allow the Personnel committee to create a job description and send it to MGT for a job classification and pay grade; since there has never been an IT job description created within the Menominee County job classification study.</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by: Sherry DuPont

10/21/2016  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Delta Co.  
**JOB DESCRIPTION**

Possible  
IT JD

**POSITION TITLE: INFORMATION TECHNOLOGY DIRECTOR**

**GENERAL COMMENTARY:**

This position works closely with the *County Administrator* ~~Director of Administration and Finance and Delta ~~Monroe~~ County Board of Commissioners~~ and is responsible for all aspects of the information systems operation with the County including a wide range of computer hardware, software, networking equipment and telecommunications equipment. Plans, budgets, designs, purchases, installs and maintains the various County information systems. Develops policies for safeguarding of data and usage of the County systems.

**DUTIES AND RESPONSIBILITIES:**

Designs, develops, and maintains computer programs by conferring with requesting departments to discuss content, output requirements, and the extent of programming required.

Directs information technicians and information system vendors.

Organize and prioritize service requests. Responds to trouble calls. Repairs and/or works with vendors to resolve problems. Works with the user to test the solution of the problem.

Provides system management and administrative services including regular system backup. Perform purges, restores libraries/files as necessary or requested. Set-up, maintains, and deletes user profiles, ensuring proper system access and data security. Performs regular system tests to ensure the integrity of new and existing software programs.

Researches and evaluates new software and hardware technologies which could enhance the computer system.

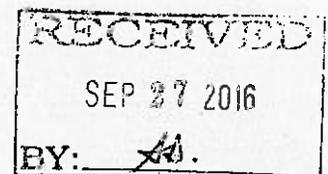
Works closely with the *Monroe Co. Administration* ~~Delta County Board of Commissioners~~ in the establishment of computer equipment purchases, budgeting, and long range planning.

Maintaining and expanding the County Web page with constant monitoring to maintain integrity of system. - *Work with IT Studios*

Works closely with the Central Dispatch Authority to maintain the central dispatch system.

~~Works with the Road Commission in hosting the software and fuel system.~~

Works with the Sheriff in maintaining the jail software systems.



Works with the Michigan State Police with the lein system.

~~Assists Townships with computer purchases for the BS&A software as well as web page assistance.~~

Maintains the three Courtroom and hearing room digital recording and video systems.

Maintains the phone systems in the County buildings.

Researches, recommends and maintains the building security as well as the security camera systems.

~~Is a member of the Delta County Technology Team through the Delta Area Chamber of Commerce.~~

Works closely with MERIT representatives to maintain the County fiber connections.

? Works with the <sup>Menom</sup>~~Delta~~ County Police agencies in maintaining the technology grant install and equipment.

Continually researching and expanding data sharing with local governmental units.

Qualifications: Minimum of a four year computer related degree bachelor's degree in a computer field. Five years of work related experience.

Qualified applicants may be subject to a background check and pre-employment physical and drug testing.

The above statements are intended to describe the general nature and level of work being performed. They are not to be construed as an exhaustive list of all job duties performed.

<sup>Menom</sup> Delta County is an equal opportunity employer.

Personnel Reviewed 1-16-13

Approved by Board 2-5-13

**Outagamie County**  
**Position Description**

<b>Position Title:</b>	Senior Systems Engineer	<b>Rev. Date:</b>	May 5, 2016
<b>Department:</b>	Information Technology	<b>Affiliation:</b>	AS&P
<b>Reports To:</b>	Technical Manager	<b>Grade:</b>	11 NE

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**Purpose of Position**

The Senior Systems Engineer is responsible for the County's physical and virtual infrastructure and security administration activities with the objective of maintaining a high level of system availability and security. This position relies on extensive experience and professional discretion to provide recommendations and expertise for the entire systems environment including project management, analysis, design, implementation, support, maintenance, and monitoring. Researches, recommends and executes the server/security-related portions of the annual budget for completeness, accuracy, and conformance to the IT vision and strategy.

**Essential Duties and Responsibilities**

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Plan, design, procure, implement, support, maintain, monitor, and troubleshoot
  - Complex systems in a Central Data Center and Disaster Recovery Data Center environment. Responsible for future capacity planning and system forecasting.
  - Server operating systems, server applications, databases, disaster recovery technologies and system management tools including upgrades and patches
  - Server and computer backup systems
  - Virtualization technologies
  - Network Storage (SAN, NAS, etc.)
  - Department specific applications and interfaces including upgrades and patches
- Administer Windows Active Directory, Microsoft Group Policy, Domains, Domain Schemas, Domain Name System (DNS), Dynamic Host Configuration Protocol (DHCP), and Security policy configuration.
- Observes, interprets, and monitors installed systems. Checks application performance for potential bottlenecks, identifies solutions, and works with developers to implement fixes.
- Responsible for system and file security - secure/harden/patch/monitor all system environments within this position's jurisdiction. Administrate client and server security applications. Work closely with IT teams to ensure security is properly implemented across the environments.
- Create, change, delete/audit user accounts per request. Controls access privileges and restrictions ensuring that policies and practices allow for specified account management controls.

- Serves as project leader of internal and external resources for installations and upgrades of complex technology systems.
  - Define system scope, integration, security, and reporting needs.
  - Create technical specs for RFPs, ensuring technical feasibility.
  - Coordinate purchase, installation, implementation, and training.
  - Manage project budgets, internal staff resources, third party vendors
  - Work with relevant stakeholders to ensure business goals are met
- Provides highest level technical support including mentoring of other Team Members to assist and direct them to resolve technical issues and configuration problems.
- Maintain highest level of system security by researching/recommending/implementing new technologies and industry best practices. Administer client and server security applications (Secure email, Antivirus, Malware, Phishing, Spam, Application Firewalls).
- Analyze, respond to, and lead security incidents, including Application and Systems attempted and realized breaches. Prepare detailed written analyses of incidents with remediation and prevention documentation. Prepare risk assessments.
- Research, recommend, justify and prepare annual 3 year and Capital IT plans including presentation to committee. Assist other departments in preparation of their plans. Perform budget analysis to determine cost-benefits and ROI.
- Extracts digital evidence and performs examinations, preserving it for later use as evidence, analyzes the data, and prepares clear reports for Management, Legal, or Public review.
- Consults with internal and external users to determine their needs - design encompassing IT solutions, recommending new products, presenting procedures, and methods of operation to improve business goals in a cost efficient manner.
- Establishes and maintains relations with hardware and software vendors. Engages with vendors and other IT personnel for problem resolution.
- Verifies all County systems follow established IT standards by approving or adjusting department recommendations.
- Writes and maintains custom scripts(VBScript, PowerShell, etc)
- Documents network systems, applications and procedures with flowcharts, diagrams, manuals, detailed instructions, and other documentation.
- Administrate hardware (Servers, Appliances, etc) inventory/warranty and software licensing (O/S, Applications)
- Prepares/Updates training materials and documentation for departmental and internal IT systems. Conducts training of end users regarding the operation of computer hardware and software.

- Represent Outagamie County as a subject matter expert in consortiums and partnerships the County participates in
- Backup Network Engineers as needed
- On-call as necessary for functional or hierarchical escalation.
- Performs other duties as assigned.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

Associate Degree in Computer Science or related field with seven years network experience, OR any combination of education and experience that provides equivalent knowledge, skills, and abilities.

- Ability to provide briefings to both technical and non-technical senior management audiences.
- Excellent communication skills and exceptional customer facing skills with a high degree of professionalism. Logical, clear, and concise written and verbal communication skills.
- Strong ability to take ownership of assigned tasks and responsibilities.
- Must be able to use extensive independent judgment.
- Must display initiative, ability to work independently and within a team. Ability to react quickly to a fast paced, rapidly changing environment.
- Strong project management and organizational skills with ability to prioritize effectively.
- Strong knowledge of Microsoft Group Policy and Security policy configuration and administration. Experience with File Security, Domain Name System (DNS), Dynamic Host Configuration Protocol (DHCP), and Domain and LAN administration
- Understanding of virtualization technologies and configurations using VMware and Citrix. Experience with administration of Citrix XenApp and Provisioning Services. Experience with virtual machine creation and maintenance.
- Working knowledge of Microsoft SQL Server 2005/2008/2012/2014.
- Working knowledge of Microsoft Exchange
- Working knowledge of network storage (SAN, NAS, Backup, etc)
- Must have strong technical ability and outstanding troubleshooting skills. Ability to properly utilize logging information to diagnose issues and troubleshoot problems reported by users.
- Knowledge of networks, data processing, data communications, best practices, and current evolving technology.
- Experience and discretion in handling confidential information.
- Ability to learn new software with or without formal training
- Considerable ability to adapt and learn new technical concepts
- Ability to troubleshoot in unfamiliar environments
- Ability to manage project scope and schedule.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of office equipment including personal computer, printer, copier, calculator, telephone, etc.

- Regularly required to sit; use hands to finger, handle, or feel objects, tools, keyboards, or controls; reach with hands and arms; and talk or hear.
- Frequently required bend, stoop, lift, and move computer equipment.
- Occasionally required to stand, kneel and crouch.
- Specific vision abilities required include close vision, color vision, depth perception, and ability to adjust focus.
- Ability to lift, carry, push, pull or otherwise move up to 25 pounds regularly and up to 50 pounds occasionally, understanding and utilizing proper body mechanics.
- Ability to work in all locations where computer equipment is located (inside squad cars, wiring closets, etc.).

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, in all units of measure, using whole numbers, common fractions and decimals.

### **Language Ability and Interpersonal Communication**

- Ability to read, comprehend and interpret a variety of documents including computer documents and graphics, log sheets, policies and procedures, inventory reports, product literature, hardware and software manuals, trade publications, and general correspondence.
- Ability to analyze and design information flow
- Ability to analyze software/hardware and make recommendations
- Ability to understand and interpret departmental user needs.
- Ability to problem solve issues between department and IT and to resolve conflicts.
- Ability to prepare a variety of documents including equipment placement and requirement reports, purchase requests, hardware/software documentation, and general correspondence.
- Ability to use and interpret computer related terminology.
- Ability to maintain confidentiality.
- Ability to work independently making sound decisions using good judgment.
- Ability to communicate effectively with County department personnel, computer users, consultants, sales representatives, outside agencies, and the general public verbally and in writing.
- Ability to apply common sense understanding to carry out instructions and make decisions

Outagamie County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with

\*disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	Advertise for sealed bids – parks projects
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
<p>The Finance Committee discussed two bids that need to be published for sealed bids for Shakey Lakes Park. 1. 4-H Exhibit building roof replacement and 2. the Electrical Upgrade to 50amp service at sites 40-57. Administration has sent the attached ads to the media.</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by: Sherry DuPont

10/21/2016  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

NOTICE for SEALED BIDS

Menominee County is currently accepting sealed bids for **Shakey Lakes Park Electrical Upgrade** (Sites 40 – 57).

The complete scope of the project can be obtained from the Menominee County Administrator's Office or online at [www.menomineecounty.com](http://www.menomineecounty.com) under "Latest News" or by calling 906-863-7779.

Bids are to be sealed and have the name, address and contact information of the bidder on the outside of the envelope and identified as: "Shakey Lakes Park Electrical Upgrade Project".

Work is to be completed prior to April 25, 2017.

Bids are to be submitted by November 10, 2016 at 1:00 PM (C.D.T.) to: Menominee County Administrator, 839 10<sup>th</sup> Ave., Menominee, MI 49858.

Winning bidder will be decided on November 22, 2016 at the County Board Meeting.

***Menominee County reserves the right to accept or reject any and all bids.***

---

***Please advertise in the most cost efficient way to the County***

**Please Publish Twice: Eagle Herald, Luft's Advertiser, Men. Co. Journal:**

**One time the week of October 24<sup>th</sup> &**

**One time the week of November 1<sup>st</sup>, 2016**

Bill to: Menominee County Administrator

839 Tenth Ave

Menominee, MI 49858

**No affidavit of publication is needed! Thank you!!**

NOTICE for SEALED BIDS

Menominee County is currently accepting sealed bids for the replacement of the Shakey Lakes Park 4-H building metal roof with skylights.

The complete scope of the project can be obtained from the Menominee County Administrator's Office or online at [www.menomineecounty.com](http://www.menomineecounty.com) under "Latest News" or by calling 906-863-7779.

Bids are to be sealed and have the name, address and contact information of the bidder on the outside of the envelope and identified as: "4-H Building Roof Replacement Project". Work is to be completed prior to June 15, 2017.

Bids are to be submitted by November 10, 2016 at 1:00 PM (C.D.T.) to: Menominee County Administrator, 839 10<sup>th</sup> Ave., Menominee, MI 49858.

Winning bidder will be decided on November 22, 2016 at the County Board Meeting.

*Menominee County reserves the right to accept or reject any and all bids.*

---

***Please advertise in the most cost efficient way to the County***

**Please Publish Twice: Eagle Herald, Luft's Advertiser, Men. Co. Journal:**

**One time the week of October 24<sup>th</sup>, 2016**

**And one time the week of November 1<sup>st</sup>, 2016**

Bill to: Menominee County Administrator  
839 Tenth Ave  
Menominee, MI 49858

**No affidavit of publication is needed! Thank you!!**

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	Commissioner Per Diems and Expenses
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
<b>RECOMMENDED MOTION</b>	

Submitted by: Sherry DuPont

10/21/2016  
Date

### WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

### COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):





MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

RECEIVED  
OCT 10 2016  
BY: *AA*

Mileage: .54 cents/mile ~ effective 01 January 2016

\*Meals Breakfast - \$9.00  
Lunch - \$11.00  
Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche - District 7

Date	Meeting Place	# of miles	X .54/mile	Total Cost	Account Number
9/6/16	Road Commission	25		13.50	101-101-860.07
9/8/16	Personnel Committee	72		38.88	101-101-860.07
9/13/16	County Board	72		38.88	101-101-860.07
9/21/16	Fair Board	34		18.36	101-101-860.07
9/27/16	County Board	72		38.88	101-101-860.07
			Total Mileage		
				Total Mileage Fee	148.50

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Gerald L. Piche*

Signed

10/7/16

Date









## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	Miscellaneous Bills
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	yes
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills as paid on Oct. 20, 2016 in the combined amount of \$213,724.06.	
<b>RECOMMENDED MOTION</b>	

Submitted by: Sherry DuPont

10/21/2016  
Date

### WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

### COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

## Miscellaneous Bills Account Number List

### General Fund Expenditures

101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-402 Brownfield Authority  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

### Special Revenue Funds

205 Road Patrol  
208 County Parks  
215 Friend of Court  
216 Airport  
218 IT - Computer Serv.  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
263 Pistol Licensing  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
285 Senior Citizens  
292 Child Care  
294 Veterans' Trust  
292 Special Child Care Funds  
401 3-Way Road  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY  
 EXP CHECK RUN DATES 10/20/2016 - 10/20/2016  
 UNJOURNALIZED OPEN  
 VENDOR CODE: 01095

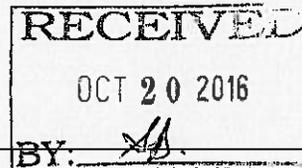
Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card 49764	Mastercard 9/11/16 - 9/30/16 (Courthouse)	09/30/2016 jessicaw	10/20/2016	2,252.74	2,252.74	Open
	256-277-860.00	Marathon Petro		28.15		
	101-268-860.00	Crystal Mtn Lodging		257.04		
	256-277-860.00	Shell Oil		33.15		
	101-268-729.00	USPS		6.45		
	101-268-729.00	USPS		6.45		
	296-668-801.00	Jack's Fresh Market		100.00		
	296-668-801.00	Subway		125.00		
	296-668-801.00	Subway		125.00		
	296-668-801.00	Subway		125.00		
	296-668-801.00	Subway		25.00		
	296-663-727.00	Kmart		36.01		
	101-132-801.00	Kmart		48.20		
	296-668-801.00	Kmart		91.74		
	256-277-860.00	The Store		28.40		
	256-277-860.00	Beacon & Bridge Market		30.18		
	101-265-755.00	Contractors Direct		127.80		
	101-265-755.00	Family Dollar		4.77		
	101-257-727.00	Amazon.Com		32.92		
	101-265-934.00	Amazon.Com		31.90		
	101-682-860.00	Shell Oil		52.91		
	101-682-860.00	Bavarian Inn Motor Lodge		166.50		
	101-265-755.00	Amazon Marketplace		129.25		
	101-265-755.00	Amazon Marketplace		27.49		
	101-265-755.00	Amazon Marketplace		94.80		
	216-585-727.00	Amazon.Com		29.95		
	101-268-729.00	USPS		6.45		
	101-682-860.00	Shell Oil		46.95		
	101-265-755.00	Tractor Supply		52.73		
	101-268-729.00	USPS		6.45		
	101-265-755.00	Amazon.Com		159.86		
	101-265-755.00	Amazon.Com		35.00		
	101-268-729.00	POSTAGE-REGISTER OF DEEDS		6.45		
	256-325-727.00	Walmart.com		174.79		
Credit Card 49765	Mastercard 10/1 - 10/8/16 (Courthouse)	10/12/2016 jessicaw	10/20/2016	1,254.41	1,254.41	Open
	101-268-729.00	USPS		6.45		
	101-141-860.00	Wendy's		13.97		
	101-141-860.00	Holiday		24.98		
	101-141-860.00	Boyne Highlands		5.04		
	215-141-860.00	Holiday		25.80		
	101-141-860.00	Boyne Highlands		386.59		
	215-141-860.00	Boyne Highlands		385.35		
	101-141-860.00	Boyne Highlands		395.95		
	101-141-860.00	Boyne Highlands		5.04		
	101-141-860.00	Boyne Highlands		5.24		
# of Invoices:	2 # Due: 2	Totals:		3,507.15	3,507.15	
# of Credit Memos:	0 # Due: 0	Totals:		0.00	0.00	
Net of Invoices and Credit Memos:				3,507.15	3,507.15	

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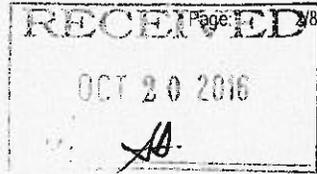
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User: jessicaw  
DB: Menominee County

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY  
EXP CHECK RUN DATES 10/20/2016 - 10/20/2016  
UNJOURNALIZED OPEN  
VENDOR CODE: 01095

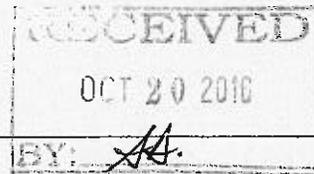
Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
--- TOTALS BY FUND ---						
	101 - GENERAL FUND			2,143.63	2,143.63	
	215 - FRIEND OF COURT			411.15	411.15	
	216 - TWIN COUNTY AIRPORT			29.95	29.95	
	256 - REGISTER OF DEEDS AUTOMATION FUND			119.88	119.88	
	266 - EMERGENCY 911			174.79	174.79	
	296 - STATE-SPECIAL CHILD CARE			627.75	627.75	
--- TOTALS BY DEPT/ACTIVITY ---						
	132 - FAMILY COURT			48.20	48.20	
	141 - FRIEND OF COURT			1,247.96	1,247.96	
	257 - EQUALIZATION DEPARTMENT			32.92	32.92	
	265 - BUILDINGS AND GROUNDS			663.60	663.60	
	268 - REGISTER OF DEEDS			295.74	295.74	
	277 - ROD AUTOMATION			119.88	119.88	
	325 - EMERGENCY 911			174.79	174.79	
	585 - AIRPORT EXPENDITURE			29.95	29.95	
	663 - ST GRANT FOR SP CHILD CARE			36.01	36.01	
	668 - BASIC GRANT SERVICES			591.74	591.74	
	682 - VETERANS AFFAIR			266.36	266.36	



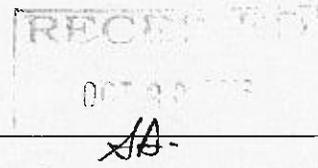
INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: AIRGAS NORTH CENTRAL				
9056209085	Road - Cxygen	205-315-755.00	57.52	57.52
TOTAL VENDOR AIRGAS NORTH CENTRAL				57.52
VENDOR NAME: ALFREDSON BROTHERS CONST CO.				
16-1007	Payment #4 - Vestibule Projct	101-103-998.04	52,095.30	52,095.30
TOTAL VENDOR ALFREDSON BROTHERS CONST CO.				52,095.30
VENDOR NAME: ANDERSON-DIEHM FUNERAL HOME				
Burial	James Galbraith	101-681-833.00	300.00	300.00
TOTAL VENDOR ANDERSON-DIEHM FUNERAL HOME				300.00
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
001677446989	Airport Supplies	216-585-755.01	40.81	75.29
		216-585-745.00	34.48	
1677483251	Airport Supplies	216-585-755.01	40.81	71.29
		216-585-745.00	30.48	
1677478775	Airport Supplies	216-585-755.01	40.81	71.29
		216-585-745.00	30.48	
1677487735	Airport Supplies	216-585-755.01	160.12	190.60
		216-585-745.00	30.48	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				408.47
VENDOR NAME: ASHBY, DAVID				
Reimbursement	Uniform Allowance	205-315-745.00	314.77	314.77
TOTAL VENDOR ASHBY, DAVID				314.77
VENDOR NAME: AT&T - CAROL STREAM, IL				
906753458210	October 1 - 31, 2016	101-103-850.00	67.13	67.13
906753220910	October 1 - 31, 2016	101-103-850.00	405.13	405.13
TOTAL VENDOR AT&T - CAROL STREAM, IL				472.26
VENDOR NAME: AT&T MOBILITY				
287252150867	October 1 - October 31, 2016 (906-792-0211)	101-132-850.00	31.61	31.61
TOTAL VENDOR AT&T MOBILITY				31.61
VENDOR NAME: AUTOMOTIVE SUPPLY COMPANY				
080391663	Road Patrol - Vehicle Maintenance Supplies	205-315-742.00	9.60	9.60
TOTAL VENDOR AUTOMOTIVE SUPPLY COMPANY				9.60
VENDOR NAME: BAUMLER, DOROTHY				
Burial	William Baumler	101-681-833.00	300.00	300.00
TOTAL VENDOR BAUMLER, DOROTHY				300.00
VENDOR NAME: BAYSHORE VETERINARY CLINIC				
198891	K9 Supplies	101-301-881.01	145.87	145.87
TOTAL VENDOR BAYSHORE VETERINARY CLINIC				145.87
VENDOR NAME: BELLIN HEALTH				
11651631	Pre Employment - Jason Schultz	101-301-835.00	110.50	110.50
TOTAL VENDOR BELLIN HEALTH				110.50
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
20628	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	20.00	20.00
20575	2014 Chevy Impala - Vehicle Maintenance	205-315-934.02	190.40	190.40
20579	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	29.95	29.95
20592	2008 Chevy Tahoe - Vehicle Maintenance	205-315-934.02	74.00	74.00
20594	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	36.24	36.24
20601	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	29.95	29.95
20627	2008 Chevy Tahoe - Vehicle Maintenance	205-315-934.02	41.63	41.63



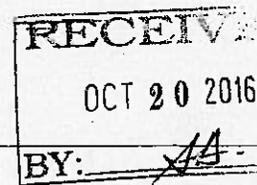
INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				422.17
VENDOR NAME: BLUETARP FINANCIAL, INC.				
Acct # 208318	Inmate Medical Supplies	101-301-770.00	171.50	171.50
TOTAL VENDOR BLUETARP FINANCIAL, INC.				171.50
VENDOR NAME: BODY WORKS PLUS				
M268829	Deductible for 5505 (Complaint # 16-1016)	205-315-934.02	250.00	250.00
TOTAL VENDOR BODY WORKS PLUS				250.00
VENDOR NAME: BP				
48630788	Road Patrol - Gasoline Charges	205-315-742.00	336.61	336.61
TOTAL VENDOR BP				336.61
VENDOR NAME: BRANZ, KATHLEEN				
Parks Committee	Mileage & Per Diem	208-751-860.00	38.23	88.23
		208-751-860.00	50.00	
TOTAL VENDOR BRANZ, KATHLEEN				88.23
VENDOR NAME: CADIEU FUNERAL HOME				
Burial	Patricia May Wall	101-681-833.00	300.00	300.00
Burial	Kenneth Francis Kasmarek	101-681-833.00	300.00	300.00
TOTAL VENDOR CADIEU FUNERAL HOME				600.00
VENDOR NAME: CARQUEST AUTO PARTS				
2825-336232	Vehicle Maintenance Supplies	101-255-981.00	42.49	42.49
TOTAL VENDOR CARQUEST AUTO PARTS				42.49
VENDOR NAME: CELLCOM				
557146	Airport Cellular Services	216-585-850.00	54.50	54.50
559716	Cellular Services	292-663-850.00	39.85	119.55
		292-664-850.00	39.85	
		292-665-850.00	39.85	
563600	Medical Examiner - Cellular Services	101-648-850.00	115.30	115.30
TOTAL VENDOR CELLCOM				289.35
VENDOR NAME: CENEX FLEETCARD				
127160	Gasoline Sales - September 2016	101-426-860.00	24.02	317.29
		292-665-860.00	24.39	
		249-371-742.00	268.88	
TOTAL VENDOR CENEX FLEETCARD				317.29
VENDOR NAME: CITY OF MENOMINEE				
October 2016	Monthly Rent	266-326-942.00	351.67	351.67
TOTAL VENDOR CITY OF MENOMINEE				351.67
VENDOR NAME: CLOVERLAND PAPER CO				
112597	Jail - Inmate Supplies	101-301-770.00	116.44	116.44
112539	Inmate Supplies	101-301-770.00	58.48	58.48
112541	Inmate Supplies	101-301-770.00	24.67	24.67
112596	Janitorial Supplies - Courthouse	101-265-755.01	273.15	273.15
112598	Janitorial Supplies - Courthouse	101-265-755.01	45.20	45.20
112540	Building & Grounds - Janitorial Supplies	101-265-755.01	136.81	136.81
TOTAL VENDOR CLOVERLAND PAPER CO				654.75
VENDOR NAME: COAST TO COAST COMPUTER PROD.				
A1553321	Toner - Treasurer's Office	101-253-727.00	329.96	329.96
TOTAL VENDOR COAST TO COAST COMPUTER PROD.				329.96
VENDOR NAME: COLEMAN ENGINEERING COMPANY				
27383	GIS Mapping - Project #16162	517-252-970.00	6,536.00	6,536.00



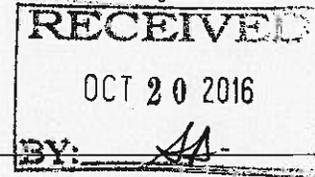
INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: COLEMAN ENGINEERING COMPANY TOTAL VENDOR COLEMAN ENGINEERING COMPANY				6,536.00
VENDOR NAME: COOPER OFFICE EQUIPMENT 138718	Contract # 2761-01 (Admin)	101-172-931.01	239.94	239.94
TOTAL VENDOR COOPER OFFICE EQUIPMENT				239.94
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCT 25923	Shredding Documents - 10/6/16	101-265-801.00	59.73	59.73
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCT				59.73
VENDOR NAME: COUNTRY VISIONS 014944	Airport Supplies	216-585-981.00	29.70	29.70
TOTAL VENDOR COUNTRY VISIONS				29.70
VENDOR NAME: DEKETO, LLC DK 9-16	September 2016 Documents (x518)	256-277-857.00	1,036.00	1,036.00
TOTAL VENDOR DEKETO, LLC				1,036.00
VENDOR NAME: DELTA/MENOMINEE HEALTH DEPT. Appropriation	2016/2017 - 1st Payment	101-997-999.03	36,040.00	36,040.00
TOTAL VENDOR DELTA/MENOMINEE HEALTH DEPT.				36,040.00
VENDOR NAME: DREES ELECTRIC 19220	LED Wall Pack	101-265-755.00	149.50	149.50
TOTAL VENDOR DREES ELECTRIC				149.50
VENDOR NAME: DSS CORPORATION 19696	Training - Andy Primeaux	266-325-881.00	250.00	250.00
TOTAL VENDOR DSS CORPORATION				250.00
VENDOR NAME: DTE ENERGY 462245200011	Annex	101-261-920.04	50.54	50.54
TOTAL VENDOR DTE ENERGY				50.54
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC 1406	Advertising	101-101-901.00	90.27	90.27
1445	Voter Registration	101-262-727.00	339.30	339.30
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC				429.57
VENDOR NAME: ELECTION SYSTEMS & SOFTWARE 985890	Ballot Coding	101-262-727.00	125.00	125.00
986873	Ballot Layout - November 8, 2016	101-262-727.00	1,155.00	1,155.00
TOTAL VENDOR ELECTION SYSTEMS & SOFTWARE				1,280.00
VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT 01694	Office Supplies (Equalization)	101-257-727.00	162.57	162.57
TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT				162.57
VENDOR NAME: GARCIA LINDA 6191	Transport of Juvenile to Bay Pines	101-132-801.01	18.75	63.75
		101-132-801.00	45.00	
TOTAL VENDOR GARCIA LINDA				63.75
VENDOR NAME: GOOD SOURCE SI0396050	Inmate Supplies	101-301-770.00	577.90	577.90
TOTAL VENDOR GOOD SOURCE				577.90
VENDOR NAME: GRAYBAR 987606004	Building & Ground Supplies	101-265-755.00	127.06	127.06
TOTAL VENDOR GRAYBAR				127.06
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE 6A101009	Shakey & Kleinke Parks	208-751-801.00	956.58	956.58
6A101011	Annex - Garbage Removal	101-261-930.04	56.39	56.39



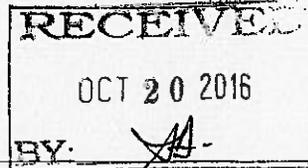
INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE				1,012.97
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				1,012.97
VENDOR NAME: HAFEMAN, JAN				
Reimbursement	September 2016 - Mileage	101-101-860.10	120.96	120.96
TOTAL VENDOR HAFEMAN, JAN				120.96
VENDOR NAME: HAVELKA CONSTRUCTION				
1869	Parking Lot Project	101-103-998.07	1,875.00	1,875.00
TOTAL VENDOR HAVELKA CONSTRUCTION				1,875.00
VENDOR NAME: HEIGL TECHNOLOGIES				
SI-109950	Concealed Carry Supplies	263-215-727.00	81.80	81.80
TOTAL VENDOR HEIGL TECHNOLOGIES				81.80
VENDOR NAME: HOLMQUIST, KEITH				
Burial	Dorothy Ann Holmquist	101-681-833.00	300.00	300.00
TOTAL VENDOR HOLMQUIST, KEITH				300.00
VENDOR NAME: HUBBARD, VONNIE				
6189	Transport of Juvenile to Bay Pines	101-132-801.01	17.50	59.50
		101-132-801.00	42.00	
Reimbursement	Mileage - Transport of Juvenile	101-132-801.00	65.88	65.88
TOTAL VENDOR HUBBARD, VONNIE				125.38
VENDOR NAME: IHANDER, AARON				
Reimbursement	Uniform Allowance	205-315-745.00	135.00	135.00
TOTAL VENDOR IHANDER, AARON				135.00
VENDOR NAME: INSIGHT FS				
2003527	Parks - Gasoline	208-751-742.00	678.39	678.39
TOTAL VENDOR INSIGHT FS				678.39
VENDOR NAME: J S ELECTRONICS, INC.				
19476	Alphanumeric Paging (Medical Examiner)	101-648-850.00	84.00	84.00
19475	Tower Lease - October 2016	266-326-942.00	425.00	425.00
19470	Repair Portable Radios	101-301-934.01	245.00	245.00
19493	Gun Lock Maintenance	205-315-755.02	48.25	48.25
19492	Radio Maintenance (E911)	266-325-934.01	184.75	184.75
19479	Maintenance - Water Rescue Pagers	266-325-934.01	520.22	520.22
19396	Repair to Radio Console	266-325-934.01	861.75	861.75
TOTAL VENDOR J S ELECTRONICS, INC.				2,368.97
VENDOR NAME: J.F. AHERN COMPANY				
166539	Inmate Supplies	101-301-770.00	103.87	103.87
TOTAL VENDOR J.F. AHERN COMPANY				103.87
VENDOR NAME: JACK'S FRESH MARKET				
45000500187	Inmate Supplies	101-301-770.00	284.81	284.81
TOTAL VENDOR JACK'S FRESH MARKET				284.81
VENDOR NAME: JOEL HENSLEY, RN				
Nursing Services	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR JOEL HENSLEY, RN				1,365.00
VENDOR NAME: J'S SPORT SUPPLY				
353195	1000 Rounds	205-315-755.00	420.00	420.00
TOTAL VENDOR J'S SPORT SUPPLY				420.00
VENDOR NAME: K & M RENTALS				
6778	Portable Toilet (Airport Park)	208-751-801.00	90.00	90.00
TOTAL VENDOR K & M RENTALS				90.00
VENDOR NAME: LANG, BERNARD				
Reimbursement	Mileage - September 2016	101-101-860.02	70.20	70.20



INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: LANG, BERNARD TOTAL VENDOR LANG, BERNARD				70.20
VENDOR NAME: LESPERANCE, DIANE Reimbursement Mileage, Meals, Bridge Tolls				476.73
TOTAL VENDOR LESPERANCE, DIANE				476.73
VENDOR NAME: MARINETTE COUNTY PRINTING DEPT 1044 Camper Permit Envelopes (1000) One Day Boat Envelope (1000)				397.20
TOTAL VENDOR MARINETTE COUNTY PRINTING DEPT				397.20
VENDOR NAME: MENARDS - MARINETTE				
20204	Park Supplies	208-751-984.00	39.74	39.74
20304	Vestibule Supplies	101-103-998.04	66.92	66.92
20509	Building & Ground Supplies	101-265-755.00	6.94	6.94
20716	Vestibule Project	101-103-998.04	33.46	33.46
20829	Vestibule Project	101-103-998.04	228.47	228.47
20150	Vestibule Supplies	101-103-998.04	177.96	177.96
TOTAL VENDOR MENARDS - MARINETTE				553.49
VENDOR NAME: MENOMINEE ANIMAL SHELTER, INC 1603 July, August, September 2016				147.50
TOTAL VENDOR MENOMINEE ANIMAL SHELTER, INC				147.50
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
114	Voter Registration Notice	101-262-727.00	600.00	600.00
111	Advertising	101-101-901.00	119.00	119.00
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				719.00
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSION				
11020	Power To Radio - October 2016	101-301-934.01	38.05	38.05
11020	Power To Radio - September 2016	101-301-934.01	28.84	28.84
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSION				66.89
VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT WV217 Work Van Services				63.00
TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT				63.00
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY 10283910 Airport Supplies				3.86
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				3.86
VENDOR NAME: MICHIGAN ELECTION RESOURCES 36746 M-100 Ballots for November 2016				23,029.22
TOTAL VENDOR MICHIGAN ELECTION RESOURCES				23,029.22
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0121985-001	Ink Cartridge	101-148-727.00	103.99	103.99
		101-132-727.00	103.99	103.99
0121763-001	Sheriff Department - Office Supplies	101-301-727.00	32.12	32.12
0122077-001	Office Supplies - Treasurer's Office	101-253-727.00	54.91	54.91
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				295.01
VENDOR NAME: MOORE MEDICAL CORP 99235758 I Inmate Medical Supplies				39.27
TOTAL VENDOR MOORE MEDICAL CORP				39.27
VENDOR NAME: MOTOROLA 13131851 Road Patrol - Equipment				200.25
TOTAL VENDOR MOTOROLA				200.25
VENDOR NAME: NEOPOST USA, INC. 54284043 Treasurer's Office - Postage Machine				216.00
TOTAL VENDOR NEOPOST USA, INC.				216.00
VENDOR NAME: NORTHPOINTE BEHAVIORAL				



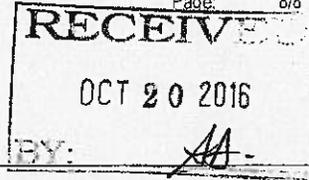
INVOICE NUMBER	DESCRIPTION	DISTRIBUTION	AMOUNTS	AMOUNT
VENDOR NAME: NORTHPOINTE BEHAVIORAL				
Appropriation	1st Qtr 2016/17	101-997-999.26	24,902.00	24,902.00
TOTAL VENDOR NORTHPOINTE BEHAVIORAL				24,902.00
VENDOR NAME: NORTHWOODS RAIL TRANSIT COMMISSION				
2016-21	Annual Administrative Fee	101-103-802.00	100.00	100.00
TOTAL VENDOR NORTHWOODS RAIL TRANSIT COMMISSION				100.00
VENDOR NAME: NORWAY SPRINGS, INC.				
453806	Airport Supplies	216-585-801.00	61.14	61.14
TOTAL VENDOR NORWAY SPRINGS, INC.				61.14
VENDOR NAME: NOVA SECURITY GROUP				
2016-019	2 day Training (Rivard, VanHorn, Hanson)	101-301-881.00	1,450.00	1,450.00
TOTAL VENDOR NOVA SECURITY GROUP				1,450.00
VENDOR NAME: NUTT, MICHAEL				
Reimbursement	Mileage - October 2016	292-664-860.00	220.59	220.59
TOTAL VENDOR NUTT, MICHAEL				220.59
VENDOR NAME: OFFICE DEPOT, INC.				
869875602001	District Court	101-136-727.00	94.46	94.46
861469013001	Credit Memo - ROD	101-268-727.00	(5.79)	(5.79)
TOTAL VENDOR OFFICE DEPOT, INC.				88.67
VENDOR NAME: OMNICARE, INC.				
5335789	Inmate Medical	101-301-770.01	819.87	819.87
TOTAL VENDOR OMNICARE, INC.				819.87
VENDOR NAME: PAUL W. CAMPBELL CONSTRUCTION				
741742	Topsoil (x2)	208-751-930.04	170.00	170.00
TOTAL VENDOR PAUL W. CAMPBELL CONSTRUCTION				170.00
VENDOR NAME: PICHE, GERALD L.				
Reimbursement	Mileage - September 2016	101-101-860.07	148.50	148.50
TOTAL VENDOR PICHE, GERALD L.				148.50
VENDOR NAME: PLUTCHAK FAB, LLC				
42830	Building & Grounds	101-265-755.00	130.40	130.40
TOTAL VENDOR PLUTCHAK FAB, LLC				130.40
VENDOR NAME: POMP'S TIRE SERVICE, INC.				
01000096561	Tires (x4)	205-315-934.02	558.28	558.28
TOTAL VENDOR POMP'S TIRE SERVICE, INC.				558.28
VENDOR NAME: REDITEST SCREENING DEVICES				
574485	Drug Testing Supplies	296-667-730.00	309.88	309.88
TOTAL VENDOR REDITEST SCREENING DEVICES				309.88
VENDOR NAME: REINHART FOODSERVICE				
892147	Inmate Supplies	101-301-770.00	485.06	485.06
893697	Inmate Supplies	101-301-770.00	96.64	96.64
898973	Inmate Supplies	101-301-770.00	1,230.06	1,230.06
900563	Inmate Supplies	101-301-770.00	324.55	324.55
TOTAL VENDOR REINHART FOODSERVICE				2,136.31
VENDOR NAME: ROBISON, JEANETTE				
Burial	Thomas Robison	101-681-833.00	300.00	300.00
TOTAL VENDOR ROBISON, JEANETTE				300.00
VENDOR NAME: S & O LOCK AND PHONE SERVICE				
45059	Hardware/Keys	101-265-755.00	185.00	185.00
45058	Keys (x2) - Sheriff Dept	101-301-755.00	6.00	6.00
TOTAL VENDOR S & O LOCK AND PHONE SERVICE				191.00
VENDOR NAME: SABOURIN, JUDY				
Burial	Norbert E. Bellefeuille	101-681-833.00	300.00	300.00



INVOICE NUMBER	DESCRIPTION	DISTRIBUTION	AMOUNTS	AMOUNT
VENDOR NAME: SABOURIN, JUDY				
	TOTAL VENDOR SABOURIN, JUDY			300.00
VENDOR NAME: SCHROUD, MARGARET				
Reimbursement	Gasoline Purchase (MAED Meeting)	101-257-860.00	10.01	10.01
	TOTAL VENDOR SCHROUD, MARGARET			10.01
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Mileage - October 2016	101-426-860.00	558.07	558.07
	TOTAL VENDOR SEXTON, RICHARD			558.07
VENDOR NAME: SHARON TEBO				
Burial	Jeron Tebo	101-681-833.00	300.00	300.00
	TOTAL VENDOR SHARON TEBO			300.00
VENDOR NAME: SHERWIN WILLIAMS COMPANY				
0840-2	Parks - Shower Floor Paint	208-751-930.03	122.58	122.58
6185-5	Health/Jail Exterior Paint (x3)	101-265-930.01	99.99	99.99
	TOTAL VENDOR SHERWIN WILLIAMS COMPANY			222.57
VENDOR NAME: SIEMINSKI, ALEXANDER JON				
2016-070-GM	GAL - M. Schuck	101-148-807.00	288.00	288.00
	TOTAL VENDOR SIEMINSKI, ALEXANDER JON			288.00
VENDOR NAME: SQUIRES-STEPNIAK, REBECCA				
Reimbursement	Mileage - September 2016	296-665-860.00	185.22	185.22
Reimbursement	Highway Gloves	296-668-801.00	27.18	27.18
	TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA			212.40
VENDOR NAME: ST OF MI-ENVR QUAL-POBOX30657				
761-8103051	Kleinke Park - Campground License Renewal	208-751-755.08	120.00	120.00
761-8103054	Shakey Lakes - Campground License Renewal	208-751-755.08	271.00	271.00
	TOTAL VENDOR ST OF MI-ENVR QUAL-POBOX30657			391.00
VENDOR NAME: STATE OF MICHIGAN				
6187	Chargeback (Several Months)	292-662-843.01	18,529.94	18,529.94
	TOTAL VENDOR STATE OF MICHIGAN			18,529.94
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
015579	Road & Work Van	206-301-934.00	136.00	2,585.06
		205-315-742.00	2,449.06	
	TOTAL VENDOR STEPHENSON MARKETING COOPERATI			2,585.06
VENDOR NAME: STEVE'S FENCE & FABRICATION				
620364	Gate Remote Operators (x6)	205-315-742.00	180.00	180.00
	TOTAL VENDOR STEVE'S FENCE & FABRICATION			180.00
VENDOR NAME: SWENSON, DEBORAH				
Burial	Norman Arthur Klitzke	101-681-833.00	300.00	300.00
	TOTAL VENDOR SWENSON, DEBORAH			300.00
VENDOR NAME: TD CARWASH				
20169	Car Washes (x35)	205-315-934.02	245.00	245.00
	TOTAL VENDOR TD CARWASH			245.00
VENDOR NAME: THE ADVERTISER				
090275	Advertising - Community Awareness	101-301-802.00	24.00	24.00
	TOTAL VENDOR THE ADVERTISER			24.00
VENDOR NAME: THE EBCO COMPANY, LLC				
016190	Letter Size Folders (x400) District	101-136-727.00	268.00	268.00
	TOTAL VENDOR THE EBCO COMPANY, LLC			268.00
VENDOR NAME: THE JANITOR'S CLOSET				
41327	Building & Ground Supplies	101-265-755.01	20.28	20.28

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 User: jessicaw  
 DB: Menominee County

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY  
 EXP CHECK RUN DATES 10/20/2016 - 10/20/2016  
 UNJOURNALIZED  
 OPEN



INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: THE JANITOR'S CLOSET				
TOTAL VENDOR THE JANITOR'S CLOSET				20.28
VENDOR NAME: TOWN & COUNTRY VETERINARY CLIN				
159022 & 159081	K9 Care (Vesta)	101-301-881.01	215.94	215.94
TOTAL VENDOR TOWN & COUNTRY VETERINARY CLIN				215.94
VENDOR NAME: U.E.S. COMPUTERS, INC.				
75266	Computers (x7) Sheriff Dept	101-301-998.00	9,919.00	9,919.00
75267	Laptop (Sheriff Dept)	101-301-998.00	1,081.99	1,081.99
75327	USB Switch with Cables & Monitor	101-301-998.00	394.96	394.96
75350	Toner (x2) - Joann	101-215-727.00	138.00	138.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.				11,533.95
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE				
31542819	Konical minolda - Bizhub 423	101-172-942.00	133.07	133.07
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				133.07
VENDOR NAME: UPPER PENINSULA FAMILY SOLUTIONS				
June 2016	Foster Care	292-662-843.02	206.88	206.88
TOTAL VENDOR UPPER PENINSULA FAMILY SOLUTIONS				206.88
VENDOR NAME: VERIZON WIRELESS				
9772897469	Cellular Services	101-265-850.01	174.99	1,574.15
		101-301-850.00	757.17	
		101-682-850.00	32.45	
		205-315-850.00	609.10	
		266-325-850.00	0.44	
TOTAL VENDOR VERIZON WIRELESS				1,574.15
VENDOR NAME: ZERATSKY EXTREME HEATING &				
10175	Rooftop Unit #3 Maintenance (Jail)	101-265-934.00	160.00	160.00
TOTAL VENDOR ZERATSKY EXTREME HEATING &				160.00
GRAND TOTAL:				210,216.91

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	<b>Miscellaneous Boards/Committees/Commission reports</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>yes</b>
<b>SUMMARY:</b>  Miscellaneous Boards/Committees/Commission Reports, Discussion	
<b>RECOMMENDED MOTION</b>	

Submitted by: Sherry DuPont

10/21/2016  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

# MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

## MONTHLY BUILDING PERMIT REPORT

10/03/2016

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13376-16	06/01/16	HANSON BRIAN & CHRISTINE	W5166 CO RD 348	MELLEN TWP.	\$325.88
Work :	4.MANUFACTURED	1456 SQ FT DICKINSON HOME\ 728 SQ FT GARAGE 448 SQ FT DECK			009-036-015-00
P13377-16	06/03/16	FERNSTRUM CALVIN C	W3600 MILLION DOLLA	INGALLSTON TWP.	\$222.20
Work :	1.NEW DWELLING	20X40 CAMP DECKS			007-310-007-00
P13378-16	06/29/16	MICHALIK DANIEL J	N1065 RIVER DR	MENOMINEE TWP.	\$525.35
Work :	3.GARAGE	2027 SQ FT GARAGE 16X30 DECK			010-019-024-00
P13379-16	06/08/16	MAJKRZAK CHRISTOPHER A	N8775 CO RD 577	LAKE TWP.	\$294.20
Work :	3.GARAGE	40 X 60 GARAGE LEAN-TO			008-213-007-25
P13380-16	06/08/16	MILLER RICKY	N14692 CO RD 566	SPALDING TWP.	\$267.00
Work :	3.GARAGE	40 X 60 POLE BARN			013-234-010-00
P13381-16	06/08/16	PETERSON RONALD L & TAMMY J	N5610 HWY M-35	INGALLSTON TWP.	\$314.19
Work :		VACATION HOME			007-030-009-00
P13382-16	06/08/16	THOUNE REBECCA A & MATTHEW RW5419	BELGIUMTOWN STEPHENSON TWP.		\$87.80
Work :	7.DECK/PORCH				014-111-017-00
P13383-16	06/14/16	FERNSTRUM SEAN W & LISA A	N1278 HWY M-35	MENOMINEE TWP.	\$812.00
Work :	1.NEW DWELLING	HOME GARAGE (2) DECK			010-024-001-25
P13384-16	09/02/16	BOUTY RICHARD & PAULA S	N17710 ORO RD	SPALDING TWP.	\$245.56
Work :	1.NEW BUILDING	VACATION CABIN WITH LOFT AND DECK			013-323-002-00
P13385-16	06/14/15	BOLLON CHRISTOPHER & LYNNETTEW3434	CO RD 374	NADEAU TWP.	\$427.56
Work :	1.NEW DWELLING	HOME AND GARAGE			012-022-003-00

P13386-16	06/16/16	BOWER JOSEPH & MARY	W224 CO RD 400	HARRIS TWP.	\$298.80
Work :	5.MOVED STRUCTURE	MOVING OLD FARMHOUSE			005-124-018-00
		ADDITION			
		GARAGE			
P13387-16	06/20/16	GANSER WILLIAM R	N1331 BAY DE NOC DR	MENOMINEE TWP.	\$140.28
Work :	3.GARAGE	24X34 GARAGE			010-015-051-00
P13388-16	06/20/16	JEAN WILLIAM	ELMERS LN	FAITHORN TWP.	\$231.48
Work :	1.NEW BUILDING	24X36 CAMP			003-115-007-00
P13389-16	06/22/16	FERDON DEBRA A	N2901 RIVER DR	MENOMINEE TWP.	\$156.92
Work :	3.GARAGE	32 X 32 GARAGE			010-540-022-00
P13390-16	06/23/16	MAZUR STANLEY	CO RD G-12	STEPHENSON TWP.	\$203.00
Work :	3.GARAGE	40X40 GARAGE			014-020-015-00
P13391-16	06/23/16	WELLS THOMAS J & ELINOR A ETAL	W4335 CO RD 388	SPALDING TWP.	\$141.56
Work :	3.GARAGE	26X32 STORAGE GARAGE			013-217-012-00
P13392-16	06/29/16	DELOUGHARY NATHAN	N1192 R-3 DR	MENOMINEE TWP.	\$163.40
Work :	2.ADDITION	20X26 ADDITION FOR STORAGE			010-019-008-00
P13393-16	07/06/16	SCHWARTZ CLARK E & KIM M	W5883 15.5 RD	MELLEN TWP.	\$232.08
Work :	1.NEW BUILDING	14x66 home			009-115-024-00
P13394-16	06/29/16	CAMERON NEIL A & CAROL J	N6350 HWY M-35	INGALLSTON TWP.	\$368.13
Work :	1.NEW BUILDING	NEW HOME WITH GARAGE			007-017-010-60
P13395-16	06/30/16	KATT RONALD D & PRISCILLA P	W5192 14 RD	MELLEN TWP.	\$128.00
Work :	3.GARAGE	22 X 30 GARAGE			009-124-022-00
P13396-16	06/29/16	ZAPPALA JOHN G & SHIRLEY M	W3110 LABELLE RD	SPALDING TWP.	\$394.85
Work :	2.ADDITION	GARAGE			013-223-013-50
		LIVING SPACE ADDITION			
		DECK/PORCH			
P13397-16	07/20/16	OLSEN JR THOMAS E	7 MILE MARSH RD		\$128.76
Work :	1.NEW BUILDING	16 x 16 camp			004-036-009-00
P13398-16	06/30/16	LITTLE GARY R & STEFANIE R	31 LN	NADEAU TWP.	\$340.12
Work :	3.GARAGE	30x40 garage			012-035-002-00
		28x32 camp with deck to be constructed later			

P13399-16	07/06/16	AHRNDT DENNIS M LE & NORA J LEW8053 DEACON LN 29	HOLMES TWP.	\$164.60	
Work :	3.GARAGE	28x40 garage		006-210-004-10	
P13400-16	07/06/16	LABONTE PHILIP & CAMBRIA	N16000 FOX FARM RD	MEYER TWP.	\$629.32
Work :	1.NEW BUILDING	2518 SQ FT HOME 1024 SQ FT GARAGE 896 SQ FT DECK		011-015-006-10	
P13401-16	07/06/16	NEMETZ FRANCIS JR & FRANCES TRW5603 8.5 RD	MENOMINEE TWP.	\$146.68	
Work :	3.GARAGE	28X32 GARAGE		010-123-021-00	
P13402-16	07/06/16	WENDRICKS TRUSS INC	W5728 OLD US 2 & 41	MEYER TWP.	\$555.80
Work :	11.COMMERCIAL	engineered wood warehouse		011-077-019-52	
P13403-16	07/06/16	WILKINSON PAUL & SHEILA	W8477 PHILLIPS RD	STEPHENSON TWP.	\$136.44
Work :	3.GARAGE	24X32 GARAGE		014-019-001-00	
P13404-16	07/06/16	FAZER CLARENCE & SHELLY	N15380 LACOUNT LN	SPALDING TWP.	\$146.68
Work :	3.GARAGE	28x32 garage and sugar shack		013-220-016-00	
P13405-16	07/12/16	EHNIS JOSEPH	W3197 36.5 RD	SPALDING TWP.	\$208.12
Work :	3.GARAGE	48 x 32 storage building		013-235-009-50	
P13406-16	07/15/16	PETERSON LINDA	N10675 CO RD 551	CEDARVILLE TWP.	\$80.12
Work :	7.DECK/PORCH	8 x 16 roof over deck		001-228-002-00	
P13407-16	07/19/16	NORMENCO SPORTSMENS CLUB INN16010 NORMENCO R	SPALDING TWP.	\$247.00	
Work :	11.COMMERCIAL	30 x 48 pole building on club		013-214-010-00	
P13408-16	07/19/16	JARNUTOWSKI ROBERT ETAL	N7231 BUTCHLI DR	INGALLSTON TWP.	\$147.00
Work :	3.GARAGE	30 x 30 garage		007-406-007-00	
P13409-16	07/28/16	SPALDING TOWNSHIP	N15881 US HWY 2 & 41	SPALDING TWP.	\$0.00
Work :	11.COMMERCIAL	township hall and fire station		013-116-029-25	
P13410-16	07/19/16	SHIVERSKI STEPHEN & DONNA E	N20007 SHIVERSKI LN	HARRIS TWP.	\$213.24
Work :	3.GARAGE	36 x 48 pole barn		005-219-020-00	

P13411-16	07/20/16	VIAU RAYMOND F ETAL	N17855 CO RD 551	HARRIS TWP.	\$190.36
Work :	4.MANUFACTURED	14 x 16 manufactured home 4 x 4 porch			005-122-012-00
P13412-16	07/22/16	ZEITS MARK E	N130 OLD US HWY 41	DAGGETT TWP.	\$132.60
Work :	3.GARAGE	24 x 30 storage garage			041-735-023-00
P13413-16	07/25/16	WILKE FAMILY TRUST	N2497 RIVER DR	MENOMINEE TWP.	\$151.80
Work :	3.GARAGE	30 x 32 detached garage			010-335-014-00
P13414-16	07/26/16	ELLIOTT MICHAEL J & STIGLITZ DEB	N16501 PARK AVE	MEYER TWP.	\$117.24
Work :	3.GARAGE	24 x 22 pre-made garage			011-002-037-50
P13415-16	08/02/16	TUINSTRAN TANYA M	N10440 CHEESE FACTO	HOLMES TWP.	\$190.20
Work :	3.GARAGE	30 x 48 garage			006-029-001-20
P13416-16	08/02/16	DAVIS SCOTT & MICHAEL & DANIEL	W5895 TOWER RD	NADEAU TWP.	\$190.20
Work :	3.GARAGE	48 x 30 storage garage			012-134-002-00
P13417-16	08/02/16	PARALLEL 45.5 LLC	W2010 WIECIECH LN	HARRIS TWP.	\$317.88
Work :	4.MANUFACTURED	56 x 27 seasonal dwelling 24 x 32 garage			005-106-001-00
P13418-16	08/02/16	CHURCH - EVANGELICAL FREE	N410 US HWY 41	NADEAU TWP.	\$201.40
Work :	11.COMMERCIAL	12x22 drive thru canopy			012-021-010-50
P13419-16	08/03/16	SULLIVAN GERALD N & DOROTHY E	N1819 RIVER DR	MENOMINEE TWP.	\$121.08
Work :	3.GARAGE	24 x 24 detached garage			010-211-011-00
P13420-16	08/08/16	MULLEN DEBRA A	W7203 3 LN	MENOMINEE TWP.	\$136.44
Work :	3.GARAGE	24 x 32 garage			010-018-018-00
P13421-16	08/04/16	STIEBOHR DONALD	W7746 CO RD 388	FAITHORN TWP.	\$195.96
Work :	3.GARAGE	garage and deck			003-211-003-00
P13422-16	08/09/16	AHRNDT DENNIS & NORA	W8053 DEACON LN 29	HOLMES TWP.	\$156.60
Work :	2.ADDITION	20 x 24 addition			006-210-004-00
P13423-16	08/12/16	MENZA ERIC T & KELLEY J	N4769 R-1 DR	MENOMINEE TWP.	\$267.01
Work :	2.ADDITION	attached garage living area bonus room			010-106-003-50

P13424-16	08/12/16	SOLANDER MARK & DAVID & JOHN W4112 CO RD G-12	STEPHENSON TWP.	\$75.00	
Work :	9.DEMOLITION	partial demo of 76 ft building and 35 x 20 2 car garage		014-020-021-00	
P13425-16	08/15/16	ROTH MARVIN L & LUANNE L	N9008 CHARTRE RD 22. STEPHENSON TWP.	\$195.00	
Work :	3.GARAGE	30 x 50 garage		014-009-015-00	
P13427-16	08/19/16	PILON JAMES L & JOANNE D	W3795 OAK AVE	SPALDING TWP.	\$221.68
Work :	3.GARAGE	demo old building build 28 x 32 garage		013-003-005-00	
P13428-16	08/18/16	VANDEMBERG MARK & RUTH	N4499 RIVER RD	MENOMINEE TWP.	\$156.60
Work :	3.GARAGE	30x30 garage with 8 x 30 porch		010-312-002-00	
P13429-16	08/18/16	TENARVITZ STEVE & MARY	N1626 US HWY 41	MENOMINEE TWP.	\$118.20
Work :	8.FOUNDATION	30 x 36 slab for garage		010-014-036-00	
P13430-16	08/31/16	GOFFIN KENNETH & GLORIA	N4561 CO RD 577	MENOMINEE TWP.	\$141.00
Work :	2.ADDITION	18x20 addition 6x20 deck		010-104-013-50	
P13431-16	08/24/16	POMEROY DAVID P & CATHERINE AN8951 RIVER RD	LAKE TWP.	\$213.24	
Work :	3.GARAGE	36x48 garage		008-411-008-50	
P13432-16	08/26/16	KIRALY PAUL F	N6432 CO RD 577	MELLEN TWP.	\$151.80
Work :	3.GARAGE	24x40 garage		009-116-006-00	
P13433-16	08/31/16	JOHNSON ERIK M & AMANDA C	N5231 R-1 LN	MELLEN TWP.	\$137.40
Work :	3.GARAGE	26x30 detached garage		009-200-012-00	
P13434-16	09/01/16	HOULE LLOYD & MARY	N7917 P-1 LN	LAKE TWP.	\$137.40
Work :	3.GARAGE	30x26 garage		008-028-004-00	
P13435-16	08/31/16	ANDERSON STEVEN	N1462 US HWY 41	MENOMINEE TWP.	\$87.80
Work :	5.MOVED STRUCTURE	16x20 garage		010-014-062-00	
P13436-16	09/06/16	KOSEWSKI LEONARD D	N2714 S-1 DR	MENOMINEE TWP.	\$129.72
Work :	3.GARAGE	18 x 38 garage		010-131-007-00	
P13437-16	09/02/16	DRAUDT WALTER & KEN CAMPBELL W6416 9 LN	MENOMINEE TWP.	\$151.80	
Work :	3.GARAGE	24x40 garage		010-116-010-00	

P13438-16	09/06/16	GIESE MARJORIE & GERALD J	N2958 HWY M-35	INGALLSTON TWP.	\$146.60
Work :	3.GARAGE	24 x 30 garage 10 x 35 deck			007-560-004-00
P13439-16	09/15/16	FRENZEL MICHAEL & BARBARA B	N5360 HWY M-35	INGALLSTON TWP.	\$151.80
Work :	2.ADDITION	16x120 addition to shop			007-030-038-00
P13440-16	09/07/16	CALLAHAN KEVIN M & DUBOIS ALIS	345 MORNINGSIDE DR	NADEAU TWP.	\$155.00
Work :	2.ADDITION	20x40 addition between home and garage			042-400-013-00
P13441-16	09/15/16	BEAUDO DANIEL C & JILL	W3305 CO RD 366	NADEAU TWP.	\$440.88
Work :	1.NEW BUILDING	2 story home garage deck loft			012-165-005-20
P13442-16	09/12/16	CARTER JOHN E & ANN LE	N11664 OAKWOOD RD	NADEAU TWP.	\$173.00
Work :	3.GARAGE	35x35 garage			012-158-003-00
P13443-16	09/12/16	GAYON JEANNE	W6539 SNOW RD 29	HOLMES TWP.	\$132.60
Work :	3.GARAGE	24x30 storage garage			006-008-001-50
P13444-16	09/09/16	BARTOSZEK ROBERT F & JULIE A	HWY M-69	HARRIS TWP.	\$555.00
Work :	11.COMMERCIAL	40 x 140 storage units for commercial use			005-102-022-00
P13445-16	09/12/16	SHAMPO MICHAEL L & PAMELA E	W5718 SHAMPO LN	STEPHENSON TWP.	\$213.24
Work :	3.GARAGE	36x48 detached garage			014-110-004-00
P13446-16	09/15/16	BUCHERT DAVID & AIMEE	N795 CO RD 577	MENOMINEE TWP.	\$81.72
Work :	7.DECK/PORCH	12x14 porch			010-028-013-26
P13447-16	09/15/16	ECKER STEVEN F & JESSICA A	N1790 S N-3 DR	MENOMINEE TWP.	\$151.80
Work :	3.GARAGE	26x36 detached garage			010-011-040-00
P13448-16	09/15/16	TUMA JUSTIN & DANA	N407 RIVER DR	MENOMINEE TWP.	\$181.56
Work :	3.GARAGE	30x36 garage with loft			010-460-041-00
P13449-16	09/21/16	SHELDON GABRIELLA & STEPHEN	N8272 CALDIE RD I-1	STEPHENSON TWP.	\$146.68
Work :	3.GARAGE	28x32 garage			014-023-013-00
P13450-16	09/21/16	DUFFRIN ROGER W & NANCY J REV	W5084 CO RD G-12	STEPHENSON TWP.	\$209.40
Work :	3.GARAGE	30x56 garage for storage			014-224-024-00

<b>P13451-16</b>	<b>09/26/16</b>	<b>SHERRY TOM</b>	<b>W7207 19 RD</b>	<b>LAKE TWP.</b>	<b>\$436.36</b>
Work :	<b>1.NEW BUILDING</b>	<b>New home and porch/deck Garage</b>			<b>008-031-044-00</b>
<b>P13452-16</b>	<b>09/23/16</b>	<b>TUREK JR JOSEPH W</b>	<b>O-1 RD</b>	<b>MEYER TWP.</b>	<b>\$144.12</b>
Work :	<b>3.GARAGE</b>	<b>24x32 garage</b>			<b>011-066-001-73</b>
<b>P13453-16</b>	<b>09/26/16</b>	<b>ADAMS LEROY &amp; SISTER</b>	<b>N11867 US HWY 41</b>	<b>NADEAU TWP.</b>	<b>\$147.00</b>
Work :	<b>3.GARAGE</b>	<b>30x30 pole building</b>			<b>012-201-016-00</b>
<b>P13454-16</b>	<b>09/29/16</b>	<b>JUNK RANDALL L &amp; JUNK JASON R</b>	<b>CO RD 577</b>	<b>FAITHORN TWP.</b>	<b>\$368.28</b>
Work :	<b>3.GARAGE</b>	<b>40x78 pole building 14x78 lean too</b>			<b>003-206-001-20</b>
<b>P13455-16</b>	<b>09/27/16</b>	<b>PINKERT RONALD L &amp; MARY J</b>	<b>W1314 CO RD 374</b>	<b>GOURLEY TWP.</b>	<b>\$132.60</b>
Work :	<b>3.GARAGE</b>	<b>24x30 garage</b>			<b>004-021-004-00</b>
<b>P13456-16</b>	<b>09/29/16</b>	<b>GRIGGS JR DAVID &amp; VICTORIA L</b>	<b>N15513 M-3 RD</b>	<b>MEYER TWP.</b>	<b>\$119.80</b>
Work :	<b>3.GARAGE</b>	<b>20x28 garage</b>			<b>011-024-011-20</b>
<b>P13457-16</b>	<b>09/29/16</b>	<b>MORTINSON KENNETH ETAL</b>	<b>N911 US HWY 41</b>	<b>MENOMINEE TWP.</b>	<b>\$489.00</b>
Work :	<b>11.COMMERCIAL</b>	<b>storage unit additions</b>			<b>010-022-089-00</b>
<b>P13458-16</b>	<b>09/30/16</b>	<b>SCHACHT DAVID C &amp; CYNTHIA M</b>	<b>N1891 US HWY 41</b>	<b>MENOMINEE TWP.</b>	<b>\$75.00</b>
Work :	<b>9.DEMOLITION</b>	<b>demo of building in prep for new</b>			<b>010-010-017-00</b>

**Total Permits** **82**  
**Total Fees** **\$18,060.97**

**Menominee-Delta-Schoolcraft  
Community Action Agency**

**GOVERNING BOARD MEETING  
Thursday, September 8, 2016  
12:30 p.m.**

**MINUTES**

Karen Wigand called the meeting to order at 12:30 p.m. A written roll was taken and a quorum noted.

**MEMBERS PRESENT**

Karen Wigand, Delta  
Clyde Thoune, Menominee  
Dan LaFoilie, Schoolcraft  
Craig Reiter, Schoolcraft  
Andrea Raygo, Menominee  
Omer Doran, Schoolcraft  
Myra Croasdell, Delta  
Tom Lippens, Delta  
Geri Nelson, Delta  
Lee Robbert, Schoolcraft  
Bernie Lang, Menominee  
Peter Thoune, Menominee  
Dave Moyle, Delta

**OTHERS PRESENT**

Julie Moberg, Executive Director  
Cathy Pearson, Executive Assistant  
Myra Heslip, ECP Director  
Naomi Fletcher, Weatherization Director  
Joe Dehlin, Weatherization Director  
Mary Ciminskie, Human Resources Mgr./IT  
Connie Maule, SCP Director  
Kris Thibeault, Finance Director  
Peggy Ramsden, FGP Director  
Sally Kidd, Senior Services Director  
Sarah Cantrell, RSVP Director  
Pat Royer, Nutrition Manager

**MEMBERS ABSENT**

Susan Kleikamp, excused  
John Stapleton, excused  
Ken Penokie  
Amanda Ely  
Dave Anthony

**APPROVAL OF JULY 7, 2016 GOVERNING BOARD MINUTES**

Members were mailed a copy of the 7/7/16 Governing Board minutes for their review and **THEY WERE APPROVED WITH A MOTION FROM CLYDE THOUNE, SECONDED BY CRAIG REITER; MOTION CARRIED.**

**PERSONNEL COMMITTEE REPORT**

The Chair reported that a joint meeting of the Personnel and Finance Committees was held on 8/30/16 for the purpose of reviewing the Executive Director's performance evaluations after one year and to determine the wage adjustment process. She reported that the committee recommends that a different tool be used next year for the board members to use when evaluating the Executive Director. The joint committees recommend that the Executive Director be granted a 2% wage increase retroactive to 7/6/16 (her one year anniversary) and then get her on a schedule consistent with the other HRA employees cost of living increases. **PETER**

**THOUNE MOVED TO AUTHORIZE THE 2% WAGE INCREASE RETROACTIVE TO 7/6/16, SECONDED BY DAN LAFOILLE; MOTION CARRIED. MYRA CROASDELL MOVED TO ACCEPT THE PERSONNEL/FINANCE COMMITTEE REPORT, SECONDED BY DAN LAFOILLE; MOTION CARRIED.**

**FINANCE COMMITTEE REPORT**

Chair Wigand called on Dan LaFoille for the Finance Committee report. Mr. LaFoille reported that the Finance Committee met three times and reviewed the May, June & July CAA Accounts Payable Schedules and recommends their approval. **PETER THOUNE MOVED TO APPROVE THE MAY, JUNE & JULY CAA ACCOUNTS PAYABLE SCHEDULES, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

**REVIEW AND ACCEPTANCE OF THE CAA 2015 990 TAX RETURN**

Members were given a copy of the CAA 2015 990 tax return for their review and **IT WAS ACCEPTED WITH A MOTION FROM PETER THOUNE, SUPPORTED BY CRAIG REITER; MOTION CARRIED.**

**SAFETY COMMITTEE REPORT**

Karen Wigand called on Tom Lippens who reported that committee met two times and reviewed one accident in the Early Childhood Program where an employee stepped on a board with nails in it. The committee recommends when work is being done that the area be cleaned up immediately. Our representative from the Accident Fund also indicated that we are seeing a downward trend in worker's compensation claims and he recommends that continue with safety training and reminders as it seems to be helping. **CLYDE THOUNE MOVED TO ACCEPT THE SAFETY COMMITTEE REPORT, SECONDED BY OMER DORAN; MOTION CARRIED.**

**ACCEPTANCE OF AUGUST ECP PROGRAM REPORT**

Members were mailed a copy of the August Early Childhood monthly report and **IT WAS ACCEPTED WITH A MOTION FROM CRAIG REITER, SECONDED BY LEE ROBBERT; MOTION CARRIED.**

**APPROVAL OF 6/21/16 POLICY COUNCIL MINUTES**

Members were mailed a copy of the 6/21/16 Policy Council minutes for their review and **THEY WERE APPROVED UPON A MOTION FROM OMER DORAN, SUPPORTED BY MYRA CROASDELL; MOTION CARRIED.**

**TRAINING ON THE ECP PROGRAM INFORMATION REPORT (PIR)**

Early Childhood Program Director, Myra Heslip, handed out the Head Start and Early Head Start Program Information report for 2015-16 and reviewed the results. She explained that this is a report that is required annually. She noted that the dental numbers are low due to lack of

dental providers that accept Medicaid. The Regional Office is very aware of our efforts in this area. **DAN LAFOILLE MOVED TO ACCEPT THE EARLY CHILDHOOD PROGRAM INFORMATION REPORT FOR 2015-16, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

### **EXECUTIVE DIRECTOR'S REPORT**

The Chair called on the Executive Director who announced that Head Start is back in session after the summer break. They had their all staff meeting on 9/7/16 to welcome staff back and review procedures for the school year.

The new Head Start Performance standards were officially released on September 1, 2016. Major changes include strengthening educational services and curriculum requirements by utilizing the Head Start Early Learning Outcomes Framework: Ages Birth to Five; expanding time for learning and healthy development by extending the number of hours of service per year; maintaining and strengthening Head Start's comprehensive services and family engagement including the use of mental health services.; ensuring the health and safety of Head Start children; and promoting effective management and continuous improvement of Head Start programs using effective data and established goals and measureable objectives.

Julie Moberg also reported that the Request for Proposal for a Cost of Living increase for Head Start & Early Head Start staff was approved and will be retroactive to 11/1/2015. **THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM DAVE MOYLE, SECONDED BY CRAIG REITER; MOTION CARRIED.**

### **PUBLIC COMMENT**

There were no public comments.

### **OTHER BUSINESS**

There was no further business.

### **ADJOURNMENT**

**DAVE MOYLE MOVED TO ADJOURN THE MEETING AT 1:05 P.M., SUPPORTED BY CLYDE THOUNE; MOTION CARRIED.**

*The next meeting is Thursday, October 6, 2016*

**Menominee-Delta-Schoolcraft  
Human Resources Authority**

**GOVERNING BOARD MEETING  
Thursday, September 8, 2016  
12:45 p.m.**

**MINUTES**

Karen Wigand called the meeting to order at 1:06 p.m. A written roll was taken and a quorum noted.

**MEMBERS PRESENT**

Karen Wigand, Delta  
Clyde Thoune, Menominee  
Dan LaFoilie, Schoolcraft  
Craig Reiter, Schoolcraft  
Andrea Raygo, Menominee  
Omer Doran, Schoolcraft  
Myra Croasdell, Delta  
Tom Lippens, Delta  
Geri Nelson, Delta  
Lee Robbert, Schoolcraft  
Bernie Lang, Menominee  
Peter Thoune, Menominee  
Dave Moyle, Delta

**OTHERS PRESENT**

Julie Moberg, Executive Director  
Cathy Pearson, Executive Assistant  
Myra Heslip, ECP Director  
Naomi Fletcher, Weatherization Director  
Joe Dehlin, Weatherization Director  
Mary Ciminskie, Human Resources Mgr./IT  
Connie Maule, SCP Director  
Kris Thibeault, Finance Director  
Peggy Ramsden, FGP Director  
Sally Kidd, Senior Services Director  
Sarah Cantrell, RSVP Director  
Pat Royer, Nutrition Manager

**MEMBERS ABSENT**

Susan Kleikamp, excused  
John Stapleton, excused  
Ken Penokie  
Amanda Ely  
Dave Anthony

**APPROVAL OF JULY 7, 2016 GOVERNING BOARD MINUTES**

Members were mailed a copy of the 7/7/16 Governing Board minutes for their review and **THEY WERE APPROVED WITH A MOTION FROM DAVE MOYLE, SECONDED BY CRAIG REITER; MOTION CARRIED.**

**PERSONNEL COMMITTEE REPORT**

The Chair reported that a joint meeting of the Personnel and Finance Committees was held on 8/30/16 for the purpose of reviewing the Executive Director's performance evaluations after one year and to determine the wage adjustment process. She reported that the committee recommends that a different tool be used next year for the board members to use when evaluating the Executive Director. The joint committees recommend that the Executive Director

be granted a 2% wage increase retroactive to 7/6/16 (her one year anniversary) and then get her on a schedule consistent with the other HRA employees cost of living increases. **PETER THOUNE MOVED TO AUTHORIZE THE 2% WAGE INCREASE RETROACTIVE TO 7/6/16, SECONDED BY CLYDE THOUNE; MOTION CARRIED. DAN LAFOILLE MOVED TO ACCEPT THE PERSONNEL/FINANCE COMMITTEE REPORT, SECONDED BY MYRA CROASELL; MOTION CARRIED.**

#### **FINANCE COMMITTEE REPORT**

Chair Wigand called on Dan LaFoille for the Finance Committee report. Mr. LaFoille reported that the Finance Committee met three times and reviewed the May, June & July HRA Accounts Payable Schedules and recommends their approval. **OMER DORAN MOVED TO APPROVE THE MAY, JUNE & JULY HRA ACCOUNTS PAYABLE SCHEDULES, SECONDED BY DAVE MOYLE; MOTION CARRIED.** The committee also reviewed a request for a wage adjustment of \$1.00/hour to the Lead Intake Worker position that has now assumed the duties of Data Systems Administrator and **THIS WAS APPROVED WITH A MOTION FROM DAVE MOYLE, SUPPORTED BY TOM LIPPENS; MOTION CARRIED.**

#### **REVIEW AND ACCEPTANCE OF THE HRA 2014 990 TAX RETURN**

Members were given a copy of the HRA 2014 990 tax return for their review and **IT WAS ACCEPTED WITH A MOTION FROM PETER THOUNE, SUPPORTED BY DAN LAFOILLE; MOTION CARRIED.**

#### **SAFETY COMMITTEE REPORT**

Karen Wigand called on Tom Lippens who reported that the committee met two times and reviewed two accidents, one involving a Meals-on-Wheels driver who was bit by a dog. She was treated but had no lost work time. The other was a Personal Care Aide who was transferring a client into bed and pulled her leg muscle. She was also treated but lost no work time. Our representative from the Accident Fund also indicated that we are seeing a downward trend in worker's compensation claims and he recommends that we continue with safety training and reminders as it seems to helping. **CLYDE THOUNE MOVED TO ACCEPT THE SAFETY COMMITTEE REPORT, SECONDED BY OMER DORAN; MOTION CARRIED.**

#### **ACCEPTANCE OF PROGRAM MONTHLY REPORTS**

Members were provided copies of the 7/20/16 CDBG Housing report, July/August FGP & SCP & Senior Services report, May/June/July RSVP report, and the year-end Heat/Utility Assistance report for their review. **THEY WERE ACCEPTED WITH A MOTION FROM DAVE MOYLE, SUPPORTED BY TOM LIPPENS; MOTION CARRIED.**

#### **ACCEPTANCE OF ADVISORY COMMITTEE MINUTES**

Members were mailed copies of the following advisory committee minutes for their review:

- 7/14/16 (Menominee) Foster Grandparent Advisory Committee minutes

- 7/28/16 (Menominee) & 8/31/16 (Schoolcraft) Senior Companion Advisory Committee minutes
- 5/10/16 (M/M), 5/11/16 (Delta) & 6/7/16 (Delta) Retired & Senior Volunteer Program Advisory Committee minutes
- 4/21/16 (Escanaba) & 6/13/16 (Mid-Co.), 7/12/16 (Rock) Senior Citizen Advisory Committee minutes

#### **AUTHORIZATION TO SUBMIT CSBG APPLICATION IN THE AMOUNT OF \$175,000**

Karen Wigand called on Julie Moberg who indicated members were given a handout on our plan for using the CSBG funds of \$175,000. It is used primarily to support intake staff wages and a portion of administrative staff salaries as well as other expenses such as a portion of the audit, mileage, etc. **DAN LAFOILLE MOVED TO AUTHORIZE STAFF TO SUBMIT THE CSBG APPLICATION FOR \$175,000, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

#### **ACCEPTANCE OF CSBG DISCRETIONARY FUNDS OF \$12,000**

The Chair called on Julie Moberg who indicated we put in two requests for competitive CSBG-Discretionary funds. The request for a new server and training support was denied but we were granted \$12,000 of our request for \$17,000 to support the tax credit program we offer. **DAN LAFOILLE MOVED TO ACCEPT THE CSBG DISCRETIONARY FUNDS OF \$12,000, SUPPORTED BY OMER DORAN; MOTION CARRIED.**

#### **REPORT ON NUTRITION FOOD COSTS**

The Chair called on Sally Kidd who reported that raw food costs have gone up significantly over the past couple of years and currently averages \$2.09 per meal. She called on our Nutrition Manager, Pat Royer for more information. Ms. Royer noted that we have utilized Reinhart Food Service for 80-90% of our food purchases for many years. We have looked at various other options but there are conditions that make it not conducive to utilize another vendor. We will continue to utilize our local vendors for some items and are considering getting our milk from Dean's Milk. If we piecemeal too much more it's a lot more time and energy on the part of staff. Staff assured the board that we do due diligence in insuring a fair price as well as excellent customer service. *(see attachment)*

#### **UPDATE ON THE PERSONAL CARE PROGRAM**

Karen Wigand called on Sally Kidd who noted that we operate in-home services in Menominee and Delta Counties. We use millage funds to support these services and we only have millage in those two counties. She reported that we have had difficulty attracting and keeping aides, partly because we can't afford to pay them more as our reimbursement from the Area Agency on Aging isn't enough to cover all the costs associated with running this service. We have stopped advertising that we have 24/7 care and are trying to offer services Mon. – Fri. from 7 a.m. – 8:00 p.m. so we can reduce the number of aides we need to keep and time we need paying for wages over the weekend. We are accepting more clients from the V.A. as their

***HRA Governing Board Minutes***  
***Thursday, September 8, 2016***  
***Page 4***

reimbursement rate is \$22 rather than \$17 per unit. We continue to express our concerns to the AAA.

**UPDATE ON THORNTREE**

The Chair called on the Executive Director who reminded members that 15 years ago our agency formed a subsidiary non-profit for the purpose of partnering with Medallion to bring affordable housing to our area. The result of this effort is the Thorntree Housing Units in Gladstone. We are nearing the end of this partnership and are in the process of dissolution. We ended up getting approximately \$100,000 for our efforts in this development.

**EXECUTIVE DIRECTOR'S REPORT**

The Chair called on Julie Moberg who informed the board that Naomi Fletcher, previous Escanaba Senior Center Administrator and Weatherization employee accepted the job. Our current Director, Joe Dehlin is retiring September 30<sup>th</sup>.

The Community Development Block Grant (CDBG) program has ended as we know it and the MI Economic Development Corp. has taken over the funding. They put out requests for proposals only approving those made by units of government that had previous contracts with them.

The Senior Companion Program Supervisor we hired mid-May resigned and we have hired Linda Paulin for the position.

We had our first Organizational Standards review by the Bureau of Community Action on June 13<sup>th</sup>. We feel we did well for our first time and have met all the standards as of 9/1/16.

The Housing Resource Specialist, Julie Hardy, began working with the homeless population at the end of July and started seeing clients August 15<sup>th</sup>.

We received \$304,000 for a Summer Pre-Buy program for propane, which was a new initiative. Our competent staff were able to distribute \$240,000 to 220 households during the short one-month timeframe. From November 1, 2015 – August 31, 2016 we helped 887 households with heat & utility assistance from various fund resources.

Our senior volunteer programs participated in the annual Ladies' Day Health Fair at the U.P. State Fair in August. RSVP continues to provide the volunteers for the blood drives as well as individual sites. The SCP and RSVP have been completing their site visits and they have been on the radio promoting their services. The senior volunteer programs also assisted Christian Park in handing out back packs to low income children at their fair. The FGP was asked to submit a request for additional funds, which was done. We have not heard yet whether the request is approved.

**THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM CRAIG REITER, SECONDED BY DAVE MOYLE; MOTION CARRIED.**

**PUBLIC COMMENT**

There were no public comments.

**OTHER BUSINESS**

There was no further business.

**ADJOURNMENT**

**DAVE MOYLE MOVED TO ADJOURN THE MEETING AT 1:50 P.M., SUPPORTED BY CRAIG REITER; MOTION CARRIED.**

***The next meeting is Thursday, October 6, 2016***

**FINANCE COMMITTEE MEETING**  
**Thursday, September 8, 2016**  
**11:00 a.m.**

**MINUTES**

The meeting was called to order at 11:00 a.m. with the following present: Omer Doran, Tom Lippens, Bernie Lang, Dan LaFoille and Karen Wigand. Susan Kleikamp and John Stapleton, excused.

The committee reviewed the CAA credit card charges of \$8093.78 and open charge accounts for July.

The committee reviewed the CAA July Accounts Payable Schedule and ***it was accepted with a motion from Tom Lippens, seconded by Omer Doran; motion carried.***

The members were given a copy of the CAA 2014 990 Tax Return and Kris reviewed it with the members. ***Bernie Lang moved to accept the CAA 2014 990 Tax Return, supported by Tom Lippens; motion carried.***

The committee reviewed the HRA July Accounts Payable Schedules and ***they were accepted with a motion from Tom Lippens, supported by Omer Doran; motion carried.***

Members were given a copy of the HRA 2014 990 Tax Return and Kris reviewed it with them. ***Bernie Lang moved to accept the HRA 2014 990 Tax Return, seconded by Tom Lippens; motion carried.***

Kris reviewed the July Finance Reports and Agency-Wide budget. It was noted that we recently were told that we will be charged rent at the new Adult Day Services Facility at Bishop Noa beginning January 1, 2017. Therefore, we will be developing a new fund-raiser to help with these unplanned costs and we will be sure to make it clear that the fundraiser is for the services, ***NOT*** the facility

The committee reviewed a request for a \$1.00/hour increase for Delta Lead Intake Worker/Data System Administrator as she has assumed a great deal more responsibility. Cathy Pearson explained that more and more responsibility has been placed on our Delta Intake Worker, Cindy Gold, who also is the Lead Intake Worker and she provides training on the database to new users. ***Bernie Lang moved to approve the \$1.00/hour increase for lead intake worker/database administrator, seconded by Tom Lippens, motion carried.***

The next Finance Committee meeting is tentatively set for 11:00 a.m. on October 6, 2016 (*board day*) unless the agenda becomes too cumbersome for the same day as the board meeting.

***The meeting adjourned at 11:55 a.m. with a motion from Bernie Lang, seconded by Omer Doran; motion carried.***

SAFETY COMMITTEE MEETING  
MONDAY, JULY 11, 2016  
10:00 a.m.

Those in attendance: Pat Royer, Lucy Crofton, Amanda Ely, Clyde Thoune, Jill Johnsen, Omer Doran, Debby Wiltzius, Tom Lippens, Mike Taylor

Mike Taylor from the Accident Fund Group reviewed the Summary by Accident Year Report (Attached) with the group. The report was printed on February 17, 2016 so there are a few additions that are not reflected. We are insured on a Calendar Year. 2013 through 2016 it is reported the Accident Fund paid out \$115,000 in claims. 2015 had 3 claims for \$12,057 and 2016 has only 3 claims filed for \$1,800.

Mike indicated we are definitely in a downward trend relating to frequency and severity of claims. Recommended we continue with training modules. A good tool for this is the LEZAGE training module offered on the Accident Fund website. A training would be good for employees that just had an incident/claim to review the cause and generate some awareness of the causes of the incident. Mike also reviewed the Account Recap with the group.

Jill Johnsen relayed they were investigating the use of light duty versus a claimant staying home. Tom Lippens said to be aware of a union and non-union claimant. Questions regarding this included the threshold of "light duty", making the injury worse, and legal obligations regarding confidentiality and rights

Committee reviewed 2 Accident Reports:

- 1) Nutrition – Meals on Wheels driver bit by a dog. Medical but no Indemnity. Client was "dog sitting" and when driver came into the home the dog bit him in the thumb and finger area requiring stitches.
- 2) Personal Care – Aide was transferring client into bed. Medical but no claimed Indemnity. Client's legs weigh about 50 pounds each and as aide was lifting a leg she pulled her calf/leg muscle area. Husband helps with transfer now.

Meeting adjourned at 11:10 a.m.

**SAFETY COMMITTEE MEETING**  
**Thursday, September 8, 2016**  
**12:00 p.m.**

**MINUTES**

The following were present: Omer Doran, Tom Lippens, Clyde Thoune, and Lucy Crofton.

Committee reviewed one accident report in the ECP Program. A home visitor stepped on a board with nails that was next to the dumpster.

The committee recommended that when construction is being completed at a location that the area be cleaned up immediately. And that the employees use extra caution around areas under construction.

Lucy Crofton added that the contractor has been made aware of the incident/accident.

The meeting adjourned at 12:05 p.m.

# Menominee County Parks and Recreation Committee

## Meeting Minutes

August 1, 2016 - *Corrected Min.*

The meeting was called to order at 5:00 PM by Chair, Bob Desjarlais at Shakey Lakes Park.

**Reporting for roll all were:** County Commissioner Bill Cech, Dick Peterson, Kathy Branz, Bob Desjarlais and Vola Bleile. Excused were County Administrator Brian Bousley and County Commissioner James Furlong.

**Approval of agenda:** Bill made a motion that was seconded by Vola to approve the agenda. The motion carried.

**Minutes:** A motion was made by Dick to approve the minutes from the last meeting, with a correction of spelling of Lenca rather than Linka was seconded by Bill. All in favor.

**Public Comments:** Missy Plautz said there was rumor of putting rustic camp sites at Kleinke Park by the Picnic area. Those who use the park did not feel this was a good idea due to the fact that tents and dogs could be a problem. She also felt the reduced amount of \$20 was great, but asked if the leased sites should be reduced.

Bob Thull, camp site 56 at Shakey Lakes, asked when the upgrade of the power was going to take place in the park. The 30/20 amp breakers keep blowing. Bob Desjarlais stated there are plans to upgrade to 50 amp, there is still old wiring and as the wiring is replaced the upgrade will be done.

Dan Mills, site 30, said the crew is doing a great job, but he felt there should be a pavilion near the playground as a lot of moms are sitting out there with children in strollers and the children playing should have some shade to go to. He also said a sand base would be okay and cement would not be necessary.

### Business:

- a. Park Ranger/Park Manager Updates:
  1. Per a hand out the park usage is up from previous years.
  2. Picnic Tables – all old tables have been rebuilt, need new ones at an estimated cost of \$150. Brian has applied for a grant from Hannahville.
  3. Power Supply Upgrades – sites 40-57 overloading frequently. Also need electricity installed on sites 3-7 on Bass Lake.
  4. Handicapped Vets with cards have requested free admission – must look into.

5. Due to the lake being down by 6" the boat launch needs to be deepened, can be done by removing a foot of sand with a backhoe toward the end of the launch dock.
  6. Comments on boat launch at Stoney Park are favorable
  7. Comments on walking trail at Airport Park are favorable.
  8. Chappee Rapids has been surveyed and the NW corner is larger than originally thought.
  9. It was noted that some loggers are now booking out work for winter months and the bid process should be started.
  10. The Fishing Pontoon for kids was installed near the Shakey Lakes Park entrance in late June to keep the kids off the culverts (cost of \$500) ~~\$800~~
- b. Monthly Budget Review: Revenues are at 72.3% of budget and expenses are at 49.52% of budget. Park improvements are at 125.8% and expenses are at 68.6%.
- c. Project/Grant Updates: Logging select cut and surveying is done and Dean Francis, forester, is researching the cordage by species and should be out for bids shortly. The culvert for the cutting across from Bailey Park will be installed in the near future. Bob explained that the forester who wins the bids much pay upfront – 20% to Dean Francis (company he works for) and 80% to the Parks and Recs (Menominee County). Dean will supervise the work and make sure it is being done to our specifications. Stoney Park is complete. Shakey Lakes the roof on the bath pavilion is not started yet.

H. **Correspondence:** None

I. **Any other items Members wish to present:** None

J. **Public Comment:**

- Rustic sites at Kleinke - Bob stated that 2-3 sites were combined to hold larger campers. Which leaves 2-3 sites available to be installed due to amount Okayed by DEQ License.
- Rustic sites at River Park are being used and they collected \$70 from the box.
- Bailey – when forestry is done 4 day sites with a picnic table and fire ring will be installed. There will be a cable to stop them from having access to the beach with vehicles.
- Mrs. Thull, campsite 56, questioned the practice of people leaving their sites and leaving the A/C on. Bob explained that the electrical surcharge is over the lease payment.
- Dan Mills said the boat launch is leaning one way so the boat is hard to load due to the angle of the trailer. Bob said removing the sand at the end of the launch should correct this.

- Dan Mills also asked about the time frame for the electrical upgrades. Bob said the electrical would be done as needed and money is available. He said the Fair Building was done 3 years ago and the Point was done last year. The cost is in the boxes, wire and the labor for an electrician to hook it up. Jim and his crew dig the trenches and lay the wire for cost savings.
- Bob Thull, campsite 56, said the Pontoon Boat was a great idea, but there are still kids fishing off the bridge unsupervised. He said on the Brochure for Shakey Lakes it states that children 12 and under must be accompanied by an adult. A suggestion to put up signs stating this should be done. Bob said we would check the lease language. He also said he was going to the Road Commission Meeting to ask them to put up signs NO FISHING FROM BRIDGE or a fence so they cannot stand on the culverts. Mrs. Thull or Mrs Mills said she worked on water safety and those weeds are a good place for children who fall in to get tangled and drown. Who would be liable for this?
- It was also suggested to work with the Fair Board on having a Saturday horse show and Sunday Tractor/Truck pull and other events be held closer together. Also advertised as a fair and no rides or games as you would see at a fair. (Miss representation of what is happening).

**K. Adjournment:** Motion by Bill to adjourn at 6:05PM, seconded by Dick with all in favor.

# MENOMINEE COUNTY LIBRARY BOARD

Minutes August 16, 2016

Approved: 9/20/16 *C. Peterson*

C. Peterson called the regular meeting of the Menominee County Library Board to order at 11:02 AM on Tuesday August 16, 2016.

Present: M. Fagan, J. Freis, K. McNeely, C. Peterson, N. Tuinstra and Commissioner L. Schei.

Public present: None present.

K. McNeely moved to approve the agenda, support by J. Freis. Motion carried.

K. McNeely moved to approve the minutes from the July 19, 2016 meeting, support by J. Freis. Motion carried.

M. Fagan moved to approve the July Financial Reports, support by N. Tuinstra. Motion carried.

J. Freis moved to approve the August bills, support by K. McNeely. Motion carried.

## Director's Report

- A. **Library:** The Jail Cleaning crew will be in next week to dust and shift books. If we have time they will also move the shelves in the children's section. I have also set up an account with Better World Books. They will take the leftovers from the Book Sale.
- B. **Patrons:** Bill Deloria brought his Furby collection for the display case. We have completed the Loralee Tessmer memorial collection and will be displaying them in September.
- C. **Bookmobile:** The Fair visit was fun and we had over 100 people that came through, with lots of positive comments. Youth worked on crafts and we have some good ideas for what to do at next year's fair. The automation program is progressing and we are weeding and re-arranging the collection to be ready for the new school year.
- D. **Technology:** We have purchased a card reader adaptor to read multiple "storage" media brought in by patrons.
- E. **Programing:** Stay the Course (extended summer reading program) is folding origami frogs and birds. We are working to have an area near the desk for display and demonstrations. A woman is coming this fall to demonstrate quill baskets. There is also a seed saving program scheduled for September 8<sup>th</sup>. We are using the old card catalog and have received a donation of seeds to begin this program with the 2017 growing season.
- F. **Friends:** The Book sale was well attended and the Friends worked like a well-oiled machine. They are providing refreshments for our seed saving program, and have agreed to purchase the new rug for the children's area.
- G. **Volunteers:** July Hours - Ann Murry was in for 26 hours. Brad Winnicki was in for 2. A new volunteer Evan King has helped us out in the past week.
- H. **Financial:** The bills added to last month's list resulted in a double payment to SLC. That money has been added to our UPRLC restricted account. I would like to use the funds in the UPRLC restricted account to replace our cardboard CD drawers, and for my expenses for the New Director workshop in September. I am recommending that we spend this account down and no longer carry a balance with UPRLC. I also talked with the Treasurer's office and have instruction about moving funds between expense budget lines.

- I. **Additional Issues:** The current list of Library subscriptions and my suggestions for deletions was shared with the board. I attended the last department head meeting which provided information about the county budget and Sheriff Marks did presentation on adult bullying. This handout was included in your packet.

New Business

Agenda amendments: Procedures were reviewed and it will be the Library Board's practice to either have the additional information to the Director several days ahead of time or ask to have it added to the next meeting agenda. This will allow time for review by the Director prior to the meeting.

Discussion: URPLC restricted account review and proposed spending.

K. McKeely moved to approve the expenditure of up to \$2,000.00 of the UPRLC restricted account for purchasing new file boxes for DVD storage, support by J. Fries. Motion carried

The Board would like Director to provide a draft volunteer application/policy for Menominee County Library based on Peter White's example for review at next meeting.

Public Participation: No public present.

As there was no further business, J. Freis moved to adjourn the meeting with support by K. McNeely. Motion carried. Meeting adjourned at 12:02.

Submitted by:

Amanda Winnicki, Library Director

**MENOMINEE COUNTY LIBRARY BOARD**  
Minutes September 20, 2016

Approved: 10/18/16

C. Peterson called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday September 20, 2016.

Present: M. Fagan, J. Freis, C. Peterson, N. Tuinstra and Commissioner L. Schei.

Excused: K. McNeeley

Public Participation: No public present.

M. Fagan moved to approve the agenda, support by J. Freis. Motion carried.

J. Freis moved to approve the minutes from the August 16, 2016 meeting, support by N. Tuinstra. Motion carried.

J. Freis moved to approve the August Financial Reports, support by M. Fagan. Motion carried.

M. Fagan moved to approve the September bills, support by N. Tuinstra. Motion carried.

Director's Report

- A. **Library:** The Jail Cleaning crew (in August and last week) to clean and move shelves plus shift/rearrange books. I am working on an overall housekeeping plan and will work with the new county executive ref: schedule and staff requirements. Excess sale books have been packed up and picked up by Better World Books. We will be working on diverting books to Better World that will not be appropriate to the Friends on-going sale.
- B. **Patrons:** We have origami in the display case.
- C. **Bookmobile:** The automation program is progressing well, new glitches are ironed out every time the reports are run.
- D. **Programming:** Seed saving program on September 8<sup>th</sup> was sparsely attended though there is strong community interest in the "seed library". Tony Hirn is working out the details and pulling this program together. The Friends will be purchasing additional supplies as needed. Tony prepared a membership form with the help of international Seed Savers.
- E. **Friends:** Gearing up for both a Halloween Story time October 27 in the evening with the 4-H Leader Council; and for the fall raffle. They are meeting on Thursday, September 22, 2016.
- F. **Volunteers:** August Hours = 40
- G. **Financial:** UPRLC Restricted Account; Director's travel expenses for New and Advanced Director's workshops and the Demco order for replacement CD storage units have been submitted. Requesting payment for replacement headphones and a one year institutional membership to the Michigan Library Association. Final Draft Budget as approved 9/6/16 was distributed in packet.
- H. **Additional Issues:** New Director/Advanced Director Training was very informative and I did some networking on items of interest that may concern our county in the future. I feel more confident about the annual report and state aid process. I also learned a lot about library millages; mostly it would not be beneficial to do one. UPRLC Meeting is next week; I will be attending on 9/27-9/28/2016. Requesting expenses through UPRLC Restricted Account.

New Business

Discussion on revised Volunteer Policy and application form; Director will make suggested changes for the next meeting. Tabled approval of policy wording until October meeting.

J. Freis moved to: Increase the non-resident card to an annual fee of \$20.00 per family effective October 1, 2016. Support by M. Fagan. Motion Carried.

Discussion: URPLC Restricted Account review and proposed spending.

M. Fagan moved to: Add a 1 year institutional membership to the Michigan Library Association to the URPLC Restricted Account list for the September payments. Support by J. Fries. Motion Carried.

M. Fagan moved to: Approve the Seed Saver Membership form with spelling corrections as noted. Support by N. Tuinstra. Approved.

Public Participation: No public present.

As there was no further business, J. Freis moved to adjourn the meeting with support by M. Fagan. Motion carried. Meeting adjourned at 11:48.

Submitted by:

Amanda Winnicki, Library Director

Eric McDonough, President of Michigan Gas and Oil Association spoke on the economic benefits of gas and oil production in Michigan and the UP. She showed a map which indicated many gas wells in the northern portion of lower Michigan, roughly from Gaylord to Alpena, and many oil wells scattered throughout the lower peninsula, particularly a band from Traverse City to near the Gaylord area. The state has an economic impact of \$3.6 billion, which is 3% of Michigan's GDP. Because Michigan holds the mineral rights of roughly 1/3 of the wells, DNR Trust fund receives royalties from their third; the rest goes to individuals who own the mineral rights. The DNR's trust fund receives the residuals, and having now reached their cap, funds State Parks throughout Michigan. Although there are no gas or oil wells in the Upper Peninsula, she stated that there are transportation benefits. Currently, there are 8 direct jobs and 1 indirect job produced in Menominee County, providing labor income totaling \$25,000 to our county. But the total economic impact to Menominee County based on output is \$1,041,000.

Dan Dasho from Cloverland Electric spoke on electric power in the Upper Peninsula. He discussed the problems that arose from an exception in the regulations, which allowed Cleveland Cliffs to not buy their power from the grid, but instead to establish their own electrical power plant through Integris, a power plant built and owned by Wisconsin Power. Formerly, Cleveland Cliffs had been the principle user of the power produced at the Presque Isle Power Plant (PIP). When President Obama and the EPA had declared war on coal fired power plants, PIP opted to close. But for electric reliability, the State of Michigan required them to stay open and to convert to gas-powered generation. They did, and Wisconsin Electric purchased the Integris plant, and placed the cost of conversion and the Integris Plant on the Upper Peninsula. The Presque Isle Plant, now running on gas, only stayed open for one year. Cleveland Cliffs has now agreed to purchase their power from the grid, which has helped somewhat, however with the closure of the Empire Mine, we can expect more challenges.

Agencies who are involved in electric generation in the UP include PSC (Public Service Commission), MISO (Mid Continent Independent System Operator) who are charged with controlling cost of transmission, ATC (American Transmission Corporation) who transmit energy via electric lines, FERC (Federal Energy Regulation Commission) who regulate wholesale sales, SSR (System Support Resources) who write the agreements, and your local power company.

Going Forward, there is new energy legislation in Lansing, but it does not get rid of the exemption that Cleveland Cliffs was given. We need to contact our legislators and inform the public. We are now paying for the new infrastructure, and transmission of energy from the Lower Peninsula seems impractical since the low population density northern LP has poor transmission infrastructure.

Enbridge's Jason Mason spoke on the current state of Line 5, the crude oil pipeline that transports 80% crude oil and 20% propane through the UP and lower Michigan. The substation at Rapid River is a depot for the UP's propane. Line 5 supplies 50% of the UP's propane, and 55% of Line 5's propane is used in the UP, 30% goes to Detroit. The crude and remaining goes along US 2 to the Straights of Mackinaw in 30" lines, goes under the straights in two 20" lines (which are about 1" thick stainless steel) and then continues on to the Marathon refinery in Lower Michigan. The remainder goes on to Marysville where it is sent to Canada. Although it is 53 years old (built in 1953) Line 5 is coated with tar and has regular testing both interior and exterior to check for leaks. This is different than the 60's pipeline that burst and spilled into the Kalamazoo River at Mason five years ago, because lines built at that time were wrapped with a tape wrap, they were not as durable. That line encountered its problems when they were shutting it down and they lost pressure more rapidly than expected. They did not realize there was a crack in the pipe, and after restarting it 3 times, they realized they had a major spill to deal with.

Enbridge feels that Line 5 is safer than the one to Mason due to the tar coating, and regular interior and exterior testing. Also, because of the slow response time of the Kalamazoo River disaster, they have improved leak emergency response time to about 3 minutes.

Jack VanCovering spoke on Big Box Stores, and the legislation that has now passed the house, but not the Senate. Basically, Large stores such as Menards and Home Depot have been basing their value on the use of an empty building, about \$25 per square foot. Currently, the assessed value of these buildings should be between \$45 to \$75 per square foot, however, due to slick lawyers and tax tribunal judges and the "empty building" defense, they have lowered it to about \$25 per square foot. They have put restrictive conveniences on the buildings saying they may not be used for the same purpose they were built for. Consequently, they become specialty malls and small businesses, or remain empty. Though the legislature has said the value must be based on best use, the restrictive conveniences remain, and are being contended in the legislature.

Due to the Big Box Stores, the health of our Michigan property tax is iffy. Property is the single largest revenue source, and the most unpopular. It doesn't tax wealth, there is direct (not withheld) collection, and it is not tied to income. Additionally, Michigan is facing issues due to tax capture, Headlee amendment, and capped value.

The Dark Store issue is opposed by the State Chamber, we need more competent tax tribunal judges, and more appropriate assessing. We also need to limit deed restrictions, perhaps to 90 days after vacancy. Assessment method needs to be calculated by construction cost less depreciation, market value, highest and best use, and comparison sales of healthy buildings without restrictive deeds. The problem is spreading down state now, and even to several other states.

Bob Struck spoke on the current state of UP EMS. He stated that the contract with the state for training and ambulance inspection has been terminated. The state wants to hold one yearly EMS training, per DHHS's new regulations. He has been our voice for the UP.

Rep. Lee Chatfield spoke on DDAs (Downtown Development Authority). He says that DDAs have been capturing taxes not just for downtown renewal, but for special millage revenues such as road patrol. His legislation does nothing for already approved millages (they can still be captured unless there is an increase.) It states that new special revenues cannot be captured by DDAs. There is not cap on the length of time DDAs can capture taxes, and they can renew them without approval of the county board. He is rejecting an ordinance banning specific breeds of dogs, such as pit bulls.

Jeremy Hoskin from Sen. Stabenow's office talked about PILT- expect full funding for next year. He talked about blighted buildings, and that areas need a lending authority to get funding, and several in the UP (Ishpeming, Ironwood) have been denied funding for that reason. He spoke on Rural development, and Loans and direct loans for projects. He also spoke on fire borrowing: For big forest fires, you now go through emergency services. Also, Great Lakes Restoration: Grant of \$300m. for replacing infrastructure. Hoskins was asked about WIPPA for infrastructure problems beyond Flint, and EDA Funding.

Steve Curry from MAC said specific millages need transparency. He said that County Revenue sharing will increase by 1%. The dark Store passed the house 97/11. He asked we make phone calls to our senators. Child Care Funding Delays are getting caught up. There are discrepancies on indirect costs, and should get 2016's indirect costs soon.

Questions included the new Waters of the US proposal, Camp Cook Project where the US Forest Service is denying access of ATV's on federal forest land, the drug problems in the UP, and MERS.

There will be MSU new commissioner training December 8 in Chatham and L'Anse, and UPCAP will be setting up sessions to augment training with issues specific to the UP in February or March.



# Wild Rivers Invasive Species Coalition

*Serving Florence, Forest, Marinette (WI), Dickinson, and Menominee (MI) Counties*

WRISC Issue 13

Fall 2016

## End of Season Dock Removal and Zebra Mussel Monitoring

By Lindsay Peterson

**A**s the days grow shorter, cooler, and the leaves begin to change, many people are starting to remove boats, docks, and piers from the water. With this seasonal action comes a unique opportunity, for it isn't every day that one is able to look underneath these structures. But why would anyone need to look at the bottom of a pier?



The answer: Aquatic Invasive Species.

It can be quite difficult to inspect these types of structures while they're in the water but the hard surfaces provide an ideal home for aquatic invasive species (AIS), like zebra mussels. As docks and boats are removed the inspection process becomes much easier and the AIS that might be hiding there become much more noticeable.

AIS are non-native plants and animals that threaten local waters by causing environmental and economic harm. One example, zebra mussels, can clog water intakes and pipes, encrust piers, boats and motors, and their sharp shells can cut the feet of swimmers.

Between the 5 counties that make up the WRISC area, zebra mussels have been found in about 30 different lakes and/or rivers. There are a number of these lakes that are considered "source lakes." Ones that are frequently utilized for recreation by a large number of people who then travel to other lakes, both within and outside of WRISC's service area. These are the types of lakes that WRISC crews try to target when doing Clean Boats, Clean Waters and operating one of our three portable boatwash units.

To protect the rest of the lakes and rivers that we love and share in this area, WRISC is asking landowners and contractors to carefully examine piers, boats, boatlifts, rafts and any other equipment that has been in the water for a prolonged period of time for signs of zebra mussels during removal. In addition to a visual inspection, citizens/contractors are encouraged to feel smooth surfaces of equipment to check for juvenile zebra mussels as they may have a "sand-paper like" feel and are often invisible to the human eye.



If zebra mussels or other new invasive species are found:

Check that the invasive species has not been previously found on the waterbody by visiting the Midwest Invasive Species Information Network, or MISIN: <http://www.misin.msu.edu/>

If it turns out to a new infestation, take care to note exactly where the animal was found. Take a photo of the animal, preferably in the area where it was found if possible. Also collect a sample of at least 5 specimen, place in a jar with water, and store in a refrigerator.

Then, be sure to contact your local DNR AIS Coordinator in your county or WRISC to verify your sample.

"Responding quickly to new AIS detections is critical to help slow the spread into other waterbodies," says Tim Campbell, AIS communications specialist for UW-Extension and the Wisconsin DNR. "It can also help control AIS within a body of water. Efforts of citizens statewide can help us achieve that."

Regardless of the time of year, always remember to:

- CLEAN boats, trailers and equipment
- DRY boats and equipment
- DRAIN live wells, bilges and all water
- DISPOSE of unwanted bait in the trash



**STOP AQUATIC HITCHHIKERS!**

# Invasive Control Tips!

## Fall Control of Woody Invasives

This time of year is ideal for the control of woody invasives. Many of WRISC's fall workdays consist of treating woody invasive such as Buckthorn, Japanese Barberry, and Invasive Honeysuckles.

Control is typically achieved through a method called "cut-stump" treatment. For this type of control, an herbicide solution is applied to the stump top immediately after cutting down the plant. Cut-stump treatments are recommended for areas where there are less than a thousand stems per acre, since at this point there is a lot of labor involved.

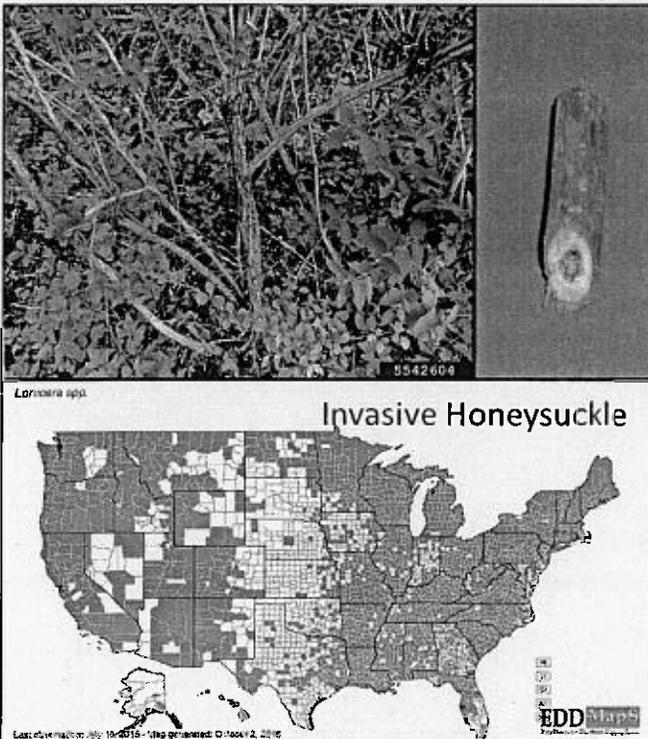
Treatment can be conducted at nearly any time of the year, except early spring, when trees/shrubs are experiencing strong upward sap flow.

Handsaws and pruning shears work great for smaller stems, but in some cases a brush saw or chain saw may be necessary for larger stems. Cutting stems low to the ground is best for safety reasons. Once the stems are cut, the herbicide can be applied using handheld spray bottles or even a paintbrush.

Many stores have two effective herbicide active ingredients available for homeowners: **glyphosate** and **triclopyr**. Products may vary in the concentration of these active ingredients, so look closely at the label.

Ready-to-use **glyphosate** products with less than 20% active ingredient will not consistently work for cut stump treatment. The most cost effective is to use a glyphosate product that has 41% or higher active ingredient. For the 41% or higher glyphosate products, mix an equal amount of herbicide with water to make a 50% solution.

Ready-to-use **triclopyr** products with less than 8% active ingredient will not consistently work for cut stump treatment. Triclopyr products with 8% active ingredient can be effectively used but should not be diluted. For either **glyphosate** or **triclopyr**, a small amount goes a long way when treating stumps. Start with a pint or quart of herbicide product or solution.



# Attention Private Land Owners!



## In Florence, Forest, and Marinette Counties

Wild River Invasive Species Coalition (WRISC) is seeking property owners with 500 acres or less who are interested in having their land inventoried for invasive species. After inventory is complete, land owners will receive a copy of mapped property, inventory results and helpful material to assist land owner in identifying and treating any invasive species that are found. If any early detection species are found, WRISC will assist in providing rapid response control.



For more information please contact  
[wildriverscwma@gmail.com](mailto:wildriverscwma@gmail.com)  
906-774-1550x102

420 N Hooper Street Kingsford, MI

## Upcoming Events

# Adopt-a-Spot!

If you have a property that you or your group are particularly interested in or care about, consider Adopt-a-Spot!

Simply sign-up to monitor your property for threatening invasive species, receive a free training and workday hosted by WRISC, and get a free personalized sign to let everyone know that your property is being monitored by invasive species sleuths!

Contact WRISC's Project Manager to sign-up or for more information



### Upcoming Events/Conferences

<b>Date</b>	<b>Event</b>	<b>Location</b>
10/17/2016 - 10/19/2016	Upper Midwest Invasive Species Conference (UMISC)	La Crosse, WI
11/2/2016 - 11/3/2016	MiCorps Conference	Tustin, MI
11/10/2016	UP CISMA Summit	Marquette, MI
11/15/2016 - 11/16/2016	Fall 2016 AIS Coordinators Meeting	Mead Wildlife Area, Milladore, WI
12/5/2016 - 12/6/2016	MISC Annual Meeting	Treetops Resort, Gaylord MI

### Upcoming Board Meetings:

**WRISC December Board Meeting:  
Wednesday December 7th, 2016**

10:00am, Florence County Natural Resource Center,  
5638 Forestry Dr., Florence, WI



**Lindsay Peterson**

Interim Coordinator / Project Manager

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Check us out online! [www.wrisc.org](http://www.wrisc.org)

Or Like us on Facebook!



Invasive Species Coalition



# MENOMINEE COUNTY HISTORICAL SOCIETY

## Newsletter

VOL. 1 No. 59

Kathy Kamin, *Editor*

OCTOBER 2016

### COMING EVENTS

#### HAUNTED MUSEUM

October 21 & 22, 2016

6:00 – 8:30 p.m.

#### ANNUAL DINNER

November 13, 2016

5:00 p.m.

Riverside

Golf Club

Social Hour: 5:00 p.m.

~

Dinner: 6:00 p.m.

Menominee and Ingallston Townships celebrated Fire Prevention Week by dedicating a new firetruck. Alonzo Barker built the firetruck. Menominee Fire Chief William Sporrer was present for the celebration. The Boards of both townships were on hand as they purchased it jointly.

The building to house the truck was being built near Linsmeier Implement shop in Hansen. The truck was to be housed at the Gust Theuerkauf farm at Birch Creek in the meantime. The emergency fire calls were to be made at "Dial-7005".

There were plans to organize a volunteer fire department soon. A fire chief would be elected. The department would be composed of volunteers from both townships.

According to an October 27th article the Townships' new fire truck made its first run on that date. Volunteers managed to save the Przewrocki home on Bay

### MENOMINEE AND INGALLSTON TOWNSHIPS FORM FIRE DEPARTMENT

*An article from the October 4th, 1954 newspaper reported the formation of a fire department in Menominee and Ingallston Townships. The City of Menominee was not allowed to go beyond five miles so the need for protection was vital beyond the limit.*

de Noc road near Birch Creek despite the fact that the department had not yet been formed. There was serious damage to the farmhouse but the main part of it was saved. A Menominee Fire Department truck's crew responded also. Most of the furniture was saved as it looked like the entire structure would burn.

The volunteers contained the fire until the Menominee truck arrived. Bucket brigades kept the 600- gallon tank on the township truck and the 350- gallon tank on the Menominee truck supplied with water until the fire was brought under control. The water came from a pump in the farmyard.

Plans were in place for a meeting to form the townships' department in about 10 days. The building had been completed recently at the time of the fire. Gust Theuerkauf took the truck to the fire. Within minutes volunteers were on hand to fight the blaze and save what they could.

Note: I moved with my family to a small farm on Pierce Avenue, Town of Peshtigo near Marinette about the time of this article. When a fire broke out in the neighborhood the school bell rang and word spread rapidly as to the location of the blaze. All men, teens and older raced to the scene to help. More often than not the fire destroyed the building. The tanker had to drive to a river or pond etc. to get water. The fire was too advanced before help came. Driveways were trails and often muddy so that the tanker would become mired. I don't recall when the Peshtigo Township fire department was formed but it was some distance from our area. So the practice of neighbors helping neighbors continued for many years.

*Submitted by  
Katherine Murwin*

## LETTER FROM THE PRESIDENT

Here we are at the end of another season. The summer was beautiful, a few days a little too hot for my comfort. I didn't complain though because we all know what's coming.

Attendance at the museum was down somewhat from other years. I don't know what to contribute that to.

The season started with orientation on May 17, with 21 greeters in attendance. We were fortunate to welcome many of our faithful greeters back and a few new ones, but we are still in need of more.

Before the museum opened on Memorial Day a young neighbor who is working her way to becoming a "Master Gardener" graciously offered to landscape the area along the side of the museum. Tana is a young mother of two and they often helped her out, in their own way. She did a beautiful job, which we are grateful for. She not only donated time, but also some plants and along with our neighbors in the old rectory they furnished the mulch to complete the job.

Donations are very important, as you know, to support the museum and research center. We are grateful for a generous donation this year from the M&M Foundation. Their donation was applied to the painting of the trim on all windows on the outside and also for a computer for the research center.

Klema Painting and Decorating, Inc. did a beautiful job painting the trim on the stained glass windows. They are a precious asset to the building and must be preserved.

The haunted museum will once again be offered this year, with many new and scary attractions. I thank the volunteers who stepped up with their donation of time and ideas. A "Victorian Haunting" will be held on October 21 and 22 from 6:00 to 8:30 p.m. Plan to attend, and have some good family fun.

Our season ended with another picnic at the West Shore Fishing Museum for all our greeters. There was a threat of rain, but turned out to be a beautiful day, at a beautiful location. We thank all the volunteers at West Shore for their hospitality and the beverages and ice cream, "yum".

I cannot end my letter without thanking everyone who is a part of keeping our society together, from volunteers, board members and our members like you. I would like to ask each of our members to perhaps interest others, friends, neighbors and family members to become members of the historical society.

Be sure to check out the new displays at the museum next season, our curator has done a fantastic job.

In closing I hope to see everyone at our annual dinner held at Riverside Golf Club November 13.

Sincerely,

*Lou Ann Borski*

**A VICTORIAN HAUNTING** will be held Friday October 21 and Saturday October 22 from 6:00 to 8:30 p.m. Admission is still only \$3.00 and under 5 free. Many new features will be displayed. This is a family friendly event.  
Dress warmly. Call 906-863-9000 for more information.



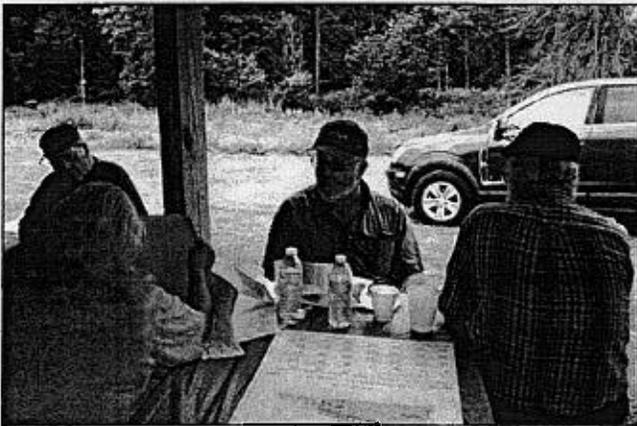
Do you have any news, stories or pictures you would like to submit for the newsletter?

Please send your information to:  
kathyakamin@gmail.com.

I would be happy to add it to future publications!  
**Kathy Kamin, Editor**

## *Gratitude for Guides*

A tradition has been established as the Museum guides and the Executive Board met for an appreciation picnic at the end of the summer season. The group gathered at West Shore Fishing Museum on September 7th for the fourth year in a row. We are fortunate to have dedicated volunteers.



## **CHAMPION OF LOCAL HISTORIC PRESERVATION**

*by Katherine Murwin*

We are approaching the anniversary of the death of John Henes on October 30th, 2015. He will always be remembered for his cultural endeavors and his contributions to local historic preservation. We owe him a debt of gratitude for his efforts to save local architectural treasures.

John Henes was instrumental in the passage of the City's Historic District Ordinance. This Ordinance established about 1976 continues to preserve and rehabilitate the logging era buildings along Menominee's waterfront. The City of Menominee created a Commission. To this day we take great effort to protect our old buildings from falling into disrepair. We maintain historic structures unlike many communities. Our Historic District reflects the efforts of many owners and citizens and we can take great pride in it.

In addition to the Historic District he was instrumental in saving the old Menominee County Court House. It remains in use today. He served on the Spies Public Library Board. This building has been renovated around its original structure. The Opera House renovation benefited from his direction and generosity as well.

John Henes Park is 109 years old as it was dedicated in October of 1907. John's grandfather donated the park to the City of Menominee. John served on the City's Board of Commissioners for Henes Park for many years. The Park retains its natural setting and remains a place of relaxation, fun and play.

Future generations will enjoy what John Henes has accomplished in saving a part of our past.

## FIREMEN'S PANTS

*by Katherine Murwin*

What may have been of serious concern years ago may strike us as quite humorous today.

There are often interruptions at the Anuta Center while researchers are gathering information from old newspapers. Someone comes across an article that contains information that creates a good laugh and needs to be shared.

We take supporting our firemen very seriously, for instance. But one cannot read the headline of an October 19, 1948 article without a chuckle. It reads: City To Buy Firemen Pants. The article goes on to say that the Menominee fire department was granted a clothing allowance of \$20.00 per year per man at the recommendation of the fire committee. This was to help with the cost the firemen pay for their uniforms. According to Mayor Kehoe that would pay for about one pair of pants.

The Mayor also informed the Council that most UP cities pay for uniforms for their

police and firemen. The Menominee police get a clothing allowance already that amounts to the price of a pair of pants.

The following article regarding firemen's pants should bring a smile as well:

"Alderman John Dunlap, puffing with pride like a pouter pigeon, watched Firemen Jim Parsek and Behrendt Cearfoss inspect the Herald-Leader plant for fire hazards in the Menominee Fire Department's observance of Fire Prevention Week. "Look at them", Dunlap said. "Pants pressed and buttons shined and right on their toes. That's the kind of a fire department to have. Not laying around the firehouse in baggy pants. I tell you we should be proud of our fire chief, Bill Sporrer."

These gentlemen of 1948 could not imagine the highly skilled and appropriately attired firemen of today. What was a serious issue then makes for a good laugh today.

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## STEPHENSON UPDATES FIRE TRUCK

*by Katherine Murwin*

Readers of this series of articles relating fire truck history may be interested in the building of another truck by Alonzo Barker of the Menominee Fire Department.

An article dated March 5, 1955 states that Stephenson acquired a new 500-gallon pumper. Alonzo Barker built it on a Ford chassis purchased from Modern Machinery Sales.

It was the first new fire fighting equipment purchased by the Village in 20 years.

They had purchased a used 250-gallon pumper from Gwinn in 1937 and a 300-gallon high-pressure tank truck.

A special ceremony was held in the Village Square on Wednesday evening according to the report. The two old trucks escorted the new one from the village limits to the Square with sirens sounding. "Mayor Joseph La Comb accepted the truck and turned the keys over to Fire Chief Elton Westman, who drove the new truck to the fire hall."

# SAVING MEMORABILIA

by Katherine Murwin

Stop a moment! Should I throw this out? Should I put this in the rummage sale?

You may be disposing of personal treasures that may have special value in future time. They may be part of someone's personal history.

Many people relate going through the belongings of an aunt, grandmother, father and finding memorabilia that brings memories, some long forgotten. Those memories may bring great joy or laughter. Yes, laughter to lighten the heart. It may bring a tear to ease the sorrow if the person has died.

Then there are the special boxes that my Mother prepared for the four of her children and her brother when she moved from the farm after living there for over forty years. She was a sentimental saver. By that I mean she kept things we made such as school projects, homemade cards, letters written while at college or in the military, pictures and so on. Some items were especially meaningful. My baby book was in the box. Wow! (Of course, there were lots of notes because I was first born!)

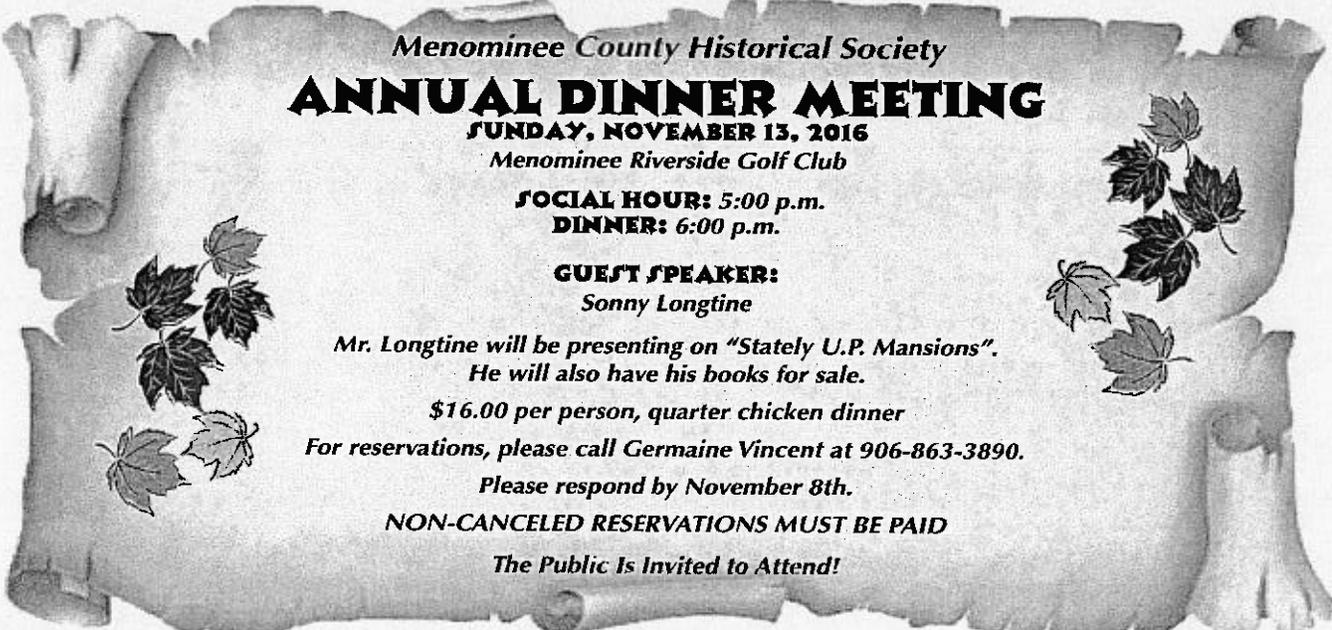
We went through our boxes at the cottage one afternoon many years ago when she presented them to us. Imagine our surprise to find things in them we thought were long gone. We laughed ourselves silly recollecting. Sometimes there was something discovered that caused a sober thought and even a tear or two fell.

We took our boxes home. I believe we all put them on a shelf and generally don't explore them often.

Well, I am considerably older and I checked out my box the other day. There was a time my Mom would have thrown these souvenirs of growing up away. They would be lost forever. I may have thrown them as well if I had possessed them. After all I left home after high school for college and moved any number of times.

But as I sat on the floor and took out each item I was thankful my Mother didn't throw these things away. I am glad she didn't give me the box earlier when I may have been tempted to toss it. I am glad she is still here to answer my questions about a few things. Mostly I am glad that she saved these treasures that now mean more to me than ever.

So, this is my story; some of my personal history preserved. History is more than old stories and buildings. Perhaps you have a special way of preserving your personal history. Why not share it with us through this newsletter?



*Menominee County Historical Society*  
**ANNUAL DINNER MEETING**

**SUNDAY, NOVEMBER 13, 2016**

*Menominee Riverside Golf Club*

**SOCIAL HOUR: 5:00 p.m.**

**DINNER: 6:00 p.m.**

**GUEST SPEAKER:**

*Sonny Longtine*

*Mr. Longtine will be presenting on "Stately U.P. Mansions".*

*He will also have his books for sale.*

*\$16.00 per person, quarter chicken dinner*

*For reservations, please call Germaine Vincent at 906-863-3890.*

*Please respond by November 8th.*

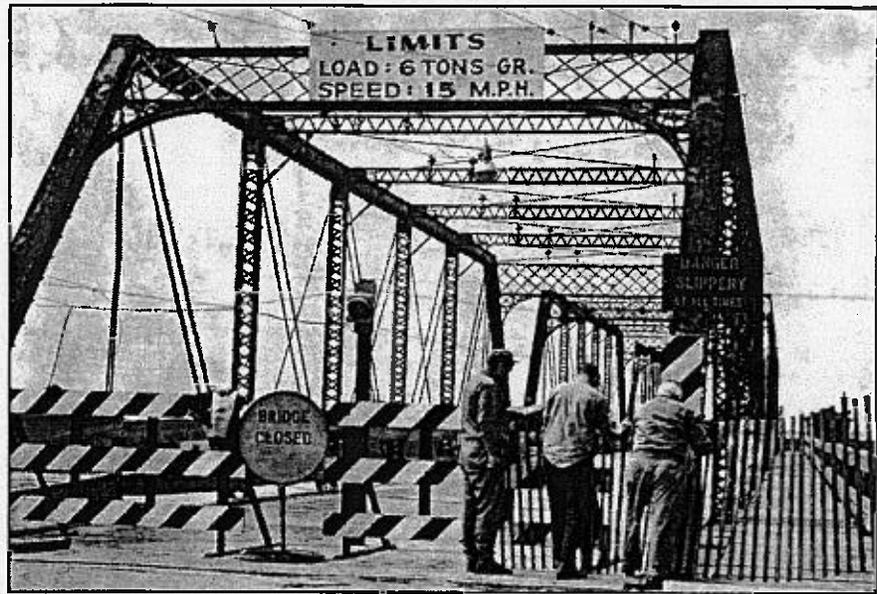
**NON-CANCELED RESERVATIONS MUST BE PAID**

*The Public Is Invited to Attend!*

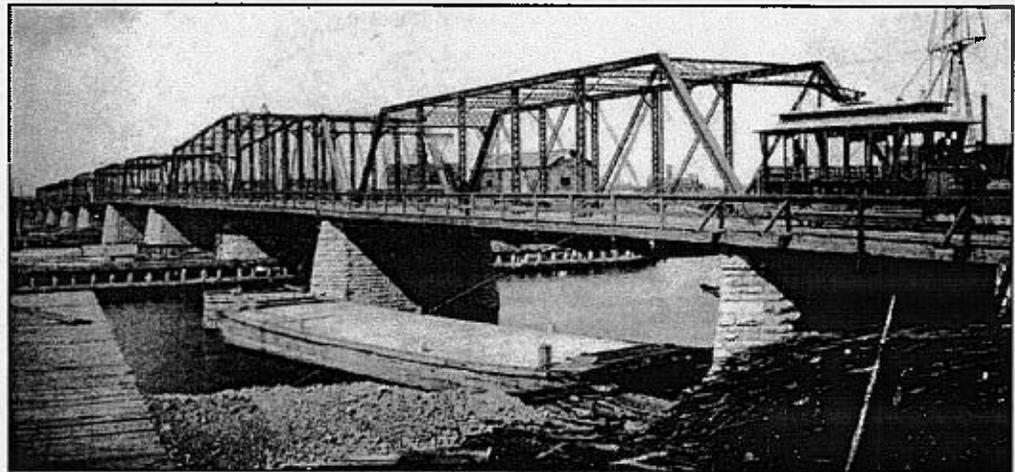
# MENKAUNEE BRIDGE

The original Menekaunee Bridge was built in 1888. It was an iron swing bridge, meaning it swung open rather than lifting up like a drawbridge. King Iron Bridge and Manufacturing Company of Cleveland Ohio was awarded the contract for the super structure at cost of \$29,948. The wood and stone substructure was built by AF McGillis of Norway, Michigan at a cost of \$26,410. By 1967 this bridge had become unsafe for travel. In 1972 it was replaced with the current drawbridge at a cost \$2.4 million.

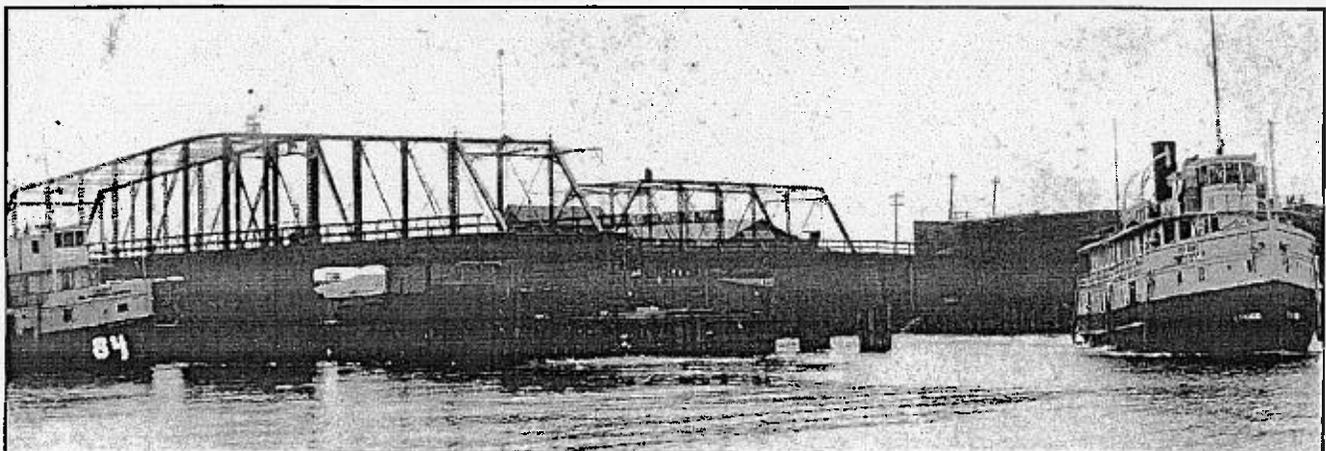
*Submitted by  
Mike Kaufman*



*Courtesy of the Herald Leader*

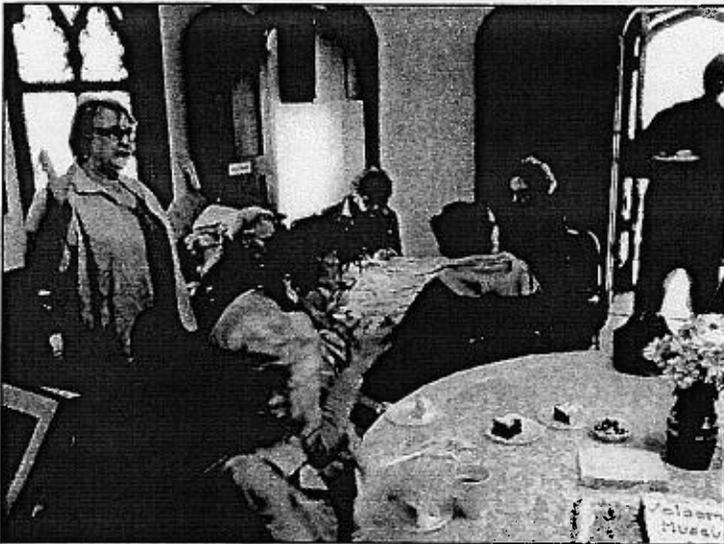


*Menominee Illustrated 1891*



*Courtesy of Nathan DeCamp*

# GREETER ORIENTATION MAY 17, 2016



## MENOMINEE COUNTY HISTORICAL SOCIETY

*Invites You to Join!*

Membership is open to any person, business, or organization interested in the history of Menominee County. Membership is Annual.

You will be added as a member for this year upon paying any membership level and completing this Membership Form.

Friend	\$15.00	Couples	\$30.00
Supporter	\$25.00	Contributor	\$50.00
Patron	\$100.00	Benefactor	\$250.00
Life	\$500.00	Heritage	\$1000.00 or above

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ email \_\_\_\_\_

*Mail to:*

Menominee County Historical Society  
P.O. Box 151, Menominee Michigan 49858

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## A MOMENT OF PRAYER

**Carol Ewald**  
September 5, 2016  
Dedicated Greeter

**Erma Brucher**  
April, 2016  
Dedicated Greeter

**Camille "Connie" Lemire**  
July 20, 2016  
Dedicated Greeter

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### Volunteers needed

*We are in need of guide-greeters who are willing to give three hours per week to help keep the museum running. You will be trained and will be paired with another greeter.*

*If interested and for more information call Lou Ann at  
**906-863-6107***

### CHANGING YOUR ADDRESS?

Please inform us by email:  
**kathyakamin@gmail.com**

or mail to:  
**Menominee County  
Historical Society  
P.O. Box 51  
Menominee, MI 49858**

VISIT OUR WEBSITE! [www.menomineehistoricalsociety.org](http://www.menomineehistoricalsociety.org)

## MENOMINEE COUNTY HISTORICAL SOCIETY

### 2016 OFFICERS

Executive Director	Mike Kaufman
President	Lou Ann Borski
1st Vice-President	Pat Mallgren
Secretary	Katherine Murwin
Treasurer	Marlene Monson

### PAST-PRESIDENTS

Pat Krah	Pat Mallgren
Katie Jones	Germaine Vincent

### BOARD OF DIRECTORS

Jean Stegeman	Pat Krah
Norma Armstrong	Ken Dufresne
Kathy Kamin	John Helfert
Clayton Parcels	Bob Brisson
James Borski	Germaine Vincent
Bob Landre	Tom Fournier
Eileen Behrend	Amber Polzin
Mary Lueskow	Bonnie Paulsen

### MEETINGS

The Board of Directors is composed of those named above, plus all Officers and Past Presidents as listed above. The Board of Directors meet on the 1st Monday of each month at 10:00 a.m., at the Spies Public Library, Menominee. All Meetings are OPEN Meetings.