

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator
Sherry Smith - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on Tuesday, March 22, 2011 @ 5:30 p.m. CST
at the Menominee County Courthouse, Courtroom B

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- F. Approval of Previous Minutes
March 8, 2011
- G. Presentations (*limited to twenty minutes*)
Barb Chenier – Public Health-Delta & Menominee Counties - 2010 Annual Report
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
 1. Moved by _____ seconded by _____ to approve the Menominee County Parks Rules & Regulations as amended to include section 27, Fireworks and a change in section 31, Pavilion rental.
 2. Moved by _____ seconded by _____ to appoint Joan R. Freis or Kristin Bates to the Menominee County Library Board for the remainder of a resigning member's term, to expire 1/31/2015.
 3. Moved by _____ seconded by _____ to approve a bid in the amount of \$ _____ for the first year (4/22/11-4/21/12) and \$ _____ for the second year (4/22/12-4/21/13) from _____ for a two year cleaning service contract at the Courthouse/Health Department Complex. Services will be funded through acct. 101-265-801.00 (Contractual Services).
 4. Moved by _____ seconded by _____ to approve Resolution 2011-08 – Concurrence with the 2011-2015 Comprehensive Economic Development Strategy (CEDS).
 5. Moved by _____ seconded by _____ to approve funding by the County in an amount not to exceed \$27,000 for the full cost related to the Road Patrol millage Special Election on May 3, 2011.

James Furlong - Chairperson

Bernie Lang - Vice Chairperson

Charlie Meintz

Mark Jasper

Jim Pearson

6. Moved by _____ seconded by _____ to approve a transfer of \$15,000 from acct. 101-103-970.03 (Designated BS&A server/software) to acct. 101-262-705.00 (Elections, Temporary Salaries) to cover a portion of the costs for the May 3, 2011, Road Patrol Millage Special Election. The remaining costs will come from acct. 101-262-727.00 (Elections, Office Supplies).
7. Moved by _____ seconded by _____ to approve Miscellaneous Bills as paid on Feb. 23 & March 3, 2011 in the amount of \$159,560.76.
8. Moved by _____ seconded by _____ to approve Commissioner Per Diems and expenses as submitted.
9. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.

J. New Business (*discussion only*)

1. Personnel Items:
 - a.
2. Building and Grounds/Parks Items:
 - a. Honeywell Feasibility Study discussion
3. Miscellaneous Items:
 - a. Commissioner Goals for the 2011-2012 Fiscal Year Projects ~ Discussion
 - b. Building Code Committee – Creation of a committee, possibility
 - c. Resolution 2011-09 ~ Support of the Community Services Block Grant - Community Action Agency
4. Finance Items:
 - a. 2010 Mileage Expenses, Ruby Ivens - Reimbursement for serving on the Parks and Recreation Committee
 - b. 2nd floor copy machine, bid specifications discussion/options
 - c. Miscellaneous Bills as paid on March 9 & 17, 2011 in the amount of \$136,076.38
 - d. Commissioner Per-Diems/Expenses

- K. Misc. Boards/Committees/Commissions Reports
- L. Public Comment
- M. Commissioner Comment (*limited to 5 minutes*)
- N. Adjourn

March 8, 2011

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Courthouse, Menominee, Michigan.

Chairman Furlong called the meeting to order at 5:32 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Furlong, Jasper, Lang, Meintz.

Absent: Com. Pearson was excused.

Com. Jasper asked that action items 8 and 9 be moved to after agenda item K.

Moved by Com. Meintz, seconded by Com. Lang to approve the agenda as amended. Motion was approved 4-0.

Chairman Furlong called for public comment.

Public Comment:

-Charlene Peterson – Commented on Commissioner Per Diems and Com. Lang receiving \$1,000 in mileage.

Moved by Com. Lang, seconded by Com. Jasper to approve the minutes from the February 21, 2011 Special County Board Meeting and the February 22, 2011 Regular County Board Meeting. Motion was approved 4-0.

Presentations:

-Dick Williams and Drew Cozy from Honeywell – Energy saving performance contract.

Department Head/Elected Officials Reports:

-Diane Lesperance County Treasurer – County Treasurer held their Foreclosure Sale. There were 49 parcels. The redemption period is until March 31, 2011 at the close of business.

Moved by Com. Meintz, seconded by Com. Jasper to approve partial payment of \$73,305 to Valley Mechanical for the Jail HVAC project work performed thus far. Funds to be disbursed from account #101-103-998.00 (Designated Building projects). Motion was approved 4-0.

Moved by Com. Lang, seconded by Com. Jasper to approve the proposal from Valley Mechanical, Inc. in the amount of \$4,992.00 for the replacement of the west roof top heating/air conditioning unit on the Health Department Building. Funds to be disbursed from account #101-103-970.03 (BS&A Server/software carryover fund.) Motion was approved 4-0.

Moved by Com. Jasper, seconded by Com. Lang to approve the transfer of \$5,000 from account #101-997-999.17 (Contingency Fund) to create and fund a General Fund expense account for the Apportionment Board (101-104...) Discussion ensued. Com. Meintz stated that he would prefer to see the amount lowered to \$2,000 or \$2,500. Motion was approved 3-1. Com. Meintz voted nay.

Moved by Com. Meintz, seconded by Com. Jasper to appoint Marye Mathieu, term to expire 4/30/2015 and Nancy Polasky, term to expire 4/30/2017 to the Menominee County Jury Commission as recommended by Hon. Judge Richard J. Celello. Motion was approved 4-0.

Moved by Com. Meintz, seconded by Com. Jasper to approve Miscellaneous Bills as paid on February 17, 2011 in the amount of \$121,118.70. Motion was approved 4-0.

Moved by Com. Lang, seconded by Com. Jasper to approve Commissioner Per Diems and expenses as submitted. Motion was approved 4-0.

Moved by Com. Lang, seconded by Com. Meintz to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 4-0.

New Business (discussion only)

Personnel Items:

- a. None

Building and Grounds/Parks Items:

- a. To offer the current lessee of the Concession Stand and Laundry facilities at Shakey Lakes park another three year lease agreement as written – The commissioners had several questions regarding the lease. The consensus of the board was to refer it back to the Parks and Rec. Committee.
- b. M&M Great Lakes Sport Fisherman, John Neilio is requesting a letter of approval from the County Board to act as “agent” to apply for a DEQ Grant to “dredge” the Stony Point Boat Launch site. – The Parks Committee is in favor of this. John Neilio addressed the board, and explained he needs to apply for the grant as soon as possible.

Moved by Com. Jasper, seconded by Com. Meintz to make John Neilio’s request and action item. Motion was approved by a roll call vote 4-0.

Moved by Com. Jasper, seconded by Com. Lang to approve John Neilio, a representative of M&M Great Lakes Sport Fisherman, to act as the County Agent for the dredging project grant and permit for Stony Point Boat Launch, owned by Menominee County. Motion was approved 4-0.

- c. Parks Rules & Regulations – update; additions/deletions. – The commissioners commented on some of the changes, specifically prohibiting the use of fireworks. The consensus of the board was to move it forward to the next meeting.

- d. Parks Committee – Resolution 2011-07 – Menominee County 5 Year Recreation Plan (2011-2015). – The consensus of the board was to move it forward. (This will have to be approved at a Special Meeting on March 25, 2011.)
- e. Honeywell Feasibility Study discussion. – Com. Meintz would like to see Menominee County have a similar study done by another company so there is something to compare with. Com. Lang and Com. Furlong are in favor of moving forward with this study. Com. Jasper would also like to see if there is another company that performs this type of a study, and would like Brian to check with some of the listed references. The consensus of the board is to have Brian review and contact the references and to see if there is another company that does this type of a study.

Miscellaneous Items:

- a. Menominee County Library Board member resignation, advertisement for applications has already been submitted to the media and are due 3/15/11. – There are no issues for the board to discuss at this time.
- b. Resolution 2011-08 – 2011-2015 Comprehensive Economic Development Strategy (CEDs). – Com. Meintz asked Com. Lang a few questions about this item. The consensus of the board was to table this item until the next meeting and invite Lloyd Matthes from CUPPAD to come and explain the CEDs.
- c. Commissioner Goals for the 2011-2012 Fiscal Year Projects ~ Discussion. – Com. Furlong asked Com. Meintz if he spoke with Jon Nelson regarding the cost savings ideas that he had. Com. Meintz discussed again the opinion that Dan Hass gave the County Board regarding the Three Way Road Program. Com. Furlong asked if there were other funding options that could be explored for the county roads. He also asked if the county could set up a separate fund to solicit donations for the gazebo project. Com. Furlong also stated that Sherry Smith is looking into what it would take to stream the meetings live over the internet. Com. Lang addressed the space shortage problem and discussed previous plans that Menominee County looked at to alleviate this issue. Com. Jasper discussed the red brick building in Meyer Township again, and the need to tear it down and put a parking lot in its place. He would also like to see another presentation about the proposed mine in Menominee County from the other side of the argument. Com. Meintz asked about the Attorney General's opinion regarding mineral rights. Tom Boerner would also like to make another presentation to the County Board on this subject in April.

Finance Items:

- a. Discussion of election cost to the county and townships related to the special election on May 3, 2011. – County Clerk Marc Kleiman provided the commissioners with his projected cost of the May 3, 2011 election. Com. Jasper wants the county to pick up the entire cost of the election. The consensus of the board is to move it forward to the next meeting with Menominee County paying for the election at the high end of the projected cost. The projected cost was between \$22,000 and \$27,000.
- b. Miscellaneous Bills as paid on Feb. 23 & March 3, 2011 in the amount of \$159,560.76. – The consensus of the board is to move it forward to the next meeting.
- c. Commissioner Per-Diems/Expenses. – Com. Meintz asked some questions about Com. Lang's expenses. The consensus of the board is to move it forward to the next meeting.

Moved by Com. Jasper, seconded by Com. Meintz to go into closed session, for strategy and negotiations of the Courthouse, Corrections Officers, & E-911 collective bargaining agreements. (Pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(c)). At 7:26 p.m. Those present will be all Commissioners, Administrator Brian Bousley, and County Clerk Marc Kleiman. Motion was approved by roll call vote 4-0.

Moved by Com. Meintz, seconded by Com. Jasper to return to open session at 8:00 p.m. Motion was approved by a roll call vote 4-0.

Misc. Boards/Committees/Commissions Reports:

- a. The consensus of the board is to move them forward to the next meeting.

Public Comment:

- Mari Negro – Commented on the Red Brick Hotel in Meyer Township and about the Three Way Road Program.
- Gary Eichhorn – Commented on the Three Way Road Program and the \$200,000 would have been apportioned every year. He also commented on the Commissioner Per Diems, Northpointe and Six County Committees.
- Charlene Peterson – Commented on the previous county board meeting and Com. Furlong’s comments to the public. Also the expiration of committee appointment positions and Commissioner Per Diems. Also concerned about cost of funding projects for upkeep of the Menominee County Courthouse due to the age of the courthouse.

Commissioner Comment:

- Com. Meintz – Commented on that he is looking forward to the time change this weekend.
- Com. Furlong – Commented on that he was sorry for dressing down the public at the last meeting but he felt it was necessary. He is sorry if he offended anyone.

Moved by Com. Meintz, supported by Com. Lang to adjourn at 8:11 p.m. Motion was approved 4-0.

James Furlong, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS PRESENTATION ITEM

SUBJECT:	Public Health-Delta & Menominee Counties - 2010 Annual Report
DEPARTMENT:	Health Department – Barb Chenier, Health Officer/Administrator
ATTACHMENTS:	Yes
SUMMARY:	Ms. Chenier will present the 2010 Annual Report for the Delta-Menominee Health Department.
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 03/16/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



Public Health

Delta & Menominee Counties



A Message from the Health Officer...

I am pleased to present the Public Health, Delta & Menominee Counties Annual Report for the October 1, 2009 – September 30, 2010 fiscal year. This report provides you with an overview of the many diverse services provided to the citizens of our communities by your local health department. These services could not be provided without the support of our Board of Health and the County Boards of Commissioners, our community partners, dedicated employees, and loyal customers.

We are particularly proud of the following accomplishments which took place during the 2010 fiscal year:

- PHDM staff led the local response to the H1N1 pandemic flu outbreak, in partnership with healthcare providers, schools, nurse volunteers, and many others, resulting in the vaccination of a significant number of our residents.
- A new Senior Health Screening program is now being offered through funding received from the Upper Peninsula Commission for Area Progress (UPCAP).
- A three-year **Action Communities for Health, Innovation, and EnVironmental Change (ACHIEVE)** grant to bring community leaders together to build healthier communities was received in February 2010.
- The Michigan Smoke Free Air Law became effective on May 1, 2010, after many years of advocacy by our local Tobacco Reduction Coalition members. PHDM staff provide community education and work to ensure compliance with the new law.
- Body art facilities in Michigan were required to become licensed effective January 1, 2010. PHDM Environmental Health staff became trained in this new responsibility and performed initial inspections of existing body art businesses.

We have made some very difficult but necessary changes to assure the long-term financial stability of the Health Department. A decision was made in the summer of 2010 to close the Alcohol & Other Drug Services treatment program. Despite changes made in FY 2009 to reduce staffing and space costs of the program, declining revenues made it impossible to continue to offer these services. Also, the Family Planning program has been forced to significantly reduce the number of people being served due to reductions in funding received over a number of years. The PHDM Board and staff remain committed to protecting the health of the public and participating with community partners in seeking new ways to most effectively meet community needs.

Sincerely,

Barbara Chenier

Barbara Chenier, MA
Health Officer/ Administrator

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Parks Rules & Regulations – Amendment
DEPARTMENT:	Administration/ Parks Committee
ATTACHMENTS:	Yes
SUMMARY:	
<p>On March 1, 2011, the County Parks Committee approved changes to the Menominee County Parks Rules & Regulations. They ask the Board of Commissioners to approve the changes prior to adoption.</p>	
RECOMMENDED MOTION	
<p>To approve the Menominee County Parks Rules & Regulations as amended to include section 27, Fireworks and a change in section 31, Pavilion rental.</p>	

Submitted by: **Brian Bousley**

 03/16/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY PARKS AND RECREATION
PARK RULES

AN ORDINANCE TO ESTABLISH RULES AND REGULATIONS RELATIVE TO THE OPERATION OF COUNTY PARKS SO THAT THEY MAY BETTER SERVE THE PEOPLE OF MENOMINEE COUNTY.

SECTION 1:

These Rules shall be known as the "PARK RULES" of the Menominee County Parks.

SECTION 2: SUPERVISION OF PARKS

A) SUPERVISION - All County owned Parks located in Menominee County, shall be operated and maintained under the direction of the Menominee County Parks and Recreation Committee through the County Administrator. B) ENFORCEMENT OF ORDINANCES – The County Administrator, Assistant Park Superintendent, Park Rangers as well as all law enforcement agencies operating within the County of Menominee including Menominee County Sheriff's Department, Michigan State Police Department, and the Michigan Department of Natural Resources shall see to the enforcement of all provisions relating to these parks as contained in this ordinance. C) AMUSEMENT FOR GAIN - No amusement for gain for which a charge is made can be conducted in the park without the consent of the Menominee County Parks & Recreation Committee.

SECTION 3: DEBRIS, FIRE

Each person, organization or corporate group using the public works and grounds shall clean up all debris, extinguish all fires when such fires are permitted, and leave the premises in good order, and the facilities in a neat and sanitary condition.

SECTION 4: OPEN FIRES

No person shall kindle or build fires in any park except in fireplaces, fire rings, or stoves provided for that purpose. For observed violations of this section, the County Administrator, Assistant Park Superintendent, Park Rangers or others acting in their behalf, may request fires be extinguished at any given time. Upon leaving such fires, it shall be the duty of all persons using the fire to see that said fire is extinguished.

SECTION 5: INJURY TO PARK PROPERTY

No person shall obstruct any walk or drive in any park and no person shall injure, mar, or damage any matter, in a monument, ornament, fence, bridge, seat, tree, fountain, shrub, flower, playground equipment, fireplace, picnic table or other public property within or pertaining to any park.

SECTION 6: POLLUTION

No person shall throw, discharge or other-wise place or caused to be placed in the waters of any fountain, pond, lake, stream, bay, or other body of water in or adjacent to any park or tributary, stream, storm sewer, drain flowing into such water, any substance, matter or things liquid or solid, which will or may result in the pollution of said waters.

SECTION 7: SOURCE OF RUBBISH

No person shall bring in or dump, deposit or leave any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, refuse, or other trash in any waste containers provided in any park in the County of Menominee for that purpose unless such bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, refuse, or trash originates from a permitted use of the parks.

SECTION 8: INFLAMMATORY LANGUAGE

No person shall make any statement to any other person, within ear shot of said person, or about another person, capable of being heard by such other person, which is derogatory, inflammatory, profane, disrespectful, or which describes a sexual activity, or which questions the lineage of such person, or which in anyway can be reasonably interpreted to raise anger of such person hearing such communication. This portion does not purport to limit the free flow of ideas or speech but does intend to prohibit such speech as may interrupt a peaceful enjoyment of Menominee County's Parks.

SECTION 9: SAFETY OF OTHERS

No person shall endanger the safety of any other person by any conduct or act or permit any assault, battery, or engage in fighting within a park regulated by this chapter. No glass containers allowed in parks.

SECTION 10: SOUND SYSTEMS

No person shall use a sound amplification device or any other device that creates noise in excess of the sound level at which the contents of such sound disturbs or annoys a person of average hearing—is used in conjunction with a park assembly permit and is authorized by such permit. Any sound amplification device used in conflict with this permission is subject to seizure by the County Administrator, Assistant Park Superintendent, Park Rangers, the Menominee County Sheriff's Department, the Michigan State Police Department, the Michigan Department of Natural Resources, and or any other authorized law enforcement agency. During quiet hours, distance shall be size of campsite. Between 11 p.m. and 7:00 a.m. all sound systems will be turned off.

SECTION 11: SWIMMING

No person shall swim, bathe, or wade in any water or water ways in or adjacent to any park, except in such waters and such places that are designated therefore, and in compliance with regulations that are established and posted by the County Administrator and/or Assistant Park Superintendent and in accordance with the direction of any authorized personnel, present and sitting at the designated site.

SECTION 12: PARK HOURS

Park hours are from 7:00 a.m. to 10 p.m. daily. Anyone found in the park after 10 p.m. not camping with a permit, will be construed to be trespassing and may be prosecuted.

SECTION 12A: PARK CLOSING

Any park, section, or part of the park, may be declared closed to the public by the Park Superintendent or by any other authorized personnel in situations where health, safety and welfare of the general public could be jeopardized if the park were to remain open. As an example, an emergency closing could occur during a tornado, fire, or civil disobedience. The park cannot be closed permanently without authorization from the Parks & Recreation Committee and the Menominee County Board of Commissioners. An emergency meeting of the Committee is to be called within 72 hours of the closing. Failure to call a meeting or to gain approval from a majority of the Committee would require that the park be re-opened immediately after 72 hours.

SECTION 13: ANIMALS

Any animal brought into the Park shall be under immediate control and on a leash not to exceed 6 feet in length which would not allow animals onto another camp site. No animal shall be on the beach.

No horses or riding of horses is allowed in the park except in designated areas. The only designated areas for horses are presently located at Shakey Lakes Park.

SECTION 14: ANIMAL REMOVAL

Any animal found within any county park not in the possession or under the immediate control of the owner or the owner's agent as set forth above, or any animal creating a nuisance or disturbance, may be removed from the park by park personnel or animal control officer.

SECTION 15: SALES

It shall be unlawful for any person other than employees of Menominee County, acting on behalf of the County, to vend, to sell, peddle or offer for sale, any commodity article within the park, unless such sale is authorized by the Menominee County Parks and Recreation Committee.

SECTION 16: CONTROLLED SUBSTANCES

It shall be unlawful for any person to possess, transport, or have under their immediate control any intoxicating liquor, unless the person has attained the age of 21 years.

Transport or possess a controlled substance as defined by Section 7104 of Act No. 368 of the Public Acts of 1978, as amended, being section 333.7104 of the Michigan Compiled Laws.

SECTION 17: SIGNS

It shall be unlawful for any person to paste, glue, tack, or otherwise post or permanently affix any sign, placard, advertisement, banner, or inscription, unless otherwise pre-approved by Park Superintendent. Nor shall any person erect or cause to be erected any sign on any public lands or highways or roads adjacent to a public park, but, this section shall not apply to any properly authorized government official acting pursuant to his official duties.

SECTION 18: ALCOHOLIC BEVERAGE PERMIT

Any person or organization applying for an assembly permit and desiring to dispense alcoholic beverages for sale, (non-profit organization) must first secure a license for same from the Michigan Liquor Control Commission and secure liquor liability insurance and display evidence of such license and insurance to the Menominee County Sheriff and the Menominee County Parks & Recreation Committee prior to said assembly permit being granted. There is a minimum refundable deposit of one hundred dollars (\$100.00) required.

SECTION 19: CAMPING PERMITS

It shall be unlawful for any person, organization or corporate group to camp without a camping permit issued by the Menominee County Park System.

- A) It shall be unlawful for any person to obtain a camping permit for use of a camping party for which he is not a member.
- B) The senior member of any camping party having obtained a permit as set forth above must be at least eighteen (18) years of age.
- C) It shall be unlawful for non-campers to visit between the hours of 10:00 p.m. - 7:00 a.m.
- D) Campers shall inform the office if they plan to leave a campsite unoccupied for more than twenty-four (24) hours.

SECTION 19A: CAMPING PERMIT VIOLATION

Any violation of any section of the above ordinance may result in revocation of any County Park camping permit or eviction from the park or both.

SECTION 20: CAMPING

Campsites are allocated 50% for short-term use (less than 14 days) and 50% for long-term use (over 14 days). Site designation to be determined by Parks Superintendent or his designee.

SECTION 20A: CAMPSITE CLEANUP

Minimum clean-up charge of \$50.00 to the registered camper for Park Personnel having to clean up a campsite.

SECTION 21: QUIET HOURS

Quiet hours shall prevail in the campground between 11:00 p.m. and 7:00 a.m.

SECTION 22: DIGGING

It shall be unlawful for any person, individual, organization or corporate group to do any trenching or digging on the campsite or the surrounding area.

SECTION 23: MOTOR VEHICLES, PURPOSES

The use of a registered motor vehicle in any County Park shall be for the purpose of establishing a camp and for transportation in and out of the campground. "CRUISING" or "JOY RIDING" within any County Park is strictly prohibited.

SECTION 24: MOTOR VEHICLES, OPERATION

A) It shall be unlawful for any individual to operate or park a motor vehicle within a park except on roads or designated parking areas. It is also illegal for a vehicle to be in the park after 10:00 p.m. without an annual permit issued by the park office. If a vehicle is found without an annual permit it shall be deemed illegally parked and subject to a parking violation fee of \$10 per day. When a motor vehicle is found parked in the park area, the registration plate displayed on the vehicle shall constitute prima facie evidence that the owner of the vehicle was the person who parked it on the location where it was found. B) Motor vehicles cannot be operated on a park road or parking lot at a speed in excess of ten (10) miles per hour or as posted or in an unsafe manner or by disobeying traffic signals or signs.

SECTION 25: OFF ROAD VEHICLES

It shall be unlawful to operate an off-the-road motor driven vehicle such as a minibike, motorcycle, snowmobile, ATV or any motorized device except on designated roads, trails, or areas posted for such use without proper prior written authorization from the County Administrator, Assistant Park Superintendent or Park Rangers.

SECTION 26: MASS GATHERINGS

Campsites are provided for reasonably quiet outdoor recreational experiences. Mass gatherings are only permitted pursuant to a permit for such purpose obtained in the manner set forth in the "Menominee County Mass Gathering Ordinance" as adopted by the Menominee County Board of Commissioners on June 3, 1977.

SECTION 27: FIREWORKS

No fireworks will be permitted in the park. Any discharging or lighting of any type of fireworks in the park will be subject to a charge of \$50 per incident.

SECTION 27 28: FIREARMS AND HUNTING

It shall be unlawful for any person to hunt within park boundaries. It shall also be unlawful for any person to carry or possess within the boundaries of a County Park any firearm unless unloaded in both barrel and magazine. This provision does not apply to a target range officially established, supervised, and sanctioned by the Menominee County Parks & Recreation Committee.

SECTION 28 29: OTHER WEAPONS

It shall be unlawful for any person to carry or possess within the boundaries of any County Park items such as: air gun, gas gun, spring loaded gun, or sling-shot.

SECTION 29 30: BOW AND ARROW

It shall be unlawful for any person to shoot with a bow and arrow within or onto the boundaries of any County Park unless said shooting is done on a designated archery range.

SECTION 30 31: PAVILION RENTAL

Rental of Park Pavilion is available for **\$50.00** ~~\$30.00~~ plus ~~\$10.00~~ security deposit.

SECTION 31 32: STORAGE

Off-site storage of boats and/or trailers is available at Shakey Lakes Parks from May through September (except Fair Days) at a cost of \$1.00/day or \$25.00/month.

SECTION 32 33: PENALTIES

Any violation of any section of this ordinance shall be deemed a civil infraction, and any person upon conviction thereof, shall be punished by a fine of not more than one hundred dollars (\$100.00) and cost of prosecution.

SECTION 33 34: SEVERABILITY

If any portion of this regulation or the application thereof to any person or circumstances shall be found to be invalid by a court, such invalidity shall not affect the remaining portion or applications of this regulation which can be given effect without the invalid portion or application, provided such remaining portions are not determined by the Court to be inoperable, and to this end this regulation is declared to be severable.

SECTION 34 35: ADOPTION

It is hereby ordained by the People of Menominee County, represented by the County Board of Commissioners, that the foregoing regulations affecting the public health, safety, and welfare of the County of Menominee are hereby adopted.

SECTION 35 36: EFFECTIVE DATE

This ordinance shall take effect sixty days subsequent to proposal by the Menominee County Parks & Recreation Committee and adoption by the Menominee County Board of Commissioners. All ordinances or part of ordinances inconsistent herewith are hereby repealed.

ADOPTED: April 10, 1984

REVISED: July 11, 1989

REVISED: April 30, 1991

REVISED: November 23, 1992

REVISED: February 27, 1995

REVISED: February 26, 1995

REVISED: February 26, 1996

REVISED: June 23, 1997

REVISED: May 25, 2010

REVISED: March 22, 2011

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Menominee County Library Board
DEPARTMENT:	County Library/Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The County Library has submitted a letter requesting the County Commissioners to fill a vacancy on their board due to the resignation of a current member. The advertisement has been submitted to the media and are due to the County Administrator on 3/15/2011.</p> <p>Applications are here and we have two candidates to choose from, Joan Freis or Kristin Bates</p>	
RECOMMENDED MOTION	
<p>To appoint <u>Joan R. Freis or Kristin Bates</u> to the Menominee County Library Board for the remainder of a resigning member's term, to expire 1/31/2015.</p>	

Submitted by: **Brian Bousley**

 03/16/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



MENOMINEE COUNTY LIBRARY

S 319 RAILROAD STREET

P. O. BOX 128 • STEPHENSON, MI 49887 • 906-753-6923

DATE: February 23, 2011
TO: Brian Bousley
FROM: Pat Cheski
SUBJECT: Board Member Resignation

At their February 22, 2011 board meeting, the Menominee County Library Board regretfully accepted the resignation of Carol Pfefferkorn.

We would appreciate your posting this vacancy with the term to run from date of appointment by the County Board of Commissioners through January 31, 2015.

Please let me know if you need any other information.

Pat Cheski

Carol Johnson Pfefferkorn



803 South Street
Hancock, MI 49930

906-523-1017 (h)

January 21, 2011

Kathleen McNeely

President

Menominee County Library Board of Directors

Stephenson, MI

Dear Kathy:

It is with regret that I resign my position on the Menominee County Library Board, effective immediately. I made the difficult decision to leave Stephenson, but joyful decision to be closer to my family in the Houghton/Hancock area.

The past year on the board has been fulfilling. I am honored to have been given the chance to join you and get to know each of you.

All my best to you.

Carol

Carol Johnson Pfefferkorn

RECEIVED

3/14/2011

Menominee County Administration

Joan R. Freis
3824 Town Hall Lane
Wallace, MI 49893
March 11, 2011

Menominee County Board of Commissioners
Library Board Appointment
839 10th Avenue
Menominee, MI 49858

Dear Menominee County Board of Commissioners,

I am writing to express my interest in serving on the Menominee County Library Board for the remainder of the resigning member's term which expires on 1/31/15.

After graduating from the University of Michigan in 1977 with a B.S. in Special Education I moved to Menominee County to pursue my teaching career. I taught special education with the Menominee County Intermediate School District for 33 years and have just retired. I reside on a family dairy farm in Wallace with my husband. We have raised three grown sons.

I have a life-long love of reading and have used the library frequently throughout my years in Menominee County. In addition, I brought my class to the library on a weekly basis to expose them to its benefits. The library is an asset to the community and I want to see it continue to thrive and be a resource for all county residents. I am a current member of Friends of the Library and have worked on their book sales.

I have the time and interest to serve on the Menominee County Library Board. Please consider me for this appointment.

Sincerely,



Joan R. Freis

**APPLICATION FOR APPOINTMENT
MENOMINEE COUNTY BOARD, COMMITTEE OR COMMISSION**

(Please note only legible applications can be considered)

I, Joan R. Freis, hereby submit an application for appointment to
NAME

Menominee Co. Library Board for remainder of term from March 2011
NAME OF BOARD OR COMMISSION Number of years Exact dates of Appointment

to 1-31-15.

TO THE MENOMINEE COUNTY BOARD OF COMMISSIONERS:

1. I reside at W3824 Town Hall Ln. Wallace, MI 49893
Street City Zip

Menominee and have since 1980
County

Mailing address if different than above: N/A

Telephone: (906) 863-8314 Cell Phone: _____

Email Address: _____

2. I am at least 18 years of age: YES NO _____

3. I am currently registered to vote: YES NO _____

4. Employer: Menominee Co. Intermediate Schools Telephone: (906) 863-2493

a. Indicate nature of your work: taught students with severe multiple impairments.

b. Title: Special Education Teacher, (retired July 1, 2010.) Currently contracted as a Mentor Teacher.

5. Educational Level and degrees received:

B.S. in Education from University of Michigan 1977

Post-Graduate courses in Education from Northern MI University.

6. I presently hold the following appointments and elected positions:

Mentor Teacher with Menominee Co. Intermediate School District.

7. Previously held appointments and/or elected positions:

Religious Education teacher. No others, but now that I am retired from full-time work and my family is raised I wish to become

8. Have you ever been convicted of a felony? If yes, list each, giving date, nature of offense or violation, name and location of court, the penalty imposed, if any, or the disposition of the case. A conviction will not automatically bar you from an appointment. involved in Community Service.

N/A

9. Do you have a conflict of interest or potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc. with Menominee County? If so, list the interest (except where required for the appointment).

None

10. List any family members who are or have been employed by Menominee County or are or have been elected to County offices.

None

11. Is this an application for reappointment? Yes _____ No

If yes, how many years have you served on this board? _____

Please indicate your attendance record for the term(s) served _____ / _____
No. of meetings attended / No. of meetings held

Comments/clarification (only if necessary)

12. Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment will benefit Menominee County.

I have a sincere interest in the well-being of the Menominee Co. Library and want it to flourish. My career in Education has afforded me opportunities to work on many committees and teams. I enjoy working with others toward worthwhile goals.

13. I hereby apply for appointment to Menominee Co. Library Board and do swear or affirm that (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointed position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking.

Signature Joan R. Freis
Name (Print or Type) Joan R. Freis

Note: Applicants may attach additional information pertaining to this application for appointment.

- Resume
- Letter of Reference
- Letter of Intent

March 14, 2011

Menominee County Board of Commissioners
Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858

RECEIVED
3/15/11 3:43pm
Menominee County Administrator

RE: Menominee County Library Board Vacancy

I am writing in regard to the opening on the Menominee County Library Board.

I am writing to express my interest in being appointed to the Menominee County Library Board. I have experience serving on the Board and am familiar with how the Library operates on a day to day basis and its relationship to the Menominee County Board and other entities.

The Menominee County Library and all libraries have always been important to me. They are valuable assets to the community and provide a myriad of resources not found elsewhere. I enjoy being a part of working to improve and increase programs, services and resources the Library can provide for its patrons, the community and the county.

I have experience in Human Resources, Personnel and Accounting gained from job responsibilities and education. This has furnished me with skills to deal with various issues the Board encounters. I also have learned much about how a library operates and its part in local and state government.

I would be honored and pleased to be appointed to the Menominee County Library Board. I am disabled and unable to work. My previous time as a member of the Menominee County Library Board gave me a sense of accomplishment to be appointed to the Board. I have enjoyed being a Library Board member. I have learned a lot, saw many changes-some good, some bad, and felt that by being on the Board I was able to give something back to Menominee County.

Sincerely,

Kristin Bates

Kristin Bates
W6450 CR 358
Daggett, Michigan 49821
906-753-6261

**APPLICATION FOR APPOINTMENT
MENOMINEE COUNTY BOARD, COMMITTEE OR COMMISSION**
(Please note only legible applications can be considered)

I, KRISTIN M. BATES, hereby submit an application for appointment to
NAME
MENOM. CTY LIBRARY BD for 4 from 4-11
NAME OF BOARD OR COMMISSION Number of years Exact dates of Appointment
to 1/2015

TO THE MENOMINEE COUNTY BOARD OF COMMISSIONERS:

1. I reside at W6450 CR 358 DAGGETT 49824
Street City Zip
MENOMINEE and have since 1989
County

Mailing address if different than above: _____

Telephone: 906-753-6261 Cell Phone: 906-280-8276

Email Address: upfinn1970@yahoo.com

2. I am at least 18 years of age: YES NO _____

3. I am currently registered to vote: YES NO _____

4. Employer: N/A DISABLED Telephone: _____

a. Indicate nature of your work: _____

b. Title: _____

5. Educational Level and degrees received:

1 1/2 years college

6. I presently hold the following appointments and elected positions:

7. Previously held appointments and/or elected positions:

MENOMINEE COUNTY BOARD MEMBER

8. Have you ever been convicted of a felony? If yes, list each, giving date, nature of offense or violation, name and location of court, the penalty imposed, if any, or the disposition of the case. A conviction will not automatically bar you from an appointment.

NO

9. Do you have a conflict of interest or potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc. with Menominee County? If so, list the interest (except where required for the appointment).

NO

10. List any family members who are or have been employed by Menominee County or are or have been elected to County offices.

11. Is this an application for reappointment? Yes _____ No _____

If yes, how many years have you served on this board? _____

Please indicate your attendance record for the term(s) served _____ / _____
No. of meetings attended No. of meetings held

Comments/clarification (only if necessary)

12. Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment will benefit Menominee County.

I am a honest hard working individual. I do my best to fulfill my obligations to what I committ myself to. Knowledge & experience I gained from past appointments to the MCL Board would serve me well as a Board member. I would work with the

13. I hereby apply for appointment to MCL Board and do swear or affirm that (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointed position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking.

Kristin Bates
Signature
KRISTIN BATES
Name (Print or Type)

Note: Applicants may attach additional information pertaining to this application for appointment.

- Resume
- Letter of Reference
- Letter of Intent

Board to help ensure the MCL continue to provide the excellent quality and variety of services for its patrons and Menominee County.

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Cleaning Service contract for Courthouse/Health Dept. Complex
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
We received two sealed bids for a two year cleaning service contract. The information is provided herein.	
RECOMMENDED MOTION	
To accept a bid for the two year cleaning contract	

Submitted by: **Brian Bousley**

 03/16/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

From: Sherry Smith
Sent: Thursday, February 24, 2011 3:46 PM
To: 'Luftads@aol.com'; 'Menominee County Journal'; 'Cheryl Cowell'
Subject: Please advertise for Menominee County - Cleaning Services

Hello Again media friends!

Please advertise in the most cost efficient way to the County

Please Publish Twice:

once the week of Feb. 27, 2011
and again the week of March 6, 2011

Bill to: Menominee County Administrator
839 Tenth Ave
Menominee, MI 49858

NOTICE for SEALED BIDS

Menominee County is accepting sealed bids for a two year contract for cleaning services at the Courthouse/Health Department Complex. The bid should be designated in an "annual" amount (for each year) for the cost of the service contract (labor only, no supplies). An on-site walk through is scheduled for March 11th @ 3:00 PM (C.S.T.) Interested parties must be bonded and a certificate of Liability & Workers Compensation is required. Sealed bids are to be labeled "Contract Cleaning" on the outside of the envelope and submitted by Tuesday, March 15, 2011 at 4:00 PM (C.D.T.) to:

Menominee County Administrator, 839 10th Ave., Menominee, MI 49858.
More information and specifications can be found online at www.menomineecounty.com or by calling 906-863-7779.

Menominee County reserves the right to accept or reject any and all bids

MENOMINEE COUNTY
 MENOMINEE, MICHIGAN

BID
 RECAPITULATION

ITEM(S): Janitorial Services Two ^{YEAR} Contract

Name/Address/Phone	BID	Information
Hi Tech Building Services 6578 Roger Drive Jenison, MI 49428 616-437-3234	Annually: \$17,940.00	Labor only-same amount each year
Scott and Kathleen Parrette N3595 O-3 Lane Menominee, MI 49858 276-206-7769	Annually: \$18,400.00	Labor only-same amount each year

RECOMMENDED BID AWARD TO: _____ IN THE AMOUNT OF: \$ _____

BIDS OPENED ON: March 16, 2011 At 4pm

IN THE PRESENCE OF: Brian R. Bousley, Sherry Smith, Mike Dellisse, Scott Parrette, John Lauzer



Service Quote

To: Menominee County Administrator
Re: Menominee County Cleaning Contract
Date: 03/14/2011

Description of Services: Two year contract for cleaning services at the
Courthouse/Health Department Complex. Labor Only.

Monthly: \$1,495.00 Annually: \$17,940.00

***Quotes include all labor, cleaning supplies, cleaning chemicals, cleaning tools,
consumables, equipment, and applicable insurance.*

Contact: If you find this quote acceptable, please contact Brian Hogan at
(616) 437-3234 or email bhogan@hitec-services.com and your new
service program will be implemented at your earliest convenience. Thank
you for your continued business.

**Bid for Janitorial cleaning of Menominee County Courthouse and
Delta/ Menominee Counties Health Care Building**

Below are the annual bids for 12 months of labor to provide the janitorial cleaning of the above county buildings. We are currently bonded and insured as required as a condition of the bid and we will provide proof upon awarding of the contract.

\$18,400.00 for 2011-2012 cleaning

\$18,400.00 for 2012-2013 cleaning

Kathleen Parrette

Scott Parrette

Kathleen & Scott Parrette
N3595 O-3 Lane
Menominee, MI 49858
276-206-7769

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Resolution 2011-08 – 2011-2015 Comprehensive Economic Development Strategy (CEDS)
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>CUPPAD Regional Commission has prepared a Comprehensive Economic Development Strategy (CEDS) document. The county Board is asked to approve a resolution accepting the CEDS as written.</p>	
RECOMMENDED MOTION	
<p>To approve Resolution 2011-08 – Concurrence with the 2011-2015 Comprehensive Economic Development Strategy (CEDS). Lloyd Matthes will be available for questions.</p>	

Submitted by: **Brian Bousley**

 03/18/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



Central Upper Peninsula Planning And Development Regional Commission

2415 14th Avenue South • Escanaba, MI 49829
906.786.9234 • Fax: 906.786.4442 • 800.562.9828 • cuppad@cuppad.org

March 2, 2011

Mr. James Furlong, Chairperson
Menominee County Board of Commissioners
c/o Brian Bousley, Administrator
839 10th Avenue
Menominee, MI 49858

Dear Mr. Furlong:

Every three years the CUPPAD Regional Commission is required to prepare a Comprehensive Economic Development Strategy (CEDS) document to maintain its designation as an "economic development district" with the U.S. Economic Development Administration. In February the CUPPAD Regional Commission adopted the enclosed Comprehensive Economic Development Strategy. The CEDS identifies potential economic development projects within the six county area. These projects are solicited from local governmental units on an annual basis and the CEDS is amended annually to reflect new projects. The list can be amended at any time by the Commission as new projects become known.

We are requesting the Menominee County Board of Commissioners concur with the preparation of the enclosed CEDS document.

A sample resolution indicating the county board's concurrence with the Comprehensive Economic Development Strategy is enclosed. If acceptable, please return to us by March 24 so we meet EDA's deadline. Resolutions of concurrence from the county boards of commissioners will be transmitted to EDA along with the report to satisfy the planning requirements.

If you have any questions, please feel free to give me a call.

Sincerely,

Lloyd Matthes
Executive Director

Enclosures: CEDS document, Resolution

EXECUTIVE COMMITTEE & COUNTY REPRESENTED

Chairperson – G. Corkin, *Marquette* • Vice-Chairperson – B. Herioux, *Delta* • Secretary – J. Stevens, *Dickinson* • Treasurer – D. Bovin, *Alger*
Director – T. Elegeert, *Delta* • Director – J. Poupore, *Menominee* • Director – E. Hoholik, *Schoolcraft* • Director – J. Wetthuhn, *Hannahville Indian*
Community • Executive Director – Lloyd R. Matthes

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Brian Bousley – County Administrator
Sherry Smith – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION 2011-08

RESOLUTION OF CONCURRENCE WITH THE 2011-2015 COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS)

WHEREAS, the Central Upper Peninsula Planning and Development Regional Commission (CUPPAD) has prepared a Comprehensive Economic Development Strategy (CEDS) document for the six-county planning area; and,

WHEREAS, the 2011 – 2015 CEDS provides adequate coverage and represents the needs of Menominee County.

NOW THEREFORE BE IT RESOLVED: The Menominee County Board of Commissioners concurs with the CEDS document as prepared by the CUPPAD Regional Commission.

Moved by _____, seconded by _____ that the resolution be adopted on Date: _____ Yes votes _____
No votes _____

I, Marc Kleiman, the duly qualified and acting Clerk of Menominee County, do hereby certify that the following resolution was adopted at a meeting of the County Board of Commissioners held on _____; is on file; has not been amended, altered or revoked; and is in full force and effect.

Marc Kleiman, County Clerk

Date:

James Furlong

Bernie Lang

Charlie Meintz

Jim Pearson

Mark Jasper

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	May 3, 2011 Special Election Costs
DEPARTMENT:	County Clerk
ATTACHMENTS:	No
SUMMARY:	
<p>Discussion on whether the County will cover <u>“all”</u> of the local units cost, <u>“part”</u> of the cost, or <u>“none”</u> of the cost for the May 3, 2011 election.</p>	
RECOMMENDED MOTION	
<p>To approve funding by the County in an amount not to exceed \$27,000 for the full cost related to the Road Patrol millage Special Election on May 3, 2011.</p>	

Submitted by: **Brian Bousley**

 03/16/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Projected cost for the May 3, 2011 Election

Cost to Menominee County:

Programming	- \$2,200
Ballots	- \$4,800
Precinct Kits	- \$900
Legal Notices	- \$3,800
Board of Canvassers	- \$300

Total: - \$12,000

Cost to Townships/Cities (Election workers, travel, meals, etc.)

20 precincts @ \$500/precinct = \$10,000

20 precincts @ \$750/precinct = \$15,000

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on Feb. 23 & March 3, 2011 in the amount of \$159,560.76	
RECOMMENDED MOTION	
To Approve Miscellaneous Bills as paid on Feb. 23 & March 3, 2011 in the amount of \$159,560.76	

Submitted by: **Brian Bousley**

 03/16/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

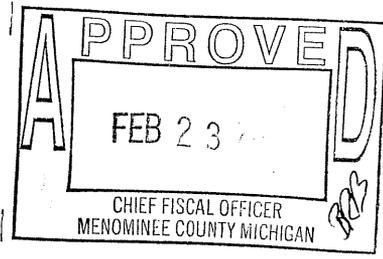
DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Mastercard								
	16425	2/9/2011	Credit Card	Destination Michigan	101-253-860.00	100.00		\$1,337.02
	16425	2/9/2011	Credit Card	Ntl Assoc	101-132-802.00	150.00		
	16425	2/9/2011	Credit Card	Alfiere Restaurant	101-148-802.00	18.19		
	16425	2/9/2011	Credit Card	Sheraton Hotel	101-148-802.00	160.89		
	16425	2/9/2011	Credit Card	NASW	296-663-860.00	135.00		
	16425	2/9/2011	Credit Card	Angeli's	296-667-801.01	86.85		
	16425	2/9/2011	Credit Card	Burger King	517-252-860.00	4.61		
	16425	2/9/2011	Credit Card	Kmart	101-265-755.01	113.98		
	16425	2/9/2011	Credit Card	Radisson Hotels	517-252-860.00	267.50		
	16425	2/9/2011	Credit Card	Culvers	296-669-835.00	75.00		
	16425	2/9/2011	Credit Card	McDonalds	296-669-835.00	125.00		
	16425	2/9/2011	Credit Card	AWR	296-669-835.00	100.00		
MICH ASSOC OF COUNTIES								
	16426	2/23/2011	Registration	2011 MAC Conference - Lang & Furlong	101-101-859.00	460.00		\$460.00
Total Amount for Bank Account: General								\$1,797.02

COPY



**MENOMINEE COUNTY
Claims Audit Report**

MAR - 3 2011

Vendor Name	Voucher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
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Bank Account: General								
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN								
Ade Incorporated								
16460	2/22/2011	78581		Needs Pass Web Records for Order 96:	101-136-802.00	144.00		\$144.00
Amber Krueger								
16523	3/1/2011	4416		Home Detention 1/2/11 - 1/27/11	101-132-801.00	198.00		\$332.64
16524	3/1/2011	Reimbursement		Mileage 1/2/11 - 1/27/11	101-132-801.00	134.64		
Anderson Culligan								
16552	2/28/2011	176734		Bottled Water - Circuit Court Room	101-131-931.00	39.00		\$39.00
AT&T - Aurora, IL								
16491	2/19/2011	906863661402		February 19 - March 18, 2011	266-325-850.00	378.26		\$1,752.69
16531	2/19/2011	906863202302		February 19 - March 18, 2011	101-103-850.00	569.12		
16532	2/19/2011	906863444102		February 19 - March 18, 2011	101-103-850.00	805.31		
AT&T Long Distance								
16545	2/19/2011	854528091		February 17 - March 16, 2011	101-103-850.00	85.02		\$85.02
AUTOMOTIVE SUPPLY COMPANY								
16594	2/17/2011	M080270954		Vehicle Supplies	205-315-934.02	9.90		\$9.90
Badger Mailing & Shipping								
16452	2/24/2011	33321		Pressure Sensitive Tape & Roller Clean	101-253-729.01	49.30		\$49.30
Banc of America Leasing								
16618	2/20/2011	011802571		3/1/11 - 3/31/11 Annex & Sheriff Dept.	101-301-934.00	317.84		\$711.63
16618	2/20/2011	011802571		3/1/11 - 3/31/11 Annex & Sheriff Dept.	101-261-942.00	253.82		
16630	2/20/2011	011802570		Probation/Parole Office - 3/1/11 to 3/31/	101-131-942.00	139.97		
BAYSHORE VETERINARY CLINIC								
16582	2/25/2011	136126		Gracie	101-301-881.01	28.60		\$28.60
Big O's Lube and Service, Inc.								
16595	2/10/2011	5189		Oil Change, Tire Rotation - 08 Chevy Tr	205-315-934.02	45.90		\$45.90
Bill Anderson								
16555	2/28/2011	Per Diem		2/28/2011 Planning Commission	101-401-710.00	25.00		\$47.44
16556	2/28/2011	Reimbursement		Mileage - Planning Commission Mtg 2/2	101-401-710.00	22.44		
Bob Barker Company, Inc.								
16578	2/14/2011	WEB000159562		Inmate Supplies	101-301-770.00	114.93		\$248.94
16579	2/23/2011	WEB000117913		Inmate Supplies	101-301-770.00	134.01		
Body Works Plus								
16586	2/28/2011	1969518332		Strip Decals & Body Work A Pillars & R	101-301-981.00	400.00		\$400.00
BP								
16622	3/2/2011	28929205		Gasoline Sales - February 2011	249-371-742.00	57.70		\$57.70
Carquest Auto Parts								
16482	2/16/2011	2825-175341		Tire Gage	101-265-755.00	10.99		\$10.99
Charlene Peterson								
16561	2/28/2011	Reimbursement		Planning Commission Mtg 2/28/11	101-401-710.00	17.34		\$42.34
16562	2/28/2011	Per Diem		Planning Commission Mtg 2/28/11	101-401-710.00	25.00		
Cherry Lan Systems, Inc.								
16567	3/1/2011	CL 02/11		February 2011 Documents	256-277-857.00	750.00		\$2,050.00
16616	2/22/2011	3369		Maintenance Contract 5/1/11 - 4/30/12	101-103-857.00	1,300.00		

**MENOMINEE COUNTY
Claims Audit Report**

MAR - 3 2011

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

Vendor Name	Vcherr#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CITY OF MENOMINEE - 2511 10TH ST.								
	16464	3/1/2011	March 2011	Monthly Rent	266-326-942.00	351.67		\$6,722.08
	16591	2/24/2011	2851	Gasoline Sales January 2011	205-315-742.00	3,120.94		
	16592	2/24/2011	2839	Gasoline Sales December 2010	205-315-742.00	3,056.55		
	16617	2/24/2011	January 2011	Gasoline Sales	101-265-742.00	97.56		
	16617	2/24/2011	January 2011	Gasoline Sales	101-426-860.00	34.63		
	16617	2/24/2011	January 2011	Gasoline Sales	101-215-860.00	34.39		
	16617	2/24/2011	January 2011	Gasoline Sales	101-262-860.00	12.44		
	16617	2/24/2011	January 2011	Gasoline Sales	266-325-860.00	13.90		
City of Stephenson - P.O. Box 467								
	16542	2/27/2011	709	1/24/11 - 2/27/11 (Water, Electric, Sewe	101-261-920.01	16.00		\$266.42
	16542	2/27/2011	709	1/24/11 - 2/27/11 (Water, Electric, Sewe	101-261-920.02	30.00		
	16542	2/27/2011	709	1/24/11 - 2/27/11 (Water, Elcctric, Sewe	101-261-920.03	216.60		
	16542	2/27/2011	709	1/24/11 - 2/27/11 (Water, Electric, Sewe	101-261-920.03	3.82		
CLOVERLAND PAPER CO								
	16473	2/18/2011	94429	Damp Mop Cleaner & Lysol Foam	101-265-755.01	77.34		\$840.82
	16474	2/11/2011	94425	Damp Mop Cleaner, Tissues, Toileet Ti	101-265-755.01	200.16		
	16475	2/18/2011	94495	Towels	101-265-755.01	164.81		
	16543	2/25/2011	94564	Towels, Liners, Tissues	101-265-755.01	73.18		
	16544	2/25/2011	94562	Tissues, Toilet Tissue, Towels	101-265-755.01	128.89		
	16573	2/18/2011	94483	Array Acid D-Lime	101-301-770.00	42.52		
	16574	2/18/2011	94496	Lysol Foam & Towels	101-301-770.00	66.76		
	16575	2/11/2011	94426	Vinyl Gloves, Array Acid D-Lime	101-301-770.00	87.16		
COHL STOKER & TOSKEY P C								
	16551	2/24/2011	40306	Review & Revise Ballot Language - Rd.	101-211-807.00	265.20		\$265.20
Cooper Office Equipment								
	16462	2/20/2011	72559	Annex - Base Quarterly Rate	101-261-942.00	534.00		\$3,386.62
	16471	2/20/2011	72560	1st Floor Copier - 2/20/11 to 5/20/11	101-172-931.01	239.94		
	16472	2/20/2011	72561	1st Floor Copier - 2/20/11 to 5/20/11	101-172-931.01	824.02		
	16488	2/20/2011	72562	District Court Copier - 2/20/11 to 5/20/1	101-136-931.00	440.07		
	16554	2/24/2011	72605	Treasurer's Office - Base Quarterly Rate	101-253-931.00	140.00		
	16569	2/20/2011	72563	Sheriff Dept - Base Quarterly Rate	101-301-727.00	190.00		
	16570	2/20/2011	72564	Sheriff Dept - Base Quarterly Rate	101-301-727.00	883.59		
	16589	2/18/2011	72567	Pincrest - Base Quarterly Rate	205-315-727.00	135.00		
Dennis-Ruleau, Dawn								
	16518	2/22/2011	Reimbursement	NASW WI Ethics & Boundaries Worksh	296-663-860.00	319.84		\$919.84
	16527	3/1/2011	4428	Crisis Intervention - February 2011	296-668-801.00	600.00		
DeWolf & Associates								
	16604	11/15/2010	Training	lhander	205-315-881.03	595.00		\$595.00
FORESTLAND GROUP HOMES - P O BOX 606								
	16625	3/3/2011	4429	Out of Home Placement Cost (K.W.)	292-662-843.05	778.95		\$778.95
Forms Trac Enterprises, Inc.								
	16469	2/14/2011	57913	Default Judgment Civil Infract - 2 part cc	101-136-727.00	163.09		\$326.18
	16470	2/14/2011	57914	14 Day Notice Civil Infraction - 2 part co	101-136-727.00	163.09		
Furlong, James								
	16447	2/28/2011	Reimbursement	Mileage - February 15, 2011	101-101-860.02	54.00		\$54.00
Garcia Linda								
	16626	3/3/2011	2006-141-GA	Guardianship Reviewer's Fee (F.J.)	101-148-804.00	25.00		\$25.00

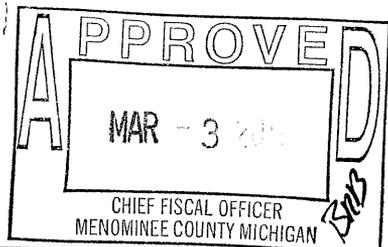
**MENOMINEE COUNTY
Claims Audit Report**

APPROVED
MAR - 3
Voucher Date
Vendor's Ref#

Vendor Name	Vch#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN								
Greg Dougovito								
	16519	3/1/2011	4412	Transport of Juvenile (K.W.)	101-132-801.01	57.75		\$189.75
	16519	3/1/2011	4412	Transport of Juvenile (K.W.)	101-132-801.00	132.00		
Hartz, John								\$52.30
	16608	2/14/2011	Per Diem	Airport Commission 2/14/11	101-101-860.08	50.00		
	16609	2/14/2011	Reimbursement	Mileage - Airport Commission February	101-101-860.08	2.30		
ID NETWORKS								\$1,995.00
	16568	3/1/2011	165105	Annual Service Maintenance Fee - Live:	101-301-727.00	1,995.00		
IMAGEWORKS								\$60.00
	16450	2/23/2011	3644	Vinyl decals for truck doors	101-265-755.00	60.00		
J S ELECTRONICS, INC.								\$344.00
	16529	3/1/2011	16349	P.A.'s Numeric paging service - quarterl	101-267-850.00	27.00		
	16588	2/2/2011	16307	Motorola - Mode switch broken	101-331-755.00	70.00		
	16593	2/15/2011	16318	Installation of New Dual-Head Radar Ur	205-315-934.00	178.00		
	16624	3/1/2011	16348	Paging Service - Medical Examiner	101-648-727.00	69.00		
Jennifer Brunelle								\$187.68
	16526	3/1/2011	Reimbursement	Mileage 2/2/11 - 2/25/11	296-664-860.00	187.68		
Jim Pearson								\$44.88
	16610	3/2/2011	Reimbursement	Mileage - February 2011	101-101-860.03	44.88		
Joel Hensley, RN								\$1,465.00
	16580	2/24/2011	Nursing Services	January 2 - January 15, 2011	101-301-770.01	1,365.00		
	16590	2/24/2011	Blood Draw	Sasha Plude	101-267-801.01	100.00		
Kewley, Diane								\$11.00
	16517	2/22/2011	4410	Saturday Detention 2/12/11	101-132-801.01	11.00		
Klumb, Joann								\$12.70
	16538	3/2/2011	Reimbursement	Contact Paper for Binders	101-268-727.00	12.70		
Kulwich, Gerald								\$282.44
	16528	3/1/2011	Reimbursement	Mileage & Travel (J.P.O.) 2/2/11 - 2/28/11	296-665-860.00	282.44		
L.E.O.R.T.C.								\$75.00
	16581	2/16/2011	2397	Police Morale for Supervisors 2/11/11 -	101-301-881.00	75.00		
LANG BERNARD								\$432.99
	16607	3/1/2011	Reimbursement	Mileage February 2011	101-101-860.01	432.99		
LENCA SURVEYING								\$4,038.70
	16451	2/26/2011	11014	Remon Project Yr 2011 Feb 14 - Feb 2	243-245-801.07	4,038.70		
Lesperance, Diane								\$132.70
	16468	2/21/2011	Reimbursement	Mileage & Meal - Budget Seminar in Ma	101-253-860.00	132.70		
Linderoth, Janis								\$94.88
	16486	2/17/2011	Reimbursement	Mileage 1/28/11	101-101-860.09	44.88		
	16487	2/17/2011	Per Diem	UPCAP Meeting on 1/28/11	101-101-710.00	50.00		
Linsmeier Implement, Inc.								\$35.30
	16483	1/17/2011	47610	Block Heater	208-751-930.02	35.30		
Lufts Advertiser								\$241.00
	16461	2/23/2011	February 2011	Equalization Ratios	101-101-901.00	115.00		
	16461	2/23/2011	February 2011	Jury Board	101-150-727.00	49.00		
	16461	2/23/2011	February 2011	Firewood Sale	101-101-901.00	57.00		
	16461	2/23/2011	February 2011	Deadline/Delinquent Tax	517-252-900.00	20.00		

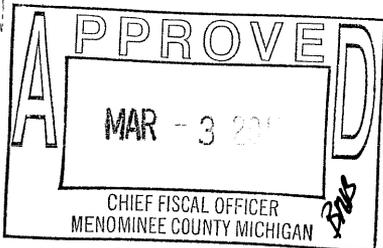
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Mark Jasper	16448	2/28/2011	Reimbursement	Mileage - February 2011	101-101-860.05	157.08		\$157.08
Maximus, Inc.	16459	2/24/2011	101271.01.01.01-009	1st Quarter FY 2011 - Scantron Timesh	101-141-801.00	119.00		\$119.00
Menards - Marinette	16449	2/18/2011	17108	Jail Window Maintenance Supplies	101-265-755.00	329.34		\$341.35
	16478	2/14/2011	16338	Building & Grounds Supplies	101-265-755.00	12.01		
MID-COUNTY SMALL ENGINES, LLC	16541	3/1/2011	664	Parks - Maintenance Supplies	208-751-930.02	11.00		\$11.00
MILLERS ACTION OFFICE SUPPLY I	16485	2/22/2011	075627	Correction Tape, Ribbon & Folders	101-253-727.00	33.21		\$255.43
	16493	2/24/2011	075695	Ink Cartridge & Mouse Pad	266-325-727.00	68.98		
	16513	3/1/2011	075674I	Binders, Glue Sticks, Stapler, Binder Cli	101-215-727.00	63.25		
	16514	2/17/2011	075512	Chair Mat	101-132-727.00	45.00		
	16514	2/17/2011	075512	Chair Mat	101-148-727.00	44.99		
NMU Financial Services	16492	2/15/2011	FY11-03 MENCTY	Tower Space Rental 7/1/10 - 6/30/11	266-326-942.00	694.58		\$694.58
Office Depot, Inc.	16628	2/25/2011	553552040001	Cartridge, Tape, Planner, Earbuds	101-136-727.00	75.36		\$91.49
	16629	2/25/2011	553574920001	Building Code & Annex - Office Supplie:	101-261-727.00	8.44		
	16629	2/25/2011	553574920001	Building Code & Annex - Office Supplie:	249-371-727.00	7.69		
OTIS ELEVATOR COMPANY	16479	2/21/2011	CVE05003311	Service from 3/1/11 to 5/31/11	101-265-801.00	689.46		\$689.46
PAIDL'S TRUE VALUE HARDWARE	16533	1/31/2011	B15227	Bulbs	101-265-755.01	9.98		\$52.49
	16534	2/14/2011	B15726	Pipe	208-751-930.03	8.99		
	16535	2/16/2011	A14676	Pushbroom	208-751-930.03	14.99		
	16536	2/21/2011	A14851	LG Screw Eye	208-751-930.03	11.04		
	16537	2/22/2011	A14918	Sanding Belt	208-751-930.03	7.49		
Pan-O-Gold Baking Co.	16576	2/15/2011	40683104603	Inmate Groceries	101-301-770.00	48.56		\$99.08
	16587	2/8/2011	40683103903	Inmate Groceries	101-301-770.00	50.52		
Parrette, Kathleen	16546	2/24/2011	35	February 2011 Cleaning Services	101-265-801.00	1,533.33		\$1,533.33
Poupore Collision & Towing	16572	2/21/2011	440	Oil Change - 2003 Dodge Durange	101-301-742.00	25.70		\$53.40
	16606	2/25/2011	RO #442	2009 Chevy Tahoe - Oil Change	205-315-934.02	27.70		
Quill Corporation	16465	2/8/2011	2188255	Carbonless Receipt Book - 3 part	101-267-727.00	10.99		\$440.27
	16466	2/8/2011	2188132	PA's Office - Toner Cartridge & Printer I	101-267-727.00	269.56		
	16571	2/17/2011	2429756	Tape, Business Cards, Ink Cartridge	101-301-727.00	159.72		



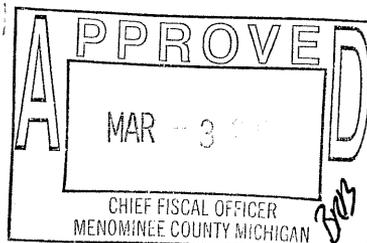
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Randall Phillipps								\$350.00
	16443	2/28/2011	2007-12308-DS	Court Appointed Legal - Motto	101-132-807.00	12.50		
	16444	2/28/2011	Various Cases	Court Appointed Legal - Bebo	101-132-807.00	37.50		
	16445	2/28/2011	Various Cases	Court Appointed Legal - Johnson	101-132-807.00	25.00		
	16446	2/28/2011	2008-012591-DM	Court Appointed Legal - Acaley	101-132-807.00	62.50		
	16453	2/24/2011	1998-8669-DP	Court Appointed Legal - Lacombe	101-131-807.00	25.00		
	16454	2/24/2011	1993-006919-DP	Court Appointed Legal - Beechner	101-131-807.00	25.00		
	16455	2/24/2011	1997-008280-DC	Court Appointed Legal - Woods	101-131-807.00	37.50		
	16456	2/24/2011	1995-7615-DP	Court Appointed Legal - Rietz	101-131-807.00	125.00		
REDWOOD TOXICOLOGY LABORATORY								\$17.50
	16467	1/31/2011	00718420111	Drug Screening	101-136-727.00	17.50		
Reinhart Foodservice								\$591.68
	16577	2/22/2011	928519	Inmate Groceries	101-301-770.00	591.68		
Roger Cole								\$31.63
	16557	2/28/2011	Reimbursement	Mileage - Planning Commission Mtg 2/2	101-401-710.00	6.63		
	16558	2/28/2011	Per Diem	Planning Commission Mtg 2/28/11	101-401-710.00	25.00		
Schultz, Lillian R.								\$46.42
	16563	2/28/2011	Per Diem	Planning Commission Mtg 2/28/11	101-401-710.00	25.00		
	16564	2/28/2011	Reimbursement	Mileage - Planning Commission Mtg 2/2	101-401-710.00	21.42		
Servco FS Cooperative 100								\$213.56
	16539	2/17/2011	Fed Excise Tax	Gasoline Federal Excise Tax	208-751-742.00	213.56		
Spades Counseling Agency								\$680.00
	16457	2/28/2011	Wayne H.	Family Counseling 10/27/10 - 2/16/11	101-131-858.01	440.00		
	16458	2/28/2011	Morgan H.	Counseling 11/10/10 - 1/18/11	101-131-858.01	240.00		
State of Michigan - Michigan State Police								\$530.00
	16463	6/30/2010	551-337819	Agency Fee from 10/1/09 to 9/30/10	101-267-802.00	530.00	x	
State of Michigan-SupremeCourt								\$1,861.32
	16620	1/31/2011	C41 1530-07	Software Support Jan, Feb, March 2011	101-131-858.03	1,861.32		
Stellar Pizza, LLC								\$20.00
	16525	2/22/2011	19	4 Pizza's for Teen Court	296-667-801.02	20.00		
TARGET INFORMATION MANAGEMENT								\$37.68
	16627	3/1/2011	264413	Demand for Poss & Subpoena CL	101-136-727.00	37.68		
TC Cleaning								\$283.00
	16490	2/19/2011	1721	Annex - Scrub & Recoat	101-265-755.02	283.00		
The Ebco Company, LLC								\$320.00
	16530	1/31/2011	011018	District - Legal size folders with 1/2 cut t	101-136-727.00	320.00		
The First National Bank&Trust								\$32.00
	16605	2/28/2011	628840339	Service Charge	101-141-817.00	32.00		
Time Warner Cable								\$329.95
	16623	2/21/2011	004-700185701-001	2/25/11 - 3/24/11	101-103-851.01	329.95		



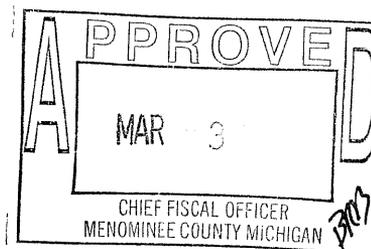
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Tire Trax								
	16583	1/27/2011	2119	Tires - Impala	101-301-981.00	354.00		\$2,130.43
	16584	2/4/2011	2151	Interstate Battery - Impala	101-301-981.00	93.00		
	16596	1/26/2011	2118	06 Chevy Truck - Right Front Hub	205-315-934.02	270.41		
	16597	2/1/2011	2132	Tahoe - Brakes & Rotors	205-315-934.02	637.18		
	16598	2/4/2011	2152	Impala - Oil Change & Rotation	205-315-934.02	35.00		
	16599	2/4/2011	2157	Impala - Oil Change	205-315-934.02	25.00		
	16600	2/23/2011	2202	Chevy Impala - Oil Change & Rotation	205-315-934.02	35.00		
	16601	2/25/2011	2227	Impala - Oil Change & Rotation	205-315-934.02	35.00		
	16602	2/25/2011	2232	08 Tahoe - Brakes & Rotors	205-315-934.02	610.84		
	16603	2/25/2011	2233	Impala - Oil Change & Rotation	205-315-934.02	35.00		
Tony Durocher								
	16520	3/1/2011	4413	Transport of Juvenile (K.W.)	101-132-801.01	19.25		\$182.08
	16520	3/1/2011	4413	Transport of Juvenile (K.W.)	101-132-801.00	44.00		
	16521	3/1/2011	Reimbursement	Mileage (Transport of Juvenile K.W.) 2/	101-132-801.00	118.83		
Total Energy Systems, LLC								
	16621	10/28/2010	205560	Generator Maintenance	101-265-755.00	686.38		\$686.38
TWIN CITY ELECTRIC, Inc.								
	16484	2/16/2011	77212	Change name on Extension to Sharon	101-103-850.00	40.00		\$40.00
U.E.S. COMPUTERS, INC.								
	16480	2/15/2011	31927	Clerks Office - Lisa- Restore Payroll for	101-103-857.00	45.00		\$634.99
	16481	2/15/2011	31937	CherryLan issue - SSL Certificate	101-103-851.00	185.00		
	16489	2/23/2011	31991	Equalization, A/P Program, & JIS Comp	101-103-857.00	204.99		
	16549	2/24/2011	31775	FOC - rejected email's	101-103-857.00	30.00		
	16550	2/24/2011	31748	ROD - Public Computer - Virus Remove	101-103-857.00	60.00		
	16553	2/17/2011	31935	Email's from City of Menominee	101-103-857.00	45.00		
	16615	2/28/2011	32055	District - Set up for Tammy Powers	101-103-857.00	65.00		
VanEyck, Stephen								
	16522	3/1/2011	4415	Holdover Attendant (D.P.)	101-132-801.00	115.50		\$115.50
WALTER BROTHERS INC								
	16611	2/8/2011	B108999	Teflon Tape, Electrical Tape, Ballcock, t	101-265-755.00	55.22		\$91.95
	16612	2/23/2011	B109545	1/2" Cover	101-265-755.00	11.37		
	16619	3/1/2011	A129964	Utility Blade, Titan Bit, Lith Battery	101-265-755.00	25.36		
Warner, Fredrick								
	16515	2/22/2011	Reimbursement	Can Zone Mileage 2/9 & 2/10/2011	296-667-801.01	43.86		\$100.26
	16516	2/22/2011	4409	Can Zone 2/9 & 2/10/11	296-667-801.01	56.40		
Warren Suchovsky								
	16565	2/28/2011	Reimbursement	Mileage - Planning Commission Mtg 2/2	101-401-710.00	9.18		\$34.18
	16566	2/28/2011	Per Diem	Planning Commission Mtg 2/28/11	101-401-710.00	25.00		
Waste Management								
	16540	3/1/2011	1242695-1856-7	March 2011	101-265-801.00	374.58		\$374.58
Wii-Kil Pest Control								
	16476	2/14/2011	1797939	Courthouse - Commercial Contract	101-265-801.00	60.00		\$60.00



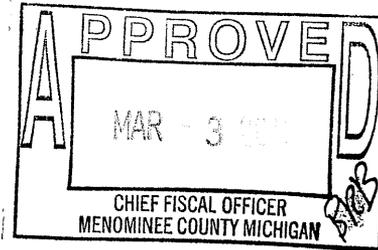
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								
	16477	2/16/2011	0402047856-00005	Kleinke Park - Electrical Service	208-751-920.01	39.62		\$4,862.74
	16547	2/23/2011	0402047856-00006	Stoney Point	208-751-920.01	33.06		
	16548	2/23/2011	986664052-00000	Bailey House	208-751-920.01	34.87		
	16548	2/23/2011	986664052-00000	Kleinke Park	208-751-920.01	29.00		
	16548	2/23/2011	986664052-00000	Bailey Park	208-751-920.01	12.64		
	16613	2/25/2011	0402047856-00004	Comercial Gas - Courthouse	101-265-920.04	4,039.54		
	16614	2/25/2011	0402191663-00001	Electrical & Comercial Gas - Health Cer	101-265-920.03	290.46		
	16614	2/25/2011	0402191663-00001	Electrical & Comercial Gas - Health Cer	101-265-920.04	383.55		
Wolverine Coach Company								
	16585	2/18/2011	1011416	Animal Control	101-301-981.00	50.95		\$50.95
Total Amount for Bank Account: General								<u>\$49,178.26</u>



**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Blue Cross Blue Shield of MI								\$108,585.48
	16631	3/3/2011	April 2011	45478 \$7,622.66/400 \$99,637.84/401 \$	101-103-712.00	56,064.03		
	16631	3/3/2011	April 2011	45478 \$7,622.66/400 \$99,637.84/401 \$	205-315-712.00	13,446.86		
	16631	3/3/2011	April 2011	45478 \$7,622.66/400 \$99,637.84/401 \$	205-316-712.00	2,104.62		
	16631	3/3/2011	April 2011	45478 \$7,622.66/400 \$99,637.84/401 \$	208-751-712.00	2,730.33		
	16631	3/3/2011	April 2011	45478 \$7,622.66/400 \$99,637.84/401 \$	266-325-712.00	7,718.78		
	16631	3/3/2011	April 2011	45478 \$7,622.66/400 \$99,637.84/401 \$	266-326-712.00	3,630.61		
	16631	3/3/2011	April 2011	45478 \$7,622.66/400 \$99,637.84/401 \$	271-790-712.00	6,962.31		
	16631	3/3/2011	April 2011	45478 \$7,622.66/400 \$99,637.84/401 \$	296-663-712.00	1,638.19		
	16631	3/3/2011	April 2011	Retirees	701-000-231.09	1,324.98		
	16631	3/3/2011	April 2011	Airport	701-000-231.08	2,245.88		
	16631	3/3/2011	April 2011	Employee Contribution	704-000-232.00	9,960.46		
	16631	3/3/2011	April 2011	Brian Neumeier	701-000-231.09	758.43		
Total Amount for Bank Account: General								\$108,585.48



MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioners Per-Diems/Expenses
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per Diems & Expenses as recently submitted for payment.	
RECOMMENDED MOTION	
To approve Commissioner per diems & Expenses as recently submitted for payment	

Submitted by: **Brian Bousley**

 03/16/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
3/1/2011

Menominee County Administrator

COPY

Mileage: \$.51/mile ~ effective 01 Jan. 2011

*Meals Breakfast ~ up to \$7.50
 Lunch ~ up to \$10.00
 Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Bernie Lang ~ District 1

2011

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
2-3	MI. WKS! 118	101-101-860.01	
2-7	CO. BD. - EX 100	101-101-860.01	
2-8	CO. BD. 100	101-101-860.01	
2-10	CAX-FIN & REG 116	101-101-860.01	
2-15	MI. WKS! - ORIENT 118	101-101-860.01	
2-16	HEALTH DEPT 88	101-101-860.01	
2-18	UPCAP 110	101-101-860.01	
2-21	CO. BD. 93	101-101-860.01	
2-22	SOC. SERV. 3	101-101-860.01	
2-22	CO. BD. 3	101-101-860.01	
2-24	NORTH POINTE 144	101-101-860.01	
2-25	CUPPAD 140	101-101-860.01	
Conference Expenses			
	849	101-101-859.00	849
	8.50	101-101-859.00	8.51
	424.50	101-101-859.00	432.99
		101-101-859.00	
		101-101-859.00	
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			432.99

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

3/1/2011

Signed

B. Lang

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
2/28/11
Menominee County Administrator

Mileage: \$.51/mile ~ effective 01 Jan. 2011

*Meals Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

[COPY]

Name: Mark Jasper ~ District 5

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
2-1-11	Stephuson - 20m	101-101-860.05	10.2
		101-101-860.05	
2-1-11	Stephuson - 24m	101-101-860.05	12.24
		101-101-860.05	
2-3-11	Stephuson - 20m	101-101-860.05	10.2
		101-101-860.05	
2-8-11	Stephuson - 20m	101-101-860.05	10.2
		101-101-860.05	
2-8-11	Menominee - 50m	101-101-860.05	25.5
2/12/11	Special Meet CCM 89 (50M)	101-101-860.05	25.5
2/16/11	POWERS Health 20M	101-101-860.05	10.2
2/22/11	REGINA CCM 50 MILE	101-101-860.05	25.5
Conference Expenses			
2/28/11	Health Meet (54 mile)	101-101-859.00	27.54
	10:00 AM x .51	101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
			159.08
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			129.54

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Mark Jasper

Signed

2 / 28 / 11

Date

Commissioner Per Diem Expense Form

RECEIVED

2/28/11

Menominee County Administration

COPY

Name of Commissioner Mark Jasper

\$50.00 per meeting - Reg. or Special County Board meeting (Not more than \$100 for unrelated meetings on any one day)

\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
2-1-11	Road Commission 8:30 AM	50.00
2-1-11	Parks 6:00 pm	50.00
2-3-11	Road Commission 8:30 AM	50.00
2-8-11	Road Commission 9:00 AM	50.00
2-8-11	^{CO} Township Board 5:30 pm	50.00
2/16-11	Health power 4:30 PM	50.00
2/21/11	Special meet C.C.M., 4:30 pm	50.00
2/22/11	Regular C.C.M., 5:30 pm	50.00
2/28/11	Health COMM 10:00 AM	50.00
		\$450.00
Total Per Diem		450.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Mark Jasper

Date: 2/28/11

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY

Mileage: \$.51/mile ~ effective 01 Jan. 2011

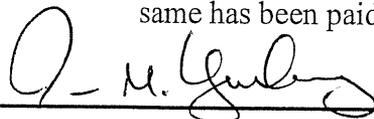
*Meals Breakfast ~ up to \$7.50
 Lunch ~ up to \$10.00
 Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: James Furlong ~ District 2

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
2-15-11	menominee - Escanaba 108 mi	101-101-860.02	\$54. ⁰⁰
		101-101-860.02	
		101-101-860.02	
		101-101-860.02	
		101-101-860.02	
		101-101-860.02	
		101-101-860.02	
		101-101-860.02	
		101-101-860.02	
		101-101-860.02	
		101-101-860.02	
		101-101-860.02	
		101-101-860.02	
Conference Expenses			
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			54.⁰⁰

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



 Signed

2-28-11

 Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

SUBJECT:	Miscellaneous Boards/committees/commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	Miscellaneous reports discussed at the 3/8/2011 County board meeting.
RECOMMENDED MOTION	To place miscellaneous reports on file in the County Clerk's office.

Submitted by: **Brian Bousley**

 03/16/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**CITY OF MENOMINEE, MICHIGAN
SPECIAL COUNCIL PROCEEDINGS
FEBRUARY 16, 2011**

A special meeting of the Menominee City Council, City of Menominee, County of Menominee, State of Michigan, was held Wednesday, February 16, 2011 at 6:15 p.m. in the Municipal Complex Council Chambers.

The Honorable George W. Krah called the meeting to order and led the pledge of allegiance to the flag.

PRESENT: Council Members Fernstrum, Hudon, Mick, Organ, Plemel, Pohlmann, Walker, and Williams; Mayor Krah

ABSENT: None

PRESENT: 9 ABSENT: 0

Mayor Krah opened the special meeting that he called for the purpose of considering the following agenda:

- 1) Call meeting to order.
- 2) Pledge of allegiance to the flag.
- 3) Roll call.
- 4) Candidate Review (by candidate number **only**).
- 5) Closed Session to Discuss Confidential Candidates and Confidential Information.
- 6) Return to Open Session.
- 7) Selection of Candidates (and backups) for Interviews:
 - a) Interview Times
 - b) Tours
 - c) Payment of Travel Expenses (if any)
 - d) Rejection Letters
 - e) Other
- 8) Interviews:
 - a) Interview Form & Questions
 - b) Asking of Questions (by whom)
 - c) Follow-up Questions
 - d) Interviewing Guidelines
 - e) Inappropriate Topics
 - Gender - Age
 - Religion - Race
 - National Origin - Disabilities
 - f) Discussion of Top Candidates
 - g) Signing of Release Form for Background Investigation
- 9) Public comment.
- 10) Adjourn.

ADJOURN TO CLOSED SESSION:

A motion was made by Council Member Williams and seconded by Council Member Plemel to adjourn to closed session to discuss confidential candidates for the city manager position and confidential information.

AYES: Hudon, Krah, Mick, Organ, Plemel, Pohlmann, Walker, Williams, and Fernstrum
NAYS: None

This motion was carried unanimously.

RETURN TO OPEN SESSION:

A motion was made by Council Member Plemel and seconded by Council Member Williams to return to open session. This motion was carried unanimously.

Council members voted to invite the following city manager candidates for interviews:

Candidate #7:

AYES: Krah, Mick, Plemel, Pohlmann, Walker, Williams, Fernstrum, and Hudon
NAYS: Organ

This motion was carried.

Candidate #11:

AYES: Pohlmann, Walker, Williams, Fernstrum, and Hudon
NAYS: Mick, Organ, and Krah

This motion was carried with Council Member Plemel voting possibly.

Candidate #16:

AYES: Organ, Plemel, Pohlmann, Walker, Williams, Fernstrum, Hudon, Krah, and Mick
NAYS: None

This motion was carried unanimously.

Candidate #20:

AYES: Plemel, Pohlmann, Walker, Williams, Fernstrum, Hudon, Krah, Mick, and Organ
NAYS: None

This motion was carried unanimously.

Candidate #21:

AYES: Walker, Williams, Fernstrum, Hudon, Krah, Organ, and Plemel
NAYS: Pohlmann and Mick

This motion was carried.

Candidate #17 (as back up):

AYES: Williams, Fernstrum, Krah, Mick, Organ, Plemel, and Pohlmann

NAYS: Walker and Hudon

This motion was carried.

Candidate #12 (as back up):

AYES: Mick and Plemel

NAYS: Williams, Fernstrum, Hudon, Krah, Organ, Pohlmann, and Walker

This motion failed to carry.

PUBLIC COMMENT:

Mayor Krah opened the public comment session.

No one was heard.

A motion was made by Council Member Williams and seconded by Council Member Hudon to close the public comment session. This motion was carried unanimously.

ADJOURN:

A motion was made by Council Member Plemel and seconded by Council Member Williams to adjourn the meeting. This motion was carried unanimously.



Thomas F. DeNike, City Clerk/Treasurer

/skj

Menominee County Parks and Recreation Committee

Meeting Minutes

January 13, 2011

Approved 2/1/11

The meeting was called to order at 6:00 p.m. by Chair Bob Desjarlais at the Stephenson Annex on January 13, 2011.

Reporting for roll call were: Ruby Ivens, Gail Jerzyk, Bob Desjarlais, Vola Bleile, Glenn Cody, County Administrator Brian Bousley, and County Commissioners Charlie Meintz and Mark Jasper. There was a quorum present to conduct the meeting.

Approval of agenda: Agenda was amended to include a dialog with the Fair Board. Motion to amend by Meintz supported by Cody, approved

Minutes: Motion to approve December 14, 2010 minutes by Bleile supported by Jerzyk, approved

Public Comment: none

Business:

- a. Fair Board Members: Diane Brazelton- Board trustee, Steph Bruno-Superintendent Adult still Exhibit, Sally Ebsch-Board Trustee, Phyllis Kaczmarczyk-Board Treasurer, Larry Roetzer-Board President, Nita Curtis- Horse Superintendent, and Kandace Curran-Fair Manager/Board Secretary.
 1. The Fair Board would like to reserve 25 campsites for fair weekend motion made by Ivens supported by Bleile, approved,
 2. Fair Board received a \$7500 2% grant for the Pull Track Project for expansion, fill and fencing. The Fair Board would like to share the Proposed Project Manager to oversee the Pull Track Project when the Bathhouse Project is in construction. The Fair Board would like to see the Pull Track utilized a few times over the summer for pulls. Motion made to combine projects and to be overseen by Potential Project Manager made by Meintz supported by Ivens, approved
- b. Election of Officers: Bob Desjarlais was elected chairman, Charlie Meintz - vice chairman and Glenn Cody – secretary.
- c. 2011 Meeting Dates: First Tuesday of every month beginning at 6:00 p.m. The June meeting will be held at Bailey Park, the July meeting at River Park, and the August meeting at Shakey Lakes. Venue to be determined by Admin. Bousley
- d. Bylaws Review: copies of the bylaws were given to members for review at home. They will be discussed at the next meeting. Park rules and regulations will also be reviewed.
- e. Budget Review: Brian commented briefly on the budget remarking that the “bottom line is OK.”
- f. Lease Program Update: The rate increases (20%) set for the 2011 camping season was

discussed. It was reported that six people attended the Menominee County Board of Commissioners meeting on Jan. 11, 2011; three of them spoke in opposition to the rate increases. Ruby suggested that the camping rates should be set earlier next year. It was also suggested that the committee at some point consider establishing separate resident and non-resident fees as in neighboring Delta County.

- g. Grant Proposals: Suggestions for grant proposals were discussed. These included: a new well and electricity for River Park, five ADA, paved (blacktop) campsites, and additional picnic tables and fire rings. Additional "wish list" items will be discussed at the next meeting.
- h. 5 Year Recreation Plan Update: Brian announced that the committee will study the plan at the next meeting.
- i. Shakey Lakes Bathhouse Project Update: Brian announced that the bathhouse plans have been sent to the Health Department and the DNR for their review and approval. Following approval, the bidding process will begin.
- j. Other Business:

Camping Host: Ruby suggested that the committee consider the establishment of host campers at the campgrounds, especially since some campers at Kleinke Park has expressed a need for more supervision there. It has also been reported that the dump station at Kleinke Park is often used illegally by campers from other parks. Ruby brought information about the Michigan Campground Host Training Program that offers a two-day training conference for prospective host campers in the Michigan state park system. Bob suggested that current park employees be dispatched to Kleinke in order to increase supervision there at critical times (e.g. holiday weekends) No action was taken.

Fire Works at County Parks: This was tabled until the next meeting when the park regulations will be discussed in detail.

Internet at Shakey Lakes Park: Brian expressed the need to supply internet access at the park. Charlie remarked that there appears to be sufficient 3G coverage in the area already. This will be researched further.

Advertising Board at County Parks: Charlie suggested that the committee consider a protected bulletin board for the benefit of campers at the parks that would contain information about services (e.g. restaurants, fire wood, etc.) in the area. Advertising space would be rented to local businesses. This matter was tabled until the next meeting.

No correspondence was presented. No additional business. No public comment.

The meeting was motioned to adjourn by Ruby with a second by Vola.

The meeting was adjourned at 8:30.

k.

Public Input Session ~ Menominee County 5 Year Recreational Plan
October 13, 2010 minutes

Present: James Furlong, Bob Desjarlais, Gail Jerzyk, Charlie Meintz, Brian Bousley from the Parks and Recreational Committee members, Public Attendance: Dick and Charlene Peterson, Dick and Christine Salo, Earl Jerzyk

Discussion: Public input on the Menominee County 5 Year Recreational Plan

Shakey Lakes Park

Bob Desjarlais provided the proposed updates: construction of a new bathhouse to include ADA accessible shower and restroom, construction of ADA campsites 3 to 4 within the next several years, fishing platform on Resort and Bass Lake, electrical upgrade at all campsites to 50 amps, construction of the rustic cabin for rent in the back forty of the park.

Charlene Peterson – wanted the Parks Committee to look into the possibility of a boat wash. Stated there should be grants available through the US Forest Service. The boat wash would help in controlling the spread of any evasive species.

Dick Peterson- wanted the Parks Committee to look into the removal of stumps at Shakey Lakes and said there is an infestation of badgers and badger holes throughout the park.

River Park

Bob Desjarlais provided the proposed updates: construction of campsites to offer rustic camping, drilling of a well to provide a potable water supply, have electricity within the pavilion and the possibility of construction of a boat launch.

Earl Jerzyk – stated the improvements of the retaining wall and drainage ditch are wonderful improvements and would like to have camping offered at the park.

Brian Bousley- stated the boat launch would be a great addition to the park, but was not sure where it could be located. Bousley will contact he DNRE for suggestions

Airport Park

Bob Desjarlais provided the proposed updates: construction of a trail to the bay, small pavilion to house 2 to 3 picnic tables and the construction of a vaulted toilet

Stoney Point

Bob Desjarlais provided the proposed updates: pave parking lot and install new dock at boat launch

Longrie

Bob Desjarlais provided the proposed updates: at present time is undeveloped, would like to develop primitive campsites, construct vaulted toilets and drill a well to provide a potable water supply

Brian Bousley- suggested a select cutting of the property and using the lumber within the parks, Desjarlais suggested the lumber could be used for signs and other construction projects within the parks

Dick Peterson- suggested signage for Longrie Park as not too many people are aware of the property, could be developed as a hiking trail

Bailey Park

Bob Desjarlais provided the proposed updates: development of a nature trail, construction of wheel chair walkways and nature trails with rest stops and placards describing the plant life, ADA accessible platform with seating by Rochereau Creek, barriers to prevent vehicle access to the beach, construction of a new parking lot and the construction of a covered picnic area with 2 to 3 picnic tables

James Furlong- stated the acreage across M-35 can be utilized for parking and nature trail development

Mason Park

Bob Desjarlais provided the proposed updates: upgrading boat launch and development of the park into a day use park with a picnic area and grills

Kleinke Park

Bob Desjarlais provided the proposed updates: installation of water on each campsite, designation of a swimming area, installing an additional well at the southern end of the park, blacktop the park road

Christine Salo- would like to see the creation of speed bumps throughout the park road.

Dick Salo- suggested the leveling and filling in of several sites within the park as it is difficult to back into form campers

Charlie Meintz- the designation of a swimming area, need to set signs and possible putting out buoys, the tree planting and shrub planting between the campsites as a barrier should continue.

Results from the park surveys, majority of the returned surveys were in support of the construction of the ADA accessible bathhouse at Shakey Lakes Park and the development of River Park. One survey was returned making the statement of leaving River Park as is.

Bob Desjarlais- the suggestions from the public will be taken into consideration within the recreation plan. Once the rec plan is in draft form the public will have another opportunity to review it and come together for another public meeting.

Meeting was adjourned at 2:55 pm

Submitted: Brian R. Bousley
County Administrator

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, January 11, 2011.

Roll call was taken and present were J. Bejgrowicz, M. Erdman, K. McNeely, C. Peterson and Commissioner Furlong. C. Pfefferkorn was present via teleconference. K. McNeely welcomed Charlene Peterson and Commissioner James Furlong.

K. McNeely turned the meeting over to P. Cheski to begin the reorganization meeting.

P. Cheski opened the floor for nominations for President.

C. Pfefferkorn nominated K. McNeely for President. Seconded by J. Bejgrowicz.

As there were no other nominations, M. Erdman moved to close nominations for President. Seconded by J. Bejgrowicz, motion carried and nominations were closed.

C. Pfefferkorn moved to elect K. McNeely as President of the Library Board. Seconded by M. Erdman, motion carried.

P. Cheski then turned the meeting over to K. McNeely at 11:05 AM.

K. McNeely opened the floor for nominations for Vice President.

C. Pfefferkorn nominated J. Bejgrowicz for Vice President. Seconded by M. Erdman.

As there were no other nominations, M. Erdman moved to close nominations. Seconded by C. Pfefferkorn, motion carried and nominations were closed.

M. Erdman moved to elect J. Bejgrowicz as Vice President of the Library Board. Seconded by C. Pfefferkorn, motion carried.

After discussion, J. Bejgrowicz moved to hold board meetings at 11:00 AM on the third Tuesday. Seconded by M. Erdman, motion carried. All meetings will be held in Stephenson, unless a meeting at the Hermansville Branch Library is specifically requested by Hermansville residents. Due to scheduling conflicts, the board decided to change the February meeting to February 22.

The by-laws were reviewed and accepted as written without revisions.

C. Pfefferkorn moved to adjourn the reorganization meeting and resume the regular board meeting at 11:10 AM. Seconded by J. Bejgrowicz, motion carried.

M. Erdman moved to approve the agenda. Seconded by J. Bejgrowicz, motion carried.

Public Participation: Commissioner James Furlong introduced himself and said he was looking forward to learning more about the library operations.

C. Pfefferkorn moved to approve the minutes from the December 21, 2010 meeting. Seconded by J. Bejgrowicz, motion carried.

M. Erdman moved to approve the financial report. Seconded by J. Bejgrowicz, motion carried.

M. Erdman moved to pay the January bills. Seconded by J. Bejgrowicz, motion carried.

C. Pfefferkorn moved to authorize P. Cheski to pay the remaining bills for January. Seconded by J. Bejgrowicz, motion carried.

In order to avoid late payment charges, J. Bejgrowicz moved to authorize P. Cheski to pay the utility and telephone bills prior to each monthly meeting. Seconded by C. Peterson, motion carried.

M. Erdman moved to allow P. Cheski to pay the February bills on February 15. Seconded by J. Bejgrowicz, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons are in the board packets.
- B. A. Best will be participating in the Summer Reading Planning Workshop in Green Bay on Thursday, February 3.
- C. A. Best, C. Laurin, and P. Cheski are busy compiling a list of books and interactive materials to purchase with the I.S.D. grant funds. These items should be added to our collection sometime in February.
- D. S. Parsons sent a thank-you note for her retirement party.

Old Business:

- A. Broadband Technology Opportunities Program (BTOP)

Round One: Michigan State University contacted us to verify what needed to be ordered. The missing computer, monitor, and Zoom Text software were ordered last Thursday, January 6.
- B. The USF 470 form was filed electronically. We are waiting for vendor responses, and then the USF 471 form will be filed.

New Business:

- A. The State of Michigan will be issuing supplemental state aid checks. We will be receiving \$740.33 to promote the Michigan eLibrary, and \$740.33 to be passed through to the Superiorland Library Cooperative.
- B. Investment Policy – Revised – After discussion, J. Bejgrowicz moved to approve the revised policy. Seconded by M. Erdman, motion carried.
- C. Three-Year Technology Plan – After discussion M. Erdman moved to submit the 2011-2014 to the Library of Michigan for approval. Seconded by J. Bejgrowicz, motion carried.

Other Board Concerns: There were none at this time.

Public Participation:

Commissioner Furlong said he was looking forward to working with the board.

As there was no further business, J. Bejgrowicz moved to adjourn the meeting. Seconded by C. Pfefferkorn, motion carried. The meeting adjourned at 11:24 AM.

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Monthly Meeting

MINUTES

715 Pyle Drive, Kingsford, Michigan

January 20, 2011 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

Karen Raether, Board Chairperson, called the meeting to order at 4:05 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
		<u>Absent</u>				<u>Absent</u>	
Connors, Peggy	X			Luhtanen, Joan	*X		
DeDie, William	X			Martin, Ann	X		
DeGrave, Marylee	X			Negro, Mari	X		
Farragh, Elizabeth		X		Raether, Karen	X		
Hofer, Millie	X			Plumley, Robert	X		
Lang, Bernie	X			Spence, Christine		X	

Karen Raether stated that Ann Martin and Bernie Lang were reappointed to the Northpointe Board from their respective counties and thanked them for continuing to serve on the Board.

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, J. Pelc, L. Dionne, M. Wendt, *G. Takala
*(VTC-Video Television Conference from Northpointe's Iron River Office)

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OF THE AGENDA: Karen Raether stated the agenda would need to be amended to add under Presentation: Consumer Data presented by Deb Davis and asked if there were any other additions to the agenda. Mari Negro stated that she would like to add under New Business: Using the Northpointe Name.

ACTION: Moved to approve the amended agenda as state above.

Motion by: M. DeGrave; supported by P. Connors. **Motion carried unanimously**

APPROVAL OF THE MINUTES:

There were no additions or corrections to the minutes from the Regular Board of Directors meeting on December 16, 2010.

ACTION: A motion was made to dispense with reading the minutes from the December 16, 2010 Regular Board of Directors meeting and approve as written.

Motion by: M. DeGrave; supported by A. Martin. **Motion carried unanimously.**

PRESENTATION: Consumer Data – Deb Davis

Deb Davis presented a power point presentation on Northpointe consumer data and statistics. Ms. Davis reviewed and addressed questions on: a summary on the number of consumers served; the number of Medicaid eligible consumers; the number of highest cost consumers; consumer total costs; consumers served; and a total break down of consumer comparisons from the U.P. regional community mental health agencies. Ms. Davis stated that if anyone has additional questions upon further review of the information they are more than welcome to either e-mail or contact her directly.

FINANCE COMMITTEE REPORT – P. Connors

Ms. Connors highlighted the following from the Finance Committee meeting minutes:

1. **ISSUE:** Review Check Disbursement Report

The check disbursement report in the amount of \$1,208,777.06 was reviewed and recommended for Board approval.

ACTION: A motion was made by P. Connors, supported by M. Hofer to approve the check disbursement report for bills paid in the amount of \$1,208,777.06 as presented.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth			Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine		

Motion carried unanimously.

2. **ISSUE:** Review Financial Reports – December 2010 and Year End Preliminary September 2010

The December 2010 financial report was reviewed and recommended for Board approval.

ACTION: A motion was made by P. Connors, supported by M. DeGrave to approve the December 2010 financial report.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth			Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine		

Motion carried unanimously.

The preliminary Year End September 2010 financial report was reviewed.

ACTION: Information

3. **ISSUE:** Contract(s)/Agreement(s)

#	Name of Contract	Purpose of Contract	Date of Contract	Old Rate	New Rate	Change
a.	Northern Pines	Skill Bldg. Services	1/1/11-12/31/11	\$11/hr or \$232,616.00/yr	\$11/hr or \$232,616.00/yr	No change
This is a renewal agreement for services. The organization's former name is Powers Activity Center. The hourly rate remains the same, but the total may vary due to the number of consumers attending. Currently 12 consumers attend full time and 11 part time.						
b.	Waste Management of Michigan	Non Hazardous Waste Disposal	12/15/10-12/14/13	\$334.50/mo	\$387.35/mo	Increase of \$52.85/mo
This is a renewal agreement for waste disposal for the Boyington Home.						
c.	Concerned Associates	Outpatient therapy	2/1/11 – 1/31/12	\$110/hr	\$110/hr	n/a
This is a renewal agreement for outpatient therapy through a single case agreement for one consumer as self determination.						
d.	Cedar Creek AFC	Specialized Residential	1/15/11 – 12/31/11	n/a	\$70/day	n/a
This is a new contract for specialized residential services for one consumer who is moving to Marquette area to be closer to his family.						
e.	Schlaud AFC	Specialized Residential	1/1/11 – 12/31/11	n/a	\$38/day	n/a
This is an addendum to Schlaud's contract for the addition of one consumer to her home. The rate is \$38/day based on the time study and discussion with the home and the care manager.						
f.	Berkley Court of Livonia	Specialized Residential	3/1/11 – 2/28/12	\$145/day	\$145/day	n/a
This is a renewal agreement for specialized residential services for one consumer at Berkley court. There is no change to the rate.						
g.	Beacon Residential Services	Specialized Residential	2/1/11 – 1/31/12	\$210/day – \$592/day –	\$213.50/day - Group Home \$592/day –	Increase of \$3.50/day for group

				Trolley Ctr. \$125/day – Apart. Prog. \$40/unit – Case Mangt. \$450 – Psych. Eval. \$190 – Med. Review	Trolley Ctr. \$125/day – Apart. Prog. \$40/unit – Case Mangt. \$450 – Psych. Eval. \$190 – Med. Review	home
This is a renewal agreement for specialized residential for three consumers at their various sites. There is a small change to the standard group home rate and no change to the other rates, but the rate is now “broken out” into the specific services.						
h.	Case Management of Michigan	Case Management Services	3/1/11 – 2/28/12	Case Mgt.- \$100/Encounter PCP - \$55.00 Med. Review - \$75.00 Psych. Assessment - \$90.00 Indiv. Therapy - \$55.00	same	n/a
This is a renewal agreement for Case Management Services for one consumer living down state. This is done by a single case agreement.						

ACTION: A motion was made by P. Connors, supported by M. Negro to approve all contracts as noted above.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth			Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine		

Motion carried unanimously.

4. Miscellaneous

- Millie Hofer provide that in order to provide input regarding information received from the Board Association she had a few questions regarding what Karen Thekan sent to Board members from the Board Association. The information sent to Board members from the Board Association was asking for input from community mental health agencies on their advocacy plan. Ms. Hofer provided that the Board Association talked about streamlining/eliminating administrative costs and asked if it was possible for the Board to receive a printout on all services that fall under Northpointe administrative costs. Bill Adrian stated that he would be able to provide this information to the Board at their next meeting. Ms. Hofer asked for an explanation of Medicaid spend-downs. Mr. Adrian stated that there are two types of eligibility/ineligibility for Medicaid spend-downs: 1) Assets (which is money in the bank, checking accounts, etc.) and 2) Income. Mr. Adrian provided various examples of consumer spend-downs. Miscellaneous questions were addressed by Mr. Adrian and Karen Thekan.

RECIPIENT RIGHTS COMMITTEE REPORT – M. DeGrave

Ms. DeGrave highlighted the following from the Recipient Rights Committee meeting minutes:

1. Review of Recipient Rights Operating Budget

Bill Adrian reviewed the operating budget for the Rights Office.

ACTION: Information

2. Quarterly Rights Office Report

The Quarterly Rights Office Report for October, November, and December 2010 was reviewed by Kevin Newlin.

ACTION: The Quarterly Rights Office Report was approved by Recipient Rights Committee members.

3. Review of Annual State Report

The annual State Report, that was submitted in December 2010, was reviewed by Kevin Newlin.

ACTION: Information

4. Nomination Committee for Chairperson & Vice Chair Person

A nomination committee was appointed to recommend a chairperson and vice-chairperson for election to the Recipient Rights committee with elections taking place for these positions at the April Recipient Rights Committee meeting. Marylee DeGrave and Lois Tovar will be on the nominating committee.

ACTION: Information

5. Appoint Ad Hoc Committee to Review Applications for Upcoming Vacancies on the Recipient Rights Advisory Committee

The following committee member terms expire in March 2011: Debbie Eichhorn and Lois Tovar and if these individuals wish to reapply they will need to submit a letter of application by February 25, 2011 to Mary Wendt. An Ad Hoc Committee was appointed to review applications for the upcoming vacancies. The upcoming vacancies on the committee will also be advertised in the local newspapers.

ACTION: The committee appointed Marylee DeGrave and William Bouchard to the Ad Hoc Committee.

6. Miscellaneous/Committee Member Prerogative

- Kevin Newlin recommend a book entitled "*The Lives They Left Behind*" for everyone to read.

PLANNING COMMITTEE REPORT - J. Luhtanen

Ms. Luhtanen highlighted the following from the Planning Committee meeting minutes:

1. **ISSUE:** Approve Annual Report/Calendar

The Annual Report/Calendar was reviewed by Lisa Dionne.

ACTION: A motion was made by J. Luhtanen, supported M. DeGrave to approve the Annual Report/Calendar for FY2010. **Motion carried unanimously.**

2. **ISSUE:** Consultation Draft 4th Quarter 2010 Performance Indicator Report

The 4th Quarter 2010 Performance Indicator Report was reviewed by Lisa Dionne. This report includes data from quarterly Outcomes Reports that is submitted to the State from all of the community mental health agencies in the State.

ACTION: Information

3. **ISSUE:** Grievance Process-Northpointe Board By-Laws & Policies

Joan Luhtanen stated that a rough draft of the grievance procedure process and a grievance procedure form was discussed at the Planning Committee meeting and was being presented for review at tonight's Board meeting. Ms. Luhtanen reviewed these drafts. Millie Hofer stated that she disagreed with the above proposals as having the CEO and chair serve on the grievance committee and cited her reasons for this. A lengthy discussion ensued. Karen Thekan asked Board members to provide further input to the grievance procedure process to Joan Luhtanen, Mary Wendt, or herself and they will be addressed at the next Planning Committee meeting.

ACTION: The draft grievance process procedure will be further discussed at the February 22, 2010 Planning Committee meeting.

4. **ISSUE:** 2010/2011 Annual Submission Requirements-Department of Community Health

Joan Luhtanen stated that this agenda item will be discussed under New Business.

5. **Miscellaneous**

- Bill DeDie stated that if anyone has ideas for speakers at future NAMI luncheons they can contact him.

CHAIRPERSONS REPORT

- The winter Michigan Association of Community Mental Health Board conference is scheduled in Lansing from February 15-17. If any would like to attend the conference they will need to let Mary Wendt know by January 27.
- The Board Association provided information on their Political Action Committee (PAC) campaign to Board members. Ms. Rather stated that last year Northpointe Board members decided that if anyone wanted to contribute to the PAC campaign they would do it on an individual basis and asked Board members if they again wanted do this on an individual basis this year.

ACTION: A motion was made by A. Martin, supported by R. Plumley that Board members will handle the PAC campaign on an individual basis. **Motion carried unanimously.**

- A Great Lakes Executive Committee meeting was held on December 21, 2010. Plans are still being made for the fall conference and no dates have yet to be set for it.
- Ms. Rather congratulated Marylee DeGrave on receiving a certificate of appreciation award from Community Action Agency.

CEO REPORT

Karen Thekan stated that her January 2011 CEO report was in Board packets; she provided the following updates and highlights:

Federal/State Activity:

- Governor Synder will be putting out a dashboard report card and an example of this was provided and discussed by Ms. Thekan.
- Copies of parents letters, in regards to the Board Association's Choice Policy statement, were provided and discussed by Ms. Thekan.

Regional Activity:

- The regional PMC meeting was held on January 19 and issues discussed were: continued speculation on upcoming cuts; integrating health and primary care; clinical practices updates were provided; and a crisis residential regional program was discussed. John Basse will be attending an upcoming Northpointe Board meeting.

Local Activity:

- Ms. Thekan met with Judy Watson-Olson to plan a Board member training. Ms. Watson-Olson is available the first week of March to conduct this training and Ms. Thekan asked Board members to discuss a date that would mutually work for everyone. Discussion ensued and consensus of Board members is to schedule the training with Ms. Watson-Olson on Thursday, March 10, 2011 from 4:00-6:00 p.m.
- Ms. Thekan congratulated Josef Pelc, IS Director, on 10 years of employment with Northpointe.
- Ms. Thekan stated that a consumer recently passed away at the Pines Home and had resided there for 21 years. Ms. Thekan further stated that she wanted to recognize and thank the Pines staff for all the care they provided over the years to this consumer.
- Phil Gardiepy-Hefner recently conducted the first Mental Health First Aid training which went over very well with 25 individuals participating in it. A Mental Health First Aid training is scheduled on March 15 & 16 in Menominee and is open to the public.

OLD BUSINESS – No old business

NEW BUSINESS

- Annual Public Hearing: 2010/2011 Annual Submission Requirements-Department of Community Health
Karen Thekan reviewed and addressed questions on the 2010/11 Annual Submission Requirements that were sent to the State Department of Community Health. Ms. Thekan stated that this was an agenda item today so the public could come and provide input/comments regarding mental health services but there was no public present to discuss this issue. Ms. Thekan also stated that Lisa Dionne, QI Manager, annually sends out surveys to community providers, i.e., doctors, courts, schools, etc. to receive their input regarding mental health services and input is also provided from Stakeholders Advisory Committee members.

Bill DeDie and Ann Martin excused at 6:10 p.m.

- Using the Northpointe Name
Mari Negro stated that her concern, if the Northpointe name is used in correspondence, publications, etc., is this opening the door for some possible legal problems for the Northpointe agency itself. Ms. Negro further stated that she has sat on other Boards and has never used, i.e., the MTA Board name in conjunction with her position on that Board unless it had the full Board approval for using their name. Ms. Negro asked if this is the appropriate place to discuss this issue or if it should be discussed at a Planning Committee meeting instead. Discussion ensued and it was decided that this issue will be an agenda item for further discussion at the February 22, 2010 Planning Committee meeting.

BOARD PREROGATIVE

- Millie Hofer stated that the following intent is only pure reflection: “I feel today is a sad day for Northpointe because we have set a precedent to lower the threshold of behavioral conduct by not having allowed all Board members to hear the truth; face-to-face at the same time and not giving the Board members the respect and opportunity to form their own independent conclusion. The request for such an opportunity was made to the chair, who serves 12 Board members, asking for a Committee of the Whole meeting for which I never received an answer from her. Instead attempts were made to smear the reputation of Board members who are private citizens. I plead to you my fellow Board members to stop this form of intimidation and support courageous Board members when they stand up for what is right. A wise old man once told me and that always is with me; evil succeeds because good men stand idle-it never left me”. Ms. Hofer again stated that this is only a reflection and can be interpreted any way, any time but this is her and she has a high standard of ethics and will always promote this.

PUBLIC COMMENTS – No public comments

ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 6:20 p.m.

The next regular monthly Board meeting is scheduled for February 24, 2011 in **Kingsford, Michigan beginning at 4:00 p.m.**

Karen Raether, Chairperson

Peggy Connors, Secretary

Mary Wendt, Board Secretary

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**MARY BRADLEY
MICHAEL KAUFMAN
PEGGY BASTIEN**

DIRECTOR

RUSSELL K. SEXTON

Date: January 25, 2011

The regular meeting of the Menominee County Department of Human Services Board was called to order by Mike Kaufman, Board Chair, at 9:00 a.m. The meeting was held in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Member; Peggy Bastien, Board Member and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners

APPROVAL OF AGENDA:

A motion to approve the agenda with changes to the correct year was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

APPROVAL OF December 28, 2010 MINUTES:

Minutes of the December 28, 2010 Board Meeting were reviewed. A motion to accept the minutes was made by Peggy Bastian and seconded by Mary Bradley. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for December 2010 was reviewed. There were \$150.00 in expenditures for DHS Board meeting attendance; leaving a balance of \$7,934.00. There were no expenditures from the Child Care fund, leaving a balance of \$3,500.00.

A motion to accept the financial report with corrections was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton discussed the current staffing situation for Menominee County.

Mr. Sexton discussed the difficulties that are present with the hiring process and the projected time frame for replacing staff.

Mr. Sexton has been told that the FY 2011 staffing package should be out this week.

MCSSA Information: Various MCSSA documents were distributed. The next District One meeting will be in Escanaba on January 26, 2011 at the Pioneer Inn.

Statewide Director's Meeting Information: No update.

Collaborative Issues: No update.

Business Plan Update: No specific update at this time. Mr. Sexton continues to relate that both the services and assistance payments units are performing very well at this time despite the inadequate resources provided.

Miscellaneous: Nothing new.

Board Member Input/Suggestions: The Board Members provided a variety of input, which was greatly appreciated by the director.

Motion to accept the Director's Report as submitted made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

UNIT REPORTS: No unit report was provided.

BOARD BUSINESS:

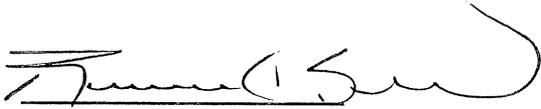
Approval of Vouchers: Vouchers were reviewed and approved. Motion made by Peggy Bastien and supported by Mary Bradley. Motion passed without opposition.

NEW BUSINESS: There was no new business presented.

PUBLIC COMMENT: None.

NEXT MEETING: February 22, 2011 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition. Meeting adjourned at 9:27 a.m.



Russell K. Sexton
Board Secretary



Michael Kaufman
Chairperson

Pc: DHS Board Members
DHS Northern Area Office
Menominee County BOC
Menominee DHS Office File
Bernie Lang, Menominee County BOC Liaison



Public Health Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility, Powers

Meeting Minutes

Wednesday, January 19, 2011

Board Members Present

Bernie Lang
Tom Elegeert

Bob Burie
Dave Schultz

Mark Jasper
Tom Trudgeon

Public Health Staff

Barb Chenier, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Mike Snyder, Environmental Health Director
Mark Weber, Emergency Preparedness Coordinator
Sharon Engelsgjerd, Executive Secretary

1. Call to Order/Roll Call

The January 19, 2011, meeting of the Delta Menominee District Board of Health was called to order at 4:30 p.m. CST by Chairperson Schultz. Roll call was taken and is recorded above. The Board welcomed new member Mark Jasper.

2. Approval of Agenda

Mr. Burie moved to approve the agenda. Motion was supported by Mr. Trudgeon and carried.

3. Approval of Minutes

Mr. Lang moved that the December 15 minutes be approved. Motion was supported by Mr. Burie and carried.

4. Annual Meeting Business

4.1—Election of Chair and Vice-Chair

Mr. Lang nominated Mr. Schultz to continue as Chairman. Mr. Trudgeon seconded the nomination. There were no other nominations and Mr. Schultz was voted in unanimously.

Mr. Elegeert moved that Mr. Lang continue as Vice-Chairman. Mr. Burie seconded the nomination. There were no other nominations and Mr. Lang was voted in unanimously.

4.2 Committee Assignments

Board members will serve on the following committees:

Personnel Committee—Mr. Schultz and Mr. Jasper
Finance Committee—Mr. Burie and Mr. Trudgeon
Building & Grounds Committee—Mr. Lang and Mr. Elegeert

4.3 Approval of 2011 Meeting Schedule

Mr. Burie suggested the Board meet at the Health Department in Escanaba and Menominee during the year to give the Board members opportunity to visit both sites.

Mr. Elegeert moved that Pinecrest Medical Care Facility remain as the primary meeting place, but during the year the Board hold one meeting at the Health Department in Escanaba and one meeting at the Health Department in Menominee. Mr. Lang seconded and motion was carried.

5. Education Session

5.1— Public Health Emergency Preparedness Update

Mark Weber provided Board members with an update of Public Health's Emergency Preparedness program and addressed the following:

- 1) Program development, administration and funding— The Bioterrorism Emergency Preparedness program started in 2001 with the terrorist attack on the World Trade Center and the anthrax killings along the East Coast. As a result of these two events, Federal grant monies are available for Local Public Health to prepare for a wide range of public health emergencies. For Public Health, this grant was first authorized in 2002 and is administered by the CDC and provides annual funding to fifty states, eight territories, and four metropolitan areas. The purpose of the grant is to support and enhance state and local public health preparedness and response to emergencies. In Michigan, the grant is administered by the Michigan Department of Community Health, Office of Public Health Preparedness.
- 2) The Role of Public Health in Emergency Preparedness—The role of the health department in addressing public health emergencies includes education, surveillance, coordination, and response. Public health emergencies include many types of disasters such as disease outbreaks, terrorist attacks and natural disasters. Public health emergencies that actually occurred in the district since 2004 include:

- Escanaba Municipal water supply failure
 - Delta County Village of Garden flooding incident
 - New Page Paper Mill chlorine dioxide spill
 - City of Menominee sodium hypochlorite spill
 - H1N1 Pandemic
- 3) Preparing for Public Health Emergencies—Public Health continues to prepare for public health emergencies. Current preparedness activities include the following:
- Completion of a Mass Vaccination Plan for administration of vaccine
 - Update of the Emergency Operations Plan to support a coordinated response
 - Update of the Strategic National Stockpile Plan for effective prophylaxis of the district population
 - Development of school-based dispensing sites to enhance community prophylaxis
 - Training and exercising staff/local partners on Public Health's Emergency Response Plans
- 4) Partnership Development for Preparedness—Mark stressed the importance of developing partnerships with other response agencies to strengthen emergency preparedness. He identified many regional and local support group meetings that he attends on a regular basis to enhance this process.

6. New Business

6.1— Food Service Program Fee Proposal

Mike Snyder, Environmental Health Director, presented two fee proposals:

1) In 2008 The Michigan Food Law was amended, giving local health departments the option of developing a risk-based inspection schedule. With this schedule, license fees for Food Service Establishments would be based on the menu and processes used rather than on the type of facility and amount of seating as done in the past.

Mr. Elegeert moved to approve the proposed risk-based Food Service Program fee. Motion was supported by Mr. Burie and carried.

2) Food Service Establishments are required to employ at least one managerial employee who is certified in food sanitation. PHDM has a qualified trainer on staff and would like to offer this manager certification training. A fee of \$75.00 was proposed to cover the cost of the training.

Mr. Elegeert moved to approve PHDM's proposed fee for manager certification training. Motion was supported by Mr. Lang and carried.

7. Medical Director's Report

Dr. Frankovich reported:

- Bad science gets press coverage and can alter people's views, as seen in a 1998 "study" that announced a link between Measles Mumps Rubella vaccine and autism. A recent article has exposed this flawed research, but it is difficult to now change the perceptions of those who put great stock in this fraudulent work.
- Limited flu is being seen in the country at this point; February is usually the peak in our area. This year experts recommend everyone 6 months and up be vaccinated.
- Senior citizens usually develop a lower antibody response to flu vaccine than younger individuals. A high-dose vaccine has been developed that increases the antibody level in seniors. However, this form of the vaccine is more expensive, has more frequent adverse reactions, and the data to tell us whether it actually gives better protection is not yet available. We are not offering the vaccine at this time. When study results are completed in 2012, we will make a decision whether to offer it.
- Gastrointestinal outbreaks have been in the news. When an outbreak is related to a facility, it is commonly due to norovirus, rather than a bacterial infection.
- Nationally and locally, we are seeing a decrease in teen birthrates. However, the United States remains higher than other developed countries. Teen births present an increased risk for adverse health outcomes for the infant and poorer educational attainment and socioeconomic status for the mother.

8. Health Officer's Report

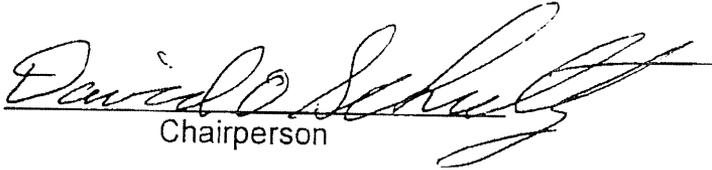
Ms Chenier reported:

- Our new phone system is currently being installed. This system will greatly improve our communication abilities, including the ability to transfer calls between Escanaba and Menominee offices and to schedule appointments from either office. During the H1N1 outbreak, our phone system was overwhelmed with calls, so we have been able to apply some of the federal H1N1 monies toward our phone system.
- PHDM's FY2010 Annual Report will be completed soon. When it is done, Ms Chenier will present the report to each County Board.
- Michigan Association for Local Public Health (MALPH) is developing an advocacy statement to the State's new administration especially addressing the reduced size of Local Health Departments, which jeopardizes the departments' ability to respond to public health emergencies and provide services.

9. Public Comment—No comments

10. **Adjournment**

There being no further business, a motion was made by Mr. Elegeert with support by Mr. Burie to adjourn the meeting. Motion was carried and meeting adjourned at 5:23 p.m. CST.


Chairperson

:se

**Menominee-Delta-Schoolcraft
COMMUNITY ACTION AGENCY**

**GOVERNING BOARD MEETING
Thursday, February 10, 2011
1:30 p.m.**

MINUTES

Chairman Schultz called the meeting to order at 1:30 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Omer Doran, Schoolcraft
George Arkens, Menominee
Gil Sablack, Schoolcraft
John Stapleton, Schoolcraft
Myra Croasdell, Delta
Bernie Lang, Menominee
Charmaine Lehman, Schoolcraft
Gil Vandenhouten, Menominee
Dan LaFoille, Schoolcraft
Karen Wigand, Delta
David Rivard, Delta
George Lyon, Schoolcraft
Tom Lippens, Delta
Walter Multerer, Menominee
Dave Schultz, Delta
Ken Penokie, Delta
Beth Pletcher, Menominee
Ernest Hoholik, Schoolcraft

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant
Kim Johnson, ECP Director
Theresa Nelson, RSVP Director
Mary Bunnin, FGP Director
Connie Maule, SCP Director
Beau Miller, Finance Director
Sally Kidd, Senior Citizen Director
Joe Dehlin, WX/Housing Director

MEMBERS ABSENT

Geri Nelson, excused
Helen Walker, excused
Ruth Helwig, excused
Mari Negro, excused
Pastor Levin, excused
Ken Bryant, excused
Marv Mayer, excused
Dave Anthony
Brenda Moya

Mr. Schultz introduced new board member Beth Pletcher who is representing the Menominee County Board of Commissioners and returning member, Dave Rivard, who is representing the Delta County Board of Commissioners.

APPROVAL OF JANUARY 13, 2011 GOVERNING BOARD MINUTES

Members received a copy of the January 13, 2011 for their review. It was noted that the first page of the minutes had February 13th for the date of the meeting. ***THE MINUTES WERE ACCEPTED WITH THE DATE CORRECTION WITH A MOTION FROM OMER DORAN, SECONDED BY GIL VANDENHOUTEN; MOTION CARRIED.***

FINANCE COMMITTEE REPORT

Mr. Schultz called on Treasurer Dan LaFoille who reported that the committee reviewed the January Accounts Payable Schedules and ***HE MOVED FOR THEIR ACCEPTANCE, SUPPORTED BY GIL SABLACK; MOTION CARRIED. (see attachment "A")***

ACCEPTANCE OF 1/19/2011 HEAD START POLICY COUNCIL MINUTES

Members received a copy of the 1/19/2011 Head Start Policy Council minutes for their review. There were no questions or comments and **THEY WERE ACCEPTED UPON A MOTION FROM TOM LIPPENS, SECONDED BY GEORGE LYON; MOTION CARRIED.**

ACCEPTANCE OF DECEMBER, 2010 & JANUARY, 2011 EARLY CHILDHOOD PROGRAM MONTHLY REPORTS

Members received copies of the December & January Early Childhood Program monthly reports. There were no questions and **THEY WERE ACCEPTED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY CHARMAINE LEHMAN; MOTION CARRIED.**

APPROVAL OF EARLY CHILDHOOD PROGRAM 2011 PLANNING POLICY PROCEDURE

The Chairman called on Kim Johnson, ECP Director, who explained that the general operating procedures must be reviewed and approved by the Governing Board. **MR. LAFOILLE MOVED TO APPROVE THE ECP 2011 PLANNING PROCEDURE AS PRESENTED, MR. ARKENS SECONDED THE MOTION; MOTION CARRIED.**

FUNDING UPDATE

Mr. Schultz called on Bill Dubord who indicated that there very well may be some serious cuts to both our federal and state funds.

EXECUTIVE DIRECTOR'S REPORT

Mr. Dubord indicated things are going along fine in the day to day operations in the Early Childhood Program. He called on Kim Johnson who told the board that our new grantee specialist was instrumental in getting the previously disallowed in-kind to be allowed. This is especially important because it allows the utilization of parent time to be used as in-kind. **GEORGE LYON MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, SUPPORTED BY BERNIE LANG; MOTION CARRIED.**

PUBLIC COMMENT/OTHER BUSINESS

Mr. Schultz announced that he has appointed Gil Sablack and Dave Rivard to the Early Childhood Committee.

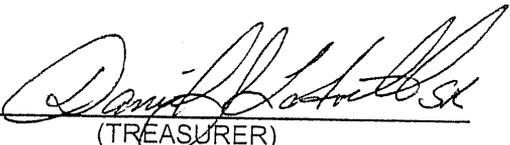
ADJOURNMENT

There being no further business **THE MEETING ADJOURNED AT 1:56 P.M. WITH A MOTION FROM MR. LAFOILLE, SUPPORTED BY KAREN WIGAND; MOTION CARRIED.**

The next meeting is March 3, 2011

THE FINANCIAL COMMITTEE HAS REVIEWED THE ACCOUNTS PAYABLE SCHEDULES FOR THE MONTH OF JANUARY 2011 FOR THE MENOMINEE-DELTA-SCHOOLCRAFT COMMUNITY ACTION AGENCY. WE HAVE DETERMINED THAT THE EXPENDITURES MADE AGAINST THE VARIOUS PROGRAMS ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS IN THE FOLLOWING AMOUNTS:

HEAD START	\$	308,262
EARLY HEAD START		70,005
ARRA HEAD START		-
ARRA EARLY HEAD START		-
EARLY-ON CHILDHOOD		2,390
EMERALD SCHOOL		29,761
GREAT PARENTS		-
ASSET & LIABILITY ACCOUNTS		50,701
TOTAL	\$	461,119

SIGNED 
(TREASURER)

DATE 2-10-11

Attachment 71

FINANCE COMMITTEE MEETING
Thursday, February 10, 2011
12:30 p.m.

MINUTES

The following were present: Dan LaFolle, Omer Doran, Karen Wigand, Bernie Lang, Gil Sablack – Pastor Levin, excused

The members reviewed the Early Childhood Program credit card charges for the period ending 1/26/2011. The committee accepted the charges as reasonable with a motion from Karen Wigand, seconded by Gil Sablack, motion carried.

The committee reviewed the October financial statements and they were accepted with a motion from Karen Wigand, seconded by Bernie Lange, motion carried. The committee also reviewed the November financial statements and they were accepted with a motion from Mr. Sablack, supported by Omer Doran; motion carried.

The members were given a copy of the CAA January Accounts Payables for their review. They were accepted with a motion from Karen Wigand, supported by Gil Sablack, motion carried. The committee also reviewed the HRA January Accounts Payable and they were accepted with a motion from Gil Sablack, seconded by Ms. Wigand; motion carried.

The members were mailed a copy of the proposed Senior Center Administrator wages. The Executive Director noted that we believe the staff at the larger centers have more job responsibilities and should be compensated as such. In addition, we would like to get the wages in line as there is a large difference between the various staffers. Bernie Lang moved to accept the proposed Senior Center Administrator wages, Karen Wigand seconded the motion, motion carried.

The funding update will be given at the full board meeting.

Other Business: There was discussion on the internal budget process and tracking. It was recommended that quarterly in-depth financial meetings be held with program directors.

There being no other business Karen Wigand moved to adjourn @ 1:20 p.m. seconded by Mr. Sablack, motion carried.

**Menominee-Delta-Schoolcraft
HUMAN RESOURCES AUTHORITY**

**GOVERNING BOARD MEETING
Thursday, February 10, 2011
1:45 p.m.**

MINUTES

Chairman Schultz called the meeting to order at 1:30 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Omer Doran, Schoolcraft
George Arkens, Menominee
Gil Sablack, Schoolcraft
John Stapleton, Schoolcraft
Myra Croasdell, Delta
Bernie Lang, Menominee
Charmaine Lehman, Schoolcraft
Gil Vandenhouten, Menominee
Dan LaFoilie, Schoolcraft
Karen Wigand, Delta
David Rivard, Delta
George Lyon, Schoolcraft
Tom Lippens, Delta
Walter Multerer, Menominee
Dave Schultz, Delta
Ken Penokie, Delta
Beth Pletcher, Menominee
Ernest Hoholik, Schoolcraft

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant
Kim Johnson, ECP Director
Theresa Nelson, RSVP Director
Mary Bunnin, FGP Director
Connie Maule, SCP Director
Beau Miller, Finance Director
Sally Kidd, Senior Citizen Director
Joe Dehlin, WX/Housing Director

MEMBERS ABSENT

Geri Nelson, excused
Helen Walker, excused
Ruth Helwig, excused
Mari Negro, excused
Pastor Levin, excused
Ken Bryant, excused
Marv Mayer, excused
Dave Anthony
Brenda Moya

Mr. Schultz introduced new board member Beth Pletcher who is representing the Menominee County Board of Commissioners and returning member, Dave Rivard, who is representing the Delta County Board of Commissioners.

APPROVAL OF JANUARY 13, 2011 GOVERNING BOARD MINUTES

Members received a copy of the January 13, 2011 for their review. ***THE MINUTES WERE APPROVED WITH A MOTION FROM JOHN STAPLETON, SECONDED BY GIL VANDENHOUTEN; MOTION CARRIED.***

FINANCE COMMITTEE REPORT

Mr. Schultz called on Treasurer Dan LaFoilie who reported that the committee reviewed the January Accounts Payable Schedules and ***HE MOVED FOR THEIR ACCEPTANCE, SUPPORTED BY KAREN WIGAND; MOTION CARRIED. (see attachment "A")***

ACCEPTANCE OF STAFF MONTHLY REPORTS

Members received copies of the staff monthly reports for their review. There were no questions and **THEY WERE ACCEPTED WITH A MOTION FROM ERNEST HOHOLIK, SECONDED BY OMER DORAN; MOTION CARRIED.**

APPROVAL OF VEHICLE MAINTENANCE PLAN

The Chairman called on Sally Kidd who reported that as part of the MI Dept. of Transportation (MDOT) audit it was recommended that a written vehicle maintenance plan be put in place and approved by the board. John Stapleton cautioned that the policy should state that an outside source will do the vehicle maintenance and suggested we do the safety inspection at the same time as the maintenance checks. **KEN PENOKIE MOVED TO APPROVE THE VEHICLE MAINTENANCE PLAN WITH THE RECOMMENDED CHANGES, OMER DORAN SUPPORTED THE MOTION; MOTION CARRIED.**

ACCEPTANCE OF DHS PROGRAMMATIC MONITORING REPORT FROM AUGUST 9-11, 2010

Members were sent a copy of the DHS programmatic monitoring report from August 9-11, 2011 for their review. Mr. Schultz called on Bill Dubord who noted that there was one finding that has already been cleared. It involved an employee file that did not have a criminal background check on an employee that began long before background checks were required. The check was subsequently completed and the finding cleared. **MR. LAFOILLE MOVED TO ACCEPT THE DHS PROGRAMMATIC MONITORING REPORT FROM AUGUST 9-11, 2011, SECONDED BY MR. DORAN; MOTION CARRIED.**

FUNDING UPDATE

Mr. Schultz called on Bill Dubord who reported that in late January the State attempted to recapture approximately \$200,000 in LIHEAP Deliverable Fuel funds from our organization (and other CAA's in the state) as the State received 49,000,000 less than they expected for programs such as: SER, Earned Income Tax Credits and Weatherization. After getting news releases in the newspapers, radio and television, the decision was rescinded. Through the efforts of our lobbyist he discovered that the Midwest allocations were not based on the correct formula and thus forced the rescission.

The Executive Director reported that the Republican Study Group is recommending the elimination of the Senior Volunteer Corps Programs, Weatherization, Legal Services, Community Development Block Grant funds among many others. It is uncertain if these recommended cuts are for this current fiscal year or next year. Community Action Agencies were singled out in the President's State of the Union address. We are now hearing that the President is proposing a 50% reduction in CSBG funding and proposing a different delivery system of the remaining funds that would open competition for the funds to faith based organizations. Mr. Dubord stressed that the Community Services Block Grant (CSBG) funds are imperative to our organization for administration, board expenses, to fund our Outreach staff and fill in for programs that cannot afford their space and administrative allocations. It also allows us to provide Walk for Warmth, LIHEAP Deliverable Fuel, THAW and FEMA funds that provide no administrative dollars with which to operate.

Mr. Dubord indicated we will need board support and will be developing strategies to advocate for funding. The board indicated they be sent an action plan of how they can help. Mr. LaFoilie also suggested that presentations be made about CAA to the county boards.

EXECUTIVE DIRECTOR'S REPORT

Mr. Schultz called on Mr. Dubord who indicated that we have completed Phase one of the renovations at the Gladstone Senior Center that are a result of the \$81,000 that was bequeathed to the Gladstone Senior Center. The walk-in cooler, freezer and hood unit have been installed. We are in the process of bidding out the new lighting for the Menominee Senior Center and have begun some renovations to the ceiling.

The Executive Director informed the members that the Bureau of Community Action is concerned that the ARRA funds and projected number of homes may not be met by all CAA's which could result in the recapture and redistribution of these funds. Our Weatherization ARRA projects are on target.

THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM OMER DORAN, SECONDED BY MR. LYON; MOTION CARRIED.

PUBLIC COMMENT/OTHER BUSINESS

The Executive Director reported that he and Jeff Heino (the Dickinson-Iron CAA Director) met with Representative Ed McBroom to explain our programs and what we do. Mr. Dubord thanked Dave Anthony for meeting with him regarding his thoughts on the new legislators and funding issues.

Dan LaFoilie asked why we don't hold a Walk for Warmth campaign in Schoolcraft County. Staff explained that the amount of labor expended for the amount of funds raised (approximately \$2,500) made it seem not feasible. Staff said they will consider holding some kind of campaign next year.

ADJOURNMENT

There being no further business ***THE MEETING ADJOURNED AT 2:45 P.M. WITH A MOTION FROM MR. LYON, SUPPORTED BY CHARMAINE LEHMAN; MOTION CARRIED.***

The next meeting is March 3, 2011

THE FINANCIAL COMMITTEE HAS REVIEWED THE ACCOUNTS PAYABLE SCHEDULES FOR THE MONTH OF JANUARY 2011 FOR THE HUMAN RESOURCES AUTHORITY, INC. WE HAVE DETERMINED THAT THE EXPENDITURES MADE AGAINST THE VARIOUS PROGRAMS ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS IN THE FOLLOWING AMOUNTS:

SENIOR CITIZENS	\$	127,599
VOLUNTEER PROGRAMS		48,475
NUTRITION		116,942
STATE & LOCAL PROGRAMS		114,076
ENERGY AND HOUSING		228,962
ASSET & LIABILITY ACCOUNTS		73,615
TOTAL	\$	<u>709,669</u>

SIGNED 
(TREASURER)

DATE 2-10-11



PINECREST MEDICAL CARE FACILITY

BOARD OF TRUSTEES MEETING

Date: January 27, 2011	Time: 2:00 p.m. CST
Presiding: Gladys Elegeert, Chairperson	Place: Board Room
Recording Secretary: Lois Ball, Executive Secretary	

Board Members Present: Gladys Elegeert, Gerald Smith, Elaine Boyne, Gerald McCole, Barbara Oliver, Barbara Thorne, Mary Bradley, Michael Kaufman, Margaret Bastien, and Richard Mapes, Administrator

Liaison Members Present:

Liaison Members Absent: David Moyle, John Degenaer, Jr., Charlie Meintz

Leadership Team Members present: Candace Meintz, CFO

Guests: Wendy Reince and Tony Seely.

TOPIC	DISCUSSION	OUTCOME
Approval of Agenda	The agenda was approved without additions or deletions	A motion was made by Trustee McCole, supported by Trustee Bastien. Motion carried.
Board Action on Minutes of December meeting	Minutes had been sent to Board Members prior to this meeting.	A motion was made by Trustee Smith, supported by Trustee Oliver to accept the minutes as presented. Motion carried.
Review of Financial Statements	Candace Meintz, CFO reviewed the financial statements for November and December of 2010. It was noted that we are having issues with Medicaid reimbursement and are taking active steps to resolve this issue. Administrator Mapes noted that most MCF's in the Upper Peninsula are having similar issues and he asked Board Members to contact those they know regarding this issue.	A motion was made by Trustee Bradley, supported by Trustee Bastien. Motion carried.
Board action on Manifest of Invoices	Manifest of Invoices for November and December were sent to Board Members prior to this meeting.	A motion was made by Trustee McCole, supported by Trustee Smith to accept the Manifest of Invoices for November and December and to pay the bills. Motion carried.
Board Committee Reports	Executive Committee: 1) Adult and Adolescent Volunteer Policy was reviewed by Administrator Mapes. After a lengthy discussion regarding the wording of the policy, this item was tabled until changes can be made to the policy and the Board will review it again at next month's meeting.	After lengthy discussion, a motion was made by Trustee Bradley, supported by Trustee Bastien, to table the Volunteer Policy at this time. Motion carried.
State of Michigan CON Application	Administrator Mapes reviewed the CON Application and	A motion was made by Trustee

	discussed filing the report for June 2011.	Kaufman, supported by Trustee Smith, to accept the CON Application report. Motion carried.
Strategic Planning Consultant's Contract	Administrator Mapes stated that we are looking at this plan because we want well defined strategic criteria for future planning. The Board Members were provided with content and materials for a one day planning retreat scheduled for February 10 th from 9:30 a.m. to 4:00 pm.	A motion was made by Trustee Kaufman, supported by Trustee Smith to accept the Consultant's contract. Motion carried.
Whispering Pines/Northern Home Report	Trustee Bradley, Chairperson of the Whispering Pines Committee, gave the report of the meeting from 12Noon today, on each facility and the clients and staff at each home. She noted that they had just completed a set of surveys and the results were very favorable.	A motion was made by Trustee Boyne, supported by Trustee Oliver. Motion carried.
Quality Assurance report	Administrator Mapes noted that Darlene Smith is not in attendance today and asked that the report be tabled until next month. He did report that in 14 months the facility has not had a resident/family complaint made against them to the State of Michigan. We did self submit a report for a fall of a resident for which the surveyor was in yesterday to investigate and the facility was cleared of this claim.	
Safety Committee Report	Lois Ball, Safety Committee Secretary, reviewed with the Board a report from Citizens Management Inc., our workers' compensation insurance carrier, which shows the savings per claim the company was able to provide for us. She also reported on the Safety Committee Meeting held during January.	A motion was made by Trustee McCole, supported by Trustee Oliver, to accept the Safety Committee Meeting as presented. Motion carried.
Report on Meetings and Conferences Attended	Administrator Mapes reported that he had attended the OSF Advisory Board Meeting that nothing from that meeting impacted the facility.	A motion was made by Trustee Smith, supported by Trustee Boyne, to accept the report on

	<p>He also reported that he had attended the MIWorks panel group which discussed careers throughout the Upper Peninsula.</p> <p>Trustee McCole reported that at the MCSSA Meeting in Escanaba yesterday, with a motion by Trustee Kaufman and supported by Trustee Bradley, District 1 would fund the cost of the five Upper Peninsula Directors to attend the Mid Year Legislative Conference in Lansing in March, and he discussed the importance of the Directors attending so they can educate the new Legislators of what is going on in their districts.</p>	<p>Meetings and Conferences. Motion carried.</p>
<p>Administrator's report</p>	<p>Strategic Planning: this item had already been discussed.</p> <p>Labor/Management Meetings: this came as a result of a House Committee Meeting and we will have our first meeting on Thursday, February 24th after the regular Board Meeting.</p> <p>House Committee Meeting: Administrator Mapes reported on the following grievances: The grievance regarding the bath team was resolved The grievance regarding scheduling was resolved The grievance regarding posting of child care positions is going to arbitration The grievance regarding wrongful discharge is on a 90 day extension. The grievance regarding employees taking an extra 8 hours of CTO on a holiday was resolved by allowing the</p>	<p>A motion was made by Trustee Bastien, supported by Trustee Bradley, to accept the Administrator's report. Motion carried.</p>

	<p>employees to draw an extra 8 hours from their CTO bank if they wish.</p> <p>The grievance regarding the P.T. aides has been extended while the Union looks into matters.</p> <p>The Employee Satisfaction Survey Team is working on the recent survey results and will meet with Dept Heads and start forming action plans. Administrator Mapes noted that there was a 15% improvement in the results for this year over last year.</p> <p>Administrator Mapes reviewed the Plante and Moran letter to the Board for the upcoming audit.</p>	
<p>Comments from Liaison Members:</p> <p>Comments from Public</p>	<p>No Liaison Members were in attendance at this meeting.</p> <p>Wendy Reince asked for clarification regarding the volunteer policy stating that she is a housekeeper, but she helps bring residents to activities and does come in on her days off to help with special activities. Administrator Mapes stated that she would be covered within the "one-time event" wording for volunteers.</p> <p>She also asked if Resident Council minutes should be reviewed by the Board. The Board thanked Wendy for this suggestion and a motion was made by Trustee Kaufman, supported by Trustee Bradley, to include the Resident Council Minutes in the reports to the Board from now on.</p> <p>Lois Ball reported to the Board that a fire at a Bark River home this month took the life of the Facility's Senior Companion.</p>	

	She stated that staff and residents miss Jack Erickson very much.	
Meeting date for February	The next regular Board Meeting is scheduled for Thursday, February 24, 2011 at 2:00 p.m. CST in the Board Room.	
Adjournment	The meeting adjourned at 3:14 p.m. CST	A motion was made by Trustee Bradley, supported by Trustee Oliver, to adjourn the meeting. Motion carried.

Margaret Bastien, Secretary

Margaret Bastien

Richard Mapes, Administrator

Richard Mapes

MENOMINEE COUNTY BOARD OF COMMISSIONERS

DISCUSSION ITEM

SUBJECT:	Honeywell Feasibility Study Discussion
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Commissioners are asked to review the feasibility Study for Menominee County and provide their intensions for future projects related to the assessment.	
RECOMMENDED MOTION	
County Administrator is asked to check the listed references and to see if there is another company that does this type of study for comparison. Discussion of his findings if any.	

Submitted by: **Brian Bousley**

 03/16/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Sample Letter of Intent

March 8, 2011

Mr. Dick Williams
Honeywell International, Inc.
49116 Wixom Tech Drive
Wixom, Mich. 48393

Subject: Letter of Intent Regarding the Menominee County / Honeywell Project

Dear Mr. Williams:

This is MENOMINEE COUNTY'S Letter of Intent that Menominee County intends to proceed with Honeywell International, Inc. toward finalizing a contract for Menominee County. The purpose of the guaranteed savings program is for Honeywell to provide services resulting in energy and operating cost savings for Menominee County. The project is anticipated to provide control system replacement, building renovations and repairs, lighting system(s) replacement and retrofit and HVAC systems repair and replacement.

This Letter of Intent shall be effective for 90 days or until superseded by an executed contract between the parties, or until canceled by either party's providing written notice to the other at least five (5) business days in advance of the intended cancellation date, whichever shall first occur. During the time this Letter of Intent remains in effect, Menominee County shall not negotiate with any party other than Honeywell concerning the guaranteed energy savings program offered.

During the time this Letter of Intent remains in effect Honeywell may, at its discretion and option, undertake certain preparatory activities including, but not limited to, data logging of lighting and HVAC system usage, survey of mechanical systems, data file copying of existing control system, electrical wiring testing to determine communication viability of existing control system and other technical planning work necessary to determine final contract cost and savings. In addition to above services, Honeywell shall work with MENOMINEE COUNTY'S asbestos contractor to establish a budget cost for the encapsulation and / or removal of potentially harmful asbestos that will interact with our program scope of work. Honeywell will put together a budget cost for the abatement as identified by Menominee County's contractor and provide the funding if asbestos abatement is determined to be needed. Although funded in the Honeywell program, Menominee County shall contract directly with their chosen asbestos contractor. In the event the parties do not reach agreement on a contract, or if Menominee County terminates this Letter of Intent, Menominee County shall reimburse Honeywell for the costs incurred by Honeywell in undertaking said activities. The cost for these activities shall not exceed \$20,000 and shall be based upon an hourly rate of \$100.00.

Menominee County intends to enter into contract with Honeywell for the guaranteed savings program in a form substantially similar to the Honeywell Standard Agreement document annexed to this Letter of Intent as Attachment A. It is understood and agreed between Honeywell and Menominee County, however, that there is no obligation on either party to reach agreement on a contract. It is further understood that except as specifically set forth in this Letter of Intent, no agreement or obligation, express or implied, is created or intended between Honeywell and Menominee County.

Sincerely,

James Furlong
MENOMINEE COUNTY

Authorized signature on behalf of Menominee County

**SAMPLE
RESOLUTION**

WHEREAS, Honeywell International, Inc. provides a Municipal Services Program whereby Honeywell performs energy studies of County buildings and provides cost savings recommendations to Counties and

WHEREAS, Mr. Brian Bousley, County Administrator, at a meeting on February 16th, 2011 heard the Honeywell Company's presentation regarding the no-cost feasibility study conducted and plan of actions by the Honeywell Company for energy savings in our County buildings, and

WHEREAS, Menominee County Commissioners and Administration supported the concept of County building energy and operating savings funding capital improvements needed in County owned facilities; and furthermore that reference checking has found Honeywell program to be successful beyond their commitments to other Michigan Public Entities, and WHEREAS Honeywell International, Inc. has completed the engineering and design for a self-funded Program at no cost to the County

NOW, THEREFORE BE IT RESOLVED, that the Chair of the Board of Commissioners has the power to enter Menominee County into a contractual agreement with Honeywell, International, Inc. to implement the Honeywell Guaranteed Savings Program as long as the fifteen (15) year program cost does not exceed the 15 year savings guaranteed by Honeywell.

BE IT FURTHER RESOLVED, that the premise for the awarding of this contractual power is that the Honeywell Guaranteed Savings Program will provide a self-funded, no risk solution to make facility infrastructure improvements to Menominee County on a guaranteed basis and failure on the part of Honeywell International, Inc. to provide same will terminate further contractual obligations between the parties; and

BE IT FURTHER RESOLVED, that when Honeywell International, Inc. has finished providing their no risk self-funded solution of energy savings within our County buildings, then our County may be recognized by the US Government's Department of Energy and Environmental Protection Agency for taking a leadership role in conserving energy and protecting the environment for our citizens, employees, visitors and future generations.

RESOLUTION DECLARED ADOPTED this 8th day of March 2011.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioner Goals for the 2011-2012 Fiscal Year Projects
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Discussion of the list for future projects.	
Display of County Bell – photos of possible display options Brick Bldg. in Meyer Township – Economic Development Corporation	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 03/16/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Commissioner Goals for the 2011-2012 Fiscal Year Projects

Com. Furlong's goals:

1. Constructing a vestibule on the west entrance to the courthouse.
2. Moving the County Administrator's office to a better location.
3. Continue looking into options for a county road program.

Com. Pearson has one primary goal:

1. To get more public involvement in county government

Com. Lang goals:

1. Would like the bell from the courthouse bell tower properly displayed in a gazebo on the front lawn of the courthouse.
2. Would like to see the county finish the restoration work that was started on the bell tower.
3. Concerned about the space needs of the county.
4. Would like to see a tighter budget time table this year

Com. Jasper agreed with the ideas from Com. Furlong and Com. Lang.

1. Would like to see Menominee County do something with the red brick building next to the Meyer Township Hall. He suggested possibly tearing it down and putting in a parking lot.
2. Like to see the board invite the representatives from the mine to a meeting to find out what their intentions are.
3. Would also like to look into Employee Insurance cost

Com. Meintz's goals:

1. To continue to work on the Three Way Road Program.
2. Look at addressing the space needs of Menominee County possibly with the Mellen school in Wallace, or the Daggett School building.
3. Like to see any unfinished projects finished.
4. Agrees with the need to build a vestibule on the courthouse entrance



Menominee County Historical Society, Inc.

*Historical Museum Building – 904 11th Avenue
P.O. Box 151 • Menominee, Michigan 49858*

February 14, 2011

Dear Mr. Lang,

It has been some time since you came to a Historical Society Board meeting and shared your interest in preserving the Court House bell in an enclosure to be enjoyed by all. We, too, would like to see the bell in an appropriate setting.

Recently, we were asked to store the bell in our annex. The subject of what to do with it came up again at a Board meeting. The idea of asking the Menominee Area Arts Council to assist in designing historically appropriate housing was presented. A letter was written and the idea discussed with several members. They have formed a committee to work on this project.

In the meantime we are aware of your continued interest in this project from your conversations with Mike Kaufman and a newspaper article. So we are continuing to pursue creative ideas. I believe that the County will be celebrating a 150- year anniversary in the next few years. Hopefully, the bell will be dedicated is a special ceremony then.

I have enclosed a copy of the letter written to the Arts Council. If you have suggestions and or ideas that you would like to share with us please contact us. My e-mail is dmurwin@new.rr.com.

Sincerely,

Katherine Murwin, Secretary

Katherine Murwin



Menominee County Historical Society, Inc.

*Historical Museum Building – 904 11th Avenue
P.O. Box 151 • Menominee, Michigan 49858*

Dear Members of the Board of the Menominee Arts Council.

The Menominee County Historical Society was asked to accept the Menominee County Court House bell. Mr. Bernie Lang from the County Board spoke to our Board. He and the last few County Administrators are interested in preserving the bell. The bell was removed from the tower when it was renovated. The idea was to find a way to preserve the bell for public viewing.

The Historical Society believes the bell should remain on the Court House grounds. We did not accept the bell for the Museum site. We were also asked about appropriate ways to display the bell. Computer generated examples were given to administrators and Mr. Lang. However, nothing has happened. The bell was placed out of the way for the time being on the Court House grounds.

The Historical Society remains interested in preserving the bell. We are proposing that you work with us. Would you be interested in designing a historically appropriate housing for the bell? Where would you like to see the bell located? Any other ideas would be greatly appreciated.

We can work on funding the project after we consider some ideas and their costs.

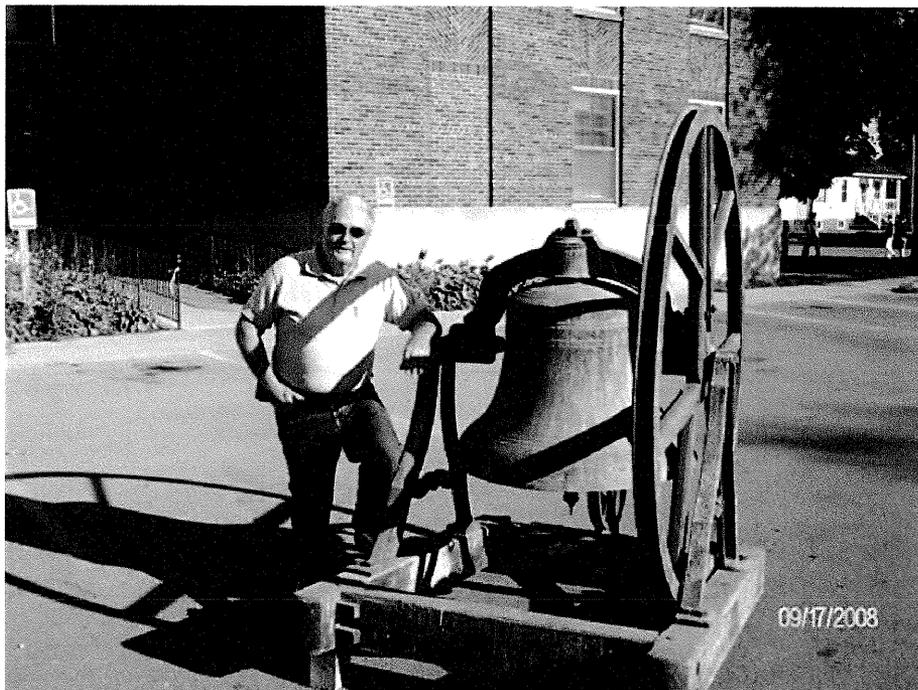
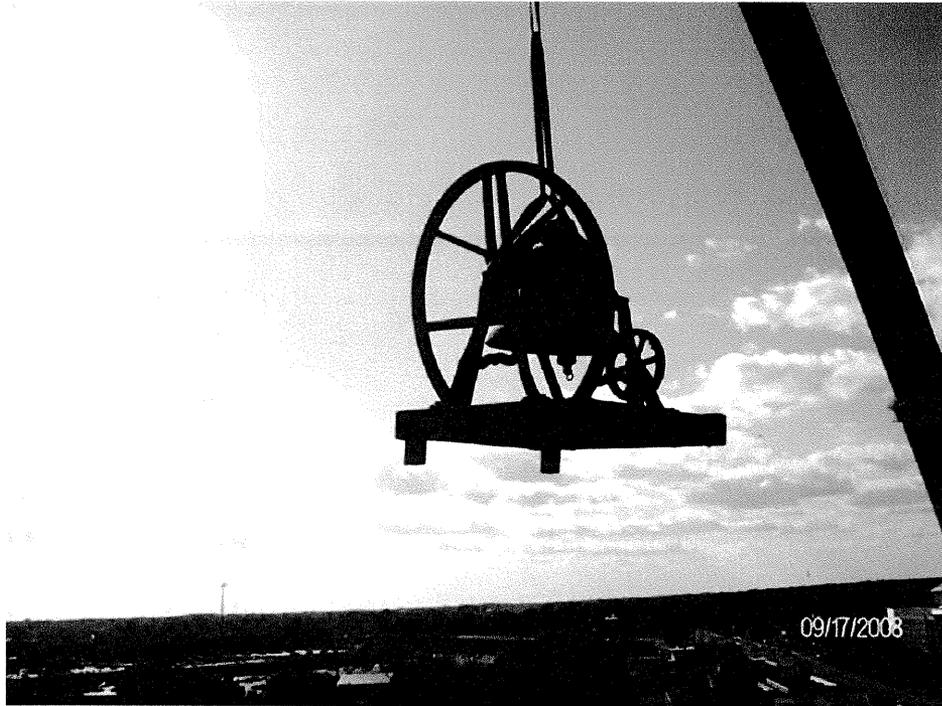
The idea of creating a partnership to explore ideas is sound. It would be great to present an acceptable proposal to the County officers.

Sincerely,

Katherine Murwin, Secretary

This letter was accepted at the Board meeting on October 4th with the following correction: the bell is now in storage at the Museum annex.

MENOMINEE COUNTY'S COURTHOUSE BELL



Sherry Smith

From: P. Thomas Carroll [tom@hudsonmohawkgateway.org]
Sent: Monday, September 22, 2008 4:41 PM
To: Sherry Smith
Cc: Jess Brodnax
Subject: RE: Meneely Bell
Attachments: Meneely042.1.jpg; Meneely011.jpg

Sherry,

Thanks. Nice bell. Looks like it still has the original wheel on it. That's rare. Usually they've rotted out by now.

A 34 inch bell weighs 800 pounds (bell only, not counting yoke and mountings) and the main tone is a B-flat. That's from a table in one of the West Troy catalogs.

I'll confer with Jess and maybe some others to see if we can't find you some online photos of nice bell installations that you might emulate. Jess has much more experience than I do about where the good ones are and what they look like.

Whatever you do, don't sandblast the bell or polish it with a wire brush or anything else abrasive. That'll damage the patina. You want to scrub it with a soft-bristle plastic brush and mild dish detergent. It'll be a chore to clean it with just those things, but it'll preserve the original look and feel and outside "skin" on the bell itself. On the iron yoke and frame, it's okay to use mineral spirits and very, very, very fine steel wool, because the iron can take it and you probably need that to remove the rust spots. But don't use that on the bell itself. It's made of 78% copper and 22% tin and you want to preserve the patina on that.

If you're going to be preparing an interpretive sign with illustrations on it for display next to the bell, we should be able to send you some digital images from the company catalogs and that sort of thing that you can include. For example, attached are images of one of the broadsides the firm used and of an aerial depiction of the foundry site.

To be continued.

Tom

P. Thomas Carroll, PhD
Executive Director
Hudson Mohawk Industrial Gateway
Burden Iron Works Museum
One East Industrial Parkway
Troy, NY 12180-5942 USA
Voice and Fax: 518-274-5267

The Gateway currently operates Troy's *RiverSpark* Visitor Center for the City of Troy.
It also serves as the Management Entity for all of *RiverSpark*, New York State's First Heritage Area.

9/24/2008



Spalding Township Fire Bell
- Powers, MI

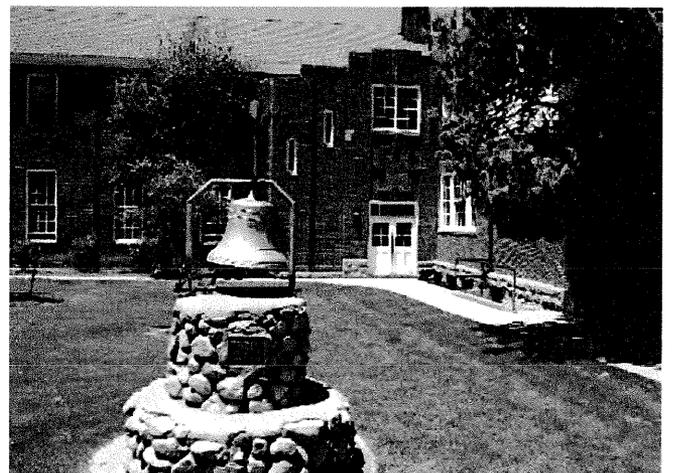


St. Mark's
Bell Tower, IN



Marquette MI
Fire Bell Tower

Victory Bell, Utah

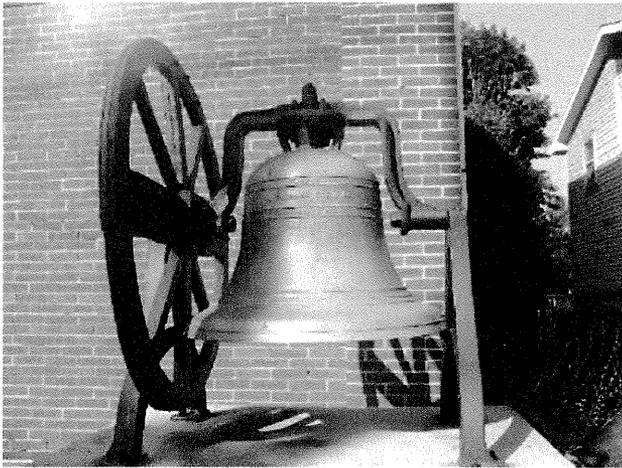




Rock Valley Bell Tower, Iowa



Holy Angel's Bell, Ontario



Bell of Bath, PA



American Freedom Bell, NC



Holy Rosary Cemetery Bell, LA



Montgomery County
Courthouse, TN

Kibler School Bell, PA



Double
Springs Bell,
SC

Memorial Bell, MD

Liberty Bell Replica, Nebraska



MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Building Code Committee Creation
DEPARTMENT:	Building Code
ATTACHMENTS:	
SUMMARY:	
<p>Dan Menacher would like to discuss the possibility of the creation of a building code committee. Mike Somers thinks it's a good idea to get builders/contractors involved, on an informal basis.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 03/16/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Resolution 2011-09 ~ Community Services Block Grant
DEPARTMENT:	Administrative – Community Action Agency
ATTACHMENTS:	Yes
SUMMARY:	
<p>A letter from the Community Action Agency received in the Admin. office, asks the Commissioners to consider adopting a resolution in support of the Community Services Block Grant. The resolution is attached.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 03/17/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**COMMUNITY ACTION AGENCY
HUMAN RESOURCES AUTHORITY**
Serving Menominee, Delta and Schoolcraft Counties

March 16, 2011

James Furlong, Chair
Menominee County Board of Commissioners
839 10th Avenue
Menominee MI 49858

Dear Mr. Furlong:

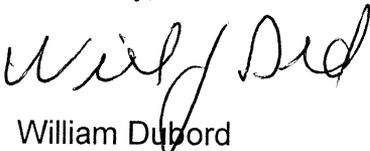
Enclosed is a resolution for the board to consider adopting. It is in support of the Community Services Block Grant funds and the present formula for distributing them.

Our Governing Board, at its March 3, 2011 meeting, suggested we ask all three of our county boards to consider a resolution of support in light of possible funding cuts and changes in the Community Services Block Grant. The possible changes could alter the way CSBG funds are distributed and would negatively affect our counties.

If you have any questions please feel free to call.

Thank you for your consideration.

Sincerely,



William Dupord
Executive Director

enclosure

Mission statement: Providing opportunities for people of all ages and means to improve their quality of life through advocacy, education, housing, nutrition, volunteerism and support services.

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Brian Bousley – County Administrator
Sherry Smith – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

RESOLUTION 2011-09

RESOLUTION SUPPORTING THE COMMUNITY SERVICES BLOCK GRANT FUNDS AND THE CURRENT DELIVERY MECHANISM THROUGH THE COMMUNITY ACTION AGENCY NETWORK

WHEREAS, the Community Services Block Grant funds allow the Menominee-Delta-Schoolcraft Community Action Agency to bring many services to our community such as Foster Grandparents, Senior Companions, Retired & Senior Volunteer Program, heat, food and tax filing assistance that could not stand alone otherwise, and

WHEREAS, the Community Services Block Grant funds provide the flexibility for the Menominee-Delta-Schoolcraft Community Action Agency to respond to local needs, and

WHEREAS, the Menominee-Delta-Schoolcraft Community Action Agency is highly trusted, accountable and effective in the delivery of much needed services to our area, providing quality services since 1964, and

WHEREAS, the Menominee-Delta-Schoolcraft Community Action Agency has good working relationships with local units of government and other human service providers, especially faith-based organizations, and

WHEREAS, the Menominee-Delta-Schoolcraft Community Action Agency operates over \$9,000,000 in funding with an efficient 5% in administrative costs, and

WHEREAS, the Menominee-Delta-Schoolcraft Community Action Agency has a unique composition of board members with representation from the elected, private and consumer (recipients of service), and

THEREFORE, the Menominee County Board of Commissioners requests that the Community Services Block Grant funds not be eliminated and continue to be operated via the current 90% pass-through formula.

Moved by _____, seconded by _____ that the resolution be adopted. Date: _____

I, Marc Kleiman, the duly qualified and acting Clerk of Menominee County, do hereby certify that the following resolution was adopted at a meeting of the county Board of Commissioners held on _____; is on file; has not been amended, altered or revoked; and is in full force and effect.

Marc Kleiman, County Clerk

James Furlong - Chairperson

Bernie Lang – Vice Chairperson

Charlie Meintz

Jim Pearson

Mark Jasper

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Reimbursement of 2010 travel expenses – Ruby Ivens
DEPARTMENT:	Parks & Recreation/Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>In Dec. 2010, Ms. Ivens submitted her expense reimbursement form for expenses traveling to and from Parks and Rec. meetings through the year. At that time, the County Board did not have an account set up in the Parks' budget to pay Ms. Ivens. The Board created an account in the current budget year (beginning Jan. 2011) for this expense; however no action was determined on payment of Ms. Ivens' expenses for 2010.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 03/16/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

December 14, 2010

Menominee County Administrator
Menominee, MI 49858

Re: Reimbursement for travel expenses

I am requesting mileage expenses for serving on the Parks and Recreation Committee for the past year. I was not informed that mileage was an allowable expense when I accepted a volunteer position on this committee. However, according to the committee By-Laws, R96-6 – “Committee members are responsible for submitting all of their own expenses including all meeting expenses. These expenses should be submitted to the County Administrator’s office.”

The following are the details of the meetings I attended.

Date:	Location:	Mileage:	Amount:
January 13, 2010	Stephenson	48	\$24.00
February 10	Stephenson	48	\$24.00
March 10	Stephenson	48	\$24.00
April 14	Stephenson	48	\$24.00
May 12	Stephenson	48	\$24.00
June 9	Stephenson	48	\$24.00
July 14	Bailey Fishing Museum	42	\$21.00
August 11	River Park	14	\$ 7.00
September 8	Shakey Lakes Park	60	\$30.00
October 13	Stephenson	48	\$24.00
November 10	Stephenson	48	\$24.00
December 8	Stephenson	48	\$24.00
Total		548	\$274.00


Ruby Iwens
N 1511 River Dr.
Menominee, MI 49858

MENOMINEE COUNTY PARKS & RECREATION COMMITTEE RULES & POLICIES

R96-1 The Order of Business shall be as follows:

1. Call Meeting to Order
2. Review of Previous Meeting Minutes
3. Approval of Agenda
4. Public Comment
5. Business
6. Correspondence
7. Any Other Items Members May Wish to Present
8. Public Comment
9. Adjournment

Adopted: November 25, 1996

R96-2 Complex or controversial issues may be discussed by the Committee prior to being introduced in the form of a motion. The Chair may declare the floor open for debate prior to a motion if no member objects. If there is an objection, the Chair shall call for a vote. A majority vote of the Committee shall sustain the Chair. Any motion(s) arising from such debate shall be reduced to writing prior to being voted upon, upon the request of any member.

Adopted: November 25, 1996

R96-3 To determine the sequential order of a roll call vote, the Secretary shall randomly select the names of the members of the Committee.

Adopted: November 25, 1996

R96-4 Committee members are provided a mileage allowance which shall be the IRS rate per mile.

Adopted: November 25, 1996

R96-5 Committee members attending authorized conferences, seminars, etc. shall be reimbursed mileage, meals and lodging. All applicable conference fees shall be paid in advance by the County when possible. Lodging shall be reimbursed at actual cost not to exceed the room rate at the conference headquarters hotel. Lodging necessary enroute to or from a conference shall be reimbursed at actual cost not to exceed \$60.00 per night. Travel costs will be reimbursed at the IRS rate per mile for personal automobile or at actual cost for commercial carriers. Any travel allowances advanced in excess of actual costs shall be reimbursed to the County. Meals not included in conference fees shall be paid in accordance with County policy.

Adopted: November 25, 1996

MENOMINEE COUNTY BOARD OF COMMISSIONERS

DISCUSSION ITEM

SUBJECT:	2 nd floor Copy Machine
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The copy machine on the 2nd floor of the Courthouse is in its dying days. The machine is owned by the county but it is no longer meeting the requirements of the County. This is an analog machine, barely working in a digital world. Administration requests to go out for bids on a new (purchased or leased) digital copy machine.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 03/16/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Menominee County Administration Office is currently seeking bids for one (1) Digital Copier System meeting the following specifications. Any exceptions to the following bid specifications must be clearly noted in the submitted bid. Unit bid must conform to Section 508 of the Americans with Disabilities Act.

PART I

- New Current Model Digital Copier System minimum 50 Pages per Minute.
- Reversing Automatic Document Feeder.
- Unlimited Stackless Duplexing and Sorting.
- Min. 4 Paper Sources with total paper capacity of at least 4100 sheets.
- Multi-Position Stapling Finisher with Minimum 50 Sheet Stapling Capability
- Reduction and Enlargement.
- Pricing for Network Printing/scanning must include installation, network management utilities, drivers, and training needed.

PART II

- Include pricing on maintenance to include all parts, drums, labor, and supplies. (Excluding paper & staples.) Network printing application support of any kind is to be included in the maintenance agreement. Please specify any additional costs if not covered under the maintenance agreement.
- Please include references on your Connected Digital Copier/Printers utilizing the quoted units and items.

PART III

- Please provide purchase pricing **and** 5 year lease options.

Faxed or E-mailed bids will not be accepted.

Menominee County reserves the right to accept or reject any or all bids submitted.

Bids must be received by Date: **April 15, 2011** Time: **4:00 pm (central)**

MENOMINEE COUNTY BOARD OF COMMISSIONERS

DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills for payment on March 9 & 17, 2011 in the amount of \$136,076.38	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 03/18/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

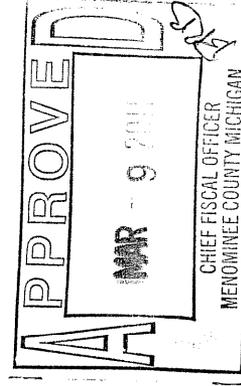
COUNTY BOARD ACTION

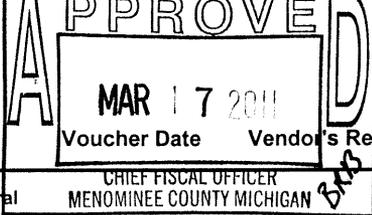
DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
Check Register Report

Check	Vchr#	Vendor Name	Vendor's Ref#	Description	Status Debit Account	Check Date \$Amount	CheckAmount\$
Check Date: 3/1/2011 - 3/31/2011 Check Number: 84621 - 84621 Bank Account: General - General							
84621	16684	Valley Mechanical, Inc.	2-1-11	HVAC Project	Open 101-103-998.00	03/09/2011 \$73,305.00	\$73,305.00
Total General							<u>\$73,305.00</u>
Grand Total:							<u>\$73,305.00</u>





**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
A B C PRINTERS							\$187.76
16735	2/24/2011	92698	Blank Window Envelopes - FOC	101-141-727.00	187.76		
AIR COOLED ENGINES							\$9.06
16831	3/9/2011	155245	Snow Blower Equipment Repair	101-265-934.00	9.06		
AIRGAS NORTH CENTRAL							\$32.58
16872	2/25/2011	105869128	Fire extinguisher maintenance	205-315-755.00	32.58		
ALGER-DELTA COOPERATIVE ASSOCI							\$659.76
16704	2/28/2011	370500	Shakey Lakes Park - February 2011	208-751-920.01	126.99		
16705	2/28/2011	380300	Shakey Lakes Park - February 2011	208-751-920.01	104.73		
16706	2/28/2011	379700	Shakey Lakes Park - February 2011	208-751-920.01	71.81		
16707	2/28/2011	1503500	Shakey Lakes Park - February 2011	208-751-920.01	34.82		
16708	2/28/2011	383200	Shakey Lakes Park - February 2011	208-751-920.01	26.97		
16709	2/28/2011	383301	Shakey Lakes Park - February 2011	208-751-920.01	26.97		
16710	2/28/2011	383001	Shakey Lakes Park - February 2011	208-751-920.01	28.44		
16711	2/28/2011	367200	Shakey Lakes Park - February 2011	208-751-920.01	26.97		
16712	2/28/2011	367100	Shakey Lakes Park - February 2011	208-751-920.01	26.97		
16713	2/28/2011	369802	Shakey Lakes Park - February 2011	208-751-920.01	33.00		
16816	3/15/2011	12502	Electrical - Waltdraud Ailport	294-683-835.00	152.09	x	
ANDERSON, TACKMAN & CO PLC							\$8,000.00
16836	2/28/2011	52562	Financial statements for audit ending 9/	101-103-801.01	8,000.00		
ANGELIS MENOMINEE INC							\$324.58
16855	2/28/2011	00-MENJAIL	February 2011	101-301-770.00	324.58		
Apple Time, Inc.							\$491.01
16849	1/28/2011	14530	Moond Splash Pencils & Bracelets - Sher	101-301-727.00	491.01		
AT&T - Aurora, IL							\$1,098.50
16833	3/1/2011	906753220903	Annex - March 1 - March 31, 2011	101-103-850.00	358.79		
16834	3/1/2011	906R41083903	March 1 - March 31, 2011	101-103-850.00	694.20		
16835	3/1/2011	906753458203	March 1 - March 31, 2011	101-103-850.00	45.51		
AT&T Long Distance							\$126.95
16750	2/19/2011	854528091	Telephone Charges	101-103-850.00	126.95		
BELSON CO.							\$160.30
16853	3/10/2011	914135	Washer & Dryer Maintenance	101-301-770.00	160.30		
Body Works Plus							\$280.00
16867	2/22/2011	1969518336	2008 Chevy Impala - Passenger Door	101-301-981.00	180.00		
16873	3/2/2011	1969518343	98 Jeep Towing & Impounding	205-315-755.00	50.00		
16877	3/2/2011	1969518343	Tahoe - Tow to Tire Trax (Flat Tire)	205-315-755.00	50.00		
BP							\$362.69
16850	3/6/2011	Credit Card	February 2011 - Gasoline Sales	101-301-742.00	362.69		
Brenda Meade							\$371.12
16888	3/9/2011	4432	Transport of Juvenile (K.W.)	101-132-801.01	38.50		
16888	3/9/2011	4432	Transport of Juvenile (K.W.)	101-132-801.00	88.00		
16889	3/9/2011	Reimbursement	Meals & Mileage (transport of juvenile)	101-132-801.00	244.62		
Cellcom Wisconsin RSA 04							\$635.04
16817	3/5/2011	911537	Cellular Services - Medical Examiner	101-648-727.00	98.67	x	
16876	2/27/2011	792689	Sheriff's Dept - Cellular Services	101-426-755.00	12.47	x	
16876	2/27/2011	792689	Sheriff's Dept - Cellular Services	205-315-850.00	523.90	x	

**MENOMINEE COUNTY
Claims Audit Report**

APPROVED

MAR 17 2011

Vendor Name: _____
Vcher#: _____ Voucher Date: _____

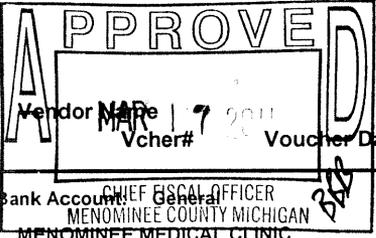
Bank Account: **CHIEF FISCAL OFFICER
GENERAL COUNTY MICHIGAN**

Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
CIMA COMPANIES, INC.					
16886	3/7/2011	MIMEN01-11	Volunteer Insurance Renewal 7/1/11 - 7	101-132-802.00	833.86
					\$833.86
CITY OF MENOMINEE - 2511 10TH ST.					
16692	2/24/2011	2835	Gasoline Sales - December 2010	101-265-742.00	53.90
16692	2/24/2011	2835	Gasoline Sales - December 2010	266-325-860.00	7.32
16692	2/24/2011	2835	Gasoline Sales - December 2010	101-215-860.00	34.15
16692	2/24/2011	2835	Gasoline Sales - December 2010	101-426-860.00	33.66
16692	2/24/2011	2835	Gasoline Sales - December 2010	101-136-860.00	31.71
16692	2/24/2011	2835	Gasoline Sales - December 2010	101-426-860.00	36.34
16692	2/24/2011	2835	Gasoline Sales - December 2010	101-426-860.00	11.21
16715	3/1/2011	April 2011	Monthly Rent	266-326-942.00	351.67
					\$559.96
CLOVERLAND PAPER CO					
16739	3/4/2011	94621	Liners	101-265-755.01	35.41
16740	3/4/2011	94622	Towels	101-265-755.01	28.39
16741	3/4/2011	94610	Towels	101-265-755.01	28.39
16852	2/25/2011	94563	Lysol & Liners	101-301-770.00	148.78
16883	3/11/2011	94682	Toilet Tissue, Mop Cleaner, Metal Thre	101-265-755.01	102.44
					\$343.41
CMP Distributors					
16875	3/4/2011	25445	BROWNELLS 100-003-442	205-315-755.02	146.99
					\$146.99
DDT Construction, Inc.					
16738	3/1/2011	Annex/Library	Snow Removal - February 2011	101-265-930.00	240.00
					\$240.00
Delta-Menominee County DHS					
16746	3/8/2011	Appropriation	2nd Quarter - FY 2011	101-601-837.00	2,250.00
					\$2,250.00
Dictation Systems, Inc.					
16885	3/7/2011	20433	Headsets - Probate Court	101-132-727.00	62.90
					\$62.90
Dreamscape Communications					
16697	3/4/2011	w1125	Annex - Wirless Internet	101-261-850.00	69.99
					\$69.99
DTE Energy					
16723	2/28/2011	462245200011	Annex - Heating	101-261-920.04	189.00
					\$189.00
EAGLEHERALD PUBLISHING, LLC					
16685	2/28/2011	February 2011	Advertising	101-150-727.00	28.80
16700	2/28/2011	1406	Advertising February 2011	101-101-901.00	237.24
					\$266.04
ECES					
16716	2/15/2011	101166	AHA Hearsaver CPR/AED Course (x9)	266-326-881.00	225.00
					\$225.00
Fidlar					
16892	2/24/2011	Binders	ROD - Green Canvas Binders (x10)	101-268-727.00	752.00
					\$752.00
Forestland Group Homes/IronRiv					
16890	3/16/2011	11-029	Out of Home Placement Costs (R.M.)	292-662-843.05	467.37
					\$467.37
Francour Oil Company					
16829	2/28/2011	122847	56.4 gallons Diesel Fuel	101-426-755.00	203.54
					\$203.54
Friends Ofc Prod Whse Direct					
16690	3/3/2011	013806	B & G - Office Supplies	101-265-755.00	13.49
16722	3/2/2011	013795	Binders - Building & Grounds	101-265-755.00	28.76
16727	1/5/2011	013388	Ink Cartridges & Envelopes	208-751-727.00	220.95
					\$263.20
GAMBLES STORE					
16694	2/4/2011	February 2011	8 Gallons Stain	208-751-930.04	79.92
					\$79.92

**MENOMINEE COUNTY
Claims Audit Report**

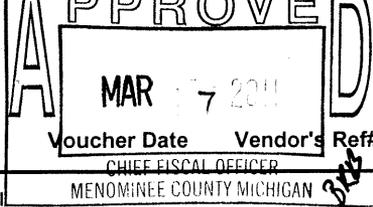
APPROVED
MAR 17 2011
 Vendor Name: **CHIEF FISCAL OFFICER**
 Vcher#: **GENERAL**
 Voucher Date: **MENOMINEE COUNTY MICHIGAN**
 Bank Account: **202**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepChk	Claim Total
GREAT AMERICAN DISPOSAL CO THE	16724	2/28/2011	12X00611	Annex - February 2011	101-261-930.04	49.80		\$49.80
Hasler	16893	3/4/2011	138519808	Rate & Structure Insurance 4/1/11- 3/31	101-253-729.01	319.92		\$319.92
HOTFLAME GAS COMPANY	16815	3/15/2011	12501	Waltraud Ailport	294-683-835.00	535.77		\$535.77
J S ELECTRONICS, INC.	16714	3/1/2011	16346	Tower Lease - March 2011	266-326-942.00	425.00		\$581.75
	16868	3/1/2011	16347	Voice Paging Service	101-301-934.00	90.00		
	16878	3/4/2011	16363	Removed & replaced burned out LED o	205-315-934.02	66.75		
Joel Hensley, RN	16842	3/12/2011		Blood Draw James Fenstrum	101-267-801.01	100.00		\$1,767.50
	16843	3/12/2011		Blood Draw Ruth Kellogg	101-267-801.01	100.00		
	16863	3/12/2011		Nurshing Services January 15 - January 28, 2011	101-301-770.01	1,567.50		
Kleiman, Marc	16846	3/11/2011		Reimbursement Gasoline for County Jeep	101-215-860.00	40.00		\$40.00
LENCA SURVEYING	16730	3/5/2011	11018	Remon Project 2011 Feb 28 - March 6,	243-245-801.07	1,584.70		\$4,236.55
	16838	3/12/2011	11019	Remon Project Yr 2011 March 7 - Marcl	243-245-801.07	2,651.85		
LINDNER & SORENSON, INC.	16866	3/1/2011		Statement February 2011 Rental	101-301-981.00	250.00		\$250.00
M & M Trucking, Inc.	16695	3/1/2011	6607	Snow Removal - February 2011	101-265-930.00	150.00		\$150.00
M.C.O.D.S.A.	16859	3/16/2011		Registration Civil Process Training - Holmes, Nast, F	101-301-935.00	375.00		\$375.00
Marinette County Sheriff Dept.	16717	3/10/2011		Reimbursement EMS Tower Space Lease	266-326-942.00	750.00		\$750.00
Maureen Charlevoix	16841	3/11/2011		Reimbursement Travel & Meals 3/1 & 3/4/2011	101-131-860.00	159.06		\$159.06
Maximus, Inc.	16718	3/1/2011		101338.01.03.01-001 PA's Office - preparation of DHS-286 bil	101-267-801.00	700.00		\$1,366.66
	16736	3/1/2011		102732.01.02.01-001 FOC DHS-286 billing (Oct - Dec 10)	101-141-801.00	666.66		
Meintz, Charlie	16719	3/1/2011		Reimbursement Mileage - February 8 to March 1, 2011	101-101-860.04	81.60		\$81.60
Menards - Marinette	16693	3/2/2011	19444	Router Bit, Screws, Screw Guide, Saw l	101-265-755.00	113.20		\$173.50
	16743	3/7/2011	20634	Building & Ground Supplies	101-265-755.00	11.40		
	16743	3/7/2011	20634	Building & Ground Supplies	208-751-930.03	48.90		
MENOMINEE ANIMAL SHELTER, INC	16729	3/2/2011	1102	February 2011	101-601-958.00	134.34		\$134.34
MENOMINEE COUNTY JOURNAL	16698	3/1/2011	136	Advertising - Jury Board	101-150-727.00	33.00		\$193.00
	16747	3/1/2011	135	Equalization Ratios, Firewood, Public R	101-101-901.00	160.00		
MENOMINEE COUNTY ROAD COMMISSI	16869	3/7/2011	10480	Power to Radio's - February 2011	101-301-934.01	87.58		\$87.58



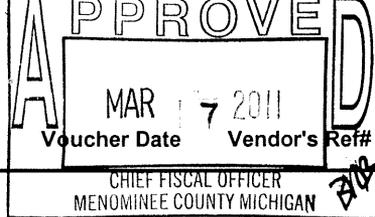
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vendor Ref#	Description	Debit Acct#	\$Amount	Claim Total
MENOMINEE MEDICAL CLINIC					\$185.00
16864	2/28/2011	4437 10	Employment Physical & Drug Screen - f	101-301-835.00	185.00
Michigan Counties Workers'					\$19,668.00
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	101-101-716.00	91.17
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	101-131-716.00	34.43
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	101-132-716.00	81.72
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	101-136-716.00	271.22
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	101-141-716.00	374.85
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	101-148-716.00	23.39
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	101-150-716.00	2.42
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	101-172-716.00	295.98
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	101-215-716.00	153.75
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	101-253-716.00	106.91
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	101-257-716.00	225.83
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	101-261-716.00	25.38
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	101-265-716.00	991.85
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	101-267-716.00	565.69
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	101-268-716.00	42.62
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	101-301-716.00	8,901.90
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	101-331-716.00	9.49
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	101-426-716.00	21.82
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	101-648-716.00	37.95
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	101-682-716.00	26.57
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	205-315-716.00	4,922.27
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	205-316-716.00	385.96
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	208-751-716.00	774.88
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	249-371-716.00	109.41
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	266-325-716.00	223.20
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	266-326-716.00	23.74
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	271-790-716.00	517.99
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	296-663-716.00	169.73
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	296-664-716.00	133.38
16744	3/9/2011	8516	2011 Second Quarter Installment Billing	296-665-716.00	122.50
MICHIGAN DISTRICT JUDGES ASSOC					\$200.00
16748	3/9/2011	Dues	MDJA Dues 2011 - Judge Barstow	101-136-802.00	200.00
MILLERS ACTION OFFICE SUPPLY I					\$182.33
16686	3/4/2011	075900	Treasurer's Office	101-253-727.00	87.99
16687	3/7/2011	075922	Treasurer's Office	101-253-727.00	4.76
16702	3/4/2011	075902	Mouse Pad & Dust Remover	266-325-727.00	21.46
16703	1/6/2011	074448	Pens	266-325-727.00	35.16
16847	3/14/2011	076053l	Laminating Pouches, HiLighter, Pens	101-215-727.00	31.47
16848	3/11/2011	076062	Super Sharie - Register of Deeds	101-268-727.00	1.49
MOORE MEDICAL CORP					\$198.35
16861	3/8/2011	96664041 RI	Inmate Medical Supplies	101-301-770.01	158.87
16862	3/9/2011	96666049 RI	Inmate Medical Supplies	101-301-770.01	39.48
MP Biomedicals, LLC					\$282.97
16860	2/26/2011	860416	DOA-10 Cup	101-301-770.01	282.97
NAPA					\$95.33
16882	1/31/2011	Statement	Shakey Lake Park	208-751-930.03	95.33
NKS Tire & Service, Inc.					\$107.92
16879	3/3/2011	72650	2010 Chevy Impala - Valve Stem & Tire	205-315-934.02	107.92



**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
OCWEN							\$382.65
16818	3/15/2011	12503	Waltraud Ailport Acct. # 0034700047	294-683-835.00	382.65		
Office Depot, Inc.							\$37.57
16844	3/4/2011	554316467001	Keyboard - District Court	101-136-727.00	26.68		
16845	3/2/2011	5541582098001	Staple Remover & Staples - District Co	101-136-727.00	10.89		
Office Planning Group, The							\$548.43
16721	3/2/2011	CN1N133807	Maintenance Contract 5/1/11 - 7/31/11	101-172-931.01	548.43		
Pan-O-Gold Baking Co.							\$100.38
16880	3/1/2011	40683106004	Inmate Groceries	101-301-770.00	64.33		
16881	2/22/2011	40683105303	Inmate Groceries	101-301-770.00	36.05		
PHDM							\$65.00
16689	3/2/2011	42267	Court ordered testing for client ID# 0011	101-131-807.00	65.00		
Physio-Control Inc.							\$453.60
16865	2/28/2011	111084609	Electrode Assembly	101-301-881.03	453.60		
Pinecrest Medical Center							\$15.00
16871	3/1/2011	February 2011	Telephone Charges	205-315-727.00	15.00		
Plutchak Fab, LLC							\$256.00
16837	3/10/2011	33649	Window Guard - HVAC	101-103-998.00	256.00		
Quill Corporation							\$72.85
16874	2/28/2011	2648266	Clipboard & Batteries	205-315-755.00	72.85		
Quist, Jim							\$75.65
16733	3/10/2011	Reimbursement	Uniform (Purchased at Walmart)	208-751-745.00	75.65		
R.T. Electric							\$144.14
16725	2/24/2011	4736	Installation of conduit/boxes - Jail mech:	101-265-755.00	144.14		
Randall Phillipps							\$237.50
16734	3/11/2011	Various Cases	Court Appointed Legal - Bebo	101-132-807.00	25.00		
16819	3/14/2011	2009-12877-DP	Court Appointed Legal - Daigneault	101-131-807.00	25.00		
16820	3/14/2011	2006-11586-DP	Court Appointed Legal - Ray	101-131-807.00	25.00		
16821	3/14/2011	2006-11795-DP	Court Appointed Legal - Hoof	101-131-807.00	12.50		
16822	3/14/2011	1997-8243-DS	Court Appointed Legal - Granius	101-131-807.00	25.00		
16823	3/14/2011	1981-2913-DM	Court Appointed Legal - Betzinger	101-131-807.00	37.50		
16824	3/14/2011	1981-2913-DM	Court Appointed Legal - Betzinger	101-131-807.00	12.50		
16825	3/14/2011	2006-11586-DP	Court Appointed Legal - Ray	101-131-807.00	75.00		
Rehmann, Patricia A.							\$80.00
16696	3/7/2011	2010-106-MI	Court Appointed Legal - Schmit	101-148-807.00	80.00		
Reinhart Foodservice							\$1,010.04
16856	3/8/2011	930919	Inmate Groceries	101-301-770.00	391.50		
16857	3/1/2011	928715	Inmate Groceries	101-301-770.00	618.54		
Reisterer, Michael P.							\$100.00
16884	3/9/2011	2010-020-MI	Court Appointed Legal - Adams	101-148-807.00	100.00		
Ruby E. Ivens							\$24.48
16720	3/9/2011	Reimbursement	Mileage Parks Committee 3/1/11	208-751-860.00	24.48		
Silver & Van Essen, P.C.							\$58.78
16737	3/1/2011	17610	MPSC Appeal - Attorney Fee & Cost All	101-211-807.00	58.78		
SimplexGrinnell							\$996.89
16726	2/22/2011	66334727	Duct Detector Removal	101-265-934.00	996.89		

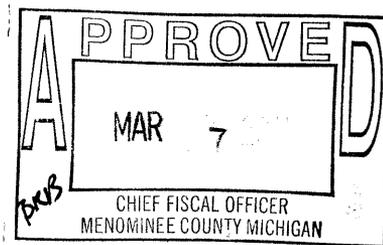


MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Smogoleski, Jim	16887	3/9/2011		Conference Fee	Northern Michigan Juvenile Officer's As	296-663-860.00		35.00
								\$35.00
Standard Insurance Company								
								\$193.20
16749	3/11/2011	STA53		February 2011	101-101-713.00	11.50		
16749	3/11/2011	STA53		February 2011	101-132-713.00	6.32		
16749	3/11/2011	STA53		February 2011	101-136-713.00	9.20		
16749	3/11/2011	STA53		February 2011	101-141-713.00	9.20		
16749	3/11/2011	STA53		February 2011	101-148-713.00	0.58		
16749	3/11/2011	STA53		February 2011	101-215-713.00	11.50		
16749	3/11/2011	STA53		February 2011	101-172-713.00	2.30		
16749	3/11/2011	STA53		February 2011	101-261-713.00	2.30		
16749	3/11/2011	STA53		February 2011	101-267-713.00	9.20		
16749	3/11/2011	STA53		February 2011	101-268-713.00	2.30		
16749	3/11/2011	STA53		February 2011	101-253-713.00	6.90		
16749	3/11/2011	STA53		February 2011	101-257-713.00	4.60		
16749	3/11/2011	STA53		February 2011	101-265-713.00	2.30		
16749	3/11/2011	STA53		February 2011	101-301-713.00	46.00		
16749	3/11/2011	STA53		February 2011	101-682-713.00	2.30		
16749	3/11/2011	STA53		February 2011	101-103-713.00	4.60		
16749	3/11/2011	STA53		February 2011	101-426-713.00	1.15		
16749	3/11/2011	STA53		February 2011	271-790-713.00	9.20		
16749	3/11/2011	STA53		February 2011	296-663-713.00	2.30		
16749	3/11/2011	STA53		February 2011	296-664-713.00	2.30		
16749	3/11/2011	STA53		February 2011	296-665-713.00	2.30		
16749	3/11/2011	STA53		February 2011	208-751-713.00	4.60		
16749	3/11/2011	STA53		February 2011	205-316-713.00	2.30		
16749	3/11/2011	STA53		February 2011	205-315-713.00	20.70		
16749	3/11/2011	STA53		February 2011	266-325-713.00	14.95		
16749	3/11/2011	STA53		February 2011	266-326-713.00	2.30		
STATE OF MICHIGAN-MISCELLANOUS								
								\$3.00
16858	3/16/2011		Registration	Watercraft renewal	101-331-755.00	3.00		
Stateline Apparel								
								\$67.50
16731	2/23/2011	17081		Workshirts (x4) - Jim Quist	208-751-745.00	54.00		
16732	2/23/2011	17082		Workshirt - Mike Sieg	208-751-745.00	13.50		
STEPHENSON MARKETING COOPERATI								
								\$102.93
16701	2/28/2011	462643		Gasoline Sales for February 2011	208-751-930.02	102.93		
Time Warner Cable								
								\$124.49
16854	3/3/2011	004620475202001		March 6 - April 5, 2011	101-301-770.00	124.49		
TWIN CITY ELECTRIC, Inc.								
								\$127.30
16830	3/11/2011	79899		Jail Project	101-265-755.00	15.30		
16891	3/15/2011	77244		Assign Extention for Greg Nast	101-103-850.00	112.00		
U.E.S. COMPUTERS, INC.								
								\$859.74
16691	3/1/2011	54973		Monthly DVD Backup - February 2011	101-103-857.00	100.00		
16699	3/3/2011	32111		Treasurer's Office - Printer Problems	101-103-857.00	95.00		
16742	3/4/2011	32073		FOC - Allow for access FaceBook/MySp	101-103-857.00	35.00		
16826	3/11/2011	32195		PA's Office, ROD, Admin, Juvenile Prot	101-103-857.00	373.74		
16832	3/4/2011	55028		Ink Cartridges	101-172-931.00	131.00		
16839	3/11/2011	31959		Admin - Diagnosis and Installation of ne	101-103-857.00	65.00		
16840	3/11/2011	32224		Remote into server and installed window	101-103-857.00	60.00		

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
U.P. County Treasurers Associa	16688	3/7/2011	Dues	Annual Dues - Treasurer's Association	101-253-802.00	25.00		\$25.00
UPCAP SERVICES INC	16728	1/31/2011	1262	Mason Park & Shakey Lakes Work Cre	208-751-930.04	115.40		\$140.04
	16870	1/31/2011	1261	Work Crew Services 1/5/11 & 1/11/11	101-301-935.00	24.64		
WALTER BROTHERS INC	16827	3/11/2011	A130478	Jail - HVAC	101-103-998.00	32.62		\$84.23
	16828	3/11/2011	B110237	Building & Grounds - Nuts/Bolts/Screws	101-265-755.00	7.20		
	16851	2/7/2011	D23101	Padlock & Keys	101-301-755.00	44.41		
WEST GROUP PAYMENT CENTER	16751	12/1/2010	821805666	Nov 1, 2010 - Nov 30, 2010	269-145-801.00	367.29	x	\$734.58
	16752	3/1/2011	822372128	Feb 1, 2011 - Feb 28, 2011	269-145-801.00	367.29	x	
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003	16745	3/4/2011	0402055840-00001	Jail Electrical Service	101-265-920.03	3,750.95		\$3,750.95
Total Amount for Bank Account: General								\$62,771.38



MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioners Per-Diems/Expenses
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per Diems & Expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 03/16/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/committees/commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	Miscellaneous board/committee/commission reports, discussion
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 03/16/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, February 8, 2011.

Chair Betzinger called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Chuck Behrend, Darlene Nerat, and John Nerat.

ABSENT: None

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 01/11/11, 01/20/11, 01/31/11, 02/01/11 and 02/03/11 – There being no additions or corrections, Betzinger declared that the minutes will stand as recorded.

Financial Report –

	Receipts	Expenditures	Payables/ Reserves	Balances
Balance, January 11, 2011				\$1,754,610.63
Receipts thru 01/31/11	114,003.90			
Expenditures thru 01/31/11		176,037.92		
Balance, January 31, 2011				\$1,692,576.61
Michigan Transportation Funds	250,089.18			
Receipts thru 02/07/11	17,050.84			
Expenditures thru 02/07/11		185,289.36		
State Maint. & Equip. Advances				
Balance, February 07, 2011	381,143.92	361,327.28	0.00	\$1,774,427.27

Payables & Reserves

Payroll 02/17, 03/03 (Est.)			130,000.00	
Soc. Sec. 02/17, 03/03 (Est.)			9,945.00	
Reserve for workers compensation insurance			27,350.00	
Reserve for liability insurance			122,100.00	
Reserve for rental grader lease (Dec 2009)			73,871.12	
Reserve for rental grader leases (Oct 2010)			323,179.20	
Reserve 4% set-aside for township allocations (05/06)			24,326.64	
Reserve 4% set-aside for township allocations (06/07)			40,251.27	
Reserve for MCRC balance of Old US2 over Wilson Crk			54,679.92	
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Const.			17,632.69	
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Pave			26,092.51	
Reserve for MCRC balance of Town Line Rd to Vincent Ln Pave			47,907.00	
Reserve Hannahville 2% Funds-County Line Rd. Borings			1,500.00	
Reserve for Bridge Inspections, Scour & Plans of Action			0.00	
Reserve for Design of F-4 Bridge over Big Cedar River			9,294.04	
Reserve for HVAC/Ventilation Unit-Steph			83,835.00	
Reserve for 3 local bridges (Daggett Twp)			1,777.08	
Reserve for Forest Funds			161,023.46	
Reserve for equipment			55,974.00	\$(1,210,738.93)
				\$ 563,688.34

There being no questions or comments, Betzinger declared the financial report accepted as read.

Vouchers # 11-0020, 11-0022, 11-0131, and 11-0024 – Moved by Anderson, seconded by Kakuk, that the vouchers be approved and ordered paid. Carried unanimously.

Mark Jasper, Menominee County Commissioner joined the meeting at 9:08 a.m.

Sign contracts with Menominee Township for construction of No. 7 Road and No. 9 Road – Moved by Anderson, seconded by Kakuk to sign the contracts. Carried unanimously.

Discuss Menominee Township proposed pavement bid specs – Moilanen presented a sample bid spec and noted that indemnification language had been added. Discussion was held regarding the definition and spec for Cold Mix and whether to use separate bid forms for Cold Mix and Hot Mix. Moved by Anderson, seconded by Kakuk to have Moilanen prepare separate bid spec forms for Cold Mix and Hot Mix. Carried unanimously.

Permission to send employees to PASER training – Moved by Kakuk, seconded by Anderson to send Moilanen, Eric Husbye and Steve Schlenvogt to the training at Delta County Road commission on April 13, 2011. Carried unanimously.

Set time and date for Abandonment Hearing for a road in Lake Township – Moilanen explained that a valid petition had been received for the abandonment of a road in Lake Township described as follows: Commencing at the centerline of U-1 Lane, thence 0.9 miles in a northwesterly direction. Moved by Kakuk, seconded by Anderson to schedule the hearing for 8:45 a.m. on Tuesday, April 12, 2011. Carried unanimously.

Permission for Engineer/Manager to attend County Engineers Workshop – Moved by Kakuk, seconded by Anderson to allow Moilanen to attend the workshop being held February 22 – 24, 2011. Carried unanimously.

Sign Engineer/Manager's contract – Moved by Kakuk, seconded by Anderson to sign the contract to be effective January 11, 2011 – January 9, 2012. Carried unanimously.

Any other business – Moved by Anderson, seconded by Kakuk to have the road commission chair sign the ACT 51 Road Certification. Carried unanimously.

Moilanen presented the CRAM Ballot for representation on the CRAM Board of Directors. Moved by Anderson, seconded by Kakuk to vote for nominee Jim Iwanicki from Marquette. Carried unanimously.

Public Comment – John Nerat asked if the Engineer/Manager's contract was a public document. Moilanen stated that it was. Mr. Nerat asked for a copy of the contract, which was provided to him at the end of the meeting.

Discuss Union Contract negotiations – Moved by Anderson, seconded by Kakuk to go into closed session at 9:30 a.m. to discuss a request from the union to open the contract for wage negotiations only with labor attorney Tom Derderian via conference call. Carried unanimously.

Moved by Anderson, seconded by Kakuk to return to open session at 10:17 a.m. Carried unanimously.

Moved by Kakuk, seconded Anderson to have Moilanen contact Laurie Berg, Union Business Agent, to begin the contract negotiation process.

There being no further business, Betzinger declared the meeting adjourned at 10:18 a.m.

Road Commission Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners continued their annual meetings with township officials at the Harris Township Hall on Wednesday, February 16, 2011.

The meeting was called to order by Harris Township Supervisor Peter Kleiman. The road commission portion of the meeting began at 7:40 p.m.

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Harris Township officials: Peter Kleiman-Supervisor, Robert Hanchek-Clerk, Doreen Bower-Treasurer, Alex Jorasz-Trustee and Les Kleiman-Trustee; and those attending the Harris Township Board meeting.

ABSENT: None.

Moilanen introduced the road commissioners and staff to the township board.

Road Commission 2011 Projects – Moilanen presented a handout listing the projects that the road commission has planned for the upcoming year. Future projects in Harris Township include chip sealing various roads, construction of the F-4 Lane Bridge, the Wilson Creek con-span, tree cutting on Mazur Road, and graveling & shouldering as needed on various roads.

Moilanen presented information regarding upcoming changes to the reflectivity standards for road name signs within the townships and stated that as signs were damaged or stolen, the township would have to replace them with signs that meet the new standards.

Supervisor Kleiman asked if Moilanen could provide a cost for the construction Old US2, east of Vincent Lane. Moilanen stated that soil borings of the road bed would need to be done first. Supervisor Kleiman stated that he had received complaints about the condition of the road from the school bus drivers. Moilanen will look at the road in the spring.

Supervisor Kleiman asked about the soil borings on County Line Road. Moilanen will send a copy of the reports to the township board. Moilanen noted that this project was not a funding priority with the BIA at this time.

Supervisor Kleiman asked if the Pach Road Bridge had been funded. Moilanen stated that it had not been funded in the current round. Applications can be submitted again in May, 2011 for consideration for 2014 funds.

Supervisor Kleiman stated he had received complaints from residents on CR551 that the road was being plowed to late in the day during snow storms, presenting a problem for residents that travel to the Escanaba area for work. Moilanen stated that this was the longest plow route in the county. Supervisor Kleiman asked if the driver for this route could work on Eastern time. Moilanen stated that the road commission operated on Central time. Currently the drivers begin plowing at 4 a.m. Central time if the snow has ended or at 7 a.m. Central time if it is still snowing.

Clerk Hanchek stated that the grader is pushing the fence down at the cemetery on Cheese Factory Road. Moilanen will contact him on February 17, 2011 to meet at the cemetery to look at it.

Supervisor Kleiman asked when Mazur Road would be graveled. Moilanen replied it was scheduled to be done by Nov. 1, 2011.

Supervisor Kleiman asked why there was more ice control sand spread on the south end of the county than on the north end. Moilanen stated that there is more traffic on the south end travelling at higher speeds and with a higher rate of accidents. The only complaint the road commission had received on the north end was on Chelowan Lane.

A township resident asked why the grass on D-1 Road was only mowed to the end of the blacktop on the first pass, and not all the way to the end of the gravel. Moilanen stated that the road commission's policy is to mow all the paved roads first, with the gravel roads being done last.

The road commission representatives left the meeting at 8:35 p.m.

Road Commission March 11, 2011

Work Report for the week of February 28, 2011

M, T & F -Snow & ice control.
M - F -Brush chopped, Stephenson District.
T - Th -Brush chopped, Menominee District.
M - Th -Cut trees and brush on the North Road, Powers District.
T - W -Cut trees and brush on No. 29, ¾ miles east of D-4 Rd, Cedarville Twp.
T -Opened up Windbiel pit on No. 13 (Wallenslager) Road.
W & Th -Construction on No. 9 Road.
W -Erected Road Closed signs on Camp O, State W-2 and Westman Dam Rd.
W & Th -Steamed culvert pipes, Powers District.
W & Th -Routine maintenance.

Work Report for the week of March 7, 2011

W - F -Snow & ice control.
M - W -Cut trees and brush on the North Road, Powers District.
M -Cut trees and brush on the No. 7 Road, west of M-35.
M -Cut trees and brush on No. 29, ¾ miles east of D-4 Rd, Cedarville Twp.
M, T, W, F -Brush chopped, Stephenson & Menominee Districts.
T -Cut trees and brush on plow routes, Stephenson District.
T & W -Steamed culvert pipes, Stephenson District.
F -Routine maintenance.

Work Scheduled for week of March 14th

Routine maintenance.
Brush chopping, Menominee & Stephenson Districts.
Cut trees and brush on No. 29 Road.
Begin crushing in Bellefeuil pit

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408
FAX 906-863-7392

Regular Session Committee Meeting 2/14/11 – 4:30 p.m.

MEMBERS PRESENT: Pearson, Berman, Furlong and Hartz

MEMBERS EXCUSED: Dill and Sauve

MEMBERS ABSENT:

OTHERS PRESENT: Airport Manager Spreen, Eagle Herald, Peshtigo Times, and Bay Cities Radio

1. Call to order.

Pearson called the meeting to order at 4:30 p.m.

2. Pledge of Allegiance

3. Approve/Amend agenda

Motion (Berman/Hartz) to approve agenda as presented. Motion carries. No negative votes.

4. Approve/amend minutes

1/19/2011 Regular Meeting

1/19/2011 Regular Meeting

Motion (Berman/Hartz) to approve 1/19/11 Regular Meeting minutes as printed. Motion carries. No negative votes.

Motion (Hartz/Berman) to approve 1/19/11 Reorganizational Meeting minutes as printed. Motion carries. No negative votes.

5. Public comment

Tony Krysiak on the legality of the FBO/Manager.

6. Discuss/consider the selection/appointment of standing committees, action required.

Motion (Furlong/Hartz) to move forward to next Regular Meeting. Motion carries. No negative votes.

7. Discuss/consider FBO/Manager update, action if any

Motion (Furlong/Hartz) Move FBO/Manager discussion to next Regular Meeting. Motion carries, no negative votes

8. Discuss/consider Explorer Solutions presentation with the TCAC and the Marinette Economic Development/Tourism Committee, 8:30 a.m., March 3rd. Action if any.

Motion (Hartz/Berman) to hold Special Meeting 8:30 a.m. March 3rd with Marinette Economic Development and Tourism Committee and Explorer Solutions. Motion carries, no negatives votes.

9. Managers report:

- **Discuss/consider Profit and Loss for 1/2010, action if any**
- **Discuss/consider Recon Summary for 1/2010, action if any**
- **Discuss/consider Vendor balance for 1/2010, Action if any**
- **Discuss/consider Customer balance for 1/2010, action if any**
- **Discuss/consider Check Detail and paying monthly bills for 1/2010 and 2/2011 action if any**
- **Discuss/consider Airport Traffic for 1/2010, action if any**

Motion (Furlong/Hartz) to accept Managers report and to put all on file. Motion carries, no negative votes.

10. Communication/correspondence.

None

11. Dialog between Manager and TCAC.

Furlong asks about airplanes in the hangar and if they are paying rent.

13. Dialog between airport users and the TCAC

Everett Anderson on FBO

14. Public comment.

None

15. Schedule next meeting

3/16/2011 at 4:00 p.m. Regular Meeting

3/3/11 at 8:30 a.m. Special Meeting

16. Adjourn

Motion (Sauve/Dill) to adjourn at 3:10 p.m. Motion carried. No negative Votes.

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408
FAX 906-863-7392

Special Meeting 3/3/2011 – 8:30 a.m.

MEMBERS PRESENT: Pearson, Dill, Berman, Hartz, Furlong and Sauve

MEMBERS EXCUSED:

MEMBERS ABSENT:

OTHERS PRESENT: Airport Manager Tim Spreen, Marinette Economic Development/Tourism Committee, Nancy Douglas, Brian Bousley, The Eagle Herald, Peshtigo Times, Bay Cities Radio

1. Call to order.

Pearson called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

3. Approve/amend agenda

Motion (Dill/Hart) to approve agenda as printed. Motion carries. No negative votes.

4. Public comment

None

5. Discuss/consider presentation with Explorer Solutions, action if any.

Discussion only. Explorer Solutions presentation with Christian Pererault and Wendy Seronko. Power point presentation on file.

6. Communications/correspondence.

None

7. Dialog between manager and TCAC

None

8. Dialog between airport users and TCAC

None

9. Public comment

None

10. Adjourn

Motion (Sauve/Hartz) to adjourn. Motion carried. No negative votes.

**Menominee-Delta-Schoolcraft
Community Action Agency**

GOVERNING BOARD MEETING

**Thursday, March 3, 2011
511 First Avenue North, Escanaba
1:30 p.m. (EST)**

MINUTES

Chairman Schultz called the meeting to order at 1:30 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Dan LaFoille, Schoolcraft
Omer Doran, Schoolcraft
Karen Wigand, Delta
Ken Bryant, Schoolcraft
Ruth Helwig, Delta
Dave Schultz, Delta
Bernie Lang, Menominee
Mari Negro, Menominee
Gil Vandenhouten, Menominee
Dave Rivard, Delta
Myra Croasdell, Delta
Tom Lippens, Delta
Brenda Moya, Menominee
Geri Nelson, Delta
George Arkens, Menominee
Walter Multerer, Menominee
George Lyon, Schoolcraft
Ernest Hoholik, Schoolcraft

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant
Joe Dehlin, WX/Housing Director
Connie Maule, SCP Director
Mary Bunnin, FGP Director
Theresa Nelson, RSVP Director
Sally Kidd, Senior Services Director
Kim Johnson, ECP Director
Beau Miller, Finance Director

MEMBERS ABSENT

Helen Walker, excused
Marv Mayer, excused
Charmaine Lehman, excused
Gil Sablack, excused
Pastor Levin, excused
Beth Pletcher, excused
John Stapleton
Dave Anthony
Ken Penokie

Mr. Schultz introduced and welcomed new board member, Mari Negro, who is representing the Menominee County Board of Commissioners.

APPROVAL OF FEBRUARY 10, 2011 GOVERNING BOARD MINUTES

Members received a copy of the February 10, 2011 Governing Board minutes for their review. There were no questions or comments **AND THEY WERE APPROVED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY KEN BRYANT; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

Mr. Schultz called on Treasurer LaFolle who reported that the Finance Committee met to review the February Accounts Payable Schedule for CAA **AND MOVED FOR ACCEPTANCE, SUPPORTED BY OMER DORAN; MOTION CARRIED.** (see attachment "A")

ACCEPTANCE OF COMMITTEE ASSIGNMENTS

Members received a copy of the committee assignments and noted that Bernie Lang was inadvertently left off of the Finance Committee. **MR. LAFOILLE MOVED TO ACCEPT THE COMMITTEE ASSIGNMENTS WITH BERNIE LANG ADDED TO THE FINANCE COMMITTEE, SECONDED BY MR. MULTERER; MOTION CARRIED.** (see attachment "B")

AUTHORIZATION TO SUBMIT REFUNDING APPLICATIONS FOR CALENDAR YEAR 2012

Mr. Dubord explained that every year we need to seek authorization to submit our regular refunding applications. **MS. WIGAND MOVED TO AUTHORIZE THE SUBMISSION OF REFUNDING APPLICATIONS FOR 2012, SECONDED BY OMER DORAN; MOTION CARRIED.**

AUTHORIZATION FOR CHAIR, EXECUTIVE DIRECTOR AND/OR FINANCE DIRECTOR TO SIGN CONTRACTS & OTHER DOCUMENTS FOR REFUNDING

MR. RIVARD MOVED TO AUTHORIZE THE CHAIR, EXECUTIVE DIRECTOR AND/OR FINANCE DIRECTOR TO SIGN CONTRACTS & OTHER DOCUMENTS FOR REFUNDING, MR. MULTERER SECONDED THE MOTION; MOTION CARRIED.

DEPT. OF HEALTH & HUMAN SERVICES FOLLOW-UP REVIEW DATED 2/11/11

Members received a copy of the report closing out the findings of the last in-depth review of our Early Childhood Program for their review. **GEORGE LYON MOVED TO ACCEPT THE REPORT AND HAVE IT PLACED ON FILE, SUPPORTED BY GIL VANDENHOUTEN; MOTION CARRIED.**

FUNDING UPDATE

Mr. Schultz called upon the Executive Director who reported that the Continuing Resolution has been extended another two weeks. The President's budget calls for a \$600,000,000 increase in Head Start but the Republican's are proposing a 15% cut. This translates to around \$330,000 in Head Start and \$120,000 in Early Head Start which would cause some significant adjustments to programming and staffing. As far as the state Great Start Readiness Program (GSRP) state funds go, that is very uncertain.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reported that Head Start classes are rolling along with Spring break to coincide with most of the school districts.

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business to come before the board.

ADJOURNMENT

There being no other business ***THE MEETING ADJOURNED AT 1:52 P.M. WITH A MOTION FROM MR. LYON, SECONDED BY DAVE RIVARD; MOTION CARRIED.***

**Finance Committee Meeting
Thursday, March 3, 2011
12:45 p.m.**

MINUTES

The following were present: Dan LaFoilie, Omer Doran, Bernie Lang and Karen Wigand. Pastor Levin and Gil Sablack asked to be excused.

The committee reviewed the CAA accounts payable schedules for February and **THEY WERE ACCEPTED WITH A MOTION FROM KAREN WIGAND, SECONDED BY OMER DORAN; MOTION CARRIED.**

The committee also reviewed the HRA accounts payable schedules for February and **BERNIE LANG MOVED FOR THEIR ACCEPTANCE, SUPPORTED BY MS. WIGAND; MOTION CARRIED.**

The meeting adjourned at 1:05 p.m. **WITH A MOTION FROM KAREN WIGAND, SECONDED BY OMER DORAN; MOTION CARRIED.**

THE FINANCIAL COMMITTEE HAS REVIEWED THE ACCOUNTS PAYABLE SCHEDULES FOR THE MONTH OF FEBRUARY 2011 FOR THE MENOMINEE-DELTA-SCHOOLCRAFT COMMUNITY ACTION AGENCY. WE HAVE DETERMINED THAT THE EXPENDITURES MADE AGAINST THE VARIOUS PROGRAMS ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS IN THE FOLLOWING AMOUNTS:

HEAD START	\$	135,894
EARLY HEAD START		32,676
ARRA HEAD START		-
ARRA EARLY HEAD START		-
EARLY-ON CHILDHOOD		917
EMERALD SCHOOL		-
GREAT PARENTS		18,833
ASSET & LIABILITY ACCOUNTS		109,785
TOTAL	\$	298,104

SIGNED  (TREASURER)

DATE 3-3-11

STRUCTURE OF THE BOARD/COMMITTEE ASSIGNMENTS

	ELECTED	PRIVATE	CONSUMER
DELTA CO.	Karen Wigand Dave Schultz Dave Rivard	Tom Lippens Ken Penokie Geri Nelson	Ruth Helwig Helen Walker Myra Croasdell
MENOMINEE CO.	Mari Negro Bernie Lang Beth Pletcher	Marv Mayer Brenda Moya Dave Anthony	George Arkens Gil Vandenhouten Walter Multerer
SCHOOLCRAFT CO.	Ernest Hoholik Dan LaFoille Omer Doran	George Lyon Ken Bryant John Stapleton	Rev. Ingmar Levin Gilbert Sablack Charmaine Lehman

STANDING COMMITTEES

Finance	Dan LaFoille Omer Doran Karen Wigand	Bernie Lang	Rev. Ingmar Levin Gil Sablack
Nominating	Omer Doran Dan LaFoille	John Stapleton Tom Lippens George Lyon Dave Anthony	Gil Vandenhouten
By-laws	Beth Pletcher Karen Wigand	Ken Penokie Ken Bryant Marv Mayer	Walter Multerer Ruth Helwig Charmaine Lehman
Personnel	Karen Wigand Bernie Lang Ernie Hoholik	Geri Nelson Brenda Moya Ken Penokie John Stapleton	Helen Walker Myra Croasdell
Safety	Mari Negro Omer Doran *	Marv Mayer Tom Lippens	Gil Sablack George Arkens Walter Multerer
Early Childhood	Dave Rivard	Brenda Moya Geri Nelson John Stapleton	Myra Croasdell Helen Walker Gil Sablack
Development		**Ken Penokie Dave Anthony	

***Staff Safety Members: Debby Wiltzius and Pat Royer**

****Staff Development Members: Bill Dubord, Sue Rivard**

**Menominee-Delta-Schoolcraft
Human Resources Authority**

GOVERNING BOARD MEETING

**Thursday, March 3, 2011
511 First Avenue North, Escanaba
1:45 p.m. (EST)**

MINUTES

Chairman Schultz called the meeting to order at 1:53 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Dan LaFoille, Schoolcraft
Omer Doran, Schoolcraft
Karen Wigand, Delta
Ken Bryant, Schoolcraft
Ruth Helwig, Delta
Dave Schultz, Delta
Bernie Lang, Menominee
Mari Negro, Menominee
Gil Vandenhouten, Menominee
Dave Rivard, Delta
Myra Croasdell, Delta
Tom Lippens, Delta
Brenda Moya, Menominee
Geri Nelson, Delta
George Arkens, Menominee
Walter Multerer, Menominee
George Lyon, Schoolcraft
Ernest Hoholik, Schoolcraft

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant
Joe Dehlin, WX/Housing Director
Connie Maule, SCP Director
Mary Bunnin, FGP Director
Theresa Nelson, RSVP Director
Sally Kidd, Senior Services Director
Kim Johnson, ECP Director
Beau Miller, Finance Director

MEMBERS ABSENT

Helen Walker, excused
Marv Mayer, excused
Charmaine Lehman, excused
Gil Sablack, excused
Pastor Levin, excused
Beth Pletcher, excused
John Stapleton
Dave Anthony
Ken Penokie

Mr. Schultz introduced and welcomed new board member, Mari Negro, who is representing the Menominee County Board of Commissioners.

APPROVAL OF FEBRUARY 10, 2011 GOVERNING BOARD MINUTES

Members received a copy of the February 10, 2011 Governing Board minutes for their review. There were no questions or comments **AND THEY WERE APPROVED WITH A MOTION FROM GEORGE LYON, SECONDED BY GIL VANDENHOUTEN; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

Mr. Schultz called on Treasurer LaFoilie who reported that the Finance Committee met to review the February Accounts Payable Schedule for HRA **AND MOVED FOR ACCEPTANCE, SUPPORTED BY OMER DORAN; MOTION CARRIED.** (see attachment "A")

ACCEPTANCE OF COMMITTEE ASSIGNMENTS

Members received a copy of the committee assignments and noted that Bernie Lang was inadvertently left off of the Finance Committee. **MR. LAFOILLE MOVED TO ACCEPT THE COMMITTEE ASSIGNMENTS WITH BERNIE LANG ADDED TO THE FINANCE COMMITTEE, SECONDED BY MR. MULTERER; MOTION CARRIED.** (see attachment "B")

AUTHORIZATION TO SUBMIT REFUNDING APPLICATIONS FOR CALENDAR YEAR 2012

Mr. Dubord explained that every year we need to seek authorization to submit our regular refunding applications. **MS. WIGAND MOVED TO AUTHORIZE THE SUBMISSION OF REFUNDING APPLICATIONS FOR 2012, SECONDED BY DAVE RIVARD; MOTION CARRIED.**

AUTHORIZATION FOR CHAIR, EXECUTIVE DIRECTOR AND/OR FINANCE DIRECTOR TO SIGN CONTRACTS & OTHER DOCUMENTS FOR REFUNDING

MR. RIVARD MOVED TO AUTHORIZE THE CHAIR, EXECUTIVE DIRECTOR AND/OR FINANCE DIRECTOR TO SIGN CONTRACTS & OTHER DOCUMENTS FOR REFUNDING, MR. BRYANT SECONDED THE MOTION; MOTION CARRIED.

ACCEPTANCE OF POLICY ADVISORY COUNCIL MINUTES

Members received copies of the following PAC minutes for their review:

- 1/27/11 (Menominee) & 2/25/11 (Schoolcraft) Senior Companion Program Policy Advisory Committee minutes
- 11/5/10 (Menominee), 1/20/11 (Delta) & 2/8/11 (Manistique) Foster Grandparent Program PAC minutes
- 11/10/10 (Esanaba), 11/10/10 (Menominee), 12/3/10 (Mid County), 2/8/11 (Rock) Senior Citizen Policy Advisory Committee minutes
- 2/8/11 (Menominee/Marinette) & 2/17/11 (Delta) Retired & Senior Volunteer Program PAC minutes

There were no questions or comments **AND THE PAC MINUTES WERE ACCEPTED WITH A MOTION FROM MR. LAFOILLE, SUPPORTED BY DAVE RIVARD; MOTION CARRIED.**

WALK FOR WARMTH UPDATE

Mr. Schultz called on Cathy Pearson who reported that the Walk for Warmth campaigns in Delta and Menominee Counties did well even though attendance at the walks was down slightly. With the Big Brat Sale, Ride for Warmth and walk, Delta County has generated just over \$29,000 so far. The Menominee Brats for Breakfast sold nearly 1,900 brats, which is huge for that area. To date they have raised just over \$12,000.

FUNDING UPDATE

Mr. Schultz called upon the Executive Director who reported that the Continuing Resolution has been extended until March 18th. The Continuing Resolution budget calls for reductions in the Administration on Aging. We are not sure how that would affect Meals on Wheels and other senior services. The Republicans want to cut 60 billion dollars between now and October 1, 2011. The Volunteer Programs receive a blend of federal and state funds, but the federal Republican budget calls for their elimination. The Republican budget also calls for the elimination of the regular Dept. of Energy Weatherization funds. Mr. Dubord indicated that his update is as of today, March 3, 2010 and the information changes daily as negotiations go on. He will keep the Board informed as necessary.

Mr. Dubord noted that this year we have carry forward Community Services Block Grant funds that will help. In addition, as a small CAA we may still receive a minimum funding level of \$150,000 which would mean a \$40,000 cut this year, rather than much larger cuts in some CAA's that receive much larger funding levels for CSBG. The Executive Director asked the board members to write our legislators in support of CSBG as this is the glue that holds this agency together as it provides funds for fiscal and administrative accountability, supports the board activities, pays for our intake staff workers and subsidizes our Senior Volunteer Programs and other services such as heating assistance that have no administrative dollars to support them. The Executive Director will provide a sample letter to the members. **MR. RIVARD MOVED TO ASK THE COUNTY BOARDS OF COMMISSIONERS FOR THEIR SUPPORT OF CSBG IN THE FORM OF A RESOLUTION, SECONDED BY DAN LAFOILLE; MOTION CARRIED.**

On the state level the Governor's budget calls for a 9% cut to the Office of Services to the Aging which would affect our Meals on Wheels and Congregate meals programs. We have received a 25% cut in senior services over the past two years so the fact that we have senior millages in Delta and Menominee Counties is huge.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director called on Joe Dehlin for an update on the Weatherization Program.

Mr. Dehlin informed the board that in January new regulations came down providing for no work call backs on the Weatherization ARRA jobs once the reporting is finished on a job. This is posing another hurdle as typically contractors must guarantee their work for 18 mos. and often there are issues that surface after the job is done that we want to correct. The Weatherization Director indicated we are not alone in disagreeing with this new mandate and hopes that it will be changed.

Mr. Dehlin also reported that there is an effort to recapture ARRA funding for programs that are not at 60% of production. Our program is at 71% production. For regular Weatherization funds that end March 31, 2011 we have a production goal of 45 units. We have 40 completions through February and others nearly done so we will have no problem reaching that goal.

The Executive Director reported that we have shut down our Senior Center bingo in Rapid River as it has been losing money. We are carefully assessing our other bingos to determine if it is still feasible to run them.

We are in the process of bidding out Phase 2 of our Gladstone renovation project for a new stove and exhaust unit as well as electrical. We have selected a contractor for the Menominee renovations of new ceiling tiles and lighting project.

Mr. Dubord announced that his daughter is graduating from college during the time of our May board meeting so he asked if they would consider changing the date. **THERE WAS BOARD CONSENSUS TO CHANGE THE MAY BOARD MEETING FROM MAY 12TH TO MAY 19TH AT THE USUAL TIME.**

Mr. Dubord indicated that we may have an employee grievance brought to the board in April so he reviewed the following procedure as we have only had one grievance that has arisen to the board level since the Executive Director's 20 year tenure.

1. Packets with the written information from the grieving party and management's response will be mailed the week of March 7th.
2. The grieving party will also receive management's response and have until March 30, 2011 to provide any additional written information. Should this occur it will be mailed to the board.
3. Individual board members are not to investigate or contact the grieving party or management. Any questions will be addressed at the April meeting.
4. When you receive the information and the name of the grieving party, you must disclose if you think you might have a conflict of interest, i.e. relative, close friend, business relationship, etc.
5. The grievance is not a trial but an oversight of management's decision.
6. Any questions on this protocol should be directed to Dave Schultz, board Chair.

THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM TOM LIPPENS, SUPPORTED BY MR. RIVARD; MOTION CARRIED.

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business to come before the board.

ADJOURNMENT

There being no other business **THE MEETING ADJOURNED AT 3:10 P.M. WITH A MOTION FROM OMER DORAN, SECONDED BY GEORGE LYON; MOTION CARRIED.**

THE FINANCIAL COMMITTEE HAS REVIEWED THE ACCOUNTS PAYABLE SCHEDULES FOR THE MONTH OF FEBRUARY 2011 FOR THE HUMAN RESOURCES AUTHORITY, INC. WE HAVE DETERMINED THAT THE EXPENDITURES MADE AGAINST THE VARIOUS PROGRAMS ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS IN THE FOLLOWING AMOUNTS:

SENIOR CITIZENS	\$	93,640
VOLUNTEER PROGRAMS		33,683
NUTRITION		121,419
STATE & LOCAL PROGRAMS		79,080
ENERGY AND HOUSING		278,294
ASSET & LIABILITY ACCOUNTS		28,355
TOTAL	\$	<u>634,471</u>

SIGNED 
(TREASURER)

DATE 3-3-11

**CITY OF MENOMINEE, MICHIGAN
REGULAR COUNCIL PROCEEDINGS
JANUARY 17, 2011**

A regular meeting of the Menominee City Council, City of Menominee, County of Menominee, State of Michigan, was held Monday, January 17, 2011 at 6 p.m. in the Municipal Complex Council Chambers.

The Honorable George W. Krah called the meeting to order and led the pledge of allegiance to the flag.

PRESENT: Council Members Fernstrum, Hudon, Mick, Organ, Plemel, Pohlmann, Walker, and Williams; Mayor Krah

ABSENT: None

PRESENT: 9 ABSENT: 0

There being no additions or corrections to the minutes of the regular meeting of December 20, 2010, the minutes were approved as presented.

PUBLIC COMMENT:

Mayor Krah opened the public comment session.

Hugh Vary, 226 First Street, said he had lived there for more than 60 years, and the agreement with Marinette did not allow water treatment.

Carol Arsineau, 205 First Street, said she was opposed to the three story view blocker and was concerned about a possible explosion.

A motion was made by Council Member Plemel and seconded by Council Member Williams to close the public comment session. This motion was carried unanimously.

MISCELLANEOUS:

A motion was made by Council Member Hudon and seconded by Council Member Williams to deny the request from the Marinette Water Utility to install a carbon feed system at their water intake facility.

AYES: Hudon, Krah, Mick, Organ, Plemel, Pohlmann, Walker, Williams, and Fernstrum
NAYS: None

This motion was carried unanimously.

COMMITTEE REPORT:

The Judicial and Legislative/Personnel and Labor Committee reported that they had reviewed the proposed amendments to the job description for the Director of Public Works, as attached, and they recommended that the job description be approved as amended.

S/JUDICIAL & LEGISLATIVE/PERSONNEL & LABOR COMMITTEE

A motion was made by Council Member Fernstrum and seconded by Council Member Williams to adopt the foregoing report.

AYES: Krah, Mick, Organ, Plemel, Pohlmann, Walker, Williams, and Fernstrum
NAYS: Hudon

This motion was carried.

MOTIONS AND RESOLUTIONS:

A motion was made by Council Member Plemel and seconded by Council Member Williams to adopt the following resolution:

**RESOLUTION FOR CITY COUNCIL TO ASSERT POWER
TO APPROVE OR REJECT FINAL VERSION OF MASTER PLAN**

WHEREAS, the City of Menominee has undertaken the update of its Master Plan and Land Use Map pursuant to the Michigan Planning Enabling Act, PA 2008, No. 33, MCL 125.3801, et seq.; and

WHEREAS, the Michigan Planning Enabling Act, pursuant to MCL 125.3843(3), provides that the final step in approval of the Master Plan is performed by the Planning Commission unless the legislative body by resolution has asserted the right to approve or reject the master plan; and

WHEREAS, the Menominee City Council desires to review and consider the final version of the Master Plan before it is approved.

NOW THEREFORE, BE IT RESOLVED that the Menominee City Council hereby asserts the right of the City Council to approve or reject the final version of the City of Menominee Master Plan.

This motion was carried unanimously.

A motion was made by Council Member Mick and seconded by Council Member Plemel to adopt the following resolution:

**RESOLUTION TO ELIMINATE DEFICIT
IN THE BROWNFIELD TIF, FUND NUMBER 243**

WHEREAS, the bond and interest payments due during fiscal year ending June 30, 2010 exceeded available revenues by \$859; and

WHEREAS, to eliminate this deficit it is necessary to appropriate funds from the General Fund for transfer to the Brownfield TIF Fund;

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Menominee does hereby amend the budget as follows:

General Fund	101-299-999 Transfer Out	\$1,000
Brownfield TIF Fund	248-0.0-699 Transfer In	\$1,000

effective this 17th day of January, 2011.

This motion was carried unanimously.

A motion was made by Council Member Organ and seconded by Council Member Hudon to adopt the following resolution:

RESOLUTION

I HEREBY CERTIFY, that I am the duly sworn appointed City Clerk/Treasurer of the City of Menominee and keeper of the records and corporate seal of said city and that the following is a true and correct copy of a resolution duly adopted at a regular meeting of the City Council of said city held in accordance with the City Charter of said city at its offices at City Hall on the 17th day of January, 2011.

BE IT RESOLVED, that Thomas F. DeNike, City Clerk/Treasurer, be and is hereby designated a depository of this city and that funds so deposited may be withdrawn upon a check, draft, note or order of the city.

BE IT FURTHER RESOLVED, that all checks, drafts, notes or orders drawn against said accounts be signed by two (2) of the following as specified:

TWO SIGNATURES REQUIRED
ACCOUNT TITLES:
Street Bond Construction

FIRST NATIONAL BANK & TRUST
CO. OF IRON MOUNTAIN
NUMBERS
644818537

Current Tax Fund	91504
Police/Fire Retirement	90860
City (Waterfront Festival)	1930006273
Section 125 Fund	1930014871
Pooled Cash Fund	500199353
Spies Field	100243495
Public Improvement Fund	100319730
ACH Trust Account	100419563

NAME:

George W. Krah
Thomas F. DeNike
Laura Copeland

TITLE:

Mayor
City Clerk/Treasurer
Head Cashier

whose signatures shall be duly certified to said bank, and that no checks, notes or orders so drawn against said bank shall be void unless so signed.

BE IT FURTHER RESOLVED, that said bank is hereby directed and authorized to honor and pay any checks, drafts, notes or orders so drawn, whether such checks, drafts, notes or orders, or any of such person in their individual capacities or not, whether such checks, drafts, notes or orders are deposited to the individual credit of the person so signing and/or countersigning said checks, drafts, notes or orders, or to the individual credit of any of the other officers or not. This resolution shall continue in force and said bank may consider the facts concerning the holders of said offices, respectively, and their signatures to be and continue set forth in the Certificate of the City Clerk, accompanying a copy of this resolution when delivered to said bank or in any similar subsequent certificate, until written notice to the contrary is duly served on said bank.

IN WITNESS WHEREOF, I have hereunto affixed my name as Thomas F. DeNike, City Clerk/Treasurer and have caused the corporate seal of said city to be hereunto affixed this ____ day of _____, 2011.

Thomas F. DeNike, City Clerk/Treasurer

This motion was carried unanimously.

A motion was made by Council Member Fernstrum and seconded by Council Member Williams to approve payment of the US-41 wastewater project invoices in the amount of \$12,593.74. This motion was carried unanimously.

A motion was made by Council Member Williams and seconded by Council Member Fernstrum to approve payment of the US-41 water project invoices in the amount of \$1,560.00. This motion was carried unanimously.

PUBLIC COMMENT:

Mayor Krah opened the public comment session.

Carol Arsineau thanked council for their action.

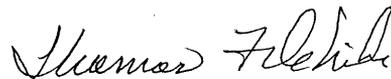
Hugh Vary also thanked council.

Tim Blunden, 809-12th Avenue, said he had lived there for years and just received a snow ban ticket and thought the amount of the fine should be reduced. He also complained about the junk in the yard across the street from him.

A motion was made by Council Member Plemel and seconded by Council Member Williams to close the public comment session. This motion was carried unanimously.

ADJOURN:

A motion was made by Council Member Plemel and seconded by Council Member Mick to adjourn the meeting. This motion was carried unanimously.



Thomas F. DeNike, City Clerk/Treasurer

/skj

**CITY OF MENOMINEE, MICHIGAN
COMMITTEE-OF-THE-WHOLE PROCEEDINGS
JANUARY 27, 2011**

A Committee-of-the-Whole meeting of the Menominee City Council, City of Menominee, County of Menominee, State of Michigan, was held Thursday, January 27, 2011 at 8:15 a.m. in the Municipal Complex Council Chambers.

The Honorable George W. Krah called the meeting to order and led the pledge of allegiance to the flag.

PRESENT: Councilmembers Fernstrum, Hudon, Mick, Organ, Plemel, Pohlmann, Walker, and Williams; Mayor Krah

ABSENT: None

PRESENT: 9 ABSENT: 0

The Department of Public Works Director position was discussed.

PUBLIC COMMENT:

Mayor Krah opened the public comment session.

Mike Roach, 1720 Tenth Street, said he was there to offer support to council in favor of a director.

Ernie Pintarelli, 2615-14th Avenue, asked why a director was needed now and what has happened that the foreman couldn't oversee the department.

ADJOURN:

A motion was made by Councilmember Mick and seconded by Councilmember Organ to adjourn the meeting. This motion was carried unanimously.


Thomas F. DeNike, City Clerk/Treasurer

/skj

**CITY OF MENOMINEE, MICHIGAN
COMMITTEE OF THE WHOLE PROCEEDINGS
FEBRUARY 9, 2011**

A Committee of the Whole meeting of the Menominee City Council, City of Menominee, County of Menominee, State of Michigan, was held Wednesday, February 9, 2011 at 6 p.m. in the Municipal Complex Council Chambers.

The Honorable George W. Krah called the meeting to order and led the pledge of allegiance to the flag.

PRESENT: Council Members Fernstrum, Hudon, Mick, Organ, Plemel, and Walker
Mayor Krah

ABSENT: Council Members Pohlmann and Williams (both excused)

PRESENT: 7 ABSENT: 2

A motion was made by Council Member Organ and seconded by Council Member Hudon to excuse Council Members Pohlmann and Williams. This motion was carried unanimously.

Mark Kleikamp and Corey Gardner, both representing the Michigan Department of Transportation, gave a presentation describing the 2013 M-35 project, which was directed toward the public.

PUBLIC COMMENTS:

Todd Schloegel, 209 Henes Park Drive, comment regarding accident/injury time for collection.

Al Rasmussen, 4013 North Shore Drive, asked if there could be two left turn lanes, M-35 onto US-41.

Dorothy Smith, 4509 North Shore Drive, asked if the base was being replaced; trucks cause "earthquakes".

Joe Fournier, 4501 North Shore Drive, commented regarding speed, noise and jake braking.

ADJOURN:

A motion was made by Council Member Mick and seconded by Council Member Hudon to adjourn the meeting. This motion was carried unanimously.



Thomas F. DeNike, City Clerk/Treasurer

**CITY OF MENOMINEE, MICHIGAN
SPECIAL COUNCIL PROCEEDINGS
FEBRUARY 9, 2011**

A special meeting of the Menominee City Council, City of Menominee, County of Menominee, State of Michigan, was held Wednesday, February 9, 2011 at 5:30 p.m. in the Municipal Complex Council Chambers.

The Honorable George W. Krah called the meeting to order and led the pledge of allegiance to the flag.

PRESENT: Council Members Fernstrum, Hudon, Mick, Organ, Plemel, and Walker
Mayor Krah

ABSENT: Council Members Pohlmann and Williams (both excused)

PRESENT: 7 ABSENT: 2

A motion was made by Council Member Hudon and seconded by Council Member Organ to excuse Council Members Pohlmann and Williams. This motion was carried unanimously.

Mayor Krah opened the special meeting that he called for the purpose of considering the following agenda:

- 1) Pledge of allegiance to the flag.
- 2) Public comment on agenda items only.
- 3) Motion to designate Tom Lesperance as the certifying officer for environmental review for the ICE grant.
- 4) Dixon Engineering contract for Elevated Water Tank restoration project.
- 5) Public comment.
- 6) Adjourn.

PUBLIC COMMENT:

Mayor Krah opened the public comment session called for the purpose of hearing citizen comments on agenda items only.

No one was heard.

A motion was made by Council Member Organ and seconded by Council Member Hudon to close the public comment session. This motion was carried unanimously.

A motion was made by Council Member Hudon and seconded by Council Member Fernstrum to designate Tom Lesperance as the certifying officer for environmental review for the ICE grant. This motion was carried unanimously.

A motion was made by Council Member Organ and seconded by Council Member Hudon to approve the contract with Dixon Engineering for the elevated water tank restoration project. This motion was carried unanimously.

PUBLIC COMMENT:

Mayor Krahn opened the public comment session.

No one was heard.

A motion was made by Council Member Hudon and seconded by Council Member Mick to close the public comment session. This motion was carried unanimously.

ADJOURN:

A motion was made by Council Member Plemel and seconded by Council Member Hudon to adjourn the meeting. This motion was carried unanimously.



Thomas F. DeNike, City Clerk/Treasurer

/skj

**CITY OF MENOMINEE, MICHIGAN
REGULAR COUNCIL PROCEEDINGS
FEBRUARY 21, 2011**

A regular meeting of the Menominee City Council, City of Menominee, County of Menominee, State of Michigan, was held Monday, February 21, 2011 at 6 p.m. in the Municipal Complex Council Chambers.

The Honorable George W. Krah called the meeting to order and led the pledge of allegiance to the flag.

PRESENT: Council Members Fernstrum, Hudon, Mick, Organ, Plemel, Pohlmann, and Williams; Mayor Krah

ABSENT: Council Member Walker (excused)

PRESENT: 8 ABSENT: 1

A motion was made by Council Member Organ and seconded by Council Member Williams to excuse Council Member Walker from the meeting. This motion was carried unanimously.

A motion was made by Council Member Mick and seconded by Council Member Hudon to approve the agenda for the meeting. This motion was carried unanimously.

There being no additions or corrections to the minutes of the regular meeting of January 17, 2011, the Committee of the Whole meeting of January 27, 2011, the special meeting of February 9, 2011, or the Committee of the Whole meeting of February 9, 2011, the minutes of all of the meetings stood approved as presented.

PUBLIC COMMENT:

Mayor Krah opened the public comment session on agenda items only.

No one was heard.

A motion was made by Council Member Plemel and seconded by Council Member Williams to close the public comment session. This motion was carried unanimously.

COMMUNICATIONS:

Lloyd Matthes, Executive Director of CUPPAD, spoke regarding the community preparedness worksheet and its relation to the anticipated hiring by local businesses.

A motion was made by Council Member Plemel and seconded by Council Member Williams to receive and place this on file. This motion was carried unanimously.

A motion was made by Council Member Williams and seconded by Council Member Hudon to appoint Thomas Lesperance as the City's representative for nomination to the CUPPAD Regional Commission. This motion was carried unanimously.

James LaMalfa spoke with regard to an art display on panels the Menominee Area Arts Council would like to display at City Hall. A meeting with the Special Projects/Community Relations Committee will be scheduled.

Nancy Douglas reported on the 2010 Waterfront Festival.

A motion was made by Council Member Plemel and seconded by Council Member Fernstrum to plan and budget for the 2011 Waterfront Festival and hire Ms. Douglas to manage the festival. This motion was carried unanimously.

The following report was next on the agenda:

TO: Menominee City Council
FROM: Cemetery Board of Trustees
DATE: February 9, 2011
RE: Annual Report – Fiscal Year Ended June 30, 2010

Cemetery Operating Fund (#209):

Revenues exceeded expenses by \$17,608, which increased the fund balance to \$146,513.

Perpetual Care Fund (#150):

Revenues exceeded expenses by \$22,742, which increased the fund balance to \$1,172,340.

Future plans include the expansion project and improvements to the road and irrigation system.

A motion was made by Council Member Plemel and seconded by Council Member Williams to receive the foregoing report and place it on file. This motion was carried unanimously.

COMMITTEE REPORT:

At a February 8, 2011 meeting, the Planning Commission held a public hearing on the request from Menominee Area Public Schools and the Menominee Seventh-Day Adventist Church to rezone property located at 2008-11th Avenue from PL to R-2 and that no comments were heard regarding the rezoning. They further reported the Findings of Fact (MOC 11:1.1340) for this request were discussed and completed, and they recommended to the city council that they approve the request to rezone the property located at 2008-11th Avenue from PL to R-2.

S/PLANNING COMMISSION

A motion was made by Council Member Hudon and seconded by Council Member Williams to schedule a public hearing on the rezoning request to be held at the March 21st regular meeting. This motion was carried unanimously.

REPORT:

The Water and Wastewater Utility Board reported that they had reviewed the water distribution system in the City and they recommended proceeding with the Wilcox Professional Services recommendation to install a two (2) pressure reducing valve system rather than a five (5) pressure reducing valve system.

S/WATER AND WASTEWATER UTILITY BOARD

A motion was made by Council Member Fernstrum and seconded by Council Member Williams to adopt the foregoing report.

AYES: Hudon, Krah, Mick, Plemel, Pohlmann, Williams, and Fernstrum

NAYS: Organ

This motion was carried.

MOTIONS AND RESOLUTIONS:

The following resolution was considered next:

RESOLUTION

WHEREAS, Bart and Laurie Stupak are very committed to our community, which has been exemplified to our citizens by their leadership, love of country, faith in God and family; and

WHEREAS, Bart and Laurie Stupak's public service as our U.S. Congressman and former Mayor of the City of Menominee, along with their service on many boards, commissions, and committees, has enhanced the reputation and standing of the City of Menominee on national and state levels; and

WHEREAS, February 26, 2011 has been designated as an U. P. Tribute to Bart and Laurie Stupak; and

WHEREAS, the City of Menominee wishes to also recognize and acknowledge the many accomplishments of two of our leading citizens, Bart and Laurie Stupak;

NOW, THEREFORE, BE IT RESOLVED, that the City of Menominee, by its City Council, recognize Bart and Laurie Stupak for their many contributions to this community and communities across the First Congressional District. We wish them well in their new endeavors and are immensely pleased that they will continue to reside "Where the best of Michigan begins".

A motion was made by Council Member Fernstrum and seconded by Council Member Williams to adopt the foregoing resolution. This motion was carried unanimously.

The following resolution was next on the agenda:

**RESOLUTION
TO SELECT STARTING DATE OF
THE CITY OF MENOMINEE BOARD OF REVIEW**

WHEREAS, Public Act 194 of 2003, effective November 10, 2003 allows the City Council by resolution to select an alternative starting date in March when the Board of Review shall initially meet, and

WHEREAS, MCL 211.30 provides the alternative starting date shall be the Tuesday or Wednesday following the second Monday of March.

NOW THEREFORE BE IT HEREBY RESOLVED, that the Menominee City Council approves selection of the Wednesday following the second Monday of March as the starting date for the City of Menominee's 2011 March Board of Review.

A motion was made by Council Member Fernstrum and seconded by Council Member Williams to adopt the foregoing resolution. This motion was carried unanimously.

The following resolution was considered next:

**CITY OF MENOMINEE
RESOLUTION #**

**A RESOLUTION SUPPORTING MDOT'S REQUEST TO CONVERT M-35
FROM A 4 LANE CROSS SECTION TO A 3 LANE CROSS SECTION.**

WHEREAS, the Michigan Department of Transportation (MDOT) proposes to reconstruct M-35 from its intersection with US-41 to 48th Avenue in the City of Menominee; and

WHEREAS, the proposed project is scheduled for 2013; and

WHEREAS, MDOT representatives have presented the proposed plans to the Menominee City Council and residents of the City during public meetings; and

WHEREAS, MDOT has requested the conversion of the existing 4 lane cross section (2 lanes in each direction) to a proposed 3 lane cross section (1 lane in each direction with a center left turn lane) on M-35 in conjunction with the proposed reconstruction project;

BE IT RESOLVED that the City of Menominee does support the conversion of M-35 to a 3 lane cross section.

A motion was made by Council Member Plemel and seconded by Council Member Williams to adopt the foregoing resolution. This motion was carried unanimously.

The final resolution on the agenda was as follows:

**CITY OF MENOMINEE
RESOLUTION #**

**A RESOLUTION SUPPORTING MDOT'S REQUEST TO USE
48TH AVENUE AS A DETOUR ROUTE FOR THE M-35 RECONSTRUCTION**

WHEREAS, the Michigan Department of Transportation (MDOT) proposes to reconstruct M-35 from its intersection with US-41 to 48th Avenue in the City of Menominee; and

WHEREAS, MDOT representatives have presented the proposed plans to the Menominee City Council and residents of the City during public meetings; and

WHEREAS, a detour route for M-35 traffic will be necessary; and

WHEREAS, MDOT has requested the use of 48th Avenue as the designated detour route from M-35 to US-41 for the reconstruction of M-35 currently planned in 2013;

BE IT RESOLVED, that the City of Menominee does support the use of 48th Avenue as the designated detour route during the reconstruction of M-35.

A motion was made by Council Member Plemel and seconded by Council Member Mick to adopt the foregoing resolution. This motion was carried unanimously.

A motion was made by Council Member Mick and seconded by Council Member Fernstrum to approve the change orders for the 14th Avenue project increasing the contract amount (with Barley Trucking and Excavating) by \$24,523.42. This motion was carried unanimously.

A motion was made by Council Member Plemel and seconded by Council Member Organ to approve payment of the US-41 wastewater project invoices in the amount of \$6,948.86. This motion was carried unanimously.

A motion was made by Council Member Fernstrum and seconded by Council Member Williams to approve payment of the US-41 water project invoices in the amount of \$5,034.06. This motion was carried unanimously.

PUBLIC COMMENT:

Mayor Krah opened the public comment session.

No one was heard.

A motion was made by Council Member Williams and seconded by Council Member Fernstrum to close the public comment session. This motion was carried unanimously.

MAYOR KRAH'S STATE OF THE CITY ADDRESS:

Mayor Krah presented the following:

STATE OF THE CITY

I would like to start tonight by taking an excerpt from the Detroit Free Press dated February 16, 2011. State Revenue Sharing would be eliminated for many of the 510 cities, villages, and townships that now divvy up nearly \$300 million under a budget plan Governor Rick Snyder will propose on Thursday to save the State about \$145 million. Instead, local governments would compete for a smaller state pot of \$200 million based on their willingness to reduce employer retirement and health care costs, shared services, and make their spending more transparent to taxpayers. In March, Governor Snyder will announce details about how the \$200 million in revenue sharing will be distributed based on the competition among communities. A Municipal League spokesperson said the change could force some cities into insolvency and even a state takeover, as they struggle to maintain essential services with less money.

Webster defines solvency as "capable of meeting one's financial obligations".

I want our residents to know – we are capable of meeting our financial obligations. If you keep up with the financial status of the State of Michigan which I alluded to with the Free Press article the solvency of many communities throughout Michigan is on the line. As of now, we are holding our own.

We know revenue sharing is a big part of our budget process, and we also know revenue sharing isn't likely to improve in the near future.

Menominee's 2010 year end audit showed good financial practices by the City. Ending numbers showed a revenue of \$238,000 over expenses – maybe not a large amount; but a plus amount.

To keep on top of our financial picture, the Finance Committee of the City Council sits down monthly with the clerk/treasurer to review our operating budget. And, the good news is, and I quote the city clerk/treasurer as saying, "we are okay". I just want to add as of now **we are okay**.

So as in the past, this year is no different than previous years when the mayor stands up and reports on the City's financial condition. So let's feel good about where we're at, but the road ahead is going to be tough.

For those of you who know me, you will very seldom hear me be negative about our community, unemployment, or the affairs of the City. But, there are times when I hear Menominee has no jobs, no future, the economy is bad.

Let me say this tonight! Sit back – take a deep breath, relax, and look to see what is happening not only in Menominee, but our area.

Most of our industry is either at full strength or almost at full strength. Each year our corridor is more appealing not only to our residents, but to the people travelling through our community. We have good things going.

So I ask the Council tonight – where do you want to go now? We know we must always maintain the financial stability of the City. This council must prepare to change direction and be ready; I believe for the job growth and economic opportunities forecast for this area.

It is unlikely that there will be sufficient qualified labor to fill all of these positions locally. People will migrate to the U P to fill these vacant positions, and what will they need – schools, housing, food, and public services.

Council – if you fail to plan for this increased population or over-react to the perceived opportunities presented, it could possibly lead to serious social and financial problems in our community.

I don't have all of the answers to how we prepare, but I think one way to keep abreast of the changing that will take place here is to continue to work closely with our partners; Menominee County and the private sector in the Menominee Business Development Corporation.

We've already seen the fruits of the MBDC's labor through their close working relationship with the State of Michigan to support the Marinette Marine contract and to prepare existing small and contracting businesses across the U P to become suppliers to Marinette Marine, and let's not forget the assistance given to Nu Vu to make their expansion and 40 new jobs possible.

Moving forward and having the MBDC continue assisting the City, I would like to see the MBDC group combine with our MIDC, add some new members, and serve as an advisory board to the City on development issues. This could be one of the many ways for our community to be ready for the economic growth that I feel will be coming.

Let me now move to another subject and do a quick review of this past year's council actions.

- This Council streamlined departments and made personnel changes.
- This Council signed and approved three union contracts.
- This Council approved using revolving loan funds for infrastructure projects such as US-41 lighting, and the 13th Street traffic signal upgrade.
- This Council approved a resolution regarding how we conduct council meetings, and initiated a new business policy and the manager's purchasing authority.
- This Council privatized our waste program.
- This Council privatized our water distribution staff as part of our water system.
- This Council approved the following street projects: US-41, 14th Avenue, 38th Avenue, and 18th Avenue, along with numerous mill and pave streets.
- This Council approved a franchise agreement with Wisconsin Public Service and placed it on the November 2010 ballot.
- This Council approved the bidding of our cemetery expansion to go out this spring.
- This Council approved the rehabilitation of our elevated water tank early this summer.

This past year, the council worked through the difficult issues of a city manager. I am pledging that we do a better job this time around and am confident the result will be a much better outcome.

I want to compliment the Council on the unity you showed last Wednesday night as we selected five candidates to interview and possibly find a manager for our city. I would also like to mention to the public that we will be doing interviews on March 5th beginning at 9:15 a.m., and the public is invited.

I want to also commend the city employees who have stepped up and kept business as usual at City Hall. And of course, a special thank you to the individual I work closely with – our City Manager Rob Jamo.

Many challenges will face this Council this upcoming year – hiring of a city manager, changes that will affect the community because of economic growth, the financial condition of our state, council seats will open up due to the upcoming election, and last but not least, just the day to day operation of the City.

With all that will be happening in the year to come, as council members you must remember you not only represent the two, three, or half dozen individuals you visit with at the local restaurant or gas station, but the entire community relies on your decisions for their future.

Thank you for listening to me tonight. It is always an honor and pleasure to represent the community and its residents at the functions I attend as your Mayor.

ADJOURN:

A motion was made by Council Member Williams and seconded by Council Member Plemel to adjourn the meeting. This motion was carried unanimously.


Thomas F. DeNike, City Clerk/Treasurer

/skj

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, February 22, 2011.

Roll call was taken and present were J. Bejgrowicz, K. McNeely, and C. Peterson. M. Erdman was excused.

J. Bejgrowicz moved to approve the agenda. Seconded by C. Peterson, motion carried.

Public Participation: There was no public participation at this time.

J. Bejgrowicz moved to approve the minutes from the January 11, 2011 meeting. Seconded by C. Peterson, motion carried.

C. Peterson moved to approve the financial report. Seconded by J. Bejgrowicz, motion carried.

C. Peterson moved to pay the February bills. Seconded by J. Bejgrowicz, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons are in the board packets.
- B. A. Best participated in the Summer Reading Planning Workshop in Green Bay on Thursday, February 3. She brought back many ideas for this year's program.
- C. All items have now been purchased for the I.S.D. grant, and a detailed list was submitted to Wendy Woodworth. Everything has been cataloged, except the puppets that will be processed in the near future.
- D. We received a refund check of \$74.85 from Pitney Bowes for the remainder of our canceled contract for the postage meter and scale.
- E. P. Cheski participated in the ReadyTalk meeting with the County Library Act committee on February 16. The committee is still making revisions.
- F. P. Cheski participated in Ready Talk meetings on February 17 with the Automated Library System group and the Upper Peninsula Region of Library Cooperation quarterly meeting. The ALS group discussed upgrades to the SIRSI/Symphony system in April or May, and how the software changes would improve the system. They also approved the ALS budget for the next fiscal year.

The UPRLC will be holding their annual meeting in Marquette on Thursday, September 29. Their 2011/2012 budget was also approved, and their annual audit process was discussed.

Old Business:

- A. Broadband Technology Opportunities Program (BTOP)

Round One: The last computer, monitor and ZoomText software were installed last week. Other than filing quarterly reports in the future, we have met all the BTOP requirements.

- B. Fiscal 2011 Supplemental State Aid Funds – We are still waiting to receive our check or wire transfer from the State of Michigan.
- C. Three-Year Technology Plan – July 1, 2011 through June 30, 2014 -- Our plan was approved by the Library of Michigan.

New Business:

- A. USF Form 471 – AT&T is the only vendor who submitted a quote that met our requirements. We are negotiating the final details and will soon be submitting the 471 form.
- B. Carol Pfefferkorn – Resignation Letter – After discussion, the board regretfully accepted Carol's resignation from the library board. P. Cheski will contact the County Administrator regarding the unexpired term.
- C. By-Laws – Discussion of Reorganizational Meeting Change – Once the County Commissioners have determined when future appointments to boards and committees will be made, the library board may have to change the by-laws to accommodate terms expiring on January 31 each year.

Other Board Concerns: C. Peterson discussed e-book readers that some libraries circulate. K. McNeely suggested that the board adopt a policy to get parental-guardian permission to take photographs of minor children.

Public Participation: There was no public participation at this time.

As there was no further business, J. Bejgrowicz moved to adjourn the meeting. Seconded by C. Peterson, motion carried. The meeting adjourned at 11:50 AM.



Public Health Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility, Powers

Meeting Minutes

Wednesday, February 16, 2011

Board Members Present

Bernie Lang
Tom Elegeert

Bob Burie
Dave Schultz

Mark Jasper
Tom Trudgeon

Public Health Staff

Barb Chenier, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Lynn Woelffer, Director of Finance and Budget
Sharon Engelsgerd, Executive Secretary

1. Call to Order/Roll Call

The February 16, 2011, meeting of the Delta Menominee District Board of Health was called to order at 4:30 p.m. CST by Chairperson Schultz. Roll call was taken and is recorded above.

2. Approval of Agenda

Ms Woelffer requested an item be added under New Business to discuss a proposed fee for the Maternal Infant Health Program.

**Mr. Burie moved to approve the agenda with this addition as Item 5.3.
Motion was supported by Mr. Trudgeon and carried.**

3. Approval of Minutes

Mr. Elegeert moved that the January 19 minutes be approved. Motion was supported by Mr. Trudgeon and carried.

4. Education Session

4.1—Fiscal Year 2010 Annual Report

Ms Chenier handed out PHDM's FY2010 Annual Report. This year the report includes data from previous years, which will help identify trends for planning purposes. Ms

Chenier will contact each county's Board of Commissioners to present the Annual Report at upcoming meetings. Some highlights of the past year include:

- PHDM staff worked with community partners in the local response to the H1N1 flu outbreak, resulting in the vaccination of a significant number of residents.
- PHDM added a new Senior Health Screening program with funding from Upper Peninsula Commission for Area Progress (UPCAP).
- PHDM received a three-year Action Communities for Health, Innovation, and EnVironmental ChangE (ACHIEVE) grant to work with community groups toward building healthier communities.
- The Michigan Smoke Free Air Law became effective on May 1, 2010, and PHDM staff worked to educate the community and assisted affected businesses in compliance.
- Effective January 1, 2010, body art facilities in Michigan were required to be licensed. Our Environmental Health staff received training and performed initial inspections.
- For the long-term financial stability of the Health Department, the Alcohol and Other Drug Services treatment program was closed.
- The Family Planning program experienced a significant reduction in services due to reduced funding from the State.

5. New Business

5.1—Delta County Audit Request

Though PHDM has been a component unit of the Delta County audit, we have not contributed to its cost in the past. Ms Woelffer received a request from the Delta County Administrator asking PHDM to contribute a proportionate amount to pay for last year's and future audits. Because we are in the 5th month of the fiscal year, Ms Woelffer recommended we pay 50% (\$4000) toward the FY10 audit and the full cost for the following years. The Finance Committee has reviewed this recommendation and supports it.

Mr. Elegeert moved to approve the payment of \$4000 to Delta County for the FY10 audit. Motion was supported by Mr. Trudgeon and carried.

5.2—Health Officer/Administrator Employment Agreement

Ms Chenier presented a letter to the Board stating her intent to retire effective May 1, 2011.

Mr. Elegeert moved to accept Ms Chenier's letter of intent to retire. Motion was supported by Mr. Jasper and carried.

Mr. Elegeert moved that Mr. Schultz and Mr. Jasper serve on a special committee to form a plan for hiring a new Health Officer. Motion was supported by Mr. Lang and carried.

5.3—Maternal Infant Health Program Fee

Ms Woelffer requested the Board's approval to implement a \$5.00 fee for women requesting a pregnancy test. Verification of pregnancy is needed for Medicaid eligibility, and Medicaid coverage is needed to be eligible for our new Maternal Infant Health Program (MIHP) services. By doing the test at the Health Department, the client can apply for Medicaid and receive MIHP services sooner.

Mr. Trudgeon moved to approve the proposed fee for pregnancy tests. Motion was supported by Mr. Lang and carried.

6. Committee Reports

6.1—FY 2011 First Quarter Financial Report

Ms Woelffer presented the finance report for the quarter ending December 31, 2010. The Finance Committee met earlier in the month and reviewed the report in detail.

Mr. Elegeert moved to accept the First Quarter Financial Report. Motion was supported by Mr. Burie and carried.

7. Medical Director's Report

Dr. Frankovich reported:

- Seasonal flu is increasing in the region and state; February is typically the peak.
- A new recreational drug called "bath salts" is available on line and was being sold in stores in Marquette and Houghton. The product has a severe neurological and psychological component. In Michigan 25 cases have been documented with 22 of these in Marquette; about 40% have experienced severe outcomes, i.e., extended medical or psychiatric hospitalization, and one death is thought to be associated with the product. Under the Public Health Code for "imminent health threat," Marquette and Houghton health departments directed that the product be removed from stores. Because this substance is marketed as "bath salts," it is not regulated as a drug or food substance. State toxicologists are analyzing it to determine how it might be regulated.
- February is Heart Health Month. Though cardiovascular disease is preventable with exercise, diet and non-smoking, about 800,000 people in the United States die each year from heart disease. Approximately 80% of people with uncontrolled high blood pressure or cholesterol have health insurance. Approximately one out of every 6 healthcare dollars is spent on cardiovascular disease.
- Dr. Frankovich attended the Delta County Medical Society meeting this week.

8. Health Officer's Report

Ms Chenier reported:

- The State has asked emergency rooms to report cases with the "bath salts" symptoms, and Jennie Miller, PHDM's Communicable Disease Coordinator,

has contacted our local ERs to review this request. No cases have been reported to us in our counties.

- We received a gift of \$9,352 from the Delta Community Foundation from the estate of Dr. Mary Creten. We will use it to assist with start-up costs for our new Maternal Infant Health Program, purchasing such items as nursing bags and portable baby scales.
- Our new phone system is installed, and the transition to the new system is going well.

9. **Public Comment**—No comments

10. **Adjournment**

There being no further business, a motion was made by Mr. Elegeert with support by Mr. Trudgeon to adjourn the meeting. Motion was carried and meeting adjourned at 5:35 p.m. CST.



Chairperson

:se

**CITY OF MENOMINEE, MICHIGAN
SPECIAL COUNCIL PROCEEDINGS
MARCH 5, 2011**

A special meeting of the Menominee City Council, City of Menominee, County of Menominee, State of Michigan, was held Saturday, March 5, 2011 at 9 a.m. in the Municipal Complex Council Chambers.

The Honorable George W. Krah called the meeting to order and led the pledge of allegiance to the flag.

PRESENT: Council Members Fernstrum, Hudon, Mick, Organ, Plemel, Pohlmann, Walker, and Williams; Mayor Krah

ABSENT: None

PRESENT: 9 ABSENT: 0

Mayor Krah opened the special meeting that he called for the purpose of considering the following agenda:

- 1) Call meeting to order.
- 2) Pledge of allegiance to the flag.
- 3) Roll call.
- 4) Interview City Manager candidates as follows:
 - 9:15 a.m. Candidate #1
 - 10:30 a.m. Candidate #2
 - 11:45 a.m. Candidate #3
 - BREAK FOR LUNCH*
 - 1:45 p.m. Candidate #4
 - 3:00 p.m. Candidate #5
- 5) Public comment.
- 6) Adjourn.

The following candidates interviewed for the City Manager position:

Donald Beavers
Michael Wiesner

Robert Peterson
Michael Cramer

Brentt Michalek

PUBLIC COMMENT:

Mayor Krah opened the public comment session.

No one was heard.

A motion was made by Council Member Williams and seconded by Council Member Hudon to close the public comment session. This motion was carried unanimously.

ADJOURN:

A motion was made by Council Member Plemel and seconded by Council Member Williams to adjourn the meeting. This motion was carried unanimously.

A handwritten signature in black ink, appearing to read "Thomas F. DeNike". The signature is written in a cursive style with a large initial 'T'.

Thomas F. DeNike, City Clerk/Treasurer

/skj

**CITY OF MENOMINEE, MICHIGAN
SPECIAL COUNCIL PROCEEDINGS
MARCH 6, 2011**

A special meeting of the Menominee City Council, City of Menominee, County of Menominee, State of Michigan, was held Sunday, March 6, 2011 at 12 Noon in the Municipal Complex Council Chambers.

The Honorable George W. Krah called the meeting to order and led the pledge of allegiance to the flag.

PRESENT: Council Members Fernstrum, Hudon, Mick, Organ, Plemel, Pohlmann, Walker, and Williams; Mayor Krah

ABSENT: None

PRESENT: 9 ABSENT: 0

Mayor Krah opened the special meeting that he called for the purpose of considering the following agenda:

- 1) Call meeting to order.
- 2) Pledge of allegiance to the flag.
- 3) Roll call.
- 4) Public comment.
- 5) City Manager candidates follow-up.
- 6) Public comment.
- 7) Adjourn.

PUBLIC COMMENT:

Mayor Krah opened the public comment session.

No one was heard.

A motion was made by Council Member Williams and seconded by Council Member Mick to close the public comment session. This motion was carried unanimously.

Council Members voted by ballot for their choice(s) for the City Manager as follows:

Council Member Plemel:	Cramer, Beavers, Wiesner
Council Member Mick:	Cramer, Peterson
Council Member Fernstrum:	Michalek, Cramer, Beavers
Council Member Williams:	Michalek, Cramer, Beavers
Mayor Krah:	Michalek, Cramer
Council Member Organ:	Cramer
Council Member Hudon:	Cramer, Beavers, Michalek
Council Member Walker:	Michalek, Cramer
Council Member Pohlmann:	Cramer, Beavers

A motion was made by Council Member Organ and seconded by Council Member Hudon to offer Michael Cramer the position of City Manager with an annual salary of \$77,500, \$80,000 after six (6) months, and \$82,500 after twelve (12) months, contingent upon satisfactory evaluations. This motion was carried unanimously.

A motion was made by Council Member Hudon and seconded by Council Member Williams to offer Mr. Cramer an auto allowance of \$300 per month, moving expenses of up to \$8,000 (with proper receipts), eight (8) days of vacation and three (3) personal days through December 31, 2011, three (3) weeks of vacation and five (5) years of service credit for vacation purposes only beginning January 1, 2012, five (5) days of sick leave on January 1, 2012, three (3) months salary and health insurance coverage (per current Teamsters plan) for termination without cause, City resident within six (6) months of hire, MERS Plan B-4 FAC five (5) years six (6) years vesting, outside employment requires City Council approval, successful completion of the MML (on-line) personality test, background investigation, drug testing, and contract agreement. This motion was carried unanimously.

PUBLIC COMMENT:

Mayor Krahn opened the public comment session.

Mayor Krahn said he would like council to look at extra compensation to Mr. Jamo for his interim manager services.

A motion was made by Council Member Williams and seconded by Council Member Plemel to close the public comment session. This motion was carried unanimously.

ADJOURN:

A motion was made by Council Member Plemel and seconded by Council Member Hudon to adjourn the meeting. This motion was carried unanimously.



Thomas F. DeNike, City Clerk/Treasurer

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Monthly Meeting

MINUTES

715 Pyle Drive, Kingsford, Michigan

February 24, 2011 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

Karen Raether, Board Chairperson, called the meeting to order at 4:04 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Connors, Peggy	X			Luhtanen, Joan	X		
DeDie, William	X			Martin, Ann	X		
DeGrave, Marylee	X			Negro, Mari	X		
Farragh, Elizabeth		X		Raether, Karen	X		
Hofer, Millie	X			Plumley, Robert		X	
Lang, Bernie	X			Spence, Christine	X		

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, T. Wendt, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OF THE AGENDA: There were no additions to the agenda

ACTION: Moved to approve the agenda as presented.

Motion by: M. DeGrave; supported by M. Negro. **Motion carried unanimously**

APPROVAL OF THE MINUTES:

There were no additions or corrections to the minutes from the Regular Board of Directors meeting on January 20, 2011.

ACTION: A motion was made to dispense with reading the minutes from the January 20, 2011 Regular Board of Directors meeting and approve as written.

Motion by: A. Martin; supported by P. Connors. **Motion carried unanimously.**

PRESENTATION: Brain Balance Achievement Center-Dr. Barb Hicks

Dr. Hicks stated that she has been a chiropractor for over 14 years, specializes in neuro-behavioral disorders of children, i.e., ADD, ADHD, autism, dyslexia, and recently opened the Brain Balance Achievement Center. The Brain Balance Achievement Center is considered an educational facility that helps children learn, not only academically, but emotionally and socially. The center takes a three pronged approach when working with children: sensory motor activities, academic activities, and nutrition to help change the way a child's brain learns on a fundamental level. Dr. Hicks provided information on how each approach works with children. Questions were addressed by Dr. Hicks.

FINANCE COMMITTEE REPORT – C. Spence

Ms. Spence highlighted the following from the Finance Committee meeting minutes:

1. **ISSUE:** Review Check Disbursement Report

The check disbursement report in the amount of \$1,378,947.07 was reviewed and recommended for Board approval.

ACTION: A motion was made by C. Spence, supported by M. Negro to approve the check disbursement report for bills paid in the amount of \$1,378,947.07 as presented.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth			Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

2. **ISSUE:** Review Financial Report – January 2011

The January 2011 financial report was reviewed and recommended for Board approval.

ACTION: A motion was made by C. Spence, supported by M. DeGrave to approve the January 2011 financial report.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth			Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously

3. **ISSUE:** Contract(s)/Agreement(s)

#	Name of Contract	Purpose of Contract	Date of Contract	Old Rate	New Rate	Change
a.	Linsmeyer Home	Specialized Residential	2/1/11 – 1/31/12	n/a	\$75/day	n/a
This is a new agreement for specialized residential services for one child coming out of Hawthorne.						
b.	DB	Self-Determination Budget	1/21/11 – 1/20/12	\$26,833.60	\$26,833.60	n/a
This is a self determination agreement for the family to hire their own CLS staff to provide cares for one individual in the family home.						
c.	Superior Psychological Services	Counseling Services	2/1/11 – 1/31/12	n/a	\$125/hr	n/a
This would be a single case agreement for one consumer who prefers to use Superior Psychological Services for counseling services through self-determination.						
d.	St Jude's AFC	Specialized Residential	3/1/11 – 2/28/12	\$56.23/day	\$56.23/day	n/a
This is a specialized residential arrangement for one person at this AFC located in Escanaba.						
e.	Schlaud AFC	Specialized Residential	1/1/11 – 12/31/11	\$38/day	\$45/day	Inc. \$7/day
This is an addendum to change the rate for one individual based on increased staffing needs due to consumer needs.						
f.	Services Unlimited	Lawn Care	4/1/11 – 11/30/11	\$40	\$40	n/a
This is a renewal agreement for lawn care at the Maple Ridge Home in Stephenson. The rate remains \$40/episode.						
g.	Dr. VanHolla	Psychiatric Services	2/1/11 – 1/31/12	\$130 or \$185	n/a	n/a
This is an additional single case agreement to Dr VanHolla's contract.						
h.	Marquette General Hospital	Inpatient Psychiatric services	10/1/10 – 9/30/11	\$662/day - MGH Dr. \$597/day - CMH Dr.	same	n/a
This is a renewal agreement for inpatient psych. services						
i.	Tryan's AFC	Specialized Residential	2/1/11 – 1/31/12	n/a	\$41.06/day	n/a
This is a new agreement for specialized residential arrangement for one person at this AFC located in Gladstone.						
j.	Spade's Counseling Agency	Outpatient therapy	3/1/11 – 2/28/12	n/a	\$125/hour	n/a
This would be a single case agreement for one consumer who prefers to use Spade's for counseling services through self-determination.						

ACTION: A motion was made by C. Spence, supported by M. DeGrave to approve all contracts as noted above. Miscellaneous questions were addressed by Bill Adrian.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth			Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

4. Miscellaneous

- Millie Hofer had asked if Karen Thekan could present and discuss Olga Dazzo's summary regarding mental health cuts at today's Board meeting. Ms. Thekan stated that she will discuss this issue under her CEO report.

PLANNING COMMITTEE REPORT - J. Luhtanen

Ms. Luhtanen highlighted the following from the Planning Committee meeting minutes:

1. **ISSUE:** Workplace Violence Policy-New Policy

Karen Thekan provided that policies/procedures have begun to be reviewed in preparation for the upcoming CARF audit. The Workplace Violence Policy is a new policy and previously workplace violence was part of the Harassment Policy. The Workplace Violence Policy was reviewed by Ms. Thekan. Karen Raether provided that if any committee member, after further reviewing this policy, has additional input/questions about it they could provide their input at the Board meeting.

ACTION: A motion was made by J. Luhtanen, supported by P. Connors to approve the new Workplace Violence Policy. There were no further questions. **Motion carried unanimously.**

2. **ISSUE:** Harassment Policy-Changes

Karen Thekan provided that the Harassment Policy has now been changed to Non-Discrimination and Anti-Harassment Policy. The changes to this policy were reviewed by Ms. Thekan. Karen Raether provided that if any committee member, after further reviewing the changes to the policy, has additional input/questions about it they could provide their input at the Board meeting.

ACTION: A motion was made by J. Luhtanen, supported by N. DeGrave to approve the changes to the Non-Discrimination and Anti-Harassment Policy. Miscellaneous questions were addressed by Ms. Thekan.

Motion carried unanimously.

3. **ISSUE:** CARF Survey Dates

The CARF survey for Northpointe is scheduled for April 27-29, 2011 and some Board members may be contacted by a CARF auditor during this time to participate in the survey.

ACTION: Information

4. **ISSUE:** NorthCare Region Consumer Satisfaction Survey Results Fiscal Year (FY) 2009-10

The NorthCare Region Consumer Satisfaction Survey Results for FY 2009-10 were reviewed.

ACTION: Information

5. **ISSUE:** NorthCare Region Recidivism Comparisons for 2008-10

The NorthCare Region Recidivism Comparisons for 2008-10 were reviewed. Miscellaneous questions were addressed by Karen Thekan.

ACTION: Information

6. **ISSUE:** Gathering Pointe-Iron River

The Gathering Pointe is a skills building center in Iron River and in the past, because Iron River had a lack of community resources, individuals were permitted to use the Gathering Pointe as a drop-in center and did not have to be a Northpointe open consumer. At this point in time there are only 5 non-open individuals who continue to go to the Gathering Pointe so what is now being looked at now is to ask these individuals a) if they qualify for services they can become an open Northpointe consumer and continue to attend the Gathering Pointe or b) if they do not qualify for services they could become a peer support specialist, would then become an employee of Northpointe, and still be able to attend the Gathering Pointe as a mentor. The Gathering Pointe will no longer be able to have non-open consumers that attend the program because individuals that are non-open consumers affect General Fund dollars. Miscellaneous questions were addressed by Karen Thekan.

ACTION: Information

7. **ISSUE:** Grievance Process Draft

This item is a continued discussion from the January Planning Committee meeting. Mari Negro provided that she

had a concern about the CEO being involved in the grievance process and asked if this was not putting Karen Thekan in a position where it involves Board members and not employees as technically Ms. Thekan works for the Board. Ms. Thekan provided that part of her job description, on what she gets evaluated on, is Board member relationships, i.e., how the Board works together as a team. Ms. Thekan also provided that how problems are resolved is a team process and she feels that she should be part of the grievance process as part of her job is to help everyone work together. Rob Plumley provided that a hierarchy should be added to the Grievance Process on what two Board officers would be part of the grievance committee. The following was added to the Grievance Process-draft: "The two Board officers will be chosen on the hierarchy of officers (Chairperson; Vice-Chairperson; Secretary; Treasurer) excluding any officer who may be involved in the grievance process". The grievance process will also become part of the Board Policies.

DISCUSSION: Discussion ensued regarding the hierarchy of officers as to who would be part of the grievance committee and the issue on Step 3 of having an unresolved grievance brought to a County's Board of Commissioners. Miscellaneous questions were addressed by Ms. Thekan.

ACTION: The Grievance Process-draft will be brought back to the Planning Committee for further discussion before it is added to Board Policies.

8. **ISSUE:** Using the Northpointe Name

This item is a continued discussion from the January Board meeting. Karen Thekan provided that there is a policy already in place for employees called Public Relations/Release of Information to the Public which Board members could be added to and reviewed this policy. Planning Committee members recommended for approval that the following term "Board members" be added to the above policy under the policy's Application. Mari Negro provided that she would like the above policy added to Board Policies.

DISCUSSION: Ms. Thekan stated that the above policy was now being provided for review with the suggested addition of "Board Members" and Board Policies were also provided for review with the above policy added to them. Discussion ensued regarding adding "Board Members" to the above policy and adding the above policy to Board Policies as it would limit a Board member's freedom to share at a public meeting/venue Northpointe issues that as a Northpointe Board member you may have information about. Mari Negro stated that she interpreted the above as actually using the Northpointe name in conjunction with your name when writing a "letter to the editor", i.e., Mari Negro, Northpointe Board member. Further discussion.

ACTION: A motion was made by A. Martin, supported by P. Connors that the Public Relations/Release of Information to the Public Policy does not include Board members and remain as is.

DISCUSSION: Further discussion.

ACTION: A. Martin rescinded her motion, P. Connors rescinded her second.

ACTION: A motion was made by A. Martin, supported by P. Connors that the Public Relations/Release of Information to the Public Policy stay as is without change.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari		X
Farragh, Elizabeth			Raether, Karen	X	
Hofer, Millie		X	Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

Motion carried: 8 ayes, 2 nays.

9. **Miscellaneous**

- The Board training with Ms. Judy Watson-Olson is scheduled for all Board members on Thursday, March 10, 2011 from 4:00-6:00 p.m.
- A Planning Committee meeting will be scheduled for Monday, March 14, 2011 at 1:30 p.m.

CHAIRPERSONS REPORT – K. Raether

- The Great Lakes fall conference has been changed to Marquette and the dates are yet to be determined.
- The following Board members terms expire in March 2011: Peggy Connors and Joan Luhtanen from Iron County and Chris Spence from Dickinson County. If these individuals wish to reapply a letter should be written to their county's Board of Commissioners. Ms. Connors and Ms. Luhtanen stated that they have already reapplied to the Northpointe Board and have been reappointed by the Iron County Board of Commissioners
- On Tuesday, February 22 there was a staff health insurance presentation which Ms. Raether attended. The insurance representatives had high praise for staff as they are working hard to keep their health costs down.
- Michigan Association of Community Mental Health Board (MACMHB) Winter Conference Report:

- Mari Negro stated that it was a very good conference and the workshop that left the biggest impression on her was the legislative workshop which was how to address and speak to your legislators. Ms. Negro also stated that she was elected to the Board Association Executive Board as a regional Board member representative. Board members offered their congratulations to Ms. Negro on being elected to this Board.
- Millie Hofer stated that she attended a presentation by Attorney Peter Cole on hiring and evaluation of a CEO which she found very interesting
- Chris Spence stated that she attended a Boardworks workshop and also attended a budget workshop. At the budget workshop she found out that Northpointe was 1 of 11 community mental health (CMH) agencies that had an overage of money last year that was used to help out other CMHs and should be credited on this.
- Karen Raether stated that she attended a Board chairperson workshop and worked on best practices for Boards as to what works and does not work. Ms. Raether also stated that she attended a plenary session where Olga Dazzo, Director of Department Community Health (DCH), presented.
- Karen Thekan stated that she, along with the four Board members stated above, attended the Governor's budget presentation and house policy committee meeting which they found very worthwhile.
- The Board Association will again be holding a regional conference for U.P. CMH Board members this year on May 6-7, 2011 at the Terrace in Gladstone. More information on this conference will be provided once it is received.
- A Personnel Committee meeting will be scheduled for Thursday, March 17 at 3:00 p.m. before the Board meeting.

CEO REPORT

Karen Thekan stated that her February 2011 CEO report was in Board packets; she provided the following updates and highlights:

Regional Activity:

- John Basse, CEO of Pathways/NorthCare, will be the March 17 Board meeting presentation.

Local Activity:

- The Dickinson ACT team is now certified as an Integrated Dual Disorder Team and was rated one of the highest in the region.

Federal/State Activity:

- The proposed State DCH FY 2012 budget and Olga Dazzo's summary regarding mental health cuts were reviewed. Miscellaneous questions were addressed by Ms. Thekan.

OLD BUSINESS – No old business

NEW BUSINESS

- Conduct of Business in Board Meetings

Karen Raether stated that after last month's Board meeting she was very concerned as Board meetings were running too long and should not go over 2 hours unless there are unusual circumstances. Ms. Raether further stated that also at last month's Board meeting it was disorderly and confrontational at times. Board members need to be civil towards each other and agree to disagree. Ms. Raether stated that she has been in touch with committee chairpersons and has told them that if they have difficulty during a committee report she will step in from the chair's position to rule an individual out of order. Joan Luhtanen stated that at the January Board meeting she was video tele-conferencing (VTC) the meeting from the Iron River office. Ms. Luhtanen further stated that while it is nice to have the VTC option, at times, it was hard to participate and chair her committee because there was a delay when someone was speaking and the VTC does not lend itself to the interaction as actually being in person at a meeting. Ann Martin stated that business at meetings should be able to be accomplished in 2 hours or less, it is up to everyone to discipline themselves, and up to the chairperson to move the meeting along.

BOARD PREROGATIVE

- Joan Luhtanen asked when the annual NAMI/Northpointe luncheon is scheduled. Bill DeDie stated that it will be held on Friday, May 13 at the Pine Grove County Club and the NAMI luncheon brochure information will be provided soon.
- Millie Hofer asked if a list of administrative costs could be presented to Board members. Bill Adrian stated that

he will provide this information and also the end of the year financial report at the March Finance Committee meeting.

PUBLIC COMMENTS – No public comments

ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 5:59 p.m.

The next regular monthly Board meeting is scheduled for March 17, 2011 in **Kingsford, Michigan beginning at 4:00 p.m.**

Karen Raether, Chairperson

Peggy Connors, Secretary

Mary Wendt, Board Secretary