

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator
Sherry Smith - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on Tuesday, November 9, 2010 at 6:00 p.m. CST
at the Menominee County Courthouse, Courtroom B

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- F. Approval of Previous Minutes
October 28, 2010
- G. Presentations (*limited to twenty minutes*)
 - a. Karen Thekan – Northpointe
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items

1. Moved by _____ seconded by _____ to approve the Quit Claim Deed drafted by Daniel E. Hass, allowing St. John Real Estate Company possession of the property as described below:

All that part of the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Sec. 4, Tp. 40 N., of R. 25W., more particularly described as follows: Beginning at the section corner common to Sections 4, 5, 8 & 9 of Tp. 40 N., of R. 25W; thence North 33 feet; thence East 1320 feet; thence sought 33 feet; thence West 1320 feet to the point of beginning. Being in all one acre more or less.

All that part of the NW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Sec. 9, Tp. 40 N., of R. 25W., more particularly described as follows: Beginning at the section corner common to Sections 4, 5, 8 & 9 of Tp. 40 N. of R. 25W., thence South 33 feet, thence East 1320 feet; thence North 33 feet; thence West 1320 feet to the point of beginning. Being all in one acre more or less.

2. Moved by _____ seconded by _____ to allow the Newly Elected County Board to appoint the miscellaneous boards/committee members after January 1, 2011.
3. Moved by _____ seconded by _____ to appoint Brian R. Bousley as Menominee County Re-Monumentation Grant Administrator.
4. Moved by _____ seconded by _____ to approve Miscellaneous Bills as paid on September 15, 17, & 30, 2010 in the amount of \$182,730.96.

Gary Eichhorn - Chairperson

Charlie Meintz - Vice Chairperson

Bernie Lang

James Furlong

Garry Anderson

5. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file at the courthouse.

J. New Business (*discussion only*)

1. Personnel Items:
 - a. MERS Resolution – Health Care Savings Programs
2. Building and Grounds/Parks Items:
 - a. None
3. Miscellaneous Items:
 - a. GIS – Launch of Maps InDeed
 - b. Bay Area Medial Center – Ratification of appointment
4. Finance Items:
 - a. Miscellaneous Bills as paid on September 30, October 5 & 28 in the amount of \$167,838.88.
 - b. Commissioner Per-Diems/Expenses

- K. Misc. Boards/Committees/Commissions Reports
L. Public Comment
M. Commissioner Comment (*limited to 5 minutes*)
N. Adjourn

October 28, 2010

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex Building, Stephenson, Michigan.

Chairman Eichhorn called the meeting to order at 6:30 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Anderson, Eichhorn, Lang, and Meintz

Absent: Com. Furlong was excused

Com. Eichhorn stated the agenda need to be amended to add Action Item #6, a resolution regarding Menominee County Department of Human Services. And, Action Item #7, a motion to have Menominee County Prosecuting Attorney Hass request a legal opinion from the State of Michigan Attorney General.

Moved by Com. Anderson, supported by Com. Lang to approve the agenda with the amendments. Motion was approved 4-0.

Chairman Eichhorn called for public comment.

Public Comment: None

Moved by Com. Anderson, supported by Com. Meintz to approve the minutes from the October 12, 2010 Regular County Board meeting. Motion was approved 4-0.

Presentations: None

Department Head/Elected Officials Reports: County Administrator Brian Bousley informed the board that the GIS link will be available soon.

Moved by Com. Meintz, supported by Com. Lang to approve Resolution 2010-19 ~ In Support of Senate Bill 449. Motion was approved 3-1, Com. Eichhorn voted nay.

Moved by Com. Lang, to allow Administration to hold a silent auction of the County surplus items for county employees and any remaining surplus items be sold at public auction. Motion died for lack of support. Com. Eichhorn feels that the surplus items should go straight to a public auction.

Moved by Com. Meintz, supported by Com. Anderson to allow Administration to hold a public auction of the County surplus items. Motion was approved 4-0.

Moved by Com. Anderson, supported by Com. Eichhorn to approve Commissioner Per Diems & Expenses as recently submitted for payment. Discussion ensued. Com. Lang questioned Com. Anderson about his request for \$50 for the GIS meeting. Com. Lang stated that he thought it was just an informational meeting, and not a posted public meeting. Com. Anderson said that he would like to see the bills paid without that item included.

Moved by Com. Anderson, supported by Com. Lang to amend his previous motion to remove the \$50 per diem request from the Commissioner Per Diems & Expenses. Motion was approved 4-0.

Com. Anderson's original motion as amended was approved 4-0.

Moved by Com. Meintz, supported by Com. Anderson to approve Miscellaneous Bills as paid on September 15, 17, & 30, 2010 in the amount of \$182,730.96. Discussion ensued. Com. Anderson asked some questions regarding a few miscellaneous bills. Motion was approved 4-0.

Moved by Com. Lang, supported by Com. Anderson to place miscellaneous boards/committees/commission reports on file at the courthouse. Discussion ensued. Com. Eichhorn questioned Com. Lang about the Northpointe Healthcare Systems Board. Com. Lang answered the questions regarding longevity pay and cost of living increases. Com. Anderson disagreed with the longevity pay. Motion was approved 3-1. Com. Anderson voted nay.

Moved by Com. Meintz, supported by Com. Eichhorn to approve Resolution 2010-20 ~ in agreement with the Menominee County Department of Human Services joining with the Delta and Dickinson County Department of Human Services to form a district for the purpose of administrative efficiency. Motion was approved 4-0.

Moved by Com. Lang, supported by Com. Anderson to approve Menominee County Prosecuting Attorney Hass to request a legal opinion by the State of Michigan Attorney General into the legality of the acquisition of mineral rights by VMS, as supported by Menominee County Resolution 2010-15. Discussion ensued. Com. Eichhorn feels that this has already been looked into enough. Motion was approved 4-0.

New Business (discussion only)

Personnel Items:

- a. None

Building and Grounds/Parks Items:

- a. None

Miscellaneous Items:

- a. Quit Claim Deed – St. John Real Estate Co. ~ Polishak Property. Prosecuting Attorney Dan Hass is satisfied with it. The consensus of the board is to move it forward to the next meeting.
- b. Expiring Miscellaneous Committee/Board member appointments. Menominee County will need to advertise for all expiring terms. Com. Eichhorn is in favor of letting the next County Board handle the appointments. The consensus of the board is to move it forward to the next meeting.

- c. Re-monumentation Grant Administrator. Com. Eichhorn recommends that this position be assigned to County Administrator Brian Bousley. The consensus of the board is to move it forward to the next meeting.

Finance Items:

- a. Miscellaneous Bills as paid on October 13, 14, & 18 in the amount of \$181,142.20. The consensus of the board is to move it forward to the next meeting.

Misc. Boards/Committees/Commissions Reports:

- a. The consensus of the board is to move it forward to the next meeting.

Public Comment:

-Diane Lesperance – Mentioned that the county might want to hold the public auction at the same time as the Land Sale.

-Dan Menacher – Introduced himself at the new Building Inspector and gave an update on the Building Code Office

Commissioner Comment:

-Com. Lang – Would like some clarification on the contract Larry Pepin received that paid him \$43.21/hr as part-time Building Inspector. He feels it should have been voted on by the whole board and not just signed by Gary Eichhorn. Administrator Bousley stated that he discussed this with Attorney David Stoker and he said it could be done.

Moved by Com. Meintz, supported by Com. Lang to adjourn at 7:10 p.m. Motion was approved 4-0.

Gary Eichhorn, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS PRESENTATION ITEM

SUBJECT:	Northpointe Healthcare Systems
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Karen Thekan will provide information in reference to the use of County Appropriations given to Northpointe	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/04/2010
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Quick History of Northpointe

1. The Community Mental Health system began in 1963 when President Kennedy signed the Community Mental Health Act.
2. State of Michigan following the federal lead passed the Michigan Community Mental Health Act (P.A. 54) in 1964. P.A. 54 was replaced with Act 258 of the Public Acts of 1974 currently referred to as the Michigan Mental Health Code.
3. The Dickinson – Iron Community Mental Health Board (CMHB) began November of 1964 with a total budget of \$60,000.00 and at that time the State provided 75% of the funding and the counties 25%.
4. The funding formula changed in 1974 to 90% State and 10% Local.
5. The Board opened its first residential facility in July of 1981 in accordance with the State's position of deinstitutionalization. The opening of this residential home coincided with the State offering funding for residential programs at 100% State money.
6. 1983 CMHB's begin to bill the Medicaid program for limited services.
7. 1986 Medicaid billable services expand.
8. 1992 Newberry Regional Hospital closes.
9. 1995 Dickinson – Iron CMHB and Menominee CMHB merge to create Northpointe BHS under the Urban Cooperation Act.
10. 1995 Michigan implements the Comprehensive Medicaid Managed Mental Health Model. CMHB responsible to authorize all mental health services for all Medicaid Enrollees. This is still a fee for service system.
11. 1996 the State of Michigan changes the Mental Health Code allowing CMHB to become Authorities:
 - Authorities can incur debts & liabilities that are not the Counties responsibility.
 - Authorities can purchase property.
 - An authority is a public governmental entity separate from the counties that established it.
 - Invest funds in accordance with State statutes.
12. 1998 Medicaid program begins to reimburse the CMHB system on a prepaid capitated basis. Northpointe receives funding based on the number of Medicaid enrollees in the three county areas based on the enrollee's age, disability and program eligibility.

13. 2002 the State requires regionalization. Northpointe joins the other four U.P. CMHB in forming NorthCare the regional alliance headed by Pathways. Medicaid capitated funds flow through NorthCare.
14. The systems reliance on Medicaid funding has had consequences; Michigan has used a large amount of its general fund dollars to bring in the federal Medicaid dollars which leaves little resources to serve the non-Medicaid population.

Quick Northpointe Facts

1. Northpointe's budget is approximately \$16.5 million.
2. Northpointe employs approximately 245 staff.
3. Northpointe's annual payroll is approximately \$7.0 million.
4. Northpointe served 1,492 priority consumers during FY09-10.
 - A. 286 Developmental Disabled consumers. (DD)
 - B. 972 Mentally ill Adults. (MIA)
 - C. 234 Mentally ill Children (MIC)
5. Northpointe operates four residential group homes and three supported apartment living facilities.
 - A. The Pines Home a DD home
 - B. Boyington Place Home A DD home
 - C. Maple Ridge Home a DD home
 - D. Hughitt Street apartments
 - E. A Street Apartments (co-occurring disorders)
 - F. Cross Roads Apartments
 - G. Belgium Pointe
6. Northpointe's fiscal year is October 1, to September 30.

Northpointe Funding Sources

1. Medicaid. Medicaid funding comes as a prepaid capitated health plan payment. Starting on 10-1-02 the State required 20,000 covered Medicaid lives to Contract with the Michigan Department of Community Health (MDCH). Northpointe affiliated with the other CMHB in the U.P. to meet this requirement. The affiliation is called NorthCare and the members are Gogebic CMHB, Copper Country CMHB, Pathways, Hiawatha and Northpointe. These affiliations are referred to as pre-paid inpatient health plans or PIHP's. There are three types of funding streams in the capitated payment:
 - A. Type B funding is for state plan services.
 - B. Type B-3 funding is for alternative services.
 - C. Type C funding is for individuals enrolled in Hab Supports Waiver.

2. **General Fund.** General funds come directly from the State to Northpointe and are used to fund services to the priority population not covered by Medicaid. General funds also are used to pay for all state facility inpatient costs. General funds are allocated to CMHB's on a historical model and are at the highest risk of reduction based on the State's budget problems. General funds require a ten percent local match.
3. **Local Funds.** Local funds are used to provide the ten percent match to GF funds, to pay the match on state facility utilization and currently to enable the draw-down of additional Medicaid funds. The sources of local funds are:
 - A. County appropriations.
 - B. Interest earned.
 - C. Client fees earned called P.A 423 funds.
4. **Child Waiver Funds.** Child waiver funds are received by billing the Medicaid fee for service program.
5. **MI Child.** MI Child is a federal block grant that provides health insurance to children in low income families. These funds are received on a capitated basis at a rate of approximately \$6.59 per month per enrolled child in our area. The CMHB is the sole provider for this plan.
6. **Adult Benefit Waiver (ABW).** This program began on 10-1-03 and provides insurance to single adults that do not qualify for Medicaid. ABW replaced the State Medical Program and the CMHB is the sole provider. The state reduced CMHB general funds to access federal dollars to fund this program. This is also a plan paid on a capitated basis.
7. **Earned Revenue.** These are monies earned by Northpointe by providing services to other payers. The largest source of these funds is the Social Security payments received from consumers in our residential program as consumers must pay for the room and board portion of their care as Medicaid does not pay for room and board.

Northpointe must cost settle their contract with MDCH and the PHIP at the end of each fiscal year, if we spend less than the Medicaid and General fund monies allocated to us we may retain up to five percent of the general fund monies called carry forward funds which must be spent in the following year and up to seven and one half percent of the Medicaid funds referred to as Medicaid savings these funds are returned to NorthCare. Northpointe must submit a plan to NorthCare expend these Medicaid savings and have the plan approved to expend these funds. If Northpointe spends more than their allocated funds we are responsible for up to seven and one half percent of the over expenditure this is known as the CMHB's risk corridor. CMHB's must have the seven and one half percent available in a fund balance to be eligible to contract with the State and the PHIP.

County Match Requirements

Timeline:

- 1995 Menominee, Dickinson and Iron Counties agree to form Northpointe. Northpointe lowers each Counties previous years Local match contribution by approximately 25 percent from a total of \$393,650.00 to 293,660.00.
- 1998 Northpointe reduces county match by 8 percent from a total of \$293,660.00 to \$270,156.00.
- 2003 Northpointe reduces County Match by 10 percent from a total of 270,156.00 to \$243,461.00.
- Total local match prior to Northpointe was \$393,650.00 compared to this year's local match of \$243,461.00 is a total reduction of \$150,189.00 or 38 percent.

State Requirements for local match:

- Northpointe must contribute \$192,328.00 to the Medicaid draw down per Section 428 of Public Act 159.
- Northpointe must pay 10 percent of State Facility utilization:
 1. \$48.22 per day of Caro utilization
 2. \$15.33 per day of Hawthorn utilization
 3. \$40.33 per day of Kalamazoo utilization
- Northpointe must match General Fund expenditures at 10 percent for all services except residential.
- Northpointe must retain sufficient local funds to cover its risk corridor. The risk corridor is 7.5 percent of the total Medicaid and General Fund allocation. The current combined Medicaid and General Fund allocation is \$15,399,888.00 meaning Northpointe must retain a fund balance of at least \$1,154,992. To be eligible to contract with NorthCare and the Department of Community Health. If we do not have this balance available we would need to purchase re-insurance to cover this risk.
- Public Act 423 allows Northpointe to utilize client fees and interest earned as local match. To be eligible to participate in P.A. 423 the Counties must allocate an amount not less than the base year allocation to the Community Mental Health Board, for Northpointe that amount is \$238,680.00.
- The maximum local match required in any given fiscal year is capped in the amount of \$531,128.00 per Section 308 of the Mental Health Code.

Local Match History

	Fiscal Year 1997-98	Fiscal Year 1998-99	Fiscal Year 1999-2000	Fiscal Year 2000-01	Fiscal Year 2001-02	Fiscal Year 2002-03	Fiscal Year 2003-04	Fiscal Year 2004-05	Fiscal Year 2005-06	Fiscal Year 2006-07	Fiscal Year 2007-08	Fiscal Year 2008-09
Total Board Expenditures	\$ 11,290,137.00	\$ 12,906,338.00	\$ 13,605,214.00	\$ 14,544,963.00	\$ 14,516,595.00	\$ 13,833,474.00	\$ 14,201,761.00	\$ 14,461,168.00	\$ 15,866,388.00	\$ 15,666,273.00	\$ 15,713,840.00	\$ 16,149,744.00
Total Local Match	\$ 506,310.00	\$ 450,878.00	\$ 451,876.00	\$ 473,829.00	\$ 473,688.00	\$ 455,846.00	\$ 418,007.00	\$ 431,019.00	\$ 460,797.00	\$ 439,956.00	\$ 414,195.00	\$ 435,642.00
County Portion of local Match	\$ 293,660.00	\$ 270,156.00	\$ 270,156.00	\$ 270,156.00	\$ 270,156.00	\$ 243,140.00	\$ 248,351.00	\$ 248,351.00	\$ 243,295.00	\$ 243,295.00	\$ 243,295.00	\$ 243,295.00
423 Funds used as local Match	\$ 212,650.00	\$ 180,722.00	\$ 181,720.00	\$ 203,673.00	\$ 203,532.00	\$ 212,706.00	\$ 169,656.00	\$ 182,668.00	\$ 217,502.00	196661	\$ 170,900.00	\$ 192,347.00
Percent Total Match	4.485%	3.493%	3.3213%	3.2577%	3.263%	3.295%	2.9433%	2.9805%	2.9042%	2.8083%	2.6359%	2.6975%
Percent County Funds	2.601%	2.093%	1.9857%	1.8574%	1.861%	1.758%	1.7487%	1.7174%	1.5330%	1.5530%	1.5483%	1.5065%

**Upper Peninsula Local Match Comparison
FY 05-06**

Community Mental Health Board	Population	Local Match	Per Capita
Pathways	119,558.00	\$600,972.00	5.026614697
Copper	53,998.00	\$255,604.00	4.733582725
Gogebic	16,861.00	\$130,028.00	7.711760868
Hiawatha	58,930.00	\$287,000.00	4.870184965
Northpointe	65,327.00	\$243,295.00	3.724264087
Total fo the U.P.	314,674.00	\$1,516,899.00	4.820541259



JBH
FYI

103 West U.S. 2
Wakefield, Michigan 49968
(906) 229-6100
Fax: (906) 229-6190
website: www.gccmh.org

13 Apr 05
Memorandum

To: County Board of Commissioners
From: Rick A. Minkin, CEO
Re: Local Match Requirement

I have been asked by Mark Keilhorn, Deputy Director for the State of Michigan's Department of Community Health to speak to you this evening in an effort to reach some type of an agreement on the debt the County of Gogebic owes to the Community Mental Health Authority and the State of Michigan.

I am attaching a copy of the worksheet that we submitted to the Department to identify the local match shortfall as prescribed by the mental health code that they intend to collect from the County.

Mr. Keilhorn indicated that he is prepared to visit the County of Gogebic if necessary to meet with your Board and Prosecuting Attorney next week Saturday, but asked me to convey the scope of his conservation planned for that meeting.

Essentially, he indicated that the County has several options to deal with the local match obligation as follows:

- 1) Pay the amount in full immediately to CMH.
- 2) Agree to a repayment program with CMH (actual loan with interest).
- 3) Merge with a neighboring CMH Board (local match would increase significantly).
- 4) Notify the Department that the County no longer wishes to provide services and your allocation will be contracted out with a neighboring CMH Board (same local match requirement with no say on where and how funds are spent).
- 5) Do nothing, and the Department will notify the Michigan Department of Treasury to withhold any payment the County would be expecting in the near future until debt was satisfied.

We are willing to do whatever necessary to obtain satisfactory closure to this extremely important matter and await your response.

Thank You!

Cc CMH Board

-----Original Message-----

From: Mark K. Kielhorn [mailto:Kielhorn@michigan.gov]

Sent: Monday, October 27, 2008 4:38 PM

To: Thekan, Karen

Subject: Re: Local County Match

The counties' match obligations were set at a fixed amount (a freeze amount) when Northpointe became a mental health authority in keeping with MCL330.1308(2). Any subsequent failure on the part of the counties to fully fund their mental health authority at that established level would potentially result in the following: would eliminate the counties' freeze on their local match obligation and necessitate a reduction in the state's GF funding made available to your agency. If as a result your agency was unable to provide all requisite services and remain certified, the state would be obligate to contract with someone else to deliver all local mental health services and charge the county 10% of its costs in making the full array of mental health services available to their citizens.

When this has been explored by other county government's, they found that if they did not fully fund their authority as agreed to, it would cost them substantially more than their existing obligation on an annual basis.

>>> "Thekan, Karen" <KThekan@NBHS.Org> 10/27/08 1:39 PM >>>
Mark, I would appreciate if you would forward this email onto Mike Head as well (I do not seem to have an email for him).
My question is to the both of you however!

It is that time of year where our county governments are setting budgets and once again, they question their statutory obligation to financially support mental health (understandably with their tight budgets). We always seem to work through it but I am wondering if MDCH has ever educated or sent out a correspondence to local county governments (county commissioners) on this requirement? What about presenting to a MAC Conference?

Just some thoughts!

Karen Thekan, CEO
Northpointe
#906.779.0545

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Quit Claim Deed – St. John Real Estate Co. ~ Polishak Property
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Recommendation of Darrell Moilanen, Road Commission Engineer-Manager for the property owner to contact the County Administrator to pursue a quit claim deed from the County in order to obtain legal title to the land in question.</p> <p>Dan Hass has drafted a quit claim deed to meet the required documentation necessary for St. John Real Estate Co. to obtain legal title.</p>	
RECOMMENDED MOTION	
<p>To allow the County property be Quit Claim Deeded to St. John Real Estate Company as drafted by County Prosecuting Attorney, Dan Hass.</p>	

Submitted by: **Brian Bousley**

 11/03/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

QUIT CLAIM DEED

THIS INDENTURE, made November _____, 2010.

WITNESSETH, That: Menominee County, Michigan, a governmental entity, 839 10th Avenue, Menominee, Michigan 49858, by Menominee County Board Chairman Gary Eichhorn,

IN CONSIDERATION OF One Dollar (\$1.00) and other valuable consideration

CONVEYS AND QUIT CLAIMS TO: St. Johns Real Estate Company, a Michigan Corporation, PO Box 130, Spalding, Michigan 49886

the following described lands and premises situated in the Township of Harris, County of Menominee and State of Michigan, viz:

All that part of the SW ¼ of the SW ¼ of Sec. 4, Tp. 40 N., of R. 25W., more particularly described as follows: Beginning at the section corner common to Sections 4-5-8 & 9 of Tp. 40 N., of R 25 W; thence north 33 feet; thence east 1320 feet; thence sought 33 feet; thence West 1320 feet to the point of beginning. Being in all one acre more or less.

All that part of the NW1/4 of the NW ¼ of Sec. 9, Tp. 40 N., of R. 25 W., more particularly described as follows: Beginning at the section corner common to Sections 4-5 8 & 9 of Tp. 40 N of R. 25 W., thence South 33 feet, thence east 1320 feet; thence North 33 feet; thence West 1320 feet to the point of beginning. Being in all one acre more or less.

Exempt from state transfer tax pursuant to MCL 207.526(6)(h)(i) and county transfer tax pursuant to MCL 207.505(5)(h)(i).

Signed on the Date first above written

Gary Eichhorn, Board Chairman
Menominee County Michigan

STATE OF MICHIGAN
ss
COUNTY OF MENOMINEE

On November _____, 2010 before me, a Notary Public in and for said County, personally appeared Gary Eichhorn, Menominee County Board Chairman, and executed this instrument and acknowledged the same to be her free act and deed.

Notary Public
Acting in the County of Menominee, Michigan
My commission expires:

This Instrument Drafted By:
DANIEL E. HASS
Prosecuting Attorney
839 Tenth Avenue
Menominee, Michigan 49858

Return and Send Tax Bill To:
ST. JOHN REAL ESTATE COMPANY
PO Box 130
Spalding, MI 49886

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Board/Committee Member ~ Expiring Appointments
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Attached you'll find a list of all expiring Miscellaneous Board/Committee Member Appointments. County board is to decide whether to fill these appointments or to have the Newly Elected Board fill these positions in January 2011.	
RECOMMENDED MOTION	
Discussion/motion to allow the Newly Elected County Board to appoint the miscellaneous boards/committee members after January 1, 2011.	

Submitted by: **Brian Bousley**

 11/03/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
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	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

NOTICE

Menominee County is seeking letters of interest from persons wishing to serve on the following Boards/Committees.

Building Code Construction Board of Appeals	One ~ 2-year term (1/1/2011 – 12/31/2012)
Library Board	One ~ 5-year term (1/1/2011 - 12/31/2015)
Fair Board	Three ~ 3-year terms (1/1/2011 - 12/31/2013)
Corrections Advisory Board (Business Sector)	One ~ 1-year term (1/1/2011 - 12/31/2011)
Park and Recreation Committee	Three ~ 3-year terms (1/1/2011 - 12/31/13)
Community Action Agency (CAA)	Two ~ 5-year terms (1/1/2011 – 12/31/2015)
Board of Health (At-large member)	One ~ 3-year term (1/1/2011 – 12/31/13)

If you are interested in serving on any of these boards, please submit a letter of interest to: Menominee County Board of Commissioners, 839 Tenth Ave, Menominee, MI 49858. Letters of interest are **due November 24, 2010 at 3:00 PM.**

Please contact Brian or Sherry at (906) 863-7779 for a brief description of appointment duties and/or responsibilities for your board of interest.

Eagle Herald – Journal (and extra) - Luft's

Please publish twice – once the week of Nov. 8, and the second the week of Nov. 15, 2010 ~ in the most cost efficient way to the county

Bill to: Menominee County Board of Commissioners
Administrator's Office
839 10th Ave.
Menominee, MI 49858

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Re-monumentation Grant Administrator
DEPARTMENT:	Administration
ATTACHMENTS:	No
SUMMARY:	
<p>The County must have a current Grant Administrator on record for Remonumentation Grant Applications. Commissioner Eichhorn is Currently the grant administrator. Because Commissioner Eichhorn is not on the ballot for re-election in Nov., administration requests discussion to appoint the County Administrator, Brian R. Bousley as Grant Administrator for future Re-monumentation Grant applications and any related paperwork.</p>	
RECOMMENDED MOTION	
<p>To assign Brian R. Bousley as the Re-monumentation Grant Administrator.</p>	

Submitted by: **Brian Bousley**

 11/03/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
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	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on October 13, 14, & 18 in the amount of \$181,142.20	
RECOMMENDED MOTION	
To Approve Miscellaneous Bills as paid on October 13, 14, & 18 in the amount of \$181,142.20.	

Submitted by: **Brian Bousley**

 11/03/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

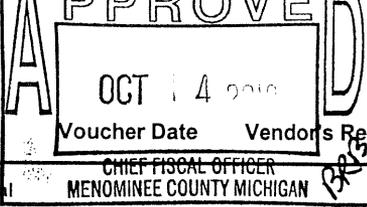
	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
Check Register Report

Check	Vchr#	Vendor Name	Vendor's Ref#	Description	Status	Debit Account	Check Date	Check Amount	CheckAmount\$
Check Date: 10/1/2010 - 10/31/2010 Check Number: 82725 - 82729 Bank Account: General - General									
General									
82725		Barstow & LaCosse, P.C.			Open		10/13/2010		\$2,652.82
	14383	October 15, 2010		Court Appointed Attorney Payment	101-131-807.00		\$928.49		
	14383	October 15, 2010		Court Appointed Attorney Payment	101-136-807.00		\$928.49		
	14383	October 15, 2010		Court Appointed Attorney Payment	101-132-807.00		\$596.88		
	14383	October 15, 2010		Court Appointed Attorney Payment	101-148-807.00		\$198.96		
82726		ERICKSON WAYNE			Open		10/13/2010		\$2,652.82
	14381	October 15, 2010		Court Appointed Attorney Payment	101-131-807.00		\$928.49		
	14381	October 15, 2010		Court Appointed Attorney Payment	101-136-807.00		\$928.49		
	14381	October 15, 2010		Court Appointed Attorney Payment	101-132-807.00		\$596.88		
	14381	October 15, 2010		Court Appointed Attorney Payment	101-148-807.00		\$198.96		
82727		Klumb, Joseph			Open		10/13/2010		\$2,652.82
	14384	October 15, 2010		Court Appointed Attorney Payment	101-131-807.00		\$928.49		
	14384	October 15, 2010		Court Appointed Attorney Payment	101-136-807.00		\$928.49		
	14384	October 15, 2010		Court Appointed Attorney Payment	101-132-807.00		\$596.88		
	14384	October 15, 2010		Court Appointed Attorney Payment	101-148-807.00		\$198.96		
82728		Randall Phillipps			Open		10/13/2010		\$2,652.82
	14382	October 15, 2010		Court Appointed Attorney Payment	101-131-807.00		\$928.49		
	14382	October 15, 2010		Court Appointed Attorney Payment	101-136-807.00		\$928.49		
	14382	October 15, 2010		Court Appointed Attorney Payment	101-132-807.00		\$596.88		
	14382	October 15, 2010		Court Appointed Attorney Payment	101-148-807.00		\$198.96		
82729		SPARKS GEOFFERY			Open		10/13/2010		\$2,652.82
	14380	October 15, 2010		Court Appointed Attorney Payment	101-131-807.00		\$928.49		
	14380	October 15, 2010		Court Appointed Attorney Payment	101-136-807.00		\$928.49		
	14380	October 15, 2010		Court Appointed Attorney Payment	101-132-807.00		\$596.88		
	14380	October 15, 2010		Court Appointed Attorney Payment	101-148-807.00		\$198.96		
Total General									\$13,264.10
Grand Total:									\$13,264.10

APPROVED
 OCT 4 2010
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

**MENOMINEE COUNTY
Claims Audit Report**

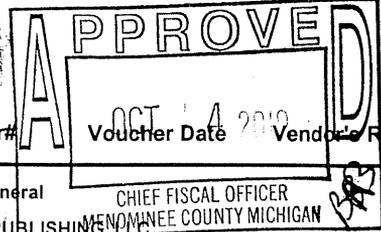


Vendor Name	Vcher#	Voucher Date	Vendors Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
A B C PRINTERS								
	14294	9/29/2010	92117	Blank Window Envelopes - FOC	101-141-727.00	146.00		\$146.00
AL THOMPSON								
	14259	10/6/2010	Reimbursement	Application for Vehicle Title	101-265-981.00	15.00		\$15.00
ALGER-DELTA COOPERATIVE ASSOCI								
	14191	9/30/2010	383301	Shakey Lakes Park - September 2010	208-751-920.01	160.54		\$2,844.97
	14192	9/30/2010	367200	Shakey Lakes Park - September 2010	208-751-920.01	683.80		
	14193	9/30/2010	380300	Shakey Lakes Park - September 2010	208-751-920.01	232.78		
	14194	9/30/2010	367100	Shakey Lakes Park - September 2010	208-751-920.01	278.72		
	14195	9/30/2010	383200	Shakey Lakes Park - September 2010	208-751-920.01	512.43		
	14196	9/30/2010	1503500	Shakey Lakes Park - September 2010	208-751-920.01	386.58		
	14197	9/30/2010	369802	Shakey Lakes Park - September 2010	208-751-920.01	313.29		
	14198	9/30/2010	379700	Shakey Lakes Park - September 2010	208-751-920.01	138.68		
	14199	9/30/2010	370500	Shakey Lakes Park - September 2010	208-751-920.01	92.99		
	14200	9/30/2010	383001	Shakey Lakes Park - September 2010	208-751-920.01	45.16		
Anderson Culligan								
	14269	9/30/2010	176164	Circuit Court Water	101-131-931.00	26.75		\$26.75
Anderson, Garry								
	14273	10/4/2010	Reimbursement	Mileage - September 2 to September 30	101-101-860.03	71.00		\$71.00
ANGELIS MENOMINEE INC								
	14311	9/2/2010	352VVV-IN	Inmate Groceries	101-301-770.00	69.22		\$626.01
	14312	9/3/2010	1776CV-IN	Inmate Groceries	101-301-770.00	7.92		
	14313	9/7/2010	291CCV-IN	Inmate Groceries	101-301-770.00	107.05		
	14314	9/9/2010	491CV-IN	Inmate Groceries	101-301-770.00	46.34		
	14315	9/15/2010	0181915-IN	Inmate Groceries	101-301-770.00	74.68		
	14316	9/18/2010	0174418-IN	Inmate Groceries	101-301-770.00	77.75		
	14317	9/20/2010	0254620-IN	Inmate Groceries	101-301-770.00	39.61		
	14318	9/21/2010	0018621-IN	Inmate Groceries	101-301-770.00	51.36		
	14319	9/22/2010	0016722-IN	Inmate Groceries	101-301-770.00	75.29		
	14320	9/22/2010	0231722-IN	Inmate Groceries	101-301-770.00	19.86		
	14321	9/24/2010	0215724-IN	Inmate Groceries	101-301-770.00	9.90		
	14322	9/28/2010	1032CCV-IN	Inmate Groceries	101-301-770.00	47.03		
AT&T - Aurora, IL								
	14360	10/1/2010	906R41083910	Telephone Services October 2010	101-103-850.00	693.79		\$938.26
	14363	10/1/2010	906753458210	Shakey Lakes Park - October 2010	101-103-850.00	39.21		
	14364	10/1/2010	906753220910	Annex - October 2010	101-103-850.00	205.26		
AT&T DataComm, Inc.								
	14303	9/29/2010	515-029803	PO# 02485 Video Teleconferencing	101-103-970.02	6,154.14		\$27,182.49
	14304	9/17/2010	515-029755	PO# 02485 Video Teleconferencing	101-103-970.02	21,028.35		
Banc of America Leasing								
	14302	9/22/2010	011650511	Probation/Parole Office - October 2010	101-131-942.00	139.97		\$139.97
BAY AREA MEDICAL CENTER								
	14295	9/30/2010	MENCTY	Dana Cole	101-267-802.00	113.00		\$226.00
	14295	9/30/2010	MENCTY	Janet Hetzel	101-141-802.00	113.00		
Behnke, Amanda								
	14175	10/4/2010	4303	Holdover Attendant (B.M. & D.T.)	101-132-801.00	210.00		\$210.00
Belongie, Holly								
	14174	10/4/2010	4302	Holdover Attendant (D.T.)	101-132-801.00	14.00		\$46.00
	14180	10/4/2010	4308	Holdover Attendant	101-132-801.00	32.00		

APPROVED

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Voucher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN								
Big O's Lube and Service, Inc.	14369	10/6/2010	4215	01 Ford Ranger	208-751-930.02	137.50		\$137.50
Bob Barker Company, Inc.	14328	10/4/2010	WEB000144007	Inmate Supplies	101-301-770.00	132.93		\$132.93
BP	14298	10/2/2010	Credit Card	Gasoline Sales September 2010	249-371-742.00	179.41	x	\$1,121.25
	14374	10/5/2010	Credit Card	Sheriff's Dept Gasoline Sales 9/6 - 10/5	101-301-742.00	941.84	x	
Carquest Auto Parts	14188	10/6/2010	2825-166032	Battery	101-265-981.00	97.99		\$97.99
Cellcom Wisconsin RSA 04	14349	9/27/2010	002-01524254	Cellular Service	101-426-755.00	12.46		\$543.03
	14349	9/27/2010	002-01524254	Cellular Service	101-301-850.00	530.57		
Christopher Tebo	14164	10/1/2010	4293	Transport of Juvenile	101-132-801.00	109.25		\$316.08
	14165	10/1/2010	4294	Meals & Mileage Reimbursement	101-132-801.00	206.83		
CITY OF MENOMINEE - 2511 10TH ST.	14248	9/30/2010	90103011	Utilities 7/1/10 - 9/30/10	101-265-920.00	30.89		\$2,686.85
	14249	9/30/2010	20102038	Utilities 7/1/10 - 9/30/0	101-265-920.00	1,952.62		
	14265	10/1/2010	November 2010	Tower Lease	266-326-942.00	351.67		
	14301	10/12/2010	Monthly Rent	October 2010 Rent	266-326-942.00	351.67		
City of Stephenson - P.O. Box 467	14258	9/20/2010	709	Water, Electric, Sewer - September 201	101-261-920.01	16.00		\$259.53
	14258	9/20/2010	709	Water, Electric, Sewer - September 201	101-261-920.02	30.00		
	14258	9/20/2010	709	Water, Electric, Sewer - September 201	101-261-920.03	213.53		
CLOVERLAND PAPER CO	14190	10/1/2010	93264	Kitchen Towels	208-751-755.01	45.30		\$320.36
	14237	10/1/2010	93262	Soap, Toilet Tissue, Kitchen Towels, Ct	101-265-755.01	213.08		
	14327	10/1/2010	93263	Inmate Supplies	101-301-770.00	61.98		
Concerned Associates	14255	10/4/2010	2749	EAP 11/1/10 - 1/31/11	101-103-801.00	1,079.00		\$1,079.00
CVS Pharmacy Inc.	14339	9/28/2010	6005432044049416	Inmate Medications	101-301-770.01	33.50		\$33.50
Dan Menacher	14389	9/30/2010	Reimbursement	Code Books - ICC, Inc.	249-371-728.00	331.50		\$331.50
Dellisse, Mike	14272	10/4/2010	Reimbursement	Mileage - 9/22/10 Veteran's Svc Officer	101-682-860.00	233.00		\$233.00
Delta-Menominee County DHS	14388	10/5/2010	Appropriation	1st Quarter - FY 2011	101-601-837.00	2,250.00		\$2,250.00
Dennis-Ruleau, Dawn	14172	10/4/2010	September 2010	Crisis Intervention 9/1 - 10/1/10	296-668-801.00	640.00		\$640.00
Don's Stump Grinding	14218	9/30/2010	100011	Grinding of Tree Stumps Kleinke/Court	208-751-930.03	500.00		\$500.00
Dreamscape Communications	14207	9/27/2010	w402	Wireless Internet October 2010	101-261-850.00	69.99		\$69.99
DTE Energy	14284	9/27/2010	462245200011	Annex - September 2010	101-261-920.04	39.83		\$39.83



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcherr#	Voucher Date	Vendor Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
EAGLEHERALD PUBLISHING INC								\$1,045.90
	14251	10/11/2010	1445	PO# 02506 Election Notices	101-262-727.00	930.00		
	14256	9/30/2010	1406	September 2010 Advertising	101-101-901.00	51.90		
	14260	9/30/2010	4114	Public Land	517-252-900.00	64.00		
Eichhorn, Garry								\$65.00
	14208	10/9/2010		Reimbursement	101-101-860.05	65.00		
Election Systems & Software								\$840.00
	14252	9/27/2010	755116	PO# 02503 Ballot Layout	101-262-727.00	840.00		
ERDMAN MIKE								\$492.50
	14261	9/30/2010		Reimbursement	101-261-860.11	492.50		
FASTENAL								\$344.97
	14305	9/29/2010	WIMAR105223	Socket & Wrench Sets	101-265-931.00	344.97		
FRIEND OF COURT								\$247.00
	14296	10/11/2010		Reimbursement	101-141-860.00	7.00		
	14296	10/11/2010		Reimbursement	101-141-860.00	240.00		
Friends Ofc Prod Whse Direct								\$88.35
	14216	10/4/2010	012768I	Equalization - Office Supplies	101-257-727.00	88.35		
Garratt Callahan								\$996.00
	14368	10/6/2010	485931	Formula 159 (30 gal)	101-265-934.02	996.00		
GBS Inc.								\$143.35
	14243	10/4/2010	10-8013	Minute Book - Elections	101-262-727.00	143.35		
Governmental Products LLC								\$104.40
	14184	10/6/2010	2304	Dog Tags, O Rings, S Hooks	101-253-727.00	104.40		
GRAYBAR								\$20.63
	14247	9/29/2010	950118197	Splice Line Connector	101-265-755.00	20.63		
GREAT AMERICAN DISPOSAL CO THE								\$47.60
	14206	9/30/2010	09X00433	Gargabe Pick Up - September 2010	101-261-930.04	47.60		
Hartz, John								\$104.50
	14275	9/29/2010		Reimbursement	101-101-860.08	4.50		
	14275	9/29/2010		Reimbursement	101-101-860.08	100.00		
Hasler, Inc.								\$605.00
	14387	10/5/2010	13343567	Rental 11/1/10 - 10/31/11	101-253-729.01	605.00		
HASS DANIEL								\$15.90
	14355	10/12/2010		Reimbursement	101-267-729.00	15.90		
HOTFLAME GAS COMPANY								\$1,102.02
	14213	9/29/2010	1967	Kleinke Park September 2010	208-751-744.00	531.14		
	14214	9/29/2010	1972	Bath House	208-751-744.00	500.14		
	14215	9/29/2010	1973	LP Gas	101-265-920.00	70.74		
J S ELECTRONICS, INC.								\$425.00
	14266	10/1/2010	16086	Tower Lease October 2010	266-326-942.00	425.00		
Jennifer Brunelle								\$364.00
	14177	10/4/2010	4305	Mileage Reimbursement	296-664-860.00	364.00		

**MENOMINEE COUNTY
Claims Audit Report**

APPROVED

Vendor Name	Voucher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Joel Hensley, RN	14299	9/26/2010		Blood Draw	101-000-202.00	300.00		\$1,765.00
	14332	10/10/2010		Nursing Servicing	101-301-770.01	1,365.00		
	14356	10/9/2010		Blood Draw	101-000-202.00	100.00		
Krygoski Construction	14264	10/4/2010	4310	Juvenile Restitution - Kiefer	292-000-201.00	20.00		\$20.00
Kulwich, Gerald	14163	10/1/2010		Reimbursement	296-669-860.00	319.65		\$362.33
	14163	10/1/2010		Reimbursement	296-667-801.02	42.68		
LANG BERNARD	14285	9/30/2010		Reimbursement	101-101-860.01	316.00		\$316.00
Law Enforcement Systems, Inc.	14341	10/6/2010	0152129-IN	Law Enforcement Targets	101-301-881.00	76.34		\$76.34
LENCA SURVEYING	14362	10/9/2010	10142	Remon Yr 2010 - September 27 - Octot	243-246-801.07	3,749.40		\$3,829.40
	14362	10/9/2010	10142	Remon Yr 2010 - September 27 - Octot	243-246-801.08	80.00		
Lesperance, Diane	14162	9/30/2010		Reimbursement	516-253-727.00	4.23		\$234.15
	14162	9/30/2010		Reimbursement	516-253-727.00	15.85		
	14209	9/30/2010		Reimbursement	101-253-860.00	32.00		
	14209	9/30/2010		Reimbursement	101-253-860.00	43.20		
	14267	10/4/2010		Reimbursement	517-252-860.00	121.37		
	14267	10/4/2010		Reimbursement	517-252-860.00	17.50		
Linderoth, Janis	14212	10/7/2010		Reimbursement	101-101-860.09	132.00		\$232.00
	14212	10/7/2010		Reimbursement	101-101-710.00	100.00		
LINDNER & SORENSON, INC.	14310	10/1/2010		Statement	101-301-755.00	250.00		\$250.00
Linsmeier Implement, Inc.	14203	9/27/2010	47186	Fuel Filters	208-751-930.02	20.25		\$20.25
Lufts Advertiser	14271	9/28/2010	September 2010	Clerk's Office	101-262-727.00	230.75		\$298.25
	14271	9/28/2010	September 2010	County Board	101-101-901.00	28.50		
	14271	9/28/2010	September 2010	Treasurer's Office	517-252-900.00	39.00		
Meintz, Charlie	14211	10/6/2010		Reimbursement	101-101-860.04	35.00		\$35.00
Menards - Marinette	14366	10/7/2010	86159	Building Supplies	101-265-755.00	260.37		\$260.37
MENOMINEE ANIMAL SHELTER	14204	10/6/2010	1006	September 2010	101-601-958.00	261.66		\$261.66
MENOMINEE COUNTY JOURNAL	14183	10/1/2010	162	Public Land Sale	517-252-900.00	28.00		\$714.65
	14189	10/1/2010	160	September Advertising	101-101-901.00	58.00		
	14250	10/1/2010	161	PO# 02508 Election Notices	101-262-727.00	628.65		
MENOMINEE COUNTY ROAD COMMISSI	14344	10/4/2010	10451	Power to Radio's September 2010	101-301-934.01	62.98		\$62.98

**MENOMINEE COUNTY
Claims Audit Report**

APPROVED

OCT 14 2010

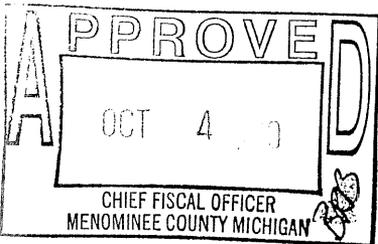
Voucher# Voucher Date Vendor's Ref#

General CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

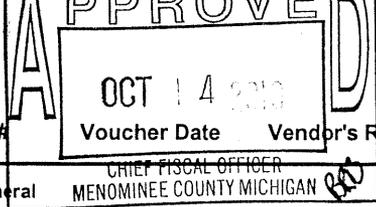
Vendor Name	Voucher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Menominee Subway								\$32.50
	14171	10/1/2010	4300	Teen Court	296-667-801.02	32.50		
MILLERS ACTION OFFICE SUPPLY I								\$709.97
	14170	9/29/2010	072053	Probate Court Office Supplies	101-148-727.00	397.12		
	14173	10/7/2010	072296	Toner - Vault Copier	101-215-727.00	82.99		
	14181	10/4/2010	072095	Ink Cartridges - Teen Court	296-667-801.02	76.96		
	14262	10/6/2010	072236	Credit Memo	101-215-727.00	-24.87		
	14270	10/4/2010	072173	Clerk's Office Supplies	101-215-727.00	28.47		
	14274	9/30/2010	0720731	Clerk's - Office Supplies	101-215-727.00	149.30		
NAPA AUTO PARTS PITSTOP								\$22.84
	14220	9/29/2010	31578	Dex-Cool & WD40	208-751-930.02	22.84		
NESTEGG MARINE								\$896.51
	14348	8/5/2010	72770	Starter System	101-331-755.00	896.51		
NKS Tire & Service, Inc.								\$450.03
	14346	10/6/2010	68806	2006 Chevy Impala	101-301-981.00	450.03		
Northern Menominee Health Cent - South								\$180.00
	14330	9/14/2010	449439	Inmate Medical	101-301-770.01	90.00		
	14331	9/9/2010	446711	Inmate Medical	101-301-770.01	90.00		
NORTHPOINTE BEHAVIORAL								\$24,902.00
	14386	10/13/2010	October 15, 2010	1st Quarter 2010 Appropriation	101-997-999.26	24,902.00		
Office Depot, Inc.								\$292.02
	14201	9/27/2010	535258324001	Folders, Post-Its, Markers, Binders, Pa	101-172-727.00	86.53		
	14202	9/26/2010	535258623001	Foam Lined Mailers	101-172-727.00	149.26		
	14390	10/6/2010	536625891001	Planner, Deskpad, Markers	101-261-727.00	34.15		
	14391	10/7/2010	536625783001	Planner	101-261-727.00	22.08		
Omnicare - Pharmacy of Northwestern Ohio								\$518.48
	14333	9/30/2010	740454	Inmate Medical Supplies - Harvala	101-301-770.01	152.82		
	14334	9/30/2010	760296	Inmate Medical Supplies - Craven	101-301-770.01	33.02		
	14335	9/30/2010	757888	Inmate Medical Supplies - Strong	101-301-770.01	150.15		
	14336	9/30/2010	439900	Inmate Medical Supplies - Pope	101-301-770.01	32.38		
	14337	9/30/2010	763802	Inmate Medical Supplies - Borths	101-301-770.01	48.97		
	14338	11/30/2009	674423	Inmate Medication - Buck	101-301-770.01	101.14		
PAIDL'S TRUE VALUE HARDWARE								\$203.14
	14219	9/15/2010	A6658	Remon Supplies	243-246-765.00	11.49		
	14221	9/1/2010	B6094	3" Barrel Bolt	208-751-930.02	3.69		
	14222	9/1/2010	B6102	D Batteries	208-751-930.02	14.97		
	14223	9/8/2010	A6231	Toilet Seat	208-751-930.02	6.89		
	14224	9/9/2010	B6625	Paint & Tape	208-751-930.02	13.97		
	14225	9/29/2010	B8014	AntiFreeze & 1/4" grip chuck	208-751-930.02	106.99		
	14226	9/1/2010	B6101	Key's	101-265-755.00	5.67		
	14227	9/20/2010	A6967	Floor Stripper	101-265-755.00	5.49		
	14228	9/29/2010	A7518	Lockset	101-265-755.00	33.98		
Pan-O-Gold Baking Co.								\$94.26
	14323	9/21/2010	040683026401	Inmate Groceries	101-301-770.00	45.54		
	14326	9/28/2010	040683027102	Inmate Groceries	101-301-770.00	48.72		
Parrette, Kathleen								\$1,533.33
	14235	9/29/2010	30	September 2010	101-265-801.00	1,533.33		

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Pearson Asbestos Abatement Inc								
	14182	10/4/2010	4129	Inspection of 908 5th Street	517-252-801.00	1,207.00		\$1,207.00
Physio-Control Inc.								
	14377	10/4/2010	111036075	Replacement Assembly	101-301-934.01	474.00		\$474.00
Pinecrest Medical Center								
	14309	10/1/2010	September 2010	Telephone Services - Fax Line	101-301-755.00	15.11		\$15.11
Poupore Collision & Towing								
	14347	5/3/2010	421	2010 Chevy Impala - Oil Change	101-301-981.00	24.00		\$24.00
PROSECUTING ATTY COORDINATING								
	14379	10/12/2010	DUES0915 - 150	2011 Membership Dues	101-267-802.00	2,120.00		\$2,120.00
QUALITY WATER SPECIALISTS								
	14236	9/30/2010	5231	September 2010	208-751-930.03	18.60		\$18.60
Quill Corporation								
	14268	9/30/2010	8347372	Folders, Typewriter Ribbon, Clipboard, \	101-267-727.00	175.11		\$506.74
	14307	9/29/2010	8314824	Pens, Printer Ink, Banker Box	101-301-727.00	241.64		
	14308	9/29/2010	8310210	HP Printer	101-301-727.00	89.99		
Randall Phillipps								
	14281	9/30/2010		Court Appointed Lega1997-8131-DP 2001-9818-DS - Vretena	101-131-807.00	37.50		\$187.50
	14282	9/30/2010		Court Appointed Lega2009-12721-DP 2001-9819-DP - Steffer	101-131-807.00	25.00		
	14283	9/30/2010		2009-12769-DM Court Appointed Legal - Marzian	101-131-807.00	25.00		
	14297	9/30/2010		07-11986-DP Court Appointed Legal - Craven	101-131-807.00	25.00		
	14358	10/8/2010		Court Appointed Lega2009-12721-DP 2001-9818-DP Steffen	101-131-807.00	75.00		
Ray Allen Manufacturing, Inc.								
	14342	10/1/2010	259681-2	Nylon Harness	101-301-881.01	39.95		\$39.95
Reinhart Foodservice								
	14324	10/2/2010	878938	Inmate Groceries	101-301-770.00	112.34		\$1,005.64
	14325	9/28/2010	900979	Inmate Groceries	101-301-770.00	434.90		
	14329	10/5/2010	901215	Inmate Groceries	101-301-770.00	489.49		
	14357	9/27/2010	900705	Credit Memo against #899542	101-301-770.00	-31.09		
Sault Tribe Youth Facility								
	14176	10/4/2010	4304 File 09-108	Out of Placement Costs (E.F.)	292-662-843.05	720.00		\$720.00
Schrot Sheryl/H Agent								
	14306	10/8/2010	Reimbursement	Mileage & Motel	101-261-860.14	175.00		\$175.00



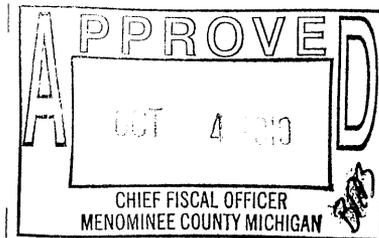
**MENOMINEE COUNTY
Claims Audit Report**



Vendor Name	Vcherr	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Standard Insurance Company								
14263		10/11/2010	STA53	October 2010	101-101-713.00	11.50		\$190.90
14263		10/11/2010	STA53	October 2010	101-132-713.00	6.32		
14263		10/11/2010	STA53	October 2010	101-136-713.00	9.20		
14263		10/11/2010	STA53	October 2010	101-141-713.00	9.20		
14263		10/11/2010	STA53	October 2010	101-148-713.00	0.58		
14263		10/11/2010	STA53	October 2010	101-215-713.00	11.50		
14263		10/11/2010	STA53	October 2010	101-172-713.00	2.30		
14263		10/11/2010	STA53	October 2010	101-261-713.00	2.30		
14263		10/11/2010	STA53	October 2010	101-267-713.00	9.20		
14263		10/11/2010	STA53	October 2010	101-268-713.00	2.30		
14263		10/11/2010	STA53	October 2010	101-253-713.00	6.90		
14263		10/11/2010	STA53	October 2010	101-257-713.00	4.60		
14263		10/11/2010	STA53	October 2010	101-265-713.00	2.30		
14263		10/11/2010	STA53	October 2010	101-301-713.00	46.00		
14263		10/11/2010	STA53	October 2010	101-682-713.00	2.30		
14263		10/11/2010	STA53	October 2010	101-103-713.00	2.30		
14263		10/11/2010	STA53	October 2010	101-426-713.00	1.15		
14263		10/11/2010	STA53	October 2010	271-790-713.00	9.20		
14263		10/11/2010	STA53	October 2010	296-663-713.00	2.30		
14263		10/11/2010	STA53	October 2010	296-664-713.00	2.30		
14263		10/11/2010	STA53	October 2010	296-665-713.00	2.30		
14263		10/11/2010	STA53	October 2010	208-751-713.00	4.60		
14263		10/11/2010	STA53	October 2010	205-316-713.00	2.30		
14263		10/11/2010	STA53	October 2010	205-315-713.00	20.70		
14263		10/11/2010	STA53	October 2010	266-325-713.00	14.95		
14263		10/11/2010	STA53	October 2010	266-326-713.00	2.30		
State of Michigan - MI Supreme Court Finance								
14185		10/1/2010	1530-02	October, November, December 2010	101-136-931.01	3,415.39	x	\$6,047.21
14352		10/1/2010	1530-04	Software Support Fee - Family Court	101-132-858.03	2,631.82	x	
State of Michigan - Michigan State Police								
14340		9/30/2010	551-343896	Training - Update to Medical Marihuana	101-301-881.00	60.00	x	\$60.00
Stephen Van Eyck								
14166		10/1/2010	4295	Mileage Reimbursement	101-132-801.00	57.50		\$92.00
14167		10/1/2010	4296	Transport of Juvenile	101-132-801.00	34.50		
STEPHENSON MARKETING COOPERATI								
14375		9/30/2010	015579	Gasoline Charges - September 2010	101-301-742.00	821.81		\$821.81
Stericycle								
14376		9/30/2010	4002053833	Medium Box Disposal	101-301-770.01	21.81		\$21.81
Strisar, Mary Lou								
14353		10/12/2010	2010-106-MI	Court Appointed Legal - Schmit	101-148-807.00	40.00		\$80.00
14354		10/12/2010	2010-113-MI	Court Appointed Legal - Schmit	101-148-807.00	40.00		
Taser International Inc.								
14345		10/5/2010	SI1223411	Cartridge's	101-301-934.02	23.95		\$23.95
The Ebco Company, LLC								
14245		10/5/2010	01130	Legal size folders	101-136-727.00	256.00		\$256.00
The First National Bank&Trust								
14373		9/30/2010	528840339	Service Charge	101-141-817.00	31.60		\$31.60

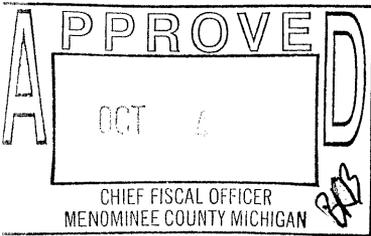
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Time Warner Cable								
	14246	10/6/2010	004-620475202-001	Sheriff Dept 10/6/10 - 11/5/10	101-301-770.00	121.05		\$121.05
TWIN CITY ELECTRIC								
	14234	9/23/2010	77002	IT Room	101-265-934.00	58.00		\$2,324.10
	14240	10/4/2010	77012	Jail IT Room, Kitchen, Freath Analyzer	101-103-998.00	1,275.25		
	14241	10/4/2010	77014	Data Jacks for Video & Data Jack for In	101-103-970.02	577.60		
	14242	10/4/2010	77013	Outlets for Patrol Room	101-103-998.00	413.25		
TWIN COUNTY AIRPORT COMMISSION								
	14385	10/13/2010	Appropriation	1st Quarter 2010	101-997-999.01	15,000.00		\$15,000.00
U.E.S. COMPUTERS, INC.								
	14186	9/30/2010	52775	District Court	101-136-931.01	1,025.00		\$7,639.00
	14205	10/6/2010	30705	Link between SAPS & County	101-103-857.00	30.00		
	14217	10/4/2010	52840	Cisco Maintenance Renewal	101-103-857.00	774.00		
	14230	9/29/2010	52764	Telephone System	101-103-998.00	1,786.00		
	14231	9/29/2010	52763	Telephone System	101-103-998.00	2,675.00		
	14244	9/30/2010	52791	Monitor	101-215-970.00	132.00		
	14253	9/30/2010	52790	PO# 02500 - Mary DePas new compute	101-215-970.00	1,008.00		
	14257	10/1/2010	52808	Monthly DVD Backup September 2010	101-103-857.00	100.00		
	14343	10/7/2010	30634	Unblock internet access - 3 computers	101-301-934.00	35.00		
	14359	10/6/2010	30730	ROD - Joanne's Computer	101-103-857.00	74.00		
UPCAP SERVICES INC								
	14378	9/30/2010	1213	Work Crew Services	101-301-935.00	72.71		\$72.71
Verizon Wireless								
	14254	9/22/2010	386298889-0001	Cellular Services	101-265-850.01	195.15		\$195.15
WALTER BROTHERS INC								
	14187	10/5/2010	A120016	Plumbing & Heating	101-265-981.00	4.90		\$7.87
	14229	10/1/2010	A119690	Sand Paper, Garnet Paper, Emery Cloth	101-265-755.00	2.97		
Warner, Fredrick								
	14168	10/1/2010	4297	Meal Reimbursement	101-132-801.00	5.07		\$353.22
	14169	10/1/2010	4298	Transport of Juvenile	101-132-801.00	109.25		
	14178	10/4/2010	4306	Community Garden & Can Zone - Milea	296-668-801.00	112.00		
	14179	10/4/2010	4307	Community Garden & Can Zone	296-668-801.00	126.90		
Waste Management								
	14300	10/1/2010	1209700-1856-6	October 2010	101-265-801.00	363.63		\$363.63
WEB Communications, Inc.								
	14361	10/7/2010	104699	Intercom/Paging System Upgrade	101-103-998.00	24,669.32		\$24,669.32
WEST GROUP PAYMENT CENTER								
	14351	10/1/2010	821435344	September 2010	269-145-801.00	367.29		\$367.29
Wil-Kil Pest Control								
	14238	9/24/2010	1724674	Library - Pest Control	101-265-801.00	30.00		\$120.00
	14239	9/24/2010	1724675	Annex - Pest Control	101-265-801.00	30.00		
	14367	9/27/2010	1724585	Commercial Contract - Courthouse	101-265-801.00	60.00		



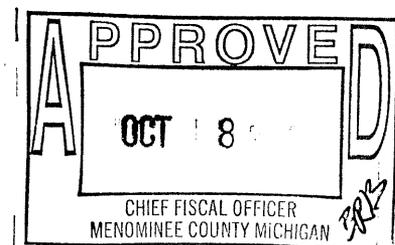
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								
	14232	9/28/2010	0402191663-00001	September 2010	101-265-920.03	453.06		\$5,341.61
	14232	9/28/2010	0402191663-00001	September 2010	101-265-920.04	90.94		
	14233	9/28/2010	0402047856-00004	September 2010	101-265-920.04	431.70		
	14276	9/17/2010	0405249882-00001	Electrical Service	208-751-920.01	43.59		
	14277	9/17/2010	0405249882-00003	Electrical Service - Kleinke Park	208-751-920.01	52.27		
	14278	9/17/2010	0402047856-00006	Electrical Service - Street Lighting	208-751-920.01	33.06		
	14279	9/17/2010	0405249882-00004	Electrical Service - Bailey Park	208-751-920.01	12.64		
	14280	9/24/2010	0405249882-00002	Electrical Service - Street Lighting	208-751-920.01	29.00		
	14365	10/6/2010	0402055840-00001	October 2010	101-265-920.03	4,195.35		
WMAM-AM								
	14370	9/30/2010	104447	Back to School	101-301-704.00	30.00		\$90.00
	14371	9/30/2010	104448	Back to School	101-301-704.00	30.00		
	14372	9/30/2010	104449	Back to School	101-301-704.00	30.00		
Total Amount for Bank Account: General								\$159,674.14



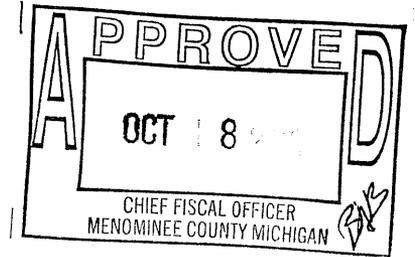
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Auto Parts Pitstop, Inc.	14401	9/29/2010	31578	Dex Cool & WD40	208-751-930.02	22.84		\$22.84
Cedar River Plaza	14402	9/30/2010	Men 9-30	Fuel Purchases September 2010	208-751-742.00	27.40		\$27.40
CLOVERLAND PAPER CO								
	14399	10/8/2010	93328	Toilet Tissue, Center Pull Towels	101-265-755.01	158.89		\$168.89
	14400	10/8/2010	93327	Neutral Clin - 1 Gal	101-265-755.01	10.00		
NKS Tire & Service, Inc.								
	14398	10/6/2010	68805	PO# 02507 Tires for K-9 vehicle	101-301-881.01	695.55		\$695.55
Stateline Apparel								
	14405	9/28/2010	4890	Mike Sieg - Clothing	208-751-745.00	26.99		\$26.99
TWIN CITY ELECTRIC								
	14392	9/28/2010	76986	Power Pack, Sensor, Wire, Wirenuts, &	101-265-755.00	358.52		\$358.52
TWIN COUNTY AIRPORT COMMISSION								
	14406	10/15/2010	1428	Beaver Machine & Remote Control Box	101-997-999.02	3,640.00		\$3,640.00
U.E.S. COMPUTERS, INC.								
	14393	10/4/2010	30723	FOC & ROD	101-103-857.00	95.00		\$811.99
	14394	9/23/2010	30639	Assist in completing the video conferen	101-103-970.02	260.00		
	14395	10/8/2010	30765	Remove Roxy from high temp alert ema	101-103-857.00	30.00		
	14396	9/28/2010	30671	District, PA's Office, & FOC	101-103-857.00	245.00		
	14397	9/29/2010	30697	Clerk's- Installed Mary's new pc	101-103-857.00	181.99		
WE Energies								
	14403	10/14/2010	12496	Randall W. McCleod	294-683-835.00	329.01	x	\$729.01
	14404	10/14/2010	12495	Bernard E. Luokkala	294-683-835.00	400.00	x	
Total Amount for Bank Account: General								\$6,481.19



**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
MR Rental, Inc.	14407	10/14/2010	10409	Skidsteer & Trailer (minus tire repair)	517-252-801.00	145.00		\$145.00
Waste Management	14408	10/1/2010	1211995-1856-8	Garbage Disposal	517-252-801.00	1,577.77		\$1,577.77
Total Amount for Bank Account: General								\$1,722.77



MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/committees/commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous reports discussed at the 10/28/2010 County board meeting.	
RECOMMENDED MOTION	
To place misc. reports on file at the Menominee County Courthouse.	

Submitted by: **Brian Bousley**

 11/03/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

*Menominee-Delta-Schoolcraft
Community Action Agency*

GOVERNING BOARD MEETING
Thursday, October 7, 2010
1:30 p.m. (EDT)

MINUTES

Chairman Schultz called the meeting to order at 1:31 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Marylee DeGrave, Menominee
Bernice Wiecech, Menominee
Omer Doran, Schoolcraft
Pastor Ingmar Levin, Schoolcraft
Gil Sablack, Schoolcraft
Bernie Lang, Menominee
Karen Wigand, Delta
Dan LaFoilie, Schoolcraft
Tom Lippens, Delta
Ken Bryant, Schoolcraft
George Arkens, Schoolcraft
Marv Mayer, Menominee
Gil Vandenhouten, Menominee
Ernest Hoholik, Schoolcraft
Geri Nelson, Delta
Dave Schultz, Delta
Ken Penokie, Delta
George Lyon, Schoolcraft

OTHERS PRESENT

William Dubord, Executive Director
Stephen Listman, DHS-BCAEO
Joe Dehlin, Weatherization Director
Sally Kidd, Senior Services Director
Mary Bunnin, FGP Director
Beau Miller, Finance Director
Theresa Nelson, RSVP Director
Cathy Pearson, Ex. Assist./HR Coordinator

MEMBERS ABSENT

Walter Multerer, excused
Charmaine Lehman, excused
Helen Walker, excused
John Stapleton, excused
Tom Elegeert
Ruth Helwig
Tish Groleau
Brenda Moya, excused
Dave Anthony

Mr. Schultz introduced Steve Listman from the Dept. of Human Services, Lansing. Mr. Listman indicated he monitored our program in August and it went very well aside from a few housekeeping items.

APPROVAL OF SEPTEMBER 9, 2010 GOVERNING BOARD MINUTES

Members received a copy of the September 9, 2010 Governing Board minutes for their review. There were no questions or comments **AND THEY WERE APPROVED WITH A MOTION FROM KAREN WIGAND, SUPPORTED BY MR. LAFOILLE; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

Mr. Schultz called on Treasurer Wiecech who reported that the committee reviewed the September accounts payable schedules **AND SHE MOVED FOR THEIR ACCEPTANCE, SUPPORTED BY KEN PENOKIE, MOTION CARRIED.**

The Chairman called on Bill Dubord who explained that increases in premiums again this year along with changes as a result of the health care reform law have complicated the whole insurance picture. In order to reduce premiums we had recommended to the Finance Committee that we switch to the U.P. Blue Rider which would negate the huge increases significantly without affecting coverage a great deal. Upon further investigation we discovered this option could have a severe affect primarily on covered employees from southern Menominee County.

The Executive Director reminded the board that last year in HRA we made the switch from MEBS to SBAM as our third party administrator which significantly reduced the premium increase. In addition we eliminated the \$15 office reimbursement for office calls and the \$10 reimbursement for prescriptions. Since we have not made the switch in CAA yet we recommend that option to reduce costs, particularly since the switch has not posed any issues in HRA. Therefore, **MR. PENOKIE MOVED THAT CAA NON-UNION EMPLOYEES BE OFFERED THE CHOICE BETWEEN COMMUNITY BLUE AND U.P. BLUE (12/1/10) AND MAKE THE SWITCH FROM MEBS TO SBAM EFFECTIVE 1/1/11 WITH A 2% WAGE INCREASE RETROACTIVE TO 11/1/10. IN ADDITION, THE SAME IS PROPOSED FOR THE CAA UNION WHICH IS CURRENTLY IN CONTRACT NEGOTIATIONS, GIL VANDENHOUTEN SECONDED THE MOTION; MOTION CARRIED.**
(attachment "A")

ACCEPTANCE OF 2009-2010 HEAD START EARLY HEAD START PROGRAM INFORMATION REPORTS

Members were given a copy of the 2009-2010 Head Start and Early Head Start Program Information Reports for their review. There were no questions and **THEY WERE ACCEPTED WITH A MOTION FROM MARYLEE DEGRAVE; SECONDED BY MARV MAYER; MOTION CARRIED.**

ACCEPTANCE OF 8/25/10 HEAD START POLICY COUNCIL MINUTES

Members received a copy of the 8/25/10 Head Start Policy Council minutes for their review **AND THEY WERE ACCEPTED UPON A MOTION FROM BERNICE WIECIECH, SECONDED BY OMER DORAN; MOTION CARRIED.**

FUNDING UPDATE

Mr. Schultz called on Bill Dubord who reported that the federal funding for Head Start/Early Head Start is under continuing resolution and will probably be under this at least until the elections are over. However, we expect level funding or a slight increase. The Great Start Readiness Program (GSRP) state funding has been received which allowed us to serve 53 more children. The competitive grant for Mentor/Coaching was not selected for funding.

EXECUTIVE DIRECTOR'S REPORT

The Chairman called on the Executive Director who reported that a tentative agreement has been reached with the bargaining unit, which is for three years. Bill Dubord commended the bargaining unit representatives for their efforts. Mr. Dubord indicated that we need to get the insurance information confirmed by mid November to lock into the rates that are only in affect until December 1st. Therefore, he asked that if the union ratifies the contract soon, he would like authorization to proceed with the insurance information as agreed upon in the contract since the board does not meet

until December. At that meeting formal board approval of the contract will be given. ***GIL SABLACK MOVED TO AUTHORIZE BILL TO PROCEED WITH ACCEPTANCE OF THE UNION CONTRACT ONCE THE BARGAINING UNIT RATIFIES IT; WITH FORMAL BOARD APPROVAL TO BE GIVEN AT THE DECEMBER BOARD MEETING; BERNICE WIECIECH SUPPORTED THE MOTION; MOTION CARRIED.***

The Executive Director informed the board that Head Start has moved into the office space in the building next door and our Weatherization/Housing Program has moved into a majority of their space. We will be moving our Personal Care Program into the administrative office as well.

Mr. Dubord also reported that we have requested a waiver for the non-federal share (in-kind) deemed unusable for our Early Head Start Program. We are waiting on a decision on whether or not the waiver will be granted. Ken Penokie asked if the waiver is denied, can we still appeal the underlying issues related to the subjective peer review process. Bill indicated he will check into this. ***THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM KAREN WIGAND, SECONDED BY BERNIE LANG; MOTION CARRIED.***

OTHER BUSINESS

Mr. Schultz called on Karen Wigand who asked the members to consider having staff e-mail the agenda and supporting documents to those that have e-mail. The documents would still be available in hard copy at the board meeting. This would save a little bit of postage fees and staff time. Cathy Pearson will poll the members and get their email information.

Ken Penokie indicated he likes the new financial reports but asked Beau if he could show pro-rata amounts rather than percentages.

ADJOURNMENT

The meeting adjourned at 2:20 p.m. ***WITH A MOTION FROM DAN LAFOILLE, SECONDED BY ERNIE HOHOLIK, MOTION CARRIED.***

**Finance Committee Meeting
Thursday, October 7, 2010
12:30 p.m. (EDT)**

MINUTES

The meeting began at 12:31 p.m. and the following were in attendance: Dan LaFoilie, Karen Wigand, Dave Schultz, Bernie Lang, Bernice Wiecech, Marylee DeGrave, Pastor Levin, Omer Doran, Gil Sablack, Bill Dubord, Beau Miller and Cathy Pearson.

Members reviewed the accounts payable schedules for September and **THEY WERE ACCEPTED WITH A MOTION FROM MARYLEE DEGRAVE, SECONDED BY BERNICE WIECIECH; MOTION CARRIED.**

Bill Dubord noted that there were no credit card charges to review until the next meeting because Lucy Crofton (who handles this) is out on medical leave and all of her paperwork is boxed up due to the move to the building next door.

Bill reminded the members that the Finance Committee approved the following recommendations and will recommend the board accept them:

- CAA non-union employees – offer the choice between Community Blue and U.P. Blue for (12/1/10) and make the switch from MEBS to SBAM effective 1/1/2011. A 2% wage increase retroactive to 10/4/10.
- CAA union employees – currently in negotiations.
- HRA employees – offer the choice between Community Blue and U.P. Blue. Employees who choose to stay with Community Blue will receive a 1% wage increase; (retroactive to 10/4/2010). HRA employees who choose U.P. Blue will receive a 2% increase or \$.25/hour (retroactive to 10/4/2010).
- HRA employees receiving the \$.80/hour in lieu of health insurance and those in non-capped positions who are ineligible for health insurance will also get a 2% or \$.25/hour increase retroactive to 10/4/10.

Bill indicated the union has reached a tentative contract agreement. Since the health insurance provisions need to be made by 12/1/10 to lock into the current rates we were given, Bill would like to seek authorization to proceed on behalf of the board if the union ratifies the contract. Then, we will get formal approval at the December board meeting.

The meeting adjourned at 12:58 p.m. **WITH A MOTION FROM DAN LAFOILLE, SUPPORTED BY OMER DORAN; MOTION CARRIED.**

THE FINANCIAL COMMITTEE HAS REVIEWED THE ACCOUNTS PAYABLE SCHEDULES FOR THE MONTH OF SEPTEMBER 2010 FOR THE MENOMINEE-DELTA-SCHOOLCRAFT COMMUNITY ACTION AGENCY. WE HAVE DETERMINED THAT THE EXPENDITURES MADE AGAINST THE VARIOUS PROGRAMS ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS IN THE FOLLOWING AMOUNTS:

HEAD START	\$	170,861
EARLY HEAD START		47,101
ARRA HEAD START		11,421
ARRA EARLY HEAD START		8,789
EARLY-ON CHILDHOOD		1,367
EMERALD SCHOOL		-
GREAT PARENTS		223
ASSET & LIABILITY ACCOUNTS		128,899
TOTAL	\$	368,661

SIGNED Bernice Kieruch
(TREASURER)

DATE 10/7/10

**Menominee-Delta-Schoolcraft
Human Resources Authority**

**GOVERNING BOARD MEETING
Thursday, October 7, 2010
1:45 p.m. (EDT)**

MINUTES

Chairman Schultz called the meeting to order at 2:28 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Marylee DeGrave, Menominee
Bernice Wiecech, Menominee
Omer Doran, Schoolcraft
Pastor Ingmar Levin, Schoolcraft
Gil Sablack, Schoolcraft
Bernie Lang, Menominee
Karen Wigand, Delta
Dan LaFoilie, Schoolcraft
Tom Lippens, Delta
Ken Bryant, Schoolcraft
George Arkens, Schoolcraft
Marv Mayer, Menominee
Gil Vandenhouten, Menominee
Ernest Hoholik, Schoolcraft
Geri Nelson, Delta
Dave Schultz, Delta
Ken Penokie, Delta
George Lyon, Schoolcraft

OTHERS PRESENT

William Dubord, Executive Director
Stephen Listman, DHS-BCAEO
Joe Dehlin, Weatherization Director
Sally Kidd, Senior Services Director
Mary Bunnin, FGP Director
Beau Miller, Finance Director
Theresa Nelson, RSVP Director
Cathy Pearson, Ex. Assist./HR Coordinator

MEMBERS ABSENT

Walter Multerer, excused
Charmaine Lehman, excused
Helen Walker, excused
John Stapleton, excused
Tom Elegeert
Ruth Helwig
Tish Groleau
Brenda Moya, excused
Dave Anthony

Mr. Schultz introduced Steve Listman from the Dept. of Human Services, Lansing. Mr. Listman indicated he monitored our program in August and it went very well aside from a few housekeeping items.

APPROVAL OF SEPTEMBER 9, 2010 GOVERNING BOARD MINUTES

Members received a copy of the September 9, 2010 Governing Board minutes for their review. There were no questions or comments **AND THEY WERE APPROVED WITH A MOTION FROM MR. LAFOILLE, SUPPORTED BY TOM LIPPENS; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

Mr. Schultz called on Treasurer Wiecech who reported that the committee reviewed the September accounts payable schedules **AND SHE MOVED FOR THEIR ACCEPTANCE, SUPPORTED BY KEN PENOKIE, MOTION CARRIED.**

The Chairman called on Bill Dubord who explained that increases in premiums again this year along with changes as a result of the health care reform law have complicated the whole insurance picture. In order to reduce premiums we had recommended to the Finance Committee that we switch to the U.P. Blue Rider which would negate the huge increases significantly without affecting coverage a great deal. Upon further investigation we discovered this option could have a severe affect primarily on covered employees from southern Menominee County. Therefore, **MR. PENOKIE MOVED THAT HRA EMPLOYEES BE OFFERED A CHOICE BETWEEN COMMUNITY BLUE AND U.P. BLUE. EMPLOYEES WHO CHOOSE TO STAY WITH COMMUNITY BLUE WILL RECEIVE A 1% WAGE INCREASE (RETROACTIVE TO 10/4/2010); HRA EMPLOYEES WHO CHOOSE U.P. BLUE WILL RECEIVE A 2% INCREASE OR \$.25/HOUR (RETROACTIVE TO 10/4/2010). IN ADDITION, HRA EMPLOYEES RECEIVING THE \$.80/HOUR IN LIEU OF HEALTH INSURANCE AND THOSE IN NON-CAPPED POSITIONS WHO ARE INELIGIBLE FOR HEALTH INSURANCE WILL ALSO GET A 2% OR \$.25/HOUR INCREASE RETROACTIVE TO 10/4/10. THIS MOTION WAS SECONDED BY GIL VANDENHOUTEN, MOTION CARRIED. (attachment "A")**

ACCEPTANCE OF STAFF MONTHLY/YEAR END REPORTS

Members were given copies of the staff monthly reports for their review. There were no questions and **THEY WERE ACCEPTED WITH A MOTION FROM KAREN WIGAND; SECONDED BY KEN PENOKIE; MOTION CARRIED.**

ACCEPTANCE OF DHS MONITORING REPORT FROM 6/4/2009 DATED 8/18/2010

Members received a copy a DHS monitoring report from 6/4/2009 that was dated 8/18/10. The Executive Director acknowledged that DHS staff has been extremely busy but questioned if it would be acceptable for us to be over a year late in a report response. **THE DHS MONITORING REPORT DATED 8/18/2010 WAS ACCEPTED WITH A MOTION FROM MS. WIGAND, SECONDED BY MR. PENOKIE; MOTION CARRIED.**

FUNDING UPDATE

Mr. Schultz called on Bill Dubord who reported that we are in the third year of a formula reduction for The Emergency Food Assistance Program (TEFAP) bringing our funding of approximately \$54,000 three years ago to approximately \$19,000. Last year we received ARRA funds to support TEFAP and we were able to increase our household allocations by several hundred slots. He indicated we will have to look at this program closely as trucking costs continue to escalate while administrative funds continue to decrease.

The Executive Director told the members that we have been told that our in-home services will be cut approximately \$20,000, congregate meals about \$2,000 and home delivered meals approximately \$42,000 (partly because last year there were ARRA funds for home-delivered meals). We are still waiting to hear a funding level for our Senior Volunteer Corps Programs. He also noted that we will be operating under Continuing Resolution for CSBG. We received an additional \$62,600 in LIHEAP Deliverable Fuel Funds and \$138,400 in Weatherization/LIHEAP.

EXECUTIVE DIRECTOR'S REPORT

Chairman Schultz called on William Dubord who reported that we have posted the position of Human Resources Manager as Cathy is needed full-time for her administrative duties and the HR component needs to be full-time. He also announced that Stuart (Butch) Monson has retired as Escanaba Senior Center Administrator and Mary Fleissner has been hired as his replacement. We also received notice that Joan Corsten, our Menominee Client Service Worker, will be retiring at the end of December.

Mr. Dubord also noted that we are being required to change client tracking software for which the state will reimburse us. **THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM GIL SABLACK, SECONDED BY MARV MAYER; MOTION CARRIED.**

OTHER BUSINESS

Mr. Schultz called on Marv Mayer who thanked the Foster Grandparent Program for their participation in the Special Day for Special People program hosted by the Kiwanis.

Ken Penokie reported that there has been a 43% increase in the rate of poverty in Northern Michigan since the 2000 census.

ADJOURNMENT

The meeting adjourned at 2:35 p.m. **WITH A MOTION FROM KAREN WIGAND, SECONDED BY MR. LAFOILLE, MOTION CARRIED.**

THE FINANCIAL COMMITTEE HAS REVIEWED THE ACCOUNTS PAYABLE SCHEDULES FOR THE MONTH OF SEPTEMBER 2010 FOR THE HUMAN RESOURCES AUTHORITY, INC. WE HAVE DETERMINED THAT THE EXPENDITURES MADE AGAINST THE VARIOUS PROGRAMS ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS IN THE FOLLOWING AMOUNTS:

SENIOR CITIZENS	\$	68,223
VOLUNTEER PROGRAMS		51,453
NUTRITION		75,378
STATE & LOCAL PROGRAMS		107,962
ENERGY AND HOUSING		195,433
ASSET & LIABILITY ACCOUNTS		85,790
TOTAL	\$	584,239

SIGNED Bernice Kucich
(TREASURER)

DATE 10/7/10

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408
FAX 906-863-7392

Regular Session Committee Meeting 9/10/2010 – 10:30 a.m.

MEMBERS PRESENT: Anderson, Dill, Berman, Sauve, Furlong and Hartz

MEMBERS EXCUSED:

MEMBERS ABSENT:

OTHERS PRESENT: Airport Manager Spreen, Eagle Herald, Bay Cities Radio and Jerry Mullins and Bayard duPont with Estrom Helicopter.

1. Call to order.

Anderson called the meeting to order at 10:30 a.m.

2. Pledge of Allegiance

3. Approve/Amend agenda

Motion (Dill/Hartz) to approve agenda as presented. Motion carried. No negative votes.

4. Approve/amend minutes

8/11/2010 Regular Meeting

Motion (Hartz/Berman) to approve as printed. Motion carries, no negative votes.

5. Public comment

Wayne Beyers commented on future FBO operations at the Twin County Airport.

Brian Neumeier commented on FBO/Manager contracts with other airports.

Tony Krysiak commented on future FBO operations at the Twin County Airport.

Jason Lauzer commented on a possible FBO.

6. Discuss/consider advertising for an FBO to run the daily airport operations, action if any.

Motion (Sauve/) to refer to a legal Aeronautical Attorney for refinement and report back. Motion fails. No second to the motion.

Motion (Dill/Hartz) to advertise for an FBO/Manager to run the daily operations of the TCA and to provide a maintenance and inspection facility with FAA certified technicians and a flight school with the guidance and legal console of Attorney Kim Coggins. Motion carries. Furlong opposed.

7. Discuss/consider fiscal year 2010-2011 budget overview, action if any

Motion (Dill/Berman) to have a budget meeting hearing on 9/20/2010 at 9:00 a.m. Motion carries. No negative votes.

8. Discuss/consider having an attorney for the TCAC, action if any

Motion (Furlong/Sauve) to have the TCAC hire an attorney (for on call only) for all situations and to advertise locally. No negative votes.

9. Discuss/consider an evaluation for the Airport Manager, action if any

Discussion only. Direction from Chairman to have the evaluation for the manager at the next scheduled Regular Meeting.

10. Discuss/consider adding a purchasing policy to the Bylaws, action if any

Motion (Hartz/Berman) to add purchasing policy to the Policies and Procedures. Motion carries. No negative votes.

11. Discuss/consider Buildings and Grounds Committee recommendation to review the TCA Minimum Standards and Procedures, action if any

Discussion only. To approve the TCA Minimum Standards at the re-organizational meeting every year.

12. Discuss/consider Buildings and Grounds Committee recommendation for the proposal of fees to Freight Runners Express, action if any

Motion (Furlong/Dill) to accept proposal fee as presented retroactive to the day he left hangar. Motion carries. No negative votes.

13. Managers report:

- **Discuss/consider Profit and Loss for 8/2010, action if any**
- **Discuss/consider Recon Summary for 8/2010, action if any**
- **Discuss/consider Vendor balance for 8/2010, Action if any**
- **Discuss/consider Customer balance for 8/2010, action if any**
- **Discuss/consider Check Detail and paying monthly bills for 8/2010 and 9/2010 action if any**
- **Discuss/consider Airport Traffic for 8/2010, action if any**

Motion (Furlong/Dill) to accept Managers report and to put all on file. Motion carries, no negative votes.

14. Communication/correspondence.

Suave asked about the Spreen Aviation sign. Chairman said that the sign is being covered up but someone keeps taking down the cover.

15. Dialog between Manager and TCAC.

None

16. Dialog between airport users and the TCAC

Wayne Beyers commented on the open house. He also commented on the FBO and on the way minutes are taken for the Commission.

Jerry Mullins commented on the FBO and that the fuel sales would not support the FBO.

17. Public comment.

Ted Sauve inquired about the Oconto days and the T-34s.

Wayne Beyers said the T-34s did not make the big gathering this year.

18. Schedule next meeting

10:30 a.m. 10/18/2010

19. Adjourn

Motion (Berman/Furlong) to adjourn. Motion carried. No negative Votes.

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408
FAX 906-863-7392

Public Hearing on the Proposed 2010 – 2011 TCA Budget
9/28/2010 – 10:30 a.m.

MEMBERS PRESENT: Anderson, Dill, Berman, Hartz and Furlong

MEMBERS EXCUSED: Sauve

MEMBERS ABSENT: Sauve, Furlong

OTHERS PRESENT: Airport Manager Tim Spreen and The Eagle Herald

1. Call to order.

Anderson called the meeting to order at 10:00 a.m.

2. Approve/amend agenda

Motion (/Dill/Hartz) to accept agenda as presented. Motion carries. No negative votes.

3. Public comment

None

4. Discuss/consider a Public Hearing on the Proposed 2010-2011 TCA budget, action if any.

Motion (Hartz/Berman) to open public hearing. Motion carries. No negative votes.
Motion (Hartz/Berman) to close public hearing at 10:30 a.m. Motion carries. No negative votes.

5. Communications/correspondence.

None

6. Dialog between manager and TCAC

7. Dialog between airport users and TCAC

None

8. Public comment

None

10. Adjourn

Motion (Dill/Hartz/) to adjourn at 10:32 a.m. Motion carried. No negative votes.

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408
FAX 906-863-7392

Special Meeting 9/28/2010 – 10:30 a.m.

MEMBERS PRESENT: Anderson, Dill, Berman, Hartz and Furlong
MEMBERS EXCUSED: Sauve
MEMBERS ABSENT: Sauve
OTHERS PRESENT: Airport Manager Tim Spreen and The Eagle Herald

1. Call to order.

Anderson called the meeting to order at 10:30 a.m.

2. Pledge of Allegiance

3. Approve/amend agenda

Motion (Hartz/Dill) to accept agenda as presented. Motion carries. No negative votes.

4. Public comment

None

5. Discuss/consider approving the TCA 2010-2011 budget, action if any.

Motion (Dill/Hartz) to approve 2010-2011 budget as presented. Motion carries. No negative votes.

6. Communications/correspondence.

None

7. Dialog between manager and TCAC

Furlong asked the Chairman on the status of the FBO/Manger. Chairman Anderson mentioned that there has been some interest. Furlong asked if they were letters or phone calls. Anderson said both.

8. Dialog between airport users and TCAC

None

9. Public comment

None

10. Adjourn

Motion (Hartz/Berman) to adjourn at 10:42 a.m. Motion carried. No negative votes.

The Menominee County Board of Road Commissioners held a PUBLIC HEARING in their offices north of Stephenson on Tuesday, September 14, 2010.

Chair Anderson called the meeting to order at 8:45 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Darlene Nerat, John Nerat, Dale Axtell and Chuck Behrend joined the meeting at 8:47 a.m.

ABSENT: None.

The Pledge of Allegiance was recited.

Anderson stated he had received a call from a resident regarding the culvert about 3 miles up on 400 Road. The culvert is collapsing and needs repair. Moilanen will have the foreman check on it.

Anderson turned the meeting over to Moilanen who explained that the purpose of the hearing was to hear questions and comments regarding the proposed budget for 2010/2011. Moilanen briefly reviewed several line items including projected Michigan Transportation Funds, paving projects, Township Contributions, Federal aid projects and capital outlay. Darlene Nerat asked if #7 Road was in the budget. Moilanen responded that it was not, but the budget could be amended if the township was to decide to pave or chip seal the road.

Moilanen called three times for any further questions or comments about the proposed 2010/2011 budget. There being none, the hearing was closed at 8:48 a.m.

Anderson announced a recess until the regular meeting at 9:00 a.m.

Road Commission Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, September 14, 2010.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present were Darlene Nerat, John Nerat, Dale Axtell and Chuck Behrend.

ABSENT: None

Additions to agenda - None.

Public comments – None.

Public appearances – Garry Anderson, Menominee County Commissioner was unable to attend. He had asked Chair Anderson if the road Commission would provide the county board with a letter stating they would be willing to participate in a 3-way funding program between the county board, road commission and the townships. Maas stated that the road commission should have more information before sending the letter and also suggested that it be added as an agenda item at the upcoming monthly MTA meeting. Anderson will discuss this with Bob Desjarlais.

Additions/corrections to minutes for 08/10/10, 08/17/10 and 09/07/10 – There being no additions or corrections, Anderson declared that the minutes will stand as recorded.

Financial Report –

	Receipts	Expenditures	Payables/ Reserves	Balances
Balance, August 9, 2010				\$2,100,182.31
Receipts thru 08/31/10	274,495.93			
Expenditures thru 08/31/10		333,537.42		
Balance, August 31, 2010				\$2,041,140.82
Michigan Transportation Funds	240,068.59			
Receipts thru 09/13/10				
Expenditures thru 09/13/10		82,605.65		
State Maint. & Equip. Advances			99,418.00	
Balance, September 13, 2010	514,564.52	416,143.07	99,418.00	\$2,099,185.76

Payables & Reserves

Payroll 09/16, 09/30, 10/14 (Est.)			180,000.00	
Soc. Sec. 09/16, 09/30, 10/14 (Est.)			13,770.00	
Reserve for workers compensation insurance			9,117.00	
Reserve for liability insurance			61,050.00	
Reserve for rental grader lease (Dec 2009)			92,407.65	
Reserve 4% set-aside for township allocations (2004/2005)			323.45	
Reserve 4% set-aside for township allocations (2005/2006)			36,040.50	
Reserve 4% set-aside for township allocations (2006/2007)			57,653.47	
Reserve Hannahville 2% Funds-Old US2 over Wilson Creek			43,481.47	
Reserve for MCRC balance of Old US2 over Wilson Creek			40,000.00	
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Const.			17,632.69	
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Pave			26,092.51	
Reserve for MCRC balance of Town Line Rd to Vincent Ln Pave			47,907.00	
Reserve Hannahville 2% Funds-County Line Rd. Borings			5,000.00	
Reserve for CR 557 Bridge/ Big Cedar River			1,047.41	
Reserve for Bridge Inspections, Scour & Plans of Action			93,472.50	
Reserve for Design of F-4 Bridge over Big Cedar River			21,272.75	
Reserve for asbestos removal at old Menominee office			0.00	
Reserve for demolition/disposal of old Menominee Office			19,800.00	
Reserve for painting Powers shop			7,255.40	
Reserve for Fuel Monitoring system - Stephenson shop			0.00	
Reserve for Inglst. Twp. Share of N. Pinewoods Loop Const.			15,432.16	
Reserve for N. Pinewoods Loop Paving			86,844.23	
Reserve for No 25 Rd Paving (Daggett Twp.)			133,511.27	
Reserve for No. 19 Road Paving (Lake Twp)			82,003.37	
Reserve for 3 local bridges (Daggett Twp)			60,793.08	
Reserve for Forest Funds			161,023.47	
Reserve for equipment			417,000.00	\$ (1,729,931.38)
				\$ 369,254.38

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 10-0054, 10-0055, 10-0056, 10-0058, 10-0831 and 10-0060 – Moved by Betzinger, seconded by Maas, that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for Old US 2/41 Guardrail Installation – No bids were received.

Open bids for Old US 2/41 Paving – Bids were opened and read as follows:

Bacco Construction Company, Iron Mountain, MI	\$60,714.80
Payne & Dolan, Gladstone, MI	\$59,568.10

Moved by Maas, seconded by Betzinger to accept the low bid following review that it meets the bid specifications. Carried unanimously.

Act on bids for Ventilation System for Stephenson Shop – Moved by Betzinger, seconded by Maas to accept the low bid of \$83,835.00 from Zeratsky Extreme Heating & Cooling. Carried unanimously.

Act on Proposed 2010/2011 Budget and General Appropriations Act –

Moved by Commissioner Betzinger, seconded by Commissioner Maas, that the 2010/2011 Menominee County Road Fund Budget, as prepared according to the General Appropriations Act of 1981, having been subjected to the public hearing process and conforming to the other provisions of P.A. 621 of 1978, be adopted and that a copy of said budget be made a part of the minutes of this meeting.

Menominee County Road Commission
FISCAL 2010/2011 RECOMMENDED BUDGET

	FY 2008/2009 <u>Actual</u> Prior	FY 2009/2010 <u>Est.</u> Current	Budget 2010/2011 <u>Recommended</u>
<u>REVENUES</u>			
Mich. Transportation Funds	\$3,214,522	\$3,188,525	\$3,073,900
Special State Funds	161,016	572,523	698,343
Federal Funds	276,586	2,166,584	404,280
County Raised Funds	1,223,810	1,011,820	710,500
Gain/Loss Equip. Disposal	10,513	16,257	0
Other Contributions	<u>0</u>	<u>16,200</u>	<u>0</u>
TOTAL REVENUES	<u>\$4,886,446</u>	<u>\$6,971,909</u>	<u>\$4,887,023</u>
<u>EXPENDITURES</u>			
Primary Roads	1,954,619	2,473,569	1,900,240
Local Roads	2,325,588	2,629,150	1,664,600
State T/L Maintenance	725,699	565,620	535,000
TWA/Other T/L Maintenance	18,094	13,700	12,500
Equipment Expense (Net)	(148,510)	(300,000)	(225,000)
Administrative Expense (Net)	307,715	186,750	188,700
Distributive Expense	1,424,573	1,280,000	1,450,000
Capital Outlay (Net)	(113,403)	(600)	105,000
Miscellaneous	11,219	1,000	3,000
Special Projects	0	49,000	0
Contingencies	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$6,505,595</u>	<u>\$6,898,189</u>	<u>\$5,634,040</u>
	YEAR END		
Budgeted Net Revenue (Expenditures) (NOTE: 4% Township Funds from prior years)	9/30/2011		<u>(\$747,017)</u>
	YEAR END		
Current Estimated Operating Surplus (Deficit)	9/30/2010	\$73,720	
Accumulated Avail. Surplus (Deficit) from Prior Yrs.	DATE 9/30/2009	<u>\$2,257,857</u>	
	9/30/2010		<u>\$2,331,577</u>
Projected Surplus at End of Budget Year			<u>\$1,584,560</u>

For the purpose of administering the General Appropriations Act in accordance with the provisions of Public Act 2 of 1968, as amended, the following provisions are included:

1. Darrell W. Moilanen, Engineer-Manager, is designated Chief Administrative Officer, and Lisa K. Savord, Finance Director/Clerk, is designated as Fiscal Officer.
2. The chief administrative officer is authorized to transfer up to 25% of a line-item amount approved in the General Appropriations Act to another line-item without prior approval, but subject to approval of the Board of County Road Commissions at their next regular Board Meeting.
3. The expenditure amount approved in this General Appropriations Act for Distributive Expense shall be allocated to the various other expenditure line-items in the proportion as the allocation of actual Distributive Expense at year end.

MOTION APPROVED by roll call vote, 3 yeas, 0 nays.

Set date for 2009/2010 Budget Amendment meeting – A special meeting will be held on Tuesday, September 28, 2010 at 9:00 a.m., for the final amendment of the 2009/2010 Budget. Moilanen stated there may be an Abandonment Petition to address at that time also.

Act on distribution of Forest Funds – Moved by Maas, seconded by Betzinger to allocate the Forest Funds as follows:

N. Pinewoods Loop	19,257.60
CR 338 (CR571 to CR346)	9,027.82
G-12 Patch	14,852.87
G-12 from Hallfrisch East	5,974.84
CR581 (No. 2 Rd)	8,911.20
CR356 Pulverizing	28,288.26
Old US 2/41 over Wilson Crk.	5,976.79
CR557 (Elmwood to 6.5 Ln)	2,531.17
Local Bridges (Daggett Twp.)	<u>66,202.92</u>
Total	\$161,023.47

Carried unanimously.

Discuss projects for Hannahville 2% Grant submittal –

Commissioner Betzinger offered the following resolution and moved for its adoption.

WHEREAS, the Hannahville Indian Community is accepting 2% grant distribution applications,

AND WHEREAS, the Menominee County Road Commission has identified the future improvement of a portion of CR 551, north of M-35 to be an eligible project to submit for 2% funds,

AND WHEREAS, the Menominee County Road Commission supports the continued effort in advancing quality roads and bridges in Menominee County, and

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission supports the submission of a proposal to pave two patches on CR551 at approximately 0.8 miles and 1.8 miles north of M-35 for funding under the 2% grant distribution application.

Seconded by Commissioner Maas and carried by the following vote: Ayes 3 ; Nays 0 .

Sign contract with Mellen Township for chip sealing 17.75 Road – Moved by Maas, seconded by Betzinger to sign the contract. Carried unanimously.

Discuss correspondence from John Polishak – Moved by Betzinger, seconded by Maas to have Moilanen send a letter to Mr. Polishak stating that the Menominee County Road Commission holds no interest in the property in question and that Mr. Polishak will need to make a request to the Menominee County Board to get the deed cleared. A copy of the letter will also be sent to the Menominee County Administrator. Carried unanimously.

Discuss correspondence regarding Brendemuhl property – Moved by Betzinger, seconded by Maas to have Moilanen sign the Affidavit clarifying the intent of the 1981 Quit Claim Deed. Carried unanimously.

Discuss request from Great Start Collaborative to have the road commission participate in their Family Fun Festival by providing a piece of equipment for the children to view – Moved by Betzinger, seconded by Maas to have an employee drive a plow truck to the location and assist in allowing children to view the vehicle. The festival is scheduled for Saturday, September 25, 2010 from 9:00 a.m. - 12:00 p.m. Carried unanimously.

Permission for Lisa Savord & Carla O'Neil to attend the UPRB F&HR meeting and to pay \$50 annual dues - Moved by Anderson, seconded by Maas to allow Savord & O'Neil to attend the meeting on October 19, 2010 in Ishpeming and to pay the \$50 annual dues. Carried unanimously.

Any other business – Maas asked if the road commission should be looking into the requirements for the Complete Streets program. Moilanen stated that MDOT was in the process of approving their program and that the road commission could use that for an example. The issue of who will maintain these trails if they are separate from the road shoulder also still needs to be addressed.

Public Comment – Darlene Nerat asked if some of the intersections were paved wide enough because there was quite a bit of gravel kicked up on the roads from vehicles. Maas asked how the location of the Stop Bars at the intersections was determined. Moilanen stated that these were determined per approved specifications.

John Nerat asked if CR577 was a federal aid route and if so why Forest Funds were applied to it. Moilanen stated that it was a federal aid route and that the portion that was covered by the Forest Funds was for prep work in which the road commission chose not to utilize Federal Aid funds.

Dale Axtell stated that 2.5 Road by the Deer Creek Bridge had several large pot holes and that the brush was high in that area also. Moilanen will have the area looked at.

Darlene Nerat stated that the Menominee Township Park signs had been returned to the township from MDOT and that the township needs permission to install them in an area outside the right of way. She asked who she would need to call for permission. Moilanen stated that if it is railroad property that he could provide her with a contact at CNN Railroad. Chuck Beherend stated that if the railroad only had an easement for the property that there may be another layer of ownership that the township would need to seek permission from.

Mr. Behrend also stated that the Forest Funds could be applied to any road in the county.

There being no further business, Anderson declared the meeting adjourned at 9:55 a.m.

Road Commission Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Tuesday, September 28, 2010. Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord.

ABSENT: None

The Pledge of Allegiance was recited.

Additions to agenda – None.

Public comments – None.

Public Appearances – None.

Act on Second Amendment of 2009/2010 Budget – Moved by Betzinger, seconded by Maas to approve the amendment as submitted. Carried unanimously.

	FY 2008/2009	Budget 2009/2010	Budget 2009/2010	Budget 2009/2010	Budget 2009/2010
	Actual	Recommended	Amended Amount #1	Amended Amount #2	Final
REVENUES					
Mich. Transportation Funds	\$3,214,522	\$3,158,213	\$60,612	(\$37,735)	\$3,181,090
Special State Funds	161,016	431,016	237,507	(127,000)	541,523
Federal Funds	276,586	2,291,300	142,712	(349,468)	2,084,544
County Raised Funds	1,223,810	789,500	196,500	26,120	1,012,120
Gain/Loss Equip. Disposal	10,513	0	10,000	6,257	16,257
Other Contributions	0	0	16,200	0	16,200
TOTAL REVENUES	<u>\$4,886,446</u>	<u>\$6,670,029</u>	<u>\$663,531</u>	<u>(\$481,826)</u>	<u>\$6,851,734</u>
EXPENDITURES					
Primary Roads	1,486,300	3,912,800	(1,128,300)	(\$236,050)	2,548,450
Local Roads	1,808,115	1,253,500	1,383,150	(57,000)	2,579,650
State T/L Maintenance	725,699	500,000	0	65,620	565,620
TWA/Other T/L Maintenance	18,094	13,700	0	3,850	17,550
Equipment Expense (Net)	(451,468)	(350,000)	245,000	(205,000)	(310,000)
Distributive Expense	1,424,573	1,400,000	(100,000)	(50,000)	1,250,000
Administrative Expense (Net)	175,417	171,500	10,500	9,750	191,750
Capital Outlay (Net)	(116,148)	(71,600)	145,000	(165,000)	(91,600)
Miscellaneous	10,438	5,000	0	(4,000)	1,000
Special Projects	0	0	69,000	(20,000)	49,000
Contingencies	0	0	0	0	0
TOTAL EXPENDITURES	<u>\$5,081,021</u>	<u>\$6,834,900</u>	<u>\$624,350</u>	<u>(\$657,830)</u>	<u>\$6,801,420</u>
	YEAR END				
Budgeted Net Revenue (Expenditures) (NOTE: 4% Township Funds from prior years)	9/30/2010	(\$164,871)			\$50,314
	YEAR END				
Current Estimated Operating Surplus (Deficit)	9/30/2009	(\$194,575)			
Accumulated Avail. Surplus (Deficit) from Prior Yrs.	DATE				
	9/30/2008	\$2,452,433			
	9/30/2009	\$2,257,857			
Projected Surplus at End of Budget Year		\$2,092,986			\$2,308,171

Set date/time for Hearing on Abandonment of No. 36 Lane – Moved by Maas, seconded by Betzinger to hold the Public Hearing on Tuesday, November 9, 2010 at 8:45 a.m. Carried unanimously.

Permission to purchase Stairs/Platform for use in cleaning sand grates on trucks – Moved by Maas, seconded by Betzinger to purchase one unit to be installed at the Menominee shop on a trial basis at an approximate cost of \$10,000. If it works well then units could be installed at the Stephenson and Powers shops also. Carried unanimously.

Other Business – Betzinger asked if River Blvd. was a local road or federal aid route. Moilanen stated it was a federal aid route. Maas commented on the rutting in the road from 18th Ave to 38th Ave. Possible solutions to the rutting and methods of funding them were discussed.

Maas suggested that the non-personnel information in the weekly work report be posted on the Road Commission's portion of the county web site. This will be done beginning with the next report.

Public Comments – None.

There being no further business, Anderson declared the meeting adjourned at 9:46 a.m.

Road Commission Finance Director-Clerk

Road Commission Chair

MENOMINEE COUNTY BOARD OF COMMISSIONERS

DISCUSSION AGENDA ITEM

SUBJECT:	MERS Resolution for Post Employment Health Care Savings Program
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>In order to offer optional MERS Health Care Savings Programs to eligible employees, Menominee County is asked to provide the attached Uniform Resolution.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/03/2010
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



**HEALTH CARE SAVINGS PROGRAM
UNIFORM RESOLUTION**

(Participating Employer)

**Municipal Employees' Retirement System of Michigan
1134 Municipal Way
Lansing, MI 48917
517-703-9030**

**Restated: March 13, 2007
(Adopted: May 14, 2003,
amended August 11, 2004,
restated November 15, 2005)**

UNIFORM RESOLUTION ADOPTING THE MERS HEALTH CARE SAVINGS PROGRAM

(Excluding Plans Governed by Internal Revenue Code Section 401(h))

WHEREAS, the Municipal Employees' Retirement System ("MERS") Plan Document of 1996, effective October 1, 1996, authorized the Municipal Employees' Retirement Board ("Board") to establish additional programs including but not limited to defined benefit and defined contribution program (MERS Plan Document Section 36(2)(a)); MCL 38.1536(2)(a));

WHEREAS, the Board has authorized MERS' establishment of the health care savings program ("HCSP" or "Program"), which a participating municipality or court, or another eligible public employer that is a political subdivision of the State which constitutes a "municipality" under MERS Plan Document Section 2B(4); MCL 38.1502b(2) ("Eligible Employer"), may adopt for its Eligible Employees;

WHEREAS, MERS has been determined by the Internal Revenue Service to be a tax-qualified "governmental plan" and trust under section 401(a) of the Internal Revenue Code of 1986, and all trust assets within MERS reserves are therefore exempt from taxation under Code section 501(a) (IRS Letter of Favorable Determination dated June 15, 2005).

WHEREAS, the Board has established a governmental trust (the "Trust Fund") to hold the assets of the HCSP, which Trust Fund shall be administered under the discretion of the Board as fiduciary, directly by (or through a combination of) MERS or MERS' duly-appointed Program Administrator;

WHEREAS, 1999 PA 149, the Public Employee Health Care Fund Investment Act, MCL 38.1211 *et seq.* ("PA 149") provides for the creation by a public corporation of a public employee health care fund, and its administration, investment, and management, in order to accumulate funds to provide for the funding of health benefits for retirees and beneficiaries;

WHEREAS, a separate MERS health care trust fund created under PA 149 also constitutes a governmental trust established by a public corporation ("municipality") as an Eligible Employer, provided that all such employers shall be the State of Michigan, its political subdivisions, and any public entity the income of which is excluded from gross income under Section 115 of the Internal Revenue Code; provided further, that the PA 149 trust shall not accept assets from any defined benefit health account established under Section 401(h) of the Internal Revenue Code;

WHEREAS, the Board acts as investment fiduciary for the pooled assets of each MERS participating municipality and court enrolled in MERS defined benefit programs, Health Care Savings Program, the Retiree Health Funding Vehicle, and the Investment Services Pool Program, on whose behalf MERS performs all plan administration and investment functions, and such participating municipalities and courts have full membership, representation and voting rights at the Annual Meeting as provided under Plan Section 45; MCL 38.1545.

WHEREAS, the Board also acts as investment fiduciary for those participating employers who are non-MERS participating municipalities and courts that have adopted the

MERS Health Care Savings Program, Retiree Health Funding Vehicle, or Investment Service Pool Program, and such entities are not accorded membership, representation or voting rights provided to MERS participating municipalities and courts at the Annual meeting under Plan Section 45; MCL 38.1545.

WHEREAS, adoption of this Uniform Resolution and Participation Agreement (the “Uniform Resolution”) by each Eligible Employer is necessary and required in order that the benefits available under the MERS HCSP may be extended;

- It is expressly agreed and understood as an integral and nonseverable part of extension or continuation of coverage under this HCSP Resolution that Section 43B of the MERS Plan Document shall not apply to this Uniform Resolution Adopting MERS HCSP, the Participation Agreement, the Trust Plan Document, the Trust Agreement, and their administration or interpretation.
- In the event any alteration of the language, terms or conditions stated in this Uniform Resolution Adopting MERS HCSP is made or occurs, under MERS Plan Document Section 43B or other plan provision or other law, it is expressly recognized that MERS and the Board, as fiduciary of the MERS Plan and its trust reserves, and whose authority is nondelegable, shall have no obligation or duty: to administer (or to have administered) the Trust; or to continue administration by the Program Administrator or by MERS directly.

WHEREAS, concurrent with this HCSP Uniform Resolution, and as a continuing obligation, this governing body has completed, approved, and submitted to MERS documents necessary for participation in and implementation of the HCSP. This obligation applies to any documents deemed necessary to the operation of the Trust by the Program Administrator;

NOW, THEREFORE, BE IT RESOLVED that the governing body adopts (or readopts) the MERS HCSP as provided below.

SECTION 1. HCSP PARTICIPATION

EFFECTIVE _____, 20____, the MERS HCSP is hereby adopted by the _____
(MERS municipality or court or other eligible employer)

CONTRIBUTIONS. Basic Employer contributions, Mandatory Salary Reduction Contributions, Mandatory Leave Conversion Contributions, and Post-tax Employee Contributions, shall be remitted pursuant to MERS by the Eligible Employer, and credited to the Eligible Employer’s separate fund within the MERS Trust Fund. Employer contributions may be made as a percentage of salary and/or by a specified dollar amount.

INVESTMENT of funds accumulated and held in the Health Care Savings Program Trust Fund shall be held in a separate reserve and invested on a pooled basis by MERS subject to

the Public Employee Retirement System Investment Act ("PERSIA"), 1965 PA 314, as provided by MERS Plan Document Section 39; MCL 38.1539, and PA 149.

THE ELIGIBLE EMPLOYER shall abide by the terms of the HCSP, including all investment, administration, and service agreements, and all applicable provisions of the Code and other law. It is affirmed that no assets from any defined benefit health account established under Section 401(h) of the Internal Revenue Code shall be transferred to, or accepted by, MERS.

SECTION 2. IMPLEMENTATION DIRECTIONS FOR MERS AS HCSP INVESTMENT FIDUCIARY AND TRUSTEE

- (A) The governing body of this Eligible Employer desires that all assets placed in its MERS HCSP Trust Fund (as a sub-fund within all pooled HCSP trust funds with MERS) be administered by MERS, which shall act as investment fiduciary with all powers provided under Public Employee Retirement System Investment Act, pursuant to PA 149, all applicable provisions of the Internal Revenue Code and other relevant law.
- (B) The governing body desires, and MERS upon its approval of this Resolution agrees, that all funds accumulated and held in the MERS HCSP Trust Fund shall be invested and managed by MERS within the collective and commingled investment of all HCSP funds held in trust for all Eligible Employers.
- (C) All monies in the MERS HCSP Trust Fund (and any earnings thereon, positive or negative) shall be held and invested for the sole purpose of paying health care benefits for the exclusive benefit of "Eligible Employees" who shall constitute "qualified persons" who have retired or separated from employment with the Eligible Employer, and for any expenses of administration, and shall not be used for any other purpose, and shall not be distributed to the State.
- (D) The Eligible Employer will fund on a defined contribution, individual account, basis its MERS HCSP Trust sub-fund to provide funds for health care benefits for "Eligible Employees" who shall constitute "qualified persons." Participation in and any coverage under HCSP shall not constitute nor be construed to constitute an "accrued financial benefit" under Article 9 Section 24 of the Michigan Constitution of 1963.
- (E) The Eligible Employer designates and incorporates as "Eligible Employees" who shall constitute "qualified persons" under this HCSP Resolution those who are "Eligible Employees as defined in the HCSP Participation Agreement under this HCSP.
- (F) _____ (Use title of official, not name) shall be the Eligible Employer's HCSP Coordinator; shall designate in writing the "qualified persons" on whose behalf trust fund monies shall be made available under any MERS (or non-MERS) retiree health care benefit program, including, but not limited to, MERS HCSP, or MERS Premier Health; receive necessary

reports, notices, etc.; shall act on behalf of the Eligible Employer; and may delegate any administrative duties relating to the Fund to appropriate departments.

- (G) Fees and Expenses for the MERS HCSP are contained in Addendum A to this Resolution.

SECTION 3. EFFECTIVENESS OF THIS HCSP UNIFORM RESOLUTION

This Resolution shall have no legal effect until a certified copy of this adopting Resolution shall be filed with MERS, and MERS determines that all necessary requirements under MERS Plan Document Section 36(2)(a), 1999 PA 149 and other relevant laws, and this Resolution have been met. Upon MERS' determination that all necessary documents have been submitted, MERS shall record its formal approval upon this Resolution, and return a copy to the Eligible Employer's HCSP Coordinator as identified above.

In the event an amendatory resolution or other action by the Eligible Employer is required by MERS, such Resolution or action shall be deemed effective as of the date of the initial Resolution or action where concurred in by this governing body and MERS (and the Program Administrator if necessary). Section 54 of the MERS Plan Document shall apply to this Resolution and all acts performed under its authority. The terms and conditions of this Resolution supersede and stand in place of any prior resolution, and its terms are controlling.

I hereby certify that the above is a true copy of the Uniform Resolution Adopting The MERS Health Care Savings Program, adopted at the official meeting held by the governing body of this municipality:

On _____, 20____
(Signature of authorized official)

Please send MERS fully executed copy of:

1. This HCSP Uniform Resolution;
2. Participation Agreement;
3. Certified minutes stating Governing Body approval; and
4. Union contract language and/or personnel policy.

**RECEIVED AND APPROVED BY THE MUNICIPAL EMPLOYEES'
RETIREMENT SYSTEM OF MICHIGAN**

Dated: _____, 20____
(Authorized MERS signatory)

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION AGENDA ITEM

SUBJECT:	GIS Launch
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>InSequence is ready to launch the Menominee County Maps InDeed. A link to the site was sent to each Commissioner to research. Discussion is in order to allow the site to be launched and included on the County Website.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/03/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Sherry Smith

From: Brian Bousley
Sent: Monday, November 01, 2010 9:36 AM
To: garry anderson; geichhorn3@hotmail.com; Bernie73@new.rr.com; meintz@wildblue.net; ltjfurlong@hotmail.com
Cc: Sherry Smith
Subject: FW: Maps inDeed Link

Commissioners,

Here is a link from InSequence for the GIS website for Menominee County. Let me know what you think. They would like to put on our website and will be contacting business to use it to obtain information. Please let me know what you think and how you want me to handle it with the website. If we want this on the agenda to discuss next week please let me know. It could be in the form of a motion to activate the site or for discussion. InSequence is ready to launch. We need input and a consensus before we put any type of link on the website.

Thanks,

Brian

From: William Kennedy [mailto:wkennedy@insequenceinc.com]
Sent: Tuesday, October 26, 2010 11:08 AM
To: Brian Bousley; pschoud@menomineeco.com
Subject: Maps inDeed Link

Here is the link to your Maps InDeed page for your IT Dept. so they could add it to your web page.

<https://map.mapsindeed.com/midcollection?collectionname=mi-menominee>

Thank you,

**William Kennedy
InSequence Inc.**

672 North River St
Suite 201
Plains Pa 18705
570.371.1341 phone
570.829.6230 fax
wkennedy@insequenceinc.com

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11/3/2010

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Herndon, VA 20171

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13454 Sunrise Valley Drive
Herndon, VA 20171

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MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Bay Area Medical Center – Ratification of Board of Directors member
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
<p>Tony Furton has been unanimously reappointed by the BAMC board of directors. They ask Menominee County Commissioners to ratify his appointment for another four year term.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/03/2010
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



November 3, 2010

Gary Eichhorn, Chair
Menominee County Board of Commissioners
Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Re: Hospital Board Vacancy

Dear Mr. Eichhorn:

Tony Furton, a member of the Board of Directors of Bay Area Medical Center since 2007 (reserve member in 2006), will complete his first 4-year term on the date of BAMC's annual meeting, February 1, 2011. At its regular meeting on October 28, 2010, the BAMC Board of Directors voted unanimously to reappoint Mr. Furton to a second 4-year term.

Mr. Furton resides in Menominee and owns the Tony Furton State Farm Insurance Agency. He can be reached at 906-863-4464.

As directed by the Board of Directors, I respectfully submit Tony Furton's name for ratification as a Director on the Bay Area Medical Center Board.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Mark Gregson", with a long horizontal line extending to the right.

C. Mark Gregson
Interim President and CEO

c: Brian Bousley, Menominee County Administrator
Marc Kleiman, Menominee County Clerk
BAMC Board of Directors

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills for payment on September 30 & October 5 & 28 in the amount of \$167,838.88.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/03/2010
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-635 B&G/Hospital Operation
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

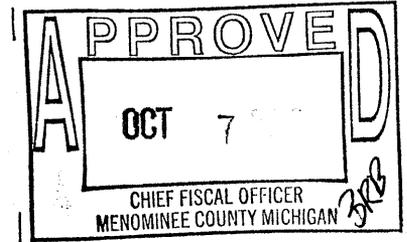
Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
276 CERT-Citzns Emerg. Response Team
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

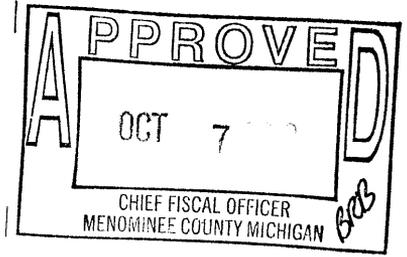
**MENOMINEE COUNTY
Claims Audit Report**

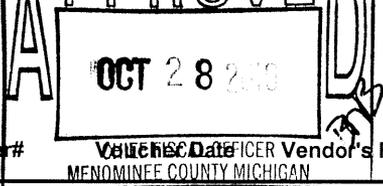
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
B. Account: General								
BS&A Software								\$12,170.00
14063	9/28/2010	071199	.Net Program & .Net Discount	101-103-970.03	12,170.00			
CMP Distributors								\$3,058.00
14061	9/29/2010	22945	PO# 02497 Fire Arms	101-301-881.03	3,058.00			
S & O LOCK AND PHONE SERVICE								\$123.65
14062	9/29/2010	29412	Service Call & Hardware - Sheriff's Dep	101-301-935.00	123.65			
Total Amount for Bank Account: General								\$15,351.65



**MENOMINEE COUNTY
Claims Audit Report**

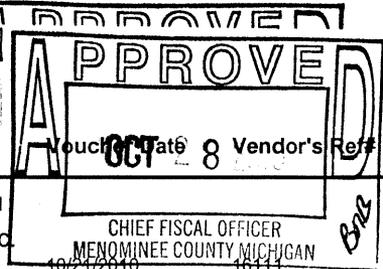
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
B ccount: General								
Superior Auction & Appraisal								\$7,800.00
	14115	10/5/2010	PO# 02502	2001 Dodge Ram 4WD	101-103-970.03	6,000.00	x	
	14116	10/5/2010	PO# 02504	John Deere Mower & Weed Cutter w/ T	101-265-934.00	1,400.00	x	
	14116	10/5/2010	PO# 02504	John Deere Mower & Weed Cutter w/ T	208-751-930.02	400.00	x	
Total Amount for Bank Account: General								\$7,800.00





**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vchcr#	Invoice Date	OFFICER	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General									
Anderson Funeral Homes									\$300.00
14522	9/20/2010	Burial Expenses		Sigurd J. Peterson	101-681-833.00	300.00			
Anderson-Diehm Funeral Home									\$300.00
14521	9/20/2010	Burial Expenses		Ervin Paul Polfus	101-681-833.00	300.00			
Auto Parts Pitstop, Inc.									\$18.32
14490	10/6/2010	31775		Oil Filter & Lube-It All	208-751-930.02	18.32			
BARSTOW, JEFFREY									\$60.00
14469	10/7/2010	Reimbursement		Mileage - District Judge Meeting in Glad	101-136-860.00	60.00			
Body Works Plus									\$500.00
14555	10/25/2010	1969518245		Squad Car 5512	205-315-934.02	250.00			
14556	10/25/2010	1969518244		Squad Car 5501	205-315-934.02	250.00			
BUSINESS ON WHEELS									\$196.54
14496	10/8/2010	10649		1998 Dodge Ram - Water Pump	208-751-930.02	196.54			
CADIEU FUNERAL HOME									\$900.00
14516	8/17/2010	Burial Expenses		Darryl Bert Saxton	101-681-833.00	300.00			
14517	9/20/2010	Burial Expenses		Anne Marie Haglund	101-681-833.00	300.00			
14518	9/20/2010	Burial Expenses		Kent Joseph Lehto	101-681-833.00	300.00			
Carquest Auto Parts									\$64.99
14545	10/13/2010	2825-166539		Car Wash Pwd	205-315-742.00	64.99			
Cellcom Wisconsin RSA 04									\$75.00
14478	10/5/2010	947806		Medical Examiner - Cellular Phone Serv	101-648-727.00	75.00			
CLOVERLAND PAPER CO									\$212.17
14470	10/15/2010	93393		Multifold Towels & Tidyfoam Soap	101-265-755.01	28.39			
14471	10/15/2010	93386		Cleaning Supplies	101-265-755.01	10.00			
14472	10/15/2010	93392		Towels, Dry Mop, Tidyfoam Soap	101-265-755.01	93.39			
14538	10/8/2010	93316		Paper Cups	101-301-770.00	80.39			
Delta/Menominee Health Dept.									\$36,040.00
14562	10/28/2010	October 15, 2010		1st Quarter Appropriation	101-997-999.03	36,040.00			
Diane Kewley - 1220 9th Avenue									\$48.40
14501	10/15/2010	4311		Holdover Attendant - Transport & Meals	101-132-801.00	36.15			
14502	10/15/2010	4315		Holdover Transport & Site attendants	101-132-801.01	12.25			
Election Systems & Software									\$3,380.00
14483	10/7/2010	757896		PO# 02510 Programming of M100 Card	101-262-727.00	3,380.00			
Friends Ofc Prod Whse Direct									\$462.44
14486	10/13/2010	0128301		Correction Tape, Flags, Calculator Tape	101-141-727.00	354.90			
14489	10/15/2010	012853		Labelmaker & Electric Pencil Sharpener	101-265-755.00	129.24			
14499	10/15/2010	012854		Credit Memo - Paper	101-141-727.00	-21.70			
GBS Inc.									\$658.20
14526	10/20/2010	10-8133		PO# 02499 Vital Record Envelopes	101-215-727.00	658.20			
HASS DANIEL									\$20.00
14480	10/12/2010	Reimbursement		Mileage to County Board Mtg - Stephen	101-267-860.00	20.00			
Heider Wallpaper-Paint									\$755.11
14532	10/14/2010	147173		Historical Framing	101-301-727.00	488.47			
14533	10/21/2010	147175		Historical Framing	101-301-727.00	266.64			
Intoximeters									\$288.00
14544	10/21/2010	316029		Intoxication Meter	205-315-727.00	288.00			



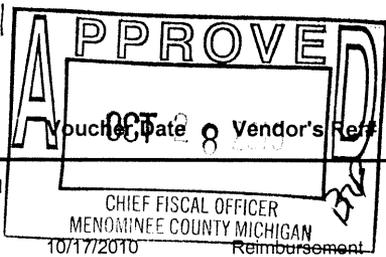
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Invoice Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
J S ELECTRONICS, INC	14543	10/27/2010	18411	Change 800 radio to mobile radio vehi	101-301-934.01	187.30		\$215.19
	14547	10/12/2010	16101	Triple outlet box w/cigarette plug	205-315-934.02	27.89		
Joel Hensley, RN								
	14541	10/24/2010		Nursing Services	9/11/10 - 9/24/10	1,365.00		\$1,365.00
LEMIEUX-THIELEN FUNERAL HOME								
	14519	9/20/2010		Burial Expense	Kay Alguire	101-681-833.00	300.00	\$300.00
Linda A. Menacher								
	14528	10/16/2010		Stenographer	Fritter PLM/DeDamos PLM	101-136-806.00	135.30	\$169.80
	14529	10/19/2010		Copies	Salewsky/Fritter/DeDamos	101-267-806.00	34.50	
Mastercard								
	14554	10/12/2010		Credit Card	Shell Oil	101-682-860.00	42.87	x
	14554	10/12/2010		Credit Card	Citgo	101-682-860.00	54.85	x
	14554	10/12/2010		Credit Card	Office Depot	101-267-727.00	11.83	x
	14554	10/12/2010		Credit Card	Office Depot	101-267-727.00	88.72	x
	14554	10/12/2010		Credit Card	America Best Value	101-148-860.00	60.85	x
	14554	10/12/2010		Credit Card	Pack N Ship	101-172-729.00	30.42	x
	14554	10/12/2010		Credit Card	Shanty Creek Resort	101-148-860.00	332.85	x
	14554	10/12/2010		Credit Card	Actionbag.com	517-252-727.00	84.91	x
	14554	10/12/2010		Credit Card	St. Ignace EZ Mart	101-257-742.00	41.91	x
	14554	10/12/2010		Credit Card	Holiday Inn Food/Bev	517-252-860.00	10.65	x
	14554	10/12/2010		Credit Card	Holiday Inn	517-252-860.00	66.95	x
	14554	10/12/2010		Credit Card	WalMart	296-667-801.02	43.95	x
	14554	10/12/2010		Credit Card	Holiday - St. Ignace	101-426-860.00	26.65	x
	14554	10/12/2010		Credit Card	Family Dollar	296-667-801.02	25.18	x
	14554	10/12/2010		Credit Card	Marathon Oil	101-426-860.00	39.05	x
	14554	10/12/2010		Credit Card	State DMB Surplus	101-682-727.00	130.06	x
	14554	10/12/2010		Credit Card	Grand Trav Resort	101-426-963.00	228.75	x
	14554	10/12/2010		Credit Card	City Park Grill	266-325-860.00	15.80	x
	14554	10/12/2010		Credit Card	Boyne Highlands	101-141-860.00	257.16	x
	14554	10/12/2010		Credit Card	Hampton Inn & Stes	266-325-860.00	78.54	x
	14554	10/12/2010		Credit Card	LAC Vieux Desert Casino	101-101-859.00	63.71	x
	14554	10/12/2010		Credit Card	Boyne Highlands	101-141-860.00	257.16	x
	14561	10/25/2010		Credit Card	LexisNexis	101-301-727.00	50.00	x
	14561	10/25/2010		Credit Card	Pack N Ship	101-301-729.00	29.13	x
	14561	10/25/2010		Credit Card	Clark	101-301-742.00	42.00	x
	14561	10/25/2010		Credit Card	Shell	101-301-742.00	18.09	x
	14561	10/25/2010		Credit Card	Shell	101-301-742.00	30.08	x
	14561	10/25/2010		Credit Card	Marathon	101-301-742.00	40.50	x
	14561	10/25/2010		Credit Card	Image Works	101-301-745.00	66.78	x
	14561	10/25/2010		Credit Card	TLF Flushing	101-301-802.00	113.37	x
	14561	10/25/2010		Credit Card	Marquette Trng	101-301-860.00	50.12	x
	14561	10/25/2010		Credit Card	Lexington Bistro	101-301-860.00	12.00	x
	14561	10/25/2010		Credit Card	Days Inn	101-301-860.00	67.17	x
	14561	10/25/2010		Credit Card	Ostego Hotel	101-301-860.00	153.40	x
	14561	10/25/2010		Credit Card	Lexington Lansing	101-301-860.00	251.22	x
	14561	10/25/2010		Credit Card	Cameta Camera	101-301-934.02	899.00	x
	14561	10/25/2010		Credit Card	Holiday Station	205-315-742.00	47.13	x
	14561	10/25/2010		Credit Card	Taser Internation	205-315-755.00	550.00	x
	14561	10/25/2010		Credit Card	Ramada Inn	282-302-881.00	133.90	x
Maureen Charlevoix								
	14479	10/13/2010		Reimbursement	Travel & Meals 10/8 - 10/13/2010	101-131-860.00	236.02	\$236.02

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**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Menards - Marinette								
14512	10/20/2010	89651		Supplies	101-265-755.00	8.86		\$8.86
Michigan Municipal Risk								
14509	10/20/2010	93241-1		10/1/10 - 9/30/11	101-103-831.00	59,244.00		\$59,244.00
MICHIGAN STATE INDUSTRIES								
14560	10/8/2010	2074058		Laundry Soap	101-301-770.00	113.20		\$113.20
Michigan State University - CANR Budget Finance								
14468	10/12/2010	38024		Salaries & Fringes - Sheryl Schrot	101-261-704.00	4,670.90		\$4,670.90
MILLERS ACTION OFFICE SUPPLY I								
14498	10/15/2010	072490		FOC - Office Supplies	215-141-821.00	254.97		\$800.81
14500	10/14/2010	072469		Chair	215-141-821.00	479.97		
14524	10/21/2010	072639		Treasurer's Office - Supplies	101-253-727.00	65.87		
MOORE MEDICAL CORP								
14542	10/8/2010	96463622 RI		Inmate Medical Supplies	101-301-770.01	318.85		\$318.85
Neville, Amy								
14558	10/25/2010	Witness Fees		2008-039-LG (NM) 2009-031-GM (JR)	101-148-804.00	50.00		\$50.00
NMU Financial Services								
14546	10/12/2010	mecosh-42		Draze - Firearms Instructor Update 10/5	205-315-881.03	116.00		\$116.00
Northern Safety Co., Inc.								
14473	10/13/2010	1057126301010		Stair Tread, Tape Dispensor, Work Glo	101-265-755.00	53.72		\$53.72
Office Depot, Inc.								
14485	10/4/2010	536104836001		File Folders, Envelopes, Cartridge	101-136-727.00	85.38		\$155.62
14487	10/6/2010	536498588001		Red Files, Tape	101-136-727.00	37.12		
14523	10/12/2010	537089516001		Red File Folders	101-136-727.00	33.12		
Pan-O-Gold Baking Co.								
14539	10/12/2010	0406830128502		Inmate Groceries	101-301-770.00	44.64		\$64.06
14540	10/5/2010	040683027802		Inmate Groceries	101-301-770.00	19.42		
Poupore Collision & Towing								
14507	6/19/2010	Storage		Vehicle Storage	205-315-755.00	1,215.00		\$1,215.00
Powell Law Office								
14514	10/22/2010	2010-097-MI		Court Appointed Legal - Schmidt	101-148-807.00	187.50		\$187.50
Proko-Wall Funeral Home								
14520	6/22/2010	Burial Expenses		Wayne E. Laurent	101-681-833.00	300.00		\$300.00
Randall Phillipps								
14550	10/26/2010	2007-12308-DS		Court Appointed Legal - Motto	101-132-807.00	25.00		\$112.50
14551	10/26/2010	2006-11639-DM		Court Appointed Legal - Wera	101-132-807.00	25.00		
14552	10/26/2010	2007-12208-DP		Court Appointed Legal - Tanguay	101-132-807.00	37.50		
14553	10/26/2010	Court Appt Legal		2001-9935-DM/2004-10902-DS McCulk	101-132-807.00	25.00		
REDWOOD TOXICOLOGY LABORATORY								
14477	9/30/2010	00718420109		Drug Screening	101-136-727.00	8.75		\$18.75
14506	10/15/2010	4316		Drug Testing	296-665-801.00	10.00		
Reinhart Foodservice								
14536	10/19/2010	904952		Inmate Groceries	101-301-770.00	771.37		\$1,398.09
14537	10/12/2010	903960		Inmate Groceries	101-301-770.00	626.72		
Servco FS Cooperative 100								
14497	10/12/2010	116196		Shakey Lakes - Gasoline Sales	208-751-742.00	585.32		\$585.32

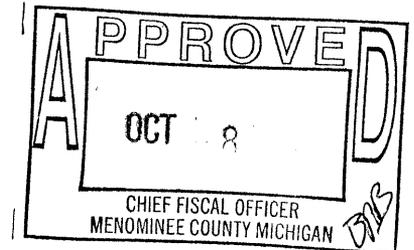


MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Youcher#	Date	Vendor's Ref	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General									
Short, Mary Kay	14515		10/17/2010	Reimbursement	Mileage 10/7/10	101-131-860.00	70.00		\$70.00
Standard Insurance Company									
	14531		10/27/2010	STA53	October 2010	101-101-713.00	11.50		\$190.90
	14531		10/27/2010	STA53	October 2010	101-132-713.00	6.32		
	14531		10/27/2010	STA53	October 2010	101-136-713.00	9.20		
	14531		10/27/2010	STA53	October 2010	101-141-713.00	9.20		
	14531		10/27/2010	STA53	October 2010	101-148-713.00	0.58		
	14531		10/27/2010	STA53	October 2010	101-215-713.00	11.50		
	14531		10/27/2010	STA53	October 2010	101-172-713.00	2.30		
	14531		10/27/2010	STA53	October 2010	101-261-713.00	2.30		
	14531		10/27/2010	STA53	October 2010	101-267-713.00	9.20		
	14531		10/27/2010	STA53	October 2010	101-268-713.00	2.30		
	14531		10/27/2010	STA53	October 2010	101-253-713.00	6.90		
	14531		10/27/2010	STA53	October 2010	101-257-713.00	4.60		
	14531		10/27/2010	STA53	October 2010	101-265-713.00	2.30		
	14531		10/27/2010	STA53	October 2010	101-301-713.00	46.00		
	14531		10/27/2010	STA53	October 2010	101-682-713.00	2.30		
	14531		10/27/2010	STA53	October 2010	101-103-713.00	2.30		
	14531		10/27/2010	STA53	October 2010	101-426-713.00	1.15		
	14531		10/27/2010	STA53	October 2010	271-790-713.00	9.20		
	14531		10/27/2010	STA53	October 2010	296-663-713.00	2.30		
	14531		10/27/2010	STA53	October 2010	296-664-713.00	2.30		
	14531		10/27/2010	STA53	October 2010	296-665-713.00	2.30		
	14531		10/27/2010	STA53	October 2010	208-751-713.00	4.60		
	14531		10/27/2010	STA53	October 2010	205-316-713.00	2.30		
	14531		10/27/2010	STA53	October 2010	205-315-713.00	20.70		
	14531		10/27/2010	STA53	October 2010	266-325-713.00	14.95		
	14531		10/27/2010	STA53	October 2010	266-326-713.00	2.30		
STATE BAR OF MICHIGAN									
	14527		9/20/2010	2010-2011	Bar dues - Hon. Jeffrey G. Barstow	101-136-802.00	335.00	x	\$335.00
State of Michigan - MI Dept. of Human Services									
	14559		10/26/2010	August 2010	Monthly Offset Statement/Billing	292-662-843.01	6,665.08		\$6,665.08
Stellar Pizza, LLC									
	14503		10/15/2010	4312	Teen Court Pizza	296-667-801.02	20.00		\$20.00
Steven J. Erdman									
	14488		10/13/2010	2010-013362-DP	Process Server - Mileski	101-267-804.00	31.50		\$31.50
Tina Nast (petty cash)									
	14557		10/20/2010	Reimbursement	Postage-Grant Mailing	101-301-729.00	10.05	x	\$189.50
	14557		10/20/2010	Reimbursement	Fall Conference	101-301-881.00	92.44	x	
	14557		10/20/2010	Reimbursement	Medical Marijuana School	205-315-860.00	0.50	x	
	14557		10/20/2010	Reimbursement	UP EMS Conference	205-315-860.00	3.75	x	
	14557		10/20/2010	Reimbursement	Fall Shoot	205-315-881.03	17.99	x	
	14557		10/20/2010	Reimbursement	Medical Marijuana School	282-302-881.00	25.61	x	
	14557		10/20/2010	Reimbursement	UP EMS Conference	282-302-881.00	39.16	x	
Tina Nast (petty cash)									
	14563		10/20/2010	Reimbursement	Postage - Grant	101-301-729.00	15.90	x	\$109.75
	14563		10/20/2010	Reimbursement	Firearms update jail	101-301-881.00	11.35	x	
	14563		10/20/2010	Reimbursement	Cedar Creek Kennels	101-301-881.01	65.00	x	
	14563		10/20/2010	Reimbursement	Advanced Training Wetthuhn	205-315-860.00	17.50	x	

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Tony Durocher								\$102.75
	14504	10/15/2010	4313	Transport - Mileage & Hours	101-132-801.00	90.50		
	14505	10/15/2010	4314	Transport - Holdover Site Attendants	101-132-801.01	12.25		
TWIN CITY ELECTRIC								\$7,264.90
	14474	10/12/2010	77023	Boiler Receptacles for Pumps	101-265-934.02	76.35		
	14494	10/15/2010	77020	Partial Payment for Jail Communication	101-103-998.00	2,917.00		
	14495	10/15/2010	77021	Balance Due - Data Cabling Project	101-103-998.00	3,382.20		
	14508	10/20/2010	77037	Change names of extenstions	101-103-850.00	42.00		
	14534	10/15/2010	7439	Telephones & Adapters & Program of P	101-301-755.00	694.60		
	14535	10/15/2010	77022	Run Data Jack for ATM Machine in Offic	101-301-755.00	152.75		
U.E.S. COMPUTERS, INC.								\$7,567.50
	14482	10/11/2010	52921	Government Symantec Protection RENI	101-103-857.00	2,962.50		
	14491	10/12/2010	52943	PO# 02511- Symantec Gov. Backup Ex	101-103-857.00	4,515.00		
	14492	10/14/2010	30818	Download & install windows updates on	101-103-857.00	90.00		
UPCAP SERVICES INC								\$384.30
	14513	9/30/2010	1212	Work Crew - Shakey Lakes, Bailey, Klei	208-751-930.03	384.30		
WALTER BROTHERS INC								\$53.48
	14484	10/8/2010	B102272	5/8 Receiver, Tri-Ball Ball Mount	101-265-981.00	53.48		
WEST GROUP PAYMENT CENTER								\$123.00
	14481	10/19/2010	1000296207-0010	PA's Office - Subscription	101-267-802.00	123.00		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								\$566.21
	14510	10/19/2010	0402047856-00005	Electricity	208-751-920.01	98.43		
	14511	10/19/2010	0402047856-00008	Kleinke Park Electricity	208-751-920.01	467.78		
WORMWOOD, DEBRA								\$26.93
	14475	10/18/2010	Reimbursement	Bridge Fare & Meals 10/4 - 10/8/2010	101-426-860.00	16.93		
	14476	10/8/2010	Reimbursement	Meals - MCDA Meeting in Petosky	266-325-860.00	10.00		
Zeratsky Extreme Heating &								\$461.36
	14493	10/11/2010	2715	Computer Room Air Conditioning	101-265-934.00	461.36		
Total Amount for Bank Account: General								\$144,687.23



MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION AGENDA ITEM

SUBJECT:	Commissioners Per-Diems/Expenses
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per Diems & Expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/03/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
10/29/10
Menominee County Administrator
[COPY]

Mileage: \$.50/mile ~ effective 01 Jan. 2010

*Meals Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Bernie Lang ~ District 1

2010

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
10.7	CAA FINANCE 116	101-101-860.01	
10.7	CAA	101-101-860.01	
10.8	UPAAC 282	101-101-860.01	
10.9	UPAAC	101-101-860.01	
10.12	C.B.D. 43	101-101-860.01	
10.19	LIBRARY 43	101-101-860.01	
10.22	CUPPAD 216	101-101-860.01	
10.26	SOC. SERV. 3	101-101-860.01	
10.28	NORTH POINTE 144	101-101-860.01	
10.28	C.B.D.	101-101-860.01	
	847	101-101-860.01	
		101-101-860.01	
	Conference Expense .50		
		101-101-859.00	
	423.50	101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			423.50

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang

Signed

10.29.10

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION AGENDA ITEM

SUBJECT:	Miscellaneous Boards/committees/commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	Miscellaneous board/committee/commission reports
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/03/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING PERMIT SUMMARY -- 10-01-2010 to 10-31-2010

12415 - Permit to alter a one/two family dwelling (1 story, sq.ft.)

LOCATION

Property No. 042-019-030-00
Legal Desc.
Address 18 Ray St.

OWNER

⌘Laurie Chaney
⌘18 Ray St.
⌘Carney MI 49812

12416 - Permit to construct a one/two family dwelling (1 story, 1152 sq.ft.)

LOCATION

Property No. 014-023-007-50
Legal Desc.
Address W3273 Wery rd. 21rd

OWNER

⌘Allen Wery
⌘W3273 Wery rd 21 rd
⌘Stephenson MI 49887

12417 - Permit to construct add'n to a one/two family dwelling (1 story, 480 sq.

LOCATION

Property No. 010-003-004-00
Legal Desc. MO-3 2/7 101D
Address W5753 Birch Creek Rd.

OWNER

⌘Josh Nemetz
⌘W5753 Birtch Creek Rd.
⌘Menominee MI 49858

12418 - Permit to construct a utility structure (1 story, 1728 sq.ft.)

LOCATION

Property No. 000-000-000-00
Legal Desc. ND-20 7/6 101
Address W4111 CoRd 374

OWNER

⌘George&Rosemary Barosko
⌘805 ForestVille Rd.
⌘Marquette MI 49855

12419 - Permit to demolish a one/two family dwelling (1 story, sq.ft.)

LOCATION

Property No. 014-029-008-00
Legal Desc. ST-29 5/6 104
Address N7925 Meintz Rd.

OWNER

⌘Mark Solander
⌘N7925 Meintz Rd.
⌘Stephenson MI 49887

12420 - Permit to construct a utility structure (1 story, 1296 sq.ft.)

LOCATION

Property No. 005-007-024-50
Legal Desc. HA-7 8/5 204 F
Address W2316 Old US 2

OWNER

⌘Richard Severson
⌘W2316 Old US 2
⌘Wilson MI 49896

12421 - Permit to construct add'n to a one/two family dwelling (1 story, 960 sq.

LOCATION

Property No. 008-009-008-00
Legal Desc. LK-9 5/7
Address N9077 Lindroth Rd.

OWNER

⌘Karen Koldas
⌘N9077 Lindroth Rd.
⌘Daggett MI 49821

12422 - Permit to construct add'n to a one/two family dwelling (2 story, 624 sq.

LOCATION

Property No. 010-211-011-00
Legal Desc. MO-11 2/8
Address N1819 River Rd.

OWNER

⌘Gearld Sullivan
⌘1442E. Provost Lake Rd.
⌘Skandia MI 49885.

12423 - Permit to construct a utility structure (1 story, 1728 sq.ft.)

LOCATION

Property No. 011-014-014-00
Legal Desc. MY-14 8/7 401B
Address N15847 Frenchtown Rd.

OWNER

⌘ Stanley Tarris
⌘ N15847 Frenchtown Rd.
⌘ Herrmansville MI 49847

12424 - Permit to construct fdn. for a utility structure (0 story, 2160 sq.ft.)

LOCATION

Property No. 010-005-010-00
Legal Desc. MO-5 2/7 202
Address N2488 R-1 Dr

OWNER

⌘ Joseph Jawoiski
⌘ N2488 R-1 Dr
⌘ Menominee MI 49858

12425 - Permit to construct a utility structure (1 story, 1064 sq.ft.)

LOCATION

Property No. 008-204-013-00
Legal Desc. LK-4 5/8 403B
Address W8642 Broberg Ln

OWNER

⌘ Mike Duffrin
⌘ W8642 Broberg Ln
⌘ Stephenson MI 49887

12426 - Permit to demolish a one/two family dwelling (2 story, 1500 sq.ft.)

LOCATION

Property No. 014-012-008-00
Legal Desc. ST-12 5/6
Address N8902 Horvath Rd.

OWNER

⌘ Bill Hayes
⌘ N8902 Horvath Rd
⌘ Stephenson MI 49887

12427 - Permit to construct add'n to a one/two family dwelling (1 story, 192 sq.

LOCATION

Property No. 042-019-088-00
Legal Desc. ND-19 7/6 404C
Address 180 South US 41

OWNER

⌘ Patty LeBeau
⌘ 180S US 41
⌘ Carney MI 49812

12428 - Permit to construct a one/two family dwelling (1 story, 768 sq.ft.)

LOCATION

Property No. 012-022-007-00
Legal Desc. ND-23 7/6 202
Address N13282 J1 Rd.

OWNER

⌘ Ed Klug
⌘ 11984 Landon Rd
⌘ Baroda MI 49101

12429 - Permit to construct a one/two family dwelling (1 story, 1344 sq.ft.)

LOCATION

Property No. 001-111-041-20
Legal Desc. CV-11 5/5 401A
Address W510 Dunkas

OWNER

⌘ Thomas Bolen
⌘ N9861 M-35
⌘ Cedar River MI 49887

12430 - Permit to construct a utility structure (1 story, 896 sq.ft.)

LOCATION

Property No. 000-000-000-00
Legal Desc.
Address N17523 Vega Rd

OWNER

⌘ Scott Haelterman
⌘ N17523 Vega Rd
⌘ Herrmansville MI 49847

12431 - Permit to alter a business/service bldg. (1 story, sq.ft.)

LOCATION

OWNER

Property No. 013-116-032-00
Legal Desc. SD-16 8/6 101Y
Address W3765 US 2&41

⌘Kevin Oslund
⌘W3765 US2&41
⌘Powers MI 49886

12432 - Permit to install a mobile home (1 story, 1140 sq.ft.)

LOCATION

Property No. 010-117-002-25
Legal Desc. MO-17 3/7 101C
Address W6535 #10 Rd

OWNER

⌘Brent Stanislawski
⌘W6535 #10 Rd
⌘Wallace MI 49893

12433 - Permit to construct a utility structure (1 story, 1020 sq.ft.)

LOCATION

Property No. 001-004-026-00
Legal Desc. CV-4 6/4 GL1
Address E1158 Blue Fox Ln

OWNER

⌘Joe Pascoe
⌘3205 Danforth Rd
⌘Escanaba MI 49829

12434 - Permit to construct a one/two family dwelling (1 story, 936 sq.ft.)

LOCATION

Property No. 008-600-001-00
Legal Desc. LK-14 5/9 LOT16-17
Address Osborn Lake River Rd

OWNER

⌘Keith& Shelly Boye
⌘1413 6th Ave
⌘Menominee MI 49858

12435 - Permit to construct a utility structure (1 story, 832 sq.ft.)

LOCATION

Property No. 005-206-005-00
Legal Desc. HA-6 0/5 401A
Address N21459 Pach Ln.

OWNER

⌘Chenier Family Partnership
⌘4452 Co. 416 20th Rd
⌘Gladstone MI 49837

12436 - Permit to alter a one/two family dwelling (2 story, 700 sq.ft.)

LOCATION

Property No. 004-000-000-00
Legal Desc. GU-11 7/5 303
Address N13778 CoRd 551

OWNER

⌘Tiffany Berger
⌘N13778
⌘Wilson MI 49896

12437 - Permit to construct a utility structure (1 story, 1350 sq.ft.)

LOCATION

Property No. 008-007-005-00
Legal Desc. LK-7 5/7
Address W7278 CoRd 356

OWNER

⌘ Cole
⌘W7278 CoRd 356
⌘Stephenson MI 49887

12438 - Permit to construct a utility structure (1 story, 500 sq.ft.)

LOCATION

Property No. 001-450-002-00
Legal Desc. CV-6 5/4 LOT1
Address N9652 #24 Ln

OWNER

⌘Erv Kranberg
⌘14 Seneca West Ave
⌘Hawthorn Woods IL 60097

12439 - Permit to relocate a one/two family dwelling (1 story, 936 sq.ft.)

LOCATION

Property No. 010-020-012-00
Legal Desc. MO-20 2/7
Address W6736 #2 Rd

OWNER

⌘Ron Axtell
⌘N1265 River Rd
⌘Menominee MI 49858

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, September 21, 2010.

Roll call was taken and present were J. Bejgrowicz, M. Erdman, K. McNeely, C. Pfefferkorn, S. Parsons and County Board Commissioner Bernie Lang.

J. Bejgrowicz moved to approve the agenda. Seconded by S. Parsons, motion carried.

Public Participation:

There was no public participation at this time.

J. Bejgrowicz moved to approve the minutes from the August 17, 2010 meeting. Seconded by M. Erdman, motion carried.

M. Erdman moved to approve the August financial report. Seconded by S. Parsons, motion carried.

S. Parsons moved to approve the September bills and authorize P. Cheski to pay any remaining bills for the fiscal year. Seconded by J. Bejgrowicz, motion carried.

Director's Report

- A. The monthly circulation statistics comparisons were distributed in the board packets.
- B. The Friends of the Library will be holding their next meeting on Monday, October 4 at 9:00 AM. They will be making plans for National Friends of Libraries Week—October 17 to 23.
- C. Pitney Bowes Postage Meter and Scale – P. Cheski contacted Pitney Bowes and made arrangements to send back the postal meter and scale, after the postage is down to zero. They sent a box and prepaid UPS label to return the items. Stamps were purchased to do a trial run, and everything ran smoothly. A container was purchased to store the stamps, and an Excel spreadsheet was created to track the postage dispensed.
- D. The Park and Read program will be over on October 1, so if anyone wants to take advantage of the program, passes must be checked out in the next few days.

Old Business:

- A. Broadband Technology Opportunities Program (BTOP) –

Round One – The computers and printers have been installed, but we are still waiting for the assistive technology computer to arrive. We have also ordered a scanner that will be compatible with Windows 7, which the Friends will donate.

Round Two – Merit Network was awarded their grant funding to provide affordable, high-speed connectivity to rural and underserved areas of the Upper Peninsula, including Menominee County.

B. County Libraries Act 139 of 1917 MCL 397.301 – Update on Proposed Changes

A few more minor changes were made, and the final revision will be presented at the Michigan Library Association Conference in November. Sponsors for the bill will be selected after the November elections.

New Business:

A. Preliminary 2010-2011 Fiscal Year Budget – The County Board will be meeting tonight at 6:00 at the Courthouse to discuss and possibly revise the budget.

B. Personal use of Electronic Communications Policy – The draft policy was sent to Dan Hass on August 17. We are still waiting for his opinion.

Other Board Concerns: K. McNeely announced that she would not be able to attend the October meeting, so J. Bejgrowicz, Vice President will chair the next meeting.

Public Participation: The board members and Commissioner Lang discussed the proposed budget and the history of funding the bookmobile.

As there was no further business, J. Bejgrowicz moved to adjourn the meeting. Seconded by C. Pfefferkorn, the meeting adjourned at 11:27 AM.

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Monthly Meeting

MINUTES

715 Pyle Drive, Kingsford, Michigan

September 23, 2010 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

Karen Raether, Board Chairperson, called the meeting to order at 4:02 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
		<u>Absent</u>				<u>Absent</u>	
Connors, Peggy	X			Luhtanen, Joan	X		
DeDie, William	X			Martin, Ann	X		
DeGrave, Marylee	*X			Negro, Mari	X		
	(via VTC)						
Farragh, Elizabeth	X			Raether, Karen	X		
Hofer, Millie	X			Plumley, Robert	X		
Lang, Bernie	X			Spence, Christine	X		

*(VTC-Video Television Conference from Northpointe's Menominee Offices)

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, L. Dionne, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OF THE AGENDA: There were no additions to the agenda

ACTION: Moved to approve the agenda as presented.

Motion by: P. Connors; supported by B. Farragh. **Motion carried unanimously**

APPROVAL OF THE MINUTES:

There were no additions or corrections to the minutes from the Regular Board of Directors meeting on August 19, 2010.

ACTION: A motion was made to dispense with reading the minutes from the August 19, 2010 Regular Board of Directors meeting and approve as written.

Motion by: J. Luhtanen; supported by P. Connors. **Motion carried unanimously.**

PRESENTATIONS: Annual Board Trainings: Person Center Planning, Corporate Compliance & Ethics

- Lisa Dionne stated that NorthCare's Corporate Compliance Team developed an annual training for Corporate Compliance and Ethics and she would be providing this training through a power point presentation for Board members. Ms. Dionne stated that ethics is working in a manner that is honest, legal and respectful of others and Corporate Compliance is the enforcement of the ethical behavior. Ms. Dionne stated the Corporate Compliance Policy, Corporate Compliance Reporting Policy, Code of Ethical Practices Policy, and information on how, where, and who to report a Corporate Compliance complaint was provided for Board members information. The Corporate Compliance and Ethics power point presentation was shown and questions were addressed by Ms. Dionne.
- Phil Gardiepy-Hefner stated that Person Centered Planning (PCP) is about assisting the consumer with their goals, dreams, desires, and helping them to make the right choices as an individual. Mr. Gardiepy-Hefner provided an exercise which showed Board members that an individual does have a choice in PCP. Mr. Gardiepy-Hefner also showed a documentary which demonstrated PCP. Questions were addressed by Mr. Gardiepy-Hefner.

FINANCE COMMITTEE REPORT – C. Spence

Ms. Spence highlighted the following from the Finance Committee meeting minutes:

1. **ISSUE:** Fiscal Year (FY) 2011 Community Mental Health Service Program (CMHSP) Contract

The CMHSP contract is for Northpointe to continue to receive General Fund (GF) dollars. There are no procedural changes in the contract, the GF dollars will remain the same, and the contract will need to be signed by Karen Thekan.

ACTION: A motion was made by C. Spence, supported by M. Hofer to approve the FY2011 CMHSP contract.
DISCUSSION: Ms. Thekan stated that the GF dollars remain the same for now but there will be a GF cut with the new budget that was approved for the Department of Community Health (DCH). Initially the GF cut was going to be over \$50 million but now will be \$5.4 million. Ms. Thekan stated that the same formula that was used last year for GF cuts will again be used this year. Ms. Thekan further stated that last year Northpointe took the third highest percentage GF cut in the State of Michigan and we anticipate taking a large GF percentage cut for this year. Miscellaneous questions were addressed by Ms. Thekan and Bill Adrian.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

2. ISSUE: Review Check Disbursement Report

It was provided by Millie Hofer that she had looked into how other Boards review their bills and had talked with an individual who was on their Board’s Finance Committee. Ms. Hofer provided that this individual told her that at their Finance Committee a motion is not made and they just document that the payments of bills was reviewed and approved. Karen Thekan provided that can also be done at Northpointe to reflect that the Check Disbursement Report will be reviewed for bills paid. Ms. Hofer asked if the monthly reoccurring bills on the Check Disbursement Report could either be checked/checked/starred on this report to help identify what is a reoccurring bill. Ms. Thekan provided that this was also previously asked by another Board member to have this done and at that time Ms. Thekan informed them that this could not be done as there is only one staff that works in the Finance department who processes all bills. Ms. Thekan also provided that for the finance department staff person to go through and identify reoccurring bills would be labor intensive. Bill Adrian provided that the Check Disbursement Report is a computer generated report and reoccurring bills cannot just be checked when using this computer program and would have to be done manually. Karen Raether provided that once a Finance Committee member has been on the committee for awhile they will readily recognize which bills are reoccurring each month. Mr. Adrian provided that approximately 95% of the bills on the Check Disbursement Report are reoccurring bills and when the Finance Committee reviews the report each month he does point out any of the newer bills on the report. Ms. Thekan provided that if there are any questions when reviewing the Check Disbursement Report to be sure to ask them at the Finance Committee meeting. Peggy Connors provided that if two or three months of Check Disbursement Reports are kept they can then be referred back to, to see what bills are reoccurring bills. The Check Disbursement Report in the amount of \$1,324,121.07 was reviewed, discussed, and recommended for Board approval.

ACTION: A motion was made by C. Spence, supported by P. Connors to approve the Check Disbursement Report for bills paid in the amount of \$1,324,121.07 as presented.

DISCUSSION: Millie Hofer stated that the wording for “Review Bills” was changed to “Review Check Disbursement Report” due to Mari Negro recognizing the fact that the wording should be changed to reflect accurately what was being done and she appreciates this very much. Karen Thekan stated that she wants to make sure that everyone understands why she is saying no to put manual work into the Check Disbursement Report to identify reoccurring bills. Ms. Thekan stated that the summary that is now being provided on the Check Disbursement Report is done manually by the one finance staff person which takes time to do. Ms. Thekan further stated to now ask this staff person to do another job manually, to mark everything that is a reoccurring bill, is asking quite a bit of one individual who does all of the accounts payable and accounts receivable. Ms. Thekan stated that as time goes on and three months of Check Disbursement Reports are looked at, an individual will see the similarities as to what is reoccurring. Ms. Hofer asked if the issue of identifying reoccurring bills could be readdressed at another time as it would make it easy for a Board member to look at an entire list of bills. Ms. Thekan stated there is not the possibility that another individual will be hired so there is no need to revisit the issue of identifying reoccurring bills in the future.

Ann Martin excused at 4:50 p.m.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann		
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

3. **ISSUE:** Review Financial Statement - August 2010

The committee reviewed August 2010 financial statement and recommended for Board approval.

ACTION: A motion was made by C. Spence, supported by P. Connors to approve the August 2010 financial statement.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann		
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

4. **ISSUE:** Contract(s)/Agreement(s)

#	Name of Contract	Purpose of Contract	Old Rate	New Rate	Change
a.	Lawrence Pollack, Ph.D.	Fully Licensed Psychologist	\$135/hr	\$135/hr	n/a
This is a renewal agreement for a fully licensed psychologist.					
b.	Beacon Residential Services	Specialized Residential	\$397/day	\$615/day when not in school. \$50.00 less/day when at school	Inc. \$218/day
Initially this addendum to the Beacon contract was approved at the \$397. Due to behaviors and the need to increase staffing the rate was increased to \$615. This rate will be reviewed every 30 days.					
c.	Virginia Freeborn	Psychologist Services	\$60/hr and \$30/hr for travel	\$70/hr and \$35/hr for travel	Inc of \$10 & \$5
NBHS is need of a Behavior Psychologist to be a part of the Behavior Management Review Committee.					
d.	Dr. Van Holla	Psychiatric Services	90801-Intake/ Assessment - \$260 90805-Individual Session/Med.Review 20-30 minutes - \$125 90807-Individual Session/Med. Review 40-45 minutes - \$180 90862-Medication Review - \$100	90801-Intake/ Assessment - \$265 90805-Individual Session/Med.Review 20-30 minutes - \$130 90807-Individual Session/Med. Review 40-45 minute - \$185 90862-Medication Review - \$100	Increase of \$5.00/ event
Renewal agreement for psychiatric services for several local clients through single case agreements					
e.	The Drug Store	Pharmacy Services	1. \$300.00 per month flat fee for up to 125 consumers in the system	1. \$300.00 per month flat fee for up to 125 consumers in the system	No change

			2. \$2.00 per person per month for each additional consumer over the 125. 3. No additional delivery charges. All deliveries will be made to Northpointe offices or group homes.	2. \$2.00 per person per month for each additional consumer over the 125. 3. No additional delivery charges. All deliveries will be made to Northpointe offices or group homes.	
f.	Trico	Vocational Services	\$580,800/yr	\$670,000/yr	Inc of \$89,200/yr
This is an addendum to the 9/1/09 to 9/30/10 contract to add additional monies due to an increase in the number of consumers and an increase in their work hours for the past year.					
g.	Trico	Vocational Services	\$580,800/yr	\$620,000	Inc of \$39,200
Renewal agreement for Vocational Services for Dickinson and Iron Counties for 10/1/10-9/30/11.					
h.	Dickinson & Iron Community Service Agency	Dementia Day Care		\$32,305 for FY2009-10	n/a
This is a new agreement for the Family Ties Program to provide day services to persons with dementia in Dickinson and Iron counties.					
i.	Dickinson Iron Community Service Agency	Dementia Day Care		\$50,000/yr for FY2010-11 and FY2011-12	n/a
This is a new agreement for the Family Ties Program to provide day services to persons with dementia in Dickinson and Iron Counties with the funding being paid through a block grant.					
j.	Mary VanHaute	Suicide Prevention	\$30.00/hr	n/a	n/a
This is a new agreement with Ms. Van Haute to work with Bill Reid to implement and support a suicide prevention network in Dickinson and Iron Counties					
k.	NorthCare	Medicaid & ABW Subcontracts	No Change	No Change	
Extensions of the Medicaid and ABW subcontracts for month of October.					
l.	Department of Human Services (DHS)	DHS Eligibility Worker	n/a	\$11,144.51	n/a
A DHS worker will work at Northpointe 10 hours a week to assist consumers in signing up for Medicaid and help with spend-downs.					

ACTION: A motion was made by C. Spence, supported by J. Luhtanen to approve all contracts as noted above. Miscellaneous questions were addressed by Bill Adrian.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann		
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

5. Miscellaneous

- **ISSUE: Roofing Bids**

Bill Adrian provided that Whispering Pines South is in need of a new roof and Request for Proposals (RFPs) were done. Mr. Adrian reviewed the three RFPs received and addressed questions.

ACTION: A motion was made by C. Spence, supported by M. Hofer to approve awarding the roofing of Whispering Pines South to Svinicki Roofing & Contracting in the amount of \$6,650.00.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann		
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

- **ISSUE: 4-Wheel Drive Vehicle Bids**

Bill Adrian provided that Northpointe would like to purchase a 4-wheel drive vehicle which will be used by the ACT program in Kingsford. A vehicle from Kingsford will be transferred to Menominee to replace a vehicle that was taken out of commission there. Mr. Adrian provided that RFPs were done, reviewed the four RFPs received, and addressed questions.

ACTION: A motion was made by C. Spence, supported by M. Hofer to approve the purchase of one (1) 2011 Ford Escape from Town & Country Ford at a cost of \$18,775.00. Miscellaneous questions were addressed by Mr. Adrian.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann		
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

- **ISSUE: Lift Van Bids**

Bill Adrian stated that a new lift van needs to be purchased. Mr. Adrian stated RFPs were done and reviewed the one RFP received. The new lift van will replace a 1993 lift van in Menominee County that has high mileage. Mr. Adrian stated that the 1993 van will not be taken out of commission at this time and will be used as a back-up for the time being. Mari Negro stated that she does not understand why this van would be used as back-up if it was being taken off the road as not being road worthy. Why replace it if it is useable? Mr. Adrian stated that this van cannot be used for long van runs and will just be used for short runs as it is not trustworthy for long runs. Ms. Negro asked if this van would be safe to continue to use. Mr. Adrian stated that it was safe to use, staff or consumers are not being put at risk, and at this time he hopes to just optimize the use of this van for short term runs or maintenance jobs. Mr. Adrian also stated that when this van breaks down parts on it will not be replaced. Miscellaneous questions were addressed by Mr. Adrian.

ACTION: A motion was made by C. Spence, supported by J. Luhtanen to approve the purchase of one (1) lift van from Mobility Services at a cost of \$32,339.00.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann		
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

CHAIRPERSONS REPORT – K. Raether

- The Michigan Association of Community Mental Health Boards (MACMHB) Resolution regarding Choice was provided to Board members for their information. Karen Thekan stated that this issue has been on the agenda at the Board Association as they want all Board members to receive a copy of the Choice Resolution. This will go up for vote at the General Assembly meeting in Traverse City.
- There have been several requests for the recording of Board meetings from Board members who are not able to attend a Board meeting. This was brought to Ms. Raether's attention that this may become a problem as it is time consuming and costs extra money as it takes time from IT staff and Mary Wendt. Ms. Raether stated that a question for discussion is "Do Board members feel that the Board minutes are adequate or do individuals want to come to the Northpointe office to listen to the Board meeting recording". Discussion ensued and consensus was to download the Board meeting and committee meeting minutes to a CD or flash drive so they will be readily available if requested.

Peggy Connors and Marylee DeGrave excused at 5:30 p.m.

- The Great Lakes Executive Committee recently met at the conference that was held in the Soo.
- The MACMHB Fall conference is October 18 & 19 in Traverse City. If anyone would like to attend the conference they will need to let Mary Wendt know by September 29.
- The Annual Recipient Rights training was provided in a self-study for Board members. Once this information is reviewed the acknowledgement form, that is enclosed in the self-study, needs to be sent back to Mary Wendt.
- An e-mail was received from the Board Association regarding the legislation of consolidation to get down to 18 Community Mental Health (CMH) agencies. The Board Association would like feedback from CMHs regarding consolidation. Karen Thekan stated that this issue was also discussed at the state directors' meeting. The discussion centered around that the Board Association has not taken a formal position on this issue which is Senate Bill 421. Ms. Thekan stated that this issue will also be presented at the General Assembly in Traverse City. Ms. Thekan stated that all of the directors were encouraging the Board Association to come out in opposition of Senate Bill 421. Discussion ensued and questions were addressed by Ms. Thekan. Joan Luhtanen stated that a motion from this Board might be helpful.

Action: A motion was made by J Luhtanen, supported by B. Lang that the Northpointe Board opposes Senate Bill 421 for the Upper Peninsula. **Motion carried unanimously.**

GREAT LAKES RURAL MENTAL HEALTH ASSOCIATION (GLRMHA) CONFERENCE REPORT

Karen Raether stated that she, Mari Negro, Millie Hofer, Chris Spence, and Karen Thekan recently attended the GLRMHA conference in the Soo.

- Mari Negro stated that the conference was very educational and had interesting speakers. Ms. Negro stated that she enjoyed the speaker, Ken Ratzlaff from Beacon, and was impressed with the culture of gentleness presentation. Ms. Negro also stated that she was glad for the opportunity to network with other Board members as this was beneficial and one of the biggest things she took away was the terminology, "consumer". Ms. Negro stated that the terminology "consumer" has always bothered her and would like to challenge everyone at the meeting to take that out of their vocabulary.
- Millie Hofer stated that she enjoyed Dr. Jan Cools presentation on children that are over-medicated. Ms. Hofer stated that instead of psychotropic medications being used to treat children that behavioral psychologist should be used instead. Ms. Hofer stated that she is asking Northpointe if there is any future outlook in having a behavioral specialist instead of medicating children. Karen Thekan stated that WendySue Miljour is a behavioral psychologist at Northpointe and does work with children but is limited in her time with them. Ms. Thekan also stated that Connie Smith, Northpointe Occupational Therapist, also works with children and does wonders with them. Ms. Hofer stated that she also attended a presentation by Bob Trempp who provided information on a lawsuit at Hiawatha. Ms. Thekan stated that governmental immunity has always been present and no one has challenged it but in a recent court case at Hiawatha, a family challenged it and the case went to the Court of Appeals who stated that the CEO and social workers have limited immunity. Ms. Hofer asked if Board members are covered under malpractice, i.e., how are Board members protected, what is the coverage amount, etc. Bill Adrian stated that John Katona, Northpointe's insurance agent, presents at a Board meeting every fall and can provide this information when he presents at the October Board meeting.
- Chris Spence stated that she enjoyed the culture of gentleness and Dr. Joe Cools presentations. Ms. Spence stated that she was very impressed on the information Dr. Cools provided.

- Karen Thekan stated that she has Dr. Joe Cools presentation on Access and if anyone wanted a copy of this information Mary Wendt would provide it to them. Ms. Thekan also stated that once the NorthCare regional financial presentation information was received it would be provided to all Board members.
- Mari Negro stated that Ms. Raether should relate to the Great Lakes conference committee that they did an excellent job.

CEO REPORT

Ms. Thekan stated that her September 2010 CEO report was in Board packets; she provided the following updates and highlights:

Federal Activity:

- Luanne Guiliani and Ms. Thekan recently attended a supported employment conference in Gaylord.
- The DCH budget was passed on September 21: Medicaid received a 1.4% increase and will be reinstating vision, dental, and podiatry services; the GF cut will be \$5.4 million; and the Hab Support Waiver slots will continue to be frozen.
- The Member Services Committee met on September 22 and an issue that will be discussed at the Traverse City conference will be expanding the membership of the association. They want to expand and allow provider groups and advocacy groups to have a vote at the executive committee.

Regional Activity:

- ELMER will be 1 year old on October 1 and is going very well. DCH was at NorthCare this week doing their follow-up review and the auditors provided that they like the ELMER system. Improvement will continue to be made in ELMER and the next big ELMER project will focus on the medical piece.

Local Activity:

- Beth Farragh has been actively involved in the Question, Persuade, and Refer (QPR) suicide training. Bill Reid and Ms. Farragh have been providing QPR training to the schools and has been very well received by the community.
- Bill Adrian and Ms. Thekan will be attending the Dickinson County public budget hearing for Northpointe's appropriation on October 4.

OLD BUSINESS

- Approve Northpointe Board Policies

Karen Rather stated that approval of Northpointe Board Policies will be tabled until the October Board meeting. The policies will then be approved at the same time that the Northpointe Board By-Laws will be approved as there are additional changes that will be made to the by-laws.

Beth Farragh excused at 6:10 p.m.

- Approve Northpointe Board By-Laws

Karen Raether stated that Northpointe Board By-Laws will be further discussed for changes. Ms. Raether further stated that a change will be made under Finance Committee to read "the check disbursement report will be reviewed" instead of "bills reviewed". Ms. Thekan stated that the oath in the by-laws does not need to be changed as each county is in charge of administering the oath to Board members and the by-laws does state this correctly. Ms. Hofer also asked if the terms of office should be changed as the by-laws now state: "Terms of office shall be three (3) years from April 1 of the year of appointment as required by the Mental Health Code (330.224)" because when she and Karen Raether were reappointed they were only reappointed to a 2 year term. Karen Thekan stated that when Menominee County members were appointed to the Northpointe Board this past year, Menominee County decided to stagger appointments and not have everyone come up for reappointment at the same time. Ms. Thekan stated that the Board Code of Ethics is in the new Board member orientation but it is a CARF requirement that the Board does need to have a Code of Ethics. Ms. Thekan asked for discussion regarding leaving the Code of Ethics as part of the by-laws. Discussion ensued and consensus is to have the Code of Ethics be a stand alone document and have it included in the annual Board Ethics training.

- Approve Northpointe Strategic Plan for FY 2010-11 & 2011-12

Karen Thekan stated that she has not received any further input from anyone after the Strategic Plan was reviewed in August so she is assuming as it is written it is fine to approve and requested a motion to approve it. **ACTION:** A motion was made by J. Luhtanen, supported by C. Spence to approve the Northpointe Strategic Plan for FY2010-11 and FY 2011-12.

DISCUSSION: Mari Negro stated that she did not find any real goals in the Strategic Plan itself for the Board. Karen Thekan asked for an example of what this would be. Ms. Negro stated that she assumes the Board has to

have some sort of goals they are looking at achieving, i.e., how to be more effective, better Board members. Ms. Thekan stated that the Strategic Plan is not written in stone and goals for the Board can be looked at in the future. **Motion carried unanimously.**

- **Great Lakes Rural Mental Health Association Donation**

Ms. Raether stated that this issue was discussed at the August Board meeting and was deferred until this Board meeting. Board members were to think about which non-profit organization they would like to donate the \$1,000 to which is being made available by the GLRMHA to each U.P. community mental health agency. Ms. Raether stated that Great Lakes is a non-profit organization and the \$1,000 donation is extra money that was left over from Great Lakes conferences. Discussion ensued and questions were addressed by Ms. Raether.

ACTION: A motion was made by J. Luhtanen, supported by C. Spence that Northpointe designate that \$500 be donated to the Menominee Special Olympics Organization and \$500 be donated to the Dickinson-Iron Special Olympics Organization pending that that Special Olympics is a non-profit organization. **Motion carried unanimously.**

NEW BUSINESS - No new business

BOARD PREROGATIVE

- Karen Thekan stated that she did not mention this above under her CEO report and wanted Board members to know that Mike Head provided a DVD for each CMH on “Healing Neen”. The DVD is about a crime victim with mental illness being in and out of jail and is available for check out through Mary Wendt.

PUBLIC COMMENTS – No public comments

ADJOURNMENT

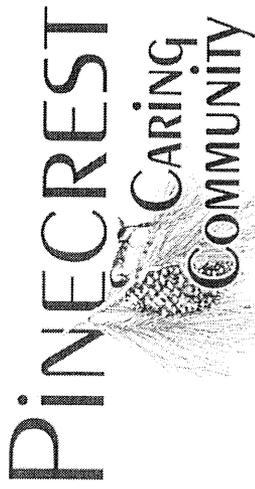
Chairperson Raether stated the meeting adjourned. Meeting adjourned at 6:28 p.m.

The next regular monthly Board meeting is scheduled for October 28, 2010, in **Kingsford, Michigan beginning at 4:00 p.m.**

Karen Raether, Chairperson

Peggy Connors, Secretary

Mary Wendt, Board Secretary



PINECREST MEDICAL CARE FACILITY
 BOARD OF TRUSTEES MEETING

Date: September 23, 2010	Time: 2:00 p.m. CST
Presiding: Gladys Elegeert, Chairperson	Place: Board Room
Recording Secretary: Lois Ball, Executive Secretary	

Board Members Present: Gerald Smith, Gladys Elegeert, Elaine Boyne, Gerald McCole, Barbara Thorne, Mary Bradley, Michael Kaufman, Margaret Kaufman and Richard Mapes, Administrator.

**10/28/2010, the name of Margaret Kaufman has been corrected to read Margaret Bastien. LB, Exec. Sec.

Board Members Absent: Barbara Oliver

Liaison Members Present: David Schultz,

Liaison Members Absent: John Degenaer, Jr., Gary Eichhorn

Leadership Team Members Present: Darlene Smith, Director of Resident Services; Dianna Seymour, Community Relations; Candace Meintz, CFO; Jessica Boucher, Assistant Administrator of Whispering Pines.

TOPIC	DISCUSSION	RESONSIBLE PERSON/ACTION
Call to order	The meeting was called to order at 2:00 p.m. by Chairperson Elegeert.	
Approval of Agenda	The Agenda was approved with the deletion of Action Item #3 – Local Bread Company Bids	A motion was made by Trustee McCole, supported by Trustee Bastien to approve the September Agenda as presented. Motion carried.
Board Action on Minutes of the August 26, 2010 Meeting	The Minutes of the August meeting had been sent to Board Members for review prior to the meeting	A motion was made by Trustee McCole, supported by Trustee Bastien, to approve the Minutes of the August 2010 meeting. Motion carried.
Review of Financial Statements	Candace Meintz CFO, reviewed the Financial Statements with the Board.	A motion was made by Trustee McCole, supported by Trustee Bradley. Motion carried.
Board Action on Manifest of Invoices	The Manifest of Invoices had been sent to Board Members for review prior to the meeting	A motion was made by Trustee Smith, supported by Trustee Kaufman, to approve the Manifest of Invoices and to pay the bills. Motion carried.
Board Committee Reports	Chairperson Elegeert reported that the Executive Committee had met prior to this meeting and had reviewed the following Action Items: Action Item 1: Topography Survey. The Executive Committee recommended that the request to allow the topographical survey be brought to the Board for further action. Administrator Mapes explained the need for the survey to determine three different sites for the	A motion was made by Trustee

construction of a low income housing facility. He noted that it is an important part so we can determine how many units we can build...single story, two story. Trustee Smith asked if it was wise to build one this far from town, shouldn't it be closer to town? Are we biting off more than we can chew? Administrator Mapes discussed the large move toward home and community based services provided in homes. Trustee Smith asked if we are going to be competitive because of the location – being so far from shopping. Administrator Mapes responded that we would be building assisted living, but low income assisted living. He noted that we already have the heat, etc. He discussed the Medicaid program and the need to become less dependent on that program. Trustee Boyne asked that because we are so far from town would they have trouble getting into town? We have a bus and the Senior Center in Hermansville has a bus. Discussion continued around the location and need.

Little Pines Child Care Center: Administrator Mapes reviewed the informational packet regarding the Little Pines Child Care Center.

Educational Assistance Policy: Reviewed by Administrator Mapes, the policy would allow employees to request reimbursement for classes within the guidelines set forth in the policy. Trustee Bradley asked what obligation an employee had once they had taken the grant. It was noted that there is no obligation required.

Donation of CTO Time Policy: Administrator Mapes stated that employees have requested to donate CTO time fellow

A motion was made by Trustee Bastien, supported by Trustee Bradley to approve the cost of the survey. Motion carried.

A motion was made by Trustee Kaufman, supported by Trustee Smith, to approve the policies and procedures as presented. Motion carried.

<p>Whispering Pines / PAC Report</p>	<p>employees who are experiencing a hardship. This policy provides guidelines to allow this.</p> <p>Jessica Boucher, Assistant Administrator of Whispering Pines reported that they have an opening at Great Northern Home Care to manage the waiver program. She reported that Great Northern Home Care is growing their business at the Harbors. She requested that the Board approve the purchase of a house for an Adult Foster Care Home next to Whispering Pines East. She noted that it would be a 3 client home, each client would work during the day and the clients would pay rent to Whispering Pines. Great Northern Home Care would provide services. They could share the van with Whispering Pines East as well as other costs. Cost for renovations would be approximately \$12,000.</p>	<p>A motion was made by Trustee Bastien, supported by Trustee Boyne, to approve the purchase of the Adult Foster Care Home by Whispering Pines. Motion carried.</p>
<p>Quality Assurance Report</p>	<p>Trustee Bradley reported on each home and the activities at them as well as the activities at the Whispering Pines Committee Meeting held earlier this day.</p> <p>Darlene Smith reported that the Quality Assurance Meeting will be held next Monday, September 27th.</p>	<p>A motion was made by Trustee McCole, supported by Trustee Boyne, to approve the Whispering Pines Report. Motion carried.</p>
<p>Safety Committee Report</p>	<p>Lois Ball, Safety Committee Secretary reported that the Committee had met on Tuesday, September 14. The committee is setting up an ad hoc committee to work with employees to have wheelchairs and their footpedals put</p>	<p>A motion was made by Trustee Bradley, supported by Trustee Bastien, to accept the Safety Committee Report. Motion carried.</p>

<p>Report on Meetings and Conferences Attended</p>	<p>together and hopefully be kept together. The Committee reviewed all incidents and accidents and a possible fracture was found to not be a fracture. The Wellness Wednesday Salad bar was held this month and again was well received. We have another in the works for the end of October.</p> <p>Administrator Mapes reported that he had attended the monthly OSF Advisory Board Meeting. He also reported that there had been a meeting at Pinecrest with Medicaid representatives to work with accounts receivable and billing. We hope to see a significant improvement in reimbursement from the State.</p> <p>Administrator Mapes attended an M & M Foundation fund raiser in Menominee.</p> <p>Darlene Smith reported that she had attended the Alzheimer's Walk. There were 22 people, staff and residents, from Pinecrest that attended and raised approximately \$1,000 for the Alzheimer's Association. She stated that the money stays in the area.</p> <p>She attended the Alzheimer's Support Group meeting. She also attended the Joint Provider Meeting in Novi, where they met with State surveyors where they discussed wandering, difficult behaviors, Plans of Corrections, rules and regulations and discussed funding. She met the new Licensing Officer.</p>	<p>A motion was made by Trustee Smith, supported by Trustee McCole, to accept the Report on Meetings and Conferences Attended. Motion carried.</p>
<p>Administrator's Report</p>	<p>Child Care Center: some walls are up...we are looking at having an Open House on October 15th. Included in the packets is a construction report from the contractor, noting</p>	<p>A motion was made by Trustee Bradley, supported by Trustee Kaufman, to accept the Administrator's and Community</p>

	<p>that the construction in on time or a little ahead of schedule. He discussed the art work being done on the basement walls by employees. Murals for the child care center.</p> <p>Assisted Living Project: Administrator Mapes stated he will move forward on the survey after talking with the architect.</p> <p>Committee Relations: Dianna Seymour reported on the Caring Partner Committee, stating that the sub-committee has renamed themselves the Employee Survey Committee. She noted there will be a meeting at 11:30 a.m. on Sept 29th to discuss action plans.</p> <p>Dianna reported on attending the HCAM luncheon where an award was presented to Pinecrest for the PR project of a Walk-a-Thon held within the facility. The NACHA sponsored walk was spearheaded by Debbie Pitts and other NACHA Committee members at Pinecrest.</p> <p>On Friday, October 15 beginning at 11:30 a.m. CST, we are planning an Open House for the child care center. We will gather in the Multipurpose room where we will have a presentation of before and after pictures and refreshments.</p> <p>The annual Employee Recognition Dinner will be held on October 13 at the Island Resort and Casino.</p>	Relations Reports Motion carried.
Comments from the Liaison Members:	Liaison Member Schultz stated that they are working hard on the County Budget and briefly discussed the budget.	

<p>Comments from the Public</p> <p>Adjournment</p>	<p>There were no Public Comments at this time.</p> <p>The meeting adjourned at 2:51 p.m. The next meeting of the Pinecrest Board of Trustees is scheduled for Thursday, October 28, 2010.</p>	<p>A motion was made by Trustee Bradley, supported by Trustee Smith, to adjourn the meeting. Motion carried.</p>
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Margaret Bastien

Margaret Bastien, Secretary

Richard Mapes

Richard Mapes, Administrator