

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com

Sherry DuPont – Interim County Administrator
– Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on Tuesday ~ October 10, 2017 @ 6:00 p.m. CDT
Menominee County MSU-E Annex Bldg.
S904 U.S. Hwy. 41, Stephenson, MI 49887
906-753-2209

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
 - September 26, 2017 ~ County Board Meeting
 - September 29, 2017 ~ Special County Board Meeting
- F. Public Comment *(Statements, not debate, limited to 5 minutes per person on agenda items only)*
- G. Presentations *(limited to twenty minutes)*
 - Mike Muskovin, Motorola Solutions, Inc.
- H. Department Head/Elected Officials Reports *(limited to ten minutes)*
- I. Action Items
 - 1. Moved by _____ seconded by _____ to approve payment of \$6,241.20 for 280 hours unused vacation for Jeff LaFleur.
 - 2. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on September 14, 19 & 20, 2017 in the combined amount of \$150,618.43.
 - 3. Moved by _____ seconded by _____ to approve miscellaneous boards/committees/commission reports be placed on file in the office of the County Clerk.
- J. New Business (discussion only)
 - 1. Personnel Items:
 - a. None
 - 2. Building and Grounds/Park Items:
 - a. None

Steven Gromala

Charlie Meintz – Chairperson

William Cech – Vice Chairperson

Larry Phelps

John Nelson

Jan Hafeman

Gerald Piche

Bernie Lang

Larry Schei

3. Miscellaneous Items:
 - a. 2017 Apportionment Report
 - b. DHS Board expiring appt.
 - c. Fair Board adding two new board members
 - d. Resolution 2017-20 ~ Changing the Official Name of the Airport
 - e. Airport Request for Qualifications (RFQ) for providing airport planning, architectural/engineering design, and construction administration services.
 - f. Resolution 2017-21 ~ Support of House Bill 4651 and Senate Bill 400 as introduced (not amended).

4. Finance Items:
 - a. Coleman Engineering – Agreement Amendment ~ GIS Parcel Mapping
 - b. Commissioner Per Diems and Expenses
 - c. Miscellaneous bills as paid on September 26, 27, 29 & Oct. 5, 2017 in the combined amount of \$288,394.67.

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment *(limited to 5 minutes)*

M. Commissioner Comment

N. Moved by _____ to go into closed session, for strategy and negotiations of the AFSCME (E911) collective bargaining agreement. (Pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(c)).

Motion seconded by _____,

Individuals attending closed session _____

O. Return to Open Session

P. Adjourn

September 26, 2017

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Gromala, Hafeman, Lang, Meintz, Nelson, Phelps, and Piche.

Absent: Com. Schei (excused).

Moved by Com. Nelson, seconded by Com. Cech to amend the agenda adding Personnel Item "b" (Retaining counsel for the lawsuit filed by William Merkel). Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve the agenda as amended. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the minutes from the September 12, 2017 Regular County Board Meeting and the September 12, 2017 Public Hearing. Motion was approved 8-0.

Public Comment: None.

Presentations: None.

Department Head/Elected Officials Reports:

- Diane Lesperance, County Treasurer. Diane informed the board that she held the 2nd Land Auction and the last remaining parcel has now been sold.
- Marc Kleiman, County Clerk/Register of Deeds. Marc informed the new election equipment has been delivered and acceptance testing is being completed this week.

Action Items:

Moved by Com. Cech, seconded by Com. Gromala to approve the proposed FY 2017/18 Menominee County Budget as submitted. Discussion ensued. Motion failed by a roll call vote 3-5. Com. Hafeman, Meintz, Nelson, Pehlps and Piche voted nay.

Action Item 2 was not moved forward since Action Item 1 was not approved.

Moved by Com. Piche, seconded by Com. Hafeman to approve sending the letter of support to Mr. Rice in support of the WRISC Phragmites Campaign. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Nelson to allow the County Clerk's office to change the Marriage License – 3 day waiting period waiver fee from \$10.00/waiver to \$50/waiver. Motion was approved 7-1. Com. Lang voted nay.

Moved by Com. Hafeman, seconded by Com. Cech to approve FY 2016/17 Budget Amendment #11 (58-64) as recommended by the Finance Committee. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the recommendation from the Airport Committee to hire Panske Trim a Tree in the amount of \$3,500 to cut the tree tops at the end of the runway due to a recent FAA inspection. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve Commissioner per diems and expenses as recently submitted. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Piche to approve miscellaneous bills as paid on August 24, 25, 30, 31 and September 7, 2017 in the combined amount of \$195,933.29. Motion was approved 8-0.

Moved by Com. Cech, seconded by Com. Nelson to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 8-0.

New Business (discussion only)

Personnel Items:

- a. Airport Employee, 280 unused vacation hours payout. – Jeff LaFleur is in jeopardy of losing 280 hours of vacation leave due to not being able to use it during the past year. Com. Nelson commented that our policy only allows us to payout for 240 hours. He would have to carry over the other 40 hours. It is going to have to be looked into if the policy can be changed. If not the consensus of the board is to move this item forward to the next meeting for approval of 240 hours of unused vacation payout.
- b. Lawsuit filed by Prosecuting Attorney William Merkel. – William Merkel has filed a lawsuit and restraining order against Menominee County regarding his MERS retirement benefits. The county is in need of legal counsel to represent them. The consensus of the board is to have Interim Administrator Sherry DuPont contact Attorney Stoker's office to inquire if they will represent Menominee County. If so, then she is advised to hire his firm.

Building and Grounds/Parks Items: None.

Miscellaneous Items:

- a. Airport Open House plans ~ September 8, 2018. – The Airport Committee heard from Jay Wessely about the success of the Airport Open House this year. He would like the Board to commit to a date to allow the Open House again next year. Saturday, September 8, 2018 is the date requested. The consensus of the board is to move this item forward to the next meeting for approval.

Finance Items:

- a. Miscellaneous bills as paid on September 14, 19 & 20, 2017 in the combined amount of \$150,618.43. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

September 29, 2017

UNAPPROVED

Proceedings of a Special Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 1:02 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Com. Cech, Gromala, Hafeman, Lang, Meintz, Phelps, Piche, and Schei.

Absent: Com. Nelson (excused).

Public Comment:

- Bob Desjarlais – Commented on the proposed budget and the 911 radio console.
- Brian Barrette - Commented on the proposed budget and the 911 radio console.

Moved by Com. Hafeman, seconded by Com. Cech to approve the agenda. Motion was approved 8-0.

Discussion Items:

- a. Review/Discuss possible changes to the 2017/18 Menominee County Budget as proposed at the September 26, 2017 County Board Meeting. – All commissioners discussed the reasons for and against changing the proposed 2017/18 Menominee County Budget. The main discussion was over the capital outlay for a new 911 radio console.

Action Items:

Moved by Com. Cech, seconded by Com. Lang to approve the 2017/18 Menominee County Budget as proposed at the Public Hearing on September 12, 2017. Motion was approved by a roll call vote 5-3. Com. Hafeman, Meintz and Phelps voted nay.

Moved by Com. Schei, seconded by Com. Gromala to approve the General Appropriations Act ~ 2017/18 Budget Resolution regarding appropriating money, to accompany the Menominee County Budget for FY 2017/18. Motion was approved by a roll call vote 8-0. (Attachment A).

Public Comment: None.

Moved by Com. Hafeman, seconded by Com. Piche to adjourn at 2:01 p.m. Motion was approved 8-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Airport Employee – 280 unused vacation hours payout
DEPARTMENT:	Airport/Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Jeff LaFleur is in jeopardy of losing 280 hours of vacation leave due to not being able to use it during the past year. Discussion of whether to approve pay out the hours. 10.6.17 – Past history, 2015 Jeff was paid for 188 hrs of unused vacation; 2016 Jeff was allowed to carry over 128 hrs. of vacation (leaving him with 428 hrs for the year to use). 2017, Jeff is asking for 280 hours of unused vacation to be paid out since he has no time to take vacation being the only “legally” responsible person at the airport.</p>	
RECOMMENDED MOTION:	
To approve payment of \$6,241.20 for 280 hours unused vacation for Jeff LaFleur	

Submitted by: Sherry DuPont

10/06/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MEMO

September 21, 2017

TO: Sherry DuPont, Interim County Administrator
County Board

RE: Jeff LaFleur vacation

Jeff LaFleur has ~~288~~ ^{280 (he used 8)} hours of unused vacation. Jeff would like to be paid out for those unused vacation hours. Jeff's anniversary date was September 19th and at that time received an additional 240 hours of vacation which is the max amount of vacation an employee can carry over. Last year he was allowed to carry over hours and that resulted in having more than the max amount.

Rate 22.29 x ~~288~~ ²⁸⁰ hours = ~~\$6,419.52~~
^{\$6,241.20}

Menominee County

Memo

To: Joann Klumb
From: Brian Bousley *BB*
cc: Sherry DuPont, Marc Kleiman, Jeff LaFleur
Date: September 23, 2016
Re: Denial of Vacation Time

Jeff LaFleur has been denied vacation time and will need to carryover 140 hours of vacation hours. I have had to deny vacation time due to operational needs resulting in Jeff losing ^{128 BRRB} 140 hours due to him which would be lost on his upcoming renewal of vacation time. If you have any questions please do not hesitate to contact me.

9/8/2015 - Jeff was paid for 188 hours of unused vacation - Per - County Board

9/23/2016 - Jeff was allowed to carry over 128 hours of unused vacation - per Brian Bousley (Above). Jeff also received 240 hours on his annul. date. (368 hrs.)

9/21/2017 - Jeff has 280 hrs unused vacation time & will gain 240 hrs. He would like pmt. for 280 hours (unused - to be lost)

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on September 14, 19 & 20, 2017 in the combined amount of \$150,618.43	
RECOMMENDED MOTION	
To approve Miscellaneous Bills as paid on September 14, 19 & 20, 2017 in the combined amount of \$150,618.43	

Submitted by: Sherry DuPont

10/06/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Airport
218 IT - Computer Serv.
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Welis Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
286 Medical Marijuana Grant
289 SOM Salvage Vehicle Title Inspections
292 Child Care
294 Veterans' Trust
292 Special Child Care Funds
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

SEP 14 2017 *AD*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: AT&T - CAROL STREAM, IL					
906753220909	September 2017	101-103-850.00	452.36		452.36
906753458209	September 2017	208-751-850.00	78.67		78.67
TOTAL VENDOR AT&T - CAROL STREAM, IL					531.03
VENDOR NAME: AT&T MOBILITY					
287252150867X0908201	906-792-0211 & 906-792-5968	101-132-850.00	69.02		69.02
TOTAL VENDOR AT&T MOBILITY					69.02
VENDOR NAME: BARSTOW, SELSOR, & KLUMB P.C.					
7434	Guardianship (R.R. Ihander)	101-148-807.00	480.00		480.00
TOTAL VENDOR BARSTOW, SELSOR, & KLUMB P.C.					480.00
VENDOR NAME: CELLCOM					
012029	Airport Cellular Services	216-585-850.00	57.91		57.91
015076	Cellular Services	292-663-850.00	40.14		120.42
		292-664-850.00	40.14		
		292-665-850.00	40.14		
TOTAL VENDOR CELLCOM					178.33
VENDOR NAME: CENEX FLEETCARD					
143824	Gasoline Sales	292-665-860.00	39.82		229.08
		101-426-860.00	13.12		
		249-371-742.00	176.14		
TOTAL VENDOR CENEX FLEETCARD					229.08
VENDOR NAME: CLOVERLAND PAPER CO					
115065	Janitorial Supplies (Courthouse)	101-265-755.01	53.10		53.10
115058	Janitorial Supplies (Jail)	101-265-755.01	174.12		174.12
115059	Janitorial Supplies (Courthouse)	101-265-755.01	96.92		96.92
TOTAL VENDOR CLOVERLAND PAPER CO					324.14
VENDOR NAME: DALLAS COUNTY					
-20-DS1	Lopez/Lopez (Service of Process Fees)	101-267-804.00	80.00		80.00
TOTAL VENDOR DALLAS COUNTY					80.00
VENDOR NAME: DEKETO, LLC					
407	Labels & Ribbon for Datamax Printer (ROD)	101-268-727.00	224.00		224.00
TOTAL VENDOR DEKETO, LLC					224.00
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC					
23219	1 Year Renewal	101-172-802.00	209.40		209.40
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC					209.40
VENDOR NAME: FALLER, TOM					
Reimbursement	Mileage	101-215-860.00	22.68		22.68
TOTAL VENDOR FALLER, TOM					22.68
VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT					
02951	Equalization - Office Supplies	101-257-727.00	30.98		30.98
TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT					30.98
VENDOR NAME: GBS INC.					
17-30333	Precint Supply Kits	101-262-727.00	791.81		791.81
TOTAL VENDOR GBS INC.					791.81
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE					
79118253	Annex	101-261-930.04	58.93		58.93
138613	Shakey & Kleinke	208-751-801.00	911.03		911.03
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE					969.96
VENDOR NAME: HENSLEY, RN, JOEL					
Blood Draws	R.W., D.R., J.L., G.C., B.M., D.R., S.N.	101-267-801.01	700.00		700.00

SEP 14 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: HENSLEY, RN, JOEL TOTAL VENDOR HENSLEY, RN, JOEL				700.00
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN				
VENDOR NAME: IMAGEWORKS 10985	911 Uniform Allowance	266-325-745.00	487.00	487.00
TOTAL VENDOR IMAGEWORKS				487.00
VENDOR NAME: KASS, MICHAEL Parks & Rec	Per Diem & Mileage	208-751-860.00 208-751-860.00	50.00 39.59	89.59
TOTAL VENDOR KASS, MICHAEL				89.59
VENDOR NAME: MENOMINEE COUNTY FAIR BOARD 2016/17 2016/17	1/2 of Inside Storage Fair Manager	208-751-884.01 101-997-999.32	1,940.12 4,000.00	1,940.12 4,000.00
TOTAL VENDOR MENOMINEE COUNTY FAIR BOARD				5,940.12
VENDOR NAME: MENOMINEE COUNTY JOURNAL 104	911 Deputy Director	266-325-755.00	31.50	31.50
TOTAL VENDOR MENOMINEE COUNTY JOURNAL				31.50
VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT WV314	Work Van Services	517-252-801.00	49.50	49.50
TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT				49.50
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I 0130486-001	Clerk (Office Supplies)	101-215-727.00	290.10	290.10
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				290.10
VENDOR NAME: MPJRA Registration	One Day Seminar - Brenda Hanna	101-132-860.00	30.00	30.00
TOTAL VENDOR MPJRA				30.00
VENDOR NAME: NORTHERN STAR PATHOLOGY, PC 9/5/17	Autopsy (A. Hash)	101-648-836.00	1,450.00	1,450.00
TOTAL VENDOR NORTHERN STAR PATHOLOGY, PC				1,450.00
VENDOR NAME: OFFICE DEPOT, INC. 959387925001 959388035001	District Court Office Supplies District Court Office Supplies	101-136-727.00 101-136-727.00	105.93 41.98	105.93 41.98
TOTAL VENDOR OFFICE DEPOT, INC.				147.91
VENDOR NAME: PALMER, MARY Reimbursement	Plant Food	101-265-930.02	16.74	16.74
TOTAL VENDOR PALMER, MARY				16.74
VENDOR NAME: PISANI GRAPHIX 8145	B&G Operating Supplies	101-265-755.00	138.00	138.00
TOTAL VENDOR PISANI GRAPHIX				138.00
VENDOR NAME: QUALITY WATER SPECIALISTS 190660	Iron Filter for Water Softner (Annex)	101-265-801.00	17.20	17.20
TOTAL VENDOR QUALITY WATER SPECIALISTS				17.20
VENDOR NAME: QUILL CORPORATION 9181046	PA - Office Supplies	101-267-727.00	47.92	47.92
TOTAL VENDOR QUILL CORPORATION				47.92
VENDOR NAME: QUIST, JAMES Reimbursement	Uniform Allowance	208-751-745.00	79.26	79.26
TOTAL VENDOR QUIST, JAMES				79.26
VENDOR NAME: SEXTON, RICHARD Reimbursement	Mileage	101-426-860.00	94.16	94.16

APPROVED

SEP 14 2017 

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	EMS Supplies	101-426-963.00	27.99	104.25
		101-426-963.01	76.26	
TOTAL VENDOR SEXTON, RICHARD				198.41
VENDOR NAME: STATE OF MICHIGAN				
C41	July, August, September 2017	101-131-858.03	1,846.90	1,846.90
TOTAL VENDOR STATE OF MICHIGAN				1,846.90
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
462643	Park Gasoline	208-751-742.00	77.75	77.75
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				77.75
VENDOR NAME: THE EBCO COMPANY, LLC				
017157	Legal Size Folders (District)	101-136-727.00	335.00	335.00
TOTAL VENDOR THE EBCO COMPANY, LLC				335.00
VENDOR NAME: THE JANITOR'S CLOSET				
42718	Go Clean Citrus Slam	101-265-755.01	18.00	18.00
42725	Janitorial Supplies	101-265-755.01	55.08	55.08
TOTAL VENDOR THE JANITOR'S CLOSET				73.08
VENDOR NAME: THE PRINT SHOP				
7032302	PA Office - Letterhead, Envelopes	101-267-727.00	193.25	193.25
TOTAL VENDOR THE PRINT SHOP				193.25
VENDOR NAME: TIME WARNER CABLE				
621199203082617	Airport	216-585-850.00	275.27	275.27
TOTAL VENDOR TIME WARNER CABLE				275.27
VENDOR NAME: TWIN CITY ELECTRIC, INC.				
80949	Move Conduit Outlets	101-265-970.01	425.00	425.00
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				425.00
VENDOR NAME: U.E.S. COMPUTERS, INC.				
77514	Toner (Joann)	101-215-727.00	192.99	192.99
TOTAL VENDOR U.E.S. COMPUTERS, INC.				192.99
VENDOR NAME: VERIZON WIRELESS				
9791936907	Cellular Services	101-265-850.01	241.47	1,047.30
		101-301-850.00	450.81	
		101-426-850.00	2.59	
		101-682-850.00	32.45	
		205-315-850.00	319.54	
		266-325-850.00	0.44	
TOTAL VENDOR VERIZON WIRELESS				1,047.30
VENDOR NAME: WALLY'S CARPENTRY				
0656	Final Payment - Shakey Lakes Park Roof	208-751-984.01	18,250.00	18,250.00
TOTAL VENDOR WALLY'S CARPENTRY				18,250.00
VENDOR NAME: WASTE MANAGEMENT, INC.				
1577148-1856-2	Airport	216-585-801.00	122.26	122.26
TOTAL VENDOR WASTE MANAGEMENT, INC.				122.26
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00010	1000 9th Street	101-265-920.03	104.21	115.89
		101-265-920.04	11.68	
0402047856-00011	1004 9th Street	101-265-920.03	73.46	73.46
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				189.35
VENDOR NAME: XEROX CORPORATION				

09/14/2017 11:51 AM
User: jessicaw
DB: Menominee County

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY
EXP CHECK RUN DATES 09/14/2017 - 09/14/2017
UNJOURNALIZED
OPEN

Page: 4/4

APPROVED

SEP 14 2017 *JD*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: XEROX CORPORATION 090386473	September 2017 (Probation/Parole)	101-131-942.00	102.50	102.50
TOTAL VENDOR XEROX CORPORATION				102.50
GRAND TOTAL:				36,984.33

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 09/19/2017 - 09/19/2017
 UNJOURNALIZED OPEN
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card 55050	Mastercard (8/16 - 9/9/17) Courthouse, 911, Airjessicaw	09/11/2017	09/19/2017	2,642.90	2,642.90	Open
	266-325-860.00 Elmers Restaurant			39.12		
	101-268-729.00 USPS			6.65		
	517-252-727.00 Action Bag			93.31		
	101-268-729.00 USPS			6.65		
	292-668-801.00 Jack's Fresh Market			100.00		
	292-668-801.00 Subway			41.47		
	101-132-727.00 USPS			23.75		
	101-172-727.00 Amazon.com			108.06		
	101-172-727.00 Amazon.com			69.76		
	263-215-860.00 Courtyard by Marriott			96.12		
	101-268-729.00 USPS			6.65		
	292-668-801.00 Jack's Fresh Market			291.80		
	292-668-801.00 Holiday			8.58		
	101-268-729.00 USPS			6.65		
	101-268-729.00 USPS			6.65		
	101-103-851.00 Hover			18.17		
	101-268-729.00 USPS			6.65		
	216-585-970.00 Amazon.com			101.79		
	216-585-970.00 Amazon PO# 3749			541.74		
	101-682-860.00 Amazon.com			387.96		
	101-682-727.00 Amazon.com			188.49		
	101-215-860.00 FredPryor Careertrack			149.00		
	271-790-982.00 Amazon			343.88		

APPROVED

SEP 20 2017

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

# of Invoices: 1	# Due: 1	Totals:	2,642.90	2,642.90
# of Credit Memos: 0	# Due: 0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:			2,642.90	2,642.90

— TOTALS BY FUND —

101 - GENERAL FUND	985.09	985.09
216 - TWIN COUNTY AIRPORT	643.53	643.53
263 - CONCEALED PISTOL LICENSING	96.12	96.12
266 - EMERGENCY 911	39.12	39.12
271 - COUNTY LIBRARY	343.88	343.88
292 - CHILD CARE	441.85	441.85
517 - PA 123 FORECLOSURE	93.31	93.31

— TOTALS BY DEPT/ACTIVITY —

103 - OTHER LEGISLATIVE	18.17	18.17
132 - FAMILY COURT	23.75	23.75
172 - ADMINISTRATION	177.82	177.82
215 - COUNTY CLERK	245.12	245.12
252 - PA 123 FORECLOSURE	93.31	93.31
268 - REGISTER OF DEEDS	39.90	39.90
325 - EMERGENCY 911	39.12	39.12
585 - AIRPORT EXPENDITURE	643.53	643.53
668 - BASIC GRANT SERVICES	441.85	441.85
682 - VETERANS AFFAIR	576.45	576.45
790 - COUNTY LIBRARY	343.88	343.88

APPROVED

SEP 20 2017 *JA*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: ABILITA				
170911	AT&T Ban Account	101-103-850.00	6,374.50	6,374.50
TOTAL VENDOR ABILITA				6,374.50
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677703026	Airport Supplies	216-585-755.01	53.11	110.79
		216-585-745.00	57.68	
1677698514	Airport Supplies	216-585-755.01	53.11	110.79
		216-585-745.00	57.68	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				221.58
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863299109	September 7 - October 6, 2017 (Vet Svcs)	101-103-850.00	100.10	100.10
906863298909	September 7 - October 6, 2017 (Detectives)	101-103-850.00	100.10	100.10
TOTAL VENDOR AT&T - CAROL STREAM, IL				200.20
VENDOR NAME: BAYSHORE KENNELS				
1378	Boarding for Avery	101-301-881.01	221.00	221.00
TOTAL VENDOR BAYSHORE KENNELS				221.00
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
22846	2014 Chevy Impala - Vehicle Maintenance	205-315-934.02	32.90	32.90
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				32.90
VENDOR NAME: BLUETARP FINANCIAL, INC.				
E24717	Sheriff Department Supplies	101-301-755.00	256.50	256.50
TOTAL VENDOR BLUETARP FINANCIAL, INC.				256.50
VENDOR NAME: BP				
51319088	Road Patrol Gasoline Sales	205-315-742.00	403.22	403.22
TOTAL VENDOR BP				403.22
VENDOR NAME: CELLCOM				
010197	Airport Cellular Services	216-585-850.00	54.66	54.66
TOTAL VENDOR CELLCOM				54.66
VENDOR NAME: CITY OF MENOMINEE				
4570	Road Patrol/Work Van Gasoline Sales	206-301-742.00	90.16	1,310.51
		205-315-742.00	1,220.35	
TOTAL VENDOR CITY OF MENOMINEE				1,310.51
VENDOR NAME: CLOVERLAND PAPER CO				
115244	Janitorial Supplies	101-265-755.01	293.97	293.97
115187	Janitorial Supplies	101-265-755.01	169.47	169.47
TOTAL VENDOR CLOVERLAND PAPER CO				463.44
VENDOR NAME: COHL STOKER & TOSKEY P C				
47968	Legal Services (911)	101-211-807.00	512.48	512.48
TOTAL VENDOR COHL STOKER & TOSKEY P C				512.48
VENDOR NAME: COLEMAN ENGINEERING COMPANY				
29386	Software Implementation & Training	517-252-970.00	3,500.00	3,500.00
TOTAL VENDOR COLEMAN ENGINEERING COMPANY				3,500.00
VENDOR NAME: COOPER OFFICE EQUIPMENT				
148380	Contract #2418-01 (Annex Overages)	101-261-942.00	985.45	985.45
TOTAL VENDOR COOPER OFFICE EQUIPMENT				985.45
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCT				
29187	Shredding Documents	101-265-801.00	57.93	57.93
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCT				57.93

APPROVED

SEP 20 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: COVERT TRACK GROUP				
23761	Tracking Device	286-301-934.04	1,610.00	1,610.00
TOTAL VENDOR COVERT TRACK GROUP				1,610.00
VENDOR NAME: CVS PHARMACY				
250854972411429133	Inmate Medication	101-301-770.01	139.85	139.85
250854972562602133	Inmate Medication	101-301-770.01	22.48	22.48
TOTAL VENDOR CVS PHARMACY				162.33
VENDOR NAME: ELCOM SYSTEMS				
52814	12 Month Service Agreement	205-315-934.01	84.00	84.00
TOTAL VENDOR ELCOM SYSTEMS				84.00
VENDOR NAME: EPIC AVIATION, LLC				
7013816	Jet Fuel	216-585-743.00	17,943.05	17,943.05
7013814	AV Gas (x4974 Gal)	216-585-743.00	19,660.78	19,660.78
TOTAL VENDOR EPIC AVIATION, LLC				37,603.83
VENDOR NAME: FASTENAL				
WIMAR185299	B&G Supplies	101-265-931.00	66.20	66.20
TOTAL VENDOR FASTENAL				66.20
VENDOR NAME: HANSON, JUDI				
Reimbursement	Uniform Allowance	205-315-745.00	147.76	147.76
Reimbursement	Uniform Allowance	205-315-745.00	488.63	488.63
TOTAL VENDOR HANSON, JUDI				636.39
VENDOR NAME: HENSLEY, RN, JOEL				
September 2017	Medical Examiner	101-648-709.00	1,080.00	1,080.00
		101-648-835.00	2,090.00	2,090.00
September 2017	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
Reimbursement	Stamps & Office Supplies	101-648-727.00	32.23	32.23
		101-648-729.00	9.80	9.80
TOTAL VENDOR HENSLEY, RN, JOEL				4,577.03
VENDOR NAME: J S ELECTRONICS, INC.				
19882	Maintenance - Transmit of Marinette Fire	266-325-934.01	401.88	401.88
19876	Radio Maintenance	205-315-934.01	134.25	134.25
TOTAL VENDOR J S ELECTRONICS, INC.				536.13
VENDOR NAME: JACK'S FRESH MARKET				
45000500187	Inmate Supplies	101-301-770.00	39.50	39.50
TOTAL VENDOR JACK'S FRESH MARKET				39.50
VENDOR NAME: J'S SPORT SUPPLY				
741347	Ammo	205-315-755.02	640.00	640.00
TOTAL VENDOR J'S SPORT SUPPLY				640.00
VENDOR NAME: K MART PHARMACY				
703109111703134605	Inmate Medication	101-301-770.01	44.59	44.59
TOTAL VENDOR K MART PHARMACY				44.59
VENDOR NAME: MANPOWER				
31858189	Week Ending 9/10/17 (D. Averill)	101-172-704.00	504.00	504.00
TOTAL VENDOR MANPOWER				504.00
VENDOR NAME: MENARDS - MARINETTE				
41495	New Buidling Supplies	101-103-998.11	608.96	608.96
42389	Janitorial Supplies	101-265-755.01	159.95	159.95
42235	New Building Supplies	101-103-998.11	217.58	217.58
42196	Supplies - Jail Emergency Exit	101-265-970.01	25.70	25.70
42193	B&G Supplies	101-265-755.00	27.48	27.48
42392	Suplies for Security Door/Window	101-265-970.07	146.90	146.90
42390	Batteries	101-265-755.00	41.97	41.97

APPROVED

SEP 20 2017 

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MENARDS - MARINETTE				
42391	Supplies - Jail Emergency Exit	101-265-970.01	9.83	
42192	Supplies - Jail Emergency Exit	101-265-970.01	91.42	
TOTAL VENDOR MENARDS - MARINETTE				1,329.79
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10397570	Blades (x2) Work Van	206-301-934.00	22.11	
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				22.11
VENDOR NAME: MICHIGAN MUNICIPAL RISK MGMT AUTHOR				
2677	Jail Supervisor Training (x2)	264-363-881.00	450.00	
TOTAL VENDOR MICHIGAN MUNICIPAL RISK MGMT AUTHOR				450.00
VENDOR NAME: MICHIGAN SHERIFFS' ASSOCIATION				
20170716	Uniform Allowance	205-315-745.00	300.00	
TOTAL VENDOR MICHIGAN SHERIFFS' ASSOCIATION				300.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0130363-001	Road Patrol Office Supplies	205-315-727.00	29.99	
0130400-001	Inmate Supplies	101-301-770.00	29.48	
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				59.47
VENDOR NAME: PALMER, MARY				
Reimbursement	Janitorial Supplies	101-265-755.01	34.83	
TOTAL VENDOR PALMER, MARY				34.83
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068317237001	Inmate Supplies	101-301-770.00	37.50	
TOTAL VENDOR PAN-O-GOLD BAKING CO.				37.50
VENDOR NAME: PETERSON, GREG				
Reimbursement	Kitchen Light (Balance Due)	101-301-728.00	45.32	
		205-315-755.00	45.32	
Reimbursement	Office Supplies	205-315-727.00	39.99	
Reimbursement	Office Supplies	205-315-727.00	94.14	
TOTAL VENDOR PETERSON, GREG				224.77
VENDOR NAME: PHILIPPS, RANDALL				
August 2017	Show Cause	101-132-807.00	500.00	
		101-131-807.00	1,000.00	
TOTAL VENDOR PHILIPPS, RANDALL				1,500.00
VENDOR NAME: REINHART FOODSERVICE				
262911	Inmate Supplies	101-301-770.00	1,216.76	
270973	Inmate Supplies	101-301-770.00	1,354.07	
TOTAL VENDOR REINHART FOODSERVICE				2,570.83
VENDOR NAME: SEXTON, RICHARD				
Reimbursement	Training Supplies for Active Shooter	101-426-727.00	8.90	
TOTAL VENDOR SEXTON, RICHARD				8.90
VENDOR NAME: SHERWIN WILLIAMS COMPANY				
5158-3	Supplies for Security Door/Window	101-265-970.07	107.22	
5157-5	Jail Emergency Exit Supplies	101-265-970.01	33.44	
TOTAL VENDOR SHERWIN WILLIAMS COMPANY				140.66
VENDOR NAME: SMITH, GREGORY J.				
Reimbursement	Uniform Allowance	205-315-745.00	700.00	
TOTAL VENDOR SMITH, GREGORY J.				700.00
VENDOR NAME: STATE OF MICHIGAN				
6351	Chargeback (May, June, July 2017)	292-682-843.01	12,049.41	
TOTAL VENDOR STATE OF MICHIGAN				12,049.41

SEP 20 2017 *W*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN				
VENDOR NAME: STATE OF MICHIGAN POB 30266 551-495697	3-Way Line	101-301-976.00	1,765.00	1,765.00
TOTAL VENDOR STATE OF MICHIGAN POB 30266				1,765.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI 015579	Road Patrol Gasoline Sales	205-315-742.00	1,878.22	1,878.22
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				1,878.22
VENDOR NAME: TWIN CITY ELECTRIC, INC. 80948	Kitchen Light (Balance Due)	280-362-755.00	468.27	468.27
80944	Emergency Generator (Payment #2)	101-103-998.05	24,125.00	24,125.00
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				24,593.27
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE 339654410	Bizhub 423 Copier	101-172-942.00	133.07	133.07
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE				133.07
VENDOR NAME: WIL-KIL PEST CONTROL 3223021	Library	101-265-801.00	32.50	32.50
3223022	Annex	101-265-801.00	32.50	32.50
TOTAL VENDOR WIL-KIL PEST CONTROL				65.00
VENDOR NAME: ZEVITZ, DR. MICHAEL E. September 2017	Medical Examiner	101-648-709.00	2,030.00	2,030.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				2,030.00
GRAND TOTAL:				110,991.20

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: Miscellaneous reports discussed at the 9.26.2017 County Board meeting	
RECOMMENDED MOTION To approve the miscellaneous reports discussed at the 9.26.17 County Board meeting	

Submitted by: Sherry DuPont

10/06/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Menominee County Fair Board July 12, 2017

Approved 9/23/17

Attendance: Larry Roetzer, Sandy Paschke, Nikki Tebo, Jerry Piche, Glenn Hanson, Ed Granquist, Eric Tickler

Public: Mandy Palzewicz, Barb Palzewicz, Carol Quist, Phyllis Kaczmarczyk, Linda Busick, Mariah Willan, Caitlyn, Kristen, Becca Havelka, Sandy Granquist

President Larry Roetzer called the meeting to order at 6:36pm

Glenn to approve agenda Ed to second Passed

Minutes read by Nikki and motion for approval Eric seconded by Glenn motion passed

No public comments

Larry is waiting to hear back from Papa Murphy's on confirmation for vendor. Bink's is donating beverages for 4H club to sell, just need cooler to sell Bink's donated drinks

Ed brought up that the tractor club is willing to bring dunk tank out to fair. Eric motioned Nikki seconded Motion passed.

Eric will get a crate of watermelon for watermelon eating contest this will be 60 watermelon.

Barb Palzewicz got the radio station to do a remote from the fair on Saturday. Aquila donated the entire sum for a three station simulcast from the fair. Lufts advertising will run a small ad for the fair. It would be \$99 for a half page ad. The Menominee County Journal will be running the ad for free. Eric moved Ed seconded and motion passed.

Jerry mentioned the Menominee County Fair at the County Board meeting last night. Sandy doesn't need a golf cart this year. Jerry asked the board if we would like to have ice cream available by donation at the fair. Jerry will contact Gary's Quality Foods for buying ice cream. The donations will go to the Menominee County Victim Services Unit.

In the past every child that participates in the fair got a coupon for a free ice cream bar. This year WPS will be donating the money to cover ice cream at Cheek's Snack Shack for the kids instead of handing out the ice cream bars. The judges get lunch at Cheek's as well without charging the fair as well. The owner of Cheek's was introduced by Sandy.

New vendors: Shaved Ice by Bob Moraski and Cotton Candy BSA Venturing Crew with Carol Lemke. Papa Murphy's is a maybe still, Larry is hoping to confirm tomorrow.

Kris Havelka has the contracts for two more judges. All other judges are already contracted.

Superintendents will be notified that they are in charge of cleaning their areas. Sandy has also spoken with the park about putting out more garbage cans. Carol Quist will pass on the information to Jim from the park as well. Glenn will pick up the bikes at Cycle Path and bring to fair and the fans from Tractor Supply.

Barb has nearly \$5000 in donations for ladies day.

Kiss the Pig contest with superintendents: Carol Quist, Phyllis, Barb Palzewicz, Mandy Baumler, Larry Roetzer. It will \$1 per vote and the person with the most votes wins the contest and will kiss the pig on Sunday.

Carol spoke with Jim and he will put all the garbage cans out. We need to make a vendor map and Jim will mark the spots. Sandy will work with Jim to do this.

Larry brought up that there is a conflict for our newly selected fair dates with the truck pulls. We will talk at our Sept meeting about confirming the dates for next year. Nikki will contact the Lumberjack Shows about next year's dates.

Eric moved to have August meeting August 23rd at 6:30 pm Nikki seconded and motion passed.

Public comment: Jerry made comments in regards to the positive changes in the fair this year. Barb Palzewicz has done such a great job putting her articles in the paper. Mandy asked if the tags will be available prior to the fair and if there will be rabbit feed available. Eric will check with marketing about chicken and rabbit feed. Jim needs to know count for rabbits and chickens to set up cages.

Motion to adjourn by Eric and seconded by Glenn. Meeting adjourned at 8:08 pm

Menominee County Finance Committee
Minutes of Meeting
08/03/2017

*****APPROVED 9.21.17*****

The Finance Committee met on August 3, 2017 at 8:30 AM at the Menominee County Annex

Others present at the meeting were Diane Lesperance, Mike Lyons, Marc Kleiman, Peggy Schroud, Mike Holmes, Sheriff Marks, Brian Barrette, Charlene Peterson, Sherry DuPont, Jerry Piche, Nancy Douglas,

Call Meeting to order: Com. Hafeman called the meeting to order at 8:33 A.M.

Pledge of allegiance: was recited by all.

Roll Call: All Finance Com. Commissioners are present.

Approval of Agenda motion by Com. Nelson and supported by Com. Schei to approve the agenda as written.
Motion approved 4/0.

Previous Meeting minutes: 6.19.2017 - Com. Nelson made a motion to approve minutes, second by Com. Schei, motion carried.

Public Comment: None

Department Head/Elected Official Reports: **Peggy Schroud** - Personal Property Tax loss – A report done for the state every year, shows 2017 Revenue loss was \$15,239,932, and for 2016 was \$14 million. The state had put in a number anticipating more people would participate in the program and not as many did. I took the millage rate that the state provided and estimated \$135,882.28, but if you multiply the individual property loss by the total millage you get \$144, 111. To be conservative, the county should use the smaller number. This report is located online for anyone to access it. If you would like, I would be happy to share it. **Com. Hafeman** - Does the \$135,882.28 come back to the county? Plus, what is going to the townships. **Peggy** - Yes, it does. **Brian Barrette:** There are two retirements coming up in the 911 department. This leaves 80 hours a week that we have to fill. I have to hire two people. There needs to be a decision made whether 911 is going to stay in Menominee County or not. It's hard to hire employees with a potential "for sale sign" on the building.

Business Items

- a. **Cobra 2% administrative fee** - **Marc Kleiman** - In talking with Joann, it won't create any more work to charge that 2% fee. **Com. Nelson** - Would like to make a motion that we recommend to the board a 2% fee for Cobra, **Com. Gromala** - I second it. **Com. Schei** - What is the reason, justification to charge this fee. **Marc** - This would be an administrative fee that the county is entitled to charge. Motion carries 4/0.

b. **2016/17 Budget amendments** -

- o **#10- Sherry** - Grant received from Dollar General for the Library (\$800) into a summer reading program. Refund from UPROC, *Charlene Peterson explains how this can and might be used for the library.* ORV grant for equipment, \$4200. **Com. Nelson** - Moves to bring those budget amendments to the board, **Com. Schei** seconds. Motion carried 4/0.
- o **Budget amendment - Chiller Project balance to Generator Project** - **Sherry** - The balance remaining in the budget on this is \$54,000. The project is done. Jim would like to move that balance to the Generator Project. **Com. Nelson:** Was that originally out of Buildings and Grounds? Does the \$54,000 make up part of the \$131,000 surplus? **Sherry** - it was not part of the \$131,000. To move the balance to the Generator Project, there was only \$105,000 budget in there and \$5000 went to engineering and paperwork. The balance was \$181,000-\$182,000, so to put the remaining amount in the 2017-18 budget. Will be in to that budget year before the project is over. **Com. Schei** so recommends that they do that according to Jim's recommendation. **Com. Gromala** seconds. This is a budget amendment that will be referred to the board. **Com. Gromala** - We are

still going to be behind by \$25,-30,000, so this will be put into the proposed next years' budget? This is confirmed by Sherry. This is approved by all.

- o **2017 Summer Tax – 9th St. Bldg. – Com. Nelson** - This was also figured in original building proposal because Peggy had provided him with that information. **Diane** - Why wasn't this prorated? On the closing papers it said that they didn't because we would become exempt and there would be no taxes due. *Discussion continues as to why or why not it wasn't prorated.*

c. **County Administrator ~Agency Hiring Fees - Com. Hafeman** - Stang, Springsted Waters and Slavin. Stang at about \$8000, Slavin at \$ 23600 and Springsted at \$24500. **Com. Nelson** - I think we should first of all determine our budget **Com. Gromala** - We have been waiting for at least 9 months now, it would be transferring from this years' budget and there are funds available within the administrative area to cover this type of spending. **Com. Schei** asks how much money he thinks should be appropriated. It would be best to look at the highest amount, whether it be approved by the full board or not. **Com. Nelson** - not aware that there is a budget surplus, and we continue to fall behind in other areas. **Com. Hafeman** agrees that the budget should be settled before they get into hiring, decide which firm to use, but wait. **Com. Gromala** - Have been managing because there are very good people that have taken on additional duties. **Sherry** Right now only 35% of the budget is used in the administration salary account, we should be at 80%. So we have money in the admin salary account right now, to be able to go forward with this right now. **Com. Nelson** - That's the trouble when we look at budget, we look at line items, we have to look at the totality of the budget and we aren't doing that. When we have the budget, we will know more...*discussion about whether or not to slim up budget before proceeding or move ahead.* **Com. Gromala** - let's move this to the board and let them decide, we aren't going to be able to do it here. **Com. Schei** - will second Steve, however is not in favor of increasing the budget. Motion carries 2/2.

d. **2017/18 Budget Discussion**

- **2% Salary increase for all employees - Com. Schei** - not in favor, Coms. Gromala and Nelson agree. **Sherry** - The budget currently has the 2% increase, she will take it out.
- **County Administrator Salary** - Sherry budgeted it at 20% increase. With some discussion, **Com. Schei** stated he felt salary should remain as it for now and that the hiring firm should be able to tell us the appropriate salary for that position and then see if we can afford an administrator. **Com. Gromala** agreed that the salary should remain the same for now.
- **Asst. PA additional staff** - The PA's office has an employee retiring, so they are requesting funds to hire a replacement to train for 6 mos. and the take over after she retires. They are also requesting a 2nd Asst. PA, in addition, to cover the workload and backlog in the prosecutor's office. **Com. Gromala** - I think we should hire one on and move forward on training with the retiree. Although it would be nice to have an additional Asst. PA, it wouldn't be a good idea at this time. **Com. Schei** - I agree with Steve, let's hire a replacement and give him the training time needed. On top of that, not at this time for an additional Asst. PA. **Com. Hafeman** - agrees.
- **911 – MGT's position recommendations** - Sherry - It was recommended, by MGT to change pay grades for the Director and Deputy Director of 911. Director would change from 13 to a 14 and Deputy Director (new position) should be a pay grade 11. **Com. Gromala** - I think we should move this forward. **Com. Schei** - I agree, we should move this forward. Motion passed 4/0.
- **911 Radio Console** - **Sherry** - Brian is requesting \$582,000 for console. Pg. 59 in the budget- **Com. Nelson** - asked Bill and Steve to get information from other counties on 911...**Com. Gromala** - We went to Iron Mountain, also sent out emails to Gogebic and Iron Counties, have not gotten a response from either of them. **Com. Nelson** - I talked with several counties that share 911 and it was all positive. 911 has a surplus of \$166,137 left over yet, *Discusses the MERS situation and how it will affect the budget.* John thinks they should pull the console out of the budget for this year and band-aid it for another year or two. **Com. Schei** - what might be the ramification if we were to delay it? **Com. Nelson** - We are about 1.3 mil short in our budget request. Before we agree to fund this console we have to look at the total amount of money we have to put out. **Com. Schei** - You had asked for a 5 year plan, is that the best

way to go? **Com. Nelson** - We will have to ask other departments to make significant cuts to make up that deficit. **Sherry** - Another option - Brian said they will break it down for a 5 year period to pay it within those 5 years. **Com. Nelson** don't forget the costs that will continue to happen after purchasing this console. You are committing the county to \$2-300,000 a year in deficit. **Com. Schei** Let's not fund the Airport and you will have all kinds of money. John argues that with the airport there is no alternative, with 911 there is. **Com. Gromala** - This console is old, I don't want it on the back burner. **Com. Nelson** - I am against it, you tell me which departments we are going to cut. This is why he doesn't want to be finance chair. **Com. Schei** - What are the political ramifications for all of this? Have we thought of all the other things we might be faced with? **Com. Nelson** -The more that is added to the debt, the more that it is put back on the county. **Sherry** - The existing equipment can't be fixed again, there are no more parts. Don't get the console, but if it goes down what are you going to do?? **Com. Gromala** - I think we have to approve to keep/put it in the budget. **Com. Schei** - the proposed budget, \$8,148,035, last year was less. **Com. Gromala** - wants to keep it in the budget, but to pay in a 5 year plan. **Com. Nelson** - Is it because I'm looking at a 5 year deficit that you want to pretend that it doesn't exist? *Discussion continues....* **Com. Schei** - Is not going to commit right now. Would like to wait a year. Did anyone ever check in to see if there is a used board out there? Moving on, issue will be addressed again. **Com. Hafeman** - Now, I know it can't be repaired, but there could be other options. I believe 911 duplicates services of the State Police. **Com. Nelson** - It's kind of a stand-alone system, not a duplication. **Com. Gromala** - I've been getting calls and e-mails stating that they want 911 services to remain in the county. I realize appropriations for this might be difficult, but I think we should, maybe, arrange a 5 year payment plan to pay for it. **Com. Nelson** - we shouldn't kick that can down the road, again. **Com. Hafeman** - 911 is a special revenue account. The device surcharges (\$10,000) and telephone surcharges (\$500,000) is what they've got to pay for the entire department. **Com. Gromala** - It's an essential service and not all essential services pay for themselves. **Com. Hafeman** - So, where are we going to get the money to pay for it? **Com. Schei** - I have a question - Brian, what kind of burden would it be if we waited on this? **Brian** - It's a crap shoot. It could last a month, even a year - I don't know. I do know that 911 has not received or requested money from the county at all (except, I think, 2009/2010 where the county gave us less than \$100,000) - it's all been surcharges that have been funded us. **Com. Schei** - Sherry, is there money for the console in the budget right now - in the proposed budget? **Sherry** - It is in there, yes. **Com. Schei** - I'm in favor of putting 50% in there and the other 50% in the following year (2018/19 budget). Unless something detrimental happens - then we're going to have to dip into the general fund. So, I would like to make a motion to do ½ in 2017/18 and ½ in 2018/19 budget. **Com. Hafeman** - seconds - motion carries 3/1. **Com. Nelson** voted no.

- Airport - MGT position recommendation - **Sherry** - MGT's recommendation for the Airport Manager is job grade 13 - which is what we have it at now. It would not change anything. **Com. Hafeman** - so, should we carry it forward? **Com. Gromala** - I'll make the motion to carry it forward to the board. **Com. Schei** - seconds it. Motion carries 4/0.
- Airport Capital Overlay - Request \$300,000 for extension of the Fire Safety Building. **Com. Nelson** - I say we put \$50,000 towards it. **Com. Schei** - This is a block grant \$53,000 a year. It's a 6 year obligation. It's for extending the Fire Safety Building in order to get all their equipment inside. The FAA and MDOT Aero requires all equipment to be inside. There's a large building that we store a helicopter, on occasion, and equipment for moving planes around that we could put in the Fire Safety Building. This will give us another building that could be leased out. I'd like to keep \$100,000 in there to be safe. Until there is a bid on this, we won't be sure of the cost. The \$300,000 is a quote from the State (MDOT Aero). I'd like to make a motion for \$100,000 to be put in there. **Com. Gromala** - seconds. Motion carries 4/0.

- e. 2017/18 Budget discussion - **Sherry** - deficit of 1.268 - set up with all dept. requests. A couple of departments I have not received budgets from, so plugged in numbers comparing to last year. Pg. 6- \$25,000 in designated building projects. \$40,000 to carry over will put it in next years' budget. No other projects in at this time. - \$35,000 in Circuit Courts, but they plan to have grant funding, pg. 7 - Judge

Hass did not get his budgets in, so I plugged in what is currently going on in those accounts. – pg. 13, Administrator- put money in for furniture, \$107 is only for administrator pay down of MERS. Carried in again \$10,000 for legals- **Com. Schei** - If we hire a company to hire administrator, where does that money come from, this year or next year? **Sherry** - It is not in there, but that can be adjusted. Pg. 16-17 Equalization is requesting for furniture- Pg. 21-Buildings and Grounds- security doors, windows, for sheriff's dept. (Brian Helfert). Some of this could be recouped from courts. **Com. Gromala** would like to have Jim come back and discuss this some more. **Sherry** - moving on to the sprinkler system in the vestibule, this is dependent on the city, because they need to upgrade water lines to provide enough water for the sprinkler. – The jail half-bath in the CO's office – painting of old building- sidewalk replacement. **Com. Nelson** - Prosecuting Attorneys request for \$93,000 for increase in salaries. **Sherry**- Bill has let her know that they are overloaded in that office and they are asking for another assistant PA, his investigator is retiring so there will be a 6 month overlap for that person to come in, as well as pay out for a retirement. –Pg. 25 Sheriff Department – capital outlay for computers, request for two vehicles, one for sheriff and one for undersheriff. Plan to put it in a 4 year term for the sheriff. Lean system – Prisoners ward – approximately \$45,000 is collected in fees that come back to the county. Pg. 32-Emergency Services- status quo pretty much. Rich wants the new operating systems for computers. Pg.34 Animal Control - \$10,000 in for that. Pg. 37 Veterans Affairs - \$2000 in capital outlay, he will most likely need new furniture for the new building. Pg. 38 – Economic Development- **Com. Nelson** - There is no contract signed, *discussion as to whether there is an obligation on the county's part.* **Sherry** - Pg. 39- Appropriations- the only change from last year to this year is the airport. – Faithorn Rescue Squad is no longer in place, no request from them. – Child Care – couple of changes, some will have reimbursement. – Library – Rather than \$10,000 she is requesting \$12,000. - There is \$109,000 in the airport for operating transfer. – Road Patrol –**Com. Nelson** - there is a millage request this year, if it doesn't pass, at least some of the unfunded portion of MERS somewhat caught up, we are still short we are at about 90% and that continues to grow. If the millage doesn't pass there is only a surplus of about \$100,000 in there. That would not come close to covering what we will owe for retirement which the board would continue to pay for over and above that 5 year plan. **Sherry** - they do have a capital outlay item in there for \$100,000. Road Records Management System needs to be compatible with 911. They will still show \$112,000 to the good if the millage goes through. – Parks- In the regular budget we have on pg. 45- to balance the budget there is an \$18,471 from their fund balance. Friend of the Court- part-time person. – Airport-County Appropriation Capital improvement, \$327, 050 - Includes a replacement van, **Com. Schei** - It isn't just a vehicle, we have heard from two community sessions that the airport is mandatory, businesses use it - we need it. Problem is the city collects a building tax on all those hangars, we don't see one penny of that. It's not right that the city gets this money. All these people want the county to have the airport, and subsidize it 100%. He would suggest that they ask the City of Menominee for some support from all that tax money that they collect. –**Sherry**- \$300,000 for the fire safety building is in that budget, an expansion. Engineering for the runway project is 5%. Budgeted for full-time manager, part-time manager and lineman – IT- Put it in. – Park Improvements- Put in a dollar amount that should be received for the timber cutting out there. Pg. 50 **Com. Gromala** - Back to the IT, we have equipment, right? \$24,000 for updates and maintenance and fees. **Sherry** - back to park improvement, there will be a fund balance carried over. There is something always to be done out there. – Remon- we won't know until December, put in \$55,000. **Com. Schei** - Has there been any money come in from the cutting of the timber so far? **Sherry** just received a check this week. **Sherry** – 911, we already looked at that, **Com. Nelson** *again implores the members to look carefully at that.* Pg. 61 Library- \$235,000 operating transfer. Pg. 68, Senior Citizen – we will be getting these numbers in, Pg. 74-Child Care- \$30,742, the auditor did not want those numbers showing, so it is in the General Fund Operating transfers.- Three-way road- we will have to start meeting with the Road Commission. – Household Hazardous Waste has to be done this year too, \$30,000 put in. **Com. Nelson** - ok, we are done with the packet, any questions? We aren't going to make a decision today. **Com. Schei** - I want to talk about MERS. He and **Com. Meintz** agree that there should be a payment to MERS to bring the unfunded balance down. **Com. Nelson** - agrees, that is why he wants Terra to come in. **Com. Schei** - how much money do you think we should put in as a one-time payment in this next budget. Finance committee needs to have some kind of consensus. **Com. Nelson** - MERS gives 3 rates, according to our payment schedule, what we have to contribute really at 5.75 is about 1.7, by 2022 we will be at about 2.12. This will be fixed in 40-50 years. Please read the packet. Need to have Terra here, Committee of the Whole or a special meeting, as long as all the board members are there.

Diane Lesperance - Because we have had so many projects that have come out this year, our liquid assets, and liquid cash is very low. Keep in consideration to let her know ahead of time if you are going to plan to spend a large amount of money. **Marc Kleiman** - Daily Press Delta, talked about MERS and a specific fund that they put money in to pay down MERS.

f. Recommended Budget Changes -

- a. All 2% increase in salaries have been removed – with the exception of Sup. Unit District court and Indigent Attorney, increase is in current contract that expires 9/30/18.
- b. PPT-Loss Rev (101-000-573 Reduced from \$200,000 to \$107,612
- c. Commissioners Conferences (101-101-859) Reduced from \$3000 to \$2000
- d. Other Legislative (101-103-802) From \$5000 to \$10,000
- e. (101-103-851) From \$3000 to \$2000
- f. (101-103-807.01) From \$5000 to \$1000
- g. (101-103-998.05) From \$25,000 to \$30,000
- h. Circuit Court (101-131-970) From \$35,552 to \$0 (wait for grant to enter)
- i. Probate Court (101-148-727) From \$1000 to \$1800
- j. (101-148-729) From \$800 to \$650
- k. (101-148-802) From \$150 to \$1200
- l. (101-148-804) From \$100 to \$200
- m. (101-148-805) From \$100 to \$0
- n. (101-148-806) From \$150 to \$500
- o. (101-148-860) From \$1500 to \$800
- p. (101-148-931) From \$350 to \$250
- q. (101-148-970) From \$0 to \$2500
- r. Building & Grounds (101-256-970.05) From \$13,500 to \$0 (carry over if not done)
- s. (101-256-970.08) From \$60,000 to \$0
- t. (101-256-970.09) From \$13,500 to \$0
- u. (101-256-970.10) From \$10,000 to \$0
- v. (101-256-970.12) From \$8,000 to \$0
- w. (101-256-980.02) From \$7,000 to \$5,000
- x. Prosecuting Attorney (101-267) Removed 2nd Asst. PA position
- y. (101-267-970.00) From \$0 to \$2000 (Laptop Computer)
- z. Sheriff Department (101-301-970.00) From \$52,000 to \$26,000
- aa. Airport (216-585-970.02) From \$300,000 to \$100,000 (Cap Outlay, Bldg. Upgrade)
- bb. E911 (266-325-970.04) From \$581,703 to \$0
- cc. (266-325-970.05) From \$55,000 to \$0

Public Comment: Brian Barrette – I'm really confused on how we're going to sit here and rely on EBay for parts for our primary Emergency/Medical Communication Center. It's the board's decision, but if we wait until next budget year, everyone should know it's a 6-8 month process (set-up, install and have everything up and running). So, if we get the go ahead to do this October 1st, it won't be ready and up and running – we're looking at May 2018. It's a project, a one time thing – not operating expenses or a year to year thing. **Sheriff Kenny Marks** – I have 2 things I would like to bring up. First, I just want to bring up a suggestions – grant writing. Brian B wrote a lot of them. We need to consider how important that is – they've paid and can pay for a lot of things. I want to encourage you to try and get some of that grant money for capital outlay. There's money out there, but we have to go after it – talk to them, have coffee with them (grease their palms – if you will). We have a local source in our county. They are sworn in – we back each other up. If Hannahville needs assistance, we're there. If we need assistance, they're there – and they know we have needs. Second, I know the PA couldn't make it, here, today, but I want to give you my perspective on the situation. Things are not going well, up there, right now. In comparison, Dickenson County has 4 PA's, Delta County has 3 PA's and 1 APA. They all farm out their civil cases to local attorneys. From the perspective of local law enforcement – Menominee Chief of Police, State Police, DNR, Hannahville, the detectives and myself, there are stacks of cases – criminal sexual misconduct, serious drug offenses, assaults – just sitting in stacks in the PA's office. Some stacks are over a foot high and some have not even been reviewed yet. The court system – the judges and court staff are waiting to adjudicate these cases. But these cases are not getting through the pipeline – we're not getting the revenue from fines and court cost because these cases are just sitting there. It's an embarrassment to try and prosecute cases that are a year to 3 years old. It is to the point that the PA will not

prosecute because the case has become too old. That's all I've got to say. **Andy** – I'm a transplant from Texas – I've lived here 2 years now and work in public safety. It's absurd to hear, as a citizen of this county, that you don't have the money to provide this service when it comes to public safety. We're working with antiquated equipment – it's embarrassing and you should be embarrassed. This 911 center – you need. You need to find a way to make this work. If you farm it out, you won't get a vested interest from another county. They won't know the people, their situations, etc. So I implore you to dig deep and fund the 911 console. Everyone has an expectation of safety when calling 911 – it should be given to them. You need to think about what's best for our county.

Commissioner Comment: Com. Nelson – I just want to say that it's not that we don't want to give departments what they want, it's that we don't have the money. I implore every department head to give up money so we can get everything they want. We fund the library at \$250,000/yr. We're the only county in the UP that funds their library. We have a bookmobile – the only one in the UP and it's one of 3 in the state. We do things differently and unfortunately, what we do has a cost to it. I've had people come up to me and say unfund the library and put that \$250,000 towards 911. It doesn't work that way. **Com. Schei** – I just want to say, I support the library and I think the bookmobile is necessary.

Adjournment: Moved by Com. Gromala, supported by Com. Nelson to adjourn the meeting at 11:24 AM. Motion approved 4/0.

Menominee County Finance Committee
Minutes of Meeting
09/06/2017

*****APPROVED 9.21.17*****

The Finance Committee met on September 6, 2017 at 8:30 AM at the Admin. Office.

Others present at the meeting were Diane Lesperance, Marc Kleiman, Brian Barrette, Cassandra Sturos, Sherry DuPont, Jerry Piche, Doreen Averill

Call Meeting to order: Com. Nelson called the meeting to order at 8:30 A.M.

Pledge of allegiance: was recited by all.

Roll Call: Commissioner Hafeman called. She was away and didn't know about the meeting. Excused.
Approval of Agenda motion by Com. Schei and supported by Com. Gromala to approve the agenda as written. Motion approved 3/0.

Previous Meeting minutes: 8.07.2017 & 8.14.17 - Com. Schei made a motion to approve minutes, second by Com. Gromala, motion carried. 3/0

Public Comment: None

Department Head/Elected Official Reports: Diane Lesperance: Outlined the confusion on how much money the County has in savings. Yes, we do have \$10 million dollars, but that's not our savings. It's like a family having a 401K, an emergency fund and savings. At the end of the year, the amount available is 2.8 million after all designated amounts are paid. Diane Invited commissioners to come to her office to discuss the county funds/investments more in depth.

Business Items

a. 2017/18 Budget Discussion:

Remonumentation Grant - \$81,461, we have \$55,000 – Sherry: We received the actual grant numbers from the state for the remon. Accounts. We only have \$55,000 budgeted there, so we'll need to increase that to \$81,146. All commissioners agree to make the change. 3/0

Veteran's Services – Copier/fax/scanner - \$1,600/yr. – With Mike's move to the 9th St. building, he will no longer have access to a copier/fax/scanner. He's gotten a quote from Cooper office for a copier. Estimated price is \$1,600/yr. Com. Schei moves to add it to the budget, supported by Com. Gromala. 3/0.

Commissioner Hafeman enters the meeting at 8:59 AM.

911 – Added insurance for incoming employees (2) + increased OT – Sherry: We have two employees that have retired and one more coming in Jan. We have no way of knowing if the newly hired employees will be taking the health ins. Brian and I spoke about this and decided to add insurance into the budget for two employees, plus I removed some of the OT thinking that it won't be necessary due to the restructure of the department. I was wrong. Brian would still like to have \$40,000 in the budget for OT. Until some employees are hired, he will need to use the OT for the employees covering for those vacant positions. Discussion among the commissioners

was that we don't have much of a choice on funding positions. Com Gromala moved to add the insurance and the OT into the budget for 911, supported by Com. Schei. 3/1 vote. Com. Nelson voted no.

911 Surplus applied "Fund Balance" \$133,219 – Sherry: this goes hand in hand with the above discussion. The current balance in the surplus revenue account is \$84,289. That increased about \$49,000. This means that the 911 fund balance would pay this amount (\$133,219) to balance the revenues with the expenses. Now due to that fund balance being depleted by the retirements of the previous director and two employees and the OT, that fund balance has decreased tremendously. There may not be enough in the 911 fund balance to balance this budget at year end. We don't have to take any action, other than to know that the County general fund may need to balance the 911 funds at year end. Com Gromala moves to approve Com. Schei seconds. 2/2 vote. Coms. Nelson and Hafeman voted no.

Airport Van replacement now – possibly remove \$15,000 from budget - Sherry: This is about the passenger van at the airport. We discussed this before for the budget however the van is in need of being replaced right now. Com. Schei would like to take the \$15,000 (budgeted for a replacement van) out of the budget for next year and use some of the capital outlay in the current budget to purchase the van now (or as soon as possible). Com. Schei explains that the van is not in working order at this time and Jeff doesn't want to put any more money into it. Com. Schei moves to apply as proposed, seconded by Com Gromala. 4/0 vote.

Public Comment: Brian Barrette – Asking for \$133,000 which is a guestimate (the new employees may not take the insurance, but I'd rather have it in there than not) is peanuts in the big scheme of things. If you look at all of the other departments in the county, we are by far the cheapest department to fund. Other than two years when the county helped to fund 911, we have been self-sufficient for 20 years because of the 911 surcharge. The problem is, while costs continue to rise, surcharge money hasn't and that requires more balancing. About the generator in Bagley, this is not just a 911 issue, it's a full county issue. There is a grant process that will cover 100% for 911 in the entire county. Can we improve reception? Yes. The current repeater is set at 100 Watts, we can go up to 250. That will require approval from the FCC.

Commissioner Comment: Com. Schei – I'd like to request the County Board Chairman send a letter to MDOT AERO. In reference to the budget the expansion plan for the hangar bldg. was reduced from \$300,000 to \$100,000. The plan is to lay the foundation and concrete as part of the plan using the \$100,000. Perhaps budget more the following year for completion of the bldg. Reminds everyone about the model train, antique car show at the airport this weekend (Sept. 9th) 9 AM to 3 PM. **Com. Nelson** – Doesn't fault anyone for not understanding the budget, it's not easy. Surcharge comes from the taxpayer; Road Patrol comes from the taxpayers. He comments on the newspaper and that they've never asked him any questions. **Com. Hafeman** – Reminds everyone of the Lions Club annual pig roast at Fadoski park in Nadeau, 12-5 Saturday.

Adjournment: Moved by Com. Schei, supported by Com. Nelson to adjourn the meeting at 9:27 AM. Motion approved 4/0.

MENOMINEE COUNTY LIBRARY BOARD

Minutes August 8, 2017

Approved: September 12, 2017

C. Peterson called the meeting of the Menominee County Library Board to order at 4:04 PM on Tuesday August 8, 2017.

Present: C. Peterson, M. Fagan, K. McNeely, N. Tuinstra and Commissioner L. Schei.
Excused J. Freis.

K. McNeely moved to approve the agenda, support by M. Fagan. Motion carried.

Public Participation: No public present.

K. McNeely moved to approve the minutes from the July 11, 2017 meeting, support by M. Fagan. Motion carried.

M. Fagan moved to approve the July Financial Reports, support by N. Tuinstra.
Motion carried.

K. McNeely moved to approve the August bills, support by N. Tuinstra. Motion carried.

Director's Report

Library: Nick Ruleau has welded metal art in the display case.

Staff: Ann Murray and Jen Hirn are working with North Central staff to get **Books on the Bus** started up there. Ann M. has started story times at Hermansville Branch on Wednesday morning. Story times at the Main Library will start in September.

Financial: We have received additional grants for the bookmobile. We received a Lois Lenski Covey Foundation award of \$2,000. Wells Fargo Corporate Giving donated \$1,000.

Patrons: Kathy Selby made a donation for Hermansville Branch books. Media coverage for the solar eclipse instructed people to check with the library for solar glasses. We will pass out glasses as long as supplies last and plan on having a few pairs available at the library for patrons to use on Monday, August 21.

Bookmobile: The Library display at the Fair was well attended – over 250 “visitors” to the bookmobile. Several new cards were issued. We are starting to gear up for fall/school year. We have received bids from 3 vendors for the replacement bookmobile. The Director met with Dan Gaudes to review the bids, since he is familiar with this type of vehicle.

Technology: Superiorland Library Cooperative has added a new calendar program that will link with our website so patrons can see programs at other libraries. They are also trialing wireless printing with our existing cybrarian gateway. Current cost is \$375.00 for installation with a \$100.00 annual fee in subsequent years.

Programing: Summer Reading went well. Attendance at the main library was 325 and at Hermansville branch 145. This year we had several community people, including Rep. LaFave, as volunteers to lead programs.

Friends: Their book sale was on July 28th and 29th. Lots of community interest both for donating books and for purchasing items.

Volunteers: 15 hours this month.

New Business

- A. C. Peterson moved to recommend accepting the Bookmobile replacement bid submitted by Farber Specialty Vehicles to the County Commissioners. This bid covers the additional 3 cart mounts and 6 carts. Support by N. Tuinstra. Motion carried.
- B. The Board requested that Director Winnicki investigate donating Secord Press to another venue/organization and report back.
- C. Discussion on Bookmobile Fundraising with reference to the Lunch at Dollar General on August 25 from 11-1. The event will include a 50/50 raffle.

Public Participation: No public present.

As there was no further business, K. McNeely moved to adjourn the meeting, support by M. Fagan. Motion carried. Meeting adjourned at 4:45 PM.

Submitted by:
Amanda Winnicki, Library Director

Menominee County Fair Board

August 23, 2017

Meeting Called to order 6:35 pm by president Larry Roetzer

Approval of agenda Glenn made motion Eric seconded motion passed

Previous minutes approval motion made by Eric seconded Ed. Minutes approved

Treasurers report read by Nikki, motion for approval by Eric seconded by Ed. Approved

Public comments: Barb Palzewicz is willing to contact Community Action Agency to see about bringing people out to enter items into the fair for next year and to go to senior centers to help fill out entry forms. Nikki mentioned that maybe 4H kids could help out with this for community service hours. Ladies day had 100 ladies and could have had more but were out of bags and seats. Next year needs 25 more chairs. Ideas for next year's competition for ladies day included chocolate, baked goods and foods made using zucchini. Looking for ways to honor local veterans is one idea for next year's fair. A Veterans quilt for Menominee Co veterans is one way that Barb and Carol Quist were talking about. There is a veteran from MI who was awarded the Medal of Honor and thoughts of bringing him up here and having local veterans be honored. Possibly monogramming local vets who died in service for quilt.

Updates since fair: Eric knows someone who has barrels available for garbage cans out at the fair for next year. Approx 15 would be of benefit. Nikki made a motion to allow Eric to contact Dave Kingten about 15 barrels for garbage cans for next year. Glenn seconded. Motion passed.

Ed made a motion to pay Mellen Fire Dept \$200 for their fuel and time for watering track for the weekend. Glenn seconded. Motion approved.

Glenn brought up the fact that Dan Gaudes has assisted with the pulls using his own tractor for the last three years and hasn't been compensated. Discussion regarding many people help out our fair who are not compensated and fair could not sustain if we paid everyone who helped out. Board and public discussed the option of an appreciation dinner in October and all board members are asked to bring a list of people who helped out for the fair to the September meeting that they feel should be included in the appreciation dinner.

Discussion included comments heard from public in regards to pulls including: time of pulls, starting late, extra tractor packing down the track was this necessary? Took extra time and created a longer pull. Eric brought up the idea of having a sub-superintendent for pulls. There are also other people interested in the board and also for superintendents.

Eric brought up the fact that the steers didn't clean up after themselves. UP State Fair has rules in the fair book about grooming inside. Maybe we should put new rules into our book for next year. Board will draw up wording in regards to cleaning of barn and include in next year's fair book.

Exhibit building is getting a new roof. Should there be a contract for this? Gerry Piche said the building is on county property. Larry will talk with Sherry about paperwork regarding this. Eric spoke about better ventilation for the barns in the form of big windows cut into the side of the building that can be opened and closed. Electricity and speakers in the barn were also discussed. Eric will approach the park committee about ventilation and power upgrade to the barn

Eric spoke with Glenn Jr at the fair about trying to encourage people to keep their animals out there for the weekend for fairgoers to enjoy.

Eric would like the addition of a PA system either portable or built into the barn. We also spoke about an information booth to direct people to the different events.

Eric spoke about the grant for MI County fair. Barb needs final figures from Nikki to submit for the grant. Nikki and Barb will coordinate the information needed to submit.

An idea for next year is to go with a logging theme since we have reserved a lumberjack show for the main attraction. To go along with logging theme Eric would like to contact Nortrax or other logging families in our area to sponsor or do a demonstration. West Side Tool Service in Peshtigo is interested in possibly coming to the fair next year. Bay de Noc Community College has a mobile forwarder virtual reality program, we could contact them to bring it down to the fair next year.

Mandy Baumler rabbit superintendent brought up the fact that animals need to be picked up timely. We will edit the fair book for next year to include a time frame for pick up of all exhibits. Fair book will read "all exhibits need to be picked up between 4-6 pm on Sunday". Also the entry fee for poultry and rabbits should be increased to \$1.00 each per recommendation as this is what most other fairs charge.

Carol Quist, adult still superintendent recommends to remove the cap on entries for youth and adult still exhibits. Also make adult and youth baked goods numbers equal and canning process on both adult and youth the same. These changes will be made in the 2018 fair book.

Car show plaques may not have been given out to some of the participants. Better organization for next year is needed. Having an information booth next year would help with this issue.

Discussion surrounding whether we should continue to pay WUMPA for the pulls or run it ourselves. We did make \$260 on the tractor pull this year. No decision either way was made at this time.

Nikki made a motion to have 2018 fair dates July 20-22nd. Eric seconded. Motion approved.

Sandy no longer wants to be the fair manager. We will post the position per county policy. Nikki will contact Sherry about the posting process.

Jim Quist has sent a letter to the county commissioners and county fair board in regards to not being compensated for fair activities. Will watch for Parks Committee minutes to see what their decision was.

There are community members interested in joining the fair board. Discussion about keeping an odd number of members. Eric moved to expand our board to seven members, Nikki seconded. Motion approved.

Motion for adjournment by Ed seconded by Eric 9:00 pm

Respectfully submitted,

Nikki Tebo

Secretary/Treasurer

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

August 24, 2017 - 5:00 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 5:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet	X*			Negro, Mari	X**		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia		X	
Martin, Ann	X			Schinderle, Katie	X		
McCole, Gerald	X			Zevitz, Michael Dr.	X		

* Video television conference from the Northpointe Menominee office

** Per telephone

REPRESENTING ADMINISTRATION: J. McCarty, B. Ducoli, C. Adrian

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amend of agenda. J. Luhtanen requested to amend the agenda under Finance b) Revised FY17 Budget

ACTION: Moved to approve the amended agenda.

Motion by: G. McCole, supported by A. Martin to approve agenda as amended.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the August 10, 2017 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: J. Hafeman supported by G. McCole to approve the 8-10-17 regular Board meeting minutes.

Motion carried unanimously.

P. Peretto present at 5:15 p.m.

PRESENTATION – Alan Bolter, MACMHB

J. Luhtanen introduced Alan Bolter, Associate Director MACMHB. Mr. Bolter presented to the Board an overview regarding Section 298 Update; House C.A.R.E.S. Task Force and FY18 Conference Report. Handouts were provided to Board members. Miscellaneous questions were addressed.

ACTION ITEMS

- **Finance**
 - a) Contract Grid 8-10-17 (*Trico Cleaning addendum*)

	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Trico Opportunities	Cleaning Service	10/16/16	\$84.60/day if using 3 custodians and shift supervisor.	\$19.00/day/person if using a reduced crew	N/A

This is an addendum to original contract for new language in the event of reduced crew there will be reduced standards and reduced rate charged.

ACTION: A motion was made by G. McCole supported by J. Hafeman to approve Contracts 8-10-17 (*Trico Opportunities*) as listed on above contract grid.

Motion carried unanimously.

b) Revised FY17 Budget

B. Ducoli reviewed with the Board the revised FY17 Budget statement indicating an adjustment of approximately \$28,000 of expenditures. Miscellaneous questions were addressed.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

• **Finance**

a) Financial Statement – July, 2017

Financial statement reviewed by the Board. No questions/concerns.

Consensus of the Board is this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

b) Check Disbursement – July, 2017

Check disbursement reviewed by the Board. No questions/concerns.

Consensus of the Board is this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

A. Martin left meeting 6:15 p.m.

c) Funding Source Summary – May, 2017

Reviewed funding source summary as of May, 2017 with breakdown of Medicaid, Healthy MI, Autism, MI Health Link, NorthCare Network, General Fund, SED & Children's Waiver and Local funding source. Miscellaneous questions were addressed.

Outcome: Informational

d) Contract Grid 8-24-17 (*Great Northern Home Care; Stephanie Burrows MD; Beacon Specialized Living*)

Discussed and reviewed Contract Grid 8-24-17. Questions addressed regarding possible increase with change from 15-minute unit billings to hourly for respite care.

Consensus of the Board is this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

e) Board Member Finance Questions/Responses

Question received via email regarding longevity pay – discussion of how this expense fits in with total budget, employee benefit expense and deadline for decision.

• **Longevity Pay**

Discussed and reviewed costs associated with longevity pay in relation to Northpointe's current budget and total expenditure.

Consensus of the Board is this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

M. Negro left meeting 6:30 p.m.

- **CMH Compliance Examination 9/30/16 & Purchasing Policy**
Discussed and reviewed the CMH Compliance Examination 9/30/16. One recommendation was made for Northpointe regarding Procurement. Reviewed recommendation and policy/procedure change made in response to this recommendation.

- **Boyington Roof Repair**
Discussed and reviewed bids and references received for the Boyington roof repair.
ACTION: A motion was made by J. Luhtanen, supported by K. Schinderle that Boyington Roof Repair become an action item at the present meeting.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Peretto P.	X	
Hafeman J.	X		Schinderle K.	X	
Hofer M.	X		Zevitz, M.	X	
McCole G.	X		Luhtanen J.	X	
Pasternak N.	X				

Motion carried unanimously.

ACTION: A motion was made by J. Luhtanen supported by P. Peretto to award the Boyington Roof Repair bid to Markell Roofing in the amount of \$15,930.00.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Peretto P.	X	
Hafeman J.	X		Schinderle K.	X	
Hofer M.	X		Zevitz M.	X	
McCole G.		X	Luhtanen J.	X	
Pasternak N.	X				

Motion carried.

- **CEO Report**
Reviewed CEO report.
 - MDHHS Federal Compliance Audit at Northpointe 8/16/17; site review at Boyington and Northern Pines.
 - Re-evaluation of leased TRICO office space underway. Current lease expires 10/31/17.
 - Northpointe participation in Great Start Strategic Planning process. Northpointe specifically provides support in the child care and social/emotional health arena.
 - Clarification has been requested from the State in regards to the \$.50 wage increase for direct care workers.
 - September 9th the Community HOPE for Suicide Prevention is being held at City Park in Iron Mountain at 11:00 a.m.
 - GLRMHA 24th Annual Conference to be held September 10-12th in Sault Ste. Marie.
- **Annual Board and Self Evaluations**
Reviewed summary results of annual Board Evaluation and Self Evaluation. Discussed touring facilities and more training for new Board members. J. McCarty requested feedback from Board members to follow up on.

J. Luhtanen assumed the Chairperson position.

- **Annual CEO Evaluation**
Reviewed Annual CEO Evaluation summary results for 2nd year of CEO 3 year contract. J. Luhtanen provided it was a very good evaluation and the need for a prompt of the 90 day notice period for contract ending 8/10/18.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- Stakeholders Meeting Minutes 8-1-17
Report to be placed on file.

PUBLIC COMMENTS

- None

BOARD COMMENT

- G. McCole stated Christy King has accepted the position of NorthCare Network CEO and will begin sometime in November; a contract extension has been completed for Bill Slavin from 9/1/17 to 11/31/17.
- J. Luhtanen stated the local YMCA is offering an Autism Support Group in partnership with ISD and Healthcare System; the 5th Annual V.A. Mental Health Summit will be held in Marquette on 8/29/17 and can register by calling Dr. Brenda Reed at 774-3300; the Suicide Prevention Walk will be held September 9th in Iron Mountain.

ADJOURN

A motion was made by G. McCole, supported by N. Pasternak to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 7:05 p.m.

The next regular Board meeting is scheduled for Thursday, September 14, 2017 in Kingsford, Michigan at 5:00 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Cindy Adrian, Administrative Assistant

**Menominee County Airport Committee
Minutes of Meeting
June 20, 2017**

*****APPROVED 9.19.17*****

The Twin County Airport Committee met on June 20, 2017 at 4:00 PM at the Airport Conference Room.

Present at the meeting were Coms, Schei, Meintz, Gromala. Also present: Nancy Douglas, Jeff LeFleur, Steve Beakman, Tony Graff and Jerry Piche

Call Meeting to order: Chairperson Schei called the meeting to order at 4:00 PM

Pledge of Allegiance: The Pledge of Allegiance was recited

Roll Call: Roll call was taken; Welcome new committee member Com. Gromala who will be replacing Com. Phelps, present, as well as Com. Schei, Com Meintz present

Approval of the Agenda Com. Meintz made the motion to approve the agenda, second by Com. Gromala. Motion carried 3/0

Previous Meeting minutes: Previous minutes from 4/24/2017 were approved motion carries. Charlie/Larry 3/0

Public Comment: Jerry Piche: As a taxpayer and a county commissioner, will be open to talk to anyone that is willing to listen and to give views. Would very much like it to happen.

Presentations: None

Business:

1. a. **Status of Sponsorship with FAA – MDOT meeting on 6.14.** Larry S. This was an impromptu meeting with David Nyberg and members of MDOT, Mike Trout, Bryan Budds, Juan Zapata and Judy Baker. Also at this meeting were Nancy Douglas and Jeff Lefleur. The agenda was sponsorship, the role of MDOT and FAA, what our options were that haven't been fulfilled as yet, particularly the Title Insurance and Instruments of Transfer and Authority documents and a 40 year standard title search. They wanted to dwell on the importance of us getting sponsorship. Another part of the agenda was a discussion of the importance of grant obligations, and the future, possibilities of abandonment. There was a handout with a lot of data. Statistics of the benefit to the community, dollars to benefit. Charlie There was talk of sponsorship and the amount of money the county would have to come up with to maintain the sponsorship. Larry S. At this point the state is operating airports and would like to be out of them, they would like to local municipalities run the airports. For us they would like to see the County have sponsorship, an Airport manager as well as an assistant manager and to try to find an FBO

operation to make use of the hangar and the land. 6 parcels are available for lease only to other businesses, but the wait time is a year. The thing is to find someone that would be willing to wait a year to lease. Asked about having a race track on the weekends, but they aren't in favor of that and most likely would not approve it because of the liability and the cost. They want to see the runway resurfaced. Did not like the idea of having volunteers do the work, they want county employees. **Charlie** They did talk about the land, he himself was really pushing to have to opportunity to have more cash flow on the airport so it could become more self-sufficient. We want to have the parcels that are non-aviation freed up so that we could have opportunities for businesses. We are supposed to have another conference call with them in about two weeks or so. **Larry S.** Can Nancy Douglas comment on that since she is Economic Development and that is part of it. **Nancy** I thought it was a really good meeting, very positive, a lot of information, they did say they would work with you on a regular basis. With regard to the parcels, they understand that is an impediment. They don't want to be the bad guy, or oppositional, but want to provide what they can. Talked about security issues and they are again willing to come and make that a more positive experience here and explain exactly what can and can't happen. We need to keep them engaged. **Steve G.** I think if we could get some commitment from them on this land that is on the outside of the property to come up with the types of industry that we could make use of that and not have to wait for all the applications. *Nancy inserts that all of these properties are all inside, she is corrected that no, they are not. She also stated that they have said that if it is an industry that has something to do with aviation, it would not be hard to do. If it is not involving aviation, that is what takes a year or two.* **Charlie** That's what Delta does, they have a brewery operating on the airport. **Larry S.** They did mention having a conference call. So, sponsorship status, 40 year title search which was a big drawback, there was only one firm in town that was willing to take this on. This is now complete. There are 75 different parcels of land with different descriptions. County self-insuring title insurance.....After this was completed, they gave us another hoop to jump through, they want the 40 year search in digital and hard form, so are working on that. They also will require an attorneys' opinion on each of the parcels and state it in a letter. Larry will meet with Bill Merkel to go over this in detail.

b. Private Tenant Land Leases – Larry S. – Dave Stoker has the most current record of tenant leases. FAA requires that they review these leases to make sure they include all terminology and regulations. These lease documents were given to Bill Merkel as well and he did make a couple small changes. Each of these will be mailed to the current tenants that lease land from us. These then have to be approved by the full county board to be legal. The term of the leases is 20 year, renewable, \$.20 a square foot, the only difference may be the “non-discrimination” terminology. Taxes: Larry read the statement regarding taxes. This means that the county is tax exempt, any taxes are settled between the City of Menominee assessor and the person that owns the building. It is not a county issue, has no control over it. The only control the county has is on the land itself. FAA is concerned with comparable fees being charged to businesses.

c. Use of Airport building and rooms – Larry S. The county owns the buildings, the lobby is public any offices, committee rooms are up to us what we want to use it for. It has to be general aviation, we can't put another office in here, but, it can be used by another county employee if a fee is charged. The rental fee would go back to the airport fund. These arrangements would require a lease.

2. Financial

a. **Title search update – Larry S.** – Did get a bill that has to go to the board for approval. This won't be the final bill because of the electronic scanning that needs to be done, that will be a "per page" cost. **Charlie** Since it was over the \$5000 limit, we have to show that there was no bid process because no other businesses wanted/could do it.

b. **Month end budget status report – Larry S.** For the 8 months through the budget, we are well within means. Most of expenditures are less than 70%. There are few things that need to be cleaned up, things that weren't entered into the software correctly for this year. Steve Gromala and himself are on the finance committee and they sat down with Jeff LeFleur and went through the budget line by line and it is ready to be presented to the Finance Committee. This included a projection for the runway project and 7 years of future projects. \$51, 321 a year that would have to contributed for the 5% share if we go ahead with that runway resurface project for the first 3 years and then the other 4 years of the project schedule. Two years were put into escrow because of the Marinette pulling out. This includes the other runway down the road which will be twice as expensive. The first one looks like it will cost 3 million to this project. There is brush to clear away and culverts that need to be replaced, this is included in the runway projects. The federal grant is 90% and the state grant is 5% and the local share is 5% of the 3 million. The deadline for this year to get grants submitted and approved is sometime in July. The requirement for that is to be a sponsor of the airport and a 20 year obligation. **Charlie** There was also **Larry S.** The state wanted to see an airport manager and an assistant manager. So the new budget will have more in it for those positions and 5% share and the capital outlay. Included an expansion of the fire safety building to add 2 more stalls to it so that all the equipment in that building. There is a lot of stuff in the hangar building that has to be removed if we lease the whole building out. The intent is to lease the whole building out. We put it in the budget as a one time expense. There is also a capital outlay to replace the courtesy van because the suspension and steering are getting a little ragged. The finance committee asked for a 5 year plan on budgeting on any kind. The benefits are the biggest part of the budget. Steve do you want to comment? **Steve G.** We went through the budget and we spent time in the revenues. We lowered our expectation and that required us to look at expenses too. We included MDOT's suggestions, and the cost to the county was \$10,000 more than this last fiscal year. If revenues increase there will be better numbers, but he wanted a realistic picture. Equipment and a lawn mower were also included.

2. **Manager Report**

- a. **LED lights for parking lot/ beacon obstruction lights - Jeff LeFluer** Had to get a lift from Tim Plutchak to do the job safely. Repaired the lights in the parking lot as well and now everything is good to go. All fixtures are LED and will save energy with the equal lumens.
- b. **Roof inspection of hangars** Inspected the roof while the lift was here, some of the screws might be loose. They do not need replacing of the roof, but do need to stop the leaking.
- c. **Airport Activity** MDOT gave a printout, Larry not sure how they came up with the numbers. **Jeff** Most people assume that is Marinette using the airport mostly Marinette Marine, yes, a big part of it, but there is also Anchor Coupling, LE Jones, Lloyd Flanders. People just don't seem to be able to afford to fly like they used to. **Larry** When businesses land here, for instance the Navy, they also buy fuel, which is a big

plus. Military and government for both states, they are exempt, they do not pay any landing fees and don't need to buy fuel. Any local business does pay for landing, but they don't always need fuel. **Jeff** Enstrom is the best fuel customer.

- d. **Fuel Sales** – **Jeff** Purchased jet fuel, had to buy a full load as there was no one to split with, but the price was right.
- e. **Any other items to report** - **Jeff** The only thing that looks bad is the section of the fence that somebody ran into. Waiting on the police, but no one stepped up, it was a hit and run. Don't want to go through insurance company because of past claims that got on the record. **Charlie** Find out what it will cost and go from there. With the extensive rain has there been a flooding issue? There certainly are other areas under water. **Larry** One other thing, setting up the airport like the marina, MDOT said under no circumstances can that be done.

Public Comment – **Nancy Douglas** – a number of industries have approached her so looking at developing a support group of industries and business together. There were at least 6 industries so will be proactive in moving forward and being helpful. **Steve Beakman** What is or has been done to make fuel prices a little more competitive. Oconto has lowered to \$3.90 a gallon, you are at \$4.95. Others have a lower cost. Are you stuck at that price? Your sales might go up a bit if the cost was lower.

Commissioner Comment - **Charlie** – The meeting with MDOT and the state department of transportation was hard to say, fluff or serious. Without financial assistance or help, we discussed all of what we had gotten done and they gave another hoop to jump through. Leaves him concerned about their concern or willingness to be of help. Them operating the airport themselves seems to be a “no go”... not even happy with the airports they do have. We can always fund the airport, a decision the board has to make. **Steve** Set up the budget as though they would have sponsorship, also looked at the 5 year plan. New kid on the block, give him a few months.....**Larry** – The state was here, asked right out if they would take the airport back, they said no. They are willing to support in all of these areas, but sponsorship is their main goal. Then they expect the runway project and the 7-10 year project plan that includes all projects. Within 5-7 years from now the 5% share would be likely twice as high. This is why the \$55,000 was put in there, to take care of that. The appropriation to the county doesn't change. When Marinette pulled out we had to put in \$131,000 in for the 15 months that Marinette had left, they hadn't paid for the 9 months that they were in. This year going forward the costs might be higher than the \$131,000, maybe closer to \$141,000. *Discussed revenue vrs. Fuel sales* It is up to the county board now to move ahead and make a decision if they want to go ahead with obligation for runway and 20 obligation with grant. **Steve** Will do his best to do the best for the county.

Next meeting date most likely the third Tuesday of the month, but tentative now

Adjourn: Moved by Com. Charlie Meintz, Supported by Com. Larry S. Motion approved 3/0 meeting adjourned at 5:10 p.m.

**Menominee-Delta-Schoolcraft
Community Action Agency**

**GOVERNING BOARD MEETING
Thursday, July 20, 2017
Little Nugget, Wallace MI
12:00 noon (CST)**

MINUTES

The meeting was called to order at 12:05 p.m. by Chair Karen Wigand. A written roll call was taken and a quorum noted with the following in attendance:

MEMBERS PRESENT

Karen Wigand, Delta
Susan Kleikamp, Menominee
Clyde Thoune, Menominee
Myra Croasdell, Delta
Shanna Jasmin, Delta
Peter Thoune, Menominee
Craig Reiter, Schoolcraft
Lee Robbert, Schoolcraft
Dave Anthony, Menominee
Geri Nelson, Delta
Bernie Lang, Menominee
Tom Lippens, Delta
Omer Doran, Schoolcraft
Geri Nelson, Delta

OTHERS PRESENT

Julie Moberg, Executive Director
Cathy Pearson, Executive Assistant
Leslie Moulds, Receptionist
Lori Lacosse, Menominee Client Service Worker
Debby Wiltzius, In-Home Services Mgr.
Myra Smeester, ECP Director
Mary Ciminskie, HR Manager
Jill Johnsen, Assist. Finance Director
Connie Maule, SCP Director
Peggy Ramsden FGP Director
Pat Royer, Senior Nutrition Mgr.

MEMBERS ABSENT

John Stapleton, excused
Dan LaFoilie, excused
Ken Perokie, excused
Dave Moyle, excused
Andrea Raygo

POLICY COUNCIL

Nicole Cook, Policy Council
Lydia Davis, Policy Council
Amanda Ely, Policy Council
Myra Croasdell, Policy Council
Shanna Jasmin, Policy Council

APPROVAL OF MAY 11, 2017 GOVERNING BOARD MINUTES

Members were mailed a copy of the May 11, 2017 Governing Board minutes for their review and **THEY WERE APPROVED WITH A MOTION FROM CLYDE THOUNE, SECONDED BY LEE ROBBERT; MOTION CARRIED.**

CAA Governing Board Minutes

Thursday, July 20, 2017

Page 2

NOMINATING COMMITTEE REPORT/ELECTION OF OFFICERS

Karen Wigand called on Clyde Thoun who reported that the Nominating Committee met and recommends the reappointment of Ken Penokie to another five-year term representing Legal Services of Northern MI in the Delta County Consumer Sector. **PETER THOUNE MOVED TO REAPPOINT KEN PENOKIE TO ANOTHER FIVE-YEAR TERM ON THE BOARD, SUPPORTED BY CRAIG REITER; MOTION CARRIED.**

He reported that the following have placed their name in nomination for the following positions – Karen Wigand-Chair, Myra Croasdell, Vice-Chair, Susan Kleikamp-Treasurer, Omer Doran-Secretary. He reminded the members that per our revised By-laws, the term for officers is now two years instead of one. He asked three times for further nominations from the floor for Chair. **PETER THOUNE MOVED TO CLOSE NOMINATIONS FOR CHAIR, SECONDED BY OMER DORAN. PETER THOUNE MOVED TO APPOINT KAREN WIGAND AS CHAIR, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

Clyde asked three times for further nominations from the floor for Vice-Chair. **PETER THOUNE MOVED TO CLOSE NOMINATIONS FOR VICE-CHAIR AND THAT A UNANIMOUS BALLOT BE CAST FOR MYRA CROASDELL FOR VICE-CHAIR, SUPPORTED BY CRAIG REITER; MOTION CARRIED.**

Clyde asked three times for further nominations from the floor for Treasurer. **PETER THOUNE MOTIONED TO CLOSE NOMINATIONS FOR TREASURER AND THAT A UNANIMOUS BALLOT BE CAST FOR SUSAN KLEIKAMP FOR TREASURER, TOM LIPPENS SECONDED THE MOTION; MOTION CARRIED.**

Clyde asked three times for further nominations from the floor for Secretary. **PETER THOUNE MOVED TO CLOSE NOMINATIONS FOR SECRETARY AND THAT A UNANIMOUS BALLOT BE CAST FOR OMER DORAN FOR SECRETARY, CRAIG REITER SUPPORTED THE MOTION; MOTION CARRIED.**

The Executive Director congratulated the officers and thanked them for their willingness to serve.

FINANCE COMMITTEE REPORT

Ms. Wigand called on Treasurer Susan Kleikamp who reported that the Finance Committee reviewed the April CAA Accounts Payable Schedule and recommends their approval. **CLYDE THOUNE MOVED TO APPROVE THE CAA MAY ACCOUNTS PAYABLE SCHEDULE, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

Susan also reported that the Finance Committee reviewed the May CAA Accounts Payables and recommends their approval which was done with **A MOTION FROM PETER THOUNE, SUPPORTED BY OMER DORAN; MOTION CARRIED.**

The committee also recommends approval of the Cost Allocation Plan that was mailed to all the members. Even though there are no changes, it must be reviewed annually. **CRAIG REITER MOVED TO APPROVE THE COST ALLOCATION PLAN, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

Members were also mailed a draft of the Financial Procedures Manual revision with a synopsis of the changes. It was noted that the Finance Committee worked closely on this revision with staff and recommends it for board approval. **LEE ROBBERT MOVED TO APPROVE THE REVISED FINANCIAL PROCEDURE MANUAL, SECONDED BY OMER DORAN; MOTION CARRIED.**

SAFETY COMMITTEE REPORT

Chair Wigand called on Tom Lippens who reported that the Safety Committee met on June 14, 2017. Our representative from the Accident Fund was available to review our Worker's Compensation claims so far this year and provided tips for increasing safety and awareness. The committee reviewed an accident in the Early Childhood Program where an employee tripped on a broken floor tile (which has been replaced). Tom noted the committee will now be reviewing all accidents, not just ones reported to Worker's Comp. **CLYDE THOUNE MOVED TO APPROVE THE SAFETY COMMITTEE REPORT, SUPPORTED BY PETER THOUNE; MOTION CARRIED.**

PERSONNEL COMMITTEE MEETING

Julie Moberg reported that the Personnel Committee met today to review a request for unpaid leave beyond 90 days in the ECP. Although the Board is charged with approving such leave beyond 90 days, it was decided that since sensitive health information is involved it should be brought before the Personnel Committee for their recommendation. The committee recommends the board authorize the extended unpaid leave for a custodian in the ECP and this was done **UPON A MOTION FROM CRAIG REITER, SECONDED BY OMER DORAN; MOTION CARRIED.**

ACCEPTANCE OF MAY/JUNE ECP MONTHLY REPORTS

Members were mailed copies of the May/June ECP monthly reports for their review **AND THEY WERE ACCEPTED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

APPROVAL OF 5/30/17 HEAD START POLICY COUNCIL MINUTES

Members received a copy of the 5/30/17 Head Start Policy Council minutes for their review and **THEY WERE APPROVED WITH A MOTION FROM OMER DORAN, SUPPORTED BY MYRA CROASDELL; MOTION CARRIED.**

RATIFICATION OF EXECUTIVE COMMITTEE ACTION TO AUTHORIZE THE SUBMISSION OF COLA GRANTS OF \$22,829 FOR HEAD START AND \$8,119 FOR EARLY HEAD START

Karen Wigand reminded the board that the Executive Committee (comprised of the board officers) have the authority to act on board issues that require action in between meetings, but the actions must be ratified by the full board. She called on the ECP Director who explained that these funds will be retroactive to November 1, 2016 and will provide for a 1.25% Cost of Living Adjustment as required by the grant and it will be added to the base amount going forward. **SUSAN KLEIKAMP MOVED TO RATIFY THE ACTION TO SUBMIT THE COLA GRANTS FOR HEAD START AND EARLY HEAD START, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

APPROVAL TO SUBMIT THE HEAD START CONTINUATION GRANT FOR 11/1/17 - 10/30/18

Members were mailed some probable key changes to the program design and staffing based on where numbers of eligible children are located and as a result of the move to duration (longer) days. Karen Wigand called on the ECP Director who further explained the changes. Members were also given a copy of the overall budget and program design and told that if anyone wishes to view the full grant or want other information, please let Myra know.

POLICY COUNCIL –

AMANDA ELY MOVED TO APPROVE THE SUBMISSION OF THE HEAD START CONTINUATION GRANT FOR 11/1/17-10/30/18, SECONDED BY NICOLE COOK; MOTION CARRIED.

GOVERNING BOARD-

SUSAN KLEIKAMP MOVED TO APPROVE THE SUBMISSION OF THE HEAD START CONTINUATION GRANT FOR 11/1/17-10/30/18, SUPPORTED BY MYRA CROASDELL; MOTION CARRIED. It was requested that a comparison budget to the previous year be provided next year.

CAA Governing Board Minutes

Thursday, July 20, 2017

Page 5

Members were given information on key changes in program design and staffing. Members were given a copy of the overall budget and program design and told if anyone wishes to view the full grant or want additional information, please let Myra Smeester know.

POLICY COUNCIL –

NICOLE COOK MOVED TO APPROVE THE SUBMISSION OF THE EARLY CHILDHOOD PROGRAM CONTINUATION GRANT FOR 11/1/17-10/30/18, SECONDED BY LYDIA DAVIS; MOTION CARRIED.

GOVERNING BOARD-

SUSAN KLEIKAMP MOTIONED TO APPROVE THE SUBMISSION OF THE EARLY HEAD START CONTINUATION GRANT FOR 11/1/17 – 10/30/18, SECONDED BY PETER THOUNE; MOTION CARRIED.

ACCEPTANCE OF GREAT START READINESS PROGRAM FISCAL MONITORING REPORT

Members received a copy of a fiscal monitoring for the Great Start Readiness Program we administer. There were no findings and **THE REPORT WAS ACCEPTED WITH A MOTION FROM CRAIG REITER, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

HIPAA & MEDICARE FRAUD TRAINING

The board was provided information/training on HIPAA Privacy & Security and Medicare Parts C & D Fraud, Waste & Abuse.

EXECUTIVE DIRECTOR'S REPORT

The Chair called on Julie Moberg who reported that a majority of the Early Childhood Program staff are laid off for the summer and they are currently looking to fill a few positions.

She noted that Myra and her staff hosted a dinner for data on June 19th at the Terrace to review program data with the board and the public. They use the input from this meeting for planning purposes.

PUBLIC COMMENT

There were no public comments.

OTHER BUSINESS

Karen Wigand called on Lee Robbert who noted that he attended the Manistique Head Start classroom for an observation recently and was very impressed with the operation and how well-versed the staff are.

ADJOURNMENT

There being no other business ***THE MEETING ADJOURNED AT 1:47 P.M. WITH A MOTION FROM CRAIG REITER, SECONDED BY MYRA CROASDELL; MOTION CARRIED.***

**Menominee-Delta-Schoolcraft
Human Resources Authority**

**GOVERNING BOARD MEETING
Thursday, July 20, 2017
Little Nugget, Wallace MI
12:15 p.m. (CST)**

MINUTES

The meeting was called to order at 12:48 p.m. by Chair Karen Wigand. A written roll call was taken and a quorum noted with the following in attendance:

MEMBERS PRESENT

Karen Wigand, Delta
Susan Kleikamp, Menominee
Clyde Thoune, Menominee
Myra Croasdell, Delta
Shanna Jasmin, Delta
Peter Thoune, Menominee
Craig Reiter, Schoolcraft
Lee Robbert, Schoolcraft
Dave Anthony, Menominee
Geri Nelson, Delta
Bernie Lang, Menominee
Tom Lippens, Delta
Omer Doran, Schoolcraft
Geri Nelson, Delta

MEMBERS ABSENT

John Stapleton, excused
Dan LaFoilie, excused
Ken Penckie, excused
Dave Moyle, excused
Andrea Raygo

OTHERS PRESENT

Julie Moberg, Executive Director
Cathy Pearson, Executive Assistant
Leslie Moulds, Receptionist
Nicole Cook, Policy Council
Lydia Davis, Policy Council
Myra Smeester, ECP Director
Mary Ciminskie, HR Manager
Jill Johnsen, Assist. Finance Director
Connie Maule, SCP Director
Peggy Ramsden FGP Director
Pat Royer, Senior Nutrition Mgr.
Debby Wiltzius, In-Home Services Mgr.
Amanda Ely, Policy Council
Lori Lacosse, Menominee Client Service Worker

APPROVAL OF MAY 11, 2017 GOVERNING BOARD MINUTES

Members were mailed a copy of the May 11, 2017 Governing Board minutes for their review and **THEY WERE APPROVED WITH A MOTION FROM CRAIG REITER, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

NOMINATING COMMITTEE REPORT/ELECTION OF OFFICERS

Karen Wigand called on Clyde Thoune who reported that the Nominating Committee met and recommends the reappointment of Ken Penokie to another five-year term representing Legal Services of Northern MI in the Delta County Consumer Sector. **PETER THOUNE MOVED TO REAPPOINT KEN PENOKIE TO ANOTHER FIVE-YEAR TERM ON THE BOARD, SUPPORTED BY SUSAN KLEIKAMP; MOTION CARRIED.**

He reported that the following have placed their name in nomination for the following positions – Karen Wigand-Chair, Myra Croasdell, Vice-Chair, Susan Kleikamp-Treasurer, Omer Doran-Secretary. He reminded the members that per our revised By-laws, the term for officers is now two years instead of one. **PETER THOUNE MOTIONED TO APPROVE THE SLATE OF OFFICERS AS PRESENTED RECOMMENDS APPROVAL OF THEIR APPOINTMENTS, SECONDED BY CRAIG REITER; MOTION CARRIED.**

The Executive Director congratulated the officers and thanked them for their willingness to serve.

FINANCE COMMITTEE REPORT

Ms. Wigand called on Treasurer Susan Kleikamp who reported that the Finance Committee reviewed the May HRA Accounts Payables and recommends their approval. **CLYDE THOUNE MOVED TO APPROVE THE HRA MAY ACCOUNTS PAYABLE SCHEDULES, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

Susan also reported that the Finance Committee reviewed the May HRA Accounts Payables and recommends their approval which was done with **A MOTION FROM PETER THOUNE, SUPPORTED BY GERI NELSON; MOTION CARRIED.**

The committee also recommends approval of the Cost Allocation Plan that was mailed to all the members. Even though there are no changes, it must be reviewed annually. **PETER THOUNE MOVED TO APPROVE THE COST ALLOCATION PLAN, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

Members were also mailed a draft of the Financial Procedures Manual revision with a synopsis of the changes. It was noted that the Finance Committee worked closely on this revision with staff and recommends it for board approval. **CLYDE THOUNE MOVED TO APPROVE THE REVISED FINANCIAL PROCEDURE MANUAL, SECONDED BY LEE ROBBERT; MOTION CARRIED.**

SAFETY COMMITTEE REPORT

Chair Wigand called on Tom Lippens who reported that the Safety Committee met on June 14, 2017. Our representative from the Accident Fund was available to review our Worker's Compensation claims so far this year and provide tips for increasing safety and awareness. The committee reviewed an accident in the Senior Services Program where an employee tripped on a folding screen. Staff have found a better way to secure the screen to prevent a similar accident. Tom noted the committee will now be reviewing all accidents, not just ones reported to Worker's Comp. ***CRAIG REITER MOVED TO APPROVE THE SAFETY COMMITTEE REPORT, SUPPORTED BY PETER THOUNE; MOTION CARRIED.***

ACCEPTANCE OF MONTHLY REPORTS

Members were mailed copies of the April/May FGP monthly reports, May/June SCP monthly reports, April/May RSVP monthly reports, and the 2016-17 Client Services Survey Results ***AND THEY WERE ACCEPTED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY MYRA CROASDELL; MOTION CARRIED.*** Susan Kleikamp indicated she wished there was more participation in our programs from Menominee County residents.

APPROVAL OF 5/30/17 ADVISORY COMMITTEE MINUTES

Members received a copies of the following Advisory Committee minutes for their review:

- 4/7/17 (Mid-County) & 5/5/17 (Schoolcraft) FGP minutes
- 5/25/17 (Schoolcraft) & 6/22/17 (Delta) SCP minutes

and ***THEY WERE APPROVED WITH A MOTION FROM TOM LIPPENS, SUPPORTED BY PETER THOUNE; MOTION CARRIED.***

RATIFICATION OF EXECUTIVE COMMITTEE ACTION TO AUTHORIZE ACCEPTANCE OF \$30,000 FROM MSHDA FOR NEIGHBORHOOD ENHANCEMENT IN THE CITY OF ESCANABA

Karen Wigand called on Julie Moberg who reported that MSHDA identified the neighborhoods to receive the grants and one in our area was for the City of Escanaba. The money will be used to clean up home exterior, build ramps and do work on homes to prevent them from becoming condemned. ***PETER THOUNE MOVED TO RATIFY THE EXECUTIVE COMMITTEE ACTION TO AUTHORIZE THE ACCEPTANCE OF \$30,000 FROM MSHDA FOR NEIGHBORHOOD ENHANCEMENT IN THE CITY OF ESCANABA, SUPPORTED BY OMER DORAN; MOTION CARRIED.***

RATIFICATION OF EXECUTIVE COMMITTEE ACTION TO AUTHORIZE SUBMISSION OF A GRANT APPLICATION TO MSHDA FOR EMERGENCY SHELTER IN THE AMOUNT OF \$45,000

The Chair called on Julie Moberg who informed the members that we were told on short notice that Alger-Marquette will not be applying for the emergency shelter funds for our counties and there is a great need for these funds. **CLYDE THOUNE MOVED TO RATIFY THE EXECUTIVE COMMITTEE ACTION AUTHORIZING SUBMISSION OF A GRANT TO MSHDA FOR EMERGENCY SHELTER FUNDS OF \$45,000, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.**

APPROVAL TO APPLY FOR A JOINT CS MOTT ENERGY EFFICIENCY GRANT WITH THE U.P. COMMUNITY FOUNDATION

Karen Wigand called on the Executive Director who reported that she was part of a large group meeting where it was agreed that the U.P. Community Foundation would apply for a joint grant with U.P. CAA's to CS Mott for Energy Efficiency funds to help support Weatherization Program initiatives. **CLYDE THOUNE MOVED TO AUTHORIZE THE SUBMISSION OF A JOINT GRANT TO CS MOTT FOR ENERGY EFFICIENCY FUNDS, SUPPORTED BY SUSAN KLEIKAMP; MOTION CARRIED.**

APPROVAL TO APPLY FOR A JOINT HEALTHY AGING GRANT WITH THE COMMUNITY FOUNDATION

The Chair called on Julie Moberg who indicated we would like to apply for a grant with the Community Foundation of Delta County whereby we partner with the YMCA to help eliminate our waiting list at the Adult Day Center. It would also be used to offer respite to the caregivers of the Adult Day Center's by offering them free classes at the YMCA and at our senior centers. **SUSAN KLEIKAMP MOVED TO AUTHORIZE SUBMISSION OF A HEALTHY AGING GRANT WITH THE COMMUNITY FOUNDATION OF DELTA COUNTY, SUPPORTED BY GERI NELSON; MOTION CARRIED.**

REVIEW OF 2016 CSBG ANNUAL REPORT

Members were mailed a copy of the 2016 CSBG Annual Report for their review and **IT WAS ACCEPTED WITH A MOTION FROM CLYDE THOUNE, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

ACCEPTANCE OF 6/22/2017 WEATHERIZATION TECHNICAL MONITORING REPORT

Members received a copy of the 6/22/2017 Weatherization Technical Monitoring report for their review. The Chair called on Julie Moberg who explained there were several findings in the report that are a result of the contract monitor being from Indiana whereby different measures are used in their Weatherization Program than in Michigan's. The findings are being addressed and we will keep the board updated. **CRAIG REITER MOVED TO ACCEPT THE 6/22/2017**

WEATHERIZATION TECHNICAL MONITORING REPORT, SECONDED BY MYRA CROASDELL; MOTION CARRIED.

HIPAA & MEDICARE FRAUD TRAINING

The board was provided information/training on HIPAA Privacy & Security and Medicare Parts C & D Fraud, Waste & Abuse.

EXECUTIVE DIRECTOR'S REPORT

Karen Wigand called on Julie Moberg who reported that we continue to watch what is happening with the federal budgets and at this time it looks like most of our programs will be at least level funded, except for CSBG that might receive an approximate 15% cut.

The members were told that Julie and Sally Kidd, Senior Services Director, have completed presentations to the County Boards of Commissioners. Some staff also met with Gary Peter's Representative, Elise Matz and the Hermansville Senior Center hosted a meeting with Representative Beau LaFave.

We were recently notified that there will be no Summer Propane Pre-Buy Program this year. We are disappointed as last year we assisted in over \$250,000 to lock in a lower fuel price for many folks.

In June we were monitored by the MI Dept. of Health & Human Services for our Weatherization, LIHEAP and CSBG programs and will give the report to the board when we receive it.

PUBLIC COMMENT

The Chair called on Bernie Lang who noted that the report to the Menominee County Board of Commissioners was very thorough and well received.

OTHER BUSINESS

Karen Wigand called on Clyde Thoun who thanked the board and staff for the flowers and well wishes while he was recuperating.

The Board Chair commended staff in their efforts to obtain new grants and funding initiatives to support our service and expand into new areas of need. She said the board appreciates the work of staff and the Policy Council.

ADJOURNMENT

There being no other business **THE MEETING ADJOURNED AT 1:20 P.M. WITH A MOTION FROM GERI NELSON, SECONDED BY CRAIG REITER; MOTION CARRIED.**

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	2017 Apportionment Report
DEPARTMENT:	Equalization
ATTACHMENTS:	Yes
SUMMARY:	
<p>The 2017 Apportionment reports were provided by the Equalization Director. County Board is to review and approve the apportionment report.</p>	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

10/06/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

(A) County Name	(B) Taxable Value	(C) County Allocated Rate / SET	(D) Est. County Allocated / SET Tax Dollars	Total County Extra Voted Operating Rate	(F) Est. County EV Oper. Tax Dollars	(G) Total County Debt Rate	(H) Est. County Debt Tax Dollars	(I) Total Est. County Tax Dollars	(BB) Total RenZone Taxable Value
(J) Local Unit Name Townships Cities Villages Listed Alphabetically	(K) Taxable Value	(L) Total Allocated / Charter Rate	(M) Est. Local Allocated / Charter Tax Dollars	Total Other Extra Voted / General Law Operating Rate	(O) Est. Local EV / GL Oper. Tax Dollars	(P) Total Debt Rate	(Q) Est. Local Debt Tax Dollars	(R) Total Est. Local Tax Dollars	(KK) Total RenZone Taxable Value
Menominee	766,839,435.00	7.0612	5,414,806.62	2.3950	1,836,580.45	0.0000	0.00	7,251,387.07	0.00
STATE ED. TAX	766,839,435.00	6.0000	4,601,036.61	0.0000	0.00	0.0000	0.00	0.00	0.00
Cedarville	22,719,802.00	1.1814	26,841.17	0.4647	10,557.89	0.0000	0.00	37,399.06	0.00
Dagggett	21,006,293.00	1.2972	27,249.36	2.9701	62,390.79	0.0000	0.00	89,640.15	0.00
Faithorn	14,502,182.00	1.2319	17,865.24	0.9813	14,230.99	0.0000	0.00	32,096.23	0.00
Gourley	14,361,528.00	1.3180	18,928.50	2.3324	33,496.83	0.0000	0.00	52,425.33	0.00
Harris	48,870,409.00	1.3263	64,816.82	0.9937	48,562.53	0.0000	0.00	113,379.35	0.00
Holmes	49,098,011.00	1.4938	73,342.61	0.9858	48,896.71	0.0000	0.00	122,239.32	0.00
Ingallston	50,764,755.00	1.1703	59,409.99	0.0000	0.00	0.0000	0.00	59,409.99	0.00
Lake	34,129,746.00	1.1979	40,894.02	0.9480	32,355.00	0.0000	0.00	73,239.02	0.00
Mellen	39,130,977.00	1.3894	54,368.58	0.0000	0.00	0.0000	0.00	54,368.58	0.00
Menominee	116,875,167.00	0.0000	0.00	0.0000	0.00	0.0000	0.00	0.00	0.00
Meyer	32,528,328.00	1.3725	44,645.13	1.0000	32,528.33	0.0000	0.00	77,173.46	0.00
Nadeau	42,284,540.00	1.3365	56,513.29	0.9994	42,259.17	0.0000	0.00	98,772.46	0.00
Spalding	50,891,370.00	1.3558	68,998.52	2.4564	125,009.56	0.0000	0.00	194,008.08	0.00
Stephenson	22,950,899.00	1.4049	32,243.72	0.9990	22,927.95	0.0000	0.00	55,171.67	0.00
Menominee	190,704,027.00	14.7953	2,821,523.29	7.3419	1,400,129.90	2.7000	514,900.87	4,736,654.06	0.00
Stephenson	16,021,400.00	11.0000	176,235.40	0.0000	0.00	0.0000	0.00	176,235.40	0.00
CARNEY	4,890,770.00	0.0000	0.00	0.0000	0.00	0.0000	0.00	0.00	0.00
DAGGETT	3,686,079.00	2.5000	9,240.20	0.0000	0.00	0.0000	0.00	9,240.20	0.00
POWERS	6,567,105.00	2.8700	18,847.59	0.0000	0.00	0.0000	0.00	18,847.59	0.00

(A) Authority (Dist. Libraries, DDAs, Transit, Metro, Fire, etc.)	(B) Taxable Value	(C) Total Operating Rate	(D) Est. Authority Oper. Tax Dollars	(E) Total Debt Rate	(F) Est. Authority Debt Tax Dollars	(G) Est. Total Authority Tax Dollars	(BB) Total RenZone Taxable Value
DDA - MENOMINEE	5,498,692.00	1.7593	9,673.85	0.0000	0.00	9,673.85	0.00
DDA - STEPHENSON	5,125,092.00	0.0000	0.00	0.0000	0.00	0.00	0.00

(A) Local K12 School District Name	(B) Total Taxable Value	(C) Total NonHomestead Taxable Value	(D) Total Commercial Personal Taxable Value	(E) HH / Supplemental Rate	(F) Est. HH / Supplemental Tax Dollars	(G) Non Homestead Operating Rate	(H) Est. NH Operating Tax Dollars	(I) Total Debt / Sinking Fund / Bldg Site Rate	(J) Est. Debt / Sinking Fund / Bldg Site Tax Dollars	(K) Total Recreational Rate	(L) Est. Recreational Tax Dollars	(M) Total Est. Local K12 School Tax Dollars	(BB) Total RenZone Taxable Value	(GG) Non Homestead Comm.Pers. Operating Rate
BARK RIVER HARRIS SCH DIST	36,611,511.00	13,807,858.00	476,204.00	0.0000	0.00	18.0000	248,541.44	2.3400	85,670.93	0.0000	0.00	334,212.37	0.00	6.0000
CARNEY MADEAU PUBLIC SCHOOLS	54,122,325.00	21,585,562.00	161,812.00	0.0000	0.00	17.1760	370,753.61	3.0000	162,366.97	0.0000	0.00	533,120.58	0.00	5.1760
MENOMINEE AREA PUBLIC SCHO	323,224,150.00	123,794,849.00	5,982,139.00	0.0000	0.00	18.0000	2,228,307.28	3.7800	1,221,787.28	0.0000	0.00	3,450,094.56	0.00	6.0000
NORTH CENTRAL AREA SCHOOLS	98,202,340.00	43,786,438.00	1,329,879.00	0.0000	0.00	18.0000	788,155.88	2.3400	229,793.47	0.0000	0.00	1,017,949.35	0.00	6.0000
NORWAY VULCAN AREA SCHOOLS	14,502,182.00	7,332,977.00	0.00	0.0000	0.00	17.9442	131,584.41	4.3000	62,359.38	0.0000	0.00	193,943.79	0.00	5.9442
STEPHENSON AREA PUBLIC SCHO	240,176,927.00	116,466,874.00	701,944.00	0.0000	0.00	17.8938	2,084,034.95	0.9145	219,641.79	0.0000	0.00	2,303,676.74	0.00	5.8938

(A) Community College Name	(B) Taxable Value	(C) Total Operating Rate	(D) Est. Community College Oper. Tax Dollars	(E) Total Debt Rate	(F) Est. Community College Debt Tax Dollars	(G) Est. Total Community College Tax Dollars	(BB) Total RenZone Taxable Value	(P) Est. Total ISD Tax Dollars	(II) Total RenZone Taxable Value
(H) Intermediate School District Name	(I) Taxable Value	(J) ISD Allocated Rate	(K) Est. ISD Allocated Tax Dollars	(L) ISD Total EV Operating Rate	(M) Est. ISD EV Operating (Spec Ed/Voc/Enrh) Tax Dollars	(N) ISD Total Debt Rate	(O) Est. ISD Debt Tax Dollars	(P) Est. Total ISD Tax Dollars	(II) Total RenZone Taxable Value
DELTA-SCHOOLCRAFT	36,611,511.00	0.1346	4,927.91	2.2505	82,394.21	0.0000	0.00	87,322.12	0.00
DICKINSON-IRON	14,502,182.00	0.1671	2,423.31	2.4653	35,752.23	0.0000	0.00	36,178.01	0.00
MINOMINEE	715,725,742.00	0.3737	267,466.71	1.8700	1,338,407.14	0.0000	0.00	1,605,873.85	0.00

Township / City	Village	School Code	Local School District	Total Homestead		Total		Total	
				Property Tax Rate	NonHomestead Property Tax Rate	Property Tax Rate	NonHomestead Property Tax Rate	Property Tax Rate	NonHomestead Property Tax Rate
Cedarville		55120	STEPHENSON AREA PUBLIC SCHS	20.2605	38.1543	20.2605	38.1543	20.2605	38.1543
Daggett		55120	STEPHENSON AREA PUBLIC SCHS	22.8817	40.7755	22.8817	40.7755	22.8817	40.7755
Daggett	DAGGETT	55120	STEPHENSON AREA PUBLIC SCHS	25.3817	43.2755	25.3817	43.2755	25.3817	43.2755
Faithorn		22025	NORWAY VULCAN AREA SCHOOLS	24.6018	42.5460	24.6018	42.5460	24.6018	42.5460
Gourley		55010	CARNEY NADEAU PUBLIC SCHOOLS	24.3503	41.5263	24.3503	41.5263	24.3503	41.5263
Gourley		55115	NORTH CENTRAL AREA SCHOOLS	23.6903	41.6903	23.6903	41.6903	23.6903	41.6903
Harris		21090	BARK RIVER HARRIS SCH DIST	22.5013	40.5013	22.5013	40.5013	22.5013	40.5013
Harris		55115	NORTH CENTRAL AREA SCHOOLS	22.3599	40.3599	22.3599	40.3599	22.3599	40.3599
Holmes		55120	STEPHENSON AREA PUBLIC SCHS	21.1041	38.9979	21.1041	38.9979	21.1041	38.9979
Ingallston		55100	MENOMINEE AREA PUBLIC SCHS	22.6502	40.6502	22.6502	40.6502	22.6502	40.6502
Ingallston		55120	STEPHENSON AREA PUBLIC SCHS	19.7847	37.6785	19.7847	37.6785	19.7847	37.6785
Lake		55120	STEPHENSON AREA PUBLIC SCHS	20.7603	38.6541	20.7603	38.6541	20.7603	38.6541
Meilen		55120	STEPHENSON AREA PUBLIC SCHS	20.0038	37.8976	20.0038	37.8976	20.0038	37.8976
Menominee		55100	MENOMINEE AREA PUBLIC SCHS	21.4799	39.4799	21.4799	39.4799	21.4799	39.4799
Menominee		55120	STEPHENSON AREA PUBLIC SCHS	18.6144	36.5082	18.6144	36.5082	18.6144	36.5082
Meyer		55115	NORTH CENTRAL AREA SCHOOLS	22.4124	40.4124	22.4124	40.4124	22.4124	40.4124
Nadeau		55010	CARNEY NADEAU PUBLIC SCHOOLS	23.0358	40.2118	23.0358	40.2118	23.0358	40.2118
Nadeau	CARNEY	55010	CARNEY NADEAU PUBLIC SCHOOLS	23.0358	40.2118	23.0358	40.2118	23.0358	40.2118
Spalding		55115	NORTH CENTRAL AREA SCHOOLS	23.8521	41.8521	23.8521	41.8521	23.8521	41.8521
Spalding	POWERS	55115	NORTH CENTRAL AREA SCHOOLS	26.7221	44.7221	26.7221	44.7221	26.7221	44.7221
Stephenson		55120	STEPHENSON AREA PUBLIC SCHS	21.0183	38.9121	21.0183	38.9121	21.0183	38.9121
Menominee		55100	MENOMINEE AREA PUBLIC SCHS	46.3171	64.3171	46.3171	64.3171	46.3171	64.3171
Stephenson		55120	STEPHENSON AREA PUBLIC SCHS	29.6144	47.5082	29.6144	47.5082	29.6144	47.5082

Local or All Special
Assessment Rates
Levied UNITWIDE

ALL Purposes) or Qualifying Special Assessment Millage
Rates
for the Local Municipality Listed

Local Municipality (Twp/City/Vlg)

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Misc. Board Appointments
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Administration has placed an ad for a term expiring on the DHS Board and the Fair Board is adding two new members.	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

10/06/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

NOTICE

Menominee County is seeking applications of appointment from persons wishing to serve on the following Boards/Committees

Menominee County Department of Health and Human Services Board

One appointment ~ term to expire 10/31/2020

Menominee County Fair Board

Two appointments ~ three year terms

If you are interested in serving on these boards, please submit an "application of appointment" to: Menominee County Board of Commissioners, 839 Tenth Ave., Menominee, MI 49858.

Applications may be obtained at the County Annex (MSU-Extension), the County Administrative office or may be submitted electronically on the County website at www.menomineecounty.com under "Latest news". Applications of appointment are **due October 20, 2017 at 12:00 Noon.**

Please contact Sherry at (906) 863-7779 for a brief description of appointment duties and/or responsibilities for your board of interest.

Journal (and extra)
Luft's Advertiser
Eagle Herald

No Affidavit of Publication is needed.

Please publish twice –
Once the week of Oct. 8 2017 –
and once the week of Oct. 15, 2017
In the most cost efficient way to the county

Bill to: Menominee County Board of Commissioners
Administrator's Office
839 10th Ave.
Menominee, MI 49858

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Resolution 2017-20 ~ Change Official Name of the Airport
DEPARTMENT:	Administration/Com. Schei
ATTACHMENTS:	Yes
SUMMARY:	
<p>MDOT is now asking us to prepare a resolution to change the name of the airport. We've contact Timothy Perrone at Cohl, Stoker & Toskey, P.C. for help getting a resolution together that will be acceptable to MDOT. That resolution is enclosed. Recommendation to move this forward for a vote so that we can get this sent to MDOT.</p>	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

10/06/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com*

*Sherry DuPont – Interim County Administrator
– Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION ~ 2017-20

CHANGING THE OFFICIAL NAME OF MENOMINEE/MARINETTE TWIN COUNTY AIRPORT TO MENOMINEE REGIONAL AIRPORT

WHEREAS, Menominee County owns and operates Menominee/Marinette Twin County Airport (Airport); and

WHEREAS, the Airport has been officially named Menominee/Marinette Twin County Airport since 1975; and

WHEREAS, Marinette County has terminated its involvement in the Airport; and

WHEREAS, Menominee County now solely owns and operates the Airport; and

WHEREAS, it is the intent of Menominee County to change the official name of the Airport, while retaining its official FAA call letters of MNM.

THEREFORE, BE IT RESOLVED, that the Menominee County Board of Commissioners hereby changes the official name of Menominee/Marinette Twin County Airport to Menominee Regional Airport.

BE IT FURTHER RESOLVED, that the official FAA call letters of MNM shall be retained for the renamed Menominee Regional Airport.

BE IT FURTHER RESOLVED, that the County Clerk shall submit a certified copy of this Resolution to the Michigan Department of Transportation – Aeronautics Division, attn.: Mike Trout, Director.

BE IT FURTHER RESOLVED, that the County Board Chairperson is authorized to sign any letters or agreements consistent with this Resolution, upon approval as to form by legal counsel.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Steven Gromala

Charlie Meintz – Chairperson

William Cech – Vice Chairperson

Larry Phelps

John Nelson

Jan Hafeman

Gerald Piche

Bernie Lang

Larry Schei

Charlie Meintz, Chairman - Menominee County Board of Commissioners

Marc Kleiman, County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF Menominee)

I hereby certify that the foregoing is a true and complete copy of Resolution 2017-20 adopted by the County Board of Commissioners of Menominee County at a regular meeting held on October 10, 2017, and I further certify that public notice of such meeting was given as provided by law.

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Airport Request for Qualifications (RFQ)
DEPARTMENT:	Administration/Com. Schei
ATTACHMENTS:	Yes
SUMMARY:	
<p>The county has to select a consultant to advise un on airport development issues including assistance on projects.</p>	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

10/06/2017
Date

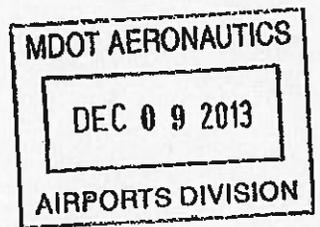
WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



ADVERTISEMENT

REQUEST FOR QUALIFICATION (RFQ)

Twin County Airport, Menominee, MI intends to select a consultant to assist in airport development projects. Interested consulting firms are requested to submit a Statement of Qualifications (SOQ) in six copies, not to exceed 30 pages, to Tony Krysiak, Manager, Twin County Airport, 2801 22nd Street, Menominee, MI 49858 no later than 4:30 PM, Friday, November 15th, 2013.

The SOQ should demonstrate the consultants' interest in providing airport planning, architectural/engineering design, and construction administration services focused on Twin County Airport's current Five-Year Airport Capital Improvement Plan (ACIP). Services will include general consulting and advisement on airport development issues including assistance in the following projects:

Rehab Jet A Cabinet - Design & Construction
Approach Survey & Clearing (Dependent on User Study)
Runway 14/32 Rehab (Pavement and Lighting)
Runway Signage Rehab
Terminal Building Energy Upgrades
Rehab Taxiway A, B, E, F
Lighting Rehab Runway 3/21 & Taxiway A, B, E, F
New Tenant Area Taxi Lane

Services associated with the above project list, such as minor ALP updates, programming, drainage improvements, environmental review, approach clearing, paint marking, crack sealing, NAVAID/electrical, land acquisition, and/or planning/user survey studies may be performed in association with the listed projects as funding and constructability allow. From time to time, projects develop as a result of airport inspections, letters of correction and/or emergency circumstances. The selected consultant may be asked to perform said additional work as part of this procurement action.

This is a Quality Based Selection process and services for each project will be negotiated independently. SOQ submittals shall exclude fees or costs. Not all of the services or development items listed in this advertisement may be contracted nor eventually required. Twin County Airport reserves the right to initiate additional procurement action for any services included in this procurement, but not under contract.

Firms will be ranked in areas such as: familiarity and understanding of the airport needs; corporate history and background in aviation consulting; demonstrated experience with similar projects; key personnel professional qualifications; firms ability to provide contact person with demonstrated aviation experience and overall project coordination; knowledge/familiarity with FAA and State of Michigan

Regulations, policies and procedures; and success of recent projects. Awards or special recognition achieved by the firm should be highlighted.

Firms should demonstrate their reputation with other airports by providing at least three (3) airport references within the State of Michigan. Additional information may be requested from the top selected firm or firms. Interviews may be conducted at the discretion of the Twin County Airport Commission.

Projects are anticipated to be initiated between 2014 and 2019. Projects are expected to be completed over several years and funded in full or in part with funds and/or multiple grants from the FAA, State of Michigan and/or local sources. The selected firm will be subject to all state and federal requirements.

**Questions can be directed to: Tony Krysiak, Manager, Twin County Airport
2801 22nd Street, Menominee, MI 49858
akrysiak@menomineeco.com
906-863-8408**

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Resolution 2017-21 ~ Support of House Bill 4651 and Senate Bill 400 as introduced (not amended)
DEPARTMENT:	911
ATTACHMENTS:	Yes
SUMMARY:	
<p>Our 911 Director asked if the board would pass a resolution in support of helping our 911 dept. generating more revenue. This resolution is in support of the current house bill 4651 and Senate Bill 400.</p> <p>If these bills are amended, it could mean less revenue for our 911 department. The differences in the two bills are included in the attachment.</p>	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

10/06/2017
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

RESOLUTION 2017-21

Support of House Bill 4651 and Senate Bill 400 As Introduced

WHEREAS, Michigan House Bill 4651 and Senate Bill 400 have been introduced in the Michigan Legislature, which would amend Public Act 32 of 1986 entitled the "Emergency Telephone Service Enabling Act"; and

WHEREAS, these bills would amend the funding system for 9-1-1 so that all communication devices that have access to 9-1-1, including prepaid wireless devices, contribute equally to the funding of 9-1-1 operations; and

WHEREAS, these bills provide a stable funding source for the counties to support their migration to Next Generation 9-1-1 and ongoing operational levels of service for 9-1-1 to its residents; and

WHEREAS, these bills afford the State and Counties collecting 9-1-1 fees a mechanism for court action should any service providers fail to collect and remit the fees; and

WHEREAS, these bills have a mechanism that provides the necessary checks and balances to ensure revenues generated are used for authorized expenditures for 9-1-1 services; and

WHEREAS, these authorized expenditures are limited to those directly related to receiving and processing 9-1-1 calls and the subsequent dispatching of responders via a public safety radio; and

WHEREAS, such limitation of expenditures has historically met the criteria established through the courts to define 9-1-1 surcharge as a fee for service directly related to telephone services; and

WHEREAS, any attempt to amend House Bill 4651 and Senate Bill 400 for other State of Michigan general fund purposes not directly related to 9-1-1 may not meet the criteria of a fee for service and could be viewed as a tax increase for the residents of Menominee County, and

THEREFORE BE IT RESOLVED, that the Menominee County Board of Commissioners does hereby offer our support of House Bill 4651 and Senate Bill 400 **as introduced**; and

BE IT FURTHER RESOLVED, that the Menominee County Board of Commissioners opposes amending House Bill 4651 and Senate Bill 400 to include any additional State of Michigan taxes on telephone service customers under the guise of 9-1-1 surcharge; and

BE IT FURTHER RESOLVED that copies of this resolution be transmitted to Governor Richard Snyder, and all Senators and Representatives serving Menominee County.

Moved by _____, seconded by _____ that
this resolution be adopted effective immediately. Date: _____

Ayes:

Nays:

Absent:

I, Marc Kleiman, the duly qualified and acting Clerk of Menominee County, do hereby certify that the following resolution was adopted at a meeting of the county Board of Commissioners held on _____; is on file; has not been amended, altered or revoked; and is in full force and effect.

Marc Kleiman, County Clerk

Charlie Meintz, Chairman

It is amended - these are the changes that will happen!

Key changes included in the legislative framework based on the State 911 Committee's (SNC) recommendations:

- 1) The creation of a definition for IP-based 911 service providers. The references in the statute to 911 providers do not address the changing technology of digital-IP based 911 system providers.
- 2) Increase the State 911 fee from \$0.19 to \$0.25.
- 3) Adjust the amount collected by retailers from 1.92% to 4.19%. This keeps prepaid contributions equitable with the changing State 911 fee and reflects the change in **average revenue per unit (ARPU)** from the \$50 ARPU that was used in 2006 to the current ARPU of \$26.94 in 2015. The 4.19% is calculated using the current weighted average of $\$0.88 + \$0.25 = \$1.13 / \$26.94 = 4.19\%$.
- 4) Increase the county board of commissioner levy from \$0.42 to \$0.55. The maximum amount a county board of commissioners can levy without having to go to a ballot has remained at \$0.42 since 2008.
- 5) Allow for change in a 911 service provider to a county's 911 plan by a board resolution. This allows a county to modify its 911 plan, while not requiring the time-consuming and potentially costly process of a formal 911 plan opening, yet still makes a public record of the change.
- 6) Provides the State 911 Committee with standing to take legal action if 911 fees are not paid into the fund. The current law does not include a provision to specifically allow the state to bring an action for non-billing, non-collection, or non-payment of the 911 fee. In 2013, the SNC brought an action before the MPSC for non-payment of the state 911 fee by a prepaid provider. An administrative judge held that the SNC does not have legal standing to take action on behalf of the state 911 fund to bring an action for non-payment of 911 fees.
- 7) Change auditing to require counties, not just PSAPs, to ascertain auditing of 911 funds is conducted. The State 911 Fund audit by the Office of the Auditor General changed to a biennial cycle, rather than an annual one.
- 8) Create a fund (I-Fund) that allows the SNC to approve payment for IP-based 911 network costs that meet standards for redundancy, security, and reliability.
- 9) Change the distribution of the State 911 fee to reflect increased costs for NG911. Also creates a "spillover" provision requiring any revenue in excess of \$37 million to be directed to the I-Fund. The distribution levels are reflected below.

Estimated annual prepaid at 4.19% =	\$18.4m annually
Estimated annual postpaid at \$0.25 =	\$26.4m annually
Total annual estimate =	\$44.8m annually

The figures below for the distribution levels at \$37m annually, any remainder above \$37m to the I-Fund.

- a. **New** 65% to counties (approx. \$24,050,000)
Now 82.5% to counties (approx. \$23,512,130)
- b. **New** 3.5% to U-14000 fund (approx. \$1,295,000)
Now 7.75% to U-14000 fund (approx. \$2,208,715)
- c. **New** 5.5% for training (approx. \$2,035,000)
Now 6% for training (approx. \$1,709,973)
- d. **New** 1.5% to MSP for regional 911 center (approx. \$555,000)
Now 1.88% to MSP for regional 911 center (approx. \$535,791)
- e. **New** 3% to State 911 Office (approx. \$1,110,000)
Now 1.87% to State 911 Office (approx. \$532,941)
- f. **New** 21.5% to I-Fund (approx. \$7,955,000)
- g. **New** "spillover" the estimated funds above \$37m (approx. \$7,800,000) Total for network f + g = \$15,755,000 to I-Fund for NG911

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Coleman Engineering – Agreement Amendment ~ GIS Parcel Mapping
DEPARTMENT:	Treasurer/Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>As has been previously discussed at Finance meetings, there has been an issue with Menominee and Cedarville Townships gaining access to their parcel maps previously done by an individual. All maps were completed however, the individual would never invoice them for the mapping, so they don't have the right to use them (nor do they have them). After waiting for months with no response from that individual, we have asked Gary Hoaglund (Coleman Engineers) to send a quote for what it will cost if they do the mapping for those two townships. Those quotes are attached. (\$20,000 total). Diane is willing to pay for it from her DTRF-PA123 Foreclosure fund account. We need the maps to finish the GIS project. The board is asked move forward for approval if in agreement.</p>	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

10/06/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



COLEMAN ENGINEERING COMPANY

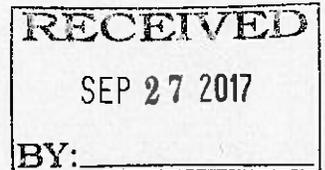
635 CIRCLE DRIVE
IRON MOUNTAIN, MI 49801
PHONE: 906-774-3440

200 EAST AYER STREET
IRONWOOD, MI 49938
PHONE: 906-932-5048

120 US HWY 41 E, STE. B
NEGAUNEE, MI 49866
PHONE: 906-475-7489

September 26, 2017

Ms. Sherry DuPont
Interim County Administrator
Menominee County
839 10th Avenue
Menominee, Michigan 49858



Re: 2017 Geographic Information System (GIS) Services
Additional Parcel Mapping
Menominee Township, Michigan

Dear Ms. DuPont:

Coleman Engineering Company (CEC) is pleased to submit this proposal to Menominee County (County) for the above referenced services.

Parcel Mapping

Using ESRI ArcGIS version 10.5.1 software, CEC will create, and add a Menominee Township (Township) GIS parcel layer to the overall County GIS parcel layer, already created. This will be accomplished through the following process:

- CEC will, using the foundational GIS database already created, map all parcels to the PLSS Town-Range, Section, Quarter Section and Quarter-Quarter Section data obtained from the Michigan Geographic Data Library foundational base layers. All parcels will be created as a closed polygon feature. Individual parcels will be created through one of the following methods:
 - Coordinate geometry (COGO) processes. Parcel boundaries will be created from the metes-and-bounds and general legal descriptions found in the BS&A tax database.
 - When descriptions are found to be incomplete, inaccurate or ambiguous, CEC will reference the previously obtained digital copies of the tax maps.
 - Best fit. This will be accomplished by reviewing data of neighboring parcels, aerial imagery and other available data sources.

- CEC will attach individual Parcel Identification Number's (PNUM) to all created parcels.
- CEC will incorporate the revised GIS layer into the Menominee County web-based GIS application.

Assumptions

If other services or additional data incorporation is required, CEC will provide the County with a written estimate of costs prior to the commencement of work. Examples of this data would include:

- Utility incorporation
- Road PASER ratings
- Points of interest
- Proposed development mapping
- Aerial mapping data
- Data spatial correction
- Map printing

Fees

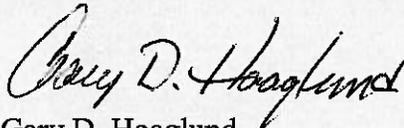
In accordance with the assumptions and conditions set forth in this letter the scope of services listed above will be completed for a lump sum cost of \$15,000.

Performance Schedule

CEC anticipates starting work upon receipt of executed Work Order No. 4 and will complete the Parcel and AMAR Land Value Mapping on or before January 1, 2018.

We appreciate the opportunity and look forward to be of service. If you have questions or comments regarding this proposal please call me at (906) 774-3440.

Sincerely,
COLEMAN ENGINEERING COMPANY



Gary D. Hoaglund
GIS Manager

Enclosures

GDH/grp

AGREEMENT NO. 16162

WORK ORDER NO. 16162-04

EXHIBIT "A"
WORK ORDER

COLEMAN ENGINEERING COMPANY and its directors, officers, shareholders, employees, agents, affiliates, independent professional associates, consultants and subcontractors, as the case may be, (collectively, "COLEMAN") agree to perform for CLIENT, on this specific Project, the Services described below. The services shall be performed subject to and upon the terms and conditions set forth in the Professional Services Agreement (the "Agreement") dated May 2, 2016 and between COLEMAN and CLIENT, which Agreement is hereby amended to incorporate this Work Order.

It is agreed that this Agreement, and such other documents required by it during the term of this Agreement, may be approved by a signed copy transmitted by fax or .pdf copy containing all signatures in lieu of the original signed copy, and that a copy transmitted by fax or .pdf shall be legally binding upon the parties to said Agreement(s)."

PROJECT: 2017 GIS Services
Additional Parcel Mapping
Menominee Township, Michigan

SERVICES: As described in our submitted proposal dated September 26, 2017; a copy of which is attached and made part of this contract.

FEES: Services will be invoiced on a time and materials basis for an estimated fee of \$15,000.00 using our current standard fee schedule(s), for the scope of work and in accordance with the assumptions and conditions set forth in our proposal dated September 26, 2017; a copy of which is attached and made part of this contract.

Please understand that any estimate of cost for services is based on our current understanding of the project requirements and the level of effort needed to complete the various work tasks. An estimate should **not** be interpreted as a not to exceed cost. We will make every effort to not exceed our estimate and in the event that we do, an explanation will be provided. Please also understand that because this is a time and materials based project we will be invoicing all expenses associated with this project.

SPECIAL TERMS AND CONDITIONS:

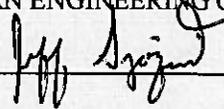
During completion of this work, Coleman Engineering Company will not accept responsibility for the safety of individuals other than Coleman Engineering Company employees.

AUTHORIZATION

This Work Order and the scope of services (the "Services") defined herein are approved and COLEMAN is hereby directed and authorized to proceed with the Services for the designated Project in accordance with the terms and conditions of the above-referenced Agreement.

Requested By:
MENOMINEE COUNTY

Accepted By:
COLEMAN ENGINEERING COMPANY



By: _____

By: Jeff Sjoquist, PE

Title: _____

Title: Principal

Date: _____

Date: September 26, 2017



COLEMAN ENGINEERING COMPANY

635 CIRCLE DRIVE
IRON MOUNTAIN, MI 49801
PHONE: 906-774-3440

• 200 EAST AYER STREET
IRONWOOD, MI 49938
PHONE: 906-932-5048

• 120 US HWY 41 E, STE. B
NEGAUNEE, MI 49866
PHONE: 906-475-7489

September 26, 2017

Ms. Sherry DuPont
Interim County Administrator
Menominee County
839 10th Avenue
Menominee, Michigan 49858

Re: 2017 Geographic Information System (GIS) Services
Additional Parcel Mapping
Menominee Township, Michigan

Dear Ms. DuPont:

Coleman Engineering Company (CEC) is pleased to submit this proposal to Menominee County (County) for the above referenced services.

Parcel Mapping

Using ESRI ArcGIS version 10.5.1 software, CEC will create, and add a Menominee Township (Township) GIS parcel layer to the overall County GIS parcel layer, already created. This will be accomplished through the following process:

- CEC will, using the foundational GIS database already created, map all parcels to the PLSS Town-Range, Section, Quarter Section and Quarter-Quarter Section data obtained from the Michigan Geographic Data Library foundational base layers. All parcels will be created as a closed polygon feature. Individual parcels will be created through one of the following methods:
 - Coordinate geometry (COGO) processes. Parcel boundaries will be created from the metes-and-bounds and general legal descriptions found in the BS&A tax database.
 - When descriptions are found to be incomplete, inaccurate or ambiguous, CEC will reference the previously obtained digital copies of the tax maps.
 - Best fit. This will be accomplished by reviewing data of neighboring parcels, aerial imagery and other available data sources.

- CEC will attach individual Parcel Identification Number's (PNUM) to all created parcels.
- CEC will incorporate the revised GIS layer into the Menominee County web-based GIS application.

Assumptions

If other services or additional data incorporation is required, CEC will provide the County with a written estimate of costs prior to the commencement of work. Examples of this data would include:

- Utility incorporation
- Road PASER ratings
- Points of interest
- Proposed development mapping
- Aerial mapping data
- Data spatial correction
- Map printing

Fees

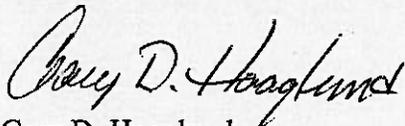
In accordance with the assumptions and conditions set forth in this letter the scope of services listed above will be completed for a lump sum cost of \$15,000.

Performance Schedule

CEC anticipates starting work upon receipt of executed Work Order No. 4 and will complete the Parcel and AMAR Land Value Mapping on or before January 1, 2018.

We appreciate the opportunity and look forward to be of service. If you have questions or comments regarding this proposal please call me at (906) 774-3440.

Sincerely,
COLEMAN ENGINEERING COMPANY



Gary D. Hoaglund
GIS Manager

Enclosures

GDH/grp



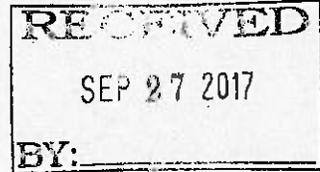
COLEMAN ENGINEERING COMPANY

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• 120 US HWY 41 E, STE. B
NEGAUNEE, MI 49866
PHONE: 906-475-7489

September 26, 2017



Ms. Sherry DuPont
Interim County Administrator
Menominee County
839 10th Avenue
Menominee, Michigan 49858

Re: 2017 Geographic Information System (GIS) Services
Additional Parcel Mapping
Cedarville Township, Michigan

Dear Ms. DuPont:

Coleman Engineering Company (CEC) is pleased to submit this proposal to Menominee County (County) for the above referenced services.

Parcel Mapping

Using ESRI ArcGIS version 10.5.1 software, CEC will create, and add a Cedarville Township (Township) GIS parcel layer to the overall County GIS parcel layer, already created. This will be accomplished through the following process:

- CEC will, using the foundational GIS database already created, map all parcels to the PLSS Town-Range, Section, Quarter Section and Quarter-Quarter Section data obtained from the Michigan Geographic Data Library foundational base layers. All parcels will be created as a closed polygon feature. Individual parcels will be created through one of the following methods:
 - Coordinate geometry (COGO) processes. Parcel boundaries will be created from the metes-and-bounds and general legal descriptions found in the BS&A tax database.
 - When descriptions are found to be incomplete, inaccurate or ambiguous, CEC will reference the previously obtained digital copies of the tax maps.
 - Best fit. This will be accomplished by reviewing data of neighboring parcels, aerial imagery and other available data sources.

- CEC will attach individual Parcel Identification Number's (PNUM) to all created parcels.
- CEC will incorporate the revised GIS layer into the Menominee County web-based GIS application.

Assumptions

If other services or additional data incorporation is required, CEC will provide the County with a written estimate of costs prior to the commencement of work. Examples of this data would include:

- Utility incorporation
- Road PASER ratings
- Points of interest
- Proposed development mapping
- Aerial mapping data
- Data spatial correction
- Map printing

Fees

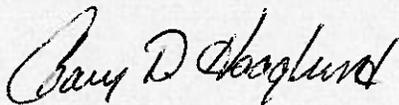
In accordance with the assumptions and conditions set forth in this letter the scope of services listed above will be completed for a lump sum cost of \$5,000.

Performance Schedule

CEC anticipates starting work upon receipt of executed Work Order No. 3 and will complete the Parcel and AMAR Land Value Mapping on or before January 1, 2018.

We appreciate the opportunity and look forward to be of service. If you have questions or comments regarding this proposal please call me at (906) 774-3440.

Sincerely,
COLEMAN ENGINEERING COMPANY



Gary D. Hoaglund
GIS Manager

Enclosures

GDH/grp

AGREEMENT NO. 16162

WORK ORDER NO. 16162-03

EXHIBIT "A"
WORK ORDER

COLEMAN ENGINEERING COMPANY and its directors, officers, shareholders, employees, agents, affiliates, independent professional associates, consultants and subcontractors, as the case may be, (collectively, "COLEMAN") agree to perform for CLIENT, on this specific Project, the Services described below. The services shall be performed subject to and upon the terms and conditions set forth in the Professional Services Agreement (the "Agreement") dated May 2, 2016 and between COLEMAN and CLIENT, which Agreement is hereby amended to incorporate this Work Order.

It is agreed that this Agreement, and such other documents required by it during the term of this Agreement, may be approved by a signed copy transmitted by fax or .pdf copy containing all signatures in lieu of the original signed copy, and that a copy transmitted by fax or .pdf shall be legally binding upon the parties to said Agreement(s)."

PROJECT: 2017 GIS Services
Additional Parcel Mapping
Cedarville Township, Michigan

SERVICES: As described in our submitted proposal dated September 26, 2017; a copy of which is attached and made part of this contract.

FEES: Services will be invoiced on a time and materials basis for an estimated fee of \$5,000.00 using our current standard fee schedule(s), for the scope of work and in accordance with the assumptions and conditions set forth in our proposal dated September 26, 2017; a copy of which is attached and made part of this contract.

Please understand that any estimate of cost for services is based on our current understanding of the project requirements and the level of effort needed to complete the various work tasks. An estimate should not be interpreted as a not to exceed cost. We will make every effort to not exceed our estimate and in the event that we do, an explanation will be provided. Please also understand that because this is a time and materials based project we will be invoicing all expenses associated with this project.

SPECIAL TERMS AND CONDITIONS:

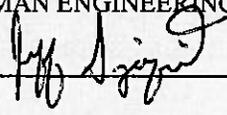
During completion of this work, Coleman Engineering Company will not accept responsibility for the safety of individuals other than Coleman Engineering Company employees.

AUTHORIZATION

This Work Order and the scope of services (the "Services") defined herein are approved and COLEMAN is hereby directed and authorized to proceed with the Services for the designated Project in accordance with the terms and conditions of the above-referenced Agreement.

Requested By:
MENOMINEE COUNTY

Accepted By:
COLEMAN ENGINEERING COMPANY

_____ 

By: _____

By: Jeff Sjoquist, PE

Title: _____

Title: Principal

Date: _____

Date: September 26, 2017



COLEMAN ENGINEERING COMPANY

635 CIRCLE DRIVE
IRON MOUNTAIN, MI 49801
PHONE: 906-774-3440

• 200 EAST AYER STREET
IRONWOOD, MI 49938
PHONE: 906-932-5048

• 120 US HWY 41 E, STE. B
NEGAUNEE, MI 49866
PHONE: 906-475-7489

September 26, 2017

Ms. Sherry DuPont
Interim County Administrator
Menominee County
839 10th Avenue
Menominee, Michigan 49858

Re: 2017 Geographic Information System (GIS) Services
Additional Parcel Mapping
Cedarville Township, Michigan

Dear Ms. DuPont:

Coleman Engineering Company (CEC) is pleased to submit this proposal to Menominee County (County) for the above referenced services.

Parcel Mapping

Using ESRI ArcGIS version 10.5.1 software, CEC will create, and add a Cedarville Township (Township) GIS parcel layer to the overall County GIS parcel layer, already created. This will be accomplished through the following process:

- CEC will, using the foundational GIS database already created, map all parcels to the PLSS Town-Range, Section, Quarter Section and Quarter-Quarter Section data obtained from the Michigan Geographic Data Library foundational base layers. All parcels will be created as a closed polygon feature. Individual parcels will be created through one of the following methods:
 - Coordinate geometry (COGO) processes. Parcel boundaries will be created from the metes-and-bounds and general legal descriptions found in the BS&A tax database.
 - When descriptions are found to be incomplete, inaccurate or ambiguous, CEC will reference the previously obtained digital copies of the tax maps.
 - Best fit. This will be accomplished by reviewing data of neighboring parcels, aerial imagery and other available data sources.

- CEC will attach individual Parcel Identification Number's (PNUM) to all created parcels.
- CEC will incorporate the revised GIS layer into the Menominee County web-based GIS application.

Assumptions

If other services or additional data incorporation is required, CEC will provide the County with a written estimate of costs prior to the commencement of work. Examples of this data would include:

- Utility incorporation
- Road PASER ratings
- Points of interest
- Proposed development mapping
- Aerial mapping data
- Data spatial correction
- Map printing

Fees

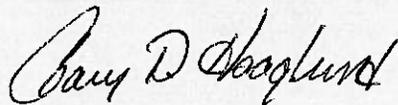
In accordance with the assumptions and conditions set forth in this letter the scope of services listed above will be completed for a lump sum cost of \$5,000.

Performance Schedule

CEC anticipates starting work upon receipt of executed Work Order No. 3 and will complete the Parcel and AMAR Land Value Mapping on or before January 1, 2018.

We appreciate the opportunity and look forward to be of service. If you have questions or comments regarding this proposal please call me at (906) 774-3440.

Sincerely,
COLEMAN ENGINEERING COMPANY



Gary D. Hoaglund
GIS Manager

Enclosures

GDH/grp

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

10/06/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
SEP 25 2017
BY: *da*

Mileage: .535 cents/mile -- effective 01 January 2017

*Meals Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
8/13/17	Annex - County Board	30		16.05	101-101-860.07
					101-101-860.07
8/19/17	Road Commission	25		13.38	101-101-860.07
					101-101-860.07
8/21/17	Court House 911 Mag.	72		38.52	101-101-860.07
					101-101-860.07
8/22/17	Annex - County Board	30		16.05	101-101-860.07
					101-101-860.07
8/23/17	Annex - Fair Board	30		16.05	101-101-860.07
					101-101-860.07
		187	Total Mileage		
Total Mileage Fee					100.05 ✓

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche

Signed

9/22/17

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
SEP 26 2017
BY: _____

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

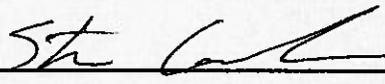
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Steven Gromala ~ District 1

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
8/3/2017	Finance - Stephenson	42		22.47	
8/17/2017	Finance - Stephenson	42		22.47	101-101-860.01
8/8/2017	Cty. Bd. Mtg. - Stephenson	42		22.47	101-101-860.01
8/22/2017	Cty. Bd. Mtg. - Stephenson	42		22.47	101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
			Total Mileage		
Total Mileage Fee					89.88

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

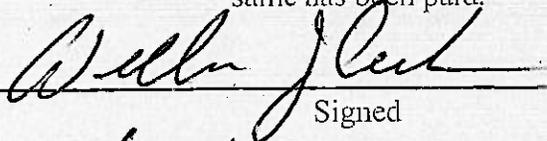
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
9/12/17	Menominee Ct House	16		8.48	
9/26/17	" " "	16		8.48 ⁵⁶	101-101-860.05
9/29/17	" " "	16		8.48 ⁵⁶	101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
8/9/17	Stephenson Annex	+16		8.48 ⁵⁶	101-101-860.05
8/23/17	" "	+16		8.48 ⁵⁶	101-101-860.05
					101-101-860.05
		80	Total Mileage	77	42.80 ⁵⁶
Total Mileage Fee					42.48

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

9/30/17

Date

AD

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
SEP 27 2017
BY: _____

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Phelps ~ District 3

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
8/22/17	Stephenson MI	36	.535	\$19.26	101-101-860.03
9/15/17	Shakey hakes	60	.535	\$32.10	101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
			Total Mileage		
				Total Mileage Fee	\$51.36 ✓

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Phelps
Signed

9/23/17
Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
SEP 27 2017
BY: _____

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Bernie Lang ~ District 2

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
09-07	CAA	112			
09-07	RCED	3			101-101-860.02
09-12	CO. BD.	3			101-101-860.02
09-19	NEG.COM.	3			101-101-860.02
09-26	DHS	86			101-101-860.02
09-26	CO. BD.	3			101-101-860.02
		210			101-101-860.02
			X .535 =	112.35	101-101-860.02
					101-101-860.02
					101-101-860.02
			Total Mileage		
				Total Mileage Fee	112.35 ✓

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang

Signed

09-27-17

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

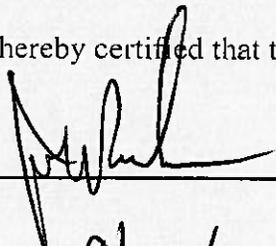
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
9/6/17	Menominee Co. House	96	535	51.36	101-101-860.11
9/12/17	" "	96	"	"	101-101-860.11
9/26/17	" "	96	"	"	101-101-860.11
9/29/17	" "	96	"	"	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
		384	535	205.44	
			Total Mileage		205.44
Total Mileage Fee					205.44

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



 Signed

 9/29/17

 Date

Commissioner Per Diem (Meeting Fee) Expense Form

Name of Commissioner LARRY SCHEI

\$50.00 per meeting - Reg. or Special County Board meeting (or external committees/boards)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
9/06/17	CB FINANCE	50.00
9/12-9/13/17	MAAE CONFERENCE (MI AIRPORT ADMIN EXEC)	75.00
9/12/17	COUNTY LIBRARY BOARD	50.00
9/12/17	COUNTY BOARD	50.00
9/13/17	MDOT MAP MEETING	50.00
9/13/17	SPRINGSTED WATERS INTERVIEW	---
9/14/17	MDOT/FAA 3YR AIRPORT INSPECTION	---
9/15/17	AIRPORT COMMITTEE AGENDA	---
9/18/17	AIRPORT LAND-XFER Q.C. DEED SIGNING	---
9/19/17	COUNTY AIRPORT COMMITTEE	50.00
9/21/17	CB FINANCE	50.00
9/22/17	TV 2 NEWS INTERVIEW (AIRPORT)	---
9/24-9/26	MAC CONFERENCE	75.00
9/28/17	PUBLIC HEALTH BOARD	50.00
9/29/17	CB COW/BUDGET	50.00
Total Per Diem		1050.00 550.00 AD

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Larry Schei

Date: 9/29/17

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

PAGE # 1

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

* must attach receipt for reimbursement
* meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
9/06/17	COURTHOUSE	16		8.56	101-101-860.04
9/12/17	ISLAND CASINO-HARRIS, MI	90		48.15	101-101-860.04
9/12/17	LIBRARY-STEPHENSON	32		17.12	101-101-860.04
9/12/17	COURTHOUSE	16		8.56	101-101-860.04
9/13/17	ISLAND CASINO-HARRIS, MI	90		48.15	101-101-860.04
9/13/17	COURTHOUSE	16		8.56	101-101-860.04
9/14/17	COUNTY AIRPORT	15		8.03	101-101-860.04
9/15/17	COURTHOUSE	16		8.56	101-101-860.04
9/18/17	MENO. COURTHOUSE/MARLINSITE	18		9.63	101-101-860.04
9/19/17	COUNTY AIRPORT	15		8.03	101-101-860.04
9/21/17	COURTHOUSE	16		8.56	101-101-860.04
		340	Total Mileage	\$181.91	
				7.55	PAGE # 2
Total Mileage Fee					→

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

9/29/17

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

PAGE # 2

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
9/22/17	COUNTY AIRPORT	15		\$8.03	101-101-860.04
9/24-9/26	MACKINAC ISLAND, MI	398		212.93	101-101-860.04
9/24-9/26	" " FERRY	-		28.00	101-101-860.04
9/28	COURTHOUSE (PUBLISHERS)	16		8.56	101-101-860.04
9/29	COURT HOUSE	16		8.56	101-101-860.04
		445		\$276.08	101-101-860.04
					101-101-860.04
					101-101-860.04
			Total Mileage	340 + 445 = 785	
				Total Mileage Fee	\$ 457.99

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

9/29/17

Date

This is a no-reply email. For questions about your ticketing purchase please call 1-800-828-6157.

Please bring a copy of this order confirmation with you to redeem your tickets. Your email confirmation will work as well. If you purchased cruise tickets, this confirmation will serve as your ticket.

Ferry Tickets are redeemable anytime during the season.

For location and parking information if you have any questions please contact us at 1-800-828-6157.

Please remember that there is no smoking or food allowed on the vessels. Pets are welcome on the ferry to Mackinac Island but not on the Shepler's Cruises.

Order Id: he2sepy1c15100211737

Mary Schei
407 44th ave
Menominee MI 49858 US

Item Category	Item Name	Qty	Item Total Price
Ferry Tickets	ADULT FERRY TICKET(S) ROUNDTRIP	2	\$48.00
Subtotal			\$48.00
Promo Discount			\$-10.00
Total			\$38.00



he2sepy1c15100211737

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on September 26, 27, 29 & Oct. 5, 2017 in the combined amount of \$288,394.67	
RECOMMENDED MOTION	

Submitted by: Sherry DuPont

10/06/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Airport
218 IT - Computer Serv.
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
286 Medical Marijuana Grant
289 SOM Salvage Vehicle Title Inspections
292 Child Care
294 Veterans' Trust
292 Special Child Care Funds
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: LENS EQUIPMENT				
4309	Joey 2 Transcorder (MMOG)	286-301-934.04	3,415.00	3,415.00
TOTAL VENDOR LENS EQUIPMENT				3,415.00
GRAND TOTAL:				3,415.00

APPROVED

SEP 26 2017

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN



SEP 27 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN				
VENDOR NAME: BATTERIES PLUS 988-144881	Security Door/Window - LED 4' (10 Pack)	101-265-970.07	80.00	80.00
TOTAL VENDOR BATTERIES PLUS				80.00
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC. 22928	2017 Ford - Vehicle Maintenance	205-315-934.02	29.95	29.95
22950	09 Chevy Impala - Vehicle Maintenance	205-315-934.02	47.00	47.00
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				76.95
VENDOR NAME: BLUETARP FINANCIAL, INC. 1617634116	Building & Group Supplies	101-265-755.00	68.09	68.09
TOTAL VENDOR BLUETARP FINANCIAL, INC.				68.09
VENDOR NAME: BRUNELLE, JENNIFER Reimbursement	Mileage	292-663-860.00	78.11	78.11
TOTAL VENDOR BRUNELLE, JENNIFER				78.11
VENDOR NAME: CITY OF MENOMINEE 4567	July 2017 Gasoline Sales	101-265-742.00	26.18	233.57
		101-265-742.00	111.17	
		101-257-742.00	48.15	
		101-132-860.00	7.76	
		266-325-860.00	29.43	
		101-141-860.00	8.89	
		101-301-742.00	1.99	
TOTAL VENDOR CITY OF MENOMINEE				233.57
VENDOR NAME: CLOVERLAND PAPER CO 115301	Library - Janitorial Supplies	101-265-755.01	140.93	140.93
115303	Courthouse - Janitorial Supplies	101-265-755.01	99.48	99.48
115183	Inmate Supplies	101-301-770.00	111.24	111.24
115245	Inmate Supplies	101-301-770.00	222.66	222.66
TOTAL VENDOR CLOVERLAND PAPER CO				574.31
VENDOR NAME: DAVIS WANIC LAND SURVEYORS PC MEN REM 8/22 - 9/12	August 22 - September 12, 2017	243-245-801.07	4,432.86	4,432.86
TOTAL VENDOR DAVIS WANIC LAND SURVEYORS PC				4,432.86
VENDOR NAME: DELLISSE, MIKE Reimbursement	Mileage	101-682-860.00	125.09	125.09
TOTAL VENDOR DELLISSE, MIKE				125.09
VENDOR NAME: DOBIAS, MARK 2017-107-MI	Court Appointed Legal (N. Boucher)	101-148-807.00	83.32	83.32
TOTAL VENDOR DOBIAS, MARK				83.32
VENDOR NAME: DTE ENERGY 910020910998	Annex	101-261-920.04	22.42	22.42
TOTAL VENDOR DTE ENERGY				22.42
VENDOR NAME: FAITH TECHNOLOGIES Quote	Upgrade Velocity to 3.6 on Jail Access System	101-103-998.04	4,564.86	4,564.86
TOTAL VENDOR FAITH TECHNOLOGIES				4,564.86
VENDOR NAME: GBS INC. 17-30503	Orange Bag OS Memory Card w/zipper	101-262-727.00	118.65	118.65
TOTAL VENDOR GBS INC.				118.65
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE 79J00025	Shakey & Kleinke Park	208-751-801.00	911.03	911.03
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE				911.03
VENDOR NAME: GROMALA, STEVEN Reimbursement	Mileage (August 2017)	101-101-860.01	89.88	89.88
TOTAL VENDOR GROMALA, STEVEN				89.88

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	SEP 27 2017	AMOUNT
VENDOR NAME: HANSEN, STACY					
Reimbursement	Mileage	101-141-860.00	12.74	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	12.74
TOTAL VENDOR HANSEN, STACY					12.74
VENDOR NAME: HANSON, JUDI					
Reimbursement	Uniform Allowance	205-315-745.00	16.98		16.98
TOTAL VENDOR HANSON, JUDI					16.98
VENDOR NAME: HEYNSSENS-SELINS					
296960	Jail Office Carpet Remodel	101-265-970.07	1,249.60		1,249.60
TOTAL VENDOR HEYNSSENS-SELINS					1,249.60
VENDOR NAME: K & M RENTALS					
7569	Portable Toilet - Airport Park	208-751-801.00	90.00		90.00
TOTAL VENDOR K & M RENTALS					90.00
VENDOR NAME: LACOURT CONCRETE CONSTRUCTION					
1397	Concrete Cut & Removal (Jail Emergency Exit Door)	101-265-970.01	1,139.00		1,139.00
TOTAL VENDOR LACOURT CONCRETE CONSTRUCTION					1,139.00
VENDOR NAME: LARSON, MICHELLE					
Reimbursement	Supplies for Garden	292-668-801.00	80.02		80.02
August 2017	Can Zone	292-668-801.00	60.00		80.33
		292-668-801.00	20.33		
August 2017	Dupy Park	292-668-801.00	240.00		262.47
		292-668-801.00	22.47		
TOTAL VENDOR LARSON, MICHELLE					422.82
VENDOR NAME: LAWRENCE, GEOFFREY C.					
2017-111-MI	Court Appointed Legal (M.R. Wilson)	101-148-807.00	160.00		160.00
TOTAL VENDOR LAWRENCE, GEOFFREY C.					160.00
VENDOR NAME: LEGACY COMMUNICATIONS LLC					
8183	Video Recorder Server & Equipment	101-103-998.04	24,209.50		24,209.50
TOTAL VENDOR LEGACY COMMUNICATIONS LLC					24,209.50
VENDOR NAME: LINDEROTH, JANIS					
Reimbursement	Mileage - UP State Fair Authority	101-101-710.00	141.24		141.24
TOTAL VENDOR LINDEROTH, JANIS					141.24
VENDOR NAME: LITHOCRAFTERS PRINTING, INC.					
93849	Business Cards (FOC)	101-141-727.00	231.00		231.00
TOTAL VENDOR LITHOCRAFTERS PRINTING, INC.					231.00
VENDOR NAME: MANPOWER					
31883139	Week Ending 9/17/17 (D. Averill)	101-172-704.00	630.00		630.00
TOTAL VENDOR MANPOWER					630.00
VENDOR NAME: MARINETTE COUNTY PRINTING DEPT					
3253	Park Forms (Custom Car Pass)	208-751-755.04	275.00		275.00
TOTAL VENDOR MARINETTE COUNTY PRINTING DEPT					275.00
VENDOR NAME: MARINETTE COUNTY SHERIFF DEPT.					
17-15893-DP	Service & Mileage (J. L. Campbell)	101-267-804.00	35.00		35.00
TOTAL VENDOR MARINETTE COUNTY SHERIFF DEPT.					35.00
VENDOR NAME: MAUS, SARAH					
Reimbursement	Mileage	101-141-860.00	10.92		10.92
TOTAL VENDOR MAUS, SARAH					10.92
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.					
28197	Repair Domestic Hot Water System	101-265-934.00	3,640.00		3,640.00
28198	Required Maintenance (Boiler System)	101-265-934.00	1,597.00		1,597.00

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	SEP 27 2017	AMOUNT
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.					
28184	Repair/Clean HVAC Coil	101-265-934.00	1,194.00		1,194.00
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.					6,431.00
VENDOR NAME: MENARDS - MARINETTE					
42833	Building & Ground Supplies	101-265-755.00	162.88		162.88
42964	Uniform Allowance (Mike Sieg)	101-265-745.00	9.99		9.99
43003	Security Door/Window Supplies	101-265-970.07	223.86		223.86
43002	Janitorial Supplies	101-265-755.01	157.23		157.23
42488	Concrete Mix (Jail Emergency Exit)	101-265-970.01	23.64		23.64
42487	Supplies for Security Door/Window	101-265-970.07	164.91		164.91
42547	Supplies for Jail Emergency Exit	101-265-970.01	85.96		85.96
42546	B&G Operating Supplies	101-265-755.00	29.97		29.97
42640	Credit Memo (Jail Exit)	101-265-970.01	(60.98)		(60.98)
43643	Jail Exit & Small Tools	101-265-970.01	95.96		131.66
		101-265-931.00	35.70		
43074	Supplies - Security Door/Window	101-265-970.07	67.55		67.55
TOTAL VENDOR MENARDS - MARINETTE					996.67
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISS					
11087	Power to Radio (August 2017)	101-301-934.01	12.34		12.34
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISS					12.34
VENDOR NAME: MERIT NETWORK, INC.					
P774942	Service for 10/1/16 - 9/30/17 (Fiber Maintenance)	101-261-850.00	2,500.00		5,400.00
		205-315-850.01	1,600.00		
		101-103-851.01	1,300.00		
TOTAL VENDOR MERIT NETWORK, INC.					5,400.00
VENDOR NAME: MGT OF AMERICA, INC.					
32197	FY 2017 CRP Billing (FOC)	101-141-801.00	1,273.00		1,273.00
TOTAL VENDOR MGT OF AMERICA, INC.					1,273.00
VENDOR NAME: MID-COUNTY SMALL ENGINES, LLC					
1075	Park Supplies	208-751-742.00	28.75		28.75
TOTAL VENDOR MID-COUNTY SMALL ENGINES, LLC					28.75
VENDOR NAME: MIDLAND PLASTICS, INC.					
00250581	Inmate/Lawyer Visit Room	101-265-970.00	4,295.04		4,295.04
0250596	Jail Emergency Exit Door	101-265-970.01	1,073.80		1,073.80
TOTAL VENDOR MIDLAND PLASTICS, INC.					5,368.84
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I					
0130899-001	Election - Office Supplies	101-262-727.00	7.81		7.81
0130896-001	Equalization - Office Supplies	101-257-860.00	180.37		180.37
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I					188.18
VENDOR NAME: NMS LABS					
1035373	Anthony Williams	101-648-836.00	217.00		217.00
TOTAL VENDOR NMS LABS					217.00
VENDOR NAME: NMU STUDENT SERVICE CENTER					
mecosh-14	Training (D. Ashby)	205-315-881.03	70.00		70.00
TOTAL VENDOR NMU STUDENT SERVICE CENTER					70.00
VENDOR NAME: OFFICE DEPOT, INC.					
961892364001	Parks - Office Supplies	208-751-727.00	4.79		4.79
961891868001	Office Supplies (Admin, Bldg Code, Parks)	249-371-727.00	26.26		309.88
		208-751-727.00	7.56		
		101-172-727.00	276.06		
961924447001	ROD Office Supplies	101-268-727.00	34.48		34.48
961924446001	ROD Office Supplies	101-268-727.00	3.98		3.98
961923545001	ROD Office Supplies	101-268-727.00	251.68		251.68

RECEIVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	SEP 27 2017	AMOUNT
VENDOR NAME: OFFICE DEPOT, INC.					
TOTAL VENDOR OFFICE DEPOT, INC.					604.81
VENDOR NAME: PAN-O-GOLD BAKING CO. 40068317244001 Inmate Supplies					
		101-301-770.00	38.44		38.44
TOTAL VENDOR PAN-O-GOLD BAKING CO.					38.44
VENDOR NAME: PHILIPPS, RANDALL September 2017 Show Cause (Court Appointed)					
		101-131-807.00	1,000.00		1,500.00
		101-132-807.00	500.00		
TOTAL VENDOR PHILIPPS, RANDALL					1,500.00
VENDOR NAME: PHYSIO-CONTROL INC. 117073169 Replacement Kit					
		205-315-934.00	345.03		345.03
TOTAL VENDOR PHYSIO-CONTROL INC.					345.03
VENDOR NAME: PICHE, GERALD L. Reimbursement August 2017 Mileage					
		101-101-860.07	100.05		100.05
TOTAL VENDOR PICHE, GERALD L.					100.05
VENDOR NAME: REINHART FOODSERVICE 273363 Inmate Supplies 227534 Inmate Supplies					
		101-301-770.00	1,246.60		1,246.60
		101-301-770.00	18.00		18.00
TOTAL VENDOR REINHART FOODSERVICE					1,264.60
VENDOR NAME: SCHINDERLE, ROBERT J. St. Juliana Pouring, Setting, Transporting, Labor					
		101-681-761.00	150.00		150.00
TOTAL VENDOR SCHINDERLE, ROBERT					150.00
VENDOR NAME: STANDARD INSURANCE COMPANY October 2017 Life Insurance					
		101-101-713.00	21.24		219.48
		101-132-713.00	6.49		
		101-136-713.00	11.80		
		101-141-713.00	9.44		
		101-148-713.00	0.59		
		101-215-713.00	11.80		
		101-172-713.00	4.72		
		101-267-713.00	11.80		
		101-268-713.00	4.72		
		101-253-713.00	7.08		
		101-257-713.00	4.72		
		101-265-713.00	4.72		
		101-301-713.00	49.56		
		101-682-713.00	2.36		
		101-426-713.00	2.36		
		216-585-713.00	2.36		
		271-790-713.00	9.44		
		292-663-713.00	2.36		
		292-664-713.00	2.36		
		292-665-713.00	2.36		
		208-751-713.00	2.36		
		205-316-713.00	2.36		
		205-315-713.00	28.32		
		266-325-713.00	11.80		
		266-326-713.00	2.36		
TOTAL VENDOR STANDARD INSURANCE COMPANY					219.48
VENDOR NAME: STATE BAR OF MICHIGAN					
Dues	Jeffrey T. Rogg	101-267-802.00	300.00		300.00
Dues	William G. Merkel	101-267-802.00	300.00		300.00
Dues	Hon. Jeffrey G. Barstow	101-136-802.00	300.00		300.00
TOTAL VENDOR STATE BAR OF MICHIGAN					900.00
VENDOR NAME: TRACTOR SUPPLY 263649 B&G Operating Supplies					
		101-265-755.00	69.98		69.98

APPROVED

SEP 27 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS AMOUNTS		AMOUNT
VENDOR NAME: TRACTOR SUPPLY				
TOTAL VENDOR TRACTOR SUPPLY				69.98
VENDOR NAME: U.E.S. COMPUTERS, INC.				
77555	Computer - ROD	101-268-970.00	985.00	985.00
77583	Hard Drive (EMS) x 2	101-426-860.00	317.98	317.98
TOTAL VENDOR U.E.S. COMPUTERS, INC.				1,302.98
VENDOR NAME: WALTER BROTHERS INC				
20106	Airport Supplies	216-585-981.00	5.99	46.79
		216-585-981.01	2.99	
		216-585-981.02	37.81	
TOTAL VENDOR WALTER BROTHERS INC				46.79
VENDOR NAME: WIL-KIL PEST CONTROL				
3218538	Jail & Courthouse	101-265-801.00	250.00	250.00
TOTAL VENDOR WIL-KIL PEST CONTROL				250.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00008	Kleinke Park	208-751-920.01	629.94	629.94
0402047856-00005	Kleinke Park	208-751-920.01	126.22	126.22
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				756.16
GRAND TOTAL:				67,617.04

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

SEP 29 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTION AMOUNTS		AMOUNT
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677707566	Airport Supplies	216-585-755.01	53.11	110.79
		216-585-745.00	57.68	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				110.79
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863202309	September 2017 Mileage & Expenses	101-103-850.00	549.12	549.12
TOTAL VENDOR AT&T - CAROL STREAM, IL				549.12
VENDOR NAME: BATTERIES PLUS				
988-145050	15W 4' Bulbs (x10 pack)	101-265-930.01	160.00	160.00
TOTAL VENDOR BATTERIES PLUS				160.00
VENDOR NAME: BRUNELLE, JENNIFER				
September 2017	Crisis Intervention	292-668-801.00	605.00	605.00
TOTAL VENDOR BRUNELLE, JENNIFER				605.00
VENDOR NAME: CITY OF STEPHENSON				
709	Annex	101-261-920.01	19.48	249.84
		101-261-920.02	33.20	
		101-261-920.03	197.16	
TOTAL VENDOR CITY OF STEPHENSON				249.84
VENDOR NAME: EICHHORN, GARY				
Per Diem	DHS Board Meeting	101-601-837.00	50.00	50.00
TOTAL VENDOR EICHHORN, GARY				50.00
VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT				
03038	Equalization - Office Supplies	101-257-727.00	17.58	17.58
03034	Equalization - Office Supplies	101-257-727.00	31.16	31.16
TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT				48.74
VENDOR NAME: INTERNATIONAL CODE COUNCIL				
1000812275	15 Michigan Building Code - <i>Book</i>	249-371-727.00	190.75	190.75
TOTAL VENDOR INTERNATIONAL CODE COUNCIL				190.75
VENDOR NAME: KLEIMAN, MARC				
Reimbursement	Mileage	101-262-860.00	22.47	246.10
		101-268-860.00	133.75	
		101-262-860.00	38.52	
		101-262-860.00	22.47	
		101-262-860.00	28.89	
TOTAL VENDOR KLEIMAN, MARC				246.10
VENDOR NAME: LUFTS ADVERTISER, INC.				
9/26/17	Advertising	101-101-901.00	41.00	241.00
		101-262-727.00	200.00	
TOTAL VENDOR LUFTS ADVERTISER, INC.				241.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0130962-001	Clerk & Circuit Court Office Supplies	101-215-727.00	89.80	131.76
		101-131-727.00	41.96	
0130986-001	Toner Cartridge (Tom Faller)	101-215-727.00	80.89	80.89
0131040-001	Office Chair (M. Kleiman)	101-268-970.00	199.99	199.99
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				412.64
VENDOR NAME: NASER, JEFF				
9/26/17	DHS Board Meeting	101-601-837.00	50.00	50.00

APPROVED

SEP 29 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: NASER, JEFF		CHIEF FISCAL OFFICER		
TOTAL VENDOR NASER, JEFF		MENOMINEE COUNTY MICHIGAN		50.00
VENDOR NAME: NELSON, JOHN R.				
Reimbursement	September 2017 Mileage	101-101-860.11	205.44	205.44
TOTAL VENDOR NELSON, JOHN R.				205.44
VENDOR NAME: NUTT, MICHAEL				
September 2017	Crisis Intervention	292-668-801.00	45.00	45.00
TOTAL VENDOR NUTT, MICHAEL				45.00
VENDOR NAME: OWENS, KAREN A.				
9/25/17	After School Program	292-668-801.00	261.00	261.00
9/25/17	Teen Awareness Program	292-668-801.00	108.00	108.00
TOTAL VENDOR OWENS, KAREN A.				369.00
VENDOR NAME: PUMMILL - PROMARK				
17556	Forms (517 Fund)	517-252-900.00	141.05	273.36
		517-252-727.00	132.31	
TOTAL VENDOR PUMMILL - PROMARK				273.36
VENDOR NAME: SCHEI, LARRY				
Reimbursement	September 2017 Mileage & Expenses	101-101-860.04	457.99	457.99
TOTAL VENDOR SCHEI, LARRY				457.99
VENDOR NAME: SPALDING TOWNSHIP				
9/26/17	DHHS Board Meeting	101-601-837.00	50.00	50.00
TOTAL VENDOR SPALDING TOWNSHIP				50.00
VENDOR NAME: TWIN CITY ELECTRIC, INC.				
80964	Add New Extension in IT Office	101-103-998.12	340.00	340.00
80970	Extension 101 Maintenance	101-103-850.00	60.00	60.00
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				400.00
VENDOR NAME: U.E.S. COMPUTERS, INC.				
77631	Website Domain Registration	101-103-851.00	20.00	20.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.				20.00
VENDOR NAME: VAN HOFF, GINA				
Reimbursement	Mileage (April - September 2017)	101-253-860.00	67.41	67.41
TOTAL VENDOR VAN HOFF, GINA				67.41
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00006	Stoney Point	208-751-920.01	42.48	42.48
2219410674-00000	County Parks	208-751-920.01	46.87	191.21
		208-751-920.01	37.25	
		208-751-920.01	60.20	
		208-751-920.01	16.29	
		208-751-920.01	30.60	
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				233.69
GRAND TOTAL:				5,035.87

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 09/28/2017 - 09/28/2017
 UNJOURNALIZED OPEN
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
Credit Card						
55234	Mastercard August 14 - September 9, 2017 (Sheriffjessicaw)	09/11/2017	09/28/2017	1,732.70	1,732.70	Open
	101-301-727.00 Quill			13.04		
	101-301-742.00 Superior Touchless			11.00		
	101-301-770.00 Bob Barker			130.12		
	101-301-770.00 Bob Barker			408.39		
	101-301-770.00 Walmart			69.60		
	101-301-770.01 Hannahville Health			5.00		
	101-301-860.00 ParkingLukes			4.50		
	101-301-860.01 Quill			119.92		
	101-331-755.01 EverReadylst Aid			86.86		
	205-315-742.00 Shell Oil			50.19		
	205-315-727.00 Shopko			190.78		
	205-315-755.00 Sirchie			243.02		
	205-315-860.00 Barley's Deerfield			8.64		
	205-315-860.00 Barley's Deerfield			11.11		
	205-315-860.00 Hyatt Regancy			303.60		
	205-315-860.00 Hyatt Regancy (Parking)			20.00		
	205-315-860.00 Hyatt Regancy (Parking)			21.00		
	205-315-860.00 Margaritas			19.78		
	205-315-860.00 Margaritas			16.15		

APPROVED

SEP 29 2017

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

Credit Card						
55235	Mastercard Aug 23 - Sept 8, 2017 (Airport)	09/11/2017 jessicaw	09/28/2017	353.40	353.40	Open
	216-585-981.02 Menards			8.76		
	216-585-981.02 Menards			206.65		
	216-585-742.00 Holiday			70.22		
	216-585-755.02 Walmart			13.67		
	216-585-755.02 Walmart			38.25		
	216-585-742.00 Holiday			15.85		

# of Invoices:	2	# Due:	2	Totals:	2,086.10	2,086.10
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:					2,086.10	2,086.10

--- TOTALS BY FUND ---

101 - GENERAL FUND	848.43	848.43
205 - ROAD PATROL	884.27	884.27
216 - TWIN COUNTY AIRPORT	353.40	353.40

--- TOTALS BY DEPT/ACTIVITY ---

301 - SHERIFF DEPARTMENT	761.57	761.57
315 - ROAD PATROL	884.27	884.27
331 - MARINE LAW	86.86	86.86
585 - AIRPORT EXPENDITURE	353.40	353.40

SEP 29 2017

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: ADE INCORPORATED					
38150	SALCE Assessment (x25)	101-136-755.00	150.00		150.00
TOTAL VENDOR ADE INCORPORATED					150.00
VENDOR NAME: ASHBY, DAVID					
Reimbursement	Uniform Allowance	205-315-745.00	26.83		26.83
TOTAL VENDOR ASHBY, DAVID					26.83
VENDOR NAME: AUTOMATED CONFIRMATIONS, LLC					
20111326	Office Supplies (Delinquent Tax Fund)	517-252-727.00	550.00		950.00
		516-253-727.00	400.00		
TOTAL VENDOR AUTOMATED CONFIRMATIONS, LLC					950.00
VENDOR NAME: BARRETTE, BRIAN					
Reimbursement	Mileage	266-325-860.00	314.58		314.58
TOTAL VENDOR BARRETTE, BRIAN					314.58
VENDOR NAME: BARRETTE, JODIE					
Reimbursement	Mileage & Postage	101-141-860.00	41.84		42.96
		101-141-729.00	1.12		
TOTAL VENDOR BARRETTE, JODIE					42.96
VENDOR NAME: BERGER CHEVROLET					
115181	2018 Chevy Tahoe	205-315-981.00	35,468.00		35,468.00
TOTAL VENDOR BERGER CHEVROLET					35,468.00
VENDOR NAME: BLUETARP FINANCIAL, INC.					
E27657	Gloves	205-315-755.00	148.50		148.50
TOTAL VENDOR BLUETARP FINANCIAL, INC.					148.50
VENDOR NAME: CARQUEST AUTO PARTS					
2825-ID-336925	Gloves	205-315-934.02	2.52		2.52
TOTAL VENDOR CARQUEST AUTO PARTS					2.52
VENDOR NAME: CLOVERLAND PAPER CO					
115302	Inmate Supplies	101-301-770.00	149.11		149.11
TOTAL VENDOR CLOVERLAND PAPER CO					149.11
VENDOR NAME: DELTA COUNTY FLIGHT SCHOOL, INC.					
0003408	Prisoner Transport to Lower MI	101-301-860.01	875.00		875.00
TOTAL VENDOR DELTA COUNTY FLIGHT SCHOOL, INC.					875.00
VENDOR NAME: DRAZE, THOMAS					
Reimbursement	Uniform Allowance	205-315-745.00	494.50		494.50
TOTAL VENDOR DRAZE, THOMAS					494.50
VENDOR NAME: HI TEC BUILDING SERVICES					
015650	Cleaning Services (September 2017)	101-265-801.00	1,861.20		1,861.20
TOTAL VENDOR HI TEC BUILDING SERVICES					1,861.20
VENDOR NAME: J S ELECTRONICS, INC.					
19808	Strobe Light in Tail Light	205-315-934.02	35.00		35.00
TOTAL VENDOR J S ELECTRONICS, INC.					35.00
VENDOR NAME: JACK'S FRESH MARKET					
45000500604	Marine Supplies	101-331-755.01	338.00		338.00
TOTAL VENDOR JACK'S FRESH MARKET					338.00
VENDOR NAME: LANG, BERNARD					
Reimbursement	Mileage - September 2017	101-101-860.02	112.35		112.35
TOTAL VENDOR LANG, BERNARD					112.35
VENDOR NAME: LESPERANCE, DIANE					

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN				
VENDOR NAME: LESPERANCE, DIANE Reimbursement	Mileage	101-253-860.00 517-252-860.00	33.71 89.46	123.17
TOTAL VENDOR LESPERANCE, DIANE				123.17
VENDOR NAME: LINDA A. MENACHER Reimbursement	Cell Phone (April - Sept)	101-136-727.00	285.60	285.60
TOTAL VENDOR LINDA A. MENACHER				285.60
VENDOR NAME: MANNINEN, MIKE 9/27/17	8' Gazebo	101-265-930.02	150.00	150.00
TOTAL VENDOR MANNINEN, MIKE				150.00
VENDOR NAME: MANPOWER 31907987	Week Ending 9/24/17 (D. Averill)	101-172-704.00	630.00	630.00
TOTAL VENDOR MANPOWER				630.00
VENDOR NAME: MENARDS - MARINETTE 43207	Inmate Supplies	101-301-770.00	37.79	37.79
TOTAL VENDOR MENARDS - MARINETTE				37.79
VENDOR NAME: MENOMINEE COUNTY SHERIFF DEPT WV324	Work Van Services	517-252-955.00	27.00	27.00
TOTAL VENDOR MENOMINEE COUNTY SHERIFF DEPT				27.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I 0130939-001 0130179-001	Sheriff Department - Office Supplies Credit Memo	101-301-727.00 101-215-727.00	23.13 (6.39)	23.13 (6.39)
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				16.74
VENDOR NAME: PHELPS, LARRY Reimbursement	Mileage - September 2017	101-101-860.03	51.36	51.36
TOTAL VENDOR PHELPS, LARRY				51.36
VENDOR NAME: PLASTOCON, INC 92616	Inmate Supplies	101-301-770.00	398.99	398.99
TOTAL VENDOR PLASTOCON, INC				398.99
VENDOR NAME: REDITEST SCREENING DEVICES 617246	Drug Testing Supplies	101-136-727.00	382.79	382.79
TOTAL VENDOR REDITEST SCREENING DEVICES				382.79
VENDOR NAME: REINHART FOODSERVICE 280503	Inmate Supplies	101-301-770.00	1,271.95	1,271.95
TOTAL VENDOR REINHART FOODSERVICE				1,271.95
VENDOR NAME: RIESTERER & SCHNELL, INC. 1248702 1275591	Chute Credit Memo	101-265-934.00 101-265-934.00	147.24 (4.57)	147.24 (4.57)
TOTAL VENDOR RIESTERER & SCHNELL, INC.				142.67
VENDOR NAME: SCHOOL-TECH 621299	Equipment for Vehicle Maintenance	205-315-934.02	277.24	277.24
TOTAL VENDOR SCHOOL-TECH				277.24
VENDOR NAME: SEXTON, RICHARD Reimbursement	Mileage	101-426-860.00	49.22	49.22
TOTAL VENDOR SEXTON, RICHARD				49.22
GRAND TOTAL:				44,813.07

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	OCT 05 2017	AMOUNT
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI					
383101	Bass Lake Camp Sites	208-751-920.01	72.00		
383001	Shakey Lakes Park/Horse	208-751-920.01	50.09	CHIEF FISCAL OFFICER	72.00
383200	N8380 Co Park Rd 20.5	208-751-920.01	693.66	MENOMINEE COUNTY MICHIGAN	50.09
383301	Shakes Lakes Park/Cattle	208-751-920.01	276.18		693.66
1503500	N8380 Co Park Rd. 20.5	208-751-920.01	364.38		276.18
370500	Shakey Lakes Office/Shop	208-751-920.01	101.31		364.38
379700	Storage Shed	208-751-920.01	122.57		101.31
380300	Shower Bldg	208-751-920.01	103.75		122.57
1614900	Bath House	208-751-920.01	70.67		103.75
367100	N8390 Beach House	208-751-920.01	69.35		70.67
367200	Northwest Campsites	208-751-920.01	1,093.50		69.35
369802	W8449 Co Rd G12 Campsites	208-751-920.01	205.62		1,093.50
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI					3,223.08
VENDOR NAME: BATTERIES PLUS					
988-145092	Building Maintenance Supplies	101-265-930.01	240.00		240.00
TOTAL VENDOR BATTERIES PLUS					240.00
VENDOR NAME: BAY AREA SEPTIC SERVICE					
9/30/17	Pit Toilets & Shakey & Kleinke	208-751-801.00	1,875.00		1,875.00
TOTAL VENDOR BAY AREA SEPTIC SERVICE					1,875.00
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.					
22982	2008 Chevy Vehicle Maintenance	101-265-981.00	263.26		263.26
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.					263.26
VENDOR NAME: BODY WORKS PLUS					
M268892	De-Strip Squad and Eraser Wheels	205-315-934.02	466.00		466.00
TOTAL VENDOR BODY WORKS PLUS					466.00
VENDOR NAME: CECH, WILLIAM					
Reimbursement	August & September Mileage	101-101-860.05	42.80		42.80
TOTAL VENDOR CECH, WILLIAM					42.80
VENDOR NAME: CITY OF MENOMINEE					
90103028	Airport	216-585-920.01	2.08		2.08
80101069	Airport	216-585-920.01	44.19		95.38
		216-585-920.02	51.19		
80101069	Airport	216-585-920.01	53.03		114.14
		216-585-920.02	61.11		
20101017	1004 9th Street	101-265-920.00	114.77		114.77
90103011	Court House	101-265-920.00	31.36		31.36
20102038	Court House	101-265-920.00	3,624.04		3,624.04
TOTAL VENDOR CITY OF MENOMINEE					3,981.77
VENDOR NAME: CLOVERLAND PAPER CO					
115351	Janitorial Supplies (Courthouse)	101-265-755.01	96.92		96.92
TOTAL VENDOR CLOVERLAND PAPER CO					96.92
VENDOR NAME: COOPER OFFICE EQUIPMENT					
148973	Contract Number 2740-01	101-136-931.00	254.94		254.94
TOTAL VENDOR COOPER OFFICE EQUIPMENT					254.94
VENDOR NAME: CORE TECHNOLOGY CORPORATION					
MN3000142	Oct 2017 - Sept 2018	101-301-976.00	5,960.00		5,960.00
TOTAL VENDOR CORE TECHNOLOGY CORPORATION					5,960.00
VENDOR NAME: CVS PHARMACY INC.					
6005432044049416	Inmate Medication	101-301-770.01	139.85		139.85
TOTAL VENDOR CVS PHARMACY INC.					139.85
VENDOR NAME: DEKETO, LLC					
DK 10-17	September 2017 (x376)	256-277-857.00	752.00		752.00

OCT 05 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: DEKETO, LLC				CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN
TOTAL VENDOR DEKETO, LLC				
VENDOR NAME: DELTA COUNTY				
17-0013460	Vehicle Reimbursement	249-371-801.00	901.08	901.08
17-0013459	Building Code Services	249-371-801.00	4,250.00	4,250.00
TOTAL VENDOR DELTA COUNTY				5,151.08
VENDOR NAME: DOMINION VOTING SYSTEMS, INC.				
DVS120794	EMS Express Computer	101-262-727.00	1,886.00	1,886.00
TOTAL VENDOR DOMINION VOTING SYSTEMS, INC.				1,886.00
VENDOR NAME: DUROCHER, TONY				
9/29/17	Transport & Mileage	101-132-801.01	17.50	126.38
		101-132-801.00	42.00	
		101-132-801.00	66.88	
TOTAL VENDOR DUROCHER, TONY				126.38
VENDOR NAME: EMERGENCY PHYS ASSOC OF WI				
190657898	Inmate Medical	101-301-770.01	324.00	324.00
TOTAL VENDOR EMERGENCY PHYS ASSOC OF WI				324.00
VENDOR NAME: FASTENAL				
WIMAR185830	B&G Operating Supplies	101-265-755.00	24.04	24.04
TOTAL VENDOR FASTENAL				24.04
VENDOR NAME: GREAT LAKES PATHOLOGISTS, S.C.				
3720*4433734	Inmate Medical	101-301-770.01	91.00	91.00
TOTAL VENDOR GREAT LAKES PATHOLOGISTS, S.C.				91.00
VENDOR NAME: GREEN BAY RADIOLOGY, SC				
418180	Inmate Medical	101-301-770.01	382.00	382.00
TOTAL VENDOR GREEN BAY RADIOLOGY, SC				382.00
VENDOR NAME: HELFERT BRIAN				
Reimbursement	EMS Training Course	205-315-881.03	240.00	240.00
TOTAL VENDOR HELFERT BRIAN				240.00
VENDOR NAME: HENSLEY, RN, JOEL				
September 2017	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,365.00
VENDOR NAME: ID NETWORKS, INC.				
272506	Service Maintenance Fee for Livescan	101-301-976.00	4,495.00	4,495.00
TOTAL VENDOR ID NETWORKS, INC.				4,495.00
VENDOR NAME: J S ELECTRONICS, INC.				
19898	Paging Services (Medical Examiner)	101-648-850.00	84.00	84.00
TOTAL VENDOR J S ELECTRONICS, INC.				84.00
VENDOR NAME: K & M RENTALS				
7663	Portable Toilet (Airport Park)	208-751-801.00	90.00	90.00
TOTAL VENDOR K & M RENTALS				90.00
VENDOR NAME: K MART 7031				
0703110021703153603	Inmate Medication	101-301-770.01	9.99	9.99
TOTAL VENDOR K MART 7031				9.99
VENDOR NAME: LARRY L.D. KING, DVM				
33737	K9 Care	101-301-881.01	40.55	40.55
TOTAL VENDOR LARRY L.D. KING, DVM				40.55
VENDOR NAME: LARSON, MICHELLE				

APPROVED

OCT 05 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: LARSON, MICHELLE September 2017 Duby, Can Zone, Adopt a Hlgway, Iron & Metal				CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN
		292-668-801.00	225.00	291.00
		292-668-801.00	66.00	
TOTAL VENDOR LARSON, MICHELLE				291.00
VENDOR NAME: LEXISNEXIS 3091141787 September 2017				
		269-145-801.00	370.00	370.00
TOTAL VENDOR LEXISNEXIS				370.00
VENDOR NAME: LINDA A. MENACHER Transcript Excerpt of M. Bertrand Reimbursement Bertrand PLM & Barstow PLM				
		101-267-806.00	18.45	18.45
		101-136-806.00	101.10	101.10
TOTAL VENDOR LINDA A. MENACHER				119.55
VENDOR NAME: M.A.C.C. Registration Fall Quarterly Meeting (D. Brazeau)				
		263-215-860.00	50.00	50.00
TOTAL VENDOR M.A.C.C.				50.00
VENDOR NAME: M.A.C.V.C. Dues 2018 Membership Dues (M. Dellisse)				
		101-682-802.00	55.00	55.00
TOTAL VENDOR M.A.C.V.C.				55.00
VENDOR NAME: MANPOWER 31939361 Week Ending 10/1/17 (D. Averill)				
		101-172-704.00	504.00	504.00
TOTAL VENDOR MANPOWER				504.00
VENDOR NAME: MEKASH, JAMES Reimbursement Uniform Allowance				
		101-265-745.00	33.05	33.05
TOTAL VENDOR MEKASH, JAMES				33.05
VENDOR NAME: MENARDS - MARINETTE 43441 Building Maintenance Supplies 43543 Credit Memo 43542 Credit Memo 43553 Operating Supplies 43551 Ground/Flower Supplies 43392 Ground/Flower Supplies 43394 Operating Supplies				
		101-265-930.01	257.73	257.73
		101-103-998.11	(238.00)	(238.00)
		101-103-998.11	(6.99)	(6.99)
		101-265-755.00	228.57	228.57
		101-265-930.02	230.82	230.82
		101-265-930.02	106.68	106.68
		101-265-755.00	25.73	25.73
TOTAL VENDOR MENARDS - MARINETTE				604.54
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY 10408357 Airport Supplies (Chain Saw Parts)				
		216-585-981.00	12.54	12.54
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				12.54
VENDOR NAME: MERIT NETWORK, INC. CI-00062 2017/2018 Service				
		205-315-860.00	1,600.00	7,110.00
		101-261-850.00	1,550.00	
		101-103-755.00	3,960.00	
TOTAL VENDOR MERIT NETWORK, INC.				7,110.00
VENDOR NAME: MICHIGAN CHAMBER SERVICES, INC 9429 MI State & Federal Labor Law Posters				
		101-103-755.00	132.00	132.00
TOTAL VENDOR MICHIGAN CHAMBER SERVICES, INC				132.00
VENDOR NAME: MICHIGAN COUNTIES WORKERS'				

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MICHIGAN COUNTIES WORKERS'				
4071	4th Qtr Installment Billing (MC 1st Qtr)	101-101-716.00	60.79	
		101-131-716.00	47.19	
		101-132-716.00	92.56	
		101-136-716.00	401.38	
		101-141-716.00	628.16	
		101-148-716.00	48.18	
		101-150-716.00	2.97	
		101-172-716.00	381.81	
		101-215-716.00	228.63	
		101-253-716.00	158.79	
		101-257-716.00	339.83	
		101-261-716.00	21.81	
		101-265-716.00	1,265.76	
		101-267-716.00	1,095.05	
		101-268-716.00	84.32	
		101-301-716.00	14,625.62	
		101-331-716.00	43.52	
		101-426-716.00	34.72	
		101-648-716.00	51.87	
		101-682-716.00	40.42	
		205-315-716.00	7,784.42	
		205-316-716.00	505.54	
		208-751-716.00	866.08	
		216-585-716.00	1,101.11	
		249-371-716.00	75.56	
		266-325-716.00	469.36	
		271-790-716.00	642.41	
		292-663-716.00	230.21	
		292-664-716.00	194.40	
		292-665-716.00	199.80	
TOTAL VENDOR MICHIGAN COUNTIES WORKERS'				31,722.27
VENDOR NAME: MICHIGAN MUNICIPAL RISK				
M0001135	10/1/17 - 10/1/18	101-103-831.00	54,975.00	54,975.00
R0001135	10/1/17 - 10/1/18	101-103-831.00	12,500.00	12,500.00
TOTAL VENDOR MICHIGAN MUNICIPAL RISK				67,475.00
VENDOR NAME: MICHIGAN MUNICIPAL RISK MGMT AUTHOR				
2707	Jail Supervisor Training (x2)	101-301-881.00	200.00	200.00
2711	Jail Supervisor Training (x1)	101-301-881.00	100.00	100.00
TOTAL VENDOR MICHIGAN MUNICIPAL RISK MGMT AUTHOR				300.00
VENDOR NAME: MIKE'S AUTO				
10/2/17	07 Chevy - Vehicle Maintenance	208-751-981.00	444.11	444.11
TOTAL VENDOR MIKE'S AUTO				444.11
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0131047-001	Probate/Family - Office Supplies	101-132-727.00	43.75	87.51
		101-148-727.00	43.76	
0126700-001	Credit Memo (Sheriff Dept)	101-301-727.00	(10.99)	(10.99)
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				76.52
VENDOR NAME: NATIONAL ASSOC OF COUNTIES				
200624	Membership Dues	101-103-802.00	481.00	481.00
TOTAL VENDOR NATIONAL ASSOC OF COUNTIES				481.00
VENDOR NAME: NIEMI, DANIEL				
10/3/17	Holdover, Transport, Mileage	101-132-801.01	45.00	276.06
		101-132-801.00	108.00	
		101-132-801.00	123.06	

OCT 05 2017

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

OCT 05 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: NIEMI, DANIEL				
9/29/17	Transport & Mileage	101-132-801.01	48.75	288.80
		101-132-801.00	117.00	
		101-132-801.00	123.05	
TOTAL VENDOR NIEMI, DANIEL				564.86
VENDOR NAME: NORWAY SPRINGS, INC.				
509811	Airport	216-585-801.00	9.49	9.49
507473	Airport Supplies	216-585-801.00	21.60	21.60
TOTAL VENDOR NORWAY SPRINGS, INC.				31.09
VENDOR NAME: NUTT, MICHAEL				
Reimbursement	Mileage	292-664-860.00	125.14	125.14
TOTAL VENDOR NUTT, MICHAEL				125.14
VENDOR NAME: OFFICE DEPOT, INC.				
964883769001	District Court Office Supplies	101-136-727.00	19.99	19.99
964883840001	District Court Office Supplies	101-136-727.00	61.28	61.28
TOTAL VENDOR OFFICE DEPOT, INC.				81.27
VENDOR NAME: OWENS, KAREN A.				
9/28/17	After School Program	292-668-801.00	306.00	306.00
TOTAL VENDOR OWENS, KAREN A.				306.00
VENDOR NAME: PAAM				
DUES 0601-126	2018 Membership Dues	101-267-801.00	3,277.00	3,277.00
TOTAL VENDOR PAAM				3,277.00
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
150008	Park Supplies	208-751-755.02	4.98	2,332.47
		208-751-801.00	40.00	
		208-751-755.02	4.98	
		208-751-755.01	1,809.73	
		208-751-755.02	238.46	
		208-751-755.02	174.95	
		208-751-756.01	31.43	
		208-751-755.02	11.49	
		208-751-755.02	11.98	
		208-751-755.02	4.47	
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				
VENDOR NAME: PALMER, MARY				
Reimbursement	Flowers/Grounds Supplies	101-265-930.02	52.75	52.75
TOTAL VENDOR PALMER, MARY				52.75
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068317251012	Inmate Supplies	101-301-770.00	102.18	102.18
TOTAL VENDOR PAN-O-GOLD BAKING CO.				102.18
VENDOR NAME: PHCM				
43760	Court Ordered Testing (D. Barstow)	101-131-807.00	94.00	94.00
TOTAL VENDOR PHDM				94.00
VENDOR NAME: PRINTERSPLUS!				
15283	CPL Letterhead	263-215-727.00	90.00	90.00
TOTAL VENDOR PRINTERSPLUS!				90.00
VENDOR NAME: QUILL CORPORATION				
1082954	PA - Office Supplies	101-267-727.00	529.25	529.25
1074625	PA - Office Supplies	101-267-727.00	14.36	14.36
1080786	PA - Office Supplies	101-267-727.00	17.08	17.08
TOTAL VENDOR QUILL CORPORATION				560.69
VENDOR NAME: REGISTER OF DEEDS				

APPROVED

OCT 05 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS AMOUNTS		AMOUNT
VENDOR NAME: REGISTER OF DEEDS				
Copies	Remon Grant Year 2017	243-245-709.00	3.00	3.00
Recording Fee	Airport Deed	216-585-970.00	30.00	30.00
TOTAL VENDOR REGISTER OF DEEDS				33.00
VENDOR NAME: SHERWIN WILLIAMS COMPANY				
5499-1	9th Street Bldg Paint	101-103-998.11	172.92	172.92
TOTAL VENDOR SHERWIN WILLIAMS COMPANY				172.92
VENDOR NAME: STATE OF MICHIGAN - MDOT				
591-8178904	Airport License Fee	216-585-755.03	50.00	50.00
TOTAL VENDOR STATE OF MICHIGAN - MDOT				50.00
VENDOR NAME: STEPHEN VAN EYCK				
10/3/17	Transport & Holdover	101-132-801.01	15.00	15.00
		101-132-801.00	36.00	36.00
TOTAL VENDOR STEPHEN VAN EYCK				51.00
VENDOR NAME: STERICYCLE, INC.				
4007368671	Inmate Medical Supplies	101-301-770.01	81.25	81.25
TOTAL VENDOR STERICYCLE, INC.				81.25
VENDOR NAME: TD CARWASH				
20198	Car Washes (x20)	205-315-934.02	140.00	140.00
TOTAL VENDOR TD CARWASH				140.00
VENDOR NAME: THE EBCO COMPANY, LLC				
017180	District Court - Legal Size Folders	101-136-727.00	134.00	134.00
TOTAL VENDOR THE EBCO COMPANY, LLC				134.00
VENDOR NAME: THE PRINT SHOP				
7032384	Business Cards (K. Curran)	101-257-727.00	54.50	54.50
TOTAL VENDOR THE PRINT SHOP				54.50
VENDOR NAME: TIME WARNER CABLE				
620475202093017	October 6 - November 5 (Inmates)	101-301-770.00	138.22	138.22
710008401092617	October 2 - November 1, 2017	101-103-850.00	531.73	531.73
TOTAL VENDOR TIME WARNER CABLE				669.95
VENDOR NAME: TWIN CITY ELECTRIC, INC.				
80969	Probation/Parole	101-103-850.00	95.00	95.00
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				95.00
VENDOR NAME: U.C.O.A.				
Registration	Fall Conference (M. Kleiman)	101-268-860.00	85.00	85.00
TOTAL VENDOR U.C.O.A.				85.00
VENDOR NAME: U.E.S. COMPUTERS, INC.				
77617	Symantec Renewal	101-103-857.00	1,962.00	1,962.00
47374	Computer Maintenance	218-656-857.00	4,935.00	4,935.00
		218-656-857.01	363.78	363.78
46506	Printer Repair	218-656-857.01	30.00	30.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.				7,290.78
VENDOR NAME: UP ASSOC OF CTY COMMISSIONERS				
Registration	UPACC Fall 2017 Conference (x3)	101-101-859.00	210.00	210.00
TOTAL VENDOR UP ASSOC OF CTY COMMISSIONERS				210.00
VENDOR NAME: UWC				
9068634705	Telephone Charges	101-103-850.00	6.83	6.83
9067532209	Telephone Charges	101-103-850.00	9.52	9.52
9068632023	Telephone Charges	101-103-850.00	24.05	24.05
9067534582	Telephone Charges	101-103-850.00	4.25	4.25
9068634441	Telephone Charges	101-103-850.00	38.71	38.71

OCT 05 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS/AMOUNTS		AMOUNT
VENDOR NAME: UWC				
TOTAL VENDOR UWC				83.36
VENDOR NAME: VALENTI, SUSAN F.				
Reimbursement	Mileage & Meals	101-131-860.00	175.59	175.59
TOTAL VENDOR VALENTI, SUSAN F.				175.59
VENDOR NAME: WALTER BROTHERS INC				
20106	Airport Charges	216-585-981.02	19.99	48.95
		216-585-742.00	7.98	
		216-585-981.01	20.98	
B141187 Flowers/Grounds Supplies				10.98
13216	Road Patrol Supplies	205-315-755.00	5.07	5.07
TOTAL VENDOR WALTER BROTHERS INC				65.00
VENDOR NAME: WASTE MANAGEMENT, INC.				
1581781-1856-4	October 2017	101-265-801.00	668.68	668.68
1582499-1856-2	Airport (October 2017)	216-585-801.00	140.20	140.20
TOTAL VENDOR WASTE MANAGEMENT, INC.				808.88
VENDOR NAME: WERT, LUKE				
Reimbursement	Uniform Allowance	205-315-745.00	120.85	120.85
Reimbursement	Uniform Allowance	205-315-745.00	32.66	32.66
TOTAL VENDOR WERT, LUKE				153.51
VENDOR NAME: WIL-KIL PEST CONTROL				
3224435	Health Department	101-265-801.00	33.25	33.25
3222991	Jail	101-265-801.00	64.50	64.50
TOTAL VENDOR WIL-KIL PEST CONTROL				97.75
VENDOR NAME: WINTERS JR., RONALD DEAN				
10/3/17	Transport	101-132-801.01	12.50	42.50
		101-132-801.00	30.00	
9/28/17 Transport				42.50
		101-132-801.01	12.50	
		101-132-801.00	30.00	
TOTAL VENDOR WINTERS JR., RONALD DEAN				85.00
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
2219410094-00000	Airport	216-585-920.00	10.41	425.98
		216-585-920.03	318.09	
		216-585-920.00	13.30	
		216-585-920.00	73.77	
		216-585-920.00	10.41	
0403823200-00006	Airport	216-585-920.03	30.71	30.71
0403823200-00005	Airport	216-585-920.03	30.15	30.15
0402191663-00001	Health Care Center	101-265-920.03	259.80	281.71
		101-265-920.04	21.91	
0402055840-00001	Jail	101-265-920.03	4,183.84	4,183.84
0402047856-00004	Courthouse	101-265-920.04	526.65	526.65
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				5,479.04
VENDOR NAME: XEROX CORPORATION				
090724436	September 2017	101-301-727.00	42.89	42.89
090724437	September 2017	101-301-727.00	366.48	366.48
TOTAL VENDOR XEROX CORPORATION				409.37
GRAND TOTAL:				165,427.59

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
Miscellaneous Boards/Committees/Commission Reports, Discussion	
RECOMMENDED MOTION	

Submitted by: Sherry DuPont

10/06/2017
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

10/02/2017

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13607-17	09/11/17	WELLS THOMAS J & ELINOR A ETA	W4335 CO RD 388		\$137.40
Work :	3.GARAGE	26 x 30 garage			013-217-012-00
P13608-17	09/13/17	CARR MARGE	W8151 CO RD 356		\$81.40
Work :	7.DECK/PORCH	10 x 16 deck replacement			008-211-008-00
P13609-17	09/14/17	WINKLER SAMUEL E & NATALIE R	N6142 P-1 RD		\$192.60
Work :	4.MANUFACTURED	14 x 70 mobile home			009-115-019-00
P13610-17	09/19/17	HOWARD DELORES V &	N247 RIVER DR		\$186.20
Work :	3.GARAGE	30 x 30 garage with living space above			010-460-012-00
P13611-17	09/19/17	STEWART ADAM J	N3098 HWY M-35		\$246.60
Work :	2.ADDITION	two story addition with deck			007-328-003-00
P13612-17	09/20/17	BECKSTROM THOMAS R & BARBAR	N5556 HWY M-35		\$94.04
Work :	2.ADDITION	8 x 14 addition			007-030-012-00
P13613-17	09/18/17	LANAVILLE CRAIG R & WENDY J	CO RD 551		\$190.20
Work :	3.GARAGE	30 x 48 pole building			004-003-023-00
P13614-17	09/20/17	YOUNK SAMUEL R & CHARLA RAE	N16900 CO LINE RD		\$236.28
Work :	3.GARAGE	36 x 48 garage with 12 x 48 lean to			003-202-004-20
P13616-17	09/25/17	ZURASKI JEFFERY A & LYNDIA	N4714 HWY M-35		\$301.47
Work :	1.NEW BUILDING	47 x 24 garage with living space above			007-301-002-00
P13617-17	09/26/17	HARRIS RICHARD & MARLENE	W1587 US HWY 2&41		\$151.80
Work :	3.GARAGE	24 x 40 storage garage			005-009-011-00
P13618-17	09/26/17	TRIVANOVIC MILE	214 N FRENCHTOWN RD		\$206.60
Work :	6.REPAIR/REMODEL	repair and addition to old house			041-735-043-00

Total Permits

11

Total Fees

\$2,024.59



**MINUTES OF THE MEETING OF THE
PINECREST BOARD OF TRUSTEES**

Date: Thursday, August 24, 2017	Place: Board Room
Presiding: Catherine Driscoll, Chairperson	Time: 2:00 p.m. Central Time
Recording: Lois Ball, Executive Secretary	

Call to Order: Chairperson Driscoll called the meeting to order at 2:00 p.m. Central Time

Roll Call:
Trustees Present: Elaine Boyne, Donna Schomin, Theresa Nelson, Catherine Driscoll, Kristine Mulder, Jan Hafeman and Darlene Smith, Administrator
Trustees Absent: John Degenaer, Jr., Jeff Naser, Gary Eichhorn
Leadership Team Members Present: Candace Meintz, CFO and David Vandermissen, Jr.
Guests: Terry Grondine

TOPIC	DISCUSSION	OUTCOME
Approval of the August 2017 Agenda	There were no additions or deletions to the Agenda.	A motion was made by Trustee Hafeman, supported by Trustee Boyne, to approve the Agenda as presented. Motion carried.

Board action on the Minutes of the July 2017 Meeting	The minutes were sent to the Board Members prior to this meeting for review.	A motion was made by Trustee Hafeman, supported by Trustee Mulder, to approve the minutes as presented. Motion carried.
Board action on the July Manifest of Invoices	A discussion was held on the monthly expenditure for the Provider tax paid to the State of Michigan.	A motion was made by Trustee Boyne, supported by Trustee Hafeman to approve the Manifest of Invoices as present and to pay the bills. Motion carried.
Board action on the Financial Statement for July 2017	CFO Meintz reviewed the Financial Statement with those present. She discussed with the Board the rate adjustments made, and the amounts the Facility will be getting back. She noted that we did receive a \$3900.00 grant from the Hannahville 2% Grant for our Data Center, which will be very helpful.	A motion was made by Trustee Hafeman, supported by Trustee Mulder, to approve the Financial Statement as presented. Motion carried.
Whispering Pines Committee Report	Trustee Driscoll reported on the Whispering Pines Committee Meeting, held just prior to this Board Meeting. She noted that the Board had been inserviced on Red Flag Identity Theft Prevention and Detection Procedures, Code of Ethics and Corporate Compliance.	A motion was made by Trustee Hafeman, supported by Trustee Boyne, to approve the Whispering Pines Committee Report as presented. Motion carried.
Review and Request permission for Write-Offs	CFO Meintz explained that we are continuing to work on collecting some debts, so none are ready to be brought to the Board as Write -Offs.	
Discussion of the change of times, dates and locations for the September,	Discussion was held on this subject. The following changes were approved:	A motion was made by Trustee Hafeman, supported by Trustee Nelson,

<p>November and December Board Meetings.</p>	<p>September Board Meeting will be held on Thursday, September 28, 2017 at 4:00 p.m. in the Bear Room of the Island Resort and Casino.</p> <p>The November Meeting has been changed from Thursday, November 23, 2017 to Thursday, November 16, 2017 at 2:00 p.m. in the Board Room.</p> <p>The December Meeting has been changed from Thursday, December 28, 2017 to Thursday, December 14, 2017 at 4:00 p.m. at the Island Resort and Casino.</p>	<p>to approve the changes in the dates, times and locations of future Board Meetings. Motion carried.</p>
<p>Discussion of Millage</p>	<p>Administrator Smith requested that due to the absence of 3 of the Board Members, this topic be tabled until next month when we will have more Board Members present.</p>	
<p>Report of Quality Assurance and Resident Council Committees</p>	<p>Administrator Smith reported that we are continuing staff inservices and preparation for the Rules of Participation. She discussed the Payroll Based Journal. We had our consultant here on the 22nd and she gave a presentation on the Quality Assurance Performance Improvement program.</p> <p>We have also had inservices on Global Harmony, the EMS Plan, Niki has interviewed a few RNs, and 4 nurse aides who Pinecrest has offered to sponsor.</p>	<p>A motion was made by Trustee Nelson, supported by Trustee Muider, to approve the Administrator's report. Motion carried.</p>

	<p>She also reviewed Resident Council notes for the 3 buildings where they reviewed the activity calendar for each home, and she noted that the residents asked for a bigger awning for outside.</p>	
<p>Safety Committee Meeting</p>	<p>David Vandermissen report on the Safety Committee Meeting held in August. He stated that they continue to work on the mixer in the kitchen. We had 2 lightning strikes in July which caused damage in the buildings and we have an insurance claim out on each one. He discussed a recent fire drill and that he and Administrator Smith will be meeting with the new fire chief to discuss our protocol for our drills. We are working on an evacuation plan. Maintenance continues to work on safety issues, such as railings, parking lots and leaky gutters. Resident incidents were reviewed, how to lift properly was discussed at this meeting.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Schomin, to approve the Safety Committee Report as presented. Motion carried.</p>
<p>Update on September 12th mock Evacuation Drill</p>	<p>This was covered under other reports today.</p>	
<p>Administrator's Report</p>	<p>Administrator Smith reported that on August 9th we had the consultant from our Workers' Compensation Insurance come in to do a presentation on Global Harmony. On August 10th she and several others went to the VA in Iron Mountain to meet</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Schomin, to approve the Administrator's report as presented. Motion carried.</p>

with their Social Worker for a better continuity of care.

On August 15 we had a site review by MMRMA, our liability insurance to update their information on our buildings and equipment. On August 17th she, Candy and Niki attended the Governor's Luncheon. On August 22nd we had the nurse consultant in to do inservices on QAPI and Facility Assessment.

On August 23rd she attended the Water Authority and the Ellen K. Russell/Michael Miketinac and Pinecrest Charitable Trust Meeting. She announced that the board from the Ellen K. Russell Trust had approved \$12,000.00 for us to install new flooring in the Multipurpose room.

Administrator Smith stated that we have until March 2018 on the contract with the logger doing the timber cut. She noted that she would like to table this subject until the next meeting when the other Board Members would also be in attendance.

Comments from the Public	There were not comments at this time.	
Adjournment	The meeting adjourned at 2:54 p.m.	A motion was made by Trustee Hafeman, supported by Trustee Boyne, to adjourn the meeting.

Donna Schomin, Secretary

Donna Schomin

Darlene Smith, Acting Secretary

Darlene Smith 9/28/17

**Menominee County
Department of Health and Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**JEFF NASER, CHAIR
GARY EICHHORN
SHEILA VERAGHEN**

DIRECTOR

RUSSELL K. SEXTON

Date: August 29, 2017

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:03 a.m. Central Time. The meeting was held at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan.

Present: Jeff Naser, Board Chair; Sheila Veraghen, Board Member and Russell Sexton, Board Secretary.

Absent: Gary Eichhorn, Board Member.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

APPROVAL OF MINUTES:

Minutes of the July 25, 2017 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for July 2017 was reviewed. There were \$150.00 in expenditures for the DHHS Board meeting; leaving a balance of \$1,976.07.

A motion to approve the financial report was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:

Mr. Sexton provided the board with an update on the current staffing situation in Menominee County. One ES worker transferred to another county downstate and we are in the process of hiring another. We are also in the process of hiring another CPS worker.

Statewide Director's Meeting Information: No new information provided.

Collaborative Issues: No new information provided.

Business Plan Update: Mr. Sexton provided the board with an update on current performance data including:

FY 2017 Operating Funds: Menominee County allocation is: \$25,896.00. Year-to-date expenditures are: \$23,657.85.20. This constitutes 91.4% of the allocation spent with 83% of the year elapsed.

FY 2016 Travel Funds: Menominee County allocation is: \$35,261.00. Year-to-date expenditures are: \$12,653.29. This constitutes 35.9% of the allocation spent with 83% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 99.22%. Business Service Center 1 average is 97.41%. Statewide Average is 97.31%. Menominee County had the 3rd highest percentage in the state for the month of July.

Family Independence Program Work Participation Rate: 0%. Year to date average for CY 2017 is 0% (there were no cases that were mandated to participate in work activities until May when there was 1 with that person not cooperating and thus facing sanctions) Federal goal is 50%.

Miscellaneous: Mr. Sexton reviewed with the board customer information as follows:

June 2017 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 20 cases; 39 recipients; \$5,517.00 in benefits.
- Food Assistance Program: 1,310 cases; 2,434 recipients; \$269,963.00 in benefits.
- State Disability Assistance: 14 cases; 14 recipients; \$2,649.00 in benefits.
- Child Development and Care: 34 cases; 51 recipients; \$11,686.00 in benefits.
- State Emergency Relief: 7 case; \$3,625 in benefits.
- Unduplicated total: 1,332 cases; 2,463 recipients; \$293,440.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 659 cases; 1,401 recipients
- Other Children < Age 21: 101 cases; 109 recipients
- Pregnant Women & Children Under 19: 494 cases; 887 recipients
- MiChild: 64 cases; 117 Recipients
- Non-SSI Aged, Blind & Disabled: 631 cases; 660 recipients
- SSI Aged, Blind & Disabled: 481 cases; 481 recipients
- Medicaid Eligible Total: 2,187 cases; 3,657 recipients

This information is available on the www.michigan.gov/dhs website in the "Green Book".

Child Welfare:

• Child Foster Care Plan Approval	100%
• Child Foster Care Service Plan Completion	100%
• CPS Commencement	100%
• CPS Face-to-Face	90%
• CPS Plan Approval	100%
• CPS Service Plan Completion	97%
• Dental	0%
• Medical	100%
• Worker/Child Visits	60%
• Worker/Supervisor Contacts	88%
• Worker/Parent Contacts	53%
• Parent/Child Contacts	100%
• CPS Ongoing Face-to-Face with Caregiver	89%
• CPS Ongoing Face-to-Face with child	90%

Board Member Input/Suggestions: None

A motion to accept the Director's Report was made by ~~Mr. Eichhorn~~ ^{Mr. Naser} and supported by Ms. Veraghen. Motion passed without opposition.

BOARD BUSINESS:

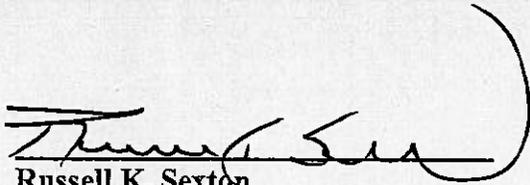
1. **Approval of Vouchers:**
Vouchers for June 2017 were reviewed and a motion to approve all vouchers was made by Ms. Veraghen and supported by Mr. Naser. Motion passed without opposition.
2. **Location of Board Meetings:** With the approval of the Menominee County Board of Commissioners, the Menominee County Department of Health and Human Services Board has decided to move the venue of the Board meetings to the Spaulding Township Hall at N15881 Pine Avenue, Powers, Michigan. The meetings will be held on the same date and at the same time, with only the location changing. The September meeting will be the third meeting at the new location.

NEW BUSINESS: There was no new business presented.

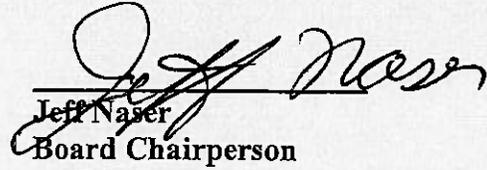
PUBLIC COMMENT: None

NEXT MEETING: September 26, 2017 at 9:00 a.m. at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan

ADJOURNMENT: Motion to adjourn made by Ms. Veraghen and supported by Mr. Naser. Meeting adjourned at 0948 a.m.



Russell K. Sexton
Board Secretary



Jeff Naser
Board Chairperson

Pc: DHS Board Members; Menominee County BOC

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

September 14, 2017 - 5:00 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 5:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet	X*			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Zevitz, Michael Dr.	X		
McCole, Gerald	X						

* Video television conference from the Northpointe Menominee office

REPRESENTING ADMINISTRATION: J. McCarty, B. Ducoli, C. Adrian, K. Stankevich

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amend of agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: G. McCole, supported by J. Hafeman to approve agenda as presented.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the August 24, 2017 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: J. Hafeman supported by G. McCole to approve the 8-24-17 regular Board meeting minutes.

Motion carried unanimously.

PRESENTATION – Employee Survey Results Presenter: Terri Wendt, HR Director

Terri Wendt, HR Director reviewed with the Board the results of the May, 2017 employee survey that indicated comparison data also from last year's employee survey. The survey results assisted in development of Northpointe's Strategic Plan. Miscellaneous questions were addressed and Board members expressed their appreciation of staff.

ACTION ITEMS

- **Finance**

- a) Financial Statement – July, 2017

- ACTION:** A motion was made by G. McCole supported by M. Negro to approve the Financial Statement – July, 2017

- Motion carried unanimously.**

b) Revised FY17 Budget

ACTION: A motion was made by J. Hafeman supported by P. Phillips to approve the Revised FY17 Budget.

Motion carried unanimously.

c) Check Disbursement – July, 2017

ACTION: A motion was made by G. McCole supported by J. Hafeman to approve the Check Disbursement – July, 2017.

Motion carried unanimously.

d) Contract Grid 8-24-17 (*Great Northern Home Care; Stephanie Burrows MD; Beacon Specialized*)

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Great Northern Home Care	Respite	8-31-17 to 9-1-18	H2015 - \$3.75/15 min. unit T1005 - \$4.38/15 min. unit	Respite/CLS Rate Guidelines	\$9 to \$12/hr. rather than 15 min. charges
B.	Stephanie Burrows, MD	Telepsychiatry	10-1-17 to 9-30-18	\$185.00/hour	\$185.00/hour	None
C.	Beacon Specialized Living	AFC Home	10-1-17 to 9-30-18	\$222.50 per diem PC and CLS \$125.00 per diem Lifestyle Apt. program \$39.50 per unit Case Mgmt. \$0 per hour Enhanced Staffing Flat Fee Rates: \$400.00 Psych Evaluation \$200.00 Medication Review \$1500.00 Behavior plan assessment & development (1 time fee) \$80.00/month Behavior plan monitoring \$120.00 DBT \$70.00 Group Per Session Individual Sessions: \$120.00 per encounter	\$232.50 per diem \$125.00 per diem \$40.50 per unit \$23.00 per hour \$400.00 \$200.00 \$1500.00 \$80.00 per month \$120.00 per session \$70.00 per session \$65.00 for 16-37 min. \$75.00 for 38-52 min. \$90.00 for 53+ min.	\$10.00 per diem None \$1.00 per unit \$23.00 per hour None None None None None None Divided by minutes

ACTION: A motion was made by M. Negro supported by M. Hofer to approve the contracts for Great Northern Home Care, Stephanie Burrows MD and Beacon Specialized Living as listed on above contract grid 8-24-17.

Motion carried unanimously.

- **Longevity Pay**

ACTION: A motion was made by G. McCole supported by J. Hafeman to award longevity pay to employees.

Motion carried unanimously.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

• **Finance**

a) Contract Grid 9-14-17 (*Gogebic CMH Authority; Birchwood AFC*)

Discussed and reviewed Contract Grid 9-14-17. Questions addressed regarding CMH authority and rates per level of care.

Consensus of the Board is this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

b) Board Member Finance Questions/Responses

None received.

• **Board Vacancy**

The Board received a letter from Katie Schinderle stating her resignation from the Northpointe Board effective immediately due to other commitments at this time. The Board of Commissioners have been notified and will appoint a new Board member.

ACTION: A motion was made by M. Negro supported by M. Hofer for resignation letter to become an action item at the present meeting.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Negro M.	X	
Hafeman J.	X		Pasternak N.	X	
Hofer M.	X		Peretto P.	X	
Martin A.	X		Phillips P.	X	
McCole G.	X		Zevitz M.	X	
Luhtanen J.	X				

Motion carried unanimously.

ACTION: A motion was made by J. Hafeman supported by M. Negro to accept with regret the resignation of Katie Schinderle from the Northpointe Board.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Negro M.	X	
Hafeman J.	X		Pasternak N.	X	
Hofer M.	X		Peretto P.	X	
Martin A.	X		Phillips P.	X	
McCole G.	X		Zevitz M.	X	
Luhtanen J.	X				

Motion carried unanimously.

• **FY18 Strategic Plan Draft**

J. McCarty reviewed with the Board the Operation Team's draft of the FY18 Strategic Plan. Input was based on data collected from Employee Survey, Stakeholders, community partners, Health Needs Assessment from community, and regulatory obligations/requirements. Reviewed major themes of the Strategic Plan and miscellaneous questions were addressed.

Consensus of the Board is this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

- **Direct Care Worker Pass Through**
Legislative update regarding .50 cent increase for direct care staff effective October 1st. Partial information was received from the State clarifying who qualifies as a direct care staff, but are still awaiting further information regarding mechanism of payment/reporting. At this time no action is to be taken until all information is received/clarified.
- **Application for Vacancy on Stakeholder Committee** (*Gale C.*)
Reviewed application received for the vacancy on the Stakeholder Advisory Committee.
Outcome: Action item for next meeting.
- **CEO Report**
Reviewed CEO report. General overview of core agency meetings/workgroups and function. Miscellaneous questions were addressed.

J. Luhtanen assumed the Chairperson position.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- NorthCare Governing Board Meeting Minutes 8-9-17
Report to be placed on file. Update from NorthCare Board Members to Northpointe Board: NorthCare Board voted to revoke the offer of employment to the prospective CEO candidate.

PUBLIC COMMENTS

- Melody Beres, owner of AFC home in Quinnesec, stated her concerns with staff, contract, payment. She has filed a grievance and at this time is awaiting that decision but would like the Board to be aware of the situation.

BOARD COMMENT

- G. McCole reminded staff of the upcoming MACMHB Fall Conference to be held October 23rd and 24th in Traverse City. Any Board member interested in attending should contact Cindy Adrian as soon as possible.
- A. Martin asked that the Board Chairman follow up on public comments and consult with CEO. Also she requested to revisit the start time of meetings and possibly move them back to 4:00 p.m.
- J. Luhtanen stated herself, 2 Board members and CEO attended the GLRMHA Conference and found it to be very informative; next year's conference will be held at the Island Resort in Harris, MI. She also stated October is Mental Health Awareness and would like the agency to engage in community awareness activities.

ADJOURN

A motion was made by G. McCole, supported by P. Phillips to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 6:30 p.m.

The next regular Board meeting is scheduled for Thursday, September 28, 2017 in Kingsford, Michigan at 5:00 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Cindy Adrian, Administrative Assistant



U.P. Regional Homeland Security Planning Board
8th District

U.P. Regional Homeland Security Planning Board Quarterly Meeting

September 7, 2017
11:00 a.m.

NMU
Charcoal Room

MINUTES

Board Members Present: Steve Webber (Alger), Jeff Hubbard (Baraga), Missy Robbins (Chippewa), Bob Berbohm (Delta/Schoolcraft), Pete Schlitt (Dickinson), James Loeper (Gogebic), Christopher Van Arsdale (Houghton/Keweenaw), Vernon Jones (Iron), Brent Wilson (Luce), Mike Kasper (Mackinac), Teresa Schwalbach (Marquette), Rich Sexton (Menominee), Mike Kocher (Ontonagon)

Others Present: Steve Derusha (MSP/EMHSD District Coordinator), Eric Forsberg (Fiduciary/Alternate-Houghton), Emilie Stack (Public Health), Jon Stone (Region 8 HCC), Heidi DeRosso (Gogebic), Matt Zika (NWS)

- I. **Call to Order** – Chairperson Teresa Schwalbach called the meeting to order at 11:56 a.m. A quorum was present.
- II. **Pledge of Allegiance**
- III. **Introductions**- All present introduced themselves
- IV. **Public Comment** – None
- V. **Approval of Meeting Agenda – September 7, 2017** –Added “Subcommittees” to Old Business. *James Loeper (Gogebic) made a motion to approve the meeting agenda for September 7, 2017, seconded by Mike Kocher (Ontonagon). Motion carried 15-0.*
- VI. **Approval of Meeting Minutes – August 3, 2017** –*Rich Sexton (Menominee) made a motion to approve the meeting minutes for August 3, 2017. Seconded by Bob Berbohm (Schoolcraft). Motion carried 15-0.*
- VII. **Action Items** – There were no action items.
- VIII. **New Business** –
 - A. **Travel vouchers:** A discussion about the timeliness of travel reimbursements was discussed. Eric said that travel expenses need to be submitted as soon as possible to make the process go faster. Waiting for late submissions backs up everyone's reimbursement. *James Loeper (Gogebic) made a motion that for travel and conferences, board members have 10 days to get expense documentation to Eric for reimbursement. If you need more time, contact the Fiduciary for permission. Seconded by Missy Robbins (Chippewa). Motion passes 14-1.*
- IX. **Old Business**
 - A. **Training in Region 8 in 2018**- The suggestions for training were submitted and approved. The training sessions will be in Marquette. Dates to follow.

X. **Fiduciary/Budget: Accounts payable- expenses occurred on or before September 30, 2017**
MUST BE SUBMITTED to Eric or you will not be reimbursed.

A. **2015 Regional Projects**

1. **CAD AVL** (*Gary Johnson*) – Jim Loeper: everything is up and going to start training the trainers.
2. **Mass Notification** (*Mike Kasper*) –Remember to sign up for training. It is an online webinar. Jim has been playing with the software and is impressed with it. Mike reported that there was an “Opt-In” option available for \$1000/year that allows people to sign up for a text alerts. Mackinac has used it for several events (including the bridge walk). IPAWS: if you haven’t heard back yet, try sending again or calling.
3. **Active Shooter Training Kits** (*Mike Kasper*) –They are read. Pick up 2 per county.
4. **UAV:** (*Jim Loeper*)-The group was asked who was interested. The next committee meeting will be in two weeks to start the AAF. The following need to be discussed: Wavers- letters from each entity. Also need to make sure the COAAS covers other locations so counties can share.

B. **2016 Workbook**

- a. **Regional Governance-** *Eric Forsberg*- Nothing new.
- b. **Training and Conferences-** *Teresa Schwalbach*- AAF is in for MEMA Conference. Registration is open.
- c. **U.P. CERT-** *Teresa Schwalbach*- Nothing to report.
- d. **Radio Cache Batteries-** *Mike Kasper*- Will be wrapped up at the next meeting.
- e. **CAD AVL-** *Gary Johnson*- Nothing new
- f. **CAD Workstation Computers-** *Gary Johnson*- Nothing new
- g. **RRTN-***Jim Loeper*- Nothing new
- h. **U.P. ESINet** (*Gary Johnson*) – Reminder to submit the bills to Eric.
- i. **Cell Phone Forensics-** (*Chris Van Arsdale*) – After discussion with county Sheriff’s, it was decided not to continue this project due to the ongoing cost each county would be responsible for.
- j. **License Plate Reader-** (*Mike Kasper*) – Trying to get everything done in the next 60 days.
- k. **Access Control Box-** (*Missy Robbins*) – Waiting for surveys to come back. Please send yours.
- l. **Active Shooter Low Light Training-** (*Bob Berbohm*) –Complete. Eric has the invoice. It was well received. The trainers added a medical component this year. Many participants said they’d like to see this yearly.

XI. **Informational Items & Sub-Committee Reports**

- A. **State Update** – Nothing further
- B. **Local Planning Team Involvement** – *Reminder* – Teresa Schwalbach reminded the committees to keep their LPT’s involved.
- C. **MEMA Update** – Coming soon. See handout.
- D. **PEM Update** – No updates.
- E. **NOAA** – There will be lessons learned from the hurricanes. Upcoming changes to warnings. Reminder about decision support for events.
- F. **HCC** –
 - Participated in the bridge walk. Low volume of incidents.
 - Has a cache of 25-800MHz radios. Looking to update the templates.
 - Waiting for budge from the Federal Government.
 - What do you think are the health care priorities? Send your ideas to Jon for their 5 year plan.
 - Just got 2 new sim manikins

- Training burn surge October 16 from UPEMS. Also possibly ICS 300/400 course.
- G. **Public Health** – Will provide TEPW training in November.
- H. **American Red Cross** – no report
- I. **USCG** – No Report

XIII. **Late Additions** –

- a. **EMPG** – The grant agreements were received. The agreement is from October 1, 2016 through September 30, 2017. They are running a year behind.

XIV. **Public Comment** – There were no public comments.

XV. **Announcements** – There were no announcements.

XVI. **Adjournment** – *Jim Loeper (Gogebic) made a motion to adjourn the meeting, seconded by Mike Kasper (Mackinac), motion carried 15-0. Meeting adjourned at 1:05 p.m.*

The next RHSB meeting will take place on October 5, 2017 at 10:00 a.m. at MARESA, 321 East Ohio Street, Marquette, MI.

Submitted by: Christopher Van Arsdale, Secretary

Strategy

- Goal 1:** Develop and Implement a Regional Homeland Security Strategy (RHSS)
- Goal 2:** Develop and Enhance Communications and Public Warning Notification Capabilities.
- Goal 3:** Develop, Enhance, and Implement Intelligence & Information Sharing Capabilities.
- Goal 4:** Develop, Enhance, and Implement Emergency Response Management
- Goal 5:** Develop and Implement Regional Critical Infrastructure/Key Resources (CIKR) Protection Program.