

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com

Sherry DuPont – Interim County Administrator
– Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
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The Menominee County Board of Commissioners
will meet on Tuesday ~ January 9, 2018 @ 6:00 p.m.
Menominee County Courthouse, Courtroom B
839 10th Ave., Menominee, MI 49887
906-863-7779

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
December 27, 2017 ~ County Board Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*): None
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
 - 1. Moved by _____ supported by _____ to approve Professional Airport Consultant Services, with "Mead & Hunt", per recommendation of the Menominee Regional Airport Committee.
 - 2. Moved by _____ supported by _____ to approve 2018 Parks Price List – Increase square foot price, from \$.85/sq. ft. to \$1.00 sq. ft., on storage rental fees at Shakey Lakes Park, per recommendation of the Parks & Recreation Committee
 - 3. Moved by _____ supported by _____ to approve miscellaneous bills as paid on December 15 & 21, 2017 in the combined amount of \$341,184.28.
 - 4. Moved by _____ supported by _____ to approve miscellaneous boards/committees/commission reports be placed on file in the office of the County Clerk.
- J. New Business (discussion only)
 - 1. Personnel Items:
 - a. Part-time, temporary Administrative Help: Menominee Regional Airport during planning and grant process – approx. 6 months
 - 2. Building and Grounds/Park Items: None

Steven Gromala

Charlie Meintz – Chairperson

William Cech – Vice Chairperson

Larry Phelps

John Nelson

Jan Hafeman

Gerald Piche

Bernie Lang

Larry Schei

- 3. Miscellaneous Items:
 - a. CUPPAD FY 2017 Year In Review (Informational)
 - b. Opioid Litigation – Menominee County

- 4. Finance Items:
 - a. Commissioner per Diems and Expenses
 - b. Miscellaneous bills as paid on January 3 & 4, 2018 in the combined amount of \$73,699.00.

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment (*limited to 5 minutes*)

M. Commissioner Comment

N. Moved by _____ to go into closed session, for strategy and negotiations of the Teamsters “Corrections, Courthouse and Road Patrol” collective bargaining agreements (Pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(c)). Motion seconded by _____ Individuals attending closed session _____

(Note Time) _____

O. Return to Open Session at _____ (time)

P. Adjourn

December 27, 2017

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex, Stephenson, Michigan.

Chairman Meintz called the meeting to order at 6:02 P.M. followed by the Pledge of Allegiance to the Flag of the United States of America.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: Steven Gromala, Jan Hafeman, Bernie Lang, Charlie Meintz, John Nelson (6:04), Larry Phelps, Gerald Piche, and Larry Schei.

Absent: Com. William Cech (excused).

Moved by Com. Hafeman, seconded by Com. Gromala to approve the agenda. Motion was approved 7-0.

Moved by Com. Gromala, seconded by Com. Hafeman to approve the minutes from the December 12, 2017 Regular County Board Meeting. Motion was approved 7-0.

Public Comment: None.

Presentations: None.

Department Head/Elected Officials Reports:

- Amanda Winnicki, Library Director – Updated the board on the Menominee County Library.
- Com. Nelson arrived at the meeting at 6:04 p.m.
- Sherry DuPont, Interim County Administrator – Updated the board on a letter we received regarding Opioid Litigation. She also reminded the board of the January 9, 2018 Reorganizational meeting.

Action Items:

Moved by Com. Schei, seconded by Com. Hafeman to approve cost per square foot for the new Land Lease at the Airport of \$.20 per square foot. Motion was approved by a roll call vote 5-3. Com. Meintz, Nelson and Phelps voted nay.

Moved by Com. Hafeman, seconded by Com. Phelps to approve commissioner per diems and expenses as recently submitted. Motion was approved 8-0.

Moved by Com. Hafeman, seconded by Com. Gromala to approve miscellaneous bills as paid on November 29 and December 1, 2017 in the combined amount of \$71,649.90. Motion was approved 8-0.

Moved by Com. Lang, seconded by Com. Nelson to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 8-0.

New Business (discussion only)

Personnel Items: None.

Building and Grounds/Parks Items: None.

Miscellaneous Items:

- a. Miscellaneous Boards/Committees. – Informational. Vacancies have been advertised for.

Finance Items:

- a. Commissioner Per Diems and Expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills as paid on December 15 & 21, 2017 in the combined amount of \$341,184.28. The consensus of the board is to move this item forward for approval at the next meeting.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Public Comment:

- Bob Desjarlais – Commented on the cutting of wood at Shakey Lakes Park. The cutting should be finished now.

Commissioner Comment:

- Com. Lang – Commented on the Committee Assignments for 2018.
- Com. Piche – Commented on the Committee Assignments for 2018.
- Com. Gromala – Commented on the Committee Assignments for 2018.
- Com. Phelps – Commented on the Committee Assignments for 2018.
- Com. Meintz – Commented that he would like to thank the board for allowing him to be Chairman this year. He is willing to be Chairman next year if asked, but that will be his last year on the board.

Moved by Com. Meintz, seconded by Com. Hafeman to go into closed session, for strategy and negotiations of the Teamsters “Corrections, Courthouse and Road Patrol” collective bargaining agreement. (Pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(c)). Motion was approved at 6:30 p.m. by a roll call vote 9-0. Present will be all nine commissioners, Sherry DuPont and County Clerk Marc Kleiman.

Com. Nelson left closed session at 7:52 p.m.

Moved by Com. Gromala, seconded by Com. Meintz to adjourn at 8:11 p.m. Motion was approved 7-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Airport Consultant
DEPARTMENT:	Administration/Airport
ATTACHMENTS:	
SUMMARY:	
A motion for the County Board to approve Mead & Hunt as Airport Consultant per the recommendation of the Menominee Regional Airport Committee.	
RECOMMENDED MOTION	
Approve Mead & Hunt as the Airport Consultant, per the recommendation of the Menominee Regional Airport Committee	

Submitted by: Sherry DuPont

01/05/2018
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	2018 Parks Price List
DEPARTMENT:	Administrative/Parks
ATTACHMENTS:	Yes
SUMMARY: Per the recommendation of the Parks Committee, the storage fee at Shakey Lakes should be increased from \$.85 sq. ft. to \$1.00 sq. ft.	
RECOMMENDED MOTION: Move to approve the storage fee increase at Shakey Lakes to \$1.00 sq. ft.	

Submitted by: Sherry DuPont

01/04/2018
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**MENOMINEE COUNTY PARKS AND RECREATION COMMITTEE
20178 Parks Price List**

Menominee County Parks are now accepting reservations for 5-month and 6-month lease sites for the 20178 camping season. Lease site must be paid in full by March 1st, 20178. Lease site applications for Shakey Lakes or Kleinke Park can be picked up at the Menominee County Administrator's Office or by calling the County Administrator (906) 863-7779. Reservations for the 20187 camping season at Shakey Lakes will be starting April 23rd - April 24th at 7:00 am C.S.T. at the Shakey Lakes Park Office, Stephenson, MI or phone 906-753-4582. On April-24th 23rd, reservations will be limited to five (5) reservations per person.

From February 15th thru March 15th - 1, 2, 3, or 4 month leases will be available at **KLEINKE PARK ONLY**. These leases will be awarded to the longest term lease requested down to the shortest term lease. The maximum number of leases per month will be limited to a total of 15. For more information, please call Sherry at 906-863-7779 Karen at 906-290-2708.

Gate Fee's ~ Shakey Lakes Park

Annual (Menominee County Resident w/vehicle registration)--	\$ 10	
Annual (Non-Resident)-----	\$ 12	
Annual Senior Citizen (Menominee County Resident 65-69 yrs.-& older)	\$ 8	
Annual Senior Citizen (Non-Resident 65-69 yrs.)-----)	\$ 10	
Daily (Menominee County Resident w/vehicle registration)---	\$ 2.00	
Daily (Non-Resident)-----	\$ 3.00	
Daily Senior Citizen (Menominee County Residents 70 + yrs.-& older)		FREE

(In order to receive the County Resident Rate, the leasee must maintain permanent residency within Menominee County)

Camping~ Kleinke Park

Reservations-(first come basis)-----	N/A
Electric Campsites (50 amp electric, when available)-----	\$20.00
Non-Electric Campsites-----	\$15.00
Non Seasonal Daily Rate (after Nov. 1, no running water, no plowing)	\$15.00

Camping~ River Park

Non-Electric Campsites only-----	\$10.00
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Camping~ Shakey Lakes Park

Reservations-----	\$10.00
Electric Campsites (50 amp electric, when available)-----	\$24.00
Electric Campsites (20 amp electric, when available)-----	\$22.00
Non-Electric Campsites-----	\$15.00
Non Seasonal Daily Rate (after Nov. 1, no running water, no plowing)	\$15.00
Senior Citizen Discount Per Night-----	N/A

General fees

Pavilion Rental-----	\$ 50.00
Storage rental fee-(Shakey)-----	\$ 1.00-.85 sq/ft
Boat Launch (Mason, Shakey, Stoney)-----	\$ 2.00/day
Boat Launch Annual-----	\$ 20.00
Boat Launch Senior-65-70 years old-----	\$ 10.00
Boat Launch - Seniors Over 70 Menominee County Resident	Free

Electrical Surcharge fee

Daily Rate-----	\$1.00
Weekly Rate (5 or more days)-----	\$5.00

Monthly Rate-----	\$15.00
2 Month Rate-----	\$30.00
3 Month Rate-----	\$45.00
4 Month Rate-----	\$60.00
5 Month Rate-----	\$75.00
6 Month Rate-----	\$90.00

Free entrance ~~and boat launch~~ into Park and free boat launch on "Michigan Free Fishing Weekend" (Friday, Saturday, Sunday) Yes

(In order to receive the County Resident Rate, the leasee must maintain permanent residency within Menominee County)

Shakey Lakes Lease Site Rates*

	Menominee County Resident	Non County Resident
Seasonal Rates for Electric Site (6 Months) May 1 st to November 1 st	\$1500.00	\$1680.00
Seasonal Rates for "Non-electric" Site (6 Months) May 1 st to November 1 st	\$960.00	\$1140.00
Seasonal Rates for Electric Site (5 Months) May 1 st to October 1 st	\$1350.00	\$1500.00
Seasonal Rates for "Non-electric" Site (5 Months) May 1 st to October 1 st	\$840.00	\$990.00

***Plus Electrical Surcharge Rates**

Kleinke Park Lease Site Rates*

Seasonal Rates (6 Months) for Electrical Site May 1 st to November 1 st or May 15 th to November 15 th	\$1,500.00	\$1680.00
Seasonal Rates (5 Months) for Electric Site May 1 st to October 1 st or May 15 th to October 15 th	\$1350.00	\$1500.00
Four (4) Month Rate for Electric Site Commence on 1 st or 15 th of the month	\$1260.00	\$1380.00
Three (3) Month Rate for Electric Site Commence on 1 st or 15 th of the month	\$1080.00	\$1170.00
Two (2) Month (back to back) Rate for Electric Site Commence on 1 st or 15 th of the month	\$870.00	\$930.00
One (1) Month Rate for Electric Site	\$480.00	\$510.00

***Plus Electrical Surcharge Rates**

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on Dec. 15 & 21, 2017 in the combined amount of \$341,184.28.	
RECOMMENDED MOTION	
To approve Miscellaneous Bills as paid on Dec. 15 & 21, 2017 in the combined amount of \$341,184.28.	

Submitted by: Sherry DuPont

01/03/2018
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Airport
218 IT - Computer Serv.
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
286 Medical Marijuana Grant
289 SOM Salvage Vehicle Title Inspections
292 Child Care
294 Veterans' Trust
292 Special Child Care Funds
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

DEC 15 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTION	AMOUNT	CHIEF FISCAL OFFICER	AMOUNT
MENOMINEE COUNTY MICHIGAN					
VENDOR NAME: ABILITA					
171206	Long Distance Savings December 2017	101-103-850.00	9,303.65		9,303.65
TOTAL VENDOR ABILITA					9,303.65
VENDOR NAME: AIRGAS NORTH CENTRAL					
9070286790	Oxygen	205-315-755.00	8.92		8.92
TOTAL VENDOR AIRGAS NORTH CENTRAL					8.92
VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI					
370500	Shakey Lakes Office/Shop	208-751-920.01	104.69		104.69
379700	Storage Shed	208-751-920.01	109.63		109.63
380300	Shower Building	208-751-920.01	33.04		33.04
367200	Northwest Campsites	208-751-920.01	52.74		52.74
369802	W8449 Co Rd G12 Campsites	208-751-920.01	32.75		32.75
1614900	Bath House	208-751-920.01	52.89		52.89
383101	Bass Lakes Camp Sites	208-751-920.01	105.07		105.07
383001	Shakey Lakes Park/Horse	208-751-920.01	34.22		34.22
383200	N8380 Co Park Rd 20.5	208-751-920.01	29.22		29.22
383301	Shakey Lakes Park/Cattle	208-751-920.01	29.22		29.22
1503500	N8380 Co Pk Rd 20.5	208-751-920.01	58.62		58.62
367100	N8390 Beach Hosue	208-751-920.01	31.72		31.72
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI					673.81
VENDOR NAME: ANDERSON, BILL					
11/27/17	Planning Commission - Mileage	101-401-710.00	29.96		29.96
TOTAL VENDOR ANDERSON, BILL					29.96
VENDOR NAME: AT&T - CAROL STREAM, IL					
906863298912	Telephone Services	101-103-850.00	89.97		89.97
906863299112	Telephone Services	101-103-850.00	89.97		89.97
906753220912	Annex - Telephone Services	101-103-850.00	25.06		25.06
906863441411	911 - Telephone Services	266-325-850.00	237.74		237.74
TOTAL VENDOR AT&T - CAROL STREAM, IL					442.74
VENDOR NAME: AUTOMOTIVE SUPPLY CO.					
080417796	Airport Supplies for Plow	216-585-981.00	36.44		36.44
080417366	Airport Supplies	216-585-981.00	38.50		38.50
TOTAL VENDOR AUTOMOTIVE SUPPLY CO.					74.94
VENDOR NAME: BARDOWSKI, JAMES					
12/11/17	Transport	101-132-801.01	40.00		136.00
		101-132-801.00	96.00		
TOTAL VENDOR BARDOWSKI, JAMES					136.00
VENDOR NAME: BARRETTE, JODIE					
Reimbursement	Mileage & Bridge Tolls	101-141-860.00	114.46		114.46
TOTAL VENDOR BARRETTE, JODIE					114.46
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.					
23416	2014 Chevy Impala - Vehicle Maintenance	205-315-934.02	34.90		34.90
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.					34.90
VENDOR NAME: BLUETARP FINANCIAL, INC.					
E37787	Inmate Supplies	101-301-770.00	189.00		189.00
TOTAL VENDOR BLUETARP FINANCIAL, INC.					189.00
VENDOR NAME: BP					
52046971	Road Patrol - Gasoline Sales	205-315-742.00	573.15		573.15
TOTAL VENDOR BP					573.15
VENDOR NAME: BRAZEAU, DAWN					
17-3864 & 3884	Transcript (Petros x2)	101-131-806.00	206.80		206.80
TOTAL VENDOR BRAZEAU, DAWN					206.80
VENDOR NAME: BURNHAM & FLOWER OF MICHIGAN					
6363	Renewal of Security Bond	101-253-830.00	1,081.00		1,081.00

APPROVED

DEC 15 2017

JB

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNT	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: BURNHAM & FLOWER OF MICHIGAN					
TOTAL VENDOR BURNHAM & FLOWER OF MICHIGAN					1,081.00
VENDOR NAME: CELLCOM 405187	Medical Examiner - Cellular Services	101-648-850.00	58.04		58.04
TOTAL VENDOR CELLCOM					58.04
VENDOR NAME: CENEX FLEETCARD 148969	Gasoline Sales	249-371-742.00 101-132-860.00	46.16 28.05		74.21
TOTAL VENDOR CENEX FLEETCARD					74.21
VENDOR NAME: CITY OF MENOMINEE 051-010-450-00	2017 Winter Tax <i>4th St. Bldg.</i>	101-103-755.00	220.12		220.12
TOTAL VENDOR CITY OF MENOMINEE					220.12
VENDOR NAME: CITY OF MENOMINEE December 2017 4625	Monthly Rent (911) Gasoline Sales (Road & Work Van)	266-325-976.00 206-301-742.00 205-315-742.00	351.67 50.24 1,546.85		351.67 1,597.09
TOTAL VENDOR CITY OF MENOMINEE					1,948.76
VENDOR NAME: CLOVERLAND PAPER CO 115891	Inmate Supplies	101-301-770.00	77.84		77.84
115923	Inmate Supplies	101-301-770.00	168.40		168.40
115925	Inmate Supplies	101-301-770.00	129.55		129.55
115892	Janitorial Supplies (Library)	101-265-755.01	92.91		92.91
115890	Janitorial Supplies (Courthouse)	101-265-755.01	143.82		143.82
115924	Janitorial Supplies	101-265-755.01	149.22		149.22
TOTAL VENDOR CLOVERLAND PAPER CO					761.74
VENDOR NAME: COHL STOKER & TOSKEY P C 48241	Legal Fees (November 2017)	101-211-807.00	3,130.18		3,130.18
TOTAL VENDOR COHL STOKER & TOSKEY P C					3,130.18
VENDOR NAME: COLEMAN ENGINEERING COMPANY 29936	Additional Mapping (Cedarville) (Pay 2 of 2)	517-252-970.00	2,500.00		2,500.00
TOTAL VENDOR COLEMAN ENGINEERING COMPANY					2,500.00
VENDOR NAME: COOPER OFFICE EQUIPMENT 147761	Contract # 1408-01	101-172-931.00	109.00		109.00
150847	Copier Toner & Staples	101-172-931.00	68.00		68.00
150845	Contract # 3025-01	101-172-931.01	293.00		293.00
151151	Contract # 2146-01	101-172-931.01	370.07		370.07
TOTAL VENDOR COOPER OFFICE EQUIPMENT					840.07
VENDOR NAME: CORTECH 62263	Table (Attorney/Client Room)	<i>JE</i> 101-301-755.00	447.00	<i>101-265-970.07 JB</i>	447.00
TOTAL VENDOR CORTECH					447.00
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCT 30099	Shredding Documents (12/7/17)	101-265-801.00	109.29		109.29
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCT					109.29
VENDOR NAME: CVS PHARMACY INC. 6005432044049416	Inmate Medications	101-301-770.01	104.75		104.75
TOTAL VENDOR CVS PHARMACY INC.					104.75
VENDOR NAME: DEKETO, LLC DK 12-17	November 2017 Documents (x386)	256-277-857.00	780.00		780.00
TOTAL VENDOR DEKETO, LLC					780.00
VENDOR NAME: DESJARLAIS, ROBERT 11/27/17	Planning Commission - Mileage	101-401-710.00	5.35		5.35

DEC 15 2017

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTION	AMOUNT	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: DESJARLAIS, ROBERT					
TOTAL VENDOR DESJARLAIS, ROBERT					5.35
VENDOR NAME: DICKINSON COUNTY PROBATE COURT					
Dues	2017/18 Dues (Probate)	101-132-802.00	212.50		425.00
		101-148-802.00	212.50		
TOTAL VENDOR DICKINSON COUNTY PROBATE COURT					425.00
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC					
1406	Notice for Sealed Bids	216-585-901.00	31.32		31.32
1445	Millage Renewal & Election Notice	101-262-727.00	706.88		706.88
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC					738.20
VENDOR NAME: EICHHORN, GARY					
November 2017	DHS Board (Per Diem)	101-601-837.00	50.00		50.00
TOTAL VENDOR EICHHORN, GARY					50.00
VENDOR NAME: ELCOM SYSTEMS					
53090	Remote Speaker Mic	205-315-934.01	129.47		129.47
TOTAL VENDOR ELCOM SYSTEMS					129.47
VENDOR NAME: FRESH CLEAN					
12/08/17	Carpet Cleaning (911)	266-325-755.00	75.00		75.00
TOTAL VENDOR FRESH CLEAN					75.00
VENDOR NAME: FROST, LISA					
17-3864-FH	Transcript (Petros)	101-131-806.00	18.45		18.45
TOTAL VENDOR FROST, LISA					18.45
VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE					
7C131423	Annex	101-261-930.04	58.93		58.93
TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE					58.93
VENDOR NAME: HELIX CONSULTING					
10131	Review & Testimony (G. Ihander)	101-131-807.00	5,000.00		5,000.00
TOTAL VENDOR HELIX CONSULTING					5,000.00
VENDOR NAME: HENSLEY, RN, JOEL					
December 2017	Inmate Nursing Services	101-301-770.01	1,365.00		1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL					1,365.00
VENDOR NAME: HIGH REV GRAPHICS					
1477	Marine Division - Uniforms	101-331-755.01	140.00		140.00
TOTAL VENDOR HIGH REV GRAPHICS					140.00
VENDOR NAME: IDENTISYS, INC.					
366378	Body Cameras (x3)	101-301-934.02	1,524.40		1,524.40
TOTAL VENDOR IDENTISYS, INC.					1,524.40
VENDOR NAME: J S ELECTRONICS, INC.					
19966	Window Lights Maintenance	205-315-934.02	115.00		115.00
19974	Tower Lease (December 2017)	266-325-976.00	505.00		505.00
19975	Voice Paging (Sheriff Dept)	101-301-755.00	96.00		96.00
TOTAL VENDOR J S ELECTRONICS, INC.					716.00
VENDOR NAME: JACK'S FRESH MARKET					
11/30/17	Inmate Supplies (171-70, 171-107, 171-189)	101-301-770.00	85.11		85.11
TOTAL VENDOR JACK'S FRESH MARKET					85.11
VENDOR NAME: JERRY SEID					
9622	Repair Can Recycle (Can Zone)	296-667-801.01	200.58		200.58
TOTAL VENDOR JERRY SEID					200.58
VENDOR NAME: K & M RENTALS					
7783	Portable Toilet (Final)	208-751-801.00	90.00		90.00

DEC 15 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: K & M RENTALS				
TOTAL VENDOR K & M RENTALS				90.00
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN				
VENDOR NAME: KASS, MICHAEL				
12/4/17	Parks & Rec Committee	208-751-860.00	50.00	71.40
		208-751-860.00	21.40	
TOTAL VENDOR KASS, MICHAEL				71.40
VENDOR NAME: LANG, BERNARD				
Reimbursement	Mileage - November 2017	101-101-860.02	109.68	109.68
TOTAL VENDOR LANG, BERNARD				109.68
VENDOR NAME: LARSON, MICHELLE				
12/6/17	Can Zone	292-668-801.00	60.00	94.24
		292-668-801.00	34.24	
TOTAL VENDOR LARSON, MICHELLE				94.24
VENDOR NAME: LENCA SURVEYING				
17205	Remon Yr 2017 (11/7 - 11/29/17)	243-245-801.07	4,276.02	4,276.02
TOTAL VENDOR LENCA SURVEYING				4,276.02
VENDOR NAME: LEXISNEXIS				
3091226183	November 2017 (Last Payment)	269-145-801.00	370.00	370.00
TOTAL VENDOR LEXISNEXIS				370.00
VENDOR NAME: LINDWALL, SYLVIA RDN				
Consult	Dietary Consult for Jail	101-301-770.00	481.98	481.98
TOTAL VENDOR LINDWALL, SYLVIA RDN				481.98
VENDOR NAME: LITHOCRAFTERS PRINTING, INC.				
94587	New Logo Design (Clerk's Office)	101-215-727.00	45.00	45.00
TOTAL VENDOR LITHOCRAFTERS PRINTING, INC.				45.00
VENDOR NAME: M & M COMMUNITY FOUNDATION				
592	Grant Writing Seminar (1/10/18)	266-325-860.00	35.00	35.00
TOTAL VENDOR M & M COMMUNITY FOUNDATION				35.00
VENDOR NAME: M.A.C.C.				
Registration	Marc Kleiman (Quarterly Meeting)	101-215-860.00	50.00	50.00
TOTAL VENDOR M.A.C.C.				50.00
VENDOR NAME: MANPOWER				
32138828	Week Ending 11/26/17 (D. Averill)	101-172-704.00	378.00	378.00
32169785	Week Ending 12/3/17 (D. Averill)	101-172-704.00	630.00	630.00
TOTAL VENDOR MANPOWER				1,008.00
VENDOR NAME: MCBAP				
Annual Fee	Michael Pfankuch	101-136-802.00	85.00	85.00
TOTAL VENDOR MCBAP				85.00
VENDOR NAME: MENARDS - MARINETTE				
48024	Security Door/Window Supplies	101-265-970.07	62.42	62.42
48023	Operating Supplies (B&G)	101-265-755.00	65.92	65.92
47807	Supplies for Security Door/Window	101-265-970.07	100.48	100.48
48364	Building Maintenance Supplies	101-265-930.01	56.16	56.16
48328	Security Door/Window Supplies	101-265-970.07	53.12	53.12
48327	Building Maintenance Supplies	101-265-930.01	103.14	103.14
48051	Inmate Supplies	101-301-770.00	93.85	93.85
48565	Park Supplies	208-751-756.01	245.70	245.70
TOTAL VENDOR MENARDS - MARINETTE				780.79
VENDOR NAME: MENOMINEE COUNTY JOURNAL				
124	Meeting Date Change	101-101-901.00	22.50	22.50

DEC 15 2017



INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: MENOMINEE COUNTY JOURNAL					22.50
TOTAL VENDOR MENOMINEE COUNTY JOURNAL					22.50
VENDOR NAME: MENOMINEE COUNTY TREASURER					
Plat Book	Register of Deeds (x1)	101-268-727.00	35.00		35.00
Plat Book	Equalization (x1)	101-257-727.00	35.00		35.00
TOTAL VENDOR MENOMINEE COUNTY TREASURER					70.00
VENDOR NAME: MICHIGAN ASSO. OF COUNTIES					
1781	2018 2nd Qtr Invoice	101-101-716.00	75.29		39,286.15
		101-131-716.00	58.44		
		101-132-716.00	114.63		
		101-136-716.00	497.08		
		101-141-716.00	777.94		
		101-148-716.00	59.67		
		101-150-716.00	3.68		
		101-172-716.00	472.85		
		101-215-716.00	283.14		
		101-253-716.00	196.65		
		101-257-716.00	420.86		
		101-261-716.00	27.01		
		101-265-716.00	1,567.57		
		101-267-716.00	1,356.15		
		101-268-716.00	104.42		
		101-301-716.00	18,112.97		
		101-331-716.00	53.90		
		101-426-716.00	43.00		
		101-648-716.00	64.24		
		101-682-716.00	50.06		
		205-315-716.00	9,640.54		
		205-316-716.00	625.08		
		208-751-716.00	1,072.59		
		216-585-716.00	1,363.66		
		249-371-716.00	93.58		
		266-325-716.00	581.27		
		271-790-716.00	795.58		
		292-663-716.00	285.10		
		292-664-716.00	240.76		
		292-665-716.00	247.44		
TOTAL VENDOR MICHIGAN ASSO. OF COUNTIES					39,286.15
VENDOR NAME: MICHIGAN SHERIFFS' ASSOCIATION					
20170988	MSA 2018 Professional Association dues	101-301-802.00	730.00		730.00
TOTAL VENDOR MICHIGAN SHERIFFS' ASSOCIATION					730.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I					
0132390-001	Road Patrol - Office Supplies	205-315-727.00	4.50		4.50
0132564-001	Sheriff Dept - Operating Supplies	101-301-755.00	17.10		17.10
0132546-001	Probate/Family Office Supply	101-132-727.00	47.24		94.48
		101-148-727.00	47.24		
0131996-001	Sheriff Dept - Office Supplies	101-301-727.00	6.74		6.74
0132557-001	Sheriff Dept - Office Supplies	101-301-727.00	37.38		37.38
0132647-001	Family Court - Office Supplies	101-132-727.00	23.68		23.68
0132651-001	Chair for Circuit/District Bench	101-131-931.00	120.00		240.00
		101-136-727.00	120.00		
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I					423.88
VENDOR NAME: MMTA					
Dues	2018 MMTA Membership Dues Renewal	101-253-802.00	50.00		50.00
TOTAL VENDOR MMTA					50.00
VENDOR NAME: MURPHY, KEITH					

APPROVED

DEC 15 2017

AD

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER	AMOUNT
VENDOR NAME: MURPHY, KEITH 12/11/17 Transport					
		101-132-801.01	40.00	MENOMINEE COUNTY MICHIGAN	281.30
		101-132-801.00	96.00		
		101-132-801.00	145.30		
TOTAL VENDOR MURPHY, KEITH					281.30
VENDOR NAME: NASER, JEFF November 2017 DHS Board (Per Diem)					
		101-601-837.00	50.00		50.00
TOTAL VENDOR NASER, JEFF					50.00
VENDOR NAME: NEOPOST USA, INC. 55230704 Postage Machine Supplies					
		101-253-729.01	248.40		248.40
TOTAL VENDOR NEOPOST USA, INC.					248.40
VENDOR NAME: NIEMI, DANIEL 12/06/17 Transport					
		101-132-801.01	15.00		112.53
		101-132-801.00	36.00		
		101-132-801.00	61.53		
TOTAL VENDOR NIEMI, DANIEL					112.53
VENDOR NAME: NORWAY SPRINGS, INC. 511943 Airport Supplies					
		216-585-801.00	7.20		7.20
		514089 Airport Supplies	9.49		9.49
		518664 Airport Supplies	9.49		9.49
TOTAL VENDOR NORWAY SPRINGS, INC.					26.18
VENDOR NAME: NUTT, MICHAEL Reimbursement Mileage					
		292-664-860.00	73.67		73.67
TOTAL VENDOR NUTT, MICHAEL					73.67
VENDOR NAME: OFFICE DEPOT, INC. 985294882001 District - Office Supplies					
		101-136-727.00	8.89		8.89
		985294993001 District - Office Supplies	61.13		61.13
TOTAL VENDOR OFFICE DEPOT, INC.					70.02
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE 150008 Park Equipment Maintenance Supplies					
		208-751-930.02	50.51		50.51
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE					50.51
VENDOR NAME: PAN-O-GOLD BAKING CO. 40068317335006 Inmate Supplies					
		101-301-770.00	99.88		99.88
		40068317329004 Inmate Supplies	143.23		143.23
TOTAL VENDOR PAN-O-GOLD BAKING CO.					243.11
VENDOR NAME: PETERSON, CHARLENE 11/27/17 Planning Commission - Mileage					
		101-401-710.00	13.38		13.38
TOTAL VENDOR PETERSON, CHARLENE					13.38
VENDOR NAME: PHELPS, LARRY Reimbursement November 2017 - Mileage					
		101-101-860.03	43.86		43.86
TOTAL VENDOR PHELPS, LARRY					43.86
VENDOR NAME: PHILIPPS, RANDALL November 2017 Court Appointed - Show Cause					
		101-132-807.00	500.00		1,500.00
		101-131-807.00	1,000.00		
TOTAL VENDOR PHILIPPS, RANDALL					1,500.00
VENDOR NAME: PICHE, GERALD L. Reimbursement Mileage - November 2017					
		101-101-860.07	170.13		170.13
TOTAL VENDOR PICHE, GERALD L.					170.13
VENDOR NAME: PLUTCHAK FAB, LLC					

DEC 15 2017

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: PLUTCHAK FAB, LLC					
44585	Parks Supplies	208-751-755.02	19.07		19.07
TOTAL VENDOR PLUTCHAK FAB, LLC					19.07
VENDOR NAME: POLICE LEGAL SCIENCES, INC.					
8040	Renewal of Dispatch Pro	266-325-881.01	1,080.00		1,080.00
TOTAL VENDOR POLICE LEGAL SCIENCES, INC.					1,080.00
VENDOR NAME: QUAAK, BRENDA					
12/6/17	Transport	101-132-801.01	15.00		51.00
		101-132-801.00	36.00		
TOTAL VENDOR QUAAK, BRENDA					51.00
VENDOR NAME: QUALITY WATER SPECIALISTS					
11/30/17	Annex	101-265-801.00	17.20		17.20
TOTAL VENDOR QUALITY WATER SPECIALISTS					17.20
VENDOR NAME: QUILL CORPORATION					
2556409	PA - Office Supplies	101-267-727.00	79.40		79.40
2818244	911 Office Supplies	266-325-727.00	147.93		147.93
2843363	911 Office Supplies	266-325-727.00	14.39		14.39
TOTAL VENDOR QUILL CORPORATION					241.72
VENDOR NAME: REGISTER OF DEEDS					
Copies	Remon Grant Year 2017	243-245-710.00	18.00		18.00
TOTAL VENDOR REGISTER OF DEEDS					18.00
VENDOR NAME: REINHART FOODSERVICE					
328434	Inmate Supplies	101-301-770.00	1,285.44		1,285.44
333434	Inmate Supplies	101-301-770.00	869.32		869.32
TOTAL VENDOR REINHART FOODSERVICE					2,154.76
VENDOR NAME: S & O LOCK AND PHONE SERVICE					
47630	Keys (x5) Sheriff Dept	101-301-755.00	75.00		75.00
TOTAL VENDOR S & O LOCK AND PHONE SERVICE					75.00
VENDOR NAME: SAM'S CLUB MC/SYNCB					
Credit Card	Inmate Supplies & Uniforms	101-301-745.00	17.68		1,523.83
		101-301-745.00	10.60		
		101-301-745.00	10.60		
		101-301-770.00	87.38		
		101-301-770.00	60.34		
		101-301-770.00	53.55		
		101-301-770.00	73.48		
		101-301-770.00	6.99		
		101-301-770.00	444.35		
		101-301-770.00	92.64		
		101-301-770.00	103.00		
		101-301-770.00	121.90		
		101-301-770.00	52.20		
		101-301-770.00	79.88		
		101-301-770.00	100.00		
		101-301-770.00	55.68		
		101-301-770.00	103.86		
		101-301-770.00	52.20		
TOTAL VENDOR SAM'S CLUB MC/SYNCB					1,523.83
VENDOR NAME: SCHEI, LARRY					
Reimbursement	Mileage - November 2017	101-101-860.04	50.83		50.83
TOTAL VENDOR SCHEI, LARRY					50.83
VENDOR NAME: SCHULTZ, LILLIAN R.					
11/27/17	Planning Commission - Mileage	101-401-710.00	27.82		27.82
TOTAL VENDOR SCHULTZ, LILLIAN R.					27.82

DEC 15 2017

AD

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: SHORT, MARY KAY					
02-2646-FH	Transcript (K. Maas)	101-131-806.00	22.55		22.55
TOTAL VENDOR SHORT, MARY KAY					22.55
VENDOR NAME: SPALDING TOWNSHIP TREASURER					
November 2017	DHS Board	101-601-837.00	50.00		50.00
TOTAL VENDOR SPALDING TOWNSHIP TREASURER					50.00
VENDOR NAME: SPEEDY TURTLE ENTERPRISES					
MEC011/17	Gasoline Sales - Road Patrol	205-315-742.00	85.17		85.17
TOTAL VENDOR SPEEDY TURTLE ENTERPRISES					85.17
VENDOR NAME: SQUIRES-STEPNIAK, REBECCA					
Reimbursement	Mileage - November 2017	292-665-860.00	77.04		77.04
TOTAL VENDOR SQUIRES-STEPNIAK, REBECCA					77.04
VENDOR NAME: STATE OF MICHIGAN					
C41	October, November, December 2017	101-131-858.03	5,540.70		5,540.70
D95A	October, November, December 2017	101-136-931.01	3,549.86		3,549.86
P55	October, November, December 2017	101-132-858.03	2,682.50		2,682.50
TOTAL VENDOR STATE OF MICHIGAN					11,773.06
VENDOR NAME: STATE OF MICHIGAN POB 30266					
551-500720	3 way Line (10/1 - 12/31/17)	101-301-976.00	1,765.00		1,765.00
TOTAL VENDOR STATE OF MICHIGAN POB 30266					1,765.00
VENDOR NAME: STEPHENSON MARKETING COOPERATI					
462643	Park Supplies	208-751-755.02	15.00		15.00
015579	Gasoline Sales - Road Patrol	205-315-742.00	2,231.94		2,231.94
TOTAL VENDOR STEPHENSON MARKETING COOPERATI					2,246.94
VENDOR NAME: STERICYCLE, INC.					
4007495771	Inmate Medical Supplies	101-301-770.01	81.25		81.25
TOTAL VENDOR STERICYCLE, INC.					81.25
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST					
628840339	FOC Service Charge - November 2017	101-141-817.00	33.60		33.60
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST					33.60
VENDOR NAME: TIME WARNER CABLE					
620475202113017	Sheriff Department	101-301-770.00	138.22		138.22
621199203112617	Airport	216-585-850.00	302.31		302.31
710008401112617	12/2/17 - 1/1/18	101-103-850.00	531.73		531.73
TOTAL VENDOR TIME WARNER CABLE					972.26
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE					
352277	Sheriff Department	101-301-755.00	25.00		25.00
TOTAL VENDOR TRANSUNION RISK & ALTERNATIVE					25.00
VENDOR NAME: UNIFORM SHOPPE					
272180	Uniform Allowance	205-315-745.00	64.90		64.90
TOTAL VENDOR UNIFORM SHOPPE					64.90
VENDOR NAME: UWC					
9067532209	Telephone Services	101-103-850.00	6.41		6.41
9068632023	Telephone Services	101-103-850.00	21.65		21.65
9068634441	Telephone Services	101-103-850.00	32.98		32.98
9067534582	Telephone Charges	101-103-850.00	0.65		0.65
TOTAL VENDOR UWC					61.69
VENDOR NAME: VALENTI, SUSAN F.					
Reimbursement	November 2017 - Mileage, Meals	101-131-860.00	181.00		181.00
TOTAL VENDOR VALENTI, SUSAN F.					181.00
VENDOR NAME: VANTAGE FLEX					
8168	Annual Compliance Fee	101-103-712.00	335.00		335.00

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: VANTAGE FLEX					
TOTAL VENDOR VANTAGE FLEX					335.00
VENDOR NAME: VERAGHEN, SHEILA					
November 2017	DHS Board (Per Diem)	101-601-837.00	50.00		50.00
TOTAL VENDOR VERAGHEN, SHEILA					50.00
VENDOR NAME: VERIZON WIRELESS					
9797249162	Cellular Services	101-265-850.01	227.71		1,034.58
		101-301-850.00	451.44		
		101-426-850.00	2.59		
		101-682-850.00	32.45		
		205-315-850.00	319.89		
		266-325-850.00	0.50		
TOTAL VENDOR VERIZON WIRELESS					1,034.58
VENDOR NAME: WALTER BROTHERS INC					
20106	Airport Supplies	216-585-981.01	2.49		2.49
TOTAL VENDOR WALTER BROTHERS INC					2.49
VENDOR NAME: WASTE MANAGEMENT, INC.					
1587805-1856-5	Airport (December 2017)	216-585-801.00	141.19		141.19
1587123-1856-3	December 2017	101-265-801.00	564.27		564.27
TOTAL VENDOR WASTE MANAGEMENT, INC.					705.46
VENDOR NAME: WERT, LUKE					
Reimbursement	Uniform Allowance	205-315-745.00	210.65		210.65
TOTAL VENDOR WERT, LUKE					210.65
VENDOR NAME: WIL-KIL PEST CONTROL					
3269723	Health Department	101-265-801.00	33.25		33.25
3269048	Jail & Courthouse	101-265-801.00	64.50		64.50
TOTAL VENDOR WIL-KIL PEST CONTROL					97.75
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP					
0402055840-00001	Jail	101-265-920.03	3,380.91		3,380.91
0402191663-00001	Health Care Center	101-265-920.03	522.38		522.38
0402047856-00004	Courthouse	101-265-920.04	2,032.01		2,032.01
0403823200-00005	Gate Center	216-585-920.03	31.08		31.08
2267011331-00000	Airport	216-585-920.00	124.14		1,156.81
		216-585-920.00	202.50		
		216-585-920.03	623.29		
		216-585-920.00	139.22		
		216-585-920.03	67.66		
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP					7,264.74
VENDOR NAME: XEROX CORPORATION					
09140017	December 2017	101-131-942.00	64.95		64.95
091266208	10/16/17 - 11/14/17	101-131-942.00	14.45		14.45
091400014	10/25 - 11/21/17 (Sheriff Dept)	101-301-727.00	39.89		39.89
091400015	November 2017 - Sheriff Dept	101-301-727.00	335.83		335.83
091245081	November 2017 (Probation/Parole)	101-131-942.00	80.98		80.98
091201670	November 2017 (Probation/Parole)	101-131-942.00	21.35		21.35
TOTAL VENDOR XEROX CORPORATION					577.45
GRAND TOTAL:					118,314.52

APPROVED

DEC 21 2017 *JA*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: AT&T MOBILITY				
287252150867X1208201	906-792-0211 & 906-792-5968	101-132-850.00	64.02	64.02
TOTAL VENDOR AT&T MOBILITY				<u>64.02</u>
VENDOR NAME: BARDOWSKI, JAMES				
12/14/17	Transport, Meals, Mileage	101-132-801.01	26.25	219.44
		101-132-801.00	63.00	
		101-132-801.00	113.96	
		101-132-801.00	16.23	
TOTAL VENDOR BARDOWSKI, JAMES				<u>219.44</u>
VENDOR NAME: BRUNELLE, JENNIFER				
December 2017	Crisis Intervention	292-668-801.00	640.00	640.00
TOTAL VENDOR BRUNELLE, JENNIFER				<u>640.00</u>
VENDOR NAME: CELLCOM				
409642	Cellular Services	292-663-850.00	40.22	120.66
		292-664-850.00	40.22	
		292-665-850.00	40.22	
413863	Airport Cellular Services	216-585-850.00	54.96	54.96
TOTAL VENDOR CELLCOM				<u>175.62</u>
VENDOR NAME: CLOVERLAND PAPER CO				
115976	Jail Supplies	101-301-770.00	146.84	146.84
116031	Annex - Towels	101-265-755.01	30.37	30.37
116038	Library - Janitorial Supplies	101-265-755.01	42.77	42.77
116034	Courthouse - Janitorial Supplies	101-265-755.01	143.49	143.49
TOTAL VENDOR CLOVERLAND PAPER CO				<u>363.47</u>
VENDOR NAME: COLEMAN ENGINEERING COMPANY				
299.39	1 Year GIS Service & Support (2018)	101-103-851.08	5,000.00	5,000.00
TOTAL VENDOR COLEMAN ENGINEERING COMPANY				<u>5,000.00</u>
VENDOR NAME: COOPER OFFICE EQUIPMENT				
151152	Contract # 2997-01 (Veterans Office)	101-682-801.00	313.47	622.07
151149	Contract # 2418-01 (Annex)	101-261-942.00	622.07	
150864	Contract # 2721-01 (PA's Office)	101-267-931.00	282.84	
TOTAL VENDOR COOPER OFFICE EQUIPMENT				<u>1,218.38</u>
VENDOR NAME: COUNTRY VISIONS				
231922	Diesel Fuel (x600 gallons)	216-585-742.00	1,458.00	1,458.00
TOTAL VENDOR COUNTRY VISIONS				<u>1,458.00</u>
VENDOR NAME: DAVIS WANIC LAND SURVEYORS PC				
MEN REM 12/11-15	November 11 - November 15, 2017	243-245-801.07	697.68	697.68
TOTAL VENDOR DAVIS WANIC LAND SURVEYORS PC				<u>697.68</u>
VENDOR NAME: DESJARLAIS, ROBERT				
Reimbursement	Mileage - (10/23/17)	101-401-710.00	6.42	6.42
Reimbursement	Mileage - (9/25/17)	101-401-710.00	6.42	
TOTAL VENDOR DESJARLAIS, ROBERT				<u>12.84</u>
VENDOR NAME: DOUGOVITO, GREG				
12/13/17	Holdover	101-132-801.01	37.50	127.50
		101-132-801.00	90.00	
TOTAL VENDOR DOUGOVITO, GREG				<u>127.50</u>
VENDOR NAME: DTE ENERGY				
910020910998	Annex	101-261-920.04	135.78	135.78
TOTAL VENDOR DTE ENERGY				<u>135.78</u>
VENDOR NAME: DUROCHER, TONY				

Work Vehicle

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	DEC 21 2017	AMOUNT
VENDOR NAME: DUROCHER, TONY					
12/14/17	Transport	101-132-801.01	26.25		89.25
		101-132-801.00	63.00		
TOTAL VENDOR DUROCHER, TONY					89.25
VENDOR NAME: EPIC AVIATION, LLC					
7040831	Airport Fuel	216-585-743.00	14,755.24		14,755.24
TOTAL VENDOR EPIC AVIATION, LLC					14,755.24
VENDOR NAME: EVASHEVSKI LAW OFFICE					
25902	Legal Services (M.J.K. 2017-032-MI)	101-148-807.00	240.00		240.00
TOTAL VENDOR EVASHEVSKI LAW OFFICE					240.00
VENDOR NAME: HENSLEY, RN, JOEL					
December 2017	Inmate Nursing Services	101-301-770.01	1,365.00		1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL					1,365.00
VENDOR NAME: INSTITUTE OF CONTINUING LEGAL					
1 Year Subscription	ICLE Premium Partnership - Law Library	269-145-801.00	1,395.00		1,395.00
741207	MI Model Civil Jury Instructions	269-145-982.00	138.50		138.50
1056265	MI Model Civil Jury Instructions	269-145-982.00	138.50		138.50
TOTAL VENDOR INSTITUTE OF CONTINUING LEGAL					1,672.00
VENDOR NAME: K MART 7031					
703111171701055836	Inmate Supplies	101-301-770.00	38.15		38.15
TOTAL VENDOR K MART 7031					38.15
VENDOR NAME: LENCA SURVEYING					
17212	Land Surveying	216-585-970.00	100.00		100.00
TOTAL VENDOR LENCA SURVEYING					100.00
VENDOR NAME: M & M AREA COMM. FOUNDATION					
591	Grant Writing Seminar - FOC	101-141-860.00	35.00		35.00
TOTAL VENDOR M & M AREA COMM. FOUNDATION					35.00
VENDOR NAME: MANPOWER					
32196769	Week Ending 12/1/17 (D. Averill)	101-172-704.00	630.00		630.00
TOTAL VENDOR MANPOWER					630.00
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.					
28567	Boiler Control System Maintenance	101-265-934.00	562.50		562.50
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.					562.50
VENDOR NAME: MENARDS - MARINETTE					
48578	Maintenance Supplies	101-265-930.01	58.32		58.32
TOTAL VENDOR MENARDS - MARINETTE					58.32
VENDOR NAME: MICHIGAN SHERIFFS' ASSOCIATION					
20171083	Uniforms (Road Patrol)	205-315-745.00	175.00		175.00
TOTAL VENDOR MICHIGAN SHERIFFS' ASSOCIATION					175.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I					
0132884-001	Family/Probate Toner	101-148-727.00	57.49		114.99
		101-132-727.00	57.50		
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I					114.99
VENDOR NAME: MORTON, DENNIS					
Reimbursement	PLS Mileage 2017	101-301-745.01	494.34		494.34
TOTAL VENDOR MORTON, DENNIS					494.34
VENDOR NAME: NUTT, MICHAEL					
December 2017	Crisis Intervention	292-668-801.00	40.00		40.00

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

fuel

2019 Fall cost

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	DEC 21 2017	AMOUNT
VENDOR NAME: NUTT, MICHAEL					
TOTAL VENDOR NUTT, MICHAEL					
CHIEF FISCAL OFFICER 40.00					
MENOMINEE COUNTY MICHIGAN					
VENDOR NAME: OMNICARE, INC. 2386528	Inmate Medication	101-301-770.01	317.85		317.85
TOTAL VENDOR OMNICARE, INC. 317.85					
VENDOR NAME: OWENS, KAREN A. 11/30/17	After School Program	292-668-801.00	162.00		162.00
TOTAL VENDOR OWENS, KAREN A. 162.00					
VENDOR NAME: PALMER, MARY Reimbursement	Building & Ground Supplies	101-265-755.01 101-265-755.00	17.88 6.36		24.24
TOTAL VENDOR PALMER, MARY 24.24					
VENDOR NAME: PETERSON, CHARLENE Reimbursement	Mileage - (10/23/17)	101-401-710.00	13.38		13.38
Reimbursement	Mileage - (9/25/17)	101-401-710.00	13.38		13.38
TOTAL VENDOR PETERSON, CHARLENE 26.76					
VENDOR NAME: PFANKUCH, MIKE Reimbursement	Continuing Education Credits	101-136-802.00	77.00		77.00
TOTAL VENDOR PFANKUCH, MIKE 77.00					
VENDOR NAME: QAAK, BRENDA 12/14/17	Holdover	101-132-801.01 101-132-801.00	37.50 90.00		127.50
TOTAL VENDOR QAAK, BRENDA 127.50					
VENDOR NAME: QUILL CORPORATION 3273230	Office Supplies (PA)	101-267-727.00	118.36		118.36
TOTAL VENDOR QUILL CORPORATION 118.36					
VENDOR NAME: REINHART FOODSERVICE 334137	Credit Memo - Inmate Supplies	101-301-770.00	(56.45)		(56.45)
342395	Inmate Supplies	101-301-770.00	1,210.73		1,210.73
TOTAL VENDOR REINHART FOODSERVICE 1,154.28					
VENDOR NAME: RIVERSIDE AUTO SALES 12866	2018 Jeep Cherokee	101-301-934.03 101-301-970.00	10,000.00 21,660.00	- H. Grant - Budgeted	31,660.00
TOTAL VENDOR RIVERSIDE AUTO SALES 31,660.00					
VENDOR NAME: SCHULTZ, LILLIAN R. Reimbursement	Mileage - (9/25/17)	101-401-710.00	26.75		26.75
TOTAL VENDOR SCHULTZ, LILLIAN R. 26.75					
VENDOR NAME: SEXTON, RICHARD Reimbursement	Plat Book, Training Supplies	101-426-755.00 101-426-963.01	35.00 18.25		53.25
Reimbursement	Mileage	101-426-860.00	103.79		103.79
Reimbursement	Mileage	101-426-860.00	94.70		94.70
TOTAL VENDOR SEXTON, RICHARD 251.74					
VENDOR NAME: ST. FRANCIS HOSPITAL 3857750004	Laura J. Bl	101-207-004.00	10,538.00		10,538.00
TOTAL VENDOR ST. FRANCIS HOSPITAL 10,538.00					
VENDOR NAME: SYN-TECH SYSTEMS 157448	Fuel Farm Pedestal Maintenance	216-585-981.01	550.00		550.00

Sheriff Admin. Vehicle

VOID

PA - ET SCAN ME

\$1,475 - will Reissue new check.

VOID

APPROVED

DEC 21 2017 *AD*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS/AMOUNTS		AMOUNT
VENDOR NAME: SYN-TECH SYSTEMS				
TOTAL VENDOR SYN-TECH SYSTEMS				550.00
VENDOR NAME: TD CARWASH				
20217	Car Washes (x10)	205-315-742.00	70.00	70.00
TOTAL VENDOR TD CARWASH				70.00
VENDOR NAME: THE EBCO COMPANY, LLC				
017246	Legal Size Folders (Probate/Family)	101-148-727.00	221.00	442.00
		101-132-727.00	221.00	
TOTAL VENDOR THE EBCO COMPANY, LLC				442.00
VENDOR NAME: THE PRINT SHOP				
11/10/17	Building Code Receipts (x500 3-Pt)	249-371-727.00	78.20	78.20
TOTAL VENDOR THE PRINT SHOP				78.20
VENDOR NAME: TWIN CITY ELECTRIC, INC.				
81071	Emergency Generator Project (Final Payment)	101-103-998.05	136,422.00	136,422.00
81048	Generator Supplies	101-103-998.05	242.73	242.73
TOTAL VENDOR TWIN CITY ELECTRIC, INC.				136,664.73
VENDOR NAME: U.E.S. COMPUTERS, INC.				
77965	Probate/Family Court Workstation	101-132-931.00	1,334.99	1,334.99
78120	Computer Upgrades (911)	266-325-934.00	585.00	585.00
78121	Computer Upgrades (911)	266-325-934.00	547.00	547.00
47651	Weekly Maintenance	205-315-727.00	72.99	5,825.97
		101-426-970.00	229.99	
		101-103-857.03	27.99	
		101-103-857.00	5,495.00	
TOTAL VENDOR U.E.S. COMPUTERS, INC.				8,292.96
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00010	1000 9th Street	101-265-920.03	180.20	180.20
0402047856-00011	1004 9th Street	101-265-920.03	69.91	69.91
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				250.11
GRAND TOTAL:				221,315.00

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY
 EXP CHECK RUN DATES 12/20/2017 - 12/20/2017
 UNJOURNALIZED OPEN
 VENDOR CODE: 01095

APPROVED

DEC 21 2017
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Statu
Credit Card 56567*	Mastercard 11/14 - 11/30 (Road/Sheriff)	12/12/2017 jessicaw	12/20/2017	250.17	250.17	Open
	101-301-755.00	TLO Transunion		50.00		
	101-301-742.00	Superior Touchless		11.00		
	101-301-770.00	Bob Barker		211.19		
	101-301-742.00	Superior Touchless		11.00		
	101-301-770.00	Readers Digest		16.98		
	205-315-881.03	GENERAL TRAINING		(50.00)		

Credit Card 56570*	Mastercard 11/13 - 12/11/17 (Courthouse)	12/12/2017 jessicaw	12/20/2017	1,304.59	1,304.59	Open
	101-268-729.00	USPS		6.65		
	101-257-860.00	Island Resort		16.73		
	101-268-729.00	USPS		6.65		
	101-257-860.00	Ramada Inn		157.94		
	101-265-745.00	Ramada		26.00		
	296-667-801.02	Wind Rose North		210.00		
	263-215-860.00	Little Caesars		100.00		
	101-268-729.00	BWW Gaylord		5.83		
	263-215-860.00	USPS		6.65		
	263-215-860.00	Jimmy Johns		7.42		
	101-268-729.00	Holiday - Gaylord		38.63		
	101-265-755.00	USPS		6.65		
	101-265-931.00	Amazon.Com		99.95		
	101-268-729.00	Amazon.Com		47.62		
	101-268-729.00	USPS		6.65		
	101-101-710.00	USPS		6.65		
	101-268-729.00	Subway		6.65		
	101-141-931.00	USPS		22.44		
	101-141-931.00	Amazon.com		6.65		
	101-268-729.00	Amazon.com		179.94		
	101-265-934.00	USPS		239.97		
	101-148-729.00	Amazon		6.65		
	101-268-729.00	USPS		75.17		
	101-268-729.00	USPS		23.75		
		USPS		6.65		
				(6.65)		

of Invoices: 2 # Due: 2 Totals:
 # of Credit Memos: 0 # Due: 0 Totals:

Net of Invoices and Credit Memos:

* 2 Net Invoices have Credits Totalling:

--- TOTALS BY FUND ---

101 - GENERAL FUND						
205 - ROAD PATROL						
263 - CONCEALED PISTOL LICENSING				1,452.88	1,452.88	
296 - STATE-SPECIAL CHILD CARE				(50.00)	(50.00)	
				51.88	51.88	
				100.00	100.00	

--- TOTALS BY DEPT/ACTIVITY ---

101 - BOARD OF COMMISSIONERS						
141 - FRIEND OF COURT						
148 - PROBATE COURT				22.44	22.44	
215 - COUNTY CLERK				419.91	419.91	
257 - EQUALIZATION DEPARTMENT				23.75	23.75	
265 - BUILDINGS AND GROUNDS				51.88	51.88	
288 - REGISTER OF DEEDS				200.67	200.67	
301 - SHERIFF DEPARTMENT				432.74	432.74	
315 - ROAD PATROL				53.20	53.20	
667 - JUVENILE JUSTICE DIVERSION				300.17	300.17	
				(50.00)	(50.00)	
				100.00	100.00	

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous reports discussed at the 12.27.17 County Board Meeting	
RECOMMENDED MOTION:	
To approve Miscellaneous reports discussed at the 12.27.17 County Board Meeting	

Submitted by: Sherry DuPont

01/03/2018

Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

November 9, 2017 - 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet	X*			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie	X			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Roberge, Robert	X		
McCole, Gerald	X			Zevitz, Michael Dr.	X		

* Video television conference from the Northpointe Menominee office

REPRESENTING ADMINISTRATION: J. McCarty, B. Ducoli, C. Adrian, K. Stankevich

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS - None

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amendment of agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: M. Negro, supported by J. Hafeman to approve agenda as presented.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the October 26, 2017 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: G. McCole supported by N. Pasternak to approve the 10-26-17 regular Board meeting minutes.

Motion carried unanimously.

Ann Martin present 4:32 p.m.

PRESENTATION Psychiatric Services Presenter: Diane Roell, PMHNP-BC

Diane Roell reviewed psychiatric services, i.e. diagnosing, treatment plan, medication reviews, etc. that are provided at Northpointe. Miscellaneous questions were addressed.

ACTION ITEMS

• **Finance**

a) Check Disbursement – September, 2017

ACTION: A motion was made by G. McCole supported by P. Phillips to approve Check Disbursement for September, 2017.

Motion carried unanimously.

• **Direct Care Worker Pass Through – Section 1009 Boilerplate**

Discussed and reviewed updated information received regarding the mandated direct care worker pass through of \$.50/hour wage increase.

ACTION: A motion was made by M. Negro supported by J. Hafeman to approve the \$.50/hour increase for

internal direct care staff retroactive to October 1, 2017 at an estimated cost of \$136,000.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Dehn J.	X		Negro M.	X	
Hafeman J.	X		Pasternak N.	X	
Hofer M.	X		Peretto P.	X	
Martin A.	X		Phillips P.	X	
McCole G.	X		Roberge R.	X	
Luhtanen J.	X		Zevitz M.	X	

Motion carried unanimously.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

• **Finance**

a) Finance Statement – September, 2017

Reviewed and discussed the Finance Statement September, 2017. Miscellaneous questions were addressed and also a request was made for year-to-year comparison data of respite services for next meeting. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

b) Board Member Finance Questions/Responses – questions addressed regarding GF funds, Healthy MI, AFC Home, Medicaid drawdown, appropriation revenue, respite care and liability insurance.

c) Contract Grid 11-9-17 (*ValuCare Center; The Windsor Center; Newlin AFC; Trico Opportunities*)

Reviewed Contract Grid 11-9-17. Miscellaneous questions addressed. Consensus of the Board is that this item will move forward to the next meeting for approval.

Outcome: Action item for next meeting.

d) Snow Removal Bids

Discussed and reviewed the contract grid as presented.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	M & M Trucking, Inc.	Snow removal in Menominee	11/1/17 – 10/31/18	\$75.00/event for plowing	\$75.00/event for plowing	None
				\$40.00/event for shoveling	\$40.00/event for shoveling	None
				\$50.00 + material cost/event for salting	\$50.00 + material cost/event for salting	None
				\$100.00/hour for snow removal by front end loader	\$125.00/hour for snow removal by front end loader	\$25.00/hour
				\$65.00/hour for snow removal by dump truck	\$75.00/hour for snow removal by dump truck	\$10.00/hour
Menominee snow removal						

B.	John Zinger	Snow removal in Iron County	11/1/17 - 10/31/18	\$50.00/hour for plowing \$15.00/hour for shoveling (\$20.00 minimum) All material costs by Northpointe	\$50.00/hour for plowing \$15.00/hour for shoveling (\$20.00 minimum) All material costs by Northpointe	None None None
Iron County snow removal						

ACTION: A motion was made by M. Negro supported by P. Phillips that the Snow Removal Bids become an action item at the present meeting.

ROLL CALL VOTE:

MEMBERS

	<u>YES</u>	<u>NO</u>
Dehn J.	X	
Hafeman J.	X	
Hofer M.	X	
Martin A.	X	
McCole G.	X	
Luhtanen J.	X	

MEMBERS

	<u>YES</u>	<u>NO</u>
Negro M.	X	
Pasternak N.	X	
Peretto P.	X	
Phillips P.	X	
Roberge R.	X	
Zevitz M.	X	

Motion carried unanimously.

ACTION: A motion was made by M. Negro supported by P. Phillips to approve the Snow Removal Bids for M&M Trucking and John Zinger as listed on above grid.
Motion carried unanimously.

• **Board Member MACMHB Conference Report**

G. McCole gave a report on the MACMHB conference he attended on October 22-24, 2017 in Traverse City. G. McCole also stated he was elected to the Executive Board as an alternate for the U.P. Region at the Regional Meeting on 10/24/17.

• **MERS Defined Benefit Plan**

Discussed and reviewed information received regarding three options available regarding MERS Defined Benefit Plan and MERS Defined Contribution Plan. Miscellaneous questions were addressed.
Outcome: Action item for next meeting.

• **CEO Report**

J. McCarty reviewed with the Board the CEO Report regarding agency, regional, and state updates.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- Stakeholder Advisory Committee Meeting Minutes 10-17-17
Report to be placed on file.

PUBLIC COMMENTS

- None

BOARD COMMENT

- None

ADJOURN

A motion was made by G. McCole supported by P. Phillips to adjourn the meeting.
Motion carried unanimously.

Meeting adjourned at 6:00 p.m.

The next regular Board meeting is scheduled for Thursday, November 30, 2017 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Cindy Adrian, Administrative Assistant

MENOMINEE COUNTY LIBRARY BOARD

Minutes November 14, 2017

Approved: December 12, 2017

C. Peterson called the meeting of the Menominee County Library Board to order at 4:07 PM on Tuesday, November 14, 2017.

Present: C. Peterson, J. Freis, M. Fagan, N. Tuinstra, and Commissioner L. Schei.
Excused: K. McNeely.

J. Freis moved to approve the agenda, support by M. Fagan. Motion carried.

Public Participation: No public present.

J. Freis moved to approve the minutes from the October 10, 2017 meeting, support by N. Tuinstra. Motion carried.

M. Fagan moved to approve the September and October financials, support from N. Tuinstra. Motion carried.

J. Freis moved to approve the November bills, support by N. Tuinstra. Motion carried.

Director's Report

Library: Carol Fronsee's nativity collection is in the display case. We received a nice donation of books from the MSU Extension Service from a grant that they wrote to Molina. Books were distributed to local organizations.

Staff: Carolyn Laurin has notified the Board of her retirement, effective 1/19/18.

Financial: FY2017 year-end financials are not yet complete. Carry over monies have to be approved by the administrator.

Bookmobile: On Thursday 11/9/17 after the session at the Bark River/Harris School the bookmobile would not start. It was towed to Business on Wheels. The alternator was replaced. Update on the new Bookmobile: The frame will be completed in early December. and delivery is on track for May of 2018.

Programing: The evening Halloween Storytime with the 4H Youth Council on Oct 26, 2017 was very successful. The Intermediate School District Toddler Play group has resumed and will be at the main library every other Thursday.

Friends: The annual Friends meeting was well attended with an excellent program with songs and stories relating to the Edmund Fitzgerald.

Volunteers: Total hours volunteer hours this month is 40.

Building and Grounds: The roof is again leaking on east side. Jim Mekash is aware and has been working on getting it fixed.

New Business

- A. Discussion on Technology plan Director Winnicki will prepare a report and recommendations for computer replacement.
- B. Discussion on C. Laurin's January 2018 retirement and staffing issues.

Public Participation: No public present.

As there was no further business, M. Fagan moved to adjourn the meeting. Support by J. Freis. Motion carried. Meeting adjourned at 4:40 PM.

Submitted by:
Amanda Winnicki, Library Director



December 12, 2017

Menominee County Board of Commissioners
Menominee County Courthouse
839 Tenth Avenue
Menominee, MI 49858

RE: Library Board Recommendation

At the December 12, 2017 meeting the Menominee County Library Board unanimously agreed to support the reappointment of Nancy Tuinstra for a five-year term on the Library Board.

Nancy a dedicated member of the Library Board, she is a long time library user and is supportive of the Library's mission and goals. Her experience and dedication to the library makes her a valuable asset on the Library Board.

We encourage you to re-appoint Nancy Tuinstra to the Library Board. Thank you for your assistance.

Sincerely,

Charlene Peterson, President
Menominee County Library Board



MINUTES OF THE MEETING OF THE
PINECREST BOARD OF TRUSTES

Date: Thursday, November 16, 2017	Place: Board Room
Presiding: Catherine Driscoll, Chairperson	Time: 2:00 p.m. CST
Recording: Lois Ball, Executive Secretary	

Call to Order: Chairperson Driscoll called the meeting to order at 2:00 p.m. Central Time

Roll Call:
 Trustees Present: Theresa Nelson, Catherine Driscoll, Kristine Mulder, Jeff Naser, Gary Eichhorn, Jan Hafeman and Darlene Smith, Administrator
 Trustees Absent: Elaine Boyne, Donna Schomin and John Degenaer, Jr.
 Team Leader Members present: Candace Meintz, CFO; Nicole Freeland, Director of Nursing and David Vandermissen, Jr., Maintenance Supervisor.
 Guests: Terry Grondine

TOPIC	DISCUSSION	OUTCOME
Approval of the November Agenda	Administrator Smith requested that there be two closed sessions added:	A motion was made by Trustee Hafeman, supported by Trustee Eichhorn, to approve the November Agenda with the

Board action on the Minutes of the October 2017 Meeting	8.c. discussion on Timber Sale Project, and 8.g. Acceptance of Resignation Notice and letter from Administrator. Trustee Driscoll asked the minutes be corrected under Whispering Pines Committee Report. The wording should have said ...the State's mandated pay increase for direct care workers. (the word "pay" had been left out).	addition of two closed sessions to be held at the same time. Motion carried.
Board action on the October Manifest of invoices	The Manifest of Invoices had been sent to Board Members prior to this meeting for their review.	A motion to approve the corrected minutes was made by Trustee Hafeman, supported by Trustee Naser. Motion carried.
Board Action on Financial Statements for October 2017	CFO Meintz reported that the Financial Statements for October were not ready for this meeting, the books had just been closed yesterday The Financial Statement will be reviewed at next month's meeting.	A motion was made by Trustee Eichhorn, supported by Trustee Mulder. Motion carried. A motion to approve this report was made by Trustee Hafeman, supported by Trustee Nelson.
Whispering Pines Committee Report	Trustee Driscoll reported that the Committee had met just prior to this meeting and had approved the 2018 Capital budget, and reviewed the Guardian Consumer Professional Survey. There will not be a meeting in December.	A motion was made by Trustee Hafeman, supported Eichhorn. Motion carried.
Review and request permission for Write-Offs	CFO Meintz reviewed the write-off requests. She noted that after last months meeting they reviewed the requested write offs and she was bringing them back to the Board for their approval of a reduced amount. The new amount is \$19,629.82.	A motion was made by Trustee Hafeman, supported by Trustee Eichhorn, to approve the new amount of \$19,629.82 for the October write-offs. Motion carried.

<p>Board Decision on one-acre parcel of land to be deeded to Spalding Township for Walking Trail</p>	<p>She then reviewed the November write-offs in the amount of \$20,040.81. Discussion was held these accounts.</p>	<p>A motion was made by Trustee Naser, supported by Trustee Eichhorn, to approve the November write-offs in the amount of \$20,040.81. Motion carried.</p>
<p>Administrator Smith reported to the Board that she has received a letter from Menominee County stating that they have approved this transaction. Lois Ball reported that she had received a phone message from Mr. Bousley at the Dickinson County Board, that they had approved the transaction as well. He will send a copy of the meeting minutes and a letter within the next few weeks showing the approval of the change to the deed. Trustee Nelson stated that Delta County had approved this but she will ask for a letter and/or minutes of the meeting to show the approval was given.</p>	<p>Administrator Smith reported to the Board that she has received a letter from Menominee County stating that they have approved this transaction. Lois Ball reported that she had received a phone message from Mr. Bousley at the Dickinson County Board, that they had approved the transaction as well. He will send a copy of the meeting minutes and a letter within the next few weeks showing the approval of the change to the deed. Trustee Nelson stated that Delta County had approved this but she will ask for a letter and/or minutes of the meeting to show the approval was given.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Mulder, that upon written acceptance by the other two Counties (Dickinson and Delta) we will move forward with re-deeding the property to Spalding Township. Motion carried.</p>
<p>Discussion on Timber Sale Project</p>	<p>This discussion was held in closed session, which began at 2:16 by motion of Trustee Eichhorn, supported by Trustee Hafeman, with a Roll Call vote to go into the closed session. Trustee Nelson – yes Trustee Mulder – yes Trustee Driscoll – yes Trustee Naser – yes Trustee Eichhorn – yes</p>	

Trustee Hafeman – yes

At the end of the meeting the Recording Secretary read the minutes of said meeting. The minutes were approved by a motion made by Trustee Hafeman, supported by Trustee Mulder. Motion carried.

The meeting came out of closed session for this discussion following a roll call vote at 2:38p.m. by motion of Trustee Hafeman, supported by Trustee Eichhorn. The Board immediately went back into closed session by motion of Trustee Hafeman, supported by Trustee Eichhorn. A roll call vote was taken

Trustee Nelson – yes

Trustee Mulder – yes

Trustee Driscoll – yes

Trustee Naser – yes

Trustee Eichhorn – yes

Trustee Hafeman - yes

The closed session began at 2:39

At the end of the meeting the Recording Secretary read the minutes of the meeting. These minutes were accepted by Trustee Eichhorn, supported by Trustee Hafeman. Motion carried.

A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to come out of closed session. A roll call vote was taken:

	<p>Trustee Nelson – yes Trustee Mulder – yes Trustee Driscoll – yes Trustee Naser – yes Trustee Eichhorn –yes Trustee Hafeman - yes</p> <p>The closed session ended at 2:51 p.m.</p>	
<p>2018 Operating Budget Assumptions</p>	<p>CFO Meintz reviewed the Assumptions with the Board.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Nelson, to approve the Assumptions as presented.</p>
<p>2018 Capital Improvement Budget</p>	<p>CFO Meintz reviewed the 2018 Capital Improvement Budget. Discussion was held on where the money would come from. Administrator Smith stated that the Board may have to take a serious look at asking for a millage.</p>	<p>A motion was made by Trustee Muider, supported by Trustee Nelson, to approve the 2018 Capital Improvement Budget. Motion carried.</p>
<p>New Regulations requiring Board Members to submit to background checks</p>	<p>Administrator Smith reviewed the new regulations with the Board.</p>	
<p>Report of Quality Assurance and Resident Council Meetings</p>	<p>Director of Nursing, Nicole Freeland, reported that we have not had our monthly Quality Assurance Meeting yet, but we do know that our residents' falls are down by 5% in the past 30 days. She reported that the residents had reviewed the activity calendar and had discussed Holiday shopping trips.</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to approve the reports as presented. Motion carried.</p>
<p>Safety Committee Meeting Report</p>	<p>David Vandermissen, Jr., reported on the Safety Committee Meeting for November. Among other items, he noted that more lights have been installed in</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Hafeman, to approve the report as presented. Motion carried.</p>

<p>Administrator's report</p>	<p>our parking lots for better visibility and security and we have completed a Hazard Vulnerability and Risk Assessment with our Menominee County Region 8 director.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Mulder. Motion carried.</p>
<p>Comments from the Public</p>	<p>Administrator Smith reported that on 10/26 we did the Hazard Vulnerability and Risk Assessment with Rich Sexton 11/3 she attended a HCAM Meeting regarding new Survey and Enforcement Processes. 11/7 she attended the OSF Advisory Meeting 11/14 Niki held a job fair in the Multipurpose Room. We may have 1 new employee from that.</p>	<p>The meeting adjourned at 3:18 p.m. by motion of Trustee Eichhorn, supported by Trustee Hafeman. Motion carried.</p>
<p>Adjournment</p>	<p>There were no comments.</p>	<p>The meeting adjourned at 3:18 p.m. by motion of Trustee Eichhorn, supported by Trustee Hafeman. Motion carried.</p>

Donna Schomin, Secretary

Donna Schomin

Darlene Smith, Acting Secretary

Darlene Smith, Sec.

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

November 30, 2017 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet	X*			Negro, Mari	X		
Hafeman, Jan	X			Pasternak, Nancy	X		
Hofer, Millie		X		Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia		X	
Martin, Ann	X			Zevitz, Michael Dr.	X		
McCole, Gerald	X			Roberge, Robert	X		

* Video television conference from the Northpointe Menominee office

** Telephone

REPRESENTING ADMINISTRATION: J. McCarty, B. Ducoli, K. Stankevich, C. Adrian

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None.

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amend of agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: M. Negro, supported by J. Hafeman to approve agenda as presented.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the November 9, 2017 regular Board meeting minutes.

ACTION: Moved to approve the regular Board meeting minutes as presented.

Motion by: J. Hafeman supported by G. McCole to approve the 11-9-17 regular Board meeting minutes.

Motion carried unanimously.

PRESENTATION –

Community Living Supports

Presenters: Jim Cooper, Joetta Mosher

Presentation regarding Northpointe's community living support and skill building programs. Comments and questions addressed.

Zevitz, M. arrived at 4:47 p.m.

ACTION ITEMS

• **Finance**

Finance

a) Check Disbursement – September 2017. Miscellaneous questions addressed.

ACTION: A motion was made by G. McCole supported by J. Hafeman to approve Check Disbursement for September 2017.

Motion carried unanimously.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	ValuCare Center	Pharmacy	11/1/17 to 10/31-18	\$12.00 per Individual per month for up to 30 and \$2.00 per person per month for additional over 30.	Same	None
B.	The Windsor Center	Lease	1/1/18 to 12/31/18	N/A	\$487.00/month	\$487.00/month
C.	Newlin AFC	AFC Home	9/1/17 to 8/31/18	Rate determined by individual treatment plans	Rate determined by individual treatment plans	N/A
D	Trico Opportunities	Lease	1/1/18 to 9/30/18	\$10.89/sf	\$11.75/sf	\$.86/sf

b) Contract Grid 11-9-17 (ValuCare Center, The Windsor Center, Newlin AFC, Trico Bldg. Lease) ValuCare change to contract received 12/1/17.

ACTION: Moved to approve the 11-9-17 Contract Grid B., C., and D. only. Item A. (*ValuCare*) to return as action item on next agenda due to change in rates from what was originally presented on the grid.

Motion by: J. Hafeman supported by G. McCole to approve the 11-9-17 Contract Grid B., C., and D. only.

Motion carried unanimously.

- MERS Defined Benefit/Defined Contribution Plan Options
Miscellaneous questions addressed.

ACTION: Moved to approve the effective date to be as soon as possible for new professional employees to begin entering in to the Professional Division with MERS Defined Contribution plan at 7% employer contributions; the Professional Division with MERS Defined Benefit plan will be closed to new employees.

Motion by: J. Hafeman supported by M. Negro to approve the effective date to be as soon as possible for new employees to begin entering in to the Defined Contribution plan at 7% employer contributions.

ROLL CALL VOTE

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Dehn	(X)	()	Pasternak	(X)	()
Hafeman	(X)	()	Phillips	()	()
Hofer	()	()	Peretto	(X)	()
Martin	(X)	()	Roberge	(X)	()
McCole	(X)	()	Zevitz	(X)	()

Motion carried unanimously.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

- Finance

Finance

- a) Finance Statement – October, 2017

Financial statement reviewed by the Board. Miscellaneous questions addressed.

Outcome: Action item for next meeting.

b) Contract Grid 11-30-17 (*Gene Wangerin, National Insurance Life, National Insurance Disability, Accident Fund*)

Discussed and reviewed the contract grid as presented.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	Gene Wangerin	Snow plowing	11/1/17 to 5/31/18	\$50.00/event	\$50.00/event	None
Snow plowing in Stephenson at Maple Ridge home						
B	National Insurance	Disability Insurance Plan Renewal	1-1-18 to 1-1-20	Per \$100.00 of Covered Payroll \$0.40 (All Classes)	Per \$100.00 of Covered Payroll \$0.40 (All Classes)	None
Disability Insurance Renewal						
C	National Insurance	Life Insurance Plan	1-1-18 to 1-1-20	Per \$1000.00 of Coverage \$0.133/\$0.017 (All Classes)	Per \$1000.00 of Coverage \$0.133/\$0.017 (All Classes)	None
Life Insurance Renewal						
D	Accident Fund	W/C Insurance Renewal	12-31-17 to 12/31/18	\$42,902.00	\$40,558.00	-\$2344.00
Workman's Comp and Liability Insurance Renewal						

ACTION: A motion was made by J. Hafeman and supported by M. Negro to move item A. Gene Wangerin snow plowing to an action item at the present meeting.

ROLL CALL VOTE

MEMBERS	YES	NO		YES	NO
Dehn	(X)	()	Pasternak	(X)	()
Hafeman	(X)	()	Phillips	()	()
Hofer	()	()	Peretto	(X)	()
Martin	(X)	()	Roberge	(X)	()
McCole	(X)	()	Zevitz	(X)	()
Negro	(X)	()	Luhtanen	(X)	()

Motion carried unanimously.

ACTION: A motion was made by J. Hafeman and supported by M. Negro to approve Gene Wangerin as listed on the above grid.

Motion carried unanimously.

c. FY18 Contract Amendment

ACTION: A motion was made by J. Hafeman and supported by M. Negro to move the FY18 Contract Amendment to an action item at the present meeting.

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	(X)	()	Pasternak	(X)	()
Hafeman	(X)	()	Phillips	()	()
Hofer	()	()	Peretto	(X)	()
Martin	(X)	()	Roberge	(X)	()
McCole	(X)	()	Zevitz	(X)	()
Negro	(X)	()	Luhtanen	(X)	()

Motion carried unanimously.

ACTION: A motion was made by A. Martin and supported by M. Negro to approve the FY18 Contract Amendment as presented.

Motion carried unanimously.

- c) Huntington Bank Resolution for The Pines and The Lighthouse

ACTION: A motion was made by M. Negro and supported by J. Hafeman to move the Resolution for Hunting Bank to an action item at the present meeting.

ROLL CALL VOTE

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Dehn	(X)	()	Pasternak	(X)	()
Hafeman	(X)	()	Phillips	()	()
Hofer	()	()	Peretto	(X)	()
Martin	(X)	()	Roberge	(X)	()
McCole	(X)	()	Zevitz	(X)	()
Negro	(X)	()	Luhtanen	(X)	()

Motion carried unanimously.

ACTION: A motion was made by J. Hafeman and supported by M. Negro to approve the Huntington Bank Resolution as presented.

Motion carried unanimously.

- d) Board Member Finance Questions/Responses

None

- Tentative 2018 Board Meeting Schedule

Board schedule reviewed and discussed by members. Modifications of November 8th and 29th and December 13th and 27th added.

ACTION: A motion was made by M. Negro and supported by A. Martin to move the 2018 Board Meeting Schedule to an action item at the present meeting.

ROLL CALL VOTE

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>		<u>YES</u>	<u>NO</u>
Dehn	(X)	()	Pasternak	(X)	()
Hafeman	(X)	()	Phillips	()	()
Hofer	()	()	Peretto	(X)	()
Martin	(X)	()	Roberge	(X)	()
McCole	(X)	()	Zevitz	(X)	()
Negro	(X)	()	Luhtanen	(X)	()

Motion carried unanimously.

ACTION: A motion was made by M. Negro and supported by A. Martin to approve the 2018 Board meeting schedule with modifications.

Motion carried unanimously.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- e) NorthCare Governing Board Meeting Minutes 10-11-17
Report to be placed on file.

PUBLIC COMMENTS

- f) None

BOARD COMMENT

- g) M. Negro noted the plate on outside front door entryway is difficult to traverse with wheelchair. Requested a new threshold to make smoother transition.
- h) G. McCole questioned the new Medicaid provider draft manual. J. McCarty explained it was open for comment at this time.
- i) J. Luhtanen reminded everyone of the NAMI Christmas party occurring Thursday, December 14 at 11:00 a.m.
- j) Monday, Dec. 4th, The YMCA is having an Autism Support Group meeting from 5:30-7:00 p.m.
- k) J. Luhtanen brought forth concerns pertaining to Medical Marijuana for recreational use proposal and the significance it may mean to Northpointe's policies and procedures. J. McCarty explained current policies/procedures are in place that would be sufficient. Should policy changes be necessary these would be presented to the Board.
- l) J. Luhtanen reminded Board members that the last meeting before the New Year is December 14th. If interested in bringing food or deserts, just arrive with them.

ADJOURN

A motion was made by G. McCole, supported by M. Negro to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 5:20 p.m.

The next regular Board meeting is scheduled for Thursday, December 14, 2017 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Kelly Stankevich, Administrative Assistant

Cindy Adrian, Administrative Assistant

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	CUPPAD FY 2017 Year In Review (Informational)
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	CUPPAD's FY 2017 Summary of Activities
RECOMMENDED MOTION	

Submitted by: Sherry DuPont

01/03/2018
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

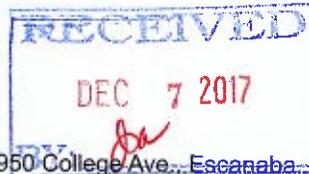
DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



Central Upper Peninsula Planning And Development Regional Commission

December 5, 2017



2950 College Ave., Escanaba, MI 49829 • www.cuppad.org • cuppad@cuppad.org
Phone: 906-786-9234 • Fax: 906-786-4442

Mr. Marc Kleiman, Menominee County Clerk
839 10th Avenue, Second Floor
Menominee, MI 49858

Dear Clerk Kleiman and Menominee County Commissioners:

On behalf of the CUPPAD Regional Commission, I want to personally reach out to you to wish you a Happy New Year as we look forward to 2018 and reflect on the many successes from 2017 we are proud to share through our enclosed Annual Report. I am truly honored and excited to be a part of this long-standing organization and our team that serves and responds to local community needs. As you know, since 1968, CUPPAD has served as a multi-county organization to pool resources to assist ALL local governments in the central U.P. We have always valued Dickinson County as an active member of CUPPAD as we work together to improve the quality of life in the region and we hope you will consider joining CUPPAD again and take advantage of our menu of services.

Membership is a very important key to CUPPAD's continued services as it enables us to pursue investments that in turn benefit the region in a variety of ways, some of which you can witness in Menominee including public space enhancements in the waterfront district and major building reuse CDBG projects administered by CUPPAD. With member communities taking precedence for opportunities like these, there are additional regional re-granting opportunities anticipated that we hope to provide members like Menominee County.

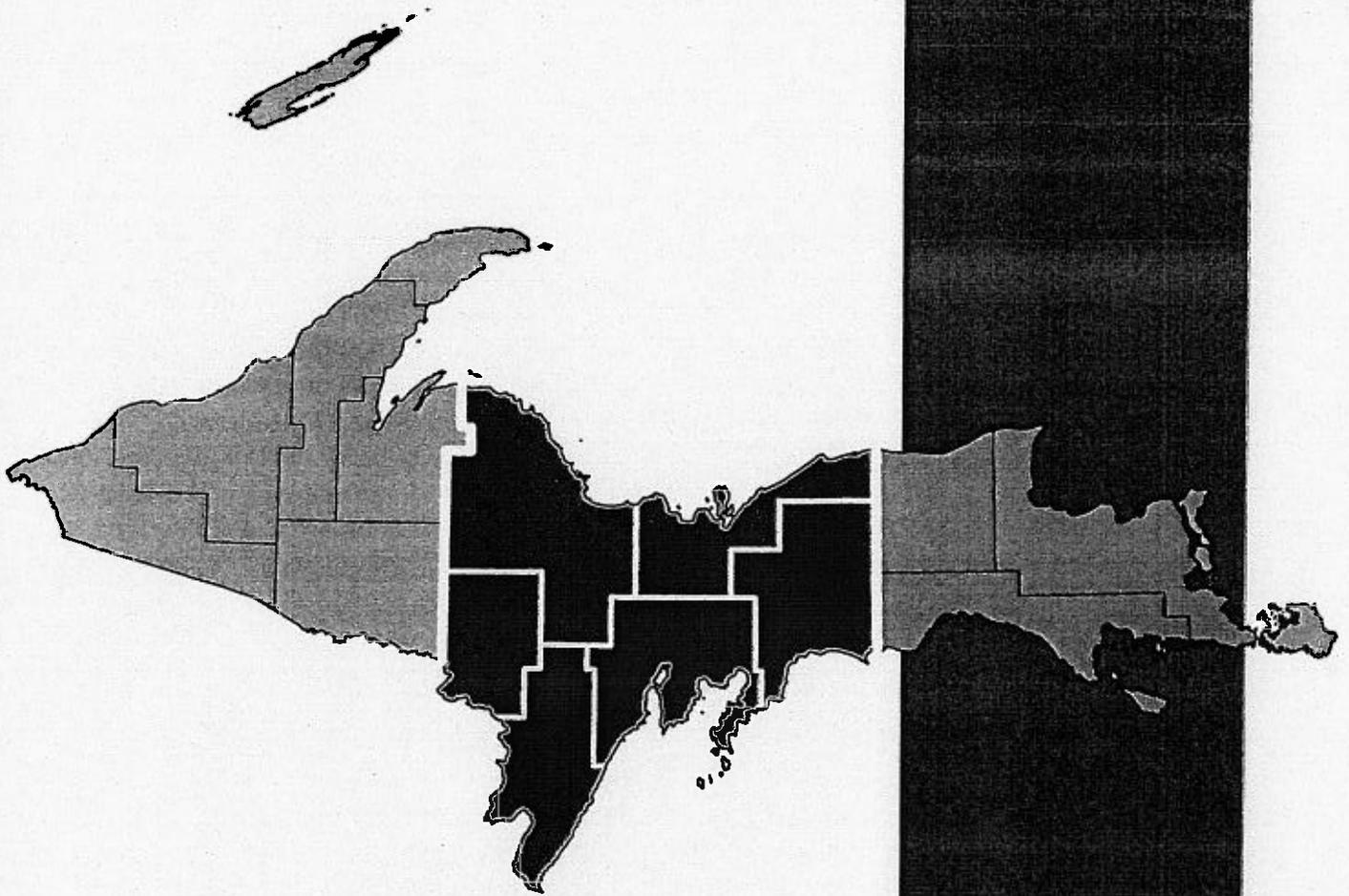
CUPPAD also provides the following services to member Counties:

- 25 HOURS of FREE service such as researching grants, grant writing, planning services, census data, and more;
- Assists the county with administrative responsibilities of grants awarded;
- Develops and maintains a Geographic Information System (GIS) with an extensive digital database. Colored infrared aerial photos and customized mapping services are available to local governments;
- Prepares master or strategic plans and local ordinances to help communities prepare for the future and address various land use issues;
- Drafts recreation plans and assists with recreation and similar grant applications for the county;

Our 2017 Annual Report is enclosed which we hope you enjoy as a summary of the many accomplishments made possible by regional collaboration. We know that 2018 will be just as impactful and we look forward to our continued partnership with your County.

Sincerely,

Dotty LaJoye, Executive Director
C/C Menominee Commissioner Meintz



FY2017
SUMMARY OF CUPPAD
STAFF ACTIVITIES

October 1, 2016 - September 30, 2017

PARTNERS IN PLANNING

Prepared By:



FY 2017
Summary of CUPPAD Staff Activities
October 1, 2016 - September 30, 2017 (FY 2017)

The CUPPAD Regional Commission, as with all regional planning commissions, serves the region in a variety of ways. During fiscal year 2017, CUPPAD staff undertook such activities as preparing grant applications on behalf of local communities for state and federal programs, administration of state grant funded projects, acted as the clearinghouse for federal grant reviews and developed a variety of planning documents, including master plans and recreation plans.

CUPPAD staff assisted local communities with updates to their zoning ordinances and assistance with other ordinances.

CUPPAD's GIS activities included extensive assistance to Delta County and Alger County with mapping of property parcels. Staff is continuing with the Delta County project and now providing parcel mapping for Alger County. Staff produces a wide variety of mapping documents in support of planning and zoning activities.

CUPPAD staff works in partnership with the Michigan Council for Arts and Cultural Affairs in the award and administration of art minigrants. In fiscal year 2017, 11 mini-grant awards were given out ranging from \$1,500 to \$4,000 for support of small art and cultural programs and professional organizational support.

Since 2014, CUPPAD has been successful in obtaining grant funding from the State of Michigan's Regional Prosperity Initiative (RPI). This initiative fosters collaborative efforts between various interests in the Region. A number of programs have been instituted to foster the quality of life within the region. CUPPAD has hosted well-attended meetings of the Regional Prosperity Initiative effort with stakeholders representing public, private, and non-profit interests from throughout the region. The RPI collaborative council has met to discuss and develop measurable goals, strategies, and actions furthering the economic development and quality of life within the central UP.

The remainder of this document is a more in-depth listing of the activities of the CUPPAD Regional Commission during fiscal year 2017.

CDBG ACTIVITIES

The primary objective of the CDBG program is the development of viable communities with decent housing, and expanded economic opportunities, principally for persons of low and moderate income. CUPPAD staff assists local units of government with preparation, development and submission of CDBG grant applications. As a Certified Grant Administrator (CGA) CUPPAD staff assisted communities with grant administration activities to ensure project compliance with all federal regulations.

CDBG grant applications and/or grant administration in 2017 were:

- City of Escanaba – Escanaba Downtown Façade – assisted with grant administration with 5 individual façade projects (\$831,029 CDBG)
- City of Escanaba- Escanaba Market Place- assisted with grant administration activities (\$487,300 CDBG)
- City of Menominee – Lloyd House II- assisted with grant administration activities (\$870,000 CDBG).
- City of Negaunee – Negaunee Downtown Façade- assisted with drafting and submitting grant application to MEDC for 2 individual façade projects. (\$94,735 CDBG)
- Michigamme Township – Michigamme DIG- assisted with grant monitoring visit activities.

ENVIRONMENTAL REVIEWS

Staff prepared a number of environmental reviews for revolving loan fund projects administered by Northern Initiatives and for community CDBG projects. Environmental Reviews prepared in 2017 for the following projects:

- City of Kingsford- 51st State Brewing Company revolving loan fund
- City of Escanaba- Northern Machining Repair, Inc. revolving loan fund
- City of Ironwood- Jacquart Fabrics Products revolving loan fund
- Spalding Township- Pinecrest Medical Care Facility working capital revolving loan fund
- City of Kingsford- Bauman Engraving revolving loan fund
- Village of Baraga- Mayo Collision revolving loan fund
- City of Gladstone- K and M Industrial LLC revolving loan fund
- Iron County- Ottawa Forest Products revolving loan fund
- Village of Baraga- Crazy Joes Enterprises revolving loan fund
- City of Negaunee- Negaunee façade project

MISCELLANEOUS TECHNICAL ASSISTANCE

Often CUPPAD is contacted for miscellaneous technical assistance. In FY 2017, technical assistance included:

- Marquette County- Participated in a steering committee regarding a meat processing feasibility study.

- Periodically monitored the feasibility and time horizon of using liquid fluoride thorium reactor (LFTR) technology for the production of electricity and industrial process heat.
- Assisted Schoolcraft County with providing data for its required County Incentive Program transparency dashboard.
- Schoolcraft County- Assisted the county with drafting an application to MSHDA for funding the removal of blighted, neglected and abandoned structures in the county. The County was successful in obtaining \$160,000 for the demolition of six blighted structures.
- Met with a developer to discuss potential redevelopment in Wells Township; discussed and provided information regarding brownfield redevelopment initiatives.
- Met with Escanaba city manager and Delta County administrator to discuss possible brownfield initiatives at the Delta Plaza mall.
- Felch Township- provided the township with a municipal civil infraction ordinance for review.
- Prepared and submitted a USDA grant for the provision of technical assistance to communities with capital improvement planning and assistance in obtaining grant sources to fund infrastructure needs; grant was not funded.
- Breen Township- drafted a municipal civil infraction ordinance and blight ordinance for their review.
- Felch Township- drafted a blight ordinance for their review and adoption.

HAZARD MITIGATION PLANNING

- Menominee County Hazard Mitigation Plan – Notified local governments of the approval (November 22, 2016) from the Federal Emergency Management Agency (FEMA) of the county hazard mitigation plan.
- Participated in Delta County Local Emergency Management Planning Committee.

SOLID WASTE MANAGEMENT PLANNING

CUPPAD staff assisted the following counties with county solid waste planning:

- Dickinson County Solid Waste - CUPPAD staff represents “regional planning interest” as a committee member on the Dickinson County Solid Waste Planning Committee. Staff assisted the county with activities associated with an amendment to the county solid waste plan.
- Marquette County Solid Waste - CUPPAD staff represents “regional planning interest” as a committee member on the Marquette County Solid Waste Planning committee. Staff assisted the county with an amendment to the county solid waste plan.

COMMUNITY PLANNING

According to Public Act 33 of 2008, the Michigan Planning Enabling Act, Master Plans must address specific criteria, including land use and infrastructure issues as well as a zoning plan and future land use. Master Plans completed or in progress include:

- City of Negaunee – Finalized the Master Plan, adopted October 18, 2016.
- City of Munising – Initiated development of update to Master Plan.
- Escanaba Township – Initiated development of update to Master Plan.

RECREATION PLANNING

The Michigan Department of Natural Resources requires a community to have in place a 5-year Recreation Plan to be eligible for recreation grants. Recreation Plans completed or in progress include:

- Mathias Township – Assisted with drafting of recreation plan.
- Garden Township Area – Completed recreation plan with submission to MDNR (plan adopted Garden Township- 11/10/2016; Fairbanks Township-12/13/2017 and Garden Village- 12/05/2016).
- Maple Ridge Township – Completed recreation plan with submission to MDNR (adopted 01/31/2017).
- Brampton Township – Discussions with township on development of the recreation plan.
- Wells Township (Delta County) – Completed recreation plan with submission to MDNR (adopted 02/15/2017).
- City of Escanaba – Completed recreation plan with submission to MDNR (adopted 02/16/2017).
- City of Norway – Development of the recreation plan.
- Felch Township – Completed recreation plan with submission to MDNR (adopted 02/06/2017).
- Breen Township – Completed recreation plan with submission to MDNR (adopted 02/20/2017).
- Champion Township – Completed recreation plan with submission to MDNR (adopted 02/13/2017).
- Spalding Township – Completed recreation plan with submission to MDNR (adopted 01/18/2017).
- Rock River Township – Completed recreation plan with submission to MDNR (adopted 02/21/2017).
- City of Negaunee – Completed recreation plan with submission to MDNR (adopted 01/12/2017).
- Negaunee Township – Initiated development of recreation plan.
- Breitung Township – Discussions with township administration regarding recreation plan development.

CUPPAD staff assisted the following communities with the drafting and submission of their recreation grant applications:

- Nahma Township- recreation passport grant application for “Nahma Trail Head”.
- Felch Township- assistance with recreation passport grant application for park improvements.

- Breen Township- Met with Township Supervisor to discuss possible recreation project at Stromberg Park.

ZONING

Public Act 110 of 2006, as amended, the Michigan Zoning Enabling Act, allows communities to adopt zoning ordinances. Zoning ordinances are based on Master Plans, addressing future development plans and goals. Zoning ordinances provide for the implementation of Master Plans by regulating the use of land, buildings and structures to promote the public health, safety and welfare. Zoning Ordinances completed or in progress include:

- Norway Area (City & Township) (12/5/2016)
- Felch Township (11/16/2016)
- Spurr Township, Baraga County (11/10/2016)
- Erwin Township, Gogebic County (04/26/2017)
- City of Ishpeming – assisting the City with updating zoning ordinance with the aim of the City becoming a Redevelopment Ready (RRC) certified community.

CUPPAD staff provided technical zoning assistance to the following local units:

- Ford River Township - Provided assistance with zoning issues.
- Mellen Township – Provided examples of conditional use permit applications.
- Breitung Charter Township - Provided advice and assistance with zoning issues.
- Masonville Township – Provided assistance with review of their zoning ordinance.
- Norway Area – Provided advice and assistance with zoning issues.

CLEARINGHOUSE REVIEWS

CUPPAD serves as the regional clearinghouse review agency for proposed federally funded projects. Through this role, CUPPAD enhances intergovernmental coordination and encourages opportunities for public comment on projects of regional significance. In FY 2017, CUPPAD staff conducted 9 reviews on projects requesting federal funds.

DATA REQUESTS

CUPPAD regularly receives and fulfills requests for demographic and other data from local governments, local agencies and the private sector.

GEOGRAPHIC INFORMATION SYSTEM ASSISTANCE

Through a geographic information system, CUPPAD staff is able to display data for several applications including planning and zoning, land use, 911 and emergency management, equalization and assessing and transportation systems. The GIS staff provides technical assistance to communities requesting support of GIS technology.

- Through contractual arrangement, CUPPAD staff managed a Geographic Information System for Delta County, which included a parcel mapping system.

- Through a contractual agreement, CUPPAD staff began creation of a Geographic Information System for Alger County, which included the mapping of property parcels within the county.
- Created multiple miscellaneous maps for local communities, for use in submitting various grant applications and for planning documents.
- Continued to provide regular GIS support to the Hannahville Indian Community; a staff person is on site at least once a week with regular office hours.
- Created an on-line map depicting the PASER road ratings for federal aid eligible roads within the region.
- Updated the Delta County Road Commission urban/rural atlas.
- Had discussions with Schoolcraft County 911 Committee and the Delta County 911 Committee on the need for and process to update the respective county's 911 mapping system.
- Created an on-line map depicting recreational facilities at Delta County parks- (Fuller Park, and Pioneer Trail Park disc golf and campground).
- Prepared a map for Menominee County Road Commission depicting all season roads.
- Continuing to develop hydrant-mapping system for Delta County. Met with local officials on the location of hydrants.
- Created parcel books for all of the Townships within Delta County.

TRANSPORTATION PLANNING

CUPPAD works closely with the Michigan Department of Transportation and our regional partners on many programs and projects.

Access Management

- Participated in monthly Marquette County Corridor Access Management meetings held at the Ishpeming TSC office.
- Discussed with communities how to link access management with the zoning/planning processes.

Assistance to MDOT and Local Communities

- Participated in Michigan Association of Regions meetings discussing MDOT related activities.
- Prepared letter of support for MDOT's TIGER grant application for construction of a roundabout in the City of Ishpeming.
- Had discussions with MEDC and Alger County regarding a study funded in part by MDOT on addressing rail needs of the timber and forest products industry within the UP.
- Participated in meetings of the Northwoods Rail Transit Commission via video/phone conference. Served as representative of Delta County.
- Participated as a member of the Superior Trade Zone Infrastructure Committee discussing and reviewing infrastructure needs of the 2-county area. Provided data to Marquette and Delta Counties for review.
- Provided Menominee County information on roads by functional system.

- Participated in Delta County Local Emergency Management Planning Committee discussing issues of the Escanaba River bridge replacement and other transportation issues.
- Participated as member of the Menominee County Local Transportation Advisory Committee held February 1, 2017.
- Continued updating the Delta County Road Commission urban/rural atlas.
- Participated in "Future Cities- Planning for Tomorrow's Mobility" workshop/seminar hosted by the MEDC held in Marquette.
- Purchased two traffic counters for use in collecting traffic volumes.
- Discussed with West Branch Township (Dickinson County) supervisor the issue of private landowners wanting to "gate off" a private road into their parcels. Asked the Dickinson County road commission engineer to respond.

Asset Management

- Attended the 2016 Fall Asset Management Conference at the Ramada Inn, Marquette. Informed local road agencies of the TAMC Asset Management Fall Conference.
- Attended the 2017 Transportation Asset Management for Local Officials Workshop, February 15, 2017 at Marquette Township. Participated in the TAMC Investment Reporting Requirements Using Road Soft webinar.
- Attended the 2017 PASER classroom training session at Delta County Road Commission office, April 5th. Informed local road agencies of the PASER rating workshops to be held in Escanaba and Ishpeming.
- Participated in PASER on-line training sessions.
- Assisted CSS and TAMC with organizing and facilitating the publicizing of the TAMC Investment Reporting Tool (IRT) workshop held at the Delta County Road Commission office. Attended the TAMC Investment Reporting Tool (IRT) workshop.
- Participated in the TAMC 2017 Asset Management Fall Conference planning committee meetings.
- Completed/collected PASER ratings for counties of Alger, Delta, Dickinson, Marquette, Menominee and Schoolcraft; Cities of Escanaba, Gladstone, Negaunee, Ishpeming, Marquette, Iron Mountain, Kingsford, Norway and Manistique; and Villages of Powers and Daggett. Submitted 2016 collected PASER rating data to CSS. Provided recount of miles rated to CSS. Submitted 2016 locally collected rating data to CSS.
- Provided PASER road rating information to general public.
- Provided map of Dickinson County PASER road ratings along with a summary of the ratings to the Crystal Fall TSC.
- Provided Hannahville Indian Community with map displaying tribal roads and framework roads to be used as a decision-making map for road improvements.
- Purchased new laptop for use in PASER rating. Updated Road Soft software on new laptop and other agency computers.
- Assisted jurisdictions with creation of PASER road rating networks. Submitted road network to CSS prior to rating.
- Provided PASER road rating information to local units and agency planning staff.

- Assisted Delta County Road Commission with Road Soft issue, GPS configuration, computer configuration, and build local road rating network.
- Assisted city of Norway with collection of local road and sidewalk ratings. Assembled road and sidewalk condition data for the City of Norway.
- Created online mapping of PASER 2015 ratings of region for inclusion in the CUPPAD website.
- Provided technical assistance to the Cities of Norway, Escanaba, Negaunee and Marquette, and to the Counties of Delta and Marquette with Road Soft program issues.

Rural Task Force and Small Urban Grant Program

- CUPPAD staff assisted MDOT with management of the Rural Task Force and Small Urban Grant Program.
- Facilitated local county task force meetings within Alger, Delta, Dickinson, Marquette, Menominee and Schoolcraft Counties to discuss local projects for years 2017 – 2020 and illustrative projects.
- Facilitated regional Rural Task Force meetings for RTF 12A and RTF 12B to discuss local projects for years 2016 – 2020 and illustrative projects. Submitted documentation of the Task Force meetings to MDOT.
- Administratively approved project changes for Delta County, Dickinson County, Menominee County, Marquette County, and City of Munising, Schoolcraft County transit, Alger County and Schoolcraft County.
- Provided clarification to MDOT regarding projects for Dickinson County and Menominee County.
- Facilitated an agreement between 12B Rural Task Force and 7B Rural Task Force for the transfer of STP funds. Facilitated special meetings of 12B Rural Task Force for the “sale” of federal 2017 task force dollars to Oakland County and placement of 2017 projects on the Illustrative List.
- Facilitated local involvement for the Annual Rural Elected Officials meeting; sent notices to elected and appointed officials in the region to publicize the meeting and encourage attendance. Attended the meeting held at Bay College-M-Tech.

U.P. Hidden Coast Recreation Heritage Route

CUPPAD has undertaken the following activities associated with the U.P. Hidden Coast Recreation Heritage Route:

- Prepared and submitted monthly articles for publication in U.P. Business Today and the Hannahville Indian Community newsletter on items of interest on the U.P. Hidden Coast. Continue to expand the route’s social media presence by posting information about the byway and locations along the route on the U.P. Hidden Coast Facebook page. Continuing to regularly update the U.P. Hidden Coast website with information about local events taking place near the route.
- Provided UP Hidden Coast marketing items to an event sponsor.
- Partnered with the Hannahville Indian Community with a Michigan Humanities Council grant funded project along the M-35 Heritage Route for an interpretive sign and

community feast at Fox Park, Cedarville Township. Developed a rendering of the sign to be displayed at the site. Provided follow-up activities associated with the successful completion of the grant.

- Completed the UP Hidden Coast winter photo contest of photos taken along the M-35 Heritage Route. There were 46 entries with first, second and third place winners awarded. Winning photos posted on the UP Hidden Coast Facebook page.
- Completed development of a “storyboard- story map” of the UP Hidden Coast. Compiled information from various resources, took pictures of selected sites along the byway. The “UP Hidden Coast Storyboard” is hosted on CUPPAD ARC GIS online. Efforts will be made to share, distribute the on-line story book with groups and agencies having a presence in or along the UP Hidden Coast byway. Presented the “story map/story board” developed for the UP Hidden Coast at the statewide MI CAMP conference.

Rural Safety Planning

- Continued involvement with the development of the Regional Traffic Safety Plan with MDOT and consultants. Notified local road agencies of the plan and encouraged their review of the final draft. Facilitated a review meeting of the plan at a meeting held in Marquette.
- Attended UP. Traffic Safety Committee meeting held at Bay College, Escanaba. Discussed regional traffic safety planning issues with MDOT.
- Attended US-41 Corridor Law Enforcement meeting.

Non-Motorized Mapping and Investment Plan

- Distributed MDOT Road and Trail Bicycling Guide maps to various locations in the region.
- Continued to draft the Delta County Non-Motorized Plan; met with city and township officials and stakeholders on the Plan. Prepared maps depicting trails within Delta County
- Participated in the Superior Region Pedestrian/Bike Committee meetings held at the MDOT Superior Region office.
- Completed map of the Fumee Lake Natural Area depicting the non-motorized trails in the park.
- Updated and prepared maps for the annual. “Tour de Dickinson” bicycle ride event.

Regional Transit Plan

- On May 3, 2017, CUPPAD staff convened a face-to-face meeting with transit providers within Prosperity Region 1b. The meeting was attended by four of the region’s transit authorities/providers plus MDOT Project Manager (Chuck Lindstrom) from the Ishpeming TSC. The group reviewed the final plan prepared by the consultant group, KFH Group, and discussed the regional transit needs identified in the report. The group by consensus prepared a list of action steps to be taken. The group’s findings will be presented to the Region 1b Prosperity Council at a later date. Comments from the transit providers have been submitted to the MDOT Office of Passenger Travel.

- CUPPAD staff met with the Northern Michigan University Urban Geography professor to discuss the need for improved public transportation maps and online information so riders could easily understand route availability along with the times and locations of pickups and dropoffs. Several students reviewed various transit agency sites and found that readily available information on the transit system is lacking. The professor discussed the value of having GIS students meet with the transit agencies to develop a GIS of the routes with dropoff and pickup times and locations. Also considered was making improved public transit information available as a mobile application and adding local events and news to the transit provider's websites and mobile application to improve the image of public transportation as a smart transportation choice that everyone should consider when getting around the central region.

ART MINI-GRANTS

In partnership with the Michigan Council for the Arts and Cultural Affairs, CUPPAD re-granted \$27,500 to local organizations for support of small arts and cultural projects and professional and organizational development grants:

- Alger Parks and Recreation (Concert Series) \$3,500
- City of Escanaba (Concert Series) \$3,250
- Marquette DDA (Halloween Spectacle) \$4,000
- Friends of the Braumart (Conference Attendance) \$1,500
- Liberty Children's Art Project (Conference) \$ 500
- Players de Noc (Missoula Children's Theater) \$1,750
- Manistique Area Schools YETI (Concert Series) \$4,000
- Maple Ridge Township (Concert Series) \$2,500
- Griffin Candey (New Music Gathering) \$ 500
- Christine Groleau (Workshop Attendance) \$ 500
- Aaron Peterson (Fresh Coast Film festival) \$4,000

REGIONAL PROSPERITY INITIATIVE (RPI)

Since 2014, CUPPAD has been successful in obtaining grant funding from the State of Michigan's Regional Prosperity Initiative. This initiative fosters collaborative efforts between various interests within the Region. The projects and programs funded through the Regional Prosperity Initiative within the central UP were:

- Enabled by the Regional Prosperity Initiative Grant, a "Prosperous Places" Place Making Mini Grant Program was initiated to distribute \$60,000 competitively to communities and organizations with projects aimed at improving public spaces. Seventeen mini-grants were implemented during 2017:

Bay de Noc Community College	Trail Way Extensions-30th and Danforth	\$5,000
City of Gladstone	Streetscape Elements	\$5,000
City of Ishpeming	Downtown Ishpeming Enhancement	\$5,000
Dickinson County	Lake Antoine Beach and Park	\$3,200

Felch Township	Farmers Market development	\$5,000
Friends of the Braumart	Theater / Public Space Renovation	\$2,268
Iron Mountain DDA	Power of Words Project Mural	\$5,000
Maple Ride Township	West Side Park improvements	\$3,000
Menominee DDA	Wayfinding signage - waterfront area	\$2,600
Michigamme Township DDA	Pocket Park-Max and Lake Streets	\$1,000
Munising DDA	Placemaking improvements-banners	\$2,800
Nahma Township	Boulevard Restoration	\$973
Negaunee Township Community Center	Trail illumination	\$5,000
Powers-Spalding Beautification Com.	US 2 and 41 entrance to community	\$1,000
St. Vincent de Paul	Alley Beautification	\$5,000
Schoolcraft County Trail Authority	Haywire Grade 50th signing project	\$5,000
City of Manistique	Triangle Park Beautification	\$3,160

- During FY 2017, the following Place Making Grants were awarded with project implementation to be during FY 2018:

Alger Chamber of Commerce	Welcome / Entrance Signage	\$5,000
Bay de Noc Community College	Phase 2- Danforth and 30th Street	\$2,500
Breitung Township	Park Identification Signage	\$5,000
Channing Area Beautification Committee	Vacant lot- M-95 and 6th Street	\$1,960
Dickinson County	Lake Antoine-Tot Lot	\$4,570
Ely Township	Ely Township Park Revitalization	\$4,000
City of Escanaba	Trail-Willow Creek Rd. to Ludington, Lake Shore Drive	\$2,500
Garden Recreation Committee	Garden Township Park Enhancement	\$4,000
City of Gladstone	Urban Tree Restoration Project/Arbor Day Celebration Coordination	\$4,000
Iron Ore Recreation Authority	Artist-inspired reflection/relaxation	\$5,000
Ishpeming Beautification Committee	Beautification of public gardens/spaces	\$4,000
Menominee DDA	Phase 2- Wayfinding Signage	\$5,000
Munising DDA	Downtown Alley Beautification Project	\$5,000
Powers-Spalding	"Still Blooming with Pride"	\$1,000
Rapid River Business Association	Waterfront park/picnic area creation	\$4,000
Rock River Township	Centennial Park in Chatham	\$2,470

- Support for Entrepreneurial Award Programs: To encourage new businesses ideas financial support was provided to a business and entrepreneurial award (Smart Prize) program.
- Career Technical Education (CTE): Staff continued efforts to promote and support CTE programs around the region. Staff updated an interactive online CTE asset map.

- **Pure Michigan Campaign:** Provided matching funds for the region to partner with Pure Michigan campaigning efforts dedicated to promoting the Upper Peninsula.
- **Fruit & Vegetable Processing Feasibility Study, Phase 1:** The potential for economic growth in the food systems sector, specifically agricultural processing, is great. Sound data must be collected and analyzed to determine the most effective way address the barriers associated with processing fruits and vegetables to meet consumer demand in the Central U.P. Region. This project aims to realize what type of local produce and quantity institutional and retail consumers are willing to purchase and what price they are willing to pay. It will also determine the willingness and capability of farmers to ramp up production of fruits and vegetables ideal for light processing that will meet the demand of large-scale purchasers. The findings of this study will set the groundwork for the establishment and/or expansion of light-processing and ancillary uses, such as cold storage, aggregation, and distribution in the central UP region. The project will build on the research and findings from the UP Meat Processing Feasibility Study, to be completed in December 2016. Although different in production and processing, the two agricultural sectors significantly overlap with respect to aggregation, distribution, and purchasers.
- **Arts and Culture Enhancement:** The Central U.P. RPI has given little attention to the arts and cultures thus far. A group of organizations in the U.P. (currently Bonifas Arts Center, City of Marquette, Downtown Arts Place, and Erickson Center for the Arts) are working to strengthen a developing U.P. Arts & Culture Alliance and continue development of an existing UP Arts & Culture map (upartandculture.com). The intent of the effort was to promote cultural tourism and strengthen the Alliance.
- **Support for Economic Development Organizations:** Provided support of economic development organizations in the central six counties in the form of funds to attend training, conferences, or other professional development events; purchasing of analysis tools or economic development software; or for assistance in funding internships.
- **UP Health Strategies:** The UP-Health Strategies Initiative addressed regional collaboration among all hospitals in the UP brought about in part by the initiative began in 2014 to identify collective approaches to addressing UP. -wide health concerns. Through the efforts of the initiative a well-attended and informative Health Summit was held furthering communication among health providers.

UP - WIDE ARTS ALLIANCE

CUPPAD was the significant funder of the fledgling but passionate Upper Peninsula Arts and Culture Alliance. With a \$30,000 one-time allocation, CUPPAD with the Alliance members' input, consulted professionally with Sharon Rodning Bash from Arts Midwest, an organization that runs programs to ensure that arts and culture are an active part of communities. Throughout FY 17, four "retreats" were held throughout the Upper Peninsula, inviting members from universities to performing and visual arts representatives. Retreats were meant to lay out

the ground work to formally create the U.P. Arts and Culture Alliance, decide on Alliance's future goals, and designate responsible parties to carry Alliance work forward and who will "house" it into the future. CUPPAD's allocation also funded the purchase of a web cam and omni-directional mike to enhance technology and communication approaches among Alliance members and the public at-large moving forward. As funder of the professional consulting process, CUPPAD will share and distribute findings from the "Arts and Cultural Plan", a deliverable from the consultant, to guide arts and cultural voids and opportunities (SWOTS) to our regional representatives.

ART PLACE AMERICA

Perhaps the largest infusion of private arts and cultural dollars in the Upper Peninsula, CUPPAD successfully received in 2016 a \$460,000 grant from the national foundation, Art Place America, which will be used to expand the Power of Words Project throughout the CUPPAD region with long range goals to take it throughout the UP. The Power of Words Project is a humanitarian mural campaign that challenges community members to decide collectively what one word describes their communities' ideal future. Without knowing and unbeknownst to them, deciding collectively on one word is part of deciding a community vision. In turn, the word is used to inform the design process of large scale public mural installations. The Power of Words Project expansion will transform six towns by infusing a total of one dozen public art projects which will be complemented through locally driven and coordinated complementary programs and events in surrounding parks and public spaces (music, parades, unveilings, celebrations, and more). Value-add benefits include new leadership development, placemaking, downtown development and revitalization in rural towns, capacity-building, and arts and cultural tourism.

PRESENTATIONS ON CUPPAD SERVICES

Presentations on CUPPAD services were given to various organizations and local governments as part of our on-going assistance to communities.

MARKETING AND WEBSITES

To better articulate CUPPAD services to internal and external stakeholders, staff enhanced the organization's marketing materials, including visual brochures, website, and social media presence. More optimal communication methods amongst its stakeholders were employed.

VIDEO SERVICES

With a professional videographer on staff, CUPPAD is able to provide video and photographic services to local governmental units and agencies as well as for local businesses in partnership with local economic development agencies and Michigan Works!.

STAFF DEVELOPMENT

Continuing education and staff development is critical to providing the optimum service to CUPPAD members. Staff development activities in FY 2017 were:

- Continued membership in MICAMP (Michigan Communities Association of Mapping Professionals), and attended annual conference.

- Staff attended relevant workshops and seminars sponsored by Michigan State University Extension, Michigan Economic Development Corporation, Michigan Department of Transportation, Michigan Works!, Upper Peninsula Economic Development Association, Michigan Association of Regions, Michigan Tourism Taskforce, Michigan Department of Natural Resources, Michigan Department of Environmental Quality, U.P. Food Exchange, Center for Regional Excellence.
- Staff met with regional representatives of the U.S. Department of Commerce Economic Development Administration (EDA), and maintains regular contact with other state and federal agencies including the Michigan Department of Transportation, Michigan Economic Development Corporation, and the State Historical Preservation Office. Staff participated in EDA conference calls relating to EDA programs.
- Staff participated in Michigan Economic Development Corporation (MEDC) CDBG Certified Grant Administrator training workshops.
- Staff attended MEDC Redevelopment Ready Communities (RRC) training sessions, which taught techniques on ensuring planning and zoning practices are attractive to potential businesses.
- Staff attended the 2017 UP Solid Waste Forum held in Marquette.
- Staff attended a personnel management training session sponsored by the Northern Michigan University Public Service Academy.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Opioid Litigation – Menominee County
DEPARTMENT:	Administration
ATTACHMENTS:	No
SUMMARY:	
Discussion pertaining to the Opioid Litigation and Menominee County's involvement	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

01/05/2018
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION:	

Submitted by: Sherry DuPont

01/03/2018
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

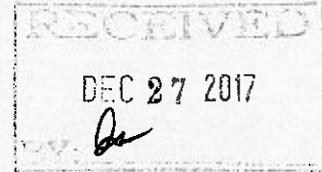
DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: .535 cents/mile ~ effective 01 January 2017

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00



*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .535/mile	Total Cost	Account Number
12/12/17	LIBRARY - STEPHENSON	32		17.12	101-101-860.04
12/12/17	ANNEX - STEPHENSON	—		—	101-101-860.04
12/14/17	COURTHOUSE (MAYOR RFD)	16		8.56	101-101-860.04
12/18/17	COURTHOUSE (MDOT CONF CALL)	16		8.56	101-101-860.04
12/19/17	COUNTY AIRPORT	15		8.03	101-101-860.04
12/21/17	PINECREST - POWERS	73		39.06	101-101-860.04
12/22/17	COURTHOUSE (LEMON)	16		8.56	101-101-860.04
12/27/17	ANNEX - STEPHENSON	32		17.12	101-101-860.04
		200			
			Total Mileage	200	
				Total Mileage Fee	\$107.01 ✓

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

12/27/17

Date

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Part-time Administrative Help – Menominee Regional Airport
DEPARTMENT:	Administration/Airport
ATTACHMENTS:	No
SUMMARY: Requesting administrative help for planning and grant applications	
RECOMMENDED MOTION: Due to the administrative needs of filing grant paperwork – Discuss hiring part-time temporary Administrative help for the airport.	

Submitted by: Sherry DuPont

01/04/2018
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
County Board to review recently submitted Miscellaneous Bills as paid on Jan. 3 & 4, 2018 in the combined amount of \$73,699.00	
RECOMMENDED MOTION	

Submitted by: Sherry DuPont

01/04/2018
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Airport
218 IT - Computer Serv.
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
263 Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
286 Medical Marijuana Grant
289 SOM Salvage Vehicle Title Inspections
292 Child Care
294 Veterans' Trust
292 Special Child Care Funds
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

JAN 3 2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
<hr/>				
VENDOR NAME: HENSLEY, RN, JOEL				
December 2017	Medical Examiner	101-648-709.00	1,080.00	2,980.00
		101-648-835.00	1,900.00	
TOTAL VENDOR HENSLEY, RN, JOEL				<hr/> 2,980.00
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
December 2017	Medical Examiner	101-648-709.00	2,030.00	2,030.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				<hr/> 2,030.00
GRAND TOTAL:				5,010.00

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED

JAN 4 2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: APCO INTERNATIONAL				
36174	EMD Recertification (P. Bourque)	266-325-881.01	30.00	
TOTAL VENDOR APCO INTERNATIONAL				30.00
VENDOR NAME: ARAMARK UNIFORM SERVICES INC				
1677774871	Airport Supplies	216-585-755.01	55.91	113.79
		216-585-745.00	57.88	
1677765869	Airport Supplies	216-585-755.01	53.11	113.79
		216-585-745.00	60.68	
1677770379	Airport Supplies	216-585-755.01	55.91	113.79
		216-585-745.00	57.88	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC				341.37
VENDOR NAME: AT&T - CAROL STREAM, IL				
906863661412	911 Telephone Services	266-325-850.00	294.77	294.77
906863444112	Telephone Services (Sheriff's Office)	101-103-850.00	38.00	38.00
TOTAL VENDOR AT&T - CAROL STREAM, IL				332.77
VENDOR NAME: AUTO-OWNERS INSURANCE				
015475561	Airport - 2001 Dodge Caravan	216-585-831.00	641.73	641.73
TOTAL VENDOR AUTO-OWNERS INSURANCE				641.73
VENDOR NAME: BARDOWSKI, JAMES				
12/27/17	Transport	101-132-801.01	52.50	178.50
		101-132-801.00	126.00	
TOTAL VENDOR BARDOWSKI, JAMES				178.50
VENDOR NAME: BLUETARP FINANCIAL, INC.				
1618358457	B & G Supplies	101-265-970.12	480.00	500.54
		101-265-755.00	20.54	
TOTAL VENDOR BLUETARP FINANCIAL, INC.				500.54
VENDOR NAME: CECH, WILLIAM				
Reimbursement	Mileage - December 2017	101-101-860.05	52.43	52.43
TOTAL VENDOR CECH, WILLIAM				52.43
VENDOR NAME: CITY OF MENOMINEE				
20102038	Courthouse	101-265-920.00	3,534.93	3,534.93
90103011	Courthouse	101-265-920.00	31.36	31.36
20101017	1004 9th Street	101-265-920.00	114.77	114.77
TOTAL VENDOR CITY OF MENOMINEE				3,681.06
VENDOR NAME: CITY OF STEPHENSON				
709	Annex	101-261-920.01	19.48	235.85
		101-261-920.02	33.20	
		101-261-920.03	183.17	
TOTAL VENDOR CITY OF STEPHENSON				235.85
VENDOR NAME: CLOVERLAND PAPER CO				
116109	Janitorial Supplies (Courthouse)	101-265-755.01	137.08	137.08
116073	Courthouse Janitorial Supplies	101-265-755.01	143.49	143.49
116074	Annex Janitorial Supplies	101-265-755.01	78.64	78.64
TOTAL VENDOR CLOVERLAND PAPER CO				359.21
VENDOR NAME: CORE TECHNOLOGY				
MN3000345	Annual Renewal - LEIN (911)	266-325-728.01	1,260.00	1,260.00

APPROVED

JAN 4 2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: CORE TECHNOLOGY TOTAL VENDOR CORE TECHNOLOGY				CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN 1,260.00
VENDOR NAME: DAVIS, MEL Peer Group	Meeting Date: 12/21/17	243-245-710.00	70.00	70.00
TOTAL VENDOR DAVIS, MEL				70.00
VENDOR NAME: DEKETO, LLC DK 12-17	December 2017 Documents (x362)	256-277-857.00	750.00	750.00
TOTAL VENDOR DEKETO, LLC				750.00
VENDOR NAME: DELTA COUNTY 17-0014066 17-0014067	Building Code Services Vehicle Reimbursement	249-371-801.00 249-371-801.00	4,250.00 901.08	4,250.00 901.08
TOTAL VENDOR DELTA COUNTY				5,151.08
VENDOR NAME: DSS CORPORATION 21294	Online Learning (x14)	266-325-881.01	1,386.00	1,386.00
TOTAL VENDOR DSS CORPORATION				1,386.00
VENDOR NAME: GOVERNMENTAL PRODUCTS, INC. 3945	Dog Tags, Receipt Books (Treasurer's Office)	101-253-727.00	268.22	268.22
TOTAL VENDOR GOVERNMENTAL PRODUCTS, INC.				268.22
VENDOR NAME: HAFEMAN, JAN Reimbursement	Mileage	101-101-860.10	84.53	84.53
TOTAL VENDOR HAFEMAN, JAN				84.53
VENDOR NAME: HI TEC BUILDING SERVICES 016253	Office Supplies (Clerk's Office)	101-265-801.00	1,861.20	1,861.20
TOTAL VENDOR HI TEC BUILDING SERVICES				1,861.20
VENDOR NAME: INSTITUTE OF CONTINUING LEGAL 741698 741208	MI Model Criminal Jury Instructions MI Model Criminal Jury Instructions	269-145-982.00 269-145-982.00	267.50 138.50	267.50 138.50
TOTAL VENDOR INSTITUTE OF CONTINUING LEGAL				406.00
VENDOR NAME: J S ELECTRONICS, INC. 20007	Portable Kenwood Radio & Accessories	101-426-934.02	3,890.00	3,890.00
TOTAL VENDOR J S ELECTRONICS, INC.				3,890.00
VENDOR NAME: JEREMY PIPP Peer Group	Date of Meeting: 12/21/17	243-245-710.00 243-245-710.00	70.00 43.20	113.20
TOTAL VENDOR JEREMY PIPP				113.20
VENDOR NAME: JFTCO, INC. C 153454	Airport Supplies (for Grader)	216-585-981.00	637.35	637.35
TOTAL VENDOR JFTCO, INC.				637.35
VENDOR NAME: KLEIMAN, MARC Reimbursement	Mileage	101-262-860.00 263-215-860.00 101-215-860.00	44.41 133.75 44.94	223.10
TOTAL VENDOR KLEIMAN, MARC				223.10
VENDOR NAME: LUFTS ADVERTISER, INC. 12/23/17	Advertising	101-101-901.00	196.00	196.00
TOTAL VENDOR LUFTS ADVERTISER, INC.				196.00
VENDOR NAME: MANPOWER 32250496 32221625 32276125	Week Ending 12/24/17 (D. Averill) Week Ending 12/17/17 (D. Averill) Week Ending 12/31/17 (D. Averill)	101-172-704.00 101-172-704.00 101-172-704.00	630.00 630.00 252.00	630.00 630.00 252.00

APPROVED

JAN 04 2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MANPOWER				CHIEF FISCAL OFFICER
TOTAL VENDOR MANPOWER				MENOMINEE COUNTY MICHIGAN
				1,512.00
VENDOR NAME: MARINETTE CNTY CLERK OF COURTS				
93CF209 & 01CF45	State of WI vs Charles Ruleau	101-267-804.00	23.25	23.25
TOTAL VENDOR MARINETTE CNTY CLERK OF COURTS				23.25
VENDOR NAME: MENACHER, DAN				
Reimbursement	Gasoline	249-371-742.00	143.96	143.96
TOTAL VENDOR MENACHER, DAN				143.96
VENDOR NAME: MENARDS - MARINETTE				
49343	Building & Ground Supplies	101-265-755.00	17.28	17.28
50035	Supplies for Sheriff Security Door/Window	101-265-970.07	152.17	152.17
50036	B & G Supplies	101-265-755.00	0.06	0.06
49508	Building & Ground Supplies	101-265-755.00	29.97	29.97
49696	Supplies for Sheriff Security Door/Window	101-265-970.07	52.04	52.04
TOTAL VENDOR MENARDS - MARINETTE				251.52
VENDOR NAME: MENOMINEE COUNTY TREASURER				
Plat Book	Veterans Office	101-682-727.00	35.00	35.00
TOTAL VENDOR MENOMINEE COUNTY TREASURER				35.00
VENDOR NAME: MGT OF AMERICA, INC.				
32746	2017 Citizen's Guide & Performance Dashboard	101-103-755.00	4,000.00	4,000.00
32678	FY 2018 CRP Billing (FOC)	101-141-801.00	1,273.00	1,273.00
TOTAL VENDOR MGT OF AMERICA, INC.				5,273.00
VENDOR NAME: MI COMMUNICATION DIRECTOR ASSOC				
MCDA01012018	Primary - Barrette, Secondary - Primeaux	266-325-755.00	200.00	200.00
TOTAL VENDOR MI COMMUNICATION DIRECTOR ASSOC				200.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0133051-001	Office Supplies (Probate/Family)	101-148-727.00	29.92	59.85
		101-132-727.00	29.93	
0133075-001	Office Supplies (Clerk's Office)	101-215-727.00	154.11	154.11
0133102-001	Office Supplies (Treasurer's Office)	101-253-727.00	159.96	159.96
0133229-001	Office Supplies (Clerk)	101-215-727.00	17.51	17.51
0133199-001	Desk Pad (Family Court)	101-132-727.00	5.29	5.29
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				396.72
VENDOR NAME: MOTOR COMPANY, THE				
6133067	2001 Dodge Ram - Vehicle Maintenance	101-265-981.00	30.60	30.60
TOTAL VENDOR MOTOR COMPANY, THE				30.60
VENDOR NAME: MURPHY, KEITH				
12/27/17	Transportation & Mileage	101-132-801.01	52.50	407.33
		101-132-801.00	126.00	
		101-132-801.00	214.00	
		101-132-801.00	14.83	
TOTAL VENDOR MURPHY, KEITH				407.33
VENDOR NAME: NELSON, JOHN R.				
Reimbursement	Mileage - December 2017	101-101-860.11	57.78	57.78
TOTAL VENDOR NELSON, JOHN R.				57.78
VENDOR NAME: NENA				
300036306	2018 NENA Membership	266-325-860.00	50.00	50.00
TOTAL VENDOR NENA				50.00
VENDOR NAME: OSLUND, CHARLES J.				
Peer Group	Meeting Date: 12/21/17	243-245-710.00	70.00	76.48
		243-245-710.00	6.48	

JAN 04 2018

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: OSLUND, CHARLES J.					
TOTAL VENDOR OSLUND, CHARLES J.					76.48
VENDOR NAME: OWENS, KAREN A.					
December 2017	After School Program	292-668-801.00	135.00		135.00
TOTAL VENDOR OWENS, KAREN A.					135.00
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE					
150008	Park Supplies	208-751-984.00	99.97		117.30
		208-751-755.02	17.33		
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE					117.30
VENDOR NAME: PERSONNEL CONCEPTS					
12/12/17	Labor Law Notices (911)	266-325-755.00	20.90		20.90
TOTAL VENDOR PERSONNEL CONCEPTS					20.90
VENDOR NAME: QUILL CORPORATION					
3272616	911 Office Supplies	266-325-728.00	77.99		77.99
3146015	911 Office Supplies	266-325-727.00	229.48		229.48
3456255	911 Office Supplies	266-325-755.00	170.43		170.43
3479574	911 Office Supplies	266-325-755.00	79.28		79.28
TOTAL VENDOR QUILL CORPORATION					557.18
VENDOR NAME: REGISTER OF DEEDS					
Copies	Grant Year 2017	243-245-709.00	46.00		46.00
TOTAL VENDOR REGISTER OF DEEDS					46.00
VENDOR NAME: RIVERSIDE AUTO SALES					
6054079/1	2001 Dodge Ram - Vehicle Maintenance	101-265-981.00	310.24		310.24
TOTAL VENDOR RIVERSIDE AUTO SALES					310.24
VENDOR NAME: SCHEI, LARRY					
Reimbursement	Mileage	101-101-860.04	107.01		107.01
TOTAL VENDOR SCHEI, LARRY					107.01
VENDOR NAME: SEXTON, RICHARD					
Reimbursement	Phone Bill	101-426-850.00	66.02		66.02
Reimbursement	Mileage	101-426-860.00	94.70		94.70
TOTAL VENDOR SEXTON, RICHARD					160.72
VENDOR NAME: SHOOBYS TROPHIES & AWARDS					
4586	Name Plate: Hon. Ninomiya	101-131-727.00	56.97		56.97
TOTAL VENDOR SHOOBYS TROPHIES & AWARDS					56.97
VENDOR NAME: SIEG, III, MICHAEL J.					
Reimbursement	Bib Repair	101-265-755.00	35.00		35.00
TOTAL VENDOR SIEG, III, MICHAEL J.					35.00
VENDOR NAME: SPALDING TOWNSHIP TREASURER					
11/28/17	DHHS Board Meeting	101-601-837.00	50.00		50.00
TOTAL VENDOR SPALDING TOWNSHIP TREASURER					50.00
VENDOR NAME: STANDARD LIFE & ACCIDENT					

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	JAN 0 4 2018	AMOUNT
VENDOR NAME: STANDARD LIFE & ACCIDENT					
January 2018	Life Insurance Premium	101-101-713.00	21.24	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	228.92
		101-132-713.00	6.49		
		101-136-713.00	11.80		
		101-141-713.00	9.44		
		101-148-713.00	0.59		
		101-215-713.00	11.80		
		101-172-713.00	4.72		
		101-267-713.00	11.80		
		101-268-713.00	4.72		
		101-253-713.00	7.08		
		101-257-713.00	4.72		
		101-265-713.00	4.72		
		101-301-713.00	49.56		
		101-682-713.00	2.36		
		101-426-713.00	2.36		
		216-585-713.00	2.36		
		271-790-713.00	9.44		
		292-663-713.00	2.36		
		292-664-713.00	2.36		
		292-665-713.00	2.36		
		208-751-713.00	2.36		
		205-316-713.00	2.36		
		205-315-713.00	30.68		
		266-325-713.00	21.24		
TOTAL VENDOR STANDARD LIFE & ACCIDENT					228.92
VENDOR NAME: STATE OF MICHIGAN					
Renewal	Elevator Certificate of Operation Renewal	101-265-801.00	185.00		185.00
September & October	Offset Billing	292-662-843.01	24,868.48		24,868.48
TOTAL VENDOR STATE OF MICHIGAN					25,053.48
VENDOR NAME: THE PRINT SHOP					
7032542	Envelopes & Letterhead (PA's Office)	101-267-727.00	193.25		193.25
TOTAL VENDOR THE PRINT SHOP					193.25
VENDOR NAME: TIME WARNER CABLE					
621199203122617	Airport	216-585-850.00	302.31		302.31
710008401122617	1/2/18 - 2/1/18	101-103-850.00	531.73		531.73
TOTAL VENDOR TIME WARNER CABLE					834.04
VENDOR NAME: U.E.S. COMPUTERS, INC.					
78174	Cisco Extended Service	101-103-857.02	264.00		264.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.					264.00
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE					
346517568	Konica Minolta (Bizhub 423)	101-172-942.00	140.13		140.13
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE					140.13
VENDOR NAME: UWC					
9068634441	Telephone Services	101-103-850.00	41.70		41.70
9068632023	Telephone Services	101-103-850.00	22.02		22.02
9067534582	Telephone Services	208-751-850.00	0.20		0.20
9067532209	Telephone Services	101-103-850.00	3.89		3.89
TOTAL VENDOR UWC					67.81
VENDOR NAME: WALTER BROTHERS INC					
20106	Airport Supplies	216-585-755.02	25.99		25.99
		216-585-981.00	13.98		13.98
TOTAL VENDOR WALTER BROTHERS INC					39.97
VENDOR NAME: WASTE MANAGEMENT, INC.					
1589214-1856-8	Courthouse	101-265-801.00	605.69		605.69
TOTAL VENDOR WASTE MANAGEMENT, INC.					605.69

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: WIL-KIL PEST CONTROL				
3285332	Jail & Courthouse	101-265-801.00	64.50	64.50
3285994	Health Department	101-265-801.00	33.25	33.25
TOTAL VENDOR WIL-KIL PEST CONTROL				
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00006	Stoney Point Street Lighting	208-751-920.01	42.48	42.48
0402047856-00005	Kleinke Park	208-751-920.01	49.07	49.07
0402191663-00001	Health Care Center	101-265-920.03	259.68	588.60
		101-265-920.04	328.92	
0402047856-00004	Courthouse	101-265-920.04	2,480.30	2,480.30
0402055840-00001	Jail	101-265-920.03	3,612.51	3,612.51
2289937529-00000	Park Supplies	208-751-920.01	23.25	103.72
		208-751-920.01	37.25	
		208-751-920.01	16.29	
		208-751-920.01	26.93	
2289936759-00000	Airport	216-585-920.00	243.32	1,528.64
		216-585-920.00	308.37	
		216-585-920.03	640.47	
		216-585-920.00	203.28	
		216-585-920.03	133.20	
0403823200-00005	Gate Center	216-585-920.03	27.27	27.27
0403823200-00006	Hanger Gate Center	216-585-920.03	27.27	27.27
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				
				8,459.86
GRAND TOTAL:				68,689.00

JAN 04 2018
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	Miscellaneous Boards/Committees/Commission Reports, Discussion
RECOMMENDED MOTION	

Submitted by: Sherry DuPont

01/03/2018
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

01/05/2018

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P13647-17	12/22/17	TOPALOVIC MILENKO & MIRA	CO RD 338	INGALLSTON TWP.	\$136.44
Work:	3.GARAGE	24 x 32 garage			007-432-011-25
P13646-17	12/11/17	WILSON II GERRY D & STACY M	W2119 US HWY 2 & 41	HARRIS TWP.	\$325.00
Work:	11.COMMERCIAL	20 x 100 lean to on pole building			005-007-019-00
Total Permits					2
Total Fees					\$461.44

Menominee County Remonumentation Committee
Minutes of Meeting
December 9, 2016

*****APPROVED 12.22.17*****

The Remonumentation Committee met on December 9, 2016 at 3:30 PM at the Menominee County Administrator's office.

Call Meeting to order: The meeting to order at 3:30 P.M.

Pledge of allegiance: was recited by all.

Roll Call: Com. Schei, Cindy Brzezinski, Bill Lenca, Jeff Lenca, Sherry DuPont

Agenda: Moved by Larry Schei, seconded by Cindy Brzezinski to approve the agenda. Motion carried unanimously.

Previous Meeting minutes: Moved by Larry Schei, seconded by Cindy Brzezinski to approve minutes from December 18, 2015. Motion carried unanimously.

Public Comment: None

Business Items:

2016 Work Progress Report:

Bill: We are actually done beyond the two corners were projected to do. **Jeff:** So we were working on this block here, a six mile square and we have done some of the corners in 2015 along this side of the Township and down in here. This year we filled out the rest of 4026 all the way to the line. There are two corners that we haven't done at the end of the year. **Jeff:** We have a week left. We also did two other private projects that required us to come up here in the 4125. **Bill:** Section 32 and 33, I thought. **Jeff:** We did all the corners in those sections because we had requests for surveys. There was a correction line used that caused a shift in lines and sections, and sections don't line up. **Bill:** In original survey, they weren't going to go back and correct every corner. What you wind up with is a bunch of double corners. **Jeff:** They had a baseline coming up through upper Michigan. Every 60 miles they ran standard parallels. Surveyors then ran lines to that – no corrections being made. **Larry:** So on maps, how do they adjust for that? **Jeff:** Surveyors doing the townships only did section corners. **Bill:** There have been several corners that are off by several feet. So, another surveyor used the wrong markers and continued with the mistakes. **Sherry:** So, you are almost done with this year – the 2016 Grant? **Bill:** We are within a couple thousand or three thousand of our amount that we had. **Jeff:** Potentially, we might do one more field day to try to get a couple more corners done next week. If that doesn't happen, then I guess we are done right now. **Sherry:** I'll get the grants totaled up to see if we are on the same page. I had Jessy pull the report to make sure. I'll send everything over to you. **Jeff:** I think we are 90% done with Remounmenting the County right now. Started in 1993, close to 23 years, the projection was that it was to be done in 20 years.

2017 Grant Application:

State funding is at \$62,119. **Bill:** We hope to do 76 corners up there over 25 for that. If we still have money, we will continue on to do a few more. I guess for our grant, I don't think we did it this past year, but make sure we do it this year as advertised – that we will be up in Harris Township and let people know.

2017 Work Area: Sherry: Do you want me to handle it? I'll check and send it over to Vicki to see how many times you want it to run. Money in the Remon. budget account should cover the advertising – 2 ads per month for 3 months. We will start advertising in December and start work in January 2017. **Larry:** How about we post it at the town hall – Harris Township? It will be seen and it will travel by word of mouth.

Public Comment: None

Adjournment: Cindy Brzezinski moved to adjourn the meeting – it was seconded by Com. Schei. Motion carried unanimously. Meeting was adjourned at 4:00 pm.

Menominee County Parks and Recreation Committee

Meeting Minutes – November 6, 2017 - Corrected and approved 12.4.17

The meeting was called to order at 5:00 PM by Chair, Bob Desjarlais at the Stephenson Annex.

Reporting for roll call were: Bob Desjarlais, Dick Peterson, Kathy Branz, Mike Kass, County Commissioner Larry Phelps and County Administrator Sherry DuPont. Excused: Commissioner Bill Cech and Vola Bleile. Others present were Noreen Johnson, Kathy Coppock, and Zach from Wind Rose North Outfitters/Bait and Tackle.

Approval of agenda: Motion by Dick Peterson; support by Mike Kass to approve the agenda. Motion carried.

Minutes: Motion by Larry Phelps September 5, 2017 minutes; second by Mike Kass. Motion carried.

Public Comments:

Noreen also brought up a project of trails leading to the Bay with a viewing platform. Ingallston Township are member of CUPPAD and maybe we can use them to do the trail project. Sherry suggested we have a detailed map of current trails, appropriate \$600. Sherry will also check for the surveys of Bailey Property.

Noreen stated they are also looking to have a fund raiser for a new building. It would include 2 unisex indoor bathrooms, a gallery and a place to store printed archives. The 1st stage would be the mound system septic at a cost of \$18,000. She was wondering if some of the profits could be applied to the project. They also applied for a grant and should know in November

Bob asked if one bathroom would be sufficient, and Noreen stated two would be better due to the amount of events they have.

Noreen also asked if a stump digger/chipper would be a good tool for the parks. In the past a contractor has been used. A discussion followed regarding the liability of having a chipper.

Business:

a. Parks Winter Closure – No running water/no plowing/\$15 per night camping. A motion by Bob to add a non-seasonal rate after November 1 and adding this to the price list. This was supported by Dick with all in favor.

b. October 2, 2017 meeting – Mike Kass mileage. A motion by Bob supported by Larry to pay Mike the mileage.

c. Noreen Johnson – Save a tree designated to be cut - Noreen Johnson stated there is a large Maple to be cut that she would like saved. It is used for shade and signs. She would be willing to trade this tree for another if this is okay with the logger. All were in agreement.

The Forrester, Dean Francis is to be contacted to see why he wants it cut.

d. Park Rules – ORV use ..with written authorization – Sign? After much discussion and looking at the rules “No off road vehicles allowed in Park May 1 to October 1” for Shakey Lakes and “No vehicles beyond this point” for Bailey and Kleinke to keep them off the beach. A motion by Mike to purchase the signs supported by Kathy with all in favor.

e. Parks Lawnmower – Jim Q. request for replacement/bid process – Jim to supply Sherry with specs he would like so she can get the bid process started. Dick stated Jim would like a 60” zero turn lawn mower.

f. 2018 Park Price List – move to next month’s agenda.

g. Forrester Update – a text from Dean Francis indicated that the cutting will probably not start until the 1st of the year due to the wetness.

h. 2016/2017 Monthly Budget Review – Adjustments can be made until November 30, 2017. Tabled to next meeting.

i. 2017/2018 Monthly Budget Review - Committee to study budget and look at the 5 year plan. Two items that must be completed are a new roof on the Linderoth Pavilion and cost of black top/limestone at Kleinke Park. Dick also brought up the addition of 50 AMP service on the black top parking lot to allow larger campers into Shakey Lakes. If this is done we can eliminate “restriction of campers over 35” in the KOA booklet. This must be decided soon as the book goes to print early in the year.

Kathy stated that during the meeting with the Fair Board they would like the Fair Building rewired. This year they kept popping circuit breakers. A motion by Dick to ask the County Board to allow bids to rewire the Fair Building supported by Mike with all in favor.

j. Fair Board – Dick and Bob met with the Fair Board at Shakey Lakes. They are interested in obtaining some moveable bleachers to use for Fair Events. Larry was concerned about the liability and upkeep. He said research should be done as aluminum bleachers need a lot of upkeep.

The list for set up and take down for the Fair will be sent to the Fair Board.

Correspondence: None

Any other items Members wish to present: Larry introduced Zach from Wild Rose Outfitters/Bait and Tackle.

Zach stated there is a large interest in kayaking and paddle boating. Marinette has installed a kayak launch which helps disabled/elderly persons to be able to participate in this sport. Kayak fishing is a big sport down south and moving north. His company sponsors Kayak fishing weekends and would like to include Shakey Lakes. He asked for low attendance weekends in the park that would give him some dates to target for this event.

Sherry will contact Karen Kayser to obtain which weekends are the slowest and let Zach know.

Zach also stated we have to target the 20-30 year olds to improve the usage of Menominee County facilities. Tourism is growing and we need to be ready with the right activities.

Zach will get a price on a kayak launch (basic) to see if we can afford to install one at Shakey Lakes.

Sherry will get a price sheet from other camping facilities in the area so we can check our prices to theirs.

Bob Desjarlais stated Brian Bousley, former County Administrator, suggested another park at Shakey Lakes: example; Shakey Lakes East – where we could put in 4 rustic cabins with no license-permits needed.

Dick Peterson asked that we continue working on dedications for monetary donations to the Parks. We need to plan for implementation of this project.

Public Comment: None

Adjournment: Motion by Mike Kass to adjourn; supported by Kathy Branz. Meeting adjourned at 7:21 PM.



Public Health
Delta & Menominee Counties



2564

Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes

Thursday, November 2, 2017

Board Members Present

Jan Hafeman
Larry Schei

Amanda Hess
Gerard Tatrow

Patrick Johnson (via telephone)
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Lynn Woelffer, Director of Finance
Kim Gustafson, Assistant Program Coordinator
Kristi Steger, Health Educator

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on November 2, 2017. The meeting was called to order at 1:05 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Assistant Program Coordinator, and is recorded above. Mr. Johnson joined the meeting via telephone. Ms. Hess joined the meeting at 1:14 p.m. CDT. Mr. Tatrow had to leave the meeting at 2:39 p.m. CDT.

2. Approval of Agenda

**Ms. Hafeman moved the November 2, 2017 agenda be approved.
Motion was supported by Mr. Tatrow and carried unanimously.**

3565

3. Public Comment

There was no public comment on the November 2, 2017 agenda.

4. Approval of Minutes

Ms. Hafeman moved the minutes from September 28, 2017, be approved. Motion was supported by Mr. Tatrow and carried unanimously.

5. Presentation: WISEWOMAN PhotoVoice

Kristi Steger presented the WISEWOMAN PhotoVoice final project in Menominee County. Four program clients and one community member participated in the PhotoVoice project. They took photos of items that made them feel why Menominee County is a great place to live, as well as ideas on how it could be improved, such as nicer sidewalks in some areas. In completing and presenting the PhotoVoice project, Ms. Steger has been able to reach out to some Menominee City departments and creating an awareness of some of the improvement ideas.

6. Finance Committee

a) FY2017 End-of-Year Report

Chairman Trudgeon gave an overview on the FY2017 End-of-Year Report. Questions were answered by Mr. Snyder and Ms. Woelffer.

Ms. Hafeman moved the FY2017 End-of-Year Report be approved. Motion was supported by Mr. Tatrow and carried unanimously.

b) American Express Statements

Ms. Hafeman gave a brief update on the American Express Statements.

Ms. Hafeman moved the American Express Statements be acknowledged and placed on file. Motion was supported by Mr. Schei and carried unanimously.

2566

7. MERS Surplus Division

Mr. Snyder explained the new MERS Surplus Division for PHDM. Questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Tatrow moved PHDM create a Surplus Division account with MERS, be approved. Motion was supported by Ms. Hafeman and carried unanimously.

8. Search and Rescue Permit Fee Waiver Request

Mr. Snyder presented the BOH with the Delta County Search and Rescue request to waive the permit fees and answered questions from the BOH.

Mr. Tatrow moved the Search and Rescue Permit Fee Waiver Request be approved. Motion was not supported.

Mr. Schei moved the Search and Rescue Permit Fee Waiver Request be denied and for Mr. Snyder to write a letter of response to be signed by Chairman Trudgeon. Motion was supported by Mr. Tatrow and carried unanimously.

9. Review and Approval of September Check Register

The Board of Health reviewed the September check register.

Mr. Schei moved the September check register be approved. Motion was supported by Mr. Tatrow and carried unanimously.

10. Union Negotiations Update – CLOSED SESSION

Chairman Trudgeon moved the board meet in closed session under Section 8(c), MCL 15.268(c) of the Open Meetings Act to discuss strategy and negotiation sessions necessary in reaching a collective bargaining agreement. Motion was supported by Ms. Hafeman and carried unanimously.

11. Medical Director's Report

Dr. Frankovich educated the BOH on the Hepatitis A outbreak that is currently happening in southeast Michigan. The State has just opened its Emergency Operations Center to deal with the outbreak. Hep A can be passed through oral-fecal route or

x567

contaminated food/water. Dr. Frankovich reported it can take up to a month for a person to become sick once infected with the virus, making it difficult to track down where the person became exposed. The good thing about Hep A is that people do not become chronic carriers of the infection as they may do with Hep B or Hep C. Symptoms of Hep A include jaundice, vomiting and fatigue.

Currently, Michigan has reported over 450 confirmed cases of Hep A related to the outbreak, with 86% of infected individuals having to be hospitalized. Children under six years of age rarely develop symptoms when they are infected and so can become "silent" spreaders of the illness within a community. Routine immunization against Hep A is recommended for children at one year of age, with a second dose at 18 months. The vaccine is over 90% effective on preventing Hep A.

Local public health has sent out information to healthcare providers to notify them about the outbreak and encourage surveillance within their patient population. California is also having an outbreak at present. Supplies of adult vaccine are getting stretched a bit thin because of demand at present.

Dr. Frankovich also briefly discussed Eastern Equine Encephalitis (EEE) and West Nile Virus (WNV) in Michigan. Both are transmitted by infected mosquitoes to humans, horses and other animals. Michigan has had seven positive cases of EEE in horses this year, including one in Menominee County. There has also been a local horse diagnosed with WNV. These cases confirm the presence of infected mosquitoes in the area. Horse owners are encouraged to have their animals vaccinated against EEE and WNV. Residents are encouraged to use repellent as appropriate, reduce the habitat for mosquitoes around their homes and use mosquito avoidance measures in general during seasons when mosquitoes are active.

12. Health Officer's Report

- The PHDM audit began last week and auditors will return February 12-14, 2018 to complete. No issues have been reported so far.
- The All-Staff Meeting will be held on Friday, November 10, 2017 at the Island Resort and Casino. Mr. Snyder invited the BOH members and asked to be notified if they would like to attend.
- Mr. Snyder informed the BOH about the Every 15 Minutes program that took place for the first time in Delta County. It was held at the Escanaba High School on October 11th and 12th. Mr. Snyder read comments from adults that participated in the program. PHDM employee, Erin Viau, does a fantastic job at planning these events and getting the local schools and agencies on board.
- PHDM is partnering with Hannahville to provide a community wide flu clinic on November 9th at the Hannahville School and Island Resort and Casino.

13. Public Comment (three minutes maximum)

No public comment.

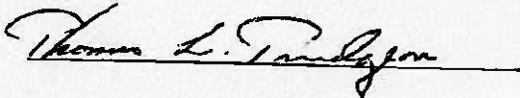
2-5-17

14. **Board Member Comments**

- Mr. Schei informed the BOH that some insurances will no longer cover vaccines provided through pharmacies. They are requiring the vaccines to be given by their primary care provider or local health department.

15. **Adjournment**

There being no further business, Ms. Hafeman made a motion the meeting be adjourned at 3:02 p.m. CDT. Motion was supported by Mr. Schei and carried unanimously.



Chairperson

:kg Approved December 21, 2017
kt

DRAFT

Page 1 of 2

Approved 12/19/17
as amended

November 07, 2017

5:32 PM – Menominee County 9-1-1 Governing Board Meeting called to order at Stephenson Fire Station:

Members in attendance: Josh Jones, John Starsinski, Greg Cunningham, Brian White, Brett Botbyl, Jerry Christiaens, Mark Petersen, Sharline Corrigan

Excused: Bill Cech, Carl Johnson

Also in attendance: 911 Director Brian Barrette, County Administrator Sherry Dupont, Deputy Director Andy Primeaux.

1. Approval of Agenda Motioned: Josh Jones, 2nd: Brian White, AIF.
2. Minutes of previous meeting Motioned: Josh Jones, 2nd: Brett Botbyl, AIF
3. Public Comment: None Motion to close by Brett Botbyl, 2nd: Jerry Christiaens, AIF
4. Director's Report:
 - a) Hannahville grant received \$10,000 for equipment.
 - b) Emergency Medical Dispatch program requested from another Hannahville Grant. (\$200,000.00)
 - c) CAD AVL ~~still don't have.~~ Go live date is the end of February 2018. (Homeland Security Grant) *Men. Co. is not operational at this time, but we do have the capabilities.*
 - d) Two retirements from Dispatch team, recently. Another one expected Jan 2018. - Currently, there are 10 full-time employees.
 - e) Deputy Director Position was created, employee hired is Andy Primeaux.
 - f) Two RFP's requested. Would like to have presented to the Board for a decision.
 - g) Menominee County Commissioners took the Console from the 9-1-1 Budget. - Board wants to get a ZTron vs Motorola. There is just NO one locally available to provide guidance on dealing with issues.
 - h) Budget:
 - Request of voters for an increase surcharge
 - Request millage of voters.
 - Request operational monies from the County Board of Commissioners.
 - -MOST other counties have the surcharge plus a millage to able to operate. - Brian recommends we go the millage avenue so that money is specifically earmarked for the 9-1-1 System.
 - i) Recommended to put out a proper RFP and honestly get offers from any/all providers to compare and see what will best meet our needs.
 - j) Current Projects:
 - Policies/Procedures are being updated.
 - Put together an annual performance review for all employees.
 - There will also be quarterly counseling of employees
 - Evacuation plans

- EMD updates & working towards making that electronically provided.
 - Reached out to all Townships for updates on assignment of Fire Numbers.
 - Digital Mapping is being rebuilt for the entire County.
 - Update our Emergency Response Plan.
 - Form scrubbing,
 - Did an exercise with Roubal's Nursing Home.
 - Will be actively participating on Menominee Care Center's Fire/Evacuation drill.
 - Scheduling issues being dealt with are one retirement, and a couple out on medical Leave. They are currently scheduling out 7-8 weeks. Shooting for 6 months.
 - Training: Tactical Training, Human Traffic Recognition, System updates, AVL training.
 - Trainees' - currently have two participating. Including some ride along experiences.
5. Motioned by Greg Cunningham, 2nd by Brett Botbyl, to direct the 911 Director to develop & publish a Request for Proposals. The RFP should contain the needs, wants (as options), and a timeline. The 911 Director should present a draft RFP to the Governing Board Members by Monday Nov 13. Governing Board Member need to get edits to 911 Director by 4:00 pm Nov 16th. The 911 Director should present finalized RFP back to Governing Board Members by end of day Monday Nov 20th. The RFP should be published before Thanksgiving, with a deadline of Dec 15th for vendor response. AIF
 6. Election of Officers: Chairman: Nominated by Josh Jones, 2nd by Greg Cunningham for Mark Petersen. No other nominations. Motion by Brett Botbyl, 2nd by Josh Jones, that nominations be closed and a unanimous vote be cast for Mark Petersen. AIF
 7. Secretary - Motion by Josh Jones, 2nd by Greg Cunningham for Sharline Corrigan. No other nominations. Motion by Jerry Christiaens, 2nd by Josh Jones that nominations be closed and a unanimous vote be cast for Sharline Corrigan. AIF
 8. Vice-Chair - Motion by Brett Botbyl, 2nd by Brian White for Carl Johnson. No other nominations. Motion by Brett Botbyl, 2nd by John Starzinski that nominations be closed and a unanimous vote be cast for Carl Johnson. AIF.
 9. Set a meeting schedule: Dec 19th, 2017, 5:30 pm. Stephenson
 10. Governing Board Member Comments/Concerns:
 - Jerry Christiaens: When dispatching for EMS please give Letter with the address AND the Township that address is located in.
 11. Public Comment: None.
 12. Adjournment: Motion by Jerry Christiaens, 2nd Josh Jones

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

December 14 – 4:30 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet	X*			Negro, Mari	X**		
Hafeman, Jan		X		Pasternak, Nancy	X		
Hofer, Millie	X			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann	X			Zevitz, Michael Dr.		X	
McCole, Gerald	X			Roberge, Robert	X		

* Video television conference from the Northpointe Menominee office

** Telephone

REPRESENTING ADMINISTRATION: J. McCarty, B. Ducoli, C. Adrian

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all.

PUBLIC COMMENTS – None.

APPROVAL OR AMEND AGENDA

Chairperson Luhtanen asked for approval or amend of agenda.

ACTION: Moved to approve the agenda as presented.

Motion by: G. McCole supported by P. Phillips to approve agenda as presented.

Motion carried unanimously.

APPROVAL OF REGULAR BOARD MEETING MINUTES

Chairperson Luhtanen asked for a motion to approve the November 30, 2017 regular Board meeting minutes.

M. Hofer corrected date under Board Comments, I) should read December 14, 2017, not November 14, 2017.

ACTION: Moved to approve amended Board meeting minutes with date correction as noted.

Motion by: G. McCole supported by M. Hofer to approve the 11-30-17 regular Board meeting minutes.

Motion carried unanimously.

PRESENTATION – Northpointe Quarterly Outcomes Report FY17

Lisa Dionne reviewed the FY 17 Outcomes report in addition to a 3 year Outcomes Comparison. Miscellaneous questions addressed.

Outcome: Request for presentation of this report to the Board on a quarterly basis.

ACTION ITEMS

• **Finance**

a) Check Disbursement – October 2017. Miscellaneous questions addressed.

ACTION: A motion was made by G. McCole supported by P. Phillips to approve Check Disbursement for October 2017.

Motion carried unanimously.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	ValuCare Center	Pharmacy	11/1/17 to 10/31-18	\$12.00 per Individual per month for up to 40 and \$10.00 per person per month for additional over 40.	Same	\$20.00/month

b) Contract Grid 11-9-17 (*ValuCare Center*)

ACTION: Moved to approve the 11-9-17 Contract Grid. Returning as action item for rate change from original presentation on 11-9-17 Contract Grid.

Motion by: G. McCole supported by R. Roberge to approve the 11-9-17 Contract Grid A. only.

Motion carried unanimously.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
B	National Insurance	Disability Insurance Plan Renewal	1-1-18 to 1-1-20	Per \$100.00 of Covered Payroll \$0.40 (All Classes)	Per \$100.00 of Covered Payroll \$0.40 (All Classes)	None
Disability Insurance Renewal						
C	National Insurance	Life Insurance Plan	1-1-18 to 1-1-20	Per \$1000.00 of Coverage \$0.133/\$0.017 (All Classes)	Per \$1000.00 of Coverage \$0.133/\$0.017 (All Classes)	None
Life Insurance Renewal						
D	Accident Fund	W/C Insurance Renewal	12-31-17 to 12/31/18	\$42,902.00	\$40,558.00	-\$2344.00
Workman's Comp and Liability Insurance Renewal						

c) Contract Grid 11-20-17 (*National Insurance-LTD., National Insurance-Life and AD&D*)

ACTION: Moved to approve the 11-30-17 Contract Grid.

Motion by: G. McCole supported by J. Dehn to approve the 11-30-17 Contract Grid.

Motion carried unanimously.

d) Board Member Finance Questions/Responses: None.

Jennifer McCarty conducted New Business as follows:

NEW BUSINESS (Discussion only)

• **Finance**

a) Finance Statement – October, 2017

Financial statement reviewed by the Board. Miscellaneous questions addressed.

Outcome: Action item for next meeting.

CEO REPORT

J. McCarty reviewed with the Board the CEO Report. Miscellaneous questions addressed.

P. Peretto left meeting at 5:30 p.m.

MISCELLANEOUS BOARD/COMMITTEE REPORTS

- a) Northpointe BHS Quarterly Outcomes Report FY17
Outcome: Place report on file.
- b) NorthCare Governing Board Minutes 11-8-17
Outcome: Place report on file.

PUBLIC COMMENTS

None.

BOARD COMMENT

- A. Martin shared concern regarding support in the schools when a suicide occurs by young persons no longer in school that students may have known. Teachers and counselors are trained for such events when this is a student but support efforts are not as clear when there is a suicide in the community of a young adult. Requested suggestions for ways to provide support.
- B. J. Luhtanen wished everyone a "Merry Christmas."

ADJOURN

A motion was made by P. Phillips supported by R. Roberge to adjourn the meeting.

Motion carried unanimously.

Meeting adjourned at 5:50 p.m.

The next regular Board meeting is scheduled for Thursday, December 28, 2017 in Kingsford, Michigan at 4:30 p.m.

Joan Luhtanen, Chairperson

Patricia Phillips, Secretary

Kelly Stankevich, Administrative Assistant

**Northpointe
Board of Directors
Absent Record-Board Meetings
Menominee County - 2017**

Board Meeting Date	Janet Dein	Millie Hofer	Mari Negro	Jan Hafeman	Patricia Phillips
1/12/17					
1/26/17			Excused Absence		
2/9/17			Excused Absence		Excused Absence
2/23/17					Excused Absence
3/9/17			Excused Absence		
3/23/17					
4/13/17					
4/27/17					Excused Absence
5/11/17					
5/25/17			Excused Absence		
6/8/17	Excused Absence		Absent		
6/22/17	Excused Absence			Excused Absence	
7/13/17					
7/27/17	Excused Absence				
8/10/17	Excused Absence		Excused Absence		
8/24/17					Excused Absence
9/14/17					
9/28/17					
10/12/17			Excused Absence		Excused Absence
10/26/17					
11/9/17					
11/30/17		Excused Absence			
12/14/17					Excused Absence
12/28/17	Absent		Excused Absence		