"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on **Tuesday** ~ February 26, 2013 @ 6:00 p.m. CST
at the Menominee County (MSU) Annex Bldg.
S.904 U.S. Hwy 41, Stephenson, MI 49887

AGENDA

A. Call to Order
B. Pledge of Allegiance
C. Roll Call
D. Approval of the Agenda
E. Approval of Previous Minutes ~ Feb. 12, 2013
F. Public Comment *(Statements, not debate, limited to 5 minutes per person on agenda items only)*
G. Presentations *(limited to twenty minutes)*
   Karen Thekan -- Northpointe Annual Report
H. Department Head/Elected Officials Reports *(limited to ten minutes)*
I. Action Items

1. Moved by _____ seconded by _____ to approve a bid submitted by _____ in the amount of _____ for the sale of firewood/saw logs at Shakey Lakes Park. Payment is to be deposited into account 208-000-649.00 (firewood sales).

2. Moved by _____ seconded by _____ to approve the Mutual Aid Agreement between the City of Marinette Police Department and the Menominee County Sheriff's Department.

3. Moved by _____ seconded by _____ to approve payment of Commissioner Per Diems and expenses as recently submitted.

4. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on January 17, 23, & 31, 2013 in the total amount of $237,505.32.

5. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.

J. New Business (discussion only)

   1. Personnel Items:
      a. Menominee County Hiring Freeze Discussion

Bernie Lang *Charlie Meintz - Chairperson* *Larry Schei - Vice Chairperson* *James Furlong*
Doug Krienke *John Nelson* *Chris Plutchak* *Gerald Piche* *Jan Hafeman*

2. Building and Grounds/Park Items:
   a. Project proposal for Shakey Lakes Park Electrical Upgrade

3. Miscellaneous Items:
   a. Hermansville Building
   b. Bylaws, Board Rules, County Policies & Charters of Standing Committees

4. Finance Items
   a. Miscellaneous bills as paid on February 14, 2013 in the amount of $91,229.65.

K. Misc. Boards/Committees/Commissions Reports
L. Public Comment *(limited to 5 minutes)*
M. Commissioner Comment
N. Any other items members may wish to present
O. Adjourn

February 12, 2013

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in the County Annex Building, Stephenson, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Furlong, Hafeman, Krienke, Lang, Meintz, Nelson, Piche, Plutchak and Schei.

Absent: None

Moved by Com. Furlong, seconded by Com. Hafeman to approve the agenda. Motion was approved 9-0.

Moved by Com. Lang, seconded by Com. Hafeman to approve the minutes from the January 23, 2013 Regular County Board Meeting. Motion was approved 9-0.

Public Comment:
-Bill Hafeman – He thinks the Miscellaneous Bills should be approved by the County Board before they are paid, and not after.
-Charlene Peterson – She stated that this would not always work, as many bills have due dates that would be missed and late fees could be added.

Presentations: None.

Department Head/Elected Officials Reports: None.

Moved by Com. Hafeman, seconded by Com. Furlong to approve the Campground Host Volunteer Program as submitted by the parks committee. Motion was approved 9-0.

Moved by Com. Meintz, seconded by Com. Plutchak to approve the County Board committee assignment schedule for 2013 as amended. Motion was approved 7-2. Com. Furlong and Lang voted nay.

Moved by Com. Furlong, seconded by Com. Schei to approve payment of Commissioner Per Diems and expenses as recently submitted. Motion was approved 9-0.

Moved by Com. Furlong, seconded by Com. Lang to approve miscellaneous bills as paid on January 3 & 10, 2013 in the total amount of $78,317.54. Discussion ensued. Com. Hafeman asked questions about several bills. The commissioners discussed the process of approving miscellaneous bills. It was explained that the County Administrator has the authority to approve bills up to $5,000. Motion was approved 9-0.

Moved by Com. Schei, seconded by Com. Plutchak to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

New Business (discussion only)

Personnel Items:

a. None

Building and Grounds/Parks Items:

a. Sale of firewood/saw logs bids – Shakey Lakes Park. – Administration has submitted an advertisement to receive bids for the sale of firewood/saw logs for Shakey Lakes Park. Bids are due back on Feb. 15th at noon. There are approximately 12 cords of Oak firewood and approximately 2 cords of Oak saw logs. (One bid to include all wood). Commissioners asked if there was a minimum bid. Brian explained there was not a minimum bid set, but the board reserves the right to refuse any bids. Com. Meintz also asked if Brian contacted any local firewood producers. Brian explained he did not, nor can he because if he were to miss contacting any of them there could be issues. The bids were sent to the local newspapers. The bids will be available for approval at the next regular meeting.

Miscellaneous Items:

a. MAC Conference attendees. – The commissioners discussed how many commissioners the county should send to the MAC Conference due to the high cost of attending. It was agreed upon that not all commissioners should attend. The consensus of the board is to send 2 or 3 commissioners. Com. Furlong, Nelson, and Krienke all asked, and were approved to attend the MAC Conference in Lansing this year.
b. Mutual Aid Agreement – City of Marinette Police Dept. – The mutual aid agreement allows the City of Marinette Police Dept. to work together with the Menominee County Sheriff Dept. in MI or WI. The City of Marinette Police Dept. has already approved the agreement. Menominee County Commissioners are asked to discuss and approve the mutual aid agreement. Brian explained that the agreement was drafted by Marinette City Attorney Jon Sbar, and that Menominee County Prosecutor Dan Hass reviewed it and did not find any issues. Com. Nelson asked why the agreement was only between Menominee County and the City of Marinette and not between Marinette County. It was explained that Menominee County and Marinette County already have an agreement in place. There is not an agreement in place with the City of Marinette. The consensus of the board is to move this item forward to the next meeting for approval.
c. Committee/board vacancies – Jury Commission and Northpointe Board. – Administration has submitted advertisements for the Jury Commission (one vacancy – Mercedes Adams term expiring) and the Northpointe Board (two vacancies – Mary Lee DeGrave and Mari Negro terms expiring). Circuit Court Judges will ask the

commissioners to ratify their decision for Jury Board when all letters of interest are received. Applications for Northpointe members are due Feb. 22, 2013. Com. Meintz asked if these vacancies have been advertised? Brian explained he has sent it to the local newspapers and he will be sending it this week to the Menominee County News.net. The consensus of the board is to move this item forward to the next meeting for approval.

Finance Items:

a. Commissioner Per Diems and expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
b. Miscellaneous bills as paid on January 17, 23, & 31, 2013 in the total amount of $237,505.32. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward to the next meeting.

Chairman Meintz called for public comment

Public Comment:

-Mari Negro – She commented that she liked the set up of the County Board tonight at the Annex.
-Dave Wesoloski – Informed the board about the MTA meeting in December and the information that will be provided.
-Bill Hafeman – Discussed the Veterans Relief Fund and handed out information to the board.
-Bob Desjarlais – Commented that Dan Hass should look at the information Bill Hafeman was providing so determine the legality of it.
-Tom Cheski – Asked how many counties currently have a Veterans Relief Fund.

Commissioner Comment:

-Com. Schei discussed the conference that he and Brain Bousley attended in Escanaba on Monday. It was put on by MAC and was about board Chair and Vice-chairs.
-Com. Hafeman discussed the reduction in MERS funding in order to make changes. Now the county needs to be 50% funded to make changes. She would still like to see the extra money the county will be receiving from the State of Michigan to go towards the unfunded balance. She would also like to look at using the county's fund balance to pay for this. In addition she would like the county to look into a hiring freeze. She would also like to see cross training in the courthouse for periods of stress. In addition she would like to see salaries to be in line with other counties in the U.P. and not in Lansing. She also discussed an issue that was brought to her attention by a local resident, Pat Kleikamp regarding paper mill sludge being spilled on the roads.
-Com. Nelson stated that Com. Furlong has a chance at a State Level position with MAC, and the board should do whatever they can to support him.
-Com. Meintz would like to remind everyone about Valentine's Day on Thursday. He also hopes that Com. Furlong gets elected to the position with MAC.

Any other items members may wish to present: None.

Moved by Com. Furlong, seconded by Com. Hafeman to adjourn at 7:00 p.m. Motion was approved 9-0.

_____
Charlie Meintz, Chairman

_____
Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Firewood/Saw logs sale**
DEPARTMENT:	**Parks**
ATTACHMENTS:	**Yes**

SUMMARY:

Administration has submitted an advertisement to receive bids for the sale of firewood/saw logs for Shakey Lakes Park. Bids are due back on Feb. 15th at noon.

Four bids were received from county patrons.

RECOMMENDED MOTION

To approve a bid submitted by _____ in the amount of _____ for the sale of firewood/saw logs at Shakey Lakes Park.

Submitted by: Brian Bousley **02/21/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
MENOMINEE, MICHIGAN

BID RECAPITULATION

ITEM(S): Firewood Sale – Shakey Lakes Park (12 cords firewood & 2 cords sawlogs)

Bids due by: Feb. 15, 2013 @ 12:00 noon.

Company Name	Bid	After added options
Steve Ruleau N6344 M-35 Menominee, MI 49858 906-863-7760	$600	
Aaron Ihander 906-290-0884	$460	
Jeffrey Carlson Jr. 906-241-8557	$905	
Tim Grabowski 28 U.S. 41 Carney, MI 49812 906-424-0966	$756	

Bids opened on: Feb. 20, 2013 @ 11:14 AM

In the presence of: Administrator, Brian Bousley
Vets Service Officer, Mike Dellisse
Administrative Assistant, Sherry DuPont

Recommended Bid Award to: _____ In the Amount of: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Mutual Aid Agreement**
DEPARTMENT:	**Sheriff**
ATTACHMENTS:	**Yes**

SUMMARY:
The mutual aid agreement allows the City of Marinette Police Dept. to work together with the Menominee County Sheriff Dept. in MI or WI.

The City of Marinette Police Dept. has already approved the enclosed agreement. Menominee County Commissioners are asked to discuss and approve the mutual aid agreement.

RECOMMENDED MOTION

To approve the Mutual Aid Agreement between the City of Marinette Police Department and the Menominee County Sheriff's Department.

Submitted by: Brian Bousley **02/21/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MUTUAL AID AGREEMENT

This Mutual Aid Agreement is entered into between the **City of Marinette Police Department** at 1905 Hall Avenue, Marinette, Wisconsin and the **Menominee County Sheriff's Department** at 831 10th Avenue, Menominee, Michigan for the purpose of providing law enforcement mutual aid services. The parties agree to the following terms and conditions:

1. **City of Marinette.** The City of Marinette, Wisconsin is a municipal corporation located at 1905 Hall Avenue, Marinette, Wisconsin. It is a political subdivision of the State of Wisconsin and operates its own Police Department. Chapters 62 and 66, Wis. Stat., and Marinette Municipal Code § 2.0312 vest the City of Marinette and its Chief of Police with the authority, power, and jurisdiction for matters relating to the prevention and detection of crime, the enforcement of state law and local ordinances, and preservation of peace within the City of Marinette.

2. **County of Menominee.** The County of Menominee, Michigan is a Governmental entity located at 831 10th Avenue, Menominee, Michigan. It is a political subdivision of the State of Michigan and operates its own Sheriff's Department. The Menominee County Sheriff and his deputies are vested with the authority, power, and jurisdiction for matters relating to the prevention and detection of crime, the enforcement of state law and local ordinances, and preservation of peace within the County of Menominee.

3. **Wisconsin Authority.** The State of Wisconsin permits interstate corporation and mutual aid between political subdivisions and law enforcement agencies of physically adjacent states pursuant to Wis. Stat. §§ 66.0303(2) and 175.46(2).

4. **Michigan Authority.** The State of Michigan permits interstate cooperation and mutual aid between law enforcement agencies of physically adjacent states pursuant to Michigan Compiled Laws (MCL) 3.732.

5. **Physically Adjacent.** That the State of Wisconsin and Michigan are physically adjacent states as defined in Wis. Stat. § 175.46(1)(e) and MCL 764.2b(2)(a).

6. **Scope.** This agreement shall operate on a case-by-case basis in an emergency situation as determined by the requesting party, commencing with a specific request for mutual aid and ending when the need for mutual aid is declared by the requester to no longer be necessary. This agreement shall also include day to day criminal and drug investigations.

7. **Mutual Aid Requests.** Written or oral mutual aid requests may be made by:

City of Marinette:	County of Menominee:
Chief of Police	Sheriff and his/her
Captain	authorized designees
Lieutenants	
Sergeants	
Officer in Charge	

8. **Authority to Act.** In the event a mutual aid request as authorized above, responding law enforcement officers are authorized to act with all of the arrest and other policy authority of a law enforcement officer of the requesting agency while within the jurisdiction of the requesting agency, limited to the enforcement of the laws and arrests for violations of the types of laws or arrests that officer is authorized to enforce in the officer's home state.

9. **Chain of Command.** Any law enforcement officer responding to a mutual aid request is at all times under the command and direction of the ranking law enforcement officer in the jurisdiction requesting mutual aid. Any law enforcement officer employed by either party to this agreement shall, upon entering the jurisdiction of the other agency for purpose of mutual aid, notify the in-charge officer in that jurisdiction that the law enforcement officer is present and the reason said officer is present in the jurisdiction of the other agency.

10. **Immunity.** Any law enforcement officer responding to a mutual aid request shall enjoy the same immunity in the requesting jurisdiction as those law enforcement officers regularly employed by the requesting jurisdiction.

11. **Compensation and Benefits.** All compensation and benefits due law enforcement officers employed by the Cities of Marinette and Menominee, including, but not limited to, wages, other employee benefits, workers compensation, unemployment compensation and statutory benefits, shall continue to be covered by the officer's employing jurisdiction for such benefits. The jurisdiction requesting mutual aid has no responsibility or obligation to pay compensation or benefits to any responding law enforcement officer not regularly employed by that jurisdiction.

12. **Employee Liability.** Any law enforcement officer responding to a mutual aid request shall for purposes of civil liability be considered to be a continuous employee of the officer's employing agency in the officer's home state. Under no circumstances shall a Wisconsin law enforcement officer acting in Michigan, or a Michigan law enforcement officer acting in Wisconsin, be considered an employee or agent of the non-employing state, political subdivision or agency.

13. **Discipline.** All enforcement officers employed by the Cities of Marinette and Menominee shall, at all times, be subject to disciplinary action only by their respective employer. In the event a disciplinary situation arises in a non-employing jurisdiction, the matter shall be reported to the employing jurisdiction for such disciplinary action as may be appropriate under the circumstances.

14. **Coordination and Training.** The Cities of Marinette and Menominee agree that each will properly train its respective law enforcement officers in the content of this agreement and each will develop written policies and procedures relating to this agreement.

15. **Nondiscrimination.** The Cities of Marinette and Menominee agree that in the course of requesting or rendering mutual aid in accordance with this agreement, neither will discriminate against any employee based on age, race, sex, religion, color, handicap, disability, physical condition, sexual orientation, or national origin.

16. **Termination.** The term of this agreement shall be indefinite unless terminated by written notice from one party to the other.

17. **Modification.** This agreement may be modified at any time in writing and upon agreement of both parties.

18. **Authority to Sign.** The signatories for the City of Marinette, Wisconsin and Menominee County, Michigan represent that each has authority and support of their respective governmental entities to sign this agreement.

Dated this _____ day of _____, 2012

City of Marinette, Wisconsin

_____
John Mabry
Chief of Police
City of Marinette, Wisconsin

_____
Denise J. Ruleau
Mayor
City of Marinette, Wisconsin

Dated this _____ day of _____, 2012

County of Menominee, Michigan

_____
Kenny Marks
Sheriff
Menominee County, Michigan

_____
Brian Bousley
Menominee County Administrator
Menominee County, Michigan

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Commissioner Per Diems and Expenses**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Board to review Commissioner Per diems and expenses as recently submitted for payment.

RECOMMENDED MOTION

To approve commissioner per diems and expenses as paid.

Submitted by: Brian Bousley **02/21/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Commissioner Meeting Fee
Expense Form

RECEIVED
2/7/13
Menominee County Administrator

Name of Commissioner Chris Plutchak

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
1-2-13	Board Meeting in Meno	$50.00
1-15-13	TCA	50.00
1-18-13	exc. Meeting	50.00
1-22-13	Board meeting in Meno	50.00
[redacted]	[redacted]	
[redacted]	[redacted]	
[redacted]		
Total Per Diem		200.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: [signature]

Date: 2-2-13

Commissioner Meeting Fee Expense Form

RECEIVED
2/4/13
Menominee County Administrator
BKB

Name of Commissioner Jan Hafeman

$50.00 per meeting-Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
1/2/13	Co. Board Mtg 5:00-7:00	No Charge
1/16/13	Board of Health: 4:30-6:15	$ 50.00
1/22/13	Co Board Mtg 5:30 – 8:00	No Charge
1/22/13	Elected Officials Acad. 7:30 – 12:00 & 1:00 -2:30	$ 75.00
1/24/13	Pinecrest Board: 4:00-5:15	$ 50.00
1/25/13	Board of Health Orient. 9:00-12:00	$ 50.00
Total Per Diem		$ 225.00

It is here by certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Jan Hafeman

Date: 1/31/13

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
2/4/13
Menominee County Administrator

Mileage: ~~$.555~~/mile ~ effective 01 January 2013
.565

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

Date	Meeting Place	# of miles	X ~~.555~~/mile .565	Total Cost	Account Number
1/2/13	Co Bd Mtg 5:00 Meno.	76		42.94	101-101-860.10
~~1/11/13~~	~~Ind Bd Mtg 4:00 Stephenson~~	~~34~~		~~19.21~~	~~101-101-860.10~~ NO PAY
1/16/13	Bd of Health Pinecrest	12		6.78	101-101-860.10
1/22/13	Meno Co. Bd Menominee	76		42.94	101-101-860.10
1/24/13	Pinecrest Bd-Casino	30		16.95	101-101-860.10
1/25/13	Bd of Health Orient-Steph	34		19.21	101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
		~~262~~ 228	Total Mileage		128.82
				Total Mileage Fee	~~148.03~~

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jan Hafeman
Signed

1/31/13
Date

Rec
2/4/13
BRB

Commissioner Meeting Fee
Expense Form

Name of Commissioner James Furlong

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
1-2-2013	County Board	50.00
Total Per Diem		50.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: J. M. Furlong

Date: 2-5-13

Rec 2/4/13 BRB

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: $ ~~.555~~ .565/mile ~ effective 01 January 2013

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Charlie Meintz ~ District 6**

Date	Meeting Place	# of miles	X ~~.555~~ .565/mile	Total Cost	Account Number
1-2	Board meeting menominee	50		28.25	101-101-860.06
1-7	park & Rec. Stephenson	—		0	101-101-860.06
1-15	Airport menominee	48		27.12	101-101-860.06
1-18	Executive com. menominee	50		28.25	101-101-860.06
1-22	Board meeting menominee	50		28.25	101-101-860.06
					101-101-860.06
					101-101-860.06
					101-101-860.06
					101-101-860.06
		198	Total Mileage	111.87	
				Total Mileage Fee	~~91.87~~ 111.87

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Charlie Meintz
Signed

2-3-13
Date

Rec 2/4/13

Commissioner Meeting Fee
Expense Form

Name of Commissioner Charlie Meintz

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
1-2	RE Org. & Board Meeting 5:00pm	$50.00
1-7	Parks & Rec 5:00pm	$50.00
1-15	RE Org. + Air port Meeting 4:00pm	$50.00
1-18	Executive committee 3:00pm	$50.00
1-22	Board Meeting 5:30pm	$50.00
1-29	MTA 7:30pm	$50.00
Total Per Diem		300.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Charlie Meintz

Date: 2-3-13

Commissioner Meeting Fee Expense Form

RECEIVED
2/1/13
Menominee County Administrator

Name of Commissioner Doug Kriewke D-1

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
1-15-13	MBDC City Hall 10 AM	50.00
"	E-911 Stephenson 6:30	50.00
1-2-13	CB	50.00
1-22-13	CB	50.00
Total Per Diem		200.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Doug Kriewke

Date: 2-1-13

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
2/1/13
Menominee County Administrator

COPY

Mileage: ~~$.555~~/mile ~ effective 01 January 2013 Rand McNally
.565

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Doug Krienke ~ District 1**

Date	Meeting Place	# of miles	X ~~.555~~/mile .565	Total Cost	Account Number
1-15-13	E 911 Steph. MI	48		27.12	101-101-860.01
22	El. Off. Ac. Marquette	232		131.08	101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
			Total Mileage		
				Total Mileage Fee	158.20

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Doug Krienke
Signed

2-1-13
Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
2/1/13
Menominee County Administrator

Mileage: ~~$.555~~/mile ~ effective 01 January 2013
$.565

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Larry Schei ~ District 4**

Date	Meeting Place	# of miles	.565 X ~~.555~~/mile	Total Cost	Account Number
1/02/13	Co. BOARD-COURTHOUSE	16		9.04	101-101-860.04
1/16	PUBLIC HEALTH-POWERS	73		41.25	101-101-860.04
1/22	Co. BOARD-COURTHOUSE	16		9.04	101-101-860.04
1/25	PUBLIC HEALTH-STEPHENSON	32		18.08	101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
			Total Mileage		
				Total Mileage Fee	$ 77.41

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei
Signed

2/01/13
Date

Commissioner Meeting Fee
Expense Form

RECEIVED
2/1/13
Menominee County Administrator

Name of Commissioner Larry Schei

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
1/02/13	REORGANIZATION/CO. BOARD - 5:00PM/5:30PM	50.00
1/16/13	DELTA MENOMINEE PUBLIC HEALTH - 4:30/6:00PM	50.00
1/22	CO BOARD 5:30 - 7:45PM	50.00
1/25	PUBLIC HEALTH 9:00 - 11:45AM	50.00
Total Per Diem		$ 200.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Larry Schei

Date: 2/01/13

Commissioner Meeting Fee Expense Form

RECEIVED
2/1/13
Menominee County Administrator

Name of Commissioner John Nelson

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
1-2-13	BOARD MEETING / REGULAR MEETING 2.5 hr	50.00
1-3-13	NORTHPOINT Bd MEETING 2.5 hrs	50.00
1-18-13	EXE MEETING. MENOMINEE 2. hrs.	50.00
1-21-13	NORTHPOINT (I.M) PERSONNEL	50.00
1-31-13	NORTH POINT (I.M) REG. BD MEETING	50.00
1-22-13	MENO Co. Board Mt., Reg MTG.	50.00
Total Per Diem		$300.00

5:00 P

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: John R Nelson

Date: Feb 1, 2013

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
2/1/13
Menominee County Administrator

Mileage: ~~$.555~~/mile ~ effective 01 January 2013
.565

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **John R. Nelson ~ District 9**

Date	Meeting Place	# of miles	X ~~.555~~/mile .565	Total Cost	Account Number
1-2-13	CR-Board MENOMINEE	94	.565	53.11	101-101-860.11
1-3-13	IRON MT. NORTHPOINT	74	.565	41.81	101-101-860.11
1-18-13	MENOMINEE C.H.	94	.565	53.11	101-101-860.11
1-21-13	NORTHPOINT IRON MT. (PERSON)	74	.565	41.81	101-101-860.11
1-31-13	NORTHPOINT, IRON MT. (REG)	74	.565	41.81	101-101-860.11
1-22-13	MEN. CO. BD MTG (REG)	94	.565	53.11	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
		504	Total Mileage	284.76	
				Total Mileage Fee	$284.76

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

John R Nelson
Signed

Feb 1, 2013
Date

RECEIVED
2/4/13
Menominee County Administrator

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: $ ~~.555~~ .565/mile ~ effective 01 January 2013

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Gerald L. Piche ~ District 7**

Date	Meeting Place	# of miles	X .555/mile .565	Total Cost	Account Number
1/2/13	Court House C. Board	72		40.68	101-101-860.07
					101-101-860.07
1/8/13	Doggett – Road Comm.	25		14.13	101-101-860.07
	* Attended Two Others	No Charge		—	101-101-860.07
1/22/13	County Board - Menom.	No Charge - Rode w/Jan			101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
		97	Total Mileage	54.81	
				Total Mileage Fee	54.81

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche
Signed

2/4/13
Date

Commissioner Meeting Fee
Expense Form

Name of Commissioner Jerry Picke

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
1/2/13	Mon. Co. board meeting	50.—
1/8/13	Road Commission - Daggett	50.—
	* Attended Two other R.C. Meetings - No Charge.	
1/22/13	Mon. Co. Board Meeting	50.—
Total Per Diem		150.—

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Gerald Picke

Date: 2/4/13

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
2/4/13
Menominee County Administrator

COPY

Mileage: ~~$.555~~/mile ~ effective 01 January 2013
.565

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Bernie Lang ~ District 2**

2013

Date	Meeting Place	# of miles	X ~~.555~~/mile .565	Total Cost	Account Number
01-02	CO. BD.	3			101-101-860.02
01-07	FAIRBOARD	45			101-101-860.02
01-15	HARDSHIP	3			101-101-860.02
01-22	CO. BD.	3			101-101-860.02
01-29	SOC. SERV (DHS)	3			101-101-860.02
					101-101-860.02
		57	X.565 =	32.21	101-101-860.02
					101-101-860.02
					101-101-860.02
			Total Mileage		
				Total Mileage Fee	32.21

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang
Signed

02-02-13
Date

Commissioner Meeting Fee
Expense Form

RECEIVED
2/4/13
Menominee County Administrator

Name of Commissioner BERNIE CALG

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
01-02-13	CO. BD.	50.
01-07-13	FAIRBOARD	50.
01-15-13	HARDSHIP	50.
01-22-13	CO. BD.	50.
01-29-13	SOC. SERV. (DHS)	50.
		250.00
Total Per Diem		250.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: B. Calg

Date: 02-02-13

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Miscellaneous Bills**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Board to review recently submitted Miscellaneous Bills as paid on January 17, 23, & 31, 2013 in the total amount of $237,505.32.

RECOMMENDED MOTION

To approve Miscellaneous Bills as paid on January 17, 23, & 31, 2013 in the total amount of $237,505.32.

Submitted by: Brian Bousley **02/21/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
REGISTER OF DEEDS							$14.00
28355	1/17/2013	Recording Fee	L. Felch - Affidavit of Correction	101-215-727.00	14.00		
Total Amount for Bank Account: General							$14.00

APPROVED
JAN 1 7
CHIEF FISCAL OFFICER
MENOMINEE COUNTY, MICHIGAN
BPB

MENOMINEE COUNTY
Check Register Report

Check	Vendor Name			Status	Check Date	CheckAmount$
Vchr#		Vendor's Ref#	Description	Debit Account	$Amount	
Check Date: 01/23/2013 - 01/23/2013						
Bank Account: General - General						
General						
93558	MI Conference of Teamsters			Open	01/23/2013	$70,235.00
28380		February 2013	Health Insurance Premium	101-103-712.00	$40,050.88	
28380		February 2013	Health Insurance Premium	205-315-712.00	$8,589.08	
28380		February 2013	Health Insurance Premium	205-316-712.00	$981.70	
28380		February 2013	Health Insurance Premium	208-751-712.00	$1,390.60	
28380		February 2013	Health Insurance Premium	271-790-712.00	$4,172.04	
28380		February 2013	Health Insurance Premium	296-663-712.00	$981.70	
28380		February 2013	Health Insurance Premium	701-000-231.10	$981.70	
28380		February 2013	Health Insurance Premium	704-000-232.00	$13,087.30	
93559	Blue Cross Blue Shield of MI			Open	01/23/2013	$5,799.30
28381		Febrary 2013	Health Insurance Premium	266-326-712.00	$1,330.37	
28381		Febrary 2013	Health Insurance Premium	266-325-712.00	$3,177.14	
28381		Febrary 2013	Health Insurance Premium	701-000-231.00	$508.71	
28381		Febrary 2013	Health Insurance Premium	704-000-232.00	$783.08	
Total General						**$76,034.30**
Grand Total:						**$76,034.30**

APPROVED
JAN 23
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Delta/Menominee Health Dept.							**$36,040.00**
28495	1/15/2013	Appropriations	2nd Quarter 2012 - 2013	101-997-999.03	36,040.00		
NORTHPOINTE BEHAVIORAL							**$24,902.00**
28494	1/15/2013	Appropriation	2nd Quarter Appropriation 2012 - 2013	101-997-999.26	24,902.00		
TWIN COUNTY AIRPORT COMMISSION							**$15,000.00**
28493	1/15/2013	Appropriation	2nd Quarter (2012 - 2013)	101-997-999.01	15,000.00		
Total Amount for Bank Account: General							**$75,942.00**

APPROVED
FEB - 1 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED
FEB - 1 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
ALL SEASONS EQUIPMENT							**$446.00**
28416	12/28/2012	6930	Shoe Kit & Rubber Deflector Kit	101-265-934.00	446.00		
AT&T - Carol Stream, IL							**$858.84**
28455	1/19/2013	906863202301	January 19 - February 18, 2013	101-103-850.00	396.59	x	
28483	1/19/2013	906863444101	January 19 - February 18, 2013	101-103-850.00	462.25	x	
AT&T Long Distance							**$177.00**
28456	1/19/2013	854528091	Long Distance Telephone Services	101-103-850.00	177.00		
Big O's Lube and Service, Inc.							**$819.55**
28476	1/18/2013	10526	2011 Chevy Impala - Vehicle Maintenan	205-315-934.02	234.08		
28477	1/21/2013	10534	2010 Chevy Impala - Vehicle Maintenan	205-315-934.02	585.47		
Bob Barker Company, Inc.							**$254.67**
28463	1/17/2013	WEB000253747	Inmate Supplies	101-301-770.00	254.67		
Brian Bousley							**$108.22**
28489	1/23/2013	Reimbursement	Mileage & IPad Case	101-172-860.00	93.23		
28489	1/23/2013	Reimbursement	Mileage & IPad Case	101-172-931.00	14.99		
Cellcom Wisconsin RSA 04							**$70.56**
28406	1/5/2013	550307	Medical Examiner - Cellular Services	101-648-727.00	70.56		
CITY OF MENOMINEE - 2511 10TH ST.							**$7,600.42**
28439	12/12/2012	December 2012	Gasoline Sales	101-265-742.00	98.22		
28439	12/12/2012	December 2012	Gasoline Sales	101-141-860.00	98.88		
28439	12/12/2012	December 2012	Gasoline Sales	101-426-860.00	59.20		
28447	1/25/2013	0111	Duby Park Ice Rink Attendant (2012/20	296-667-801.01	288.00	x	
28472	1/21/2013	3366	Gasoline Sales (November 2012)	205-315-742.00	3,926.52		
28473	1/21/2013	3376	Gasoline Sales (December 2012)	205-315-742.00	3,129.60		
Clean Kill Pest Control Inc.							**$1,750.00**
28487	1/8/2013	1046561	Phragmite Cutting Work	208-751-930.04	1,750.00		
CLOVERLAND PAPER CO							**$568.67**
28387	1/18/2013	100856	Toilet Tissue & Tissue	101-265-755.01	96.92		
28409	1/11/2013	100792	Towels	101-265-755.01	30.59		
28410	1/11/2013	100791	Liners	101-265-755.01	74.47		
28411	1/11/2013	100793	Tissues, Towels, Liners, Soap, Clorox V	101-265-755.01	197.57		
28462	1/18/2013	100859	Gloves, Liners, Lysol	101-301-770.00	169.12		
CORE TECHNOLOGY CORPORATION							**$600.00**
28394	1/21/2013	ORD-03546-N14VWR	PO# 02750 Renewal CSB Subscription	266-326-942.00	600.00		
Country Mile Document Destruct							**$193.98**
28413	1/16/2013	14684	Shredding of Documents 1/11/13	101-265-801.00	193.98		
Dennis-Ruleau, Dawn							**$575.00**
28445	1/30/2013	5045	Crisis Intervention	296-668-801.00	575.00		
Friends Ofc Prod Whse Direct							**$518.60**
28383	1/24/2013	017925I	FOC - Office Supplies	101-141-727.00	95.70		
28383	1/24/2013	017925I	FOC - Office Supplies	215-141-934.00	170.97		
28390	1/21/2013	017889I	FOC Office Supplies	101-141-727.00	101.96		
28396	1/15/2013	017861	Office Supplies - B & G	101-265-930.01	149.97		
Hi Tec Building Services							**$1,495.00**
28481	1/30/2013	4642	Cleaning Services for January 2013	101-265-801.00	1,495.00		
IMAGEWORKS							**$228.00**
28382	1/21/2013	5362	Uniforms - Jim Mekash	101-265-745.00	228.00		

APPROVED
FEB - 1 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Ivens, Ruby E.							**$27.12**
28488	1/7/2013	Reimbursement	Parks Committee Mileage	208-751-860.00	27.12		
J.F. Ahern Company							**$664.98**
28412	1/16/2013	175025	Annual Maintenance Extinguisher (Anne	101-265-801.00	101.50		
28415	1/11/2013	175026	Annual Maintenance - Extinguisher	101-265-801.00	184.90		
28475	1/21/2013	175027	Annual Maintenance - Extinguisher	205-315-755.00	378.58		
Joel Hensley, RN							**$1,365.00**
28469	1/26/2013	Nursing Services	February 1 - February 15, 2013	101-301-770.01	1,365.00		
Johnson, Gary							**$482.72**
28403	1/18/2013	5034	Foster Care (E.J.J. & L.M.J.)	292-662-843.02	482.72		
Juvenile Justice Assoc of MI							**$45.00**
28443	1/28/2013	5038	Membership Dues	101-132-802.00	45.00		
Kakuk, Tammany							**$378.60**
28448	1/29/2013	5041	Foster Care (A.M.L.)	292-662-843.02	378.60		
Kielman, Marc							**$85.32**
28389	1/23/2013	Reimbursement	Mileage - Stephenson, Hermansville & (	101-262-860.00	25.99		
28389	1/23/2013	Reimbursement	Mileage - Stephenson, Hermansville & (	101-262-860.00	59.33		
LENCA SURVEYING							**$2,760.00**
28391	1/21/2013	13025	Project Yr 2012 (Dec 19 - Dec 31, 2012)	243-246-801.07	880.00		
28392	1/21/2013	13026	Project Yr 2013 (Jan 1 - Jan 21, 2013)	243-245-801.07	1,880.00		
Marinette Farm & Garden							**$39.99**
28470	1/11/2013	228401	Dog Food	101-301-881.01	39.99		
Mastercard							**$1,567.27**
28421	1/13/2013	Credit Card	Amazon	101-267-727.00	57.88	x	
28421	1/13/2013	Credit Card	USPS	101-268-729.00	4.90	x	
28421	1/13/2013	Credit Card	USPS	101-268-729.00	4.90	x	
28421	1/13/2013	Credit Card	USPS	101-268-729.00	4.90	x	
28421	1/13/2013	Credit Card	AirGas North	101-265-931.00	771.93	x	
28421	1/13/2013	Credit Card	USPS	101-101-901.00	18.95	x	
28421	1/13/2013	Credit Card	USPS	101-268-729.00	4.90	x	
28421	1/13/2013	Credit Card	USPS	101-268-729.00	4.90	x	
28421	1/13/2013	Credit Card	USPS	101-268-729.00	4.90	x	
28421	1/13/2013	Credit Card	USPS	101-268-729.00	4.90	x	
28421	1/13/2013	Credit Card	USPS	101-268-729.00	4.90	x	
28421	1/13/2013	Credit Card	Viktor Incentives	517-252-860.00	125.00	x	
28421	1/13/2013	Credit Card	Apple Itunes Store	101-103-970.09	4.23	x	
28421	1/13/2013	Credit Card	Apple Itunes Store	101-103-970.09	4.23	x	
28421	1/13/2013	Credit Card	USPS	101-268-729.00	4.90	x	
28421	1/13/2013	Credit Card	USPS	101-268-729.00	4.90	x	
28421	1/13/2013	Credit Card	USPS	101-268-729.00	4.90	x	
28421	1/13/2013	Credit Card	Walmart	296-667-801.01	44.13	x	
28421	1/13/2013	Credit Card	Late Fee	101-103-755.00	20.00	x	
28457	1/13/2013	Credit Card	Holiday	101-301-860.00	40.00	x	
28457	1/13/2013	Credit Card	Cabela's Promotions	205-315-745.00	187.94	x	
28457	1/13/2013	Credit Card	Team Wireless	101-301-934.00	163.18	x	
28457	1/13/2013	Credit Card	Superior Touchless	101-301-981.00	8.00	x	
28457	1/13/2013	Credit Card	Intelius	101-301-727.00	19.95	x	
28457	1/13/2013	Credit Card	Superior Touchless	101-301-981.00	8.00	x	
28457	1/13/2013	Credit Card	USPS	101-301-755.00	39.95	x	

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Maximus, Inc.							**$700.00**
28422	1/21/2013	101338.01.05-001	PA's DHS-286 Billing (1st Qtr) Oct - Dec	101-267-801.00	700.00		
MENOMINEE AREA PUBLIC SCHOOLS							**$230.00**
28442	1/28/2013	5037	Virtual School (K.W.)	101-132-802.00	230.00		
MENOMINEE COUNTY CLERK							**$10.00**
28407	1/21/2013	Notary	Thomas G. Faller	101-215-727.00	10.00	x	
MILLERS ACTION OFFICE SUPPLY I							**$275.73**
28386	1/25/2013	091301	Office Supplies - Rabida	101-426-727.00	53.47		
28438	1/24/2013	091268	Treasurers Office - Office Supplies	101-253-727.00	147.10		
28444	1/28/2013	091353	Office Supplies	101-132-727.00	37.58		
28444	1/28/2013	091353	Office Supplies	101-148-727.00	37.58		
NERATS PLUMBING AND HEATING IN							**$93.00**
28452	1/30/2013	Carriveau	Water Heating Wiring	274-690-809.68	93.00		
Office Depot, Inc.							**$50.38**
28397	1/9/2013	639396252001	Ink Cartridge - Building Codes	249-371-727.00	50.38		
Pan-O-Gold Baking Co.							**$66.29**
28466	1/8/2013	00040683300807	Inmate Groceries	101-301-770.00	30.24		
28467	1/15/2013	00040683301503	Inmate Groceries	101-301-770.00	36.05		
PHDM							**$94.00**
28419	1/11/2013	42701	Court Ordered Testing (Client # 31316)	101-131-807.00	94.00		
PLASTOCON, INC							**$508.71**
28478	1/15/2013	77043	Disposable Tray Liners & Shipping	280-362-755.00	508.71		
QUALITY WATER SPECIALISTS							**$85.50**
28420	1/14/2013	163173	Annex - Salt for Water Softner	101-265-801.00	85.50		
Quill Corporation							**$310.58**
28446	1/18/2013	8747410	Office Supplies & Exam Gloves	296-667-801.01	50.30		
28446	1/18/2013	8747410	Office Supplies & Exam Gloves	101-132-727.00	200.32		
28460	10/3/2012	6269229	Duracell Batteries	101-301-727.00	44.97		
28461	10/3/2012	6269247	Duracell Batteries	101-301-727.00	14.99		
Randall Phillipps							**$150.00**
28401	1/17/2013	1992-6407-DP	Court Appointed Legal - Larson	101-131-807.00	50.00		
28402	1/17/2013	2007-11986-DP	Court Appointed Legal - Craven	101-131-807.00	50.00		
28437	1/29/2013	1992-6407-DP	Court Appointed Legal - Larson	101-131-807.00	50.00		
Reinhart Foodservice							**$1,443.45**
28464	1/15/2013	161161	Inmate Supplies	101-301-770.00	700.14		
28465	1/22/2013	162336	Inmate Supplies	101-301-770.00	743.31		
Richardson, Peggy Ann							**$333.60**
28449	1/29/2013	5043	Foster Care (C.C.) x 1 day	292-662-843.02	22.24		
28450	1/29/2013	5044	Foster Care (C.J.C.)	292-662-843.02	311.36		
Scott M. Wesa							**$2,000.00**
28459	1/30/2013	PO # 18763	Vehicle - Michelle Larson	294-683-835.00	2,000.00		

APPROVED
FEB - 1 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

APPROVED
FEB - 1 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Standard Insurance Company							**$213.90**
28388	1/27/2013	February 2012	Life Insurance Premium	101-101-713.00	20.70		
28388	1/27/2013	February 2012	Life Insurance Premium	101-132-713.00	6.32		
28388	1/27/2013	February 2012	Life Insurance Premium	101-136-713.00	11.50		
28388	1/27/2013	February 2012	Life Insurance Premium	101-141-713.00	9.20		
28388	1/27/2013	February 2012	Life Insurance Premium	101-148-713.00	0.58		
28388	1/27/2013	February 2012	Life Insurance Premium	101-215-713.00	13.80		
28388	1/27/2013	February 2012	Life Insurance Premium	101-172-713.00	4.60		
28388	1/27/2013	February 2012	Life Insurance Premium	101-261-713.00	2.30		
28388	1/27/2013	February 2012	Life Insurance Premium	101-267-713.00	9.20		
28388	1/27/2013	February 2012	Life Insurance Premium	101-268-713.00	2.30		
28388	1/27/2013	February 2012	Life Insurance Premium	101-253-713.00	6.90		
28388	1/27/2013	February 2012	Life Insurance Premium	101-257-713.00	4.60		
28388	1/27/2013	February 2012	Life Insurance Premium	101-265-713.00	2.30		
28388	1/27/2013	February 2012	Life Insurance Premium	101-301-713.00	48.30		
28388	1/27/2013	February 2012	Life Insurance Premium	101-682-713.00	2.30		
28388	1/27/2013	February 2012	Life Insurance Premium	101-103-713.00	2.30		
28388	1/27/2013	February 2012	Life Insurance Premium	101-426-713.00	2.30		
28388	1/27/2013	February 2012	Life Insurance Premium	271-790-713.00	9.20		
28388	1/27/2013	February 2012	Life Insurance Premium	296-663-713.00	2.30		
28388	1/27/2013	February 2012	Life Insurance Premium	296-664-713.00	2.30		
28388	1/27/2013	February 2012	Life Insurance Premium	296-665-713.00	2.30		
28388	1/27/2013	February 2012	Life Insurance Premium	208-751-713.00	4.60		
28388	1/27/2013	February 2012	Life Insurance Premium	205-316-713.00	2.30		
28388	1/27/2013	February 2012	Life Insurance Premium	205-315-713.00	23.00		
28388	1/27/2013	February 2012	Life Insurance Premium	266-325-713.00	16.10		
28388	1/27/2013	February 2012	Life Insurance Premium	266-326-713.00	2.30		
State of Michigan - DNRE Cashier's Office ERMD CGL							**$200.00**
28453	1/14/2013	798287	Groundwater Annual Permit Fee (GW1'	208-751-755.08	200.00	x	
State of Michigan - MI Dept. of Human Services							**$35,284.03**
28404	1/17/2013	5033	Monthly Offset (October & November 2(	292-662-843.01	35,284.03		
State of Michigan - MI Dept. of State/Cash/Notary							**$10.00**
28406	1/21/2013	Notary	Thomas G. Faller	101-215-727.00	10.00	x	
Stellar Pizza, LLC							**$25.00**
28441	1/28/2013	42	Pizza for Teen Court	296-667-801.02	25.00		
Stephenson National Bank&Trust							**$35.00**
28417	1/8/2013	2013-1	Safe Deposit Box	101-268-802.00	35.00		
Stericycle							**$173.85**
28468	1/14/2013	4003895095	Inmate Medical Supplies	101-301-770.01	173.85		
SVINICKI, GAIL M.							**$44.55**
28440	1/29/2013	Reimbursement	Express Mail (Meshigaud/Eagle) 2012-1	101-267-804.00	18.95		
28458	1/29/2013	Reimbursement	Genetic Testing (Wygant/Kveton) 2012-	101-267-840.00	25.60		
TC Cleaning							**$257.00**
28480	1/24/2013	1933	Health Dept - Strip & Wax Floor	101-265-801.00	257.00		
Time Warner Cable							**$329.95**
28384	1/25/2013	10404700185701000	1January 25 - February 24, 2013	101-103-851.01	329.95		
TopComp Incorporated							**$1,090.50**
28398	1/7/2013	2013002	PO# 02748 Street Centerline Work	266-325-727.01	1,090.50		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Town & Country Veterinary Clin							**$97.95**
28471	1/21/2013	148348	Canine Care	101-301-881.01	97.95		
TWIN CITY ELECTRIC, Inc.							**$6,337.00**
28399	1/16/2013	78242	PO# 02749 - Balance Due for Panasoni	101-103-998.00	6,337.00		
TWIN CITY SERVICE AGENCY INC							**$55.00**
28393	1/22/2013	4383	Notary Bond - Thomas Faller	101-215-727.00	55.00		
U.E.S. COMPUTERS, INC.							**$2,079.00**
28385	1/21/2013	37190	Setting up Wireless	101-103-970.09	485.00		
28484	1/18/2013	63374	20" Widescreen Filters (x3)	101-103-970.08	267.00		
28485	1/11/2013	63294	Wireless Printer (x3)	101-103-970.08	477.00		
28486	1/15/2013	63349	PO# 02751 Notebook for PA Digital Sys	101-103-970.08	850.00		
U.S. Bank Equipment Finance							**$133.07**
28400	1/16/2013	220277131	BizHub 423 Copier	101-172-942.00	133.07		
Unemployment Insurance Agency							**$5,924.54**
28408	1/3/2013	0805023 000	Calendar Year 2011 (Unemployment)	101-103-717.00	5,924.54		
UPCAP SERVICES INC							**$1,000.00**
28482	1/29/2013	Dues	2013 Dues	101-103-802.00	1,000.00		
Valley Mechanical, Inc.							**$543.32**
28414	1/7/2013	2353	Troubleshoot Dishwasher (Solenoid Val	101-265-930.01	543.32		
Vangent, Inc.							**$105.00**
28474	1/8/2013	80053579	Reid Internet w/Books & Report Booklet	205-315-755.00	105.00		
Wall Contracting							**$600.00**
28451	1/30/2013	Race	Repairs - Change Order #3	274-690-809.61	600.00		
Waste Management							**$436.69**
28479	1/31/2013	1409189-1856-0	February 2013	101-265-801.00	436.69		
WEST GROUP PAYMENT CENTER							**$425.18**
28418	1/1/2013	826350924	December 1 - December 31, 2012	269-145-801.00	425.18		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							**$82.74**
28395	1/17/2013	0402047856-00005	Kleinke Park - Electrical Service	208-751-920.01	49.52		
28454	1/24/2013	0402047856-00006	Stoney Point - Street Lighting	208-751-920.01	33.22		
Total Amount for Bank Account: General							**$85,515.02**

APPROVED
[illegible] - 1 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Miscellaneous Boards/Committees/Commission Reports**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Miscellaneous reports discussed at the 2/12/13 County Board meeting

RECOMMENDED MOTION

To approve the miscellaneous reports discussed at the 2/12/2013 County Board meeting

Submitted by: Brian Bousley **02/21/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887
PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

02/01/2013

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P12814-13	01/03/13	STROM MARY A & STROM CHRISTI	W9525 WHISPERING PI	LAKE TWP.	$75.00
Work : 9.DEMOLITION		REMOVE SINGLE WIDE MOBILE HOME			008-560-007-00
P12815-13	01/15/13	BECKER ROBERT J	W4369 PINEWOODS L	INGALLSTON TWP.	$397.00
Work : 11.COMMERCIAL		68X80 ADDITION TO TRUCK GARAGE			007-305-006-00

Total Permits **2**

Total Fees **$472.00**

THE MENOMINEE COUNTY FAIR BOARD MEETING WAS HELD ON MONDAY, JANUARY 7, 2013 AT THE MICHIGAN STATE UNIVERSITY EXTENSION OFFICE IN COLLABORATION WITH THE MENOMINEE COUNTY PARKS AND RECREATION COMMITTEE. THE MEETING WAS CALLED TO ORDER BY PRESIDENT OF THE PARKS AND RECREATION COMMITTEE ROBERT DESJARLAIS AT 5:00 P.M. FAIR BOARD MEMBERS PRESENT WERE PRESIDENT LARRY ROETZER AND SECRETARY KANDACE CURRAN. SUPERINTENDENTS PRESENT WERE CHRIS RULEAU AND NITA CURTIS. COUNTY COMMISSIONER BERNIE LANG WAS ALSO PRESENT FOR FAIR BOARD. PARK MEMBERS PRESENT WERE ROBERT DESJARLAIS, GLENN CODY, RUBY IVENS, COUNTY COMMISSIONER CHARLIE MEINTZ AND GAIL JERZYK. COUNTY COMMISSIONER JAMES FURLONG WAS ABSENT.

PUBLIC IN ATTENDANCE: NONE

PUBLIC COMMENT: NONE

COMBINED MEETING: THE PARK AGREED TO ALLOCATE 25 CAMPSITES TO THE FAIR FOR FAIR WEEKEND. THE FAIR GAVE 4 SITES BACK TO THE PARK LAST YEAR. THE BOARDS DISCUSSED LONG TERM GOALS AND THE POSSIBILITY OF ANOTHER STORAGE BUILDING IN THE FUTURE. THE BOARDS DISCUSSED THE CURRENT RATE FOR INSIDE STORAGE FEES. KANDACE WILL CALL AROUND TO SEE WHAT EVERYONE ELSE CHARGES AND REPORT BACK TO PARK BOARD IN FEBRUARY. THE FAIR BOARD MEMBERS LEFT THE PARK MEETING AT 5:30 P.M. AND CONTINUED THEIR OWN MEETING IN THE SMALL CONFERENCE ROOM.

AGENDA: ACCEPPTED AS PRESENTED. WELCOMED BERNIE LANG TO THE FAIR BOARD FOR THE VERY FIRST TIME SINCE HE HAS BEEN A COMMISSIONER.

TREASURER'S REPORT: PHYLLIS WAS ABSENT. NON AVAILABLE.

SECRETARY'S REPORT: DISCUSSED THE WHOSE TERM WAS UP. LENGTHY DISCUSSION WITH BERNIE LANG TO EXPLAIN HOW THINGS ARE DONE ON AN EVENT BOARD.

OLD BUSINESS: WILL WRAP UP 2012 FAIR NEXT MONTH WITH A FULL BOARD.

NEW BUSINESS: LARRY FOUND A NEW ELIMINATOR COMPANY AND TALKED WITH WUMPA TO SECURE A DATE FOR JULY 21ST FOR THE TRUCK AND TRACTOR PULLS. THE CONTRACT WAS SIGNED WITH WUMPA AND A $100 DEPOSIT WILL BE SENT TO THEM TOMORROW.

IT WAS AGREED THAT THE NEXT FAIR BOARD MEETING WILL BE HELD ON MONDAY, FEBRUARY 4TH AT 6:00 P.M. AT THE MICHIGAN STATE UNIVERSITY EXTENSION OFFICE IN STEPHENSON.

NOTE: MEETING NEEDED TO BE CHANGED TO WEDNESDAY, FEBRUARY 6TH, 2013.

THE MEETING WAS ADJOURNED AT 6:30PM.

RESPECTFULLY SUBMITTED,

KANDACE CURRAN, SECRETARY

Cedarville Township Board

Regular Meeting

December 19, 2012

Call to Order: Supervisor Peterson called the meeting to order at 7:00 pm

Roll Call: Supervisor-Lin Peterson, Clerk-Donna Buechler, Treasurer-Kathie Prestin, Trustee-Jim Prestin and 3 guests were present.

Agenda: Moved by Donna to approve agenda as presented, second by Kathie. Motion carried.

Clerk's Report: Kathie and Donna have been working on reconciling books. Moved by Jim to approve warrant list 13649-13667 void 13661 & 13648, second by Donna. Motion carried. Census survey-we had no boundary changes. Approved minutes are now available on Menominee County website. The monthly file folder will now hold the official copies of bills paid, reports, agenda, and warrant list. Minutes of previous meeting stand.

Treasurer's Report: Fund accounts and bank balances reconcile at $70,853.92. New accounts have been opened at Mbank. Investment account has been combined into general checking to save service fees.

Fire Chief's Report: We have been awarded the 50/50 grant. No word yet from FEMA. FFI & II begin on Jan. 7 and will end May 11. Ryan will be attending. Menominee County is now narrow banded. A member lost his pager at Westman Dam Fire. Donna will check if we can turn in an insurance claim. One run this month for a vehicle roll over. Gary will talk to Sheriff Marks about theft of former member's equipment.

Assessor's Report: BOR met on Dec. 11th and processed one request for hardship exemption. They granted a partial exemption. Jill is completing final year end inspections to establish taxable status for 2013. Personal property tax is still in play for 2013. Once eliminated state legislature indicated Fire depts. would be reimbursed and local municipalities would be reimbursed 80%.

Supervisor/Building Authority Report: No new construction this month.

Acceptance of Reports: Moved by Donna to accept all previous reports, second by Kathie. Motion carried.

Old Business:

Street lights-Alger Delta will be installing in a week or two at Old mill Lane on 551. One resident has complained. Moved by Jim to approve moving forward on changing out street lights, township property lights to energy efficient light fixtures, second by Kathie. Motion carried.

Cemetary-Still waiting on fence estimates. We will receive 25% of sale of timber with a $5-7,000 estimate.

Fox Park-Roy Hubbard wants us to mark for thinning. Jim brought suggestions for saving help and money at the park for us to review.

Website-Needs pictures and verbiage.

New Business:

BOR Members: Moved by Donna to have our BOR consist of Ruth Kranberg, Carol Prestin, and Clayton Parcels, second by Jim. Motion carried. New members were all sworn in.

Brainstorming-Fox Park will be our topic for January

5 Year Plan-Use our brainstorming sessions to help planning commission.

Adjourn-Moved by Donna to adjourn, second by Jim. Motion carried.

Menominee County Parks and Recreation Committee

Meeting Minutes

January 7, 2013

The meeting was called to order at 5:00 pm by Bob Desjarlais at the Annex in Stephenson, MI on January 7, 2013.

Reporting for roll call were: Vola Bleile, Bob Desjarlais, Ruby Ivens, Gail Jerzyk, Glenn Cody, County Administrator Brian Bousley, and County Commissioner Charlie Meintz. Al Thompson, Building and Grounds Supervisor, was also in attendance. There was a quorum present to conduct the meeting.

Approval of agenda: A motion was made by Ruby and seconded by Bob. The motion carried.

Minutes: A motion was made by Bob to approve the minutes from the last meeting that was seconded by Ruby. The motion carried.

Public Comment: There was no public comment.

Business:

a. **Election of Officers:**

President: Ruby made a motion to nominate Bob Desjarlais for president that was seconded by Charlie. The motion carried.

Vice President: Ruby made a motion to nominate Charlie Meintz for vice president that was seconded by Vola. The motion carried.

Secretary: Ruby made a motion to nominate Glenn Cody for secretary that was seconded by Charlie. The motion carried.

b. **Joint Meeting with the Fair Board:** Several members of the committee commended President Kandace Curran and the Fair Board for their efforts in organizing the event each year. Kandace reiterated her goal that the fair continue to be profitable. She stated that the date for the 2013 fair has not yet been set, but that most probably the event will take place during the third of fourth week of July. There was a brief discussion concerning an increase in the storage rate at Shakey Lakes Park that is currently $ .85 per square foot. Bob asked for input from the Fair Board since they are one of the park patrons that would be affected by the increase. Kandace promised to check on storage rates at other facilities in the area and to discuss the matter further with the entire Fair Board. Kandace requested that the Parks and Recreation Committee consider replacing the doors on the east side of the storage facility. Bob mentioned that the building was also in need of an electrical upgrade.

c. **Monthly Budget Review:** Brian distributed copies of the most recent budget for the board's perusal and comment. He reported that the budget is in order and suggested that the fund equity, currently at $49,772,14 , be dedicated to an electrical upgrade at Shakey Lakes Park.

Bob asked for comments from the committee regarding the tour of the new bathhouse at Shakey Lakes Park. Several members were concerned about many of the deficiencies identified during the tour including prominent cracks in the wall and irregular mortar joints.

d. **Camp Host Program**: The committee discussed making changes to last year's program in an effort to avoid some of the difficulties experienced during the first year of operation including:

- Designate a more suitably-located campsite for the camp host that would be closer to the park entrance.
- Establish a dress code for the camp host.
- Inform the park patrons in advance concerning the camp host's responsibilities.
- Check with the DNR for a list of approved camp hosts at state parks.
- Restrict each camp host's tenure to just one month.

Brian requested that the committee review the documents for the program prior to further discussion at the next meeting.

e. **Volunteer Fire and Rescue Squad Personnel Free Camping Weekend:** The committee discussed various options for continuing the program including a request that the various organizations involved assist in identifying eligible members. No action was taken.

f. **Park Projects/DNR Grants:** Brian reported that the grant application for a well, well house, and an electrical upgrade at River Park had been approved by the DNR pending sufficient funding appropriation from the state legislature. Concerning future grant applications, Brian suggested that the committee consider improvements at the Stoney Point boat launch.

g. **Lease Program:** Brian reported that everything looks good.

h. **Deputy in the Park Program:** The committee discussed establishing some guidelines for this year's program in cooperation with the Sheriff's Department.

There was no correspondence.

Any Other Items Members Wish to Present: There were no additional items.

Gail offered a motion to adjourn that was seconded by Vola. The meeting was adjourned at 7:05 pm.

Respectfully submitted by Glenn D. Cody

PINECREST
CARING COMMUNITY

PINECREST BOARD OF TRUSTEES

Date: November 29, 2012	Place: Board Room
Presiding: Gerald Smith, Chairperson	Time: 2:00 p.m. CST
Recording Secretary: Lois Ball, Executive Secretary	

TOPIC	DISCUSSION	OUTCOME
1. Roll Call:	Board Members Present: Gerald Smith, Debbi Springinsguth, Elaine Boyne, Katie Driscoll, Barbara Oliver, Randall Van Gasse, Mary Bradley, Michael Kaufman, Jeff Naser Liaison Members present: John Degenaer Charlie Meintz joined the meeting at 2:10 pm Leadership Team Members present: Darlene Smith, Candace Meintz, Sharline Corrigan Guests: Gerald McCole, Todd Flath	
2. Approval of November's Agenda		A motion was made by Trustee Oliver, supported by Trustee Driscoll, to approve the Agenda. Motion carried.
3. Board action on Minutes of the	Minutes of October Meeting had been mailed to	A motion was made by Trustee Bradley,

October 25, 2012 meeting	Board Members prior to this meeting for their review. Minutes had been amended prior to the meeting to correct the Secretary signing October Meeting Minutes. A copy of the amended minutes were distributed at this meeting.	supported by Trustee Oliver, to accept the Amended Minutes as presented. Motion carried.
4. Review of Financial Statements for October 2012	CFO, Candace Meintz, reviewed the Financial Statements for the month of October 2012.	A motion was made by Trustee Kaufman, supported by Trustee Boyne, to accept the Financial Statements as presented. Motion carried.
5. Board Action on Manifest of Invoices	The Manifest of Invoices had been mailed to Board Members prior to this meeting for their review.	A motion was made by Trustee Driscoll, supported by Trustee Bradley, to accept the Manifest of Invoices and to pay the bills. Motion carried.
6. Committee Reports	Trustee Bradley reported on the activities of each of the Whispering Pines home and Great Northern Home Care offices. All homes and businesses are doing well.	A motion was made by Trustee Driscoll, supported by Trustee Boyne, to accept the report as presented. Motion carried.
7. Board Action Items/Resolutions	Administrator Mapes announced that the Contract between Pinecrest and SEIU has been settled. This Contract mirrors Local 854's , because of the length of time it took to get through the negotiations with SEIU we agreed on a $125.00 sign on bonus. We are looking for approval of this resolution to accept the contract with SEIU.	A motion was made by Trustee Boyne, supported by Trustee Bradley, to approve the resolution, accepting the contract between Pinecrest Medical Care Facility and SEIU. Motion carried.
	Action Item 2: 2013 Capital Budget was reviewed by Candace Meintz, CFO. Trustee Naser asked what the Foundation was and it was explained that it includes the Ellen k. Russell Trust, Michael Miketinac Trust and Charitable Trust Donations, all which benefit the facility.	A motion was made by Trustee Kaufman, supported by Trustee Oliver, to approve the 2013 Capital Budget. Motion carried.
	Writes off for the month in the amount of $9,9598.08 were reviewed by Sharline Corrigan,	A motion was made by Trustee Bradley, supported by Trustee Driscoll, to approve the

	Accounts Receivable Specialist. She has good news. With help from Russ Sexton, the last 3 months of write offs has been paid off (just short of $30,000)	write off request. Motion carried.
	Policies and Procedures: 1) Non retaliation Policy and 2) substance abuse Screen policy. Updating our current policy to include screening employees who are injured on the job and are sent to a medical facility	A motion was made by Trustee Boyne, supported by Trustee VanGasse, to approve the policies as presented. Motion carried.
	GNHC Authority Agreement: Administrator Mapes and Trustee Bradley (Chairperson of the Whispering Pines Committee) discussed the request brought to the Board to approve this Agreement. They explained the need to have Great Northern Home Care be certified for Medicare and Medicaid so they can bill for skilled care nursing services. They explained that there would be meetings with each county Board of Commissioners to explain the need to set up a separate Authority from Pinecrest in order to accomplish this goal.	A motion was made by Trustee Boyne, supported by Trustee Oliver, to approve the Great Northern Home Care Authority Agreement. Motion carried.
Quality assurance	Darlene Smith, Resident services Director, reviewed the Quality Assurance Reports from October. She reviewed the reports from each Department that presented that month. Resident Council – reviewed getting new clothing marked by Laundry. Asked them remind families and friends not to come here if they do not feel well. One resident requested a reminder to visitors that they clean up after their visiting animals.	A motion was made by Trustee Driscoll, supported by Trustee Boyne, to approve the Quality Assurance and Resident Council report as presented. Motion carried.
Safety Committee	Lois Ball gave the Safety Committee Report for November. She noted that they are working on two new studies. She reported on the number of falls,	A motion was made by Trustee Oliver, supported by Trustee Boyne, to accept the Safety Committee Report as presented.

	which again this month has seen a decline, as well as other types of incidents.	Motion carried.
Administrator's Report	1) Administrator Mapes discussed the progress being made by the Caring Spirit's Employee Satisfaction Survey Committee. He noted that minutes of the 11/07/12 meeting will be reviewed next month. He detailed the meeting and noted that it was constructive because it discussed training. Darlene Smith explained that we had LPNs and CNAs in meeting. It was interesting that some of them had a good concise list of what we needed to train people on. Right now we are floating around lists of what we need to train people. Passing it around, trying to get a concise list together. Each Committee member from each Department is looking at this. Darlene also plans on having her inservice person going around doing checks to be sure we are doing more of the things that are on that list. Administrator Mapes noted that part of it is education, and we are going through sections of the survey report so they understand the survey process. We want to provide as much information to them to assure them that there is anonymity to anyone who participates. MIOSHA complaint. An Employee called it in, felt she needed an outside source to take a look at things here, so an Inspector came in. The Administrator gave a brief synopsis of the report. The citations will all have been abated by tomorrow and we will be	A motion was made by Trustee Kaufman, supported by Trustee Bradley, to accept the Administrator's report. Motion carried.

	mailing plan of correction out tomorrow. We do have another MIOSHA complaint that the same employee lodged alleging that she was discriminated against. We are also working on that complaint.	
Trustees and Management Christmas Banquet	Lois informed the group that the meeting will be held at 4:00 p.m. CST at the Island Resort and Casino in the Bear Room.	
Comments from Liaison Members	John Degenaer, Dickinson County Liaison, told the Board that Dickinson County had eliminated their home health and might be a hard sell when discussing Great Northern Home Care. Liaison member Charlie Meintz asked for clarification on the MIOSHA complaint and fines. Administrator Mapes explained that we have an option to not contest the issue and file an informal settlement. To have all items abated and then we can pay half of the total amount of fines. Many of the citations have already been abated. He also asked that concerning Great Northern Home Care, with an expansion – we have been discussing this, but he has not seen a business plan. He asked what the financial gains are. It was explained that they do have all of this in place and it would be brought forth and explained at the county meetings.	
Public Comments	There were no public comments at this time.	
Closed session	The Board went into closed session at 2:54 pm to discuss the Administrator's Executive Summary.	
End of Closed session	The Board came out of closed session 3:20 p.m.	A motion was made by Trustee Bradley, supported by Trustee Driscoll, to accept the Administrator's Executive Summary and salary

		increase. Trustee VanGasse abstained from voting. Motion carried.
Adjournment	The meeting adjourned at 3:21 p.m.	A motion was made by Trustee Bradley, supported by Trustee Van Gasse to adjourn the meeting. Motion carried.

Mary Bradley, Secretary

Richard Mapes, Administrator

Menominee County
Department of Human Services Board
2612 Tenth Street
Menominee, MI 49858

BOARD MEMBERS
MICHAEL KAUFMAN, CHAIR
MARY BRADLEY, VICE-CHAIR
JEFF NASER, MEMBER

DIRECTOR
RUSSELL K. SEXTON

Date: December 18, 2012

The regular meeting of the Menominee County Department of Human Services Board was called to order by Michael Kaufman, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Vice-Chair; Jeff Naser, Board Member and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners and Andy Laurin, Menominee County DHS Child Welfare Supervisor.

APPROVAL OF AGENDA:
A motion to approve the agenda was made by Mary Bradley and seconded by Jeff Naser. Motion passed without opposition.

APPROVAL OF NOVEMBER 27, 2012 MINUTES:
Minutes of the November 27, 2012 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mary Bradley and seconded by Jeff Naser. Motion passed without opposition.

FINANCIAL REPORT:
The financial report for November 2012 was reviewed. There was $150.00 in expenditures for DHS Board meeting attendance and $150.00 in expenditures for MCSSA District One FY 2013 Dues; leaving a balance of $8,331.50. There were no expenditures from the Child Care Allocation, leaving a balance of $3,500.00.

A motion to accept the financial reports was made by Jeff Naser and seconded by Mary Bradley. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton reviewed the current staffing situation with the board and provided the board members with a current Organizational Chart.

Statewide Director's Meeting Information: Mr. Sexton reviewed his notes from the December 6, 2012 meeting.

Collaborative Issues: No update.

Business Plan Update: Mr. Sexton reviewed the overall performance of each unit with the board.

Miscellaneous: Mr. Sexton had nothing else to go over with the board.

Board Member Input/Suggestions: The board members provided a variety of suggestions, which were greatly appreciated by Mr. Sexton.

Motion to accept the Director's Report as submitted made by Mary Bradley and supported by Jeff Naser. Motion passed without opposition.

UNIT REPORTS: Andrew Laurin, Children's Services Supervisor provided the Board with a comprehensive overview of the Children's Protective Services program.

Motion to accept the report as submitted made by Mary Bradley and supported by Jeff Naser. Motion passed without opposition.

BOARD BUSINESS:

Approval of Vouchers: November vouchers were reviewed by board members.

A motion to approve all vouchers was made by Mary Bradley and supported by Jeff Naser. Motion passed unanimously.

MCSSA Information: There was a general discussion of current MCSSA issues and a MCSSA District One update.

NEW BUSINESS: There was no new business presented.

PUBLIC COMMENT: Mr. Lang spoke to the board in regard to the Community Mental Health System.

NEXT MEETING: January 29, 2013 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mike Kaufman and supported by Jeff Naser. Motion passed without opposition. Meeting adjourned at 10:15 a.m. Central Time.

Russell K. Sexton
Board Secretary

Michael Kaufman
Chairperson

Pc: DHS Board Members
Dickinson County BOC
Dickinson County DHS Office File

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS
Regular Monthly Meeting
MINUTES
715 Pyle Drive, Kingsford, MI
January 3, 2013 - 4:00 p.m.
(Rescheduled December 2012 Board meeting)

CALL TO ORDER/ROLL CALL:
Karen Raether, Board Chairperson, called the meeting to order at 4:00p.m.Ms. Raether introduced and welcomed John Nelson and stated that he is a new Menominee County Commissioner who will be representing Menominee County on the Northpointe Board of Directors. Mary Wendt, Board Secretary,conducted the roll call.

MEMBERS	Present	Excused Absent	Absent	MEMBERS	Present	Excused Absent	Absent
Connors, Peggy	*X			Martin, Ann	X		
DeDie, William	X			Negro, Mari	**X		
DeGrave, Marylee	X			Nelson, John	X		
Erickson, Peggy	X			Raether, Karen	X		
Hofer, Millie	*X			Spence, Christine	X		
Luhtanen, Joan	*X			Zevitz, Michael, Dr.	**X		

*(Video Television Conferencefrom the Northpointe Menominee & Iron River Offices)**(Phone Conference)

REPRESENTING ADMINISTRATION: B. Adrian,K. Thekan, T. Wendt, J. Pelc, L. Dionne, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OF THE AGENDA:
(Request for additional agenda items or for any items contained in the consent agenda to be removed from the consent agenda and placed on the regular agenda for discussion).
The agenda was amended to add Northpointe Endowment Fund Disbursement for 2013from the Finance Committee Meeting Report and Elmer Updates from the Planning Committee Meeting Report to the agenda.
ACTION: Moved to approve the amendedagenda as presented.
Motion by: M. DeGrave; supported by P. Erickson. **Motion carried unanimously**

APPROVAL OF THE CONSENT AGENDA:
(Consent agenda items are being presented for review and action by a single vote without discussion. If a member believes that an item requires discussion, then a request is made to pull that one item from the Consent Agenda and to add it to the regular agenda as an item to be discussed).

a. Approval of the minutes from the November 26, 2012 regular monthly Board meeting
b. Finance Committee Meeting Report-12/17/12
c. Planning Committee Meeting Report-12/17/12
d. MACMHB Executive Committee Meeting Report

ACTION: Moved to approve the consent agenda as presented.
Motion by: C. Spence; supported by A. Martin. **Motion carried unanimously.**

PRESENTATION: No presentation

CEO REPORT
Karen Thekan statedthat her December2012 CEO Report was in Board packets; she provided the following updates and highlights: Ms. Thekan also introduced Josef Pelc, Northpointe IT Director; Lisa Dionne, QI Manager; Terri Wendt, HR Director; and Bill Adrian, CFO to John Nelson.
State/Federal Activity:

- The first Michigan Association of Community Mental Health Boards (MACMHB)Annual Report was provided to Board members for their information. This report will also be included in the new Board member orientation manual.

- The Dual Eligibles plan will be implemented as a regional implementation for now versus a state-wide implementation of managed care for individuals with Medicaid and Medicare. The regions have not yet been announced where implementation will be taking place and when they are announced this information will be provided to all Board members.
- The Medicaid Autism benefit has been postponed until April 2013 and this will also be phased in.

Regional Activity:

- At the December regional Community Mental Health (CMH) Directors' meeting the Application for Participation (AFP) with the new regions was discussed. The AFP will be coming out within the next several weeks and NorthCare, as a region, has approximately one month to write their response for the AFP. What is being requested from the regional CMH's is a letter, which is the Notice of Intent to Apply (NOIA). The NOIA information was sent to Board members for their information/review. What the NOIA basically means is that as a region Northpointe agrees to submit the application as one region – the U.P. The signatures on the NOIA are due within a few weeks and the regional CMH directors will be meeting in Marquette on January 9 to sign it. The Board will need to provide their permission/approval for Ms. Thekan to sign the NOIA. Discussion ensued and miscellaneous questions were addressed by Ms. Thekan.
  Action: A motion was made by P. Connors, supported by M. DeGrave that Northpointe approves working with the regional U.P. CMH agencies as a group and for Ms. Thekan to sign the NOIA. **Motion carried unanimously.**
- Part of the Poleski Bills, which have to do with the consolidation of the Coordinating Agencies into the Pre-Paid Inpatient Health Plan (PIHP), is that substance abuse has to have representation on CMH Boards in the future. This will go in effect in 2014 and moving forward in the next year at least one Board member on a CMH Board will need to have a substance abuse background.

Local Activity:

- Northpointe's non-Medicaid (General Fund-GF) Financial Status Report was recently completed. Northpointe experienced a $224,000.00 deficit in GF which was taken out of the fund balance. Overall, GF revenue was down $43,000.00 from the last year.Discussion ensued and miscellaneous questions were addressed by Ms. Thekan.
- The Northpointe Annual Report Calendar was provided to Board members for their information. This serves as Northpointe's annual report and Ms. Thekan will be attending the three county commissioners' meetings to present this information. At the February Board meeting, Board members will approve the annual report calendar under Unfinished Business.

MODELS FOR WAGE SCALES

Karen Thekan reviewed the following information: 1) Northpointe history of wage administration; 2) A wage increase scenario for a Community Support Aide & Bachelor Level Social Worker; 3) A proposed 10 step wage scale; 4) Wage adjustment comparisons of local CMH's and the counties; and 5) Annual inflation rate index comparisons. Discussion ensued and miscellaneous questions were addressed by Ms. Thekan. The following additional information: a 12 step wage scale; employee benefit comparisons; Northpointe employee benefits; and starting wages will be provided to the Personnel Committee at their January 21 Personnel Committee meeting.

NORTHPOINTE ENDOWMENT FUND DISBURSEMENT FOR 2013

Karen Thekan stated that Northpointe has an endowment fund with the Dickinson Area Community Foundation. This year Northpointe has $2,000.00 available for disbursement and Northpointe's policy states that "endowment monies will be used for the purpose of enhancing a consumer's quality of life through educational activities when other funds are not available", i.e., financing for a consumer conference, class, workshop. Ms. Thekan stated that in past years the funds available for disbursement have been rolled over into the next year and no funds have ever been taken from the endowment fund. The Finance Committee would now like the Board to discuss the $2,000.00 available for disbursement this year: Does the Board like how the Endowment Policy is written or should it be looked at to make it more flexible to use the monies in a different way for consumers; should the available funds be rolled over into the next year; should the available funds be taken out at the beginning of the year or just a portion of the funds to set aside for use by a consumer for a conference, etc.? The policy statement would need to be changed in order to make it more flexible to spend available funds for consumers. Discussion ensued and miscellaneous questions were addressed by Ms. Thekan.

Bill DeDie excused at 5:15 p.m.

Action: A motion was made by M. Negro, supported by C. Spence to approve to change the Endowment Fund Policy statement to: "All funds available from the Northpointe Endowment will be used for the purpose to enhance a consumer's quality of life". Further discussion ensued and miscellaneous questions were addressed by Ms. Thekan.
Action: Ms. Negro asked that the above motion be amended; Ms. Spence amended her support. Further discussion ensued.
Action: Amotion was made by M.Negro, supported by C. Spence to approve to change the Endowment Fund Policy statement to: "All funds available from the Northpointe Endowment will be used for the purpose to enhance a consumer's quality of life with the Endowment Committee and Board approval". **Motion carried unanimously.**
Further discussion ensued and miscellaneous questions were addressed by Ms. Thekan and Bill Adrian.
Ms. Thekan asked if the $2,000.00 available for disbursement from the endowment fund should be taken out and set aside for use by consumers or let these available dollars roll over into the next year. Discussion ensued.
Action: A motion was made by M. Negro, supported by C. Spence to take $1,000.00, from the $2,000.00 available in the endowment fund and put into a fund at Northpointe for use by consumers.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy	X		Martin, Ann	X	
DeDie, William			Negro, Mari	X	
DeGrave, Marylee	X		Nelson, John	X	
Erickson, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan	X		Zevitz, Michael, Dr.	X	

Motion carried unanimously.

ELMER UDPATES

Millie Hofer asked if there would be any monetary cost in the near future as a result of the recent computer outage. Karen Thekan stated that the computer outage did not have to do with ELMER updates but she and Josef Pelc are still in the process of reviewing the computer outage and what expenses Northpointe incurred. Ms. Thekan stated that at this point in time no new computer equipment will need to be purchased and Northpointe will try and recoup costs/damages that were incurred.

NEW BUSINESS

- NorthCare Advisory Training Report-12/18/12
  Karen Raether stated that she, Karen Thekan, Bill Adrian, and Marylee DeGrave attended the training. Karen Thekan stated that an attorney presented information on the two options the State of Michigan has given the new regions to organize under: 1) the Urban Cooperation Act and 2) the regional entity as defined in the Mental Health Code. Ms. Thekan stated a decision on how to organize was not made at this meeting but there is an upcoming NorthCare Advisory meeting on January 21 where this will most likely be discussed further and decided on which option to go with. Discussion ensued and miscellaneous questions were addressed by Ms. Thekan.

  M. Hofer excused at 5:38 p.m.

UNFINISHED BUSINESS

- Approve 2013 Board of Director Meeting Calendar
  Karen Raether stated that the 2013 Board of Director meeting calendar needs approval and asked if there were any changes to it. The January 21 Finance Committee meeting will need to be changed to 10:00 a.m. to accommodate the January 21 11:00 a.m. NorthCare Advisory Committee meeting and the December 2013 Board meeting is scheduled for the day after Christmas. Karen Thekan provided a reminder that a Board meeting is not scheduled in 2013 in either Menominee or Iron River and all Board meetings will be held at the Kingsford office. Discussion ensued. Mari Negro stated that she is not happy with the idea of not going to Menominee County or Iron County for a Board meeting.
  Action: A motion was made by C. Spence, supported by A. Martin to approve the 2013 Northpointe Board of Director meeting calendar with the following changes: The January 21 Finance Committee meeting will be

changed to 10:00 a.m. and the December 2013 Board meeting will be scheduled to December 19, 2013. **Motion carried unanimously.**

- Approve Northpointe Board By-Laws
  Karen Raether asked if there were any further discussion regarding the Northpointe Board By-Laws. No discussion.
  Action: A motion was made by J. Luhtanen, supported by C. Spence to approve the Northpointe Board By-Laws with the recommended changes. **Motion carried unanimously.**
- Approve Northpointe Board Policies
  Karen Raether asked if there were any further discussion regarding the Northpointe Board Policies. No discussion.
  Action: A motion was made by M. DeGrave, supported by C. Spence to approve the Northpointe Board Policies with the recommended changes. **Motion carried unanimously.**

CHAIRPERSONS REPORT - K. Raether

- Ms. Rather attended the NorthCare Advisory training.
- A Great Lakes Executive meeting is scheduled for February 7. Survey results from the Great Lakes fall conference were provided to Board members for their information.
- The next NorthCare Advisory Council meeting will be held on January 21 at 11:00 a.m.
- Ms. Raether appointed John Nelson to fill the vacancy on the Personnel Committee until new committee assignments are made in April. Mr. Nelson accepted the appointment.

BOARD PREROGATIVE/AMBASSADOR MOMENT– No Board prerogative/ambassador moment.

PUBLIC COMMENTS- No public comments

ADJOURNMENT

Chairperson Raetherstated the meeting adjourned. Meeting adjourned at 5:50 p.m.

The next regular monthly Board meeting is scheduled for **Thursday, January 31, 2013** in Kingsford, Michigan at 4:00 p.m.

_____

Karen Raether, Chairperson

_____

Peggy Connors, Secretary

_____

Mary Wendt, Board Secretary

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Hiring Freeze**
DEPARTMENT:	**Executive Committee**
ATTACHMENTS:	**Yes**

SUMMARY:

On 2/14 the Executive committee met to discuss a possible hiring freeze within the county. All commissioners are to discuss the hiring freeze topic. The General appropriations act in the county budget allows for hiring freezes due to unforeseen financial changes…

RECOMMENDED MOTION

Submitted by: Brian Bousley **02/21/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

COUNTY OF MENOMINEE
GENERAL APPROPRIATIONS ACT - 2012/2013

A resolution appropriating monies and adopting the 2012/2013 Menominee County Budget including: The General Fund, Special Revenue, Debt Service and Internal Service Fund Budgets. It is intended that this resolution comply with requirements of Public Act 621 of 1978.

It being the finding and opinion of the Menominee County Board of Commissioners:

The Menominee County Board of Commissioners has had under consideration the taxes for the local units of government and the needs of various County Departments.

The Menominee County Board of Commissioners after considerable deliberation has recommended adoption of the budgets and reports attached and made a part of this appropriations act.

In recognition of the above listed findings and opinion:

The Menominee County Board of Commissioners hereby resolves to adopt the attached 2012/2013 Budget, levy tax rates of the General Fund 7.0612 mills, Senior Citizens .6000 mills, and Road Patrol 1.7950 mills, and appropriate monies from the various County revenues to authorize expenditures in accordance with the various fund expenditures.

The Board further resolves that an appropriation is not a mandate to spend, but shall limit the amount which may be spent for such purposes as are defined by the Board of Commissioners and which shall be limited to the 2012/2013 fiscal year. All Non-General Fund Department Fund Balances at year-end are to be considered the initial allotment under the budgetary appropriation for the new fiscal year. If a department contends that part of the department's unexpended balance is either obligated or otherwise restricted, it will be incumbent upon that department to demonstrate the obligation or restriction to the satisfaction of the Menominee County Board of Commissioners.

The Board further resolves that all County Elected Officials and Department Heads shall abide by all County Board policies, rules and procedures, as adopted and amended by the Board and that these budgeted funds are appropriated contingent upon compliance with these polices, rules and procedures.

Be it further resolved, that the approved Position Allocation List contained in the Budget shall limit the number of employees who can be employed, and no funds are appropriated for any position or employee not on the Approved Position List. Further, there may be a need to increase or decrease various portions of the budget and/or impose a hiring freeze and/or impose layoffs due to unforeseen

financial changes; therefore, the Board of Commissioners may, from time to time, change the approved Position Allocation List and/or impose a hiring freeze. The County's Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved positions and the number of employees stated in the Position Allocation List.

Be it further resolved, that in the event the Board imposes a hiring freeze and vacancies occur during the existence of that hiring freeze, the vacancies shall be considered, and hereby declared to be vacated positions and shall not be refilled, except by specific Board authorization. Further, the existence of a hiring freeze that may be imposed by the Board of Commissioners shall be, and is hereby declared to be a contingency on the expenditure of the budgeted funds, as well as on the approved Position Allocation List.

Be it further resolved, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues. The Department Head shall immediately notify the Administrator in the event outside funding is not received or the County is notified that it will not be received, and said positions shall be considered not funded and removed from the approved Position Allocation List.

Running a County is similar to running a business. In order to insure that the taxpayer's money is wisely spent and that accountability of allotted funds in each department is used for the purpose they were originally allocated the Board further resolves that there will be no line item transfers in any department budget without approval of the Menominee County Board.

Running this County as a business may require the Board to investigate transferring services or duties to private sources. Should it be deemed to provide substantial savings to the County the Board reserves the right to do so and remove funds and terminate employees from any department effected by such transferring of services or duties.

Should duties now held in one department be deemed by this Board to be better suited within another department this Board will reserve the right to transfer any funds and employees from the Position Allocation List between departments effected.

The County Treasurer shall provide, monthly, a report of actual vs. budgeted revenues and expenditures together with trial balances for all funds held in the name of Menominee County.

The County Administrator shall provide a quarterly projection of year-end revenues and expenditures for the County's General, Park, Road Patrol and Law Library Funds and others as directed by the

Menominee County Board of Commissioners.

Any County Department, agency, board, commission or unit whatsoever and any organization public or private which accepts a county appropriation shall do so subject to inspection and/or audit by the Menominee County Board or its designee. The Board, or its designees, shall have access for the purpose of audit and examination, to any and all books, documents, papers and records of the recipient organization.

The Board further resolves that the budget may be amended as conditions indicate upon the recommendation of the Menominee County Board of Commissioners provided the budget remains in a balanced state, and further authorizes the County Treasurer to make certain budget transfers as required to maintain positive balances in all Funds. Such transfers shall be subject to subsequent approval of the Board of Commissioners.

I, Marc Kleiman, Clerk of the County of Menominee, State of Michigan, do hereby certify that the above stated Appropriations Act was taken under consideration at the Special Meeting of the Menominee County Board of Commissioners, and the following action was taken. It was moved by Commissioner Jasper and seconded by Commissioner Lang, and carried by the following vote that the resolution be passed.

AYES: 5
NAYS: 0
ABSENT: 0

Sworn to me on the 26th day of September, 2012

Marc Kleiman, Clerk
COUNTY OF MENOMINEE

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Project proposal for Shakey Lakes Park Electrical Upgrade**
DEPARTMENT:	**Parks**
ATTACHMENTS:	**yes**

SUMMARY:

Alger Delta is rebuilding some of the electrical lines that run up G-12 to the cut off to Shakey Lakes Park. The lines from G-12 to the park are not included in the project but can be added with the help of the County. They are asking the county to cover half of the cost for the one mile stretch from G-12 to the campground at a cost of $20,000 to the County. (full cost approx. $40,900). Commissioners are asked to discuss the project and costs associated.

RECOMMENDED MOTION

Submitted by: Brian Bousley **02/21/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

PROJECT PROPOSAL FOR SHAKEY LAKES UPGRADE

Alger Delta's Investment

An upgrade to the Shakey Lakes G12 line is planned in Alger Delta's Work Plan. The project is proposed to rebuild 3.5 miles of single-phase line and replace it with a two-phase, 1/0 ACSR line. The estimated unit cost to complete this project is $40,900 per mile; or $143,000 for the required line rebuild.

There is a single-phase tap that runs along the Shakey Lakes Park Road that is an old deteriorated line. It was not included in the current Work Plan. This one mile section, on the tap North of G12, could also be rebuilt to two-phase, 1/0 ACSR for the same reasons as Code 352. A $40,900 investment would be required for that new and additional portion of the line rebuild.

Including the additional 1 mile of line to the Shakey Lakes campground brings the total cost of the rebuild to approximately $184,200.

Requested Contribution in Aid of Construction

The electrical load on the area facilities is high in the summer, and area Voltage regulators operate to the full boost position. Loading on the main line is estimated at 48 Amps. There are numerous issues, and crews and management have had to respond on numerous occasions. Protective devices are difficult to coordinate as load at line end is high and capacity of devices is low. Multi-phasing alleviates that issue.

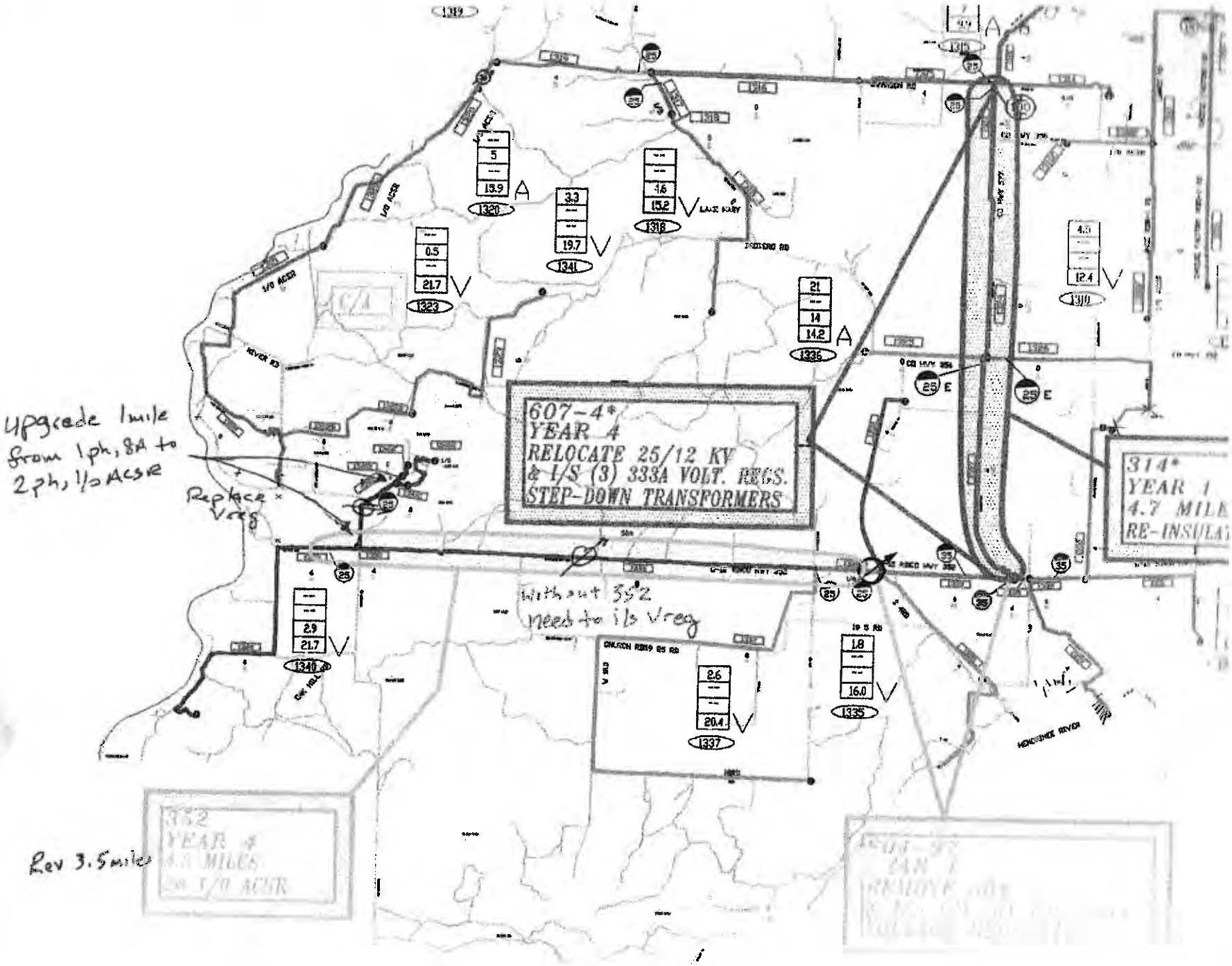
Without the line rebuild, the Voltage regulator on the single-phase line feeding Shakey Lakes needs to be replaced at a cost of $7,000. An additional regulator needs to be installed at a cost of $7,000. This would result in 5 regulators in series, which is not RUS acceptable, and will result is reduced operating performance.

In 2012, Alger Delta responded to requests from the campground by providing approximately $10,000 in transformer upgrades within the park. These upgrades were installed in 2012 prior to the camping season. Reduced trouble calls and overtime helped recoup some of that cost. The transformer upgrades provided higher capacity and a tighter voltage bandwidth for the park during the peak summer season. Alger Delta is not seeking to recover any remaining cost of the transformer upgrades.

For the proposed line rebuild, Alger Delta is requesting a Contribution in Aid of Construction that will cover part of the cost of the additional phase and capacity upgrade. The request contribution is $20,000 – about half the cost of the additional 1 mile of line rebuild.

Benefits

By extending the second phase to the campground, Shaky Lakes will be able to split the load and provide for approximately 4 times the existing electric capacity. This will provide enough capacity for any reasonable load growth and park expansions including upgrading all sites to 50 amp breakers. If upgrading all sites to 50 amp breakers, additional transformer upgrades may be required in some locations and will be handled separately from this project.



Upgrade 1mile from 1ph, 8A to 2ph, 1/0 ACSR
Replace Vreg
Without 352 need to i/s Vreg
Rev 3.5miles
607-4*
YEAR 4
RELOCATE 25/12 KV
& I/S (3) 333A VOLT. REGS.
STEP-DOWN TRANSFORMERS
314*
YEAR 1
4.7 MILE
RE-INSULA
352
YEAR 4
4.5 MILES
1/0 ACSR
1/0 ACSR
1/0 ACSR
RIVER RD
LAKE MARY
HENDRINKS RIVER
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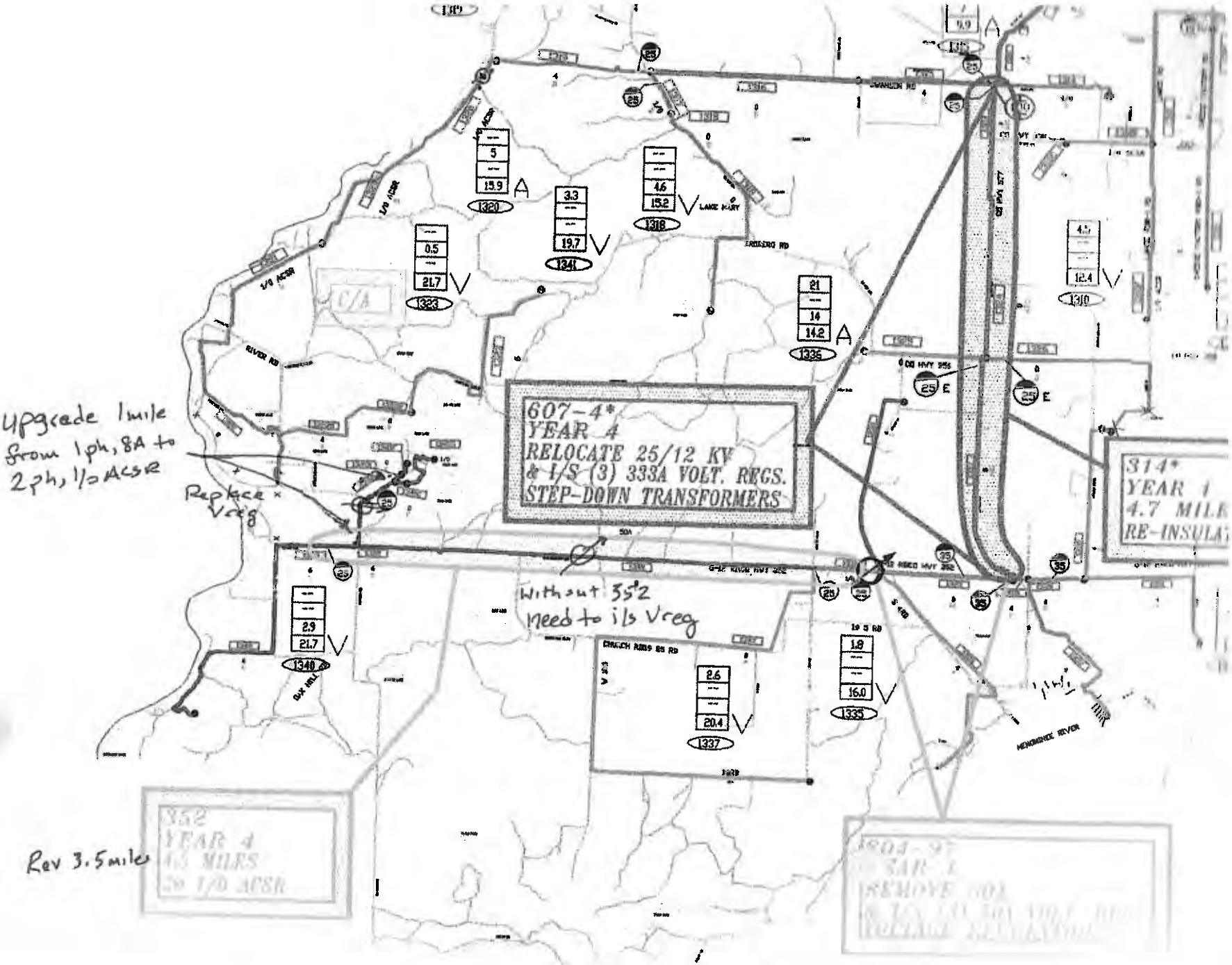

Upgrade 1mile from 1ph, 8A to 2ph, 1/0 ACSR
Replace Vreg
Without 352 need to i/s Vreg
Rev 3.5miles
607-4*
YEAR 4
RELOCATE 25/12 KV
& I/S (3) 333A VOLT. REGS.
STEP-DOWN TRANSFORMERS
314*
YEAR 4
4.7 MILE
RE-INSULA
352
YEAR 4
4.5 MILES
20 1/0 ACSR
1320
1318
1341
1323
1336
1310
1340
1337
1335
LAKE MARY
RIVER RD
CHURCH RD
MENOMINEE RIVER

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Hermansville Building**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Menominee County was turned down for the Blight Elimination funding for the Hermansville Building project. Commissioners are to discuss what action to take for the removal of the building at this time.

RECOMMENDED MOTION

Submitted by: Brian Bousley **02/21/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Sherry DuPont

From: Brian Bousley
Sent: Tuesday, February 19, 2013 9:09 AM
To: Diane Lesperance; Nancy Douglas; Sherry DuPont
Subject: FW: Application for Blight Elimination Funding - Menominee County

We were turned down for the Blight Grant in regards to the Hermansville Building. Just received the following message.

From: Weisbrodt, Anna (DHS) [mailto:WeisbrodtA@michigan.gov]
Sent: Tuesday, February 19, 2013 9:02 AM
To: Brian Bousley
Subject: Application for Blight Elimination Funding - Menominee County

February 19, 2013

Brian Bousley, County Administrator
Menominee County
839 10th Ave.
Menominee, MI 49858

Dear Mr. Bousley:

The Department of Human Services (DHS), the Michigan Land Bank (MLB) and the Michigan State Housing Development Authority (MSHDA) have reviewed your application for blight elimination funding. Because demand far exceeded the available funding, we were unable to fund all of the requests received.

We decided not to fund your application for at least one of the following reasons:

- Demand for funding exceeded the amount of funding available.
- Other proposals more closely aligned with the program goals, as reflected in the selection criteria.
- The statute requires an equitable geographic distribution of the awards, and another proposal in your region scored higher.
- We were able to fund other similarly-scoring proposals at a lower cost.
- Your proposal did not meet one or more of the threshold requirements (i.e. ineligible applicant, ineligible area).

DHS, MLB and MSHDA appreciate your interest in eliminating blight in your community and regret that we are not able to fund your application. Please feel free to give me a call if you have any questions or would like to discuss this further.

Anna Weisbrodt
Michigan Department of Human Services
(313) 456-0635

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Bylaws, Board Rules, County Policies & Charters of Standing Committees**
DEPARTMENT:	**Executive Committee – Admin.**
ATTACHMENTS:	**No – Commissioners are emailed changes**

SUMMARY:

On January 18 & February 14, 2013 the Executive Committee met to discuss changes in the County Bylaws, Board Rules, County Policies & Charters of Standing Committees. Changes will be sent to all commissioners for review prior to discussion at the County board meeting.

RECOMMENDED MOTION

Submitted by: Brian Bousley **02/21/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Miscellaneous Bills**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**yes**

SUMMARY:

Board to review recently submitted Miscellaneous Bills as paid on February 14, 2013 in the amount of $91,229.65.

RECOMMENDED MOTION

Submitted by: Brian Bousley **02/21/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED
FEB 15 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
A B C PRINTERS							**$234.12**
28634	1/24/2013	95474	Cash Recipts in Triplicate (FOC)	101-141-727.00	234.12		
AIRGAS NORTH CENTRAL							**$56.36**
28597	2/1/2013	1993968	Oxygen	205-315-755.00	56.36		
ALGER-DELTA COOPERATIVE ASSOCI							**$678.43**
28681	1/29/2013	370500	Shakey Lakes Office/Shop	208-751-920.01	158.51		
28682	1/29/2013	379700	Storage Shed	208-751-920.01	44.53		
28683	1/29/2013	380300	Shower Building	208-751-920.01	47.47		
28684	1/29/2013	367100	N8390 Beach House	208-751-920.01	27.48		
28685	1/29/2013	367200	Northwest Campsites	208-751-920.01	27.48		
28686	1/29/2013	369802	W8449 Co Rd G12 Campsties	208-751-920.01	34.83		
28687	1/29/2013	383001	Shakey Lakes Pk/Horse Ara	208-751-920.01	35.71		
28688	1/29/2013	383200	N8380 Co Park Rd 20.5	208-751-920.01	27.48		
28689	1/29/2013	383301	Shakey Lakes Park/Cattle Ara	208-751-920.01	27.48		
28690	1/29/2013	1503500	N8380 Co Pk Rd 20.5	208-751-920.01	27.48		
28691	1/29/2013	1614900	Bath House	208-751-920.01	219.98		
ANDERSON, TACKMAN & CO PLC							**$7,000.00**
28604	1/31/2013	55687	Final Billing for Yr Ending September 3(	101-103-801.01	7,000.00		
Anderson-Diehm Funeral Home							**$600.00**
28718	1/17/2013	Burial	Einar Alvin Johnson	101-681-833.00	300.00		
28719	1/17/2013	Burial	Lois Doyal	101-681-833.00	300.00		
ANGELIS MENOMINEE INC							**$321.62**
28581	1/2/2013	0171821-IN	Inmate Groceries	101-301-770.00	19.44		
28582	1/5/2013	0213521-IN	Inmate Groceries	101-301-770.00	92.07		
28583	1/12/2013	0084728-IN	Inmate Groceries	101-301-770.00	63.65		
28584	1/18/2013	0947218-IN	Inmate Groceries	101-301-770.00	66.70		
28585	1/26/2013	1227105-IN	Inmate Groceries	101-301-770.00	79.76		
Apex Software							**$215.00**
28692	1/26/2013	27442	Maintenance Renewal - 4/1/13 to 4/1/14	101-103-857.00	215.00		
AT&T - Carol Stream, IL							**$1,211.99**
28606	2/1/2013	906R41083902	February 1 - February 28, 2013	101-103-850.00	668.77		
28640	2/1/2013	906753220902	February 1 - February 28, 2013	101-103-850.00	277.42		
28641	2/1/2013	906753458202	February 1 - February 28, 2013	101-103-850.00	29.12		
28663	1/19/2013	906863661401	January 19 - February 18, 2013	266-325-850.00	216.68		
BABBITT DAVID B PS 21558							**$70.00**
28746	11/9/2012	Peer Group	November 9, 2012 Meeting	243-246-710.00	70.00		
BELSON CO.							**$262.50**
28574	1/28/2013	0000082724	Maintenance on Washer Tub	101-301-770.00	262.50		
Body Works Plus							**$250.00**
28599	2/7/2013	1969518855	2012 Chevy Impala - Deductable	205-315-934.02	250.00		
BP							**$1,136.51**
28571	2/6/2013	37134723	Sheriff Department - Gasoline Sales (1/	101-301-742.00	930.73	x	
28740	2/2/2013	37081825	Gasoline Sales	249-371-742.00	205.78	x	
Bradley, Mary							**$50.00**
28741	1/29/2013	Per Diem	DHS Board Meeting	101-601-837.00	50.00		
Brunelle, Jennifer							**$80.80**
28619	2/8/2013	Reimbursement	Mileage	296-668-860.00	80.80		

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Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
CADIEU FUNERAL HOME							**$1,200.00**
28714	1/17/2013	Burial	William Arnold Benchley	101-681-833.00	300.00		
28715	1/17/2013	Burial	Robert Walter Chernetski	101-681-833.00	300.00		
28720	1/17/2013	Burial	Roger Edward DuPuis	101-681-833.00	300.00		
28721	1/17/2013	Burial	Beverly M. DuPuis	101-681-833.00	300.00		
Cellcom Wisconsin RSA 04							**$157.96**
28628	2/5/2013	819691	Cellular Services	101-132-850.00	20.09		
28628	2/5/2013	819691	Cellular Services	296-664-850.00	51.12		
28628	2/5/2013	819691	Cellular Services	296-665-850.00	13.98		
28751	2/5/2013	826360	Medical Examiner - Cellular Services	101-648-727.00	72.77	x	
CITY OF MENOMINEE - 2511 10TH ST.							**$479.47**
28603	6/30/2010	2458	Gasoline Sales	101-103-755.00	127.80		
28711	2/14/2013	March 2013	Rent	266-326-942.00	351.67		
City of Stephenson - P.O. Box 467							**$211.53**
28676	1/17/2013	709	Annex - Water, Electric, Sewer	101-261-920.01	17.00		
28676	1/17/2013	709	Annex - Water, Electric, Sewer	101-261-920.02	30.00		
28676	1/17/2013	709	Annex - Water, Electric, Sewer	101-261-920.03	164.53		
CLOVERLAND PAPER CO							**$140.34**
28576	2/1/2013	100985	Styrofoam Cups	101-301-770.00	25.80		
28710	2/1/2013	100984	Towels & Liners	101-265-755.01	164.69		
28742	11/30/2012	100483	Credit Memo	101-265-755.01	-50.15		
COHL STOKER & TOSKEY P C							**$2,181.58**
28731	2/7/2013	43104	Legal Council	101-211-807.00	2,181.58		
Cooper Office Equipment							**$1,002.15**
28594	2/8/2013	96537	Contract # 1408-01	205-315-727.00	152.27		
28630	2/6/2013	96451	Contract 1413-01 (District Court)	101-136-931.00	239.94		
28636	2/6/2013	96449	Contract 1406-01 (2nd Floor Copier)	101-172-931.01	180.00		
28639	2/6/2013	96452	Contract 1849-01 (1st Floor Copier)	101-172-931.01	239.94		
28737	2/6/2013	96450	Contract # 1410-01 (2/20/13 - 5/19/13)	101-267-931.00	190.00		
Dale Axtell							**$300.00**
28716	1/17/2013	Burial	Elaine Mae Axtell	101-681-833.00	300.00		
Davis, Mel							**$70.00**
28745	11/9/2012	Peer Group	November 9, 2012 Meeting	243-246-710.00	70.00		
DEKETO, LLC							**$920.00**
28657	2/1/2013	DK 1-13	January 2013 Documents (x460)	256-277-857.00	920.00		
Dougovito, Greg							**$286.03**
28617	2/8/2013	Reimbursement	Meals (Transport of Juvenile)	101-132-801.00	15.31		
28618	2/8/2013	5057	Transport of Juvenile	101-132-801.01	55.00		
28618	2/8/2013	5057	Transport of Juvenile	101-132-801.00	88.00		
28624	2/11/2013	Reimbursement	Meal (Transport of Juvenile)	101-132-801.00	4.22		
28625	2/11/2013	5064	Holdover Attendant (Transport of Juven	101-132-801.01	47.50		
28625	2/11/2013	5064	Holdover Attendant (Transport of Juven	101-132-801.00	76.00		
Dreamscape Communications							**$69.99**
28665	1/20/2013	w3038	Wireless Internet	101-261-850.00	69.99		
DTE Energy							**$201.57**
28666	2/1/2013	4622 452 0001 1	Annex	101-261-920.04	201.57		

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Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Friends Ofc Prod Whse Direct							**$61.96**
28667	1/31/2013	017963	Wireless Keyboard	101-265-755.00	59.99		
28679	1/31/2013	017931	Building & Ground	101-265-755.00	1.97		
Garcia Linda							**$103.41**
28648	2/1/2013	5046	Holdover Attendant	101-132-801.01	15.00		
28648	2/1/2013	5046	Holdover Attendant	101-132-801.00	24.00		
28649	2/1/2013	Reimbursement	Mileage (Transport of Juvenile)	101-132-801.00	64.41		
Grainger							**$120.10**
28646	2/4/2013	9057567670	HVAC Motor (x2)	101-265-930.01	120.10		
GREAT AMERICAN DISPOSAL CO THE							**$53.36**
28753	2/1/2013	32104541	Anenx - Garbage Removal	101-261-930.04	53.36		
Hafeman, Jan							**$128.82**
28749	1/31/2013	Reimbursement	Mileage for January 2013	101-101-860.10	128.82		
Hashimoto Sewer Service, Inc.							**$340.00**
28672	2/4/2013	10333	Jail Laundry Line & Grease Pits in Kitch	101-265-930.01	340.00		
J S ELECTRONICS, INC.							**$688.48**
28592	2/5/2013	17579	Headlight Check on Squad 5500	101-301-981.00	31.03		
28593	1/25/2013	17564	Mobile Charger for Portable Radio	101-301-981.00	89.00		
28600	2/6/2013	17583	Siren Maintenance in 5517	205-315-934.02	143.45		
28712	2/1/2013	17574	Tower Lease - February 2013	266-326-942.00	425.00		
Joel Hensley, RN							**$1,565.00**
28588	2/11/2013	Nursing Services	February 15 - February 28, 2013	101-301-770.01	1,365.00		
28601	2/11/2013	Blood Draws	B.B. (2/3) A.M. (2/9)	101-267-801.01	200.00		
Johnson, Gary							**$482.72**
28650	2/7/2013	5050	Foster Care Costs (E.J. & L.J.)	292-662-843.02	241.36		
28650	2/7/2013	5050	Foster Care Costs (E.J. & L.J.)	292-662-843.02	241.36		
Johnston Furnace Service Corp							**$2,000.00**
28730	2/8/2013	John Kozikowski	Replace Furnace	294-683-835.00	2,000.00		
Kakuk, Tammany							**$353.36**
28626	2/12/2013	5066	Foster Care (A.M.L.)	292-662-843.02	353.36		
Kaufman, Michael							**$268.50**
28750	1/29/2013	Reimbursement	Per Diem & Mileage/Meals	101-601-837.00	268.50		
Kleiman, Marc							**$25.99**
28752	2/12/2013	Reimbursement	Mileage - County Board Meeting	101-215-860.00	25.99		
Krienke, Doug							**$158.20**
28661	2/1/2013	Reimbursement	Mileage for January 2013	101-101-860.01	158.20		
Lang, Bernard							**$32.21**
28705	2/2/2013	Reimbursement	Mileage for January 2013	101-101-860.02	32.21		
Larry L.D. King, DVM							**$248.00**
28590	1/28/2013	23754	K9 Care	101-301-881.01	248.00		
LENCA SURVEYING							**$3,860.00**
28706	2/2/2013	13030	Remon Yr 2013 (January 28 - February	243-245-801.07	2,580.00		
28707	1/31/2013	13029	Remon Yr 2012 (CSS 11/18/12 - 12/21/	243-246-801.07	1,280.00		
Lesperance, Diane							**$24.35**
28727	2/6/2013	Reimbursement	Mileage - Treasurers' Meeting at Annex	101-253-860.00	24.35		

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Bank Account: General							
Lilla Ross							**$300.00**
28717	1/17/2013	Burial	Richard B. Ross	101-681-833.00	300.00		
Linder Implement Co., Inc.							**$53.00**
28660	1/4/2013	98132	Ball Joints (x2)	208-751-930.02	53.00		
Lynn Hammil							**$300.00**
28713	1/17/2013	Burial	William Hammil	101-681-833.00	300.00		
Marinette Farm & Garden							**$15.99**
28589	2/5/2013	230630	Dog Food	101-301-881.01	15.99		
Meintz, Charlie							**$111.87**
28708	2/3/2013	Reimbursement	Mileage for January 2013	101-101-860.06	111.87		
Menards - Marinette							**$272.40**
28631	2/6/2013	16133	Building & Ground Supplies	101-265-930.01	11.06		
28645	2/5/2013	16090	Building & Grounds Supplies	101-265-930.01	27.85		
28677	2/1/2013	15774	Building & Ground Supplies	101-265-930.01	107.49		
28733	2/4/2013	15995	Building & Ground Supplies	101-265-930.01	126.00		
MENOMINEE ANIMAL SHELTER							**$119.05**
28642	2/7/2013	1301	January 2013	101-601-958.00	119.05		
MENOMINEE COUNTY JOURNAL							**$340.00**
28635	2/1/2013	106	Display Ads	101-101-901.00	340.00		
MENOMINEE COUNTY ROAD COMMISSI							**$76.59**
28569	2/7/2013	10655	Power to Radio's (January 2013)	101-301-727.00	76.59		
MGT of America, Inc.							**$4,167.89**
28607	2/6/2013	23376	FY 2011 Cost Allocation Plan	101-103-801.08	4,167.89		
MICH ASSN OF REGISTER OF DEEDS							**$187.00**
28647	2/13/2013	2013 Dues	Marc Kleiman / Cindy Payne	101-268-802.00	187.00		
Michael Peterson							**$300.00**
28722	1/17/2013	Burial	Theodore Peterson	101-681-833.00	300.00		
MICHIGAN STATE INDUSTRIES							**$214.40**
28575	1/14/2013	1229 10236	Inmate Supplies	101-301-770.00	214.40		
Michigan Stormwater Floodplain							**$85.00**
28632	2/11/2013	Registration	2013 Conference - Daniel J. Menacher	249-371-802.00	85.00		
MID-COUNTY SMALL ENGINES, LLC							**$53.50**
28709	1/3/2013	784	Park Supplies	208-751-930.02	53.50		
MILLERS ACTION OFFICE SUPPLY I							**$122.06**
28570	2/5/2013	091519	Office Supplies - Sheriff Department	101-301-727.00	3.99		
28610	2/11/2013	091628	Clerk - Office Supplies	101-215-727.00	118.07		
Nelson, John R.							**$284.76**
28673	2/1/2013	Reimbursement	Mileage - January 2013	101-101-860.11	284.76		
NKS Tire & Service, Inc.							**$166.19**
28591	2/6/2013	92763	2000 Chevy Impala - Maintenance	101-301-981.00	166.19		
NORTHERN MICHIGAN UNIVERSITY - FINANCIAL SERVICES							**$560.61**
28662	1/21/2012	FY13-03 MENCTY	PO# 02742 - Rental on LaBranche Tow	266-326-942.00	560.61		
Office Depot, Inc.							**$97.46**
28680	1/18/2013	641544171001	District Office Supplies & Toner for Cou	101-136-727.00	33.52		
28680	1/18/2013	641544171001	District Office Supplies & Toner for Cou	101-131-727.00	63.94		

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Bank Account: General							
OTIS ELEVATOR COMPANY							**$596.79**
28644	11/20/2012	CVE05003 C12 REV	Service From 12/1/12 to 2/28/13	101-265-801.00	596.79		
Pacific Bulletproof Co.							**$1,145.00**
28633	10/22/2012	20732	PO# 02754 - BulletProof Fiberglass	215-141-934.00	1,145.00		
PAIDL'S TRUE VALUE HARDWARE							**$248.71**
28693	1/9/2013	A51286	Parks Supplies	208-751-755.02	17.83		
28694	1/14/2013	B55203	Parks Supplies	208-751-755.02	2.69		
28695	1/16/2013	B55290	Parks Supplies	208-751-755.02	12.28		
28696	1/21/2013	A51692	Parks Supplies	208-751-755.02	20.99		
28697	1/22/2013	A51720	Parks Supplies	208-751-755.02	52.35		
28698	1/22/2013	A51755	Parks Supplies	208-751-755.02	38.99		
28699	1/29/2013	A52007	Parks Supplies	208-751-755.02	24.98		
28700	1/30/2013	B55886	Parks Supplies	208-751-755.02	63.78		
28701	1/30/2013	B55894	Parks Supplies	208-751-755.02	14.82		
Pan-O-Gold Baking Co.							**$89.60**
28578	1/29/2013	40683302906	Inmate Groceries	101-301-770.00	44.80		
28579	1/22/2013	40683302205	Inmate Groceries	101-301-770.00	44.80		
Pathways Substance Abuse Serv.							**$8,857.00**
28659	2/1/2013	Tax	Convention & Tourism Tax	101-601-835.01	8,857.00		
Piche, Gerald L.							**$54.81**
28704	2/4/2013	Reimbursement	Mileage for January 2013	101-101-860.07	54.81		
PrintersPlus!							**$125.00**
28651	2/6/2013	12208	Judge Certificates (Jury Certificates)	101-131-727.00	125.00		
Randall Phillipps							**$237.50**
28609	2/12/2013	2003-10463-DS	Court Appointed Legal - Compo	101-131-807.00	25.00		
28611	2/11/2013	96-7921-DP	Court Appointed Legal - Bebo	101-132-807.00	37.50		
28629	2/11/2013	2001-9660-DS	Court Appointed Legal - Parrett	101-132-807.00	75.00		
28668	2/13/2013	1996-7944-DP	Court Appointed Legal - Ledger	101-131-807.00	25.00		
28669	2/13/2013	1992-6407-DP	Court Appointed Legal - Larson	101-131-807.00	25.00		
28670	2/13/2013	2010-13282-DP	Court Appointed Legal - Baumler	101-131-807.00	25.00		
28671	2/13/2013	2003-10402-DP	Court Appointed Legal - Barstow	101-131-807.00	25.00		
RCOM							**$223.36**
28608	2/8/2013	11364	Expense Reduction Plan through Janua	101-103-850.00	223.36		
REDWOOD TOXICOLOGY LABORATORY							**$32.30**
28658	12/31/2012	007198201212	Drug Testing Supplies	296-667-730.00	32.30		
Rehmann, Patricia A.							**$168.00**
28675	12/11/2012	2012-057-MI	Court Appointed Legal - Scott	101-148-807.00	168.00		
Reinhart Foodservice							**$1,126.47**
28586	1/29/2013	163169	Inmate Groceries	101-301-770.00	631.79		
28587	2/5/2013	164286	Inmate Groceries	101-301-770.00	494.68		
Richardson, Peggy Ann							**$311.36**
28627	2/12/2013	5066	Foster Care (C.J.C.)	292-662-843.02	311.36		
Schel, Larry							**$77.41**
28664	2/1/2013	Reimbursement	Mileage - January 2013	101-101-860.04	77.41		
SCHMELING ROBERT E							**$70.00**
28744	11/9/2012	Peer Group	November 9, 2012 Meeting	243-246-710.00	70.00		

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Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Short, Mary Kay							**$77.70**
28678	2/4/2013	Reimbursement	Mileage	101-131-860.00	77.70		
Silver & Van Essen, P.C.							**$95.24**
28738	1/31/2013	18797	MPSC Appeal - Attorney Fee & Cost All	101-211-807.00	95.24		
Squires-Stepniak, Rebecca							**$174.59**
28620	2/8/2013	Reimbursement	Mileage	296-665-860.00	174.59		
State of Michigan - MI Dept. of Human Services							**$12,046.03**
28734	2/6/2013	5048	Monthly Offset Billing - December 2012	292-662-843.01	12,046.03	x	
Stellar Pizza, LLC							**$25.00**
28621	2/8/2013	43	Pizza for Teen Court	296-667-801.02	25.00		
Stephen Van Eyck							**$39.00**
28612	2/8/2013	5051	Transport of Juvenile to Bay Pines (T.M	101-132-801.01	15.00		
28612	2/8/2013	5051	Transport of Juvenile to Bay Pines (T.M	101-132-801.00	24.00		
STEPHENSON MARKETING COOPERATI							**$964.13**
28596	1/31/2013	015579	Sheriff Department - Gasoline Sales (Ja	205-315-742.00	871.86		
28643	1/31/2013	462643	January 2013 Charges for Parks	208-751-755.02	92.27		
TC Cleaning							**$1,157.00**
28747	12/12/2012	1924	Jail Floors	101-265-755.01	797.00		
28748	1/24/2013	1932	Jail Floors	101-265-755.01	360.00		
THE JANITOR'S CLOSET							**$70.00**
28654	1/31/2013	33466	Toilet Tissue & Centerpull Towels	101-265-755.01	70.00		
Time Warner Cable							**$124.16**
28577	2/6/2013	10404 620475202 800	February 6 - March 5, 2013	101-301-770.00	124.16		
TWIN CITY ELECTRIC, Inc.							**$68.00**
28653	1/16/2013	78243	Repair Receptacle in Magistrate Office	101-265-930.01	68.00		
U.E.S. COMPUTERS, INC.							**$12,716.96**
28605	1/3/2013	37449	January 2013 - Weekly Computer Maint	101-103-857.00	330.00		
28636	9/25/2012	62101	PO# 02752 Computer for Clerk's Office	101-215-970.00	697.00		
28637	9/27/2012	62116	PO# 02753 Computer for ROD	101-268-970.00	724.00		
28702	1/24/2013	37599	Routers for Commissioners	101-103-970.09	109.99		
28703	1/30/2013	37306	Installation & Configuration of PA Syste	101-103-970.08	551.97		
28728	8/6/2012	61556	PO# 02759 - Ethernet Switch, Service,	101-103-857.00	6,735.00		
28729	11/12/2012	62608	PO# 02758 - Probate - Workstations (x3	101-132-970.00	2,058.00		
28729	11/12/2012	62608	PO# 02758 - Probate - Workstations (x3	101-148-970.00	1,029.00		
28735	10/19/2012	62347	Microsoft PKC Office - ROD	101-268-970.00	185.00		
28736	9/28/2012	62128	HP Printer (Payroll)	101-215-970.00	197.00		
28739	2/1/2013	63526	Monthly DVD Backup (January 2013)	101-103-857.00	100.00		
UNIFORM SHOPPE							**$1,010.80**
28595	1/31/2013	217610	PO# 02756 - Bullet Proof Vest for Don M	101-301-745.00	685.00		
28598	1/31/2013	217684	Equipment for M. Holmes	205-315-755.00	325.80		
UP RC&D Council							**$300.00**
28602	2/11/2013	Dues	2013 Dues - Bernie Lang / Brian Bousle	101-103-802.00	300.00		
Wallace Building & Supply, Inc							**$349.50**
28723	1/29/2013	174638	Park Supplies	208-751-756.01	88.00		
28724	1/22/2013	174625	Park Supplies	208-751-756.01	80.00		
28725	1/21/2013	174622	Park Supplies	208-751-756.01	160.00		
28726	1/14/2013	174607	Park Supplies	208-751-756.01	21.50		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
WALTER BROTHERS INC							**$27.47**
28572	1/25/2013	C12472	Battery (9v)	101-301-755.00	16.98		
28573	1/31/2013	C12705	Padlock	101-301-755.00	10.49		
Warner, Fredrick							**$1,004.20**
28613	2/8/2013	Reimbursement	Mileage & Supplies	296-667-801.01	12.64		
28613	2/8/2013	Reimbursement	Mileage & Supplies	296-668-801.00	117.52		
28614	2/8/2013	5053	Can Zone	296-668-801.00	141.00		
28615	2/8/2013	5054	Transport of Juvenile to Sault Tribe You	101-132-801.01	52.50		
28615	2/8/2013	5054	Transport of Juvenile to Sault Tribe You	101-132-801.00	84.00		
28616	2/8/2013	Reimbursement	Meals & Mileage (Transport of Juvenile)	101-132-801.00	239.22		
28622	2/11/2013	5061	Transport of Juvenile (T.C.)	101-132-801.01	47.50		
28622	2/11/2013	5061	Transport of Juvenile (T.C.)	101-132-801.00	76.00		
28623	2/11/2013	Reimbursement	Meals & Mileage	101-132-801.00	233.82		
Wil-Kil Pest Control							**$62.25**
28732	1/29/2013	2184198	Courthouse	101-265-801.00	62.25		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							**$9,302.18**
28652	1/28/2013	0402191663-00001	Health Care Center	101-265-920.03	299.26		
28652	1/28/2013	0402191663-00001	Health Care Center	101-265-920.04	414.66		
28655	1/28/2013	0402055840-00001	Jail - Electrical Service	101-265-920.03	4,467.53		
28656	1/28/2013	0402047856-00004	Courthouse - Gas Charges	101-265-920.04	4,120.73		
Xerox Corporation - 26152 Network Place							**$521.95**
28567	2/1/2013	066215503	Contract # 719017337 (Sheriff Departm	101-301-727.00	396.29		
28568	2/1/2013	066215502	Customer # 719017337 (Sheriff Departr	101-301-727.00	33.31		
28674	2/1/2013	066215504	Customer # 719017360 (12/20/12 to 1/2	101-131-942.00	92.35		
Total Amount for Bank Account: General							**$91,229.65**

APPROVED
FEB 15 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Miscellaneous Boards/Committees/Commission reports**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**yes**

SUMMARY:

Miscellaneous Boards/Committees/Commission Reports, Discussion

RECOMMENDED MOTION

Submitted by: Brian Bousley **02/21/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County Executive Committee
Meeting Minutes

January 18, 2013

Approved 2/14/13

The Executive Committee of the Menominee County Board met on Jan. 18, 2013 at 3:00 PM at the Menominee County Courthouse, Administrative Office. Present at the meeting were Com. Charlie Meintz, Com. John Nelson, Com. Chris Plutchak and Administrative Asst. Sherry DuPont.

Also Present: Com. Jerry Piche, Com. Larry Schei, Dan Hass, Diane Lesperance, Penny Mullins, & Tom Cheski

Agenda: the agenda was approved by Com. Plutchak and supported by Com. Nelson 3/0

Previous Meeting Minutes: Meeting Minutes from April 3, 2012 were approved by Com. Meintz supported by Com. Plutchak 3/0

Public Comment: P. Mullins, reminds the commissioners to speak up so everyone can hear.

Department Head Reports/comments: None

Business: Review of the Menominee County By-laws, Board Rules, County Policies and Charters of standing committees: **Meintz:** We came here today to look over the bylaws and make changes due to a new nine member board vs a five member board. I spoke to Dan Hass about the fractions throughout the bylaws. I'm concerned about the way the fractions will affect the bylaws. Jan Hafeman contacted me and felt there should be something in the bylaws about back to back meetings and coms. getting paid for them. Page 8 ~ R91-10. Past practice was to pay for only one meeting. **Add:** A commissioner shall not receive payment for two meetings when the 2nd meeting is consecutive, unless the combined meeting time exceeds 4 hours. **Nelson:** Article 5, (Page 3) specifically states that the county board can not schedule a meeting at a place that serves alcohol. **Dan Hass:** OK, **add:** Alcoholic beverages at any County Board meeting are strictly prohibited. No county board meetings will be held at any establishment which serves alcoholic beverages. Article 5 Section 2 (1&2) **Nelson,** questions whether two members will still be acceptable now that we have a nine member board. All concur that two members is acceptable to call a special meeting. Also, 3a...one fifth and one third...what is the intent? **Hass:** This is in the statute (MCL 46.3a) so it has to stay as it is in the bylaws. **Nelson:** Article VI: Questions whether all committee members receive meeting fees and/or mileage. Since Commissioners receive meeting fees and other members don't, we should clear this up. **Meintz:** When this policy went into place, I was not in favor of it at that time. The volunteers do a lot of work in the county. Dan Hass suggested that we could satisfy both ends and pay the volunteers at a different rate than the county

board. **Nelson:** we should look at this so we're consistent throughout the county. Dan Hass suggests the board look at every committee and see how their funded, and if they reimburse for members attending. **Nelson:** I just want to clear up that the board is included in this paragraph. With the exception of the county board members, members are not paid. **Change to:** All non county board members, appointed by the Menominee county board of commissioners are considered "volunteers" and will not be compensated for meeting fees. Mileage allowance shall be provided at the IRS rate per mile. **Nelson:** Article VII, again we have 4/5 fraction in there. Does that make a difference? **Meintz:** Maybe we should clarify the fractional use. Under Voting, page 1 of the bylaws. "Fractions divided unevenly will be rounded, .5 or greater is rounded up, below .5 is rounded down. **DuPont:** Clerical errors, this was at first supposed to be approved on April 3, 2012. But it was actually approved on April 24, 2012, so anything dated April 3, 2012 will be changed. All Coms. concur. **Meintz:** Committee Assignments, I brought this up last year that the commissioners NOT be paid for all "Regular" county board meetings and would only be paid for committee and special meetings. Because of the salary received already. It would have saved the county about $9,000. We should present this to the board. With nine members, the duties are spread out more. **Nelson:** page 10, R91-16 – that makes no sense. If there's a family emergency, we may be gone. I don't see any reasoning behind it. I understand that it is not 100% followed. If I come down, I'll bring my report, but I won't come down just to drop it off. **Plutchak:** Isn't there some software on the ipads that will allow us to send the reports via email? **DuPont:** No, there is no software on the ipads to allow this. But I could send a fillable electronic copy to coms. and they could fill it in and send it back via email. You could take a picture of your filled out paper and email the picture. **Meintz:** The initial intent of this was to keep things on a timeline. **Nelson:** I understand the timeline. But what if a situation arises and someone's gone...**DuPont:** then that's where R91-14 will come into play. **Plutchak:** I would think 30 days after the meeting will be alright. **Nelson:** the "Last" day of the following month...will work. All commissioners concur. **Nelson:** Disposal of property: (page 25) "what's considered property?" **DuPont:** Anything purchased with County money. **Nelson:** Is it anything purchased with county funds or anything held by a county dept. What do you mean by being held by a county dept. **Nelson:** We have three dogs purchased by the sheriff dept.; one goes into retirement, like Gracie. Is that considered county property? The disposal process is not correct. We can't just say here, it's your dog, you keep her, it's the right thing to do, but it's not spelled out here. I think maybe the disposal could be at some discretion of the board. (Page 13) The chief fiscal officer is authorized to dispose of any county asset less than $500 in value by soliciting bids for purchase of the asset. **Nelson:** Should we show a human side to this and enter in an exemption? The dogs were purchased with donated funds. Yes, but their under sheriff dept. control. **DuPont:** The dogs are considered an employee of the county. How can we tell an employee at retirement where they should go? **Nelson:** Is the dog considered an employee? If it is, then I guess we don't have an issue. If it gets hurt, does it fall under the liability insurance? **Dan Hass:** We can add an exception for the dogs. **Meintz:** That dog is a companion not just a working tool. **ADD:** Exception: in the case of working dogs; upon decommission, the dog handler has first right to the dog. Page 24, is the 2/3 vote also ok there? Emergent action items...**Hass**, it should be emergency actions, not emergent. If there is an emergency action that needs to be added to the Com. of the Whole agenda, a 2/3 vote (of present commissioners) is needed to add it to the agenda. It would still have to be added to an agenda at a regular county board meeting for approval. **Meintz:** Committee of the Whole meetings,

now that we have nine members, we should look at whether we still have the finance and personnel meetings as a committee of the whole. It's going to cost more money.
Dan Hass: My advice to the board is, when you have a committee meeting where there are three members, my recommendation is other board members not show up. What will happen is people forget about the rules and start talking, it doesn't look good.
Nelson: Ipads, we don't have bylaws on these. Information can be sent on these that is not open to the public. Is this potential for a violation of the open meetings act? **Hass:** Could be. If you're sending emails back and forth, what do you think about this? What do you think about that? Then yes, we could have an open meetings violation. **John:** Well we got an email from Brian, not discussed and he is supporting something. **Hass:** He's a non-voting member. **DuPont:** Brian is your County Administrator. He is the person who you all should be coming to for questions. He is simply stating his recommendation to you. You vote on it how you want. A lot of time Brian is asked "in meetings" his opinion. **Nelson:** Yes, that's in public, but this is not in public. We'll have to come up with something to add into the bylaws in reference to the ipads. Check with other counties and research how they are handling bylaws for their Ipads.

Public Comment: Tom Cheski – I agree with you on the dogs, It's the handler's dog, he should have first right to the dog.

Adjournment: Move by Com. Nelson, supported by Com. Plutchak to adjourn the meeting at 4:55 PM

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408

Reorganizational Meeting, 1/15/2013 – 4:00 p.m.

MEMBERS PRESENT:	Jason Lauzer, Nick Lakari, Charlie Meintz, Chris Plutchak, and Ted Sauve
MEMBERS EXCUSED:	None
OTHERS PRESENT:	Airport Manager Tony Krysiak, Airport Lineman Jeff LaFleur, Marinette County Administrative Secretary Gina Teeple, Bay Cities Radio, Eagle Herald, Menominee County News, Peshtigo Times, Airport Users, Public Citizens

1. Call to order

Menominee County Administrator Brian Bousley called the meeting to order at 4:00 p.m.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Sauve/Lauzer) to approve the agenda. Vote – unanimous. Motion carried.

5. Public comment

None

6. Discuss/consider the adoption of:
- **Board Rules/Policies and by-laws, action if any**
- **Election procedures for officers, action if any**

Motion (Lauzer/Meintz) to adopt the Board Rules/Policies and by-laws. Vote – unanimous. Motion carried.

Motion (Lauzer/Plutchak) to adopt *Roberts Rules of Order* for election of officers. Vote – unanimous. Motion carried.

7. Discuss/consider the nomination and election of the following officers, action if any
- **Chairperson**
- **Vice Chairperson**
- **Secretary/Treasurer**

Commissioner Sauve nominated Jason Lauzer for Chairperson of the TCAC.

Motion (Meintz/Plutchak) to close nominations and cast a unanimous ballot. Roll call vote: Plutchak – yes, Lakari – yes, Meintz – yes, Sauve – yes, Lauzer – yes. Motion carried.

Commissioner Sauve nominated Nick Lakari for Vice Chairperson of the TCAC.

Motion (Plutchak/Meintz) to close nominations and cast a unanimous ballot. Vote – unanimous. Motion carried.

Commissioner Meintz nominated Ted Sauve for Secretary/Treasurer of the TCAC.

Motion (Lakari/Plutchak) to close nominations and cast a unanimous ballot. Vote – unanimous. Motion carried.

8. Discuss/consider the selection/appointment of the following standing committees, action if any

- **Executive/Finance Committee (3 members)**
- **By-laws Committee (3 members)**
- **Planning Committee (3 members)**
- **Buildings/Grounds Committee (3 members)**
- **Personnel Committee (3 members)**

The Executive/Finance Committee will be comprised of the three elected officers, Jason Lauzer, Nick Lakari, and Ted Sauve.

Chair Lauzer recommended the following committee assignments:

Bylaws	Buildings & Grounds
Chris Plutchak	Ted Sauve
Nick Lakari	Marinette County Commissioner
Charlie Meintz	Jason Lauzer
Personnel	Planning
Nick Lakari	Charlie Meintz
Ted Sauve	Jason Lauzer
Chris Plutchak	Marinette County Commissioner

Motion (Lakari/Meintz) to approve the Chair's recommendation for committee assignments. Vote – unanimous. Motion carried.

9. Discuss/consider dates, times, and location of Commission meetings

Motion (Sauve/Plutchak) to tentatively hold TCAC meetings on the 3rd Tuesday of every month at 4:30 p.m. in the airport conference room.

Commissioner Sauve withdrew his motion and Commissioner Plutchak withdrew his second.

Motion (Sauve/Plutchak) to tentatively hold TCAC meetings on the 3rd Tuesday of every month at 5:00 p.m. in the airport conference room. Vote – unanimous. Motion carried.

10. Communications/correspondence

None

11. Dialog between airport users and the TCAC

None

12. Public comment – speakers will be limited to 5 minutes

Nancy Douglas reminded Commissioners serving on the Task Force that Christian Perreault of Explorer Solutions will be in town on January 30th. Ms. Douglas will set up a time for Mr. Perreault to meet separately with the new Commissioners.

13. Future agenda items

None

14. Schedule next meeting

15. Adjourn

Motion (Sauve/Plutchak) to adjourn at 4:11 p.m. Vote – unanimous. Motion carried.

Respectfully submitted,
Gina K. Teeple
Marinette County Administrative Secretary

Date approved/corrected:

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408

Regular Session Meeting, 1/15/2013 – 4:15 p.m.

MEMBERS PRESENT:	Jason Lauzer, Nick Lakari, Charlie Meintz, Chris Plutchak, Ted Sauve
MEMBERS EXCUSED:	
OTHERS PRESENT:	Airport Manager Tony Krysiak, Airport Lineman Jeff LaFleur, Marinette County Administrative Secretary Gina Teeple, Bay Cities Radio, Eagle Herald, Menominee County News, Peshtigo Times, Airport Users, Public Citizens

1. Call to order

Chair Lauzer called the meeting to order at 4:15 p.m.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Sauve/Lakari) to approve the agenda. Vote – unanimous. Motion carried.

5. Approve/amend minutes of 12/18/2012

Motion (Lakari/Sauve) to approve the minutes of December 18, 2012. Vote – unanimous. Motion carried.

6. Public comment

None

11. Recognition of Dale Berman, Jim Pearson, and James Furlong for their service to the Twin County Airport Commission, action if any

On behalf of the Airport Commission, Commissioner Sauve expressed appreciation and presented certificates to outgoing airport Commissioners Dale Berman and Jim Pearson.

7. Discuss/consider composition responsibilities of committee agendas and minutes, action if any

Chair Lauzer explained that the preparation of agendas and minutes was removed from the Airport Manager's job description when it was made a part-time position. Marinette County is able to continue preparing agendas and minutes for the Commission's regular sessions.

As it is no longer possible for Marinette or Menominee County to help with the preparation of agendas and minutes for committee meetings, Chair Lauzer suggested each committee designate one individual to handle these duties.

It was the consensus of the Commission to have each committee designate an individual to prepare the agendas and minutes for that committee. Once prepared, the agendas and minutes will be forwarded to Menominee County for distribution and posting.

8. Discuss/consider 2013 insurance bids and status, action if any

Airport Manager Tony Krysiak reported to the Commission that bids will need to be decided on in February, as insurance carriers will not provide a quote for liability insurance more than 30 days out. The current policy expires on February 15, 2013.

It was the consensus of the Commission to have Mr. Krysiak confirm whether or not a grace period will be available past February 15th in order for the Commission to make a determination at their February 19th meeting. If necessary, Chair Lauzer will call a special meeting to select an insurance carrier prior to February 15th.

9. Update on open house task force, discussion only

Commissioner Sauve reported that he has contacted WDNR, Budweiser regarding their Clydesdales, the automotive club, and the model airplane club to see if any or all of these organizations would be available and willing to participate in the open house.

The next open house task force meeting is scheduled for January 22nd at 4:00 p.m.

Commissioner Meintz asked if this open house will be similar to what has been done in the past, and how past events were funded.

Mr. Krysiak reported that the price of gas was discounted for groups that participated in past airport events.

10. Update on Minimum Standards/Menominee County Airport Ordinance, discussion only

Chair Lauzer explained that the Commission is in the process of updating and possibly consolidating the previous minimum standards document with the Menominee County Ordinance.

Menominee County Prosecuting Attorney Dan Hass reviewed the documents, and is recommending the Menominee County Board rescind the ordinance, and the Twin County Airport Commission create new minimum standards.

Mr. Krysiak clarified that the minimum standards apply to commercial operators at the airport, not private tenants.

12. Executive/Finance Committee report

Chair Lauzer reported that the Executive Committee did not meet to review the December Financial Reports, as the Commission had not yet reorganized.

Commissioner Meintz asked for clarification on whether or not a bid process was used to purchase the tug. Chair Lauzer explained that a bid process was used, and that the Commission received four bids – one of which was dismissed.

Motion (Sauve/Lakari) to approve the December Financial Reports, including payment of checks 12650 – 12670 for a total amount of $78,779.39. Vote – unanimous. Motion carried.

14. Communications/correspondence

Mr. Krysiak distributed a letter he received from Menominee County Administrator Brian Bousley regarding the assignment of Menominee County Commissioners Charlie Meintz and Chris Plutchak to the Twin County Airport Commission. The letter also noted that as a committee of the Menominee County Board, the TCAC is required to report at least once a year to the full Menominee County Board.

15. Dialog between Airport Manager and the TCAC

Mr. Krysiak reported that he has been in communication with Enstrom Helicopter, which was recently acquired by a new owner.

Mr. Krysiak also reported that the third underground tank will be used for diesel fuel, which will allow the airport to stop leasing the current above ground tank.

16. Dialog between airport users and the TCAC

None

17. Public comment – speakers will be limited to 5 minutes

Jim Pearson of Wallace addressed the Commission regarding the underground storage tanks.

18. Future agenda items

Insurance
Minimum Standards
Airport User Survey

19. Schedule next meeting

The next meeting is scheduled for Tuesday, February 19th at 5:00 p.m.

20. Adjourn

Meeting adjourned at 5:14 p.m.

Respectfully submitted,
Gina K. Teeple
Marinette County Administrative Secretary

Date approved/corrected:

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, January 8, 2013.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Chuck Behrend, Joe Linder, Jerry Piche, Larry Barker, Darlene Nerat, John Nerat, and Ken Goffin.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 12/11/12 and 01/02/13 –There being no additions or corrections, Kakuk declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, December 10, 2012				$1,231,196.37
Receipts thru 12/31/12	101,235.98			
Expenditures thru 12/31/12		233,793.26		
Balance, December 31, 2012				1,098,639.09
Michigan Transportation Funds	267,560.38			
Receipts thru 01/07/13	18,528.56			
Expenditures thru 01/07/13		56,385.78		
State Maint. & Equip. Advances			141,478.00	
Balance, January 07, 2013	387,324.92	290,179.04	141,478.00	1,186,864.25
Payables & Reserves				
Payroll 01/17, 01/31 and 02/14 (Est.)			190,500.00	
Soc. Sec. 01/17, 01/31 and 02/14 (Est.)			14,573.25	
Reserve for workers compensation insurance			13,461.37	
Reserve for liability insurance			106,191.00	
Reserve for rental grader lease (Dec 2009)			36,798.06	
Reserve for rental grader leases (Oct 2010)			193,071.96	
Reserve for 2011/12 bridge inspections & load ratings			2,120.00	
Reserve for F-4 Lane bridge (Harris Twp)			575.25	
Reserve for design of River Drive			9,960.00	
Reserve for Forest Funds			161,015.11	
Reserve for 2012 Federal Aid match			69,145.00	(797,411.00)
				$ 389,453.25

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 13-0014, 13-0015 and 13-1231 – Moved by Anderson, seconded by Betzinger that the vouchers be approved and ordered paid. Carried unanimously.

Sign Assignment of Contract form for mowing contract – Moved by Kakuk, seconded by Betzinger to have the chair sign the document allowing the transfer of the roadside mowing contract from T&S Contracting, Inc., to S&S Mowing, Inc. Carried unanimously.

Permission to bid the following items: Ganga Park Maintenance, Emulsion & chips for patch truck, 2013 bridge inspections, Dust control brine, Culverts, and pickup & removal of scrap iron – Moved by Anderson, seconded by Betzinger to grant Moilanen permission to solicit the appropriate bids, quotes or RFP's as necessary for each of these items. Carried unanimously.

Vote on amendment to the CRAM Constitution and Bylaws – Moilanen explained that CRAM would like each member county to vote on whether the following proposed amendment to the Constitution and Bylaws should be adopted:

INSERT A NEW SUBDIVISION VIII IN ARTICLE VIII, AS FOLLOWS:

> SECTION 1, VIII. FOR THE FISCAL YEAR ENDING MARCH 31, 2013, THERE SHALL BE A ONE-TIME SPECIAL ASSESMENT OF $1,000 TO EACH MEMBER TO BE USED BY THE ASSOCIATION TO PROVIDE NECESSARY ADVOCACY RESOURCES TO BE STRATEGICALLY POISED FOR ADDRESSING TRANSPORTATION FUNDING ISSUES IN A PROACTIVE MANNER. THE AMOUNT SHALL BE BILLED TO THE MEMBERSHIP IMMEDIATELY UPON ADOPTION OF THIS AMENDMENT.

Moved by Betzinger, seconded by Anderson to vote "yes" for the proposed amendment. Carried unanimously.

Permission for road commission employees to attend various seminars and conferences in the upcoming year – Moilanen requested permission from the board for office personnel to attend various meetings/conferences throughout the upcoming year. Moved by Anderson, seconded by Betzinger to grant permission. Carried unanimously.

Discuss request from Gourley Township board to install solar powered light on Hannahville Road – Moilanen explained that the Gourley Township board had been awarded a Hannahville 2% Grant for the purchase of a solar powered flasher for Hannahville Road to replace the current electric powered light. Gourley Township is requesting that the road commission install the new light for them. Moved by Anderson, seconded by Betzinger to install the light for Gourley Township. Carried unanimously.

Discuss correspondence from MDOT regarding the proposed closing of a railroad crossing on 35.5 Mile Road – Moilanen stated that he had received a letter from MDOT showing the amount of funding available if the township agrees to close the railroad crossing on 35.5 Mile Road. A copy of the letter was presented to Nadeau Township Supervisor Joe Linder for discussion at an upcoming township meeting. Once the township decides whether or not they support the closing, Moilanen will send a response to MDOT.

Discuss future Federal Aid projects – Moilanen explained that the county task force will be meeting on January 15th and that the road commission would need to be prepared to present their proposed project listing at that time. Moved by Betzinger, seconded by Anderson to hold a Special Meeting on Thursday, January 10, 2013 at 9:00 a.m. for the purpose of reviewing all projects and preparing a for federal aid project list for 2013 – 2017. Carried unanimously.

Discuss annual meetings with township officials – Moved by Betzinger, seconded by Anderson to approve the tentative schedule as presented. Carried unanimously.

Any other business – Moilanen requested permission to hire UP Engineering & Architects to review the files on the prior three federal aid projects to be sure they are complete prior to submitting them to MDOT. The cost would be approximately $500 per project. Moved by Betzinger, seconded by Kakuk to grant permission. Carried unanimously.

Moilanen stated that a petition had been received for the abandonment of No. 36 Road in Meyer Township. A petition to abandon the same road in Nadeau Township had also been received, but had to be returned to the petitioner due to the legal description of the road not being recorded on the petition. A special meeting would need to be held no later than January 22, 2013 on the Meyer Township petition. It was hoped that the Nadeau Township petition would be resubmitted with the proper legal description prior to the special meeting so that both petitions could be addressed at the same time. Betzinger noted he would be available to meet on either January 15th or 22nd if needed.

Public Comment – Joe Linder asked if should the railroad crossing be closed, where the money that was received would be spent. Moilanen stated that both the township and road commission boards could meet to discuss this. Mr. Linder asked if No. 34 Road was a federal aid route. Moilanen responded that it was. Mr. Linder then asked if the railroad crossing closing funds could be used as matching funds for federal aid. Moilanen stated that it would be up to the road commission board if the project would be added to the federal aid project list.

Ken Goffin asked if the area between 14th and 15th Streets could be blocked off. Moilanen stated he will research the idea for discussion at the annual township meeting.

Mr. Goffin stated that he felt that the road commission should consider adding River Drive to the federal aid project list as the road has a high traffic volume and is a safety concern. He would also like the road commission to advise the township of what their share in the cost would be so that they could determine if they would be able to commit the necessary funds.

Mr. Goffin noted that he had received cost estimates from Moilanen for CR338 and Bay de Noc Drive, which he felt were quite high. He asked if the level of work on Bay de Noc Drive could be reduced to make the project more affordable, such as eliminating the geogrid and doing a chipseal instead of paving. Betzinger asked how the base of the road was at the present time. Moilanen stated that the road is only 18 – 21 feet wide with no shoulders in most areas. He also noted that there would likely be drainage work that would need to be done as well. Moilanen also stated that if there is heavy truck or farm implement traffic, that a chipseal would not hold up to those vehicles turning on and off of the road.

Mr. Goffin asked what the road commission would be contributing as their cost share this year. Moilanen stated that this would be decided after the annual township meetings, based upon the amount of work requested by the townships.

Mr. Goffin said that he had heard Moilanen state that the road commission would likely discontinue doing construction projects in the near future. He stated that he is opposed to this idea and that he hoped the road commission would explore ways to be able to continue to perform construction work. Moilanen responded that the reason the road commission may not perform construction would be due to the reduction in the number of personnel and the age & poor condition of the road commission's equipment. Moilanen also noted that should the legislature approve additional revenue for road funding that this could change.

Joe Linder asked what the cost was to pulverize a mile of road. Moilanen stated that it would be approximately $4,700 if a contractor did the pulverizing and our crew did the shaping & rolling, or approximately $13,000 if a contractor was hired to do all the work. It was also noted that the cost to double chipseal a mile of road is now approximately $50,000.

Jerry Piche introduced himself as the new County Board liaison to the road commission

There being no further business, Kakuk declared the meeting adjourned at 9:54 a.m.

_____ _____

Road Commission Finance Director / Clerk Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Thursday, January 10, 2013. Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present was Gerald Piche, Larry Barker and Ken Goffin.

Absent: None

The Pledge of Allegiance was recited.

Public comments – None.

Public Appearances – None.

Discuss Federal Aid projects for 2013 - 2017 – Moilanen presented the board with a list of proposed federal aid eligible projects for each year from 2013-2017. Moilanen stated that he had received information that federal aid dollars could be spent to pulverize and chip seal federal aid routes that are currently paved as long as the road base was improved. Anderson stated that he would then like to see LaBelle Road and 400 Road added to the project list to be pulverized, shaped and double chip sealed. Moilanen stated that the 2013 projects had already been submitted to MDOT, but the 2014-2017 plans could be changed.

Betzinger asked if township population was a factor when the state determined the amount of federal aid that the county would receive each year. Moilanen replied that the county population may be a factor, but not the population of each individual township.

After a lengthy discussion, the following motions were presented:

Moved by Anderson, seconded by Betzinger to add the pulverize, shape & double chip seal of LaBelle Road from US41 to CR566 to the 2014 plan year in place of chip sealing CR338 from CR577 to R-1 Drive. Carried unanimously.

Moved by Betzinger, seconded by Anderson that the CR360 and 400 Road projects be completed as soon as funds are available. Carried unanimously.

Moved by Anderson, seconded by Betzinger to adopt the 2013-2017 Federal Aid Proposed Project list with the above motioned changes incorporated. Carried unanimously.

Other business – None.

Public Comments – Ken Goffin stated that Menominee Township is willing to commit funds to road projects and he encourages other townships to do so as well. Kakuk remarked that more townships could try to get a road millage passed similar to the one in Daggett Township.

Jerry Piche asked if the road commission sent any report of their meetings to the county board. Savord replied that the approved minutes were sent to Sherry Dupont. It was agreed that a copy of the unapproved minutes would be emailed to Mr. Piche after each meeting.

Mr. Piche asked what happened if roads were damaged by trucks or farm equipment. Moilanen stated that farmers are exempt from the weight laws. If damage is done by others, the only recourse would be to pursue civil action against them but those cases are hard to prove. Ken Goffin stated that others living on the road could pressure those with heavy vehicles to be more responsible with their loading during spring breakup so as not to damage the road.

Larry Barker asked if the right of way was the same on all county roads. Moilanen stated it was 66 feet on most roads, but that there are some exceptions.

There being no further business, Kakuk declared the meeting adjourned at 9:51 a.m.

Road Commission Finance Director-Clerk Road Commission Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Tuesday, January 22, 2013. Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord.

Absent: None

The Pledge of Allegiance was recited.

Public comments – None.

Public Appearances – None.

Set date for Public Hearing for proposed abandonment of No. 36 Lane – Moilanen stated that valid petitions had been received for both Meyer and Nadeau Townships. Moved by Anderson, seconded by Betzinger to hold a Public Hearing on the proposed abandonment of No. 36 Lane on Tuesday, April 9, 2013 at 8:45 a.m. Carried unanimously.

Other business – Moilanen informed the board that the county MTA meeting was scheduled for Tuesday, January 29, 2013 at 7:00 p.m. at the Nadeau Township hall.

Moilanen stated that correspondence had been received from Peter Kleiman, Harris Township supervisor requesting that the annual meeting between the road commission and the township take place at the Harris Township hall at one of their upcoming monthly meetings. It was noted that the road commission would be able to attend the March 13, 2013 township meeting at 7:00 p.m. at the Harris Township hall. Moilanen will advise Supervisor Kleiman.

Moilanen presented the board with a handout of the proposed projects for the 2013 construction season.

Kakuk stated that Randy Marana, Village of Daggett President, asked what their cost would be for the design for the portion of CR358 that lies within the village. He advised Mr. Marana that the Village would have to provide the road commission with a written commitment in order for their portion of the road to be included in the project. Betzinger asked if a bridge would be necessary on that portion of the road. Moilanen stated that currently there were 2 large culverts at the stream crossing in the Village of Daggett.

Mr. Marana had also advised Kakuk that the Village was concerned for safety on Frenchtown Road in the Village of Daggett and asked if the hill by the Lloyd Rivard farm on CR358 could be cut for better vision. Moilanen stated that due to the location of some of the residences in the area, the hill could probably only be cut by a limited amount.

Public Comments – None.

There being no further business, Kakuk declared the meeting adjourned at 9:18 a.m.

Road Commission Finance Director-Clerk

Road Commission Chair

The Menominee County Board of Road Commissioners began their annual meetings with township officials in the Road Commission offices north of Stephenson on Monday, January 28, 2013.

Chair Kakuk called the meeting to order at 6:00 p.m. with the following persons present or absent.

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Robert Hanson-MCRC Stephenson District Foreman and Raymond Betters-MCRC Powers District Foreman.

ABSENT: None.

The Pledge of Allegiance was recited.

FAITHORN TOWNSHIP

(6:00 p.m.) Present for Faithorn Township were Treasurer Renee Augustine, Clerk Kathy Branz, and Trustee Bill DeVoe.

Moilanen welcomed the township officials and told them to please call the road commission anytime they had a question about the roads in their township.

Moilanen stated that North Lake Road West had been brushed the prior year and would be monitored in the spring.

Moilanen reported that countywide work in the upcoming year would include stump removal in areas that were brushed out in the past, pavement markings on local roads and at railroad crossings, and replacement of signs on primary roads and at railroad crossings, along with crack filling where needed. In Faithorn Township CR577 & CR388 will be shouldered after spring breakup, and CR577, from the Dickinson County line to 36 Road is scheduled to be chip sealed by mid-August.

Clerk Branz talked about the grading she had observed on Bird Road. Moilanen explained that there was some turnover in the personnel that operated the graders at that time, and also the new graders are operated with joy sticks, rather than a steering wheel, which took a little time for the operators to get used to.

Trustee DeVoe asked if a Stop sign should be erected on State Road at the railroad crossing. Moilanen replied people were required by law to yield at the railroad crossings and that usually a Stop sign did not improve safety.

Clerk Branz asked about the mess that had been left on the road side on South Lake Drive. Moilanen stated that it wasn't the road commission's crew that had cut in that area. A private contractor had done the cutting without permission of the landowner and due to the dispute the area had not been cleaned up.

Faithorn Township officials and Robert Hanson left the meeting at 6:24 p.m.

MEYER TOWNSHIP

(6:30 p.m.) Present for Meyer Township were Supervisor Robert Gurgall, Clerk Beth Bertolini and Trustee Pat Dani. Also present were township residents Lois Hall and Gwen Salmi.

Moilanen welcomed the township officials and told them to please call the road commission anytime they had a question about the roads in their township.

Moilanen reported that countywide work in the upcoming year would include stump removal in areas that were brushed out in the past, pavement markings on local roads and at railroad crossings, and replacement of signs on primary roads and at railroad crossings, along with crack filling where needed. Supervisor Gurgall stated that the township would like to have the centerline painted on First Street in Hermansville and they were also considering parallel parking stripes.

Supervisor Gurgall asked if the Handicap sign could be removed on Vega Road as it was no longer needed, and also if the road could be ditched and have gravel added in the area past the new chip seal to the intersection of 44 Lane. Moilanen will have the sign removed.

A discussion was held regarding the drainage on West 3rd Street. It was noted that the driveways have no culverts and that the shoulder is higher than the road. Supervisor Gurgall also stated that he had received complaints that the curves on the end of West 3rd Street by US 2 were slippery and that there is a steep drop off if you were to slide into the ditch there, possibly needing guardrail. Moilanen will check on this area. Mr. Gurgall also asked for a cost estimate to chip seal West 3rd Street from Park Avenue to US 2, and also M3 Road.

Supervisor Gurgall asked about stump removal on Kluba Lane where the brush had been removed and also if fill could be added to the road at the second swamp. Moilanen stated that a stump grinder would be rented in the spring to remove the stumps there and elsewhere in the county as needed. In regards to adding fill to the road it was noted that the road is only about 12 feet wide in this area, with swamp on both sides, so it would be too narrow to fill. A better option may be to add geogrid to the area. The two residents attending the meeting, Lois Hall and Gwen Salmi, stated that they both lived on Kluba Lane and were not satisfied with the services provided there.

Supervisor Gurgall presented the board with a list of other items that the township would like the road commission to address, including rough areas on Park Avenue, South Main Street and Anderson Street; a need for gravel on Snuff Box Road; and areas of CR579. The township would also like to have fill put in the swamp area of 40 Mile Road. It was also noted that there was no street name sign for 40 Mile Road. Moilanen replied that once the township purchased the sign, the road commission would install it.

It was noted that the road into the Hermansville Lake Park used to be plowed past the Sportsman's Club by the road commission years ago, and could we start plowing it again. Moilanen stated that he would check into what could be done to clear access to the Sportsman's Club without going into the park area.

Mr. Gurgall also asked if the intersections at the highway could be sanded heavier.

Meyer Township officials and residents left the meeting at 7:00 p.m.

GOURLEY TOWNSHIP

(7:05 p.m.) Supervisor Stephen Wery, Clerk Cindy Berger, Treasurer Stephanie Walechka and Trustee Joe Bellmore were present for Gourley Township.

Moilanen welcomed the township officials and told them to please call the road commission anytime they had a question about the roads in their township.

Moilanen reported that countywide work in the upcoming year would include stump removal in areas that were brushed out in the past, pavement markings on local roads and at railroad crossings, and replacement of signs on primary roads and at railroad crossings, along with crack filling where needed. It was also noted that CR374, from H3 to CR551, in Gourley Township would be chip sealed this year. The bridge north of the Seventh Day Adventist Church will have rip-rap added this summer also, and a public notice would be given by the DEQ prior to authorizing the permit for the work.

A discussion was held regarding road commission funding and the possible increase in the gas tax or registration fees. Moilanen noted that although the governor was for the increased funding, he also may change the way the money is distributed which could mean a decrease in funding for road commissions in order to increase the funding for MDOT. Supervisor Wery asked if the county 3-way program would be repeated in the future. Moilanen stated that it was being considered, with the possibility of running the program every third year to allow the entities involved the opportunity to allocate the necessary funds.

Moilanen state that CR380, from Twin Hills to CR551, is on the 5 year plan to be chip sealed.

Supervisor Wery asked what will happen to the existing caution light on Hannahville Road once the new solar powered light is installed. Moilanen replied that it would be brought back to the road commission for future use elsewhere.

Clerk Berger asked if anything could be done to the culvert in the parking lot at the Gourley Township Hall. Moilanen will have the foreman check to see if it is within the road commission right of way.

Trustee Bellmore noted that there is a bus stop in the middle of the hill near Kellogg Lane and that you cannot see the buses flashing lights until you come over the hill. When the roads are slippery is it hard to stop. He asked if a sign could be placed before the hill warning motorists of the bus stop. Moilanen and Supervisor Wery will look at the issue.

Gourley Township officials left the meeting at 7:31 p.m.

There being no further business, Kakuk declared the meeting adjourned. 7:31 p.m.

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Finance Director/Clerk Chair

The Menominee County Board of Road Commissioners continued their annual meetings with township officials in the Road Commission offices north of Stephenson on Tuesday, January 29, 2013.

Nadeau Township and Holmes Township did not attend their scheduled meetings.

Chair Kakuk called the meeting to order at 10:00 a.m. with the following persons present or absent.

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present was Robert Hanson-MCRC Stephenson District Foreman.

ABSENT: None.

The Pledge of Allegiance was recited.

DAGGETT TOWNSHIP

(10:00 a.m.) Present for Daggett Township were Clerk Edith Vincent and Supervisor Jim Revall.

Moilanen welcomed the township officials and told them to please call the road commission anytime they had a question about the roads in their township.

Moilanen reported that countywide work in the upcoming year would include stump removal in areas that were brushed out in the past, pavement markings on local roads and at railroad crossings, and replacement of signs on primary roads and at railroad crossings, along with crack filling where needed.

Upcoming projects in Daggett Township include shouldering CR358, west of the Village of Daggett. CR 358 East is tentatively scheduled to be reconstructed and paved from US 41 to Badish Road in 2015 and Badish Road to K1 in 2016.

Township road priorities include to crush, shape & pave the section of 25 Road from the Village of Daggett to M-2 Lane and improve M-1 Road.

Supervisor Revall asked if there were plans to fix the dip in CR358 by Plutchak's. Moilanen advised that it was on the list of maintenance projects for this year. Mr. Revall also asked if the road commission had any paving projects scheduled for this year. Moilanen replied that currently only chip seals were planned.

A discussion was held regarding road commission funding and the possible increase in the gas tax or registration fees. Moilanen noted that although the governor was for the increased funding, he also may change the way the money is distributed which could mean a decrease in funding for road commissions in order to increase the funding for MDOT. If the road commission did receive additional funding, updating equipment would be one of the priorities.

Daggett Township officials left the meeting at 10:35 a.m.

STEPHENSON TOWNSHIP

(10:38 a.m.) Present for Stephenson Township was Supervisor Mark Marklein.

Moilanen welcomed Supervisor Marklein and told him to please call the road commission anytime there was a question about the roads in Stephenson Township. Moilanen stated that a copy of the Road Commission's ACT 51 report would be mailed to the townships by the end of March, 2013.

Moilanen reported that countywide work in the upcoming year would include stump removal in areas that were brushed out in the past, pavement markings on local roads and at railroad crossings, and replacement of signs on primary roads and at railroad crossings, along with crack filling where needed. G-12 in Stephenson Township, from Phillips Road to M35, may be chip sealed in 2014.

Wangerin Road continues to be a priority for the township, but it was noted that Mellen Township shares the road and they are not interested in improving it at this time. The township would like to see CR348 rebuilt in the future also.

Supervisor Marklein asked if River Road just north of the City of Stephenson could be chip sealed. Moilanen stated that it would be a good candidate for this in the future.

Supervisor Marklein left the meeting at 10:56 a.m.

There being no further business, Kakuk declared the meeting adjourned at 10:56 a.m.

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Finance Director/Clerk Chair

The Menominee County Board of Road Commissioners continued their annual meetings with township officials on Wednesday, January 30, 2013 at the Spalding Township Hall.

PRESENT: William Anderson, Anthony Kakuk, Darrell Moilanen and Lisa Savord.

ABSENT: Roger Betzinger.

SPALDING TOWNSHIP

Supervisor Jim Moraska called the meeting to order at 6:07 p.m.

Present for Spalding Township were Supervisor Jim Moraska, Clerk Cheryl Mencinger, Treasurer Jerry Bartnicki, and Trustees David LeBoeuf and Kevin LaBonte. Spalding Township Fire Chief Dan Hammerberg was also present.

Introductions of new board members were made and Moilanen told the township officials to please call the road commission anytime they had a question about the roads in their township. It was also noted that the road commission's ACT 51 report would be sent to the townships by March 31.

Moilanen reported that countywide work in the upcoming year would include stump removal in areas that were brushed out in the past, pavement markings on local roads and at railroad crossings, and replacement of signs on primary roads and at railroad crossings, along with crack filling where needed.

Upcoming projects in Spalding Township include pulverizing and double chip sealing East LaBelle Road from US 41 to CR566 in 2014. Moilanen suggested that Arkens Road would be a candidate for chip sealing, and that the township could apply for Hannahville 2% grant funds to cover part of the cost.

It was noted that the County 3-Way Road funding program may be run again, possibly every third year.

Supervisor Moraska provided the following list of items that the township would like to see completed in the upcoming year:

Shouldering on all paved roads within the township.
Crack sealing on River Road near the cemetery and Tower Road near Benson's farm.
Pavement markings on township roads.

Supervisor Moraska asked why Moilanen would recommend chip sealing Arkens Road. Moilanen replied that since the road in in good condition, the chip seal would help preserve and extend the life of the road. Mr. Moraska also asked what roads within the township were beyond the point where they should be chip sealed. Moilanen responded that the majority of them were. Mr. Moraska asked if Moilanen could provide a list of the roads in the township showing what the rating of each one was. Moilanen will prepare the list and forward it to the supervisor.

Mr. Moraska asked what the cost was to pulverize a mile of road and if a double chip seal on gravel would hold up. Moilanen replied that the pulverizing cost was approximately $4,500 to $6,000 per mile and that the double chip seal would hold up well under regular traffic conditions, but was not as good for roads with a lot of truck or farm traffic turning off and onto the road. An option would be to post weight limit signs on these roads during spring breakup. Kakuk also noted that if the pavement is thin a layer of gravel can be added prior to pulverizing.

Mr. Moraska noted that the township has many signs that need to be put up or be straightened. He asked if there were any other options for dust control. Moilanen stated that they could go back to using calcium chloride instead of the mineral well brine, at about twice the cost, or chip seal the gravel roads.

Mr. Moraska asked which roads within Spalding Township were federal aid eligible. Moilanen responded that 400 Road, CR388 and CR 563 were major collectors and that LaBelle Road East was a minor collector.

The minutes from the road commission meetings were requested. It was noted that the approved minutes are posted on the Menominee County website. Clerk Mencinger will print them.

Mr. Moraska stated that the township had found a new vendor for street signs from the Baraga area and that their prices were much more reasonable than their old vendor.

Supervisor Moraska had read the January 10, 2013 road commission meeting minutes and noted that LaBelle Road East improvements were listed for 2014 and 400 Road was on the list to be done when funds were available. He asked if 400 Road could be moved to 2014 also. Moilanen replied that the Hannahville Indian Community was in the process of possibly improving a portion of 400 Road in Harris Township. Moilanen also stated that if the township was not interested in applying for a 2% grant for Arkens Road they may want to consider applying for funds for the portion of LaBelle Road east of CR566.

Dan Hammerberg asked if there were still Critical Bridge Funds available. Moilanen replied that the Pach Road Bridge had been approved for funding in 2015. Mr. Hammerberg also noted that the culvert on 400 Road was in poor condition.

Trustee LeBoeuf asked about the roadside mowing in the upcoming year. Moilanen stated that it would be done by the contractor like last year.

Supervisor Moraska asked that the ditches behind Fazer's Store and the Post Office in Spalding be brushed and the drainage area cleaned up. He stated that there is sometimes 18 inches or more of sanding water in the area and that there was a concern for the safety of the children living in the area. Moilanen will assess the area to see what can be done.

The meeting concluded at 6:56 p.m.

Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners continued their annual meetings with township officials in the Road Commission offices north of Stephenson on Thursday, January 31, 2013.

Chair Kakuk called the meeting to order at 8:30 a.m. with the following persons present or absent.

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present was Robert Hanson-MCRC Stephenson District Foreman.

ABSENT: None.

The Pledge of Allegiance was recited.

LAKE TOWNSHIP

(8:30 a.m.) Present for Lake Township were Supervisor Ronald Johnson and Trustee Alan Majkrzak.

Moilanen welcomed the township officials and told them to please call the road commission anytime they had a question about the roads in their township. It was noted that the road commission's ACT 51 report would be mailed to the townships no later than March 31, 2013.

Moilanen reported that countywide work in the upcoming year would include stump removal in areas that were brushed out in the past, pavement markings on local roads and at railroad crossings, and replacement of signs on primary roads and at railroad crossings, along with crack filling where needed.

Upcoming projects in Lake Township include chip sealing G-12 from US 41 to O-3 Lane.

A discussion was held regarding road commission funding and the possible increase in the gas tax or registration fees. Moilanen noted that although the governor was for the increased funding, he also may change the way the money is distributed which could mean a decrease in funding for road commissions in order to increase the funding for MDOT. If the road commission did receive additional funding, updating equipment would be one of the priorities.

Trustee Majkrzak asked if the law had passed that would allow the county board to take over the road commission. Moilanen responded that the Act was already in place and would expire in 2015. Kakuk added that since the Menominee County road commissioners are elected officials, the county board would have to hold public hearings and then bring the idea of taking the road commission over to a vote of the people. To date, there has been no indication from the county board that they were interested in doing this.

Kakuk stated that he had a resident ask what could be done about water that builds up on Z-1 Road. Moilanen will check on this.

Trustee Majkrzak asked if the steep hill on S-4 Road could be cut as some of the residents have a hard time getting up it when it's slippery. Moilanen will check on this. Mr. Majkrzak also stated that CR356, from CR577 to Linderoth Road, is in bad shape and needs to be reconstructed. Moilanen replied that he was hoping for federal funding in the future for this project. Mr. Majkrzak asked if anything was being done to CR356 in Holmes Township. Moilanen stated that it would be double chip sealed this year from where the pavement ends to Chalk Hills Road.

Supervisor Johnson asked how often Rosebush gets graded each summer. Moilanen stated that the graders have specific routes that they run which are repeated as many times as possible each summer.

Trustee Majkrzak asked if any temporary workers had been hired this winter. Moilanen answered that three temporary plow drivers had been hired.

Supervisor Johnson asked how long the double chip seal on CR356 was expected to last. Moilanen replied that usually a double chip seal will last for seven to ten years but may last longer if there is primarily residential traffic only. Trustee Majkrzak asked what the life would be if the road were paved. Moilanen stated about 20 years.

Supervisor Johnson asked if the new mining law would generate more money for the roads. Moilanen responded that the townships or the county would likely receive the money and they would be the ones to decide where to spend it.

Lake Township officials and Robert Hanson left the meeting at 9:02 a.m.

MELLEN TOWNSHIP

(9:05 a.m.) Present for Mellen Township was Supervisor Jerry Newlin. Denny Kosewski – MCRC Menominee District foreman also joined the meeting.

Moilanen welcomed Supervisor Newlin and told him to please call the road commission anytime there was a question about the roads in Mellen Township. Moilanen stated that a copy of the Road Commission's ACT 51 report would be mailed to the townships by the end of March, 2013.

Moilanen reported that countywide work in the upcoming year would include stump removal in areas that were brushed out in the past, pavement markings on local roads and at railroad crossings, and replacement of signs on primary roads and at railroad crossings, along with crack filling where needed. Rangeline Road, from CR338 East to Bethel Mission, would be chip sealed in 2013. Moilanen will also continue to monitor Wildwood Road.

Supervisor Newlin stated that the township would likely do more graveling this year. Kosewski asked how much graveling they would be requesting. Mr. Newlin will discuss this with the other township officials at their February 14, 2013 meeting and advise the road commission.

Supervisor Newlin advised that the township was in the process of selling additional property by the old Mellen Elementary School and that there was a hill of gravel on the property that the buyer would likely level out to make room for an addition to the building. The possibility of the road commission purchasing the gravel was discussed.

Supervisor Newlin left the meeting at 9:28 a.m.

INGALLSTON TOWNSHIP

(9:33 a.m.) Present for Ingallston Township were Supervisor Paul Anderson, Clerk Kay Keefer-Bronkhorst and Trustee Carl Johnson.

Moilanen welcomed the township officials and told them to please call the road commission anytime they had a question about the roads in their township. The three-way funding program was discussed and it was noted that the program may be run again in 2-3 years.

Moilanen reported that countywide work in the upcoming year would include stump removal in areas that were brushed out in the past, pavement markings on local roads and at railroad crossings, and replacement of signs on primary roads and at railroad crossings, along with crack filling where needed. Other projects for Ingallston Township include chip sealing Rangeline Road from M35 to Birch Creek and from CR338 East to Bethel Mission. The culvert replacement on CR338 may need a DEQ permit.

Clerk Keefer-Bronkhorst asked if CR348 and Wildwood Road were federal aid eligible. Moilanen responded that CR348 was and that it was already designed, but Wildwood Road is not a federal aid route. Ms. Keefer-Bronkhorst added that the east end of CR348 was in poor condition.

Trustee Johnson asked if Jimtown Road would need to be totally rebuilt. Moilanen stated that it would, and that the cost to pulverize and pave it would be approximately $180,000 per mile.

Supervisor Anderson asked about the cost to pave S. Pinewoods Loop, which is the township's top priority. Moilanen estimated it to be $234,000. He also asked what could be done to control the dust during the summers until the road could be paved. Moilanen stated that the township could request dust control brine to be spread heavier if needed.

Clerk Keefer-Bronkhorst stated that Dale's Lane needed to be brushed out. Moilanen asked how wide the township would like the brushing to go. The township officials will discuss this and call

Moilanen to advise if they want to have the full right of way brushed.

Kosewski asked if the township had any plans for graveling this year. Supervisor Anderson replied that they did not at this time but would monitor the roads and let him know if additional gravel was needed.

Supervisor Anderson asked how to go about getting a street light installed at the end of Rangeline Road. Moilanen advised him to call the electric utility company servicing the area.

Supervisor Anderson stated that a resident on Harbor Point, between Jimtown Road and M35, had asked for more gravel by his driveway to make it easier to turn in. Moilanen replied that the resident should probably widen his driveway and they would need to get a permit from the road commission, at no charge, to do so. If the existing pipe is bad the road commission will replace it, if it is still in good shape then the resident can add extensions to it.

Supervisor Anderson noted that the township was currently setting aside funds for the paving of S. Pinewoods Loop, but it would be 2 – 3 years before they had enough money for the project.

Moilanen advised that Beattie Creek Lane would likely be ditched this year also.

Ingallston Township officials left the meeting at 10:04 a.m.

MENOMINEE TOWNSHIP

(10:33 A.M.) Attending for Menominee Township were Supervisor Ken Goffin, Treasurer David Wesoloski, and trustees Darlene Nerat and Larry Barker.

Moilanen welcomed the township officials and told them to please call the road commission anytime they had a question about the roads in their township. The three-way funding program was discussed and it was noted that the program may be run again in 3 years.

Moilanen reported that countywide work in the upcoming year would include stump removal in areas that were brushed out in the past, pavement markings on local roads and at railroad crossings, and replacement of signs on primary roads and at railroad crossings, along with crack filling where needed. Supervisor Goffin stated there is a need for shouldering on R-1 Drive. Other upcoming projects noted for Menominee Township include chip sealing Rangeline, from M35 to the Birch Creek transfer station, and River Drive, from CR338 to just south of 6.25 Road. Linsmeier Road, from US41 to N2 may be chip sealed in 2014.

The River Drive construction project will be bid in 2014, DEQ permits need to be applied for and it is possible that the DEQ will require some of the existing culverts to be replaced with con-spans and/or a concrete box culvert.

Moilanen stated that there are no plans in the near future to work on CR577, north of 18th Avenue.

Treasurer Wesoloski asked if the township had to share in the cost of the Rangeline project. Moilanen replied that the project would be completed using federal aid funds. Supervisor Goffin asked what the cost share will be for construction projects this year. Moilanen stated that the amount would be set once all township meetings were complete.

Supervisor Goffin stated that the township would like the road commission to prepare CR338 so they can have it paved in 2013. He also has received a petition from residents on Bay de Noc Road regarding cutting of trees along the right of way. Kakuk replied that some trees may need to be cut to provide proper drainage for the road. Moilanen stated that Bay de Noc Road would probably not get done this year, but possibly in 2014.

Treasurer Wesoloski asked for an estimate of the township's share for the River Drive project. Moilanen stated it may be about $285,000. The chip seal on Bay de Noc Road may be approximately $50,000 and would possibly be a good project for the 3-Way funding program, if it is run again.

Supervisor Goffin stated that due to the high cost, a bike path on River Drive, from G08 to the Menominee city limits would not be feasible. He asked if paving wider shoulders would be a better option. Moilanen stated that paving the shoulders out to five feet would add approximately $265,000 to just the River Drive, from 18th Ave. to 38th Ave., portion of project, and the cost would be higher if wetlands mitigation was needed.

Supervisor Goffin stated that the township is currently in the process of replacing the fire number signs in the township and it was noted that there are a few roads off of M35 that are not named. He asked if these roads should be given a name and road signs purchased for them. Moilanen advised that he should first contact Debra Wormwood to see how the emergency responders in the county identify those roads.

Trustee Barker noted that there are some trees that need to be cut on CR551 in Cedarville Township.

Menominee Township officials left the meeting at 11:14 a.m.

There being no further business, Kakuk declared the meeting adjourned at 11:14 a.m.

Finance Director/Clerk

Chair

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, January 15, 2013.

Roll call was taken and present were K. Bates, J. Freis, K. McNeely, and C. Peterson.

C. Peterson moved to approve the agenda. Seconded by J. Freis, motion carried.

Public Participation: There was no public participation at this time.

C. Peterson moved to approve the minutes from the December 18, 2012 meeting. Seconded by K. Bates, motion carried.

J. Freis moved to approve the December financial report. Seconded by C. Peterson, motion carried.

C. Peterson moved to pay the January bills. Seconded by J. Freis, motion carried.

Director's Report:

A. The monthly circulation stat comparisons are in the board packets.

B. The Friends will hold their next regular meeting on Thursday, January 24, 2013 at 3:00 PM. They will be planning events for the year including the March Pajama story-time program.

C. On Tuesday, February 12, Congressman Dan Benishek will hold his mobile office at the library from 4:00 to 5:00 PM.

D. The library employees have received their Blue Cross/Blue Shield cards and are all set with the new insurance effective December 30, 2012.

E. The new I.R.S. mileage rate for 2013 is 56.5 cents, up one cent from last year.

F. Library staff will be participating in a webinar explaining the Overdrive program for downloadable E-books and audiobooks this month. We should be able to offer Overdrive sometime in February

G. We have been disinfecting all the computers and other equipment in the library to hopefully deter the flu from spreading.

H. P. Cheski is continuing to weed the Adult Fiction collection and is approximately half-way through the books.

Old Business:

A. Jerry Bejgrowicz – Library Board Term – Update – As of the Friday deadline, Jerry Bejgrowicz is the only applicant for the open library board term.

B. State Aid Report – Update – The report was filed electronically on January 10 and the signature page was mailed the same day.

C. USF Form 470 – Update – The 470 form was filed and we received one response from AT&T. We will be working with them on a new contract and then file the USF 471 form.

New Business:

A. 2013 Investment Policy – After discussion, C. Peterson moved to approve the 2013 Investment Policy. Seconded by J. Freis, motion carried.

B. Library Board Liaison – James Furlong – The County Board appointed Commissioner James Furlong as the Library Board Liaison for this year.

Other Board Concerns: There were no board concerns at this time.

Public Participation: There was no public participation at this time.

As there was no further business, J. Freis moved to adjourn the meeting. Seconded by K. Bates, motion carried. The meeting adjourned at 11:21 AM.