

*"Menominee – Where the best of Michigan begins"*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858*

*Brian R. Bousley - County Administrator  
Sherry DuPont - Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839*

The Menominee County Board of Commissioners  
will meet on Tuesday ~ June 14, 2016 @ 6:00 p.m. CDT  
at the Menominee County Annex (MSU Extension Bldg.)  
S904 US HWY 41, Stephenson, MI 49887

### AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes  
    May 24, 2016 – County Board Meeting
- F. Public Comment *(Statements, not debate, limited to 5 minutes per person on agenda items only)*
- G. Presentations *(limited to twenty minutes)*
- H. Department Head/Elected Officials Reports *(limited to ten minutes)*
- I. Action Items
  - 1. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve 2015/16 Budget amendments #4 (items #32-37).
  - 2. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve a change order for the previous parking lot bid from Biehl Construction to include removing and replacing the asphalt & concrete apron area at the entry to the Jail parking lot (between the South courthouse and boiler room). Approx. cost of this change order is \$6,500.
  - 3. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the Off Road Vehicle Law Enforcement Grant from the DNR in an amount not to exceed \$15,692 for cost of equipment. (This is a "reimbursable" grant)
  - 4. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Commissioner Per Diems and expenses as recently submitted.
  - 5. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve miscellaneous bills as paid on May 17 & 18, 2016 in the combined amount of \$99,356.08.
  - 6. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve miscellaneous boards/committees/commission reports be placed on file in the office of the County Clerk.

*Bernie Lang    Charlie Meintz - Chairperson    Larry Schei - Vice Chairperson    James Furlong  
Raymond Williams    John Nelson    William Cech    Gerald Piche    Jan Hafeman*

- J. **New Business (discussion only)**
  - 1. **Personnel Items:**
    - a. None
  - 2. **Building and Grounds/Park Items:**
    - a. None
  - 3. **Miscellaneous Items:**
    - a. Ameriprise Financial – supplemental retirement options
  - 4. **Finance Items**
    - a. Jail - Food Service – contracted service vs. County employee
    - b. Commissioner Per Diems and expenses
    - c. Miscellaneous bills as paid on 6.2.16 & 6.8.16 in the combined amount of \$57,615.19.
- K. **Misc. Boards/Committees/Commissions Reports**
- L. **Public Comment (*limited to 5 minutes*)**
- M. **Commissioner Comment**
- N. **Adjourn**

May 24, 2016

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Com. Cech, Furlong, Hafeman, Lang, Meintz, Nelson, Piche, Schei and Williams.

**Absent:** None.

Moved by Com. Hafeman, seconded by Com. Schei to approve the agenda. Motion was approved 9-0.

Moved by Com. Williams, seconded by Com. Hafeman to approve the minutes from the May 10, 2016 Regular County Board Meeting. Motion was approved 9-0.

**Public Comment:** None.

**Presentations:** None.

**Department Head/Elected Officials Reports:** None.

**Action Items:**

Moved by Com. Cech, seconded by Com. Williams to approve the Menominee County Timber Harvest Plan 2016 & the Timber Sale Administration Agreement between Menominee County and the Upper Michigan Land Management & Wildlife Services, Inc. Motion was approved 9-0.

Moved by Com. Williams, seconded by Com. Hafeman to approve the Amended Operating Agreement between the Twin County Airport & Freight Runners Express, Inc. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Hafeman to approve Commissioner Per Diems and expenses as recently submitted. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve miscellaneous bills as paid on May 5, 2016 in the combined amount of \$129,408.50. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Cech to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

**New Business (discussion only)**

**Personnel Items:**

- a. None.

**Building and Grounds/Parks Items:**

- a. None.

**Miscellaneous Items:**

- a. Approved 2% Hannahville Grants. – Sheriff Dept. (informational only). – The Menominee County Sheriff Department received the following grants: \$3,500 for the Carney Roundup Rodeo; \$300 for a table and tent to be used by Crime Stoppers; \$28,990 for a Squad Car; \$646.54 for tourniquets; \$1,347.03 for Latent Prints Kits; \$1,408.89 for GPS 2-Way Radios; \$1,072.40 for Secured Key Boxes for the school doors; and \$1,048.99 for a Digital SLR Camera.
- b. Twin County Airport – Name Change. – The Airport committee has recommended to the County Board the following name change for the Twin County Airport: ***“Menominee Area Regional Airport”***. Once the FAA signs off on Menominee County being the sole sponsor of the airport, the name change can be submitted to the FAA. Com. Hafeman commented about using the words “Area” and “Regional” together in the name seems redundant. Com. Schei explained how the process worked of having citizens submit names for the airport and why the committee chose the name that they did. Com. Meintz commented that the FAA requires “Menominee” within the name of the airport. Com. Lang feels that it should just be call the Menominee County Airport. It was agreed that this should be moved forward as an action item tonight.

Moved by Com. Schei, seconded by Com. Furlong to make changing the name of the Twin County Airport to the ***“Menominee Area Regional Airport”*** an action item at this meeting. Motion was approved by a roll call vote 9-0.

Moved by Com. Furlong, seconded by Com. Hafeman to change the name of the Twin County Airport to the ***“Menominee Area Regional Airport”***. Motion was approved 7-2 by a roll call vote. Com. Lang and Nelson voted nay.

**Finance Items:**

- a. Commissioner Per Diems and expenses. - The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills as paid on May 17 & 18, 2016 in the combined amount of \$99,356.08. Com. Hafeman asked about some bills that were paid to the City of Menominee. Brian Bousley explained that they were for fuel. The consensus of the board is to move this item forward to the next meeting for approval.

**Misc. Boards/Committees/Commissions Reports:**

The consensus of the board is to move this item forward for approval at the next meeting.

Chairman Meintz called for public comment

**Public Comment:** None.

**Commissioner Comment:**

- Com. Cech – Thanked the County for sending him to the UPACC conference. He also discussed some of the items that were talked about at the conference. Some of those were reduction in Veterans Service Officers and “Line 5” going under the Straits of Mackinac.
- Com. Hafeman – Commented on the UPACC conference and the pipeline. She also wished everyone a happy and safe Memorial Day and congratulated any upcoming high school graduates.
- Com. Schei – Thanked Com. Hafeman for the written summary of the UPACC conference that she gave to the commissioners. He also discussed energy in the U.P. and the Delta-Menominee Public Health meeting.
- Com. Lang – Commented on the UPACC conference.

Moved by Com. Nelson, seconded by Com. Hafeman to adjourn at 6:28 p.m. Motion was approved 9-0.

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Charlie Meintz, Chairman

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Marc Kleiman, County Clerk

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

<b>SUBJECT:</b>	2015-16 Budget Amendments #4 (items #32-37)
<b>DEPARTMENT:</b>	Administration/Finance Com.
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
The Finance Committee met on June 2 and discussed the budget amendments. Recommendation from the Finance Committee is to have the board discuss and approve the attached amendments.	
<b>RECOMMENDED MOTION</b>	
To approve 2015/16 Budget amendments #4 (items #32-37)	

Submitted by:     **Brian Bousley**    

    **06/10/2016**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

### Budget Amendments #4

32	5/18/2016	Moving PT 911 Employees to a newly created PT Salaries Account (Reporting Purposes)	\$ 79,764.00	266-325-705.00
			\$ 2,000.00	266-325-705.02
			\$ 10,000.00	266-325-706.00
			\$ (91,764.00)	266-325-704.00
33	5/18/2016	Moving PT 911 Employees to a newly created PT Salary Account (Reporting Purposes)	\$ 1,000.00	266-326-705.02
			\$ 1,000.00	266-326-706.00
			\$ (2,000.00)	266-326-704.00
34	5/18/2016	Moving PT Family Court Employee to a newly created PT Salary Account (Reporting Purposes)	\$ 37,494.00	101-131-705.00
			\$ (37,494.00)	101-131-704.00
35	5/18/2016	Hannahville Grant Received (Shakey Lakes)	\$ 2,500.00	220-000-580.02
			\$ 2,500.00	220-752-953.01
36	5/18/2016	Hannahville Grant Received (Admin)	\$ 7,500.00	101-000-441.01
			\$ 7,500.00	101-172-934.00
37	5/18/2016	Hannahville Grant Received (EMS)	\$ 6,600.00	101-000-441.04
			\$ 6,600.00	101-426-634.02

2015-2016

BUDGET AMENDMENT

NUMBER #32

Date: May 18, 2016

Re: Moving PT 911 Employees to PT Salaries (for reporting purposes)  
Created PT Salaries Account

Account Number	DESCRIPTION		Budget
266-325-705.00	PT Salaries	\$	79,764.00
266-325-705.02	Call In	\$	2,000.00
266-325-706.00	Over Time	\$	10,000.00
266-325-704.00	FT Salaries	\$	(91,764.00)

**Menominee County**  
Request for Budget Amendment

# 32

Budget Year: 2015/2016

Please Increase

Expenditure Account

266-325-705.00	by	\$79,764.00
Salaries - Part Time		
<hr/>		<hr/>
266-325-705.02		\$2,000.00
Call in		
<hr/>		<hr/>
266-325-706.00		\$10,000.00
Over Time (OT)		
<hr/>		<hr/>
<hr/>		<hr/>

Please Decrease

Expenditure Account

266-325-704.00	by	(\$91,764.00)
Salaries - FT		
<hr/>		<hr/>

Date of Request

\_\_\_\_\_

Justification

\_\_\_\_\_

Requesting Department

\_\_\_\_\_

Elected Official/Dept. Head

\_\_\_\_\_

Chief Fiscal Officer's Approval

\_\_\_\_\_

Date Posted to General Ledger

\_\_\_\_\_

Posted by:

\_\_\_\_\_

**E-911 Budget - Revenues**

Fund: Special Revenue (266)

Activity: E-911 (000)

<u>Account Number</u>	<u>Account Title</u>	<u>2013/2014 Budget</u>	<u>2013/14 Actual</u>	<u>2014/15 Budget</u>	<u>2015/16 Budget</u>
541.00	State/All Device phoneSurcha	145,000	144,856	145,000	145,000
542.00	State-Training Fund	-	5,470	-	-
628.00	Telephone Surcharge	565,000	536,753	565,000	565,000
677.00	Reimbursements	-	223	-	-
699.00	General Fund Appropriation	\$ -	\$ -	\$ -	\$ -
699.01	Surplus Applied	100,000	-	-	-
	<b>Total</b>	<b>\$ 810,000</b>	<b>\$ 687,301</b>	<b>\$ 710,000</b>	<b>\$ 710,000</b>

**E-911 Budget - Expenditures**

Fund: Special Revenue (266)

Activity: E-911 (325)

<u>Account Number</u>	<u>Account Title</u>	<u>2013/2014 Budget</u>	<u>2013/14 Actual</u>	<u>2014/15 Budget</u>	<u>2015/16 Budget</u>
704.00	Salaries - Permanent/hol/shift	389,899	390,327	397,071	318,973
705.00	Salaries - Part time				79,764
705.02	Call-In	2,000	1,004	2,000	2,000
706.00	Over Time - OT				10,000
707.00	Longevity	5,750	5,850	6,100	6,550
712.00	Hospital Insurance	53,145	55,277	55,806	65,593
712.02	HRA Reimbursements	8,000	(835)	1,000	-
712.03	Funded Co-insurance				-
713.00	Life Insurance	210	193	210	210
715.00	FICA-OASDI	25,008	25,926	25,453	25,971
715.01	FICA-Med	5,849	6,063		6,074
716.00	Workmen's Compensation	1,424	1,773	1,450	1,478
718.00	Retirement - DC	42,765	47,845	44,800	1,884
718.01	Qualifying Retirement	10,000	10,142	10,000	-
718.02	MERS unfunded liability	100,000	-	50,000	63,137
727.00	Office Supplies	1,000	460	1,000	1,000
727.01	GIS Other Operating Expense	2,500	101	2,500	2,500
728.00	Office Equipment 9-11	2,000	-	2,000	2,000
728.01	Office Equipment Maintenance	3,000	-	3,000	3,000
729.00	Postage	100	4	100	100
755.00	Other Operating Expenses	1,000	677	1,000	1,000
802.00	Memberships 740+100+92	970	932	970	970
807.00	Legal Fees	1,000	-	1,000	1,000
850.00	Verizon-.40& .49 ATT-300x12	3,600	3,446	3,600	3,600
860.00	Travel	1,500	244	1,500	1,500
881.00	General Training	-	-	-	-
934.00	Equip Repair & Maintenance	2,886	2,813	2,886	2,886
934.01	Equip Repair & Maint - Radio	10,000	1,355	10,000	10,000
970.00	Capital Outlay - revenues	(9,701)	(129,947.04)	(50,578)	(25,669)
970.01	Capital Outlay -	2,366	1,840	14,464	-
976.00	Tower Backup Batteries	500	175	500	500
	<b>Total</b>	<b>\$ 666,770</b>	<b>\$ 425,465</b>	<b>\$ 587,832</b>	<b>\$ 586,021</b>

2015-2016

BUDGET AMENDMENT  
NUMBER #33  
Date: May 18, 2016

Re: Moving PT 911 Employees to PT Salaries (for reporting purposes)

Account Number	DESCRIPTION		Budget
266-326-705.02	Call In	\$	1,000.00
266-326-706.00	Over Time	\$	1,000.00
266-326-704.00	FT Salaries	\$	(2,000.00)

**Menominee County**  
Request for Budget Amendment

#33

Budget Year: 2015/2016

Please Increase

Expenditure Account

266-326-705.02	by	\$1,000.00
Call-in		
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266-326-706.00		\$1,000.00
Over Time (OT)		
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Please Decrease

Expenditure Account

266-326-704.00		
Salaries - FT		(\$2,000.00)
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Date of Request \_\_\_\_\_

Justification \_\_\_\_\_

Requesting Department \_\_\_\_\_

Elected Official/Dept. Head \_\_\_\_\_

Chief Fiscal Officer's Approval \_\_\_\_\_

Date Posted to General Ledger \_\_\_\_\_

Posted by: \_\_\_\_\_

**E-911 Budget - Expenditures****Activity: E-911 (266)****Fund: CMRS Emergency 911 (326)**

<u>Account Number</u>	<u>Account Title</u>	<u>2013/2014 Budget</u>	<u>2013/14 Actual</u>	<u>2014/15 Budget</u>	<u>2015/16 Budget</u>
704.00	Salaries - Permanent	43,858	47,102	44,747	43,588
705.02	Call-In	400	396	400	1,000
706.00	Over Time (OT)				1,000
707.00	Longevity	550	550	600	650
712.00	Hospital Insurance	16,868	18,173	18,774	19,690
712.02	HRA Reimbursements	4,000	30	1,000	-
712.03	Funded Co-insurance				-
713.00	Life Insurance	30	28	30	30
715.00	FICA-OASDI	2,546	2,938	2,645	2,562
715.01	FICA-Med	595	687	619	599
716.00	Workmen's Compensation	149	168	155	156
718.00	Retirement - DC	5,135	6,877	5,243	-
718.01	MERS Unfunded liability	-	-	-	6,749
728.01	Office Equipment Maintenance	24,155	24,155	25,155	25,155
729.00	Postage				-
881.00	General Training	10,000	8,675	10,000	10,000
942.00	Rental	12,800	10,420	12,800	12,800
970.00	Capital Outlay - radio	22,143	20,578	-	-
		<u>\$ 143,230</u>	<u>\$ 140,777</u>	<u>\$ 122,168</u>	<u>\$ 123,979</u>

2015-2016

BUDGET AMENDMENT  
NUMBER #34  
Date: May 18, 2016

Re: Moving PT Family Court EE to PT Salaries Account for Reporting Purposes

Account Number	DESCRIPTION		Budget
101-131-705.00	PT Salaries	\$	37,494.00
101-131-704.00	FT Salaries	\$	(37,494.00)

**Menominee County**  
Request for Budget Amendment

#34

Budget Year: 2015/2016

Please Increase

Revenue/Expenditure Account	<u>101-131-705.00</u>	by	<u>\$37,494.00</u>
	<hr/>		<hr/>

Please Decrease

Revenue/Expenditure Account	<u>101-131-704.00</u>	by	<u>(\$37,494.00)</u>
	<hr/>		<hr/>

Date of Request 

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Justification 

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Requesting Department 

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Elected Official/Dept. Head 

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Chief Fiscal Officer's Approval 

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Date Posted to General Ledger 

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Posted by: 

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**Fund: General (101)**  
**Activity: Circuit/Family Court (131)**

Judges-Celello&Barglind

<u>Account Number</u>	<u>Account Title</u>	<u>2013/2014 Budget</u>	<u>2013/14 Actual</u>	<u>2014/15 Budget</u>	<u>2015/16 Budget</u>
702.00	Administrative Expense	70,000	101,880	70,000	70,000
704.00	Salaries - Permanent	37,494	37,638	37,494	-
705.00	Salaries - Part Time				37,494
716.00	Workers Compensation	161	210	161	165
727.00	Office Supplies	750	220	750	750
729.00	Postage	100	177	100	100
805.00	Jury Fees	15,000	1,138	15,000	2,500
806.00	Stenographers	6,000	2,675	6,000	6,000
807.00	Legal	65,000	66,004	65,000	65,000
858.01	Marriage Counseling	4,000	275	4,000	4,000
858.03	Computer Services	8,000	7,084	11,768	11,768
860.00	Travel	3,000	4,667	3,000	3,000
931.00	Office Equipment - Maintenance	1,000	89	1,000	1,000
942.00	Rental	1,800	1,163	1,300	1,300
970.00	Capital Outlay	-	-	-	-
983.00	Packet Supplies	150	-	-	-
<b>Total</b>		<b>\$212,455</b>	<b>\$223,221</b>	<b>\$215,573</b>	<b>\$203,077</b>

2015-2016

BUDGET AMENDMENT  
NUMBER #35

Date: May 18, 2016

Re: Hannahville Grant Received

Account Number	DESCRIPTION		Budget
220-000-580.02	Local Grant/Shakey Lakes	\$	2,500.00
220-752-953.01	Shakey Lakes Improvements	\$	2,500.00

**Menominee County**  
Request for Budget Amendment

#35

Budget Year: 2015/2016

Please Increase  
Revenue Account 220-000-580.02 by \$2,500.00  
Local Grant/Shakey Lakes  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please Increase  
Expenditure Account 220-752-953.01 by \$2,500.00  
Shakey Lakes Improvements  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Request \_\_\_\_\_

Justification \_\_\_\_\_

Requesting Department \_\_\_\_\_

Elected Official/Dept. Head \_\_\_\_\_

Chief Fiscal Officer's Approval \_\_\_\_\_

Date Posted to General Ledger \_\_\_\_\_

Posted by: \_\_\_\_\_



**HANNAHVILLE**  
INDIAN COMMUNITY  
N14911 HANNAHVILLE B1 RD.  
WILSON, MICHIGAN 49896-9728  
Administration: (906) 466-2932; (906) 723-2600  
Fax: (906) 466-2933



May 6, 2016

Menominee County  
Brian Bousley, County Administrator  
839 10th Ave.  
Menominee, MI 49858

Project Information  
Menominee County  
030-16-0516-037M  
Beach Pavilion and Beach House Roof Repair/Removal

Dear Brian Bousley, County Administrator:

Congratulations! The Hannahville Indian Community's Tribal Council has approved a 2% Grant to your agency in the amount of \$2500 for your grant project.

Enclosed you will find 2 copies of the grant agreement. Please sign both copies and return them both by Wednesday, May 18, 2016 to:

Jill Beaudo  
Resource Development  
Hannahville Indian Community  
N14911 Hannahville B-1 Rd.  
Wilson, MI 49896.

Upon receipt of the signed grant agreement, a check will be issued for the approved amount and sent to the authorizing government agency as indicated on the grant application along with a copy of the grant agreement. Funding will not be released to grantees until this agreement is signed and on file. Failure to return both signed copies of the grant agreement by May 18<sup>th</sup> may result in the withdrawal of your grant award.

Please note that information regarding all required grant reporting is enclosed. Please read all instructions carefully to ensure your compliance with the reporting requirements.

Should you have any questions, please contact Jill Beaudo, Resource Developer at 906-723-2625. Congratulations and good luck with your project.

Sincerely,

  
Kenneth Meshigaud, Tribal Chairperson

Enclosures

KENNETH MESHIGAUD  
Tribal Chairperson

ELAINE MESHIGAUD  
Tribal Vice-Chairperson

TAMMY MESHIGAUD  
Tribal Secretary

LISA LITTLE  
Tribal Treasurer

Council Members: John Meshigaud Sr., D. Joe Sagataw, Chad Harris, Charlotte Harris,  
Jackie Kang, Robin Halfaday, Noreena Meshigaud-Dwyer, Earl Meshigaud, Sr.

**Park Improvement Fund Budget - Revenues**

**Fund: Special Revenue (220)**

**Activity: Park Improvement Fund (000)**

<u>Account Number</u>	<u>Account Title</u>	<u>2013/2014 Budget</u>	<u>2013/14 Actual</u>	<u>2014/15 Budget</u>	<u>2015/16 Budget</u>
541.00	State Payment	-	-	-	-
542.00	State Grant - Fishing Museum	-	-	-	-
580.00	Local Grant - Stoney Point	-	-	-	-
580.01	Local Grant - Bailey Park	-	-	-	-
580.02	Local Grant - Shakey Lakes	-	-	-	2,500
652.01	Boat Fees	3,500	3,733	3,500	3,500
676.00	Misc. Receipts (designated)	-	-	-	4,500
699.00	General Fund Appropriation	-	13,421	-	20,000
	<b>Total</b>	<b>\$ 3,500</b>	<b>\$ 17,153</b>	<b>\$ 3,500</b>	<b>\$ 28,000</b>

**Park Improvement Fund Budget - Expenditures**

**Fund: Special Revenue (220)**

**Activity: Park Improvement Fund (752)**

<u>Account Number</u>	<u>Account Title</u>	<u>2013/2014 Budget</u>	<u>2013/14 Actual</u>	<u>2014/15 Budget</u>	<u>2015/16 Budget</u>
953.01	Shakey Improvements	-	12,273	-	15,400
953.02	Kleinke Improvements	-	-	-	4,000
953.03	River Park Improvement	-	1,336	-	17,586
953.04	Bailey Park Improvements	-	1,148	-	4,000
953.05	Stoney Point Improvements	6,300	-	6,300	6,300
		<b>\$ 6,300</b>	<b>\$ 14,757</b>	<b>\$ 6,300</b>	<b>\$ 47,286</b>

**Activity: Museum (804)**

- 704.00 Salaries/Fishing Museum
- 755.00 Operating Supplies/Fishing
- 860.00 Travel/Fishing Museum
- 985.00 Equipment

2015-2016

BUDGET AMENDMENT  
NUMBER #36  
Date: May 18, 2016

Re: Hannahville Grant Received

Account Number	DESCRIPTION		Budget
101-000-441.01	Hannahville Grant - Admin	\$	7,500.00
101-172-934.03	Hannahville Grant - Expenses	\$	7,500.00

**Menominee County**  
Request for Budget Amendment

#36

Budget Year: 2015/2016

Please Increase

Revenue Account

101-000-441.01

by

\$7,500.00

Hannahville Grant Admin.

Please Increase

Expenditure Account

101-172-934.03

by

\$7,500.00

Hannahville Grant Expense

Date of Request

Justification

Requesting Department

Elected Official/Dept. Head

Chief Fiscal Officer's Approval

Date Posted to General Ledger

Posted by:



**HANNAHVILLE**  
INDIAN COMMUNITY  
N14911 HANNAHVILLE B1 RD.  
WILSON, MICHIGAN 49896-9728  
Administration: (906) 466-2932, (906) 723-2600  
Fax: (906) 466-2933



May 6, 2016

Menominee County  
Brian Bousley, County Administrator  
839 10th Ave.  
Menominee, MI 49858

~~Project Information  
Menominee County  
030 16 0516-035M  
Menominee County Fair Horse Arena~~

Dear Brian Bousley, County Administrator:

Congratulations! The Hannahville Indian Community's Tribal Council has approved a 2% Grant to your agency in the amount of \$5000 for your grant project.

Enclosed you will find 2 copies of the grant agreement. Please sign both copies and return them both by Wednesday, May 18, 2016 to:

Jill Beaudo  
Resource Development  
Hannahville Indian Community  
N14911 Hannahville B-1 Rd.  
Wilson, MI 49896.

Upon receipt of the signed grant agreement, a check will be issued for the approved amount and sent to the authorizing government agency as indicated on the grant application along with a copy of the grant agreement. Funding will not be released to grantees until this agreement is signed and on file. Failure to return both signed copies of the grant agreement by May 18<sup>th</sup> may result in the withdrawal of your grant award.

Please note that information regarding all required grant reporting is enclosed. Please read all instructions carefully to ensure your compliance with the reporting requirements.

Should you have any questions, please contact Jill Beaudo, Resource Developer at 906-723-2625. Congratulations and good luck with your project.

Sincerely,

  
Kenneth Meshigaud, Tribal Chairperson

Enclosures

KENNETH MESHIGAUD  
Tribal Chairperson

ELAINE MESHIGAUD  
Tribal Vice-Chairperson

TAMMY MESHIGAUD  
Tribal Secretary

LISA LITTLE  
Tribal Treasurer

**Council Members:** John Meshigaud Sr., D. Joe Sagataw, Chad Harris, Charlotte Harris, Jackie Kang, Robin Halfaday, Noreena Meshigaud-Dwyer, Earl Meshigaud, Sr.



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Fax: (906) 466-2933



May 6, 2016

Menominee County  
Brian Bousley, County Administrator  
839 10th Ave.  
Menominee, MI 49858

Project Information  
Menominee County  
03014-0516-031M  
Courtney Koberger

Dear Brian Bousley, County Administrator:

Congratulations! The Hannahville Indian Community's Tribal Council has approved a 2% Grant to your agency in the amount of \$2500 for your grant project.

Enclosed you will find 2 copies of the grant agreement. Please sign both copies and return them both by Wednesday, May 18, 2016 to:

Jill Beaudo  
Resource Development  
Hannahville Indian Community  
N14911 Hannahville B-1 Rd.  
Wilson, MI 49896

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Tribal Secretary

LISA LITTLE  
Tribal Treasurer

Council Members: John Meshigaud Sr., D. Joe Sagataw, Chad Harris, Charlotte Harris, Jackie Kang, Robin Halfaday, Noreena Meshigaud-Dwyer, Earl Meshigaud, Sr.

**Fund: General (101)**  
**Activity: County Administrator (172)**

<u>Account Number</u>	<u>Account Title</u>	<u>2013/2014 Budget</u>	<u>2013/14 Actual</u>	<u>2014/15 Budget</u>	<u>2015/16 Budget</u>
704.00	Salaries - Permanent	115,912	116,155	117,569	118,443
707.00	Longevity	200	200	250	300
713.00	Life Insurance	60	55	60	60
715.00	FICA-OASDI	6,744	6,989	6,850	6,774
715.01	FICA-Med	1,577	1,634	1,602	1,584
716.00	Workmen's Compensation	1,326	1,730	1,332	1,317
718.00	Retirement DC	12,187	8,705	4,767	4,767
718.01	Flat Rate Retirement	-	-	37,452	41,620
727.00	Office Supplies	1,000	984	1,000	1,000
727.01	Office Supplies - Unallocated	1,000	1,423	1,000	1,000
729.00	Postage	1,000	46	1,000	1,000
801.01	Professional Physicals	500	-	500	500
802.00	Memberships/Subscriptions	500	328	500	500
860.00	Travel/Education	700	766	900	1,600
900.00	Printing & Publishing	500	-	300	300
931.00	Office Equipment - Maintenance	1,500	433	1,500	1,500
931.01	Office Equip Maint - Unallocated	3,500	3,074	3,500	3,500
934.03	Hannahville Grant expenses	-	-	-	7,500
942.00	Equip Rent/Lease-US Bank	5,147	1,477	5,147	5,147
970.00	Capital Outlay - computer/laptop CT.	-	-	-	2,200
	<b>Total</b>	<b>\$ 153,354</b>	<b>\$ 143,998</b>	<b>\$ 185,230</b>	<b>\$ 200,611</b>
	Hospital Ins. - other legislative	\$ 37,780		\$ 37,780	\$ 37,971
	Flat rate retirement				\$ 8,633
		\$ 131,134			<b>\$ 247,215</b>

**Fund: General (101)**  
**Activity: Revenues (000)**

<u>Account Number</u>	<u>Account Title</u>	<u>2013/2014 Budget</u>	<u>2013/14 Actual</u>	<u>2014/15 Budget</u>	<u>2015/16 Budget</u>
402.00	Current Taxes	4,971,190	5,035,292	5,030,742	5,133,851
402.01	Haycreek & Bridgeview	3,500	4,771	4,000	4,500
402.02	Hermansville Housing Comm	500	-	400	-
402.03	Haycreek				
402.04	Stephenson Housing	650	1,643	750	1,500
402.05	Senior Citizen Coop house-tax e	11,000	12,116	12,116	12,116
404.00	Trailer Tax	600	965	600	900
420.00	Delinquent Personal Property	3,000	4,259	6,000	2,000
420.01	County Deliquent Personal Prop	500	761	500	200
420.02	DNR - PILT	24,900	26,476	26,686	26,686
429.00	Commercial Forest Reserve	34,000	40,689	40,000	40,000
429.01	CFR Withdrawal	1,500	1,685	1,000	1,000
430.00	PILT (Swamp Tax)	89,500	89,172	133,758	178,263
441.01	Hannahville Grant - Admin	3,675	3,875	-	12,500
441.02	Hannahville Grant - Sheriff	-	13,691	-	-
441.03	Hannahville Grant- Extension	2,500	2,500	12,660	-
441.04	Hannahville Grant - Emerg. Sen	-	-	11,210	6,600
441.05	Homeland Security Grant	-	-	-	-
445.00	Cnty Summer Interest on Taxes	23,000	26,089	24,000	24,000
476.00	Marriage Licenses	1,200	1,280	1,200	-
476.01	Marriage Fees - FOC	2,200	2,340		2,400
478.00	Dog Licenses	2,500	3,693	3,000	3,000
520.00	PASSR - Prosecuting Atty-Fed	79,489	69,765	79,489	65,000
521.00	PASSR - Friend of Court-Fed	195,000	181,491	195,000	195,000
541.00	Probate Judges Salary	105,000	103,247	105,000	105,000
541.01	Probate Standardization	45,724	45,724	45,724	45,724
541.02	Circuit Standardization	37,494	37,494	37,494	37,494
541.03	District Standardization	45,724	45,724	45,724	45,724
541.04	Court Equity Fund Dist.	95,000	93,778	95,000	95,000
544.00	Marine Safety	7,000	5,900	7,000	7,000
544.01	Snowmobile Grant	5,500	4,500	5,500	5,500
544.02	ORV Grant	5,000	10,232	5,000	5,000
544.03	ATV State Grant/Sheriff	2,500	-	2,500	2,500
545.00	Emerg Mngt Program Grant	15,000	9,599	15,000	15,000
546.00	District Case flow Assistance	8,000	7,193	8,000	7,000
546.01	Drug Case Mngt - Curcuit Ct	-	84	-	-
560.00	Crime Victims Rights/State	11,994	12,294	11,994	12,000
570.00	County Cigarette Tax				
570.01	Sheriff Cigarette Tax	350	291	237	237
570.02	Health Dept/Cigarette Tax	850	675	570	570
571.00	Convention & Tourism Tax	59,990	94,451	95,656	47,709
572.00	Friend of Court Incentive	30,000	56,926	30,000	49,500
574.00	State Shared Revenue	409,424	424,840	530,794	530,794
578.00	Township Liquor	8,000	9,934	9,000	9,000
601.00	Circuit Court	6,500	7,621	6,500	6,500
602.00	Late Fees - Circuit Court	-	-	-	-

2015-2016

BUDGET AMENDMENT  
NUMBER #37

Date: May 18, 2016

Re: Hannahville Grant Received

Account Number	DESCRIPTION		Budget
101-000-441.04	Emergency Services - 2% Grant	\$	6,600.00
101-426-934.02	Hannahville Grant - Expenses	\$	6,600.00

**Menominee County**  
Request for Budget Amendment

#37

Budget Year: 2015/2016

Please Increase  
Revenue Account 101-000-441.04 by \$6,600.00  
Emergency Services 2% Grant  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please Increase  
Expenditure Account 101-426-934.02 by \$6,600.00  
Hannanv. Grant Expenses  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Request \_\_\_\_\_

Justification \_\_\_\_\_

Requesting Department \_\_\_\_\_

Elected Official/Dept. Head \_\_\_\_\_

Chief Fiscal Officer's Approval \_\_\_\_\_

Date Posted to General Ledger \_\_\_\_\_

Posted by: \_\_\_\_\_



**HANNAHVILLE**  
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May 6, 2016

Menominee County  
Brian Bousley, County Administrator  
839 10th Ave.  
Menominee, MI 49858

*Project Information*  
*Menominee County Emergency Services*  
*03016 0516-013M*  
*Nightlock Classroom Security Project*

Dear Brian Bousley, County Administrator:

Congratulations! The Hannahville Indian Community's Tribal Council has approved a 2% Grant to your agency in the amount of \$6600 for your grant project.

Enclosed you will find 2 copies of the grant agreement. Please sign both copies and return them both by Wednesday, May 18, 2016 to:

Jill Beaudø  
Resource Development  
Hannahville Indian Community  
N14911 Hannahville B-1 Rd.  
Wilson, MI 49896.

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Please note that information regarding all required grant reporting is enclosed. Please read all instructions carefully to ensure your compliance with the reporting requirements.

Should you have any questions, please contact Jill Beaudø, Resource Developer at 906-723-2625. Congratulations and good luck with your project.

Sincerely,

  
Kenneth Meshigaud, Tribal Chairperson

Enclosures

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Tribal Chairperson

ELAINE MESHIGAUD  
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Jackie Kang, Robin Halfaday, Noreena Meshigaud-Dwyer, Earl Meshigaud, Sr.

**Fund: General (101)**  
**Activity: Emergency Management (426)**

<u>Account Number</u>	<u>Account Title</u>	<u>2013/2014 Budget</u>	<u>2013/14 Actual</u>	<u>2014/15 Budget</u>	<u>2015/16 Budget</u>
704.00	Salaries - Permanent	38,224	9,952	0	34,272
705.00	Salaries -part time	-	-	22,549	-
707.00	Longevity	-	-	-	-
712.00	Hospital Insurance-opt out	-	-	-	4,800
713.00	Life Insurance	30	2	30	30
715.00	FICA-OASDI	2,277	700	1,305	2,422
715.01	FICA-Med	532	164	305	567
716.00	Workmen's Compensation	886	171	523	893
718.00	Retirement DC	6,578	46	-	3,126
727.00	Office Supplies	500	252	200	300
729.00	Postage	75	-	75	75
755.00	Other Operating Expenses	350	392	500	500
850.00	Telephone-cell phone	732	561	732	732
860.00	Travel	500	(99)	600	2,000
934.02	Hannahville Grant expenses	-	-	11,210	6,600
934.03	Homeland Security Expenses	-	-	-	-
963.00	Education/Service	300	-	300	300
963.01	Radio Subscriber fees	200	-	200	200
970.00	Capital Outlay	-	-	-	-
	<b>Total</b>	<b>\$ 51,185</b>	<b>\$ 12,140</b>	<b>\$ 38,529</b>	<b>\$ 56,817</b>
	hospital ins. - other legislative	6,015	-	-	-
		57,200			56,817

**Fund: General (101)**  
**Activity: Revenues (000)**

<u>Account Number</u>	<u>Account Title</u>	<u>2013/2014 Budget</u>	<u>2013/14 Actual</u>	<u>2014/15 Budget</u>	<u>2015/16 Budget</u>
402.00	Current Taxes	4,971,190	5,035,292	5,030,742	5,133,851
402.01	Haycreek & Bridgeview	3,500	4,771	4,000	4,500
402.02	Hermansville Housing Comm	500	-	400	-
402.03	Haycreek				
402.04	Stephenson Housing	650	1,643	750	1,500
402.05	Senior Citizen Coop house-tax e	11,000	12,116	12,116	12,116
404.00	Trailer Tax	600	955	600	900
420.00	Delinquent Personal Property	3,000	4,263	6,000	2,000
420.01	County Delinquent Personal Prop.	500	731	500	200
420.02	DNR - PILT	24,900	26,473	26,686	26,686
429.00	Commercial Forest Reserve	34,000	40,689	40,000	40,000
429.01	CFR Withdrawal	1,500	1,655	1,000	1,000
430.00	PILT (Swamp Tax)	89,500	89,172	133,758	178,263
441.01	Hannahville Grant - Admin	3,675	3,675	-	12,500
441.02	Hannahville Grant - Sheriff	-	13,691	-	-
441.03	Hannahville Grant- Extension	2,500	2,500	12,660	-
441.04	Hannahville Grant - Emerg. Sen	-	-	11,210	6,600
441.05	Homeland Security Grant	-	-	-	-
445.00	Cnty Summer Interest on Taxes	23,000	23,089	24,000	24,000
476.00	Marriage Licenses	1,200	1,290	1,200	-
476.01	Marriage Fees - FOC	2,200	2,340		2,400
478.00	Dog Licenses	2,500	3,833	3,000	3,000
520.00	PASSR - Prosecuting Atty-Fed	79,489	59,765	79,489	65,000
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560.00	Crime Victims Rights/State	11,994	12,294	11,994	12,000
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578.00	Township Liquor	8,000	9,834	9,000	9,000
601.00	Circuit Court	6,500	7,621	6,500	6,500
602.00	Late Fees - Circuit Court	-	-	-	-

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>“Change order” for Biehl Construction parking lot bid</b>
<b>DEPARTMENT:</b>	<b>Administration/Finance</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>The Finance Committee met to discuss the change order for Biehl Construction to add another area to their former parking lot bid. The Finance committee recommended to send this item to the full board for approval; To add the entry to the jail parking lot area to the previous bid.</p>	
<b>RECOMMENDED MOTION</b>	
<p>To approve a change order for the previous parking lot bid from Biehl Construction to include removing and replacing the asphalt &amp; concrete apron area at the entry to the Jail parking lot (between the South courthouse and boiler room). Approx. cost of this change order is \$6,500.</p>	

Submitted by:     **Brian Bousley**    

    **06/10/2016**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

# BIEHL CONSTRUCTION CO., INC.

2505 BIEHL AVENUE P.O. BOX 502 MARINETTE, WISCONSIN 54143

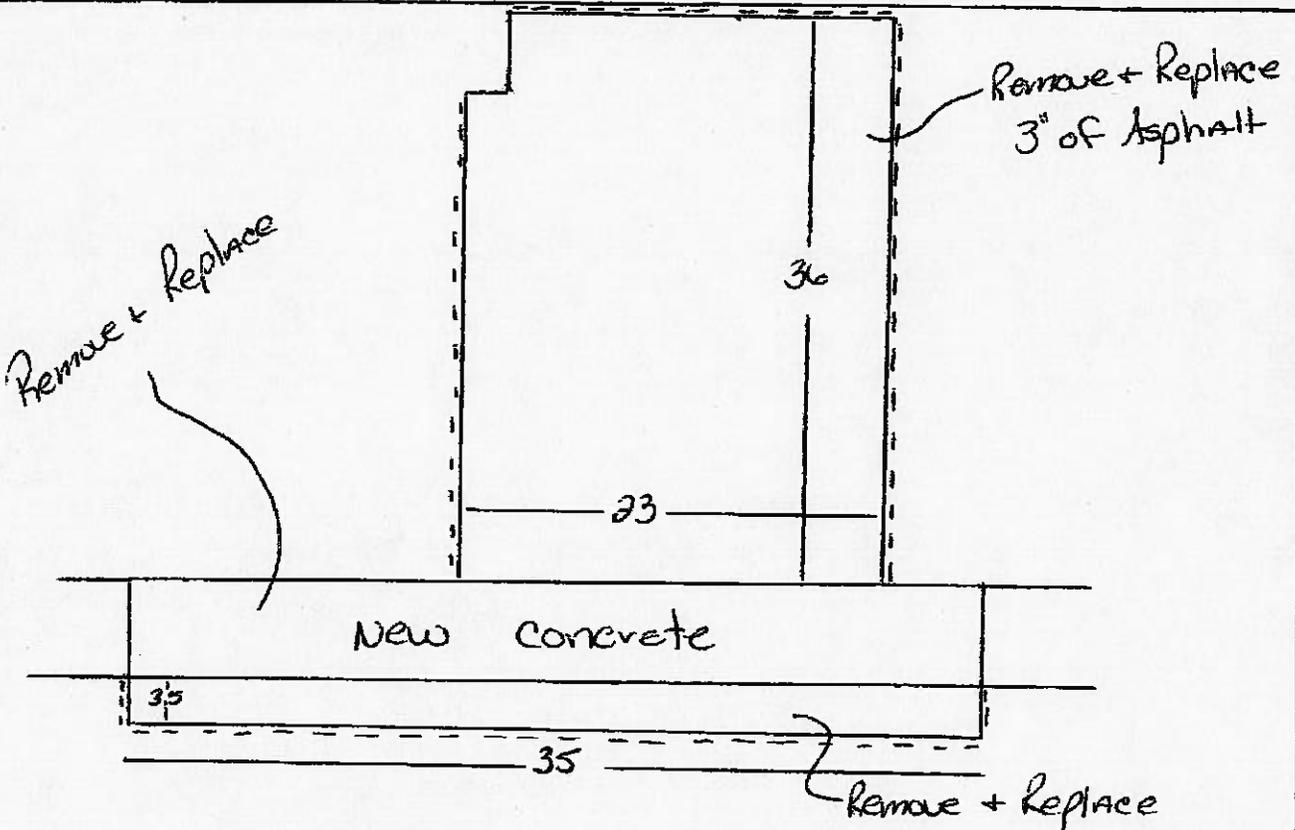
1-715-732-0678 or 1-800-223-5007 FAX 1-715-732-2819

## ASPHALT BID FORM

ATTN: Jim Mekash

DATE 5-13-16 PHONE NUMBER 906-290-4917 PRICE PER JOB \$6500.00  
CUSTOMER NAME Menominee County Court House AREA TO BE COVERED \_\_\_\_\_  
ADDRESS 839 10<sup>th</sup> Ave ONE COURSE COMPACTED 3" TWO COURSE COMPACTED \_\_\_\_\_  
CITY, STATE, ZIP CODE Menominee, mi 49858 BLACKTOP  PREP   
DIGGER'S HOTLINE \_\_\_\_\_ PO # \_\_\_\_\_ GRAVEL \_\_\_\_\_ OTHER \_\_\_\_\_

Note: Our industry is based heavily on petroleum products. Therefore due to the volatile petroleum market at this time, Biehl Construction Co., Inc., reserves the right to adjust the above price.



CUSTOMER SIGNATURE \_\_\_\_\_

Ron Peterson  
ESTIMATOR SIGNATURE

INTEREST - 1½% PER MONTH (18% PER YEAR) AFTER 30 DAYS.

CONTRACTOR IS NOT RESPONSIBLE FOR CONCRETE BREAKAGE DUE TO CONSTRUCTION EQUIPMENT TRAFFIC, CRACKING ON RESURFACE JOBS, FROST CRACKS OR VEGETATION GROWTH.

- SEE REVERSE SIDE FOR ADDITIONAL TERMS AND CONDITIONS -

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

<b>SUBJECT:</b>	<b>Off Road Vehicle Law Enforcement Grant – Sheriff Dept.</b>
<b>DEPARTMENT:</b>	<b>Sheriff/Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>The Sheriff Department applied for a Grant via the DNR and were approved for \$15,692 in Off Road Vehicle equipment. Because this is a “reimbursable” grant, the Sheriff asks the board to approve payment for equipment (in an amount not to exceed \$15,692) with the understanding that the Grant will reimburse us for it, based on the agreement.</p>	
<b>RECOMMENDED MOTION</b>	
<p>To approve the Off Road Vehicle Law Enforcement Grant from the DNR in an amount not to exceed \$15,692 for cost of equipment. (This is a “reimbursable” grant)</p>	

Submitted by:     **Brian Bousley**    

    **06/10/2016**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>



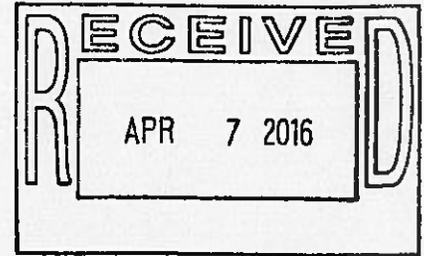
RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF NATURAL RESOURCES  
LANSING



DR. WILLIAM E. MORITZ  
DIRECTOR

April 1, 2016



Deputy Brandon Erdman  
Menominee County  
831 Tenth Avenue  
Menominee, Michigan 49858

Dear Deputy Erdman:

SUBJECT: FY2015-16 Off-road Vehicle Law Enforcement Grant

Enclosed is the fully executed grant agreement, with original signatures, for your agency's Off-road Vehicle (ORV) Law Enforcement Program, issued to your agency by the Michigan Department of Natural Resources (DNR).

Please be sure to keep the enclosed agreement for future reference as it stipulates conditions of the grant, specifies beginning and ending dates of the grant period, and indicates the due date for requesting reimbursement for eligible expenditures. Forms for the program, along with an Overview and Instructions publication, are available on the DNR website at [www.michigan.gov/dnr/](http://www.michigan.gov/dnr/) under the Grants heading in the menu at the left.

If you have any questions or concerns regarding the grant program, please contact Richard Kennedy at 517-284-6107 or [kennedyr@michigan.gov](mailto:kennedyr@michigan.gov), our mailing address is: Michigan DNR, Parks and Recreation Division, Administrative Services Section, PO Box 30257, Lansing, Michigan 48909-7757.

Sincerely,

Jacklin Blodgett, Chief  
Administrative Services Section  
517-284-6085

Enclosure

cc Lt. Tom Wanless, DNR  
Mr. Richard Kennedy, DNR



### FY 2015-16 OFF-ROAD VEHICLE (ORV) LAW ENFORCEMENT PROGRAM GRANT AGREEMENT

*By authority of Part 811 Off-Road Vehicles, 1994 PA 451, as amended.*

This Agreement is between the Department of Natural Resources for, and on behalf of, the State of Michigan (DEPARTMENT) and the Menominee County  
Federal Tax Identification Number 38-6005907 (GRANTEE).

1. The Agreement period is **October 1, 2015** through **September 30, 2016**.
2. The GRANTEE has been approved by the DEPARTMENT to receive Off-Road Vehicle (ORV) Law Enforcement funding for the following scope of work:
  - a. ORV law enforcement and related activities with emphasis on the state-designated ORV trail system and other public land. This funding is not meant to support enforcement of local ordinances enacted pursuant to Section 81131, Part 811 Off-Road Vehicles 1994 PA 451, as amended.
  - b. ORV law enforcement program operating expenses.
  - c. Contractual services, supplies and materials (CSS&M), including purchase of personal gear, such as boots, gloves, goggles, uniforms, and first aid kits; purchase of parts for equipment used in the program and cost of labor for installation or repair work; purchase of electronics and associated items costing \$1,000 or less each.
  - d. Purchase of the following equipment for ORV law enforcement purposes:  
Polaris Ranger and Trailer
3. The DEPARTMENT agrees as follows:
  - a. To grant to the GRANTEE a sum of money up to 100 percent of the total eligible cost of ORV law enforcement and related activities, operating expenses and CSS&M, but not to exceed  
Five Thousand Dollars **\$ 5,000**
  - b. To grant to the GRANTEE a sum of money up to 100 percent of the total eligible cost of equipment purchased for ORV law enforcement purposes and authorized under item 2.d. in this Agreement, but not to exceed  
Fifteen Thousand Six Hundred Ninety-Two Dollars **\$ 15,692**
4. This Agreement shall be administered on behalf of the DEPARTMENT through Parks and Recreation Division (PRD).
  - a. All reports, documents, or actions required of the GRANTEE are to be submitted to PRD, Department of Natural Resources, P.O. Box 30257, Lansing, MI 48909-7757.
  - b. The GRANTEE'S contact for this grant is:
 

Name <u>BRANDON ERDMAN</u>	Title <u>DEPUTY SHERIFF</u>
Address <u>831 TENTH AVENUE</u>	
City, State, ZIP <u>MENOMINEE, MI 49858</u>	
Telephone No. <u>906-863-4441</u>	FAX No. <u>906-863-2239</u>
E-mail <u>KMARKES@MENOMINEE.CO.COM</u>	

RECEIVED

MAR 31 2016

OFF-ROAD VEHICLE (ORV) LAW ENFORCEMENT  
GRANT AGREEMENT

5. The GRANTEE may not assign or transfer any interest in this Agreement to any other agency, group or individual.
6. To receive reimbursement under this Agreement, the GRANTEE shall submit a completed State Aid Voucher (form PR1988-2) along with required documentation of expenditures and an activity report to the DEPARTMENT by October 31, 2016.
7. The Agreement may be executed separately by the parties. This Agreement is not effective until:
  - a) the GRANTEE has signed it and returned it, and
  - b) the DEPARTMENT has signed it.

---

*The individuals signing for the parties indicated below certify by their signatures that they have the authority to do so and will ensure the terms of the Agreement are fulfilled.*

**GRANTEE**

---

Name (Print) Kenny Markes Title SHERIFF  
Signature [Handwritten Signature] Date 3-25-2016

---

**DEPARTMENT OF NATURAL RESOURCES**

Name (Print) Paul Paul Title SECRETARY COORDINATOR  
Signature [Handwritten Signature] Date 4-4-16

---

Send this completed, signed agreement to:

**MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
PARKS AND RECREATION DIVISION  
PROGRAM SERVICES SECTION  
P.O. BOX 30257  
LANSING MI 48909-7757**

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

<b>SUBJECT:</b>	<b>Commissioner Per Diems and Expenses</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
<b>RECOMMENDED MOTION</b>	
To approve commissioner per diems as recently submitted.	

Submitted by:     **Brian Bousley**    

    **06/10/2016**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>



# Commissioner Per Diem (Meeting Fee) Expense Form

Name of Commissioner BERNIE LANG

\$50.00 per meeting - Reg. or Special County Board meeting (or external committees/boards)  
\$75.00 MAC or UPACC Conference

2016

Date	Meeting Description & Duration	MILES	Meeting Expense
4-5	CAA FINANCE	112	50-
4-7	CAA	112	50-
4-12	CO. BD - ST.	46	50-
4-26	SOC SERV	3	50-
4-26	CO. BD.	46	50-
		319	250.00
			250.00
Total Per Diem			250.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: B. Lang

Date: 05-13-16

RECEIVED

MAY 13 2016

BY: AS

## MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

Mileage: .54 cents/mile ~ effective 01 January 2016

\*Meals  
 Breakfast - \$9.00  
 Lunch - \$11.00  
 Dinner - \$20.00

\*must attach receipt for reimbursement  
 \*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .54/mile	Total Cost	Account Number
4/5/16	Road Commission	25		13.50	101-101-860.07
4/12/16	Annex - County Board	30		16.20	101-101-860.07
4/20/16	Annex - Fair Board	30		16.20	101-101-860.07
4/25/16	Annex - County Board	30		16.20	101-101-860.07
					101-101-860.07
					101-101-860.07
115			Total Mileage		
				Total Mileage Fee	62.10

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Gerald Piche*  
 \_\_\_\_\_  
 Signed

5/16/16  
 \_\_\_\_\_  
 Date

**RECEIVED**

MAY 16 2016

BY: *AS*

# Commissioner Per Diem (Meeting Fee) Expense Form

Name of Commissioner Gerald Piche

\$50.00 per meeting - Reg. or Special County Board meeting (or external committees/boards)  
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
4/5/16	Road Commission	50. —
4/12/16	County Board	50. —
4/20/16	Fair Board	50. —
4/26/16	County Board	50. —
Total Per Diem		200. —

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Gerald Piche

Date: 5/16/16

RECEIVED  
MAY 16 2016  
BY: AD

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
AGENDA ITEM**

<b>SUBJECT:</b>	<b>Miscellaneous Bills</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills as paid on May 17 & 18, 2016 in the combined amount of \$99,356.08.	
<b>RECOMMENDED MOTION</b>	
To approve Miscellaneous Bills as paid on May 17 & 18, 2016 in the combined amount of \$99,356.08.	

Submitted by:     **Brian Bousley**    

    **06/10/2016**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

### General Fund Expenditures

101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-402 Brownfield Authority  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

### Special Revenue Funds

205 Road Patrol  
206 Sheriff Work Van  
208 County Parks  
215 Friend of Court  
216 County Airport  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
263 Pistol Licensing  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
285 Senior Citizens  
292 Child Care  
294 Veterans' Trust  
296 Special Child Care Funds  
  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

APPROVED

MAY 17 2016

BPS

MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: <u>General</u> MENOMINEE COUNTY MICHIGAN								
ABC Supply Company	47054	04/29/2016	48824873	Screws for Boiler Room Roof Replacem	101-265-970.04	80.00		\$80.00
AIRGAS NORTH CENTRAL	47018	05/02/2016	9050960522	Oxygen	205-315-755.00	6.86		\$6.86
Anderson, Bill	47082	03/28/2016	Reimbursement	Planning Commission	101-401-710.00	32.40		\$32.40
Anderson, Paul	47081	03/28/2016	Reimbursement	Planning Commission	101-401-710.00	15.12		\$15.12
ARAMARK UNIFORM SERVICES INC	47050	05/11/2016	1677381439	Airport Supplies	216-585-755.01	29.38		\$56.19
	47050	05/11/2016	1677381439	Airport Supplies	216-585-745.00	26.81		
AT&T - Carol Stream, IL	47062	05/01/2016	906753220905	Telephone Services (Annex)	101-103-850.00	392.60		\$438.98
	47063	05/01/2016	906753458205	Telephone Services (Shakey Lakes)	101-103-850.00	46.38		
AT&T Mobility	47088	04/30/2016	287252150867X05088000	May 1 - May 31, 2016 (906-792-0211)	101-132-850.00	31.46		\$31.46
AUTOMOTIVE SUPPLY COMPANY	47024	05/09/2016	080383340	Oil for New Holland Tractor (Airport).	216-585-742.00	25.98		\$43.18
	47036	05/10/2016	080383481	Oil Filter for J.D. Tractor (Airport)	216-585-981.00	17.20		
Batteries Plus	47058	05/05/2016	988-129829	LED Bulbs	101-265-755.00	109.90		\$109.90
BlueTarp Financial, Inc.	47007	04/26/2016	D39314	Inmate Medical Supplies	101-301-770.01	196.00		\$196.00
Body Works Plus	47020	05/10/2016	1969519486	Deductible (55-016)	205-315-934.02	250.00		\$250.00
BP	47015	05/06/2016	47379839	Road Patrol - Gasoline Charges	205-315-742.00	170.97		\$170.97
Carquest Auto Parts	47045	05/10/2016	2825-325368	Utility Belt	101-265-934.00	13.09		\$13.09
CBM Managed Services	47003	05/04/2016	STDINV00155	Inmate Meals	101-301-770.00	2,070.04		\$4,165.58
	47004	05/11/2016	STDINV00481	Inmate Meals	101-301-770.00	2,095.54		
Cellicom - P.O. Box 7555	47066	05/05/2016	899990	Cellular Services (Airport)	216-585-850.00	54.21		\$219.75
	47074	05/05/2016	902577	Cellular Services	296-663-850.00	55.18		
	47074	05/05/2016	902577	Cellular Services	296-664-850.00	55.18		
	47074	05/05/2016	902577	Cellular Services	296-665-850.00	55.18		
Cenex Fleetcard	47071	05/06/2016	119874	Gasoline Charges (April 2016)	296-665-860.00	37.86		\$127.61
	47071	05/06/2016	119874	Gasoline Charges (April 2016)	249-371-742.00	89.75		
CIMA COMPANIES, INC.	47102	03/21/2016	MIMENO	Volunteer Insurance Renewal (7/1/16 -	101-136-807.00	240.00		\$240.00
CITY OF MENOMINEE - 2511 10TH ST.	47013	05/12/2016	4273	April 2016 (Road & Work Van)	206-301-742.00	65.45		\$1,317.21
	47013	05/12/2016	4273	April 2016 (Road & Work Van)	205-317-704.00	1,251.76		

205-315-742.00  
Correction on Acct #  
GAS BILLS

APPROVED

MAY 17 2016

BAB

MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
MENOMINEE COUNTY MICHIGAN								
CLOVERLAND PAPER CO								\$1,034.23
	46995	05/09/2016	111477	Courthouse Supplies	101-265-755.01	141.32		
	46997	05/09/2016	111479	Annex Supplies	101-265-755.01	30.37		
	47005	05/09/2016	111478	PO# 03325 Assorted Inmate Supplies	101-301-770.00	521.65		
	47057	04/29/2016	111410	Janitorial Supplies (Courthouse)	101-265-755.01	340.89		
Cooper Office Equipment								\$610.19
	47014	05/06/2016	133923	Contract # 1408-01 (Road Patrol)	205-315-727.00	135.00		
	47027	05/06/2016	133924	Contract # 1406-01 (2nd Floor Hallway)	101-172-931.01	200.00		
	47053	04/29/2016	133731	Contract # 2310-01 (Treasurer's Office)	101-253-728.00	275.19		
CVS Pharmacy Inc.								\$71.81
	47008	04/19/2016	6005432044049416	Inmate Medication	101-301-770.01	71.81		
David Ashby								\$29.49
	47017	05/12/2016	Reimbursement	Back Up Holster	205-315-745.00	29.49		
DuPont, Sherry								\$125.77
	47049	05/12/2016	Reimbursement	Mileage & Meals	101-172-860.00	125.77		
Durocher, Tony								\$114.25
	47092	05/09/2016	6139	Transport of Minor	101-132-801.01	13.75		
	47092	05/09/2016	6139	Transport of Minor	101-132-801.00	33.00		
	47093	05/09/2016	Reimbursement	Mileage	101-132-801.00	67.50		
EAGLEHERALD PUBLISHING, LLC								\$130.36
	47029	04/30/2016	1406	April 2016 - Advertising	101-101-901.00	130.36		
Fiorucci, Tony & Teena								\$1,034.40
	47095	05/02/2016	J. F.	Foster Care (April 2016)	292-662-843.02	517.20		
	47096	05/02/2016	B. F.	Foster Care (April 2016)	292-662-843.02	517.20		
GREAT AMERICAN DISPOSAL CO THE								\$705.50
	47028	05/01/2016	65103596	Shakey & Kleinke	208-751-801.00	649.11		
	47047	05/01/2016	65103598	Annex - Garbage Removal	101-261-930.04	56.39		
Hashimoto Sewer Service, Inc.								\$210.00
	47056	05/02/2016	13304	Grease Pit Maintenance	101-265-801.00	210.00		
Heynssens-Selins								\$740.94
	47084	05/12/2016	PO# 03323	Lift Chair for Veteran (Floyd L. Williams	294-683-835.00	740.94		
Hi Tec Building Services								\$1,400.00
	47034	04/30/2016	011628	April 2016 Clearing	101-265-801.00	1,400.00		
INSTITUTE OF CONTINUING LEGAL								\$133.50
	47042	04/18/2016	722256	MI Probate Sourcebook (March 2016 U	101-132-802.00	133.50		
J S Electronics, Inc.								\$111.80
	47021	05/04/2016	19268	Vehicle Headlight Maintenance	205-315-834.02	111.80		
Joel Hensley, RN								\$1,365.00
	47009	05/15/2016	Nursing Services	Nursing Inmate Services	101-301-770.01	1,365.00		
KOZIKOWSKI WELL & PUMP INC								\$693.89
	47037	05/12/2016	D11330	PO# 03326 - Courthouse - Pump Holst	101-265-934.00	693.89		
Lang, Bernard								\$172.26
	47038	05/13/2016	Reimbursement	Mileage (April 2016)	101-101-860.02	172.26		

APPROVED

MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepChk	Claim Total
BANK OF AMERICA BANK ACCOUNT: General MENOMINEE COUNTY MICHIGAN								
LENCA SURVEYING	47065	05/12/2016	16080	PO# 03327 Professional Land Surveyir	220-752-953.04	2,340.00		\$4,746.96
	47069	05/12/2016	16082	Remon Yr 2016 (4/27 - 5/12)	243-246-801.07	2,347.16		
	47070	05/12/2016	16082	Supplies & Materials (Metal Posts x20)	243-246-765.00	59.80		
LexisNexis - 28544 Network Place	47019	04/28/2016	82545820	MI Penal & Veh Handbook (Spring 201	205-315-755.00	113.33		\$113.33
M & M Trucking, Inc.	47033	05/09/2016	7326	River Park (Gravel & Pit Run)	220-752-953.03	397.50		\$397.50
Marinette Co Emergency Mgmt	47032	05/17/2016	Workshop	Workplace Violence (Bousley & Marks)	101-172-860.00	81.00		\$162.00
	47032	05/17/2016	Workshop	Workplace Violence (Bousley & Marks)	101-301-881.00	81.00		
Maximus, Inc.	47104	02/10/2016	004	July - September 2015	101-267-801.00	700.00		\$700.00
Mead & Hunt	47040	05/13/2016	260854	Professional Services from April 1 - Apr	216-585-970.00	336.67		\$336.67
Menards - Marinette	46996	05/09/2016	8624	Boiler - Roof	101-265-970.04	13.78		\$161.81
	47059	05/05/2016	8387	Building & Ground Supplies	101-265-755.00	31.72		
	47060	05/05/2016	8386	Supplies for Roof Project	101-265-970.04	99.72		
	47086	04/30/2016	7940	Roof Flashing	101-265-755.00	16.59		
MENOMINEE COUNTY ROAD COMMISSI	47011	05/09/2016	10975	Power to Radio Tower (April 2016)	101-301-934.01	146.98		\$146.98
MENOMINEE COUNTY SHERIFF DEPT	47030	05/09/2016	WV85	Work Van Services	208-751-930.04	106.25		\$106.25
Menominee Industrial Supply	47037	05/11/2016	10219752	Plugs for Lawn Mower	101-265-934.00	7.20		\$208.15
	47051	05/12/2016	10220133	Trimmer	101-265-931.00	200.95		
Midland Plastics, Inc.	47064	04/29/2016	000001	PO# 03296 Bullet Proof Doors (x2)	101-103-970.15	3,130.00		\$3,130.00
MILLERS ACTION OFFICE SUPPLY I.	47031	05/10/2016	0117903-001	Toner Cartridge (Probate Court)	101-132-727.00	103.99		\$214.20
	47041	05/13/2016	0117974-001	Office Supplies (Probate/Family)	101-132-727.00	110.21		
Niemi, Daniel R.	47090	05/09/2016	Reimbursement	Meals	101-132-801.00	14.30		\$56.80
	47091	05/09/2016	6141	Transport of Minor	101-132-801.01	12.50		
	47091	05/09/2016	6141	Transport of Minor	101-132-801.00	30.00		
Northcare Network	47026	05/10/2016	4/29/16	Convention & Tourism Tax (50%)	101-601-835.01	5,743.00		\$5,743.00
Office Depot, Inc.	47048	05/02/2016	837367871001	Office Supplies (Annex)	101-261-727.00	30.04		\$30.04
Omnicare, Inc.	47010	04/30/2016	5145724	Inmate Medication	101-301-770.01	166.95		\$166.95
Owens, Karen A.	47097	04/05/2016	April 2016	After School Program	296-668-801.00	189.00		\$297.00
	47098	03/29/2016	April 2016	Teen Awareness Program	296-668-801.00	108.00		

APPROVED

MENOMINEE COUNTY  
Claims Audit Report

MAY 17 2016

643

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: <b>General</b>								
Peterson, Charlene	47078	03/28/2016		Reimbursement Planning Commission	101-401-710.00	13.50		\$13.50
Piche, Gerald L.	47039	05/16/2016		Reimbursement Mileage (April 2016)	101-101-860.07	62.10		\$62.10
QUALITY WATER SPECIALISTS	47055	04/30/2016	5231	Water Softener Salt	101-265-801.00	71.30		\$71.30
Quilt Corporation	47100	04/19/2016	5131215	PA - Office Supplies	101-267-727.00	33.97		\$33.97
S & O LOCK AND PHONE SERVICE	47025	04/20/2016	43726	Forclosure Property - Deadbolts (x2)	517-252-931.00	152.89		\$152.89
Scholtz Sr., Gary	47080	03/28/2016		Reimbursement Planning Commission	101-401-710.00	27.00		\$27.00
Schraud, Margaret	47073	05/16/2016		Reimbursement Mileage, Meals, Continuing Education (	101-257-860.00	198.20		\$198.20
Schultz, Lillian R.	47079	03/28/2016		Reimbursement Planning Commission	101-401-710.00	25.92		\$25.92
Sexton, Richard	47075	05/10/2016		Reimbursement Phone Bill & EMS Supplies	101-426-850.00	82.66		\$1,451.18
	47075	05/10/2016		Reimbursement Phone Bill & EMS Supplies	101-426-963.00	18.92		
	47075	05/10/2016		Reimbursement Phone Bill & EMS Supplies	101-426-963.00	15.81		
	47075	05/10/2016		Reimbursement Phone Bill & EMS Supplies	101-426-727.00	70.00		
	47075	05/10/2016		Reimbursement Phone Bill & EMS Supplies	101-426-727.00	121.89		
	47075	05/10/2016		Reimbursement Phone Bill & EMS Supplies	101-426-755.00	19.97		
	47076	05/10/2016		Reimbursement Travel, Hotel, Conference Fee, Tolls, M	101-426-860.00	1,121.93		
Signarama Menominee	47035	03/11/2016	4986	Restroom Signs (Parks)	208-751-755.03	46.64		\$46.64
Soils, Dan	47068	05/16/2016		Reimbursement Refund of Buidling Permit	249-371-964.00	177.40		\$177.40
Squires-Stepniak, Rebecca	47094	05/04/2016		Reimbursement Mileage - April 2016	296-665-860.00	204.12		\$215.57
	47103	05/04/2016		Reimbursement Adopt a Highway Snacks	296-668-801.00	11.45		
State of Michigan - MI Supreme Court Finance	47044	05/06/2016	C41 5/6/16	April, May, June 2016	101-131-858.03	1,849.47		\$1,849.47
State of Michigan POB 30266	47012	05/06/2016	551-467074	Lein System Line (1/1/16 - 3/31/16)	101-301-976.00	1,765.00		\$1,765.00
STEPHENSON MARKETING COOPERATI - P O BOX 399	47016	04/30/2016	015579	Road Patrol - Gasoline Charges	205-315-742.00	2,725.05		\$2,725.05
The Advertiser	47022	04/30/2016	040256	Advertising	101-301-802.00	24.00		\$24.00
The Print Shop - 1340 Main Street	47099	05/03/2016	7031177	Envelopes & Letterhead (PA's Office)	101-267-727.00	131.25		\$131.25
Time Warner Cable	47036	04/28/2016	10404-620475202-800	May 6 - June 5, 2016	101-301-770.00	134.28		\$134.28
TWIN CITY ELECTRIC, Inc.	47046	05/06/2016	80239	Charge Extension - Annex	101-261-728.00	185.00		\$185.00

MENOMINEE COUNTY  
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
U.E.S. COMPUTERS, INC.							
47043	05/16/2016	74307	Hard Drive - for Back Up System	101-103-857.03	405.00		\$7,990.99
47072	05/13/2016	74300	Clerk's Office - Toner (Joann)	101-215-727.00	138.00		
47077	05/09/2016	74260	PO# 03328 - 1 Year Update - Spam Fir	101-103-857.02	588.00		
47085	04/29/2016	44903	Weekly Computer Maintenance (April 2	101-103-857.00	3,953.99		
47101	04/26/2016	74173	PO# 03329 - PA Work Station (x2)	101-267-970.00	2,906.00		
UNIFORM SHOPPE							
47000	04/30/2016	254813	PO# 03324 Bullet Proof Vest (VanHom	101-301-745.00	700.00		\$823.94
47001	04/13/2016	254283	Badge Repair (Marks)	101-301-745.00	24.49		
47002	04/30/2016	254853	Armor Skin (Vanhorn)	101-301-745.00	99.45		
Valenti, Susan F.							
47089	05/10/2016	Reimbursement	Mileage & Meals	101-131-860.00	180.53		\$180.53
Verizon Wireless							
47061	05/01/2016	9764649642	Cellular Services	101-265-850.01	108.07		\$898.71
47061	05/01/2016	9764649642	Cellular Services	101-301-850.00	458.83		
47061	05/01/2016	9764649642	Cellular Services	101-682-850.00	32.46		
47061	05/01/2016	9764649642	Cellular Services	205-315-850.00	298.90		
47061	05/01/2016	9764649642	Cellular Services	266-325-850.00	0.45		
WISCONSIN PUBLIC SERVICE CORP							
47083	05/12/2016	Electrical Service	PO# 03322 - Veteran (Ryan Koesling)	294-683-835.00	1,500.00	*	\$4,492.39
47087	04/29/2016	0402055840-00001	Jail	101-265-920.03	2,992.39		
Xerox Corporation - 26152 Network Place							
46998	05/01/2016	084371244	Sheriff Department - April 2016	101-301-727.00	381.38		\$512.57
46999	05/01/2016	084371243	Sheriff Department - April 2016	101-301-727.00	36.97		
47052	05/01/2016	084371245	Probation/Parole - May 2016	101-131-942.00	94.22		
Total Amount for Bank Account: General							\$57,104.18

APPROVED

MAY 17 2016

*Handwritten initials*

FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
ALGER-DELTA COOPERATIVE ASSOCI								\$646.06
	47136	05/01/2016	383001	Shakey Lakes/Horse	208-751-920.01	31.25		
	47137	05/01/2016	383200	N8380 Co park Rd 20.5	208-751-920.01	87.26		
	47138	05/01/2016	383301	Shakey Lakes Park/Cattle	208-751-920.01	28.46		
	47139	05/01/2016	1503500	N8380 Co Park Rd 20.5	208-751-920.01	34.34		
	47140	05/01/2016	370500	Shakey Lakes Office/Shop	208-751-920.01	161.40		
	47141	05/01/2016	379700	Storage Shed	208-751-920.01	49.78		
	47142	05/01/2016	380300	Shower Building	208-751-920.01	83.88		
	47143	05/01/2016	367100	N8390 Beach House	208-751-920.01	34.63		
	47144	05/01/2016	367200	Northwest Campsites	208-751-920.01	34.63		
	47145	05/01/2016	369802	W8449 Co Rd G12 Campsites	208-751-920.01	34.34		
	47146	05/01/2016	1614900	Bath House	208-751-920.01	66.09		
Anderson-Diehm Funeral Home								\$450.00
	47132	05/18/2016	5/18/16	Removal & Transportation (Hanna, Hoir	101-648-861.00	450.00		
ARAMARK UNIFORM SERVICES INC								\$117.85
	47156	05/18/2016	1677386002	Airport Supplies	216-585-755.01	91.04		
	47156	05/18/2016	1677386002	Airport Supplies	216-585-745.00	26.81		
Brian Bousley								\$228.61
	47126	05/18/2016	Reimbursement	Mileage, Meals	101-426-860.00	105.84		
	47126	05/18/2016	Reimbursement	Mileage, Meals	101-172-860.00	122.77		
Cellcom - P.O. Box 7555								\$57.50
	47143	05/05/2016	906468	Medical Examiner - Cellular Services	101-648-850.00	57.50		
Cooper Office Equipment								\$375.14
	47152	04/14/2016	133202	Contract # 2043-01 (FOC)	215-141-942.00	375.14		
Dellisse, Mike								\$49.89
	47149	05/17/2016	Reimbursement	Mileage	101-682-860.00	49.89		
DTE Energy								\$71.36
	47126	06/03/2016	462245200011	Annex	101-261-920.04	71.36		
Friends Ofc Prod Whse Direct								\$64.48
	47153	04/25/2016	01022	FOC - Office Supplies	101-141-727.00	64.48		
Marinette Farm & Garden								\$165.00
	47147	05/04/2016	356591	Top Soil (Community Beautification)	296-667-801.01	165.00		
MENOMINEE COUNTY JOURNAL								\$83.25
	47130	05/01/2016	121	April 2016 Advertising	101-101-901.00	83.25		
MGT of America, Inc.								\$7,200.00
	47134	05/02/2016	28202	FY 2014 Cost Allocation Plan and Job C	101-103-801.08	7,200.00		
MI Family Support Council								\$25.00
	47154	05/10/2016	Registration	Spring Training Conference - Jodie Bar	101-141-803.00	25.00		
MICH ASSOC OF COUNTIES								\$25.00
	47129	05/18/2016	Registration	MAC Regional Summits - 2016 (B. Bou	101-172-860.00	25.00		

APPROVED

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MENOMINEE COUNTY  
MICH ASSOC OF COUNTIES

MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Michigan Counties Workers'								\$27,031.00
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	101-101-716.00	57.95			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	101-131-716.00	44.09			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	101-132-716.00	68.51			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	101-136-716.00	368.76			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	101-141-716.00	71.99			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	101-148-716.00	45.01			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	101-150-716.00	2.83			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	101-172-716.00	350.66			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	101-215-716.00	205.16			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	101-253-716.00	149.27			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	101-257-716.00	313.23			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	101-261-716.00	18.89			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	101-265-716.00	1,653.39			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	101-267-716.00	721.61			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	101-268-716.00	80.97			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	101-301-716.00	12,599.80			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	101-331-716.00	29.47			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	101-426-716.00	31.27			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	101-648-716.00	49.43			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	101-682-716.00	38.52			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	205-315-716.00	7,104.92			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	205-316-716.00	475.91			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	208-751-716.00	869.08			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	249-371-716.00	72.01			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	266-325-716.00	380.76			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	266-326-716.00	35.56			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	271-790-716.00	648.77			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	296-663-716.00	200.48			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	296-664-716.00	168.79			
47133	04/20/2016	10524	3rd Qtr Workers Comp Installment Billir	296-665-716.00	173.91			
St. Francis Hospital								
47131	04/24/2016	1140806	Drug Screen (N. Hodia)	101-648-836.00	420.00			\$420.00
State of Michigan - MI Supreme Court Finance								
47150	05/06/2016	P55 - Probate	April, May, June 2016	101-132-858.03	2,554.76			\$2,554.76
The Ebco Company, LLC								
47151	05/05/2016	016087	PO# 3286 - FOC Files (x7700)	101-141-970.01	2,250.00			\$2,687.00
47151	05/05/2016	016087	PO# 3286 - FOC Files (x7700)	215-141-934.00	437.00			
Total Amount for Bank Account: General								\$42,251.90

APPROVED

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2016 PERIOD REPORT  
MAY 18, 2016 3:34 PM

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Miscellaneous Boards/Committees/Commission Reports</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Miscellaneous reports discussed at the 5.24.2016 County Board meeting	
<b>RECOMMENDED MOTION</b>	
To approve the miscellaneous reports discussed at the 5.24.2016 County Board meeting	

Submitted by:     **Brian Bousley**    

    **06/10/2016**      
Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

Menominee County Planning Commission  
S904 U.S. Highway 41 Stephenson, MI 49887  
Planning Commission Minutes  
September 14, 2015

The Menominee County Planning Commission meeting was called to order at 5:00 PM CDT by Chair Lillian Schultz at the Lake Township Hall in Stephenson, MI with the Pledge of Allegiance.

Roll Call: Present: Bill Anderson, Paul Anderson, Charlene Peterson, Lillian Schultz and County Comm Ray Williams Absent: Gary Scholtz. (One vacancy on the Planning Commission) Quorum present to conduct business.

Approval of Agenda: Motion by Ray Williams to approve agenda, support by Paul Anderson. Motion carried.

Approval of Previous Minutes: Motion by Bill Anderson to approve minutes of July 27, 2015 regular meeting; support by Paul Anderson. Motion carried.

Public Comment: Breanne Bedgood from Carney HS attended with her parents to fulfill her requirement of attending a public meeting for her government and economics class.

Presentations: None.

Old Business:

- A) Brownfield Redevelopment Authority-to remain on the agenda pending start up info
- B) Menominee Township Planning Commission on August 24, 2015 submitted the final draft of the Menominee Township Proposed Zoning Ordinance and Zoning Map to the Menominee County Planning Commission for review and recommendation.

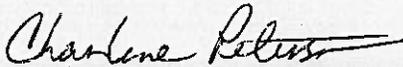
MOTION: was made by Ray Williams; supported by Bill Anderson. The Menominee County Planning Commission does NOT recommend adoption of this draft of the Menominee Township Zoning Ordinance in its present final draft. The primary reason being this draft was written to try to make current land use be the standard for future use. Zoning should look to the future not to the past. Suggest re-work as well as education of the residents of their township about zoning and what zoning is / how it works. Letter will sent to Menominee Township informing them of the non-recommendation for adoption at this time. Roll Call vote: all YES – to NOT recommend adoption. Motion Carried.

New Business: CUPPAD Intent to Comment forms TO FILE.

Next Meeting Date: Monday, October 26, 2015 at 5:00 PM, as needed.

Adjournment: Motion by Paul Anderson to adjourn, support by Bill Anderson. Meeting adjourned at 5:36 pm.

Minutes Submitted by:



Charlene Peterson, Secretary pro tem  
Menominee County Planning Commission

Approved 3/28/2016



MINUTES OF THE MEETING OF THE  
PINECREST BOARD OF TRUSTEES

<b>Date:</b> Thursday, March 31, 2016	<b>Place:</b> Board Room
<b>Presiding:</b> Jeff Naser, Chairperson	<b>Time:</b> 2:00 p.m. Central Time
<b>Recording Secretary:</b> Lois Ball, Executive Secretary	

**Call to Order:** Chairperson Naser called the meeting to order at 2:00 p.m. Central Time

**Roll Call:**  
 Trustees present: Gerald Smith, Mary Harrington, Barbara Oliver, John Degenaer, Jr., Jeff Naser, Gary Eichhorn, Jan Hafeman and Darlene Smith, Administrator  
 Trustees Absent: Elaine Boyne and Catherine Driscoll  
 Leadership Team Members present: Candace Meintz, CFO and Susan Williamson, Director of Nursing  
 Guests: Terry Grondine

TOPIC	DISCUSSION	OUTCOME
Approval of March 2016 Agenda	There were no additions or deletions to the agenda.	A motion was made by Trustee Eichhorn, supported by Trustee Degenaer, to approve the Agenda as presented. Motion carried.
Board action on Minutes of the February 2016 meeting.	The minutes had been sent to the Trustees for their review prior to this meeting.	A motion was made by Trustee Smith, supported by Trustee Harrington, to approve the minutes as presented. Motion carried.
Board action on the March Manifest of invoices.	The Manifest of Invoices had been sent to the Trustees for their review prior to this	A motion was made by Trustee Hafeman, supported by Trustee Degenaer, to

	<p>meeting. Trustee Smith questioned a payment to a Lock Box. It was explained that this is Aramark and the charges are for floor mats. Trustee Hafeman asked about a payment to the State of MI for a Nursing Home Provider Tax. It was explained that the facility must pay this each month based on the residents who are not on Medicare.</p>	<p>approve the Manifest of Invoices and to pay the bills. Motion carried.</p>
<p>Board action on Financial Statement for March 2016.</p>	<p>CFO Meintz reviewed the Financial Statement for February.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Hafeman, to approve the financial Statement as presented. Motion carried.</p>
<p>Board Committee Reports a. Finance Committee Report</p>	<p>Trustee Hafeman had been appointed Chairperson of the Finance Committee in the absence of Committee Chair, Trustee Driscoll. Trustee Hafeman reported that both AFSCME and SEIU contracts had been negotiated and AFSCME has ratified theirs. Both parties will receive a 2% increase</p> <p>SEIU will bring their contract to the full group next week for a vote. It was asked that the Board ratify this contract as well as AFSCME's, so if the SEIU group ratifies their contract next week, they could be given their wage increase with the next pay period following the ratification.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Oliver, to approve the wage increases for AFSCME, SEIU, and the Management Group; as well as approve the Administrator's contract. Motion carried.</p>

	<p>The insurance, which has changed to BCBSM, now has a \$4000 deductible and a \$2350 co-pay.</p> <p>The Committee also reviewed the Administrator's contract. This is a 1 year contract. As well as the management group which will also receive a 2% increase.</p> <p>The Finance Committee recommended to the Board that both contracts be ratified, the Management Group's wage increase and the Administrator's contract be approved.</p>	
<p><b>Board Action Items/Resolutions</b></p> <p>a. Ratify Contract with AFSCME</p> <p>b. Selection of Officers for April 1, 2016 through March 31, 2017.</p> <p>c. Request for Write -Offs</p>	<p>See Finance Committee Report, above</p> <p>A discussion and selection of Officers was held.</p> <p>Trustee Hafeman motioned that Trustee Elaine Boyne be selected as Board Chair, Trustee Driscoll be selected as Board Vice-Chair. Trustee Degenauer motioned that Trustee Eichhorn be selected as Board Secretary.</p> <p>Board Chairperson Naser thanked everyone for their cooperation during the year that he served as Chairperson.</p> <p>CFO Melntz reviewed the Write Off Request in the amount of \$9,983.53.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Harrington, to approve the selections as made. Motion carried.</p> <p>A motion was made by Trustee Smith, supported by Trustee Oliver, to approve the Write Off Request in the amount of \$9,983.53. Motion carried.</p>

<p>Unfinished and New Business:</p> <p>a. Report of Quality Assurance and Resident Council Committee</p>	<p>Trustee Degenauer stated that he had talked with Representative Ed McBroom and that Representative McBroom is willing to try to help us and will address the issue. Administrator Smith stated that we do write off the amount, but we still keep working on trying to collect the money. CFO Meintz stated that the Medicaid auditor was here this week and we are doing well. Plante and Moran will be here next week and will present to the Board in April. Administrator Smith thanked the office staff for all of their work during these audits.</p>	
	<p>Susan Williamson reported on the Resident Council Meetings held at each home. There were no concerns, they each requesting items for spring planting as well as the main home residents requested several outings, which have been scheduled and some already taken.</p> <p>She also reported on the Quality Assurance Meeting for the month of March. We continue to prepare for the State inspection as we are in our time period for them to come in. She and Darlene will be at the Joint Provider Meeting next week.</p>	<p>A motion was made by Trustee Smith, supported by Trustee Oliver, to approve the reports as presented. Motion carried.</p>

<p>b. Report of Safety Committee</p>	<p>Lois Ball reported that all incidents and accidents were reviewed. She is trying to bring something to each meeting to review and in April she is planning to bring in the extra notes that David Kausak had put in with the Fire Safety Inservice that was required to be done on our Relias Learning for March.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Smith, to approve the Safety Committee Report.</p>
<p>c. Request for cost of travel, lodging and meals for Cheryl Rochon</p>	<p>Administrator Smith requested \$200.00 for Ms. Rochon's travel and lodging to attend the MAAP Spring conference April 14 and 15 in Mount Pleasant.</p>	<p>A motion was made by Trustee Hafeman, supported by Trustee Smith, to approve the cost of \$200.00 for Ms. Rochon to attend this conference. Motion carried.</p>
<p>d. Administrator's Report</p>	<p>Administrator Smith reported that negotiations with AFSCME were held February 27th and we have settled that contract. They have voted and ratified that contract. We also negotiated with SEIU (today) and have settled that contract. They will be voting next Thursday for ratification. We negotiated for one-half day each time and so had Attorney Girard present but only for a half day each time.</p> <p>On March 1<sup>st</sup> we did a talent tour with Whispering Pines and had about 80 kids from the ISD come through. We showed them all of our buildings, showing them through everything. The kids were</p>	<p>A motion was made by Trustee Eichhorn, supported by Trustee Smith, to approve the Administrator's report. Motion carried.</p>

impressed and we got good feedback from them. Since then we have a bigger awareness of our places and we have had more applications for aides.

Davey had a group come through from MI State University to tour our boiler program. We are one of few in the country. There are places in Virginia and the Carolinas who are planning to send reps out here to tour our set up.

From last month's meeting - we did have 3 bids for the truck that we sold.

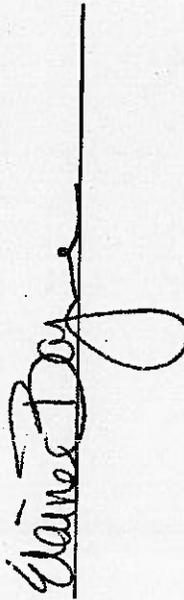
Administrator Smith then asked the Board what type of policy they would like to set for the sale of used items. Trustee Eichhorn stated that it could be that it is offered to employees first, but vehicles we should request bids - anything titled. Trustee Smith agreed that this sounded like a good policy.

Administrator Smith noted that we did get a card and the gift card for Rory Mattson.

Trustee Harrington asked if the cable TV issue was taken care of. Administrator Smith reported that there is cable in the big rooms (common rooms) now. Trustee

	<p>Degenauer stated that he had received a call from a resident's family member who was asking about the cable. Trustee Degenauer explained it to the individual.</p> <p>Trustee Oliver asked what had come of the letter that the Board had received the prior month. Administrator Smith stated that she is waiting for dates for a meeting between her, Todd Flath and Don Maki to sit down and establish ground rules for the meetings with staff.</p> <p>There were no comments from the public</p> <p>The meeting adjourned at 2:35 p.m.</p>	
<p>Comments from the Public</p> <p>Adjournment</p>		<p>A motion was made by Trustee Smith, supported by Trustee Hafeman, to adjourn the meeting. Motion carried.</p>

Gary Eichhorn, Secretary



Darlene Smith, Acting Secretary

Darlene Smith, A.M. 4/28/16

**Menominee-Delta-Schoolcraft  
Community Action Agency**

**GOVERNING BOARD MEETING  
511 First Avenue North, Escanaba MI  
Thursday, April 7, 2016  
12:30 p.m.**

**MINUTES**

The Chair called the meeting to order at 12:30 p.m. and a quorum was noted with the following present:

**BOARD MEMBERS**

Omer Doran, Schoolcraft  
Karen Wigand, Delta  
Myra Croasdell, Delta  
Susan Kleikamp, Menominee  
Dan LaFoilie, Schoolcraft  
Amanda Ely, Delta  
Andrea Raygo, Menominee  
Lee Robbert, Schoolcraft  
Tom Lippens, Delta  
Geri Nelson, Delta  
John Stapleton, Schoolcraft  
Ken Penokie, Delta  
Bernie Lang, Menominee  
Clyde Thoune, Menominee

**OTHERS**

Julie Moberg, Executive Director  
Cathy Pearson, Executive Assistant  
Myra Heslip, Early Childhood Director  
Theresa Nelson, RSVP Director  
Sarah Cantrell, RSVP Director Trainee  
Kris Thibeault, Finance Director  
Peggy Ramsden, FGP Director  
Connie Maule, SCP Director

**MEMBERS ABSENT**

David Moyle, excused  
Dave Anthony  
Craig Reiter, excused

Chair Wigand introduced and welcomed our two new board members, Andrea Raygo (Menominee Co.) and Amanda Ely (Delta Co.).

**APPROVAL OF MARCH 10, 2016 GOVERNING BOARD MINUTES**

Members received a draft of the 3/10/16 Governing Board minutes for their review. There were no questions and **THEY WERE APPROVED WITH A MOTION FROM JOHN STAPLETON, SECONDED BY OMER DORAN; MOTION CARRIED.**

**FINANCE COMMITTEE REPORT**

The committee reviewed the CAA February accounts Payable Schedule and recommends their approval. **THEY WERE ACCEPTED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY OMER DORAN; MOTION CARRIED.** The committee also reviewed and revised the agency's cost allocation plan. **JOHN STAPLETON MOTIONED TO ACCEPT THE FINANCE COMMITTEE REPORT, OMER DORAN SUPPORTED THE MOTION; MOTION CARRIED.**

**NOMINATING COMMITTEE REPORT**

Karen Wigand called on Clyde Thoune who told the board that the Nominating Committee met today and reviewed the application of Peter Thoune to fill the vacancy in the Private Sector of Menominee County, representing the financial institution and they recommend his approval. **DAN LAFOILLE MOVED TO APPROVE THE APPOINTMENT OF PETER THOUNE TO REPRESENT THE BANKING INSTITUTION IN THE PRIVATE SECTOR OF MENOMINEE COUNTY, SECONDED BY SUSAN KLEIKAMP; MOTION CARRIED.** The committee also discussed having the board officer terms made longer than one year. **THE NOMINATING COMMITTEE REPORT WAS ACCEPTED UPON A MOTION FROM OMER DORAN, SUPPORTED BY GERI NELSON; MOTION CARRIED.**

**APPROVAL OF 2/23/16 HEAD START POLICY COUNCIL MINUTES**

Members were mailed a copy of the 2/23/2016 Head Start Policy Council minutes for their review and **THEY WERE APPROVED WITH A MOTION FROM LEE ROBBERT, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

**ACCEPTANCE OF 3/14/16 EHS/HS MONTHLY REPORT**

Members were mailed a copy of the 3/14/16 EHS/HS monthly report and **IT WAS ACCEPTED WITH A MOTION FROM CLYDE THOUNE, SUPPORTED BY GERI NELSON; MOTION CARRIED.**

**APPROVAL OF ERSEA & DISABILITIES WORK PLANS**

Members received a copy of the Early Childhood Program ERSEA and Disabilities Work Plans and **THEY WERE APPROVED WITH A MOTION FROM SUSAN KLEIKAMP, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

**APPROVAL OF EXECUTIVE DIRECTOR'S REPORT**

Karen Wigand called on Julie Moberg who reported that federal monitors were here recently to complete the ERSEA and fiscal monitoring in the Early Childhood Program and that went well. The next review is scheduled for the week of 4/25/16 and will involve the classroom activities.

The Executive Director announced that this year is the 50<sup>th</sup> Anniversary of our local Head Start Program (nationally the program was introduced 51 years ago) and various activities are taking place to commemorate this milestone.

She also reported that one of our ECP classrooms took 4<sup>th</sup> place in the national "Head Start Read Aloud" challenge. The board asked that congratulations and kudos be passed along to all involved.

Lastly the Early Childhood Program will be holding an event on 6/1/16 to provide information on data in the program. All board members will be mailed information on the event.

**PUBLIC COMMENT**

There were no public comments.

**OTHER BUSINESS**

There was no other business

**ADJOURNMENT**

There being no further business the meeting ***ADJOURNED AT 12:50 P.M. WITH A MOTION FROM OMER DORAN, SECONDED BY DAN LAFOILLE; MOTION CARRIED.***

**THE NEXT MEETING IS THURSDAY MAY 12, 2016 AT 12:30 P.M.**

FINANCE COMMITTEE REPORT  
Tuesday, April 5, 2016  
11:00 a.m.

MINUTES

The following were present: Susan Kleikamp, Omer Doran, Bernie Lang, Tom Lippens, Dan LaFolle, Karen Wigand, Julie Moberg, Kris Thibeault and Cathy Pearson

The committee reviewed the CAA credit card charges in the amount of \$6,551.61 open charge accounts for February.

The committee reviewed the CAA February Accounts Payable Schedule and **it was approved with a motion from Tom Lippens, seconded by Omer Doran; motion carried.**

The committee reviewed the HRA credit card charges in the amount of \$609.09 and open charge accounts for February.

The HRA February Accounts Payable Schedules were reviewed and **Dan LaFolle moved to approve them, seconded by Bernie Lang; motion carried.**

Finance Director, Kris Thibeault, reviewed the February Finance report. She also reviewed the cost allocation plan that was mailed to the members and explained that this is the methodology for charging grants the appropriate amount for shared costs. The revised Cost Allocation Plan **was approved with a motion from Bernie Lang, supported by Tom Lippens; motion carried.** It was noted that this is another item that should be reviewed annually.

At the previous two Finance Committee minutes the ECP wage adjustments were reviewed and approved, but staff forgot to request that the adjustment be retroactive to 1/4/16. The committee was assured that the budget can afford the retroactive amount. After much discussion, **Bernie Lang moved to approve the ECP Wage Adjustments retroactive to 1/4/16, Tom Lippens seconded the motion but the motion did not carry.**

Approval of a wage adjustment for the HR Manager/Data Systems Administrator. Members were mailed a rationale for the increase and the wage recommendation for their review. **Dan LaFolle moved to approve the wage adjustment of the HR Mgr./Data Systems Administrator as proposed, seconded by Bernie Lang; motion carried.** The Executive Director reminded the Finance Committee, per the financial policies, wage adjustments only need to be approved by the Finance Committee and not the whole board.

Other Business:

Members were given the following copies: 1) 2/16/16 letter from the MI Dept. of Licensing & Regulatory Affairs 2) 3/25/16 letter to Attorney Terry Burkhardt from the National Labor Relations Board 3) 3/29/16 letter from the Wage and Hour Division of the Dept. of Labor. It was noted that these letters will be given to the full board and they will be notified that we have incurred attorney fees of approximately \$10,000 and that we may have more liability down the line.

The meeting adjourned @ 12:32 **with a motion from Tom Lippens, seconded by Omer Doran; motion carried.**

THE FINANCE COMMITTEE HAS REVIEWED THE FEBRUARY 2016 ACCOUNTS PAYABLE SCHEDULES FOR MDS COMMUNITY ACTION AGENCY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

HEAD START	\$	219,161
EARLY HEAD START		71,814
EARLY-ON CHILDHOOD		848
GSRP		22,484
ASSET & LIABILITY ACCOUNTS		24,837
TOTAL	\$	339,145

SIGNED *Jessie E. Kleiborn*  
(TREASURER)

DATE 4-5-16

**NOMINATING COMMITTEE MEETING**

**Thursday, April 7, 2016**

**11:30 a.m.**

**MINUTES**

The following were present: Omer Doran, Clyde Thoune, Myra Croasdell, Dave Anthony, Karen Wigand, Julie Moberg, Cathy Pearson

The committee reviewed the application from Peter Thoune to fill the vacancy in the Private Sector of Menominee County. Mr. Thoune is the Vice-President of Wells Fargo Bank and will be representing the financial community. ***Myra Croasdell moved to approve the appointment of Peter Thoune, seconded by Omer Doran. (Clyde Thoune abstained as he is related.)***

The committee also reviewed the election process for the July 7<sup>th</sup> annual board meeting. It was suggested that when the by-laws are reviewed that consideration be given to making the terms of officers more than one year.

The meeting adjourned at 11:45 with a ***motion from Omer Doran, seconded by Myra Croasdell; motion carried.***

*Menominee-Delta-Schoolcraft  
Human Resources Authority*

**GOVERNING BOARD MEETING**  
511 First Avenue North, Escanaba MI  
*Thursday, April 7, 2016*  
12:45 p.m.

**MINUTES**

The Chair called the meeting to order at 12:51 p.m. and a quorum was noted with the following present:

**BOARD MEMBERS**

Omer Doran, Schoolcraft  
Karen Wigand, Delta  
Myra Croasdell, Delta  
Susan Kleikamp, Menominee  
Dan LaFoilie, Schoolcraft  
Amanda Ely, Delta  
Andrea Raygo, Menominee  
Lee Robbert, Schoolcraft  
Tom Lippens, Delta  
Geri Nelson, Delta  
John Stapleton, Schoolcraft  
Ken Penokie, Delta  
Bernie Lang, Menominee  
Clyde Thoune, Menominee

**OTHERS**

Julie Moberg, Executive Director  
Cathy Pearson, Executive Assistant  
Myra Heslip, Early Childhood Director  
Theresa Nelson, RSVP Director  
Sarah Cantrell, RSVP Director Trainee  
Kris Thibeault, Finance Director  
Peggy Ramsden, FGP Director  
Connie Maule, SCP Director

**MEMBERS ABSENT**

David Moyle, excused  
Dave Anthony  
Craig Reiter, excused

Chair Wigand introduced and welcomed our two new board members, Andrea Raygo (Menominee Co.) and Amanda Ely (Delta Co.).

**APPROVAL OF MARCH 10, 2016 GOVERNING BOARD MINUTES**

Members received a draft of the 3/10/16 Governing Board minutes for their review. There were no questions and ***THEY WERE APPROVED WITH A MOTION FROM JOHN STAPLETON, SECONDED BY MYRA CROASDELL; MOTION CARRIED.***

**FINANCE COMMITTEE REPORT**

The committee reviewed the HRA February accounts Payable Schedule and recommends their approval. ***THEY WERE ACCEPTED WITH A MOTION FROM CLYDO THOUNE, SECONDED BY OMER DORAN; MOTION CARRIED.*** The committee also reviewed and revised the agency's cost allocation plan. ***JOHN STAPLETON MOTIONED TO ACCEPT THE FINANCE COMMITTEE REPORT, OMER DORAN SUPPORTED THE MOTION; MOTION CARRIED.***

### NOMINATING COMMITTEE REPORT

Karen Wigand called on Clyde Thoun who told the board that the Nominating Committee met today and reviewed the application of Peter Thoun to fill the vacancy in the Private Sector of Menominee County, representing financial institutions and they recommend his approval. **DAN LAFOILLE MOVED TO APPROVE THE APPOINTMENT OF PETER THOUNE TO REPRESENT FINANCIAL INSTITUTIONS IN THE PRIVATE SECTOR OF MENOMINEE COUNTY, SECONDED BY OMER DORAN; MOTION CARRIED.** The committee also discussed having the board officer terms made longer than one year. **THE NOMINATING COMMITTEE REPORT WAS ACCEPTED UPON A MOTION FROM OMER DORAN, SUPPORTED BY GERI NELSON; MOTION CARRIED.**

### APPROVAL OF ADVISORY COMMITTEE MINUTES

Members received copies of the following Advisory Committee minutes for their review:

- 2/26/16 Senior Companion Program Advisory Committee minutes
- 1/7/16 (Delta) & 2/9/16 (M/M) Retired & Senior Volunteer Program Advisory Committee minutes
- 3/8/16 (Mid-Co.) Senior Center Advisory Committee minutes

**THEY WERE APPROVED WITH A MOTION FROM LEE ROBBERT, SECONDED BY MYRA CROASELL; MOTION CARRIED.**

### ACCEPTANCE OF PROGRAM MONTHLY REPORTS

Members were mailed copies of the Senior Services and Weatherization Feb./March monthly program reports and **THEY WERE ACCEPTED WITH A MOTION FROM KEN PENOKIE, SUPPORTED BY SUSAN KLEIKAMP; MOTION CARRIED.**

### ACCEPTANCE OF CSBG ANNUAL REPORT FOR FY ENDING 9/30/2015

The Chair called on Julie Moberg who reviewed the CSBG Annual report for the fiscal year that ended 9/30/2015. **THE CSBG ANNUAL REPORT WAS ACCEPTED WITH A MOTION FROM KEN PENOKIE, SECONDED BY MYRA CROASELL; MOTION CARRIED.**

### APPROVAL OF MDS TO ADMINISTER THE WEATHERIZATION PROGRAM FOR ALGER & MARQUETTE COUNTIES

Karen Wigand called on the Executive Director who reminded the board that at the last meeting the possibility of us administering the Alger-Marquette Community Action Agency's Weatherization Program was discussed. After much consideration and an assurance from the Bureau of Community Action and Economic Opportunity that we would not lose slots in our counties as a result of this, we have decided to administer this program. The grant cycle is for 3 years with two 3 year extensions beyond that. Mr. LaFoille suggested that we notify the county boards regarding this change. **MR. LAFOILLE MOVED TO APPROVE MDS TO**

**ADMINISTER THE WEATHERIZATION PROGRAM FOR ALGER & MARQUETTE COUNTIES, SUPPORTED BY KEN PENOKIE; MOTION CARRIED.**

**AUTHORIZATION TO APPLY TO ADMINISTER THE SCHOOLCRAFT COUNTY CDBG HOUSING PROGRAM**

The Chair called on Julie Moberg who informed the board that last fall we were approached by the Chair of the Schoolcraft County Commissioners to see if it would be feasible for our agency to administer the CDBG Housing Program for Schoolcraft County as they have had difficulty in finding an administrator to run the program effectively. Mr. LaFoilie indicated that some of the old liens and paperwork from the previous grants may not be in good order. The Executive Director noted that Naomi Fletcher, who administers the Delta County CDBG Grant has been in contact with the Schoolcraft County contact person and feels it is manageable. **MR. LAFOILLE MOVED TO AUTHORIZE OUR AGENCY TO APPLY (WITH CAUTION) TO ADMINISTER THE SCHOOLCRAFT COUNTY CDBG HOUSING PROGRAM, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

**BOARD TRAINING: ROLES & RESPONSIBILITIES OF GOVERNING BOARD MEMBERS**

Karen Wigand called on Julie Moberg who reviewed the handout given to members on Roles and Responsibilities of board members as well as explaining the tripartite board requirements.

**APPROVAL OF EXECUTIVE DIRECTOR'S REPORT**

Karen Wigand called on Julie Moberg who reported that we have received another \$50,000 in deliverable fuel funds and another \$5,000 to assist with heat and utilities.

The Executive Director reminded the members that our current Adult Day Services Director has submitted his resignation and we have made an offer to Kristine Scheider-Trotter to fill the position.

She told the board that we continue to work through issues with the Personal Care Program. We are now working with three government agencies on complaints from one past employee. They are: US Wage and Hour, the State OSHA Dept. for Wage and Hour and the National Labor Relations Board. If any board member would like more detail on these complaints, feel free to see the Executive Director. She asked for guidance from the board on allocating an amount to cover attorney fees and indicated we have already incurred \$10,000 in attorney fees. It was noted that we have Errors and Omissions Insurance but the deductible is \$25,000. The board authorized the Executive Director to use her discretion in continuing to utilize our attorney as needed and just keep the board updated.

Members were given a handout from the Dept. of Labor noting that regulations regarding what qualifies someone as an exempt or non-exempt (salaried or hourly) employee is changing in July and this will affect several of our employees.

***TOM LIPPENS MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT,  
SUPPORTED BY MYRA CROASELL; MOTION CARRIED.***

**PUBLIC COMMENT**

There were no public comments.

**OTHER BUSINESS**

The Chair called on Clyde Thoun who asked for an explanation regarding the role of Advisory Committees and was told they are advisory only and not policy makers.

**ADJOURNMENT**

There being no further business the meeting ***ADJOURNED AT 1:42 P.M. WITH A MOTION  
FROM JOHN STAPLETON, SECONDED BY MYRA CROASELL; MOTION CARRIED.***

**THE NEXT MEETING IS THURSDAY MAY 12, 2016 AT 12:30 P.M.**

THE FINANCE COMMITTEE HAS REVIEWED THE FEBRUARY 2016 ACCOUNTS PAYABLE SCHEDULES FOR HUMAN RESOURCES AUTHORITY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

SENIOR CITIZENS	\$	125,913
VOLUNTEER PROGRAMS		40,639
NUTRITION		97,815
STATE & LOCAL PROGRAMS		89,576
ENERGY AND HOUSING		7,505
ASSET & LIABILITY ACCOUNTS		39,012

TOTAL \$ 400,460

SIGNED *Susan E. Klebamp*  
(TREASURER)

DATE 4-5-16

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**April 14, 2016 - 4:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

J. Nelson, Chairperson, called the meeting to order at 4:00 p.m. Bill Adrian conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet		X		Nelson, John	X		
Hofer, Millie	X			Peretto, Patti	X		
Luhtanen, Joan		X		Phillips, Patricia		X	
Martin, Ann	X			Spence, Christine		X	
Negro, Mari	X			Zevitz, Michael Dr.	X		

**REPRESENTING ADMINISTRATION:** J. McCarty, B. Adrian, C. Adrian

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all

**PUBLIC COMMENTS** - No public comments

**APPROVAL OR AMEND AGENDA**

Chair Nelson asked for approval or amendment of agenda.

**ACTION:** Moved to approve the agenda as presented.

**Motion by:** A. Martin, supported by M. Negro to approve the agenda. **Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINTUES**

Chair Nelson asked for a motion to approve the March 24, 2016 regular Board meeting minutes.

**ACTION:** Moved to approve the regular Board meeting minutes as presented.

**Motion by:** M. Hofer, supported by M. Zevitz to approve the minutes. **Motion carried unanimously.**

Jennifer McCarty, Northpointe CEO, took over the meeting as election of officers took place.

**ELECTION OF OFFICERS** - Nomination from the Floor

- Jennifer McCarty opened the floor for nominations for the position of Chairperson.

**ACTION:** A motion was made by M. Negro, supported by M. Hofer to nominate John Nelson for Chairperson.

Ms. McCarty called for any other nominations three times.

**ACTION:** A motion was made by M. Negro, supported by A. Martin to close nominations for Chairperson and cast a unanimous ballot for John Nelson as Chairperson. **Motion carried unanimously.**

John Nelson, as newly elected Chairperson, assumed the Chairperson position.

- Chairperson Nelson opened the floor for nominations for the position of Vice-Chairperson.

**ACTION:** A motion was made by J. Nelson, supported by M. Negro to nominate Joan Luhtanen for Vice-Chairperson.

Chairperson Nelson called for any other nominations three times.

**ACTION:** A motion was made by A. Martin, supported by M. Hofer to close nominations for Vice-Chairperson and cast a unanimous ballot for Joan Luhtanen as Vice-Chairperson.

**Motion carried unanimously.**

- Chairperson Nelson opened the floor for nominations for the position of Secretary.  
**ACTION:** A motion was made by A. Martin, supported by M. Hofer to nominate Mari Negro for Secretary.  
 Chairperson Nelson called for any other nominations three times.  
**ACTION:** A motion was made by M. Hofer, supported by M. Zevitz to close nominations for Secretary and cast a unanimous ballot for Mari Negro as Secretary. **Motion carried unanimously**
- Chairperson Nelson opened the floor for nominations for the position of Treasurer.  
**ACTION:** A motion was made by M. Negro, supported by M. Hofer to nominate Chris Spence for Treasurer.  
 Chairperson Nelson called for any other nominations three times.  
**ACTION:** A motion was made by A. Martin, supported by M. Zevitz to close nominations for Treasurer and cast a unanimous ballot for Chris Spence as Treasurer. **Motion carried unanimously**

**PRESENTATION** - New Northpointe Website

Presentation on the new Northpointe website was conducted by Brent Johnson of the IT Dept. He reviewed with the Board the new website that is user friendly, works well with any computer, smart phone, iPad or tablet. The new website will be implemented soon.

**ACTION ITEMS**

**Finance**

- a) Check Disbursement Report-February, 2016  
**ACTION:** A motion was made by A. Martin supported by M. Hofer to approve the check disbursement report. **Motion carried unanimously.**
- b) Financial Statement-February, 2016  
**ACTION:** A motion was made by M. Hofer supported by M. Negro to approve the financial statement. **Motion carried unanimously.**
- c) Final Financial Statement for 9/30/15  
**ACTION:** A motion was made by M. Negro supported by A. Martin to approve the final financial statement for 9/30/15. **Motion carried unanimously.**
- d) Contracts-March, 2016

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Grand Traverse Industries	Vocational Services	4/1/16-3/31/17	Supported/Integrated Employ. 1:1 Staffing \$4.63/unit/15 min.  Supported Employ. \$30.00/hr.  Skill Build. \$12.00/hr.	Same	n/a
B.	NorthCare	After-Hours Emergency Phone Screenings	1/1/16-auto renewal	\$5.63/call	Same	n/a
This is a renewal for after-hours phone services. Northcare contracts with Gryphon Place for the services for the entire U.P. and is divided by call throughout the CMH's.						
C.	Bedford Specialized Care Inc.	CLS/Supported Housing	2/22/16-2/21/17	n/a	\$95.00/diem	n/a
This is a new residential contract for a home downstate to assist one Individual with living independently.						

D.	TRICO Opportunities Inc.	Agency With Choice	4/1/16-9/30/16	Rate determined in authorization in the NBHS Indiv. Plan of Service. Trico will be pd. wages of Respite and CLS workers and; \$125.00/mo. for each Indiv./Managing Employer file maintained by TRICO; and a one-time \$175.00 set up fee for new files. \$40.00/hr. for training provided to employees.	Same	n/a
This is a renewal agreement for 6 months. Through self-determination Individuals can have their respite and/or CLS workers employed through TRICO instead of the Fiscal Intermediaries downstate.						
E.	Goodwill Industries	Cleaning	6/1/16-5/31/17	\$250.00/week	Same	n/a
This is a renewal agreement for cleaning the Menominee office building.						
F.	Penny Gregg	Speech Therapy	6/1/16-5/31/17	\$75.00/hr.	Same	n/a
This is a renewal for a speech and language contract up to 200 hours per year.						
G.	LB MedWaste Services	Waste Pick-Up	1/1/16-12/31/16	\$62.13/EOM	\$63.99/EOM	\$1.86/EOM increase
This is a renewal agreement for hazardous waste pick-up for all counties. (EOM) every other month.						

**ACTION:** A motion was made by P. Peretto supported by M. Zevitz to approve the contracts.

**Motion carried unanimously.**

• **Northpointe Board Appointments**

a) **Parliamentarian**

J. Nelson asked if there were any Board members interested in serving as Parliamentarian for the Board.

M. Negro stated that she would be interested in serving as Parliamentarian if no one else was interested.

J. Nelson appointed Mari Negro as Parliamentarian.

b) **NorthCare Governing Board**

J. Nelson asked if there were any Board members interested in serving on the NorthCare Governing Board.

P. Peretto stated that Joan Luhtanen was interested in serving on the NorthCare Governing Board to represent Iron County. J. Nelson and M. Negro stated they are interested in continuing on the NorthCare Governing Board to represent Menominee County if there are no interested or available Dickinson County Board members. There are no available Dickinson County Board members.

Appointed to the NorthCare Governing Board were John Nelson, Mari Negro and Joan Luhtanen.

c) **Recipient Rights Committee**

J. Nelson asked if there were any Board members interested in serving on the Recipient Rights Committee.

M. Negro stated she was interested in serving on the Rights Committee. John Nelson appointed Mari Negro to the Recipient Rights Committee.

d) **Great Lakes Executive Committee**

J. Nelson asked if there were any Board members interested in serving on the Great Lakes Executive Committee. John Nelson appointed Joan Luhtanen to serve on the Great Lakes Executive Committee.

e) **Great Lakes Conference Voting Delegates**

J. Nelson stated that any Board member attending the conference will be a voting delegate and if more than 4 Board members attend then 4 Board members will be selected at that time.

**ACTION:** A motion was made by A. Martin supported by M. Hofer to approve the above appointments.  
**Motion carried unanimously.**

Jennifer McCarty conducted New Business as follows:

**NEW BUSINESS (Discussion only)**

• **Finance**

a) Contracts-April, 2016

The following contracts were reviewed:

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate
A.	St. Jude's AFC	Specialized Residential	3/1/16-2/28/17	\$56.23/diem	\$60.50/diem

This is a renewal agreement originally submitted 1/28/16. This is an increase due to the Individuals level of needs. This request is for one Individual.

B.	Services Unlimited	Lawn Care	5/1/16-11/30/16	\$50/event	Same
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This renewal is for lawn care services at the Maple Ridge home in Stephenson.

C.	Stuart T. Wilson, CPA,PC	Fiscal Intermediary	4/1/16-3/31/17	Rates for Individuals who engage their own support staff is \$135/mo. Rates for Individuals who do not engage their own staff is \$35/mo. per Individual. Respite is \$7-\$30/monthly depending on budget.	Same with the exception of: Rates for Individuals who do not engage their own staff is \$50/mo. per Individual.
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This is a renewal agreement for fiscal intermediary services through self-determination. The Purchase of Service Rate for other CMH's is \$50/mo. This increase is per the request of the Provider.

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Waste Management	Garbage Pick-Up	4/1/16-3/31/17	\$1216.74/mo.	\$375.61/mo.	\$841.13/mo. decrease

This agreement was tabled at the Board meeting dated 3/24/16.

This is a renewal agreement for Boyington, Iron River and Menominee offices. This decrease is due to renegotiation of contract rates.

**ACTION:** A motion was made by M. Negro supported by M. Zevitz to move the contracts including Waste Management to an action item.

**ROLL CALL VOTE:**

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>MEMBER</u>	<u>YES</u>	<u>NO</u>
Hofer, Millie	X		Nelson, John	X	
Martin, Ann	X		Peretto, Patti	X	
Negro, Mari	X		Zevitz, Michael	X	

**Motion carried unanimously.**

**ACTION:** A motion was made by M. Negro supported by A. Martin to approve all four contracts.  
**Motion carried unanimously.**

- **MDHHS Contract Amendment**  
Reviewed the MDHHS contract amendment that is due 5/1/16 to the State. The amendment includes an update in the trauma policy, continuing education for Recipient Rights Officer and some technical changes to the Rights Appeal process regarding timelines and CMHSP reporting requirements. Discussion ensued. Consensus of the Board is that this item will move forward to the next meeting for approval.  
**Outcome: Action item for next month**
- **CEO Evaluation Form**  
Reviewed suggested revisions to the CEO evaluation form. Discussion ensued. Consensus of the Board is another draft will be completed and reviewed again by the Board.
- **Strategic Plan**  
Discussion ensued regarding updating the Strategic Plan. Consensus of the Board is to have the Operations Team review the Strategic Plan and then bring it to the full Board for review.
- **Employee Survey Questionnaire**  
This survey was requested by the Board for employee feedback. Discussion ensued with questions addressed.

**ACTION:** A motion was made by M. Negro supported by M. Hofer to move Employee Survey Questionnaire to an action item.

**ROLL CALL VOTE:**

<u>MEMBER</u>	<u>YES</u>	<u>NO</u>	<u>MEMBER</u>	<u>YES</u>	<u>NO</u>
Hofer, Millie	X		Nelson, John	X	
Martin, Ann	X		Peretto, Patti	X	
Negro, Mari	X		Zevitz, Michael	X	

**Motion carried unanimously.**

**ACTION:** A motion was made by M. Negro supported by M. Hofer to adopt and implement the Employee Survey Questionnaire. **Motion carried unanimously.**

- **On-Call Position Pay Scale**  
Reviewed proposed pay scale for salaried on-call position. Discussion ensued with questions addressed. Consensus of the Board is to have more information gathered by the Administrative team.  
**Outcome: Action item for next month.**
- **Wage Scale Policy**  
Reviewed request by the Ad Hoc Committee for a revision to the Wage Scale policy with the following statement "Staff moving from a five step wage scale to an eight step way scale due to acceptance of a position with management responsibilities will have no less than \$1.50 per hour increase in wage to adequately reflect the change in job duties assigned, not to exceed the top of the designated pay scale". Discussion ensued with questions addressed. Consensus was the Board will review further.  
**Outcome: Action item for next month**
- **Midnight/Weekend Differential**  
Reviewed recommendations made by the Ad Hoc Committee to have a midnight/weekend differential pay scale. Discussion ensued and questions addressed. Consensus of the Board was more information will be gathered regarding budget issues, etc. and discuss at the next Board meeting.
- **CEO Report**  
Northpointe Updates:
  - Representative Ed McBroom and Lynda Zeller, Deputy Director, Behavioral Health & Developmental Disabilities division of MDHHS have expressed interest in attending a special Board meeting at Northpointe to discuss concerns related to the budget and service requirements. Tentative date is scheduled for June 6th.
  - Bellin contract not yet executed as approved by the Board. Bellin does not have the technology capabilities need to support reporting to UMR as required by the new Affordable Care Act rules/regulations.
  - J. McCarty will be attending the Annual Rural Health Conference April 21-22.

- Tobacco Free Campus Taskforce: Meeting held with Katie Maxon from DCHS to learn about their process for becoming smoke free. Taskforce has met and are seeking out further members.
- Cost Savings/Efficiency Efforts were presented to the Board for information.

Regional/State Updates:

- System Redesign Workgroup: J. McCarty is a member of this state work group with the purpose of this group targeted toward examining fundamental principles that would drive the FY-17 budget.
- Regional Directors will be meeting in person this spring/early summer to discuss any regional issues and efficiencies that can be made.

John Nelson, Chairperson, assumed the Chairperson position.

**MISCELLANEOUS BOARD/COMMITTEE REPORTS**

- Ad Hoc Committee Meeting 3/23/16
- Stakeholder Committee Meeting 4/5/16
- NorthCare Meeting Minutes 3/9/16
- Northpointe FY-2015 Annual Audit Report (presentation scheduled for 4/28/16)

Consensus of the Board is to place the above reports on file.

**PUBLIC COMMENTS** - No public comments

**BOARD COMMENT** - None

**ADJOURN**

A motion was made by A. Martin, supported by M. Zevitz to adjourn the meeting.

**Motion carried unanimously.**

Meeting adjourned at 5:40 p.m.

The next regular Board meeting is scheduled for Thursday, April 28, 2016 in Kingsford, Michigan at 4:00 p.m.

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John Nelson, Chairperson

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Mari Negro, Secretary

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Cindy Adrian, Administrative Assistant

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**April 28, 2016 - 4:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

J. Luhtanen, Acting Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet	X*			Nelson, John		X	
Hofer, Millie	X*			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia	X		
Martin, Ann		X		Spence, Christine	X		
Negro, Mari	X*			Zevitz, Michael Dr.			X

\*video television conference from the Northpointe Menominee office

**REPRESENTING ADMINISTRATION:** J. McCarty, B. Adrian, C. Adrian

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all.

**PUBLIC COMMENTS** - No public comments

J. Luhtanen welcomed Joe Stevens, Board of Commissioner, who is attending meeting on behalf of Ann Martin.

**APPROVAL OR AMEND AGENDA**

Chair Luhtanen asked for approval or amendment of agenda.

**ACTION:** Moved to approve the agenda as presented.

**Motion by:** M. Negro, supported by M. Hofer to approve the agenda.

**Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

Chair Luhtanen asked for a motion to approve the April 14, 2016 regular Board meeting minutes.

**ACTION:** Moved to approve the regular Board meeting minutes as presented.

**Motion by:** P. Peretto, supported by P. Phillips to approve the minutes.

**Motion carried unanimously.**

**PRESENTATION** - FY-2015 Annual Audit Report - Alan Stotz

Joan Luhtanen introduced Mr. Alan Stotz, auditor from Anderson, Tackman & Co. Mr. Stotz reviewed the Northpointe FY-2015 Audit Report. Questions were addressed by Mr. Stotz.

**ACTION ITEMS**

• **MDHHS Contract Amendment**

**ACTION:** A motion was made by M. Negro supported by C. Spence to approve the MDHHS Contract Amendment. **Motion carried unanimously.**

• **On-Call Position Pay Scale**

**ACTION:** A motion was made by M. Negro supported by M. Hofer approving the On-Call Position Pay Scale. **Motion carried unanimously.**

• **Wage Scale Policy**

**ACTION:** A motion was made by M. Negro supported by P. Peretto approving the Wage Scale Policy. **Motion carried unanimously.**

Jennifer McCarty conducted New Business as follows:

**NEW BUSINESS (Discussion only)**

- **Finance**

a) Check Disbursement Report-March, 2016

No questions regarding the check disbursement report. No discussion. Consensus of the Board is that this item will move forward to the next meeting for approval.

**Outcome: Action item for next month**

b) Financial Statement-March, 2016

No questions regarding the financial statement. No discussion. Consensus of the Board is that this item will move forward to the next meeting for approval.

**Outcome: Action item for next month**

c) Contracts-April 28, 2016

The following contracts were reviewed:

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Trico	Cleaning	4/25/16- 4/24/17	\$77.25/day	\$80.57/day	Increase \$3.32/day
This is a contract renewal with Trico for cleaning at 701 and 715 Pyle Drive. This rate change is due to an increase in minimum wage. Estimated annual increase \$863.20. *Please note this renewal request was received on 4/15/16.						
B.	Trico	Lawn Services	4/25/16- 4/24/17	701 & 715 Pyle Dr. and The Pines \$123.60, Hughitt St. \$20.00, Belgium Pointe \$90.00, The Lighthouse \$50.00 These prices are per occurrence.	701 & 715 Pyle Dr. and The Pines \$178.50, Hughitt St. \$21.72, Belgium Pointe \$97.74, The Lighthouse \$54.30. These prices are per occurrence. \$10.50/hr/person for add. work	\$54.90 increase \$1.72 increase \$7.74 increase \$4.30 increase All increases are per occurrence. \$10.50/hr/person for add. work
This is a contract renewal with Trico for lawn care services. These rate changes are due to an increase in minimum wage in Sept. 2014 and Jan. 2016 and to cover rising costs. Estimated annual increase \$1,442.00. *Please note this renewal request was received on 4/15/16.						

Consensus of the Board is that the contracts will move forward to the next meeting for approval.

**Outcome: Action item for next month**

- **Written Plan for Professional Services**

Reviewed and discussed revised Written Plan for Professional Services. Main revisions are regarding the Autism Benefit Program. Consensus of the Board is to move this forward to the next meeting for approval.

**Outcome: Action item for next month**

- **Accessibility and Accommodations Plan**

Reviewed and discussed Accessibility and Accommodations Plan revisions. Consensus of the Board is to move this forward to the next meeting for approval.

**Outcome: Action item for next month**

- **Midnight/Weekend Differential**

Cost analysis information from Ad Hoc Committee meeting presented for Board review/discussion.

Recommendation of Ad Hoc Committee was to gather costing information on a wage differential for afternoon shift and for midnight shift for review of the full Board.

**Outcome: Informational – for continued discussion**

- **CEO Evaluation - Edited**

Reviewed edited CEO Evaluation form. No further revisions recommended.

**Outcome: Action item for next month**

- **CEO Report**

Northpointe Updates:

-Tobacco Free Campus Taskforce - Workgroup formed to address main components of implementation.

-Employee Survey - Survey sent to staff 4/15/16 with deadline for submission May 6, 2016.

-New Northpointe Website went live 4/15/16.

-Meeting with Representative McBroom - Bill Slavin has been in contact with Representative Ed McBroom to discuss possibility of similar meetings in other areas of the region. Final plans have yet to be determined.

Regional and State Updates:

-NorthCare Access staff will be providing an in person training on May 6th to Northpointe staff regarding service eligibility criteria and second opinion process.

-Conflict Free Case Management State Workgroup - No decisions yet met made regarding recommendations to the State for regulatory requirements.

-Cost Savings/Efficiency Efforts - Ad Hoc Committee meeting regarding concerns with difficulty filling paraprofessional positions; posting for a floater position through Facebook page for free versus posting in the newspaper.

-Employee Survey Welcome Letter - Reviewed by Board.

Joan Luhtanen, Acting Chairperson, assumed the Chairperson position.

**MISCELLANEOUS BOARD/COMMITTEE REPORTS**

- **Recipient Rights Semi-Annual Report and Minutes 4/18/16**

Reviewed and discussed Semi-Annual Rights Report. Questions regarding medication errors were addressed. Board requested follow up on the medication errors and Plan of Correction. Above reports placed on file.

**PUBLIC COMMENTS** - No public comments

**BOARD COMMENT**

J. Luhtanen thanked Mr. Stevens, Board of Commissioners, for attending the meeting on behalf of Ann Martin.

J. Luhtanen stated May is Mental Health Month. This will be discussed at the Operations Team meeting.

J. Stevens stated he has attended meetings in D.C. for National Association of Counties and Michigan Association of Counties and main topic of discussion was mental health.

**ADJOURN**

A motion was made by M. Negro, supported by P. Phillips to adjourn the meeting.

**Motion carried unanimously.**

Meeting adjourned at 4:55 p.m.

The next regular Board meeting is scheduled for Thursday, May 12, 2016 in Kingsford, Michigan at 4:00 p.m.

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Joan Luhtanen, Acting Chairperson

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Mari Negro, Secretary

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Cindy Adrian, Administrative Assistant

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	<b>Ameriprise Financial</b>
<b>DEPARTMENT:</b>	<b>Administration/Clerk</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
An Ameriprise Financial Advisor met with the County Administrator and County Clerk regarding supplemental retirement options for county employees. These supplemental retirement options would be employee contributions only, NO COUNTY CONTRIBUTIONS, thus employee driven. The Financial Advisor is a local person looking to serve local people.	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **06/10/2016**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

# The Variable Annuity Life Insurance Company

Financial Strength and Stability

SAVING : INVESTING : PLANNING

When choosing a retirement plan provider, investors seek a company with a stable history and the ability to meet its financial obligations. The Variable Annuity Life Insurance Company has been in business for over 50 years and currently serves more than 23,000 employer groups and nearly 2 million people. We commit to the same unchanging standard of service we have delivered since our founding in 1955.

### Our financial strength:

- > As of December 31, 2015, VALIC had more than \$84.4 billion in total participant assets under management, including more than \$3.4 billion of capital, surplus and asset reserves.
- > The VALIC general account supports only obligations of VALIC, and not any obligations of a parent company.
- > All general account assets are invested in accordance with state regulations, which include conservative investment requirements intended to help minimize the risk to client assets and maximize the insurer's ability to pay claims from that account.
- > VALIC has received strong financial strength ratings from independent ratings agencies, reflecting the company's financial stability and ability to meet obligations to its policyholders and others. For detailed information on specific insurer ratings please visit VALIC.com.

Ratings do not reflect and are not indicative of the variable portfolio's performance. Only the variable annuity's fixed account rates, protection features and income payments are backed by the claims-paying ability of the issuer. Ratings can be objective indicators of a company's financial strength and can provide a relative measure to help investors select the best insurer for their needs.

### Financial Strength Ratings

as of 01/27/2016

Agency	Rating	Descriptor	Definition
A.M. Best	<b>A</b>	Excellent	"Assigned to companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations."
Fitch	<b>A+</b>	Strong	"Denotes a low expectation of ceased or interrupted payments. They indicate strong capacity to meet policyholder and contract obligations on a timely basis. This capacity may, nonetheless, be more vulnerable to changes in circumstances or in economic conditions than is the case for higher ratings."
Moody's	<b>A2</b>	Good	"Insurance companies rated A offer good financial security. However, elements may be present which suggest a susceptibility to impairment sometime in the future."
S&P	<b>A+</b>	Strong	"An insurer rated 'A' has STRONG financial security characteristics, but is somewhat more likely to be affected by adverse business conditions than are insurers with higher ratings."

Ratings are current as of 01/27/2016 and subject to change at any time. Standard & Poor's 21 ratings are a measure of claims-paying ability and range from AAA (Extremely Strong) to R (Regulatory Action). Moody's Investors Service's 21 ratings are a measure of financial security and range from Aaa (Exceptional) to C (Extremely Poor). A.M. Best's 15 ratings are a measure for claims-paying ability and range from A++ (Superior) to F (in Liquidation). Fitch Ratings' 21 ratings are a measure of insurer financial strength and range from AAA (Exceptionally Strong) to C (Distressed).

**Our history of leadership:**

- > VALIC enrolled the first public school district into a 403(b) retirement savings program in 1964.
- > We were the first to offer fixed and variable annuities with public funds in the 403(b) marketplace.
- > In 2001, we pioneered the use of independent third-party investment advice and automated portfolio management services under the SunAmerica advisory opinion from the U.S. Department of Labor.
- > Introduced RetirementManager® — the first turnkey compliance and regulatory solution for plan sponsors that takes the weight of those critical functions off plan administrators' shoulders.
- > We continue to be a leading provider of retirement plans to the K-12 market and today we are a market leader in the higher education and healthcare markets.<sup>2</sup>

<sup>2</sup> Source: LIMRA SRI Not-for-Profit Retirement Market Survey 09/30/15.

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VC 22562 (03/2016) 198580 EE

**VALIC®**

# Building an exceptional retirement program

Establishing and maintaining a retirement program can be time-consuming and complex. It is also one of the most important benefits you can offer employees.

In fact, retirement benefits often count as much as salaries when you're competing to attract top-notch job applicants. So you want the best retirement program you can afford in your benefits package, one that will help you attract and retain employees — and help them retire comfortably.

You also want plan options that offer your business the greatest flexibility, best value and ease of administration. That's why selecting VALIC as your service provider could be the best decision you make this year. We will work with your advisor to help you create a retirement program tailored to fit your organization's goals. Then, in concert with your advisor, we can help you maintain that program with training, education, dedicated financial advisors, and updates on market and regulatory changes.

This is a summary, intended to provide highlights of our expertise, the advantages to partnering with us and our comprehensive services.

## **Flexibility**

We listen to your organization's goals, then work with your advisor to help you design the retirement package appropriate for you and your employees.

We can help create just the right mix from an array of tax-qualified plans funded by mutual funds.

## **Confidence**

VALIC is an industry leader\* with the experience and relationships to help develop plans that your employees will value and that keep plan costs and complexity to a minimum.

We manage long-term investment programs and our expertise and experience will be of value in multiple markets including healthcare, education, government and for-profit institutions.

\* Source: LIMRA SRI Not-for-Profit Retirement Market Survey 12/31/13.

# VALIC expertise

VALIC has specialized in providing tax-advantaged retirement plans for more than 50 years. That's why we are able to offer an array of innovative and valued defined-contribution retirement plans for multiple market segments.

## **Pioneering retirement plans**

In 1964, VALIC partnered with the Miami-Dade County public school system to offer the nation's first 403(b) plan to employees. The 403(b) retirement savings vehicle has positively impacted the lives of millions of employees across the country.

We continue to introduce innovative new products and services to meet the changing needs of advisors, plan sponsors and employees.

## **Industry expertise**

Supporting an experienced staff of professionals, VALIC has retained two of the nation's leading experts on retirement plans:

- > Bob Architect, Vice President of Compliance and Market Strategy
  - Senior tax law specialist with IRS Employee Plans Division (1975 to 2009)
  - Responsible for drafting 403(b) regulations as well as a number of guidance pieces affecting the retirement plan marketplace
- > Richard Turner, Associate General Counsel and Vice President, AIG Life and Retirement
  - Former member of the U.S. Department of Labor's Advisory Council on Employee Welfare and Pension Benefit Plans (otherwise known as the ERISA Advisory Council)
  - Leads a team of tax, benefits and ERISA professionals at VALIC

# Why VALIC?

We work with advisors to help plan sponsors create unique plans through a wide choice of retirement plan services. Through ongoing education programs, we provide the tools and resources you and your advisor can use to offer a highly valued and competitive plan.

## **The right service model**

Based on more than a half-century of experience, we can help you and your advisor develop a cohesive, suitable and meaningful plan and a coordinated, comprehensive and objective financial education program.

## **Administrative assistance**

Our transition and technical support staff can provide helpful administrative assistance. VALIC clients can benefit from our vendor-neutral Retirement Manager solution which helps you manage multiple retirement plans and vendors to keep your organization in compliance. We offer multiple levels of service to match the needs of your organization.

Retirement Manager can help:

- > Mitigate compliance administration headaches
- > Reduce costs of plan administration and compliance
- > Provide professional compliance solutions from an experienced industry leader
- > Ensure secure data transfer
- > Meet important compliance requirements
- > Simplify multivendor plan reports for current and legacy vendors
- > Keep ahead of future regulatory changes

## Comprehensive services

Whether you decide to take advantage of our lower-cost, standard administrative services or our competitively priced full-plan administrative services, VALIC will service your plan efficiently, effectively and accurately.

### **Establishing your plan**

We help you identify the most appropriate plan types, investment platforms, plan services and investment options necessary to develop a retirement program that meets your plan objectives.

### **Ongoing education**

You receive a wide variety of timely and essential communications, tools and resources all aimed at keeping you informed and ensuring efficient administration of your plan.

### **Assigned plan sponsor service team**

- > Dedicated, professional account management team
- > Expertise assisting with plan design of 403(b), 401(a), 457 and 401(k)
- > Experienced with executive deferred compensation plans

### **Administrative outsourcing solutions**

- > Pre-approved transaction processing for loans, hardships and death claims
- > Online enrollment
- > Automated feedback file for enrollment and deferral changes
- > Plan document services
- > Assistance with your plan administration
- > Signature-ready Form 5500 reports (if applicable)

### **Thorough information and reporting services**

- > Plan sponsor website
  - Secure, on-demand access to plan information
  - Robust reporting capabilities
  - Standard and ad hoc reporting capabilities
  - Secure access to plan and participant level information

### **Effective communications**

- > Focus on industry trends and plan news
  - Quarterly e-newsletter
  - Ad hoc topical email communications
  - "New & Noteworthy" section on Plan Sponsor Online website
  - Informative webinars

# VALIC advantages

## Fee transparency

We strive to match fees to the services that support employees' efforts to save for retirement. We provide fee transparency at the plan sponsor level by outlining all revenue sources we have in the plan, and disclosing revenue in our multiple fixed account offerings.

## Fee equalization

We have a method to help even out the amounts participants pay toward the plan's administrative expenses. Rather than "top off" the revenue sharing amount so that each participant ultimately pays the same amount in total, our fee equalization approach is completely transparent. Revenue sharing from mutual funds is returned to participants who invested in those funds and shown as a separate transaction. Plan administrative expenses are assessed across participants and shown as a separate transaction.

- > Administrative fees are charged to participants each quarter.
- > For investments where the fund company provides reimbursements, such reimbursements are credited back on a quarterly basis to individual participants whose account(s) are active and had assets in those investments during the quarter. The credits are based on a daily average in that investment.

Therefore, participants see a "credit" for their applicable revenue sharing and a "charge" for the agreed-upon administrative fee.

## Automated account access

We offer smartphone access via our free, downloadable VALIC mobile apps for iPhone® and Android™-based phones, as well as transactional capabilities with our iPad® app. Participants can track not only their plan account, but all other assets as well by using our account aggregator service.

## Featured product

### Guaranteed retirement income

IncomEdge® is a single-premium deferred income annuity

- > Funded by assets in qualified plans (ERISA and non-ERISA)
- > Minimum premium \$20,000  
Maximum \$500,000

### Annuity options

- > Income start date\*
  - One-time ability to change start date plus/minus five years from original start date
- > Payment type and frequency
- > Death benefit
- > Inflation increase

**Participant statement** will show premium paid, options selected and benefit amount.

All guarantees are backed by the claims-paying ability of The Variable Annuity Life Insurance Company.

Deferred-income annuities permanently convert purchase payment into a guaranteed income stream.

\* Elections of income start dates and forms of annuity are subject to plan limitations, including limitations on in-service distributions where applicable.

# Retirement plans

Explore the different types of retirement plans administered by VALIC.

## Side-by-side plans

**Provide your employees a path to a more financially secure retirement by offering a combination of the various tax-qualified plan types, where applicable.**

## 403(b) plan

Open to public education employers and private not-for-profit 501(c)(3) organizations, 403(b) plans are funded by the employee through elective contributions (pretax and/or Roth), and by the employer on a nonelective, matching or discretionary basis. Interest and earnings on employee and employer contributions are tax deferred. Contributions to the plan are subject to federal limitations. Contributions and earnings are generally taxed at withdrawal; federal restrictions and federal penalties may apply to early withdrawals. 403(b) plans generally invest contributions in annuity contracts and mutual funds in custodial accounts.

## 457(b) deferred compensation plans — Govt.

Deferred compensation plans for state and local governments are authorized under Internal Revenue Code Section 457(b). Basically, these plans allow employees to defer some portion of current income until retirement, providing a current tax advantage and tax-deferred growth. Contributions are limited. Contributions and earnings are taxed at withdrawal, and federal restrictions apply to early withdrawal. 457(b) plans may offer a broad range of investment alternatives including annuity contracts and mutual funds.

## 401(a) plan

VALIC also services Money Purchase Pension and Profit-Sharing plans. These plans allow you to offer extra retirement savings to your employees, and your contributions grow tax deferred until distribution. These plans offer an array of innovative investment options from well-known investment managers.

## 401(k) plan

Open to all non-governmental employers and grandfathered state and local government employers (if plan was adopted before May 5, 1986). A 401(k) is a profit-sharing plan with the added feature of employee elective deferral contributions. Interest and earnings on employee and employer contributions are tax deferred. Contributions to the plan are subject to federal limitations. Contributions and earnings are generally taxed at the time of withdrawal, and federal penalties may be levied for early withdrawal. 401(k) plans may offer a broad range of investment alternatives including annuity contracts and mutual funds.

## 415(m) plan

These plans can permit public employers to make contributions in excess of the limitations that apply to their 403(b) or 401(a) plans. The rules governing 415(m) plans are also different from those governing 403(b) and 401(a) plans.

Roth accounts can be added to your 403(b), governmental 457(b) and 401(k) deferred compensation plans. This gives your employees the opportunity to invest after-tax contributions in accounts in which earnings will not be taxed if received as a "qualified distribution."

# Plan comparison

VALIC supports a wide range of plans to accommodate all types of client groups and circumstances. We can work with your advisor to help you find the plan that works best for your organization. This table describes only the most common of the plans we offer and is not a complete listing by any means.

	403(b)	Governmental 457(b)
Eligible Employers	<ul style="list-style-type: none"> <li>&gt; 501(c)(3) organizations</li> <li>&gt; Public schools</li> </ul>	<ul style="list-style-type: none"> <li>&gt; State and local governments</li> </ul>
Eligible Employees	<ul style="list-style-type: none"> <li>&gt; All employees are eligible to make elective deferrals</li> <li>&gt; May exclude employees who normally work less than 20 hours per week; employees eligible to participate in another 403(b), 401(k), or 457(b) plan of the employer; student teachers and nonresident aliens</li> </ul>	<ul style="list-style-type: none"> <li>&gt; All employees can participate</li> <li>&gt; Can include independent contractors</li> <li>&gt; Can exclude any employee or class of employees (subject to other federal or state law requirements)</li> </ul>
Contribution Types	<ul style="list-style-type: none"> <li>&gt; Employee elective deferrals (pretax and Roth)</li> <li>&gt; Employer contributions (e.g., match, discretionary, set percentage, etc.)</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Employee elective deferrals (pretax and Roth)</li> <li>&gt; Employer contributions (e.g., match, discretionary, set percentage, etc.)</li> </ul>
Contribution Limits	<ul style="list-style-type: none"> <li>&gt; \$17,500 (\$23,000 for age 50 or older) limit on employee elective deferrals (pretax + Roth) for 2014</li> <li>&gt; For employees with 15 years of service or more with certain 403(b) plan sponsors, the employee elective deferral limit may be increased up to an additional \$3,000 per year up to a total of \$15,000</li> <li>&gt; Lesser of \$52,000 (2014) or 100% of includible compensation (total employer and employee contributions not including age 50 catch-up)</li> </ul>	<ul style="list-style-type: none"> <li>&gt; \$17,500 (\$23,000 for age 50 or older) limit on all contributions (employee + employer) (pretax + Roth) for 2014</li> <li>&gt; For employees in last three years prior to normal retirement age, the contribution is up to \$35,000 for 2014 if certain conditions are met. Unlike 403(b), the participant cannot combine both catch-up options in the same year, but instead must select one or the other (or none).</li> </ul>
Distribution Restrictions	<ul style="list-style-type: none"> <li>&gt; Employee elective deferrals: age 59½, severance from employment, death, disability, hardship</li> <li>&gt; Employer contributions (annuity contracts): severance from employment, attainment of stated event</li> <li>&gt; Employer contributions (custodial accounts): age 59½, termination of employment, death, disability</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Age 70½</li> <li>&gt; Severance from employment</li> <li>&gt; Unforeseeable emergency</li> <li>&gt; 10% federal early withdrawal penalty does not apply</li> </ul>

Tax-Exempt 457(b)	401(a)	401(k)
<ul style="list-style-type: none"> <li>&gt; All 501(c) tax-exempt organizations [not limited to 501(c)(3) organizations]</li> <li>&gt; 'Steeple' churches and qualified church controlled organizations are not eligible</li> </ul>	<ul style="list-style-type: none"> <li>&gt; All employers</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Any non-governmental employer (some grandfathered governmental plans exist)</li> <li>&gt; A 401(k) "plan" is not a separate plan type; rather it is a "qualified cash or deferred arrangement" that is incorporated into a 401(a) plan</li> </ul>
<ul style="list-style-type: none"> <li>&gt; Select group of management or highly compensated employees</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Can exclude under age 21 and less than one year of service, nonresident alien, and union</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Can exclude under age 21 and less than one year of service, nonresident alien, and union</li> </ul>
<ul style="list-style-type: none"> <li>&gt; Employee elective deferrals (pretax only)</li> <li>&gt; Employer contributions (e.g., match, discretionary, set percentage, etc.)</li> <li>&gt; All contributions are "unfunded" and subject to claims of the employer's creditors</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Employer contributions (e.g., discretionary, set percentage, etc.)</li> <li>&gt; Employee after-tax</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Employee elective deferrals (pretax and Roth)</li> <li>&gt; Employer contributions (e.g., match, discretionary, set percentage, etc.)</li> <li>&gt; Employee after-tax</li> </ul>
<p>See governmental 457(b), however, age 50 catch-up not available</p>	<ul style="list-style-type: none"> <li>&gt; Total employer and employee contributions: Lesser of \$52,000 (2014) or 100% of includible compensation</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Employee elective deferrals (pretax + Roth) - \$17,500 (\$23,000 for age 50 or older) limit for 2014</li> <li>&gt; Total employer and employee contributions: See 401(a)</li> <li>&gt; All 401(k) plans combined for employee elective deferral limits</li> </ul>
<ul style="list-style-type: none"> <li>&gt; Age 70½</li> <li>&gt; Severance from employment</li> <li>&gt; Unforeseeable emergency</li> <li>&gt; 10% federal early withdrawal penalty does not apply</li> </ul> <p>NOTE: Irrevocable distribution elections are required</p>	<ul style="list-style-type: none"> <li>&gt; Money Purchase Plan: distribution of employer contributions after severance from employment or attainment of normal retirement age (regardless of whether the participant has terminated employment)</li> <li>&gt; Profit Sharing Plan: distribution of employer contributions after severance from employment, attainment of stated event</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Employee elective deferrals: age 59½, death, disability, severance from employment, hardship</li> <li>&gt; Employer contributions: See 401(a)</li> </ul>

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Jail – Food Service</b>
<b>DEPARTMENT:</b>	<b>Administration/Finance/Sheriff</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>The finance committee discussed the jail food service issues with Undersheriff Holmes. The jail is currently under Contract for food services, but the sheriff would like to remove us from the contract (90 day out clause) for unsatisfactory services. He would like to hire employees to handle the Jail food services. Discussion.</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **06/10/2016**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

Estimated Cost to County on Hiring Employees  
to Provide Food Services in Jail Facility

Prepared: 5/26/2016

Full-time Employee	
Gross Hourly Wage:	\$ 20.30
X 80 hour pay period	\$ 1,624.00
annual wages	\$ 43,077.00
holiday pay	\$ 4,928.98
Longevity	\$ 1,000.00
Hospital Ins	\$ 6,444.56
Life Ins	\$ 30.00
FICA	\$ 2,938.47
FICA - Med	\$ 687.22
Work Comp	\$ 2,183.45
Retirement	fixed rate
<b>Total</b>	<b>\$ 61,889.00</b>
Uniform?	\$ 600.00

Part-time Employee	
Gross Hourly Wage:	\$ 10.50
X 26 hour pay period	\$ 273.00
annual wages	\$ 7,098.00
holiday pay	n/a
Longevity	n/a
Hospital Ins	n/a
Life Ins	n/a
FICA	\$ 440.08
FICA - Med	\$ 102.92
Work Comp	\$ 176.53
Retirement	n/a
<b>Total</b>	<b>\$ 8,101.03</b>
Uniform?	
<b>Part-time employee times 2</b>	<b>\$ 16,202.06</b>

Anticipated Food Costs for County	
Average food cost per month from 1/2014 thru 4/2014	\$ 4,600.00
plus 2% increase	\$ 92.00
Adjusted Monthly Total	\$ 4,692.00
Adjusted Average * 12 months for Yearly cost of Food	\$ 56,304.00

total wages (excl uniform) plus food cost	\$ 134,395.06
w/uniform	600
	\$ 134,995.06

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	<b>Commissioner Per Diems and Expenses</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **06/10/2016**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>









**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

[COPY]

Mileage: \$ .54/mile – effective 01 January 2016

\*Meals  
Breakfast - \$ 9.00  
Lunch - \$11.00  
Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

Date	Meeting Place	# of miles	X.54/mile	Total Cost	Account Number
5/10/16	CB-Menominee	76		41.04	101-101-860.10
5/19/16	UPACC-Casino	30		16.20	101-101-860.10
5/19/16	UPACC/UPCAP-Casino	30		16.20	101-101-860.10
5/24/16	CB-Menominee	76		41.04	101-101-860.10
5/26/16	Bd of Health- Harris TWP	26		14.04	101-101-860.10
5/26/16	Pinecrest-Pinecrest	14		7.56	101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
		252	<b>Total Mileage</b>		
<b>Total Mileage Fee</b>					<b>136.08</b>

**Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858**

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

  
Signed

5/26/16

Date

RECEIVED

MAY 27 2016

BY: SA

# Commissioner Meeting Fee Expense Form

[ COPY ]

Name of Commissioner Jan Hafeman

\$50.00 per meeting-Reg. or Special County Board meeting (or external committee/boards)  
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
5/10/16	County Board Meeting	50.00
5/19/16	UPACC	75.00
5/20/16	UPACC and UPCAP	75.00
5/24/16	County Board Meeting	50.00
5/26/16	Board of Health Meeting	50.00
5/26/16	Pinecrest Meeting	50.00
<b>Total Per Diem</b>		<b>350.00</b>

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: *Jan Hafeman*

Date: 5/26/16

RECEIVED

MAY 27 2016

BY: *AA*

**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

**[COPY]**

Milcage: .54 cents/mile ~ effective 01 January 2016

\*Meals  
Breakfast - \$9.00  
Lunch - \$11.00  
Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .54/mile	Total Cost	Account Number
5/10/16	Court House - County Board	72		38.88	101-101-860.07
5/11/16	Lake Tausq. Mining Group	36		—	101-101-860.07
5/13/16	Annex - Fair Board	30		16.20	101-101-860.07
5/24/16	Court House - County Board	72		38.88	101-101-860.07
					101-101-860.07
					101-101-860.07
174			<b>Total Mileage</b>		
				<b>Total Mileage Fee</b>	93.96

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Gerald Piche*

Signed

5/26/16

Date





**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

[COPY]

Mileage: .54 cents/mile ~ effective 01 January 2016

\*Meals  
Breakfast - \$9.00  
Lunch - \$11.00  
Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: Bernie Lang ~ District 2

Date	Meeting Place	# of miles	X .54/mile	Total Cost	Account Number
<del>2016</del>					
05-10	CAA FIN.	110			101-101-860.02
05-10	CO. BD.	3			101-101-860.02
05-12	CAA	110			101-101-860.02
05-19	UPAAC	50			101-101-860.02
05-20	UPAAC	50			101-101-860.02
05-24	CO. BD.	3			101-101-860.02
05-31	SOC. SERV	3			101-101-860.02
		329	X.54 =	177.66	101-101-860.02
			Total Mileage		
				<b>Total Mileage Fee</b>	<b>177.66</b>

AKS

**Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858**

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang

Signed

05-31-16

Date

**RECEIVED**

MAY 31 2016

BY: \_\_\_\_\_

**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

**COPY**

Mileage: .54 cents/mile ~ effective 01 January 2016

\*Meals            Breakfast - \$9.00  
                     Lunch - \$11.00  
                     Dinner - \$20.00

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .54/mile	Total Cost	Account Number
5/10/16	COURT HOUSE	16		\$ 8.64	101-101-860.04
5/17/16	FNGST - MENOMINEE	13		7.02	101-101-860.04
5/17/16	LIBRARY - STEPHENSON	32		17.28	101-101-860.04
5/17/16	AIRPORT - MENOMINEE	15		8.10	101-101-860.04
5/19/16	ISLAND RESORT & CASINO	90		48.60	101-101-860.04
5/24/16	COURTHOUSE	16		8.64	101-101-860.04
5/26/16	HARRIS TWP. HALL	88		47.52	101-101-860.04
		270			101-101-860.04
			Total Mileage	270	
				Total Mileage Fee	\$ 145.80

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

5/31/16

Date

**RECEIVED**  
 MAY 31 2016  
*AS*



MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

COPY

Mileage: .54 cents/mile ~ effective 01 January 2016

\*Meals      Breakfast - \$9.00  
                 Lunch - \$11.00  
                 Dinner - \$20.00

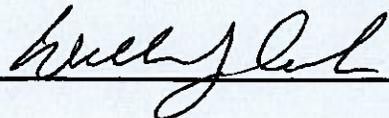
\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

Date	Meeting Place	# of miles	X .54/mile	Total Cost	Account Number
5/2/16	Steph. Annex	32		17.28	101-101-860.05
5/10/16	Courthouse	16		8.64	101-101-860.05
5/11/16	Lake Township	49		26.46	101-101-860.05
5/19/16	Hannahville			4.536	101-101-860.05
5/20/16	Hannahville	84			101-101-860.05
5/24/16	Courthouse	36		8.64	101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
		197	197		
			Total Mileage		
<b>Total Mileage Fee</b>					<b>106.38</b>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

  
 \_\_\_\_\_  
 Signed  
 \_\_\_\_\_  
 5/27/16  
 \_\_\_\_\_  
 Date

**RECEIVED**  
 MAY 27 2016  
 BY: 



**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	<b>Miscellaneous Bills</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>yes</b>
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills as paid on 6.2.16 & 6.8.16 in the combined amount of \$57,615.19.	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **06/10/2016**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

**General Fund Expenditures**

101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-402 Brownfield Authority  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

**Special Revenue Funds**

205 Road Patrol  
206 Sheriff Work Van  
208 County Parks  
215 Friend of Court  
216 County Airport  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
263 Pistol Licensing  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
285 Senior Citizens  
292 Child Care  
294 Veterans' Trust  
296 Special Child Care Funds  
  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT NUMBER	PO
VENDOR NAME: AMERICAN LEGION DEPARTMENT OF MI	Registration	2016 Veterans Advocacy Training - Michae 101-682-860.00	195.00	
TOTAL VENDOR AMERICAN LEGION DEPARTMENT OF MI			195.00	
VENDOR NAME: ANDERSON AUTO & RV SALES INC	2011 Impala - Vehicle Maintenance	205-315-934.02	57.95	
1362	2009 Tahoe - Vehicle Maintenance	205-315-934.02	59.95	
1360	2009 Tahoe - Vehicle Maintenance	205-315-934.02	615.50	PO# 03336
1361	2012 Impala - Vehicle Maintenance	205-315-934.02	371.40	
TOTAL VENDOR ANDERSON AUTO & RV SALES INC			1,104.80	
VENDOR NAME: ANDERSON, BILL	Reimbursement	Planning Commission - Mileage	32.40	
TOTAL VENDOR ANDERSON, BILL			32.40	
VENDOR NAME: ARAMARK UNIFORM SERVICES INC	1677390549	Airport Supplies	29.38	
TOTAL VENDOR ARAMARK UNIFORM SERVICES INC			56.19	
VENDOR NAME: AT&T - CAROL STREAM, IL	90683202305	May 19 - June 18, 2016	637.80	
90683444105	May 19 - June 18, 2016	101-103-850.00	991.78	
906863661405	May 19 - June 18, 2016	266-325-850.00	332.85	
TOTAL VENDOR AT&T - CAROL STREAM, IL			1,962.43	
VENDOR NAME: AT&T MOBILITY	287252234966	May 10 - June 9 (906-792-5968)	31.46	
TOTAL VENDOR AT&T MOBILITY			31.46	
VENDOR NAME: BARRETTE, JODIE	Reimbursement	Mileage & Bridge Toll's	514.61	
TOTAL VENDOR BARRETTE, JODIE			514.61	
VENDOR NAME: BAY AREA MEDICAL CENTER	4/8/16	HeartSaver CPR Card (x5) and Book (x3)	70.00	
TOTAL VENDOR BAY AREA MEDICAL CENTER			70.00	
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.	19422	2015 Chevy Impala - Vehicle Maintenance	29.95	
19470	2008 Tahoe - Vehicle Maintenance	205-315-934.02	1,226.56	PO# 03332
19478	2016 Ford Explorer - Vehicle Maintenance	205-315-934.02	56.28	
19513	2013 Chevy Impala - Vehicle Maintenance	205-315-934.02	22.50	
19526	2011 Chevy Impala	205-315-934.02	188.95	
19568	2016 Ford Explorer	205-315-934.02	34.90	
19519	2007 Chevy Impala - Vehicle Maintenance	101-265-981.00	48.00	

APPROVED

2016 06 23 2016

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	PO NUMBER
VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.				
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				
VENDOR NAME: BLUETARP FINANCIAL, INC.				
D45571	Lithium Batteries - Sheriff Department	101-301-755.00	27.98	
D43777	Inmate Medical Supplies	101-301-770.00	245.00	
1614015617	Building & Ground Supplies	101-265-755.01	12.98	
		101-265-981.00	9.49	
		101-265-755.00	1.50	
		101-265-930.01	25.98	
TOTAL VENDOR BLUETARP FINANCIAL, INC.				
VENDOR NAME: BRIAN MALONEY				
Reimbursement	Refund of Camping Reservation Fee's	208-751-964.00	135.00	
TOTAL VENDOR BRIAN MALONEY				
VENDOR NAME: BRUNELLE, JENNIFER				
Reimbursement	Crisis Intervention - May 2016	296-668-801.00	690.00	
TOTAL VENDOR BRUNELLE, JENNIFER				
VENDOR NAME: CBM MANAGED SERVICES				
STDINV00778	Inmate Meals	101-301-770.00	2,067.52	
STDINV01147	Inmate Meals	101-301-770.00	2,053.59	
TOTAL VENDOR CBM MANAGED SERVICES				
VENDOR NAME: CECH, WILLIAM				
Reimbursement	Mileage - May 2016	101-101-860.05	106.38	
TOTAL VENDOR CECH, WILLIAM				
VENDOR NAME: CEDAR RIVER PLAZA				
Jan-Feb2016	Gasoline Sales (Road Patrol)	205-315-742.00	91.68	
TOTAL VENDOR CEDAR RIVER PLAZA				
VENDOR NAME: CITY OF MENOMINEE				
4269	Gasoline Charges - April 2016	101-265-742.00	15.00	
		101-265-742.00	108.11	
		266-325-860.00	7.46	
TOTAL VENDOR CITY OF MENOMINEE				
VENDOR NAME: CITY OF STEPHENSON				
709	Annex - Water/Electric/Sewer	101-261-920.01	18.73	
		101-261-920.02	31.91	
		101-261-920.03	190.61	
TOTAL VENDOR CITY OF STEPHENSON				

APPROVED

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT NUMBER
<b>VENDOR NAME: CLOVERLAND PAPER CO</b>			
111537	Building & Ground Supplies	101-265-755.01	169.00
111604	Building & Ground Supplies	101-265-755.01	122.09
111507	Inmate Supplies	101-301-770.00	11.91
111538	Inmate Supplies	101-301-770.00	35.60
111605	Inmate supplies	101-301-770.00	57.42
111661	Library Supplies	101-265-755.01	86.75
111659	Annex Supplies	101-265-755.01	177.62
<b>TOTAL VENDOR CLOVERLAND PAPER CO</b>			<b>660.39</b>
<b>VENDOR NAME: COLEMAN ENGINEERING COMPANY</b>			
26537	Project 16162 - County Wide Parcel Mappi	517-252-970.00	2,817.00
<b>TOTAL VENDOR COLEMAN ENGINEERING COMPANY</b>			<b>2,817.00</b>
<b>VENDOR NAME: COOPER OFFICE EQUIPMENT</b>			
134469	Contract # 2761-01 (4/27 to 7/26/16)	101-172-931.01	178.62
134467	Contract # 2761-01 (Surge Protector)	101-172-931.01	24.95
<b>TOTAL VENDOR COOPER OFFICE EQUIPMENT</b>			<b>203.57</b>
<b>VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCT</b>			
24474	Shredding Documents (5/5/16)	101-265-801.00	55.23
<b>TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCT</b>			<b>55.23</b>
<b>VENDOR NAME: DALE GRONWACK</b>			
05/24/16	Pump Septic Tank - Kleinke Park	208-751-942.00	150.00
<b>TOTAL VENDOR DALE GRONWACK</b>			<b>150.00</b>
<b>VENDOR NAME: DAVID ASHBY</b>			
Reimbursement	Meals & Fuel (K9)	101-301-881.01	117.31
<b>TOTAL VENDOR DAVID ASHBY</b>			<b>117.31</b>
<b>VENDOR NAME: DEKETO, LLC</b>			
DK 5-16	May 2016 Documents (x314)	256-277-857.00	750.00
<b>TOTAL VENDOR DEKETO, LLC</b>			<b>750.00</b>
<b>VENDOR NAME: DESJARLAIS, ROBERT</b>			
Reimbursement	Planning Commission - Mileage	101-401-710.00	8.10
<b>TOTAL VENDOR DESJARLAIS, ROBERT</b>			<b>8.10</b>
<b>VENDOR NAME: DOUGOVITO, GREG</b>			
6143	Holdover on Juvenile	101-132-801.01	27.50
		101-132-801.00	66.00
<b>TOTAL VENDOR DOUGOVITO, GREG</b>			<b>93.50</b>
<b>VENDOR NAME: DRAZE, THOMAS</b>			
Reimbursement	K9 Training (Meals, Fuel)	101-301-881.01	97.46
<b>TOTAL VENDOR DRAZE, THOMAS</b>			<b>97.46</b>

**APPROVED**  
 JUN 03 2016  
 CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	PC AMOUNT NUMBER
VENDOR NAME: EAGLEHERALD PUBLISHING, LLC 1408	Advertising - April 2016	101-101-901.00 141.76	141.76
TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC			
VENDOR NAME: ELECTION SYSTEMS & SOFTWARE 961804	Software License Renewal	101-262-727.00 2,018.00	2,018.00 PO# 03330
TOTAL VENDOR ELECTION SYSTEMS & SOFTWARE			
VENDOR NAME: ERDMAN, BRANDON	Uniform Allowance	205-315-745.00 256.89	256.89
TOTAL VENDOR ERDMAN, BRANDON			
VENDOR NAME: FASTENAL WIMAR171469	Building & Ground Maintenance Supplies	101-265-930.01 13.69	13.69
TOTAL VENDOR FASTENAL			
VENDOR NAME: FORMS TRAC ENTERPRISES, INC. 063483	District Court Forms	101-136-727.00 183.78	183.78
TOTAL VENDOR FORMS TRAC ENTERPRISES, INC.			
VENDOR NAME: FRIEND OF COURT ASSOCIATION Registration	2016 Summer Conference - Jodie Barrette	101-141-802.00 125.00 101-141-860.00 95.00	220.00
TOTAL VENDOR FRIEND OF COURT ASSOCIATION			
VENDOR NAME: GBS INC. 16-26403	Large Blue Memory Card/Election Material	101-262-727.00 159.84	159.84
TOTAL VENDOR GBS INC.			
VENDOR NAME: HAFEMAN, JAN Reimbursement	Mileage - May 2016	101-101-860.10 136.08	136.08
TOTAL VENDOR HAFEMAN, JAN			
VENDOR NAME: HASS DANIEL Reimbursement	State Bar of MI - Family Law Section	101-132-802.00 60.00	60.00
TOTAL VENDOR HASS DANIEL			
VENDOR NAME: HI TEC BUILDING SERVICES 011844	Cleaning Services - May 2016	101-265-801.00 1,400.00	1,400.00
TOTAL VENDOR HI TEC BUILDING SERVICES			
VENDOR NAME: HOTFLAME GAS COMPANY U0022501	Bulk LP Shakey Lakes Park (x387)	208-751-744.00 425.31	425.31
TOTAL VENDOR HOTFLAME GAS COMPANY			
VENDOR NAME: J S ELECTRONICS, INC. 19287	Siren Check on #5506	205-315-934.02 48.25	48.25

APPROVED

JUL 08 2016

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	PO NUMBER
VENDOR NAME: J S ELECTRONICS, INC. 19291	Reattach Camera on #5512	205-315-934.02	60.00	
TOTAL VENDOR J S ELECTRONICS, INC.			108.25	
VENDOR NAME: J.F. AHERN COMPANY 144664	Fire Equipment Inspections (Shakey Lakes 208-751-801.00)	247.00	247.00	
TOTAL VENDOR J.F. AHERN COMPANY			247.00	
VENDOR NAME: JEANNE ALBERT Reimbursement	Uniform Allowance	101-301-745.00	144.85	
TOTAL VENDOR JEANNE ALBERT			144.85	
VENDOR NAME: JOEL HENSLEY, RN Reimbursement May 2016	Medical Examiner Postage Medical Examiner	101-648-729.00 101-648-709.00 101-648-835.00	29.40 1,080.00 2,280.00	
TOTAL VENDOR JOEL HENSLEY, RN			3,360.00	
Nursing Services	Inmate Nursing Services	101-301-770.01	1,365.00	
TOTAL VENDOR JOEL HENSLEY, RN			4,754.40	
VENDOR NAME: J'S SPORT SUPPLY PO# 03337	Assorted Ammo - Sheriff Department	101-301-881.03	2,170.00	PO# 03337
TOTAL VENDOR J'S SPORT SUPPLY			2,170.00	
VENDOR NAME: KLEIMAN, MARC Reimbursement	Bridge Fare (x2)	101-215-860.00	4.00	
TOTAL VENDOR KLEIMAN, MARC			4.00	
VENDOR NAME: LANG, BERNARD Reimbursement	Mileage - May 2016	101-101-860.02	177.66	
TOTAL VENDOR LANG, BERNARD			177.66	
VENDOR NAME: LENCA SURVEYING 16095	Remon Yr 2016 - (May 13 - May 31, 2016)	243-246-801.07	2,032.18	
TOTAL VENDOR LENCA SURVEYING			2,032.18	
VENDOR NAME: LUFTS ADVERTISER 05/28/16	Airport Advertising	216-585-901.00	60.00	
TOTAL VENDOR LUFTS ADVERTISER			60.00	
VENDOR NAME: MASTERCARD Credit Card	Airport (April 22 - April 25, 2016)	216-585-729.01 216-585-742.00	23.04 59.53	
TOTAL VENDOR MASTERCARD			82.57	

APPROVED  
 JUN 10 2016  
 CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY WISCONSIN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT NUMBER	PO
VENDOR NAME: MASTERCARD				
Credit Card	April 12 - May 5, 2016		1,350.68	
		101-301-727.00	7.88	
		101-301-727.00	27.98	
		101-301-755.00	86.00	
		101-301-770.00	24.12	
		101-301-770.01	332.00	
		101-301-770.01	49.99	
		101-301-881.00	325.00	
		205-315-742.00	35.33	
		205-315-742.00	8.00	
		205-315-742.00	9.00	
		205-315-860.00	79.50	
		205-315-934.03	365.88	
Credit Card				
	April 14 - May 8, 2016 (Courthouse)		1,440.49	
		101-265-755.00	2.24	
		101-265-930.01	89.64	
		101-265-930.01	14.85	
		101-265-930.01	180.36	
		208-751-920.00	17.93	
		296-663-860.00	157.50	
		101-132-860.00	10.62	
		101-148-860.00	10.62	
		208-751-920.00	18.12	
		101-148-860.00	79.50	
		101-132-860.00	79.50	
		101-141-727.00	128.85	
		266-326-881.00	8.25	
		266-326-881.00	7.73	
		101-265-981.00	37.97	
		101-103-857.03	102.02	
		266-326-881.00	16.82	
		266-326-881.00	169.50	
		266-325-860.00	78.75	
		101-265-802.00	99.00	
		101-268-729.00	6.45	
		101-268-729.00	6.45	
		249-371-727.00	94.00	
		101-268-729.00	6.45	
		101-148-860.00	8.69	
		101-132-860.00	8.68	
TOTAL VENDOR MASTERCARD			2,873.74	
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.				
26480	Balance Due on Chiller Project		3,922.50	PO# 03333
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.			3,922.50	
VENDOR NAME: MENARDS - HARINETTE				
9286	Showerhead		37.47	
10061	Building & Ground Maintenance Supplies		28.94	
08921	Credit Memo - Roof Flashing (Buildings & 101-265-755.00		(16.59)	
08925	Building & Ground Supplies		36.38	

APPROVED  
 JUN 02 2016  
 CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	PO NUMBER
VENDOR NAME: MENARDS - MARINETTE				
TOTAL VENDOR MENARDS - MARINETTE				
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY				
10227237	Miscellaneous Supply	101-265-934.00	43.39	
10227653	Blade Adaptor for Work Van - Lawn Mower	206-301-934.00	16.56	
10224662	Fuel Filters (Airport)	216-585-981.00	11.54	
10225669	Harness (Airport)	216-585-981.00	6.98	
TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				
VENDOR NAME: MICH ASSOC OF COUNTIES				
Registration	MAC Regional Summits - 2016 (L. Schei)	101-101-359.00	25.00	
TOTAL VENDOR MICH ASSOC OF COUNTIES				
VENDOR NAME: MICHELLE LARSON				
Reimbursement	Supplies for Raised Garden Beds	296-668-801.00	231.82	
TOTAL VENDOR MICHELLE LARSON				
VENDOR NAME: MICHIGAN SHERIFFS' ASSOCIATION				
20160275	Registration for Summer Conference (M. H)	101-301-881.00	275.00	
TOTAL VENDOR MICHIGAN SHERIFFS' ASSOCIATION				
VENDOR NAME: MICHIGAN STATE INDUSTRIES				
1226 12086	Laundry Supplies for Inmates	101-301-770.00	674.10	PO# 03338
TOTAL VENDOR MICHIGAN STATE INDUSTRIES				
VENDOR NAME: MICHIGAN TOWNSHIPS ASSOCIATION				
Dues	July 1, 2016 - June 30, 2017	101-103-602.00	425.00	
TOTAL VENDOR MICHIGAN TOWNSHIPS ASSOCIATION				
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
118232-001	Office Supplies - Treasurer's Office	101-253-727.00	108.19	
0118304-001	Toner Cartridge - Probate Court	101-132-727.00	140.99	
0118071-001	Office Supplies - Clerk's Office	101-215-727.00	232.65	
0118213-001	Sheriff Department - Office Supplies	101-301-727.00	25.96	
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				
VENDOR NAME: MOTOROLA				
13112170	Batteries (Road Patrol)	205-315-934.00	82.00	
TOTAL VENDOR MOTOROLA				
VENDOR NAME: NELSON, JOHN R.				
Reimbursement	Mileage - May 2016	101-101-860.11	149.04	
TOTAL VENDOR NELSON, JOHN R.				
VENDOR NAME: NUTT, MICHAEL				
Reimbursement	Mileage - May 2016	296-664-860.00	109.62	
Reimbursement	Bridge Tolls, Meals, & Mileage	101-132-801.00	281.77	
TOTAL VENDOR NUTT, MICHAEL				

APPROVED

2016.6.23

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT	PO NUMBER
VENDOR NAME: OFFICE DEPOT, INC.				
838924087001	Clerk's Office & CPL Supplies	263-215-727.00 43.68 101-215-970.00 239.99	283.67	
838924412001	CPL Supplies	263-215-727.00 7.00	7.00	
840156843001	ROD - Office Supplies	101-268-727.00 60.72	60.72	
840158181001	ROD - Office Supplies	101-268-727.00 25.06	25.06	
840158182001	ROD - Office Supplies	101-268-727.00 15.19	15.19	
	TOTAL VENDOR OFFICE DEPOT, INC.		391.64	
VENDOR NAME: OTIS ELEVATOR COMPANY				
CVE05003616	Quarterly Service Contract (June 1 - 9/3101-265-801.00	660.45	660.45	PO# 03334
	TOTAL VENDOR OTIS ELEVATOR COMPANY		660.45	
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
150012	Remon Supplies	243-246-765.00 12.99	12.99	
150008	Shakey Lakes Supplies	208-751-755.02 292.68	292.68	
	TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE		305.67	
VENDOR NAME: PETERSON, CHARLENE				
Reimbursement	Planning Commission Mileage	101-401-710.00 13.50	13.50	
	TOTAL VENDOR PETERSON, CHARLENE		13.50	
VENDOR NAME: PICHE, GERALD L.				
Reimbursement	Mileage - May 2016	101-101-860.07 93.96	93.96	
	TOTAL VENDOR PICHE, GERALD L.		93.96	
VENDOR NAME: PLASTOCON, INC				
88188	Inmate Supplies	101-301-770.00 306.78	306.78	
	TOTAL VENDOR PLASTOCON, INC		306.78	
VENDOR NAME: PRINTERSPLUS!				
14581	District - Envelopes	101-136-727.00 173.00	173.00	
	TOTAL VENDOR PRINTERSPLUS!		173.00	
VENDOR NAME: PROOS, TERRY				
Reimbursement	Planning Commission Mileage	101-401-710.00 6.48	6.48	
	TOTAL VENDOR PROOS, TERRY		6.48	
VENDOR NAME: RANDALL PHILLIPPS				
May 2016	Court appointed - Show Cause	101-131-807.00 1,000.00 101-132-807.00 500.00	1,500.00	
	TOTAL VENDOR RANDALL PHILLIPPS		1,500.00	
VENDOR NAME: REDWOOD TOXICOLOGY LABORATORY				
00719820164	Drug Testing Supplies	296-667-730.00 10.00	10.00	
	TOTAL VENDOR REDWOOD TOXICOLOGY LABORATORY		10.00	

APPROVED  
 20160602  
 [Signature]

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT NUMBER	PO
VENDOR NAME: SCHEI, LARRY	Mileage - May 2016	101-101-860.04	145.80	
Reimbursement			145.30	
TOTAL VENDOR SCHEI, LARRY			25.92	
VENDOR NAME: SCHULTZ, LILLIAN R.	Planning Commission - Mileage	101-401-710.00	25.92	
Reimbursement			25.92	
TOTAL VENDOR SCHULTZ, LILLIAN R.			111.76	
VENDOR NAME: SEXTON, RICHARD	May 2016 Expenses	101-426-755.00	27.54	
Reimbursement		101-426-850.00	84.22	
TOTAL VENDOR SEXTON, RICHARD			493.25	
VENDOR NAME: SHORT, MARY KAY	Lettering for Hannahville Mobile Command	101-426-934.02	493.25	
Reimbursement	Mileage and Hotels	101-426-860.00	466.13	
TOTAL VENDOR SHORT, MARY KAY			1,071.14	
VENDOR NAME: STATE OF MICHIGAN-SUPREMECOURT	April, May, June 2016 (District Court)	101-131-860.00	78.40	
Reimbursement			78.40	
TOTAL VENDOR STATE OF MICHIGAN-SUPREMECOURT			3,380.81	
VENDOR NAME: STERICYCLE, INC.	Inmate Medical Supplies	101-301-770.01	33.37	
Reimbursement			33.37	
TOTAL VENDOR STERICYCLE, INC.			75.99	
VENDOR NAME: U.E.S. COMPUTERS, INC.	Toner Cartridge - Sheriff Dept	101-301-727.00	75.99	
Reimbursement	toner Cartridge - FOC	101-141-931.00	75.99	
Reimbursement	Monitors & Stands - Clerk's Office	101-215-970.00	664.00	
Reimbursement	Brian's Printer - Maintenance	101-172-931.00	45.00	
TOTAL VENDOR U.E.S. COMPUTERS, INC.			860.98	
VENDOR NAME: U.P. COUNTY TREASURERS ASSOCIA	2016 Calendar Year Dues	101-253-802.00	25.00	
Reimbursement			25.00	
TOTAL VENDOR U.P. COUNTY TREASURERS ASSOCIA			133.07	
VENDOR NAME: U.S. BANK EQUIPMENT FINANCE	Konica Minolta - Bizhub 423 (Admin)	101-172-942.00	133.07	
Reimbursement			133.07	
TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE			17.06	
VENDOR NAME: WALTER BROTHERS INC	Supplies for 911	266-325-755.00	17.06	
Reimbursement			17.06	
TOTAL VENDOR WALTER BROTHERS INC			102.43	
VENDOR NAME: WASTE MANAGEMENT	Airport - June 2016	216-585-801.00	102.43	
Reimbursement			102.43	

APPROVED  
 JUN 03 2016  
 [Signature]

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

PO# 03331

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	FO AMOUNT NUMBER
VENDOR NAME: WASTE MANAGEMENT 1535647-1856-4	June 2016	101-265-801.00	505.47
TOTAL VENDOR WASTE MANAGEMENT			507.90
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP			
0402047856-00008	Kleinke Park	208-751-920.01	204.03
0402047856-00005	Kleinke Park	208-751-920.01	72.75
0402047856-00004	Courthouse	101-265-920.04	786.55
0402047856-00006	Stoney Point - Street Lighting	208-751-920.01	39.14
0402055840-00001	County Jail	101-265-920.03	3,411.80
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP			4,514.27
VENDOR NAME: XEROX CORPORATION			
084748610	May 2016 - Sheriff Department	101-301-727.00	30.06
084748611	May 2015 (Road Patrol)	205-315-755.00	394.68
TOTAL VENDOR XEROX CORPORATION			424.74
VENDOR NAME: ZEVITZ, DR. MICHAEL E.			
May 2016	Medical Examiner	101-648-709.00	2,030.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.			2,030.00
			57,611.19

APPROVED

JUN 02 2016

CHEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS\AMOUNTS	AMOUNT
VENDOR NAME: KLEIMAN, MARC			
Reimbursement	Additional Payment for Prior Reimburseme	101-215-880.00 4.00	4.00
TOTAL VENDOR KLEIMAN, MARC			4.00
			4.00

APPROVED

JUN 08 2016

*BLS*

CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN

**MENOMINEE COUNTY BOARD OF COMMISSIONERS  
DISCUSSION ITEM**

<b>SUBJECT:</b>	Miscellaneous Boards/Committees/Commission reports
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	yes
<b>SUMMARY:</b>  Miscellaneous Boards/Committees/Commission Reports, Discussion	
<b>RECOMMENDED MOTION</b>	

Submitted by: Brian Bousley

06/10/2016  
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

The Menominee County Board of Road Commissioners held a reorganizational meeting in their offices north of Stephenson on Monday, January 04, 2016.

Finance Director/Clerk Savord called the meeting to order at 9:00 a.m. with the following persons present or absent.

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen, and Lisa Savord. Also present were Gil Grinsteiner and John Strohl.

Absent: None

The Pledge of Allegiance was recited.

Election of Officers for 2016 – At Savord’s first call for Chair nominations, Anderson nominated Kakuk, seconded by Skrobiak. Savord again called for nominations for Chair. There were none. Savord again called for nominations for Chair. There being none, the nominations were closed. Savord called for a vote on the nomination of Kakuk being Chair for 2016. The motion carried by the following vote: Anderson, Aye; Kakuk, Aye; Skrobiak, Aye.

Savord called for nominations for Vice-Chair. Anderson nominated Skrobiak for Vice-Chair, seconded by Kakuk. Savord again called for nominations for Vice-Chair. There were none. Savord again called for nominations for Vice-Chair. There being none, the nominations were closed. Savord called for a vote on the motion of Skrobiak being Vice-Chair for 2016. The motion carried by the following vote: Anderson, Aye; Kakuk, Aye; Skrobiak, Aye.

Savord turned the meeting over to Chair Kakuk at 9:02 a.m.

Public comments - None.

Public appearances – None.

Other Business – Savord asked who planned on attending the Great Lakes Council meeting on Thursday, January 7. All 3 commissioners and Moilanen plan to attend.

Skrobiak noted that the “Pass With Care” sign on G-18, near the Carney Fen area, had been knocked down due to a motor vehicle accident. He also advised that he had received a complaint that Eustis Road, where the new pavement meets the gravel, had a rough spot. Moilanen will check on these items.

Skrobiak stated that Old US 2 & 41, east of Vincent Lane was in poor condition. Moilanen replied that Harris Township discussed paving the road through the residential area sometime in the future, but that it wasn’t their top priority.

Skrobiak asked if Holmes Brook Road was going to be brushed. Moilanen stated that the brush chopper had already gone through that road and that the bigger trees would be cut when time permits.

Public comments – John Strohl stated that Henry Lane, off of Walnut Road in Stephenson was in poor condition and very rough, and asked if the road commission maintains it. Moilanen will check to see if the road had been decertified in the past.

There being no further business, Kakuk declared the meeting adjourned at 9:09 a.m.

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Road Commission Finance Director/Clerk

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Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, January 12, 2016.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were John and Darlene Nerat, Chuck Behrend, Jerry Piche, Gerald Newlin, Larry Barker and David Wesoloski.

Absent: None

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 12/15/15 and 01/04/16–There being no additions or corrections, Kakuk declared that the minutes will stand as written.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
<b>Balance, December 14, 2015</b>				\$2,135,930.36
Receipts thru 12/31/15	107,625.13			
Expenditures thru 12/31/15		357,723.76		
<b>Balance, December 31, 2015</b>				\$1,885,831.73
Michigan Transportation Funds	280,140.81			
Receipts thru 01/11/16	55,921.15			
Expenditures thru 01/11/16		219,899.36		
State Maint. & Equip. Advances			112,998.00	
<b>Balance, January 11, 2016</b>	<b>443,687.09</b>	<b>577,623.12</b>	<b>112,998.00</b>	<b>1,888,996.33</b>
<b>Payables &amp; Reserves</b>				
Payroll 01/14, and 01/28 (Est.)			150,000.00	
Soc. Sec. 01/14 and 01/28 (Est.)			11,475.00	
Reserve for workers compensation insurance			19,580.00	
Reserve for liability insurance			107,273.97	
Reserve for rental grader leases - John Deere (Oct 2015)			152,668.00	
Reserve for Forest Funds			161,014.64	
Reserve RR X'ing closure funds for Nadeau Twp. projects			34,602.30	
Reserve for 2014 Federal Aid Match			1,230.00	
Reserve for 2015 Federal Aid Match			7,864.91	
Reserve for 2016 Federal Aid Match			295,000.00	
Reserve for Construction Engineering on CR358			5,654.37	
Reserve for Construction Engineering on River Drive project			117.50	
Reserve for Density Testing on No 25 Road & Eustis Road paving jobs			897.75	
Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges			32,712.94	
Reserve for DEQ Permit Engineering - Various locations			8,714.84	
Reserve for Hannahville 2% funds- crack filling machine			0.00	
Reserve for Capital Outlay - crack filling machine			0.00	
Reserve for Capital Outlay - 3 crew cab pickups			0.00	
Reserve for Capital Outlay - Eng-Mgr Vehicle			0.00	
Reserve for Capital Outlay-Equipment (OH on 517-518 Eq. Charges)			19,136.87	(1,007,943.09)
				\$ 881,053.24

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 16-0014, 16-1231, 16-0017 and 16-0019 – Skrobiak asked for clarification on a payment made to Class C Solutions. Moilanen explained that this company, formerly Curtiss then Barnes, restocks all the fastener bins in the shop. Kakuk asked what the materials from Miller Products had been purchased for. Moilanen replied that is was for the J-1 Road project. Moved by Skrobiak, seconded by Anderson that the vouchers be approved and ordered paid. Carried unanimously.

Permission to hire labor attorney for upcoming union negotiations – Moilanen informed the board that Teamsters Local 406 had sent a request to open negotiations for the collective bargaining agreement. The current agreement expires on March 31, 2016. Moved by Anderson, seconded by

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, February 9, 2016.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Gerry Christeans, Bonnie Nyquist, Jessica Nyquist, Edith Vincent, Larry Barker, David Wesoloski, Chuck Behrend, Jerry Piche, Ken Goffin, John Strohl and Kevin Havelka.

Absent: William Anderson (excused).

Public comments – Gerry Christeans asked if G-12 from Stephenson to M-35 could be given a higher status when it comes to plowing. His concern is that it is used as a main route for many emergency services such as fire, rescue and police and that it is difficult for these types of vehicles to travel when the road is snow covered, especially if there is drifting. Moilanen responded that during regular hours of operation G-12 is one of the high priority routes for plowing, but if it snows after hours, the state highways take priority until the full crew begins working in the morning. The road commission would have to change its current protocol to accommodate plowing this road at night and assign an additional driver. Moilanen also noted that there could be other main routes that would need this change also. Skrobiak asked if salting would help. Moilanen replied that you would then have to keep scraping and salting throughout the storm to keep the road from icing up. He noted that the road already gets sanded and that our drivers already work up to 16 hour shifts during a storm. Kakuk stated that he would like to have this request researched more prior to the board making any decision on changing the plowing protocol. Mr. Christeans asked that the board please talk to emergency personnel to get their input prior to making a decision. Mr. Christeans left the meeting at 9:13 a.m.

Ken Goffin, Menominee Township Supervisor, asked the board to reconsider their decision not to cost share on reconstruction projects. He stated that Menominee Township would like to reconstruct all of Bay de Noc Road, but can't afford to pay for the whole project. He asked that since the road commission already has to pay the fixed costs of having personnel and equipment, what difference does it make if they are working on construction or road maintenance? Moilanen replied that if the crew were doing only construction projects, that the general road maintenance would fall behind. Mr. Goffin replied that if the road commission would provide a share of the cost for construction that more work would be able to be done. He also noted that Menominee Township already has their own gravel to use. Moilanen asked that the township draft a letter to the road commission outlining what part of the construction process they are requesting that the road commission cost share in, so that the road commission board can consider their request at a future meeting. Mr. Goffin left the meeting at 9:22 a.m.

Public appearances – None.

Additions/corrections to minutes for 01/12/16–There being no additions or corrections, it was moved by Skrobiak, seconded by Kakuk that the minutes will stand as written. Carried unanimously.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, January 11, 2016				\$2,001,994.33
Receipts thru 01/31/16	52,204.54			
Expenditures thru 01/31/16		248,377.19		
Balance, January 31, 2016				\$1,805,821.68
Michigan Transportation Funds	277,109.54			
Receipts thru 02/08/16	139,548.47			
Expenditures thru 02/08/16		44,250.47		
State Maint. & Equip. Advances			112,998.00	
Balance, February 08, 2016	468,862.55	292,627.66	112,998.00	2,065,231.22
<u>Payables &amp; Reserves</u>				
Payroll 02/11, and 02/25 (Est.)			150,000.00	
Soc. Sec. 02/11 and 02/25 (Est.)			11,475.00	
Reserve for workers compensation insurance			29,370.00	
Reserve for liability insurance			119,193.30	
Reserve for rental grader leases - John Deere (Oct 2015)			152,668.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			431,567.05	

advertise for bids. Carried unanimously.

Permission to bid concrete box culverts for various locations - Moved by Kakuk, seconded by Skrobiak to have Moilanen advertise for bids. Carried unanimously.

Discuss proposed work for 2016 – Moilanen presented the board with a list of proposed work for 2016 along with a listing of Federal Aid projects for 2017 – 2020. Moved by Kakuk, seconded by Skrobiak to accept the lists as presented. Carried unanimously.

Discuss reproduction of county map – Moilanen advised that the last time the maps had been ordered was in 2008, when we ordered 4000 maps at a cost of \$2 each. We currently have about 500 of the maps left, which should last about a year. It took more than 9 months to get the maps designed and printed the last time. Moved by Kakuk, seconded by Skrobiak to get cost proposals for updating and printing the county map. Carried unanimously.

Discuss request from Menominee Conservation District to use our building for their annual spring tree sale – Moved by Kakuk, seconded by Skrobiak to allow the use of the building. Carried unanimously.

Any other business – Moilanen stated that Daggett Township had signed the contract for the reconstruction and paving of No. 25 Road and presented the contract to the commissioners for their signature.

Moilanen stated that MCRCSIP had a workshop scheduled for April 12, 2016 on Road Site Crash Assessment training for all road commission managers and asked if the April 12 regular meeting could be changed to either April 13 or 14 so that he could attend the training. Kakuk and Skrobiak are okay with the change to either date. Anderson will be contacted to see which date works best for him.

Due to a recent incident, it was deemed necessary to pursue better security at the road commission's locations. Moved by Kakuk, seconded by Skrobiak to install security cameras at all locations and a door access system installed at the Stephenson office building, with the cost not to exceed \$20,000. Further security measures will also be looked into. Carried unanimously.

Skrobiak stated that he had received compliments on the snow plowing on the north end of the county. He also had requests for more sand on the hills on CR551 and on the corners near the Marsicek & Hanchek farms.

Kakuk voiced his concern over the lack of speed with the new John Deere graders. He noted that the John Deere's could only move about 13-15 mph, while the Caterpillar graders are capable of traveling at 28-30 mph. Moilanen stated that there was a call in to John Deere to see if anything could be done to increase the speed capabilities, but we had not received a response yet.

Jerry Piche stated he had received another call complaining about the agricultural traffic and condition of a road in the Daggett area. Moilanen advised that the road was not within the road commission's jurisdiction and that the resident would need to call the Village of Daggett officials.

Mr. Piche commented that it was too bad that the incident with shots being fired at the building had to have happened and noted that he was in agreement that measures should be taken to improve security at the road commission's facilities.

Mr. Piche also thanked Mr. Christeans for a good presentation on his concerns earlier in the meeting and the road commission for listening and explaining their position on the matter.

Public Comment – John Strohl commented that the Village of Daggett jurisdiction begins about ¼ mile west of Menza Lane.

David Wesoloski thanked Moilanen for all the time he puts into the planning of road projects. He also noted that Birch Creek Road was in poor condition and hoped it would be added to the TIP.

There being no further business, Kakuk declared the meeting adjourned at 9:59 a.m.

The Menominee County Board of Road Commissioners continued their annual meetings with township officials in the Road Commission offices north of Stephenson on Tuesday, February 23, 2016.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent.

PRESENT: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Jerry Piche, Mike Arnold-MCRC Powers District Foreman and Tim Starzynski-MCRC Stephenson District Substitute Foreman.

ABSENT: None.

The Pledge of Allegiance was recited.

### **NADEAU TOWNSHIP**

(9:00 a.m.) Present for Nadeau Township was Trustee Dick Corrigan.

Moilanen welcomed Trustee Corrigan and made introductions. A copy of the road commission's ACT 51 report was presented to the township.

Moilanen presented Mr. Corrigan with a list of projects for the upcoming year as well as a list of the proposed federal aid and State D projects for years 2017 thru 2020. Moilanen then proceeded to review the projects with the Township including chip sealing CR380 from east of I-1 Lane to CR551 and the reconstruction of J-1 Road. Moilanen stated that the Road Commission is getting DEQ permits for the culvert projects indicated on the sheet and they would have 5 years to install the culverts.

Trustee Corrigan asked why some projects were done at no cost to the township while others had a shared cost. Moilanen explained that federal aid projects were of no cost to the township. Although the townships were not obligated to contribute to road projects, if they did not provide some of the funding many local road projects could not be completed. Moilanen also advised that once the new gas tax revenue started to be received in January of 2017 the road commission may initiate a new cost sharing program with the townships.

Trustee Corrigan asked why the township was expected to pay up front for the J-1 Road project. Moilanen explained that they were not expected to pay their share until the project was complete. An invoice was issued along with the project contract so that the township would know what their share of the project was. It was also noted that if the project was completed below the estimate the township's share of the project would be lower.

Trustee Corrigan noted that the grader had rutted up an area near the Bagley Park last fall. Moilanen stated that he should call whenever these types of issues happen so that they can be taken care of right away.

Nadeau Township Trustee Corrigan and District Foreman Mike Arnold left the meeting at 9:16 a.m.

### **HOLMES TOWNSHIP**

(9:35 a.m.) Present for Holmes Township were Supervisor Ray Guard and Trustees Mike Zemba and Ray Furmanski.

Moilanen welcomed Holmes Township officials and made introductions. A copy of the road commission's ACT 51 report was presented to the township.

Moilanen presented the board with a list of projects for the upcoming year as well as a list of the proposed federal aid and State D projects for years 2017 thru 2020. Moilanen then proceeded to review the projects with the Township, including Holmesbrook Road and Lance Road. Moilanen stated that the Road Commission is getting DEQ permits for the culvert projects indicated on the sheet and they would have 5 years to install the culverts. He also advised that the county 3-Way Road Funding Program would be run again in 2018 and that the township should start thinking about what work they would like to have done under the program.

Supervisor Guard stated that he was closely watching the activity with the proposed mine and hoped

**STEPHENSON TOWNSHIP**

(10:30 a.m.) Supervisor Mark Marklein was present for Stephenson Township.

Moilanen welcomed Supervisor Marklein and made introductions. A copy of the road commission's ACT 51 report was presented to the township.

Moilanen presented Mr. Marklein with a list of projects for the upcoming year as well as a list of the proposed federal aid and State D projects for years 2017 thru 2020. Moilanen then proceeded to review the projects with the Township that include chip sealing a portion of G-12 and L-1 (Badish) Road, and possibly reconstructing CR348 in 2020. Moilanen stated that the Road Commission is getting DEQ permits for the culvert projects indicated on the sheet.

Moilanen advised that the county 3-Way Road Funding Program would be run again in 2018 and that the township should start thinking about what work they would like to have done under the program. Moilanen also stated that once the new gas tax revenue started to be received in January of 2017 the road commission may initiate a new cost sharing program with the townships.

Supervisor Marklein asked if the shoulders on G-12 could be widened. Moilanen replied that it would depend on whether or not it would impact any wetlands to do so.

Future projects discussed include CR354, from City of Stephenson limits east to Badish and Meintz Road, north of G-12.

Supervisor Marklein stated that CR348, south of Orley Road could use some gravel. Moilanen replied that would be part of the 2020 project.

Tim Starzynski stated the hill on Walnut Road, south of the golf course, was a potential hazard and should be cut down. Kakuk stated that if there was good fill there, it may be able to be used elsewhere.

Supervisor Marklein left the meeting at 10:50 a.m.

There being no further business, Kakuk declared the meeting adjourned at 10:50 a.m.

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Finance Director/Clerk

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Chair

The Menominee County Board of Road Commissioners continued their annual meetings with township officials in the Road Commission offices north of Stephenson on Thursday, February 26, 2016.

Chair Kakuk called the meeting to order at 8:30 a.m. with the following persons present or absent.

PRESENT: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present was Tim Starzynski-MCRC Stephenson District Substitute Foreman.

ABSENT: None.

The Pledge of Allegiance was recited.

### LAKE TOWNSHIP

(8:30 a.m.) Present for Lake Township were Supervisor Ron Johnson and Trustee Alan Majkrzak.

Moilanen welcomed Lake Township officials and made introductions. A copy of the road commission's ACT 51 report was presented to the township.

Moilanen presented the board with a list of projects for the upcoming year as well as a list of the proposed federal aid and State D projects for years 2017 thru 2020. Moilanen then proceeded to review the projects with the Township, including chip sealing CR577, from CR356 to CR358; and proposed work on the Shakey Lakes dam, including relining the pipes and replacing the planks. Supervisor Johnson asked who made the decision of when to draw down the lake. Moilanen replied that the Shakey Lakes Association made that decision. It was also noted that Linderoth Road and G-12 were scheduled to be chip sealed in the next 2-3 years using federal aid funds.

Trustee Majkrzak asked if MDOT ever tracked the amount of truck traffic on CR577. Moilanen stated that traffic counts would be done prior to any federal aid projects being started.

Moilanen advised that a long term project was to cut back the hill on G-12 near the park. Trustee Majkrzak noted that there is a dip in G-12, just past Hallfrisch Road, that is coming back. Moilanen replied that the area would likely need to be cut out and have geogrid laid down. Supervisor Johnson asked what the cost of the repair would be. Moilanen responded that he would need to measure the area prior to providing an estimate. Supervisor Johnson asked if the township could have the repair done themselves. Moilanen stated they could, as long as the road commission reviewed and approved the project spec's first. Trustee Majkrzak advised that CR356, from Linderoth Road to CR577, needed work also.

Moilanen advised that the county 3-Way Road Funding Program would be run again in 2018 and that the township should start thinking about what work they would like to have done under the program.

Trustee Majkrzak recalled that at one time CR356 was being considered to be designated as a state highway and asked if that was still in the works. Moilanen stated that Governor Engler had originally initiated the idea, but it had never been pursued further. Trustee Majkrzak asked if there would be any road funding from the proposed mine if it goes through. Moilanen said the road commission would request that the mine upgrade their haul routes to all season roads.

Supervisor Johnson advised that the township has approximately \$10,000 to use for graveling, and more funds may be available if needed. Moilanen will have the grader operators make a list of the roads where the gravel is most needed for the township to review. Supervisor Johnson stated that there was water on Hallfrisch Road, and that the hill on S-4 Road, before the Koss bridge, should be cut back as it was slippery. Tim Starzynski replied that the crew has been putting extra sand on the hill.

Supervisor Johnson advised that the township's top priority was Hallfrisch Road. He also noted that they were happy with the work done on the road by Granskog Farm. Supervisor Johnson added that there was logging activity on G-12, and the trucks appeared to be over-loaded. Kakuk stated that weight restrictions would be going on soon. Moilanen added that the weighmaster was starting this week.

Lake Township officials left the meeting at 9:03 a.m.

Moilanen stated the road commission would hopefully be performing maintenance work in 2017.

Ingallston Township officials left the meeting at 9:55 a.m.

### **CEDARVILLE TOWNSHIP**

(10:00 a.m.) Present for Cedarville Township was Supervisor Linda Peterson. Roger Betzinger also joined the meeting.

Moilanen welcomed Supervisor Peterson and made introductions. A copy of the road commission's ACT 51 report was presented to the township.

Moilanen presented Supervisor Peterson with a list of projects for the upcoming year as well as a list of the proposed federal aid and State D projects for years 2017 thru 2020. Moilanen stated that the Camp O headwall would be repaired this year and that a portion of G-12 would be chip sealed. Moilanen also stated that a grade lift and graveling on CR551 would be a good project for the township's 2015 3-Way Road funding project. Future projects include federal aid chip seals. Jim Town Road is a long-term project.

Moilanen advised that the county 3-Way Road Funding Program would be run again in 2018 and that the township should start thinking about what work they would like to have done under the program.

Supervisor Peterson asked if the road commission could work on the curve by the boat launch on CR551. Moilanen stated that the road commission could do work within the right of way. If work needed to be done outside of the right of way, the township would have to reimburse the road commission for their actual costs. Supervisor Peterson asked Moilanen to provide an estimate, and if the township did not have enough funds she would approach the DNR to pay for it.

Roger Betzinger stated that the hills in the Devils Creek area, No. 29 Road & the Snake Trail, needed more gravel also.

Supervisor Peterson asked why the trees along CR551 were marked with yellow dots. Moilanen advised that the state was going to be cutting those trees along the road right of way on their land.

Supervisor Peterson asked if loggers still bonded roads during weight restrictions. Moilanen replied that some do, but others do not and they are supposed to haul reduced loads. She asked what she could do if she saw any overweight loads. Moilanen advised her to call the weighmaster or the road commission office.

Supervisor asked if the township could hire the road commission to brush chop between M-35 and the township hall. Moilanen stated that could be done when the ground was frozen again and advised her to call around next December. Moilanen will provide an hourly cost for the work.

Supervisor Peterson stated that the loop of road in front of the fire hall doors needed sand and asked if the road commission could do this. She would then ask the county administrator to share in the cost since some of their equipment was also stored there. Moilanen advised her to call the office when the sanding was needed.

Supervisor Peterson reported that the road sign at the intersection of CR551 & CR366 was missing on the CR366 side. The pole is still there. Moilanen will check on this.

Supervisor Peterson left the meeting at 10:27 a.m.

### **MENOMINEE TOWNSHIP**

(10:31 a.m.) Supervisor Ken Goffin, Treasurer David Wesoloski and Trustees Larry Barker and Darlene Nerat were present for Menominee Township. John Nerat also joined the meeting.

Moilanen welcomed the township officials and made introductions. A copy of the road commission's ACT 51 report was presented to the township.

Moilanen presented the township with a list of projects for the upcoming year as well as a list of the

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Wednesday, March 2, 2016.

Chair Kakuk called the meeting to order at 9:00 p.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Closed session to discuss upcoming union negotiations – Moved by Kakuk, seconded by Skrobiak to move to closed session at 9:01 a.m. Carried unanimously.

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Moved by Skrobiak, seconded by Anderson to return to open session at 9:53 a.m. Carried unanimously.

Any other business – None.

Public Comments – None.

There being no further business, Kakuk declared the meeting adjourned at 9:54 a.m.

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Road Commission Finance Director / Clerk

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Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, March 8, 2016.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Larry Barker, Chuck Behrend, Joe Linder, Jerry Piche, and David Wesoloski. John Strohl joined the meeting at 9:08 a.m.

Absent: None.

Public comments – Joe Linder asked why fabric had not been used on the full width of J-1 Road. Moilanen replied that since the road was not likely to be paved for several years, that one row of approximately 15' wide fabric was put down the center of the roadway under the gravel. If the road was being prepped for paving, then two 15' wide rows would have been laid down. Mr. Linder asked if the hill at the 4-way intersection on J-1 Road could be cut back and the material that was removed used for fill elsewhere in the project. Moilanen agreed to look at the intersection but advised that it may involve acquiring easements from the property owners. Moilanen also noted that the material removed was good, it would be used elsewhere. Mr. Linder asked when the crews would begin patching on the paved roads. Moilanen advised that patching had already begun on Monday, as well as culvert steaming where needed.

David Wesoloski stated that No. 7 Road, east of US 41, may need more gravel as it now is down to a clay surface in some areas that is making travel difficult. Moilanen will look at the area.

Public appearances – None.

Additions/corrections to minutes for 02/09/16, 02/17/16, 02/22/16, 02/23/16, 02/25/16, and 03/02/16 – There being no additions or corrections, Kakuk declared that the minutes will stand as written. Carried unanimously.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, February 8, 2016				\$2,178,229.22
Receipts thru 02/29/16	256,349.08			
Expenditures thru 02/29/16		372,763.77		
Balance, February 29, 2016				\$2,061,814.53
Michigan Transportation Funds	308,214.10			
Receipts thru 03/07/16	0.00			
Expenditures thru 03/07/16		14,372.37		
State Maint. & Equip. Advances			112,998.00	
Balance, March 07, 2016	564,563.18	387,136.14	112,998.00	2,242,658.26
<u>Payables &amp; Reserves</u>				
Payroll 03/10, and 03/24 (Est.)			150,000.00	
Soc. Sec. 03/10 and 03/24 (Est.)			11,475.00	
Reserve for workers compensation insurance			9,790.00	
Reserve for liability insurance			131,112.63	
Reserve for rental grader leases - John Deere (Oct 2015)			152,668.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			431,567.05	
Reserve for Forest Funds			161,014.64	
Reserve RR X'ing closure funds for Nadeau Twp. projects			34,602.30	
Reserve for 2014 Federal Aid Match			1,230.00	
Reserve for 2015 Federal Aid Match			8,250.52	
Reserve for 2016 Federal Aid Match			295,000.00	
Reserve for Construction Engineering on CR358			5,654.37	
Reserve for Construction Engineering on River Drive project			117.50	
Reserve for Density Testing on No 25 Road & Eustis Road paving jobs			897.75	
Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges			32,712.94	
Reserve for DEQ Permit Engineering - Various locations			0.00	
Reserve for County Line Road - 20% Share of Phase 1			130,000.00	
Reserve for Capital Outlay-Equipment (OH on 517-518 Eq. Charges)			19,136.87	(1,575,229.57)
				\$ 667,428.69

Commissioners of the County of Menominee, Michigan, in accordance with the provisions of Public Act 1909, No. 283, Chapter IV, Sec. 18, MSA 9.118 - MCLA 224.18 does hereby accept jurisdiction over the following described road whose approximate centerline is described as follows:

Sinkler Lane (Additional Length)

Beginning from 0.80 miles from the centerline of the Swanson Road, thence northwest 0.04 miles (200 feet) in Section 26 in T.36N, R.28W. in Holmes Township, Menominee County, Michigan. The additional distance of Sinkler Lane being 0.04 miles (200 feet), for a total length of Sinkler Lane of 0.84 miles.

Supported by Commissioner Anderson and carried by the following vote: Ayes 3; Nays 0.

Any other business – Kakuk stated that there had been a problem on CR358 with truckers leaving piles of mud on the roadway, but that the weighmaster had taken care of it.

Anderson requested that Moilanen look at the Miscauno Island Lane extension once the roads have dried up.

Skrobiak noted that one of the barrels on the curves on G-18 was missing, but the base was still there. Moilanen will have the foreman look at this.

Public Comment – Joe Linder state that the area on G-18 where the barrels are needed fill as there was a dip on the curve that could be hazardous when icy.

John Strohl asked when the CR360 project would be started. Moilanen replied that it would be designed to be a possible 2018 project. Mr. Strohl also asked why there would be local funding needed for the CR360 project, but there was none needed for the CR358 project. Moilanen explained that all federal aid projects required a 20% local match. On the CR358 project that match came from State D and road commission contributions, for the CR360 project local funds would be used for the match. Mr. Strohl also asked what the PM stood for on Moilanen's list of future federal aid projects. Moilanen advised that it stood for Preventative Maintenance, which included chip sealing.

David Wesoloski asked why CR320 was listed as a low priority road. Moilanen stated it was due to its low traffic usage. Mr. Wesoloski replied that the low usage was likely due to the poor condition of the road, and if repairs were made the usage would increase. Moilanen added that CR320 would be an approximate one million dollar project.

Mr. Wesoloski also asked if the road commission had the equipment necessary to pick up the culverts at UP Concrete Pipe's yard, to save the 20% as stated in their bid. Moilanen replied that the bid actually stated the cost would increase by 20% for pipes picked up in their yard.

Mr. Wesoloski also commented that he felt that the road commission should pay the additional cost share on the construction projects.

There being no further business, Kakuk declared the meeting adjourned at 9:42 a.m.

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Road Commission Finance Director / Clerk

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Chair

The Menominee County Board of Road Commissioners continued their annual meetings with township officials on Thursday, March 09, 2016 at the Harris Township Hall.

PRESENT: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen, Lisa Savord and Mike Arnold - MCRC Powers District Foreman.

ABSENT: None.

### **HARRIS TOWNSHIP**

Present for Harris Township were Supervisor Peter Kleiman, Clerk Tom Draze, Treasurer Doreen Bower, and Trustees Alex Jorasz and Les Kleiman.

Supervisor Peter Kleiman called the meeting to order at 7:00 p.m. The road commission was acknowledged at 7:05 p.m.

A copy of the road commission's ACT 51 report was presented to the township. Moilanen thanked Harris Township officials for the invitation to their meeting and made introductions.

Moilanen presented the board with a list of projects for the upcoming year as well as a list of the proposed federal aid and State D projects for years 2017 thru 2020. Moilanen then proceeded to review the projects with the Township. A discussion was held on the Hannahville Indian Community's plans for County Line Road. Phase one, from 38 Road to the race track, is scheduled for this year and will be funded through a combination of BIA, Hannahville and road commission funds.

The Eustis Road project has been completed and it was noted that the township short paid the invoice for their portion of the cost. Supervisor Kleiman stated that was due to the cracking and settling of a portion of pavement on a prior project. The township would like that repaired before they pay the balance due for the Eustis Road project. Moilanen noted that the area in question may need geogrid, and with the work that is already scheduled, it may be a few years before the repair is completed. The road commission plans on performing maintenance work in 2017 and the county 3-Way Road Funding Program will be run again in 2018.

Moilanen advised the township board that spring breakup is bad this year and some roads already had to be closed. He asked them to call the road commission with any roads that they receive complaints on so that they can be checked on.

Clerk Draze asked if there were any plans to upgrade CR551 due to the new golf course that was being built. Moilanen explained that it would cost approximately \$1.8 million to do the whole road. It is possible that in the future the project could be done if some funding is received from the Hannahville Indian Community.

Supervisor Kleiman asked how much federal aid the road commission gets each year. Moilanen responded that approximately \$572,000 of federal aid was available, but it also required a 20% local match.

Clerk Draze asked if CR551 was eligible for BIA funding. Moilanen explained that it was, but that the Hannahville Indian Community's first priority was County Line Road. The HIC has also put BIA funds toward the roads in their new subdivision and the reconstruction of CR 400. CR400 will likely be paved this year, once MJ Electric is done working in the area.

Supervisor Kleiman asked when Cedar River Lane would be completed. Moilanen replied that trees were being cut now, next would be brushing & stumping, then pit run gravel would be put down. Crushed gravel would likely be added in the future. Supervisor Kleiman noted that the school bus would be using this road beginning with the next school year and that the township would like to have it done by then.

Supervisor Kleiman asked if Dump Road had been looked at yet. Mike Arnold responded that he had been out there, but that the road was still frozen in the shaded areas.

Supervisor Kleiman asked what the price of paving would be this year. Moilanen responded that the cost of emulsion was down, but that he hadn't heard the cost of paving yet. He also noted that fuel costs were not the only factor, and that it would also depend on the location of the plant.

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Thursday, March 31, 2016.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Powers District Foreman Mike Arnold and Menominee District Foreman Leonard Kosewski.

Absent: None.

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Discuss status of union contract – Moilanen advised the board that the members of Teamsters Local 406 had voted to ratify a three year contract, effective April 1, 2016 - March 31, 2019, that provided a \$0.65/hour pay increase, effective each April 1 of the contract, to all job classifications within the bargaining group. The new contract would also allow for an additional \$1/hour for certified mechanics and .20/hour for equipment operators as a market increase effective April 1, 2016. The night man position will pay an additional \$1.00/hour over the employee's regular rate. The annual safety allowance will increase to \$200 per year and will now include the purchase of ANSI 3 certified clothing. Moved by Anderson, seconded by Skrobiak to have Moilanen sign the bargaining agreement on behalf of the road commission. Carried unanimously.

Discuss wages/benefits with non-union hourly personnel – Mike Arnold and Leonard Kosewski were on hand to represent the non-union hourly employees and requested that the board move to closed session to discuss wages and benefits. Moved by Anderson, seconded by Skrobiak to move to closed session at 9:04 a.m. Carried unanimously.

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Moved by Anderson, seconded by Skrobiak to return to open session at 9:16 a.m. Carried unanimously.

Moved by Kakuk, seconded by Anderson to take a 15 minute recess to allow the two representatives to confer with the other employees in the non-union hourly group. Carried unanimously.

Arnold & Kosewski returned at 9:27 a.m. Moved by Anderson, seconded by Skrobiak to return to closed session at 9:27 a.m. Carried unanimously.

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Moved by Anderson, seconded by Skrobiak to return to open session at 9:38 a.m. Carried unanimously.

Moved by Anderson, seconded by Skrobiak to put the following pay rates in effect, carried unanimously:

Payroll Clerk and Engineer Tech: .50/hour increase effective 04/01/16, .50/hour increase effective 04/01/17 and .50/hour increase effective 04/01/18.

3 District Foremen: \$2.29/hour market increase effective 04/01/16, 3.31% increase on 04/01/17 and 3.21% increase on 04/01/18.

Stock Clerk: Will assume supervision of all mechanics; \$1.00/hour increase effective 04/01/16, 3.31% increase effective 04/01/17 and 3.21% increase effective 04/01/18.

Any other business – None.

Public Comments – None.

There being no further business, Kakuk declared the meeting adjourned at 9:41 a.m.

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, April 5, 2016.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord. Also present were Paul Shroud, Joe Linder, Jerry Piche, Darlene Nerat, John Nerat, Larry Barker and Ken Goffin.

Absent: None.

Public comments – Ken Goffin asked what was being discussed regarding the Menominee Township projects. Moilanen explained that several roads have areas that are rutted due to spring break up this year and that they needed to be repaired. Because of this extra work the road commission may have to delay the construction on Menominee Township’s projects. Mr. Goffin asked that if the projects weren’t going to be scheduled, could the road commission still lay gravel for them on various roads. Moilanen replied that it may be possible to do the graveling or replacing the culverts for the O-1 and Bay de Noc projects if time permits.

Paul Shroud stated that he lived on Beattie Creek Lane #8 and asked if the road commission could look at the drainage on the road. Currently there are areas of his lawn that flood. He would like ditching done on the road and a culvert installed that would drain to the west. Also, he noted that there is no ditch on the north side of the road. He stated that there is a culvert that is plugged. Moilanen will look at the area to see if anything can be done to improve the drainage.

Darlene Nerat advised that she had received complaints that there are large potholes on 2.5 Road, west of CR577, that need patching and that the speed limit on the road is 35 mph in one direction and 40 mph in the opposite direction. Moilanen will have the foreman check on the potholes.

Public appearances – None.

Additions/corrections to minutes for 03/08/16, 03/09/16, and 03/31/16 – There being no additions or corrections, Kakuk declared that the minutes will stand as written. Carried unanimously.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, March 7, 2016				\$2,355,656.26
Receipts thru 03/31/16	103,029.05			
Expenditures thru 03/31/16		260,975.10		
Balance, March 31, 2016				\$2,197,710.21
Michigan Transportation Funds	370,630.47			
Receipts thru 04/04/16	0.00			
Expenditures thru 04/04/16		0.00		
State Maint. & Equip. Advances			101,568.00	
Balance, April 4, 2016	473,659.52	260,975.10	101,568.00	2,466,772.68
<u>Payables &amp; Reserves</u>				
Payroll 04/07, and 04/21 (Est.)			150,000.00	
Soc. Sec. 04/07 and 04/21 (Est.)			11,475.00	
Reserve for workers compensation insurance			19,580.00	
Reserve for liability insurance			143,031.96	
Reserve for rental grader leases - John Deere (Oct 2015)			152,668.00	
Reserve for rental grader leases - Cat Financial (Dec 2015)			431,567.05	
Reserve for Forest Funds			161,014.64	
Reserve RR X'ing closure funds for Nadeau Twp. projects			34,602.30	
Reserve for 2014 Federal Aid Match			1,230.00	
Reserve for 2015 Federal Aid Match			8,250.52	
Reserve for 2016 Federal Aid Match			295,000.00	
Reserve for Construction Engineering on CR358			0.00	
Reserve for Construction Engineering on River Drive project			117.50	
Reserve for Density Testing on No 25 Road & Eustis Road paving jobs			0.00	
Reserve for Design Engineering for No. 5 Road & No. 10 Road bridges			32,712.94	
Reserve for County Line Road - 20% Share of Phase 1			130,000.00	
Reserve for 2016 bridge inspections			2,100.00	
Reserve for Capital Outlay-Equipment (OH on 517-518 Eq. Charges)			19,136.87	(1,592,486.78)
				\$ 874,285.90

Commissioner Kakuk offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on No. 22.5 Road over the Little Cedar River which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Skrobiak and carried by the following vote: 3 Ayes; 0 Nays.

Commissioner Anderson offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on Deer Park Drive over Little River which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Skrobiak and carried by the following vote: 3 Ayes; 0 Nays.

Commissioner Skrobiak offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on C-1 Road over Ten Mile Creek which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Anderson and carried by the following vote: 3 Ayes; 0 Nays.

Moilanen asked for permission to have blinds installed on the new windows in the office and one window in the front entryway. Moved by Kakuk, seconded by Skrobiak to grant permission to have the blinds installed at a cost not to exceed \$5,000. Carried unanimously.

Public Comment – Joe Linder stated that Hoduski's hill should be cut back on the J-1 Road project. He also asked why the graders aren't cutting back the edges of the gravel roads for better drainage. Moilanen advised him to call the office whenever he noticed a need for that. Mr. Linder asked what the cost of dust control would be this year. Moilanen replied that the vendor had held the prices the same as last year's. Mr. Linder asked if the road commission would consider using crushed limestone instead of gravel. Moilanen responded that the cost would be higher than crushed gravel and that the crushed limestone tends to pack much harder than gravel, making it more difficult to grade in the future. Mr. Linder stated he would like to see the limestone tested on the J-1 Road project. Moilanen responded that he would like to first test it on a shorter dead end road. Kakuk added that you need to be careful that there is not too much silt in the limestone. Mr. Linder confirmed that he would like to see the product tested.

Ken Goffin asked when the bridges would be replaced if the Local Bridge Program funding was

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Tuesday, April 26, 2016.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Anthony Kakuk, Joseph Skrobiak, Darrell Moilanen and Lisa Savord.  
Absent: None.

The Pledge of Allegiance was recited.

Public comments – None.

Public appearances – None.

Adopt resolution to apply for bridge replacement through Local Bridge Program –

Commissioner Anderson offered the following resolution and moved for its adoption.  
IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on No. 31 Mile Road over the Little Cedar River which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Kakuk and carried by the following vote: 3 Ayes; 0 Nays.

Sign contract with Hannahville Indian Community for County Line Road project – Moved by Skrobiak, seconded by Anderson to sign the contract agreeing to contribute \$130,000 to the project. Carried unanimously.

Discuss gravel crushing in the north end of the county – Moilanen stated that there currently was no crushed gravel stock piled in the north end of the county and that he would like permission to have 10-15,000 cyds crushed in any of the 3 pits that the road commission has active agreements with. Kakuk asked if 15,000 cyds would be enough. Moilanen replied that there would likely not be enough room in any of the pits to store much more than that amount. Moved by Skrobiak, seconded by Anderson to have Moilanen get bids to crush gravel in the north end of the county when needed. Carried unanimously.

Sign J-1 Road contract with Nadeau Township – Moilanen explained that the contract had been received signed by the Nadeau Township officials and that payment for their share of the costs had been received. Moved by Anderson, seconded by Skrobiak to sign the contract. Carried unanimously.

Any other business – Savord presented the quote received from GIS Cartography & Publishing Services for the reproduction of the county map. Moved by Anderson, seconded by Skrobiak to order 4000 maps @ \$2.25 each, along with a Zoomify version of the map to be placed on the road commission/county website for \$300.00. Carried unanimously.

Savord asked who planned to attend the Great Lakes Council meeting in Baraga on May 5, 2016. All board members and Moilanen will attend.

Anderson stated he had received a call regarding a plugged culvert on CR563 in Spalding Township near the Benson farm. Moilanen will have the foreman check on this.

Kakuk stated he had received compliments on the grading done on 7 Mile Marsh Road. Moilanen also received thanks for the quick response for grading River Road in Spalding Township.

Public Comments – None.

There being no further business, Kakuk declared the meeting adjourned at 9:27 a.m.

# MENOMINEE COUNTY LIBRARY BOARD

Minutes April 19, 2016

Approved: May 17, 2016

C. Peterson called the regular meeting of the Menominee County Library Board to order at 11:05 AM  
TUESDAY- April 19, 2016

Present: M. Fagan, J. Freis, K McNeely, C. Peterson N. Tuinstra and Commissioner L. Schei.

No public present.

K McNeely moved to approve the agenda, support by M. Fagan. Motion carried.

New Board member Nancy Tuinstra was introduced and welcomed to the board, updated contact sheets were distributed.

M. Fagan moved to approve the minutes from the March 15, 2016 meeting, support by J. Freis. Motion carried.

J. Freis moved to approve of March Financial Report, support by K McNeely. Motion carried.

M. Fagan moved to approve the March bills, support by J. Freis. Motion carried.

## Director's Report

**A. Library:** The Reference collection was weeded and the Michigan collection has been shifted/interfiled. Next up will be shifting the non-fiction to make more room for the Young Adult collection.

Wil-Kil will be coming to spray for ants. We are working with the county on "spring" cleaning; carpets were done and the chairs are being worked on. J. Mekash is aware of the leaks and will be fixing them soon. Both Photocopiers have been cleaned and serviced. The Board approves of looking into using jail trustees for heavy cleaning in the Library, A. Winnicki will find out if this is feasible and report back to the Board.

**B. Patrons:** Lorelee Tessmer (long time bookmobile librarian-retired) passed away 4/9/16. She asked that memorials be sent to the library. We have Library Week in our display case. A local homeschooling group will be putting an art exhibit in the display case next. If anyone knows of a collection to be shared contact the library. Tax season went as well as could be expected and library staff did an excellent job with resources provided.

**C. Bookmobile:** We had an open house in Powers 4/13/16. Dennis Rye has graciously offered his garage for washing the bookmobile on a regular basis. The generator oil was changed and replacement back up alarm has been ordered.

**D. Technology:** We have extended the Wi-Fi timer. It is now on from 6 am to 9 pm. The 15 Minute Computer has been well received. If requested by an adult with children, we will switch the computers in the children's room to unfiltered internet.

**E. Programing:** Next week is financial Awareness Week and we are participating with Story times at both branches and bookmobile -- all children attending will receive a copy of "Bunny Money" book. Summer Reading schedule is set and we are working with the Friends for promotion. There is public interest in a community seed exchange housed at the library. A program for "seed saving" will be offered in the Fall.

F. **Friends:** Their Annual Plant sale is scheduled for May 28th: They received their license for the fall raffle and are collecting items. They are hosting a staff appreciation open house at both Hermansville and Stephenson on April 27<sup>th</sup>.

G. **Volunteers:** Discussion on Michigan Privacy Law and standard library practices in regards to Volunteers. Brian Bousley has been consulted. There are no restrictions or issues that would prevent us from increasing our use of volunteers. Ann Murray continues to come weekly and I would like to reach out to additional volunteers, especially students. The Board asked that a short summary list of volunteer duties be prepared for review at the next board meeting.

H. **Financial** I had a meeting last week with Brian Bousley re getting started with the FY2016/17 budget. He states there are not funds for a substitute position but we can utilize Linda Cooley up to 29 hours per week. I have talked to Linda and she will help with the short days next month. Note that the fire wall contract is due in July and I do not yet have a final rate. Jen Hirn is attending the Beginning Library Workshop next month. I am attending Rural Libraries Conference as a presenter in May.

New Business

K McNeely moved to approve the updated photo release permission slip, supported by J. Freis. Motion carried.

Discussion on art in the Library. The Ihander sculptures will be boxed up and returned to Sally Ihander. A. Winnicki will ensure that contact information for Jerry Piche is attached to the paintings in the Hayward Room.

K McNeely moved to approve current bylaws, supported by M. Fagan. Motion carried.

K. McNeely will work with A. Winnicki to prepare a draft Long Range Plan for review at the next board meeting.

Public Participation – no public present.

As there was no further business M. Fagan moved to adjourn the meeting, support by J. Freis. Motion carried. Meeting adjourned at 12:04.

Submitted by:

Amanda Winnicki, Library Director



# Public Health Delta & Menominee Counties

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## **Board of Health Meeting**

Pinecrest Medical Care Facility  
Powers, MI

### **Meeting Minutes**

Thursday, April 21, 2016

#### **Board Members Present**

Bob Burie

Jan Hafeman

Larry Schei

Mary Harrington

Tom Trudgeon

#### **Public Health Staff**

Mike Snyder, Health Officer/ Administrator

Kim Gustafson, Assistant Program Coordinator

Lynn Woelffer, Director of Finance

#### **1. Call to Order/Roll Call**

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on April 21, 2016. The meeting was called to order at 1:00 p.m. CDT by Chairman Trudgeon. Roll call was taken by the Assistant Program Coordinator, and is recorded above. Patrick Johnson was not able to attend and had been excused.

#### **2. Approval of Agenda**

**Ms. Hafeman moved to approve the April 21, 2016 agenda as presented. Motion was supported by Ms. Harrington and carried.**

#### **3. Approval of Minutes**

**Ms. Hafeman moved the minutes from March 17, 2016, be approved. Motion was supported by Ms. Harrington and carried.**

**4. Public Comment**

There was no public comment.

**5. By-Laws of the Delta Menominee District Board**

There was some discussion regarding the Health Officer being an ex-officio member of the board and whether or not he/she has the right to vote.

**Ms. Hafeman moved the By-Laws of the Delta Menominee District Board be amended to add "without voting rights" to Article 3, Section 4. Motion was supported by Mr. Burie and carried. Approval of the By-Laws was tabled until the May meeting.**

**6. Finance Committee**

The Finance Committee met on Wednesday, April 20, 2016.

**a. PHDM Audit**

Chairman Trudgeon gave the Board of Health an overview of the FY2015 PHDM audit report. He commented there were no findings again this year.

**Ms. Hafeman moved the PHDM Audit be acknowledged and placed on file. Motion was supported by Ms. Harrington and carried.**

**b. FY2016 Second Quarter Report**

Chairman Trudgeon gave an overview of the FY2016 Second Quarter Report.

**Chairman Trudgeon moved the FY2016 Second Quarter Report be acknowledged and placed on file. Motion was supported by Mr. Shei and carried.**

**c. American Express Statements**

Ms. Hafeman briefed the Board of Health on the American Express Statements.

**7. Review and Approval of March Check Register**

The Board of Health reviewed the March check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

Ms. Hafeman moved the March check register be approved. Motion was supported by Mr. Burie and carried.

**8. Health Officer's Report**

- Mr. Snyder informed the Board of Health on a report regarding a high lead level in a drinking water supply in the Rapid River area. Environmental Health staff followed up with the water testing and found the lead level in the water was below the USEPA and State of Michigan Action Level. Mr. Snyder has been in contact with Representative McBroom's office, MDEQ, MDHHS, and USEPA regarding this situation.
- The Every 15 Minutes Program was presented at the Stephenson High School on April 6<sup>th</sup> and 7<sup>th</sup> by the Prevention Staff. Staff work closely with other emergency agencies in the area to make this powerful program happen.

**9. Public Comment (three minutes maximum)**

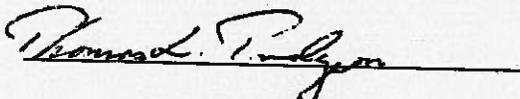
No public comment.

**10. Board Member Comments**

There were no Board Member comments.

**11. Adjournment**

There being no further business, Mr. Burie made a motion the meeting be adjourned at 2:19 p.m. CDT. Motion was supported by Ms. Hafeman and carried.



Chairperson

:kg

Approved May 26, 2016  
dsh

Menominee County  
Department of Health and Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858

**BOARD MEMBERS**

**JEFF NASER, CHAIR  
GARY EICHHORN  
SHEILA VERAGHEN**

**DIRECTOR**

**RUSSELL K. SEXTON**

**Date:** April 26, 2016

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Andrew Laurin, Acting Board Secretary, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Gary Eichhorn, Board Member; Jeff Naser, Board Chair and Andy Laurin, Acting Board Secretary.

Absent: Sheila Veraghen, Board Member

Others Present: Bernie Lang, Menominee County Board of Commissioners.

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

**APPROVAL OF MINUTES:**

Minutes of the March 29, 2016 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

**FINANCIAL REPORT:**

The financial report for March 2016 was reviewed. There were \$272.46 in expenditures for the DHS Board meeting; leaving a balance of \$2,139.34.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

**DIRECTOR'S REPORT:**

Mr. Laurin provided an update on the current staffing situation in Menominee County: There are 2 full time management staff including 1 children's services supervisor and 1 assistance payments supervisor. There is also 1 tri-county director and 1 general program supervisor. There is also a tri-county community resource coordinator. There are 3

administrative support staff consisting of 2 general office assistants and 1 departmental technician. There are 3 children's protective services specialists. There are 2 foster care and/or foster home licensing specialists. There are 6 assistance payments specialists, 1 Indian outreach worker and 1 adult services specialist.

**Statewide Director's Meeting Information:** No new information was provided.

**Collaborative Issues:** No new information was provided.

**Business Plan Update:** Mr. Laurin provided the board with an update on current performance data including:

FY 2015 Operating Funds: Menominee County allocation is: \$25,776.00. Year-to-date expenditures are: \$10,223.62, which constitutes 39.7% of the allocation expended with 50% of the year elapsed.

FY 2015 Travel Funds: Menominee County allocation is: \$35,351.00. Year-to-date expenditures are: \$11,119.24, which constitutes 31.5% of the allocation expended with 50% of the year elapsed.

Assistance Payments:

Assistance Payments Standard of Promptness: 97%. Business Service Center 1 average is 96% and State average is 96%.

Family Independence Program Work Participation Rate: There are currently no clients that meet the qualifications for work participation.

**Miscellaneous:** Mr. Laurin reviewed with the board customer information as follows:

February 2016 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 20 cases; 37 recipients; \$5,452.00 in benefits.
- Food Assistance Program: 1,407 cases; 2,620 recipients; \$289,534.00 in benefits.
- State Disability Assistance: 14 cases; 14 recipients; \$3,119.00 in benefits.
- Child Development and Care: 38 cases; 53 recipients; \$10,403.00 in benefits.
- State Emergency Relief: 3 cases; \$843.00 in benefits.
- Unduplicated total: 1,427 cases; 2,644 recipients; \$309,351.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 638 cases; 1,332 recipients
- Other Children < Age 21: 120 cases; 140 recipients
- Pregnant Women & Children Under 19: 510 cases; 889 recipients
- MiChild: 78 cases; 141 Recipients
- Non-SSI Aged, Blind & Disabled: 645 cases; 676 recipients
- SSI Aged, Blind & Disabled: 503 cases; 503 recipients

- Medicaid Eligible Total: 2,252 cases; 3,679 recipients

Total Healthy Michigan Enrollments: 1200+

This information is available on the [www.michigan.gov/dhs](http://www.michigan.gov/dhs) website in the “Green Book”.

Child Welfare:

Foster Care Plan Approval	67%
Service Plan Completion	100%
CPS Commencement	100%
CPS Face-to-Face	86%
CPS Plan Approval	92%
CPS Service Plan Completion	94%
Dental	N/A
Medical	100%
Worker/Child Visits	86%
Worker/Supervisor Conference	89%
Worker/Parent Visit	82%
Parent/Child Visits	19%

The FY 2016 Foster Home Licensing Goal for the Delta, Dickinson and Menominee Triad is 9 homes and we are well on our way to achieving this goal.

**Board Member Input/Suggestions:** None

A motion to accept the Director’s Report was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

**UNIT REPORT:** Andrew Laurin, Child Welfare Supervisor, provided the board with a comprehensive report on the state of child welfare in Menominee County. Mr. Laurin reviewed the average number of Child Protective Services cases assigned each month, current Foster Care and Juvenile Justice caseloads. Mr. Lauren explained that drug addiction has been a major issue for Menominee County and appears to be growing, with limited resources to address it. The board member provided recommendations and other comments on this topic.

**BOARD BUSINESS:**

**1. Approval of Vouchers:**

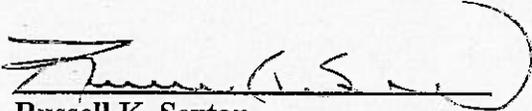
Vouchers for January through March 2016 were reviewed (there were changes made in the vouchers for January through March due to a change in the mileage reimbursement rate) and a motion to approve all vouchers was made by Mr. Eichhorn and supported by Mr. Naser. Motion passed without opposition.

**NEW BUSINESS:** None

**PUBLIC COMMENT:** None.

**NEXT MEETING:** May 31, 2016 at 9:00 a.m. in the Menominee County DHS Board Room.

**ADJOURNMENT:** Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 0935 a.m.



**Russell K. Sexton**  
**Board Secretary**



**Jeff Naser**  
**Board Chairperson**

Pc: DHS Board Members;  
Menominee County BOC

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

**715 Pyle Drive, Kingsford, MI**

**May 12, 2016 - 4:00 p.m.**

**CALL TO ORDER/ROLL CALL:**

J. Nelson, Chairperson, called the meeting to order at 4:00 p.m. Cindy Adrian, Administrative Assistant conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Dehn, Janet	X*			Nelson, John	X		
Hofer, Millie	X*			Peretto, Patti	X		
Luhtanen, Joan	X			Phillips, Patricia		X	
Martin, Ann	X			Spence, Christine	X		
Negro, Mari	X			Zevitz, Michael Dr.			X

\*video television conference from the Northpointe Menominee office

**REPRESENTING ADMINISTRATION:** J. McCarty, B. Adrian, C. Adrian

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all.

**PUBLIC COMMENTS** - No public comments

**APPROVAL OR AMEND AGENDA**

Chair Nelson asked for approval of agenda.

**ACTION:** Moved to approve the agenda.

**Motion by:** A. Martin, supported by M. Negro to approve the agenda.

Chair Nelson asked for any amendments to the agenda. J. McCarty requested agenda be amended under New Business – Pay Scales.

**ACTION:** M. Negro, supported by A. Martin to amend the agenda with addition of Pay Scales under New Business. **Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

Chair Nelson asked for a motion to approve the April 28, 2016 regular Board meeting minutes.

**ACTION:** Moved to approve the regular Board meeting minutes as presented.

**Motion by:** M. Negro, supported by C. Spence to approve the minutes.

**Motion carried unanimously.**

**PRESENTATION** - None

**ACTION ITEMS**

• **Finance**

a) Check Disbursement Report-March, 2016

**ACTION:** A motion was made by C. Spence supported by J. Luhtanen to approved the check disbursement report. **Motion carried unanimously.**

b) Financial Statement-March, 2016

**ACTION:** A motion was made by C. Spence supported by M. Negro to approve the financial statement. **Motion carried unanimously.**

c) Contracts-April 28, 2016

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Trico	Cleaning	4/25/16-4/24/17	\$77.25/day	\$80.57/day	Increase \$3.32/day
This is a contract renewal with Trico for cleaning at 701 and 715 Pyle Drive. This rate change is due to an increase in minimum wage. Estimated annual increase \$863.20. *Please note this renewal request was received on 4/15/16.						
B.	Trico	Lawn Services	4/25/16-4/24/17	701 & 715 Pyle Dr. and The Pines \$123.60, Hughitt St. \$20.00, Belgium Pointe \$90.00, The Lighthouse \$50.00 These prices are per occurrence	701 & 715 Pyle Dr. and The Pines \$178.50, Hughitt St. \$21.72, Belgium Pointe \$97.74, The Lighthouse \$54.30. These prices are per occurrence. \$10.50/hr/person for add. work	\$54.90 increase \$1.72 increase \$7.74 increase \$4.30 increase All increases are per occurrence. \$10.50/hr/person for add. work
This is a contract renewal with Trico for lawn care services. These rate changes are due to an increase in minimum wage in Sept. 2014 and Jan. 2016 and to cover rising costs. Estimated annual increase \$1,442.00. *Please note this renewal request was received on 4/15/16.						

**ACTION:** A motion was made by J. Luhtanen supported by C. Spence to approve the contracts.

**Motion carried unanimously.**

- **Written Plan for Professional Services**

**ACTION:** A motion was made by J. Luhtanen supported by M. Negro to approve the Written Plan for Professional Services. **Motion carried unanimously.**

- **Accessibility and Accommodations Plan**

**ACTION:** A motion was made by C. Spence supported by J. Luhtanen to approve the Accessibility and Accommodations Plan. **Motion carried unanimously.**

- **CEO Evaluation Form**

**ACTION:** A motion was made by A. Martin supported by C. Spence to approve the CEO Evaluation form. **Motion carried unanimously.**

Jennifer McCarty conducted New Business as follows:

**NEW BUSINESS (Discussion only)**

- **Finance**

a) Contracts-May 12, 2016

The following contracts were reviewed:

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A.	Penny Gregg	Speech Therapy	6/1/16-5/31/17	\$75/hr.	\$85/hr.	\$10/hr. increase
This is a renewal for a speech and language contract. Increase is requested by provider.						
B.	Anderson Landscaping	Lawn Care	5/1/16-11/30/16	n/a	\$50/event	n/a
This is a new agreement for lawn care services at the Maple Ridge home in Stephenson. This service was previously done by Services Unlimited, which is under new ownership by Anderson Landscaping. This lawn care agreement was previously presented 4/14/16 as Services Unlimited.						

C.	Lawn & Snow	Lawn Care	5/9/16-11/30/16	n/a	\$155/event	n/a
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This is a new agreement for lawn mowing and trimming services in Iron River. This is to include: Boyington, Gathering Pointe, Iron River Office and Crossroads.

Discussion ensued and miscellaneous questions were addressed by B. Adrian and J. McCarty. The Board requested additional information of comparison data of speech therapist salaries.

Consensus of the Board is that the contracts will move forward (with additional information to be provided regarding speech therapy salaries) to the next meeting for review/approval.

**OUTCOME: Action item for next meeting**

- **Financial Risk Management Plan 2016**

Reviewed plan and miscellaneous questions were addressed by J. McCarty and B. Adrian.

Consensus of the Board is to move this forward to the next meeting for approval.

**Outcome: Action item for next meeting**

- **Shift Differential**

Reviewed Cost of Shift Differential spreadsheet that was reviewed/recommended by the Ad Hoc Committee which indicates the total cost increase if there would be a rate differential for 2<sup>nd</sup> and 3<sup>rd</sup> shifts. Discussion ensued on the financial capability of the budget and availability of funds to provide a shift differential.

Questions addressed by J. McCarty and B. Adrian. Consensus of the Board is to move this forward to the next meeting for final review/approval.

**Outcome: Action item for next meeting**

- **Recipient Rights Semi-Annual Report (Medication Errors)**

At the last Board meeting more information was requested on medication errors. Data is still in process of being collected on the med errors for Board review given that the information requested requires a case by case review.

**Outcome: Data is being collected and will be discussed at next meeting.**

- **CEO Report**

- FY17 Budget was passed by the full Senate and was rejected by the House. A mediation group is being assembled for possible solutions that both Senate and House can agree on to pass the budget hopefully by the first week of June.

- Employee Survey Results were compiled for Board review. There was a total of 134 responses out of 242 employees.

- NorthCare received a Transportation Grant of \$50,000 to be used toward transportation costs between now and October 1<sup>st</sup> for individuals receiving services at CMH's across the Region. They also received a secondary full year of grant dollars for October 1, 2016 through September 29, 2017 of \$100,000.

- NorthCare will be hiring a Transportation Coordinator for the Region.

- Jennifer McCarty stated that Bill Adrian, CFO, will be retiring as of August 5, 2016.

- **Pay Scales**

- Reviewed Applied Behavior Analysis Technician and Chief Financial Officer pay scale for Board approval.

- o ABA Tech - This a new job position developed specifically for paraprofessionals who will deliver services under the direction of the Behavior Analyst for the Autism Benefit Services. Currently Community Support Aide staff are providing the service but the Region has a credentialing process specifically for ABA staff, i.e. specific training and consequently uses a title reflective of the main job functions. Proposed pay scale for ABA Tech is the same as a Community Support Aide.

**Outcome: Action Item for next meeting.**

- o Chief Financial Officer - Discussion occurred regarding educational requirements for Chief Financial Officer. There is no State educational requirement for CFO. Across the Region, requirements are a minimum of a Bachelor's Degree with preferred Master's Degree. Discussion also included the position of Deputy Director and if the Board wants to continue with that position as currently the CFO is also the Deputy Director.

**Outcome: More information will be gathered on State educational requirements for CFO and clarification of the Deputy Director appointment process to be discussed at the next meeting.**

John Nelson, Chairperson, assumed the Chairperson position.

**MISCELLANEOUS BOARD/COMMITTEE REPORTS**

- Ad Hoc Committee Meeting 4/5/16  
Questions regarding the Ad Hoc Minutes statement of staff at top of pay scale and how that relates to the mission/purpose of the Ad Hoc Committee. J. Nelson related that the issue of staff at the top of pay scale and how that relates to retention was reviewed by the Ad Hoc Committee and found not to be a retention problem within the agency. Consensus is to place report on file.
- FY17 Executive Budget Updates  
Revised Section 298 language; adds \$1.8 million to CMH non-Medicaid line; creates new boilerplate which requires minimum wage increases be included in Medicaid rate setting process – section 920; creates new boilerplate that prohibits DHHS and its contractual agents from requiring prior authorization for psychotropic medications and other protected classes of drugs – section 1704.

**PUBLIC COMMENTS** - No public comments

**BOARD COMMENT**

J. Luhtanen inquired as to what the agency plans are for Mental Health Month in May. J. McCarty stated the Operations Team met and is working towards a plan to use Facebook to promote awareness about mental health and internally for staff with monthly employee recognition.

C. Spence inquired as to the status of acquiring new Board members. A. Martin stated application deadline is May 19<sup>th</sup> and the County Commissioners will review applications at their next meeting.

M. Negro inquired regarding the new agency Facebook page, i.e. who handles updates, postings, etc. This is currently being worked on with the IS Dept.

J. Nelson requested that an invitation be sent U.P. wide, i.e. law enforcement, court system, hospital, etc. regarding the presentation to be done June 6<sup>th</sup> by Lynda Zeller, Deputy Director, Behavioral Health & Developmental Disabilities Division of MDHHS.

J. Nelson commended Terri Wendt on the work she did regarding the Staff Survey.

**ADJOURN**

A motion was made by M. Negro, supported by C. Spence to adjourn the meeting.

**Motion carried unanimously.**

Meeting adjourned at 5:20 p.m.

The next regular Board meeting is scheduled for Thursday, May 26, 2016 in Kingsford, Michigan at 4:00 p.m.

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John Nelson, Chairperson

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Mari Negro, Secretary

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Cindy Adrian, Administrative Assistant

The conference began with a presentation by Terra Langham from MERS. She talked about determining the cost of Defined Benefits, sighting three factors: MERS investments and the percent funded; the number of people in the plan and their ages and years of experience, income, and proposed income increases; and the number retired from the plan, what they draw out, along with their life expectancy. All of this is the basis of an estimate of what it will take to sustain the program for retirees. She stated that the average Employee Contribution for most municipalities is 6%. She also said that if you increase the % they are getting, such as going from a B2 to B3, what is paid out goes back to the date of hire at that new rate. She also spoke about the experience of the system, and GASBY 68. New reporting has to be based on actual market value

Michigan Great Lakes: Dangerous Currents and Beach Safety: Ron Kinnunen spoke on dangerous rip currents along our great lakes shorelines. After explaining that rip currents are caused by water pooling up behind sand bars, then breaking through the sandbars ( where the waves are lowest) , sometimes causing strong swimmers to be carried out by the strong sudden currents. He said if you experience a rip current, swim parallel to the shore, then back to shore. Most of the rip currents on L. Michigan happen along the beach stretches in Mackinac County, but some are at Picnic Rocks in Marquette, and some on the Western shore of the Keweenaw Peninsula. Most of the drowning victims are healthy young males age 16-27. Beware of waves 3-5 feet or over.

Mental Health System Redesign: Pat Rozich and Sandra Lambert talked about what is going on with mental health in Michigan; much is caused by lack of funding. Changes will occur, but they don't make sense. The entire UP is one district for mental health with 5 regional offices. The UP Health Plan is the only health plan in the UP, and is public not for profit. The final version of the budget will come out in June. It is a Step-by-step process, begun by removing section 298 from the budget, establishing goals, identifying the problem, and better integrating physical and behavioral health care for consumers. They want the system to be person centered, family driven and youth guided, promoting independence and embracing self determination and freedom and choice, with community inclusion and engagement. It must be community based and access a full array of services, and be outcomes or evidence based. But to date, the program lacks uniformity across the state, does not have value-added reporting requirements, lacks funding, and has many other problem.

Failure of Vintage Pipelines: Edward Timm, retired scientist for Dow Chemical has looked into Embridge petroleum pipeline #5 that runs across the upper peninsula and across the straights down to Marysville, MI. Embridge is the company that had the gigantic petroleum rupture, spilling millions of gallons into the Kalamazoo River. Pipeline #5 was built before 1970, with little regulation. Although that portion running through the straights is thick and better made, it poses problems due to its weight on shifting sand bottoms. The portion running through the UP runs near the lake and often through swampy areas and marsh. It is thinner, larger and higher pressured. Much of it is rusted, which may cause fractures. Constant inspection and repair are needed, as it reaches its end-time, but the inspection is contracted out to other companies. Embridge only repairs what it feels are most necessary.

Energy in The UP: Abhi Kantamneni from Michigan Tech talked about the energy grid in the UP. The goals for energy are that it be reliable, affordable, and sustainable. Local infrastructure on 3 levels includes generation, transmission, and distribution. There are 19 utilities in the UP, with an even output split between home, commercial and industrial.

The UP pays \$300 million in electricity, and rates are expected to go up by 7% yearly. The lowest rates are in Menominee County from Wisconsin Power and WeEnergies. The highest rates are in the Western Upper Peninsula, which are the highest rates in the country. Public Act 295 has required that 10% of our energy comes from renewable energy. There is a clean energy goal of 30%. Today, you can build your own generation system –solar or wind--and use your own electricity, and sell back to the utilities any excess energy at the same rate customers pay. Starting in 2017 all energy must be purchase all energy from the grid, and all of the energy you will circulate back to the grid. You will get paid a lower rate than what you pay for it.

Drug Abuse, Addiction, Treatment and Enforcement: Drug addiction is a growing problem in the Upper Peninsula. There are three residential locations in the U.P.; Great Lakes Recovery Centers at Marquette, Negaunee, and Sault Ste. Marie. There are a few outpatient facilities. Drug addiction is a neurobiological disease (brain problem) affecting the frontal lobe. It causes addicts to not make good choices. It is not a moral issue but a brain weakness. Getting off drugs initially causes most to go back on, but when off for 5 years, recidivism goes down to 15%. Youth age 12 – 17 are most often treated for Marijuana and alcohol amphetamines, and opioids in that order, but adults over 18 are into opioids, alcohol and marijuana.

The drug crisis is especially affecting border towns, as dealers from the cities can get higher prices for drugs in the Upper Peninsula. They gradually moving to central UP Locations to get those higher prices. Border towns are seeing high rates of heroin. Communities throughout the UP have seen increases in heroin and meth, which has doubled each year.

Project UPSET works on grants and donations from local governments. Law enforcement will send big dealers to prison, but send addicts and small dealers for help. The “help” program involves addiction recovery, changing the stigma from guilt to understanding the problem, and job placement after treatment. Several communities in the UP have drug courts which will deal with the addicts and the dealers.

Legislative Session:

Tim McGuire from MAC talked about revenue sharing anticipated at 100% again. The Dark Store Issue is now out of committee and expected to pass the House. Unfunded mandates don't look good. The Zone of Silence on ballot issues where public entities can't tell voters about what ballot issues mean has been ruled unconstitutional by the courts. There is an increased cap on county reserves per the budget stabilization bill. MAC has a new educational campaign booklet online at “My County Matters.org”.

Marty Fritanti from Sen. Casperson's office talked about a huge budget deficit emanating from Detroit Public Schools and the Flint Water Crisis. He said the Dark Stores issue (very low property taxes paid by big box stores such as Maijers, Walmart etc.) is out of committee and looks good. However the Abude issue on deed restrictions is not as positive. The land plan with the DNR is not finished...They don't want the obligation of paying PILT payments. The energy transmission issue SB282 –looking at bipartisan support for the energy grid issue. He stated that Sen. Casperson would like your comments on the marijuana issue.

Rep. Ed McBroom talked about revenue sharing—it looks good at the house, and budget cuts will not affect it. The Dark Store issue-Representative Maturin's testimony should help it pass the house, but the Michigan Retailers Association and the Chamber of Commerce which are supported by big box stores are opposed to it. He asks that we talk to our chamber. The Land Bill—The DNR is making it difficult to get it out of committee—How much land should they own. In some areas of the UP, they own over 30% of the land. Mr. McBroom said that term limits are destroying the house. He would like to propose 3 bills, one for 16 years total between the House and Senate, one for 6 years in, 1 term out, 6 years in, 1 term out etc., or to repeal it altogether. He talked about the Marijuana issue, that the bill that they thought would never pass the electorate would never pass, but it did and it was poorly written.

Rep McBroom also talked about Elections Restrictions Reform, Small Coper Mines rites for Locals, and holding a meeting with MERS and any public officials in the UP who would be interested.

Representative Dianda spoke about the mental health issue—and possible solutions for the many ride-outs by local sheriffs. The Dark Stores issues need to be priority #1—we must get it done or there will be budget cuts. There will be a \$400 million budget deficit due to the Detroit Public Schools and the Flint Water Crisis. He said more localities need to do water testing. Revenue Sharing will continue despite the \$400 million budget deficit. We need more local control over mining—Mining must have local blessing. The veteran issue:: the tax bill for disabled veterans was poorly written and he feels a \$1200 credit for those disabled vets would be more appropriate. He also talked about the problems at the Grand Rapids home for Veterans, and its resolve. Mr. Dianda talked about the new casino in Marquette possibly offsetting some of the job loss from the Cleveland Cliffs Empire mine layoffs Aug. 1.

