"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on **Tuesday** ~ May 28, 2013 @ 6:00 p.m. CDT
at the Menominee County Courthouse, Courtroom B

AGENDA

A. Call to Order
B. Pledge of Allegiance
C. Roll Call
D. Approval of the Agenda
E. Approval of Previous Minutes ~ May 14, 2013
F. Public Comment *(Statements, not debate, limited to 5 minutes per person on agenda items only)*
G. Presentations *(limited to twenty minutes)*
H. Department Head/Elected Officials Reports *(limited to ten minutes)*
I. Action Items

1. Moved by _____ seconded by _____ to approve Resolution 2013-08 ~ Support of DNR Grant for River Park Development.

2. Moved by _____ seconded by _____ to approve Budget Amendment #1 for the 2012/13 Budget as approved by the Finance Committee.

3. Moved by _____ seconded by _____ to approve payment of Commissioner Per Diems and expenses as recently submitted.

4. Moved by _____ seconded by _____ to approve miscellaneous bills as paid on April 25 & May 9, 2013 in the amount of $99,923.99.

5. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.

J. New Business (discussion only)

1. Personnel Items:
   a. Part Time employees – Health Care Reform requirements

2. Building and Grounds/Park Items:
   a. Veterans Council of Menominee – Request dates to ring the County Bell for Holidays

Bernie Lang *Charlie Meintz - Chairperson* *Larry Schei - Vice Chairperson* *James Furlong*
Doug Krienke *John Nelson* *Chris Plutchak* *Gerald Piche* *Jan Hafeman*

3. Miscellaneous Items:

   a. Discussion of the 150th Anniversary of Menominee County
   b. Cheboygan Co. Resolution – Support for the Preservation of the 2nd Amendment
   c. Resolution 2013-11 ~ Menominee County 911 Surcharge
   d. Northpointe Behavioral Health Systems Discussion

4. Finance Items

   a. Resolution 2013-10 ~ M. C. Deficit Elimination Plan – Road Patrol $34,671
   b. FY 2014 Agreement for Extension Services provided by Michigan State University (MSU)
   c. Commissioner Per Diems and expenses
   d. Miscellaneous bills as paid on May 16 & 23, 2013 in the amount of $157,826.34

K. Misc. Boards/Committees/Commissions Reports

L. Public Comment *(limited to 5 minutes)*

M. Commissioner Comment

N. Adjourn

May 14, 2013

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Meintz called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Furlong, Hafeman, Krienke, Lang, Meintz, Nelson, Piche, Plutchak and Schei.

Absent: None

Moved by Com. Hafeman, seconded by Com. Plutchak to approve the agenda as amended. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Schei to approve the minutes from the April 23, 2013 Regular County Board Meeting. Motion was approved 9-0.

Public Comment: None.

Presentations:
-Nancy Douglas – Menominee Business Development Corporation.

Department Head/Elected Officials Reports:
-County Treasurer Diane Lesperance – Treasurers' Quarterly Report.

Moved by Com. Plutchak, seconded by Com. Krienke to grant the BAMC, Menominee River Century Bicycle Riders permission to use River Park and Chappee Rapids Historical Marker for rest stops along their annual bike ride route. Motion was approved 9-0.

Moved by Com. Furlong, seconded by Com. Schei to approve a full page Menominee County advertisement ($1,500) in the 2013/14 Regional Guide. Funds to be disbursed from account #101-103-755.00 (Other Legislative-other operating). Discussion ensued. Com. Hafeman commented that it is a beautiful brochure, but she does not feel we should be spending money at this time. Com. Piche agreed with Com. Hafeman. Com. Plutchak and Com. Furlong discussed the benefits local businesses and the parks would receive from this investment. Motion was approved 6-3, Com. Hafeman, Nelson and Piche voted nay.

Moved by Com. Hafeman, seconded by com. Plutchak to approve Resolution 2013-05 ~ Honoring Dr. Michael Erdman. Motion was approved 9-0. (Attachment A)

Moved by Com. Piche, seconded by Com. Schei to approve Resolution 2013-07 ~ Requesting Legislature to Implement a Plan to Improve Michigan Roads and Highways. Motion was approved 9-0. (Attachment B)

Moved by Com. Hafeman, seconded by Com. Furlong to approve a bid by M&M Trucking in the amount of $49,250 for the Raze and removal of the building known as the Gillard Building/Red Brick Hotel in Hermansville. Project costs will be disbursed from account #517-252-801.00 (DTRF-PA 123 Foreclosure). Motion was approved 9-0.

Moved by Com. Meintz, seconded by Com. Plutchak to approve payment of Commissioner Per Diems and expenses as recently submitted. Discussion ensued. Com. Hafeman asked Com. Lang why he put in for mileage of 42 miles on 3/12/13 instead of 3 miles, which is what it should have been. Com. Lang said he was not sure, he thought that was for the meeting at Lake Township Hall. He stated he would have to look into it. Com. Meintz stated that he would like to rescind his motion.

Moved by Com. Hafeman, seconded by Com. Krienke to approve payment of all Commissioner Per Diems and expenses as recently submitted, except for Com. Lang's expenses. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Meintz to approve miscellaneous bills as paid on April 11, 2013 in the amount of $80,305.58. Motion was approved 9-0.

Moved by Com. Furlong, seconded by Com. Plutchak to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

New Business (discussion only)

Personnel Items:

a. None.

Building and Grounds/Parks Items:

a. Resolution 2013-08 ~ Support of DNR Grant for River Park Development. – Brian explained that this is regarding the $25,000 Grant that we submitted for last year. Menominee County has been awarded the grant for $25,000 for the development of River Park. The County is responsible for 25% matching funds. The next step in the process is to approve this resolution. Com. Hafeman asked what projects will be done. Brian explained we will be putting in a well house to allow us to put in 4 rustic campsites. Com. Meintz gave a little bit of a background on the park, and how we have gotten to where we are. Brian explained that we have 2 years to complete this project. We will have to purchase a sign from the DNR, and have a ribbon cutting ceremony. Com. Nelson commented on the fact that all of the County Parks are located in the southern part of the county, and in the 1980's most of the parks in the north part of the county were turned over to the township. He was wondering why

this happened. The consensus of the board is to move this item forward to the next meeting for approval.

Miscellaneous Items:

a. Commercial Forest Reserves (CFR) Resolution. – Brian read the resolution that Com. Nelson and Com. Hafeman wrote. This resolution will be presented at the UPACC meeting May 16-17. The commissioners would like to discuss this resolution and make any changes if necessary. Com. Hafeman discussed some possible additions to the resolution. Com. Nelson would like to see this resolution approved tonight so he can present it as already having been approved by Menominee County.

   Moved by Com. Furlong, seconded by Com. Krienke to make the approval of this resolution an action item. Motion was approved by a roll call vote 9-0.

   Moved by Com. Krienke, seconded by Com. Plutchak to approve Resolution 2013-09 ~ Resolution for Equitable Tax on Commercial Forest Reserves (CFR) (PA 94 of 1925). Motion was approved by a roll call vote 9-0. (Attachment C)

b. Discussion of the 150th Anniversary of Menominee County – promoting of. – Brian explained that this is just informational. Menominee County can't put any money into this. He has spoken with the Historical Society and they are looking to support this. Com. Hafeman asked about maybe doing something in conjunction with the Waterfront Festival. Com. Lang explained the celebration that went on in 1963 for the 100th Anniversary of Menominee County. Nancy Douglas stated that she will help with having something at the Waterfront Festival of the anniversary. Brian stated that he will continue to look at, and discuss all options.

Finance Items:

a. 2013/14 Budget timeline. – Brian discussed the timeline. June 17th will be the next meeting of the Finance Committee. Com. Meintz asked how things are coming along with the budget. Brian explained that he is making the necessary changes and will have more information at the next Finance Committee meeting.

b. Commissioner Per Diems and expenses. – Com. Hafeman questioned why Com. Krienke and Com. Plutchak did not report mileage for two meetings on their expense reports. Com. Krienke stated because he walked to his meeting, and Com. Plutchak stated the meeting was only a few miles from his house and did not feel like putting in for reimbursement. A question arose in regards to Com. Krienke having been paid mileage for attending the CAA meeting in Escanaba. He stated that they pay him for his mileage. Brian and Sherry explained that Com. Krienke needs to turn those checks into the Menominee County Treasurer and then the County will reimburse him for his mileage. He stated that he was not aware of that policy, and will make sure he does that in the future. The consensus of the board is to move this item forward to the next meeting for approval.

c. Miscellaneous bills as paid on April 25 & May 9, 2013 in the amount of $99,923.99. – Com. Meintz asked about two items listed as P.O.'s on credit card purchases. Brian explained that one was for software at the Sheriff's Dept., and the other was for the pit toilets at Shakey Lakes. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

Com. Piche discussed the Road Commission and some phone calls he has received about pot holes. Com. Hafeman discussed the Health Dept. The consensus of the board is to move this item forward to the next meeting for approval.

Chairman Meintz called for public comment

Public Comment:

-Doug Brahee – He introduced himself and discussed that he will be taking over for Mike Erdman as our interim District Coordinator. He will still be working out of his office in Marquette. Com. Meintz stated that he could have spoken during Department Head time. Com. Meintz also asked him a few questions about our Memorandum of Agreement with MSU. Brian will meet with Mr. Brahee about this issue.

Commissioner Comment:

-Com. Hafeman commented that Pinecrest is working on three major projects. The first being home healthcare, second is reducing the number of beds. They would be decommissioning 40 beds. This has to do with funding that is tied to the percent of capacity. And the third is the ATC (American Transmission Company) power lines that will be possibly coming through Pinecrest property. ATC will be holding a public hearing on June 5th at the Casino in regards to the route of the power lines. She also stated that the Public Health Dept. is concerned about a possible budget surplus. And, Com Hafeman discussed attending the meeting at Enstrom Helicopter with Governor Snyder. She discussed the expansion that is taking place at Enstrom.

-Com. Krienke thanked Com. Nelson and Com. Hafeman for their work on the CFR resolution. He also wanted to state that he is not double dipping when it comes to the mileage reimbursements and that he will make sure to correct it.

-Com. Schei thanked Com. Hafeman for her reports. He also discussed the ATC project and Pinecrest. The Pinecrest Board will decide which route that would like to support. He also stated they may want a possible resolution from the Menominee County Board supporting the route.

-Com. Meintz commented that it is suppose to get warm out and hopefully there will be no more snow.

Any other items members may wish to present: None.

Moved by Com. Schei, seconded by Com. Piche to adjourn at 7:59 p.m. Motion was approved 9-0.

_____

Charlie Meintz, Chairman

_____

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Resolution 2013-08 ~ Support of DNR Grant for River Park Development**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Menominee County was awarded a grant for $25,000 for the Development of River Park. County is responsible for 25% matching funds.

RECOMMENDED MOTION

To approve Resolution 2013-08 ~ Support of DNR Grant for River Park Development.

Submitted by: Brian Bousley **05/22/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

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MENOMINEE COUNTY BOARD OF COMMISSIONERS

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MENOMINEE COUNTY RESOLUTION 2013 - 08 Support of DNR Grant for River Park Development

Upon motion made by _____, Seconded by _____, the following Resolution was adopted:

"BE IT RESOLVED", that the Menominee County Board of Commissioners, Menominee Michigan, do hereby accept the terms of the agreement as received from the Michigan Department of Natural Resources, and that the Menominee County Board of Commissioners do hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide 25% matching funds ($6,300) dollars for the ($25,000) grant authorized by the DNR for the Development of River Park, Menominee County.

2. To maintain satisfactory financial accounts, documents, and records to make them available to the County Board for auditing at reasonable times.

3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said agreement.

4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.

5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the forgoing portions of this resolution.

The following aye votes were recorded: _____
The following nay votes were recorded: _____

STATE OF MICHIGAN)
) ss
COUNTY OF MENOMINEE)

I, Marc Kleiman, Clerk of Menominee County, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the Menominee County Board of Commissioners at a meeting held on May 28, 2013.

_____ _____ _____
Signature Title Date

Bernie Lang *Charlie Meintz - Chairperson* *Larry Schei - Vice Chairperson* *James Furlong*

Doug Krienke *John Nelson* *Chris Plutchak* *Gerald Piche* *Jan Hafeman*

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Budget Amendment # 1 for the 2012/13 Budget (current budget)**
DEPARTMENT:	**Finance Committee**
ATTACHMENTS:	**Yes**

SUMMARY:

The Finance Committee met on May 13th and moved the budget amendments to the County Board for approval. FY 2012/13 - Budget Amendment #1.

RECOMMENDED MOTION

To approve Budget Amendment #1 for the 2012/13 Budget as approved by the Finance Committee.

Submitted by: Brian Bousley **05/22/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

#1 Budget Amendment Summary 2012-13

Number	Date	Description	Amount	Account
1	10/15/2012	Moving Funds from 215 to Line Items	$ 2,000.00	215-141-942.00
			$ 2,000.00	215-141-934.00
			$ 2,000.00	215-141-931.00
			$ 2,000.00	215-141-860.00
2	10/12/2012	Moving Yearly Allottment of Postage from the Trust into Affairs	$ (300.00)	294-683-829.00
				101-682-729.00
3	12/12/2012	Check received from Xerox (need to pay off BANC - former contract)	$ (3,147.00)	101-000-672.00
			$ 3,147.00	101-172-942.00
4	2/6/2013	CB Approved (Phase 2 - Airport Devel)	$ 17,800.00	101-101-710.01
			$ (17,800.00)	101-103-712.02
5	4/18/2013	Created Line Item in 215 Fund for Temporary Salary Account	$ 1,275.88	215-141-705.00
6	2/18/2013	Employee Evaluation & Travel to Dr's Office on 12/28/12	$ 4,090.00	266-325-755.00
			$ 216.45	266-325-860.00
7	5/2/2013	Great Parents! Great Start! Grant Library	$ 400.00	271-000-544.01
			$ 400.00	271-790-727.04
8	2/27/2013	Additional Grant Money Received of $8113.00 - Awarded Dec. 2012	$ (330.00)	243-245-710.00
			$ 973.00	243-245-765.00

			$	6,220.00	243-245-801.07
			$	1,250.00	243-245-710.00
			$	8,113.00	243-000-542.02
9	2/6/2013	Longevity Negotions after Budget Approved for Parks	$	475.00	208-751-707.00
10	2/6/2013	Longevity Negotions after Budget Approved for Road Patrol	$	2,175.00	205-315-707.00
11	2/6/2013	Longevity Negotions after Budget Approved for E911	$	2,150.00	266-325-707.00
			$	200.00	266-326-707.00
12	2/6/2013	Longevity Negotions after Budget Approved for Special Child Care	$	50.00	296-663-707.00
13	2/6/2013	Longevity Negotions after Budget Approved for General Fund	$	350.00	101-132-707.00
			$	600.00	101-136-707.00
			$	600.00	101-141-707.00
			$	150.00	101-148-707.00
			$	650.00	101-215-707.00
			$	650.00	101-253-707.00
			$	550.00	101-257-707.00
			$	225.00	101-265-707.00
			$	900.00	101-267-707.00
			$	3,650.00	101-301-707.00

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Commissioner Per Diems and Expenses**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Board to review Commissioner Per diems and expenses as recently submitted for payment.

RECOMMENDED MOTION

To approve commissioner per diems and expenses as paid.

Submitted by: Brian Bousley **05/22/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

RECEIVED
4/25/13
Menominee County Administrator

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

Mileage: ~~$.555~~/mile ~ effective 01 January 2013
.565

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Gerald L. Piche ~ District 7**

Date	Meeting Place	# of miles	X ~~.555~~/mile .565	Total Cost	Account Number
4/9/13	Board Commission Office	25		14.13	101-101-860.07
4/9/13	Lake Twp. County Board	42		23.73	101-101-860.07
4/23/13	Lake Twp – County Board	42		23.73	101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
		109	Total Mileage		
				Total Mileage Fee	61.59

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche
Signed

4/25/13
Date

Commissioner Meeting Fee Expense Form

RECEIVED
4/25/13
Menominee County Administrator

Name of Commissioner Gerald Piche

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
4/9/13	Road Commission	50.—
4/9/13	Men. Co. Board	50.—
4/23/13	Men. Co. Board	50.—
Total Per Diem		150.—

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Gerald Piche

Date: 4/25/13

Commissioner Meeting Fee
Expense Form

RECEIVED
4/25/13
Menominee County Administrator

Name of Commissioner James Furlong

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
4-9-2013	County Board	50.00
4-23-2013	County Board	50.00
Total Per Diem		100.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: J. H. Furlong

Date: 4-25-2013

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
4/25/13
Menominee County Administrator

Mileage: ~~$.555~~/mile ~ effective 01 January 2013
.565

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **James Furlong ~ District 3**

Date	Meeting Place	# of miles	.565 X ~~.555~~/mile	Total Cost	Account Number
4-9-13	Lake Townsh. P	47			101-101-860.03
4-23-13	Lake Townsh. P	47			101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
					101-101-860.03
			Total Mileage	94	
				Total Mileage Fee	53.11

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

J. M. Furlong
Signed

4-25-13
Date

Commissioner Meeting Fee
Expense Form

RECEIVED
4/30/13
Menominee County Administrator

Name of Commissioner BERNIE LANG

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

2013

Date	Meeting Description & Duration	Meeting Expense
04-9	CO. BD.	50.
04-16	finance Com.	50.
04-23	CO. BD.	50.
04-30	SOC. SERV. (DHS)	50.
Total Per Diem		200.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: B. Lang

Date: 04-30-13

RECEIVED
4/30/13
Menominee County Administrator

Menominee County

Department: DISTRICT 2

Pay to: BERNIE LANG

Date	Items for Reimbursement	Account #	Amount
04.09	CO. BD. 48	101-101-860-02	
04-16	FINANCE Com. 3		
04-23	CO. BD 48		
04-30	SOC.SERV (DHS) 3		
	102 x	.565 =	
		TOTAL	$ 57.63

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Signed: B. Lang

Date: 04-30-13

Commissioner Meeting Fee Expense Form

RECEIVED
4/30/13
Menominee County Administrator

Name of Commissioner LARRY SCHEI

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
4/9/13	COUNTY BOARD - 6-8 PM	50.00
4/16/13	FINANCE COMMITTEE - 2-4 PM	50.00
4/17/13	PUBLIC HEALTH - 4:30-6:00PM	50.00
4/18/13	FAIR BOARD - 6:30-8:00PM	50.00
4/23/13	COUNTY BOARD - 6-8 PM	50.00
Total Per Diem		250.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Larry Schei

Date: 4/30/13

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
4/30/13
Menominee County Admin...

Mileage: ~~$.555~~ $.565 mile ~ effective 01 January 2013

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Larry Schei ~ District 4**

Date	Meeting Place	# of miles	.565 X ~~.555~~ mile	Total Cost	Account Number
4/19/13	LAKE TWP. HALL	40		22.60	101-101-860.04
4/16/13	COURTHOUSE	16		9.04	101-101-860.04
4/17/13	PINECREST-POWERS	73		41.25	101-101-860.04
4/18/13	ANNEX	32		18.08	101-101-860.04
4/23/13	LAKE TWP. HALL	40		22.60	101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
					101-101-860.04
			Total Mileage	201	
				Total Mileage Fee	$ 113.57

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei
Signed

4/30/13
Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
4/30/13
Menominee County Administrator

Mileage: $.565/mile – effective 01 January 2013

*Meals Maximum of $40 per day

*must attach receipt for reimbursement
*meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District**

Date	Meeting Place	# of miles	X .565/mile	Total Cost	Account Number
4/9/13	Co Board Meeting-Lake Twp	45			101-101-860.10
4/15/13	Bd of Health Finance -Escanaba	58			101-101-860.10
4/16/13	Finance Mtg- Co Bd-Menominee	76			101-101-860.10
4/17/13	Board of Health- Pinecrest	14			101-101-860.10
4/23/13	Co Board Mtg-Lake Twp	45			101-101-860.10
4/25/13	Pinecrest Board- Pinecrest	14			101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
		~~255~~ 252	**Total Mileage**	**X $.565**	
				Total Mileage Fee	**$142.38**

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jan Hafeman
Signed

4/29/13
Date

RECEIVED
4/30/13
Menominee County Administrator

Commissioner Meeting Fee
Expense Form

Name of Commissioner Jan Hafeman

$50.00 per meeting-Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACCF Conference

Date	Meeting Description & Duration	Meeting Expense
4/8/13	Ed McBroom Mtg	-0-
4/9/13	County Board Meeting	$ 50.00
4/15/13	Board of Health Finance Meeting	$ 50.00
4/16/13	Co. Board Finance Meeting	$ 50.00
4/17/13	Board of Health Meeting	$ 50.00
4/23/13	County Board Mtg	$ 50.00
4/25/13	Pinecrest Board Mtg	$ 50.00
Total Per Diem		$ 300.00

AD
BRB

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Jan Hafeman

Date: 4/29/13

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
5/3/12
Menominee County Administrator

Mileage: ~~$.555~~/mile ~ effective 01 January 2013
.565

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Doug Krienke ~ District 1**

Date	Meeting Place	# of miles	X ~~.555~~/mile	Total Cost	Account Number
			.565		
4-9-13	CB Lake TH	50		28.25	101-101-860.01
23	" "	50		28.25	101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
					101-101-860.01
			Total Mileage		
				Total Mileage Fee	~~56.25~~

56.50 SAB

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Doug Krienke
Signed

4-29-13
Date

Commissioner Meeting Fee
Expense Form

RECEIVED
5/3/12
Menominee County Administrator

Name of Commissioner Doug Krienke

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration		Meeting Expense
4-4-13	CAA	Esky	50.00
9	MBDC	Men. C.H.	50.00
9	CB	Lake T.H.	50.00
23	"	"	50.00
Total Per Diem			200.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Doug Krienke

Date: 4-29-13

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
5/3/12
Menominee County Administrator

Mileage: ~~$.555/m~~ile ~ effective 01 January 2013
$.565

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **John R. Nelson ~ District 9**

Date	Meeting Place	# of miles	.565 X ~~.555~~/mile	Total Cost	Account Number
4/4/13	MI WORKS, ESCANABA MI.	56	~~31.64~~	$31.64	101-101-860.11
4/9/13	CO BOARD MEET TWP, LAKE TWP	62		35.03	101-101-860.11
4/15/13	NORTH POINT, M/H IRON MT, MI	74	Personal Conv.	41.81	101-101-860.11
4/16/13	FINANCE COMM, MENOMINEE MI	94		53.11	101-101-860.11
4/23/13	Co Board, LAKE TWP	62		35.03	101-101-860.11
4/25/13	NORTH POINT	74	Board of Dir.	41.81	101-101-860.11
					101-101-860.11
					101-101-860.11
					101-101-860.11
		422		238.43	
			Total Mileage		
				Total Mileage Fee	238.43

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

John R Nelson

Signed

Date

Commissioner Meeting Fee
Expense Form

RECEIVED
5/3/12
Menominee County Administrator

Name of Commissioner JOHN NELSON

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
4/4/13	MI WORKS ESCANABA, MI	50.00
4/9/13	CO. BOARD, LAKE TWP	50.00
4/15/13	NORTH POINT MH, IRON MT PERSONNEL	50.00
4/16/13	FINANCE COMM, MENOMINEE (Court House)	50.00
4/23/13	CO BOARD - LAKE TWP	50.00
4/25/13	NORTH POINT M.H. IRON MT.	50.00
Total Per Diem		300.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: _____

Date: _____

Commissioner Meeting Fee
Expense Form

RECEIVED
5/8/13
Menominee County Administrator

Name of Commissioner Chris Pluchek

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
4-9-13	CB Meeting Lake Township	50.00
4-15-13	TCA Meeting / Minimum Standards	50.00
4-16-13	TCA Meeting Personnel Commitee	50.00
4-16-13	TCA Meeting	
4-22-13	CB Meeting Lake Township	50.00
Total Per Diem		200.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: [signature]

Date: 5-5-13

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
5/8/13
Menominee County Administrator

Mileage: ~~$.555~~/mile ~ effective 01 January 2013
$.565

*Meals Maximum of $40 per day.

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: **Chris Plutchak ~ District 5**

Date	Meeting Place	# of miles	.565 X ~~.555~~/mile	Total Cost	Account Number
4-9-13	C.B Meeting Lake Township	22x2=44		24.86	101-101-860.05
4-23-13	C.B Meeting Lake Township	22x2=44		24.86	101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
					101-101-860.05
			Total Mileage		
				Total Mileage Fee	49.72

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Signed

5-5-13

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Miscellaneous Bills**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Board to review recently submitted Miscellaneous Bills as paid on April 25 & May 9, 2013 in the amount of $99,923.99.

RECOMMENDED MOTION

To approve Miscellaneous Bills as paid on April 25 & May 9, 2013 in the amount of $99,923.99.

Submitted by: Brian Bousley **05/22/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED
APR 15 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	$Amount	SepCk	Claim Total
Bank Account: General							
A B C PRINTERS							**$544.56**
29744	4/14/2013	95600	PO# 02734 County Directories (x300)	101-215-727.00	544.56		
Adams, Mercedes							**$55.65**
29738	4/19/2013	Reimbursement	Mileage - Jury Commission	101-150-860.00	5.65		
29739	4/19/2013	Per Diem	Jury Commission	101-150-710.00	50.00		
ANDERSON, TACKMAN & CO PLC							**$6,000.00**
29757	3/31/2013	56297	Final Billing - Audit for 9/30/12	101-103-801.01	6,000.00		
Bay Area Septic Service							**$190.00**
29743	4/15/2013	4/15/13	Pump Septic Tank @ Shakey Lakes	208-751-930.04	190.00		
BAYSHORE VETERINARY CLINIC							**$23.64**
29829	4/18/2013	159581	K9 - Dog Food	101-301-881.01	23.64		
BP							**$589.37**
29818	4/6/2013	5901027408	Gasoline Sales	101-301-742.00	589.37		
Brunelle, Jennifer							**$266.77**
29840	4/22/2013	Reimbursement	Meals	296-668-955.00	23.18		
29843	4/24/2013	Reimbursement	Mileage	296-668-860.00	227.70		
29844	4/24/2013	Reimbursement	Supplies for Teen Court	296-667-801.02	15.89		
BS&A Software							**$2,640.00**
29853	4/25/2013	091099	Assessing System - 5/1/13 to 5/1/14	101-103-857.00	2,640.00		
Cellcom Wisconsin RSA 04							**$162.82**
29765	4/5/2013	350997	Medical Examiner - Cellular Services	101-648-727.00	72.55	x	
29846	4/5/2013	344320	Cellular Services	101-132-850.00	21.35		
29846	4/5/2013	344320	Cellular Services	296-664-850.00	52.04		
29846	4/5/2013	344320	Cellular Services	296-665-850.00	16.68		
City Directories							**$300.00**
29850	4/16/2013	83476320	City Directory Publication	266-325-755.00	300.00		
City of Stephenson - P.O. Box 467							**$220.01**
29847	4/19/2013	709	Annex - Water, Electric, Sewer	101-261-920.01	17.00		
29847	4/19/2013	709	Annex - Water, Electric, Sewer	101-261-920.02	30.00		
29847	4/19/2013	709	Annex - Water, Electric, Sewer	101-261-920.03	173.01		
CLOVERLAND PAPER CO							**$3,170.18**
29754	4/12/2013	101582	Tidyfoam Soap, Kitchen Towels	101-265-755.01	76.99		
29755	4/5/2013	101418	Park Supplies	208-751-755.01	2,898.71		
29820	4/12/2013	101545	SOS Pads	101-301-770.00	46.00		
29849	4/19/2013	101637	Tissue, Towels, Lysol	101-265-755.01	148.48		
Country Mile Document Destruct							**$71.44**
29747	4/8/2013	15279	Shred Documents (4/4/2013)	101-265-801.00	71.44		
CVS Pharmacy Inc.							**$108.68**
29827	3/28/2013	6005432044049416	Inmate Medications	101-301-770.01	108.68		
DEKETO, LLC							**$1,300.00**
29742	4/7/2013	CLK 64	PO# 02783 Vital Records Software Mail	101-103-857.00	1,300.00		
Dennis Anderson							**$78.10**
29830	4/14/2013	5859274	Gracie's Supplements	101-301-881.01	78.10		
Dennis-Ruleau, Dawn							**$502.35**
29839	4/22/2013	Reimbursement	Bridge Toll & Mileage	296-663-860.00	484.87		
29845	4/24/2013	Reimbursement	Supplies	296-667-801.01	17.48		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Dougovito, Greg							**$164.40**
29841	4/22/2013	5133	Transport of a Juvenile	101-132-801.01	60.00		
29841	4/22/2013	5133	Transport of a Juvenile	101-132-801.00	96.00		
29842	4/22/2013	Reimbursement	Meals	101-132-801.00	8.40		
EAGLEHERALD PUBLISHING, LLC							**$25.30**
29772	3/31/2013	2910	Jury Commission Advertising	101-150-727.00	25.30		
Eldercare Home Pharmacy							**$187.46**
29826	3/31/2013	3716378T	Inmate Medications	101-301-770.01	187.46		
Election Systems & Software							**$2,012.00**
29764	4/2/2013	849141	PO# 02778 - Election Software License	101-262-727.00	2,012.00		
Faller, Tom							**$260.14**
29770	4/19/2013	Reimbursement	Election Accreditation Training (3/26 & 3	101-262-860.00	260.14		
Good Source							**$872.89**
29822	4/8/2013	S10304608	Inmate Groceries	101-301-770.00	100.00		
29823	4/9/2013	S10304719	Inmate Groceries	101-301-770.00	772.89		
HOTFLAME GAS COMPANY							**$1,085.87**
29758	4/11/2013	007336	Kleinke Park	208-751-744.00	484.97		
29759	4/11/2013	007341	Shakey Lakes	208-751-744.00	600.90		
INSTITUTE OF CONTINUING LEGAL							**$132.50**
29762	3/29/2013	938841	MI Probate Sourcebook	101-148-802.00	132.50		
Joel Hensley, RN							**$1,465.00**
29753	4/14/2013	Blood Draw	K.M.T. (4/11/3)	101-267-801.01	100.00		
29828	4/22/2013	Nursing Services	May 1 - May 15, 2013	101-301-770.01	1,365.00		
Johnson, Gary							**$482.72**
29734	4/17/2013	5129	Foster Care Cost (E.J.J. & L.M.J.)	292-662-843.02	482.72		
Kleiman, Marc							**$51.98**
29838	4/24/2013	Reimbursement	Mileage - April 2013 Board Meetings	101-215-860.00	51.98		
Koehne							**$562.15**
29831	4/4/2013	63922	2009 Chevy Tahoe - Vehicle Maintenan	101-301-981.00	562.15		
Lufts Advertiser							**$93.25**
29856	4/23/2013	4-23-13	April 2013 Advertising	101-101-901.00	93.25		
Manpower							**$361.38**
29741	4/14/2013	25478002	Week Ending 4/14/13 - Regina Mistark	101-141-704.00	361.38		

APPROVED
APR 25 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED
APR 25 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Mastercard							**$6,001.91**
29767	4/11/2013	Credit Card	Carnes BP	101-301-860.00	7.00	x	
29767	4/11/2013	Credit Card	Shell Oil	101-301-860.00	74.53	x	
29767	4/11/2013	Credit Card	Lee Rd BP	101-301-860.00	85.00	x	
29767	4/11/2013	Credit Card	Marathon Petro	101-301-860.00	50.00	x	
29767	4/11/2013	Credit Card	Bonanza	101-301-860.00	20.10	x	
29767	4/11/2013	Credit Card	Superior Touchless	101-301-981.00	8.00	x	
29767	4/11/2013	Credit Card	Marathon Petro	205-315-860.00	60.01	x	
29767	4/11/2013	Credit Card	Comfort Suites	205-315-860.00	76.50	x	
29767	4/11/2013	Credit Card	Intelius.Com	101-301-727.00	19.95	x	
29767	4/11/2013	Credit Card	Ace Oil Express	101-301-860.00	30.90	x	
29767	4/11/2013	Credit Card	Thorpedo Family Restaurant	101-301-860.00	15.72	x	
29767	4/11/2013	Credit Card	AG Products, Inc.	101-301-770.00	173.00	x	
29767	4/11/2013	Credit Card	TLO	101-301-727.00	12.50	x	
29767	4/11/2013	Credit Card	Buffalo Wild Wings	205-315-860.00	29.14	x	
29767	4/11/2013	Credit Card	PO# 02785	205-315-934.03	2,511.50	x	
29767	4/11/2013	Credit Card	Hardee's	205-315-860.00	5.40	x	
29767	4/11/2013	Credit Card	Hardee's	205-315-860.00	6.88	x	
29767	4/11/2013	Credit Card	Tri Tronics, Inc.	101-301-881.01	180.00	x	
29767	4/11/2013	Credit Card	Credit Voucher - Ramada Inn	101-301-860.00	-84.00	x	
29857	4/11/2013	Credit Card	Quill	296-667-801.02	30.73	x	
29857	4/11/2013	Credit Card	Supplies Outlet	208-751-728.00	39.89	x	
29857	4/11/2013	Credit Card	USPS	101-268-729.00	5.05	x	
29857	4/11/2013	Credit Card	PO# 02786	208-751-984.00	851.38	x	
29857	4/11/2013	Credit Card	NBF Natl Biz Furniture	215-141-934.00	338.91	x	
29857	4/11/2013	Credit Card	Speedway	101-101-859.00	70.71	x	
29857	4/11/2013	Credit Card	Supplies Outlet	101-172-727.00	24.89	x	
29857	4/11/2013	Credit Card	Rapid River Mini Mart	101-101-859.00	77.68	x	
29857	4/11/2013	Credit Card	Radisson Hotels	101-101-859.00	288.94	x	
29857	4/11/2013	Credit Card	Radisson Hotels	101-101-859.00	254.66	x	
29857	4/11/2013	Credit Card	USPS	101-268-729.00	5.05	x	
29857	4/11/2013	Credit Card	USPS	101-268-729.00	5.05	x	
29857	4/11/2013	Credit Card	House of Ink Jet.com	208-751-727.00	39.97	x	
29857	4/11/2013	Credit Card	USPS	101-268-729.00	5.05	x	
29857	4/11/2013	Credit Card	Harrison Roadhouse	101-682-860.00	4.23	x	
29857	4/11/2013	Credit Card	Rapid River Mini Mart	101-682-860.00	79.22	x	
29857	4/11/2013	Credit Card	Big Boy	101-682-860.00	10.53	x	
29857	4/11/2013	Credit Card	Shell Oil	101-682-860.00	42.80	x	
29857	4/11/2013	Credit Card	Harrison Roadhouse	101-682-860.00	9.00	x	
29857	4/11/2013	Credit Card	Kellogg Hotel & Conf.	101-682-860.00	7.95	x	
29857	4/11/2013	Credit Card	USPS	101-268-729.00	5.05	x	
29857	4/11/2013	Credit Card	Brody Hall	101-682-860.00	9.53	x	
29857	4/11/2013	Credit Card	Harrison Roadhouse	101-682-860.00	10.59	x	
29857	4/11/2013	Credit Card	Hutshops	296-667-801.01	268.99	x	
29857	4/11/2013	Credit Card	Clark	101-682-860.00	79.53	x	
29857	4/11/2013	Credit Card	Planner Pads Co.	296-663-727.00	34.94	x	
29857	4/11/2013	Credit Card	Shell Oil	101-682-860.00	88.19	x	
29857	4/11/2013	Credit Card	USPS	101-268-729.00	5.05	x	
29857	4/11/2013	Credit Card	Team Wireless	101-101-727.00	21.19	x	
29857	4/11/2013	Credit Card	USPS	101-268-729.00	5.05	x	
MATHIEU MARYE							**$50.84**
29768	4/19/2013	Reimbursement	Jury Commission Mileage - 4/19/13	101-150-860.00	0.84		
29769	4/19/2013	Per Diem	Jury Commission - 4/19/13	101-150-710.00	50.00		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	$Amount	SepCk	Claim Total
Bank Account: General							
Maximus, Inc.							**$700.00**
29773	4/19/2013	101338.01.05-002	DHS-286 billings for FY 2012 (Jan - Mar	101-267-801.00	700.00		
Menards - Marinette							**$34.41**
29740	4/16/2013	21053	Building & Ground Supplies	101-265-930.01	23.43		
29776	4/19/2013	21349	Building & Ground Supplies	101-265-755.00	10.98		
MILLERS ACTION OFFICE SUPPLY I							**$204.68**
29756	4/15/2013	0093042-001	Treasurers Office - Pens, Labels, Post I	101-253-727.00	46.76		
29816	4/22/2013	0093131-001	Office Supplies & Laminating Pouches	101-215-983.00	79.96		
29816	4/22/2013	0093131-001	Office Supplies & Laminating Pouches	101-215-727.00	77.96		
Office Depot, Inc.							**$111.12**
29774	4/10/2013	654268622001	District Court Office Supplies	101-136-727.00	111.12		
Pan-O-Gold Baking Co.							**$89.60**
29821	4/2/2013	00040683309206	Inmate Groceries	101-301-770.00	40.88		
29824	4/9/2013	00040683309911	Inmate Groceries	101-301-770.00	48.72		
Piche, Gerald L.							**$61.59**
29852	4/25/2013	Reimbursement	Mileage - April 2013	101-101-860.07	61.59		
Polasky, Nancy							**$55.65**
29736	4/19/2013	Per Diem	Jury Commission	101-150-710.00	50.00		
29737	4/19/2013	Reimbursement	Mileage - Jury Commission	101-150-860.00	5.65		
Prevea Clinic							**$40.20**
29761	4/16/2013	100112	Copies of Medical Records (C.D.)	101-132-835.00	40.20		
PrintersPlus!							**$445.00**
29833	4/16/2013	12354	Request Form & Death Scene Sheets	205-315-755.00	445.00		
Przewrocki, Joan							**$45.50**
29760	4/11/2013	5127	Holdover Attendant (M.Z.)	101-132-801.01	45.50		
Quill Corporation							**$31.98**
29817	10/3/2012	6268790	Batteries	101-301-727.00	31.98		
Randall Phillipps							**$25.00**
29745	4/11/2013	2002-10157-DP	Court Appointed Legal - Chapel	101-131-807.00	25.00		
RCOM							**$185.35**
29748	4/11/2013	11375	March 2013 Expense Reduction Plan	101-103-850.00	185.35		
Reinhart Foodservice							**$631.38**
29825	4/16/2013	174756	Inmate Groceries	101-301-770.00	631.38		
Richardson, Peggy Ann							**$556.00**
29735	4/17/2013	5130	Foster Care Cost (C.J.C.)	292-662-843.02	556.00		
SimplexGrinnell							**$1,348.00**
29837	12/31/2012	75836406	Annual Fire Alarm & Sprinkler Inspectio	101-265-801.00	1,348.00		

APPROVED
APR 25 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED
APR 25 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Standard Insurance Company							**$211.60**
29778	4/22/2013	May 2013	Life Insurance Premium	101-101-713.00	20.70		
29778	4/22/2013	May 2013	Life Insurance Premium	101-132-713.00	6.32		
29778	4/22/2013	May 2013	Life Insurance Premium	101-136-713.00	11.50		
29778	4/22/2013	May 2013	Life Insurance Premium	101-141-713.00	9.20		
29778	4/22/2013	May 2013	Life Insurance Premium	101-148-713.00	0.58		
29778	4/22/2013	May 2013	Life Insurance Premium	101-215-713.00	11.50		
29778	4/22/2013	May 2013	Life Insurance Premium	101-172-713.00	4.60		
29778	4/22/2013	May 2013	Life Insurance Premium	101-261-713.00	2.30		
29778	4/22/2013	May 2013	Life Insurance Premium	101-267-713.00	9.20		
29778	4/22/2013	May 2013	Life Insurance Premium	101-268-713.00	2.30		
29778	4/22/2013	May 2013	Life Insurance Premium	101-253-713.00	6.90		
29778	4/22/2013	May 2013	Life Insurance Premium	101-257-713.00	4.60		
29778	4/22/2013	May 2013	Life Insurance Premium	101-265-713.00	2.30		
29778	4/22/2013	May 2013	Life Insurance Premium	101-301-713.00	46.30		
29778	4/22/2013	May 2013	Life Insurance Premium	101-682-713.00	2.30		
29778	4/22/2013	May 2013	Life Insurance Premium	101-103-713.00	2.30		
29778	4/22/2013	May 2013	Life Insurance Premium	101-426-713.00	2.30		
29778	4/22/2013	May 2013	Life Insurance Premium	271-790-713.00	9.20		
29778	4/22/2013	May 2013	Life Insurance Premium	296-663-713.00	2.30		
29778	4/22/2013	May 2013	Life Insurance Premium	296-664-713.00	2.30		
29778	4/22/2013	May 2013	Life Insurance Premium	296-665-713.00	2.30		
29778	4/22/2013	May 2013	Life Insurance Premium	208-751-713.00	4.60		
29778	4/22/2013	May 2013	Life Insurance Premium	205-316-713.00	2.30		
29778	4/22/2013	May 2013	Life Insurance Premium	205-315-713.00	23.00		
29778	4/22/2013	May 2013	Life Insurance Premium	266-325-713.00	16.10		
29778	4/22/2013	May 2013	Life Insurance Premium	266-326-713.00	2.30		
State of Michigan - Dept. of Management & Budget							**$2,850.00**
29834	12/21/2012	13-000118	Service Period (10/1/12 - 3/31/13)	205-315-934.01	2,850.00		
STATE OF MICHIGAN-MISCELLANOUS							**$9.00**
29750	4/22/2013	MC3440PB	Watercraft Renewal	101-331-755.00	3.00		
29751	4/22/2013	MC3682PB	Watercraft Renewal	101-331-755.00	3.00		
29752	4/22/2013	MC3457PB	Watercraft Renewal	101-331-755.00	3.00		
STEPHENSON MARKETING COOPERATI							**$2,526.04**
29832	3/31/2013	015579	March 2013 Sales	205-315-742.00	2,526.04		
SVINICKI, GAIL M.							**$15.07**
29749	3/28/2013	Reimbursement	Registered Mail (2013-014258-DS)	101-267-804.00	15.07		
Time Warner Cable							**$329.95**
29855	4/18/2013	10404 700185701 000	April 25 - May 24, 2013	101-103-851.01	329.95		
TWIN CITY ELECTRIC, Inc.							**$102.00**
29851	4/24/2013	78378	Re-Install Viewing Software for Surveille	101-265-930.01	102.00		
U.E.S. COMPUTERS, INC.							**$649.00**
29763	4/12/2013	64321	Toner Cartridge - FOC's Office	101-141-931.00	134.00		
29819	4/18/2013	64371	Cisco Extended Service	101-301-755.00	515.00		
U.S. Bank Equipment Finance							**$133.07**
29854	4/15/2013	226533602	Bizhub 423 Copier	101-172-942.00	133.07		
Valenti, Susan F.							**$175.40**
29746	3/31/2013	Reimbursement	March 2013 - Mileage & Meals	101-131-860.00	175.40		

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Bank Account: General							
Verizon Wireless							**$1,762.54**
29766	4/1/2013	9702502603	Cellular Services	101-265-850.00	87.50		
29766	4/1/2013	9702502603	Cellular Services	101-301-850.00	613.83		
29766	4/1/2013	9702502603	Cellular Services	101-301-976.00	266.07		
29766	4/1/2013	9702502603	Cellular Services	101-426-850.00	61.59		
29766	4/1/2013	9702502603	Cellular Services	101-682-850.00	32.41		
29766	4/1/2013	9702502603	Cellular Services	205-315-850.00	697.55		
29766	4/1/2013	9702502603	Cellular Services	266-325-850.00	3.59		
Vigilant Canine Services Inter							**$400.00**
29835	4/22/2013	Proposal	K9 Services	101-301-881.01	400.00		
WEST GROUP PAYMENT CENTER							**$425.18**
29771	4/1/2013	826936966	March 1 - March 31, 2013	269-145-801.00	425.18		
White Water Associates, Inc.							**$245.00**
29775	4/19/2013	132526	Water Analysis 4/16/13	208-751-920.00	85.00		
29848	4/23/2013	132572	Water Analysis	208-751-920.00	160.00		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							**$40.48**
29777	4/17/2013	0702047856-00005	Kleinke Park	208-751-920.01	40.48		
Total Amount for Bank Account: General							**$44,472.95**

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Bank Account: General							
Accent Building Maintenance LT							**$250.00**
30061	4/30/2013	37327	Strip & Finish Floor at Library (4/29/13)	101-265-755.02	250.00		
Ace Hardware							**$19.76**
29904	4/4/2013	206932/2	Sharpener Stone	101-265-930.01	4.49		
29905	4/11/2013	207004/2	Coupling	101-265-930.01	6.99		
29906	4/17/2013	207051/2	Blade Jig & Connector Crimp	101-265-930.01	8.28		
ALGER-DELTA COOPERATIVE ASSOCI							**$601.88**
29955	5/1/2013	1614900	Bath House	208-751-920.01	49.34		
29956	5/1/2013	369802	W8449 Co Rd G12 Campsites	208-751-920.01	33.07		
29957	5/1/2013	1503500	N8380 Co Pk Rd 20 pt 5	208-751-920.01	41.59		
29958	5/1/2013	383301	Shakey Lk Pk/Cattle Ara	208-751-920.01	27.48		
29959	5/1/2013	383200	N8380 Co Park Rd 20.5	208-751-920.01	27.48		
29960	5/1/2013	383001	Shakey Lks Pk/Horse Ara	208-751-920.01	38.21		
29961	5/1/2013	380300	Shower Building	208-751-920.01	76.73		
29962	5/1/2013	379700	Storage Shed	208-751-920.01	54.38		
29963	5/1/2013	370500	Shakey Lks Office/Shop	208-751-920.01	173.65		
29964	5/1/2013	367200	Northwest Campsites	208-751-920.01	51.00		
29965	5/1/2013	367100	N8390 Beach House	208-751-920.01	28.95		
ANGELIS MENOMINEE INC							**$356.29**
30025	4/8/2013	0100259-IN	Inmate Groceries	101-301-770.00	65.26		
30026	4/13/2013	0130423-IN	Inmate Groceries	101-301-770.00	67.75		
30027	4/20/2013	0000827-IN	Inmate Groceries	101-301-770.00	51.75		
30028	4/23/2013	0121139-IN	Inmate Groceries	101-301-770.00	57.28		
30029	4/23/2013	0143920-IN	Inmate Groceries	101-301-770.00	11.18		
30030	4/30/2013	0065402-IN	Inmate Groceries	101-301-770.00	103.07		
AT&T - Carol Stream, IL							**$1,845.51**
29913	4/19/2013	906863661404	April 19 - May 18, 2013	266-325-850.00	238.46		
29924	4/19/2013	906863202304	April 19 - May 18, 2013	101-103-850.00	419.51		
30060	4/19/2013	906863444104	April 19 - May 18, 2013	101-103-850.00	497.35		
30075	5/1/2013	906R41083905	May 1 - May 31, 2013	101-103-850.00	690.19		
Bastien Family Enterprises, LL							**$2,910.00**
30012	5/6/2013	Fall 2012	Foreclosure Personal Property Visits (x	517-252-801.00	2,910.00		
BAY AREA MEDICAL CENTER - 3100 SHORE DRIVE							**$356.00**
30063	4/30/2013	MENCTY	Pre Employment Physicals (x4)	208-751-801.01	356.00		
BELSON CO.							**$138.00**
30021	4/22/2013	92205	Laundry Equipment Maintenance	101-301-770.00	138.00		
Big O's Lube and Service, Inc.							**$172.75**
30042	4/23/2013	11283	2007 Chevy Silverado - Oil Change & F	101-301-981.00	34.90		
30050	5/2/2013	11353	2010 Impala - Oil Change	205-315-934.02	27.95		
30051	4/23/2013	11281	2011 Impala - Oil Change, Tire Rotation	205-315-934.02	109.90		
Body Works Plus							**$200.00**
30041	5/3/2013	1969518974	2009 Tahoe - Vehicle Maintenance	101-301-981.00	200.00		
Brian Bousley							**$63.39**
30053	5/8/2013	Reimbursement	Mileage to Parks	208-751-860.00	63.39		
BS&A Software							**$1,870.00**
29928	5/1/2013	090490	Tax System - (5/1/13 to 5/1/14)	101-103-857.00	1,870.00		
Cenex Fleetcard							**$130.04**
30066	5/6/2013	72761C	Building Code - Gasoline Sales	249-371-742.00	130.04		

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Bank Account: General							
CIMA COMPANIES, INC.							**$212.00**
29921	4/26/2013	MIMENO	Volunteer Insurance Renewal - M. Pfanl	101-136-807.00	212.00		
CITY OF MENOMINEE - 2511 10TH ST.							**$351.67**
29897	5/1/2013	June 2013	Monthly Rent	266-326-942.00	351.67		
CLOVERLAND PAPER CO							**$462.35**
29889	4/26/2013	101690	Soap & Tissues	101-265-755.01	123.60		
29890	4/26/2013	101692	Dispenser, Tidyfoam, Mop Head, Disinf	208-751-755.01	130.72		
30022	4/26/2013	101691	Tidyfoam & Vinyl Gloves	101-301-770.00	95.05		
30052	5/3/2013	101760	Janitorial Supplies	101-265-755.01	112.98		
Cooper Office Equipment							**$419.94**
30076	5/7/2013	99402	Contact # 1849-01 (5/20 - 8/19/13)	101-172-931.01	239.94		
30077	5/7/2013	99401	Contact # 1406-01 (5/20 - 8/19/13)	101-172-931.01	180.00		
DEKETO, LLC							**$1,593.00**
29908	5/1/2013	DK 4-13	April 2013 Documents (x730)	256-277-857.00	1,460.00		
30067	5/7/2013	144	Labels for Datamax Printer (ROD)	101-268-729.00	133.00		
Dennis-Ruleau, Dawn							**$731.11**
30078	5/7/2013	Reimbursement	Mileage & Supplies	296-667-801.01	19.47		
30078	5/7/2013	Reimbursement	Mileage & Supplies	296-663-860.00	71.64		
30079	5/7/2013	April 2013	Crisis Intervention	296-668-801.00	640.00		
DTE Energy							**$128.62**
29912	4/25/2013	462245200011	Annex	101-261-920.04	128.62		
EAGLEHERALD PUBLISHING, LLC							**$664.68**
29971	4/30/2013	1406	Parks Position & Sealed Bids	101-101-901.00	76.76		
29972	4/30/2013	1408	Advertising	101-101-901.00	16.40		
30064	4/30/2013	1445	PO# 02790 - Election Notice	101-262-727.00	530.66		
30072	5/1/2013	FOC Advertising	FOC - Annual Review of Performance F	101-141-803.00	40.86		
ECES							**$30.00**
29886	5/2/2013	101309	Training for 911 Employee	266-326-881.00	30.00		
Emergency Lite Service Ctr							**$114.06**
29902	4/23/2013	79390	Building & Ground Supplies	101-265-930.01	114.06		
Employee Benefits Agency, Inc.							**$96.00**
29967	5/1/2013	3426	ABS Monthly Admin Fee (May 2013)	101-103-712.02	96.00		
FASTENAL							**$45.36**
29887	4/22/2013	WIMAR132035	Buidling & Ground Supplies	101-265-930.01	35.27		
29888	4/22/2013	WIMAR132025	Buidling & Ground Supplies	101-265-930.01	10.09		
Friends Ofc Prod Whse Direct							**$432.99**
29898	5/1/2013	018490	Chairmat	101-136-727.00	84.99		
30009	5/6/2013	018511	Chairmat (District Court)	101-136-727.00	84.99		
30071	5/3/2013	018496I	FOC - Office Supplies	101-141-727.00	263.01		
Furlong, James							**$53.11**
29926	4/25/2013	Reimbursement	Mileage - April 2013	101-101-860.03	53.11		
GENESIS GRAPHICS							**$451.41**
29973	5/2/2013	46560	Tree Markers & Survey Markers	243-245-765.00	451.41		
GREAT AMERICAN DISPOSAL CO THE							**$32.74**
30054	5/1/2013	35102088	Trash Removal - Annex for May 2013	101-261-942.00	32.74		

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Bank Account: General							
Hafeman, Jan							**$142.38**
29916	4/29/2013	Reimbursement	Mileage - April 2013	101-101-860.10	142.38		
Hashimoto Sewer Service, Inc.							**$205.00**
30010	4/30/2013	10602	Grease pits in Jail Kitchen	101-265-030.01	205.00		
Hi Tec Building Services							**$1,495.00**
29894	4/30/2013	005149	April 2013	101-265-801.00	1,495.00		
HOLMES MIKE							**$5.50**
30057	5/6/2013	Reimbursement	Meal	101-426-860.00	5.50		
Ivens, Ruby E.							**$27.12**
30059	5/9/2013	Reimbursement	Mileage - Parks Committee	208-751-860.00	27.12		
J S ELECTRONICS, INC.							**$425.00**
29896	5/1/2013	17706	Tower Lease - May 2013	266-326-942.00	425.00		
Jeff Naser							**$52.36**
30083	4/30/2013	Reimbursement	Mileage - DHS Board	101-601-837.00	52.36		
Joel Hensley, RN							**$1,565.00**
30008	5/5/2013	Blood Draw	M.J. (4/16) & W.A. (4/25)	101-267-801.01	200.00		
30035	5/5/2013	Nursing Services	May 15 - May 31, 2013	101-301-770.01	1,365.00		
Johnson, Gary							**$482.72**
30080	5/7/2013	5138	Foster Care Cost (E.J.J. & L.M.J.)	292-662-843.02	482.72		
JYS Consultants							**$950.00**
30084	4/11/2013	8514	Seminar on May 16 & 17, 2013	101-601-837.00	950.00		
K MART 7031							**$509.99**
29899	4/8/2013	07031040813010823	TV Mount, RCA 32" LED	215-141-934.00	393.23		
30020	2/5/2013	07031020513010654	Sheriff Dept - inmate Supplies	101-301-755.00	83.14		
30047	3/13/2013	70310313130265412	Supplies	205-315-755.00	5.94		
30048	3/23/2013	70310323130066162	Supplies	205-315-755.00	27.68		
Kaufman, Michael							**$5.98**
30082	4/30/2013	Reimbursement	Mileage for Jan, Feb, March 2013	101-601-837.00	5.98		
Krienke, Doug							**$56.50**
29884	4/29/2013	Reimbursement	Mileage - April 2013	101-101-860.01	56.50		
Lang, Bernard							**$57.63**
29918	4/30/2013	Reimbursement	Mileage - April 2013	101-101-860.02	57.63		
Larry L.D. King, DVM							**$232.00**
30038	4/30/2013	24292	Vesta - K9 Care	101-301-881.01	232.00		
Lesperance, Diane							**$26.15**
29907	5/1/2013	Reimbursement	Mileage - Lake Township County Board	101-253-860.00	26.15		
Linda A. Menacher							**$285.60**
29922	4/24/2013	Reimbursement	Cell Phone Bill (Sept - March 2013)	101-136-755.00	285.60		
Linderoth, Janis							**$33.90**
29911	4/30/2013	Reimbursement	Mileage - UP State Fair Authority	101-101-710.00	33.90		
Lithocrafters Printing, Inc.							**$569.15**
30068	4/30/2013	78173	Employment Search Report Form (FOC	101-141-727.00	205.15		
30069	4/30/2013	78175	FOC Return Address Envelopes (x2000	101-141-931.00	182.00		
30070	4/30/2013	78174	FOC Large Window Envelopes (x4000)	101-141-727.00	182.00		

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Bank Account: General							
Manpower							**$398.25**
29900	4/28/2013	25536155	Week Ending 4/28/13 - Regina Mistark	215-141-705.00	236.00		
30073	5/5/2013	25563745	Week Ending 5/5/13 - Regina Mistark	215-141-705.00	162.25		
Marinette County Printing Dept							**$61.05**
30013	5/6/2013	12803	Camper Pass (x1500)	208-751-755.04	61.05		
Marinette Farm & Garden							**$51.97**
30036	4/26/2013	238628	K9 Supplies	101-301-881.01	51.97		
Menards - Marinette							**$84.42**
29891	4/25/2013	21738	Acrylic Sheet, Fiberglass Screen	101-265-930.01	15.44		
29925	4/22/2013	21534	Building & Ground Supplies	101-265-930.01	68.98		
MENOMINEE COUNTY JOURNAL							**$364.00**
29966	5/1/2013	122	Public Test Notice & Election Notice	101-262-727.00	320.00		
29968	5/1/2013	121	Parks Worker & Sealed Bids	101-101-901.00	44.00		
MGT of America, Inc.							**$3,032.11**
29970	4/30/2013	23736	Fees for Consulting Services (2nd Quar	101-103-801.08	3,032.11		
MICHIGAN ELECTION RESOURCES							**$562.25**
30065	4/23/2013	31222	PO# 02788 Precinct Supply Kits	101-262-727.00	562.25		
MOORE MEDICAL CORP							**$349.75**
30034	4/29/2013	977135311	Gloves	101-301-770.01	349.75		
MPJRA - Melissa Andersen-Probate Court							**$100.00**
30058	5/9/2013	5146	Conference Registration Fee (Salfai)	101-132-802.00	100.00		
MTA							**$49.00**
30055	5/6/2013	Books	FOIA Books (x2)	269-145-982.00	49.00		
Muffler Center of Menominee							**$300.00**
30039	4/25/2013	346489	2 Mufflers	101-301-981.00	150.00		
30040	5/1/2013	422234	Impala	101-301-981.00	150.00		
Nelson, John R.							**$238.43**
29883	5/3/2013	Reimbursement	Mileage - April 2013	101-101-860.11	238.43		
NKS Tire & Service, Inc.							**$146.49**
30049	4/29/2013	95057	2012 Chevy Impala - Right Outer Tie Rc	205-315-934.02	146.49		
Office Depot, Inc.							**$167.95**
29923	4/19/2013	654153500001	Ink Cartridge, Markers, Pencil Lead	208-751-727.00	167.95		

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Bank Account: General							
PAIDL'S TRUE VALUE HARDWARE							**$655.21**
29929	4/2/2013	B58342	Rake, Shovels, Tarp	208-751-755.02	43.81		
29930	4/4/2013	A54382	Galv Tee, PTFE Tape	208-751-755.02	4.98		
29931	4/8/2013	A54533	Caulk	208-751-755.02	12.96		
29932	4/8/2013	A54536	Building & Ground Supplies	208-751-755.02	4.58		
29933	4/9/2013	A54587	PVC Pipe, Roof Flashing, Sealant, Caul	208-751-930.03	42.28		
29934	4/10/2013	B58742	Credit Memo (Caulk)	208-751-755.02	-2.99		
29935	4/11/2013	B58752	S Hook	208-751-755.02	7.47		
29936	4/11/2013	B58769	Building & Gound Supplies	208-751-755.02	15.64		
29937	4/12/2013	A54678	Ceiling Fixture	208-751-755.02	21.38		
29938	4/16/2013	B58945	Nuts, Bolts, Washers	208-751-755.02	7.50		
29939	4/17/2013	B59021	Wall Base, Nuts/Bolts/Washers, Key Se	208-751-930.03	284.93		
29940	4/18/2013	A54947	Mortar Mix, Spring	208-751-755.02	12.47		
29941	4/18/2013	B59065	Coupling, Elbow, Toilet Seat, Sealant	208-751-755.02	45.72		
29942	4/19/2013	A54984	Bolt & Washer Kit	208-751-755.02	5.99		
29943	4/19/2013	B59104	Gasket & Tank Bolt Kit	208-751-755.02	5.99		
29944	4/23/2013	B59284	PHL Tapper	208-751-755.02	19.99		
29945	4/23/2013	A55228	Coupling, Elbow, Pipe, Mortar Mix	208-751-755.02	24.35		
29946	4/24/2013	B59324	Nuts/Bolts/Washers	208-751-755.02	1.60		
29947	4/25/2013	B59411	Duct Tape, MP Grease, Shower Rings,	208-751-755.02	18.85		
29948	4/25/2013	B59413	Wall Base	208-751-930.03	40.00		
29949	4/26/2013	A55383	Wall Phone Jack	208-751-755.02	6.99		
29950	4/26/2013	B59452	Key	208-751-755.02	5.97		
29951	4/29/2013	B59629	Windshield Wash Fluid	208-751-755.02	17.96		
29952	4/30/2013	A55731	Orange Marking Paint	208-751-755.02	6.79		
Pan-O-Gold Baking Co.							**$62.30**
30031	4/23/2013	40683311313	Inmate Groceries	101-301-770.00	26.25		
30032	4/16/2013	40683310612	Inmate Groceries	101-301-770.00	36.05		
PCMall Gov, Inc.							**$498.00**
29895	4/26/2013	S80325650101	PO# 02789 Applecare+, IPad 2, Stylus	266-325-970.00	498.00		
Pinecrest Medical Center							**$75.31**
30045	4/30/2013	Telephone Charges	December 2012 - April 2013	205-315-727.00	75.31		
Plutchak, Chris							**$49.72**
30074	5/5/2013	Reimbursement	Mileage - April 2013	101-101-860.05	49.72		
Quill Corporation							**$274.41**
30018	4/30/2013	2310134	Office Supplies	101-301-727.00	274.41		
Rabida, Katrina							**$8.00**
30056	5/6/2013	Reimbursement	Bridge Fare (x2)	101-426-860.00	8.00		
Randall Phillipps							**$125.00**
30086	5/8/2013	1999-8052-DP	Court Appointed Legal - Zuraski	101-131-807.00	25.00		
30087	5/8/2013	1996-7944-DP	Court Appointed Legal - Ledger	101-132-807.00	25.00		
30088	5/8/2013	1996-7944-DP	Court Appointed Legal - Ledger	101-132-807.00	25.00		
30089	5/8/2013	1997-8150-DP	Court Appointed Legal - Lesperance	101-132-807.00	25.00		
30090	5/8/2013	2007-12219-DM	Court Appointed Legal - Wills	101-132-807.00	25.00		
Ray's Feed Mill, Inc.							**$39.95**
30037	4/10/2013	360975	K9 Supplies	101-301-881.01	39.95		
Reinhart Foodservice							**$1,299.10**
30023	4/30/2013	176144	Inmate Groceries	101-301-770.00	593.49		
30024	4/23/2013	175931	Inmate Groceries	101-301-770.00	705.61		

APPROVED
MAY - 9
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Riesterer & Schnell, Inc.							**$452.32**
30014	4/29/2013	477488	Belt, Oil Filter, Blades Ball Joint	208-751-930.02	452.32		
Schei, Larry							**$113.57**
29917	4/30/2013	Reimbursement	Mileage - April 2013	101-101-860.04	113.57		
Servco FS Cooperative 100							**$1,525.32**
29953	4/29/2013	50735	Shakey Lakes Park (Unleaded Gas)	208-751-742.00	1,525.32		
Silver & Van Essen, P.C.							**$318.90**
30062	5/2/2013	18920	Professional Services through 4/30/13	101-211-807.00	318.90		
State of Michigan - MI Dept. of Human Services							**$13,796.31**
30081	5/7/2013	March 2013	Monthly Offset Billing	292-662-843.01	13,796.31		
State of Michigan MI St.Police							**$1,750.00**
30043	5/1/2013	551-3935952	DataComm T1 Line (Sheriff Dept)	101-301-976.00	1,750.00		
TARGET INFORMATION MANAGEMENT							**$61.74**
29927	4/22/2013	272226	District Forms	101-136-727.00	61.74		
The Advertiser							**$20.50**
30019	4/30/2013	040274	Community Substance Awareness	101-301-755.00	20.50		
The First National Bank&Trust							**$32.60**
29901	4/30/2013	628840339	Friend of Court - Service Charge	101-141-817.00	32.60		
THE JANITOR'S CLOSET							**$99.09**
29885	4/26/2013	34056	Building & Ground Supplies	101-265-755.01	99.09		
The Print Shop - 1340 Main Street							**$88.40**
30046	4/24/2013	7027998	Voluntary Statement Sheets (x1000)	205-315-727.00	88.40		
Time Warner Cable							**$124.14**
30033	5/6/2013	10404 620475202 800	May 6 - June 5, 2013	101-301-770.00	124.14		
TopComp Incorporated							**$72.50**
30011	5/1/2013	2013022	Spreadsheet (Streets, Addresses, MSA	266-325-727.01	72.50		
TWIN CITY ELECTRIC, Inc.							**$31.65**
29903	4/25/2013	81268	Bulbs (40w & 135w)	101-265-930.01	31.65		
U.E.S. COMPUTERS, INC.							**$1,310.00**
29893	4/26/2013	38049	Weekly Maintenance - April 2013	101-103-857.00	1,310.00		
U.P. ASSN. OF COUNTY COMMISSIO							**$200.00**
29969	5/6/2013	Registration	Spring 2013 Conference (x4)	101-101-859.00	200.00		
U.S. Bank Equipment Finance							**$170.62**
30044	4/13/2013	226533776	Konica Minolta at Jail	205-315-727.00	170.62		
WALTER BROTHERS INC							**$27.68**
30015	4/8/2013	A191052	Key & Padlock	101-301-727.00	27.68		
Waste Management							**$444.30**
29919	5/1/2013	1423529-1856-9	May 2013	101-265-801.00	444.30		
WEST GROUP PAYMENT CENTER							**$113.00**
29920	3/4/2013	826813028	PA's Office - Subscription Charges	101-267-802.00	113.00		
Wil-Kil Pest Control							**$62.25**
29892	4/23/2013	2228090	Courthouse	101-265-801.00	62.25		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							**$3,282.06**
29909	4/26/2013	0402047856-00004	Courthouse	101-265-920.04	2,699.60		
29910	4/26/2013	0402191663-00001	Health Care Center - Gas & Electric	101-265-920.03	240.71		
29910	4/26/2013	0402191663-00001	Health Care Center - Gas & Electric	101-265-920.04	249.50		
29914	4/24/2013	1195569826-00000	Bailey House	208-751-920.01	17.07		
29914	4/24/2013	1195569826-00000	Kleinke Park Street Lighting	208-751-920.01	29.24		
29914	4/24/2013	1195569826-00000	Bailey Park Street Lighting	208-751-920.01	12.72		
29915	4/24/2013	0402047856-00006	Electrical Service - Stoney Point	208-751-920.01	33.22		
Xerox Corporation - 26152 Network Place							**$501.78**
29954	5/1/2013	067740356	Probation/Parole Office (3/20 - 4/20/13)	101-131-942.00	97.09		
30016	5/1/2013	067740354	3/20 - 4/21/13 - WorkCenter at Sheriff D	101-301-727.00	38.41		
30017	5/1/2013	067740355	3/21 - 4/21/13 - Printer at Sheriff Dept	101-301-727.00	366.28		
Total Amount for Bank Account: General							**$55,451.04**

APPROVED
MAY - 9 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM

SUBJECT:	**Miscellaneous Boards/Committees/Commission Reports**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Miscellaneous reports discussed at the 5/14/13 County Board meeting

RECOMMENDED MOTION

To approve the miscellaneous reports discussed at the 5/14/2013 County Board meeting

Submitted by: Brian Bousley **05/22/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887
PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT 05/03/2013

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P12821-13	04/04/13	MOUFORD DAVID J & PATRICIA A	N16185 HANSEN LN	HARRIS TWP.	$289.20
Work : 1.NEW DWELLING		30X42 COTTAGE ON A BASEMENT		005-007-038-10	
P12822-13	04/11/13	GUNDERSON LEONARD L	SNUFF BOX RD	MEYER TWP.	$75.00
Work : 3.GARAGE		16X20 STORAGE SHED		011-082-028-00 MY-32 9/7 403	
P12823-13	04/11/13	DILL NEIL & ANN	W5905 SEVEN HILLS RD	NADEAU TWP.	$99.96
Work : 2.ADDITION		16X12 ADDITION		012-203-015-00 ND-3 6/7 402 SEC 3	
P12824-13	04/11/13	MUELLER WAYNE & JANICE	CHALK HILLS SHORES C	HOLMES TWP.	$315.80
Work : 1.NEW DWELLING		1216 SQ FT SINGLE FAMILY DWELLING ON A CRAWL SPACE WITH PARTIAL SECOND FLOOR 532 SQ FT 320 SQ FT PORCH		006-436-007-03 HO-36 7/9 GL3C & 10	
P12825-13	04/18/13	WAKEMAN DANNY & ELIZABETH	W5723 SOBIESKI RD 8	MENOMINEE TWP.	$50.00
Work : 6.REPAIR/REMODEL		REPAIRS TO ROOF		010-127-001-50	
P12826-13	04/23/13	JOHNSON HAZEL N	W6497 CO RD 356	LAKE TWP.	$172.92
Work : 2.ADDITION		24X24 BEDROOM & BATHROOM ADDITION		008-016-007-50 LK-16 5/7 202D	
P12827-13	04/24/13	JUCKEM JASON & HEATHER	CO RD 356	LAKE TWP.	$75.00
Work : 3.GARAGE		16X24 DETACHED GARAGE		008-203-019-00 LK-CS-736 402A	
P12828-13	04/24/13	HODGINS KEITH R & GOBIS TRACY	HWY M-35	MENOMINEE TWP.	$91.44
Work : 6.REPAIR/REMODEL		INSTALL SECOND FLOOR		010-380-038-50 SEC 23 T32N R27W	
P12829-13	04/24/13	PACH MICHAEL JR	N21506 PACH LN	HARRIS TWP.	$240.76
Work : 1.NEW DWELLING		28X32 CAMP WITH PORCH		005-208-008-00 HA-8 0/5 301A	
P12831-13	04/29/13	ADVANCED BLENDING SOLUTIONS LC	OR HWY 41 & CO RD 3	MELLEN TWP.	$1,350.00
Work : 11.COMMERCIAL		BUILDING FOR METAL FABRICATION AND ASSEMBLY		009-123-014-20	
P12833-13	05/03/13	HALL WAYNE E SR & LOIS M	N16642 KLUBA LN	MEYER TWP.	$189.00
Work : 2.ADDITION		22X30 ROOM ADDITION		011-001-019-50 MY-1 8/7 402B	

Total Permits	**11**
Total Fees	**$2,949.08**

TWIN COUNTY AIRPORT COMMISSION
2801 22ND STREET
MENOMINEE, MI 49858
906-863-8408

BUILDING AND GROUNDS COMMITTEE
JANUARY 22ND, 2013 - 3:00 PM

MEMBERS PRESENT: Jason Lauzer, Ted Sauve
MEMBERS EXCUSED: None
OTHERS PRESENT: Airport Manager Tony Krysiak, Airport Lineman Jeff LaFleur,

1. **Call to Order**

Chair Sauve called the meeting to order at 3:05pm.

2. **Roll Call**
3. **Approve/Amend Agenda**

Motion (Lauzer/Sauve) to approve the agenda as presented. Vote – unanimous. Motion carried.

4. **Approve Minutes – December 18th, 2012**

Motion (Lauzer/Sauve) to approve the minutes of the December 18, 2012 as presented. Vote – unanimous. Motion carried.

5. **Review Security Plan and Airport Accident Response Plan. Action, if any.**

Item was deferred for next meeting.

6. **Hangar Numbering – Discussion and Action, if any.**

During Fire Department visit it was recommended to have clear labeling of the hangars for identification in case of emergency. The committee decided to discuss item with Dan Hass to see if there is any lease issues. Commissioner Lauzer and Manager Krysiak will research and report back.

7. Disposition of CFR Vehicle. Discussion only.

No report, item deferred.

8. Pump for Diesel Tank. Discussion only

New pump has been ordered. Jeff can install once it arrives.

9. Disposition of Above Ground Diesel Tank. Discussion only

No report, item deferred.

10. Insulation of Terminal Walls: Conference Room, Mgrs Office, Bag Room. Discussion only.

Discussed the need to update Terminal Building. Manager Krysiak reminded the committee that upgrading the Terminal Building is on the 10-year plan.

11. Air Demonstration Information. Discussion only.

No Report.

12. Airport Fencing. Discussion only.

Manager Krysiak reported the Phase III Fence Project is slated to start and be completed in 2013.

13. Public Comment

None.

14. Communications/Correspondence

None.

15. Future Agenda Items

Security Plan & Airport Accident Response Plan.

16. Schedule Next Meeting

Will be scheduled when the need arises.

17. Adjourn

Motion (Lauzer/Sauve) to adjourn. Motion carried. 3:40pm

Respectively Submitted,
Jason Lauzer

Date approved/corrected: MAR 26, 2013

U.P. State Fair Authority Board Meeting
Minutes

January 31, 2013
12:30 p.m. ET

UPCAP
Escanaba, MI

Members Present:

Dave Rivard, Vice Chair – Delta Cty
Ann Harrington, Treasurer – Schoolcraft Cty
Micky Rondeau, Alger Cty
Jim Krenek, Baraga Cty
John Degenaer, Jr. , Dickinson Cty
Gary Burk, Iron Cty
Joe Langdon, Keweenaw Cty
Phyllis French, Luce Cty
Chuck Bergdahl, Marquette Cty
Janis Linderoth, Menominee Cty
Dave Anthony, Hannahville

Agent Staff & Guests:

Jonathan Mead, UPCAP (Administrative Agency/Secretary)
Vickie Micheau, Delta County Chamber of Commerce (Management Agent)
Tracy Lektzian, UPCAP
Steve Masters, Delta County Convention and Visitors Bureau
Sheila Kruger, Delta County Chamber of Commerce
Chris Perryman, Delta County Chamber of Commerce
Herb Pomeroy, UP State Fair
Joe Cilc, Steam & Gas
Skip Dufour, Steam & Gas

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1. **Call to Order/Welcome**

   Vice Chairman Rivard called the meeting to order at 12:35 p.m. ET Roll call is recorded above. Vice Chairman Rivard welcomed new Authority Members.

2. **Public Comment**

   None.

3. **Adoption of Agenda**

   Motion by Degenaer, supported by Linderoth, to approve the agenda as presented. Motion carried.

4. **Approval of Minutes from November 9, 2012 Governing Board Meeting**

Motion by Burk, supported by Degenaer, to approve the minutes of the November 9, 2012 Meeting. Motion carried.

5. **Treasurer's Report**

Ms. Harrington reported on the Profit & Loss and Balance Sheet from October through December 31, 2012.

Motion by Bergdahl, supported by Krenek, to approve the Profit & Loss Statement and Balance Sheet from October 2013 through December 2012 and place on file. Motion carried.

6. **Management Agent Report**

Ms. Micheau reviewed the following with the Authority Members:

- Grievance Procedure: LAC Chair, Ed McBroom is drafting a new procedure and will present this to board for consideration at a future meeting.
- Audit: Has been completed and will be sent out to Authority Members prior to the next scheduled meeting.
- Workers Comp Insurance: Due to increased hours of the maintenance and janitorial staff the insurance increased in 2012 by $8,000. Next year it will jump to $9,400. Mr. Perryman will be soliciting bids from other carriers to find most affordable option.
- 8 pt promotions: Based on current commitments, the UPSF Authority will receive $33,500 in sponsorship funds this year.
- Liquor License: Received the Class C Liquor License. Management Agent will draft a management policy for liquor sales. There is a training coming up at the end of May for individuals who will be serving alcohol.
- Point of Sale – Mr. Perryman is looking into point of sale system to provide real time accounting during the fair.

7. **State Fair Designation**

Mr. Micheau led a discussion with Authority members regarding the State Fair Designation. Discussion has been held with State Senator Casperson and Representative McBroom regarding introducing legislation that identifies our fair as Michigan's State Fair.

Motion by Degenaer, supported by Krenek, to instruct Management Agent to continue working on behalf of UP State Fair Authority obtaining designation as the Michigan's State Fair. Motion carried.

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Mr. Mead discussed getting the name "trademarked." The board authorizes this transaction if this name is not used.

Motion by Krenek, supported by Degenaer, to allow Jonathan Mead, as Secretary for the Authority, to apply for the trademark name. Motion carried.

8. Old Business/New Business

Update on Swine Barn: Mr. Pomeroy presented different options to the Authority on the swine barn. Options include building a new auction arena or putting on an addition to the existing building using existing steel or a wooden structure. Members discussed options that can be completed this year. Mr. Pomeroy will get a price on a 60 x 60 free standing pole building and the cost of permanent shoots to address the safety issues.

Appointments to Executive Committee: Vice Chair Rivard stated that we have two openings on the Executive Committee. The term will run for the remainder of this year and will fill the vacancy created by Mr. Brunswick and Mr. Smith. Authority Members Dave Anthony, Chuck Bergdahl, Gary Burk and John Degenaer all expressed an interest in serving the remaining term on the Committee. Authority members voted and Chuck Bergdahl and John Degenaer received the majority vote for Executive Committee. They will serve on the Executive Committee for the remainder of the term for 2013.

Motion by Anthony, supported by Burk, to appoint Chuck Bergdahl and John Degenaer to the Executive Committee to fill the remainder of the term for 2013. Motion carried.

Appointment to Buildings & Grounds Committee: Vice Chair Rivard stated that we have one opening on the Building & Grounds Committee due to vacancy created by Mr. Brunswick. Mr. Degenaer expressed an interest in serving on this Committee. Steam and Gas Representatives, Joe Cilc and Skip DuFour will also be added to the Committee.

Motion by Bergdahl, supported by Anthony, to appoint John Degenaer to the Buildings and Grounds Committee. Motion carried.

Vice Chair Rivard stated that at the next meeting of Buildings & Grounds a new Chair will be appointed. Until that time, he will serve in the capacity of chair.

Action: DNA Testing in Steer Identification Process

Ann Harrington reviewed the DNA testing as discussed with the 4-H Leaders, Livestock Advisory Committee and Department Superintendants. Ms. Harrington will write up a policy regarding random DNA testing. Authority would also like animals to have 2 forms of identification e.g. RFT Tag & UP State Fair Tag. All premium checks/auction checks will be held until DNA testing comes back.

Motion by Anthony, supported by Degenaer, to adopt a new policy for DNA testing and also to have a microchip added as a second form of ID. Motion carried.

9. Adjournment

Motion by Linderoth, supported by Bergdahl, to adjourn the meeting. Motion carried. The time was 2:27 p.m. ET

_____
Jonathan Mead, Administrative Agent/Secretary

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2338

Public Health
Delta & Menominee Counties

Board of Health Meeting

Public Health, Delta & Menominee Counties
Pinecrest, Powers, MI

Meeting Minutes
Wednesday, February 20, 2013

Board Members Present

Bob Burie
Jan Hafeman
Mary Harrington
Larry Schei
Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Kim Gustafson, Executive Secretary
Shanna Hammond, Community Health Promotion Coordinator
Lynn Woelffer, Director of Finance

1. **Call to Order/Roll Call**
The regular monthly meeting of the Delta-Menominee District Board of Health was held on February 20, 2013. The meeting was called to order at 4:30 p.m. CDT by Chairman Burie. Roll call was taken by the Executive Secretary and is recorded above. Mr. Elegeert was unable to attend and was excused.

2. **Approval of Agenda**

Ms. Hafeman moved to approve the agenda. Motion was supported by Ms. Harrington and carried.

3. **Approval of Minutes**

Ms. Harrington moved that the minutes of January 16, 2013 be approved. Motion was supported by Mr. Trudgeon and carried.

4. **Educational Session: Snow Trek – Shanna Hammond**
Funding granted to PHDM's WISEWOMAN (WW) program made it possible to start a new program called Snow Trek. The only stipulation for the money was that it had to be related to system and environmental change and directly serve the WW clients. Snow Trek allows community members to rent snow shoes for up to 48 hours, for free. PHDM gathered quotes from local businesses in both counties.

11 adult kits were purchased from CyclePath in Menominee County. (kits include: snow shoes, telescoping poles and bags) Four youth pair were also purchased, but did not come with the poles. PHDM partnered with the Menominee Recreation Department, and the snowshoes can only be rented through there.
21 adult kits and four youth pair were purchased through Brampton Bike and Ski in Delta County. PHDM partnered with the Escanaba Civic Center and the kits can be rented at either place. The WW program currently has a snow shoe club that meets every other week.
The snow shoes are all Red Feather brand and based in LaCrosse, WI and made in the USA. Shanna brought a sample in for the BOH to see.
When an individual comes to rent the snow shoes, they are offered maps of local trails in the area along with rules for snow shoeing. The individual must sign a waiver and has to be at least 18 years old. A copy of their driver's license is also needed. The snow shoes are a first come, first serve basis.
So far, Snow Trek has been very successful. Program launched early January, and 99 rentals to date have taken place. According to the Menominee Recreation Department and the Escanaba Civic Center, almost all of the snow shoes are rented out every weekend.
A media campaign was running to let the community members know about the rental program. The ads ran on the radio and in local newspapers. Some flyers were also displayed in community. There was a live TV6 broadcast in January.

Concern from Ms. Hafeman about radio ads: She would like Delta radio ads to reflect both Delta and Menominee rental information.

5. **Committee Review**

a. Finance
Mr. Trudgeon reported the finance committee met to go over the first quarter financial report for FY13 on February 7, 2013. The balance of Accounts Receivable is steadily declining due to quicker billing of services and reduction of time for writing off client accounts. The MIHP program has stabilized; it is growing by leaps and bounds. All four vehicles that were put up for bid sold.
Mr. Schei received a letter from the auditors and wanted to make sure he was answering the questions correctly. Mr. Trudgeon made an outline last year about the safe guards that are in place for financial safety.
Ms. Harrington requested Ms. Woelffer do a presentation about financial safe guards in place for the March BOH meeting.

Mr. Schei moved that the financial report be approved.
Motion was supported by Ms. Harrington and carried.

6. **PHDM Audit Review**
The audit took place the week of February 11th. The auditors noted a few concerns/recommendations that Mr. Snyder wanted to bring before the board.

- Purchases taking place just after September 30th. PHDM purchased vehicles just after the end of FY12. (BOH minutes show that this was discussion back in the summer months.) Because of the 2012 vehicles were not available, PHDM had to purchase 2013 ones, pushing the purchase dates back in to October.

- Signing of PHDM checks. Currently, two signatures are required on each PHDM check. Irene and Lynn have been authorized by the BOH to sign the checks. Both signature stamps were in the same office, but need to be in the person's possession. Lynn and Irene each have their own in their offices. In case Lynn or Irene would not be able to sign, the BOH would like Mr. Snyder to be able to sign as the second signature.

  Mr. Trudgeon moved that Mr. Snyder be able to sign PHDM checks. Motion was supported by Ms. Hafeman and carried.

- The auditors recommend BOH approval of PHDM checks or the check register.

  Mr. Schei moved that monthly check registers be added to the monthly BOH packets. Motion was supported by Ms. Harrington and carried.

Mr. Trudgeon felt that when the BOH gets the final audit, if the BOH has questions, they will have the auditors do a presentation.

7. **Medical Director's Report**
   - The flu season is now past its peak although there is still widespread activity in Michigan
   - A new strain of pertussis (whooping cough) has now been identified in the U.S. along with concerns that emergence of this strain could impact the effectiveness of the current vaccine. However, CDC reports that recent increases in pertussis cases are more likely due to the change in the 1990's from whole cell vaccine to acellular vaccine, as well as increased testing and reporting. Vaccination is still highly recommended to prevent disease. CDC will monitor the new strain.
   - The Michigan League for Public Policy has released the annual Kids Count Report. This report compiles data on a variety of indicators that impact child well-being, allowing comparisons between states and between counties within each state. The report is limited by the need to include only those indicators that have county-level data available (excludes things like overweight/obesity, for example) and by the statistical problems encountered when looking at data for sparsely populated rural areas. However, there are important take home messages, such as:
     - -Nearly ¼ of children in the UP and state, live in poverty
     - -Approximately 1/3 of UP women get less than adequate prenatal care
     - -Nearly ½ of UP children are not tested as recommended for lead poisoning
     - -About 20% of UP teens do not graduate high school on time
     - -Although declining nationally and in Michigan, teen pregnancy rates are still far higher than in many other developed countries

   It is likely no surprise that overall, the counties with the poorest socioeconomic picture tend to rank lowest in this report on child well-being.

8. **Health Officer's Report**

- Mike mentioned at the last meeting he was going to attend an Emergency Preparedness in EH conference in Alabama. He was not able to attend due to flight cancellations. He is still planning on attending when it is offered again.
- Mike reports that the Community Foundation of Delta County made another donation to PHDM to be used for a program in Delta County. The supervisors will discuss options for the money at their next meeting.
- Annual Onsite Sewage Treatment/Disposal System Installers meeting will be March 20th at the Island Resort & Casino from 1-4pm EST. BOH members are welcome to attend. Please call Mike and let him know if you're interested in attending.
- TV6 will be doing interviews at PHDM on 2/21/13, with clients in the WISEWOMAN program.
- Reminder to read newspaper articles in the back.

Chairman Burie would like to add "Board Members Comments/Questions," as a permanent agenda item. A unanimous decision was made by the board to have it added.

There was also discussion amongst the board members that have I-pads through other committees or boards they sit on, to receive board packets electronically. It was decided PHDM will e-mail the packets starting with in March, to those that requested it, but will send out a paper copy as well. There will be more discussion at the March meeting.

9. **Public Comment**—None

10. **Adjournment**

There being no further business, a motion was made by Mr. Schei with support by to adjourn the meeting. Motion was carried by Ms. Harrington and meeting adjourned at 6:07 p.m. CDT.

Robert C. Burie
Chairperson

:kg

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408

Executive / Finance Committee Meeting, March 12, 2013 - 4:00 p.m.

MEMBERS PRESENT: Jason Lauzer, Nick Lakari, Ted Sauve
MEMBERS EXCUSED:
OTHERS PRESENT: Airport Manager Tony Krysiak, Bay Cities Radio

1. **Call to order**

   Chair Lauzer called the meeting to order at 4:00 p.m.

2. **Roll Call:** All members present

3. **Approve Agenda**

   Motion (Lakari / Sauve) to amend agenda item number 6 to read February financials. Motion carried.

4. **Approve minutes from February 12, 2013**

   Motion (Sauve / Lakari) to approve the minutes as presented. Motion carried.

5. **Public comment**

   None

6. **Discuss / consider February financials, action if any.**

   Motion (Lakari / Sauve) to recommend the Commission approve payment of checks numbered 12691 through 12703 in the amount of $26,310.29. Motion carried.

7. **Discuss / consider Engineering Consultant Contract, action if any.**

   Airport Manager was directed to contact MDOT, to learn specifically what needs to be done, and to report findings at next meeting.

8. **Discuss / consider Menominee County request for appropriation, action if any.**

   Various levels of appropriation were considered. Fiscal year 2014 Capital Outlay needs pertaining to runway 14/32 rehabilitation were also discussed. Committee decided to delay action on recommendation until next meeting.

9. **Discuss / consider Enstrom Expansion Plans. Action if any.**

   Chair Lauzer reported on potential needs and plans after meeting with Enstrom officials. Tentatively, Enstrom would pay consultant fees to update Airport Layout Plan, while the Commission would hire an appraiser to determine fair market value

of property to be leased by Enstrom. It was noted that a new lease agreement will need to be negotiated for the additional square footage / expansion.

10. **Public Comment**

None

11. **Future Agenda Items**

Engineering Consultant Guidelines
March Financials
Menominee County Appropriation Request
Enstrom Expansion Plans

12. **Schedule Next Meeting**

The next meeting is scheduled for April 9, 2013

13. **Adjourn**

Motion (Sauve / Lakari) to adjourn. Motion carried.

Respectfully submitted,
Nick Lakari

Date approved/corrected: April 9, 2013

Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858

BOARD MEMBERS
MICHAEL KAUFMAN, CHAIR
MARY BRADLEY
JEFF NASER

DIRECTOR
RUSSELL K. SEXTON

Date: March 26, 2013

The regular meeting of the Menominee County Department of Human Services Board was called to order by Mr. Mike Kaufman at 9:00 a.m. Central Time. The meeting was held at the Menominee County Department of Human Services Board Room.

Present: Mike Kaufman, Board Chair; Mary Bradley, Board Member; Jeff Naser, Board Member and Sue Asplund, Acting Board Secretary.

Others Present: Mr. Bernie Lang, Menominee County Board of Commisioners

APPROVAL OF AGENDA:
A motion to approve the agenda was made by Jeff Naser and seconded by Mary Bradley. Motion carried.

APPROVAL of February 26, 2013 MINUTES:
Minutes of the February 26, 2013 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Jeff Naser and seconded by Mary Bradley. Motion passed without opposition.

FINANCIAL REPORT:
The financial report for February 2013 was reviewed. There were $48.40 in expenditures, leaving a balance of $7,814.60.

There were no expenditures from the Child Care Fund leaving a balance of $3,500.00

A motion to approve the financial report was made by Mary Bradley and seconded by Jeff Naser. Motion carried and the financial report was approved.

DIRECTOR'S REPORT:

Staffing Information: Ms. Asplund reviewed the current staffing situation and the current hiring activities for Menominee County with the Board.

Statewide Director's Meeting Information: Information from the Statewide Direction's Meeting was provided to the Board.

Collaborative Issues: No new information was provided.

Business Plan Update: No update provided.

Miscellaneous: No new information was provided.

Board Member Input/Suggestions: No input or suggestions were provided by the Board.

A motion to accept the Director's Report was made by Mary Bradley, with support from Jeff Naser. Motion carried.

UNIT REPORT: There was no unit report.

BOARD BUSINESS:

1. **Approval of Vouchers:**
   Vouchers were reviewed and a motion to approve all vouchers was made by Mary Bradley and supported by Jeff Naser. Motion passed.
2. **MCSSA:** No new information was provided.
3.

NEW BUSINESS: There was no new business presented.

PUBLIC COMMENT: There were no public comments.

NEXT MEETING: April 30, 2013 at 9:00 a.m. in the Menominee County DHS Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Jeff Naser. Meeting adjourned at 9:21 a.m.

Russell K. Sexton/Sue Asplund
Board Secretary

Michael Kaufman
Chairperson

Pc: DHS Board Members
Menominee County BOC
Menominee County DHS Office File

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS
Regular Monthly Meeting
MINUTES
715 Pyle Drive, Kingsford, MI
March 28, 2013 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:
Karen Raether, Board Chairperson, called the meeting to order at 4:02p.m.Mary Wendt, Board Secretary,conducted the roll call.

MEMBERS	Present	Excused Absent	Absent	MEMBERS	Present	Excused Absent	Absent
Connors, Peggy	X			Martin, Ann	X		
DeDie, William	X			Negro, Mari	X(4:09) pm		
DeGrave, Marylee	X			Nelson, John	X		
Erickson, Peggy	X			Raether, Karen	X		
Hofer, Millie	X			Spence, Christine	X		
Luhtanen, Joan		X		Zevitz, Michael, Dr.		X	

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, T. Wendt, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS- No public comments

APPROVAL OF THE AGENDA:
(Request for additional agenda items or for any items contained in the consent agenda to be removed from the consent agenda and placed on the regular agenda for discussion).
The agenda was amended to cancel the Board Presentation-Information System Update and remove the Fiscal Year End 2012 Financial Report from the Finance Committee Meeting Report to Unfinished Business, remove the Personnel Committee Meeting Reportand add Environmental Modificationsto the agenda.
ACTION: Moved to approve the amended agenda as presented.
Motion by: M. DeGrave; supported by P. Connors. **Motion carried unanimously**

APPROVAL OF THE CONSENT AGENDA:
(Consent agenda items are being presented for review and action by a single vote without discussion. If a member believes that an item requires discussion, then a request is made to pull that one item from the Consent Agenda and to add it to the regular agenda as an item to be discussed).

a. Approval ofthe minutes from the February 28, 2013 regular monthly Board meeting
b. Finance Committee Meeting Report-3/18/13
c. Personnel Committee Meeting Report-3/18/13

The consent agenda was amended to cancel the Board Presentation-Information System Update, add the Fiscal Year End 2012 Financial Report to Unfinished Business and add the Personnel Committee Meeting Report to the agenda.
ACTION: Moved to approve the amended consent agenda as presented.
Motion by: C. Spence; supported by P. Connors. **Motion carried unanimously.**

PRESENTATION: The Board presentation was cancelled.

PERSONNELCOMMITTEE MEETING REPORT
Peggy Erickson stated that there are two recommendations in the Personnel Committee meeting report that will need further discussion by the full Board. Ms. Erickson stated that the first recommendation is that on an annual basis a compensation model will be evaluated for a wage adjustment to the wage scale as recommended by the Finance Committee at the beginning of the calendar year. In the past, wage scales have currently been adjusted on an individual basis and at this point there is no mechanism in place to adjust all wage scales based upon a cost of living wage.

M. Negro present at 4:09 p.m.

ACTION: A motion was made by P. Erickson, supported by C. Spence to annually adjust wage scales, across the board, by February 1 based upon a model for adjusting compensation upon a recommendation by the Finance Committee.
DISCUSSION: A lengthy discussion ensued and miscellaneous questions were addressed by Ms. Erickson, Karen Thekan, and Bill Adrian.
ACTION: P. Erickson rescinded her motion; C. Spence rescinded her support.
DISCUSSION: This above recommendation will be brought back to the Personnel Committee to clarify what information/recommendations are being presented to the full Board.

Ms. Erickson stated that the second recommendation in the Personnel Committee meeting report is for further Board discussion regarding adjusting the nurse practitioner wage scale.Ms. Erickson also stated that information regarding nurse practitioner wage scales was provided from theMedical Group Management Association (MGMA) and reviewed this information.
ACTION: A motion was made by P. Erickson, supported by P. Connors to approve adjusting the nurse practitioner wage scale to $85,000.00- $115,730.00.
DISCUSSION: A lengthy discussion ensued and miscellaneous questions were addressed by Ms. Erickson and Karen Thekan.
ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy	X		Martin, Ann		X
DeDie, William	X		Negro, Mari		X
DeGrave, Marylee	X		Nelson, John		X
Erickson, Peggy	X		Raether, Karen	X	
Hofer, Millie		X	Spence, Christine	X	
Luhtanen, Joan			Zevitz, Michael, Dr.		

Motion carried: 6 ayes; 4 nays.

ENVIRONMENTAL MODIFICATIONS
Bill Adrian stated that bids were obtained for environmental modifications to a bathroomin a consumer's home and provided information on these modifications. Mr. Adrian reviewed the bids that were received and addressed miscellaneous questions.
ACTION: A motion was made by J. Nelson, supported by P. Erickson to approve the bid from BCP Construction for the above environmental modifications.
ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy	X		Martin, Ann	X	
DeDie, William	X		Negro, Mari	X	
DeGrave, Marylee	X		Nelson, John	X	
Erickson, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan			Zevitz, Michael, Dr.		

Motion carried unanimously.

CEO REPORT
Karen Thekan stated that Marylee DeGrave was not reappointed to the Northpointe Board of Directors and presented her with a certificateof appreciation and thanked her for serving on the Board. Karen Raether also thanked Ms. DeGrave for serving on the Board and on the Recipient Rights Advisory Committee. Ms. Thekan statedthat her March 2013 CEO Report was in Board packets; she provided the following updates and highlights:
State/Federal Activity:
- The Board Association is recommending advocacy for Medicaid expansion and information was provided to Board members on this issue.

Local Activity:
- Ms. Thekan could not attend the March Iron County Commissioner meeting due to illness so she and Bill Adrian will now attend their April 9 meeting.
- Ms. Thekan represented Northpointe at the annual Women's Wellness Day event that was recently held.
- Tricia Brisson has been hired as the manager for the new Clubhouse program in Menominee.

A. Martin excused at 5:05 p.m.

- Northpointe will be welcoming back two employees, Jesse Gendron and Tim Ellison, from the National Guard troop that is returning after serving for the last year in Iraq.

NEW BUSINESS

- NorthCare By-Laws
  Karen Thekan stated that Mari Negro, Dr. Zevitz, and Karen Raether have been participating, along with the regional CEO's, in developing the NorthCare By-Laws and a copy of these were provided to Board members for their information/review.
  ACTION: A motion was made by M. Negro, supported by P. Connors approve the By-Laws of the NorthCare Network Regional Mental Health Care Entity. Miscellaneous questions were addressed by Ms. Thekan.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy	X		Martin, Ann		
DeDie, William	X		Negro, Mari	X	
DeGrave, Marylee	X		Nelson, John	X	
Erickson, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan			Zevitz, Michael, Dr.		

Motion carried unanimously.

- NorthCare Enabling Resolution
  The NorthCare Enabling Resolution was provided to Board members for their information/review.
  ACTION: A motion was made by P. Connors, supported by M. Negro to approve the NorthCare Enabling Resolution. Miscellaneous questions were addressed by Karen Thekan and Bill Adrian.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy	X		Martin, Ann		
DeDie, William	X		Negro, Mari	X	
DeGrave, Marylee	X		Nelson, John	X	
Erickson, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan			Zevitz, Michael, Dr.		

Motion carried unanimously.

- Appointment of Interim NorthCare CEO
  Karen Thekan stated that the NorthCare CEO is an interim position until the NorthCare Board becomes a legal entity in October and Bill Slavin has been named to this interim position.
  ACTION: A motion was made by M. Negro, supported by J. Nelson to approve Bill Slavin as the interim NorthCare CEO. Miscellaneous questions were addressed by Ms. Thekan.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy	X		Martin, Ann		
DeDie, William	X		Negro, Mari	X	
DeGrave, Marylee	X		Nelson, John	X	
Erickson, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan			Zevitz, Michael, Dr.		

Motion carried unanimously.

UNFINISHED BUSINESS

- Fiscal Year End 2012 Financial Report ending September 2012
  Karen Raether stated that this report was provided for Board members review in January and would need to be Board approved.
  ACTION: A motion was made by P. Connors, supported by M. DeGrave to approve the Fiscal Year End 2012 Financial Report ending September 2012. Miscellaneous questions were addressed by Bill Adrian.

ROLL CALL VOTE:

MEMBERS	YES	NO	MEMBERS	YES	NO
Connors, Peggy	X		Martin, Ann		
DeDie, William	X		Negro, Mari	X	
DeGrave, Marylee	X		Nelson, John	X	
Erickson, Peggy	X		Raether, Karen	X	
Hofer, Millie	X		Spence, Christine	X	
Luhtanen, Joan			Zevitz, Michael, Dr.		

Motion carried unanimously.

CHAIRPERSONS REPORT - K. Raether

- The Michigan Association of Community Mental Health Boards (MACMHB) spring conference will be held in Grand Rapids from April 29-May 1. If a Board member would like to attend this conference they will need to let Mary Wendt know by April 12.
- A NorthCare Advisory meeting was held March 13and the next meeting is scheduled for April 3 in Escanaba.
- A Nominating Committee was named to present a slate of officers for election at the April Board meeting: Chairperson-Chris Spence, Peggy Connors, and Mari Negro.
- A reminder was provided that it is not too late to make a donation to the CMH PAC 2013 annual campaign.
- Ms. Raether congratulated and thanked Bill Adrian on 35 years of service with Northpointe.
- Millie Hofer and Karen Raether will be the voting delegates for the MACMHB spring conference.
- Ms. Raether attended the NorthCare public forum that was recently held.

BOARD PREROGATIVE/AMBASSADOR MOMENT

- Chris Spence stated that Millie Hofer was selected to talk with Congressman Benishek at a town hall meeting that was recently held on a local radio station. Ms. Hofer talked about her concern on access for mental health services for mild-moderate individuals.
- Millie Hofer stated that she wanted to add the following comments to the February 28 Board meeting minutes under Public Hearing/Annual Budget: "The budget submission should be put into the State after the public hearing and after Board review. The service results were only talked about for Dickinson and Iron Counties and Menominee's community needs assessment and results were not completedso they were not included in the assessment".
- John Nelson stated that Tom Casperson and Ed McBroom will begin community meetings with one scheduled in Menominee on April 8. If anyone has an issues/questions send them to John Nelson to present at the community meeting.

PUBLIC COMMENTS

- Deb Davis, Northpointe employee, shared her concerns in regards to the wage scale discussion.

ADJOURNMENT

Chairperson Raetherstated the meeting adjourned. Meeting adjourned at 5:40 p.m.

The next regular monthly Board meeting is scheduled for **Thursday, April 25, 2013** in Kingsford, Michigan at 4:00 p.m.

_____

Karen Raether, Chairperson

PINECREST
CARING COMMUNITY

PINECREST BOARD OF TRUSTEES

DATE: March 28, 2013	PLACE: Board Room
PRESIDING: Barbara Oliver, Vice-Chair	TIME: 2:00 p.m. CST
RECORDING SECRETARY: Lois Ball	

Roll Call: Trustees Present: Elaine Boyne, Katie Driscoll, Barbara Oliver, Randall VanGasse, Mary Bradley, Michael Kaufman, Jeff Naser and Richard Mapes, Administrator.

Trustees Absent: Gerald Smith and Debi Springinsguth

Liaison Members present: David Rivard, alternate for Mary Harrington and Jan Hafeman.

Liaison Members absent: John Degenaer, Jr.

Leadership Members Present: Darlene Smith, Candace Meintz, Sharline Corrigan, Jessica Boucher

Guests: Todd Flath, Terry Grondine, Amy Lantagne

TOPIC	DISCUSSION	OUTCOME
Approval of March's agenda	Trustee Kaufman asked the reason for the closed session stating that if it was to discuss the Agency Fee that might be a mute subject. Administrator Mapes noted that it would be up to the Board if they held a closed session.	A motion was made by Trustee Kaufman, supported by Trustee Driscoll, to accept the Agenda as presented. Motion carried.
Board action on Minutes of the February 28, 2013 meeting	The minutes of the meeting had been sent to Board Members prior to this meeting for review	A motion was made by Trustee Naser, supported by Trustee Bradley, to approve the minutes as presented. Motion carried.
Board Action on Manifest of Invoices	The Manifest of Invoices had been sent to Board Members prior to this meeting for their review.	A motion was made by Trustee Kaufman, supported by Trustee VanGasse, to approve the Manifest of Invoices as presented and to pay the bills. Motion carried.
Review of Financial Statements for February 2013	Candace Meintz, CFO, reviewed the Financial Statement for the month of February. She announced to the Board that the facility had changed their computer system for financial reporting and that Shar and Missy had worked very hard this month to get everything changed over. Administrator Mapes reported on the census and what he termed the new normal. He noted that Michigan nursing homes, as of last month had an overall state average census of 84%. He discussed the need to look at de-licensing 10 beds. Eric from Plante and Moran will give us a presentation on this next month when he comes in to review the 2012 Financial Audit.	A motion to approve the Financial statements for February was made by Trustee Kaufman, supported by Trustee VanGasse. Motion carried.
Whispering Pines/Northern Pines Activity Center Report	Trustee Bradley, Chairperson of the Whispering Pines Committee, reported on the activities at each home and the Great Northern Home Care offices. Administrator Mapes reported that he and Jessica continue to work on the Articles of Incorporation for Great northern Home Care. They met with County	A motion was made by Trustee Boyne, supported by Trustee Naser to approve the Whispering Pines report. Motion carried.

	Administrators who gave good input and the document is now being revised. It will come here for review before being brought to the Counties for approval He also noted that we have an opportunity to joint venture in an agreement to do home health care with Dickinson County Home Care. Trustee Kaufman stated that they are very successful with the Harbors and asked if they were a feeder for us here. Jessica stated that yes, they are recommending that clients come here and for therapy as well. Trustee Kaufman congratulated them on their success.	
Bad Debt Write Off	Administrator Mapes stated that we are looking to the Trustees to approve $9,309.63 in bad debts write offs. Sharline Corrigan the write offs with the Board. Trustee Naser asked if we have a way of getting money up front. Shar explained the process we use for billing, which is for after the month of care. We do ask for a deposit for private pay upfront. Trustee Bradley asked if we had thought about using the Care Credit card.	A motion was made by Trustee Bradley, supported by Trustee Boyne, to approve the write off of Bad Debt in the amount of $9,309.63. Motion carried
Report of Quality Assurance and Resident Council committees	Darlene Smith, stated that we had held our monthly Quality Assurance meeting. QAPI – Quality Assurance and Performance Improvement was explained. She discussed the guidelines for this programs. She noted that we had been cleared of the citation for cleaning of glucometer machines. We also had a citation on HIPPA regarding open laptops. Staff have been inserviced on this and we have been cleared on this	A motion was made by Trustee Bradley, supported by Trustee Boyne. Motion carried.

	citation as well. Cooling of food was another citation and Dietary has been working very hard with the Groves and the kitchen here to get this taken care of. Groves had a citations for having night lights out. They are checking on this. Medical Records is doing a good job of checking to be sure that staff is doing a good job on documentation. Miscellaneous meeting: Caring Spirit with members from all departments were we work on addressing issues of concern to employees. We are working on a Spa Day and also getting a chiropractor to come in to work with the employees, as well as a masseuse. Eden: we are going to have some extra training on May 6-8 with staff from all departments. Trustee Driscoll asked about Tdap vaccines, as Public Health is starting to do that on a regular basis. Dr. orders that here when necessary. Mrs. Smith also reported on the Resident Council meetings for each home. We are looking for volunteers to come and help us to sit outside with the residents in nice weather. We have some juniors and seniors from North Central to come here and do their life stories, but residents want to get to know the kids first. A resident is asking for a "big" trip. A day out to go shopping and eat somewhere different.	
Safety Committee Report	Lois Ball gave a report for the month of February. Administrator Mapes explained the Fire Drill/fire	

	response redundancy report which is a result of the Fire Marshal's survey. Mrs. Ball reported on emergency exit signs now being utilized throughout the building. She noted that, for safety and security reasons, if a door states emergency exit only we are not to use that door for everyday use.	
Reports on Meetings and Conferences attended	Administrator Mapes handed out a report on meetings while he was in Washington at the NACo meeting. We need to keep our issues in the forefront. We voiced our concerns as MCF's as safety net and last resort. Block grants. Lobbying heavily to preserve that Medicaid Federal match. (FMAP match) Paul Bedoes is our lobbyist for NACHFA. Officers for NACHFA are Richard Mapes, President Theresa spencer, Vice President Secretary/Treasurer- Gary Easton Board Rep – Chester Pintarelli Administrator Mapes worked with Renee to get Paul to be a speaker at our spring conference. They were also successful to establish a facebook page for NACHFA. The following week we had our meeting downstate. He talked with Tom Casperson, who is supportive of MCF's and asked him if he would attend the meeting in July. Administrator Mapes discussed Integrated Care Organizations and what that would mean to MCFs. Darlene Smith reported that she had attended a meeting	

	with Richard for HCAM in Iron Mountain yesterday.	
Administrator's Report	Included a copy of report regarding the integrated care project and Dual eligibles – starting Jan 1 2014. The entire upper peninsula is one of the 4 regions. MIOSHA Complaint investigation: we have a letter from the program manager of MIOSHA stating that the evidence does not support a violation, however, complaintant has received this notice and has appealed this action. We had our annual survey and our resurvey and the results are favorable. Just today we had the new Life Safety Code Surveyor come in. We are on target to improve our Star rating which is holding at 3.	
	Joint Provider Surveyor Training. This year Richard is asking for approval of travel and lodging costs of $750.00 to attend this workshop.	A motion was made by Trustee Bradley, supported by Trustee Driscoll, to approve the travel and lodging costs of $750.00 for Administrator Mapes to attend the Joint Provider/Surveyor Training. Motion carried.
	Alzheimer Conference and Certification: The Board was asked to approve the travel, lodging and meals in the amount of $500.00 for Susan Williamson to attend this conference in Mount Pleasant.	A motion was made by Trustee Kaufman, supported by Trustee VanGasse, to approve the costs of $500.00 for Mrs. Williamson to attend the seminar. Motion carried.
	2013 Billers Conference: The Board was asked to approve the cost of travel, lodging and meals in the amount of $995.00 to allow Shar Corrigan to attend the	A motion was made by Trustee Naser, supported by Trustee Kaufman, to approve the cost of $995.00 for Mrs. Corrigan to

	Billers Conference in Lansing in April.	attend the Billers Conference. Motion carried.
EDEN Training	We are sponsoring EDEN Training – the only one here in the UP. We have 10 staff members here and left the other 10 slots open May 6-8. If there is a Board Member or two interested in attended, we will be happy to add you to this list. First started here in 2003. We will started warming the soil. We started with the Seeds of change. We do have a series of videos to set up for Board Members to watch. The training is an all day training session for 3 days. We have people from all departments. 7 a.m. until 3 or so... We have these tapes available that Board Members could watch. If we could start doing that.. If you are interested in signing up for the 3 day course, let Lois know. If you are interested in the tapes, please let Lois know.	
Request for Closed session	Administrator Mapes explained that the closed session would be for the purpose of discussing the AFSCME request for Agency Fees. A Roll call was taken: Trustee Smith, absent. Trustee Springinsguth, absent. Trustee Boyne, present. Trustee Driscoll, present. Trustee Oliver, present. Trustee VanGasse, present. Trustee Bradley, present. Trustee Kaufman, present. Trustee Naser, present. Administrator Mapes, present. Closed session began at 3:02 p.m.	A motion was made by Trustee VanGasse, supported by Trustee Kaufman, to go into closed session. Motion carried.

Closed session ended at 3:10 p.m.		
A motion to return to open meeting was made by Trustee Boyne, supported by Trustee Bradley.	Roll call was taken: Trustee Smith, absent. Trustee Springinsguth, absent. Trustee Boyne, present. Trustee Dricsoll, present. Trustee Oliver, present. Trustee VanGasse, present. Trustee Bradley, present. Trustee Kaufman, present. Trustee Naser, present. Administrator Mapes, present. The Board went back into regular session at 3:10 pm.	Trustee Driscoll made a motion to accept the minutes of the closed meeting of February 28, 2012. Supported by Trustee Bradley. Motion carried.
Comments from Liaison Members	There were no comments from Liaison Members at this time.	
Comments from the Public	There were no public comments at this time.	
Adjournment	The meeting adjourned at 3:13 p.m.	A motion to adjourn was made by Trustee VanGasse, supported by Trustee Driscoll. Motion carried.

Mary Bradley, Secretary

Richard Mapes, Administrator

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Part time employees ~ Health Care Reform requirements**
DEPARTMENT:	Administration
ATTACHMENTS:	Yes

SUMMARY:

Administrator Bousley would like to discuss the county's responsibilities concerning part time employees and the Health Care Reform (PPACA and the Reconciliation Act)

RECOMMENDED MOTION

Submitted by: Brian Bousley **05/22/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

COHL, STOKER & TOSKEY, P.C.
ATTORNEYS AND COUNSELORS
601 NORTH CAPITOL
LANSING, MICHIGAN 48933

PETER A. COHL
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HEALTH CARE REFORM

I. The PPACA and the Reconciliation Act

The Patient Protection Affordable Care Act, also known as "PPACA" (Public Law 111-148) (42 U.S.C. 18001), was signed into law on March 23, 2010, and was amended by the Health Care and Education Reconciliation Act (the "Reconciliation Act") (Public Law 111-152) (42 U.S.C. 1396a) which was enacted on March 30, 2010. The PPACA and the companion Reconciliation Act encompass the health care reform legislation of 2010. In a nutshell, the final, amended version of the PPACA expands access to health care through regulation of the private insurance market and expansion of public insurance programs to provide coverage for many uninsured individuals. The Act makes substantial changes to health care coverage for both employers and individuals.

The PPACA creates new mandates that apply to either all plans or non-grandfathered plans. Grandfathered plans are those plans that were in existence on March 23, 2010. More specifically:

II. Grandfathered Health Plans

Grandfathered health plans include and involve the following:

- Individual policies and group health plans in effect on March 23, 2010, were "grandfathered" (i.e., not subject to many of the health care reform's new rules).

- Insured collectively-bargained multi-employer and single employer plans in effect on March 23, 2010, did not need to determine whether there had been a loss of grandfathered status until the date on which the last collective bargaining agreement relating to the coverage terminated. At that time, changes made since March 23, 2010, were evaluated to determine whether there would be a loss of grandfathered status.
- These plans can continue to enroll new employees without jeopardizing their grandfathered status. A grandfathered plan does not lose grandfathered status if new employees are added or if dependents of current participants are added/deleted.

III. Employer Requirements

Contrary to popular belief, health care reform does not require employers to provide health insurance to employees. However, employers that fail to provide health insurance will be required to pay a penalty. Likewise, employees are not required to accept employer-provided coverage. However, employees who turn down employer-provided insurance benefits are still responsible for obtaining individual coverage. Employers with fewer than 50 employees are excluded from the Act's requirements. Employers with 50 or more full-time employees (i.e., employees working at least 30 hours a week) during the preceding calendar year that do not offer insurance, or those that provide unaffordable coverage, may be liable for non-deductible penalties, beginning in 2014. Employers may appeal either of these determinations.

For purposes of determining whether an employer meets the 50-employee threshold, part-time employees must be counted as full-time equivalent employees by dividing the total number of hours part-time employees work for the month by 120.

Employers will not be considered to employ more than 50 full-time employees if their workforce exceeds 50 full-time employees for 120 days or fewer during the calendar year and those additional employees during that 120-day period are seasonal workers.

Employers treated as a single group for tax purposes are treated as a single group for this purpose. If employers weren't in existence during the preceding year, the average number of employees that an employer is reasonably expected to employ during the current calendar year is used to determine whether an employer is a large employer.

IV. Health Insurance Exchanges

The PPACA was further amended to provide that beginning March 1, 2013 employers were required to provide existing employees and each new hire with a notice regarding the availability of health care exchanges. Health care exchanges are state or federally run marketplaces where individuals and small businesses can purchase health insurance at a reduced cost. This notice requirement has been delayed and will most likely take effect in late summer or fall of 2013. This notice will be required to include:

- Information regarding the existence of the insurance exchanges and a description of the services the exchange provides and the manner in which employees may contact the exchange to request assistance.
- If the employer picks up less than 60% of the actuarial cost of health insurance, the notice must inform employees who purchase insurance through the exchange that they may be eligible for premium assistance tax credits and cost-sharing reductions.

- Inform the employee that if they purchase coverage on the exchange they will lose any available employer contribution for employer sponsored health care coverage.

V. Schedule of Changes

Upon its enactment two years ago, the law put into place a combination of immediate changes as well as a phased-in implementation schedule for the remaining provisions, with full impacts starting in 2014. In addition to the measures already actively in place since 2010, the Act consists of the following timeline requirements:

A. March 2012

Health plans (insured and self-funded, including grandfathered plans) must begin providing new enrollees and re-enrollees with a summary of benefits and coverage explanation.

- Must provide a summary of benefits and a coverage explanation to:

  -All applicants at the time of application.

  -To all enrollees prior to the time of enrollment or re-enrollment.

  -All policyholders or certificate holders at the time of issuance of the policy/certificate.

- Must provide notification if any material modifications in coverage are made.

  -Notice must be provided at least 60 days prior to the effective date of the modification (except for notifications made in connection with the plan's renewal).

- If the plan and the insurance carrier fail to provide summary of benefits and coverage explanation or notice of material modification, plan can be fined up to $1,000 for each failure.
- These notification requirements are in addition to ERISA-required summary plan descriptions.
- Limit the amount of salary reduction contributions to a health FSA offered through a cafeteria plan to $2,500 (subject to indexing).
- Eliminate the tax deduction for employers who receive Medicare Part D retiree drug subsidy payments.

B. Currently Delayed Until Sometime in Late 2013

Give notice to existing employees and all new employees on their hire date regarding:

- Existence of Exchanges.
- Availability of subsidies if employee purchases coverage through the Exchange (if plan's actuarial value is less than 60% and premiums exceed 9.5% of W-2 wages provided that all full-time employees are eligible to participate).
- Loss of employer contribution toward the cost of coverage if employee purchases coverage through the Exchange.

C. January 1, 2014

- Insurers are prohibited from discriminating against or charging higher rates for any individuals based on pre-existing medical conditions.
- Requires U.S. citizens to have "minimum essential coverage."

-Imposes a tax for noncompliance of the greater of $695/person (up to $2,085 for family) or 2.5 % of household income per year.

-Tax implemented on a sliding scale commencing in 2014 (exceptions apply); rates noted above apply beginning in 2016.

- Employers with 50 or more employees that do not provide health care coverage would be assessed 1/12th of $2,000 per month for each full-time employee in its workforce.

  -Tax applies only if at least 1 full-time employee receives coverage through the Exchange and that employee receives a subsidy for that coverage.

- Employers that do provide coverage, but the coverage is deemed not affordable to employees would be assessed $250 per month ($3,000 per year) for each full-time employee who obtains coverage through the Exchange and who receives a subsidy.

  - Tax is capped at the amount that would apply if employer did not provide coverage.

- Individuals meeting income guidelines and who do not have employer-based coverage are eligible for premium credits and cost sharing subsidies with respect to exchange-based coverage.

- Requires employers with more than 200 full-time employees that offer one or more health plans to automatically enroll new full-time employees into one of its plans (employees can opt out; notice must be provided). NOTE: the effective date of this provision is unclear.

- Health insurance issuers providing individual or small group policies (covering less than 100 individuals) must abide by strict community rating rules with premium variations allowed only for certain provisions.
- The rating restrictions also apply to insurers (but not self-funded group health plans) that offer large group policies through the exchange.
- Coverage in the exchange will be offered on a pre-tax basis only if it is purchased through an employer's cafeteria plan (there are some restrictions).
- Employer-sponsored plans do not have to provide essential benefits coverage (but must provide affordable minimum essential coverage or pay penalties).
- Employers must report annually on health coverage information to both covered individuals and the IRS.
- Codifies and improves upon the HIPAA wellness program rules:
  -Increases the value of workplace wellness incentives from 20% to 30% of premiums.

D. 2018

- All *existing* health insurance plans must cover approved preventive care and checkups without co-payment.

VI. High-Cost Plan Excise Tax "Cadillac Tax"

- A 40 percent excise tax is to be imposed on the excess benefit of high cost employer-sponsored health insurance (also known as a "Cadillac

tax"). The annual limit for purposes of calculating the excess benefits is $10,200 for individuals and $27,500 for other than individual coverage. Responsibility for the tax is on the "coverage provider" which can be the insurer, the employer, or a third-party administrator.

Sherry L. Hedrington
Cohl, Stoker & Toskey, P.C.
601 North Capitol Avenue
Lansing, Michigan 48933
517-372-9000

February, 2013

N:\Client\Seminars\Health Care Reform Handout 2013.doc

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Veterans Council of Menominee – Request dates to ring the County Bell for Holidays**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

The Veterans Council of Menominee request the dates listed for approval to ring the County Bell on Specific (military related) dates.

RECOMMENDED MOTION

Submitted by: Brian Bousley **05/22/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

V E T E R A N S C O U N C I L

O F

M E N O M I N E E

AMERICAN LEGION	KENN	ENGUM	715 - 938 - 1548
V F W	GERALD	POLASKY	863 - 3234
AMVETS	WILLIAM	SMITH	863 - 6988
D A V	TOM	CHERNETSKI	906 - 914 - 8133

DATES TO POSSIBLY RING BELL:

MEMORIAL DAY	LAST MONDAY OF MAY
FLAG DAY	JUNE 14
JULY 4th	JULY 4
LABOR DAY	1st MONDAY SEPT
9 / 11 DAY	September 11
VETERANS DAY	NOV 11

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**150th Anniversary of Menominee County**
DEPARTMENT:	Administration
ATTACHMENTS:	yes

SUMMARY:

This year is the 150th Anniversary of Menominee County. Discussion of promoting the 150th Anniversary.

RECOMMENDED MOTION

Submitted by: Brian Bousley **05/22/2013**
Date

WORKSHOP ACTION

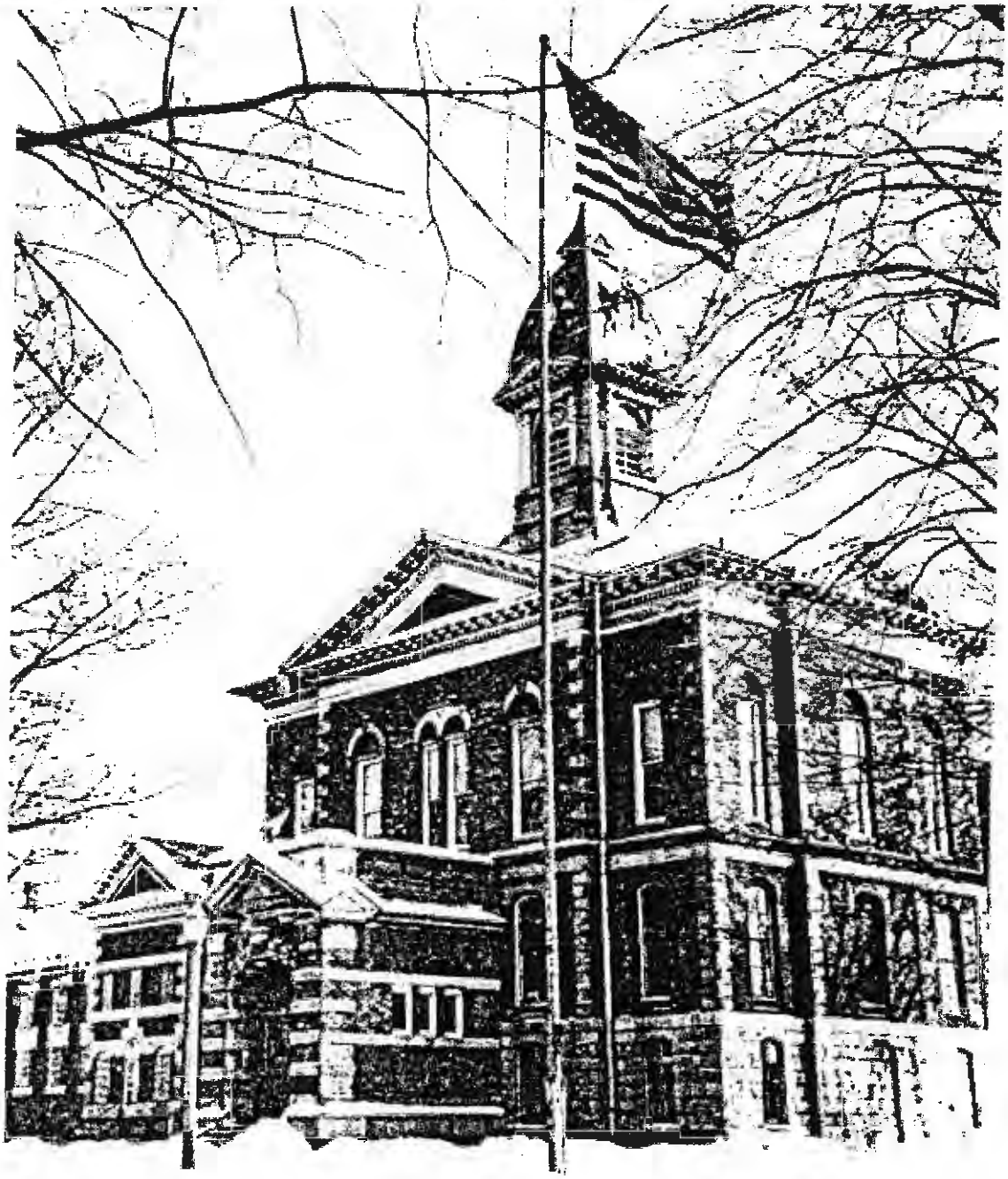
	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MICHIGAN COURTHOUSE REVIEW

PUBLISHED BY MICHIGAN STATE ASSOCIATION OF SUPERVISORS, EDUCATION DIVISION



MENOMINEE COUNTY COURTHOUSE

Vol. 18 MAY, 1968 Number 5

Michigan Courthouse News
V. 13 #5 May 1968

COUNTY OF MENOMINEE

by Kenneth G. Krause, Menominee County Clerk

History would lead us to believe that the Norsemen visited North America long before the voyage of Columbus. Be that as it may, it is unlikely that Menominee County was ever visited by white men before the coming of the French.

One of the earliest missionaries was Jean Nicolet, who is believed to have skirted the shore of Green Bay and to have entered the Menominee River in 1634. In 1640, Father LeJeune preached to the Menominee Indians. Father Claude Allouez visited the Menominee Tribe in 1669, and the following Spring opened the Mission of St. Michael on Mission Point, on the Wisconsin side of the Menominee River in Marinette, Wisconsin. In 1673, Father Marquette and Father Joliet, on their way from Machinac to the Fox River Portage, visited the mouth of the Menominee River. It was not until the year 1796 that a white man came to Menominee to stay. This first real inhabitant was a French Canadian voyager name Chappee, who came here as an agent for the American Fur Company and established a post. Some remnants of this early post where he located were still visible as late as the year 1859.

At the time of the first settlement of Menominee County all of the country from the Menominee River to Lake Huron belonged to Mackinac County. It was a wilderness with neither civil officers nor white people to fill the offices. Subsequently, a county was established reaching from Lake Michigan to the Menominee River and called Delta County. It was attached to Mackinac County for judicial purposes.

In 1861, Anson Bangs obtained passage of an act to create a new county named Blecker — an old Albany, New York, name. Bangs later married into the family by that name. Many parts of the act were obnoxious to the residents of the county and they refused to organize under it. At that time, E. S. Ingalls, the great-grandfather of a present Menominee attorney (Richard A. Sawyer), was requested to go to Lansing for the January 1863 session of the Legislature and procure the passage of an act to organize a county. Mr. Ingalls prepared such an act and had Representative James S. Pendall of Marquette present it. Soon after, the bill was passed and Menominee County took its place among the counties of Michigan.

(Continued on Page 10)

COUNTY OF MENOMINEE

(Continued From Page 1)

The boundaries of the county were the same as Bleeker, with little change. The county had two townships, one of which was called Menominee Township and was about as large as Rhode Island, being 61 miles long and 30 miles wide in the northern end. The balance of the county was named Cedarville Township and was not much smaller. The name Menominee was selected by the people and comes from an Indian word meaning "wild rice," which grew abundantly in the area.

The first election was held on the first Monday in May of 1863 and the terms of the elected officials commenced in the middle of May after their bonds had been approved by the Board of Canvassers, as provided in the act.

The county seat was located by the commissioners, in the Spring of 1863, in the present City of Menominee and a clerk's office and jail were erected in what was called "Court House Square."

In 1874, the people having decided to build a courthouse, the board of supervisors purchased two acres of land on Ogden Avenue and removed the county seat to that location, where it still remains. The old courthouse square grounds were resold to the original owners.

When the county was first organized the assessed property in the county was valued at $160,001.25. The people, in view of this fact, came to the conclusion that they could well afford to take the risk of building a good courthouse, and to issue bonds of the county to raise money for its construction. This they did and when constructed the building, of brick and stone, contained three floors. The first floor contained a jail and a room for the residence of the jailor. The second floor contained offices, with fire and burglar-proof vaults. The third floor contained the court room, jury, and judges' rooms. It was constructed with all the modern appliances and conveniences of that era. It cost, in round figures, $32,000.00. Completion of the courthouse was in 1875. It may be well to note here that the people, in 1863 and 1874, had great foresight as the same building stands today, with some alterations over the years in which a separate jail and sheriff's residence were built. An addition was built in 1936 and the offices rearranged, but remaining almost the same as the original plans called for.

It might also be noted that the valuation of the county is now $64,931,721.00, and Dickinson and Iron County formations have reduced the original size of Menominee County to its present size. The population has grown from 496 in 1863 to 24,712 in 1960. The question of constructing a new courthouse and jail has been discussed for several years and some headway has been made by the board of supervisors, although most frequently it is mentioned that the county can ill afford one. The writer feels, however, that some day in the near future the old pioneer spirit of the past will prevail and Menominee County will move ahead with a well-planned building program that will stand for the next one hundred years.

The author would like to state that the facts in this article are a tribute to the Father of Menominee County, the Honorable E. S. Ingalls, its first Probate Judge, who set every historical event in a book he compiled for all future residents of this county. The 13th County Clerk, and the writer of this article, owes a debt of gratitude to this man, dead so many years, for without his records this article could not have been written.

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Cheboygan County Resolution – Support for the Preservation of the 2nd Amendment**
DEPARTMENT:	Commissioner Schei
ATTACHMENTS:	Yes

SUMMARY:

Commissioner Schei is interested in having Menominee County discuss passing a resolution similar to the Cheboygan County Resolution forwarded to Commissioners on May 17th.

RECOMMENDED MOTION

Submitted by: Brian Bousley **05/22/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

County of Cheboygan

BOARD OF COMMISSIONERS

County Building
P.O. Box 70, Room 131
Cheboygan, Michigan 49721

Tel ~ (231) 627-8855
Fax ~ (231) 627-8881
E-mail ~ ccao@cheboygancounty.net

Resolution 13-09
Support for the Preservation of the Second Amendment

Based upon our rights secured in the Constitution of the United States, and its Second Amendment (1), the Cheboygan County Board of Commissioners adopts the following resolution:

Therefore BE IT RESOLVED: The Cheboygan County Board of Commissioners in the State of Michigan protect the individual right to own firearms as is stated in the Second Amendment of the United States Constitution, and that any attempt to place restrictions on any lawfully possessed firearms that are legal and unrestricted be rejected, and

BE IT FURTHER RESOLVED: That the Cheboygan County Board of Commissioners support the constitution of the United States, specifically the Second Amendment (1), and shall refrain from supporting any legislation and oppose any attempts to infringe on these inalienable rights. And support the right of the people to keep and bear arms.

(1) The Second Amendment states: "A well-regulated Militia, being necessary to the security of a free State, the right of the people to keep and bear Arms, shall not be infringed."

I, Mary Ellen Tryban, Cheboygan County Clerk and Clerk of the Cheboygan County Board of Commissioners do hereby certify this to be a true and exact copy from the minutes of the regular meeting of the Cheboygan County Board of Commissioners held on May 14th, 2013.

I, Mary Ellen Tryban, Cheboygan County Clerk do hereby set my hand and seal this 14th day of May, 2013.

Mary Ellen Tryban

Mary Ellen Tryban, Cheboygan County Clerk

District 1 Linda Socha Chair
District 2 Bruce Gauthier
District 3 Pete Redmond Vice-Chair
District 4 Cal Gouine
District 5 Tony Matelski
District 6 John B. Wallace
District 7 Sue Allor

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Resolution 2013-11 ~ Menominee County 911 Surcharge**
DEPARTMENT:	911 Director
ATTACHMENTS:	Yes

SUMMARY:

Commissioners are asked to support the Resolution for the 911 default surcharge cap rate of 2.12/month.

RECOMMENDED MOTION

Submitted by: Brian Bousley **05/23/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator
Sherry DuPont - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

MENOMINEE COUNTY 911 SURCHARGE

RESOLUTION 2013-11

At a regular meeting of the Board of Commissioners of the County of Menominee, Michigan, held at the County Courthouse in Menominee, Michigan on the ____ day of May, 2013, at _____o'clock p.m. local time.

PRESENT: Commissioners:_____

_____

ABSENT: Commissioners:_____

It was moved by Commissioner _____ and supported by Commissioner_____ that the following resolution be adopted.

Whereas, the Menominee ("County") Board of Commissioners ("Board") held the authority under 2007 PA 164, which amended Michigan's Emergency 9-1-1 Service Enabling Act, being MCL 484.1101 *et seq*, as amended ("9-1-1 Act") to set a default county 9-1-1 surcharge cap ("default surcharge cap") on all communications devices of residents within the County under Section 401e(1) and (2) of the 9-1-1 Act, being MCL §484.1401e(1) and (2) provided the Board acted before February 15, 2008 and the Michigan Public Service Commission ("MPSC") approved the rate set;

Whereas the Board and MPSC approved default surcharge cap set for July 1, 2008 may thereafter only be exceeded upon an authorization of the voters in the Count pursuant to Section 401b(1), being MCL §484.1401b(1);

Whereas the Board approved a default surcharge cap for Menominee County prior to February 15, 2008 at the rate of $2.12 per month but the MPSC did not approve the rate and instead reduced that rate effective July 1, 2008 to $1.30;

Whereas, the County is presently maintaining its position in the MPSC proceedings of U15489 that its default surcharge cap rate should be approved by the MPSC;

Whereas the County determines that the default surcharge cap rate of $2.12 is necessary to raise funds that are reasonable and necessary to provide 911 to the citizens of the County in a serviceable manner and hereby request that the State 911 Committee and Director and MPSC, if necessary, approve that imposition of that rate or the highest closest rate effective July 1, 2013;

Now, Therefore, Be It Resolved, that the Board approves the default surcharge cap rate of $2.12 or the highest rate possible that is closest to that rate shall be the rate authorized and assessed effective July 1, 2013;

Be It Further Resolved, that the County Clerk, Board Chairperson, 9-1-1 Director, legal counsel and/or any other county officials or representative are authorized to execute any applications, reports, or other documentation necessary to implement this resolution.

YEAS: Commissioners:_____

_____

NAYS: Commissioners:_____

_____

ABSTENTIONS: Commissioners:_____

RESOLUTION ADOPTED:

_____	_____
Charlie Meintz, Chairperson Menominee County Board of Commissioners	Marc Kleiman, Menominee County Clerk

STATE OF MICHIGAN

BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

In the matter on the Commission's own motion, to implement the provisions of Section 401e of 2007 PA 164.

Case No. **U-15489**
(e-file/paperless)

_____/

SECOND PARTIAL SETTLEMENT AGREEMENT AND RELEASE

Pursuant to Section 78 of the Administrative Procedures Act of 1969 ("APA"), as amended, MCL 24.278, and Rule 333; 2000 AC, R 460.17333 of Rules of Practice and Procedure before the Michigan Public Service Commission ("MPSC" or "Commission"), and supported by the Commission's own policy towards settlement of contested issues, the undersigned parties have resolved through settlement discussions all issues involving the Michigan counties of Alcona, Chippewa, Menominee, Ogemaw, and Saginaw (collectively referred to as "the Counties"). The parties to this Settlement Agreement, in consideration of the promises, payments, and agreements described below hereby agree as follows:

1. This Settlement Agreement pertains to a controversy between the parties regarding the implementation of 2007 PA 164, which amended Michigan's Emergency 9-1-1 Service Enabling Act ("9-1-1 Act"), MCL 484.1101 *et seq*. The statutory provisions relevant to this Settlement Agreement include amendments to Section 401e(1) and (2) of the 9-1-1 Act, MCL 484.1401e(1) and (2), which required the Counties and the MPSC to establish a monthly county 9-1-1 surcharge on all

communications devices of residents within each of the Counties for the year beginning July 1, 2008 ("Dispute").

2. The Dispute led to a proceeding before the Commission, Case No. U-15489, an MPSC order on March 11, 2008 ("MPSC's March 2008 Order"), an April 20, 2010 Court of Appeals decision affirming in part and vacating in part the MPSC's March 2008 Order and remanding the case to the Commission; an MPSC order on December 21, 2010 ("MPSC's December 2010 Order"), and a February 14, 2013 Court of Appeals decision vacating the MPSC's December 2010 Order and remanding the proceeding back to the Commission. Based on the Court of Appeals remand, the Commission issued an opinion and order on February 28, 2013 establishing a follow up contested case proceeding within Case No. U-15489 (collectively referred to as the "Suit").

3. The parties wish to settle the Dispute and the Suit according to the mutual promises, releases, and benefits described and provided herein:

a. Consistent with the Court of Appeals decision, the parties agree that a review was conducted of the necessary and reasonable 9-1-1 costs and revenues for each of the Counties. For the purposes of this Settlement Agreement, the parties utilized the existing record set forth in Case No. U-15489, took into account the recommendations made by the Emergency Telephone Service Committee (referred to herein as "the State 9-1-1 Committee") in 2008, and relied upon the annual reports issued by the State

9-1-1 Committee, which are public information and are located at http://www.michigan.gov/msp/0,4643,7-123-1593_47748_47752---,00.html.

b. For the purposes of settlement, the parties agree to adopt surcharges that would allow the Counties to recover the 9-1-1 revenues requested for the year 2008. The parties also recognize that in subsequent years, the Counties may decrease the identified rate in their discretion if that discretion is properly exercised and noticed under the 9-1-1 Act.

c. In developing the 9-1-1 surcharges, the parties agree that a device count for each county needs to be determined and that device counts fluctuate yearly. In order to remove any abnormalities in the device counts, the parties averaged the local revenues collected for each of the Counties, as identified in the annual 9-1-1 reports for the years of 2009 – 2011; divided the average local revenue by each of the Counties' authorized 9-1-1 surcharge; and divided the result by 12. This calculation established an estimated device count for each of the Counties. Utilizing each of the Counties' estimated-average device count, along with each of the Counties' requested revenue for 2008, each of the Counties' 9-1-1 surcharges were developed. Under this framework, the parties recognize that there is a range of reasonable surcharges that could be set and agree to the adoption of the specified 9-1-1 surcharge rates for each of the named Counties:

Alcona -- $3.00

Chippewa -- $1.50

Menominee -- $2.12

Ogemaw -- $1.38

Saginaw -- $2.65

d. The parties further agree that any claim for additional county 9-1-1 surcharge sums that could have accrued throughout the course of the Dispute and Suit (referred to as the "Retroactivity Surcharge") is waived and released. This waiver and release of the Retroactivity Surcharge is binding and effective for all purposes under the 9-1-1 Act, within Case No. U-15489, as well as any other administrative, legal, judicial or other proceeding in law or equity that the Counties or any of their 9-1-1 funded centers could raise against the MPSC, State of Michigan, residents, or any telecommunications or other service provider as defined in the 9-1-1 Act.

e. As noted above, the parties recognize that a material consideration for entering into this Settlement Agreement is to avoid the additional expense and effort that will be incurred by proceeding with Case No. U-15489.

f. The parties also recognize that any proposed increase to the amount approved in the Commission order shall be subject to the provisions of Section 401b(1) of the 9-1-1 Act, MCL 484.1401b(1). Any of the Counties that have voter authorizations currently in effect at the time of this Settlement Agreement pursuant to MCL 484.1401b(1) that are equal to/or

greater than those identified above may levy such higher rates in 2013 and/or subsequent years during the effective period of such voter authorization.

4. This Settlement Agreement is based on the facts and circumstances of this case and is intended as the final disposition of all issues before the Commission in Case No. U-15489 as it relates to the Michigan counties of Alcona, Chippewa, Menominee, Ogemaw, and Saginaw. The provisions of this Settlement Agreement constitute the entire agreement between and among the parties as to the actions to be taken to resolve the Dispute and Suit. Any amendments, deletions, or other changes of this Settlement Agreement are to be made in writing. The parties stipulate that they will not assert that this Settlement Agreement or any provision herein, including this one, was modified, amended, or voided by any subsequent oral understanding. So long as the Commission approves this Settlement Agreement without any modification, the parties agree not to appeal, challenge, or otherwise contest the Commission order approving this Settlement Agreement.

5. This Settlement Agreement is not severable. Each provision of the Settlement Agreement is dependent upon all other provisions of this Settlement Agreement. Failure to comply with any provision of this Settlement Agreement constitutes failure to comply with the entire Settlement Agreement. If the Commission rejects or modifies this Settlement Agreement or any provision of the Settlement Agreement, this Settlement Agreement shall be deemed to be withdrawn, shall not constitute any part of the record in this proceeding or be used

for any other purpose, and shall be without prejudice to the pre-negotiation positions of the parties.

6. The parties agree that approval of this Settlement Agreement by the Commission would be reasonable and in the public interest.

7. The parties agree to waive Section 81 of the APA, MCL 24.281, as it applies to the issues resolved in this Settlement Agreement, if the Commission approves this Settlement Agreement without modification.

8. By signing below, each signatory attests that the entity he or she is representing has duly approved this Settlement Agreement and authorized him or her to execute it on its behalf. This Settlement Agreement may be signed in counterparts.

Therefore, the undersigned parties respectfully request the Commission to approve this Settlement Agreement on an expeditious basis and to make it effective in accordance with its terms by final order.

Counties of Alcona, Chippewa, Menominee, Ogemaw, & Saginaw

Douglas W. Van Essen (P33169)
Silver & Van Essen, P.C.
300 Ottawa Avenue, NW, Ste. 620
Grand Rapids, MI 49503

Date: May 15, 2013

MPSC Staff

Anne M. Uitvlugt (P71641)
Assistant Attorney General
Public Service Division
6520 Mercantile Way, Ste. 1
Lansing, MI 48911

Date: May 15, 2013

Telecommunications Assoc. of Michigan

_____

Michael A. Holmes (P24071)
Telecommunications Association of Michigan
600 W. Shiawassee, St. 181
Lansing, MI 48933

Date: _____

Van Buren County

_____

M. Brian Knotek (P55515)
Schuitmaker, Cooper, Schuitmaker, Cypher & Knotek
181 W. Michigan Avenue, Ste. 1
P.O. Box 520
Paw Paw, MI 49079

Date: _____

Michigan Bell Telephone Co., d/b/a AT&T Michigan

_____

Mark R. Ortlieb (P34962)
AT&T Michigan
221 N. Washington Square
1st Floor
Lansing, MI 48933

Date: _____

St. Clair County

_____

T. Allen Francis (P66160)
Fletcher, Fealko, Shoudy & Francis, P.C.
511 Fort Street, Suite 101
Port Huron, MI 48060

Date: _____

Frontier North Inc., et al

_____

Michael G. Oliva (P29038)
Loomis Ewert Parsley Davis & Gotting
124 W. Allegan St., Ste. 700
Lansing, MI 48933

Date: _____

15489/Partial Settlement Agreement & Release

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Northpointe Behavioral Health Systems Discussion**
DEPARTMENT:	Commissioners Nelson & Meintz
ATTACHMENTS:	Emailed Audit (11-12) separately

SUMMARY:

. Commissioners Nelson and Meintz would like to discuss Northpointe Behavioral Health Systems.

RECOMMENDED MOTION

Submitted by: Brian Bousley **05/23/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Deficit Elimination Plan – Road Patrol $34,671**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Deficit Elimination Plan – Road Patrol $34,671

RECOMMENDED MOTIONS

Submitted by: Brian Bousley **05/22/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Brian R. Bousley– County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

RESOLUTION – 2013-10
Menominee County Deficit Elimination Plan
For FY ending September 30, 2012

WHEREAS, Menominee County experienced deficit fund balances at the conclusion of the Fiscal Year ending on September 30, 2012 in the following funds:

Road Patrol #205-000-001.00 in the amount of $34,671

WHEREAS, Act 275 of the Public Acts of 1980 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury:

NOW THEREFORE, BE IT IS RESOLVED that the Menominee County Board of Commissioners adopts the following as the Road Patrol Fund Deficit Elimination Plan:

Projected Revenue 2012/2013 FY	$1,295,171.00
Projected Expenses 2012/2013 FY	$1,026,686.00
Projected Surplus (Revenue - Expenses)	$268,485.00
Deficit 2011/2012 Fiscal Year End	-$34,671.00
Projected Funded Balance (Surplus - Deficit)	$233,814.00

BE IT FURTHER RESOLVED that Menominee County's Board of Commissioners submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

_____ _____
Charlie Meintz, Board Chairman Date

_____ _____
Marc Kleiman, County Clerk Date

Charlie Meintz – Chairperson *Larry Schei – Vice Chairperson*

Doug Krienke James Furlong Chris Plutchak Bernie Lang Gerald Piche Jan Hafeman John Nelson

Menominee County (55-0000) Deficit Elimination Plan

Menominee County incurred a fund deficit in the Road Patrol fund in the amount of $34,671 for the 2011/2012 Fiscal Year end. Menominee County recently passed a county wide millage to support the full operation of 24 hours Road Patrol. The Millage Rate collected in the 2011/2012 FY was 1.0978 mills. The new Millage Rate of 1.795 mills was passed during the 2011/2012 budget year, but the millage funds were not collected until December 2012 (after the close of the 2011/2012 budget year), thus creating a short fall in revenue received during the 2011/2012 budget. Projected Revenue for the Road Patrol Fund is in the amount of $1,295,1671.00. The Projected Expenses for the 2012/2013 Fiscal Year are budgeted at $1,026,686.00 resulting in a fund surplus of $268,485.00. The current breakdown is as follows:

Projected Revenue 2012/2013 FY:	$1,295,1671.00
Projected Expenses 2012/2013 FY:	$1,026,686.00
Surplus Revenue (Revenue – Expenses):	$268,485.00
Deficit 2011/2012 Fiscal Year End:	-$34,671
Projected Fund Balance (Surplus – Deficit):	$233,814.00

Menominee County will apply the current collected revenue to offset the deficit funds incurred during the 2011/2012 Fiscal Year. Revenue funding for current Fiscal Year and all subsequent Fiscal Years will be funded through collected millage funds until the expiration of the millage in December 2017.

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**FY 2014 Agreement for Extension Services provided by Michigan State University (MSU)**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Commissioners are asked to discuss the agreement with MSU for the upcoming budget (2013/14)

RECOMMENDED MOTION

Submitted by: Brian Bousley **05/22/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Agreement for Extension Services provided by
Michigan State University

COPY

Michigan State University Extension ("MSUE"), in collaboration with Menominee County ("County") are committed to helping people improve their lives through initiatives in four Extension Educational Program Institutes:

- Enhancing Michigan's First Green Industry: Agriculture & Agribusiness
- Preparing Michigan's Children & Youth for the Future
- Greening Michigan: Leveraging Natural and Human Assets for Prosperity
- Improving the Health & Nutrition of Michigan's residents

MSUE and the County have a long history of working cooperatively to deliver Extension services. We agree to each contribute resources to continue the delivery of Extension services in the County.

I. Basic Contributions. Generally, each of us agrees to contribute the following:

A. MSUE will provide:

1. Access to programs in all four MSUE Institutes by residents in your County. This includes access to educators appointed to the Institutes and MSU faculty affiliated with each Institute to deliver core programs.
2. Extension educators' salaries and benefits. At least one extension educator will be assigned to your County. The County may contract for additional extension educators at additional cost.
3. A 4-H program coordinator will be assigned for at least .5 FTE to the County, with up to 3.0 FTE assigned based on the youth population of the County. The County may contract for additional FTE employees at additional cost.
4. Administrative oversight of operating expenses for educators, 4-H coordinators, and other MSUE program staff and faculty ("Personnel") who provide programming to counties. Operating expenses include, for example, travel reimbursement, professional development and communications costs.
5. Supervision of the Personnel providing services to the residents of the county.
6. Supervision of County clerical staff assigned to the County Extension office, if desired.
7. Reporting at least once per year on the scope of services provided, the audiences served, and the impacts of programs delivered by MSUE in the County.

B. The County will provide:

1. Office space for a County Extension office. The office will include space for at least one extension educator, one 4-H program coordinator and one clerical staff person, access to space for delivering Extension programs, and utilities, including telephone. The office must have access to high-speed internet sufficient to meet the needs of MSUE Personnel. Minimum standards for internet access can be found in Appendix A. The office and meeting space must be at least comparable to the average office space used by County employees. MSUE Administration will work with the county, clients and employees to meet applicable accommodations in order to be compliant with the ADA.
2. Clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media.
3. Operating expenses for the office and Personnel.

II. Funding

A. MSU will pay the salary and benefits of the Personnel and the cost of the administrative oversight. These funds will be provided and disbursed within the University.

B. The County will directly pay for the cost of the clerical staff (salary and benefits) and the general operating costs of the Extension office (see Appendix B).

C. The County will provide funds to an annual assessment (see Annual Work Plan) that will be charged to the county and administered by MSU. The assessment will fund the operating expenses of the Personnel including the 4-H coordinator and the salary and fringe benefits of the 4-H coordinator position. The operating costs to be funded from the annual assessment are included in Appendix B. The assessment will be reviewed annually by MSU in consultation with the county.

III. Specific Contributions

Specific contributions and terms specific to the County are listed on Exhibit A, which is attached. Exhibit A will be updated annually to reflect the commitments for the upcoming year.

IV. Term and Termination

This agreement is effective on October 1, 2011 and terminates on September 30, 2016 (5 yrs later). Either MSUE or the County may terminate this agreement, with or without cause, with 120 days written notice.

V. General Terms

1. Independent Contractor. The University is an independent contractor providing services to the County. The County and the University do not have the relationship of legal partners, joint venturers, principals or agents. MSUE Personnel have no right to any of County's employee benefits.
2. Force Majeure. Each party will be excused from the obligations of this agreement to the extent that its performance is delayed or prevented by circumstances (except financial) reasonably beyond its control, including, but not limited to, acts of government, embargoes, fire, flood, explosions, acts of God, or a public enemy, strikes, labor disputes, vandalism, or civil riots.
3. Assignment. This agreement is non-assignable and non-transferable.
4. Entire Agreement. The agreement, with its Exhibit A, is the entire agreement between MSUE and the County, superseding all previous agreements, for the subject matter of this Agreement. The agreement can only be modified in writing signed by both MSUE and the County.
5. No Third Party Beneficiaries. The agreement is solely for the benefit of MSUE and the County. It does not create any benefit or right for any other person, including residents of the County.
6. Indemnification: Without waiving any claim of governmental immunity, each party will protect, defend and indemnify the other and its elected officials, agents, representatives, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including attorney fees, of whatsoever kind and nature, such as, but not limited to, those resulting from injury or death to any persons, including the other party's own employees, or from loss or damage to any property, including property owned or in the care, custody or control of the other party, in any way incident to or arising out of the performance or non-performance of services by the other party or its agents, representatives and employees, or any subcontractor or its agents, representatives and employees, in connection with this Agreement. The obligations of the parties will survive any termination of this Agreement or completion of parties' performance under this Agreement.

7. Nondiscrimination: The parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination. The University, as required by law, will not discriminate against a person to be served or any employee or applicant for employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, or any other factor prohibited by applicable law.

The individuals signing below each have authority to bind MSU and the County, respectively.

MICHIGAN STATE UNIVERSITY

By: _____

Daniel T. Evon, Director,
Contract & Grant Administration

Its: _____

Date: 8/4/11

MENOMINEE COUNTY

By: _____

Its: County Board Chair

Date: 7-27-2011

Menominee County 2011-2012
Name Year

Agreement for Extension Services provided by
Michigan State University to SAMPLE County
Annual Work Plan FY 2014 (Exhibit A)

A. Specific Contributions by MSUE:

1. At least 1.0 FTE Extension Educator whose primary office of operation will be the county Extension office included in the assessment.

2. **0.00** additional extension educators.

3. **0.50** FTE - 4-H program coordinator(s) included in assessment whose primary office of operation will be the county Extension office.

4. **0.00** FTE - additional 4-H program coordinators/other paraprofessional.

5. Administrative oversight included in annual assessment.

6. Access to Extension Educators with expertise in each of the MSUE Institutes included in annual assessment.

7. Supervision of University provided academic and paraprofessional staff. Supervision of county clerical staff and/or county staff upon request. Supervision is included in the annual assessment.

8. Annual reporting of services provided, audiences served, and impact of programs in the county.

B. Specific Contributions by the County:

1. Office space for a County Extension office. The office will include space for at least one Extension educator, one 4-H program coordinator and one clerical staff person, access to space for delivering Extension programs, and utilities, including telephone. Office space will be available for additional MSUE and/or county staff as mutually agreed. The office must be provided high-speed internet sufficient to meet the needs of MSUE Personnel. Minimum standards for internet access can be found in Appendix A. The office space must be at least comparable to the average office space used by County employees.

2. Clerical staff for the Extension office that will perform clerical functions, including assisting county residents in accessing MSUE resources by office visit, telephone, email, internet and media. This can be a county employee or the county can contract with MSU for their services.

3. General operating expenses for the office and non-MSU Personnel.

4. The Assessment Fee and costs for additional personnel, as described above in Section A. If MSUE receives at least a 2% increase in appropriations from the State of Michigan (SOM), the County will be given a 3% credit, thereby leaving the assessment at the 2013 level.

Menominee County	FY2013- 2014
Name	Year

C. Assessment to County:

MSU Assessment	$	41,752.00
Credit to county from SOM appropriations	minus	3,543.00
2014 TOTAL Assessment	$	38,209.00
ADDITIONAL PERSONNEL		
1. Educator (.8 FTE) at $73,500		
$9,133 per 0.1 FTE	$	0.00
2. 4-H Program Coordinators		
a. 1.0 FTE at $56,700	$	0.00
b. 0.5 FTE at $28,400	$	0.00
3. Support Staff at $56,700 per FTE		
a. If contracted with MSUE __ FTE	$	0.00
4. Other Staff included in MOA		
a. Title and rate	$	0.00
5. Other:	$	0.00
TOTAL COUNTY PAYMENT FOR 2014	$	**38,209**

For the period, October 1, 2013 through September 30, 2014, Menominee County shall pay to MSUE $**38,209**, which is the cost of the assessment (minus the credit) plus any additional personnel costs. Payment will be made the first month of each quarter of the county fiscal year. Payments should be sent to

MSUE Extension Budget Office
446 W. Circle Dr.
160 Agriculture Hall
East Lansing, MI 48824

MICHIGAN STATE UNIVERSITY

By:_____
Daniel T. Evon, Director,
Contract & Grant Administration

Date:_____

MENOMINEE COUNTY

By:_____

Title:_____

Date:_____

Menominee County FY2013-2014
Name Year

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Commissioner Per Diems and Expenses**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**Yes**

SUMMARY:

Board to review Commissioner per diems and expenses as recently submitted for payment

RECOMMENDED MOTION

Submitted by: Brian Bousley **05/22/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Commissioner Meeting Fee
Expense Form

COPY

RC 5/14/13 BRB

Name of Commissioner Charlie Meintz

$50.00 per meeting - Reg. or Special County Board meeting (and assigned committee meetings)
$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
4-1	parks & Rec	$50
4-9	Board meeting	$50
4-23	Board meeting	$50
4-16	Air port	$50
4-4	six county	$50
Total Per Diem		250.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: Charlie Meintz

Date: 3-10-13

Payment Receipt

MENOMINEE COUNTY

Receipt & Date

Receipt Number: 0005555

Transaction Date:

Payment Date: 05/15/2013

Payer Name

HUMAN RESOURCES AUTHORITY INC

Code	Quantity	Description	Amount
10110186001	1	Travel/ District 1 (Krienke)	$97.20

Total Transaction:	$97.20
Amount Received:	$97.20
Change Returned:	$0.00

Reimbursement from Doug Krienke paid in full $97.20 5/15/13

BH

Amount Tendered

Number	Amount
CASH	$97.20

HUMAN RESOURCES AUTHORITY, INC.

Payee DOUG KRIENKE
Vendor ID KRI001

93757
03/22/2013

Invoice	Invoice Date	Description	Amount to Pay
58666H	3/22/2013	TRAVEL 3/14/13	$48.60

Total : $48.60

Community Action Agency

HUMAN RESOURCES AUTHORITY, INC.

94230
04/12/2013

Payee DOUG KRIENKE
Vendor ID KRI001

Invoice	Invoice Date	Description	Amount to Pay
59026H	4/12/2013	TRAVEL 4/4/13	$48.60

Total : $48.60

No January meeting for Doug

February meeting cancelled (weather)

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Miscellaneous Bills**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**yes**

SUMMARY:

Board to review recently submitted Miscellaneous Bills as paid on May 16 & 23, 2013 in the amount of $157,826.34

RECOMMENDED MOTION

Submitted by: Brian Bousley **05/23/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Blue Cross Blue Shield of MI							**$5,409.05**
30127	5/9/2013	June 2013	Health Insurance Premium	266-326-712.00	1,240.29		
30127	5/9/2013	June 2013	Health Insurance Premium	266-325-712.00	2,961.70		
30127	5/9/2013	June 2013	Health Insurance Premium	701-000-231.10	474.48		
30127	5/9/2013	June 2013	Health Insurance Premium	704-000-232.00	732.58		
MI Conference of Teamsters							**$93,439.00**
30128	4/24/2013	June 2013	Health Insurance Premium	101-103-712.00	55,949.72		
30128	4/24/2013	June 2013	Health Insurance Premium	205-315-712.00	11,312.08		
30128	4/24/2013	June 2013	Health Insurance Premium	205-316-712.00	1,385.22		
30128	4/24/2013	June 2013	Health Insurance Premium	208-751-712.00	1,962.34		
30128	4/24/2013	June 2013	Health Insurance Premium	271-790-712.00	5,887.02		
30128	4/24/2013	June 2013	Health Insurance Premium	296-663-712.00	1,385.22		
30128	4/24/2013	June 2013	Health Insurance Premium	701-000-231.10	1,385.22		
30128	4/24/2013	June 2013	Health Insurance Premium	704-000-232.00	14,172.18		
Total Amount for Bank Account: General							**$98,848.05**

APPROVED
MAY 7
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
AIRGAS NORTH CENTRAL							$6.13
30324	5/1/2013	9015334356	Oxygen	205-315-755.00	6.13		
ANDERSON AUTO & RV SALES INC							$920.08
30326	3/20/2013	1235	Oil Change	205-315-934.02	79.95		
30327	3/22/2013	1236	Brakes, Oil Change	205-315-934.02	310.75		
30328	3/27/2013	1237	Battery	101-101-901.00	118.95		
30329	4/1/2013	1238	Oil Change	101-301-981.00	35.00		
30330	4/9/2013	1240	Changed Tires (x2) & Valve Stems	101-301-981.00	30.00		
30331	4/24/2013	1241	Oil Change	101-301-881.01	35.00		
30332	4/24/2013	1239	Rotors/Drum, Brake Pads, Oil Change,	205-315-934.02	310.43		
Andrew C. Titus							$80.00
30130	5/13/2013	2012-057-MI	Court Appointed Legal - Scott	101-148-807.00	80.00		
Appraisal Services							$220.00
30300	5/16/2013	J. Ives	Court Appearance & Mileage	101-267-804.00	220.00		
AT&T - Carol Stream, IL							$316.39
30139	5/1/2013	906753458205	May 1 - May 31, 2013	101-103-850.00	29.52		
30140	5/1/2013	906753220905	May 1 - May 31, 2013	101-103-850.00	286.87		
Billy Electric, Inc.							$60.00
30161	5/10/2013	8374	Certificate of Acceptance - State of MI	208-751-755.08	60.00		
Bob Barker Company, Inc.							$87.00
30305	5/2/2013	WEB000266807	Inmate Supplies	101-301-770.00	87.00		
Boyle Design Group							$1,500.00
30336	5/14/2013	2013/2014	PO# 02795 Regional Guide	101-103-755.00	1,500.00		
BP							$494.21
30303	5/5/2013	37961449	April 6 - May 5, 2013 Gasoline Charges	101-301-742.00	494.21		
BRANYAN WESLEY C							$55.65
30177	5/8/2013	Per Diem	May 7, 2013 - Special Election	101-192-705.00	50.00		
30178	5/8/2013	Reimbursement	Mileage - May 7, 2013 - Board of Canva	101-192-860.00	5.65		
Brian Bousley							$96.05
30346	5/15/2013	Reimbursement	Mileage - MERS & MSUE Meeting	101-172-860.00	96.05		
Brunelle, Jennifer							$13.24
30353	5/20/2013	Reimbursement	Supplies	296-667-730.00	13.24		
Carquest Auto Parts							$16.72
30325	5/10/2013	2825-232508	2011 Chevy Impala	205-315-934.02	16.72		
Cellcom Wisconsin RSA 04							$160.10
30291	5/5/2013	628935	Medical Examiner - Cellular Services	101-648-727.00	72.40		
30341	5/5/2013	622256	Cellular Services	101-132-850.00	21.35	*	
30341	5/5/2013	622256	Cellular Services	296-664-850.00	51.74	*	
30341	5/5/2013	622256	Cellular Services	296-665-850.00	14.61	*	

APPROVED
MAY 23 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED
MAY 2 3 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
CITY OF MENOMINEE - 2011 10TH ST.							$7,479.31
30283	5/8/2013	3451	February 2013 Gasoline Usage	101-257-742.00	28.53		
30283	5/8/2013	3451	February 2013 Gasoline Usage	101-426-860.00	13.26		
30283	5/8/2013	3451	February 2013 Gasoline Usage	101-265-742.00	134.14		
30284	5/8/2013	3461	March 2013 Gasoline Usage	101-426-860.00	83.11		
30284	5/8/2013	3461	March 2013 Gasoline Usage	266-325-860.00	25.31		
30284	5/8/2013	3461	March 2013 Gasoline Usage	101-265-742.00	43.34		
30321	5/8/2013	3465	Gasoline Sales - March 2013	205-315-742.00	3,787.63		
30322	5/8/2013	3455	Gasoline Sales - February 2013	205-315-742.00	3,363.99		
CLOVERLAND PAPER CO							$535.32
30132	5/10/2013	101804	Janitorial Supplies	101-265-755.01	47.10		
30133	5/10/2013	101819	Towels, Liners	101-265-755.01	199.98		
30287	5/17/2013	10887	Damp Mop Cleaner, Towels, Toilet Tiss	101-265-755.01	127.02		
30348	5/17/2013	101828	Center Pull Towels	208-751-755.01	161.22		
Cooper Office Equipment							$517.91
30151	5/6/2013	99351	Contract # 1413-01 (District) 5/20 - 8/19	101-136-931.00	239.94		
30169	5/9/2013	99488	Contract # 1407-01 (5/23 - 8/22/13)	101-253-931.00	140.00		
30319	5/8/2013	99454	Contract # 1408-01 Pinecrest Office	205-315-727.00	137.97		
Country Mile Document Destruct							$536.62
30135	5/11/2013	15461	Garage Purge - DOS 5/6/13	101-265-801.00	441.75		
30136	5/11/2013	15508	Shredding - DOS 5/9/13	101-265-801.00	94.87		
CVS Pharmacy Inc.							$101.15
30313	4/28/2013	6005432044049416	Inmate Medication	101-301-770.01	101.15		
Denise Nichols							$74.15
30293	5/20/2013	PA13-0233	Witness Fee $12.00 Mileage $62.15	101-267-804.00	74.15		
Dennis-Ruleau, Dawn							$78.32
30361	5/20/2013	Reimbursement	Supplies - Community Garden	296-667-801.01	78.32		
Dexter's							$60.50
30273	5/17/2013	187549	Pizza's For Jury (P vs Ives)	101-131-805.00	60.50		
Dougovito, Greg							$109.08
30359	5/20/2013	Reimbursement	Meal	101-132-801.00	5.08		
30360	5/20/2013	5157	Transport of a Juvenile (T.B.)	101-132-801.01	40.00		
30360	5/20/2013	5157	Transport of a Juvenile (T.B.)	101-132-801.00	64.00		
Eldercare Home Pharmacy							$18.70
30364	4/30/2013	3753196	Inmate Medication	101-301-770.01	18.70		
Friends Ofc Prod Whse Direct							$135.60
30163	5/13/2013	018552I	FOC - Office Supplies	101-141-727.00	29.17		
30170	5/9/2013	018538I	ROD - Office Supplies	101-268-729.00	106.43		
Gregory, Raymond G.							$140.00
30129	5/10/2013	2013-064-MI	Court Appointed Legal - Zurwaski	101-148-807.00	140.00		
Hafeman, William							$94.07
30181	5/8/2013	Per Diem	Board of Canvassers - Special Election	101-192-705.00	50.00		
30182	5/8/2013	Reimbursement	Mileage - Board of Canvassers - Specia	101-192-860.00	44.07		
IOD Incorporated							$39.35
30280	3/14/2013	23453590	Medical Records (C.F.)	101-132-835.00	39.35		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
J S ELECTRONICS, INC.							**$7,228.58**
30316	5/2/2013	17711	Completion of K9 System into vehicle	101-301-881.01	519.50		
30317	4/28/2013	17720	2009 Tahoe into 2013 Tahoe	101-301-881.01	2,209.06		
30336	3/18/2013	17641	PO# 02791 Whelan Light Bars (x3)	101-301-934.03	4,500.00		
J.F. Ahern Company							**$55.00**
30288	5/15/2013	182210	Annual Extinguisher Maintenance	288-325-934.00	55.00		
James Andersen							**$296.60**
30298	5/20/2013	PA13-0228	Witness $48.00 Mileage $248.60	101-267-804.00	296.60		
Jay's Auto Service, Inc.							**$108.35**
30318	2/27/2013	12960	Vehicle Maintenance	101-301-981.00	108.35		
Jeanette Andersen							**$12.00**
30297	5/20/2013	PA13-0229	Witness Fee	101-267-804.00	12.00		
Jennings, Patrick L.							**$140.00**
30164	5/16/2013	2013-043-MI	Court Appointed Legal - Van Pool	101-148-807.00	55.00		
30165	4/16/2013	2013-056-MI	Court Appointed Legal - Bell	101-148-807.00	40.00		
30166	5/16/2013	2013-057-MI	Court Appointed Legal - Feltner	101-148-807.00	45.00		
Joel Hensley, RN							**$1,565.00**
30292	5/19/2013	Blood Draw	E.M. (5/16) L.C. (5/18)	101-267-801.01	200.00		
30314	5/19/2013	Nursing Services	June 1 - June 15, 2013	101-301-770.01	1,365.00		
Johnson, Gary							**$482.72**
30350	5/20/2013	5147	Foster Care Cost (E.J.J. & L.M.J.)	292-662-843.02	482.72		
Lawrence Ives							**$97.45**
30295	5/20/2013	PA13-0231	Witness $24.00 Mileage $73.45	101-267-804.00	97.45		
LENCA SURVEYING							**$3,673.60**
30138	5/10/2013	13109	Remon Yr 2013 (April 8 - May 12, 2013)	243-245-801.07	3,673.60		
Lesperance, Diane							**$74.34**
30156	5/13/2013	Reimbursement	Mileage & Meal	517-252-860.00	74.34		
Marinette Farm & Garden							**$55.00**
30352	5/20/2013	5149	Tilling Garden at Duby Park	296-667-801.01	55.00		
Mark Wyman							**$79.80**
30296	5/20/2013	PA13-0230	Witness $12.00 Mileage $67.80	101-267-804.00	79.80		
Martz, Don							**$45.00**
30281	5/20/2013	Reimbursement	Bakery Items for Jury (x3 days)	101-131-805.00	45.00		

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MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Mastercard							$2,043.94
30339	5/12/2013	Credit Card	Amway	101-426-860.00	313.92		
30339	5/12/2013	Credit Card	USPS	208-751-920.00	29.00		
30339	5/12/2013	Credit Card	USPS	208-751-920.00	13.75		
30339	5/12/2013	Credit Card	Meijer	296-663-860.00	52.61		
30339	5/12/2013	Credit Card	Bayshore Resort	296-663-860.00	166.50		
30339	5/12/2013	Credit Card	USPS	101-268-729.00	5.05		
30339	5/12/2013	Credit Card	Compliancesigns.com	208-751-756.01	166.00		
30339	5/12/2013	Credit Card	Compliancesigns.com	208-751-756.01	29.75		
30339	5/12/2013	Credit Card	Perkins	101-426-860.00	12.29		
30339	5/12/2013	Credit Card	Hudson's Classic Grill	101-426-860.00	8.95		
30339	5/12/2013	Credit Card	Days Inn	101-426-860.00	163.24		
30339	5/12/2013	Credit Card	USPS	101-268-729.00	5.05		
30339	5/12/2013	Credit Card	USPS	101-268-729.00	5.05		
30339	5/12/2013	Credit Card	St. Ignace EZ Mart	101-426-860.00	52.55		
30339	5/12/2013	Credit Card	USPS	101-265-729.00	5.05		
30339	5/12/2013	Credit Card	Amway	101-426-860.00	18.09		
30339	5/12/2013	Credit Card	Meijer	101-426-860.00	45.66		
30339	5/12/2013	Credit Card	Wendy's	101-426-860.00	14.08		
30339	5/12/2013	Credit Card	Staples	101-253-727.00	241.79		
30339	5/12/2013	Credit Card	Amway	101-426-860.00	15.37		
30339	5/12/2013	Credit Card	TGI Friday	101-426-860.00	40.35		
30339	5/12/2013	Credit Card	Flanagan's Irish Pub	101-426-860.00	43.71		
30339	5/12/2013	Credit Card	Hardees	101-426-860.00	10.23		
30339	5/12/2013	Credit Card	Holiday	101-426-860.00	49.48		
30339	5/12/2013	Credit Card	Amway Grand Hotel	101-426-860.00	48.00		
30339	5/12/2013	Credit Card	Staples	101-253-727.00	126.57		
30339	5/12/2013	Credit Card	Walmart	296-667-501.01	51.86		
30339	5/12/2013	Credit Card	USPS	101-268-729.00	5.05		
30339	5/12/2013	Credit Card	Bayshore Resort	296-663-860.00	-9.00		
30339	5/12/2013	Credit Card	Amway Grand Hotel	101-426-860.00	313.92		
Meade, Brenda							$337.03
30357	5/20/2013	5154	Transport of Juvenile (T.B.)	101-132-801.01	40.00		
30357	5/20/2013	5154	Transport of Juvenile (T.B.)	101-132-801.00	64.00		
30358	5/20/2013	Reimbursement	Meals & Mileage	101-132-801.00	233.03		
Melvin Stenberg							$74.15
30299	5/20/2013	PA13-0227	Witness $12.00 Mileage $62.15	101-267-804.00	74.15		
Menards - Marinette							$39.59
30143	5/7/2013	22659	Building/Ground Supplies	101-265-930.01	39.59		
MENOMINEE COUNTY JOURNAL							$128.95
30154	5/2/2013	Advertisement	Boucher/Godfrey - Publication (x3 week	101-267-804.00	128.95		
MENOMINEE COUNTY ROAD COMMISSI							$112.54
30304	5/9/2013	10677	Property Insurance Premium & Power t	101-301-755.00	112.54		
MERS							$980.00
30347	5/22/2013	Valuation	MERS funding level for Road Patrol De	101-103-755.00	980.00		
MI Asso. of County Clerks							$150.00
30184	5/17/2013	Dues	2013 Association Dues	101-215-802.00	150.00		
Michele Wieciech							$74.15
30294	5/20/2013	PA13-0232	Witness $12.00 Mileage $62.15	101-267-804.00	74.15		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Michigan Sheriffs' Association							$275.00
30333	5/6/2013	20130344	Summer Conference 2013 (Marks)	264-363-881.00	275.00		
MILLERS ACTION OFFICE SUPPLY I							$396.58
30183	5/16/2013	0093740-001	Veterans - Office Chair	101-682-727.00	90.00		
30183	5/16/2013	0093740-001	Veterans - Office Chair	101-682-970.00	100.00		
30185	5/15/2013	0093657-001	District Court - Envelopes	101-136-727.00	38.98		
30277	5/20/2013	0093780-001	Labels (Jury Commission)	101-150-727.00	47.98		
30278	5/20/2013	0093780-001	Paper & Pens for Jury	101-215-727.00	23.57		
30279	5/17/2013	0093753-001	Office Supplies (Clerk) & Duct Tape (Cc	101-131-727.00	19.88		
30279	5/17/2013	0093753-001	Office Supplies (Clerk) & Duct Tape (Cc	101-215-727.00	62.74		
30340	5/22/2013	0093836-001	Binder Clips & Post It Notes	101-426-727.00	13.43		
Monica Lublanz-Quigley							$82.60
30363	5/6/2013	2013-070-MI	Attorney Fees (C.W.)	101-148-807.00	82.60		
MSK, LLC							$425.00
30334	4/20/2013	Rental	Facity & Equipment Rental for Defensive	264-363-881.00	425.00		
Northreach Healthcare LLC							$58.00
30315	4/30/2013	ST2131200024WO	Inmate Medical	101-301-835.00	58.00		
Office Depot, Inc.							$56.85
30162	5/6/2013	656298869001	Office Supplies	208-751-727.00	11.01		
30162	5/6/2013	656298869001	Office Supplies	101-172-727.00	5.47		
30162	5/6/2013	656298869001	Office Supplies	208-751-727.00	5.47		
30162	5/6/2013	656298869001	Office Supplies	101-172-727.00	4.91		
30162	5/6/2013	656298869001	Office Supplies	208-751-727.00	4.91		
30162	5/6/2013	656298869001	Office Supplies	101-172-727.00	9.84		
30162	5/6/2013	656298869001	Office Supplies	208-751-727.00	14.24		
OTIS ELEVATOR COMPANY							$611.49
30345	5/20/2013	CVE05003613	Service from 6/1/13 - 8/31/13	101-265-801.00	611.49		
Pan-O-Gold Baking Co.							$83.79
30306	4/30/2013	40683312004	Inmate Groceries	101-301-770.00	36.05		
30307	5/7/2013	40683312708	Inmate Groceries	101-301-770.00	47.74		
Pfankuch, Mike							$38.00
30152	5/10/2013	Reimbursement	Gasoline to Marquette	101-136-860.00	38.00		
Powerphone, Inc.							$4,428.00
30290	4/12/2013	36097	PO# 02793 - Seminar x4, & Seminar x8	266-326-881.00	4,428.00		
PrintersPlus!							$126.50
30137	5/10/2013	12404	Double Window Envelopes (x1500)	101-253-727.00	100.50		
30155	1/25/2013	12170	Business Cards (Diane Lesperance x 2!	101-253-727.00	25.00		
Quill Corporation							$378.13
30144	4/22/2013	2103735	PA - Office Supplies	101-267-727.00	35.97		
30145	5/3/2013	2420201	PA - Fax Machine & Toner	101-267-727.00	216.98		
30302	5/2/2013	2378735	Office Supplies	101-301-727.00	123.18		

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MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Randall Phillipps							$200.00
30131	5/15/2013	2008-12642-DP	Court Appointed Legal - Lunn	101-132-807.00	50.00		
30142	5/8/2013	2010-13074-DP	Court Appointed Legal - Bell	101-131-807.00	25.00		
30171	5/13/2013	2005-11337-DS	Court Appointed Legal - Drossart	101-131-807.00	25.00		
30172	5/13/2013	2002-10157-DP	Court Appointed Legal - Chapel	101-131-807.00	12.50		
30173	5/13/2013	2000-09209-DS	Court Appointed Legal - Guard	101-131-807.00	25.00		
30174	5/13/2013	2008-12642-DP	Court Appointed Legal - Lunn	101-131-807.00	25.00		
30175	5/13/2013	2007-11986-DP	Court Appointed Legal - Craven	101-131-807.00	37.50		
RCOM							$191.74
30160	5/13/2013	11379	Expense Reduction Period - April 2013	101-103-850.00	191.74		
REDWOOD TOXICOLOGY LABORATORY							$491.29
30362	4/30/2013	00719820134	Drug Testing Supplies	296-667-730.00	491.29		
Reinhart Foodservice							$911.48
30308	5/10/2013	830835	Inmate Groceries	101-301-770.00	75.55		
30309	5/9/2013	178714	Inmate Groceries	101-301-770.00	76.23		
30310	5/9/2013	178646	Inmate Groceries	101-301-770.00	432.99		
30311	5/16/2013	179815	Inmate Groceries	101-301-770.00	326.71		
Sault Tribe Youth Facility							$1,660.00
30351	5/20/2013	5148	Out of Home Placement Cost (N.W.)	292-662-843.05	1,660.00		
Sherwin Williams Company							$702.59
30342	5/10/2013	2168-5	Construction Supplies for Parks	208-751-756.01	236.32		
30343	5/9/2013	2134-7	Supplies for Parks	208-751-756.01	63.68		
30343	5/9/2013	2134-7	Supplies for Parks	208-751-930.04	391.60		
30344	5/9/2013	2135-4	Supplies for Parks	208-751-930.04	10.99		
Squires-Stepniak, Rebecca							$448.61
30354	5/20/2013	Reimbursement	Mileage	296-665-860.00	448.61		

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Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
Standard Insurance Company							$211.60
30301	5/22/2013	June 2013	Life Insurance Premium	101-101-713.00	20.70		
30301	5/22/2013	June 2013	Life Insurance Premium	101-132-713.00	6.32		
30301	5/22/2013	June 2013	Life Insurance Premium	101-138-713.00	11.50		
30301	5/22/2013	June 2013	Life Insurance Premium	101-141-713.00	9.20		
30301	5/22/2013	June 2013	Life Insurance Premium	101-148-713.00	0.58		
30301	5/22/2013	June 2013	Life Insurance Premium	101-215-713.00	11.50		
30301	5/22/2013	June 2013	Life Insurance Premium	101-172-713.00	4.60		
30301	5/22/2013	June 2013	Life Insurance Premium	101-261-713.00	2.30		
30301	5/22/2013	June 2013	Life Insurance Premium	101-267-713.00	9.20		
30301	5/22/2013	June 2013	Life Insurance Premium	101-268-713.00	2.30		
30301	5/22/2013	June 2013	Life Insurance Premium	101-253-713.00	6.90		
30301	5/22/2013	June 2013	Life Insurance Premium	101-257-713.00	4.60		
30301	5/22/2013	June 2013	Life Insurance Premium	101-265-713.00	2.30		
30301	5/22/2013	June 2013	Life Insurance Premium	101-301-713.00	48.30		
30301	5/22/2013	June 2013	Life Insurance Premium	101-682-713.00	2.30		
30301	5/22/2013	June 2013	Life Insurance Premium	101-103-713.00	2.30		
30301	5/22/2013	June 2013	Life Insurance Premium	101-426-713.00	2.30		
30301	5/22/2013	June 2013	Life Insurance Premium	271-790-713.00	9.20		
30301	5/22/2013	June 2013	Life Insurance Premium	296-663-713.00	2.30		
30301	5/22/2013	June 2013	Life Insurance Premium	296-664-713.00	2.30		
30301	5/22/2013	June 2013	Life Insurance Premium	296-665-713.00	2.30		
30301	5/22/2013	June 2013	Life Insurance Premium	208-751-713.00	4.60		
30301	5/22/2013	June 2013	Life Insurance Premium	205-316-713.00	2.30		
30301	5/22/2013	June 2013	Life Insurance Premium	205-315-713.00	23.00		
30301	5/22/2013	June 2013	Life Insurance Premium	266-325-713.00	16.10		
30301	5/22/2013	June 2013	Life Insurance Premium	266-325-713.00	2.30		
State of Michigan - Dept. of Management & Budget							$200.00
30289	5/7/2013	13-002103	Radios (x2) 4/1/13 - 9/30/13	266-326-942.00	200.00		
STEPHENSON MARKETING COOPERATI							$2,271.83
30141	4/30/2013	462643	April 2013 Sales	208-751-930.02	16.00		
30141	4/30/2013	462643	April 2013 Sales	249-371-704.00	15.00		
30141	4/30/2013	462643	April 2013 Sales	208-751-930.03	13.58		
30141	4/30/2013	462643	April 2013 Sales	208-751-930.03	13.58		
30141	4/30/2013	462643	April 2013 Sales	208-751-755.02	11.49		
30141	4/30/2013	462643	April 2013 Sales	208-751-755.02	2.49		
30272	4/12/2013	3998-433191	Tire Repair - Building Code	249-371-742.00	15.00		
30323	4/30/2013	015579	Gasoline Sales - April 2013	205-315-742.00	2,184.69		
Stericycle							$173.85
30312	3/11/2013	4004014761-I	Inmate Medical Supplies	101-301-770.01	173.85		
SVINICKI, GAIL M.							$15.07
30153	5/9/2013	Reimbursement	Registered Mail (Boucher vs Godfrey)	101-267-804.00	15.07		
TC Cleaning							$620.56
30159	5/14/2013	1963	Health Dept & Annex - Floors	101-265-801.00	620.56		
Time Warner Cable							$329.95
30337	5/18/2013	1404 700185701 000	May 25 - June 24, 2013	101-103-851.01	329.95		
TWIN CITY ELECTRIC, Inc.							$136.00
30158	5/14/2013	78405	Intercom at Jail	101-265-930.01	136.00		

MENOMINEE COUNTY
Claims Audit Report

Vendor Name / Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Accnt#	$Amount	SepCk	Claim Total
Bank Account: General							
U.E.S. COMPUTERS, INC.							$3,594.99
30157	1/24/2013	63447	Wireless Router	101-103-970.09	44.99		
30167	1/23/2013	63427	Installation of 6 Data Jacks	101-103-857.00	2,700.00		
30168	1/22/2013	63422	PA System Laptops - Microsoft Office	101-103-970.08	370.00		
30274	5/15/2013	64621	Toshiba Hard Drive (x3)	101-103-857.00	480.00		
U.S. Bank Equipment Finance							$191.80
30275	5/16/2013	228622213	Konica Bizhub 423 Copier	101-172-942.00	133.07		
30320	5/14/2013	228445573	Konica - Sheriff Department	205-315-727.00	58.73		
UPCAP SERVICES INC							$50.00
30276	5/17/2013	Registration Fee	Spring Conference (Nelson)	101-101-859.00	50.00		
Verizon Wireless							$1,107.73
30282	5/1/2013	9704161053	May 2013	101-265-850.01	102.07		
30282	5/1/2013	9704161053	May 2013	101-301-850.00	454.33		
30282	5/1/2013	9704161053	May 2013	101-301-976.00	190.05		
30282	5/1/2013	9704161053	May 2013	101-426-850.00	61.59		
30282	5/1/2013	9704161053	May 2013	101-682-850.00	32.41		
30282	5/1/2013	9704161053	May 2013	205-315-850.00	260.10		
30282	5/1/2013	9704161053	May 2013	266-325-850.00	7.18		
Vigilant Canine Services Inter							$400.00
30365	5/20/2013	Proposal	K9 Services	101-301-861.01	400.00		
Wallace Building & Supply, Inc							$123.97
30146	4/23/2013	174853	Plywood	208-751-756.01	11.25		
30147	4/22/2013	174848	Construction Supplies	208-751-756.01	11.88		
30149	4/9/2013	174809	Construction Supplies	208-751-756.01	121.76		
30150	4/10/2013	174815	Construction Supplies	208-751-756.01	-20.94		
Warner, Fredrick							$222.73
30355	5/20/2013	Reimbursement	Mileage & Supplies	296-667-801.01	17.86		
30355	5/20/2013	Reimbursement	Mileage & Supplies	296-668-801.00	77.97		
30356	5/20/2013	5153	Can Zone	296-668-801.00	126.90		
Waste Management							$81.05
30286	5/15/2013	0009440-0438-1	May 1 - May 15, 2013	208-751-942.00	81.05		
Wennergren, Mary Jo							$52.83
30179	5/8/2013	Reimbursement	Mileage - May 7, 2013 - Board of Canva	101-192-860.00	2.83		
30180	5/8/2013	Per Diem	Board of Canvassers - Special Election	101-192-705.00	50.00		
WEST GROUP PAYMENT CENTER							$425.18
30176	5/1/2013	827142720	April 1 - April 30, 2013	269-145-801.00	425.18		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003							$4,386.08
30134	5/7/2013	0402055840-00001	Jail - Electrical Service	101-265-920.03	4,086.81		
30285	5/17/2013	0402047856-00006	Kleinke Park Electrical	208-751-920.01	238.79		
30349	5/17/2013	0402047856-00005	Kleinke Park	208-751-920.00	60.48		
Total Amount for Bank Account: General							$57,978.29

APPROVED
MAY 23 2013
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM

SUBJECT:	**Miscellaneous Boards/Committees/Commission reports**
DEPARTMENT:	**Administration**
ATTACHMENTS:	**yes**

SUMMARY:

Miscellaneous Boards/Committees/Commission Reports, Discussion

RECOMMENDED MOTION

Submitted by: Brian Bousley **05/22/2013**
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION **DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Michael Shaffer, Chairperson
Northern Coatings and Chemical Co.
705 Sixth Avenue
Menominee, MI 49858
906-863-2641
mshaffer@northerncoatings.com

Menominee County Local Emergency Planning Committee
L E P C

Ken Marks
Information Coordinator
831Tenth Avenue
Menominee, MI 49858
906-863-4441
kmarks@menomineeco.com

Minutes

February 14, 2013 – 1:30pm
ISD Building, 1201 41st Avenue, Menominee

The meeting was called to order at 1:40PM by Chairman Mike Shaffer.

Sign-in sheet was passed around/Introductions done.

Members Present: Trina Rabida, Mike Shaffer, Mark Petersen, Valerie Hallam, Lisa Schram, Brian Barrette (alt-Menominee Police Department), Brian Bousley, Debra Wormwood, Charlie Meintz, Mark Kwarciany and Don De Temple.

Others Present: Richard Smith and Peter Van Steen from CUPPAD.

Members Excused: Robin Halfaday, Brett Botbyl, Judy Gregory, Mark Erickson, Dayna Porter, Dan Hammerberg, David Le Boeuf, Shar Corrigan, Darrell Moilanen and Jim Callow.

Members Not Present: Kenny Marks, Dan Hass, Gregg Cunningham, Michael Cramer and Steve Sobay.

Motion by Debra Wormwood, supported by Charlie Meintz to approve the meeting agenda as presented. All in favor; motion carried.

Motion by Valerie Hallam, supported by Don De Temple to approve the minutes from the November 8, 2012 meeting. All in favor; motion carried.

No public comment.

Presentation: Two CUPPAD representatives were present to discuss review / updating of the Pre-Disaster Mitigation Plan. The current plan has been expired since April. Members received copies of chapters 2, 3, 4 and 5 in the mail. Please submit any corrections to CUPPAD as soon as possible. A committee was formed to review the strategies/action items. Volunteering for the committee were Trina Rabida, Mark Petersen, Valerie Hallam, Mike Shaffer and Lisa Schram.

Old Business:

- **Offsite Emergency Response Plans / 302 site list** – Everyone received a copy of the 302 site list from November 2012. There are six sites; one plan needs to be developed from scratch; one plan is currently being reviewed/updated; one plan still needs to be reviewed/updated; and three plans were updated in 2012.
- **Regional Response (HazMat) Team** – This is still being worked on at the regional level. Menominee Fire Department is working on a proposal. Discussions were held with Veolia to possibly contract with counties for their services. No contract will be signed by Menominee County, as hazmat response is the responsibility of the fire departments, and the county has no authority over the fire departments. A recommendation will hopefully be made to the Region 8 Homeland Security Planning Board at the March meeting.

Michael Shaffer, Chairperson
Northern Coatings and Chemical Co.
705 Sixth Avenue
Menominee, MI 49858
906-863-2641
mshaffer@northerncoatings.com

Menominee County Local Emergency Planning Committee
LEPC

Ken Marks
Information Coordinator
831Tenth Avenue
Menominee, MI 49858
906-863-4441
kmarks@menomineeco.com

- **WebEOC** – Debra Wormwood asked about WebEOC training. This will be discussed at the LEPC meeting.
- **Traffic Commodity Flow Study** – Debra Wormwood asked if this is still going to be done. Trina said that it will be; still only have two people who volunteered to help (Brian Bousley and Dayna Porter). Some discussion as to when the observations could be done. Debra suggested putting together a chart with various time slots for the locations identified; Trina will put together this list and see if anyone can help out. Debra also suggested contacting the Sheriff to see if his reserves might be able to do traffic observations.

New Business:

- **Exercises** – Question raised as to whether or not a tabletop exercise will be done. Trina indicated that there will be exercises this year but not sure yet if they will involve hazmat or not. Requested any volunteers that would like to be on exercise design team; no volunteers.

Any other information of interest:

Dayna Porter will do a presentation at the May meeting regarding SNS / POD (Strategic National Stockpile / Points of Distribution).

Suggestions for other future meetings: UPSET / Meth Labs; MSUE / Firewise (fire department could also possibly do).

Motion by Trina Rabida, supported by Debra Wormwood to adjourn. Meeting adjourned at 2:48PM.

Respectfully Submitted,
Trina Rabida

Approved: Michael Shaffer
Chairperson Michael Shaffer

5/9/13
Date

Menominee County Local Planning Team

Minutes

February 14, 2013
ISD Building, 1201 41st Avenue, Menominee

Meeting called to order at 2:56PM by Trina Rabida.

Sign-in sheet was passed around/Introductions done.

Members Present: Trina Rabida, Brian Barrette (alt-Menominee Police Department), Don De Temple, Valerie Hallam, Mike Shaffer, Mark Petersen, Debra Wormwood, Brian Bousley, Lisa Schram and Charlie Meintz.

Members Excused: Dan Hammerberg, Brett Botbyl, Mark Erickson, Dayna Porter, Shar Corrigan, Robin Halfaday, Judy Gregory and Darrell Moilanen.

Members Not Present: Dan Hass, Kenny Marks, Gregg Cunningham, Michael Cramer and Chris Rohde.

Motion by Mark Peterson, supported by Mike Shaffer to approve the agenda as presented. All in favor, motion carried.

Motion by Brian Bousley, supported by Debra Wormwood to approve the November 8, 2012 minutes as presented. All in favor, motion carried.

There was no public comment.

There were no presentations.

Old Business:

By-Laws – The By-Laws were approved by the County Board of Commissioners. Original signature filed with the County Clerk's office and a copy at the Emergency Management office. Contact Trina Rabida if you would like a copy.

Regional Response Team Update – All members in attendance were at the LEPC meeting where the following update was discussed: This is still being worked on at the regional level. Menominee Fire Department is working on a proposal. Discussions were held with Veolia to possibly contract with counties for their services. No contract will be signed by Menominee County, as hazmat response is the responsibility of the fire departments, and the county has no authority over the fire departments. A recommendation will hopefully be made to the Region 8 Homeland Security Planning Board at the March meeting.

WebEOC Update: Trying to get this scheduled for Spring. There are only two instructors in the U.P. We have requested at least two training dates here in the county. Will possibly use the high school computer lab so that everyone has their own computer to use. Will include all EOC staff. Trina will keep everyone posted as to the dates.

Menominee County Local Planning Team

Grand Rapids Hydro Facility Tour: This was discussed at our November meeting. Trina will work with Ed Brandt from WPS to get this scheduled for sometime in March or April. WPS has said we can have as big of a group as necessary; they can find additional tour guides if we need them. The invite will be extended to response agencies that would respond to the facility.

New Business:
Homeland Security Grant Wish List – Previously submitted ideas were discussed, with additional ideas presented. Trina will put it all together and provide to everyone. List will be kept on file for when/if needed.

Any other information of interest:

800MHz Re-banding – Debra Wormwood talked briefly about the 800 MHz re-banding. Will be taking place in June, she has submitted dates/locations (Menominee High School and Nadeau Township Hall). MPSCS will be at 9-1-1 to do re-banding of Kenwood radios.

Ideas for May Meeting - None

Motion by Debra Wormwood, supported by Mike Shaffer to adjourn. Meeting adjourned at 3:32PM.

Approved: Trina Rabida
Chairperson Trina Rabida

5/9/2013
Date

Menominee-Delta-Schoolcraft
Community Action Agency

GOVERNING BOARD MEETING
Thursday, April 4, 2013
1:30 p.m. (EDT)

M I N U T E S

Karen Wigand called the meeting to order at 1:30 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Omer Doran, Schoolcraft
Ken Bryant, Schoolcraft
Doug Krienke, Menominee
Gil Vandenhouten, Menominee
Myra Croasdell, Delta
Walter Multerer, Menominee
Julie Moberg, Delta
Rev. Ingmar Levin, Schoolcraft
Geri Nelson, Delta
Susan Phillips, Schoolcraft
Cathy Mercier, Menominee
John Stephenson, Schoolcraft
Mari Negro, Menominee
Dan LaFoille, Schoolcraft
Ken Penokie, Delta
Karen Wigand, Delta
Dave Anthony, Menominee

OTHERS PRESENT

Bill Dubord, Executive Director
Cathy Pearson, Executive Assistant
Connie Maule, SCP Director
Beau Miller, Finance Director
Kim Johnson, ECP Director
Sally Kidd, Senior Services Director

MEMBERS ABSENT

Tom Lippens, excused
Beth Pletcher, excused
Dave Moyle

Ms. Wigand asked to add the following items to the agenda: "Acceptance of Gil Vendenhouten's reappointment to represent Northern Menominee Co. Senior Citizens" and "Approval of March 14, 2013 Governing Board minutes". ***THESE ITEMS WERE APPROVED WITH A MOTION FROM KEN BRYANT, SECONDED BY JOHN STAPLETON; MOTION CARRIED.***

The Chair thanked the members for adjusting their schedules to accommodate the change in the meeting date.

ACCEPTANCE OF GIL VANDENHOUTEN'S REAPPOINTMENT TO REPRESENT THE NORTHERN MENOMINEE CO. SENIOR CITIZENS

OMER DORAN MOVED TO ACCEPT THE REAPPOINTMENT OF GIL VANDENHOUTEN RO REPRESENT THE NORTHERN MENOMINEE CO. SENIOR CITZENS ON THE GOVERNING BOARD, SECONDED BY MR. MULTERER; MOTION CARRIED.

FINANCE COMMITTEE REPORT

Karen Wigand called on Treasurer Dan LaFoille who reported that the committee reviewed the CAA March Accounts payable schedules. ***SUSAN PHILLIPS MOVED TO APPROVE THE CAA MARCH ACCOUNTS PAYABLE SCHEDULE, SECONDED BY KEN BRYANT; MOTION CARRIED. (see attachment "A")***

APPROVAL OF MARCH 14, 2013 GOVERNING BOARD MINUTES

Members received a copy of the March 14, 2013 Governing Board minutes for their review. There were no questions or comments ***AND THEY WERE APPROVED WITH A MOTION FROM PASTER LEVIN, SECONDED BY GIL VANDENHOUTEN; MOTION CARRIED.***

ACCEPTANCE OF 2/6 & 2/27/13 HEAD START POLICY COUNCIL MINUTES

Members received copies of the 26 & 2/27/13 Head Start Policy Council minutes ***AND THEY WERE ACCEPTED WITH A MOTION FROM JULIE MOBERG, SUPPORTED BY MYRA CROASDELL; MOTION CARRIED.***

ACCEPTANCE OF FEBRUARY EARLY CHILDHOOD PROGRAM MONTHLY REPORT

DAN LAFOILLE MOVED TO ACCEPT THE FEBRUARY EARLY CHILDHOOD PROGRAM MONTHLY REPORT, KEN PENOKIE SECONDED THE MOTION; MOTION CARRIED.

PROGRAM DESIGN CHANGE IN RESPONSE TO SEQUESTER

Members were mailed a copy of the proposed change in program design for the Early Childhood Program due to the sequester, which we expect will be a cut of 5% $149,000 in this program year. It is assumed that the cut will not be restored next year. Kim Johnson, ECP Director, reported that administrative staff met to discuss various options for cutting $149,000, After much discussion and care to have the least amount of impact on families while maintaining fairness and high quality of services, staff are seeking approval for:

- Reduction of class days for Head Start (3 to 3.5 weeks)
- Additional one week lay-off for 9 of 12 administrative staff
- Transition of EHS Toddler Class to Home-Base services May until mid-August

(see attachment "B") It was noted that the Regional Office is allowing early class closure because of the sequester. Additionally, Head Start Policy Council has to approve the change in program design and they have done so. ***JOHN STAPLETON MOVED TO APPROVE THE CHANGE IN PROGRAM DESIGN AS PROPOSED, SUSAN PHILLIPS SECONDED THE MOTION; MOTION CARRIED.*** The board thanked and commended staff for all of their hard work and effort in developing the program design changes.

CHILD ASSESSMENT REPORTS

Members were mailed copies of the Preschool and Early Head Start assessment reports dated January 2013 and ***THEY WERE ACCEPTED WITH A MOTION FROM MR. BRYANT, SECONDED BY MR. VANDENHOUTEN; MOTION CARRIED.***

EXECUTIVE DIRECTOR'S REPORT

Ms. Wigand called on Bill Dubord who reported that the Early Childhood Program Triennial review was conducted last week and from all indications we came out very well. There are some recommendations, but no deficiencies, and the team leader was very impressed with the board members she met with. Mr. Dubord commended the board and staff for a job well done.

The Executive Director announced that our Finance Director, Beau Miller, has accepted a position with the Intermediate School District and will be leaving our employ in mid-June. He commended Beau for job very well done and told the board that he has brought our organization to a good place as far as internal controls and systems go. This should make it much easier for a new person to transition into the job.

Mr. Dubord indicated he would like to bring the new Finance Director to the WIPFLi training that is being held the week of July 15th. Therefore, he asked to board to consider changing the July 18th meeting to July 25th. ***KEN PENOKIE MOVED TO CHANGE THE JULY MEETING TO JULY 25TH, SECONDED BY OMER DORAN; MOTION CARRIED.***

MR. MULTERER MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, OMER DORAN SUPPORTED THE MOTION; MOTION CARRIED.

PUBLIC COMMENT/OTHER BUSINESS

The Chair reminded the members that they were mailed a copy of the board committees and if anyone has any questions or concerns about their appointment, they should let her or Bill know.

ADJOURNMENT

There was no other business ***AND THE MEETING ADJOURNED AT 2:15 WITH A MOTION FROM KEN BRYANT, SECONDED BY DAVE ANTHONY; MOTION CARRIED.***

THE NEXT MEETING IS THURSDAY, MAY 16, 2013

Attachment "A"

THE FINANCE COMMITTEE HAS REVIEWED THE **MARCH 2013** ACCOUNTS PAYABLE SCHEDULES FOR **MDS COMMUNITY ACTION AGENCY.** WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

HEAD START	$	228,136
EARLY HEAD START		62,050
EARLY-ON CHILDHOOD		1,116
GSRP		25,582
ASSET & LIABILITY ACCOUNTS		53,085
TOTAL	$	369,969

SIGNED _____
(TREASURER)

DATE 4-4-13

FINANCE COMMITTEE MEETING
Thursday, April 4, 2013
12:30 p.m.

MINUTES

The following were present: Dan LaFoille, Omer Doran, Julie Moberg, Pastor Levin, Karen Wigand, Walter Multerer, Bill Dubord, Beau Miller, Cathy Pearson.

The members reviewed the CAA March Accounts Payable Schedule and ***THEY WERE APPROVED WITH A MOTION FROM OMER DORAN, SECONDED BY PASTOR LEVIN; MOTION CARRIED.***

The members reviewed the HRA March Accounts Payable Schedule and ***THEY WERE APPROVED WITH A MOTION FROM MR. MULTERER, SUPPORTED BY MR. DORAN; MOTION CARRIED.***

The committee reviewed the CAA and HRA March credit card charges.

Bill informed the Finance Committee that Beau Miller has accepted a position with the Intermediate School District and will be leaving mid-June. He told the members that although we will be sorry to lose him, we are happy for him. He is extremely competent and has left our Finance Dept. and organization in good shape for a new person to come in. Karen suggested it might be wise to try to get the new person on board by mid-May in order to have them go through a full cycle of reports, etc.

The meeting adjourned at 1:15 p.m. ***WITH A MOTION FROM PASTOR LEVIN, SECONDED BY OMER DORAN; MOTION CARRIED.***

Menominee-Delta-Schoolcraft
Human Resources Authority

GOVERNING BOARD MEETING
Thursday, April 4, 2013
1:45 p.m. (EDT)

M I N U T E S

Karen Wigand called the meeting to order at 2:16 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Omer Doran, Schoolcraft
Ken Bryant, Schoolcraft
Doug Krienke, Menominee
Gil Vandenhouten, Menominee
Myra Croasdell, Delta
Walter Multerer, Menominee
Julie Moberg, Delta
Rev. Ingmar Levin, Schoolcraft
Geri Nelson, Delta
Susan Phillips, Schoolcraft
Cathy Mercier, Menominee
John Stapleton, Schoolcraft
Mari Negro, Menominee
Dan LaFoille, Schoolcraft
Ken Penokie, Delta
Karen Wigand, Delta
Dave Anthony, Menominee

OTHERS PRESENT

Bill Dubord, Executive Director
Cathy Pearson, Executive Assistant
Connie Maule, SCP Director
Beau Miller, Finance Director
Kim Johnson, ECP Director
Sally Kidd, Senior Services Director

MEMBERS ABSENT

Tom Lippens, excused
Beth Pletcher, excused
Dave Moyle

Ms. Wigand asked to add the following items to the agenda: "Acceptance of Gil Vandenhouten's reappointment to represent Northern Menominee Co. Senior Citizens" and "Approval of March 14, 2013 Governing Board minutes". ***THESE ITEMS WERE APPROVED WITH A MOTION FROM JOHN STAPLETON, SECONDED BY WALTER MULTERER; MOTION CARRIED.***

ACCEPTANCE OF GIL VANDENHOUTEN'S REAPPOINTMENT TO REPRESENT THE NORTHERN MENOMINEE CO. SENIOR CITIZENS

KEN PENOKIE MOVED TO ACCEPT THE REAPPOINTMENT OF GIL VANDENHOUTEN TO REPRESENT THE NORTHERN MENOMINEE CO. SENIOR CITZENS ON THE GOVERNING BOARD, SECONDED BY MR. MULTERER; MOTION CARRIED.

FINANCE COMMITTEE REPORT

Karen Wigand called on Treasurer Dan LaFoille who reported that the committee reviewed the HRA

March Accounts payable schedule. ***WALTER MULTERER MOVED TO APPROVE THE HRA MARCH ACCOUNTS PAYABLE SCHEDULE, SECONDED BY MR. DORAN; MOTION CARRIED. (see attachment "A")***

APPROVAL OF MARCH 14, 2013 GOVERNING BOARD MINUTES

Members received a copy of the March 14, 2013 Governing Board minutes for their review. There were no questions or comments ***AND THEY WERE APPROVED WITH A MOTION FROM MR. LAFOILLE, SECONDED BY JOHN STAPLETON; MOTION CARRIED.***

ACCEPTANCE OF POLICY ADVISORY COMMITTEE MINUTES

Members received copies of the following PAC minutes for their review:

- 2/12 (Delta) & 2/15/13 (Menominee) Foster Grandparent Program PAC minutes
- 3/6/13 (Delta) Retired & Senior Volunteer Program PAC minutes
- 2/7 (Menominee), 3/1 (Schoolcraft), 3/21/13 (Delta) Senior Companion Program PAC minutes

THEY WERE ACCEPTED WITH A MOTION FROM KEN BRYANT, SECONDED BY MYRA CROASDELL; MOTION CARRIED.

ACCEPTANCE OF PROGRAM DIRECTOR'S MONTHLY REPORTS

Members received copies of program director's monthly reports ***AND THEY WERE ACCEPTED WITH A MOTION FROM KEN BRYANT, SUPPORTED BY DAVE ANTHONY; MOTION CARRIED.***

EXECUTIVE DIRECTOR'S REPORT

The Executive Director announced that our Finance Director, Beau Miller, has accepted a position with the Intermediate School District and will be leaving our employ in mid-June. He commended Beau for a job very well done and told the board that he has brought our organization to a good place as far as internal controls and systems go. This should make it much easier for a new person to transition into the job.

Mr. Dubord indicated he would like to bring the new Finance Director to the WIPFLi training that is being held the week of July 15th. Therefore, he asked the board to consider changing the July 18th meeting to July 25th. ***KEN PENOKIE MOVED TO CHANGE THE JULY 18TH MEETING TO JULY 25TH, SECONDED BY OMER DORAN; MOTION CARRIED.***

The Executive Director told the board that the Weatherization Program is operating on carry-forward funds which should allow staff to continue to work until mid-May. We have received a LIHEAP no-dollar contract. Once that is signed with a dollar amount we expect those funds will last for 4 months. The Weatherization Program funding continues to be extremely uncertain.

The board was informed that we spent out our LIHEAP deliverable fuel funds at the end of January and are spending a lot of Delta County Walk for Warmth money right now. Menominee is a bit different as Wisconsin Public Service does not shut people off until April 1st or beyond. We may get

an additional $14,000 of deliverable fuel funds, but these funds will require asset testing to ensure that folks receiving assistance don't have more than $500,000 in assets. This is more work for a grant that has no administrative funds tied to it.

Mr. Dubord also noted that we have received no word on sequester cuts for our senior services, but we should be okay because of the millage funds in Menominee and Delta Counties. Additionally, the Area Agency on Aging is trying to help mitigate some of the cuts. We have yet to receive word on sequester cuts to SCP or FGP. We believe such cuts will not significantly impact services. RSVP should be held harmless from cuts because it is considered a new grant because of recent recompetition. He reported that we have a new bus for the Hermansville Senior Center and a new van for the Menominee Senior Center – thanks to John Stapleton and his staff at DATA for their help.

The Executive Director reminded the members that he had reported that the Bishop Noa Home had approached us about the possibility of moving our Adult Day Care into their facility. These plans are off the table at present.

THE EXECUTIVE DIRECTOR'S REPORT WAS ACCEPTED WITH A MOTION FROM MR. BRYANT, SECONDED BY MYRA CROASDELL; MOTION CARRIED.

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business..

ADJOURNMENT

There was no other business ***AND THE MEETING ADJOURNED AT 2:30 p.m. WITH A MOTION FROM PASTOR LEVIN, SUPPORTED BY DAVE ANTHONY; MOTION CARRIED.***

THE NEXT MEETING IS THURSDAY, MAY 16, 2013

Attachment "A"

THE FINANCE COMMITTEE HAS REVIEWED THE **MARCH 2013** ACCOUNTS PAYABLE SCHEDULES FOR **HUMAN RESOURCES AUTHORITY.** WE HAVE DETERMINED THAT EXPENDITURES ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS AS FOLLOWS:

SENIOR CITIZENS	$	115,937
VOLUNTEER PROGRAMS		61,936
NUTRITION		86,027
STATE & LOCAL PROGRAMS		146,161
ENERGY AND HOUSING		18,725
ASSET & LIABILITY ACCOUNTS		71,969
TOTAL	$	500,755

SIGNED _____
(TREASURER)

DATE 4-4-13

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408

Executive / Finance Committee Meeting, April 9, 2013

MEMBERS PRESENT: Jason Lauzer, Nick Lakari, Ted Sauve
MEMBERS EXCUSED:
OTHERS PRESENT: Airport Manager Tony Krysiak, Airport Lineman Jeff LaFleur, and Peshtigo Times

1. **Call to order**

   Chair Lauzer called the meeting to order at 4:00 p.m.

2. **Pledge of Allegiance**

3. **Roll call**

4. **Approve/amend agenda**

   Motion (Sauve / Lakari) to approve the agenda as presented. Motion carried.

5. **Public comment**

   None

6. **Approve / amend minutes of March 12, 2013.**

   Motion (Sauve / Lakari) to approve the minutes as presented. Motion carried.

7. **Discuss / consider Engineering Consultant Selection Process. Action, if any.**

   Committee formulated a plan / recommendation that the Commission form a five-member ad-hoc committee, ideally to include the city engineer from the City of Menominee and City of Marinette, and the Commission three-person Planning Committee.

8. **Discuss Menominee County appropriation request for 2014. Action, if any.**

   Motion (Lakari / Sauve) to request a $60,000 appropriation from Menominee County for 2014. Motion carried.

9. **Discuss / consider Personnel Committee recommendation to increase Airport Manager hours from 20 to 25 hours per week, effective May 1, 2013.**

   After considering the increased demands on the Manager's time, the Committee decided to pass the recommendation on to the Commission for approval.

10. **Discuss / consider the Airport Improvement Plan. Action, if any.**

After determining advantages and disadvantages for the timing of projects, the Committee recommended switching the 2014 and 2015 projects. If approved, there will be no need for Capital Outlay requests for 2014.

11. **Discuss / consider amending the 2012 - 2013 budget. Action, if any.**

After acknowledging the Commission decision not to proceed with a 2013 Open House, and additional wage costs for the Airport Manager, the Committee recommended budget adjustments be made to accommodate these changes.

12. **Discuss / consider Financials from March, 2013. Action, if any.**

Motion (Lakari / Sauve) to recommend approval of payment of checks numbered 12704 through 12731 in the amount of $29,734.53. Motion carried.

13. **Public Comment**

None

14. **Future agenda items**

April Financials

15. **Schedule next meeting**

The next meeting is scheduled for May 14, 2013 at 4:00 p.m.

16. **Adjourn**

Meeting adjourned at 4:50 pm.

Respectfully submitted,
Nick Lakari

Date approved/corrected:
approved 5/14/2013
Executive Com. Meeting

The Menominee County Board of Road Commissioners held a PUBLIC HEARING in their offices north of Stephenson on Tuesday, April 9, 2013.

Chair Kakuk called the hearing to order at 8:45 a.m. with the following persons present or absent:

Present: Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Dave Hopps, Scott Porta, Brad Cousins, John Perras, Cliff Perras, Joe Skrobiak, Chuck Behrend, Larry Barker, Randall Phillipps, Bonnie Nyquist, Gerald Piche, Sheriff Kenny Marks, and Joe Linder.

Absent: William Anderson.

The Pledge of Allegiance was recited.

Kakuk turned the meeting over to Moilanen who explained that a valid abandonment petition had been received and the purpose of the hearing was to hear interested parties for or against the abandonment of that Part of No. 36 Lane, commencing at 1.0 miles west of the centerline of the N-1 [Frenchtown] Road; thence 0.6 miles west between Section 34, T.38N. - R.27W. in Meyer Township and Section 3, T.37N. - R. 27W. in Nadeau Township; thence 1.0 miles through the west half of Section 3, T.37N. - R.27W. in Nadeau Township, Menominee County, Michigan.

Randall Phillipps introduced himself as the attorney for the abandonment petitioner, David Hopps. Mr. Phillipps presented the board with a booklet outlining the reasons that the abandonment was being requested, which include a high crime rate in the area (break-ins and excessive littering and trash disposal). Also addressed in the handout were issues that had been brought up at a prior abandonment hearing for this road such as access for fire and public safety officials, the amount of public support for the proposed abandonment and legal access for all landowners adjacent to the road. Betzinger asked if easements had been granted to all landowners affected by the proposed abandonment. Mr. Phillipps replied that the easements had already granted and recorded at the county courthouse. Kakuk asked if the easements would extend to all future successors. Mr. Phillipps responded that they would.

Betzinger asked if the landowners were aware that if the road were abandoned, that it would no longer be maintained by the road commission, and that all future plowing, culvert maintenance and repairs would fall to the landowners at their expense. Mr. Phillipps stated that the landowners were aware of this.

John Perras addressed the board and also provided a handout outlining the history of the land ownership along the road, past criminal activity in the area and public support for the abandonment.

John Nerat, Darlene Nerat and Glen Havelka joined the hearing at 9:01 a.m.

Moilanen called three times for any further comments about the proposed Abandonment of a portion of No. 36 Lane. There being none, the hearing was closed at 9:06 a.m.

_____ _____

Road Commission Finance Director/Clerk Chair

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, April 9, 2013 immediately following the Public Hearing.

Additions to agenda - None.

Public comments – David Hopps advised the board that there no longer were any public property or CFR lands adjacent to the portion of No. 36 Lane that he is asking to be abandoned. Betzinger asked if the public receives notice when property changes from CFR to private ownership. Randall Phillipps responded that there is no public notice given and the change is only reflected when the plat book is updated.

Public appearances – None.

Northstar Crushing & Screening, Gladstone, MI	Area 1: $4.25/ton Area 2: $3.52/ton Area 3: $3.10 /ton
Havelka Construction, Wallace, MI	Area 1: $3.50/ton Area 2: $4.50/ton Area 3: $4.00/ton

Moved by Betzinger, seconded by Kakuk to have the bids tabulated and checked for irregularities, with the award to be made at an upcoming special meeting. Carried unanimously.

Act on proposed abandonment of a portion of No. 36 Lane – Moilanen stated that a public hearing on the requested abandonment had been held earlier in the morning. It was noted that copies of easements for all properties adjacent to the proposed abandonment had been executed and filed at the county courthouse. All those with comments at the Public Hearing were for the abandonment. No one spoke against the proposed abandonment.

It was moved by Commissioner Betzinger that the following resolution be adopted:

WHEREAS, a petition has been received requesting the absolute abandonment and discontinuance of a certain road in Meyer and Nadeau Townships described as follows: That Part of No. 36 Lane, commencing at 1.0 miles west of the centerline of the N-1 [Frenchtown] Road; thence 0.6 miles west between Section 34, T.38N. - R.27W. in Meyer Township and Section 3, T.37N. - R. 27W. in Nadeau Township; thence 1.0 miles through the west half of Section 3, T.37N. - R.27W. in Nadeau Township.

Said petition having been signed by 7 or more freeholders in the Township of Meyer and 7 or more freeholders in the Township of Nadeau.

AND WHEREAS a Public Hearing was held at 8:45 a.m., April 9, 2013 and it has been determined that it is in the best interest of the public that said road shall be absolutely abandoned and discontinued.

NOW, THEREFORE, pursuant to MCLA 224.18, MSA 9.118, the Board of Menominee County Road Commissioners does absolutely abandon and discontinue forever said road, reserving, however, a ten (10) foot easement on either side of all existing public utilities forever.

This resolution was supported by Commissioner Kakuk and carried by the following vote:
Ayes _2_; Nays _0_.

Dave Hopps, Randall Phillipps, Scott Porta, Brad Cousins, John Perras, Cliff Perras, and Sheriff Kenny Marks left the meeting at 9:29 a.m.

Discuss request from Menominee Conservation District to use road commission facilities for their annual tree sale – Moilanen explained that the conservation district had used the road commission's cold storage building for the past several years and that there had never been any problems. Moved by Betzinger, seconded by Kakuk to allow the use of the building as requested. Carried unanimously.

Discuss road commission / township cost share for construction projects – Moilanen stated that the board had committed to the Spring Green Road and CR356 projects in the prior year and no changes to the cost share would be made.

Possible upcoming projects are a grade lift in the swamp area of CR338, Bay de Noc Road from 48th Ave. to Evergreen, pulverize & double chip seal N-2 Lane north of Linsmeier Road, and Old US 2 in Harris Township. It was moved by Betzinger, seconded by Kakuk to do a 50/50 cost share with the townships for N-2 Lane ship seal preparation and CR338 paving preparation. Other projects will be evaluated in the next fiscal year beginning 10/01/13. Carried unanimously.

Discuss/approve CRAM annual membership invoice – Moved by Kakuk, seconded by Betzinger to continue membership in CRAM and pay the invoice in the amount of $6,324. Carried unanimously.

Any other business – Moilanen requested permission to assign an adjustment to the urban boundary

near the Menominee city limits. Moved by Betzinger, seconded by Kakuk to allow the change. Carried unanimously.

Moilanen stated that he had received three RFP's for the 2013 bridge inspections as follows:

Ayres & Associates	$11,360.00
UP Engineers & Architects	$24,850.00
AECOM	$19,250.00

Moved by Kakuk, seconded by Betzinger to award the work to Ayres & Associates. Carried unanimously.

Moilanen asked the board to consider holding a special meeting within the next two weeks to award the bids for gravel crushing and culverts. The commissioners will check their availability and advise Savord of a date for the meeting.

Betzinger asked Moilanen if he used TEDF funds to pay for any of the road projects. Moilanen stated that there were different types of TEDF funds available and they could only be used for specific purposes. Category A can be used if there is a documented business expansion on the road creating more jobs, Category D funds are for upgrades to All Season roads and Category F funds can be used in urban areas only.

Betzinger asked about the condition of the steamers used to open plugged culverts. Moilanen stated that only 2 of the 3 steamers are useable. A new steamer had been demonstrated and its cost would be approximately $10,000. Since the steamers only get used for 2-3 weeks each year it was hoped that we can get by with just the two for this year. Other major capital expenditures that may take precedent over the steamer are the replacement of the old heating boiler in the Stephenson shop, replacement of the old furnaces in the office to high efficiency units and the purchase of a retriever for the grader. Kakuk asked when Moilanen would have a cost of the retriever. Moilanen replied that he hoped to have all the necessary information prepared for the upcoming special meeting.

Menominee County Commissioner Gerald Piche stated that he had attended Faithorn Township's monthly meeting and that the township supervisor was very complimentary regarding the three way funding program. Mr. Piche also passed on a request the culvert on Bird No. 36 Road be checked for damage. Moilanen will look at this.

Public Comment – Nadeau Township Supervisor Joe Linder asked if there was any gravel left in the Kraniak pit. Moilanen stated that there was not. The only gravel that the road commission has at this time is in the Koss, Lucas and Bellefeuil pits. Mr. Linder asked when Moilanen could be available to ride along with him to look at 3-4 roads in Nadeau Township. The two decided to meet later today. Mr. Linder asked if the type of gravel that was used on K-3 Lane last year could be used on other roads. Moilanen replied that there was only a limited supply of the crushed limestone in the county. Glen Havelka added that there was none available on the north end of the county. Mr. Linder asked if the road commission policy was still going to be that the township pays for the cost of the gravel and the road commission absorbs the cost to place it on the roads. Moilanen replied that this policy was still in place.

Glen Havelka asked if he could have permission to cut the brush on the north side of 48th Avenue prior to the M-35 project this year. Moilanen stated that the City of Menominee had jurisdiction in that area per an agreement that has been in place for a number of years.

Closed session to discuss Teamsters Local 406 wage reopener proposal – Moved by Betzinger, seconded by Kakuk to move to closed session at 9:55 a.m. Carried unanimously.

Moved by Kakuk, seconded by Betzinger to return to open session at 10:21 a.m. Carried unanimously.

Moved by Kakuk, seconded by Betzinger to authorize Moilanen to present a proposal to Local 406 officials. Carried unanimously.

There being no further business, Kakuk declared the meeting adjourned at 10:22 a.m.

Road Commission Finance Director / Clerk Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Thursday, April 18, 2013. Chair Kakuk called the meeting to order at 9:00 a.m. with the following persons present or absent:

Present: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present was Larry Barker.

Absent: None

The Pledge of Allegiance was recited.

Public comments – None.

Public Appearances – None.

Award bid for 2013 culvert needs - Moved by Anderson, seconded by Kakuk to award to the low bidder, Contech Construction Co., Kimberly, WI. Carried unanimously.

Award bid for gravel crushing – Kakuk asked if the gravel would be tested at every 1000 tons of production. Moilanen replied that testing typically was done by road commission staff each production day. He also noted that the stock piles would be surveyed once production was complete to determine the quantity to base payment upon. Moved by Betzinger, seconded by Anderson to award the bid for Area 1 & 2 to low bidder, Iron City Enterprises, Menominee, MI. It was further moved to award Area 3 to low bidder Iron City Enterprises, contingent upon the availability of a storage area for the stockpile. Carried unanimously.

Discuss invitation to Miller-Bradford & Risberg, Inc. grand opening event – Moilanen stated that the grand opening is being held on April 26 in Negaunee. The commissioners will attend if their schedules permit. Moilanen asked that if anyone does attend, they ask for information regarding rental of a stump grinder.

Discuss possible purchase of a gravel retriever – Moilanen stated that information had been received regarding both side mount and front mount gravel retrievers to be used with the graders. He had asked one of the grader operators which setup they would prefer and was told that the side mount retriever would likely work better with the newer graders since the joystick operation makes the front of the articulated grader more difficult to control. It was also noted by Moilanen that there is only one vendor that makes this particular type of retriever. Moved by Anderson, seconded by Kakuk to purchase the side mount retriever contingent upon receiving a written quote from the vendor that includes delivery. Carried unanimously.

Act on Resolutions for Local Bridge Program funding requests –

Commissioner Anderson offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on No. 10 Road over the Little River which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Kakuk and carried by the following vote: Ayes 3; Nays 0.

Commissioner Anderson offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on No. 29 Road over Devils Creek which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Kakuk and carried by the following vote: Ayes 3; Nays 0.

Commissioner Anderson offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on No. 5 Road over the Little River which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Kakuk and carried by the following vote: Ayes 3; Nays 0.

Commissioner Anderson offered the following resolution and moved for its adoption.

IN AS MUCH AS, funds are available for the replacement or rehabilitation of bridges through the Local Bridge Program;

AND IN AS MUCH AS, the Menominee County Road Commission has a bridge on Deer Park Drive over Little River which is need of replacement;

NOW THEREFORE BE IT RESOLVED, that the Menominee County Road Commission is actively seeking participation for the replacement of the bridge and an application be prepared for that purpose.

Seconded by Commissioner Kakuk and carried by the following vote: Ayes 3; Nays 0.

Other business – Savord stated that the Michigan Department of Treasury had sent a contract to perform the financial audit for the fiscal year ending September 30, 2013. The hourly rate for the audit would be the same as the prior year. Moved by Anderson, seconded by Kakuk to have Savord sign the contract. Carried unanimously.

Public Comments – None.

There being no further business, Kakuk declared the meeting adjourned at 9:22 a.m.

Road Commission Finance Director-Clerk	Road Commission Chair

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Wednesday, April 16, 2013.

Roll call was taken and present were K. Bates, J. Bejgrowicz, J. Freis, K. McNeely, and C. Peterson.

C. Peterson moved to approve the agenda. Seconded by J. Bejgrowicz, motion carried.

Public Participation: There was no public participation at this time.

C. Peterson moved to approve the minutes from the March 20, 2013 meeting. Seconded by K. Bates, motion carried.

C. Peterson moved to approve the March financial reports. Seconded by J. Bejgrowicz, motion carried.

J. Freis moved to pay the March bills. Seconded by K. Bates, motion carried.

Director's Report:

A. The monthly circulation stat comparisons for March were in the board packets.

B. We received the monthly statistics for Overdrive participation. We had 15 new patrons. 54 E-Books and 21 Audiobooks were downloaded.

C. The Friends of the Library will be meeting on Thursday, April 25 to finalize plans for their annual plant sale to be held on Saturday, May 25 from 9 AM to 3 PM, and their annual book sale on July 26 and July 27.

   The Pajama Story-Time will be held on Thursday, April 18 from 6:30 to 7:30 PM.

D. The DVD conversion has now been completed, and the employees are very happy with the increased efficiency and cost savings in processing each item.

E. The Internet connection has been working fine since the new router was installed.

F. On April 24, P. Cheski and C. Laurin will participate in a ReadyTalk workshop on UPRLC and ALS long range planning. The contracts with SirsiDynix, Overdrive, and RIDES delivery all expire in 2014. Various vendors will be making presentations on their new products for the member libraries to consider.

Old Business: None

New Business:

A. Merit Network Fiber Installation – Update – The fiber has now been installed in the building and connected to the termination panel in the furnace room. Merit Network will install a new router and switch in the near future.

B. Vacation Policy – After discussion, C. Peterson moved to adopt the revised vacation policy for full-time library employees hired after May 1, 2014.

C. FY 2013-2014 Preliminary Budget – Due April 30, 2013. After discussion, J. Bejgrowicz moved to submit the preliminary budget. Seconded by K. Bates, motion carried. P. Cheski will present a more detailed budget with line item justifications at the May 21 meeting.

D. Great Parents, Great Start Menominee County Initiative – We were fortunate to receive a $400 check from the I.S.D. to purchase children's books and parenting materials.

Other Board Concerns: There were no board concerns at this time.

Public Participation: There was no public participation at this time.

As there was no further business, C. Peterson moved to adjourn the meeting. Seconded by J. Bejgrowicz, motion carried. The meeting adjourned at 11:34 AM.

2342

Public Health
Delta & Menominee Counties

Board of Health Meeting

Public Health, Delta & Menominee Counties
Pinecrest, Powers, MI

Meeting Minutes
Wednesday, April 17, 2013

Board Members Present

Bob Burie	Jan Hafeman	Larry Schel
Tom Elegeert	Mary Harrington	Tom Trudgeon

Public Health Staff

Mike Snyder, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Lynn Woelffer, Director of Finance

1. **Call to Order/Roll Call**
The regular monthly meeting of the Delta-Menominee District Board of Health was held on April 17, 2013. The meeting was called to order at 4:30 p.m. CDT by Chairman Burie. Roll call was taken by the Director of Finance and is recorded above.

2. **Approval of Agenda**
Mr. Trudgeon would like to add item 3.a to the agenda regarding the approved minutes from January 16, 2013.

Mr. Elgeert moved to approve the agenda with the addition. Motion was supported by Ms. Harrington and carried.

3. **Approval of Minutes**

Ms. Hafeman moved that the minutes of February 20, 2013 be approved. Motion was supported by Mr. Trudgeon and carried.

3.a **Correction of January 16, 2013 Minutes**
Mr. Trudgeon noticed in the April BOH packet that only pages 1, 3, and 5 printed from the January 16, 2013 minutes. A request was made that they be submitted correctly in to the May packets.

4. **Educational Session: PHDM Accounting Safeguards – Lynn Woelffer**
Ms. Woelffer presented on the internal controls that PHDM has in place to reduce fraud risk. Information was presented on the procedures in place, such as the use of an Accounting manual, segregation of duties, dual signatures, and account

reconciliations. Management receive monthly reports, clients receive account statements, and the Board quarterly reviews finances in detail, adding external check components. An annual audit is conducted on the Agency, as well as State and Federal audits on specific programs. Any recommendations provided in the audits to enhance internal controls are always acted upon.
Every employee and Board member have signed the Ethics policy, which is active and enforced at all levels.

5. **Revised Septage Program Fees**
The Septage Program is administered through the Health Department, through a contract by the Department of Environmental Quality to do licensed vehicle and land application sight inspections. The State of Michigan issues the licenses and receives fees from the licensed septage haulers and reimburses PHDM for the inspections. The fees were not covering the programs costs, so in 2002, the BOH approved that PHDM charge a fee from the licensed haulers in addition to what they were receiving. Since then, the state of Michigan raised their fees and payments to PHDM and so additional local fees are no longer needed to support this program. Mr. Snyder proposed the Septage Program Fees be suspended for the time being.

Ms. Hafeman moved to approve the suspension of the Septage Program Fees. Motion was supported by Mr. Trudgeon and carried.

6. **Review and Approval of February and March Check Registers**
The BOH review the February and March check registers. Questions by the board were answered by Lynn Woelffer, Director of Finance.

Mr. Trudgeon moved to approve the February and March check registers. Motion was supported by Ms. Harrington and carried.

7. **PHDM Annual Report**
Mr. Snyder presented the 2012 Annual Report. The report is done internally and he commended on a job well done by all staff.

8. **Finance Committee Report**

a. January – March Quarterly Reports
Mr. Trudgeon reported that PHDM is currently under budget. Mr. Snyder and the Administration staff are already looking at program and equipment needs.

Mr. Elgeert moved to approve the January – March Quarterly Reports. Motion was supported by Ms. Hafeman and carried.

b. PHDM Audit
Mr. Trudgeon reported the Finance Committee met with Mr. Snyder and Ms. Woelffer and discussed the FY2012 audit report. No findings were indicated in the report.

Mr. Trudgeon moved to accept the PHDM Audit Report. Motion was supported by Ms. Hafeman and carried.

9. **Medical Director's Report**

Dr. Terry reported on the new guidance from the CDC on lead exposure and testing in children. Lead exposure in children is associated with lower IQ, attentional and behavioral problem. Lead toxicity may cause autoimmune, cardiovascular and kidney issues. We have made great strides in decreasing lead exposure for children by banning lead containing paints and leaded fuel but exposure through aging housing and plumbing persists. Because the negative impacts of lead toxicity are largely irreversible, prevention is key.

Previously, a blood level of ≥10mcg/dl was designated "a level of concern" by the CDC and warranted follow-up and education (with higher levels prompting home inspection and other interventions). Because research suggests that there is no safe level of lead exposure, new CDC recommendations have moved the "abnormal" level to 5mcg/dl. This level will now trigger follow-up testing and education.

In 2011, 5% of the children screened for lead in Delta County were at a five or higher on a screening finger-poke blood test. In Menominee County, 4% were at a five or higher. Elevated levels on screening need to be confirmed with a venous blood draw, which is more accurate.

10. Health Officer's Report

- The On-Site Sewage/Treatment Disposal Installers meeting was held on March 20th. Chairman Burie and Mr. Trudgeon attended the meeting. Mr. Snyder reported a good turn-out.
- PHDM hosted a one-day Drug Awareness Conference at the Chip-In's Island Resort and Casino. It was sponsored by the SAVE Council of Delta County. It was so well attended, they will be sponsoring another conference on April 24th from 8am – 4pm for those that were not able to attend the first one.

11. Public Comment—None

12. Board Member Comments

Mr. Elgeert moved to make the BOH meeting time to 3pm CST/4pm EST. Motion was supported by Ms. Harrington and carried.

- Mr. Snyder will have the Executive Secretary check on the availability of the room at Pinecrest.
- Ms. Hafeman would like to see if the BOH could gain access to Pinecrest's wireless internet for the meetings.
- Mr. Trudgeon would like to thank Mr. Snyder and Ms. Woelffer on the stellar Audit Report. He would like them to pass that message on to the directors of the programs as well as the rest of the staff.

13. Adjournment

There being no further business, a motion was made by Mr. Trudgeon with support by to adjourn the meeting. Motion was carried by Ms. Harrington and meeting adjourned at 6:09 p.m. CDT.

Robert J. Burie
Chairperson

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