

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on **Tuesday ~ November 12, 2013 @ 6:00 p.m. CST**
At the Menominee County Courthouse
Courtroom B

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
 Oct. 22, 2013 – County Board
- F. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- G. Presentations (*limited to twenty minutes*)
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
 - 1. Moved by _____ seconded by _____ to approve the 2013 Menominee County Apportionment Report as submitted by the Equalization Director. (This report was changed due to the Nov. 5th Election).
 - 2. Moved by _____ seconded by _____ to approve the creation of the MERS Defined Contribution Division.
 - 3. Moved by _____ seconded by _____ to approve payment of Commissioner Per Diems and expenses as recently submitted.
 - 4. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on Oct. 7, 10 & 11, 2013 in a total amount of \$124,687.85.
 - 5. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.
- J. New Business (discussion only)
 - 1. Personnel Items:
 - a. None
 - 2. Building and Grounds/Park Items:
 - a. Parks Lease Campsites - Policies and Procedures

Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Doug Krienke John Nelson Chris Plutchak Gerald Piche Jan Hafeman

- b. River Park Development – MDNR Resolution ~ 2013-16
 - c. Hermansville building demolition - vacant lots
 - 3. Miscellaneous Items:
 - a. CUPPAD – Letter/resolution of Support Request
 - b. MSHDA ~ Fair Housing Resolution 2013-15
 - c. DHS Board – Request more applications
 - 4. Finance Items
 - a. Michigan State University Extension (MOA) – Revised
 - b. Commissioner Per Diems and expenses
 - c. Miscellaneous bills as paid on Oct. 16, 23, 25, 30 & Nov. 7, 2013 in the amount of \$342,263.73
- K. Misc. Boards/Committees/Commissions Reports
- L. Public Comment (*limited to 5 minutes*)
- M. Commissioner Comment
- N. Adjourn

October 22, 2013

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in the Cedarville Township Hall, Cedar River, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Furlong, Hafeman, Krienke, Lang, Meintz, Nelson, Piche, Plutchak, and Schei.

Absent: None.

Com. Meintz stated that the agenda would need to be amended to table Action Item #3. A motion to appoint a member to the DHS/Pinecrest Board of Trustees. The reason he would like to table this item is because some information was brought to the boards attention regarding a possible candidate and the matter will need to be reviewed by Prosecuting Attorney Hass.

Moved by Com. Hafeman, seconded by Com. Plutchak to approve the agenda as amended. Motion was approved 9-0

Moved by Com. Hafeman, seconded by Com. Krienke to approve the minutes from the October 8, 2013 Regular County Board Meeting. Discussion ensued. Com. Hafeman noted that in the minutes there was a typo regarding the motion to approve Larry Wall as the Menominee Housing Program Grant Administrator. The first motion should have included the words "an action item"

Moved by Com. Hafeman, seconded by Com. Schei to approve the amended minutes from the October 8, 2013 Regular County Board Meeting. Motion was approved 9-0.

Public Comment:

- Lin Peterson – Read a statement thanking the County Board for coming to Cedar River and also urging the board to approve the 2% raises for the Elected Officials.
- Bob Desjarlais – Commented on the CUPPAD and MDOT discussion items. Urged the board to look into the economic development issue with CUPPAD before making a decision and also inviting the DNR to give a presentation at a meeting regarding the ORV trail system.
- Charlene Peterson – Commented about CUPPAD and the fact that Menominee County already has a Planning Commission and Economic Development.

Presentations: None.

Department Head/Elected Officials Reports: None.

available and weighed them out as to the benefits. Com. Nelson commented that with the Defined Benefit we can never get a fixed cost like we would be able to with the Defined Contribution plan. Com. Nelson also discussed how this would only be for new hires. All current employees would be able to keep their existing plans that they have been promised. Com. Krienke commented that current employees would not be affected. The consensus of the board is to move this item forward to the next meeting for approval.

Building and Grounds/Parks Items:

- a. None.

Miscellaneous Items:

- a. CUPPAD – Letter of Support Request. – Brian explained that CUPPAD is in the process of developing an application for the Governor’s “Regional Prosperity Initiative.” They ask for support from the County Board via a resolution and/or a letter of support. Brian explained that he called Rhiannon Haller, Assistant Community Planner for CUPPAD earlier today but did not get a lot of information from the call. Brian feels that we should have her come to our next meeting to discuss this. Com. Meintz explained the recent partnership between MI Works and CUPPAD. Com. Schei stated that if we spend money on this we better make sure we are getting something in return. The consensus of the board is to table this item until Brian can obtain more information.
- b. MDOT – Requesting comments/concerns – ORV Connector trails. – Brian explained that he received a letter from MDOT. They are preparing to implement connector trails at 12 locations throughout the UP. As part of this effort, they are requesting comments. Lin Peterson, Cedarville Township Supervisor, discussed this issue. She explained how they are working on connector trails that could connect existing trails to trails that lead to the casino and then on to the Felch grade. Hopefully this will spur more economic development. Com. Hafeman asked who pays for trail maintenance. Lin explained there are grants available for this from the state and local groups provide the maintenance. Com. Hafeman also asked if there was a liability issue. Lin explained the county is not liable. Brian explained that no action is needed on this item. It is just an information item. Com. Piche commented on what all of this ORV traffic does to the county roads.

Finance Items:

- a. Commissioner Per Diems and expenses. – The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills as paid on Oct. 7, 10 & 11 2013 in a total amount of \$124,687.85. – Com. Hafeman asked about payment for gravel and top soil at Kleinke Park. Brian Bousley explained it was to repair a few areas. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

Com. Hafeman commented on the Library Board voting in a 2% increase for Library staff. She felt that this was wrong.

The consensus of the board is to move this item forward to the next meeting for approval.

Chairman Meintz called for public comment

Public Comment: None.

Commissioner Comment:

- Com. Hafeman discussed the UPACC meeting she attended in Hannahville. She talked about the new fiber optic grid, FAN, MSUE and video conferencing.
- Com. Meintz discussed a phone conversation with Dr. Coon from MSU regarding the \$30,000 we budgeted for MSU. They would accept that for this year. They are also actively searching for a new educator for Menominee County. He also wished everyone a Happy Halloween.
- Com. Schei commented that we should move forward with MSU with hesitation.
- Com. Lang commented on the UPACC meeting, Obamacare, Jerry Ducet being reelected and unfunded mandates. Also, Ben Bodkin from MAC is going to be moving on to the private sector.

Moved by Com. Hafeman, seconded by Com. Plutchak to adjourn at 7:11 p.m. Motion was approved 9-0.

Charlie Meintz, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	2013 Apportionment Report, Revised
DEPARTMENT:	Equalization
ATTACHMENTS:	Yes
SUMMARY: Per MCL 211.37 & 207.12, The Apportionment Report must be approved by the County Board of Commissioners prior to October 31 each year. Equalization Director has submitted the 2013 Apportionment report for approval. <i>Note: This report may need to be revised if the taxpayers vote in any additional millages on the November 2013 ballot.</i>	
RECOMMENDED MOTION This report contains the revised amount for North Central Schools which voted in a millage to increase their non-homestead amount to 18 mills on November 5, 2013.	

Submitted by: **Brian Bousley**

 11/06/2013
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Statement Showing Mills Apportioned by the County Board of Commissioners
of the County of MENOMINEE for the Year 2013

(A) County Name	(B) Taxable Value*	(C) County Allocated Rate / SET	(D) Est. County Allocated / SET Tax Dollars	(E) Total County Extra Voted Operating Rate	(F) Est. County EV Oper. Tax Dollars	(G) Total County Debt Rate	(H) Est. County Debt Tax Dollars	(I) Total Est. County Tax Dollars
MENOMINEE	\$704,014,963	7.0612	\$ 4,971,190.46	2.3950	\$ 1,686,115.84	0.0000	\$ -	\$ 6,657,306.29
STATE ED. TAX	\$609,407,715	6.0000	\$ 3,656,446.29					
*Sections (B) and (K) Exclude Renaissance Zone Taxable Value								
Taxable value for SET excludes the Industrial Personal Class of Property.								
(J) Local Unit Name Townships Cities Villages Listed Alphabetically	(K) Taxable Value*	(L) Total Allocated / Charter Rate	(M) Est. Local Allocated / Charter Tax Dollars	(N) Total Other Extra Voted / General Law Operating Rate	(O) Est. Local EV / GL Oper Tax Dollars	(P) Total Debt Rate	(Q) Est. Local Debt Tax Dollars	(R) Total Est. Local Tax Dollars
CEDARVILLE TWP.	\$20,926,449	1.2076	\$ 25,270.78	0.4750	\$ 9,940.06	0.0000	\$ -	\$ 35,210.84
DAGGETT TWP.	\$18,950,471	1.3210	\$ 25,033.57	2.9775	\$ 56,425.03	0.0000	\$ -	\$ 81,458.60
FAITHORN TWP.	\$12,925,177	1.2583	\$ 16,263.75	1.0000	\$ 12,925.18	0.0000	\$ -	\$ 29,188.93
GOURLEY TWP.	\$13,103,117	1.3363	\$ 17,509.70	2.6460	\$ 34,670.85	0.0000	\$ -	\$ 52,180.54
HARRIS TWP.	\$39,710,321	1.3377	\$ 53,120.50	0.9908	\$ 39,344.99	0.0000	\$ -	\$ 92,465.48
HOLMES TWP.	\$33,243,217	1.5000	\$ 49,864.83	1.0000	\$ 33,243.22	0.0000	\$ -	\$ 83,108.04
INGALLSTON TWP.	\$46,686,765	1.1805	\$ 55,113.73	0.0000	\$ -	0.0000	\$ -	\$ 55,113.73
LAKE TWP.	\$31,515,881	1.2249	\$ 38,603.80	0.9695	\$ 30,554.65	0.0000	\$ -	\$ 69,158.45
MELLEN TWP.	\$36,449,015	1.3951	\$ 50,850.02	0.0000	\$ -	0.0000	\$ -	\$ 50,850.02
MENOMINEE TWP.	\$111,952,566	0.0000	\$ -	0.0000	\$ -	0.0000	\$ -	\$ -
MEYER TWP.	\$29,636,534	1.3725	\$ 40,676.14	0.9954	\$ 29,500.21	0.0000	\$ -	\$ 70,176.35
NADEAU TWP.	\$36,344,139	1.3444	\$ 48,861.06	1.0000	\$ 36,344.14	0.0000	\$ -	\$ 85,205.20
SPALDING TWP.	\$41,270,174	1.3686	\$ 56,482.36	1.4517	\$ 59,911.91	0.0000	\$ -	\$ 116,394.27
STEPHENSON TWP.	\$21,575,883	1.4066	\$ 30,348.64	1.0000	\$ 21,575.88	0.0000	\$ -	\$ 51,924.52
MENOMINEE CITY	\$194,379,005	14.8087	\$ 2,878,500.37	5.7877	\$ 1,125,007.37	3.1800	\$ 618,125.24	\$ 4,621,632.97
STEPHENSON CITY	\$15,346,249	9.5000	\$ 145,789.37	0.0000	\$ -	0.0000	\$ -	\$ 145,789.37
CARNEY VLG	\$4,608,279	0.0000	\$ -	0.0000	\$ -	0.0000	\$ -	\$ -
DAGGETT VLG	\$3,537,524	2.5000	\$ 8,843.81	0.0000	\$ -	0.0000	\$ -	\$ 8,843.81
POWERS VLG	\$4,487,469	2.9211	\$ 13,108.35	0.0000	\$ -	0.0000	\$ -	\$ 13,108.35
SET-STEPHENSON SD	\$94,607,248	3.7832	\$ 357,918.14	0.0000	\$ -	0.0000	\$ -	\$ 357,918.14
*SEE ATTACHED MEMO		0.0000	\$ -	0.0000	\$ -	0.0000	\$ -	\$ -

Certification Statement

I hereby certify that this Statement Showing Mills Apportioned by the County Board of Commissioners and submitted to the State Tax Commission is a true statement of all ad valorem millages apportioned by the County Board of Commissioners of the

County of _____ for the year _____

Signature of County Equalization Director

NOTARIZATION

Notary Public

County, Michigan

STATE OF MICHIGAN

County of _____ } ss

Subscribed before me this _____

Day of _____ *year* _____

My commission expires _____ , _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	MERS Defined Contribution
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Commissioners are asked to move forward with a defined contribution division in MERS. On 10/22 Commissioners moved this item forward to the CB for approval.	
RECOMMENDED MOTION	
To approve the creation of the MERS Defined Contribution Division.	

Submitted by: **Brian Bousley**

 11/07/2013
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

REQUEST FOR: SUMMARY PROJECTION LETTER
 OR FULL PROJECTION STUDY



**FOR CHANGE FROM DEFINED BENEFIT
 TO HYBRID or DEFINED CONTRIBUTION**
(please indicate by marking appropriate checkbox)

Municipality Name _____ Municipality Number _____
 Employee Division Name _____ Division Number _____
 Address _____
 Contact Person _____ Phone _____ Fax _____

I. Available Benefit Choices
 (See page 2 for full listing of all
 MERS Defined Benefit Programs)

	Proposed Hybrid Benefit: DB Component	Proposed Hybrid Benefit: DC Component	Proposed DC Benefit Program
Benefit Formula (select only one Permanent multiplier)	1.0% <input type="checkbox"/> 1.25% <input type="checkbox"/> 1.5% <input type="checkbox"/>		
Vesting Period	6 years	as provided in Hybrid DC Component Adoption Agreement	as provided in DC Adoption Agreement
Member Contribution		as provided in Hybrid DC Component Adoption Agreement	as provided in DC Adoption Agreement
Compensation	FAC 3 (3 year final average compensation)	Equals Medicare taxable wages	Equals Medicare taxable wages
Employer Contribution to DC Accounts		%	%
Allow DB Transfers to Hybrid or DC? (select only one)	Yes-Voluntary only <input type="checkbox"/> No <input type="checkbox"/>		Yes-Voluntary only <input type="checkbox"/> No <input type="checkbox"/>

If an employee group is split into two or more divisions for pension purposes, or two or more existing divisions are to be combined, then the requestor must supply complete and current employee census (including names and social security numbers) of those employees affected by new division (contact MERS for Employee Census form). There will be an additional charge for this service (see Fee Schedule).

This valuation will be based upon the most recent data provided in the 12/31/____ annual actuarial valuation.

_____ **Fee information for projection study enclosed.** **Total actuarial costs for this request \$** _____

II. Non-Standard Benefits Not Available

The DB and DC components of Benefit Program H as set out in Section I are non-modifiable: Plan Document Section 19B(2). The MERS Defined Contribution Program is also non-modifiable under Plan Document Section 19A(2). See MERS Statement on Modifications of Standard Benefit Programs.

III. Certification On All Requests. The requestor understands:

- 1) The completed study will only address plan costs directly associated with data provided above. This form cannot be submitted for processing when incomplete.
- 2) That these specific costs are only applicable to benefits requested in this Projection Study and may not be relied on for any other benefit option or combination thereof. If another benefit program is selected or negotiated, a new Request for Projection Study must be submitted.
- 3) The costs that will be calculated by this study are considered reliable for a 12-month period beginning on the date of the study.
- 4) It is MERS' policy that no resolution to change MERS benefits will be processed without a corresponding Projection Study and Valuation by the MERS actuary indicating specific costs and benefits. If MERS does receive a resolution without supporting Projection Study and Valuation, MERS staff will order a Projection Study or a Supplemental Valuation, as appropriate, at the expense of the requestor. The resolution will not be implemented until the required contributions to support the exact benefit programs selected are calculated by the actuary.
- 5) If there is change in personnel after the original request is submitted, or if another benefit program is selected or negotiated, a new Request for Projection Study must be submitted.

Authorized Signature (Print name and sign) _____

Title _____ Date _____

Your email address (where Projection Study report is to be emailed): _____

**SUMMARY DESCRIPTION OF STANDARD DEFINED BENEFIT PLANS
AVAILABLE UNDER THE MUNICIPAL EMPLOYEES' RETIREMENT
SYSTEM OF MICHIGAN PLAN DOCUMENT OF 1996**

BENEFIT PROGRAM MULTIPLIERS

- ***BENEFIT C NEW** (Section 17(1)); 1.3% of FAC.
- ***BENEFIT C-1 NEW** (Section 18(1)); 1.5% of FAC.
- ***BENEFIT C-2** (Section 19); 2.0% of FAC payable to the age at which full Social Security benefits are available. Upon attainment of this age, the benefit reverts to basic **Benefit C New, C-1 New, B-1 (or Benefit A, C Old or C-1 Old, none of which may be adopted after January 2, 1986—contact MERS for further information).**
- ***BENEFIT B-1** (Section 15); 1.7% of FAC.
- ***BENEFIT B-2** (Section 16); 2.0% of FAC.
- ***BENEFIT B-3** (Section 16A); 2.25% of FAC (with maximum benefit of 80% of FAC).
- ***BENEFIT B-4** (Section 16B); 2.50% of FAC (with maximum benefit of 80% of FAC).
- ***BENEFIT H** (Section 19B); 1.0%, 1.25% or 1.5% of FAC-3 (V-6 also applies)

OTHER BENEFIT PROGRAMS (only FAC-3 and V-6 apply to Benefit Program H)

- ***BENEFIT PROGRAM E** (Section 20); a one-time compounded benefit increase to present retirants (and their beneficiaries) equal to: a fixed percentage of the present benefit; or, a fixed dollar amount (or fixed percentage) times the number of years since the later of retirement or the date specified in the resolution. Benefit E may be readopted from time to time, and applies to each year since last adopted for those on the pension payroll at least one full year before the January 1 adjustment date.
- ***BENEFIT E-1** (Section 21); automatic 2.5% annual non-compounded benefit increases to retirees (and their beneficiaries) retired **before** the effective date of Benefit E-1. Affected retirees must be on the pension payroll at least six (6) months before the January 1 adjustment date.
- ***BENEFIT E-2** (Section 22); automatic 2.5% annual non-compounded benefit increases to retirees (and their beneficiaries) retired **on or after** the effective date of Benefit E-2. Affected members must be on the pension payroll at least six (6) months before the January 1 adjustment date.
- ***BENEFIT FAC-3** (Section 2A(11)(b)); FAC ("Final Average Compensation") is averaged over 3 consecutive years of credited service in which compensation is highest (rather than standard 5 consecutive years).
- ***BENEFIT F50** (Section 10(4)); retirement with full, unreduced benefits at age 50 (not age 60, normal retirement age) **with** either 25 or 30 years' credited service.
- ***BENEFIT F55** (Section 10(4)); retirement with full, unreduced benefits at age 55 (not age 60, normal retirement age) **with** 15, 20, 25, or 30 years' credited service.
- ***BENEFIT F(N)** (Section 10(4)); retirement with full, unreduced benefits without regard to age (rather than age 60, normal retirement age) upon the attainment of specified credited service of 20 through 30 whole years.
- ***BENEFIT V-8 (or V-6)** (Section 10(1)(b)); full unreduced benefits are available upon attainment of age 60 with 8 years' credited service (or 6), rather than standard 10 years.
- ***BENEFIT RS50%** (Section 23A); upon death of member who has elected regular (straight life) allowance, surviving spouse receives 50% of that amount for life.
- ***BENEFIT DROP+** (Section 10(6)); on retirement, and after working past normal retirement age, member may choose to receive a lump sum (based on 12, 24, 36, 48, or 60 months retirement payments) with a reduced lifetime monthly retirement payment. The percent reduction in the lifetime monthly retirement payment will be 4%, 5%, 6%, 7% or 8% (the adopted DROP+ Percentage) for each 12 months of benefit received in the lump sum.

For questions concerning mandatory benefit provisions or concerning duty and non-duty related disability or death benefits (Benefit Program D-2), contact MERS' Marketing Department at 1-800-767-6377 (Facsimile number: 517-703-9704).

Defined Contribution Plan

$$\text{Employer Contribution} + \text{Employee Contribution} + \text{Earnings OR LOSS IN MARKET} - \text{Fees} = \$$$

$$4\% + 3\%(\text{MAX}) (+ 3\% \text{ County match}) =$$

$$\$50,000 \text{ salary} = \text{County } 4\% = 2000.00$$

$$\text{Employer } 3\% = 1500.00$$

$$\text{County Match } 3\% = 1500.00$$

$$\$5,000 / \text{County Portion} = 3500.00$$

$$\text{DB} = \text{ongoing and } 14\% \text{ contribution} = \$7,000$$

Vesting = 1) Immediate 2) 100% vesting at a predetermined yr

1, 2, 3, 4 or 5

3) GRADED example 6 year graded 25% at 1, 50 at 2
75 at 3 and 100 @ 6

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	
To approve commissioner per diems and expenses as paid.	

Submitted by: **Brian Bousley**

 11/06/2013
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: ~~\$.555~~/mile ~ effective 01 January 2013
 .565

*Meals Maximum of \$40 per day.

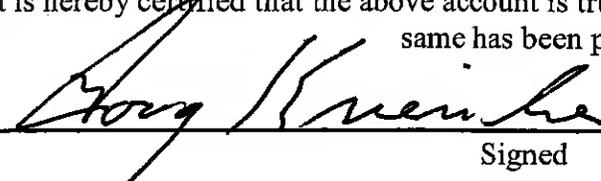
*must attach receipt for reimbursement

*meals provided by conferences will NOT be reimbursed

Name: Doug Krienke ~ District 1

Date	Meeting Place	# of miles	X .555 /mile .565	Total Cost	Account Number
9-5-13	CAR ESLEY	108	.48	51.84	101-101-860.01
10	MDDC Men			NC	101-101-860.01
"	Cnty Bd "			NC	101-101-860.01
17	E-951 Stepl	42	.565	23.73	101-101-860.01
24	Cnty Bd			NC	101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
			Total Mileage		
Total Mileage Fee					75.57

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

10-7-2013

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on Oct. 7, 10 & 11, 2013 in a total amount of \$124,687.85	
RECOMMENDED MOTION	
To approve Miscellaneous Bills as paid on Oct. 7, 10 & 11, 2013 in a total amount of \$124,687.85	

Submitted by: **Brian Bousley**

 11/06/2013
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

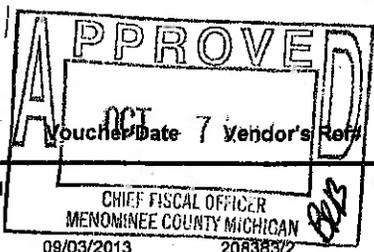
General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

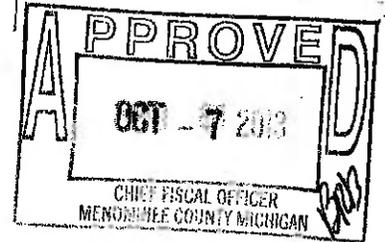


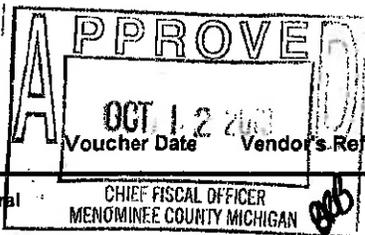
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Ace Hardware								
	32537	09/03/2013	208383/2	Aerator & Pencil Compass	101-265-930.01	7.78		\$45.70
	32538	09/17/2013	208511/2	Courthouse Security - Keys	101-265-930.01	12.00		
	32539	09/18/2013	208519/2	Building & Grounds	101-265-930.01	25.92		
AT&T - Carol Stream, IL								
	32536	09/19/2013	906863444109	September 19 - October 18, 2013	101-103-850.00	582.15		\$562.15
Benson Law, P.C.								
	32520	09/27/2013	08-12629-DP	Court Appointed Legal - Franklin	101-131-807.00	37.50		\$62.50
	32521	09/27/2013	03-10710-DP	Court Appointed Legal - Chinn	101-131-807.00	25.00		
CITY OF MENOMINEE - 2511 10TH ST.								
	32544	09/30/2013	90103011	July 1 - September 30, 2013	101-265-920.00	31.36		\$2,174.94
	32545	09/30/2013	20102038	July 1 - September 30, 2013	101-265-920.00	2,143.58		
Cody, Glenn								
	32535	09/20/2013	Reimbursement	Mileage - Parks Committee	208-751-860.00	18.08		\$18.08
Cooper Office Equipment								
	32532	09/30/2013	103705	Contract # 2043-01 (FOC Copier)	215-141-942.00	429.34		\$429.34
Country Mile Document Destruct								
	32541	09/30/2013	16510	Shredding of Documents	101-265-801.00	222.81		\$222.81
DEKETO, LLC								
	32522	09/30/2013	DK 09/13	September 2013 Documents	256-277-857.00	750.00		\$750.00
Hafeman, Jan								
	32533	09/30/2013	Reimbursement	September 2013 Mileage, Meals, Tolls,	101-101-860.10	898.88		\$898.88
LaCosse Law, P.C.								
	32530	09/27/2013	Court Appointed	10-13175-DS & 11-13809-DP (Walters)	101-131-807.00	32.50		\$158.02
	32542	09/29/2013	12-38017-SM	Court Appointed Legal - Huffman	101-138-807.00	125.52		
M & M Trucking, Inc.								
	32528	09/27/2013	6896	PO# 02841 Topsoil & Gravel (Kleinke)	208-751-842.00	1,554.00		\$1,554.00
Manpower								
	32543	09/29/2013	26174480	Week Ending 9/29/13 (Kelly Hofer)	101-268-704.00	472.50		\$472.50
Menards - Marinette								
	32523	09/24/2013	34369	Batteries & Door Chime	101-265-930.01	28.39		\$109.15
	32540	09/30/2013	34832	Building Maintenance Supplies	101-265-930.01	80.76		
MICHIGAN ELECTION RESOURCES								
	32547	09/24/2013	31833	PO# 02842 Ballots for November 2013	101-262-727.00	1,513.64		\$1,513.64
MILLERS ACTION OFFICE SUPPLY I								
	32529	09/27/2013	0096595-001	Clerk - Office Supplies	101-215-727.00	333.94		\$333.94
Northern Safety Co., Inc.								
	32527	09/26/2013	900608687/100345596	alt, Rake (x2), Spreader	101-265-934.00	385.87		\$385.87
Quill Corporation								
	32546	09/26/2013	5948086	Dell Imaging Drum - PA's Office	101-267-727.00	50.99		\$50.99
S & O LOCK AND PHONE SERVICE								
	32524	09/25/2013	9/25/13	Keys for Clerks Office Door	101-265-930.01	24.00		\$24.00
The First National Bank&Trust								
	32531	09/30/2013	828840339	FOC - Service Charge	101-141-817.00	32.80		\$32.80

**MENOMINEE COUNTY
Claims Audit Report**

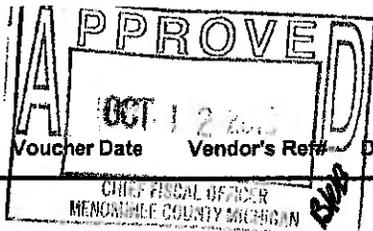
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
U.E.S. COMPUTERS, INC.	32534	09/27/2013	39018	September 2013 - Weekly Maintenance	101-103-857.00	670.98		\$670.98
WISCONSIN PUBLIC SERVICE CORP - P O BOX 18003								
	32525	09/26/2013	0402191663-00001	Health Care Center	101-265-920.03	249.29		\$833.70
	32525	09/26/2013	0402191663-00001	Health Care Center	101-265-920.04	9.37		
	32526	09/26/2013	0402047856-00004	Courthouse - Gas	101-265-920.04	575.04		
Total Amount for Bank Account: General								\$11,303.99





MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
A B C PRINTERS							\$932.40
32619	09/27/2013	95873	PO# 02819 Window Envelopes (x10,000)	101-215-727.00	609.88		
32620	09/27/2013	95872	PO# 02819 Envelopes (x5000)	101-215-727.00	322.52		
AIRGAS NORTH CENTRAL							\$6.18
32659	09/10/2013	9020238447	Oxygen	205-315-755.00	6.18		
ALGER-DELTA COOPERATIVE ASSOC							\$3,066.68
32637	10/01/2013	370500	Shakey Lakes Office/Shop	208-751-920.01	98.64		
32638	10/01/2013	379700	Storage Shed	208-751-920.01	144.75		
32639	10/01/2013	380300	Shower Building	208-751-920.01	246.91		
32640	10/01/2013	367100	N8390 Beach House	208-751-920.01	252.79		
32641	10/01/2013	367200	Northwest Campsites	208-751-920.01	839.91		
32642	10/01/2013	389802	W8449 Co Rd G12 Campsites	208-751-920.01	341.73		
32643	10/01/2013	1814900	Bath House	208-751-920.01	66.73		
32644	10/01/2013	383001	Shakey Lakes Park/Horse Ara	208-751-920.01	44.05		
32645	10/01/2013	383200	N8380 Co Park Rd 20.5	208-751-920.01	604.71		
32646	10/01/2013	383301	Shakey Lk Pk/Cattle Ara	208-751-920.01	177.09		
32647	10/01/2013	1503500	N8380 Co Pk Rd 20.5	208-751-920.01	248.27		
ANGELIS MENOMINEE INC							\$287.39
32650	09/02/2013	0101053-IN	Inmate Groceries	101-301-770.00	72.01		
32651	09/07/2013	0747561-IN	Inmate Groceries	101-301-770.00	62.75		
32652	09/13/2013	0123512-IN	Inmate Groceries	101-301-770.00	51.90		
32653	09/18/2013	1258571-IM	Inmate Groceries	101-301-770.00	50.64		
32654	09/26/2013	0736458-IN	Inmate Groceries	101-301-770.00	50.09		
AT&T - Carol Stream, IL							\$691.23
32648	10/01/2013	906R41083910	October 1 - October 31, 2013	101-103-850.00	691.23		
Body Works Plus							\$250.00
32662	09/25/2013	1969519072	Deductable - 2006 Chevy Impala	205-315-934.02	250.00		
Brown County Treasurer							\$388.57
32649	09/26/2013	Explosive Sweep	Carney/Nadeau School (9/19/13)	101-301-755.00	388.57		
Genex Fleetcard							\$93.83
32679	10/06/2013	78507C	Building Code - Gasoline Charges	249-371-742.00	93.83		
CITY OF MENOMINEE - 2511 10TH ST.							\$520.94
32612	09/24/2013	3560	August 2013 Gasoline Sales	101-265-742.00	68.12		
32612	09/24/2013	3560	August 2013 Gasoline Sales	101-426-860.00	31.25		
32612	09/24/2013	3560	August 2013 Gasoline Sales	101-257-742.00	45.81		
32612	09/24/2013	3560	August 2013 Gasoline Sales	266-325-860.00	24.09		
32631	10/01/2013	October 2013	Monthly Rent	266-326-942.00	351.67		
CLOVERLAND PAPER CO							\$129.60
32669	10/04/2013	103185	Multifold Towels	101-265-755.01	30.37		
32670	10/04/2013	103184	Toilet Tissue, Soap	101-265-755.01	99.23		
COHL STOKER & TOSKEY P C							\$220.07
32677	10/04/2013	43811	Legal Services	101-211-807.00	220.07		
Cooper Office Equipment							\$725.00
32658	07/05/2013	101085	Pinecrest Office Copier	205-315-727.00	725.00		
Dick Myers Custom Welding							\$150.00
32661	09/28/2013	076337	Remove Grill Guard & Install	205-315-934.02	150.00		



**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Dougovito, Greg								
	32583	10/03/2013	5279	Saturday Detention	101-132-801.01	107.25		\$285.76
	32584	10/03/2013	5280	Transport of Juvenile to Bay Pines	101-132-801.01	12.50		
	32584	10/03/2013	5280	Transport of Juvenile to Bay Pines	101-132-801.00	20.00		
	32604	10/08/2013	5302	Transport of Juvenile (T.S.)	101-132-801.01	52.50		
	32604	10/08/2013	5302	Transport of Juvenile (T.S.)	101-132-801.00	84.00		
	32605	10/08/2013	Reimbursement	Meal - Transport of Juvenile	101-132-801.00	9.51		
Durocher, Tony								
	32585	10/03/2013	5281	Transport of Juvenile to Bay Pines	101-132-801.01	12.50		\$103.13
	32585	10/03/2013	5281	Transport of Juvenile to Bay Pines	101-132-801.00	20.00		
	32586	10/03/2013	Reimbursement	Mileage - Transport to Bay Pines	101-132-801.00	70.63		
DWD								
	32663	09/30/2013	445AADS1400096	Agreement Development	101-141-803.00	30.98		\$30.98
EAGLEHERALD PUBLISHING, LLC								
	32613	09/30/2013	1445	Registration Notice & Affidavit	101-262-727.00	427.48		\$569.41
	32617	09/30/2013	1408	Audit & Pinecrest Board	101-101-901.00	40.08		
	32618	09/30/2013	1406	Proposed Budget	101-101-901.00	33.85		
	32625	09/30/2013	4114	Land Auction	517-252-860.00	66.00		
Econo Lodge On the Bay								
	32667	10/10/2013	PO# 02844	Hotel Stay - Jeffery Imhoff	294-683-835.00	651.92		\$651.92
Employee Benefits Agency, Inc.								
	32630	10/01/2013	3719	October 2013 - Admin Fee	101-103-712.02	96.00		\$96.00
Garcia Linda								
	32594	10/08/2013	5292	Transport of Juvenile (T.C.)	101-132-801.01	15.00		\$306.26
	32594	10/08/2013	5292	Transport of Juvenile (T.C.)	101-132-801.00	24.00		
	32595	10/08/2013	Reimbursement	Mileage & Meal - Transport of Juvenile	101-132-801.00	73.47		
	32596	10/08/2013	5294	Transport of Juvenile (T.S.)	101-132-801.01	30.00		
	32596	10/08/2013	5294	Transport of Juvenile (T.S.)	101-132-801.00	48.00		
	32597	10/08/2013	5295	Transport of Juvenile (J.S.)	101-132-801.01	17.50		
	32597	10/08/2013	5295	Transport of Juvenile (J.S.)	101-132-801.00	28.00		
	32598	10/08/2013	Reimbursement	Mileage - Transport of Juvenile (J.S.)	101-132-801.00	70.29		
Good Source								
	32657	09/24/2013	SO0366624	Inmate Groceries	101-301-770.00	794.71		\$794.71
GREAT AMERICAN DISPOSAL CO THE								
	32636	10/01/2013	3A101093	Shakey & Kleinke	208-751-942.00	821.07		\$874.43
	32675	10/01/2013	3A101095	Annex - Garbage Removal	101-261-930.04	53.36		
Gregory, Raymond G.								
	32628	10/09/2013	2013-138-MI	Court Appointed Legal - Duffrin	101-148-807.00	105.00		\$105.00
HELFERT BRIAN								
	32660	09/30/2013	Reimbursement	Conference Registration (UP EMS)	205-315-881.03	200.00		\$200.00
ID NETWORKS								
	32674	09/24/2013	287448	PO# 02845 - Annual Service Maintenan	101-301-934.00	4,495.00		\$4,495.00
J S ELECTRONICS, INC.								
	32632	10/01/2013	17931	Tower Lease - October 2013	286-326-942.00	425.00		\$425.00
Jean Stegeman								
	32666	10/10/2013	PO# 02843	Automobile for Jeffery Imhoff	294-683-835.00	1,000.00		\$1,000.00



**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Joel Hensley, RN 32873	09/30/2013		Nursing Services	101-301-770.01	1,365.00		\$1,365.00
Kakuk, Tammany 32589	10/08/2013	5287	Foster Care Cost (C.F.)	292-662-843.02	372.26		\$372.26
Kandace R. Curran 32621	10/07/2013		Reimbursement Certified Mailing & Postage Stamp	249-371-729.00	6.57		\$6.57
Kewley, Kim 32622	10/04/2013		Reimbursement Mileage - Escanaba to PRE Training	101-253-860.00	74.58		\$74.58
Linda A. Menacher 32882	09/30/2013		Reimbursement Cell Phone Bill (March - September 201	101-136-727.00	285.60		\$285.60
M & M Business Machines 32626	10/04/2013	890678	Maintenance - Data Max Label Printer	101-268-931.00	48.00		\$48.00
Manpower 32810	09/29/2013	26176764	Week Ending 9/29/13 (Regina Mistark)	215-141-705.00	315.00		\$315.00
Meade, Brenda 32602	10/08/2013	5300	Transport of Juvenile (T.S.)	101-132-801.01	52.50		\$351.37
32602	10/08/2013	5300	Transport of Juvenile (T.S.)	101-132-801.00	84.00		
32603	10/08/2013		Reimbursement Mileage - Transport of Juvenile (T.S.)	101-132-801.00	214.87		
Menards - Marinette 32668	10/03/2013	35095	Building Maintenance Supplies	101-265-930.01	168.06		\$168.06
MENOMINEE COUNTY JOURNAL 32814	10/01/2013	124	Voter Registration Notice	101-262-727.00	450.00		\$606.00
32815	09/05/2013	120	Public Hearing on 2013/2014 Budget	101-101-901.00	42.00		
32816	09/26/2013	119	Advertising - September 2013	101-101-901.00	84.00		
32623	09/12/2013	127	Public Land Auction Display Ad	517-252-860.00	30.00		
Michigan Municipal Risk 32635	10/01/2013	R0001135	Policy Period 10/1/13 - 10/1/14	101-103-831.00	10,500.00		\$10,500.00
Michigan Sheriffs' Association 32672	10/04/2013	20130894	Registration for Fall Conference 2013 (A	264-363-881.00	275.00		\$275.00
MILLERS ACTION OFFICE SUPPLY I 32582	09/27/2013	0098671-001	Expandable File for Accounts Payable	101-215-727.00	27.99		\$27.99
NATIONAL ASSOC OF COUNTIES 32680	10/01/2013	93695	Membership Dues (1/2/14 - 12/31/14)	101-103-802.00	481.00		\$481.00
Neopost USA, Inc. 32608	10/02/2013	50921404	Meter Rental	101-253-729.01	600.00		\$600.00
Pan-O-Gold Baking Co. 32656	09/24/2013	40683328714	Inmate Groceries	101-301-770.00	44.80		\$44.80
Payne, Cindy 32827	10/04/2013		Reimbursement Safety Deposit Boxes (ROD)	101-268-802.00	21.86		\$21.86
Phillipo Insurance Agency 32665	10/10/2013	21000	Jeffery Imhoff	284-683-835.00	91.66		\$91.66
Przewrocki, Joan 32591	10/08/2013	5289	Saturday Detention	101-132-801.01	26.00		\$26.00
Reinhart Foodservice 32655	09/26/2013	203677	Inmate Groceries	101-301-770.00	407.62		\$407.62

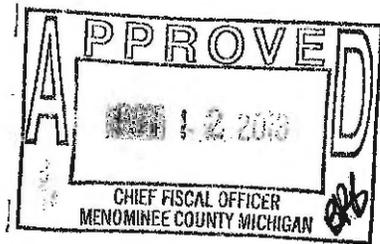


**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
RIVERSIDE AUTO SALES OF MARINE 32678	09/24/2013	6033168/1	2002 Jeep Liberty	101-265-981.00	212.35		\$212.35
Squires-Stepniak, Rebecca 32690	10/08/2013	Reimbursement	Mileage	296-665-880.00	173.46		\$173.46
Standard Insurance Company							
32664	10/01/2013	October 2013	Life Insurance Premium	101-101-713.00	20.70		\$211.80
32664	10/01/2013	October 2013	Life Insurance Premium	101-132-713.00	6.32		
32664	10/01/2013	October 2013	Life Insurance Premium	101-136-713.00	11.50		
32664	10/01/2013	October 2013	Life Insurance Premium	101-141-713.00	9.20		
32664	10/01/2013	October 2013	Life Insurance Premium	101-148-713.00	0.58		
32664	10/01/2013	October 2013	Life Insurance Premium	101-215-713.00	11.50		
32664	10/01/2013	October 2013	Life Insurance Premium	101-172-713.00	4.60		
32664	10/01/2013	October 2013	Life Insurance Premium	101-261-713.00	2.30		
32664	10/01/2013	October 2013	Life Insurance Premium	101-267-713.00	9.20		
32664	10/01/2013	October 2013	Life Insurance Premium	101-268-713.00	2.30		
32664	10/01/2013	October 2013	Life Insurance Premium	101-253-713.00	6.90		
32664	10/01/2013	October 2013	Life Insurance Premium	101-257-713.00	4.60		
32664	10/01/2013	October 2013	Life Insurance Premium	101-265-713.00	2.30		
32664	10/01/2013	October 2013	Life Insurance Premium	101-301-713.00	48.30		
32664	10/01/2013	October 2013	Life Insurance Premium	101-682-713.00	2.30		
32664	10/01/2013	October 2013	Life Insurance Premium	101-103-713.00	2.30		
32664	10/01/2013	October 2013	Life Insurance Premium	101-426-713.00	2.30		
32664	10/01/2013	October 2013	Life Insurance Premium	271-790-713.00	9.20		
32664	10/01/2013	October 2013	Life Insurance Premium	296-663-713.00	2.30		
32664	10/01/2013	October 2013	Life Insurance Premium	296-664-713.00	2.30		
32664	10/01/2013	October 2013	Life Insurance Premium	296-665-713.00	2.30		
32664	10/01/2013	October 2013	Life Insurance Premium	208-751-713.00	4.60		
32664	10/01/2013	October 2013	Life Insurance Premium	205-316-713.00	2.30		
32664	10/01/2013	October 2013	Life Insurance Premium	205-315-713.00	23.00		
32664	10/01/2013	October 2013	Life Insurance Premium	266-325-713.00	16.10		
32664	10/01/2013	October 2013	Life Insurance Premium	266-326-713.00	2.30		
STATE BAR OF MICHIGAN 32606	10/08/2013	Dues	William G. Merkel	101-267-802.00	305.00		\$305.00
Stephen Van Eyck 32599	10/08/2013	5297	Transport of Juvenile (J.S.)	101-132-801.01	17.50		\$88.72
32599	10/08/2013	5297	Transport of Juvenile (J.S.)	101-132-801.00	28.00		
32600	10/08/2013	5298	Transport of Juvenile (T.C.)	101-132-801.01	15.00		
32600	10/08/2013	5298	Transport of Juvenile (T.C.)	101-132-801.00	24.00		
32601	10/08/2013	Reimbursement	Meal (T.C.)	101-132-801.00	4.22		
TC Cleaning 32633	10/01/2013	2007	Health Dept - Strip & Wax Floor	101-265-755.02	457.56		\$457.56
U.P. ASSN. OF COUNTY COMMISSIO 32634	10/01/2013	Registration	Fall 2013 Conference (Lang & Hafeman	101-101-859.00	100.00		\$100.00
U.S. Postmaster - Stephenson 32671	10/09/2013	Postagee	Building Code - Postage	249-371-729.00	138.00		\$138.00
UP 9-1-1 Authority 32629	10/01/2013	79	PO# 02840 (1 year Maintenance)	266-326-728.01	24,155.00		\$26,570.67
32629	10/01/2013	79	PO# 02840 (1 year Maintenance)	266-325-934.00	2,415.67		
UPCAP SERVICES INC 32624	09/30/2013	2022	Work Crew Services - September 2013	517-252-931.00	55.00		\$55.00

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Vigilant Canine Services Inter								
	32676	09/30/2013	Proposal	K9 Services	101-301-881.01	400.00		\$400.00
Warner, Fredrick								
	32587	10/03/2013	5283	Can Zone	296-668-801.00	105.75		\$380.65
	32588	10/03/2013	Reimbursement	Mileage - Can Zone	296-668-801.00	82.49		
	32592	10/08/2013	5290	Transport of a Juvenile	101-132-801.01	27.50		
	32592	10/08/2013	5290	Transport of a Juvenile	101-132-801.00	44.00		
	32593	10/08/2013	Reimbursement	Mileage - Transport of Juvenile	101-132-801.00	120.91		
WEST GROUP PAYMENT CENTER								
	32681	09/04/2013	828018488	August 5 - September 4, 2013	101-136-802.00	41.50		\$41.50
WII-KII Pest Control								
	32611	09/27/2013	2327481	Courthouse	101-285-801.00	62.25		\$62.25
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								
	32609	10/04/2013	0402055840-00001	Jail	101-265-820.03	4,372.61		\$4,372.61
Xerox Corporation - 26152 Network Place								
	32607	10/01/2013	070294713	Probation/Parole Office	101-131-942.00	99.23		\$99.23
Total Amount for Bank Account: General								\$67,135.36

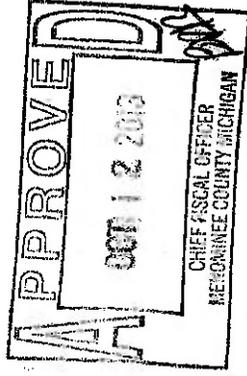


MENOMINEE COUNTY
Check Register Report

Check	Vendor Name	Vendor's Ref#	Description	Status	Check Date	Check Amount	Check Amount
General	Vchr#			Debit Account	\$Amount		\$
96805	State of Michigan - Department of Motor Vehicle			Open	10/11/2013		\$166.00
	32883	21003	License & Plates - Jeffery Imthoff	294-883-835.00		\$166.00	
Total General							<u>\$166.00</u>
Grand Total:							<u>\$166.00</u>

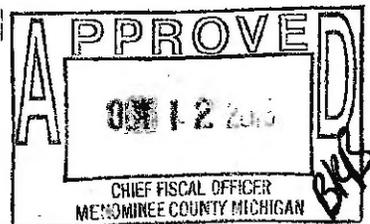
Bank Account Totals:

Bank Account Code	Check Amount	E-Check Amount
General	\$166.00	\$0.00



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Michigan Municipal Risk	32684	10/03/2013	M0001135	1st Installment Policy Period 10/1/13 - 1	101-103-831.00	48,082.50		\$46,082.50
Total Amount for Bank Account: General								\$46,082.50



MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/Committees/Commission Reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous reports discussed at the 10/22/13 County Board meeting	
RECOMMENDED MOTION	
To approve the miscellaneous reports discussed at the 10/22/2013 County Board meeting	

Submitted by: **Brian Bousley**

 11/06/2013
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE BUSINESS DEVELOPMENT CORPORATION
2511 10TH STREET, MENOMINEE, MI 49858**

Memo: October 15, 2013

**To: Menominee City Council
Menominee County Board of Commissioners**

**From: Menominee Business Development Corporation (MBDC)
Charile Cappaert, Board President**

Re: Report of Activities

Attached you will find an edited copy of the report given to the MBDC Board of Directors by our Economic Development Director Nancy Douglas. This report has been edited for information that has been requested to be kept confidential. Additional detailed discussions take place at the MBCD Board meetings on which you have representation.

We are sending this as a way of providing more information about our services and activities and will be providing it to you on a monthly basis. Please feel free to contact either Nancy (863-1754) or myself (715) 732-1732 if you have any questions.

We appreciate your continued support of the MBDC.

**Menominee Business Development Corporation
Board Report – September Activities**

Highlights of Sept. work activities

Continuing work with WODA on FNT/Lloyd House I and II projects. Additional information provided for MSHDA application for Senior Housing in Oddfellows. Conference with the state regarding CRP vs. Façade Grant possibilities.

Complete Regionalization process for Revolving Loan Fund with City of Menominee and Submit documentation to the State and Northern Initiatives.

Attend Escanaba workshops with MEDC on Downtown Infrastructure Grant (DIG) process and with updates to the Community Development Block Grant (CDBG) program.

Conference call follow up with Explorer Solutions, Airport Commission and others following August visits. Provide additional information to potential Charter Service and schedule meeting with Manufacturers Assoc.

Work with Downtown Development Authority and City of Menominee to develop grant application for DIG for Wayfinding Sign System for Menominee's Historic Downtown District. Meet with UP Engineers and Architects to discuss plan they developed and refine costs, etc. Get approvals from city and DDA for \$35,000 match from the TIF Fund and complete and submit Grant application.

Draft resolution of intent to apply for a Lighthouse Grant from the State to begin the process of rehabilitating the Menominee North Pier Light. Resolution approved by council and grant application will be submitted by Nov. 30.

Arrange several meetings for new owners of Wells Fargo Building with city officials and State CaTeam representative Jen Tucker to explore building possibilities. Also have Jen Tucker meet with four possible façade grant prospects. Refine projects and scope of work with owners and provide follow up information on how program works. Brief city council on potential to apply for grant and city responsibilities in the process.

Continue meeting with Cedarville Township on a number of issues, including land sales and trail improvements.

Meet with Rob Arndt MiWorks to explore workforce development issues and possible training funds for local businesses.

Host Lois Ellis (MEDC) in Menominee to meet with Aquilla Resources and potential investors on Menominee County Back Forty project.

Regular communication, etc. with MBDC Board members, city manager and county administrator, Chamber of Commerce and Marinette Econ. Development and Tourism Committee.

J. Bejgrowicz called the regular meeting of the Menominee County Library Board to order at 11:03 AM on Tuesday, September 17, 2013.

Roll call was taken and present were J. Bejgrowicz, M. Fagan, J. Freis, and C. Peterson. K. McNeely was excused.

C. Peterson moved to approve the agenda. Seconded by J. Freis, motion carried.

Public Participation: No public present.

C. Peterson moved to approve the minutes from the August 19, 2013 meeting. Seconded by J. Freis, motion carried.

J. Freis moved to approve the August financial reports. Seconded by M. Fagan, motion carried.

C. Peterson moved to pay the September bills and authorize P. Cheski to pay any remaining bills for the fiscal year ending on September 30, 2013. Seconded by J. Freis, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons for August were in the board packets.
- B. The Friends of the Library will be holding an Open House on Saturday, September 21 from 9 AM to 1 PM. They will be showcasing their new gardens, displaying photo contest entries, staff appreciation day, and providing apple cider and donuts.

Their annual Fall Gathering and dinner will be at the Belgiumtown Restaurant on Sunday, October 13 at 1:00 PM. The Friends next regular meeting will be on Thursday, October 24 at 3:00 PM.
- C. C. Laurin and P. Cheski participated in MelCat training on Thursday, September 5. Shawn Andary from Superiorland Library Cooperative conducted the hands-on training here in Stephenson.
- D. On August 20 at 4:40 AM, Deputy A. Ihander did another courtesy property check on the building and found everything secure.

Old Business:

- A. Merit Fiber Installation – Update – Merit is still working on getting power at the hut in Powers, Michigan. We have been experiencing some computer problems that may be related to the fiber service.

New Business:

- A. FY 2013-2014 Preliminary Budget – The Menominee County Board will be voting on the final budget at their regular meeting on Tuesday, September 24.

- B. Library Staff Salary Increases – Effective October 1, 2013 – After discussion, M. Fagan moved to approve the 2% salary increases for library staff effective October 1, 2013. Seconded by J. Freis, motion carried.
- C. Superiorland Library Cooperative Board Appointment – After discussion, C. Peterson moved to appoint Joan Brown as our representative on the Superiorland Library Cooperative Board. Seconded by J. Freis, motion carried.
- D. County Bylaw Change on Committee Meeting Fees – J. Bejgrowicz moved to table this item until the February 2014 reorganizational meeting. Seconded by C. Peterson, motion carried.
- E. MelCat Implementation – Update – As of September 5, we are participating in MelCat. Patrons can place their own holds on resources from all participating libraries in Michigan, by using their same barcode and pin as on our online catalog.

Other Board Concerns: There were no library board concerns at this time.

Public Participation: No public present.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by M. Fagan, motion carried. The meeting adjourned at 11:24 AM.

**Menominee-Delta-Schoolcraft
Community Action Agency**

**GOVERNING BOARD MEETING
Thursday, September 5, 2013
1:30 p.m.**

MINUTES

The meeting was called to order at 1:30 p.m. by Chair Karen Wigand. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Omer Doran, Schoolcraft
Dan LaFoille, Schoolcraft
Pastor Ingmar Levin, Schoolcraft
Walter Multerer, Menominee
Doug Krienke, Menominee
Myra Croasdell, Delta
Julie Moberg, Delta
John Stapleton, Schoolcraft
Geri Nelson, Delta
Gil Vandenhouten, Menominee
Karen Wigand, Delta
Dave Anthony, Menominee
Ken Penokie, Delta
Ken Bryant, Schoolcraft

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant
Mary Bunnin, FGP Director
Connie Maule, SCP Director
Kris Thibeault, Finance Director
Sally Kidd, Senior Services Director
Joe Dehlin, Weatherization Director
Kim Johnson, ECP Director

MEMBERS ABSENT

Tom Lippens, excused
Mari Negro, excused
Beth Pletcher
Dave Moyle
Cathy Mercier
Susan Phillips

APPROVAL OF JULY 25, 2013 GOVERNING BOARD MINUTES

Members were mailed a draft of the 7/25/13 Governing board minutes for their review. There were no questions or comments **AND THEY WERE APPROVED WITH A MOTION FROM KEN BRYANT, SECONDED BY GIL VANDENHOUTEN; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

The Chair called on Dan LaFoille who reported that the committee met on August 28, 2013 and they reviewed the CAA July Accounts Payable Schedule and recommends their approval. **MR. DORAN MOVED TO APPROVE THE CAA JULY ACCOUNTS PAYABLE SCHEDULE, SECONDED BY MR. BRYANT; MOTION CARRIED.** Mr. LaFoille turned the report over to the Executive Director who informed the members that we received a sole source purchase for 350 web-based children's portfolios that cost \$16 each. It was noted that the program is the only one that compliments the curriculum data base that the Early Childhood Program uses. **MR. LAFOILLE MOVED TO APPROVE THE SOLE SOURCE PURCHASE OF CHILDREN'S PORTFOLIOS FROM TEACHING**

STRATEGIES FOR \$5,582.50; KEN BRYANT SECONDED THE MOTION; MOTION CARRIED – 1 abstention. Mr. Dubord recommended that the insurance co-payment of 80% agency/20% employee remain in effect. **THIS WAS APPROVED WITH A MOTION FROM JOHN STAPLETON, SECONDED BY MS. CROASDELL; MOTION CARRIED.** The committee also recommends entering into another three year contract with Anderson, Tackman Co. for our auditing services. This recommendation was **APPROVED WITH A MOTION FROM KEN PENOKIE, SECONDED BY JOHN STAPLETON; MOTION CARRIED.** The Finance Committee report was accepted with a **MOTION FROM MR. BRYANT, SUPPORTED BY MR. VANDENHOUTEN; MOTION CARRIED.** (see attachment "A")

ACCEPTANCE OF STAFF MONTHLY REPORTS

Members received a copy of the July Early Childhood monthly report for their review and **IT WAS ACCEPTED WITH A MOTION FROM JULIE MOBERG, SECONDED BY MYRA CROASDELL; MOTION CARRIED.**

APPROVAL OF WAIVER FOR NON-FEDERAL SHARE

The Chair called on Kim Johnson, ECP Director, who indicated the need to ask for a waiver for approximately \$320,000 of the required \$750,000. She noted that the need for waivers is becoming more prevalent nationally as the interpretation of what is allowed as non-federal share has narrowed over the years. Mr. Penokie asked if this issue with the interpretation of non-federal share is being raised by anyone on behalf of Head Start Programs. Kim noted that the National Head Start Association has raised this issue in the past but recently the focus of their efforts has been on recompetition. Kim indicated she will have a chance to talk to the National Head Start Director in September and will raise this issue at that time. She will report back to the board at the October meeting.

EXECUTIVE DIRECTOR'S REPORT

Karen Wigand called on Bill Dubord who reported that classes for Head Start and Early Head Start begin September 16th and currently we are fully enrolled. He noted that the UAW contract is up October 12, 2013 and he and Kim will be meeting with the Union Representatives very soon to renegotiate the contract terms. He noted that things seem to be running very smoothly.

The Executive Director told the members that the response to the Triennial review is due the end of September. The three findings were: 1) need written procedures regarding board involvement (even though the process was in place) 2) the annual report must include a projected budget for the current year 3) criminal history checks must be done before employees are hired. Kim noted that no employees have ever been around children prior to the criminal background check but sometimes they have done some orientation/training prior to the background check having been completed. **JOHN STAPLETON MOVED TO AUTHORIZE THE ECP DIRECTOR TO WRITE THE RESPONSE AS OUTLINED, SECONDED BY MRYA CROASDELL; MOTION CARRIED.**

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business to come before the board.

ADJOURNMENT

There being no further business **MR. BRYANT MOVED TO ADJOURN THE MEETING AT 2:05 P.M., SUPPORTED BY MR. VANDENHOUTEN; MOTION CARRIED.**

THE NEXT MEETING IS THURSDAY, OCTOBER 10, 2013

Finance Committee Meeting
Wednesday, August 28, 2013
11:30 a.m.

MINUTES

The following were present: Omer Doran, Rev. Ingmar Levin, Julie Moberg, Walter Multerer, Karen Wigand, Bill Dubord, Kris Thibeault, Cathy Pearson, Sally Kidd, Rick Rudden, Joe Dehlin. Mr. LaFoilie asked to be excused.

Members reviewed the CAA July Accounts Payable Schedule and **IT WAS APPROVED WITH A MOTION FROM PASTOR LEVIN, SECONDED BY WALTER MULTERER; MOTION CARRIED.**

Members reviewed the HRA July Accounts Payable Schedules and **THEY WERE APPROVED WITH A MOTION FROM OMER DORAN, SUPPORTED BY JULIE MOBERG; MOTION CARRIED.**

The committee reviewed the CAA credit card charges for June.

The committee reviewed the HRA credit card charges for June.

The Executive Director explained that he would like to extend our audit engagement with Anderson, Tackman, & Co. They are doing a credible job, are local and reasonable and, in addition, we have a brand new Finance Director and it would be difficult going to a new auditor at this time. **MR. DORAN MOVED TO AUTHORIZE STAFF TO ENTER INTO ANOTHER THREE YEAR CONTRACT WITH ANDERSON, TACKMAN & CO. FOR AUDIT SERVICES, SECONDED BY PASTOR LEVIN; MR. MULTERER ABSTAINED (potential conflict of interest); MOTION CARRIED.** The committee asked that staff go out for bids for audit services after this three contract is up.

The Executive Director indicated as part of a cost saving measure we are looking at the feasibility of having an outside source handle production of all of our senior center newsletters. The company we are considering is LPI out of Milwaukee and they do many church bulletins. The only cost we would have is the cost of the bulk mailing. Volunteers will put mailing labels on the newsletters. This would be a large cost savings as well as a time saver as each center would only be responsible for a couple of pages that would all come through the administrative office & then be "cleared" for production to this company. They make their money off of getting advertisers to support the newsletter. The committee cautioned that the contract read that after one year we will evaluate how things are working, that we have input into who can advertise and that they refrain from saying "Please support these advertisers". The committee also wants this discussed by the full board.

Bill recommended to the Finance Committee that we not offer pay increases to staff effective 10/1/13 because of uncertain funding levels, increased costs and a potential significant reduction in millage funds. Senior Services "chart people" and Head Start employees due for

Finance Committee Minutes
August 28, 2013
Page 2

their scheduled raises based on longevity, would still receive their scheduled incremental raise. **MR. MULTERER MOVED TO APPROVE THE EXECUTIVE DIRECTOR'S RECOMMENDATION OF NO WAGE INCREASE 10/1/13 WITH A REVIEW OF FUNDING FEASIBILITY AFTER THE FIRST QUARTER; PASTOR LEVIN SECONDED THE MOTION; MOTION CARRIED.**

On October 1, 2013 (our health insurance renewal date) our health insurance premiums will go up 11.2% in HRA and 8% in CAA. Mr. Dubord recommends we keep the current breakdown of 80% premium is the agency's responsibility and 20% is the employee's. **MR. MULTERER MOVED TO ACCEPT THE CURRENT INSURANCE PLANS AND PREMIUM BREAKDOWN, SECONDED BY JULIE MOBERG; MOTION CARRIED.**

Mr. Dubord explained that we have been approached by the Michigan Community Action Agency Association (MCAAA) and Clear Results to assist with spending Energy Optimization funds for refrigerators. Joe Dehlin indicated he believes we can accomplish this by putting refrigerators in multi-unit housing (the target area is Menominee) and that we use a sole source bid as the funds have to be spent and the refrigerators installed (and old ones removed) by mid October. Joe recommended using Sears as they do this across the state. The committee directed him to check with Pioneer Appliances as well and then present the information/recommendation to the full board next week.

The Executive Director indicated that it's nearly time to review the Financial Procedures Manual as it needs to be done annually.

He reported that we received a check for \$43,000 completely out of the blue that is a rebate for worker's comp. premiums overpaid from 2001-2003. We will put this money in unrestricted funds.

The meeting adjourned at 1:20 p.m. **WITH A MOTION FROM PASTOR LEVIN, SECONDED BY OMER DORAN; MOTION CARRIED.**

THE FINANCE COMMITTEE HAS REVIEWED THE JULY 2013 ACCOUNTS PAYABLE SCHEDULES FOR **MDS COMMUNITY ACTION AGENCY**. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

HEAD START	\$	61,326
EARLY HEAD START		42,456
EARLY-ON CHILDHOOD		725
GSRP		6,194
ASSET & LIABILITY ACCOUNTS		36,882
TOTAL	\$	147,583

SIGNED Karen Wigand Chair
(TREASURER)

DATE 8/28/13

**SAFETY COMMITTEE MEETING
ADMINISTRATIVE OFFICE, ESCANABA
September 5, 2013
12:45 p.m. (EDT)**

MINUTES

The meeting was called to order with the following in attendance: Omer Doran, Walter Multerer, Cathy Mercier, Debby Wiltzius and Pat Johnson. Tom Lippens and Mari Negro, were excused. Absent: Cathy Mercier

The Committee reviewed the following three accidents:

- 1) **(Nutrition Program):** Two employees were walking through the dining area at the Menominee Senior Center and collided. One employee received a gash over her eye due to the fact she was wearing glasses. She went to the Emergency Room where she received minor medical treatment. There was no lost work time. There was actually no recommendation. The committee couldn't understand how at least one of them didn't see the other person approaching. It was just an unfortunate accident.
- 2) **(Personal Care Program):** When an aide was at a client's home, she opened a drawer which had a glass handle. While opening the drawer, she didn't see the crack in the glass handle and cut her finger. She did seek medical treatment and lost time from work. Recommendation: When things get cracked or broken, have it fixed right away.
- 3) **(Personal Care Program):** A client gave the aide some trash to dispose of. The aide wasn't aware there was a needle in the garbage and in the process of receiving the trash she scraped her finger on the needle. (the finger was not punctured). She did see a physician (which is a mandatory procedure because of so many diseases that could be transmitted). She did get medical attention with no lost work time. Recommendation: Aids should be wearing gloves at all times for the safety of both the client and themselves.

Debbie noted she holds safety trainings approximately 8 different times throughout the year and always touches on issues relating to the time of year.

Omer Doran found a safety article he found very interesting and discussed it with the committee.

Attachment

You Can't Be Too Safe

The story in my local newspaper recently could only be labeled as tragic.

A fatality at a work site occurred near my home. A backhoe operator off to the side of a busy road was clearing trash when he was hit by a truck. The truck flipped on its side, bursting into flames and causing a scene better suited for an action movie instead of a daily commute.

The backhoe operator died, while the truck driver was taken to the hospital in critical condition. Such a tragedy.

Reports show the driver of the truck most likely never used his brakes. There were no skid marks on the road to indicate the truck was slowing when it collided right into the backhoe.

Perhaps you think this is the part where I begin listing all of the errors made by the backhoe operator and his crew.

Maybe you think I'm going to say there were no warnings of "workers up ahead" or they didn't mark off their job site area. Perhaps you're thinking they were working in weather or a time of day when the visibility of drivers on the road was impacted.

Sadly, you'd be wrong.

The crew appeared to have done its job. Their site area was marked off. There was a sign indicating it was working beside the road. The accident happened during a clear, sunny day.

Like I said, you struggle to come up with anything other than "tragic."

So instead of trying to make sense of it, I think we should try to take something from it. The accident clearly shows me one thing: You can't be too careful.



Obviously, you can't control others, but you can control what you and your colleagues do every time you arrive at the office and start a workday.

So regardless of how long you've been in the industry, don't coast through your company's safety meetings. And don't let your crew drift off during daily tailgate talks if you're part of a team that has them.

Discuss. Learn from each other. Make adjustments. You can always get better and you can always get safer.

Never take shortcuts. If a piece of equipment can be moved or a setting adjusted to enhance the safety of you and your team, do it. It's not an argument that doing so will take time or is probably unnecessary.

Always mark an outdoor job site properly. If you're in an area rarely frequented, so what? Still mark it. It only takes one person not paying attention to cause a tragedy.

One final example from the accident near my house: Along with warning signs indicating his presence, a properly marked job site, and a beautifully clear day, the backhoe operator was working behind a guardrail. Can there be any question he thought he was heading home that night?

Make sure the story about you and your crew features the word "safe" and not "tragedy."

Thad Plumley is the editor of *Public Groundwater Systems Journal* and director of information products at the National Ground Water Association. He can be reached at tplumley@ngwa.org.

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**Menominee-Delta-Schoolcraft
Human Resources Authority**

**GOVERNING BOARD MEETING
Thursday, September 5, 2013
1:45 p.m.**

MINUTES

The meeting was called to order at 2:06 p.m. by Chair Karen Wigand. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Omer Doran, Schoolcraft
Dan LaFoille, Schoolcraft
Pastor Ingmar Levin, Schoolcraft
Walter Multerer, Menominee
Doug Krienke, Menominee
Myra Croasdell, Delta
Julie Moberg, Delta
John Stapleton, Schoolcraft
Geri Nelson, Delta
Gil Vandenhouten, Menominee
Karen Wigand, Delta
Dave Anthony, Menominee
Ken Penokie, Delta
Ken Bryant, Schoolcraft

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant
Mary Bunnin, FGP Director
Connie Maule, SCP Director
Kris Thibeault, Finance Director
Sally Kidd, Senior Services Director
Joe Dehlin, Weatherization Director
Kim Johnson, ECP Director

MEMBERS ABSENT

Tom Lippens, excused
Mari Negro, excused
Beth Pletcher
Dave Moyle
Cathy Mercier
Susan Phillips

APPROVAL OF JULY 25, 2013 GOVERNING BOARD MINUTES

Members were mailed a draft of the 7/25/13 Governing board minutes for their review. There were no questions or comments **AND THEY WERE APPROVED WITH A MOTION FROM OMER DORAN, SECONDED BY JOHN STAPLETON; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

The Chair called on Dan LaFoille who reported that the committee met on August 28, 2013 and they reviewed the HRA July Accounts Payable Schedules and recommends their approval. **KEN PENOKIE MOVED TO APPROVE THE HRA JULY ACCOUNTS PAYABLE SCHEDULES, SECONDED BY JULIE MOBERG; MOTION CARRIED.** Mr. LaFoille turned the report over to the Executive Director who indicated that due to the uncertainty of funding for the upcoming year he recommended there be no wage increase for staff other than the Senior Citizen chartered positions that may be due for one. The committee agreed with this recommendation but would like a raise increase

revisited later in the quarter once we know more about funding. The Executive Director reported that health insurance premiums increased 8% in CAA and 11.2% in HRA. He recommended that we continue to have the agency pay 80% of premium and the employee 20%. **JOHN STAPLETON MOVED TO ACCEPT THE RECOMMENDATION FOR NO WAGE INCREASE AT THIS TIME AND THAT THE HEALTH INSURANCE CO-PAY FOR EMPLOYEES REMAIN AT 20%. THIS WAS SECONDED BY MYRA CROASDELL; MOTION CARRIED.** The committee also recommends entering into another three year contract with Anderson, Tackman Co. for our auditing services. This recommendation was **APPROVED WITH A MOTION FROM KEN PENOKIE, SECONDED BY JOHN STAPLETON; MOTION CARRIED.** Mr. Dubord reported that we have been contacted by Clear Results to assist them in getting energy efficient refrigerators to some housing units in Menominee as part of the Energy Optimization Program and what Wisconsin Public Service is required to do. The old refrigerators have to be removed and made in operable and the new refrigerators delivered by mid October. We would make approximately \$7,000 by assisting in this venture. We have a bid from Sears and are getting another from another local vendor. The Finance Committee report was accepted with a **MOTION FROM MR. BRYANT, SUPPORTED BY MR. VANDENHOUTEN; MOTION CARRIED. (see attachment "A")**

SAFETY COMMITTEE REPORT

Ms. Wigand called on Omer Doran who reported that the Safety Committee met today and reviewed three accidents in the Senior Services Program. One involved two people walking into each other and the employee incurred a gash from her eye glasses. There was no lost work time. The second involved an aide in a client's home that cut her finger on a crack in the glass handle of a drawer. The third involved an employee disposing of a client's trash who scrapped her finger on a needle. She sought medical attention which is required when there is the possibility of contact with hazardous waste. The committee said staff needs to require aides to wear the gloves that we provide them with. Debby Wiltzius indicated that she does provide training in this area on a regular basis. **THE SAFETY COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM KEN BRYANT, SECONDED BY MR. MULTERER; MOTION CARRIED. (see attachment "B")**

ACCEPTANCE OF STAFF MONTHLY REPORTS

Members received copies of the May/June RSVP, Aug. Weatherization, Jul./Aug. SCP and third quarter Senior Services staff monthly reports for their review **AND THEY WERE ACCEPTED WITH A MOTION FROM MR. LAFOILLE, SECONDED BY OMER DORAN; MOTION CARRIED.**

ACCEPTANCE OF POLICY ADVISORY COMMITTEE MINUTES

Members received copies of the following Policy Advisory Committee minutes for their review:

7/22/13 (Schoolcraft) Foster Grandparent Program PAC minutes

8/16 (Menominee) & 8/20/13 (Schoolcraft) Senior Companion Program PAC minutes

4/9 & 8/20/13 (Rock) & 6/26/13 (Hermansville) Senior Center PAC minutes

There were no questions or comments and **THEY WERE ACCEPTED WITH A MOTION FROM MR. BRYANT, SUPPORTED BY JULIE MOBERG; MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

Ms. Wigand called on Bill Dubord who reported that our Community Services Block Grant (CSBG) funds have been reduced \$10,000. In addition they have "bundled" some other discretionary funds that is actually a reduction of nearly \$20,000. It is highly likely that there will be a Continuing Resolution at the start of the fiscal year.

The Executive Director noted that the board was given a copy of the DHS fiscal monitoring report from the monitoring done last August. He noted the finding has been corrected and the \$82 returned.

Mr. Dubord announced that we received a \$1,000 donation from the DTE Foundation to support our client services and thanked Geri Nelson in her efforts to obtain this for us.

Mr. Dubord indicated that we will start the review of the Personnel Policies in the next few months. In addition, members are being given a performance evaluation form to complete on the Executive Director's performance for the past year.

The Executive Director announced that we will be having our all staff training on Friday, December 6th. We are hiring a Phillip Hedgepeth from Battle Creek who will do a keynote address on Engaging Change. Board members are welcome to attend as well. Mr. Dubord indicated that since we have this presenter coming from Battle Creek we could contract with him for some training the day before if the board so wishes. After some discussion the board indicated they would like training on the Open Meetings Act and board responsibilities. Mr. Dubord will talk with Julie Moberg since she indicated MSU has some training available in this regard. **PASTOR LEVIN MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, MR. STAPLETON SECONDED THE MOTION; MOTION CARRIED.**

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business.

ADJOURNMENT

There being no public comments or other business **THE MEETING ADJOURNED AT 2:46 P.M. WITH A MOTION FROM JOHN STAPLETON, SECONDED BY OMER DORAN; MOTION CARRIED.**

NEXT MEETING THURSDAY, OCTOBER 10, 2013

THE FINANCE COMMITTEE HAS REVIEWED THE JULY 2013 ACCOUNTS PAYABLE SCHEDULES FOR **HUMAN RESOURCES AUTHORITY**. WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

SENIOR CITIZENS	\$	126,366
VOLUNTEER PROGRAMS		30,934
NUTRITION		95,388
STATE & LOCAL PROGRAMS		44,879
ENERGY AND HOUSING		28,508
ASSET & LIABILITY ACCOUNTS		14,219
TOTAL	\$	340,294

SIGNED Karen Wiegand Chair
(TREASURER)

DATE 8/28/13

**TWIN COUNTY AIRPORT COMMISSION
2801 22ND STREET
MENOMINEE, MI 49858
906-863-8408**

**BUILDING AND GROUNDS COMMITTEE MEETING
SEPTEMBER 13TH, 2013
3:30, AIRPORT CONFERENCE ROOM**

MINUTES

Present: Ted Sauve, chair; Mary Johns, commissioner.

Excused: Commissioner Jason Lauzer.

Others Present: Tony Krysiak and Jeff Lafleur, airport staff; North Shetter, George Sporie, and Wayne Beyer, pilots.

1. Call to Order – Ted Sauve called the meeting to order at 4:46 p.m.

2. Approve/Amend Agenda – Approved on a motion from Johns, seconded by Sauve.

3. Minutes of August 9th, 2013 meeting – Approved on a motion from Johns, seconded by Sauve.

4. Public Comment – Ted Sauve noted that Enstrom Helicopter would coordinate and donate the refurbishing of the helicopter to be donated to the airport by Bayard DuPont. In addition, John Seaborg has donated his services to design a mount for the aircraft, which will be displayed in front of the terminal. There is no official timeline for the project, but Sauve anticipates completion by 2013.

5. Bid for Washout Repair along 22nd Street – Tony has selected one of three bids from Frank's Logging & Excavating, a local firm. He expects the project to be completed within a few days of its start date. A fourth bid, which was too high, was not considered.

6. Discuss Private Tenant Leases with Twin County Airport Pilots – North Shetter, representing the pilots, offered some language revisions to

the current private pilot lease which the pilots felt needed clarity. Overall, the pilots like the lease for its brevity and user friendliness. Among the issues the pilots highlighted were potential rent increases, a clause permitting maintaining and building aircraft, and a sentence providing for ease of lease transfer. The suggestions will be taken to the full commission for further study and discussion.

7. Public Comment – Tony Krysiak noted that efforts are being made to keep unauthorized vehicles from entering the taxiway.

8. Future Agenda Items – Taxiway paving and fence phasing.

9. Schedule Next Meeting – To be determined at a later date.

10. Adjourn – On a motion from Johns, seconded by Sauve, the meeting adjourned at 4:31 p.m.

Respectfully submitted,

Mary Johns, Commissioner

Cedarville Township Board Meeting
March 20, 2013

Call to Order: Supervisor Peterson Called the meeting to order at 7:05 pm

Roll Call: Supervisor-Lin Peterson, Clerk-Donna Buechler, Treasurer-Kathie Prestin, Trustees-Tony Williams & Jim Prestin, and 3 guests present.

Recess for Public Budget Hearing-7:07 pm

Proposed 2013-2014 budget income \$112,500, expenses \$120.665 (20,000 from carryover)

Close Public Budget Hearing-7:20 pm

Moved by Tony, second by Jim to approve minutes as read. Motion carried.

Treasurer's Report- Bank accounts and fund balances reconcile at \$158,767.39

Moved by Tony, second by Jim to pay \$9000 on fire truck loan as collected in the Voted Fire Fund. Motion carried.

Moved by Jim, second by Tony to give accountant Marion Enstrom permission to help clerk and treasurer as needed. Motion carried.

Fire Chief's Report- Looking into replacing antennas & cables. Pomasl demonstrated an Eagle Imager 320 camera at the March meeting and it was the consensus of the department to purchase. There will be a balance of \$3900 after the \$5000 donated in honor of Bev Fountain. Kenny Marks will pick up pager from JS Electronics to replace lost one. Another pager is to be dropped off to be looked at. Leah Leaveck was found on Facebook, living in Kentucky with an employer listed. Once address can be verified papers can be served. There is currently an AED at the Plaza and one on the pumper truck. Kenny is getting a price on an oxygen kit to be at the Plaza also. This will be purchased out of Fire Dept. funds. During their discussion on Bridge Walk it was thought by-laws were changed to ban alcohol on town hall property. Donna will look. There were 2 runs this past month. One insurance to be billed, as the other was a county resident. Gary will find another townships form to use as a template.

Assessor's Report-BOR met three times and received 7 appeals. Final totals certified for 2013 33,401,350 in assessed value and 20,981,537 in taxable value. Jill will be meeting next week with equalization to submit Cedarville Township's certified data base. Jill also wished to thank Cedarville BOR members for their service.

Supervisor/Building Authority Report-Road Commission report-\$205,658.13 spent in our township this past year. They will update with what they are planning in April.

FEMA-paperwork is signed correctly and complete. We should be aware that they have raised flood zone one foot which affects more people. A LOMA can be issued after a survey of property is complete.

Phragmites-A grant has been awarded to treat 400 acres in our area. Menominee County Conservation District will get a permit that covers the whole county. Treatment through the grant starts this fall and is good for 2 years.

Lin has a meeting with Brian Bousley and county attorney on March 27th to talk about selling lots off of Fox Park. There will be a meeting in April with Brian and Nancy Douglas to discuss economic development and grant writing.

Lin emailed for an update on the waste water project.

Our township has 3 people willing to attend first responder training.

Clerk Report-Lighthouse report was good for past 2 months. Received a courtesy letter from MI LARA regarding their fee increases. A DEQ permit for County Road Commission came through. There will be a school millage election on May 7th.

Resolution 2013-3-20a was adopted to use \$14,240 from METRO fund to install street light at corner of G-12 and M35. Lin-yes, Donna-yes, Jim-yes, Kathie-yes, Tony-yes.

Moved by Jim, second by Tony to approve warrant list 15025-15046. Motion carried.

Old Business-

Street light-Light at Old Mill Lane is in, measuring for the one at 551.

Cemetery-Next project is the fence, we've received a second bid.

Fox Park-Hubbard will begin logging in campground area and move south.

New Business-

Bridge Walk-Meeting March 22 10 am

Fox Park-Clean up dates set for April 20 & 27 beginning at 10 am. Brainstorming at April Meeting. Water tests are due soon.

Meeting Date-Moved by Donna, second by Jim to move meeting date to second Wednesday of the month. Motion carried.

IRS-There are fees for late filings. Donna & Kathie are working with Marion.

Monthly reports will now contain budget so we can compare.

Resolution 2012-3-20b was adopted to approve the 2013-2014 Budget. Lin-yes, Jim-yes, Donna-yes, Kathie-yes, Tony-yes.

Public Comment-None

Moved by Tony, second by Jim to Adjourn. Motion carried.

Cedarville Township Board Meeting

April 10, 2013

Call to Order: Supervisor Peterson called the meeting to order at 7:00 pm

Roll Call: Supervisor-Lin Peterson, Treasurer-Kathie Prestin, Trustee-Jim Prestin, Tony Williams and 3 guests were present.

Agenda: Moved by Jim, second by Tony to approve agenda. Motion carried.

Clerk's Report: Kathie and Donna should have books reconciled and Enstrom Business Services will have the accounts cleaned up by next meeting.

Treasurer's Report: Bank accounts and fund balances reconcile at \$132,990.32

Fire Chief's Report: Debra Wormwood said the county will be replacing antenna's and cables on towers that are having problems. Cedarville will be the first to get the work done. Pager had to be ordered as JS Electronics dos not stock them. Working on getting an address for Leah Leaveck. Central Dispatch is trying Text Pages and everyone on the Dept. has signed up to receive them. Paperwork for the DNR 50/50 grant has been sent to Lansing. Brush truck is coming along. First adopt-a-highway on May 4th. No runs since last meeting.

Assessor's Report: County Board approved the assessed and taxable totals for 2013. County's totals will then be forwarded to the State Tax Commission. Jill should be able to start working on the 2014 assessments. Jill has the digital images the mapper has completed on a flash drive to be put on the supervisor;s laptop. This may be helpful with the Fox Park project. Mapper will provide a digital file and a printed map for presentation to the county board when we establish preliminary lot lines.

Supervisor/Building Authority Report: No new building permits.

Moved by Tony, second by Jim to approve all previous reports. Motion carried.

Old Business:

Street Lights-551 light is in, G-12 should go in mid May

Cemetery-Next project will be fence paid for by logging.

Fox Park-Roy Hubbard will log campground area and then move south.

New Business:

Fox Park Survey-\$400+ to set lots for sale. More information next month.

Bittner Waste Water-Report at May meeting.

Bousley & Douglas meetings-Meetings on economic development and grants all day in Cedar River.
Present our concerns and needs, discuss grants,

Bridge Walk-Meeting April 19th 10:00 am

Fox Park Brainstorming-Post rules, get envelopes, bulletin board.

Calendar-Bring to each meeting.

MTA day in Lansing-May 2nd. Free bus. Meet with Casperson and possibly DNR director.

MTA Training in Marquette-June 5th.

Moved by Tony, second by Jim to Adjourn.

Cedarville Township Board Meeting

May 8, 2013

Call to Order: Supervisor Peterson called the meeting to order at 7:00 pm

Roll Call: Supervisor-Lin Peterson, Clerk-Donna Buechler, Treasurer-Kathie Prestin, Trustees-Tony Williams, James Prestin, and 3 guests were present.

Agenda: Moved by Donna to accept agenda, second by Jim. Motion carried.

Clerk's Report: Moved by Donna to accept warrant list 15061-15084, voiding 15065, 15067, 15074. Second by Kathie, motion carried. Moved by Tony to accept minutes of previous meeting as read, second by Kathie. Motion carried.

Clerk & Treasurer's books reconcile.

Treasurer's Report: Bank accounts and fund balances reconcile at \$124,630.44 Moved by Donna to have two township credit cards with Lin, Kathie, Donna Tony, Jim and Gary as approved signers, second by Kathie. Motion carried.

Fire Chief's Report: Gary was not present and will email copies at a later date.

Assessor's Report: Senate Bill No 46 would have only 1 day of BOR if less than 1000 population is possible for 2014. Jill will be ready to help Kathie do taxes. She will be submitting report to state for use to determine amount of revenue generated for Stephenson school district. Time to start thinking about newsletter to include with tax bills. Jill will look up deed for WELS Park.

Supervisor/Building Authority Report: One permit issued this month. Road Commission meeting on 21st to relinquish it's claim to Fox Park. Received 2 LOMA letters.

Fox Park Report: Logging is almost done. Dumpsters were delivered today and the porta-potties are coming on Friday. New signs have been ordered and should be done on Friday. The first water test was positive for chloroform. Will be re-tested. License is here. Fire rings need to be moved. Moved by Jim to buy 10 more fire rings, second by Donna. Motion carried.

Moved by Tony to accept all previous reports, second by Jim. Motion carried.

Old Business:

Street Light-We need to file paperwork or pay them to do it.

Cemetery-Ask for bids for treated fence in cost per foot format. Note for future replacement of back metal fence.

Waste Water-Presentation from Bittner showed timeline starting March 4, 2011. There are site limitations at the WELS Park location. There is a possibility of acquiring land from the state. There would be a need of 15-20 acres. He feels collection & treatment parts are doable for Cedar River. His recommendation is to gather all interested parties

for a meeting. The first choice of locations is still WELS park so he suggested starting with looking into if there are old growth forest restrictions.

New Business:

Alcohol Use at Town Hall-Moved by Kathie to allow alcohol use at Town Hall, second by Donna. Motion carried.

Fox Park Lots-No previous survey. Lenca's cost for the minimum for 2 lots is \$720, survey & map is \$1500, and to survey all is \$1920. Moved by Tony to survey the 2 lots if we get permission to sell, second by Kathie. Motion carried.

Bousley/Douglas Meeting-Went over Fox Park ideas and plans, address blow down issue at WELS park, explained our thoughts on the waste water project, would like to see an increase in use of marina, dredging is scheduled for 2013, would like walleye fishing line moved up to marina, and remodel slips. We would like to see the state sell some parcels. Increase public trails and connect outside of Menominee county. The next meeting will be May 24th 10:00 am at Sue's Two.

Bridge Walk-Meeting May 10th 10:00 am at town hall.

Tourism Conference-May 22nd at the casino. Donna is interested in going.

Lamprey Treatment-Scheduled for May 7-16th

Moved by Donna to adjourn, second by Tony. Motion carried.

Cedarville Township Board
June 19, 2013

Call to Order: Supervisor Peterson called the meeting or order at 7:05

Roll Call: Supervisor-Lin Peterson, Treasurer-Kathie Prestin, Clerk-Donna Buechler, Trustees-James Prestin & Tony Williams, plus 3 guests were present.

Moved by Donna to approve agenda, second by Tony. Motion Carried.

Moved by Jim to accept minutes of previous meeting, second by Tony. Motion carried.

Fire Chief's Report: Brush truck is operational. Will be picking up decals and having it inspected. Received thermal imaging camera. Watchdog pager was returned to JS Electronics and realized we had the wrong manual. Gary's opinion is to still get the Watchdog. Menominee County Fire Fighter's Association looked into MABAS. If adopted it makes dispatch of needed resources automatic. There was one run this past month.

Treasurer's Report: Fund balances and bank accounts reconcile at 4114,555.24. We received \$5,000 in memory of Bev Fountain to use toward the thermal imaging camera. \$200 was refunded for a fire department member who could not complete training. Lin Donna and Gary will be the credit card signatures.

Assessor's Report: Jill and Kathie are finalizing the 2013 tax database. All properties in the Stephenson school district were over charged in 2012. State recommendation is to forward it as a pre-payment for 2013, reducing 6 mils to 3.7832. July tax bills set to be mailed by July 1st. Tuesday July 16th is BOR at 1:00 for principle residence exemptions and to correct any qualified errors.

Clerk's Report: Moved by Donna to approve warrant list 15130-15147 voiding 15130 & 15134, second by Tony. Motion carried.

Lighthouse report by Sheriff's Dept. is good. MTA provided a Principles of Governance for us to sign. Received some information on setting up a township website for future reference. Kathie needs to go over her Gleaner certificate and mail in approval letter if all is correct. Tourism conference update by Donna.

Fox Park Report: Nights paid from May 22-June 19 is 27. The single night is most popular. No complaints about not taking reservations this year. Received compliments on new fire pits. Total campers down from last year, probably due to weather. Notices to be posted to watch for poison ivy. There are some stumps that could come out. We need to take 2 more water tests.

Supervisor/Building Authority Report: Four new permits were issued. County attorney opinion not in on Fox Park lots yet. The county board stated at their meeting that they would drop the reversionary clause for 1-2 lots and retain on rest. Moved by Jim to

amend the Lenca survey to the lower price of \$1600 to survey all of park, second by Tony. Motion carried.

Moved by Tony to approve all previous reports, second by Kathie. Motion carried.

Old Business:

Street light-permit applied for

Cemetery fence-Moved by Tony to accept Superior Fence bid of \$5400, second by Jim. Motion carried.

New Business:

Bridge Walk Sign-Ken & Kyna marks are having a sign made to thank contributors to be put at the town hall.

Economic Development-Fisheries meeting June 20th at 10:00 am. Lin is going to ask the state about giving up some of the land in Cedarville Township. Looking into connecting ORV trails with those up by the casino. Found out that the campground on 551 is designated as a horse trail, but it isn't advertised. Possibility of horse trails by Peterson pond also.

Dave Hunter-wants high shoulders removed for better drainage. The mail doesn't get delivered in the Spring.

Phragmites-Public meeting on July 9th at 7 pm

Town Hall-Has been sprayed for bugs as a thank you by Cedar River Chapel.

Newsletter-Lin provided a copy of the draft for us to look over.

Planning and Zoning Workshop-To be held in Escanaba on June 28th if anyone is interested.

Tables-Moved by Kathie to allow Kevin & Laurie Beattie to borrow township tables with the understanding they are responsible if anything happens, second by Jim. Motion carried.

Moved by Donna to adjourn, second by Tony. Motion carried.

Cedarville Township Board Meeting

July 17, 2013

all to Order: Supervisor Peterson called the meeting order at 7:10 pm

Roll Call: Supervisor-Lin Peterson, Treasurer-Kathie Prestin, Clerk-Donna Buechler, Trustees-Tony Williams & James Prestin, and 4 guests were present.

Agenda: Moved by Donna to approve agenda, second by Kathie. Motion carried.

Minutes: Moved by Jim to approve minutes of previous meeting, second by Tony. Motion carried.

Treasurer's Report: Bank accounts and fund balances reconcile at \$110,926.01. Nicolet accounts are now closed. Tax bills went out by July 1st.

Fire Chief's Report: New Watchdog pager is ordered. Decals are on the brush truck. Ryan & Jacob both passed driver's training course. Ryan is hoping to take the schooling next year. We have a court date on Aug. 22, 2013 to place a judgement against Leah Leaveck to try and recover the cost of items she didn't return when she left department. MEMAC & MABAS agreements will be emailed to us to read through before the Aug. meeting. Gary's opinion is that MABAS would be a great thing. Adopt-A-Highway was today. There were no runs in the past month.

Assessor's Report: Board of Review met yesterday. Lenca found about 15 acres not accounted for when working on survey of Fox Park. Jill will be working on sales studies and inspections.

Clerk's Report: Moved by Tony to approve warrant list 15086-15109, second by Jim. Motion carried. Received a letter from social security sending back the copy of amended w2's we had sent them. They say they need something from the IRS or copy of our audit. The person at IRS had suggested we send the social security office a copy just in case, but didn't know if it was required. Donna will talk to Ray Payment.

Fox Park Report: Still need rocks by sign and fix road by dumpster. Registered campers from June 20-July 16 was 67. Longest stay so far was 10 days. The single night is most popular. 148 nights paid=\$2220. Suggests staying open for hunting season. When thinking ahead do we want to consider seasonal sites?

Building Authority/Zoning Report: We need nitrate water test by end of the month for health dept. One building permit this month. Lin received a letter from a property owner asking what they could do about the neighbor's trailer that is partially on their property.

Moved by Jim to approve all previous reports, second by Tony. Motion carried,

Old Business:

Street light-Line is run, but light isn't up yet.

Cemetery fence-Should go up in August.

Phragmites-About 100 people showed up to the meeting July 9th.

Fox Park Survey-Lenca is waiting for further information before completing. Board was asked about hunting on township property (Fox Park). Donna will check with insurance for liability issues.

New Business:

Economic Development-Meeting with trail people on July 23rd at noon and with Jeff Kakuk at 11:00 am about connecting to Forest Island trail to casino. They are trying to get from Mackinac Bridge to Marquette designated at a state bike route. Delta County wants them to come down along the lake instead.

Moved by Donna to give permission for a permanent picnic table to be put as a memorial in Fox Park, second by Jim. Motion carried.

Resolution 2013-7-17 was adopted to send a letter requesting a no-wake zone from M35 bridge to past Ruleaus. Lin-yes, Jim-yes, Kathie-yes, Tony-yes, Donna-yes.

Next meeting: Tuesday Aug. 6th

Adjourn: Moved by Jim to adjourn, second by tony. Motion carried

Cedarville Township Board Meeting

August 6, 2013

Call to Order: Supervisor Peterson called the meeting to order at 7:00 pm

Roll Call: Supervisor-Lin Peterson, Clerk-Donna Buechler, Treasurer-Kathie Prestin, Trustees-Jim Prestin & Tony Williams, and 2 guests were present.

Moved by Donna to accept the agenda, second by Jim. Motion carried.

Moved by Jim to approve minutes of previous meeting as read, second by Kathie. Motion carried.

Treasurer's Report: Will be emailed once she receives last month's statement from the bank. Address changes did not stay for tax info, so she is working with Jill to figure out why.

Clerk's Report: At&T Metro account right away permit extension signed and to be sent back. One principal residence exemption came in the mail, passed on to Jill. Moved by Jim to approve warrant list 15111-15119, 15154-15166, void 15110, 15161, 15160. Received notice that the IRS was missing 941 from second quarter of 2012. Donna will pay the penalty fee if they issue one as she missed it.

Fire Chief's Report: The Watchdog pager is in. Roger Jones of DNR inspected brush truck and it has been approved-title is in the mail. We no longer need to adopt MEMAC. Use the sample MABAS resolution for us. Gary talked to Brian White of Stephenson about the FEMA regional grant. It is still in review. There was one run this past month.

Fox Park Report: From July 17-Aug. 6 there were 107 registered campers for a total of nights paid income of \$1605. The large rocks put at the base of the sign look good.

Building Authority/Zoning Report: one permit this month.

Moved by Tony to accept previous reports, second by Jim. Motion carried.

Old Business:

Street light- Coming next week. They had difficulties so we will be getting another bill.

Cemetery- Fence going in this month.

Phragmites-fee for permits is covered. Some areas will be treated with no fee to property owner. Fox Park is covered. Other areas have not been decided yet. People paying will get a better rate than doing it on their own.

No-Wake Zone-Jill had the proper wording for resolution.

Small Claims-Leah Leaveck court date Aug. 22. Total \$3275.

State Bike Route-No word yet.

New Business:

Economic Development-ORV trail extension plan meeting with Dave Anthony soon.
Horse trails-8 sites at campground to be designated as horse sites and horses allowed in temporary corrals.

Fish Cleaning Station-Possible at marina, but can't pump into lagoon, need a concrete holding tank.

Tree Clean up at Wells-Rules say no, but were originally for a different situation so Lin is going to go around them to DNR Commission.

Old Dump-Moved by Jim to check if there are trees to be harvested on the property, second by Kathie. Motion carried.

Fox Park Sign-Moved by Jim to have a sign to honor Zettel family for gift of the park if they want one, second by Kathie. Motion carried.

Moved by Donna to adjourn, second by Kathie. Motion carried.

September 11, 2013

Supervisor Peterson called the meeting to order at 7:00 pm.

Roll Call-Supervisor-Lin Peterson, Clerk-Donna Buechler, Treasurer-Kathie Prestin, Trustees-Tony Williams, James Prestin and 4 guests were present. (Tony left early due to an emergency)

Moved by Donna to approve agenda, second by Kathie. Motion carried.

Moved by Jim to approve minutes of previous meeting as read, second by Tony. Motion carried.

Treasurer's Report-Bank accounts and fund balances reconcile at \$108,371.72. We've received a revenue sharing check from June-Aug. 2011, but do not know why it is so late. Township credit cards are in. 2 people have been billed for fire dept. calls.

Fire Chief's Report-Last Adopt-a-Highway is September 22 and will do hydrant flushing that day also. Leah Leaveck did not show up for her judgment so she will be served at work. The cost will be around \$100. Received brush truck title, waiting on the plate. MABAS-decide by Chief's Meeting. Have been turned down for 2012 FEMA Grant. Cost of \$500 to apply again. Our share if we get it would be \$40,000. Moved by Jim to apply again, second by Kathie. There was one run this month. \$8580 was made at the Bridge Walk. Moved by Donna to accept Scot Fernstrum's application to join department, second by Jim. Motion carried. Mutual Aid Agreement was adopted by roll call vote: Kathie-yes, Lin-yes, Donna-yes, Jim-yes.

Assessor's Report-Jill did inspections with equalization today. The title insurance research has been forwarded to Lenca Surveying. Will be starting new construction inspections soon.

Clerk's Report-Moved by Jim to approve warrant list 15167-15185, second by Kathie. Motion carried. DEQ wants the land fill inspected. 2 LOMA letters were received.

Supervisor/Building Authority Report-One building permit issued this past month.

Fox Park Report- from Aug. 7- Sept. 11 there were 160 registered campers bringing in \$2405. People love the beach.

Moved by Jim to accept all previous reports, second by Kathie. Motion carried.

Old Business:

Street light-It is in.

Cemetery-Fence is in.

Phragmites-Clean Kill starts in Cedar River tomorrow.

No Wake-No word yet.

State Bike Route-Nothing new.

Bridge Walk-Made \$8580.46. Needs for next year include outdoor outlets, locate lines to septic and block off so no one drives over them. Lin is working on parking in the DNR lot for the day. 2 way radios would be useful. Moved by Jim to put in outdoor outlets if cost is under \$500.

DNR Land Division meeting-September 26th.

Economic Development-Trails-working on ORV extension to casino, will be meeting with Dave Anthony from Hannahville. No updates on horse trail. Still working on waste water project.

Fisheries Meeting-August 29, Research supports moving fishing line North in 2015.

Tree Clean Up-Rules say no, but Lin is still trying to work around that.

Dump Site-Has not been reviewed for timber harvest yet.

Zettle Sign at Park-Has not been followed up on.

New Business:

Library-County Board is looking to de-fund.

Cemetery Names-Kathy McMonogal is willing to work on updating.

Flag Pole-Steve & Kathie Cox put up a new flag pole and puts the flag up and down each day. Thank you to be sent. Jim found a solar light to put on top of flag pole so that it can stay up overnight. Jill will purchase. Thank you to be sent.

County Board Meeting-Will be held in Cedarville on Oct. 8 & 22.

DNR Land Division at Shell on Sept 5th at 10 am

Moved by Jim to adjourn, second by Kathie. Motion carried.



**MINUTES OF THE MEETING OF THE
PINECREST BOARD OF TRUSTEES**

Date: July 25, 2013	Place: Board Room
Presiding: Gerald Smith, Chairperson	Time: 2:00 p.m. Central Time
Recording Secretary: Lois Ball, Executive Secretary	

Call to order
 Chairperson Smith called the meeting to order at 2:00 p.m.
 Central Time

Roll Call: Trustees Present: Gerald Smith, Elaine Boyne, Debbi Springinsguth, Katie Driscoll, Barbara Oliver, Randall VanGasse, Mary Bradley, Michael Kaufman, Jeff Naser, Richard Mapes, Administrator.
 County Liaison Members Present: John Degenaer, Jr., Jan Hafeman, Ann Martin
 County Liaison Members Absent: Mary Harrington
 Leadership Team Members Present: Darlene Smith, Candace Meintz, Sharline Corrigan
 Guests Present: Amy Lantagne, Rory Mattson

TOPIC	DISCUSSION	OUTCOME
Approval of July Agenda		A motion was made by Trustee Bradley, supported by Trustee Oliver, to approve the July Agenda as presented. Motion carried.
Board action on Minutes of June 27, 2013 meeting	The minutes of the June Meeting had been sent to Board Members prior to this meeting for their review.	A motion was made by Trustee Driscoll, supported by Trustee Bradley, to accept the Minutes as presented.

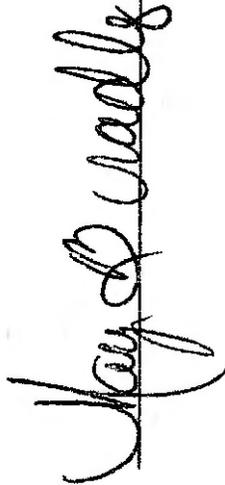
<p>Review of Financial Statement for June 2013</p>	<p>Candace Meintz, CFO, reviewed the Financial Statement for June 2013.</p>	<p>Motion carried. A motion was made by Trustee Springinsguth, supported by Trustee Bradley, to accept the Financial Statement as presented. Motion carried.</p>
<p>Board action on the June Manifest of Invoices</p>	<p>Manifest of Invoices had been sent to Board Members prior to this meeting for their review. Board Members questioned the use of Purchase Power. The CFO explained that it is used to purchase postage for the meter.</p>	<p>A motion to approve the Manifest of Invoices as presented and to pay the bills was made by Trustee Bradley, supported by Trustee Boyne. Motion carried.</p>
<p>Board Committee Reports: Whispering Pines/Powers Activity Center Committee Report</p>	<p>Trustee Bradley reported that the Whispering Pines Committee had met just prior to this Board Meeting. She and Administrator Mapes stated that the Great Northern Home Care entity will be presented to the Board of each county next month for their approval. Administrator Mapes encouraged each Board Member to attend their respective county's meeting in support of this project.</p>	<p>A motion was made by Trustee Oliver, supported by Boyne, to accept the Whispering Pines Committee Report. Motion carried.</p>
<p>Board Action Items/Resolutions Bad Debt Write Offs</p>	<p>Trustee Bradley gave reports on each of the homes and Great Northern Homes Care offices and their activities. She also noted that they had reviewed the SOAR report for Whispering Pines. Trustee Naser asked how do we receive a VA client, and it is by referral.</p>	<p>A motion was made by Trustee Boyne, supported by Trustee Driscoll, to approve the write off request. Motion carried.</p>
<p>Report on Quality Assurance and Resident Council Committees</p>	<p>Sharline Corrigan reviewed the accounts being reviewed this month for write off. She explained the circumstances and discussed some of the insurance companies we deal with.</p>	<p>A motion was made by Trustee Bradley, supported by Trustee Oliver, to approve the Quality Assurance and Resident Council Committee Reports as presented. Motion carried.</p>
<p>Report on Quality Assurance and Resident Council Committees</p>	<p>Darlene Smith reported on the Quality Assurance Meeting for the month of July and each Department that had presented reports at this meeting.</p> <p>She also reported on each of the homes Resident Council Committee Meetings noting that they reviewed the activity calendar for the month and also reviewed</p>	<p>A motion was made by Trustee Bradley, supported by Trustee Oliver, to approve the Quality Assurance and Resident Council Committee Reports as presented. Motion carried.</p>

<p>Safety Committee Report</p>	<p>F164 of the rules. Lois Ball reported on the Safety Committee Meeting for the month of July.</p>	<p>A motion was made by Trustee Kaufman, supported by Trustee Boyne, to accept the Safety Committee report as presented. Motion carried.</p>
<p>Report on Meetings and Conferences attended.</p>	<p>Administrator Mapes stated that he had attended the NACo meeting in Fort Worth TX earlier this month. As President of NACHFA he had presided at that meeting. He noted that they are working to broaden their exposure within NACo. He discussed the block grants that are still out there and possible individual block grants.</p> <p>Administrator Mapes also attended the District I and District V Meetings. Tom Casperson also attend the District V meeting and we are hoping to arrange Facility visits with him this fall.</p> <p>Darlene Smith noted that she had attended the M&M Networking meeting and the DON/ADON Monthly Meeting.</p>	<p>A motion was made by Trustee Boyne, supported by Trustee Springinsguth, to approve the reports as presented by Administrator Mapes and Mrs. Smith. Motion carried.</p>
<p>Administrator's Report</p>	<p>Disclosure Statement: Administrator Mapes stated that after last month's meeting he had reviewed our Corporate Compliance and had come up with the Disclosure Statement that had been sent to all Board Members prior to this meeting. Board Members were asked to contact CFO, Candy Meintz for a list of vendors, and it was noted that the Disclosure Statement would become part of our Corporate Compliance files.</p> <p>NACFHa Agenda: Administrator Mapes explained that the agenda was not available today since his luggage has not yet returned from the NACo trip yet.</p> <p>Timber Management Plan: Rory Mattson, from the</p>	

	<p>Delta County Conservation District gave a presentation to the Board regarding the timber stands on the property of Pinecrest. He noted that a timber sale is needed first, a management plan after that sale. He will work with the Administrator to set up the sale and all things associated with it.</p> <p>Eden Alternative – Associate Training Program Candy Meintz attended the 3 day workshop and reviewed the presentation. She noted that each of the 10 employees attending the workshop are now Eden Associates.</p> <p>Quarterly Operation Review – SOAR Administrator Mapes reviewed the SOAR report for this quarter and discussed several items as listed on the report. Mrs. Smith noted that we did receive notice today that under the CMS rating we are now listed at 4 stars. Board Members congratulated Mrs. Smith, noting that they knew she and the staff had worked hard to get back to that rating.</p>	
<p>Comments from Liaison Members</p>	<p>Ann Martin, Liaison Member from Dickinson County asked if Great Northern Home Care conflicted with private enterprise. Administrator Mapes stated that Great Northern Home Care has been open for more than 10 years and explained their services.</p> <p>She also asked if the three counties that own this facility own all of this, including the property. Administrator Mapes explained that the 3 counties own the properties but the counties are separate and distinct from this Board's governing services. Board Members explained that the facility has gone to a 140 bed facility as of this month.</p>	

Comments from the Public	They also explained the sharing of assets. Administrator Mapes shared a letter for Gerald McCole announcing his State appointment to the Services to the Aging Board, noting that Mr. McCole has been appointed to a 3 year term.	
Adjournment.	The meeting adjourned at 3:16 p.m.	A motion was made by Trustee VanGasse, supported by Trustee Naser, to adjourn the meeting. Motion carried.

Mary Bradley, Secretary



Richard Mapes, Administrator





**MINUTES OF THE MEETING OF THE
PINECREST BOARD OF TRUSTEES**

Date: August 22, 2013	Time: 2:00 p.m. CST
Presiding: Gerald Smith, Chairperson	Place: Board room
Recording Secretary: Lois Ball	

Call to Order: Chairperson Smith called the meeting to order at 2:00 p.m. Central time.

Roll Call: Trustees Present: Gerald Smith, Elaine Boyne, Debbi Springinsguth, Katie Driscoll, Barb Oliver, Randall VanGasse, Mary Bradley, and Richard Mapes, Administrator.

County Liaison Members present: Jan Hafeman

County Liaison Members absent: Mary Harrington, Tom Elegeert, John Degenaer, Jr., Ann Martin

Leadership Team Members present: Darlene Smith, Candace Meintz, Sharline Corrigan

TOPIC	DISCUSSION	OUTCOME
Approval of August Agenda	Trustee Kaufman noted that there were 2 #3's listed on the agenda. The second #3 was changed to 3a.	A motion was made by Trustee Driscoll, supported by Trustee Oliver, to accept the August agenda with correction. Motion carried.
Board action on minutes of the July 25, 2013 meeting	Trustee Driscoll asked that the minutes be corrected to show that Liaison Member Ann	A motion was made by Trustee Naser, supported by Trustee Driscoll, to approve the

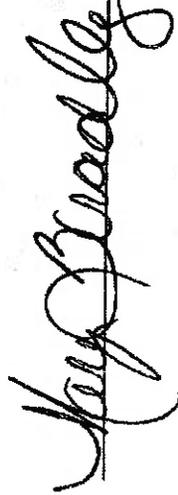
	Martin entered the meeting late, but was present.	minutes with the correction. Motion carried.
Review of Financial Statements for July 2013	CFO Candace Meintz reviewed the Financial Statements. She also reviewed the Cash Flow chart which represents 7 months.	A motion was made by Trustee Bradley, supported by Trustee VanGasse. Motion carried.
Board Action on Manifest of Invoices	Manifest of Invoices had been mailed previous to this meeting for their review. Trustee Naser asked for clarification regarding the foundation money. Foundation money had been put into the operating fund but needed to be transferred into the Capital Improvement fund to cover the costs of furniture purchased for resident rooms.	A motion was made by Trustee VanGasse, supported by trustee Bradley to approve the Manifest of Invoices and to pay the bill. Motion carried.
Employee of the Quarter Presentation	Administrator Mapes and Director of Resident Services, Darlene Smith, presented the Employee of the Quarter Award to Lisa Klingemeier, RN. Lisa was chosen by nomination of a co-worker. She was presented with a certificate of appreciation and a gift certificate to Walmart.	The Board congratulated Lisa on being chosen Employee of the Quarter.
Whispering Pines/PAC committee Report	Trustee Bradley reported that because of the closing of the home health agency in Schoolcraft County, UPCAP had contacted Great Northern Home Care. They are looking for an agency to take over for them. Trustee Bradley also reported on each home, the staff, clients and activities for each.	A motion was made by Trustee Boyne, supported by Trustee Springinguth, to approve the report as presented. Motion carried.
Action Item: Bad Debt Write offs	Sharline Corrigan explained the request and a discussion was held regarding outstanding claims.	Motion was made by Trustee Kaufman, supported by Trustee Driscoll, to approve the Bad Debt Write Off as requested. Motion carried.
Report on quality Assurance and Resident Council Committees	Darlene Smith gave a report on the August Quality Assurance Meeting, detailing the reports given by each Department that	A motion was made by Trustee Driscoll, supported by Trustee Boyne, to approve the report as presented. Motion carried.

	presented this month. She also reviewed the minutes of the Resident Council Committee Meetings at each of the three homes.	
Report of Safety Committee	Lois Ball reported on the safety Committee meeting held on August 13, 2013. She noted that the facility had worked through a tornado warning a couple of weeks ago. The staff had done a wonderful job moving the residents into the hallways while other staff worked to keep the residents busy playing games and singing songs. Pine Grove and Cedar Grove also did a wonderful job with their residents.	A motion was made by Trustee Bradley, supported by Trustee Oliver, to approve the report as presented. Motion carried.
Report on Meetings and Conferences Attended	<p>Administrator Mapes reported that he had attended the Governor's Luncheon, he also attended the UPHP meeting and discussed dual eligible enrollment of residents. He attended the ATC meeting Wednesday evening in Spalding Township. Trustee Naser was also present. He urged Board Members to contact the representatives to let them know that the Board Members were in favor of the project.</p> <p>Darlene Smith reported that while she has been spending most of her time here at the facility, she has had other staff members attending meetings. Sue Williamson attended the Alzheimers Support Group Meeting and a few of the nurses had attended the networking meeting.</p>	A motion was made by Trustee Springinsguth, supported by Trustee Boyne, to approve the report on Meetings and conferences attended. Motion carried.
Administrator's Report	Administrator Mapes requested that the Board approve the following expenses for travel and lodging:	A motion was made by Trustee Bradley, supported by Trustee Boyne, to approve the three requests. Motion carried.

	<p>1) MCMCFC Meeting in September for the Administrator in the amount of \$450.00</p> <p>2) The Green House Conference to be held in Boston in November which Jessica Boucher will attend in the amount of \$1400.00</p> <p>3) MAAP Fall Conference in Frankenmuth for Activities Director Cheryl Rochon in the amount of \$800.00</p> <p>3. A. Abbreviated Survey Results: Administrator Mapes and Resident Services Director Darlene Smith reported on the abbreviated survey conducted about 3 weeks ago. They reviewed the survey results and noted that the Licensing Officer has approved our Plan of Correction.</p> <p>Timber Management Plan: Administrator Mapes noted that Rory Mattson is working on having two proposals done to have our property surveyed for timber harvesting.</p> <p>Medical Director's Allowance: Our Medical Director is requesting that we extend the one-time provision of \$2000.00 per month for six months be extended. A discussion was held regarding this issue. Administrator Mapes proposed that the provision be extended for another six months at \$1000.00 per month.</p> <p>The My InnerView Surveys of Residents and Families were reviewed and discussed. Administrator Mapes did note that as of</p>	<p>A motion was made by Trustee Kaufman, supported by Trustee Driscoll, to approve to extend the provision for another six months with the amount being \$1000.00 per month. Motion carried.</p> <p>A motion was made by Trustee Driscoll, supported by Trustee Naser, to approve the My InnerView Survey results as presented to</p>
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	<p>Sunday September 8th, we will be using the Multipurpose room to televise a church service from the United Church of Christ in Gladstone. Liaison Member Jan Hafeman noted that other local churches do come in and provide spiritual opportunities as well.</p>	<p>the Board. Motion carried.</p>
<p>Comments from Liaison Members</p>	<p>There were no comments from Liaison Members</p>	
<p>Comments from the Public</p>	<p>Trustee Naser asked about the Employee Recognition Banquet and it was explained that each year Pinecrest honors those employees who have attained years of service in 5 year increments.</p> <p>Administrator Mapes announced that the Caring Spirit Committee will be holding a fish fry on Friday September 13th from 4 -8 p.m. He stated that it will be free to residents and there will be tickets for others to purchase at a cost of \$1.00 per ticket. The cost of a fish sandwich, fries, coleslaw and beverage will be 6 tickets. Sandwich only will be 3 tickets. Fries only will be 2 tickets. Beverages will be 1 ticket.</p>	
<p>Adjournment</p>	<p>The meeting adjourned at 3:02 p.m.</p>	<p>A motion to adjourn was made by Trustee Driscoll, supported by Trustee Naser. Motion carried.</p>

Mary Bradley, Secretary



Richard Mapes, Administrator

The Menominee County Board of Road Commissioners held a PUBLIC HEARING in their offices north of Stephenson on Tuesday, September 10, 2013.

Chair Kakuk called the meeting to order at 8:45 p.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Joe Skrobiak and Gerald Piche.

ABSENT: None.

The Pledge of Allegiance was recited.

Kakuk turned the meeting over to Moilanen who explained that the purpose of the hearing was to hear questions and comments regarding the proposed budget for 2013/2014. Moilanen briefly reviewed several line items including projected projects and revenues and projects carried over from the current fiscal year. Betzinger asked if any funds had been allocated for equipment purchases. Moilanen responded that the only capital expenditure in the budget was for a new boiler for the Stephenson shop. Funds would not be available for equipment purchases unless a funding increase was voted in by the legislature.

John Nerat, Darlene Nerat and Larry Barker joined the hearing at 8:51 a.m.

Moilanen called for any further questions or comments about the proposed 2013/2014 budget.

Moilanen called a second time for questions or comments about the proposed 2013/2014 budget.

Moilanen called a third time for questions or comments about the proposed 2013/2014 budget.

There being none, the hearing was closed at 8:55 a.m.

Kakuk announced a recess until the regular meeting at 9:00 a.m.

Road Commission Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, September 10, 2013.

Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Joe Skrobiak, Gerald Piche, John and Darlene Nerat, Larry Barker, Jim Moraska, Betty Drazo and David Wesoloski.

Absent: None

The Pledge of Allegiance was recited.

Public comments – Spalding Township Supervisor Jim Moraska thanked the board for the crack filling that had been done this summer and said he hoped it could be continued again next year. He asked why the cracks weren't filled to the top. Moilanen stated that the filler was only applied to just below the surface of the roadway so that the snowplows would not catch it and pull it back out.

Public appearances – None.

Additions/corrections to minutes for 08/13/13 and 08/27/13 – There being no additions or corrections, Kakuk declared that the minutes will stand as written.

Financial Report -

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, August 12, 2013				\$1,298,440.19
Receipts thru 08/31/13	128,439.04			
Expenditures thru 08/31/13		515,644.32		
Balance, August 31, 2013				911,234.91
Michigan Transportation Funds	254,443.25			
Receipts thru 09/09/13	0.00			
Expenditures thru 09/09/13		0.00		
State Maint. & Equip. Advances			142,930.00	
Balance, September 9, 2013	382,882.29	515,644.32	142,930.00	1,022,748.16
Payables & Reserves				
Payroll 09/12, and 09/26 (Est.)			125,000.00	
Soc. Sec. 09/12 and 09/26 (Est.)			9,562.50	
Reserve for workers compensation insurance			6,948.68	
Reserve for liability insurance			59,871.65	
Reserve for rental grader lease (Dec 2009)			36,798.06	
Reserve for rental grader leases (Oct 2010)			193,071.96	
Reserve for F-4 Lane bridge (Harris Twp)			575.25	
Reserve for Mussel Surveys on bridges			214.00	
Reserve for gravel crushing			0.00	
Reserve for design of CR 358 (US41 to K-1 Road)			8,275.00	
Reserve for Forest Funds			161,015.11	
Reserve for dump box repairs/paint on plow trucks			50,000.00	
Reserve for design of Pach Lane bridge			32,000.00	
Reserve for rental of crack filling machine			9,000.00	
Reserve for rental of stump grinding machine			8,000.00	
Reserve for 2013 Federal Aid match			55,205.00	(755,537.21)
				\$ 267,210.95

There being no questions or comments, Kakuk declared the financial report accepted as read.

Vouchers # 13-0059, 13-0061, and 13-0831 - Moved by Anderson, seconded by Betzinger that the vouchers be approved and ordered paid. Carried unanimously.

Act on proposed 2013/2014 Budget and general Appropriations Act -

GENERAL APPROPRIATIONS ACT

Moved by Commissioner Betzinger, seconded by Commissioner Anderson, that the 2013/2014 Menominee County Road Fund Budget, as prepared according to the General Appropriations Act of 1981, having been subjected to the public hearing process and conforming to the other provisions of P.A. 621 of 1978, be adopted and that a copy of said budget be made a part of the minutes of this meeting.

	FY 2011/2012 Actual Prior	FY 2012/2013 Estimated	Budget 2013/2014 Recommended
REVENUES			
Mich. Transportation Funds	\$3,281,484	\$3,284,026	\$3,288,155
Special State Funds	244,870	397,515	368,115
Federal Funds	296,904	511,400	1,112,400
County Raised Funds	1,107,155	803,157	1,069,532
Gain/Loss Equip. Disposal	637	1,041	0
Other Contributions	408	341,495	407,500
TOTAL REVENUES	\$4,931,458	\$5,338,634	\$6,245,702

EXPENDITURES

Primary Roads	1,766,170	2,219,233	3,338,000
Local Roads	2,665,157	1,765,000	1,252,632
State T/L Maintenance	551,983	540,000	550,000
TWA/Other T/L Maintenance	13,226	12,000	12,000
Equipment Expense (Net)	(97,597)	(156,000)	(169,147)
Administrative Expense (Net)	405,736	225,800	210,800
Distributive Expense	0	1,240,000	1,355,000
Capital Outlay (Net)	(241,797)	(55,416)	(210,000)
Miscellaneous	84,891	1,400	0
Special Projects	0	0	0
Contingencies	0	0	0
TOTAL EXPENDITURES	<u>\$5,147,768</u>	<u>\$5,792,017</u>	<u>\$6,339,285</u>

YEAR END
Budgeted Net Revenue (Expenditures) 9/30/2014 (\$93,583)

YEAR END
Current Estimated Operating Surplus (Deficit) 9/30/2013 (\$453,383)

Accumulated Avail. Surplus (Deficit) DATE
from Prior Yrs. 9/30/2012 \$2,067,812
9/30/2013 \$1,614,429

Projected Surplus at End of Budget Year (2013/2014) \$1,520,846

For the purpose of administering the General Appropriations Act in accordance with the provisions of Public Act 2 of 1968, as amended, the following provisions are included:

1. Darrell W. Moilanen, Engineer – Manager, is designated Chief Administrative Officer, and Lisa K. Savord, Finance Director–Clerk, is designated as Fiscal Officer.
2. The chief administrative officer is authorized to transfer up to 25% of a line-item amount approved in the General Appropriations Act to another line-item without prior approval, but subject to approval of the Board of County Road Commissions at their next regular Board Meeting.
3. The expenditure amount approved in this General Appropriations Act for Distributive Expense shall be allocated to the various other expenditure line-items in the proportion as the allocation of actual Distributive Expense at year end.

MOTION APPROVED by roll call vote, 3 yeas, 0 nays.

Open bids for cutting edges – Bids were opened and read aloud as follows:

Fabco Equipment, Marquette, MI	6' Steel	\$ 80.79 each
	7' Steel	\$ 93.22 each
	4' Carbide	\$198.92 each
Total bid: \$57,075.84		

Winter Equipment, Willoughby, OH	6' Steel	\$ 95.44 each
	7' Steel	\$111.34 each
	4' Carbide	\$258.33 each
Total bid: \$67,997.56		

H&L Mesabi, Negaunee, MI	6' Steel	\$ 99.95 each
	7' Steel	\$116.65 each
	4' Carbide	\$873.90 each
Total bid: \$78,462.80		

Moved by Anderson, seconded by Betzinger to award to the low bidder, Fabco Equipment, pending

tabulation of the bids. Carried unanimously.

Open bids for CR557 Grade Lift and Pave Project – Bids were opened and read aloud as follows:

Payne & Dolan, Gladstone, MI	\$283,064.57
Bacco Construction, Iron Mountain, MI	\$315,384.08

Sign Memorandum of Cooperative Agreement with Hannahville Indian Community – Moved by Anderson, seconded by Betzinger to sign the Memorandum of Cooperative Agreement with Hannahville Indian Community for the CR557 Grade Lift and Pave Project. Carried unanimously.

Award bid for CR557 Grade Lift Project contingent upon Hannahville Indian Community also signing the Memorandum of Cooperative Agreement – Since the agreement has been signed by Tribal Chairperson Kenneth Meshigaud; it was moved by Anderson, seconded by Betzinger to award the bid to Payne & Dolan pending tabulation of the bids. Carried unanimously.

Act on distribution of Forest Funds – Anderson asked how it was decided which townships get the Forest Funds. Moilanen stated that the decision was based on how the projects were funded, not which township the project was in. If a project is fully funded by other sources Forest Funds could not be used.

Moved by Betzinger, seconded by Anderson to allocate the Forest Funds as follows:

CR 338 (CR581 East to R-1 Drive)	51,612.96
CR 356 (N. Balsam Lane)	64,941.12
Spring Green Road	<u>44,461.03</u>
Total	\$161,015.11

Carried unanimously.

Discuss winter operations and use of temps/contractors for winter maintenance – Moilanen noted that there are currently 27 full time union employees and 1 full time management employee that have CDL's and plow snow. There are 22 county plow routes. Two employees work as night men for the state trunk line and six employees plow the state highway, leaving the road commission two employees short for winter plowing. There is one retiree that is willing to plow snow on an as needed basis. Moved by Betzinger, seconded by Kakuk to have Moilanen hire one more temporary employee for winter maintenance. Carried unanimously.

Schedule meeting to discuss/approve final amendment of the 2012/2013 Budget – It was decided to hold a special meeting on Tuesday, September 24, 2013 at 9:00 a.m. to approve the final amendment of the 2012/2013 Budget.

Update on St. John Neumann Church parking lot paving and permit – Moilanen stated that he had met with Supervisor Moraska and a church official at the site. The house on the property has been removed. The church had an employee from Bittner Engineering design the project. Betzinger asked about drainage in the area. Moilanen stated that there is already a catch basin there. Moved by Anderson, seconded by Kakuk to approve the project. Carried unanimously.

Discuss items to submit to Hannahville Indian Community for 2% Grant Funds – Moved by Anderson, seconded by Betzinger to request \$45,000 to use for the rental of a crack filling machine along with materials and labor to run it. Carried unanimously.

Discuss time clock utilization – Moilanen stated that the current time clocks were several years old and no longer keep the correct time. The cost to replace the time clocks is approximately \$440 each. There is also the expense of purchasing the time cards and ink ribbons for the clocks. It was also noted that the used time cards had to be kept in storage for seven years. Betzinger stated that the reason the time clocks were purchased in 2008 was that there were complaints that when employees had to work late no one really knew what time they ended their work day. Moved by Anderson, seconded by Betzinger to eliminate the current time clocks and replace them with atomic time clocks so that all employees are working on the same time. Any instances of employees leaving their shift early would result in disciplinary action. Carried unanimously.

Discuss petition from residents on Miscauno Island Drive – Moilanen stated that petitions had been received from residents of Miscauno Island Drive requesting that the road commission accept responsibility to maintain the portion of Miscauno Island Drive from the road commission turn

around to the Menominee River Bridge, which consists of three tenths of a mile. Moilanen noted that the road was only 15 to 16 feet wide in some areas. This issue had also been brought to the road commission in 2001 – 2003. Legal counsel was sought at that time and the legal opinion given to the road commission was that the road commission cannot maintain a road that was not within its jurisdiction. In order for the road commission to accept the road into its jurisdiction the road would first have to be designed and built to road commission approved specifications. Right of way easements would also need to be established. The current property deeds in the area give easement to the property owners and state that it is their responsibility to maintain their road. A sub-division was never established in the area. Moved by Betzinger, seconded by Kakuk that Miscauno Island Drive not be accepted into the road commission's jurisdiction at this time. The issue may be reconsidered at a later date if the property owners design and build the road to road commission specifications. Carried unanimously.

Any other business – Betzinger discussed CRAM's annual Shake Your Mailbox Day and requested that the information be published in the Menominee County Journal and the Luft's Advertiser.

Kakuk stated that a washout on CR354 by the fire tower had been reported to him. Moilanen will have the foreman look at the area.

Kakuk discussed items that had been brought up at the conference he and Anderson had recently attended in Boyne City. Among the topics were the projects for the \$44,000,000 surplus from the state's general fund that was being allocated to roads, of which \$10,000,000 may be used in the Upper Peninsula. Also discussed were additional funds that may be available in February, 2014; increasing the speed limit to 80 miles per hour on state highways; and the outcome of the few road commissions that were taken over by their county boards.

Gerald Piche asked if there were any regulations regarding the placement of mailboxes. Moilanen stated that the US Postal Service has regulations for this but that they are hard to enforce. Mr. Piche also commented that he feels that road commissions should not approve of the higher speed limits as they would be hard on the roads. He will be attending a conference in Frankenmuth where one of the topics they will be discussing will be the option of county boards taking over the road commissions.

Public Comment – Dave Wesoloski noted that a copy of the invoice for the chip seal that Menominee Township had contracted had been sent to the road commission. He also asked if Moilanen could send a letter to township officials explaining the deviations from the original proposal on the CR338 project.

Mr. Wesoloski noted that the September 26 County MTA meeting may be cancelled due to scheduling issues with some of the officers.

Jim Moraska asked why none of the additional money from the state's general fund would be spent in Spalding Township. Moilanen explained that the projects selected were on the all-season road system. Mr. Moraska will have his board compile a list of projects for future consideration. Mr. Moraska also noted that the township had cleaned the ditch on Maple Street and he feels that the ditch behind Fazer's store has standing water in the ditch and is a safety hazard due to the number of children in the neighborhood. Moilanen will have the Powers crew bring in the brush chopper for further cleanup of the ditch behind Fazer's store yet this fall.

Betzinger noted that he had looked over the area where the chip seals had been done in the Village of Carney and that everything looked good.

Moilanen stated that he would like to send a letter of appreciation to the Delta County Road Commission for allowing their crew to come in to chip seal for us. The board concurred that the letter should be written.

There being no further business, Kakuk declared the meeting adjourned at 10:17 a.m.

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Monday, September 30, 2013. Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord.
Absent: None

The Pledge of Allegiance was recited.

Public comments – None.

Public Appearances – None.

Review/approve 2012/2013 Budget Amendment # 2 – Moved by Anderson, seconded by Betzinger to adopt the 2012/2013 Budget Amendment # 2 as presented. Carried unanimously.

	Budget 2012/2013	Budget 2012/2013	Budget 2012/2013	Budget 2011/2012
	<u>Recommended</u>	<u>Amended Amount #1</u>	<u>Amended Amount #2</u>	<u>Total</u>
<u>REVENUES</u>				
Mich. Transportation Funds	\$3,284,026	\$0	\$0	\$3,284,026
Special State Funds	295,016	102,499	0	397,515
Federal Funds	1,293,400	(782,000)	887	512,287
County Raised Funds	781,091	22,066	224,490	1,027,647
Gain/Loss Equip. Disposal	0	1,041	0	1,041
Other Contributions	<u>10,000</u>	<u>331,495</u>	<u>0</u>	<u>341,495</u>
TOTAL REVENUES	<u>\$5,663,533</u>	<u>(\$324,899)</u>	<u>\$225,377</u>	<u>\$5,564,011</u>
<u>EXPENDITURES</u>				
Primary Roads	\$3,084,233	(\$865,000)	\$78,000	\$2,297,233
Local Roads	1,260,000	505,000	(83,000)	1,682,000
State T/L Maintenance	540,000	0	110,000	650,000
TWA/Other T/L Maintenance	12,000	0	60,000	72,000
Equipment Expense (Net)	(201,000)	45,000	46,000	(110,000)
Administrative Expense (Net)	220,900	4,900	(10,200)	215,600
Distributive Expense	1,240,000	0	(110,000)	1,130,000
Capital Outlay (Net)	(80,195)	24,779	(33,933)	(89,349)
Miscellaneous	2,000	(600)	83,590	84,990
Special Projects	0	0	0	0
Contingencies	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$6,077,938</u>	<u>(\$285,921)</u>	<u>\$140,457</u>	<u>\$5,932,474</u>
YEAR END				
Budgeted Net Revenue (Expenditures)	9/30/2013	<u>(\$414,405)</u>		<u>(\$368,463)</u>
YEAR END				
Current Est. Operating Surplus (Deficit)	9/30/2012	<u>(\$216,310)</u>		
Accumulated Avail. Surplus (Deficit)	DATE			
from Prior Yrs.	9/30/2011	<u>\$2,284,123</u>		
	9/30/2012	<u>\$2,067,812</u>		
Projected Surplus at End of Budget Year (2012/2013)		<u>\$1,653,407</u>		<u>\$1,699,349</u>

Discuss request from Envirosolutions, Inc. to place a restrictive covenant on the Menominee shop property – It was decided to table this item until the October 8, 2013 meeting pending the receipt of additional information from Envirosolutions, Inc. and the MI DEQ.

Permission to send employees to MCRCSIP Supervisor's Training – Moved by Betzinger, seconded by Anderson to have Moilanen and Savord attend the training being held at the Delta County Road Commission on October 21, 2013. Commissioners Kakuk and Anderson will advise Savord if they plan to also attend. Carried unanimously.

Discuss quote from Miller-Bradford & Risberg, Inc. for purchase of rented Skid Steer/Stump Grinder - Moved by Anderson, seconded by Kakuk that the equipment will not be purchased at this time, but may be rented again next summer if funds are available. Yays – Anderson and Kakuk, Nays – 0, with Betzinger abstaining.

Other business – Moilanen presented the contract with Payne & Dolan for the CR557 project for signatures. Moved by Anderson, seconded by Betzinger to sign the contract. Carried unanimously.

Moilanen informed the commissioners that the annual employee safety training will take place on Tuesday, November 5, 2013 beginning at 7:45 a.m.

Moilanen stated that Betty Neece, Village of Carney Treasurer, had stopped by the office and asked if the Village could defer payment on a portion of the invoice for chip sealing the village streets. The balance would be paid no later than January, 2014 when a CD that the Village has matures.

Kakuk asked that a letter be sent to Joseph Smeester with an invoice for his portion of the chip seal on CR356. Moilanen will compose the letter thanking Mr. Smeester for his contribution and will also enclose a copy of the invoice and paid receipt.

Betzinger asked what the crews were working on now that the shouldering on the state trunkline was complete. Moilanen responded that they will start the grade lift on Pach Road in Harris Township on October 1 and, once that was complete, they would begin closing the railroad crossing on 35.5 Road in Nadeau Township.

Public Comments – None.

There being no further business, Kakuk declared the meeting adjourned at 9:27 a.m.

Road Commission Finance Director-Clerk

Road Commission Chair

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Park Lease Program Policies and Procedures
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Two proposed amendments to be made to the County Park lease agreement. The first regarding lease agreements of 6,5,4,3 and 2 months at Kleinke Park. The lease agreements will start on either the first day of the month or the fifteenth of the month. The second amendment is regarding the County Resident Lease Fee; adding language stating the requirement of being a permanent resident of Menominee County, in order to appreciate the reduced lease fee.</p>	

Submitted by: **Brian Bousley**

 11/06/2013
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County Parks Seasonal Lease Campsites
Policies and Procedures

1. Each leased campsite shall have the occupant (lessee) sign and abide by the Seasonal Campsite Lease Agreement with Menominee County.
2. Lease sites of only five (5) months and six (6) months will be offered at Shakey Lakes Park.
3. Lease sites for Shakey Lakes Park will commence on the first of the month and terminate at the end of the month. Five month lease sites will begin on May 1st and end on September 30th. Six month lease sites will begin on May 1st and end on October 31st. Exceptions maybe noted on the lease with the approval of the Menominee County Administrator.
4. Lease sites of one (1), two (2), three (3), four (4), and five (5) and six (6) months will be offered at Kleinke Park.
5. Lease sites of two (2), three (3), four (4), five (5) and six (6) for Kleinke Park will commence on the first (1st) of the month or the fifteenth (15th) of the month starting in May.
6. Lessee staying longer than their Lease Agreement will be required to pay the daily camping rate for each additional day.
7. If a lessee requests to move to a different site, the requested site has to be an unoccupied non-water site.
8. If multiple lessees request the same unoccupied non-water site, the length of documented years of requesting the site shall be the determining factor. If multiple lessees have requested the same site for the same amount of the years, the multiple lessees will be placed in a lottery and the chairman of the Parks and Recreation Committee or the County Administrator will draw the name of the lessees who will be awarded the new site.
9. Water sites at Shakey Lakes will consist of 50% availability for lease sites and 50% for daily use sites. Currently, there are more than 50% leased water sites. The current lessees will be allowed to maintain their current sites but if a water site is forfeited by a lessee that site will not be available for lease until the available leased water sites are below 50%.
10. Water sites at Kleinke Park will consist of 50% availability for lease sites of six (6), five (5), four (4), three (3), two (2), and 1 month sites and 50% for daily use campers. Currently, there are more than 50% leased water sites. The current lessees will be allowed to maintain their current sites but if a water site is forfeited by a lessee the site will not be available for lease until the available water sites are below 50%.
11. Termination of Lease Agreement: Lessor reserves the right to terminate this lease at any time for any reason. If Lessor terminates lease during the term of agreement, LESSOR will refund on a pro-rata basis. Termination may be enforced immediately by Park Superintendent (County Administrator). As outlined in the Lease Agreement.
12. "End of Term": Lessor reserves the right to reject a renewal for the succeeding year, thus terminating future lease agreements. As outlined in the Lease Agreement.
13. Non Renewal of existing leases. Menominee County expressly reserves the rights to not renew existing leases under, but are not limited to, the following conditions:
 - a) If lessee was evicted from any Menominee County Park.
 - b) If lessee breaks the lease during the prior camping season.
 - c) If lessee jeopardizes the safety of others within any Menominee County Park.
 - d) If lessee disrupts the harmony of any Menominee County Park.
14. In order to receive the County Resident Rate, the lessee must maintain permanent residency within Menominee County.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	MDNR Agreement and Resolution 2013-16 ~ Development of River Park
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The MDNR has sent an agreement to be signed and a resolution to be passed accepting the development grant for River Park. The agreement states the county's obligations regarding funding requirements, completion time and development procedures guidelines. This grant agreement and Resolution is for the development of River Park.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/06/2013
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



**MICHIGAN NATURAL RESOURCES TRUST FUND
DEVELOPMENT PROJECT AGREEMENT**

Project Number: TF12-121

Project Title: River Park Development

This Agreement is between the Michigan Department of Natural Resources for and on behalf of the State of Michigan ("DEPARTMENT") and the **COUNTY OF MENOMINEE** ("GRANTEE"). The DEPARTMENT has authority to issue grants to local units of government for the development of public outdoor recreation facilities under Part 19 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended. The GRANTEE has been approved by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees (BOARD) to receive a grant. In PA 9 of 2013, the Legislature appropriated funds from the MNRTF to the DEPARTMENT for a grant-in-aid to the GRANTEE. As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the DEPARTMENT with the necessary attachments by **July 1, 2013**.

1. The legal description of the project area (APPENDIX A); boundary map of the project area (APPENDIX B); and Recreation Grant application bearing the number TF12-121 (APPENDIX C) are by this reference made part of this Agreement. The Agreement together with the referenced appendices constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
2. The time period allowed for project completion is the date of execution by the DEPARTMENT **through March 27, 2015**, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be made in writing before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT. The project period may be extended only by an amendment to this Agreement.
3. This Agreement shall be administered on behalf of the DEPARTMENT through Grants Management.
 - a. All reports, documents, or actions required of the GRANTEE shall be submitted to the:

MICHIGAN NATURAL RESOURCES TRUST FUND
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925

b. The GRANTEE'S representative for this project is:

Name: BRIAN R Boosley Title: County Administrator
Mailing Address: 839 10th AVE, Menominee, MI 49858
Phone Number: 906-863-7779 FAX: 906-863-8839
E-mail Address: bboosley@menominee.co.com

- c. All notices, reports, requests or other communications from the DEPARTMENT to the GRANTEE shall be sufficiently given when mailed and addressed as indicated above. The DEPARTMENT and the GRANTEE may by written notice designate a different address to which subsequent notices, reports, requests, or other communications shall be sent.
4. The words "project area" shall mean the land and area described in the attached legal description (APPENDIX A) and shown on the attached boundary map (APPENDIX B).
5. The words "project facilities" shall mean the following individual components, as further described in APPENDIX C.
- Well Drilled, Pressurized System Installed
 - Electric to Well House and Pavilion
 - Construction of a Well House
6. The DEPARTMENT agrees as follows:
- a. To grant to the GRANTEE a sum of money equal to **Seventy-Five (75%) percent of Twenty-Five Thousand (\$25,000.00) dollars**, which is the total eligible cost of construction of the project facilities including engineering costs, but in any event not to exceed **Eighteen Thousand Seven Hundred (\$18,700.00) dollars**.
 - b. To grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:
 - i. Payments will be made on a reimbursement basis at **Seventy-Five (75%) percent** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.
 - ii. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE on a form provided by the DEPARTMENT which includes an expenditure list supported by documentation as required by the DEPARTMENT, including but not limited to copies of invoices,

cancelled checks, and/or list of force account time and attendance records.

- iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by DEPARTMENT engineering staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
- iv. Final payment will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected an MNRTF sign in compliance with Section 7(j) of this Agreement.

7. The GRANTEE agrees as follows:

- a. To immediately make available all funds needed to incur all necessary costs required to complete the project and to provide **Six Thousand Three Hundred (\$6,300.00) dollars** in local match. This sum represents **Twenty-Five (25%) percent** of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
- b. With the exception of engineering costs as provided for in Section 8, to incur no costs toward completion of the project facilities before execution of this Agreement and before written DEPARTMENT approval of plans, specifications and bid documents.
- c. To complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:
 - i. Retain the services of a professional architect, landscape architect, or engineer, registered in the State of Michigan to serve as the GRANTEE'S Prime Professional. The Prime Professional shall prepare the plans, specifications and bid documents for the project and oversee project construction.
 - ii. Within 180 days following execution of this Agreement by the GRANTEE and the DEPARTMENT and before soliciting bids or quotes or incurring costs other than costs associated with the development of plans, specifications, or bid documents, provide the DEPARTMENT with plans, specifications, and bid documents for the project facilities, sealed by the GRANTEE'S Prime Professional.
 - iii. Upon written DEPARTMENT approval of plans, specifications and bid documents, openly advertise and seek written bids for contracts for purchases or services with a value equal to or greater than \$25,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.

- iv. Upon written DEPARTMENT approval of plans, specifications and bid documents, solicit three (3) written quotes for contracts for purchases or services between \$1,000 and \$25,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - v. Maintain detailed written records of the contracting processes used and to submit these records to the DEPARTMENT upon request.
 - vi. Complete construction to all applicable local, state and federal codes, as amended; including the federal Americans with Disabilities Act (ADA) of 1990, as amended; the Persons with Disabilities Civil Rights Act, Act 220 of 1976, as amended; the Playground Equipment Safety Act, P.A. 16 of 1997, as amended; and the Utilization of Public Facilities by Physically Limited Act, P.A. 1 of 1966, as amended; the Elliott-Larsen Civil Rights Acts, Act 453 of 1976, as amended.
 - vii. Bury all new telephone and electrical wiring within the project area.
 - viii. Correct any deficiencies discovered at the final inspection within 90 days of written notification by the DEPARTMENT. These corrections shall be made at the GRANTEE'S expense and are eligible for reimbursement at the discretion of the DEPARTMENT and only to the degree that the GRANTEE'S prior expenditures made toward completion of the project are less than the grant amount allowed under this Agreement.
- d. To operate the project facilities for a minimum of their useful life as determined by the DEPARTMENT, to regulate the use thereof to the satisfaction of the DEPARTMENT, and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance.
 - e. To provide to the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against the public utilizing the project area and/or any of the facilities constructed thereon, and to provide to the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments. Preferential membership or annual permit systems are prohibited on grant assisted sites, except to the extent that differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.
 - f. To adopt such ordinances and/or resolutions as shall be required to effectuate the provisions of this Agreement; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.
 - g. To separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and outdoor recreation program.

10. During the project period, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before adding, deleting or making a significant change to any of the project facilities as proposed. Approval of changes is solely at the discretion of the DEPARTMENT. Furthermore, following project completion, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before implementing a change that significantly alters the project facilities as constructed and/or the project area, including but not limited to discontinuing use of a project facility or making a significant change in the recreational use of the project area. Changes approved by the DEPARTMENT pursuant to this Section may also require prior approval of the BOARD, as determined by the DEPARTMENT.
11. All project facilities constructed or purchased by the GRANTEE under this Agreement shall be placed and used at the project area and solely for the purposes specified in APPENDIX C and this Agreement.
12. The project area and all facilities provided thereon and the land and water access ways to the project facilities shall be open to the general public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof on the basis of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status, or disability.
13. Unless an exemption has been authorized by the DEPARTMENT pursuant to this Section, the GRANTEE hereby represents that it possesses fee simple title, free of all liens and encumbrances, to the project area. The fee simple title acquired shall not be subject to: 1) any possibility of reverter or right of entry for condition broken or any other executory limitation which may result in defeasance of title or 2) to any reservations or prior conveyance of coal, oil, gas, sand, gravel or other mineral interests. For any portion of the project area that the GRANTEE does not possess in fee simple title, the GRANTEE hereby represents that it has:
 - a. Received a written exemption from the DEPARTMENT before the execution of this Agreement, and
 - b. Received prior written approval from the DEPARTMENT of a lease and/or easement for any portion of the property not held in fee simple title as indicated in written correspondence from the DEPARTMENT dated _____, and
 - c. Supplied the DEPARTMENT with an executed copy of the approved lease or easement, and
 - d. Confirmed through appropriate legal review that the terms of the lease or easement are consistent with GRANTEE'S obligations under this Agreement and will not hinder the GRANTEE'S ability to comply with all requirements of this Agreement. In no case shall the lease or easement tenure be less than 20 years from the date of execution of this Agreement.
14. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area or project facilities included in this Agreement.

15. None of the project area, nor any of the project facilities constructed under this Agreement, shall be wholly or partially conveyed in perpetuity, either in fee, easement or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the lease title, ownership, or right of maintenance or control by the GRANTEE except with the written approval and consent of the DEPARTMENT. The GRANTEE shall regulate the use of the project area to the satisfaction of the DEPARTMENT.
16. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of outdoor recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and permanently commits the project area to Michigan's outdoor recreation estate, therefore:
 - a. The GRANTEE agrees that the project area or any portion thereof will not be converted to other than public outdoor recreation use without prior written approval by the DEPARTMENT and the BOARD and implementation of mitigation approved by the DEPARTMENT and the BOARD, including but not limited to replacement with land of similar recreation usefulness and fair market value.
 - b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT and the BOARD.
 - c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area.
17. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands and project facilities affected with outdoor recreation lands and project facilities of equal or greater fair market value, and of reasonably equivalent usefulness and location. The DEPARTMENT and BOARD shall approve such replacement only upon such conditions as it deems necessary to assure the replacement by GRANTEE of other outdoor recreation properties and project facilities of equal or greater fair market value and of reasonably equivalent usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.
18. The GRANTEE acknowledges that:
 - a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken by the GRANTEE before beginning the project to assure safe use of the property by the public, and
 - b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area and project facilities, and that responsibility for actions taken to develop, operate, or maintain the property is solely that of the GRANTEE, and

- c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in developing same.
19. The GRANTEE assures the DEPARTMENT that the proposed State-assisted action will not have a negative effect on the environment and, therefore, an Environmental Impact Statement is not required.
20. The GRANTEE hereby acknowledges that this Agreement does not require the State of Michigan to issue any permit required by law to construct the outdoor recreational project that is the subject of this Agreement. Such permits include, but are not limited to, permits to fill or otherwise occupy a floodplain, and permits required under Parts 301 and 303 of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts 451 of 1994, as amended. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits.
21. Before the DEPARTMENT will approve plans, specifications, or bid documents; or give written approval to the GRANTEE to advertise, seek quotes, or incur costs for this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:
 - a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;
 - or
 - b. If any portion of the project area is a facility, documentation that Department of Natural Resources-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public outdoor recreation use and/or the resource protection values of the project area.
22. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the MNRTF Board with no reimbursement made to the GRANTEE.
23. The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with

- companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.
24. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.
25. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general rights, including appurtenant riparian rights, to and in the project area of any lands connected with or affected by this project.
26. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.
27. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.
28. Upon breach of the Agreement by the GRANTEE the DEPARTMENT, in addition to any other remedy provided by law, may:
- a. Terminate this Agreement; and/or
 - b. Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the violation is resolved to the satisfaction of the DEPARTMENT; and/or
 - c. Withhold action on all pending and future grant applications submitted by the GRANTEE under the Michigan Natural Resources Trust Fund and the Land and Water Conservation Fund; and/or
 - d. Require repayment of grant funds already paid to GRANTEE.
 - e. Require specific performance of the Agreement.
29. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and the net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State

for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final reimbursement has been made shall be the specific performance of this Agreement.

- 30. Prior to the completion of the project facilities, the GRANTEE shall return all grant money if the project area or project facilities are not constructed, operated or used in accordance with this Agreement.
- 31. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, familial status or disability that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.
- 32. The DEPARTMENT shall terminate and recover grant funds paid if the GRANTEE or any subcontractor, manufacturer, or supplier of the GRANTEE appears in the register compiled by the Michigan Department of Labor and Economic Growth pursuant to Public Act No. 278 of 1980.
- 33. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.
- 34. The rights of the DEPARTMENT under this Agreement shall continue in perpetuity.
- 35. The Agreement may be executed separately by the parties. This Agreement is not effective until:
 - a. The GRANTEE has signed the Agreement and returned it together with the necessary attachments within 90 days of the date the Agreement is issued by the DEPARTMENT, and
 - b. The DEPARTMENT has signed the Agreement. IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals, on this date.

Approved by resolution (true copy attached) of the _____,

Regular County Board meeting of the Menominee County Board of Commissioners ^{date}
(special or regular) (name of approving body)

GRANTEE

SIGNED:

WITNESSED BY:

By _____

1) _____

Print Name: BRIAN R. BOUSLEY

Title: COUNTY ADMINISTRATOR
Menominee County

2) _____

Date: _____

Grantee's Federal ID#

38-6005907

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED:

WITNESSED BY:

By _____
Steven J. DeBrabander

1) _____

Title: Manager, Grants Management

2) _____

Date: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Brian R. Bousley– County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

Resolution 2013-16 Acceptance of Michigan Department of Natural Resources Grant Development of River Park

Upon motion made by _____, Seconded by _____, the following Resolution was adopted:

“RESOLVED, that Menominee County, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the Menominee County Board of Commissioners do hereby specifically agree, but by way of limitation as follows:

1. To appropriated all funds necessary to complete the project during the project period and to provide six thousand three hundred dollars (\$6,300) to match the grant authorized by the Michigan Department of Natural Resources.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the Michigan Department of Natural Resources for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set for in the foregoing portions of this Resolution.”

The following aye votes were recorded: _____

The following nay votes were recorded: _____

I, Marc Kleiman, Clerk of Menominee County, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the Menominee County Board of Commissioners at a meeting held _____.

Board Chairman – Charlie Meintz

County Clerk – Marc Kleiman

Date

Charlie Meintz – Chairperson

Larry Schei – Vice Chairperson

Doug Krienke James Furlong Chris Plutchak Bernie Lang Gerald Piche Jan Hafeman John Nelson

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Hermansville Building Demolition – Vacant Lots
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The demolition of the Hermansville Building is complete. Now a decision needs to be made on what is going to be done with the vacant lots. The County Treasurer received an appraisal in the amount of \$18,000 for the two village lots.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/06/2013
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

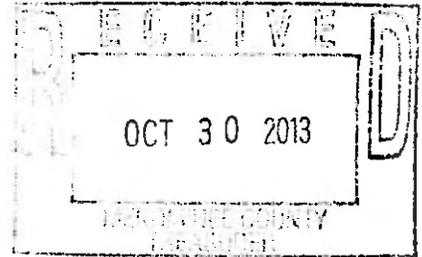
DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Wilson Realty & Wilson Appraisal Service
P.O. Box 2
Powers, MI 49874
906-497-5534

October 29, 2013

Menominee County Treasurer
839 10th Avenue
Menominee, MI 49858



RE: Market Value

Dear Diane,

I have personally inspected the property located at:

First Street
Hermansville, MI 49847

The subject property consist of 2 Village lots. There is small block storage shed on property. There is approximately 100' +/- of commercial road frontage. The subject is located within a commercial business district. Highest and best use for the subject property is "as is" or as improved as commercial purposes.

The purpose of the inspection is to estimate the market value, as is, of today's date in fee simple, unencumbered by liens.

My opinion of the market value, in fee simple estate, as is, unencumbered by liens, as of today's date, is:

Eighteen Thousand Dollars

(\$18,000)

If you have any questions or concerns, please do not hesitate to contact me personally.

Sincerely,

Suzette Urbanc

Appraisers are required to be licensed and are regulated by Michigan Department of Labor and Economic Growth, P.O. Box 30018, Lansing, MI 49809

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	CUPPAD – Letter of support request
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>CUPPAD is in the process of developing an application for the Governor’s “Regional Prosperity Initiative.” They ask for support from the County Board via a resolution and/or a letter of support. Both are enclosed. Rhiannon Haller, Assistant Community Planner will be present for questions.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/06/2013
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



Central Upper Peninsula Planning And Development Regional Commission

2415 14th Avenue South • Escanaba, MI 49829
906.786.9234 • Fax: 906.786.4442 • 800.562.9828 • cuppad@cuppad.org

October 14, 2013

TO: County Commissions
Township Supervisors
Village Presidents
City Managers

FROM: Rhiannon Haller, Assistant Community Planner

SUBJECT: **Letter of Support Request**

The Central U.P. Planning and Development Regional Commission (CUPPAD) is in the process of developing an application for the Governor's "Regional Prosperity Initiative." As local government leaders, I am asking for your support and collaboration.

One of the initiative's goals is to bring representatives from private, nonprofit, and public entities participating in economic development, higher education, adult education, workforce development, and transportation activities to develop a strategy to help the region prosper. Input from the region's communities is, of course, crucial in achieving this goal.

To this end, I am providing some documents about the initiative for your review and ask if you would provide CUPPAD with a letter of support for our application. I have attached a sample letter for your use, as well as a sample resolution of support. Please feel free to draft a specific letter for your community if desired.

The application is due no later than **October 31, 2013**. We ask that you act early to help the Central U.P. move forward to improve effectiveness in our region. Please send support letters to rhaller@cuppad.org OR mail to CUPPAD c/o Rhiannon Haller, 2415 14th Ave. S., Escanaba, MI 49829 OR fax to 906.786.4442.

Thank you for your time and consideration in this important matter. Please do not hesitate to contact me at rhaller@cuppad.org or 906.786.9234 if you have any questions.

Enclosures:
Sample Letter of Support
Sample Resolution of Support
Regional Prosperity Initiative information

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000*

*Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

Resolution 2013-15

In Support of Central Upper Peninsula Planning & Development Regional Commission (CUPPAD)

Application on behalf of the Central Upper Peninsula Regional Prosperity Collaborative

WHEREAS, Governor Snyder and the Michigan Legislature have created the Regional Prosperity Initiative, and,

WHEREAS, in 2012 the State of Michigan formed a Regional Reinvention Initiative Committee to plan for improving collaboration between Michigan's Regional Planning Agencies, Work Force Development Agencies, Adult Education Providers, Economic Development Agencies, and other agencies; and

WHEREAS, in August 2013 the Regional Reinvention Initiative Committee introduced the Regional Prosperity Initiative that includes ten new Prosperity Regions, and various levels of funding to enhance collaboration and to develop a Five Year Regional Prosperity Plan for each of Michigan's ten Prosperity Regions; and

WHEREAS, the Regional Prosperity Initiative is intended to foster greater communication and collaboration among organizations involved in economic development, education, work-force development, regional planning and transportation agencies, local and state government, and private business, and,

WHEREAS, the Central U.P. Regional Planning & Development Commission will serve a 6 county area which includes numerous local governments as well as higher education, adult education, economic development, workforce development, and transportation organizations; and,

WHEREAS, only the one (1) regional planning agency in the 6 county region is qualified to receive funding under the Regional Prosperity Initiative,

NOW THEREFORE BE IT RESOLVED THAT, the Menominee County Board of Commissioners hereby support the Central Upper Peninsula Planning & Development Regional Commission as the grant applicant on behalf of the Central Upper Peninsula Michigan Regional Prosperity Collaborative.

Charlie Meintz, Board Chairperson

Marc Kleiman, County Clerk

Date

Date

*Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Doug Krienke John Nelson Chris Plutchak Gerald Piche Jan Hafeman*

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000*

*Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

Rhiannon Haller
Planner
CUPPAD Regional Commission
2415 14th Ave. S
Escanaba, MI 49829

RE: Letter of Support for Central U.P. Regional Prosperity Collaborative Initiative

Dear Ms. Haller,

The Menominee County Board of Commissioners strongly support CUPPAD's (Central Upper Peninsula Planning and Development Regional Commission) application for Regional Prosperity Initiative grant funding.

Since 1968, CUPPAD has worked with economic development and community organizations, along with the business community, to strengthen the region's economy through the EDA Development District Process. More recently, CUPPAD has partnered with workforce development agencies, educational institutions, and adult education and transportation organizations to more effectively leverage resources.

CUPPAD has developed the Central U.P. Prosperity Collaborative for the purpose of collaboration between the aforementioned partners and implementation of regional strategies outlined in "An Economic Opportunity Study for the Michigan Upper Peninsula/Wisconsin Border Region" and the Central UP Comprehensive Economic Development Strategy (CEDS). However, regional planning activities have focused primarily on economic and community development. In order to be truly comprehensive and enable an approach that drives economic prosperity and sustainability a broader collaboration and five year regional prosperity plan is necessary.

By actively including representatives from adult education, workforce development, transportation, and higher education organizations in the planning and implementation process, this collaborative will enable a service delivery system that is efficient and responsive to the needs of the region. Ultimately, this will result in better infrastructure, a stronger workforce, and new job and wealth creation, reducing unemployment and poverty rates in the Central UP.

We fully support the Central UP Prosperity Collaborative and are committed to participating in this initiative. We believe this opportunity will provide the missing pieces to support the framework needed to spur community and economic development in Michigan's central Upper Peninsula.

Sincerely,

Charlie Meintz, Board Chairperson

Date

*Bernie Lang Charlie Meintz - Chairperson Larry Schei - Vice Chairperson James Furlong
Doug Krienke John Nelson Chris Plutchak Gerald Piche Jan Hafeman*

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	MSHDA/CDBG – Fair Housing Resolution – 2013-15
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Larry Wall, Grant Administrator has asked the board to approve an updated Fair Housing Resolution for the new grant. We have approved this resolution in previous years...this is just an update to go along with the grant paperwork.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/06/2013
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved	
<input type="checkbox"/>	Disapproved	
<input type="checkbox"/>	Approved with the following change(s):	

RESOLUTION 2013-15
FAIR HOUSING RESOLUTION

WHEREAS, under the Federal Fair Housing Law, Title VIII of the Civil Rights Act of 1968, it is illegal to deny housing to any person because of race, color, religion, gender, physical or mental disabilities or national origin; and,

WHEREAS, under the Michigan Elliott-Larsen Civil Rights Act, PA 453 of 1976, as amended, it is illegal to deny the opportunity to obtain housing to any person because of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status;

LET IT BE KNOWN TO ALL PERSONS that it is the policy of **Menominee County** to implement programs to ensure equal opportunity in housing for all persons regardless of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status. Therefore, **Menominee County** does hereby pass the following Resolution:

BE IT RESOLVED that in accordance with Executive Order 11063, **Menominee County** shall not discriminate in the sale, rental, leasing, or financing of housing because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status, or marital status;

Menominee County will assist all persons who feel they have been discriminated against because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status, or marital status to seek equity under federal and state laws by providing information to said persons on how to file a complaint with the Michigan Department of Civil Rights.

Menominee County will at a minimum post this policy or the Fair Housing poster or other posters, flyers or other information which will bring to the attention of owners of real estate, developers and builders their respective responsibilities and rights under the Federal Fair Housing Law and Michigan Elliott Larsen Act.

This Resolution shall take effect as of the date listed below.

Menominee County Chairman of the Board of Commissioners

Date

Moved by _____, seconded by _____ that the resolution be adopted.

Ayes:

Nays:

Absent:

I, Marc Kleiman, the duly qualified and acting Clerk of Menominee County, do hereby certify that the following resolution was adopted at a meeting of the county Board of Commissioners held on _____

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	DHS/Pinecrest Board member vacancy
DEPARTMENT:	Administration
ATTACHMENTS:	Yes

SUMMARY:

On Sept. 24, 2013 the county board discussed the DHS/Pinecrest board member vacancy, Administration advertised to fill the vacancy and has received two applications of interested patrons.

On October 22, 2013 this item was tabled for more information.

As of Nov. 1, 2013 - The only two applicants for the position have requested their applications for appointment be rescinded. Administration has submitted an ad to receive more applications for this appointment.

RECOMMENDED MOTION

Submitted by: **Brian Bousley**

 11/06/2013
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Michigan State University Extension – Revised MOA
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>A revised MOA from MSU has been sent from Dr. Coon. The MOA states Menominee County shall pay \$30,000 for the one Full Time Educator and one half time 4H Coordinator for the current Fiscal Year (October 1, 2013 to September 30, 2014).</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/06/2013
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MICHIGAN STATE | **Extension**
UNIVERSITY

October 21, 2013

TO: Menominee County Board of Commissioners

FROM: Thomas G. Coon, Director and Professor, MSU Extension 

SUBJECT: Memorandum of Agreement between Menominee County and MSUE

We understand that you wish to continue the partnership with MSUE so that MSU Extension programs may continue to be available in Menominee County. Further, as you've indicated, we understand that the County's funding for MSUE will be a challenge in the year ahead. With your agreement to the terms of our umbrella Memorandum of Agreement and your willingness to provide office space and support staff for the MSUE office in Menominee County for fiscal year 2014, we agree to work with you to pursue and develop alternative sources of funding for any shortfall that you may face in fulfilling the operating fund assessment for Menominee County for this fiscal year, up to \$8,209.



MSU EXTENSION

Office of the Director

108 Agriculture Hall
East Lansing, MI 48824
517/355-2308
Fax: 517/355-6574
msuedir@msu.edu

Your commitment to the partnership is extremely important to MSU Extension. We recognize the challenges that current circumstances place on county revenues and will work with you to meet the Memorandum of Agreement assessment level established for Menominee County in subsequent years.

Thank you for your partnership in these challenging times.

TC:tb

cc: Dr. Doug Brahee
Jean Schueller

C. Assessment to County:

MSU Assessment	\$ 41752
Credit to county from SOM appropriations	minus 3543
Director's Discretionary	8209
2014 TOTAL Assessment	\$ 30000

ADDITIONAL PERSONNEL

1. Educator (.8 FTE) at \$73,336 \$9,167 per 0.1 FTE	\$ _____
2. 4-H Program Coordinators	
a. 1.0 FTE at \$56,650	\$ _____
b. 0.5 FTE at \$28,325	\$ _____
3. Support Staff at \$56,650 per FTE	
a. If contracted with MSUE _____ FTE	\$ _____
4. Other Staff included in MOA	
a. Title and rate _____	\$ _____
5. Other: _____	\$ _____
TOTAL COUNTY PAYMENT FOR 2014	\$ 30,000.00

For the period, October 2013 to September 2014, MENOMINEE County shall pay to MSUE \$ 30,000, which is the cost of the assessment (minus the credit) plus any additional personnel costs. Payment will be made the first month of each quarter of the county fiscal year. Payments should be sent to

MSUE Extension Budget Office
446 W. Circle Dr.
160 Agriculture Hall
East Lansing, MI 48824

MICHIGAN STATE UNIVERSITY

MENOMINEE COUNTY

By: _____
Daniel T. Evon, Director,
Contract & Grant Administration

By: _____

Title: _____

Date: _____

Date: _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioner Per Diems and Expenses
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner per diems and expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/06/2013
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

RECEIVED

10/25/13

Menominee County Administrator

COPY

Mileage: \$.555/mile ~ effective 01 January 2013
 .565

*Meals Maximum of \$40 per day.

- *must attach receipt for reimbursement
- *meals provided by conferences will NOT be reimbursed

Name: John R. Nelson ~ District 9

Date	Meeting Place	# of miles	X 555/mile	Total Cost	Account Number
10/2/13	Wausau, Wisconsin	56	565	31.67	
10/8/13	CO. Board, CEDAR RIVER, WI	74		41.81	101-101-860.11
10/9/13	EYE Exam, STORONSON	52		29.38	101-101-860.11
10/14/13	Nursing, Iron Mt. WI	74		41.81	101-101-860.11
10/22/13	CO. Board Meeting, CEDAR RIVER	74		41.81	101-101-860.11
10/24/13	Nursing, Iron Mt. WI	74		41.81	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
		404		228.26	101-101-860.11
				Total Mileage	\$ 228.26
Total Mileage Fee					228.26

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

John R. Nelson

Signed

10/25/13

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

RECEIVED

10/31/13

Menominee County Administrator

Mileage: \$.555/mile ~ effective 01 January 2013

.565

*Meals Maximum of \$40 per day.

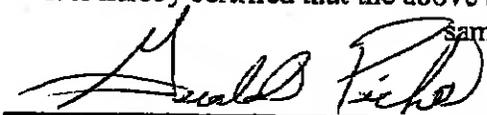
*must attach receipt for reimbursement

*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

Date	Meeting Place	# of miles	X .555/mile .565	Total Cost	Account Number
10/3/13	Road Commission	25		14.13	101-101-860.07
10/8/13	County Board - Cedar River	58		32.77	101-101-860.07
10/18/13	Personnel Committee - Anwaak	34		19.21	101-101-860.07
10/22/13	County Board - Cedar River	58		32.77	101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
		175	Total Mileage		
Total Mileage Fee					98.88

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

10/31/13

Date

Commissioner Meeting Fee Expense Form

RECEIVED

11/1/13

Benjamin County Administrator

Name of Commissioner Larry Schei

\$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
10/04/13	EM Mtg. 1:00-3:00PM	—
10/08/13	COUNTY BOARD 6:00-7:40 PM	50.00
10/22/13	COUNTY BOARD 6:00-7:15PM	50.00
10/30/13	PUBLIC HEALTH 3:00-4:15PM	50.00
Total Per Diem		\$ 150.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Larry Schei

Date: 11/01/13

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
11/1/13
Menominee County Administrator

Mileage: \$.565/mile ~ effective 01 January 2013

*Meals Maximum of \$40 per day.

*must attach receipt for reimbursement

*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .565/mile	Total Cost	Account Number
10/04/13	COURTHOUSE-	16		9.04	101-101-860.04
10/08/13	CEDARVILLE TWP. HALL	40		22.60	101-101-860.04
10/22/13	CEDARVILLE TWP. HALL	40		22.60	101-101-860.04
10/30/13	PINECREST	73		41.25	101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
			Total Mileage	169	
				Total Mileage Fee	\$ 95.49

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

11/01/13

Date

RECEIVED

11/5/13

Monroe County Administrator

BRB

Commissioner Meeting Fee Expense Form

Name of Commissioner Jan Hafeman

\$50.00 per meeting-Reg. or Special County Board meeting (and assigned committee meetings)
\$75.00 MAC or UPACCF Conference

Date	Meeting Description & Duration	Meeting Expense
10/ 8/13	Co. Bd. Mtg- Cedarville Twp.	50.00
10/17/13	UPACC Meeting- The Island	75.00
10/18/13	UPAAC Mtg and UPCAP Mtg	75.00
10/22/13	Co. Bd. Mtg	50.00
10/24/13	Pinecrest Bd. Mtg	50.00
10/28/13	Bd. Of Health Finance	50.00
10/29/13	Spec. Pinecrest Bd. Mtg	N/C
10/30/13	Bd. Of Health Mtg	50.00
Total Per Diem		400.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Jan Hafeman

Date: 11-4-13

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED

11/5/13

Menominee County Administrator

B47

Mileage: \$.565/mile – effective 01 January 2013

*Meals Maximum of \$40 per day

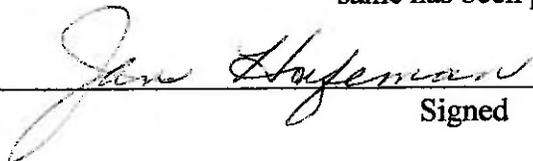
*must attach receipt for reimbursement

*meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

Date	Meeting Place	# of miles	X .565/mile	Total Cost	Account Number
10/ 8/13	Co. Bd. Mtg-Cedarville Twp	49			101-101-860.10
10/17/13	UPACC-The Island	30			101-101-860.10
10/18/13	UPACC & UPCAP-The Island	30			101-101-860.10
10/22/13	Co. Bd Mtg-Cedarville Twp	49			101-101-860.10
10/24/13	Pinecrest Bd Mtg-Pinecrest	14			101-101-860.10
10/28/13	Bd of Health-Fin; Escanaba	58			101-101-860.10
10/29/13	Spec. Pinecrest Mtg- Pinecrest	N/C			101-101-860.10
10/30/13	Bd. Of Health-Pinecrest	14			101-101-860.10
					101-101-860.10
		244	Total Mileage	X \$.565	
Total Mileage Fee					137.86

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

11-4-13

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on Oct. 16, 23, 25, 30 & Nov. 7, 2013 in the amount of \$342,263.73.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/07/2013
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved	
<input type="checkbox"/>	Disapproved	
<input type="checkbox"/>	Approved with the following change(s):	

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

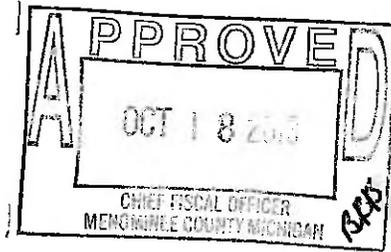
Special Revenue Funds

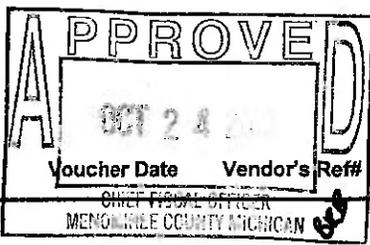
205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Blue Cross Blue Shield of MI								\$5,799.30
	32721	10/08/2013	November 2013	Health Insurance Premium	266-326-712.00	1,335.37		
	32721	10/08/2013	November 2013	Health Insurance Premium	266-325-712.00	3,202.36		
	32721	10/08/2013	November 2013	Health Insurance Premium	701-000-231.10	508.71		
	32721	10/08/2013	November 2013	Health Insurance Premium	704-000-232.00	752.86		
MI Conference of Teamsters								\$93,166.00
	32720	10/01/2013	November 2013	Health Insurance Premium	101-103-712.00	55,748.88		
	32720	10/01/2013	November 2013	Health Insurance Premium	205-315-712.00	12,120.18		
	32720	10/01/2013	November 2013	Health Insurance Premium	205-316-715.00	577.12		
	32720	10/01/2013	November 2013	Health Insurance Premium	208-751-712.00	1,962.34		
	32720	10/01/2013	November 2013	Health Insurance Premium	271-790-712.00	5,887.02		
	32720	10/01/2013	November 2013	Health Insurance Premium	296-663-712.00	1,385.22		
	32720	10/01/2013	November 2013	Health Insurance Premium	701-000-231.10	1,385.22		
	32720	10/01/2013	November 2013	Health Insurance Premium	704-000-232.00	14,100.02		
Total Amount for Bank Account: General								\$98,965.30



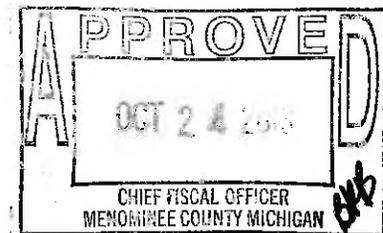


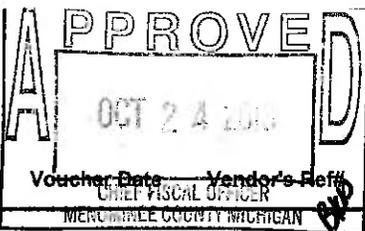
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Voucher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Ade Incorporated	32784	10/14/2013	88706	Needs Pass Web Records (Order # 205	101-136-755.00	150.00		\$150.00
ANDERSON AUTO & RV SALES INC								\$1,515.93
	32814	08/12/2013	1254	Vehicle Maintenance	205-315-934.02	186.45		
	32815	08/12/2013	1255	Vehicle Maintenance	205-315-934.02	58.63		
	32816	08/13/2013	1256	Vehicle Maintenance	205-315-934.02	43.32		
	32817	08/28/2013	1257	Vehicle Maintenance	205-315-934.02	58.63		
	32818	08/30/2013	1258	Vehicle Maintenance	205-315-934.02	388.00		
	32819	09/13/2013	1259	Vehicle Maintenance	101-301-981.00	698.00		
	32820	09/26/2013	1261	Vehicle Maintenance	101-301-981.00	49.95		
	32821	09/27/2013	1260	Vehicle Maintenance	205-315-934.02	34.95		
Arrowhead Forensics								\$48.46
	32800	07/11/2013	64782	DNA Swab (x50)	101-301-727.00	48.46		
AT&T - Carol Stream, IL								\$335.31
	32761	10/01/2013	906753458210	October 1 - October 31, 2013	101-103-850.00	29.23		
	32762	10/01/2013	906753220910	October 1 - October 31, 2013	101-103-850.00	306.08		
Big O's Lube and Service, Inc.								\$613.96
	32827	10/15/2013	12632	Used Tires (x4)	205-315-934.02	200.00		
	32828	09/09/2013	12347	Tires (x4), Mount & Balance (09 Chevy)	205-315-934.02	413.96		
BP								\$440.50
	32833	09/06/2013	39325663	Gasoline Sales - September 2013	101-301-742.00	440.50		
Cellcom Wisconsin RSA 04								\$85.32
	32782	10/05/2013	317550	Medical Examiner Cellular Services	101-648-727.00	85.32		
City of Menominee Police Dept.								\$750.00
	32822	10/04/2013	01012013MCSCO	Cost Sharing for CAD Import for 911	101-301-976.00	750.00		
CLOVERLAND PAPER CO								\$307.24
	32742	10/11/2013	103245	Toilet Tissue, Center Pull Towels, Tissu	101-265-755.01	131.55		
	32786	10/11/2013	103228	Janitorial Supplies	101-265-755.01	45.18		
	32810	10/11/2013	103241	Inmate Supplies	101-301-770.00	130.51		
Country Mile Document Destruct								\$65.13
	32725	10/14/2013	16567	Shredding Documents (10/10/13)	101-265-801.00	65.13		
Dreamscape Communications								\$69.99
	32760	10/14/2013	w3452	Annex - Wireless Internet	101-261-850.00	69.99		
EAGLEHERALD PUBLISHING, LLC								\$56.94
	32837	10/23/2013	12-064-NA-1	Notice of Hearing by Publication (Plude)	101-267-804.00	56.94		
Friends Ofc Prod Whse Direct								\$311.70
	32765	10/17/2013	0193921	FOC - Office Supplies	101-141-727.00	259.71		
	32766	10/18/2013	019407	FOC - Envelopes	101-141-727.00	51.99		
Frontier - Servco F.S.								\$910.75
	32793	10/17/2013	52107	Unleaded - Shakey Lakes Park	208-751-742.00	910.75		
Good Source								\$794.71
	32806	09/30/2013	S10315609	Inmate Groceries	101-301-770.00	794.71		
Governmental Products LLC								\$327.88
	32739	10/14/2013	3082	Dog Tags, Receipt Books, "O" Rings	101-253-727.00	327.88		
GREAT AMERICAN DISPOSAL CO THE								\$463.39
	32744	10/04/2013	54451321	Shakey Lakes - Ash Container	208-751-801.00	463.39		

**MENOMINEE COUNTY
Claims Audit Report**

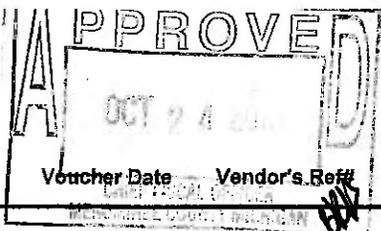
Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
HERRILD, RENEE 32754	10/14/2013	Reimbursement	Bridge Fare (x2) and Mileage	101-141-860.00	287.90		\$267.90
J S ELECTRONICS, INC. 32829	10/01/2013	17934	Partial Strip out of Old Squad into New	205-315-934.02	1,962.17		\$1,962.17
Jay's Auto Service, Inc. 32813	10/15/2013	14167	2003 Dodge - Front/Rear Brakes & Batt	101-301-981.00	816.23		\$816.23
Joel Hensley, RN 32812	10/21/2013	Nursing Services	Nursing Services	101-301-770.01	1,365.00		\$1,365.00
K MART 7031 32831	08/31/2013	703108311301022837	Voice Recorder & Batteries	205-315-755.00	67.78		\$67.78
Kleiman, Marc 32757	10/14/2013	Reimbursement	Mileage (10/8, 10/9, 10/11/13)	101-215-860.00	186.56		\$283.07
32798	10/23/2013	Reimbursement	Mileage	101-215-860.00	29.83		
32798	10/23/2013	Reimbursement	Mileage	101-262-860.00	66.68		
Krienke, Doug 32740	09/30/2013	Reimbursement	Mileage - September 2013	101-101-860.01	75.57		\$75.57
LENCA SURVEYING 32724	10/14/2013	13219	Remon Yr 2013 (9/22 - 10/14)	243-245-801.07	3,543.55		\$3,543.55
Lesperance, Diane 32756	10/14/2013	Reimbursement	Mileage (10/8/13 & 10/11/13)	101-253-860.00	88.13		\$88.13
Lithocrafters Printing, Inc. 32741	10/14/2013	79552	Business Cards (x1000) Mike Dellisse	101-882-727.00	47.75		\$47.75
M & M Trucking, Inc. 32728	10/18/2013	6903	Cleaned Asbestos - Hermansville Buildi	517-252-801.00	3,500.00		\$53,218.00
32729	09/30/2013	6902	Demolition of Hermansville Building	517-252-801.00	49,250.00		
32743	10/11/2013	6899	Gravel - Shakey Lakes Park	208-751-930.04	468.00		
Manpower 32735	10/13/2013	26229507	Week Ending 10/13/13 - Regina Mistark	215-141-705.00	378.00		\$1,330.88
32738	10/13/2013	26232660	Week Ending 10/13/13 - Kelly Hofer	101-268-704.00	480.38		
32755	10/06/2013	26203093	Week Ending 10/8/13 - Kelly Hofer	101-268-704.00	472.50		





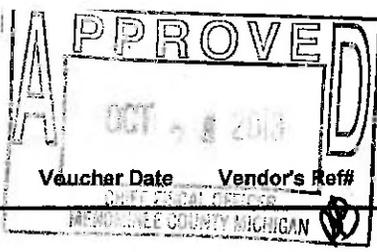
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Mastercard								
	32795	09/30/2013	Credit Card	Ice House Bar & Grill	101-268-860.00	10.60		\$1,691.29
	32795	09/30/2013	Credit Card	Mission Point Resort	101-268-860.00	143.36		
	32795	09/30/2013	Credit Card	USPS	101-268-729.00	5.05		
	32795	09/30/2013	Credit Card	USPS	101-268-729.00	5.05		
	32795	09/30/2013	Credit Card	Bavarian Mtr Lodge	101-101-859.00	341.88		
	32795	09/30/2013	Credit Card	Amazon	101-132-802.00	13.86		
	32795	09/30/2013	Credit Card	USPS	101-268-729.00	5.05		
	32795	09/30/2013	Credit Card	USPS	101-268-729.00	5.05		
	32795	09/30/2013	Credit Card	USPS	101-268-729.00	5.05		
	32795	09/30/2013	Credit Card	USPS	101-268-729.00	5.05		
	32795	09/30/2013	Credit Card	Holiday	101-682-860.00	11.50		
	32795	09/30/2013	Credit Card	Bobs Place of Alanson	101-682-860.00	14.45		
	32795	09/30/2013	Credit Card	Shell Oil	101-682-860.00	8.13		
	32795	09/30/2013	Credit Card	Bayshore Resort	296-663-860.00	179.27		
	32795	09/30/2013	Credit Card	USPS	101-268-729.00	5.05		
	32795	09/30/2013	Credit Card	Shanty Creek Resorts	101-682-860.00	16.73		
	32795	09/30/2013	Credit Card	Shanty Creek Resorts	101-682-860.00	6.24		
	32795	09/30/2013	Credit Card	Pellston Gen Store	101-682-860.00	13.99		
	32795	09/30/2013	Credit Card	Carne's BP	101-682-860.00	14.17		
	32795	09/30/2013	Credit Card	Shanty Creek Resorts	101-682-860.00	15.73		
	32796	10/08/2013	Credit Memo	Credit Voucher	101-132-802.00	-160.00		
	32797	10/13/2013	Credit Card	USPS	101-268-729.00	5.05		
	32797	10/13/2013	Credit Card	USPS	101-268-729.00	5.05		
	32797	10/13/2013	Credit Card	Applewood Eatery LLC	101-141-860.00	17.14		
	32797	10/13/2013	Credit Card	Boyne Highlands	101-141-860.00	10.07		
	32797	10/13/2013	Credit Card	USPS	101-268-729.00	5.05		
	32836	10/13/2013	Credit Card	Intellius	101-301-727.00	19.95	x	
	32836	10/13/2013	Credit Card	TLO	101-301-727.00	9.50	x	
	32836	10/13/2013	Credit Card	American Screening	101-301-770.00	312.50	x	
	32836	10/13/2013	Credit Card	Wahlstroms	101-301-860.00	16.00	x	
	32836	10/13/2013	Credit Card	McDonalds	101-301-860.00	7.62	x	
	32836	10/13/2013	Credit Card	Holiday Food	101-301-860.00	33.29	x	
	32836	10/13/2013	Credit Card	McDonalds	101-301-860.00	6.11	x	
	32836	10/13/2013	Credit Card	Hellens Kitchen	101-301-860.00	30.98	x	
	32836	10/13/2013	Credit Card	Candlewoods Sweet	101-301-860.00	84.75	x	
	32836	10/13/2013	Credit Card	MI Sheriff Assoc	101-301-881.00	25.00	x	
	32836	10/13/2013	Credit Card	Elite K-9	101-301-881.01	131.11	x	
	32836	10/13/2013	Credit Card	Superior Car Wash	101-301-981.00	8.00	x	
	32836	10/13/2013	Credit Card	Superior Car Wash	101-301-981.00	8.00	x	
	32836	10/13/2013	Credit Card	Superior Car Wash	101-301-981.00	8.00	x	
	32836	10/13/2013	Credit Card	Portside Inn	205-315-881.00	24.06	x	
	32836	10/13/2013	Credit Card	Portside Inn	205-315-881.00	20.30	x	
	32836	10/13/2013	Credit Card	Radada Inn	205-315-881.00	238.50	x	
Menards - Marinette								
	32731	10/14/2013	36002	Building Maintenance Supplies	101-265-930.01	15.85		\$180.01
	32732	10/14/2013	36001	Credit Memo - Joist Hanger Returns	101-265-930.01	-12.64		
	32785	10/17/2013	36252	Building Maintenance Supplies	101-265-930.01	176.80		
MENOMINEE ANIMAL SHELTER								
	32726	09/30/2013	1309	September 2013 Impounding	101-601-958.00	112.50		\$112.50
MGT of America, Inc.								
	32746	09/30/2013	24322	July, August, September 2013 (FOC)	101-141-801.00	1,277.20		\$1,277.20



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Michigan Counties Workers'								\$27,501.00
	32838	07/15/2013	9450	4th Qtr Installment	101-101-716.00	216.81		
	32838	07/15/2013	9450	4th Qtr Installment	101-131-716.00	47.32		
	32838	07/15/2013	9450	4th Qtr Installment	101-132-716.00	112.33		
	32838	07/15/2013	9450	4th Qtr Installment	101-136-716.00	392.58		
	32838	07/15/2013	9450	4th Qtr Installment	101-141-716.00	521.96		
	32838	07/15/2013	9450	4th Qtr Installment	101-148-716.00	33.77		
	32838	07/15/2013	9450	4th Qtr Installment	101-150-716.00	3.19		
	32838	07/15/2013	9450	4th Qtr Installment	101-172-716.00	394.44		
	32838	07/15/2013	9450	4th Qtr Installment	101-215-716.00	216.01		
	32838	07/15/2013	9450	4th Qtr Installment	101-253-716.00	157.57		
	32838	07/15/2013	9450	4th Qtr Installment	101-257-716.00	310.42		
	32838	07/15/2013	9450	4th Qtr Installment	101-261-716.00	37.40		
	32838	07/15/2013	9450	4th Qtr Installment	101-265-716.00	1,235.00		
	32838	07/15/2013	9450	4th Qtr Installment	101-267-716.00	774.27		
	32838	07/15/2013	9450	4th Qtr Installment	101-268-716.00	66.03		
	32838	07/15/2013	9450	4th Qtr Installment	101-301-716.00	12,580.23		
	32838	07/15/2013	9450	4th Qtr Installment	101-331-716.00	33.83		
	32838	07/15/2013	9450	4th Qtr Installment	101-428-716.00	36.96		
	32838	07/15/2013	9450	4th Qtr Installment	101-648-716.00	50.14		
	32838	07/15/2013	9450	4th Qtr Installment	101-682-716.00	39.25		
	32838	07/15/2013	9450	4th Qtr Installment	205-315-716.00	6,782.73		
	32838	07/15/2013	9450	4th Qtr Installment	205-316-716.00	530.89		
	32838	07/15/2013	9450	4th Qtr Installment	208-751-716.00	1,055.81		
	32838	07/15/2013	9450	4th Qtr Installment	248-371-716.00	140.65		
	32838	07/15/2013	9450	4th Qtr Installment	266-325-716.00	376.48		
	32838	07/15/2013	9450	4th Qtr Installment	266-326-716.00	37.35		
	32838	07/15/2013	9450	4th Qtr Installment	271-790-716.00	708.81		
	32838	07/15/2013	9450	4th Qtr Installment	296-663-716.00	238.02		
	32838	07/15/2013	9450	4th Qtr Installment	296-664-716.00	191.77		
	32838	07/15/2013	9450	4th Qtr Installment	296-665-716.00	179.38		
Mid-County Veterinary Clinic								\$75.00
	32763	09/19/2013	22922	Complaint # 13-1105	101-601-958.00	75.00		
MOORE MEDICAL CORP								\$491.11
	32811	10/02/2013	979183011	Inmate Medical Supplies	101-301-770.01	491.11		
NKS Tire & Service, Inc.								\$628.44
	32830	10/09/2013	100443	Tires (x4), Mount & Balance (08 Chevy	205-315-934.02	628.44		
Pan-O-Gold Baking Co.								\$62.30
	32804	10/01/2013	00040683327409	Inmate Groceries	101-301-770.00	26.25		
	32805	10/08/2013	00040683328109	Inmate Groceries	101-301-770.00	36.05		
Physio-Control Inc.								\$509.90
	32824	10/08/2013	114053344	Electric Assembly	205-315-727.00	210.50		
	32825	10/16/2013	114055939	Assembly Battery - Replacement Kit	205-315-727.00	299.40		
Quill Corporation								\$481.35
	32736	10/11/2013	6351612	PA - Office Supplies	101-267-727.00	46.98		
	32737	10/11/2013	6347928	PA - Office Supplies	101-267-727.00	27.98		
	32799	10/02/2013	6083242	Sheriff Dept - Office Supplies	101-301-727.00	406.39		
RCOM								\$143.02
	32752	09/30/2013	11404	Expense Reduction Period (September	101-103-850.00	143.02		

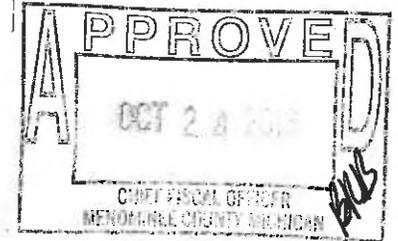


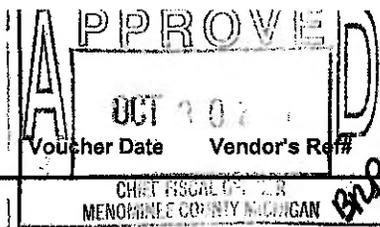
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
REDWOOD TOXICOLOGY LABORATORY								
	32758	09/30/2013	00718420139	Drug Testing Supplies	101-136-727.00	8.75		\$8.75
REGISTER OF DEEDS								
	32734	07/03/2013	Recording Fee	Discharge of Mortgage - Warner Pearsc	101-103-755.00	14.00		\$14.00
Reinhart Foodservice								
	32807	10/10/2013	206126	Inmate Groceries	101-301-770.00	443.91		\$1,591.67
	32808	10/17/2013	207358	Inmate Groceries	101-301-770.00	494.07		
	32809	10/03/2013	204906	Inmate Groceries	101-301-770.00	653.69		
Sherwin Williams Company								
	32753	10/10/2013	7410-6	Gallon Paint	101-265-930.01	32.11		\$32.11
State of Michigan - MI Dept. of Environmental Qua								
	32750	10/15/2013	3435-55	Kleinke Park - Renewal License	208-751-755.08	119.00	x	\$387.00
	32751	10/15/2013	3450-55	Shakey Lakes - Renewal License	208-751-755.08	268.00	x	
State of Michigan - MI Supreme Court Finance								
	32768	10/01/2013	D95A 1530-02	October, November, December 2013	101-136-831.01	3,268.49	x	\$3,268.49
Stateline Apparel								
	32748	09/26/2013	29122	Mike Sieg - Uniform Allowance	208-751-745.00	41.99		\$75.99
	32749	09/26/2013	29123	Mike Sieg - Uniform Allowance	208-751-745.00	34.00		
STEPHENSON MARKETING COOPERATI								
	32759	09/30/2013	462643	September 2013	208-751-742.00	109.32		\$2,864.50
	32759	09/30/2013	462643	September 2013	208-751-755.02	203.50		
	32826	09/30/2013	015579	Gasoline Sales - September 2013	205-315-742.00	2,551.68		
SVINICKI, GAIL M.								
	32747	10/15/2013	Reimbursement	Registered Mail - Ntonissen (2013-0143	101-287-804.00	14.87		\$14.87
THE JANITOR'S CLOSET								
	32733	10/17/2013	35273	Fresh Breeze Disinfectant	101-265-755.01	4.89		\$4.89
Time Warner Cable								
	32803	10/06/2013	10404 620475202 800	October 6 - November 5, 2013	101-301-770.00	124.14		\$124.14
TPS								
	32790	10/18/2013	7028496	LetterHead (x50)	101-101-727.00	22.91		\$22.91
U.E.S. COMPUTERS, INC.								
	32767	10/18/2013	66023	Toner Cartridge (FOC)	101-141-931.00	268.00		\$4,679.50
	32787	10/17/2013	66006	PO# 02847 Cisco Maintenance Renewa	101-103-857.02	774.00		
	32794	10/18/2013	66015	PO# 02846 Symantec Renewal Antiviru	101-103-857.02	3,637.50		
U.S. Bank Equipment Finance								
	32769	10/16/2013	2388974190	Bizhub 423 Copier	101-172-942.00	133.07		\$191.80
	32823	10/14/2013	238889703	Konica - Sheriff Department	205-315-727.00	58.73		
Vigilant Canine Services Inter								
	32832	10/23/2013	Proposal	K9 Services	101-301-881.01	400.00		\$400.00
Waste Management								
	32764	09/30/2013	0009667-0438-9	September 16 - 30, 2013	517-252-801.00	30,217.44		\$30,217.44
Wells Fargo Bank - Finance & Acct - Minneapolis								
	32727	09/30/2013	7/1 - 9/30/13	Quarterly Interest Payment	272-692-998.00	250.00		\$250.00
White Water Associates, Inc.								
	32745	10/10/2013	135240	Water Analysis	208-751-920.00	15.00		\$83.00
	32791	10/18/2013	135351	Water Analysis (10/15/13)	208-751-920.00	68.00		

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	\$Amount	SepCk	Claim Total
Bank Account: General								
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								
	32730	10/16/2013	0402047856-00005	Kleinke Park	208-751-920.01	68.35		\$304.83
	32788	10/16/2013	0402047856-00008	Kleinke Park	208-751-920.01	236.48		
Xerox Corporation - 26152 Network Place								
	32801	10/01/2013	070294711	Sheriff Department	101-301-727.00	34.22		\$427.40
	32802	10/01/2013	070294712	Sheriff Department	101-301-727.00	393.18		
Total Amount for Bank Account: General								\$148,429.65



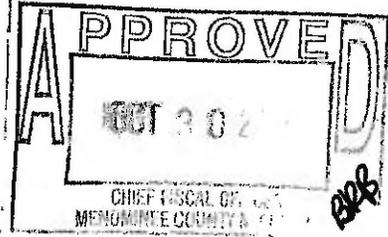


**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
AT&T - Carol Stream, IL 32849	10/17/2013	287252150867	October 1 - October 31, 2013	101-132-850.00	31.04		\$31.04
Brian Bousley 32854	10/22/2013	Reimbursement	Mileage	101-172-860.00	103.96		\$103.96
Brunelle, Jennifer 32840	10/24/2013	5311	Mileage	296-664-860.00	187.24		\$167.24
Cellco Wisconsin RSA 04 32848	10/05/2013	310862	Cellular Services	101-132-850.00	20.95	x	\$87.05
32848	10/05/2013	310862	Cellular Services	296-664-850.00	51.41	x	
32848	10/05/2013	310862	Cellular Services	296-665-850.00	14.69	x	
CITY OF MENOMINEE - 2511 10TH ST. 32859	09/30/2013	3581	Gasoline Sales - September 2013	101-428-860.00	44.21		\$242.12
32859	09/30/2013	3581	Gasoline Sales - September 2013	101-267-742.00	109.78		
32859	09/30/2013	3581	Gasoline Sales - September 2013	101-215-860.00	32.67		
32859	09/30/2013	3581	Gasoline Sales - September 2013	101-265-742.00	55.46		
CLOVERLAND PAPER CO 32856	10/18/2013	103295	Mop Cleaner, Tissue, Towels	101-265-755.01	231.67		\$231.67
Dennis-Ruleau, Dawn 32858	10/23/2013	Reimbursement	Gift Certificate Reimbursement	101-132-802.00	30.00		\$30.00
Dougovito, Greg 32839	10/24/2013	5310	Saturday Detention	101-132-801.01	39.00		\$110.50
32845	10/23/2013	5308	Transport of Juvenile (T.S.)	101-132-801.01	27.50		
32845	10/23/2013	5308	Transport of Juvenile (T.S.)	101-132-801.00	44.00		
DuPont, Sherry 32851	10/24/2013	Reimbursement	Mileage	101-172-860.00	45.20		\$45.20
Explorer Solutions, LLC 32853	10/23/2013	US131004	Installment 4 of 5 (Phase II)	101-101-710.01	17,800.00		\$17,800.00
Garcia Linda 32842	10/23/2013	5306	Transport of Juvenile (T.S.)	101-132-801.01	27.50		\$203.69
32842	10/23/2013	5306	Transport of Juvenile (T.S.)	101-132-801.00	44.00		
32843	10/23/2013	Reimbursement	Mileage (Transport of Juvenile)	101-132-801.00	121.08		
32846	10/23/2013	Reimbursement	Transport of Juvenile	101-132-801.00	11.11		
Goebel, Jr., Robert E. 32844	10/22/2013	Reimbursement	Mileage	101-148-860.00	61.02		\$61.02
Kakuk, Tammany 32841	10/22/2013	5305	Foster Care Cost (C.F.)	292-662-843.02	372.26		\$372.26
L.A. Busse, Inc. 32855	10/10/2013	ZB56119	Maintenance on Dishwasher	101-265-930.01	255.75		\$255.75
Manpower 32857	10/20/2013	26262040	Week Ending 10/20/13 - Kelly Hofer	101-268-704.00	189.00		\$189.00
State of Michigan - MI Supreme Court Finance 32847	10/01/2013	P55 1530-04	October, November, December 2013	101-132-858.03	2,491.78		\$2,491.78
Time Warner Cable 32852	10/18/2013	10404 700185701 00010/25 - 11/24, 2013		101-103-851.01	329.95		\$329.95
WEST GROUP PAYMENT CENTER 32850	09/30/2013	828121709	September 1 - September 30, 2013	269-145-801.00	425.18		\$425.18

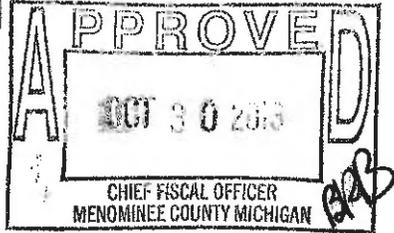
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Total Amount for Bank Account: General								\$23,177.41



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
PHDM	32895	10/30/2013	Well Permit	Bailey Park (55-004-031-012-00)	208-751-755.02	341.00		\$341.00
Total Amount for Bank Account: General								\$341.00



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Ace Hardware	32997	10/22/2013	208881/2	Pump Utility	208-751-984.00	99.99		\$99.99
ACFSA	33074	10/29/2013	16002	2014 Dues	101-301-770.00	79.00		\$79.00
ALGER-DELTA COOPERATIVE ASSOCI	32938	11/01/2013	56	Shakey Lakes Upgrade	208-000-390.00	20,000.00	*	\$20,772.78
	32939	11/01/2013	370500	Shakey Lakes Office/Shop	208-751-920.01	105.26		
	32940	11/01/2013	379700	Storage Shed	208-751-920.01	37.29		
	32941	11/01/2013	380300	Shower Building	208-751-920.01	107.26		
	32942	11/01/2013	367100	N8390 Beach House	208-751-920.01	48.61		
	32943	11/01/2013	367200	Northwest Campsites	208-751-920.01	134.31		
	32944	11/01/2013	369802	W8449 Co Rd G12 Campsites	208-751-920.01	34.94		
	32945	11/01/2013	383001	Shakey Lakes Park/Horse Ara	208-751-920.01	34.20		
	32946	11/01/2013	383200	N8380 Co Park Rd 20.5	208-751-920.01	46.11		
	32947	11/01/2013	383301	Shakey Lk Pk/Cattle Ara	208-751-920.01	88.59		
	32948	11/01/2013	1503500	N8380 Co Pk Rd 20 pt 5	208-751-920.01	61.28		
	32949	11/01/2013	1614900	Bath House	208-751-920.01	74.93		
Anderson Culligan	32953	10/31/2013	0180874	Water for Circuit Court (x7)	101-131-931.00	41.50		\$41.50
AT&T - Carol Stream, IL	33016	10/19/2013	906863444110	October 19 - November 18, 2013	101-103-850.00	557.95		\$1,272.77
	33033	10/19/2013	906863661410	October 19 - November 18, 2013	266-325-850.00	259.80		
	33045	10/19/2013	906863202310	October 19 - November 18, 2013	101-103-850.00	455.02		
AT&T Long Distance	33018	10/19/2013	854528091	Telephone Service	101-103-850.00	2,051.80		\$2,051.80
AT&T Mobility	32967	10/31/2013	287252234966	October 10 - November 9, 2013	101-132-850.00	31.04		\$31.04
Badger Mailing & Shipping	33012	11/01/2013	59580	Annual Maintenance Contract 1/6/14 -	101-253-729.01	834.08		\$834.08
Barrette, Jodie	33021	10/23/2013	Reimbursement	Mileage - Training in Escanaba	101-141-860.00	62.71		\$62.71
BAYSHORE VETERINARY CLINIC	33079	10/23/2013	165486	K9 Supplies	101-301-881.01	38.41		\$38.41
Benson Law, P.C.	33025	10/25/2013	05-11249-DS	Court Appointed Legal - Anderson	101-131-807.00	30.00		\$160.00
	33026	10/25/2013	01-9856-DP	Court Appointed Legal - Orzel	101-131-807.00	37.50		
	33027	10/25/2013	D. Walters	10-13175-DS & 11-13809-DP	101-131-807.00	30.00		
	33056	10/28/2013	07-12219-DM	Court Appointed Legal - Wills	101-148-807.00	37.50		
	33057	10/28/2013	01-9660-DS	Court Appointed Legal - Parrett	101-148-807.00	12.50		
	33058	10/28/2013	S. Holstrom, Sr.	01-9631-DM & 05-11350-DM (Court Ap	101-148-807.00	12.50		
Big O's Lube and Service, Inc.	33087	10/18/2013	12675	2011 Chevy Impala - Vehicle Maintenan	205-315-934.00	77.13		\$77.13
Bob Barker Company, Inc.	33067	10/31/2013	WEB000290982	Inmate Supplies	101-301-770.00	364.14		\$364.14
Bourgeois, Robyn	33031	11/06/2013	Reimbursement	Mileage & Meals - Training in Escanaba	101-141-860.00	68.75		\$68.75

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CITY OF MENOMINEE - 2511 10TH ST.	33085	09/30/2013	3585	September 2013 Gasoline Charges	205-315-742.00	3,667.04		\$3,667.04
City of Stephenson - P.O. Box 467	33011	10/30/2013	709	Annex - Water/Electric/Sewer	101-261-920.01	17.50		\$214.47
	33011	10/30/2013	709	Annex - Water/Electric/Sewer	101-261-920.02	30.00		
	33011	10/30/2013	709	Annex - Water/Electric/Sewer	101-261-920.03	166.97		
CLOVERLAND PAPER CO	33009	10/25/2013	103369	Toilet Tissue	101-265-755.01	112.98		\$444.03
	33042	11/01/2013	103425	Towels, Liners, Tissue	101-265-755.01	206.78		
	33071	10/25/2013	103370	Inmate Supplies	101-301-770.00	124.27		
Cooper Office Equipment	33013	10/24/2013	104580	Bizhub 282 (Contract 2310-01)	101-253-728.00	261.65		\$261.65
DEKETO, LLC	33000	10/01/2013	DK 10-13	October 2013 Documents (x387)	256-277-857.00	774.00		\$774.00
Dennis-Ruleau, Dawn	32960	10/31/2013	5313	Crisis Intervention	296-668-801.00	660.00		\$660.00
Don's Stump Grinding	32934	10/31/2013	Shakey Lakes	Removal of Stumps (x60)	208-751-930.04	1,560.00		\$1,560.00
Dougovito, Greg	32963	10/31/2013	5316	Transport of Juvenile (Z.K.)	101-132-801.01	26.25		\$183.86
	32963	10/31/2013	5316	Transport of Juvenile (Z.K.)	101-132-801.00	44.00		
	32964	10/31/2013	Reimbursement	Meal - Transport of Juvenile	101-132-801.00	4.43		
	33035	11/06/2013	5335	Transport of Juvenile (Z.K.)	101-132-801.01	40.00		
	33035	11/06/2013	5335	Transport of Juvenile (Z.K.)	101-132-801.00	64.00		
	33036	11/06/2013	Reimbursement	Meal - Transport of Juvenile (Z.K.)	101-132-801.00	5.18		
Dreamscape Communications	32930	10/20/2013	w3495	Annex - Internet	101-261-850.00	69.99		\$69.99
DTE Energy	33010	10/30/2013	462245200011	Annex - Commercial Heating	101-261-920.04	30.79		\$30.79
EAGLEHERALD PUBLISHING, LLC	32996	10/31/2013	1445	October 2013 - Election Advertising	101-262-727.00	487.49		\$555.52
	33015	10/31/2013	4114	October 2013	517-252-900.00	68.00		
	33091	10/31/2013	2542	Notice of Hearing by Publication (Plude	101-267-804.00	0.03		
Employee Benefits Agency, Inc.	32933	11/01/2013	3774	Monthly Administration Fee - November	101-103-712.02	96.00		\$96.00
Friends Ofc Prod Whse Direct	33032	11/04/2013	0194891	FOC - Office Supplies	101-141-727.00	475.59		\$475.59
Garcia Linda	32959	10/28/2013	608	Reviewer's Fee	101-148-804.00	26.58		\$163.08
	32961	10/31/2013	5314	Transport of Juvenile (B.B.)	101-132-801.01	13.75		
	32961	10/31/2013	5314	Transport of Juvenile (B.B.)	101-132-801.00	22.00		
	32962	10/31/2013	5315	Transport of Juvenile (T.B.)	101-132-801.01	18.75		
	32962	10/31/2013	5315	Transport of Juvenile (T.B.)	101-132-801.00	30.00		
	32976	11/05/2013	5333	Detention (M.Z.)	101-132-801.01	52.00		
Hafeman, Jan	32931	11/04/2013	Reimbursement	Mileage - October 2013	101-101-860.10	137.86		\$137.86

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Harbor Town Marine, Inc.	33084	09/30/2013	H20752	Propeller	101-331-755.00	148.00		\$148.00
Hashimoto Sewer Service, Inc.	32999	10/29/2013	11061	Kitchen Grease Pits in Jail	101-265-930.01	205.00		\$205.00
HERRILD, RENEE	33005	10/31/2013	Reimbursement	Meals - Training in Escanaba	101-141-860.00	33.00		\$33.00
Hi Tec Building Services	33019	10/30/2013	6200	October 2013	101-265-801.00	1,410.00		\$1,410.00
J S ELECTRONICS, INC.	32950	11/01/2013	17988	Tower Lease - November 2013	266-326-942.00	425.00		\$465.98
	33080	10/23/2013	17978	Phone Battery (Holmes)	101-301-934.01	40.98		
Jeff Naser	32977	10/29/2013	Per Diem	DHS Board	101-601-837.00	50.00		\$99.72
	32978	10/29/2013	Reimbursement	Mileage - DHS Board	101-601-837.00	49.72		
Joel Hensley, RN	33076	11/04/2013	Nursing Services	Nursing Services	101-301-770.01	1,365.00		\$1,365.00
K & M Rentals	33044	10/22/2013	3649	Portable Toilet at Airport Park	208-751-801.00	78.00		\$78.00
K MART	7031 33008	10/28/2013	070311028130102340	Bob Mist Humidifier	266-325-755.00	62.99		\$62.99
Kakuk, Tammany	32972	11/05/2013	5325	Foster Care Cost (C.F.)	292-662-843.01	372.26		\$372.26
Kaufman, Michael	32979	10/29/2013	Per Diem	DHS Board	101-601-837.00	50.00		\$50.00
Lang, Bernard	32981	10/31/2013	Reimbursement	Mileage - October 2013	101-101-860.02	118.10		\$118.10
LENCA SURVEYING	32935	11/02/2013	13236	Remon Yr 2013 (10/28 - 11/2/13)	243-245-801.07	2,449.25		\$4,899.05
	33049	10/26/2013	13228	Remon Yr 13 (10/14/13 - 10/27/13)	243-245-801.07	2,449.80		
Lesperance, Diane	33014	11/06/2013	Reimbursement	Mileage	101-253-860.00	22.82		\$156.24
	33014	11/06/2013	Reimbursement	Mileage	517-252-860.00	88.47		
	33014	11/06/2013	Reimbursement	Mileage	517-252-860.00	9.49		
	33014	11/06/2013	Reimbursement	Mileage	517-252-704.00	35.46		
LexisNexis Matthew Bender	33065	10/23/2013	51623013	MI Penal & Veh Handbook - Fall 2013	101-301-727.00	98.58		\$98.58
Lithocrafters Printing, Inc.	33051	10/22/2013	79707	Business Cards (M. Pfrankuch x1000)	101-136-727.00	65.75		\$125.75
	33052	10/22/2013	79706	Order for Substance Abuse Form (x80)	101-136-727.00	60.00		
Lufts Advertiser	32954	10/29/2013	10-29-13	Advertising - October 2013	101-101-901.00	25.00		\$175.00
	32954	10/29/2013	10-29-13	Advertising - October 2013	101-262-727.00	150.00		
M & M Trucking, Inc.	33020	10/25/2013	6906	Gravel - Shakey Lakes (10/21/13)	208-751-930.04	195.00		\$195.00

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Manpower								\$1,212.76
	32995	10/27/2013	26293962	Week Ending 10/27/13 (Kelly Hofer)	101-268-704.00	472.50		
	33006	10/27/2013	26295561	Week Ending 10/27/13 (Regina Mistark)	215-141-705.00	307.13		
	33093	11/03/2013	26325655	Week Ending 11/3/13 (Regina Mistark)	215-141-705.00	433.13		
Marinette Farm & Garden								\$34.99
	33078	10/28/2013	261306	K9 Supplies	101-301-881.01	34.99		
Maximus, Inc.								\$700.00
	33068	10/28/2013	101338.01.05-004	PA's Office - Preperation of DHS-286 B	101-267-801.00	700.00		
MCSSA - District One								\$150.00
	32982	10/30/2013	Dues	Fiscal Year 2014	101-601-837.00	150.00		
Meade, Brenda								\$668.08
	32973	11/05/2013	5329	Transport of Juvenile (Z.K.)	101-132-801.01	25.00		
	32973	11/05/2013	5329	Transport of Juvenile (Z.K.)	101-132-801.00	40.00		
	32974	11/05/2013	Reimbursement	Mileage - Transport of Juvenile	101-132-801.00	122.04		
	33037	11/06/2013	5337	Transport of Juvenile (Z.K.)	101-132-801.01	40.00		
	33037	11/06/2013	5337	Transport of Juvenile (Z.K.)	101-132-801.00	64.00		
	33038	11/06/2013	Reimbursement	Meal & Mileage - Transport (Z.K.)	101-132-801.00	177.00		
	33039	11/06/2013	5339	Transport of Juvenile (B.B.)	101-132-801.01	30.00		
	33039	11/06/2013	5339	Transport of Juvenile (B.B.)	101-132-801.00	48.00		
	33040	11/06/2013	Reimbursement	Mileage - Transport of Juvenile	101-132-801.00	122.04		
Menards - Marinette								\$288.60
	33002	10/28/2013	37127	Courthouse Security & Ballasts	101-265-930.01	234.94		
	33041	10/23/2013	36730	Security & Wicking Filter	101-265-930.01	78.62		
	33043	10/23/2013	36725	Credit Memo for Invoice #34080	101-265-930.01	-24.96		
MENOMINEE COUNTY JOURNAL								\$128.95
	33050	10/24/2013	2013-014338-DP	Entringer/Antonissen (3 folios)	101-267-804.00	128.95		
MICH ASSN OF REGISTER OF DEEDS								\$187.00
	32955	11/01/2013	Dues	Annual Membership 2014 (Kleiman/Pay)	101-268-802.00	187.00		
MICHIGAN ASSN OF EQUALIZATION								\$50.00
	33004	10/31/2013	Dues	2014 Membership - Margaret Schroud	101-257-802.00	50.00		
MICHIGAN ELECTION RESOURCES								\$137.63
	33028	10/17/2013	31810.	Ballot Marking - General Election	101-262-727.00	137.63		
MILLERS ACTION OFFICE SUPPLY I								\$225.96
	32956	11/01/2013	0097399-001	Toner	101-132-727.00	176.97		
	32956	11/01/2013	0097399-001	Toner	101-148-727.00	48.99		
Nelson, John R.								\$228.26
	33001	10/25/2013	Reimbursement	Mileage - October 2013	101-101-860.11	228.26		
NKS Tire & Service, Inc.								\$1,420.29
	33081	10/22/2013	100825	2006 Chevy Impala - Tires (x4)	101-301-981.00	423.20		
	33082	10/23/2013	100844	2009 Chevy Impala - Brakes & Tires	101-301-981.00	969.09		
	33086	10/29/2013	101072	ATV Flat Tire Repair	205-315-934.00	28.00		
Office Depot, Inc.								\$83.38
	32932	10/23/2013	679764323001	Admin - Office Supplies	101-172-727.00	36.34		
	33017	10/18/2013	679270595001	Folders & Gel Refill	101-136-727.00	47.04		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
PAIDL'S TRUE VALUE HARDWARE								\$1,364.42
	32984	10/15/2013	B69545	Open/Closed Sign	208-751-755.02	10.98		
	32985	10/16/2013	A68569	Park Supplies	208-751-755.02	17.94		
	32986	10/24/2013	A69126	Antifreeze (x36)	208-751-755.02	117.00		
	32987	10/29/2013	B70397	Nuts/Bolts/Washers, Intake Valve, Couj	208-751-755.02	14.26		
	32988	10/16/2013	B69576	Oil	208-751-742.00	18.98		
	32989	10/17/2013	C1403	Trees/Shrubs	208-751-755.05	1,000.00		
	32990	09/09/2013	A65862	Orange Marking Paint	208-751-755.02	6.79		
	32991	09/11/2013	A66024	Gasket, Cable Tie, Duct Tape	208-751-755.02	29.46		
	32992	09/24/2013	A66889	Pink Tape, Fert/50#	208-751-755.02	30.57		
	32993	09/30/2013	B68660	Automotive Miscellaneous	208-751-755.02	118.44		
Pan-O-Gold Baking Co.								\$72.10
	33069	10/22/2013	40683329512	Inmate Groceries	101-301-770.00	36.05		
	33070	10/15/2013	40683328810	Inmate Groceries	101-301-770.00	36.05		
Physio-Control Inc.								\$299.40
	33088	10/15/2013	114055490	Assembly Battery Replacement Kit	205-315-934.01	299.40		
Picke, Gerald L.								\$98.88
	32998	10/31/2013	Reimbursement	Mileage - October 2013	101-101-860.07	98.88		
Porod, Rebecca								\$52.00
	32994	11/05/2013	5332	Saturday Detention (J.L.)	101-132-801.01	52.00		
QUALITY WATER SPECIALISTS								\$35.40
	32983	10/31/2013	167536	Annex - Water Softner	101-265-801.00	35.40		
Quill Corporation								\$467.40
	32958	10/31/2013	6459905	Erasable Wal! Calendars (x3)	296-664-727.00	17.99		
	32958	10/31/2013	6459905	Erasable Wall Calendars (x3)	296-665-727.00	17.99		
	32958	10/31/2013	6459905	Erasable Wall Calendars (x3)	296-663-727.00	17.99		
	33034	11/05/2013	6830038	5-Tier Organizer	101-132-727.00	40.84		
	33053	10/23/2013	6640241	Printer Cartridge - PA's Office	101-267-727.00	61.98		
	33063	10/25/2013	6745948	VHS Tapes	101-301-727.00	27.87		
	33064	10/25/2013	6719731	Sheriff Department - Office Supplies	101-301-727.00	282.74		
Reinhart Foodservice								\$505.88
	33072	10/24/2013	208259	Inmate Groceries	101-301-770.00	466.65		
	33073	10/22/2013	208289	Inmate Groceries	101-301-770.00	39.23		
Schei, Larry								\$95.49
	32980	11/01/2013	Reimbursement	Mileage - October 2013	101-101-860.04	95.49		
Securus Technologies								\$789.94
	33077	09/30/2013	120781	Inmate Phone Cards	101-301-850.01	789.94		
Short, Mary Kay								\$2,347.70
	32952	11/04/2013	Transcripts	M12-3516-FH & M12-3518-FH (Ives)	101-131-806.00	2,347.70		
Squires-Stepniak, Rebecca								\$367.25
	32975	11/05/2013	Reimbursement	Mileage - October 2013	296-665-860.00	367.25		
State of Michigan - Dept. of Management & Budget								\$250.00
	33089	10/30/2013	14-000738	10/1/13 - 3/31/14 (E911)	266-325-942.00	250.00		
State of Michigan - MI Dept. of Human Services								\$3,604.53
	32969	09/30/2013	5322	Monthly Offset - September 2013	292-662-843.01	3,604.53		
State of Michigan - State Tax Commission								\$175.00
	32937	11/05/2013	Renewal	Assessor Certification - Margaret J. Scf	101-257-802.00	175.00		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Stephenson Area Public Schools	33022	10/30/2013	PA13-0261	Restitution (Peak, Fluke, Mathias, Rasr	701-000-271.04	316.00		\$316.00
Stericycle, Inc.	33075	10/21/2013	4004443527	Inmate Medical Supplies	101-301-770.01	214.13		\$214.13
The First National Bank&Trust	33029	10/31/2013	628840339	FOC - Service Charge	101-141-817.00	81.36		\$81.36
THE JANITOR'S CLOSET	32951	11/04/2013	35376	Floor Cleaner & Towel Dispenser	101-265-755.01	20.18		\$20.18
Time Warner Cable	33066	10/29/2013	10404 620475202 800	November 6 - December 5, 2013	101-301-770.00	131.65		\$131.65
U.E.S. COMPUTERS, INC.	32957	10/18/2013	66019	PO# 2848 Workstations for Brunelle/Ru	101-148-970.00	1,994.00		\$3,709.97
	33003	10/31/2013	66146	Cisco Smartnet Maintenance	101-103-857.02	613.00		
	33030	10/31/2013	66141	Toner Cartridge - FOC	101-141-727.00	405.97		
	33083	06/01/2013	64771	PO# 02849 - Workstation for Nast	101-301-970.00	697.00		
UPPER PENINSULA TELEPHONE CO	33048	10/25/2013	FWPLINV-145	Foreign White Page Listing	101-103-850.00	24.00		\$24.00
Valenti, Susan F.	32925	10/30/2013	M13-3556-FH	Transcript (People v Krachinski)	101-131-806.00	22.55		\$1,083.40
	32926	10/30/2013	M11-013718-DS	Transcript (Baenen v Hensley)	101-131-806.00	19.25		
	32927	08/31/2013	Reimbursement	Meals & Mileage - August 2013	101-131-860.00	350.80		
	32928	09/30/2013	Reimbursement	Meals & Mileage - September 2013	101-131-860.00	253.10		
	32929	10/31/2013	Reimbursement	Meals & Mileage - October 2013	101-131-860.00	437.70		
VanEyck, Stephen	32968	11/04/2013	5321	Holdover Attendant (G.H.)	101-132-801.01	26.00		\$26.00
Verizon Wireless	33055	11/03/2013	9712479671	Cellular Services	101-265-850.01	93.36		\$943.36
	33055	11/03/2013	9712479671	Cellular Services	101-301-850.00	454.59		
	33055	11/03/2013	9712479671	Cellular Services	101-426-850.00	61.65		
	33055	11/03/2013	9712479671	Cellular Services	101-682-850.00	32.46		
	33055	11/03/2013	9712479671	Cellular Services	205-315-850.00	300.85		
	33055	11/03/2013	9712479671	Cellular Services	266-325-850.00	0.45		
Vigilant Canine Services Inter	33090	11/04/2013	Proposal	K9 Services	101-301-881.01	400.00		\$400.00
WALTER BROTHERS INC	33061	10/23/2013	A208320	Padlock & Keys	101-301-727.00	69.32		\$58.33
	33062	10/24/2013	A208345	Credit Memo	101-301-727.00	-10.99		
Warner, Fredrick	32965	10/31/2013	5318	Transport of Juvenile	101-132-801.01	17.50		\$411.05
	32965	10/31/2013	5318	Transport of Juvenile	101-132-801.00	28.00		
	32966	10/31/2013	Reimbursement	Mileage - Transport of Juvenile	101-132-801.00	64.41		
	32970	11/05/2013	5323	Can Zone	296-668-801.00	162.15		
	32971	11/05/2013	Reimbursement	Mileage - Can Zone	296-668-801.00	138.99		
Waste Management	33007	11/01/2013	1441922-1856-4	November 2013	101-265-801.00	508.74		\$508.74

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Wil-Kil Pest Control								\$124.75
	32922	10/28/2013	2352248	Courthouse	101-265-801.00	62.25		
	32923	10/28/2013	2352275	Library	101-265-801.00	31.25		
	32924	10/28/2013	2352276	Annex	101-265-801.00	31.25		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								
	33023	10/25/2013	0402191663-00001	Health Care Center - Electric & Gas	101-265-920.03	218.01		\$1,414.51
	33023	10/25/2013	0402191663-00001	Health Care Center - Electric & Gas	101-265-920.04	78.24		
	33024	10/25/2013	0402047856-00004	Courthouse	101-265-920.04	966.48		
	33046	10/23/2013	0402047856-00006	Stoney Point - Street Lighting	208-751-920.01	33.22		
	33047	10/23/2013	1244707696-00000	Bailey House	208-751-920.01	24.78		
	33047	10/23/2013	1244707696-00000	Kleinke Park Street Lighting	208-751-920.01	29.24		
	33047	10/23/2013	1244707696-00000	Kleinke	208-751-920.01	51.82		
	33047	10/23/2013	1244707696-00000	Bailey Street Lighting	208-751-920.01	12.72		
WORMWOOD, DEBRA								
	32936	10/31/2013	Reimbursement	Meals	266-325-860.00	13.02		\$13.02
Xerox Corporation - 26152 Network Place								
	33059	11/01/2013	070832577	Sheriff Department - October 2013	101-301-727.00	389.33		\$522.98
	33060	11/01/2013	070832576	Sheriff Department - October 2013	101-301-727.00	39.33		
	33092	11/01/2013	070832578	Probation/Parole - November 2013	101-131-942.00	94.32		
Total Amount for Bank Account: General								\$71,350.37

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

SUBJECT:	Miscellaneous Boards/Committees/Commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	Miscellaneous Boards/Committees/Commission Reports, Discussion
RECOMMENDED MOTION	

Submitted by: Brian Bousley

 11/06/2013
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887
PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

11/05/2013

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P12954-13	10/01/13	BELCHER DELLA M	55 S US HWY 41	NADEAU TWP.	\$87.00
Work :	3.GARAGE	12X 20 BUILDING			042-019-072-00 ND-19 7/6
P12955-13	10/01/13	ANDERSON DAVID L	N3564 HWY M-35	INGALLSTON TWP.	\$110.20
Work :	3.GARAGE	20 X 22 GARAGE			007-520-019-00 IN-C45 L 19
P12956-13	10/03/13	BOYE GARY R & JOANN	N723 RIVER DR	MENOMINEE TWP.	\$171.00
Work :	3.GARAGE	24 X 50 DETACHED GARAGE			010-030-015-00 MO-30 2/7
P12957-13	10/03/13	SOPER JOSEPH & ANNETTE	N12995 CO RD 551	GOURLEY TWP.	\$547.48
Work :	1.NEW DWELLING	SINGLE FAMILY DWELLING ATTACHED GARAGE POLE BUILDING			004-022-022-00 GU-27 7/5
P12958-13	10/03/13	SHALLOW GARY & TRUDY	N9918 CHEESE FACTOR	HOLMES TWP.	\$315.00
Work :	3.GARAGE	50X60 GARAGE			006-032-005-00
P12959-13	10/04/13	SIMMONS LARRY & DONNA &	N1741 HWY M-35	MENOMINEE TWP.	\$230.52
Work :	3.GARAGE	36 X 64 GARAGE			010-012-026-50 MO-12 2/7
P12960-13	10/04/13	KLEIMAN LOUIS W	W2333 SPRING GREEN	HARRIS TWP.	\$203.00
Work :	3.GARAGE	32 X 50 GARAGE			005-030-009-00 HA-30 8/5
P12962-13	10/08/13	TELFORD TERRY	W3492 NELSON LN 38.5	SPALDING TWP.	\$75.00
Work :	9.DEMOLITION	REMOVAL 24X28 GARAGE			013-222-002-00 SD-22 8/6
P12963-13	10/08/13	TELFORD TERRY	W3492 NELSON LN 38.5	SPALDING TWP.	\$190.20
Work :	3.GARAGE	30 X 48 GARAGE			013-222-002-00 SD-22 8/6
P12964-13	10/09/13	BABAN CONEL & EVA	N16786 NOWAK RD	SPALDING TWP.	\$171.00
Work :	3.GARAGE	30X40 POLE BLDG			013-203-007-00 SD-22 8/6
P12965-13	10/09/13	MASSARINI RICHARD D & SUSAN M	N11995 P-1 LN	HOLMES TWP.	\$151.16
Work :	2.ADDITION	16 X 28 SUN PORCH			006-004-008-00 HO-4 6/7

Personnel Committee
December 13, 2011
Minutes

~~~~~Approved 10.18.2013~~~~~

The Personnel Committee of the Menominee County Board met on December 13, 2011 at 4:30 PM in Courtroom B. Present at the meeting were Com. Pearson, Com. Furlong, Com. Lang, and Brain Bousley, Administrator,

**Others Present:** Sheriff Marks, Undersheriff Holmes, Carol Rye-Lindberg, Penny Mullins

**Call Meeting to order:** 4:30 PM

**Agenda:** Moved by Com. Furlong supported by Com. Lang to approve the agenda as written.

**Previous Minutes:** Moved by Com. Lang supported by Com. Furlong. The minutes from 10/11/2011 were not available. No recording was taken of this meeting, held at the County Annex Building in Stephenson, MI.

**Public Comment:** Penny Mullins, apologizes for making the meeting start late.

**Business:** a. Discussion on Staffing in Sheriff Department ~ Sheriff Marks stated Carol Rye is here and the employee we'll be talking about today. Carol was hired approx. six years ago to collect prisoner board monies in a temporary part time position. Several years ago Carol's position was made a reg. part time position. (no longer temporary). Carol works approx. 35 to 40 hours per week. I don't want to lose Carol to someone else; she's a highly skilled and talented employee. Right now the concern is not so much pay as it is benefits. She is not a union employee; she's a confidential administrative assistant. I asked for this meeting to discuss and for your consideration. Bernie: I'm interested to know how much prisoner board fees she collects. Booking/administrative fees/medical fees approx. \$410,553 have been collected to date. Pearson: You indicated you currently work 35 to 40 hrs. per week? Carol: I work 40 but only get paid for 35. Pearson: Isn't that some kind of law, Brian; shouldn't she be considered full time? Brian: Yes, I believe 32 hrs. per week is considered full time. Pearson: We need a consensus to move this to the full board for approval. Com. Furlong: Do we have a classification for her to fit into? It's been established, we'll have to put in for a DMG on the position. Mike Holmes: Carol is a very rounded employee. She knows all aspects of running an office and is good with IT also. She is who all departments go to with questions. DMG line number we're looking at is a Grade 6 Step 1 – this would be \$12.97/hour. (Currently she's at \$12.00/hr.) Brian: if you look at Carol's position, it would be equivalent to Sherry's position. James: without a set job description we won't know what she is to be paid. Lang: What's our status on the DMG? Are we going by their recommendations? Brian: Yes. If we want to move forward with this, we'll have to go through the DMG process for this job. There is not one for that position. Pearson: We have a consensus to go to the DMG for a job description/pay grade. And make this a full time position. Pearson: then let's get that submitted.

Furlong: Last Fiscal year there was \$40,442.62 collected for the prisoner board monies. Carol: What I do is send out letters once warrants are issued. (There's a warrant out for your arrest, this is how much you owe, contact the courts to get it taken care of) These prisoner board monies are received as responses from these letters. Pearson: Consensus is to get this to the DMG to get this all together and bring back to the board for agreement.

**Public Comment:** None

**Commissioner Comment:** None

**Any Other Items Members May wish to Present:** None

**Adjournment:** Moved by Com. Furlong supported by Com. Lang to adjourn at 4:55 PM

## Menominee County Executive Committee Meeting Minutes

August 15, 2013

~~~~~Approved 10.9.2013~~~~~

The Executive Committee of the Menominee County Board met on August 15, 2013 at 8:15 AM at the Menominee County Annex, Stephenson. Present at the meeting were Com. Charlie Meintz, Com. John Nelson, (Commissioner Plutchak was absent, excused) Administrator Bousley, Admin. Asst. Sherry DuPont.

Also Present: Doug Brahee, Dr. Coon, Larry Schei, Jan Hafeman, Gerald Piche, members of the public

Agenda: The agenda was approved by Com. Nelson and supported by Com. Meintz 2/0

Previous Meeting Minutes: Meeting Minutes from July 19, 2013 were approved with an amendment to remove Gerry Piche from "also present" and add Jan Hafeman, (Gerry did not attend that meeting) by Com. Nelson supported by Com. Meintz 2/0

Public Comment: None

Business: a: Discussion with Dr. Coon regarding MSUE MOA with Menominee County.

Dr. Thomas Coon addressed the board. You should have received an annual report via email as part of our agreement (2012/13 annual report). This report should be utilized by the Commissioners and patrons in the county. It explains the programs we've had in the past year. But you should use this as a guide to determine the kind and amt. of programming we have in Menominee County. We understand we've had some off time with transitioning, Erdman retiring, not having an educator in the office at all times, per the agreement and we've had a gap in service with the 4-H person. In recognition of that and the appreciation for the partnership we have had, I felt it appropriate to waive the final payment of the 2012/2013 year agreement. We wanted to show this as good faith and also as a starting point for the year ahead. Our 4-H coordinator has resigned. We'll fill that position as quickly as we can, and include you in the hiring process. **Nelson:** Lost time required for training of new employees. **Coon:** yes, we require 3 days of orientation for new employees. **Meintz:** And travel time that's a week lost...and comp time because the person isn't being paid for orientation. **Coon:** moving forward we're going to pay for that person to be away, so we won't experience this loss again. Long term, one of the greatest shortfalls we've seen is having a half time coordinator. The program isn't working out with a half time person. **Meintz:** doing things online, not all farmers do things on the web. **Coon:** In the future, we would like to do a conference in the UP. The only place that will hold everyone is the casino. We don't think that's the correct venue for conference. Two events in the year with online training. **Nelson:** I like that you've come here and are responding to issues we are having here in Menominee County. **Coon:** I appreciate

your comments and I also appreciate our partnership with Menominee County. Meintz: I had a meeting last week, Farm Bureau. Discussion of Ag. and some of the issues with extension; Not getting people to the meetings. Pfizer has had meetings to explain issues the farmers are having, with the last few minutes demonstrating their product. MSU extension charges for members to go to meetings/programming that they provide. Everyone else is being forced to work together somehow, MI State should also be checking into this. Coon: We certainly do programming with sponsors. Our objectivity would be to have more than one sponsor so we're not promoting any one company. MSUE does not promote a product. Meintz: The small farm is going away in Menominee County, but we still have some. We need programming that can help the farmer with their agriculture questions/issues...for the size of farm they have. Not for "only" the big farmers in the area. Should be some oversight for specialists in the field. Nelson: Suggest Warren meet with the commissioners that have knowledge with farming/Ag. Response time when county patrons need the information is not acceptable. Meintz: Some of our concerns with the cost of the memorandum are, will we get the services we were promised? Possibly getting MSU out into the schools and teaching. If we have a good educator in the area then enrollment will increase. That's important for us and for MSU. I don't have a problem paying the memorandum as long as we have MSUE involvement in the county, and with that comes the positive; more students enrolling with Michigan State. Bousley: I would like a copy of the Current and proposed MOA agreements for other counties in the UP. Coon/Brahee: Sure – There are three exceptions in the UP. Menominee Co., Ontonagon Co. and Dickenson Co. we are working with them to increase to the MOA back to full status. Discussion ensued in reference to more than one county working together to try to save money on the MOA.

Public Comment: None

Adjournment: Move by Com. Nelson, supported by Com. Meintz to adjourn the meeting at 9:10 AM

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Monthly Meeting

MINUTES

715 Pyle Drive, Kingsford, MI

September 26, 2013 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

Karen Raether, Board Chairperson, called the meeting to order at 4:05 p.m. Mary Wendt, Board Secretary, conducted the roll call.

| <u>MEMBERS</u> | <u>Present</u> | <u>Excused</u>
<u>Absent</u> | <u>MEMBERS</u> | <u>Present</u> | <u>Excused</u>
<u>Absent</u> |
|-----------------------|-----------------------|---|-----------------------|-----------------------|---|
| Connors, Peggy | X | | Martin, Ann | X | |
| DeDie, William | X | | Negro, Mari | X | |
| Dehn, Janet | X | | Nelson, John | X | |
| Erickson, Peggy | X | | Raether, Karen | X | |
| Hofer, Millie | X | | Spence, Christine | X | |
| Luhtanen, Joan | X | | Zevitz, Michael, Dr. | X | |

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, L. Dionne, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OF THE CONSENT AGENDA:

(Consent agenda items are being presented for review and action by a single vote without discussion. If a member believes that an item requires discussion, then a request is made to pull that one item from the Consent Agenda and to add it to the regular agenda as an item to be discussed).

- a. Approval of the minutes-August 29, 2013 regular monthly Board meeting
- b. Approval of closed minutes-August 29, 2013 regular monthly Board meeting
- c. Finance Committee meeting report-September 16, 2013
- d. Planning Committee meeting report-September 16, 2013

ACTION: The consent agenda was approved as presented.

Motion by: M. Negro; supported by P. Connors. **Motion carried unanimously.**

APPROVAL OF THE AGENDA:

(Request for additional agenda items).

The agenda was amended to add under New Business: Van Purchase.

ACTION: Moved to approve the amended agenda as presented.

Motion by: M. Negro; supported by J. Luhtanen. **Motion carried unanimously**

PRESENTATIONS:

- Michigan Municipal Risk Management Association (MMRMA) Review - Mr. John Katona & Mr. Chris Katona
Mr. John Katona stated that he and his son, Chris Katona, own and operate jointly the Upper Peninsula Insurance Agency in Negaunee, Michigan. Mr. J. Katona also stated that for the past 28 years he has been the regional risk manager for MMRMA. MMRMA is the property and liability carrier for Northpointe and also handles their workers compensation program. Mr. J. Katona highlighted Northpointe's property and liability insurance coverage. Mr. J. Katona stated that MMRMA has been doing well financially, has a net asset allocation program which he provided information on, and that Northpointe will be receiving a net allocation of \$10,059.00 back this year. Mr. J. Katona stated the asset distribution monies are in excess of reported but not claimed losses which is money given back to MMRMA members and Northpointe uses these dollars for their loss/fund deductibles. Mr. Chris Katona stated that 10 years ago Northpointe's workers compensation was over \$208,000.00/year and in the past 10 years this amount is now down to \$56,000.00/year through the hard work of Northpointe's safety managers, Terri Wendt, and Sandy Giguere. Mr. C. Katona also stated that the Northpointe mod rate factor 10 years ago was 1.20 and now is .82. Mr. C. Katona thanked Northpointe for all of their hard work they have done over the years and Mr. J. Katona thanked Northpointe for being a good MMRMA member.

- Oscar G. Johnson V.A. Medical Center - Mr. Brad Nelson, Public Affairs Officer & Dr. Barbara Nelson-Thomas Karen Thekan introduced Mr. Brad Nelson, Public Affairs Officer and Dr. Barbara Nelson-Thomas, Acting Chief of Behavioral Health Services at the VA. Mr. Nelson presented a power point presentation on the VA. Dr. Nelson-Thomas provided information on peer support recovery groups and peer support specialists at the VA. Questions were addressed by Mr. Nelson and Dr. Nelson-Thomas.

REVISED FISCAL YEAR (FY) 2012-13 FINANCIAL REPORT

Bill Adrian reviewed the revised FY2012-13 Financial Report and addressed miscellaneous questions.

ACTION: A motion was made by P. Connors, supported by J. Luhtanen to approve the revised FY2012-13 Financial Report.

ROLL CALL VOTE:

| <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> | <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> |
|-----------------|------------|-----------|----------------------|------------|-----------|
| Connors, Peggy | X | | Martin, Ann | X | |
| DeDie, William | X | | Negro, Mari | X | |
| Dehn, Janet | X | | Nelson, John | X | |
| Erickson, Peggy | X | | Raether, Karen | X | |
| Hofer, Millie | X | | Spence, Christine | X | |
| Luhtanen, Joan | X | | Zevitz, Michael, Dr. | X | |

Motion carried unanimously.

CEO REPORT

Karen Thekan stated that her September 2013 CEO Report was in Board packets; she provided the following updates and highlights:

State/Federal Activity:

- Medicaid Expansion will now be referred to as “Healthy Michigan”, the Health Insurance Exchange will now be referred to as the “Marketplace” and the Habilitative Wavier will now be called the “i-Waiver”. There are a lot of details that have not been figured out for these programs which is leaving many unanswered questions for now. Medicaid rates will be changing as of April 1, 2014.
- A second round of public forums regarding the Dual Eligible pilot project are being held. One of these forums is scheduled for October 23 in Marquette and an informational flyer on it was provided to Board members.
- A public forum is scheduled for today, September 26, in Marquette regarding the SIM project which is a State innovation grant that the State of Michigan received from the federal government. The SIM project’s goals are to improve population health, transform systems of care, reform healthcare, and transform the Michigan Department of Community Health. Discussion ensued.

Regional Activity:

- A notification was received that a \$300,000.00 General Fund (GF) transfer was provided from Pathways to Northpointe. Gogebic also received a transfer. The future regional Medical allocation is still being worked on.

Local Activity:

- There have been several meetings held with Menominee County law enforcement. Jennifer Wade, Menominee County Site Director, has taken a lead on this and put together a draft document regarding transporting Menominee County individuals to inpatient hospitalizations and who is responsible for what when it comes to court ordered commitments.
- Josef Pelc, Northpointe IT Director, has resigned from his position with Northpointe effective October 25. At this point in time, an IT director position will not be posted for immediately so duties can be reviewed and to see if any regional efficiencies can occur.

NEW BUSINESS

- Van Purchase
Bill Adrian stated that last week the lift van for Belgium Pointe caught on fire and no individuals were injured. Mr. Adrian further stated that a new lift van will now have to be purchased for Belgium Pointe and in the interim they are sharing a lift van with the Lighthouse. Mr. Adrian stated that several different companies were contacted to inquire about prices for a lift van and the only company that had a lift van to purchase was from Mobility Transportation Services at a cost of \$34,512.00 which includes everything. Discussion ensued and miscellaneous questions were addressed by Mr. Adrian.

ACTION: A motion was made by J. Nelson, supported by P. Connors to purchase a lift van from Mobility Transportation Services at a cost of \$34,512.00.

ROLL CALL VOTE:

| <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> | <u>MEMBERS</u> | <u>YES</u> | <u>NO</u> |
|-----------------|------------|-----------|----------------------|------------|-----------|
| Connors, Peggy | X | | Martin, Ann | X | |
| DeDie, William | X | | Negro, Mari | X | |
| Dehn, Janet | X | | Nelson, John | X | |
| Erickson, Peggy | X | | Raether, Karen | X | |
| Hofer, Millie | X | | Spence, Christine | X | |
| Luhtanen, Joan | X | | Zevitz, Michael, Dr. | X | |

Motion carried unanimously.

DISCUSSION: Mr. Adrian stated that after the September Finance Committee meeting he contacted several local banks and got a good rate on loans at 2.5%. Mr. Adrian further stated that a Board resolution needs to be done so Mr. Adrian and Karen Thekan can sign the loan papers for vehicles being purchased.

ACTION: A motion was made by P. Connors, supported by J. Nelson approve a resolution for Mr. Adrian and Ms. Thekan to sign loan papers for vehicles being purchased.

DISCUSSION: Karen Thekan stated that a resolution regarding the above already exists and was done in 2009. Mr. Adrian reviewed this resolution which states that Ms. Thekan and himself are authorized and empowered in the name and behalf of the corporation to execute any documents necessary to lease, purchase, or borrow fund, following Board approval of same. Entering the corporation into binding contracts. The resolution is in full force through time of written termination or termination of employment with Northpointe Behavioral Healthcare Systems. Discussion ensued and miscellaneous questions were addressed by Mr. Adrian.

ACTION: P. Connors rescinded her motion; J. Nelson rescinded his support.

UNFINISHED BUSINESS

- Contract-Karen Thekan, CEO

Peggy Erickson stated that at the August Board of Director meeting a recommendation was presented to renew Karen Thekan's contract for 2 years with a 4% annual increase in year 1 and year 2 of the contract.

ACTION: A motion was made by P. Erickson, supported by M. Hofer to approve a 2 year contract for Karen Thekan, effective November 7, 2013 to November 6, 2015, with a 4% annual increase in year 1 and in year 2 of the contract.

DISCUSSION: John Nelson asked what the performance criteria in Ms. Thekan's contract was and how is she evaluated on her performance. Discussion ensued.

ACTION: P. Erickson rescinded her motion, M. Hofer rescinded her support.

DISCUSSION: Ms. Erickson stated that the Personnel Committee will meet on Wednesday, October 16, 2013 to review/revise Ms. Thekan's job description and contract.

CHAIRPERSONS REPORT - K. Raether

- The fall Board Association conference is scheduled for October 21-22 in Mt. Pleasant and Board members will need to decide at this meeting if they are attending it. Board members, Karen Raether, Millie Hofer, Janet Dehn, Mari Negro, along with Karen Thekan and Lisa Dionne will be attending the conference. Ms. Raether named Janet Dehn and herself as voting delegates for the conference.
- The NorthCare Advisory Council met on September 25. Mari Negro stated that Karen Raether was elected as Board Chair of the NorthCare Board. Karen Raether stated that the administrative staff for NorthCare is now complete.
- The Great Lakes fall conference went well. Millie Hofer provided information from a presentation she attended at the conference.

BOARD PREROGATIVE/AMBASSADOR MOMENT

- Millie Hofer asked if the VA Hospital pays Northpointe for crisis services for veterans. Ms. Thekan stated that reimbursement is not done for crisis services but Northpointe is paid when a veteran receives a Northpointe service that is not offered through the VA, i.e., ACT services.

P. Connors & W. DeDie excused at 6:15 p.m.

PUBLIC COMMENTS

- Lisa Dionne shared her thoughts on the discussion regarding staff's hard work and dedication, and stated that pay raises are important and are a sign of appreciation and staff should not be taken for granted, that we didn't think Debbie Davis and Josef Pelc would leave, but now they are gone.

ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 6:18 p.m.

The next regular monthly Board meeting is scheduled for Thursday, October 24, 2013 in Kingsford, Michigan at 4:00 p.m.

Karen Raether, Chairperson

Peggy Connors, Secretary

Mary Wendt, Board Secretary

Menominee County Parks and Recreation Committee

Meeting Minutes

October 7, 2013

The meeting was called to order at 7:00 pm by Bob Desjarlais at the Stephenson Annex, Menominee County, MI on October 7, 2013.

Reporting for roll call was: Bob Desjarlais, Ruby Ivens, Vola Bleile, Glenn Cody, County Administrator Brian Bousley, and County Commissioner Charlie Meintz. Gail Jerzyk, Glenn Cody and County Commissioner James Furlong were excused from the meeting. There was a quorum present to conduct the meeting.

Approval of agenda: A motion was made by Ruby and seconded by Vola. The motion carried.

Minutes: A motion was made by Ruby to approve the minutes from the last meeting that was seconded by Charlie. The motion carried.

Public Comment: None

Business:

- a. **Park Ranger / Park Manager Updates:** Brian reported all had gone well with the parks this season. Season is wrapping up as the majorities of the seasonal campers have pull out and are in the process of having campers, sheds and boats placed inside for storage or remaining on the lease site. The bathhouses will be winterized within the next month. The Rangers are stressing to pave around the bathhouse. Wheelchairs are unable to access the bathhouse due to the approach and no ramping system in place due to no paving.
- b. **Monthly Budget Review:** Brian distributed copies of the latest budget for the board's examination and comment. Reported that the preliminary year end bottom-line was respectable, as projected revenue were down roughly \$2,500 but the projected expenses were down as well creating a surplus in budgeted expenditures about \$27,000 or stated under budget for the Parks Department of \$25,000. The County did appropriate \$59,695 to run the county parks for the 2012/2013 FY. So roughly stated the county cost to run the parks this year was roughly \$34,695. This is a preliminary figure as the audit has not been completed for the 2012/2013 Fiscal Year. Brian would like to use the fund balance in the Parks account to do upgrades to the electrical system in two areas of the park, the VA sites and the sites close to the point at Shakey Lakes.
- c. **Park Projects / Grants:** Brian reported on problems incurred with the River Park Development Grant pertaining to the MDNR's requirements of hiring an engineering firm to prepare specifications, bid documents, etc. Brian had submitted a bid advertisement for approval to solicited bids to drill the well but the advertisement was not accepted by the MDNR and wants an engineering firm to draw up more detailed specifications and a bid document. Brian will be working with an engineering firm to

prepare the documents. The Stoney Point Boat Launch Grant had been sent back for an opportunity to add additional supporting documents to increase the score for the project. The major change to the grant was to add a handicap parking space. Brian state we will not receive a response from the MDNR until roughly December or January regarding the approval of the grant. Again it was stressed the importance of paving around the new shower building at Shakey Lakes.

- d. **Lease Program/Camping Update:** Brian had suggested two changes to the lease program policy and procedures. The first would state that all leases of 6,5,4,3 and 2 months at Kleinke Park would start either on the 1st or the 15th of month. The 1 month season could be for any time. The second addition would be stating the requirements for a lease camper to receive the county resident rate for the lease program. Brian will bring back the proposed language to the next meeting.
- e. **Meeting Fees/Meeting Schedule:** Brian had a letter from Glenn stating his opinion of the meeting fees. Bob had told the committee that the Planning Commission had sent a recommendation to the County Board to set more concrete parameters for the meeting fees. Vola made a motion supported by Rudy to echo the sediments of the Planning Commission and have the County Board set the parameters for meeting fees. The motion passed unanimously.

Correspondence: None

Any Other Items Members Wish to Present: none

Public Comment: none

Vola offered a motion to adjourn that was seconded by Ruby. The meeting was adjourned at 8:00 pm.

Approved Nov. 4, 2013

UPACC Fall Conference
Island Resort & Casino, Harris, MI
October 17-18, 2013

Thursday Session:

NG 911: Thomas Sumbler and Gary Johnson spoke on NG 911. Sumbler stated that the network is almost complete for enhanced 911, and only a few connections are still being done. The new software will connect with OnStar, texting, and video and with cell phones. There will be no added tech or 911 surcharge. It is one of the most up-to-date systems in the country.

Johnson answered the question of "Could the State take over the system?" He said it could, but it is very unlikely. He said that UPCAP's service is also being converted to the fiber network and will be updated by the end of the year. Peninsula Fiber partnered with MERIT to complete the grid across the peninsula. They have applied for a grant to replace (police) radios with digital consoles for more complete updated connectivity.

There some reforms at the state 911 committee. They will keep County funding intact, but have rule making authority, and can change how State 911 tax is distributed. He said Homeland Security money is drying up.

Affordable Care Act: Three ways of being insured were discussed: Through your job, Self-pay through the marketplace, and Medicare. Jimmy Bruce from AARP, George Kinnane from Blue Cross/Blue Shield, Benjamin Wood from Consumers Mutual, a new company, and Autumn Gill from Employer Benefit Agency spoke. Blue Cross/Blue Shield has some changes, and provide some "affordable" products. Wood spoke on their new employer products, which are on line at simplyhealthee.com. Autumn Gill explained the employer mandate, and how it is calculated, stating that there is no penalty if 95% of insurable employees are covered, and explained coverage for full time (30+ hour per week) employees, variable employees (if you can't tell if they are 30+ hours or under), the probationary and measurement periods, and how to calculate them. Basically, employees are full-time for coverage if during the stability period or calendar year before, they average 30+ hours per week.

Upper Peninsula Prosperity Alliance: Orrin Baily and Holly Peoples talked about the network across the UP, and Michigan Works' role in the UP Prosperity Alliance.

The Business Meeting:

Jerry Ducette: was elected to another term of office on the board. He is currently 2nd Vice president of MAC.

MSUE: Commissioners spoke on the difficulty most counties are having with their program. MSUE is not providing services the UP needs, and most UP Counties only want the 4-H portion of their program. Several counties have discontinued their contract with MSUE.

Bike Trails: We are asking the Governor for one continuous whole loop around the UP, not just northern or southern trail.

FAN: (Families Against Narcotics) Drug courts can save money and rehabilitate people. One commissioner stated that a physician said insurance companies will only pay for addictive drugs for pain, as non-addictive drugs are too costly. The Governor will be creating a wellness fund for drug courts.

Medicaid: We would like to get Medicaid to make determinations on MFC patients in a timely manner so they don't end up assuming their charges.

Friday Session:

MAC: Tim McGuire, Executive Director, spoke on the organization, and some updates. Steve Currie, Deputy Director, talked about Tribal Compacts and 2% monies, that they were trying to renegotiate to get decisions back in the hands of counties. He also spoke on unfunded mandates, and how MAC is trying to deal with these, the Open Meetings Act, and HB 4363 which would constrict video conferencing, meaning that voting is allowed only for those physically present at meetings, ORV Legislation, and MDOT connection designations between trails. Shelly, the MAC president from Crawford County was introduced, and said that MAC works for the entire state, and not just the UP's needs.

LEGISLATORS: Rep. John Kivela, Marquette, spoke on the Dark Store Bill which reduces taxes for large box store chains such as Walmart, Menards, and Home Depot. He stated that language is the issue, and although local chambers of Commerce support it, the State Chamber is opposed to it. He suggested that we get local chambers to support our position.

Rep Scott Dianda, Calumet, discussed the wolf bill, unfunded mandates-to relook at it; it is on the Governor's Dashboard, MDOT/ Transportation funding; we need a different formula, not just something that funds the I-75 corridor, and Prescription Drugs as a major problem.

Rep. Ed McBroom discussed drug penalties parody passed the house unanimously, giving same penalties in Michigan as in bordering states. He stated that PA 51 needs overhaul, as we need funding for secondary roads; A state Fair bill to designate particular county fairs as State Fairs, Voc. Ed Bill passed the House, but met a brick wall in the Senate; ; Restructuring of County Elections, and Video Conferencing bill is only for elected boards, not appointed boards.

Tracy Janke from Rep. Beneshek's office said he voted Yes on the debt ceiling/ and talked about water resources reform and development act (involving Army Corp of Engineers, Sault Locks, dredging, etc.), Medical prices and that the ACA did nothing to help cost.

Dave Nyberg from Gov. Snyder's office discussed economic development and toured the UP's various sites, talked about keeping young talent in Michigan and the "First Robotics program" a software program in Escanaba, Trail Development, Healthy Michigan Medicaid expansion, ORV Connections, Roads, and Energy— Strategic energy policy to keep rates down, and the UP Energy Summit coming up in November.

Marty Fatanti from Sen. Casperson's office talked about energy generation—a November 1st meeting in Marquette to find legislative fix to increased costs for energy. Cost is up 4% to 70%, depending on where you live. He talked of opportunities to push back land restrictions, such as DEQ and local jurisdictions. He said the Land Management Plan with the DNR is moving to finalization, but not enough specificity yet. He talked about disaster funding- 12.5 matching funds are on hand, and dark stores legislation; there is a tax tribunal problem and needs to get the governor involved. He said there is no progress on unfunded mandates. Casperson is working on the Arm Zone Legislation to attract arms companies to Michigan, and talked about video conferencing for public meetings.

Amy Berglund from Sen. Levin's office discussed income verification for the ACA. She urged people to get issues in writing. She also talked about off shore tax havens; the small business credit initiative where Michigan received \$57,000,000 for business investments; and the Quincy smelter in Hancock wants to open tours to the public. Senator Levin will retire Dec. 30th.

Jeremy Hosking from Sen. Stabenow's office discussed the Farm Bill and Rural Development Committee is moving forward. Sen. Stabenow will be on the budget committee. He also commented that the Arms Zone legislation is encountering problems as our senators are anti-gun.

-Jan Hafeman-Menominee County Commission

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**MICHAEL KAUFMAN, CHAIR
MARY BRADLEY
JEFF NASER**

DIRECTOR

RUSSELL K. SEXTON

Date: September 24, 2013

The regular meeting of the Menominee County Department of Human Services Board was called to order by Michael Kaufman, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Mike Kaufman, Board Chair; Mary Bradley, Board Member; Jeff Naser, Board Member and Russell Sexton, Board Secretary.

Others Present: Mr. Bernie Lang, Menominee County Board of Commissioners and Mark Kwarciany, Menominee County DHS.

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Ms. Bradley and supported by Mr. Naser. Motion carried.

APPROVAL of AUGUST 27, 2013 MINUTES:

Minutes of the August 27, 2013 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Naser and supported by Ms. Bradley. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for August 2013 was reviewed. There was \$51.98 in expenditures for DHS Board Meeting attendance, leaving a balance of \$6,598.84.

There were no expenditures from the Child Care Fund leaving a balance of \$3,500.00.

A motion to approve the financial report was made by Ms. Bradley and supported by Mr. Naser. Motion passed without opposition.

The Menominee County DHS Board received a letter from the Menominee County Board of Commissioners that stated:

"All non-County Board Committee Members appointed by the Menominee County Board may receive a meeting fee. The meeting fee will be determined by each committee, the meeting fee will not exceed fifty dollars per meeting. Mileage allowance shall be provided at the IRS rate per mile."

As a result of this information, a motion was made to have a meeting fee of \$50.00 per meeting attended starting with the DHS Board meeting of September 24, 2013. Motion was made by Ms. Bradley and supported by Mr. Naser. Motion passed without opposition.

A Dues Statement from the MCSSA Statewide organization was received for FY 2014 annual dues in the amount of \$843.67. A motion to pay MCSSA statewide dues of \$843.67 was made by Ms. Bradley and supported by Mr. Naser. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton reviewed the current staffing situation with the Board, which included the FY 2014 Staffing Allocation received from DHS Business Service Center 1.

Statewide Director's Meeting Information: There was no meeting this month.

Collaborative Issues: No new information was provided. There was a discussion regarding Mr. Naser attending the next Menominee County Community Collaborative meeting.

Business Plan Update: Mr. Sexton reviewed the current progress of all units with the board.

Miscellaneous: There was a discussion regarding the Affordable Care Act and how it affects DHS and our customers.

Board Member Input/Suggestions: A variety of suggestions were provided by the Board members, which Mr. Sexton appreciated.

A motion to accept the Director's Report was made by Ms. Bradley, with support from Mr. Naser. Motion carried.

UNIT REPORT: Mark Kwarciany, Family Independence Manager, provided the board with a comprehensive report on all of the Assistance Payments programs, as well as an explanation of upcoming changes. The board members had a variety of questions, which we answered by Mr. Kwarciany and Mr. Sexton.

A motion to accept the unit report was made by Ms. Bradley, with support from Mr. Naser. Motion carried.

BOARD BUSINESS:

1. **Approval of Vouchers:**
Vouchers were reviewed and a motion to approve all vouchers was made by Mr. Naser and supported by Ms. Bradley. Motion passed without opposition.
2. **MCSSA:** The next meeting is on October 16, 2013 at Walstrom's Restaurant in Harvey.
The MCSSA Conferences for CY 2014 are:
 - Legislative Conference, March 12 – 13, 2014, Radisson Hotel, Lansing
 - Summer Conference, August 18 – 20, 2014, Doubletree Hotel, Bay City.
3. **Menominee County Board of Commissioner Letter:** This letter stated that the term of Board Member Michael Kaufman was up as of October 31, 2013.
 - A motion to send a letter to the Board of Commissioners requesting that Mr. Kaufman be re-appointed was made by ~~MR. NASER~~ and supported by Ms. Bradley. Motion passed without opposition.

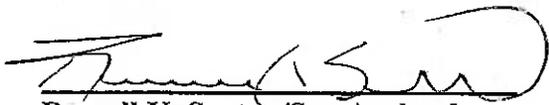
NEW BUSINESS:

No new business was presented.

PUBLIC COMMENT: None.

NEXT MEETING: October 29, 2013 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Ms. Bradley and supported by Mr. Naser. Meeting adjourned at 9:38 a.m.



Russell K. Sexton/Sue Asplund
Board Secretary

Pc: DHS Board Members
Menominee County BOC
Menominee County DHS Office File



Michael Kaufman
Chairperson



Public Health Delta & Menominee Counties

2360



Board of Health Meeting

Pinecrest Medical Care Facility
Powers, MI

Meeting Minutes

Wednesday, September 18, 2013

Board Members Present

Bob Burie
Tom Elegeert

Jan Hafeman
Mary Harrington

Larry Schei
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Executive Secretary
Lynn Woelffer, Director of Finance

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health was held on September 18, 2013. The meeting was called to order at 3:00 p.m. CDT by Chairman Burie. Roll call was taken by the Executive Secretary and is recorded above.

2. Approval of Agenda

Ms. Hafeman moved to approve the agenda. Motion was supported by Mr. Elegeert and carried.

3. Approval of July 19, 2013 Minutes

Mr. Elegeert moved that the amended minutes from July 19, 2013 be approved. Motion was supported by Mr. Trudgeon and carried.

4. Approval of August 21, 2013 Minutes

Ms. Hafeman moved that the minutes from August 21, 2013 be approved. Motion was supported by Mr. Elegeert and carried

5. Finance Committee – Review of FY14 Budget

Mr. Trudgeon reported that the Finance Committee met on the morning of September 18, 2013 regarding the FY14 Budget and August Check Registers. The committee felt both were in order and should be approved. Board questions were answered by Ms. Woelffer and Mr. Snyder.

Mr. Trudgeon moved to approve Budget for FY14. Motion was supported by Ms. Hafeman and carried.

6. Review and Approval of August Check Register

The BOH reviewed the August check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Elegeert moved to approve the August check register. Motion was supported by Ms. Harrington and carried.

7. Medical Director's Report

Seasonal influenza most notoriously causes an illness which often includes that familiar "hit by a bus" feeling, sore throat, congestion, cough, fever and body aches. In the U.S., the season typically extends from October into May, with a peak in January or February. Last season, according to the Centers for Disease Control (CDC), there were approximately 12,343 reported hospitalizations reported between October 1, 2012 and April 30, 2013. In the 2012-2013 season, there were also 164 pediatric deaths.

In total, this year the public will have 13 different flu vaccine options including: trivalent inactivated (TIV), live attenuated influenza (LAIV), quadravalent influenza, intradermal, and cell culture- based vaccine.

How well the flu vaccine works (or its ability to prevent flu illness), varies year to year depending on the age and health of the person vaccinated (and their ability to muster a good immune response to vaccine) and the match between the vaccine strains and what ultimately circulates in the community. Seniors typically develop less of an immune response to vaccines than younger individuals and there is a high-dose vaccine available that targets seniors. However, at this time, there is no data available as to whether the vaccine is actually more protective. Overall, it appears that the flu vaccine reduces the risk of influenza requiring medical care by 60% although this percent varies with age group.

In the end, flu vaccine is the single best strategy to prevent influenza. Additional measures to reduce spread of disease include good and frequent handwashing, covering your cough, staying home when ill and appropriate use of anti-viral drugs. Vaccination reduces the burden of illness for the recipient, his or her family and the community at large.

Dr. Terry also reports that TV6 News did a story on flu vaccines and misreported the statistics of the accuracy of the effectiveness of the vaccine. Dr. Terry called in to correct the information and they aired her interview on September 17, 2013. All flu clinics for the area can be found on line through TV6.

Ms. Harrington asked if there have been many diagnosed measles reports recently. Dr. Terry explained there were around 200 cases in the U.S. last year and no reported deaths. She reported that if someone gets the measles, 99% of them most likely got it from traveling overseas. She recommends if anyone is going to travel, and they were born after 1957, they should get a measles booster.

8. Health Officer's Report

- PHDM held their annual Drive-thru Flu Clinic on Saturday, September 14, 2013, from 9am to 1pm. Mr. Snyder felt it was one of the best clinics PHDM has had. They saw a total of 318 people. They are not able to have a drive-thru clinic in Menominee, but they do offer many off-site clinics. Mr. Snyder reports that anyone can call the Delta or Menominee office to set up an appointment.
- PHDM held their first annual All-Day, All-Staff Training on September 17, 2013. Mr. Snyder reported that it went extremely well and was a great success! Mr. Snyder's main goal was to get the entire PHDM staff from both offices together. After speaking at the training, Bob Berbohm went to the Delta County office the following day to do a walk-thru so a plan can be implemented in case of an active shooter or other emergency occurs.
- Mr. Snyder reminded the Board that the next BOH meeting will be held at Pinecrest on Wednesday, October 30, 2013.

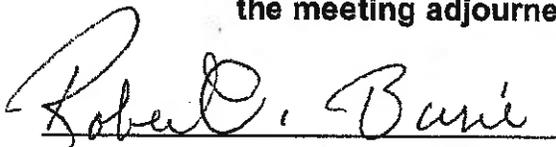
9. Public Comment—None

10. Board Member Comments

- Mr. Trudgeon commended PHDM for following through with the emergency plans that were discussed in the All-Day, All-Staff Training.
- Mr. Schei reports that the outside of PHDM's Menominee office will be pressure washed by November 2013.

11. Adjournment

There being no further business, a motion was made by Ms. Hafeman with support by Mr. Elegeert to adjourn the meeting. Motion was carried and the meeting adjourned at 3:54 p.m. CDT.



Chairperson