12149 - Permit to construct add'n to a one/two family dwelling (1 story, 288 sq.

LOCATION
Property No. 008-312-002-00
Legal Desc. LK-12 4/9 104
Address N6727 STURGEON LANDING RD]

OWNER
ARTHUR LANDENBERGER
1609 23RD AVE
Menominee MI 49858

12150 - Permit to construct add'n to a one/two family dwelling (1 story, 320 sq.

LOCATION
Property No. 010-019-023-00
Legal Desc. MO-19 2/7 GL2A
Address N1077 RIVER DR

OWNER
TONY CHALTRY
N1077 RIVER DR
Menominee MI 49858

12151 - Permit to construct add'n to a one/two family dwelling (1 story, 2600 sq

LOCATION
Property No. 009-121-026-00
Legal Desc. ML-21 4/7 402C
Address W6235 G-08

OWNER
JOSH SCHULTZ
W6235 G-08
WALLACE MI 49893

12152 - Permit to construct a one/two family dwelling (1 story, 1200 sq.ft.)

LOCATION
Property No. 010-014-082-00
Legal Desc. MO-14 2/7 CS521 L1
Address W5550 EVERGREEN RD

OWNER
JOHN DAVIS JR
W5550 EVERGREEN RD
Menominee MI 49858

12153 - Permit to construct a one/two family dwelling (1 story, 1728 sq.ft.)

LOCATION
Property No. 012-030-009-00
Legal Desc. ND-30 7/6 202
Address W4858 31.75 RD

OWNER
ROBERT HAMMERBERG
W4858 31.75 RD
CARNEY MI 49812

12154 - Permit to construct an institutional building (1 story, 21600 sq.ft.)

LOCATION
Property No. 012-018-031-50
Legal Desc. ND-18 7/6 402B&403B
Address 560 NORTH GUARD ST

OWNER
PREFORMANCE LUMBER
112 NO. MAINLINE DR
SEYMOUR WI 54165

12155 - Permit to install a premanufactured home (1 story, 1456 sq.ft.)

LOCATION
Property No. 005-225-006-20
Legal Desc. HA-25 0/5
Address N20030 N. B-1 RD

OWNER
RUSSELL CMEJLA
N20030 N. B-1 RD
PERRONVILLE MI 49873

12156 - Permit to construct a one/two family dwelling (1 story, 1344 sq.ft.)

LOCATION
Property No. 006-009-001-00
Legal Desc. HO-9 6/7 101&104
Address N11621 ZEMBA LN P-1

OWNER
ADELE ZEMBA
N11621 ZEMBA LN P-1
DAGGETT MI 49821

12157 - Permit to demolish a public assembly bldg. (1 story, sq.ft.)

LOCATION

OWNER

Property No. 013-209-029-00 ╥SPALDING TOWNSHIP
Legal Desc. SD-9 8/6 301-304 ╥P.O. BOX 161
Address W4025 US-2 ╥POWERS MI 49874

12158 - Permit to construct a public assembly bldg. (1 story, 6000 sq.ft.)

LOCATION
Property No. 013-209-029-00
Legal Desc. SD-9 8/6 301-304
Address W4025 US-2

OWNER
╥SPALDING TOWNSHIP
╥P.O. BOX 161
╥POWERS MI 49874

12159 - Permit to construct a one/two family dwelling (1 story, 1200 sq.ft.)

LOCATION
Property No. 005-016-015-50
Legal Desc. HA-16 8/5 304D
Address N15909 LAFAVE LN

OWNER
╥KAREN GOULET
╥N15909 LAFAVE LN
╥WILSON MI 49896

12160 - Permit to construct a one/two family dwelling (1 story, 1760 sq.ft.)

LOCATION
Property No. 003-016-001-26
Legal Desc. FH-16 7/6
Address W---- #34 RD

OWNER
╥SCOTT LINDER
╥3201 6TH AVE SO
╥ESCANABA MI 49829

12161 - Permit to construct add'n to a one/two family dwelling (1 story, 360 sq.

LOCATION
Property No. 002-126-011-00
Legal Desc. DG-26 6/6 303A
Address N10707 I-1 LN

OWNER
╥ROCCO MORISCO
╥16614 PANTHER PAW CT
╥FORT MYERS FL 33908

12163 - Permit to construct a one/two family dwelling (1 story, 728 sq.ft.)

LOCATION
Property No. 010-213-021-25
Legal Desc. MO-13 2/8 402B
Address W7435 3.5 RD

OWNER
╥ANN HUFFMAN
╥W7435 3.5 RD
╥Menominee MI 49858

12164 - Permit to construct a utility structure (1 story, sq.ft.)

LOCATION
Property No. 012-166-003-00
Legal Desc. ND-16 6/6
Address W3818 CO RD 366

OWNER
╥ALLTEL CORP
╥8A W. DAVENPORT ST
╥RHINELANDER WI 54501

12165 - Permit to construct a one/two family dwelling (1 story, 560 sq.ft.)

LOCATION
Property No. 010-019-031-00
Legal Desc. MO-19 2/7 GL3
Address N975 RIVER RD

OWNER
╥DAVE THOMPSON
╥N975 RIVER RD
╥Menominee MI 49858

12166 - Permit to construct add'n to a one/two family dwelling (2 story, 1280 sq

LOCATION
Property No. 008-236-015-00
Legal Desc. LK-36 5/8 GL-40
Address N7399 S-4 RD

OWNER
╥MIKE HIRSCH
╥2241 HOLLANDS GROVE RD
╥WASHINGTON IL 61571

12167 - Permit to construct a one/two family dwelling (1 story, 1380 sq.ft.)

LOCATION
Property No. 008-236-015-00
Legal Desc. LK-36 5/8 GL-40
Address N7399 S-4 RD

OWNER
MIKE HIRSCH
2241 HOLLANDS GROVE RD]
WASHINGTON IL 61571

12168 - Permit to construct add'n to a one/two family dwelling (1 story, 900 sq.

LOCATION
Property No. 008-560-012-00
Legal Desc. LK-18 5/8 L12&13
Address W9501 WHISPERING PINES RD

OWNER
HENRY KUZDZAL
3846 WEST 59 PL
CHICAGO IL 60629

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:05 AM on Tuesday, August 18, 2009.

Roll call was taken and present were K. Bates, J. Bejgrowicz, K. McNeely and S. Parsons. M. Erdman arrived at 11:16 AM.

J. Bejgrowicz moved to approve the agenda. Seconded by S. Parsons, motion carried.

Public Participation:

David Eagleton, President of the Friends of the Library, introduced himself. New regulations require that the Friends have a Board of Directors, in addition to the current officers. David asked the board members to communicate this information to anyone who may be interested in serving as a director.

K. Bates moved to approve the minutes from the July 21, 2009 meeting. Seconded by J. Bejgrowicz, motion carried.

S. Parsons moved to approve the financial report. Seconded by J. Bejgrowicz, motion carried.

J. Bejgrowicz moved to approve the August bills. Seconded by S. Parsons, motion carried.

Director's Report

A. The monthly circulation stats comparisons for July were distributed in the board packets.

B. The Friends of the Library held their annual book sale on Friday, July 31 and Saturday, August 1. Sales increased approximately 50% over last year.

C. The Interim County Administrator asked department heads to submit Wish Lists for items or projects that would improve their operations. We sent a memo requesting a new telephone system to replace our twenty-year-old telephones.

D. AT&T – On Friday, August 14, we finally received our countersigned contract from AT&T. Hopefully, this delay will not adversely affect our funding from USF.

E. On Wednesday, August 12, Steve Wery had Al Thompson install two new toilets in the public restrooms. We have not had to plunge the toilets or mop the floors since these new toilets were installed. The library employees are happy to have this daily task removed from their job descriptions.

F. We had the opportunity to apply for five additional computers through the Broadband Technology Opportunities Program. We didn't learn about this State of Michigan grant proposal until Thursday, August 6, and the paperwork had to be completed by the next day, August 7.

Old Business:

A. Preliminary 2009-2010 Budget – Update – We still have not been notified either verbally or in writing about our budget. I called the Interim County Administrator, who told me they had just completed the draft budget and were submitting it to the Finance Committee.

At this point in the meeting, Mike Erdman told the library board that the Finance Committee would be meeting on Monday, August 24 at 4:30 PM to discuss the budget. Mike said that we would know what the draft library budget would be at the conclusion of that meeting. P. Cheski suggested that the Library Board hold a special meeting to discuss the draft budget as soon as possible after the August 24 meeting. Board members will send their schedules to P. Cheski, so a special meeting can be scheduled.

The board members also asked P. Cheski to ask the Interim County Administrator the following questions: What would happen if the budget is not approved by October 1, 2009? Will the County be shut down for business? Will the employees be paid, or forced to take time off without pay? What contingency plan will be in place?

B. SIRSI/Symphony Migration – The library employees are continuing to correct mistakes that were made in the migration process, and they are modifying all the records for our separately shelved collections, such as Award books, paperbacks, holiday, board and series books. J. Montgomery is researching ways to improve our Internet service, as we have maxed out our bandwidth on many occasions. This adversely affects our ability to use the SIRSI system and creates long waits for our customers.

C. Hermansville Branch Wiring for Internet – DSTech from Escanaba installed the new wiring and the Internet connection is working fine. The Friends of the Library paid for this improvement to our Internet service.

D. Hermansville – New Hours – So far, the customers are getting used to the new hours, which began on Tuesday, August 4, and we haven't received any complaints.

New Business:

A. Meeting Room Policy – After discussion of the revised policy and opinion from Dan Hass, S. Parsons moved to revise the meeting policy and release/reservation form. Seconded by K. Bates, motion carried.

B. Library Staff Update – P. Shuman is still on temporary leave taking care of her husband, and the other library employees are covering her duties and hours.

C. Penal Fines – July 1, 2008 through June 30, 2009 – The penal fines were down $7,334.98 from our budgeted amount of $80,000.00. We budgeted $75,000 for the next fiscal year, and hopefully the economy will pick up and penal fines will increase to this amount.

Other Board Concerns:

There were no other board concerns at this time.

Public Participation: There was no public participation at this time.

As there was no further business, J. Bejgrowicz moved to adjourn the meeting. Seconded by K. Bates, motion carried. The meeting adjourned at 11:42 AM.

Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858

BOARD MEMBERS
MARY BRADLEY
MICHAEL KAUFMAN
PEGGY BASTIEN

DIRECTOR
RUSSELL K. SEXTON

Date: July 28, 2009

The regular meeting of the Menominee County Department of Human Services Board was called to order by Board Chair, Mike Kaufman, at 9:00 a.m. The meeting was held at the usual locale in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Peggy Bastien, Board Member; Mary Bradley, Board Member and Russell Sexton, Board Secretary.

Others Present: Bernie Lang, Menominee County Board of Commissioners

APPROVAL OF AGENDA:
A motion to approve the agenda was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

APPROVAL OF June 30, 2009 MINUTES:
Minutes of the June 30, 2009 Board Meeting were reviewed. A motion to accept the minutes was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

FINANCIAL REPORT:
The financial report for June 2009 was reviewed. There were $150.00 in expenditures for DHS Board attendance; leaving a balance of $5744.05. There were no expenditures from the Child Care fund in May, leaving a balance of $7,100.00. A motion to accept the financial report was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: Mr. Sexton reminded the board members about the furlough days for all employees. All furlough days will be taken at the same time and the office will be closed during those dates. The remaining dates are: August 7 and 21, and September 4.

Mr. Sexton also related that the Menominee County AP Unit is assisting the Delta County AP unit due to the extreme circumstances in existence in Delta County. Delta County has 7 of 12 staff who are new and who are still learning, as well as the fact that there are two vacancies, leaving 10 employees to accomplish the work. Menominee County staff have always been very willing to assist Delta County when things get behind for whatever reason.

MCSSA Information: MCSSA documents were distributed, including draft minutes of the District One meeting held in Escanaba on July 22, 2009. The next District One meeting will be October 28, 2009, in Marquette at Up Front and Company.

Statewide Director's Meeting Information: There was no meeting this month. Next meeting is scheduled for September.

Collaborative Issues: There was no collaborative meeting this month.

Business Plan Update: The quarterly update is available for review upon request. The Services unit is doing very well due to the infusion of new staff. We are able to actually do the entire job and spend the necessary time with the families instead of just putting out figurative fires. Our non-tribal foster care caseload has gone down significantly due to the work being done to obtain permanency for children and due to the efforts of the CPS staff in keeping children safely in their parental homes. In regard to the tribal caseload, we are a payment vehicle and have very little input into those cases. The Assistance Payments unit's goals are not where we want them to be; however, the staff are doing as good a job as possible considering the current circumstances. There is a very steep learning curve with the new Bridges operating system and as a result we are missing our S.O.P. goals. Benefits are getting out, but are late in many cases due to the new operating system.

Miscellaneous: None

Board Member Input/Suggestions: The Board Members provided a variety of input, which was greatly appreciated by the director.

Motion to accept Director's Report as submitted made by Peggy Bastien and supported by Mary Bradley. Motion passed without opposition.

BOARD BUSINESS:
Approval of Vouchers: Vouchers were reviewed and approved. Motion made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

UNIT REPORTS: Sue Asplund, Services Supervisor, provided the Board with an in-depth report regarding the employees and activities in her unit.

NEW BUSINESS: There was no new business.

PUBLIC COMMENT: None.

NEXT MEETING: August 25, 2009 at 9:00 a.m. in the Menominee County DHS Office Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition. Meeting adjourned at 10:45 a.m.

Russell K. Sexton
Board Secretary

Michael Kaufman
Chairperson

Pc: DHS Board Members
DHS Northern Area Office
Menominee County BOC
Menominee DHS Office File
Bernie Lang, Menominee County BOC Liaison

CITY OF MENOMINEE, MICHIGAN
REGULAR COUNCIL PROCEEDINGS
AUGUST 19, 2009

A regular meeting of the Menominee City Council, City of Menominee, County of Menominee, State of Michigan, was held Wednesday, August 19, 2009 at 5 p.m. in the Municipal Complex Council Chambers.

The Honorable George W. Krah called the meeting to order and led the pledge of allegiance to the flag.

PRESENT: Councilmembers Hudon, Mick, Organ, Pintarelli, Schloegel, Sorensen, and Williams; Mayor Krah
ABSENT: Councilmember Fernstrum (excused)

PRESENT: 8 ABSENT: 1

A motion was made by Councilmember Hudon and seconded by Councilmember Mick to excuse Councilmember Fernstrum from the meeting. This motion was carried unanimously.

A motion was made by Councilmember Sorensen and seconded by Councilmember Hudon to amend the agenda to include the Personnel and Labor Committee on the City Manager Contract as #8 under Reports of Standing Committees and to approve the agenda for the meeting dated August 13, 2009 as amended. This motion was carried unanimously.

There being no additions or corrections to the minutes of the regular meeting of July 20, 2009, or the special meetings of July 21, 2009, July 22, 2009, and July 27, 2009, the minutes of all of the meetings stood approved as presented.

PUBLIC COMMENT:

Mayor Krah opened the public comment session.

Ed Smith, 1514-20th Avenue, requested councilmembers think before voting on the City Manager Contract; $82,500 is a high salary, and $600 is a lot for a car allowance. He also commented on the garbage truck situation.

Mary Nemetz, 805-7th Avenue spoke against automated garbage pickup. This would be a good time to outsource pickup. She asked what happened if the truck broke and how it would work during the wintertime on the streets. Cart storage was also an issue.

Annamae Amerman, 1205-15th Street felt the salary and benefits for the new City Manager were too high and should be looked at again.

A motion was made by Councilmember Williams and seconded by Councilmember Schloegel to close the public comment session. This motion was carried unanimously.

COMMUNICATIONS:

The first item under communications was a request from The Baron Restaurant Group, LLC (Vincent, Arthur, and Sandy Baron) to designate 525 First Street as an Obsolete Property Rehabilitation District and to waive all application fees and costs.

A motion was made by Councilmember Organ and seconded by Councilmember Williams to receive the request and place it on file. This motion was carried unanimously.

Next, Jim LaMalfa gave an update on the fishing sculpture that the Menominee Area Arts Council plans to place in a downtown park. He also spoke regarding the Cairn Crossing Competition that will be held at Henes Park in October.

COMMITTEE REPORT:

The Finance Committee reported that they reviewed the claims for July, 2009 and they recommended that checks be drawn on the treasurer in payment of the bills as follows:

General Fund in the amount of $916,708.83
River Park Fund in the amount of $15,082.49

S/FINANCE COMMITTEE

A motion was made by Councilmember Sorensen and seconded by Councilmember Williams to adopt the foregoing report. This motion was carried unanimously.

COMMITTEE REPORT:

The Finance Committee reported that they had reviewed the Operating Budget for fiscal year 2009-2010 and they recommended reducing 101-336-965 Fire Department lease/purchase by $7,081.51.

S/FINANCE COMMITTEE

A motion was made by Councilmember Sorensen and seconded by Councilmember Williams to adopt the foregoing report. This motion was carried unanimously.

COMMITTEE REPORT:

The Finance Committee reported that they had reviewed proposed amendments to the Obsolete Property and Rehabilitation Act (OPRA) Policy and they recommended to City Council that they approve amending the policy as follows:

CRITERIA FOR THE REVIEW OF APPLICATIONS UNDER THE OBSOLETE PROPERTY REHABILITATION ACT (P.A. 146 OF 2000)

~~(12) Property tax relief will not be granted to businesses having tax abatements or exemptions under other City or State economic development programs (e.g. P.A. 198, Renaissance Zone) or businesses located in a Tax Increment Financing Area.~~

It is the policy of the City of Menominee that the same property cannot simultaneously receive local property tax relief from more than one program. Property tax relief in the form of an OPRA designation will not be granted to businesses having tax abatements or exemptions under other City or State economic development programs (e.g. P.A. 198, Renaissance Zone).

(13) If the owner(s) of a property(ies) located in a Tax Increment Finance District applies for and receives an OPRA exemption certificate for that property(ies), tax increment revenues will not be captured for those property taxes applicable to the property(ies) exempted from levy and collection by the OPRA exemption certificate upon approval of the OPRA exemption certificate by the Menominee City Council. Upon the expiration of the OPRA exemption certificate, the property taxes applicable to the property(ies) previously subject to exemption shall be captured as tax increment revenues provided the Tax Increment Financing District still exists.

(14)) If the developer(s) of the project(s) has applied for and/or received other sources of municipal funding or other types of municipal support for the project(s), such as a loan(s) from the City's Revolving Loan Fund, the City shall take this into consideration when reviewing the OPRA application. The City shall consider its total, financial participation in a project(s) based upon the financial viability of the project as supported by reasonable, financial data and projections supplied by the developer(s) and the financial institution(s) participating in the project(s).

(15) Approval of the property tax abatement would not put undue pressure on the City of Menominee's ability to fund existing and future levels of municipal services.

(16) The applicant(s) applies to the Treasurer of the State of Michigan and receives an exclusion from the specific tax to be levied on the property(ies) of up to one-half of the mills levied for local school operating purposes and for the State Education Tax.

S/FINANCE COMMITTEE

A motion was made by Councilmember Williams and seconded by Councilmember Sorensen to adopt the foregoing report. This motion was carried unanimously.

COMMITTEE REPORT:

The Judicial and Legislative and Parks and Recreation/Buildings and Grounds Committees reported that they had reviewed the Use of Parks Ordinance (Title 5, Chapter 1) and they recommended amending the ordinance as it pertained to River Park Campground and its operation.

S/JUDICIAL AND LEGISLATIVE AND PARKS AND RECREATION/
BUILDINGS AND GROUNDS COMMITTEES

A motion was made by Councilmember Williams and seconded by Councilmember Mick to adopt the foregoing report. This motion was carried unanimously.

COMMITTEE REPORT:

The Personnel and Labor Committee reported that they had reviewed Eric Strahl's employment with the City and they recommended that his final day be September 4, 2009 with the option to extend to September 10, 2009.

S/PERSONNEL AND LABOR COMMITTEE

A motion was made by Councilmember Mick and seconded by Councilmember Williams to adopt the foregoing report. This motion was carried unanimously.

COMMITTEE REPORT:

The Personnel and Labor Committee reported that they had reviewed the proposed amendments to the job description for Water Department Foreman as recommended by the City Manager and they recommended that the job description be approved as amended.

S/PERSONNEL & LABOR COMMITTEE

A motion was made by Councilmember Schloegel and seconded by Councilmember Williams to adopt the foregoing report.

AYES: Hudon, Mick, Organ, Pintarelli, Schloegel, Sorensen, and Williams NAYS: Krah

This motion was carried.

COMMITTEE REPORT:

The Public Safety/Public Works Committee reported that they had reviewed the need for a sanitation collection vehicle and they recommended to City Council that they approve waiving the bid process and connecting with the City of Escanaba to purchase a Heil Rapid Rail on an International Model 7400 chassis at the cost of $180,150, which was their bid price.

S/PUBLIC SAFETY/PUBLIC WORKS COMMITTEE

A motion was made by Councilmember Mick and seconded by Councilmember Organ to table the foregoing report.

AYES: Hudon, Mick, Organ, Schloegel, Sorensen, and Williams
NAYS: Krah and Pintarelli

This motion was carried.

COMMITTEE REPORT:

The Personnel and Labor Committee reported that they had reviewed the draft City Manager Contract with Richard Goode and they recommended approval of the Contract including $82,500 annual salary, six month term severance pay and three months health insurance, 10 city business days to remedy willful and continued failure, five days vacation from now to December 31, 2009, moving expenses not to exceed $8,000, and an auto allowance of $300 per month with the same language as the current City Manager Contract.

S/PERSONNEL AND LABOR COMMITTEE

A motion was made by Councilmember Williams and seconded by Councilmember Sorensen to adopt the foregoing report.

AYES: Mick, Schloegel, Sorensen, and Williams
NAYS: Krah, Organ, Pintarelli, and Hudon

This motion failed to carry.

MOTIONS AND RESOLUTIONS:

The only items under motions and resolutions were the following resolutions:

RESOLUTION AUTHORIZING NOTICE OF INTENT AND DECLARING INTENTION TO REIMBURSE
City of Menominee
County of Menominee, State of Michigan

Minutes of a regular meeting of the City Council of the City of Menominee, County of Menominee, State of Michigan held on the ____ day of _____, 2009, at 5:00 o'clock p.m. Central Daylight Time.

PRESENT: Members

ABSENT: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the City of Menominee, County of Menominee, State of Michigan (the "City") intends to issue and sell revenue bonds, pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in an amount not to exceed Two Million Four Hundred Thousand Dollars ($2,400,000) for the purpose of paying part of the cost of acquiring and constructing water supply system improvements (the "Project"); and

WHEREAS, the Revenue Bond Act, Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), provides a means for financing the purchase, acquisition, construction, improvement, enlargement, extension, and repair of public improvements such as the Project through the issuance of revenue bonds; and

WHEREAS, a notice of intent to issue bonds must be published before the issuance of the aforesaid bonds in order to comply with the requirements of Section 33 of Act 94; and

WHEREAS, the City intends at this time to state its intentions to be reimbursed from proceeds of the Bonds for any expenditures undertaken by the City for the Project prior to issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Clerk is hereby authorized and directed to publish a notice of intent to issue bonds in a newspaper of general circulation in the City.

2. Said notice of intent shall be published as a one-quarter (1/4) page display advertisement in substantially the following form:

NOTICE TO TAXPAYERS AND ELECTORS OF THE
CITY OF MENOMINEE AND TO USERS OF SAID CITY'S
WATER SUPPLY SYSTEM OF INTENT TO ISSUE
BONDS AND THE
RIGHT OF REFERENDUM RELATING THERETO

PLEASE TAKE NOTICE that the City Council of the City of Menominee, Menominee County, Michigan, intends to issue and sell revenue bonds, pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in an amount not to exceed Two Million Four Hundred Thousand Dollars ($2,400,000), for the purpose of paying part of the cost of acquiring and constructing water supply system improvements to serve the City.

SOURCE OF PAYMENT OF
REVENUE BONDS

THE PRINCIPAL OF AND INTEREST ON SAID REVENUE BONDS SHALL BE PAYABLE solely from the revenues received by the City from the operations of said water supply system. Said revenues will consist of rates and charges billed to the users of the system, a schedule of which is presently on file in the office of the City Clerk. Said rates and charges may from time to time be revised to provide sufficient revenues to provide for the expenses of operating and maintaining the system, to pay the principal of and interest on said bonds and to pay other obligations of the system.

BOND DETAILS

SAID BONDS will be payable in annual installments not to exceed forty (40) in number and will bear interest at not to exceed 5% per annum on the balance of the bonds from time to time remaining unpaid.

RIGHT OF REFERENDUM

THE REVENUE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS UNLESS A PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS OF THE CITY IS FILED WITH THE CITY CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS OF THE CITY VOTING THEREON.

THIS NOTICE is given pursuant to the requirements of Section 33, Act 94, Public Acts of Michigan, 1933, as amended.

Thomas DeNike
Clerk, City of Menominee

3. The City Council does hereby determine that the foregoing form of Notice of Intent and the manner of publication directed is the method best calculated to give notice to the water supply system's users and the City's taxpayers and electors of this Commission's intent to issue the bonds, the purpose of the bonds, the security for the bonds, and the right of referendum relating thereto.

4. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

a) As of the date hereof, the City reasonably expects to reimburse the City for the expenditures described in (b) below with proceeds of debt to be incurred by the City.

b) The expenditures described in this paragraph (b) are for the costs of acquiring and constructing the Project which were or will be paid subsequent to sixty (60) days prior to the date hereof.

c) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is $2,400,000.

d) A reimbursement allocation of the expenditures described in b) above with the proceeds of the borrowing described herein will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the City's use of the proceeds of the debt to be issued for the Project to reimburse the City for a capital expenditure made pursuant to this resolution.

e) The expenditures described in b) above are "capital expenditures" as defined in Treas. Reg. § 1.150-1(b), which are any costs of a type which are properly chargeable to a capital account (or would be so chargeable with a proper election or with the application of the definition of placed in service under Treas. Reg. § 1.150-2(c)) under general Federal income tax principles (as determined at the time the expenditure is paid).

f) No proceeds of the borrowing paid to the City in reimbursement pursuant to this resolution will be used in a manner described in Treas. Reg. § 1.150-2(h) with respect to abusive uses of such proceeds, including, but not limited to, using funds corresponding to the proceeds of the borrowing in a manner that results in the creation of replacement proceeds (within Treas. Reg. § 1.148-1) within one year of the reimbursement allocation described in d) above.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members

NAYS: Members

RESOLUTION DECLARED ADOPTED.

RESOLUTION AUTHORIZING NOTICE OF INTENT AND DECLARING INTENTION TO REIMBURSE
City of Menominee
County of Menominee, State of Michigan

Minutes of a regular meeting of the City Council of the City of Menominee, County of Menominee, State of Michigan held on the ____ day of _____, 2009, at 5:00 o'clock p.m. Central Daylight Time.

PRESENT: Members

ABSENT: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the City of Menominee, County of Menominee, State of Michigan (the "City") intends to issue and sell revenue bonds, pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in an amount not to exceed One Million Five Hundred Thousand Dollars ($1,500,000) for the purpose of paying part of the cost of acquiring and constructing sewage disposal system improvements (the "Project"); and

WHEREAS, the Revenue Bond Act, Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), provides a means for financing the purchase, acquisition, construction, improvement, enlargement, extension, and repair of public improvements such as the Project through the issuance of revenue bonds; and

WHEREAS, a notice of intent to issue bonds must be published before the issuance of the aforesaid bonds in order to comply with the requirements of Section 33 of Act 94; and

WHEREAS, the City intends at this time to state its intentions to be reimbursed from proceeds of the Bonds for any expenditures undertaken by the City for the Project prior to issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Clerk is hereby authorized and directed to publish a notice of intent to issue bonds in a newspaper of general circulation in the City.

2. Said notice of intent shall be published as a one-quarter (1/4) page display advertisement in substantially the following form:

NOTICE TO TAXPAYERS AND ELECTORS OF THE
CITY OF MENOMINEE AND TO USERS OF SAID CITY'S
SEWAGE DISPOSAL SYSTEM OF INTENT TO ISSUE
BONDS AND THE
RIGHT OF REFERENDUM RELATING THERETO

PLEASE TAKE NOTICE that the City Council of the City of Menominee, Menominee County, Michigan, intends to issue and sell revenue bonds, pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in an amount not to exceed One Million Five Hundred Thousand Dollars ($1,500,000), for the purpose of paying part of the cost of acquiring and constructing sewage disposal system improvements to serve the City.

SOURCE OF PAYMENT OF
REVENUE BONDS

THE PRINCIPAL OF AND INTEREST ON SAID REVENUE BONDS SHALL BE PAYABLE solely from the revenues received by the City from the operations of said sewage disposal system. Said revenues will consist of rates and charges billed to the users of the system, a schedule of which is presently on file in the office of the City Clerk. Said rates and charges may from time to time be revised to provide sufficient revenues to provide for the expenses of operating and maintaining the system, to pay the principal of and interest on said bonds and to pay other obligations of the system.

BOND DETAILS

SAID BONDS will be payable in annual installments not to exceed forty (40) in number and will bear interest at not to exceed 5% per annum on the balance of the bonds from time to time remaining unpaid.

RIGHT OF REFERENDUM

THE REVENUE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS UNLESS A PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS OF THE CITY IS FILED WITH THE CITY CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS OF THE CITY VOTING THEREON.

THIS NOTICE is given pursuant to the requirements of Section 33, Act 94, Public Acts of Michigan, 1933, as amended.

Thomas DeNike
Clerk, City of Menominee

3. The City Council does hereby determine that the foregoing form of Notice of Intent and the manner of publication directed is the method best calculated to give notice to the sewage disposal system's users and the City's taxpayers and electors of this Commission's intent to issue the bonds, the purpose of the bonds, the security for the bonds, and the right of referendum relating thereto.

4. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

a) As of the date hereof, the City reasonably expects to reimburse the City for the expenditures described in (b) below with proceeds of debt to be incurred by the City.

b) The expenditures described in this paragraph (b) are for the costs of acquiring and constructing the Project which were or will be paid subsequent to sixty (60) days prior to the date hereof.

c) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is $1,500,000.

d) A reimbursement allocation of the expenditures described in b) above with the proceeds of the borrowing described herein will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the City's use of the proceeds of the debt to be issued for the Project to reimburse the City for a capital expenditure made pursuant to this resolution.

e) The expenditures described in b) above are "capital expenditures" as defined in Treas. Reg. § 1.150-1(b), which are any costs of a type which are properly chargeable to a capital account (or would be so chargeable with a proper election or with the application of the definition of placed in service under Treas. Reg. § 1.150-2(c)) under general Federal income tax principles (as determined at the time the expenditure is paid).

f) No proceeds of the borrowing paid to the City in reimbursement pursuant to this resolution will be used in a manner described in Treas. Reg. § 1.150-2(h) with respect to abusive uses of such proceeds, including, but not limited to, using funds corresponding to the proceeds of the borrowing in a manner that results in the creation of replacement proceeds (within Treas. Reg. § 1.148-1) within one year of the reimbursement allocation described in d) above.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members

NAYS: Members

RESOLUTION DECLARED ADOPTED.

A motion was made by Councilmember Organ and seconded by Councilmember Hudon to adopt the foregoing resolutions. This motion was carried unanimously.

PUBLIC COMMENT:

Mayor Krah opened the public comment session.

Ed Smith, 1514-20th Avenue, commented on the mill rate that was too much for small towns. He also spoke regarding the number of homes for sale.

Jill Schwanz, 2014-18th Street, commented on the closing of Nu-Vu. She also spoke regarding the City Manager appointment and expressed her disappointment in the 4-4 vote. She feels Mr. Goode would be an asset to the City.

Arthur Baron, N2360 M-35, said he was asking for the City to establish an OPRA District at 525 First Street. This building needs a great deal of work, including 31 windows and doors. There is a time deadline for forming the district, and quick action is needed to apply for facade grant funding before it expires.

A motion was made by Councilmember Williams and seconded by Councilmember Organ to close the public comment session. This motion was carried unanimously.

COUNCIL COMMENTS:

Councilmember Schloegel spoke regarding garbage collection and said he favored user fees – how many housing units per stop?

Mayor Krah said the trash situation needed to be solved. He also commented on the City Manager appointment.

Councilmember Williams said Mr. Goode was a tough negotiator; costs won't follow population decrease; disappointed with the 4-4 vote; things are moving backward not forward.

ADJOURN:

A motion was made by Councilmember Schloegel and seconded by Councilmember Mick to adjourn the meeting. This motion was carried unanimously.

Thomas F. DeNike, City Clerk/Treasurer

/skj

Menominee-Delta-Schoolcraft
Community Action Agency

GOVERNING BOARD MEETING
Thursday, September 10, 2009
511 First Ave. No., Escanaba
1:30 p.m. (EDT)

MINUTES

The meeting was called to order at 1:33 p.m. by Chairman Dave Schultz. A quorum was noted with the following in attendance:

BOARD MEMBERS PRESENT

Ken Bryant, Schoolcraft
Pastor Ingmar Levin, Schoolcraft
Ruth Helwig, Delta
Gilbert Sablack, Schoolcraft
Karen Wigand, Delta
Dave Schultz, Delta
Jim Dubord, Delta
Tom Elegeert, Delta
George Lyon, Schoolcraft
Charmaine Lehman, Schoolcraft
Helen Walker, Delta
Marv Mayer, Menominee
John Stapleton, Schoolcraft
Dan LaFoille, Schoolcraft
Geri Nelson, Delta
Bernie Lang, Menominee
Marylee DeGrave, Menominee
Dave Anthony, Menominee
Ernest Hoholik, Schoolcraft
Brenda Moya, Menominee
Walter Multerer, Menominee
Bernice Wieciech, Menominee

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant
Mary Bunnin, FGP Director
Kim Johnson, ECP Director
Rick Rudden, Communication Coordinator
Beau Miller, Finance Director
Joe Dehlin, WX/Housing Director
Theresa Nelson, RSVP Director

MEMBERS ABSENT

Gil Vandenhouten, excused
Omer Doran, excused
Vickie Maher, excused
Ken Penokie, excused

Chairman Schultz called on William Dubord who indicated we will be holding the CAA board meeting first from now on to capitalize on the in-kind that is so hard to get for the Early Childhood Program.

Mr. Schultz introduced new board member John Stapleton who is representing the Schoolcraft County Public Transit.

APPROVAL OF JULY 23, 2009 GOVERNING BOARD MINUTES

Members received copies of the July 23, 2009 Governing Board minutes for their review. There were no questions or comments ***AND THEY WERE APPROVED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY GEORGE LYON; MOTION CARRIED.***

FINANCE COMMITTEE REPORT

The Chairman called on Treasurer Bernice Wieciech who reported that the committee reviewed the Accounts Payable Schedule for August and the Early Childhood Program credit card charges for July. She also noted that the committee will be investigating options for health insurance coverage as we have received a large increase again this year. ***THE FINANCE COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM RUTH HELWIG, SECONDED BY KAREN WIGAND; MOTION CARRIED. (see attachment "A")***

SAFETY COMMITTEE REPORT

Mr. Schultz called on Karen Wigand who reported that the committee met today with a representative from the Accident Fund (the underwriting company for our worker's comp carrier). They received information on pre-employment physicals should we opt to require them, whether we should consider using an Occupational Health Provider for worker's compensation claims, and had much discussion on the process for reporting an accident from start to finish. Ms. Wigand noted that the committee will be meeting again to develop the reporting process and a flow chart depicting the process. She also noted that the committee is planning to review the process at the all staff training in December. ***THE SAFETY COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM GIL SABLACK, SECONDED BY BERNICE WIECIECH; MOTION CARRIED. (see attachment "B")***

ACCEPTANCE OF EARLY CHILDHOOD PROGRAM JULY/AUGUST MONTHLY REPORTS

Members received copies of the Early Childhood Program monthly reports for July & August. There were no questions or comments and ***THEY WERE ACCEPTED WITH A MOTION FROM GIL SABLACK, SUPPORTED BY MRS. WIECIECH; MOTION CARRIED.***

PRESENTATION OF PLAQUE TO ERNIE HOHOLIK

The Executive Director presented a plaque to Ernest Hoholik for his leadership and dedication as Governing Board Chair for the past 18 years. Mr. Hoholik thanked the board and staff and noted that he enjoyed his tenure as Chairman and is glad that he is still on the board.

STATE FUNDING UPDATE

Mr. Schultz called on William Dubord who noted that the state budget picture is very bleak. As far as the Early Childhood Program goes, we are hearing that the Great Start Readiness Program is expected not to be funded. Kim Johnson, ECP Director, reported that we have been under enrolled the past couple of years in the GSRP Program. Because the state will likely not have a budget in place by the start of the school year for Head Start, Kim has sent letters to parents indicating that there will be no program unless we get definite word that there is adequate funding to run it. She noted that the lack of funding information creates problems for parents who have a difficult time knowing what child care arrangements to make, in addition to totally complicating the establishment of classroom design and staffing patterns. After much discussion ***DAVE ANTHONY MOVED FOR STAFF TO USE THEIR RESPONSIBLE JUDGEMENT IN DETERMINING WHETHER OR NOT TO RUN THE GSRP BASED ON THE STATE BUDGET, DAN LAFOILLE SECONDED THE MOTION; MOTION CARRIED.*** Kim noted that in Menominee County the ISD has agreed to run the GSRP

Attachment "B"

SAFETY COMMITTEE MEETING
Thursday, September 10, 2009
CAA Conference Room

A safety committee meeting was called to order at 10 a.m., with the following in attendance:

Karen Wigand	Pat Royer	Michael Taylor, Accident Fund
Gilbert Sablack	Sandra Johnson	
Kim Johnson	Naomi Fletcher	
Sally Kidd	Joe Dehlin	

Accident Review:

Three accidents were reviewed, all in personal care services while assisting clients. Case #1: No missed work, gait belt training may be in order; Case #2: Was temporarily restricted from working with clients requiring the use of a Hoyer lift, currently no restrictions; Case #3: Follow-up: Missed about six weeks of work, currently back to work w/o restrictions.

Accident Fund Representative:

Michael Taylor, representative from Accident Fund, our W/C carrier, was in attendance to answer questions and give us suggestions on safety in the workplace.

- Mr. Taylor informed us that we can require pre-employment physicals at the agency's cost.
- We also can designate an occupational health provider that injured employees would be required to report to following an accident, but we need to decide why we would want to do this.
- He indicated an employee can be on worker's comp. indefinitely.
- Mr. Taylor also suggested that we implement light-duty positions in an effort to keep our W/C rates down. The committee discussed the difficulties of a light duty position, especially with unit reimbursed positions.

Suggested Forms:

Mr. Taylor suggested that the safety committee implement three forms: Order for Medical Exam and First Aid; Disability/Return to Work Assignment; and the Employee Accident Investigation Report.

Safety Committee Suggested Tasks:

- Develop a flow-chart showing from accident to closing of file
- Review forms, compare w/Accident Fund's; form guidelines adapted to fit our needs
- Explore light duty positions or determine if it is necessary based on our comp history
- Have Bill, Cathy and Jill at subsequent meetings
- Develop educational component for all-staff meeting

Karen is looking to have three to four meetings between now and all-staff meeting in December.

Attachment C7

MDS CAA Early Childhood Program

Self-Assessment Summary
Addendum

September 2009

FISCAL SYSTEMS

EVALUATION METHOD

The agency Finance Director assessed the Head Start and Early Head Start program's fiscal system using the OHS Head Start FY2009 Monitoring Protocol.

SUMMARY/ANALYSIS

Assessment of the Head Start and Early Head Start fiscal systems using the OHS Head Start FY 2009 Monitoring Protocol shows the program to be in compliance with all OHS regulatory requirements. As the program will be having a triennial federal review in 2009-10, the monitoring tool will be used to organize the supporting documents that will be required for review by the evaluation team.

COMMUNITY PARTNERSHIPS

EVALUATION METHOD

The ECP Director met with the Great Start Director (State of MI EC System) for Delta/Schoolcraft counties. The Community Partnerships work plan was reviewed and the ECP Director provided answers to all questions raised by the GS Director.

SUMMARY/ANALYSIS

The program was determined to be in compliance with HS requirements. The directors discussed current community partnerships and potential impacts if state funding to many of the community partners is reduced or eliminated. The only improvement noted was to add "Great Start" specifically as one of the examples of partnerships. This will be done in the revisions for the 2009-10 Community Partnerships work plan.

HUMAN RESOURCES

EVALUATION METHOD

The ECP Director met with the Great Start Director (State of MI EC System) for Delta/Schoolcraft counties. The Human Resources work plan, the organizational chart and monthly reports identifying the scope of PD opportunities provided to staff were reviewed and the ECP Director provided answers to all questions raised by the GS Director.

SUMMARY/ANALYSIS

The program was determined to be in compliance with HS requirements. The directors discussed the teacher credentials required by HS and noted the strength of the ECP's position in that all teachers have bachelor's degrees and most of the teaching assistants have an associate's degree. The GS Director expressed surprise that currently Head Start has no credential requirements for Home Visitors. She felt the HS requirement for the involvement of Policy Council in hiring staff was a great policy and that having a separate T/TA budget was a good way of protecting T/TA as a priority for continuing quality. There were no improvement needs noted for this area.

ERSEA

EVALUATION METHOD

The ECP Director met with the Great Start Director (State of MI EC System) for Delta/Schoolcraft counties. The Community Partnerships work plan, the Selection Procedures, the enrollment procedures and a sample of monthly program reports were reviewed and the ECP Director provided answers to all questions raised by the GS Director.

SUMMARY/ANALYSIS

The program was determined to be in compliance with HS requirements. The directors discussed how priorities are determined to ensure children with the greatest need receive priority for enrollment. They discussed how a neighboring community does recruitment for multiple early childhood programs at a single, large-scale event and how this idea might be something the Early Childhood Council members would want to look into (Head Start and Great Start are members of Early Childhood Councils in each county). They also discussed the requirement that the program maintain an active wait list of eligible children and the requirement that vacancies be filled with 30 days to be in compliance and the growing difficulty in meeting that requirement as the overall number of age-eligible children has declined. There were no improvement needs noted for this area.

Menominee-Delta-Schoolcraft
Human Resources Authority

GOVERNING BOARD MEETING
Thursday, September 10, 2009
511 First Ave. No., Escanaba
1:45 p.m. (EDT)

MINUTES

The meeting was called to order at 2.26 p.m. by Chairman Dave Schultz. A quorum was noted with the following in attendance:

BOARD MEMBERS PRESENT

Ken Bryant, Schoolcraft
Pastor Ingmar Levin, Schoolcraft
Ruth Helwig, Delta
Gilbert Sablack, Schoolcraft
Karen Wigand, Delta
Dave Schultz, Delta
Jim Dubord, Delta
Tom Elegeert, Delta
George Lyon, Schoolcraft
Charmaine Lehman, Schoolcraft
Helen Walker, Delta
Marv Mayer, Menominee
John Stapleton, Schoolcraft
Dan LaFoille, Schoolcraft
Geri Nelson, Delta
Bernie Lang, Menominee
Marylee DeGrave, Menominee
Dave Anthony, Menominee
Ernest Hoholik, Schoolcraft
Brenda Moya, Menominee
Walter Multerer, Menominee
Bernice Wieciech, Menominee

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant
Mary Bunnin, FGP Director
Kim Johnson, ECP Director
Rick Rudden, Communication Coordinator
Beau Miller, Finance Director
Joe Dehlin, WX/Housing Director
Theresa Nelson, RSVP Director

MEMBERS ABSENT

Gil Vandenhouten, excused
Omer Doran, excused
Vickie Maher, excused
Ken Penokie, excused

Chairman Schultz called on William Dubord who indicated we will be holding the HRA board meeting after the CAA meeting from now on.

Mr. Schultz introduced new board member John Stapleton who is representing the Schoolcraft County Public Transit.

APPROVAL OF JULY 23, 2009 GOVERNING BOARD MINUTES

Members received copies of the July 23, 2009 Governing Board minutes for their review. There were no questions or comments ***AND THEY WERE APPROVED WITH A MOTION FROM KAREN WIGAND, SECONDED BY MR. ELEGEERT; MOTION CARRIED.***

FINANCE COMMITTEE REPORT

The Chairman called on Treasurer Bernice Wieciech who reported that the committee reviewed the Accounts Payable Schedule for August. She also noted that the committee will be investigating options for health insurance coverage as we have received a large increase again this year. ***THE FINANCE COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM MARYLEE DEGRAVE, SECONDED BY TOM ELEGEERT; MOTION CARRIED. (see attachment "A")***

SAFETY COMMITTEE REPORT

Mr. Schultz called on Karen Wigand who reported that the committee met today and reviewed three accidents that were simply accidents that are out of our control. All three employees are back to work. In addition, the committee met with a representative from the Accident Fund (the underwriting company for our worker's comp carrier). They received information on pre-employment physicals should we opt to require them, whether we should consider using an Occupational Health Provider for worker's compensation claims, and had much discussion on the process for reporting an accident from start to finish. Ms. Wigand noted that the committee will be meeting again to develop the reporting process and a flow chart depicting the process. She also noted that the committee is planning to review the process at the all staff training in December. ***THE SAFETY COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY MARV MAYER; MOTION CARRIED. (see attachment "B")***

ACCEPTANCE OF STAFF MONTHLY REPORTS

Members received copies of the staff monthly reports for their review. There were no questions or comments ***AND THEY WERE ACCEPTED WITH A MOTION FROM RUTH HELWIG, SECONDED BY KAREN WIGAND; MOTION CARRIED.***

APPROVAL TO SUMIT CSBG REFUNDING APPLICATION FOR 2010 FOR $190,347

The Chairman called on William Dubord who explained that this is our initial CSBG funding application for 2010. It will most likely need to be revised in early spring once the federal budget figures come out. Mr. Dubord noted that there is an approximate $10,000 increase over last year's initial budget. ***DAVE ANTHONY MOVED TO APPROVE THE SUBMISSION OF THE CSBG REFUNDING APPLICATION IN THE AMOUNT OF $190,347, BERNICE WIECIECH SUPPORTED THE MOTION; MOTION CARRIED.***

WEATHERIZATION PROGRAM UPDATE

Mr. Schultz called on the Weatherization Director, Joe Dehlin, who indicated that the Dept. of Labor finally made a wage determination for Weatherization Worker's and the prevailing wage in each county came in as follows: Delta - $15.50, Menominee – 13.50, Schoolcraft - $25.00 + 3.17 (fringes). The members were also told that their RFQ has been approved by the State so we will be procuring contractors. Informational meetings for potential contractors are scheduled as follows: 9/14 – Escanaba, 9/15 – Menominee & Schoolcraft – 9/16. The Weatherization Director also noted that we have nearly 200 applications already (Menominee – 60, Delta – 100, Schoolcraft 31).

so at this time we are only taking a pre-application as a whole new application has to be done if the work is not completed within one year. We plan to get through a good number of the applications we've already received and will put the pre-application households on a waiting list.

STATE FUNDING UPDATE

Mr. Schultz called on William Dubord who noted that the state budget picture is very bleak. He told the board that the Senior Services Program is rumored to face a 90% cut; however the Governor's budget calls for a 6% cut. Things will probably end up somewhere in the middle, which would still be a significant reduction. This would have a huge impact on our in home services and home delivered meal program in particular. We are considering lots of different options including reducing the number of days we offer service, reduced staffing, to reducing meal routes. The Executive Director stressed that we always try not to impact services, however, with significant cuts we sometimes have to make extremely difficult decisions that will affect our clients. He noted he will keep the board apprised of the budget situation and will be asking for input on how to best implement the reductions.

The Senior Volunteer Programs were instructed to submit their upcoming budgets with a 15% reduction from last year's funding, but this could change as well.

EXECUTIVE DIRECTOR'S REPORT

Mr. Schultz called on the Executive Director who indicated he would like to schedule a full board meeting on October 8th, particularly in light of all of the budget issues that may come in to play. In addition, he said when the meeting schedule for the New Year is developed, we may want to consider having a few more Governing Board meetings in light of the fact the Executive Committee will not be meeting on a regular basis as in the past. ***MR. ELEGEERT MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, BERNIE LANG SUPPORTED THE MOTION; MOTION CARRIED.***

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business to come before the board.

ADJOURNMENT

There being no other business ***THE MEETING ADJOURNED AT 3:00 p.m. WITH A MOTION FROM MR. LYON, SECONDED BY CHARMAINE LEHMAN; MOTION CARRIED.***

Program even if there are no state funds.

On a better note the board was told that the Early Childhood Program staff is back to work and classes will begin later in the week of 9/14/09.

Kim explained that we have a new program officer in the Head Start Regional office who wanted an addendum to the Self Assessment Summary Report previously given out. ***(see attachment "C")***

The question was raised on whether the ECP has a protocol established if there is a Swine Flu Outbreak. Kim indicated that she is updated on information given out by the Centers for Disease Control and our local Health Dept. to ensure we are prepared and have systems in place should an outbreak occur.

EXECUTIVE DIRECTOR'S REPORT

Mr. Schultz called on the Executive Director who indicated he would like to schedule a full board meeting on October 8th, particularly in light of all of the budget issues that may come in to play. In addition, he said when the meeting schedule for the new year is developed, we may want to consider having a few more Governing Board meetings in light of the fact the Executive Committee will not be meeting on a regular basis as in the past. ***KAREN WIGAND MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, CHARMAINE LEHMAN SUPPORTED THE MOTION; MOTION CARRIED.***

PUBLIC COMMENT/OTHER BUSINESS

There were no public comments or other business to come before the board.

ADJOURNMENT

There being no other business ***THE MEETING ADJOURNED AT 2:25 p.m. WITH A MOTION FROM KEN BRYANT, SECONDED BY MR. LYON; MOTION CARRIED.***

Attachment "A"

THE FINANCIAL COMMITTEE HAS REVIEWED THE ACCOUNTS PAYABLE SCHEDULES FOR THE MONTH(S) OF July-August 20 09 FOR THE MENOMINEE-DELTA-SCHOOLCRAFT COMMUNITY ACTION AGENCY.

WE HAVE DETERMINED THAT THE EXPENDITURES MADE AGAINST THE VARIOUS PROGRAMS ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS IN THE FOLLOWING AMOUNTS:

HEAD START	194,464.83
EARLY HEAD START	126,485.51
ARRA HEAD START	20,768.23
ARRA EARLY HEAD START	10,579.61
DEPARTMENT OF EDUCATION	11,186.70
EARLY-ON CHILDHOOD	5819.19
CENTER PARENT FUNDS	7651.00
POLICY COUNCIL	18.00
GREAT PARENTS	1,543.22
TRANSFER FROM ASSET & REVENUE ACCOUNTS	74,241.75
TOTAL:	452,758.10

SIGNED Bernice Kreisch
(TREASURER)

DATE 9/10/09

Attachment "A"

THE FINANCIAL COMMITTEE HAS REVIEWED THE ACCOUNTS PAYABLE SCHEDULES FOR THE MONTH OF July, August 20 09 FOR THE HUMAN RESOURCES AUTHORITY. INC. WE HAVE DETERMINED THAT THE EXPENDITURES MADE AGAINST THE VARIOUS PROGRAMS ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS IN THE FOLLOWING AMOUNTS:

SENIOR CITIZENS	184,610.11
VOLUNTEER PROGRAMS	79,833.29
NUTRITION	143,706.13
STATE & LOCAL PROGRAMS	143,806.84
ENERGY AND HOUSING	125,875.48
TRANSFER FROM ASSET & REVENUE ACCOUNTS	100,106.66
TOTAL:	777,938.51

SIGNED Bernice Kucich
(TREASURER)

DATE 9/10/09