

"Menominee – Where the best of Michigan begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator
Sherry Smith - Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on Tuesday, November 23, 2010 at 6:00 p.m. CST
at the Menominee County Courthouse, Courtroom B

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- F. Approval of Previous Minutes
Nov. 9, 2010
- G. Presentations (*limited to twenty minutes*)
William Kennedy, InSequence – Menominee County Maps InDeed
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items
 - 1. Moved by _____ seconded by _____ to approve the Municipal Employees' Retirement System (MERS) Health Care Savings Program Uniform Resolution.
 - 2. Moved by _____ seconded by _____ to ratify the reappointment of Tony Furton to the Board of Directors of Bay Area Medical Center.
 - 3. Moved by _____ seconded by _____ to award a three (3) year bid 2009/10, 2010/11, 2011/12 for Menominee County audit services to either Anderson, Tackman & Company, PLC or to Schenck in the amount of; yr. 1 _____ yr. 2 _____ yr. 3 _____. Funds will be disbursed from account number 101-103-801.01 – Audit.
 - 4. Moved by _____ seconded by _____ to approve Miscellaneous Bills as paid on September 30, October 5 & 28 in the amount of \$167,838.88.
 - 5. Moved by _____ seconded by _____ to approve Commissioner Per-Diems/Expenses as recently submitted for payment.
 - 6. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file at the courthouse.

Gary Eichhorn - Chairperson

Charlie Meintz - Vice Chairperson

Bernie Lang

James Furlong

Garry Anderson

7. Moved by _____ to go into closed session to consult with Attorney, David Stoker regarding negotiations of collective bargaining agreements pursuant to section 8(c) of the Open Meetings Act.
Motion seconded by _____.
8. Moved by _____ seconded by _____ to return to open session at _____ pm.

J. New Business (*discussion only*)

1. Personnel Items:
 - a. Menominee County Planning Commission
2. Building and Grounds/Parks Items:
 - a. None
3. Miscellaneous Items:
 - a. NorthPointe Healthcare Systems Board
4. Finance Items:
 - a. Miscellaneous Bills as paid on Nov. 10 & 12 in the amount of \$195,749.72
 - b. Commissioner Per-Diems/Expenses

- K. Misc. Boards/Committees/Commissions Reports
- L. Public Comment
- M. Commissioner Comment (*limited to 5 minutes*)
- N. Adjourn

November 9, 2010

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Courthouse, Menominee, Michigan.

Chairman Eichhorn called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Anderson, Eichhorn, Furlong, Lang, and Meintz

Absent: None

Moved by Com. Furlong, supported by Com. Meintz to approve the agenda. Motion was approved 5-0.

Chairman Eichhorn called for public comment.

Public Comment:

-Bob Desjarlias – Commented on Agenda item #2 and the current County Board allowing the next County Board to make committee appointments.

Moved by Com. Lang, supported by Com. Meintz to approve the minutes from the October 28, 2010 Regular County Board meeting. Com. Eichhorn commented that he referred to the court case the County Board had when he was discussing the next County Board making committee appointments. He said he just wanted to mention it, he did not see a need to amend the minutes. Motion was approved 5-0.

Presentations: Karen Thekan and Bill Adrian from Northpointe gave a presentation regarding the use of County Appropriations given to Northpointe. Com. Eichhorn asked questions about the cost of living raises and longevity pay. Com. Anderson asked how Northpointe can justify giving out \$60,000 in longevity pay in these tough economic times. Com. Meintz asked what the trend has been in paying longevity over the past four years.

Department Head/Elected Officials Reports: None

Moved by Com. Furlong, supported by Com. Meintz to approve the Quit Claim Deed drafted by Daniel E. Hass, allowing St. John Real Estate Company possession of the property as described below:

All that part of the SW ¼ of the SW ¼ of Sec. 4, Tp. 40 N., of R. 25W., more particularly described as follows: Beginning at the section corner common to Sections 4, 5, 8 & 9 of Tp. 40 N., of R. 25W; thence North 33 feet; thence East 1320 feet; thence South 33 feet; thence West 1320 feet to the point of beginning. Being in all one acre more or less.

All that part of the NW ¼ of the NW ¼ of Sec. 9, Tp. 40 N., of R. 25W., more particularly described as follows: Beginning at the section corner common to Sections 4, 5, 8 & 9 of Tp. 40 N. of R. 25W., thence South 33 feet, thence East 1320 feet; thence North 333 feet; thence West 1320 feet to the point of beginning. Being all in one acre more or less.

Motion was approved 5-0, with spelling correction.

Moved by Com. Lang, supported by Com. Furlong to allow the Newly Elected County Board to appoint the miscellaneous boards/committee members after January 1, 2011. Discussion ensued. Com. Anderson stated that before tonight he was in favor of this motion, but is no longer in favor of it. Com. Eichhorn said that he has mixed feelings about this issue. He does feel that the new County Board should adjust the terms of the committees so that they expire after a new board takes office. Com. Furlong commented about the principals that this current board fought for, and about the current board now being a lame duck board. Com. Meintz said he agrees with both Com. Anderson and Furlong, but feels we need to follow the law. Motion was not approved. 2-3. Com. Anderson, Eichhorn and Meintz voted nay.

Moved by Com. Anderson, supported by Com. Furlong to appoint Brian R. Bousley as Menominee County Re-Monumentation Grant Administrator. Motion was approved 5-0.

Moved by Com. Meintz, supported by Com. Eichhorn to approve Miscellaneous Bills as paid on September 15, 17, & 30, 2010 in the amount of \$182,730.96. Motion was approved 5-0.

Moved by Com. Anderson, supported by Com. Eichhorn to place miscellaneous boards/committees/commission reports on file at the courthouse. Motion was approved 5-0.

New Business (discussion only)

Personnel Items:

- a. MERS Resolution – Health Care Savings Programs. Tom Jordan from MERS was here to answer any questions. He stated that this plan would come with no cost to the county. Brian Bousley recommends it be moved forward. Com. Lang asked if the board has discussed this plan before. Com. Anderson thinks it should be moved forward. Com. Meintz wanted to be sure there would be no cost to the county. The consensus of the board is to move it forward to the next meeting.

Building and Grounds/Parks Items:

- a. None

Miscellaneous Items:

- a. GIS – Launch of Maps InDeed. Com. Meintz asked if we could use the Big Screen TV in courtroom B for a presentation. The consensus of the board is to move it forward to the next meeting with a presentation.
- b. Bay Area Medical Center – Ratification of appointment. The consensus of the board is to move it forward to the next meeting.

Finance Items:

- a. Miscellaneous Bill as paid on September 30, October 5 & 28 in the amount of \$167,838.88. The consensus of the board is to move it forward to the next meeting.
- b. Commissioner Per-Diems/Expenses. The consensus of the board is to move it forward to the next meeting.

Misc. Boards/Committees/Commissions Reports:

- a. Com. Eichhorn asked some questions of Karen Thekan regarding a meeting of the Northpointe Healthcare Systems Board. Most specifically about bills being flagged differently. He said he did not like the tone Ms. Thekan took in her answer to board member Millie Hofer. Com. Eichhorn also asked about an incident that occurred between board chairperson Karen Raether and board member Mari Negro. He asked if the board has a code of ethics that are being followed. The Board would like Brian Bousley to sit down with the Northpointe Healthcare Systems Board members and mediate the situation. The consensus of the board is to move it forward to the next meeting.

It was discovered that Action Item #4 to approve Miscellaneous Bills was passed with the wrong dates and amount.

Moved by Com. Meintz, supported by Com. Anderson to approve Miscellaneous Bills as paid on October 13, 14 & 18, 2010 in the amount of \$181, 142.20. Motion was approved 5-0.

Public Comment:

- Mari Negro – Commented on the Northpointe issue and the letter she wrote to the County Board.

Commissioner Comment:

-Com. Meintz – Commented about the Six County Alliance committee meeting and the U.P. is looking in better shape than Lower Michigan.

-Com. Lang – Had several comments. First, regarding commissioners being limited to only 5 minutes during commissioner comment. Second, new commissioner training in December. Third, the health insurance issue that he has been reading about in the newspaper.

-Brian Bousley informed the board that there will be a meeting with the county employees regarding health insurance on Wednesday at 5 p.m.

-Com. Furlong and Com. Anderson asked about when with health insurance rates would be set.

-Com. Anderson – Thinks that Jan Stage should be at the next County Board meeting to give a presentation.

Moved by Com. Anderson, supported by Com. Meintz to adjourn at 7:14 p.m. Motion was approved 5-0.

MENOMINEE COUNTY BOARD OF COMMISSIONERS PRESENTATION ITEM

SUBJECT:	GIS – Maps InDeed
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>InSequence is ready to launch the Menominee County Maps InDeed. A link to the site was sent to each Commissioner to research. Discussion is in order to allow the site to be launched and included on the County Website.</p>	
RECOMMENDED MOTION	
<p>Commissioners agreed to have Mr. Kennedy come in and present what we have available to the public</p>	

Submitted by: **Brian Bousley**

 11/18/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Sherry Smith

From: Brian Bousley
Sent: Monday, November 01, 2010 9:36 AM
To: garry anderson; geichhorn3@hotmail.com; Bernie73@new.rr.com; meintz@wildblue.net; ltjfurlong@hotmail.com
Cc: Sherry Smith
Subject: FW: Maps inDeed Link

Commissioners,

Here is a link from InSequence for the GIS website for Menominee County. Let me know what you think. They would like to put on our website and will be contacting business to use it to obtain information. Please let me know what you think and how you want me to handle it with the website. If we want this on the agenda to discuss next week please let me know. It could be in the form of a motion to activate the site or for discussion. InSequence is ready to launch. We need input and a consensus before we put any type of link on the website.

Thanks,

Brian

From: William Kennedy [mailto:wkennedy@insequenceinc.com]
Sent: Tuesday, October 26, 2010 11:08 AM
To: Brian Bousley; pschoud@menomineeco.com
Subject: Maps inDeed Link

Here is the link to your Maps InDeed page for your IT Dept. so they could add it to your web page.

<https://map.mapsindeed.com/midcollection?collectionname=mi-menominee>

Thank you,

William Kennedy
InSequence Inc.

672 North River St
Suite 201
Plains Pa 18705
570.371.1341 phone
570.829.6230 fax
wkennedy@insequenceinc.com

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11/3/2010

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	MERS Resolution for Post Employment Health Care Savings Program
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
In order to offer optional MERS Health Care Savings Programs to eligible employees, Menominee County is asked to provide the attached Uniform Resolution.	
RECOMMENDED MOTION	
To approve the Municipal Employees' Retirement System (MERS) Health Care Savings Program Uniform Resolution.	

Submitted by: **Brian Bousley**

 11/18/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



**HEALTH CARE SAVINGS PROGRAM
UNIFORM RESOLUTION**

(Participating Employer)

**Municipal Employees' Retirement System of Michigan
1134 Municipal Way
Lansing, MI 48917
517-703-9030**

**Restated: March 13, 2007
(Adopted: May 14, 2003,
amended August 11, 2004,
restated November 15, 2005)**

UNIFORM RESOLUTION ADOPTING THE MERS HEALTH CARE SAVINGS PROGRAM

(Excluding Plans Governed by Internal Revenue Code Section 401(h))

WHEREAS, the Municipal Employees' Retirement System ("MERS") Plan Document of 1996, effective October 1, 1996, authorized the Municipal Employees' Retirement Board ("Board") to establish additional programs including but not limited to defined benefit and defined contribution program (MERS Plan Document Section 36(2)(a)); MCL 38.1536(2)(a);

WHEREAS, the Board has authorized MERS' establishment of the health care savings program ("HCSP" or "Program"), which a participating municipality or court, or another eligible public employer that is a political subdivision of the State which constitutes a "municipality" under MERS Plan Document Section 2B(4); MCL 38.1502b(2) ("Eligible Employer"), may adopt for its Eligible Employees;

WHEREAS, MERS has been determined by the Internal Revenue Service to be a tax-qualified "governmental plan" and trust under section 401(a) of the Internal Revenue Code of 1986, and all trust assets within MERS reserves are therefore exempt from taxation under Code section 501(a) (IRS Letter of Favorable Determination dated June 15, 2005).

WHEREAS, the Board has established a governmental trust (the "Trust Fund") to hold the assets of the HCSP, which Trust Fund shall be administered under the discretion of the Board as fiduciary, directly by (or through a combination of) MERS or MERS' duly-appointed Program Administrator;

WHEREAS, 1999 PA 149, the Public Employee Health Care Fund Investment Act, MCL 38.1211 *et seq.* ("PA 149") provides for the creation by a public corporation of a public employee health care fund, and its administration, investment, and management, in order to accumulate funds to provide for the funding of health benefits for retirees and beneficiaries;

WHEREAS, a separate MERS health care trust fund created under PA 149 also constitutes a governmental trust established by a public corporation ("municipality") as an Eligible Employer, provided that all such employers shall be the State of Michigan, its political subdivisions, and any public entity the income of which is excluded from gross income under Section 115 of the Internal Revenue Code; provided further, that the PA 149 trust shall not accept assets from any defined benefit health account established under Section 401(h) of the Internal Revenue Code;

WHEREAS, the Board acts as investment fiduciary for the pooled assets of each MERS participating municipality and court enrolled in MERS defined benefit programs, Health Care Savings Program, the Retiree Health Funding Vehicle, and the Investment Services Pool Program, on whose behalf MERS performs all plan administration and investment functions, and such participating municipalities and courts have full membership, representation and voting rights at the Annual Meeting as provided under Plan Section 45; MCL 38.1545.

WHEREAS, the Board also acts as investment fiduciary for those participating employers who are non-MERS participating municipalities and courts that have adopted the

MERS Health Care Savings Program, Retiree Health Funding Vehicle, or Investment Service Pool Program, and such entities are not accorded membership, representation or voting rights provided to MERS participating municipalities and courts at the Annual meeting under Plan Section 45; MCL 38.1545.

WHEREAS, adoption of this Uniform Resolution and Participation Agreement (the “Uniform Resolution”) by each Eligible Employer is necessary and required in order that the benefits available under the MERS HCSP may be extended;

- It is expressly agreed and understood as an integral and nonseverable part of extension or continuation of coverage under this HCSP Resolution that Section 43B of the MERS Plan Document shall not apply to this Uniform Resolution Adopting MERS HCSP, the Participation Agreement, the Trust Plan Document, the Trust Agreement, and their administration or interpretation.
- In the event any alteration of the language, terms or conditions stated in this Uniform Resolution Adopting MERS HCSP is made or occurs, under MERS Plan Document Section 43B or other plan provision or other law, it is expressly recognized that MERS and the Board, as fiduciary of the MERS Plan and its trust reserves, and whose authority is nondelegable, shall have no obligation or duty: to administer (or to have administered) the Trust; or to continue administration by the Program Administrator or by MERS directly.

WHEREAS, concurrent with this HCSP Uniform Resolution, and as a continuing obligation, this governing body has completed, approved, and submitted to MERS documents necessary for participation in and implementation of the HCSP. This obligation applies to any documents deemed necessary to the operation of the Trust by the Program Administrator;

NOW, THEREFORE, BE IT RESOLVED that the governing body adopts (or readopts) the MERS HCSP as provided below.

SECTION 1. HCSP PARTICIPATION

EFFECTIVE _____, 20____, the MERS HCSP is hereby adopted by the _____
(MERS municipality or court or other eligible employer)

CONTRIBUTIONS. Basic Employer contributions, Mandatory Salary Reduction Contributions, Mandatory Leave Conversion Contributions, and Post-tax Employee Contributions, shall be remitted pursuant to MERS by the Eligible Employer, and credited to the Eligible Employer’s separate fund within the MERS Trust Fund. Employer contributions may be made as a percentage of salary and/or by a specified dollar amount.

INVESTMENT of funds accumulated and held in the Health Care Savings Program Trust Fund shall be held in a separate reserve and invested on a pooled basis by MERS subject to

the Public Employee Retirement System Investment Act ("PERSIA"), 1965 PA 314, as provided by MERS Plan Document Section 39; MCL 38.1539, and PA 149.

THE ELIGIBLE EMPLOYER shall abide by the terms of the HCSP, including all investment, administration, and service agreements, and all applicable provisions of the Code and other law. It is affirmed that no assets from any defined benefit health account established under Section 401(h) of the Internal Revenue Code shall be transferred to, or accepted by, MERS.

SECTION 2. IMPLEMENTATION DIRECTIONS FOR MERS AS HCSP INVESTMENT FIDUCIARY AND TRUSTEE

- (A) The governing body of this Eligible Employer desires that all assets placed in its MERS HCSP Trust Fund (as a sub-fund within all pooled HCSP trust funds with MERS) be administered by MERS, which shall act as investment fiduciary with all powers provided under Public Employee Retirement System Investment Act, pursuant to PA 149, all applicable provisions of the Internal Revenue Code and other relevant law.
- (B) The governing body desires, and MERS upon its approval of this Resolution agrees, that all funds accumulated and held in the MERS HCSP Trust Fund shall be invested and managed by MERS within the collective and commingled investment of all HCSP funds held in trust for all Eligible Employers.
- (C) All monies in the MERS HCSP Trust Fund (and any earnings thereon, positive or negative) shall be held and invested for the sole purpose of paying health care benefits for the exclusive benefit of "Eligible Employees" who shall constitute "qualified persons" who have retired or separated from employment with the Eligible Employer, and for any expenses of administration, and shall not be used for any other purpose, and shall not be distributed to the State.
- (D) The Eligible Employer will fund on a defined contribution, individual account, basis its MERS HCSP Trust sub-fund to provide funds for health care benefits for "Eligible Employees" who shall constitute "qualified persons." Participation in and any coverage under HCSP shall not constitute nor be construed to constitute an "accrued financial benefit" under Article 9 Section 24 of the Michigan Constitution of 1963.
- (E) The Eligible Employer designates and incorporates as "Eligible Employees" who shall constitute "qualified persons" under this HCSP Resolution those who are "Eligible Employees as defined in the HCSP Participation Agreement under this HCSP.
- (F) _____ (Use title of official, not name) shall be the Eligible Employer's HCSP Coordinator; shall designate in writing the "qualified persons" on whose behalf trust fund monies shall be made available under any MERS (or non-MERS) retiree health care benefit program, including, but not limited to, MERS HCSP, or MERS Premier Health; receive necessary

reports, notices, etc.; shall act on behalf of the Eligible Employer; and may delegate any administrative duties relating to the Fund to appropriate departments.

- (G) Fees and Expenses for the MERS HCSP are contained in Addendum A to this Resolution.

SECTION 3. EFFECTIVENESS OF THIS HCSP UNIFORM RESOLUTION

This Resolution shall have no legal effect until a certified copy of this adopting Resolution shall be filed with MERS, and MERS determines that all necessary requirements under MERS Plan Document Section 36(2)(a), 1999 PA 149 and other relevant laws, and this Resolution have been met. Upon MERS' determination that all necessary documents have been submitted, MERS shall record its formal approval upon this Resolution, and return a copy to the Eligible Employer's HCSP Coordinator as identified above.

In the event an amendatory resolution or other action by the Eligible Employer is required by MERS, such Resolution or action shall be deemed effective as of the date of the initial Resolution or action where concurred in by this governing body and MERS (and the Program Administrator if necessary). Section 54 of the MERS Plan Document shall apply to this Resolution and all acts performed under its authority. The terms and conditions of this Resolution supersede and stand in place of any prior resolution, and its terms are controlling.

I hereby certify that the above is a true copy of the Uniform Resolution Adopting The MERS Health Care Savings Program, adopted at the official meeting held by the governing body of this municipality:

On _____, 20____
(Signature of authorized official)

Please send MERS fully executed copy of:

1. This HCSP Uniform Resolution;
2. Participation Agreement;
3. Certified minutes stating Governing Body approval; and
4. Union contract language and/or personnel policy.

**RECEIVED AND APPROVED BY THE MUNICIPAL EMPLOYEES'
RETIREMENT SYSTEM OF MICHIGAN**

Dated: _____, 20____
(Authorized MERS signatory)

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Bay Area Medical Center – Ratification of Board of Directors member
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
<p>Tony Furton has been unanimously reappointed by the BAMC board of directors. They ask Menominee County Commissioners to ratify his appointment for another four year term.</p>	
RECOMMENDED MOTION	
<p>To ratify the reappointment of Tony Furton to the Board of Directors of Bay Area Medical Center.</p>	

Submitted by: **Brian Bousley**

 11/18/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



November 3, 2010

Gary Eichhorn, Chair
Menominee County Board of Commissioners
Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Re: Hospital Board Vacancy

Dear Mr. Eichhorn:

Tony Furton, a member of the Board of Directors of Bay Area Medical Center since 2007 (reserve member in 2006), will complete his first 4-year term on the date of BAMC's annual meeting, February 1, 2011. At its regular meeting on October 28, 2010, the BAMC Board of Directors voted unanimously to reappoint Mr. Furton to a second 4-year term.

Mr. Furton resides in Menominee and owns the Tony Furton State Farm Insurance Agency. He can be reached at 906-863-4464.

As directed by the Board of Directors, I respectfully submit Tony Furton's name for ratification as a Director on the Bay Area Medical Center Board.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Mark Gregson", with a long horizontal line extending to the right.

C. Mark Gregson
Interim President and CEO

c: Brian Bousley, Menominee County Administrator
Marc Kleiman, Menominee County Clerk
BAMC Board of Directors

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Audit Services
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
The audit bid recapitulation is enclosed	
RECOMMENDED MOTION	
To award a three (3) year bid 2009/10, 2010/11, 2011/12 for Menominee County audit services to either <u>Anderson, Tackman & Company, PLC</u> or to <u>Schenck</u> in the amount of; yr. 1 _____ yr. 2 _____ yr. 3 _____.	

Submitted by: **Brian Bousley**

 11/18/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
 MENOMINEE, MICHIGAN

BID
 RECAPITULATION

ITEM(S): Audit Services for 2009/2010, 2010/2011, 2011/2012
BY

Name/Address/Phone	BID	Information
Anderson, Tackman & Company, PLC 901 Ludington Street Escanaba, Michigan 49829	2009/2010 \$27,000 2010/2011 \$27,500 2011/2012 \$28,000	3 year bid
Schenck 2200 Riverside Drive PO Box 23819 Green Bay, Wisconsin 54305	2009/2010 \$23,750 2010/2011 \$24,500 2011/2012 \$25,200	3 year bid

BIDS OPENED ON: November 17, 2010 @ Menominee County Courthouse, Administrator's Office

IN THE PRESENCE OF: Brian R. Bousley, Sherry Smith, Debra Wormwood, Cindy Payne

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on September 30, October 5 & 28 in the amount of \$167,838.88.	
RECOMMENDED MOTION	
To Approve Miscellaneous Bills as paid on September 30, October 5 & 28 in the amount of \$167,838.88.	

Submitted by: **Brian Bousley**

 11/18/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-635 B&G/Hospital Operation
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

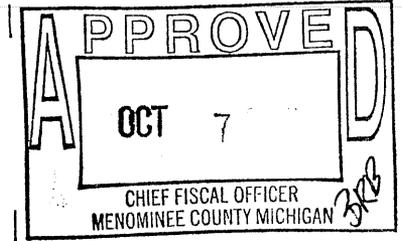
Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
276 CERT-Citzns Emerg. Response Team
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

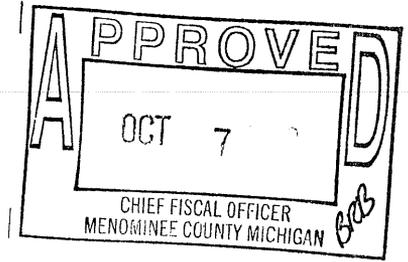
**MENOMINEE COUNTY
Claims Audit Report**

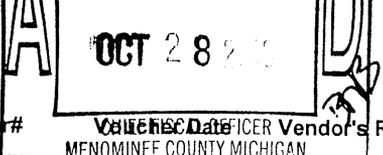
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
B. .ccount: General								
BS&A Software	14063	9/28/2010	071199	.Net Program & .Net Discount	101-103-970.03	12,170.00		\$12,170.00
CMP Distributors	14061	9/29/2010	22945	PO# 02497 Fire Arms	101-301-881.03	3,058.00		\$3,058.00
S & O LOCK AND PHONE SERVICE	14062	9/29/2010	29412	Service Call & Hardware - Sheriff's Dep	101-301-935.00	123.65		\$123.65
Total Amount for Bank Account: General								\$15,351.65



MENOMINEE COUNTY
Claims Audit Report

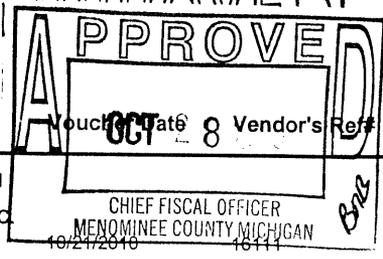
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total	
B ccount: General									
Superior Auction & Appraisal									
	14115	10/5/2010	PO# 02502	2001 Dodge Ram 4WD	101-103-970.03	6,000.00	x	\$7,800.00	
	14116	10/5/2010	PO# 02504	John Deere Mower & Weed Cutter w/ T	101-265-934.00	1,400.00	x		
	14116	10/5/2010	PO# 02504	John Deere Mower & Weed Cutter w/ T	208-751-930.02	400.00	x		
Total Amount for Bank Account: General									\$7,800.00





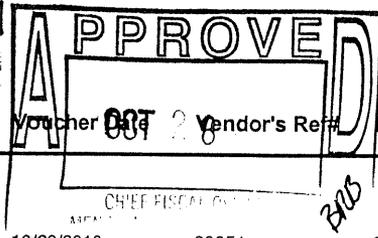
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vche#	Vehicle#	Date	OFFICER	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General										
Anderson Funeral Homes	14522		9/20/2010			Burial Expenses Sigurd J. Peterson	101-681-833.00	300.00		\$300.00
Anderson-Diehm Funeral Home	14521		9/20/2010			Burial Expenses Ervin Paul Polfus	101-681-833.00	300.00		\$300.00
Auto Parts Pitstop, Inc.	14490		10/6/2010		31775	Oil Filter & Lube-It All	208-751-930.02	18.32		\$18.32
BARSTOW, JEFFREY	14469		10/7/2010			Reimbursement Mileage - District Judge Meeting in Glad	101-136-860.00	60.00		\$60.00
Body Works Plus	14555		10/25/2010		1969518245	Squad Car 5512	205-315-934.02	250.00		\$500.00
	14556		10/25/2010		1969518244	Squad Car 5501	205-315-934.02	250.00		
BUSINESS ON WHEELS	14496		10/8/2010		10649	1998 Dodge Ram - Water Pump	208-751-930.02	196.54		\$196.54
CADIEU FUNERAL HOME	14516		8/17/2010			Burial Expenses Darryl Bert Saxton	101-681-833.00	300.00		\$900.00
	14517		9/20/2010			Burial Expenses Anne Marie Haglund	101-681-833.00	300.00		
	14518		9/20/2010			Burial Expenses Kent Joseph Lehto	101-681-833.00	300.00		
Carquest Auto Parts	14545		10/13/2010		2825-166539	Car Wash Pwd	205-315-742.00	64.99		\$64.99
Cellcom Wisconsin RSA 04	14478		10/5/2010		947806	Medical Examiner - Cellular Phone Serv	101-648-727.00	75.00		\$75.00
CLOVERLAND PAPER CO	14470		10/15/2010		93393	Multifold Towels & Tidyfoam Soap	101-265-755.01	28.39		\$212.17
	14471		10/15/2010		93386	Cleaning Supplies	101-265-755.01	10.00		
	14472		10/15/2010		93392	Towels, Dry Mop, Tidyfoam Soap	101-265-755.01	93.39		
	14538		10/8/2010		93316	Paper Cups	101-301-770.00	80.39		
Delta/Menominee Health Dept.	14562		10/28/2010		October 15, 2010	1st Quarter Appropriation	101-997-999.03	36,040.00		\$36,040.00
Diane Kewley - 1220 9th Avenue	14501		10/15/2010		4311	Holdover Attendant - Transport & Meals	101-132-801.00	36.15		\$48.40
	14502		10/15/2010		4315	Holdover Transport & Site attendants	101-132-801.01	12.25		
Election Systems & Software	14483		10/7/2010		757896	PO# 02510 Programming of M100 Card	101-262-727.00	3,380.00		\$3,380.00
Friends Ofc Prod Whse Direct	14486		10/13/2010		0128301	Correction Tape, Flags, Calculator Tape	101-141-727.00	354.90		\$462.44
	14489		10/15/2010		012853	Labelmaker & Electric Pencil Sharpener	101-265-755.00	129.24		
	14499		10/15/2010		012854	Credit Memo - Paper	101-141-727.00	-21.70		
GBS Inc.	14526		10/20/2010		10-8133	PO# 02499 Vital Record Envelopes	101-215-727.00	658.20		\$658.20
HASS DANIEL	14480		10/12/2010			Reimbursement Mileage to County Board Mtg - Stephen	101-267-860.00	20.00		\$20.00
Heider Wallpaper-Paint	14532		10/14/2010		147173	Historical Framing	101-301-727.00	488.47		\$755.11
	14533		10/21/2010		147175	Historical Framing	101-301-727.00	266.64		
Intoximeters	14544		10/21/2010		316029	Intoxication Meter	205-315-727.00	288.00		\$288.00



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
J S ELECTRONICS, INC	14543	10/24/2010	16111	Change 800 readio to mobile radio vehi	101-301-934.01	187.30		\$215.19
	14547	10/12/2010	16101	Triple outlet box w/cigarette plug	205-315-934.02	27.89		
Joel Hensley, RN	14541	10/24/2010	Nursing Services	9/11/10 - 9/24/10	101-301-770.01	1,365.00		\$1,365.00
LEMIEUX-THIELEN FUNERAL HOME	14519	9/20/2010	Burial Expense	Kay Alguire	101-681-833.00	300.00		\$300.00
Linda A. Menacher	14528	10/16/2010	Stenographer	Fritter PLM/DeDamos PLM	101-136-806.00	135.30		\$169.80
	14529	10/19/2010	Copies	Salewsky/Fritter/DeDamos	101-267-806.00	34.50		
Mastercard								\$4,546.71
	14554	10/12/2010	Credit Card	Shell Oil	101-682-860.00	42.87	x	
	14554	10/12/2010	Credit Card	Citgo	101-682-860.00	54.85	x	
	14554	10/12/2010	Credit Card	Office Depot	101-267-727.00	11.83	x	
	14554	10/12/2010	Credit Card	Office Depot	101-267-727.00	88.72	x	
	14554	10/12/2010	Credit Card	America Best Value	101-148-860.00	60.85	x	
	14554	10/12/2010	Credit Card	Pack N Ship	101-172-729.00	30.42	x	
	14554	10/12/2010	Credit Card	Shanty Creek Resort	101-148-860.00	332.85	x	
	14554	10/12/2010	Credit Card	Actionbag.com	517-252-727.00	84.91	x	
	14554	10/12/2010	Credit Card	St. Ignance EZ Mart	101-257-742.00	41.91	x	
	14554	10/12/2010	Credit Card	Holiday Inn Food/Bev	517-252-860.00	10.65	x	
	14554	10/12/2010	Credit Card	Holiday Inn	517-252-860.00	66.95	x	
	14554	10/12/2010	Credit Card	WalMart	296-667-801.02	43.95	x	
	14554	10/12/2010	Credit Card	Holiday - St. Ignace	101-426-860.00	26.65	x	
	14554	10/12/2010	Credit Card	Family Dollar	296-667-801.02	25.18	x	
	14554	10/12/2010	Credit Card	Marathon Oil	101-426-860.00	39.05	x	
	14554	10/12/2010	Credit Card	State DMB Surplus	101-682-727.00	130.06	x	
	14554	10/12/2010	Credit Card	Grand Trav Resort	101-426-963.00	228.75	x	
	14554	10/12/2010	Credit Card	City Park Grill	266-325-860.00	15.80	x	
	14554	10/12/2010	Credit Card	Boyne Highlands	101-141-860.00	257.16	x	
	14554	10/12/2010	Credit Card	Hampton Inn & Stes	266-325-860.00	78.54	x	
	14554	10/12/2010	Credit Card	LAC Vieux Desert Casino	101-101-859.00	63.71	x	
	14554	10/12/2010	Credit Card	Boyne Highlands	101-141-860.00	257.16	x	
	14561	10/25/2010	Credit Card	LexisNexis	101-301-727.00	50.00	x	
	14561	10/25/2010	Credit Card	Pack N Ship	101-301-729.00	29.13	x	
	14561	10/25/2010	Credit Card	Clark	101-301-742.00	42.00	x	
	14561	10/25/2010	Credit Card	Shell	101-301-742.00	18.09	x	
	14561	10/25/2010	Credit Card	Shell	101-301-742.00	30.08	x	
	14561	10/25/2010	Credit Card	Marathon	101-301-742.00	40.50	x	
	14561	10/25/2010	Credit Card	Image Works	101-301-745.00	66.78	x	
	14561	10/25/2010	Credit Card	TLF Flushing	101-301-802.00	113.37	x	
	14561	10/25/2010	Credit Card	Marquette Trng	101-301-860.00	50.12	x	
	14561	10/25/2010	Credit Card	Lexington Bistro	101-301-860.00	12.00	x	
	14561	10/25/2010	Credit Card	Days Inn	101-301-860.00	67.17	x	
	14561	10/25/2010	Credit Card	Ostego Hotel	101-301-860.00	153.40	x	
	14561	10/25/2010	Credit Card	Lexington Lansing	101-301-860.00	251.22	x	
	14561	10/25/2010	Credit Card	Cameta Camera	101-301-934.02	899.00	x	
	14561	10/25/2010	Credit Card	Holiday Station	205-315-742.00	47.13	x	
	14561	10/25/2010	Credit Card	Taser Internation	205-315-755.00	550.00	x	
	14561	10/25/2010	Credit Card	Ramada Inn	282-302-881.00	133.90	x	
Maureen Charlevoix	14479	10/13/2010	Reimbursement	Travel & Meals 10/8 - 10/13/2010	101-131-860.00	236.02		\$236.02



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Menards - Marinette	14512	10/20/2010	89651	Supplies	101-265-755.00	8.86		\$8.86
Michigan Municipal Risk	14509	10/20/2010	93241-1	10/1/10 - 9/30/11	101-103-831.00	59,244.00		\$59,244.00
MICHIGAN STATE INDUSTRIES	14560	10/8/2010	2074058	Laundry Soap	101-301-770.00	113.20		\$113.20
Michigan State University - CANR Budget Finance	14468	10/12/2010	38024	Salaries & Fringes - Sheryl Schrot	101-261-704.00	4,670.90		\$4,670.90
MILLERS ACTION OFFICE SUPPLY I	14498	10/15/2010	072490	FOC - Office Supplies	215-141-821.00	254.97		\$800.81
	14500	10/14/2010	072469	Chair	215-141-821.00	479.97		
	14524	10/21/2010	072639	Treasurer's Office - Supplies	101-253-727.00	65.87		
MOORE MEDICAL CORP	14542	10/8/2010	96463622 RI	Inmate Medical Supplies	101-301-770.01	318.85		\$318.85
Neville, Amy	14558	10/25/2010	Witness Fees	2008-039-LG (NM) 2009-031-GM (JR)	101-148-804.00	50.00		\$50.00
NMU Financial Services	14546	10/12/2010	mecosh-42	Draze - Firearms Instructor Update 10/5	205-315-881.03	116.00		\$116.00
Northern Safety Co., Inc.	14473	10/13/2010	1057126301010	Stair Tread, Tape Dispensor, Work Glo	101-265-755.00	53.72		\$53.72
Office Depot, Inc.	14485	10/4/2010	536104836001	File Folders, Envelopes, Cartridge	101-136-727.00	85.38		\$155.62
	14487	10/6/2010	536498588001	Red Files, Tape	101-136-727.00	37.12		
	14523	10/12/2010	537089516001	Red File Folders	101-136-727.00	33.12		
Pan-O-Gold Baking Co.	14539	10/12/2010	0406830128502	Inmate Groceries	101-301-770.00	44.64		\$64.06
	14540	10/5/2010	040683027802	Inmate Groceries	101-301-770.00	19.42		
Poupore Collision & Towing	14507	6/19/2010	Storage	Vehicle Storage	205-315-755.00	1,215.00		\$1,215.00
Powell Law Office	14514	10/22/2010	2010-097-MI	Court Appointed Legal - Schmidt	101-148-807.00	187.50		\$187.50
Proko-Wall Funeral Home	14520	6/22/2010	Burial Expenses	Wayne E. Laurent	101-681-833.00	300.00		\$300.00
Randall Phillipps	14550	10/26/2010	2007-12308-DS	Court Appointed Legal - Motto	101-132-807.00	25.00		\$112.50
	14551	10/26/2010	2006-11639-DM	Court Appointed Legal - Wera	101-132-807.00	25.00		
	14552	10/26/2010	2007-12208-DP	Court Appointed Legal - Tanguay	101-132-807.00	37.50		
	14553	10/26/2010	Court Appt Legal	2001-9935-DM/2004-10902-DS McCulk	101-132-807.00	25.00		
REDWOOD TOXICOLOGY LABORATORY	14477	9/30/2010	00718420109	Drug Screening	101-136-727.00	8.75		\$18.75
	14506	10/15/2010	4316	Drug Testing	296-665-801.00	10.00		
Reinhart Foodservice	14536	10/19/2010	904952	Inmate Groceries	101-301-770.00	771.37		\$1,398.09
	14537	10/12/2010	903960	Inmate Groceries	101-301-770.00	626.72		
Servco FS Cooperative 100	14497	10/12/2010	116196	Shakey Lakes - Gasoline Sales	208-751-742.00	585.32		\$585.32

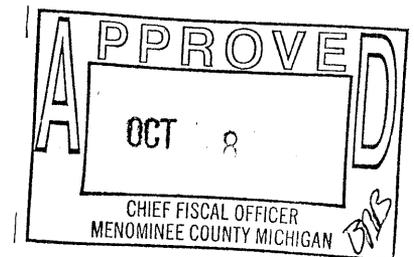


MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher#	Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General									
Short, Mary Kay	14515		10/17/2010	Reimbursement	Mileage 10/7/10	101-131-860.00	70.00		\$70.00
Standard Insurance Company									\$190.90
14531			10/27/2010	STA53	October 2010	101-101-713.00	11.50		
14531			10/27/2010	STA53	October 2010	101-132-713.00	6.32		
14531			10/27/2010	STA53	October 2010	101-136-713.00	9.20		
14531			10/27/2010	STA53	October 2010	101-141-713.00	9.20		
14531			10/27/2010	STA53	October 2010	101-148-713.00	0.58		
14531			10/27/2010	STA53	October 2010	101-215-713.00	11.50		
14531			10/27/2010	STA53	October 2010	101-172-713.00	2.30		
14531			10/27/2010	STA53	October 2010	101-261-713.00	2.30		
14531			10/27/2010	STA53	October 2010	101-267-713.00	9.20		
14531			10/27/2010	STA53	October 2010	101-268-713.00	2.30		
14531			10/27/2010	STA53	October 2010	101-253-713.00	6.90		
14531			10/27/2010	STA53	October 2010	101-257-713.00	4.60		
14531			10/27/2010	STA53	October 2010	101-265-713.00	2.30		
14531			10/27/2010	STA53	October 2010	101-301-713.00	46.00		
14531			10/27/2010	STA53	October 2010	101-682-713.00	2.30		
14531			10/27/2010	STA53	October 2010	101-103-713.00	2.30		
14531			10/27/2010	STA53	October 2010	101-426-713.00	1.15		
14531			10/27/2010	STA53	October 2010	271-790-713.00	9.20		
14531			10/27/2010	STA53	October 2010	296-663-713.00	2.30		
14531			10/27/2010	STA53	October 2010	296-664-713.00	2.30		
14531			10/27/2010	STA53	October 2010	296-665-713.00	2.30		
14531			10/27/2010	STA53	October 2010	208-751-713.00	4.60		
14531			10/27/2010	STA53	October 2010	205-316-713.00	2.30		
14531			10/27/2010	STA53	October 2010	205-315-713.00	20.70		
14531			10/27/2010	STA53	October 2010	266-325-713.00	14.95		
14531			10/27/2010	STA53	October 2010	266-326-713.00	2.30		
STATE BAR OF MICHIGAN									\$335.00
14527			9/20/2010	2010-2011	Bar dues - Hon. Jeffrey G. Barstow	101-136-802.00	335.00	x	
State of Michigan - MI Dept. of Human Services									\$6,665.08
14559			10/26/2010	August 2010	Monthly Offset Statement/Billing	292-662-843.01	6,665.08		
Stellar Pizza, LLC									\$20.00
14503			10/15/2010	4312	Teen Court Pizza	296-667-801.02	20.00		
Steven J. Erdman									\$31.50
14488			10/13/2010	2010-013362-DP	Process Server - Mileski	101-267-804.00	31.50		
Tina Nast (petty cash)									\$189.50
14557			10/20/2010	Reimbursement	Postage-Grant Mailing	101-301-729.00	10.05	x	
14557			10/20/2010	Reimbursement	Fall Conference	101-301-881.00	92.44	x	
14557			10/20/2010	Reimbursement	Medical Marijuana School	205-315-860.00	0.50	x	
14557			10/20/2010	Reimbursement	UP EMS Conference	205-315-860.00	3.75	x	
14557			10/20/2010	Reimbursement	Fall Shoot	205-315-881.03	17.99	x	
14557			10/20/2010	Reimbursement	Medical Marijuana School	282-302-881.00	25.61	x	
14557			10/20/2010	Reimbursement	UP EMS Conference	282-302-881.00	39.16	x	
Tina Nast (petty cash)									\$109.75
14563			10/20/2010	Reimbursement	Postage - Grant	101-301-729.00	15.90	x	
14563			10/20/2010	Reimbursement	Firearms update jail	101-301-881.00	11.35	x	
14563			10/20/2010	Reimbursement	Cedar Creek Kennels	101-301-881.01	65.00	x	
14563			10/20/2010	Reimbursement	Advanced Training Wetthuhn	205-315-860.00	17.50	x	

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Tony Durocher								
	14504	10/15/2010	4313	Transport - Mileage & Hours	101-132-801.00	90.50		\$102.75
	14505	10/15/2010	4314	Transport - Holdover Site Attendants	101-132-801.01	12.25		
TWIN CITY ELECTRIC								
	14474	10/12/2010	77023	Boiler Receptacles for Pumps	101-265-934.02	76.35		\$7,264.90
	14494	10/15/2010	77020	Partial Payment for Jail Communication	101-103-998.00	2,917.00		
	14495	10/15/2010	77021	Balance Due - Data Cabling Project	101-103-998.00	3,382.20		
	14508	10/20/2010	77037	Change names of extenstions	101-103-850.00	42.00		
	14534	10/15/2010	7439	Telephones & Adapters & Program of P	101-301-755.00	694.60		
	14535	10/15/2010	77022	Run Data Jack for ATM Machine in Offic	101-301-755.00	152.75		
U.E.S. COMPUTERS, INC.								
	14482	10/11/2010	52921	Government Symantec Protection RENI	101-103-857.00	2,962.50		\$7,567.50
	14491	10/12/2010	52943	PO# 02511- Symantec Gov. Backup Ex	101-103-857.00	4,515.00		
	14492	10/14/2010	30818	Download & install windows updates on	101-103-857.00	90.00		
UPCAP SERVICES INC								
	14513	9/30/2010	1212	Work Crew - Shakey Lakes, Bailey, Klei	208-751-930.03	384.30		\$384.30
WALTER BROTHERS INC								
	14484	10/8/2010	B102272	5/8 Receiver, Tri-Ball Ball Mount	101-265-981.00	53.48		\$53.48
WEST GROUP PAYMENT CENTER								
	14481	10/19/2010	1000296207-0010	PA's Office - Subscription	101-267-802.00	123.00		\$123.00
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								
	14510	10/19/2010	0402047856-00005	Electricity	208-751-920.01	98.43		\$566.21
	14511	10/19/2010	0402047856-00008	Kleinke Park Electricity	208-751-920.01	467.78		
WORMWOOD, DEBRA								
	14475	10/18/2010	Reimbursement	Bridge Fare & Meals 10/4 - 10/8/2010	101-426-860.00	16.93		\$26.93
	14476	10/8/2010	Reimbursement	Meals - MCDA Meeting in Petosky	266-325-860.00	10.00		
Zeratsky Extreme Heating &								
	14493	10/11/2010	2715	Computer Room Air Conditioning	101-265-934.00	461.36		\$461.36
Total Amount for Bank Account: General								\$144,687.23



MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioners Per-Diems/Expenses
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per Diems & Expenses as recently submitted for payment.	
RECOMMENDED MOTION	
To approve Commissioner per diems & Expenses as recently submitted for payment	

Submitted by: **Brian Bousley**

 11/18/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Commissioner Per Diem
Expense Form

RECEIVED
COPY 11/3/10
Menominee County Administrator

Name of Commissioner GARRY ANDERSON

\$50.00 per meeting - Reg. or Special County Board meeting (Not more than \$100 for unrelated meetings on any one day)
\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
10-12-10	9:00AM REG. RD. COMM. MEETING/STEPHENSON	50. ⁰⁰
10-12-10	6:00 PM COUNTY BOARD MEETING/STEPHENSON	50. ⁰⁰
10-18-10	10:30AM REG. T.C. AIRPORT MEETING/ MENO.	50. ⁰⁰
10-28-10	6:30PM COUNTY BRD MEET/STEPHENSON	50
<p>CB On 10/28/2010 - Discussion of a 9/2/10 payment for a GIS informational meeting was made to Harry. * Motion was approved to remove the \$50.00 meeting fee for 9/2/10 GIS meeting.</p>		<p>Smith <50.00></p>
Total Per Diem		\$ 200.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid \$150.00

Commissioner Signature: Garry Anderson
Date: 11-3-10

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
10/29/10
Menominee County Administrator
[COPY]

Mileage: \$.50/mile ~ effective 01 Jan. 2010

*Meals Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Bernie Lang ~ District 1

2010

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
10.7	CAA FINANCE 116	101-101-860.01	
10.7	CAA	101-101-860.01	
10.8	UPAAC 282	101-101-860.01	
10.9	UPAAC	101-101-860.01	
10.12	C.B.D. 43	101-101-860.01	
10.19	LIBRARY 43	101-101-860.01	
10.22	CUPPAD 216	101-101-860.01	
10.26	SOC. SERV. 3	101-101-860.01	
10.28	NORTH POINTE 144	101-101-860.01	
10.28	C.B.D.	101-101-860.01	
	<u>847</u>	101-101-860.01	
		101-101-860.01	
	Conference Expense .50		
	<u>423.50</u>	101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			423.50

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

B. Lang

Signed

10.29.10

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/committees/commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous reports discussed at the 11/9/2010 County board meeting.	
RECOMMENDED MOTION	
To place misc. reports on file at the Menominee County Courthouse.	

Submitted by: **Brian Bousley**

 11/18/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING PERMIT SUMMARY -- 10-01-2010 to 10-31-2010

12415 - Permit to alter a one/two family dwelling (1 story, sq.ft.)

LOCATION

Property No. 042-019-030-00
Legal Desc.
Address 18 Ray St.

OWNER

⌘Laurie Chaney
⌘18 Ray St.
⌘Carney MI 49812

12416 - Permit to construct a one/two family dwelling (1 story, 1152 sq.ft.)

LOCATION

Property No. 014-023-007-50
Legal Desc.
Address W3273 Wery rd. 21rd

OWNER

⌘Allen Wery
⌘W3273 Wery rd 21 rd
⌘Stephenson MI 49887

12417 - Permit to construct add'n to a one/two family dwelling (1 story, 480 sq.

LOCATION

Property No. 010-003-004-00
Legal Desc. MO-3 2/7 101D
Address W5753 Birch Creek Rd.

OWNER

⌘Josh Nemetz
⌘W5753 Birtch Creek Rd.
⌘Menominee MI 49858

12418 - Permit to construct a utility structure (1 story, 1728 sq.ft.)

LOCATION

Property No. 000-000-000-00
Legal Desc. ND-20 7/6 101
Address W4111 CoRd 374

OWNER

⌘George&Rosemary Barosko
⌘805 ForestVille Rd.
⌘Marquette MI 49855

12419 - Permit to demolish a one/two family dwelling (1 story, sq.ft.)

LOCATION

Property No. 014-029-008-00
Legal Desc. ST-29 5/6 104
Address N7925 Meintz Rd.

OWNER

⌘Mark Solander
⌘N7925 Meintz Rd.
⌘Stephenson MI 49887

12420 - Permit to construct a utility structure (1 story, 1296 sq.ft.)

LOCATION

Property No. 005-007-024-50
Legal Desc. HA-7 8/5 204 F
Address W2316 Old US 2

OWNER

⌘Richard Severson
⌘W2316 Old US 2
⌘Wilson MI 49896

12421 - Permit to construct add'n to a one/two family dwelling (1 story, 960 sq.

LOCATION

Property No. 008-009-008-00
Legal Desc. LK-9 5/7
Address N9077 Lindroth Rd.

OWNER

⌘Karen Koldas
⌘N9077 Lindroth Rd.
⌘Daggett MI 49821

12422 - Permit to construct add'n to a one/two family dwelling (2 story, 624 sq.

LOCATION

Property No. 010-211-011-00
Legal Desc. MO-11 2/8
Address N1819 River Rd.

OWNER

⌘Gearld Sullivan
⌘1442E. Provost Lake Rd.
⌘Skandia MI 49885.

12423 - Permit to construct a utility structure (1 story, 1728 sq.ft.)

LOCATION

Property No. 011-014-014-00
Legal Desc. MY-14 8/7 401B
Address N15847 Frenchtown Rd.

OWNER

⌘ Stanley Tarris
⌘ N15847 Frenchtown Rd.
⌘ Herrmansville MI 49847

12424 - Permit to construct fdn. for a utility structure (0 story, 2160 sq.ft.)

LOCATION

Property No. 010-005-010-00
Legal Desc. MO-5 2/7 202
Address N2488 R-1 Dr

OWNER

⌘ Joseph Jawoiski
⌘ N2488 R-1 Dr
⌘ Menominee MI 49858

12425 - Permit to construct a utility structure (1 story, 1064 sq.ft.)

LOCATION

Property No. 008-204-013-00
Legal Desc. LK-4 5/8 403B
Address W8642 Broberg Ln

OWNER

⌘ Mike Duffrin
⌘ W8642 Broberg Ln
⌘ Stephenson MI 49887

12426 - Permit to demolish a one/two family dwelling (2 story, 1500 sq.ft.)

LOCATION

Property No. 014-012-008-00
Legal Desc. ST-12 5/6
Address N8902 Horvath Rd.

OWNER

⌘ Bill Hayes
⌘ N8902 Horvath Rd
⌘ Stephenson MI 49887

12427 - Permit to construct add'n to a one/two family dwelling (1 story, 192 sq.

LOCATION

Property No. 042-019-088-00
Legal Desc. ND-19 7/6 404C
Address 180 South US 41

OWNER

⌘ Patty LeBeau
⌘ 180S US 41
⌘ Carney MI 49812

12428 - Permit to construct a one/two family dwelling (1 story, 768 sq.ft.)

LOCATION

Property No. 012-022-007-00
Legal Desc. ND-23 7/6 202
Address N13282 J1 Rd.

OWNER

⌘ Ed Klug
⌘ 11984 Landon Rd
⌘ Baroda MI 49101

12429 - Permit to construct a one/two family dwelling (1 story, 1344 sq.ft.)

LOCATION

Property No. 001-111-041-20
Legal Desc. CV-11 5/5 401A
Address W510 Dunkas

OWNER

⌘ Thomas Bolen
⌘ N9861 M-35
⌘ Cedar River MI 49887

12430 - Permit to construct a utility structure (1 story, 896 sq.ft.)

LOCATION

Property No. 000-000-000-00
Legal Desc.
Address N17523 Vega Rd

OWNER

⌘ Scott Haelterman
⌘ N17523 Vega Rd
⌘ Herrmansville MI 49847

12431 - Permit to alter a business/service bldg. (1 story, sq.ft.)

LOCATION

OWNER

Property No. 013-116-032-00 ¶Kevin Oslund
Legal Desc. SD-16 8/6 101Y ¶W3765 US2&41
Address W3765 US 2&41 ¶Powers MI 49886

12432 - Permit to install a mobile home (1 story, 1140 sq.ft.)

LOCATION OWNER
Property No. 010-117-002-25 ¶Brent Stanislawski
Legal Desc. MO-17 3/7 101C ¶W6535 #10 Rd
Address W6535 #10 Rd ¶Wallace MI 49893

12433 - Permit to construct a utility structure (1 story, 1020 sq.ft.)

LOCATION OWNER
Property No. 001-004-026-00 ¶Joe Pascoe
Legal Desc. CV-4 6/4 GL1 ¶3205 Danforth Rd
Address E1158 Blue Fox Ln ¶Escanaba MI 49829

12434 - Permit to construct a one/two family dwelling (1 story, 936 sq.ft.)

LOCATION OWNER
Property No. 008-600-001-00 ¶Keith & Shelly Boye
Legal Desc. LK-14 5/9 LOT16-17 ¶1413 6th Ave
Address Osborn Lake River Rd ¶Menominee MI 49858

12435 - Permit to construct a utility structure (1 story, 832 sq.ft.)

LOCATION OWNER
Property No. 005-206-005-00 ¶Chenier Family Partnership
Legal Desc. HA-6 0/5 401A ¶4452 Co. 416 20th Rd
Address N21459 Pach Ln. ¶Gladstone MI 49837

12436 - Permit to alter a one/two family dwelling (2 story, 700 sq.ft.)

LOCATION OWNER
Property No. 004-000-000-00 ¶Tiffany Berger
Legal Desc. GU-11 7/5 303 ¶N13778
Address N13778 CoRd 551 ¶Wilson MI 49896

12437 - Permit to construct a utility structure (1 story, 1350 sq.ft.)

LOCATION OWNER
Property No. 008-007-005-00 ¶Cole
Legal Desc. LK-7 5/7 ¶W7278 CoRd 356
Address W7278 CoRd 356 ¶Stephenson MI 49887

12438 - Permit to construct a utility structure (1 story, 500 sq.ft.)

LOCATION OWNER
Property No. 001-450-002-00 ¶Erv Kranberg
Legal Desc. CV-6 5/4 LOT1 ¶14 Seneca West Ave
Address N9652 #24 Ln ¶Hawthorn Woods IL 60097

12439 - Permit to relocate a one/two family dwelling (1 story, 936 sq.ft.)

LOCATION OWNER
Property No. 010-020-012-00 ¶Ron Axtell
Legal Desc. MO-20 2/7 ¶N1265 River Rd
Address W6736 #2 Rd ¶Menominee MI 49858

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, September 21, 2010.

Roll call was taken and present were J. Bejgrowicz, M. Erdman, K. McNeely, C. Pfefferkorn, S. Parsons and County Board Commissioner Bernie Lang.

J. Bejgrowicz moved to approve the agenda. Seconded by S. Parsons, motion carried.

Public Participation:

There was no public participation at this time.

J. Bejgrowicz moved to approve the minutes from the August 17, 2010 meeting. Seconded by M. Erdman, motion carried.

M. Erdman moved to approve the August financial report. Seconded by S. Parsons, motion carried.

S. Parsons moved to approve the September bills and authorize P. Cheski to pay any remaining bills for the fiscal year. Seconded by J. Bejgrowicz, motion carried.

Director's Report

- A. The monthly circulation statistics comparisons were distributed in the board packets.
- B. The Friends of the Library will be holding their next meeting on Monday, October 4 at 9:00 AM. They will be making plans for National Friends of Libraries Week—October 17 to 23.
- C. Pitney Bowes Postage Meter and Scale – P. Cheski contacted Pitney Bowes and made arrangements to send back the postal meter and scale, after the postage is down to zero. They sent a box and prepaid UPS label to return the items. Stamps were purchased to do a trial run, and everything ran smoothly. A container was purchased to store the stamps, and an Excel spreadsheet was created to track the postage dispensed.
- D. The Park and Read program will be over on October 1, so if anyone wants to take advantage of the program, passes must be checked out in the next few days.

Old Business:

- A. Broadband Technology Opportunities Program (BTOP) –

Round One – The computers and printers have been installed, but we are still waiting for the assistive technology computer to arrive. We have also ordered a scanner that will be compatible with Windows 7, which the Friends will donate.

Round Two – Merit Network was awarded their grant funding to provide affordable, high-speed connectivity to rural and underserved areas of the Upper Peninsula, including Menominee County.

B. County Libraries Act 139 of 1917 MCL 397.301 – Update on Proposed Changes

A few more minor changes were made, and the final revision will be presented at the Michigan Library Association Conference in November. Sponsors for the bill will be selected after the November elections.

New Business:

A. Preliminary 2010-2011 Fiscal Year Budget – The County Board will be meeting tonight at 6:00 at the Courthouse to discuss and possibly revise the budget.

B. Personal use of Electronic Communications Policy – The draft policy was sent to Dan Hass on August 17. We are still waiting for his opinion.

Other Board Concerns: K. McNeely announced that she would not be able to attend the October meeting, so J. Bejgrowicz, Vice President will chair the next meeting.

Public Participation: The board members and Commissioner Lang discussed the proposed budget and the history of funding the bookmobile.

As there was no further business, J. Bejgrowicz moved to adjourn the meeting. Seconded by C. Pfefferkorn, the meeting adjourned at 11:27 AM.

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Monthly Meeting

MINUTES

715 Pyle Drive, Kingsford, Michigan

September 23, 2010 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

Karen Raether, Board Chairperson, called the meeting to order at 4:02 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Connors, Peggy	X			Luhtanen, Joan	X		
DeDie, William	X			Martin, Ann	X		
DeGrave, Marylee	*X			Negro, Mari	X		
	(via VTC)						
Farragh, Elizabeth	X			Raether, Karen	X		
Hofer, Millie	X			Plumley, Robert	X		
Lang, Bernie	X			Spence, Christine	X		

*(VTC-Video Television Conference from Northpointe's Menominee Offices)

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, L. Dionne, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OF THE AGENDA: There were no additions to the agenda

ACTION: Moved to approve the agenda as presented.

Motion by: P. Connors; supported by B. Farragh. **Motion carried unanimously**

APPROVAL OF THE MINUTES:

There were no additions or corrections to the minutes from the Regular Board of Directors meeting on August 19, 2010.

ACTION: A motion was made to dispense with reading the minutes from the August 19, 2010 Regular Board of Directors meeting and approve as written.

Motion by: J. Luhtanen; supported by P. Connors. **Motion carried unanimously.**

PRESENTATIONS: Annual Board Trainings: Person Center Planning, Corporate Compliance & Ethics

- Lisa Dionne stated that NorthCare's Corporate Compliance Team developed an annual training for Corporate Compliance and Ethics and she would be providing this training through a power point presentation for Board members. Ms. Dionne stated that ethics is working in a manner that is honest, legal and respectful of others and Corporate Compliance is the enforcement of the ethical behavior. Ms. Dionne stated the Corporate Compliance Policy, Corporate Compliance Reporting Policy, Code of Ethical Practices Policy, and information on how, where, and who to report a Corporate Compliance complaint was provided for Board members information. The Corporate Compliance and Ethics power point presentation was shown and questions were addressed by Ms. Dionne.
- Phil Gardiepy-Hefner stated that Person Centered Planning (PCP) is about assisting the consumer with their goals, dreams, desires, and helping them to make the right choices as an individual. Mr. Gardiepy-Hefner provided an exercise which showed Board members that an individual does have a choice in PCP. Mr. Gardiepy-Hefner also showed a documentary which demonstrated PCP. Questions were addressed by Mr. Gardiepy-Hefner.

FINANCE COMMITTEE REPORT – C. Spence

Ms. Spence highlighted the following from the Finance Committee meeting minutes:

1. **ISSUE:** Fiscal Year (FY) 2011 Community Mental Health Service Program (CMHSP) Contract
The CMHSP contract is for Northpointe to continue to receive General Fund (GF) dollars. There are no procedural changes in the contract, the GF dollars will remain the same, and the contract will need to be signed by Karen Thekan.

ACTION: A motion was made by C. Spence, supported by M. Hofer to approve the FY2011 CMHSP contract. **DISCUSSION:** Ms. Thekan stated that the GF dollars remain the same for now but there will be a GF cut with the new budget that was approved for the Department of Community Health (DCH). Initially the GF cut was going to be over \$50 million but now will be \$5.4 million. Ms. Thekan stated that the same formula that was used last year for GF cuts will again be used this year. Ms. Thekan further stated that last year Northpointe took the third highest percentage GF cut in the State of Michigan and we anticipate taking a large GF percentage cut for this year. Miscellaneous questions were addressed by Ms. Thekan and Bill Adrian.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

2. ISSUE: Review Check Disbursement Report

It was provided by Millie Hofer that she had looked into how other Boards review their bills and had talked with an individual who was on their Board's Finance Committee. Ms. Hofer provided that this individual told her that at their Finance Committee a motion is not made and they just document that the payments of bills was reviewed and approved. Karen Thekan provided that can also be done at Northpointe to reflect that the Check Disbursement Report will be reviewed for bills paid. Ms. Hofer asked if the monthly reoccurring bills on the Check Disbursement Report could either be checked/checked/started on this report to help identify what is a reoccurring bill. Ms. Thekan provided that this was also previously asked by another Board member to have this done and at that time Ms. Thekan informed them that this could not be done as there is only one staff that works in the Finance department who processes all bills. Ms. Thekan also provided that for the finance department staff person to go through and identify reoccurring bills would be labor intensive. Bill Adrian provided that the Check Disbursement Report is a computer generated report and reoccurring bills cannot just be checked when using this computer program and would have to be done manually. Karen Raether provided that once a Finance Committee member has been on the committee for awhile they will readily recognize which bills are reoccurring each month. Mr. Adrian provided that approximately 95% of the bills on the Check Disbursement Report are reoccurring bills and when the Finance Committee reviews the report each month he does point out any of the newer bills on the report. Ms. Thekan provided that if there are any questions when reviewing the Check Disbursement Report to be sure to ask them at the Finance Committee meeting. Peggy Connors provided that if two or three months of Check Disbursement Reports are kept they can then be referred back to, to see what bills are reoccurring bills. The Check Disbursement Report in the amount of \$1,324,121.07 was reviewed, discussed, and recommended for Board approval.

ACTION: A motion was made by C. Spence, supported by P. Connors to approve the Check Disbursement Report for bills paid in the amount of \$1,324,121.07 as presented.

DISCUSSION: Millie Hofer stated that the wording for "Review Bills" was changed to "Review Check Disbursement Report" due to Mari Negro recognizing the fact that the wording should be changed to reflect accurately what was being done and she appreciates this very much. Karen Thekan stated that she wants to make sure that everyone understands why she is saying no to put manual work into the Check Disbursement Report to identify reoccurring bills. Ms. Thekan stated that the summary that is now being provided on the Check Disbursement Report is done manually by the one finance staff person which takes time to do. Ms. Thekan further stated to now ask this staff person to do another job manually, to mark everything that is a reoccurring bill, is asking quite a bit of one individual who does all of the accounts payable and accounts receivable. Ms. Thekan stated that as time goes on and three months of Check Disbursement Reports are looked at, an individual will see the similarities as to what is reoccurring. Ms. Hofer asked if the issue of identifying reoccurring bills could be readdressed at another time as it would make it easy for a Board member to look at an entire list of bills. Ms. Thekan stated there is not the possibility that another individual will be hired so there is no need to revisit the issue of identifying reoccurring bills in the future.

Ann Martin excused at 4:50 p.m.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann		
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

3. ISSUE: Review Financial Statement - August 2010

The committee reviewed August 2010 financial statement and recommended for Board approval.

ACTION: A motion was made by C. Spence, supported by P. Connors to approve the August 2010 financial statement.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann		
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

4. ISSUE: Contract(s)/Agreement(s)

#	Name of Contract	Purpose of Contract	Old Rate	New Rate	Change
a.	Lawrence Pollack, Ph.D.	Fully Licensed Psychologist	\$135/hr	\$135/hr	n/a
This is a renewal agreement for a fully licensed psychologist.					
b.	Beacon Residential Services	Specialized Residential	\$397/day	\$615/day when not in school. \$50.00 less/day when at school	Inc. \$218/day
Initially this addendum to the Beacon contract was approved at the \$397. Due to behaviors and the need to increase staffing the rate was increased to \$615. This rate will be reviewed every 30 days.					
c.	Virginia Freeborn	Psychologist Services	\$60/hr and \$30/hr for travel	\$70/hr and \$35/hr for travel	Inc of \$10 & \$5
NBHS is need of a Behavior Psychologist to be a part of the Behavior Management Review Committee.					
d.	Dr. Van Holla	Psychiatric Services	90801-Intake/ Assessment - \$260 90805-Individual Session/Med.Review 20-30 minutes - \$125 90807-Individual Session/Med. Review 40-45 minutes - \$180 90862-Medication Review - \$100	90801-Intake/ Assessment - \$265 90805-Individual Session/Med.Review 20-30 minutes - \$130 90807-Individual Session/Med. Review 40-45 minute - \$185 90862-Medication Review - \$100	Increase of \$5.00/ event
Renewal agreement for psychiatric services for several local clients through single case agreements					
e.	The Drug Store	Pharmacy Services	1. \$300.00 per month flat fee for up to 125 consumers in the system	1. \$300.00 per month flat fee for up to 125 consumers in the system	No change

			2. \$2.00 per person per month for each additional consumer over the 125. 3. No additional delivery charges. All deliveries will be made to Northpointe offices or group homes.	2. \$2.00 per person per month for each additional consumer over the 125. 3. No additional delivery charges. All deliveries will be made to Northpointe offices or group homes.	
f.	Trico	Vocational Services	\$580,800/yr	\$670,000/yr	Inc of \$89,200/yr
This is an addendum to the 9/1/09 to 9/30/10 contract to add additional monies due to an increase in the number of consumers and an increase in their work hours for the past year.					
g.	Trico	Vocational Services	\$580,800/yr	\$620,000	Inc of \$39,200
Renewal agreement for Vocational Services for Dickinson and Iron Counties for 10/1/10-9/30/11.					
h.	Dickinson & Iron Community Service Agency	Dementia Day Care		\$32,305 for FY2009-10	n/a
This is a new agreement for the Family Ties Program to provide day services to persons with dementia in Dickinson and Iron counties.					
i.	Dickinson Iron Community Service Agency	Dementia Day Care		\$50,000/yr for FY2010-11 and FY2011-12	n/a
This is a new agreement for the Family Ties Program to provide day services to persons with dementia in Dickinson and Iron Counties with the funding being paid through a block grant.					
j.	Mary VanHaute	Suicide Prevention	\$30.00/hr	n/a	n/a
This is a new agreement with Ms. Van Haute to work with Bill Reid to implement and support a suicide prevention network in Dickinson and Iron Counties					
k.	NorthCare	Medicaid & ABW Subcontracts	No Change	No Change	
Extensions of the Medicaid and ABW subcontracts for month of October.					
l.	Department of Human Services (DHS)	DHS Eligibility Worker	n/a	\$11,144.51	n/a
A DHS worker will work at Northpointe 10 hours a week to assist consumers in signing up for Medicaid and help with spend-downs.					

ACTION: A motion was made by C. Spence, supported by J. Luhtanen to approve all contracts as noted above. Miscellaneous questions were addressed by Bill Adrian.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann		
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

- **ISSUE: Roofing Bids**

Bill Adrian provided that Whispering Pines South is in need of a new roof and Request for Proposals (RFPs) were done. Mr. Adrian reviewed the three RFPs received and addressed questions.

ACTION: A motion was made by C. Spence, supported by M. Hofer to approve awarding the roofing of Whispering Pines South to Svinicki Roofing & Contracting in the amount of \$6,650.00.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann		
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

- **ISSUE: 4-Wheel Drive Vehicle Bids**

Bill Adrian provided that Northpointe would like to purchase a 4-wheel drive vehicle which will be used by the ACT program in Kingsford. A vehicle from Kingsford will be transferred to Menominee to replace a vehicle that was taken out of commission there. Mr. Adrian provided that RFPs were done, reviewed the four RFPs received, and addressed questions.

ACTION: A motion was made by C. Spence, supported by M. Hofer to approve the purchase of one (1) 2011 Ford Escape from Town & Country Ford at a cost of \$18,775.00. Miscellaneous questions were addressed by Mr. Adrian.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann		
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

- **ISSUE: Lift Van Bids**

Bill Adrian stated that a new lift van needs to be purchased. Mr. Adrian stated RFPs were done and reviewed the one RFP received. The new lift van will replace a 1993 lift van in Menominee County that has high mileage. Mr. Adrian stated that the 1993 van will not be taken out of commission at this time and will be used as a back-up for the time being. Mari Negro stated that she does not understand why this van would be used as back-up if it was being taken off the road as not being road worthy. Why replace it if it is useable? Mr. Adrian stated that this van cannot be used for long van runs and will just be used for short runs as it is not trustworthy for long runs. Ms. Negro asked if this van would be safe to continue to use. Mr. Adrian stated that it was safe to use, staff or consumers are not being put at risk, and at this time he hopes to just optimize the use of this van for short term runs or maintenance jobs. Mr. Adrian also stated that when this van breaks down parts on it will not be replaced. Miscellaneous questions were addressed by Mr. Adrian.

ACTION: A motion was made by C. Spence, supported by J. Luhtanen to approve the purchase of one (1) lift van from Mobility Services at a cost of \$32,339.00.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann		
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

CHAIRPERSONS REPORT – K. Raether

- The Michigan Association of Community Mental Health Boards (MACMHB) Resolution regarding Choice was provided to Board members for their information. Karen Thekan stated that this issue has been on the agenda at the Board Association as they want all Board members to receive a copy of the Choice Resolution. This will go up for vote at the General Assembly meeting in Traverse City.
- There have been several requests for the recording of Board meetings from Board members who are not able to attend a Board meeting. This was brought to Ms. Raether's attention that this may become a problem as it is time consuming and costs extra money as it takes time from IT staff and Mary Wendt. Ms. Raether stated that a question for discussion is "Do Board members feel that the Board minutes are adequate or do individuals want to come to the Northpointe office to listen to the Board meeting recording". Discussion ensued and consensus was to download the Board meeting and committee meeting minutes to a CD or flash drive so they will be readily available if requested.

Peggy Connors and Marylee DeGrave excused at 5:30 p.m.

- The Great Lakes Executive Committee recently met at the conference that was held in the Soo.
- The MACMHB Fall conference is October 18 & 19 in Traverse City. If anyone would like to attend the conference they will need to let Mary Wendt know by September 29.
- The Annual Recipient Rights training was provided in a self-study for Board members. Once this information is reviewed the acknowledgement form, that is enclosed in the self-study, needs to be sent back to Mary Wendt.
- An e-mail was received from the Board Association regarding the legislation of consolidation to get down to 18 Community Mental Health (CMH) agencies. The Board Association would like feedback from CMHs regarding consolidation. Karen Thekan stated that this issue was also discussed at the state directors' meeting. The discussion centered around that the Board Association has not taken a formal position on this issue which is Senate Bill 421. Ms. Thekan stated that this issue will also be presented at the General Assembly in Traverse City. Ms. Thekan stated that all of the directors were encouraging the Board Association to come out in opposition of Senate Bill 421. Discussion ensued and questions were addressed by Ms. Thekan. Joan Luhtanen stated that a motion from this Board might be helpful.

Action: A motion was made by J Luhtanen, supported by B. Lang that the Northpointe Board opposes Senate Bill 421 for the Upper Peninsula. **Motion carried unanimously.**

GREAT LAKES RURAL MENTAL HEALTH ASSOCIATION (GLRMHA) CONFERENCE REPORT

Karen Raether stated that she, Mari Negro, Millie Hofer, Chris Spence, and Karen Thekan recently attended the GLRMHA conference in the Soo.

- Mari Negro stated that the conference was very educational and had interesting speakers. Ms. Negro stated that she enjoyed the speaker, Ken Ratzlaff from Beacon, and was impressed with the culture of gentleness presentation. Ms. Negro also stated that she was glad for the opportunity to network with other Board members as this was beneficial and one of the biggest things she took away was the terminology, "consumer". Ms. Negro stated that the terminology "consumer" has always bothered her and would like to challenge everyone at the meeting to take that out of their vocabulary.
- Millie Hofer stated that she enjoyed Dr. Jan Cools presentation on children that are over-medicated. Ms. Hofer stated that instead of psychotropic medications being used to treat children that behavioral psychologist should be used instead. Ms. Hofer stated that she is asking Northpointe if there is any future outlook in having a behavioral specialist instead of medicating children. Karen Thekan stated that WendySue Miljour is a behavioral psychologist at Northpointe and does work with children but is limited in her time with them. Ms. Thekan also stated that Connie Smith, Northpointe Occupational Therapist, also works with children and does wonders with them. Ms. Hofer stated that she also attended a presentation by Bob Tremp who provided information on a lawsuit at Hiawatha. Ms. Thekan stated that governmental immunity has always been present and no one has challenged it but in a recent court case at Hiawatha, a family challenged it and the case went to the Court of Appeals who stated that the CEO and social workers have limited immunity. Ms. Hofer asked if Board members are covered under malpractice, i.e., how are Board members protected, what is the coverage amount, etc. Bill Adrian stated that John Katona, Northpointe's insurance agent, presents at a Board meeting every fall and can provide this information when he presents at the October Board meeting.
- Chris Spence stated that she enjoyed the culture of gentleness and Dr. Joe Cools presentations. Ms. Spence stated that she was very impressed on the information Dr. Cools provided.

- Karen Thekan stated that she has Dr. Joe Cools presentation on Access and if anyone wanted a copy of this information Mary Wendt would provide it to them. Ms. Thekan also stated that once the NorthCare regional financial presentation information was received it would be provided to all Board members.
- Mari Negro stated that Ms. Raether should relate to the Great Lakes conference committee that they did an excellent job.

CEO REPORT

Ms. Thekan stated that her September 2010 CEO report was in Board packets; she provided the following updates and highlights:

Federal Activity:

- Luanne Guiliani and Ms. Thekan recently attended a supported employment conference in Gaylord.
- The DCH budget was passed on September 21: Medicaid received a 1.4% increase and will be reinstating vision, dental, and podiatry services; the GF cut will be \$5.4 million; and the Hab Support Waiver slots will continue to be frozen.
- The Member Services Committee met on September 22 and an issue that will be discussed at the Traverse City conference will be expanding the membership of the association. They want to expand and allow provider groups and advocacy groups to have a vote at the executive committee.

Regional Activity:

- ELMER will be 1 year old on October 1 and is going very well. DCH was at NorthCare this week doing their follow-up review and the auditors provided that they like the ELMER system. Improvement will continue to be made in ELMER and the next big ELMER project will focus on the medical piece.

Local Activity:

- Beth Farragh has been actively involved in the Question, Persuade, and Refer (QPR) suicide training. Bill Reid and Ms. Farragh have been providing QPR training to the schools and has been very well received by the community.
- Bill Adrian and Ms. Thekan will be attending the Dickinson County public budget hearing for Northpointe's appropriation on October 4.

OLD BUSINESS

- Approve Northpointe Board Policies
Karen Rather stated that approval of Northpointe Board Policies will be tabled until the October Board meeting. The policies will then be approved at the same time that the Northpointe Board By-Laws will be approved as there are additional changes that will be made to the by-laws.

Beth Farragh excused at 6:10 p.m.

- Approve Northpointe Board By-Laws
Karen Raether stated that Northpointe Board By-Laws will be further discussed for changes. Ms. Raether further stated that a change will be made under Finance Committee to read "the check disbursement report will be reviewed" instead of "bills reviewed". Ms. Thekan stated that the oath in the by-laws does not need to be changed as each county is in charge of administering the oath to Board members and the by-laws does state this correctly. Ms. Hofer also asked if the terms of office should be changed as the by-laws now state: "Terms of office shall be three (3) years from April 1 of the year of appointment as required by the Mental Health Code (330.224)" because when she and Karen Raether were reappointed they were only reappointed to a 2 year term. Karen Thekan stated that when Menominee County members were appointed to the Northpointe Board this past year, Menominee County decided to stagger appointments and not have everyone come up for reappointment at the same time. Ms. Thekan stated that the Board Code of Ethics is in the new Board member orientation but it is a CARF requirement that the Board does need to have a Code of Ethics. Ms. Thekan asked for discussion regarding leaving the Code of Ethics as part of the by-laws. Discussion ensued and consensus is to have the Code of Ethics be a stand alone document and have it included in the annual Board Ethics training.
- Approve Northpointe Strategic Plan for FY 2010-11 & 2011-12
Karen Thekan stated that she has not received any further input from anyone after the Strategic Plan was reviewed in August so she is assuming as it is written it is fine to approve and requested a motion to approve it. **ACTION:** A motion was made by J. Luhtanen, supported by C. Spence to approve the Northpointe Strategic Plan for FY2010-11 and FY 2011-12.
DISCUSSION: Mari Negro stated that she did not find any real goals in the Strategic Plan itself for the Board. Karen Thekan asked for an example of what this would be. Ms. Negro stated that she assumes the Board has to

have some sort of goals they are looking at achieving, i.e., how to be more effective, better Board members. Ms. Thekan stated that the Strategic Plan is not written in stone and goals for the Board can be looked at in the future. **Motion carried unanimously.**

- **Great Lakes Rural Mental Health Association Donation**

Ms. Raether stated that this issue was discussed at the August Board meeting and was deferred until this Board meeting. Board members were to think about which non-profit organization they would like to donate the \$1,000 to which is being made available by the GLRMHA to each U.P. community mental health agency. Ms. Raether stated that Great Lakes is a non-profit organization and the \$1,000 donation is extra money that was left over from Great Lakes conferences. Discussion ensued and questions were addressed by Ms. Raether.

ACTION: A motion was made by J. Luhtanen, supported by C. Spence that Northpointe designate that \$500 be donated to the Menominee Special Olympics Organization and \$500 be donated to the Dickinson-Iron Special Olympics Organization pending that that Special Olympics is a non-profit organization. **Motion carried unanimously.**

NEW BUSINESS - No new business

BOARD PREROGATIVE

- Karen Thekan stated that she did not mention this above under her CEO report and wanted Board members to know that Mike Head provided a DVD for each CMH on "Healing Neen". The DVD is about a crime victim with mental illness being in and out of jail and is available for check out through Mary Wendt.

PUBLIC COMMENTS – No public comments

ADJOURNMENT

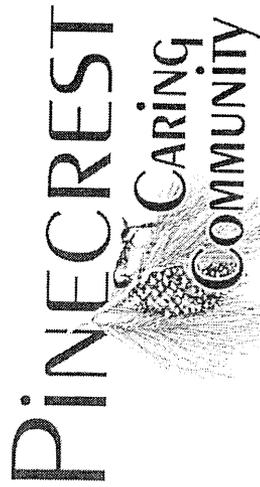
Chairperson Raether stated the meeting adjourned. Meeting adjourned at 6:28 p.m.

The next regular monthly Board meeting is scheduled for October 28, 2010, in **Kingsford, Michigan beginning at 4:00 p.m.**

Karen Raether, Chairperson

Peggy Connors, Secretary

Mary Wendt, Board Secretary



PINECREST MEDICAL CARE FACILITY

BOARD OF TRUSTEES MEETING

Date: September 23, 2010	Time: 2:00 p.m. CST
Presiding: Gladys Elegeert, Chairperson	Place: Board Room
Recording Secretary: Lois Ball, Executive Secretary	

Board Members Present: Gerald Smith, Gladys Elegeert, Elaine Boyne, Gerald McCole, Barbara Thorne, Mary Bradley, Michael Kaufman, Margaret Kaufman and Richard Mapes, Administrator.

**10/28/2010, the name of Margaret Kaufman has been corrected to read Margaret Bastien. LB, Exec. Sec.

Board Members Absent: Barbara Oliver

Liaison Members Present: David Schultz,

Liaison Members Absent: John Degenaer, Jr., Gary Eichhorn

Leadership Team Members Present: Darlene Smith, Director of Resident Services; Dianna Seymour, Community Relations; Candace Meintz, CFO; Jessica Boucher, Assistant Administrator of Whispering Pines.

TOPIC	DISCUSSION	RESPONSIBLE PERSON/ACTION
Call to order	The meeting was called to order at 2:00 p.m. by Chairperson Elegeert.	
Approval of Agenda	The Agenda was approved with the deletion of Action Item #3 – Local Bread Company Bids	A motion was made by Trustee McCole, supported by Trustee Bastien to approve the September Agenda as presented. Motion carried.
Board Action on Minutes of the August 26, 2010 Meeting	The Minutes of the August meeting had been sent to Board Members for review prior to the meeting	A motion was made by Trustee McCole, supported by Trustee Bastien, to approve the Minutes of the August 2010 meeting. Motion carried.
Review of Financial Statements	Candace Meintz CFO, reviewed the Financial Statements with the Board.	A motion was made by Trustee McCole, supported by Trustee Bradley. Motion carried.
Board Action on Manifest of Invoices	The Manifest of Invoices had been sent to Board Members for review prior to the meeting	A motion was made by Trustee Smith, supported by Trustee Kaufman, to approve the Manifest of Invoices and to pay the bills. Motion carried.
Board Committee Reports	Chairperson Elegeert reported that the Executive Committee had met prior to this meeting and had reviewed the following Action Items: Action Item 1: Topography Survey. The Executive Committee recommended that the request to allow the topographical survey be brought to the Board for further action. Administrator Mapes explained the need for the survey to determine three different sites for the	A motion was made by Trustee

construction of a low income housing facility. He noted that it is an important part so we can determine how many units we can build...single story, two story. Trustee Smith asked if it was wise to build one this far from town, shouldn't it be closer to town? Are we biting off more than we can chew? Administrator Mapes discussed the large move toward home and community based services provided in homes. Trustee Smith asked if we are going to be competitive because of the location – being so far from shopping. Administrator Mapes responded that we would be building assisted living, but low income assisted living. He noted that we already have the heat, etc. He discussed the Medicaid program and the need to become less dependent on that program. Trustee Boyne asked that because we are so far from town would they have trouble getting into town? We have a bus and the Senior Center in Hermansville has a bus. Discussion continued around the location and need.

Little Pines Child Care Center: Administrator Mapes reviewed the informational packet regarding the Little Pines Child Care Center.

Educational Assistance Policy: Reviewed by Administrator Mapes, the policy would allow employees to request reimbursement for classes within the guidelines set forth in the policy. Trustee Bradley asked what obligation an employee had once they had taken the grant. It was noted that there is no obligation required.

Donation of CTO Time Policy: Administrator Mapes stated that employees have requested to donate CTO time fellow

A motion was made by Trustee Bastien, supported by Trustee Bradley to approve the cost of the survey. Motion carried.

A motion was made by Trustee Kaufman, supported by Trustee Smith, to approve the policies and procedures as presented. Motion carried.

<p>Whispering Pines / PAC Report</p>	<p>employees who are experiencing a hardship. This policy provides guidelines to allow this.</p> <p>Jessica Boucher, Assistant Administrator of Whispering Pines reported that they have an opening at Great Northern Home Care to manage the waiver program. She reported that Great Northern Home Care is growing their business at the Harbors. She requested that the Board approve the purchase of a house for an Adult Foster Care Home next to Whispering Pines East. She noted that it would be a 3 client home, each client would work during the day and the clients would pay rent to Whispering Pines. Great Northern Home Care would provide services. They could share the van with Whispering Pines East as well as other costs. Cost for renovations would be approximately \$12,000.</p> <p>Trustee Bradley reported on each home and the activities at them as well as the activities at the Whispering Pines Committee Meeting held earlier this day.</p>	<p>A motion was made by Trustee Bastien, supported by Trustee Boyne, to approve the purchase of the Adult Foster Care Home by Whispering Pines. Motion carried.</p>
<p>Quality Assurance Report</p>	<p>Darlene Smith reported that the Quality Assurance Meeting will be held next Monday, September 27th.</p>	<p>A motion was made by Trustee McCole, supported by Trustee Boyne, to approve the Whispering Pines Report. Motion carried.</p>
<p>Safety Committee Report</p>	<p>Lois Ball, Safety Committee Secretary reported that the Committee had met on Tuesday, September 14. The committee is setting up an ad hoc committee to work with employees to have wheelchairs and their footpedals put</p>	<p>A motion was made by Trustee Bradley, supported by Trustee Bastien, to accept the Safety Committee Report. Motion carried.</p>

together and hopefully be kept together. The Committee reviewed all incidents and accidents and a possible fracture was found to not be a fracture. The Wellness Wednesday Salad bar was held this month and again was well received. We have another in the works for the end of October.

Report on Meetings and Conferences Attended

Administrator Mapes reported that he had attended the monthly OSF Advisory Board Meeting. He also reported that there had been a meeting at Pinecrest with Medicaid representatives to work with accounts receivable and billing. We hope to see a significant improvement in reimbursement from the State. Administrator Mapes attended an M & M Foundation fund raiser in Menominee.

Darlene Smith reported that she had attended the Alzheimer's Walk. There were 22 people, staff and residents, from Pinecrest that attended and raised approximately \$1,000 for the Alzheimer's Association. She stated that the money stays in the area.

She attended the Alzheimer's Support Group meeting. She also attended the Joint Provider Meeting in Novi, where they met with State surveyors where they discussed wandering, difficult behaviors, Plans of Corrections, rules and regulations and discussed funding. She met the new Licensing Officer.

Administrator's Report

Child Care Center: some walls are up...we are looking at having an Open House on October 15th. Included in the packets is a construction report from the contractor, noting

A motion was made by Trustee Smith, supported by Trustee McCole, to accept the Report on Meetings and Conferences Attended. Motion carried.

A motion was made by Trustee Bradley, supported by Trustee Kaufman, to accept the Administrator's and Community

that the construction in on time or a little ahead of schedule. He discussed the art work being done on the basement walls by employees. Murals for the child care center.

Assisted Living Project: Administrator Mapes stated he will move forward on the survey after talking with the architect.

Committee Relations: Dianna Seymour reported on the Caring Partner Committee, stating that the sub-committee has renamed themselves the Employee Survey Committee. She noted there will be a meeting at 11:30 a.m. on Sept 29th to discuss action plans.

Dianna reported on attending the HCAM luncheon where an award was presented to Pinecrest for the PR project of a Walk-a-Thon held within the facility. The NACHA sponsored walk was spearheaded by Debbie Pitts and other NACHA Committee members at Pinecrest.

On Friday, October 15 beginning at 11:30 a.m. CST, we are planning an Open House for the child care center. We will gather in the Multipurpose room where we will have a presentation of before and after pictures and refreshments.

The annual Employee Recognition Dinner will be held on October 13 at the Island Resort and Casino.

Liaison Member Schultz stated that they are working hard on the County Budget and briefly discussed the budget.

Relations Reports Motion carried.

Comments from the Liaison Members:

<p>Comments from the Public</p> <p>Adjournment</p>	<p>There were no Public Comments at this time.</p> <p>The meeting adjourned at 2:51 p.m. The next meeting of the Pinecrest Board of Trustees is scheduled for Thursday, October 28, 2010.</p>	<p>A motion was made by Trustee Bradley, supported by Trustee Smith, to adjourn the meeting. Motion carried.</p>
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Margaret Bastien

Margaret Bastien, Secretary

Richard Mapes

Richard Mapes, Administrator

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Planning Commission
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Planning commission letters of interest were due to the admin office on Nov. 12th. We've received two letters from the general public and two responses from letters sent out by the admin. office for nominations.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/18/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Northpointe Healthcare Systems Board
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Discussion of board members.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/18/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION AGENDA ITEM**

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills for payment on Nov. 10 & 12 in the amount of \$195,749.72	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/18/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

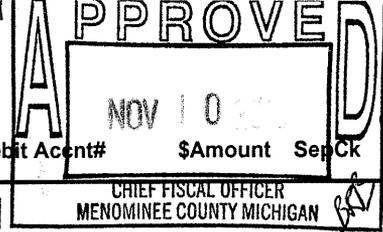
General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-635 B&G/Hospital Operation
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

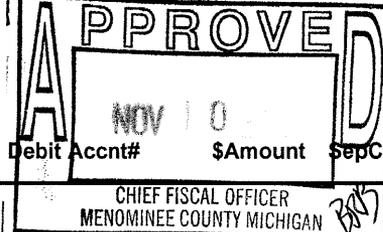
205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
276 CERT-Citzns Emerg. Response Team
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

**MENOMINEE COUNTY
Claims Audit Report**



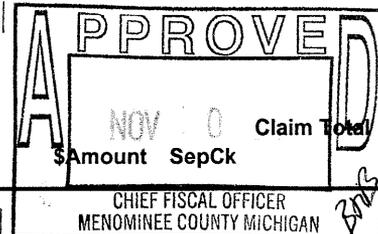
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	Seq Ck	Claim Total
Bank Account: General								
AIR COOLED ENGINES								\$12.54
	14835	10/21/2010	152666	Husky Acc Summer B & C	208-751-930.02	12.54		
American Welding & Gas, Inc.								\$31.26
	14810	10/4/2010	01015759	Oxygen	205-315-755.00	12.06		
	14811	10/29/2010	00634213-00	Oxygen	205-315-755.00	19.20		
Anderson, Garry								\$61.00
	14716	11/3/2010	Reimbursement	Mileage 10/12 - 10/28	101-101-860.03	61.00		
AT&T - Aurora, IL								\$1,694.22
	14703	10/19/2010	906863661410	October 19 - November 18, 2010	266-325-850.00	152.75		
	14729	10/19/2010	906863444110	Sheriff's Office - Telephone Services	101-103-850.00	311.50		
	14752	11/1/2010	906R41083911	November 1 - November 30, 2010	101-103-850.00	692.00		
	14753	11/1/2010	906753458211	Shakey Lakes Park - November 2010	101-103-850.00	39.21		
	14754	11/1/2010	906753220911	Annex - November 2010	101-103-850.00	205.26		
	14765	10/19/2010	906863202310	October 19 - November 18, 2010	101-103-850.00	293.50		
AT&T Global Services, Inc.								\$3,150.00
	14751	11/1/2010	M1662105	Maintenance Billing - 11/13/10 - 2/12/11	101-103-850.00	3,150.00		
AT&T Long Distance								\$191.64
	14769	10/19/2010	854528091	Telephone Services	101-103-850.00	191.64		
Auto Parts Pitstop, Inc.								\$32.98
	14786	10/26/2010	32365	Sway Bar Kit	208-751-930.02	32.98		
Automated Business Equipment								\$1,500.00
	14747	10/11/2010	13864	Glory currency counter	517-252-970.000	1,500.00		
Badger Mailing & Shipping								\$759.21
	14837	11/1/2010	31205	Annual Maintenance Contract for Hasler	101-253-729.01	720.50		
	14838	11/1/2010	31245	Pressure Sensitive Tapes	101-253-729.01	38.71		
Banc of America Leasing								\$711.63
	14696	10/22/2010	011682398	Probation/Parole Office -November 201	101-131-942.00	139.97		
	14804	10/22/2010	011682399	November 2010 - Sheriff & MSU	101-301-934.00	317.84		
	14804	10/22/2010	011682399	November 2010 - Sheriff & MSU	101-261-942.00	253.82		
Bastien Family Enterprises, LL								\$1,525.00
	14771	10/29/2010	October 2010	Tax Forfeiture Notifications - Served 10/	517-252-801.00	1,525.00		
Bob Barker Company, Inc.								\$271.26
	14798	10/26/2010	WEB000146703	Inmate Supplies	101-301-770.00	271.26		
BS&A Software								\$1,060.00
	14708	11/1/2010	069648	November 1, 10 - November 1, 11 Annu	101-103-857.00	1,060.00		
BUSINESS ON WHEELS								\$156.87
	14687	10/31/2010	10674	79 Chevy Dump Truck - Maintenance	208-751-930.02	156.87		
Cellcom Wisconsin RSA 04								\$713.43
	14710	10/5/2010	002-00214752	Cellular Service	296-669-850.00	71.80	x	
	14710	10/5/2010	002-00214752	Cellular Service	101-132-850.00	68.22	x	
	14809	10/27/2010	002-01524254	Cellular Services	101-426-755.00	12.43	x	
	14809	10/27/2010	002-01524254	Cellular Services	101-301-850.00	560.98	x	
Cherry Lan Systems, Inc.								\$851.40
	14718	11/1/2010	CL01010	October 2010 - 387 Documents	256-277-857.00	851.40		

MENOMINEE COUNTY
Claims Audit Report



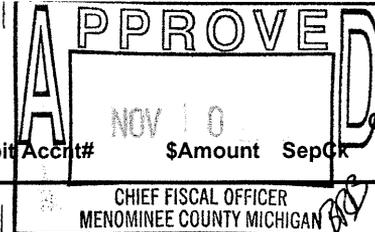
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit	Accnt#	\$Amount	SepCk	Claim Total
Bank Account: General									
CITY OF MENOMINEE - 2511 10TH ST.									
	14705	11/10/2010	Monthly Rent	December 2010 Rent	266-326-942.00		351.67		\$3,179.63
	14812	10/27/2010	2628	August 2010 Gasoline Sales	205-315-742.00		2,827.96		
City of Stephenson - P.O. Box 467									
	14690	10/26/2010	709	Electric/Water/Sewer - October 2010	101-261-920.01		16.00		\$257.41
	14690	10/26/2010	709	Electric/Water/Sewer - October 2010	101-261-920.02		30.00		
	14690	10/26/2010	709	Electric/Water/Sewer - October 2010	101-261-920.03		211.41		
CLOVERLAND PAPER CO									
	14742	10/29/2010	93535	Toilet Tissue	101-265-755.01		112.98		\$431.81
	14755	11/5/2010	93599	Liner's	101-265-755.01		61.70		
	14757	10/22/2010	93414	Tidyfoam	101-265-755.01		38.89		
	14758	10/22/2010	93415	Tidyfoam	101-265-755.01		38.89		
	14759	10/22/2010	93473	Wet Mop, Tissue, Towels, Cleaner	101-265-755.01		179.35		
COHL STOKER & TOSKEY P C									
	14725	10/31/2010	39629	Legal Services	101-211-807.00		427.80		\$427.80
CVS Pharmacy Inc.									
	14801	10/18/2010	6005432044049416	Inmate Medications	101-301-770.02		19.52		\$19.52
Dennis-Ruleau, Dawn									
	14714	11/3/2010	October 2010	Crisis Intervention	296-668-801.00		670.00		\$695.39
	14779	11/9/2010	4324	Community Beautification Supplies Reir	296-667-801.01		25.39		
Dept of Human Service									
	14770	10/29/2010	Refund	Unspent BWEF Funds	215-141-801.01		2,383.12		\$2,383.12
Dickinson County Treasurer									
	14760	10/22/2010	Circuit Court 2010	3rd Quarter	101-131-702.00		18,786.55		\$21,199.93
	14764	10/22/2010	West Law 2010	4th Quarter	269-145-801.00		2,413.38		
Dreamscape Communications									
	14692	9/27/2010	w574	Wireless Internet - November 2010	101-261-850.00		69.99		\$69.99
DTE Energy									
	14691	10/26/2010	462245200011	Annex - October 2010	101-261-920.04		67.28		\$67.28
EAGLEHERALD PUBLISHING, LLC									
	14682	10/31/2010	October 2010	Advertising	101-101-901.00		49.72		\$275.62
	14694	10/31/2010	1418	District Court	101-136-802.00		148.05		
	14794	10/31/2010	1422	October 2010 Advertising	101-301-755.00		77.85		
ESSER PAINT & GLASS									
	14780	9/20/2010	2534	Bottom Door Pivot	101-265-801.00		71.00		\$71.00
FRIEND OF COURT ASSOCIATION -									
	14697	11/1/2010	Dues	2011 FOCA Dues	101-141-802.00		275.00		\$275.00
Friends Ofc Prod Whse Direct									
	14699	10/27/2010	012928 - Q0687	FOC - Office Supplies	101-141-727.00		302.52		\$482.50
	14750	11/5/2010	0129921	Toner Cartridge - FOC	101-141-727.00		179.98		
Furlong, James									
	14773	11/1/2010	Reimbursement	Mileage 10/12 & 10/13/2010	101-101-860.02		40.00		\$40.00
Governmental Products LLC									
	14715	10/29/2010	2353	2 Part Receipt Books	101-253-727.00		189.88		\$189.88

**MENOMINEE COUNTY
Claims Audit Report**



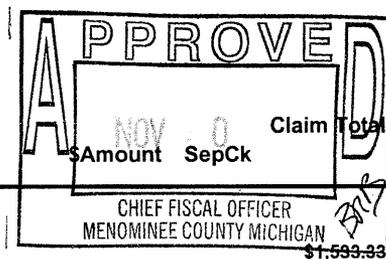
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
GREAT AMERICAN DISPOSAL CO THE								
	14678	9/30/2010	09X00432	Shakey & Kleinke Garbage Removal -	208-751-942.00	1,007.04		\$1,054.64
	14723	10/31/2010	OAX00207	Annex - Garbage Removal	101-261-930.04	47.60		
Hartz, John								\$52.50
	14739	10/30/2010	Reimbursement	Mileage & Per Diem	101-101-860.08	52.50		
Hashimoto Sewer Service, Inc.								\$205.00
	14781	10/26/2010	8692	Service Maintenance - Kitchen Grease I	101-265-801.00	205.00		
Home Acres Building Supply								\$52.93
	14669	10/31/2010	12021264-00	12 GA 12' Wire - Court Remodeling Pro	101-103-970.04	52.93		
Honeywell International Inc.								\$1,714.97
	14665	10/26/2010	976303	Software Maintenance	101-265-934.00	1,714.97		
J S ELECTRONICS, INC.								\$878.28
	14704	11/1/2010	16138	Tower Lease November 2010	266-326-942.00	425.00		
	14706	11/1/2010	16144	Co Law & Fire/Rescue down - Bagley	266-325-934.01	368.64		
	14807	10/29/2010	16127	Radio Maintenance - Garbled Audio on	101-301-934.01	84.64		
Jennifer Brunelle								\$123.45
	14712	11/2/2010	Reimbursement	Teen Court Supplies & Mileage	296-669-860.00	64.50		
	14712	11/2/2010	Reimbursement	Teen Court Supplies & Mileage	296-667-801.02	7.98		
	14778	11/9/2010	4323	Teen Court Training Supplies Reimburs	296-667-801.02	50.97		
Joel Hensley, RN								\$400.00
	14790	10/31/2010	Blood Draw	October 2010	101-267-801.01	400.00		
Kleiman, Marc								\$144.00
	14717	11/3/2010	Reimbursement	Mileage 10/18 & 11/2/2010	101-262-860.00	102.00		
	14763	11/1/2010	Reimbursement	Mileage 10/12 & 10/28/2010	101-215-860.00	42.00		
Kulwich, Gerald								\$357.87
	14711	11/2/2010	Mileage	Mileage	296-669-860.00	345.90		
	14776	11/9/2010	Reimbursement	Teen Court - Supplies	296-667-801.02	11.97		
LANG BERNARD								\$423.50
	14772	10/29/2010	Reimbursement	Mileage 10/7 - 10/28/2010	101-101-860.01	423.50		
LENCA SURVEYING								\$5,983.20
	14671	11/6/2010	10154	Monumentation	243-246-801.07	2,567.80		
	14671	11/6/2010	10154	Research	243-246-801.08	320.00		
	14746	10/31/2010	10152	Remon Project Yr 2010 - Oct 11 to Oct	243-246-801.07	2,330.40		
	14746	10/31/2010	10152	Remon Project Yr 2010 - Oct 11 to Oct	243-246-801.08	420.00		
	14767	10/26/2010	10146	Professional Land Surveying Services 1	101-103-755.00	345.00		
Linderoth, Janis								\$94.00
	14670	11/8/2010	Reimbursement	Mileage	101-101-860.09	44.00		
	14670	11/8/2010	Reimbursement	Per Diem	101-101-710.00	50.00		
MAED								\$100.00
	14748	11/2/2010	Dues	2011 Membership - MI Assoc Equalizati	101-257-802.00	100.00		
Marinette County Sheriff Dept.								\$30.00
	14787	11/2/2010	10-13410-DP	Service & Mileage Charges	101-267-804.00	30.00		
Marinette-Menominee Area								\$200.00
	14713	10/12/2010	9020	Leadership Academy - Jennifer Brunelle	101-132-802.00	200.00		
Marks Septic Service								\$1,249.00
	14744	10/30/2010	299	Pump Tanks-Bailey,Stoney Pt,River,Kle	208-751-801.00	1,249.00		

**MENOMINEE COUNTY
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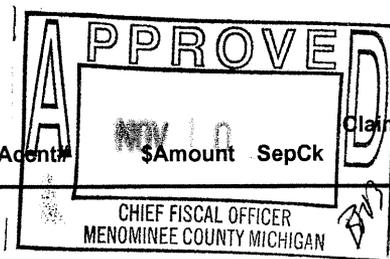
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	Sep Ck	Claim Total
Bank Account: General								
Maureen Charlevoix								\$306.72
14749	11/1/2010	Reimbursement		Mileage & Meals 10/19 - 10/29/10	101-131-860.00	306.72		
Maximus, Inc.								\$1,890.40
14702	11/4/2010		101338.01.02.01-004	PA DHS-286 billings - 4th Qtr 2010	101-267-801.00	700.00		
14788	11/1/2010		102732.01.01.01-004	Preparation of the FOC DHS-286 billing	101-141-801.00	1,000.00		
14789	11/1/2010		101271.01.01.01-008	4th Qtr of FY 2010 Scantrol Timesheets	101-141-801.00	190.40		
Meintz, Charlie								\$70.00
14675	11/4/2010	Reimbursement		Mileage	101-101-860.04	70.00		
Menards - Marinette								\$263.29
14782	10/13/2010		87858	Red Oak Board	101-265-755.00	23.76		
14783	10/25/2010		90896	Sandpaper, Extension, Batteries	101-265-755.00	29.94		
14784	10/22/2010		90332	Credit Memo - 76557	101-103-970.04	-9.92		
14785	11/1/2010		76557	District Court Renovation Supplies	101-103-970.04	152.03		
14836	7/7/2010		62065	Shovel, Level, Nails, Hammer Spade Bi	101-265-931.00	67.48		
MENOMINEE COUNTY JOURNAL								\$130.25
14685	11/1/2010		150	Advertising - October 2010	101-101-901.00	30.00		
14686	11/1/2010		149	Advertising - October 2010	101-101-901.00	74.25		
14695	11/1/2010		51	District Court - Position Available	101-136-802.00	26.00		
MENOMINEE COUNTY ROAD COMMISSI								\$58.41
14808	11/3/2010		10459	Power to Radio Tower - September 201	101-301-934.01	58.41		
MI Assoc. of County Treasurer								\$150.00
14701	11/3/2010	Dues		2011 Membership dues	101-253-802.00	150.00		
MID-COUNTY SMALL ENGINES, LLC								\$14.95
14741	10/13/2010		646	Parks - Mix Oil	208-751-742.00	14.95		
MILLERS ACTION OFFICE SUPPLY I								\$112.88
14664	11/8/2010		0729981	Office Supplies - Clerk's Office	101-215-727.00	13.47		
14762	10/29/2010		0727901	CD's, Stamps, Bookeneds, Binders	101-215-727.00	99.41		
NERATS PLUMBING AND HEATING IN								\$41.50
14684	10/4/2010		16207	Miscellaneous Fittings	101-265-755.00	41.50		
NKS Tire & Service, Inc.								\$240.00
14819	11/8/2010		69743	Wheel Hub Assembly & Installation	205-315-934.02	240.00		
Office Depot, Inc.								\$66.48
14736	10/20/2010		538090691001	District - Folders	101-136-727.00	66.48		
PAIDL'S TRUE VALUE HARDWARE								\$200.71
14821	6/21/2010		B1474	Spray Paint	208-751-930.03	1.29		
14822	6/22/2010		B1585	Parks Supplies	208-751-930.03	18.99		
14823	6/30/2010		B2204	Keys	208-751-930.03	3.78		
14824	8/1/2010		B4237	Padlock & Key Rings	208-751-930.03	18.27		
14825	8/2/2010		B4293	Key	208-751-930.03	3.78		
14826	8/3/2010		A4082	Command Soap Dish	208-751-930.03	6.99		
14827	9/10/2010		A4805	Roach Killer	208-751-930.03	12.45		
14828	10/14/2010		A8486	Nuts/Bolts/Washers & Gorilla Glue	208-751-984.00	7.79		
14829	10/14/2010		B9153	Lawn Rake (x4)	208-751-984.00	15.96		
14830	10/25/2010		B9887	Photo Battery	208-751-984.00	9.98		
14831	10/3/2010		A7761	Shower Arm Mount	208-751-930.03	7.49		
14832	10/3/2010		B8526	Credit Memo (Adapter & Pipe Tap)	208-751-930.03	-32.78		
14833	10/5/2010		B8494	Pipe Tap, Adapter	208-751-930.03	119.74		
14834	10/11/2010		A8294	Furnace Filter & Duct Tape	208-751-930.03	6.98		

**MENOMINEE COUNTY
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Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Parrette, Kathleen	14727	10/28/2010	31	Cleaning Services - October 2010	101-265-801.00	1,533.33		
Pinecrest Medical Center	14803	11/1/2010	October 2010	Telephone Charges	101-301-850.00	15.00		\$15.00
Quill Corporation	14791	10/27/2010	8920215	Printer Cartridge, Desk Pad	101-301-727.00	93.17		\$452.16
	14799	10/25/2010	8858595	Ink Cartridge, Batteries, Envelopes	101-301-770.00	273.50		
	14800	10/27/2010	8976302	Foil Sheets	101-301-770.00	85.49		
Randall Phillipps	14721	11/9/2010	2007-12208-DP	Court Appointed Legal - Tanguay	101-132-807.00	25.00		\$137.50
	14732	11/1/2010	Court Appointed Lega	2009-12737-DP & 1998-8653-DS - Willi	101-131-807.00	50.00		
	14733	11/1/2010	2007-11986-DP	Court Appointed Legal - Craven	101-131-807.00	25.00		
	14734	11/1/2010	1992-6407-DP	Court Appointed Legal - Tanguay	101-131-807.00	12.50		
	14735	11/1/2010	2007-12250-DS	Court Appointed Legal - McGillis	101-131-807.00	25.00		
Reinhart Foodservice	14795	10/26/2010	905860	Inmate Groceries	101-301-770.00	555.54		\$1,108.03
	14796	10/28/2010	906654	Inmate Groceries	101-301-770.00	183.45		
	14797	11/4/2010	908759	Inmate Groceries	101-301-770.00	369.04		
Riesterer & Schnell, Inc.	14688	10/8/2010	6038049	Oil Filter & Blades	101-265-934.00	86.55		\$177.90
	14689	10/11/2010	6038156	Gator	101-265-934.00	91.35		
S & O LOCK AND PHONE SERVICE	14745	10/29/2010	29661	Hardware & Service Call	101-265-755.00	116.95		\$116.95
Schrot Sheryl/4-H Agent	14693	11/2/2010	Reimbursement	Norton AntiVirus Renewal	101-261-752.00	47.69		\$47.69
Sherwin Williams Company	14728	10/20/2010	6945-2	Painting Supplies	101-265-755.00	19.98		\$19.98
Short, Mary Kay	14666	11/9/2010	Transcripts	M10-3315-FH & M10-3323-FH	101-131-806.00	95.90		\$95.90
Spades Counseling Agency	14700	11/3/2010	Wayne H.	Family Counseling 8-5 to 10-20-10	101-131-858.01	360.00		\$360.00
STATE BAR OF MICHIGAN	14719	11/9/2010	Dues	2010 - 2011 Membership Dues - Merkel	101-267-802.00	315.00		\$315.00
State of Michigan - DNRE Cashier's Office ERMD CGL	14667	11/5/2010	3450-55	Campground License - Shakey Lakes	208-751-755.08	248.00	x	\$358.00
	14668	11/5/2010	3435-55	Campground License - Kleinke Park	208-751-755.08	110.00	x	
STATE OF MICHIGAN-ASSESSOR BRD	14674	11/9/2010	Renewal	Assessment Administration Certification	101-257-802.00	100.00		\$100.00
State of Michigan-SupremeCourt	14761	10/22/2010	Circuit Court 2010	4th Quarter	101-131-858.03	1,872.77		\$1,872.77
Stellar Pizza, LLC	14777	10/21/2010	15	Pizza's - Teen Court Supplies	296-667-801.02	20.00		\$20.00
TARGET INFORMATION MANAGEMENT	14707	11/1/2010	263042	Felony Comp & Warrant, Complaint Mis	101-267-727.00	42.46		\$42.46
The First National Bank&Trust	14698	10/29/2010	628840339	Service Charge	101-141-817.00	32.20		\$32.20

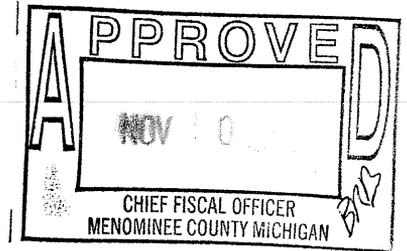
**MENOMINEE COUNTY
Claims Audit Report**



Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Account#	\$Amount	SepCk	Claim Total
Bank Account: General								
Time Warner Cable								\$121.05
	14820	10/30/2010	004-620475202-001	November 6 - December 5, 2010	280-362-755.00	121.05		
Tire Trax								\$1,100.38
	14792	9/13/2010	1572	Oil & Filter - Impala	101-301-742.00	35.00		
	14793	10/15/2010	1703	Oil & Filter - Impala	101-301-742.00	35.00		
	14813	9/13/2010	1573	Oil & Filter - Impala	205-315-742.00	35.00		
	14814	10/11/2010	1689	Oil & Filter - Tahoe K-9	205-315-742.00	35.00		
	14815	10/4/2010	1644	Brakes - Impala	205-315-742.00	609.28		
	14816	11/2/2010	1774	Impala	205-315-742.00	109.00		
	14817	10/28/2010	1750	Durango	205-315-742.00	207.10		
	14818	10/21/2010	1722	Oil & Filter	205-315-742.00	35.00		
TWIN CITY ELECTRIC								\$58.00
	14756	11/8/2010	77052	Maintenance - Boiler Pumps	101-265-934.00	58.00		
U.E.S. COMPUTERS, INC.								\$1,360.00
	14680	11/3/2010	30916	Brunelle & Dennis-Ruleau - virus remov	101-103-857.00	215.00		
	14681	11/3/2010	30980	Schroud - Virus Removal	101-103-857.00	105.00		
	14709	11/1/2010	53208	Monthly DVD backup & burning	101-103-857.00	100.00		
	14726	10/29/2010	30776	Bousley - Outlook Error Message	101-103-857.00	30.00		
	14766	10/21/2010	30693	PO# 02514 Installation for VTC & Interc	101-103-970.02	730.00		
	14805	10/29/2010	30882	Sheriff - Virus Removal	101-301-934.00	130.00		
	14806	11/5/2010	31005	Sheriff - Set Up HP Printer	101-301-934.00	50.00		
Verizon Wireless								\$153.54
	14740	10/22/2010	2477110668	Building & Grounds - Cellular Services	101-265-850.01	153.54		
WALL LARRY								\$1,760.09
	14672	11/9/2010	Jardeen	Soft Costs & Program Income Admin Fe	274-690-809.57	1,760.09		
Wallace Building & Supply, Inc								\$1,620.00
	14679	11/1/2010	83265	Park Building Supplies	208-751-984.00	724.50		
	14679	11/1/2010	83265	Park Building Supplies	208-751-756.01	895.50		
Warner, Fredrick								\$408.60
	14774	11/9/2010	Reimbursement	Mileage 10/1 - 10/28/2010	296-668-801.00	183.00		
	14775	11/9/2010	Reimbursement	Can Zone & Community Garden	296-668-801.00	225.60		
Waste Management								\$365.58
	14768	11/1/2010	1216153-1856-9	Garbage Removal - November 2010	101-265-801.00	365.58		
WEB Communications, Inc.								\$1,654.32
	14730	10/22/2010	104711	Intercom Additions to Project	101-103-970.02	489.60		
	14731	10/22/2010	104710	PO# 02515 SSVE - Intercom Upgrades	101-103-970.02	1,164.72		
Wil-Kil Pest Control								\$90.00
	14683	10/25/2010	1741306	Courthouse	101-265-801.00	60.00		
	14743	10/22/2010	1741343	Annex	101-265-801.00	30.00		
WILLIAMS TRUCKING & EXCAVATING								\$3,350.00
	14673	11/9/2010	Jardeen	Septic Replacement	274-690-809.57	3,350.00		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								\$5,545.59
	14676	10/19/2010	0405249882-00001	Electrical Service	208-751-920.01	28.72		
	14677	10/19/2010	0405249882-00003	Electrical Service - Kleinke Park	208-751-920.01	54.98		
	14720	10/28/2010	0402191663-00001	Health Department - October 2010	101-265-920.03	405.39		
	14720	10/28/2010	0402191663-00001	Health Department - October 2010	101-265-920.04	178.49		
	14722	10/28/2010	0402047856-00004	Commercial Gas	101-265-920.04	1,581.18		
	14724	10/28/2010	0402055840-00001	Electric - Jail	101-265-920.03	3,296.83		

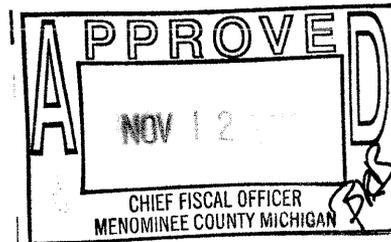
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
WMAM-AM	14802	11/1/2010	105291 & 105292	Radio Advertising	101-301-802.00	110.00		\$110.00
Total Amount for Bank Account: General								\$83,899.27



**MENOMINEE COUNTY
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Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
BP	14843	11/1/2010	Credit Card	Gasoline Sales October 2010	249-371-742.00	155.73	x	\$155.73
Cellcom Wisconsin RSA 04	14844	11/5/2010	136135	Cellular Service	296-669-850.00	103.43	x	\$123.37
	14844	11/5/2010	136135	Cellular Service	101-132-850.00	19.94	x	
Cooper Office Equipment	14842	11/9/2010	71322	Annex - Scanning Issues	101-261-934.00	45.00		\$45.00
Joel Hensley, RN	14841	11/12/2010	Nursing Services	9/25/10 - 10/8/10	101-301-770.01	1,365.00		\$1,365.00
MID-COUNTY RESCUE SQUAD	14846	11/12/2010	Appropriation	Yearly Appropriation	101-997-999.05	1,000.00		\$1,000.00
Pathways Substance Abuse Serv.	14839	11/10/2010	Convention Facility	April, May, June 2010	101-601-835.01	11,615.50	x	\$19,154.50
	14840	11/10/2010	Convention Facility	July, Aug, September 2010	101-601-835.01	7,539.00	x	
Straight Stitch	14845	10/31/2010	1817	PO# 02517 Upholestery of Chairs - Cou	101-103-970.04	4,367.30		\$4,787.03
	14847	11/10/2010	1826	Additional costs - Courtroom A renovati	101-103-970.04	419.73		
Total Amount for Bank Account: General								\$26,630.63



MENOMINEE COUNTY
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Claim Total

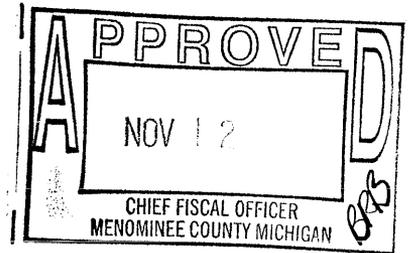
Vendor Name Vcher# Voucher Date Vendor's Ref# Description Debit Acct# \$Amount SepCk

Bank Account: General

MAC SERVICE CORPORATION								\$85,219.82
14848		11/12/2010	1014	8386-400 \$83,203.46 8386-401 \$2,016.	101-103-712.00	48,282.42		
14848		11/12/2010	1014	8386-400 \$83,203.46 8386-401 \$2,016.	205-315-712.00	10,260.93		
14848		11/12/2010	1014	8386-400 \$83,203.46 8386-401 \$2,016.	205-316-712.00	1,576.49		
14848		11/12/2010	1014	8386-400 \$83,203.46 8386-401 \$2,016.	208-751-712.00	2,069.34		
14848		11/12/2010	1014	8386-400 \$83,203.46 8386-401 \$2,016.	266-325-712.00	5,256.35		
14848		11/12/2010	1014	8386-400 \$83,203.46 8386-401 \$2,016.	266-326-712.00	1,490.03		
14848		11/12/2010	1014	8386-400 \$83,203.46 8386-401 \$2,016.	271-790-712.00	5,104.34		
14848		11/12/2010	1014	8386-400 \$83,203.46 8386-401 \$2,016.	296-663-712.00	1,241.54		
14848		11/12/2010	1014	Retiree's	701-000-231.09	2,016.36		
14848		11/12/2010	1014	Airport	701-000-231.08	1,517.50		
14848		11/12/2010	1014	EE Contribution	704-000-232.00	7,689.38		
14848		11/12/2010	1014	Co Share	701-000-231.02	398.53		
14848		11/12/2010	1014	Brian's Share	701-000-231.02	214.60		
14848		11/12/2010	1014	Brian's Payment	701-000-231.02	-1,897.99		

Total Amount for Bank Account: General

\$85,219.82



MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION AGENDA ITEM

SUBJECT:	Commissioners Per-Diems/Expenses
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per Diems & Expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 11/18/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY RECEIVED
11/5/10 *AK*
Menominee County Administrator

Mileage: \$.50/mile ~ effective 01 Jan. 2010

*Meals
Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Charlie Meintz ~ District 4

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
10-12	Board Meeting Stephenson 10	101-101-860.04	\$ 5
10-13	parks & Rec Stephenson 10	101-101-860.04	\$ 5
10-28	Board Meeting Stephenson 10	101-101-860.04	\$ 5
Nov-1	Fair Board Stephenson 10	101-101-860.04	\$ 5
Nov-#	Six county Est. 100	101-101-860.04	\$ 50
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
		101-101-860.04	
	Conference Expenses		
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			\$ 70.00 <i>AK</i>

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Charlie Meintz

Signed

NOV 04 2010

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION AGENDA ITEM

SUBJECT:	Miscellaneous Boards/committees/commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous board/committee/commission reports	
RECOMMENDED MOTION	

Submitted by: Brian Bousley

 11/03/2010
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, October 12, 2010.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present were Duane Sundberg, Darlene Nerat, John Nerat, Dale Axtell, Joe Skrobiak, Garry Anderson and Chuck Behrend.

ABSENT: None

The Pledge of Allegiance was recited.

Additions to agenda - None.

Public comments – Dale Axtell asked if 18th Ave. north to Sobieski Road was designated as all season. Moilanen responded that the portions from 18th Ave to 38th Ave and from No 2 Road north to 6.5 Road were all season, but the approximately 1 mile from 6.5 Road to 7.5 Road was not. Moilanen also noted that whether or not to designate the remaining mile as all season would be discussed at the 2011 annual township meeting.

Mr. Axtell also noted that many of the roads on the south end were in need of gravel on the shoulders. Moilanen stated that the road commission was trying to get this done, but it would probably not be done before winter.

Darlene Nerat asked when the pipes were going to be done on No. 7 Road. Moilanen stated that project was still on the list for this fall. The current priorities are 1. Blue Fox Lane, 2. Pine Creek Rd., 3. No. 7 Road pipes.

Joe Skrobiak asked why the grader didn't finish State W-2. He stated that a good job had been done where it was graded and graveled. Moilanen stated the grader probably got pulled to a different area, but the 2 new graders were now in and once they are operating they should be able to catch up on the grading in all districts.

Public appearances – None.

Additions/corrections to minutes for 09/14/10 and 09/28/10 – There being no additions or corrections, Anderson declared that the minutes will stand as recorded.

Bernie Lang joined the meeting at 9:07 a.m.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, September 13, 2010				\$2,198,603.76
Receipts thru 9/30/10	21,408.89			
Expenditures thru 9/30/10		600,229.75		
Balance, September 30, 2010				\$1,619,782.90
Michigan Transportation Funds	290,124.94			
Receipts thru 10/11/10	0.00			
Expenditures thru 10/11/10		81,490.37		
State Maint. & Equip. Advances			89,358.00	
Balance, October 11, 2010	311,533.83	681,720.12	89,358.00	\$1,739,059.47

Payables & Reserves

Payroll 10/14, 10/28 (Est.)	120,000.00
Soc. Sec. 10/14, 10/28 (Est.)	9,180.00
Reserve for workers compensation insurance	18,233.00
Reserve for liability insurance	73,260.00
Reserve for rental grader lease(Dec2009)	92,407.65

Reserve for rental grader lease(Oct2010)	323,179.20	
Reserve 4% set-aside for township allocations (2004/2005)	112.14	
Reserve 4% set-aside for township allocations (2005/2006)	24,944.50	
Reserve 4% set-aside for township allocations (2006/2007)	46,557.47	
Reserve Hannahville 2% Funds-Old US2 over Wilson Creek	27,361.53	
Reserve for MCRC balance of Old US2 over Wilson Creek	40,000.00	
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Const.	17,632.69	
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Pave	26,092.51	
Reserve for MCRC balance of Town Line Rd to Vincent Ln Pave	47,907.00	
Reserve Hannahville 2% Funds-Cty Line Rd. Borings	5,000.00	
Reserve for CR 557 Bridge over Big Cedar River	0.00	
Reserve for Bridge Insps, Scour & Plans of Action	93,472.50	
Reserve for Design of F-4 Bridge over Big Cedar	21,272.75	
Reserve for demolition and disposal of old Menominee Office	19,800.00	
Reserve for painting Powers shop	0.00	
Reserve for HVAC/Ventilation Unit-Steph Shop	83,835.00	
Reserve for Inglst. Twp. Share of N. Pinewoods Loop Const.	15,432.16	
Reserve for N. Pinewoods Loop Paving	3,880.59	
Reserve for No. 25 Road Paving (Daggett Twp.)	0.00	
Reserve for No. 19 Road Paving (Lake Twp)	7,430.49	
Reserve for 3 local bridges (Dagg. Twp)	60,793.08	
Reserve for Forest Funds	0.00	
Reserve for equipment	150,000.00	\$ (1,327,784.26)
		\$ 411,275.21

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 10-0062, 10-0064, 10-0930 and 11-0001 – Moved by Betzinger, seconded by Maas, that the vouchers be approved and ordered paid. Carried unanimously.

Discuss correspondence from MI Chloride Sales regarding 2011/2012 pricing – Moved by Betzinger, seconded by Maas to accept MI Chloride Sales offer to provide Mineral Well Brine for dust control at the same price as 2010. Carried unanimously.

Permission to attend Drug & Alcohol Supervisor Training – Moved by Maas, seconded by Betzinger to send Moilanen, Savord and the 3 District Foremen to the training. Carried unanimously.

Discuss possible road commission participation in County 3-Way Funding Program – Moilanen stated that a meeting was scheduled at 6 p.m. on Tuesday, October 19, 2010 with representatives from the County Board, Road Commission and 4 Township representatives that were selected at the recent MTA Meeting. It was noted that road commission funds could only be used toward projects on ACT51 certified roads. Betzinger suggested that the money be put toward local roads with each township getting a share of the funds. He also asked if there was any grant money available. Moilanen stated that he wasn't aware of any. Maas asked if the USDA had grant funds available for roads. Moilanen stated he thought they provided loans only, not grants. Maas stated she thought that the townships should choose which projects were to be funded by the program.

Eric Husbye joined the meeting at 9:28 a.m.

Discuss wage review for Non-Union Hourly personnel – Husbye requested the board go into closed session to discuss the wage review. This item was then moved to the end of the agenda.

Any other business – Maas asked if anything else was going to be done to the face of the Menominee shop building to remove the old plaster now that the office had been removed. Moilanen stated that the door on the front would be replaced before winter, but the finishing of the face of the building would probably not be done until next spring. Betzinger asked about the caps on the roof. Moilanen stated they would be squared off. Moilanen will be meeting with the building inspector to advise him of the road commission's plans.

Moilanen presented an authorizing resolution from Cat Financial for the commissioners to sign. Moved by Maas, seconded by Betzinger to sign the resolution. Carried unanimously.

Moilanen requested permission to go out for proposals for the design of CR338. Moved by Betzinger, seconded by Maas to allow Moilanen to receive proposals for the design of CR338. Carried unanimously.

Anderson stated that he had received complaints from some of the employees regarding one of the mechanics riding to work with the stock clerk in a road commission vehicle. The board stated they had no problem with this as long as the stock clerk did not have to deviate from his normal route to work in order to pick the rider up.

Public Comment – Dale Axtell asked who would be representing the townships on the committee to discuss the 3-Way Funding Program. Moilanen stated that the following four representatives had been chosen at the September MTA meeting: Joe Linder, Nadeau Township Supervisor; Lillian Schultz, Spalding Township Supervisor; Paul Anderson, Ingallston Township Supervisor; and Carl Johnson, Ingallston Township Trustee. Also on the committee are Garry Anderson and Charley Meintz from the County Board and Darrell Moilanen and William Anderson representing the road commission. Darlene Nerat asked if the meeting was open to the public. Moilanen stated that since it was a committee meeting only, with no quorum from any of the boards involved, that the meeting would not be advertised as a public meeting.

Darlene Nerat asked what part of CR338 was going to be designed. Moilanen stated it would be the east end from K-3 Lane to CR 346.

Dale Axtell asked when Bay de Noc Road would be submitted for federal aid. Moilanen stated that it was not an all season road so it couldn't be fully funded under federal aid. Only the section from 48th Avenue to Evergreen Road is eligible for federal aid.

Darlene Nerat asked if the west side of CR338 was an all season road. Moilanen stated that the portion from US 41 to Custom Truck & Equipment was all season.

Moved by Maas, seconded by Betzinger to go to closed session at 9:47 a.m. for wage negotiations for the Non-Union Hourly employees. Carried unanimously.

Moved by Betzinger, seconded by Maas to return to open session at 10:05 a.m. Carried unanimously.

Moved by Betzinger, seconded by Maas that no increase in wages will be given to the Non-Union Hourly personnel at this time. The matter will be looked at again in October, 2011. Carried unanimously.

Betzinger asked Moilanen what funds he planned to use for the road commission's \$200,000 match if the County 3-Way Funding Program goes through. Moilanen stated that the annual forest funds would be used, with the approximate \$40,000 balance to come from the road commission's general fund.

There being no further business, Anderson declared the meeting adjourned at 10:12 a.m.

Road Commission Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Wednesday, November 3, 2010. Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present were Carl Johnson, Paul Anderson, Tom Cheski, Tony Kakuk and Penny Mullins.

ABSENT: None

The Pledge of Allegiance was recited.

Additions to agenda – None.

Public comments – Penny Mullins stated that the County Financial Committee would be meeting on Friday, November 5, 2010 regarding an increase to the county's health insurance premiums of \$135,000.

Tom Cheski stated that union negotiations with the county were also still pending.

Tony Kakuk introduced himself as the newly elected road commissioner. His term begins January 1, 2011.

Public Appearances – None.

Charlie Meintz joined the meeting at 9:03 a.m., Brian Bousley joined at 9:04 a.m.

Discuss the proposed County Three-Way Road Funding program – Moilanen presented a handout showing the current SEV's for each township in the county, with the SEV for the cities and villages removed. Also included were current average costs for a Crush, Shape & Pave project; Double Chip Seal; and Single Chip Seal.

Carl Johnson stated he had concerns whether the money would be available in future years and who would decide which townships would get work done with the funds.

Paul Anderson asked if the cities would want a share of the funds also since they pay county tax.

Charlie Meintz stated that the county board had calls from citizens that were concerned about the condition of the roads. He asked if there were any grants available if there was a joint effort between the county, road commission and townships. He also asked if there was something that the money could be used for that would benefit all the townships, such as the engineering for grant applications.

Carl Johnson asked how many grants are available for road projects. Brian Bousley stated that the county would need a person that was knowledgeable in the grant writing process to search for and write the grant applications.

Betzinger asked if the cities and villages could be included in the funding and road miles used instead of SEV to determine how the funds were divided. Moilanen stated that the road commission's share of the funding could not go toward the roads in the cities and villages, as they were not under road commission jurisdiction. Maas stated that she did not believe that the road funding program was designed to go beyond one year.

Betzinger also asked if the money could be used for equipment for the road commission that would provide a benefit to all townships. Moilanen commented that some counties pass a millage to fund equipment purchases.

Carl Johnson asked if it would be more advantageous for the townships to apply for grant funds than the county. A letter of support from the county board and road commission could be included with the grant application. The point process for grant approval was also discussed.

Maas suggested that UP Engineering could be approached as a possible grant writer. Moilanen stated they may be willing to do it in the hope of being awarded the project design if a grant was awarded.

Paul Anderson asked if the road commission had the breakdown of road miles per township, city and village. Moilanen stated he has it for the townships but not the cities and villages.

Carl Johnson will check into what companies are available to help the townships find and apply for grants. Brian Bousley will check with other counties to see what they do.

Charlie Meintz asked if there was a cheaper way to pave roads, such as cold mix asphalt instead of hot mix asphalt. Moilanen stated that pulverizing and chip sealing was the cheapest way to go.

Moilanen requested that the county board provide a letter to the road commission stating that the funds were definitely available and whether the cities/villages were to be included in the program. Brian Bousley stated that when the new board convenes in January they would likely have more questions on the program. He will try to provide a letter to the road commission by mid January, 2011 once the new board has had a chance to discuss the program.

Charlie Meintz asked what training is provided to road commission grader operators. Moilanen stated they usually start as fill in operators first and they train with experienced operators, the foreman and also by using simulators. Mr. Meintz also asked who decides when roads are graveled. Moilanen stated that the road commission will put up to 50 yards of maintenance gravel on a road if needed. If a larger quantity is needed, then the township decides which roads get graveled.

Other Business – None.

Public Comments – Charlie Meintz asked what the status was with the highway project through Stephenson. Moilanen stated that MDOT has the project scheduled for 2011. Meintz said he had received complaints from residents whose property fronts the highway that MDOT plans to cut trees in their yards. Moilanen stated that if the trees are within the MDOT right of way, then MDOT could cut them if they needed to. If the trees are not in the right of way then MDOT may request an easement from the property owners. Moilanen suggested that the property owners call Mark Kleikamp, the MDOT project designer.

Moved by Maas, seconded by Betzinger to adjourn the meeting at 10:04 a.m. Carried unanimously.

Road Commission Finance Director-Clerk

Road Commission Chair

J. Bejgrowicz called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, October 19, 2010.

Roll call was taken and present were J. Bejgrowicz, M. Erdman, S. Parsons and Commissioner Bernie Lang. K. McNeely and C. Pfefferkorn were excused.

S. Parsons moved to approve the agenda. Seconded by M. Erdman, motion carried.

Public Participation:

There was no public participation at this time.

M. Erdman moved to approve the minutes from the September 21, 2010 meeting. Seconded by S. Parsons, motion carried.

M. Erdman moved to approve the September financial report. Seconded by S. Parsons, motion carried.

S. Parsons moved to approve the October bills. Seconded by M. Erdman, motion carried.

Director's Report

- A. The monthly/year-end circulation statistics comparisons were distributed in the board packets.
- B. The Friends of the Library are celebrating Friends of the Library Week with activities each day from October 16 through October 23. Their annual raffle drawing will take place at Noon on Saturday, November 6. Their next regular meeting will be on Wednesday, November 10 at 11:00 AM.
- C. The postage meter and scale were returned to Pitney Bowes, and we received a credit of \$62.68.
- D. There was a break-in at the Meyer Township Hall and Senior Citizen offices on Thursday, October 7. Nothing was taken from the library.
- E. Shirlene Parson's term expires on December 31, so we will place that on the agenda for the November meeting.
- F. Library Director evaluation forms will be included in the November board packet.

Old Business:

- A. Broadband Technology Opportunities Program (BTOP) –
Round One – We still have not received the assistive technology computer.
- B. Revised 2010-2011 Fiscal Year Budget—Approved by the County Board at its September 28 meeting.

New Business:

A. Personal use of Electronic Communications Policy – Dan Haas approved this policy on October 12. J. Bejgrowicz suggested we add the date to Page One, and indicate page one of two, and two of two.

M. Erdman moved to approve the Personal Use of Electronic Communications Policy with these changes. Seconded by S. Parsons, motion carried.

B. Christmas and New Year Holiday Schedule – After discussion, S. Parsons moved to amend the holiday schedule so the library will be closed on December 24-27, and December 31 through January 3. Seconded by M. Erdman, motion carried.

Other Board Concerns: There were no other board concerns at this time.

Public Participation: There was no public participation at this time.

As there was no further business, S. Parsons moved to adjourn the meeting, which adjourned at 11:16 AM.



Public Health Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility, Powers

Meeting Minutes

Wednesday, September 15, 2010

Board Members Present

Bernie Lang
Bob Burie

Gary Eichhorn
David Schultz

Tom Elegeert
Tom Trudgeon

Public Health Staff

Barb Chenier, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Lynn Woelffer, Director of Finance and Budget

1. Call to Order/Roll Call

The September 15, 2010, meeting of the Delta Menominee District Board of Health was called to order at 4:32 p.m. CST by Chairperson Schultz. Roll call was taken; attendance is recorded above.

2. Approval of Agenda

Mr. Eichhorn moved to approve the agenda. Motion was supported by Mr. Elegeert and carried.

3. Approval of Minutes

Mr. Eichhorn moved that the August 18th minutes be approved. Motion was supported by Mr. Burie and carried.

4. New Business

4.1—FY 2011 Proposed Budget

As requested by the Board in the previous meeting, copies of the Delta County Audit were provided to the Board members. (The Delta County Audit includes the health department as a component unit.) Ms Woelffer then presented the FY11 proposed budget. Conservative estimates of funding were used as many state and county budgets are not yet approved. The overall budget is \$198,000 less than FY10 and incorporates program changes as discussed below in 4.2 Program Updates. No utilization of Fund Balance is proposed in the budget.

Mr. Elegeert moved that the FY 2011 Proposed Budget be approved. Motion was supported by Mr. Lang and carried.

4.2—Program Updates

Ms Chenier updated the Board on the status of program changes:

1) After the August Board meeting, the affected staff were informed and information was released through the media announcing the closure of PHDM's Substance Abuse Treatment program. We anticipate the final closing to happen the end of October. No new clients are being accepted at this time, and those clients who cannot finish their treatment in the next month will be transferred to another treatment program.

2) We are applying for the Maternal Infant Health Program (MIHP), a home visiting program for pregnant women and infants with Medicaid. Although it involves an application process, any agency meeting the requirements for the program will be accepted. Debbie Poquette, Director of Nursing, will oversee the new program.

5. Committee Reports

5.1— Personnel

All recommended merit increases fell within the Board-approved ranges and were approved by the Personnel Committee. No Board action was required.

The Personnel Committee presented a proposed salary range for a new position to the Board: *Social Worker—Licensed BSW*. This position is required for MIHP.

Mr. Eichhorn moved that the Board approve the proposed salary range for this position. Motion was supported by Mr. Elegeert and carried.

6. Medical Director's Report

Dr. Frankovich addressed the following:

- H1N1 is now part of the seasonal flu vaccine together with two other flu strains. Even though H1N1 did not cause the level of sickness that was initially feared last year, it still sickened millions and disproportionately affected younger individuals. It is a vaccine-preventable illness and the vaccine has proven to have an excellent safety record. It is important to get vaccinated. Because younger adults were affected by H1N1 more than past flu strains, CDC is recommending this year that all age groups over 6 months should receive the vaccine.
- Dr. Frankovich participated in two radio talk shows this morning to discuss flu and PHDM's Community Flu Shot Clinics which are scheduled for October in both counties:
 - Delta County: a Drive Thru Clinic at the U.P. State Fairgrounds on October 7th and an Indoor Clinic at the Fairgrounds on October 21st

- Menominee County: clinics at the Stephenson Annex on October 19th and at the Menominee Senior Center on October 25th
- Whooping cough is still a problem in the United States. Western U.P. Health Department has had nearly 100 cases. This year there is a new requirement for 6th graders to have a Tdap booster which includes pertussis. This booster is also recommended for adults under 65 years of age.
- We currently have an active tuberculosis case in our district and one in a neighboring county. TB is especially labor intensive for health departments in providing consultation with healthcare providers, advising on and monitoring the treatment and required testing.
- Menominee is no longer the only UP county designated as endemic for Lyme disease. IN 2009, MDCH added Ontonagon County to the list. This means that the counties have a resident tick population capable of transmitting the disease and that the bacteria is present in local wildlife on which these ticks feed.
- A recently published and well-done study has shown no connection between mercury in vaccines and autism. This concern was raised several years ago (in fact, mercury was taken out of nearly all vaccines), but subsequent studies have failed to show an association between the two.

7. **Health Officer's Report**

Ms Chenier reported the following:

- Betty Oman, a long term nursing supervisor, is retiring the end of September. She will not be replaced; her duties are being assumed by the other Nursing Supervisors.
- We are still looking for a permanent Nurse Practitioner. We also have an opening for a Health Educator and an Environmental Health Specialist. We are finding the job market very competitive for certain positions.

8. **Public Comment**—No comments

9. **Adjournment**

There being no further business, a motion was made by Mr. Eichhorn with support by Mr. Trudgeon to adjourn the meeting. Motion was carried and meeting adjourned at 5:43 p.m. CST.


Chairperson

:se