

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000*

*Brian R. Bousley - County Administrator
Sherry Smith - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

The Menominee County Board of Commissioners
will meet on Tuesday, September 28, 2010 at 6:00 p.m. CDT
(Following the 2010-11 Budget-Public Hearing)
at the County Annex Bldg. ~ Stephenson, MI

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- F. Approval of Previous Minutes
September 14, 2010
- G. Presentations (*limited to twenty minutes*)
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
 - 1. Moved by _____ seconded by _____ to approve the Parks Bylaws, Rules, Policies & Charters as submitted to the Menominee County Board on September 14, 2010.
 - 2. Moved by _____ seconded by _____ to allow Honeywell Municipal Services to perform a Feasibility Study for potential energy savings on the following Menominee County owned buildings: Menominee County Courthouse, Menominee County Jail, Health Department Building, Menominee County Library, and the Stephenson Annex Building. The Feasibility Study is conducted at no cost to Menominee County.
 - 3. Moved by _____ seconded by _____ to reappoint Michael Kaufman to the DHS Board/Pinecrest Board of Trustees for a three year term – 10/1/2010 to 9/30/2013.
 - 4. Moved by _____ seconded by _____ to approve having the County Administrator submit a "Notice of Appeal" to the Bureau of Indian Affairs in response to a piece of their property being placed in trust status.
 - 5. Moved by _____ seconded by _____ to approve Resolution 2010-18 ~ Approval of acceptance of credit card payments by Menominee County Offices.

Gary Eichhorn - Chairperson

Charlie Meintz - Vice Chairperson

Bernie Lang

James Furlong

Garry Anderson

6. Moved by _____ seconded by _____ to approve having the County Administrator submit a letter to the Department of Treasury in response to the Recovery Zone Bond allocation by the Oct. 8, 2010 deadline.
7. Moved by _____ seconded by _____ to increase the annual salary by _____% for the following county elected officials, commencing October 1, 2010 and ending September 30, 2011. (Current Salaries are: Clerk/ROD: \$52,718; Treasurer: \$50,084; Sheriff: \$59,309; Prosecuting Attorney: \$88,304).
8. Moved by _____ seconded by _____ to allow the County Administrator to bid on vehicles at the Marinette County Auction. Bids not to exceed \$13,000 as approved on June 22, 2010.
9. Moved by _____ seconded by _____ to approve the General Appropriation Act 2010-2011 Resolution, regarding appropriating money, to accompany the County Budget.
10. Moved by _____ seconded by _____ to approve the 2010-2011 Menominee County Budget.
11. Moved by _____ seconded by _____ to approve Commissioner Per Diems & Expenses as recently submitted for payment.
12. Moved by _____ seconded by _____ to approve Miscellaneous Bills as paid on August 5, 19 and Sept. 2, 2010 in the amount of \$386,811.35.
13. Moved by _____ seconded by _____ to place Miscellaneous boards/committees/commission reports on file at the courthouse.

J. New Business (*discussion only*)

1. Personnel Items:
 - a. None
2. Building and Grounds/Parks Items:
 - a. None
3. Miscellaneous Items:
 - a. None
4. Finance Items:
 - a. Symantec Antivirus renewal invoice from UES computers
 - b. 2010 Menominee County Apportionment report
 - c. Miscellaneous Bills

- K. Misc. Boards/Committees/Commissions Reports
- L. Public Comment
- M. Commissioner Comment (*limited to 5 minutes*)
- N. Adjourn

September 14, 2010

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex Building, Stephenson, Michigan.

Chairman Eichhorn called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Anderson, Eichhorn, Furlong, Lang, and Meintz

Absent: None

Chairman Eichhorn called for public comment.

Public Comment: None

Com. Furlong asked to amend the agenda to add item number 4h (Discussion of the County Budget that was submitted at the last finance committee meeting.)

Moved by Com. Meintz, supported by Com. Anderson to approve the agenda as amended. Motion was approved 5-0.

Moved by Com. Lang, supported by Com. Anderson to approve the minutes from the August 4, 2010 Special Committee of the Whole meeting. Motion was approved 5-0.

Com. Anderson stated that the minutes from the August 10, 2010 Committee of the Whole need to be changed to reflect that the three way road program plan was to be forwarded to the Finance Committee.

Moved by Com. Anderson, supported by Com. Meintz to approve the minutes from the August 10, 2010 Committee of the Whole meeting with the previously noted corrections. Motion was approved 5-0.

Moved by Com Anderson, supported by Com. Furlong to approved the minutes from the August 24, 2010 Regular County Board meeting. Motion was approved 5-0.

Presentations: None

Department Head/Elected Officials Reports: Treasurer Diane Lesperance updated the County Board as to the progress on the 5th St. house. The garage was taken down on Tuesday, September 14, and it took four, 30 yard dumpsters for all of the waste.

Moved by Com. Furlong, supported by Com. Anderson to approve the distribution of \$3,500 to Ayres Associates for the preparation of a single Wide-Area Hazardous Materials Assessment Grant application and a Petroleum Assessment Grant application to the United States Environmental Protection Agency (EPA) on behalf of Menominee County. Funds to be disbursed from account #101-103-810.00 (Professional Contractual Services). Discussion ensued, Brian Bousley recommended the county go forward with the contract because both grants are over \$200,000 a piece. If the county does not receive either grant Ayres Associates will resubmit the application again for the next two cycles at no additional charge. We would also need some letters of support from the local townships and cities. Motion was approved 5-0.

New Business (discussion only)

Personnel Items:

- a. None

Building and Grounds/Parks Items:

- a. Parks Bylaws, Rules and Policies & Charters – both Prosecutor Hass and the Parks Committee have approved the Bylaws. The consensus of the board was to move this item forward.

Miscellaneous Items:

- a. Honeywell Municipal Services – Performance Contracting – Brian Bousley explained what services Honeywell would provide. Com. Furlong discussed that the City of Menominee just went through this same process with Honeywell a couple of years ago, and they have implemented some of the changes Honeywell recommended. Com. Lang has some misgivings about Honeywell because of the last involvement the county had with them. Com. Furlong wants to know if we are obligated to Honeywell in any way for any of the changes they recommend. Com. Eichhorn recommends that this be held for further discussion. Brian said he could bring them in for a presentation.
- b. Northpointe appointments – Oath of Civil officers – Com. Eichhorn explained that according to their rules board members are to be sworn in. Com. Lang asked if Northpointe should provide this on their own. County Clerk Marc Kleiman stated that his office will send a letter to the Northpointe Board members and have them come in to take the Oath of Civil officers.
- c. DHS/Pinecrest Board of Directors' member appointment expiration – Com. Eichhorn stated that we are advertising for it. Com. Lang asked if we had any results yet. Brian Bousley stated that we have a recommendation from Mr. Sexton of DHS to reappoint Michael Kaufman.
- d. Basara Parcel – Hannahville Indian Community – Fee to Trust Acquisition – Com. Eichhorn informed the board that the Hannahville Indian Community has filed to have a piece of their property placed into trust status. The Bureau of Indian Affairs is asking for Menominee County to submit a "Notice of Appeal" within 30 days should the board want to file one. Com. Lang stated that from what he has read the county will lose more than \$1,000 a year in taxes if this goes forward. He said that Hannahville is justifying this because of the 2% money that they give out each year. Com. Meintz compared this to the State of Michigan buying property and not paying taxes. Com. Furlong asked if Harris Township has weighed in on this matter. Treasurer Diane Lesperance stated that she spoke with other counties where this

similar thing is happening. She referenced Isabella County. Com. Furlong and Com. Anderson said they have no problem with it as long as Harris Township doesn't have a problem with it.

Finance Items:

- a. Resolution 2010-18 – Approval or acceptance of Credit Card Payments by Menominee County offices – Brian Bousley explained what GovPay is. Com. Furlong asked who pays the fees and if the customers are notified of the fees. County Clerk Marc Kleiman explained how the fee scale works. The consensus of the board was to move this item forward.
- b. Recovery Bonds – retention of Recovery Zone Bonds – Com. Eichhorn stated if Menominee County wishes to retain recovery zone bond allocation, we must submit a letter by October 8, 2010 in accordance to the information provided. Com. Lang stated he does not understand what they are asking for. Brian Bousley explained that we either need to use the bonds or lose them. Com. Meintz asked if there was anyway we could use it for any projects. The consensus of the board was to move this item forward.
- c. Salaries of County Officers/Elected Officials – Com. Anderson said he suggest no increase. Com. Furlong asked what Brian Bousley recommends. Brian Bousley stated that in the proposed budget for 2010/11 the county has accounted for a 1% increase for all employees and elected officials. Com. Furlong asked how the county determines what kind of an increase to give. He asked if there is some kind of a review process. Brian Bousley explained that in the past it has been based on the salary increase of the courthouse employees. Com. Anderson said he is totally against a raise. Com. Eichhorn said that he is totally against a raise. He also said that according to Atty. Stoker's opinion the county does not even have to offer the elected official health insurance. Com. Furlong stated that a 1% increase wouldn't be too much but would like to see a performance evaluation. Com. Lang stated that he is not at war with any of the elected officials and he feels they do a very good job. The consensus of the board was to move this item forward with no pay raises recommended.
- d. Vehicle Purchase from Marinette County – Auction – Brian Bousley explained that Marinette County is giving us the run around about the purchase of the two vehicles. Brian explained that we will bid on them at the auction. Com. Furlong stated that it is still a two package deal, that we are still only spending up to \$13,000 for the two vehicles. Com. Meintz asked if anyone would be attending the auction. Brian stated that we do not need to attend. The consensus of the board was to move this item forward.
- e. General Appropriations Act-2010-2011 – Com. Eichhorn explained that this is something that is mandatory. The consensus of the board was to move this item forward.
- f. Commissioner Per Diems/Expenses – Com. Furlong stated that it is refreshing to see the chairman submit his per diems in a timely manner. The consensus of the board was to move this item forward.
- g. Miscellaneous Bills – Com. Anderson asked about why the county is giving so many refunds at the park. Brian Bousley explained that when someone makes reservations at the park and has to cancel they are given a refund. Com. Anderson thinks the park should look at this policy. The consensus of the board was to move this item forward.

- h. Budget – Com. Furlong asked where we are at with the budget. Com. Furlong asked when there would be a meeting. Com. Anderson stated Thursday at 8 a.m. there would be a meeting. Com. Lang asked how the budget would be finalized by October 1st. Com. Lang, Furlong and Anderson discussed the rules the county is suppose to follow when preparing the budget. Com. Furlong thinks that we should be going forward with the budget the Finance Committee and Brian Bousley have already prepared. Com. Eichhorn talked about other committee budgets that are presented to the county board.

Misc. Boards/Committees/Commissions Reports:

- a. Com. Eichhorn asked Com. Lang about the Northpointe Board meeting on July 22, 2010 and the video teleconferencing. Com. Lang explained how it works. Com. Eichhorn asked Com. Lang about proposing two vacation days to people that are at the top of their scale. Com. Eichhorn also asked Com. Lang about the Northpointe Board looking to have a retreat on Aug. 6th. Com. Lang explained how it worked, that it is an educational thing. The consensus of the board was to move this item forward.

Public Comment:

Ruby Ivens, Menominee Township – Legislative Summit in Marquette. Discussed how the State of Michigan is cutting money from education.

John Anderson – commented about the GIS teleconference and the money that the county could make by using the GIS system.

Bob Desjarlis – commented on longevity bonuses to the county employees in the budget. He thinks they should be cut out.

Commissioner Comment:

Com. Lang discussed the response we received from Sen. Prusi about the county board’s letter to him regarding mineral rights. Com. Lang would like this pursued further. Com. Anderson agrees. Com. Furlong does not feel we have been given the answer we asked for. Com. Eichhorn suggest we move this forward to the Prosecutor Hass to be reviewed.

Moved by Com. Anderson, supported by Com. Meintz to adjourn at 6:51 p.m. Motion was approved 5-0.

Gary Eichhorn, Chairman

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

SUBJECT:	Parks Bylaws, Rules and Policies & Charters
DEPARTMENT:	Parks/Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Parks committee submitted bylaws to the county attorney for approval in 2009. The parks committee was given the bylaws, corrected and approved by the attorney 12-8-2009. The parks committee now asks the County Board to approve the final draft of their bylaws.</p>	
RECOMMENDED MOTION	
<p>To approve the Parks Bylaws, Rules & Charters as submitted to the Menominee County Board on September 14, 2010</p>	

Submitted by: **Brian Bousley**

 09/23/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

BYLAWS

ARTICLE I: Name. Menominee County Parks & Recreation Committee.

ARTICLE II: Purpose. To act as an advisory committee to the Menominee County Parks & Recreation System.

ARTICLE III: Members. Amended December, 2009, by the Parks & Recreation Committee.

The members of this Committee are those persons who have been appointed by the Board of Commissioners. There shall be five (5) public at-large representatives and two (2) County Board representatives. All have voting powers.

The County Board Representatives shall serve for one (1) year terms. All Public at-large representatives will serve three (3) year staggered terms.

Section 1. Voting. All members who are present shall vote whenever the question is put by the Chair. The Secretary or designée shall be the recorder.

Sub. Section 1. Abstention.
No member may abstain from voting "yes or no" unless excused by a majority of those present.

ARTICLE IV: Officers

ARTICLE IV - Amended August 12, 2009 by Parks & Recreation Committee.

Section 1. The officers of this Committee shall be a Chairperson, a Vice Chairperson and a Secretary.

Section 2. The term of office shall be for one year. The individual may succeed her/himself.

Section 3. These officers shall be elected at its first meeting of the year.

Section 4. Candidates for these offices shall be nominated from the floor. It shall take a simple majority vote of the Committee to elect. The vote will be taken by a randomly selected call of the roll.

Section 5. Officer Powers and Duties.

Except for those powers and duties prescribed to the Chair by the County Board, the Chair has no power to act on behalf of the Committee unless the Committee specifically grants that power.

ARTICLE V. Meetings

ARTICLE V - Amended December, 2009 by Parks & Recreation Committee.

Section 1. A schedule containing the date, time and place of regular meetings of the Committee shall be established at the first meeting of the year. The Committee shall meet a minimum of six (6) times per year.

Section 2. Special meetings notice

A special meeting of the Parks & Recreation Committee shall be held only when requested by at least two (2) members of the Parks & Recreation Committee. The request shall be in writing, shall be addressed to the County Administrator, and shall specify the time, date, place, and purpose of the meeting. Upon the reception of a request, the County Administrator shall immediately give notice to the members and post the date and time at least 18 hours prior to the time of the meeting.

Section 3. Quorum and Majority.

A majority of the members of the County Parks & Recreation Committee shall constitute a quorum for the transaction of the ordinary business of the Committee, and questions which arise at its meetings shall be determined by the votes of a majority of the members present.

Section 4. Minutes. Recording names and votes on actions. The names and votes of members shall be recorded on an action which is taken by the Parks and Recreation Committee if the action is on an ordinance, resolution, or appointment or election of an Officer. A record which is made pursuant to this section shall be available for public inspection.

ARTICLE VI: Rules, Regulations, Policies of the Committee.

ARTICLE VI - Amended December, 2009 by the Parks & Recreation Committee. (Removed Article VI)

ARTICLE VII. Parliamentary Authority.

ARTICLE VII - Amended December, 2009 by Parks & Recreation Committee.

The current edition of "Robert's Rules of Order" shall be the Parliamentary Authority. The rules, with special attention to small Committees, contained in the above mentioned reference shall govern the Committee in all cases to which they are applicable.

ARTICLE VII. Amendment of Bylaws.

ARTICLE: VII - Amended December, 2009 by Parks & Recreation

Committee.

Section 1. These Bylaws may not be suspended.

Section 2. These Bylaws may be amended at any regular meeting of the County Board by a 2/3 majority of the County Board.

Section 3. These Bylaws, Rules, Regulations and Policies shall remain in effect until properly amended.

ATTESTED TO:

Marc Kleiman,
Clerk of Menominee County

Gary Eichhorn, Chairman
Menominee County Board of
Commissioners

MENOMINEE COUNTY PARKS & RECREATION COMMITTEE RULES & POLICIES

R96-1 The Order of Business shall be as follows:

1. Call Meeting to Order
2. Review of Previous Meeting Minutes
3. Approval of Agenda
4. Public Comment
5. Business
6. Correspondence
7. Any Other Items Members May Wish to Present
8. Public Comment
9. Adjournment

Adopted: November 25, 1996

R96-2 Complex or controversial issues may be discussed by the Committee prior to being introduced in the form of a motion. The Chair may declare the floor open for debate prior to a motion if no member objects. If there is an objection, the Chair shall call for a vote. A majority vote of the Committee shall sustain the Chair. Any motion(s) arising from such debate shall be reduced to writing prior to being voted upon, upon the request of any member.

Adopted: November 25, 1996

R96-3 To determine the sequential order of a roll call vote, the Secretary shall randomly select the names of the members of the Committee.

Adopted: November 25, 1996

R96-4 Committee members are provided a mileage allowance which shall be the IRS rate per mile.

Adopted: November 25, 1996

R96-5 Committee members attending authorized conferences, seminars, etc. shall be reimbursed mileage, meals and lodging. All applicable conference fees shall be paid in advance by the County when possible. Lodging shall be reimbursed at actual cost not to exceed the room rate at the conference headquarters hotel. Lodging necessary enroute to or from a conference shall be reimbursed at actual cost not to exceed \$60.00 per night. Travel costs will be reimbursed at the IRS rate per mile for personal automobile or at actual cost for commercial carriers. Any travel allowances advanced in excess of actual costs shall be reimbursed to the County. Meals not included in conference fees shall be paid in accordance with County policy.

Adopted: November 25, 1996

R96-6 Committee members are responsible for submitting all of their own expenses including all meeting expenses. These expenses should be submitted to the County Administrator's office.

Adopted: November 25, 1996

R96-7 DISSEMINATION OF INFORMATION. It shall be the policy of the Committee that all information pertaining to business of the Committee obtained by individual committee members, shall be transmitted in a timely fashion to all Committee members so that they would be better able to make informed decisions. This information shall be made available to the county Administrator so that it may be included in the meeting packet. County Committee packets will be available one week prior to the meeting.

Adopted: November 25, 1996

R96-8 PURCHASING POLICY. Committee has no authority to purchase.

Adopted: November 25, 1996

R96-9 COMMITTEE COMMUNICATION. It shall be the policy of the Committee that the official spokesperson of the Committee shall be the Committee's Chairperson or the County Administrator. Utterances of individual Committee members shall be clearly identified to the media and the public that those public statements are opinions of those committees or member(s) as the case may be and not positions of the Committee.

Adopted: November 25, 1996

R96-10 PUBLIC COMMENT. It shall be the policy of the Committee that for all meetings of the Committee and all committee meetings of the Committee which come under the jurisdiction of the Michigan Open Meetings Law that the following rules apply: speakers shall identify themselves and if representing a group, the name of the group, and shall state their address; a speaker shall be limited to five minutes; only one speaker may address the Committee on behalf of a group; 30 minutes, if necessary, shall be devoted to public participation during the appropriate times on the agenda; the Committee reserves the right to extend the above mentioned time limits; a member of the public can request permission to address the Committee relative to a particular item on the agenda at the time it is being considered by the Committee or a Committee member can yield the floor to a member of the public, under the constraints of the above mentioned time limits; these rules shall be available along with copies of the agenda, for those meetings at which a previously prepared agenda is available, at the time and place of the meeting.

Adopted: November 25, 1996

R96-11 COMMITTEE MEMBER COMPENSATION - Committee public members
receive no meeting compensation.

Adopted: November 25, 1996

CHARTER OF PARKS AND RECREATION COMMITTEE

The Menominee County Parks & Recreation Committee is an advisory committee whose purpose is to provide advice, direction, and recommendations to the Parks Superintendent, County Administrator and Menominee County Board of Commissioners. The Committee has no final authority or responsibility for policy making or administration.

Responsibilities of this Committee are as follows:

1. Recommend objectives and goals of the Parks and Recreation System.
2. Recommend rules and policies governing the Parks and Recreation System.
3. Recommend annual and long-term financial plans.
4. Recommend establishing and maintaining an effective public relation program.
5. Recommend short-term and long-term planning necessary to develop a broad variety of programs, facilities, and services to meet community needs.
6. Maintain close coordination with other community agencies involved in parks and recreation and the Board of Commissioners.
7. Encourage broad citizen involvement in the park system.
8. Recommend annually a park fee schedule.
9. Act as mediator between citizens and management disputes.
10. Receive public input on the parks and recreation system.
11. Annually recommend revision to the Menominee County Parks and Recreation Plan.
12. Annually recommend capital improvement plan.
13. Review statistics.
14. Annually tour parks as a Committee to determine goal objectives and to evaluate physical condition of park property.

The Menominee County Parks & Recreation Committee shall follow the rules and policies as set forth by the Menominee County Board of Commissioners.

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Honeywell, International
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Honeywell would like to contract with Menominee County to develop a facility and infrastructure improvement program.	
RECOMMENDED MOTION	
To allow Honeywell to perform a Feasibility Study for potential energy savings on county owned buildings.	

Submitted by: **Brian Bousley**

 09/23/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Memorandum of Understanding
Between
Menominee County
And
Honeywell, International

August 18, 2010

Working together, the Menominee County and Honeywell will develop a facility and infrastructure improvement program. The purpose of this memorandum is to establish written requirements that will serve as a guide for both Menominee County and Honeywell during the development of the program. It is important to understand the components of the program and to agree upon the decision – making process that will be utilized.

The initial goals of the partnership are as follows:

Technical

- Evaluate mechanical and electrical system replacements.
- Improve/Maintain comfort levels throughout the Menominee County facility.
- Repair, Modernize and Maintain Buildings.
- Improve energy systems to achieve Energy Star Building and LEED accreditation..
- Evaluate both interior and exterior lighting for energy savings and safety enhancements.
- Analyze Electrical Supply rates and distributed generation potential for Menominee County electric deregulation and energy supply cost enhancement.

Financial

- Eliminate and/or Reduce the need for capital funding.
- Fund improvements from the existing budget through guaranteed savings.
- Financing Term and Guarantee Term to be 15 years or less.
- The project to be financed either through an installment purchase program / lease, or cash purchase.

Contractual

- Honeywell to provide an annual guarantee of the energy savings.
- Honeywell to provide a single source of accountability for the project to the Menominee County.
- Honeywell to provide measurable results.
- Honeywell to provide a contract for scope of work and guaranteed savings along with a separate financing agreement if Menominee County decides not to pay cash for the program.

Procurement

- The Menominee County will utilize the feasibility report to determine whether to select Honeywell to implement the program.

Action Plan & Time Table

➤ First Call Stage	August 2010
➤ Feasibility Study	September – November 2010
➤ Presentation to Menominee County decision making team for approval to proceed Letter of Intent	December 2010
➤ In Depth Engineering and Contract Development	January – March 2011
➤ Submission of Contract	April 2011

➤ Menominee County Signed Contract/Leasing Documents	May 2011
➤ Start Up Meeting	May 2011
➤ Complete Implementation of Program	June 2012

* Prior to the feasibility survey Honeywell would like to receive the following information from the Menominee County:

- ✓ Square Footage, addresses of the buildings.
- ✓ Access provided to be able to review mechanical, electrical & control drawings.
- ✓ Actual utility bills supplied by the utility company and other relevant utility records gas, electric and water including any associated parking lot or street lighting for the past two year period.
- ✓ Building occupancy and usage information.
- ✓ Summary of expenditures for outsourced maintenance, repairs or replacements on the premises. (Copy of The Menominee County Line Item Budget if possible).
- ✓ Water Revenue and Water Cost Statements for past 24 months.
- ✓ Prior energy audits, agreements or studies of the premises.
- ✓ Last two years of audited financial statements.

Summary

The Menominee County and Honeywell International are in agreement with these guidelines. Both parties will further define the requirements once The Menominee County Decision Making Team has given approval and endorsement for a Performance Contract with Honeywell, upon presentation of Feasibility Study Findings. There is no charge to Menominee County for this study.

All information provided to Honeywell and Menominee County shall be confidential and proprietary and subject to non-disclosure outside of each respective party.

Concur:

 Authorized Signature
 Menominee County

 Dick Williams – Market Leader
 Honeywell International

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	DHS Board/Pinecrest Board of Trustees
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The admin office has submitted an advertisement for the DHS/Pinecrest board to the local newspapers. Michael Kaufman's appointment will expire 9/30/2010. The county board will need to appoint a member for a three year term. (10/1/10 – 9/30/13).</p>	
RECOMMENDED MOTION	
<p>To bring letters of interest to the County Board for approval of an appointee.</p>	

Submitted by: Brian Bousley

 09/23/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County
Board of Commissioners
839 Tenth Avenue
Menominee, Michigan 49858

September 1, 2010

Dear Commissioners,

This letter is to inform you of my desire to continue to serve the people of Menominee County on the Department of Social Services board as I have done for the previous eleven years.

Thank you for your attention in this matter.

Regards,

A handwritten signature in black ink, appearing to read "Michael Kaufman", with a long horizontal flourish extending to the right.

Michael Kaufman



STATE OF MICHIGAN
 DEPARTMENT OF HUMAN SERVICES
 MENOMINEE / DELTA COUNTIES



JENNIFER M. GRANHOLM
 GOVERNOR

ISAMEL AHMED
 DIRECTOR

9/14/2010

Mr. Brian Bousley, County Administrator
 Menominee County Courthouse
 839 10th Avenue
 Menominee, MI 49858-3000

Re: DHS/Pinecrest Board Appointment

Dear Mr. Bousley,

Mr. Michael Kaufman is a long time member of the Menominee County DHS Board, serving currently as the Board Chairperson. Mr. Kaufman brings to the Board a vast knowledge of Menominee County as a whole, both past and present. His knowledge of the community and its needs has been very helpful in regard to the administration of DHS programs as they relate to the people of Menominee County.

Mr. Kaufman has been a valuable member of the DHS and Pinecrest Board for the past 10 years, and as such, I recommend that he be reappointed to the Menominee County DHS Board for another three year term.

Sincerely,

Russell K. Sexton, Director
 Menominee/Delta County DHS

Menominee County Board:

Peggy Bastien • Mary Bradley • Michael Kaufman
 2612 10th Street • Menominee, Michigan 49858
 Phone: (906) 863-9965 Fax: (906) 863-7426
 www.michigan.gov

Delta County Board:

Elaine Boyne • Gladys Elegeert • Gerald Smith
 2940 College Ave • Escanaba, Michigan 49829
 Phone: (906) 786-5394 Fax: (906) 786-5350
 www.michigan.gov

Sherry Smith

From: Brian Bousley
Sent: Monday, September 20, 2010 2:05 PM
To: Sherry Smith
Subject: FW: Menominee County Contact Us - Administration

-----Original Message-----

From: Ruby Ivens [mailto:rivens@new.rr.com]
Sent: Monday, September 20, 2010 1:29 PM
To: Brian Bousley
Subject: Menominee County Contact Us - Administration

Email Address: rivens@new.rr.com

First Name: Ruby

Last Name: Ivens

Address: N 1511 River Dr.

City: Menominee

State/Province: Michigan

Zip Code: 49858

Phone Number: 9906-864-4199

Fax Number:

Comments/Questions: I am sending my recommendation for renewing the term of Mike Kaufman on the DHS/Pinecrest Board of Trustees. Mike is deeply involved in community service and brings the interest of residents and patrons to the board with which he is affiliated. Mike has been recognized by the city of Menominee for his involvement in the Menominee Historical Society and work of the Menominee Opera House Restoration committee. Mike is a valued and respected member of this county and an asset to the committees and boards on which he services.

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Fee to trust acquisition – Basara Parcel
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Hannahville Indian Community has filed to have a piece of their property placed into trust status. The Bureau of Indian Affairs is asking for Menominee County to submit a “Notice of Appeal” within 30 days should the board want to file one.</p>	
RECOMMENDED MOTION	
<p>To approve/disapprove having the County Administrator submit a “Notice of Appeal” to the Bureau of Indian Affairs in response to a piece of property being placed in trust status.</p>	

Submitted by: **Brian Bousley**

 09/23/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



United States Department of the Interior

BUREAU OF INDIAN AFFAIRS

Michigan Agency

2845 Ashmun Street

Sault Ste. Marie, Michigan 49783-3519

(906) 632-6809 Phone (906) 632-0689 Fax

877-659-5028 TOLL FREE

IN REPLY REFER TO:

REALTY

August 24, 2010

NOTICE OF DECISION

CERTIFIED MAIL – RETURN RECEIPT REQUESTED

Menominee County Board of Commissioners
839 10th Ave.
Menominee, MI 49858

Re: Fee to Trust Acquisition – Basara Parcel

Dear County Commissioners:

This Agency has under consideration one application submitted by the Hannahville Indian Community to acquire approximately 40 acres of land into trust. The real property is located in Menominee County, Michigan, and is contiguous to existing trust land. According to the application, the Tribe intends to use this property for nature preservation. The property, known as the “Basara Parcel” is legally described as follows and depicted on the enclosed map:

Basara Property

Land situated and being in the Township of Harris, County of Menominee, and State of Michigan and described as follows:

The Southwest Quarter of the Southeast Quarter (SW1/4 of SE1/4) of Section Twelve (12), in Township Thirty-eight (38) North of Range Twenty-Five (25) West, according to the returns of the Surveyor general. Containing 40 acres, more or less.

The approval to acquire land in trust status for an Indian tribe is committed to the discretion of the Bureau of Indian Affairs (BIA) on behalf of the Secretary of the Interior. The BIA must review all acquisition proposals prior to making a decision as to whether the lands can be placed into trust status for a tribe. The authority, procedures and policies governing the Secretary’s acquisition of land in trust for an Indian tribe is set forth in Title 25 of the Code of Federal Regulations (CFR) Part 151.

25 CFR 151.10(a) – Statutory Authority for proposed acquisition:

The Hannahville Indian Community is a Federally Recognized Indian Tribe, with a government organized under the provisions of the Indian Reorganization Act, 25 USC 461, et. seq. The statutory authority used by the Tribe to acquire land into trust status is Section 5 of the Indian Reorganization Act of 1934 (IRA), 25 USC 465.

The regulations specify that it is the Secretary's policy to accept lands "in trust" for the benefit of tribes when such acquisition is authorized by an Act of Congress, and (1) when such lands are within the exterior boundaries of the tribe's reservation, or adjacent thereto, or within a tribal consolidation area, or (2) when the tribe already owns an interest in the land, or (3) when the Secretary determines that the land is necessary to facilitate tribal self-determination, economic development, or tribal housing.

The subject property is contiguous to existing trust land, and is deemed necessary for the overall economic well being of the Tribe. Therefore, this acquisition falls within the land acquisition policy as set forth by the Secretary of Interior, 25 CFR PART 151.10.

Pursuant to 25 CFR 151.10 the following factors were considered in formulating our recommendation: (1) need of the tribe for additional land; (2) the purpose for which the land will be used; (3) impact on the State and its political subdivisions resulting from removal of the land from the tax rolls; (4) jurisdictional problems and potential conflict of land use which may arise; (5) whether the Bureau of Indian Affairs is equipped to discharge the additional responsibilities resulting from the acquisition of the land in trust status, (6) whether or not contaminants or hazardous substances may be present on the property.

Accordingly, in addition to the foregoing, the following analysis of the application is provided:

25 CFR 151.10(b) – The need of the Tribe for additional land

The Tribe lacks an adequate land base within its reservation to provide sufficient and desirable homes and services for its entire membership. Although the Tribe has beneficial ownership of approximately 5859 acres, much of the acreage is comprised of cedar swamp, wetlands and is located on what is known as the Wilson Reservation, located approximately 9 miles away from the "main" reservation where the core services and governmental units are located.

The Tribal Council, the governing body of the Hannahville Indian Community, has designated certain areas of the Tribe's current reservation holdings for use as commercial properties as part of its planning for diversification of economic development. This need for diversification, in order to assure the future of the community as a desirable location in which to continue to live, reduces the land available for nature preservation.

It is our determination that the Hannahville Indian Community has an established need for land in order to facilitate tribal self-determination. The United States has recognized the right of Indian Tribes to self-govern. It is, therefore, appropriate that the Tribe, through self-governance, plan and implement programs for the benefit of its community.

Conversion of the subject lands into trust status allows the Tribe the full benefit of exercising its sovereign rights and ultimately allows for long-term planning for the betterment of its people.

25 CFR 151.10(c) – Purpose for which the land will be used

The land will be used as a natural reservoir of native plants and other species consistent with and supportive of ceremonial and medicinal uses and the sacred character of its vegetation.

The Community membership has a number of traditional basket makers and crafters of birch bowls, baskets and other items as well as men and women who are versed in the arts of medicinal properties of native plants. Traditional spiritual leaders also make use of these types of plant life in preserving and practicing the native religion.

As part of self-determination, the Tribe desires to consolidate and preserve some wetlands for both continued natural, cultural, medicinal and ceremonial uses within the part of the reservation where core activities take place.

25 CFR 151.10(d) – Land to be acquired for an individual

Not applicable.

25 CFR Part 151.10(e) – Impact on the State and Local governments resulting from the removal of the land from the tax rolls

Menominee and Delta County as a whole receive an equal share of 2% funds annually. Gourley Twp, which also provides fire services to the Tribe, and is also located in Menominee County, continues to receive funding. Harris Township has received 2% funding since November 2001.

The Tribe intends to continue 2% funding to Menominee County well in excess of the lost tax revenue of approximately \$1,000 per year on the former Basara property.

There are no water/sewer services to the property as it consists of vacant land and is not marked for development.

25 CFR Part 151.10(f) – Jurisdictional problems and potential conflicts of land use which may arise

As trust land, the parcel will be “Indian Country” for jurisdictional purposes within the meaning of 18 U.S.C. Section 1151. Law Enforcement will be provided by the Hannahville Indian Community Police Department (HTPD). Access to the parcel is only available through other trust lands. While the Menominee County Sheriff’s Department does patrol the north end of Menominee County, through a cross-deputization agreement with HTPD, it is HTPD that patrols both Indian and non-Indian crime on the Reservation. Thus, it would remove confusion to place the land in trust and make it part of that land that is recognized by the local community as being part of the Reservation.

On October 13, 2006, initial consultation letters were sent to State and local governments inviting their comments on the Basara parcel. On October 27, 2006 a letter from Menominee County Board of Commissioners was received providing the tax information and a statement hoping that some fair resolution could be found for the loss of tax revenue.

The Tribe believes that its 2% funding to Menominee County will be of greater effect when combined with the relief from having to provide continuous tax assessment on this vacant land.

25 CFR Part 151.10(g) – Whether the BIA is equipped to discharge the additional responsibilities resulting from the acquisition of the land in trust status

This trust acquisition will result in increased tribal self-sufficiency and, ultimately, less dependence on the Interior Department. Furthermore, acceptance of the subject parcel into Federal trust status will not impose any significant additional responsibilities or burdens on the BIA beyond those already inherent in the Federal trusteeship over the existing Reservation.

The property has no forestry or mineral resources, which would require BIA management. With only a small amount of trust transactions anticipated (leasing, rights of ways, etc), any additional responsibilities resulting from this transaction will be minimal. As such, the Bureau of Indian Affairs, Michigan Agency, is equipped to administer any additional responsibilities resulting from this acquisition.

25 CFR Part 151.10 (h) – Compliance with 516 DM 6, appendix 4, National Environmental Policy Act and 602 DM 2, Hazardous Substances Determinations

In accordance with Interior Department Policy (602 DM 2), we are charged with the responsibility of conducting a site assessment for the purposes of determining the potential of, and extent of liability for, hazardous substances or other environmental remediation or injury. A Phase 1 Environmental Site Assessment was conducted in October, 2008, reflecting that there were no hazardous materials or contaminants noted on subject property. The Phase 1 was reviewed by the Midwest Region Environmental Staff and approved by the Regional Director on November 17, 2008.

NATIONAL ENVIRONMENTAL POLICY ACT COMPLIANCE

An additional requirement, which has to be met when considering land acquisition proposals, is the impact upon the human environment pursuant to the criteria of the National Environmental Policy Act of 1969 (NEPA).

The actions listed therein have been determined not to individually or cumulatively affect the quality of the human environment, and therefore, do not require the preparation of either an Environmental Assessment (EA) or an Environmental Impact Statement (EIS).

A categorical exclusion requires a qualifying action; in this case, 516 DM 6, Appendix 4, Part 4.4.I., Land Conveyance and Other Transfers of interests in land where no immediate change in land use is planned. This acquisition is for approximately 40 acres, and no change in land use is anticipated. A categorical exclusion was approved by the Midwest Regional Director on November 17, 2008.

Based on the above information, the Agency Superintendent has decided to approve the taking of this land into trust status for the benefit and welfare of the Hannahville Indian Community, provided the tribe delivers a marketable title to the property, and in a manner as required in 25 CFR 151, Land Acquisition regulations.

This decision may be appealed to the Office of the Regional Director, Midwest Region, Bishop Henry Whipple Federal Building, One Federal Drive, Room 550, Fort Snelling, Minnesota 55111, in accordance with the regulation in 25 CFR Part 2. (Part 2 - Appeals from Administrative Actions enclosed).

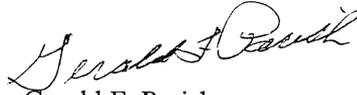
Your notice of appeal must be filed in this office within 30 days of the date you receive this decision. The date of filing your notice of appeal is the date it is postmarked or the date it is personally delivered to this office. Your notice of appeal must include the name, address and telephone number. It should clearly identify the decision being appealed. If possible, attach a copy of the decision.

The notice and the envelope in which it is mailed should be clearly labeled **“Notice of Appeal”**. Your notice of appeal must list names and addresses of the interested parties known to you and certify that you have sent them copies of the notice. You must also send a copy of your notice of appeal to the Regional Director, at the address given above.

You may include a statement of reasons with your notice of appeal, explaining why you believe this decision to be in error. If you do not include your statement of reasons with your notice of appeal, you must mail or deliver it to the Regional Director within 30 days after you file your notice of appeal. The statement of reasons and the envelope in which it is mailed should be clearly labeled **“Statement of Reasons”**. It must be accompanied by or otherwise incorporate all supporting documents. You must send copies of your statement of reasons to all interested parties.

If no appeal is timely filed, this decision will become final for the Department of Interior at the expiration of the appeal period. No extension of time may be granted for filing a notice of appeal.

Sincerely,

A handwritten signature in cursive script, appearing to read "Gerald F. Parish".

Gerald F. Parish
Superintendent

Enclosures

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Resolution 2010-18 ~ Approval of acceptance of Credit Card Payments by Menominee County Offices
DEPARTMENT:	Administration/Treasurer
ATTACHMENTS:	Yes
SUMMARY:	
Approval of acceptance of credit card payments by Menominee County office. Due to the County now having the ability to pay county fees and taxes via credit/debit card, the county board will need to approve a resolution stating this.	
RECOMMENDED MOTION	
To approve Resolution 2010-18	

Submitted by: **Brian Bousley**

 09/23/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000*

*Brian R. Bousley - County Administrator
Sherry Smith - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION 2010-18

APPROVAL OF ACCEPTANCE OF CREDIT CARD PAYMENTS BY MENOMINEE COUNTY OFFICES

WHEREAS, Michigan Public Act 280 of 1995 authorizes counties to accept payments by financial transaction devices such as credit cards, debit cards and electronic funds transfer cards; and

WHEREAS, GovPayNet offers a service in which citizens can make payments by credit card for an additional fee that is assessed to the cardholder; and

WHEREAS, the Menominee County Offices have expressed an interest in entering into an agreement with GovPayNet to offer this payment option at no cost to the county in their respective offices; and

WHEREAS, in accordance with Section 3 of the Act, the Treasurer has determined that this type of financial transaction device payment is acceptable, subject to the internal policies and procedures that have been developed by the involved offices;

THEREFORE BE IT RESOLVED, that the County Board of Commissioners of the County of Menominee authorizes the acceptance of credit card payments by all Menominee County Offices;

Marc Kleiman, County Clerk

Gary Eichhorn, Chairman of the Board

Date:

Date:

Gary Eichhorn - Chairperson

Charlie Meintz - Vice Chairperson

Bernie Lang

James Furlong

Garry Anderson

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Recovery Bonds
DEPARTMENT:	Administration/Treasurer
ATTACHMENTS:	Yes
SUMMARY:	
<p>If Menominee County wishes to retain recovery zone bond allocation, we must submit a letter by October 8, 2010 in accordance to the information provided.</p>	
RECOMMENDED MOTION	
<p>To approve/disapprove having the County Administrator submit a letter to the Department of Treasury in response to the Recovery Zone Bond allocation by the Oct. 8, 2010 deadline.</p>	

Submitted by: **Brian Bousley**

 09/23/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

JENNIFER M. GRANHOLM
GOVERNOR

ROBERT J. KLEINE
STATE TREASURER

September 1, 2010

Dear County Treasurer:

On August 23, 2010, Public Act 153 of 2010, which provides for the allocation, reallocation, and waiver of federal bond limitations under the American Recovery and Reinvestment Act (ARRA) of 2009, was signed into law. Recovery Zone Economic Development Bonds and Recovery Zone Facility Bonds ('Recovery Zone Bonds') were created to spur economic development and promote job growth.

Although proposed, to date, the Federal Government has not extended the December 31, 2010 deadline to issue Recovery Zone Bonds. Pursuant to P.A. 153, it is the State's intent to deem two-thirds of any Recovery Zone Bond allocation received by a municipality waived, effective October 8, 2010, and to reallocate bond limitations to other eligible projects in the State. However, a municipality may retain its Recovery Zone Bond allocation, if it does all of the following by October 8, 2010:

- (a) adopts a resolution describing the project and indicating the intent to issue bonds for the project; and
- (b) provides communications from a third party, nationally-recognized bond counsel attesting to the eligibility of the project; and
- (c) if applicable, provides communications from a third party that is responsible for the payment of the bonds; for example, the communication would be provided by a local unit or other borrower (i.e., private sector entity) not receiving an original allocation.

If your municipality desires to retain any portion of its remaining Recovery Zone Bond allocations, please provide items (a), (b), and (c) above, no later than October 8, 2010, to John Barton at bartonj@michigan.gov, by fax to (517) 241-9509, or to the address below.

Further, if your municipality has project needs for additional Recovery Zone Bond allocation(s), please complete and return the included Application for Recovery Zone Bond Reallocation to help us evaluate projects and determine overall need. It is our intent to use this Application for reallocation of the bond limitations.

Finally, in order to determine issuance to date, please complete the enclosed Summary of Recovery Zone Bond Issuance.

If you have any questions, please contact John Barton, Assistant Director, Authority Finance Division, Bureau of Bond Finance, Michigan Department of Treasury at (517) 335-0994.

Sincerely,
Robert J. Kleine
Robert J. Kleine
State Treasurer

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Salaries of County Officers
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
According to Act 154 of 1879, the annual salary of each salaried county officer shall be fixed by the board before November 1 each year.	
RECOMMENDED MOTION	
To increase the annual salary by _____ % for the following county elected officials, commencing October 1, 2010 and ending September 30, 2011. (Current Salaries are: Clerk/ROD: \$52,718; Treasurer: \$50,084; Sheriff: \$59,309; Prosecuting Attorney: \$88,304).	

Submitted by: **Brian Bousley**

 09/23/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

SALARIES OF COUNTY OFFICERS (EXCERPT)
Act 154 of 1879

45.421 Salaries of county officers; determination; change in compensation.

Sec. 1. (1) The annual salary of each salaried county officer, which is by law fixed by the county board of commissioners, shall be fixed by the board before November 1 each year and shall not be diminished during the term for which the county officer has been elected or appointed, but may be increased by the board during the officer's term of office.

(2) Notwithstanding subsection (1), for a county which has a county officers compensation commission, the compensation of each nonjudicial elected officer of the county shall be determined by that commission. A change in compensation for those officers of a county which has a county officers compensation commission shall commence at the beginning of the first odd numbered year after the determination is made by the county officers compensation commission and is not rejected.

History: 1879, Act 154, Eff. Aug. 30, 1879;—How. 508;—CL 1897, 2649;—CL 1915, 2514;—CL 1929, 1426;—CL 1948, 45.421;—Am. 1967, Act 163, Eff. Nov. 2, 1967;—Am. 1978, Act 487, Imd. Eff. Dec. 1, 1978.

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Vehicle Purchase from Marinette County
DEPARTMENT:	Administration
ATTACHMENTS:	No
SUMMARY:	
<p>It was approved for the County Administrator to be allowed to purchase two vehicles from Marinette County in the amount of \$13,000. Marinette County will be having an auction on Oct. 1st, 2010 and the Administrator will bid on the vehicles approved by the board at that time.</p>	
RECOMMENDED MOTION	
<p>To allow the County Administrator to bid on vehicles at the Marinette County Auction. Bids not to exceed \$13,000 as approved on June 22, 2010.</p>	

Submitted by: **Brian Bousley**

 09/23/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	General Appropriations Act – 2010/2011
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
According to Public Act 621 of 1978, each local unit shall pass a general appropriations act for all funds within the county budget.	
RECOMMENDED MOTION	
To approve the General Appropriation Act 2010-2011 Resolution, regarding appropriating money, to accompany the County Budget.	

Submitted by: **Brian Bousley**

 09/23/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

COUNTY OF MENOMINEE
GENERAL APPROPRIATIONS ACT - 2010/2011

A resolution appropriating monies and adopting the 2010/2011 Menominee County Budget including: The General Fund, Special Revenue, Debt Service and Internal Service Fund Budgets. It is intended that this resolution comply with requirements of Public Act 621 of 1978.

It being the finding and opinion of the Menominee County Board of Commissioners:

The Menominee County Board of Commissioners has had under consideration the taxes for the local units of government and the needs of various County Departments.

The Menominee County Board of Commissioners after considerable deliberation has recommended adoption of the budgets and reports attached and made a part of this appropriations act.

In recognition of the above listed findings and opinion:

The Menominee County Board of Commissioners hereby resolves to adopt the attached 2010/2011 Budget, levy tax rates of the General Fund 7.0612 mills, Senior Citizens .6000 mills, and Road Patrol 1.0978 mills, and appropriate monies from the various County revenues to authorize expenditures in accordance with the various fund expenditures.

The Board further resolves that an appropriation is not a mandate to spend, but shall limit the amount which may be spent for such purposes as are defined by the Board of Commissioners and which shall be limited to the 2010/2011 fiscal year. All Non-General Fund Department Fund Balances at year-end are to be considered the initial allotment under the budgetary appropriation for the new fiscal year. If a department contends that part of the department's unexpended balance is either obligated or otherwise restricted, it will be incumbent upon that department to demonstrate the obligation or restriction to the satisfaction of the Menominee County Board of Commissioners.

The Board further resolves that all County Elected Officials and Department Heads shall abide by all County Board policies, rules and procedures, as adopted and amended by the Board and that these budgeted funds are appropriated contingent upon compliance with these policies, rules and procedures.

Be it further resolved, that the approved Position Allocation List contained in the Budget shall limit the number of employees who can be employed, and no funds are appropriated for any position or employee not on the Approved Position List. Further, there may be a need to increase or decrease various portions of the budget and/or impose a hiring freeze and/or impose layoffs due to unforeseen

financial changes; therefore, the Board of Commissioners may, from time to time, change the approved Position Allocation List and/or impose a hiring freeze. The County's Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved positions and the number of employees stated in the Position Allocation List.

Be it further resolved, that in the event the Board imposes a hiring freeze and vacancies occur during the existence of that hiring freeze, the vacancies shall be considered, and hereby declared to be vacated positions and shall not be refilled, except by specific Board authorization. Further, the existence of a hiring freeze that may be imposed by the Board of Commissioners shall be, and is hereby declared to be a contingency on the expenditure of the budgeted funds, as well as on the approved Position Allocation List.

Be it further resolved, that certain positions contained in the Position Allocation List which are supported in some part by a grant, cost sharing, reimbursement, or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues. The Department Head shall immediately notify the Administrator in the event outside funding is not received or the County is notified that it will not be received, and said positions shall be considered not funded and removed from the approved Position Allocation List.

Running a County is similar to running a business. In order to insure that the taxpayer's money is wisely spent and that accountability of allotted funds in each department is used for the purpose they were originally allocated the Board further resolves that there will be no line item transfers in any department budget without approval of the Menominee County Board.

Running this County as a business may require the Board to investigate transferring services or duties to private sources. Should it be deemed to provide substantial savings to the County the Board reserves the right to do so and remove funds and terminate employees from any department effected by such transferring of services or duties.

Should duties now held in one department be deemed by this Board to be better suited within another department this Board will reserve the right to transfer any funds and employees from the Position Allocation List between departments effected.

The County Treasurer shall provide, monthly, a report of actual vs. budgeted revenues and expenditures together with trial balances for all funds held in the name of Menominee County.

The County Administrator shall provide a quarterly projection of year-end revenues and expenditures for the County's General, Park, Road Patrol and Law Library Funds and others as directed by the

Menominee County Board of Commissioners.

Any County Department, agency, board, commission or unit whatsoever and any organization public or private which accepts a county appropriation shall do so subject to inspection and/or audit by the Menominee County Board or its designee. The Board, or its designees, shall have access for the purpose of audit and examination, to any and all books, documents, papers and records of the recipient organization.

The Board further resolves that the budget may be amended as conditions indicate upon the recommendation of the Menominee County Board of Commissioners provided the budget remains in a balanced state, and further authorizes the County Treasurer to make certain budget transfers as required to maintain positive balances in all Funds. Such transfers shall be subject to subsequent approval of the Board of Commissioners.

I, Marc Kleiman, Clerk of the County of Menominee, State of Michigan, do hereby certify that the above stated Appropriations Act was taken under consideration at the Special Meeting of the Menominee County Board of Commissioners, and the following action was taken. It was moved by Commissioner _____ and seconded by Commissioner _____, and carried by the following vote that the resolution be passed.

AYES:

NAYS:

ABSENT:

Sworn to me on the ___ day of _____, 2010

Marc Kleiman, Clerk
COUNTY OF MENOMINEE

2010 Tax Rate Request (This form must be completed and submitted on or before September 30, 2010)
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

L-4029

County(ies) Where the Local Government Unit Levies Taxes

2010 Taxable Value of ALL Properties in the Unit as of 5-24-10
\$653,692,885

Local Government Unit Requesting Millage Levy
MENOMINEE COUNTY

For LOCAL School Districts: 2010 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2010 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2009 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2010 Current Year "Headlee" Millage Reduction Fraction	(7) 2010 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
ALLOC	OPER	11-80	7.5000	7.0612	1.0000	7.0612	1.0000	7.0612	7.0612		NONE
RD PTL	VOTED	08-02	1.1500	1.0978	1.0000	1.0978	1.0000	1.0978	1.0978	1.0978	DEC-11
SR CIT	VOTED	08-08	.6000	.6000	1.0000	.6000	1.0000	.6000	.6000	.6000	DEC-19

Prepared by **Margaret J. Schroud** Telephone Number **(906) 863-2683** Title of Preparer **Equalization Director** Date **5/10/10**

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

Clerk
 Secretary
 Chairperson
 President

Signature *Marc Kleiman* Print Name **Marc Kleiman** Date **5-11-10**
 Signature *Gary Eichhorn* Print Name **Gary Eichhorn** Date **5-11-10**

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millages to be levied. See STC Bulletin 2 of 2008 for instructions on completing this section.	Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
	For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
	For Commercial Personal	
	For all Other	

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	2010-2011 Menominee County Budget
DEPARTMENT:	Finance Committee
ATTACHMENTS:	YES
SUMMARY:	
2010-2011 Menominee County Budget has been submitted by the Finance Committee	
RECOMMENDED MOTION	
To approve the 2010-2011 Menominee County Budget	

Submitted by: **Brian Bousley**

 09/23/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

	Budget 2007-2008	Actual per Audit 2007-2008	Budget 2008-2009	Actual per Audit 2008-2009	Budget 2009-2010	Budget 2010-2011
Revenues						
Property Taxes	\$ 4,080,439	\$ 4,524,615	\$ 4,500,000	\$ 4,776,832	\$ 4,591,776	\$ 4,615,856
Other - without property taxes	2,242,462	\$ 1,807,294	2,273,573	2,191,285	2,343,251	2,292,660
Transfers In from other funds	197,225	\$ 519,543	197,225	-	-	-
Total Revenues	\$ 6,520,126	\$ 6,851,452	\$ 6,970,798	\$ 6,968,117	\$ 6,935,027	\$ 6,908,516

Expenditures						
Board of Commissioners	\$ 53,980	\$ 51,802	\$ 55,280	\$ 59,250	\$ 69,711	\$ 68,963
Other Legislative	993,563	1,037,223	1,196,014	1,055,459	1,136,799	996,307
Circuit/Family Court	196,100	194,317	199,700	192,262	206,176	207,426
Family Court	240,514	244,352	248,664	245,544	253,670	260,412
District Court	400,409	386,573	410,944	402,149	398,458	373,710
Friend of Court	199,365	201,933	215,648	213,267	226,184	231,431
Probate Court	99,667	96,612	101,249	96,822	103,586	102,977
Jury Commission	6,191	4,781	6,291	4,885	6,291	6,691
County Administrator	153,350	203,114	168,557	160,719	147,065	187,379
Board of Canvassers	1,500	2,056	1,200	2,169	1,620	1,950
Legal	10,000	1,170	5,000	3,959	25,000	10,000
County Clerk	252,638	251,304	259,981	254,112	244,220	258,574
County Treasurer	166,854	168,269	179,175	176,222	195,371	194,755
Equalization	100,968	99,486	107,574	106,347	113,166	114,985
MSU Extension	95,686	87,010	93,865	83,067	96,009	91,913
Elections	58,750	50,389	46,050	42,170	42,500	42,500
Courthouse Grounds	348,253	325,582	349,767	358,747	351,233	366,863
Prosecuting Attorney	339,821	341,823	374,843	361,259	370,848	350,712
Register of Deeds	91,397	93,313	98,542	97,816	97,708	76,370
Drain Commission	539	0	539	538	539	539
Sheriff's Dept	1,386,814	1,457,967	1,417,625	1,468,559	1,454,964	1,486,935
Marine Law	7,000	6,108	7,000	5,366	8,250	7,000
Snowmobile Law	6,000	6,895	7,000	4,811	7,000	7,000
Off Road Recreational Vehicles	4,600	3,310	8,500	4,668	8,500	8,500
ATV Education	4,500	869	3,500	1,235	3,500	3,500
Planning Commission	950	1,114	950	261	950	900
Emergency Management	44,348	32,103	43,903	23,668	36,267	36,589
Waste Management	16,600	15,874	16,600	15,158	16,600	16,600
Health & Welfare	28,200	43,141	53,808	39,728	58,211	55,578
Medical Examiner	39,285	42,673	44,985	46,732	46,485	46,485
Vets Burial & Relief	13,680	7,350	13,680	10,575	13,680	13,680
Veterans Affairs	41,897	38,426	44,619	42,395	45,996	47,799
Economic Development	10,000	0	10,000	-	10,000	20,000
Sub Total	\$ 5,413,420	5,496,939	\$ 5,791,053	\$ 5,579,919	\$ 5,796,556	\$ 5,695,023

Appropriations	285,708	269,907	356,082	366,292	366,582	552,782
Operating Transfers	712,781	712,781	809,248	1,098,687	884,837	635,756
Total Expenditures	\$ 6,411,909	6,479,627	\$ 6,956,382	\$ 7,044,898	\$ 7,047,975	\$ 6,883,561

Non lapsing jail fund applied (carry over from 2008-reduce designated fund balance by \$196,330)

\$ 196,330

Fund Balance		\$ 4,973,339		\$ 4,896,550
reserved	\$ 5,496		\$ -	
designated	\$ 2,414,340		\$ 2,220,280	* \$ -200,000 * \$ -360,000
undesignated	\$ 2,553,503		\$ 2,676,270	
Fund Balance - beginning	\$ 4,973,339		\$ 4,896,550	
Excess (Deficit)	\$ 108,217	\$ 371,825	\$ 14,416	\$ (76,781)
				\$ 83,382
				\$ 24,955

*NOTE:

Jail-heating/air cond. From Designated Fund-2009-10 - \$200,000

Jail Fire Door/Cell Doors/ Shakey Lakes Bath house from Designated Fund-2010-11-\$360,000

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioners Per-Diems/Expenses
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per Diems & Expenses as recently submitted for payment.	
RECOMMENDED MOTION	
To approve Commissioner per diems & Expenses as recently submitted for payment	

Submitted by: Brian Bousley

 09/23/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Commissioner Per Diem Expense Form

RECEIVED
9/7/10
Menominee County Administrator

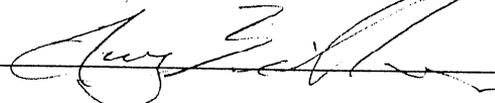
COPY

Name of Commissioner Gary Eichhorn

\$50.00 per meeting - Reg. or Special County Board meeting (Not more than \$100 for unrelated meetings on any one day)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
01-06-10	Co Board	50.00
01-12-10	LOW	50.00
01-26-10	Co Board	50.00
01-07-10	SCCET Esc	50.00
01-21-10	Planning Comm	50.00
02-23-10	Co Board	50.00
03-04-10	SCCET	50.00
03-09-10	LOW	50.00
03-19-10	Planning Comm	50.00
03-23-10	Board	50.00
03-25-10	Pincrest	50.00
04-01-10	SCCET	50.00
04-13-10	LOW	50.00
04-21-10	Health	50.00
04-27-10	Board	50.00
Total Per Diem		750.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: 

Date: 9-7-10

Commissioner Per Diem Expense Form

9/7/10
Menominee County Administrator

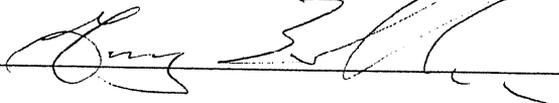
COPY

Name of Commissioner Gary Eichhorn

\$50.00 per meeting - Reg. or Special County Board meeting (Not more than \$100 for unrelated meetings on any one day)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
05-06-10	Scc 3t	50.00
05-11-10	Low	50.00
05-14-10	Ex Comm	50.00
05-25-10	Board	50.00
05-28-10	Ex Comm	50.00
06-03-10	Scc 3t	50.00
06-10-10	Ex Comm	50.00
06-08-10	Low Harris	50.00
06-16-10	Ex Comm	50.00
06-22-10	Board	50.00
07-01-10	Low Men	50.00
07-13-10	Low Nadeau	50.00
07-14-10	Airport Per Chair Anderson	50.00
08-10-10	Low	50.00
08-18-10	Health	50.00
08-24-10	Board	50.00
Total Per Diem		750.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Commissioner Signature: 

Date: 9-7-10

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED

9/7/10

Menominee County Administrator

Mileage: \$.50/mile ~ effective 01 Jan. 2010

*Meals Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

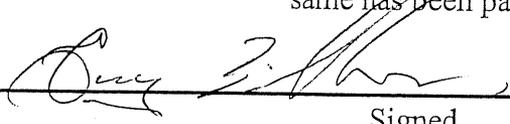
COPY

*must attach receipt for reimbursement

Name: Gary Eichhorn ~ District 5

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
3-4-10	Socst Esc 56	101-101-860.05	28.00
3-9-10	Low men 82	101-101-860.05	41.00
3-19-10	Planning Comm Steph 32	101-101-860.05	16.00
3-23-10	Board men 82	101-101-860.05	41.00
3-25-10	Pinecrest Powers 10	101-101-860.05	5.00
		101-101-860.05	
4-1-10	Socst Esc 56	101-101-860.05	28.00
4-13-10	Low men 82	101-101-860.05	41.00
4-21-10	Health Powers 10	101-101-860.05	5.00
4-27-10	Board men 82	101-101-860.05	41.00
		101-101-860.05	
		101-101-860.05	
Conference Expenses			
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			246.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

9-7-10

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
9/7/10
Menominee County Administrator

Mileage: \$.50/mile ~ effective 01 Jan. 2010

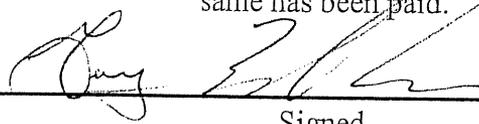
*Meals Breakfast ~ up to \$7.50
 Lunch ~ up to \$10.00
 Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Gary Eichhorn ~ District 5

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
5-6-10	SECRET ESC 56	101-101-860.05	28.00
5-11-10	LOW Men 82	101-101-860.05	41.00
5-14-10	EX Comm Stephenson 32	101-101-860.05	16.00
5-25-10	Board men 82	101-101-860.05	41.00
5-28-10	EX Comm men 82	101-101-860.05	41.00
		101-101-860.05	
6-3-10	SECRET ESC 56	101-101-860.05	28.00
6-8-10	LOW Harris 28	101-101-860.05	14.00
6-10-10	EX Comm men 82	101-101-860.05	41.00
6-16-10	EX Comm men 82	101-101-860.05	41.00
6-22-10	Board Men 82	101-101-860.05	41.00
		101-101-860.05	
Conference Expenses			
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			332.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

9-7-10

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED

9/7/10

Menominee County Administrator

COPY

Mileage: \$.50/mile ~ effective 01 Jan. 2010

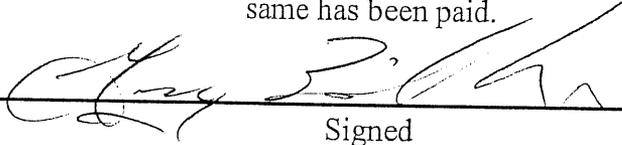
*Meals
Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Gary Eichhorn ~ District 5

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
7-1-10	Cow men 22	101-101-860.05	41.00
7-13-10	Cow Nadeau 12	101-101-860.05	6.00
7-14-10	Airport Per Comm Anderson ?	101-101-860.05	
		101-101-860.05	
		101-101-860.05	
8-10-10	Cow Hermansville 16	101-101-860.05	8.00
8-13-10	Health men 22	101-101-860.05	41.00
8-24-10	Board Hermansville 16	101-101-860.05	8.00
		101-101-860.05	
		101-101-860.05	
		101-101-860.05	
		101-101-860.05	
Conference Expenses			
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			104.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.



Signed

9-7-10

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

COPY

Mileage: \$.50/mile ~ effective 01 Jan. 2010

*Meals
Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Charlie Meintz ~ District 4

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
July 13	cow 36 miles		18.00
July 14	Parks Rec. Road with Bob	101-101-860.04	0
July 15	finact com. stephenson 10 miles	101-101-860.04	5.00
July 22	finact Airport 55 miles	101-101-860.04	27.50
July 29	MTA Road with mark	101-101-860.04	0
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
	Conference Expenses		
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			50.50 <i>Smith</i>
			42.50

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Charlie Meintz

Signed

Aug 3 2010

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

[CCY]
RECEIVED

8/27/10
Menominee County Administrator

Mileage: \$.50/mile ~ effective 01 Jan. 2010

*Meals Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Bernie Lang ~ District 1

2010

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
08-04	CO. BD.	3	101-101-860.01
08-10	COV	94	101-101-860.01
08-16	MD - PERS.	144	101-101-860.01
08-17	LIBRARY	43	101-101-860.01
08-18	PUB. HEALTH	3	101-101-860.01
08-19	M.H.	144	101-101-860.01
08-24	CO. BD.	94	101-101-860.01
08-27	UPCAP	110	101-101-860.01
08-27	UPCAP EX.	—	101-101-860.01
		635	101-101-860.01
		X.50	101-101-860.01
		<u>317.50</u>	101-101-860.01
	Conference Expenses		
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			317.50

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang

Signed

08-27-10

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED COPY
9/2/10
Menominee County Administrator

Mileage: \$.50/mile ~ effective 01 Jan. 2010

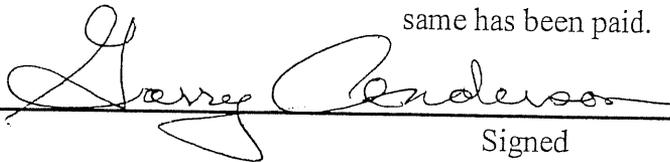
*Meals Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Garry Anderson ~ District 3

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
8-4-2010	Spec. C.O.W/MERS. - MENO. 14 MILES	101-101-860.03	7.00
8-5-2010	6 CNTY CONSORTION/ESCANABA 102 MI.	101-101-860.03	51.00
8-10-2010	C.O.W/HERMANSVILLE 81 miles	101-101-860.03	40.50
8-17-2010	2 COUNTY MEETS 14 MILES	101-101-860.03	7.00
8-18-2010	AIRPORT MEET 14 MILES	101-101-860.03	7.00
8-23-2010	AIRPORT MEET 14 MILES	101-101-860.03	7.00
8-24-2010	COUNTY BOD MEET/HERMANSVILLE 81 MI.	101-101-860.03	40.50
		101-101-860.03	
	330 MILES	101-101-860.03	
		101-101-860.03	
		101-101-860.03	
		101-101-860.03	
Conference Expenses			
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			160.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.


Signed _____ 9-2-10

Date _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills for payment on August 5, 19 & Sept. 2, 2010 in the amount of \$386,811.35	
RECOMMENDED MOTION	
To approve miscellaneous bills as paid on August 5, 19 & Sept. 2, 2010 in the amount of \$386,811.35	

Submitted by: **Brian Bousley**

 09/23/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

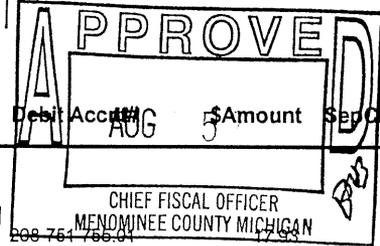
MENOMINEE COUNTY
Claims Audit Report

APPROVED
AUG 5 2010
Debit Amt# 5 2010 \$Amount
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

COPY
Claim Tot

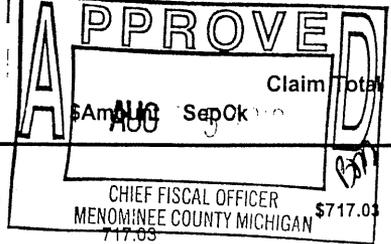
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Amt#	\$Amount	SepCk	Claim Tot
Bank Account: General								
AIRGAS NORTH CENTRAL								
	12995	7/28/2010	105024907	Semi Annual Maintenance	101-301-770.00	125.20		\$125.20
Anderson Culligan								
	12897	7/31/2010	175933	Cooler & Water for Circuit Court	101-131-931.00	114.00		\$114.00
Anderson, Garry								
	13024	7/31/2010	Reimbursement	Mileage July 2010	101-101-860.03	142.00		\$142.00
ANGELIS MENOMINEE INC								
	12986	7/23/2010	Jury	Muffins for Trial	101-131-805.00	17.82		\$17.82
Aspen Publishers, Inc.								
	12983	7/5/2010	71716815	Payroll Mangers Letter Oct 10 - Sept 11	101-172-727.01	372.06		\$372.06
AT&T - Aurora, IL								
	12944	7/19/2010	906863444107	Telephone Service - Sheriff's Office	101-103-850.00	314.03		\$788.56
	12972	7/19/2010	906863661407	Telephone Services	266-325-850.00	153.64		
	12973	7/19/2010	906863202307	Telephone Services	101-103-850.00	295.28		
	13003	7/13/2010	616T49897707	Sheriff's Department	101-301-850.01	25.61		
AT&T Long Distance								
	12932	7/19/2010	854528091	Telephone Services	101-103-850.00	212.55		\$212.55
Banc of America Leasing								
	12890	7/23/2010	011583359	Probation/Parole Office - Konica 8/1/10	101-131-942.00	230.55		\$1,031.18
	12931	7/23/2010	011583360	Sheriff's Department	101-301-934.00	522.52		
	12931	7/23/2010	011583360	MSU Annex	101-261-942.00	278.11		
BAY AREA MEDICAL CENTER								
	13028	7/31/2010	MENCTY	Zawatzke	101-172-801.01	65.00		\$130.00
	13028	7/31/2010	MENCTY	Corey	208-751-801.01	65.00		
BS&A Software								
	12895	8/1/2010	067338	Delinquent Tax System - 8/1/10 to 8/1/10	101-103-857.00	3,180.00		\$3,880.00
	13029	8/3/2010	070948	.Net Qualization Web Training	101-103-970.03	700.00		
BUSINESS ON WHEELS								
	12988	7/22/2010	10579	Brakes - 2001 Ford Ranger	101-265-981.00	130.08		\$130.08
Carquest Auto Parts								
	13012	7/28/2010	2825-160636	Prestone Dexcool & Solvent	205-315-934.02	41.76		\$41.76
Cellcom								
	13002	7/27/2010	418529	Cellular Services	101-426-755.00	12.46		\$532.08
	13002	7/27/2010	418529	Cellular Services	101-301-850.00	519.62		
Cherry Lan Systems, Inc.								
	12923	8/1/2010	CL0710	July 2010 - 412 Documents	256-277-857.00	906.40		\$906.40
CITY OF MENOMINEE - 2511 10TH ST.								
	12893	8/5/2010	Monthly Rent	September 2010 Rent	266-326-942.00	351.67		\$351.67
City of Stephenson - P.O. Box 467								
	12920	7/28/2010	709	Water, Electric, Sewer - July 2010	101-261-920.01	16.00		\$291.86
	12920	7/28/2010	709	Water, Electric, Sewer - July 2010	101-261-920.02	30.00		
	12920	7/28/2010	709	Water, Electric, Sewer - July 2010	101-261-920.03	245.86		

**MENOMINEE COUNTY
Claims Audit Report**

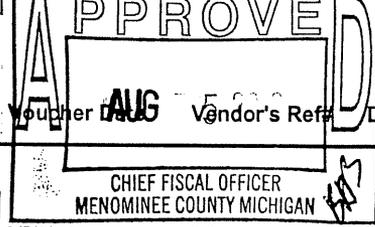


Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Account#	\$Amount	SEP 04	Claim Total
Bank Account: General								
CLOVERLAND PAPER CO								
	12878	7/16/2010	92500	Tissue	208-751-755.01			\$696.83
	12879	7/2/2010	92358	Liner's	208-751-755.01	35.37		
	12880	7/30/2010	92642	Toilet Tissue & Kitchen Towels	101-265-755.01	101.79		
	12881	7/16/2010	92502	Kitchen, Multifold, Central Pull Towels &	101-265-755.01	146.58		
	12882	7/9/2010	92420	Toilet Tissue	101-265-755.01	56.49		
	12883	7/9/2010	92419	Tissue & Urinal Block	208-751-755.01	44.05		
	12884	7/30/2010	92643	Multifold Towels & Tissues's	208-751-755.01	64.42		
	12885	7/16/2010	92501	Liners & Kitchen Towels	208-751-755.01	69.38		
	12886	7/2/2010	92360	Tissue & Center Pull Towels	101-265-755.01	72.22		
	12887	7/23/2010	92574	Facial Tissue & Toilet Tissue	101-265-755.01	88.60		
Coast to Coast Computer Prod.								
	12961	7/27/2010	A674648	Print Cartridge - FOC	101-141-727.00	229.99		\$229.99
Crozier Computer Consulting								
	12918	7/30/2010	139	Computer Fixes - Extension Office	101-261-858.03	220.00		\$220.00
CVSFlags.Com								
	12978	6/15/2010	I00739939	Flags	101-265-755.00	96.95		\$96.95
Cycle City, Inc.								
	13007	7/24/2010	33931	Labor/Parts	101-334-755.00	285.99		\$285.99
Dan Braun								
	12984	7/19/2010	Reimbursement	Shakey Lakes - Camping Refund	208-751-964.00	34.00		\$34.00
Dan Menacher								
	12969	7/26/2010	Reimbursement	Building Safety Journal/Newsletter	249-371-802.00	100.00		\$100.00
Dennis-Ruleau, Dawn								
	12958	8/3/2010	July 2010	Crisis Intervention	296-668-801.00	670.00		\$670.00
Dickinson County Treasurer								
	12945	7/27/2010	Circuit Court 2010	2nd Quarter	101-131-702.00	20,870.24		\$23,490.22
	12946	7/26/2010	Circuit Court 2010	Shared Services - 3rd Quarter	101-131-702.00	206.60		
	12947	7/27/2010	West Law 2010	West Law 2010	269-145-801.00	2,413.38		
Don & Patti Guzowski								
	12974	7/26/2010	Reimbursement	Shakey Lakes Park Camping Reservati	208-751-964.00	95.00		\$95.00
Dreamscape Communications								
	12921	7/28/2010	w151	Wireless Internet - August 2010	101-261-850.00	69.99		\$69.99
DTE Energy								
	12922	7/28/2010	4622 452 0001 1	July 2010	101-261-920.04	33.69		\$33.69
EAGLEHERALD PUBLISHING, LLC								
	13030	7/31/2010	1406	July 2010 Advertising	101-101-901.00	256.09		\$256.09
EL-COM SERVICES INC								
	13011	8/2/2010	41408	Speaker/Microphone	205-315-934.01	163.90		\$163.90
FRIEND OF COURT ASSOCIATION -								
	12963	8/4/2010	2010	FOCA Dues for Friends	101-141-727.00	275.00		\$275.00
Friends Ofc Prod Whse Direct								
	12956	7/26/2010	012288I	Cleaner, Sanitizer, Disinfect Spray	101-268-727.00	31.84		\$148.59
	12962	8/2/2010	012341I	Tape, Pencils, Dispenser, Post It Notes	101-141-727.00	116.75		
Furlong, James								
	12938	7/28/2010	Reimbursement	Mileage July 2010	101-101-860.02	100.00		\$100.00

MENOMINEE COUNTY
Claims Audit Report



Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	Amount	Claim Total
Bank Account: General							
Good Source							
	12996	7/28/2010	S10230681	Inmate Groceries	101-301-770.00		\$717.03
Hartz, John							
	12929	7/28/2010	Reimbursement	Mileage	101-101-860.08	6.75	\$156.75
	12929	7/28/2010	Reimbursement	Per Diem	101-101-860.08	150.00	
Hashimoto Sewer Service, Inc.							
	12924	7/29/2010	8247	3 month service call	101-265-755.00	205.00	\$205.00
HERRILD, RENEE							
	12965	8/4/2010	Reimbursement	Mileage for training (Crisis) in Escanaba	101-172-860.00	57.00	\$423.11
	12967	7/26/2010	Reimbursement	Meals, Bridge Tolls, Mileage 7/20 - 7/23	101-141-860.00	366.11	
INSTITUTE OF CONTINUING LEGAL							
	12959	7/27/2010	620429	MI Model Civil Jury Instructions - Probat	101-132-802.00	36.25	\$145.00
	12959	7/27/2010	620429	MI Model Civil Jury Instructions - Probat	101-148-802.00	36.25	
	12960	7/27/2010	620430	MI Model Civil Jury Instructions - District	101-136-802.00	72.50	
JS ELECTRONICS, INC.							
	12892	8/1/2010	15954	Tower Lease - August 2010	266-326-942.00	425.00	\$425.00
Joel Hensley, RN							
	13001	8/1/2010	Nursing Services	6/20/10 - 7/2/10	101-301-770.01	1,290.00	\$1,290.00
Jon Kuchenberg							
	12975	7/22/2010	Reimbursement	Shakey Lakes - Camping Refund	208-751-964.00	34.00	\$34.00
Kathy Vandenheuvel							
	12977	7/25/2010	Reimbursement	Shakey Lakes Camping Refund	208-751-964.00	34.00	\$34.00
Kleiman, Marc							
	12936	7/27/2010	Reimbursement	Mileage 7/27/20	101-262-860.00	21.00	\$54.00
	12936	7/27/2010	Reimbursement	Mileage 7/27/20	101-215-860.00	33.00	
Koehne							
	13019	7/29/2010	18926	2002 Jeep Liberty - Oil Change	101-265-742.00	21.05	\$21.05
Kulwich, Gerald							
	12957	8/3/2010	Reimbursement	Mileage 7/6/10 - 7/30/10	296-665-881.00	226.40	\$768.00
	12957	8/3/2010	Reimbursement	Mileage 7/6/10 - 7/30/10	296-669-860.00	311.60	
	12957	8/3/2010	Reimbursement	Mileage 7/6/10 - 7/30/10	296-665-860.00	230.00	
LANG BERNARD							
	12939	7/28/2010	Reimbursement	Mileage - July 2010	101-101-860.01	144.50	\$144.50
Larry Peterson							
	12976	7/22/2010	Reimbursement	Shakey Lakes Camping Refund	208-751-964.00	28.00	\$28.00
Linderoth, Janis							
	12894	8/2/2010	Reimbursement	Mileage	101-101-860.09	44.00	\$94.00
	12894	8/2/2010	Reimbursement	Per Diem	101-101-710.00	50.00	
LINDNER & SORENSON, INC.							
	13004	8/1/2010	Statement	July 10 Rental	101-301-981.00	250.00	\$250.00
Lufts Advertiser							
	12937	7/26/2010	Advertising	July 2010	101-101-901.00	94.75	\$358.25
	12937	7/26/2010	Advertising	July 2010	101-262-727.00	263.50	
M & M Business Machines							
	12955	7/20/2010	301172	Maintenance on ROD Receipt Printer	101-268-931.00	48.00	\$48.00



MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher# Vendor's Ref# Description Debit Acct# \$Amount SepCk Claim Total

Bank Account: General
M & M Trucking, Inc.
13018

8/5/2010 6535 Additional charges for invoice # 6526 208-751-930.04 300.00

\$300.00

MAC SERVICE CORPORATION

\$88,756.08

12935 7/21/2010 Aug 15-Sept 15 2010 8386-400 \$86480.93 8386-401 \$2275.1 101-103-712.00 49,364.44
 12935 7/21/2010 Aug 15-Sept 15 2010 8386-400 \$86480.93 8386-401 \$2275.1 205-315-712.00 10,260.93
 12935 7/21/2010 Aug 15-Sept 15 2010 8386-400 \$86480.93 8386-401 \$2275.1 205-316-712.00 1,576.49
 12935 7/21/2010 Aug 15-Sept 15 2010 8386-400 \$86480.93 8386-401 \$2275.1 208-751-712.00 2,069.34
 12935 7/21/2010 Aug 15-Sept 15 2010 8386-400 \$86480.93 8386-401 \$2275.1 266-325-712.00 5,256.35
 12935 7/21/2010 Aug 15-Sept 15 2010 8386-400 \$86480.93 8386-401 \$2275.1 266-326-712.00 1,490.03
 12935 7/21/2010 Aug 15-Sept 15 2010 8386-400 \$86480.93 8386-401 \$2275.1 271-790-712.00 5,104.34
 12935 7/21/2010 Aug 15-Sept 15 2010 8386-400 \$86480.93 8386-401 \$2275.1 296-663-712.00 1,241.54
 12935 7/21/2010 Aug 15-Sept 15 2010 8386-400 \$86480.93 8386-401 \$2275.1 701-000-231.09 2,275.15
 12935 7/21/2010 Aug 15-Sept 15 2010 8386-400 \$86480.93 8386-401 \$2275.1 701-000-231.08 1,517.50
 12935 7/21/2010 Aug 15-Sept 15 2010 8386-400 \$86480.93 8386-401 \$2275.1 704-000-232.00 7,986.84
 12935 7/21/2010 Aug 15-Sept 15 2010 8386-400 \$86480.93 8386-401 \$2275.1 701-000-231.02 398.54
 12935 7/21/2010 Aug 15-Sept 15 2010 8386-400 \$86480.93 8386-401 \$2275.1 701-000-231.02 214.59

Marinette County Printing Dept

\$247.00

12948 7/29/2010 12537 Daily Car Passes 208-751-727.00 247.00

Mastercard

\$1,385.23

12968 7/12/2010 Credit Card Tri-Mart BP 101-682-860.00 43.73
 12968 7/12/2010 Credit Card Angeli's 277-426-955.00 26.55
 12968 7/12/2010 Credit Card State DEQ 517-252-755.00 20.00
 12968 7/12/2010 Credit Card Brothers Three 277-426-955.00 129.34
 12968 7/12/2010 Credit Card Gannett Newspapers 101-101-901.00 29.05
 12968 7/12/2010 Credit Card Marinette Farm & Garden 296-667-801.01 72.00
 12968 7/12/2010 Credit Card The Galley 101-141-860.00 10.97
 12968 7/12/2010 Credit Card Sports Grill 101-141-860.00 17.49
 12968 7/12/2010 Credit Card Alpine Oven 101-141-860.00 9.94
 12968 7/12/2010 Credit Card Bigby Coffee 101-141-860.00 7.19
 12968 7/12/2010 Credit Card Big Buck Brewery 101-141-860.00 20.12
 12968 7/12/2010 Credit Card Great Wolf Lodge 101-141-860.00 150.11
 12968 7/12/2010 Credit Card Bigby Coffee 101-141-860.00 9.52
 12968 7/12/2010 Credit Card Culvers 101-141-860.00 7.72
 12968 7/12/2010 Credit Card Mission Point Resort 517-252-860.00 166.46
 12968 7/12/2010 Credit Card Treetops Lodging 101-141-860.00 117.72
 12968 7/12/2010 Credit Card Walmart 101-426-727.00 125.88
 12968 7/12/2010 Credit Card Ace Hardware 101-103-755.00 211.99
 12968 7/12/2010 Credit Card Ace Hardware 101-103-755.00 199.99
 12968 7/12/2010 Credit Card Credit Inkjet Store 101-215-727.00 -49.86
 12968 7/12/2010 Credit Card Credit Ace Hardware 101-103-755.00 -211.99
 12994 7/12/2010 Credit Card Pack N Ship 205-315-727.00 20.43
 12994 7/12/2010 Credit Card St. Ignace EZ Mart 101-301-860.00 19.32
 12994 7/12/2010 Credit Card TreeTops Lodging 101-301-860.00 181.56
 12994 7/12/2010 Credit Card Accurant 101-301-727.00 50.00

Menards - Marinette

\$194.88

12911 7/15/2010 64289 Shaped Trimline, & Nails 101-265-755.00 18.90
 12912 7/28/2010 67542 Credit - PVC Pipe 101-265-755.00 -2.98
 12913 7/28/2010 67547 PVC Pipe, Elbow, Tee, Bushing, Coupli 101-265-755.00 20.41
 12914 7/28/2010 67669 Solvent, Elbow, Coupling, Bushing, Tee 101-265-755.00 49.00
 12915 7/27/2010 67283 Pipe, Elbow, Adapter, Bushing, Valve, T 101-265-755.00 20.01
 12916 7/27/2010 67374 Pipe 101-265-755.00 51.64
 12917 7/27/2010 67395 Pipe, Coupling 101-265-755.00 37.90

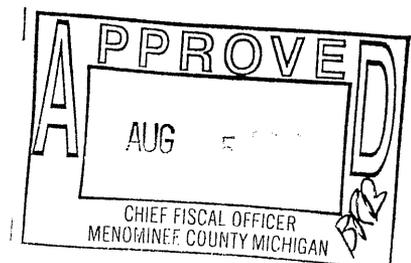
**MENOMINEE COUNTY
Claims Audit Report**

APPROVED
AUG 5 2010
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

Vendor Name	Vcher#	Voucher Date	Vendor Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
MI Assoc. of Dist. Ct. Magist	13013	8/5/2010	Dues	2011 Annual Dues	101-136-802.00	50.00		\$50.00
Michigan Counties Workers'								\$17,365.00
12966	7/28/2010	8378		2010 4th Qtr Installment	101-101-716.00	83.07		
12966	7/28/2010	8378		2010 4th Qtr Installment	101-131-716.00	31.37		
12966	7/28/2010	8378		2010 4th Qtr Installment	101-132-716.00	74.47		
12966	7/28/2010	8378		2010 4th Qtr Installment	101-136-716.00	221.73		
12966	7/28/2010	8378		2010 4th Qtr Installment	101-141-716.00	328.99		
12966	7/28/2010	8378		2010 4th Qtr Installment	101-148-716.00	20.80		
12966	7/28/2010	8378		2010 4th Qtr Installment	101-150-716.00	2.20		
12966	7/28/2010	8378		2010 4th Qtr Installment	101-172-716.00	269.70		
12966	7/28/2010	8378		2010 4th Qtr Installment	101-215-716.00	140.10		
12966	7/28/2010	8378		2010 4th Qtr Installment	101-253-716.00	97.42		
12966	7/28/2010	8378		2010 4th Qtr Installment	101-257-716.00	200.23		
12966	7/28/2010	8378		2010 4th Qtr Installment	101-261-716.00	22.29		
12966	7/28/2010	8378		2010 4th Qtr Installment	101-265-716.00	710.17		
12966	7/28/2010	8378		2010 4th Qtr Installment	101-267-716.00	522.77		
12966	7/28/2010	8378		2010 4th Qtr Installment	101-268-716.00	31.88		
12966	7/28/2010	8378		2010 4th Qtr Installment	101-301-716.00	7,850.95		
12966	7/28/2010	8378		2010 4th Qtr Installment	101-331-716.00	8.64		
12966	7/28/2010	8378		2010 4th Qtr Installment	101-426-716.00	19.88		
12966	7/28/2010	8378		2010 4th Qtr Installment	101-648-716.00	34.58		
12966	7/28/2010	8378		2010 4th Qtr Installment	101-682-716.00	24.60		
12966	7/28/2010	8378		2010 4th Qtr Installment	205-315-716.00	4,428.52		
12966	7/28/2010	8378		2010 4th Qtr Installment	205-316-716.00	364.03		
12966	7/28/2010	8378		2010 4th Qtr Installment	208-751-716.00	706.07		
12966	7/28/2010	8378		2010 4th Qtr Installment	249-371-716.00	98.64		
12966	7/28/2010	8378		2010 4th Qtr Installment	266-325-716.00	197.33		
12966	7/28/2010	8378		2010 4th Qtr Installment	266-326-716.00	21.64		
12966	7/28/2010	8378		2010 4th Qtr Installment	271-790-716.00	472.00		
12966	7/28/2010	8378		2010 4th Qtr Installment	296-663-716.00	149.40		
12966	7/28/2010	8378		2010 4th Qtr Installment	296-664-716.00	119.90		
12966	7/28/2010	8378		2010 4th Qtr Installment	296-665-716.00	111.63		
Michigan State University - CANR Budget Finance								\$2,335.45
12987	7/14/2010	37071		Salaries & Fringes	101-261-704.00	2,335.45		
MILLERS ACTION OFFICE SUPPLY I								\$3,913.22
12888	5/4/2010	68507		Foam Board & Ruler	101-265-755.00	4.40		
12891	8/3/2010	70622		Ink Cartridge	266-325-727.00	50.78		
12971	7/28/2010	070510		Toner - QVF Desk	101-262-727.00	114.99		
12990	7/21/2010	070357		Folders & 3x3 Paper Pads	516-253-727.00	59.05		
13026	5/4/2010	068518		PO # 02476 - Paper	101-265-980.02	3,684.00		
MP Biomedicals, LLC								\$282.36
12999	7/23/2010	794565		Drug testing supplies	101-301-770.01	282.36		
MR Rental, Inc.								\$120.00
12928	7/15/2010	10267		Skidsteer Rental & Fuel Charge	208-751-801.00	120.00		
Northern Menominee Health Cent - South								\$90.00
13000	7/29/2010	Medical		Paul Tiernan	101-301-770.01	90.00		

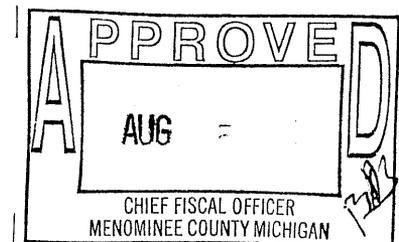
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Office Depot, Inc.								\$242.99
12954		7/13/2010	525881203001	Rubberbands	101-261-727.00	4.54		
12992		7/9/2010	525442872001	Clipboard, Dry Erase Marker, Dry Erase	101-261-727.00	35.42		
13020		7/27/2010	527345586001	Ink Cartridge's	101-261-727.00	66.56		
13021		7/29/2010	527777396001	Head Set, Photo Paper	101-261-755.00	107.48		
13021		7/29/2010	527777396001	Head Set, Photo Paper	101-261-727.00	28.99		
PAIDL'S TRUE VALUE HARDWARE								\$97.91
12896		7/30/2010	B4078	Scaffold Nail	243-246-765.00	15.99		
12900		7/1/2010	B2274	Chain DR Stop	208-751-930.02	5.29		
12901		7/12/2010	B2975	2" Hitch Ball & 1 7/8" Hitch Ball	208-751-930.02	18.98		
12902		7/12/2010	B3006	1 7/8" Hitch Ball - Credit Memo	208-751-930.02	-9.49		
12903		7/16/2010	B3300	Grease Gun & Hose	208-751-930.02	37.48		
12904		7/17/2010	A3140	Toilet Seat	208-751-930.02	6.89		
12905		7/20/2010	A3274	Key's	208-751-930.02	3.78		
12906		7/26/2010	A3645	Hand Shower Head	208-751-930.02	18.99		
Parrette, Kathleen								\$1,533.33
12934		7/29/2010	28	Cleaning Services - July 2010	101-265-801.00	1,533.33		
Peter Dzedzic								\$28.00
12985		7/14/2010	Reimbursement	Shakey Lakes - Camping Refund	208-751-964.00	28.00		
Pfankuch, Mike								\$318.90
12970		7/27/2010	Reimbursement	Gasoline - C Store in Stephenson	101-136-860.00	25.00		
13032		7/26/2010	Reimbursement	Gas, Meal, Lodging, Bridge Fare - 7/22	101-136-860.00	293.90		
Poupore Collision & Towing								\$24.50
13009		5/3/2010	411	2010 Chevy Impala - Replace OEM	205-315-742.00	24.50		
QUALITY WATER SPECIALISTS								\$96.80
12898		7/31/2010	45013	salt - water softener	101-265-920.00	59.60		
12899		7/31/2010	50179	August 2010	208-751-930.03	37.20		
Randall Phillipps								\$25.00
12889		8/3/2010	1996-7736-DM	Court Appointed Legal - Ambeau	101-131-807.00	25.00		
REGISTER OF DEEDS								\$49.00
13031		7/8/2010	Copies	Land Corner's	243-246-801.08	49.00		
Reinhart Foodservice								\$1,011.75
12997		7/27/2010	885748	Inmate Groceries	101-301-770.00	548.23		
12998		7/20/2010	884796	Inmate Groceries	101-301-770.00	463.52		
Sarah Maus								\$29.25
12919		8/2/2010	Reimbursement	Post Office Mileage & Treasurer's Mtg	101-253-860.00	29.25		
Servco FS Cooperative 100								\$602.24
12979		7/19/2010	111540	Gas - Parks	208-751-742.00	602.24		



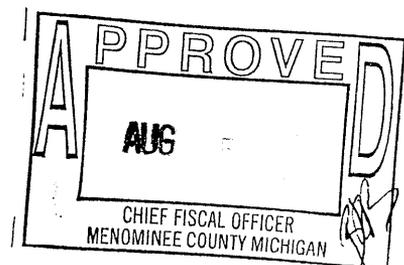
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Standard Insurance Company								
	13014	8/5/2010	STA53	Life Insurance August 2010	101-101-713.00	11.50		\$190.90
	13014	8/5/2010	STA53	Life Insurance August 2010	101-132-713.00	6.32		
	13014	8/5/2010	STA53	Life Insurance August 2010	101-136-713.00	9.20		
	13014	8/5/2010	STA53	Life Insurance August 2010	101-141-713.00	9.20		
	13014	8/5/2010	STA53	Life Insurance August 2010	101-148-713.00	0.58		
	13014	8/5/2010	STA53	Life Insurance August 2010	101-215-713.00	11.50		
	13014	8/5/2010	STA53	Life Insurance August 2010	101-172-713.00	2.30		
	13014	8/5/2010	STA53	Life Insurance August 2010	101-261-713.00	2.30		
	13014	8/5/2010	STA53	Life Insurance August 2010	101-267-713.00	9.20		
	13014	8/5/2010	STA53	Life Insurance August 2010	101-268-713.00	2.30		
	13014	8/5/2010	STA53	Life Insurance August 2010	101-253-713.00	6.90		
	13014	8/5/2010	STA53	Life Insurance August 2010	101-257-713.00	4.60		
	13014	8/5/2010	STA53	Life Insurance August 2010	101-265-713.00	2.30		
	13014	8/5/2010	STA53	Life Insurance August 2010	101-301-713.00	46.00		
	13014	8/5/2010	STA53	Life Insurance August 2010	101-682-713.00	2.30		
	13014	8/5/2010	STA53	Life Insurance August 2010	101-103-713.00	2.30		
	13014	8/5/2010	STA53	Life Insurance August 2010	101-426-713.00	1.15		
	13014	8/5/2010	STA53	Life Insurance August 2010	271-790-713.00	9.20		
	13014	8/5/2010	STA53	Life Insurance August 2010	296-663-713.00	2.30		
	13014	8/5/2010	STA53	Life Insurance August 2010	296-664-713.00	2.30		
	13014	8/5/2010	STA53	Life Insurance August 2010	296-665-713.00	2.30		
	13014	8/5/2010	STA53	Life Insurance August 2010	208-751-713.00	4.60		
	13014	8/5/2010	STA53	Life Insurance August 2010	205-316-713.00	2.30		
	13014	8/5/2010	STA53	Life Insurance August 2010	205-315-713.00	20.70		
	13014	8/5/2010	STA53	Life Insurance August 2010	266-325-713.00	14.95		
	13014	8/5/2010	STA53	Life Insurance August 2010	266-326-713.00	2.30		
State of Michigan - MI Supreme Court Finance								
	13016	7/29/2010	1530-04	Software Support Fee - Probate Court	101-132-858.03	2,631.82	x	\$7,919.98
	13017	7/29/2010	1530-02	Software Support Fee - District Court	101-136-931.01	3,415.39	x	
	13027	8/4/2010	Circuit Court 2010	Software Support July, Aug, Sept 2010	101-131-858.03	1,872.77	x	
The Ebco Company, LLC								
	12991	7/20/2010	01088	Legal size folders	101-136-727.00	192.00		\$192.00
The First National Bank&Trust								
	12964	7/30/2010	628840339	Service Charge	101-141-817.00	31.40		\$31.40
The Print Shop - P.O. Box 247								
	13023	7/19/2010	July 2010	SESC Permits & Business Cards (Menz	249-371-727.00	116.00		\$116.00
Time Warner Cable								
	12981	7/20/2010	004-700185701-001	7/25/10 - 8/24/10	101-103-851.01	299.95		\$299.95
Timothy Dugan								
	13015	7/21/2010	10-36246-SM	Restitution - Roberto Ilizaliturri	101-267-804.00	91.00		\$91.00



**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
U.E.S. COMPUTERS, INC.								\$1,408.93
	12930	7/28/2010	30060	Treasurer's Office Computer Problems	101-103-857.00	95.00		
	12940	7/26/2010	29836	Admin - Server Room PC	101-103-857.00	192.97		
	12941	7/26/2010	30040	Treasurer's Office - BS & A connection i	101-103-857.00	105.00		
	12942	7/26/2010	30018	Admin - install ram & check over systerr	101-103-857.00	232.97		
	12943	7/26/2010	30051	Admin - Scanning issue's	101-103-857.00	30.00		
	12952	7/29/2010	51796	Single Display for Monitors	266-325-727.00	49.00		
	12953	7/16/2010	29952	Deliver & assemble LCD stand	266-325-934.00	65.00		
	12980	7/21/2010	29983	Admin - Jessika & Clerk - Lisa	101-103-857.00	105.00		
	12993	7/9/2010	51517	LCD Screen	266-325-934.00	199.00		
	13005	7/21/2010	29993	Sheriff's Dept - Pinecrest Computer	101-301-934.00	202.99		
	13008	7/19/2010	51645	Netgear FS105 5 port 10/100 Switch	205-315-727.00	32.00		
	13025	8/2/2010	51837	Monthly DVD Backup July 2010	101-103-857.00	100.00		
U.P. Engineers & Architects								\$1,400.00
	12982	7/13/2010	1001460	Menominee Co Jail Mech Upgrades 5/3	101-103-998.00	1,400.00		
UNIFORM SHOPPE								\$114.90
	13006	7/27/2010	190463	Cavill - Uniforms	101-331-755.00	114.90		
UPCAP SERVICES INC								\$90.00
	12951	6/30/2010	1203	Work Crew Services - Shakey Lakes 6/	208-751-930.03	90.00		
Verizon Wireless								\$165.06
	12927	7/22/2010	2434415574	Cellular Services	101-265-801.00	165.06		
WALTER BROTHERS INC								\$123.33
	12907	7/12/2010	B96638	6" Land Spike Nail	208-751-984.00	19.99		
	12908	7/15/2010	A113476	Screw's	208-751-984.00	17.98		
	12909	7/21/2010	B97284	Grease Pitting Tool, Grease Fitting, Fus	208-751-984.00	25.42		
	12910	7/30/2010	B97922	Soaker Hose	101-265-755.00	44.97		
	13010	7/23/2010	A114163	Mosquito Spray	205-315-755.00	14.97		
Waste Management of Central WI								\$359.34
	12933	8/1/2010	1179426-1856-4	August 2010	101-265-801.00	359.34		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								\$7,321.98
	12925	7/29/2010	0402055840-00001	Electric - Jail - August 2010	101-265-920.03	5,204.39		
	12926	7/29/2010	0402047856-00004	Gas - July 2010	101-265-920.04	390.79		
	12949	7/20/2010	0405249882-00003	Kleinke Park Electric	208-751-920.01	109.68		
	12950	7/20/2010	0405249882-00001	Park Electric	208-751-920.01	88.86		
	12989	7/20/2010	0402047856-00005	Electrical Service	208-751-920.01	118.62		
	13022	7/20/2010	0404020028-00001	Kleinke Park Electrical	208-751-920.01	1,409.64		
Total Amount for Bank Account: General								\$180,152.81



APPROVED

AUG 19 2010

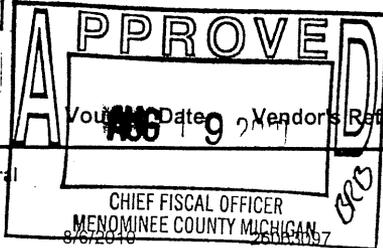
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

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**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Voucher	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
A B C PRINTERS								
	13248	8/10/2010	91867	Letterhead - District Court	101-136-727.00	153.13		\$237.89
	13334	8/17/2010	91912	FOC - Employment Search Reports	101-141-931.00	76.01		
	13334	8/17/2010	91912	FOC - Employment Search Reports	101-141-727.00	8.75		
AIR COOLED ENGINES								
	13250	7/19/2010	149816	John Deere Blades	208-751-930.02	65.40		\$56.85
	13251	7/21/2010	149906	John Deere Blades	208-751-930.02	24.69		
	13252	7/21/2010	149908	John Deere Blades	208-751-930.02	-33.24		
ALGER-DELTA COOPERATIVE ASSOCI								
	13224	7/30/2010	383001	Shakey Lakes Electrical	208-751-920.01	44.73		\$5,362.89
	13225	7/30/2010	383301	Shakey Lakes Electrical	208-751-920.01	523.45		
	13226	7/30/2010	379700	Shakey Lakes Electrical	208-751-920.01	331.28		
	13227	7/30/2010	1503500	Shakey Lakes Electrical	208-751-920.01	911.49		
	13228	7/30/2010	383200	Shakey Lakes Electrical	208-751-920.01	892.63		
	13229	7/30/2010	370500	Shakey Lakes Electrical	208-751-920.01	117.38		
	13230	7/30/2010	380300	Shakey Lakes Electrical	208-751-920.01	358.16		
	13231	7/30/2010	367100	Shakey Lakes Electrical	208-751-920.01	479.90		
	13232	7/30/2010	369802	Shakey Lakes Electrical	208-751-920.01	610.80		
	13233	7/30/2010	367200	Shakey Lakes Electrical	208-751-920.01	1,093.07		
Anderson-Diehm Funeral Home								
	13312	5/27/2010	Burial Expenses	Bartol Lenca	101-681-833.00	300.00		\$1,500.00
	13313	5/27/2010	Burial Expenses	Ernest Rudolph Sunila	101-681-833.00	300.00		
	13314	5/27/2010	Burial Expenses	Calvin Raymond Hall Jr.	101-681-833.00	300.00		
	13315	5/27/2010	Burial Expenses	Rodney J. Parrett	101-681-833.00	300.00		
	13316	5/27/2010	Burial Expenses	William Tebo Jr.	101-681-833.00	300.00		
ANGELIS MENOMINEE INC								
	13275	7/3/2010	1044CCV-IN	Inmate Groceries	101-301-770.00	88.73		\$703.08
	13276	7/5/2010	1375CCV-IN	Inmate Groceries	101-301-770.00	159.24		
	13277	7/6/2010	1422CCC-IN	Inmate Groceries	101-301-770.00	36.65		
	13278	7/14/2010	0184714-IN	Inmate Groceries	101-301-770.00	22.70		
	13279	7/16/2010	546VVV-IN	Inmate Groceries	101-301-770.00	93.53		
	13280	7/17/2010	1966VV-IN	Inmate Groceries	101-301-770.00	33.75		
	13281	7/19/2010	471CCV-IN	Inmate Groceries	101-301-770.00	124.45		
	13282	7/22/2010	2696CCC-IN	Inmate Groceries	101-301-770.00	47.99		
	13283	7/22/2010	289CCV-IN	Inmate Groceries	101-301-770.00	2.78		
	13284	7/28/2010	1083CCV-IN	Inmate Groceries	101-301-770.00	93.26		
AT&T - Aurora, IL								
	13223	8/1/2010	906R41083908	August 2010 Telephone Services	101-103-850.00	692.61		\$937.78
	13242	8/1/2010	906753458208	Telephone Services - August 2010	101-103-850.00	39.31		
	13243	8/1/2010	906753220908	Annex Telephone Services - August 20	101-103-850.00	205.86		
AT&T Global Services, Inc.								
	13234	8/5/2010	MI660519 PO#02477	Maintenance billing for 911 equipment	266-326-728.01	3,150.00		\$3,150.00
Badger Mailing & Shipping								
	13269	8/12/2010	30063	Pressure Sensitive Tapes	101-253-729.01	38.67		\$38.67
Barstow & LaCrosse, P.C.								
	13246	8/5/2010	09-3303-FH 09-3302-Eourt	Appointed Legal - Salewsky	101-131-807.00	251.15		\$251.15
Behnke, Amanda								
	13320	8/18/2010	4240	Meal reimbursement & training	101-132-801.00	34.00		\$34.00

MENOMINEE COUNTY
Claims Audit Report



Vendor Name	Vcher#	Vendor Date	Vendor Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General BP								
	13272	8/6/2010	2506307	July 2010 Sheriff's Gasoline Sales	101-301-742.00	731.20		\$851.92
	13307	8/1/2010	25991109	Gasoline Sales - July 2010	249-371-742.00	120.72		
BRUNO STEPHANIE								
	13204	8/3/2010		Reimbursement July 1 - July 31, 2010 Mileage	101-261-860.12	103.00		\$103.00
BS&A Software								
	13260	8/1/2010	067700	P.R.E. Audit System - 8/1/10 - 8/1/11	101-103-857.00	420.00		\$420.00
Burnham & Flower of Michigan								
	13270	8/3/2010	33846	Summer Tax Bond	101-253-830.00	1,169.00		\$1,169.00
CADIEU FUNERAL HOME								
	13309	5/27/2010		Burial Expenses John M. Christensen	101-681-833.00	300.00		\$900.00
	13310	5/27/2010		Burial Expenses John L. Wozniak	101-681-833.00	300.00		
	13317	5/27/2010		Burial Expenses Charles Peter Porod	101-681-833.00	300.00		
Carol Seefeldt								
	13218	8/2/2010		Refund Shakey Lakes Camping Cancellation	208-751-964.00	38.00		\$38.00
Carquest Auto Parts								
	13237	7/21/2010	2825-160036	Brake Cleaner, Grease Fitting, Circuit T	101-265-981.00	22.97		\$22.97
Cellcom Wisconsin RSA 04								
	13263	8/5/2010	536110	Medical Examiner Cellular Service	101-648-727.00	106.78		\$106.78
Christopher Tebo								
	13330	8/19/2010	4253	Training - Mileage & Meals Reimburserr	101-132-801.00	135.00		\$135.00
CITY OF MENOMINEE - 2511 10TH ST.								
	13296	8/9/2010	2490	June 2010 Gasoline Sales - Sheriff's De	205-315-742.00	2,386.35		\$2,386.35
CLOVERLAND PAPER CO								
	13213	7/26/2010	92575	Kitchen Towels & Large Extenders	208-751-755.01	84.70		\$168.23
	13214	7/30/2010	92644	TidyFoam Soap	208-751-755.01	38.89		
	13288	7/30/2010	92645	Gloves	101-301-770.00	44.64		
EAGLEHERALD PUBLISHING, LLC								
	13203	7/31/2010		July 2010 Public Land Auction - Advertising	517-252-900.00	19.79		\$19.79
FASTENAL								
	13235	7/29/2010	WIMAR103416	Fiberglass Dsp Fltr	101-265-934.00	45.60		\$45.60
Friends Ofc Prod Whse Direct								
	13332	8/18/2010	012300	Vinyl Gloves	296-669-835.00	23.94		\$23.94
GREAT AMERICAN DISPOSAL CO THE								
	13189	7/31/2010	07X00652	Trash Removal July 2010	101-261-930.04	17.23		\$17.23
Hanson-Onion-Martell								
	13311	5/27/2010		Burial Expenses Muriel Wiesner	101-681-833.00	300.00		\$300.00
Jennifer Brunelle								
	13321	8/18/2010	4241	Mileage & Meals Reimbursement - Trair	101-132-801.00	154.00		\$154.00
Jill Pfaff								
	13322	8/18/2010	4244	Home Visits & Training	101-132-801.00	163.00		\$183.50
	13333	8/18/2010	4243	Mileage for home visits & meal reimburs	101-132-801.00	20.50		

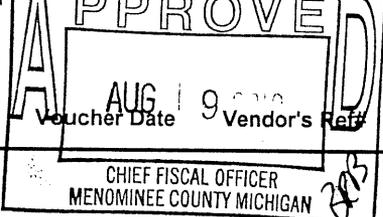
**MEMORINEE COUNTY
Claims Audit Report**

APPROVED

Vendor Name: **Aug 19 2010**
 Voucher#
 Voucher Date
 Bank Account: **CHIEF FISCAL OFFICER**
MEMORINEE COUNTY MICHIGAN
 Joel Mansley

Vendor Name	Voucher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: CHIEF FISCAL OFFICER MEMORINEE COUNTY MICHIGAN								
	13188	8/1/2010		Blood Draw	Derek Pell & Ned Britton	101-000-202.00		\$1,695.00
	13193	8/15/2010		Blood Draw	Kelly Fox	101-000-202.00		
	13198	7/20/2010		Blood Draw	Keith Williams	101-000-202.00		
	13292	8/15/2010		Nursing Services	7/3/10 - 7/16/10	101-301-770.01		1,295.00
JOHN EVANS, RN								
	13194	8/7/2010		Blood Draw	Peter John Klien	101-000-202.00		\$500.00
	13195	8/7/2010		Blood Draw	Patrick Daniel Harpt	101-000-202.00		100.00
	13196	8/6/2010		Blood Draw	Jeffery Louis Hallfrisch	101-000-202.00		100.00
	13197	8/7/2010		Blood Draw	Marcus Comelius Kronauer	101-000-202.00		100.00
	13199	8/7/2010		Blood Draw	Joshua Allen Gardiner	101-000-202.00		100.00
Judy Wetthuhn								
	13217	7/30/2010		Refund	Shakey Lakes Camping Cancellation	208-751-964.00		\$21.00
Larry Thomson								
	13216	7/28/2010		Refund	Shakey Lakes Camping Cancellation	208-751-964.00		\$38.00
LENCA SURVEYING								
	13208	8/6/2010	10112	Monumentation	243-246-801.07	3,383.20		\$3,463.20
	13208	8/6/2010	10112	Research	243-246-801.08	80.00		
Lesperance, Diane								
	13207	8/6/2010		Reimbursement	Mileage to Escanaba on 6/23 & 8/4/10	101-253-860.00		\$109.65
Linder Implement Co., Inc.								
	13239	7/19/2010	89732	Blades	208-751-930.02	138.75		\$138.75
MARINETTE CONCRETE PRODUCTS								
	13327	7/14/2010	321536	Art Wall Supplies	296-667-801.01	87.44		\$87.44
Marinette Farm & Garden								
	13294	8/9/2010	120304	Dog Food	101-301-881.01	67.98		\$67.98
Mastercard								
	13302	8/11/2010		Credit Card	Marsh Ridge Resort	101-301-860.00		\$1,359.06
	13302	8/11/2010		Credit Card	Shell Oil	101-301-860.00		25.00
	13302	8/11/2010		Credit Card	Citgo	101-301-860.00		28.49
	13302	8/11/2010		Credit Card	Marsh Ridge QPS	101-301-860.00		658.26
	13302	8/11/2010		Credit Card	Marsh Ridge Resort	101-301-860.00		102.55
	13302	8/11/2010		Credit Card	Marsh Ridge Resort	101-301-860.00		63.73
	13302	8/11/2010		Credit Card	Holiday	205-315-860.00		33.35
	13302	8/11/2010		Credit Card	Days Inn	205-315-860.00		66.95
	13302	8/11/2010		Credit Card	Exxon Mobil	205-315-860.00		19.00
	13302	8/11/2010		Credit Card	Shell Oil	205-315-860.00		19.50
	13302	8/11/2010		Credit Card	Woodmans	205-315-860.00		25.79
	13302	8/11/2010		Credit Card	Best Western	205-315-860.00		84.90
	13302	8/11/2010		Credit Card	Shell Oil	205-315-860.00		12.00
	13302	8/11/2010		Credit Card	Buy Wireless Now	205-315-755.00		37.00
	13302	8/11/2010		Credit Card	KMart	205-315-755.00		70.96
	13302	8/11/2010		Credit Card	Accurant EOM Auto	101-301-727.00		50.00
	13302	8/11/2010		Credit Card	St. Ignace EZ Mart	205-315-860.00		28.92
MATHIEU MARYE								
	13191	8/16/2010		Jury Commission	Per Diem	101-150-710.00		\$253.75
	13191	8/16/2010		Jury Commission	Travel	101-150-860.00		3.75
Maureen Charlevoix								
	13202	8/13/2010		Reimbursement	Travel & Meals 7/22, 7/23, & 8/3/2010	101-131-860.00		\$161.89

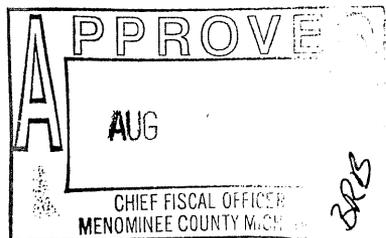
**MENOMINEE COUNTY
Claims Audit Report**



Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Maximus, Inc.							
13335	8/17/2010	102732.01.01.01-003	Prep of FOC DHS-286 Billings 3rd Qtr	101-141-801.00	1,000.00		\$1,271.60
13336	8/17/2010	101271.01.01.01-007	3rd Qtr 2010 Scantron Timesheets Proc	101-141-801.00	271.60		
Meintz, Charlie							
13261	8/3/2010		Reimbursement Mileage July 13 - July 29	101-101-860.04	50.50		\$50.50
Menards - 2080 Old Peshtigo Road							
13238	8/3/2010	69093	Pilaster, clips, oak boards	101-265-934.00	115.02		\$625.84
13257	8/9/2010	70580	Hinges, Gazebo, Cordmate Kit	101-265-934.00	46.82		
13273	8/10/2010	70823	Fans & Dehumidifiers	101-301-770.00	464.00		
MENOMINEE ANIMAL SHELTER							
13215	8/6/2010	1806	July 2010	101-601-958.00	825.05		\$825.05
MENOMINEE COUNTY JOURNAL							
13205	8/1/2010	153	Public Land Auction - Advertising	517-252-900.00	26.00		\$216.50
13236	8/1/2010	147	Advertising July 2010	101-101-901.00	190.50		
MENOMINEE COUNTY ROAD COMMISSI							
13293	8/4/2010	10435	Power to Radio's July 2010	101-301-934.01	49.91		\$49.91
MERS							
13268	8/12/2010	25975	School Nominating Petitions	101-262-727.00	24.04		\$24.04
MILLERS ACTION OFFICE SUPPLY I							
13209	5/10/2010	12345	Pens & Manilla Folders	101-215-727.00	41.10		\$856.11
13210	8/9/2010	070738	Credit Memo 070618I	101-215-727.00	-11.99		
13211	8/5/2010	070694	Glue Sticks	101-215-727.00	6.54		
13219	7/27/2010	070472	Letter Size Pouch - Parks	208-751-728.00	45.99		
13240	8/3/2010	070618I	File Folders, Glue Sticks, Binder Clips, I	101-215-727.00	128.77		
13262	8/6/2010	070731	Toner	101-253-727.00	159.99		
13318	8/17/2010	070987	Moistener, & ink cartridge	517-252-727.00	51.16		
13319	8/18/2010	071025	Credit Memo - Inkcartridge # 070987	517-252-727.00	-19.00		
13329	5/5/2010	068568	2 Drawer File Cabinet	101-132-806.00	187.50		
13329	5/5/2010	068568	2 Drawer File Cabinet	101-148-806.00	187.50		
13337	8/18/2010	070992I	Folders, Tape, Storage Boxes, Expande	101-215-727.00	78.55		
MOORE MEDICAL CORP							
13289	8/2/2010	96349367 RI	Inmate Medical Supplies	101-301-770.01	378.30		\$378.30
Motorola							
13299	8/3/2010	13799058	Celular Battery	205-315-934.01	126.00		\$126.00
Nault, Tamra							
13304	7/17/2010		Reimbursement 2010 BC/BS Deductible	101-103-712.01	47.20		\$47.20
NKS Tire & Service, Inc.							
13300	8/5/2010	66942	2009 Chevy Impala - tires and installatic	205-315-934.02	492.07		\$492.07
NMCCS							
13287	8/2/2010	May & July 2010	GED Class for inmates	101-301-770.00	1,117.02		\$1,117.02
Northern Menominee Health Cent - South							
13290	8/4/2010		Inmate Medical Jacob Strong	101-301-770.01	244.00		\$244.00
Pan-O-Gold Baking Co.							
13285	8/3/2010	0406831021512	Inmate Groceries	101-301-770.00	38.01		\$77.98
13286	7/27/2010	040683020810	Inmate Groceries	101-301-770.00	39.97		
Pinecrest Medical Center							
13295	8/1/2010	July 2010	Telephone Charges	205-315-727.00	15.00		\$15.00

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Polasky, Nancy								\$270.00
13192	8/16/2010	Jury Commission	Per Diem	101-150-710.00	250.00			
13192	8/16/2010	Jury Commission	Mileage	101-150-860.00	20.00			
Quill Corporation								\$110.95
13190	8/9/2010	7185512	Folders, Message Books - Prosecutor's	101-267-727.00	110.95			
Randall Phillipps								\$100.00
13247	8/11/2010	2003-10463-DS	Court Appointed Legal - Compo	101-131-807.00	37.50			
13264	8/12/2010	2007-11986-DP	Court Appointed Legal - Craven	101-131-807.00	12.50			
13265	8/12/2010	97-8131 01-9818	Court Appointed Legal - Vretenar	101-131-807.00	37.50			
13266	8/12/2010	2007-11986-DP	Court Appointed Legal - Craven	101-131-807.00	12.50			
RDJ SPECIALTIES, INC								\$224.67
13298	8/10/2010	003188-1	DVD Compact Player	205-315-755.00	224.67			
REDWOOD TOXICOLOGY LABORATORY								\$10.00
13326	7/31/2010	719820107	Drug Testing	296-669-835.00	10.00			
Reinhart Foodservice								\$881.65
13305	8/10/2010	890005	Inmate Groceries	101-301-770.00	881.65			
Sage Abra								\$2,185.00
13306	8/1/2010	33580655	One Year SupportPlus Service	101-103-857.00	2,185.00			
Servco FS Cooperative 100								\$372.35
13259	8/4/2010	112394	Shakey Lakes Park Gasoline	208-751-742.00	372.35			
Silver & Van Essen, P.C.								\$270.62
13308	8/2/2010	17225	MPSC Appeal - Attorney Fee & Cost All	101-211-807.00	270.62			
Spades Counseling Agency								\$400.00
13241	8/5/2010	Wayne Hass	Family Counseling 5-6 to 8-5-10	101-131-858.01	400.00			
State of Michigan - MI Dept. of Human Services								\$8,649.39
13328	8/19/2010	June 2010	Monthly Offset	292-662-843.01	8,649.39		x	
STEPHENSON MARKETING COOPERATI								\$1,133.04
13297	7/31/2010	015579	July 2010 Sheriff's Gasoline Sales	205-315-742.00	1,133.04			
Stericycle								\$20.90
13291	7/31/2010	4001901504	Inmate Medical Supplies	101-301-770.01	20.90			
TBC Masonry Construction, Inc.								\$225.00
13331	7/26/2010	811	Art Wall Supplies	296-667-801.01	225.00			
Time Warner Cable								\$121.05
13274	8/6/2010	004-620475202-001	Inmate Internet/Cable	101-301-770.00	121.05			

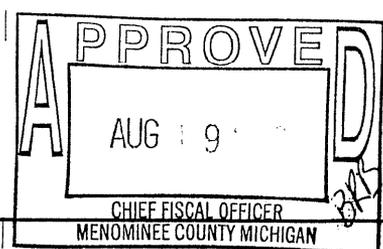


**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Tina Nast (petty cash)								\$596.08
13200	8/4/2010	August 2010	Angeli's	101-301-770.00	1.49	x		
13200	8/4/2010	August 2010	Sam's Club	101-301-802.00	102.40	x		
13200	8/4/2010	August 2010	MSA Conference	101-301-860.00	45.06	x		
13200	8/4/2010	August 2010	SOR School (x2)	101-301-860.00	61.85	x		
13200	8/4/2010	August 2010	K-9 Boarding	101-301-881.01	52.00	x		
13200	8/4/2010	August 2010	Marine School	205-315-860.00	5.00	x		
13200	8/4/2010	August 2010	Active Shooting (x3)	205-315-860.00	45.58	x		
13200	8/4/2010	August 2010	Interview Forensic	205-315-860.00	16.17	x		
13200	8/4/2010	August 2010	Summer Shoot	205-315-860.00	23.19	x		
13201	8/4/2010	August 2010	Harbor Freight's Tool	101-301-755.00	8.43	x		
13201	8/4/2010	August 2010	Jail Mgmt School (x3)	101-301-860.00	75.11	x		
13201	8/4/2010	August 2010	K-9 Boarding	101-301-881.01	117.00	x		
13201	8/4/2010	August 2010	Sex Offender School	205-315-860.00	42.80	x		
Tony Durocher								\$27.00
13323	8/18/2010	4245	Training & Meal Reimbursement	101-132-801.00	27.00			
TWIN CITY ELECTRIC								\$387.70
13253	7/2/2010	79357	Bulbs, 20 amp, and 15 amp	208-751-930.02	129.70			
13254	7/28/2010	76875	Rewiring of 5 seasonal camp sites	208-751-930.02	174.00			
13255	12/11/2009	76580	Extension Name Changes & D.I.D. Line	101-103-850.00	54.00			
13256	8/4/2010	76878	Intercom Changes	101-103-850.00	30.00			
U.E.S. COMPUTERS, INC.								\$150.00
13245	8/6/2010	30133	911 Computer Issues	101-103-857.00	45.00			
13258	8/9/2010	30174	FOC & Probate Computer	101-103-857.00	55.00			
13271	8/13/2010	30221	Sheriff Department	101-301-727.00	50.00			
WALTER BROTHERS INC								\$34.35
13249	7/2/2010	A112509	Leather Gloves & White Enamel	101-265-755.00	34.35			
Warner, Fredrick								\$307.12
13324	8/18/2010	4246	Mileage & Supplies Reimbursement	296-667-801.01	23.82			
13324	8/18/2010	4246	Mileage & Supplies Reimbursement	296-668-801.00	100.00			
13325	8/18/2010	4247	Can Zone, Garden, Etc.	296-668-801.00	183.30			
Wells Fargo Bank - Finance & Accounting El Segund								\$250.00
13303	8/6/2010	Interest Payment	April - June 2010	272-692-998.00	250.00			
WEST GROUP PAYMENT CENTER								\$34.00
13267	8/4/2010	821160656	MI Sentencing Guidelines Manual 2010	101-136-802.00	34.00			
William Boerner								\$0.20
13206	8/9/2010	Overpayment	Change for FOIA payment	516-000-040.00	0.20			
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								\$444.12
13212	8/3/2010	0402191663-00001	Health Department Electricity	101-265-920.03	369.42			
13220	7/27/2010	0405249882-00004	Bailey Park Electricity	208-751-920.01	12.64			
13221	7/27/2010	0405249882-00002	Street Lighting	208-751-920.01	29.00			
13222	7/27/2010	0402047856-00006	Shakey Lakes Park Lighting	208-751-920.01	33.06			
Zeratsky Extreme Heating &								\$250.00
13244	6/21/2010	2340	Deductible for Control Room Air Conditio	101-265-934.00	250.00			

Total Amount for Bank Account: General

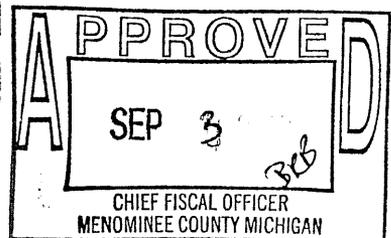
\$51,085.65



**MENOMINEE COUNTY
Claims Audit Report**

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Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
AIR COOLED ENGINES	13435	8/24/2010	151105	PO# 02484 - Saw, Helmets, Chaps	208-751-984.00	779.05		\$779.05
Allvest Information Services	13449	8/24/2010	210136	Monthly subscription - Oct 1, 10 to Jan	296-668-801.00	200.00		\$200.00
Anderson, Garry	13519	9/2/2010	Reimbursement	Mileage August 4 - August 24, 2010	101-101-860.03	160.00		\$160.00
Angela Hoheneder	13383	8/15/2010	Refund	Cancellation of Shakey Lakes Camping	208-751-964.00	34.00		\$34.00
AT&T - Aurora, IL	13462	8/19/2010	906863202308	Telephone Services August 19 - Sept 1	101-103-850.00	295.10		\$452.63
	13470	8/19/2010	906863661408	Telephone Services - August 19 - Sept	266-325-850.00	157.53		
Banc of America Leasing	13454	8/25/2010	011613403	Sheriff's Dept	101-301-934.00	317.84		\$711.63
	13454	8/25/2010	011613403	Annex	101-261-942.00	253.82		
	13458	9/1/2010	011613402	Probation/Parol Copies September 2010	101-131-942.00	139.97		
Barrette, Jodie	13439	8/27/2010	Reimbursement	FOC training in Escanaba 8/17 - 8/20/2010	101-141-802.00	10.19		\$259.13
	13439	8/27/2010	Reimbursement	FOC training in Escanaba 8/17 - 8/20/2010	101-141-803.00	248.94		
Bernard L. Lang, Jr.	13461	8/27/2010	Reimbursement	Mileage 8/4/10 - 8/27/10	101-101-860.01	317.50		\$317.50
BERNTSEN INTERNATIONAL, INC.	13523	8/10/2010	131354	Remonumentation - Equipment	243-246-765.00	644.55		\$644.55
Bob Barker Company, Inc.	13491	8/25/2010	WEB000139000	Inmate Supplies	101-301-770.00	304.52		\$304.52
Bobbi Kositzky	13384	8/17/2010	Refund	Cancellation of Shakey Lakes Camping	208-751-964.00	34.00		\$34.00
Brenda Meade	13480	9/1/2010	4268	Transport of Juvenile (S.W.) 8/30/10	101-132-801.00	74.75		\$270.75
	13481	9/1/2010	4269	Transport of Juvenile - Mileage 8/30/10	101-132-801.00	196.00		
Carol Johnson	13466	8/30/2010	Reimbursement	Mileage to Hermansville - 8/24/10	101-215-860.00	48.00		\$48.00
Cedar River Plaza	13392	7/31/2010	July 2010	Fuel Purchases	208-751-742.00	137.29		\$137.29
Cherry Lan Systems, Inc.	13398	9/1/2010	CL0810	408 documents - August 2010	256-277-857.00	897.60		\$897.60
Cindy Payne	13471	8/16/2010	Reimbursement	Mileage & Bridge Toll	101-268-860.00	455.09		\$455.09



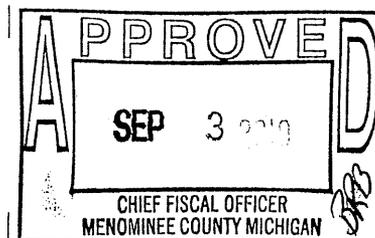
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CITY OF MENOMINEE - 2511 10TH ST.								\$3,164.75
	13451	8/23/2010	0000002512	Gasoline sales - July 2010	101-265-742.00	153.95		
	13451	8/23/2010	0000002512	Gasoline sales - July 2010	101-257-742.00	13.36		
	13451	8/23/2010	0000002512	Gasoline sales - July 2010	101-257-742.00	16.30		
	13451	8/23/2010	0000002512	Gasoline sales - July 2010	101-257-742.00	27.85		
	13451	8/23/2010	0000002512	Gasoline sales - July 2010	101-257-742.00	15.85		
	13451	8/23/2010	0000002512	Gasoline sales - July 2010	101-257-742.00	20.83		
	13451	8/23/2010	0000002512	Gasoline sales - July 2010	101-257-742.00	20.83		
	13451	8/23/2010	0000002512	Gasoline sales - July 2010	266-325-860.00	12.67		
	13456	8/9/2010	0000002487	Gasoline Sales - June 2010	101-265-742.00	36.00		
	13456	8/9/2010	0000002487	Gasoline Sales - June 2010	101-682-860.00	33.75		
	13456	8/9/2010	0000002487	Gasoline Sales - June 2010	101-426-963.00	28.80		
	13456	8/9/2010	0000002487	Gasoline Sales - June 2010	101-426-860.00	14.18		
	13456	8/9/2010	0000002487	Gasoline Sales - June 2010	101-257-742.00	11.70		
	13489	8/23/2010	0000002516	July Gasoline Sales - Sheriff's Department	101-301-742.00	1,389.76		
	13489	8/23/2010	0000002516	July Gasoline Sales - Sheriff's Department	205-315-742.00	1,389.75		
City of Stephenson - P.O. Box 467								\$275.96
	13382	8/26/2010	709	Utilities 7/28 - 8/26/10	101-261-920.01	16.00		
	13382	8/26/2010	709	Utilities 7/28 - 8/26/10	101-261-920.02	30.00		
	13382	8/26/2010	709	Utilities 7/28 - 8/26/10	101-261-920.03	229.96		
CLOVERLAND PAPER CO								\$608.92
	13391	8/6/2010	92691	Tissue and Liners	101-265-755.01	198.94		
	13425	8/20/2010	92845	Degreaser & wipes	101-265-755.01	95.45		
	13426	8/20/2010	92854	Toilet Tissue	101-265-755.01	56.49		
	13428	8/13/2010	92782	Lysol & Disinfectant Spray	101-265-755.01	93.92		
	13429	8/13/2010	92783	Lysol Foam Cleaner	101-265-755.01	41.14		
	13430	8/13/2010	92784	Towels & Liners	101-265-755.01	122.98		
COHL STOKER & TOSKEY P C								\$94.65
	13407	7/31/2010	29345	Legal Services - MERS	101-211-807.00	94.65		
Cooper Office Equipment								\$3,643.35
	13423	8/20/2010	70399	Base Quarterly Rate - District Court	101-136-931.00	440.07		
	13427	8/20/2010	70398	Base Quarterly Rate - First Floor Copy f	101-172-931.01	239.94		
	13453	8/20/2010	70397	Base Quarterly Rate - Model 7145 8/20	101-172-931.01	824.02		
	13467	8/26/2010	70418	Base Quarterly Rate - Treasurer's Office	101-253-931.01	140.00		
	13468	8/20/2010	70396	Base Quarterly Rate - Annex	101-261-942.00	558.98		
	13490	8/24/2010	70432	Base Quarterly Rate - Sheriff's Dept Coj	101-301-755.00	135.00		
	13494	8/24/2010	70431	Sheriff Dept - Base Quarterly Rate	101-301-770.00	1,115.34		
	13510	8/24/2010	70430	Sheriff - Base Quarterly Rate	205-315-755.00	190.00		
Dennis-Ruleau, Dawn								\$757.42
	13446	8/25/2010	Reimbursement	Mileage 7/1 - 7/9/2010	296-663-860.00	59.50		
	13447	8/25/2010	Reimbursement	Meals 7/27 & 7/28/2010	101-132-801.00	32.92		
	13473	8/31/2010	4261	Crisis Intervention - August 2010	296-668-801.00	665.00		
Diane Kewley - 1220 9th Avenue								\$40.25
	13478	9/1/2010	4266	Holdover Attendant 8/29/10	101-132-801.00	40.25		
Dickinson Cty Family Court								\$680.01
	13444	8/25/2010	10-55001	Accountability block grant Aug - Oct 201	296-669-999.00	680.01		
Don & Patti Guzowski								\$57.00
	13388	8/5/2010	Refund	Cancellation of Shakey Lakes Camping	208-751-964.00	57.00		
TE Energy								\$33.69
	13532	8/26/2010	4622 452 0001 1	Annex - Utilities	101-261-920.04	33.69		



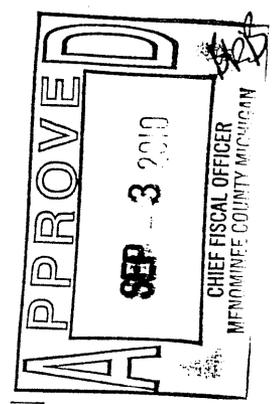
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
EAGLEHERALD PUBLISHING, LLC	13409	7/31/2010	2869	PO# 02481 Public Test & Election - July	101-262-727.00	1,098.00		\$1,098.00
Election Systems & Software	13410	8/13/2010	751576	PO# 02480 M100 Cards	101-262-727.00	548.10		\$548.10
Friends Ofc Prod Whse Direct	13448	8/25/2010	0124621	Office Supplies - J.P.O.	296-665-727.00	206.51		\$206.51
Furlong, James	13460	8/27/2010	Reimbursement	Mileage 8/10 - 8/24/2010	101-101-860.02	129.00		\$129.00
GREAT AMERICAN DISPOSAL CO THE	13387	7/31/2010	07X00651	County Parks - Garbage Removal July	208-751-801.00	1,007.04		\$1,007.04
Hartz, John	13442	8/24/2010	Reimbursement	Mileage & Per Diem - August 2010	101-101-860.08	104.50		\$104.50
Iron County Family Court	13445	8/25/2010	10-55001	Accountability Block Grant - Aug - Oct 2	296-669-999.01	680.01		\$680.01
Jason Corey	13385	8/12/2010	Refund	Cancellation of Shakey Lakes Camping	208-751-964.00	34.00		\$34.00
Jennifer Brunelle	13443	8/19/2010	Reimbursement	Mileage & Supplies Reimbursement	296-667-801.01	19.66		\$278.19
	13443	8/19/2010	Reimbursement	Mileage & Supplies Reimbursement	296-664-860.00	80.50		
	13443	8/19/2010	Reimbursement	Mileage & Supplies Reimbursement	296-667-801.02	56.85		
	13474	8/31/2010	4262	Meal & Mileage Reimbursement & Supp	296-664-860.00	115.22		
	13474	8/31/2010	4262	Meal & Mileage Reimbursement & Supp	296-667-801.02	5.96		
Joel Hensley, RN	13498	8/27/2010	Nursing Services	July 17 - July 30, 2010	101-301-770.01	1,365.00		\$1,365.00
Kleiman, Marc	13488	8/30/2010	Reimbursement	Mileage, Meals, & Bridge Fare 8/22 - 8/2	101-262-860.00	340.00		\$453.25
	13488	8/30/2010	Reimbursement	Mileage, Meals, & Bridge Fare 8/22 - 8/2	101-215-860.00	113.25		
Kristina Doubek	13389	8/8/2010	Refund	Cancellation of Camping Reservation	208-751-964.00	38.00		\$38.00
Kulwich, Gerald	13475	9/1/2010	4263	Mileage, Meals & Supplies Reimburserr	296-669-860.00	402.74		\$410.72
	13475	9/1/2010	4263	Mileage, Meals & Supplies Reimburserr	296-667-801.02	7.98		
LENCA SURVEYING	13393	8/20/2010	10118	Corner Monumentation 8/9 - 8/22/2010	243-246-801.07	3,101.35		\$3,101.35
Lesperance, Diane	13416	8/19/2010	Reimbursement	Expenses for 2010 Summer Conference	517-252-860.00	579.91		\$683.91
	13457	8/27/2010	Reimbursement	Mileage - 7/13, 7/27, 8/27 2010	101-253-860.00	104.00		
M & M Truck Parts Sales, Inc.	13507	7/31/2010	5464	Trailer Rental July 2010	205-315-755.00	100.00		\$100.00



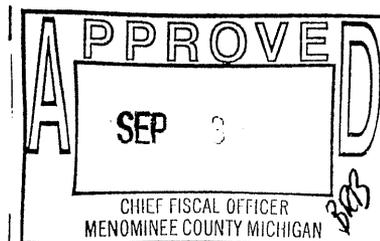
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
MAC SERVICE CORPORATION								\$88,756.08
	13469	9/1/2010	Sept 15 - Oct 15	08386-400 \$86,480.93 08386-401 \$2,27	101-103-712.00	49,180.52		
	13469	9/1/2010	Sept 15 - Oct 15	08386-400 \$86,480.93 08386-401 \$2,27	205-315-712.00	10,260.93		
	13469	9/1/2010	Sept 15 - Oct 15	08386-400 \$86,480.93 08386-401 \$2,27	205-316-712.00	1,576.49		
	13469	9/1/2010	Sept 15 - Oct 15	08386-400 \$86,480.93 08386-401 \$2,27	208-751-712.00	2,069.34		
	13469	9/1/2010	Sept 15 - Oct 15	08386-400 \$86,480.93 08386-401 \$2,27	266-325-712.00	5,256.35		
	13469	9/1/2010	Sept 15 - Oct 15	08386-400 \$86,480.93 08386-401 \$2,27	266-326-712.00	1,490.03		
	13469	9/1/2010	Sept 15 - Oct 15	08386-400 \$86,480.93 08386-401 \$2,27	271-790-712.00	5,104.34		
	13469	9/1/2010	Sept 15 - Oct 15	08386-400 \$86,480.93 08386-401 \$2,27	296-663-712.00	1,241.54		
	13469	9/1/2010	Sept 15 - Oct 15	Retirees	701-000-231.09	2,275.15		
	13469	9/1/2010	Sept 15 - Oct 15	Airport	701-000-231.08	1,517.50		
	13469	9/1/2010	Sept 15 - Oct 15	Employee Contribution	704-000-232.00	8,170.76		
	13469	9/1/2010	Sept 15 - Oct 15	County Share	701-000-231.02	398.54		
	13469	9/1/2010	Sept 15 - Oct 15	Brian's Share	701-000-231.02	214.59		
Marks Septic Service								\$175.00
	13433	8/22/2010	181	Pump Tank at Kleinke Park	101-265-801.00	175.00		
Maureen Charlevoix								\$2,916.35
	13434	8/20/2010	M09-3280-FC	Preparation of Transcripts - Buck	101-131-806.00	2,916.35		
Maximus, Inc.								\$700.00
	13417	8/17/2010	101338.01.02.01-003 PA	DHS-286 billings - 3rd Qtr 2010	101-267-801.00	700.00		
Menards - Marinette								\$626.16
	13436	8/13/2010	71500	Wood, Adhesive Remover, Saw Blade	101-265-755.00	292.55		
	13437	8/18/2010	72908	Pilaster Clips, Wood, Panel & Moulding	101-265-755.00	204.25		
	13438	8/18/2010	72403	Bits	101-265-755.00	62.91		
	13463	8/24/2010	74520	Red Oak Board, Oak Ply, Key Set, Woc	101-265-755.00	82.42		
	13464	8/24/2010	74515	Credit Memo - Router Bit	101-265-931.00	-15.97		
MENOMINEE COUNTY FAIR BOARD								\$5,908.50
	13404	8/16/2010	2010-816	Gate Fees for July 2010	208-751-884.00	5,908.50		
MENOMINEE COUNTY JOURNAL								\$593.25
	13411	8/1/2010	150	PO# 02482 Election Notice - Advertising	101-262-727.00	593.25		
Menominee County Parks								\$82.26
	13521	8/23/2010	Petty Cash	Replenish Petty Cash	208-751-880.00	82.26		
Menominee River Lumber								\$205.71
	13412	8/12/2010	10044-AL	Maple Rips - Bldg & Grounds	101-265-755.00	205.71		
MICHIGAN ELECTION RESOURCES								\$1,025.93
	13396	8/16/2010	26007	PO# 02483 Election Supplies	101-262-727.00	1,025.93		
Michigan State University - CANR Budget Finance								\$2,335.45
	13422	8/16/2010	37387	Salaries & Fringes	101-261-704.00	2,335.45		
MILLERS ACTION OFFICE SUPPLY I								\$162.56
	13380	8/30/2010	071288	Toner	101-215-727.00	133.99		
	13465	8/27/2010	071247	Approved Stamp, Certificate Holders	101-172-727.00	28.57		
Mocco Forest Products								\$120.00
	13413	8/11/2010	Parks	4 Cedar Bench's	101-265-755.00	120.00		
Nowtown Lawn Service								\$174.00
	13450	8/26/2010	119307	10 sheets plywood, Labor for grass cutti	517-252-955.00	174.00		



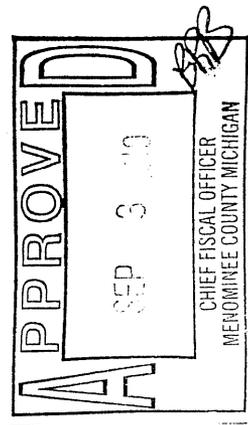
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Office Depot, Inc.								\$202.14
13418	8/10/2010	529092139001	Wireless Mouse - Annex	101-261-727.00	26.99			
13419	8/10/2010	529093564001	Fire Wall Security	101-261-727.00	20.99			
13420	8/10/2010	529173713001	Headsets	101-261-727.00	62.98			
13421	8/10/2010	529092105001	Wireless Mouse	101-261-727.00	26.99			
13424	8/4/2010	528430545001	Fire Wall Security	208-751-755.02	20.99			
13441	8/20/2010	530586402001	Files & letter tray	101-136-727.00	43.20			
OTIS ELEVATOR COMPANY								\$655.20
13400	8/20/2010	CVE05003910	Sept 1 - Nov 30, 2010	101-265-801.00	655.20			
Pan-O-Gold Baking Co.								\$81.58
13492	8/17/2010	040683022902	Inmate Groceries	101-301-770.00	35.00			
13493	8/12/2010	0406830122401	Inmate Groceries	101-301-770.00	46.58			
Przewrocki, Joan								\$69.00
13479	9/1/2010	4267	Transport of Juvenile (S.W.) 8/30/10	101-132-801.00	69.00			
Quill Corporation								\$123.93
13440	8/13/2010	7311864	Prosecutor's Office - Ink Cartridges	101-267-727.00	62.08			
13504	8/13/2010	7361189	Liquid Paper	205-315-727.00	4.99			
13505	8/13/2010	7311525	Office Supplies	205-315-727.00	56.86			
Randall Phillipps								\$112.50
13484	8/31/2010	Legal Services	Court Appointed Attorney for N.J.	101-132-807.00	37.50			
13485	8/31/2010	Legal Services	Court Appointed Attorney for N. I.	101-132-807.00	37.50			
13486	8/31/2010	2004-10954-DM	Court Appointed Legal - W. C.	101-132-807.00	37.50			
RDJ SPECIALTIES, INC								\$441.77
13508	8/10/2010	003188-2	Supplies	205-315-755.00	224.67			
13509	8/10/2010	003188-3	Supplies	205-315-755.00	217.10			
Reinhart Foodservice								\$958.33
13495	8/24/2010	893226	Inmate Groceries	101-301-770.00	435.49			
13496	8/17/2010	893226	Inmate Groceries	101-301-770.00	541.59			
13497	8/29/2010	893170	Credit Memo - Inmate Groceries	101-301-770.00	-18.75			
Rudy Schwartzmier								\$28.00
13386	8/18/2010	Refund	Cancellation of Shakey Lakes Camping	208-751-964.00	28.00			
Sarah Mattonen								\$19.00
13390	8/11/2010	Refund	Cancellation of Camping Reservation	208-751-964.00	19.00			
Servco FS Cooperative 100								\$438.51
13452	8/19/2010	113153	Shakey Lakes Park Gasoline	208-751-742.00	438.51			
Sherry Smith								\$50.00
13459	8/27/2010	Reimbursement	Mileage - July 13 - August 24, 2010	101-172-860.00	50.00			



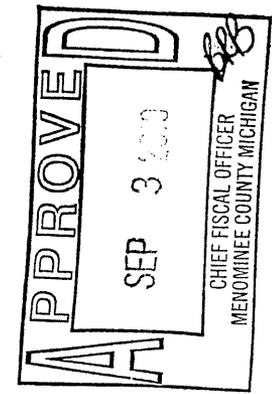
**MEMORINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Standard Insurance Company								\$190.90
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	101-101-713.00	11.50		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	101-132-713.00	6.32		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	101-136-713.00	9.20		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	101-141-713.00	9.20		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	101-148-713.00	0.58		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	101-215-713.00	11.50		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	101-172-713.00	2.30		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	101-261-713.00	2.30		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	101-267-713.00	9.20		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	101-268-713.00	2.30		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	101-253-713.00	6.90		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	101-257-713.00	4.60		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	101-265-713.00	2.30		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	101-301-713.00	46.00		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	101-682-713.00	2.30		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	101-103-713.00	2.30		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	101-426-713.00	1.15		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	271-790-713.00	9.20		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	296-663-713.00	2.30		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	296-664-713.00	2.30		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	296-665-713.00	2.30		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	208-751-713.00	4.60		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	205-316-713.00	2.30		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	205-315-713.00	20.70		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	266-325-713.00	14.95		
	13472	9/1/2010	00 643021 000 1	September 2010 Life Insurance	266-326-713.00	2.30		
State of Michigan - Energy Labor & Economic Growth								\$185.00
	13397	7/30/2010	1170484	Inspection Date 7/13/2010	101-265-801.00	185.00		
State of Michigan - MI Dept. of Enviironmental Qua								\$64.00
	13401	7/30/2010	640891	Water Testing	208-751-920.00	64.00		
State of Michigan - MI Dept. of Treas., Dept.77627								\$15,255.00
	13399	9/1/2010	8/2010	Real Estate Transfer Tax - August 2010	701-000-228.44	15,255.00		
STEPHENSON MARKETING COOPERATI								\$193.85
	13415	8/10/2010	164493	Parks - Dodge & Mowers	208-751-742.00	61.43		
	13524	8/11/2010	353751	Gasoline Sales	208-751-742.00	-11.98		
	13525	7/19/2010	351854	Tubes	208-751-930.02	25.00		
	13526	7/26/2010	352445	Tubes	208-751-930.02	13.00		
	13527	7/28/2010	352567	Shop Service	208-751-930.02	8.00		
	13528	7/27/2010	352516	Antifreeze	208-751-930.02	8.95		
	13529	7/19/2010	V163992	Gasoline Sales	208-751-742.00	13.46		
	13530	7/14/2010	351479	2 Cycle/M-365	208-751-930.02	25.37		
	13531	7/22/2010	V164092	Gasoline Sales	208-751-742.00	50.62		
Strisar, Mary Lou								\$40.00
	13487	8/31/2010	2010-096-MI	Court Appointed Legal - R. K.	101-148-807.00	40.00		
SVINICKI, GAIL M.								\$40.00
	13381	8/27/2010	Reimbursement	Criminal history background checks - P	101-267-802.00	40.00		
Time Warner Cable								\$299.95
	13455	8/25/2010	004-700185701-001	8/25/10 - 9/24/10	101-103-851.01	299.95		



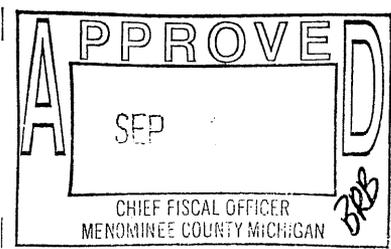
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total	
Bank Account: General									
Tina Nast (petty cash)									
	13395	9/1/2010	Reimbursement	Cedar Creek Kennel	101-301-881.01	143.00	x	\$160.39	
	13395	9/1/2010	Reimbursement	Transport (x2)	101-301-860.00	17.39	x		
Tina Nast (petty cash)									
	13394	9/1/2010	Reimbursement	Family Dollar	101-301-770.00	16.96	x	\$175.41	
	13394	9/1/2010	Reimbursement	Pack n Ship	101-301-729.00	9.91	x		
	13394	9/1/2010	Reimbursement	Aldi's	101-301-770.00	112.40	x		
	13394	9/1/2010	Reimbursement	Mission Invest	101-301-860.00	36.14	x		
Tire Trax									
	13499	7/15/2010	1344	Chev Silverado - Left front hub	101-301-981.00	295.40		\$1,798.93	
	13500	7/14/2010	1342	08 Impala - A/C condensor	101-301-981.00	260.00			
	13501	6/17/2010	1253	Van - Oil Change/Filter	101-301-981.00	35.00			
	13502	7/13/2010	1319	Impala - Oil Change/Filter	101-301-981.00	35.00			
	13503	6/16/2010	1243	06 Impala - Battery	101-301-981.00	97.00			
	13511	7/1/2010	1285	08 Impala - Brakes & Oil Change	205-315-934.02	330.48			
	13512	6/16/2010	1244	Impala - Oil Change & Rotation	205-315-934.02	35.00			
	13513	6/8/2010	1230	03 Durango - Water Pump & A/C Comp	205-315-934.02	269.20			
	13514	6/1/2010	1148	Impala - Plug/Patch Tire	205-315-934.02	15.00			
	13515	8/3/2010	1413	K9 Tahoe - Oil & Filter	205-315-934.02	35.00			
	13516	6/28/2010	1273	Impala - Oil Change & Filter	205-315-934.02	35.00			
	13517	8/10/2010	1455	Impala - Rear Brakes, Oil Change & Filt	205-315-934.02	321.85			
	13518	7/23/2010	1377	Impala - Oil Change & Filter	205-315-934.02	35.00			
Tony Durocher									
	13476	9/1/2010	4264	Holdover Attendant 8/29/10	101-132-801.00	40.25			\$102.75
	13477	9/1/2010	4265	Mileage Reimbursement	101-132-801.00	62.50			
TWIN CITY ELECTRIC									
	13408	8/12/2010	76909	Shakey Lakes - Site 50, VA8, and VA9	208-751-930.02	277.15		\$576.89	
	13431	8/17/2010	76917	Courthouse Fans - Installation of relay	101-265-934.00	299.74			
J.E.S. COMPUTERS, INC.									
	13432	8/13/2010	30236	Critical Security Updates	101-103-857.00	80.00		\$80.00	
J.P. Engineers & Architects									
	13522	8/11/2010	1001633	Mechanical Improvements for Jail	101-103-998.00	1,250.00		\$1,250.00	
INIFORM SHOPPE									
	13506	8/17/2010	191099	Furmanski	205-315-745.00	20.95		\$20.95	
VALTER BROTHERS INC									
	13414	8/11/2010	A115618	Water Seal	101-265-755.00	13.99		\$13.99	
Varner, Fredrick									
	13482	9/1/2010	4272	Mileage Reimbursement	296-668-801.00	180.00		\$490.20	
	13483	9/1/2010	4273	Can Zone & Community Garden	296-668-801.00	310.20			
Wil-Kil Pest Control									
	13402	8/13/2010	1717480	Commercial Contract	101-265-801.00	60.00		\$120.00	
	13403	8/13/2010	1717479	Commercial Contract	101-265-801.00	60.00			
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003									
	13405	8/19/2010	0402047856-00008	Kleinke Park Utilities	208-751-920.01	857.14		\$956.69	
	13406	8/18/2010	0402047856-00005	Electrical Service	208-751-920.01	99.55			
Wratsky Extreme Heating &									
	13520	8/17/2010	2546	Health Department - Air Conditioning U	101-265-934.00	1,297.46		\$1,297.46	



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Total Amount for Bank Account: General								\$155,572.89



MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/committees/commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous reports discussed at the 9/14/2010 County board meeting	
RECOMMENDED MOTION	
To place misc. reports on file at the Menominee County Courthouse.	

Submitted by: **Brian Bousley**

 09/23/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING PERMIT SUMMARY -- 08-01-2010 to 08-31-2010

12377 - Permit to construct a utility structure (1 story, 1320 sq.ft.)

LOCATION

Property No. 005-225-007-00
Legal Desc. HA-25 0/5 102
Address N20054 North Rd B-1

OWNER

⌘Michael Stephens
⌘N20054 North Rd B-1
⌘Bark River MI 49807

12378 - Permit to construct a utility structure (1 story, 1120 sq.ft.)

LOCATION

Property No. 014-018-005-00
Legal Desc. ST-18 5/6
Address W4627 CoRd 354

OWNER

⌘Lowell Pashke
⌘W4627
⌘Dagget MI 49821

12380 - Permit to construct a one/two family dwelling (1 story, 1557 sq.ft.)

LOCATION

Property No. 010-028-001-90
Legal Desc. MO-28 2/7 102 LOT4
Address N819 S.P2 ln

OWNER

⌘Allen Milostan
⌘1102 36th ave
⌘Menominee MI 49858

12381 - Permit to construct add'n to a one/two family dwelling (1 story, 280 sq.

LOCATION

Property No. 013-222-014-00
Legal Desc. SD-22 8/6 302A
Address N15446 CoRd 566

OWNER

⌘Kerry Folcili
⌘N15446
⌘Powers MI 49874

12382 - Permit to construct a utility structure (1 story, 5280 sq.ft.)

LOCATION

Property No. 007-305-005-06
Legal Desc. IN-5 3/6 201
Address N---- Pinewoods Loop #12 rd

OWNER

⌘Robert Becker
⌘W4365 Pinewoods Loop
⌘Wallace MI 49893

12383 - Permit to construct a utility structure (1 story, 1200 sq.ft.)

LOCATION

Property No. 001-570-009-00
Legal Desc. CV-9 6/4 LOT 9
Address N11470 Blue Fox ln.

OWNER

⌘Larry Dewey
⌘3340 S. Kernan
⌘Appleton WI 54915

12384 - Permit to construct a utility structure (1 story, 512 sq.ft.)

LOCATION

Property No. 010-202-007-00
Legal Desc. MO-2 2/8 202C
Address N2488 River rd

OWNER

⌘Ellsworth Jenson
⌘N2488 River rd
⌘Wallace MI 49893

12385 - Permit to construct a storage facility (1 story, 230 sq.ft.)

LOCATION

Property No. 001-009-020-00
Legal Desc. CV-9 6/4
Address North Fox No.29 rd

OWNER

⌘AT&T Mobility
⌘32255 Northwestern hwy
⌘Farmington Hills MI 48334

12386 - Permit to construct a utility structure (1 story, 400 sq.ft.)

LOCATION

Property No. 010-020-019-10
Legal Desc. MO-20 2/7 403
Address W6562 #2 Rd

OWNER

⌘John Barely
⌘W6562 #2 Rd
⌘Menominee MI 49858

12388 - Permit to demolish a mercantile building (1 story, sq.ft.)

LOCATION

Property No. 013-116-032-00
Legal Desc. SD-16 8/6 101Y
Address W3765 US 2&41

OWNER

⌘Kevin Oslund
⌘W3765 US 2&41
⌘Powers MI 49886

12389 - Permit to construct add'n to a one/two family dwelling (1 story, 168 sq.

LOCATION

Property No. 011-147-001-00
Legal Desc. MY-2 8/7
Address W5423 East 3rd St

OWNER

⌘George Caliaro
⌘W5423 East 3rd st
⌘Herrmansville MI 49847

12390 - Permit to demolish a one/two family dwelling (1 story, 1000 sq.ft.)

LOCATION

Property No. 007-031-010-00
Legal Desc. IN-31 4/5
Address N5242 M-35

OWNER

⌘Jeff Healy
⌘N5242 M-35
⌘Menominee MI 49858

12391 - Permit to construct a one/two family dwelling (1 story, 3710 sq.ft.)

LOCATION

Property No. 007-031-010-00
Legal Desc. IN-31 4/5
Address N5242 M-35

OWNER

⌘Jeff&Denice Healy
⌘N5242 M-35
⌘Menominee MI 49858

12392 - Permit to repair a one/two family dwelling (1 story, sq.ft.)

LOCATION

Property No. 007-302-029-00
Legal Desc. IN-1 3/6 L3
Address N4590 M-35

OWNER

⌘Kristopher Mohi
⌘N4590 M-35
⌘Menominee MI 49858

12393 - Permit to construct a one/two family dwelling (1 story, 1326 sq.ft.)

LOCATION

Property No. 012-017-011-00
Legal Desc. ND-17 7/6 202 E
Address W4488 Menard st.

OWNER

⌘Herman Blahnik
⌘W4488 Menard st.
⌘Nadeau MI 49863

12394 - Permit to construct a one/two family dwelling (1 story, 1990 sq.ft.)

LOCATION

Property No. 010-022-049-00
Legal Desc. MO-22 2/7 303
Address W6018 No. 2 rd.

OWNER

⌘Mark Enderby
⌘N1201 R-3 dr.
⌘Menominee MI 49858

12395 - Permit to construct a utility structure (1 story, 1500 sq.ft.)

LOCATION

OWNER

Property No. 010-015-007-00
Legal Desc. MO-15 2/7 104H
Address N1505 Bay De Noc Dr.

Jay & Kristi Racine
N1505 Bay De Noc dr.
Menominee MI 49858

12396 - Permit to construct add'n to a storage facility (1 story, 1650 sq.ft.)

LOCATION

Property No. 011-011-045-00
Legal Desc. MY-27 9/7 404
Address W5521 Rail Road Ave.

OWNER
WTIproperties
PO Box 160
Herrmansville MI 49847

12397 - Permit to construct a one/two family dwelling (1 story, 960 sq.ft.)

LOCATION

Property No. 041-736-001-00
Legal Desc. DG
Address W---- CoRd 358

OWNER
Mile & Vera Trivanovic
4428 N Redwood Dr
Chicago IL 60656

12398 - Permit to do work listed below on a utility structure (1 story, 56 sq.ft)

LOCATION

Property No. 000-000-000-00
Legal Desc. MY-3 8/7
Address W5603 West third street

OWNER
Meyer TWP
W5480 First st
Herrmansville MI 49847

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408
FAX 906-863-7392

Regular Session Committee Meeting 8/11/2010 – 9:00 a.m.

MEMBERS PRESENT: Anderson, Dill, Berman, Sauve, Furlong and Hartz
MEMBERS EXCUSED:
MEMBERS ABSENT:
OTHERS PRESENT: Airport Manager Spreen, Peshtigo Times, Eagle Herald, Cat
Country Radio, Freight Runners Owner Chip Zens and Attorney and airport users

1. Call to order.

Anderson called the meeting to order at 9:00 a.m.

2. Pledge of Allegiance

3. Approve/Amend agenda

Motion (Furlong/) to add dialog with Freight Runners after agenda item #14,
action if any. Motion fails due to no second to the motion.

Motion (Dill/Hartz) to approve agenda as presented. Motion carried. No negative
votes.

4. Approve/amend minutes

7/14/2010 Regular Meeting
7/27/2010 Special Meeting
6/15/2010 Regular Meeting amended

Motion (Dill/Hartz) to approve all with the correction of typo in last Regular session
meeting 7/14/2010 (Brian Neumeier commented) to Brian Neumeier commented.
Motion carries, no negative votes.

5. Public comment

Wayne Beyers commented on agenda item 15, Freight Runners lease on hangar and
FBO operations.

Chip Zens commented on agenda item #15.

Brian Neumeier commented on amending the agenda.

Jackie Nicolas commented on Freight Runners.

6. Discuss/consider contracting a Fixed Based Operator for daily airport operations, action if any. , action if any.

Motion (Dill/Hartz/Berman) to have an FBO contract daily airport operations.
Motion Carries. No negative votes.

Motion (Sauve/Furlong) to refer back to the Executive Finance Committee then bring recommendation to the full board. Motion carries. No negative votes.

7. Discuss/consider Twin County Airport hangar owner and pilot survey, action if any

Motion (Sauve/Furlong) to refer back to the Bylaws Committee to clarify the spending limit for the Airport Manager. Motion carries. No negative votes.

8. Discuss/consider buying a new finishing mower, action if any

Motion (Hartz/Dill) to put survey on file. Motion carries. No negative votes.

9. Discuss/consider recommendation from the Bylaws committee, action if any

Motion (Furlong/Sauve) to add Public Comment Procedure to the TCA Policies and Procedures manual. Motion fails. Anderson, Dill and Hartz opposed.

Motion (Hartz/Berman) to bring the Purchasing Policy to the next regular scheduled meeting. Motion carries. No negative votes.

10. Discuss/consider reviewing and approving the TCA 10 year plan, action if any

Motion (Dill/Berman) to approve the 10-year plan. Motion carries. No negative votes.

11. Discuss/consider Airport Manager attending MAAE conference 9/13-9/17, action if any

Motion (Hartz/Furlong) to allow airport manager to attend the MAAE conference on 9/13-9/17. Motion carries. No negative votes.

12. Discuss/consider an evaluation for the Airport Manager, action if any

Motion (Sauve/Furlong) to allow evaluation only in closed session if allowable.
Motion carries. Anderson opposed.

13. Discuss/consider perimeter fence and paint markings project, action if any

Airport manager gave an update on the current project. All is going well on and on schedule.

14. Discuss/consider perimeter fence brush mower and airport lighting control box reimbursement, action if any

Motion (Hartz/Berman) to reimburse our capital improvements account with the County's Capital improvements appropriations.

15. Discuss/consider Freight Runners requesting to speak, action if any

Motion (Furlong/Sauve) to allow dialog between Freight Runners Express and the TCAC. Motion carries. No negative votes.

Motion (Furlong/Berman) to have the Buildings and Grounds Committee and the Airport Manager sit with Freight Runners and come up with an agreement asap.

Motion carries. No negative votes.

16. Managers report:

- **Discuss/consider Profit and Loss for 6/2010, action if any**
- **Discuss/consider Recon Summary for 6/2010, action if any**
- **Discuss/consider Vendor balance for 6/2010, Action if any**
- **Discuss/consider Customer balance for 6/2010, action if any**
- **Discuss/consider Check Detail and paying monthly bills for 6/2010 and 7/2010 action if any**
- **Discuss/consider Airport Traffic for 6/2010, action if any**

Motion (Berman/Hartz) to put all on file. Motion carries, no negative votes.

17. Communication/correspondence.

None

18. Dialog between Manager and TCAC.

None

19. Dialog between airport users and the TCAC

None

20. Public comment.

Everett Anderson commented on the FBO running the airport.

21 Schedule next meeting

10:30 a.m. 9/10/2010

22. Adjourn

Motion (Sauve/Furlong) to adjourn. Motion carried. No negative Votes.

MENOMINEE COUNTY PLANNING COMMISSION
S904 U.S. Highway 41, Stephenson, MI 49887
(906) 753-2209 (888) 678-3464 Ext. 63666

Regular Meeting Minutes
August 19, 2010
6:00 P.M.

Chairperson Schultz called the meeting to order at 6:00 p.m. - **Present:** Mike Erdman, Lillian Schultz, Cheryl Hargrove, Rosalie Naser, and County Commissioner Gary Eichhorn. Absent were Jason Lauzer and County Commissioner Charlie Meintz.

Pledge of Allegiance

During public comment, Lake Township Supervisor Robert Desjarlais requested that the Lake Township Master Plan be moved up in the agenda so that he could attend another meeting.

In attendance: Jayne Eichhorn, Bob Desjarlais, and Charlene Peterson.

A motion was made to modify and approve the agenda by Commissioner Eichhorn, seconded by Naser. Motion approved unanimously.

A motion by was made by Erdman to approve minutes of the April 8, 2010 regular meeting, seconded by Naser. Motion approved unanimously.

Old Business: The status of the new planning ordinance was reviewed. The County Board will be appointing a new Planning Commission in order to comply with the new ordinance.

Members discussed and agreed to wait for the new Planning Commission to revise the Comprehensive Plan.

New Business: Members reviewed and discussed the Lake Township Master Plan with Supervisor Desjarlais and Ms. Peterson. A motion was made by Erdman to recommend the Lake Township Planning Commission proceed with the adoption process at the township level without changes, seconded by Commissioner Eichhorn. Motion approved unanimously. The secretary will forward a letter to the Lake Township Planning Commission.

Reviewed and discussed two Farmland Development Rights Agreements for Mr. Larry McGaw and Ms. Virginia McGaw and Mr. Stephen Berzsinyi and Ms. Rose Berzsinyi. Documents to be placed on file.

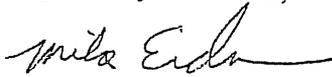
There was no other business.

The next meeting will be scheduled as needed.

There was no public comment.

Erdman made a motion to adjourn at 6:18 p.m., seconded by Commissioner Eichhorn.
Motion approved unanimously.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Mike Erdman".

Mike Erdman, Secretary

MENOMINEE COUNTY PLANNING COMMISSION

S904 U.S. Highway 41, Stephenson, MI 49887

(906) 753-2209 (888) 678-3464 Ext. 63666

Regular Meeting Minutes

April 8, 2010

6:00 P.M.

Chairperson Schultz called the meeting to order at 6:00 p.m. Pledge of Allegiance was recited. Roll call was as follows- **Present:** Mike Erdman, Lillian Schultz, Rosalie Naser, Jason Lauzer, and County Commissioner James Furlong. **Absent:** County Commissioner Gary Eichhorn and Cheryl Hargrove.

There was no public comment.

In attendance: Kandace Curran, and John Kakuk, Planning Commission Chairperson for Cedarville Township.

A motion was made by Lauzer to approve the agenda with additions, seconded by Naser. Motion approved unanimously.

A motion by was made by Lauzer to approve minutes of the March 19th, 2010 regular meeting, seconded by Commissioner Furlong. Motion approved unanimously.

Old Business: The Cedarville Township Zoning Ordinance possible amendments were discussed. Hargrove submitted written suggestions for the Township which were distributed to all PC members and Mr. Kakuk. The PC members recommended Cedarville Township warrant a legal review of the documents and the anticipated amendments. The 2003 Menominee County Comprehensive Plan revision options were discussed. The Planning Commission can request funds from the Menominee County Board to have CUPPAD complete the necessary revisions, or the Planning Commission can make the initial changes themselves and wait until the Completion of the 2010 Census for the correct figures and make the final changes when the Census numbers are available. It was decided that all members review and make changes to the first six chapters and submit to Erdman electronically by June 15th, 2010, for one complete file. Schultz will compile her changes on hard copy and send to Erdman to add to the others. All requested changes will be made in color and one document will be returned electronically to all PC members for review at the next meeting date.

New Business: The City of Menominee 5 year Recreation Plan was distributed to the present members. Lauzer has agreed to draft resolutions in honoring former Planning Commission members Robert Meintz and Don Le Boeuf. The next meeting will be held Thursday, July 29th, 2010 at 6:00 p.m. at the MSU Extension office.

Erdman made a motion to adjourn at 6:45 p.m., seconded by Lauzer. Motion approved unanimously.

Respectfully submitted,



Mike Erdman, Secretary

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**MARY BRADLEY
MICHAEL KAUFMAN
PEGGY BASTIEN**

DIRECTOR

RUSSELL K. SEXTON

Date: July 27, 2010

The regular meeting of the Menominee County Department of Human Services Board was called to order by Mike Kaufman, Board Chair, at 9:00 a.m. The meeting was held at the usual locale in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Member; Peggy Bastien, Board Member and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

APPROVAL OF June 29, 2010 MINUTES:

Minutes of the June 29, 2010 Board Meeting were reviewed. A motion to accept the minutes was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for June 2010 was reviewed. There was \$150.00 in expenditures for DHS Board attendance; leaving a balance of \$3,214.28. There were no expenditures from the Child Care fund, leaving a balance of \$3,500.00.

A motion to accept the financial report was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Menominee County is fully staffed per the FY 2010 staffing allocation. There was a discussion pertaining to workloads for all units and changes forthcoming in the child welfare area.

MCSSA Information: Various MCSSA documents were distributed. The next District One meeting will be in Escanaba on July 28, 2010, at the Pioneer Inn.

There is a statewide MCSSA Conference coming up on August 23-25, 2010 in Gaylord, Michigan. Board Chair, Mike Kaufman, will be attending this conference. As the only attendee from Menominee County, Mr. Kaufman is the voting delegate for the Menominee County DHS Board.

Statewide Director's Meeting Information: There was no meeting this month.

Collaborative Issues: No update.

Business Plan Update: Mr. Sexton reviewed the child welfare performance with the Board. All goals were met with the exception of one -- sibling split. The split was one sibling group and they had to be split due to delinquent/safety issues. Mr. Sexton discussed the difference in goal attainment with the current appropriate staffing situation compared to the past insufficient staffing information.

Miscellaneous: No new information was presented.

Board Member Input/Suggestions: The Board Members provided a variety of input, which was greatly appreciated by the director.

Motion to accept Director's Report as submitted made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

UNIT REPORTS: None

BOARD BUSINESS:

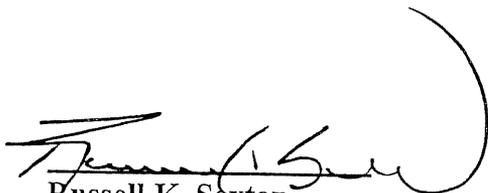
Approval of Vouchers: Vouchers were reviewed and approved. Motion made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

NEW BUSINESS: There were no contracts or any other new business presented.

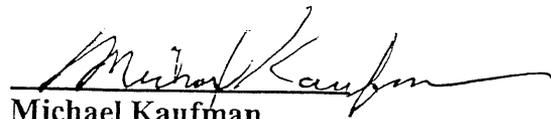
PUBLIC COMMENT: None.

NEXT MEETING: August 31, 2010 at 9:00 a.m. in the Menominee County DHS Office Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition. Meeting adjourned at 9:30 a.m.



Russell K. Sexton
Board Secretary



Michael Kaufman
Chairperson

Pc: DHS Board Members
DHS Northern Area Office
Menominee County BOC
Menominee DHS Office File
Bernie Lang, Menominee County BOC Liaison



Pinecrest Board Meeting Minutes

Committee: Board of Directors Meeting	Date: July 22, 2010
Presiding: Gladys Elegeert, Chairperson	Time: 2:00 p.m. CST
Recording Secretary: Lois Ball, Executive Secretary	Place: Board Room
Board Members Present: Gerald Smith, Gladys Elegeert, Gerald McCole, Barbara Oliver, Barbara Thorne, Michael Kaufman, Margaret Bastien and Richard Mapes, Administrator	Board Members Absent: Elaine Boyne, Mary Bradley
Liaison Members Present: John Degenaer, Jr.	Liaison Members Absent: David Schultz, Ann Martin, Gary Eichhorn
Leadership Team Members Present: Darlene Smith, Director of Resident Services; Candace Meintz, CFO and Dianna Seymour, Community Relations	

Topic(s)	Comments	Outcome/Responsible Person
Agenda	The Agenda was approved with no additions or deletions	A motion was made by Trustee Smith, approved by Trustee Oliver, to approve the Agenda as presented. Motion carried.
Board Minutes	The Minutes of the June 24, 2010 meeting had been sent to Board Members for review prior to the meeting.	A motion was made by Trustee McCole, supported by Trustee Smith, to approve the Minutes. Motion carried.
Financial Statements	Financial Statements for the month of June were reviewed by Candace Meintz, CFO.	A motion was made by Trustee Smith, supported by Trustee McCole, to accept the Financial Statements as presented. Motion carried.
Manifest Of Invoices	The Board reviewed the Manifest of Invoices for the month of June.	A motion was made by Trustee McCole, supported by Trustee Oliver, to approve the Manifest of Invoices as presented and to pay the bills. Motion carried.
Committee Reports	<p>Executive Committee: Chairperson Elegeert reported that there were no Action Plan Items to present this month.</p> <p>Whispering Pines / PAC: Trustee Bradley and Jessica Boucher were both absent from this meeting. The report will be given at next month's meeting.</p>	
Unfinished and New Business Administrator's Report	<p>Corporate Compliance Annual Review: Sharline Corrigan, Corporate Compliance Officer, reviewed the compliance requirements and Confidentiality Policy with Board Members. All forms were completed and returned to the Corporate Compliance Officer.</p> <p>Union Negotiations: Administrator Mapes gave an update on the labor negotiations with SEIU Local 79 and AFSCME Union Local 854. He noted that we are working to set a date for mediation with both parties and are hoping to do this all on the same day.</p>	<p>A motion was made by Trustee McCole, supported by Trustee Oliver, to accept the Corporate Compliance Annual Review. Motion carried.</p> <p>A motion was made by Trustee Oliver, supported by Trustee Smith, to accept the reports as presented. Motion carried.</p>

	<p>Assisted Living Feasibility Study: Administrator Mapes reported that he had received, just this morning, the feasibility study from Plante and Moran and that he plans to share it with the Board at next month's meeting</p> <p>Caring Partners – Satisfaction Survey: Employee Relations Representative, Dianna Seymour, reviewed the outcome of the survey and the work being done to resolve some issues, such as communication and team work. She discussed meetings with department heads and changes being made as part of their action plans. She feels a good job was done and there is good momentum. The Board asked Dianna to give updates from time to time to keep them informed on what is happening.</p> <p>Administrator Mapes reported that Al Goudreau, the Architect for our child care center project, had met this week with potential contractors. The date of the bid opening has been changed from August 6th to August 4th at 10:00 a.m. CST.</p>	
Comments from Liaison Members	There were no comments from the Liaison Member present.	
Comments from the Public	There were no public comments at this time.	
Adjournment	The Meeting was adjourned at 2:47 p.m.	A motion was made by Trustee McCole, supported by Trustee Bastien, to adjourn the meeting. Motion carried.

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408
FAX 906-863-7392

Building and Grounds Committee Meeting 12/2/2010 – 1:00 p.m.

MEMBERS PRESENT: Anderson and Dill
MEMBERS EXCUSED:
MEMBERS ABSENT:
OTHERS PRESENT: Airport Manager Spreen

1. Call to order.

Dill called the meeting to order at 1:00 p.m.

2. Approve/Amend agenda

Motion (Dill/Anderson) to approve agenda as presented. Motion carried. No negative votes.

3. Public comment

None

4. Approve/amend minutes 11/30/09

Motion (Dill/Anderson) to approve minutes as presented. Motion carries, no negative votes

5. Discuss/consider evaluating perimeter fence and make recommendation to full board, action if any

Motion (Dill/Anderson) recommend to the full board to repair original fence as needed for animal control. Motion carried. No negative votes.

6. Communications/correspondence

None

12. Dialog between manager and TCAC

None

13. Public comment

None

14. Schedule next meeting.

TBA

15. Adjourn

Motion (Dill/Anderson) to adjourn 2:53 p.m. Motion carried. No negative Votes.

Regular Monthly Meeting
MINUTES
703 Second Avenue, Iron River, Michigan
July 22, 2010 - 1:00 p.m.

CALL TO ORDER/ROLL CALL:

Karen Raether, Board Chairperson, called the meeting to order at 1:00 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Connors, Peggy		X		Luhtanen, Joan	X (1:20 pm)		
DeDie, William		X		Martin, Ann	X		
DeGrave, Marylee	X			Negro, Mari	X		
Farragh, Elizabeth	X*			Raether, Karen	X		
Hofer, Millie	X**			Plumley, Robert		X	
Lang, Bernie	X			Spence, Christine	X		

*(Video Television Conference & Phone Conference from Northpointe's Kingsford Office)

***(Video Television Conference & Phone Conference from Northpointe's Menominee Office)

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, T. Wendt, G. Takala, L. Dionne, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OF THE AGENDA: There were no additions to the agenda

ACTION: Moved to approve the agenda as presented.

Motion by: A. Martin; supported by M. DeGrave. **Motion carried unanimously**

APPROVAL OF THE MINUTES:

There were no additions or corrections to the minutes from the Regular Board of Directors meeting on June 17, 2010.

ACTION: A motion was made to dispense with reading the minutes from the June 17, 2010 Regular Board of Directors meeting and approve as written.

Motion by: M. DeGrave; supported by M. Negro. **Motion carried unanimously.**

PRESENTATIONS: Program Updates on Iron River Programs: Community Achievement Center (CAC) & Gathering Pointe - Jim Cooper

Karen Thekan introduced Jim Cooper, Manager of the CAC and Gathering Pointe. Mr. Cooper provided and reviewed information on the Iron River community living supports program, Gathering Pointe, CAC, Crossroads apartments, and the Nighthawk program. Questions were addressed by Mr. Cooper.

FINANCE COMMITTEE REPORT – C. Spence

Ms. Spence highlighted the following from the Finance Committee meeting minutes:

1. ISSUE: Review Bills

Bills and payroll in the amount of \$1,302,320.66 were reviewed, discussed, and recommended for Board approval.

ACTION: A motion was made by C. Spence, supported by M. DeGrave to approve bills in the amount of \$1,302,320.66 as presented.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy			Luhtanen, Joan		
DeDie, William			Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

The committee reviewed June 2010 financial statement and recommended for Board approval.
ACTION: A motion was made by C. Spence, supported by M. DeGrave to approve the June 2010 financial statement.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy			Luhtanen, Joan		
DeDie, William			Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

J. Luhtanen present at 1:20 p.m.

3. ISSUE: Contract(s)/Agreement(s)

#	Name of Contract	Purpose of Contract	Old Rate	New Rate	Change
a.	TRICO	Lawn Care	n/a	\$20.00 /episode for Hughitt St. Apts. \$40.00 / episode for Belgium Pointe	n/a
This is a new agreement for lawn care at Belgium Pointe and Hughitt St. Apts.					
b.	Adult Learning Systems	Specialized Residential	n/a	\$184.20	n/a
This is an addendum to the ALS contract for a consumer who moved into ALS Spring Street Home in Marquette.					
c.	Schlaud AFC	Specialized Residential	n/a	\$30.00/day	n/a
This is an addendum to the Schlaud contract for a consumer who needed increased monitoring for a brief period.					
d.	Little Ones of the U.P. LLC	Reflective Supervision	n/a	\$50.00/hr	n/a
Northpointe's Homebased teams need to be certified in Infant Mental Health. One staff needs 18 more hours of reflective supervision to complete her certificate. Melissa Copenhaver of Little Ones of the UP is only certified trainer in the U.P. This contract is good for those 18 hours only.					
e.	Schlaud AFC	Specialized Residential	n/a	\$26.90/day	n/a
This is an addendum to the Schlaud contract for a consumer who moved from Kutha AFC to Schlaud at the same rate.					
f.	Pathways d/b/a NorthCare	Adult Benefit Waiver	n/a	n/a	
This is a new attachment to the contract clarifying ABW services and funding,					
g.	Goodwill Industries	Vocational Services	\$350,000	\$400,000	Increase \$50,000
This is two addendums to the 2009 and 2010 contracts for vocational services for Goodwill. Vocational services offered in Dickinson and Menominee Counties. The hourly rate went up and was not factored in the renewal agreements. Goodwill serves approximately 75 consumers.					
h.	Carrie Zigman	Speech Pathologist	\$55/hr	\$55/hr	No change
This is an addendum to the current Speech Pathologist contract to increase her monthly allotted hours from 40 to 60.					
i.	Beacon Residential Services	Specialized Residential	n/a	\$397/day	No change
This is an addendum to the Beacon contract for the placement of one individual home due to behaviors. This is a 4 bed home that practices the culture of gentleness.					

ACTION: A motion was made by C. Spence, supported by M. DeGrave to approve all contracts/agreements as noted above. Miscellaneous questions were addressed by Karen Thekan.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy			Luhtanen, Joan	X	
DeDie, William			Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

4. Miscellaneous

- Karen Thekan stated that the Board retreat is planned for Friday, August 6, 2010 and asked Board members present who would be able to attend the retreat because at this point in time there are four Board members who cannot attend. If there are not enough Board members able to attend the retreat it will need to be discussed to reschedule the date or cancel it. Ms. Thekan stated that if the retreat were to be canceled the retreat agenda items could be built into committee meetings and upcoming Board presentations. Ms. Thekan also stated that there are Boardwork DVD's available for check-out through Mary Wendt if any Board member is interested in doing this. Discussion ensued and questions were addressed by Ms. Thekan. **ACTION:** Consensus of Board members that due to four and possibly six Board members not being able to attend the retreat that it be cancelled and the agenda items can be built into committee meetings and Board presentations.

RECIPIENT RIGHTS COMMITTEE REPORT - M. DeGrave

Ms. DeGrave highlighted the following from the Recipient Rights Committee meeting minutes:

1. Review of Recipient Rights Operating Budget
The Operating Budget for the Rights Office was reviewed by Bill Adrian. **ACTION:** Information
2. Quarterly Rights Office Report
The quarterly Rights Office Report was reviewed by Katie Smith for April, May, and June 2010. **ACTION:** Rights Office Report was approved by Recipient Rights members.

PLANNING COMMITTEE REPORT - Ms. Raether

Ms. Raether highlighted the following from the Planning Committee meeting minutes:

1. **ISSUE:** Outcomes Report-2nd Quarter
The 2nd quarter Outcomes Report was reviewed by Lisa Dionne. **ACTION:** Information
2. **ISSUE:** Employee Satisfaction Follow-Up Results
Lisa Dionne stated that as a follow-up to the February 2010 employee satisfaction survey she set up group meetings with Northpointe staff in order to receive direct feedback as to specific staff concerns which were provided through the employee satisfaction survey. Ms. Dionne stated that she has now finished meeting with staff and compiled the comments/concerns received from them. Ms. Dionne further stated that she has been meeting with Karen Thekan and Terri Wendt to discuss the staff feedback she has received and what follow-up can be done to address concerns and this will continue to be an ongoing process. Ms. Dionne stated that she will again be meeting with staff in a few months to see if changes that were able to be done have made a difference in their satisfaction. **ACTION:** Information
3. **ISSUE:** Wraparound Appointment
Karen Thekan stated that the Wraparound program is a community treatment team made up of various agencies in Dickinson County. The community treatment team receives referrals and the team then decides whether or not a child will receive Wraparound services. The community treatment team would now like to have a parent representative on the team and Ms. Thekan stated that the parent representative would be paid a per diem and mileage but in order for this to be done the Board has to appoint this position to the community treatment team. Ms. Thekan also stated that if the Board agrees to this the position it can be advertised for applicants which will then be reviewed by the Planning Committee and recommended for Board approval. Miscellaneous questions were addressed by Ms. Thekan. **ACTION:** A motion was made by J. Luhtanen, supported by M. DeGrave to approve to advertise and appoint one parent representative to the Wraparound community treatment team for a 2 year term.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy			Luhtanen, Joan	X	
DeDie, William			Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

4. **ISSUE:** Board Retreat

This agenda item was discussed above under Finance-Miscellaneous.

5. **ISSUE:** Northpointe Board By-Laws

Planning Committee members did an extensive review of Board By-Laws in their annual review of them and provided changes.

ACTION: The Board By-Laws with the changes will be reviewed at the August 16, 2010 Planning Committee meeting and then Board approved at the September 23, 2010 Board meeting.

6. **ISSUE:** Northpointe Board Policies

Planning Committee members did an extensive review of Board Policies in their annual review of them and provided changes.

ACTION: The Board Policies with the changes will be reviewed at the August 16, 2010 Planning Committee meeting and then Board approved at the September 23, 2010 Board meeting.

7. **Miscellaneous**

- Karen Thekan stated that recently Northpointe held a meeting with all of the area school counselors from Dickinson County as this county has experienced three young males who have completed suicide in the last month. It was decided at this meeting that an initial step to take was to organize and facilitate a young adult forum which was held on July 21. A trained facilitator, Mary VanHaute, conducted this forum and a small group showed up for it. Ms. Thekan stated that it was also discussed that once school begins that another young adult forum will be scheduled as the information to get the word out on it will better be able to done. Ms. Thekan also stated that a parent town hall meeting on suicide prevention is scheduled for July 28 at Bay College and in the future a structured coalition group will be formed so there will be ongoing suicide prevention activities in the area. Beth Farragh stated that she did attend the young adult forum on July 21 and even though there was a small group there she felt that it was effective. Ms. Farragh also stated that pulling community mental health together with education will be a good opportunity for everyone to work together regarding ongoing suicide prevention. Miscellaneous questions were addressed by Ms. Thekan.
- Lisa Dionne stated that the NorthCare annual site review audit of Northpointe was held on July 20. When audit results are received they will be provided to the Board.
- A report from the June 1, 2010 Stakeholder Advisory Committee Meeting that was held in Iron River was provided by Lisa Dionne.

PERSONNEL COMMITTEE REPORT - A. Martin

Ms. Martin highlighted the following from the Personnel Committee meeting that was held on July 22:

1. **ISSUE:** Human Resources Quarterly Reports

The following reports for the 3rd quarter (April-June 2010) were reviewed by Terri Wendt:

- Employee Injury/Accidents - There were 4 employee injuries for the quarter and 3 days of work missed.
- Separated Employees - There were 16 employees for the quarter that left Northpointe employment.
- Wage Increases - There were 56 employees during the quarter that received their annual performance review: 45 received a pay increase and 11 did not receive a pay increase due to being at the top of their pay scale. Of the 56 employees reviewed; 36 were hourly and 20 were salary.

ACTION: Information

2. **ISSUE:** Staff Pay Range Scales-Paraprofessionals

Ann Martin stated that as a committee a lot of time has been spent reviewing different pay range salaries from like employee positions and a decision was reached at today's Personnel Committee meeting regarding staff pay ranges. Ms. Martin stated that what is now being proposed is that there be a different pay range scale implemented for Community Support Aides (COMSA) and Assistant Home Managers as the issue of pay scales not being comparable to other agencies is mainly group home staff. The current range now for COMSA is \$8.89-\$12.70 and it is being proposed to increase this pay range to \$9.50-\$13.40. The current range now for

Assistant Home Managers is \$9.86-\$14.76 and it is being proposed to increase this pay range to \$10.47-\$15.37. Ms. Martin stated that this increase was proposed in recognition for the nature of the work that group home staff do, what employees are paid in other agencies that do similar work, and with the goal of retaining staff. Discussion ensued and questions were addressed by Ms. T. Wendt.

ACTION: A motion was made by A. Martin, supported by M. DeGrave to approve a pay range scale for COMSA from \$8.89-\$12.79 to \$9.50-\$13.40 and a pay range scale for Assistant Home Managers from \$9.86-\$14.76 to \$10.47-\$15.37 and adjusting their pay scales accordingly, top and bottom, by \$.61/hour increase for full time, part-time, and special part-time COMSA and Assistant Home Managers effective for the August 1, 2010 pay period.

DISCUSSION: Mari Negro stated that it is wonderful that group home staff under the Northpointe umbrella received an increase but what can be done for contract home staff, i.e., Whispering Pines South. The home is owned by Northpointe but the services are contracted out and the staff pay scales are not comparable to the Northpointe group home pay scales. Ms. Negro stated that this is a concern to her as no matter where the services are being provided through the Northpointe system that the pay scales for the other contract homes be somewhat comparable and on a leveling field. Karen Thekan stated that rates for contract homes are negotiated through the contract and Northpointe does not have control over what contract home staff are paid. Ms. Thekan stated that this issue can certainly be discussed when contracts for the homes are up for renewal.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy			Luhtanen, Joan	X	
DeDie, William			Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie- ABSTAIN			Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

Motion carried; I abstain.

3. **ISSUE:** Suggestion for Improvement-Additional Vacation Days
 This agenda item was presented and discussed at the June Personnel Committee meeting and at that time was taken under advisement for further discussion. This suggestion for improvement was provided by a staff which suggested to increase morale and provide incentive that, at an employee's review, if they are to receive a wage increase but are at the top of their pay scale, that they should receive 2 days of vacation time.
ACTION: Consensus of Personnel Committee members was that upon further discussion this suggestion will not be acted upon as benefits should not be confused with salary.
4. **ISSUE:** Military Leave
 This agenda item was presented and discussed at the June Personnel Committee meeting and at that time was taken under advisement for further discussion.
ACTION: Consensus of Personnel Committee members was that upon further discussion there will be no changes to Military Leave.
5. **Miscellaneous**
 - Ann Martin asked what the status was for future agenda items regarding personnel committee meetings. Discussion ensued and future agenda items will be adjusting pay scale range for hourly staff where needed and adjusting the pay range scale for staff who are at the top.

CHAIRPERSONS REPORT – K. Raether

- The Great Lakes Executive committee will be meeting to discuss plans for the fall Great Lakes conference. Ms. Raether asked Board members who planned on attending the fall Great Lakes conference in Sault Ste. Marie on September 13 & 14 and the fall Michigan Association of Community Mental Health Board (MACMHB) conference in Traverse City on October 18 & 19. Board names were provided to Mary Wendt as to who will be attending each conference.
- There will be a NorthCare Advisory Committee meeting on July 29 from 9:00-11:00 a.m.(CST). Board members are invited to VTC the meeting from the Kingsford office or attend the meeting in Marquette.

CEO REPORT

Ms. Thekan stated that her July 2010 CEO report was in Board packets; she provided the following updates and highlights:

General Activity:

- There was no news to report on the Department of Community Health (DCH) budget and the only budget passed thus far has been the K-12. Since the K-12 budget was passed the odds are greater that General Funds (GF) cuts will definitely come from DCH or the department of corrections. If the extension for the Federal Medicaid Assistance Percentages does not get passed the State of Michigan may lose \$560 million which, in the past, they have depended on to balance their budget.
- Ms. Thekan continues to participate in different committees at the State level. Ms. Thekan will attend a Quality Improvement Council meeting in Lansing next week and the main agenda items being discussed at this meeting will be: 1) a package called Juvenile Competency Bills which are bills to decide at what age a child is competent to stand trial and 2) Senate Bill 421 which is the community mental health (CMH) consolidation bill. The idea for consolidation of CMH's has been around for a number of years and what is being presented now is that the number of CMH's be reduced and be the same number as the number of the Pre-Paid Inpatient Health Plans which are 18 in the State of Michigan.

Regional Activity:

- A U.P. Director's meeting was held last week and finances were discussed.
- Ms. Thekan recently participated in a phone conference with DCH and the region regarding consumers living in group homes larger than 7 beds. DCH wants to make sure individuals are not being housed in mini institutions and are engaged in active engagement out in the community.

Local Activity:

- Northpointe was not approved to receive the Children's Block Grant that was written for and approval on the Adult Block Grant has not yet been received.
- Ms. Thekan attended a Family Resource Library Kick Off event at the Dickinson County Library which is the first of its kind in the State of Michigan and received a lot of press.
- Dr. Joe and Dr. Jan Cools recently left Northpointe employment but Dr. Joe Cools will continue to work at the regional level with the U.P. CMH's. Dr. Razdan officially began full time as Northpointe's Medical Director on July 1, 2010.
- Group Home staff appreciation lunches have started with lunch already held at Maple Ridge and Boyington's lunch will be today after the Board meeting.

OLD BUSINESS - No old business

NEW BUSINESS - No new business

BOARD PREROGATIVE

- Ann Martin stated that she was glad that Beth Farragh could attend the July 21 young adult forum that was held. Ms. Martin also stated that she hopes that school counselors can participate in the issue of suicide prevention as she knows that there are some schools that went from two counselors to one counselor.
- Beth Farragh stated that every school district was represented at the young adult forum and it looks like there is a commitment on everyone's part to work with Northpointe on the issue of suicide prevention. Ms. Farragh also stated that she is actively committed to making sure that schools are involved in suicide prevention activities.
- Ann Martin asked for information on homes that Northpointe contracts with. Karen Thekan stated that these contract homes typically come under contracts that the Board approves but this information can be provided at an upcoming meeting.
- Mari Negro stated that she wanted to thank Bill Adrian for providing a summary of dollars that are paid for client allowances, respite vouchers, and per diems/travel for committees in the monthly bills report. Ms. Negro asked if Northpointe had a policy in regards to the accident that recently happened when Gary Eichhorn was hit by Northpointe vehicle. Ms. Negro stated that this was an unfortunate situation but the Northpointe employee did run a red light and asked if there would be a reprimand that would be taking place. Karen Thekan stated that this issue was dealt with at a personnel level and the details of what happened are not appropriate to share at a Board meeting. Ms. Negro also asked, as a Northpointe Board member, what should she tell individuals who have been calling her regarding this accident. Ms. Negro stated that Mr. Eichhorn is her commissioner and individuals in her community know that she is on the Northpointe Board and are asking her what is going to happen. Ms. Thekan stated that personnel issues are confidential and need to be carefully dealt with. Ms. Thekan further stated that an appropriate response for Ms. Negro in regards to the above would be, "it's being handled appropriately" and if individuals have further questions they can contact Ms. Thekan.

ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 2:35 p.m.

The next regular monthly Board meeting is scheduled for August 19, 2010, in Kingsford, Michigan beginning at 4:00 p.m.

Karen Raether, Chairperson

Peggy Connors, Secretary

Mary Wendt, Board Secretary

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION AGENDA ITEM

SUBJECT:	Symantec Antivirus Renewal
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
The county computers need renewal of Symantec Antivirus protection. Invoice is attached.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 09/23/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

U.E.S. Computers
 2035 Marinette Ave.
 www.uescomp.com
 Marinette, WI 54143-3864
 715-732-9103 Fax: 715-732-9107

Quote #:	22350
Quote Date:	08/13/2010
Page:	1
Customer #:	3304

Quoted To:
Menominee Cnty. Admin. Office 839 10th Ave. Menominee, MI 49858-3000 USA



Valid Through: 09/12/2010

Phone: 906-863-7779	Cust PO:	Terms: Net 30
Reference: Symantec Renew	Ship Via: UPS	Salesperson: ERICA

Stock Code	Description	Quantity	Price	Extended
LICREG-SYM	License and Registration Fee for Symantec Antivirus (including renewals)	1.00	5.00	5.00
XXXX	Government Symantec Corporate Antivirus v11 50-99Users, RENEWAL (T16746)	75.00	20.75	1,556.25
XXXX	Government Symantec Mail Security for Exchange (CP9688)	75.00	15.95	1,196.25
XXXX	Government Symantec Backup exec 2010 for windows Server RENEWAL (CD8608)	1.00	138.99	138.99
XXXX	Government Symantec Backup Exec 2010 Agent for Windows Servers (CD8728)	3.00	79.99	239.97
XXXX	Government Symantec AntiSpam Add-On RENEWAL (M07051)	75.00	26.75	2,006.25

Q# 14521936

Brian Bousley
 bbousley@menomineeco.com

SubTotal:	5,142.71
Tax:	0.00
Shipping:	0.00
Total:	5,142.71

UES COMPUTERS IS NOT LIABLE FOR SOFTWARE PERFORMANCE OR INTEGRITY.
 All UES warranty repairs do not include same day service without additional charges
 Hardware is warranted for manufacturer defect ONLY (by manufacturer). Software is non-returnable. All used parts are AS IS.
 25% down on all special orders with no return. 15% return fee on all opened returns. 20% return fee on all lay-a-ways.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION AGENDA ITEM

SUBJECT:	2010 Menominee County Apportionment Report
DEPARTMENT:	Equalization
ATTACHMENTS:	Yes
SUMMARY:	
<p>2010 Apportionment Report has been submitted by the Equalization Department. <i>*Note: This report may need to be later amended due to the November elections.</i></p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 09/23/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Certification Statement

I hereby certify that this Statement Showing Mills Apportioned by the County Board of Commissioners and submitted to the State Tax Commission is a true statement of all ad valorem millages apportioned by the County Board of Commissioners of the

County of _____ for the year _____

Signature of County Equalization Director

NOTARIZATION

Notary Public

County, Michigan

STATE OF MICHIGAN

County of _____ } ss

Subscribed before me this _____

Day of _____ *year* _____

My commission expires _____ , _____

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills for payment on Sept. 15, 2010 in the amount of \$72,293.18	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 09/23/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

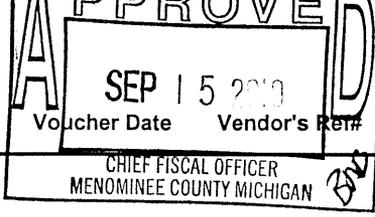
General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-635 B&G/Hospital Operation
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
216 Twin County Airport
220 Park Improvements
243 Remonumentation
249 Building Code
253 Summer Tax Collection
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
276 CERT-Citzns Emerg. Response Team
277 LEPC
278 FEMA - Homeland Security Grants
279 2004 Homeland Security Grant
280 Inmate Canteen fund
281 K-9
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

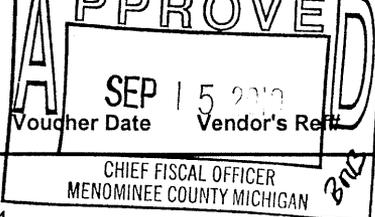
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure



**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total	
Bank Account: General								
A B C PRINTERS								
13664	9/2/2010	91985	Dual Purpose Mailers - District	101-136-727.00	286.51		\$286.51	
Adams, Mercedes								
13622	9/8/2010	Jury Commission	June 24 - September 8, 2010	101-150-710.00	250.00		\$275.00	
13622	9/8/2010	Jury Commission	June 24 - September 8, 2010	101-150-860.00	25.00			
Albert's								
13717	9/10/2010	Courtroom A	Refinishing of Floors	101-265-801.00	1,400.00		\$1,400.00	
ALGER-DELTA COOPERATIVE ASSOCI								
13738	8/31/2010	383200	Shakey Lakes - August Electricity	208-751-920.01	908.35		\$5,135.81	
13739	8/31/2010	1503500	Shakey Lakes - August Electricity	208-751-920.01	743.62			
13740	8/31/2010	383001	Shakey Lakes - August Electricity	208-751-920.01	44.13			
13741	8/31/2010	367200	Shakey Lakes - August Electricity	208-751-920.01	1,191.99			
13742	8/31/2010	369802	Shakey Lakes - August Electricity	208-751-920.01	497.66			
13743	8/31/2010	367100	Shakey Lakes - August Electricity	208-751-920.01	507.26			
13744	8/31/2010	383301	Shakey Lakes - August Electricity	208-751-920.01	470.33			
13745	8/31/2010	370500	Shakey Lakes - August Electricity	208-751-920.01	117.52			
13746	8/31/2010	379700	Shakey Lakes - August Electricity	208-751-920.01	302.51			
13747	8/31/2010	380300	Shakey Lakes - August Electricity	208-751-920.01	352.44			
ANDERSON AUTO & RV SALES INC								
13771	8/17/2010	1116	Oil Change & Filter	101-301-981.00	54.95		\$54.95	
Anderson Culligan								
13615	8/31/2010	176017	Circuit Court Water - August 2010	101-131-931.00	32.75		\$32.75	
ANGELIS MENOMINEE INC								
13751	8/2/2010	721DDF-IN	Inmate Groceries	101-301-770.00	12.58		\$609.67	
13752	8/5/2010	802CV-IN	Inmate Groceries	101-301-770.00	94.44			
13753	8/8/2010	1698CV-IN	Inmate Groceries	101-301-770.00	7.13			
13754	8/11/2010	0523011-IN	Inmate Groceries	101-301-770.00	129.80			
13755	8/11/2010	1755DF-IN	Inmate Groceries	101-301-770.00	98.69			
13756	8/11/2010	0106218-IN	Inmate Groceries	101-301-770.00	43.81			
13757	8/25/2010	011525-IN	Inmate Groceries	101-301-770.00	116.43			
13758	8/30/2010	0079230-IN	Inmate Groceries	101-301-770.00	106.79			
AT&T - Aurora, IL								
13644	8/19/2010	906863444108	August 19 - September 18 2010 - Sheril	101-103-850.00	314.89			\$1,252.67
13710	9/1/2010	906753458209	Shakey Lakes Park August 2010	101-103-850.00	39.31			
13714	9/1/2010	906753220909	Extension Telephone Svcs August 2010	101-103-850.00	205.86			
13715	9/1/2010	906R41083909	Telephone Services August 2010	101-103-850.00	692.61			
AT&T Long Distance								
13686	8/19/2010	854528091	Telephone Services	101-103-850.00	221.07		\$221.07	
BAY AREA MEDICAL CENTER								
13616	8/31/2010	MENCTY	Thomas Faller - PreEmployment Physic	101-268-727.00	65.00		\$65.00	
Bob Barker Company, Inc.								
13750	8/31/2010	WEB000139935	Orange T-Shirts	101-301-770.00	33.52		\$33.52	
BP								
13776	9/6/2010	26503969	Gasoline Sales August 2010	205-315-742.00	842.62	x	\$1,034.96	
13798	9/2/2010	26420171	Gasoline Sales August 2010	249-371-742.00	192.34	x		
Carquest Auto Parts								
13772	9/1/2010	2825-163493	2007 Chevy Silverado - Fuse	101-301-981.00	5.38		\$5.38	

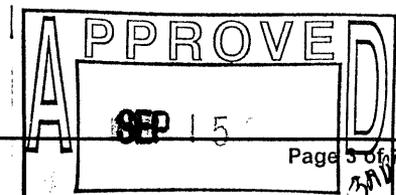
MENOMINEE COUNTY
Claims Audit Report

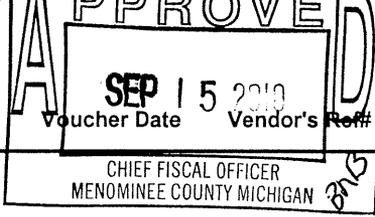


Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Cellcom Wisconsin RSA 04								
	13767	8/27/2010	002-01524254	Cellular Services	205-315-850.00	87.23		\$537.17
	13767	8/27/2010	002-01524254	Cellular Services	101-301-850.00	437.48		
	13767	8/27/2010	002-01524254	Cellular Services	101-426-755.00	12.46		
CLOVERLAND PAPER CO								
	13659	8/27/2010	92925	Toilet Tissue & Towels	101-265-755.01	91.12		\$431.42
	13660	8/27/2010	92923	Soap & Kitchen Towels	101-265-755.01	84.19		
	13730	9/3/2010	92924	Towels & Spray - Library	101-265-755.01	76.64		
	13731	9/3/2010	92990	Linens, Towels, Toilet Tissue	101-265-755.01	152.82		
	13732	9/3/2010	92985	Towels	101-265-755.01	26.65		
COHL STOKER & TOSKEY P C								
	13658	8/31/2010	29447	Legal Services	101-211-807.00	309.15		\$309.15
Cooper Office Equipment								
	13678	9/9/2010	70596	Install printer & service laptop	101-261-934.00	45.00		\$45.00
CVS Pharmacy Inc.								
	13764	9/13/2010	6005432044049416	Inmate meds	101-301-770.01	36.32		\$36.32
Dave & Cindy Eland								
	13645	7/18/2010	Reimbursement	Shakey Lakes Camping Refund	208-751-964.00	17.00		\$17.00
Dawn Topper								
	13634	8/23/2010	Reimbursement	Shakey Lakes Camping Refund	208-751-964.00	51.00		\$51.00
Dellisse, Mike								
	13646	9/13/2010	Reimbursement	Mileage for Conference in Roscommon	101-682-860.00	299.00		\$299.00
Dreamscape Communications								
	13629	8/30/2010	w288	Wireless Internet September 2010	101-261-850.00	69.99		\$69.99
EAGLEHERALD PUBLISHING, LLC								
	13762	9/13/2010	23432	Year Subscription	101-301-770.00	131.40		\$262.80
	13763	9/13/2010	23219	Year Subscription	101-301-770.00	131.40		
Eichhorn, Garry								
	13617	9/7/2010	Reimbursement	January & February 2010	101-101-860.05	208.00		\$890.00
	13618	9/7/2010	Reimbursement	March & April 2010	101-101-860.05	246.00		
	13619	9/7/2010	Reimbursement	May & June 2010	101-101-860.05	332.00		
	13620	9/7/2010	Reimbursement	July & August 2010	101-101-860.05	104.00		
Eldercare Home Pharmacy								
	13793	8/31/2010	2405354	August 2010 - Inmate Health Services	101-301-835.00	1,035.92	x	\$1,035.92
FOLEY'S BUILDING & SUPPLY INC.								
	13794	9/14/2010	Jardeen	Roof Replacement	274-690-809.57	3,900.00		\$3,900.00
GREAT AMERICAN DISPOSAL CO THE								
	13684	8/31/2010	08X00429	Garbage Pickup - Annex - August 2010	101-261-930.04	47.60		\$1,054.64
	13735	8/31/2010	08X00428	County Parks - Garbage Removal Augu	208-751-942.00	1,007.04		
Greg Dougovito								
	13690	9/10/2010	4276	Transport of Juvenile (S.W.) 9/1/10	101-132-801.00	57.50		\$57.50
IMAGEWORKS								
	13675	7/7/2010	3205	Sweatshirts - Shakey & Kleinke Parks	208-751-880.02	466.00		\$496.00
	13676	9/1/2010	3296	T-shirts	208-751-880.02	30.00		

**NOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
J S ELECTRONICS, INC.								\$2,305.85
	13626	9/1/2010	16032	P.A.'s office - Paging Svc Quarterly Billi	101-267-850.00	27.00		
	13679	9/1/2010	16031	Medical Examiner - paging service	101-648-727.00	69.00		
	13683	9/1/2010	16029	Tower Lease - September 2010	266-326-942.00	425.00		
	13748	8/13/2010	15991	PO# 02478 Light bar LED assembly	205-315-934.00	1,784.85		
Jeff & Lisa Luedke								\$51.00
	13728	9/4/2010	Refund	Shakey Lakes Camping Cancellation	208-751-964.00	51.00		
Joel Hensley, RN								\$1,565.00
	13627	8/27/2010	Blood Draw	Skeski & Newsome	101-000-202.00	200.00		
	13765	9/12/2010	Nursing Servicing	July 31 - August 14, 2010	101-301-770.01	1,365.00		
Len & Deb Rentmeester								\$51.00
	13729	9/3/2010	Refund	Shakey Lakes Camping Cancellation	208-751-964.00	51.00		
LENCA SURVEYING								\$2,286.10
	13713	9/11/2010	10128	Remon Project Yr 2010 - August 21 - St	243-246-801.07	2,286.10		
Lesperance, Diane								\$16.93
	13621	9/3/2010	Reimbursement	Postage & Shipping Labels	517-252-729.00	16.93		
LINDNER & SORENSON, INC.								\$250.00
	13768	9/1/2010	Statement	August 10 Rental	101-301-981.00	250.00		
Linsmeier Implement, Inc.								\$130.92
	13722	8/5/2010	46630	Head Lamps	208-751-930.02	130.92		
Lora Engel								\$51.00
	13632	8/23/2010	Reimbursement	Cancellation of Shakey Lakes Camping	208-751-964.00	51.00		
Lufts Advertiser								\$45.00
	13653	8/25/2010	August 2010	Advertising - Friend of Court	101-101-901.00	45.00		
MACNLOW Associates								\$1,190.00
	13797	9/15/2010	Training	Chiefs & Sheriff's School Holmes/Marks	205-315-881.03	1,190.00		
Mastercard								\$1,189.86
	13801	8/11/2010	Credit Card	US Post Office	208-751-920.00	5.00	x	
	13801	8/11/2010	Credit Card	Kwdn Sault Dreamcatchr	256-277-860.00	13.25	x	
	13801	8/11/2010	Credit Card	Zorbas Restaurant	256-277-860.00	16.75	x	
	13801	8/11/2010	Credit Card	Dwdn Sault Trail Deli	256-277-860.00	7.16	x	
	13801	8/11/2010	Credit Card	Big Boy	256-277-860.00	8.99	x	
	13801	8/11/2010	Credit Card	Exxon Mobil	256-277-860.00	55.62	x	
	13801	8/11/2010	Credit Card	Little Caesars	296-667-801.01	42.40	x	
	13801	8/11/2010	Credit Card	Kwdn Sault Dreamcatchr	256-277-860.00	10.43	x	
	13801	8/11/2010	Credit Card	Angeli's	296-667-801.01	34.73	x	
	13801	8/11/2010	Credit Card	Great Wolf Lodge	101-141-860.00	246.43	x	
	13801	8/11/2010	Credit Card	Shanty Crk Resort	101-148-860.00	100.00	x	
	13801	8/11/2010	Credit Card	Ramada Inn	101-132-801.00	141.70	x	
	13801	8/11/2010	Credit Card	Ramada Inn	101-132-801.00	141.70	x	
	13801	8/11/2010	Credit Card	Ramada Inn	101-132-801.00	294.30	x	
	13801	8/11/2010	Credit Card	Holiday	256-277-860.00	62.72	x	
	13801	8/11/2010	Credit Card	Marathon Oil	256-277-860.00	67.45	x	
	13801	8/11/2010	Credit Card	Northpointe Inn	256-277-860.00	109.49	x	
	13801	8/11/2010	Credit Card	Mission Point Resort	517-252-860.00	-166.46	x	
	13801	8/11/2010	Credit Card	Great Wolf Lodge	101-141-860.00	-1.80	x	



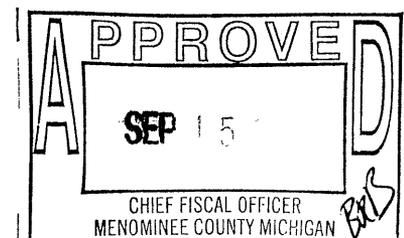


**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Menards - Marinette							\$201.06
13637	9/1/2010	76557	Red Oak Board, Outlet, Dryer Outlet	101-265-755.00	152.03		
13638	9/1/2010	76705	2-Pole Breaker, Conduit	101-265-755.00	22.12		
13651	8/29/2010	75836	Straight Bit, 100 Pk Biscuits	101-265-755.00	26.91		
MENOMINEE COUNTY JOURNAL							\$40.00
13639	9/1/2010	145	FOC clerical position, Mtg Change	101-101-901.00	40.00		
MENOMINEE COUNTY ROAD COMMISSI							\$49.55
13773	9/8/2010	10445	Power to Radio's August 2010	101-301-934.01	49.55		
Michigan Sheriffs' Association							\$275.00
13778	8/30/2010	20105416	Fall Training Conference for Sheriff Mar	205-315-881.03	275.00		
MICHIGAN STATE INDUSTRIES							\$360.25
13666	8/24/2010	1229 8081	Bleach & Detergent	101-265-755.01	137.70		
13667	8/31/2010	1229 8105	Sanitizer, Bleach, Detergent, Dish Rinse	101-265-755.01	222.55		
MILLERS ACTION OFFICE SUPPLY I							\$151.63
13625	9/7/2010	071454	Appointment Book - P.A.'s office	101-267-727.00	28.98		
13630	9/10/2010	071590	District - office supplies	101-136-727.00	41.16		
13640	9/9/2010	071552I	Clerk & Circuit Office Supplies	101-131-727.00	20.98		
13640	9/9/2010	071552I	Clerk & Circuit Office Supplies	101-215-727.00	60.51		
N.E.W. UP Dental P.C.							\$1,000.00
13685	6/28/2010	12494	Dentures - Voelker	294-683-835.00	1,000.00		
NMU Financial Services							\$1,033.00
13777	9/1/2010	mecosh-40	Legal Update Training (x11)	205-315-881.03	638.00	x	
13779	8/26/2010	mecosh-39	Sig Sauer Armorer School - Studer	205-315-881.03	395.00	x	
Office Depot, Inc.							\$142.02
13647	9/3/2010	532534462001	Weekly Planners & Monthly Deskpad	101-136-727.00	39.97		
13648	9/2/2010	532357277001	District - Pocket Files	101-136-727.00	4.89		
13649	9/2/2010	532357179001	Bulletin Board & Refill	101-136-727.00	53.10		
13681	8/26/2010	531287347001	Fax Toner - District	101-136-727.00	31.70		
13682	8/26/2010	531287542001	Pens - District	101-136-727.00	12.36		
Office Planning Group, The							\$548.43
13677	9/3/2010	CN1N131039	Maintenance Contract 11/1/10 - 1/31/11	101-172-931.01	548.43		
Pan-O-Gold Baking Co.							\$46.24
13759	8/24/2010	040683023602	Inmate Groceries	101-301-770.00	46.24		
Parrette, Kathleen							\$1,533.33
13662	8/27/2010	29	Cleaning Services - August 2010	101-265-801.00	1,533.33		
PHDM							\$160.00
13661	8/26/2010	42126	Shakey Lakes - Annual Campground In:	208-751-801.00	160.00		
Pinecrest Medical Center							\$15.00
13774	9/1/2010	August 2010	Telephone Charges	205-315-727.00	15.00		
Pontem Software by RIA							\$3,376.00
13642	9/1/2010	36649	Annual Support G/L, Cash, A/P Oct 10 -	101-103-857.00	3,376.00		
Powerphone, Inc.							\$756.00
13687	8/31/2010	29266	P.O. # 02486 - Training (x4)	266-326-881.00	756.00		
Przewrocki, Joan							\$82.50
13689	9/10/2010	4275	Holdover Attendant (B.M.)	101-132-801.00	82.50		

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
PUBLIC HEALTH, DELTA-MENOMINEE - 2920 COLLEGE AVE								\$150.00
13688	9/8/2010	10-052	Drug/Alcohol Assessment Fee (R.P)	296-664-801.00	150.00			
Quill Corporation								\$60.86
13712	8/31/2010	7684443	Paper, Folders - PA's office	101-267-727.00	60.86			
Randall Phillipps								\$100.00
13614	9/7/2010	Legal	Court Appointed Legal - T.M.	101-132-807.00	37.50			
13623	9/7/2010	1998-8653-DS	Court Appointed Legal - T.W.	101-131-807.00	25.00			
13624	9/10/2010	2007-12208-DP	Court Appointed Legal - K.T.	101-131-807.00	37.50			
Reinhart Foodservice								\$1,121.83
13760	8/31/2010	894753	Inmate Groceries	101-301-770.00	621.75			
13761	9/9/2010	896879	Inmate Groceries	101-301-770.00	500.08			
S & O LOCK AND PHONE SERVICE								\$15.70
13650	8/27/2010	29130	Keys, Barrel Bolt, Master Eye	101-265-755.00	15.70			
Sage Abra								\$743.79
13643	8/17/2010	70001062530	PO# 02487 Checks, Desposit Slips, W2	101-103-755.00	743.79			
Servco FS Cooperative 100								\$485.60
13711	9/9/2010	114276	Gasoline Sales - Shakey Lakes	208-751-743.00	485.60			
Shawn Freeland								\$34.00
13727	9/7/2010	Refund	Shakey Lakes Camping Cancellation	208-751-964.00	34.00			
Sherwin Williams Company								\$149.53
13734	9/2/2010	5382-9	Paint & Varnish	101-265-755.00	149.53			
Silver & Van Essen, P.C.								\$47.58
13726	9/1/2010	17227	MPSC Appeal - Attorney Fee & Cost All	101-211-807.00	47.58			
State of Michigan - Dept. of Management & Budget								\$253.32
13780	8/25/2010	MPSCS-02270	Radio Subscription Fees	205-315-934.01	253.32		x	
Stateline Apparel								\$94.99
13725	9/9/2010	4820	Work Jacket - Jim Quist	208-751-745.00	94.99			
STEPHENSON MARKETING COOPERATI								\$929.54
13724	9/9/2010	3205-356143	Work Boots - Jim Quist	208-751-745.00	105.95		x	
13775	8/31/2010	015579	August 2010 Gasoline Charges	205-315-742.00	641.00		x	
13799	8/10/2010	V64493	Gasoline Sales	208-751-742.00	182.59		x	
The Advertiser								\$17.00
13766	8/31/2010	080254	August 2010 - Community Awareness	101-301-802.00	17.00			
The First National Bank&Trust								\$31.80
13628	9/3/2010	628840339	Service Charge	101-141-817.00	31.80			
Time Warner Cable								\$121.05
13749	8/31/2010	004-620475202-001	Sheriff Dept 9/6/10 - 10/5/10	101-301-770.00	121.05			



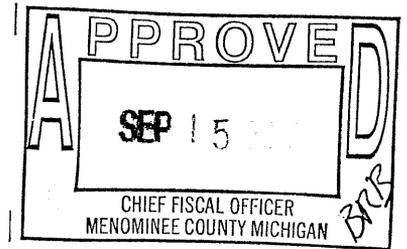
APPROVED
SEP 15 2010
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Tire Trax								
								\$2,824.86
	13769	9/13/2010	1512	09 Impala	101-301-981.00	25.00		
	13770	9/8/2010	1547	Impala	101-301-981.00	35.00		
	13781	9/10/2010	1563	Oil & Filter - Tahoe	205-315-934.02	35.00		
	13782	9/8/2010	1546	Brakes - 10 Impala	205-315-934.02	538.28		
	13783	9/23/2010	1571	Impala - Brakes	205-315-934.02	538.28		
	13784	8/16/2010	1471	Impala - Brakes	205-315-934.02	538.28		
	13785	9/13/2010	1570	06 Van 2500 - Brakes	205-315-934.02	507.17		
	13786	8/26/2010	1507	Impala - Blades, Rotors, Pads, Head La	205-315-934.02	42.00		
	13787	9/1/2010	1530	Impala - Oil Change & Filter	205-315-934.02	35.00		
	13788	8/4/2010	1421	Grey Impala - Oil Change & Filter	205-315-934.02	35.00		
	13789	8/30/2010	1509	Vehicle Maintenance	205-315-934.02	202.30		
	13790	8/10/2010	1459	Durango - Battery	205-315-934.02	122.60		
	13791	8/25/2010	1496	Impala - Battery & Service Call to Jail	205-315-934.02	135.95		
	13792	8/20/2010	1482	10 Impala - Oil Change & Filter/Tire Rot	205-315-934.02	35.00		
TWIN CITY ELECTRIC								
								\$13,849.34
	13674	9/2/2010	76948	Emergency 24 Annual Monitoring Fee	101-103-850.00	165.00		
	13719	8/11/2010	79458	Breakers & Receptacles	208-751-920.01	46.90		
	13720	8/17/2010	79465	Breaker	208-751-920.01	54.95		
	13721	8/24/2010	79477	Bulbs & Breakers	208-751-920.01	53.69		
	13800	8/27/2010	76929	Data Cabling Project - Partial Payment	101-103-998.00	13,528.80		
U.E.S. COMPUTERS, INC.								
								\$737.99
	13635	9/1/2010	52338	Monthly DVD Backup - August 2010	101-103-857.00	100.00		
	13652	8/27/2010	30354	Printing Issues - Admin Office	101-103-857.00	45.00		
	13655	8/27/2010	52272	APC UPS Battery	101-103-857.00	175.00		
	13656	8/31/2010	52321	HP Black Ink Cartridges - Parks Dept.	208-751-727.00	39.00		
	13665	9/2/2010	30390	Installation of APC battery	101-103-857.00	115.00		
	13680	8/27/2010	30366	Printer Maintenance - Lisa Frost	101-103-857.00	95.00		
	13716	9/9/2010	30487	Install critical security updates on server	101-103-857.00	75.00		
	13718	8/30/2010	30406	Temp employee system - connecting to	101-103-857.00	48.99		
	13723	9/2/2010	30386	Library & ROD	101-103-857.00	45.00		
U.S. Postmaster - Stephenson								
								\$3,000.00
	13796	9/7/2010	2010-0907	PO# 02488 MSU - Postage	101-261-727.00	3,000.00		
Verizon Wireless								
								\$155.77
	13654	8/22/2010	2448672582	Cellular Services - July 23 - August 22	101-265-801.00	155.77		
WALL LARRY								
								\$1,494.65
	13795	9/14/2010	Jardeen	Soft Costs & Program Income Admin Fe	274-690-809.57	1,494.65		
Wally Jacques								
								\$58.00
	13633	8/26/2010	Reimbursement	Shakey Lakes Camping Refund	208-751-964.00	58.00		
WALTER BROTHERS INC								
								\$37.33
	13736	8/26/2010	B99602	Strap Hinge & Warded Lock	101-265-755.00	19.97		
	13737	8/19/2010	A116265	Flap Disc, Grin Wheel	101-265-931.00	17.36		
Waste Management of Central WI								
								\$360.30
	13663	9/1/2010	1198297-1856-6	September 2010	101-265-801.00	360.30		
WEST GROUP PAYMENT CENTER								
								\$34.00
	13631	8/4/2010	821144909	Subscription Product Charges July/Augi	101-267-802.00	34.00		
Wil-Kil Pest Control								
								\$60.00
	13733	8/30/2010	1703863	Commercial Contract	101-265-801.00	60.00		

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								\$6,094.54
	13641	8/30/2010	0402055840-00001	Jail Electricity - August 2010	101-265-920.03	5,203.46		
	13657	8/27/2010	0402191663-00001	Health Department - Electricity	101-265-920.03	458.58		
	13668	8/27/2010	0402047856-00004	Coml Gas August 2010	101-265-920.04	351.07		
	13669	8/18/2010	0405249882-00001	Electricity - August 2010	208-751-920.01	8.45		
	13670	8/18/2010	0405249882-00003	Electricity - August 2010	208-751-920.01	-1.72		
	13671	8/25/2010	0405249882-00002	Street Lighting - August 2010	208-751-920.01	29.00		
	13672	8/25/2010	0402047856-00006	Street Lighting - August 2010	208-751-920.01	33.06		
	13673	8/25/2010	0405249882-00004	Bailey Park Street Lighting	208-751-920.01	12.64		
Zeratsky Extreme Heating &								
13636	8/30/2010	2603	Air Conditioning Maintenance	101-265-934.00	90.00			\$90.00
Total Amount for Bank Account: General								\$71,956.24



COPY

MENOMINEE COUNTY
Check Register Report

Check	Vendor Name	Vendor's Ref#	Description	Status	Check Date	Check Amount
	Vchr#			Debit Account	\$ Amount	
Check Date: 9/1/2010 - 9/30/2010 Check Number: 82432 - 82434 Bank Account: General - General						
82432	MAACO			Open	09/15/2010	\$180.00
82433	GCR Tire Centers	Registration	Fall Conference - 10/5 - 10/7 - Troy Rivard	101-301-881.00	09/15/2010	\$56.94
82434	Lesperance, Diane	6623	Skidsteer Tire	517-252-931.00	09/15/2010	\$100.00
		Reimbursement	Registration for 2010 Summer Conference	517-252-860.00		
Total General						\$336.94
Grand Total:						\$336.94

APPROVED
 SEP 16 2010
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY, WISCONSIN

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION AGENDA ITEM

SUBJECT:	Miscellaneous Boards/committees/commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous board/committee/commission reports	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 09/23/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**Menominee-Delta-Schoolcraft
Community Action Agency**

**GOVERNING BOARD MEETING
Thursday, September 9, 2010
1:30 p.m. (EDT)**

MINUTES

The meeting was called to order at 1:32 by Chairman Dave Schultz. A written roll call was taken and a quorum noted with the following in attendance:

MEMBERS PRESENT

Ken Bryant, Schoolcraft
Dan LaFoilie, Schoolcraft
John Stapleton, Schoolcraft
Helen Walker, Delta
George Lyon, Schoolcraft
Walter Multerer, Menominee
Dave Schultz, Delta
Gil Sablack, Schoolcraft
Pastor Ingmar Levin, Schoolcraft
Gil Vandenhouten, Menominee
Marylee DeGrave, Menominee
Bernie Lang, Menominee
Ruth Helwig, Delta
Karen Wigand, Delta
Charmaine Lehman, Schoolcraft
Ernest Hoholik, Schoolcraft
Tom Lippens, Delta
Bernice Wiecech, Menominee
George Arkens, Menominee
Marv Mayer, Menominee
Brenda Moya, Menominee

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant
Theresa Nelson, RSVP Director
Connie Maule, SCP Director
Joe Dehlin, Weatherization Director
Mary Bunnin, FGP Director
Beau Miller, Finance Director
Kim Johnson, Early Childhood Director
Sally Kidd, Senior Services Director

MEMBERS ABSENT

Omer Doran, excused
Tom Elegeert
Dave Anthony
Ken Penokie
Tish Groleau
Geri Nelson

APPROVAL OF JULY 22, 2010 GOVERNING BOARD MINUTES

Members received a copy of the July 22, 2010 Governing Board minutes for their review. There were no questions or comments **AND THEY WERE APPROVED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY KAREN WIGAND; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

The Chairman called on Bernice Wiecech who reported that the Finance Committee met on September 7th and reviewed the Early Childhood credit card charges for July. She also reported that the reviewed the accounts payable schedules for July and August and recommends they be accepted. **THE JULY AND AUGUST CAA ACCOUNTS PAYABLE SCHEDULES WERE ACCEPTED WITH A MOTION FROM BERNICE WIECIECH, SUPPORTED BY HELEN WALKER; MOTION CARRIED. (see attachment "A")**

The Treasurer Wiecech also reported that with another year of significant increases in our health insurance premiums the committee recommends that the board approve adding a U.P. Blue Rider to our insurance plan effective October 1, 2010 for CAA non-union eligible employees. In addition, the switch from MEBS to SBAM (Small Business Association of Michigan) and a Health Reimbursement Account will be effective January 1, 2011 for CAA non-union employees. This will significantly offset the increase that would take place October 1, 2010 if no changes were made, for both the agency and the employee. Mr. Schultz called on the Executive Director who further explained that the U.P. Blue Rider is for elective surgeries only, the rest of the policy remains the same and our insurance representative has had several other groups that have added this Rider with no problems.

The cost allocation plan was reviewed and approved. In addition, the Financial Procedures Manual was reviewed and no changes were recommended at this time.

BERNIE LANG MOVED TO ACCEPT THE FINANCE COMMITTEE REPORT, TOM LIPPENS SECONDED THE MOTION; MOTION CARRIED. (see attachment "B").

ACCEPTANCE OF 7/28/10 HEAD START POLICY COUNCIL MINUTES

Members received a copy of the 7/28/10 Head Start Policy Council minutes for their review. There were no questions or comments ***AND THE 7/28/10 HEAD START POLICY COUNCIL MINUTES WERE ACCEPTED WITH A MOTION FROM MRS. WIECIECH, SUPPORTED BY GIL VANDENHOUTEN; MOTION CARRIED.***

ACCEPTANCE OF 2009-10 SELF ASSESSMENT SUMMARY

Members were mailed a copy of the 2009-10 Early Childhood Self Assessment Summary for their review. ***THE 2009-10 EARLY CHILDHOOD SELF ASSESSMENT SUMMARY WAS ACCEPTED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY KAREN WIGAND; MOTION CARRIED.***

FUNDING UPDATE

Chairman Schultz called on Bill Dubord who indicated that we expect at least level federal funding for Head Start. The Great Start Readiness Program (GSRP) state funding was reinstated which has allowed us to add two more classrooms in Escanaba and one in Manistique.

EXECUTIVE DIRECTOR'S REPORT

Mr. Schultz called on the Executive Director who told the board that we have entered into a lease agreement for office space in the building next door to us for our Early Childhood Program. We expect to make the move around the first of October which will free up space in our administrative office to house our expanded Weatherization Program and to move the Personal Care office.

Mr. Dubord reported that union negotiations continue with the bargaining unit and there appear to be no major stumbling blocks at this time. Both sides hope to negotiate a three year contract, rather than a two year one that was done initially.

Mr. Dubord asked Kim Johnson to give an update on finding regarding non-federal share for the Early Childhood Program that was raised during the in-depth monitoring. Ms. Johnson indicated that it has been very labor intensive to go back through all of the files to re-count federal share. She will be asking for a waiver of \$650,000. **MS. WIGAND MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, CHARMAINE LEHMAN SUPPORTED THE MOTION; MOTION CARRIED.**

OTHER BUSINESS

There was no other business.

ADJOURNMENT

There being no further business **MR. BRYANT MOVED FOR ADJOURNMENT AT 2:00 P.M., GEORGE LYON SUPPORTED THE MOTION; MOTION CARRIED.**

THE FINANCIAL COMMITTEE HAS REVIEWED THE ACCOUNTS PAYABLE SCHEDULES FOR THE MONTH OF JULY & AUGUST 2010 FOR THE MENOMINEE-DELTA-SCHOOLCRAFT COMMUNITY ACTION AGENCY. WE HAVE DETERMINED THAT THE EXPENDITURES MADE AGAINST THE VARIOUS PROGRAMS ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS IN THE FOLLOWING AMOUNTS:

HEAD START	\$	192,681
EARLY HEAD START		134,239
ARRA HEAD START		15,934
ARRA EARLY HEAD START		8,728
EARLY-ON CHILDHOOD		4,118
EMERALD SCHOOL		3,150
GREAT PARENTS		1,716
ASSET & LIABILITY ACCOUNTS		349,074
TOTAL	\$	<u>709,640</u>

SIGNED Berice Kieck
(TREASURER)

DATE 9/9/10

THE FINANCIAL COMMITTEE HAS REVIEWED THE ACCOUNTS PAYABLE SCHEDULES FOR THE MONTH OF JULY & AUGUST 2010 FOR THE HUMAN RESOURCES AUTHORITY, INC. WE HAVE DETERMINED THAT THE EXPENDITURES MADE AGAINST THE VARIOUS PROGRAMS ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS IN THE FOLLOWING AMOUNTS:

SENIOR CITIZENS	\$	203,147
VOLUNTEER PROGRAMS		102,134
NUTRITION		283,100
STATE & LOCAL PROGRAMS		143,406
ENERGY AND HOUSING		670,836
ASSET & LIABILITY ACCOUNTS		100,780
TOTAL	\$	<u>1,503,403</u>

SIGNED Bernice Nee'ech
(TREASURER)

DATE 9/9/10

Attachment P

FINANCE COMMITTEE MEETING
Tuesday, September 7, 2010
11:00 a.m.

MINUTES

The following were present: Pastor Ingmar Levin, Bernie Lang, Marylee DeGrave, Dan LaFoilie, Dave Schultz, Gil Sablack, Omer Doran, Karen Wigand, Bernice Wiecech, Joe Hughes, Bill Dubord, Beau Miller & Cathy Pearson.

The committee reviewed the July Head Start credit card charges.

The committee reviewed the July and August Accounts Payable Schedules and there were one or two questions on some larger expenditures. **THE JULY AND AUGUST ACCOUNTS PAYABLE SCHEDULES WERE ACCEPTED WITH A MOTION FROM KAREN WIGAND, SECONDED BY BERNICE WIECIECH; MOTION CARRIED.**

The committee also reviewed the July Statement of Financial Position reports for July for CAA and HRA. Beau explained the new reporting format and answered questions from the members.

Bill Dubord noted that the past several years it has been a struggle to maintain decent health insurance coverage while containing costs to both the organization and the employees. In the past we have taken various measures to reduce premiums including: raising deductibles, self-insurance and last year switching to a Health Reimbursement Account in the Human Resources Authority Corporation. Even with these measures our BC/BS rates in HRA increased between 15-21% dependent on type of coverage (single, 2-person, family). Because of this huge increase we looked for other options to help reduce costs and found that adding the U.P. Blue Rider would provide significant savings (see attached comparison).

Joe Hughes, our insurance representative, explained that the U.P. Blue Rider lowers premium by making providers in the U.P. considered "in network" and those beyond as "out of network" and is for applied for elective surgeries only. For anyone opting for treatment outside of the network without a referral, their deductible is increased from \$250 to \$500 and the co-pay is 40% rather than 20%. He stressed that he has several other groups with this rider and they have not had problems or complaints as a result of the switch. The employee's medical card would state U.P. Blue on it and that tells the doctor that they should contact the Upper Peninsula Health Board if they need to refer the patient to another doctor outside the network.

The Executive Director explained that for CAA we recommend that for non-union eligible employees they switch to SBAM and add the U.P. rider. We will have to deal with the Head Start union employees separately until their contract is re-negotiated.

Finance Committee Minutes

9-7-10

Page 2

KAREN WIGAND MOVED TO RECOMMEND TO THE BOARD THAT THE U.P. BLUE RIDER BE ADDED TO OUR INSURANCE PLAN EFFECTIVE OCTOBER 1, 2010 IN HRA AND FOR THE NON-UNION CAA EMPLOYEES. THE SWITCH FROM MEBS TO SBAM (Small Business Association of Michigan) and A HEALTH REIMBURSEMENT ACCOUNT WILL BE EFFECTIVE JANUARY 1, 2010 FOR ALL CAA NON-UNION EMPLOYEES. GIL SABLACK SECONDED THE MOTION; MOTION CARRIED.

Beau explained that the Cost Allocation Plan and the Financial Procedures Manual should be reviewed annually. Members were sent a copy of each for their review. He noted that he is working on revisions to the FPM but they probably will not be ready until next spring. **OMER DORAN MOVED TO NOTE THAT THE COST ALLOCATION PLAN WAS REVIEWED AND ACCEPTED, MARYLEE DEGRAVE SUPPORTED THE MOTION; MOTION CARRIED.**

REVEREND LEVIN MOVED TO NOTE THAT THE FINANCIAL PROCEDURES MANUAL WAS REVIEWED WITH NO CHANGES RECOMMENDED AT THIS TIME, MR. SABLACK SUPPORTED THE MOTION; MOTION CARRIED.

The Executive Director explained that although budgets are tight he still recommends a 2% or \$.25/hours wage increase (whichever is greater) across the board in HRA except for the Senior Citizen capped positions. **KAREN WIGAND MOVED TO RECOMMEND THAT THE BOARD APPROVE A 2% OR \$.25/HOUR WAGE INCREASE FOR HRA EMPLOYEES EXCEPT THE SENIOR CITIZEN CAPPED EMPLOYEES, OMER DORAN SECONDED THE MOTION; MOTION CARRIED.**

Bill Dubord informed the members that staff continues to provide information for the upcoming initial 403(b) audit.

Karen Wigand commended staff that are responsible for the ongoing fundraising efforts for Perspectives Adult Day Care.

The meeting adjourned at 12:17 p.m.

**Menominee-Delta-Schoolcraft
Human Resources Authority**

**GOVERNING BOARD MEETING
Thursday, September 9, 2010
1:45 p.m. (EDT)**

MINUTES

The meeting was called to order at 2:01 p.m. by Chairman Dave Schultz. A written roll call was taken and a quorum noted with the following in attendance:

MEMBERS PRESENT

Ken Bryant, Schoolcraft
Dan LaFoille, Schoolcraft
John Stapleton, Schoolcraft
Helen Walker, Delta
George Lyon, Schoolcraft
Walter Multerer, Menominee
Dave Schultz, Delta
Gil Sablack, Schoolcraft
Pastor Ingmar Levin, Schoolcraft
Gil Vandenhouten, Menominee
Marylee DeGrave, Menominee
Bernie Lang, Menominee
Ruth Helwig, Delta
Karen Wigand, Delta
Charmaine Lehman, Schoolcraft
Ernest Hoholik, Schoolcraft
Tom Lippens, Delta
Bernice Wiciech, Menominee
George Arkens, Menominee
Marv Mayer, Menominee
Brenda Moya, Menominee

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant
Theresa Nelson, RSVP Director
Connie Maule, SCP Director
Joe Dehlin, WX/Housing Director
Mary Bunnin, FGP Director
Beau Miller, Finance Director
Kim Johnson, Early Childhood Director
Sally Kidd, Senior Services Director

MEMBERS ABSENT

Omer Doran, excused
Tom Elegeert
Dave Anthony
Ken Penokie
Tish Groleau
Geri Nelson

APPROVAL OF JULY 22, 2010 GOVERNING BOARD MINUTES

Members received a copy of the July 22, 2010 Governing Board minutes for their review. There were no questions or comments **AND THEY WERE APPROVED WITH A MOTION FROM CHARMAINE LEHMAN, SECONDED BY MR. LYON; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

The Chairman called on Bernice Wiciech who reported that the Finance Committee met on September 7th and reviewed the accounts payable schedules for July and August and recommends they be accepted. **THE JULY AND AUGUST HRA ACCOUNTS PAYABLE SCHEDULES WERE ACCEPTED WITH A MOTION FROM KEN BRYANT, SUPPORTED BY RUTH HELWIG; MOTION CARRIED. (see attachment "A")**

Treasurer Wiciech also reported that with another year of significant increases in our health insurance premiums the committee recommends that the board approve adding a U.P. Blue Rider to

our insurance plan effective October 1, 2010 for HRA eligible employees. This will significantly offset the increase that would take place October 1, 2010 if no changes were made, for both the agency and the employee. Mr. Schultz called on the Executive Director who further explained that the U.P. Blue Rider is for elective surgeries only, the rest of the policy remains the same and our insurance representative has had several other groups that have added this Rider with no problems.

The cost allocation plan was reviewed and approved. In addition, the Financial Procedures Manual was reviewed and no changes were recommended at this time.

The Finance Committee also recommends a 2% or \$.25/hour increase for all HRA employees (except those in the Senior Citizen Program capped positions) effective October 4, 2010 (provided performance warrants). **MR. LAFOILLE MOVED TO APPROVE THE 2% OR \$.25/HOUR INCREASE FOR ALL HRA EMPLOYEES (EXCEPT THOSE IN SENIOR CITIZEN PROGRAM CAPPED POSITIONS & PROVIDED PERFORMANCE WARRANTS) EFFECTIVE OCTOBER 4, 2010, SECONDED BY KAREN WIGAND; MOTION CARRIED.**

BERNIE LANG MOVED TO ACCEPT THE FINANCE COMMITTEE REPORT, TOM LIPPENS SECONDED THE MOTION; MOTION CARRIED. (see attachment "B").

SAFETY COMMITTEE REPORT

Mr. Schultz called on Gil Sablack who reported that the Safety Committee met and reviewed two accidents; the first in the Personal Care Program where an aide was helping a client and sprained her lower back. The committee determined it was simply a fluke accident. The employee did seek medical treatment and has been off work for several weeks. The second was in the Nutrition Program where the employee was cut on the sharp edge of a bowl. There was no lost work time Staff were directed to get rid of the bowl and any other faulty equipment there may be. **THE SAFETY COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM GIL SABLACK, SUPPORTED BY MARYLEE DEGRAVE; MOTION CARRIED. (see attachment "C")**

ACCEPTANCE OF STAFF MONTHLY REPORTS

Members received copies of the staff monthly reports for their review and **THEY WERE ACCEPTED WITH A MOTION FROM KAREN WIGAND, SECONDED BY MR. LYON; MOTION CARRIED.**

ACCEPTANCE OF POLICY ADVISORY COMMITTEE MINUTES

Members received copies of the following Policy Advisory Committee minutes for their review:

- 7/9/10 (Menominee) Foster Grandparent Program PAC minutes
- 8/13 (Menominee) & 8/23/10 (Schoolcraft) Senior Companion Program PAC minutes
- 4/21 (Menominee), 7/21 (Menominee) & 8/10/10 (Rock) Senior Citizen Center PAC minutes

THEY WERE ACCEPTED UPON A MOTION FROM CHARMAINE LEHMAN, SECONDED BY MR. LAFOILLE; MOTION CARRIED.

APPROVAL TO SUBMIT CSBG REFUNDING APPLICATION FOR 2011 FOR \$190,347

The Chairman called on Bill Dubord who indicated we need board approval to submit this initial refunding application in the same amount as last year. He noted we normally have to do a revision once the budget picture becomes clearer. **MS. DEGRAVE MOVED TO APPROVE THE SUBMISSION OF THE CSBG REFUNDING APPLICATION FOR 2011, MR. SABLACK SUPPORTED THE MOTION; MOTION CARRIED.**

ACCEPTANCE OF ADA TRANSPORTATION POLICIES

Members were mailed a copy of proposed Americans with Disabilities Transportation policies required for our Michigan Dept. of Transportation contract(s). **MR. LAFOILLE MOTIONED TO ACCEPT THE ADA TRANSPORTATION POLICIES, BERNIE LANG SECONDED THE MOTION; MOTION CARRIED.**

FUNDING UPDATE

Mr. Schultz called on Bill Dubord who noted that we are still waiting for the State budget. He has heard that there will be a 3% funding cut in all Departments but does not know if this is in addition to the 8% earlier proposed cut and how that will translate to our programs. Most of our senior programs are anticipating a 7.5% cut, except for the Home Delivered Meals Program which will be cut 13-14% (mainly because this current fiscal year there were stimulus funds to support it).

The Executive Director indicated he continues to be concerned about the TEFAP quarterly food distribution funding that has been on the decline for the past several years (except this past year because of stimulus funds). The State monitor who was just here indicated there will most likely be plenty of food but not much in administrative funds which are used to cover the cost to transport the food, which is a major line item.

EXECUTIVE DIRECTOR'S REPORT

The Chairman called on Bill Dubord for his report. Mr. Dubord announced that the Senior Convention will be held on September 23, 2010 at the Fairgrounds and our Nutrition Program is preparing and serving the meal.

We are working on getting some renovations done at the Gladstone Senior Center with some funds that were bequeathed to us for that purpose. Sally explained that we are getting a new indoor walk-in freezer/cooler which is very much needed. We are also looking to do some lighting and ceiling work at the Menominee Senior Center.

The members were also told that Stuart (Butch) Munson is retiring as Administrator for the Escanaba Senior Center at the end of the month. There will be an Open House and chance to wish him well on September 29th at the Escanaba Senior Center.

Bill reminded the board that at the July meeting the purchase of a new server and license upgrades was on the agenda. After working with Ken Penokie and our technical support provider, we have ordered the new server and are getting licenses cheaper through a company called Tech Soup.

Mr. Dubord reported that the Gladstone Development Corporation met recently with a representative from Medallion Enterprises to review the status of the Thorntree Development Project in Gladstone. Members were informed that the facility is running well so it was a good decision of the board to get involved in an affordable housing project. In addition, we will be 51% owner of the facility in 6-7 years. **KAREN WIGAND MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, GIL SABLACK SUPPORTED THE MOTION; MOTION CARRIED.**

WEATHERIZATION PRESENTATION

Mr. Schultz called on Joe Dehlin, Weatherization Program Director, who updated the board that the statewide goal of 30% of ARRA completions scheduled for September 1st was met. At the end of August we were at 34% completion which is due to the hard work of our contractors and staff. He noted that they are also hopeful to be approved to do work on a 32 unit multi-family project in Powers.

He announced that the following staff restructuring has taken place: Naomi Fletcher has been promoted to Housing Manager and as such will take the lead on the CDBG Housing Program grant, seek other funding streams through MSHDA and other sources as well as continue to assist the Weatherization Director where needed. Rhonda Raspor (formerly RSVP Supervisor/Secretary) has been hired to replace Naomi as Weatherization Program Assistant. Rick Rudden will now spend a majority of his time in the Weatherization Program assisting with Davis-Bacon Compliance, SHPO designation/clearances, income verification and client education. Rick's position was due to end 9/30/2010 when the CSBG ARRA funds end.

The Weatherization Program is monitored continually.

OTHER BUSINESS

Mr. Multerer thanked staff for their consideration of renovations to the Menominee Senior Center as they are much needed.

Karen Wigand asked about the meal program and the suggested meal donation, which is \$3.00. She suggested that a news release or radio shows may help to increase awareness about the service as well as possibly increase donations. Sally Kidd, Senior Services Director, indicated that our suggested meal donation rate is lower than most. Enclosed is a sample of the monthly bill statement that is sent to meal recipients. *(see attachment "D")*

DAN LAFOILLE MOVED TO HAVE THE EXECUTIVE DIRECTOR INDICATE BOARD SUPPORT AND APPRECIATION OF THE EFFORTS OF OUR STAFF, KAREN WIGAND SUPPORTED THE MOTION; MOTION CARRIED.

ADJOURNMENT

There being no further business **MR. LAFOILLE MOVED FOR ADJOURNMENT AT 2:45 P.M., GEORGE LYON SUPPORTED THE MOTION; MOTION CARRIED.**

SAFETY COMMITTEE MEETING

September 9, 2010

12:45 p.m.

MINUTES

The following were in attendance: Marylee DeGrave, Gil Sablack, Tom Lippens, George Arkens, Debby Wiltzius and Pat Johnson. Excused: Marv Mayer and Omer Doran.

The Committee reviewed the following two accidents:

- 1) **Personal Care Services:** The aide was helping a client get out of bed and in the process the patient felt dizzy and fell back on the bed. While holding onto the patient the aide sprained her lower back. This was a fluke accident because this patient is very mobile and needs very little help. She did seek medical treatment and has been off of work for 5 weeks and intends to return to her job next week.

- 2) **Nutrition Program:** While wiping down the counters, the employee's arm came in contact with a mixing bowl which had a sharp edge causing a small cut to her arm. She did not seek medical treatment or lose time from work.
Recommendation: Debby offered to stop at the Menominee Senior Center kitchen and dispose of this bowl and any other faulty equipment if need be.

At the July 22, 2010, Safety Committee meeting there was an incident involving lifting a client. Prior to this accident, Debby had called a meeting instructing the aides this is a two person lift. Unfortunately this aide decided to lift this person by herself and in the process hurt her back. Mr. Lippens asked the committee if any disciplinary action occurred regarding this incident. Debby investigated this accident further and the aide was written with a disciplinary memo being put in her file.

9/9/2010

Weatherization:

9/2 State reported that the Michigan WAP had completed 10,194 projects meeting the DOE required 30% production by September 1st. DOE will now release the remaining 50% ARRA funding.

Our original ARRA grant planned for 492 completions (148 @30%)
Funds were re-allocated in late May because of production lag and we were assigned an additional 38 units.
Our current grant was increased to 530 units.

At the end of August we reported 182 completions (34%). A testament to our 7 residential and 3 mechanical contractors along with our contracted inspectors and in house staff. We currently have 60 ARRA jobs assigned to contractors in some form of completion. We are also awaiting word from the state regarding allowable measures for a 32 unit multi-family in Powers. (Pleasant Acres)

We have undergone some in house restructuring. Naomi Fletcher will be heading up the Delta County Housing Program with the intent that we can grow the program to offer additional services to clients.

Rhonda Raspor was selected amongst a field of very good candidates to fill the program assistant position. Rick Rudden who had worked with Weatherization in Davis Bacon Compliance and SHPO designation will have his duties increased to include all Davis Bacon issues, SHPO submissions and income verification, and client education.

Don Terrell (Manistique Weatherization intake) will begin helping teach client education class in Schoolcraft.

We continue to submit requested information for the DOE National Program Evaluation. 4 submittals to date. Much of the information has required us to physically touch all of our Wx files back to 2007.

Program monitoring continues as we had our comprehensive fiscal monitoring last month and will have our DOE 09 technical monitoring on the 20th. DOE has hired an independent team that monitored 6 agencies down state earlier this week. All agencies will have 5% of their ARRA production monitored.

We plan to hold a contractor training within the next month.

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408
FAX 906-863-7392

Executive/Finance Meeting, 8/18/2010 – 1:00 p.m.

MEMBERS PRESENT: Anderson, Dill and Furlong

MEMBERS EXCUSED:

MEMBERS ABSENT:

OTHERS PRESENT: Airport Manager Spreen, Eagle Herald, Peshtigo Times and Bay Cities Radio

1. Call to order.

Anderson called the meeting to order at 1:00 p.m.

2. Approve/Amend agenda

Motion (Dill/Furlong) to accept agenda as presented. Motion carries. No negative votes.

3. Approve/amend minutes 7/9/2010 Executive/Finance Committee meeting.

Motion (Dill/Furlong) to approve minutes as presented. Motion carries. No negative votes.

4. Public comment

Brian Numeier questions agenda item #5
Everett Anderson commented on agenda item #5
Wayne Beyer commented on FBOs and other counties

5. Discuss/consider FBO contract, action if any

Motion (Furlong/Dill) to complete draft contract and send to full Board for their review. Motion carried, no negative votes.

6. Communications/correspondence.

None

7. Dialog between manager and TCAC

None

8. Dialog between TCAC and airport users.

Wayne Beyer talked to the Commission on other successful FBO/Manager operations.

9. Public comment

Everett Anderson commented on the FBO.

12. Adjourn

Motion (Furlong/Dill) to adjourn @ 2:45 P.M. Motion carried. No negative Votes.

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, August 10, 2010.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present were Joe Skrobiak, John Nerat, Darlene Nerat, Dale Axtell, Duane Sundberg and Jerry Newlin.

ABSENT: None.

The Pledge of Allegiance was recited.

Additions to agenda – None.

Public comments – Joe Skrobiak asked why the grader operator did not have the blade down when he went both ways on his road on August 3. Moilanen will check on this. Darlene Nerat asked if the preparation work on No. 7 Road and No. 9 Road would be complete this year. Moilanen stated that the hill cut on No. 9 Road should be completed this year, but No. 7 Road may not be done until next year. Ms. Nerat stated that Menominee Township would like to see both done this year and asked when Moilanen would have an answer on No. 7. Moilanen stated he should know more after Labor Day.

Public appearances – None.

Additions/corrections to minutes of 07/13/10 – There being no additions or corrections, Anderson declared that the minutes will stand as recorded.

Financial Report –

	Receipts	Expenditures	Payables/ Reserves	Balances
Balance, July 12, 2010				\$2,000,133.41
Receipts thru 07/31/10	1,558.90			
Expenditures thru 07/31/10		162,355.34		
Balance, July 31, 2010				\$1,839,336.97
Michigan Transportation Funds	289,074.69			
Receipts thru 08/09/10	18,801.51			
Expenditures thru 08/09/10		47,030.86		
State Maint. & Equip. Advances			99,418.00	
Balance, August 9, 2010	309,435.10	209,386.20	99,418.00	\$2,000,764.31

Payables & Reserves

Payroll 08/19, 09/02 (Est.)	120,000.00
Soc. Sec. 08/19, 09/02 (Est.)	9,180.00
Reserve for workers compensation insurance	27,348.00
Reserve for liability insurance	48,840.00
Reserve for rental grader lease (Dec 2009)	92,407.65
Reserve 4% set-aside for township allocations (2004/2005)	323.45
Reserve 4% set-aside for township allocations (2005/2006)	36,040.50
Reserve 4% set-aside for township allocations (2006/2007)	57,653.47
Reserve Hannahville 2% Funds-Old US2 over Wilson Creek	46,073.64
Reserve for MCRC balance of Old US2 over Wilson Creek	40,000.00
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Const.	17,632.69

Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Pave	26,092.51	
Reserve for MCRC balance of Town Line Rd to Vincent Ln Pave	47,907.00	
Reserve Hannahville 2% Funds-County Line Rd. Borings	5,000.00	
Reserve Hannahville 2% Funds-Computer Upgrades	0.00	
Reserve for CR 557 Bridge over Big Cedar	1,047.41	
Reserve for Bridge Inspections, Scour & Plans of Action	93,472.50	
Reserve for Design of F-4 Bridge over Big Cedar River	22,302.25	
Reserve for asbestos removal at old Menominee office	28,425.00	
Reserve for demolition and disposal-old Menominee Office	19,800.00	
Reserve for painting Powers shop	7,255.40	
Reserve for Fuel Monitoring system - Stephenson shop	9,627.80	
Reserve for Inglst. Twp. Share of N. Pinewoods Loop Const.	15,773.04	
Reserve for MCRC Share of N. Pinewoods Loop Const.	15,773.05	
Reserve for N. Pinewoods Loop Paving	86,844.23	
Reserve for No.25 Road Paving (DaggettTwp)	133,511.27	
Reserve for No. 19 Road Paving (Lake Twp)	82,003.37	
Reserve for 3 local bridges (Daggett Twp)	60,793.08	
Reserve for Forest Funds	161,023.47	
Reserve for equipment	417,000.00	(1,729,150.78)
		\$ 271,613.53

Anderson declared the financial report accepted as read.

Vouchers # 10-0051 and 10-0731 – Maas inquired about the rental of a post hole digger. Moilanen stated that it was used for guard rail repairs. Moved by Betzinger, seconded by Maas that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for concrete footings at Wilson Creek – Bids were received as follows:

Alfredson Brothers Construction Co.	\$10,688.00
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Moved by Betzinger, seconded by Maas, to award the bid to Alfredson Brothers Construction Co. Carried unanimously.

Discuss Chip Sealing 17.75 Road – A preliminary quote of \$11,000 for the chip sealing was received from Fahrner Construction. Jerry Newlin, Mellen Township Supervisor, stated the township would be agreeable to have the road chip sealed rather than paved, due to the high cost of paving. Moved by Anderson, seconded by Maas to have Moilanen advertise for bids for the project. A special meeting will be held on August 17, 2010 at 9 a.m. to award the bid with a project completion date of September 4, 2010. Carried unanimously.

Permission to bid ventilation system for Stephenson shop – Moilanen noted that UP Engineers and Architects had already done the design work on the project. Moved by Betzinger, seconded by Maas to have Moilanen advertise for bids. Carried unanimously.

Name voting delegate & alternate for CRASIF Annual Meeting – Moved by Maas, seconded by Anderson, to name Moilanen as the voting delegate and Anderson as the alternate. Carried unanimously.

Discuss Snowplow Safety presentation for elementary students - Moved by Betzinger, seconded by Maas, to provide Snowplow Safety training to county elementary schools again this year. Carried unanimously.

Set date and time for Annual Budget Hearing – Moved by Maas, seconded by Betzinger, to schedule the Annual Budget Hearing for 8:45 a.m. on Tuesday, September 14, 2010. Carried unanimously.

Any Other Business – Maas asked when the new graders would be delivered. Moilanen stated delivery was scheduled between October 15 – November 1, 2010.

Moilanen stated he had received a letter from Tom and Andrea Geltz regarding flooding on River Road. Moilanen will look at the area and determine if any action is needed.

Moilanen stated he had received a call from Ken Goffin, Menominee Township Supervisor, regarding the Kottenbach Island Causeway. Mr. Goffin asked if the Road Commission would be willing to be named as the applicant on a FEMA Grant submittal to obtain funds to replace the existing culvert with a concrete structure. Moved by Maas, seconded by Betzinger to allow the Menominee County Road Commission to be named as applicant, with Ken Goffin being listed as the alternate contact. Carried unanimously.

Public Comment – Dale Axtell asked if the new Kottenbach Island Causeway would be at a higher elevation. Moilanen replied that it would not change the elevation, but would allow for the ice jams to pass through more easily, which may not alleviate all flooding problems in the area, but should help considerably. Maas asked what the life span of the proposed concrete box is. Moilanen stated approximately 50 years.

Joe Skrobiak asked for an update on the patch in the Village of Carney. Moilanen stated he has been in contact with the Village of Carney officials.

John Nerat asked if the asbestos removal was complete at the old Menominee Office. Moilanen stated that it was and that the demolition would begin in the next week or so.

There being no further business, Anderson declared the meeting adjourned at 9:36 a.m.

Road Commission Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Tuesday, August 17, 2010.

Chair Anderson called the meeting to order at 9:04 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present was Chuck Behrend.

ABSENT: None

The Pledge of Allegiance was recited.

Additions to agenda – None.

Public comments – None.

Public Appearances – None.

Open bids for Chip Seal of 17.75 Road – Bids were opened and read as follows:

Fahrner Asphalt Sealers, Plover, WI: \$9,830.25 Note: Bid is for use of CRS2 Emulsion.

Moved by Maas, seconded by Betzinger to have Moilanen call Gerald Newlin, Mellen Township Supervisor, and advise him of the bid amount. The township will be asked to confirm in writing no later than August 19, 2010 at 12:00 p.m., if they wish to proceed with the project so that Moilanen can advise the contractor. Carried unanimously.

Discuss requests from Conservation District – The Menominee Soil Conservation District is having a Fall Tree Sale on October 19 – 23, 2010 and would like to use road commission buildings for a pickup area. Moved by Anderson, seconded by Maas to allow the Conservation District to use the buildings. Carried unanimously.

The Conservation District has also asked to have road commission personnel partner with them in a study of invasive plant species along the roadways in the county. The Conservation District would train employees to identify the plants. Moved by Anderson, seconded by Betzinger to allow the training and have the mower operators report any sightings of the invasive plants, for a one year trial period, as long as it does not interfere with road commission operations. Carried unanimously.

Other Business – None.

Public Comments – None.

There being no further business, Anderson declared the meeting adjourned at 9:20 a.m.

Road Commission Finance Director-Clerk

Road Commission Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Tuesday, September 7, 2010.

Chair Anderson called the meeting to order at 8:59 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present were representatives from W.D.M., Inc., Valley Mechanical, Inc., Zeratsky Extreme Heating & Cooling, Inc., and Clyde Thoune.

ABSENT: None

The Pledge of Allegiance was recited.

Additions to agenda – None.

Public comments – None.

Public Appearances – None.

Open bids for ventilation system for Stephenson Shop – Bids were opened and read as follows:

Zeratsky Extreme Heating & Cooling, Inc., Menominee, MI	\$83,835.00
Valley Mechanical Inc., Norway, MI	\$96,000.00
W.D.M. Enterprises, Inc., Marinette, WI	\$92,179.00

Moved by Betzinger, seconded by Maas to have the bids tabulated and presented for action at the September 14, 2010 regular meeting. Carried unanimously.

Other Business – None.

Public Comments – None.

There being no further business, Anderson declared the meeting adjourned at 9:03 a.m.

Road Commission Finance Director-Clerk

Road Commission Chair

Menominee County Road Commission
FISCAL 2010/2011 RECOMMENDED BUDGET

	FY 2008/2009 <u>Actual Prior</u>	FY 2009/2010 <u>Est. Current</u>	Budget 2010/2011 <u>Recommended</u>
<u>REVENUES</u>			
Mich. Transportation Funds	\$3,214,522	\$3,188,525	\$3,073,900
Special State Funds	161,016	572,523	698,343
Federal Funds	276,586	2,166,584	404,280
County Raised Funds	1,223,810	1,011,820	710,500
Gain/Loss Equip. Disposal	10,513	16,257	0
Other Contributions	<u>0</u>	<u>16,200</u>	<u>0</u>
TOTAL REVENUES	<u>\$4,886,446</u>	<u>\$6,971,909</u>	<u>\$4,887,023</u>
<u>EXPENDITURES</u>			
Primary Roads	1,954,619	2,473,569	1,900,240
Local Roads	2,325,588	2,629,150	1,664,600
State T/L Maintenance	725,699	565,620	535,000
TWA/Other T/L Maintenance	18,094	13,700	12,500
Equipment Expense (Net)	(148,510)	(300,000)	(225,000)
Administrative Expense (Net)	307,715	186,750	188,700
Distributive Expense	1,424,573	1,280,000	1,450,000
Capital Outlay (Net)	(113,403)	(600)	105,000
Miscellaneous	11,219	1,000	3,000
Special Projects	0	49,000	0
Contingencies	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>\$6,505,595</u>	<u>\$6,898,189</u>	<u>\$5,634,040</u>
	YEAR END		
Budgeted Net Revenue (Expenditures) (NOTE: 4% Township Funds from prior years)	9/30/2011		<u>(\$747,017)</u>
	YEAR END		
Current Estimated Operating Surplus (Deficit)	9/30/2010	\$73,720	
	DATE		
Accumulated Avail. Surplus (Deficit) from Prior Yrs.	9/30/2009	<u>\$2,257,857</u>	
	9/30/2010		<u>\$2,331,577</u>
Projected Surplus at End of Budget Year			<u>\$1,584,560</u>

Adopted: September 14, 2010

FISCAL 2010/2011 RECOMMENDED BUDGET
REVENUES

	FY 2008/2009 <u>Actual Prior</u>	FY 2009/2010 <u>Est. Current</u>	Budget 2010/2011 <u>Recommended</u>
<u>MICH. TRANSPORTATION FUNDS</u>			
Engineering	10,000	10,000	10,000
Primary Roads	1,955,248	1,940,423	1,900,000
Local Roads	1,183,858	1,173,508	1,100,000
Primary Urban	55,309	54,630	54,000
Local Urban	7,515	7,439	7,400
Snow Funds	2,590	2,524	2,500
Total Mich. Transportation Funds	<u>3,214,522</u>	<u>3,188,525</u>	<u>3,073,900</u>
<u>SPECIAL STATE FUNDS</u>			
Forest ("E") Funds	161,016	161,023	161,023
"D" Funds		229,000	157,320
Exchange Fed. for State Funds	0	0	0
Local Bridge Funds	0	182,500	380,000
Total Special State Funds	<u>161,016</u>	<u>572,523</u>	<u>698,343</u>
<u>FEDERAL FUNDS</u>			
STP	85,542	389,700	246,960
Critical Bridge Funds		972,690	0
B.I.A.		95,771	0
Federal "D" Funds		284,850	157,320
ARRA Funds		415,000	0
High Priority Funds	191,044	8,572	0
Total Federal Funds	<u>276,586</u>	<u>2,166,584</u>	<u>404,280</u>
<u>COUNTY RAISED FUNDS</u>			
State Trunkline Maintenance	703,585	565,620	530,000
TWA/Other T/L Maint.	18,094	13,700	10,000
Twp. Contributions	412,657	385,000	142,500
Hannahville 2% Funds	51,578	12,500	0
Interest Earned	23,182	20,000	18,000
State Critical Bridge		0	0
Other	14,713	15,000	10,000
Total County Raised Funds	<u>1,223,810</u>	<u>1,011,820</u>	<u>710,500</u>
Gain/Loss on Equip. Disposal	<u>10,513</u>	<u>16,257</u>	<u>0</u>
Other Contributions		<u>16,200</u>	<u>0</u>
Total Revenues	<u>4,886,446</u>	<u>6,971,909</u>	<u>4,887,023</u>

FISCAL 2010/2011 RECOMMENDED BUDGET
EXPENDITURES

	FY 2008/2009 Actual Prior	FY 2009/2010 Est. Current	Budget 2010/2011 Recommended
<u>PRIMARY ROADS</u>			
Preservation Improvements/Roads	230,933	1,649,069	693,600
Preservation Improvements/Structures	391,591	10,000	0
Routine Preventive Maintenance	648,143	500,000	636,640
Routine Winter Maintenance	672,754	289,500	550,000
Routine Structure Maintenance	11,197	25,000	20,000
Total Primary Roads	<u>1,954,619</u>	<u>2,473,569</u>	<u>1,900,240</u>
<u>LOCAL ROADS</u>			
Preservation Improvements/Roads	952,789	336,500	170,000
Preservation Improvements/Structures	68,928	1,316,000	400,000
Routine Preventive Maintenance	956,101	800,000	774,600
Routine Winter Maintenance	340,021	151,650	300,000
Routine Structure Maintenance	7,749	25,000	20,000
Total Local Roads	<u>2,325,588</u>	<u>2,629,150</u>	<u>1,664,600</u>
<u>STATE T/L MAINTENANCE</u>	<u>725,699</u>	<u>565,620</u>	<u>535,000</u>
<u>TWA/OTHER T/L MAINTENANCE</u>	<u>18,094</u>	<u>13,700</u>	<u>12,500</u>
<u>EQUIPMENT EXPENSE (NET)</u>			
Direct Expense	793,920	545,000	550,000
Indirect Expense	321,806	250,000	300,000
Operating Expense	275,676	255,000	300,000
Less Rental Credits	(1,539,913)	(1,350,000)	(1,375,000)
Net Equipment Expense	<u>(148,510)</u>	<u>(300,000)</u>	<u>(225,000)</u>
<u>ADMINISTRATIVE EXPENSE (NET)</u>			
Administrative Expense	385,182	253,000	250,000
Less Handling	(1,453)	(1,250)	(1,300)
Less State Overhead	(76,014)	(65,000)	(60,000)
Net Administrative Expense	<u>307,715</u>	<u>186,750</u>	<u>188,700</u>
<u>DISTRIBUTIVE EXPENSE</u>			
Fringe Benefits	1,170,915	1,130,000	1,250,000
Other	253,658	150,000	200,000
Total Distributive Expense	<u>1,424,573</u>	<u>1,280,000</u>	<u>1,450,000</u>
<u>CAPITAL OUTLAY (NET)</u>			
Capital Outlay	51,725	146,000	240,000
Less Depreciation	(164,468)	(131,600)	(135,000)
Less Equip. Retirement	(660)	(15,000)	0
Net Capital Outlay	<u>(113,403)</u>	<u>(600)</u>	<u>105,000</u>
<u>MISCELLANEOUS</u>	<u>11,219</u>	<u>1,000</u>	<u>3,000</u>
<u>SPECIAL PROJECTS</u>	<u>0</u>	<u>49,000</u>	<u>0</u>
<u>TOTAL EXPENDITURES</u>	<u>5,081,021</u>	<u>6,898,189</u>	<u>5,634,040</u>