

*"Menominee – Where the best of Michigan begins"*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858-3000*

*Brian R. Bousley - County Administrator  
Sherry Smith - Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839*

The Menominee County Board of Commissioners  
will meet on Tuesday, May 24, 2011 @ 5:30 p.m. CST  
at the Menominee County Courthouse, Courtroom B

### AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- F. Approval of Previous Minutes  
May 10, 2011
- G. Presentations (*limited to twenty minutes*)
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
  1. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve deputizing the Menominee County Park Rangers, in order to enforce the Menominee County Parks Ordinance.
  2. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the purchase of a full page advertisement in the Regional Guide of Menominee and Marinette. Payment in the amount of \$1500 to be distributed from account # 101-103-755.00 (Other Operating).
  3. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to appoint seven (7) members to the Three Way Road Program Ad Hoc Committee, representing the following interests:
    - Two members representing the Menominee County Road Commission;  
Roger Betzinger  
Darrell Moilanen
    - One member representing the City of Stephenson or the City of Menominee;  
John Starzynski – City of Stephenson  
Michael Cramer – City of Menominee
    - Two members representing the Menominee County Township Association;  
Joe Linder – Nadeau Township  
John Nelson- Spalding Township  
Paul Anderson- Ingallston Township
    - Two members of the Menominee County Board of Commissioners

*James Furlong - Chairperson*

*Bernie Lang - Vice Chairperson*

*Charlie Meintz*

*Mark Jasper*

*Jim Pearson*

4. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Miscellaneous Bills as paid on April 28 & 29 and May 3, 2011 in the amount of \$194,816.82.
5. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Commissioner Per Diems and expenses as submitted.
6. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.
7. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to go into closed session, (pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(c)) to discuss County Administrator, Brian Bousley's Employment Contract negotiations. Individuals attending closed session \_\_\_\_\_.
8. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to return to open session at \_\_\_\_\_ pm.
9. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to discuss and possibly take action on the negotiations of Brian Bousley's employment contract.

J. New Business (*discussion only*)

1. Personnel Items:
  - a. None
2. Building and Grounds/Parks Items:
  - a. Discussion of Project Manager for the Shakey Lakes Bath House project
  - b. Discussion of Boiler replacement for the Courthouse
3. Miscellaneous Items:
  - a. Vacancy on the Planning Commission, Educational Interests/school board
  - b. Menominee County By-law revisions
4. Finance Items:
  - a. Miscellaneous Bills as paid on May 12, 2011 in the amount of \$81,108.07

- K. Misc. Boards/Committees/Commissions Reports  
L. Public Comment (*limited to 5 minutes*)  
M. Commissioner Comment (*limited to 5 minutes*)  
N. Adjourn

May 10, 2011

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Courthouse, Menominee, Michigan.

Chairman Furlong called the meeting to order at 5:30 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Coms. Furlong, Jasper, Lang, Meintz, Pearson

**Absent:** None

Moved by Com. Pearson, seconded by Com. Jasper to approve the agenda. Motion was approved 5-0.

Chairman Furlong called for public comment.

**Public Comment:** None

The minutes from the previous meeting on April 26, 2011 need to be corrected to reflect that the first motion on page 2 was made by Com. Pearson and supported by Com. Meintz.

Moved by Com. Meintz, seconded by Com. Pearson to approve the minutes from the April 26, 2011 Regular County Board Meeting as corrected. Motion was approved 5-0.

**Presentations:**

- Cindy Boyle – Boyle Design Group
- Mike Erdman – MSU Memorandum of Understanding
- Ray LaMarche – 2009-2010 Audit

**Department Head/Elected Officials Reports:** None

Moved by Com. Lang, seconded by Com. Jasper to allow BAMC Menominee River Century Committee use of Menominee County River Park and Chappée Rapids Historical Marker for their annual bicycle ride on June 26, 2011. Motion was approved 5-0.

Moved by Com. Meintz, seconded by Com. Pearson to approve Resolution 2011-12 ~ Deficit Elimination Plan for FY ending 2009-2010 for submission to the Department of Treasury. A total amount of \$23,903 will be transferred from the General Fund Cash Account #101-000-001-00 to balance each deficit listed below:

Building Code Department	249-000-001.00	\$13,571
State-Special Child Care	296-000-001.00	\$10,332

Motion was approved 5-0.

Moved by Com. Lang, seconded by Com. Jasper to provide Commissioner input whether CUPPAD should subscribe to the Munetrix Municipal Metrics services at no cost to the county. Should CUPPAD subscribe to this service? Motion was approved 3-2, Com. Meintz and Com. Pearson voted nay.

Moved by Com. Meintz, seconded by Com. Pearson to approve Miscellaneous Bills as paid on April 14, & 19, 2011 in the amount of \$202,425.12. Motion was approved 5-0.

Moved by Com. Meintz, seconded by Com. Jasper to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 5-0.

Moved by Com. Pearson, seconded by Com Lang to go into closed session, (pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(c)) to discuss County Administrator, Brian Bousley's Employment Contract negotiations. Individuals attending closed session: County Commissioners, Brian Bousley, Marc Kleiman, and Sherry Smith. Enter into closed session at 7:09 p.m. Motion was approved by a roll call vote 5-0.

Moved by Com. Lang, seconded by Com. Meintz to return to open session at 7:35 p.m. Motion was approved by roll call vote 5-0.

### **New Business (discussion only)**

#### **Personnel Items:**

- a. None

#### **Building and Grounds/Parks Items:**

- a. Bidding out Well Drilling at Shakey Lakes Park for the Bathhouse Project. – Brian stated we already have a Hannahville Grant that will pay for this project. We are just waiting on the State to approve the plan for the Bathhouse so we can move forward. The consensus of the board is for Brian to send it out for bids.
- b. Deputize the Park Rangers to allow them to write tickets for violations of Parks Rules. – Brian stated that Dan Hass is looking into the legality of this. Com. Meintz feels that this would give the Park Rangers more authority to keep control in the park. Brian will keep exploring this item with Dan Hass.
- c. Bids for Stump Removal at Parks and Courthouse (approximately 43 stumps total) – Com. Meintz asked if the bids were for grinding or removal. Com. Furlong feels the bids should include filling in of the holes left behind from removing the stumps. The board feels there should be two separate bids. One for the 2 stumps at the courthouse and one for the 41 stumps at Shakey Lakes. Brian will call around to see if it is going to be under \$5,000 and then there will not be a need to go out for bids on the 2 stumps at the courthouse they will only need one bid for Shakey Lakes.

#### **Miscellaneous Items:**

- a. Vacancy on Re-monumentation Board – Township Supervisor. – Steve Wery resigned from the Re-mounumentation Board. Brian will send a letter to MTA asking them to recommend three different people to choose from.
- b. Regional Guide Advertisement – The consensus of the board is to move this item forward to the next meeting.

#### **Finance Items:**

- a. Miscellaneous Bills as paid on April 28 & 29, and May 3, 2011 in the amount of \$194,816.82. - The consensus of the board it to move this item forward to the next meeting.
- b. Commissioner Per Diems and Expenses - The consensus of the board it to move this item forward to the next meeting.

**Misc. Boards/Committees/Commissions Reports:**

Com. Lang and Com. Furlong were both at the UPACC meeting in Brimley and there were a lot of good presentations. Com. Furlong also stated he was appointed to the Executive Board of UPACC. The consensus of the board it to move this item forward to the next meeting.

**Public Comment:**

-Robert Desjarlais – The State of Michigan has been ignoring Headlee for the past 30 years.

-Diane Lesperance – The Positive impact of 4H on the community.

**Commissioner Comment:** None

Moved by Com. Jasper, seconded by Com. Pearson to adjourn at 7:59 p.m. Motion was approved 5-0.

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James Furlong, Chairman

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Marc Kleiman, County Clerk

# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	Deputize the Park Rangers to allow them to write tickets for violations of Parks Rules.
<b>DEPARTMENT:</b>	Parks/Administration
<b>ATTACHMENTS:</b>	No
<b>SUMMARY:</b>	
<p>In the Park Rules, Park Rangers (among other law enforcement personnel) shall see to the enforcement of all provisions relating to these parks as contained in this ordinance (Parks Rules). The Ranges request to be deputized in order to carry out this enforcement of rules.</p>	
<b>RECOMMENDED MOTION</b>	
<p>To have administration speak with Dan Hass on the legalities of having the rangers deputized and bring to the board for a decision.</p>	

Submitted by:     **Brian Bousley**    

    **05/19/2011**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

MENOMINEE COUNTY PARKS AND RECREATION  
PARK RULES

AN ORDINANCE TO ESTABLISH RULES AND REGULATIONS RELATIVE TO THE OPERATION OF COUNTY PARKS SO THAT THEY MAY BETTER SERVE THE PEOPLE OF MENOMINEE COUNTY.

SECTION 1:

These Rules shall be known as the "PARK RULES" of the Menominee County Parks.

SECTION 2: SUPERVISION OF PARKS

A) SUPERVISION - All County owned Parks located in Menominee County, shall be operated and maintained under the direction of the Menominee County Parks and Recreation Committee through the County Administrator. B) ENFORCEMENT OF ORDINANCES – The County Administrator, Assistant Park Superintendent, Park Rangers as well as all law enforcement agencies operating within the County of Menominee including Menominee County Sheriff's Department, Michigan State Police Department, and the Michigan Department of Natural Resources shall see to the enforcement of all provisions relating to these parks as contained in this ordinance. C) AMUSEMENT FOR GAIN - No amusement for gain for which a charge is made can be conducted in the park without the consent of the Menominee County Parks & Recreation Committee.

SECTION 3: DEBRIS, FIRE

Each person, organization or corporate group using the public works and grounds shall clean up all debris, extinguish all fires when such fires are permitted, and leave the premises in good order, and the facilities in a neat and sanitary condition.

SECTION 4: OPEN FIRES

No person shall kindle or build fires in any park except in fireplaces, fire rings, or stoves provided for that purpose. For observed violations of this section, the County Administrator, Assistant Park Superintendent, Park Rangers or others acting in their behalf, may request fires be extinguished at any given time. Upon leaving such fires, it shall be the duty of all persons using the fire to see that said fire is extinguished.

# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	Regional Guide Advertisement
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	yes
<b>SUMMARY:</b>	
<p>Last year the commissioners agreed to advertise a full page ad in the Regional Guide. Commissioners are asked to consider purchasing another ad for this year's regional guide.</p>	
<b>RECOMMENDED MOTION</b>	
<p>Consensus is to bring back to the board for a purchasing decision.</p>	

Submitted by:     **Brian Bousley**    

    **05/19/2011**      
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

SPACE **LOW COPIES**

# Reservation

SIGN UP TODAY!

Please **X** ad size (dimensions listed to the right):

- Inside Front Cover \$2,500.
- Back Page 2,500.
- Inside Back Cover 2,000.
- Full Page 1,500.
- 1/2 Page 850.
- 1/4 Page 500.
- 1/8 Page 275.
- Directory Listing Only 100.

Business \_\_\_\_\_

Contact \_\_\_\_\_

Address \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_

Fax (\_\_\_\_) \_\_\_\_\_

e-mail \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please check one:

- I will be using the same ad from last year's Regional Guide
- I will be using the ad from last year's Regional Guide, with the revisions noted (Please make revisions on separate sheet and return with this order form.)
- I am providing my ad electronically in Macintosh format as a QuarkXPress, Adobe Illustrator EPS file or Adobe Photoshop, or PDF on the disc type marked below
  - DVD  CD-ROM
- I require assistance in developing an ad

# Advertising

DIMENSIONS <sup>w x h</sup>

- 1/2 Page Horizontal \_\_\_\_\_ 7.5" x 4.5"
- 1/2 Page Vertical \_\_\_\_\_ 3.5" x 9.5"
- 1/4 Page \_\_\_\_\_ 3.5" x 4.5"
- 1/8 Page \_\_\_\_\_ 3.5" x 2.25"
- Inside Front Cover \_\_\_\_\_ 7.5" x 9.5"
- Inside Back Cover \_\_\_\_\_ 7.5" x 9.5"
- Back Cover \_\_\_\_\_ 8" x 7.5"

# Electronic FILE GUIDELINES

1. You are encouraged to provide your logo and other images electronically. Provide these files in EPS, PDF or TIFF format. Color photo images should be in CMYK mode. All images should be at a resolution of at least 300 dpi.
2. Agencies or individuals using QuarkXPress, Adobe Illustrator & Photoshop for the Macintosh can provide ads on disk. Remember to include all fonts and placed images with your file.
3. We can take the following media (disk) types formatted for the Macintosh Operating System, Zip disk, DVD, or Compact Disc

E-mail files to:

[art@boyledesigngroup.net](mailto:art@boyledesigngroup.net)

Make check payable to:

**Boyle Design Group**  
**P.O. Box 233**  
**Marinette, WI 54143**

Fax reservation form to: | Call with questions:  
**715.735.3120** | **715.735.3130**

# Production SERVICES

Included **FREE** with your participation is the professional design of your full color ad. We will be happy to use your ad from a previous issue of the Regional Guide or your ad can be created from other advertisements you have in separate publications, a business card, or from scratch. If necessary, there is a scan fee of \$8 and a logo recreation fee of \$10 - \$20.

You will receive a PDF proof of your ad through e-mail to confirm text layout. If you do not have access to e-mail a proof can be faxed or mailed. If your ad requires changes you will receive one set of alterations at no additional charge. Any other changes will be charged at a rate of \$60/hr.



All advertisers in the Regional Guide will get the exposure of their ad plus a **FREE** listing in the business directory.

*We thank you for your support!*

# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Menominee County Three Way Road Program – Ad Hoc Committee</b>
<b>DEPARTMENT:</b>	
<b>ATTACHMENTS:</b>	
<b>SUMMARY</b>	
Discussion of Menominee County Three Way Road Program – Possibility of setting up an Ad Hoc Committee for the purpose of exploring options to create a three way road funding program.	
<b>RECOMMENDED MOTION</b>	
To approve the formation of an Ad Hoc Committee for the purpose of exploring options to create a three way road funding program. The committee will consist of 2 township officers, one member from the City of Stephenson or City of Menominee, 2 County Commissioners, and 2 Road Commissioners. The information has been gained and commissioners are to appoint members to the “Ad Hoc Committee, Three Way Funding for Roads”	

Submitted by:     **Brian Bousley**    

    **05/19/2011**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	Miscellaneous Bills
<b>DEPARTMENT:</b>	Administration/Board
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills as paid on Miscellaneous Bills as paid on April 28 & 29 and May 3, 2011 in the amount of \$194,816.82	
<b>RECOMMENDED MOTION</b>	
To Approve Miscellaneous Bills as paid on Miscellaneous Bills as paid on April 28 & 29 and May 3, 2011 in the amount of \$194,816.82	

Submitted by:     **Brian Bousley**    

    **05/19/2011**      
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

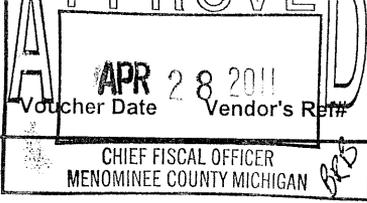
**General Fund Expenditures**

101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-635 B&G/Hospital Operation  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

**Special Revenue Funds**

205 Road Patrol  
208 County Parks  
215 Friend of Court  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
276 CERT-Citzns Emerg. Response Team  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
284 Revenue Sharing  
285 Senior Citizens  
292 Child Care  
294 Veterans' Trust  
296 Special Child Care Funds  
  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

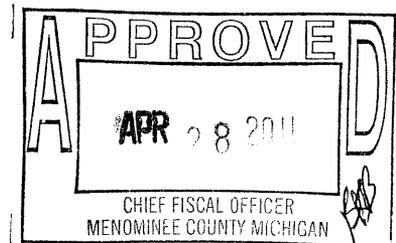
MENOMINEE COUNTY  
Claims Audit Report



Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
A B C PRINTERS								
	17495	4/18/2011	92958	Family/Probate Court - Letterhead	101-132-727.00	36.76		\$73.52
	17495	4/18/2011	92958	Family/Probate Court - Letterhead	101-148-727.00	36.76		
Advanced Systems Technology								
	17445	4/20/2011	02-26324	Online Annual Subscription (Valdez)	266-326-881.00	199.00		\$199.00
Banc of America Leasing								
	17480	4/22/2011	011857456	Sheriff Dept & Annex - May 2011	101-301-934.00	317.84		\$711.63
	17480	4/22/2011	011857456	Sheriff Dept & Annex - May 2011	101-261-942.00	253.82		
	17521	4/22/2011	011857455	Konica	101-131-942.00	139.97		
Bill Anderson								
	17483	4/25/2011	Reimbursement	Mileage for Planning Commission Mtg 4	101-401-710.00	22.44		\$47.44
	17484	4/25/2011	Per Diem	Planning Commission Mtg 4/25/11	101-401-710.00	25.00		
Brian Bousley								
	17518	4/27/2011	Reimbursement	Pack N Ship/Blue Prints - Shakey Lake	101-172-727.00	17.32		\$17.32
Cellcom								
	17496	4/5/2011	119813	Cellular Services	101-132-850.00	20.03		\$133.38
	17496	4/5/2011	119813	Cellular Services	296-664-850.00	64.37		
	17496	4/5/2011	119813	Cellular Services	296-665-850.00	48.98		
Charlene Peterson								
	17487	4/25/2011	Reimbursement	Mileage for Planning Commission Mtg 4	101-401-710.00	17.34		\$42.34
	17488	4/25/2011	Per Diem	Planning Commission Mtg 4/25/11	101-401-710.00	25.00		
CIMA COMPANIES, INC.								
	17442	3/1/2011	MIMENO-11	VIS Renewal Application - Pfankuch	101-136-807.00	201.88		\$201.88
CLOVERLAND PAPER CO								
	17407	4/8/2011	94919	Bowl Cleaner, Foam Cleaner, Tissues,	101-265-755.01	200.60		\$540.96
	17408	4/1/2011	94852	Center Pull Towels	208-751-755.01	31.04		
	17421	4/15/2011	94981	Tidyfoam Soap	101-265-755.01	38.89		
	17423	4/15/2011	94982	Center Pull Towels, Toilet Tissue, Metal	101-265-755.01	135.68		
	17454	4/8/2011	94918	Lime Concealer, Cleaner, Liners	101-301-770.00	134.75		
DeDamos, Jennifer L.								
	17505	4/26/2011	RDSS Training	4/20 & 4/21/2011	101-132-801.00	20.00		\$28.99
	17506	4/26/2011	Reimbursement	RDSS Training Meal 4/19/11	101-132-801.01	8.99		
Dennis-Ruleau, Dawn								
	17438	4/20/2011	Reimbursement	Bridge Toll, Meals, Mileage 3/22 - 4/15/	296-663-860.00	123.61		\$811.22
	17438	4/20/2011	Reimbursement	Bridge Toll, Meals, Mileage 3/22 - 4/15/	101-132-860.00	320.28		
	17498	4/26/2011	Reimbursement	Bridge Toll, Meals, Mileage 4/19 - 4/21/	101-132-801.00	358.50		
	17498	4/26/2011	Reimbursement	Bridge Toll, Meals, Mileage 4/19 - 4/21/	101-132-801.01	8.83		
Don Machalk & Sons Fence Co.								
	17411	4/13/2011	Parks	25 Posts	208-751-930.04	106.00		\$106.00
Dreamscape Communications								
	17510	4/20/2011	w1264	Wireless Internet	101-261-850.00	69.99		\$69.99
ERICKSON WAYNE								
	17420	4/24/2011	Various Cases	Legal Services - Collins & Mason	101-131-807.00	3,367.20	x	\$3,407.50
	17485	4/25/2011	Per Diem	Planning Commission Mtg 4/25/11	101-401-710.00	25.00		
	17486	4/25/2011	Reimbursement	Mileage for Planning Commission Mtg 4	101-401-710.00	15.30		
FASTENAL								
	17475	4/14/2011	WIMAR110132	Nut Driver Set	101-265-931.00	27.26		\$27.26

**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Finley, Rebecca	17497	4/26/2011	11-029	Out of Home Placement Cost - Mitchell	292-662-843.02	451.36		\$451.36
Friends Ofc Prod Whse Direct	17436	4/8/2011	014056I	FOC - Toner	101-141-727.00	115.98		\$229.45
	17443	4/20/2011	014122I	Equalization - Toner, Staples	101-257-727.00	78.48		
	17444	4/20/2011	014124I	Equalization - Lamp Desk	101-257-727.00	34.99		
Gustin, Joseph	17503	4/26/2011	RDSS Training	4/20 & 4/21/2011	101-132-801.00	20.00		\$26.87
	17504	4/26/2011	Reimbursement	Meal 4/19/2011	101-132-801.01	6.87		
HANNAHVILLE TRIBAL POLICE DEPT	17418	4/14/2011	1202	Serve Ogeemabinaysee Anziano	101-267-804.00	25.00		\$25.00
HASS DANIEL	17417	4/14/2011	Reimbursement	Copies & Certification - State of WI/Jacr	101-267-804.00	12.50		\$12.50
Honeywell International Inc.	17516	4/19/2011	988595	Panel P - No call Alarm	101-265-934.00	148.00		\$148.00
J S ELECTRONICS, INC.	17405	4/8/2011	16410	PO# 02554 Yrly Maintenance - Public S	266-325-934.01	1,315.95		\$1,315.95
Jennifer Brunelle	17499	4/26/2011	Reimbursement	Mileage - 4/4 - 4/21/11	296-664-860.00	193.80		\$193.80
Joel Hensley, RN	17440	4/21/2011	Blood Draw	James Vincent	101-267-801.01	100.00		\$1,465.00
	17459	4/22/2011	Nursing Services	February 26 - March 11, 2011	101-301-770.01	1,365.00		
Kulwich, Gerald	17502	4/26/2011	Reimbursement	RDSS Training - Meal 4/19/11	101-132-801.01	13.76		\$372.14
	17508	4/26/2011	Reimbursement	RDSS Training - Bridge Toll & Mileage	101-132-801.00	358.38		
LENCA SURVEYING	17469	4/23/2011	11033	Remon Yr 2011 - April 7 to April 24, 201	243-245-801.07	2,129.45		\$2,129.45
MARINETTE CAMERA FAIR	17517	4/19/2011	CF-476382	Black Bag, Fuji Finepix, Promaster SD-	101-648-835.00	298.95		\$298.95
Marinette County - Clerk of Courts Office	17519	4/14/2011	2002CT80/1998 CT200	Copies & Certification/State of WI vs Ja	101-267-804.00	12.50		\$12.50
Marinette Farm & Garden	17461	4/9/2011	148786	Dog Food	101-301-881.01	77.96		\$77.96



MENOMINEE COUNTY  
Claims Audit Report

APR 18 2011  
CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
<b>Mastercard</b>								
	17447	4/11/2011		Credit Card Superior Touchless	101-301-981.00	6.00	x	\$2,383.72
	17447	4/11/2011		Credit Card Quarter Master	101-334-755.00	39.99	x	
	17447	4/11/2011		Credit Card Wonder Hostess	101-301-770.00	7.40	x	
	17447	4/11/2011		Credit Card WSU Continuing Medical	205-315-881.03	475.00	x	
	17447	4/11/2011		Credit Card DYMO	205-315-727.00	94.75	x	
	17447	4/11/2011		Credit Card Great Wolf Lodge	101-301-860.00	117.72	x	
	17447	4/11/2011		Credit Card Fred Pryor CareerTrack	101-301-881.00	297.00	x	
	17447	4/11/2011		Credit Card Holiday	101-301-860.00	43.38	x	
	17447	4/11/2011		Credit Card Comfort Suites	101-301-860.00	143.90	x	
	17447	4/11/2011		Credit Card Comfort Suites	101-301-860.00	133.90	x	
	17447	4/11/2011		Credit Card LexisNexis	101-301-727.00	50.00	x	
	17447	4/11/2011		Credit Card St. Ignace EZ Mart	101-301-860.00	37.37	x	
	17447	4/11/2011		Credit Card McDonalds	101-301-860.00	13.12	x	
	17482	4/11/2011		Credit Card City Supply Corporation	101-265-755.00	577.93	x	
	17482	4/11/2011		Credit Card Big Boy	101-101-859.00	11.26	x	
	17482	4/11/2011		Credit Card Ruby Tuesday	101-101-859.00	15.06	x	
	17482	4/11/2011		Credit Card NutHouse Sports Grill	101-101-859.00	31.81	x	
	17482	4/11/2011		Credit Card Radisson Hotel	101-101-859.00	268.94	x	
	17482	4/11/2011		Credit Card Big Buck Brewery	101-101-859.00	19.19	x	
<b>Maureen Charlevoix</b>	17479	4/25/2011		Reimbursement Mileage & Meals 4/12, 4/15/, 4/21/2011	101-131-860.00	247.18		\$247.18
<b>Menards - Marinette</b>	17426	4/12/2011	28065	Birch Veneer & Tape	101-265-755.00	7.97		\$7.97
<b>MENOMINEE ANIMAL SHELTER, INC</b>	17473	4/21/2011	1103	March 2011 Impounding	101-601-958.00	205.65		\$205.65
<b>MENOMINEE COUNTY JOURNAL</b>	17409	4/1/2011	134	Advertising - Equalization & Admin	101-101-901.00	493.00		\$601.00
	17409	4/1/2011	134	Advertising - Equalization & Admin	101-257-802.00	108.00		
<b>Menominee Subway</b>	17507	4/26/2011	4479	Food for Teen Court on 2/24/11	296-667-801.02	48.75		\$48.75
<b>Michigan Municipal Risk</b>	17460	4/8/2011	1302	Controlling Through Effective Discipline	101-301-881.00	60.00		\$60.00
<b>MICHIGAN STATE INDUSTRIES</b>	17452	4/6/2011	1229 8751	Dish Detergent	101-301-770.00	57.98		\$226.38
	17453	4/6/2011	1229 8750	Laundry Bleach & Detergent	101-301-770.00	168.40		
<b>Michigan State University - CANR Budget Finance</b>	17478	4/8/2011	39694	Salaries & Fringes - Schrot	101-261-704.00	2,335.45		\$2,335.45
<b>MILLERS ACTION OFFICE SUPPLY I</b>	17494	4/26/2011	077113I	Clerk's Office-Laminating Pouches & B	101-215-727.00	123.96		\$157.94
	17494	4/26/2011	077113I	Clerk's Office-Laminating Pouches & B	101-215-983.00	33.98		
<b>North Menominee County</b>	17462	4/20/2011		GED Class February 2011 - April 2011	280-362-755.00	1,387.55		\$1,387.55
<b>Office Depot, Inc.</b>	17419	4/7/2011	5583690600001	Correction Tape, Fax Toner, Pen Gel R	101-136-727.00	41.67		\$41.67
<b>Office Equipment Finance Serv.</b>	17450	4/13/2011	175256320	Sheriff's Dept - Konica Copier	101-301-727.00	66.76		\$66.76

**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Pan-O-Gold Baking Co.								
	17464	4/12/2011	40683110208	Inmate Groceries	101-301-770.00	49.10		\$52.10
	17465	3/29/2011	40683108804	Inmate Groceries	101-301-770.00	3.00		
Parrette, Kathleen								
	17515	4/20/2011	37	Cleaning Services ending 4/21/11	101-265-801.00	1,150.00		\$1,150.00
Quill Corporation								
	17451	4/12/2011	3625729	Batteries, Binder Clips, Stapler, Pens,	101-301-727.00	73.42		\$299.26
	17455	4/19/2011	3770914	Lysol Wipes & Hand Sanitizer	101-301-770.00	87.90		
	17456	4/14/2011	3676779	Giant Pencil Sharpener	101-301-770.00	137.94		
Randall Phillipp								
	17412	4/15/2011	2008-12463-DS	Court Appointed Legal - Lemery	101-131-807.00	12.50		\$262.50
	17413	4/15/2011	2003-10463-DS	Court Appointed Legal - Compo	101-131-807.00	25.00		
	17414	4/15/2011	2007-12208-DP	Court Appointed Legal - Tanguay	101-131-807.00	50.00		
	17415	4/15/2011	2001-9597-DP	Court Appointed Legal - Little	101-131-807.00	25.00		
	17416	4/15/2011	2007-12308-DS	Court Appointed Legal - Motto	101-131-807.00	12.50		
	17430	4/14/2011	1999-9052-DP	Court Appointed Legal - Zuraski	101-131-807.00	25.00		
	17431	4/14/2011	2009-13060-DP	Court Appointed Legal - Wheeler	101-131-807.00	25.00		
	17432	4/14/2011	2008-12351-DS	Court Appointed Legal - Sithamat	101-131-807.00	25.00		
	17433	4/14/2011	1997-8080-DS	Court Appointed Legal - DeCamp	101-131-807.00	25.00		
	17434	4/14/2011	2007-11986-DP	Court Appointed Legal - Craven	101-131-807.00	12.50		
	17435	4/14/2011	2003-10402-DP	Court Appointed Legal - Barstow	101-131-807.00	25.00		
Raymond G. Gregory - 321 N. Front Street								
	17429	4/14/2011	2010-12 8-MI	Court Appointed Legal - Peters	101-148-807.00	100.00		\$100.00
Reinhart Foodservice								
	17448	3/24/2011	934370	Credit Memo against invoice #913217	101-301-770.00	-6.41		\$971.18
	17449	3/29/2011	935308	Credit Memo against invoice #931409	101-301-770.00	-11.58		
	17457	4/19/2011	939082	Inmate Groceries	101-301-770.00	517.54		
	17458	4/12/2011	937721	Inmate Groceries	101-301-770.00	471.63		
S & O LOCK AND PHONE SERVICE								
	17437	4/15/2011	30868	Service Call for Safe Repair	101-141-756.00	50.00		\$95.95
	17467	4/26/2011	F.O.C. Move	New Cyl 123 & 2 Extra Keys	101-141-756.00	45.95		
Schrot Sheryl/4-H Agent								
	17509	4/27/2011	Reimbursement	Mileage 2/17 & 3/8/2011	101-261-860.14	42.00		\$42.00
Schultz, Lillian R.								
	17489	4/25/2011	Per Diem	Planning Commission Mtg 4/25/11	101-401-710.00	25.00		\$46.42
	17490	4/25/2011	Reimbursement	Mileage for Planning Commission Mtg 4	101-401-710.00	21.42		
Short, Mary Kay								
	17441	4/20/2011	Transcripts	M10-3368-FH People vs Bartke	101-131-806.00	77.55		\$77.55

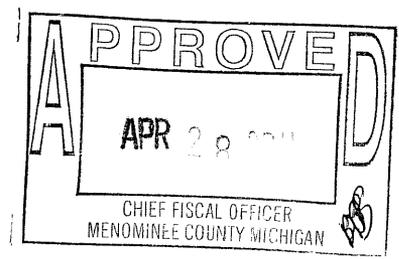


MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <p>APR 28 2011</p> <p>CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN</p> </div>								
Bank Account: General								
<b>Standard Insurance Company</b>								
	17404	4/26/2011	STA53	Life Insurance for May 2011	101-101-713.00	11.50		\$193.20
	17404	4/26/2011	STA53	Life Insurance for May 2011	101-132-713.00	6.32		
	17404	4/26/2011	STA53	Life Insurance for May 2011	101-136-713.00	11.50		
	17404	4/26/2011	STA53	Life Insurance for May 2011	101-141-713.00	9.20		
	17404	4/26/2011	STA53	Life Insurance for May 2011	101-148-713.00	0.58		
	17404	4/26/2011	STA53	Life Insurance for May 2011	101-215-713.00	11.50		
	17404	4/26/2011	STA53	Life Insurance for May 2011	101-172-713.00	2.30		
	17404	4/26/2011	STA53	Life Insurance for May 2011	101-261-713.00	2.30		
	17404	4/26/2011	STA53	Life Insurance for May 2011	101-267-713.00	9.20		
	17404	4/26/2011	STA53	Life Insurance for May 2011	101-268-713.00	2.30		
	17404	4/26/2011	STA53	Life Insurance for May 2011	101-253-713.00	6.90		
	17404	4/26/2011	STA53	Life Insurance for May 2011	101-257-713.00	4.60		
	17404	4/26/2011	STA53	Life Insurance for May 2011	101-265-713.00	2.30		
	17404	4/26/2011	STA53	Life Insurance for May 2011	101-301-713.00	43.70		
	17404	4/26/2011	STA53	Life Insurance for May 2011	101-682-713.00	2.30		
	17404	4/26/2011	STA53	Life Insurance for May 2011	101-103-713.00	4.60		
	17404	4/26/2011	STA53	Life Insurance for May 2011	101-426-713.00	1.15		
	17404	4/26/2011	STA53	Life Insurance for May 2011	271-790-713.00	9.20		
	17404	4/26/2011	STA53	Life Insurance for May 2011	296-663-713.00	2.30		
	17404	4/26/2011	STA53	Life Insurance for May 2011	296-664-713.00	2.30		
	17404	4/26/2011	STA53	Life Insurance for May 2011	296-665-713.00	2.30		
	17404	4/26/2011	STA53	Life Insurance for May 2011	208-751-713.00	4.60		
	17404	4/26/2011	STA53	Life Insurance for May 2011	205-316-713.00	2.30		
	17404	4/26/2011	STA53	Life Insurance for May 2011	205-315-713.00	20.70		
	17404	4/26/2011	STA53	Life Insurance for May 2011	266-325-713.00	14.95		
	17404	4/26/2011	STA53	Life Insurance for May 2011	266-326-713.00	2.30		
<b>Tiernan, Patricia</b>								
	17439	4/19/2011	4466 11-036	Clothing Allowance (H.T., N.T., K.T.)	292-662-843.02	900.00		\$1,181.08
	17511	4/27/2011	11-036	Clothing Allowance (D.T.) 4/26/11	292-662-843.02	50.00		
	17512	4/27/2011	11-036	School Supplies, Personal Hygiene Iterr	292-662-843.02	231.08		
<b>Time Warner Cable</b>								
	17472	4/20/2011	004-700185701-001	April 25 - May 24, 2011	101-103-851.01	329.95		\$329.95
<b>TWIN CITY ELECTRIC, Inc.</b>								
	17410	4/12/2011	77288	Install phone in Jail Mezzanine	101-103-850.00	235.20		\$1,135.18
	17468	4/20/2011	77300	Install Communication Jack - Admin's C	101-265-755.00	553.00		
	17470	4/20/2011	77302	Change Ext Locations - Office Moves	101-265-755.00	220.50		
	17471	4/20/2011	77301	Relocate Ext on Patch Panel - Office M	101-265-755.00	126.48		
<b>U.E.S. COMPUTERS, INC.</b>								
	17477	4/11/2011	32434	FOC - hard drive and installation	101-103-857.00	147.99		\$392.99
	17481	4/20/2011	32637	Office Moves	101-265-755.00	185.00		
	17493	4/20/2011	32642	Downloaded & Installed Windows Upda	101-103-857.00	60.00		
<b>U.P. ASSN. OF COUNTY COMMISSIO</b>								
	17422	4/26/2011	Registration	Spring 2011 Conference - Furlong & Lai	101-101-859.00	50.00		\$50.00
<b>UPCAP SERVICES INC</b>								
	17425	3/31/2011	1275	Work Crew-Shakey Lakes, River Park,	208-751-930.04	220.60		\$220.60
<b>Valley Mechanical, Inc.</b>								
	17424	4/11/2011	1769	Troubleshoot - new blower motor	101-265-934.00	682.61		\$56,119.61
	17427	4/11/2011	1768	Replacement - Health Dept Roof Unit	101-103-970.03	4,992.00		
	17520	4/1/2011	HVAC Project	Upgrades completed to date	101-103-998.00	50,445.00		

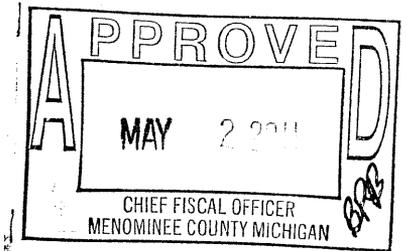
**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Wahl, Traci D.	17500	4/26/2011	RDSS Training	4/20 & 4/21/2011	101-132-801.00	20.00		\$29.26
	17501	4/26/2011	Reimbursement	Meal 4/19/2011	101-132-801.01	9.26		
WALTER BROTHERS INC								
	17406	3/31/2011	B111037	S Hook & Screw Eye	208-751-930.04	14.70		\$33.06
	17514	4/25/2011	A133341	Keyed Draw Lock	101-265-755.01	18.36		
Warren Suchovsky								
	17491	4/25/2011	Reimbursement	Mileage for Planning Commission Mtg 4	101-401-710.00	9.18		\$34.18
	17492	4/25/2011	Per Diem	Planning Commission Mtg 4/25/11	101-401-710.00	25.00		
Waste Management								
	17474	4/28/2011	1268425-1856-8	May 2011 Garbage Pickup	101-265-801.00	371.68		\$371.68
WATER AND WASTEWATER BOARD								
	17513	4/1/2011	90103011	1/1/11 - 3/31/11	101-265-920.00	31.36		\$31.36
WEST GROUP PAYMENT CENTER								
	17428	4/4/2011	822665117	March 5 - April 4, 2011	269-145-982.00	133.50		\$133.50
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								
	17476	4/15/2011	0402047856-00005	Kleinke Park - Electrical Service	208-751-920.01	36.15		\$36.15
WORMWOOD, DEBRA								
	17446	4/25/2011	Reimbursement	Michigan Communication's Directors Mt	266-325-860.00	10.00		\$10.00
Total Amount for Bank Account: General								<b>\$84,346.14</b>



MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Audrey Jerzyk	17523	4/26/2011	Reimbursement	Mileage for 4/5/11 Park Committee Mtg	208-751-860.00	12.24		\$12.24
Furlong, James	17526	4/7/2011	Reimbursement	Mileage - 4/7/11 Mtg	101-101-860.02	55.00		\$55.00
Hartz, John	17524	4/28/2011	Per Diem	Airport Commission Mtg on 4/20/11	101-101-860.08	50.00		\$52.30
	17525	4/28/2011	Reimbursement	Mileage - Airport Commission Mtg on 4/	101-101-860.08	2.30		
Jim Pearson	17527	4/26/2011	Reimbursement	Mileage April 2011	101-101-860.03	88.65		\$88.65
Linderoth, Janis	17528	4/29/2011	Per Diem	March 25 & April 20, 2011	101-101-710.00	100.00		\$175.48
	17529	4/29/2011	Reimbursement	Mileage - March 25 & April 20, 2011	101-101-860.09	75.48		
Ruby E. Ivens	17522	4/29/2011	Reimbursement	Mileage for all 2010 Parks & Recreation	208-751-860.00	274.00		\$274.00
Total Amount for Bank Account: General								\$657.67



**COPY**

**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name

Claim Total

Vcher#

Voucher Date

Vendor's Ref#

Description

Debit Acct#

\$Amount

SepCk

Bank Account: General

Blue Cross Blue Shield of MI

\$108,929.01

17556	5/2/2011	June 2011	45478 \$7622.66/8386400 \$99981.37/83	101-103-712.00	63,037.52	
17556	5/2/2011	June 2011	45478 \$7622.66/8386400 \$99981.37/83	205-315-712.00	13,913.29	
17556	5/2/2011	June 2011	45478 \$7622.66/8386400 \$99981.37/83	205-316-712.00	1,638.19	
17556	5/2/2011	June 2011	45478 \$7622.66/8386400 \$99981.37/83	208-751-712.00	2,730.33	
17556	5/2/2011	June 2011	45478 \$7622.66/8386400 \$99981.37/83	266-325-712.00	3,581.96	
17556	5/2/2011	June 2011	45478 \$7622.66/8386400 \$99981.37/83	266-326-712.00	1,355.33	
17556	5/2/2011	June 2011	45478 \$7622.66/8386400 \$99981.37/83	271-790-712.00	6,962.31	
17556	5/2/2011	June 2011	45478 \$7622.66/8386400 \$99981.37/83	296-663-712.00	1,638.19	
17556	5/2/2011	June 2011	45478 \$7622.66/8386400 \$99981.37/83	701-000-231.09	1,324.98	
17556	5/2/2011	June 2011	45478 \$7622.66/8386400 \$99981.37/83	701-000-231.08	2,047.74	
17556	5/2/2011	June 2011	45478 \$7622.66/8386400 \$99981.37/83	704-000-232.00	9,940.74	
17556	5/2/2011	June 2011	Brian Neumeier	701-000-231.09	758.43	

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Total Amount for Bank Account: General

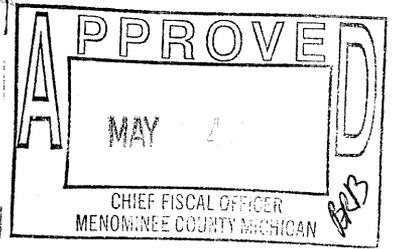
\$108,929.01

**A P P R O V E D**  
MAY - 3 2011  
CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
POSTMASTER - MENOMINEE	17586	5/3/2011	Jury Commission	Questionnaire Mailing for Jury Year 201	101-150-729.00	884.00		\$884.00
Total Amount for Bank Account: General								\$884.00

COPY



# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Commissioners Per-Diems/Expenses</b>
<b>DEPARTMENT:</b>	<b>Administration/Board</b>
<b>ATTACHMENTS:</b>	
<b>SUMMARY</b>	
Board to review Commissioner Per Diems & Expenses as recently submitted for payment.	
<b>RECOMMENDED MOTION</b>	
To approve Commissioner per diems & Expenses as recently submitted for payment	

Submitted by:     **Brian Bousley**    

    **05/19/2011**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>











MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

RECEIVED  
4/29/11  
Menominee County Administrator

Mileage: \$.51/mile ~ effective 01 Jan. 2011

\*Meals Breakfast ~ up to \$7.50  
Lunch ~ up to \$10.00  
Dinner ~ up to \$17.50

\*must attach receipt for reimbursement

Name: Mark Jasper ~ District 5

COPY

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
4/5/11	PARKS Step 630	101-101-860.05	24M-
4/6/11	PINE CREST Health 3:00	101-101-860.05	30M-
4/12/11	Road COMMISSION 9:00	101-101-860.05	20M-
4/12/11	Mo. MONTHLY meet 5:30pm	101-101-860.05	50M-
4/14/11	Meet Men 8:00pm	101-101-860.05	5M
4/19/11	Meet Men 4:30	101-101-860.05	50M
4/20/11	PINE CREST Health 4:30	101-101-860.05	30M
4/26/11	Regular Board 5:30	101-101-860.05	50M
4/29/11	Road COMMi 9:00	101-101-860.05	20M
		101-101-860.05	
		101-101-860.05	
		101-101-860.05	
	<b>Conference Expenses</b>		
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
<b>Total Mileage, Meals, Lodging &amp; Conference Expenses to be reimbursed</b>			<b>4142.00</b>

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Mark Jasper*

Signed

4/29/11

Date

MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

RECEIVED  
5/3/2011  
Menominee County Administrator

Mileage: \$ .51/mile ~ effective 01 Jan. 2011

\*Meals Breakfast ~ up to \$7.50  
Lunch ~ up to \$10.00  
Dinner ~ up to \$17.50

\*must attach receipt for reimbursement

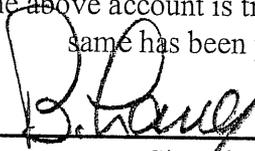
[COPY]

Name: Bernie Lang ~ District 1

2011

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
4-6	PUB. HEALTH 88		
4-7	CAA 116	101-101-860.01	
4-7	MI. WKS! 6	101-101-860.01	
4-12	CO. BD. mm	101-101-860.01	
4-19	CO. BD. mm	101-101-860.01	
4-20	PUB. HEALTH 88	101-101-860.01	
4-21	CUPPAD 1	101-101-860.01	
4-21	MENTAL HEALTH 144	101-101-860.01	
4-26	CO. BD. 3	101-101-860.01	
	451	101-101-860.01	
	X .51	101-101-860.01	
	225.50	101-101-860.01	
	Conference Expenses		
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
<b>Total Mileage, Meals, Lodging &amp; Conference Expenses to be reimbursed</b>			<b>225.50</b>

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

  
Signed

05-04-11  
Date







# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	Miscellaneous Boards/committees/commission reports
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	Miscellaneous reports discussed at the 5/10/11 County board meeting.
<b>RECOMMENDED MOTION</b>	To place miscellaneous reports on file in the County Clerk's office.

Submitted by:     **Brian Bousley**    

    **05/19/2011**      
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):



# Public Health Delta & Menominee Counties

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## Board of Health Meeting

Pinecrest Medical Care Facility, Powers

### Meeting Minutes

Wednesday, March 16, 2011

#### Board Members Present

Bernie Lang  
Tom Elegeert

Bob Burie  
Tom Trudgeon

Mark Jasper

#### Board Members Absent

Dave Schultz

#### Public Health Staff

Barb Chenier, Health Officer/ Administrator  
Dr. Terry Frankovich, Medical Director  
Jennie Miller, Immunizations/Communicable Disease Coordinator  
Sharon Engelsjerd, Executive Secretary

#### 1. Call to Order/Roll Call

The March 16, 2011, meeting of the Delta Menominee District Board of Health was called to order at 4:32 p.m. CST by Vice Chairperson Lang. Roll call was taken and is recorded above.

#### 2. Approval of Agenda

Mr. Trudgeon requested an item be added under New Business to discuss the Statement of Accounting Standards Rule #99.

**Mr. Trudgeon moved to approve the agenda with this addition as Item 5.2. Motion was supported by Mr. Burie and carried.**

#### 3. Approval of Minutes

**Mr. Elegeert moved that the February 16 minutes be approved. Motion was supported by Mr. Jasper and carried.**

#### 4. Education Session

##### 4.1—Immunizations Program Update

Jennie Miller, PHDM's Immunizations/Communicable Disease Coordinator, provided an update of PHDM's Immunizations Program and some of the provisions that make vaccine available to children and adults who may be uninsured or underinsured. There are currently 26 diseases that are vaccine preventable. In order to maintain "herd immunity," 85% of the population needs to be vaccinated. Otherwise, spontaneous outbreaks can occur such as the recent whooping cough outbreak. In Michigan, 315 pertussis cases (whooping cough) occurred in 2008, 902 in 2009, and 1,519 in 2010. Also, last year in Delta County we had 45 cases of Varicella (chickenpox).

Michigan is 12<sup>th</sup> in the nation for having children fully immunized, 1<sup>st</sup> for the most kids with complete Dtap immunization, and 1<sup>st</sup> for the number of Hepatitis B given at birth. In our district, our current rate of infants who are completely up-to-date with their vaccinations is 77% in Delta County and 71% in Menominee County; the Michigan average is 63%.

Several programs are available to help the uninsured or underinsured receive immunizations. The Vaccine For Children (VFC) is a federally funded program for children 18 years and younger. We have 13 private providers participating in this program, and also OSF Hospital on a limited basis. Ms Miller is responsible to approve all vaccine orders for these private providers, monitor their inventories, and visit each office annually to ensure program requirements are being followed. A program similar to the VFC but for uninsured or underinsured adults is the Michigan Vaccine Replacement Program (MI-VRP). Like the VFC program, clients pay only an administrative fee for the vaccines available through this program. This year PHDM also received special one-time funding through the American Recovery and Reinvestment Act (ARRA) for certain vaccines made available to a larger portion of the population.

Ms Miller oversees the Region 6 Coordinator for the Michigan Care Improvement Registry (MCIR). Originally for monitoring children's vaccinations, MCIR was expanded in 2006 to include adults. MCIR provides web-based immunization records, making the records available to all registered providers. Michigan leads the nation in this area and has advanced its application to that of electronic inventory. Providers in Michigan may now order their vaccines electronically, the Health Department approves the order electronically, and vaccines are delivered directly to the private provider instead of through the Health Department. Michigan is also piloting a new program that would allow states to share immunization data. This would be especially useful for us in Menominee County where many children receive their vaccinations in Wisconsin.

Ms Miller does extensive outreach in the community encouraging providers to increase vaccinations. A trained Immunization Nurse Educator, she also provides free immunization updates to the providers. She monitors immunization reporting from all school and childcare centers and assists them in meeting State-mandated compliancy levels. Through MCIR she monitors vaccinations for all children in both counties and

sends letters to parents of children overdue for immunization. PHDM has a very active and effective immunizations program with extensive interaction among organizations and individuals throughout the two counties.

5. **New Business**

5.1—**Process for Health Officer/Administrator Hiring**

Mr. Jasper reported a recent meeting of the Personnel Committee to discuss the hiring of a new Health Officer/Administrator. The employment advertisement has been well circulated, and we have received some qualified applicants. Board members agreed that the entire Board would interview the qualified applicants. Interviews will be held on Wednesday, April 6<sup>th</sup> at Pinecrest Medical Care Facility.

5.2—**Statement of Accounting Standards Rule #99**

Statement of Accounting Standards Rule #99 establishes specific standards that auditors must follow, including posing questions to employees, management, and Board members. Board of Health members recently received such a questionnaire, and Mr. Trudgeon took the opportunity to learn more about the Health Department's financial procedures. He met with Ms Chenier and Ms Woelffer for an in-depth review. He reported to the Board that PHDM has extensive written policies in place which address such areas as the handling of funds, limiting access to financial information, financial cross-checks, and chain of custody.

6. **Committee Reports**

6.1—**Personnel**

No further report

7. **Medical Director's Report**

Dr. Frankovich reported:

- Seasonal flu is in our communities. February is typically our peak, but we will not know if that holds true until the numbers for March are in. The vaccine has been shown to be a good match with the strains circulating. It is still recommended to get the vaccine if you have not had it.
- We have had some syphilis cases—which is unusual for our area. Syphilis is a bacterial infection and is easily curable if treated early. If not treated in time, serious disease may develop years later. Syphilis can be passed to sex partners and can also be passed to fetuses with severe consequences. Each syphilis case reported is investigated thoroughly by the Health Department to determine who may be infected and need treatment. Providers have been alerted to watch for its symptoms.
- Radiation issues with Japan are not affecting the United States. There is no need for potassium iodide for those not in the more immediate area of the radiation.

- Removal of bath salts in Marquette and Western U.P. Health Districts appears to have been successful in limiting further cases. The substance is not yet deemed illegal in the State but work on this issue is in progress.

8. **Health Officer's Report**

Ms Chenier reported:

- We received a new grant from the Centers for Disease Control and Prevention (CDC), the National Association of Chronic Disease Directors, and Duke University. It provides the capacity to use a Geographic Information System (GIS) to map chronic disease in our district. The grant includes the latest GIS software, intensive training at Duke University for two of our employees, and all travel expenses for the training. This grant was given to only five State Health Departments and two local Health Departments.
- A financial audit is currently being conducted at the Health Department. The auditors were very complimentary of our software system.
- Ms Chenier has presented the 2010 Annual Report to the Delta County Board of Commissioners and is scheduled to speak at the next meeting of the Menominee County Board.
- Changes in the State budget will affect the Health Department to some degree, but we do not anticipate a need to close any of our programs.

9. **Public Comment**—Mr. Trudgeon attended PHDM's first certified food managers training session conducted on March 8<sup>th</sup> by Ian Nelson, a PHDM Environmental Health Specialist. Mr. Trudgeon found the trainer very knowledgeable and the training to have good extensive content.

10. **Adjournment**

There being no further business, a motion was made by Mr. Elegeert with support by Mr. Burie to adjourn the meeting. Motion was carried and meeting adjourned at 5:34 p.m. CST.

  
Chairperson

:se



# Public Health Delta & Menominee Counties



## Board of Health Meeting

Pinecrest Medical Care Facility, Powers

### Meeting Minutes

Wednesday, April 6, 2011

#### Board Members Present

Bernie Lang  
Tom Elegeert

Bob Burie  
Tom Trudgeon

Mark Jasper  
Dave Rivard

#### Public Health Staff

Barb Chenier, Health Officer/ Administrator  
Sharon Engelsjerd, Executive Secretary

#### 1. Call to Order/Roll Call

The April 6, 2011, special meeting of the Delta Menominee District Board of Health was called to order at 3:00 p.m. CST by Vice Chairperson Lang. Roll call was taken and is recorded above.

#### 2. Approval of Agenda

Mr. Elegeert moved to approve the agenda. Motion was supported by Mr. Jasper and carried.

#### 3. Election of New Chairman

The recent death of David Schultz has left the position of Chair vacant.

Mr. Elegeert moved that Mr. Lang become the new Chair. Motion was supported by Mr. Jasper and carried.

Mr. Elegeert moved that Mr. Trudgeon be elected the Vice-Chair. Mr. Burie seconded the motion and motion carried.

#### 4. Personnel Committee Assignment

Mr. Elegeert moved that Mr. Trudgeon replace Mr. Schultz on the Personnel Committee. Mr. Rivard seconded and motion carried.

5. **Status of Hiring Process for Health Officer/Administrator Position**

Ms Chenier summarized the progression of the hiring process to date. The position was advertised with applications due March 15<sup>th</sup>. Eight applicants submitted complete application materials; several did not meet the minimum qualifications for the position. Review of the applications resulted in two being chosen to interview before the Board of Health. On Monday, April 4, one of the two interviewees withdrew her application. The remaining interviewee's application package was sent to the Michigan Department of Community Health (MDCH), as they must approve the appointment of the new Health Officer. MDCH suggested appointing an Acting Health Officer and advertising nationally.

6. **Establish Next Steps**

Members of the Board believed we have advertised sufficiently and decided to interview the remaining candidate. The interview was conducted.

**Mr. Elegeert moved that Dr. Frankovich interview the candidate, perform Reference Checks, and report to the Personnel Committee prior to the Board's April 20<sup>th</sup> meeting. Mr. Burie seconded the motion and motion carried.**

7. **Public Comment—None**

8. **Adjournment**

**There being no further business, a motion was made by Mr. Elegeert with support by Mr. Rivard to adjourn the meeting. Motion was carried and meeting adjourned at 4:30 p.m. CST.**

  
Chairperson

:se

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Monthly Meeting
715 Pyle Drive, Kingsford, Michigan
March 17, 2011 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

Karen Raether, Board Chairperson, called the meeting to order at 4:05 p.m. Mary Wendt, Board Secretary, conducted the roll call.

Table with 8 columns: MEMBERS, Present, Excused, Absent, MEMBERS, Present, Excused, Absent. Lists names of board members and their attendance status.

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, T. Wendt, J. Pelc (via VTC) L. Dionne, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OF THE AGENDA: There were no additions to the agenda

ACTION: Moved to approve the agenda as presented.

Motion by: P. Connors; supported by M. DeGrave. Motion carried unanimously

APPROVAL OF THE MINUTES:

There were no additions or corrections to the minutes from the Regular Board of Directors meeting on February 24, 2011.

ACTION: A motion was made to dispense with reading the minutes from the February 24, 2011 Regular Board of Directors meeting and approve as written.

Motion by: L. Luhtanen; supported by P. Connors. Motion carried unanimously.

PRESENTATION: John Basse-Pathways/NorthCare CEO

John Basse stated that he wanted to start off by thanking the Northpointe IS department and finance staff for their assistance with recent changes at NorthCare. Mr. Basse further stated that he has had the opportunity to work with Karen Thekan, in the CEO role, for over a year and she has been a great partner for the region. Mr. Basse reviewed the preliminary Michigan Department of Community Health (MDCH) budget regarding the 3% reduction to General Fund (GF), provided updates on Pathways/NorthCare and from the Board Association. Miscellaneous questions were addressed by Mr. Basse.

FINANCE COMMITTEE REPORT - C. Spence

Ms. Spence highlighted the following from the Finance Committee meeting minutes:

1. ISSUE: Review Check Disbursement Report

The check disbursement report in the amount of \$1,262,338.70 was reviewed and recommended for Board approval.

ACTION: A motion was made by C. Spence, supported by M. DeGrave to approve the check disbursement report for bills paid in the amount of \$1,262,338.70 as presented.

ROLL CALL VOTE:

Table with 6 columns: MEMBERS, YES, NO, MEMBERS, YES, NO. Lists names of board members and their vote on the roll call.

Motion carried unanimously.

2. ISSUE: Review Financial Reports - Final Fiscal Year (FY) 2009-10 & February 2011

A thumbnail report of funding sources, local dollars spent, and local expenditures for FY2009-10 was provided. The committee reviewed the final FY2009-10 financial report and recommended for Board approval.

**ACTION:** A motion was made by C. Spence, supported by M. Hofer to approve the final FY2009-10 financial report.

**DISCUSSION:** Bill Adrian reviewed the thumbnail report of funding sources, local dollars spent, and local expenditures for FY2009-10 and final FY2009-10 financial report. Miscellaneous questions were addressed by Mr. Adrian.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth			Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

**Motion carried unanimously**

The committee reviewed the February 2011 financial report and recommended for Board approval.

**ACTION:** A motion was made by C. Spence, supported by M. DeGrave to approve the February 2011 financial report.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth			Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

**Motion carried unanimously**

**3. ISSUE: Contract(s)/Agreement(s)**

#	Name of Contract	Purpose of Contract	Date of Contract	Old Rate	New Rate	Change
a.	Erickson AFC	Specialized Residential	4/1/11-1/31/12	\$35.19/day	\$36.24/day	Inc. \$1.05/day
This is a renewal agreement for specialized residential services for two adults.						
b.	NG	Self Determination Budget	3/11/11- 3/10/12	\$51,170.08	\$51,190.60	Inc. \$20.52/yr.
This is a self determination agreement for the family to hire their own CLS staff to provide cares for one individual in the family home. The increase is due to an increase in the Fiscal Intermediary cost.						
c.	Jim's Escort Service	Transportation	4/1/11-3/31/12	\$.75/mile for one staff, \$1.00/mile for two staff & \$15.00/hr wait time if over 2 hours	\$.90/ mile for one staff \$1.25/ mile for 2 staff & \$15.00/hr wait time if over 2 hours \$100.00 or actual mileage for cancellation	Increase of \$.15 for 1 person, \$.25/mile for 2 and the \$100 for cancellation
This is a renewal agreement for transportations services						
d.	Oconomowoc Dev. Training Center	Specialized Residential	3/15/11 – 8/31/11	n/a	\$342.62/day	n/a
New agreement for specialized residential setting for one individual. The local school district has agreed to pay \$120.00/week towards his school days at Oconomowoc						
e.	Integrated	Psychiatric	4/1/11 – 3/31/12	n/a	90801-Intake/	

Mental Health Services	Services			Assessment- \$390 90805-Indiv. Session/Med. Rev.-20-30 min.- \$180 90807-Indiv. Session/Med. Rev.-40-45 min.- \$250 90862-Med. Rev.-\$130
The is a new agreement with Dr Stonefeld to provide psychiatric services to one individual through self determination.				

**ACTION:** A motion was made by C. Spence, supported by M. DeGrave to approve all contracts as noted above. Miscellaneous questions were addressed by Bill Adrian.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth			Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

**Motion carried unanimously.**

**4. ISSUE:** Administrative Costs

**DISCUSSION:** Costs associated with Northpointe's administrative personnel were reviewed by Bill Adrian. Miscellaneous questions were addressed by Mr. Adrian.

**ACTION:** Information

**PLANNING COMMITTEE REPORT - J. Luhtanen**

Ms. Luhtanen highlighted the following from the Planning Committee meeting minutes:

**1. ISSUE:** Pre-Paid Inpatient Plan-Increasing the Number of Children Served

Data on children served, which have decreased over the period of Fiscal Year (FY) 2006 to FY2010 for U.P. Regional Community Mental Health (CMH) agencies, was reviewed by Lisa Dionne. One of the performance improvement projects for the regional CMHs is to increase the amount of children served.

**ACTION:** Information

**2. ISSUE:** Stakeholder Committee Meeting Report

The Stakeholder Advisory Committee met on February 1, 2011 at the Kingsford office and meeting information was reviewed by Lisa Dionne.

**ACTION:** Information

**3. ISSUE:** New Policy: Recreation & Vacation

The new Recreation & Vacation Policy was reviewed by Lisa Dionne. This policy is needed as Northpointe is a child placing agency.

**ACTION:** A motion was made by J. Luhtanen, supported by R. Plumley to approve the new Recreation & Vacation Policy. **Motion carried unanimously.**

**4. ISSUE:** New Policy: Education

The new Education Policy was reviewed by Lisa Dionne. This policy is needed as Northpointe is a child placing agency. Miscellaneous questions were addressed by Karen Thekan.

**ACTION:** A motion was made by J. Luhtanen, supported by P. Connors to approve the new Education Policy. **Motion carried unanimously.**

**5. ISSUE:** Recipient Rights Applications for Vacancies on Recipient Rights Committee

The Recipient Rights Ad Hoc Committee met and reviewed applications for two vacancies on the Recipient Rights Committee due to terms expiring. The Ad Hoc Committee has recommended that Debbie Eichhorn and Lois Tovar be reappointed to the Recipient Rights Committee. Planning Committee members reviewed all applications that were received for these vacancies.

**ACTION:** A motion was made by J. Luhtanen, supported by R. Plumley to approve the reappointments of Debbie Eichhorn and Lois Tovar to the Recipient Rights Committee. **Motion carried unanimously.**

6. **ISSUE:** Grievance Process  
Joan Luhtanen stated that the Planning Committee reviewed the Grievance Process which has now been changed to the Problem Resolution Process. Ms. Luhtanen also stated that a final copy of the Problem Resolution Process had been provided for review at the Board meeting and that this Problem Resolution Process should be included in Board Policies. Ms. Luhtanen reviewed the changes to the Problem Resolution Process.  
**ACTION:** A motion was made by J. Luhtanen, supported by M. DeGrave to approve Problem Resolution Process and place it into the Board Policies with changes noted.  
**DISCUSSION:** Mari Negro stated that she disagreed with the mediation step being taken out of the Problem Resolution Process. Discussion ensued. **Motion carried unanimously.**
7. **ISSUE:** Northpointe Written Plan for Professional Services  
The Written Plan for Professional Services is updated and reviewed by the Board on an annual basis. Lisa Dionne reviewed changes to the plan.  
**ACTION:** A motion was made by J. Luhtanen, supported by M. DeGrave to approve the Northpointe Written Plan for Professional Services. **Motion carried unanimously.**
8. **ISSUE:** Northpointe Accessibility and Accommodations Plan  
The Northpointe Accessibility and Accommodations Plan is updated and reviewed by the Board on an annual basis. Joan Luhtanen reviewed changes to the plan.  
**ACTION:** A motion was made by J. Luhtanen, supported by R. Plumley to approve the Northpointe Accessibility and Accommodations Plan. **Motion carried unanimously.**

P. Connors excused at 5:36 p.m.

9. **ISSUE:** Northpointe Annual Performance Improvement Plan  
The Northpointe Annual Performance Improvement Plan is updated and reviewed by the Board on an annual basis. Lisa Dionne reviewed changes to the plan.  
**ACTION:** A motion was made by J. Luhtanen, supported by M. DeGrave to approve the Northpointe Annual Performance Improvement Plan. **Motion carried unanimously.**

P. Connors returned at 5:41 p.m.

10. **ISSUE:** Northpointe Cultural Competence/Diversity Plan  
The Northpointe Cultural Competence/Diversity Plan is updated and reviewed by the Board on an annual basis. Lisa Dionne reviewed changes to the plan and addressed miscellaneous questions.  
**ACTION:** A motion was made by J. Luhtanen, supported by R. Plumley to approve the Northpointe Cultural Competence/Diversity Plan. **Motion carried unanimously.**
11. **ISSUE:** Northpointe Quality Assessment & Performance Improvement Program (QAPIP) FY2011  
Lisa Dionne stated that the QAPIP is updated and reviewed by the Board on an annual basis. Ms. Dionne reviewed changes to the QAPIP.  
**ACTION:** A motion was made by J. Luhtanen, supported by M. DeGrave to approve the Northpointe QAPIP for FY2011. **Motion carried unanimously.**
12. **Miscellaneous**
- The Board orientation manual will be updated and the Planning Committee will be taking this task on.

### **PERSONNEL COMMITTEE REPORT – P. Connors**

Ms. Connors highlighted the following from the Personnel committee meeting that was held on March 17:

1. **ISSUE:** Human Resources Quarterly Reports  
The 1st quarter (October-December 2010) Quarterly Reports were reviewed:
- Employee Injury/Accidents - There were 4 employee injuries for the quarter.
  - Separated Employees - There were 6 employees for the quarter that left Northpointe employment.
  - Wage Increases - There were 55 employees during the quarter that received their annual performance review: 48 received a pay increase and 7 did not receive a pay increase due to being at the top of their pay scale. Of the 55 employees reviewed; 36 were hourly and 19 were salary. On the Wage Increase report, the total number of employees that are employed by Northpointe and the total number of salary and hourly employees for the quarter will be added to this report.
- ACTION:** Information
2. **ISSUE:** UMR-Northpointe Health Insurance

The Northpointe medical benefits, prescription benefits, and pharmacy benefits for Northpointe staff health insurance were reviewed by Terri Wendt. Miscellaneous questions were addressed by Ms. T. Wendt and Karen Thekan.

**ACTION:** Information

3. Miscellaneous

- **ISSUE:** Political Activity Policy-Changes

Changes to the Political Activity Policy were reviewed. This policy was updated to reflect the Hatch Act.

**ACTION:** A motion was made by P. Connors, supported by J. Luhtanen to approve the changes to the Political Activity Policy. **Motion carried unanimously.**

**CHAIRPERSONS REPORT** – K. Raether

- Karen Raether stated that on behalf of the Northpointe Board she wished to congratulate the Kingsford ACT team on receiving one of the highest scores in the region on their Integrated Dual Disorders Treatment Fidelity review and is grateful for all of their work they have done.
- The NAMI/Northpointe luncheon is Friday, May 13 and registrations were provided to Board members.

R. Plumley & A. Martin excused at 6:02 p.m.

- The Members Services Committee is reviewing different options as to where the fall Board Association conference should be held and are looking at changing the hotel location because room rates at the Grand Traverse Resort in Traverse City are expensive. One of the options is to move the conference to The Soaring Eagle Hotel/Casino in Mt. Pleasant as the cost of hotel rooms there is cheaper but feedback was needed from CMH Boards if they would have a problem with the conference being held at a hotel/casino. Discussion ensued. **ACTION:** A motion was made by M.Negro, supported by C. Spence that the Northpointe Board is willing to attend a conference at The Soaring Eagle Hotel/Casino.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy		X	Luhtanen, Joan		X
DeDie, William	X		Martin, Ann		
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth			Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

**Motion carried; 7 ayes; 2 nays.**

- A nominating committee was named: Chris Spence-Chairperson, Joan Luhtanen, and Marylee DeGrave. This committee will meet on Thursday, April 21, 2011 at 3:30 p.m. to present a slate of officers for election at the April 21, 2011 Board meeting.
- Karen Raether stated that she received good feedback from the March 10, 2011 Board training presentation. Joan Luhtanen stated that the training was very worthwhile and liked the term “ambassador” that was presented. Ms. Luhtanen further stated that “ambassador” is an excellent term to clarify what a Board member’s role is. Marylee DeGrave stated that from the training she liked that the presenter provided that Board members should support Northpointe’s mission statement. Peggy Connors stated that she was glad that all Board members were given the opportunity to provide what their motivation was to be on the Northpointe Board and that new Board members should have a mentor.
- The Board Association will be holding their U.P. Board member forum on May 6 & 7, 2011 in Gladstone. The following Board members tentatively expressed interest in attending this conference: Joan Luhtanen, Marylee DeGrave, Millie Hofer, Mari Negro, Bernie Lang, and Karen Raether. Ms. Raether asked Board members what Boardworks module they would like to see presented at this conference. Discussion ensued and Board members provided that they would like to see the Finance Boardworks module presented.

**CEO REPORT**

Karen Thekan stated that her March 2011 CEO report was in Board packets; she provided the following updates and highlights:

**Federal/StateActivity:**

- A vote will be held at the spring Board Association conference regarding the expansion of membership at the Board Association which would include affiliates into the Board Association. Board members will be receiving information on this after April 1 and this will then be discussed further in April.

- The Walk-A-Mile rally is held every spring in Lansing and is well represented by Northpointe consumers each year. This year the Board Association is asking each CMH to contribute \$225.00 to support this effort and Northpointe has decided that they will not be sending them \$225.00 as there are other ways that contributions can be sought out, i.e., through a drug company, through the Flynn Foundation, etc.
- There are 5 CMHs in the State of Michigan who are refusing to pay their new Board Association dues. They are paying their old dues and not their newly assessed dues. The discussion regarding this at the Member Services meeting this week was if these 5 CMHs are not paying their newly assessed dues do they get all the privileges of being a member of the Associations, do they get voting rights, etc.

**Local Activity:**

- Representative McBroom and Representative Huuki will be attending the April Collaborative meetings and touring the Northpointe facilities.

**OLD BUSINESS** – No old business

**NEW BUSINESS** – No new business

**BOARD PREROGATIVE**

- Karen Thekan stated that she sent out an e-mail to the Board asking them what they took away from the Board training presentation and what as a Board member did they feel like they learned that can be incorporated into their role as a Board member. Ms. Thekan further stated that starting at the April Board meeting, along with Board Prerogative, that “Ambassador Moment” will be added to hopefully have a Board member share a story that occurred in the last month on how they supported community mental health and what they did to be an ambassador for community mental health.

**PUBLIC COMMENTS** – No public comments

**ADJOURNMENT**

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 6:18 p.m.

The next regular monthly Board meeting is scheduled for April 21, 2011 in **Kingsford, Michigan beginning at 4:00 p.m.**

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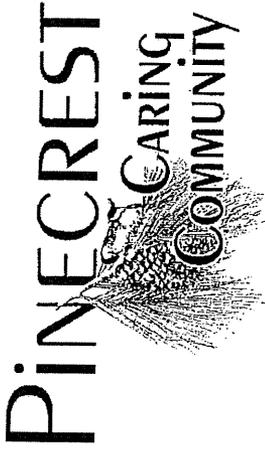
Karen Raether, Chairperson

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Peggy Connors, Secretary

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Mary Wendt, Board Secretary



PINECREST MEDICAL CARE FACILITY

BOARD OF TRUSTEES MEETING

Date: March 24, 2011	Time: 2:07 pm CST
Presiding: Gladys Elegeert, Chairperson	Place Board Room
Recording Secretary: Lois Ball, Executive Secretary	

Board Members Present: Gerald Smith, Gladys Elegeert, Elaine Boyne, Gerald McCole, Barbara Oliver, Barbara Thorne, Mary Bradley, Michael Kaufman, Margaret Bastien, Richard Mapes, Administrator.

County Liaison Members Present: Charlie Meintz.

County Liaison Members Absent: David Moyle, John Degenaer, Jr.

Leadership Team Members Present: Darlene Smith and Candace Meintz.

March agenda	The March agenda was approved with the removal of Action Item No 4.	A motion was made by Trustee Bradley, supported by Trustee Smith to accept the agenda as presented. Motion carried.
Minutes of February meeting		A motion was made by Trustee McCole, supported by Trustee Oliver, to accept the minutes of the February minutes. Motion carried.
Financial Statement for February 2011	Candy Meintz, CFO, reviewed the financial	A motion was made by Trustee Smith,

	statements.	supported by trustee Oliver. Motion carried.
Manifest of Invoices		A motion was made by Trustee Kaufman, supported by Trustee McCole, to accept the Manifest of Invoices and to pay the bills. Motion carried.
Board Committee Report	Plante and Moran audit: Eric Conway, of Plante and Moran, gave a presented to the Board on the 2010 financial audit. He spoke on all areas of the audit and explained areas of growth and concern.	A motion was made by Trustee Bradley, supported by Trustee Boyne, to accept the audit as presented by Plante and Moran partner, Eric Conway. Motion carried.
	Adult and Adolescent Volunteer Policy: Board members reviewed and discussed the policy revisions. Administrator Mapes noted that the policy had been revised with the help of the Caring Spirit Team which had included some of the Activities Staff.	A motion was made by Trustee Kaufman, supported by Trustee Boyne, to accept the Adult and Adolescent Policy as presented. Motion carried.
	Board Committee Appointments: The Board reviewed the annual change of leadership and committee appointments.	A motion was made by Trustee Kaufman, supported by Trustee Smith, to appoint Gerald McCole as Chairperson, Peg Bastien as Vice-Chair and Gerald Smith as Secretary for the 2011-2012 year. Motion carried. Trustee McCole, as new Chairperson, will make Committee Assignments which will be shared at next month's Board Meeting.
	Bread and Milk Bids Administrator Mapes explained the current process of letting and accepting bids for dairy products (in April) and bread products in September. He noted that our MCMCFC GPO included GFS and he was checking to see if Sara Lee, our current bread vendor, was part of that GPO as well. He noted that we have been having difficulties getting bids from vendors and using the GPO would solve this.	A motion was made by Trustee Bradley, supported by Trustee Oliver, to accept the recommendation to use the MCMCFC GPO to obtain dairy and bread products as necessary. Motion carried.

	<p>Whispering Pines/PAC Report. Trustee Bradley, Chairperson of the Whispering Pines Committee, reported on the Whispering Pines Committee Meeting that had been held prior to the this Board Meeting. She reported on each home, the clients, staff and activities happening at each home, as well as the Great Northern Home Care and activities at the Harbors. She noted that there had been a Valentine's Dance which had been well attended. She also noted that they had reviewed their financial audit at this meeting and were doing very well.</p>	<p>A motion was made by Trustee McCole, supported by Trustee Smith, to accept the Whispering Pines report as presented by Trustee Bradley. Motion carried.</p>
<p>Unfinished and New Business</p>	<p>Quality Assurance Committee: Darlene Smith, Director of Resident Services, reported to the Board that the monthly Committee meeting would not be held until next Monday. She also noted that the monthly Resident Council meeting had been held the day before but the minutes were not yet prepared.</p>	
	<p>Safety Committee: Lois Ball, Safety Committee Secretary, reported on the meeting held March 8<sup>th</sup>. All resident and employee incidents and accidents were reviewed at this meeting.</p>	<p>A motion was made by Trustee Boyne, supported by Trustee Kaufman, to accept the Safety Committee Report. Motion carried.</p>
	<p>Meetings and Conferences Attended: Administrator Mapes and Trustee Bradley gave reports on the NACo Meeting in Washington at the beginning of March. Trustee Bradley reported that Michigan made a strong showing at the NACHFA meeting where regulatory reform was discussed. Trustee Bradley brought back information which she left in the Board Room if members</p>	<p>A motion was made by Trustee Boyne, supported by Trustee Oliver to accept the reports as presented. Motion carried.</p>

<p>Administrator's Report</p>	<p>were interested in reading it.</p> <p>Labor/Management Meeting. Administrator Mapes reported that this month's meeting had been cancelled.</p> <p>Employee Satisfaction Survey Committee: Administrator Mapes reported that the Caring Spirit Team was working with Dept Heads on action plans to address issues in their departments with regards to the survey. He also noted that each Dept. Head has it in their objectives to work with the Caring Spirit Team to better understand problems.</p> <p>Public Relation Coordinator position: Administrator Mapes reported that we had begun interviews for this position and hope to have it filled by the end of the month.</p> <p>Certificate of Need update: Administrator Mapes reported that the CON application has been put on hold at this time due to the new normal we are seeing for census.</p> <p>Arbitration with Union Local 854: Administrator Mapes reported that arbitration is set for April 21 and 27.</p>	<p>A motion was made by Trustee Bradley, supported by Trustee Smith, to accept the Administrator's report as presented. Motion carried.</p>
<p>Administrator's evaluation and contract.</p>	<p>Trustee McCole noted that it was agreed that evaluations would be mailed out to Board Members with envelopes to be forwarded to Secretary of the Board, Peg Bastien. Ms. Bastien will compile information from the forms and tabulate it to present at next month's meeting. The Executive Committee</p>	

	will review the contract presented by Administrator Mapes for their consideration.	
Comments from Liaison Members	Liaison Member, Charlie Meintz, introduced himself and stated that it seems that the Board Members show nice team work among themselves and appeared proactive in educating other Board Members and accepting of one others views. He found the meeting very informative.	
Comments from the Public	There were no public comments at this meeting.	
Adjournment	The meeting adjourned at 3:35 p.m.	A motion to adjourn was made by Trustee McCole, supported by Trustee Oliver. Motion carried.

Margaret Bastien, Secretary

Margaret Bastien

Richard Mapes, Administrator

Richard Mapes

# MENOMINEE COUNTY PLANNING COMMISSION

5904 U.S. Highway 41, Stephenson, MI 49887

(906) 753-2209

## MINUTES

April 25, 2011

The Menominee County Planning Commission meeting was called to order at 5:01 pm CST by Chair, Lillian Schultz at the Michigan State University Extension office in Stephenson, MI with the Pledge of Allegiance.

ROLL CALL: Bill Anderson, Wayne Erickson, Jim Pearson, Charlene Peterson, Lillian Schultz, and Warren Suchovsky. Absent: Roger Cole

A quorum was present to conduct business.

Public Comment: (In attendance: Doug Toupalik & Paul Anderson, Ingallston; Bob Desjarlais) – Ingallston reserved the right to participate during the review of their ordinance.

Approval of the Agenda: Chair noted additional material had just been submitted very recently for review and we added those items to the agenda under new business. Motion by Anderson; second by Suchovsky to approve the agenda, as noted. Carried.

Approval of Previous Minutes: Regular meeting minutes February 28, 2011 approved as submitted. Motion by Suchovsky, support by Pearson. Carried. Minutes will be filed with the county.

Motion was made by Anderson; seconded by Suchovsky to discuss new business items ahead of the old business to allow Ingallston officials to move on to another meeting. Carried.

### OLD BUSINESS: 2003 MENOMINEE COUNTY COMPREHENSIVE PLAN

Shortly after 6 pm the new business items on the agenda had been completed. At this time a discussion on the PLAN in general and Chapters 1 thru 4 ensued. Overall, the PLAN is in need of major statistical data updates (text and charts) as well as newer photos and maps. Peterson suggested some information may have to come from other sources than the census reports since the forms and amount of information requested changed considerably downward to ten (10) questions in 2010. CUPPAD should be able to track down some of the vital data that is needed for the PLAN. Peterson suggested keeping all the data back as far as 1970 in some cases and building on it with updates rather than eliminating the historical information. If new

data is not as recent as 2010 then we will request that the most recent data be used, i.e. 2006 if that is the most current.

Suchovsky had typed up some comments and those were used for discussion topics. The county has unused assets such as a rail system, airport, transportation corridor to funnel traffic thru the county along the Hwy 41 corridor. There is also infrastructure in place and available for potential commercial and industrial opportunities, especially in the City of Menominee. There has been a 5% decrease in census in the last decade (2000 – 2009) which netted a loss of about 1300 residents to the county with the majority (over 900) in the city of Menominee itself. Schultz pointed out that “Communication” is a key element and cellular services in particular are seriously lacking in the northern parts of the county.

The MCPC also expressed the need for MENOMINEE to have its own Chamber of Commerce as Marinette WI may be okay for some social or recreational combined promotional purposes; but for industrial and commercial growth and development in MICHIGAN we need MICHIGAN businesses promoting MICHIGAN.

Three key items that need to be addressed are: transportation systems; road improvements; and the cost of energy.

It was suggested that we need to get the CUPPAD staff in to discuss their role in the update process sooner rather than later so we are informed about what sources they have available and express our parameters for the updated Comprehensive Plan. Schultz will contact Michelle DeWitt to have her join us to determine what CUPPAD services are available to the county and a possible timeline. We will set a meeting as soon as we know what dates she has available. (NO Tuesdays.)

#### NEW BUSINESS:

1. Ingallston Township Planning Commission Ordinance: A number of questions and comments were submitted by the MCPC to Doug Toupalik who took precise notes (see attached copy of his notes). In addition to clerical corrections and upgraded language suggested changes; Ingallston was asked to review/consider the meaning of what they were trying to express in a few sections.

Suchovsky motioned to recommend approval of the Ingallston PC Ordinance as presented. A letter will be sent notifying township of this decision. Second by Anderson. Carried.

2. Nadeau Township Recreation Plan: Five-year recreation plan submitted March 30, 2011 was reviewed. A few minor clerical details need to be corrected. Allowable clerical changes would make document better without any material content change. Motion by Anderson to accept; Erickson supported. Carried.
3. Mellen Township Planning Commission Ordinance: CUPPAD standard language used. Motion to approve by Peterson; support by Pearson. Carried.
4. Harris Township Planning Commission Ordinance: CUPPAD standard language used. Motion to approve by Suchovsky; support by Anderson. Carried.
5. Annual meeting schedule for required 4 annual meetings was requested by County Administrator. Peterson had researched County PC Ordinance and OMA laws. See attached schedule. Any other meetings may be called as needed. Motion to accept schedule for posting by county administrative office was made by Suchovsky; second by Anderson. Carried.
6. Next regular meeting date: Monday, July 25, 2011 was confirmed as the date for the next regular meeting unless CUPPAD can meet in May or June. Meetings will be held at the MSU Extension at 5:00 PM.
7. It was agreed by general consensus to come prepared at the July 25 meeting ready to discuss and make recommendations for changes to Chapters 5 thru 8.
8. Menominee County Recreation Plan (5-year): Approved by the county board. Put on file for the MCPC. (Distribute a copy to each MCPC)
9. City of Stephenson Recreation Plan dated March 14, 2011 with a copy of their grant included. Follow up with City Clerk to determine if they need a letter of approval for the grant process. (Follow up: Grant filed, Rec Plan submitted for information/file only.) No action required from the MCPC.
10. Continuation of Grant Application for Retired and Senior Volunteer Program submitted for information/file only to government agencies. No action required.
11. It was agreed by general consensus to send a letter of acknowledgement to each township/agency that submits paperwork for review as a matter of courtesy stating the determination of the MCPC. Carried.

Public Comment: Jim Pearson, County Board Commissioner, District #3, put on his citizen hat and invited/urged all of the Planning Commission members to attend a presentation to be made by *Explorer Solutions* about development and airport expansion as well as a possible industrial park near the airport. As this is part of the county's long-range planning, he urged as many of us as possible to come and hear the presentation. Time and place are yet to be determined. Notification will be made to the MCPC when we have the information.

Motion to adjourn made by Erickson; second by Anderson. Carried.

Meeting adjourned at 7:18 pm.

Respectfully submitted:

A handwritten signature in cursive script that reads "Charlene Peterson".

Charlene Peterson, Vice-Chair

Pro tem Secretary

**FOLLOW UP NOTE:**

*Lillian Schultz contacted Michelle DeWitt from CUPPAD on April 28, 2011. Michelle can meet with the MCPC for a discussion on the update of the County's COMPREHENSIVE PLAN on **WEDNESDAY, MAY 25, 2011 at 5 pm at the Annex in Stephenson, MI.***

**Menominee County  
Department of Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858**

**BOARD MEMBERS**

**MARY BRADLEY  
MICHAEL KAUFMAN  
PEGGY BASTIEN**

**DIRECTOR**

**RUSSELL K. SEXTON**

**Date:** March 29, 2011

The regular meeting of the Menominee County Department of Human Services Board was called to order by Mike Kaufman, Board Chair, at 9:00 a.m. The meeting was held in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Member; Peggy Bastien, Board Member and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

**APPROVAL OF February 22, 2011 MINUTES:**

Minutes of the February 22, 2011 Board Meeting were reviewed. A motion to accept the minutes was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for February 2011 was reviewed. There were \$150.00 in expenditures for DHS Board meeting attendance; leaving a balance of \$7,258.44. There were no expenditures from the Child Care fund, leaving a balance of \$3,500.00.

There were a lot of changes in relation to the MCSSA Legislative Conference due to the weather and other issues, so we are waiting to get that sorted out prior to adding those expenditures to the financial report.

A motion to accept the financial report was made by Mary Bradley and seconded by Peggy Bastian. Motion passed without opposition.

## **DIRECTOR'S REPORT:**

**Staffing Information:** Mr. Sexton discussed the FY 2011 Staffing Allocation for Menominee County and the issues he is having in relation to the hiring process to fill vacant positions.

**MCSSA Information:** Various MCSSA documents were distributed. The next District One meeting will be in Marquette on April 27, 2011 at the Ramada Inn.

Mary Bradley provided documents she received at the Legislative Conference and a summary of what occurred.

**Statewide Director's Meeting Information:** No update.

**Collaborative Issues:** No update.

**Business Plan Update:** Mr. Sexton continues to relate that both the services and assistance payments units are performing very well at this time.

**Miscellaneous:** Nothing new.

**Board Member Input/Suggestions:** The Board Members provided a variety of input, which was greatly appreciated by the director.

Motion to accept the Director's Report as submitted made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

**UNIT REPORTS:** No unit report was provided.

## **BOARD BUSINESS:**

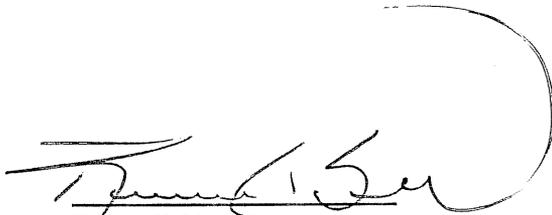
**Approval of Vouchers:** Vouchers were reviewed and approved. Motion made by Peggy Bastien and supported by Mary Bradley. Motion passed without opposition.

**NEW BUSINESS:** There was no new business presented.

**PUBLIC COMMENT:** None.

**NEXT MEETING:** April 26, 2011 at 9:00 a.m. in the Menominee County DHS Board Room.

**ADJOURNMENT:** Motion to adjourn made by Peggy Bastian and supported by Mary Bradley. Motion passed without opposition. Meeting adjourned at 9:26 a.m.



Russell K. Sexton  
Board Secretary



Michael Kaufman  
Chairperson

Pc: DHS Board Members  
DHS Northern Area Office  
Menominee County BOC  
Menominee DHS Office File  
Bernie Lang, Menominee County BOC Liaison

# MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Project Manager for Shakey Lakes Bathhouse Project</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>no</b>
<b>SUMMARY:</b>	
<p>Once the bathhouse plans are approved by the state, time is of the essence to move on the project. Two ways of tackling the plan is to put out a RFP and advertise for a Project Manager and alternate route would have the Building Code Officer oversee the project.</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **05/19/2011**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

# MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Courthouse Boilers</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>No</b>
<b>SUMMARY:</b>	
<p>Continuing to have issues with the boilers, presently we are down to one boiler. Want to be proactive and address the situation during the summer month to replace the boilers. Funding for the boilers could be taken from the Designated Building Fund.</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **05/19/2011**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

# MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Vacancy on the Menominee County Planning Commission</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>No</b>
<b>SUMMARY:</b>	
<p>Roger Cole representing the education sector on the Planning Commission is leaving the area and taking employment outside of the county. Replacement on the Planning Commission is needed. His term expires 4/30/2013</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **05/19/2011**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>
<input type="checkbox"/>	

# MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	County Board By-law Revisions
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	No
<b>SUMMARY:</b>	
<p>Certain portions of the by-laws have been discussed by the Executive Committee and are being forwarded to the county board for discussion.</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **05/19/2011**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

# MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	Miscellaneous Bills
<b>DEPARTMENT:</b>	Administration/Board
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills for payment on May 12, 2011 in the amount of \$81,108.07	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **05/19/2011**      
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

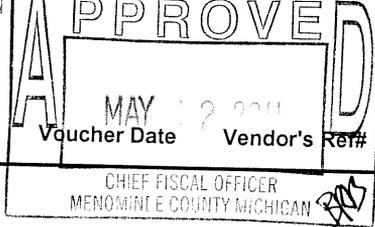
**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):



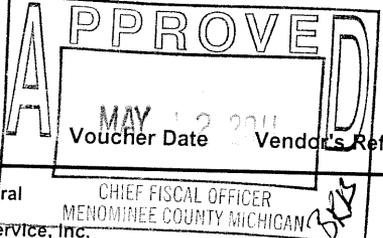
**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
<b>A B C PRINTERS</b>							
17660	4/28/2011	93018	Letterhead for Clerk's Office	101-215-727.00	69.18		\$69.18
<b>ALGER-DELTA COOPERATIVE ASSOCI</b>							
17648	4/30/2011	1503500	Shakey Lakes Park April 2011	208-751-920.01	34.82		\$530.45
17649	4/30/2011	383200	Shakey Lakes Park April 2011	208-751-920.01	26.97		
17650	4/30/2011	383001	Shakey Lakes Park April 2011	208-751-920.01	29.76		
17651	4/30/2011	380300	Shakey Lakes Park April 2011	208-751-920.01	84.45		
17652	4/30/2011	379700	Shakey Lakes Park April 2011	208-751-920.01	77.98		
17653	4/30/2011	370500	Shakey Lakes Park April 2011	208-751-920.01	146.83		
17654	4/30/2011	367100	Shakey Lakes Park April 2011	208-751-920.01	27.56		
17655	4/30/2011	367200	Shakey Lakes Park April 2011	208-751-920.01	38.73		
17656	4/30/2011	369802	Shakey Lakes Park April 2011	208-751-920.01	36.38		
17657	4/30/2011	383301	Shakey Lakes Park April 2011	208-751-920.01	26.97		
<b>ANGELIS MENOMINEE INC</b>							
17731	4/6/2011	0070746-IN	Inmate Groceries	101-301-770.00	54.18		\$275.36
17732	4/11/2011	0807211-IN	Inmate Groceries	101-301-770.00	53.36		
17733	4/19/2011	252DDF-IN	Inmate Groceries	101-301-770.00	95.58		
17734	4/19/2011	315DF-IN	Inmate Groceries	101-301-770.00	3.63		
17735	4/21/2011	2253211-IN	Inmate Groceries	101-301-770.00	24.66		
17736	4/26/2011	0013272-IN	Inmate Groceries	101-301-770.00	36.40		
17737	4/28/2011	1556DDF-IN	Inmate Groceries	101-301-770.00	7.55		
<b>AT&amp;T - Aurora, IL</b>							
17681	4/19/2011	906863202304	April 19 - May 18, 2011	101-103-850.00	559.88		\$2,053.58
17685	4/19/2011	906863661404	April 19 - May 18, 2011	266-325-850.00	378.50		
17754	5/1/2011	906R41083905	May 2011	101-103-850.00	695.65		
17771	5/1/2011	906753458205	May 1 - May 31, 2011	101-103-850.00	47.30		
17772	5/1/2011	906753220905	May 1 - May 31, 2011	101-103-850.00	372.25		
<b>AT&amp;T Global Services, Inc.</b>							
17721	5/2/2011	MI665148	Maintenance Contract for 911 Equipme	266-325-728.01	3,150.00		\$3,150.00
<b>AT&amp;T Long Distance</b>							
17647	4/19/2011	854528091	Telephone Charges	101-103-850.00	201.84		\$201.84
<b>Badger Mailing &amp; Shipping</b>							
17687	4/29/2011	34508	Pressure Sensitive Tapes	101-253-729.01	263.85		\$263.85
<b>BAYSHORE VETERINARY CLINIC</b>							
17792	5/9/2011	138457	Veterinary Services - Gracie	101-301-881.01	44.16		\$88.32
17793	5/9/2011	138489	Veterinary Services - Gracie	101-301-881.01	44.16		
<b>BERNTSEN INTERNATIONAL, INC.</b>							
17784	5/2/2011	00135635	Rods & Markers for Remonumentation	243-245-765.00	1,699.46		\$1,699.46
<b>Bob Barker Company, Inc.</b>							
17726	4/27/2011	WEB000167968	Spork - Inmate Supplies	101-301-770.00	23.44		\$405.99
17787	5/5/2011	WEB000169116	Inmate Supplies	101-301-770.00	57.47		
17788	5/5/2011	WEB000169006	Inmate Supplies	101-301-770.00	325.08		
<b>BP</b>							
17751	5/2/2011	29732764	Gasoline Sales - Bldg Code - April 2011	249-371-742.00	89.00		\$287.97
17785	5/6/2011	29798483	Sheriff's Department - April 2011	101-301-742.00	198.97		
<b>Brians Auto Glass, Inc.</b>							
17750	4/29/2011	20654	2010 Chevy Impala - Windshield	205-315-934.00	310.00		\$310.00



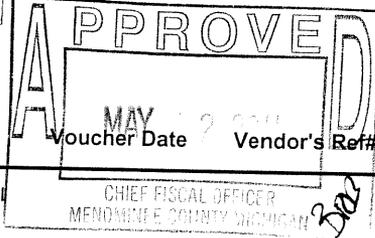
**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN						
<b>BRUNO STEPHANIE</b> 17667	4/30/2011		Reimbursement Mileage - April 2011	101-261-860.12	213.50		\$213.50
<b>BS&amp;A Software</b> 17644	5/1/2011	073868	Annual Service/Support Fee 5/1/11 - 5/	101-103-857.00	1,800.00		\$4,340.00
17645	5/1/2011	074463	Annual Service/Support Fee 5/1/11 - 5/	101-103-857.00	2,540.00		
<b>Cellcom</b> 17746	4/27/2011	229729	Cellular Services	101-426-755.00	12.49		\$589.19
17746	4/27/2011	229729	Cellular Services	101-301-850.00	365.63		
17746	4/27/2011	229729	Cellular Services	205-315-850.00	211.07		
<b>Cherry Lan Systems, Inc.</b> 17666	5/2/2011	CL 04/11	April 2011 (398 Documents)	256-277-857.00	875.60		\$875.60
<b>CITY OF MENOMINEE - 2511 10TH ST.</b> 17618	5/1/2011	June 2011	Monthly Rent	266-326-942.00	351.67		\$351.67
<b>City of Stephenson - P.O. Box 467</b> 17663	4/29/2011	709	Annex - April 2011	101-261-920.01	16.00		\$250.52
17663	4/29/2011	709	Annex - April 2011	101-261-920.02	30.00		
17663	4/29/2011	709	Annex - April 2011	101-261-920.03	204.52		
<b>CLOVERLAND PAPER CO</b> 17620	4/29/2011	95082	Toilet Tissue, Mop Cleaner, Measure Pt	101-265-755.01	236.64		\$2,223.40
17729	4/29/2011	95083	Liquid Bleach & Vinyl Gloves	101-301-770.00	60.28		
17767	5/5/2011	95075	Shakey Lakes Park - Janitorial Supplies	208-751-755.01	1,898.09		
17783	5/6/2011	95144	MultiFold Towels	101-265-755.01	28.39		
<b>COHL STOKER &amp; TOSKEY P C</b> 17643	4/29/2011	40719	Legal Services	101-211-807.00	73.60		\$73.60
<b>Concerned Associates</b> 17759	3/29/2011	2133	May 1, 2010 - July 31, 2011	101-103-801.00	1,079.00		\$1,079.00
<b>Dennis-Ruleau, Dawn</b> 17714	5/9/2011	April 2011	Crisis Intervention	296-668-801.00	650.00		\$650.00
<b>DTE Energy</b> 17662	4/27/2011	462245200011	Annex - Commercial Gas	101-261-920.04	102.97		\$102.97
<b>EAGLEHERALD PUBLISHING, LLC</b> 17634	4/30/2011	1406	April 2011 Advertising	101-101-901.00	112.43		\$1,085.68
17635	4/30/2011	1417	Accepting Reservation - Advertising Apr	101-101-901.00	8.80		
17638	4/30/2011	1445	PO# 02557 Election Notice - April 2011	101-262-727.00	930.00		
17741	4/30/2011	1422	Advertising - April 2011	101-301-802.00	34.45		
<b>Finley, Rebecca</b> 17715	5/9/2011	11-029	Out of Home Placement Cost - Mitchell	292-662-843.02	451.36		\$451.36
<b>Fresh Clean</b> 17720	4/23/2011	4/23/2011	Carpet Cleaning	266-325-755.00	100.00		\$100.00
<b>Friends Ofc Prod Whse Direct</b> 17672	4/26/2011	014155	Labels	101-265-755.00	11.99		\$11.99
<b>GAMBLES STORE</b> 17768	4/28/2011	4/28/11	Stain (x4)	208-751-930.03	35.96		\$35.96
<b>GREAT AMERICAN DISPOSAL CO THE</b> 17753	4/30/2011	14X00359	Shakey & Kleinke Garbage Pickup	208-751-942.00	940.49		\$990.29
17766	4/30/2011	14X00361	Annex - Garbage Removal for April 201	101-261-930.04	49.80		



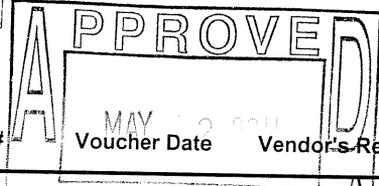
MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vchetr#	Voucher Date	Vendor's Ref#	Description	Debit Acctnt#	\$Amount	SepCk	Claim Total
Bank Account: General								
Hashimoto Sewer Service, Inc.	17678	4/26/2011	8845	Cleaned Grease Pits in Kitchen	101-265-931.00	205.00		\$205.00
<b>HOTFLAME GAS COMPANY</b>								
	17775	5/3/2011	004835	Kleinke House Bath House	208-751-744.00	552.56		\$1,025.24
	17776	5/5/2011	004870	Bath House at Shakey Lakes	208-751-744.00	472.68		
<b>J S ELECTRONICS, INC.</b>								
	17617	4/1/2011	16438	Tower Lease May 2011	266-326-942.00	425.00		\$484.50
	17619	4/29/2011	16428	Installed Correct Jumpers & Testing	266-325-934.01	59.50		
<b>J.A. Sexauer</b>								
	17760	4/29/2011	244075008	Vacuum Breaker & Stem Assembly	208-751-755.02	222.34		\$222.34
<b>Jennifer Brunelle</b>								
	17717	5/9/2011	Reimbursement	Mileage April 26 - May 6, 2011	296-664-860.00	121.38		\$121.38
<b>Joel Hensley, RN</b>								
	17722	5/6/2011	Blood Draw	Bugalski, Ehrhardt, Cunningham	101-267-801.01	300.00		\$1,665.00
	17789	5/6/2011	Nursing Services	February 12 - March 25, 2011	101-301-770.01	1,365.00		
<b>Koehne</b>								
	17773	4/12/2011	31311	2007 Chevy Silverado - Oil Change, Tire	101-265-981.00	27.40		\$27.40
<b>Krygoski Construction</b>								
	17764	5/9/2011	2005-0065	Juvenile Restitution - Kiefer	292-000-201.00	25.00		\$25.00
<b>Kulwich, Gerald</b>								
	17711	5/5/2011	Reimbursement	Mileage - April 2011	296-665-860.00	222.97		\$222.97
<b>LANG BERNARD</b>								
	17614	5/4/2011	Reimbursement	Mileage - April 2011	101-101-860.00	230.01		\$230.01
<b>Lesperance, Diane</b>								
	17755	5/6/2011	Reimbursement	Mileage & Meal - U.P. Treasurers' Meet	517-252-860.00	76.00		\$76.00
<b>LexisNexis Matthew Bender</b>								
	17724	4/22/2011	16675150	MI Penal & Veh HDBK Spring 2011 w/C	101-301-727.00	92.71		\$92.71
<b>Linda A. Menacher</b>								
	17684	4/29/2011	Reimbursement	Cell Phone Bill - October 2010 thru Mar	101-136-755.00	283.44		\$283.44
<b>Linder Implement Co., Inc.</b>								
	17658	4/4/2011	92013	Bushings, Bolts, Nuts, Wheels	208-751-930.02	119.00		\$119.00
<b>Lockup USA Productions</b>								
	17749	5/2/2011	50211-12	Training DVD's for Corrections (x3)	264-363-881.00	106.50		\$106.50
<b>Lufts Advertiser</b>								
	17673	4/26/2011	April 2011	Advertising	101-101-901.00	64.00		\$272.50
	17673	4/26/2011	April 2011	Advertising	101-262-727.00	208.50		
<b>Marinette Farm &amp; Garden</b>								
	17791	5/9/2011	153114	Dog Supplies	101-301-881.01	46.97		\$46.97
<b>Mark Jasper</b>								
	17671	4/29/2011	Reimbursement	Mileage Reimbursement for April 2011	101-101-860.05	142.29		\$142.29
<b>Maureen Charlevoix</b>								
	17723	5/10/2011	Reimbursement	Travel & Meals 5/3/11 & 5/6/11	101-131-860.00	159.58		\$159.58
<b>Medical Labs of Marquette, PC</b>								
	17799	5/4/2011	3632	People vs Jacques - Expert Witness Fe	101-267-804.00	1,575.00		\$1,575.00



**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>							
<b>Meintz, Charlie</b>							
17637	5/3/2011	Reimbursement	Mileage - April 12, 2011 to May 3, 2011	101-101-860.04	86.70		\$86.70
<b>Menards - Marinette</b>							
17608	5/3/2011	32976	FOC Move Costs	101-141-756.00	83.08		\$576.34
17631	5/3/2011	32977	Recip Blades, Panel Carrier, Toilet Augr	101-265-755.00	36.12		
17632	5/3/2011	33144	Brush Set, Fluor Wrap, Shovels	208-751-930.04	91.65		
17674	4/25/2011	31143	FOC - Moving Costs	101-141-756.00	81.16		
17683	4/25/2011	31145	Tube Guard	208-751-755.02	12.80		
17752	5/5/2011	33473	FOC Office Move	101-141-756.00	271.53		
<b>MENOMINEE AREA PUBLIC SCHOOLS</b>							
17743	4/20/2011	3914	Custodial Charges & Hall Renal - ORV	101-334-755.00	75.03		\$75.03
<b>MENOMINEE COUNTY JOURNAL</b>							
17758	5/1/2011	142	Harzardous Waste Collection	101-101-901.00	39.00		\$679.50
17762	5/1/2011	145	PO# 2558 Election, Sheriff Proposal, Pt	101-262-727.00	640.50		
<b>MENOMINEE COUNTY ROAD COMMISSI</b>							
17742	5/5/2011	10499	Power to Radio's - April 2011	101-301-934.01	98.01		\$187.51
17757	5/5/2011	10498	Grading Kleinke Park on 4/28/11	208-751-930.04	89.50		
<b>MENOMINEE COUNTY SHERIFF DEPT</b>							
17779	5/11/2011	Reimbursement	Postage (Martz Letter)	101-301-729.00	5.71	x	\$399.94
17779	5/11/2011	Reimbursement	Marquette Crime Lab	101-301-860.00	9.37	x	
17779	5/11/2011	Reimbursement	PPCT Recert	101-301-860.00	86.60	x	
17779	5/11/2011	Reimbursement	Transport Simmons	101-301-860.00	5.27	x	
17779	5/11/2011	Reimbursement	Cedar Creek Kennel	101-301-881.01	52.00	x	
17779	5/11/2011	Reimbursement	Firearms Training	205-315-881.03	23.72	x	
17779	5/11/2011	Reimbursement	Police Moral Supervision	282-302-881.00	7.00	x	
17780	5/11/2011	Reimbursement	Aldi's	101-301-770.00	112.17	x	
17780	5/11/2011	Reimbursement	Transport	101-301-860.00	14.74	x	
17780	5/11/2011	Reimbursement	Animal Control School	101-301-860.00	24.68	x	
17780	5/11/2011	Reimbursement	MCODSA - Nast/Rivard	101-301-935.00	58.68	x	
<b>MENOMINEE MEDICAL CLINIC</b>							
17739	4/29/2011	4437 10	Carviou - Office Visit	101-301-770.01	122.00		\$182.00
17790	5/11/2011	5-11-11	Michael Nerat	101-301-835.00	60.00		
<b>MGT of American, Inc.</b>							
17763	5/2/2011	20463	DHS-286 Billing for Jan, Feb, March 20	101-141-801.00	1,179.20		\$1,179.20
<b>MILLERS ACTION OFFICE SUPPLY I</b>							
17668	4/28/2011	077179	PO# 02550 - A/P Checks (x10,000)	101-103-755.00	700.45		\$717.54
17777	5/11/2011	077477	Treasurer's Office - Stapler	101-253-727.00	17.09		
<b>MOORE MEDICAL CORP</b>							
17740	4/18/2011	96723072 RI	Inmate Medical Supplies	101-301-770.01	368.26		\$368.26
<b>Naser's Auto Service</b>							
17747	5/4/2011	17253	09 Chevy Impala - Oil Change	205-315-934.02	24.75		\$24.75
<b>NESTEGG MARINE</b>							
17794	4/21/2011	75294	Cleaned Terminals & 3 New Batteries	101-331-755.00	52.20		\$115.20
17795	4/21/2011	75055	Testing & Installation of Battery	101-331-755.00	63.00		
<b>North Menominee County</b>							
17798	5/6/2011	GED Testing	Tyler Seid	280-362-755.00	60.00		\$60.00



MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Office Depot, Inc.								
17630		4/28/2011	562575175001	Marker, Gluetop Pad, Gum Pad, Invisibl	208-751-727.00	46.87		\$164.99
17630		4/28/2011	562575175001	Marker, Gluetop Pad, Gum Pad, Invisibl	101-172-727.00	61.62		
17675		4/18/2011	561340413001	Toner - District	101-136-727.00	33.67		
17689		4/22/2011	562007786001	Envelopes	249-371-727.00	10.15		
17690		4/22/2011	562007821001	Notebook Pads	101-261-727.00	12.68		
PAIDL'S TRUE VALUE HARDWARE								
17621		4/16/2011	C1105	Trees	208-751-755.05	990.00		\$1,148.28
17622		4/4/2011	A16399	Enamel	208-751-756.01	9.99		
17623		4/5/2011	A16440	Rakes	208-751-755.02	41.94		
17624		4/13/2011	B18018	Hose, Roundup	208-751-755.02	29.97		
17625		4/15/2011	A16924	Deck Stain	208-751-756.01	26.99		
17626		4/27/2011	B18682	Key (x3)	208-751-930.02	5.67		
17627		4/28/2011	A17457	Flou Lamp, Salt	208-751-930.03	28.86		
17628		4/28/2011	A17472	Hex Bushing, Galv Coupling	208-751-930.02	3.58		
17629		4/28/2011	A17489	Post Terminal, Marking Paint	208-751-930.02	5.99		
17629		4/28/2011	A17489	Post Terminal, Marking Paint	208-751-755.02	5.29		
Pan-O-Gold Baking Co.								
17738		4/19/2011	40683110903	Inmate Groceries	101-301-770.00	43.90		\$43.90
Pathways Substance Abuse Serv.								
17661		5/2/2011	Convention Facility	Convention & Tourism Tax	101-601-835.01	11,819.00	x	\$11,819.00
Peterson, Brett								
17727		4/22/2011	1	Menu Analysis	101-301-770.00	325.00		\$325.00
Physio-Control Inc.								
17796		4/4/2011	111096803	Battery Replacement Assembly	205-315-934.01	245.20		\$402.70
17797		4/29/2011	111106329	Lifepak Rechargeable Battery	205-315-934.01	157.50		
Pinecrest Medical Center								
17745		5/1/2011	April 2011	Telephone Charges	205-315-755.00	15.22		\$15.22
Poupore Collision & Towing								
17748		2/21/2011	446	2003 Dodge Durango - Replace OEM	205-315-934.02	240.26		\$240.26
PrintersPlus!								
17615		5/3/2011	10581	PO# 02556 - Supplies for Annual Jury C	101-150-727.00	724.50		\$724.50
QUALITY WATER SPECIALISTS								
17761		4/29/2011	23070	Placed unit into service	208-751-930.02	70.00		\$70.00
Quill Corporation								
17744		5/3/2011	4042992	Desk Stapler	205-315-727.00	38.58		\$38.58
REDWOOD TOXICOLOGY LABORATORY								
17686		3/31/2011	00719820113	Drug Screen Confirmation	296-668-835.00	35.53		\$55.53
17686		3/31/2011	00719820113	Drug Screen Confirmation	296-665-801.00	20.00		
Registration Fee Trust								
17665		4/28/2011	Certification	Driving Record	101-267-804.00	2.00	x	\$2.00
Reinhart Foodservice								
17730		4/26/2011	939355	Inmate Groceries	101-301-770.00	565.18		\$1,051.15
17786		5/3/2011	941762	Inmate Groceries	101-301-770.00	485.97		
Salfai, Sharon								
17710		4/29/2011	Reimbursement	Mileage - MPJRA Meeting in Escanaba	101-132-860.00	59.16		\$59.16

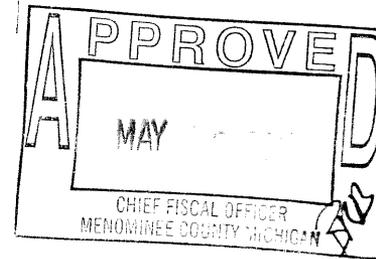


**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Spades Counseling Agency 17610	5/4/2011	J. Peters	Counseling 3/29/11 to 4/26/11	101-131-858.01	540.00		\$540.00
State of Michigan - MI Dept. of Human Services 17716	5/9/2011	January 2011	Monthly Offset Statement/Billing	292-662-843.01	13,847.16		\$13,847.16
State of Michigan - MI Supreme Court Finance 17709	4/11/2011	P55 1530-04	April, May, June 2011 - Software Suppo	101-132-858.03	2,502.19		\$2,502.19
State of Michigan-SupremeCourt 17664	4/11/2011	D95A 1530-02	April, May, June - District Court	101-136-931.01	3,337.76		\$3,337.76
STEPHENSON MARKETING COOPERATI 17769	4/30/2011	462643	April 2011 Gasoline Charges	208-751-930.03	99.73		\$99.73
TC Cleaning 17646	4/30/2011	1749	Health Department - Strip & Wax	101-265-755.02	457.56		\$457.56
The First National Bank&Trust 17609	4/29/2011	628840339	FOC Service Charge	101-141-817.00	32.20		\$32.20
Time Warner Cable 17728	4/30/2011	004-620475202-001	5/6/11 - 6/5/11	101-301-770.00	124.13		\$124.13
TWIN CITY ELECTRIC, Inc. 17613	4/21/2011	79963	Lithonia	208-751-755.02	52.95		\$178.95
17719	5/5/2011	77322	Move Fax Line - FOC Move	101-141-756.00	63.00		
17770	5/5/2011	77321	Change Zone Names for Panic Buttons	101-265-755.00	63.00		
U.E.S. COMPUTERS, INC. 17633	5/3/2011	32733	Download Pontem Updates onto Server	101-103-857.00	110.00		\$630.80
17659	2/3/2011	54587	Monthly DVD Backup - January 2011	101-103-857.00	100.00		
17676	4/28/2011	55748	Ink Cartridge's & Toner	208-751-727.00	135.80		
17682	4/21/2011	32667	Download & Installed People Content - I	101-103-857.00	35.00		
17688	5/2/2011	32746	Faxing & Printing Issues due to FOC m	101-141-756.00	50.00		
17718	5/2/2011	55794	Monthly DVD Backup - April 2011	101-103-857.00	100.00		
17782	4/4/2011	55440	Monthly DVD Backup - March 2011	101-103-857.00	100.00		
UNIFORM SHOPPE 17725	4/30/2011	198662	VGS Water-Proof Boots	101-301-745.00	114.95		\$114.95
Verizon Wireless 17641	4/22/2011	2562944712	Cellular Services - March 23 to April 22,	101-265-850.01	154.29		\$154.29
WALTER BROTHERS INC 17669	4/11/2011	B111609	Faucet Seat/Spring & Faucet Repair Kit	208-751-930.03	26.54		\$31.53
17774	4/26/2011	B112406	Salt Crystal	208-751-755.02	4.99		
Warner, Fredrick 17712	5/5/2011	Reimbursement	Mileage - Can Zone & Adopt A Highway	296-668-801.00	155.04		\$373.59
17713	5/5/2011	April 2011	Can Zone & Adopt A Highway	296-668-801.00	218.55		
Wells Fargo Bank - Finance & Accounting El Segund 17670	5/2/2011	1/11 - 3/31/11	Quarterly Interest Payment	272-692-998.00	250.00		\$250.00
WEST GROUP PAYMENT CENTER 17756	5/1/2011	822724716	April 1 - April 30, 2011	269-145-801.00	385.65		\$385.65
White Water Associates, Inc. 17616	4/29/2011	122624	Water Analysis	208-751-920.00	60.00		\$120.00
17677	4/28/2011	122590	Water Analysis	208-751-920.00	60.00		

**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>								
Wil-Kil Pest Control	17611	4/22/2011	1821668	Courthouse - Commercial Contract	101-265-801.00	60.00		\$60.00
<b>WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003</b>								
	17639	4/27/2011	402055840-00001	Jail - Electricity	101-265-920.03	3,866.82		\$6,788.76
	17640	4/27/2011	402047856-00004	Commercial Gas - Courthouse	101-265-920.04	2,360.97		
	17642	4/27/2011	0402191663-00001	Commercial Gas & Electric Charges	101-265-920.03	243.16		
	17642	4/27/2011	0402191663-00001	Commercial Gas & Electric Charges	101-265-920.04	210.12		
	17679	4/25/2011	0402047856-00006	Stoney Point - Street Lighting	208-751-920.01	33.06		
	17680	4/25/2011	1002309924-00000	Bailey House	208-751-920.01	32.99		
	17680	4/25/2011	1002309924-00000	Kleinke Park	208-751-920.01	29.00		
	17680	4/25/2011	1002309924-00000	Bailliey Park	208-751-920.01	12.64		
<b>Zeratsky Extreme Heating &amp;</b>								
	17612	4/29/2011	3227	3 Door Freezer Maintenance	101-265-934.00	65.00		\$403.02
	17781	5/9/2011	3245	Freezer Maintenance	101-265-934.00	338.02		
<b>Total Amount for Bank Account: General</b>								<b>\$81,108.07</b>



# MENOMINEE COUNTY BOARD OF COMMISSIONERS

## DISCUSSION ITEM

<b>SUBJECT:</b>	Miscellaneous Boards/committees/commission reports
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	Miscellaneous board/committee/commission reports, discussion
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **05/19/2011**      
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

The Menominee County Board of Road Commissioners held a PUBLIC HEARING in their offices north of Stephenson on Tuesday, April 12, 2011.

Chair Betzinger called the hearing to order at 8:45 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Mike Delmedico, Roger Cole, Nick Thoney, Eric Thompson, David Wesoloski, Mike Armbrust, Darlene Nerat, John Nerat, Dale Axtell, Joe Skrobiak, Chuck Behrend and Mark Jasper.

ABSENT: None.

The Pledge of Allegiance was recited.

Betzinger stated that public comments should be directed to the board, not other members of the public, and declared that Moilanen was the Hearing Officer. Betzinger then turned the meeting over to Moilanen who explained that a valid abandonment petition had been received and the purpose of the hearing was to hear interested parties for or against the abandonment of a certain road in Lake Township, commencing at the centerline of U-1 Lane, thence 0.9 miles in a northwesterly direction through Section 22, T.35N. – R.28W. in Lake Township, Menominee County, Michigan.

Moilanen provided photos of the area and stated that in some areas it is unclear where the road actually is.

Eric Thompson, Unit Manager for the Michigan DNR stated that the DNR is opposed to the abandonment of the road as it provides access to state owned land to the general public for recreational purposes and also to department employees for timber extraction and state forest administration.

Nick Thoney stated that back in 1962-1964 he logged the area and came in from the north, so there was access to the state land from the north.

Roger Cole stated that the road doesn't provide access to the state land. Moilanen stated that the 0.9 mile length may actually reach state lands, but it is unclear where the road bed was in certain areas.

Kakuk stated that he and Betzinger had gone into the area also and that it appeared that the road ended at the creek.

Mike Delmedico stated that there is access to the state owned land from CR356.

Moilanen called three times for any further comments about the proposed Abandonment of this road. There being none, the hearing was closed at 9:02 a.m.

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Road Commission Finance Director/Clerk

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Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, April 12, 2011 immediately following the Public Hearing.

Chair Betzinger called the meeting to order at 9:02 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Mike Delmedico, Roger Cole, Nick Thoney, Eric Thompson, David Wesoloski, Mike Armbrust, Darlene Nerat, John Nerat, Dale Axtell, Joe Skrobiak, Chuck Behrend and Mark Jasper.

ABSENT: None

Public comments – Joe Skrobiak stated that there is a culvert pushing up on G-18 near the second swamp west of P-1 and asked if a sign could be put up to warn motorists. Moilanen will check on this.

Public appearances – None.

Additions/corrections to minutes for 03/15/11 – There being no additions or corrections, Betzinger declared that the minutes will stand as recorded.

Financial Report –

	Receipts	Expenditures	Payables/ Reserves	Balances
Balance, March 14, 2011				1,855,413.38
Receipts thru 03/31/11	631.97			
Expenditures thru 03/31/11		351,553.97		
Balance, March 31, 2011				1,504,491.38
Michigan Transportation Funds	331,882.97			
Receipts thru 04/11/11	2,266.74			
Expenditures thru 04/11/11		60,087.92		
State Maint. & Equip. Advances			76,676.00	
Balance, April 11, 2011	334,781.68	411,641.89	76,676.00	1,701,877.17

Payables & Reserves

Payroll 04/14, 04/28 (Est.)			120,000.00	
Soc. Sec. 04/14, 04/28 (Est.)			9,180.00	
Reserve for workers compensation insurance			18,235.00	
Reserve for liability insurance			146,520.00	
Reserve for rental grader lease (Dec 2009)			73,871.12	
Reserve for rental grader leases (Oct 2010)			323,179.20	
Reserve 4% set-aside for township allocations (2005/2006)			24,326.64	
Reserve 4% set-aside for township allocations (2006/2007)			40,251.27	
Reserve for MCRC balance of Old US2 over Wilson Creek			15,059.58	
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Const.			17,632.69	
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Pave			26,092.51	
Reserve for MCRC balance of Town Line Rd to Vincent Ln Pave			47,907.00	
Reserve Hannahville 2% Funds-County Line Rd. Borings			1,217.76	
Reserve for Design of F-4 Bridge over Big Cedar River			5,940.79	
Reserve for HVAC/Ventilation Unit-Steph			83,835.00	
Reserve for F-4 Lane bridge (Harris Twp)			27,000.00	
Reserve for Forest Funds			161,023.46	
Reserve for equipment			55,974.00	(1,197,246.02)
				504,631.15

There being no questions or comments, Betzinger declared the financial report accepted as read.

Vouchers # 11-0031, 11-0033, 11-0331, and 11-0034 – Moved by Kakuk, seconded by Anderson, that the vouchers be approved and ordered paid. Carried unanimously.

Act on proposed abandonment of 0.9miles of road in Section 22, T.35N.-R.28W. in Lake Township – Moilanen stated that easements needed to be provided showing that all landowners would have access to their properties should the road be abandoned. He also noted that since there is a creek crossing the roadway, a letter would need to be sent to the Michigan DNR and Lake Township giving each entity 30 days to declare whether they would want to take over the maintenance of the road to the water’s edge. Moved by Anderson, seconded by Kakuk to allow the abandonment as long as the recorded easements are provided and the DNR and Township reply that they have no interest in maintaining the roadway. Once all documentation is received a resolution will be passed for the abandonment. Carried unanimously.

Roger Cole, Mike Delmedico and Nick Thoney left the meeting.

Discuss 2011/2012 Driveway Plowing – Moved by Anderson, seconded by Kakuk to continue the

Driveway Plowing program for the 2011/2012 season, noting that the road commission would not be responsible for repair to sod or other damage to private yards during the driveway plowing process. Carried unanimously.

Discuss summer operations at the Menominee shop – Moved by Anderson, seconded by Kakuk to leave the Menominee shop open for the summer with the Menominee construction crew reporting to and working out of the Stephenson shop during the Old US 41/Wilson Creek con-span project. Carried unanimously.

Discuss possible purchase of patch truck and emulsion tank – Moved by Kakuk, seconded by Anderson to offer \$25,000 to Dickinson County Road Commission for the purchase of their used patch truck and emulsion tank. Carried unanimously.

Resolutions supporting Critical Bridge replacements –

Commissioner **Kakuk** offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on F-1 Road over Ten Mile Creek which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner **Anderson** and carried by the following vote:  
Ayes 3 ; Nays 0.

Commissioner **Anderson** offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on No. 10 Road over the Little River which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner **Kakuk** and carried by the following vote:  
Ayes 3 ; Nays 0.

Commissioner **Kakuk** offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on No. 29 Road over Devils Creek which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner **Anderson** and carried by the following vote:  
Ayes 3 ; Nays 0.

Commissioner **Anderson** offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on No. 5 Road over the Little River which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner **Kakuk** and carried by the following vote:

Ayes 3 ; Nays 0.

Commissioner **Kakuk** offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on Deer Park Drive over Little River which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner **Anderson** and carried by the following vote:

Ayes 3 ; Nays 0.

Discuss Hannahville Indian Community request regarding Turtle Lane/No. 39 Road – Moved by Anderson, seconded by Kakuk to accept the road back into the county system as long as it is built per the plan/specs that were presented to the road commission by the Hannahville Indian Community. Carried unanimously.

Any other business-Road Commission Staff - Moilanen requested permission to accept the proposal submitted by Ayres for the 2011 Bridge Inspections at a cost of \$11,005.00 for the inspections, \$400/each for load ratings and \$300 for the Daggett culvert. Moved by Kakuk, seconded by Anderson to accept the Ayres proposal. Carried unanimously.

Moilanen requested permission to send Savord to the Unemployment Insurance Agency's Employer Seminar in Marquette on April 26, 2011. Moved by Anderson, seconded by Kakuk to approve. Carried unanimously.

Moilanen stated that quotes to rent a mower for the summer months were approximately \$4,700.00/month and recommended that we continue to use our current mowers and convert the brush chopper to a mower if needed.

Moilanen stated that quotes to sand blast and paint the plow trucks were received, with the low quote of \$4,155 per truck from Poquette Restoration. Other quotes were from Custom Truck at \$4,800 per truck and Olson Trailer at \$4,745 per truck. Moved by Anderson, seconded by Kakuk to have the three trucks in the worst condition painted, with road commission personnel doing the welding prep work. Carried unanimously.

It was noted that the 3 commissioners and Moilanen will be attending the Great Lakes Council meeting in Baraga on 05/05/2011.

Any Other Business-Commissioners – None

Public Comment – David Wesoloski stated that he had received a complaint from a resident on Bay de Noc Road that from Linsmeier Road to the church the gravel had been plowed off of the road and

needed to be replaced. Mr. Wesoloski also stated that another constituent was thankful for the patching done on Bay de Noc Road north of No. 6 Road.

Joe Skrobiak stated that a refrigerator had been dumped into the creek on CR577 about ¼ mile North of Banat and wanted to know whose responsibility it would be to pick it up. Moilanen stated that if it is within the road right of way that the road commission would pick it up, time permitting. Mr. Skrobiak also stated that the culvert on G-18 by State W2 may be plugged as the water is not flowing through. Moilanen will check on it.

Darlene Nerat thanked the road commission for installing the culvert at the end on No. 4.5 Road near John Genesee's driveway. Ms. Nerat also asked where the five bridges were located that were being submitted for replacement through the Local Bridge Program. Moilanen provided the locations to her.

Dale Axtell thanked the road commission for keeping the Menominee shop open over the summer months.

Discuss Union Contract negotiations – Moved by Anderson, seconded by Kakuk to take a brief recess and then go into closed session at 10:09 a.m. to discuss union wage negotiations. Carried unanimously.

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Moved by Anderson, seconded by Kakuk to return to open session at 10:10 a.m. Carried unanimously.

Moved by Anderson, seconded Kakuk to approve a one-time lump sum payment of \$1,096 per employee, in lieu of a wage increase, to all employees except the Engineer/Manager. Carried unanimously.

There being no further business, Betzinger declared the meeting adjourned at 10:11 a.m.

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Road Commission Finance Director/Clerk

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Chair

**CITY OF MENOMINEE, MICHIGAN  
REGULAR COUNCIL PROCEEDINGS  
APRIL 18, 2011**

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A regular meeting of the Menominee City Council, City of Menominee, County of Menominee, State of Michigan, was held Monday, April 18, 2011 at 6 p.m. in the Municipal Complex Council Chambers.

The Honorable George W. Krah called the meeting to order and led the pledge of allegiance to the flag.

PRESENT: Council Members Fernstrum, Hudon, Mick, Organ, Plemel, Pohlmann, Walker, and Williams; Mayor Krah

ABSENT: None

ALSO PRESENT: Adam Eickmeyer

PRESENT: 9                      ABSENT: 0

A motion was made by Council Member Plemel and seconded by Council Member Williams to add the liquor license transfer for 425 First Street to the agenda and to approve the amended agenda for the meeting. This motion was carried unanimously.

There being no additions or corrections to the minutes of the regular meeting of March 21, 2011 or the special meeting of March 29, 2011, the minutes of both of the meetings stood approved as presented.

**PUBLIC COMMENT:**

Mayor Krah opened the public comment session on agenda items only.

No one was heard.

A motion was made by Council Member Plemel and seconded by Council Member Williams to close the public comment session. This motion was carried unanimously.

**COMMUNICATIONS:**

A letter was received from the American Legion Auxiliary and the Veterans of Foreign Wars regarding Poppy Days.

A motion was made by Council Member Hudon and seconded by Council Member Organ to declare May 5<sup>th</sup>, 6<sup>th</sup>, and 7<sup>th</sup> as "Official Poppy Distribution Days" in the City of Menominee. This motion was carried unanimously.

**COMMITTEE REPORT:**

At a meeting held on April 11, 2011 the Finance Committee reviewed the "Resolution Governing the Purchasing and Contracting Authority of the City Manager" that was adopted by the City Council at its November 16, 2009 meeting, and they recommended to City Council that they rescind adoption of this resolution.

S/FINANCE COMMITTEE

A motion was made by Council Member Organ and seconded by Council Member Hudon to adopt the foregoing report. This motion was carried unanimously.

**COMMITTEE REPORT:**

The Public Safety/Public Works Committee reported that they met on April 13, 2011, for the purpose of interviewing candidates for the vacant position of Fire Fighter with the Menominee Fire Department. They recommended extending a conditional offer of employment to Zachary Vonau, with the offer conditioned upon Mr. Vonau successfully completing the Department's physical and mental evaluations.

S/PUBLIC SAFETY/PUBLIC WORKS COMMITTEE

A motion was made by Council Member Organ and seconded by Council Member Fernstrum to adopt the foregoing report. This motion was carried unanimously.

**COMMITTEE REPORT:**

At a meeting held on April 11, 2011, the Special Projects/Community Relations Committee reviewed the proposal from the Menominee Area Arts Council to install a track system at the Municipal Complex at their expense and the City assisting with its installation, and they recommended proceeding with the project.

S/SPECIAL PROJECTS/COMMUNITY RELATIONS COMMITTEE

A motion was made by Council Member Fernstrum and seconded by Council Member Williams to adopt the foregoing report. This motion was carried unanimously.

**COMMITTEE REPORT:**

At a meeting held on April 11, 2011, the Special Projects/Community Relations Committee reviewed the proposal from the Menominee Area Arts Council to display artwork at the Municipal Complex, and they recommended allowing them to use up to all four (4) interior walls.

S/SPECIAL PROJECTS/COMMUNITY RELATIONS COMMITTEE

A motion was made by Council Member Williams and seconded by Council Member Fernstrum to adopt the foregoing report. This motion was carried unanimously.

**COMMITTEE REPORT:**

At a meeting held on April 11, 2011, the Special Projects/Community Relations Committee reviewed the nominations for the Community Service Awards for 2010 and they recommended that this award be given to Sandy Baron (as an individual); Mike "Cozy" and Karen Costello, and Patrick "Peach" and Mary Blake (as an organization), and Keith and Barb Killen (as a business).

S/SPECIAL PROJECTS/COMMUNITY RELATIONS COMMITTEE

A motion was made by Council Member Hudon and seconded by Council Member Fernstrum to adopt the foregoing report. This motion was carried unanimously.

**COMMITTEE REPORT:**

At a meeting held on March 8, 2011, the Planning Commission held a public hearing on the 2010 Master Plan for Land Use, and they reported that no comments were heard. The commissioners were recommending to the City Council that they review and act on the Plan.

S/PLANNING COMMISSION

A motion was made by Council Member Hudon and seconded by Council Member Organ to adopt the 2010 Master Plan for Land Use.

AYES: Hudon, Krah, Mick, Organ, Plemel, Pohlmann, and Walker

NAYS: Williams

ABSTENTION: Fernstrum

This motion was carried.

**MOTIONS AND RESOLUTIONS:**

The following resolution was considered next:

**PROCLAMATION  
HEAD START MONTH  
April 2010**

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WHEREAS, Head Start has been a high quality, comprehensive early childhood education, health and social services program operating locally since the mid 1960's; and

WHEREAS, Head Start emphasizes individualized services and the involvement and leadership of parents in setting goals designed to maximize the successful development of school readiness attributes in each child; and

WHEREAS, Head Start has earned an outstanding reputation as a most successful program that responds to educational and social challenges and has proven effective in reducing future grade retention, delinquency, school dropout, unemployment, and criminal activity; and

WHEREAS, Head Start provides GED and literacy tutoring and other services to support the self-sufficiency efforts of low income families; and

WHEREAS, Head Start provides parents with a wealth of information on child development, child guidance strategies and the importance of establishing and maintaining positive parent-child relationships; and

WHEREAS, Head Start is comprised of hundreds of young children and loving families, dedicated staff, outstanding community partners and volunteers; and

WHEREAS, The Head Start program, a positive environment where goals are identified and progress is recognized, has had a positive effect on the community through the positive impact on young children and their families;

NOW, THEREFORE, WE, the Menominee City Council do hereby proclaim April 2010 as "HEAD START MONTH" and urge all the citizens of the City of Menominee to support and reflect on the outstanding results of Head Start.

A motion was made by Council Member Fernstrum and seconded by Council Member Williams to adopt the foregoing resolution. This motion was carried unanimously.

A motion was made by Council Member Mick and seconded by Council Member Williams to approve payment of the US-41 wastewater project invoices in the amount of \$14,559.48. This motion was carried unanimously.

A motion was made by Council Member Fernstrum and seconded by Council Member Mick to approve payment of the US-41 water project invoices in the amount of \$14,585.29. This motion was carried unanimously.

The following resolution was the final item under motions and resolutions:

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**RESOLUTION**

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At a regular meeting of the Menominee City Council called to order by Mayor George W. Krah on April 18, 2011 at 6 p.m.

The following resolution was offered:

Moved by Council Member Williams and supported by Council Member Plemel that the request to transfer ownership of 2010 Class C licensed business with Dance Permit, located at 425 First, Menominee, MI 49858, Menominee County, from Ebco, Inc. to Bay View Lounge, LLC

be considered for approval.

It is the consensus of this legislative body that the application be recommended for issuance.

A motion was made by Council Member Williams and seconded by Council Member Plemel to adopt the foregoing resolution. This motion was carried unanimously.

**PUBLIC COMMENT:**

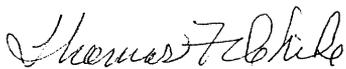
Mayor Krah opened the public comment session.

Ed Smith, 1514-20<sup>th</sup> Avenue, commented regarding the city manager.

A motion was made by Council Member Plemel and seconded by Council Member Mick to close the public comment session. This motion was carried unanimously.

**ADJOURN:**

A motion was made by Council Member Plemel and seconded by Council Member Williams to adjourn the meeting. This motion was carried unanimously.

  
Thomas F. DeNike, City Clerk/Treasurer

/skj

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, April 19, 2011.

Roll call was taken and present were J. Bejgrowicz, J. Freis, K. McNeely and C. Peterson. M. Erdman was excused.

J. Bejgrowicz moved to approve the agenda. Seconded by C. Peterson, motion carried.

Public Participation: There was no public participation at this time.

J. Bejgrowicz moved to approve the minutes as corrected from the March 15, 2011 meeting. Seconded by J. Freis, motion carried.

C. Peterson moved to approve the financial report. Seconded by J. Bejgrowicz, motion carried.

C. Peterson moved to pay the March bills. Seconded by J. Bejgrowicz, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons are in the board packets.
- B. The Friends will be holding their annual membership meeting on Thursday, May 26 at 7:00 PM. They will be electing officers and directors. The Friends have printed an informational sheet that will be an insert in Monday's Menominee County Journal Extra paper.
- C. Sally Harris drove the bookmobile to Menominee on Saturday morning, April 9 for the Menominee County I.S.D.'s Family Fun Festival. This festival is part of the grant funding for the Great Parents! Great Start! Program that awarded us \$1,000 this year to purchase children's books, puppets and DVDs.
- D. The County has decided not to pursue a contract with Honeywell. However, we should still consider the preventative maintenance and cost-saving options to maintain the library building.

Old Business:

- A. Fiscal 2011 Supplemental State Aid Funds – We finally received the supplemental state aid funds.
- B. USF Form 471 – We received our countersigned contracts back from AT&T, and are still waiting to hear from USF about our funding for next year.

New Business:

- A. Library Board Appointment – Update – Joan Freis has been appointed to complete the term of resigning member, Carol Pfefferkorn. Joan's term will run through January 31, 2015.
- B. Library Custodian – Update – Shirley Guard has been filling in since Jim Haight's death. The County Administrator received 10 applications for the position and will be working on choosing a custodian in the next few weeks.

- C. Photography Release Form – After a short discussion, J. Bejgrowicz moved to approve the photography release form. Seconded by J. Freis, motion carried.
- D. Merit REACH-EMC Fiber-Optic Network Expansion – Merit held meetings at the I.S.D. in Menominee and at the library in Stephenson on Tuesday, April 12. We are an anchor institution, so the fiber optic network will be installed at the library for a reduced cost.
- E. Fiscal Year 2011-2012 Preliminary Budget -- After discussing each line item in detail, J. Bejgrowicz moved to submit the preliminary budget to the administrator's office. Seconded by J. Freis, motion carried.

Other Board Concerns: There were no board concerns at this time.

Public Participation: There was no public participation at this time.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by J. Bejgrowicz, motion carried. The meeting adjourned at 12:09 PM.



# Public Health Delta & Menominee Counties



## Board of Health Meeting

Pinecrest Medical Care Facility, Powers

### Meeting Minutes

Wednesday, April 20, 2011

#### Board Members Present

Bernie Lang  
Tom Elegeert

Bob Burie  
Tom Trudgeon

Mark Jasper  
Dave Rivard

#### Public Health Staff

Barb Chenier, Health Officer/ Administrator  
Dr. Terry Frankovich, Medical Director  
Lynn Woelffer, Director of Finance and Budget  
Sharon Engelsgjerd, Executive Secretary

#### 1. Call to Order/Roll Call

The April 20, 2011, meeting of the Delta-Menominee District Board of Health was called to order at 4:30 p.m. CST by Chairman Lang. Roll call was taken and is recorded above.

#### 2. Approval of Agenda

**Mr. Burie moved to approve the agenda. Motion was supported by Mr. Elegeert and carried.**

#### 3. Approval of Minutes

**Mr. Elegeert moved that the March 16 and April 6 minutes be approved. Motion was supported by Mr. Trudgeon and carried.**

#### 4. Committee Reports

##### 4.1—Finance—FY 2011 Second Quarter Financial Report

Mr. Burie reported that the Finance Committee met with Ms. Woelffer and Ms. Chenier on April 18<sup>th</sup> to review the Second Quarter Financial Report. He and Mr. Trudgeon were satisfied with the department's current financial status report. Ms. Woelffer provided an overview of the Second Quarter Financial Report to the Board.

**Mr. Burie moved that the financial report be accepted. Motion was supported by Mr. Elegeert and carried.**

#### 4.2—Personnel

Mr. Trudgeon reported that the Personnel Committee met with Ms. Chenier and Dr. Frankovich on April 14<sup>th</sup> to discuss the Health Officer vacancy created by Ms. Chenier's retirement. In the meeting Dr. Frankovich reported on her interview and reference checks for the current candidate, and Mr. Trudgeon summarized the Board members' scoring for the interview conducted during the April 6<sup>th</sup> meeting. The recommendation from the Michigan Department of Community Health (MDCH) to make a 6-month appointment of an Acting Health Officer and advertise again through some national organizations was reviewed. The committee also reviewed a salary comparison and recommended range for the Health Officer position.

### 5. New Business

#### 5.1—Appointment of New Health Officer

The Personnel Committee recommended the Board make the temporary appointment of Mike Snyder as Acting Health Officer for a renewable term of six months at a salary of \$65,000.

**Mr. Elegeert moved that the Board of Health hire Mike Snyder for a renewable term of six months effective May 1<sup>st</sup> and advertise further for additional candidates. Motion was supported by Mr. Jasper and carried.**

**Mr. Elegeert moved that the salary be set at \$65,000 for this temporary position. Motion was supported by Mr. Trudgeon and carried.**

Ms. Chenier will prepare the letter for the Board Chairman's signature to be sent to MDCH with a copy of the Board of Health minutes showing the Board's decision.

**Mr. Trudgeon moved that the Personnel Committee report be accepted. Motion was supported by Mr. Burie and carried.**

### 6. Medical Director's Report

Dr. Frankovich reported:

- We have seen 5 cases in a syphilis outbreak in our district. Because not all the partners with potential exposure could be contacted, we did a press release to the media to alert people to the symptoms. With the possibility of some partners being in Wisconsin and other U.P districts, we have advised those health departments of the situation. Providers have also been alerted.
- A report funded by the Robert Wood Johnson Foundation has been released by the University of Wisconsin, ranking counties within each state on certain health factors. Though some of the information collected is not clear objective data, the report does help draw attention to public health issues.

7. **Health Officer's Report**

Ms. Chenier reported:

- On March 25<sup>th</sup> PHDM issued an emergency order that banned the sale of "bath salt" products and confiscated a local supply. An increased number of cases in Escanaba's emergency room and county jail had been identified with signs of "bath salt" abuse. No cases have been seen since the order was issued, and its use has not been identified in Menominee County.
- Our Community Health Promotion staff have been busy with grants for increasing exercise opportunities, for example, a bike shelter for Carney-Nadeau Public Schools and an extension of Escanaba's trail system.
- Our union contract is due for renewal at the end of this year. The union has requested that negotiations be scheduled: they were informed that, due to the Health Officer transition, negotiations will be scheduled later in the year.
- The County Boards are beginning their budget processes and, as in past years, our requests are for the minimum "maintenance of effort" amount that is required for State funding. Board of Health members are asked to advise us if they believe it beneficial for PHDM staff to attend or present information in any county budget meetings.
- Since Ms. Chenier is retiring at the end of this month, she expressed her thanks to the Board and appreciation for the opportunity to serve as Health Officer. Mr. Lang spoke for the Board in thanking Ms. Chenier for her hard work and excellent performance.

8. **Public Comment**—None

9. **Adjournment**

**There being no further business, a motion was made by Mr. Elegeert with support by Mr. Trudgeon to adjourn the meeting. Motion was carried and meeting adjourned at 5:26 p.m. CST.**

  
\_\_\_\_\_  
Chairperson

:se

## MINUTES

TWIN COUNTY AIRPORT COMMISSION  
2801 NORTH 22<sup>ND</sup> STREET  
MENOMINEE, MI 49858  
906-863-8408  
FAX 906-863-7392

### Regular Session Committee Meeting 4:30 p.m. – 4/20/2011

MEMBERS PRESENT: Pearson, Dill, Berman, Hartz, Furlong and Sauve  
MEMBERS EXCUSED:  
MEMBERS ABSENT:  
OTHERS PRESENT: Airport Manager Spreen, Nancy Douglas, Eagle Herald, Peshtigo Times, and Bay Cities Radio

#### 1. Call to order.

Pearson called the meeting to order at 4:30 p.m.

#### 2. Pledge of Allegiance

#### 3. Approve/Amend agenda

Motion (Dill/Sauve) to approve agenda as presented. Motion carries. No negative votes.

#### 4. Approve/amend minutes

3/16/2011 Regular Meeting

3/3/2011 Special Meeting

Motion (Dill/Sauve) to approve Regular Meeting minutes with correction: Furlong was late due to wrong time on email. Motion carries. No negative votes.

Motion (Dill/Sauve) to approve Special Meeting minutes as printed. Motion carries. No negative votes.

#### 5. Public comment

None

**6. Discuss/consider Airport Task Force recommendation or make recommendation on Explorer Solutions proposal, action if any.**

Discussion:

Nancy Douglas, director of the Menominee Business Development Corp organized a Task Force that included, TCAC members, James Furlong and Dale Berman. Also asked to be included were; Jerry Mullins, president and chief executive officer of Enstrom Helicopter Corp.; Frank Pohlmann, former president of Karl Schmidt Unisia and a member of the Menominee City Council; Scott Wellens, a marine engineer with Marinette Marine Corp.; Paul Putnam, UW-Extension Community Resource Development educator for Marinette County; and Tim Spreen, airport manager.

The Task force met twice.

- The first was to familiarize the committee with the proposal from Explorer Solutions. The committee had it about a week, read through it and had a number of questions. A few contacted other airports that were using Explorer Solutions services. Then the Task Force asked for more information and which at that point, Nancy contacted Vikki Kulja, executive director of the "green" airport coalition, called Telkite Technology Park at Sawyer Int. Airport. She was the first person in the U.P. to work with Explorer Solutions and is now with two other airports, Delta and Houghton County.
- The second was to invite Vikki to the next meeting and there she was able to answer any and all questions that the committee had and which now are very informed.

Nancy tells the commission that the committee recognizes that the airport is a multi-million dollar asset and that this process that Explorer Solutions brought to us can help us exploit this asset to improve our economy and benefit our entire community. The alternative to Explorer Solutions, as we see it, is to do nothing and maintain status quo. In our research we encountered only positive feedback from everyone we talked to. There were no negatives about Explorer Solutions. Our caveats are, that this will be a long and expensive process. It will require a lot of commitment from our community, elected officials, community leaders, businesses and industry. Those folks will have to actively precipitate in and manage the process.

The Task Force Committee recommends to the TCAC that they start phase I at this time and moving to phase II and III will depend on the results of phase I and the ability to finance.

Jim Pearson thanks Nancy very much for the time spent into this and hopes that she would tell each member on the task force that what they have done greatly helps out their community.

Nancy mentions that she is really excited and thinks for the first time that there is serious effort that can be made here. She also says that she has been coming to airport meetings for a long time, we all talk about wanting to do some development out here and we can never get our arms around it because we simply haven't had the resources. She thinks that this company presents us that opportunity.

Motion (Hartz/Berman) to move this issue forward to the Menominee and Marinette County Administrators to organize a joint meeting with county boards, cities and townships that are within the airport boundaries and have Explorer Solutions present their proposal. Motion carries, no negative votes

**7. Discuss/consider the standing committees chairperson selection, action if any**

Motion (Hartz/Furlong) to have each individual committee come up with a chairman. Motion carries, no negatives votes.

**8. Discuss/consider airport bill paying procedure, action if any.**

Motion (Hartz/Furlong) to give airport manager the ability to pay bills with a board signature. Motion carries. No negative votes.

**9. Discuss/consider fiscal year 2010 financial audit, action if any.**

Motion (Sauve/Berman) to move forward to the next meeting. Motion carries. No negative votes.

**10. Managers report:**

- **Discuss/consider Profit and Loss for 3/2010, action if any**
- **Discuss/consider Recon Summary for 3/2010, action if any**
- **Discuss/consider Vendor balance for 3/2010, Action if any**
- **Discuss/consider Customer balance for 3/2010, action if any**

- **Discuss/consider Check Detail and paying monthly bills for 3/2010 and 4/2011 action if any**
- **Discuss/consider Airport Traffic for 3/2010, action if any**

Motion (Berman/Hartz) to accept Managers report and to put all on file. Motion carries, no negative votes.

**11. Communication/correspondence.**

None

**12. Dialog between Manager and TCAC.**

None

**13. Dialog between airport users and the TCAC**

None

**14. Public comment.**

None

**15. Schedule next meeting**

4:00 p.m., 5/18/2011

**16. Adjourn**

Motion (/Dill/Hartz) to adjourn. Motion carried. No negative Votes.

**CITY OF MENOMINEE, MICHIGAN  
SPECIAL COUNCIL PROCEEDINGS  
APRIL 25, 2011**

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A special meeting of the Menominee City Council, City of Menominee, County of Menominee, State of Michigan, was held Monday, April 25, 2011 at 8 a.m. in the Municipal Complex Council Chambers.

The Honorable George W. Krah called the meeting to order and led the pledge of allegiance to the flag.

**PRESENT:** Council Members Fernstrum, Hudon, Mick, Organ, Plemel, Pohlmann, and Walker; Mayor Krah

**ABSENT:** Council Member Williams

**PRESENT: 8**

**ABSENT: 1**

A motion was made by Council Member Hudon and seconded by Council Member Walker to excuse Council Member Williams from the meeting. This motion was carried unanimously.

Mayor Krah opened the special meeting that he called for the purpose of considering the following agenda:

- 1) Call meeting to order.
- 2) Pledge of allegiance to the flag.
- 3) Roll call.
- 4) Public comment.
- 5) City Manager's recommended budget submitted.
- 6) Dixon Engineering's recommendation regarding the bids for the elevated storage tank renovation.
- 7) The Planning Commission on rezoning the property at 2008-11<sup>th</sup> Avenue.
- 8) Mayor Krah/s reappointments as follows:
  - a) Michael Kaufman to the Cemetery Board of Trustees with his term to expire May 2, 2014; and
  - b) Mark Erickson, Bob Foley, Don Nerat, and Bruce Ranzinger to the Construction Board of Appeals with their terms to expire February 2, 2013.
- 9) Mayor Krah's appointment of Carol Mick to the Cemetery Board of Trustees, replacing Elaine Niskanen who resigned, with her term to expire May 2, 2012.
- 10) Public comment.
- 11) Adjourn.

**PUBLIC COMMENT:**

Mayor Krah opened the public comment session.

No one was heard.

A motion was made by Council Member Plemel and seconded by Council Member Mick to close the public comment session. This motion was carried unanimously.

Interim City Manager Rob Jamo submitted the proposed Operating Budget for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

A motion was made by Council Member Fernstrum and seconded by Council Member Hudon to accept the low bid in the amount of \$274,000 submitted by L.C. United Painting, Inc. for the elevated water storage tank renovation as recommended by Dixon Engineering. This motion was carried unanimously.

**COMMITTEE REPORT:**

At a February 8, 2011 meeting, the Planning Commission held a public hearing on the request from Menominee Area Public Schools and the Menominee Seventh-Day Adventist Church to rezone property located at 2008-11<sup>th</sup> Avenue from PL to R-2 and that no comments were heard regarding the rezoning. They further reported the Findings of Fact (MOC 11:1.1340) for this request were discussed and completed, and they recommended to the city council that they approve the request to rezone the property located at 2008-11<sup>th</sup> Avenue from PL to R-2.

S/PLANNING COMMISSION

A motion was made by Council Member Hudon and seconded by Council Member Plemel to adopt the foregoing report. This motion was carried unanimously.

Mayor Krah submitted for confirmation the reappointment of Michael Kaufman to the Cemetery Board of Trustees with his term to expire May 2, 2014.

A motion was made by Council Member Organ and seconded by Council Member Hudon to confirm the foregoing reappointment. This motion was carried unanimously.

Mayor Krah also submitted for confirmation the reappointments of Mark Erickson, Bob Foley, Don Nerat, and Bruce Ranzinger to the Construction Board of Appeals with their terms to expire February 2, 2012.

A motion was made by Council Member Fernstrum and seconded by Council Member Plemel to confirm the foregoing reappointments. This motion was carried unanimously.

Mayor Krah next submitted the appointment of Carol Mick to the Cemetery Board of Trustees, replacing Elaine Niskanen who resigned, with her term to expire May 2, 2012.

A motion was made by Council Member Organ and seconded by Council Member Hudon to confirm the foregoing appointment. This motion was carried unanimously.

**PUBLIC COMMENT:**

Mayor Krah opened the public comment session.

No one was heard.

A motion was made by Council Member Plemel and seconded by Council Member Fernstrum to close the public comment session. This motion was carried unanimously.

**ADJOURN:**

A motion was made by Council Member Plemel and seconded by Council Member Fernstrum to adjourn the meeting. This motion was carried unanimously.



Thomas F. DeNike, City Clerk/Treasurer

/skj

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Friday, April 29, 2011. Chair Betzinger called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Joque Piatt, Scott Havelka, Glen Havelka, John Groleau, David Granskog, Jack Martin, Dennis Rye, Ralph Brock, Tom Kuntze, Mark Marklein, Edith Vincent, Fred Reidell, Mark Jasper, Jim Revall, Milton Patz, Robert Getzloff, Dan Getzloff, Dave Johnson, Dennis Johnson, Tim Martin, Lee Spaude, Harry Meintz, Charlie Meintz, John Strohl and others.

ABSENT: None

The Pledge of Allegiance was recited.

Public comments – None.

Public Appearances – None.

Discuss spring road conditions and hauling restrictions - Moilanen presented photos of various roads in the county that have incurred damage during spring break up. He stated that it has been the worst spring in at least the past 18 years, due to excess moisture last fall. He also discussed the exemptions that are given to milk haulers and trash haulers by the road commission. It was also noted that persons involved in animal husbandry are exempt from the weight restrictions by state law.

Discussion ensued regarding the damage with the following point being brought up:

David Granskog stated that the pounds per square inch should be considered, not just the overall weight of the equipment, when determining legal loading for roads.

Lee Spaude stated that he lives on K-1 Road and that the amount of damage to the road was a safety concern, especially for motorcyclists.

Betzinger stated that he felt that repetitive hauling caused as many problems as the weight of the vehicle.

Kakuk stated that if a road was “bleeding” then a contractor should not haul on that route, and they should take the shortest route and haul smaller loads whenever possible.

John Strohl asked if there were any laws regarding malicious destruction of the roads. Moilanen stated that the only recourse would be a civil lawsuit.

Dave Johnson stated that the damage to K-1 Road was not due to operations from their farm and that common sense needs to be used when deciding hauling routes. He asked who decides the priority of which roads are repaired or paved – the road commission or the township. Moilanen explained that both entities were involved.

It was noted that Pleasant View Dairy Farm hasn’t had manure hauled over secondary roads either and that they were concerned about the condition of the roads as well. They feel that the manure haulers should not be exempt from restrictions if they are damaging the roads. Moilanen stated that the farmers that hire the manure haulers can control when and where they haul.

David Granskog noted that fields are getting further away from the main farms and asked if the road commission would be willing to suggest the best hauling routes when there is more than one way to get to the fields.

Charlie Meintz stated that he agreed that farmers should be exempt from the weight restrictions, but not allowed to do damage. He noted that there is a farmer that cannot get feed to their cattle due to the condition of the road and asked what could be done in an emergency situation like that. Piatt stated that gravel could be hauled in with reduced loads.

Jim Revall asked if the road commission would fix K-1 Road. Moilanen stated that the damaged

portion may need to be turned back to gravel and then paved at a later date when funds were available.

Tim Martin stated that they were currently hauling under emergency situations only, where the farmers manure tanks were overflowing. Kakuk asked if they could haul to a closer field under those situations. David Granskog stated that the farmers were unable to get into some of their fields. Mr. Martin also stated that the state regulates manure saturation. Kakuk asked if the manure could be spread earlier in the year, before the weight restrictions were posted. Dave Johnson stated that it could not be spread on frozen ground.

Charlie Meintz stated that some of the support for the three-way funding program was being lost due to this situation as some of the county commissioners feel that if the farmers and contractors weren't going to haul responsibly, why should the county put money into the roads.

It was noted that some of the farms have installed larger manure pits in order to not have to haul during restrictions, and that the state has increased regulations on farmers regarding nutrients & fertilizers. It was suggested that the manure be spread in the fall of the year. Dan Getzloff noted that spreading in the fall could affect hunting.

Dave Johnson stated that he would like to meet with Moilanen and the weighmaster to plan hauling routes ahead of time.

Piatt suggested that farmers consider reducing their speed when operating equipment on county roads to help reduce damage.

Charlie Meintz stated that the outcome of this meeting should be cooperation between the farmers, haulers and the road commission, and that all parties should consider the economic impact of the road conditions.

Other Business – Kakuk asked that the repair of K-1 Road be put on the agenda for the May 10 regular meeting for discussion. He also stated that he was against heavy hauling of any kind during weight restrictions due to the potential for damage to the roads.

Betzinger asked if the road commission could issue a warning when the edge of the road is broken up due to repetitive entering from fields, etc. Kakuk stated that farmers should be advised to put stones at those entrances to help knock the mud off of the tractor/equipment tires before they enter the roadway.

Moilanen requested permission to issue a RFP for the design of County Line Road. Moved by Kakuk, seconded by Anderson to grant permission. Carried unanimously.

Public Comments – Glen Havelka stated that a claim against a contractor for willful destruction of property would possibly be covered under the contractor's liability insurance.

There being no further business, Betzinger declared the meeting adjourned at 10:35 a.m.

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Road Commission Finance Director-Clerk

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Road Commission Chair