

"Menominee – Where the best of Michigan begins"

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator  
Sherry Smith - Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839

The Menominee County Board of Commissioners  
will meet on Wednesday ~ January 2, 2013 @ 5:30 p.m. CDT  
(or immediately following the Re-Organizational meeting)  
at the Menominee County Courthouse (Courtroom B)  
839 10<sup>th</sup> Ave., Menominee, MI 49858

### AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes  
    CB – December 26, 2012
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)  
    Sheriff Ken Marks – Address State of the Sheriff Dept.
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
  - 1. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Miscellaneous Bills as paid on December 20, 2012 in the amount of \$223,743.11
  - 2. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.
- J. New Business (discussion only)
  - 1. Personnel Items:
    - a. None
  - 2. Building and Grounds/Park Items:
    - a. None
  - 3. Miscellaneous Items:
    - a. AT&T Tower Site – Proposed development ~ Request for Comments
    - b. Three way road program

James Furlong - Chairperson

Charlie Meintz - Vice Chairperson

Bernie Lang

Mark Jasper

Jim Pearson

4. Finance Items

- a. CUPPAD Services - 2013 Membership Dues
- b. Employee Assistance Contract – Concerned Associates
- c. Commissioner Per Diems and expenses

- K. Misc. Boards/Committees/Commissions Reports
- L. Public Comment (*limited to 5 minutes*)
- M. Commissioner Comment
- N. Any other items members may wish to present
- O. Adjourn

December 26, 2012

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Mellen Township Hall, Wallace, Michigan.

Vice-Chairman Meintz called the meeting to order at 5:30 P.M. He also asked for a moment of silence for the passing of former State Representative Judy Nerat followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Coms. Jasper, Lang, Meintz, Pearson

**Absent:** Com. Furlong (Excused)

Vice-Chairman Meintz stated that the Agenda needs to be amended.

Add "C" under New Business Miscellaneous Items. A resolution to honor Judy Nerat.

Moved by Com. Pearson, seconded by Com. Jasper to approve the agenda as amended. Motion was approved 4-0.

Moved by Com. Lang, seconded by Com. Pearson to approve the minutes from the December 11, 2012 Regular County Board Meeting. Motion was approved 4-0.

Vice-Chairman Meintz called for public comment.

**Public Comment:** None

**Presentations:** None

**Department Head/Elected Officials Reports:** None

Moved by Com. Jasper, seconded by Com. Pearson to approve the Menominee County Parks and Recreation, Parks Rules, as submitted. Motion was approved 4-0.

Moved by Com. Lang, seconded by Com. Jasper to approve the Menominee County Parks Seasonal Lease Campsites Policies and Procedures, as submitted. Motion was approved 4-0.

Moved by Com. Pearson, seconded by Com. Jasper to approve the Remonumentation Surveyor pay rate to \$80.00 per hour for a two man field crew. Motion was approved 4-0.

Moved by Com. Pearson, seconded by Com. Lang to approve Resolution 2012-13~Honoring Menominee County 4-H Youth Agent, Sheryl Schrot. Motion was approved 4-0. (Attachment A)

Moved by Com. Jasper, seconded by Com. Pearson to approve Commissioner per diems and expenses as paid. Motion was approved 4-0.

Moved by Com. Lang, seconded by Com. Jasper to approve Miscellaneous Bills as paid on December 6, 2012 in the amount of \$138,666.71. Discussion ensued. Com. Meintz stated that he feels the new County Boards should keep an eye on the spending and departments using up money at the end of the budget year just because there is money left over. Motion was approved 4-0.

Moved by Com. Pearson, seconded by Com. Lang to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 4-0.

**New Business (discussion only)**

**Personnel Items:**

- a. None

**Building and Grounds/Parks Items:**

- a. None

**Miscellaneous Items:**

- a. Seeking applications for misc. board/committee appointments. – Brian Bousley explained that there are 6 misc. board/committee appointments coming due. Administration has submitted an advertisement to receive applications to fill these appointments. The following positions will be expiring on 1/31/13:
  - Building Code Construction Board of Appeals – 2 year term (2/1/13 – 1/31/15)
  - Library Board – 5 year term (2/1/13 – 1/31/18)
  - Fair Board – 3 year term (2/1/13 – 1/31/16)
  - Corrections Advisory Board (Business Sector) – 1 year term (2/1/13 – 1/31/14)
  - Park and Recreation Committee – 3 year term (2/1/13 – 1/31/16)
  - CUPPAD Regional Committee – 2 year term (3/1/13 – 2/28/15)Applications and letters are due by January 11, 2013 at noon. The recommendations for appointments will be available for the last Regular County Board meeting of January. The consensus of the board is to move this item forward to the last meeting in January for appointments.
- b. AT&T Tower Site – Proposed development ~ Request for Comments. – The Board has received a letter from Ramaker & Associates requesting any comments for their proposed AT&T site development. Com. Meintz asked if this tower was going to be used for private use, or the public sector. He also asked how the taxation of this tower would work. Brian Bousley stated that he will contact the company and find out. Com. Lang noted that they only have 30 days from December 11<sup>th</sup> to comment on this issue. The consensus of the board is to move this item forward to the next meeting.
- c. Resolution Honoring Judy Nerat. – Judy Nerat passed away on Sunday, December 23, 2012. The County Board would like to honor her with a resolution. Brian Bousley stated that he will contact her family and put a resolution together. It most likely will not be available to pass until the last meeting in January. The consensus of the board is to move this item forward for approval.

**Finance Items:**

- a. CUPPAD Services – 2013 Membership Dues. – CUPPAD is requesting 2013 Membership dues for their services to Menominee County. The County Board is asked to approve the membership dues in the amount of \$9,000. Com. Meintz feels that this should be move to the next meeting as a discussion items so the new commissioners know more about what they are paying for. Com. Pearson feels that CUPPAD does good work and this should be moved forward for approval. Com. Lang stated that it doesn't matter if the board moves it forward as a discussion item, or an action item, but he is in favor of it. Com. Jasper feels it should be move forward as a discussion item. The consensus of the board is to move this item forward to the next meeting as a discussion item again.
- b. Employee Assistance Contract – Concerned Associates. – Concerned Associates request to provide continued service to Menominee County. If approved, service will continue for county employees for the duration of the contract Feb. 1, 2013 to January 31, 2014. The cost

of the contract is \$4,318 for one year. Brian Bousley feels that we should have Gil Garcia come to the next meeting to explain his program and benefits to the new commissioners. The consensus of the board is to move this item forward to the next meeting as a discussion item again.

- c. Miscellaneous Bills as paid on December 20, 2012 in the amount of \$223,743.11. – The consensus of the board is to move this item forward to the next meeting for approval.

**Misc. Boards/Committees/Commissions Reports:**

The consensus of the board is to move this item forward to the next meeting.

Vice-Chairman Meintz called for public comment

**Public Comment:**

-Mari Negro – Thanked the board for the resolution they are going to pass honoring Judy Nerat. Commented that she feels the County should also place public service ads in the Menominee County News along with the local news papers. Asked if applicants for the boards and committees need to fill out an application, or just a letter of interest.

-Darlene Nerat – Commented about the AT&T tower.

-Charlene Peterson – Thanked the Board of Commissioners for their service.

**Commissioner Comment:**

-Com. Lang – Gave kudos to Representative McBroom and Senator Casperson for getting the Swamp Tax and PILT money for Menominee County. Also he would like to let everyone know that the town crier along with Dave Arnold will be at the courthouse lawn to ring the bell on New Year's Eve at midnight, to Ring in the New Year.

-Com. Pearson – Thanked Coms. Meintz, Jasper and Lang for all their good work.

-Com. Jasper – Agreed with Com. Lang and Com. Pearson.

-Com. Meintz – Thanked Com. Pearson and Com. Jasper for all their hard work. He is happy to see the money coming to Menominee County and the Townships from the State. He stated he likes the bell ringing idea, and is looking forward to working with the new County Board.

**Any other items members may wish to present:** None.

Moved by Com. Lang, seconded by Com. Pearson to adjourn at 6:07 p.m. Motion was approved

4-0.

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Charlie Meintz, Vice-Chairman

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Marc Kleiman, County Clerk

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Miscellaneous Bills</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills as paid on December 20, 2012 in the amount of \$223,743.11	
<b>RECOMMENDED MOTION</b>	
To approve Miscellaneous Bills as paid on December 20, 2012 in the amount of \$223,743.11	

Submitted by:     **Brian Bousley**    

    **12/28/2012**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

### General Fund Expenditures

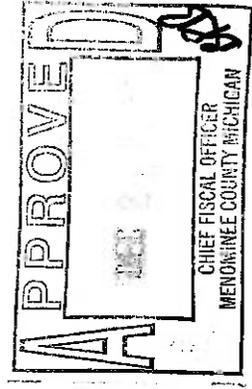
101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-402 Brownfield Authority  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

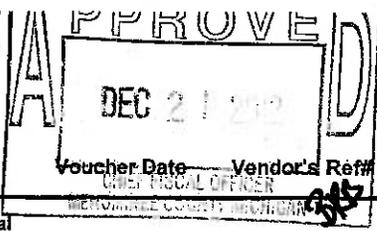
### Special Revenue Funds

205 Road Patrol  
208 County Parks  
215 Friend of Court  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
284 Revenue Sharing  
285 Senior Citizens  
292 Child Care  
294 Veterans' Trust  
296 Special Child Care Funds  
  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

MENOMINEE COUNTY  
Check Register Report

Check	Vendor Name	Vchr#	Vendor's Ref#	Description	Status	Check Date	Check Amount
Check Date: 12/20/2012 - 12/20/2012							
Bank Account: General - General							
93243	MI Conference of Teamsters				Open	12/20/2012	\$59,724.40
		27977	January 2013	Health Insurance Premium	101-103-712.00		\$35,721.41
		27977	January 2013	Health Insurance Premium	205-315-712.00		\$8,396.48
		27977	January 2013	Health Insurance Premium	205-316-712.00		\$981.70
		27977	January 2013	Health Insurance Premium	208-751-712.00		\$1,390.60
		27977	January 2013	Health Insurance Premium	296-663-712.00		\$981.70
		27977	January 2013	Health Insurance Premium	701-000-231.10		\$981.70
		27977	January 2013	Health Insurance Premium	704-000-232.00		\$11,270.81
<b>Total General</b>							<b>\$59,724.40</b>
<b>Grand Total:</b>							<b>\$59,724.40</b>



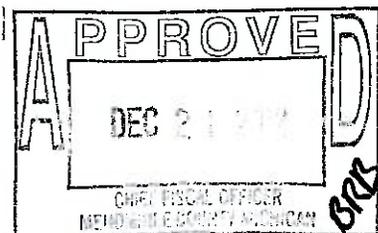


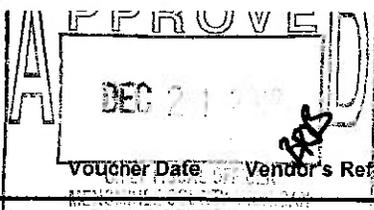
**MENOMINEE COUNTY**  
Claims Audit Report

Vendor Name	Vchetr#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
<b>A B C PRINTERS</b>								
	27949	12/12/2012	95371	Blank Window Envelopes	101-141-727.00	199.90		\$199.90
<b>Ace Hardware</b>								
	27932	11/14/2012	205957/2	Building & Ground Supplies	101-265-930.01	14.99		\$55.72
	27933	11/29/2012	206063/2	Building & Ground Supplies	101-265-930.01	19.99		
	27934	12/3/2012	206066/2	Building & Ground Supplies	101-265-930.01	20.74		
<b>AIR COOLED ENGINES</b>								
	27974	10/9/2012	218799	Oil Filter	208-751-930.02	6.15		\$70.50
	27975	10/9/2012	218801	Blade	208-751-930.02	64.35		
<b>AIRGAS NORTH CENTRAL</b>								
	27886	12/6/2012	9010788547	Oxygen	205-315-755.00	6.13		\$6.13
<b>ANGELIS MENOMINEE INC</b>								
	27867	11/7/2012	4362114-IN	Inmate Groceries	101-301-770.00	83.59		\$442.71
	27868	11/12/2012	1591211-IN	Inmate Groceries	101-301-770.00	80.54		
	27869	11/18/2012	2471211-IN	Inmate Groceries	101-301-770.00	139.63		
	27870	11/27/2012	0123521-IN	Inmate Groceries	101-301-770.00	136.95		
<b>AT&amp;T - Carol Stream, IL</b>								
	27911	11/19/2012	906863444111	Telephone Services (10/20 - 11/19/12)	101-103-850.00	489.50		\$1,470.68
	27921	12/1/2012	906R41083912	December 2012	101-103-850.00	690.94		
	27922	12/1/2012	906753220912	December 2012	101-103-850.00	263.90		
	27923	12/1/2012	906753458212	December 2012	101-103-850.00	26.34		
<b>Banc of America Leasing</b>								
	27972	12/17/2012	002-2504309-000	Konica Minolta - BizHub 200	101-172-942.00	749.74	x	\$749.74
<b>Banc of America Leasing</b>								
	27970	12/13/2012	002-3053822-000	Konica Copier - BIZHUB C353	101-172-942.00	2,390.00	x	\$2,915.55
	27970	12/13/2012	002-3053822-000	Konica Copier - BIZHUB C353	101-301-934.00	525.55	x	
<b>Bay Cities Radio</b>								
	27886	9/30/2012	MCC-112092257	Radio Advertising	101-301-755.00	198.00		\$198.00
<b>Big Chill Ice Company</b>								
	27798	12/7/2012	5002	Juvenile Restitution (S.J.D.)	292-000-201.00	10.00		\$10.00
<b>Bob Barker Company, Inc.</b>								
	27873	12/12/2012	WEB000249333	Inmate Supplies	101-301-770.00	96.31		\$566.80
	27874	12/7/2012	WEB000248700	Inmate Supplies	101-301-770.00	470.49		
<b>Bourgeois, Robyn</b>								
	27784	12/6/2012	Reimbursement	Meal at Conference 12/5/12	101-141-803.00	10.43		\$10.43
<b>BP</b>								
	27862	12/5/2012	36570506	Gasoline Sales	101-301-742.00	783.79		\$1,020.60
	27966	12/2/2012	36514900	Gasoline Sales	249-371-742.00	236.81	x	
<b>Brunelle, Jennifer</b>								
	27781	11/28/2012	Reimbursement	HP Color Printer	296-867-801.01	105.99		\$105.99
<b>CADIEU FUNERAL HOME</b>								
	27900	11/26/2012	Burial	Raymond H. Roubal	101-681-833.00	300.00		\$1,200.00
	27901	11/26/2012	Burial	Joan Elizabeth Kellner	101-681-833.00	300.00		
	27902	11/26/2012	Burial	Sophie G. Inman	101-681-833.00	300.00		
	27903	11/26/2012	Burial	Jerome Allen Nesbitt	101-681-833.00	300.00		
<b>Card Imaging</b>								
	27864	11/5/2012	80974	Prints	101-301-755.00	391.00		\$391.00

**MENOMINEE COUNTY  
Claims Audit Report**

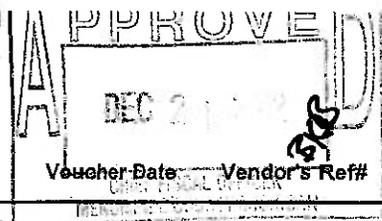
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
<b>Cellcom Wisconsin RSA 04</b>								<b>\$159.03</b>
	27771	12/5/2012	274810	Medical Examiner - Cellular Services	101-648-727.00	74.01	x	
	27893	12/5/2012	268154	Cellular Services	101-132-850.00	20.05		
	27893	12/5/2012	268154	Cellular Services	296-664-850.00	51.01		
	27893	12/5/2012	268154	Cellular Services	296-665-850.00	13.96		
<b>CITY OF MENOMINEE - 2511 10TH ST.</b>								<b>\$598.71</b>
	27790	12/13/2012	January 2013	Monthly Rent	266-326-942.00	351.67		
	27936	11/27/2012	3329	Gasoline Sales	101-265-742.00	124.01		
	27936	11/27/2012	3329	Gasoline Sales	101-426-860.00	26.59		
	27936	11/27/2012	3329	Gasoline Sales	101-141-860.00	31.88		
	27936	11/27/2012	3329	Gasoline Sales	249-371-742.00	44.31		
	27936	11/27/2012	3329	Gasoline Sales	266-325-860.00	20.25		
<b>CLOVERLAND PAPER CO</b>								<b>\$411.25</b>
	27805	12/7/2012	100553	Ice Melt	101-265-930.00	176.25		
	27806	12/7/2012	100520	Ice Melt	101-265-930.00	235.00		
<b>Cooper Office Equipment</b>								<b>\$574.96</b>
	27913	11/28/2012	94288	Contract # 2146-01, Konica Bizhub 423	101-172-942.00	249.96		
	27927	12/7/2012	94626	Toner (x5)	101-172-942.00	325.00		
<b>Country Mile Document Destruct</b>								<b>\$88.56</b>
	27808	12/11/2012	14484	Shredding of Documents	101-265-801.00	88.56		
<b>David Ashby</b>								<b>\$170.47</b>
	27962	11/27/2012	Reimbursement	Uniform	205-315-745.00	170.47		
<b>Dennis Anderson</b>								<b>\$78.10</b>
	27883	12/10/2012	12-10-12	K9 supplies	101-301-881.01	78.10		
<b>Dickinson County Treasurer</b>								<b>\$46,715.47</b>
	27909	11/14/2012	Circuit Court 2012	Shared Services (3rd & 4th Quarters)	101-131-702.00	415.76		
	27910	11/14/2012	Circuit Court 2012	Shared Services (3rd & 4th Quarters)	101-131-702.00	39,447.33		
	27968	11/14/2012	West Law 2012	3rd & 4th Quarters (West Law Charges)	269-145-801.00	6,852.38		
<b>EAGLEHERALD PUBLISHING, LLC</b>								<b>\$65.75</b>
	27976	11/30/2012	1406	November 2012 Advertising	101-101-901.00	65.75		
<b>Eldercare Home Pharmacy</b>								<b>\$368.56</b>
	27879	10/31/2012	3525261	Inmate Medical	101-301-770.01	368.56		
<b>Election Systems &amp; Software</b>								<b>\$131.25</b>
	27770	8/14/2012	825192	Electronic Transferred Files	101-262-727.00	131.25		
<b>Friends Of Prod Whse Direct</b>								<b>\$591.55</b>
	27812	12/5/2012	0176221	Equalization - Office Supplies	101-257-727.00	88.27		
	27859	12/18/2012	0177051	ROD - Office Supplies	101-288-727.00	330.43		
	27945	12/14/2012	0176881	FOC - Office Supplies	101-141-727.00	82.56		
	27946	12/14/2012	0176941	FOC - Office Supplies	101-141-727.00	90.29		





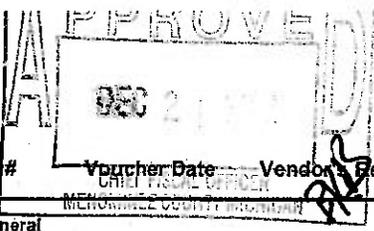
MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
<b>Galls, An Aramark Company</b>								
	27950	12/6/2012	157092	Judy Hanson	205-315-745.00	134.49		\$1,408.54
	27951	11/9/2012	166522	Tom Draze	205-315-745.00	127.30		
	27952	10/31/2012	144541	Tom Draze	205-315-745.00	135.99		
	27954	11/14/2012	179695	Greg Smith	205-315-745.00	179.65		
	27955	11/14/2012	179696	Greg Smith	205-315-745.00	229.93		
	27956	11/16/2012	186421	Greg Smith	205-315-745.00	45.11		
	27960	11/20/2012	193824	David Ashby	205-315-745.00	84.57		
	27961	11/27/2012	206036	David Ashby	205-315-745.00	316.12		
	27965	11/30/2012	196153	Vince Studer	205-315-745.00	80.49		
	27973	11/21/2012	196038	Judy Hanson	205-315-745.00	74.89		
<b>Geoffrey C. Lawrence</b>								
	27776	11/27/2012	2012-137-MI	Court Appointed Legal - Chapman	101-148-807.00	263.80		\$263.80
<b>Good Source</b>								
	27878	12/11/2012	S10296080	Inmate Groceries	101-301-770.00	366.47		\$366.47
<b>GREAT AMERICAN DISPOSAL CO THE</b>								
	27795	12/1/2012	2C102960	Annex - Garbage Removal	101-261-930.04	52.32		\$287.17
	27969	12/1/2012	2C102958	Shakey & Kleinke	208-751-942.00	234.85		
<b>Gregory, Raymond G.</b>								
	27777	11/28/2012	2012-138-MI	Court Appointed Legal - Malinowski	101-148-807.00	132.00		\$132.00
<b>HAUPT DR PAUL/MEDICAL EXAMINER</b>								
	27908	12/17/2012	Medical Examiner	October, November, December 2012	101-648-709.00	5,850.00		\$5,895.00
	27908	12/17/2012	Medical Examiner	October, November, December 2012	101-648-727.00	45.00		
<b>Havelka, Glen</b>								
	27802	12/7/2012	5003	Juvenile Restitution (C.S.G.)	292-000-201.00	25.00		\$50.00
	27803	12/7/2012	5004	Juvenile Restitution (N.S.G.)	292-000-201.00	25.00		
<b>J S ELECTRONICS, INC.</b>								
	27791	12/1/2012	17459	Tower Lease - December 2012	266-326-942.00	425.00		\$635.10
	27792	12/5/2012	17474	Reprogrammed Radios	266-325-934.01	70.00		
	27810	12/1/2012	17461	Paging Service - Medical Examiner	101-648-727.00	42.00		
	27811	8/31/2012	17326	Replacement Pager for Joel Hensley	101-648-727.00	98.10		
<b>J.F. Aherm Company</b>								
	27863	7/27/2012	165112	Gallon System, Link, Cap	101-301-755.00	188.90		\$188.90
<b>Jaworski, Julie &amp; Jeffrey</b>								
	27941	12/13/2012	5006	Foster Care Costs (C.J.C.)	292-662-843.02	156.64		\$156.64
<b>Jerzyk, Audrey</b>								
	27919	12/4/2012	Reimbursement	Mileage - Parks Committee	208-751-860.00	40.52		\$40.52
<b>Jessica Bergstrom</b>								
	27778	11/28/2012	12-029-NA	Witness \$6.00 Mileage \$5.55	101-132-804.00	11.55		\$11.55
<b>Joel Hensley, RN</b>								
	27814	12/10/2012	Blood Draw	12/7/12 (R.G.)	101-267-801.01	100.00		\$5,260.00
	27881	12/16/2012	Nursing Services	December 15 - December 31, 2012	101-301-770.01	1,365.00		
	27906	12/17/2012	Medical Examiner	October, November, December 2012	101-648-709.00	2,445.00		
	27906	12/17/2012	Medical Examiner	October, November, December 2012	101-648-835.00	1,350.00		
<b>Johnson, Carol</b>								
	27782	12/12/2012	Reimbursement	Mileage - CB Mtg on 12/11/12	101-215-860.00	16.65		\$16.65



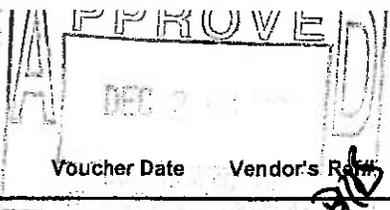
**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>								
Johnson, Gary								<b>\$965.44</b>
	27780	11/28/2012	4995	Foster Care Costs (E.J.J. & L.M.J.)	292-662-843.02	482.72		
	27804	12/10/2012	5005	Foster Care Cost (E.J.J. & L.M.J.)	292-662-843.02	482.72		
K MART	7031							<b>\$27.83</b>
	27861	10/2/2012	70310837250028	Batteries	101-301-727.00	27.93		
Kakuk, Tammany								<b>\$353.36</b>
	27894	12/17/2012	5007	Foster Care Cost (A.M.L.)	292-662-843.02	353.36		
Kewley, Diane								<b>\$126.50</b>
	27899	12/18/2012	5012	Holdover Attendant (T.F. & T.M.)	101-132-801.01	126.50		
Kleiman, Marc								<b>\$144.30</b>
	27937	12/14/2012	Reimbursement	Mileage - Clerk's Meeting	101-215-860.00	144.30		
LENCA SURVEYING								<b>\$4,694.35</b>
	27843	12/14/2012	12182	Remon Project Yr 12 (11/12/12 - 12/16/	243-246-801.07	4,694.35		
Linderoth, Janis								<b>\$48.84</b>
	27815	11/9/2012	Reimbursement	Mileage - Fair Authority	101-101-860.09	48.84		
Marinette Farm & Garden								<b>\$55.45</b>
	27882	12/7/2012	224608	K9 Supplies	101-801-881.01	55.45		
Mark Jasper - 1205 11th Avenue								<b>\$6.30</b>
	27948	12/17/2012	2012-38351-FY	Witness \$6.00 Mileage \$ .30	101-267-804.00	6.30		
Massopust, Whitney								<b>\$925.00</b>
	27907	12/17/2012	Medical Examiner	October, November, December 2012	101-648-709.00	735.00		
	27907	12/17/2012	Medical Examiner	October, November, December 2012	101-648-835.00	190.00		
Mastercard								<b>\$495.34</b>
	27892	12/12/2012	Credit Card	Staples	101-253-727.00	151.19		
	27892	12/12/2012	Credit Card	USPS	101-268-729.00	4.90		
	27892	12/12/2012	Credit Card	Staples	101-253-727.00	221.38		
	27892	12/12/2012	Credit Card	Angell's	101-132-802.00	61.11		
	27892	12/12/2012	Credit Card	USPS	101-268-729.00	4.90		
	27892	12/12/2012	Credit Card	USPS	101-268-729.00	4.90		
	27892	12/12/2012	Credit Card	USPS	101-268-729.00	4.90		
	27892	12/12/2012	Credit Card	USPS	101-268-729.00	4.90		
	27892	12/12/2012	Credit Card	USPS	101-268-729.00	4.90		
	27892	12/12/2012	Credit Card	November 10 - December 12, 2012	101-103-755.00	32.26		
Maus, Sarah								<b>\$69.85</b>
	27783	12/6/2012	Reimbursement	Conference Meals in Escanaba 11/26 -	101-141-803.00	69.85		
MCBAP								<b>\$85.00</b>
	27809	12/6/2012	Renewal	Alcohol Assessment Certification	101-136-802.00	85.00		
Meintz, Charlie								<b>\$55.50</b>
	27800	12/6/2012	Reimbursement	Mileage - November 2012	101-101-860.04	55.50		
Menacher, Dan								<b>\$303.37</b>
	27905	12/18/2012	Reimbursement	Ink Cartridge, Meals, Mileage	249-371-727.00	18.98		
	27905	12/18/2012	Reimbursement	Ink Cartridge, Meals, Mileage	249-371-860.00	276.39		
	27905	12/18/2012	Reimbursement	Ink Cartridge, Meals, Mileage	249-371-860.00	8.00		
Menards - Marinette								<b>\$82.12</b>
	27930	12/11/2012	11943	Building & Ground Supplies	101-265-930.01	60.67		
	27931	10/3/2012	6196	Concrete Mix	101-265-930.01	21.45		



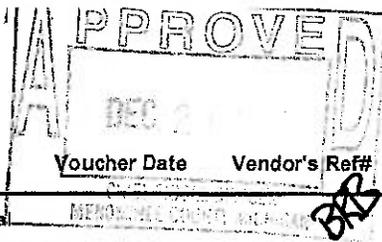
MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vche#	Voucher Date	Vendor Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
<b>MENOMINEE COUNTY CLERK</b>								<b>\$10.00</b>
	27939	12/14/2012		Notary Bond	Jodie Barrette 101-141-803.00	10.00		
<b>MENOMINEE COUNTY JOURNAL</b>								<b>\$3,588.88</b>
	27794	12/1/2012	135	PO# 02741 - November 2012 Advertisir	517-252-900.00	3,483.16		
	27916	12/1/2012	129	Advertising	101-101-901.00	42.00		
	27917	12/1/2012	133	Advertising	101-101-901.00	83.72		
<b>MENOMINEE COUNTY ROAD COMMISSI</b>								<b>\$58.58</b>
	27865	12/6/2012	10645	Power to Radio's - November 2012	101-301-755.00	58.58		
<b>Michigan Counties Workers'</b>								<b>\$27,501.00</b>
	27799	11/29/2012	9148	2013 First Quarter Installment	101-101-716.00	216.81		
	27799	11/29/2012	9148	2013 First Quarter Installment	101-131-716.00	47.32		
	27799	11/29/2012	9148	2013 First Quarter Installment	101-132-716.00	112.33		
	27799	11/29/2012	9148	2013 First Quarter Installment	101-136-716.00	392.58		
	27799	11/29/2012	9148	2013 First Quarter Installment	101-141-716.00	521.96		
	27799	11/29/2012	9148	2013 First Quarter Installment	101-148-716.00	33.77		
	27799	11/29/2012	9148	2013 First Quarter Installment	101-150-716.00	3.19		
	27799	11/29/2012	9148	2013 First Quarter Installment	101-172-716.00	394.44		
	27799	11/29/2012	9148	2013 First Quarter Installment	101-215-716.00	216.01		
	27799	11/29/2012	9148	2013 First Quarter Installment	101-253-716.00	157.57		
	27799	11/29/2012	9148	2013 First Quarter Installment	101-257-716.00	310.42		
	27799	11/29/2012	9148	2013 First Quarter Installment	101-261-716.00	37.40		
	27799	11/29/2012	9148	2013 First Quarter Installment	101-265-716.00	1,235.00		
	27799	11/29/2012	9148	2013 First Quarter Installment	101-267-716.00	774.27		
	27799	11/29/2012	9148	2013 First Quarter Installment	101-268-716.00	66.03		
	27799	11/29/2012	9148	2013 First Quarter Installment	101-301-716.00	12,580.23		
	27799	11/29/2012	9148	2013 First Quarter Installment	101-331-716.00	33.83		
	27799	11/29/2012	9148	2013 First Quarter Installment	101-426-716.00	36.96		
	27799	11/29/2012	9148	2013 First Quarter Installment	101-648-716.00	50.14		
	27799	11/29/2012	9148	2013 First Quarter Installment	101-682-716.00	39.25		
	27799	11/29/2012	9148	2013 First Quarter Installment	205-315-716.00	6,782.73		
	27799	11/29/2012	9148	2013 First Quarter Installment	205-316-716.00	530.69		
	27799	11/29/2012	9148	2013 First Quarter Installment	208-751-716.00	1,055.61		
	27799	11/29/2012	9148	2013 First Quarter Installment	249-371-716.00	140.65		
	27799	11/29/2012	9148	2013 First Quarter Installment	266-325-716.00	376.48		
	27799	11/29/2012	9148	2013 First Quarter Installment	266-326-716.00	37.35		
	27799	11/29/2012	9148	2013 First Quarter Installment	271-790-716.00	708.81		
	27799	11/29/2012	9148	2013 First Quarter Installment	296-663-716.00	238.02		
	27799	11/29/2012	9148	2013 First Quarter Installment	296-664-716.00	191.77		
	27799	11/29/2012	9148	2013 First Quarter Installment	296-665-716.00	179.38		
<b>MICHIGAN STATE INDUSTRIES</b>								<b>\$204.30</b>
	27872	11/19/2012	1229 10134	Inmate Supplies	101-301-770.00	204.30		
<b>MILLERS ACTION OFFICE SUPPLY I</b>								<b>\$208.01</b>
	27774	11/28/2012	089958	Toner	101-132-727.00	40.50		
	27774	11/28/2012	089958	Toner	101-148-727.00	40.49		
	27775	12/4/2012	090104	Daisy Wheel	101-132-727.00	19.99		
	27785	12/10/2012	090242	Markers & Clip Magnets	266-325-727.00	19.08		
	27918	12/6/2012	090196	B & G Office Supplies	101-265-755.00	6.96		
	27925	12/11/2012	090297	Toner	101-215-727.00	80.99		
<b>MMRMA</b>								<b>\$28,622.75</b>
	27816	11/30/2012	M0001135	2nd Installment	101-103-831.00	23,372.75		
	27817	11/30/2012	R0001135	2nd Installment	101-103-831.00	5,250.00		



MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
NKS Tire & Service, Inc.	27887	12/12/2012	91331	Tires for 2012 Chevy Impala	205-315-934.02	543.88		\$598.87
	27888	12/6/2012	91170	Alignment - 2012 Chevy Impala	205-315-934.02	54.99		
NMCOA Treasurer	27904	12/20/2012	Dues	2013 Membership - Daniel Menacher	249-371-802.00	100.00		\$100.00
NOVA	27884	11/28/2012	13495	Battery for Belt	101-301-934.00	25.00		\$25.00
Omnicare Pharmacy	27880	11/30/2012	3582889	Inmate Medical Supplies	101-301-770.01	41.23		\$41.23
Pan-O-Gold Baking Co.	27876	12/4/2012	00040683233904	Inmate Groceries	101-301-770.00	58.45		\$112.00
	27876	11/27/2012	0004068323205	Inmate Groceries	101-301-770.00	53.55		
Pinecrest Medical Center	27885	12/1/2012	November 2012	Telephone Charges	205-315-727.00	15.00		\$15.00
PLASTOCON, INC	27890	12/11/2012	76773	Tray Liners, Disposable Lids	280-362-755.00	285.42		\$285.42
Quill Corporation	27860	12/5/2012	7898401	Office Supplies	101-301-727.00	194.17		\$194.17
Randall Phillipps	27788	12/6/2012	1996-7944-DP	Court Appointed Legal - Ledger	101-131-807.00	37.50		\$300.00
	27789	12/12/2012	2011-13782-DP	Court Appointed Legal - Nlrnhër	101-132-807.00	100.00		
	27796	12/7/2012	2010-13074-DP	Court Appointed Legal - Bell	101-131-807.00	75.00		
	27797	12/7/2012	2003-10463-DS	Court Appointed Legal - Cõmpo	101-131-807.00	75.00		
	27801	12/7/2012	2009-12717-DP	Court Appointed Legal - Boucher	101-131-807.00	12.50		
RCOM	27928	12/12/2012	11348	Expense Reduction Plan	101-103-850.00	227.16		\$227.16
REGISTER OF DEEDS	27920	11/27/2012	Copies	Remon Copies - Grant Year 2012	243-246-801.07	111.00		\$111.00
Reinhart Foodservice	27877	12/4/2012	155496	Inmate Groceries	101-301-770.00	1,029.02		\$1,029.02
Salfal, Sharon	27971	12/19/2012	Reimbursement	Registered Mail Postage	101-132-729.00	27.90		\$27.90
SHAHEEN CHEVROLET	27889	10/11/2012	310633	2010 Chevy Impala - Maintenance	205-315-934.02	540.33		\$540.33
Sherwin Williams Company	27935	11/29/2012	8251-3	Paint (x2)	101-265-930.01	67.30		\$67.30
Squires-Stepniak, Rebecca	27897	12/17/2012	Reimbursement	Water for Teen Court	296-667-801.02	7.98		\$7.98
State of Michigan-SupremeCourt	27967	11/14/2012	Circuit Court 2012	Software Support (Oct, Nov, Dec 2012)	101-131-858.03	2,054.42		\$2,054.42
State of Michigan/7064CrownrDr	27940	12/14/2012	Notary Bond	Jodie Barrette	101-141-803.00	10.00		\$10.00
Stellar Pizza, LLC	27898	12/17/2012	5011	Pizza for Teen Court	296-667-801.02	25.00		\$25.00

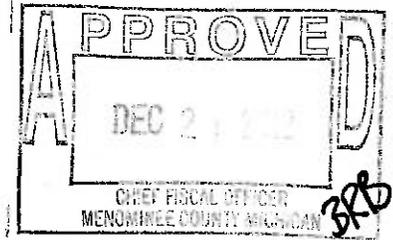


MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vchcr#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
STEPHENSON MARKETING COOPERATI	27924	11/5/2012	421373	Parks - Supplies	208-751-742.00	4.29		\$4.29
TARGET INFORMATION MANAGEMENT	27929	12/12/2012	271027	District Forms	101-136-727.00	46.27		\$46.27
Terrl MacNeil	27779	11/28/2012	12-029-NA	Witness \$6.00 Mileage \$6.66	101-132-804.00	12.66		\$12.66
The Ebco Company, LLC	27938	12/11/2012	012209	Case Binders (x260)	101-215-727.00	455.00		\$455.00
Time Warner Cable	27871	12/6/2012	620475202	December 6, 2012 - January 5, 2013	101-301-770.00	124.16		\$124.16
TWIN CITY SERVICE AGENCY INC	27947	10/28/2012	155030	Notary Bond for Jodie Barrette	101-141-803.00	55.00		\$55.00
U.E.S. COMPUTERS, INC.								\$7,171.99
	27772	10/31/2012	36706	October 2012	101-103-857.00	165.00		
	27772	10/31/2012	36706	October 2012	101-215-970.00	90.00		
	27772	10/31/2012	36706	October 2012	256-277-728.00	180.00		
	27772	10/31/2012	36706	October 2012	101-215-970.00	30.00		
	27772	10/31/2012	36706	October 2012	101-265-850.01	30.00		
	27772	10/31/2012	36706	October 2012	205-315-850.00	210.00		
	27772	10/31/2012	36706	October 2012	101-215-970.00	27.00		
	27772	10/31/2012	36706	October 2012	101-103-857.00	20.00		
	27773	11/30/2012	37043	November 2012	101-103-857.00	634.99		
	27773	11/30/2012	37043	November 2012	101-301-934.01	330.00		
	27773	11/30/2012	37043	November 2012	101-136-910.00	115.00		
	27786	11/26/2012	62748	PO# 02740 - Wireless Project	101-103-970.09	4,911.00		
	27787	11/29/2012	62797	ROD Monitor	256-277-728.00	186.00		
	27912	12/3/2012	62840	Monthly DVD Backup - November 2012	101-103-857.00	100.00		
	27926	12/11/2012	62927	Toner	101-215-727.00	73.00		
	27942	12/12/2012	62944	Standard SSL Certificate	101-103-857.00	90.00		
UNIFORM SHOPPE								\$1,060.83
	27953	10/25/2012	214422	Vincent Studer	205-315-745.00	289.98		
	27957	10/19/2012	214265	Aaron Ihander	205-315-745.00	51.95		
	27958	10/19/2012	214266	Aaron Ihander	205-315-745.00	65.95		
	27959	11/8/2012	214919	Aaron Ihander	205-315-745.00	220.80		
	27963	10/31/2012	214639	Greg Peterson	205-315-745.00	147.85		
	27964	11/18/2012	215167	Mike Holmes	205-315-745.00	284.30		
UP 9-1-1 Authority	27793	12/7/2012		OSSI Maintenance PO# 02738 (12/29/12 - 12/28/13)	266-326-728.01	1,192.40		\$1,192.40
Valley Mechanical, Inc.	27807	12/7/2012	2321	Maintenance on Defi Unit in Kitchen	101-265-930.01	567.55		\$567.55
Warner, Fredrick								\$218.71
	27895	12/17/2012	5008	Can Zone	296-668-801.00	112.80		
	27896	12/17/2012		Reimbursement Mileage & Supplies - Can Zone	296-668-801.01	11.56		
	27896	12/17/2012		Reimbursement Mileage & Supplies - Can Zone	296-668-801.00	94.35		
WEST GROUP PAYMENT CENTER	27944	12/1/2012	826147073	November 2012	268-145-801.00	404.93		\$404.93
Wil-Kil Pest Control	27915	11/29/2012	2157323	Courthouse	101-265-801.00	60.00		\$60.00

**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>								
<b>WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003</b>								
	27914	12/6/2012	0402055840-00001	Jail - Electrical Services	101-265-920.03	4,081.43		\$4,081.43
<b>Xerox Corporation: (Sheriff)</b>								
	27813	12/3/2012	065389884	Probation/Parole Office	101-131-942.00	79.77		\$79.77
<b>Total Amount for Bank Account: General</b>								<b>\$164,018.71</b>



## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Miscellaneous Boards/Committees/Commission Reports</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Miscellaneous reports discussed at the 12/26/12 County Board meeting	
<b>RECOMMENDED MOTION</b>	
To approve the miscellaneous reports discussed at the 12/26/12 County Board meeting	

Submitted by:     **Brian Bousley**    

    **12/28/2012**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

Cedarville Township Board Meeting

October 17, 2012

Call to Order: Supervisor Peterson called the meeting to order at 7:00 pm

Roll Call: Supervisor-Lin Peterson, Clerk-Donna Buechler, Treasurer-Carlynn Lynch, Trustee-Mike Schmidt, and 8 guests.

Clerk's report-Minutes from last meeting were unavailable.

Letter of resignation from Gerald Peterson was accepted. When advertising for a replacement we will list all three areas separately- Fox Park, Town Hall, and the cemetery. Warrant list numbers 13612 thru 13628 void 13611. Moved by Carlynn, second by Donna to accept Clerk's report. Motion carried.

Treasurer's report-Bank accounts and fund balances reconcile at \$101,139.19. Fox park usage was at 20%, up 5% from 2011. Carlynn had also compiled a list of camper comments. Moved by Mike, second by Donna to accept Treasurer's report. Motion carried.

Fire Chief's report-No word from DNR on the 50/50 grant. Fema awards start again in mid. Oct. Last Adopt-a-Highway was on Sept. 22. At Sept. Fire Chief meeting January 2013 was set as start of FFI & II Classes. Fall dry hydrant flush will be Nov. 3<sup>rd</sup> at 9 am. County Fire Fighter Association meeting on Oct. 25<sup>th</sup>. No runs this month. Moved by Carlynn, second by Mike to accept Fire Chief's report. Motion carried.

Assessor Report-Peggy is recommending 2.77% increase in agriculture, no change in commercial, and .4% decrease in residential. Jill things agriculture won't end up being that much. The thanked Carlynn and Mike for their support of her over the years. Moved by Donna, second by Mike to accept Assessor's report. Motion carried.

Supervisor/Building Authority Report-One building permit was issued. CUPPAD sent a call for projects letter Lin must fill out. County Rd Commission report states they completed projects on Flue Fox Lane and CR 55a with three-way money used at \$22,699.69. Total cost was \$37,925.35. Lin is asking for help dealing with phragmites to control spreading. Moved by Carlynn, second by Mike to accept Supervisor/Building Authority report. Motion carried.

Old Business:

Street lights-Not heard from Alger Delta

Cemetery-If Donna and Mike can coordinate a day to find markers otherwise in the spring.

Fox Park-Roy Hubbard reported he cut out the bad stuff and is planning for what is yet to come out.

Clean Kill-They've sprayed for flies and phragmites.

NFIP-paperwork completed to be sent in.

Resolution 2012-1017 adopted. MI Community Resolution & Intergovernmental Agreement to Manage Floodplain Development For the National Flood Insurance Program. Mike-yes, Lin-yes, Carlyn-yes, Donna-yes.

New Business:

Minutes can be posted on County website once they have been approved.

FEMA costal maps are in storage room

BOR-We need to replace Jim Prestin to complete his term. Moved by Donna, second by Mike to allow Carol Prestin to be his replacement. Motion carried.

MTA Voter's Guide-Lin can forward to anyone who wants one.

Resolution 2012-1020a was adopted to form a receiving board to meeting new state election law. Mike-yes, Donna-yes, Lin-yes, Carlyn-yes.

Mike moved to adjourn, second by Carlyn. Motion carried.

## MINUTES

TWIN COUNTY AIRPORT COMMISSION  
2801 NORTH 22ND STREET  
MENOMINEE, MI 49858  
906-863-9408

Regular Session Meeting, 11/27/2012 – 4:30 p.m.

MEMBERS PRESENT: Jason Lauzer , James Furlong, Nick Lakari, Jim Pearson, Ted Sauve  
MEMBERS EXCUSED: Dale Berman  
OTHERS PRESENT: Airport Manager Tony Krysiak, Airport Lineman Jeff LaFleur, Nancy Douglas

**1. Call to order**

Chair Lauzer called the meeting to order at 4:30 p.m.

**2. Pledge of Allegiance**

**3. Roll call**

Commissioner Berman excused.

**4. Approve/amend agenda**

Motion (Sauve/Pearson) to approve the agenda. Vote – unanimous. Motion carried.

**5. Approve/amend minutes of 9/18/2012, 10/16/2012, and 11/12/2012**

Motion (Pearson/Furlong) to approve the minutes of September 18, 2012. Vote – unanimous. Motion carried.

Motion (Sauve/Lakari) to approve the minutes of October 16, 2012. Vote – unanimous. Motion carried.

Motion (Furlong/Pearson) to approve the minutes of November 12, 2012. Vote – unanimous. Motion carried.

**6. Public comment**

None

**8. Discuss/consider proposed appraisal document, action if any**

Motion (Lakari/Pearson) to approve the airport staff appraisal document as presented. Vote – unanimous. Motion carried.

**9. Discuss/consider proposed airport fee schedule, action if any**

Commissioner Lakari reported that with the exception of the monthly rent in the large hanger, the rest of the fees are unchanged. Changes to the monthly rent in the large hanger would take effect January 1, 2013.

Motion (Sauve/Pearson) to approve the fee schedule as presented. Vote – unanimous. Motion carried.

**12. Discuss/consider new tug, action if any**

Airport Manager Tony Krysiak reported that he researched and found four companies that deal with ground service equipment.

Motion (Sauve/Pearson) to authorize Mr. Krysiak to gather information on tugs in order for the Commission to make a decision at their December meeting. Vote – Furlong opposed. Motion carried.

**13. Discuss/consider accepting collection of documents from 2012, action if any**

Mr. Lauzer explained that all documents were combined in one binder for ease of use. The Commission took no action on this item because the documents were approved separately.

**14. Discuss/consider adding a benefit package summary to the Work Rules document approved in July, action if any**

Commissioner Lakari reported that the Personnel Committee is not ready to present a recommendation on this agenda item.

**15. Discuss/consider the Enstrom lease rate, action if any**

Chair Lauzer reported that the Executive Committee met with a representative of Enstrom. The lease is currently at 8 cents per square foot. Enstrom would like to increase it by 50% to 12 cents per square foot. The actual contract is due in 2018 – the entire contract will be negotiated at that time, not just lease. It is the recommendation of the Executive Committee to accept the increase to 12 cents.

Motion (Furlong/Sauve) to authorize Menominee County Prosecuting Attorney Dan Hass to draft an amendment to the current contract to be approved at the December Regular Session meeting. Vote – unanimous. Motion carried.

**18. Executive/Finance Committee report**

Chair Lauzer reported that the Executive Committee met, reviewed, and are recommending approval of the October Financial Reports.

Motion (Pearson/Lakari) to approve the October Financial Reports. Vote – unanimous. Motion carried.

**15. Discuss/consider administrative assistance from Marinette County, action if any**

Chair Lauzer reported that a letter was received from the Marinette County Administrator indicating that Administrative Secretary Gina Teeple will no longer be able to provide agendas or minutes for TCAC committee meetings. She will continue to support regular meetings. Menominee County Administrative Assistant Sherry Dupont will help with committee minutes and agendas.

**10. Discuss/consider the Grinsteiner lease agreement, action if any**

Chair Lauzer reported that the proposed lease agreement with the Grinsteiners was deferred to Explorer Solutions. Mr. Grinsteiner is not interested in working with Explorer Solutions. Chair Lauzer communicated to Mr. Grinsteiner that the Commission is still open to having his airplane in the hanger, just not in a long term lease situation.

**11. Discuss/consider use of a Limited Term Employee for carpenter expertise, action if any**

Consensus of the Commission to have Commissioner Sauve further explore the possibility of utilizing Limited Term Employees.

Commissioners Pearson and Furlong were excused from the meeting at 5:17 p.m. No longer quorum.

**11. Minimum Standards. Discussion only.**

Chair Lauzer reported that Attorney Hass is still reviewing the minimum standards documents.

**12. Executive/Finance Committee report**

Vice Chair Lakari reported that the Executive Committee met, reviewed the September financial statements, and is recommending them for approval.

Motion (Pearson/Furlong) to approve items 1-5 of the Executive/Finance Committee report. Vote – unanimous. Motion carried.

**7. Update on Explorer Solutions Phase II, discussion only**

Nancy Douglas reported the following goals based on the completion of the Phase I:

- Additional maintenance at the airport with rotary ring and fixed ring aircrafts
- Provide flight training and pilot school
- Support locally scheduled or semi-scheduled charter service

For Phase II the task force has met with Christian Perreault of Explorer Solutions to further discuss those ideas. Mr. Perreault is talking to local business and industry about their interest in the airport and the possibility of supporting future development as investors, developers, and/or users. He is also working on a study to get basic data as to whether or not there would be support for a charter service.

The next phase is to put together a larger group than previous task force.

**19. Communications/correspondence**

None

**20. Dialog between Airport Manager and the TCAC**

Mr. Krysiak discussed agenda items for the next Buildings and Grounds Committee meeting.

**15. Dialog between airport users and the TCAC**

None

**16. Public comment – speakers will be limited to 5 minutes**

None

**17. Future agenda items**

Enstrom Lease

Limited Term Employees  
Work Rules  
Buildings and Grounds Recommendations

**18. Schedule next meeting**

The next meeting is scheduled for Tuesday, December 18 at 4:30 p.m.

**19. Adjourn**

Meeting adjourned at 5:17 p.m.

Respectfully submitted,  
Gina K. Teeple  
Marinette County Administrative Secretary

Date approved/corrected:

**Menominee-Delta-Schoolcraft  
Community Action Agency**

**GOVERNING BOARD MEETING  
Thursday, November 8, 2012  
511 First Avenue North, Escanaba MI  
1:30 p.m. (EST)**

**MINUTES**

The meeting was called to order at 1:32 p.m. by the Chair, Karen Wigand. A quorum was noted with the following in attendance:

**MEMBERS PRESENT**

Ken Bryant, Schoolcraft  
Gil Vandenhouten, Menominee  
Myra Croasdell, Delta  
Cathy Mercier, Menominee  
Walter Multerer, Menominee  
Dan LaFoille, Schoolcraft  
John Stapleton, Schoolcraft  
Eileen Martin, Schoolcraft  
Geri Nelson, Delta  
Bernie Lang, Menominee  
Omer Doran, Schoolcraft  
Susan Phillips, Schoolcraft  
Pastor Ingmar Levin, Schoolcraft  
Karen Wigand, Delta  
Ken Penokie, Delta

**OTHERS PRESENT**

William Dubord, Executive Director  
Cathy Pearson, Executive Assistant  
Betsy Bennett, UAW 2172 Representative  
Jennifer Anderson, UAW Unit 6 Chair  
Mary Bunnin, FGP Director  
Kim Johnson, Early Childhood Director  
Connie Maule, SCP Director  
Joe Dehlin, Weatherization Director  
Sally Kidd, Senior Services Director  
Theresa Nelson, RSVP Director

**MEMBERS ABSENT**

Julie Moberg, excused  
Beth Pletcher, excused  
Dave Anthony, excused  
Mari Negro, excused  
Tom Lippens  
Dave Moyle

Ms. Wigand introduced and welcomed new board member Cathy Mercier who is replacing Brenda Moya as the U.P. Rural Health representative.

**APPROVAL OF OCTOBER 11, 2012 GOVERNING BOARD MINUTES**

Members received a copy of the October 11, 2012 Governing Board minutes for their review. There were no questions or comments and **THEY WERE APPROVED WITH A MOTION FROM WALTER MULTERER, SECONDED BY GIL VANDENHOUTEN; MOTION CARRIED.**

**FINANCE COMMITTEE REPORT**

The Chair called on Treasurer Dan LaFoille who reported that the Finance Committee reviewed the September Accounts Payable schedule and **HE MOVED THEY BE APPROVED, SECONDED BY BERNIE LANG; MOTION CARRIED. (see attachment "A").**

**ACCEPTANCE OF 8/20 & 9/19/12 HEAD START POLICY COUNCIL MINUTES**

Members received a copy of the 8/20 & 9/19/12 Head Start Policy Council minutes for their review. There were no questions or comments **AND THEY WERE ACCEPTED UPON A MOTION FROM JOHN STAPLETON, SUPPORTED BY BERNIE LANG; MOTION CARRIED.**

**APPROVAL OF 2013 GOVERNING BOARD MEETING SCHEDULE**

Members received a proposed meeting schedule for 2013 and it was noted that the December meeting should be the 5<sup>th</sup> rather than the 6<sup>th</sup>. **OMER DORAN MOVED TO APPROVE THE 2013 BOARD MEETING SCHEDULE, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED.**

**EXECUTIVE DIRECTOR'S REPORT**

Chair Wigand called on Bill Dubord who reported that we received a Notice of Funding Award (NOFA) for Head Start/Early Head Start that is only for a partial year (until March) as the Federal Government is operating under a Continuing Resolution.

He informed the board that tax and spending disagreements continue to plague our government. This is raising fear for the "Fiscal Cliff" and sequestration if something isn't done before the first of the year. If nothing is resolved an 8% across the board cut will be made to all federal programs.

**PASTOR LEVIN MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, MYRA CROASDELL SUPPORTED THE MOTION; MOTION CARRIED.**

**PUBLIC COMMENT/OTHER BUSINESS**

Ms. Wigand called on Jennifer Anderson, Unit 6 Chair for Head Start Local 2172. She introduced Betsy Bennett, International Representative. Ms. Anderson told the board that the union membership asked her to speak on their behalf to create a positive relationship between management and labor. To help achieve this, more open communication between labor and management with more face to face time rather than emails is encouraged. They also hope to strengthen labor/management meetings and not reschedule them. She noted that the union wants a fair and equal workplace as well as equal say in developing policies.

**ADJOURNMENT**

There being no further business **THE MEETING ADJOURNED AT 1:45 P.M. WITH A MOTION FROM JOHN STAPLETON, SECONDED BY DAN LAFOILLE; MOTION CARRIED.**

**THE NEXT MEETING IS THURSDAY, DECEMBER 6, 2012 AT 1:30 P.M. (est)**

THE FINANCE COMMITTEE HAS REVIEWED THE SEPTEMBER 2012 ACCOUNTS PAYABLE SCHEDULES FOR MDS COMMUNITY ACTION AGENCY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

HEAD START	\$	135,140
EARLY HEAD START		53,327
EARLY-ON CHILDHOOD		854
GSRP		20,070
HANNAHVILLE FUNDS		3,994
ASSET & LIABILITY ACCOUNTS		77,798
TOTAL	\$	291,183

SIGNED

  
(TREASURER)

DATE

11/8/12

**Menominee-Delta-Schoolcraft  
Human Resources Authority**

**GOVERNING BOARD MEETING  
Thursday, November 8, 2012  
511 First Avenue North, Escanaba MI  
1:45 p.m. (EST)**

**MINUTES**

The meeting was called to order at 1:46 p.m. by the Chair, Karen Wigand. A quorum was noted with the following in attendance:

**MEMBERS PRESENT**

Ken Bryant, Schoolcraft  
Gil Vandenhouten, Menominee  
Myra Croasdell, Delta  
Cathy Mercier, Menominee  
Walter Multerer, Menominee  
Dan LaFoille, Schoolcraft  
John Stapleton, Schoolcraft  
Eileen Martin, Schoolcraft  
Geri Nelson, Delta  
Bernie Lang, Menominee  
Omer Doran, Schoolcraft  
Susan Phillips, Schoolcraft  
Pastor Ingmar Levin, Schoolcraft  
Karen Wigand, Delta  
Ken Penokie, Delta

**OTHERS PRESENT**

William Dubord, Executive Director  
Cathy Pearson, Executive Assistant  
Betsy Bennett, UAW 2172 Representative  
Jennifer Anderson, UAW Unit 6 Chair  
Mary Bunnin, FGP Director  
Kim Johnson, Early Childhood Director  
Connie Maule, SCP Director  
Joe Dehlin, Weatherization Director  
Sally Kidd, Senior Services Director  
Theresa Nelson, RSVP Director

**MEMBERS ABSENT**

Julie Moberg, excused  
Beth Pletcher, excused  
Dave Anthony, excused  
Mari Negro, excused  
Tom Lippens  
Dave Moyle

Ms. Wigand introduced and welcomed new board member Cathy Mercier who is replacing Brenda Moya as the U.P. Rural Health representative.

**APPROVAL OF OCTOBER 11, 2012 GOVERNING BOARD MINUTES**

Members received a copy of the October 11, 2012 Governing Board minutes for their review. There were no questions or comments and **THEY WERE APPROVED WITH A MOTION FROM KEN BRYANT, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED.**

**FINANCE COMMITTEE REPORT**

The Chair called on Treasurer Dan LaFoille who reported that the Finance Committee reviewed the September Accounts Payable schedule and **HE MOVED THEY BE APPROVED, SECONDED BY OMER DORAN; MOTION CARRIED. (see attachment "A").**

**ACCEPTANCE OF STAFF MONTHLY REPORTS**

Members received copies of the Weatherization, Senior Companion and Senior Services monthly reports for their review. There were no questions or comments **AND THEY WERE ACCEPTED WITH A MOTION FROM MR. LAFOILLE, SUPPORTED BY BERNIE LANG; MOTION CARRIED.**

**APPROVAL OF 2013 GOVERNING BOARD MEETING SCHEDULE**

Members received a proposed meeting schedule for 2013 and it was noted that the December meeting should be the 5<sup>th</sup> rather than the 6<sup>th</sup>. **JOHN STAPLETON MOVED TO APPROVE THE 2013 BOARD MEETING SCHEDULE, SECONDED BY MR. DORAN; MOTION CARRIED.**

**EXECUTIVE DIRECTOR'S REPORT**

Karen Wigand called on Bill Dubord who informed the members that our CSBG, LIHEAP, Weatherization, Tax Prep and Deliverable Fuels programs were monitored by DHS on 10/31 & 11/1/12.

The monitoring went well with no findings and very minor recommendations.

Members were given a copy of the latest agency annual report for October 1, 2011 – September 30, 2012.

The Executive Director announced that we have received \$219,000 in deliverable fuel funds. We are now required to get receipts at the time of delivery per our contract.

The auditors will be in doing preliminary work at the end of November.

Mr. Dubord reminded the members that we are still dealing with the lease at the Escanaba Senior Center after the City of Escanaba added a clause requiring us to monitor and bar anyone on the sexual registry from attending the center. The City does not require this at any of their other facilities. We are currently operating under our old lease and are meeting with the City next week to come to some resolution. In the meantime, a locking gate is engaged between the Civic Center and the Senior Center.

**PASTOR LEVIN MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, JOHN STAPLETON SUPPORTED THE MOTION; MOTION CARRIED.**

**PUBLIC COMMENT/OTHER BUSINESS**

Ms. Wigand called on Cathy Pearson who announced that we will be reinstating the Walk for Warmth in Schoolcraft County. We will be holding a walk and a breakfast on Saturday, February 23<sup>rd</sup> and this will coincide with Manistique's Snow Fest. Mr. LaFoilie and Pastor Levin have agreed to serve on the steering committee. Ms. Pearson noted Don Tyrrell and Belinda Gardapee can use all the help they can get in getting this campaign off the ground. Susan Phillips indicated she would help as well.

**HRA Governing Board Minutes**  
**Thursday, November 8, 2012**  
**Page 3**

The Executive Director wished the deer hunters luck and everyone else a Happy Thanksgiving.

**ADJOURNMENT**

There being no further business **THE MEETING ADJOURNED AT 2:10 P.M. WITH A MOTION FROM KEN BRYANT, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

**THE NEXT MEETING IS THURSDAY, DECEMBER 6, 2012 AT 1:30 P.M. (est)**

Attachment "A"

THE FINANCE COMMITTEE HAS REVIEWED THE SEPTEMBER 2012 ACCOUNTS PAYABLE SCHEDULES FOR HUMAN RESOURCES AUTHORITY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

<u>SENIOR CITIZENS</u>	\$	<u>185,515</u>
<u>VOLUNTEER PROGRAMS</u>		<u>60,051</u>
<u>NUTRITION</u>		<u>120,275</u>
<u>STATE &amp; LOCAL PROGRAMS</u>		<u>80,347</u>
<u>ENERGY AND HOUSING</u>		<u>41,613</u>
<u>ASSET &amp; LIABILITY ACCOUNTS</u>		<u>70,317</u>

TOTAL \$ 558,118

SIGNED   
(TREASURER)

DATE 11/8/12

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Tuesday, December 4, 2012. Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present was Mark Jasper.

Absent: None

The Pledge of Allegiance was recited.

Public comments – None.

Public Appearances – None.

Discuss request to abandon a portion of No. 36 Lane – Moilanen stated that abandonment petitions had been received requesting abandonment of a portion of No. 36 Lane. It was noted that the four petitions submitted all had differing descriptions of the portion of the road to be abandoned. Following discussion it was decided that the petitions were not clear enough regarding the portion of the road that was being requested to be abandoned. Moved by Kakuk, seconded by Betzinger to have Moilanen send a letter to the petitioner stating that the petitions are invalid and new petitions would need to be submitted with the road description corrected. Carried unanimously.

Discuss Local Bridge Program funding award letter – Moilanen stated that a letter had been received from MDOT stating that the Local Bridge Advisory Board has approved the bridge on F-1 Road over Ten Mile Creek for replacement during the 2015 fiscal year. Moved by Betzinger, seconded by Kakuk to have Moilanen hire a consultant to design the new bridge. Carried unanimously.

Discuss request from Menominee Township for Bay de Noc Road project – Moilanen stated he had received a request from Supervisor Ken Goffin for cost estimates to pave CR338 and to reconstruct Bay de Noc Road from Evergreen Road to 48<sup>th</sup> Avenue. Discussion was held regarding the level of cost sharing between the townships and the road commission and how much the road commission could afford to contribute. Moilanen will prepare the estimates and the board will decide at a later date if there will be a change to the current cost sharing policy.

Betzinger noted that there is a dip on CR358 near the Vincent Farm that is getting worse. Anderson stated that there is also a dip on 400 Road by the first swamp that needs to be looked at. Kakuk stated that he had received a request to have limbs cut on River Road, For approximately 2 miles south of G08, that are hanging over the road. Moilanen will check on all these items.

Other business –

Commissioner Betzinger moved for the adoption of the following resolution:

WHEREAS, it is the intent of the Menominee County Road Commission to Crack Fill, Chip Seal and install pavement markings on various roads within Menominee County, using STP, Federal D and State D Funding.

AND WHEREAS, it is necessary to complete the forms and contracts for such funds,

NOW THEREFORE BE IT RESOLVED, that the Chair or Vice-Chair are herewith authorized and empowered to enter into and sign any and all agreements necessary to receive STP, Federal D and State D Funds for the project listed above.

Seconded by Commissioner Kakuk and carried by the following vote: Ayes: 3; Nays: 0.

Moilanen presented the board with the contract with Harris Township for the construction of Spring Green Road. Moved by Kakuk, seconded by Betzinger to sign the contract. Carried unanimously.

Moilanen presented aerial photos to the board of the Road Commission buildings and grounds in Stephenson that had been taken by Scenic Concepts. Moved by Betzinger, seconded by Kakuk to purchase a 16 x 20 framed print to be displayed in the board room for a cost of \$229.00. Carried unanimously.

Moilanen stated that there were surplus desks and other items that he would like to offer for sale to the employees on bids. The board concurred with this decision.

Public Comments – None.

There being no further business, Anderson declared the meeting adjourned at 9:33 a.m.

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Road Commission Finance Director-Clerk

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Road Commission Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, November 13, 2012.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Darlene Nerat, John Nerat, Dale Axtell, David Wesoloski, Joe Skrobiak, and Mark Jasper.

Absent: None.

Public comments – Joe Skrobiak thanked the board for the graveling done on State W-2 Road.

Public appearances – None

Additions/corrections to minutes for 10/09/12 – There being no additions or corrections, Anderson declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, October 8, 2012				\$1,152,934.87
Receipts thru 10/31/12	373,099.91			
Expenditures thru 10/31/12		311,316.70		
Balance, October 31, 2012				1,214,718.08
Michigan Transportation Funds	290,079.39			
Receipts thru 11/12/12	28,075.56			
Expenditures thru 11/12/12		143,314.58		
State Maint. & Equip. Advances			141,478.00	
Balance, November 12, 2012	691,254.86	454,631.28	141,478.00	1,248,080.45
<u>Payables &amp; Reserves</u>				
Payroll 11/22 and 12/06 (Est.)			127,000.00	
Soc. Sec. 11/22, and 12/06 (Est.)			9,715.50	
Reserve for workers compensation insurance			20,192.03	
Reserve for liability insurance			82,593.00	
Reserve for rental grader lease (Dec 2009)			55,334.59	
Reserve for rental grader leases (Oct 2010)			193,071.96	
Reserve Hannahville 2% Funds-Sign Truck			22,500.00	
Reserve for 2011/12 bridge inspections & load ratings			4,920.00	
Reserve for F-4 Lane bridge (Harris Twp)			575.25	
Reserve for design of River Drive			14,960.00	
Reserve for Forest Funds			161,015.11	
Reserve for equipment (Sign Truck)			117,052.00	(808,929.44)
				\$ 439,151.01

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 13-0004, 13-0006, 13-1031 and 13-0008 – Moved by Betzinger, seconded by Kakuk that the vouchers be approved and ordered paid. Carried unanimously.

Permission to send employees to Material Acceptance Process Seminar – Moved by Kakuk, seconded by Betzinger to send Moilanen and Steve Schlenvogt to the training scheduled for December 12, 2012 at the Delta County Road Commission. Carried unanimously.

Discuss employee compensation for Snow Plow Safety and UST Class B Operator designation – Moved by Kakuk, seconded by Betzinger to compensate union employees for these additional duties as follows: Snow Plow Safety - \$100/year and UST Class B Operator - \$500/year. Carried unanimously.

Sign 2% Grant Agreement with Hannahville Indian Community – Moved by Betzinger, seconded by Kakuk to have the board chair sign the agreements for a 2% grant to purchase new traffic counters. Carried unanimously.

Discuss CRAMMY Award entry – Moilanen stated that CRAM accepts entries each year for their CRAMMY Awards to be given at their annual meeting. Kakuk stated that he would like to see the road commission prepare an entry submission for the 3-Way Funding Program. Moved by Anderson, seconded by Kakuk to have Moilanen and Savord prepare the award submission to present to the road commission board for approval at the December regular meeting. Carried unanimously.

Any other business – Moilanen informed the board that he had hired DGR Engineering to perform six traffic counts that need to be submitted with the federal aid application for the chip seal projects for 2013.

Public Comment – Dave Wesoloski stated that he thought it was a good idea to stress the inter-governmental success of the 3-Way Program in the Award application. Mr. Wesoloski also asked if the design work had been started for the River Drive project. Moilanen stated that it had begun and was scheduled to be completed in June 2013.

Dave Wesoloski discussed the upcoming MTA Annual program to be held December 8, 2012 and noted that the officials from the cities and villages had been invited to attend also.

Joe Skrobiak asked if the sign truck had been delivered yet. Moilanen stated that it had been delivered, but was sent back for additional painting which should be complete within a week. Mr. Skrobiak also asked if a "Hidden Entrance" sign could be placed near his house on Miscauno Island Road. Moilanen stated that he would check the area and if there was more than 600 feet of visibility, then no sign would be needed.

Darlene Nerat asked for clarification on agenda item # 9, which Moilanen provided.

Joe Skrobiak stated that there had been logging done on State W-2 Road next to the roadway and that several large stumps had been left behind that may pose a hazard. Moilanen replied that the road commission planned on renting a stump grinder in the spring to grind down these stumps and others in the county.

There being no further business, Anderson declared the meeting adjourned at 9:22 a.m.

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Road Commission Finance Director / Clerk

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Chair

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	<b>AT&amp;T Tower Site – Proposed development ~ Request for Comments</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>  We received a letter from Ramaker & Associates requesting and comments for their proposed AT&T site development.	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **12/28/2012**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>



**RAMAKER  
& ASSOCIATES, INC.**

December 11, 2012

Menominee County Clerk's Office  
Marc Kleiman, County Clerk  
839 10th Avenue  
Menominee, Michigan 49858

**SUBJECT: REQUEST FOR SECTION 106 CONSULTATION COMMENTS = INTERESTED PARTY**

**SITE: MENOMINEE TRANSFER STATION (SITE NUMBER: TRAVMI5310 (10566205))  
N2214 RANGELINE ROAD  
MENOMINEE, MENOMINEE COUNTY, MICHIGAN 49858  
RAMAKER & ASSOCIATES PROJECT NUMBER: 24706  
FCC TCNS SITE NUMBER: 90723**

Dear Mr. Kleiman:

Ramaker & Associates, Inc. (RAMAKER) was retained by AT&T Mobility Services LLC (AT&T) to complete a NEPA and Section 106 review of a proposed 250 foot self-support tower (overall height with appurtenances of 265 feet). The proposed activity is located at N2214 Rangeline Road in Menominee, Menominee County, Michigan. The property is further identified as being located in the Northwest 1/4 of Northwest 1/4 of Section 6, Township 32 North, Range 26 West. The location of the property is depicted on the attached Birch Creek, Michigan Quadrangle.

The tower site, consisting of an approximately 100-foot by 100-foot area, is being proposed for the construction of a 250-foot self-support tower (265-foot overall with appurtenances) and fenced tower compound. Access to the proposed tower site will occur along an existing gravel access drive servicing the parent tract. From this existing drive, AT&T proposes the construction of an approximately 75-foot long gravel drive and parking area. Future telecommunications equipment will be installed at the base of the tower within the proposed fenced tower compound. Utilities will be routed underground from an existing power and telephone easement running parallel with Rangeline Road, west of the tower site. A multi-meter utility rack will be installed in the northern portion of the AT&T compound area. A site plan has been included which further details the proposed construction activities. The tower site is currently a wooded portion of the Menominee Transfer Station property, which occupies the parent tract.

As partial fulfillment of our client's responsibility under Section 106 as delegated by the FCC, we ask for your comments regarding the project's potential to adversely affect historic properties. Also, if you have any information regarding other potentially interested consulting parties, your input would be greatly appreciated. As the project is proposed for development in the very near future, we would appreciate receiving your comments in the next 30 days.

Please direct all future correspondence to:

Ramaker & Associates, Inc.  
Andrew J. Rice, Project Manager  
1120 Dallas Street  
Sauk City, Wisconsin 53583  
Telephone: 608/643-4100  
Facsimile: 608/643-7999  
Email: [arice@ramaker.com](mailto:arice@ramaker.com)

Page 2 of 2

If you have any questions or comments, please do not hesitate to contact our office.

Sincerely,

RAMAKER & ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read "Andrew J. Rice", written over a horizontal line.

Andrew J. Rice, Project Manager

Attachments: Site Location Maps

Cc: Ingallston Township  
Paul Anderson, Town Chairman  
W3790 Town Hall Lane, # 13.5  
Wallace, Michigan 49893

Menominee County Historical Society  
Michael Kaufman, Executive Director  
P.O. Box 151  
Menominee, Michigan 49858

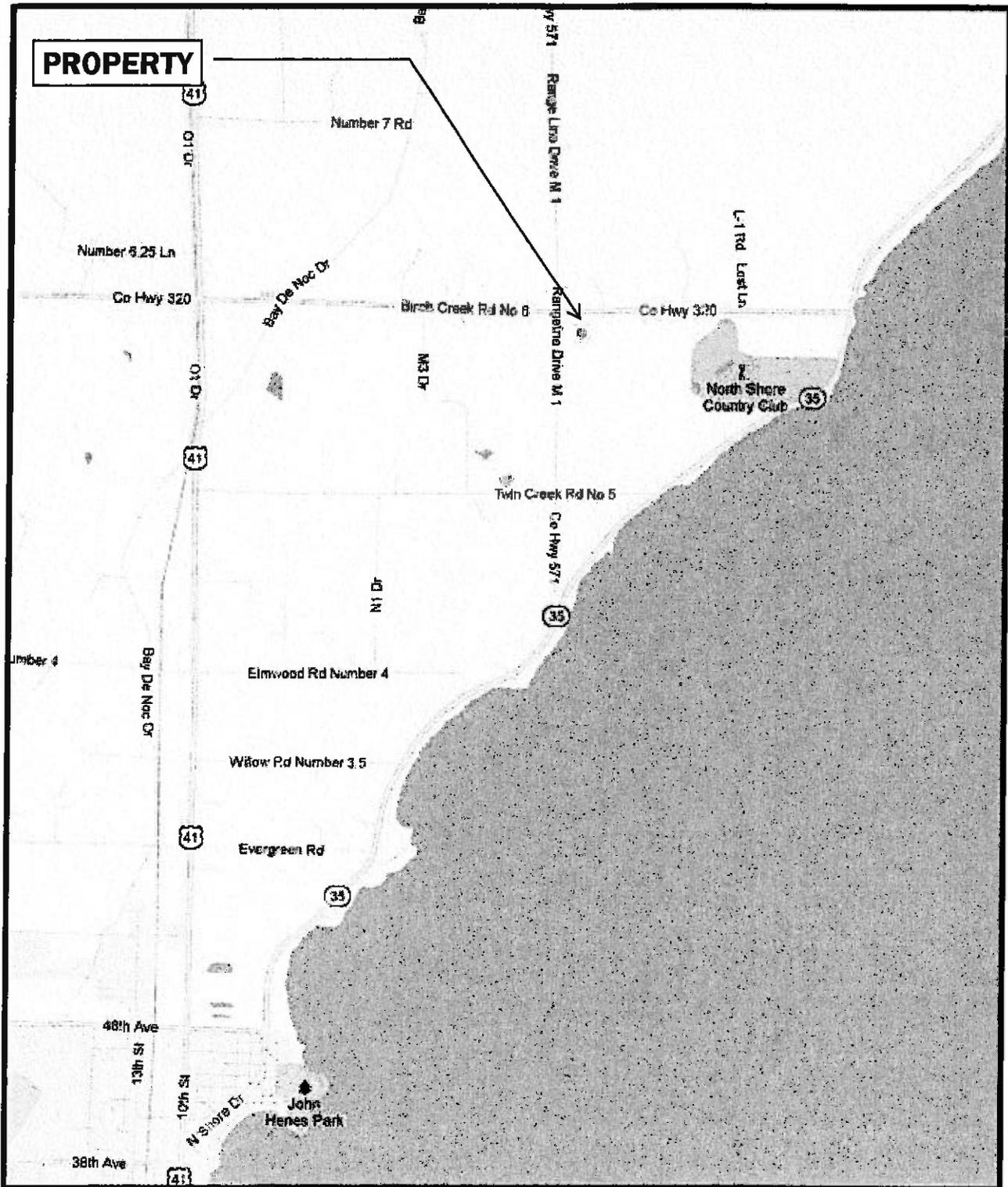


Figure 2. Rural Menominee, Michigan street map displaying property location of the proposed cell tower installation in red. Scale: 1-inch is approximately 1-kilometer.

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	<b>3 Way Road Program</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>No</b>
<b>SUMMARY:</b>	
<p>With all of the Positive responses we had over the 3 way road program this past year, Administrator Bousley would like to discuss the project for the future. If we put money into a non-lapsing fund on a yearly basis and allow the work to be done on a 4 or 5 year plan, we may be able to continue helping with funds for the roads in the county.</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **12/28/2012**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	<b>CUPPAD Services - 2013 Membership Dues</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	CUPPAD is requesting 2013 Membership dues for their services to Menominee County. The County Board is asked to approve the membership dues in the amount of \$9,000.
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **12/28/2012**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>



*Central Upper Peninsula Planning And Development Regional Commission*

2415 14th Avenue South • Escanaba, MI 49829

906.786.9234 • Fax: 906.786.4442 • 800.562.9828 • [cuppad@cuppad.org](mailto:cuppad@cuppad.org)

December 12, 2012

Mr. James Furlong  
Menominee County Board Chair  
Cthse 839 10<sup>th</sup> Avenue  
Menominee MI 49858

Dear Mr. Furlong:

The Central Upper Peninsula Planning and Development Regional Commission was established in 1968 as a multi-county organization to pool resources to assist local governments in the central U.P. We value Menominee County's continued support of CUPPAD as we seek to improve the quality of life in the region. Enclosed is an invoice requesting your association with the CUPPAD Regional Commission.

CUPPAD provides the following services to member counties:

- Provides 25 hours of free service for basic services such as researching grants, researching census data, mediation as a neutral party between the County and local, state, and federal agencies;
- Assists with grant writing for economic development, fire protection and EMS, recreation, transportation, and other projects;
- Develops and maintains a Geographic Information System (GIS) with an extensive digital data base. Colored infrared aerial photos and customized mapping services are available to local governments;
- Prepares comprehensive policy or strategic plans and local ordinances to help communities prepare for the future and deal with various land use issues;
- Drafts recreation plans and assists with recreation and similar grant-in-aid applications for the county;
- Works closely with county Economic Development Corporations, Michigan Works!, the Upper Peninsula Economic Development Alliance, Michigan Economic Development Corporation, Federal Economic Development Administration, and others to develop business and industry in the central U.P. region;

**EXECUTIVE COMMITTEE & COUNTY REPRESENTED**

Chairperson – G. Corkin, *Marquette* • Vice-Chairperson – T. Elegeert, *Delta* • Secretary – J. Stevens, *Dickinson* • Treasurer – D. Bovin, *Alger*  
Director – L. Schultz, *Menominee* • Director – J. Poupore, *Menominee* • Director – S. Aldrich, *Schoolcraft* • Director – J. Beaudou, *Hannahville Indian Community* • Executive Director – Lloyd R. Matthes

Menominee County

Page Two

- Provides a wealth of current and historical data, including census statistics, economic information, and past planning and development efforts;
- Serves as a neutral party in mediation activities between the County and local cities, townships, and villages on matters impacting the region;
- Serves as a neutral party providing assistance negotiating issues of concern to the County and its residents;
- Serves as a liaison between local units of government and state and federal agencies;
- Provides technical assistance on items literally from A to Z; from affirmative action to zoning;
- Recognizes that it cannot assist your county with all issues and concerns. In that case, CUPPAD will make an effort to assist your County in finding someone who can provide the assistance you need.

We appreciate your past support and look forward to working with Menominee County in the coming year. We, in the Central Upper Peninsula, can only maintain and strengthen our capabilities by acting together and sharing resources for the common good of local governance. In my view the CUPPAD Regional Commission is one of the best resources for accomplishing this.

Should you have any questions on the Commission's activities, or desire a representative to meet with your governing body, please contact the Commission's Executive Director, Lloyd Matthes.

Thank you for your consideration of this request.

Sincerely,



Gerry Corkin  
Chairperson

gc:bs

cc: Brian Bousley

Enclosure



Central Upper Peninsula Planning & Development Regional Commission

2415 14<sup>th</sup> Avenue South, Escanaba, MI 49829  
 Phone: (906) 786-9234 Fax: (906) 786-4442

Invoice Date: December 12, 2012	<b>INVOICE</b>	Due Date: Net 30 Days
---------------------------------	----------------	-----------------------

Bill To:
Brian Bousley Menominee County Controller Cthse 839 10 <sup>th</sup> Avenue Menominee MI 49858

Quantity	Description	Price	Amount Due
1	FY 2013 Membership Dues		\$9,000.00
Thank You!			
	<b>Total Amount Due</b>		<b>\$9,000.00</b>

Executive Committee & County Represented-----  
 Chairperson - G. Corkin, *Marquette* • Vice-Chairperson - T. Elegeert, *Delta* • Secretary - J. Stevens, *Dickinson* • Treasurer - D. Bovin, *Alger*  
 Director - L. Schultz, *Menominee* • Director - J. Poupore, *Menominee* • Director - S. Aldrich, *Schoolcraft* • Director - J. Beaudou, *Hannahville Indian*  
 Community • Executive Director - Lloyd R. Matthes

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	<b>Employee Assistance Contract – Concerned Associates</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>Concerned Associates request to provide continued service to Menominee County. If approved, service will continue for county employees for the duration of the contract Feb. 1, 2012 to January 31, 2014. The cost of the contract is \$4,318 for one year.</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **12/28/2012**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

# ***EMPLOYEE ASSISTANCE CONTRACT***

## **MENOMINEE COUNTY AND Gilbert E. Garcia d/b/a CONCERNED ASSOCIATES**

**February 1, 2013 to January 31, 2014**

This Agreement would be entered into by and between **MENOMINEE COUNTY**, located at 839 10<sup>th</sup> Avenue, Menominee, Michigan 49858 and **CONCERNED ASSOCIATES** (herein referred to as **CONCERNED**), beginning **February 1, 2013**, and ending **January 31, 2014** for the purpose of providing employee assistance services to employees of Menominee County and dependent members of their families. **Menominee County** and **CONCERNED** hereby agree that:

1 **CONCERNED** will provide review of **Menominee County's** existing policies on chemical dependency and other personal problems that affect job performance. Assistance will also be available to **Menominee County** in developing policies and procedures relating to personal problems and the use of the EAP by employees, spouses and dependents. The policies and procedures define the modes of access to the clinical services and the parameters of confidentiality.

2 **CONCERNED** will provide employee orientation sessions for **Menominee County** employees during this contract period. Individuals will receive information on their employee assistance benefit and will be encouraged to utilize this benefit when appropriate.

3 **CONCERNED** will provide assessment, short-term problem resolution (**1-8 sessions**), **PER YEAR**, and referral services to employees, spouses, and dependents of **Menominee County**. The covered employees, spouses, and dependents are collectively referred to as "Covered Persons."

4 The assessment, short-term problem resolution, and referral services to be provided pursuant to this Agreement shall consist of **1-8 sessions, PER YEAR**, between a Covered Person who contacts **CONCERNED** and an Employee Assistance Program Counselor. During this time, the counselor shall endeavor to assess the problem, develop an individual treatment plan, and assist the Covered Person in addressing the problem, either through short-term counseling with the EAP counselor in the **1-8 sessions** or by referral to the most appropriate treatment resource(s). The number of sessions with the EAP counselor will be determined by the EAP counselor's assessment of the presenting problem.

5 Covered Persons will be seen by an EAP counselor within five (5) working days of contacting **CONCERNED**, or sooner in an emergent situation. Counselors of **CONCERNED**, 3612 13<sup>th</sup> Street, Menominee, MI 49858 will provide the services to Covered Persons. In addition, other counselors in the local area will provide the services as subcontractors.

6 **CONCERNED** will provide two (2) Critical Incident Stress Debriefings (maximum 5 hours per debriefing), **PER YEAR**, at the request of **Menominee County** and when assessed as appropriate by **CONCERNED**.

7 Twenty-four-hour telephone services will be made available by **CONCERNED**.

8 **CONCERNED** will provide utilization reports upon request. **CONCERNED** will provide

**Gilbert E. Garcia d/b/a Concerned Associates**

\_\_\_\_\_  
**Gilbert E. Garcia, MSW, ACSW, CEAP, Owner  
Nationally Certified Employee Assistance Professional**

\_\_\_\_\_  
**Date**

**Brian Bousley, Menominee County**

\_\_\_\_\_  
**Menominee County Administrator**

\_\_\_\_\_  
**Date**

# Employee Assistance Program



**Menominee County**  
www.menomineecounty.com

*CONCERNED associates*

**TO:** County Administrator  
**FROM:** Gil Garcia, MSW, EAP Account Manager  
**RE:** Employee Assistance Utilization for period:

**CONTRACT PERIOD:**  
Feb.1, 2012 - January 31, 2013

**3rd Quarter stats are incomplete**

Date of report: Nov. 6, 2012

	Quarter				YTD
	1	2	3	4	
	2012 Feb-Apr	2012 May-July	2012 Aug-Oct	2012-2013 Nov-Jan	
<b>UTILIZATION</b>					
Total Eligible Employees	127	127	127	127	127
* Employees Seen (Initial Assessment Visits)	5	5	3	0	13
<b>EAP Utilization</b>	<b>3.9%</b>	<b>3.9%</b>	<b>2.4%</b>	<b>0.0%</b>	<b>10.2%</b>
Subsequent Visits	16	15	17	0	48
* ( data used to calculate percent of utilization)					
<b>PROGRAM ACTIVITY</b>					
Telephone Assessment/Crisis	1	2	1	0	4
Failed Intake Appointment	0	0	0	0	0
* Critical Incident Stress Management (Hrs.)	0	0	0	0	0 Hr
Training/Workshops (Hrs.)	0	0	0	0	0 Hr
Consultation (Hrs.)	1	2	0	0	3 Hr
Telephone Information Only (Calls)	2	1	3	0	6
<b>REFERRAL DATA</b>					
Self-referred	5	5	3	0	13
Supervision/Personnel (Informal)	0	0	0	0	0
Supervision/Personnel (Formal)	0	0	0	0	0
Family/Friend/Co-worker	1	1	1	0	3
<b>CLIENT DEMOGRAPHICS - Primary Client/Employee</b>					
<b>Gender</b>					
Male	4	4	2	0	10
Female	1	1	1	0	3
<b>Length of Employment</b>					
Less than 1 year	0	0	0	0	0
1-4 years	3	1	1	0	5
5-9 years	2	2	2	0	6
10-14 years	0	2	0	0	2
15-19 years	0	0	0	0	0
20 plus	0	0	0	0	0
Not reported	0	0	0	0	0
<b>Age Category of Employee</b>					
Under 30	0	0	0	0	0
30-39	3	3	1	0	7
40-49	1	1	2	0	4
50-59	1	1	0	0	2
60 plus	0	0	0	0	0
Not reported	0	0	0	0	0
<b>Ethnicity</b>					
Caucasian	5	5	3	0	13
Native American	0	0	0	0	0
Hispanic	0	0	0	0	0
Black	0	0	0	0	0
Asian	0	0	0	0	0
Other	0	0	0	0	0

**CONCERNED** associates Employee Assistance Program  
[www.concernedassociates.com](http://www.concernedassociates.com)  
**MENOMINEE COUNTY**

**TO:** County Administrator  
**FROM:** Gil Garcia, MSW, EAP Account Manager  
**RE:** Employee Assistance Utilization for period:

**CONTRACT PERIOD:**  
**Feb.1, 2012 - January 31, 2013**

	Quarter				YTD
	1	2	3	4	
	Feb-Apr 2012	May-July 2012	Aug-Oct 2012	Nov-Jan 2012-2013	
<b>ASSESSED PROBLEMS</b> (Employees/families present more than one problem)					
Crisis	1	0	0	0	1
Parenting/family	0	0	0	0	0
Marital/other relationship	3	1	3	0	7
Domestic Violence	0	0	0	0	0
Aging Parents	0	0	0	0	0
Child-emotional/school	0	0	0	0	0
Work Stress	1	2	1	0	4
Anxiety/Depression/Other Psychological	3	2	2	0	7
Stress	1	1	1	0	3
Alcohol	0	1	0	0	1
Other Drug	0	1	0	0	1
Alcohol/Drug -family member	0	0	1	0	1
Gambling	0	0	0	0	0
Other Addiction	0	0	0	0	0
Health	2	0	0	0	2
Financial	0	0	0	0	0
Housing	0	0	0	0	0
Legal	0	0	0	0	0
Career/Vocational	0	0	0	0	0
Other	0	1	0	0	1

**DISPOSITION OF ALL CASES DURING QUARTER**  
(Client may be referred to more than one service)

Appropriate for Brief Treatment by EAP	5	5	3	0	13
Psychiatrist	0	0	0	0	0
Psychologist	0	0	0	0	0
Primary Care Physician	0	0	0	0	0
Inpatient Psychiatric	0	0	0	0	0
Outpatient Chemical Dependency	0	0	0	0	0
Inpatient Chemical Dependency	0	0	0	0	0
<b>Outpatient Mental Health</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Support Group	0	0	0	0	0
Structured Outpatient Program	0	0	0	0	0
Financial Counselor	0	0	0	0	0
Legal Assistance	0	0	0	0	0
Other	0	0	0	0	0

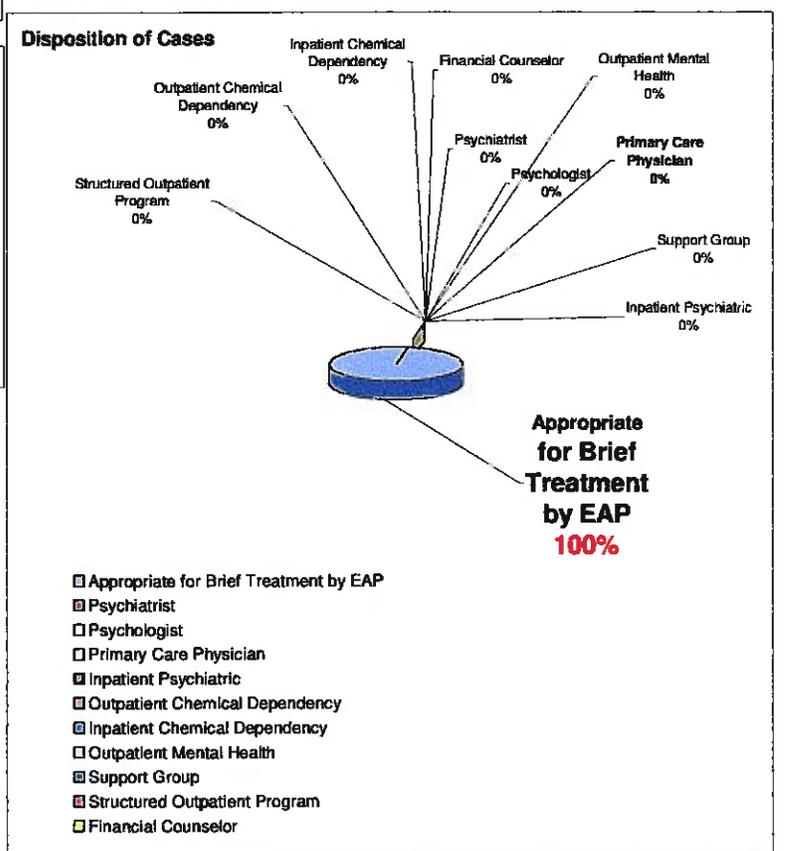
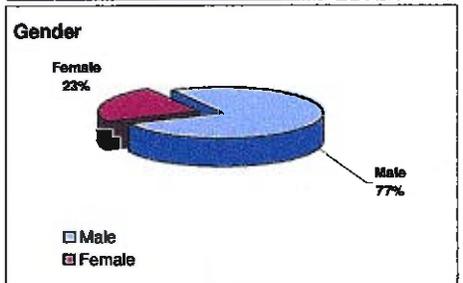
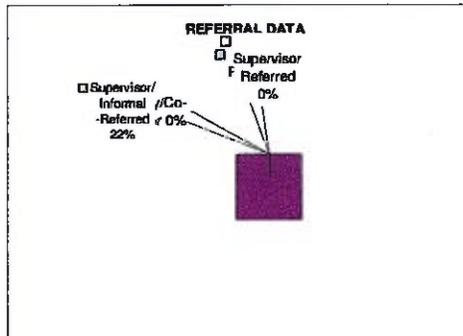
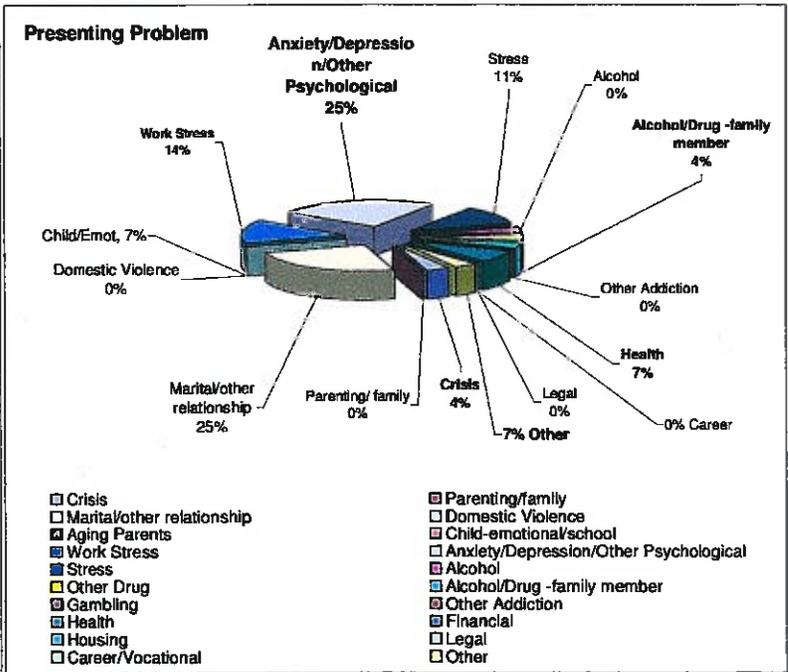
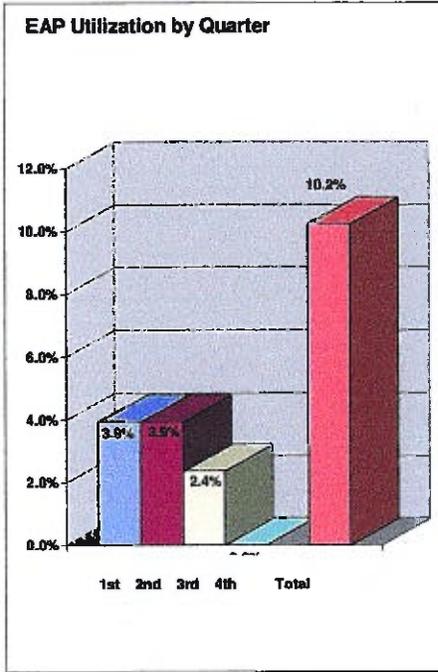
\* Quarterly Newsletters are sent for all employees through the Administrator's Office

Please visit our website:  
[www.concernedassociates.com](http://www.concernedassociates.com)

**Year to Date Totals**

**TO:** County Administrator  
**FROM:** Gil Garcia, MSW, EAP Account Manager  
**RE:** Employee Assistance Utilization for period:

**CONTRACT PERIOD:**  
 Feb. 1, 2011 - January 31, 2012



## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Commissioner Per Diems and Expenses</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review Commissioner per diems and expenses as recently submitted for payment	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **12/28/2012**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>



12/27/12  
EKB

**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

Mileage: \$ .51/mile ~ effective 01 Jan. 2011  
1555

\*Meals: Breakfast ~ up to \$7.50  
Lunch ~ up to \$10.00  
Dinner ~ up to \$17.50

\*must attach receipt for reimbursement

Name: Mark Jasper ~ District 5

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
12/3/12	PARKS STEPHENSON	101-101-860.05	24
12/4/12	RCM COUNTY STROD 11	101-101-860.05	20
12/11/12	RCM " " "	101-101-860.05	20
12/11/12	MCCM WALLACE	101-101-860.05	30
12/12/12	Health SRESARABA	101-101-860.05	60
12/12/12	PARKS SHAKES LAKES	101-101-860.05	46
12/19/12	Health POWERS	101-101-860.05	33
<del>12/20/12</del>	<del>RCM MEDONNES</del>	<del>101-101-860.05</del>	<del>50</del>
12/26/12	MCCM WALLACE	101-101-860.05	60
12/27/12	REMONUMENTATION MEM	101-101-860.05	<del>88</del>
		101-101-860.05	
		101-101-860.05	
<b>Conference Expenses</b>			
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
			387
<b>Total Mileage, Meals, Lodging &amp; Conference Expenses to be reimbursed</b>			<b>211.46</b>

It is hereby certified that the above account is true and correct and that no part of the same has been paid. 211.46

*Mark Jasper*  
\_\_\_\_\_  
Signed

12 / 28 / 12  
\_\_\_\_\_  
Date

**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

Mileage: 1565 ~~\$.555/mile~~ effective 01 January 2013

\*Meals Maximum of \$40 per day.

\*must attach receipt for reimbursement

\*meals provided by conferences will NOT be reimbursed

Name: Bernie Lang ~ District 2

Date	Meeting Place	# of miles	X <del>.555/mile</del>	Total Cost	Account Number
2012			<del>.555</del>		
12-6	CAA	114	.555		101-101-860.02
12-11	CO. BD.	32			101-101-860.02
12-14	UPCAP	110			101-101-860.02
12-18	SOC. SERV.	3			101-101-860.02
12-19	PUB. HEALTH	88			101-101-860.02
12-19	MI. WKS.	118			101-101-860.02
12-26	CO. BD.	32			101-101-860.02
		<u>497</u>	<u>.555</u>	275.84	101-101-860.02
			<u>497 X .555 =</u>	<u>280.81</u>	101-101-860.02
			<b>Total Mileage</b>		
				<b>Total Mileage Fee</b>	<u>280.81</u>

275.84 H.

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*B. Lang*  
Signed

12-27-12  
Date

# Commissioner Meeting Fee Expense Form

Name of Commissioner BERNIE LANG

\$50.00 per meeting - Reg. or Special County Board meeting (Not more than \$100 for unrelated meetings on any one day)

\$75.00 MAC or UPACC Conference

2012

Date	Meeting Description & Duration	Meeting Expense
12-6	CAR & FINANCE	50.
12-11	CO. BD.	50.
12-14	UPCAP & EX.	50.
12-18	SOC. SERV.	50.
12-19	PUB. HEALTH	50.
12-19	ML. WKS!	50.
12-26	CO. BD.	50.
		350.00
		350.00
<b>Total Per Diem</b>		<b>350.00</b>

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: B. Lang

Date: 12-27-12

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	Miscellaneous Boards/Committees/Commission reports
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	yes
<b>SUMMARY:</b>	Miscellaneous Boards/Committees/Commission Reports, Discussion
<b>RECOMMENDED MOTION</b>	

Submitted by:       Brian Bousley      

      12/28/2012        
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Cedarville Township Board Meeting

November 21, 2012

Call to Order: Supervisor Peterson called the meeting to order at 7:00 pm

Roll Call: Supervisor-Lin Peterson, Clerk-Donna Buechler, Treasurer-Kathie Prestin, Trustees-Tony Williams & Jim Prestin, and 3 guests were present.

Agenda: Moved by Donna to approve agenda, second by Tony. Motion carried.

Clerk's Report: Received a letter from Phillippo Insurance explaining bonding vs. dishonesty insurance. Received letter from State of Michigan requesting information for past f65's. Received Carlyn's pension check from Gleaner.

Warrant list 13629-13646 Moved by Tony and seconded by Jim to approve warrant list.

Minutes stand as read.

Treasurer's Report: Bank accounts and fund balances reconcile at \$98,994.88. Kathie has been working with Jill to get the tax statements out.

Fire Chief's Report: No word from FEBA, but Keith Murphy assured Gary we'll get the 50/50 grant.

Waiting until snow cover to move old brush truck to bus garage and put newer one in hall to work on over winter.

Fall hydrant flush on Nov. 3<sup>rd</sup>. All working but ones at Jigs Ruleaus. Ones in harbor may breeze as water is low.

FFI & II and a wildland fire class are scheduled for winter.

200 feet of hose, new nozel to be budgeted for and vest style wildfire water pack.

No runs this month

Assessor's Report: Kathie and Jill worked on winter tax roll.

BOR on Dec 11<sup>th</sup> at 11:30, only one action at this time.

Re-appoint BOR members at Dec. meeting.

Jill's been working with digital mapper. Hopefully up and ready by Dec. meeting.

2.4% 'inflation rate multiplier' for 2013.

Supervisor/Building Authority Report: 2 building permits issued.

We are to make note if we see any new locations of phragmites, especially away from the lake as part of the phragmites initiative.

Moved by Tony to accept all reports, second by Jim. Motion carried.

Old Business:

Street Lights-Waiting for Alger Delta

Cemetery-Getting bids for fence.

Fox Park-Closed for season, logger wants trees marked for thinning.

Clean Kill-Will be mowing this winter. They did spray with one section left unsprayed.

New Business:

Allocation of Responsibilities- Jim will be board member on planning commission. Tony will keep an eye on cemetery and Jim will keep an eye on park.

Change Info-New member info needs to be updated at County, MTA, and Gleaner.

5 Year Plan-A 5 year plan is needed for park and township to apply for grants.

Jim moved to adjourn, second by Donna. Motion carried.

**Menominee County  
Department of Human Services Board  
2612 Tenth Street  
Menominee, MI 49858**

**BOARD MEMBERS**

**MICHAEL KAUFMAN, CHAIR  
MARY BRADLEY, VICE-CHAIR  
MARGARET BASTIEN, MEMBER  
Jeff Naser**

**DIRECTOR**

**RUSSELL K. SEXTON**

**Date:** November 27, 2012

The regular meeting of the Menominee County Department of Human Services Board was called to order by Michael Kaufman, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley Board Member; Jeff Naser, Board Member and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners and Andy Laurin, Menominee County DHS Child Welfare Supervisor.

**APPROVAL OF AGENDA:**

A motion to approve the agenda with one addition (Board Reorganization under Board Business) was made by Mary Bradley and seconded by Jeff Naser. Motion passed without opposition.

**APPROVAL of October 30, 2012 MINUTES:**

Minutes of the October 30, 2012 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mary Bradley and seconded by Jeff Naser. Motion passed without opposition.

**FINANCIAL REPORT:**

There financial report for October 2012 was reviewed. There was \$150.00 in expenditures for DHS Board meeting attendance and \$218.50 in expenditures for MCSSA District One attendance; leaving a balance of \$8,631.50. There were no expenditures from the Child Care Allocation, leaving a balance of \$3,500.00.

A motion to accept the financial reports was made by Jeff Naser and seconded by Mary Bradley. Motion passed without opposition.

**DIRECTOR'S REPORT:**

**Staffing Information:** Mr. Sexton reviewed the current staffing situation with the board.

**Statewide Director's Meeting Information:** Mr. Sexton reviewed his notes from the November 1, 2012 meeting.

**Collaborative Issues:** No update.

**Business Plan Update:** Mr. Sexton reviewed the overall performance of each unit with the board.

**Miscellaneous:** A Board Member orientation power point presentation was provided to the board members.

**Board Member Input/Suggestions:** The board members provided a variety of suggestions, which were greatly appreciated by Mr. Sexton.

Motion to accept the Director's Report as submitted made by Mary Bradley and supported by Jeff Naser. Motion passed without opposition.

**UNIT REPORTS:** Andrew Laurin, Children's Services Supervisor provided the Board with a comprehensive overview of the Foster Care and Juvenile Justice programs.

Motion to accept the report as submitted made by Jeff Naser and supported by Mary Bradley. Motion passed without opposition.

**BOARD BUSINESS:**

**Approval of Vouchers:** October vouchers were reviewed by board members.

A motion to approve all vouchers was made by Mary Bradley and supported by Jeff Naser. Motion passed unanimously.

**MCSSA Information:** There was a general discussion of current MCSSA issues and a MCSSA District One update.

**Board Reorganization:** Mary Bradley made a motion to nominate Mike Kaufman as the Board Chair and Jeff Naser seconded the nomination. No other nominations for Board Chair were made and the motion passed unanimously.

Jeff Naser made a motion to nominate Mary Bradley as the Board Vice-Chair and Mike Kaufman seconded the nomination. No other nominations for Board Vice-Chair were made and the motion passed unanimously.

**NEW BUSINESS:** There was one Contract presented for review:

SFSC-13-55001; Child and Family Services of the Upper Peninsula, Inc.; In Home Family Support Services starting December 10, 2012 and continuing through November 30, 2015. Yearly contract amount of \$83,000.00 for a total cumulative total of \$249,000.00

A motion to acknowledge that the Board reviewed the grant was made by Mary Bradley and supported by Jeff Naser. Motion passed without opposition.

**PUBLIC COMMENT:** None.

**NEXT MEETING:** December 18, 2012 at 9:00 a.m. in the Menominee County DHS Board Room.

**ADJOURNMENT:** Motion to adjourn made by Mary Bradley and supported by Jeff Naser. Motion passed without opposition. Meeting adjourned at 10:08 a.m. Central Time.



**Russell K. Sexton**  
Board Secretary



**Michael Kaufman**  
Chairperson

Pc: DHS Board Members  
Dickinson County BOC  
Dickinson County DHS Office File

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, November 20, 2012.

Roll call was taken and present were J. Bejgrowicz, J. Freis, K. McNeely, C. Peterson, and Commissioner James Furlong. K. Bates was excused.

J. Bejgrowicz moved to approve the agenda. Seconded by C. Peterson, motion carried.

Public Participation: There was no public participation at this time.

C. Peterson moved to go into closed session per MCL 15.268, Section 8(a) to evaluate the library director. Seconded by J. Bejgrowicz. Roll Call vote was taken with all members voting YES. The board entered closed session at 11:02 AM.

C. Peterson moved to resume the regular meeting. Seconded by J. Freis. Roll Call vote was taken with all members voting YES. The board resumed the regular meeting at 11:15 AM.

C. Peterson moved to approve the minutes from the October 16, 2012 meeting. Seconded by J. Freis, motion carried.

J. Freis moved to approve the October financial report. Seconded by J. Bejgrowicz, motion carried.

C. Peterson moved to pay the November bills. Seconded by J. Freis, motion carried.

#### Director's Report:

- A. The monthly circulation stat comparisons are in the board packets.
- B. The Friends held their annual raffle in conjunction with the Holiday Festival at the Stephenson High School on Saturday, November 3. There were 22 lucky winners of raffle prizes.

Their next regular meeting will be held on Thursday, January 24, 2013 at 3:00 PM.

- C. L. Riedy finished the excel spreadsheet for the 2010 obituary index, so those obituaries have now been updated on our website. The journal index now runs from 1893 through 2010.
- D. We were fortunate to receive all the leftover books from the Aurora Book Store in Menominee. In addition, they donated over 100 book ends to our library.
- E. We started a jigsaw puzzle exchange. Patrons bring their puzzles and then take different puzzles home.

#### Old Business:

- A. USF Reimbursement for Telecommunications – Update – We received our reimbursement for Year 14 of the program in the amount of \$1,954. The window for Year 16 opens on December 12, 2012.

**New Business:**

- A. Jerome Bejgrowicz – Library Board Term Expires December 31, 2012 – After discussion, C. Peterson moved to send a letter to the Menominee County Board recommending the reappointment of J. Bejgrowicz to the Library Board for a five-year term beginning February 1, 2013. Seconded by J. Freis, motion carried.
- B. Library Staff Salary Increases – After discussion, J. Bejgrowicz moved to send a letter to the County Administrator authorizing a 2% increase for library employees retroactive to October 1, 2012. Seconded by J. Freis, motion carried.

**Other Board Concerns:** P. Cheski explained to the board why the library was no longer able to host Scholastic Book Fairs.

**Public Participation:** There was no public participation at this time.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by J. Bejgrowicz, motion carried. The meeting adjourned at 11:40 AM.