

*"Menominee – Where the best of Michigan begins"*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator  
Sherry DuPont - Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839

The Menominee County Board of Commissioners  
will meet on **Tuesday ~ July 23, 2013 @ 6:00 p.m. CDT**  
(Or immediately following the Public Input Session)  
at the Menominee County Courthouse; Courtroom B

### AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes ~ July 9, 2013
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
  - Commissioner Barbara Kramer - Belle Isle to Ironwood Trail
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
  - 1. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve budget amendments #3 (current budget 2012-13) as requested by the Finance Committee on July 9, 2013.
  - 2. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the West Central U.P. Community Corrections renewal application for FY 2014-15 funding.
  - 3. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Resolution 2013-13 ~ U.P. Area Agency on Aging 2014-2016 Multi-year plan for services to the elderly.
  - 4. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve payment of Commissioner Per Diems and expenses as recently submitted.
  - 5. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve miscellaneous bills as paid on June 27 & July 3, 2013 in the amount of \$176,775.90.
  - 6. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.
- J. New Business (discussion only)
  - 1. Personnel Items:
    - None

Bernie Lang    Charlie Meintz - Chairperson    Larry Schei - Vice Chairperson    James Furlong  
Doug Krienke    John Nelson    Chris Plutchak    Gerald Piche    Jan Hafeman

2. **Building and Grounds/Park Items:**  
None
  
  3. **Miscellaneous Items:**
    - a. Resolution 2013-12 ~ A resolution of support for the promotion and development of a southern U.P. route for the Governor's proposed Belle Isle to Ironwood Michigan Trail.
    - b. Library Board Vacancy – Advertisement submitted for applications
  
  4. **Finance Items**
    - a. 2014 MAC County Dues (July 1, 2013 – June 30, 2014)
    - b. Commissioner Per Diems and expenses
    - c. Miscellaneous bills as paid on July 18, 2013 in the amount of \$162,106.30
- K. Misc. Boards/Committees/Commissions Reports  
L. Public Comment (*limited to 5 minutes*)  
M. Commissioner Comment  
N. Adjourn
- 
-

July 9, 2013

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Furlong, Hafeman, Krienke, Lang, Meintz, Nelson, Piche, Plutchak and Schei.

Absent: None

Moved by Com. Furlong, seconded by Com. Hafeman to approve the agenda. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Piche to approve the minutes from the June 25, 2013 Regular County Board Meeting. Motion was approved 9-0.

**Public Comment:** None.

**Presentations:**

-Kandace Curran ~ Update on 2013 Fair Activities. The fair will be July 19-21, 2013.

**Department Head/Elected Officials Reports:**

-County Treasurer Diane Lesperance – Menominee County will be holding its annual land auction two weeks from today. There are 11 parcels up for bid. The State of Michigan did not take any of the parcels but the City of Stephenson took one and Gourley Township plans to purchase the 40 acres in their township. The current land owner of that parcel is petitioning the Circuit Court to still be allowed to keep their land. The building in Hermansville has been taken down. It will be cleaned up and finished soon.

Moved by Com. Hafeman, seconded by Com. Schei to approve payment of Commissioner Per Diems and expenses as recently submitted. Motion was approved 9-0.

Moved by Com. Furlong, seconded by Com. Plutchak to approve miscellaneous bills as paid on June 18 & 20, 2013 in the amount of \$59,995.25. Motion was approved 9-0.

Moved by Com. Piche, seconded by Com. Schei to place miscellaneous boards/committee/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

**New Business (discussion only)**

**Personnel Items:**

- a. Affordable Care Act ~ Part time hours. – Brian discussed with the board that just last week the Federal Government postponed the requirements of the Act. New information is suppose to come out this week. Implementation will be in 2015 instead of 2014. Com. Lang asked how this affects the 29 hrs/week. Com. Meintz stated that the part time hours issue could be tabled for now until we receive more information.

**Building and Grounds/Parks Items:**

- a. None.

**Miscellaneous Items:**

- a. WCUP Community Corrections – funding renewal application FY 2014/15. – Becky McIntyre, Community Corrections Manager, is here to speak to the board. She is asking that they approve their grant application. This is a renewal of the application that was passed by the board last year. The funding was cut by \$3,800 for this year. Becky informed the board that the same programming will remain in place. Becky explained more about the Community Corrections programs to the board members who were not on the board last year. Com. Meintz asked if they would be asking for any additional funds from the county. Becky explained that they would not at this time. Com. Hafeman asked how much the grant was for. Becky explained it would be \$319,000 for next fiscal year. Com. Piche commented about the work the Community Corrections program was doing with the Road Commission. The consensus of the board is to move this item forward to the next meeting for approval.
- b. UPAAA (U.P. Area Agency on Aging) – Multi-year (2014-2016) plan for services. – The UPAAA is providing a Multi-year plan for Services to the U.P. Older Adults. Should we chose to support the plan, we are asked to approve a resolution showing our support. This will need to be done by July 30, 2013. Brian read the proposed resolution. Com. Hafeman gave some additional background information. The consensus of the board is to move this item forward to the next meeting for approval.

**Finance Items:**

- a. 2013/14 Budget – Draft 2. – The Finance Committee would like input from all Commissioners on the 2013/14 Budget. Brian gave everyone a copy of the budget. Brian informed the board that we will be holding an input session before the next County Board Meeting. Com. Meintz asked a few questions, and made a few comments about MERS. It appears that we are going backwards again will MERS even though the market has been good. He feels that we need to focus on serious budget cuts. We also need to talk to our State Representatives and we need to get out money out of MERS and into a private investor that will give us a better return. Com. Nelson discussed a little more about MERS and how it is written into State Law and it would take a lot to change it. He spoke about the shortfall in MERS and that we need to squeeze some more money than the \$750,000 that he originally recommended. Changing the system is what is needed and the county is going to be

strapped because of this for the next 15 years. Com. Schei discussed this morning's Finance Committee meeting and it is going to be a really tight budget. Com. Furlong commented on the retirement system. It didn't happen overnight. The board has been looking into it. Com. Nelson spoke more about needing another \$250,000 to put towards MERS. Com. Furlong asked if we are going to just give MERS the \$750,000? He said Com. Meintz said we would be better off just putting that money in an interest bearing account. Com. Nelson explained that MERS will give us at least 5% return on our money and an interest account will be lucky to give us 1%. We will have to start paying off our liability by 2015. That is when the new Gatsby bill will take effect and we will have to show how we are going to pay off our debt because we will not have a balanced budget. Com. Nelson does not want to blame previous boards for this problem. He is sorry he said that earlier. Com. Schei and Com. Lang discussed what then had heard Delta County had done to reduce their liability with MERS. Com. Lang also discussed the additional cuts that the Finance Committee wants to make. Com. Lang is ok with taking the excess money from the budget and applying it to MERS, but not making any cuts. Com. Schei stated that Com. Lang should have brought these issues up at the Finance Committee meeting instead of bringing them up now. Com. Piche stated that there is a problem with the whole nation, not just in Menominee County. He said take the auto industry for example. There will be a public input session before the next County Board Meeting where this will be discussed.

- b. Commissioner Per Diems and expenses. - The consensus of the board is to move this item forward to the next meeting for approval.
- c. Miscellaneous bills as paid on June 27 & July 3, 2013 in the amount of \$176,775.90. - The consensus of the board is to move this item forward to the next meeting for approval.

**Misc. Boards/Committees/Commissions Reports:**

Com. Schei discussed the Fair Board Meeting. Com. Furlong apologized for missing the Parks meeting. He thought it was being held in Stephenson, and it was at Klienke Park. The consensus of the board is to move this item forward to the next meeting for approval.

Chairman Meintz called for public comment

**Public Comment:**

-Mari Negro – Stated the board is doing an excellent job. She also invited everyone to attend the Menominee County Democratic Party picnic in Stephenson on Saturday.

**Commissioner Comment:**

-Com. Plutchak – Stated he is happy to see the Hermansville Hotel has been torn down. He also stated that the MERS thing needs to be tackled.

-Com. Nelson – Thanked Diane and Brian for getting the building down in Hermansville.

-Com. Schei – Stated the new bathhouse is open at Shakey Lakes Park and they are still working on the driveway around it.

-Com. Krienke – Stated that he looked at the new bathhouse and he feels the driveway can wait until next year to finish.

-Com. Meintz – Discussed putting limestone down at Shakey Lakes around the bathhouse. He also asked Com. Lang if he will be coming to the County Fair and if he would like to do a bull riding event.

-Com. Hafeman – Feels that we are starting to make progress on the budget issues.

-Com. Piche – He sits on the Road Commission Committee and he discussed the State and the abandonment of rail road crossings and if they chose to abandon the crossing the Road Commission would receive \$125,000 that could be used at their own discretion.

**Any other items members may wish to present:** None.

Moved by Com. Nelson, seconded by Com. Schei to adjourn at 7:14 p.m. Motion was approved 9-0.

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Charlie Meintz, Chairman

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Marc Kleiman, County Clerk

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## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Budget Amendment #3 – 2012/13 FY</b>
<b>DEPARTMENT:</b>	<b>Administration/Finance Committee</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>On July 9<sup>th</sup>, the Finance Committee discussed budget amendments #3 for the current budget year. Recommendation by the Finance Committee is to forward to the County board for approval.</p>	
<b>RECOMMENDED MOTION</b>	
<p>To approve budget amendments #3 (current budget 2012-13) as requested by the Finance Committee on July 9, 2013.</p>	

Submitted by:     **Brian Bousley**    

    **07/17/2013**      
Date

### WORKSHOP ACTION

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>
<input type="checkbox"/>	

### COUNTY BOARD ACTION

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>
<input type="checkbox"/>	

*Budget Amendments # 3 - from Finance Com. for Board Approval*

*2012-13 Current Budget*

18	6/21/2013	Library Received an Anonymous Donation	\$ 500.00	271-000-544.00
			\$ 500.00	271-790-727.03
19	7/1/2013	Surveillance System-CH & Jail MMRMA Grant	\$ 40,000.00	101-103-998.01
			\$ 40,000.00	101-000-677.00
20	7/3/2013	Money Received from DocView & Needs to be Refunded	\$ 790.00	101-000-645.01
			\$ 790.00	101-301-755.00
21	7/3/2013	Library Received an Anonymous Donation	\$ 500.00	271-000-544.00
			\$ 500.00	271-790-727.03

2012 - 2013

BUDGET AMENDMENT  
NUMBER #18  
June 21, 2013

Re: **County Library - anonymous donation**

<b>Account Number</b>	<b>DESCRIPTION</b>		<b>Budget</b>
271-000-544.00	Grants & Bequests	\$	500.00
271-790-727.03	Restricted Purchases		500.00

Menominee County  
Request for Budget Amendment

Budget Year: 2012/13

Please Increase

Revenue/Expenditure Account 271-000-544.00 by \$500.00  
Shirts, Requests,  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please Decrease increase

Revenue/Expenditure Account 271-790-727.03 by \$ 500.00  
Restricted Purchases  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Request 6/21/13

Justification Anonymous donation received

Requesting Department County Library

Elected Official/Dept. Head Pat Cheski

Chief Fiscal Officer's Approval \_\_\_\_\_

Date Posted to General Ledger \_\_\_\_\_

Posted by: \_\_\_\_\_

2012 - 2013

BUDGET AMENDMENT  
NUMBER #19  
July 1, 2013

Re: **Surveillance System / MMRMA Grant**

<b>Account Number</b>	<b>DESCRIPTION</b>		<b>Budget</b>
101-000-677.00	MMRMA Grant	\$	40,000.00
101-103-998.01	Surveillance System		40,000.00

Menominee County  
Request for Budget Amendment

Budget Year: 2012/13

Please Increase

Revenue/Expenditure Account

101-103-998.01

by

\$ 40,000

Surveillance System

Please Decrease ~~Revenue~~ <sup>Increase</sup> Expenditure Account

101-000-677.00

by

\$ 40,000

- MURMA Grant -

Date of Request

7/1/2013

Justification

Grant awarded for Security

Requesting Department

Administration

Elected Official/Dept. Head

Chief Fiscal Officer's Approval

Date Posted to General Ledger

Posted by:

2012 - 2013

BUDGET AMENDMENT  
NUMBER #20  
July 3, 2013

**Re: Money Received from DocView & Needs to be Refunded**

<b>Account Number</b>	<b>DESCRIPTION</b>	<b>Budget</b>
101-000-645.01	Fingerprints/Copies	\$ 790.00
101-301-755.00	Other Operating Supplies	\$ 790.00

Sheriff Department Receipted Money in when it should have been sent to Menominee, WI  
DocView has already paid Menominee, WI, so we have to refund the money to DocView.

MENOMINEE COUNTY  
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2012-2013

Please Increase

Revenue/Expenditure Account

101-000-245.01 by \$790.00  
\_\_\_\_\_  
\_\_\_\_\_

~~Please Decrease~~

Increase  
Revenue/Expenditure Account

101-301-755.00 by \$ 790.00  
\_\_\_\_\_  
\_\_\_\_\_

Date of Request:

7/8/13

Justification:

\$ were sent to wrong state (menominee WI) refund \$

Requesting Department:

Admin / Sheriff

Elected Official/Dept Head

\_\_\_\_\_

Chief Fiscal Officer's Approval

\_\_\_\_\_

Date Posted to G/L

\_\_\_\_\_

Posted by:

\_\_\_\_\_

2012 - 2013

BUDGET AMENDMENT  
NUMBER #21  
July 3, 2013

**Re: Anonymous Donation Received**

<b>Account Number</b>	<b>DESCRIPTION</b>		<b>Budget</b>
271-000-544.00	Grant, Bequests, Etc.	\$	500.00
271-790-727.03	Restricted Purchases	\$	500.00

Donation deposited on 6/28/13 with Treasurers Office (Transmittal #612), check # 2102



# MENOMINEE COUNTY LIBRARY

S 319 RAILROAD STREET

P. O. BOX 128 • STEPHENSON, MI 49887 • 906-753-6923

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July 3, 2013

Jessy White  
Menominee County Clerk's Office  
839 Tenth Avenue  
Menominee, MI 49858

Dear Jessy:

We were fortunate to receive \$500.00 from a gentleman who would like his bequest to remain *anonymous*.

We are requesting the following budget amendment for the current 2012/2013 fiscal year, to reflect the amount of this bequest.

\$500.00	271-000-544.00	Grants, bequests, etc.
\$500.00	271-790-727.03	Restricted purchases

His check #2102 for \$500.00 was deposited with the Treasurer's Office on June 28, 2013 -- Transmittal #612.

Please let me know if you have any questions. Thanks for your assistance.

Sincerely,

Patricia F. Cheski  
Library Director

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

<b>SUBJECT:</b>	<b>WCUP Community Corrections – renewal application FY 2014-15 funding</b>
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
Last year the county board approved a multi-year plan for the West Central U.P. Community Corrections Program. This year they need an application renewal, using the numbers from the multi-year plan.	
<b>RECOMMENDED MOTION</b>	
To approve the West Central U.P. Community Corrections renewal application for FY 2014-15 funding.	

Submitted by:     **Brian Bousley**    

    **07/17/2013**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>



## WCUP Community Corrections

310 Ludington Street, Suite #210, Escanaba, MI 49829

Phone: (906) 789-0511 • Fax (906) 789-1877

www.upcap.org

"Providing guidance and support to U.P. residents since 1961"

RECEIVED

6/21/13

Menominee County Administrator

June 19, 2013

Menominee County Board of Commissioners  
Menominee County Courthouse  
839 10<sup>th</sup> Avenue  
Menominee, MI 49855

Dear Sirs:

Enclosed, please find **renewal** application for the FY2014-15 Proposal and Application for funds for the West-Central U.P. Regional Community Corrections Program to the Office of Community Corrections. As with past years, the West-Central U.P. Community Corrections Program needs to receive approval of the grant application from both of the county boards in our region prior to State Board approval.

I have enclosed, for your review a copy of the application requirements (all three pages). This is a renewal of the application that your board approved last year. Should you wish for an electronic copy of the application, please contact me by phone at 906-789-0511 or e-mail: [mcintyre@upcap.org](mailto:mcintyre@upcap.org). I am also available to attend your county board meeting, should the County Board have specific questions.

We respectfully request the County Board's approval of this application for FY2014-15. Once the County Board has approved the grant application, we request confirmation by letter. If you have any questions, please do not hesitate to contact either me, or Mr. James Furlong, your Community Corrections Advisory Board representative. The WCUP Regional Community Corrections Board thanks you in advance for your prompt attention to this matter.

Sincerely,

  
Becky McIntyre  
Community Corrections Manager,  
CUP Community Corrections

CC: James Furlong

# MICHIGAN DEPARTMENT OF CORRECTIONS

*"Expecting Excellence Every Day"*



## Office of Community Alternatives

Community Corrections Plan and Application  
Fiscal Year 2014

**CCAB Name:** *WCUP*

**Application Type:** *Update of FY 2013 Plan*

Email the application to:  
and,

[MDOC-OCC@michigan.gov](mailto:MDOC-OCC@michigan.gov)

Send one copy of the application to:

DEPARTMENT OF CORRECTIONS  
Office of Community Alternatives  
P.O. Box 30003  
Lansing, Michigan 48909

**DUE DATE:** *June 3, 2013*

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**NOTE:** CCABs in a multi-year contract will need to complete SECTION I (A, B, C) as well as the new BUDGET form and program descriptions for any proposed program changes.

**SECTION I: INTRODUCTION –****Name of CCAB:** *West-Central UP Regional CCAB***Federal I.D. Number:** *38-1957176***A: General Contact Information:**

	<b>Contact Person (manager)</b>	<b>Fiscal Agent</b>	<b>CCAB Chairperson</b>
<b>Name:</b>	<i>Becky McIntyre</i>	<i>Rick Aird</i>	<i>Anders Tingstad</i>
<b>Title:</b>	<i>Manager</i>	<i>CFO</i>	<i>Board Chair</i>
<b>Address:</b>	<i>310 Ludington St. Suite 210</i>	<i>PO Box 606</i>	<i>200 N. Moore Street</i>
<b>City:</b>	<i>Escanaba</i>	<i>Escanaba</i>	<i>Bessemer</i>
<b>State:</b>	<i>MI</i>	<i>MI</i>	<i>MI</i>
<b>Zip:</b>	<i>49829</i>	<i>49829</i>	<i>49911</i>
<b>Phone:</b>	<i>906-789-0511</i>	<i>906-786-4701</i>	<i>906-663-4611</i>
<b>Fax:</b>	<i>906-789-1877</i>	<i>906-786-5853</i>	<i>906-663-4560</i>
<b>Email:</b>	<i>mcintyrereb@upcap.org</i>	<i>airdr@upcap.org</i>	<i>atingstad@gogebic.org</i>

**Type of Community Corrections Board:** *Regional***Counties/Cities Participating in the CCAB:** *Delta, Dickinson, Gogebic, Iron, Menominee, Ontonagon***Date application was approved by the local CCAB:** *Forthcoming***Date application was approved by county board(s) of commissioners (and city council):** *Forthcoming***Date application was submitted to OCA:** *June 9, 2013***B: CCAB Membership**

<b>Representing:</b>	<b>Name (and email if available):</b>
<b>County Sheriff:</b>	<i>Kenny Marks</i>
<b>Chief of Police:</b>	<i>Dale Rantala</i>
<b>Circuit Court Judge:</b>	<i>Mary Barglund</i>
<b>District Court Judge:</b>	<i>Anders Tingstad</i>
<b>Probate Court Judge:</b>	<i>C. Joseph Schwedler</i>
<b>County Commissioner(s):</b>	<i>Dave Rivardi – Delta; James Furlong, Menominee; Dennis O'Brien – Ontonagon; Joe Stevens – Dickinson; Carl Lind-Iron County</i>
<b>Service Area:</b>	<i>Vacant</i>
<b>County Prosecutor:</b>	<i>James Jessup</i>
<b>Criminal Defense:</b>	<i>Kalen Lipe</i>
<b>Business Community:</b>	<i>Dawn Wells</i>
<b>Communications Media:</b>	<i>Allyce Westphal</i>
<b>Circuit/District Probation:</b>	<i>Kevin Ayotte</i>
<b>General Public:</b>	<i>Judy Hickman</i>
<b>City Councilperson:</b>	<i>Bob Orlich</i>

**Does your CCAB have Bylaws? If yes, have they been revised within the last 2 years? (Please send copy)** *Last revised 1999***Does your CCAB have a "definition of a pattern of violence" that excludes offenders from any PA511 programming? If yes, please explain.** *NO, eligibility is dealt with in each program.*

**C: Summary - Briefly summarize the key points of your Community Corrections Plan:**

(all fields permit carriage returns)

1. What programs, practices and policies contribute to a reduction of (or maintenance of low) prison commitment rates: : Community Service – Work Crews (Inmate and Community) & Placement; Electronic Monitoring; Cognitive Education Programs – Thinking Matters

a. How do they contribute to reduced/maintained PCRs? *All of the above programs are designed to reduce the numbers of offenders going to jail or prison, or to reduce the amount of time they spend incarcerated in a facility. The programs are designed to improve jail utilization by clearing out the lower-level offenders and making room for those offenders who truly need incarceration. The programs also provide a catalyst to change/modify thinking of current behaviors that lead to criminal activity. Our jail bed days have increased steadily over the years, freeing up more beds for those local felony offenders to be housed in jail as opposed to prison*

b. Explain what data/measures show your PA511 funded programs have contributed to reductions in your PCR: OMNI data and COMPAS data

2. What programs, practices and policies contribute to improved jail utilization? Community Service – Work Crews & Placement; Electronic Monitoring; Cognitive Education Programs – SMART Recovery & Thinking Matters

a. How do they contribute to improved jail utilization? *The programs are designed to improve jail utilization by clearing out the lower-level offenders and making room for those offenders who truly need incarceration.*

b. Explain what data/measures show your PA511 funded programs have contributed to improvements in your jail utilization: *COMPAS jail bed days saved*

**MICHIGAN DEPARTMENT OF CORRECTIONS**  
**COMMUNITY ALTERNATIVES**  
 FY 2014 FUNDING PROPOSAL  
 for  
 WCUP

**Comprehensive Plans & Services**

Program	Program Code	Funding Request	Approved Funding	Reserved Funding	Total Funding Recommendation
<b>Community Service</b>					
Placement	A19	47,222			-
Work Crew - Inmate	A25	75,025			-
Work Crew - Community	A26	75,025			-
<b>Sub-Total</b>		<b>197,272</b>			-
<b>Group-Based Programs</b>					
Education	B00	-			-
Employment	B15	-			-
Life Skills	B16	-			-
Cognitive	C01	26,457			-
Domestic Violence	C05	-			-
Sex Offender	C06	-			-
Substance Abuse	G18	-			-
Other Group Services	G00	-			-
<b>Sub-Total</b>		<b>26,457</b>			-
<b>Supervision Programs</b>					
Day Reporting	D04	-			-
Intensive Supervision	D23	-			-
Electronic Monitoring	D08	22,076			-
Pretrial Supervision	F23	-			-
<b>Sub-Total</b>		<b>22,076</b>			-
<b>Assessment Services</b>					
Actuarial Assessment	I22	-			-
Pretrial Assessment	F22	-			-
<b>Sub-Total</b>		-			-
<b>Gatekeeper</b>					
Jail Population Monitor	I23	-			-
Gatekeeper	I25	-			-
<b>Sub-Total</b>		-			-
<b>Case Management</b>	I24	-			-
<b>Substance Abuse Testing</b>	G17	-			-
<b>Other</b>	Z00	-			-
<b>Program Total</b>		<b>245,805</b>			-
<b>Administration Total</b>		<b>73,325</b>			-
<b>Total Comprehensive Plans &amp; Services</b>		<b>319,130</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Drunk Driver Jail Reduction</b>					
Program	Program Code	Funding Request	Approved Funding	Reserved Funding	Total Funding Recommendation
Assessment & Treatment Services	Z01	0			
5-Day In Jail Housing	Z02	0			
Residential Services	Z03	0			
<b>Totals</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>UPAAA – U.P. Area Agency on Aging – Multi-year plan for services</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>The UPAAA is providing a Multi-year plan for Services to the U.P. Older Adults. Should we choose to support the plan, we are asked to approve a resolution showing our support (prior to July 30<sup>th</sup>).</p>	
<b>RECOMMENDED MOTION</b>	
<p>To approve the West Central U.P. Community Corrections renewal application for FY 2014-15 funding.</p>	

Submitted by:       **Brian Bousley**      

      **07/17/2013**        
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

# Upper Peninsula Area Agency on Aging

P.O. Box 606 • Escanaba, Michigan 49829  
(906) 786-4701 • Fax (906) 786-5853  
[www.upcap.org](http://www.upcap.org)



June 28, 2013

Mr. Marc Kleiman  
Menominee County Clerk  
839 10<sup>th</sup> Avenue  
Menominee, MI 49858

Dear Mr. Kleiman,

UPCAP, in its role as the U.P. Area Agency on Aging, is in the process of submitting the (UPAAA) 2014-2016 Multi-Year Plan for services to Upper Peninsula Older Adults to the Michigan Office of Services to the Aging (OSA). Enclosed please find the Overview of the Plan for your county's review and comment. The complete document and attachments can be viewed on our website at [www.upcap.org](http://www.upcap.org). Please contact our office if you would like a hard copy mailed.

Although your county is not required to take any action on the plan, if you choose to support the plan I have enclosed a sample resolution for your use. We ask that you return the resolution before July 30, 2013 so that we may forward these to OSA within their required time frames.

Meanwhile, if you have questions or would like additional information about the plan, I encourage you to contact me or your county's representative on the UPCAP Board of Directors.

Sincerely,

A handwritten signature in black ink, appearing to read "Jonathan Mead". The signature is written in a cursive style with a large, looping initial "J".

Jonathan Mead  
Executive Director

Enc.

cc: Ms. Jan Hafeman

UPCAP (the Upper Peninsula Commission for Area Progress) is a local 501 (c) (3) charitable organization, responsible for development, coordination, and provision of human, social, and community resources within the Upper Peninsula of Michigan. In 1974, UPCAP was designated as the Region XI (U.P.) Area Agency on Aging whose purpose is to advocate for and provide services to older adults residing in the 15 counties of the Upper Peninsula.

*"Menominee – Where the best of Michigan begins"*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858-3000*

*Brian R. Bousley - County Administrator  
Sherry DuPont - Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839*

### RESOLUTION 2013-13

#### U.P. AREA AGENCY ON AGING 2014-2016 MULTI-YEAR PLAN FOR SERVICES TO THE ELDERLY

WHEREAS, UPCAP, which serves as the U.P. Area Agency on Aging, is required to develop a Multi-Year (FY 2014-2016) Area Plan that provides development and funding for programs to serve older adults in the Upper Peninsula; and

WHEREAS, the Multi-year Area Plan development process, UPCAP conducted needs surveys, two input sessions, two public hearings, and received input from service providers, older adults, county officials, human services organizations and other interested parties; and

WHEREAS, each U.P. county is represented by a county official on the UPCAP Board of Directors; and

WHEREAS, the UPCAP Board of Directors unanimously approved the proposed, Multi-Year Area Plan; and

WHEREAS, the AAA Multi-Year Plan also requires review by individual county boards.

THEREFORE, BE IT RESOLVED that the Menominee County Board of Commissioners has received and hereby supports the U.P. Area Agency on Aging Multi-Year (FY 2014-2016) Area Plan.

BE IT FURTHER RESOLVED that this resolution be submitted to UPCAP and placed on file.

\_\_\_\_\_  
Charlie Meintz, Board Chairperson

\_\_\_\_\_  
Marc Kleiman, County Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

*Bernie Lang    Charlie Meintz - Chairperson    Larry Schei - Vice Chairperson    James Furlong  
Doug Krienke    John Nelson    Chris Plutchak    Gerald Piche    Jan Hafeman*

U.P. Area Agency on Aging

FY: 2014

**Plan Overview****AAA Response:**

The Older Americans Act of 1965 requires states to be divided into planning and service areas (PSAs) and that Area Agencies on Aging be designated within each PSA. In 1974, UPCAP Services, Inc. was designated as the Upper Peninsula Area Agency on Aging (UPAAA) and serves all fifteen counties of the U.P.

The UPAAA studies needs among the elderly and those with disabilities within the region, and prioritizes services to meet those needs. Based upon the results of non-scientific surveys, client needs assessments and care plans, census data, and current service utilization trends a three-year Area Plan of Services to the Elderly is developed. The Area Plan provides for development of a comprehensive, coordinated service delivery system, outlines fundable services for the elderly, and summarizes activities of the AAA. The five programs serving the most participants are 1) congregate meals, 2) home-delivered meals, 3) homemaker, 4) home care assistance, and 5) respite. Conversely, the programs utilizing the most funding are as follows, in order of expenditures: 1) home-delivered meals, 2) congregate meals, 3) respite, 4) homemaker, and 5) home care assistance. Additional services to be provided by the UPAAA and its partners in 2014-2016 include:

**Care Management**

- Information & Assistance
- Chore Service
- Home Injury Control
- Private Duty Nursing
- Adult Day Services
- Disease Prevention/Health Promotion/Health Screening
- Legal Assistance
- Long-term Care Ombudsman
- Programs for Prevention of Elder Abuse, Neglect & Exploitation
- Kinship Support Services
- Caregiver Education, Support, and Training

The UPAAA's 2014-2016 Multi-Year Plan sets forth three Program Development Objectives for which significant efforts will continue to be applied to meet the growing and emerging needs of the region's older adults. The first Program Development Objective is designed to ensure that older adults get the information they need to make healthy life choices, thus improving their quality of life. Through the combined efforts of the AAA and key partners, Creating Confident Caregivers (CCC), PATH, Matter of Balance, and Health Eating workshops are being conducted throughout the region. Several leader trainings were also held, allowing the AAA to expand the availability of these programs. Health Screenings conducted by local health departments will continue to address the needs of those aged 60-64 without health insurance, encouraging them to manage their health by prevention and use of the evidenced-based resources available throughout the aging network. A new evidenced-based Healthy IDEAS program will be initiated to help identify older folks who may be experiencing depressive tendencies, helping them to learn coping mechanisms that will improve their mental health. A new Care Transitions Initiative will be implemented to

**U.P. Area Agency on Aging**

FY: 2014

help maintain or improve the health of individuals who are hospitalized and reduce readmissions for high-risk Medicare beneficiaries. The region's MMAP counselors will also continue to provide outreach and training to beneficiaries about important preventive benefits and screenings available to them via the Medicare program to promote better health and wellness to Medicare beneficiaries.

The second Program Development Objective will ensure that older adults have a choice in where they live through increased access to information and services. The AAA, through its 2-1-1 Call Center, will continue to be the focal point for long-term care services to all consumers in the region who want them.

Working in partnership with the Superior Alliance for Independent Living (SAIL) and other key partners, the AAA continues to further develop a fully-functioning regional Aging & Disability Resource Collaborative (ADRC). The AAA has expanded the role of the supports coordinators to fulfill the role of ADRC counselors, and has also included within its boards representatives from important stakeholders to ensure input and recommendations are received from all people requesting services from the AAA.

Additionally, the UPAAA is participating in the Building Training, Building Quality demonstration project to provide training for in-home personal care aides that improves their skills and ultimately the quality of care for people who choose to remain in their own homes. The Veterans Administration Self Determination/Home & Community-Based Care project identifies veterans needing long-term care, providing care management and a combination of services from the waiver program. The AAA is also continuing to participate in T-Care, and currently has 5 trained T-Care managers providing targeted services to caregivers via this program. All of these projects are founded in the principles of person-centeredness and self-directed care.

The Plan's third Program Development Objective supports increased awareness of elder abuse, neglect, and exploitation within the region. The AAA continues to offer elder abuse education to any entity interested, and has worked to update and improve its training and education programs to meet the changing trends. The AAA also works with the local MMAP to help bring awareness of Medicare fraud and abuse issues to beneficiaries in the region.

While the overall population of the PSA declined by 20% from 2000 to 2010, the population of those aged 60 and older increased overall by 13% (Source: National Census Data). The greatest increase is seen in those aged 85 years or older (14%). Additionally, the percentage of those aged 60 and older in poverty increased from 27% of the total in that age group to 37% in 2010. This will pose significant challenges as we try to meet the needs of our increasingly frail and low-income seniors with a smaller, aging work force in more cost-effective ways.

In terms of specific management initiatives, the AAA will continue to increase the effectiveness and efficiency of services provided to older adults throughout the region by promoting open dialogue among its partners through the quality assurance process, and through regularly scheduled meetings, collaboratives, and advisory groups. Additionally, a concerted effort will be made to encourage and help nutrition partners better manage the rising costs of providing both congregate and home-delivered meals in a vastly rural area.

The AAA's strategy for developing non- or underfunded programs and providing necessary resources will continue by promoting the utilization of volunteers to lead EBDP programs and in entering into Memorandums of Understanding with partner agencies to promote and manage various programs in

**U.P. Area Agency on Aging****FY: 2014**

creative ways. UPCAP, a multi-purpose non-profit organization, administers a variety of other programs which positively impact on the UPAAA's purpose and mission. UPCAP continually encourages utilization of its region-wide AIRS accredited 2-1-1 Information and Referral System. Almost one-half of the calls received by the Call Center are requests for information or assistance related to long-term care, care giving, and housing issues. Other programs supporting the UPAAA's mission include congregate housing development/management; the Community Corrections Program, which annually provides over 60,000 hours of community services at senior centers and residences; and the Mediation Program, which resolves disputes and disagreements between parties (i.e. landlord-tenant, medical billing, caregiver issues, etc).

Finally, UPCAP has positioned itself to play a significant role in Michigan's Dual Eligible Medicaid/Medicare Integrated Care (IC) initiative. As such, UPCAP will continue to engage and build on its relationships with key IC stakeholders including the U.P. Health Plan, Northcare (the PIHP), service provider networks, the ADRC of the U.P., The Department of Human Services, The Medicare/Medicaid Assistance Program (MMAAP), the Superior Alliance for Independent Living (SAIL) and local elected officials, with the goal of playing a major role in the Integrated Care Demonstration Initiative proposal for the region in 2014.

The UPAAA is a regional focal point for aging services and programs for persons with disabilities. Its mission is to serve as a leader relative to all aging issues on behalf of older persons within the PSA. With assistance of key partners such as local Community Action Agencies, Commissions on Aging, and others, the AAA carries out a wide range of functions and is designed to develop comprehensive and coordinated systems that will assist older persons in leading independent, meaningful and dignified lives in their own homes and communities for as long as possible.

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Commissioner Per Diems and Expenses</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
<b>RECOMMENDED MOTION</b>	
To approve commissioner per diems and expenses as paid.	

Submitted by:     **Brian Bousley**    

    **07/17/2013**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

# Commissioner Meeting Fee Expense Form

**RECEIVED**  
6/25/12  
Menominee County Administrator

Name of Commissioner Jan Hafeman

\$50.00 per meeting-Reg. or Special County Board meeting (and assigned committee meetings)  
\$75.00 MAC or UPACCF Conference

Date	Meeting Description & Duration	Meeting Expense
6/10/13	Meet with Ed McBroom	N/C
6/11/13	Co. Board Meeting	\$50.00
6/17/13	Co. Bd Finance Meeting 9:00-11:00	50.00
6/19/13	Board of Health Mtg 3:00-4:30	50.00
6/21/13	UPCAP AM	50.00
6/24/13	Co Bd. Finance Meeting 9:00-11:00	50.00
6/25/13	Co Board Meeting	50.00
6/27/13	Pinecrest Meeting- EXCUSED	N/C
<b>Total Per Diem</b>		<b>\$300.00</b>

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: *Jan Hafeman*

Date: 6/25/13

**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

**RECEIVED**  
6/25/13  
Menominee County Administrator

Mileage: \$ .565/mile -- effective 01 January 2013

\*Meals Maximum of \$40 per day

\*must attach receipt for reimbursement

\*meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

Date	Meeting Place	# of miles	X .565/mile	Total Cost	Account Number
6/10/13	Ed McBroom- Menominee	N/C			101-101-860.10
6/11/13	Co. Bd Mtg- Hermansville	20			101-101-860.10
6/17/13	Co. Finance Mtg- Menominee	76			101-101-860.10
6/19/13	Bd Of Health- Pinecrest	13			101-101-860.10
6/21/13	UPCAP- Escanaba office	58			101-101-860.10
6/24/13	Co Bd Finance- Menominee	76			101-101-860.10
6/25/13	Co Bd. Mtg- Hermansville	20			101-101-860.10
					101-101-860.10
					101-101-860.10
		<b>263</b>	<b>Total Mileage</b>	<b>X \$.565</b>	
<b>Total Mileage Fee</b>					<b>148.60</b>

*ll AD.*

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Jan Hafeman*  
\_\_\_\_\_  
Signed

6/25/13  
\_\_\_\_\_  
Date



**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

**RECEIVED**  
6/26/13  
Menominee County Administrator

Mileage: ~~\$.555/mile~~ ~ effective 01 January 2013  
\$.565

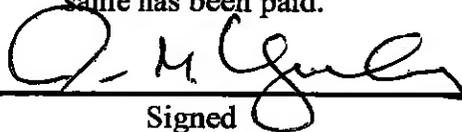
\*Meals Maximum of \$40 per day.

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: James Furlong ~ District 3

Date	Meeting Place	# of miles	<del>\$.555</del> X \$.565/mile	Total Cost	Account Number
6-11-2013	Meyer Townsh. A	89			101-101-860.03
6-25-2013	Meyer Townsh. A	89			101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
			Total Mileage	178	
				Total Mileage Fee	100.57

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

  
Signed

6-26-2013  
Date

**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

**RECEIVED**  
7/1/13  
Menominee County Administrator

Mileage: \$.565/mile ~ effective 01 January 2013

\*Meals Maximum of \$40 per day.

\*must attach receipt for reimbursement

\*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .565/mile	Total Cost	Account Number	
6/11/13	MEYER TWP. HALL (CB)	84		47.46	101-101-860.04	
6/12/13	SHAWY LAKES PARK (FAIR)	56		31.64	101-101-860.04	
6/17/13	COURTHOUSE (FINANCE)	16		9.04	101-101-860.04	
6/19/13	PINECREST-POWERS (HEALTH)	73		41.25	101-101-860.04	
6/24/13	COURTHOUSE (FINANCE)	16		9.04	101-101-860.04	
6/25/13	MEYER TWP. HALL (CB)	84		47.46	101-101-860.04	
					101-101-860.04	
					101-101-860.04	
					101-101-860.04	
			<b>Total Mileage</b>	<b>329</b>		
					<b>Total Mileage Fee</b>	<b>185.89</b>

AA OK

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei  
Signed

7/1/13  
Date

# Commissioner Meeting Fee Expense Form

**RECEIVED**  
7/1/13  
Menominee County Administrator

Name of Commissioner LARRY SCHEI

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)  
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/11/13	COUNTY BOARD 6:00 - 8:00 PM	\$ 50.00
6/12/13	FAIR BOARD 6:30 - 8:00 PM	50.00
6/17/13	FINANCE 9:00 - 11:30 AM	50.00
6/19/13	HEALTH BOARD 3:00 - 4:20 PM	50.00
6/24/13	FINANCE 9:00 - 11:00 AM	50.00
6/25/13	COUNTY BOARD 6:00 - 8:00 PM	50.00
<b>Total Per Diem</b>		<b>300.00</b>

*ok AD.*

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Larry Schei

Date: 7/1/13

MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

**RECEIVED**  
7/2/13  
Menominee County Administrator

Mileage: \$.555/mile ~ effective 01 January 2013  
          .565

\*Meals Maximum of \$40 per day.

\*must attach receipt for reimbursement

\*meals provided by conferences will NOT be reimbursed

Name: Bernie Lang ~ District 2

Date	Meeting Place	# of miles	X .555/mile	Total Cost	Account Number
2013			.565		
6-11	CO. BD.	94			101-101-860.02
6-17	FINANCE	03			101-101-860.02
6-18	RCED	86			101-101-860.02
6-24	FINANCE	03			101-101-860.02
6-25	SOC. SERV	03			101-101-860.02
6-25	CO. BD	94			101-101-860.02
		283			101-101-860.02
				159.90	101-101-860.02
			<b>Total Mileage</b>		
				<b>Total Mileage Fee</b>	159.90

OK-D.

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*B. Lang*

Signed

06-26-13

Date

# Commissioner Meeting Fee Expense Form

**RECEIVED**  
7/2/13  
Manominee County Administrator

Name of Commissioner BERNIE LANG

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)  
\$75.00 MAC or UPACC Conference

2013

Date	Meeting Description & Duration	Meeting Expense
6-11	CO. BD.	50.
6-17	FINANCE	50.
6-18	RCED	50.
6-24	FINANCE	50.
6-25	SOC. SERV.	50.
6-25	CO. BD.	50.
Total Per Diem		200.00

*alpb*

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: B. Lang

Date: 06-26-13

**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

**RECEIVED**  
7/3/13  
Menominee County Administrator

Mileage: \$.555/mile ~ effective 01 January 2013  
.565

\*Meals Maximum of \$40 per day.

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X <u>.555/mile</u>	Total Cost	Account Number
6/11/13	Meyer Twp Hall, Hornell	10	.565	5.65	
6/17/13	Menominee Loc, Court House	94		53.11	101-101-860.11
6/24/13	Menominee Court House	94		53.11	101-101-860.11
6/25/13	Meyer Twp Hall, Hornell	10		5.65	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
		208		117.52	
			<b>Total Mileage</b>		
<b>Total Mileage Fee</b>					117.52

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

John R. Nelson  
Signed

7/11/13  
Date



# Commissioner Meeting Fee Expense Form

RECEIVED  
7/3/13  
Marionina County Administrator

Name of Commissioner Gerald Piche

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)  
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6/11/13	Road Commission	50.-
6/11/13	County Board - Hermansville	50.-
6/25/13	County Board Hermansville	50.-
Total Per Diem		150.-

It is hereby certified that the above accounts true and correct and that no part of the same has been paid.

Commissioner Signature: Gerald Piche

Date: 7/3/13

## MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

**RECEIVED**  
7/3/13  
Menominee County Administrator

Mileage: \$ 555/mile ~ effective 01 January 2013  
          . 565

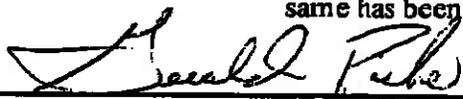
\*Meals           Maximum of \$40 per day.

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X <u>.555</u> /mile	Total Cost	Account Number
6/11/13	Road Commission - Virogott	25		14.13	101-101-860.07
6/11/13	Harmansville - County Board	16		9.04	101-101-860.07
6/25/13	Harmansville - County Board	16		9.04	101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
			<b>Total Mileage</b>		
<b>57</b>				<b>Total Mileage Fee</b>	<b>32.21</b>

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

7/3/13

Date

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Miscellaneous Bills</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills as paid on June 27 & July 3, 2013 in the amount of \$176,775.90	
<b>RECOMMENDED MOTION</b>	
To approve Miscellaneous Bills as paid on June 27 & July 3, 2013 in the amount of \$176,775.90	

Submitted by:     **Brian Bousley**    

    **07/17/2013**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

**General Fund Expenditures**

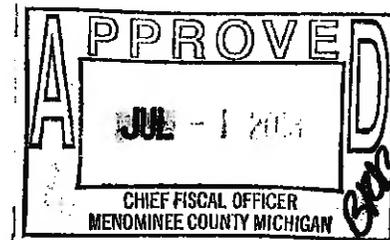
101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-402 Brownfield Authority  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

**Special Revenue Funds**

205 Road Patrol  
208 County Parks  
215 Friend of Court  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
284 Revenue Sharing  
285 Senior Citizens  
292 Child Care  
294 Veterans' Trust  
296 Special Child Care Funds  
  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

**MENOMINEE COUNTY  
Claims Audit Report**

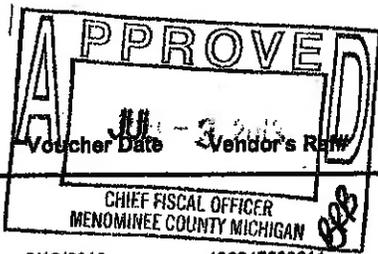
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>								
<b>Blue Cross Blue Shield of MI</b>								
	30806	6/7/2013	July 2013	Health Insurance Premium	266-326-712.00	1,342.89		\$5,799.30
	30806	6/7/2013	July 2013	Health Insurance Premium	266-325-712.00	3,215.02		
	30806	6/7/2013	July 2013	Health Insurance Premium	701-000-231.10	508.71		
	30806	6/7/2013	July 2013	Health Insurance Premium	704-000-232.00	732.58		
<b>MI Conference of Teamsters</b>								
	30805	5/31/2013	July 2013	Health Insurance Premium	101-103-712.00	43,313.89		\$74,751.20
	30805	5/31/2013	July 2013	Health Insurance Premium	205-315-712.00	8,638.48		
	30805	5/31/2013	July 2013	Health Insurance Premium	205-316-712.00	1,057.82		
	30805	5/31/2013	July 2013	Health Insurance Premium	208-751-712.00	1,498.54		
	30805	5/31/2013	July 2013	Health Insurance Premium	271-790-712.00	4,495.62		
	30805	5/31/2013	July 2013	Health Insurance Premium	296-663-712.00	1,057.82		
	30805	5/31/2013	July 2013	Health Insurance Premium	701-000-231.10	1,057.82		
	30805	5/31/2013	July 2013	Health Insurance Premium	704-000-232.00	13,631.21		
<b>Total Amount for Bank Account: General</b>								<b>\$80,550.50</b>





**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name Vcher#	Youcher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>							
<b>Ace Hardware</b>							
30933	6/24/2013	207676/2	Building & Ground Supplies	101-265-930.01	9.99		\$39.96
30934	6/12/2013	207567/2	Building & Ground Supplies	101-265-930.01	29.97		
<b>AIR COOLED ENGINES</b>							
30935	6/19/2013	11018542	Building & Ground Supplies	101-265-934.00	28.00		\$28.00
<b>Anderson, Bill</b>							
30831	6/24/2013	Reimbursement	Mileage - Planning Commission	101-401-710.00	24.86		\$24.86
<b>Anderson, Paul</b>							
30836	6/24/2013	Reimbursement	Mileage - Planning Commission	101-401-710.00	11.30		\$11.30
<b>AT&amp;T - Carol Stream, IL</b>							
30850	6/19/2013	906863661406	June 19 - July 18, 2013	266-325-850.00	244.22		\$1,318.80
30865	6/19/2013	906863202308	June 19 - July 18, 2013	101-103-850.00	423.61		
30866	6/19/2013	906863470506	June 19 - July 18, 2013	101-103-850.00	146.67		
30867	6/19/2013	906863444106	June 19 - July 18, 2013	101-103-850.00	504.40		
<b>AT&amp;T Long Distance</b>							
30879	6/19/2013	854528091	Telephone Services	101-103-850.00	194.62		\$194.62
<b>Benson Law, P.C.</b>							
30890	7/1/2013	07-12010-DM	Court Appointed Legal - Mattson	101-132-807.00	37.50		\$75.00
30891	7/1/2013	07-12064-DP	Court Appointed Legal - Laisie	101-132-807.00	12.50		
30892	7/1/2013	07-12219-DM	Court Appointed Legal - Wills	101-132-807.00	25.00		
<b>Big O's Lube and Service, Inc.</b>							
30931	6/18/2013	11723	Battery - 01 Ford Ranger	208-751-981.00	130.95		\$860.79
30932	6/19/2013	11746	78 GMC Sierra C-1500 Maintenance	208-751-981.00	106.08		
30947	6/18/2013	11725	08 Chevy Tahoe	205-315-934.02	643.76		
<b>CITY OF MENOMINEE - 2511 10TH ST.</b>							
30830	6/14/2013	3483	May 2013 Gasoline Sales	101-265-742.00	97.66		\$166.02
30830	6/14/2013	3483	May 2013 Gasoline Sales	101-267-860.00	14.33		
30830	6/14/2013	3483	May 2013 Gasoline Sales	266-325-860.00	38.18		
30830	6/14/2013	3483	May 2013 Gasoline Sales	101-426-860.00	15.85		
<b>City of Stephenson - P.O. Box 467</b>							
30809	6/20/2013	709	Annex - Water/Electric/Sewer	101-261-920.01	17.00		\$200.08
30809	6/20/2013	709	Annex - Water/Electric/Sewer	101-261-920.02	30.00		
30809	6/20/2013	709	Annex - Water/Electric/Sewer	101-261-920.03	153.08		
<b>CLOVERLAND PAPER CO</b>							
30811	6/21/2013	102182	White Vinegar	101-265-755.01	11.58		\$617.97
30939	6/14/2013	102129	Inmate supplies	101-301-770.00	124.75		
30940	6/21/2013	102183	Inmate supplies	101-301-770.00	41.31		
30954	6/28/2013	102252	Tissues, Liners, Towels, Toilet Tissue	101-265-755.01	191.29		
30955	6/28/2013	102253	MultiFold Towels, Tissues - Annex	101-265-755.01	70.80		
30956	6/28/2013	102254	Library - Towels, Lysol	101-265-755.01	178.24		
<b>Cooper Office Equipment</b>							
30914	6/28/2013	100836	Contract # 2043-01 (Konica Bizhub 200)	215-141-942.00	410.33		\$478.33
30962	4/4/2013	98093	Staples for 601 Copier	101-172-931.00	68.00		
<b>Dennis-Ruleau, Dawn</b>							
30888	7/1/2013	June 2013	Crisis Intervention	296-668-801.00	650.00		\$650.00
<b>Donna Buechler</b>							
30835	6/24/2013	Reimbursement	Mileage - Planning Commission	101-401-710.00	20.34		\$20.34

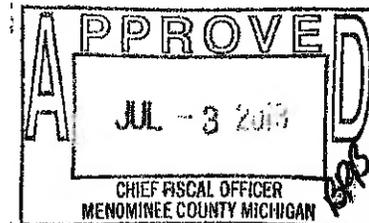


**MENOMINEE COUNTY  
Claims Audit Report**

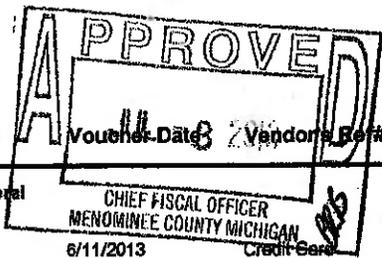
Vendor Name Vchert#	Voucher Date	Vendor's Ref	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
DTE Energy 30837	6/13/2013	462245200011	Annex	101-281-920.04	44.59		\$44.59
DuPont, Sherry 30860	7/2/2013	Reimbursement	Mileage	101-172-860.00	40.68		\$40.68
Election Systems & Software 30889	6/21/2013	858747	PO# 02808 - Election Programming	101-282-727.00	1,308.80		\$1,308.80
Employee Benefits Agency, Inc. 30961	7/1/2013	3538	ABS Monthly Admin Fee - July 2013	101-103-712.02	96.00		\$96.00
Filtration Services 30847	6/20/2013	6181354	Filters for Air Handlers In the Courthouse	101-285-930.01	218.88		\$218.88
Furlong, James 30812	6/28/2013	Reimbursement	Mileage - June 2013	101-101-860.03	100.57		\$100.57
Garcia Linda 30881	6/25/2013	606	Reviewer's Fee	101-148-804.00	25.00		\$25.00
Goebel, Jr., Robert E. 30882	6/26/2013	Reimbursement	Mileage - Travel Expenses	101-148-860.00	61.02		\$61.02
Hafeman, Jan 30813	6/25/2013	Reimbursement	Mileage - June 2013	101-101-860.10	148.80		\$148.80
Hanna, Brenda 30808	6/28/2013	Reimbursement	Post Office Mileage - (April 1 - June 28)	101-253-860.00	33.90		\$33.90
Hashimoto Sewer Service, Inc. 30861	6/27/2013	10721	Garage Floor Drains	101-285-930.01	350.00		\$350.00
HAUPT DR PAUL/MEDICAL EXAMINER 30826	6/28/2013	Medical Examiner	April, May, June 2013	101-648-709.00	5,895.00		\$5,940.00
	6/28/2013	Medical Examiner	April, May, June 2013	101-648-727.00	45.00		
J S ELECTRONICS, INC. 30844	6/21/2013	17790	Installation of K9 Enclosure in 55K9-1 (I	101-301-861.01	640.00		\$640.00
Jeff Naser 30871	6/25/2013	Reimbursement	Mileage - DHS Board	101-801-837.00	48.72		\$48.72
Joel Hensley, RN 30827	6/28/2013	Medical Examiner	April, May, June 2013	101-648-709.00	2,400.00		\$4,745.00
	6/28/2013	Medical Examiner	April, May, June 2013	101-648-836.00	780.00		
	6/30/2013	Blood Draws	J.T. (6/21) J.W. (6/29)	101-287-801.01	200.00		
	6/30/2013	Nursing Services	July 15 - July 30, 2013	101-301-770.01	1,365.00		
Kakuk, Tammany 30952	7/2/2013	6194	Foster Care Cost (C.F.)	292-862-843.02	164.72		\$164.72
Kandace R. Curran 30816	6/28/2013	Reimbursement	Mileage - June 2013	101-261-860.00	184.19		\$184.19
Kaufman, Michael 30870	6/25/2013	Reimbursement	Mileage - DHS Board	101-801-837.00	2.26		\$2.26
Kleiman, Marc 30822	6/28/2013	Reimbursement	Mileage - June 2013	101-216-860.00	109.62		\$109.62
Lang, Bernard 30916	6/28/2013	Reimbursement	June 2013 Mileage	101-101-860.02	159.90		\$159.90

**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>							
<b>LENCA SURVEYING</b>							<b>\$4,971.20</b>
30814	6/3/2013	13125	Remon Yr 13 (May 26 - June 2, 2013)	243-245-801.07	2,376.50		
30848	6/21/2013	13134	Remon Yr 2013 (June 10 - June 23, 2013)	243-245-801.07	2,594.70		
<b>Lesperance, Diane</b>							<b>\$251.63</b>
30957	7/3/2013		Reimbursement Mileage	517-252-860.00	81.92		
30957	7/3/2013		Reimbursement Mileage	101-253-860.00	35.59		
30957	7/3/2013		Reimbursement Mileage	101-253-860.00	25.25		
30957	7/3/2013		Reimbursement Mileage	101-253-860.00	53.05		
30957	7/3/2013		Reimbursement Mileage	101-253-860.00	69.72		
30957	7/3/2013		Reimbursement Mileage	101-253-860.00	6.10		
<b>LONG HEATING &amp; COOLING INC</b>							<b>\$68.00</b>
30849	6/24/2013	38400	Check & Clean Air Conditioning	286-325-934.00	68.00		
<b>M &amp; M Business Machines</b>							<b>\$60.00</b>
30876	7/2/2013	206676	Label Printer & Scanner Maintenance -	101-288-931.00	60.00		
<b>Manpower</b>							<b>\$472.50</b>
30810	6/23/2013	25753769	Week Ending 6/23/13 (Kelly Hofer)	101-288-704.00	472.50		
<b>Massopust, Whitney</b>							<b>\$865.00</b>
30828	6/26/2013		Medical Examiner April, May, June 2013	101-648-709.00	735.00		
30828	6/26/2013		Medical Examiner April, May, June 2013	101-648-836.00	130.00		



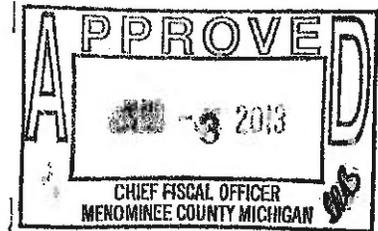
MENOMINEE COUNTY  
Claims Audit Report



Vendor Name	Vchert#	Voucher Date	Vendor Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Mastercard								\$2,844.77
	30953	6/11/2013	Credit Card	Holiday	101-301-860.00	28.77	x	
	30953	6/11/2013	Credit Card	Came's BP	205-315-860.00	68.01	x	
	30953	6/11/2013	Credit Card	Burger King	205-315-860.00	3.49	x	
	30953	6/11/2013	Credit Card	Holiday	205-315-860.00	50.88	x	
	30953	6/11/2013	Credit Card	PayPal	101-301-770.00	37.00	x	
	30953	6/11/2013	Credit Card	McDonalds	205-315-860.00	3.18	x	
	30953	6/11/2013	Credit Card	Murphy's	205-315-860.00	81.20	x	
	30953	6/11/2013	Credit Card	AppleBees	205-315-860.00	20.00	x	
	30953	6/11/2013	Credit Card	Holiday	205-315-860.00	32.32	x	
	30953	6/11/2013	Credit Card	Taco Bell	205-315-860.00	6.94	x	
	30953	6/11/2013	Credit Card	AppleBees	205-315-860.00	15.97	x	
	30953	6/11/2013	Credit Card	Subway	205-315-704.00	8.16	x	
	30953	6/11/2013	Credit Card	Chuck Wagon Pizza	205-315-860.00	19.00	x	
	30953	6/11/2013	Credit Card	Superior Touchless	101-301-981.00	8.00	x	
	30953	6/11/2013	Credit Card	Murphy's	205-315-860.00	18.55	x	
	30953	6/11/2013	Credit Card	Murphy's	205-315-860.00	53.00	x	
	30953	6/11/2013	Credit Card	Subway	205-315-860.00	9.01	x	
	30953	6/11/2013	Credit Card	Meijer	205-315-860.00	12.86	x	
	30953	6/11/2013	Credit Card	Wesco Big Rapids	205-315-860.00	42.94	x	
	30953	6/11/2013	Credit Card	China One Buffet	205-315-860.00	13.50	x	
	30953	6/11/2013	Credit Card	Burger King	205-315-860.00	3.49	x	
	30953	6/11/2013	Credit Card	Papa Murphy's	205-315-860.00	14.20	x	
	30953	6/11/2013	Credit Card	Papa Murphy's	205-315-860.00	15.00	x	
	30953	6/11/2013	Credit Card	Holiday	205-315-860.00	28.91	x	
	30953	6/11/2013	Credit Card	Holiday	205-315-860.00	75.01	x	
	30953	6/11/2013	Credit Card	Taco Bell	205-315-860.00	8.53	x	
	30953	6/11/2013	Credit Card	Fox Valley Tech	101-301-881.00	231.19	x	
	30953	6/11/2013	Credit Card	Came's BP	205-315-860.00	43.00	x	
	30953	6/11/2013	Credit Card	Burger King	205-315-860.00	3.49	x	
	30953	6/11/2013	Credit Card	Holiday	205-315-860.00	16.17	x	
	30953	6/11/2013	Credit Card	Holiday	205-315-860.00	35.00	x	
	30953	6/11/2013	Credit Card	Meijer	205-315-860.00	87.19	x	
	30953	6/11/2013	Credit Card	Marathon	205-315-860.00	36.89	x	
	30953	6/11/2013	Credit Card	McDonalds	101-301-860.00	15.24	x	
	30953	6/11/2013	Credit Card	Murphy's	205-315-860.00	13.97	x	
	30953	6/11/2013	Credit Card	Murphy's	205-315-860.00	50.00	x	
	30953	6/11/2013	Credit Card	Holiday	101-301-860.00	57.07	x	
	30953	6/11/2013	Credit Card	Shell Oil	101-301-860.00	36.17	x	
	30953	6/11/2013	Credit Card	Wesco	205-315-860.00	8.58	x	
	30953	6/11/2013	Credit Card	Wesco	205-315-860.00	46.00	x	
	30953	6/11/2013	Credit Card	Elite K9	101-301-881.01	167.90	x	
	30953	6/11/2013	Credit Card	Burger King	205-315-860.00	4.55	x	
	30953	6/11/2013	Credit Card	Sirchie Finger Print	205-315-755.00	55.85	x	
	30953	6/11/2013	Credit Card	Holiday	205-315-860.00	83.00	x	
	30953	6/11/2013	Credit Card	Came's BP	205-315-860.00	53.00	x	
	30953	6/11/2013	Credit Card	Burger King	205-315-860.00	3.49	x	
	30953	6/11/2013	Credit Card	Holiday	205-315-860.00	20.57	x	
	30953	6/11/2013	Credit Card	Holiday	205-315-860.00	42.00	x	
	30953	6/11/2013	Credit Card	Murphy's	205-315-860.00	8.19	x	
	30953	6/11/2013	Credit Card	Murphy's	205-315-860.00	87.00	x	
	30953	6/11/2013	Credit Card	AppleBees	205-315-860.00	20.00	x	
	30953	6/11/2013	Credit Card	Ponderosa	205-315-860.00	15.88	x	
	30953	6/11/2013	Credit Card	Tractor Supply Co	205-315-860.00	12.69	x	
	30953	6/11/2013	Credit Card	AppleBees	205-315-860.00	16.00	x	

**MENOMINEE COUNTY  
Claims Audit Report**

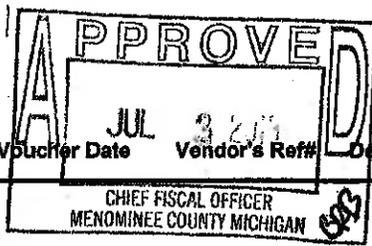
Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>							
<b>Mastercard</b>							
30953	6/11/2013	Credit Card	Best Western	205-315-860.00	208.84	x	\$2,844.77
30953	6/11/2013	Credit Card	Best Western	205-315-860.00	208.84	x	
30953	6/11/2013	Credit Card	Best Western	205-315-860.00	158.48	x	
30953	6/11/2013	Credit Card	Burger King	205-315-860.00	3.49	x	
30953	6/11/2013	Credit Card	Murphys	205-315-860.00	7.48	x	
30953	6/11/2013	Credit Card	Murphys	205-315-860.00	37.01	x	
30953	6/11/2013	Credit Card	Best Western	205-315-860.00	157.50	x	
30953	6/11/2013	Credit Card	Holiday	205-315-860.00	79.50	x	
30953	6/11/2013	Credit Card	Intellius.Com	101-301-727.00	19.95	x	
30953	6/11/2013	Credit Card	Apple iTunes	101-301-765.00	1.05	x	
30953	6/11/2013	Credit Card	DogSport Gear	101-301-881.01	95.53	x	
30953	6/11/2013	Credit Card	Credit-Amway Grant	101-301-860.00	-84.30	x	
<b>Menacher, Dari</b>							
30823	6/25/2013	Reimbursement	Mileage - June 2013	249-371-742.00	64.41		\$64.41
<b>Menards - Marinette</b>							
30818	6/24/2013	26582	Credit Memo (Plastic Pipe & Hose Cutts	101-265-930.01	-9.98		\$120.86
30819	6/24/2013	26589	Building & Ground Supplies	101-265-930.01	39.49		
30936	6/28/2013	26983	Building & Ground Supplies	101-265-930.01	91.35		
<b>MENOMINEE ANIMAL SHELTER</b>							
30852	6/21/2013	1306	May 2013 - Impounding	101-601-958.00	210.00		\$322.50
30853	6/21/2013	1304	April 2013	101-601-958.00	112.50		
<b>MENOMINEE COUNTY CLERK</b>							
30839	6/20/2013	Notary Renewal	Trenna Parretta	101-136-802.00	10.00	x	\$10.00
<b>Michigan Assessors Association</b>							
30807	6/28/2013	Dues	Regular Membership - Margaret Schrou	101-257-802.00	25.00		\$25.00





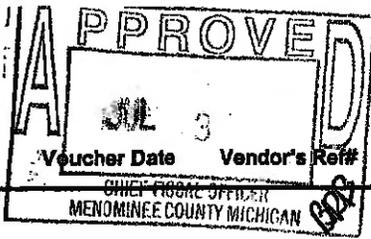
MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Michigan Counties Workers*								\$37,310.00
30829		6/24/2013	9366	Workers Compensation Allocation	101-101-716.00	216.81		
30829		6/24/2013	9366	Workers Compensation Allocation	101-131-716.00	47.32		
30829		6/24/2013	9366	Workers Compensation Allocation	101-132-716.00	112.33		
30829		6/24/2013	9366	Workers Compensation Allocation	101-136-716.00	392.58		
30829		6/24/2013	9366	Workers Compensation Allocation	101-141-716.00	521.98		
30829		6/24/2013	9366	Workers Compensation Allocation	101-148-716.00	33.77		
30829		6/24/2013	9366	Workers Compensation Allocation	101-150-716.00	3.19		
30829		6/24/2013	9366	Workers Compensation Allocation	101-172-716.00	394.44		
30829		6/24/2013	9366	Workers Compensation Allocation	101-215-716.00	216.01		
30829		6/24/2013	9366	Workers Compensation Allocation	101-253-716.00	157.57		
30829		6/24/2013	9366	Workers Compensation Allocation	101-257-716.00	310.42		
30829		6/24/2013	9366	Workers Compensation Allocation	101-261-716.00	37.40		
30829		6/24/2013	9366	Workers Compensation Allocation	101-265-716.00	1,235.00		
30829		6/24/2013	9366	Workers Compensation Allocation	101-267-716.00	774.27		
30829		6/24/2013	9366	Workers Compensation Allocation	101-268-716.00	66.03		
30829		6/24/2013	9366	Workers Compensation Allocation	101-301-716.00	12,580.23		
30829		6/24/2013	9366	Workers Compensation Allocation	101-331-716.00	33.83		
30829		6/24/2013	9366	Workers Compensation Allocation	101-426-716.00	36.96		
30829		6/24/2013	9366	Workers Compensation Allocation	101-648-716.00	50.14		
30829		6/24/2013	9366	Workers Compensation Allocation	101-682-716.00	39.25		
30829		6/24/2013	9366	Workers Compensation Allocation	205-315-716.00	6,782.73		
30829		6/24/2013	9366	Workers Compensation Allocation	205-316-716.00	530.69		
30829		6/24/2013	9366	Workers Compensation Allocation	208-751-716.00	1,055.81		
30829		6/24/2013	9366	Workers Compensation Allocation	249-371-716.00	140.65		
30829		6/24/2013	9366	Workers Compensation Allocation	266-325-716.00	376.48		
30829		6/24/2013	9366	Workers Compensation Allocation	266-326-716.00	37.35		
30829		6/24/2013	9366	Workers Compensation Allocation	271-790-716.00	708.81		
30829		6/24/2013	9366	Workers Compensation Allocation	296-663-716.00	236.02		
30829		6/24/2013	9366	Workers Compensation Allocation	296-664-716.00	191.77		
30829		6/24/2013	9366	Workers Compensation Allocation	296-665-716.00	179.38		
30860		6/24/2013	9321	2012 Final Audit Billing	101-101-716.00	77.33	x	
30860		6/24/2013	9321	2012 Final Audit Billing	101-131-716.00	16.88	x	
30860		6/24/2013	9321	2012 Final Audit Billing	101-132-716.00	40.06	x	
30860		6/24/2013	9321	2012 Final Audit Billing	101-136-716.00	140.02	x	
30860		6/24/2013	9321	2012 Final Audit Billing	101-141-716.00	186.17	x	
30860		6/24/2013	9321	2012 Final Audit Billing	101-148-716.00	12.05	x	
30860		6/24/2013	9321	2012 Final Audit Billing	101-150-716.00	1.15	x	
30860		6/24/2013	9321	2012 Final Audit Billing	101-172-716.00	140.69	x	
30860		6/24/2013	9321	2012 Final Audit Billing	101-215-716.00	77.05	x	
30860		6/24/2013	9321	2012 Final Audit Billing	101-253-716.00	56.20	x	
30860		6/24/2013	9321	2012 Final Audit Billing	101-257-716.00	110.72	x	
30860		6/24/2013	9321	2012 Final Audit Billing	101-261-716.00	13.34	x	
30860		6/24/2013	9321	2012 Final Audit Billing	101-265-716.00	440.50	x	
30860		6/24/2013	9321	2012 Final Audit Billing	101-267-716.00	276.16	x	
30860		6/24/2013	9321	2012 Final Audit Billing	101-268-716.00	23.55	x	
30860		6/24/2013	9321	2012 Final Audit Billing	101-301-716.00	4,487.09	x	
30860		6/24/2013	9321	2012 Final Audit Billing	101-331-716.00	12.07	x	
30860		6/24/2013	9321	2012 Final Audit Billing	101-426-716.00	13.16	x	
30860		6/24/2013	9321	2012 Final Audit Billing	101-648-716.00	17.88	x	
30860		6/24/2013	9321	2012 Final Audit Billing	101-682-716.00	14.00	x	
30860		6/24/2013	9321	2012 Final Audit Billing	205-315-716.00	2,419.25	x	
30860		6/24/2013	9321	2012 Final Audit Billing	205-316-716.00	189.28	x	
30860		6/24/2013	9321	2012 Final Audit Billing	208-751-716.00	376.51	x	
30860		6/24/2013	9321	2012 Final Audit Billing	249-371-716.00	50.17	x	



MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total	
<b>Bank Account: General</b>									
<b>Michigan Counties Workers</b>									
	30860	6/24/2013	9321	2012 Final Audit Billing	266-325-716.00	134.28	x	\$37,310.00	
	30860	6/24/2013	9321	2012 Final Audit Billing	266-326-716.00	13.32	x		
	30860	6/24/2013	9321	2012 Final Audit Billing	271-790-716.00	252.82	x		
	30860	6/24/2013	9321	2012 Final Audit Billing	296-663-716.00	84.90	x		
	30860	6/24/2013	9321	2012 Final Audit Billing	296-664-716.00	68.40	x		
	30860	6/24/2013	9321	2012 Final Audit Billing	296-665-716.00	63.98	x		
<b>MICHIGAN DEPARTMENT OF STATE</b>									
	30836	6/20/2013		Notary Renewal Trena Parrette	101-136-802.00	10.00	x	\$10.00	
<b>MID-COUNTY SMALL ENGINES, LLC</b>									
	30854	5/23/2013	797	Park Supplies	208-751-755.02	9.00		\$24.00	
	30855	4/11/2013	807	Park Supplies	208-751-755.02	15.00			
<b>MILLERS ACTION OFFICE SUPPLY I</b>									
	30825	6/25/2013	0094541-001	Ink Cartridge	266-325-727.00	97.72		\$178.71	
	30880	7/1/2013	0094665-001	Toner	101-132-727.00	40.50			
	30880	7/1/2013	0094665-001	Toner	101-148-727.00	40.49			
<b>Nelson, John R.</b>									
	30963	7/1/2013		Reimbursement Mileage - June 2013	101-101-860.11	117.52		\$117.52	
<b>NMU Financial Services</b>									
	30948	6/27/2013	mecosh-57	Legal Update Training (x12)	205-315-881.03	696.00		\$1,044.00	
	30949	6/28/2013	mecosh-58	Precision Driving Update (x6)	205-315-881.03	348.00			
<b>Office Depot, Inc.</b>									
	30824	6/14/2013	663349058001	Printer Cartridge - District Court	101-136-727.00	181.64		\$242.13	
	30859	6/10/2013	661374687001	Office Supplies for Parks	208-751-727.00	60.49			
<b>Owens, Karen A.</b>									
	30683	6/28/2013	5185	Tutoring	101-132-801.01	120.00		\$120.00	
<b>PAIDL'S TRUE VALUE HARDWARE</b>									
	30918	6/3/2013	B62025	Halp Lamp, Nuts/Bolts/Washers	208-751-755.02	17.17		\$226.81	
	30919	6/3/2013	B62043	Park Supplies	208-751-755.02	12.58			
	30920	6/4/2013	A59745	Park Supplies	208-751-755.02	6.49			
	30921	6/14/2013	B62712	Park Supplies	208-751-755.02	57.89			
	30922	6/17/2013	A59855	Park Supplies	208-751-755.02	6.99			
	30923	6/21/2013	B63171	Park Supplies	208-751-755.02	8.98			
	30924	6/23/2013	A60322	Park Supplies	208-751-755.02	8.99			
	30925	6/24/2013	B63313	Park Supplies	208-751-984.00	85.97			
	30926	6/24/2013	B63322	Park Supplies	208-751-755.02	5.58			
	30927	6/27/2013	A60639	Park Supplies	208-751-984.00	16.37			
<b>Pan-O-Gold Baking Co.</b>									
	30937	6/18/2013	00040683316911	Inmate Groceries	101-301-770.00	44.80			\$89.60
	30938	6/11/2013	00040683316207	Inmate Groceries	101-301-770.00	44.80			
<b>Peterson, Charlene</b>									
	30834	6/24/2013		Reimbursement Mileage - Planning Commission	101-401-710.00	19.21		\$19.21	
<b>Piche, Gerald L.</b>									
	30964	7/3/2013		Reimbursement Mileage - June 2013	101-101-860.07	32.20		\$32.20	
<b>Polasky, Nancy</b>									
	30845	6/21/2013		Reimbursement Mileage - Jury Commission	101-150-860.00	16.95		\$166.95	
	30846	6/21/2013		Per Diem Jury Commission	101-160-710.00	150.00			

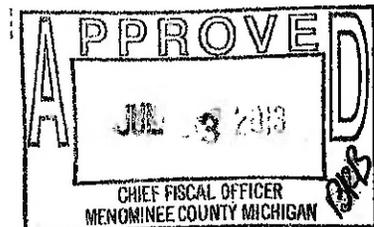


**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name Vchetr#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Quill Corporation 30888	6/28/2013	3425784	Office Supplies	298-883-727.00	227.95		\$227.95
Randy's Repair 30945	6/28/2013	408804	Oil Change/Filter/Antifreeze	205-315-834.02	89.00		\$89.00
Reinhart Foodservice 30941	6/19/2013	185938	Inmate Groceries	101-301-770.00	15.06		\$547.75
30942	6/20/2013	185628	Inmate Groceries	101-301-770.00	532.69		
Riesterer & Schnell, Inc. 30984	6/28/2013	518534	Building & Ground Supplies	101-265-934.00	119.00		\$325.26
30958	6/12/2013	510495	Arm & Wheel	101-265-934.00	206.26		
Riverside Chevrolet 30946	6/28/2013	5039643	Transponder Key	205-315-934.02	29.95		\$29.95
Salfai, Sharon 30867	7/1/2013	Reimbursement	MPJRA Conference (Lodging, Tolls, Mi-	101-132-860.00	733.12		\$733.12
Schei, Larry 30917	7/1/2013	Reimbursement	June 2013 Mileage	101-101-860.04	185.89		\$185.89
Schraub, Darlene 30843	6/21/2013	Per Diem	Per Diem - Jury Commission	101-150-710.00	150.00		\$155.07
30844	6/21/2013	Reimbursement	Mileage - Jury Commission	101-150-860.00	5.07		
Schultz, Lillian R. 30832	6/24/2013	Reimbursement	Mileage - Planning Commission	101-401-710.00	23.73		\$23.73
Standard Insurance Company							\$213.90
30840	7/1/2013	July 2013	Life Insurance Premium	101-101-713.00	20.70		
30840	7/1/2013	July 2013	Life Insurance Premium	101-132-713.00	6.32		
30840	7/1/2013	July 2013	Life Insurance Premium	101-138-713.00	11.50		
30840	7/1/2013	July 2013	Life Insurance Premium	101-141-713.00	9.20		
30840	7/1/2013	July 2013	Life Insurance Premium	101-148-713.00	0.58		
30840	7/1/2013	July 2013	Life Insurance Premium	101-215-713.00	13.80		
30840	7/1/2013	July 2013	Life Insurance Premium	101-172-713.00	4.60		
30840	7/1/2013	July 2013	Life Insurance Premium	101-261-713.00	2.30		
30840	7/1/2013	July 2013	Life Insurance Premium	101-267-713.00	9.20		
30840	7/1/2013	July 2013	Life Insurance Premium	101-268-713.00	2.30		
30840	7/1/2013	July 2013	Life Insurance Premium	101-253-713.00	6.90		
30840	7/1/2013	July 2013	Life Insurance Premium	101-257-713.00	4.60		
30840	7/1/2013	July 2013	Life Insurance Premium	101-265-713.00	2.30		
30840	7/1/2013	July 2013	Life Insurance Premium	101-301-713.00	48.30		
30840	7/1/2013	July 2013	Life Insurance Premium	101-882-713.00	2.30		
30840	7/1/2013	July 2013	Life Insurance Premium	101-103-713.00	2.30		
30840	7/1/2013	July 2013	Life Insurance Premium	101-428-713.00	2.30		
30840	7/1/2013	July 2013	Life Insurance Premium	271-790-713.00	9.20		
30840	7/1/2013	July 2013	Life Insurance Premium	298-883-713.00	2.30		
30840	7/1/2013	July 2013	Life Insurance Premium	298-884-713.00	2.30		
30840	7/1/2013	July 2013	Life Insurance Premium	298-885-713.00	2.30		
30840	7/1/2013	July 2013	Life Insurance Premium	208-751-713.00	4.60		
30840	7/1/2013	July 2013	Life Insurance Premium	205-316-713.00	2.30		
30840	7/1/2013	July 2013	Life Insurance Premium	205-315-713.00	23.00		
30840	7/1/2013	July 2013	Life Insurance Premium	268-325-713.00	16.10		
30840	7/1/2013	July 2013	Life Insurance Premium	268-328-713.00	2.30		

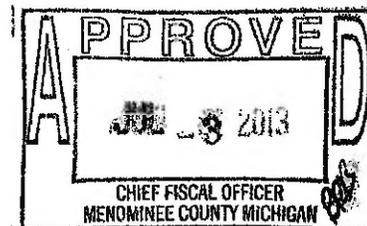
**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>							
Stellar Pizza, LLC 30884	6/28/2013	8	Pizza for Teen Court	296-667-801.02	10.00		\$10.00
Superior State Admin, Inc. 30859	1/1/2013	34090	Annual FSA Fee	101-103-801.00	350.00		\$350.00
The First National Bank&Trust 30915	7/2/2013	628840339	FOC Service Charge	101-141-817.00	32.80		\$32.80
Time Warner Cable 30815	6/18/2013	10404 700185701 000	June 25 - July 24, 2013	101-103-851.01	329.95		\$329.95
<b>TWIN CITY ELECTRIC, Inc.</b>							
30858	6/21/2013	78480	Service Call (Admin Computer Issues)	101-103-850.00	68.00		\$4,568.10
30857	6/21/2013	78481	Boiler Room Phone Issues	101-103-850.00	68.00		
30858	6/21/2013	78479	Video Monitor in Control Room	101-103-857.00	136.00		
30873	6/28/2013	78490	Installation of Microphone in Court Room	101-103-998.01	863.00		
30874	6/28/2013	78491	Install IP Camera by Kitchen Entrance	101-103-998.01	1,252.90		
30877	6/28/2013	78492	Install Microphone in Booking & Road P	101-103-998.01	1,085.60		
30878	6/28/2013	78493	WV-ASM200 Software	101-103-998.01	1,093.60		
<b>U.E.S. COMPUTERS, INC.</b> 30841	6/19/2013	64928	8 Port Websmart Switch	101-103-857.00	279.00		\$279.00
<b>Vigilant Canine Services Inter</b> 30950	7/2/2013	Proposal	K9 Services	101-301-881.01	400.00		\$400.00
<b>Warner, Fredrick</b> 30885	7/2/2013	Reimbursement	Can Zone	296-667-801.01	75.71		\$202.81
30886	7/2/2013	5193	Can Zone	296-667-801.01	126.90		
<b>Warren Suchovsky</b> 30833	6/24/2013	Reimbursement	Mileage - Planning Commission	101-401-710.00	10.17		\$10.17
<b>Waste Management</b>							
30851	7/1/2013	1428925-1856-4	July 2013 - Courthouse	101-265-801.00	443.01		\$15,006.18
30875	7/1/2013	0009539-0438-0	June 18 - June 30, 2013	517-252-801.00	14,563.17		
<b>WEST GROUP PAYMENT CENTER</b> 30868	6/4/2013	827431238	May 5, 2013 - June 4, 2013	269-145-982.00	332.04		\$332.04
<b>White Water Associates, Inc.</b> 30872	6/25/2013	133449	Water Analysis	208-761-920.00	100.00		\$100.00
<b>Wii-Kii Pest Control</b>							
30820	6/12/2013	2268646	Library	101-265-801.00	31.25		\$62.50
30821	6/12/2013	2268647	Annex	101-265-801.00	31.25		
<b>Wisconsin Dept. of Revenue</b> 30817	6/21/2013	600-0000303325-03	Business Tax Registration - Ending 7/3	101-215-802.00	10.00		\$10.00



**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>								
<b>WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003</b>								
	30842	6/18/2013	0402047858-00008	Kleinke Park	208-751-920.01	378.31		\$3,214.01
	30862	6/27/2013	0402191863-00001	Health Care Center	101-265-920.03	240.07		
	30862	6/27/2013	0402191863-00001	Health Care Center	101-265-920.04	28.40		
	30863	6/27/2013	0402047858-00004	Courthouse	101-265-920.04	2,295.02		
	30928	6/25/2013	1212089735-00000	Bailey House	208-751-920.01	45.13		
	30928	6/25/2013	1212089735-00000	Kleinke Park	208-751-920.01	29.24		
	30928	6/25/2013	1212089735-00000	Kleinke	208-751-920.00	58.20		
	30928	6/25/2013	1212089735-00000	Bailey Park	208-751-920.01	12.72		
	30929	6/25/2013	0402047858-00008	Stoney Point Street Lighting	208-751-920.01	33.22		
	30930	6/18/2013	0402047858-00005	Kleinke Park	208-751-920.01	93.70		
<b>Total Amount for Bank Account: General</b>								<b>\$86,225.40</b>



**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

<b>SUBJECT:</b>	<b>Miscellaneous Boards/Committees/Commission Reports</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>  Miscellaneous reports discussed at the 7/9/13 County Board meeting	
<b>RECOMMENDED MOTION</b>  To approve the miscellaneous reports discussed at the 7/9/2013 County Board meeting	

Submitted by:     **Brian Bousley**    

    **07/17/2013**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

# MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887  
PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

## MONTHLY BUILDING PERMIT REPORT

07/02/2013

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P12854-13	07/01/13	PARRISH ARNOLD C	8350 N X-1 LN	LAKE TWP.	\$313.84
Work :	1.NEW DWELLING	2 STORY CAMP 32X32 1ST STORY 16X32 2ND STORY 8X32 PORCH DEMO OLD CAMP 17X27			008-220-014-00  LK-20 5/8
P12857-13	06/13/13	WANGERIN LINDSAY R	W3905 CO RD 338	INGALLSTON TWP.	\$171.00
Work :	3.GARAGE	30X40 GARAGE			007-428-010-10 IN-28 4/6
P12863-13	06/03/13	WERY DAVID & JANET	222 S FLORENCE ST	DAGGETT TWP.	\$50.00
Work :	6.REPAIR/REMODEL	14X16 PATIO ROOF			041-505-008-00 DG-B56 8-9
P12864-13	06/03/13	GUNTLE ROBERT & FUNG PEN	N10902 CO RD 360	CEDARVILLE TWP	\$109.56
Work :	3.GARAGE	18X24 POST FRAME BLDG			001-219-001-00 CV-19 6/5
P12865-13	06/03/13	BAYERL SR JACOB T & JACOB JR	7795 N OAK RD	LAKE TWP.	\$337.20
Work :	1.NEW DWELLING	24X60 NEW CAMP DEMO CAMP 24X60 BURNED DOWN			008-301-007-00  LK-1 4/9
P12866-13	06/06/13	PRICA NICHOLAS & KRISTINE	W9833 MISCAUNO ISLA	HOLMES TWP.	\$146.68
Work :	3.GARAGE	32X28 GARAGE			006-425-004-25
P12867-13	06/03/13	CLARK NICOLE L	N6508 JIMTOWN RD	INGALLSTON TWP.	\$129.40
Work :	6.REPAIR/REMODEL	16X20 SECOND FLOOR ALTERATION			007-008-010-00 IN-8 4/5
P12868-13	06/05/13	KORN PAUL	W3895 CO RD 348 (CA	INGALLSTON TWP.	\$203.00
Work :	3.GARAGE	40X40 POLE BLDG			007-404-003-05 IN-4 4/6
P12869-13	06/04/13	EICHHORN THOMAS & JEAN	W5109 CO RD 346	MELLEN TWP.	\$161.40
Work :	3.GARAGE	30X36 POLE BLDG			009-113-006-00 ML-13 4/7
P12870-13	06/06/13	MONROE BRIAN & KAY	W6455 SUNSET RD .5	MENOMINEE TWP.	\$269.25
Work :	2.ADDITION	18.5X50 2 STORY ADDITION			010-033-036-00 MO-CS-463

<b>P12871-13</b>	06/05/13	MILLER DAVID JR & REBECCA	W3462 CO RD 380	NADEAU TWP.	\$115.32
Work :	8.FOUNDATION	28X36 SLAB FOR FUTURE GARAGE			012-003-004-50 ND-3
<b>P12872-13</b>	06/07/13	MENOMINEE CO	W5488 FIRST ST	MEYER TWP.	\$0.00
Work :	9.DEMOLITION	DEMO GILLARD BLDG/RED BRICK HOTEL. PER BID SPECIFICATIONS			011-149-017-50 MY-B26 17-20
<b>P12873-13</b>	06/06/13	MEEK WILLIAM & RUTH	W7040 US HWY 2	MEYER TWP.	\$50.00
Work :	7.DECK/PORCH	24X48 HANDICAP RAMP			011-069-018-00 MY-19 9/7
<b>P12874-13</b>	06/11/13	REITER KEVIN	N560 RIVER DR	MENOMINEE TWP.	\$75.00
Work :	9.DEMOLITION	REMOVE 26X40 MOBILE HOME 2 GARAGES			010-460-068-00 MO-C17
<b>P12875-13</b>	06/12/13	WEBBER JOYCE & LUEDTKE MICHAEN	16001 MAPLE ST	SPALDING TWP.	\$124.92
Work :	3.GARAGE	24X26 DETACHED GARAGE			013-116-008-00 SD-16 8/6
<b>P12876-13</b>	06/13/13	WELLNER MARTIN & DEBORAH	P-1 RD	MELLEN TWP.	\$88.44
Work :	2.ADDITION	12X28 BREEZEWAY			009-110-009-20
<b>P12877-13</b>	06/13/13	RUTKOWSKI JAMES A	W9290 CO RD G-12	LAKE TWP.	\$75.00
Work :	9.DEMOLITION	DEMO. HOUSE & GARAGE			008-220-010-00
<b>P12878-13</b>	06/17/13	KAPRELIAN CHARLES G & LAUREEN	CO RD 577	MELLEN TWP.	\$169.08
Work :	4.MANUFACTURED	14X56 MANUFACTURED			009-121-007-50 ML-21 4/7
<b>P12879-13</b>	06/17/13	SESS CO LLC	O-1 RD	MEYER TWP.	\$411.76
Work :	1.NEW DWELLING	30X42 CAMP STORAGE BLDG PORCH			011-072-001-51 MY-22 9/7
<b>P12880-13</b>	06/17/13	FACCIO DERRICK J & WOLSKER PA	N17008 VEGA RD	MEYER TWP.	\$164.60
Work :	3.GARAGE	28X40 GARAGE			011-085-009-50 MY-35 9/7
<b>P12881-13</b>	06/18/13	PAULSON DWIGHT & SHERRY	N11042 CO RD 577	HOLMES TWP.	\$105.72
Work :	3.GARAGE	16X24 GARAGE ADDITION			006-018-009-00 HO-18 6/7
<b>P12882-13</b>	06/24/13	KALUCKI TADEUSZ & KRZYSTYNA	US HWY 41	MELLEN TWP.	\$105.40
Work :	3.GARAGE	19X20 DETACHED GARAGE			009-126-012-00 ML-26 4/7
<b>P12883-13</b>	06/24/13	CHURCH - ST. FRANCIS XAVIER	W3694 ASHLAND AVE	SPALDING TWP.	\$75.00
Work :	9.DEMOLITION	HOUSE DEMOLITION			013-116-017-00 SD-10 8/6

<b>P12884-13</b>	06/26/13	DEGAYNER ROBERT & KELLY	N1269 US HWY 41	MENOMINEE TWP.	\$81.40
Work :	7.DECK/PORCH	160 SQ FEET			010-022-003-00 MO-22 2/7

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<b>P12885-13</b>	06/27/13	BOERNER THOMAS & MICHAEL	9730 N RIVER RD	HOLMES TWP.	\$75.00
Work :	9.DEMOLITION	DEMO 20X25 CABIN			006-231-005-00 HO-31 6/8

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<b>Total Permits</b>	<b>25</b>
<b>Total Fees</b>	<b>\$3,607.97</b>

THE MENOMINEE COUNTY FAIR BOARD MEETING WAS HELD ON WEDNESDAY, JUNE 12, 2013 AT THE SHAKEY LAKES PARK. THE MEETING WAS CALLED TO ORDER BY PRESIDENT LARRY ROETZER AT 6:30 P.M. FAIR BOARD MEMBERS PRESENT WERE PRESIDENT LARRY ROETZER, TREASURER PHYLLIS KACZMARCZYK, TRUSTEE SALLY EBSCH, SECRETARY KANDACE CURRAN, VICE- PRESIDENT DIANE BRAZELTON, TRUSTEE CAROL QUIST, SUPERINTENDENT STEPH BRUNO, AND COUNTY COMMISSIONER LARRY SCHEI.

**PUBLIC IN ATTENDANCE: NONE**

**PUBLIC COMMENT: NONE**

**AGENDA: ACCEPTED AS PRESENTED. PHYLLIS MADE THE MOTION TO ACCEPT AGENDA. SALLY SECONDED MOTION. ALL IN FAVOR**

**TREASURER'S REPORT: ACCEPTED AS PRESENTED.**

**SECRETARY'S REPORT: ACCEPTED AS PRESENTED.**

**OLD BUSINESS:**

**NEW BUSINESS: BRIAN AGREED TO TAKE CARE OF LIGHTING. THE BOARD DECIDED TO PUT UP 2 LIGHTS-ONE ON EACH PAVILLION ON THE EAST SIDE. KANDACE CONTACTED UPPCAP AND THEY WILL BE HERE ON JULY 9<sup>TH</sup> AND JULY 22<sup>ND</sup>. KANDACE WILL CONTACT WALLACE BUILDING SUPPLY FOR PLYWOOD. THE BOARD DECIDED TO REPLACE 10 RABBIT CAGES AS TOO MANY BUNNIES WERE LOOSE LAST YEAR. KANDACE WILL CONTACT DENISE TO ORDER WHAT SIZE SHE NEEDS. SHEEP PENS WILL BE PUT UP AT THE NEXT MEETING. DISCUSSED HAVING THE CANNED FOODS ALSO TO BE AUCTIONED OFF-WILL ASK EXHIBITORS WHEN THEY REGISTER. DISCUSSED TO CHANGE THE FOOD AUCTION TO THE QUEEN/PAGEANT CONTEST ON FRIDAY AS THERE WILL BE A BIGGER CROWD AND THEY FOOD WILL STILL BE FRESH. CONTACT MIKE SIEGE TO MOW, ROUNDUP, AND TILL THE HORSE ARENA. IT HAS NOT BEEN DONE YET THIS SUMMER. CONTACT AL POMEROY TO MAKE SURE HE WILL ANNOUNCE TRUCK PULLS. CONTACT CHARLIE MEINTZ AND DON MACHALK FOR BEDDING AND DATE FOR DELIVERY. MEASURE SPACE IN STILL EXHIBIT ROOM FOR HISTORICAL SOCIETY DISPLAY. KANDACE AND DIANE HAVE BEEN MEETING WITH HISTORICAL SOCIETY WEEKLY AND GAVE THE BOARD AN UPDATE ON THE PROGRAMS AND WHAT THEY WILL BE DOING AT THE FAIR.**

**IT WAS AGREED THAT THE NEXT FAIR BOARD MEETING WILL BE HELD ON MONDAY, JULY 8 AT 6:30 P.M. AT SHAKEY LAKES PARK. WE WILL BE INSTALLING SHEEP PENS DURING THIS MEETING. ATTENDEES PLEASE BRING BUG SPRAY.**

**THE MEETING WAS ADJOURNED AT 7:40 P.M.**

RESPECTFULLY SUBMITTED,



KANDACE CURRAN, SECRETARY

Menominee County Planning Commission  
Minutes  
February 25, 2013

Call to Order: The Menominee County Planning Commission regular meeting was called to order at 5:30 pm CST by Chair Lillian Schultz at the Michigan State University Extension office in Stephenson, MI.

Roll Call: Present: Bill Anderson, Donna Buechler, James Furlong, Charlene Peterson, Lillian Schultz. Warren Suchovsky arrived late. (NOTE: One seat vacant at this time.)

Public Comment: none (no public present)

Approval of Agenda: Motion by Furlong, support by W. Anderson to approve agenda. Motion carried.

Approval of Minutes: (Public Hearing and Regular-September 2012) Motion by Anderson, support by Peterson to approve minutes as presented. Motion carried.

Old Business: Several PA 116's and Notice of Intent forms were put on file. The time had expired to comment on these items.

Notice of adoption of the Menominee County Master Plan was published.

New Business: Menominee County Administrator Brian Bousley presented a plan for Brownfield Redevelopment Authority.

Stephenson Township Future Land Use & Zoning Plan was filed. The time had expired to comment on this item.

Mellen Township Zoning Map Amendment showed an industrial change and was filed. The time had expired to comment on this change.

Courtesy letter of intent to adopt a township master plan was received from Ely Township and put on file.

Next Meeting Date: Possibly May 20, 2013, 5:30 p.m. at the MSUE office in Stephenson, MI. June 24 optional date for this quarter.

Adjournment: Motion to adjourn by W. Anderson, support by Peterson. Motion carried. Meeting adjourned at 6:15 pm.

Minutes Submitted by:



Donna Buechler, Secretary

Menominee County Planning Commission

Approved 6/24/2013



# Public Health

## Delta & Menominee Counties



### Board of Health Meeting

Public Health, Delta & Menominee Counties  
Pinecrest, Powers, MI

#### Meeting Minutes

Wednesday, May 15, 2013

#### Board Members Present

Bob Burie

Tom Elegeert

Jan Hafeman

Mary Harrington

Larry Schei

Tom Trudgeon

#### Public Health Staff

Mike Snyder, Health Officer/ Administrator

Kim Gustafson, Executive Secretary

#### 1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health was held on May 15, 2013. The meeting was called to order at 3:00 p.m. CDT by Chairman Burie. Roll call was taken by the Executive Secretary and is recorded above.

#### 2. Approval of Agenda

Ms. Hafeman moved to approve the agenda. Motion was supported by Mr. Trudgeon and carried.

#### 3. Approval of Minutes

Ms. Hafeman moved that the minutes of April 17, 2013 be approved. Motion was supported by Ms. Harrington and carried.

#### 4. Educational Session: Public Health: Return on Investment – Mike Snyder

Mr. Snyder presented on Public Health and how important it is to everyone because it's all around us.

The "This is Public Health" campaign was designed by the Association of Schools of Public Health in an effort to raise awareness of Public Health. PH programs focus on prevention and on whole populations. They are not focused on treating the individual.

- ✓ 75% US health care costs are spent on treating chronic conditions while only 3% is spent on preventing disease.
- ✓ The US spends 2x what other industrialized countries spend on health care, but rank 24<sup>th</sup> out of 30 for life expectancy.
- ✓ Health departments have nine required programs to be considered a health department. They are: Immunizations, Communicable Disease Control, STD,

2347

Hearing, Vision, Food Protection, Private and Public Water Supplies, and On-site Sewage Disposal.

- ✓ PHDM has the required programs plus 31 others that provide services for both males and females of all age groups.
- ✓ Local maintenance of effort is the amount of local spending which must be maintained in order for PHDM to receive ELPHS funding from the state. 12% of PHDM's total budget comes from Delta & Menominee counties and is required by state law.

Mr. Snyder would like people to remember that most everything you do daily is because of Public Health in one way or another and that it is a return in investment.

**5. Review and Approval of April Check Registers**

The BOH reviewed the April check registers. Questions were answered by Mr. Snyder.

**Mr. Trudgeon moved to approve the April check register. Motion was supported by Mr. Elegeert and carried.**

**6. Medical Director's Report**

Dr. Frankovich was unable to attend the Board of Health meeting but was excused.

**7. Health Officer's Report**

- The Family Planning, WIC and WIC Peer programs' audits took place last month. Only one minor issue regarding the PHDM travel policy was noted and will be listed as a comment in the audit report.
- PHDM is currently involved in a multi-state investigation of an outbreak of Shiga toxin producing e-coli. There is one case in Menominee County. The source is still trying to be traced.
- The WISEWOMAN (WW) program throughout the state of Michigan may be changing beginning July 1 if the state receives funding from the CDC. MDCH has submitted an application for funding which includes: decrease in the case load; federally qualified health centers will start doing the WW screenings. WW will no longer be a county based program; it will be community-based. Some of the other new requirements are: diabetes self-management and pre-diabetes classes will have to be available in the county, and goals will no longer be set with the clients like they had since the program started.

**8. Public Comment—None**

**9. Board Member Comments**

**10. Adjournment**

**There being no further business, a motion was made by Ms. Hafeman with support by to adjourn the meeting. Motion was carried by Mr. Elegeert and meeting adjourned at 5:00 p.m. CDT.**

  
Chairperson



MINUTES OF THE MEETING OF THE

PINECREST BOARD OF TRUSTEES

DATE: May 23, 2013	PLACE: Board Room
PRESIDING: Barbara Oliver, Vice-Chairperson	TIME: 2:00 p.m. CST
RECORDING SECRETARY: Lois Ball, Executive Secretary	

Call to order	Vice Chairperson Oliver called the meeting to order at 2:00 p.m. CST
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Roll Call: Trustees Present: Elaine Boyne, Debbi Springinsguth, Katie Driscoll, Barbara Oliver, Randall VanGasse, Mary Bradley, Michael Kaufman, Jeffrey Naser and Richard Mapes, Administrator
Trustees Absent: Gerald Smith
Liaison Members Present: Mary Harrington, John Degeneer, Jr. and Jan Hafeman
Leadership Team Members Present: Darlene Smith, Candace Meintz, Sharline Corrigan
Guests: Jim Moraska, Amy Lantagne

TOPIC	DISCUSSION	OUTCOME
Approval of May Agenda	Administrator Mapes requested that an item be added to the agenda: under Administrator's report, number 7, a letter from	A motion was made by Trustee

	St. John Forest Products	Kaufman, supported by Trustee Driscoll, to approve the agenda as presented with the addition of number 7 in the Administrator's report. Motion carried.
Board action on Minutes of the April 25, 2013 meeting	Minutes of the April meeting had been sent to Trustees for their review prior to this meeting. Trustee Driscoll asked for clarification of the bad debt write off and policies portion of the minutes. Liaison Member Degenauer noted that he is listed as absent, but had come into the April meeting. The secretary will review the minutes and amend accordingly.	A motion was made by Trustee VanGasse, supported by Trustee Driscoll to approve the minutes with the amendments. Motion carried.
Review of Financial Statement for April 2013	Candy Meintz, CFO, reviewed the April Financial Statement. During the report Mrs. Meintz noted that the census at the end of April was 131 residents. Today's census is 138.  Liaison Member Degenauer asked why Administrative fees were so expensive this month – Mrs. Meintz reported that it is legal fees.	A motion was made by Trustee Naser, supported by Trustee Driscoll. Motion carried.
Board Action on the April Manifest of Invoices	The Manifest of invoices had been sent to Trustees for their review prior to this meeting.	A motion was made by Trustee Kaufman, supported by Trustee Boyne. Motion carried.
Board Committee Reports Whispering Pines/Powers Activity Center Committee Report	Trustee Driscoll reported on the meeting held at Whispering Pines previous to this meeting. She reported on the items that had been reviewed at that meeting including operations of each home. Administrator Mapes reported that the Iron Mountain office of GNHC had been open for about a year now and it continues to grow.	A motion to approve this report was made by Trustee Boyne, supported by Trustee Springinguth. Motion carried.
Board Action Items/Resolutions	1. Action Item: Policies and Procedures – Advanced Directives. We are looking to the board to approve the Advanced Directives policies for all residents. It gives guidelines for not only staff, but residents and families. Trustee Naser asked if it addressed responsibility. No, it is for life support purposes, etc. Darlene Smith stated that we are getting younger people and a lot of all of the residents want some sort of life sustaining measures. Good for us to have some sort of the documented directions.	A motion was made by Trustee Kaufman, supported by Trustee Springinguth to approve this policy. Motion carried.

	<p>2. Bad Debt Write off in the amount of \$9,299.71. Sharline Corrigan reported that she has nothing real outstanding on these accounts, she has not had a response from the residents or families on these accounts and continues to follow notices for Probate Court.</p>	<p>A motion to approve the bad debt write off in the amounts of \$9,299.71, was made by Trustee Boyne, supported by Trustee Driscoll. Motion carried.</p>
<p>Report of Quality assurance and Resident council Committees</p>	<p>Darlene Smith reported on the individualized departments that had presented at the May Quality Assurance Meeting.</p> <p>She also reported on the Resident Council Meetings for the three buildings:</p> <p>Pine Grove held their meeting on May 20<sup>th</sup>. They are talking about planting some tomato plants, and they reviewed the activity calendar.</p> <p>Cedar Grove met on May 21<sup>st</sup>, they reviewed the activity calendar, and discussed resident rights.</p> <p>Pinecrest residents met on May 21<sup>st</sup>, to discuss resident rights, activity calendar, prime rib dinner, vegetable garden with help from the Girl Scouts. Grace Lutheran church has asked us to bring in a video stream from that church on Sunday mornings to enable residents to have Sunday morning church services.</p>	<p>A motion was made by Trustee Kaufman, supported by Trustee Naser. Motion carried.</p>
<p>Safety committee report</p>	<p>Lois Ball gave the monthly report on Safety Committee Meeting. She reviewed the agenda and noted the incidents for the month.</p>	<p>A motion was made by Trustee Boyne, supported by Trustee Driscoll. Motion carried.</p>
<p>Report on Meetings and conferences attended</p>	<p>Administrator Mapes reported that he attended a meeting Marquette for the UP Educational Days with Darlene. He also attended the OSF Advisory committee meeting. They provided their strategic management plan and parent's hospital in Peoria was commended for their transplant of a trachea for a child who was born without one.</p> <p>Darlene Smith chaired the Alzheimer's support group this month and also met with the other area DON's. The big emphasis with the State right now is on how we use antibiotics</p>	<p>A motion to approve the report was made by Driscoll, supported by Trustee Boyne. Motion carried.</p>
<p>Administrator's report</p>	<p>Administrator Mapes requested travel for: Occupational Therapy and assistant to continuing education in the amount of \$148.00 LTC Billing seminar for Shar Corrigan to attend in Marquette in the amount of \$120.00 ECS Users Conference, travel and Lodging for Cheryl Graham</p>	<p>A motion was made by Trustee VanGasse, supported by Trustee Boyne, to approve the costs for all three seminars. Motion carried.</p>

	<p>to attend in Madison in the amount of \$775.00</p> <p>MCMCFC Spring Conference at Boyne: Administrator Mapes stated that all registrations have been made and asked if the Board had any questions regarding this upcoming Conference.</p> <p>NACo Conference: Administrator Mapes stated that the Board had approved his travel last month, but it had not been determined if a Board Member had wanted to accompany him. No Board Members from Delta County could attend this meeting.</p>	
<p>American Transmission Company</p>	<p>Jim Moraska, Spalding Township Supervisor presented that he had met with American Transmission Company (ATC) and expressed concern in regards to the park and respective power poles to be placed in the front of the park.</p> <p>The Board discussed the power lines in regards to our current right-of-way and chose not to make any decision on the ATC proposals at this time. They agreed to support the project and the positioning of the new transmission lines with right-of-way requisites that best meet the needs of the Pinecrest campus.</p>	
<p>Ellen K. Russell Trust and Michael Miketinac Trust</p>	<p>Trustee Kaufman reported that the Trusts had met during the month. Administrator Mapes thanked the Trustees for the donation toward furniture and equipment to refurbish the 100 wing.</p> <p>Trustee Kaufman reported that the M&amp;M Fund earned us 11% last year.</p> <p>They changed Executive director at M&amp;M and they met with M&amp;M to review these changes.</p>	
<p>Board review of a letter from St. John Forest Products</p>	<p>In a letter to the Board, St. John Forest Products, is requesting permission to harvest trees on Pinecrest property.</p> <p>Administrator Mapes stated that we have been in discussion and are in the process of having Rory Mattson finalize a timber management plan and he suggested that we allow Mr. Mattson to finish the report before moving forward.</p> <p>Liaison Member Harrington stated that there are a couple of issues -- there is timber that is down, tinder for a fire, bad for their (St. John) land and for our residents safety in case of a fire. Also, there is money to be had from harvesting this timber. If the power line goes through, we want money from</p>	

	<p>the timber not just have it slashed down. Liaison Member Hafeman suggested that we send a copy of this letter to Mr. Mattison to make him aware of St. John's proposal.</p>	
<p>Comments from Liaison Members</p>	<p>Liaison Member Hafeman stated that she had talked with the Menominee County Board in regards to Pinecrest's decommissioning of beds, Great Northern Home Care, ATC. Administrator Mapes stated that he hopes to get on the agenda with the Board within the next 6-8 weeks.</p>	
<p>Comments from the Public Adjournment</p>	<p>There were no public comments at this time The meeting adjourned at 3:10 p.m.</p>	<p>A motion was made by Trustee Kaufman, supported by Trustee Naser, to adjourn the meeting. Motion carried.</p>

Mary Bradley, Secretary



Richard Mapes, Administrator



**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Monthly Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**May 30, 2013 - 4:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

Karen Raether, Board Chairperson, called the meeting to order at 4:05 p.m. Cindy Adrian, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Connors, Peggy	X			Martin, Ann	X		
DeDie, William		X		Negro, Mari	X		
Dehn, Janet		X		Nelson, John	X		
Erickson, Peggy	X			Raether, Karen	X		
Hofer, Millie		X		Spence, Christine	X		
Luhtanen, Joan	X			Zevitz, Michael, Dr.	X		

(4:10 p.m.)

**REPRESENTING ADMINISTRATION:** K. Thekan, B. Adrian, T. Wendt, L. Dionne, C. Adrian  
G. Takala (via video television conference)

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all

**PUBLIC COMMENTS** - No public comments

**APPROVAL OF THE CONSENT AGENDA:**

(Consent agenda items are being presented for review and action by a single vote without discussion. If a member believes that an item requires discussion, then a request is made to pull that one item from the Consent Agenda and to add it to the regular agenda as an item to be discussed).

- Approval of the minutes from the April 25, 2013 regular monthly Board meeting
- Finance Committee Meeting Report-5/20/13
- Personnel Committee Meeting Report-5/20/13

**ACTION:** Moved to approve consent agenda as presented.

**Motion by:** P. Connors; supported by P. Erickson. **Motion carried unanimously.**

**APPROVAL OF THE AGENDA:**

(Request for additional agenda items).

There were no additions to the agenda.

**ACTION:** Moved to approve the agenda as presented.

**Motion by:** P. Connors; supported by J. Luhtanen. **Motion carried unanimously**

M. Zevitz – present at 4:10 p.m.

**PRESENTATION:** Northpointe Annual Audit Report - Mr. Alan Stotz

Karen Raether introduced Mr. Alan Stotz, an auditor from Anderson, Tackman & Company. Mr. Stotz reviewed the Northpointe FY2011-12 audit report. Questions were addressed by Mr. Stotz.

**PERSONNEL COMMITTEE MEETING REPORT**

• **Wage Scales**

Peggy Erickson reviewed a proposed 5 step wage scale for paraprofessional staff and a proposed 8 step wage scale for administrative and professional staff. If the proposed pay scales are approved they would go into effect for the July 28, 2013 pay period. Ms. Erickson stated that the total cost for the proposed wage scales is approximately \$130,000.00 of which \$19,000.00 would come from the General Fund (GF). Discussion ensued. Miscellaneous questions were addressed by Ms. Erickson, Ms. Thekan, and Mr. Adrian.

**ACTION:** The two wage scales will be voted on at the June Board meeting.

- Review Annual CEO Evaluation Results from Operation Team  
Peggy Erickson stated that staff input on the evaluation of the CEO performance began several years ago when there were issues with the previous CEO and the Board was not fully aware as to what was happening on the operations side of Northpointe. The Board then instituted the CEO evaluation for Ms. Thekan to have an avenue for staff to provide the Board with information which they could use when the annual Board CEO evaluation was conducted. Ms. Erickson stated at the Personnel Committee meeting Ms. Thekan expressed her discomfort with comments made regarding the Board in her CEO evaluation as this was not an evaluation of the Board but was to evaluate her performance. Ms. Thekan has provided to staff that if they would like to come and talk to the Board regarding an issue there is an avenue for them to do this at Board meetings and encouraged them to do so. Ms. Erickson stated that it was also discussed if the CEO evaluation from the Operations Team staff is still a valuable tool for Board members, has it served its purpose, and there are different avenues for staff to use to bring a concern to the Board. Ms. Erickson stated that Ms. Thekan's evaluation results were for discussion/information only and no action was needed to be taken on it. Discussion ensued.

**ACTION:** Consensus of the Board is to eliminate the annual CEO evaluation from the Operations Team as it has served its purpose and encourage staff to use the mechanisms in place to approach the Board; either anonymously or non-anonymously.

### **CEO REPORT**

Karen Thekan stated that her May 2013 CEO Report was in Board packets; she provided the following updates and highlights:

#### **State/Federal Activity:**

- Medicaid expansion is not included in the State fiscal year 2012 budget. What this means is that \$114 million in GF dollars was added to fill the gap of what was expected to be offset with Medicaid expansion. The Dual Eligible project has been postponed from January 2014 to July 2014.

#### **Regional Activity:**

- NorthCare will be conducting their annual site review of Northpointe on June 27. The Department of Community Health (DCH) will be conducting their annual site review of the U.P. region in August.
- A NorthCare Advisory Committee meeting is scheduled for June 17. NorthCare has advertised for the Chief Financial Officer and Chief Information Officer positions and interviews will be set up at the beginning of June.

#### **Local Activity:**

- Northpointe is looking to establish an office at the northern end of Menominee County to make it easier for individuals seeking services.
- Northpointe will be instituting a "clubhouse program" in Menominee, offering parenting classes in all three counties to individuals that are already receiving Northpointe services, expanding the "drop-in" program for individuals that are run by peer support specialists, and instituting a crisis stabilization team in Menominee County which is similar to the Dickinson County Assertiveness Community Treatment (ACT) program.
- The owner of the Lighthouse has put the home up for sale and discussions are being held as to whether or not Northpointe wants to purchase the home. Northpointe is also in the process of exploring ways to continue to offer respite services to families if the Lighthouse does not stay a children's home.
- The annual NAMI/Northpointe spring event was recently held and approximately 75 individuals attended it.
- A meeting was held with the Iron Mountain V.A. Hospital to discuss services that are being provided to veterans and their reimbursement processes.

**NEW BUSINESS** – No new business

### **UNFINISHED BUSINESS**

- Approve Northpointe Board By-Laws  
A motion was made by P. Erickson, supported by P. Connors to approve the Northpointe By-Laws. **Motion carried unanimously.**
- Approve Northpointe Board Policies  
A motion was made by P. Connors, supported by J. Luhtanen to approve the Northpointe Board Policies. **Motion carried unanimously.**

### **CHAIRPERSONS REPORT** - K. Raether

- Mari Negro is interested in being a member on the Planning Committee and was appointed to it. An opening on the Planning Committee became available as Janet Dehn is not able to be a member due to her teaching schedule.

- The spring Michigan Association of Community Mental Health Boards (MACMHB) conference was held in May and Mari Negro provided a written report to Board members on the conference. Dr. Zevitz stated that he attended a lot of the same sessions that Ms. Negro and Ms. Hofer attended and provided information on the Brain Based Approaches to Integrated Healthcare Systems session that he also attended.
- The fall MACMHB conference will be held in October in Mt. Pleasant

**BOARD PREROGATIVE/AMBASSADOR MOMENT**

- Joan Luhtanen provided an update that the individual she heard was a child psychologist is not one but does work with disabled individuals.
- John Nelson stated that the Menominee commissioners recognized Bernie Lang's birthday. There was also support at the UPCAP meeting regarding Medicaid expansion and Mr. Nelson provided information on this.
- Peggy Connors stated that when she does a house assessment (i.e., Lighthouse) for Northpointe it is done as a favor and she does not receive any commission, etc. for doing this.

**PUBLIC COMMENTS** - No public comments

**ADJOURNMENT**

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 5:15 p.m.

The next regular monthly Board meeting is scheduled for Thursday, June 27, 2013 in Kingsford, Michigan at 4:00 p.m.

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Karen Raether, Chairperson

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Peggy Connors, Secretary

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Cindy Adrian, Administrative Secretary

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Mary Wendt, Board Secretary  
Transcribed 5/30/13 Board meeting minutes  
from audio recording

**Menominee County  
Department of Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858**

**BOARD MEMBERS**

**MICHAEL KAUFMAN, CHAIR  
MARY BRADLEY  
JEFF NASER**

**DIRECTOR**

**RUSSELL K. SEXTON**

**Date:** May 28, 2013

The regular meeting of the Menominee County Department of Human Services Board was called to order by Russell Sexton, Board Secretary at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Mike Kaufman, Board Chair; Jeff Naser, Board Member and Russell Sexton, Board Secretary.

Others Present: Mr. Bernie Lang, Menominee County Board of Commissioners

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mike Kaufman and seconded by Jeff Naser. Motion carried.

**APPROVAL of April 30, 2013 MINUTES:**

Minutes of the April 30, 2013 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Jeff Naser and seconded by Mike Kaufman. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for March and April 2013 was reviewed. There were \$50.60 in expenditures in March and \$56.96 in expenditures in April for DHS Board Meeting attendance (there was an adjustment of \$6.36 from previous months due to an increase in mileage reimbursement rate, which was added to the April expenditures). These expenditures left a balance of \$7,707.04 at the end of April.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Jeff Naser and seconded by Mike Kaufman. Motion passed without opposition.

**DIRECTOR'S REPORT:**

**Staffing Information:** Mr. Sexton reviewed the current staffing situation with the Board.

**Statewide Director's Meeting Information:** Mr. Sexton reviewed the minutes of the Statewide Direction's Meeting with the Board.

**Collaborative Issues:** No new information was provided.

**Business Plan Update:** Mr. Sexton reviewed the current progress of all units with the board. All units in Menominee County are doing very well with meeting their goals.

**Miscellaneous:** No new information was provided.

**Board Member Input/Suggestions:** A variety of suggestions were provided by the Board members, which Mr. Sexton appreciated.

A motion to accept the Director's Report was made by Mike Kaufman, with support from Jeff Naser. Motion carried.

**UNIT REPORT:** There was no unit report.

**BOARD BUSINESS:**

1. **Approval of Vouchers:**

Vouchers were reviewed and a motion to approve all vouchers was made by Jeff Naser and supported by Mike Kaufman. Motion passed.

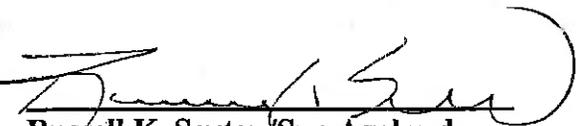
2. **MCSSA:** Mike Kaufman provided a brief update on MCSSA activities.

**NEW BUSINESS:** None.

**PUBLIC COMMENT:** There was no public comment.

**NEXT MEETING:** June 25, 2013 at 9:00 a.m. in the Menominee County DHS Board Room.

**ADJOURNMENT:** Motion to adjourn made by Mike Kaufman and supported by Jeff Naser. Meeting adjourned at 9:50 a.m.

  
Russell K. Sexton/Sue Asplund  
Board Secretary

  
Michael Kaufman  
Chairperson

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	<b>Resolution 2013-12 – Request from Dickinson Co. Commissioners</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
We received a letter from the Dickinson Co. Commissioners in reference to the “Belle Isle to Ironwood Michigan Trail”. They ask for your support via supporting the resolution attached.	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **07/17/2013**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

# DICKINSON COUNTY BOARD OF COMMISSIONERS



*Board Chairman: Henry Wender*  
*Vice Chairman: Joe Stevens*  
*Commissioners: John Degenae, Jr*  
*Barb Kramer*  
*Ann Martin*

*Controller/Administrator: Kathryn Pascoe*  
*Assistant to Controller: Sonya Pugh*

*Dickinson County is an Equal Opportunity Employer*

**To: Menominee County Board of Commissioners**  
**From: Dickinson County Board of Commissioners**  
**Re: Michigan Trail - Belle Isle to Ironwood**  
**Date: June 17, 2013**

On June 10, 2013 at its regular Board meeting, the Dickinson County Board of Commissioners voted unanimously to support the promotion and development of a Southern route in the Upper Peninsula for the Governor's proposed Belle Isle to Ironwood Michigan Trail. It is a very viable alternative to the Northern route along Lake Superior, which was proposed in the initial draft of the Governor's plan:  
([http://www.michigan.gov/documents/dnr/draft\\_mi\\_trail\\_plan\\_12-2012\\_406477\\_7.pdf](http://www.michigan.gov/documents/dnr/draft_mi_trail_plan_12-2012_406477_7.pdf))

Establishing the multi-use trail through the Southern Counties will provide an opportunity for strong economic growth through year-round tourism. We anticipate that it will more or less follow the route for U.S. Highway 2, with opportunities for stops at points of interest and sightseeing along the way. One advantage to the proposed Southern route is the inter-county "connectability" of the existing trail systems in the Southern U.P., requiring fewer miles of new trail that would need to be developed in the Upper Peninsula.

The greatest chance for success involves the cooperation of all entities from Ironwood to the Bridge; including Gogebic, Iron, Dickinson, Menominee, Delta, Schoolcraft and Mackinac Counties' units of government, trail-user groups, businesses and individuals.

To date, this is what we have accomplished:

1. Contacted the Michigan DNR, DOT and Governor Snyder's office to make them aware of our idea for a Southern Route;
2. Requested a map from CUPPAD that shows all existing state- and federally-owned lands and all existing roads and trail systems for the entire U. P.;
3. Completed some research on the economic impact of a trail system such as has been proposed. Reviewed a local study from Wisconsin involving very comprehensive economic spin-off data. The estimated economic impact of Bicycling in Wisconsin in 2006 was \$1,927,943,157- nearly 2 billion dollars annually! ([http://www.sage.wisc.edu/igert/download/bicycling\\_final\\_report.pdf](http://www.sage.wisc.edu/igert/download/bicycling_final_report.pdf))
4. Received a verbal commitment from the Dickinson County Bike Path Committee to maintain the portion of the trail that will traverse Dickinson County.

**We need your support to get our grassroots effort moving in the Southern counties. Time is of the essence!** In an email communication from Mr. James Radabaugh (MDNR), he stated: "The map graphic that was part of the Governor's speech last November was conceptual and the actual route may vary.... My understanding from our DNR executive office is the draft implementation plan for the Governor's trail will be reviewed by his office soon. Once we get feedback on the draft plan, we'll be able to broaden the discussion with our trail partners throughout the state. I will certainly add your contact information to our growing list of interested partners."

This is a large, complex and cooperative project, but one that is well worth the investment of our time and effort. The Southern Route should be developed first, because the economic impact of this trail will provide much needed benefits to all of the involved counties. Once the route is established, the Northern Route can be developed and will offer trail users an opportunity to tour the entire Upper Peninsula along "The Yooper Loop".

We look forward to hearing from you and to gaining your support for this worthwhile project that will benefit the entire Southern Upper Peninsula. Please contact Dickinson County Commissioner Barbara Kramer, or myself, with any questions or concerns you may have regarding this exciting proposal. Thank you.

Respectfully,

A handwritten signature in black ink, appearing to read "Nicole Frost", written in a cursive style.

Nicole F. Frost, Controller/Administrator for  
Dickinson County Board of Commissioners

*"Menominee -- Where the best of Michigan begins"*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator  
Sherry DuPont - Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839

### RESOLUTION 2013-12

#### A RESOLUTION OF SUPPORT FOR THE PROMOTION AND DEVELOPMENT OF A SOUTHERN U.P. ROUTE FOR THE GOVERNOR'S PROPOSED BELLE ISLE TO IRONWOOD MICHIGAN TRAIL

WHEREAS, Governor Snyder has introduced plans for the development of a multi-use trail throughout Michigan which traverses only the northern portion of the Upper Peninsula of Michigan; and

WHEREAS, establishing the multi-use trail through the Southern U.P. Counties will provide an opportunity for much-needed economic growth through year-round tourism; and

WHEREAS, the proposed Southern trail would meander adjacent to the U.S. Highway 2 route, along the shoreline of Lake Michigan and through the wooded lands offering a scenic route with multiple points of interest and opportunities for sightseeing along the way; and

WHEREAS, the inter-county connect-ability of the existing trail systems in the Southern U.P. would require fewer miles of new trail that would need to be developed; and

WHEREAS, establishing the Southern loop of the Belle Isle to Ironwood Trail involves the cooperation of all entities from Ironwood to the Mackinac Bridge; including Gogebic, Iron, Dickinson, Menominee, Delta, Schoolcraft, and Mackinac Counties' units of Government, trail user groups, businesses and individuals; and

WHEREAS, the establishment of a Southern route is necessary to offer trail users an opportunity to tour the entire Upper Peninsula along one continuous "Yooper Loop"; and

WHEREAS, the proposed Southern route will provide for greater accessibility to visitors from Wisconsin and Lower Michigan, thereby increasing the potential for and benefits of recreational tourism;

THEREFORE, BE IT RESOLVED that the Menominee County Board of Commissioners wholly supports the promotion and development of a Southern U.P. route for the Governor's proposed Belle Isle to Ironwood Michigan Trail.

Moved by Commissioner \_\_\_\_\_, supported by Commissioner \_\_\_\_\_

Aye votes recorded: \_\_\_\_\_ Nay votes recorded: \_\_\_\_\_

\_\_\_\_\_  
Charlie Meintz, Board Chairperson

\_\_\_\_\_  
Marc Kleiman, County Clerk

\_\_\_\_\_  
Date

Bernie Lang    Charlie Meintz - Chairperson    Larry Schei - Vice Chairperson    James Furlong  
Doug Krienke    John Nelson    Chris Plutchak    Gerald Piche    Jan Hafeman

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Library Board – vacancy</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>The Library board has had a member resign. They are requesting the commissioners fill the vacancy for the completion of the current term (until 1/31/2017)</p> <p>Administration has advertised for the vacancy. Commissioners will be asked at a later date to fill the vacancy from applications received.</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **07/17/2013**      
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

**NOTICE**

Menominee County is seeking applications for appointment from persons wishing to serve on the following Board.

Menominee County Library Board

Completion of current term to expire 1/31/2017

If you are interested in serving on the Library Board, please submit an application of appointment to: Menominee County Board of Commissioners, 839 Tenth Ave, Menominee, MI 49858.

Applications may be obtained at the County Clerk's office, the County Library, the County Annex (MSU) the Administrative office or on the County website at [www.menomineecounty.com](http://www.menomineecounty.com) under "Latest news". Applications are **due on July 31, 2013 at 4:00 PM**

Please contact Sherry or Brian at (906) 863-7779 for a brief list of duties/responsibilities.

Eagle Herald, Lufts, Journal

**Please publish twice:**

**One time the week of July 15 & One time the week of July 22, 2013 in the most cost efficient way to the county. ☺**

Bill to: Menominee County Board of Commissioners  
Administrator's Office  
839 10th Ave.  
Menominee, MI 49858

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# MENOMINEE COUNTY LIBRARY

S 319 RAILROAD STREET

P. O. BOX 128 • STEPHENSON, MI 49887 • 906-753-6923

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DATE: July 9, 2013  
TO: Brian Bousley  
FROM: Pat Cheski  
SUBJECT: Library Board Appointment

At its July 9, 2013 meeting, the Menominee County Library Board regretfully accepted the verbal resignation of Kristin Bates, whose term expires on January 31, 2017.

We would appreciate your advertising for this position as soon as possible, so the County Board can appoint someone to fill the rest of this term.

If you have any questions, please let me know.

Thank you for your assistance.

*Pat Cheski*

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	2014 MAC County Dues (July 1, 2013-June 30, 2014)
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
We received our annual MAC dues invoice in the amount of \$5,543.46. Administration asks the commissioners to approve 2014 MAC dues. This is to be paid from (Other legislative – Memberships/subscriptions – 101-103-802.00)	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **07/17/2013**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

# MAC MICHIGAN ASSOCIATION OF COUNTIES

935 N. Washington Ave.  
Lansing, MI 48906

## INVOICE

Invoice Number: m443

Invoice Date: 7/1/13

Voice: 800-258-1152

Fax: 517-482-4599

Bill To:

Brian Bousley  
Menominee County  
839 10th Avenue  
Menominee, MI 49858

### 2014 County Dues Invoice

Description	Amount
2014 MAC County Dues	5,543.46
<b>Fiscal Year 2013-2014</b> <b>July 1, 2013 - June 30, 2014</b>	

**TOTAL AMOUNT DUE**

**5,543.46**

An alliance of County Commissioners working  
to improve local government.

[www.micounties.org](http://www.micounties.org)

101-103-802.00  
BRB

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	<b>Commissioner Per Diems and Expenses</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b> Board to review Commissioner per diems and expenses as recently submitted for payment	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **07/17/2013**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>
<input type="checkbox"/>	

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

# Commissioner Meeting Fee Expense Form

Name of Commissioner Doug Krusenke

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)  
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
6-11-2013	MBDC	50.00
11	County Board	50.00
25	" "	50.00
<b>Total Per Diem</b>		<b>150.00</b>

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Doug Krusenke

Date: 7-5-2013

Rec  
7/15/13

**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

Mileage: ~~\$.555/mile~~ ~ effective 01 January 2013  
           .565

\*Meals       Maximum of \$40 per day.

\*must attach receipt for reimbursement

\*meals provided by conferences will NOT be reimbursed

Name: Doug Krienke ~ District 1

Date	Meeting Place	# of miles	X <del>.555/mile</del> .565	Total Cost	Account Number
6-11-13	MBDC			NC	101-101-860.01
"	County Board Hq.		90		101-101-860.01
25	" "		90		101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
			Total Mileage	180	
				Total Mileage Fee	101.70

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Doug Krienke*  
 \_\_\_\_\_  
 Signed

7-14-2003  
 \_\_\_\_\_  
 Date

*Rec  
7/15/13*

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	<b>Miscellaneous Bills</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>yes</b>
<b>SUMMARY:</b>	Board to review recently submitted Miscellaneous Bills as paid on July 18, 2013 in the amount of \$162,106.30
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **07/18/2013**      
Date

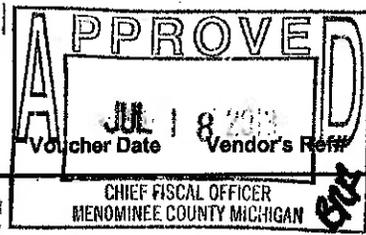
**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

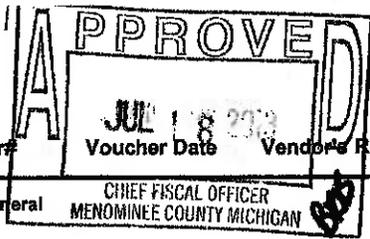
**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>



**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>							
<b>AIR COOLED ENGINES</b>							<b>\$99.78</b>
31113	6/28/2013	11019406	Belt for John Deere	208-751-930.02	86.97		
31114	5/15/2013	11705970	Ball Joint - John Deere	208-751-930.02	12.81		
<b>Albert Allgeyer</b>							<b>\$46.00</b>
31179	7/11/2013	Reimbursement	Shakey Lakes Park Camping Refund	208-751-964.00	46.00		
<b>ALGER-DELTA COOPERATIVE ASSOCI</b>							<b>\$3,338.92</b>
31092	6/30/2013	1614900	Shakey Lakes Bath House	208-751-920.01	50.45		
31093	7/1/2013	367100	N8390 Beach House	208-751-920.01	402.92		
31094	7/1/2013	367200	Northwest Campsites	208-751-920.01	862.44		
31095	7/1/2013	369802	W8449 Co Rd G12 Campsites	208-751-920.01	343.53		
31096	7/1/2013	370500	Shakey Lakes Office/Shop	208-751-920.01	129.41		
31097	7/1/2013	379700	Storage Shed	208-751-920.01	135.08		
31098	7/1/2013	380300	Shower Building	208-751-920.01	230.63		
31099	7/1/2013	383001	Shakey Lakes Pk/Horse Area	208-751-920.01	48.21		
31100	7/1/2013	383200	N8380 Co Park Rd 20.5	208-751-920.01	621.36		
31101	7/1/2013	383301	Shakey Lk Pk/Cattle Area	208-751-920.01	118.03		
31102	7/1/2013	1503500	N8380 Co Pk Rd 20.5	208-751-920.01	396.86		
<b>ANDERSON AUTO &amp; RV SALES INC</b>							<b>\$19.90</b>
31172	6/28/2013	6/28/13	U Bolts, Tie Plate, Nuts	208-751-930.02	19.90		
<b>Andreas Michels, Jr.</b>							<b>\$39.90</b>
31203	7/18/2013	2013-38823-SD	Witness \$6.00 Mileage \$33.90	101-267-804.00	39.90		
<b>ANGELIS MENOMINEE INC</b>							<b>\$353.69</b>
31139	6/4/2013	0070251-IN	Inmate Groceries	101-301-770.00	74.65		
31140	6/9/2013	0080125-IN	Inmate Groceries	101-301-770.00	62.08		
31141	6/15/2013	0094355-IN	Inmate Groceries	101-301-770.00	112.26		
31142	6/21/2013	0131058-IN	Inmate Groceries	101-301-770.00	42.10		
31143	6/27/2013	0090027-IN	Inmate Groceries	101-301-770.00	62.60		
<b>AT&amp;T - Carol Stream, IL</b>							<b>\$1,035.48</b>
31110	7/1/2013	906R41083907	July 1 - July 31, 2013	101-103-850.00	690.21		
31158	6/13/2013	616T49897706	Phone Book	101-301-755.00	27.47		
31160	7/1/2013	906753458207	July 1 - July 31, 2013	101-103-850.00	30.93		
31161	7/1/2013	906753220907	July 1 - July 31, 2013	101-103-850.00	286.87		
<b>AT&amp;T Mobility</b>							<b>\$22.44</b>
31070	7/16/2013	287252234966	iPad DataConnect (June 10 - July 9, 20	101-132-850.00	22.44		
<b>BAY AREA MEDICAL CENTER - 3100 SHORE DRIVE</b>							<b>\$30.10</b>
31147	2/28/2013	MCSOLO	Inmate Medical	101-301-770.01	30.10		
<b>Bay Area Septic Services</b>							<b>\$940.00</b>
31177	7/13/2013	7/13/13	Shakey Lakes Parks	208-751-801.00	690.00		
31178	7/13/2013	7/13/13	Kleinke Parks	208-751-801.00	150.00		
<b>BAYSHORE VETERINARY CLINIC</b>							<b>\$105.87</b>
31150	7/6/2013	162242	K9 Care (Brix)	101-301-881.01	72.14		
31151	6/18/2013	161717	K9 Care (Brix)	101-301-881.01	33.73		
<b>BELSON CO.</b>							<b>\$207.00</b>
31190	7/1/2013	99930	Washer/Dryer Preventative Maintenanc	101-301-770.00	207.00		
<b>Big O's Lube and Service, Inc.</b>							<b>\$54.00</b>
31134	6/17/2013	11711	Mount & Balance Tires (2011 Chevy Imj	205-315-934.02	54.00		
<b>Body Works Plus</b>							<b>\$250.00</b>
31133	6/17/2013	1989518999	2013 Chevy Tahoe - Deductable	101-301-881.01	250.00		



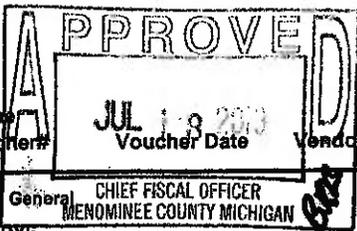
MENOMINEE COUNTY  
Claims Audit Report

Vendor Name Vcherr#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Brian Bousley	7/17/2013		Reimbursement				\$140.74
31188			Mileage for June 2013	101-172-860.00	140.74		
Brown, Katelin	6/30/2013		Updates				\$125.00
31166			Website	208-751-880.00	125.00		
Brunelle, Jennifer	7/15/2013		Reimbursement				\$313.36
31065			Mileage - June 3, 2013 - July 11, 2013	298-668-860.00	270.84		
31066	7/15/2013		Reimbursement				
			Meal Reimbursement	298-664-880.00	29.06		
31067	7/15/2013		Reimbursement				
			Supplies Reimbursement	101-132-801.01	13.66		
Cellcom Wisconsin RSA 04							\$159.82
31054	7/5/2013	100333	Cellular Services	101-132-850.00	20.97		
31054	7/5/2013	100333	Cellular Services	298-664-850.00	51.54		
31054	7/5/2013	100333	Cellular Services	298-665-850.00	14.72		
31118	7/5/2013	107014	Medical Examiner - Cellular Services	101-848-727.00	72.39	x	
Cenex Fleetcard	7/6/2013						\$134.57
31121		75049C	Building Code - Gasoline Charges	249-371-742.00	134.57		
CITY OF MENOMINEE - 2511 10TH ST.							\$1,688.86
31080	7/1/2013	90103011	April 1 - June 30, 2013	101-265-920.00	31.36		
31081	7/1/2013	20102038	April 1 - June 30, 2013	101-265-920.00	1,657.50		
CLOVERLAND PAPER CO							\$897.33
31035	7/11/2013	102351	Building & Ground Supplies	101-265-755.01	49.99		
31036	7/12/2013	102352	Tissue, Toilet Tissue, Towels	101-265-755.01	218.41		
31180	7/11/2013	102353	Parks Jenitorial Supplies	208-751-755.01	628.93		
Cody, Glenn	6/3/2013		Reimbursement				\$16.95
31103			Parks Committee Mileage	208-751-860.00	16.95		
Cooper Office Equipment	3/28/2013						\$356.22
31039		98031	FOC Copier - BlzHub 200 - Contract #21	215-141-942.00	356.22		
Corey's Auto Salvage	7/17/2013						\$50.00
31173		37724	New Tire	208-751-981.00	50.00		
Country Mile Document Destruct	7/8/2013						\$61.53
31119		15913	Shredding Documents (7/5/13)	101-265-801.00	61.53		
Dave Artley	6/17/2013		Reimbursement				\$50.00
31168			Shakey Lakes Camping Refund	208-751-964.00	50.00		
Delta/Menominee Health Dept.	7/15/2013		Appropriations				\$36,040.00
31200			4th Quarter 2012 - 2013	101-997-999.03	36,040.00		
Dennis-Ruleau, Dawn	7/18/2013		Reimbursement				\$57.20
31071			Mileage	298-663-860.00	57.20		
DISTRICT COURT 96A	7/17/2013		Bank Charges				\$171.05
31176			Reimbursement to Bond Account for Su	101-253-817.00	171.05		
dmi Studios	6/30/2013						\$1,975.00
31091		4616	Web Production Services	101-103-851.00	475.00		
31109	7/1/2013		Website Contract	Menominee County 8/1/13 thru 7/31/14	101-103-851.00	1,500.00	
Dreamscape Communications	6/20/2013						\$89.98
31074		w3305	Wireless Internet	101-261-850.00	89.98		
EAGLEHERALD PUBLISHING, LLC	6/30/2013						\$272.57
31047		1445	Registration Notice & Affidavit	101-262-727.00	215.99		
31126	6/30/2013	1422	Advertising	101-301-755.00	56.58		



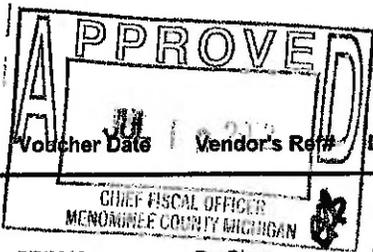
**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>							
Foley's Building & Supply 31118	7/12/2013	20997	PO# 02809 Replace Front Door (Timoth	294-683-835.00	995.50		\$995.50
<b>Friends Ofc Prod Whse Direct</b>							
31038	6/28/2013	018805	Chairmat & Preinked Stamp	101-138-727.00	96.48		\$339.57
31202	7/17/2013	0188931	ROD Office Supplies	101-268-727.00	243.09		
<b>GAMBLES STORE</b>							
31115	6/24/2013	6-24-13	Stain (x8)	208-751-930.02	111.92		\$111.92
<b>GREAT AMERICAN DISPOSAL CO THE</b>							
31073	7/1/2013	37101167	Annex - Garbage Removal	101-261-930.04	53.36		\$304.89
31189	7/1/2013	37101165	Garbage Removal - Shakey Lakes & K	208-751-801.00	251.33		
<b>Hasse, Jean</b>							
31052	7/7/2013	Reimbursement	Lunch	266-326-881.00	13.64		\$13.64
<b>HI Tec Building Services</b>							
31187	6/30/2013	005483	June 2013 Janitorial Services	101-265-801.00	1,410.00		\$1,410.00
<b>Ivens, Ruby E.</b>							
31167	6/3/2013	Reimbursement	Parks Committee (6/3/13)	208-751-860.00	29.38		\$29.38
<b>J S ELECTRONICS, INC.</b>							
31156	7/9/2013	17812	Battery for Radio	205-315-934.01	120.00		\$545.00
31162	7/1/2013	17804	Tower Lease - July 2013	266-326-942.00	425.00		
<b>Joel Hensley, RN</b>							
31129	7/15/2013	Nursing Services	August 1 - August 15, 2013	101-301-770.01	1,365.00		\$1,365.00
<b>K &amp; M Rentals</b>							
31171	6/24/2013	3277	Portable Toilet (Airport Park)	208-751-801.00	82.68		\$82.68
<b>Kakuk, Tammany</b>							
31072	7/16/2013	5214	Foster Care Cost (C.F.)	292-682-843.02	288.26		\$288.26
<b>Kim's Kennel</b>							
31186	6/12/2013	24590	Boarding	101-601-958.00	220.00		\$220.00
<b>Krienke, Doug</b>							
31131	7/14/2013	Reimbursement	Mileage - June 2013	101-101-860.01	101.70		\$101.70
<b>LexisNexis Matthew Bender</b>							
31153	6/25/2013	47298170	MI Penal & Veh Handbook - Spring 201	205-315-727.00	97.39		\$97.39
<b>Lisa Gilsoul</b>							
31170	6/21/2013	Reimbursement	Shakey Lakes Camping Refund	208-751-964.00	75.00		\$75.00
<b>LONG HEATING &amp; COOLING INC</b>							
31085	7/1/2013	36449	Service Call on Condenser Fan	266-325-934.00	68.00		\$68.00
<b>Lufts Advertiser</b>							
31127	6/25/2013	6-25-13	June Advertising (ORV)	101-301-755.00	105.00		\$105.00
<b>Manpower</b>							
31046	6/30/2013	25783165	Week Ending 6/30/13 (Kelly Hofer)	101-268-704.00	472.50		\$1,323.00
31108	7/7/2013	25820761	Week Ending 7/7/13 - Kelly Hofer	101-268-704.00	378.00		
31194	7/14/2013	25849191	Week Ending 7/14/13 (Kelly Hofer)	101-268-704.00	472.50		
<b>Mark Eckert</b>							
31112	7/8/2013	Reimbursement	Shakey Lakes Camping Refund	208-751-964.00	30.00		\$30.00



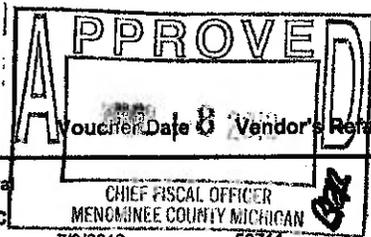
MENOMINEE COUNTY  
Claims Audit Report

Vendor Name Voucher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN							
MATHIEU MARYE 31042	7/5/2013		Reimbursement	Mileage - Jury Commission	101-150-860.00	8.40	\$508.40
31043	7/5/2013		Per Diem	Jury Commission (x10)	101-150-710.00	500.00	
MEIERS SIGNS INC 31135	6/17/2013	28654		Vinyl Lettering for Vehicle	205-315-934.02	418.00	\$418.00
Menards - Marinette 31050	7/2/2013	27252		Copper Tee	101-265-930.01	8.72	\$178.15
31164	6/28/2013	26989		Park Supplies	208-751-984.00	154.43	
31165	6/28/2013	26990		Park Supplies	208-751-984.00	15.00	
MENOMINEE ANIMAL SHELTER 31159	7/15/2013	1306		June 2013 Impounding	101-601-958.00	337.50	\$337.50
MENOMINEE COUNTY ROAD COMMISSI 31111	7/10/2013	10699		Dust Control - Shakey & Klenke Parks	208-751-801.00	455.40	\$455.40
MERS 31175	7/17/2013		Contribution	2307993DC	101-172-718.00	238.03	\$284.19
31175	7/17/2013		Contribution	2307993DC	704-000-231.01	56.16	
MGT of America, Inc. 31107	6/27/2013	23991		April, May, June 2013 Billing	101-141-801.00	1,273.00	\$1,273.00
MICH ASSOC OF COUNTIES 31185	7/10/2013	57846823		Registration for Jan Hafeman	101-101-859.00	25.00	\$25.00
Michigan Townships Association 31105	7/1/2013		Dues	July 1, 2013 - June 30, 2014	101-103-802.00	500.00	\$500.00
Mid-County Veterinary Clinic 31181	6/7/2013	24021		Veterinary - Disposal	101-601-958.00	125.00	\$125.00
MILLERS ACTION OFFICE SUPPLY I 31055	7/9/2013	0094850-001		Appointment Book	101-132-727.00	19.50	\$119.10
31055	7/9/2013	0094850-001		Appointment Book	101-148-727.00	19.49	
31069	7/15/2013	0094738-001		Office Supplies for Family Court	101-132-727.00	40.99	
31192	7/17/2013	0095020-001		Ink Cartridge & Envelopes	101-426-727.00	3.90	
31193	7/12/2013	0094912-001		Envelope & Ink Cartridge	101-426-727.00	35.22	
MOORE MEDICAL CORP 31148	6/28/2013	977918101		Inmate Medical Supplies	101-301-770.01	187.50	\$187.50
NKS Tire & Service, Inc. 31155	6/28/2013	97143		2010 Chevy Impala	205-315-934.02	40.00	\$40.00
Northgate Equipment & Sales 31196	6/7/2013	96481		Seal, Bushing, & Ball Bearing	208-751-981.00	85.92	\$85.92
NORTHPOINTE BEHAVIORAL 31201	7/15/2013		Appropriation	4th Quarter Appropriation 2012 - 2013	101-997-999.26	24,902.00	\$24,902.00
Owens, Karen A. 31068	7/15/2013	5210		Tutoring	101-132-801.01	90.00	\$90.00
Pan-O-Gold Baking Co. 31138	6/25/2013	00040683317620		Inmate Groceries	101-301-770.00	45.85	\$45.85
PLASTOCON, INC 31136	6/29/2013	78300		PO# 02810 Disposable Tray Liners & Lj	280-362-755.00	732.82	\$732.82



**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>							
<b>Polasky, Nancy</b>							<b>\$186.50</b>
31040	7/5/2013	Per Diem	Jury Commission (x3)	101-150-710.00	150.00		
31041	7/5/2013	Reimbursement	Mileage - Jury Commission (x3)	101-150-860.00	16.50		
<b>Przewrocki, Joan</b>							<b>\$165.78</b>
31060	7/15/2013	5201	Transport of 2 Juveniles (M.Z. & J.U.)	101-132-801.01	45.00		
31060	7/15/2013	5201	Transport of 2 Juveniles (M.Z. & J.U.)	101-132-801.00	72.00		
31061	7/15/2013	Reimbursement	Meal - Transport of 2 Juveniles	101-132-801.00	4.76		
31062	7/15/2013	5203	Saturday Detention	101-132-801.01	44.00		
<b>Quill Corporation</b>							<b>\$194.92</b>
31087	7/2/2013	3789285	End Tab Fastener Folders & Post It Not	101-267-727.00	194.92		
<b>Rachael Cody</b>							<b>\$62.50</b>
31120	7/15/2013	2013-38939-FY	Witness \$6.00 Mileage \$56.50	101-267-804.00	62.50		
<b>Randall Phillpps</b>							<b>\$2,400.00</b>
31089	7/9/2013	5195	Attorney Fees Regarding the Appeal	101-132-807.00	2,400.00		
<b>RCOM</b>							<b>\$372.60</b>
31183	6/17/2013	11384	Expense Reduction	101-103-850.00	186.30		
31184	7/12/2013	11388	Expense Reduction - June 2013	101-103-850.00	186.30		
<b>Reinhart Foodservice</b>							<b>\$1,478.23</b>
31144	7/9/2013	189101	Inmate Groceries	101-301-770.00	870.84		
31145	7/3/2013	188415	Inmate Groceries	101-301-770.00	65.35		
31146	6/27/2013	187404	Inmate Groceries	101-301-770.00	542.04		
<b>Renee Sundquist</b>							<b>\$75.00</b>
31169	6/19/2013	Reimbursement	Shakey Lakes Camping Refund	208-751-964.00	75.00		
<b>Riverside Chevrolet</b>							<b>\$29.95</b>
31130	7/2/2013	6067742/1	Chevy Tahoe	101-301-881.01	29.95		
<b>S &amp; O LOCK AND PHONE SERVICE</b>							<b>\$40.90</b>
31037	7/11/2013	35521	Cam Locks & Keys (x2)	101-265-934.00	40.90		
<b>Schraub, Darlene</b>							<b>\$310.02</b>
31044	7/5/2013	Per Diem	Jury Commission (x6)	101-150-710.00	300.00		
31045	7/5/2013	Reimbursement	Mileage - Jury Commission (x6)	101-150-860.00	10.02		
<b>Securus Technologies</b>							<b>\$119.40</b>
31149	6/28/2013	118466	SCP Debit Calls	101-301-850.01	119.40		
<b>Servco FS Cooperative 100</b>							<b>\$1,556.09</b>
31195	7/15/2013	51397	Shakey Lakes Park (Unleaded Gas)	208-751-742.00	1,556.09		
<b>Squires-Stepniak, Rebecca</b>							<b>\$219.79</b>
31084	7/15/2013	Reimbursement	Mileage - June 2013	296-665-860.00	219.79		
<b>State of Michigan - MI Dept. of Human Services</b>							<b>\$14,755.44</b>
31088	7/9/2013	5196	Monthly Offset - May 2013	292-662-843.01	14,755.44		
<b>State of Michigan - MI Supreme Court Finance</b>							<b>\$2,038.46</b>
31122	5/21/2013	C41 1530-08	Software Support - 2nd Qtr 2013	101-131-858.03	2,038.46	xc	
<b>Stephen Van Eyck</b>							<b>\$65.00</b>
31083	7/15/2013	5204	Transport of 2 Juveniles (M.Z. & J.U.)	101-132-801.01	25.00		
31083	7/15/2013	5204	Transport of 2 Juveniles (M.Z. & J.U.)	101-132-801.00	40.00		
<b>STEPHENSON MARKETING COOPERATI</b>							<b>\$2,394.64</b>
31154	6/30/2013	015579	Gasoline Charges - June 2013	205-315-742.00	2,194.94		
31174	6/30/2013	462643	Parks - Gasoline Sales for June 2013	208-751-742.00	199.70		

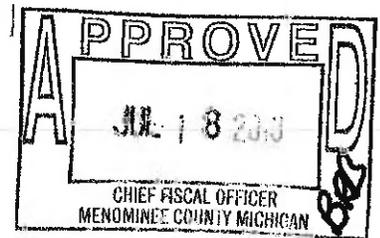


**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Vcher#	Vendor Date	Vendor's Ref	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Svinicki Tile Co. L.L.C.	31053	7/8/2013	53711	PO# 02808 - Carpet/Tile for Dispatch	266-325-970.00	2,624.00		\$2,624.00
The Advertiser	31125	6/30/2013	AM0367	June 2013 - Community Awareness	101-301-755.00	20.50		\$20.50
The Ebco Company, LLC	31086	7/3/2013	013104	Legal Sized Folders (x400)	101-138-727.00	256.00		\$256.00
Time Warner Cable	31137	6/28/2013	10404 620475202 800	July 6 - August 5, 2013	101-301-770.00	124.14		\$124.14
TWIN CITY ELECTRIC, Inc.	31182	7/12/2013	78505	Set Up of Paging Group	101-172-931.01	35.00		\$35.00
	31197	7/16/2013	78508	Software for Surveillance Camera	101-103-998.01	546.80		\$546.80
TWIN COUNTY AIRPORT COMMISSION	31198	7/10/2013	1728	4th Qtr 2013 Appropriation	101-997-999.01	15,000.00		\$15,000.00
U.E.S. COMPUTERS, INC.	31104	6/28/2013	38417	Weekly Computer Maintenance - June 2	101-172-727.01	217.99		\$217.99
	31104	6/28/2013	38417	Weekly Computer Maintenance - June 2	101-103-850.00	1,810.00		\$1,810.00
	31132	7/12/2013	65121	Server Upgrade	101-103-970.13	7,540.00		\$7,540.00
	31157	7/11/2013	65111	8 Port GB Websmart Switch	101-103-857.00	190.00		\$190.00
UPCAP SERVICES INC	31108	6/30/2013	1885	Work Crew Services	517-252-931.00	137.00		\$137.00
	31152	6/30/2013	1892	Work Crew Services	101-301-935.00	4.00		\$4.00
Valenti, Susan F.	31082	7/9/2013	Reimbursement	June 2013 Mileage & Meals	101-131-880.00	263.10		\$263.10
	31083	1/31/2013	M12-14130-CH	Transcripts (Schlabowske/Menor)	101-131-808.00	14.00		\$14.00
	31084	1/29/2013	M12-13992-DO	Transcripts (Tichelaar/Tichelaar)	101-131-808.00	19.25		\$19.25
	31199	6/21/2013	Transcript	People v Paul Herron	101-131-808.00	133.95		\$133.95
Verizon Wireless	31090	7/1/2013	9707494008	Cellular Services	101-265-850.01	91.32		\$91.32
	31090	7/1/2013	9707494008	Cellular Services	101-301-850.00	488.13		\$488.13
	31090	7/1/2013	9707494008	Cellular Services	101-428-850.00	61.58		\$61.58
	31090	7/1/2013	9707494008	Cellular Services	101-682-850.00	32.49		\$32.49
	31090	7/1/2013	9707494008	Cellular Services	205-315-850.00	254.45		\$254.45
	31090	7/1/2013	9707494008	Cellular Services	266-325-850.00	8.63		\$8.63
Vigilant Canine Services Inter	31191	7/15/2013	Proposal	K9 Services	101-301-881.01	400.00		\$400.00
Warner, Fredrick	31056	7/15/2013	5197	Transport of 2 Juveniles (M.Z. & J.U.)	101-132-801.01	27.50		\$27.50
	31056	7/15/2013	5197	Transport of 2 Juveniles (M.Z. & J.U.)	101-132-801.00	44.00		\$44.00
	31057	7/15/2013	Reimbursement	Mileage & Meals (Transport of 2 Juven)	101-132-801.00	137.30		\$137.30
	31058	7/15/2013	Reimbursement	Reimbursement (Mileage & Meals)	101-132-801.00	193.88		\$193.88
	31059	7/15/2013	5199	Transport of Juveniles (M.Z. & J.U.)	101-132-801.01	45.00		\$45.00
	31059	7/15/2013	5199	Transport of Juveniles (M.Z. & J.U.)	101-132-801.00	72.00		\$72.00
WEST GROUP PAYMENT CENTER	31117	7/1/2013	827531965	June 1 - June 30, 2013	269-145-801.00	425.18		\$425.18
White Water Associates, Inc.	31163	7/5/2013	133689	Water Analysis 6/28/13	208-751-920.00	15.00		\$15.00

**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>							
Wii-Kil Pest Control 31049	6/27/2013	2266607	Courthouse	101-265-801.00	62.25		\$62.25
WISCONSIN PUBLIC SERVICE CORP - P O BOX 18003 31048	6/27/2013	0402055840-00001	Jail	101-265-920.03	4,760.81		\$4,760.81
Xerox Corporation - 28152 Network Place 31051	7/1/2013	068735345	Probation/Parole - Base Charge & Usage	101-131-942.00	89.79		\$509.80
31123	7/1/2013	068735344	June Base Charge & Usage - Sheriff De	101-301-727.00	387.50		
31124	7/1/2013	038735343	June Base Charge & Usage - Sheriff De	101-301-727.00	32.51		
<b>Total Amount for Bank Account: General</b>							<b>\$149,856.88</b>



**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>								
<b>TWIN CITY ELECTRIC, Inc.</b>								<b>\$352.44</b>
	31207	7/16/2013	78511	Install ASM Software on Sherry's PC	101-103-998.01	138.00		
	31208	7/16/2013	78512	Maintenance on Microphone in Courtroc	101-103-998.01	216.44		
<b>Valley Mechanical, Inc.</b>								<b>\$12,096.88</b>
	31204	6/21/2013	2495	PO# 02811 Roof Top Unit for Jail & Kite	101-265-934.00	3,296.98		
	31205	6/4/2013	2481	PO# 02812 Pumps, Fittings, Piping & L	101-265-934.00	3,800.00		
	31206	5/20/2013	2480	PO# 02813 Installation of Valves	101-265-934.00	5,000.00		
<b>Total Amount for Bank Account: General</b>								<b>\$12,449.42</b>



**General Fund Expenditures**

101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-402 Brownfield Authority  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

**Special Revenue Funds**

205 Road Patrol  
208 County Parks  
215 Friend of Court  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
284 Revenue Sharing  
285 Senior Citizens  
292 Child Care  
294 Veterans' Trust  
296 Special Child Care Funds  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Miscellaneous Boards/Committees/Commission reports</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>yes</b>
<b>SUMMARY:</b>	
Miscellaneous Boards/Committees/Commission Reports, Discussion	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **07/17/2013**      
Date

### WORKSHOP ACTION

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, June 11, 2013

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord.  
Also present were John and Darlene Nerat, Larry Barker and Gerald Piche.

Absent: None

Public comments – None

Public appearances – None.

Additions/corrections to minutes for 05/21/13 – There being no additions or corrections, Kakuk declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, May 20, 2013				\$1,403,065.72
Receipts thru 05/31/13	33,052.28			
Expenditures thru 05/31/13		222,279.66		
Balance, May 31, 2013				1,213,838.34
Michigan Transportation Funds	276,777.79			
Receipts thru 06/10/13				
Expenditures thru 06/10/13		113,753.11		
State Maint. & Equip. Advances			142,930.00	
Balance, June 10, 2013	309,830.07	336,032.77	142,930.00	1,233,933.02
<u>Payables &amp; Reserves</u>				
Payroll 06/20, and 07/04 (Est.)			120,000.00	
Soc. Sec. 06/20 and 07/04 (Est.)			9,180.00	
Reserve for workers compensation insurance			6,948.67	
Reserve for liability insurance			23,948.66	
Reserve for rental grader lease (Dec 2009)			36,798.06	
Reserve for rental grader leases (Oct 2010)			193,071.96	
Reserve for F-4 Lane bridge (Harris Twp)			575.25	
Reserve for design of River Drive			2,960.00	
Reserve for Mussel Surveys on bridges			6,305.00	
Reserve for gravel crushing			128,831.33	
Reserve for culverts/bands			562.00	
Reserve for design of CR 358 (US41 to K-1 Road)			14,925.00	
Reserve for Forest Funds			161,015.11	
Reserve for 2013 Federal Aid match			55,205.00	(760,326.04)
				\$ 473,606.98

Kakuk asked why there was a balance remaining for the F-4 Bridge in Harris Township. Moilanen replied that even though the project was complete, MDOT has yet to final out the file. There being no further questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 13-0044, 13-0531, and 13-0046 – Moved by Betzinger, seconded by Anderson that the vouchers be approved and ordered paid. Carried unanimously.

Sign contract with Menominee Township for the CR338 grade lift – Moved by Anderson, seconded by Kakuk to sign the contract. Carried unanimously.

Discuss/sign request for Engineering Reimbursement from MDOT – Moved by Anderson, seconded by Betzinger to submit the Engineering Reimbursement request to MDOT in the amount of \$10,000 for FYE 09/30/13. Carried unanimously.

Permission to bid boiler replacement at Stephenson shop, contingent upon budget review – Moilanen

stated that the 1964 boiler had already been repaired several times and that the contractors recommend that it be replaced. Cost will be approximately \$55,000 – 60,000. Betzinger asked if a new boiler would still need to be inspected annually. Moilanen will check if this is a requirement. Moved by Betzinger, seconded by Anderson to allow Moilanen to seek bids for the boiler replacement if funds are available in the budget. Carried unanimously.

Permission to get quotes for sandblasting & painting of up to six plow trucks, contingent upon budget review - Moilanen stated that some of the trucks also need new cross members due to excessive rust. Moved by Anderson, seconded by Betzinger to allow Moilanen to seek separate quotes to replace the cross members, sandblast & paint plow trucks if funds are available in the budget. Carried unanimously.

Permission to have yard at Menominee shop hydro-seeded – Moilanen stated that he would also like to get a quote for hydro-seeding along the CR338 project because due to the hay shortage it is very difficult to get any for mulch. Moved by Kakuk, seconded by Anderson to allow Moilanen to hire someone to hydro-seed the Menominee shop yard and the CR338 project area. Carried unanimously.

Permission to have railroad crossing pavement markings repainted – Moilanen stated that he would also like to add centerline painting on some local roads. Moved by Anderson, seconded by Betzinger to approve the painting of pavement markings as stated. Carried unanimously.

Resolution to allow chair of vice chair to sign federal aid project contracts -

Commissioner Kakuk offered the following resolution and moved for its adoption.

WHEREAS, it is the intent of the Menominee County Road Commission to paint centerline, railroad crossings and school symbols on the County Rural Major Collector and Rural Minor Collector Roads using STP Funding.

AND WHEREAS, it is necessary to complete the forms and contracts for such funds,

NOW THEREFORE BE IT RESOLVED, that the Chair or Vice-Chair are herewith authorized and empowered to enter into and sign any and all agreements necessary to receive STP Funds for the project listed above.

It was supported by Commissioner Betzinger and carried by the following vote:

Ayes 3, Nays 0.

Any other business – Betzinger asked if the sign man can straighten or replace signs without a work order being issued. Moilanen stated that if the sign man comes across a stop sign in need of repair or replacement he takes care of it right away without a work order, but other work does require that a work order be issued to help with scheduling and also so the proper signs or posts can be loaded on the truck each morning. It was noted that the sign man was currently working on replacing the railroad crossing signs in the county.

Kakuk stated that there will be three items up for vote at the MCRCSIP Annual meeting and asked for opinions on the change to allow voting by mail. Moilanen stated that there are pros and cons to either procedure.

Kakuk asked if the hearing on the proposed closing of the railroad crossing in Nadeau Township had been posted. Moilanen stated that it had been published in the EagleHerald, Menominee County Journal and the Luft's Advertiser, and had also been posted at three locations within the township.

Discussion was held regarding items in the CRAM news about the proposed Scrap Metal reform bill and also the proposed bill that would allow ORV's to travel along the state highways.

County Commissioner Gerald Piche thanked the road commission for the grading that had been done. Mr. Piche also asked who determines when the pavement markings get repainted. Moilanen stated that MDOT repaints the state trunkline each year. The road commission decides when the county roads get repainted. The edge line has not been painted on the county roads for a few years as a cost saving measure.

Mr. Piche stated that ORV's were damaging the shoulders on Eckberg Road, east to LaBelle Road.

Mr. Piche asked if the road commission had formal agreements with the townships for projects. Moilanen replied that the road commission does.

Public Comment – None

There being no further business, Kakuk declared the meeting adjourned at 9:39 a.m.

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Road Commission Finance Director / Clerk

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Chair

The Menominee County Board of Road Commissioners held a PUBLIC HEARING at the Nadeau Township Hall on Monday, July 8, 2013.

Nadeau Township Supervisor Joe Linder called the hearing to order at 7:00 p.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord.

Also present were Nadeau Township officials Supervisor Joe Linder, Clerk Becky Schetter, Trustees Richard Corrigan and Lyle Gearhart; Kristian Foondle from MDOT; Menominee County Commissioner Gerald Piche; Gerald Hoduski, Ron Jenkins, Alvin Laurin, Debbie Klingemaier, Cindy Swille, Claudia Laurin, Chris Poupore, Dan Hammerberg, Scott Johnson, Bertil Johnson, Arloene Johnson, Davis Carlson, Brandon Fadroski and Jim Gasiectki.

Absent: None.

The Pledge of Allegiance was recited.

Supervisor Linder turned the meeting over to Moilanen who explained that the purpose of the hearing was to hear comments for or against the proposed abandonment of a certain railroad crossing in Nadeau Township described as follows:

No. 35.5 Road Railroad Crossing which lies from the eastern R.O.W. line of 4<sup>th</sup> Street thence east approximately 106 feet to the western R.O.W. line of Old US-41 in Section 5 in T.37N., R.26W., Nadeau Township, Menominee County, Michigan.

Moilanen introduced Kristian Foondle of MDOT. Mr. Foondle explained the Railroad Grade Crossing Program and talked about the funds available through the program should the road commission decide to abandon a railroad crossing. Gerald Piche asked if there were any matching funds that could also be received. Mr. Foondle stated that the railroad may contribute money toward the closing, and if they did so, there are federal funds available to match up to \$7,500 of the railroad's contribution.

It was asked who would receive the funds and where the money received would be spent. Mr. Foondle explained that the funds would be paid to the road commission and that the road commission could use the money on any road that is listed under ACT 51. Moilanen added that Supervisor Linder had asked the road commission that the funds for the abandonment of this crossing be used within Nadeau Township and that the road commission had agreed to that.

Other items discussed were how crossings were identified for possible closure, the need for a turnaround for snowplow equipment at the point where the crossing would be abandoned, why abandon this crossing when the railroad recently spent money to upgrade it, traffic count on the road revealed 12 vehicles per day and emergency response time.

Supervisor Linder stated that there is a possibility that this type of funding could go away if action wasn't taken soon. Moilanen added that Governor Snyder is considering eliminating all the current funding programs and combining the funds into just two programs.

The following persons asked to go on record as opposing the proposed abandonment: Davis Carlson, Scott Johnson, Bertil Johnson, Arloene Johnson, Jackie ?, and Claudia Lauren.

Moilanen called three times for any further comments about the proposed Abandonment of a railroad crossing on No. 35.5 Road. There being none, the hearing was closed at 7:28 p.m.

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Road Commission Finance Director/Clerk

Chair

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:03 AM on Tuesday, June 18, 2013.

Roll call was taken and present were J. Freis, K. McNeely, and C. Peterson. K. Bates and J. Bejgrowicz were excused.

C. Peterson moved to approve the agenda. Seconded by J. Freis, motion carried.

Public Participation: There was no public participation at this time.

J. Freis moved to approve the minutes from the May 21, 2013 meeting. Seconded by C. Peterson, motion carried.

C. Peterson moved to approve the May financial reports. Seconded by J. Freis, motion carried.

J. Freis moved to pay the June bills. Seconded by C. Peterson, motion carried.

#### Director's Report:

- A. The monthly circulation stat comparisons for May were in the board packets.
- B. The Friends of the Library had their most successful plant sale ever on May 25. They are in the process of redoing the front landscaping. They are also planning for their annual book sale to be held on Friday, July 26 and Saturday, July 27.
- C. P. Cheski will be participating in the UPRLC and ALS meetings via ReadyTalk on Thursday, June 20.
- D. The summer reading program is going well, and we have more children signed up than last year. The wrap-up will be on Wednesday, July 17 with a 6:30 PM performance by Tom Pease.
- E. The Hermansville branch library was closed last week, as the building next to the Community Center was scheduled for demolition starting on Monday, June 10.

#### Old Business:

- A. Merit Network Fiber Installation – Update – A service technician from Merit installed the new switch and connected the fiber. Now we have to wait for the fiber to be lit.
- B. Bookmobile Fuel Tank Replacement – Update – Business on Wheels has ordered the replacement tank and will install it soon.

#### New Business:

- A. FY 2013-2014 Preliminary Budget – Line Item Review – The library board members made no changes to the library budget at this time. P. Cheski reported on the June 17 County Board Finance Committee meeting.
- B. USF – Funding Commitment for 2013-14. We were fortunate to be awarded funding for the USF year from July 1, 2013 through June 30, 2014 in the approximate amount of \$1,900.00.

Other Board Concerns: After discussion, J. Freis moved to change the July 16 meeting to July 9 at 11:00 AM. Seconded by C. Peterson, motion carried.

Public Participation: There was no public participation at this time.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by J. Freis, motion carried. The meeting adjourned at 11:24 AM.

## MINUTES

**TWIN COUNTY AIRPORT COMMISSION  
2801 NORTH 22ND STREET  
MENOMINEE, MI 49858  
906-863-8408**

**Regular Session Meeting, 5/21/2013 – 5:00 p.m.**

MEMBERS PRESENT: Mary Johns, Nick Lakari, Charlie Meintz, Chris Plutchak, Ted Sauve  
MEMBERS EXCUSED: Jason Lauzer  
OTHERS PRESENT: Airport Manager Tony Krysiak, Eagle Herald, Airport Users, Public Citizens

**1. Call to order**

Vice Chair Lakari called the meeting to order at 5:01 p.m.

**2. Pledge of Allegiance**

**3. Roll call**

**4. Approve/amend agenda**

Motion (Sauve/Johns) to approve the agenda. Vote – unanimous. Motion carried.

**5. Approve/amend minutes of April 16, 2013 regular session and the April 15, 2013 special meeting**

Motion (Meintz/Plutchak) to approve the minutes of April 15, 2013 special meeting and April 16, 2013 regular session. Vote – unanimous. Motion carried.

**6. Public comment**

None

**7. Discuss/consider 2012 financial audit, action if any**

Vice Chair Lakari introduced Kevin Pascoe of Anderson Tackman & Company. Mr. Pascoe reviewed the financial audit and noted that the books were very well taken care of and complimented Marinette County.

**8. Discuss/consider Coleman/Anderson hangar sale, action if any**

Vice Chair Lakari read the letter dated May 8, 2103 from Mr. Coleman to the Commission.  
Motion (Meintz/Plutchak) to approve the hangar sale as described. Vote – unanimous. Motion carried.

**9. Discuss/consider Avis agreement, action if any**

Vice Chair Lakari reviewed the history and current status of the airport's agreement with Avis Car Rental. It was the consensus of the Commission to have Mr. Krysiak investigate other potential car rental carriers.

**10. Discuss/consider Enstrom lease, action if any**

Vice Chair Lakari reported that the appraisal of the airport property has been completed. According to the appraisal, the Commission should charge between 10 and 15 cents per square foot. The Executive Committee is recommending

writing a new lease at 12 cents per square foot to include the space Enstrom has been leasing and the additional 75,000 sq ft expansion. This lease would be effective for 20 years and renewable every five years.

Motion (Meintz/Plutchak) to authorize Mr. Krysiak to look into finding an overlay of two properties in order to properly evaluate the leased land to be charged to Enstrom for their facilities. Vote – unanimous. Motion carried.

**11. Executive/Finance Committee report**

Vice Chair Lakari reported that the Executive Committee reviewed the April financial reports and recommends approval.

Motion (Sauve/Johns) to approve the April Financial Reports, including payment of checks #12732 – 12749 for a total amount of \$21,307.85. Vote – unanimous. Motion carried.

**12. Communications/correspondence**

Commissioner Sauve addressed the Commission regarding the ongoing inventory and the display aircraft.

**13. Dialog between Airport Manager and the TCAC**

Mr. Krysiak addressed the Commission regarding the recover/repair of the hangar damage and the possibility of getting bids on floor scrubber to save time.

**14. Dialog between airport users and the TCAC**

Wayne Beyer addressed the Commission regarding hangar leases and minimum standards

Pierre DuPont addressed the Commission regarding car rental services and the Enstrom expansion.

**15. Public comment – speakers will be limited to 5 minutes**

Penny Mullins addressed the Commission regarding the motion to approve financial reports.

**16. Future agenda items**

Hangar leases  
Enstrom lease

**17. Schedule next meeting**

The next meeting is scheduled for Tuesday, June 18<sup>th</sup> at 5:00 p.m.

**18. Adjourn**

Motion (Johns/Plutchak) to adjourn. Vote – unanimous. Motion carried.

Respectfully submitted,  
Gina K. Teeple  
Marinette County Administrative Secretary

Date ~~approved~~/corrected:

6/18/13

Menominee County Finance Committee  
Minutes of Meeting  
June 24, 2013

\*\*\*\*\*Approved 7/9/2013\*\*\*\*\*

The Finance Committee met on June 24, 2013 at 9:00 AM at the Menominee County Administrator's office. Due to public attendance, we moved this meeting to Courtroom B.

Present at the meeting were Com. Lang, Com. Nelson, Com. Schei, Com. Hafeman, Brian Bousley, & Sherry DuPont

**Also present:** Diane Lesperance, Pat Cheski, Doug Krienke, Marc Kleiman, Ken Conners, Gary Eichhorn, Jerry Piche, others.

**Call Meeting to order:** Chairperson Nelson called the meeting to order at 9:08 A.M.

**Roll Call:** Roll call was taken; all finance commissioners are present.

**Agenda** was approved by Com. Hafeman and supported by Com. Schei. Motion approved 4/0

**Previous Meeting minutes:** June 17, 2013 – moved to approve by Com. Hafeman and supported by Com. Lang to approve the minutes correcting “page 5 – change July 24<sup>th</sup> to June 24<sup>th</sup> for the next meeting date”. Motion approved 4/0

**Public Comment:** Gary Eichhorn – Questioned if the commissioners received a list of non-essential county employees yet.

**Business:**

- a. **FY 2013/14 Budget to the Committee for discussion:** Nelson: This budget draft has a \$320,000 surplus. We still don't have anything from MERS. We don't have info. about what is required by law. Hafeman: Has there been any progress with the unions and the defined contributions? Nelson: I see that the Sheriff Dept. budget is up \$170,000 from 2 years ago. Hafeman: I notice the board of coms. budget is up, partly because of the “Explorer Solutions” line item. Coms. would like to recess to allow Brian to finish up some other business before the meeting. All concur. Recess at 9:16 AM.  
9:35 session resumes: Brian: the budget is \$304,000 right now...but there was a mistake on page 8. Travel was put in at 18,000 it should be only 1,800. Hafeman: What jobs are mandated and what are not. Brian: Basically what we got from everyone. We need an investigator, but it is not mandated. Things that are not mandated, we do to receive other revenues to operate. Animal Control came up. As a county we are obligated to provide animal control. But the Sheriff Dept. does not have to provide it. We have a corrections officer who does animal control and other things. This comes out of the jail fund. Nelson: I don't know if we have an Undersheriff requirement. I really need to have specific information in order to get to our \$750,000 goal. I would not recommend changing the tax structure. We won't ask the tax payers for more money. Lang: Because we have a county wide animal control ordinance, are we obligated to specify some degree of animal control? Brian: Yes. Schei: When you ask for a legal opinion, do we need to have a list of all of these items and then have our legal counsel identify each one individually? We talked about

this at the last three meetings. Can we say we'll have this list at the next meeting. Nelson: Brian do you see a way we can get to that number? Brian: We do have some money in the DTRF fund. Nelson: We're not going to take anything from savings. That doesn't fix anything. Is there a reason why the Obama care was put into the other legislative budget. Brian: Yes, because if we need it, we don't want to come back and ask for more money later. Nelson: can we correct that to read "Affordable Health Care Act". Nelson: Have you talked to the Library to see if we have any excess money there. Brian: There is some money there from last year, and there may be a little left over this year too. Nelson: I do want input from the department heads. This effects their staff. There's got to be some cuts there. If they can't come up with it on their own, we'll have to do it for them. I need to know what positions are required, is it done elsewhere, and can we afford them? Hafeman: Capital outlay? Can those be cut? Brian: Yes, and some appropriations can be cut. Nelson: Credit Cards, I don't think that's a good system for us. Mandated meetings/travel: I don't know what's required. Lang: you think the credit cards are costing the county more money. Nelson: Yes. Brian: The credit card would be more of a policy change. Nelson: Travel, what is mandated what is not? Brian: Some training is, some is not. I'll have to bring this up to the department heads. Nelson: Added fuel costs...is everything being billed to the right departments? Is any additional work associated to road patrol being charged against the road patrol? Lang: If that's an accountability issue, I agree with it. Nelson: Shouldn't we bill to the right department. Lang: Shouldn't the clerk right now be billed to the county board? There's plenty of things that overlap. Hafeman: Example, if a dept. is billed for copies, they're going to be more responsible about what they ask for. Like Kenny Marks and the brochure, would he have done that if he didn't think he had money for it? Lang: I think our first step in this committee is to establish the seriousness of the MERS deficit. I think it's important, but I think we're over playing the seriousness of it. Nelson: At the end of 11 years, we went from 1.5 to 7.5 million dollars (in the deficit). The deficit is becoming greater. Lang: if there's extra money in the budget, put it toward the MERS deficit, but as far as cutting services to the bone, I disagree with that. Hafeman: Bernie, our deficit is growing and growing. Nelson: Our costs keep going up and the revenue has a minimal increase. I don't know how this problem self corrects. Lang: If there is money in the budget, put it toward MERS, but to cut employees down to 35 hrs/wk or to eliminate positions in departments, I don't agree with that. Nelson: Every employee in this county deserves what was offered them. We promised them something. It isn't my fault if we can't fulfill the retirement they deserve. I want to at least try. Schei: when you brought up the 320,000 surplus this year and next year we have another 320,000. So we have 640,000 estimated, depending on revenues. Nelson: No that's not the way. It's each year, not the combined total years. Brian, when we switch, how much more will our retirement go up? Brian: If we switch to the defined contribution, what will happen, when an employee retires with us, then all costs to that employee are gone. Defined benefit, we have to pay off within the next 15 years. Nelson: 2008-10 the stock markets pushed us back with bad investments. If we think one year at a time, we're never going to get anywhere. Hafeman: The state is going to ask us for a plan to pay off the unfunded liabilities. I'd rather be on top of this than behind it. Nelson: Can we agree we'd like to see higher numbers? Can we at least agree that we look at a budget that Brian gives us with reductions to assess the impact on the county? Lang: Where are we with converting to the defined contribution? Brian: Unions are not willing to do anything right now. He wants to investigate it a bit. The BA wants our best offer cause this is the only one we're gonna get. Lang: So how long is this hiring freeze going to stay in effect? Nelson: Until we get this taken care of...until the next contract, I don't know. Lang: It could be never. Nelson: That's not my problem. Lang: I disagree with enforcing a hiring freeze month after month. Nelson: So you don't see any light at the end of the tunnel Brian? Brian: Yes I do. Schei: We haven't decided what we're going to do

with MSU yet and there's \$38,000 in this budget for that MOU. Nelson: If you have a budget with more cuts, be sure we all get it before the meeting. Lang: I have some questions about appropriations, why is there no appropriation for building code. Brian: Because it's been self-funded for the last couple of years. Lang: Animal shelter, they requested \$5,000...that's double from last year. Rescue Squads – Why so much? Brian: they send letters of request, these are only the requested amounts. Nelson: Brian bring back personal recommendations on the appropriated amounts, show both what is requested and what you recommend. Lang: Law Library, are we designating funds for an individual to maintain the books? Brian: No, Sherry takes care of making sure any books received are placed into the law library. Hafeman: Veterans Services – How much of his budget is coming from the state? Brian: That's all on us, no money is from the state. Hafeman: Can we get Mike into the state service officers program? It's not mandated to have a County Veterans' Service officer. Brian: I'll talk to Mike about this. Schei: LEIN, what is this? They are asking for \$3000 more this year. Brian: This is the law enforcement, background/criminal record check software. Nelson: are there any LEIN records that they can generate a revenue off of? Brian: Let me look into that one.

**Public Comment:** None

**Commissioner Comment:** Hafeman: Road Patrol – I'm wondering where they can cut to make their budget come out more even. The Sheriff dept. – as a big budget, we need to look more closely at. Also, appropriations need to be looked at. Brian: Don't forget this is a draft – we have to present it to the County Board on July 9<sup>th</sup>. Nelson: does a balanced budget mean...Brian: It means we don't have a deficit. Nelson: But when we owe for retirement, isn't that a deficit? Brian: No that's not considered a deficit when setting up the budget on a yearly basis. Nelson: to Brian, you will give the finance committee a budget with the proposed cuts. When's our next meeting? Brian: I have presented a balanced budget to the board. I can introduce this to the whole board. Can we meet before the county board meeting? **July 9<sup>th</sup> at 9:00 AM.** Nelson: Brian, provide us with a budget that can show not just requests, but show exactly where we're at.

**Adjournment:** Moved by Com. Hafeman seconded by Com. Lang to adjourn at 10:45 A.M. Motion approved 4/0.