

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858*

*Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

The Menominee County Board of Commissioners
will meet on **Tuesday ~ April 8, 2014 @ 6:00 p.m. CDT**
At Harris Township Hall, W905 US-2/41, Wilson, MI 49896

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
 - March 25, 2014 – County Board Meeting
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
 - John Hofer - Bay Area Medical Center Director of Marketing
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
 - 1. Moved by _____ seconded by _____ to approve wage and benefit information (not employee name) for all current county employees to be included on the County website beginning with budget FY 2014/15. This will be attached to the back of the County budget in place of the Position Allocation list.
 - 2. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on March 13, 2014 in the amount of \$63,830.82
 - 3. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.
- J. New Business (discussion only)
 - 1. Personnel Items:
 - a. County "Retired" employees (name, wage & benefits) being posted on the County Website.

*Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Doug Krienke John Nelson Chris Plutchak Gerald Piche Jan Hafeman*

2. **Building and Grounds/Park Items:**
 - a. **Lightning strike Courthouse/Jail - 3/31/14**

3. **Miscellaneous Items:**
 - a. **Menominee River Century Bike Ride Committee request**
 - b. **UPACC & UPCAP - State of Emergency Resolutions**
 - c. **Resolution 2014-05 ~ Authorizing updates to Bay Area Medical Center Articles of Incorporation**

4. **Finance Items**
 - a. **UPACC 2014 Spring Conference**
 - b. **Inmate Food Service – Bid Recap.**
 - c. **Commissioner Per Diems and expenses**
 - d. **Miscellaneous bills as paid on March 27, 2014 in the combined amount of \$95,025.71.**

- K. **Misc. Boards/Committees/Commissions Reports**
- L. **Public Comment (*limited to 5 minutes*)**
- M. **Commissioner Comment**
- N. **Adjourn**

March 25, 2014

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Furlong, Hafeman, Krienke, Lang, Meintz, Nelson, Piche, Plutchak, and Schei.

Absent: None.

Moved by Com. Hafeman, seconded by Com. Nelson to approve the agenda. Motion was approved 9-0.

Moved by Com. Piche, seconded by Com. Hafeman to approve the minutes from the March 11, 2014 Regular County Board Meeting. Motion was approved 9-0.

Public Comment: None.

Presentations: None.

Department Head/Elected Officials Reports: None.

Moved by Com. Nelson, seconded by Com. Plutchak to approve a contract offer to Dr. Michael E. Zevitz for the Menominee County Medical Examiner position. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve the Menominee County Employee Evaluation form dated 4.1.2014 for use by the County Administrator (to evaluate Department Heads) and for Department Heads (to evaluate their staff). Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Plutchak to approve the changes, to increase liability insurance minimum levels to \$1,000,000/\$1,000,000 per incident, within the Shakey Lakes Park Concessionaire Agreement. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Hafeman to approve the resolution adopting the MERS Defined Contribution Plan, and adoption agreement effective 4.1.2014 for new hires, rehires and any (optional) transfers of the current Defined Benefit Division #10 (Courthouse non-union). This plan includes full vesting after 3 years; with a 3% employee contribution + 4% county contribution, + 3% (max) "county match" contribution. No loans will be permitted. Motion was approved 9-0. (Attachment A)

Moved by Com. Hafeman, seconded by Com. Lang to support the formal integration of the Pathways Coordinating Agency with NorthCare Network. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Nelson to approve a correction to budget amendment #13 (approved 3.11.14) from \$36,312 to \$32,637. This amendment includes changes within the entire 2013/14 budget due to changes in WC, MERS, Health Ins. & EO salaries. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Plutchak to approve payment of Commissioner Per Diems and expenses as recently submitted. Motion was approved 9-0.

Moved by Com. Schei, seconded by Com. Nelson to approve miscellaneous bills as paid on March 13, 2014 in the combined amount of \$63,830.82. Discussion ensued. It was brought to the boards attention that the agenda was wrong. The March 13th bills should be under New Business and the February 25 & 27 bills were the ones that needed to be approved.

Moved by Com. Schei, seconded by Com. Nelson to amend his previously listed motion to change the date from March 13, 2014 to February 25 & 27, 2014 and change the amount from \$63,830.82 to \$82,618.43. Motion was approved 9-0.

Moved by Com. Schei, seconded by Com. Plutchak to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

New Business (discussion only)

Personnel Items:

- a. Menominee County employee & retiree (name, wage & benefits) being posted on the County Website. – Brian explained that at the February 28, 2014 Executive Committee meeting held at the County Annex, in Stephenson there was discussion of putting the name, wage and benefit information for all county employees (including retirees) on the County website. Discussion also included the possibility of excluding the employees name and just put the position titles. Brian further explained that County Clerk Marc Kleiman did some research on this issue with other County Clerks and none of them contacted put this information on their website. Brian contacted Attorney Stoker to see if it was legal to put this information on the website. Attorney Stoker stated that since the information was subject to FOIA, it would be legal to put it on the website. Com. Lang stated he has heard that many of the employees are not in favor of doing this. Com. Nelson discussed that many taxpayers have contacted him wanting to know this information. He also stated that this is all public information and the taxpayers should not have to pay to receive the information. Com. Meintz also stated that he has been questioned by people that are concerned with the retirement and he has also tried to explain to them how to find the information in the budget. This way it would be easier for them to figure out and solve a lot of questions. Com. Lang commented that he is just waiting for the first person in his district to bring this problem up to him. He stated that he has yet to have someone from his district contact him. He has spoken to some employees that feel like they are being unfairly singled out. Com. Lang stated that he agrees we should not hide this information, but we do not need to flaunt it. Com. Krienke agrees that this information should be put on the website, but he does not think we should be naming names. He thinks it can be done just by position. Com. Schei

agrees with Com. Krienke. Com. Furlong understands this is all public information and he has nothing to hide. He would like to know why we keep dragging our employees through the mud. We seem to be making a mountain out of a mole hill. He said if someone wants to find out this information all they need to do is contact Brian and ask. Com. Nelson stated that he is ok with the names not being attached to the information and it just being listed by position. Com. Furlong asked how much money it is going to cost to put this information out there. He would like that figure posted also as well. Com. Meintz stated he is also in favor of just putting position titles and not names. Com. Nelson stated it is already available and is about 9 pages. It's already available it just needs to be posted. Com. Lang stated the moral of the courthouse is not good right now with the employees of the courthouse. The consensus of the board is to move this item forward for approval without employees names attached to it, but just the position title. Along with that Brian will provide the board with a figure on how much it will cost to put this information on the website.

- b. 35 or 37.5 hour work week – Brian explained that at the Executive Committee meeting held on February 28, 2014 the committee asked to have some number drawn up to see the cost savings in a reduction in hours worked in a week. Reducing the work week to either 35 hours or 37.5 hours per week. Administration has run the numbers and we've come up with some numbers. These numbers reflect a change in all full time employees (except elected officials and contracted employees). Com. Hafeman looked at this budget and compared the numbers. If we were to go with a 35 hour work week we would be saving the county approximately \$377,807. And, if we went with a 37.5 hour work week we would be saving the county approximately \$215,831 per year. Brian explained the employees would be losing between 5 and 10 hours of pay per pay period. Com. Hafeman stated that the hours the courthouse is open would not need to be changed; we could just stagger the staffing. Com. Lang discussed when the change happened 25 years ago changing from 35 hrs per week to 40 hrs per week. He also discussed that over that same period of time we have cut the county staffing by between 10 and 12 employees. He does not agree with changing the hours. Com. Furlong agrees with Com. Lang and he thinks we are operating at bare bones right now. We are in the business to provide service to the taxpayers. We would be putting an undue burden on our employees that do excellent work. Com. Nelson would like us to be more in line with the other counties in the U.P. He also discussed the things that were increased contrary to what Com. Lang stated. Com. Piche stated that he understands about saving the county money, but it doesn't mean anything if we can't all work together. It hurts him that Com. Lang thinks the board is against the employees. Com. Furlong asked if there are any contractual issues that would prevent this from happening. Brian explained that right now the contracts state that full time employees are scheduled not less than 40 hours per week. Com. Furlong asked how we would get around that. Com. Nelson stated that they do not all have to be full time. We can make them all part time at 37.5 hours per week. Com. Furlong commented that we are going to save some money, but then turn around and go into a grievance and have to spend some money. Com. Nelson commented that if we are going to be afraid of every little grievance then we should just put a barrel of money out and let them take whatever they want. Com. Furlong thinks that we should just address this through contract negotiations instead. Brian explained it would be premature to move this forward at this time. Com. Schei stated that we need to look at this a little deeper. Com. Nelson would like to see this go to the Finance Committee to go over the numbers. Brian also probably needs to get some legal clarification. This needs to be looked at sooner rather than later. Com. Meintz explained that every entity needs to evolve and adapt to keep

sustainability. The consensus of the board is to have Brian get a legal opinion on if this can be done and to have the Finance Committee look into the budgets.

Building and Grounds/Parks Items:

- a. None.

Miscellaneous Items:

- a. None.

Finance Items:

- a. Menominee County Library ~ Millage – Brian explained that at the February 28, 2014 Executive Committee meeting there was a discussion of running a county-wide millage of .4 mills to support the funding of the Menominee County Library. A millage of .4 mills would generate approximately \$280,000/year. The EC would like to consider placing this on the August 5, 2014 Primary Election ballot. To do so would require that approved language be submitted to the County Clerk by May 13, 2014. Com. Schei asked what it would cost the county to hold an election. Clerk Kleiman explained there is a Statewide Primary Election in August so there would be no additional cost to the county. Com. Schei asked if it was going change the amount of money the taxpayers give to the county. Com. Nelson stated that we have the ability to change the amount of money the taxpayers give us. We are at 7.5 mills we could actually give some of that money back if a millage was passed. He went on to comment that we fully fund the library and only seven other counties in the entire state fund a county library. We are the only one in the U.P. that fully funds our library. Com. Schei asked why we would want to get out of the library business. He doesn't like the idea that we wouldn't want to pay for it. There was discussion of who has control of the library, the library board or the county. Com. Schei thinks this will add extra work and book keeping. Com. Nelson feels this will make the library responsible for their own money. Com. Nelson stated that if the millage were to pass we could give the taxpayers money back from the 7.5 mills we already receive. Com. Lang commented that we are already funding the library from tax money, running a separate millage is just like taking money from one pocket and sticking it in the other. He also feels that since half of the taxpayers in the county use the Spies Library and pay for that, they will not be willing to approve a millage for the library in Stephenson. Com. Plutchak compared it to the 24 hour road patrol and he said it gives the taxpayers the option if they want it or not. Com. Schei asked how long the length of the millage would be. Com. Nelson stated a 7 to 10 year millage. Com. Piche commented on Com. Lang's points. Com. Piche took a poll at this writer's group meeting. They raised the same questions as Com. Lang. Com. Furlong commented that if we were building a new library he could understand going out for a millage. He also commented that we are in the business to provide services to the citizens of the county. He thinks this is a waste of time. Com. Furlong commented that we are elected to make decisions. We shouldn't have to go back to the citizens every time we have a question to decide on. Menominee County Library Director Pat Cheski asked to speak. She would like to have Brian give her a list of what he would like the library board to discuss at their meeting in April. She does not believe .4 mills for 7 years will work. .4 mills would barely cover the library now. The library board meets of April 15th. Com. Meintz asked if the board would like to move this forward for approval after the library board meeting on the 15th. Com. Piche, Schei, Lang and Furlong feel that we are rushing this and they are opposed to putting this on the ballot this fall. Com. Schei feels the Finance Committee should look at this first.

Pat Cheski spoke again that there would still be a cost to run a millage since you would have an expense of advertising and promoting the millage. She and the library board have many questions that she would like answered first. Com. Meintz compared the library to 911 and the fact that we do not support them any longer. The consensus of the board is to keep this item for discussion and continue to gather information.

- b. Commissioner Per Diems and expenses – The consensus of the board is to move this item forward to the next meeting for approval.
- c. Miscellaneous bills as paid on March 11, 2014 in the combined amount of \$63,830.82 – Com. Hafeman asked Brian if he is still working on reducing the county's phone bills. Brian stated that he is meeting with AT&T next week. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

The consensus of the board is to move this item forward for approval at the next meeting.

Chairman Meintz called for public comment

Public Comment:

- Debra Wormwood – Commented that in 1995 the county went from 35 hour work week to 40 hour work week. Page 99 of the County Budget is on the website with the information the commissioners are already looking to put online. Also commented about the library services.
- Bob Desjarlais – Commented on the significant loss the employees would suffer if the county reduced the work week to 35 hours. The employees would make 10% less in salary. He is not in favor of doing this.

Commissioner Comment:

- Com. Lang – Commented on how much income the employees would lose if hours were cut. He also discussed how the county board just increased how much money the employees must contribute to their health insurance.
- Com. Nelson – Commend about the County Budget on the website. He stated that the hourly rate for employees has always been on there, but the benefit information is not.

Moved by Com. Hafeman, seconded by Com. Nelson to adjourn at 7:26 p.m. Motion was approved 9-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Menominee County employee (name, wage & benefits) being posted on the County Website
DEPARTMENT:	Executive Committee
ATTACHMENTS:	No
SUMMARY: At the Feb. 28, 2014 Executive Committee meeting held at the County Annex, Stephenson there was discussion of putting the name, wage and benefit information for all county employees (including retirees) on the County website. Discussion included "excluding" employee names. This was to be brought back to the full board for discussion.	
RECOMMENDED MOTION To approve wage and benefit information (not employee name) for all county employees be included on the County website beginning with budget FY 2014/15. This will be attached to the back of the County budget in place of the Position Allocation list.	

Submitted by: **Brian Bousley**

 04/02/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on March 13, 2014 in the combined amount of \$63,830.82	
RECOMMENDED MOTION	
To approve Miscellaneous Bills as paid on March 13, 2014 in the combined amount of \$63,830.82	

Submitted by: **Brian Bousley**

 04/02/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

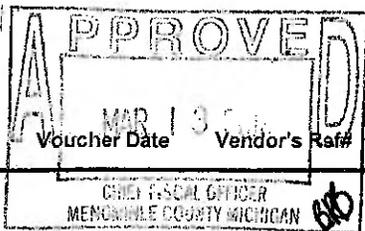
General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

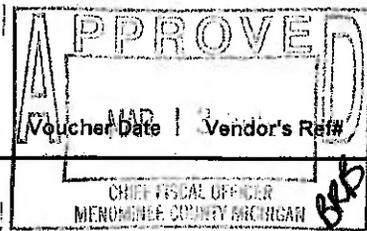
205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Ace Hardware								\$60.89
34883	02/07/2014	209875/2	Lamp Chain, Windshield Fluid, Keys	101-265-755.00	10.48			
34884	02/07/2014	209876/2	Bar Clamp, Drill Bit	101-265-931.00	30.95			
34885	02/18/2014	209985/2	Door Hold, Garment Hook, Corner Brac	101-265-930.01	19.46			
ALGER-DELTA COOPERATIVE ASSOC								\$260.52
34867	02/28/2014	1614900	Bath House	208-751-920.01	48.59			
34871	02/28/2014	367100	N8390 Beach House	208-751-920.01	28.47			
34872	02/28/2014	367200	Northwest Campsites	208-751-920.01	28.47			
34873	02/28/2014	369802	W8449 Co Rd. G12 Campsites	208-751-920.01	34.35			
34874	02/28/2014	383001	Shakey Lakes Fk/Horse Ara	208-751-920.01	35.23			
34875	02/28/2014	383200	N8380 Co Park Rd 20.5	208-751-920.01	28.47			
34876	02/28/2014	383301	Shakey Lk Fk/Cattle Ara	208-751-920.01	28.47			
34877	02/28/2014	1503500	N8380 Co Pk Rd 20 pt 5	208-751-920.01	28.47			
ANGELIS MENOMINEE INC								\$238.17
34955	02/07/2014	0840081-IN	Inmate Groceries	101-301-770.00	73.30			
34956	02/14/2014	0130944-IN	Inmate Groceries	101-301-770.00	84.43			
34957	02/22/2014	0085521-IN	Inmate Groceries	101-301-770.00	100.44			
Apex Software								\$215.00
34857	02/25/2014	283143	Maintenance Renewal	101-103-857.02	215.00			
AT&T - Carol Stream, IL								\$2,421.64
34837	03/01/2014	906753220903	March 1 - March 31, 2014	101-103-850.00	333.30	x		
34838	03/01/2014	906753458203	March 1 - March 31, 2014	101-103-850.00	31.90	x		
34858	03/01/2014	906R41083903	March 1 - March 31, 2014	101-103-850.00	692.84			
34889	02/19/2014	906883661402	February 19 - March 18, 2014	286-325-850.00	285.18			
34904	02/19/2014	906883202302	February 19 - March 18, 2014	101-103-850.00	497.35			
34905	02/19/2014	906863444102	February - March 18, 2014	101-103-850.00	581.07			
AT&T Long Distance								\$1,815.84
34908	02/19/2014	854528091	Telephone Services	101-103-850.00	1,815.84			
AT&T Mobility								\$98.12
34853	03/04/2014	287252234966	February 10 - March 9, 2014 (90679259	101-132-850.00	67.08	x		
34934	03/10/2014	287252150867	February 2014 (906-792-0211)	101-132-850.00	31.04	x		
BAYSHORE VETERINARY CLINIC								\$69.99
34962	02/25/2014	168883	K9 Care (Brix)	101-301-881.01	69.99			
Big O's Lube and Service, inc.								\$277.17
34972	03/08/2014	13715	2013 Chevy Impala - Brakes	205-315-934.02	244.27			
34973	02/25/2014	13655	2013 Chevy Impala - Oil Change	205-315-934.02	32.90			
Bob Barker Company, Inc.								\$143.69
34950	02/19/2014	WEB000305310	Shower Curtain	101-301-770.00	143.69			
BP								\$179.00
34945	03/06/2014	40684682	Sheriff Department - February 2014	101-301-742.00	179.00			
Bradley, Mary								\$50.00
34928	02/25/2014	Per Diem	DHS Board	101-601-837.00	50.00			
Brian Bousley								\$108.75
34990	03/13/2014	Reimbursement	Mileage - Homeland Security Meeting	101-426-880.00	108.75			
Brunelle, Jennifer								\$108.64
34938	03/10/2014	Reimbursement	Mileage	296-664-880.00	108.64			



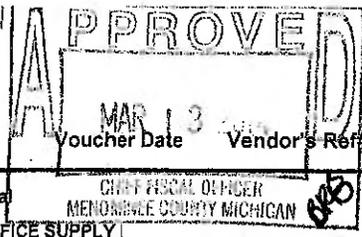
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher#	Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Chamberlain, Shella	34852	03/03/2014	5440	Foster Care Cost (J.D.)	292-662-843.02	493.36		\$493.36
CLOVERLAND PAPER CO								\$3,337.14
	34841	03/04/2014	104300	Shakey Lakes Park - Supplies	208-751-755.01	2,756.81		
	34924	02/21/2014	104293	Towels, Toilet Tissue, Tissues, Liners	101-265-755.01	289.89		
	34949	02/21/2014	104297	Liners, Wet Mop, Gloves	101-301-770.00	112.16		
	34976	03/07/2014	104403	Soap, Tissues, Towels, Toilet Tissue	101-265-755.01	178.48		
Cody, Glenn								\$4.40
	34906	02/24/2014	Reimbursement	Mileage - Parks Committee	208-751-860.00	4.40		
COHL STOKER & TOSKEY P C								\$58.53
	34856	03/06/2014	44288	Legal Services	101-211-807.00	58.53		
Cooper Office Equipment								\$413.10
	34859	02/26/2014	108549	Replaced Touch Screen	101-172-931.00	168.00		
	34895	02/27/2014	108585	Contract # 2146-01(Bizhub 423)	101-172-931.01	245.10		
CVS Pharmacy Inc.								\$13.67
	34958	02/28/2014	6005432044049416	Inmate Medical	101-301-770.01	13.67		
DEKETO, LLC								\$750.00
	34893	03/03/2014	DK 2-14	February 2014 Documents	256-277-857.00	750.00		
Dreamscape Communications								\$69.99
	34846	02/20/2014	w3652	Wireless Internet - Annex	101-261-850.00	69.99		
DTE Energy								\$255.35
	34911	02/26/2014	462245200011	Annex	101-261-920.04	255.35		
DuPont, Sherry								\$23.52
	34915	02/28/2014	Reimbursement	Mileage	101-172-860.00	23.52		
EAGLEHERALD PUBLISHING, LLC								\$912.36
	34860	02/28/2014	1406	Advertising - February 2014	101-101-901.00	912.36		
Eldercare Home Pharmacy								\$311.58
	34969	02/28/2014	4128499	Inmate Medical	101-301-770.01	311.58		
Employee Benefits Agency, Inc.								\$215.23
	34864	03/03/2014	4062	Vision Plan & ABS Monthly Admin Fees	101-103-712.02	215.23		
Faller, Tom								\$23.52
	34891	02/11/2014	Reimbursement	Mileage (Co Board Mtg 2/11/14)	101-262-860.00	23.52		
Friends Ofc Prod Whse Direct								\$268.16
	34842	03/10/2014	0201811	FOC - Office Supplies	101-141-931.00	330.15		
	34843	10/29/2013	019469	Credit Memo	101-141-931.00	-81.99		
GREAT AMERICAN DISPOSAL CO THE								\$56.02
	34845	03/01/2014	43104172	Annex - Garbage Removal	101-261-930.04	56.02		
Hafeman, Jan								\$161.28
	34916	02/28/2014	Reimbursement	Mileage - January and February 2014	101-101-860.10	161.28		
HAUPT DR PAUL/MEDICAL EXAMINER								\$4,025.00
	34930	02/28/2014	Medical Examiner	January & February 2014	101-648-709.00	3,895.00		
	34930	02/28/2014	Medical Examiner	January & February 2014	101-648-727.00	30.00		
ID NETWORKS								\$1,995.00
	34963	03/01/2014	267867	Annual Service Maintenance Fee	101-301-976.00	1,995.00		



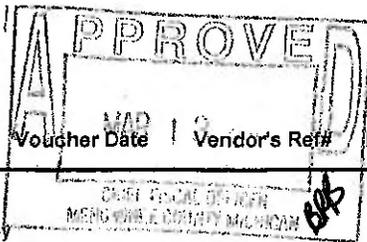
MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
J S ELECTRONICS, INC.							\$542.00
34918	03/01/2014	18166	Tower Lease - March 2014	266-326-942.00	425.00		
34925	03/01/2014	18169	Numeric Paging - PA's Office	101-267-850.00	27.00		
34944	03/01/2014	18167	Voice Paging - Sheriff Department	101-301-727.00	90.00		
Jeff Naser							\$99.28
34897	02/25/2014	Reimbursement	DHS Board - Mileage	101-601-837.00	49.28		
34898	02/25/2014	Per Diem	DHS Board	101-601-837.00	50.00		
Joel Hensley, RN							\$4,315.00
34844	03/03/2014	Blood Draw	B.T. (2/27) R.S. (2/27)	101-267-801.01	200.00		
34931	02/28/2014	Medical Examiner	January & February 2014	101-648-709.00	1,530.00		
34931	02/28/2014	Medical Examiner	January & February 2014	101-648-835.00	1,220.00		
34961	03/09/2014	Nursing Services	March 2014	101-301-770.01	1,365.00		
K MART 7031							\$11.24
34948	01/27/2014	0703101271401018377	Head Phones for Transcribing	101-301-755.00	11.24		
Kaufman, Michael							\$50.00
34899	02/25/2014	Per Diem	DHS Board	101-601-837.00	50.00		
Koehne							\$54.98
34917	02/28/2014	77014	2002 Jeep Liberty Maintenance	101-265-981.00	54.98		
LaCossé Law, P.C.							\$64.79
34912	03/04/2014	13-39149-SM	Court Appointed Legal - Dionne	101-136-807.00	64.79		
LENCA SURVEYING							\$4,729.15
34866	03/07/2014	14027	Remon Yr 2014 (2/24 - 3/9/14)	243-246-801.07	4,729.15		
Linsmeier Implement, Inc.							\$60.21
34878	02/07/2014	52361	Clip	208-751-930.02	2.46		
34879	02/13/2014	52369	Parks - Equipment Maintenance	208-751-930.02	57.75		
Manpower							\$598.50
34882	03/02/2014	26794457	Week Ending 3/2/14 (Krista Marciniak)	101-268-704.00	472.50		
34974	03/09/2014	28835625	Week Ending 3/9/14 (Regina Mistark)	215-141-705.00	126.00		
Massopust, Whitney							\$685.00
34932	02/28/2014	Medical Examiner	January & February 2014	101-648-709.00	495.00		
34932	02/28/2014	Medical Examiner	January & February 2014	101-648-835.00	190.00		
Maximus, Inc.							\$700.00
34910	02/25/2014	101338.01.06-001	PA's DHS-286 Billings (Oct - Dec 2013)	101-267-801.00	700.00		
Menards - Marinette							\$155.64
34888	02/24/2014	46981	PVC pipe, Coupling, Primer, Adapter	101-265-755.00	64.77		
34894	02/24/2014	46982	Courthouse Security	101-103-970.10	81.90		
34923	02/27/2014	47194	Paint	101-265-930.01	8.97		
MENOMINEE COUNTY JOURNAL							\$286.00
34862	03/01/2014	137	Advertising - February 2014	101-101-901.00	206.00		
34863	02/20/2014	140	2014 Parks Price List	101-101-901.00	80.00		
MICHIGAN NENA							\$300.00
34848	03/11/2014	Registration	Annual 911 Conference - Debra Womw	266-326-881.00	300.00		
Mid-American Research Chemical							\$109.58
34900	02/28/2014	0518352-IN	Hi Tide Disinfectant	101-265-755.01	109.58		



**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
MILLERS ACTION OFFICE SUPPLY							
34880	03/06/2014	0100055-001	Toner, Labels, Pens, Binders - Clerk's C	101-215-727.00	137.43		\$398.39
34933	03/07/2014	0100083-001	Toner & Lift Off Ribbon	101-132-727.00	130.48		
34933	03/07/2014	0100083-001	Toner & Lift Off Ribbon	101-148-727.00	130.48		
Nelson, John R.							
34888	02/28/2014	Reimbursement	Mileage - February 2014	101-101-860.11	252.00		\$252.00
Neopost USA, Inc.							
34847	03/02/2014	51459259	Base System for Postage Machine	101-253-729.01	319.92		\$319.92
Olivares, E. Jay							
34890	02/27/2014	Reimbursement	Mileage - Court Appointed	101-131-860.00	77.00		\$77.00
PAIDL'S TRUE VALUE HARDWARE							
34887	02/04/2014	B75650	Duplex Nail	243-246-765.00	18.99		\$123.22
34981	02/03/2014	A74949	1 x 6 x 8 (x2)	208-751-756.01	10.78		
34982	02/03/2014	A74984	3" Light Tee Hinge	208-751-930.03	4.99		
34983	02/10/2014	A75318	Shoe Gaurds, Poly Home Mender, Nuts	208-751-755.02	10.90		
34984	02/11/2014	A75348	Slip Hook, Grab Hook, U-Bolt	208-751-755.02	13.06		
34985	02/12/2014	A75388	U Bolt	208-751-755.02	1.00		
34986	02/17/2014	B76178	Snow Plow Flags	208-751-755.02	26.99		
34987	02/27/2014	A76055	Spray Paint, Tarp Strap, Brake Cleaner	208-751-930.03	24.23		
34988	02/27/2014	A76081	Spray Paint	208-751-930.03	12.28		
Pan-O-Gold Baking Co.							
34952	02/18/2014	40683404911	Inmate Groceries	101-301-770.00	40.96		\$90.65
34953	02/25/2014	40683405612	Inmate Groceries	101-301-770.00	49.70		
Physio-Control Inc.							
34968	02/24/2014	114095821	Elect Assy Quick-Combo	205-315-934.00	174.40		\$466.00
34969	02/26/2014	114096589	Assembly Battery Replacement Kit	205-315-934.00	291.60		
Pomp's Tire Service, Inc.							
34977	01/28/2014	100036358	Tires (x4)	101-301-981.00	393.28		\$393.28
Poupoire Collision & Towing							
34970	03/04/2014	596	2012 Chevy Impala - Oil Change	205-315-934.02	33.50		\$67.00
34971	03/04/2014	597	2013 Chevy Tahoe - Oil Change/Filter	205-315-934.02	33.50		
QUALITY WATER SPECIALISTS							
34919	02/28/2014	5231	Softner Salt	101-265-801.00	55.85		\$55.85
Quill Corporation							
34941	02/25/2014	9812372	Red Pens	101-301-727.00	11.99		\$96.25
34942	02/25/2014	9812370	Pens	101-301-727.00	6.29		
34943	02/21/2014	9782031	Pens, Business Cards, File Jacket Lette	101-301-727.00	77.97		
RDJ SPECIALTIES, INC - P.O. BOX 1000, DEPT. 14							
34947	02/20/2014	069925-1	Pencils (x500)	101-301-755.00	350.74		\$350.74
REGISTER OF DEEDS							
34914	03/03/2014	Copies	Remon Grant Year 2014	243-246-801.07	2.00		\$2.00
Rehmann, Patricia A.							
34851	03/03/2014	2013-068-MI	Court Appointed Legal	101-148-807.00	76.00		\$76.00
Reinhart Foodservice							
34954	02/28/2014	225174	Inmate Groceries	101-301-770.00	16.54		\$16.54
Schei, Larry							
34896	02/28/2014	Reimbursement	Mileage - February 2014	101-101-860.04	103.60		\$103.60

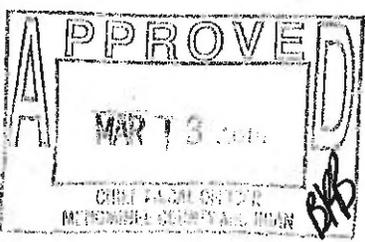


**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Sherwin Williams Company							\$98.28
34978	03/04/2014	0845-4	Paint Brushes	101-265-755.00	30.20		
34979	02/28/2014	0553-0	Gallon Paint	101-265-930.01	68.08		
Squires-Stepniak, Rebecca							\$397.59
34937	03/10/2014	Reimbursement	Mileage & After School Program Snacks	296-668-801.00	17.35		
34937	03/10/2014	Reimbursement	Mileage & After School Program Snacks	296-665-860.00	380.24		
State of Michigan - MI Dept. of Human Services							\$9,509.33
34940	03/10/2014	5448	Monthly Offset - January 2014	292-662-843.01	9,509.33	x	
Stellar Pizza, LLC							\$128.00
34939	03/10/2014	5447	Pizza & Solda for Teen Court	296-667-801.02	128.00		
STEPHENSON MARKETING COOPERATI							\$2,804.19
34854	02/28/2014	023851	Parks - February 2014	208-751-742.00	32.71		
34855	02/28/2014	462643	February 2014	208-751-930.03	30.80		
34855	02/28/2014	462643	February 2014	208-751-981.00	14.00		
34855	02/29/2014	4626-43	February 2014	208-751-742.00	36.14		
34855	02/28/2014	462643	February 2014	208-751-930.02	16.00		
34855	02/28/2014	462643	February 2014	208-751-930.02	26.00		
34855	02/28/2014	462643	February 2014	208-751-742.00	29.18		
34855	02/28/2014	462643	February 2014	208-751-742.00	45.50		
34855	02/28/2014	462643	February 2014	208-751-742.00	-17.92		
34966	02/28/2014	015579	February 2014 - Road Patrol Gasoline C	205-315-742.00	2,591.78		
Stericycle, Inc.							\$252.68
34960	02/17/2014	4004679361	Inmate Medical	101-301-770.01	252.68		
The Current							\$229.20
34929	03/01/2014	631	60" Parks Rate Ad on 2/19/14	101-101-901.00	229.20		
The First National Bank&Trust							\$33.00
34913	02/28/2014	628840339	FOC Service Charge	101-141-817.00	33.00		
THE JANITOR'S CLOSET							\$47.88
34901	03/06/2014	36110	Floor Cleaner, Deck Brush	101-265-755.01	47.88		
Time Warner Cable							\$124.15
34951	03/02/2014	10404620475202800	March 6 - April 5, 2014	101-301-770.00	124.15		
U.E.S. COMPUTERS, INC.							\$2,062.93
34839	03/04/2014	67272	Upgrade Brian's PC to Windows 7 Pro	101-172-727.01	239.97		
34840	03/08/2014	40291	Maintenance on Brian Bousley's Compt	101-172-727.01	249.99		
34865	02/28/2014	40220	Installation & Configuration of Wireless	101-103-857.00	185.00		
34881	03/04/2014	67284	FOC - Printer	215-141-934.00	199.99		
34892	02/28/2014	67234	Toner - FOC	101-141-931.00	152.00		
34946	02/27/2014	40017	New Laptop Setup for Sheriff Departme	101-301-755.00	125.00		
34975	03/08/2014	40335	FOC - Install New Printer	215-141-934.00	65.99		
34989	01/28/2014	66916	PO# 2893 - ThinkPad for Sheriff Depart	101-301-755.00	844.99		
U.P. County Treasurers Associe							\$25.00
34907	03/03/2014	Dues	2014 Calendar Year	101-253-802.00	25.00		
Valenti, Susan F.							\$350.80
34926	03/04/2014	Reimbursement	Mileage & Meals - February 2014	101-131-860.00	350.80		

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Verizon Wireless								\$801.00
34850		03/01/2014	9721011939	Cellular Services	101-265-850.01	82.35		
34850		03/01/2014	9721011939	Cellular Services	101-301-850.00	445.40		
34850		03/01/2014	9721011939	Cellular Services	101-682-850.00	32.46		
34850		03/01/2014	9721011939	Cellular Services	205-315-850.00	240.22		
34850		03/01/2014	9721011939	Cellular Services	266-325-850.00	0.57		
WALTER BROTHERS INC								\$75.82
34987		02/20/2014	A216476	Keys (x36) & Wiper Blades	205-315-755.00	75.82		
Warner, Fredrick								\$200.95
34935		03/10/2014	5443	Can Zone	296-668-801.00	105.75		
34936		03/10/2014	Reimbursement	Mileage - Can Zone	296-668-801.00	95.20		
Waste Management of Central WI								\$512.49
34922		03/01/2014	1456480-1856-7	March 2014	101-265-801.00	512.49		
WEST GROUP PAYMENT CENTER								\$446.44
34849		03/01/2014	829110977	Feb 1 - Feb 28, 2014	269-145-801.00	446.44		
Wil-Kil Pest Control								\$62.25
34902		02/26/2014	2409178	Courthouse	101-265-801.00	62.25		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								\$10,034.25
34903		03/06/2014	0402055840-00001	Jail	101-265-920.03	3,902.56		
34920		02/27/2014	0402191663-00001	Health Care Center	101-265-920.03	277.81		
34920		02/27/2014	0402191663-00001	Health Care Center	101-265-920.04	598.40		
34921		02/27/2014	0402047856-00004	Courthouse	101-265-920.04	5,255.48		
Xerox Corporation - 26152 Network Place								\$550.15
34861		03/01/2014	072771631	Probation/Parole	101-131-942.00	102.15		
34964		03/01/2014	072771630	February 2014	205-315-727.00	402.54		
34965		03/01/2014	072771629	February 2014	205-315-727.00	45.46		
Total Amount for Bank Account: General								\$63,830.82



**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	Miscellaneous reports discussed at the 3.25.2014 County Board meeting
RECOMMENDED MOTION	To approve the miscellaneous reports discussed at the 3.25.2014 County Board meeting

Submitted by: **Brian Bousley**

 04/02/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Menominee County Executive Committee
Minutes of Meeting
October 9, 2013

*****Approved 2.28.2014*****

The Executive Committee met on October 9, 2013 at 7:30 AM at the Menominee County Annex Building, Stephenson, MI.

Present at the meeting were Com. Plutchak, Meintz (enters late) and Nelson. Brian Bousley, Marc Kleiman

Call Meeting to order: Commissioner Nelson called the meeting to order at 7:30 AM.

Roll Call: Roll call was taken; Commissioner Meintz currently absent, but will be here.

Agenda was approved by Com. Plutchak and supported by Com. Nelson to approve the agenda as written. Motion approved 2/0

Commissioner Meintz enters the meeting.

Previous Meeting minutes: Aug. 15, 2013 – moved by Com. Plutchak and supported by Com. Nelson to approve the minutes of the Aug. 15, 2013 Executive Committee meeting. Motion approved 3/0

Public Comment: Larry Schei, Menominee Township - reads from Bylaws of the Co. Commissioners, Standing committees ~ Exec. Committee, and Personnel Committee. I believe your agenda is improper for this meeting; it should be done by the personnel and finance committee.

Discussion of Buildings and grounds department personnel: Nelson: We brought this up because we're looking at losing a person in the Buildings and grounds department. Personnel committee would be excluded from looking at consolidation of positions because that's to establish a job description, based on the position we currently have. The discussion we're having today, instead of Personnel is to discuss consolidation of a position. And is it a union or non union position? That's why it is appropriate for this committee. It is not covered under Personnel.

Brian: That position is always going to be a union position. I'm the head of that department and the Parks department. It's not a department head position. Nelson: Does he supervise anyone? Brian: Yes Meintz: Should that position be changed to be a department head position so we don't have a situation with the union? Nelson: If you supervise directly, you should not have a union position supervise another union position. Brian: Some do exist...Building Code, he is part of the union and I tried to fight that. He does have Kandace as a secretary. Nelson: Does Kandace work directly for him or does she work for...Brian: both. Nelson: It should not be a supervisor position within the union because that person would be directly responsible for discipline of the other. Brian: The other one was Veterans Affairs. He's in the union, but he doesn't supervise anyone with the exception of he does have an intern sometimes. If we move buildings and grounds from a union position to a department head position, there's a whole different pay grade and a different retirement division too. Nelson: Would we hire a person to work directly under you? Brian: Al's actual title is the Asst. Superintendent, I'm considered the Superintendent. Nelson: Who's responsible for disciplinary action? Brian: I would be for both. Nelson: How would you get the information about the employee if they weren't performing? Brian: From the assistant. Nelson: I would have this go to the personnel committee for review. Their job is to establish a job description. In this case, should we put

people directly under you. I know it's going to be inconvenient, but we shouldn't get caught up into direct supervision from one union employee to another. Meintz: that's a conflict of interest. Unless you're going to be the direct supervisor over them. Brian: which to a point I am. Nelson: it's part of Brian's job description. We just need it to be clear that they are under Brian as far as supervision. Personnel should look at that too and Brian's contract.

Discussion of the Emergency Management Coordinator Position: Meintz: Chris had mentioned, do we continue the EMC position or part time or should we look at trying to collaborate with another entity. Nelson: It was approx. \$57,000 budgeted for that position and we get back \$18,000 which is 31%, that's not 37%, maybe you get "up to" 37%. The previous year was 26%. We weren't getting back anywhere near that percentage. Brian: What happens, in the fourth quarter, whatever is left over is what we get. So you usually get shorted that fourth quarter. Meintz: The big concern is to make sure, if we do something with this position, we'll have to make sure it falls in the "defined contribution" division. Have you had contact with any other counties about a shared position? Brian: We're always talking about ways to consolidate with other counties. Meintz: My understanding with Trina, it was a no brainer for her with the new position she'll have. Nelson: Everything I've gathered about Trina, she was exceptional with everything she did. Meintz: I think she went above what the job description says. We'll be hard pressed to find that qualified of a person. Nelson: some counties are at 35 hrs./wk. Meintz: the tough thing with this position is it's not a 9-5 job. As emergencies arise you have to respond. Nelson: If we refer this to personnel they can go over the job description. Brian: Trina left me an updated job description; I just have to make the changes. Nelson: We should have personnel committee look at this, but it should also go to the finance committee. Would it be possible to have Sgt. Brown come in for clarification? Plutchak: Brian just said Trina updated the job description. That'll help. Nelson: Can it be combined based on review of other positions? It costs a substantial amount of money for the county.

Discussion of Defined Contribution Division (MERS): Brian: this is what I received back from MERS. If we set up a new division, for all new employees (non union division first). Then we can negotiate this "base" with the unions. We can do this if we tie it into the existing non union division (10) and convert that from defined benefit to defined contribution. There's a mandatory projection study which will cost \$1,000 and if we allow the people within that division to go to DC, it'll cost an additional \$600. Nelson: We'd still be funding old hires. Brian: We're essentially closing that division because there will no longer be anyone going into it. If we do that, they will give us the schedule for the accelerated funding to close out that division. Nelson: How many employees do we have non-union? Brian: 12 or 13. Nelson: We're going to end up doing that with the others anyway. We already planned that. You mentioned elected officials. Every four years they technically become a "new person" They have to be sworn in again. What happens with them, as far as MERS is concerned at the fourth year. Meintz: You asked Stoker about that, didn't you? Brian: I did and Stoker gave us a very convoluted answer. Nelson: so it wouldn't be a conflict to keep the current employees in there, but anyone new is out of it. Meintz: did you get the actuaries on 911 and Road Patrol? Brian: Yes we approved that. Meintz: Do they have enough money in their budgets? Nelson: in the sheriff dept. 2011/12 to 2013/14 budgets, the MERS they run 50% in two years. From 135 to 202 (thousand) why did these go up so much. Brian: there was a restructure change in the sheriff dept. with salary changes and the MERS rate has increased huge. Nelson: That's inconsistency to the report we received back from the sheriff. because he said we had all those people go so it should be cheaper. In discussing the defined contributions, how'd we come up with that one? What is our status with the Union as far as the defined benefit, defined contribution? Brian: I told them what we discussed as far as the rate and everything. They're discussing it, but they're apprehensive to come to the table at all. Meintz: I think when the restructuring was done in the sheriff dept., that was a total of about an \$8,000 increase in salaries, altogether. I may be wrong. Nelson: there was a \$43,000 increase in salaries. Brian: because we move from corporals to sergeants, and one Lieutenant to two Lieutenants. Meintz: and then you had a 2% increase across the board. Brian: It's a large department at 2% Nelson: Yah, \$16,000 is 2%. Plutchak: Start with \$16 then add a few here and a few there, don't take long to get to 43. Meintz: we added another full time position there too.

Nelson: Longevity doubled. Overtime didn't make much difference, hiring freeze had no effect there, contrary to what was said. When do we meet with the union again? We have a hiring freeze on and I would be opposed to removing, ever, until this is taken care of. Brian: right now they're discussing everything, they just have to get back to me. I call and email them every other week. 911 will come to the table. Meintz: I would like to move forward that we recommend the board to open the defined contribution plan, for all department heads and elected officials. With that said, the question to the board... what do we do with some of the elected officials that are on defined benefit now, and then they get re-elected again. Brian: The ones we have now are vested in that. So if they're vested in that, that's what they have. Nelson: We could Hybrid those, that could be an option. Meintz: I understand they're to some extent an employee, granted they're elected for their term, then they could lose their job. But the statement was made that all the employees would honor the benefit that was given. Granted, they are a new person each time they're re-elected again. That would be the discussion with the board; What do we do with elected officials that are in place now and if they're elected again? Nelson: that's a tough area, because you're in the system already. I know at the state, when they made the changed to defined contribution from defined benefit, all management structure stayed under the defined benefit program. I think we should discuss it. Plutchak: What about any new elected officials? Repeat ones have to go to the DC and return ones stay where they're at? Meintz: You'd have to have that published before the election, of what the expectations of the pay are. Is that pay scales or does that include benefits? Nelson: Benefits are not considered salaries. Brian: salaries, you cannot decrease, but you can increase. Benefits can be changed. Marc Kleiman: There's been a lot of debate about this at the state. I have not seen a firm answer on if it's considered part of the compensation package or not. Meintz: I find it irritating that they want to charge us \$1,000 to do a study on that. Brian: one more thing about the division 10, there is no COLA (Cost of living) rider in there. Nelson: I recommend we move forward for NEW non-union and NEW elected officials, come under defined contribution. Is this considered a new division? Brian: Yes Nelson: it keeps the old employees in one bracket and the new employees in another bracket. Meintz: Matching copay with the DC? Brian: First of all we have the county set a contribution and an employee max contribution then there is a county match to match their percentage. Nelson: The state has used a 4% flat, and a match of up to 3% depending on what the employee pays, up to 3% match max. That will fix the county cost forever. Meintz: did you get any information on what their average returns are on their contribution plans? I would like have a reasonable solution for them. Brian: The employee gets to choose what investments are used for their contributions (within parameters set by MERS). Plutchak: there could also be an option for a current employee to switch to the DC plan, even if they're vested in the DB. Nelson: I'd like to move forward with reg. hiring, but I'm opposed to it until we get this into play. I think that making a change with the elected officials and with the appointed officials, it shows our intent to treat every employee the same. Meintz: We'll move this DC for elected officials to the board.

Public Comment: None

Commissioner Comment: Nelson, I'm glad we're moving some of this stuff forward and looking at positions. We have a static revenue source (we're not going up), with the costs increasing, this about protecting the people we currently have and making sure the money is there when it happens. I think it's the right thing to do, not the easy thing to do.

Adjournment: Moved by Com. Plutchak supported by Com. Nelson to adjourn the meeting at 8:32 AM.

J. Bejgrowicz called the regular meeting of the Menominee County Library Board to order at 10:34 AM on Tuesday, February 25, 2014.

Roll call was taken and present were J. Bejgrowicz, M. Fagan, J. Freis, K. McNeely, and C. Peterson.

J. Bejgrowicz turned the meeting over to P. Cheski at 10:35 AM to begin the reorganizational meeting.

P. Cheski opened the floor for nominations for Library Board President.

J. Bejgrowicz nominated K. McNeely for President, seconded by J. Freis. As there were no other nominations, J. Bejgrowicz moved to close nominations for President. Seconded by M. Fagan, motion carried.

J. Bejgrowicz moved to elect K. McNeely as President. Seconded by J. Freis, motion carried.

P. Cheski turned the meeting over to K. McNeely at 10:39 AM

K. McNeely opened the floor for nominations for Vice President. M. Fagan nominated J. Bejgrowicz for Vice President, seconded by J. Freis. C. Peterson said she would also be willing to serve as Vice President if no one else was interested.

As there were no other nominations, J. Freis moved to close nominations for Vice President. Seconded by M. Fagan, motion carried.

J. Freis moved to elect J. Bejgrowicz as Vice President. Seconded by M. Fagan, motion carried.

After discussion, J. Bejgrowicz moved to hold the 2014-15 library board meetings on the third Tuesday of each month at 11:00 AM at the main library in Stephenson. Seconded by C. Peterson, motion carried.

Discussion ensued about the Menominee County Board bylaw change in compensation for committee members. C. Peterson moved that library board members would serve on a volunteer basis without compensation for meetings, except for receiving mileage. Seconded by J. Freis, motion carried.

C. Peterson moved to revise the by-laws as discussed. Seconded by J. Bejgrowicz, motion carried.

C. Peterson moved to adjourn the reorganizational meeting and resume the regular board meeting at 10:45 AM. Seconded by J. Bejgrowicz, motion carried.

C. Peterson moved to approve the agenda. Seconded by J. Bejgrowicz, motion carried.

Public Participation: No public present.

C. Peterson moved to approve the minutes from the January 21, 2014 meeting. Seconded by J. Freis, motion carried.

J. Freis moved to approve the January financial report. Seconded by M. Fagan, motion carried.

J. Bejgrowicz moved to pay the February bills. Seconded by M. Fagan, motion carried.

In order to avoid late payment charges, J. Freis moved to authorize P. Cheski to pay utility and telephone bills prior to each monthly meeting. Seconded by M. Fagan, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons for January were in the board packets.
- B. The Friends of the Library will be meeting on March 27 to discuss their plans for 2014. Their next newsletter will be published early in March.

The Friends will be holding a Pajama Storytime on Friday, March 21 at 6:30 PM. The National Honor Society students from Stephenson High School will be reading to the children.

- C. After discussion about renewing membership in the F.O.M.L. Alliance, C. Peterson moved to renew the annual \$35.00 membership. Seconded by J. Freis, motion carried.
- D. The bookmobile rescheduled trips for four days in January, due inclement weather.

Old Business:

- A. Library Board Reappointed Member – We received official notification of K. McNeely's appointment to the library board for a five-year term.

New Business:

- A. USF 471 Form – We received the countersigned contracts from AT&T and will now file the USF 471 form.
- B. U.P.R.L.C. Consortium – Letter of Agency for Internet Participation – P. Cheski signed the Letter of Agency for the first year of Internet service.
- C. Investment Policy – 2014 – After discussion, C. Peterson moved to approve the 2014 Investment Policy. Seconded by J. Freis, motion carried.

Other Board Concerns: K. McNeely asked about the MiLibrary Card program. P. Cheski reported that our library has been participating in the new program since January 1, 2014, and everything is running smoothly.

Public Participation: No public present.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by J. Bejgrowicz, motion carried. The meeting adjourned at 10:57 AM.

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408

Executive / Finance Committee Meeting, 02/11/14 4:00 p.m.

MEMBERS PRESENT: Jason Lauzer, Nick Lakari, and Ted Sauve
MEMBERS EXCUSED: None
OTHERS PRESENT: Tony Krysiak, Jeff LaFleur, and Larry Barker

1. Call to order

Chair Lauzer called the meeting to order at 4:00 p.m.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Sauve / Lakari) to approve the agenda as presented. Motion carried.

5. Public comment

None

6. Approve / amend Minutes of December 12, 2013, action, if any.

Motion (Lakari – Sauve) to approve the minutes as presented. Motion carried.

7. Discuss potential funding source for possible tree clearing project.

Lakari shared results of contacting the Wisconsin Department of Transportation – Bureau of Aeronautics, regarding potential funding sources for improvement projects at Twin County Airport. Excerpts of Wisconsin Statute 114.11 – Interstate Reciprocity for Local Airports, was reviewed. The Transportation Economic Assistance (TEA) Program, which is tied to job creation, was also reviewed.

8. Discuss possible expansion of CFR building, and potential funding sources.

Airport Manager Krysiak revealed initial results of an engineering cost estimate to expand the Fire / Crash Maintenance Building. Further study, and more specific design information will be necessary. Expansion may be needed to accommodate alternative equipment storage capacity if portions of the airport main hanger are leased to Phase III investment partners.

9. Discuss / Review January Financial Reports. Action, if any:

Committee members asked several questions, and received satisfactory information. Motion (Lakari / Sauve) to recommend Commission approve payment of checks

numbered 12917 through 12939 in the amount of \$41,350.69. Motion carried.

10. Public Comment

None

11. Future Agenda Items

February Financials

12. Schedule Next Meeting

Next meeting scheduled for March 11, 2014, beginning at 4:00 p.m.

13. Adjourn Meeting

Motion (Lakari / Sauve) to adjourn at 4:36 p.m. Motion carried.

Respectfully submitted,
Nick Lakari

Date approved/corrected:

3/10/2014

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 N. 22ND STREET
MENOMINEE, MI 49858
906-863-8408
REGULAR SESSION MEETING
February 13, 2014, 5:00 pm

Members Present: Jason Lauzer, Mary Johns, Charlie Meintz, Nick Lakari, Chris Plutchak, Ted Sauve

Also Present: Eagle Herald, Bay Cities Radio, Peshtigo Times, Tony Krysiak, and Nancy Douglas

1. Call to order at 5:00 pm
2. Pledge of Allegiance recited.
3. Roll call taken by Chair Jason Lauzer
4. Approve/amend agenda
MOTION (Sauve/Johns) to approve the agenda as presented. Motion carried. No negative vote.

5. Approve/amend minutes of the January 21, 2014 Reorganizational meeting
MOTION (Lakari/Plutchak) to approve the minutes of the January 21, 2014 Reorganizational meeting as presented.

6. Approve/amend minutes of the January 21, 2014 Regular Session meeting
MOTION (Sauve/Lakari) to approve the January 21, 2014 Regular Session meeting minutes as presented.

7. Public comment – speakers will be limited to 5 minutes on agenda items only
None

8. Discuss/Consider 2014 Insurance Bids, action if any.
Handout from Twin City Insurance provided by Tony. This was the only formal bid received, despite three other inquires in the area. Cost is approximately \$5,000 more than last year.

MOTION (Johns/Plutchak) to accept this bid with the expectation that the budget would be reviewed and budget transfers would be made by the commission as recommended by Tony. Motion carried. No negative vote.

Charlie Meintz arrived at 5:08 pm.

9. Discuss/Consider 2014 Calendar, action if any
Nick Lakari reviewed the calendar with the committee. Informational only, no action required.

10. Discuss/Consider User Study for Runway Justification, action if any Jason provided update. Discussion only, no action required at this time.
11. Executive/Finance Committee report:
 - A. Discuss/Consider Profit & Loss for January 2014, action if any
 - B. Discuss/Consider Reconciliation Summaries for January 2014, action if any
 - C. Discuss/Consider Vendor Balance for January 2014, action if any
 - D. Discuss/Consider Customer Balance for January 2014, action if any
 - E. Discuss/Consider Check Detail (#12917 – #12939) and in the amount of \$41,350.69 for January 2014, action if any
 - F. Discuss/Consider Fuel Sales Report for January 2014, action if any
 - G. Discuss/Consider airport traffic for January 2014, action if any

MOTION (Lakari/Johns) to approve payment of checks numbered 12917 through 12939 for a total amount of \$41,350.69 and to include items A through G, as presented. Motion carried. No negative vote.

12. Communications/correspondence
None.

13. Dialog between Airport Manager and the TCAC
Snow conditions are causing some overtime for Jeff.
Diesel fuel may go over a little bit.
Enstrom is doing well with remodeling; still not up to full production strength.
Tony will be at the Aeronautical conference next week in Lansing, MI.

14. Dialog between airport users and the TCAC
None.

15. Public comment – speakers will be limited to 5 minutes
Nick Lakari provided information about the WiDOT which led to connections with the Department of Aeronautics and some potential funding sources that could be of benefit to the commission. This is a separate source of funding from the FAA.

16. Future Agenda items
User Study for Runway Justification

17. Schedule next meeting
March 18, 2014 at 5:00 pm

18. Adjourn
MOTION (Johns/Meintz) to adjourn at 5:37 pm

Respectfully Submitted:
Jennifer Seguin
Marinette County Administrative Secretary

Date approved:

3/13/14

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408

Personnel Committee Meeting 4:00 p.m. 03/03/14
Twin County Airport Conference Room

MEMBERS PRESENT: Chris Plutchak, Ted Sauve, and Nick Lakari
OTHERS PRESENT: Larry Barker, Ann LaFleur, and Tony Krysiak

1. Call to order

Chair Lakari called the meeting to order at 4:00 p.m.

2. Pledge of Allegiance

3. Roll call

4. Approve/amend agenda

Motion (Sauve / Plutchak) to approve the agenda as presented. Motion carried.

5. Approve / amend Minutes of February 24, 2014. Action, if any.

Motion (Sauve / Lakari) to approve the minutes as presented. Motion carried.

6. Public Comment – speakers will be limited to 5 minutes on agenda items, only.

None

7. Continue discussions of proposed Employment Agreement for Maintenance – Lineman. Action, if any.

Lakari outlined a series of events that will hopefully lead to a recommendation to the Commission to approve an agreement on March 18, 2014. In the meantime, the Committee would need to arrive at a tentative agreement with the Maintenance – Lineman; the Commission Executive / Finance Committee would need to recommend amending line items in the budget to pay for increased wage costs; and Menominee County Attorney Hass would need to review the agreement, per Commission By-Laws, before March 18th.

Lakari presented a revised text of Commission Work Rules and Policies related to discharge of an employee, and corrected a previous error of reference to Michigan Civil Service Rules. References from the State of Michigan web site to the Bureau of Employment Relations and Michigan Employment Relations Commission were shared. Both of these efforts were in response to Mr. LaFleur's stated concerns for job protection.

Commissioner Plutchak was excused at 4:33 p.m.

Lakari presented a wage proposal based on a DMG study, including: a wage for 2014 at \$18.20 (13% increase over current wage); and a wage for 2015 at \$18.91 (18% increase over current wage).

LaFleur countered with a proposal for a five-year contract, an hourly wage of \$24.00, to be paid for nine weeks of unpaid vacation, and to arrange payment for future unused vacation. LaFleur also suggested tying future wage increases to Menominee County pay raises.

Lakari introduced the concept of compression, as related to staff persons earning higher wages than a manager / supervisor. This is in reference to the Airport Manager currently earning \$20.00 per hour.

Earlier in the meeting, Plutchak had questioned the need for any type of Agreement, siting changes that are underway in both public and private sectors. In Plutchak's view, any agreement would be of shorter term.

Sauve recommended going to a third year, based on the DMG. That would be a wage for 2016 at \$19.61 (22% increase over current wage).

It was determined to end the meeting at this time, with no action taken on a potential agreement.

8. **Public Comment – speakers will be limited to 5 minutes.**

Mr. Krysiak offered comments on the concept of compression by comparing his hourly wage to other Managers, and that it would be unwise to use the concept in these discussions. Krysiak also debunked the DMG and a related Marinette County WIPFLI study that had been mentioned, earlier. He went on to say that ample funds are available in the budget for a substantial raise, and that the Commission merely has to do the right thing.

9. **Future agenda items**

Continue discussions on the Employment Agreement.

10. **Schedule next meeting**

Next meeting is scheduled for March 6, 2014, beginning at 4:00 p.m.

11. **Adjournment**

Motion (Sauve / Lakari) to adjourn at 5:26 p.m. Motion carried.

Respectfully submitted,
Nick Lakari

Date approved / corrected:

3/10/2014

**Menominee-Delta-Schoolcraft
Community Action Agency**

**GOVERNING BOARD MEETING
Thursday, February 6, 2014
1:30 p.m.**

MINUTES

Chair Karen Wigand called the meeting to order at 1:30 p.m. A quorum was noted with the following in attendance:

BOARD MEMBERS

Karen Wigand, Delta
Dave Moyle, Delta
Pastor Ingmar Levin, Schoolcraft
Dan LaFoilie, Schoolcraft
Doug Krienke, Menominee
John Stapleton, Schoolcraft
Walter Multerer, Menominee
Omer Doran, Schoolcraft
Mari Negro, Menominee
Lee Robbert, Schoolcraft
Ken Penokie, Delta
Julie Moberg, Delta
Susan Phillips, Schoolcraft

OTHERS

William Dubord, Executive Director
Theresa Nelson, RSVP Director
Cathy Pearson, Executive Assistant
Mary Bunnin, FGP Director
Sally Kidd, Senior Services Director
Kim Johnson, ECP Director
Kris Thibeault, Finance Director
Joe Dehlin, Weatherization Director

MEMBERS ABSENT

Geri Nelson, excused
Gil Vandenhouten, excused
Tom Lippens, excused
Cathy Mercier, excused
Dave Anthony, excused
Ken Bryant, excused
Myra Croasdell, excused

The Chair introduced and welcomed new member, Lee Robbert, who is representing the Schoolcraft County Senior Companion Program PAC.

APPROVAL OF JANUARY 9, 2014 CAA GOVERNING BOARD MINUTES

Members were given a draft copy of the January 9, 2014 CAA Governing Board minutes for their review **AND THEY WERE APPROVED WITH A MOTION FROM DAVE MOYLE, SECONDED BY JOHN STAPLETON; MOTION CARRIED.**

ACCEPTANCE OF SUSAN KLEIKAMP TO REPRESENT THE MENOMINEE COUNTY BOARD OF COMMISSIONERS; REPLACING BETH PLETCHER

Members received a copy of a letter from the Menominee County Board of Commissioners appointing Susan Kleikamp to represent them on our Governing Board, replacing Beth Pletcher. Bill Dubord indicated we have an employee named Susan Kleikamp and this is not her. The board asked that we ask Ms. Kleikamp if she is related to our employee just to ensure there is no conflict of interest. **MARI**

NEGRO MOVED TO ACCEPT THE APPOINTMENT OF SUSAN KLEIKAMP, SECONDED BY DAVE MOYLE; MOTION CARRIED.

FINANCE COMMITTEE REPORT

Ms. Wigand called on Treasurer Dan LaFoille who reported that the committee met today and reviewed the December credit card charges. They also reviewed the December Accounts Payable Schedule and recommends their approval. **KEN PENOKIE MOVED TO APPROVE THE DECEMBER ACCOUNTS PAYABLE SCHEDULE, SUPPORTED BY JOHN STAPLETON; MOTION CARRIED.** (see attachment "A") Mr. Penokie asked if the full membership could be provided a budget versus expenditures report. After much discussion Mr. Dubord indicated he and our Finance Director will work on a report that the members find useful. In addition, copies of the Accounts Payable Schedules will be made available to members the day of the board meeting, should they want a copy.

SAFETY COMMITTEE REPORT

The Chair called on Omer Doran who reported the committee met today to review one accident in the Early Childhood Program whereby an employee was rear-ended causing leg, arm and lower back pain. The accident was not her fault. She is still undergoing physical therapy. **THE SAFETY COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM MR. MOYLE, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED.** (see attachment "B")

EARLY CHILDHOOD PROGRAM MONTHLY REPORT DATED 1/28/14

Members received a copy of the ECP monthly report and **IT WAS ACCEPTED WITH A MOTION FROM MR. MOYLE, SECONDED BY JULIE MOBERG; MOTION CARRIED.**

APPROVAL OF COMMUNITY ASSESSMENT PLANNING

Members were mailed a copy of the Community Assessment Planning and **IT WAS APPROVED UPON A MOTION FROM MR. PENOKIE, SECONDED BY JOHN STAPLETON; MOTION CARRIED.**

APPROVAL OF 2013-14 OUTCOMES AND PLANNING ACTIVITY SCHEDULE

Members were mailed a copy of the 2013-14 Outcomes and Planning Activity Schedule for the Early Childhood Program for their review and **IT WAS APPROVED WITH A MOTION FROM DAVE MOYLE, SUPPORTED BY MR. STAPLETON; MOTION CARRIED.**

APPROVAL OF 2013-14 ANNUAL SELF-ASSESSMENT PROCEDURE

Members were mailed a copy of the 2013-14 Annual Self-Assessment Procedure for their review and **IT WAS APPROVED WITH A MOTION FROM MR. LAFOILLE, SECONDED BY DAVE MOYLE; MOTION CARRIED.**

APPROVAL OF 10/30/13 POLICY COUNCIL MINUTES

Members received a copy of the 10/30/13 Head Start Policy Council minutes for their review and **THEY WERE APPROVED WITH A MOTION FROM MR. MOYLE, SECONDED BY PASTOR LEVIN; MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

Ms. Wigand called on Executive Director, Bill Dubord, who reported that the federal budget provides for restoration of the \$150,000 cut from last year's Head Start grant due to the sequester. The Governor's budget calls for an increase in state pre-K funding of 60 million. We also are expected to receive some COLA funds for the Early Childhood Program.

Mr. Dubord reported that currently we have one seat designated specifically to our Head Start Program and it happens to be in Delta County (it is considered a Consumer Sector Seat). The new Policy Council Chair is from Schoolcraft County and she may be interested in serving on the Governing Board. The Head Start Performance Standards dictate that the Policy Council Chair (or their designee) occupy the seat. Typically, the Chair's have been from Delta County. The other issue is that the Head Start regulations only allow for their representatives be seated for a maximum of three years, and our board terms are for five. The Head Start regulations want to ensure that there is parent representation. After much discussion it was determined that the Head Start Policy Council can petition for an additional seat on the board and retain Myra Croasdell on the board, or replace Myra with the new Policy Council Chair. **MR. MOYLE MOVED TO APPROVE THE EXECUTIVE DIRECTOR'S REPORT, OMER DORAN SUPPORTED THE MOTION; MOTION CARRIED.**

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business to come before the board.

ADJOURNMENT

There being no other business **THE MEETING ADJOURNED AT 2:25 P.M. WITH A MOTION FROM DAVE MOYLE, SECONDED BY JULIE MOBERG; MOTION CARRIED.**

THE FINANCE COMMITTEE HAS REVIEWED THE DECEMBER 2013 ACCOUNTS PAYABLE SCHEDULES FOR MDS COMMUNITY ACTION AGENCY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

HEAD START	\$	197,595
EARLY HEAD START		57,565
EARLY-ON CHILDHOOD		345
GSRP		65,166
ASSET & LIABILITY ACCOUNTS		65,249
TOTAL	\$	385,920

SIGNED 
(TREASURER)

DATE 2-6-14

Attachment "A"

FINANCE COMMITTEE MEETING
Thursday, February 6, 2014
12:30 p.m.

MINUTES

The following were present: Dan LaFolle, Omer Doran, Rev. Ingmar Levin, Julie Moberg, Walter Multerer

The committee reviewed the December CAA credit card charges.

The committee reviewed the December HRA credit card charges.

The committee reviewed the CAA December Accounts Payable Schedule and **THEY WERE APPROVED WITH A MOTION FROM PASTOR LEVIN,, SECONDED BY MR. MULTERER; MOTION CARRIED.**

The committee reviewed the HRA December Accounts Payable Schedules and **THEY WERE APPROVED WITH A MOTION FROM OMER DORAN, SECONDED BY PASTOR LEVIN; MOTION CARRIED.**

Other Business: Bill informed the Finance Committee that we will be going out for bids for the 403 (b) audit since we have been with Wipfli the past three years.

There being no further business **THE MEETING ADJOURNED AT 1:03 p.m.**

**SAFETY COMMITTEE MEETING
ADMINISTRATIVE OFFICE, ESCANABA
February 6, 2014
1:00 p.m.**

MINUTES

The meeting was called to order with the following in attendance: Omer Doran, Walter Multerer, Mari Negro, Kim Johnson and Pat Johnson. Excused: Tom Lippens.
Absent: Cathy Mercier

The Committee reviewed the following accident:

- 1) (Early Childhood Program): At the end of her working day, the center manager for the Escanaba Early Childhood Program was involved in a car accident. Coming down Ludington Street a vehicle was backing out of an angle parking space and apparently didn't see her coming. To avoid an accident she stopped and the vehicle behind her rear-ended her vehicle. The employee sustained left leg, arm and lower back pain. Following the accident she saw a chiropractor but was advised to see a physician who recommended physical therapy for 4-6 weeks. She received clearance to return to work with no lost work time. Presently she is still in physical therapy and a full report of her progress will be sent to the agency, Monday 2/10/14.

It was questioned why the accident wasn't reported immediately? Kim explained it was so late in the day when the accident occurred, she perceived the accident happened on her personal time. When she realized the accident did occur on work time, she filled out an accident report.

It is recommended all accidents be reported immediately or the following working day.

Mari inquired if a drug test was performed following the accident. Kim explained random drug testing is performed on all bus drivers but it isn't a requirement for all employees. Mari would like to discuss drug testing further, but when all the members of the Safety Committee are present. Walter Multerer made a motion to table the drug testing discussion until the next Safety Committee meeting, Mari Negro supported the motion. Motion Carried.

The meeting adjourned at 1:28 p.m.

**Menominee-Delta-Schoolcraft
Human Resources Authority**

**GOVERNING BOARD MEETING
Thursday, February 6, 2014
1:45 p.m.**

MINUTES

Chair Karen Wigand called the meeting to order at 2:26 p.m. A quorum was noted with the following in attendance:

BOARD MEMBERS

Karen Wigand, Delta
Dave Moyle, Delta
Pastor Ingmar Levin, Schoolcraft
Dan LaFoille, Schoolcraft
Doug Krienke, Menominee
John Stapleton, Schoolcraft
Walter Multerer, Menominee
Omer Doran, Schoolcraft
Mari Negro, Menominee
Lee Robbert, Schoolcraft
Ken Penokie, Delta
Julie Moberg, Delta
Susan Phillips, Schoolcraft

OTHERS

William Dubord, Executive Director
Theresa Nelson, RSVP Director
Cathy Pearson, Executive Assistant
Mary Bunnin, FGP Director
Sally Kidd, Senior Services Director
Kim Johnson, ECP Director
Kris Thibeault, Finance Director
Joe Dehlin, Weatherization Director

MEMBERS ABSENT

Geri Nelson, excused
Gil Vandenhouten, excused
Tom Lippens, excused
Cathy Mercier, excused
Dave Anthony, excused
Ken Bryant, excused
Myra Croasdell, excused

The Chair introduced and welcomed new member, Lee Robbert, who is representing the Schoolcraft County Senior Companion Program PAC.

APPROVAL OF JANUARY 9, 2014 HRA GOVERNING BOARD MINUTES

Members were given a draft copy of the January 9, 2014 HRA Governing Board minutes for their review **AND THEY WERE APPROVED WITH A MOTION FROM JOHN STAPLETON, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED.**

ACCEPTANCE OF SUSAN KLEIKAMP TO REPRESENT THE MENOMINEE COUNTY BOARD OF COMMISSIONERS; REPLACING BETH PLETCHER

Members received a copy of a letter from the Menominee County Board of Commissioners appointing Susan Kleikamp to represent them on our Governing Board, replacing Beth Pletcher. Bill Dubord indicated we have an employee named Susan Kleikamp and this is not her. The board asked that we ask Ms. Kleikamp if she is related to our employee just to ensure there is no conflict of interest. *MARI*

NEGRO MOVED TO ACCEPT THE APPOINTMENT OF SUSAN KLEIKAMP, SECONDED BY MR. STAPLETON; MOTION CARRIED.

FINANCE COMMITTEE REPORT

Ms. Wigand called on Treasurer Dan LaFoille who reported that the committee met today and reviewed the December credit card charges. They also reviewed the December Accounts Payable Schedules and recommends their approval. **KEN PENOKIE MOVED TO APPROVE THE DECEMBER ACCOUNTS PAYABLE SCHEDULES, SUPPORTED BY DAVE MOYLE; MOTION CARRIED. (see attachment "A")** Mr. Penokie asked if the full membership could be provided a budget versus expenditures report. After much discussion Mr. Dubord indicated he and our Finance Director will work on a report that the members find useful. In addition, copies of the Accounts Payable Schedules will be made available to members the day of the board meeting, should they want a copy.

APPROVAL OF POLICY ADVISORY COMMITTEE MINUTES

Members received copies of the 10/8/13 (Rock) and 1/13/14 (Hermansville) PAC minutes for their review. There were no questions or comments and **THEY WERE APPROVED WITH A MOTION FROM JOHN STAPLETON, SECONDED BY SUSAN PHILLIPS; MOTION CARRIED.**

WALK FOR WARMTH

The Chair called on Cathy Pearson who reminded the members that Walk for Warmth is the agency's only major fund-raiser so any support is greatly appreciated. She also noted the need is great with the extreme cold temperatures, the propane shortage, and the fact that our organization has been the main provider of heat assistance as some of the other entities that received MPSC grant funds are either not up and running yet or they are not able to handle requests in a timely manner. She told the members that walks will be held in Escanaba, Manistique and Menominee on Saturday, February 22, 2014. In addition the Big Brat Sale will be held in Escanaba on Thursday, February 13th and the Brats for Breakfast will be held in Menominee on Tuesday, February 18th.

EXECUTIVE DIRECTOR'S REPORT

Chair Wigand called on Bill Dubord who told the members that between January 6 – 31, our agency spent approximately \$191,000 in deliverable fuel funds. In addition, we have spent approximately \$50,000 out of Walk for Warmth. Although the Michigan Public Service Commission has issued grants to several entities in our service area, they either have not been up and running, or not servicing customers in a timely manner which has made our agency the "go to" folks for heat. We are extremely proud of our intake staff who are helping out of lot of folks and hearing a lot of desperate situations.

The Executive Director noted that the Governor's budget provides for a funding increase in senior programs.

HRA Governing Board Minutes
Thursday, February 6, 2014
Page 3

Mr. Dubord indicated that the new standards require that CAA organizations do a strategic plan at least every five years and it has been longer than that since ours was last done. We would like to have the board and key management staff participate. Members were given a questionnaire to see if they would be willing to attend and what might work best for most of the members wishing to be involved. Members are asked to return the questionnaire by the March 13th board meeting.

PUBLIC COMMENTS/OTHER BUSINESS

There were no public comments or other business to come before the board.

ADJOURNMENT

There being no other business **THE MEETING ADJOURNED AT 3:05 P.M. WITH A MOTION FROM DAVE MOYLE, SECONDED BY JULIE MOBERG; MOTION CARRIED.**

THE NEXT MEETING IS THURSDAY, MARCH 13, 2014

Attachment "A"

THE FINANCE COMMITTEE HAS REVIEWED THE DECEMBER 2013 ACCOUNTS PAYABLE SCHEDULES FOR HUMAN RESOURCES AUTHORITY. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

SENIOR CITIZENS	\$	125,467
VOLUNTEER PROGRAMS		42,902
NUTRITION		78,486
STATE & LOCAL PROGRAMS		60,139
ENERGY AND HOUSING		32,729
ASSET & LIABILITY ACCOUNTS		53,207
TOTAL	\$	<u>392,931</u>

SIGNED 
(TREASURER)

DATE 2-6-14

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Menominee County retiree (name, wage & benefits) being posted on the County Website
DEPARTMENT:	Executive Committee
ATTACHMENTS:	No
SUMMARY:	
<p>At the Feb. 28, 2014 Executive Committee meeting held at the County Annex, Stephenson there was discussion of putting the name, wage and benefit information for all county employees (including retirees) on the County website. Discussion included "excluding" employee names. This was to be brought back to the full board for discussion.</p> <p>3.25.14 – the board discussed the current employees but not the retirees. Discussion for retiree information only.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 04/02/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved	
<input type="checkbox"/>	Disapproved	
<input type="checkbox"/>	Approved with the following change(s):	

From: Karima LaJoie [mailto:klajoie@mersofmich.com]
Sent: Monday, March 31, 2014 1:50 PM
To: Brian Bousley
Subject: RE: Menominee County

Brian,

I checked with our legal department and they indicated the following:

“The County can do whatever it wants; however, it should consult its legal counsel as part of any decision. MERS cannot give the County legal advice. FOIA exempts public employee pension benefit amount information from disclosure, meaning that if someone requests this information, the County (and MERS) *can* deny it.”

Let me know if you need anything else.
Karima.

From: Brian Bousley [mailto:bbousley@Menomineeco.com]
Sent: Thursday, March 27, 2014 4:24 PM
To: Karima LaJoie
Subject: Menominee County

Good afternoon Karima,

At the County Board meeting this week the commissioners had a discussion regarding retirees and the retirement benefits they receive being post on the county website. Do you know of any other county or municipality that posts on their website? What steps would I have to go through to request the information from MERS containing retiree and benefits receiving? I did have a legal opinion stating the following:

Under cases interpreting the Michigan Freedom of Information Act, the courts have found that listing the names and compensation for public employees [*Penokie v Michigan Technological University* 93 Mich.App. 650, 287 N.W.2d 304 (1979)], as well as the names and pension levels of retirees [*Detroit Free Press, Inc. v City of Southfield*, 269 Mich.App. 275, 713 N.W.2d 28 (2005)] would *not* be considered private information. Therefore, the names and pay levels had to be disclosed when requests were made for this information under FOIA. Therefore, it would appear that making this information public should not create a legal issue.

Would there be any issues from MERS?

I threw a lot at you, so if you have questions please do not hesitate to contact me.

Best regards,

Brian

Brian R. Bousley
Menominee County Administrator
839 10th Ave.
Menominee, Michigan 49858
Office: 906-863-7779
Fax: 906-863-8839
Email: bbousley@menomineeco.com

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Lightning Strike Courthouse/Jail – 3.31.14
DEPARTMENT:	Administration
ATTACHMENTS:	No
SUMMARY:	Discussion of the costs associated with the lightning strike on the Courthouse/Jail on 3/31/14.
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 04/02/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Menominee River Century Bike Ride Committee
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Menominee River Century Bike Ride Committee has asked Menominee County for permission to use River Park and Chappée Rapids Historical Marker on June 29, 2014 for their annual bike ride.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 04/02/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

RECEIVED

3/28/14

Menominee County Administrator



March 19, 2014

Brian Bosley
Menominee County Administrator
839 10th Avenue
Menominee, MI 49858

Dear County Administrator:

This letter is to ask permission for the BAMC Menominee River Century Bicycle Ride to use Menominee River Park on River Road and the Chappée Rapids Historical Marker on June 29, 2014. We would be using both locations as rest stops for riders on our longest (75/100 mile) routes. Thank you for your past support of the ride your locations are a key part of our ride.

Our use of the parks would begin at 9AM on June 29 and continue until 4PM. We will provide everything that is needed for the event. We would also have portable toilets dropped off at the park on June 28 and picked up on June 30. The use of the stops would involve bicyclists eating food provided by the Menominee River Century and drinking (non-alcoholic) beverages in the park. Approximately 400 riders would pass through the stops. Upon completion of the ride, we will leave both stops as we found them. Please contact me at (715) 735-4200, ext. 3116 or by mail 3100 Shore Drive, Marinette, WI 54143.

We would appreciate your continued support of our event.

Sincerely,


John Hofer
Menominee River Century Bike Ride Committee



MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	UPACC & UPCAP - State of Emergency Resolutions
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
UPCAP and UPACC have provided us with their resolutions requesting the Governor to issue a State of Emergency in MI Counties due to the severe 2013/14 winter weather.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 04/02/2014
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



U.P. Association of County Commissioners

P.O. Box 606
2501 14th Avenue South
Escanaba, MI 49829

906.786.4701 • Fax 906.786.5853
www.upcap.org

**RESOLUTION REQUESTING THE GOVERNOR ISSUE A STATE OF EMERGENCY IN COUNTIES IN THE
NORTHERN LOWER PENINSULA AND IN THE UPPER PENINSULA OF MICHIGAN**

Whereas, On and around February 27, 2014, Northern Michigan and the Upper Peninsula experienced a severe winter weather incident; and

Whereas, the frost levels have reached 10 feet or more in certain areas; and

Whereas, the frost levels go so deep in these areas that water main lines and sewer lines are freezing and breaking and causing widespread water and sewer disruptions; and

Whereas, the problems with rupturing pipes will continue to get worse as the ground starts to thaw; and

Whereas, individual counties cannot afford and do not have the resources to respond to these situations in a timely manner; and

Whereas, an individual county affected is not likely to meet the per capita impact threshold for a state or federal emergency or disaster declaration on their own; and

Whereas, in accordance with Public Act 390 of 1976, individual counties must declare a local state of emergency, prepare an impact statement, and submit a request for the Governor to issue a declaration of emergency or disaster; and

Whereas, collectively the counties may, if they link to this specific incident, meet the per capita threshold; and

Therefore, be it resolved that the U.P. Association of County Commissioners (UPACC) encourages all affected counties to issue a local declaration of emergency; and

Therefore, be it resolved that UPACC encourages all affected counties to request an emergency declaration from the Governor; and

Therefore, be it resolved that UPACC encourages all affected counties to continue to update the request for emergency declaration with impacts as they transpire; and

Therefore, be it resolved that UPACC requests that the Governor issue a State of Emergency in the Upper Peninsula and Northern Lower Peninsula.

Jonathan Mead, Secretary
U.P. Association of Counties

4/1/14

Date



Upper Peninsula Commission for Area Progress

P.O. Box 606 • Escanaba, Michigan 49829
(906) 786-4701 • Fax (906) 786-5853
www.upcap.org

"Providing guidance and support to U.P. residents since 1961"

RESOLUTION REQUESTING THE GOVERNOR ISSUE A STATE OF EMERGENCY IN COUNTIES IN THE NORTHERN LOWER PENINSULA AND IN THE UPPER PENINSULA OF MICHIGAN

Whereas, On and around February 27, 2014, Northern Michigan and the Upper Peninsula experienced a severe winter weather incident; and

Whereas, the frost levels have reached 10 feet or more in certain areas; and

Whereas, the frost levels go so deep in these areas that water main lines and sewer lines are freezing and breaking and causing widespread water and sewer disruptions; and

Whereas, the problems with rupturing pipes will continue to get worse as the ground starts to thaw; and

Whereas, individual counties cannot afford and do not have the resources to respond to these situations in a timely manner; and

Whereas, an individual county affected is not likely to meet the per capita impact threshold for a state or federal emergency or disaster declaration on their own; and

Whereas, in accordance with Public Act 390 of 1976, individual counties must declare a local state of emergency, prepare an impact statement, and submit a request for the Governor to issue a declaration of emergency or disaster; and

Whereas, collectively the counties may, if they link to this specific incident, meet the per capita threshold; and

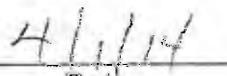
Therefore, be it resolved that the Upper Peninsula Commission for Area Progress (UPCAP) encourages all affected counties to issue a local declaration of emergency; and

Therefore, be it resolved that UPCAP encourages all affected counties to request an emergency declaration from the Governor; and

Therefore, be it resolved that UPCAP encourages all affected counties to continue to update the request for emergency declaration with impacts as they transpire; and

Therefore, be it resolved that UPCAP requests that the Governor issue a State of Emergency in the Upper Peninsula and Northern Lower Peninsula.


Jonathan Mead, UPCAP President


Date

The Upper Peninsula Commission for Area Progress (UPCAP) is a regional 501 (c) (3) charitable organization, responsible for development, coordination, and provision of human, social, and community resources within the Upper Peninsula of Michigan. In 1974, UPCAP was designated as the Region XI (U.P.) Area Agency on Aging whose purpose is to advocate for and provide services to older adults residing in the 15 counties of the Upper Peninsula.

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Resolution 2014-05 ~ Authorizing Updates to BAMC Articles of Incorp.
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Administration received information from Mr. Hofer in reference to BAMC changing their Articles of Incorporation to remove the requirements of the Menominee County Board within.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 04/03/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858*

*Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

MENOMINEE COUNTY BOARD OF COMMISSIONERS

RESOLUTION #2014-05

Authorizing Updates to Bay Area Medical Center Articles of Incorporation

WHEREAS, amendments to the Articles of Incorporation of Bay Area Medical Center, Inc. (BAMC) require approval by the Menominee County Board of Commissioners; and

WHEREAS, BAMC has proposed the Amended and Restated Articles of Incorporation of BAMC attached hereto as Exhibit A (the proposed amendments to BAMC's bylaws are attached for information only).

NOW THEREFORE BE IT RESOLVED, THAT THE Menominee County Board of Commissioners hereby authorize that:

1. The Amended and Restated Articles of Incorporation of BAMC attached hereto is approved as proposed effective upon the day the BAMC Board of Directors approves the changes
2. The BAMC Board of Directors is authorized to take all steps necessary to finalize and effectuate the Amended and Restated Articles of Incorporation of BAMC
3. This resolution supersedes all previous resolutions, parts of resolutions, and Menominee County Board Policy inconsistent with this resolution or with State Law.

Adopted this _____ day of _____, 2014

Menominee County Clerk, Marc Kleiman

Date

Charlie Meintz, Chairman of the Menominee
County Board of Commissioners

Date

*Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Doug Krienke John Nelson Chris Plutchak Gerald Piche Jan Hafeman*

From: Hofer, John [<mailto:JHofer@bamc.org>]
Sent: Wednesday, April 02, 2014 4:00 PM
To: Brian Bousley
Subject: BAMC Articles of Incorporation, Bylaws, & Resolution

Attached are the documents we discussed, BAMC's proposed Articles of Incorporation, Bylaws, and Board Resolution language that might be of assistance to your legal counsel.

From the County Board's perspective I believe the most pertinent sections of these documents are:

Articles of Incorporation:

Article 5 – Board of Directors. This is the area where we are seeking to remove the requirement of County Board ratification of BAMC Board members.

Article 6 – Amendment. This section seeks to remove the requirement of County Board to approve amendments to the Articles.

Article 7 – The language remains intact that Menominee County (and Marinette County) will be consulted in the (unlikely) event there is a dissolution of BAMC.

Bylaws:

Article 4.7 – Selection of Board Members. As with the Articles of Incorporation, this section also seeks to remove the requirement of County Board ratification of BAMC Board members.

Article 4.8 – Vacancies of the Board of Directors. Again, this section addresses removal of the ratification requirement.

Please let me know if you have any questions. We look forward to the meeting.

I will get there ahead of time to set up the PowerPoint equipment.

John Hofer
BAMC Director of Marketing
715-735-4200 ext 3116

RESTATED ARTICLES OF INCORPORATION

BAY AREA MEDICAL CENTER, INC.

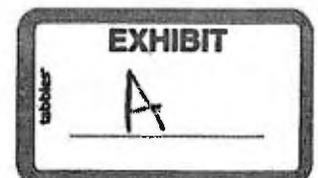
Bay Area Medical Center, Inc., a corporation duly existing under the laws of the State of Wisconsin (the "Corporation"), restates and amends its Articles of Incorporation under the Wisconsin Nonstock Corporation Laws (Chapter 181 of the Wisconsin Statutes).

1. **NAME.** The name of the Corporation is:

Bay Area Medical Center, Inc.

2. **PURPOSES.** The Corporation is organized and shall be operated on a non-profit basis and exclusively for charitable, education and scientific purposes within the meaning of Section 501 of the Internal Revenue Code of 1986, as amended (the "Code") and, in furtherance of such purposes, shall be operated exclusively as an organization described in Sections 170(b)(1)(A)(iii) and 501(c)(3) of the Code. Without limiting the generality of the foregoing, the purposes of the Corporation will include any or all of the following:

- 2.1 To conduct and maintain charitable non-profit hospitals and other health care facilities and programs for the care of the sick, injured, infirm, and aged, administer and operate services and departments necessary for and incident to the care of the sick, injured, infirm and aged and to promote general wellness and community health.
- 2.2 To do the acts necessary for the proper maintenance and administration of charitable, non-profit hospitals, health care facilities, programs and liveliness and community services, and to effect the acts necessary to accomplish the purpose of such efficient administration including making distributions and other payments to other non-profit corporations as permitted under Section 181.1302 of the Wisconsin Statutes.
- 2.3 To carry on educational activities relating to the rendering of health care to the sick, injured, infirm and aged which, in opinion of the Corporation, may be justified by its facilities, personnel, funds and other factors; to promote and carry on research related to the care of the sick, injured, infirm and aged insofar as research can be carried on in or in programs connection with the Corporation; and to establish educational programs in accordance with the curricula consistent with the standards of local, state and national educational organizations and societies.
- 2.4 To participate as far as circumstances may permit, in the opinion of the Corporation, in any activities designed and carried on to promote the general health, rehabilitation and social needs of the community served by the Corporation.
- 2.5 To do all things permitted by Chapter 181 of the Wisconsin Statutes, as revised and amended which can be done and performed by non-profit corporations in Wisconsin.



3. TAX-EXEMPT STATUS.

- 3.1 It is intended that the Corporation shall have and continue to have the status of a corporation: (a) which is exempt from Federal income tax under Section 501(c)(3) of the Code; (b) which is other than a private foundation as defined in Section 509 of the Code; and (c) contributions to which are deductible under Section 170(c)(2) of the Code. The Articles of Incorporation and Bylaws of the Corporation shall be construed accordingly and all powers and activities shall be limited accordingly.
- 3.2 No part of the net earnings of the Corporation shall inure to the benefit of or be distributable to any private individual, but the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions and furtherance of the purposes set forth in the Articles of Incorporation of the Corporation.
- 3.3 No substantial part of the activities of the Corporation shall be the carrying on of propaganda or otherwise attempting to influence legislation; nor shall it in any manner or to any extent participate in, or intervene in, any political campaign on behalf of any candidate for public office; nor shall the Corporation engage in any activities that are unlawful under applicable federal, state or local laws.

4. ORGANIZATION. The Corporation is organized on a nonstock basis and does not have members.

5. BOARD OF DIRECTORS. ~~The Board of Directors shall consist of nine members~~business affairs of the Corporation shall be managed by its Board of Directors, subject to and in compliance with these Articles of Incorporation, the Bylaws and Wisconsin nonstock corporation law. The number of Directors shall be fixed by the Bylaws of the Corporation, but the number of Directors shall not be fewer than three (3).

~~5.1 Ratification of Members. The method for the ratification of the members of the Board of Directors is as follows:~~

~~5.1.1 The Marinette County Board of Supervisors shall ratify four members to the Board of Directors of the Corporation who are submitted for ratification under Section 5.2. The terms of these members will be four years and will continue to be staggered so that one of the four member's term will expire at each annual meeting of the Corporation.~~

~~5.1.2 The Menominee County Board of Commissioners shall ratify four members to the Board of Directors of the Corporation who are submitted for ratification under Section 5.2. The terms of these members will be four years and will continue to be staggered so that one of the four member's term will expire at each annual meeting of the Corporation.~~

~~5.1.3 The eight Board members ratified by the respective county governments shall, in turn, select one additional member to the Board of Directors who shall serve for a term of four years.~~

~~5.2 Selection of County-Ratified Board Members. As anticipated under Section 5.1, the terms of one Board member from each County will expire at each annual meeting. Accordingly, prior to each annual meeting of the Board of Directors, the Board shall nominate two individuals to replace those two Board members whose terms expire at the annual meeting as follows:~~

~~5.2.1 One nominee's name shall be submitted to Marinette County for ratification. Unless a motion, approved by a majority of the Supervisors for Marinette County voting on the resolution, rejects the Board of Directors' nominee within 60 days after the nomination, that individual shall be duly selected for the Board of Directors to serve a four year term. If Marinette County adopts a motion rejecting the nomination, the Chairperson of the Board of Directors shall call a new meeting for the purpose of nominating another individual to serve on the Board of Directors. The individual's name shall be submitted to Marinette County (within 60 days after the date the prior nominee was rejected by Marinette County) for ratification as provided for in this Section. The process described in this Section shall repeat itself until a new Board member has been selected; and~~

~~5.2.2 One nominee's name shall be submitted to Menominee County for ratification. Unless a resolution, approved by a majority of the Commissioners for Menominee County voting on the resolution, rejects the Board of Directors' nominee within 60 days after the nomination, that individual shall be duly selected for the Board of Directors to serve a four year term. If Menominee County adopts a resolution rejecting the nomination, the Chairperson of the Board of Directors shall call a new meeting for the purpose of nominating another individual to serve on the Board of Directors. The individual's name shall be submitted to Menominee County for ratification as provided for in this Section. The process described in this Section shall repeat itself until a new Board member has been selected.~~

~~5.3 Vacancies:~~

~~5.3.1 County-Ratified Directors. A vacancy on the Board of Directors occurring during the first three years of the term of a director ratified by either Marinette or Menominee County shall be filled by the Board of Directors using the process described in either Sections 5.2.1 or 5.2.2, and each successor director shall hold office for the unexpired term of the director that he or she succeeds. A vacancy on the Board of Directors occurring during the last year of the term of a director ratified by either Marinette or Menominee County shall be filled by the Board of Directors pursuant to~~

~~the provisions of the Bylaws, and each successor director shall hold office for the unexpired term of the director that he or she succeeds.~~

~~5.3.2 Ninth Director. A vacancy on the Board of Directors occurring during the term of a director selected by the eight directors under Section 5.1.3, shall be filled by the eight directors pursuant to Section 5.1.3, and the successor director shall hold office for the unexpired term of the director that he or she succeeds.~~

~~5.3.3 Authority during Vacancy. During any vacancy, the remaining directors shall continue to act with the power and authority of the full Board of Directors.~~

5.1 ~~5.4~~ **Action without Meeting.** An action required or permitted to be taken at a Board meeting may be taken by written action signed by two-thirds or more of the directors then in office.

6. AMENDMENT. These Articles of Incorporation may be amended, altered or repealed ~~only in the following manner: by a majority vote of the Board of Directors.~~

~~6.1.1 The Board of Directors shall first approve by a majority vote any amendment or alteration to the Articles;~~

~~6.1.2 The Chairman of the Board of Directors shall submit the approved amendment or alteration of the Articles to the Marinette County Board of Supervisors and the Menominee County Board of Commissioners;~~

~~6.1.3 The amendment or alteration to the Articles shall become effective only if approved by a majority vote of the Marinette County Board of Supervisors and a majority vote of the Menominee County Board of Commissioners;~~

7. DISTRIBUTION UPON DISSOLUTION. If this Corporation is to be dissolved, the Board of Directors shall, after paying or making provision for the payment of all liabilities of the Corporation and after consultation with Marinette County and with Menominee County, distribute the assets to an entity that provides health care services to the Marinette-Menominee community and that is exempt from tax under Section 501(c)(3) of the Code, or distribute the assets to the Federal government or to a state or local government, for a public purpose.

8. REGISTERED AGENT AND REGISTERED OFFICE. The name of the registered agent and the address of the registered office of the Corporation are:

~~David A. Olson~~ Edward A. Harding
Bay Area Medical Center, Inc.
3100 Shore Drive
Marinette, WI 54143

9. **PRINCIPAL OFFICE.** The address of the principal office of the Corporation is:

Bay Area Medical Center, Inc.
3100 Shore Drive
Marinette, WI 54143

10. **CERTIFICATION.** The undersigned, being the President of the Corporation, declares and certifies that:

- 10.1 These Restated Articles of Incorporation contain amendments to the Articles of Incorporation requiring approval by the Board of Directors of the Corporation, the Marinette County Board of Supervisors and the Menominee County Board of Commissioners;
- 10.2 These Restated Articles of Incorporation were approved by a majority vote of the Board of Directors of the Corporation on ~~September 28, 2004~~, _____, 2014, by a majority vote of the Marinette County Board of Supervisors on ~~September 21, 2004~~, _____, 2014, and by a majority vote of the Menominee County Board of Commissioners on ~~July 26, 2004~~, _____, 2014;
- 10.3 These Restated Articles of Incorporation supersede and take the place of the existing Articles of Incorporation and any amendments thereto.

Executed this 28____th day of September, 2004, _____, 2014.

David Edward A. Olson Harding, President

This document was drafted by and should be returned to:

~~Sarah J. Elliott, Esq. Lisa M. Gingerich, Esq.~~
von Briesen & Roper, s.c.
411 East Wisconsin Avenue Suite 1000
P.O. Box 3262
Milwaukee, WI 53201-3262

2440866924500240_1.DOCX

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	UPACC Spring Conference
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: The UP Association of County Commissioners is having their 2014 Spring Conference on May 8 & 9, 2014 at the Island Resort & Casino in Harris. Discussion of who will be attending. Commissioners are asked to get with Administration if they will attend so we can pay for the registration fees. If anyone would like to stay overnight on Thursday, please also let us know that so we can also make room reservations.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 04/02/2014
Date

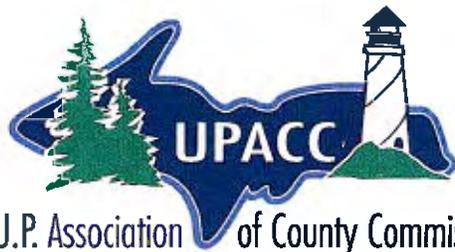
WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



U.P. Association of County Commissioners

P.O. Box 606
2501 14th Avenue South
Escanaba, MI 49829

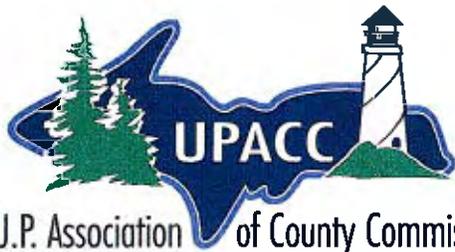
906.786.4701 • Fax 906.786.5853
www.upcap.org

To: County Clerks and/or Administrators
From: Jonathan Mead, UPCAP Executive Director
Subject: UPACC Spring Conference – May 8 & 9, 2014
Date: March 24, 2014

Enclosed is a registration form for the May 8 & 9, 2014, UPACC Spring Conference. Please complete the registration form and return it with payment by May 2, 2014, to U.P. Association of County Commissioners, P.O. Box 606, Escanaba, MI 49829.

If you have any questions, please feel free to contact my Assistant, Tracy Lektzian at the UPCAP office (906) 786-4701.

JM:til
Encl.



P.O. Box 606
2501 14th Avenue South
Escanaba, MI 49829

906.786.4701 • Fax 906.786.5853
www.upcap.org

To: Upper Peninsula County Commissioners
From: Jonathan Mead, UPCAP Executive Director
Subject: UPACC Spring Conference – May 8 & 9, 2014
Date: March 24, 2014

Preparations are being finalized for the Upper Peninsula Association of County Commissioners' (UPACC) Spring Conference to be located at *Island Resort & Casino, Harris, MI* beginning with registration at 12:45 on Thursday, May 8th, 2014 and ending at approximately 12:00 p.m. on Friday, May 9th, 2014. **Please note all times are Eastern Time.**

A preliminary agenda is currently being worked on and will be sent to you at a later date along with the minutes from the October 17-18, 2013 Fall Conference.

A group of rooms has been set aside for those individuals who wish to have overnight accommodations at *Island Resort & Casino*. **You must call 1(800) 682-6040 no later than April 23, 2014, to secure room reservations.** To get the conference room rate (\$70.85 single or double occupancy); indicate that you are with UPCAP – Commissioners Block #11MIH. *Accommodations include: \$5 promo cash; \$5 bingo coupon; \$5 meal coupon and a \$5 drink coupon.* Check in is 4:00 p.m. – Check out 11:00 a.m.

A registration form has been sent to your clerk and/or administrator. They are required to register individuals from your county prior to May 2, 2014. The Conference **registration fee is \$65.00** – which includes Thursday night dinner and Friday morning breakfast.

If you register prior to April 21st, you can get the early bird rate of \$50.00. Again, you are responsible for your motel reservations.

JM:til
cc: County Clerks

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Bid Recap for Inmate Food Service
DEPARTMENT:	Sheriff Dept./Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>We received only one proposal for outsourcing for Inmate Food Service. The bid breakdown is attached. Comparison from the 2012/13 year... 1.5 employees and all food costs broken down to come up with a cost per meal of approx. \$3.32 (2012-13). Average daily population is approx. 37 and approx. 90 meals are prepared per day.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 04/02/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**MENOMINEE COUNTY
MENOMINEE, MICHIGAN**

**BID
RECAPITULATION**

ITEM(S): Inmate Food Services

NAME	BID	Additional Information
CBM Managed Services	Scale	All additional Dr. orderd snacks and food supplements are charged separately.
500 East 52nd St. N.	20 & Below	These prices are for a combination of hot and cold meals daily
Sioux Falls, SD 57104	21 to 25	Meals served will be figured either through census or actual counts daily.
605-335-0825 office	26 to 30	All costs are guaranteed for 1 year.
605-977-1836 fax	31 to 35	Staff meals to be charged either through adding to inmate headcount or punch cards that staff purchase through the kitchen manager. Each punch will be \$2.00 for an inmate tray.
CBMManagedServices.com	36 to 40	
	41 to 45	
	46 to 50	
	51 and above	
	TBN	
	\$4.10	
	\$3.40	
	2.95	
	2.63	
	2.38	
	2.19	
	2.04	

RECOMMENDED BID AWARD TO: _____ **IN THE AMOUNT OF: \$** _____

BIDS OPENED ON: March 25, 2014

IN THE PRESENCE OF: Mike Holmes, Roxanne Drust, and Sherry DuPont

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY: Board to review Commissioner per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 04/02/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Commissioner Meeting Fee Expense Form

COPY RECEIVED

3/31/14

Menominee County Administrator

Name of Commissioner B. LANG

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
\$75.00 MAC or UPACC Conference

2014

Date	Meeting Description & Duration	Meeting Expense
3-3	PERS.	50.00
3-11	CO. BD.	50.00
3-25	SOC. SERV.	50.00
3-25	CO. BD.	50.00
Total Per Diem		200.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Bennie Lang

Date: 03-31

Commissioner Meeting Fee Expense Form

COPY

RECEIVED

3/31/14

Name of Commissioner Doug Kriemke

Menominee County Administrator

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
2-6-14	CAA Esby	-
11	MBDC City Hall	-
11	Cnty Bd Annex	50.00
25	Cnty Bd Annex Excused	-
Total Per Diem		50.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Doug Kriemke

Date: 3-10-14

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

Mileage: \$.56/mile ~ effective 01 January 2014

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

COPY

RECEIVED

3/31/14

Menominee County Administrator

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Doug Krienke ~ District 1

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
2-6-14	CAA	108	.48	5184	101-101-860.01
					101-101-860.01
11	MSDC	—	—	—	101-101-860.01
					101-101-860.01
11	County Bd Annex	42		2352	101-101-860.01
					101-101-860.01
11	County Bd Annex	—	—	—	101-101-860.01
	Excused				101-101-860.01
					101-101-860.01
			Total Mileage		
				Total Mileage Fee	75.36

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Doug Krienke

Signed

3-10-14

Date

Commissioner Meeting Fee Expense Form

[COPY]
RECEIVED

Name of Commissioner Doug Krueger

3/31/14

Menominee County Administrator

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
3-03-14	Personnel Com	50.00
06	REG CAA	NC
11	MO DC	NC
11	County Board	50.00
25	County Board	50.00
Total Per Diem		150.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Doug Krueger

Date: 3-28-2014

Commissioner Meeting Fee Expense Form

Name of Commissioner LARRY SCHEI

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
3/11/14	COUNTY BOARD - 6:00-7:30 PM	50.00
3/19/14	PUBLIC HEALTH - PERSONNEL 2:30-3:00 PM	—
3/19/14	PUBLIC HEALTH 3:00-4:30 PM	50.00
3/25/14	COUNTY BOARD - 6:00-7:30 PM	50.00
Total Per Diem		\$ 150.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Larry Schei

Date: 3/31/14

COPY

MAR 31 2014

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
4/1/14
Menominee County Administrator

Mileage: \$.56/mile – effective 01 January 2013

*Meals Breakfast - \$ 9.00
 Lunch - \$11.00
 Dinner - \$20.00

COPY

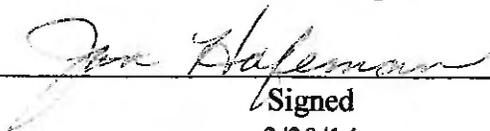
*must attach receipt for reimbursement
*meals provided by conference will NOT be reimbursed

Name: Jan Hafeman ~ District 8

Date	Meeting Place	# of miles	X.56/mile	Total Cost	Account Number
3/11/14	Co Bd- Menominee	76	42.56		101-101-860.10
3/19/14	PHDM Bd- Pinecrest	14	7.84		101-101-860.10
3/25/14	Co Bd- Menominee	76	42.56		101-101-860.10
3/27/14	Pinecrest Bd.-Pinecrest	14	7.84		101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
		180	Total Mileage		
Total Mileage Fee					100.80

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed
3/30/14

Date

Commissioner Meeting Fee Expense Form

RECEIVED

4/2/14

Menominee County Administrator

COPY

Name of Commissioner Gerald Piche

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
3/11/14	Board Meeting - Court House	50. ✓
3/25/14	Board Meeting - Court House	50. -
Total Per Diem		100. ✓

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Gerald Piche

Date: 4/2/14

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
4/2/14
Menominee County Administrator

COPY

Mileage: \$.56/mile ~ effective 01 January 2014

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

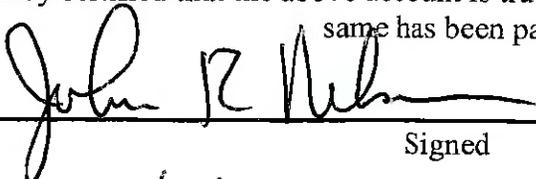
*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X .56/mile	Total Cost	Account Number
3/11/14	COURT HOUSE, MENOMINEE	94	.56	52.64	
3/17/14	NORTH APT, FORT STANISLAUS	74	.56	41.44	101-101-860.11
3/25/14	COURT HOUSE, MENOMINEE	94	.56	52.64	101-101-860.11
3/27/14	NORTH APT, FORT STANISLAUS	74	.56	41.44	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
		336			
			Total Mileage	188.16	
				Total Mileage Fee	188.16

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



 Signed

 4/2/14

 Date

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	Board to review recently submitted Miscellaneous Bills as paid on March 27, 2014 in the combined amount of \$95,025.71.
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 04/02/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

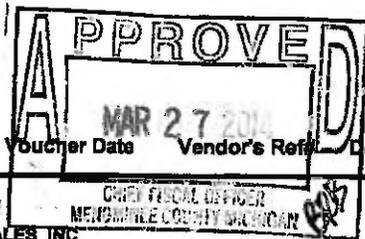
General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

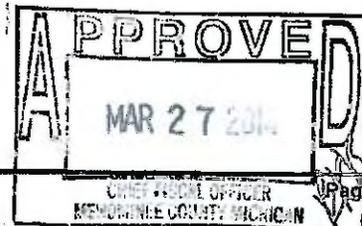


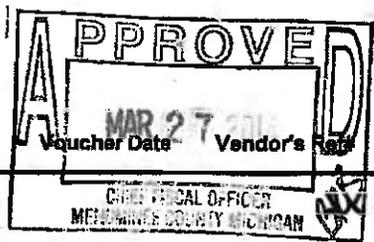
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
ANDERSON AUTO & RV SALES INC							
35126	01/14/2014	1281	Chevy Tahoe Vehicle Maintenance	205-315-934.02	362.00		\$591.85
35127	01/26/2014	1282	Chevy Impala - Vehicle Maintenance	205-315-934.02	59.95		
35128	02/14/2014	1284	2012 Impala - Vehicle Maintenance	205-315-934.02	59.95		
35129	02/14/2014	1285	08 Chevy Impala - Wiper Blades	205-315-934.02	20.00		
35130	02/21/2014	1286	Chevy Tahoe - Vehicle Maintenance	205-315-934.02	59.95		
AT&T Mobility							
35170	03/26/2014	287252234986	2/10/14 - 3/10/14 & 3/10/14 - 4/9/14	101-132-850.00	72.08		\$72.08
Batteries Plus #988							
35057	03/11/2014	988-108620	Health Dept, Court House Emergency L	101-285-930.01	133.49		\$133.49
BAYSHORE VETERINARY CLINIC							
35120	03/18/2014	11478	K9 Care - Brix	101-301-881.01	43.52		\$43.52
BELSON CO.							
35111	03/13/2014	126283	Preventative Maintenance	101-301-770.00	155.25		\$155.25
Brunelle, Jennifer							
35184	03/28/2014	Reimbursement	Mileage, Mediator Handbook, Meals	298-864-860.00	403.55		\$403.55
Cellcom Wisconsin RSA 04							
35084	03/05/2014	713089	Medical Examiner - Cellular Services	101-648-727.00	97.86		\$185.34
35162	03/05/2014	709942	Cellular Services	101-132-850.00	20.99		
35162	03/05/2014	709942	Cellular Services	298-864-850.00	51.82		
35162	03/05/2014	709942	Cellular Services	298-865-850.00	14.87		
Chamberlain, Shella							
34992	03/13/2014	5449	Foster Care (J.L.D.)	282-882-843.02	493.36		\$986.72
35163	02/24/2014	5452	Foster Care Cost (J.L.D.)	282-882-843.02	493.36		
CIMA COMPANIES, INC.							
35091	03/18/2014	MIMENO1	Volunteer Insurance Renewal (7/1/14 - 7/1/14)	101-132-802.00	987.20		\$987.20
CITY OF MENOMINEE - 2511 10TH ST.							
35122	03/14/2014	3679	Gasoline Sales (Road Patrol)	205-315-742.00	2,721.82		\$2,825.84
35181	03/14/2014	3675	Gasoline Sales - February 2014	288-325-860.00	22.27		
35181	03/14/2014	3675	Gasoline Sales - February 2014	101-257-742.00	28.99		
35181	03/14/2014	3675	Gasoline Sales - February 2014	101-285-742.00	52.76		
CLOVERLAND PAPER CO							
35036	03/17/2014	104470	Toilet Tissue, Towels	101-265-755.01	86.86		\$351.89
35037	03/17/2014	104462	Tidyfoam Soap	101-265-755.01	42.74		
35036	03/17/2014	104481	Towels, Tissues	101-265-755.01	131.93		
35158	03/21/2014	104512	Comode Mat	101-265-755.01	90.36		
Cody, Glenn							
35086	03/10/2014	Reimbursement	Mileage - parks Committee	208-751-860.00	4.48		\$4.48
Country Mile Document Destruct							
35060	03/11/2014	17679	Shredding Documents on 3/8/14	101-285-801.00	73.24		\$73.24
Decamp, Shane							
35168	03/26/2014	5458	Transport of Juvenile to Bay Pines (J.V.)	101-132-801.01	25.00		\$65.00
35168	03/26/2014	5458	Transport of Juvenile to Bay Pines (J.V.)	101-132-801.00	40.00		
Dickinson County Treasurer							
35085	03/07/2014	Circuit Court 2013	Oct, Nov, Dec 2013	101-131-702.00	20,397.86		\$20,397.86

**MENOMINEE COUNTY
Claims Audit Report**

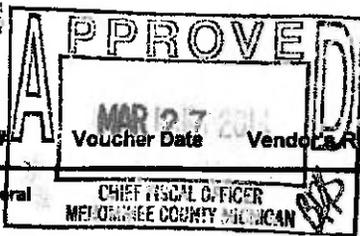
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Dougovito, Greg	35185	03/26/2014	5454	Holdover Attendant	101-132-801.01	18.75		\$48.81
	35185	03/26/2014	5454	Holdover Attendant	101-132-801.00	30.06		
Election Systems & Software	35052	03/14/2014	877497	Layout Charge for 5/6/14 Election	101-282-727.00	231.70		\$231.70
Good Source	35107	02/07/2014	S10325988	Inmate Groceries	101-301-770.00	1,093.15		\$985.55
	35108	02/24/2014	SC027490	Credit Memo for SIO325988	101-301-770.00	-107.60		
HOTFLAME GAS COMPANY	35055	03/19/2014	22729	PO# 02896 - Propane <i>Veteran</i>	294-883-835.00	875.04		\$675.04
Ivens, Ruby E.	35081	03/03/2014	Reimbursement	Mileage - Parks Committee	208-751-860.00	26.88		\$26.88
J S ELECTRONICS, INC.	35083	03/01/2014	18168	Paging - Medical Examiner	101-648-727.00	42.00		\$406.63
	35131	02/28/2014	18159	Squad 5518 - Siren Maintenance	205-315-834.02	384.63		
Joel Hensley, RN	35118	03/23/2014	Nursing Services	Nursing Services at Jail	101-301-770.01	1,365.00		\$1,665.00
	35156	03/23/2014	Blood Draw	J.S. (3/14) A.K. (3/21) J.C.(3/23)	101-287-801.01	300.00		
Kielman, Marc	35087	03/17/2014	Reimbursement	Mileage, Meal, Gasoline	101-215-880.00	23.52		\$77.47
	35087	03/17/2014	Reimbursement	Mileage, Meal, Gasoline	101-282-880.00	8.75		
	35087	03/17/2014	Reimbursement	Mileage, Meal, Gasoline	101-282-880.00	45.20		
Koehns	35035	02/13/2014	77003	2008 Chevy Impala - Oil Change	101-285-981.00	25.92		\$25.92
Lake County Sheriff	35092	03/20/2014	2014-014648-DS	Service of Process Fees (Davis/Hanche	101-287-804.00	47.00		\$47.00
Larry L.D. King, DVM	35118	03/13/2014	28195	K9 Care - Vesta	101-301-881.01	89.00		\$89.00
Lauzer, Jason	35104	03/18/2014	Per Diem	Airport Commission	101-101-860.08	50.00		\$50.00
LENCA SURVEYING	35051	03/18/2014	14032	Remon Yr 2014 (3/10 - 3/18)	243-246-801.07	3,761.85		\$3,761.85
Lifts Advertiser	35180	03/25/2014	3/25/14	Advertising - March 2014	243-246-709.00	30.00		\$212.00
	35180	03/25/2014	3/25/14	Advertising - March 2014	101-262-727.00	114.00		
	35180	03/25/2014	3/25/14	Advertising - March 2014	101-101-801.00	68.00		
Manpower	35054	03/16/2014	28856657	Week Ending 3/16/14 (Krista Marciniak)	101-288-704.00	604.00		\$1,039.50
	35087	03/09/2014	28826859	Week Ending 3/9/14 (Krista Marciniak)	101-288-704.00	472.50		
	35189	03/23/2014	28890033	Week Ending 3/23/14 (Regina Mlstark)	215-141-705.00	63.00		
Marinette Farm & Garden	35121	03/17/2014	275893	K9 Care	101-301-881.01	53.99		\$53.99





MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Voucher#	Voucher Date	Vendor's Acct#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Mastercard								\$10,105.98
	35096	03/12/2014	Credit Card	USPS	101-268-729.00	5.05		
	35096	03/12/2014	Credit Card	USPS	101-268-729.00	5.05		
	35096	03/12/2014	Credit Card	Radisson	517-252-860.00	504.13		
	35096	03/12/2014	Credit Card	USPS	101-268-729.00	5.05		
	35096	03/12/2014	Credit Card	USPS	101-268-729.00	5.05		
	35096	03/12/2014	Credit Card	USPS	101-268-729.00	5.05		
	35096	03/12/2014	Credit Card	Chilis	101-141-860.00	15.27		
	35096	03/12/2014	Credit Card	Holiday	101-141-860.00	33.17		
	35096	03/12/2014	Credit Card	Jo to Go	101-141-860.00	7.41		
	35096	03/12/2014	Credit Card	Eurostop Deli Cafe	101-141-860.00	8.37		
	35096	03/12/2014	Credit Card	North Perk Coffee	101-141-860.00	4.35		
	35096	03/12/2014	Credit Card	Holiday	101-141-860.00	39.48		
	35096	03/12/2014	Credit Card	Park Place Hotel	101-141-860.00	167.90		
	35096	03/12/2014	Credit Card	USPS	101-268-729.00	5.05		
	35096	03/12/2014	Credit Card	Office Depot	101-215-931.00	105.89		
	35096	03/12/2014	Credit Card	USPS	101-101-729.00	7.50		
	35096	03/12/2014	Credit Card	USPS	101-268-729.00	5.05		
	35096	03/12/2014	Credit Card	Nat/Padget	298-685-860.00	149.00		
	35096	03/12/2014	Credit Card	USPS	101-268-729.00	5.05		
	35096	03/12/2014	Credit Card	Walmart	101-101-727.00	86.74		
	35096	03/12/2014	Credit Card	JWJ Jung See Catalog	298-687-801.01	75.55		
	35096	03/12/2014	Credit Card	AAA Industrial Supply	101-103-970.10	256.84		
	35096	03/12/2014	Credit Card	USPS	101-268-729.00	5.06		
	35096	03/12/2014	Credit Card	Menards	101-265-755.00	18.92		
	35096	03/12/2014	Credit Card	Harbor Freight Tools	101-265-931.00	434.76		
	35096	03/12/2014	Credit Card	USPS	101-268-729.00	5.05		
	35096	03/12/2014	Credit Card	February 10 - March 11, 2014	101-103-755.00	20.00		
	35160	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	11.00	x	
	35160	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	11.00	x	
	35160	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	402.00	x	
	35160	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	402.00	x	
	35160	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	397.50	x	
	35160	03/12/2014	Credit Card	Border Grill	264-363-881.00	8.22	x	
	35160	03/12/2014	Credit Card	Border Grill	264-363-881.00	8.85	x	
	35160	03/12/2014	Credit Card	Border Grill	264-363-881.00	8.12	x	
	35160	03/12/2014	Credit Card	Portside Inn	264-363-881.00	80.00	x	
	35160	03/12/2014	Credit Card	Galls	101-301-770.00	122.40	x	
	35160	03/12/2014	Credit Card	Some's Uniforms	101-301-755.00	154.00	x	
	35160	03/12/2014	Credit Card	Red Lobster	264-363-881.00	20.00	x	
	35160	03/12/2014	Credit Card	Red Lobster	264-363-881.00	20.00	x	
	35160	03/12/2014	Credit Card	Krist Oil	264-363-881.00	38.74	x	
	35160	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	11.00	x	
	35160	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	11.00	x	
	35160	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	11.00	x	
	35160	03/12/2014	Credit Card	Cupcakes Car Wash	101-301-881.00	7.00	x	
	35160	03/12/2014	Credit Card	Little Caesars	264-363-881.00	10.59	x	
	35160	03/12/2014	Credit Card	Kmart	206-315-755.00	31.78	x	
	35160	03/12/2014	Credit Card	McDonalds	264-363-881.00	7.30	x	
	35160	03/12/2014	Credit Card	Lagniappe Cajun Creole	264-363-881.00	20.00	x	
	35160	03/12/2014	Credit Card	Lagniappe Cajun Creole	264-363-881.00	20.00	x	
	35160	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	20.00	x	
	35160	03/12/2014	Credit Card	Hudson's Classic Grill	264-363-881.00	14.00	x	
	35160	03/12/2014	Credit Card	Hudson's Classic Grill	264-363-881.00	20.00	x	
	35160	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	11.00	x	

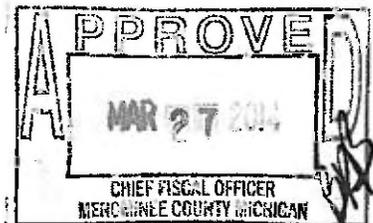


MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Voucher#	Voucher Date	Vendor Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Mastercard								\$10,105.99
	35180	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	11.00	x	
	35180	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	11.00	x	
	35180	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	397.50	x	
	35180	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	397.50	x	
	35180	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	397.50	x	
	35180	03/12/2014	Credit Card	Krist Oil	284-363-881.00	30.80	x	
	35180	03/12/2014	Credit Card	PO# 2867 Law Enforcement Seminar	282-302-881.00	600.00	x	
	35180	03/12/2014	Credit Card	Buffalo Wild Wings	264-363-881.00	15.00	x	
	35180	03/12/2014	Credit Card	Buffalo Wild Wings	264-363-881.00	18.68	x	
	35180	03/12/2014	Credit Card	Buffalo Wild Wings	264-363-881.00	18.68	x	
	35180	03/12/2014	Credit Card	Taco Bell	264-363-881.00	6.04	x	
	35180	03/12/2014	Credit Card	Taco Bell	264-363-881.00	5.81	x	
	35180	03/12/2014	Credit Card	Taco Bell	264-363-881.00	9.42	x	
	35180	03/12/2014	Credit Card	Wendy's	101-301-880.00	16.57	x	
	35180	03/12/2014	Credit Card	Blauser Manufacturing	205-315-745.00	79.18	x	
	35180	03/12/2014	Credit Card	Portside Inn	264-363-881.00	20.46	x	
	35180	03/12/2014	Credit Card	Portside Inn	264-363-881.00	15.26	x	
	35180	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	10.00	x	
	35180	03/12/2014	Credit Card	Some's Uniforms	101-301-755.00	66.50	x	
	35180	03/12/2014	Credit Card	NMU Temaki & Tea	264-363-881.00	9.09	x	
	35180	03/12/2014	Credit Card	NMU Temaki & Tea	264-363-881.00	16.10	x	
	35180	03/12/2014	Credit Card	Border Grill	264-363-881.00	11.82	x	
	35180	03/12/2014	Credit Card	Border Grill	264-363-881.00	9.96	x	
	35180	03/12/2014	Credit Card	Domino's	264-363-881.00	18.00	x	
	35180	03/12/2014	Credit Card	Ace Hardware	101-301-727.00	14.47	x	
	35180	03/12/2014	Credit Card	State of MI	101-301-755.00	26.52	x	
	35180	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	20.00	x	
	35180	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	17.00	x	
	35180	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	14.00	x	
	35180	03/12/2014	Credit Card	McDonalds	264-363-881.00	7.20	x	
	35180	03/12/2014	Credit Card	McDonalds	264-363-881.00	7.94	x	
	35180	03/12/2014	Credit Card	Freedom	264-363-881.00	33.34	x	
	35180	03/12/2014	Credit Card	McDonalds	264-363-881.00	7.94	x	
	35180	03/12/2014	Credit Card	McDonalds	264-363-881.00	5.82	x	
	35180	03/12/2014	Credit Card	McDonalds	264-363-881.00	8.68	x	
	35180	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	397.50	x	
	35180	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	397.50	x	
	35180	03/12/2014	Credit Card	Ramada Inn	264-363-881.00	397.50	x	
	35180	03/12/2014	Credit Card	Shell Oil	264-363-881.00	36.00	x	
	35180	03/12/2014	Credit Card	Little Caesars	264-363-881.00	9.52	x	
	35180	03/12/2014	Credit Card	UES	101-301-755.00	69.98	x	
	35180	03/12/2014	Credit Card	Stucko's Pub & Grill	264-363-881.00	17.05	x	
	35180	03/12/2014	Credit Card	Buffalo Wild Wings	264-363-881.00	19.00	x	
	35180	03/12/2014	Credit Card	Superior Touchless Carwash	101-301-981.00	11.00	x	
	35180	03/12/2014	Credit Card	Little Caesars	264-363-881.00	10.59	x	
	35180	03/12/2014	Credit Card	Little Caesars	264-363-881.00	10.59	x	
	35180	03/12/2014	Credit Card	Walmart	205-315-755.00	28.14	x	
	35180	03/12/2014	Credit Card	Team Wireless	101-301-755.00	29.66	x	
	35180	03/12/2014	Credit Card	Galla	101-301-745.00	230.93	x	
	35180	03/12/2014	Credit Card	Subway	264-363-881.00	9.12	x	
	35180	03/12/2014	Credit Card	Subway	264-363-881.00	7.21	x	
	35180	03/12/2014	Credit Card	Panda Garden	264-363-881.00	11.65	x	
	35180	03/12/2014	Credit Card	Border Grill	264-363-881.00	9.81	x	
	35180	03/12/2014	Credit Card	Border Grill	264-363-881.00	9.75	x	

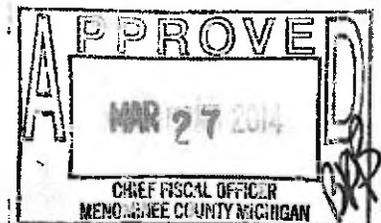
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vchar#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Mastercard								
	35180	03/12/2014	Credit Card	Ramada Inn	284-363-881.00	16.00	X	\$10,105.99
	35180	03/12/2014	Credit Card	Ramada Inn	284-363-881.00	397.50	X	
	35180	03/12/2014	Credit Card	Ramada Inn	284-363-881.00	397.50	X	
	35180	03/12/2014	Credit Card	Ramada Inn	284-363-881.00	397.50	X	
	35180	03/12/2014	Credit Card	Ialand Oasis	282-302-881.00	66.49	X	
	35180	03/12/2014	Credit Card	Border Grill	205-315-860.00	10.71	X	
	35180	03/12/2014	Credit Card	Border Grill	205-315-860.00	10.97	X	
	35180	03/12/2014	Credit Card	Hardees	282-302-881.00	5.70	X	
	35180	03/12/2014	Credit Card	Hardees	205-315-860.00	7.30	X	
	35180	03/12/2014	Credit Card	Intellus.Com	101-301-755.00	19.95	X	
	35180	03/12/2014	Credit Card	Chula Vista Resort	205-315-860.00	61.95	X	
	35180	03/12/2014	Credit Card	Speedway	282-302-881.00	43.65	X	
	35180	03/12/2014	Credit Card	Speedway	282-302-881.00	51.90	X	
	35180	03/12/2014	Credit Card	Exxon Mobil	205-315-860.00	39.51	X	
	35180	03/12/2014	Credit Card	Blu Moon	282-302-881.00	14.03	X	
	35180	03/12/2014	Credit Card	Blu Moon	282-302-881.00	11.65	X	
	35180	03/12/2014	Credit Card	Jimmy Johns	205-315-860.00	8.53	X	
	35180	03/12/2014	Credit Card	Jimmy Johns	205-315-860.00	7.48	X	
	35180	03/12/2014	Credit Card	Shell Oil	101-301-860.00	37.75	X	
	35180	03/12/2014	Credit Card	Big Boy	205-315-860.00	11.64	X	
	35180	03/12/2014	Credit Card	Big Boy	205-315-860.00	10.90	X	
	35180	03/12/2014	Credit Card	Jamesport Brewing Company	205-315-860.00	24.88	X	
	35180	03/12/2014	Credit Card	Jamesport Brewing Company	205-315-860.00	16.62	X	
	35180	03/12/2014	Credit Card	McDonalds	282-302-881.00	6.77	X	
	35180	03/12/2014	Credit Card	McDonalds	282-302-881.00	6.35	X	
	35180	03/12/2014	Credit Card	Holiday Inn	282-302-881.00	159.55	X	
	35180	03/12/2014	Credit Card	Holiday Inn	205-315-860.00	41.00	X	
	35180	03/12/2014	Credit Card	Holiday Inn	282-302-881.00	159.55	X	
	35180	03/12/2014	Credit Card	Holiday Inn	205-315-860.00	41.00	X	
	35180	03/12/2014	Credit Card	Wesco	282-302-881.00	28.35	X	
	35180	03/12/2014	Credit Card	Wesco	282-302-881.00	37.05	X	
	35180	03/12/2014	Credit Card	Shell Oil	101-301-860.00	26.15	X	
	35180	03/12/2014	Credit Card	Shell Oil	282-302-881.00	26.35	X	
	35180	03/12/2014	Credit Card	Kmart	205-315-755.00	27.98	X	
	35180	03/12/2014	Credit Card	Ramada Inn	284-363-881.00	-4.50	X	
	35180	03/12/2014	Credit Card	Ramada Inn	284-363-881.00	-4.49	X	
Meade, Brenda								
	35188	03/26/2014	5456	Transport of Juvenile to Bay Pines (J.V.	101-132-801.01	17.50		\$116.06
	35188	03/26/2014	5456	Transport of Juvenile to Bay Pines (J.V.	101-132-801.00	28.00		
	35187	03/26/2014	Reimbursement	Transport of Juvenile to Bay Pines	101-132-801.00	70.56		
MEIERS SIGNS INC								
	35125	03/20/2014	29710	Vinyl Lettering and Application	205-315-934.02	418.00		\$418.00



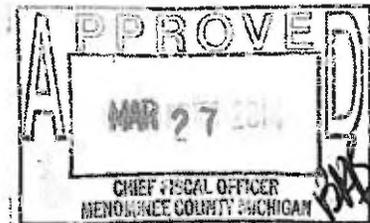
**MENOMINEE COUNTY
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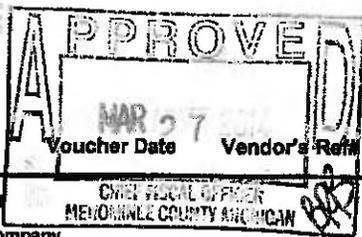
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Menards - Marinette								\$ 311.61
	35041	03/13/2014	48272	Door Lock Power Source	101-103-970.10	15.99		
	35042	03/13/2014	48244	Trim Molding & Door Framing	101-103-970.10	48.08		
	35045	03/19/2014	48737	Ballasts, Duck Tape, Adhesive	101-265-930.01	115.08		
	35046	03/19/2014	48893	Adhesive, Ballasts, Aluminum Astragal	101-265-930.01	156.20		
	35047	03/19/2014	48894	Focus LED Light	101-265-931.00	29.99		
	35048	03/18/2014	48868	Adaptor	215-141-834.00	15.99		
	35050	03/13/2014	48271	Parks - Dock Repair	208-751-930.04	34.88		
	35058	03/11/2014	48099	Number Punch & Garage Door Stop	101-265-930.01	14.78		
	35059	03/11/2014	48117	Garage Door Stop Sand (Library)	101-265-930.01	4.76		
	35157	03/21/2014	48883	Credit Memo (Ballast's)	101-265-930.01	-178.95		
	35159	03/21/2014	48861	Poplar Dowel, Seam Blinder	101-265-930.01	7.06		
	35178	03/21/2014	48862	Adaptor (Courthouse Security)	101-103-970.10	47.97		
MENOMINEE ANIMAL SHELTER								
	35102	03/18/2014	1312	December 2013	101-801-858.00	112.50		\$265.00
	35103	03/18/2014	1401	January 2014	101-801-858.00	152.50		
Merit Network, Inc.								
	35095	03/07/2014	64890	Service for 10/1/13 - 9/30/14	101-103-970.00	4,697.16		\$4,697.16
Michigan Municipal Risk								
	35089	02/17/2014	M0001135	Third Installment - Workers Comp	101-103-831.00	23,041.25		\$28,291.25
	35070	02/17/2014	RC001135	Third Installment - Workers Comp	101-103-831.00	5,250.00		
MICHIGAN STATE INDUSTRIES								
	35110	03/18/2014	1229 11289	Inmate Supplies	101-301-770.00	314.80		\$314.80
MILLERS ACTION OFFICE SUPPLY I								
	35053	03/19/2014	0100309-001	2 Hole Punch, Pens (Circuit Court)	101-131-727.00	29.78		\$78.25
	35066	03/10/2014	0100105-001	Lift Off Ribbon, Monthly Calendar	101-132-727.00	15.74		
	35088	03/10/2014	0100108-001	Lift Off Ribbon, Monthly Calendar	101-148-727.00	15.73		
	35178	03/26/2014	0100479-001	Chair Repair	101-103-755.00	15.00		
MOORE MEDICAL CORP								
	35117	03/13/2014	981133501	Inmate Medical Supplies	101-301-770.01	361.25		\$361.25
Nasor Propane								
	35094	03/19/2014	22730	PO# 02895 (Daniel Wells)	294-663-835.00	1,614.12		\$1,614.12
Northeast WI Technical College								
	35123	02/22/2014	20635388	2014 Spring Term (Smith & Peterson)	205-315-881.03	350.00		\$350.00
NORTHERN MICHIGAN FAMILY								
	35039	03/20/2014	Registration Fee	Conference (x3)	101-141-860.00	60.00		\$60.00
Office Depot, Inc.								
	35064	03/04/2014	694946192001	Post It Notes & Note Pads	101-136-805.00	36.90		\$36.90
Pack-N-Ship Center								
	35124	03/10/2014	193	Shipping (Paperwork & Radios)	205-315-934.00	94.20		\$94.20



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Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
PAIDL'S TRUE VALUE HARDWARE								
	35048	01/15/2014	A74056	Snow Shovel	208-751-755.02	21.99		\$200.69
	35068	03/12/2014	B75088	Hex Bolt & C Thread Nut	243-248-765.00	15.28		
	35071	01/02/2014	B74242	Masonry Cutoff, Masonry Blade	208-751-755.02	11.95		
	35072	01/08/2014	B74498	Drill Bit Set, Oxide Bit	208-751-755.02	8.86		
	35073	01/20/2014	A74280	Paint Brush Set & Electronic Cleaner	208-751-755.02	11.98		
	35074	02/10/2014	A74398	Lawn & Garden Plug, Tee Hinge	208-751-755.02	12.77		
	35075	01/24/2014	A74487	Lantern Battery, Spray Paint, Windshield	208-751-755.02	80.92		
	35076	01/24/2014	A74509	Credit Memo & Lantern	208-751-755.02	1.70		
	35077	01/24/2014	A74510	Park Supplies	208-751-755.02	2.98		
	35078	01/27/2014	B75374	Oil Dri Absorbent	208-751-755.02	12.79		
	35079	01/28/2014	B75387	Strap Wrench	208-751-755.02	19.49		
Pan-O-Gold Baking Co.								
	35113	03/04/2014	40683408310	Inmate Groceries	101-301-770.00	26.25		\$62.50
	35114	03/11/2014	40683407009	Inmate Groceries	101-301-770.00	26.25		
Peterson, Brett								
	35109	02/28/2014	1	Menu Analysis for Sheriff Department	101-301-770.00	400.00		\$400.00
Plutchak, Chris								
	35171	02/25/2014	Reimbursement	Mileage - February 2014	101-101-880.05	53.76		\$53.76
Police Legal Sciences, inc.								
	35088	03/11/2014	5975	PO# 02884 Communications Training S	268-328-881.00	1,080.00		\$1,080.00
Poupore Collision & Towing								
	35132	03/13/2014	599	2012 Chevy Impala - Deductable	205-315-934.02	250.00		\$250.00
Quill Corporation								
	35089	03/10/2014	1203992	PA - Office Supplies	101-287-727.00	186.91		\$249.44
	35090	03/10/2014	1218032	PA - Office Supplies	101-287-727.00	16.99		
	35097	03/11/2014	1244074	PA - Toner	101-287-727.00	65.54		
RCOM								
	35098	03/21/2014	11421	Expense Reduction	101-103-850.00	103.73		\$103.73
Reinhart Foodservice								
	35112	03/11/2014	228419	Inmate Groceries	101-301-770.00	830.40		\$1,328.36
	35115	03/18/2014	227334	Inmate Groceries	101-301-770.00	497.95		
Riesterer & Schnell, Inc.								
	35040	02/19/2014	815674	Weed Ester Guard for Parks	208-751-930.02	25.27		\$74.55
	35043	03/21/2014	823458	Snowblower Parts	101-285-834.00	49.28		
Smogoleski, Jim								
	35085	03/13/2014	5450	Conference Registration (Dawn Dennis	296-863-860.00	35.00		\$35.00





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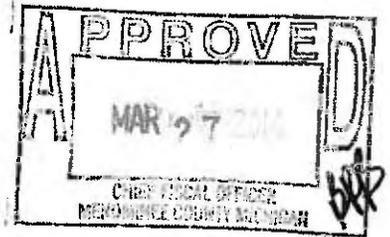
Vendor Name	Vchcr#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Standard Insurance Company								
	35105	03/24/2014	April 2014	Life Insurance Premium	101-101-713.00	20.70		\$209.30
	35105	03/24/2014	April 2014	Life Insurance Premium	101-132-713.00	6.32		
	35105	03/24/2014	April 2014	Life Insurance Premium	101-136-713.00	11.50		
	35105	03/24/2014	April 2014	Life Insurance Premium	101-141-713.00	9.20		
	35105	03/24/2014	April 2014	Life Insurance Premium	101-148-713.00	0.68		
	35105	03/24/2014	April 2014	Life Insurance Premium	101-215-713.00	11.50		
	35105	03/24/2014	April 2014	Life Insurance Premium	101-172-713.00	4.80		
	35105	03/24/2014	April 2014	Life Insurance Premium	101-261-713.00	2.30		
	35105	03/24/2014	April 2014	Life Insurance Premium	101-267-713.00	9.20		
	35105	03/24/2014	April 2014	Life Insurance Premium	101-268-713.00	2.30		
	35105	03/24/2014	April 2014	Life Insurance Premium	101-253-713.00	6.90		
	35105	03/24/2014	April 2014	Life Insurance Premium	101-257-713.00	4.60		
	35105	03/24/2014	April 2014	Life Insurance Premium	101-265-713.00	2.30		
	35105	03/24/2014	April 2014	Life Insurance Premium	101-301-713.00	48.30		
	35105	03/24/2014	April 2014	Life Insurance Premium	101-682-713.00	2.30		
	35105	03/24/2014	April 2014	Life Insurance Premium	101-103-713.00	2.30		
	35105	03/24/2014	April 2014	Life Insurance Premium	271-790-713.00	9.20		
	35105	03/24/2014	April 2014	Life Insurance Premium	296-663-713.00	2.30		
	35105	03/24/2014	April 2014	Life Insurance Premium	296-664-713.00	2.30		
	35105	03/24/2014	April 2014	Life Insurance Premium	296-665-713.00	2.30		
	35105	03/24/2014	April 2014	Life Insurance Premium	208-751-713.00	4.60		
	35105	03/24/2014	April 2014	Life Insurance Premium	205-316-713.00	2.30		
	35105	03/24/2014	April 2014	Life Insurance Premium	205-315-713.00	23.00		
	35105	03/24/2014	April 2014	Life Insurance Premium	266-325-713.00	16.10		
	35105	03/24/2014	April 2014	Life Insurance Premium	266-326-713.00	2.30		
STATE OF MICHIGAN-MISCELLANEOUS								
	35063	03/17/2014	Renewal	Watercraft Renewal Notice	101-331-755.00	3.00		\$3.00
Superior State Admin, Inc.								
	35177	01/01/2014	28472	Annual FSA Fee	101-103-712.02	350.00		\$350.00
TWIN CITY ELECTRIC, Inc.								
	35081	03/14/2014	78889	District Court - Phone Maintenance	101-103-850.00	66.00		\$1,321.70
	35062	03/14/2014	78868	District Security	101-103-970.10	624.70		
	35099	03/20/2014	78882	Maintenance on x136 (Not Accepting M	101-103-850.00	85.00		
	35116	03/18/2014	78870	Balance Due - Wiring in Cells 3 & 4A	101-301-770.00	544.00		
U.E.S. COMPUTERS, INC.								
	35034	03/21/2014	67467	Toner - FOC	101-141-931.00	152.00		\$3,998.98
	35172	02/17/2014	67108	PO# 02898 - Projector	101-172-727.01	833.67		
	35172	02/17/2014	67108	PO# 02898 - Projector	101-301-755.00	833.66		
	35172	02/17/2014	67108	PO# 02898 - Projector	101-267-970.00	833.66		
	35173	03/03/2014	40101	February 2014 - Weekly Computer Mair	215-141-931.00	541.99		
	35173	03/03/2014	40101	February 2014 - Weekly Computer Mair	101-267-970.00	270.00		
	35173	03/03/2014	40101	February 2014 - Weekly Computer Mair	101-103-857.00	1,135.00		
U.S. Bank Equipment Finance								
	35101	03/16/2014	249317009	Bizhub 423 Copier	101-172-942.00	133.07		\$266.49
	35106	03/14/2014	249275652	C20 Copier at Sheriff Dept.	101-301-755.00	135.42		
UPCAP SERVICES INC								
	35082	02/28/2014	2192	Work Crew Services at Shakey Lakes	208-751-930.04	48.00		\$48.00
WEST GROUP PAYMENT CENTER								
	35080	03/04/2014	829214281	MI Rules of Court (2014 Pamphlet)	268-145-982.00	76.00		\$242.00
	35093	03/04/2014	829195261	District Court (2/5/14 - 3/4/14)	101-136-802.00	166.00		

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								
	35100	03/18/2014	0402047856-00005	Kleinke Park	208-751-920.01	35.07		\$135.46
	35174	03/25/2014	0402047856-00008	Stoney Point Street Lighting	208-751-920.01	33.26		
	35175	03/25/2014	1284175585-00000	Bailey House	208-751-920.01	25.09		
	35175	03/25/2014	1284175585-00000	Kleinke Park Street Lighting	208-751-920.01	29.30		
	35175	03/25/2014	1284175585-00000	Bailey Park Street Lighting	208-751-920.01	12.74		
Zeratsky Extreme Heating &								
	35044	03/16/2014	6673	Walk In Freezer Maintenance	101-265-934.00	361.00		\$361.00

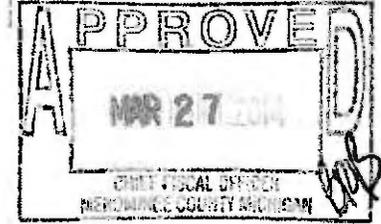
Total Amount for Bank Account: General

\$94,553.21



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Manpower	35181	03/27/2014	26885471	Week Ending 3/23/14 (Krista Marciniak)	101-268-704.00	472.50		\$472.50
Total Amount for Bank Account: General								\$472.50



**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Miscellaneous Boards/Committees/Commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	Miscellaneous Boards/Committees/Commission Reports, Discussion
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 04/02/2014
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



Public Health

Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes

Wednesday, February 19, 2014

Board Members Present

Bob Burie

Tom Elegeert

Jan Hafeman

Mary Harrington

Larry Schei

Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator

Dr. Terry Frankovich, Medical Director

Kim Gustafson, Executive Secretary

Lynn Woelffer, Director of Finance

Erin Viau, Prevention Specialist

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health was held on February 19, 2014. The meeting was called to order at 3:00 p.m. CST by Chairman Trudgeon. Roll call was taken by the Executive Secretary and is recorded above.

2. Approval of Agenda

Ms. Harrington moved to approve the agenda. Motion was supported by Mr. Burie and carried.

3. Approval of Minutes

Ms. Hafeman moved that the minutes from January 15, 2014, be approved. Motion was supported by Mr. Elegeert and carried.

4. Educational Session: All-Stars – Erin Viau

PHDM has been providing the All-Stars program at local schools for 10 years. Menominee County schools that participate are Stephenson and Carney. Delta County has Rapid River, Gladstone, and Mid-Peninsula schools. The character based program is designed to prevent adolescents from doing drugs and alcohol.

- 20 years of research went into this program.
- There are several different versions. PHDM's is meant for the "transition" or "at-risk" years; 6th or 7th grades, but they only do the 6th graders.
- There are six strategies they teach the children:
 - Idealism and a belief in the future
 - Commitment to a positive lifestyle
 - Wholesome standards
 - Resiliency
 - A sense of belonging
 - Positive relations with parent and other adults
- The program is about 14 sessions long for approximately an hour at a time. The sessions include:
 - How technology has changed in the last 200 years.
 - How to make adjustments.
 - How to look for an ideal future; they try to get the kids to choose what they'd like for their future.
 - The kids pick the top four characteristics they would like to have and the four they don't want to have. The kids make an art project with the characteristics they chose.
 - There are four homework assignments that have parent components.
 - They teach the kids about how doing things will give you a reputation that will follow you for life. This gives kids their "light bulb" moments.
- At the end of the session, they make nine commitments for their future. They have a discussion about the commitments. After they make their commitments, they are given a commitment ring made of sterling silver from United Way. Ms. Viau has seen individuals still wearing the rings even several years after they have graduated high school.
- At the conclusion, they have a celebration where their commitment video is shown to the family and friends that comes to the celebration.

PHDM staff have just been trained for the 4th and 5th grade program. They did a pilot program at Carney and are hoping to incorporate that in the other schools next year. Ms. Viau stated there are quite a few kids that have joined the Healthy Youth Coalition in Menominee because of the All-Stars program.

Funding for the All-Stars program comes from Pathways/Northcare Network/ Michigan Department of Community Health, Local County Liquor Tax, and the Tri-City Area United Way.

5. Tri-County United Way Agency Policy Manual

Menominee, Marinette and Oconto counties are covered by the Tri-County United Way. Every agency that received money needs to sign the policy manual.

Mr. Elegeert moved that the Tri-County United Way Policy Manual be approved for signing. Motion was supported by Ms. Hafeman and carried.

6. Finance Committee

Ms. Hafeman briefed the board on the finance meeting that was held at the Escanaba office on Tuesday, February 18, 2014 regarding the first quarter FY14 financial reports. Questions were answered by Ms. Woelffer and Mr. Snyder. After further discussion, the board requested the status of Cost-based Reimbursement be placed on the agenda next month for follow-up.

Mr. Burie moved that the Finance report be approved. Motion was supported by Mr. Elegeert and carried.

7. Review and Approval of January Check Register

Ms. Hafeman moved to approve the January check register. Motion was supported by Ms. Harrington and carried.

8. Medical Director's Report

Dr. Frankovich presented some of the findings from a recent Centers for Disease Control (CDC) report on health disparities and inequalities in the U.S. According to the CDC, health disparities are "avoidable, unfair differences in health status seen within and between populations." The World Health Organization (WHO) states that the social determinants of health i.e. the conditions in which people are born, grow, live, work and age-are mostly responsible for health inequities.

- Drug-induced death rates highest among American Indians/Alaskan Natives and whites
- Homicide rates for men were 263% higher than for women and 665% higher for black males than white males. Homicide rates for American Indians and Hispanics were also far greater than for white Americans.
- Suicide rates were higher for whites and American Indians/Alaskan Natives than blacks or Hispanics

- Preventable hospitalization rates were higher for residents of low-income neighborhoods than higher income neighborhoods and higher among blacks and Hispanics than whites.
- Teen pregnancy rates decreased by 18% 2007-2010 but rates among black teens and Hispanic teens remain double that of whites and Asian populations in the US
- Little progress has been made in decreasing smoking rates among persons with low SES

The report makes it clear that disparities are real and persistent. Poverty is one of the most significant predictors of health status. Although lack of insurance coverage is certainly an important factor in health disparities, increasing coverage will not alone solve the problem. As the CDC notes, reducing disparities will require working 'within and across fields that impact health such as transportation, housing, education and business.' Meanwhile, increasing income inequality is likely to lead to an ever-growing disparity in health status within the US.

The full report may be found at: <http://www.cdc.gov/mmwr/pdf/other/su6203.pdf>

9. Health Officer's Report

- Mr. Snyder reported a check was received from the Community Foundation for Delta County Dr. Mary Cretens' Estate. PHDM targets the use of the money for maternal and infant programs. Mr. Snyder will be writing a thank you letter. Mr. Schei requested Mr. Snyder report on the ideas of spending the money at the next board meeting.
- PHDM received preliminary testing on the meth house in Rock that had been condemned until proper cleaning. Preliminary test results showed elevated levels of methamphetamine throughout the entire house. The estimated cleaning cost is over \$11,500. The home owner continues to provide Mr. Snyder updates on the situation.

10. Public Comment—None

11. Board Member Comments

12. Adjournment

There being no further business, the meeting adjourned at 4:15 p.m. CST.

 3-19-2014
Chairperson

Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858

BOARD MEMBERS

MICHAEL KAUFMAN, CHAIR
MARY BRADLEY
JEFF NASER

DIRECTOR

RUSSELL K. SEXTON

Date: February 25, 2014

The regular meeting of the Menominee County Department of Human Services Board was called to order by Michael Kaufman, Acting Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Mike Kaufman, Acting Board Chair; Jeff Naser, Board Member; Mary Bradley, Board Member and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mr. Kaufman and supported by Mr. Naser. Motion carried.

APPROVAL OF DECEMBER 17, 2013 MINUTES:

Minutes of the December 17, 2013 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Ms. Bradley and supported by Mr. Naser. Motion passed without opposition.

There was no January 2014 meeting due to a lack of quorum at the scheduled meeting and non-availability of make-up dates when two members could be present.

FINANCIAL REPORT:

The financial report for December 2013 and January 2014 were reviewed. There were \$199.72 in expenditures for the December 2013 DHS Board Meeting and \$99.72 in expenditures for January (reimbursement for the one member who showed for the regularly scheduled meeting); leaving a balance of \$6,601.12.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Mr. Naser and supported by Ms. Bradley. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton reviewed the current staffing situation with the Board.

Statewide Director's Meeting Information: Mr. Sexton went over the minutes from the Business Services Center Director's meeting that was held on February 13 and 14, 2014.

Collaborative Issues: No new information provided.

Business Plan Update: Mr. Sexton reviewed the current performance of Menominee County DHS with the board.

Miscellaneous: None

Board Member Input/Suggestions: A variety of suggestions were provided by the Board members, which Mr. Sexton appreciated.

A motion to accept the Director's Report was made by Ms. Bradley, with support from Mr. Naser. Motion carried.

UNIT REPORT: None.

BOARD BUSINESS:

1. **Approval of Vouchers:**

Vouchers were reviewed and a motion to approve all vouchers was made by Ms. Bradley and supported by Mr. Naser. Motion passed without opposition.

2. **MCSSA:** The next MCSSA District One meeting will be on April 15, 2014, at 11:45 Eastern at the Landmark Inn, Marquette. Subsequent meetings will also be held at the Landmark Inn, with those meetings being: July 16, 2014 and October 15, 2014.

Discussion was held regarding the resignation of the MCSSA District One President, Rich Miketinac. It is anticipated that Jim Dougovito, MCSSA District One Vice President, will assume the duties of the President.

Discussion was held regarding the upcoming MCSSA Legislative Conference coming up in March at the Radisson Hotel in Lansing.

NEW BUSINESS: One Contract was presented for review:

COUN-14-Various Providers, Fair Market Rate Counseling. All contracts were extended from 4/1/2014 through 3/31/2017. These contracts are with various counseling providers throughout the state, with providers working in one or multiple counties. Contracts mean

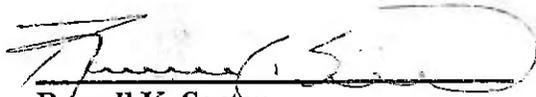
that local DHS offices can utilize set aside funds to purchase counseling services from these various providers for local clients in need of counseling.

A motion to signify review of the generic contract was made by Ms. Bradley, with support from Mr. Naser. Motion passed without opposition.

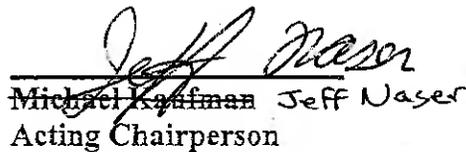
PUBLIC COMMENT: None.

NEXT MEETING: March 25, 2014 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Ms. Bradley and supported by Mr. Naser. Meeting adjourned at 9:47 a.m.



Russell K. Sexton
Board Secretary



~~Michael Kaufman~~ Jeff Naser
Acting Chairperson

Pc: DHS Board Members
Menominee County BOC
Menominee County DHS Office File

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Monthly Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

February 27, 2014 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

Karen Raether, Board Chairperson, called the meeting to order at 4:02 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Connors, Peggy	X			Martin, Ann	X		
DeDie, William	X (4:50 pm)			Negro, Mari	X		
Dehn, Janet	X			Nelson, John	X		
Freeman, Peggy	X			Raether, Karen	X		
Hofer, Millie	X			Spence, Christine	X		
Luhtanen, Joan	*X			Zevitz, Michael, Dr.	X (4:25 pm)		

*(Video Television Conference (vtc) from the Northpointe Iron River office)

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, T. Wendt, L. Dionne, N. Benson, M. Wendt
*G. Takala

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

Karen Raether stated that she was providing a Board committee sign-up sheet and asked Board members to sign-up for Board committees they would be interested in. Discussion ensued about day/time of committee meetings. This will be an agenda item at the March Board meeting.

APPROVAL OF THE CONSENT AGENDA:

(Consent agenda items are being presented for review and action by a single vote without discussion. If a member believes that an item requires discussion, then a request is made to pull that one item from the Consent Agenda and to add it to the regular agenda as an item to be discussed).

- a. Approval of the Minutes-December 19, 2013 regular monthly Board meeting
- b. Finance Committee Meeting Report-January 20, 2014
- c. Recipient Rights Committee Meeting Report-January 20, 2014
- d. Planning Committee Meeting Report-January 20, 2014
- e. Personnel Committee Meeting Report-January 20, 2014
- f. Finance Committee Meeting Report-February 18, 2014
- g. Planning Committee Meeting Report-February 18, 2014

ACTION: The consent agenda was amended to remove from the January 20, 2014 Finance Committee Meeting report the Lloyd Contract and from the January 20, 2014 Planning Committee meeting report the Outcomes Report-4th Quarter to the agenda. Moved to approve the amended consent agenda as presented.

Motion by: J. Nelson; supported by M. Negro. **Motion carried unanimously.**

APPROVAL OF THE AGENDA:

(Request for additional agenda items).

The agenda was amended to add from January 20, 2014 Finance Committee Meeting report the Lloyd Contract, from the January 20, 2014 Planning Committee meeting report the Outcomes Report-4th Quarter, and \$90,000 savings from Information Technology to the agenda.

ACTION: Moved to approve the amended agenda as presented.

Motion by: J. Nelson; supported by A. Martin. **Motion carried unanimously**

PRESENTATION: No presentation

LLOYD HOUSE CONTRACT

Millie Hofer asked that the following be included in the Board minutes: "As a board member for an Organization that oversees and is held responsible how public money is being spent I feel obligated to present a picture why I voted "no" on Contract A. According to our CEO a clubhouse for mentally ill patients is mandated by the Department of Community Health (DCH). However, the DCH did not stipulate that it has to be placed in a very expensive facility. Even though a one time starting grant of \$ 25,000.00 is available for this clubhouse but by breaking down the cost very little of this grant will be available to pay for the rent and NBHS will end up paying the bill. The breakdown is as follows: monthly rent \$1,000.00; add heating bill (which will be 2.6% of the total heating bill)-no estimate available; add electricity bill-no estimate available; add water bill-no estimate available; add \$18,400.00 to install cabinets, appliances, etc.; add \$3,200.00 to install computers, office supply, etc.; and add \$ 48,000.00 salary. Per the CEO current attendance averages 5 participants. However, since no attendance record in regard to "sign in" and "sign out" is available I was not able to find out how much actual time is spent by a participant. It could be 2 hrs., 1 hr. or 1/2 hr. a day. In addition NBHS does not have a quality indicator to evaluate if the skill building program is effective. According to the CEO a waiver for this program was applied for but was denied. I would like to receive a copy of the waiver application and a copy of the letter of the denial. My question: Is it warranted, efficient and cost effective to spend such large amount of money for services to a very small population for short periods of time? I strongly recommend that NBHS will continue to look for a more cost effective facility in which I am sure, the same services can be provided." Ms. Thekan stated that a lot of the start-up costs identified by Ms. Hofer are covered by a \$25,000 grant. Ms. Thekan further stated that other facilities were explored and they would have taken a lot of renovation to make them useable. There currently are only 6 individuals attending the clubhouse program but that is only because space is now limited in the Menominee office and the program will grow when it moves to a much larger space. Ms. Thekan also stated that there will be outcomes measures implemented for the clubhouse house once the program is operational and certified. The program will not be certified by DCH until it is offsite because being offsite is a requirement of the program. The clubhouse program is a State mandated Medicaid service which has to be provided. John Nelson stated that the cost per square foot is very reasonable and having the start-up grant is an added benefit. A lengthy discussion ensued and miscellaneous questions were addressed by Ms. Thekan.

ACTION: A motion was made by P. Connors, supported by J. Nelson to approve the Lloyd House Contract.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy	X		Martin, Ann	X	
DeDie, William			Negro, Mari	X	
Dehn, Janet	X		Nelson, John	X	
Freeman, Peggy	X		Raether, Karen	X	
Hofer, Millie		X	Spence, Christine	X	
Luhtanen, Joan	X		Zevitz, Michael, Dr.		

Motion carried: 9 ayes; 1 nay.

M. Zevitz present 4:25 p.m.

OUTCOMES REPORT-4TH QUARTER

Millie Hofer stated that she had indicated there needed to be more qualitative assurance performance indicators and referred everyone to the handout that was provided to them on: "Meaningful Metrics to Evaluated Effectiveness of Services Provided to Assess the Progress of Goals".

\$90,000 SAVINGS FROM INFORMATION TECHNOLOGY (IT)

Janet Dehn stated she noticed in the December Board meeting minutes there would be a \$90,000 savings from restructuring the IT positions.

ACTION: A motion was made by J. Dehn, supported by M. Zevitz that the \$90,000 IT savings mentioned in the December Board meeting minutes be set aside to fund psychiatric, case management, and nurse practitioner time to allow services to new clients who presently cannot get these services from Northpointe. More specifically the citizens whose physicians say they need psychotropic medications but for whom their private physicians cannot provide the specialized psychiatric care, case management, and/or medication monitoring should access these services at Northpointe. I further move that these increased services for new clients be announced to the medical community.

DISCUSSION: A lengthy discussion ensued and miscellaneous questions were addressed by Ms. Thekan and Mr. Adrian.

ACTION: J. Dehn rescinded her motion, M. Zevitz rescinded his support.

DISCUSSION: This issue will be further discussed when Medicaid expansion goes into effect April 1, 2014.

BOARD PER DIEMS

Karen Thekan stated that Board members previously received information on becoming Northpointe employees for tax purposes. A lengthy discussion ensued regarding Board members becoming a pro-bono or volunteer board and miscellaneous questions were addressed by Ms. Thekan and Mr. Adrian. Ms. Thekan will consult with the Northpointe attorney for further legal clarification on Board members becoming Northpointe employees, etc. At this point in time, Board members will only receive mileage reimbursement and Board per diems will not be paid until legal clarification is received.

W. DeDie present 4:50 p.m.

WRAPAROUND PAY SCALE

Karen Thekan stated this agenda items is a carry-over from the January Personnel Committee meeting as there was no January Board meeting. Ms. Thekan stated that Medicaid is now requiring wraparound services from CMH agencies. Northpointe will post for a full-time wraparound assistant facilitator for Dickinson and Iron Counties and a part-time wraparound assistant facilitator for Menominee County. Ms. Thekan stated that action is being requested on the wraparound assistant facilitator pay scale (which is previously the same pay scale used when Northpointe had a wraparound position) from \$27,000-\$36,720. Discussion ensued and miscellaneous questions were addressed by Ms. Thekan.

ACTION: A motion was made by J. Nelson, supported by M. Hofer to approve the Wraparound Assistant Facilitator Pay Scale from \$27,000-\$36,720.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy	X		Martin, Ann	X	
DeDie, William	X		Negro, Mari	X	
Dehn, Janet	X		Nelson, John	X	
Freeman, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan	X		Zevitz, Michael, Dr.	X	

Motion carried unanimously.

CEO EVALUATION TOOL

Peggy Freeman stated the Personnel Committee, at their January committee meeting, reviewed CEO evaluation forms from different CMH agencies and few examples of these evaluations were provided to Board members for their review/information. Ms. Freeman asked Board members for their input regarding how Ms. Thekan's evaluation should be made more measureable. Discussion ensued. As Ms. Thekan's contract does not expire until November 2015 the current CEO evaluation tool will be used for her 2014 annual evaluation and a new evaluation tool will then be implemented for her 2015 annual evaluation.

REVISED TABLE OF ORGANIZATION

Karen Thekan reviewed the revised Northpointe Table of Organization and addressed miscellaneous questions.

REVIEW APPLICATIONS AND APPOINT MEMBERS TO THE NORTHPOINTE RECIPIENT RIGHTS COMMITTEE

Karen Raether reviewed the Recipient Rights Ad Hoc Committee report regarding their recommendation to fill vacancies on the Recipient Rights Committee. There are three vacancies on the Recipient Rights Committee and three applications were received for these vacancies. It is the Ad Hoc Committees' recommendation that Lois Tovar be reappointed and the new appointments of Marc Gauthier and Marylee DeGrave be made to the Recipient Rights Committee. Ms. Raether stated that this issue was requested to be put on the Board agenda and that the three applications should be voted on separately.

ACTION: A motion was made by A. Martin, supported by J. Nelson to approve the reappointment of Lois Tovar to the Recipient Rights Committee. **Motion carried unanimously.**

ACTION: A motion was made by P. Connors, supported by J. Luhtanen to approve the new appointment of Marylee DeGrave to the Recipient rights Committee.

DISCUSSION: Discussion ensued.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy	X		Martin, Ann	X	
DeDie, William		X	Negro, Mari		X
Dehn, Janet		X	Nelson, John		X
Freeman, Peggy	X		Raether, Karen	X	
Hofer, Millie		X	Spence, Christine		X
Luhtanen, Joan	X		Zevitz, Michael, Dr.		X

Motion failed: 5 ayes; 7 nays.

ACTION: A motion was made by M. Hofer, supported by J. Nelson to approve the new appointment of Marc Gauthier to the Recipient Rights Committee. **Motion carried unanimously.**

DISCUSSION: Ms. Thekan stated that the Recipient Rights Committee vacancy will be re-advertised.

J. Nelson excused at 5:25 p.m.

NORTHPOINTE ANNUAL SUBMISSION TO MICHIGAN DEPARTMENT OF COMMUNITY HEALTH

Karen Thekan stated that a Northpointe public forum was held on February 13, 2014 and one individual participated in the forum. Ms. Thekan reviewed the Northpointe annual submission data and addressed miscellaneous questions.

ACTION: A motion was made by P. Connors, supported by P. Freeman to approve the Northpointe Annual Submission to Michigan DCH. **Motion carried unanimously.**

CEO REPORT

Karen Thekan stated that her January & February 2014 CEO Report was in Board packets; she provided the following updates and highlights:

State/Federal Activity:

- There is a lot of concern with General Fund (GF) dollars and making sure individuals that are eligible for Medicaid are signed up. At this point in time, there are computer glitches with the State to sign up for Medicaid and these will hopefully be worked out soon.
- The Lieutenant Governor recently released the Mental Health and Wellness Commission Report and Ms. Thekan reviewed information in this report.

Regional Activity:

- Don Simila, Executive Director for the Upper Great Lakes Family Center, will be invited to attend an upcoming meeting with the regional U.P. CMH directors to begin discussing the relationship between the Federally Qualified Health Center and the integration of physical and behavioral health.
- Bill Slavin attends weekly meetings regarding the Dual Eligible project. The date to implement this project is July 1, 2014 but, at this point in time, it appears unlikely that timeline will be kept.
- Ms. Thekan participated in an informal review of Hiawatha Behavioral Health and met with their clinical staff to discuss clinical services.
- NorthCare received their full accreditation from URAC.
- Bill Slavin will be attending a Menominee County Board of Commissioner meeting to talk about the substance abuse advisory council that has to be formed at NorthCare.

Local Activity:

- John Hofer, from Bay Area Medical Hospital, has agreed to help Northpointe revise their strategic plan. A meeting with Mr. Hofer will be held in May with the Board chairperson and Ms. Thekan to begin the strategic plan process and meetings will then be held to include Board members in this process.
- The USDA grant proposal for expanding telemedicine at Northpointe, that was submitted by Josef Pelc (prior IT Director), was not approved. Northpointe was short by 2/10% of the minimum score, the score was appealed and it still was not approved.
- The Iron River staff should be recognized as they have not had water at the Northpointe Iron River for one month as the pipes have been frozen. The Creative Achievement Center individuals, who work out of the Iron River office, were relocated to a church so they could continue to work.
- Philip Gardiepy-Hefner has scheduled two Mental Health First Aid trainings in Menominee on March 18 & 19, 2014 for adults and youth. Philip should be recognized as he is one of three people in the U.P. that are trained in Mental Health First Aid and the only person trained in the Mental Health First Aid youth module.
- Karen Raether thanked and congratulated Terri Wendt for her 30 years of employment with Northpointe.
- Millie Hofer thanked and congratulated Kay Williams for her 20 years of employment with Northpointe.

C. Spence excused at 5:50 p.m.

NEW BUSINESS – No new business

UNFINISHED BUSINESS – No unfinished business

NORTHCARE REPORT

- At the last NorthCare Board meeting per diems were set at \$55.00; allocations and the Open Meetings Act were discussed; and participation in meetings via the telephone is acceptable. Ms. Raether participated in the opening and exit interview for the NorthCare URAC accreditation. Ms. Raether stated that Bill Slavin and the NorthCare staff worked very hard in preparing for the URAC accreditation. Ms. Thekan thanked the Northpointe staff for their hard work in helping with the URAC accreditation.

CHAIRPERSONS REPORT - K. Raether

- Three terms for Northpointe Board members are expiring on March 31, 2014: Peggy Connors and Joan Luhtanen from Iron County and Chris Spence from Dickinson County. Ann Martin stated that Dickinson County did advertise for the vacancy but did not receive any applicants. Ms. Thekan stated it would be helpful if the Dickinson County vacancy can be re-advertised for as soon as possible. Iron County has advertised for the two Iron County vacancies and will appoint Northpointe Board members at their April 15, 2014 Board of Commissioner meeting.
- Ms. Raether participated in a telephone conference with Great Lakes Executive Committee to begin planning the fall conference which will be held in Houghton.
- The Michigan Association of CMH Boards will be holding election of officers at the spring conference scheduled for May 19-21 in Dearborn. Ms. Raether stated that 3 officers; the president, 1st vice-president, and 2nd vice-president, are up for re-election/election and reviewed the roster. Ms. Raether asked if anyone had nominations for these positions; no nominations were provided.
- The CMH PAC annual campaign information was provided to Board members. As in other years, Northpointe has chosen to do the campaign as individuals and there will be no change to this.

BOARD PREROGATIVE/AMBASSADOR MOMENT – No Board prerogative/ambassador moment.

PUBLIC COMMENTS – No public comments

ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 6:15 p.m.

The next regular monthly Board meeting is scheduled for **Thursday, March 27, 2014 in Kingsford, Michigan at 4:00 p.m.**

Karen Raether, Chairperson

Peggy Connors, Secretary

Mary Wendt, Board Secretary

Menominee County Parks and Recreation Committee

Meeting Minutes

November 4, 2013

The meeting was called to order at 5:00 pm by Bob Desjarlais at the Stephenson Annex, Menominee County, MI on November 4, 2013.

Reporting for roll call was: Bob Desjarlais, Ruby Ivens, Vola Bleile, County Administrator Brian Bousley, and County Commissioner Charlie Meintz.

Gail Jerzyk, Glenn Cody and County Commissioner James Furlong were excused from the meeting. There was a quorum present to conduct the meeting.

Approval of agenda: A motion was made by Charlie and seconded by Vola. The motion carried.

Minutes: A motion was made by Ruby to approve the minutes from the last meeting that was seconded by Bob. The motion carried.

Public Comment: None

Business:

- a. **Park Ranger / Park Manager Updates:** Brian reported all the water has been shut off in the parks, but camping will still be allowed until the snow becomes too heavy. The Park Rangers have been pushing for the paving of the lot around the bathhouse.
- b. **Monthly Budget Review:** Brian distributed copies of the latest budget for the board's examination and comment. The adjusted pre-audit figure for the 2012/2013 Fiscal Year shows it cost about \$32,592 to run the county parks during the past FY. The current fund balance is \$62,603.23 and increase of roughly \$25,000 due to being under budget in expenditures in the 2012/2013 FY. The fund balance will be used to pay for the electrical upgrade to the park from Alger -Delta (\$20,000) and the remaining funds would proposed to be used for electrical upgrading of Shakey Lakes Park sites.
- c. **Park Projects / Grants:** Brian reported River Park Development Grant from the MDNR has a resolution needed for the acceptance of the funds and over the winter all the preplanning, bid documents and bids will be set up to complete the project in spring. The grant has a completion deadline of March 2015. The Stoney Point Boat Launch Grant is being reviewed by the DNR. Status of the grant (awarded or not) should be know by mid December.
- d. **Lease Program/Camping Update:** Brian had drawn up two changes to the lease program policy and procedures. The first states that all leases of 6,5,4,3 and 2 months at Kleinke Park would start either on the 1st or the 15th of month. The 1 month season could be for any time. The second addition stated: "In order to receive the County Resident Rate the leasee must maintain permanent residency within Menominee County." Brian will place the two changes on the County Board agenda.

- e. **Meeting Fees/Meeting Schedule:** A motion was made by Ruby to set the meeting fees at \$50.00 per meeting. The motion was seconded by Vola. The motion passed unanimously. The committee also wanted to keep the monthly meeting schedule.

- f. **Concessionaire Agreement:** The current contract for the concession stand at Shakey Lakes will expire April 30, 2014. The new owners had their first season this past summer and are willing and eager to come back and continue to be operators. Bob had commented on all the good comments he had received from park patrons on the service and good food at the concession stand. Brian will prepare a new contract for the concession stand lease (the county owns the property but not the buildings of the concession stand). An annual fee of \$600.00 will be paid by the concessionaire to Menominee County as a lease payment. A concern in the contract was raised by Ruby and Vola. Within the current contract the Concessionaire/Lessee shall at all time during the term of this agreement, maintain liability insurance at a minimum of \$100,000/\$300,000. The committee felt the liability insurance should be raised to \$500,000 to \$1,000,000. Brian will contact the current operators, Tammy and Brian Baldwin and discuss the increase in liability insurance and bring back the contract to the committee.

Correspondence: None

Any Other Items Members Wish to Present: none

Public Comment: none

Ruby offered a motion to adjourn that was seconded by Charlie. The meeting was adjourned at 5:45 pm.

Menominee County Parks and Recreation Committee

Meeting Minutes

February 3, 2014

The meeting was called to order at 5:00 pm by Bob Desjarlais at the Annex in Stephenson, MI on February 3, 2014.

Reporting for roll call were: Bob Desjarlais, Vola Bleile, Gail Jerzyk, Glenn Cody, County Administrator Brian Bousley, and County Commissioners James Furlong and Charlie Meintz. There was a quorum present to conduct the meeting.

Approval of agenda: A motion was made by James and seconded by Charlie. The motion carried.

Minutes: A motion was made by Bob to approve the minutes from the last meeting that was seconded by Vola. The motion carried.

Public Comment: None

Business:

a. Election of Officers:

Chairman: Vola nominated Bob Dejarlais. A motion was made by James to appoint Bob as chairman. The motion carried.

Vice Chairman: Gail nominated Vola Bleile. A motion was made by Charlie to appoint Vola as vice chairman. The motion carried.

Secretary: Vola nominated Glenn Cody. A motion was made by Charlie to appoint Glenn as secretary. The motion carried.

- b. Park Manager / Park Ranger Update:** Brian reported that his office had received an e-mail with a request to rent the fair building at Shakey Lakes Park for a wedding reception. Charlie called for more information including the exact date and time, the specific portion of the building that was being requested, and the preparation work that was required. James suggested that a contract be issued for the rental. No action was taken pending the receipt of more detailed information. In another matter, a request from Northpoint Health Clinic had been received asking that a special needs worker be allowed to help with park maintenance again this summer. The committee suggested that Brian contact Jim Quist, park ranger, in order to solicit his opinion on the matter.
- c. Monthly Budget Review:** Brian submitted copies of the latest budget for the committees perusal and comment. Questions were raised concerning various details of the budget which Brian clarified. One issue concerned the occasional "sharing" of county employees among two or more departments. The committee seemed to agree that this was a laudable practice, as long as the departments were helping one another

more or less equally.

- d. **Parks Project / Grants:** Brian announced the following: the coin-operated component of the coin-operated showers at Shakey Lakes Park would be installed within the next two weeks, Billy Electric would begin an electrical upgrade of the vendor sites at Shakey Lakes Park as soon as the ground thaws, the DNR grant for the Stoney Point Boat Launch has been approved, and at River Park a new well will be drilled and four rustic campsites will be established.
- e. **Lease Program:** Brian reported that all materials were mailed out in December and that February 15, 2014 is the deadline for receiving the returned forms. Reservations will be taken at the Annex in Stephenson this year beginning at 7:00 pm on April 21, 2014.
- f. **Meeting Schedule / Bylaws:** Brian submitted a list of proposed meeting dates for the committee through December 2014. Charlie offered a motion to approve the list that was seconded by Vola. The motion carried.

Correspondence: None

Any Other Items Members Wish to Present: There were no additional items.

Charlie offered a motion to adjourn that was seconded by James. The meeting was adjourned at 5:50 pm.

Respectfully submitted by Glenn D. Cody

Parks and Recreation Committee 2014 Meeting Schedule

Date	Time	Place
February 3	5pm	Stephenson Annex
March 3	5pm	Stephenson Annex
April 7	5pm	Stephenson Annex
May 5	5pm	Shakey Lakes Park*
June 2	5pm	Bailey Park*
July 7	5pm	Kleinke Park*
September 8	5 pm	River Park*
October 6	5 pm	Stephenson Annex
November 3	5pm	Stephenson Annex
December 1	5pm	Stephenson Annex

scheduled meetings at the parks will be held at the Stephenson Annex if poor weather conditions exist

Menominee County Parks and Recreation Committee

Meeting Minutes

March 3, 2014

The meeting was called to order at 5:05 pm by Bob Desjarlais at the Annex in Stephenson, MI on March 3, 2014.

Reporting for roll call were: Bob Desjarlais, Vola Bleile, Glenn Cody, and Ruby Ivens. There was a quorum present to conduct the meeting.

Approval of agenda: A motion to approve the agenda was made by Vola and seconded by Glenn. The motion carried.

Minutes: A motion was made by Ruby to approve the minutes from the last meeting that was seconded by Vola. The motion carried.

Public Comment: None

Business:

- a. **Park Manager / Park Ranger Update:** None.
- b. **Monthly Budget Review:** Bob submitted copies of the latest budget for the committees perusal and comment.
- c. **Parks Project / Grants:** Bob reported that the coin-operated showers had been installed in the new bathhouse at Shakey Lakes Park.
- d. **Lease Program:** Bob reported that Brian had suggested two minor changes to the lease agreement document. Vola offered a motion that the amended document be approved that was seconded by Ruby. The motion carried.
- e. **Review of Bylaws:** Discussion was tabled until the April meeting.
- f. **Concessionaire Contract:** Bob presented a copy of this year's concessionaire contract and explained the \$600 lease fee. Glenn offered a motion to approve the contract that was seconded by Vola. The motion carried.

Correspondence: None

Any Other Items Members Wish to Present: There were no additional items.

Ruby offered a motion to adjourn that was seconded by Vola. The meeting was adjourned at 5:20 pm.

Respectfully submitted by Glenn D. Cody



MINUTES OF THE MEETING OF THE
PINECREST BOARD OF TRUSTEES

Date: February 27, 2014	Place: Board Room
Presiding: Gerald Smith, Chairperson	Time: 2:00 p.m. CT
Recording Secretary: Lois Bail, Executive Secretary	

Call to Order: Chairperson Smith called the Meeting to order at 2:00 p.m. CT

Roll Call: Trustees Present: Gerald Smith, Elaine Boyne, Katie Driscoll, Barbara Oliver, Randall VanGasse. Also present was Darlene Smith, Interim Administrator.

Trustees Absent: Debbi Springinguth, Mary Bradley and Jeff Naser.

County Liaison Members Present: Mary Harrington, John Degenaer, Jr., Jan Hafeman.

Leadership Team Members Present: Candace Meintz, Susan Williamson, Sharline Corrigan

Guests: Jessica Boucher, Kelly Bellmore, Terry Grondine, Rosemary Trudell, Debbie Pitts, Laurie Britton and Sandi Gauthier.

TOPIC	DISCUSSION	OUTCOME
Approval of the February 2014 Agenda	Mrs. Smith requested that an item be added: request for approval of \$500.00 for Activities	A motion was made by Trustee Boyne, supported by Trustee

	<p>Director to attend Annual Spring Michigan Association of Activities Professionals meeting in Mount Pleasant April 3 and 4. The items was listed under number 7, item number 3.</p> <p>The minutes were mailed prior to this meeting for review.</p>	<p>Oliver, to approve the Agenda with the added item. Motion carried.</p>
<p>Board action on Minutes of January 23, 2014 meeting.</p>		<p>A motion was made by Trustee Driscoll, supported by Trustee Boyne, to approve the minutes. Motion carried.</p>
<p>Financial Statements for January 2014.</p>	<p>Candace Meintz, CFO, reviewed the January Financial Statements. Review and discussion was held.</p>	<p>A motion was made by Trustee Boyne, supported by Trustee Oliver, to approve the Financial Statements as presented. Motion carried.</p>
<p>Board Action on the January Manifest of Invoices</p>	<p>The Manifest of Invoices was mailed prior to this meeting for review.</p>	<p>A motion was made by Trustee Boyne, supported by Trustee Driscoll, to approve the Manifest of Invoices as presented and to pay the bills. Motion carried.</p>
<p>Board Committee Reports Whispering Pines Committee Report</p>	<p>Trustee Boyne reported on the activities of the Whispering Pines homes, inspections, and an overview of the Whispering Pines Committee meeting held just previous to this one. Jessica Boucher, Assistant Administrator of Whispering Pines and Kelly Bellmore, Office Manager of Whispering Pines gave a report to the Board regarding the Whispering Pines Estate project. They outlined the work that was done between 2010 and 2012 and the costs that had been associated to this project. In 2011 they paid \$28,232.50 in expenses related to surveys, feasibility and marketing studies and in 2012 they paid an additional \$12,000 toward</p>	<p>A motion was made by Trustee Boyne, supported by Trustee Driscoll, to close this out and negate moving forward with this project, allowing Whispering Pines to transfer this amount from fixed assets to expenses. Motion carried.</p>

	<p>another feasibility study. When the financial audit was done this year, auditors recommended that the project move forward or be discontinued. They indicated that they do have a desire to move forward with this project at this time.</p>	
<p>Board Action Items</p>	<p>Bad Debt Write Off in the amount of \$51,891.82 was discussed during the Financial review portion of the meeting.</p> <p>Permission for 2 individuals to attend the Joint Provider Meeting in Lansing in April. Mrs. Smith requested \$1021.00 for Interim DON, Suzie Williamson and herself to attend this meeting.</p> <p>Permission for Activities Director to attend Annual Spring Michigan Association of Activities Professionals' Conference in Mount Pleasant April 3 and 4, at a cost of \$500.00 if she is able to take a facility van, another \$250.00 if unable to.</p> <p>Report of Quality Assurance and Resident Council Committees: Susan Williamson reported on the QA meeting for the month of February and the Resident Council Meetings held at each of the 3 homes.</p>	<p>A motion was made by Trustee Boyne, supported by Trustee Driscoll, to approve the Bad Debt Write Off in the amount of \$51,891.82. Motion carried.</p> <p>Trustee Driscoll stated that she felt it was important for them to attend such a meeting and therefore made a motion to approve the expenditure, supported by Trustee Boyne. Motion carried.</p> <p>A motion was made by Trustee Boyne, supported by Trustee Van Gasse, to approve the cost of the Activities Director's travel and expenses. Motion carried.</p> <p>A motion was made by Trustee Boyne, supported by Trustee Oliver, to approve the report as presented. Motion carried.</p>
<p>Unfinished and New Business</p>		

Safety Committee Report: Lois Ball, Secretary of the Safety Committee reported that there had not been a meeting during the month.

Update on search for new Medical Director: Mrs. Smith reported that the Facility has come to an agreement with Dr. John Hailfrisch to become our new Medical Director effective March 1, 2014.

Tax exemption status on Pinecrest property: Mrs. Smith reported that in working with John Anderson, Tax Assessor, we have been able to become exempt from paying property taxes on some of the outlying properties for the facility.

Preliminary Audit results from Plante and Moran: Candace Meintz reported that the audit went well with no adjustments at this time. They did discuss segregation of duties, A/R's, and cost settlement. She noted that Eric Conway plans to be here for the March 27th meeting with final reports in April.

State Survey recheck of FRI's and Survey report: Mrs. Smith reported that the State had been in to recheck our FRI's and we have been cleared on those. She then stated that the following week the surveyors were in the building to do the annual inspection. She stated that we did a fantastic job and received two citations. She noted that the staff were treated to a picnic lunch in thanks of their

A motion was made by Trustee Driscoll, supported by Trustee Boyne, to approve the audit report. Motion carried.

A motion was made by Trustee Boyne, supported by Trustee Driscoll, to approve the State Survey report. Motion carried.

	<p>hard work and thanked them again for all they do.</p> <p>Employee Health Insurance for 2014: Mrs. Smith reviewed the health insurance for 2014 with the Board, noting that we have, by vote of the employees, decided to move to a new company by the name of Consumer's Mutual Insurance. She outlined the benefits of the plan and the costs, stating that the Blue Cross renewal came in at a 30% increase.</p> <p>She asked the Board to approve an increase in the co pay by \$10 for each person who enrolls in the insurance for the 2014 year only. A discussion was held on the insurance benefits and costs. Trustee VanGasse discussed having language that would cover this in the two contracts. Mrs. Smith stated that we have already contacted our attorney who will be working on this language tomorrow.</p>	<p>A motion was made by Trustee Boyne, supported by Trustee Driscoll, to approve the increase in the health care caps for employees. Motion carried.</p>
<p>Administrator's Report</p>	<p>Renewal of Facility's Workers' Comp Insurance: Mrs. Smith reviewed the highlights of the two year contract with CMI for Workers Compensation for a total of \$70,291.00.</p> <p>Mrs. Smith reviewed new Resident Admission Contracts the facility will start using to make our contracts more precise. A discussion was held regarding the move to the new contracts.</p>	<p>A motion was made by Trustee Driscoll, supported by Trustee Oliver, to accept the Administrator's Report as presented. Motion carried.</p>

	<p>ATC report: ATC is going through where we had requested the lines be run.</p> <p>Facility generators: We have a generator that is not working and we have received an offer from DeBaker's Potato Farm to purchase it for \$2000.00 and they will do the work to remove it from our property.</p> <p>Administrator's Home: the home is closed down as much as possible, but we would like to utilize this space. Mrs. Smith suggested turning it into a Whispering Pines group home and stated that there will be more discussion of this at next month's meeting.</p>	
<p>Meetings and Conferences Attended.</p>	<p>Mrs. Smith reported that she had attended the Ellen K. Russell/Michael Miketinac/Pinecrest Charitable Trust Meeting held on Wednesday, February 13th. She also noted that since the Board had not received a report from the November 2013 meeting she would also report on that. She gave balances for each of the 3 Trusts and reported that in November the trusts had given monies to purchase items needed for residents, such as window coverings and televisions. In February, the Charitable Trust had given \$1050.00 to replace a pair of dentures lost by a resident. She reported that the Trustees are looking at criteria for distributing funds from these 3 accounts. Trustee Driscoll asked who served as Trustees for these Trusts. They are Gerald McCole, James Boydston</p>	<p>A motion was made by Trustee Boyne, supported by Trustee Driscoll, to approve the Meetings and Conferences report as presented. Motion carried.</p>

	<p>and Michael Kaufman. The M&M Area Foundation is charged with keeping the trusts and we work with Lisa Bayerl from there as our agent.</p> <p>Mrs. Smith reported that she met with OSF on February 10th. She has sent out requests to OSF and Dickinson County Health Care requesting best pricing on lab services.</p> <p>Mrs. Smith attended the Powers Spalding Water Authority Meeting yesterday.</p>
<p>Comments from Liaison Members</p>	<p>Liaison Member Degenaeer asked the Board if they had made a motion regarding the sale of the generator. Review of the minutes showed that they had not. A motion was made by Trustee Boyne, supported by Trustee Oliver, to approve the sale of the generator to DeBaker Potato Farm for \$2000.00. Motion carried.</p> <p>Liaison Member Harrington updated the Board of legislation to include Board of Commissioners to the Pinecrest Board of Trustees. She stated that it has passed the House and the Senate subcommittee and is expected to go to the full Senate, where it should pass without opposition. Once the Governor signs it into law it will become effective immediately.</p>

	<p>Liaison Member Harrington stated that the envelope that her Board packets come in came all ripped up. She asked Pinecrest to do something different about mailing out the Board material.</p>	
<p>Comments from the Public</p>	<p>Laurie Britton, President of AFSCME Union Local 854, read a letter of support for Darlene Smith to be named Administrator. She noted that there were 119 signatures attached to the letter in support.</p> <p>Sandi Gauthier asked if Dr. Hallfrisch's contract was for 1 year? Mrs. Smith replied that yes, it is a 1 year contract.</p>	
<p>Adjournment</p>	<p>The meeting adjourned at 3:18 p.m.</p>	<p>A motion was made by Trustee Oliver, supported by Trustee Driscoll, to adjourn the meeting. Motion carried.</p>

Mary Bradley, Secretary *MS*

Darlene A. Smith

Darlene Smith, Interim Administrator

Darlene Smith, Int. adm.