

*"Menominee – Where the best of Michigan begins"*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858*

*Brian R. Bousley - County Administrator  
Sherry DuPont - Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839*

The Menominee County Board of Commissioners  
will meet on Monday ~ January 5, 2015 @ 6:00 p.m. CDT  
at the Menominee County Courthouse, Menominee, MI 49858

### AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes  
Dec. 23, 2014 –CB Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
  - 1. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Commissioner per diems and expenses as recently submitted.
  - 2. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve miscellaneous bills as paid on Dec. 18, 2014 in the amount of \$85,871.77.
  - 3. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.
- J. New Business (discussion only)
  - 1. Personnel Items:
    - a.
  - 2. Building and Grounds/Park Items:
    - a.
  - 3. Miscellaneous Items:
    - a. Resolution 2015~1 Clean Water Act Proposed Rule For Definition OF Waters Of The U.S.

*Bernie Lang    Charlie Meintz - Chairperson    Larry Schei - Vice Chairperson    James Furlong  
Doug Krienke    John Nelson    Chris Plutchak    Gerald Piche    Jan Hafeman*

- 4. Finance Items
  - a. Commissioner Per Diems and expenses
  - b. Miscellaneous bills as paid on December 22, 2014 in the amount of \$12,358.55
  
- K. Misc. Boards/Committees/Commissions Reports
  
- L. Public Comment (*limited to 5 minutes*)
  
- M. Commissioner Comment
  
- N. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to go into closed session to consult with Brian Bousley for contract negotiations strategies pursuant to Section 8(c) of the Open Meetings Act. (For strategy and negotiation sessions connected with the negotiation of collective bargaining agreement if either negotiating party requests a closed hearing.)
  
- O. Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ to return to open session at \_\_\_\_\_ P.M
  
- N. Adjourn

December 23, 2014

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Lake Township Hall, Stephenson, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Coms. Furlong, Krienke, Lang, Meintz, Piche, and Schei.

**Absent:** Com. Hafemn, Nelson, and Plutchak (excused).

Moved by Com. Furlong, seconded by Com. Schei to approve the agenda. Motion was approved 6-0.

Moved by Com. Furlong, seconded by Com. Piche to approve the minutes from the December 9, 2014 Regular County Board Meeting. Motion was approved 6-0.

**Public Comment:** None.

**Presentations:** None.

**Department Head/Elected Officials Reports:**

- Brian Bousley informed the board that he is advertising for miscellaneous board and committee positions. Applications are due back by January 15, 2015. Also, 3 Way Road letters have gone out and payments are due by February 23, 2015.

**Action Items:**

Moved by Com. Furlong, seconded by Com. Piche to approve the 2015 Parks Concessionaire Agreement. Motion was approved 6-0.

Moved by Com. Furlong, seconded by Com. Schei to approve the 2015 Shakey Lakes and Kleinke Park lease agreements. Motion was approved 6-0.

Moved by Com. Furlong, seconded by Com. Schei to approve Resolution 2014-17 ~ Compliance with PA 152 of 2011. Discussion ensued. Com. Lang does not feel that the County Board should require the employees to pay 20% of their health insurance. Motion was approved 5-1. Com. Lang voted nay. (Attachment A)

Moved by Com. Furlong, seconded by Com. Piche to approve Commissioner Per Diems and expenses as recently submitted. Motion was approved 6-0.

Moved by Com. Schei, seconded by Com. Furlong to approve miscellaneous bills as paid on December 4, 2014 in the amount of \$65,339.05. Motion was approved 6-0.

Moved by Com. Furlong, seconded by Com. Meintz to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 6-0.

**New Business (discussion only)**

**Personnel Items:**

- a. None.

**Building and Grounds/Parks Items:**

- a. None.

**Miscellaneous Items:**

- a. Menominee County E-911 Governing Board Resolution. – Brian read the resolution recently passed by the E-911 Governing Board. The resolution is asking the Menominee County Board to lift hiring freeze that is currently in place so positions at 911 can be filled. Brian was asked where we currently sit with contract negotiations. Brian explained that negotiations are heading to mediation on January 7<sup>th</sup>. Com. Meintz stated that he does not feel that the hiring freeze should be lifted while we are in the middle of contract negotiations. Com. Piche stated that he agreed with Com. Meintz. The consensus of the board is not to do anything about the hiring freeze at this time.

**Finance Items:**

- a. Commissioner Per Diems and expenses. - The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills as paid on December 18, 2014 in the amount of \$85,871.77. – Com. Schei stated that Com. Hafeman wanted him to ask about the AT&T bills. Brian explained that the majority of changes have been made, but we will still see a few bills from AT&T because the Sheriff's Department has not switched over. The consensus of the board is to move this item forward to the next meeting for approval.

**Misc. Boards/Committees/Commissions Reports:**

The consensus of the board is to move this item forward for approval at the next meeting.

Chairman Meintz called for public comment

**Public Comment:**

- Charlene Peterson – Thanked the board for coming to Lake Township and wished everyone a Merry Christmas.
- County Clerk Marc Kleiman – Reminded everyone of the Reorganizational Meeting to be held on Monday, January 5, 2015 at 5:30 p.m. followed by the Regular County Board Meeting at 6:00 p.m.

**Commissioner Comment:**

- Com. Meintz – Thanked all board members for their services, especially those board members who will not be returning. He wished everyone a Merry Christmas and Happy New Year. He also stated that he is very proud of what the board has accomplished in the past two years. Additionally he brought the rest of the board up to date with what recently happened at the Airport Commission.
- Com. Furlong – Wished everyone a Merry Christmas.
- Com. Krienke – Thanked everyone for the privilege of serving on the board. He also commended Com. Meintz on his stand at the Airport Commission.
- Com. Schei – Wished everyone a Merry Christmas and Happy Holidays. He thanked the public and supports Com. Meintz and his actions at the Airport Commission.
- Com. Piche – Commented about a Christmas card he received today and the beautiful picture of the bay on it. He also wished everyone a Merry Christmas.

Moved by Com. Piche, seconded by Com. Meintz to adjourn at 6:20 p.m. Motion was approved 6-0.

\_\_\_\_\_  
Charlie Meintz, Chairman

\_\_\_\_\_  
Marc Kleiman, County Clerk

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Commissioner Per Diems and Expenses</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<b>Board to review Commissioner Per Diems and expenses as recently submitted for payment.</b>	
<b>RECOMMENDED MOTION</b>	
<b>To approve commissioner per diems and expenses as recently paid.</b>	

Submitted by:     **Brian Bousley**    

    **12/30/2014**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>





## **Sherry DuPont**

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**To:** Adrian, Bill  
**Subject:** RE: Question??

**From:** Adrian, Bill [<mailto:BADrian@NBHS.Org>]  
**Sent:** Friday, December 05, 2014 12:39 PM  
**To:** Sherry DuPont  
**Subject:** RE: Question??

If you have any questions give me a call at 906-779-0525.

we paid John Nelson per diem of \$40.00 for 11-17-14 and 11-20-14 For total of \$80.00 and travel of \$28.00 for each of those dates for a total of \$56.00 in mileage.

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

<b>SUBJECT:</b>	<b>Miscellaneous Bills</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills as paid on December 18, 2014 in the amount of \$85,871.77.	
<b>RECOMMENDED MOTION</b>	
To approve Miscellaneous Bills as paid on December 18, 2014 in the amount of \$85,871.77.	

Submitted by:     **Brian Bousley**    

    **12/30/2014**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

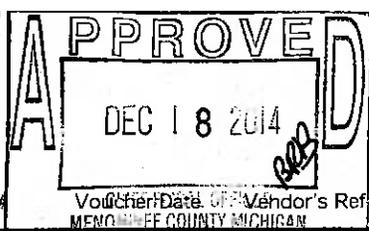
**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

**APPROVED**  
 DEC 18 2014  
 CHIEF POST OFFICE  
 MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY  
 Claims Audit Report

Vendor Name	Vendor's Ref#	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
AT&T - Carol Stream, IL							
39262	12/01/2014	906753220912	Annex Telephone Service	101-103-850.00	364.20		\$1,093.06
39265	12/01/2014	906753458212	December 1 - December 31, 2014	101-103-850.00	33.60		
39277	12/01/2014	906R41083912	December 1 - December 31, 2014	101-103-850.00	695.26		
AT&T Long Distance							
39291	11/19/2014	854528091	Telephone Services	101-103-850.00	2,851.03		\$2,851.03
AT&T Mobility							
39329	12/17/2014	287252150867	December 1 - December 31, 2014	101-132-850.00	31.27		\$31.27
Big O's Lube and Service, Inc.							
39252	12/10/2014	15789	2010 Chevy Impala - Vehicle Maintenan	101-301-981.00	205.88		\$443.63
39260	12/09/2014	15776	2013 Chevy Impala	205-315-934.02	32.90		
39281	12/04/2014	15734	2013 Chevy Impala	205-315-934.02	204.85		
Bob Barker Company, Inc.							
39241	11/26/2014	WEB000345915	Inmate Supplies	101-301-770.00	305.68		\$305.68
BP							
39238	12/06/2014	42998010	Gasoline Charges (Sheriff Dept)	101-301-742.00	297.60		\$297.60
Carron, Dana B.							
39304	12/17/2014	13-3599-FH-B	Court Appcinted Legal - Harris	101-131-807.00	1,731.40		\$1,731.40
CBM Managed Services							
39242	11/26/2014	STDINV78303	Inmate Meals	101-301-770.00	2,028.20		\$2,028.20
Cellcom Wisconsin RSA 04							
39322	12/05/2014	795229	Cellular Services	296-663-850.00	54.18		\$162.54
39322	12/05/2014	795229	Cellular Services	296-664-850.00	54.18		
39322	12/05/2014	795229	Cellular Services	296-665-850.00	54.18		
Cenex Fleetcard							
39290	12/06/2014	999168	Building Code Gasoline Charges	249-371-742.00	85.41		\$85.41
CITY OF MENOMINEE - 2511 10TH ST.							
39307	12/17/2014	December 2014	Monthly Rent	266-326-942.00	351.67		\$351.67
CLOVERLAND PAPER CO							
39246	11/21/2014	106746	Inmate Supplies	101-301-770.00	25.80		\$98.07
39272	12/01/2014	106790	Mop Cleaner & Facial Tissue	101-265-755.01	72.27		
Cooper Office Equipment							
39282	12/05/2014	117436	Contract # 2146-01 (Konica Bizhub 423	101-172-931.01	264.57		\$798.57
39293	12/05/2014	117435	Contract Number # 2418-01 (Bizhub C	101-261-942.00	534.00		
Country Mile Document Destruct							
39274	12/09/2014	19818	Shredding Documents (12/4/14)	101-265-801.00	63.33		\$63.33
Davis, Mel							
39267	12/12/2014	Per Diem	Peer Group (x2)	243-246-710.00	70.00		\$70.00
Dickinson County Healthcare							
39284	11/11/2014	1221008846-0001	Hayden Donald Gagnon	101-648-836.00	2,214.50		\$2,214.50
Dreamscape Communications							
39276	10/20/2014	w3928	Wireless Internet - Annex	101-261-850.00	69.99		\$69.99
DTE Energy							
39285	12/15/2014	462245200011	Annex - Heating	101-261-920.04	134.21		\$134.21



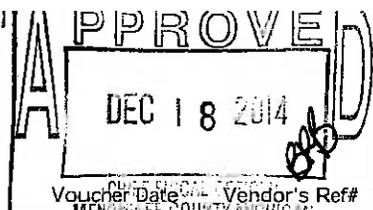
MENOMINEE COUNTY  
Claims Audit Report

Vendor Name Vcher#	Voucher#	Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
EAGLEHERALD PUBLISHING, LLC	39331	11/30/2014	1406	Courthouse Vestibule Project	101-101-901.00	19.35		\$19.35
Eichhorn, Garry	39278	12/04/2014	Reimbursement	Mileage - DHS Board	101-601-837.00	48.16		\$98.16
	39279	12/04/2014	Per Diem	DHS Board	101-601-837.00	50.00		
Eldercare Home Pharmacy	39248	11/30/2014	4470715	Inmate Medications	101-301-770.01	220.31		\$220.31
Employee Benefits Agency, Inc.	39283	12/04/2014	4716	Vision Insurance	266-326-712.00	32.07		\$90.87
	39283	12/04/2014	4716	Vision Insurance	266-325-712.00	17.89		
	39283	12/04/2014	4716	Vision Insurance	266-325-712.00	17.89		
	39283	12/04/2014	4716	Vision Insurance	701-000-231.00	12.40		
	39283	12/04/2014	4716	Vision Insurance	266-325-712.00	12.40		
	39283	12/04/2014	4716	Vision Insurance	266-325-712.00	12.40		
	39283	12/04/2014	4716	Vision Insurance	266-325-712.00	17.89		
	39283	12/04/2014	4716	Vision Insurance	266-325-712.00	-32.07		
Excel Systems Group, Inc.	39312	12/10/2014	119753	Goldenrod Casebinders for Probate Co	101-148-727.00	424.89		\$424.89
GREAT AMERICAN DISPOSAL CO THE	39264	12/01/2014	4C104089	Shakey & Kleinke Park	208-751-801.00	130.18		\$130.18
HOTFLAME GAS COMPANY	39330	12/09/2014	12139802	Maintenance Building @ Shakey Lakes	208-751-744.00	777.69		\$777.69
J S ELECTRONICS, INC.	39249	12/01/2014	18576	Voice Paging	101-301-934.00	90.00		\$9,094.40
	39250	11/25/2014	18564	Battery Latch Assembly Maintenance	101-301-934.01	59.00		
	39305	11/02/2014	18541	PO# 3010 - Cedarville Tower Maintena	266-325-970.01	6,575.40		
	39306	12/01/2014	18575	Tower Lease - December 2014	266-326-942.00	425.00		
	39328	11/24/2014	18566	PO# 03030 Light Bar for Chevy Impala	205-315-934.03	1,945.00		
Jeff Naser	39280	11/25/2014	Reimbursement	Mileage - DHS Board	101-601-837.00	49.28		\$99.28
	39281	11/25/2014	Per Diem	DHS Board	101-601-837.00	50.00		
Jennings, Martha	39299	12/04/2014	2014-126-MI	Court Appointed Legal - Brown	101-148-807.00	48.00		\$48.00
Joel Hensley, RN	39236	12/19/2014	Nursing Services	Nursing Services	101-301-770.01	1,365.00		\$1,365.00
Kiestler's Police Supply, Inc.	39259	12/08/2014	E0001016	Ammunition	205-315-755.02	322.00		\$322.00
LENCA SURVEYING	39334	12/17/2014	14217	Remon Yr 2014 (12/3 - 12/9/14)	243-246-801.07	4,181.70		\$4,181.70
LexisNexis Matthew Bender	39255	10/27/2014	64792927	MI Penal Code Handbook	205-315-934.03	30.00		\$105.73
	39255	10/27/2014	64792927	MI Penal Code Handbook	205-315-727.00	75.73		
Lithocrafters Printing, Inc.	39302	11/30/2014	83493	Cash Receipt Books (FOC)	101-141-727.00	339.64		\$339.64
M & M Business Machines	39311	12/16/2014	5711	Teen Court Toner Cartridges (x2)	296-667-801.02	129.00		\$129.00

**APPROVED**  
 DEC 18 2014  
*get*  
 OFFICE OF THE CLERK  
 MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY  
 Claims Audit Report

Vendor Name Vcher#	Vendor Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Manpower							\$819.00
39327	12/07/2014	28000621	Week Ending 12/7/14 (Krista Marciniak	101-261-705.00	441.00		
39333	12/14/2014	28024640	Week Ending 12/14/14 (Krista Marcinia	101-261-705.00	378.00		
Menards - Marinette							\$286.03
39273	12/12/2014	70318	Wall Clock	101-265-755.00	3.97		
39287	12/09/2014	70094	Parks - Lumber and Nails	208-751-756.01	206.78		
39289	12/02/2014	69558	Bulbs, Bolts, Oxiclean	101-265-755.00	75.28		
MENOMINEE COUNTY JOURNAL							\$3,598.40
39303	12/01/2014	143	Non Payment of Property Taxes Notice	517-252-900.00	3,570.40		
39308	12/01/2014	138	Twin City Airport Board	101-101-901.00	28.00		
MI Assoc. of County Treasurer							\$150.00
39301	12/08/2014	Dues	2015 Membership Dues - Diane Lesper	101-253-802.00	150.00		
MICH ELECTRONIC COURT REPORTER							\$130.00
39323	12/17/2014	Dues	MECRA Membership Dues	101-132-802.00	130.00		
Michele Larson							\$115.61
39316	12/17/2014	5715	Can Zone	296-668-801.00	90.00		
39319	12/17/2014	Reimbursement	Can Zone - Mileage & Supplies	296-668-801.00	25.61		
MICHIGAN STATE INDUSTRIES							\$1,041.80
39240	10/01/2014	1229 11500	Inmate Supplies	101-301-770.00	232.40		
39244	10/01/2014	1229 11413	Inmate Supplies	101-301-770.00	72.90		
39245	10/01/2014	1229 11479	Inmate Supplies	101-301-770.00	83.90		
39247	11/30/2014	1229 11633	Inmate Supplies	101-301-770.00	652.60		
MILLERS ACTION OFFICE SUPPLY I							\$184.97
39320	12/17/2014	105999-001	Office Chair for I.P.O.	101-132-931.00	169.99		
39321	12/17/2014	105992-001	Typewriter Ribbons	101-148-727.00	14.98		
MMTA							\$50.00
39268	12/17/2014	Dues	2015 MMTA Dues - Diane Lesperance	101-253-802.00	50.00		
Nelson, John R.							\$136.64
39332	12/08/2014	Reimbursement	Mileage - November 2014	101-101-860.11	136.64		
NESTEGG MARINE							\$1,511.33
39253	11/11/2014	95524	Marine Maintenance	101-331-755.00	209.54		
39254	11/13/2014	95528	Marine Maintenance	101-331-755.00	1,301.79		
Office Depot, Inc.							\$219.49
39269	12/05/2014	744133408001	District - Office Supplies	101-136-727.00	219.49		
Owens, Karen A.							\$337.50
39317	12/17/2014	5717	JDFS Program	296-668-801.00	162.00		
39318	12/17/2014	5718	After School Program	296-668-801.00	175.50		
PAAM							\$2,494.00
39275	12/10/2014	Dues	2015 Membership Dues	101-267-801.00	2,494.00		
PHDM							\$520.00
39324	12/17/2014	Permit	West Shore Fishing Museum Septic	208-751-755.02	454.00		
39325	12/17/2014	Permit	Variance Permit for West Shore Museu	208-751-755.02	66.00	*	
Piche, Gerald L.							\$80.64
39389	12/04/2014	Reimbursement	Mileage - November 2014	101-101-860.07	80.64		
Quill Corporation							\$64.77
39235	12/09/2014	8523994	PA Office Supplies	101-267-727.00	64.77		

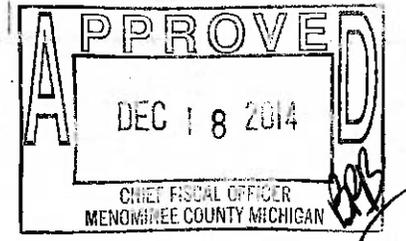


MENOMINEE COUNTY  
Claims Audit Report

Vendor Name Vcher#	Voucher#	Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
RIVERSIDE AUTO SALES OF MARINE	39271	12/03/2014	6039255/1	2001 Dodge Ram - Maintenance	101-265-981.00	96.90		\$96.90
Riverside Chevrolet	39237	12/09/2014	6086388/1	2012 Chevy Impala Maintenance	101-301-881.01	934.57		\$934.57
Seaborg Bunting Architects LLC	39326	12/09/2014	02	PO# 03031 Phase 1 of Vestibule	101-103-998.04	6,550.00		\$6,550.00
Sexton, Richard	39286	12/05/2014	Reimbursement	Mileage	101-426-860.00	99.68		\$99.68
Squires-Stepniak, Rebecca	39315	12/16/2014	Reimbursement	Mileage	296-665-860.00	221.20		\$221.20
State of Michigan - MI Dept. of Human Services	39298	12/09/2014	5709	Monthly Offset - October 2014	292-662-843.01	23,624.03		\$23,624.03
Stellar Pizza, LLC	39313	12/16/2014	33	Pizza for Teen Court	296-667-801.02	20.00		\$20.00
STEPHENSON MARKETING COOPERATI - P O BOX 399	39258	11/30/2014	015579	Road Patrol - November 2014	205-315-742.00	1,674.40		\$2,201.60
	39296	11/30/2014	462643	Park Supplies	208-751-755.02	18.99		
	39297	10/27/2014	46264300	LP Gas - Shakey Lakes Shower Buildin	208-751-744.00	508.21		
Sutherland, Daniela	39314	12/16/2014	5713	Saturday Detention (P.T.)	101-132-801.01	52.00		\$52.00
SVINICKI, GAIL M.	39295	12/09/2014	Reimbursement	Registered Mail - Milatzo (2014-014865	101-267-804.00	16.47		\$16.47
TARGET INFORMATION MANAGEMENT	39300	12/04/2014	277260	Garnishee Disclosure (x100)	101-136-727.00	37.02		\$37.02
Terence Wanic	39266	12/12/2014	Per Diem	Peer Group (x2)	243-246-710.00	70.00		\$70.00
The Print Shop - 1340 Main Street	39270	12/10/2014	7029830	PA's Envelopes (x1000)	101-267-727.00	161.71		\$161.71
Time Warner Cable	39243	11/28/2014	10404 620475202 8002/6/14 - 1/5/15		101-301-770.00	261.14		\$1,144.42
	39263	12/02/2014	10404 710008401 1002/2/14 - 1/01/15		101-103-850.00	883.28		
Tri-City Plumbing, Inc.	39335	12/16/2014	11574	PO# 03029 Kleinke Park Pumps & Floa	220-752-953.02	4,952.95		\$4,952.95
TWIN CITY ELECTRIC, Inc.	39288	12/04/2014	79303	PO# 03025 (Cables & Labor)	101-103-755.00	511.90		\$511.90
U.E.S. COMPUTERS, INC.	39292	11/29/2014	41875	November 2014 - Computer Maintenanc	101-103-857.00	1,040.00		\$1,040.00
UPCAP SERVICES INC	39251	11/30/2014	804	Work Crew Services	101-301-935.00	100.00		\$120.00
	39284	11/30/2014	802	Work Crew Services	208-751-930.04	20.00		

MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Verizon Wireless								\$1,556.19
	39310	12/01/2014	9736380622	Cellular Services	101-265-850.01	103.93		
	39310	12/01/2014	9736380622	Cellular Services	101-301-850.00	644.15		
	39310	12/01/2014	9736380622	Cellular Services	101-301-970.00	493.68		
	39310	12/01/2014	9736380622	Cellular Services	101-682-850.00	32.43		
	39310	12/01/2014	9736380622	Cellular Services	205-315-850.00	281.58		
	39310	12/01/2014	9736380622	Cellular Services	266-325-850.00	0.42		
WALTER BROTHERS INC								\$9.49
	39239	11/30/2014	C51270	Tulip Lockset	101-301-755.00	9.49		
Xerox Corporation - 26152 Network Place								\$435.10
	39256	12/01/2014	077048596	Road Patrol	205-315-727.00	403.81		
	39257	12/01/2014	077048595	Road Patrol	205-315-727.00	31.29		
Total Amount for Bank Account: General								\$85,871.77



## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	Miscellaneous Boards/Committees/Commission Reports
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
Miscellaneous reports to be to be discussed at the 12.23.2014 County Board meeting	
<b>RECOMMENDED MOTION</b>	
To approve Miscellaneous reports and place on file in the care of the County Clerk.	

Submitted by: Brian Bousley

12/30/2014  
Date

### WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

### COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Menominee Co. Fair Board Meeting  
Meeting Minutes

Approved  
11/19/14

The meeting was called to order by Larry Roetzer on Wednesday, October 15 at 6:32.

Attendance: Larry Roetzer, Larry Schei, Glenn Hanson, Phyllis Kaczmarczyk, Jerry Piche, Bill Hafeman, Kristie Rice, Carol Quist

**Agenda:** approved by Bill H. second by Glenn Hanson.

**Bylaws:** Brain couldn't find the bylaws. He will send a boiler plate bylaws at the next meet and we can tailor it for our fair board. Larry R. said he knows they exist because he helped write them up. He will do some more digging to see where they are.

**Treasurer Report:** Larry S. gave the treasurers report. He will send the spread sheet to Carol via email. Who has control of the money? Also, who signs the checks if we don't have a fair manager? We don't know what has been paid from the 2014 fair.

**Holiday Festival:** Phyllis said everything is on track. She had 24 posters made. They were put in several businesses around the county. She also will put ads in the Journal and Journal extra. It was decided not to pay for ads in the Eagle Herald but to put an article in as it is free. There are approximately 21 vendors signed up. The concession stand was also discussed.

**New Business:** Carol Quist found a grant program, Michigan Department of Agriculture and Rural Development County Fairs Capital Improvement Grant Program. We discussed where we could use monies to improve. Glenn said the show ring used by beef, dairy, sheep and goats need improvement. Glenn would get estimates from Machalk Fencing. Carol will fill out the papers and get them sent in.

We also talked about a fair manager. Glenn has someone in mind and will talk to her. Carol stated that we need more involvement from all the superintendents and participants. Larry S. stated that we could have more board members. There were 2 other applicants to the board. They will be contacted to see if they are still interested.

Motion to adjourn was made at 7:43 by Larry S. second by Phyllis.

Menominee County  
Department of Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858

**BOARD MEMBERS**  
**JEFF NASER, CHAIR**  
**GARY EICHHORN**

**DIRECTOR**  
**RUSSELL K. SEXTON**

**Date:** October 28, 2014

The regular meeting of the Menominee County Department of Human Services Board was called to order by Russell Sexton, Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Jeff Naser, Board Member; Gary Eichhorn, Board Member; Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mr. Eichhorn and supported by Mr. Naser. Motion carried.

**APPROVAL OF SEPTEMBER 30, 2014 MINUTES:**

Minutes of the September 30, 2014 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for September 2014 was reviewed. There were \$197.44 in expenditures for the DHS Board; leaving a balance of \$4,870.48.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

Mr. Sexton related that he has not yet received FY 2015 appropriation information at this time, but will be checking with the County Administrator.

**DIRECTOR'S REPORT:**

Mr. Sexton provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor who supervises some assistance payments staff in Delta County, Indian outreach worker in Menominee county and adult services specialists in Delta, Dickinson and Menominee counties. There is also 1 tri-county community resource coordinator who operates the volunteer services program, fund raising activities, medical transportation volunteer drivers, contracting and various other functions. There are 3 administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists and 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist. Total Menominee County staff on-board count is 21. Total payroll is 1.04 Million dollars.

**Statewide Director's Meeting Information:** No information available at this time.

**Collaborative Issues:** No new information was provided.

**Business Plan Update:** Mr. Sexton provided the board with an update on current performance data including:

- Operating Funds: Menominee County allocation for FY 2014 is: \$37,406.00. Year to date expenditures are: \$38,475.69, which equates to 102.9% of the allocation expended with 91% of the year elapsed.
- Travel Funds: Menominee County allocation for FY 2014 is: \$32,991.00. Year to date expenditures are: \$27,245.15, which equates to 82.6% of the allocation expended with 91% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 98 %. Business Services Center 1 average is 96% and State average is 96%.

Family Independence Program Work Participation Rate: 60%. Goal is 50%.

Child Welfare:

There is no current data due to the implementation of the MiSACWIS system.

We have to work out the bugs and build the data base prior to us being able to obtain accurate child welfare data.

**Miscellaneous:**

Mr. Sexton reviewed with the board customer information as follows:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 23 cases; 54 recipients; \$10,923.00 in benefits.
- Food Assistance Program: 1,560 cases; 2,990 recipients; \$330,451.00 in benefits.
- State Disability Assistance: 13 cases; 13 recipients; \$2,448.00 in benefits.
- Child Development and Care: 25 cases; 42 recipients; \$6,334.00 in benefits.
- State Emergency Relief: 3 cases; \$785.00 in benefits.

- Unduplicated total: 1,574 cases; 3,009 recipients; \$350,940.00 in benefits.

**Total Eligible Medicaid Cases and Recipients:**

- Family Medicaid: 554 cases; 1,201 recipients
- Other Children < Age 21: 94 cases; 107 recipients
- Pregnant Women & Children Under 19: 702 cases; 1,251 recipients
- Non-SSI Aged, Blind & Disabled: 692 cases; 725 recipients
- SSI Aged, Blind & Disabled: 526 cases; 526 recipients
- Medicaid Eligible Total: 2,366 cases; 3,799 recipients

Total Healthy Michigan Enrollments: 867

Mr. Sexton reiterated that anyone could find all DHS policy for all programs, as well as anything else one would want to know about DHS at the [www.michigan.gov/dhs](http://www.michigan.gov/dhs) site.

**Board Member Input/Suggestions:** None

**UNIT REPORT:** None

**BOARD BUSINESS:**

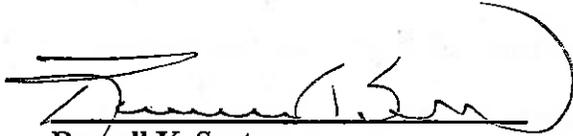
1. **Approval of Vouchers:**  
Vouchers were reviewed and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.
2. **Board Members:** We are down to two members due to Ms. Bradley's term ending. Mr. Naser, who was a State Appointee, is now a County Appointee, replacing Ms. Bradley. The State has been notified of the need to fill the State Appointee position.  
Ms. Bradley served the Board with distinction for over 15 years and her service was greatly appreciated.
3. **MCSSA Dues:** The Board received two invoices from the MCSSA, one for District One dues of \$150.00 and one for Statewide Dues of \$868.98. There was no motion presented to pay these dues, thus the invoices will be returned unpaid. The current members of the Board do not feel that there is any value to the Board or the County derived from membership in the MCSSA and are subsequently not participating in or financially supporting the MCSSA.

**NEW BUSINESS:** No new business was presented.

**PUBLIC COMMENT:** None.

**NEXT MEETING:** November 25, 2014 at 9:00 a.m. in the Menominee County DHS Board Room.

**ADJOURNMENT:** Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 0916 a.m.



**Russell K. Sexton**  
**Board Secretary**



**Jeff Naser**  
**Board Chairperson**

Pc: DHS Board Members  
Menominee County BOC

Old Business:

- A. USF Reimbursement for Telecommunications – Update – We received a check for \$1,948.75 from AT&T to cover Funding Year 16.

New Business:

- A. Xerox Work Center #4118 Copier Lease – Xerox picked up the Work Center #4118 copier on Thursday, November 13 and terminated our lease.
- B. Copier Lease Agreement –Cooper Office Equipment, Inc. – After reviewing the lease document, C. Peterson moved to enter a five-year lease agreement with Cooper Office Equipment. Seconded by J. Bejgrowicz, motion carried.
- C. APS Battery Backup-Surge Protectors – The County is supplying backup-surge protectors for all the computers, printers and scanners.

Other Board Concerns: No board concerns at this time.

Public Participation: No public present.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by J. Bejgrowicz, motion carried. The meeting adjourned at 11:42 AM.

**Sherry DuPont**

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**From:** paschke\_sandy@yahoo.com  
**Sent:** Friday, December 12, 2014 11:16 AM  
**To:** Brian Bousley  
**Cc:** Sherry DuPont  
**Subject:** FAIR BOARD draft of minutes from the last meeting

*Approved  
12/17/14*

## MENOMINEE COUNTY FAIR BOARD MEETING

November 19, 2014

The meeting was called to order by Larry Roetzer at 6:35 on Wednesday November 19, 2014.

Attendance: Larry Roetzer, Larry Schei, Glenn Hanson, Phyllis Kaczmarczyk, Jerry Piche, Bill Hafeman, Jan Hafeman Brian Bousley, Scott Carhoun and Sandy Paschke.

In the absence of Carol Quist, Sandy volunteered to record the minutes.

Minutes of the Oct Meeting were discussed. It was moved by Bill Hafeman and seconded by Larry Schei to approve the minutes as printed. Motion passed.

The 2014 Holiday Festival was discussed. Phyllis reported that the vendors were satisfied and all indicated that they would return next year. Phyllis reported that nearly \$1200.00 was raised.

Brian discussed the \$ for \$ USDA Grant and he indicated that it should be in by the middle of January and would be enough to buy a lap top computer and printer for the Fair Manager.

A discussion was held regarding the Fair Manager's job. Sandy agreed to take on the job this year.

Motion to accept the bid for the Installation of approximately 180 of wire fence for the sheep, goat , dairy and beef show ring. This will be a \$ for \$ grant which means our cost will be ½ of the quote if the grant is granted..

Treasurer's report was passed out by Brian and a short discussion was held regarding the information. Brian indicated that the Treasurer Carol Quist and Brian will have to meet at the bank with Sandra Paschke in order to have her name put on the account.

A discussion was held regarding increasing the number of board members and Larry moved that Barara Palzewicz be contacted to see if she is still interested. Bill Hafeman supported the motion and motion passed.

A discussion was held regarding Vendors for the fair and other activities to draw more of a crowd to our Fair. All agreed that we need to settle on the date next years Fair before letters can be sent out to possible vendors.

A discussion was held regarding paying the board members. Members. Glenn made a motion that members would be paid \$25.00 per meeting with an additional mileage set according to the IRS Rate which at present is .56 per mile, to be effective when we pass our bylaws. Phyllis seconded the motion and motion carried.

Next meeting was set for December 17 at 6:30.

Motion to adjourn was made by Bill and supported by Phyllis. Meeting adjourned.

Sandy Paschke, Acting Secretary

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Clean Water Act Proposed Rule For Definition of Waters of The U.S. Resolution</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Review proposed resolution, initiated by Commissioner Meintz and Hafeman.	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **12/30/2014**      
Date

### WORKSHOP ACTION

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

**Shown Here:**

Passed House without amendment (09/09/2014)

**(This measure has not been amended since it was introduced. The expanded summary of the House reported version is repeated here.)**

Waters of the United States Regulatory Overreach Protection Act of 2014 - Prohibits the U.S. Army Corps of Engineers and the Environmental Protection Agency (EPA) from:

- developing, finalizing, adopting, implementing, applying, administering, or enforcing the proposed rule entitled, "Definition of 'Waters of the United States' Under the Clean Water Act," issued on April 21, 2014, or the proposed guidance entitled, "Guidance on Identifying Waters Protected By the Clean Water Act," dated February 17, 2012; or
- using the proposed rule or proposed guidance, any successor document, or any substantially similar proposed rule or guidance as the basis for any rulemaking or decision regarding the scope or enforcement of the Federal Water Pollution Control Act (commonly known as the Clean Water Act).

Requires the Army Corps and the EPA to withdraw the interpretive rule entitled, "Notice of Availability Regarding the Exemption from Permitting Under Section 404(f)(1)(A) of the Clean Water Act to Certain Agricultural Conservation Practices," issued on April 21, 2014.

Requires the Army Corps and the EPA to: (1) consult with relevant state and local officials to develop recommendations for a regulatory proposal that would identify the scope of waters covered under the Clean Water Act and the scope of waters not covered; (2) provide for the public review and comment of a draft report that includes a recommendation only if consensus has been reached with regard to the recommendation among the Army Corps, the EPA, and state and local officials; (3) publish a final report; and (4) report to Congress on the recommendations.

*“Menominee – Where the best of Michigan begins”*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858*

*Brian R. Bousley - County Administrator  
Sherry DuPont - Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839*

### **CLEAN WATER ACT PROPOSED RULE FOR DEFINITION OF WATERS OF THE U.S. Resolution 2015~01**

The proposed rule that prompted the introduction of H.R. 5078 – Definition of Waters of the U.S. Under the Clean Water Act – was released by the U.S. Environmental Protection Agency (EPA) and the U.S. Army Corps of Engineers (Corps) on April 21. This rule amends the definition of Waters of the U.S. within the Clean Water Act (CWA) and expands the range of waters (and their conveyances) that would fall under federal regulatory authority.

**WHEREAS**, The cost of operations and maintenance for public infrastructure, such as existing flood damage – reduction systems, will also be increased and will take more time to accomplish than it should for an existing facility – potentially putting safety at risk and increasing flood damages.

**WHEREAS**, federal officials will have more control over how farmers, ranchers, manufacturers, home builders, and local governments can use their property and subject it to new layers of costly reviews and permitting; and

**WHEREAS**, the proposed definition also applies to all CWA programs, not just to the Section 404 permit program, and impacts nine different regulatory programs, including Section 402, which establishes the nation’s storm water management program, and Section 401, which governs water quality certifications; and

**WHEREAS**, “waters of the U.S.” definition - tributary, adjacent waters, riparian areas, flood plains, and the exemptions listed – also raise important questions. It is uncertain how they will be used to effectively implement the Section 404 permit program; and

**WHEREAS**, Expanding the number of ditches that are regulated will increase necessary public infrastructure projects; budgets and timelines; and

**WHEREAS**, determining whether a project is jurisdictional can be very difficult, and if a project is deemed jurisdictional, it is then subjected to a multitude of regulatory requirements under CWA. Other federal laws are triggered, such as environmental impact statements, National Environmental Policy Act (NEPA) and impacts on the Endangered Species Act (ESA); and

**WHEREAS**, the cost of operations and maintenance for public infrastructure, such as existing flood damage reduction systems, will also be increased; and

*Bernie Lang    Charlie Meintz - Chairperson    Larry Schei - Vice Chairperson    James Furlong  
Doug Krienke    John Nelson    Chris Plutchak    Gerald Piche    Jan Hafeman*

**WHEREAS**, studies and public comment periods, all of which can cost both time and money, often as part of the approval process, the permit requires the applicant to “mitigate” the environmental impacts of the proposed project, sometimes at considerable expense; and

**WHEREAS**, Counties are responsible for the building and maintaining 45% percent of public roads in the 43 states. These responsibilities can range from intermittent maintenance, such as snow plowing, debris cleanup, short term paving and surface repairs to maintenance of traffic safety and road signage and major long term construction projects. Many of these road systems are in very rural areas. Of the nation’s 3,069 counties, 50 percent (1,542) serve counties with populations below 25,000 residents; and

**WHEREAS**, any additional cost burdens are challenging to these smaller governments, especially since more rural counties have the most road miles and corresponding ditches. Stormwater management is often not funded as a water utility, but rather through a county or city general fund; and

**WHEREAS**, if stormwater cost significantly increase due to the proposed rule, not only will it potentially impact our ability to focus available resources on real, priority water quality issues, but it may also require that funds be diverted from other government services such as education, police, fire, etc; and

**WHEREAS**, Our County cannot assume additional unnecessary or unintended costs.

**WHEREAS**, this rule would imposed a blanket jurisdictional determination over thousands of acres of private property. The effect would be to impose unnecessary property restrictions and uncertainty; and

**WHEREAS**, our County believes that more roadside ditches, flood control channels and storm water management conveyances and treatment approaches will be federally regulated under this proposal is problematic because, our county is ultimately liable for maintaining the integrity of these ditches, channels, conveyances and treatment approaches, even if federal permits are not issued by the federal agencies in a timely manner; and

**WHEREAS**, much of the anticipated cost of this rule would be financed from municipal resources, and thus divert resources from other essential public services.

**THEREFORE, BE IT RESOLVED**, that the rule included the following provisions that are priority concerns for local governments;

- Separate municipal storm sewers will continue to be regulated an permitted under Section 402 of the Clean Water Act, and shall not be considered, either in their entirety or individual feature thereof, Waters of the U.S.
- Green infrastructure developed to improve water quality or achieve multiple public benefits shall be encouraged and given priority consideration that does not impose

additional financial and regulatory burdens of permitted and shall not be considered Waters of the United States

- Water delivery, reuse, and reclamation systems and facilities shall not be considered Waters of the U.S.
- Ditches and other drainage features that protect and ensure the operation of public infrastructure shall not be considered Waters of the U.S.
- Wastewater treatment systems and all associated infrastructure shall not be considered Waters of the U.S.
- Any proposal to regulate waters within a floodplain, riparian, or any other general area must include a specific definition, including the specific boundaries, of the floodplain, riparian or other area subject to the rule
- The rule must include sufficient clarity and specificity to better inform regulators and permitted to minimize the potential for litigation
- Require the EPA and USACE to engage local governments and other stakeholders in drafting a rule addressing the full economic impact for all sections of the Clean Water Act beyond Section 404

**BE IT FURTHER RESOLVED**, that failure to address any one or all of these concerns shall be considered an unfunded mandate and the Federal Government shall provide funding to local governments to address the cost of implementation.

**BE IT FUTHRER RESOLVED**, that Menominee County believes that state and local governments should be given the opportunity to provide meaningful consultation on rules before rules are formally proposed, especially if the rule will have a significant impact on capital costs, operations and mandates on the people of Menominee County.

**BE IT FUTHER RESOLVED**, that copies of this resolution be forwarded to all Michigan counties, Governor Rick Snyder, Michigan congressmen and women, US Senators, Michigan State Senators, the Michigan Association of Counties and the national Association of Counties.

---

Marc Kleiman, Menominee County Clerk

---

Date

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Commissioner Per diems and expenses</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Review of commissioner per diems and expenses.	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **12/30/2014**      
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>







Rec  
12-26-14  
BRB

**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

Mileage: \$ .56/mile ~ effective 01 January 2014

\*Meals      Breakfast - \$9.00  
                 Lunch - \$11.00  
                 Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
12/9/14	LAKE TWP. HALL	40		22.40	101-101-860.04
12/15/14	PUBLIC HEALTH OFFICE	101		56.56	101-101-860.04
12/17/14	PINECREST	73		40.88	101-101-860.04
12/17/14	ANNEY	32		17.92	101-101-860.04
12/23/14	LAKE TWP. HALL	40		22.40	101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
			Total Mileage	286	
<b>Total Mileage Fee</b>					<b>160.16</b>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Larry Schei*

Signed

12/26/14

Date

REC  
12-23-14  
BRB

**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

Mileage: \$.56/mile ~ effective 01 January 2014

\*Meals      Breakfast - \$9.00  
                 Lunch - \$11.00  
                 Dinner - \$20.00

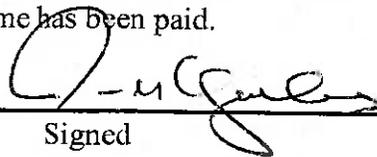
\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: James Furlong ~ District 3

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
12-1-14	STEPHENSON	40			101-101-860.03
12-9-14	Lake Townsh. A	47			101-101-860.03
12-16-14	STEPHENSON	40			101-101-860.03
12-23-14	Lake Townsh. A	47			101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
			<b>Total Mileage</b>	174	
				<b>Total Mileage Fee</b>	97.44

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

12-23-14

Date

Ke-  
12-30-14  
RAB

# Commissioner Meeting Fee Expense Form

Name of Commissioner: BERNIE LANG

\$50.00 per meeting – Regular or Special County Board meeting (and assigned committee meetings)  
\$75.00 MAC or UPACC Conference

2014

Date	Meeting Description & Duration	Meeting Expense
12-9	CO. Bd.	50.00
12-23	CO. Bd.	50.00
		<hr/>
		100.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: B. Lang

Date: 12-30-14



**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

<b>SUBJECT:</b>	<b>Miscellaneous Bills</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>  Miscellaneous bills to be reviewed in the amount of \$12,358.55	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **12/30/2014**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

### General Fund Expenditures

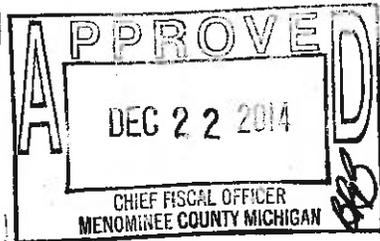
101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-402 Brownfield Authority  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

### Special Revenue Funds

205 Road Patrol  
208 County Parks  
215 Friend of Court  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
284 Revenue Sharing  
285 Senior Citizens  
292 Child Care  
294 Veterans' Trust  
296 Special Child Care Funds  
  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Alfredson Brothers Const Co.	39337	12/18/2014	14-114	PO# 03020 Phase I Construction - Fool	101-103-998.04	10,000.00		\$10,000.00
CLOVERLAND PAPER CO	39340	12/12/2014	106891	Towels, Tissue, Soap	101-265-755.01	180.85		\$180.85
Friends Ofc Prod Whse Direct	39339	12/18/2014	021712	Clasp Envelope (Equalization)	101-257-727.00	18.49		\$18.49
Mastercard								
	39342	12/12/2014	Credit Card	USPS	101-268-729.00	5.05		\$337.17
	39342	12/12/2014	Credit Card	USPS	101-268-729.00	5.05		
	39342	12/12/2014	Credit Card	USPS	101-268-729.00	5.05		
	39342	12/12/2014	Credit Card	Power Pro's	101-103-857.00	128.70		
	39342	12/12/2014	Credit Card	USPS	101-268-729.00	5.05		
	39342	12/12/2014	Credit Card	USPS	101-268-729.00	5.05		
	39342	12/12/2014	Credit Card	USPS	101-268-729.00	5.05		
	39342	12/12/2014	Credit Card	USPS	101-268-729.00	5.05		
	39342	12/12/2014	Credit Card	USPS	101-268-729.00	5.05		
	39342	12/12/2014	Credit Card	USPS	101-268-729.00	5.05		
	39342	12/12/2014	Credit Card	USPS	101-268-729.00	5.05		
	39342	12/12/2014	Credit Card	USPS	101-268-729.00	5.05		
	39342	12/12/2014	Credit Card	ITunes	101-132-802.00	10.59		
	39342	12/12/2014	Credit Card	USPS	101-268-729.00	5.05		
	39342	12/12/2014	Credit Card	ITunes	101-132-802.00	10.59		
	39342	12/12/2014	Credit Card	Amazon	101-261-970.00	76.23		
	39342	12/12/2014	Credit Card	Amazon	101-261-970.00	55.51		
Pfankuch, Mike	39336	12/17/2014	Reimbursement	Continuing Education Credits	101-136-802.00	189.55		\$189.55
SimplexGrinnell	39341	11/21/2014	40746376	PO# 03032 (Courthouse Alarm System	101-265-934.00	1,575.49		\$1,575.49
U.E.S. COMPUTERS, INC.	39338	12/17/2014	69992	Outside NW Camera	101-103-857.03	57.00		\$57.00
Total Amount for Bank Account: General								\$12,358.55



## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	Miscellaneous Boards/Committees/Commission Reports
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	Miscellaneous reports to be to be discussed at the 1.05.2015 County Board meeting
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **12/30/2014**      
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**  
**Regular Monthly Meeting**  
**MINUTES**  
**715 Pyle Drive, Kingsford, MI**  
**November 20, 2014 - 4:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

Karen Raether, Board Chairperson, called the meeting to order at 4:02 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Connors, Peggy		X		Martin, Ann	X		
DeDie, William	X(4:26 pm)			Negro, Mari	X		
Dehn, Janet	X			Nelson, John	X		
Freeman, Peggy		X		Raether, Karen	X		
Hofer, Millie	X			Spence, Christine	X		
Luhtanen, Joan	X			Zevitz, Michael, Dr.			X

**REPRESENTING ADMINISTRATION:** K. Thekan, B. Adrian, T. Wendt, L. Dionne, M. Wendt

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all

**PUBLIC COMMENTS** - No public comments

**APPROVAL OF THE CONSENT AGENDA:**

(Consent agenda items are being presented for review and action by a single vote without discussion. If a member believes that an item requires discussion, then a request is made to pull that one item from the Consent Agenda and to add it to the regular agenda as an item to be discussed).

- a. Approval of Minutes-October 23, 2014 Regular Monthly Board Meeting
- b. Finance Committee Meeting Report-November 17, 2014

**ACTION:** Millie Hofer asked from the Finance Committee Meeting report that the Calculation of Administrative Costs be added to the agenda. Moved to approve the amended consent agenda as presented.

**Motion by:** J. Nelson; supported by C. Spence. **Motion carried unanimously.**

**APPROVAL OF THE AGENDA:**

(Request for additional agenda items).

Karen Raether stated that the agenda would be amended to add Calculation of Administrative Costs; under New Business add Preliminary September Financial Statement and October Financial Statement; and under Unfinished Business add Michigan Rehabilitation Services (MRS) Cash Match Contract.

**ACTION:** Moved to approve the amended agenda as presented.

**Motion by:** J. Luhtanen; supported by C. Spence. **Motion carried unanimously**

**CALCULATION OF ADMINISTRATIVE COSTS**

Millie Hofer requested further clarification in regards to clinical directors and managers and why they are not included with the calculation of administrative costs. Bill Adrian stated that directors' costs are included and costed out with the program areas they are responsible for. Discussion ensued and miscellaneous questions were addressed by Mr. Adrian.

**PRESENTATION:** No presentation

**CEO REPORT**

Karen Thekan stated that her November 2014 CEO Report was in Board packets; she provided the following updates and highlights:

**Federal/State:**

- A copy of the Michigan Department of Community Health 2015 strategic priorities was provided to Board members for their information.

W. DeDie present at 4:26 p.m.

- A General Fund (GF) supplement continues to be discussed but there is no dollar figure at this time for it.
- The Dual Eligible Project (Medicaid/Medicare) continues to move forward. Ms. Thekan attended a meeting on November 19 with Upper Peninsula Health Plan (UPHP) regarding the Dual Eligible Project. The implementation date for this project is January 1, 2015. Miscellaneous questions were addressed by Ms. Thekan.

**Regional:**

- Superior Health Foundation does an annual gala each year to raise money for an organization that is focusing on health care needs of the Upper Peninsula. Ms. Thekan will be writing an application/grant to Superior Health Foundation for the regional Upper Peninsula Community Mental Health (CMH) agencies to offer a service to fill the gaps with the GF reductions.

**Local:**

- GF updates are as follows: all open cases continue to be reviewed to make sure individuals still qualify as seriously mentally ill; some cases have been closed, some services have been reduced; and 5 appeals were filed and upheld in Northpointe's favor. Comparing last year's time frame to this year's time frame Northpointe has seen a reduction in cost of services of approximately \$115,000.00. Northpointe has several staff retiring in the next couple of months and some of the positions will not be backfilled.
- The Dickinson-Iron Great Start Collaborative annual report was provided to Board members for their information.

**NEW BUSINESS**

Janet Dehn asked how it happened that a conversion was made and the main files could not be accessed to provide financial reports for the November 17 Finance meeting. Bill Adrian stated that all 5 U.P. regional CMH agencies were using the Great Plains program which they all ran off a server at Pathways. Once Pathways was not associated with NorthCare any longer it was decided that each U.P. regional CMH agency would need to run Great Plains off of their own server. Mr. Adrian stated that the conversion has been worked on over the last month but there was a "snag" for Northpointe last week with an add-on program for Great Plains and this is why the financial statements were not ready for the November 17 Finance meeting.

- Preliminary September Financial Report  
Bill Adrian stated that this financial report was for information purposes only. Mr. Adrian reviewed the preliminary September 2014 financial report and addressed miscellaneous questions.  
**ACTION:** Information
- October Financial Report  
Mr. Adrian stated this financial report would need Board action. Mr. Adrian and Ms. Thekan reviewed the October financial report and addressed miscellaneous questions.  
**ACTION:** A motion was made by M. Hofer, supported by C. Spence to approve the October financial report.  
**Motional carried unanimously.**

**UNFINISHED BUSINESS**

- Board Policies & Board By-Laws  
Karen Thekan stated that Board Policies and Board By-Laws have been revised. Ms. Thekan and Ms. Raether reviewed the Board Policies.  
**ACTION:** A motion was made by M. Hofer, supported by M. Negro to approve the Northpointe Board Policies.  
**Motion carried unanimously.**  
Ms. Thekan and Ms. Raether reviewed the Board By-Laws.  
**ACTION:** A motion was made by M. Hofer, supported by J. Dehn to approve the Northpointe By-Laws.  
**Motion carried unanimously.**
- Recruitment Expense Policy  
Karen Thekan stated that the Recruitment Expense Policy will be an available tool to use if there are ever any recruitment difficulties with professional and administrative positions. Miscellaneous questions were addressed by Ms. Thekan.  
**ACTION:** A motion was made by J. Luhtanen, supported by J. Dehn to approve the Recruitment Expense Policy.  
**Motion carried unanimously.**
- MRS Cash Match Contract  
Karen Thekan thanked Millie Hofer for keeping good notes and catching the fact that the MRS Cash Match Contract was not Board approved. Ms. Thekan stated that the MRS contract was discussed in June at the Finance meeting and Board meeting but never presented for Board approval. Ms. Thekan further stated that paperwork for

the Dickinson-Iron MRS cash match had been received but paperwork has not been received for the Menominee cash match. Bill Adrian provided and reviewed information on the Dickinson-Iron and Menominee cash matches. The cash match for Dickinson-Iron is \$5,227.00 and the cash match for Menominee is \$6,768.00. Ms. Thekan stated that the cash match dollars have already been provided to Dickinson-Iron as it was thought that Board approval had been given but cash match dollars have not been provided to Menominee as paperwork still has not been received from them. Discussion ensued and miscellaneous questions were addressed by Mr. Adrian and Ms. Thekan.

**ACTION:** A motion was made by J. Luhtanen, supported by C. Spence to approve the Dickinson-Iron and Menominee cash match dollars as presented.

**DISCUSSION:** Mari Negro stated that she would like to see the cash match dollars voted in two separate motions as she has no problem voting for the one that has not been paid but does have some qualms about voting for the one that has been paid. Ms. Negro also stated that if the Dickinson-Iron cash match had come to the Board before it had been paid she would have had no qualms in paying it but because there was no prior Board approval she does not like to approve issues after the fact. Ms. Rather stated that this issue can be split into two separate motions.

**ACTION:** J. Luhtanen rescinded her motion, C. Spence rescinded her support.

**ACTION:** A motion was made by J. Luhtanen, supported by C. Spence to approve the Dickinson-Iron Cash Match as presented.

**DISCUSSION:** Ann Martin asked if the motion should also include that the Dickinson-Iron Cash match has already been paid.

**ACTION:** J. Luhtanen amended her above stated motion to include that the Board is aware that the Dickinson Iron Cash Match has already been paid, C. Spence amended her support.

**ROLL CALL VOTE:**

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy			Martin, Ann	X	
DeDie, William	X		Negro, Mari		X
Dehn, Janet		X	Nelson, John		X
Freeman, Peggy			Raether, Karen	X	
Hofer, Millie		X	Spence, Christine	X	
Luhtanen, Joan	X		Zevitz, Michael, Dr.		

**Motion carried: 5 Ayes; 4 nays.**

**ACTION:** A motion was made by J. Luhtanen, supported by J. Nelson to approve the Menominee Cash Match as presented.

**ROLL CALL VOTE:**

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy			Martin, Ann	X	
DeDie, William	X		Negro, Mari	X	
Dehn, Janet		X	Nelson, John	X	
Freeman, Peggy			Raether, Karen	X	
Hofer, Millie		X	Spence, Christine	X	
Luhtanen, Joan	X		Zevitz, Michael, Dr.		

**Motion carried: 7 Ayes; 2 nays.**

**NORTHCARE REPORT**

- Karen Raether stated that the substance abuse disorder strategic plan was discussed, the first Substance Use Disorder (SUD) Advisory Board meeting was held, the NorthCare Board and committee structures were discussed, the NorthCare staff 3% pay raise is on hold at this point in time, Bill Slavin, NorthCare CEO, received his raise as this already was in his contract, NorthCare Board elections will be held annually for officers in April, and the CEO evaluation has been sent out.
- John Nelson stated that the one voting right the SUD Advisory Board has is the budget and Mr. Slavin indicated the budget was passed by the NorthCare Board. Mr. Nelson has asked for a meeting to correct this. Ms. Negro stated that the NorthCare Board has discussed scheduling this meeting.

**CHAIRPERSONS REPORT**

- Ms. Raether highlighted information from the two meetings she attended at the fall Board Association conference: the Board Chair and PIHP meetings.

- The Great Lakes Executive Committee recently met and it was decided to schedule the fall 2015 Great Lakes Conference in Marquette at the Ramada Inn.

A. Martin excused at 5:50 p.m.

**BOARD PREROGATIVE**

- Mari Negro suggested at the next Board meeting that each Board member at the meeting could draft a letter that would then be mailed out to the legislators regarding the push for a GF supplement. Discussion ensued. As the Board meeting in December is scheduled for December 18 it was decided that this would be too late to write these letters. Karen Thekan encouraged Board members to write a letter before the December Board meeting and if anyone needs the legislators' addresses she can provide them.

**PUBLIC COMMENTS** – No public comments

**ADJOURNMENT**

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 5:54 p.m.

The next regular monthly Board meeting is scheduled for **Thursday, December 18, 2014 in Kingsford, Michigan at 4:00 p.m.**

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Karen Raether, Chairperson

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Peggy Connors, Secretary

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Mary Wendt, Board Secretary



# Public Health Delta & Menominee Counties

Agenda Item #2

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## Board of Health AGENDA



October 15, 2014  
2:00p.m. (CDT), 3:00p.m. (EDT)  
Pinecrest Medical Care Facility  
Powers, MI

### Board Members:

Bob Burie  
Tom Elegeert

Jan Hafeman  
Mary Harrington

Larry Schei  
Tom Trudgeon

### Public Health Staff:

Mike Snyder, Health Officer/Administrator  
Kim Gustafson, Executive Secretary  
Dr. Terry Frankovich, Medical Director

- 1) Call to Order/Roll Call
- 2) Approval of Agenda
- 3) Approval of September 17, 2014 Board of Health Meeting Minutes
- 4) Public Comment on Agenda Items (five minutes maximum)
- 5) Pension Subcommittee Written Report
- 6) Draft Survey for Wellness Stipend
- 7) Review and Approval of September Check Register
- 8) Medical Director's Report
- 9) Health Officer's Report
- 10) Public Comment (three minutes maximum)
- 11) Board Member Comments
- 12) Adjournment



# Public Health Delta & Menominee Counties



## Board of Health Meeting

Pinecrest Medical Care Facility  
Powers, MI

### Meeting Minutes

Wednesday, October 15, 2014

#### Board Members Present

Bob Burie

Jan Hafeman

Larry Schei

Mary Harrington

Tom Trudgeon

#### Public Health Staff

Mike Snyder, Health Officer/ Administrator

Dr. Terry Frankovich, Medical Director

Kim Gustafson, Executive Secretary

#### 1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on October 15, 2014. The meeting was called to order at 2:01 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Executive Secretary, and is recorded above. Mr. Elegeert was excused.

#### 2. Approval of Agenda

Ms. Harrington moved to approve the agenda. Motion was supported by Ms. Hafeman and carried.

#### 3. Approval of Minutes

Ms. Hafeman moved the minutes from September 17, 2014, be approved. Motion was supported by Ms. Harrington and carried.

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**4. Public Comment**

There was no public comment.

**5. Pension Sub-committee Written Report**

Chairman Trudgeon presented the pension sub-committee written report. He also briefed the Board on the outcomes the committee recommends.

**Ms. Hafeman moved the pension sub-committee report, be approved. Motion was supported by Ms. Harrington and carried.**

**6. Draft Survey for Wellness Stipend**

Mr. Snyder reminded the BOH of the Wellness Stipend that they had approved back in December of 2013. He brought a draft survey to the BOH as requested, for their approval. The plan is to have the surveys distributed out to PHDM employees and the results compiled for the December BOH meeting.

**Mr. Burie moved the Survey for the Wellness Stipend, be approved. Motion was supported by Chairman Trudgeon and carried.**

**7. Review and Approval of September Check Register**

The Board of Health reviewed the September check register. Questions were answered by Mr. Snyder.

**Ms. Harrington moved the September check register, be approved. Motion was supported by Ms. Hafeman and carried.**

**8. Medical Director's Report**

Dr. Frankovich reported on Ebola and the role of local public health in managing these cases. Although we are a low risk area, every community needs to be prepared for the possibility of a case. Prior to any local event, PHDM's role is primarily to serve as an informational/educational resource for everyone who could be in the chain of contact in caring for a potential Ebola patient (such as law enforcement, first responders, EMS, hospitals, urgent care centers etc.), and to help keep the public informed. If a case emerges locally, the focus of PHDM will broaden to include contact tracking and monitoring. PHDM may also need to quarantine individuals. All UP health department emergency preparedness staff, health officers and medical directors are participating in joint conference calls regarding preparedness.

Dr. Frankovich notified the Board that a proposed grant project, U.P. Wide Smiles which had been discussed in June, had now been funded. The Marquette County Health Department applied for funds on behalf of all U.P. health departments and was awarded a \$196,000 grant. The grant will provide for Dental Hygienists to train primary care offices on fluoride varnish application in children 0-3 years and will utilize health educators to establish fluoride rinse programs for children Kindergarten-5th grade in school.

#### **9. Health Officer's Report**

- Mr. Snyder reported 4,000 surveys for the Community Needs Health Assessment have been mailed out and over 1,000 have been returned, just within the first week. All of the data will be entered into a spreadsheet that will be sent to the Michigan Public Health Institute (MPHI). MPHI will compile and analyze the results. A written final report will be generated by PHDM employees that Mr. Snyder will bring before the BOH.
- A statement was recently made by a MDCH employee regarding a plan by the state to consolidate the 45 local health departments in Michigan into ten. Additionally, there is a paper written by the former Western UP District Health Department Health Officer outlining a plan on how to consolidate the UP Health Departments. Mr. Snyder and the rest of the UP Health Officers agree to not speak to anyone regarding this issue individually. If approached, the UP Health Officers would like to discuss it as a group.
- PHDM administered 365 flu-shots at the Drive-Thru Flu Clinic that was held on September 20<sup>th</sup>. TV6 attended and reported on the annual event.
- The All-Staff meeting was held September 18<sup>th</sup> and Mr. Snyder received a lot of positive feedback.
- Reminder there is no November BOH meeting. The next meeting will be Wednesday, December 17, 2014. There will be finance and personnel meetings, prior to the regularly scheduled BOH meeting.

#### **10. Public Comment—None**

#### **11. Board Member Comments**

- Chairman Trudgeon would like PHDM and the BOH to recognize Mr. Elegeert for his years of service to the Delta-Menominee District Board of Health.

**Chairman Trudgeon moved a plaque in honor of Mr. Elegeert, be approved. Motion was supported by Ms. Harrington and carried.**

- Mr. Schei would like to see a Drive-Thru Flu Clinic held in Menominee County.

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Board of Health Meeting  
October 15, 2014  
Page 4

- Mr. Schei informed Mr. Snyder there might be some outside electrician crews that would need to come into the Menominee office to do some work on some wires that are connected between PHDM and the court house.
- Chairman Trudgeon would like the BOH to meet for lunch, prior to the December BOH meeting, in honor of Mr. Elegeert's years of service and Mr. Snyder's graduation.

## 12. Adjournment

There being no further business, Mr. Burie made a motion the meeting be adjourned at 3:26 p.m. CDT. Motion was supported by Ms. Harrington and carried.

Thomas L. Burie 12-19-2014  
Chairperson

:kg

MENOMINEE COUNTY FAIR BOARD MEETING

DECEMBER 17, 2014

The meeting was called to order by Larry Roetzer at 6:30 on Wednesday December 17, 2014.

Roll Call Taken: Larry Roetzer, Larry Schei, Glenn Hanson, Phyllis Kaczmarczyk, Bill Hafeman, Brian Bousley and Sandy Paschke were present. Absent: Carol Quist.

A motion to approve he agenda was made by Bill Hafeman seconded by Larry Schei and passed.

Larry asked the board members if they would approve have the mileage paid at 25 cents per mile.

A discussion was held regarding the official hiring of Sandra Paschke as the Fair Manager. Phyllis made a motion to hire Sandra as the Fair Manager and pay her the \$3,500.00 that the county apportioned to that job. The money to be paid yearly as the board members are paid on an annual basis. Motion seconded by Bill Hafeman and passed.

A discussion was held as to the date of the 2015 fair. Larry is getting the final details worked out for the truck pull and believes that it will be the 4<sup>th</sup> weekend in July. He will let Brian know as soon as he has the final details worked out and Brian will do a press release so that the word gets out to all concerned. The dates then will be the 17, 18 and 19<sup>th</sup> of July 2015.

Minutes of the November meeting were approved.

Brian handed out the Treasurer's report.

Brian handed out a copy of Bylaws for the Fair Board. There were a few changes discussed to the prepared copy. It was agreed that the board members would review the Bylaws and they will be on the agenda for the next meeting.

The next meeting will be on January 21, 2015 at 6:30.

Discussion was held in planning for the 2015 fair.

Glen Hansen will ask Miklia Marks if she will manage the Fair Queen program again this year. He will contact the Buries and see if they will perform at our 2015 fair.

Phyllis will check on getting the donuts for Ladies day/and or the Church program for Sunday morning.

A motion to adjourn was made by Bill Hafeman, seconded by Glen Hanson. Meeting was adjourned at 7:45.

Meeting adjourned

Respectfully submitted

Sandra Paschke, Fair Manager

*Draft*