

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator
Sherry Smith - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on Tuesday ~ November 13, 2012 @ 5:30 p.m. CDT
at the Menominee County Courthouse, Courtroom B

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
 CB – October 23, 2012
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
 Dale Anderson – Menominee Conservation District
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
 - 1. Moved by _____ seconded by _____ to ratify the appointment of Pat Krah as a Director on the Bay Area Medical Center Board.
 - 2. Moved by _____ seconded by _____ to approve Resolution 2012-12 ~ Compliance with Public Act 152 of 2011.
 - 3. Moved by _____ seconded by _____ to approve payment in the amount of \$13,119.88 to the City of Menominee for the completed 3 way road project within the City. Funds to be disbursed from account #401-446-970.00 (3 way road program).
 - 4. Moved by _____ seconded by _____ to approve a bid by _____ in the amount of _____ for the purchase of equipment and installation of wireless access within the courthouse.
 - 5. Moved by _____ seconded by _____ to approve a bid by _____ in the amount of _____ for the purchase and installation of a new VM Server to replace the current county server.
 - 6. Moved by _____ seconded by _____ to approve a bid by _____ in the amount of _____ for the purchase and installation of digital recording equipment for three courtrooms and a PA system for two courtrooms.

James Furlong - Chairperson

Charlie Meintz - Vice Chairperson

Bernie Lang

Mark Jasper

Jim Pearson

7. Moved by _____ seconded by _____ to approve Commissioner per diems and expenses as paid.
8. Moved by _____ seconded by _____ to approve Miscellaneous Bills as paid on October 11, 2012 in the amount of \$191,695.81.
9. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.

J. New Business (discussion only)

1. Personnel Items:
 - a. None
2. Building and Grounds/Park Items:
 - a. None
3. Miscellaneous Items:
 - a. Legislation change for Medical Care Facilities – Letter of Understanding
4. Finance Items
 - a. City of Stephenson law enforcement protection agreement
 - b. Harris Township 3 way road project invoice
 - c. Commissioner Per Diems and expenses
 - d. Miscellaneous Bills as paid on Oct. 25 & Nov. 8, 2012 in the amount of \$236,747.71

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment (*limited to 5 minutes*)

M. Commissioner Comment

N. Moved by Commissioner _____ to go into closed session, for strategy and negotiations of the County Collective Bargaining Agreements. (Pursuant to the Open Meetings Act 267 of 1976, 15.268 Section 8 (c)). Motion seconded by _____.

Individuals attending closed session: _____

O. Moved by _____ seconded by _____ to return to open session at _____ pm

P. Any other items members may wish to present

Q. Adjourn

October 23, 2012

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Daggett Township Hall, Daggett, Michigan.

Chairman Furlong called the meeting to order at 5:30 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Furlong, Jasper, Lang, Pearson

Absent: Com. Meintz (excused)

Com. Furlong stated that the agenda would need to be amended to add under Item G, Presentations, Dale Anderson from the Conservation District Board.

Moved by Com. Pearson, seconded by Com. Jasper to approve the agenda as amended. Motion was approved 4-0.

Moved by Com. Jasper, seconded by Com. Lang to approve the minutes from the October 9, 2012 Regular County Board Meeting. Motion was approved 4-0.

Chairman Furlong called for public comment.

Public Comment: None

Presentations:

- Sgt. Don Belanger, MI State Police – Acting Post Commander, Gladstone.
- Dale Anderson, Conservation District – Invasive Species and the DEQ

Department Head/Elected Officials Reports: None

Moved by Com. Jasper, seconded by Com. Pearson to approve a Resolution to Manage Floodplain development for the National Flood Ins. Program for Meyer Township. Motion was approved 4-0.

Moved by Com. Lang, seconded by Com. Pearson to approve Resolution 2012-11~ Adoption of the Menominee County Master Plan. Motion was approved 4-0. (Attachment A)

Moved by Com. Jasper, seconded by Com. Lang to approve a bid submitted by Walechka incorporated in the amount of \$23,860 plus \$1,200 for Performance Bond to raze and remove the red brick hotel building in Hermansville. Funds to be disbursed from account# (PA 123). Discussion ensued. Dan Menacher informed the board that none of the bids include the landfill tipping fees. That would be a separate cost no matter which bid the Board decided to go with. Motion was approved 4-0.

Moved by Com. Pearson, seconded by Com. Jasper to approve the 2012 Menominee County Apportionment Report. (Note: This report may later need to be amended due to the November election.) Motion was approved 4-0.

Moved by Com. Jasper, seconded by Com. Lang to approve Commissioner per diems and expenses as paid. Motion was approved 4-0.

Moved by Com. Pearson, seconded by Com. Jasper to approve Miscellaneous Bills as paid on September 18, 19, 27 & 28 in the amount of \$154,321.85. Motion was approved 4-0.

Moved by Com. Jasper, seconded by Com. Pearson to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 4-0.

New Business (discussion only)

Personnel Items:

- a. None

Building and Grounds/Parks Items:

- a. None

Miscellaneous Items:

- a. Bay Area Medical Center Board member ratification – Pat Krah. - We received a letter from Bay Area Medical Center Board asking for us to ratify Mrs. Krah's 4 year term as a board of Director on the BAMC Board. The consensus of the board is to move this item forward to the next meeting for approval.

Finance Items:

- a. Resolution 2012-12 ~ Compliance with Public Act 152 of 2011. - Each year the commissioners are asked to adopt a resolution that provides how a county will handle the funding for public employer paid health insurances. Options are: "Opt out", "Hard Caps" and "80/20%". The resolution attached offers Menominee County to pay no more than 80% of the health insurance for (non-union employees, elected officials and collective bargaining units who did not have a signed contract prior to date of act.) Com. Lang stated that he does not agree with this. He does not feel the State of Michigan should be dictating to the County what their employees have to pay. He feels the employees should pay what we negotiated for their health insurance. Com. Furlong asked Brian if the County is saving money by going with the 80/20 split. Brian stated that would be saving the County the most. Com. Pearson stated that as an employee in the private sector he would be happy to pay 20%, he said he pays more than that now. Com. Furlong asked Brian to have the monetary break down of all three options available for the next meeting. The consensus of the board is to move this item forward to the next meeting for review and possible approval.
- b. Three Way Road Program – Invoice for City of Menominee - \$13,119.88. - The City of Menominee has had the work done with the 3 way road program funding. The amount allotted to the City of Menominee is \$13,119.88. Commissioners are asked to approve payment for the City of Menominee. The consensus of the board is to move this item forward to the next meeting for approval.
- c. Commissioner Per Diems and expenses. - The consensus of the board is to move this item forward to the next meeting for approval.
- d. Miscellaneous Bills as paid on October 11, 2012 in the amount of \$191,695.81. - The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward to the next meeting for approval.

Chairman Furlong called for public comment

Public Comment:

-Charlene Peterson – Would like to thank the Board on behalf of the Planning Commission for approving the Master Plan.

-Bob Gurgall – Would like to thank the Board for moving forward with the demolition and removal of the Red Brick building in Hermansville.

Commissioner Comment:

-Com. Lang – He attended the UPCAP meeting. Senator Levin, Senator Casperson and Representative McBroom were there also. They also discussed the MAC board meeting with the Governor. The Governor was most receptive to discussions regarding PILT. He was least receptive to the discussions regarding Revenue Sharing.

-Com. Furlong – Thanked the Planning Commission for all of their hard work on the County Master Plan. He stated that he is glad to see the demolition of the County owned building in Hermansville moving forward. He also discussed the UPPAC conference he and Com. Pearson attended.

Any other items members may wish to present: None

Moved by Com. Pearson, seconded by Com. Jasper to adjourn at 6:22 p.m. Motion was approved 4-0.

James Furlong, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Ratification of Bay Area Medical Center Board Member – Pat Krah
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
We received a letter from Bay Area Medical Center Board asking for us to ratify Mrs. Krah's 4 year term as a board of Director on the BAMC	
RECOMMENDED MOTION	
To ratify the appointment of Pat Krah as a Director on the Bay Area Medical Center Board.	

Submitted by: **Brian Bousley**

 11/09/2012
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



October 8, 2012

James Furlong, Chair
Menominee County Board of Commissioners
Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Re: Hospital Board Vacancy

Dear Mr. Furlong:

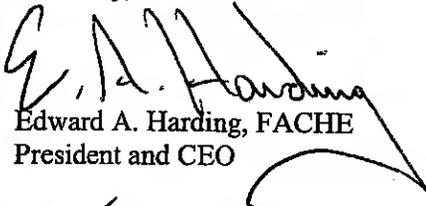
At their regular meeting on September 27, 2012, the Bay Area Medical Center Board of Directors voted unanimously to nominate and elect Patricia Krah to serve her second 4-year term as a Director beginning on January 29, 2013, the date of BAMC's annual meeting.

Pat Krah served as a reserve director from January 2008 to January 2009. In January 2009, she accepted the Board's nomination to serve her first 4-year term as a Director.

Mrs. Krah is a retired nursing director and resides in Menominee, Michigan. She can be reached at home at 906-863-5411.

As directed by the Board of Directors, I respectfully submit Pat Krah's name for ratification as a Director on the Bay Area Medical Center Board.

Sincerely,



Edward A. Harding, FACHE
President and CEO

c: ✓ Brian Bousley, Menominee County Administrator
Marc Kleiman, Menominee County Clerk
BAMC Board of Directors

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Resolution 2012-12 ~ Compliance with Public Act 152 of 2011
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
<p>Each year the commissioners are asked to adopt a resolution that provides how a county will handle the funding for public employer paid health insurances. Options are: "Opt out", "Hard Caps" and "80/20%". The resolution attached offers Menominee County to pay no more than 80% of the health insurance for (non-union employees, elected officials and collective bargaining units who did not have a signed contract prior to date of act.)</p>	
RECOMMENDED MOTION	
To approve Resolution 2012-12 ~ Compliance with Public Act 152 of 2011.	

Submitted by: **Brian Bousley**

 11/09/2012
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

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	Disapproved
	Approved with the following change(s):

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RESOLUTION 2012-12 COMPLIANCE WITH PUBLIC ACT 152 OF 2011

The Menominee County Board of Commissioners respectfully submit the following resolution:

WHEREAS, the Menominee County Board Commissioners will abide by the set of laws described in P.A. 152; and

WHEREAS, these limitations will go into effect on January 1, 2013 for Menominee County non-union employees, elected officials and collective bargaining units which did not have a signed contract prior to the date specified in P.A. 152; and

WHEREAS, Section 4 of P.A. 152 allows a public employer to elect to “pay not more than 80% of the total annual costs of all of the medical benefit plans it offers or contributes to for its employees and elected public officials”, and

WHEREAS, effective January 1, 2013 Menominee County elects to pay not more than 80% of the total annual costs of all of the medical benefit plans it offers or contributes to for its employees and elected public officials; now

THEREFORE, BE IT RESOLVED that the Menominee County Board of Commissioners, acting pursuant to the authority granted a county under Section 4 of P.A. 152 of 2011, hereby elects that Menominee County pay not more than 80% of the total annual costs of all of the medical benefit plans it offers or contributes to for its employees and elected public officials commencing January 1, 2013.

James Furlong, Chairman

Date

Marc Kleiman, County Clerk

Date

James Furlong - Chairperson

Charlie Meintz - Vice Chairperson

Bernie Lang

Mark Jasper

Jim Pearson

2012 Rates		2013 Rates		Employee Cost Yearly		County Cost	
Tier	Hard Caps	Tier	Hard Caps	Opt Out	Hard Caps	Opt Out	Hard Caps
Single	\$5,000.00	Single	\$5,692.50	12.50%	\$777.20	12.50%	\$5,000.00
2 Person	\$11,000.00	2 Person	\$11,385.00	\$722.15	\$2,865.80	\$5,055.05	\$11,000.00
Family	\$15,000.00	Family	\$15,525.00	\$1,733.23	\$2,331.60	\$12,132.58	\$15,000.00
January 1 to March 31, 2013		Yearly		80/20		80/20	
Tier	Weekly	Monthly	Yearly	Opt Out	Hard Caps	Opt Out	Hard Caps
Single	\$111.10	\$481.43	\$5,777.20	\$1,155.44	\$1,155.44	\$4,621.76	\$4,621.76
2 Person	\$266.65	\$1,155.48	\$13,865.80	\$2,773.16	\$2,773.16	\$11,092.64	\$11,092.64
Family	\$333.30	\$1,444.30	\$17,331.60	\$3,466.32	\$3,466.32	\$13,865.28	\$13,865.28
April 1, 2013 to March 31, 2014		Yearly		80/20		80/20	
Tier	Weekly	Monthly	Yearly	Opt Out	Hard Caps	Opt Out	Hard Caps
Single	\$121.00	\$524.33	\$6,292.00	\$1,258.40	\$1,258.40	\$5,033.60	\$5,033.60
2 Person	\$291.50	\$1,263.17	\$15,158.00	\$3,031.60	\$3,031.60	\$12,126.40	\$12,126.40
Family	\$363.05	\$1,573.22	\$18,878.60	\$3,775.72	\$3,775.72	\$15,102.88	\$15,102.88

Comparison

	# of Employees	Opt Out 12.5%	Hard Caps	80/20	Opt. Out Vs. Hard Caps	Opt. Out Vs. Hard Caps Vs. 80/20
Single	18	\$99,099.00	\$102,465.00	\$90,604.80	\$66,447.08	\$3,033.96
2 Person	25	\$331,581.25	\$284,625.00	\$303,160.00	\$69,481.03	
Family	23	\$379,931.83	\$357,075.00	\$347,366.24		
		\$810,612.08	\$744,165.00	\$741,131.04		

PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT
Act 152 of 2011

AN ACT to limit a public employer's expenditures for employee medical benefit plans; to provide the power and duties of certain state agencies and officials; to provide for exceptions; and to provide for sanctions.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011.

The People of the State of Michigan enact:

15.561 Short title.

Sec. 1. This act shall be known and may be cited as the "publicly funded health insurance contribution act".

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011.

15.562 Definitions.

Sec. 2. As used in this act:

(a) "Designated state official" means:

(i) For an election affecting employees and officers in the judicial branch of state government, the state court administrator.

(ii) For an election affecting senate employees and officers, the secretary of the senate.

(iii) For an election affecting house of representatives employees and officers, the clerk of the house.

(iv) For an election affecting legislative council employees, the legislative council.

(v) For an election affecting employees in the state classified service, the civil service commission.

(vi) For an election affecting executive branch employees who are not in the state classified service, the state employer.

(b) "Flexible spending account" means a medical expense flexible spending account in conjunction with a cafeteria plan as permitted under the federal internal revenue code of 1986.

(c) "Health savings account" means an account as permitted under section 223 of the internal revenue code of 1986, 26 USC 223.

(d) "Local unit of government" means a city, village, township, or county, a municipal electric utility system as defined in section 4 of the Michigan energy employment act of 1976, 1976 PA 448, MCL 460.804, an authority created under chapter VIA of the aeronautics code of the state of Michigan, 1945 PA 327, MCL 259.108 to 259.125c, or an authority created under 1939 PA 147, MCL 119.51 to 119.62.

(e) "Medical benefit plan" means a plan established and maintained by a carrier, a voluntary employees' beneficiary association described in section 501(c)(9) of the internal revenue code of 1986, 26 USC 501, or by 1 or more public employers, that provides for the payment of medical benefits, including, but not limited to, hospital and physician services, prescription drugs, and related benefits, for public employees or elected public officials. Medical benefit plan does not include benefits provided to individuals retired from a public employer.

(f) "Public employer" means this state; a local unit of government or other political subdivision of this state; any intergovernmental, metropolitan, or local department, agency, or authority, or other local political subdivision; a school district, a public school academy, or an intermediate school district, as those terms are defined in sections 4 to 6 of the revised school code, 1976 PA 451, MCL 380.4 to 380.6; a community college or junior college described in section 7 of article VIII of the state constitution of 1963; or an institution of higher education described in section 4 of article VIII of the state constitution of 1963.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011.

15.563 Public employer contribution to medical benefit plan; limitation on amount.

Sec. 3. Except as otherwise provided in this act, a public employer that offers or contributes to a medical benefit plan for its employees or elected public officials shall pay no more of the annual costs or illustrative rate and any payments for reimbursement of co-pays, deductibles, or payments into health savings accounts, flexible spending accounts, or similar accounts used for health care costs, than a total amount equal to \$5,500.00 times the number of employees with single person coverage, \$11,000.00 times the number of employees with individual and spouse coverage, plus \$15,000.00 times the number of employees with family coverage, for a medical benefit plan coverage year beginning on or after January 1, 2012. A public employer may allocate its payments for medical benefit plan costs among its employees and elected public officials as it sees fit. By October 1 of each year after 2011, the state treasurer shall adjust the maximum payment permitted

under this section for each coverage category for medical benefit plan coverage years beginning the succeeding calendar year, based on the change in the medical care component of the United States consumer price index for the most recent 12-month period for which data are available from the United States department of labor, bureau of labor statistics.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011.

15.564 Public employer contribution to medical benefit plan; limitation on percentage of annual costs.

Sec. 4. (1) By a majority vote of its governing body, a public employer, excluding this state, may elect to comply with this section for a medical benefit plan coverage year instead of the requirements in section 3. The designated state official may elect to comply with this section instead of section 3 as to medical benefit plans for state employees and state officers.

(2) For medical benefit plan coverage years beginning on or after January 1, 2012, a public employer shall pay not more than 80% of the total annual costs of all of the medical benefit plans it offers or contributes to for its employees and elected public officials. For purposes of this subsection, total annual costs includes the premium or illustrative rate of the medical benefit plan and all employer payments for reimbursement of co-pays, deductibles, and payments into health savings accounts, flexible spending accounts, or similar accounts used for health care but does not include beneficiary-paid copayments, coinsurance, deductibles, other out-of-pocket expenses, other service-related fees that are assessed to the coverage beneficiary, or beneficiary payments into health savings accounts, flexible spending accounts, or similar accounts used for health care. Each elected public official who participates in a medical benefit plan offered by a public employer shall be required to pay 20% or more of the total annual costs of that plan. The public employer may allocate the employees' share of total annual costs of the medical benefit plans among the employees of the public employer as it sees fit.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011.

15.565 Collective bargaining agreement or other contract in effect; inconsistent terms.

Sec. 5. (1) If a collective bargaining agreement or other contract that is inconsistent with sections 3 and 4 is in effect for a group of employees of a public employer on the effective date of this act, the requirements of section 3 or 4 do not apply to that group of employees until the contract expires. A public employer's expenditures for medical benefit plans under a collective bargaining agreement or other contract described in this subsection shall be excluded from calculation of the public employer's maximum payment under section 4. The requirements of sections 3 and 4 apply to any extension or renewal of the contract.

(2) A collective bargaining agreement or other contract that is executed on or after September 15, 2011 shall not include terms that are inconsistent with the requirements of sections 3 and 4.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011.

15.566 Deduction by public employer.

Sec. 6. A public employer may deduct the covered employee's or elected public official's portion of the cost of a medical benefit plan from compensation due to the covered employee or elected public official. The employer may condition eligibility for the medical benefit plan on the employee's or elected public official's authorizing the public employer to make the deduction.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011.

15.567 Applicability of requirements to medical benefit plans of public employees and elected public officials; scope; effect of certain sections found to be invalid.

Sec. 7. (1) The requirements of this act apply to medical benefit plans of all public employees and elected public officials to the greatest extent consistent with constitutionally allocated powers, whether or not a public employee is a member of a collective bargaining unit.

(2) If a court finds the requirements of section 3 to be invalid, the expenditure limit in section 4 shall apply to a public employer that does not exempt itself under section 8, except that the requirement for a majority vote of the governing body of the public employer in section 4 shall not apply. If a court finds section 4 to be invalid, the expenditure limit in section 3 shall apply to each public employer that does not exempt itself under section 8.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011.

15.568 Exemption.

Sec. 8. (1) By a 2/3 vote of its governing body each year, a local unit of government may exempt itself

from the requirements of this act for the next succeeding year.

(2) A 2/3 vote of the governing body of the local unit of government is required to extend an exemption under this section to a new year.

(3) An exemption under this section is not effective for a city with a mayor who is both the chief executive and chief administrator, unless the mayor also approves the exemption.

(4) An exemption under this section is not effective for a county with a county executive who is both the chief executive and chief administrator, unless the county executive also approves the exemption.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011.

15.569 Noncompliance by public employer; penalty.

Sec. 9. If a public employer fails to comply with this act, the public employer shall permit the state treasurer to reduce by 10% each economic vitality incentive program payment received under 2011 PA 63 and the department of education shall assess the public employer a penalty equal to 10% of each payment of any funds for which the public employer qualifies under the state school aid act of 1979, 1979 PA 94, MCL 388.1601 to 388.1772, during the period that the public employer fails to comply with this act. Any reduction setoff or penalty amounts recovered shall be returned to the fund from which the reduction is assessed or upon which the penalty is determined. The department of education may also refer the penalty collection to the department of treasury for collection consistent with section 13 of 1941 PA 122, MCL 205.13.

History: 2011, Act 152, Imd. Eff. Sept. 27, 2011.

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Three Way Road Program – Invoice for the City of Menominee
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The City of Menominee has had the work done with the 3 way road program funding. The amount allotted to the City of Menominee is \$13,119.88. Commissioners are asked to approve payment for the City of Menominee.</p>	
RECOMMENDED MOTION	
<p>To approve payment in the amount of \$13,119.88 to the City of Menominee for the completed 3 way road project within the City.</p>	

Submitted by: **Brian Bousley**

 11/09/2012
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



City of Menominee

City Hall • 2511 10th Street • Menominee, MI 49858-1995

Phone (906) 863-2656 • FAX (906) 863-3266

Brian R. Bousley
Menominee County Administrator
Menominee County
839 10th Ave
Menominee, MI 49858

October 10, 2012

Dear Mr. Bousley,

The City of Menominee appreciates the invitation from the Menominee County Board of Commissioners to participate in the Three Way Road Program. Following your letter accepting our July 26, 2011 memorandum as our application for the City of Menominee's portion of the program funding we began work on the project.

Given the city contribution of \$2,623.98 and the county grant award of \$10,495.90 the total project grant was for \$13,119.88. We believe the best and highest use for these funds was to repair and/or replace wheelchair ramps at intersections that lead to the elementary, intermediate, junior and senior high schools. Through this grant opportunity, we were be able to address traffic safety, pedestrian access and Americans with Disabilities Act issues around the schools, while also acknowledging the health benefits of active school travel.

On July 13, 2012 the city advertised a request for proposal for the construction work and on August 20, 2012 City Council awarded the contract to Alfredson Brothers Construction Company for the installation of five ADA Ramps for a total of \$13,527.26. The work has been completed, the ramps have been inspected and the city has paid the October 5, 2012 Invoice. (See Attached)

We respectfully request the Menominee County Board of Commissioners reimbursement the City for the agreed upon amount of \$13,119.88. If you need more information please let me know. Thank you for the opportunity to coordinate and cooperate on another citizen service.

Sincerely,

Michael Cramer
City Manager
City of Menominee

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Wireless Access within the Courthouse - Bids
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Administration was asked to go out for bids for the wireless access (equipment and installation) within the courthouse. We received two bids from vendors</p>	
RECOMMENDED MOTION	
<p>To approve a bid for the purchase of equipment and installation of wireless access within the courthouse.</p>	

Submitted by: **Brian Bousley**

 11/09/2012
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY
MENOMINEE, MICHIGAN**

BID RECAPITULATION

ITEM(S): Wireless Access in the Courthouse

Bids due by: November 8, 2012

Company Name	Bid	After added options
UES Computers ATTN: Sandy Polaski 2035 Marinette Ave. Marinette, WI 54143 715-732-9107	\$7,611	
One Source Technologies, Inc. ATTN: Bill Kakuk 750 Coronis Circle Green Bay, WI 54304 920-634-5889	\$8,500	If POE ports are available, cost will be less

Bids opened on: 11/8/2012

In the presence of: Mike Dellisse, Brian Bousley, Sherry DuPont

Recommended Bid Award to: _____ In the Amount of: _____



UES Computers

"Your Total IT Solution Center"

Wireless Access

2035 Marinette Avenue
 Marinette, WI 54143
 Phone: (715) 732-9107

117 N. HWY 141
 Crivitz, WI 54114
 Phone: (715) 854.9818

430 S. Stephenson Ave.
 Iron Mountain, MI 49801
 Phone: (906) 779-9500

310 N. Wisconsin St.
 De Pere, WI 54115
 Phone: (920) 403-7800

Sherry Smith
 Menominee County Administrative Office
 839 10th Avenue
 Menominee, MI 49858

Date: 10/25/2012
 Revision: 0
 Phone:
 Email:

Quote #: **27022**
 Account Manager:
 Sandra Polaski
 (715) 732-9103
sandy@uescomp.com

Quote Name: **Access Point**

DESCRIPTION	QUANTITY	PRICE	EXTENDED
1 Year Extended Service - 8 x 5 NBD Maintenance For Cisco Aironet 1041N Appliance	6	\$39.00	\$234.00
Cisco Aironet 1041N IEEE 802.11n 300Mbps Wireless Access Point	6	\$288.00	\$1,728.00
Cisco Aironet 2504 Wireless LAN Controller	1	\$2,570.00	\$2,570.00
Cisco SmartNet Extended Service - 8 x 5 NBD Maintenance for Cisco Aironet 2504 Controller	1	\$379.00	\$379.00
Install six data jacks each jack to be within 2' of WAP Wiring to be CAT6 Test and certify each jack	1	\$2600	\$2700.00

Total Proposal: \$7,611.00
**Tax is not included*

The above prices are for Hardware/Software ONLY, they do not include delivery, setup or installation by UES Computers unless otherwise noted.

Installation by UES Computers is available at our standard networking hourly rate, or at the reduced rate with a contractual service agreement between UES Computers and the client.

This configuration is presented by UES Computers for your convenience. UES Computers cannot be held accountable for typographical or other errors or inadvertences regarding prices or other information. Prices and configurations are subject to change without notice and may not include shipping charges or applicable taxes. A 15% restocking fee will be charged on all returns of hardware, software is non-refundable.



Consulting
Design
Project Management
Installation

750 Coronis Circle, Green Bay, WI 54304

Phone: 920-338-5020 Fax: 920-338-5021

Email: tbenz@onesourcetechnet.net

November 06, 2012

To: Brian Bousley / County Administrator, County of Menominee

From: Bill Kakuk / One Source Technologies, Inc.

RE: Wireless System Proposal

Thank you for allowing us to provide an installation proposal for the wireless Access Points/Cabling at your county courthouse in Menominee, MI.

Cisco Wireless Access proposal for the courthouse \$8,500.00

- Provide and install (6) Cisco 1040 Series Access Points in designated common areas for public and network use and Cisco 2504 WLAN controller as per our walk thru on 11/03/12.

One Source Technologies to provide:

- Installation of Cat 6 cabling (6 individual runs)
- Termination/Testing/Labeling of Cat 6 cabling
- Installation of (6) Cisco 1041 Wireless Access Points
- Installation of cable pathway/building penetrations where required
- Qty (6) Cisco 1041 Aironet Access Points
- Qty (1) Cisco 2504 Wireless Controller
- Qty (6) 1 year extended warranty for Access Points
- Qty (1) 1 year extended warranty for Wireless Controller
- Configuration/installation of Cisco wireless software
- Configuration/Testing of Access Points
- Power Injectors for Cisco Access Points (if POE ports available these can be deducted)

Menominee County to Provide:

- Qty (6) Network Ports/ Programmed with unique VLAN
- Qty (6) Static IP numbers for Access Points
- Qty (1) Static IP for Cisco 2504 controller

Sincerely,

One Source Technologies, Inc.

By: Bill Kakuk
Bill Kakuk, Network Specialist

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	New VM Server to replace existing servers - Bids
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Administration was asked to go out for bids for the New VM Server (equipment and installation).</p> <p>We received three bids from vendors.</p>	
RECOMMENDED MOTION	
<p>To approve a bid for the purchase of equipment and installation of a New VM server to replace the existing servers in the courthouse.</p>	

Submitted by: **Brian Bousley**

 11/09/2012
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY
MENOMINEE, MICHIGAN**

BID RECAPITULATION

ITEM(S): New VM Server to replace existing servers

Bids due by: November 8, 2012

Company Name	Bid	After added options
Ainc Technologies, LLC ATTN: Daniel Venson 2112 Rutland Dr. Suite 180 Austin, TX 78758 512-535-6034	1 Dell Poweredge R620 - \$17,587	Does not include installation
UES Computers ATTN: Sandy Polaski 2035 Marinette Ave. Marinette, WI 54143 175-732-9107	1 Dell PE R720XD Server - \$10,802	
ISI ATTN: Chad Ordus 5975 Crossroads Commerce Pkwy. Wyoming, MI 49519 616-656-2200	1 Dell Power Edge R720 - \$15,023.87	Does not include installation

Bids opened on: 11/8/2012

In the presence of: Mike Dellisse, Brian Bousley, Sherry DuPont, Jessica White



The Strongest Linc in Your Supply Chain

ALINC TECHNOLOGIES LLC

2112 RUTLAND DR, STE 180
 AUSTIN, TX 78758
 UNITED STATES
 512-535-6034

QUOTATION 1885

Valid for 120 days

11/6/2012

Terms NET 30

Contact

From

Ship To

MENOMINEE COUNTY MI MENOMINEE COUNTY ADMINISTRATIVE OFFICE 839 10TH AVENUE MENOMINEE, MI 49858 UNITED STATES	ALINC TECHNOLOGIES LLC 2112 RUTLAND DR, STE 180 AUSTIN, TX 78758 UNITED STATES	MENOMINEE COUNTY MI MENOMINEE COUNTY ADMINISTRATIVE OFFICE 839 10TH AVENUE MENOMINEE, MI 49858 UNITED STATES
Attn: Brian Bousley Phone: (906) 863-7779	Attn: DANIEL VENSON Phone: 512-535-2069 Fax: 512-535-6034	Attn: Brian Bousley Phone: (906) 863-7779

Item Number	Mfgr	Qty	Description / Comments	Unit Price	Extended
225-2108	DEL	1	POWEREDGE R620	17,587.00	17,587.00
				Your Price	17,587.00

Module

Description

Product Code

PowerEdge R620	PowerEdge R620	R620
Hardware Support Services	3 Year ProSupport and NBD On-site Service	U3IP
Installation Services	No Installation	NOINSTL
Proactive Maintenance	Maintenance Declined	NOMAINIT
Shipping	PowerEdge R620 Shipping - 4/8 Drive Chassis	SHIP48
Embedded Systems Management	iDRAC7 Express	IDRAC7
Embedded NIC Ports	Broadcom 5720 QP 1Gb Network Daughter Card	5720QP
Chassis Configuration	Chassis with up to 8 Hard Drives and 3 PCIe Slots	8H3P
Bezel	No Bezel	NOBEZEL
Power Management BIOS Settings	Power Saving Dell Active Power Controller	DAPC
RAID Configuration	RAID 5 for H710P/H710/H310 (3-10 HDDs)	R5H7H3
RAID Controller	PERC H310 Integrated RAID Controller	PH310IR
Processor	Intel® Xeon® E5-2609 2.40GHz, 10M Cache, 6.4GT/s QPI, No Turbo, 4C, 80W, Max Mem 1066MHz	E52609
Additional Processor	Intel® Xeon® E5-2609 2.40GHz, 10M Cache, 6.4GT/s QPI, No Turbo, 4C, 80W	2E52609
Memory Capacity	(8) 4GB UDIMM, 1333 MT/s, Low Volt, Dual Rank, x8 Data Width	4U3LDR
Memory DIMM Type and Speed	1333 MHz UDIMMs	1333UD
Memory Configuration Type	Performance Optimized	PEOPT
Hard Drives	(5) 1TB 7.2K RPM Near-Line SAS 2.5in Hot-plug Hard Drive	1THPHDD
System Documentation	No System Documentation, No OpenManage DVD Kit	NODOCS
Internal Optical Drive	No Internal Optical Drive	NODVD
Rack Rails	ReadyRails™ Static Rails for 2/4-post Racks	STATIC
Power Supply	Dual, Hot-plug, Redundant Power Supply (1+1), 495W (2) NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord	RPS495
Power Cords		125V10F
Operating System	(2) Windows Server® 2012, Datacenter Ed, Factory Install, No MED, Unlimited VM	MS2DC
OS Media Kits	Windows Server® 2012, Datacenter Edition, Media Kit	MS2DAT
Client Access Licenses	(20) 5-pack of Windows® Server 2012 Device CALs (Standard or	W5CALDV



UES Computers

"Your Total IT Solution Center"

Proposal

2035 Marinette Avenue
Marinette, WI 54143
Phone: (715) 732-9107

117 N. HWY 141
Crivitz, WI 54114
Phone: (715) 854.9818

430 S. Stephenson Ave.
Iron Mountain, MI 49801
Phone: (906) 779-9500

310 N. Wisconsin St.
De Pere, WI 54115
Phone: (920) 403-7800

Sherry Smith
Menominee County Administrative Office
839 10th Avenue
Menominee, MI 49858

Date: 10/25/2012
Revision: 0
Phone:
Email:

Quote #: **27413**
Account Manager:
Sandra Polaski
(715) 732-9103
sandy@uescomp.com

Quote Name: **R720XD Server**

DESCRIPTION	QUANTITY	PRICE	EXTENDED
Dell PE R720XD Server Broadcom 5720 QP 1Gb Network Daughter Card, RAID 5, (2) Intel® Xeon® E5-2609 2.40GHz, (8) 4GB UDIMM, 1333 MHz, (5) 1TB 7.2K RPM Near-Line SAS 3.5in Hot-plug Hard Drive, ReadyRails for Rack, Redundant Power Supply, No Operating System, 3 Year ProSupport and NBD On-site Service	1	\$5,185.00	\$5,185.00
Windows Server Data Center 2012 English OLP License Government 2PROC QLFD	1	\$3,448.00	\$3,448.00
Windows Server User CAL 2012 English OLP License Government	100	\$21.69	\$2,169.00

Total Proposal: \$10,802.00
**Tax is not included*

The above prices are for Hardware/Software ONLY, they do not include delivery, setup or installation by UES Computers unless otherwise noted.

Installation by UES Computers is available at our standard networking hourly rate, or at the reduced rate with a contractual service agreement between UES Computers and the client.

This configuration is presented by UES Computers for your convenience. UES Computers cannot be held accountable for typographical or other errors or inadvertences regarding prices or other information. Prices and configurations are subject to change without notice and may not include shipping charges or applicable taxes. A 15% restocking fee will be charged on all returns of hardware, software is non-refundable.



QUOTE

Date	Quote #
10/26/12	CDNQ3900

Sold To: Menominee County
 Brian Bousley
 839 10th Avenue
 Menominee, MI 49858
 United States

Phone: (906) 863-7779
Fax:

Ship To: Menominee County
 Brian Bousley
 839 10th Avenue
 Menominee, MI 49858
 United States

Phone: (906) 863-7779
Fax:

Terms	Rep	P.O. Number	Ship Via
Net 15	Administrator		

Ln #	Qty	Description	Unit Price	Extended Price
1		Server		
2	1	PowerEdge R720	\$4,377.05	\$4,377.05
3		Software		
4	2	Windows Server Datacenter 2012 SNGL OLP NL 2PROC QLFD	\$4,050.91	\$8,101.82
5	100	Windows Server 2012 Client Access License	\$25.45	\$2,545.00
			SubTotal	\$15,023.87
			Sales Tax	\$0.00
			Shipping	\$0.00
			Total	\$15,023.87

ACTUAL SHIPPING CHARGES WILL BE ADDED TO THE TOTAL INVOICE AMOUNT AFTER PRODUCT HAS SHIPPED IF NOT ALREADY INCLUDED IN THE QUOTE.

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED - GENERALLY ALL HARDWARE COMPUTER COMPONENTS PROPOSED ABOVE ARE COVERED BY A LIMITED ONE YEAR WARRANTY, COVERING PARTS AND LABOR ON A DEPOT BASIS - WE SPECIFICALLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, DAMAGES RELATED TO THIS AGREEMENT. MINIMUM 15% RESTOCKING FEE WITH ORIGINAL PACKAGING. UNLESS NOTED TIME WILL BE BILLED ON AN ACTUAL BASIS

ACCEPTED BY X _____ DATE ____ / ____ / ____



GROUP: 1	QUANTITY: 1		
Base Unit:		PowerEdge R720 (225-2133)	
TBU:		PowerEdge R720 Shipping (331-4437)	
TBU:		Risers with up to 6, x8 PCIe Slots + 1, x16 PCIe Slot (331-4440)	
TBU:		iDRAC7 Enterprise (421-5339)	
TBU:		Broadcom 5720 QP 1Gb Network Daughter Card (430-4418)	
TBU:		2.5" Chassis with up to 16 Hard Drives (317-8474)	
TBU:		Bezel (318-1375)	
TBU:		Power Saving Dell Active Power Controller (330-5116)	
TBU:		RAID 5 for H710P/H710/H310 (3-16 HDDs) (331-4382)	
TBU:		PERC H310 Integrated RAID Controller (342-3528)	
TBU:		Intel Xeon E5-2609 2.40GHz, 10M Cache, 6.4GT/s QPI, No Turbo, 4C, 80W, Max Mem 1066MHz (317-9590)	
TBU:		Heat Sink for PowerEdge R720 and R720xd (331-4508)	
TBU:		DIMM Blanks for Systems with 2 Processors (317-8688)	
TBU:		Intel Xeon E5-2609 2.40GHz, 10M Cache, 6.4GT/s QPI, No Turbo, 4C, 80W (317-9606)	
TBU:		Heat Sink for PowerEdge R720 and R720xd (331-4508)	
TBU:		4GB UDIMM, 1333 MT/s, Low Volt, Dual Rank, x8 Data Width (317-6881) - Quantity 8	
TBU:		1333 MHz UDIMMs (331-4423)	
TBU:		Performance Optimized (331-4428)	
TBU:		1TB 7.2K RPM Near-Line SAS 6Gbps 2.5in Hotplug Hard Drive (342-2001) - Quantity 5	
TBU:		No System Documentation, No OpenManage DVD Kit (310-5171)	
CD-ROM or DVD-ROM Drive:		DVD+/-RW, SATA, INTERNAL (313-9090)	
CD-ROM or DVD-ROM Drive:		ReadyRails Static Rails for 2/4-post Racks (330-5466)	
CD-ROM or DVD-ROM Drive:		Dual, Hot-plug, Redundant Power Supply (1+1), 495W (331-4603)	
CD-ROM or DVD-ROM Drive:		Power Cord, NEMA 5-15P to C13, 15 amp, wall plug, 10 feet / 3 meter (310-8509) - Quantity 2	
CD-ROM or DVD-ROM Drive:		No Operating System (420-6320)	
CD-ROM or DVD-ROM Drive:		No Media Required (421-5736)	
Service:		ProSupport: Next Business Day Onsite Service After Problem Diagnosis, 2 Year Extended (936-4593)	
Service:		ProSupport: 7x24 HW / SW Tech Support and Assistance, 3 Year (936-4603)	
Service:		Dell Hardware Limited Warranty Plus On Site Service Extended Year (939-2678)	
Service:		Dell Hardware Limited Warranty Plus On Site Service Initial Year (939-2768)	
Service:		ProSupport: Next Business Day Onsite Service After Problem Diagnosis, Initial Year (988-9281)	
Service:		Dell ProSupport. For tech support, visit http://support.dell.com/ProSupport or call 1-800-945-3355 (989-3439)	
Installation:		On-Site Installation Declined (900-9997)	

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Digital Recording System - Bids
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Administration was asked to go out for bids for a digital recording system for the courtrooms (equipment and installation).</p> <p>We received two bids from vendors.</p>	
RECOMMENDED MOTION	
<p>To approve a bid for the purchase of equipment and installation of a Digital Recording system in the courtrooms.</p>	

Submitted by: **Brian Bousley**

 11/09/2012
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY
MENOMINEE, MICHIGAN**

BID RECAPITULATION

ITEM(S): Digital Recording Equipment for the Courtrooms

Bids due by: November 8, 2012

Company Name	Bid	After added options
VarTec, LLC ATTN: Rudy Varela 30903 Hunter's Whip Lane Farmington Hills, MI 48331 WEB Communications, Inc. ATTN: Tom Elliot 1528 N. Ballard Rd. Appleton, WI 54911-4252	Plan A: Without System Server - \$30,923 Plan B: With Encompass Pro with Server - \$38,772 PA Paging system ONLY Courtroom A: \$11,704 Courtroom B: \$14,392.74	Does not include any electrical/conduit installation.

Bids opened on: 11/8/2012

In the presence of: Mike Dellisse, Brian Bousley, Sherry DuPont, Jessica White

Recommended Bid Award to: _____ In the Amount of: _____



Menominee County

Where the best of Michigan begins.

PLAN B – Encompass Pro with Server

Court Room A

	Qty.	Unit Price	Extended Price
Encompass Pro software with digital audio and JIS case management interface	1	\$3,999.00	\$3,999.00
Encompass Player software	1	\$599.00	\$599.00
M-Audio - 8 channel M-Audio Fast track Ultra 8R	1	\$629.00	\$629.00
<u>ACCESSORIES – MICROPHONES, STANDS CABLES</u>			
Audio-Technica Pro 44 unidirectional boundary microphone	8	\$135.00	\$1,080.00
Microphone Stand	8	\$55.00	\$440.00
Foot Control	1	\$65.00	\$65.00
Headset	2	\$45.00	\$90.00
Installation, Testing, Project Management and Training			\$1,000.00
Software support & maintenance M-F 8-5			<u>\$950.00</u>
<u>Total Investment</u>			\$8,852.00

Court Room B

	Qty.	Unit Price	Extended Price
Encompass Pro software with digital audio and JIS case management interface	1	\$3,999.00	\$3,999.00
Encompass Player software	1	\$599.00	\$599.00
M-Audio - 8 channel M-Audio Fast track Ultra 8R	1	\$629.00	\$629.00
<u>ACCESSORIES – MICROPHONES, STANDS CABLES</u>			
Audio-Technica Pro 44 unidirectional boundary microphone	8	\$135.00	\$1,080.00
Foot Control	1	\$65.00	\$65.00
Headset	2	\$45.00	\$90.00
Microphone Stand	8	\$55.00	\$440.00
Installation, Testing, Project Management and Training			\$1,000.00
Software support & maintenance M-F 8-5			<u>\$950.00</u>
<u>Total Investment</u>			\$8,852.00

Probate Court

Encompass Pro software with digital audio and JIS case management interface	1	\$3,999.00	\$3,999.00
M-Audio – 2 channel	1	\$180.00	\$180.00
<u>ACCESSORIES – MICROPHONES, STANDS CABLES</u>			
Audio-Technica Pro 44 unidirectional boundary microphone	1	\$135.00	\$135.00
Microphone Stand	1	\$55.00	\$55.00
Installation, Testing, Project Management and Training			\$300.00
Software support & maintenance M-F 8-5			<u>\$750.00</u>
<u>Total Investment</u>			\$5,419.00

Encompass Pro Server Software

Real time secure synchronization to server and workstations	1	\$3,599.00	\$3,599.00
Installation, Testing, project Management and Training			\$300.00
Software support & maintenance M-F 8-5			<u>\$750.00</u>
<u>Total Investment</u>			\$4,649.00

PA Option:

Crown 280MA, 8x2 Mixer / Amplifier, 70V, 2 x 80W 1, Electro-Voice EVID C4.2, 4" Coaxial Speakers 6 Raxxess Series ER6, 6-Space Economy Rack 1 Cable, connectors, and miscellaneous parts/hardware 1 Installation: - Mount speakers in ceiling, - Rack mount equipment - Wire 8 microphones into the system, - Run Plenum grade 16 gauge wire to speakers, - Test all cabling, equipment and interconnections to ensure proper operation	2	\$5,500.00	\$11,000.00
--	---	------------	-------------

Total Project Investment

\$38,772.00

VarTec, LLC

DIGITAL VOICE & DATA SOLUTIONS



Menominee County

Where the best of Michigan begins.

PLAN A – Without System Server

Court Room A

	Qty.	Unit Price	Extended Price
Continuum software with digital audio and JIS case management interface	1	\$2,999.00	\$2,999.00
Continuum Player software	1	\$599.00	\$599.00
M-Audio - 8 channel M-Audio Fast track Ultra 8R	1	\$629.00	\$629.00
<u>ACCESSORIES – MICROPHONES, STANDS CABLES</u>			
Audio-Technica Pro 44 unidirectional boundry microphone	8	\$135.00	\$1,080.00
Microphone Stand	8	\$55.00	\$440.00
Foot Control	1	\$65.00	\$65.00
Headset	2	\$45.00	\$90.00
Installation, Testing, Project Management and Training			\$1,000.00
Software support & maintenance M-F 8-5			<u>\$850.00</u>
<u>Total Investment</u>			\$7,752.00

Court Room B

	Qty.	Unit Price	Extended Price
Continuum software with digital audio and JIS case management interface	1	\$2,999.00	\$2,999.00
Continuum Player software	1	\$599.00	\$599.00
M-Audio - 8 channel M-Audio Fast track Ultra 8R	1	\$629.00	\$629.00
<u>ACCESSORIES – MICROPHONES, STANDS CABLES</u>			
Audio-Technica Pro 44 unidirectional boundry microphone	8	\$135.00	\$1,080.00
Foot Control	1	\$65.00	\$65.00
Headset	2	\$45.00	\$90.00
Microphone Stand	8	\$55.00	\$440.00
Installation, Testing, Project Management and Training			\$1,000.00
Software support & maintenance M-F 8-5			<u>\$850.00</u>
<u>Total Investment</u>			\$7,752.00

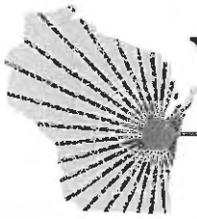
Probate Court

Continuum software with digital audio and JIS case management interface	1	\$2,999.00	\$2,999.00
M-Audio – 2 channel	1	\$180.00	\$180.00
<u>ACCESSORIES – MICROPHONES, STANDS CABLES</u>			
Audio-Technica Pro 44 unidirectional boundary microphone	1	\$135.00	\$135.00
Microphone Stand	1	\$55.00	\$55.00
Installation, Testing, Project Management and Training			\$300.00
Software support & maintenance M-F 8-5			<u>\$750.00</u>
<u>Total Investment</u>			\$4,419.00

PA Option:

Crown 280MA, 8x2 Mixer / Amplifier, 70V, 2 x 80W 1, Electro-Voice EVID C4.2, 4" Coaxial Speakers 6 Raxxess Series ER6, 6-Space Economy Rack 1 Cable, connectors, and miscellaneous parts/hardware 1 Installation: - Mount speakers in ceiling, - Rack mount equipment - Wire 8 microphones into the system, - Run Plenum grade 16 gauge wire to speakers, - Test all cabling, equipment and interconnections to ensure proper operation	2	\$5,500.00	\$11,000.00
--	---	------------	-------------

Total Project Investment **\$30,923.00**



WEB Communications, Inc.

HEALTHCARE • TV DISTRIBUTION • SOUND SYSTEMS
SALES AND SERVICE

1528 N. Ballard Rd., Appleton, WI 54911-4252 (920) 733-1153 • Fax (920) 733-0588

10/06/12

TWO COURT ROOM PAGING SYSTEM BIDS

MR Brain Bousley
County Administrator
Menominee County MI

REF: Court Room "A" and Board Room Court Room "B"

Our following bids are for the "PA" Paging Systems only as shown below.

COURT ROOM "A" PAGING SYSTEM

Your cost for this paging system would be \$11,704.00 plus tax if any applies.

BOARD ROOM – COURT ROOM "B"

Your cost for this paging system would be \$14,392.74 plus tax if any applies.

NOTE

Our bid prices do not include any Electrical work or conduit system that may have to be installed to complete the system installation. Depending upon the location of the sound system equipment racks we may have to conduit, back boxes and AC 120 volt wiring installed. The cost for this extra work would be the reasonability of the County.

SCOPE OF WORK

WEB will pull all cable and install all devices, program and test all installed equipment, then train the end user on the operation of all installed equipment.

After reviewing if you have questions or need more information please give me a call.

Sincerely

Tom Elliott
VP/Sales

tomfromweb@yahoo.com



The Finest Communications Systems

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner per diems and expenses as recently submitted for payment	
RECOMMENDED MOTION	
To approve Commissioner per diems and expenses as paid.	

Submitted by: **Brian Bousley**

 11/09/2012
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Rec
10/4/12
BRL

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: \$.555/mile ~ effective 01 January 2012

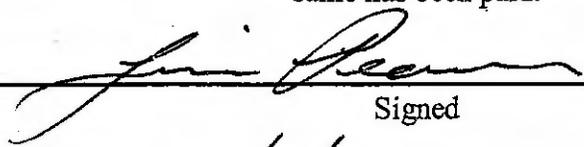
*Meals Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Jim Pearson ~ District 3

Date	Meeting Place	# of miles	X .555/mile	Total Cost	Account Number
9-11-12	Court house	30			
9-18-12	Airport	28			101-101-860.03
9-24-12	ANNEX Bldg.	14			101-101-860.03
9-26-12	Courthouse	30			101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
			Total Mileage		
				Total Mileage Fee	56.61

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

10/2/12

Date

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on October 11, 2012 in the amount of \$191,695.81	
RECOMMENDED MOTION	
To approve Miscellaneous Bills as paid on October 11, 2012 in the amount of \$191,695.81	

Submitted by: **Brian Bousley**

 11/09/2012
Date

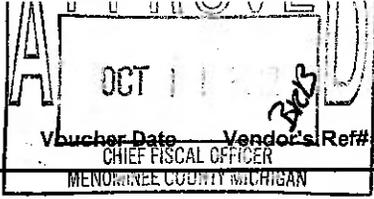
WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

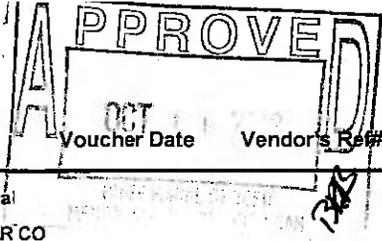
DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



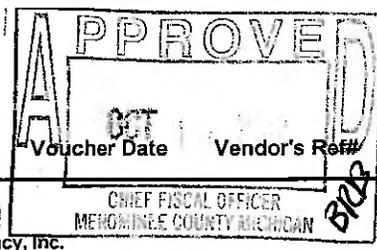
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
ALGER-DELTA COOPERATIVE ASSOCI							\$2,856.61
26661	9/28/2012	1614900	Shakey Lakes Bath House	208-751-920.01	26.21		
26662	9/28/2012	383001	Shakey Lakes Park - Horse Ara	208-751-920.01	49.68		
26663	9/28/2012	383200	Shakey Lakes - N8380 Co Park Rd 20.5	208-751-920.01	544.92		
26664	9/28/2012	383301	Shakey Lakes - Cattle Ara	208-751-920.01	149.64		
26665	9/28/2012	1503500	Shakey Lakes - N8380 Co Pk Rd 20.5	208-751-920.01	378.17		
26666	9/28/2012	367100	Shakey Lakes - N8390 Beach House	208-751-920.01	234.60		
26667	9/28/2012	367200	Shakey Lakes - Northwest Campsites	208-751-920.01	709.56		
26668	9/28/2012	369802	Shakey Lakes - W8449 Co Rd G12	208-751-920.01	332.21		
26669	9/28/2012	370500	Shakey Lakes - Office/Shop	208-751-920.01	90.01		
26670	9/28/2012	379700	Shakey Lakes - Storage Shed	208-751-920.01	124.35		
26671	9/28/2012	380300	Shakey Lakes - Shower Building	208-751-920.01	217.26		
Andersen, Jim							\$53.42
26708	9/28/2012	PA12-0176	Witness Fee	101-267-804.00	53.42		
ANDERSON AUTO & RV SALES INC							\$847.70
26786	9/23/2012	PO# 1202	Battery	101-301-981.00	113.75		
26787	8/30/2012	PO# 1203	Vehicle Maintenance & Oil Change	101-301-981.00	733.95		
AT&T - Carol Stream, IL							\$1,835.24
26653	10/1/2012	906R41083910	October 2012	101-103-850.00	692.56		
26706	9/19/2012	906863444109	September 19 - October 18, 2012	101-103-850.00	918.33		
26727	9/19/2012	906863661409	September 19 - October 18, 2012	266-325-850.00	224.35		
AT&T Long Distance							\$191.25
26707	9/19/2012	854528091	Telephone Services	101-103-850.00	191.25		
Banc of America Leasing							\$862.64
26679	9/22/2012	012184973	October 2012	101-131-942.00	139.97		
26748	9/22/2012	012184974	October 2012	101-301-727.00	352.84		
26749	8/22/2012	012171162	September 2012	101-301-727.00	369.83		
BAY AREA MEDICAL CENTER - 3100 SHORE DRIVE							\$29.00
26768	8/31/2012	MCSOLO	Inmate Medical	101-301-770.01	29.00		
Big O's Lube and Service, Inc.							\$34.95
26785	9/28/2012	9665	Oil Change - 2007 Chevy Silverado	101-301-981.00	34.95		
Bob Barker Company, Inc.							\$190.31
26754	9/5/2012	WEB000234646	Inmate Supplies	101-301-770.00	190.31		
BP							\$602.59
26751	8/6/2012	35646335	August 2012 Gasoline Sales	101-301-742.00	602.59		
Brown, Katelin							\$390.28
26686	10/1/2012	Website	Domain Name & Website Hosting	208-751-880.00	390.28		
Brunelle, Jennifer							\$43.29
26636	10/4/2012	Reimbursement	Mileage - September 2012	296-665-860.00	43.29		
Cellcom Wisconsin RSA 04							\$70.72
26712	9/5/2012	476567	Medical Examiner Cellular Services	101-648-727.00	70.72		
CITY OF MENOMINEE - 2511 10TH ST.							\$12,840.94
26693	9/30/2012	90103011	July - September 2012	101-265-920.00	31.36		
26694	9/30/2012	20102038	July - September (Water/Sewer)	101-265-920.00	2,434.36		
26742	9/15/2012	0000003277	July 2012 Gasoline Sales	205-315-742.00	3,816.68		
26743	7/14/2012	0000003190	January 2012 Gasoline Sales	205-315-742.00	3,240.93		
26746	7/14/2012	0000003226	April 2012 Gasoline Sales	205-315-742.00	3,317.61		



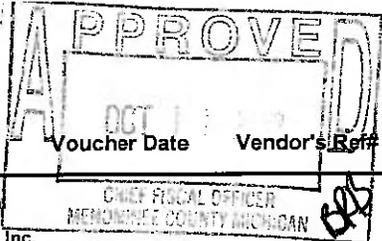
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CLOVERLAND PAPER CO								
	26701	9/28/2012	99975	Toilet Tissue, Multifold Towels, Tissue	101-265-755.01	127.29		\$803.24
	26723	10/5/2012	100037	Soap, Toilet Tissue, Liner, Towels, Mop	101-265-755.01	255.38		
	26724	10/5/2012	100033	Lysol	101-265-755.01	129.32		
	26755	9/7/2012	99774	Comet Cleanser	101-301-770.00	41.31		
	26756	9/21/2012	99917	Gloves, Liners	101-301-770.00	82.88		
	26757	8/31/2012	99729	Lysol, Cleanser, Degreaser	101-301-770.00	83.53		
	26806	8/31/2012	99729	Lysol & Degreaser	101-265-755.01	83.53		
Cody, Glenn								
	26688	9/25/2012	Reimbursement	September 2012 Mileage	208-751-860.00	17.76		\$17.76
COHL STOKER & TOSKEY P C								
	26656	9/30/2012	42735	Legal Services - Grievance Longevity	101-211-807.00	184.70		\$184.70
Complete Source, Inc.								
	26650	10/8/2012	58219	Safety Paper - (8 1/2 x 11)	101-215-727.00	145.80		\$145.80
Cooper Office Equipment								
	26778	9/7/2012	91699	Konica Copier - Sheriff Department	101-301-934.00	135.00		\$1,186.79
	26779	8/13/2012	90938	Konica Copier - Sheriff Department	101-301-934.00	983.49		
	26793	9/12/2012	91791	Credit for Removal of 7145 ID# 1527	101-172-942.00	-121.70		
	26797	8/13/2012	90939	Konica - Sheriff Department	101-301-934.00	190.00		
Country Mile Document Destruct								
	26795	10/4/2012	10-4-12	Shredded Documents	101-265-801.00	360.00		\$360.00
CUPPAD REGIONAL COMMISSION								
	26682	10/1/2012	PO# 02705	GIS Services for Next Generation 911	266-325-727.01	21,750.00		\$21,750.00
Darrell Fahey								
	26734	10/8/2012	2010-020-MI	Court Appointed Legal - Adams	101-148-807.00	165.00		\$165.00
DEKETO, LLC								
	26730	10/1/2012	DK 09-12	September 2012 Documents (x379)	256-277-857.00	795.90		\$795.90
Dougovito, Greg								
	26646	10/8/2012	4967	Transport of Juvenile 10/1/12	101-132-704.00	21.25		\$104.13
	26646	10/8/2012	4967	Transport of Juvenile 10/1/12	101-132-801.00	34.00		
	26647	10/8/2012	Reimbursement	Meal - Transport of Juvenile	101-132-801.00	3.38		
	26717	9/28/2012	4954	Transport of a Juvenile (T.F.)	101-132-801.01	17.50		
	26717	9/28/2012	4954	Transport of a Juvenile (T.F.)	101-132-801.00	28.00		
Dreamscape Communications								
	26709	10/1/2012	w2770	Wireless Internet (x3) - Annex	101-261-850.00	209.97		\$209.97
DTE Energy								
	26711	9/26/2012	462245200011	Annex	101-261-920.04	47.50		\$47.50
Durocher, Tony								
	26715	9/28/2012	Reimbursement	Mileage & Meal (T.F.)	101-132-801.00	74.27		\$119.77
	26716	9/28/2012	4953	Transport of Juvenile (T.F.)	101-132-801.01	17.50		
	26716	9/28/2012	4953	Transport of Juvenile (T.F.)	101-132-801.00	28.00		
EAGLEHERALD PUBLISHING, LLC								
	26658	10/5/2012	1445	Registration Notice	101-262-727.00	552.00		\$552.00
Eldercare Home Pharmacy								
	26767	8/31/2012	3449653	Inmate Medica	101-301-770.01	103.71		\$103.71
Election Systems & Software								
	26657	9/25/2012	830541	PO# 02708 - Ballot Layout for 11/2012	101-262-727.00	1,039.50		\$1,039.50



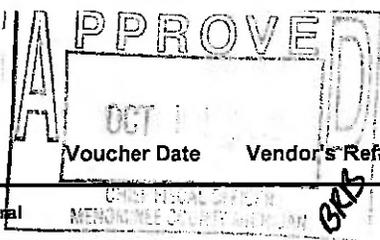
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Employee Benefits Agency, Inc. 26685	10/1/2012	3072	ABS Monthly Fee - October 2012	101-103-712.02	240.00		\$240.00
EVANS, JOHN RN 26737	10/9/2012	Medical Examiner	July, August, September 2012	101-648-709.00	495.00		\$735.00
26737	10/9/2012	Medical Examiner	July, August, September 2012	101-648-835.00	240.00		
Explorer Solutions, LLC 26803	9/28/2012	US120902	Installment 1 of 5 (Phase II)	101-101-710.01	17,800.00		\$17,800.00
Forms Trac Enterprises, Inc. 26725	8/24/2012	59961	Continuous 3 Part NCR Forms (x10,000)	101-136-727.00	250.44		\$250.44
GREAT AMERICAN DISPOSAL CO THE 26652	10/1/2012	2A101040	Shakey & Kleinke	208-751-942.00	88.66		\$140.98
26654	10/1/2012	2A101042	MSU Extention	101-261-930.04	52.32		
HAUPT DR PAUL/MEDICAL EXAMINER 26735	10/9/2012	Medical Examiner	July, August, September 2012	101-648-709.00	5,210.00		\$5,255.00
26735	10/9/2012	Medical Examiner	July, August, September 2012	101-648-727.00	45.00		
HERRILD, RENEE 26805	10/11/2012	Reimbursement	Bridge Toll	101-141-860.00	8.00		\$8.00
Hi Tec Building Services 26698	9/30/2012	004007	Cleaning - September 2012	101-265-801.00	1,495.00		\$1,495.00
J S ELECTRONICS, INC. 26681	10/4/2012	PO# 02706	40% Down Payment - Narrowband Upgr	266-325-970.00	19,225.20		\$19,480.45
26776	9/1/2012	17339	Voice Paging	101-301-934.01	90.00		
26788	9/11/2012	17361	Install Equipment in 5506	101-301-981.00	34.50		
26789	9/11/2012	17362	Installation of Mobile Charger into 5500	101-301-981.00	86.25		
26790	8/29/2012	17318	Install Radio Charger into 5520	101-301-981.00	44.50		
Joel Hensley, RN 26736	10/9/2012	Medical Examiner	July, August, September 2012	101-648-709.00	2,415.00		\$5,030.00
26736	10/9/2012	Medical Examiner	July, August, September 2012	101-648-835.00	1,250.00		
26773	10/8/2012	Nursing Services	10/1 - 10/15/12	101-301-770.01	1,365.00		
Johnson, Gary 26713	9/27/2012	4949	Foster Care Costs (E.J.J. & L.M.J)	292-662-843.02	2,734.00		\$3,531.44
26714	9/27/2012	4950	Foster Care Costs (E.J.J. & L.M.J)	292-662-843.02	797.44		
K MART 7031 26753	10/3/2012	0703110031201012788	Sheriff Department Supplies	101-301-770.00	9.57		\$9.57
Kakuk, Tammany 26638	10/4/2012	4959	Foster Care (A.M.L.)	292-662-843.02	155.68		\$1,673.68
26639	10/5/2012	4960	Foster Care Cost (A.M. L.)	292-662-843.02	1,064.00		
26640	10/8/2012	4961	Foster Care Cost (C.J.C.)	292-662-843.01	156.64		
26641	10/8/2012	4962	Foster Care Cost (A. M. L.)	292-662-843.02	178.68		
26642	10/8/2012	4963	Foster Care Cost (C.J.C.)	292-662-843.02	120.68		
Kleiman, Marc 26710	10/2/2012	Reimbursement	Election Training - Mileage	101-262-860.00	144.30		\$144.30
Koehne 26721	8/13/2012	54152	2008 Chevy Impala Maintenance	101-265-981.00	129.07		\$129.07
LENCA SURVEYING 26673	10/6/2012	12146	2012 Remon Project Yr - (9/17 to 10/7)	243-246-801.07	1,924.70		\$1,924.70



MENOMINEE COUNTY
Claims Audit Report

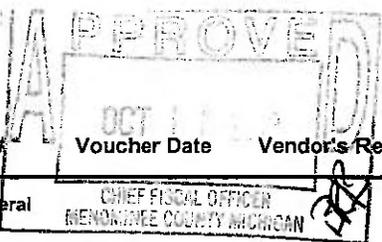
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Linder Implement Co., Inc.	26651	9/30/2012	97510	Blades	208-751-984.00	72.75		\$72.75
M & M Trucking, Inc.	26672	10/4/2012	6791	30 Yards Gravel - Shakey Lakes Park	208-751-930.04	390.00		\$390.00
Marinette Farm & Garden	26774	9/21/2012	215699	K9 Supplies	101-301-881.01	88.96		\$133.95
	26775	9/18/2012	215271	K9 Supplies	101-301-881.01	44.99		
Massapoust, Whitney	26738	10/9/2012	Medical Examiner	July, August, September 2012	101-648-709.00	240.00		\$430.00
	26738	10/9/2012	Medical Examiner	July, August, September 2012	101-648-835.00	190.00		
Mastercard								\$2,641.96
	26791	9/11/2012	Credit Card	Holiday Superstore	205-315-860.00	25.45		
	26791	9/11/2012	Credit Card	St. Ignace EZ Mart	264-363-881.00	3.38		
	26791	9/11/2012	Credit Card	St. Ignace EZ Mart	264-363-881.00	49.64		
	26791	9/11/2012	Credit Card	Hyatt - Green Bay	205-315-860.00	218.00		
	26791	9/11/2012	Credit Card	Holiday Superstore	205-315-860.00	14.99		
	26791	9/11/2012	Credit Card	Shell Oil	264-363-881.00	51.96		
	26791	9/11/2012	Credit Card	Beacon Bridge 21	264-363-881.00	2.20		
	26791	9/11/2012	Credit Card	Shell Oil	264-363-881.00	50.00		
	26791	9/11/2012	Credit Card	Marathon Petro	264-363-881.00	42.55		
	26791	9/11/2012	Credit Card	Red Robin Delta	264-363-881.00	16.41		
	26791	9/11/2012	Credit Card	Shell Oil	264-363-881.00	26.57		
	26791	9/11/2012	Credit Card	Speedway	264-363-881.00	35.00		
	26791	9/11/2012	Credit Card	New China Buffet	264-363-881.00	8.85		
	26791	9/11/2012	Credit Card	Red Robin Delta	264-363-881.00	35.09		
	26791	9/11/2012	Credit Card	Jets Pizza At West Sag	264-363-881.00	51.94		
	26791	9/11/2012	Credit Card	Shell Oil	264-363-881.00	51.85		
	26791	9/11/2012	Credit Card	I.C.S. Jail Supplies	101-301-770.00	156.75		
	26791	9/11/2012	Credit Card	Carrabbas	264-363-881.00	91.74		
	26791	9/11/2012	Credit Card	Intelius SB	101-301-727.00	19.95		
	26791	9/11/2012	Credit Card	Red Robin Delta	264-363-881.00	42.00		
	26791	9/11/2012	Credit Card	Shell Oil	264-363-881.00	47.75		
	26791	9/11/2012	Credit Card	Franks Press Box	264-363-881.00	51.25		
	26791	9/11/2012	Credit Card	Speedway	264-363-881.00	37.00		
	26791	9/11/2012	Credit Card	Petsmart	101-301-881.01	26.49		
	26791	9/11/2012	Credit Card	Outback	264-363-881.00	92.00		
	26791	9/11/2012	Credit Card	Shell Oil	264-363-881.00	49.00		
	26791	9/11/2012	Credit Card	Shell Oil	264-363-881.00	53.00		
	26791	9/11/2012	Credit Card	SpringHill Suites	264-363-881.00	364.00		
	26791	9/11/2012	Credit Card	SpringHill Suites	264-363-881.00	291.20		
	26791	9/11/2012	Credit Card	Shell Oil	264-363-881.00	28.95		
	26791	9/11/2012	Credit Card	LexisNexis Risk, Mgmt	205-315-727.00	50.00		
	26791	9/11/2012	Credit Card	Magic Wand	101-301-981.00	7.00		
	26791	9/11/2012	Credit Card	PayPal	264-363-881.00	275.00		
	26791	9/11/2012	Credit Card	PayPal	264-363-881.00	275.00		
Meintz, Charlie	26697	9/30/2012	Reimbursement	Mileage - September 2012	101-101-860.04	83.25		\$83.25
Menards - Marinette	26696	9/28/2012	5805	Silicone Lube Spray	101-265-755.00	13.91		\$30.96
	26705	9/26/2012	5605	Mortar Mix & Batteries	101-265-755.00	17.05		



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
MENOMINEE COUNTY JOURNAL								
	26680	10/1/2012	125	Voter Registration Notice	101-262-727.00	450.00		\$450.00
MENOMINEE COUNTY ROAD COMMISSI								
	26752	8/5/2012	10628	Power to Radio's (August 2012)	101-301-755.00	129.43		\$129.43
MENOMINEE MARINA								
	26800	7/31/2012	666338	Gasoline Charge	101-331-755.00	293.21		\$293.21
MGT of America, Inc.								
	26689	9/25/2012	22867	Professional Fees for Consulting Servic	101-172-801.01	250.00		\$1,250.00
	26728	9/24/2012	22844	DHS-286 Billings July, August, Septeml	101-141-801.00	1,000.00		
Michigan Municipal Risk								
	26731	9/18/2012	M0001135	General Fund Contribution - 10/1/12 - 11	101-103-831.00	46,745.50	x	\$57,245.50
	26732	9/18/2012	R0001135	Rentention Fund Contribution - 10/1/12	101-103-831.00	10,500.00	x	
MILLERS ACTION OFFICE SUPPLY I								
	26683	10/3/2012	088748	Staples & Credit Memo on 0887071	101-215-727.00	1.57		\$210.56
	26684	10/2/2012	0887071	Clerk - Office Supplies	101-215-727.00	64.45		
	26729	9/26/2012	088571	Treasurer's Office	101-253-727.00	156.34		
	26794	10/10/2012	088880	White Board Cleaner - EM	101-426-727.00	4.19		
	26801	9/28/2012	088652	Treasurer's Office - Desk Calendar	101-253-727.00	15.99		
	26802	10/11/2012	088925	Credit Memo for Treasurer's Office - De	101-253-727.00	-31.98		
MOORE MEDICAL CORP								
	26769	8/27/2012	81918384 EI	Inmate Medical	101-301-770.01	216.95		\$756.55
	26770	9/4/2012	81925431 EL	Inmate Medical	101-301-770.01	272.61		
	26771	9/5/2012	97413517 Ri	Inmate Medical	101-301-770.01	266.99		
NATIONAL ASSOC OF COUNTIES								
	26687	9/6/2012	86327	County Membership Dues (1/1/13 - 12/3	101-103-802.00	535.00		\$535.00
Northreach Healthcare LLC								
	26766	8/31/2012	ST2122440039WO	Inmate Medical	101-301-770.01	153.00		\$153.00
Office Depot, Inc.								
	26648	9/28/2012	626820978001	Weekly Planner - District Court	101-136-727.00	5.95		\$401.58
	26649	9/26/2012	626516432001	District Court Office Supplies	101-136-727.00	395.63		
PAIDL'S TRUE VALUE HARDWARE								
	26702	9/4/2012	A44123	Zinc Spr/Chain Dr Stop	208-751-728.00	5.49		\$19.27
	26703	9/4/2012	B47931	Blue Tarp Cover	208-751-728.00	8.99		
	26704	9/28/2012	A45575	Sanding Belt	208-751-728.00	4.79		
Pan-O-Gold Baking Co.								
	26758	9/25/2012	00040683226918	Inmate Groceries	101-301-770.00	36.95		\$200.54
	26759	9/18/2012	00040683226204	Inmate Groceries	101-301-770.00	44.80		
	26760	9/5/2012	00040683224906	Inmate Groceries	101-301-770.00	65.24		
	26761	9/11/2012	00040683225503	Inmate Groceries	101-301-770.00	53.55		
Parks, Steven C.								
	26804	10/5/2012	Reimbursement	Mileage (111 miles)	101-267-804.00	61.61		\$61.61
Pearson, Jim								
	26659	10/2/2012	Reimbursement	September 2012 Mileage	101-101-860.03	56.61		\$56.61
PrintersPlus!								
	26726	9/28/2012	11890	Letterhead (x1,500)	101-136-727.00	112.50		\$112.50

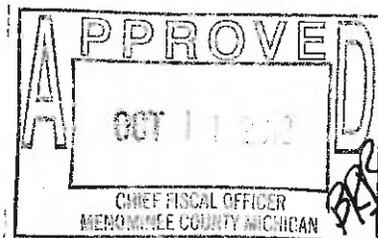
**MENOMINEE COUNTY
Claims Audit Report**



Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Randall Phillipps								\$112.50
26676		10/5/2012	2008-12463-DS	Court Appointed Legal - Lemery	101-131-807.00	62.50		
26677		10/5/2012	2003-10463-DS	Court Appointed Legal - Compo	101-131-807.00	25.00		
26678		10/5/2012	2010-13175-DS	Court Appointed Legal - Walters	101-131-807.00	25.00		
Ray Gurgall Construction								\$1,002.50
26720		9/28/2012	9/28/12	Removal of Fire Escapes, Shed Remov	517-252-931.00	1,002.50		
Rebecca Squires-Stepniak								\$238.93
26637		10/4/2012	Reimbursement	Mileage - September 2012	296-665-860.00	238.93		
Reinhart Foodservice								\$2,493.37
26762		9/27/2012	145359	Inmate Groceries	101-301-770.00	520.67		
26763		9/18/2012	143639	Inmate Groceries	101-301-770.00	628.27		
26764		9/11/2012	142502	Inmate Groceries	101-301-770.00	722.08		
26765		10/4/2012	146394	Inmate Groceries	101-301-770.00	622.35		
REMY Battery Co., Inc.								\$19.42
26675		10/4/2012	5160207	Battery	266-325-976.00	19.42		
Saginaw County Probate Court								\$60.00
26718		9/28/2012	597	Deferral Hearing - On Assignment	101-148-807.00	60.00		
Salfai, Sharon								\$32.80
26719		9/28/2012	4951	Transcript Preparation - J.B. (next frienc	101-132-806.00	32.80		
Servco FS Cooperative 100								\$1,599.46
26690		9/27/2012	94550	Shakey Lakes	208-751-742.00	882.51		
26691		9/27/2012	94551	Shakey Lakes	208-751-742.00	716.95		
Simple Distributors, LLC								\$84.96
26739		9/27/2012	15249-1	Two Pocket Portfolios, Daily Planner	101-172-727.01	84.96		
State of Michigan - MI Dept. of Human Services								\$4,700.12
26643		10/8/2012	4964	Monthly Offset - August 2012	292-662-843.01	4,700.12		
Stericycle								\$147.33
26772		9/26/2012	4003677905	Inmate Medical	101-301-770.01	147.33		
Straight Stitch								\$38.86
26798		9/18/2012	2552	Marine Division	101-331-755.00	38.86		
The First National Bank&Trust								\$33.20
26740		9/28/2012	628840339	FOC Service Charge	101-141-817.00	33.20		
TWIN CITY ELECTRIC, Inc.								\$504.20
26699		7/11/2012	77976	Video Surveillance System	101-103-998.00	496.70		
26700		9/17/2012	80929	Bulbs	101-265-755.00	7.50		
U.E.S. COMPUTERS, INC.								\$799.99
26874		10/1/2012	62147	Monthly DVD Backup - September 2012	101-103-857.00	100.00		
26780		8/10/2012	36289	Computer Maintenance	101-301-934.00	125.00		
26781		8/17/2012	36381	Computer Maintenance	101-301-934.00	140.00		
26783		9/5/2012	36534	Computer Maintenance	101-301-934.00	125.00		
26784		7/24/2012	36182	Computer Maintenance	101-301-934.00	309.99		
U.S. Bank Equipment Finance								\$241.43
26777		9/13/2012	211747456	Sheriff Department - Konica Copier	101-301-934.00	241.43		
UPCAP SERVICES INC								\$9.19
26796		9/30/2012	1657	Work Crew Services	517-252-931.00	9.19		

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
UPPER PENINSULA TELEPHONE CO								
26660	10/3/2012	639-MEM	White Page Listing	101-103-802.00	24.00			\$24.00
Verizon Wireless								
26792	9/1/2012	2793933485	Cellular Services	101-265-850.00	84.92			\$1,001.47
26792	9/1/2012	2793933485	Cellular Services	101-301-850.00	191.37			
26792	9/1/2012	2793933485	Cellular Services	101-301-976.00	456.12			
26792	9/1/2012	2793933485	Cellular Services	101-426-850.00	61.72			
26792	9/1/2012	2793933485	Cellular Services	101-682-850.00	32.41			
26792	9/1/2012	2793933485	Cellular Services	205-315-850.00	172.28			
26792	9/1/2012	2793933485	Cellular Services	266-325-850.00	2.65			
WALTER BROTHERS INC								
26750	8/20/2012	D32498	Single Sided Key	101-301-727.00	5.07			\$17.51
26799	9/8/2012	D32805	Supplies for Marine Division	101-331-755.00	12.44			
Warner, Fredrick								
26644	10/8/2012	Reimbursement	Mileage - Can Zone	296-668-801.00	152.07			\$356.52
26645	10/8/2012	4966	Can Zone	296-668-801.00	204.45			
Waste Management								
26733	10/1/2012	1362914-1856-6	October 2012	101-265-801.00	441.26			\$441.26
Wil-Kil Pest Control								
26655	9/28/2012	2118753	Courthouse	101-265-801.00	60.00			\$60.00
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								
26692	9/27/2012	0402191663-00001	Electrical & Gas Charges - Health Centr	101-265-920.03	278.61			\$5,736.22
26692	9/27/2012	0402191663-00001	Electrical & Gas Charges - Health Centr	101-265-920.04	43.92			
26695	9/27/2012	0402047856-00004	Commercial Gas - Courthouse	101-265-920.04	584.65			
26722	10/4/2012	0402055840-00001	Jail - Commercial Electrical	101-265-920.03	4,829.04			
Total Amount for Bank Account: General								\$191,695.81



MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous reports discussed at the 10/23/12 County Board meeting	
RECOMMENDED MOTION	
To approve the miscellaneous reports discussed at the 10/23/12 County Board meeting	

Submitted by: **Brian Bousley**

 11/09/2012
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

U.P. State Fair Authority Board Meeting Minutes

June 1, 2012
12:00 p.m. ET

Escanaba, MI

Members Present:

Jerald Campbell, Chairman, Chippewa County
David Rivard, Vice Chair, Delta County
Ann Harrington, Treasurer, Schoolcraft County
Edward Lindstrom, Alger County
Daune Smith, Baraga County
John Degenauer, Dickinson County
James Gale, Houghton County
George Brunswick, Iron County
Joe Langdon, Keweenaw County
Phyllis French, Luce County
Calvin McPhee, Mackinac County
Chuck Bergdahl, Marquette County
Janis Linderoth, Menominee County
Hubert Lakkari, Ontonagon County
Dave Anthony, Hannahville Tribe

Members Excused:

Dan Siirila, Gogebic County

Agent Staff & Guests:

Jonathan Mead, UPCAP (Administrative Agency/Secretary)
Vickie Micheau, Delta County Chamber of Commerce (Management Team)
Tracy Lektzian, UPCAP
Steve Masters, Bays De Noc Convention & Visitors Bureau (Management Team)
Sheila Krueger, Delta County Chamber of Commerce
Tom Sinnavee, Delta County Chamber of Commerce

1. Call to Order

Chairman Campbell called the meeting to order at 12:03 p.m. ET. Roll call is recorded above.

2. Public Comment

There was no public comment.

3. Adoption of Agenda

Motion by Degenauer, supported by Anthony, to approve the Agenda. Motion carried,

4. Approval of Minutes

Motion by Bergdahl, supported by Rivard, to approve the minutes of the April 19, 2012 Meeting. Motion carried.

5. Treasurer's Report

Ann Harrington reviewed the Balance Sheet and Profit & Loss Statements through April 30, 2012.

Motion by Rivard, supported by Linderoth, to approve the Balance Sheet and Profit & Loss Statement as presented. Motion carried.

6. Management Agent Report

Vickie Micheau summarized the Management Agent Report. Topics of discussion were:

- AmeriCorp workers are here until the end of June. Currently they are completing a trail between Escanaba and Gladstone. Once completed, they will be working at the fairgrounds.
- Camping changes and options during fair week.
- Yard signs will be ordered and given to Authority members for distribution.
- Daily/Weekly passes have been printed. This year they are "copper" ID tags.
- Contacted by AAA of Michigan who will be writing a feature story in the June/July issue of their travel publication.

7. Old Business/New Business:

Liquor License

Ms. Micheau stated that the transfer of the liquor license has been approved by the Escanaba Liquor License Review Board, Escanaba Public Safety and Escanaba City Council. They are waiting for final approval by the State of Michigan Liquor Control Commission.

Equipment Sale

Ms. Micheau noted that we have an agreement with UPCARS.com to assist in the selling of equipment.

Miracle of Life Building

The revised lease agreement was discussed at the meeting. All noted changes have been made to Lease. Construction is on schedule and the building should be delivered today.

Insurance for Inclement Weather

Mr. Masters reviewed the possibility of obtaining insurance for inclement weather. It was the overall opinion of the Authority that, at this time, it is too expensive.

Animal ID Process

Ms. Harrington reviewed the Steer Identification Proposal. Discussion was held regarding having two types of identification: RFID Tag and Fair Tag. Also it was decided to have two personnel go to place tags: One from the UPSF and one from the farm.

Motion by Anthony, supported by Campbell, to adopt the Steer Identification Proposal dated June 1, 2012 as presented by Ann Harrington. Motion carried.

8. Board Member Comments

Jake Campbell asked Authority members to make a small donation so the Authority could send a token of appreciation to Kathy Gunderman for her years of service during the fair.

With nothing new on the agenda, the Buildings and Grounds Committee Meeting will be cancelled for this afternoon.

9. Public Comment

None.

10. Next Meeting

The June 29th Meeting of the Executive and Buildings and Grounds Committee has been cancelled due to scheduling conflicts. The Full Board will meet as scheduled on Friday, July 27th.

Motion by Degenaer, supported by Anthony, to adjourn the meeting. Motion carried.

Jonathan Mead, Secretary
U.P. State Fair Authority

**U.P. State Fair Authority
Executive Committee Meeting**

Minutes

October 21, 2011
11:00 a.m. EDT

UPCAP
Escanaba, MI

Members Present:

Jake Campbell, Chair
Dave Rivard, Vice Chair
Ann Harrington, Treasurer
Daune Smith, Trustee
Phyllis French, Trustee
Janis Linderoth, Trustee

Members Excused:

George Brunswick, Trustee

Agent Staff & Guests:

Jonathan Mead, UPCAP (Administrative Agent/Secretary)
Vickie Micheau, Delta County Chamber of Commerce (Management Agent)
Dave Anthony, UP State Fair Authority
Tracy Lektzian, UPCAP
Steve Masters, Bays De Noc Convention & Visitors Bureau (Management Team)
Sheila Krueger, Delta County Chamber of Commerce (Management Team)
Tom Sinnaeve, Delta County Chamber of Commerce (Management Team)
Carl Wick
Kathy Rose, UPIR
Thomas Dubord, UPIR
Herb Pomeroy, UP State Fair
Representative Ed McBroom

1. Call to Order

Chairman Campbell called the meeting to order at 12:01 p.m. ET. Roll call is recorded above.

2. Public Comment

There was no public comment.

3. Approval of Agenda

MOTION BY RIVARD, SUPPORTED BY LINDEROTH, TO APPROVE THE AGENDA. MOTION CARRIED.

4. Minutes

MOTION BY RIVARD, SUPPORTED BY FRENCH, TO APPROVE THE MINUTES OF THE APRIL 20, 2011 MEETING. MOTION CARRIED.

5. Treasurer's Report – Ann Harrington

Ms. Harrington reviewed the Profit & Loss Statement and Balance Sheet with the Committee. Ms. Harrington stated that the Fair was again very profitable thanks to great weather. Compared to last year, the fair net worth has increased by over \$165,000.

MOTION BY RIVARD, SUPPORTED BY SMITH, TO APPROVE THE TREASURER'S REPORT AS PRESENTED. MOTION CARRIED.

Mr. Sinnaeve stated that the Authority needs to have a policy in place on capitalization of items in order to fulfill our audit.

MOTION BY HARRINGTON, SUPPORTED BY RIVARD, TO REQUIRE ITEMS PURCHASED IN EXCESS OF \$4000 AND A USEFUL LIFE OF MORE THAN ONE YEAR BE CAPITALIZED AND DEPRECIATED OVER ITS USEFUL LIFE.

6. Management Agent Report – Vickie Micheau

Ms. Micheau reviewed the Management Agent Report with the Authority.

- It was noted that the dump truck did not sell and that it is valued at \$5,500.
- The fence and pedestal which were damaged as a result of an automobile accident are valued at over \$2,000. All information has been submitted to the insurance company.
- Vicki reviewed the Mission Statement which will become part of the sponsorship package. It was noted that there should be another mission added: youth agriculture/involvement. This will be adopted at a future meeting.

Miracle of Life Building Update – Steve Masters

Mr. Masters stated that they extended the RFP deadline by two weeks due to poor responses. The overall concern of the bidders is weather. They mentioned the price being cheaper if we waited until spring.

Mr. Masters will also look into cost of in floor radiant heat.

Ms. French noted that we should also look into adding kitchen facilities to this building so that it can be used as an alternate building to rent if the Ruth Butler Building is full.

Mr. Masters and Mr. Wick will look into all suggestions and report back at the next meeting.

7. Old Business/New Business

Surveys – Vickie Micheau

Ms. Micheau noted the responses received in the suggestion box.

- The sound system will be addressed next year;
- Weekly passes discussed. Perhaps will need to give name badge;
- Will need to address camping and those who don't pay for their weekly passes. This will need to be addressed on the camping form.

Liquor License – Tom DuBord

Mr. DuBord stated that the UPIR is willing to pay the \$15,000 fee for the license. The license is currently being held at Bay Bank. If interested, the Authority would need to apply for the license. Authority members noted that there would be increased liability and that we would have to administer selling and handle all money at events. It was also noted that this would be a good investment.

Ms. Micheau will check into the insurance needed.

MOTION BY SMITH, SUPPORTED BY RIVARD, TO BUY THE LICENSE AS AN INVESTMENT WITH UPIR FUNDS IN THE AMOUNT OF \$15,000 . THE LICENSE WILL BE UNDER NAME OF THE UPPER PENINSULA STATE FAIR AUTHORITY AND THE AUTHORITY WILL ALSO BE THE OWNER. MOTION CARRIED.

UPCAP Resolution Group – UPIR and Wells

The UPCAP Resolution Volunteers met with representatives from both the UPIR and Wells Racing Organizations. Mr. Rivard noted that there were lots of good discussions and that both parties signed a Memorandum of Understanding stating that there will be a policy established by which to govern the use of the fairground race track for all events.

Equipment Update – Herb Pomeroy

Mr. Pomeroy noted that we have the title to the dump truck, but nothing on the other equipment. He will call on Monday and check on obtaining titles for the other equipment.

Authority members authorized Mr. Pomeroy to get the transmission fixed on the truck for \$750.

Equity Cooperative – Vickie Micheau

Ms. Micheau stated that Equity Cooperative who has collected money at the fair for over 50 years, still has an outstanding bill due of \$4,256. The company that purchased the livestock

is currently restructuring their business. Discussion was held on the Authority paying Equity outstanding debt and then going after New Page for the debt owed. It was noted that this will not be a set a precedent for future outstanding debts that could occur at the fair.

MOTION BY RIVARD, SUPPORTED BY HARRINGTON, TO PAY EQUITY COOPERATIVE THE OUTSTANDING AMOUNT DUE FROM NEW PAGE OF \$4,256 AND IN TURN THE AUTHORITY WILL SEEK REIMBURSEMENT FROM NEW PAGE. THIS WILL NOT BE A PRECEDENT FOR FUTURE OUTSTANDING DEBTS. MOTION CARRIED.

8. Committee Comments

Ms. French shared her concern on the Authority voting via e-mail. Mr. Mead will look into the bylaws/open meetings act and report back to the Authority.

9. Public Comment

Representative McBroom asked if the Authority had a plan for the Miracle of Life Building in case one of the animals died. He mentioned setting up agreement with DeYoung's or Mink farm to pick up animal. He recommended having a space set aside in the building to put animal until it can be removed from the fairgrounds.

Mr. McBroom also wished to thank the Authority for all their hard work.

10. Next Meeting

The next meeting of the Executive Committee will be on December 2nd at 11:00 a.m. ET – UPCAP Office in Escanaba.

11. Adjournment

MOTION BY SMITH, SUPPORTED BY RIVARD, TO ADJOURN THE MEETING. MOTION CARRIED. The time was 1:40 p.m.

Jonathan Mead, Secretary
U.P. State Fair Authority

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Thursday, September 27, 2012. Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were John Anderson and Mark Jasper.

ABSENT: None

The Pledge of Allegiance was recited.

Public comments – None.

Public Appearances – None.

Open bids for paving Hannahville Road – Bids were received and read aloud as follows:

Payne & Dolan, Gladstone, MI	\$337,952.85
Bacco Construction Co, Iron Mountain, MI	\$325,042.20

Moved by Kakuk, seconded by Anderson to award the bid to the low bidder, Bacco Construction Co., pending tabulation/review of the bids. Carried unanimously.

Review/approve 2011/2012 Budget Amendment # 2 – Moved by Betzinger, seconded by Kakuk to adopt the 2011/2012 Budget Amendment # 2 as presented. Carried unanimously.

	Budget 2011/2012 <u>Recommended</u>	Budget 2011/2012 <u>Amended Amount #1</u>	Budget 2011/2012 <u>Amended Amount #2</u>	Budget 2011/2012 <u>Total</u>
REVENUES				
Mich. Transportation Funds	\$3,239,426	44,600	0	\$3,284,026
Special State Funds	241,023	4,398	(551)	244,870
Federal Funds	1,388,800	(580,000)	(511,896)	296,904
County Raised Funds	1,331,781	16,600	(246,568)	1,101,813
Gain/Loss Equip. Disposal	5,000	(5,000)	0	0
Other Contributions	0	3,750	(3,342)	408
TOTAL REVENUES	<u>\$6,206,030</u>	<u>(\$515,652)</u>	<u>(\$762,357)</u>	<u>\$4,928,021</u>
EXPENDITURES				
Primary Roads	3,080,554	(772,526)	(800,000)	\$1,508,028
Local Roads	1,796,355	(90,953)	461,050	2,166,451
State T/L Maintenance	550,000	0	5,000	555,000
TWA/Other T/L Maintenance	12,500	(600)	1,300	13,200
Equipment Expense (Net)	(160,000)	(50,000)	(50,000)	(260,000)
Administrative Expense (Net)	178,925	32,000	11,200	222,125
Distributive Expense	1,465,000	(100,000)	(165,000)	1,200,000
Capital Outlay (Net)	(55,000)	(35,000)	(151,795)	(241,795)
Miscellaneous	1,500	83,000	120	84,620
Special Projects	0	0	0	0
Contingencies	0	0	0	0
TOTAL EXPENDITURES	<u>\$6,869,833</u>	<u>(\$934,079)</u>	<u>(\$688,125)</u>	<u>\$5,247,629</u>
YEAR END				
Budgeted Net Revenue (Expenditures)	9/30/2012	<u>(\$663,803)</u>		<u>(\$319,608)</u>
Current Operating Surplus (Deficit)	9/30/2011	<u>(\$358,453)</u>		
Accumulated Avail. Surplus (Deficit)	DATE			

from Prior Yrs.	9/30/2010	\$2,642,576
	9/30/2011	\$2,284,123

Projected Surplus at End of Budget Year (2011/2012)	<u>\$1,620,320</u>	<u>\$1,964,515</u>
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Sign contract with Meyer Township for Kluba Lane grade lift – Moved by Kakuk, seconded by Betzinger to sign the contract. Carried unanimously.

Sign contract with Snowden, Inc. for CR551 Guardrail installation - Moved by Betzinger, seconded by Kakuk to sign the contract. Carried unanimously.

Discuss MDOT State Trunkline Maintenance Contract – Moilanen stated that MDOT had sent 2 copies of the contract for the period covering three years beginning October 1, 2012. He noted that the CRAM negotiating committee recommends signing the contract after making changes to Paragraph 1 and Paragraph 5 of Section 16, Partnering Efforts.

Commissioner Anderson offered the following resolution and moved for its adoption:

WHEREAS, the Michigan Department of Transportation (“MDOT”) has presented a proposed contract between MDOT and the Menominee County Road Commission under which the Road Commission would perform maintenance on state trunkline highways within Menominee County, and

WHEREAS, MDOT has affirmatively found that contracting with the Menominee County Road Commission for the maintenance of State Trunk Line highways and bridges within Menominee County, is in the best public interest; and

WHEREAS, the Menominee County Road Commission concurs in MDOT’s finding that it is in the best public interest to contract with the Menominee County Road Commission for the maintenance of State Trunk Line highways and bridges within Menominee County for the reason that the Road Commission has a proven record of efficiently providing a high level of service on State Trunkline Highways within Menominee County; and

WHEREAS, the Menominee County Road Commission has reviewed the terms of the contract and the recommendations of the CRAM’s Negotiating Committee; and

WHEREAS, the members of CRAM’s Negotiating Committee have recommended that Road Commissions approve the proposed contract after making changes to Paragraph 1 and Paragraph 5 of Section 16, Partnering Efforts, by striking language unilaterally added to the form Contract by MDOT following the conclusion of negotiations that took place over 12 months resulting in changes to the form contract previously used by MDOT and County Road Commissions agreed to by the Negotiating Committee;

NOW THEREFORE BE IT RESOLVED that the Menominee County Road Commission hereby accepts and agrees to enter into the State Trunkline Maintenance Contract presented by MDOT but only in the form that incorporates the changes as recommended by CRAM’s Negotiating Committee and Darrell W. Moilanen, Engineer/Manager is authorized and instructed to sign the State Trunkline Maintenance Contract incorporating the changes as indicated in this resolution on behalf of the Menominee County Road Commission.

It was seconded by Commissioner Kakuk and carried by the following vote: Ayes: 3; Nays 0.

Discuss upcoming MTA meeting – Moilanen stated that he had read a notice in the local newspaper that the MTA was meeting at 7:00 p.m. this evening, September 27, 2012. Notice of the meeting had not been received at the road commission office. Betzinger stated that he usually received a notice via email, but he had not received that notice either. Moilanen and any available commissioners will attend the meeting.

Sign Hannahville 2% Grant Application – Moilanen stated that he had prepared the grant application requesting funds for 4 new traffic counters as discussed at the September 11th meeting. The application was presented to Anderson for signature.

Update on Peterson driveway culvert – Moilanen stated that the headwall of the culvert had been moved back to the original driveway location but the culvert had not yet been shortened. No comments have been received from the Blohm family since Mr. Peterson had this work done. It was uncertain whether Mr. Peterson intends to shorten the culvert or not.

Other business – Betzinger asked if any action had been taken regarding the number of mechanics on staff. Moilanen stated that the mechanics from Powers shop had been covering in Stephenson when needed. Final staffing levels will be reviewed once long-term personnel issues have been resolved.

Moilanen advised the board that the design for River Drive would be done by UP Engineering & Architects.

Public Comments – Mark Jasper stated that since the 3-Way Program had been a one-time program, the county board had discussed the possibility of going out for a millage for roads. He asked if any other counties had a road millage. Moilanen stated that he thought approximately 20 counties in Michigan did.

There being no further business, Anderson declared the meeting adjourned at 9:23 a.m.

Road Commission Finance Director-Clerk

Road Commission Chair

The Menominee County Board of Road Commissioners held a PUBLIC HEARING in their offices north of Stephenson on Tuesday, September 11, 2012.

Chair Anderson called the meeting to order at 6:45 p.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Joe Skrobiak and Chuck Behrend.

ABSENT: None.

The Pledge of Allegiance was recited.

Anderson turned the meeting over to Moilanen who explained that the purpose of the hearing was to hear questions and comments regarding the proposed budget for 2012/2013. Moilanen briefly reviewed several line items including projected projects, revenues and projects carried over from the current fiscal year. Anderson asked for an explanation of the work to be done at the railroad crossings. Moilanen responded that they were in need of new signs and that the markings needed to be repainted. Anderson asked if that was our expense or the railroad's. Moilanen stated that the work would be done at the road commission's expense.

John & Darlene Nerat, Mark Jasper and David Wesoloski joined the meeting at 6:50 p.m.

Moilanen called for any further questions or comments about the proposed 2012/2013 budget. Joe Skrobiak asked if there were any grant funds available for the railroad crossing markings. Moilanen stated that there were not grants available for any of the local roads, but that it was possible to use federal aid monies on those roads that were federal aid eligible. Mr. Skrobiak asked who pays for the railroad crossing markings within the villages. Moilanen stated that it was the villages' expense.

Moilanen called a second time for questions or comments about the proposed 2012/2013 budget. Moilanen called a third time for questions or comments about the proposed 2012/2013 budget. There being none, the hearing was closed at 6:53 p.m.

Anderson announced a recess until the regular meeting at 7:00 p.m.

Road Commission Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, ~~September 13, 2011~~ September 11, 2012.

Chair Anderson called the meeting to order at 7:00 p.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Joe Skrobiak, Chuck Behrend, John Nerat, Darlene Nerat, David Wesoloski and Mark Jasper.

ABSENT: None

Public comments – Joe Skrobiak asked if Moilanen if he had received a request for dust oil in Holmes Township. Moilanen replied that he had not and he would check with the district foreman to see if he had.

David Wesoloski provided the board with a copy of a letter regarding CR 338. Discussion was held regarding the mile of the road that was unpaved. Moilanen stated that gravel had been added to that portion of the road, but that it had not yet been reconstructed. Darlene Nerat asked if that portion of

the road was federal aid eligible. Moilanen stated that it was, but that it currently was not on the township's priority list.

Public appearances – None.

Additions/corrections to minutes for 08/14/12 – There being no additions or corrections, Anderson declared that the minutes will stand as recorded.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, August 13, 2012				\$1,207,637.37
Receipts thru 08/31/12	21,091.88			
Expenditures thru 08/31/12		256,219.68		
Balance, August 31, 2012				\$972,509.57
Michigan Transportation Funds	219,930.44			
Receipts thru 09/10/12	45,025.00			
Expenditures thru 09/10/12		41,089.42		
State Maint. & Equip. Advances			90,274.00	
Balance, September 10, 2012	286,047.32	297,309.10	90,274.00	1,106,101.59
<u>Payables & Reserves</u>				
Payroll 09/13, 09/27 (Est.)			127,000.00	
Soc. Sec. 09/13, 09/27 (Est.)			9,715.50	
Reserve for workers compensation insurance			6,730.69	
Reserve for liability insurance			58,995.00	
Reserve for rental grader lease (Dec 2009)			55,334.59	
Reserve for rental grader leases (Oct 2010)			258,125.58	
Reserve 4% set-aside for township allocations (2006/2007)			17,193.26	
Reserve Hannahville 2% Funds-Sign Truck			22,500.00	
Reserve for 2011/12 bridge inspections & load ratings			1,920.00	
Reserve for F-4 Lane bridge (Harris Twp)			575.25	
Reserve for Forest Funds			161,015.98	
Reserve for equipment (Sign Truck)			117,052.00	(836,157.85)
				\$ 269,943.74

Betzinger asked the status of the sign truck. Moilanen explained that the vendor had just received the chassis a few days prior to this meeting. It was estimated that it would take approximately six weeks for them to have all the components installed and the truck ready for delivery. There being no further questions or comments, Anderson declared the financial report accepted as read.

Ray Gurgall joined the meeting at 7:07 p.m.

Vouchers # 12-0060, 12-0062, 12-0831, and 12-0863 – Moved by Betzinger, seconded by Kakuk, that the vouchers be approved and ordered paid. Carried unanimously.

Act on proposed 2012/2013 Budget and General Appropriations Act –

Moved by Commissioner Kakuk, seconded by Commissioner Betzinger, that the 2012/2013

Menominee County Road Fund Budget, as prepared according to the General Appropriations Act of 1981, having been subjected to the public hearing process and conforming to the other provisions of P.A. 621 of 1978, be adopted and that a copy of said budget be made a part of the minutes of this meeting.

	FY 2010/2011 <u>Actual</u> <u>Prior</u>	FY 2011/2012 <u>Est.</u> <u>Current</u>	Budget 2012/2013 <u>Recommended</u>
REVENUES			
Mich. Transportation Funds	\$3,258,454	\$3,284,026	\$3,284,026
Special State Funds	763,667	245,421	295,016
Federal Funds	548,342	808,800	1,293,400
County Raised Funds	1,357,916	1,348,381	781,091
Gain/Loss Equip. Disposal	0	0	0
Other Contributions	<u>15,500</u>	<u>3,750</u>	<u>10,000</u>
TOTAL REVENUES	<u>\$5,943,880</u>	<u>\$5,690,378</u>	<u>\$5,663,533</u>
EXPENDITURES			
Primary Roads	1,607,568	2,308,028	3,084,233
Local Roads	2,208,998	1,705,401	1,260,000
State T/L Maintenance	534,905	550,000	540,000
TWA/Other T/L Maintenance	15,509	11,900	12,000
Equipment Expense (Net)	69,263	(210,000)	(201,000)
Administrative Expense (Net)	369,865	210,925	220,900
Distributive Expense	971,231	1,365,000	1,240,000
Capital Outlay (Net)	505,489	(90,000)	(80,195)
Miscellaneous	19,507	84,500	2,000
Special Projects	0	0	0
Contingencies	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$6,302,333</u>	<u>\$5,935,754</u>	<u>\$6,077,938</u>
	YEAR END 9/30/2013		
Budgeted Net Revenue (Expenditures) (NOTE: 4% Township Funds from prior years)			<u>(\$414,405)</u>
	YEAR END 9/30/2012		
Current Estimated Operating Surplus (Deficit)		<u>(\$245,376)</u>	
Accumulated Avail. Surplus (Deficit) from Prior Yrs.	DATE 9/30/2011	<u>\$2,284,123</u>	
	9/30/2012	<u>\$2,038,747</u>	
Projected Surplus at End of Budget Year (2012/2013)			<u>\$1,624,342</u>

For the purpose of administering the General Appropriations Act in accordance with the provisions of Public Act 2 of 1968, as amended, the following provisions are included:

1. Darrell W. Moilanen, Engineer-Manager, is designated Chief Administrative Officer, and Lisa K. Savord, Finance Director/Clerk, is designated as Fiscal Officer.
2. The chief administrative officer is authorized to transfer up to 25% of a line-item amount approved in the General Appropriations Act to another line-item without prior approval, but subject to approval of the Board of County Road Commissioners at their next regular Board Meeting.
3. The expenditure amount approved in this General Appropriations Act for Distributive Expense shall be allocated to the various other expenditure line-items in the proportion as the allocation of actual Distributive Expense at year end.

MOTION APPROVED by roll call vote, 3 yeas, 0 nays.

Act on distribution of Forest Funds – Moved by Betzinger, seconded by Kakuk to allocate the Forest Funds as follows:

CR 551 N. of M35 Patches	82,276.35
S. Pinewoods Loop Construction	<u>78,739.63</u>
Total	\$161,015.98

Carried unanimously.

Set date for ~~2010/2011~~ 2011/2012 Budget Amendment meeting – A special meeting will be held on Thursday, September 27, 2012 at 9:00 a.m., for the final amendment of the ~~2010/2011~~ 2011/2012 Budget and to open bids for the paving of Hannahville Road.

Discuss projects to submit for Hannahville 2% Grant funds – The board acted upon the following resolution:

Commissioner Betzinger offered the following resolution and moved for its adoption.

WHEREAS, the Hannahville Indian Community is accepting 2% grant distribution applications,

AND WHEREAS, the Menominee County Road Commission has identified the purchase of 4 traffic counters to be an eligible project to submit for 2% funds,

AND WHEREAS, the Menominee County Road Commission supports the continued effort in advancing quality roads in Menominee County, and

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission supports the submittal of the purchase of 4 traffic counters for funding under the 2% grant distribution application.

Seconded by Commissioner Kakuk and carried by the following vote: Ayes 3; Nays 0.

Update on Robin Peterson driveway culvert – Moilanen stated that following a discussion with legal counsel, legal counsel will advise Mr. Peterson that he would need to obtain an easement from Mr. Blohm to leave the culvert in at its current length. If the easement was not obtained he would have to remove the new extension and restore the culvert to its original length.

Discuss use of temps/contractors for winter maintenance – Moilanen stated that there is one retiree that will be working as a temp again this winter, but this would be the final year that he would be willing to do this. Betzinger asked if Moilanen had checked with the City of Menominee to see if they would provide service for some of the routes on the southern end. Moilanen stated he hadn't. The possibility of hiring a contractor to do one pass on some of the routes and then have the road commission forces do the final clean up on those routes was also discussed. Kakuk stated that the road commission needed to be careful for any issues with the MDOT maintenance contract when using temps and contractors. Moved by Betzinger, seconded by Kakuk to have Moilanen continue to explore options for winter maintenance. Carried unanimously.

Discuss second roadside mowing – Moved by Betzinger, seconded by Kakuk to eliminate the second mowing by the contractor on the county system for this year. Carried unanimously.

Permission to hire consultant for DEQ permit for bridge POA's – Kakuk asked Moilanen for an estimate of the cost. Moilanen stated he felt it would be around \$5,000 or less. Moved by Betzinger, seconded by Kakuk to grant permission to hire the consultant. Carried unanimously.

Discuss graveling on Constanineau Lane in Harris Township – Moilanen stated that this road had heavy rutting in the spring. There is a heavy truck repair business on the road. The road would need a grade lift and graveling at an estimated cost of \$26,000. Harris Township would share in half of the cost, with the road commission paying the other half. Moved by Kakuk, seconded by Betzinger to go forward with the work. Carried unanimously.

Permission to send employees to Drug & Alcohol Supervisor training – Moved by Kakuk, seconded by Betzinger to register Carla O'Neil, Lisa Savord, Robert Hanson, Denny Kosewski and Ray

Besters for the training. Carried unanimously.

Discuss correspondence from MDOT – Moilanen stated that he had received a letter from MDOT regarding a request from CN Railroad to close some railroad crossings in the county. The crossings being considered for closure are Helen Street in Spalding Township and 35.5 Road in Nadeau Township. Moilanen requested permission to send a letter to the Spalding and Nadeau Township boards to solicit the townships opinion on the proposed closings. Moved by Betzinger, seconded by Kakuk to have Moilanen send the letters. Carried unanimously.

Any other business – Kakuk updated the board on the election for the CRASIF Board at their annual meeting and items that had been discussed at the NMARC Annual Conference, including the new maintenance contract with MDOT. Most counties are not signing the contract as submitted by MDOT due to language regarding benefit rates for temporary workers.

Kakuk stated that regarding possibly chip sealing an additional section of N-3 Road, south of Linsmeier Road, some of the residents on the road may want to contribute toward the cost of the project. He has advised the residents to discuss this with their township board.

Kakuk stated that Wayne Thoney had asked about the status of Old CR352. Mr. Thoney owns the land on both sides of the road and would like to put a gate up. Moilanen stated that the road was still under the road commission's jurisdiction and that the road would have to be abandoned before Mr. Thoney could install a gate.

Kakuk stated that Nick Thoney has approximately 25,000 cyds of state approved crushed gravel that he is considering selling.

Betzinger asked if all the billing for the 3-Way Road Funding Program had been submitted. Moilanen stated that the billing for the chip seal projects and the J-1 Road reconstruction would be submitted to the county board for review at their September 25 meeting. The billing for the CR551 guardrail and the reconstruction for Spring Green Road would not occur until the following fiscal year as the work was not yet complete.

Betzinger asked if the new federal transportation bill that was passed would include any funds for the road commissions. Moilanen stated that he was not aware of any funds for road commissions being allocated in the bill.

Public Comment – Mark Jasper asked what the cost of the contract for the roadside mowing was. Moilanen stated he would get him the exact number after the meeting.

Ray Gurgall stated that he felt a poor job had been done on the Vega Road. Why wasn't gravel added and ditching done prior to the chip seal process? Currently it looks like the edges are too high and drainage will be a problem. Moilanen stated that ditching will still be done on the west side of the road. The ride on the road is good now and the dust problem has been controlled. Betzinger stated that there was not enough money to have reconstructed the road prior to the chip seal. Mr. Gurgall asked who would have to pay the costs if the road fails. Moilanen stated that the road commission would pay for the repair.

Joe Skrobiak asked if maintenance gravel could be placed on State W2 in the area north of the boat launch. Moilanen will have the foreman take a look at it.

Darlene Nerat asked what the plan was for the bridge on 2.5 Road. Moilanen stated that there was patching to be done and some trees that would be cut. Ms. Nerat also requested that a ditch be cut to drain the water off the road on the SE quadrant.

Mark Jasper stated that regarding the complaint on Vega Road, that sometimes even when a road is reconstructed there can still be problems later on. For example, a good job was done when the passing lanes in Wallace were reconstructed 3 years ago but there are some dips in the road already.

There being no further business, Anderson declared the meeting adjourned at 7:58 p.m.

Road Commission Finance Director/Clerk

Chair

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:02 AM on Tuesday, September 18, 2012.

Roll call was taken and present were K. Bates, J. Freis, K. McNeely, and C. Peterson. J. Bejgrowicz was excused.

C. Peterson moved to approve the agenda. Seconded by J. Freis, motion carried.

Public Participation: There was no public participation at this time.

K. Bates moved to approve the minutes from the August 21, 2012 meeting. Seconded by J. Freis, motion carried.

J. Freis moved to approve the August financial report. Seconded by C. Peterson, motion carried.

C. Peterson moved to pay the September bills and authorize P. Cheski to pay any remaining bills for the fiscal year. Seconded by K. Bates, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons are in the board packets.
- B. The Friends will hold their next meeting at 3:00 PM on Thursday, September 27, when they will be planning for their Fall Gathering on October 14 at the Belgiumtown Restaurant. Bill Jamerson will present a program on the Civilian Conservation Corps.
- C. The Rolling Acres Ranch Carriage Service in Hermansville donated their services to our branch library on August 22. They provided two rides to children accompanied by adults. A Friend volunteered to read to the children as they rode throughout the Hermansville area.
- D. Ann Best served one day on jury duty in August.
- E. All of the library staff participated in workshops on Bomb Threat Awareness Training presented by Brian Helfert of the Sheriff's Department. It was very informative.
- F. C. Laurin and P. Cheski participated in an online mini-workshop presented by Shawn Andary on a new SIRS feature that keeps track of special temporary collections.
- G. The driveway cracks were filled and the blacktop surface was sealed.
- H. P. Cheski will be attending the U.P.R.L.C. annual meeting and election of officers on Thursday, September 27 at the Peter White Public Library in Marquette.
- I. P. Cheski explained some of the requirements to participate in the OVERDRIVE downloadable audiobook and E-book program. She will provide additional information at a future board meeting.

Old Business:

- A. May 2012 Library Request to Transfer Funds – Update – The Menominee County Board approved this transfer at its August 28, 2012 board meeting.
- B. FY 2012-2013 Budget – Update – The Menominee County Board will be voting on the budget at their September 25 board meeting. No changes have been made to the library's budget.

New Business:

- A. Long Range Plan – Technology – No changes were suggested.
- B. Superiorland Library Cooperative Board Appointment – Joan Brown – After discussion, K. Bates moved to appoint Joan Brown as our representative on the Superiorland Library Cooperative Board for fiscal year beginning October 1, 2012. Seconded by J. Freis, motion carried.
- C. MelCat Participation Application – After discussion, C. Peterson moved to apply for participation in MelCat. Seconded by J. Freis, motion carried.

Other Board Concerns: J. Freis asked about the Parent Café. The first Parent Coalition Parent Café was held on Friday, September 14. The I.S.D. Personnel thought the program was very successful. The next Parent Café is scheduled for Friday, October 12 at 9:30 AM.

Public Participation: There was no public participation at this time.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by K. Bates motion carried. The meeting adjourned at 11:28 AM.



Public Health

Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility, Powers

Meeting Minutes

Wednesday, September 19, 2012

Board Members Present

Bob Burie

Tom Elegeert

Mary Harrington

Mark Jasper

Bernie Lang

Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator

Dr. Terry Frankovich, Medical Director

Kim Gustafson, Executive Secretary

Lynn Woelffer, Director of Finance

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health was held on September 19, 2012. The meeting was called to order at 4:30 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Executive Secretary and is recorded above.

2. Approval of Agenda

Mr. Burie moved to approve the agenda. Motion was supported by Ms. Harrington and carried.

3. Approval of Minutes

Mr. Elegeert moved that the minutes of July 18, 2012 be approved. Motion was supported by Ms. Harrington and carried.

4. Tuition Reimbursement

Chairman Trudgeon wants to have on record that Mr. Snyder's tuition will be reimbursed. There was discussion at July's meeting, but no motion was made.

Ms. Harrington moved to approve the reimbursement of tuition. Motion was supported by Chairman Trudgeon and carried.

5. Finance Report

a. Review and approval of FY13 budget

The Finance Committee met at Public Health's Escanaba office on Thursday, September 6, 2012 to go over the final numbers for the FY 13 budget.

Mr. Burie moved that the FY13 Budget be accepted. Motion was supported by Mr. Lang and carried.

b. FY12 budget status

At the end of August, PHDM is under budget. Mr. Snyder and Ms. Woelffer brought to the board's attention the poor condition of the PHDM vehicles. They would like to see the purchase of four new vehicles. (With the retired ones, being put up for sealed bid.) Although this will not take care of the full remaining balance for FY12, they will also look at paying things like the bill for the phone system, flu vaccines, pre-pay liability insurance, weather radio's and a few other minor things.

Mr. Elegeert moved that the purchase of four new vehicles be accepted. Motion supported by Ms. Harrington and carried.

6. Medical Director's Report

Dr. Frankovich discusses the new recommendations for hepatitis C testing in "Baby Boomers." The CDC now recommends that if you were born from 1945-1965, you should have one-time Hepatitis C screening. They are finding that over ¾ of the reported Hep C cases are in this age group. Screening is recommended regardless of the presence of risk factors. Although initial infection with Hep C is often so mild people do not realize they were infected, a significant proportion of infections become chronic and can lead to cirrhosis and/or liver cancer.

In the U.P., the majority of new Hep C diagnoses are currently in people under 47yrs and often related to IV drug use.

7. Health Officer's Report

- Annual Drive-thru Flu Clinic was held September 15, 2012. 272 shots were given. Mr. Snyder reports this was a good turnout.
- There will be a new food law/code starting 10-1-12. Leafy greens or tomatoes will need to be kept at 41° at all times. The other change will be in the categories of violations. The categories will be changed to: Priority, Priority Foundation and Core.
- PHDM's MIHP/WIC program held a Community Baby Shower on September 13, 2012 at the M-TEC at Bay College. This was for low-income, pregnant women or women who had just given birth. TV6 news was there and reported on the nightly news and on the TV6 website. 16 women participated and received many prizes. These included: diapers, a car seat, baby clothes, blankets and more. The Dr. Mary Creten's Foundation Grant helped pay for the car seats, diapers and material for blankets. The rest of the prizes were donated by local businesses, employees at PHDM and MSUE.

- Note Mr. Snyder's schedule: he will be out of the office September 26, 2012 through October 4, 2012 for trainings and conference. He will return to the office October 5, 2012.

8. Public Comment—None

9. Adjournment

There being no further business, a motion was made by Ms. Harrington with support by Mr. Burie to adjourn the meeting. Motion was carried and meeting adjourned at 5:22 p.m. CDT.

Thomas L. Pridgen, Chairman 10-17-2012
Chairperson

:kg

**Menominee-Delta-Schoolcraft
Community Action Agency**

**GOVERNING BOARD MEETING
Thursday, September 6, 2012
511 First Ave. No., Escanaba MI 49829
1:30 p.m. (EDT)**

MINUTES

The meeting was called to order at 1:32 p.m. by Chair Karen Wigand. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Omer Doran, Schoolcraft
Dan LaFoille, Schoolcraft
Eileen Martin, Schoolcraft
Ken Bryant, Schoolcraft
Myra Croasdell, Delta
Pastor Ingmar Levin, Schoolcraft
Mari Negro, Menominee
Geri Nelson, Delta
Tom Lippens, Delta
Walter Multerer, Menominee
Karen Wigand, Delta
Bernie Lang, Menominee
Julie Moberg, Delta

OTHERS PRESENT

William Dubord, Executive Director
Beau Miller, Finance Director
Cathy Pearson, Executive Assistant
Joe Dehlin, Weatherization Director
Mary Bunnin, FGP Director
Theresa Nelson, RSVP Director
Kim Johnson, Early Childhood Director
Connie Maule, SCP Director
Sally Kidd, Senior Services Director

MEMBERS ABSENT

Gil Vandenhouten, excused
Ken Penokie, excused
Beth Pletcher, excused
Dave Anthony, excused
Dave Moyle
Brenda Moya
John Stapleton

APPROVAL OF JULY 19, 2012 GOVERNING BOARD MINUTES

Members received a copy of the 7/19/12 Governing Board minutes for their review. There were no questions or comments **AND THEY WERE APPROVED WITH A MOTION FROM TOM LIPPENS, SECONDED BY BERNIE LANG; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

Ms. Wigand called on Treasurer Dan LaFoille who reported that the Finance Committee reviewed the July Accounts Payable Schedules and **HE RECOMMENDED THEIR APPROVAL, SUPPORTED BY OMER DORAN; MOTION CARRIED. (see attachment "A")**

NOMINATING COMMITTEE REPORT

Chair Wigand called on Omer Doran who reported that the Nominating Committee met today and reviewed the appointment of Susan Phillips to represent Head Start in the Consumer Sector of Schoolcraft County. Kim Johnson noted that Ms. Phillips is a social worker at Schoolcraft Memorial Hospital and very active in the community. **OMER DORAN MOVED TO APPROVE THE APPOINTMENT OF SUSAN PHILLIPS TO FILL THE VACANCY IN SCHOOLCRAFT COUNTY, MR. LAFOILLE SUPPORTED THE MOTION; MOTION CARRIED.** The committee also considered the reappointment of Ken Penokie to represent U.P. Legal Services on our board **AND IT WAS DONE WITH A MOTION FROM TOM LIPPENS, SECONDED BY KEN BRYANT; MOTION CARRIED.** (see attachment "B")

SAFETY COMMITTEE REPORT

The Chair called on Tom Lippens who reported that the Safety Committee met on August 28, 2012 with our representative from the Accident Fund who reviewed a recap of accidents to date. It was noted that our accidents/claims have been reduced significantly over the past several years. When determining premium, however, it is based on payroll and a three year history. The committee will also begin doing facility checks on an annual basis. **THE SAFETY COMMITTEE REPORT WAS ACCEPTED UPON A MOTION FROM MR. DORAN, SECONDED BY KEN BRYANT; MOTION CARRIED.** (see attachment "C")

ACCEPTANCE OF 2011-12 HEAD START SELF-ASSESSMENT REPORT

Members were given a copy of the 2011-12 Head Start Self Assessment Report for their review. Mari Negro commended Kim Johnson on the thoroughness of the report. Ms. Johnson indicated that our program has been recognized nationally for the comprehensiveness of our Self-Assessment Report. **MYRA CROASDELL MOVED TO ACCEPT THE 2011-12 HEAD START SELF-ASSESSMENT REPORT, DAN LAFOILLE SECONDED THE MOTION; MOTION CARRIED.** It was noted that if any members have questions regarding this report, we will follow up at the October board meeting since this is a large document to review in a short time.

ACCEPTANCE OF 5/30 & 7/25/12 HEAD START POLICY COUNCIL MINUTES

Members received copies of the 5/30 & 7/25/12 Head Start Policy Council minutes for their review. There were no questions **AND THEY WERE ACCEPTED WITH A MOTION FROM PASTOR LEVIN, SECONDED BY MR. LANG; MOTION CARRIED.**

WAIVER FOR NON-FEDERAL SHARE UPDATE

Chair Wigand called on Kim Johnson who reported that they are continuing to gather in-kind, however, we were recently informed that parents' time in getting their child to well child appointments (dentist, doctor) can no longer be counted as in-kind. It will be an extremely labor intensive process to go through all the paperwork to pull out those types of in-kind. The fact that that activity is no longer allowed may make our request for waiver higher. Ms. Johnson told the board that the Michigan Head Start Association will present this issue to the National Head Start Association.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reported that Head Start classes begin September 19th and staff has been called back for training prior to the start of classes. We expect to be fully enrolled the first day of class (which is a grant requirement).

Mr. Dubord told the board that there has been a change to the program design that was presented at the July meeting. We will not be offering a program at North Central Menominee County (NCMC) this year as we cannot get it adequately staffed with employees with the needed credentials. There were 14 eligible families and they were all contacted to offer the option of a home based program of which only half were interested. The other option offered was to have the parents bring their child to a pick-up point to bus their child to Menominee or Escanaba (whichever was closer) since children cannot be on the bus longer than an hour. Eight of the 14 families chose this option; with 7 going to Escanaba and 1 to Menominee. Ms. Johnson explained that this center has the lowest enrollment of any of our centers (most classes are at 17, but there weren't enough eligible children at NCMC). It was noted that the building will be closed for the time being. Ms. Johnson further explained that we added a classroom in Escanaba to accommodate this change and filled the remainder of the class with children on the waiting list. **MR. LAFOILLE MOVED TO ACCEPT THE PROGRAM DESIGN CHANGE FOR 2011-12 WITH NO CLASSROOM AT NCMC, MS. CROASDELL SECONDED THE MOTION; 2 NAYES; MOTION CARRIED. MR. LAFOILLE MOVED TO HAVE STAFF PREPARE A NEWS RELEASE INDICATING WHAT STEPS WERE TAKEN TO KEEP THE CENTER OPEN, WHAT STEPS WILL BE NEEDED TO REOPEN THE CENTER NEXT YEAR IN ADDITION TO WHAT WILL HAPPEN WITH THE BUILDING, TOM LIPPENS SUPPORTED THE MOTION; 1 NAY; MOTION CARRIED.**

The Executive Director told the board that he received an email late Tuesday afternoon from the Chicago Regional Head Start Office, indicating they had received an anonymous complaint about serious safety issues at the Escanaba Head Start Center. The Regional Office has directed the board to complete a thorough investigation to see whether or not there is any credence to the allegations. A member asked if we need to respond to the complaint since it was anonymous. The Executive Director noted that the Regional Office has requested a response so we will do so. Bill indicated that the Chair received a copy of the complaint as well. Bill, Kim Johnson and Karen met yesterday to develop an action plan. They came up with the following: Form a sub-committee of the board with expertise in early childhood and/or safety as the focus. This sub-committee will interview staff at the Escanaba Center and present a report to the full board at the October meeting before responding to the Regional Office. Ms. Wigand appointed the following sub-committee to investigate the allegations: Connie Martinsen, our Early Childhood Consultant to the Board, Tom Lippens (Safety Committee), July Moberg (Head Start Representative) and Karen Wigand. **MARI NEGRO MOVED TO ACCEPT THE SUB-COMMITTEE APPOINTMENTS TO INVESTIGATE THE ALLEGATIONS AT THE ESCANABA CENTER, MYRA CROASDELL SECONDED THE MOTION; MOTION CARRIED.**

MR. DORAN MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, MARI NEGRO SECONDED THE MOTION; MOTION CARRIED.

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business to come before the board.

ADJOURNMENT

There being no further business **THE MEETING ADJOURNED AT 2:34 WITH A MOTION FROM KEN BRYANT, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

The next meeting is Thursday, October 11, 2012 at 1:30 p.m.

THE FINANCE COMMITTEE HAS REVIEWED THE JULY 2012 ACCOUNTS PAYABLE SCHEDULES FOR **MDS COMMUNITY ACTION AGENCY**. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

HEAD START	\$	74,456
EARLY HEAD START		56,173
EARLY-ON CHILDHOOD		615
GSRP		2,846
ASSET & LIABILITY ACCOUNTS		77,986
TOTAL	\$	212,075

SIGNED 
(TREASURER)

DATE 8-23-12

FINANCE COMMITTEE MEETING
Thursday, August 23, 2012
11:00 a.m.

MINUTES

The following were in attendance: Dan LaFoille, Omer Doran, Bernie Lang, Rev. Ingmar Levin, Karen Wigand, Bill Dubord, Beau Miller, Cathy Pearson

The committee reviewed the CAA July Accounts Payable Schedule and **IT WAS ACCEPTED WITH A MOTION FROM PASTOR LEVIN, SECONDED BY MR. DORAN; MOTION CARRIED.**

The committee reviewed the HRA July Accounts Payable Schedule **AND IT WAS ACCEPTED WITH A MOTION FROM BERNIE LANG, SECONDED BY PASTOR LEVIN; MOTION CARRIED.**

The committee reviewed the CAA credit card charges June 26 – July 25, 2012.

The committee reviewed the HRA credit card charges June 21 – July 19, 2012.

The Executive Director reminded the committee members that last year the Area Agency on Aging had unspent funds in Medicaid waiver so they passed along a one-time increase to us to provide a bonus for in-home waiver employees. We indicated we thought the increase should go to all in-home workers, not just waiver and they agreed. We did a bonus check at the end of the year. The AAA is offering us a \$1.00/unit increase; \$.60 of which is to go to the employee, \$.25 for training and \$.15 for overhead. They believe this increase will be carried into the future. If we passed along a wage increase it would become a liability if waiver business declines. Therefore, we are looking at developing a method to distribute the increase in the form of a bonus to all in-home workers on a quarterly basis for actual hours worked. Staff will work on developing a methodology to present to the Finance Committee.

The committee reviewed the increase in health insurance premiums effective 10/1/12. Members were reminded that the agency pays 80% of premium and the employee 20%. Mr. LaFoille indicated next year we may want to consider an even higher deductible (currently \$1,500/\$3,000 with a buy-down to \$500/\$1000).

The committee was provided information on the cost to programs for a 2% wage increase for HRA non-charted employees. The committee asked about our retirement plan and were informed that we offer a 403b plan whereby the agency matches between 1-5% of wage, matching whatever percentage the employee contributes (after one year of employment). The Executive Director indicated that he feels the increase is warranted, provided the employee's job performance warrants it, and in addition, there are funds to cover the increase. After much discussion **PASTOR LEVIN MOVED TO RECOMMEND TO THE BOARD A 2% OR \$.25 INCREASE FOR NON-CHARTED HRA EMPLOYEES EFFECITVE 10/1/12, PROVIDING JOB PERFORMANCE WARRANTS.**

BERNIE LANG SUPPORTED THE MOTION; MOTION CARRIED.

The Executive Director also recommends a \$.60 increase for the Gladstone Head Cook as her wage is significantly lower than the other head cooks for the size and scope of the kitchen she manages.

The committee then discussed a wage increase for the Executive Director. **MR. LANG MOVED THAT A PERFORMANCE APPRAISAL FOR THE EXECUTIVE DIRECTOR BE MAILED TO THE FULL BOARD AND ONCE THOSE ARE COMPILED AND REVIEWED, THE FINANCE COMMITTEE WILL RECOMMEND THE EXECUTIVE DIRECTOR'S WAGE FOR THE UPCOMING YEAR, SECONDED BY PASTOR LEVIN; MOTION CARRIED.**

Members had been given a copy of the Financial Procedures Manual at the last meeting. Beau asked the members to review the procedures and let him know if you have any changes you would like to see made. He indicated we may want to review the purchase thresholds for price comparisons, bidding, etc.

Other Business: Bernie Lang commented on how delicious the Nutrition meals have been the times that we've had them at meetings.

The meeting adjourned at 12:40 p.m.

Attachment "A"

**Finance Committee Meeting
Thursday, September 6, 2012
12:45 p.m.**

MINUTES

The following were present: Dan LaFoille, Omer Doran, Bernie Lang, Rev. Ingmar Levin, Bill Dubord and Beau Miller.

The Executive Director explained that we have bid out our meals for our Head Start Program for the many years and never have had any vendors interested in providing the meals, other than our Nutrition Program. Therefore, we are asking approval for the Nutrition Program to be a sole source provider. **BERNIE LANG MOVED TO APPROVE THE NUTRITION PROGRAM AS SOLE SOURCE BIDDER FOR OUR HEAD START MEALS, SECONDED BY OMER DORAN; MOTION CARRIED.**

The meeting adjourned at 1:00 p.m.

NOMINATING COMMITTEE MEETING
Thursday, September 6, 2012
1:00 p.m.

MINUTES

The following were in attendance: Omer Doran, Dan LaFoille, Bernie Lang, Karen Wigand, Bill Dubord and Cathy Pearson. Dave Anthony and Gil Vandenhouten asked to be excused.

We need approval of Susan Phillips to represent Head Start in the Consumer Sector of Schoolcraft County. She is a Social Worker at Schoolcraft Memorial Hospital and is very involved in the community. **DAN LAFOILLE MOVED TO APPROVE SUSAN PHILLIPS TO REPRESENT HEAD START IN THE CONSUMER SECTOR OF SCHOOLCRAFT COUNTY, SECONDED BY OMER DORAN; MOTION CARRIED.**

The Nominating Committee also discussed the expired board terms of Ken Penokie and Brenda Moya. Ken Penokie has been reappointed to represent U.P. Legal Services on the Governing Board. **OMER DORAN MOVED TO ACCEPT THE REAPPOINTMENT OF KEN PENOKIE TO REPRESENT U.P. LEGAL SERVICES ON THE GOVERNING BOARD, SUPPORTED BY DAN LAFOILLE; MOTION CARRIED.**

U.P. Rural Health Services has said they will be appointing someone to replace Brenda Moya (whose term expired the end of July) but we have not received any official word yet.

The meeting adjourned at 1:15 p.m.

**Safety Committee Meeting
August 28, 2012**

Safety Committee met August 28, beginning at 10:00 am with board members present including Tom Lippens, Omer Doran and Mari Negro. Wally Multerer was unable to attend this meeting. Staff present included Bill Dubord, Cathy Pearson, Pat Royer, Joe Dehlin and Naomi Fletcher. Mike Taylor was also present representing the Accident Fund, our Workers' Compensation Carrier.

The floor was given to Mike Taylor to discuss the Account Recap report to date for the year that ends 12/31/2012. There were 8 total injuries. Five were trip/fall, two by strain/lifting and one striking against/stepping on an obstacle.

Mike recommended looking at ways to prevent recurring injuries on the same areas of the body when more than one individual reports an accident. Develop a program to look ahead to remind staff about potential hazards, such as ice in the winter, standing water, overhead obstacles, etc.

Question: Does the insurance payout amount include only medical this go-round? Yes-Accident Fund uses the same fee-schedule as Blue Shield/Blue Cross. If an employee goes 7 days without working, then Workers' Comp pays wages, and that is counted against the claim. This year, there were only 7 medical and 1 incident only accidents-none of which had wages paid.

Mike provided the committee with the five year summary that included indemnity payments, medical payments and incident only losses. The overall five year loss ratio is 55.4%. Mike recommended that incidents involving musculo-skeletal injuries should be reported to the Accident Fund. Incidents involving cuts/abrasions and minor bruises don't necessarily have to be reported to the Fund if not of a serious nature (require only a band-aid), however, should still be reported to the MDS CAA.

The current premium was reviewed, and is based on several factors, including a three year look-back period. The premium for 2012 looks at 2008-10, which included a large payout in 2009. The first time 2009 will not be considered in calculating premiums will be 2014. Additional factors include if wages are paid by the Fund, then ALL of the medical is counted, not just 30%. There are also several employee classes that determine different rates.

Mike did note that the agency trend is moving toward decreased injuries/severity of injury. Bill noted we are doing our best to minimize employee risk. Cathy stated we send payroll stuffers prior to winter to remind employees to be careful in icy/snowy weathers.

Cathy reviewed with the committee a facility hazards review form. Tom Lippens would like to take the Board lead and sit on a committee to do site visits. Joe Dehlin has also agreed to work with Tom. Cathy will provide Tom and Joe with a list of MDS CAA/HRA sites for site-review. Tom and Joe will work out a schedule of site-visits. Pat Royer will provide the Kitchen Safety Check that can be reviewed at the time of site-visits as well. Pat provides the various kitchens' staff with the safety check so they are aware of and may make necessary corrections on a regular basis. Cathy will determine what Head Start's licensing review information to determine if their sites need to be included in the site-visits. Tom recommended an annual review.

Question: Do we keep a compiled data list of which programs are most affected by accidents, and where the injuries occur? We don't, but most of the accidents/injuries are in Head Start and Senior Services. This is not surprising since these are our two largest programs.

Accident Review:

Accident #1: Meal Driver tripped and fell out of the meal delivery vehicle while exiting, injuring left elbow. Sought doctor's care. No injury, but did aggravate existing bursitis. No lost work time, and has not returned to doctor for follow-up. It would be difficult to determine how he tripped out of car.

COMMITTEE ACTION: Recommend caution to meal drivers as they enter/exit their vehicles.

Accident #2: Personal Care provider strained arm from wrist to elbow due to repetitive transfers throughout the course of her work-day. No lost time. No ongoing treatment. COMMITTEE ACTION: Review lifting techniques with employees on a regular basis.

It was suggested that if the committee makes a recommendation that is timely, that program directors be made aware of the recommendation(s) rather than waiting for the meeting minutes to be approved.

The Committee also reminds staff to please black out any personal information, including DOB and SSN from accident reports before providing to the Board/Committees.

Meeting adjourned: 11:10 am.

**Menominee-Delta-Schoolcraft
Human Resources Authority**

**GOVERNING BOARD MEETING
Thursday, September 6, 2012
511 First Ave. No., Escanaba MI 49829
1:45 p.m. (EDT)**

MINUTES

The meeting was called to order at 2:35 p.m. by Chair Karen Wigand. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Omer Doran, Schoolcraft
Dan LaFoille, Schoolcraft
Eileen Martin, Schoolcraft
Ken Bryant, Schoolcraft
Myra Croasdell, Delta
Pastor Ingmar Levin, Schoolcraft
Mari Negro, Menominee
Geri Nelson, Delta
Tom Lippens, Delta
Walter Multerer, Menominee
Karen Wigand, Delta
Bernie Lang, Menominee
Julie Moberg, Delta

OTHERS PRESENT

William Dubord, Executive Director
Beau Miller, Finance Director
Cathy Pearson, Executive Assistant
Joe Dehlin, Weatherization Director
Mary Bunnin, FGP Director
Theresa Nelson, RSVP Director
Kim Johnson, Early Childhood Director
Connie Maule, SCP Director
Sally Kidd, Senior Services Director

MEMBERS ABSENT

Gil Vandenhouten, excused
Ken Penokie, excused
Beth Pletcher, excused
Dave Anthony, excused
Dave Moyle
Brenda Moya
John Stapleton

APPROVAL OF JULY 19, 2012 GOVERNING BOARD MINUTES

Members received a copy of the 7/19/12 Governing Board minutes for their review. There were no questions or comments **AND THEY WERE APPROVED WITH A MOTION FROM KEN BRYANT, SECONDED BY GERI NELSON; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

Ms. Wigand called on Treasurer Dan LaFoille who reported that the Finance Committee reviewed the July Accounts Payable Schedules and **HE RECOMMENDED THEIR APPROVAL, SUPPORTED BY TOM LIPPENS; MOTION CARRIED.** The Committee also reviewed a sole source bid for Head Start meals to be prepared by our Nutrition Program. We have bid this out the past several years and never have any other vendors bid to provide this service, probably because of the strict nutritional requirements. **BERNIE LANGE MOVED TO APPROVE THE SOLE SOURCE BID BY THE**

NUTRITION PROGRAM TO PROVIDE HEAD START MEALS, SECONDED BY DAN LAFOILLE, MOTION CARRIED. The committee also discussed wages for HRA employees not on the chart and recommends a 2% or \$.25/hour increase (whichever is greater) effective 10/1/12 provided job performance warrants. They also recommend a \$.60/hour increase for the Gladstone Head Cook as she is significantly lower than other staff with similar kitchen size and responsibilities. **PASTOR LEVIN MOVED TO SUPPORT THE RECOMMENDED WAGE INCREASE FOR HRA EMPLOYEES EFFECTIVE OCTOBER 1, 2012, SECONDED BY BERNIE LANG; MOTION CARRIED.** Chair Wigand noted that the Executive Director's wage will be reviewed upon completion of his performance appraisal and be dealt with at the October board meeting. *(see attachment "A")*

NOMINATING COMMITTEE REPORT

Chair Wigand called on Omer Doran who reported that the Nominating Committee met today and reviewed the appointment of Susan Phillips to represent Head Start in the Consumer Sector of Schoolcraft County. Kim Johnson noted that Ms. Phillips is a social worker at Schoolcraft Memorial Hospital and very active in the community. **OMER DORAN MOVED TO APPROVE THE APPOINTMENT OF SUSAN PHILLIPS TO FILL THE VACANCY IN SCHOOLCRAFT COUNTY, MR. LAFOILLE SUPPORTED THE MOTION; MOTION CARRIED.** The committee also considered the reappointment of Ken Penokie to represent U.P. Legal Services on our board **AND IT WAS DONE WITH A MOTION FROM TOM LIPPENS, SECONDED BY KEN BRYANT; MOTION CARRIED.** *(see attachment "B")*

SAFETY COMMITTEE REPORT

The Chair called on Tom Lippens who reported that the Safety Committee met on August 28, 2012 with our representative from the Accident Fund who reviewed a recap of accidents to date. It was noted that our accidents/claims have been reduced significantly over the past several years. When determining premium, however, it is based on payroll and a three year history. The committee will also begin doing facility checks on an annual basis. The Committee also reviewed two accidents, one involving a meal driver who tripped and fell out of the vehicle injuring his elbow. No work time was lost. The second involved a Personal Care Aide who strained her arm/wrist from repetitive client transfers. There was no lost work time. It was suggested that employees be reminded about proper lifting/transferring techniques. **THE SAFETY COMMITTEE REPORT WAS ACCEPTED UPON A MOTION FROM MR. BRYANT, SECONDED BY MR. DORAN; MOTION CARRIED.** *(see attachment "C")*

ACCEPTANCE OF STAFF MONTHLY REPORTS

Members received copies of the staff monthly reports for their review. There were no questions **AND THEY WERE ACCEPTED WITH A MOTION FROM DAN LAFOILLE, SUPPORTED BY OMER DORAN; MOTION CARRIED.**

ACCEPTANCE OF POLICY ADVISORY COMMITTEE MINUTES

Members received copies of the 7/27 (Mid-County) Foster Grandparent Program PAC minutes and

the 8/8 (Menominee) & 8/20/12 (Schoolcraft) Senior Companion Program PAC minutes for their review. There were no questions **AND THEY WERE ACCEPTED WITH A MOTION FROM KEN BRYANT, SECONDED BY MR. LIPPENS; MOTION CARRIED.**

APPROVAL OF CSBG 2013 FUNDING APPLICATION

Ms. Wigand called on Mr. Dubord who explained that every year we are required to get board approval for submission of our CSBG funding application. This year's initial award is \$185,000, but will most likely be revised in the Spring once actual funding and carry forward amounts are determined. **MR. DORAN MOVED TO APPROVE THE SUBMISSION OF THE CSBG 2013 FUNDING APPLICATION, SECONDED BY MR. MULTERER, MOTION CARRIED.**

ACCEPTANCE OF 7/12 DOE MONITORING REPORT & 7/31/12 UPCAP MONITORING REPORT.

Members were mailed copies of these reports for their review. There were no questions **AND THEY WERE ACCEPTED WITH A MOTION FROM PASTOR LEVIN, SUPPORTED BY MR. BRYANT; MOTION CARRIED.**

THORNTREE UPDATE

The Chair called on Bill Dubord who reminded the members that we are partners with Medallion Management in a housing development called Thorntree located in Gladstone. There are 63 units with a mixture of income requirements including market rate, 50-60% of state median and units under the 50-60% of state median income. We currently have 51% of 1% ownership but in 2016 (after 16 years) we will own 51% of the development. Prior to that time we will need to decide whether we want to continue with the current arrangement or sell our portion. Karen Wigand noted that she toured one of the units and commented on how nicely they are upkept.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director reminded the members that we will be putting forth our first federal RSVP application under the new recompetition requirements. He noted, however, that any new entities submitting applications must serve the exact same service area and he is doubtful another entity would want to for the small amount of money involved for such a large service area (Menominee, Delta, Schoolcraft & Luce Counties).

Mr. Dubord informed the board that we have issued lay-off letters for our Weatherization staff effective tomorrow as we have not received our next distribution of DOE ARRA funds.

The Executive Director reported that we received our new lease agreement for space at the Escanaba Civic Center. It includes new language that would require us to bar any individual who is on the sexual offender registry from entering the Civic Center for senior services. Bill noted that he has some concerns about the legality of doing this if we are the only lessee being required to do this in the City, and additionally we have concerns about how we would enforce such a mandate. We have asked for an extension of our current lease until we can get some clarification on this issue.

KEN BRYANT MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, MARI NEGRO SECONDED THE MOTION; MOTION CARRIED.

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business to come before the board.

ADJOURNMENT

There being no further business **THE MEETING ADJOURNED AT 3:10 p.m. WITH A MOTION FROM KEN BRYANT, SECONDED BY OMER DORAN; MOTION CARRIED.**

The next board meeting is Thursday, October 11, 2012 at 1:30 p.m.

THE FINANCE COMMITTEE HAS REVIEWED THE JULY 2012 ACCOUNTS PAYABLE SCHEDULES FOR **HUMAN RESOURCES AUTHORITY**. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

SENIOR CITIZENS	\$	128,105
VOLUNTEER PROGRAMS		34,719
NUTRITION		95,113
STATE & LOCAL PROGRAMS		80,316
ENERGY AND HOUSING		38,164
ASSET & LIABILITY ACCOUNTS		82,033
TOTAL	\$	458,451

SIGNED 
(TREASURER)

DATE 8-23-12

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Restructuring of Pinecrest Governing Board
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: Representatives from the three counties (Menominee, Delta and Dickinson) have meet with a representative of MAC and discuss the process of the restructuring of the Pinecrest Board. MAC is willing to request the State Legislature to make legislative adjustments to the present governing laws of Medical Care Facilities. The restructuring would provide each county board of commissioners to appoint 3 representatives to the restructured board.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/09/2012
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

LETTER OF UNDERSTANDING BETWEEN
DELTA COUNTY, DICKINSON COUNTY AND MENOMINEE COUNTY

The Pinecrest Medical Care Facility is unique to the Upper Peninsula and the State of Michigan. It is a jointly owned facility whose financial responsibility lies with the three County owners.

The three Counties have enjoyed a long standing joint ownership venture and operation of the Pinecrest Medical Care Facility. This successful relationship has been demonstrated through each County's voter approval of millages to construct a large expansion and modernization of the Medical Care Facility.

It is the desire of the three owner Counties to expand and enhance services further to meet the changing needs of the respective county residents.

The current legislation which guides the operation of Medical Care Facilities in Michigan needs to be updated. The owner Counties have agreed to pursue changing the legislation which will allow for ownership representation of the Pinecrest Board. The financial responsibility for taxpayer dollars lies solely with the elected County Commissioners. Currently, the County Commissioner only holds a liaison position on the Pinecrest Board, thus the Commissioner representative does not have voting rights or even the opportunity to fully engage in the meetings. Amending the current governing legislation for Pinecrest medical care facility will allow each county to provide local governance through appointments made by each county's Board of Commissioners.

By this Letter of Understanding, each County Board has agreed to request the State Legislature to make legislative adjustment to current laws governing Medical Care Facilities in Michigan. This change would affect Pinecrest Medical Care Facility, which is the only multi jurisdiction operation.

This Letter of Understanding has been presented and approved by each County as indicated in the following certifications.

DELTA COUNTY BOARD OF COMMISSIONERS

ADMINISTRATION OFFICE
310 LUDINGTON STREET
ESCANABA, MICHIGAN 49829
PHONE: 906-789-5100
FAX: 906-789-5197



LETTER OF UNDERSTANDING BETWEEN

DELTA COUNTY, DICKINSON COUNTY AND MENOMINEE COUNTY

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This Letter of Understanding has been presented and approved by each County as indicated in the following certifications.



I, Nancy Kolich, Delta County Clerk and Clerk of the Delta County Board of Commissioners do hereby certify this to be a true and exact copy from the regular meeting of the Delta County Board of Commissioners held on November 6, 2012.

I, Nancy Kolich, Delta County Clerk do hereby set my hand and seal this 6th day of November, 2012.

Nancy Kolich, Delta County Clerk

DHS/Pinecrest

THE SOCIAL WELFARE ACT (EXCERPT)
Act 280 of 1939

400.46 County social services board; administration of powers and duties; appointment and terms of members; oath; vacancies; conducting business at public meeting; notice; quorum; meetings; chairperson; effect of failure to attend meetings; compensation and expenses; availability of writings to public.

Sec. 46. (1) The administration of the powers and duties of the county department shall be vested in a county social services board of 3 members, appointed from persons residing within the county and not holding an elective office, for 3-year terms as follows: 2 members shall be appointed by the county board of commissioners, and 1 member by the director of social services. Members appointed before October 27, 1965, shall continue in office until the expiration of their terms and until successors are appointed and qualified. Each member shall qualify by taking and filing with the county clerk the constitutional oath of office, and shall hold office until the appointment and qualification of a successor. Vacancies in the membership of the board shall be filled for the expiration of the unexpired term, in the same manner as provided for appointment of the original members.

(2) The business which the county social services board may perform shall be conducted at a public meeting of the county social services board held in compliance with Act No. 267 of the Public Acts of 1976. Public notice of the time, date, and place of the meeting shall be given in the manner required by Act No. 267 of the Public Acts of 1976. A majority of the board constitutes a quorum for the transaction of business. The board shall meet on the call of the chairperson, or on a written request to the chairperson signed by 2 members of the board, or at times and places as prescribed by the rules of the board. The board shall hold not less than 12 meetings each fiscal year with an interval of not more than 5 weeks between 2 meetings.

(3) At the first meeting following the appointment of a new member to the board, the members shall choose 1 member as chairperson, who shall continue to act as chairperson of the board until the selection of a successor.

(4) If a member of the county social services board, upon receiving notification, fails to attend 3 consecutive regularly scheduled meetings of the board, the county board of commissioners after notification from the county social services board of the failure of a member to attend without reasonable cause such as illness or other circumstances beyond the member's control shall by formal vote excuse the member or declare the office vacant. The vacancy shall be filled for the remainder of the unexpired term in the same manner as the original appointment was made.

(5) Members of the board shall be reimbursed for necessary travel and other expenses, and shall be paid such amount as shall be fixed by the board of commissioners or board of county auditors.

(6) Except as prescribed in sections 35 and 64, a writing prepared, owned, used, in the possession of, or retained by the county social services board in the performance of an official function shall be made available to the public in compliance with Act No. 442 of the Public Acts of 1976.

History: 1939, Act 280, Imd. Eff. June 16, 1939;—Am. 1945, Act 53, Eff. Sept. 6, 1945;—CL 1948, 400.46;—Am. 1965, Act 401, Imd. Eff. Oct. 27, 1965;—Am. 1967, Act 60, Imd. Eff. June 20, 1967;—Am. 1978, Act 224, Imd. Eff. June 13, 1978.

Popular name: Act 280

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Law Enforcement Protection Agreement
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The City of Stephenson had approached Menominee County to discuss contracting with the County for law enforcement services within the City. An agreement has been drawn up and reviewed by the City Council of Stephenson and is now being forwarded to the County Board. The preliminary agreement would be for the duration of 19 months.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/09/2012
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

LAW ENFORCEMENT PROTECTION AGREEMENT (2012-2014)

THIS AGREEMENT is made on _____ between the CITY OF STEPHENSON, a Michigan municipality, whose address is PO Box 467, Stephenson, Michigan 49887 (hereafter "City") and the County OF MENOMINEE, a Michigan governmental entity, whose address is 839 10th Ave, Menominee, Michigan 49858 (hereinafter the "County"); and the MENOMINEE COUNTY SHERIFF DEPARTMENT, a law enforcement agency, whose address is 831 10th Ave, Menominee, Michigan 49858 (hereinafter the "Department").

RECITALS

WHEREAS, the City of Stephenson does not have their own law enforcement agency to provide law enforcement protection within the city limits.

WHEREAS, the City of Stephenson has determined that, at the present time, the best interests of their residents will be served in contracting for desired law enforcement protection services.

WHEREAS, the County allows the Department to contract out law enforcement protection services.

WHEREAS, the City and County have mutually agreed upon a cost proposal for providing law enforcement protection services to the City of Stephenson, including enforcement of City ordinances and maintenance of liquor control enforcement, which would be over and above law enforcement protection services which the Department would otherwise be obligated to render to residents of the City, as residents of Menominee County.

WHEREAS, the parties desire to enter into an agreement which provides for the desired law enforcement protection services.

AGREEMENT

NOW, THEREFORE, inconsideration of the above recitals, the promises, covenants, and conditions herein contained, the parties hereto agree as follows:

1. **Term.** The City, the County, the Department agree that for a period starting December 1, 2012 and ending June 30, 2014, the Department will provide law enforcement protection services as specified below.

2. **Coverage Hours.** The Department will provide law enforcement protection services within the City. The Department further agrees to be present during special events within the City when requested by the City. Other hours of law enforcement protection services will be provided on an "available status of officers on duty" basis. "Available status of officers on duty" shall mean the basic services that other units of government in Menominee County presently receive from the Department, as the Department is obligated to provide pursuant to the laws of the State of Michigan. The Department shall schedule coverage so as to best provide law enforcement protection services for the

City. The utilization and use of the Menominee County Sheriff's Reserve Units are acceptable to meet coverage requirements.

3. Cost.

(A) The cost of this contract is \$25,000 for one year. Since this initial contract will be for a 19 month period starting on December 1, 2012 and ending on June 30, 2014, the cost of the contract price shall be Thirty-seven-thousand-five-hundred dollars (\$37,500) and payable as follows:

a. The City of Stephenson shall pay Menominee County six thousand two hundred and fifty dollars (\$6,250) on a quarterly basis. The quarterly installments are due to Menominee County by the following dates: January 15, 2013, April 15, 2013, July 15, 2013, October 15, 2013, January 15, 2014 and April 15, 2014.

4. Protection Services. Protection services to be provided by the Department shall include, but not be limited to, general protection, enforcement of state statues, enforcement of municipal ordinances, and maintenance of liquor enforcement and inspections. The City agrees that unrelated and discretionary duties requested of the Department will be kept to a minimum to the extent that said services would be over and above law enforcement protection services which the Department would otherwise be obligated to render to residents of the City pursuant to the laws of the State of Michigan.

5. Mutual Assistance. The City of Stephenson agrees that the Department's mutual assistance pact currently in force will remain active. Under that pact, when other units of government request emergency assistance, it will be provided through whatever man power is available by the Department. As for any mutual assistance services which the Department provides within the coverage hours set forth in section 2. Coverage Hours, the Department's personnel shall return to the City and resume coverage immediately upon completion of any mutual assistance.

6. Liquor Enforcement and Inspections. The Department agrees to provide liquor license enforcement and inspections to the City and the Department agrees that the cost arising from those enforcement and inspections will be at no additional charge. The Department and City agrees that any monies received for liquor license enforcement and inspection shall be remitted to the Department.

7. Renewal. Ninety (90) days prior to the expiration of this Agreement, the City of Stephenson may submit a written request to the County and Department indicating a desire to extend this Agreement for an additional one (1) year. The cost for renewal will be negotiated between the County, Department and the City. If the City, County and Department agree to the cost for an additional year of services, this Agreement shall be extended for an additional year, provided an addendum is properly executed by the parties.

8. City Law Enforcement. During the term of this Agreement, the City of Stephenson will not maintain and/or operate a law enforcement department or agency. In addition, the City of Stephenson will not contract for law enforcement services with any other law enforcement agency.

9. Records/Reports. It is understood by the parties hereto that all law enforcement records relating to the services provided by the Department herein shall be maintained by the Department at its office. The Department shall provide, on no less than a monthly basis, a detailed report to the City of the law enforcement services provided. That report shall at a minimum include the specific hours of coverage for each day of the preceding month, the name of each officer who provided coverage, and a description of the type of services provided during each day, which at a minimum shall describe the starting time of services, the specific activities conducted, the City in which specific activities were conducted, and the ending time of services. A Menominee County Sheriff Deputy shall attend City Council meetings on a monthly basis to advise of the services provided and/or address any concerns of the Department or the City.

10. Termination. The City or the Department and the County may terminate this Agreement prior to its expiration by providing written notice of termination to the other parties. If termination notice is given, this Agreement shall terminate ninety (90) days from the date of notice. The City shall not be responsible for any costs of unemployment incurred by the County due to early termination as provided herein.

11. Liability. The Department has sole responsibility for its officers, employees, and agents. These responsibilities include, but are not limited to, payment of wages, provision of benefits, workers' compensation insurance, motor vehicle insurance, and general liability insurance. The Department and the County agree that the City shall not be liable to either the County or the Department or any of their officers, employees, or agents for any injuries or damages arising out of their employment with the County or the Department. The Department and the County hereby agree to hold the City harmless against any and all claims related thereto. The County and the Department shall hold the City, their officers, employees and agents, harmless from and shall defend them against any claim for damages resulting out of the intentional or negligent acts of the County, the Department, or their officers, employees, and agents.

12. Utility Services. Upon the report of any problems in the City to the Department relating to water, electricity, roads, sewers, culverts, plowing, or any municipal service, the Department shall promptly report said problem to the appropriate municipal official as designated by the City. The City shall keep the Sheriff informed of the various designated persons.

13. Miscellaneous.

- A. Each of the parties hereto has the power and authority to enter into this Agreement and each of the parties hereto has obtained approval for this Agreement from its respective governing body. Each of the parties has duly executed and delivered this Agreement. This Agreement is a legal, valid, and binding obligation of each party.

- B. This Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Michigan.
- C. This Agreement may be signed in any number of counterparts with the same effect as if the signature on each counterpart were on the same instrument.
- D. This Agreement represents the entire understanding and agreement between the Parties and supersedes all prior agreements or negotiations between the Parties.
- E. This Agreement may be amended, supplemented, or changed only by an agreement in writing that makes specific reference to this Agreement and is signed by the party against whom enforcement of any such amendment, supplement, or modification is sought.
- F. Any notices to be provided herein shall be deemed made when sent by certified mail, return-receipt requested and addressed to the Parties as their addresses are set forth above.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective on the date set forth on the first page of this Agreement.

City of Stephenson

Date: _____

By: _____

Date: _____

By: _____

County of Menominee

Date: _____

By: _____

Date: _____

By: _____

Menominee County Sheriff Department

Date: _____

By: _____

Date: _____

By: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Harris Township invoice - 3 Way Road Program
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
<p>The Road commission has submitted an invoice for work done to Harris Township Roads. The invoice is for \$51,403.01 the total dollar amount allotted for Harris Township.</p> <p>This is the FINAL billing for the funds in the 3 Way Road Project. All Projects have been completed and paid out.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/09/2012
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County Road Commission

P.O. Box 527

Stephenson MI 49887

Phone (906) 753-6914

Fax (906) 753-4319

INVOICE

Invoice #: 3WFP-016

11/06/12

To: Menominee County Board

Attn: Brian Bousley, County Administrator

839 10th Avenue

Menominee, MI 49858

DESCRIPTION	AMOUNT
Harris Township 3-Way Funding projects: Project # 1 - Reconstruct Spring Green Road	51,403.01
TOTAL	\$51,403.01

Please Remit Payment To:

Menominee County Road Commission

P.O. Box 527

Stephenson, MI 49887

**Three-Way Funding Program Statement
Harris Township**

	Beginning Balances	Project #1	Project #2	Project #3	Project #4	Total Spent	Remaining Balances
Project Cost		51,403.01				51,403.01	
MCRC	23,811.74	23,811.74	-	-	-	23,811.74	-
County	22,073.02	22,073.02	-	-	-	22,073.02	-
Township	5,518.25	5,518.25	-	-	-	5,518.25	-
Total	51,403.01	51,403.01	-	-	-	51,403.01	-

Project Descriptions:

Date: 09/24-10/31/12 **Work done:** Reconstruct Spring Green Road.

Note: Project cost through 10/31/2012 was \$152,719.61. Cost of this project is split 50/50 between township & road commission. The township is applying the balance of their 3-way funds to their share of the project cost.

- # 2
- # 3
- # 4

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner per diems and expenses as recently submitted for payment	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/09/2012
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Rec
11/5/12
BOS

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: \$.555/mile ~ effective 01 January 2012

*Meals Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Charlie Meintz ~ District 4

Date	Meeting Place	# of miles	X .555/mile	Total Cost	Account Number
10-24	Pinecrest Powers	50	.555	27.75	101-101-860.04
10-25	Pinecrest Powers	50	.555	27.75	101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
100			Total Mileage	55.50	
Total Mileage Fee					55.50

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Charlie Meintz

Signed

11-4-2012

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED

10/23/12

Menominee County Administrator

Mileage: \$.555/mile ~ effective 01 January 2012

*Meals Breakfast ~ up to \$7.50
 Lunch ~ up to \$10.00
 Dinner ~ up to \$17.50

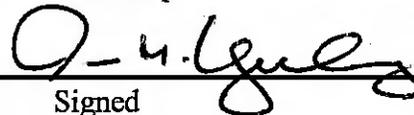
*must attach receipt for reimbursement

Name: James Furlong ~ District 2

Date	Meeting Place	# of miles	X .555/mile	Total Cost	Account Number
10-9-12	Daggitt	50		27.75	101-101-860.02
10-16-12	STEPHENSON	40		22.20	101-101-860.02
10-18-12	OSCEOLA	130		72.15	101-101-860.02
10-18-12	Breakfast			14.00	101-101-860.02
10-18-12	Dinner			19.00	101-101-860.02
10-19-12	Lunch			7.41	101-101-860.02
10-19-12	Gas			60.00	101-101-860.02
10-23-12	Daggitt	50			
			Total Mileage	100.71 expenses	
Total 270			Total Mileage Fee		149.85

Total = **250.26** ok.

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

10-24-12

Date

BAY MILLS RESORT AND CASINO
11386 WEST LAKESHORE DRIVE
BRIMLEY, MI 49715

CHECK: 4969
TABLE: 5/1

SERVER: 443 Amanda
DATE: OCT18'12 8:46PM
CARD TYPE: MASTERCARD
ACCT #: XXXXXXXXXXXXX1907
EXP DATE: XX/XX
AUTH CODE: 09497Z
000000000000VA5 8b M V VH
101812204648
JAMES FURLONG

SUBTOTAL: 14.83

Gratuuity: 4.17

Total: 19.00

SIGNATURE ***** THANK YOU *****

Please Leave Signed Copy

BIG BOY #3 - HANISTIQUE
687 E LAKESHORE DR
HANISTIQUE, MI 48854

DATE: 10/19/12 TIME: 09:31:03
MEM: 183219691900 STR: 0084 TEN: 0002
S-A-L-E-S O-P-A-F-T

SERVER: 0001

REF: 0003
BATCH: 004
CD TYPE: MC
TR TYPE: PR

AMOUNT: \$11.00

TIP AMT: 3.00

TOTAL: 14.00

ACCT: *****1907 EXP: **/**
AP: 83182Z
NAME: JAMES FURLONG
TRAN ID: 101812204648 AUDIT: 64500
VALD CD:

CARDHOLDER ACKNOWLEDGES RECEIPT OF
GOODS AND/OR SERVICES IN THE AMOUNT OF
THE TOTAL SHOWN HEREON AND AGREES TO
PERFORM THE OBLIGATIONS SET FORTH BY THE
CARDMEMBER'S AGREEMENT WITH THE ISSUER.

James Furlong
TOP COPY-MERCHANT BOTTOM COPY-CUSTOMER

Wells Citgo ATM
6344 U.S. 2
10/19/12 13:22:00
CITGO ATM
Wells, MI
Ticket: 2130068

Pump Gallons 16.173
Price 3.759
Amount \$60.88
Product Reg NL

Subtotal: \$60.88
Tax: \$6.00
Total: \$66.88

Batch-STD

00 - 004
0000000045
THANK YOU!
Thanks for stopping
Have a Nice Day

Restaurant 304
350 E Hwy 2
Hanistique, MI 48854
(306)341-0500

Dine In Table Tent # 73

10/19/2012 12:16:36 PM
Order 144017 Cashier: Ashley B

1 SM 1/3Th.bgr C80 6.93
1 1/3Th.ickbgr 0.00
1 SM Fly 0.00
1 SM Bev Bar 0.00

3 TOTAL ITEMS

SubTotal: 6.93
Tax: 0.42
Total: 7.41
Change: 12.59

Thank you for visiting!
Table Tent # 73

COPY

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED

11/1/12

Mileage: \$.555/mile ~ effective 01 January 2012

Menominee County Administrator

*Meals
Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Bernie Lang ~ District 1

Date	Meeting Place	# of miles	X .555/mile	Total Cost	Account Number
10-2	CA	116			
10-4	Mt. WKS!	118			101-101-860.01
10-9	CO. BD	54			101-101-860.01
10-11	CA	116			101-101-860.01
10-12	UPCAD	110			101-101-860.01
10-23	CO. BD	54			101-101-860.01
10-25	Mo. H.	144	718 →	.555	101-101-860.01
10-26	CUPPAD	3			101-101-860.01
10-29	SOC. SERU.	3			
		<u>718</u>	Total Mileage		
Total Mileage Fee					398.49

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Raney

Signed

10-31-12

Date

COPY

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED

10/31/12

Menominee County Administrator

Mileage: \$.555/mile ~ effective 01 January 2012

*Meals Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Jim Pearson ~ District 3

Date	Meeting Place	# of miles	X .555/mile	Total Cost	Account Number
10-9-12	Daggett	20			101-101-860.03
10-10-12	Airport	28			101-101-860.03
10-16-12	Airport	28			101-101-860.03
10-16-12	E-911 Stephenson	27			101-101-860.03
10-23-12	Daggett	20			101-101-860.03
					101-101-860.03
					101-101-860.03
			Total Mileage	123 x .555	
				Total Mileage Fee	68.27

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jim Pearson

Signed

10-31-12

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on Oct. 25 & Nov. 8, 2012 in the amount of \$236,747.71	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/09/2012
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure



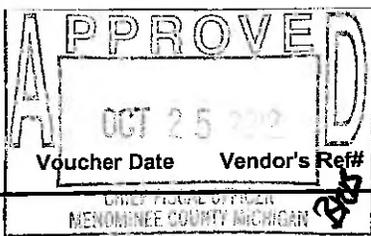
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
AIRGAS NORTH CENTRAL							\$8.66
26916	9/14/2012	9008624258	Oxygen	205-315-755.00	8.66		
ALL SEASONS EQUIPMENT							\$3,100.00
26982	10/16/2012	6811	PO# 02712 Boss Salter	101-265-755.00	1,475.00	x	
26983	10/17/2012	6816	PO# 02713 Boss Salter	101-265-930.00	1,625.00	x	
ANDERSON AUTO & RV SALES INC							\$638.43
26921	8/17/2012	PO 1200	Vehicle 5517 - Oil Change & Filter	205-315-934.02	59.95		
26922	8/24/2012	PO 1204	Plate # 55012 - Oil Change/Filter	205-315-934.02	53.03		
26923	8/25/2012	PO 1205	Plate # 55015 - Oil Change/Filter	205-315-934.02	34.95		
26924	9/14/2012	PO 1206	Plate # 55002 - Oil Change/Filter	205-315-934.02	22.00		
26925	10/18/2012	PO 1210	Plate # 55015 - Stab Link Kits	205-315-934.02	103.50		
26979	4/25/2012	4-25-12	Hitch & Wire Kit & Harness	101-331-755.00	365.00		
ANGELIS MENOMINEE INC							\$337.61
26879	9/7/2012	0192745-IN	Inmate Groceries	101-301-770.00	65.05		
26880	9/14/2012	2057211-IN	Inmate Groceries	101-301-770.00	70.36		
26881	9/21/2012	2747211-IN	Inmate Groceries	101-301-770.00	70.08		
26882	9/27/2012	0011452-IN	Inmate Groceries	101-301-770.00	128.25		
26883	9/29/2012	0194821-IN	Inmate Groceries	101-301-770.00	3.87		
AT&T - Carol Stream, IL							\$292.19
27018	10/1/2012	906753220910	October 1 - October 31, 2012	101-103-850.00	284.94	x	
27020	10/1/2012	906753458210	October 1 - October 31, 2012	101-103-850.00	27.25	x	
BAYSHORE VETERINARY CLINIC							\$61.96
26905	10/2/2012	154194	K9 Care	101-301-881.01	61.96		
Big O's Lube and Service, Inc.							\$262.67
26932	10/5/2012	9731	2011 Chevy Impala - Damaged Transm	205-315-934.02	199.82		
26933	9/10/2012	9516	2011 Chevy Impala - Oil Change	205-315-934.02	27.95		
26934	10/5/2012	9729	2011 Chevy Impala - Oil Change	205-315-934.02	34.90		
Bob Barker Company, Inc.							\$142.48
26898	10/5/2012	WEB000239907	Inmate Supplies	101-301-770.00	89.03		
26899	10/18/2012	WEB000241691	Inmate Supplies	101-301-770.00	53.45		
Body Works Plus							\$200.00
26931	10/2/2012	1969518784	2006 Chevy Impala - Replace Right He	205-315-934.02	200.00		
BP							\$969.10
26892	9/6/2012	35987229	Gasoline Sales - Sheriff Department	101-301-742.00	744.39		
27047	10/2/2012	35955584	Gasoline Charges	249-371-742.00	224.71	x	
CADIEU FUNERAL HOME							\$2,700.00
26987	10/8/2012	Burial	Doris May Johnson	101-681-833.00	300.00		
26988	8/14/2012	Burial	Theresa M. Olsen	101-681-833.00	300.00		
26989	8/14/2012	Burial	Joyce Marie Reidell	101-681-833.00	300.00		
26990	8/14/2012	Burial	Dolores Mary Dionne	101-681-833.00	300.00		
26991	8/14/2012	Burial	Clayton John Andersen	101-681-833.00	300.00		
26992	8/14/2012	Burial	Lynn Chevalier	101-681-833.00	300.00		
26993	8/14/2012	Burial	John Robert Smalter	101-681-833.00	300.00		
26994	8/14/2012	Burial	Theresa M. Ebsch	101-681-833.00	300.00		
26995	8/14/2012	Burial	Douglas Cecil Salewsky	101-681-833.00	300.00		
Carolyn Buchert							\$300.00
26997	8/14/2012	Burial	William Buchert	101-681-833.00	300.00		



**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General Cellcom Wisconsin RSA 04							\$455.87
26884	9/27/2012	606071	Cellular Services	101-301-850.00	280.52		
26964	10/5/2012	767732	Medical Examiner Cellular Services	101-648-727.00	90.33	x	
27056	10/5/2012	761087	Cellular Services	101-132-850.00	20.05	x	
27056	10/5/2012	761087	Cellular Services	296-664-850.00	51.01	x	
27056	10/5/2012	761087	Cellular Services	296-665-850.00	13.96	x	
CITY OF MENOMINEE - 2511 10TH ST.							\$11,939.46
26910	9/30/2012	3320	September 2012 - Gasoline Sales	205-315-742.00	3,972.49		
26911	5/31/2012	3237	May 2012 - Gasoline Sales	205-315-742.00	3,716.50		
26912	7/14/2012	3248	June 2012 - Gasoline Sales	205-315-742.00	3,548.58		
26986	10/12/2012	September 2012	Gasoline Charges	101-426-860.00	17.53		
26986	10/12/2012	September 2012	Gasoline Charges	101-426-860.00	27.12		
26986	10/12/2012	September 2012	Gasoline Charges	101-426-860.00	6.61		
26986	10/12/2012	September 2012	Gasoline Charges	101-257-742.00	33.73		
26986	10/12/2012	September 2012	Gasoline Charges	101-257-742.00	12.24		
26986	10/12/2012	September 2012	Gasoline Charges	101-257-742.00	36.38		
26986	10/12/2012	September 2012	Gasoline Charges	101-257-742.00	20.50		
26986	10/12/2012	September 2012	Gasoline Charges	101-426-860.00	14.55		
26986	10/12/2012	September 2012	Gasoline Charges	101-682-860.00	14.55		
26986	10/12/2012	September 2012	Gasoline Charges	101-265-742.00	123.36		
26986	10/12/2012	September 2012	Gasoline Charges	266-325-860.00	43.65		
27034	10/24/2012	November 2012	Rent	266-326-942.00	351.67	x	
CLOVERLAND PAPER CO							\$198.76
26941	10/19/2012	100157	Toilet Tissue, Tissues, Towels, Liners	101-265-755.01	79.79		
26942	10/19/2012	100158	Multifold Towels	101-265-755.01	30.37		
27007	10/12/2012	100096	Toilet Tissue & Facial Tissue	101-265-755.01	88.60		
Code Blue Designs							\$150.00
26907	10/18/2012	I-121016921	K-9 Standard License	101-301-881.01	150.00		
Cooper Office Equipment							\$497.70
27022	10/10/2012	92857	FOC - Bizhub 200	215-141-942.00	377.70		
27031	9/7/2012	91700	Probation & Parole Department - Konica	101-131-931.00	120.00		
Country Mile Document Destruct							\$78.65
27008	10/8/2012	14076	Shredding documents (10/4/12)	101-265-801.00	78.65		
Dan Bolinger							\$460.00
26981	10/18/2012	PA12-0183	Drug Law Forfeitures (12-3469-FH)	265-311-964.00	210.00	x	
27032	10/16/2012	PA12-0181	Drug Law Forfeitures	265-311-964.00	250.00	x	
Dennis Anderson							\$78.10
26906	10/10/2012	5281557	k9 Vitamins	101-301-881.01	78.10		
Dennis-Ruleau, Dawn							\$339.38
26963	10/23/2012	Reimbursement	Bridge Tolls, Meals & Mileage	296-663-860.00	339.38		
EAGLEHERALD PUBLISHING, LLC							\$389.57
27036	9/30/2012	1406	September 2012 Advertising	101-101-901.00	389.57		
EL-COM SERVICES INC							\$40.00
26918	9/18/2012	44551	Maintenance on Laptop	205-315-934.00	40.00		
Election Systems & Software							\$5,945.50
26944	10/23/2012	834476	PO# 02719 - Programming Nov 2012 E	101-262-727.00	5,945.50		
Fidlar Technologies, Inc.							\$770.52
27019	10/15/2012	R219634-IN	PO# 02717 Green Canvas Binder (x10)	101-268-727.00	770.52		

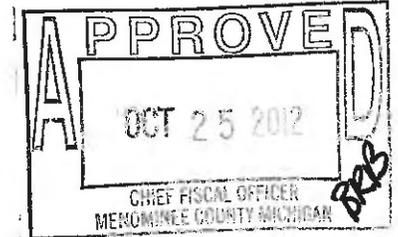


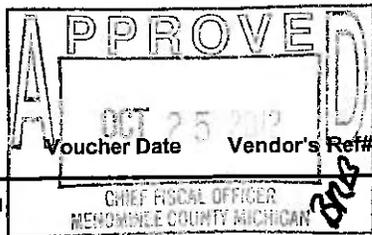
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Friends Ofc Prod Whse Direct							\$286.93
27023	10/10/2012	0173171	FOC - Office Supplies	101-141-727.00	286.93		
Furlong, James							\$250.26
26959	10/23/2012	Reimbursement	Mileage & Expenses - October 2012	101-101-860.02	250.26		
Governmental Products LLC							\$93.79
26947	10/1/2012	2820	2013 Dog Tags (x1000)	101-253-727.00	93.79		
Hi Tec Building Services							\$1,495.00
27057	8/30/2012	003740	Cleaning - August 2012	101-265-801.00	1,495.00		
Holmes Sealcoat							\$4,170.00
26949	8/25/2012	Annex	Sealcoat on 8/31/12	101-265-801.00	1,805.00		
26950	8/25/2012	Courthouse	Sealcoat on 8/25/12	101-265-801.00	2,150.00		
26951	8/31/2012	Library	Sealcoat on 8/31/12	101-265-801.00	215.00		
Hunter Motto							\$6.00
26980	10/16/2012	12-063-DL-1	Witness - Zachary Michael Reed	101-132-804.00	6.00		
ID NETWORKS							\$4,495.00
26878	10/1/2012	166481	PO# 02716 - Annual Maintenance Fee	101-301-934.02	4,495.00	x	
IMAGEWORKS							\$183.00
27045	9/25/2012	4924	Mary	208-751-745.01	44.00		
27045	9/25/2012	4924	Al	101-265-745.00	139.00		
INSTITUTE OF CONTINUING LEGAL							\$247.50
27043	10/25/2012	670480	Civil Jury Instructions	269-145-982.00	82.50	x	
27044	10/25/2012	670479	Civil Jury Instructions	269-145-982.00	82.50	x	
27055	10/25/2012	670478	Jury Instructions	101-132-802.00	41.25	x	
27055	10/25/2012	670478	Jury Instructions	101-148-802.00	41.25	x	
Ivens, Ruby E.							\$26.64
26958	10/23/2012	Reimbursement	Mileage - October 1, 2012 Parks Comm	208-751-860.00	26.64		
J S ELECTRONICS, INC.							\$463.58
26938	8/28/2012	17315	Squad 5515 - Triple Outlet Box	205-315-934.02	38.58		
27033	10/1/2012	17390	Tower Lease - October 2012	266-326-942.00	425.00		
J.F. Ahern Company							\$147.40
26891	10/12/2012	170889	Dry Chemicals, Cartridges	101-301-727.00	147.40		
Jane Zezeski							\$300.00
27001	10/8/2012	Burial	Theodore Zezeski	101-681-833.00	300.00		
Jean A. Voelker							\$300.00
26998	8/14/2012	Burial	Merton J. Voelker	101-681-833.00	300.00		
Joel Hensley, RN							\$1,765.00
26904	10/20/2012	Nursing Services	October 16 - October 31, 2012	101-301-770.01	1,365.00		
26977	10/22/2012	Blood Draw	T.S. (10/9) P.M. (10/13) J.G. (10/19) M.I	101-267-801.01	400.00		
Johnson, Gary							\$881.44
27014	10/11/2012	4969	Foster Care Cost (E.J.J.)	292-662-843.02	398.72		
27053	10/24/2012	4974	Foster Care Cost (E.J.J. & L.M.J.)	292-662-843.02	482.72		
Judy Wachal							\$300.00
27002	10/8/2012	Burial	John William Nemetz	101-681-833.00	300.00		
K & M Rentals							\$78.00
27004	10/11/2012	2802	Portable Toilet	208-751-801.00	78.00		

**MENOMINEE COUNTY
Claims Audit Report**

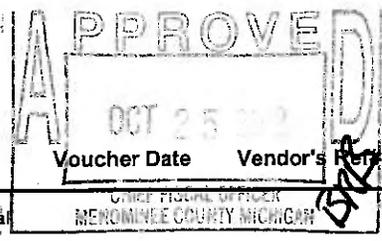
Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
K MART 7031							\$107.28
26955	7/11/2012	0703107111201001456	mate Supplies	101-301-770.00	53.34		
26956	9/7/2012	0703109071200505988	mate Supplies	101-301-770.00	53.94		
Kakuk, Tammany							\$594.72
26965	10/22/2012	4970	Foster Care Cost (C.J.C.)	292-662-843.02	241.36		
26966	10/22/2012	4971	Foster Care Cost (A.M.L.)	292-662-843.02	353.36		
Koehne							\$631.01
26885	8/6/2012	53835	2009 Chevy Tahoe - Vehicle Maintenan	101-301-881.01	591.05		
26935	8/27/2012	54775	2010 Chevy Impala - Loud Exhaust Mar	205-315-934.02	19.72		
26936	7/23/2012	53237	2008 Chevy Impala - Oil Change/Filter	205-315-934.02	20.24		
LENCA SURVEYING							\$2,377.40
26973	10/20/2012	12153	Remon Yr 2012 (10/7/12 - 10/20/12)	243-246-801.07	2,377.40		
Linderoth, Janis							\$146.52
27009	10/11/2012	Reimbursement	Mileage - UP State Fair Authority	101-101-710.00	146.52		
Margaret Bottkol							\$300.00
27003	10/8/2012	Burial	Jeffery Albert Bottkol	101-681-833.00	300.00		
Marvel Beauchamp							\$300.00
27000	10/8/2012	Burial	Leo Beauchamp	101-681-833.00	300.00		





MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								\$7,358.57
Mastercard								
26954		10/12/2012	Credit Card	Fred Pryor Careertrack	264-363-881.00	49.00	x	
26954		10/12/2012	Credit Card	Fred Pryor Careertrack	264-363-881.00	79.00	x	
26954		10/12/2012	Credit Card	Suamico Citgo	101-301-860.00	56.03	x	
26954		10/12/2012	Credit Card	Cellcom	101-301-755.00	69.90	x	
26954		10/12/2012	Credit Card	St. Ignace EZ Mart	205-315-860.00	53.91	x	
26954		10/12/2012	Credit Card	Burger King	205-315-860.00	7.52	x	
26954		10/12/2012	Credit Card	Speedway	205-315-860.00	68.24	x	
26954		10/12/2012	Credit Card	New China Buffet	205-315-860.00	8.85	x	
26954		10/12/2012	Credit Card	Carrabbas	205-315-860.00	19.29	x	
26954		10/12/2012	Credit Card	Mr M S Eaton	205-315-860.00	9.54	x	
26954		10/12/2012	Credit Card	Wal Mart	205-315-860.00	31.45	x	
26954		10/12/2012	Credit Card	Finley's	205-315-860.00	15.88	x	
26954		10/12/2012	Credit Card	Outback	205-315-860.00	15.25	x	
26954		10/12/2012	Credit Card	Clark	264-363-881.00	59.15	x	
26954		10/12/2012	Credit Card	Texas Roadhouse	205-315-860.00	13.24	x	
26954		10/12/2012	Credit Card	Smokey Bones	264-363-881.00	37.00	x	
26954		10/12/2012	Credit Card	International Police	101-301-881.01	45.00	x	
26954		10/12/2012	Credit Card	Arby's	264-363-881.00	14.91	x	
26954		10/12/2012	Credit Card	Marathon	205-315-860.00	75.00	x	
26954		10/12/2012	Credit Card	Beacon Bridge	264-363-881.00	49.61	x	
26954		10/12/2012	Credit Card	Subway	264-363-881.00	16.37	x	
26954		10/12/2012	Credit Card	Shell	264-363-881.00	54.26	x	
26954		10/12/2012	Credit Card	Dixie Saloon	264-363-881.00	50.00	x	
26954		10/12/2012	Credit Card	Hardees	205-315-860.00	7.72	x	
26954		10/12/2012	Credit Card	Quality Inn	264-363-881.00	86.67	x	
26954		10/12/2012	Credit Card	Quality Inn	264-363-881.00	86.67	x	
26954		10/12/2012	Credit Card	Island Oasis	205-315-860.00	81.88	x	
26954		10/12/2012	Credit Card	St. Ignace Ez Mart	205-315-860.00	36.44	x	
26954		10/12/2012	Credit Card	Shell Oil	205-315-860.00	43.84	x	
26954		10/12/2012	Credit Card	Finley's	205-315-860.00	8.14	x	
26954		10/12/2012	Credit Card	Holiday Inn of Marquette	264-363-881.00	19.35	x	
26954		10/12/2012	Credit Card	Speedway	101-301-860.00	40.05	x	
26954		10/12/2012	Credit Card	D & W Auto Svcs	101-301-860.00	49.75	x	
26954		10/12/2012	Credit Card	Wendy's	101-301-860.00	21.55	x	
26954		10/12/2012	Credit Card	Exxon Mobil	101-301-860.00	36.65	x	
26954		10/12/2012	Credit Card	Red Lobster	264-363-881.00	28.62	x	
26954		10/12/2012	Credit Card	BP Pantry	101-301-860.00	30.00	x	
26954		10/12/2012	Credit Card	Oostburg Pizza Ranch	101-301-860.00	18.86	x	
26954		10/12/2012	Credit Card	Finley's	205-315-860.00	6.35	x	
26954		10/12/2012	Credit Card	Meijer Inc.	205-315-860.00	4.35	x	
26954		10/12/2012	Credit Card	Meijer Inc.	205-315-860.00	44.51	x	
26954		10/12/2012	Credit Card	Holiday Inn Express	205-315-860.00	329.85	x	
26954		10/12/2012	Credit Card	Holiday Inn Express	205-315-860.00	329.85	x	
26954		10/12/2012	Credit Card	Finley's	205-315-860.00	12.60	x	
26954		10/12/2012	Credit Card	Holiday Inn Marquette	264-363-881.00	163.24	x	
26954		10/12/2012	Credit Card	Fire Mtn	205-315-860.00	13.65	x	
26954		10/12/2012	Credit Card	Wendy's	205-315-860.00	8.78	x	
26954		10/12/2012	Credit Card	Marathon	205-315-860.00	45.42	x	
26954		10/12/2012	Credit Card	New China Buffet	205-315-860.00	6.00	x	
26954		10/12/2012	Credit Card	McDonalds	205-315-860.00	5.18	x	
26954		10/12/2012	Credit Card	Shell Oil	205-315-860.00	37.69	x	
26954		10/12/2012	Credit Card	Intellius	101-301-727.00	19.95	x	
26954		10/12/2012	Credit Card	St. Ignace EZ Mart	205-315-860.00	24.87	x	
26954		10/12/2012	Credit Card	Speedway	205-315-860.00	52.01	x	



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vchcr#	Voucher Date	Vendor's Ref	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Mastercard								\$7,358.57
26954		10/12/2012	Credit Card	WM Suparcenter	205-315-860.00	23.02	x	
26954		10/12/2012	Credit Card	Marathon	101-301-860.00	41.02	x	
26954		10/12/2012	Credit Card	Ramada	264-363-881.00	137.80	x	
26954		10/12/2012	Credit Card	Holiday Superstore	205-315-860.00	45.61	x	
26954		10/12/2012	Credit Card	Logans	101-301-860.00	17.42	x	
26954		10/12/2012	Credit Card	Ramada	205-315-860.00	823.20	x	
26954		10/12/2012	Credit Card	Denny's	205-315-860.00	6.88	x	
26954		10/12/2012	Credit Card	Finley's	205-315-860.00	8.64	x	
26954		10/12/2012	Credit Card	Pizza House	205-315-860.00	16.13	x	
26954		10/12/2012	Credit Card	Texas Road House	205-315-860.00	16.95	x	
26954		10/12/2012	Credit Card	Shell Oil	205-315-860.00	35.75	x	
26954		10/12/2012	Credit Card	Fred Pryor	101-301-727.00	386.95	x	
26954		10/12/2012	Credit Card	Glens Quick Stop	264-363-881.00	59.06	x	
26954		10/12/2012	Credit Card	Steak N Shake	205-315-860.00	10.45	x	
26954		10/12/2012	Credit Card	Subway	205-315-860.00	7.95	x	
26954		10/12/2012	Credit Card	Island City Photograph	101-301-881.01	45.00	x	
26954		10/12/2012	Credit Card	I.C.S. Jail Supplies	101-301-881.00	76.64	x	
26954		10/12/2012	Credit Card	Lexington Lansing Hotel	264-363-881.00	275.52	x	
26954		10/12/2012	Credit Card	Cancun Mexican Grill	205-315-860.00	12.18	x	
26954		10/12/2012	Credit Card	Cracker Barrel	205-315-860.00	10.79	x	
26954		10/12/2012	Credit Card	Shell Oil	205-315-860.00	49.93	x	
26954		10/12/2012	Credit Card	Bayview Inn	264-363-881.00	67.61	x	
26954		10/12/2012	Credit Card	Finley's	205-315-860.00	8.47	x	
26954		10/12/2012	Credit Card	Finley's	205-315-860.00	11.43	x	
26954		10/12/2012	Credit Card	Ruby Tuesday	264-363-881.00	66.65	x	
26954		10/12/2012	Credit Card	Outback	205-315-860.00	18.32	x	
26954		10/12/2012	Credit Card	Wendy's	205-315-860.00	8.68	x	
26954		10/12/2012	Credit Card	Shell Oil	264-363-881.00	52.91	x	
26954		10/12/2012	Credit Card	Cracker Barrel	205-315-860.00	9.32	x	
26954		10/12/2012	Credit Card	Holiday	264-363-881.00	24.17	x	
26954		10/12/2012	Credit Card	Grand Travers Resort	264-363-881.00	305.79	x	
26954		10/12/2012	Credit Card	Grand Travers Resort	264-363-881.00	283.80	x	
26954		10/12/2012	Credit Card	Grand Travers Resort	264-363-881.00	268.80	x	
26954		10/12/2012	Credit Card	FKCH Mijem	205-315-860.00	16.91	x	
26954		10/12/2012	Credit Card	Speedway	205-315-860.00	22.94	x	
26954		10/12/2012	Credit Card	Grand Travers Resort	264-363-881.00	41.20	x	
26954		10/12/2012	Credit Card	The English Inn	205-315-860.00	20.41	x	
27040		10/12/2012	Credit Card	Shell Oil	101-682-860.00	68.59		
27040		10/12/2012	Credit Card	Staples	101-253-727.00	240.88		
27040		10/12/2012	Credit Card	Actionbag.com	517-252-727.00	40.71		
27040		10/12/2012	Credit Card	The Comfort Store	266-325-728.01	109.95		
27040		10/12/2012	Credit Card	USPS	101-268-729.00	4.90		
27040		10/12/2012	Credit Card	USPS	101-268-729.00	4.90		
27040		10/12/2012	Credit Card	Shell Oil	101-682-860.00	89.45		
27040		10/12/2012	Credit Card	USPS	101-268-729.00	4.90		
27040		10/12/2012	Credit Card	USPS	101-268-729.00	4.90		
27040		10/12/2012	Credit Card	Shanty Creek	101-101-859.00	152.32		
27040		10/12/2012	Credit Card	Shanty Creek	101-101-859.00	186.88		
27040		10/12/2012	Credit Card	Actionbag.com	517-252-727.00	55.91		
27041		10/12/2012	Credit Card	Buyonlinehow.com	296-668-955.00	132.37		
27041		10/12/2012	Credit Card	McDonald's	101-141-860.00	14.80		
27041		10/12/2012	Credit Card	Cedar Street Cafe	101-141-860.00	36.42		
27041		10/12/2012	Credit Card	USPS	101-268-729.00	4.90		
27041		10/12/2012	Credit Card	Marathon	101-141-860.00	39.42		

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Mastercard								\$7,358.57
	27041	10/12/2012	Credit Card	USPS	101-268-729.00	4.90		
	27041	10/12/2012	Credit Card	McDonalds	101-141-860.00	20.91		
	27041	10/12/2012	Credit Card	Boyne Highlands	101-141-860.00	184.10		
	27041	10/12/2012	Credit Card	Boyne Highlands	101-141-860.00	184.10		
	27041	10/12/2012	Credit Card	USPS	101-268-729.00	4.90		
	27041	10/12/2012	Credit Card	Credit - Shanty Creek	296-668-860.00	-146.16		
	27041	10/12/2012	Credit Card	Credit - Boyne Highlands	101-141-860.00	-9.78		
	27041	10/12/2012	Credit Card	Credit - Boyne Highlands	101-141-860.00	-9.79		
MEIERS SIGNS INC								\$400.00
	26920	10/17/2012	27812	Vinyl Lettering - Patrol Car	205-315-934.02	400.00		
Menards - Marinette								\$917.84
	26945	10/18/2012	7497	Building & Ground Supplies	101-265-755.00	91.08		
	26946	10/18/2012	7513	Credit Memo - Building & Ground Suppl	101-265-755.00	-29.99		
	26974	10/16/2012	7332	Building & Ground Supplies	101-265-931.00	330.94		
	26975	10/16/2012	7347	Building & Ground Supplies	101-265-931.00	49.99		
	27010	10/5/2012	6385	Oval Chain Brass	101-265-755.00	10.90		
	27015	10/8/2012	6622	Building & Grounds Supplies	101-265-931.00	299.74		
	27016	10/8/2012	6621	Miscellaneous Supplies	101-265-755.00	41.61		
	27017	10/9/2012	6728	Courtroom B - Commission	101-103-970.12	123.57		
MENOMINEE COUNTY JOURNAL								\$118.00
	27035	10/1/2012	123	Advertising for September 2012	101-401-755.00	54.00		
	27035	10/1/2012	123	Advertising for September 2012	101-101-901.00	36.00		
	27035	10/1/2012	123	Advertising for September 2012	101-101-901.00	28.00		
MENOMINEE COUNTY ROAD COMMISSI								\$40.91
	26894	10/18/2012	10640	Power to Radio's	101-301-755.00	40.91		





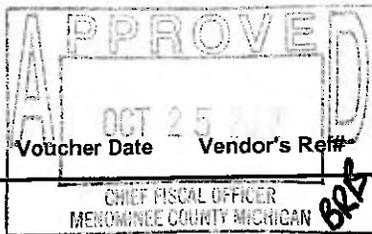
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Michigan Counties Workers'								\$25,883.00
27037		10/24/2012	9072	Quarterly Payment	101-101-716.00	116.79		
27037		10/24/2012	9072	Quarterly Payment	101-103-716.00	44.98		
27037		10/24/2012	9072	Quarterly Payment	101-132-716.00	106.78		
27037		10/24/2012	9072	Quarterly Payment	101-136-716.00	386.55		
27037		10/24/2012	9072	Quarterly Payment	101-141-716.00	500.11		
27037		10/24/2012	9072	Quarterly Payment	101-148-716.00	31.32		
27037		10/24/2012	9072	Quarterly Payment	101-150-716.00	3.09		
27037		10/24/2012	9072	Quarterly Payment	101-172-716.00	381.14		
27037		10/24/2012	9072	Quarterly Payment	101-215-716.00	201.13		
27037		10/24/2012	9072	Quarterly Payment	101-253-716.00	147.64		
27037		10/24/2012	9072	Quarterly Payment	101-257-716.00	295.07		
27037		10/24/2012	9072	Quarterly Payment	101-261-716.00	34.36		
27037		10/24/2012	9072	Quarterly Payment	101-265-716.00	1,160.58		
27037		10/24/2012	9072	Quarterly Payment	101-267-716.00	734.93		
27037		10/24/2012	9072	Quarterly Payment	101-268-716.00	60.53		
27037		10/24/2012	9072	Quarterly Payment	101-301-716.00	11,736.26		
27037		10/24/2012	9072	Quarterly Payment	101-331-716.00	12.15		
27037		10/24/2012	9072	Quarterly Payment	101-426-716.00	25.73		
27037		10/24/2012	9072	Quarterly Payment	101-648-716.00	48.61		
27037		10/24/2012	9072	Quarterly Payment	101-682-716.00	36.01		
27037		10/24/2012	9072	Quarterly Payment	205-315-716.00	6,587.99		
27037		10/24/2012	9072	Quarterly Payment	205-316-716.00	497.92		
27037		10/24/2012	9072	Quarterly Payment	208-751-716.00	1,007.84		
27037		10/24/2012	9072	Quarterly Payment	249-371-716.00	128.77		
27037		10/24/2012	9072	Quarterly Payment	266-325-716.00	333.21		
27037		10/24/2012	9072	Quarterly Payment	266-326-716.00	34.31		
27037		10/24/2012	9072	Quarterly Payment	271-790-716.00	673.81		
27037		10/24/2012	9072	Quarterly Payment	296-663-716.00	226.26		
27037		10/24/2012	9072	Quarterly Payment	296-664-716.00	174.28		
27037		10/24/2012	9072	Quarterly Payment	296-665-716.00	154.85		
MICHIGAN ELECTION RESOURCES								\$19,623.41
26943		10/16/2012	30342	PO# 02718 Ballots - Nov 2012 Election	101-262-727.00	19,623.41		
MICHIGAN STATE INDUSTRIES								\$252.60
27006		10/4/2012	1229 10053	Laundry Bleach & Detergent	101-265-755.01	252.60		
Michigan Taser Distributing								\$85.40
26919		9/26/2012	8585	Extended Digital Power Magazine	205-315-934.00	85.40		
MILLERS ACTION OFFICE SUPPLY I								\$62.30
26984		10/18/2012	089089	Paper	101-265-980.02	62.30		
MOORE MEDICAL CORP								\$931.85
26902		10/10/2012	81964126 EI	Inmate Medical Supplies	101-301-770.01	432.95		
26903		10/16/2012	97471468 RI	Inmate Medical Supplies	101-301-770.01	498.90		
NKS Tire & Service, Inc.								\$2,012.37
26926		9/11/2012	88591	2011 Chevy Impala - Tires	205-315-934.02	450.92		
26927		9/26/2012	89062	Squad 5505- Winter Tires	205-315-934.02	450.92		
26928		10/15/2012	89573	2010 Chevy Impala - Tires	205-315-934.02	450.92		
26929		10/15/2012	89594	2012 Chevy Impala - Tires	205-315-934.02	551.88		
26930		10/12/2012	89554	2011 Chevy Impala - Tire	205-315-934.02	107.73		

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Office Depot, inc.							\$145.28
27024	10/3/2012	627364806001	Office Supplies	101-172-727.00	53.33		
27027	10/2/2012	627187116001	Annex Office Supplies	101-261-727.00	86.36		
27028	10/2/2012	627187393001	Annex Office Supplies	101-261-727.00	5.59		
Pan-O-Gold Baking Co.							\$99.73
26900	10/2/2012	00040683227619	Inmate Groceries	101-301-770.00	45.78		
26901	10/9/2012	00040683228304	Inmate Groceries	101-301-770.00	53.95		
Pinecrest Medical Center							\$15.00
26909	10/1/2012	September 2012	Telephone Charges	205-315-727.00	15.00		
Poupore Collision & Towing							\$281.12
26939	9/26/2012	518	2009 Chevy Tahoe - Oil Change	205-315-934.02	31.12		
26940	8/29/2012	517	2011 Chevy Impala - Tie Rod	205-315-934.02	250.00		
Przewrocki, Joan							\$39.00
27054	10/24/2012	4975	Transport of Juvenile (M.P.)	101-132-801.01	15.00		
27054	10/24/2012	4975	Transport of Juvenile (M.P.)	101-132-801.00	24.00		
Quill Corporation							\$660.19
26889	10/16/2012	6554897	Sheriff Department - Office Supplies	101-301-727.00	433.72		
26890	10/3/2012	6253852	Sheriff Department - Office Supplies	101-301-727.00	173.90		
27021	10/8/2012	6354870	PA's Office - Office Supplies	101-267-727.00	52.57		
Rabida, Katrina							\$8.00
26985	10/18/2012	Reimbursement	Birdge Fare (x2)	101-426-983.00	8.00		
RCOM							\$225.89
27005	10/15/2012	11325	Expense Reduction	101-103-850.00	225.89		
Rebecca Squires-Stepniak							\$24.38
26962	10/23/2012	Reimbursement	Meals - (10/16 - 10/18)	296-665-860.00	24.38		
Reinhart Foodservice							\$1,067.25
26895	10/11/2012	147459	Inmate Groceries	101-301-770.00	502.03		
26896	10/16/2012	148544	Inmate Groceries	101-301-770.00	565.22		
Riverside Chevrolet							\$527.69
26937	8/31/2012	6058193-1	2010 Chevy Impala - Vehicle Maintenanc	205-315-934.02	527.69		
Schroud, Margaret							\$55.50
26953	10/24/2012	Reimbursement	Mileage - October 2012	101-257-860.00	55.50		
Sherwin Williams Company							\$88.46
27042	10/5/2012	6949-4	Paint - Health Department	101-265-930.01	88.46		



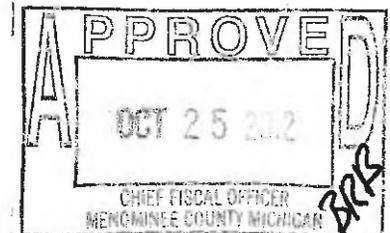


**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
		CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN					\$202.40
Standard Insurance Company							
26967	10/24/2012	November 2012	Life Insurance Premium	101-101-713.00	11.50		
26967	10/24/2012	November 2012	Life Insurance Premium	101-132-713.00	6.32		
26967	10/24/2012	November 2012	Life Insurance Premium	101-136-713.00	11.50		
26967	10/24/2012	November 2012	Life Insurance Premium	101-141-713.00	9.20		
26967	10/24/2012	November 2012	Life Insurance Premium	101-148-713.00	0.58		
26967	10/24/2012	November 2012	Life Insurance Premium	101-215-713.00	11.50		
26967	10/24/2012	November 2012	Life Insurance Premium	101-172-713.00	4.60		
26967	10/24/2012	November 2012	Life Insurance Premium	101-261-713.00	2.30		
26967	10/24/2012	November 2012	Life Insurance Premium	101-267-713.00	9.20		
26967	10/24/2012	November 2012	Life Insurance Premium	101-268-713.00	2.30		
26967	10/24/2012	November 2012	Life Insurance Premium	101-253-713.00	6.90		
26967	10/24/2012	November 2012	Life Insurance Premium	101-257-713.00	4.60		
26967	10/24/2012	November 2012	Life Insurance Premium	101-285-713.00	2.30		
26967	10/24/2012	November 2012	Life Insurance Premium	101-301-713.00	48.30		
26967	10/24/2012	November 2012	Life Insurance Premium	101-331-704.00	2.30		
26967	10/24/2012	November 2012	Life Insurance Premium	101-103-713.00	2.30		
26967	10/24/2012	November 2012	Life Insurance Premium	101-426-713.00	2.30		
26967	10/24/2012	November 2012	Life Insurance Premium	271-790-713.00	9.20		
26967	10/24/2012	November 2012	Life Insurance Premium	296-663-713.00	2.30		
26967	10/24/2012	November 2012	Life Insurance Premium	296-664-713.00	2.30		
26967	10/24/2012	November 2012	Life Insurance Premium	296-665-713.00	2.30		
26967	10/24/2012	November 2012	Life Insurance Premium	208-751-713.00	4.60		
26967	10/24/2012	November 2012	Life Insurance Premium	205-316-713.00	2.30		
26967	10/24/2012	November 2012	Life Insurance Premium	205-315-713.00	23.00		
26967	10/24/2012	November 2012	Life Insurance Premium	266-325-713.00	16.10		
26967	10/24/2012	November 2012	Life Insurance Premium	266-326-713.00	2.30		
State of Michigan - Michigan State Police							\$1,750.00
26886	9/24/2012	551-379613	T1 Line - Datacomm 7/1/12 - 9/30/12	101-301-976.00	1,750.00	x	
STEPHENSON MARKETING COOPERATI							\$8,049.08
26913	9/30/2012	015579	Gasoline Sales - Sheriff Department	205-315-742.00	4,689.63		
26914	8/31/2012	015579	Gasoline Sales - Sheriff Department	205-315-742.00	2,671.89		
27048	9/30/2012	462643	September 2012	208-751-930.03	435.14	x	
27048	9/30/2012	462643	September 2012	208-751-742.00	252.42	x	
TC Cleaning							\$283.00
26969	10/18/2012	1906	Annex - Scrub & Recoat	101-265-755.02	283.00		
Time Warner Cable							\$124.16
26897	9/30/2012	004-620475202-001	10/6/12 - 11/5/12 - Sheriff Department	101-301-770.00	124.16		
Tracy Pendergast							\$300.00
26996	8/14/2012	Burial	Patrick James Pendergast	101-681-833.00	300.00		
TWIN CITY ELECTRIC, Inc.							\$264.50
26915	9/14/2012	78081	Telephone Maintenance - Sheriff Depar	205-315-755.00	264.50		
U.E.S. COMPUTERS, INC.							\$5,897.98
26917	10/16/2012	62295	RIM BlackBerry(x2)	205-315-850.00	199.98		
26857	10/19/2012	62346	Computer Maintenance	101-103-857.00	937.00		
27011	9/19/2012	27339	Government Symantec Protection Suite	101-103-857.00	2,925.00		
27012	9/19/2012	27340	Cisco Maintenance Renewal	101-103-857.00	774.00		
27013	9/20/2012	27345	Renewals	101-103-857.00	937.00		
27025	10/10/2012	36744	Computer Maintenance	101-103-857.00	125.00		

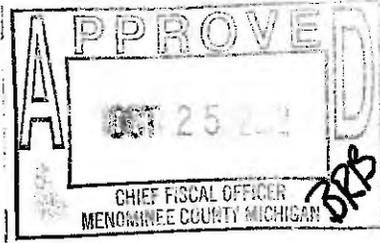
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
U.S. Bank Equipment Finance							\$133.07
26972	10/16/2012	213972466	Konica - BizHub Copier	101-172-942.00	133.07		
UNIFORM SHOPPE							\$1,117.11
26893	7/30/2012	211807	Miscellaneous Items - Sheriff Departme	101-301-745.00	20.00		
26960	10/23/2012	212812	PO# 02721 - Safety Vests	101-103-755.00	587.11		
26961	7/31/2012	211882	PO# 02722 - Shirt Emblems (x300)	101-103-755.00	510.00		
Valent, Susan F.							\$162.90
27026	10/12/2012	M12-3457 & M12-3458	Transcripts (people v Thomas Carr)	101-131-806.00	75.20		
27029	9/30/2012	Reimbursement	Mileage & Meals	101-131-860.00	87.70		
Verizon Wireless							\$1,136.43
26952	10/1/2012	2808165381	Cellular Services	101-265-850.01	126.25		
26952	10/1/2012	2808165381	Cellular Services	101-301-850.00	256.44		
26952	10/1/2012	2808165381	Cellular Services	101-301-934.01	266.19		
26952	10/1/2012	2808165381	Cellular Services	101-426-850.00	61.84		
26952	10/1/2012	2808165381	Cellular Services	101-682-850.00	32.39		
26952	10/1/2012	2808165381	Cellular Services	205-315-850.00	392.92		
26952	10/1/2012	2808165381	Cellular Services	266-325-850.00	0.40		
WALTER BROTHERS INC							\$8.28
26978	8/10/2012	A174304	Marine Supplies	101-331-755.00	8.28		
White Water Associates, Inc.							\$60.00
26976	10/18/2012	130522	Water Analysis (10/15/12) x 4	208-751-920.00	60.00		
William Delfosse							\$300.00
26999	8/14/2012	Burial	William G. Delfosse	101-681-833.00	300.00		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							\$345.30
26970	10/17/2012	0402047856-00008	Kleinke Park	208-751-920.01	255.78		
26971	10/17/2012	0402047856-00005	Kleinke Park	208-751-920.01	89.52		
WORMWOOD, DEBRA							\$24.70
27030	10/16/2012	Reimbursement	Mileage (911 Governing Board)	266-325-860.00	24.70		
Total Amount for Bank Account: General							\$131,385.73



**MENOMINEE COUNTY
Claims Audit Report**

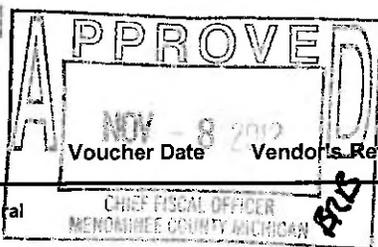
Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Durocher, Tony							\$119.86
27058	10/25/2012	Reimbursement	Meal & Mileage (10/23/12)	101-132-801.00	80.86		
27059	10/25/2012	4977	Transport of Juvenile (M.P.)	101-132-801.01	15.00		
27059	10/25/2012	4977	Transport of Juvenile (M.P.)	101-132-801.00	24.00		
Friends Ofc Prod Whse Direct							\$271.95
27060	10/23/2012	017384I	FOC - Office Supplies	101-141-727.00	271.95		
Total Amount for Bank Account: General							\$391.81





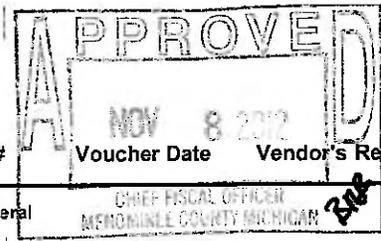
MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total	
Bank Account: General								
A B C PRINTERS 27165	10/18/2012	95289	Continuation Shees (2 sided)	101-268-729.00	280.51		\$280.51	
Aaron A. Ihander 27312	10/22/2012	Reimbursement	Patrol Jacket - Uniform Allowance	205-315-745.00	199.99		\$199.99	
Ace Hardware 27116	10/12/2012	205703/2	Entry Juno	101-265-755.00	29.99		\$81.68	
27117	10/12/2012	205707/2	Mender Hose, Valve Angl	101-265-755.00	16.27			
27118	10/17/2012	205743/2	Chain Coil, Binder Load, Grab Hook	101-265-755.00	28.93			
27119	10/29/2012	205840/2	Nipple Galv	101-265-755.00	6.49			
Ade Incorporated 27100	10/23/2012	84971	District Forms (Needs Pass Web Recor	101-136-755.00	150.00		\$150.00	
ALGER-DELTA COOPERATIVE ASSOCI								
27254	10/31/2012	370500	Shakey Lakes Office/Shop	208-751-920.01	106.33		\$942.90	
27255	10/31/2012	379700	Storage Shed	208-751-920.01	66.14			
27256	10/31/2012	380300	Shower Building	208-751-920.01	143.17			
27257	10/31/2012	367100	N8390 Beach House	208-751-920.01	45.71			
27258	10/31/2012	367200	Northwest Campsites	208-751-920.01	221.52			
27259	10/31/2012	369802	W8449 Co Rd G12 Campsites	208-751-920.01	56.15			
27260	10/31/2012	383001	Shakey Lakes Park/Horse	208-751-920.01	34.83			
27261	10/31/2012	383200	N8380 Co Park Rd 20.5	208-751-920.01	80.40			
27262	10/31/2012	383301	Shakey Lakes/Cattle Ara	208-751-920.01	84.66			
27263	10/31/2012	1503500	N8380 Co Pk Rd 20 Pt 5	208-751-920.01	78.99			
27264	10/31/2012	1614900	Bath House	208-751-920.01	25.00			
ANGELIS MENOMINEE INC								
27289	10/2/2012	1573211-IN	Inmate Groceries	101-301-770.00	8.92			\$498.45
27290	10/5/2012	0011032-IN	Inmate Groceries	101-301-770.00	89.67			
27291	10/11/2012	0018370-IN	Inmate Groceries	101-301-770.00	12.11			
27292	10/14/2012	0187508-IN	Inmate Groceries	101-301-770.00	130.29			
27293	10/16/2012	0080321-IN	Inmate Groceries	101-301-770.00	15.16			
27294	10/20/2012	0042221-IN	Inmate Groceries	101-301-770.00	86.59			
27295	10/31/2012	1805211-IN	Inmate Groceries	101-301-770.00	82.07			
27296	10/29/2012	0011422-IN	Inmate Groceries	101-301-770.00	71.66			
27297	10/31/2012	6052118-IN	Inmate Groceries	101-301-770.00	1.98			
AT&T - Carol Stream, IL								
27126	10/19/2012	906863661410	October 19 - November 18, 2012	266-325-850.00	225.26	x	\$1,092.93	
27130	10/19/2012	906863202310	October 19 - November 18, 2012	101-103-850.00	391.89	x		
27266	10/19/2012	906863444110	October 19 - November 18, 2012	101-103-850.00	474.53	x		
27301	10/13/2012	616T49897710	Telephone Services	101-301-850.00	1.25	x		
AT&T Long Distance								
27180	10/19/2012	854528091	Telephone Services	101-103-850.00	208.90		\$208.90	
Banc of America Leasing								
27149	10/22/2012	012197287	Probation/Parole Office (November 201	101-131-942.00	139.97		\$139.97	
BAYSHORE VETERINARY CLINIC								
27303	10/22/2012	154776	K9 Care	101-301-881.01	137.46		\$137.46	
Big Chill Ice Company								
27231	11/6/2012	4986	Juvenile Restitution (S.J.D.)	292-000-201.00	10.00		\$10.00	
Big O's Lube and Service, Inc.								
27317	11/1/2012	9936	Oil Change & Filter (2011Impala)	205-315-834.02	57.90		\$57.90	



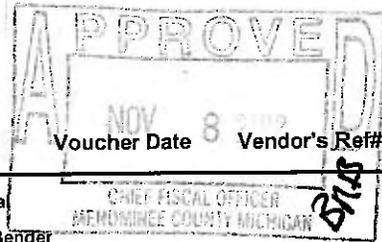
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Brunelle, Jennifer 27162	10/30/2012		Reimbursement Mileage - October 2012	296-664-860.00	82.70		\$82.70
BS&A Software 27250	11/1/2012	086373	Building Department System 11/1/12 - 1	101-103-857.00	1,095.00		\$1,095.00
Cellcom Wisconsin RSA 04 27300	10/27/2012	880051	Sheriff Department - Cellular Services	101-301-850.00	563.98		\$563.98
Charlevoix, Maureen R. 27166	10/29/2012	M11-3413-FH	People v Nicolas DuPont (Transcript)	101-131-806.00	51.70		\$51.70
CITY OF MENOMINEE - 2511 10TH ST. 27173	11/5/2012	December 2012	Rent	266-326-942.00	351.67		\$351.67
City of Stephenson - P.O. Box 467 27164	10/22/2012	709	Annex - Water, Electric, Sewer	101-261-920.01	17.00		\$229.76
27164	10/22/2012	709	Annex - Water, Electric, Sewer	101-261-920.02	30.00		
27164	10/22/2012	709	Annex - Water, Electric, Sewer	101-261-920.03	182.76		
CLOVERLAND PAPER CO 27167	10/26/2012	100216	Center Pull Towels, Tissue, Toilet Tissu	101-265-755.01	131.55		\$176.73
27168	10/26/2012	100188	Sani Comode Mat	101-265-755.01	45.18		
Cody, Glenn 27101	10/1/2012		Reimbursement Parks Committee Mileage (10/1/12)	208-751-860.00	4.08		\$4.08
Concerned Associates 27248	11/6/2012	MCO.2.8.12	EAP for November 2012 - January 31, 2	101-103-801.00	1,079.50		\$1,079.50
DEKETO, LLC 27128	11/1/2012	DK 10-12	October 2012 Documents (x493)	256-277-857.00	1,035.30		\$1,035.30
Delta/Menominee Health Dept. 27238	10/24/2012		Application Fee Raw Land Evaluation (N5156 Hwy M35)	208-751-755.02	167.00		\$167.00
Dennis-Ruleau, Dawn 27227	11/5/2012	4982	Crisis Intervention - October 2012	296-668-801.00	660.00		\$660.00
DH Wireless Solutions 27276	8/31/2012	EXECUIN5405	PO# 02720 - Modems for Squad Cars (101-301-934.03	4,681.10		\$4,681.10
Dick Myers Custom Welding 27307	11/2/2012	076331	Recondition/Install Grill Guard (2012 Ch	101-301-981.00	240.00		\$240.00
Digital Rez International Inc. 27133	11/1/2012	DR1344266	Annual Maintenance Plan Renewal	208-751-880.00	594.00		\$594.00
DRAZE, THOMAS 27310	11/2/2012		Reimbursement Under Armor Shoes - Uniform Allowanc	205-315-745.00	63.59		\$162.69
27311	10/20/2012		Reimbursement Waterproof Boots - Uniform Allowance	205-315-745.00	99.10		
DTE Energy 27170	9/24/2012	462245200011	Annex - Commercial Heating	101-261-920.04	54.78		\$54.78
Employee Benefits Agency, Inc. 27242	11/1/2012	3119	ABS Monthly Admin Fee (November 20	101-103-712.02	240.00		\$240.00
Friends Ofc Prod Whse Direct 27120	11/1/2012	0174351	Equalization - Mailers & Labels	101-257-727.00	60.98		\$124.29
27125	10/23/2012	0173861	ROD - Office Supplies	101-268-727.00	63.31		
Garcia Linda 27161	10/29/2012	598	Guardianship Reviews (x4)	101-148-804.00	101.11		\$101.11



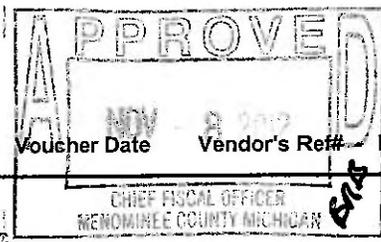
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Good Source	27286	10/24/2012	S10292405	Inmate Groceries	101-301-770.00	699.43		\$699.43
GREAT AMERICAN DISPOSAL CO THE	27235	11/1/2012	2B101154	Annex - Garbage Removal	101-261-930.04	52.32		\$52.32
Hashimoto Sewer Service, Inc.	27151	10/23/2012	10099	3 Month Service (Kitchen in Jail)	101-265-934.00	205.00		\$205.00
Hasler	27178	10/30/2012	16284616	Postage Machine	101-253-729.01	600.00		\$600.00
Havelka, Glen	27232	11/6/2012	4987	Juvenile Restitution (C.S.G.)	292-000-201.00	75.00		\$150.00
	27233	11/6/2012	4988	Juvenile Restitution (N.S.G.)	292-000-201.00	75.00		
Hi Tec Building Services	27169	10/30/2012	004123	October 2012	101-265-801.00	1,495.00		\$1,495.00
IMAGEWORKS	27137	6/4/2012	4637	Kleinke Park Sign Vinyl (x2)	208-751-755.02	105.00		\$205.00
	27138	8/7/2012	4816	Jim Quist - Uniform's	208-751-745.00	100.00		
J S ELECTRONICS, INC.	27174	11/1/2012	17427	Tower Lease - November 2012	266-326-942.00	425.00		\$15,233.90
	27177	11/5/2012	PO# 02706	2nd Installment - Upgrade to Radio Syst	266-325-970.00	14,418.90		
	27316	10/17/2012	17413	Driver's Side Spot Light & Lightbar 55Kt	205-315-934.02	390.00		
Jasper, Mark	27135	10/31/2012	Reimbursement	Mileage - October 2012	101-101-860.05	57.50		\$57.50
Joel Hensley, RN	27156	11/5/2012	Blood Draw	N.T.H. (10/24) M.H. (10/27) C.N. (10/19	101-267-801.01	300.00		\$1,665.00
	27299	11/5/2012	Nursing Services	November 1 - November 15, 2012	101-301-770.01	1,365.00		
K & M Rentals	27239	11/1/2012	2844	Portable Toilet at Airport Park	208-751-942.00	82.68		\$82.68
Kakuk, Tammany	27228	11/5/2012	4983	Foster Care Cost (A.L.)	292-662-843.02	353.36		\$594.72
	27229	11/5/2012	4984	Foster Care Cost (C.C.)	292-662-843.02	241.36		
Kleiman, Marc	27143	10/23/2012	Reimbursement	Mileage - October & November 2012	101-215-860.00	51.06		\$132.64
	27143	10/23/2012	Reimbursement	Mileage - October & November 2012	101-215-860.00	24.97		
	27143	10/23/2012	Reimbursement	Mileage - October & November 2012	101-215-860.00	56.61		
Koehne	27244	10/11/2012	56612	2001 Dodge Ram - Maintenance	101-265-981.00	555.71		\$580.34
	27318	9/20/2012	55791	Vehicle Maintenance (2009 Chevy Impa	205-315-934.00	24.63		
Krygoski Construction	27230	11/6/2012	4985	Juvenile Restitution (A.J.K.)	292-000-201.00	100.00		\$100.00
L.A. Busse, Inc.	27114	10/30/2012	ZB51657	Door Slide	101-265-934.00	73.07		\$73.07
Lang, Bernard	27112	10/31/2012	Reimbursement	Mileage - October 2012	101-101-860.01	398.49		\$398.49
LENCA SURVEYING	27148	10/27/2012	12159	Remon Y: 2012 (10/21 - 10/28/12)	243-246-801.07	2,926.50		\$2,943.45
	27148	10/27/2012	12159	Remon Y: 2012 (10/21 - 10/28/12)	243-246-765.00	16.95		



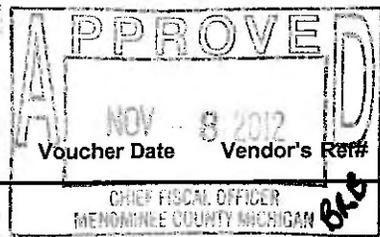
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
LexisNexis Matthew Bender 27308	10/29/2012	38445328	MI Penai & Veh Hndbook (x2)	205-315-727.00	95.49		\$95.49
Lufts Advertiser							\$493.75
27129	10/30/2012	10-30-12	October Advertising	101-101-901.00	45.00		
27129	10/30/2012	10-30-12	October Advertising	101-401-755.00	36.75		
27129	10/30/2012	10-30-12	October Advertising	101-262-727.00	412.00		
Marinette Farm & Garden							\$91.96
27304	11/1/2012	220281	K9 Supplies	101-301-881.01	48.97		
27305	11/2/2012	220455	K9 Supplies	101-301-881.01	42.99		
Maximus, Inc.							\$2,800.00
27121	10/11/2012	101338.01.04-004	PA's DHS-286 Billings (July - Sept 2012)	101-267-801.00	700.00		
27122	8/13/2012	101338.01.04-003	PA's DHS-286 Billings (April - June 201)	101-267-801.00	700.00		
27123	6/5/2012	101338.01.04-002	PA's DHS-286 Billings (Jan - March 201)	101-267-801.00	700.00		
27124	1/23/2012	101338.01.04-001	PA's DHS-286 Billings (Oct - Dec 2011)	101-267-801.00	700.00		
Meintz, Charlie							\$55.50
27272	11/4/2012	Reimbursement	Mileage - October 2012	101-101-860.04	55.50		
Menards - Marinette							\$779.00
27147	10/26/2012	8193	Red Oak Board, Classic Oak, Cleanout	101-265-930.01	96.51		
27157	10/23/2012	7901	Building & Ground Supplies	101-265-755.00	246.47		
27158	10/23/2012	7905	WetJet Wood Cleaner	101-265-755.01	10.44		
27159	10/23/2012	7924	Door Closer w/Bracket, Batteries	101-265-755.00	76.33		
27246	11/2/2012	8801	Building & Ground Supplies	101-265-755.00	182.91		
27247	11/1/2012	8684	Building & Ground Supplies	101-265-755.00	166.34		
MENOMINEE ANIMAL SHELTER							\$357.15
27154	10/25/2012	1209	September 2012 Impounding	101-601-958.00	357.15		
Menominee Business Development							\$20,000.00
27323	11/8/2012	Economic Development	2012 - 2013 Assessment	101-728-801.00	20,000.00		
MENOMINEE COUNTY JOURNAL							\$24.00
27115	11/1/2012	124	Advertising (Raze Bldg in Hermansville)	101-101-901.00	24.00		
Michigan Labor Law Poster Serv							\$297.42
27249	11/1/2012	634297	2013 Set of Fed/State Posters	101-101-727.00	297.42		
Mid-American Research Chemical							\$128.41
27252	10/31/2012	0482435-IN	Drain Opener	101-265-755.01	128.41		
MID-COUNTY SMALL ENGINES, LLC							\$106.50
27240	10/18/2012	774	Park Supplies	208-751-930.02	106.50		
Mid-Michigan Kennels, Inc.							\$3,508.08
27278	11/6/2012	2012-71	PO# 02703 - K9 Unit for Impala	281-345-881.00	3,508.08		
MILLERS ACTION OFFICE SUPPLY I							\$1,087.40
27132	10/29/2012	089295	Files - Admin Office	101-103-970.00	699.98		
27160	10/25/2012	0892201	Clerk's Office Supplies	101-215-727.00	205.68		
27171	10/29/2012	089287	Toner & Paper	101-215-727.00	94.48		
27175	10/29/2012	089291	Folders, Binders, Pens, Calculator, Batt	266-325-727.00	87.26		
Motorola							\$99.00
27313	10/26/2012	13923939	Prem Batt (x3)	205-315-755.00	99.00		
New North, Inc.							\$60.00
27134	11/1/2012	Registration	Brian Bousley (12/7/12)	101-172-802.00	60.00		



**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Northreach Healthcare LLC	27298	9/30/2012	ST2122740042WO	Inmate Health Care	101-301-770.01	306.00		\$306.00
Office Depot, Inc.	27140	10/19/2012	629503725001	Files, Paper	101-172-727.00	36.96		\$89.45
	27140	10/19/2012	629503725001	Files, Paper	101-265-980.02	52.49		
PAIDL'S TRUE VALUE HARDWARE								\$1,217.51
	27102	10/1/2012	A45786	Winterize Plumbing	208-751-930.03	95.70		
	27103	10/9/2012	B49890	Park Supplies	208-751-755.02	1.89		
	27104	10/10/2012	B49993	Park Supplies	208-751-930.02	8.58		
	27105	10/15/2012	A46655	Trees	208-751-755.05	1,000.00		
	27106	10/16/2012	B50347	Air Intake Valve (x2)	208-751-755.02	6.98		
	27107	10/17/2012	B50382	Winterize	208-751-930.03	19.14		
	27108	10/18/2012	A46782	Park Supplies	208-751-755.02	30.33		
	27109	10/18/2012	B50478	Park Supplies	208-751-755.02	9.07		
	27110	10/23/2012	B50753	Park Supplies	208-751-755.02	40.33		
	27111	10/1/2012	A45813	Finish Aerator	101-265-755.00	5.49		
Pan-O-Gold Baking Co.	27284	10/16/2012	00040683229004	Inmate Groceries	101-301-770.00	58.45		\$107.10
	27285	10/23/2012	00040683229704	Inmate Groceries	101-301-770.00	48.65		
Pathways Substance Abuse Serv.	27220	11/1/2012	Tax	Convention & Tourism Tax	101-601-835.01	8,666.50		\$8,666.50
Pearson, Jim	27136	10/31/2012	Reimbursement	Mileage - October 2012	101-101-860.03	68.27		\$68.27
PLASTOCON, INC								\$1,821.07
	27277	10/22/2012	76393	PO# 02715 Server Trays, Covers & Lin	280-362-755.00	1,608.75		
	27319	10/25/2012	76422	Dishwasher Racks	280-362-755.00	153.97		
	27320	10/24/2012	76414	Disposabie Lid	280-362-755.00	58.35		
Quill Corporation	27279	10/26/2012	6824148	Sheriff Department - Office Supplies	101-301-727.00	45.77		\$245.55
	27280	10/26/2012	6872265	Sheriff Department - VHS Tapes	101-301-727.00	55.80		
	27281	10/24/2012	6755654	Sheriff Department - Office Supplies	101-301-727.00	143.98		
Randall Phillipps	27141	10/31/2012	1996-7944-DP	Court Appointed Legal - Sonya Ledger	101-131-807.00	25.00		\$50.00
	27142	10/31/2012	1992-6407-DP	Court Appointed Legal - Kevin Larson	101-131-807.00	25.00		
Ray's Feed Mill, Inc.	27306	10/26/2012	355384	Dog Food	101-301-881.01	51.00		\$51.00
RDJ SPECIALTIES, INC - P.O. BOX 1000, DEPT. 145								\$1,303.29
	27273	8/30/2012	045290	PO# 02659 Pencils, Erasers & Stickers	101-301-755.00	77.88		
	27274	9/6/2012	045570	PO# 02659 Pencils, Erasers & Stickers	101-301-755.00	536.81		
	27275	9/6/2012	045584	PO# 02659 Pencils, Erasers & Stickers	101-301-755.00	688.60		
Rebecca Squires-Stepniak	27226	11/5/2012	Reimbursement	Mileage - October 2012	296-665-860.00	316.18		\$316.18
Reinhart Foodservice	27287	10/30/2012	150525	Inmate Groceries	101-301-770.00	675.51		\$1,298.03
	27288	10/23/2012	149578	Inmate Groceries	101-301-770.00	622.52		
Securus Technologies	27302	10/22/2012	111951	Prepaid Cards (x100)	101-301-850.01	510.00		\$510.00

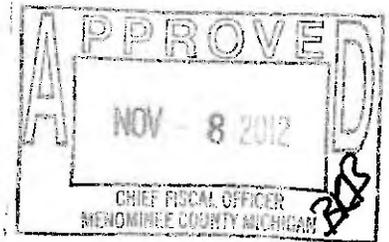


**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Sherwin Williams Company							\$82.78
27144	10/23/2012	7383-5	Paint for Health Department	101-265-930.01	41.39		
27251	10/26/2012	7486-6	Paint for Health Department	101-265-930.01	41.39		
SOLANDER ELECTRIC, Inc.							\$21.28
27113	10/31/2012	77692	Photo Eye - Dusk to Dawn Light	101-265-930.01	21.28		
St. Francis Hospital							\$398.13
27267	10/5/2012	2314261101	Laboratory (B. Ihandler)	101-648-836.00	398.13		
State of Michigan - Dept. of Management & Budget							\$65.01
27315	9/27/2012	MPSCS-24630	Radio Subscription Fee	205-315-934.01	65.01		
State of Michigan - MI Dept. of Environmental Qua							\$502.07
27268	10/15/2012	785567	Campground License Fee	208-751-755.08	110.00	x	
27269	10/30/2012	785018	Campground License Fee (Kleinke)	208-751-755.08	130.69	x	
27270	10/30/2012	785024	Campground License Fee (Shakey Lake)	208-751-755.08	130.69	x	
27271	10/30/2012	785025	Campground License Fee (Shakey Lake)	208-751-755.08	130.69	x	
State of Michigan - MI Supreme Court Finance							\$5,752.49
27155	10/1/2012	D95A 1530-02	October, November & December 2012	101-136-931.01	3,245.57	x	
27223	10/1/2012	P55 1530-04	PA's Office - Oct, Nov, Dec 2012	101-132-858.03	2,506.92		
State of Michigan - State Tax Commission							\$150.00
27150	10/29/2012	Renewal	Assessment Administration Certification	101-257-802.00	150.00	x	
STEPHENSON MARKETING COOPERATI							\$4,818.72
27309	7/31/2012	015579	Gasoline Sales - July 2012	205-315-742.00	4,818.72		
The First National Bank&Trust							\$33.00
27236	10/31/2012	628840339	FOC - Service Charge	101-141-817.00	33.00		
Time Warner Cable							\$454.11
27152	10/20/2012	004-700185701-001	October 25 - November 24, 2012	101-103-851.01	329.95		
27283	11/6/2012	620475202	November 6 - December 5, 2012	101-301-770.00	124.16		
Town & Country Tree Service							\$320.00
27243	10/8/2012	10/8/12	Tree Trimming & Clean Up	101-265-755.00	320.00		
TWIN CITY ELECTRIC, inc.							\$17.00
27127	10/30/2012	81013	Surge Suppressor (x2)	266-325-755.00	17.00		
U.E.S. COMPUTERS, INC.							\$100.00
27245	11/2/2012	62494	Monthly DVD Backup - October 2012	101-103-857.00	100.00		
U.S. Bank Equipment Finance							\$323.19
27314	10/14/2012	213780000	Sheriff Department - Konica	205-315-755.00	323.19		
UP 9-1-1 Authority							\$860.31
27172	10/29/2012	PO# 02723	GIS Work Performed by TopComp for C	266-325-970.00	860.31		
Valenti, Susan F.							\$68.15
27179	10/29/2012	M11-003413-FH	Transcripts (people v Nickolas DuPont)	101-131-806.00	68.15		
Valley Mechanical, Inc.							\$1,147.00
27241	11/2/2012	2304	Court House & Jail (Labor & Material)	101-265-930.01	1,147.00		
WALTER BROTHERS INC							\$30.96
27265	10/29/2012	A180806	Humidifier Wick, Water & Bacteria Trea	101-265-755.00	30.96		
Warner, Fredrick							\$206.04
27224	11/5/2012	Reimbursement	Mileage - Can Zone	296-668-801.00	93.24		
27225	11/5/2012	4980	Can Zone	296-668-801.00	112.80		

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Waste Management	27153	11/1/2012	1366797-1856-1	November 2012	101-265-801.00	441.93		\$441.93
WEST GROUP PAYMENT CENTER	27176	10/1/2012	825774211	September 1 - September 30, 2012	269-145-801.00	404.93		\$404.93
White, Jessica	27324	11/8/2012	Reimbursement	Subway Platter for Board of Canvassers	101-262-727.00	38.26		\$38.26
Wii-Kil Pest Control	27253	10/29/2012	2141732	Courthouse	101-265-801.00	60.00		\$60.00
Winder Police Equipment	27282	10/26/2012	20122951	Lithium Batteries (12 pack x2)	101-301-727.00	51.09		\$51.09
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								\$1,819.88
	27131	10/26/2012	0402047856-00004	Commercial Gas - Courthouse	101-265-920.04	1,250.25		
	27139	10/26/2012	0402191663-00001	Health Care Center - Gas & Electric	101-265-920.03	241.85		
	27139	10/26/2012	0402191663-00001	Health Care Center - Gas & Electric	101-265-920.04	179.00		
	27145	10/24/2012	0402047856-00006	Stoney Point Street Lighting	208-751-920.01	33.22		
	27146	10/24/2012	1148287272-00000	Bailey House	208-751-920.01	21.78		
	27146	10/24/2012	1148287272-00000	Kleinke Park Street Lighting	208-751-920.01	29.24		
	27146	10/24/2012	1148287272-00000	State Road - Kleinke	208-751-920.01	51.82		
	27146	10/24/2012	1148287272-00000	Bailey Park Street Lighting	208-751-920.01	12.72		
WORMWOOD, DEBRA	27163	10/31/2012	Reimbursement	Meal - UPA Mtg & PFN Mtg	266-325-860.00	5.61		\$5.61
Total Amount for Bank Account: General								\$104,970.17



MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
Miscellaneous Boards/Committees/Commission Reports, Discussion	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/09/2012
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887
PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

11/01/2012

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P12774-12	10/03/12	PAUL JUDITH C	W4799 25.5 RD	DAGGETT TWP.	\$161.40
Work :	3.GARAGE	30X36 2-STORY GARAGE			002-130-006-00
P12775-12	10/03/12	DUVALL CHARLES & PAMALA J	N852 P-2 LN	MENOMINEE TWP.	\$503.10
Work :	1.NEW DWELLING	SINGLE FAMILY ONE STORY DWELLING			010-028-001-30
P12776-12	10/03/12	BARLEY JOEL & KORRY	CO RD 577	MENOMINEE TWP.	\$75.00
Work :	9.DEMOLITION	DEMO SINGLE FAMILY DWELLING & GARAGE			010-028-013-27
P12777-12	10/03/12	DEMERS THOMAS A & KELLY M	W OF M-35 & JOHNSO	INGALLSTON TWP.	\$88.52
Work :	7.DECK/PORCH	13X26 LEAN-TOO			007-303-011-00
P12778-12	10/09/12	ADAMS LEROY & SISTER	N11867 US HWY 41	NADEAU TWP.	\$107.64
Work :	2.ADDITION	12X16 ROOM ADDITION			012-201-018-00
P12779-12	10/09/12	PACH VALERIAN W	N21624 PACH LN F-1	HARRIS TWP.	\$235.64
Work :	1.NEW DWELLING	28X32 SINGLE FAMILY DWELLING			005-205-005-00
P12780-12	10/09/12	BERRY JAMES R & LINDA J	W5431 ELMWOOD RD	MENOMINEE TWP.	\$197.88
Work :	3.GARAGE	32X48 POLE BUILDING			010-014-013-00
P12781-12	10/10/12	GAUTREAU DAVID A	29.60 LN	CEDARVILLE TWP	\$121.08
Work :	3.GARAGE	24X24 POLE BUILDING			001-003-009-00
P12782-12	10/11/12	TRUITT JOSEPH W & KADIE L	W7450 S-4 LN	LAKE TWP.	\$251.91
Work :	3.GARAGE	24X32 GARAGE 13X6 ROOM ADDITION			008-236-021-00
P12783-12	10/12/12	TICKLER JAMES R & SANDY S	22.75 RD	STEPENSON TWP.	\$172.28
Work :	3.GARAGE	30X30 GARAGE 16X32 ATTIC STORAGE			014-010-006-00
P12784-12	10/12/12	JARMAN DAVID & JUDY	GUSTAFSON RD	FAITHORN TWP.	\$259.32
Work :	3.GARAGE	36X64 POLE BUILDING			003-209-004-00
P12785-12	10/12/12	SORENSEN PAUL	N1149 HWY M-35	MENOMINEE TWP.	\$126.20
Work :	3.GARAGE	16X40 GARAGE			010-380-008-00

P12786-12	10/12/12	LINDER ROGER SR & KAREN	J-1 RD	NADEAU TWP.	\$180.60
Work :	1.NEW DWELLING	24X24 CABIN 8X24 PORCH			012-010-012-00
P12787-12	10/12/12	DERUSHA DEBRA D	N1522 HWY M-35	MENOMINEE TWP.	\$171.00
Work :	3.GARAGE	30X40 GARAGE			010-360-038-00
P12788-12	10/17/12	KOLEHMAINEN DONALD & DARLEN	N3840 R-2 LN	MENOMINEE TWP.	\$164.60
Work :	3.GARAGE	28X40 POLE BUILDING			010-118-013-10
P12789-12	10/17/12	TEBO LYNN ETAL	118 CO RD G-18	NADEAU TWP.	\$151.80
Work :	3.GARAGE	24X40 POLE BUILDING			042-019-055-00
P12790-12	10/22/12	ARMS DONALD E & JOAN M	W7605 CO RD 388	MEYER TWP.	\$385.06
Work :	1.NEW DWELLING	SINGLE FAMILY DWELLING WITH ATTACHED			003-212-006-50
P12791-12	10/26/12	RULEAU RICHARD A & BETSY J	DEPAS LN	GOURLEY TWP.	\$254.20
Work :	1.NEW DWELLING	28X36 CAMP			004-014-018-20
P12792-12	10/23/12	TALASKA LORRAINE	CO RD 354	STEPENSON TWP.	\$79.96
Work :	7.DECK/PORCH	8X15.5 FRONT PORCH			014-010-005-00
P12793-12	10/26/12	FAZER CHRISTOPHER & TRACEY	N16330 S MAIN ST	MEYER TWP.	\$155.64
Work :	3.GARAGE	28X36 POLE BUILDING			011-011-008-00
P12794-12	10/26/12	SAVORD JEAN LE	W3836 LABELLE RD	SPALDING TWP.	\$411.00
Work :	3.GARAGE	50X84 POLE BUILDING			013-221-025-00
P12795-12	10/26/12	GUSTMAN DAVID JR & LISA	N8782 OLD MILL RD 20.	CEDARVILLE TWP	\$267.72
Work :	2.ADDITION	22X48 ROOM ADDITION 22X15 PORCH			001-113-001-00
P12796-12	10/30/12	BENSON PATRICK	N1888 HWY M-35	INGALLSTON TWP.	\$190.20
Work :	3.GARAGE	36X40 GARAGE			007-107-023-00
P12797-12	11/01/12	STERN ALAN R	N1668 RIVER DR	MENOMINEE TWP.	\$100.60
Work :	3.GARAGE	16X20 GARAGE / STORAGE			010-214-017-15

Total Permits

24

Total Fees

\$4,812.35

**Menominee County
Department of Human Services Board
2612 Tenth Street
Menominee, MI 49858**

BOARD MEMBERS

**MICHAEL KAUFMAN, CHAIR
MARY BRADLEY, VICE-CHAIR
MARGARET BASTIEN, MEMBER**

DIRECTOR

RUSSELL K. SEXTON

Date: September 25, 2012

The regular meeting of the Menominee County Department of Human Services Board was called to order by Sue Asplund, Acting Board Secretary, at 9:04 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley Board Member; and Sue Asplund, Acting Board Secretary.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Michael Kaufman and seconded by Mary Bradley. Motion passed without opposition.

APPROVAL of August 28, 2011 MINUTES:

Minutes of the August 28, 2012 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Michael Kaufman and seconded by Mary Bradley. Motion passed without opposition.

FINANCIAL REPORT:

There financial report for August 2012 was reviewed. There were \$100.00 in expenditures for DHS Board meeting attendance; leaving a balance of \$6,600.00. There were no expenditures from the Child Care Allocation, leaving a balance of \$3,500.00.

A motion to accept the financial reports was made by Mary Bradley and seconded by Michael Kaufman. Motion passed without opposition.

Further business: A statement for \$843.67 was received from MCSSA for 2012-2013 Annual State Dues.

Board Action: A motion to pay the MCSSA 2012-2013 Annual State Dues of \$843.67 was made by Mr. Kaufman and supported by Ms. Bradley. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: The 2013 staffing allocation was reviewed.

Statewide Director's Meeting Information: Sue Asplund reviewed Mr. Sexton's notes from the September 6, 2012 meeting.

Collaborative Issues: No update.

Business Plan Update: No update.

Miscellaneous: No update.

Board Member Input/Suggestions: No update.

Motion to accept the Director's Report as submitted made by Mary Bradley and supported by Michael Kaufman. Motion passed without opposition.

UNIT REPORTS: There were no unit updates provided.

BOARD BUSINESS:

Approval of Vouchers: Vouchers were reviewed and approved for August.

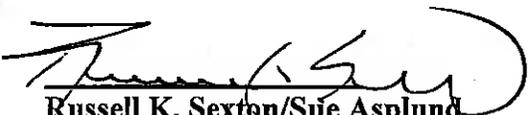
MCSSA Information: The next meeting of the MCSSA is scheduled for October 10, 2012.

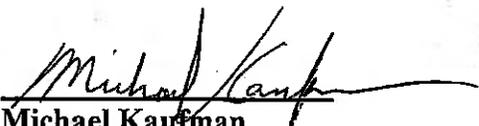
NEW BUSINESS: No new business to report

PUBLIC COMMENT: No public comment.

NEXT MEETING: October 30, 2012 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Michael Kaufman. Motion passed without opposition. Meeting adjourned at 9:20 a.m.


Russell K. Sexton/Sue Asplund
Board Secretary


Michael Kaufman
Chairperson

Pc: DHS Board Members
Dickinson County BOC
Dickinson County DHS Office File



PINECREST BOARD OF TRUSTEES

Date: Thursday, September 27, 2012	Place: Board Room
Presiding: Margaret Bastien	Time: 2:00 pm CST
Recording Secretary: Lois Ball	

Present: Gladys Elegeert, Barbara Oliver, Catherine Driscoll, Mary Bradley, Michael Kaufman, Margaret Bastien
 Absent: Gerald Smith, Elaine Boyne, Barbara Thorne, Richard Mapes
 Liaison Members Present: John Degenauer, Jr., Charlie Meintz
 Liaison Members Absent: Mary Harrington
 Present for Leadership Team: Darlene Smith, Candace Meintz
 Also present: Gerald McCole, Robin Vanenkevort and Amy Lantagne

Call to Order	The meeting was called to order by Chairperson Bastien at 2:00 p.m. CST in the Board Room.
Approval of September Agenda	The agenda was amended to add 8.e. : November Meeting change A motion was made by Trustee Bradley, supported by Trustee Driscoll, to approve

			the agenda with the addition of 8.e. Motion carried.
Board Action on Minutes of the August 23, 2012 meeting	The Minutes of the August meeting had been mailed to the Board Members prior to this meeting for their review		A motion to accept the minutes as presented was made by Trustee Driscoll, supported by Trustee Elegeert. Motion carried.
Board Action on the Minutes of the Closed Meeting held on August 23, 2012	Minutes were reviewed by Board Members		A motion was made by Trustee Kaufman, supported by Trustee Driscoll, to accept the minutes as presented. Motion carried.
Review of Financial Statement for August 2012	Candace Meintz, CFO, reviewed the Financial Statements with the Board.		A motion was made by Trustee Oliver, supported by Trustee Elegeert. To accept the Financial Statement as presented. Motion carried.
Board action on Manifest of Invoices	The Manifest of Invoices had been mailed to the Board Members prior to this meeting for their review.		A motion was made by Trustee Elegeert, supported by Trustee Bradley, to approve the Manifest of Invoices and to pay the bills.
Whispering Pines report	Trustee Bradley gave the report for the Whispering Pines facilities. New Whispering Pines offices in former Doctor's home are wonderful. She reported on each home and office and activity at each one. All areas are doing well. They also reviewed policy changes, and the risk management plan.		A motion to approve the report was made by Trustee Driscoll, supported by Trustee Oliver. Motion carried.
By-Laws Committee	Did not meet this month.		
Board Action Items	1) Wage Proposal – a proposal was submitted requesting a merit increase equal to 1% for all non-bargaining unit employees retro to January 1, 2012.		A motion was made by Trustee Bradley, supported by Trustee Oliver to accept this proposal. Motion carried with Chairperson Bastien voting against this motion. She stated that she feels we are making a lot of cuts and thinks the money should go to things for the residents. Motion carried.

	<p>2) Bad Debt Write Off – Candace Meintz, CFO, reported to the Board that this is a part of the write off that is being done in a 3 month series.</p>	<p>A motion was made by Trustee Driscoll, supported by Trustee Oliver, to approve the write off request. Motion carried.</p>
<p>Unfinished and New Business</p>	<p>a) Report of Quality Assurance and Resident Council Committees: Darlene Smith, Director of Resident Services reported on the Quality Assurance Meeting for September. She also reviewed the Resident Council Meeting minutes from each home, noting that they reviewed F tag 223 on abuse with the residents and discussed outings and meal menus. No problems were reported by the residents.</p>	<p>A motion was made by Trustee Bradley, supported by Trustee Oliver, to approve the report as presented. Motion carried.</p>
<p>Safety Committee Meeting</p>	<p>b) Safety Committee did not meeting in September.</p>	
<p>Report on Meetings and Conferences Attended</p>	<p>c) Mrs. Smith reported on the meetings that she had attended in September. The Join Provider Meeting was a meeting with State Surveyors. She stated that among other things they discussed self-reporting of resident incidents (Facilities are required to call into the State when an incident occurs where a resident suffers an injury). She also attended "Stop the Spread – Spread the Word" and "Heart Failure" seminars.</p>	<p>A motion was made by Trustee Elegeert, supported by Trustee Driscoll to accept the Administrator's report as presented. Motion carried.</p>
<p>Administrator's Report</p>	<p>1) Mrs. Smith reviewed with the Board Members the results of the recent MyInnerView Survey taken of Residents, Families and Staff. She noted that we have been working with an LPN group on issues they have had. Mrs. Smith reported that the Caring Spirit Committee has been working on setting up the Employee Recognition Banquet for October 3rd.</p>	
	<p>2) Upcoming Conferences – there is the Tenth Annual Best Practices Conference in Escanaba – sending Social worker, nurse and DON it is very minimal in cost. She asked for approval of travel expense for Fall MCF DON Meeting October 18, 19 at Soaring. She requested mileage, board and registration to attend the meeting in the amount of \$480.00.</p>	<p>A motion was made by Trustee Bradley, supported by Trustee Driscoll, to approve the expense of travel, lodging and</p>

	<p>She also asked for expenses to allow her to attend the NADONNA meeting in November 7 – 9 in the amount of \$829.00.</p> <p>3) Mrs. Smith reported that the Caring Spirit Committee is working on setting up the Employee Recognition Banquet for October 3rd.</p> <p>4) We did receive a plaque from MyInnerView for customer satisfaction as a result of the surveys. All MI MCF's are supposed to be participating so we can compare ourselves to each other. We were 14 out of 35 of us. Trustee Kaufman asked if we should we carry it over to next month as an agenda item to discuss with the Administrator.</p>	<p>registration to the two conferences. Motion carried.</p> <p>A motion was made by Trustee Kaufman, supported by Trustee Driscoll to accept the Administrator's Report. Motion carried.</p>
<p>Comments from Liaison Members</p>	<p>Liaison Member Charlie Meintz asked if there was a cost to be associated with the MyInnerView Survey. It was explained that it is becoming a mandate that we participate in such a group. He also noted the importance of employee morale. Mrs. Smith noted that the Resident and Family surveys show that we give good care, their surveys show they seem happy with their jobs. He also asked the outcome of the settlement of union contracts. AFSCME has settled and we hope to be going back into negotiations with SEIU soon.</p> <p>Mr. Meintz also reported that a citizen had approached him regarding an issues with Therapy and billing. It was noted that an individual is responsible to know what their insurance covers. Candy Meintz, CFO, stated that she will look into this.</p> <p>Amy Lantagne asked the Board if the Administrator's contract had run out. Trustee Kaufman explained that the contract automatically renews each year.</p> <p>Amy also brought forward a concern from the Activities Department regarding their new work area and there being only one key for that area. Mrs. Smith will look into this.</p>	
<p>Comments from the Public</p>		

	<p>Robin Vanenkevort stated that a lot of LPN moral issues stem from the hard time we are having getting negotiations set up. Mrs. Smith responded that it is possible we will be negotiating again within the next couple of weeks.</p> <p>Gerald McCole stated that Delta County Commissioners had held a meeting regarding the MSU extension moving to the Pinecrest grounds. He stated that Dickinson County had just had their meeting regarding this and it was decided that they would not move their worker from Dickinson County to Pinecrest. Charlie Meintz stated that Menominee County had also met and decided not to move their office as well.</p>	
Next Month Meeting	The next regular meeting of the Pinecrest Board of Trustees is scheduled for Thursday, October 25, 2012.	
Adjournment	The meeting adjourned at 2:45 p.m.	A motion was made by Trustee Bradley, supported by Trustee Elegeert, to adjourn the meeting. Motion carried.

Barbara Oliver, Secretary

Barbara J. Oliver

Richard Mapes, Administrator

Richard Mapes