

"Menominee – Where the best of Michigan begins"

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator  
Sherry Smith - Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839

The Menominee County Board of Commissioners  
will meet on Tuesday, July 26, 2011 @ 5:30 p.m. CST  
at the Nadeau Township Hall - Carney, MI

### AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- F. Approval of Previous Minutes  
    CB – July 12, 2011
- G. Presentations (*limited to twenty minutes*)
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)  
    Diane Lesperance – Update - Public Land Auction and Foreclosure Report (PA123)
- I. Action Items
  1. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to ratify the appointment of Ms. Marc Jamo as a Director on the Bay Area Medical Center Board.
  2. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to adopt the amended Board Bylaws, Rules, Policies and Charters of Standing committees as presented at the July 12, 2011 County Board meeting.
  3. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Resolution 2011-15 ~ U.P. Area Agency on Aging – FY 2012 Annual Implementation Plan.
  4. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve a cash advance to Sungard in the amount of \$30,561 for funds necessary to start the building of the CAD databases approved through the (9-1-1) PSIC Grant R8-05. This cash advance will be returned to Menominee County once they have documented the necessary matching funds. Funds to be disbursed from account# 266-325970.00 (E 9-1-1, Capital Outlay).
  5. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve 2012 County Membership Dues in the amount of \$5,543.46 to Michigan Association of Counties (MAC). Funds to be disbursed from account# 101-103-802.00 (Memberships/Subscriptions)

James Furlong - Chairperson

Bernie Lang - Vice Chairperson

Charlie Meintz

Mark Jasper

Jim Pearson

6. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve the Agreement for Extension Services provided by Michigan State University for a period five years (10/1/2011 to 9/30/2016). Menominee County will appropriate \$38,209 in FY 2011-2012 to MSU on a quarterly basis, in addition to the budgeted items specific to County Contributions in the agreement.
7. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Miscellaneous Bills as paid on June 30, July 1 & 5, 2011 in the amount of \$162,010.37.
8. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to approve Commissioner Per Diems and expenses as submitted.
9. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.
10. Moved by \_\_\_\_\_ to go into closed session, for strategy and negotiations of the AFSCME E-911 collective bargaining agreement. (Pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(c)).  
Motion seconded by \_\_\_\_\_,  
Individuals attending \_\_\_\_\_
11. Moved by \_\_\_\_\_ seconded by \_\_\_\_\_ to return to open session at \_\_\_\_\_ pm.

J. New Business (*discussion only*)

1. Personnel Items:
  - a. None
2. Building and Grounds/Parks Items:
  - a. Bids for Snow Removal
  - b. Bids for Pit toilet and Septic Tank cleaning/pumping
3. Miscellaneous Items:
  - a. None
4. Finance Items:
  - a. Miscellaneous Bills as paid on July 11, 15, 20 & 21, 2011 in the amount of \$128,706.97.

- K. Misc. Boards/Committees/Commissions Reports
- L. Public Comment (*limited to 5 minutes*)
- M. Commissioner Comment (*limited to 5 minutes*)
- N. Adjourn

July 12, 2011

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Nadeau Township Hall, Carney, Michigan.

Chairman Furlong called the meeting to order at 5:30 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Coms. Furlong, Jasper, Lang, Meintz, Pearson

**Absent:** None

Moved by Com. Pearson, seconded by Com. Lang to approve the agenda. Motion was approved 5-0.

Chairman Furlong called for public comment.

**Public Comment:**

-Ruby Ivens – Asked if Public Comment was only limited to items on the agenda to be voted on?

-Douglas Quake – MSU Memorandum of Agreement.

-Brenda Quake – Read a letter on behalf of Lucy Pier on the MSU Memorandum of Agreement.

Moved by Com. Pearson, seconded by Com. Meintz to approve the minutes from the June 16, 2011 Committee of The Whole, June 24, 2011 Special County Board Meeting, June 28, 2011 Regular County Board Meeting. Motion was approved 5-0.

**Presentations:**

-Cheryl Schrot – 4-H Educator, Menominee County.

**Department Head/Elected Officials Reports:**

-Diane Lesperance – Tax Foreclosure Land Auction.

Moved by Com. Pearson, seconded by Com. Lang to approve the Application and Certificate for Payment to Valley Mechanical Inc. for partial payment in the amount of \$14,547 for the Jail HVAC project work performed thus far. Funds to be disbursed from account #101-103-998.00 (Designated Bldg. projects). Motion was approved 5-0.

Moved by Com. Meintz, seconded by Com. Pearson to approve the MERS Restated Uniform Hybrid Program (Benefit Program H) Resolution for division 17 (Administrator). Motion was approved 5-0.

Moved by Com. Pearson, seconded by Com. Meintz to approve modifications to the Jail HVAC Project as proposed with changes to the Jail Grilles as shown in the diagram. Discussion ensued about the Department of Corrections approving the plans.

Moved by Com. Pearson, seconded by Com. Meintz to amend the previous motion to approve modifications to the Jail HVAC Project as proposed with changes to the Jail Grilles as shown in the diagram upon the approval of the Michigan Department of Corrections. Motion was approved 5-0.

Moved by Com. Lang, seconded by Com. Jasper to approve Miscellaneous Bills as paid on June 13 & 23, 2011 in the amount of \$91,917.29. Motion was approved 5-0.

Moved by Com. Meintz, seconded by Com. Jasper to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 5-0.

**New Business (discussion only)**

**Personnel Items:**

- a. None

**Building and Grounds/Parks Items:**

- a. None

**Miscellaneous Items:**

- a. Bay Area Medical Center Board request ratification of appt. – BAMC will be appointing Marc Jamo to the remainder of the term held by Jim Hodge who is retiring. The term is until January 2014. The consensus of the board is to move this item forward to the next meeting.
- b. Menominee County Bylaws, Board Rules, County Policies & Charters of standing committees. There was much discussion about have a policy against County Commissioners holding two public offices at the same time. It was agreed upon to remove that clause and just follow the state law. There was also discussion about all committee members who are appointed by the Menominee County Board being considered “volunteers” and not receiving compensation, just mileage allowance. The consensus of the board is to move this item forward to the next meeting.
- c. Resolution 2011-15 ~ U.P. Area Agency on Aging – FY 2012 Annual Implementation Plan. - The consensus of the board is to move this item forward to the next meeting.

**Finance Items:**

- a. UP 9-1-1 ~ PSIC Grant R8-05, request for cash advance. – Debra Wormwood addressed the board, they would require \$30,561. This would come from the 911 surcharge money. The money would be completely reimbursed upon receiving the grant.
- b. MAC 2012 County Membership Dues. – Same amount as last year. The consensus of the board is to move this item forward to the next meeting.
- c. MSU – Memorandum of Agreement. – Commissioners discussed all of the benefits of the 4H programs. The consensus of the board is to go along with the Memorandum of Agreement. The consensus of the board is to move this item forward to the next meeting.
- d. Commissioner Goals for FY 2012. – The consensus of the board is to have Brian budget for the vestibule project, which is estimated at \$35,000 and putting County Board meetings on the web, which is estimated at \$3,000.
- e. Miscellaneous Bills as paid on June 30, July 1 & 5, 2011 in the amount of \$162,010.37. The consensus of the board is to move this item forward to the next meeting.
- f. Commissioner Per Diems and Expenses. - The consensus of the board is to move this item forward to the next meeting.

**Misc. Boards/Committees/Commissions Reports:**

Com. Meintz reported on the Fair Board meeting, Menominee County Fair is this weekend. Com. Pearson discussed the Airport meeting and the use of a temporary employee. Com. Furlong informed everyone about the MI Works meeting he and Com. Lang attended. The consensus of the board is to move this item forward to the next meeting.

**Public Comment:**

- Bob Desjarlais – MSU Memorandum, Menominee County Bylaws, Per Diems for volunteers.
- Brenda Quake – MSU Memorandum, Per Diems for volunteers.
- Ruby Ivens – Per Diems for volunteers.

**Commissioner Comment:**

-Com. Meintz – Menominee County Fair this weekend, encouraged everyone to stop out and enjoy.

-Com. Furlong – MSU Memorandum, if people hear rumors and want them cleared up please call him, his number is on the website.

Moved by Com. Meintz, seconded by Com. Pearson to adjourn at 7:55 p.m. Motion was approved 5-0.

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James Furlong, Chairman

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Marc Kleiman, County Clerk

**MENOMINEE COUNTY  
2011**

**ANNUAL REPORT OF BALANCE IN LAND SALE PROCEEDS ACCOUNT  
(TAX FORECLOSURE PA123 FUND)**

In accordance with MCL 211.78m(8)(h)

**Net Balance in Tax Foreclosure Account:**

2009 Total Fund Equity and Liabilities	\$303,625.18
General reserve against potential claims currently unknown	<u>-60,000.00</u>
<b>Fund equity</b>	<b>\$243,625.18</b>

**Prepared by:**



**Diane Lesperance  
Menominee County Treasurer**

**MENOMINEE COUNTY**  
**Balance Sheet**  
September 2009

Account Title	Balance	Account Number
<b>Fund: PA 123 FORECLOSURE</b>		
<b>ASSETS</b>		
<b>Current Assets</b>		
CASH	302,767.22	517-000-001.00
ACCOUNTS RECEIVABLE	215.44	517-000-040.00
CERT RECORDING FEES RECEIVABLE	642.52	517-000-040.01
<b>TOTAL Current Assets</b>	<b>303,625.18</b>	
<b>TOTAL ASSETS</b>	<b>303,625.18</b>	
<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
ACCOUNTS PAYABLE	32.00	517-000-200.00
DUE TO COUNTY REGISTER OF DEEDS	453.46	517-000-222.00
<b>TOTAL Current Liabilities</b>	<b>485.46</b>	
<b>TOTAL LIABILITIES</b>	<b>485.46</b>	
<b>FUND EQUITY</b>		
<b>Fund Equity</b>		
FUND BALANCE	256,310.85	517-000-390.00
CHANGE IN FUND EQUITY	46,828.87	
<b>TOTAL Fund Equity</b>	<b>303,139.72</b>	
<b>TOTAL FUND EQUITY</b>	<b>303,139.72</b>	
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b>303,625.18</b>	

## **PA 123 FORECLOSURE FUND**

The following is a summary that explains the main revenue sources for the PA 123 fund. Since we handle the forfeitures in our office instead of the State handling them for us, the County keeps the revenue generated.

### **Title Search Fees**

When a property is forfeited to the County, a fee of \$175 per parcel is added to the taxes due on that parcel. This is to cover the expense for my office to do title work on the property to serve notice to interested parties.

### **Pre-forfeiture Mailing Notices**

October 1 of each year, this \$15.00 fee is added to delinquent parcels. This is to cover the expense of additional delinquent notices that are sent. This fee is added prior to the property being forfeited to the County.

### **2009 Land Auction**

This is the proceeds that were made from our 2009 Land Auctions.

### **Foreclosure Reimbursement**

This account is comprised of fees that are added to forfeited parcels. An example of these fees are: publication fees, site visit fees, certified mailing notices, etc.

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Bay Area Medical Center – Board Vacancy</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY</b>	
BAMC Board of Directors is requesting Menominee County to ratify the appt. of Ms. Marc Jamo to fulfill the remainder of Mr. Hodge’s term on the Board of Directors. (term expires Jan. 2014)	
<b>RECOMMENDED MOTION</b>	
To ratify the appointment of Ms. Marc Jamo as a Director on the Bay Area Medical Center Board.	

Submitted by:     **Brian Bousley**    

    **07/21/2011**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>



June 30, 2011

James Furlong, Chair  
Menominee County Board of Commissioners  
Menominee County Courthouse  
839 10<sup>th</sup> Avenue  
Menominee, MI 49858

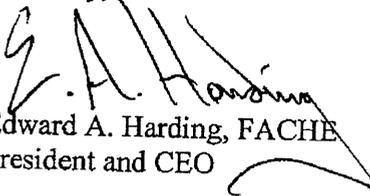
**Re: Hospital Board Vacancy**

Dear Mr. Furlong:

Jim Hodge, a member of the BAMC Board of Directors since 2001, tendered his resignation from the Board effective May 31, 2011. At its meeting on June 30, 2011, the Board of Directors unanimously nominated Marc Jamo, a reserve member of the Board of Directors since February 2011 and a member of our Board's Finance Committee, Audit Committee and Joint Conference Committee, to fulfill the remainder of Mr. Hodge's 4-year term, which ends in January 2014. Ms. Jamo resides in the city of Menominee.

As directed by the Board of Directors, I respectfully submit Marc Jamo's name for ratification as a Director on the Bay Area Medical Center Board. If you have any questions, please contact me at 715-735-8082.

Sincerely,

  
Edward A. Harding, FACHE  
President and CEO

c: Brian Bousley, Menominee County Administrator  
Marc Kleiman, County Clerk  
BAMC Board of Directors

# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>County Board By-law Revisions</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>Certain portions of the by-laws have been discussed by the Executive Committee and are being forwarded to the county board for discussion. Changes are as shown.</p>	
<b>RECOMMENDED MOTION</b>	
<p>To adopt the amended Board Bylaws, Rules, Policies and Charters of Standing committees as presented at the July 12, 2011 County Board meeting.</p>	

Submitted by:     **Brian Bousley**    

    **07/21/2011**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>	
<input type="checkbox"/>	<b>Disapproved</b>	
<input type="checkbox"/>	<b>Approved with the following change(s):</b>	

# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Resolution 2011-15 ~ U.P. Area Agency on Aging – FY 2012 Annual Implementation Plan</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY</b>	
UPCAP is requesting the county board to agree on the 2012 Annual Implementation Plan in a resolution.	
<b>RECOMMENDED MOTION</b>	
To approve Resolution 2011-15 ~ U.P. Area Agency on Aging – FY 2012 Annual Implementation Plan.	

Submitted by:     **Brian Bousley**    

    **07/21/2011**      
Date

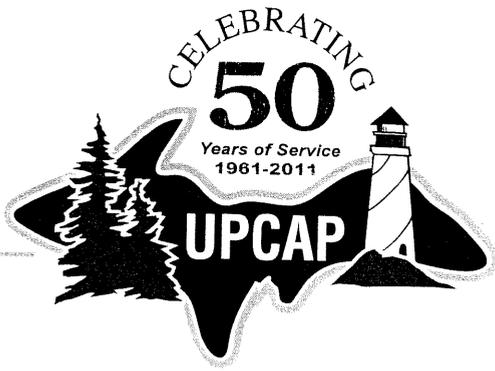
**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>



## Upper Peninsula Area Agency on Aging

P.O. Box 606 • Escanaba, Michigan 49829

906 786-4701 • Fax 906 786-5853

[www.upcap.org](http://www.upcap.org)

June 30, 2011

Mr. Marc Kleiman, County Clerk  
Menominee County Board of Commissioners  
839 10<sup>th</sup> Avenue  
Menominee, MI 49858

Dear Mr. Kleiman:

Enclosed please find a final copy of the U.P. Area Agency on Aging's (UPAAA) FY 2012 Annual Implementation Plan for services to Upper Peninsula Elderly as required by the Michigan Office of Services to the Aging (OSA).

Although your county is not required to take any action on the plan, if you choose to support the plan, I have enclosed a sample resolution. We ask that you return the resolution before July 30, 2011 so that we may forward these to OSA within their required time frames.

Meanwhile, if you have questions or would like additional information about the plan, I encourage you to contact me or your county's representative on the UPCAP Board of Directors.

Sincerely,

A handwritten signature in black ink, appearing to read "Jonathan Mead".

Jonathan Mead  
Executive Director

Enc.

cc: Mr. Bernard Lang

UPCAP (the Upper Peninsula Commission for Area Progress) is a local 501 (c)(3) charitable organization, responsible for development, coordination, and provision of human, social, and community resources within the Upper Peninsula of Michigan. In 1974, UPCAP was designated as the Region XI (U.P.) Area Agency on Aging whose purpose is to advocate for and provide services to older adults residing in the 15 counties of the Upper Peninsula.

"Menominee – Where the best of Michigan begins"

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse  
839 10th Avenue  
Menominee, Michigan 49858-3000

Brian R. Bousley - County Administrator  
Sherry Smith - Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839

### RESOLUTION 2011-15

#### U.P. AREA AGENCY ON AGING FY 2012 AREA PLAN/ANNUAL IMPLEMENTATION PLAN

WHEREAS, UPCAP, which serves as the U.P. Area Agency on Aging, has developed and is operating under a Multi-Year (FY 2010-2012) Area Plan that provides funding for programs for services to older adults in the Upper Peninsula; and

WHEREAS, the Multi-year Area Plan has been approved by all 15 counties of the Upper Peninsula; and

WHEREAS, the U.P. Area Agency on Aging is required to submit an Annual Implementation Plan which updates the Multi-Year Plan; and

WHEREAS, the UPCAP Board of Directors unanimously approved the Proposed, updated Annual Implementation Plan; and

WHEREAS, each U.P. county is represented by a county official on the UPCAP Board of Directors; and

WHEREAS, the Annual Implementation Plan also requires review by individual county boards.

THEREFORE, BE IT RESOLVED that the Menominee County Board of Commissioners has received and hereby supports the U.P. Area Agency on Aging FY 2012 Annual Implementation Plan.

BE IT FURTHER RESOLVED that this resolution be submitted to UPCAP and placed on file.

\_\_\_\_\_  
James Furlong, Board Chairperson

\_\_\_\_\_  
Marc Kleiman, County Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

*James Furlong - Chairperson*

*Bernie Lang - Vice Chairperson*

*Charlie Meintz*

*Mark Jasper*

*Jim Pearson*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	UP 9-1-1 ~ PSIC Grant R8-05
<b>DEPARTMENT:</b>	E 9-1-1
<b>ATTACHMENTS:</b>	Yes

**SUMMARY**

The UPA has requested a PSIC Grant. They are asking the participating counties to advance cash. Menominee County is asked to advance \$30,561 to UPA, until the reimbursements are received through the grant process. E 9-1-1 has this amount available in the Capital Outlay Account 266-235-970.00

**RECOMMENDED MOTION**

To approve a cash advance to Sungard in the amount of \$30,561 for funds necessary to start the building of the CAD databases approved through the (9-1-1) PSIC Grant R8-05. This cash advance will be returned to Menominee County once they have documented the necessary matching funds. Funds to be disbursed from account# 266-325970.00 (E 9-1-1, Capital Outlay).

Submitted by:     **Brian Bousley**    

    **07/21/2011**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



June 8, 2011

U.P. PSAP Directors,

Last week the UPA Finance Committee met to discuss PSIC Grant R8-05 which is now being swiftly implemented. Attached are two spreadsheets that reflect the current financials. The first spreadsheet lists the expenses paid to date. The second provides an estimate for PSAP counties forthcoming obligations and their required match amount needed to secure their share of grant funds. Both the obligations (including a recommended cash advance) and required match amounts (highlighted in yellow) were based on a formula which used the number of proposed new stations to be added in each PSAP as a result of the PSIC Grant R8- 05.

Through the consolidated efforts of the UPA, we were able to identify \$44,265 in soft match to date. This was mostly achieved by the nearly 1,000 hours dedicated to Planning, Coordination, and Acquisition Planning. We have more than enough match hours for the \$177,427 PSIC cash expended to date.

The most pressing issue at this time is the immediate payment of \$320,887 due to Sungard. This money would be reimbursed to the UPA once we have documented the necessary match (just over \$80,000). This will take a few months. In the meantime, we are hoping that PSAP counties are in a position to help deal with cash flow issues and provide a cash advance to UPA until reimbursements are received.. There are suggested amounts listed on the spreadsheet for each county. **This cash advance will be returned to the respective counties.**

The cash advance you provide now is separate from the required match. The match, which is highlighted in yellow (two amounts), is required for each county to obtain their share of the grant funds. It may be in the form of inkind or cash. Cash is not recommended since every county will be involved in building the CAD databases. Staff time for these efforts is eligible for the match. Counties may also have projects that they have already paid for that can help meet the required match.

The total amount of cash commitment on behalf of each PSAP is highlighted in red and is what should be planned for as a contingency.

Please review the suggested cash advance amounts for your county and contact me at your earliest convenience, but no later than July 8, 2011 the amount your county would be able to "loan" to UPA for cash flow purposes.

If you have any questions please feel free to contact me. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Jonathan Mead". The signature is written in black ink and is positioned below the word "Sincerely,".

Jonathan Mead  
Administrative Agent/Secretary

	Alger	Chippewa	Delta	Dickinson	Iron	Marquette	Menominee	Negaunee	Totals
CAD workstations									
Original Order	2	4	3	3	3	5	3		23
Original Cost	72,702	145,405	109,053	109,053	109,053	181,756	109,053		836,075
Original Match	18,176	36,351	27,263	27,263	27,263	45,439	27,263		209,018
Original Maintenance	7,731	15,461	11,596	11,596	11,596	19,326	11,596		88,902
New Order	2	4	3	2	3	5	2		21
New Cost (approx)	72,702	145,405	109,053	72,702	109,053	181,756	72,702		763,373
New Match (approx)	18,176	36,351	27,263	18,176	27,263	45,439	18,176		190,844
New Maintenance (approx)	7,731	15,461	11,596	7,731	11,596	19,326	7,731		81,172
Network									
10 Mbps		100 Mbps	45 Mbps	45 Mbps	45 Mbps	100 Mbps	10 Mbps		
One-time cost	1,775	1,525	1,525	1,525	1,525	1,525	1,525		10,925
Match	444	381	381	381	381	381	381		2,730
Annual Recurring	19,728	18,528	15,528	15,528	15,528	15,528	13,728		114,096
Contingency of \$50K	4,762	9,524	7,143	4,762	7,143	11,905	4,762		50,000
Original One-Time Cost	22,967	45,428	34,166	34,166	34,166	56,690	34,166		261,749
New One-Time Cost	23,382	46,256	34,787	23,319	34,787	57,725	23,319		243,574
Cash due immediately									
\$320,887	30,561	61,121	45,841	30,561	45,841	76,402	30,561		320,887

# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Michigan Association of Counties – Membership Dues</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY</b>	
<p>We've received the Membership dues invoice for services provided to us from MAC. This amount is budgeted in the current budget. The membership dues cover July 1, 2011 to June 30, 2012.</p>	
<b>RECOMMENDED MOTION</b>	
<p>To approve 2012 County Membership Dues in the amount of \$5,543.46 to Michigan Association of Counties (MAC). Funds to be disbursed from account# 101-103-802.00 (Memberships/Subscriptions)</p>	

Submitted by:     **Brian Bousley**    

    **07/21/2011**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>



## Michigan Association of Counties

935 N. Washington Ave.  
Lansing, MI 48906

Voice: 800-258-1152

Fax: 517-482-4599

**Bill To:**

Menominee County  
839 10th Avenue  
Menominee, MI 49858

## 2012 County Dues Invoice

Description	Amount
2012 Menominee County Membership Dues	5,543.46
<b>Fiscal Year 2011-2012</b> <b>July 1, 2011 - June 30, 2012</b>	

Subtotal	5,543.46
Sales Tax	
Total Invoice Amount	5,543.46
Payment/Credit Applied	
<b>TOTAL</b>	<b>5,543.46</b>

[www.micounties.org](http://www.micounties.org)

*An alliance of county commissioners working together to improve local government.*

# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	MSU ~ Memorandum of Agreement
<b>DEPARTMENT:</b>	Finance Committee
<b>ATTACHMENTS:</b>	Yes

**SUMMARY**

The Commissioners have to decide whether Menominee County will continue to fund the MSU program for FY2012. A copy of the proposed plan and agreement is enclosed.

**RECOMMENDED MOTION**

To approve the Agreement for Extension Services provided by Michigan State University for a period five years (10/1/2011 to 9/30/2016). Menominee County will appropriate \$38,209 in FY 2011-2012 to MSU on a quarterly basis, in addition to the budgeted items specific to County Contributions in the agreement.

Submitted by:     **Brian Bousley**    

    **07/21/2011**      
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

**Agreement for Extension Services provided by  
Michigan State University**

Michigan State University Extension ("MSUE"), in collaboration with Menominee County ("County") are committed to helping people improve their lives through initiatives in four Extension Educational Program Institutes:

- Enhancing Michigan's First Green Industry: Agriculture & Agribusiness
- Preparing Michigan's Children & Youth for the Future
- Greening Michigan: Leveraging Natural and Human Assets for Prosperity
- Improving the Health & Nutrition of Michigan's residents

MSUE and the County have a long history of working cooperatively to deliver Extension services. We agree to each contribute resources to continue the delivery of Extension services in the County.

**I. Basic Contributions. Generally, each of us agrees to contribute the following:**

**A. MSUE will provide:**

1. Access to programs in all four MSUE Institutes by residents in your County. This includes access to educators appointed to the Institutes and MSU faculty affiliated with each Institute to deliver core programs.
2. Extension educators' salaries and benefits. At least one extension educator will be assigned to your County. The County may contract for additional extension educators at additional cost.
3. A 4-H program coordinator will be assigned for at least .5 FTE to the County, with up to 3.0 FTE assigned based on the youth population of the County. The County may contract for additional FTE employees at additional cost.
4. Administrative oversight of operating expenses for educators, 4-H coordinators, and other MSUE program staff and faculty ("Personnel") who provide programming to counties. Operating expenses include, for example, travel reimbursement, professional development and communications costs.
5. Supervision of the Personnel providing services to the residents of the county.
6. Supervision of County clerical staff assigned to the County Extension office, if desired.
7. Reporting at least once per year on the scope of services provided, the audiences served, and the impacts of programs delivered by MSUE in the County.

**B. The County will provide:**

1. Office space for a County Extension office. The office will include space for at least one extension educator, one 4-H program coordinator and one clerical staff person, access to space for delivering Extension programs, and utilities, including telephone. The office must have access to high-speed internet sufficient to meet the needs of MSUE Personnel. Minimum standards for internet access can be found in Appendix A. The office and meeting space must be at least comparable to the average office space used by County employees. Access to the office building and relevant meeting spaces must be ADA compliant/accessible.
2. Clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media.
3. Operating expenses for the office and Personnel.

Menominee County 2011-2012

Name                      Year

**II. Funding**

- A. MSU will pay the salary and benefits of the Personnel and the cost of the administrative oversight. These funds will be provided and disbursed within the University.
- B. The County will directly pay for the cost of the clerical staff (salary and benefits) and the general operating costs of the Extension office (see Appendix B).
- C. The County will provide funds to an annual assessment (see Annual Work Plan) that will be charged to the county and administered by MSU. The assessment will fund the operating expenses of the Personnel including the 4-H coordinator and the salary and fringe benefits of the 4-H coordinator position. The operating costs to be funded from the annual assessment are included in Appendix B. The assessment will be reviewed annually by MSU in consultation with the county.

**III. Specific Contributions**

Specific contributions and terms specific to the County are listed on Exhibit A, which is attached. Exhibit A will be updated annually to reflect the commitments for the upcoming year.

**IV. Term and Termination**

This agreement is effective on October 1, 2011 and terminates on September 30, 2016 (5 yrs later). Either MSUE or the County may terminate this agreement, with or without cause, with 120 days written notice.

**V. General Terms**

- 1. Independent Contractor. The University is an independent contractor providing services to the County. The County and the University do not have the relationship of legal partners, joint venturers, principals or agents. MSUE Personnel have no right to any of County's employee benefits.
- 2. Force Majeure. Each party will be excused from the obligations of this agreement to the extent that its performance is delayed or prevented by circumstances (except financial) reasonably beyond its control, including, but not limited to, acts of government, embargoes, fire, flood, explosions, acts of God, or a public enemy, strikes, labor disputes, vandalism, or civil riots.
- 3. Assignment. This agreement is non-assignable and non-transferable.
- 4. Entire Agreement. The agreement, with its Exhibit A, is the entire agreement between MSUE and the County, superseding all previous agreements, for the subject matter of this Agreement. The agreement can only be modified in writing signed by both MSUE and the County.
- 5. No Third Party Beneficiaries. The agreement is solely for the benefit of MSUE and the County. It does not create any benefit or right for any other person, including residents of the County.
- 6. Indemnification: Without waiving any claim of governmental immunity, each party will protect, defend and indemnify the other and its elected officials, agents, representatives, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including attorney fees, of whatsoever kind and nature, such as, but not limited to, those resulting from injury or death to any persons, including the other party's own employees, or from loss or damage to any property, including property owned or in the care, custody or control of the other party, in any way incident to or arising out of the performance or non-performance of services by the other party or its agents, representatives and employees, or any subcontractor or its agents, representatives and employees, in connection with this Agreement. The obligations of the parties will survive any termination of this Agreement or completion of parties' performance under this Agreement.

7. Nondiscrimination: The parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination. The University, as required by law, will not discriminate against a person to be served or any employee or applicant for employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, or any other factor prohibited by applicable law.

The individuals signing below each have authority to bind MSU and the County, respectively.

**MICHIGAN STATE UNIVERSITY**

**MENOMINEE COUNTY**

By: \_\_\_\_\_

By: \_\_\_\_\_

Daniel T. Evon, Director,  
Contract & Grant Administration

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

EXHIBIT A: Annual Work Plan

A. Specific Contributions by MSUE:

1. At least 1.0 FTE extension educator whose primary office of operation will be the county Extension office included in assessment.
2. 0 additional extension educators at 0 (FTE \* rate).
3. 0.5 4-H program coordinator(s) included in assessment whose primary office of operation will be the county Extension office.
4. 0 additional 4-H program coordinators/other paraprofessional at 0 (FTE \* rate).
5. Administrative oversight included in annual assessment.
6. Access to extension educators with expertise in each of the MSUE Institutes included in annual assessment.
7. Supervision of University provided academic and paraprofessional staff. Supervision of county clerical staff and/or county staff upon request. Supervision is included in the annual assessment.
8. Annual reporting of services provided, audiences served, and impact of programs in the county.

B. Specific Contributions by the County:

1. Office space for a County Extension office. The office will include space for at least one Extension educator, one 4-H program coordinator and one clerical staff person, access to space for delivering Extension programs, and utilities, including telephone. Office space will be available for additional MSUE and/or county staff as mutually agreed. The office must have access to high-speed internet sufficient to meet the needs of MSUE Personnel. Minimum standards for internet access can be found in appendix A. The office space must be at least comparable to the average office space used by County employees.
2. Clerical staff for the Extension office that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media.
3. Operating expenses for the office and Personnel.
4. The Assessment Fee of \$ 38,209.00 and \$0.00 for additional personnel, as described above in Section A.

C. Assessment to County:

For the period October 1, 2011 to September 30, 2012, the County shall pay to MSUE \$ 9,552.25, which is the cost of the assessment plus any additional personnel costs. Payment will be made the first month of each quarter of the county fiscal year. Payments should be sent to CANR Budget and Finance, 210 Ag Hall, Michigan State University, East Lansing, MI 48824.

MICHIGAN STATE UNIVERSITY

MENOMINEE COUNTY

By: \_\_\_\_\_

By: \_\_\_\_\_

Daniel T. Evon, Director,  
Contract & Grant Administration

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Menominee County 2011-2012  
Name                      Year

**Appendix A**  
**Technical Standards for County Internet Connections**

Michigan State University Extension employs the use of technology to meet the ever changing needs of our constituents. We strive to utilize standard, enterprise tools when appropriate, but also recognize the need to evolve with the times and utilize innovative tools to reach a broad array of people.

It is our goal to provide the safest computing environment we can. Besides employing CISSP and Microsoft certified technicians to manage our systems, IT providers who work with us can be assured that best practices are followed in data security at each step.

MSUE does support and encourage the use of technologies that others may not, including social media applications. We view communication with our constituents through channels such as Facebook, Twitter, and Second Life to be critical to our work. However, networks that support our employees are not expected to see traffic from gaming within some of these applications – most notably, services such as “Mafia Wars” or “Farmville”, which can be resource intensive. MSUE staff and others can refer to the standing Social Media Policy for more details.

The easiest way to allow access to necessary applications needed by Extension personnel is to allow the full MSU Internet Protocol Range access to and from your network, as well as opening social media sites to the addresses used by MSUE staff at your location. The MSU-owned ranges are:

NetRange	35.8.0.0 - 35.10.255.255
CIDR	35.10.0.0/16 35.8.0.0/15

If you would like to narrow the scope further for additional protection, the addresses that will need to be allowable include:

- 35.9.160.36 (1935,443) (authentication)
- 35.8.201.221 (10020) (ProofPoint)
- 35.9.83.132 (all) (vpn.msu.edu)
- 35.9.121.194 (443) (SharePoint)
- 35.9.121.211 & 212 (443) (Exchange)
- 35.8.10.135 (adobe connect)

The following clients are necessary on all computers – Outlook (preferably 2010, MSUE provides Office 2010 licensing), Lync 2010 Client, SAP client, VPN client. (IE 7.0 or higher)

Some configuration changes are necessary to support services such as SharePoint, including modifications to Internet Explorer. These can always be found on the ANR Technology web site.

Questions may be directed to [support@anr.msu.edu](mailto:support@anr.msu.edu), where they will be routed to the best person to assist you.

**Appendix A**  
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Questions may be directed to [support@anr.msu.edu](mailto:support@anr.msu.edu), where they will be routed to the best person to assist you.

**Appendix B  
Specification of the Allocation of Costs**

Annual assessment funds will cover

- salary and fringe for 4-H Coordinator
- travel required by academic educator and/or paraprofessional staff, including the 4-H Coordinators
- computer
- cell phone costs
- expenses associated with programmatic work

County will be expected to provide

- office space
- utilities for office space
- at least one landline for phone service
- high speed internet access
- any computer needs of the clerical staff
- any travel the clerical staff may need to carry out as part of their work assignment
- other expenses associated with direct constituent service requests

Menominee 7/21/11

Menominee County 2011-2012

Name                      Year

# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	Miscellaneous Bills
<b>DEPARTMENT:</b>	Administration/Board
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills for payment on June 30, July 1 & 5, 2011 in the amount of \$162,010.37.	
<b>RECOMMENDED MOTION</b>	
To approve Miscellaneous Bills as paid on June 30, July 1 & 5, 2011 in the amount of \$162,010.37.	

Submitted by:     **Brian Bousley**    

    **07/21/2011**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):
<input type="checkbox"/>	

### General Fund Expenditures

101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-635 B&G/Hospital Operation  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

### Special Revenue Funds

205 Road Patrol  
208 County Parks  
215 Friend of Court  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
276 CERT-Citzns Emerg. Response Team  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
284 Revenue Sharing  
285 Senior Citizens  
292 Child Care  
294 Veterans' Trust  
296 Special Child Care Funds  
  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

MENOMINEE COUNTY  
Check Register Report

Check	Vendor Name	Vendor's Ref#	Description	Status	Check Date	Check Amount
Vchr#				Debit Account		\$Amount

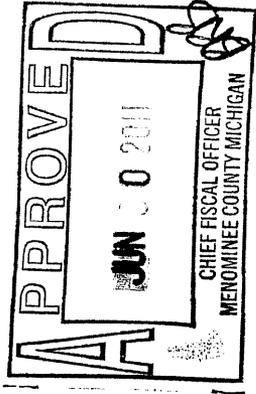
Check Date: 6/30/2011 - 6/30/2011  
Bank Account: General - General

86029	Mastercard			Open	06/30/2011	\$0.00
18596	Credit Card		Sam's Club	101-301-755.00		\$51.99
18596	Credit Card		Cellcom	101-301-860.00		\$31.75
18596	Credit Card		McDonalds	101-301-860.00		\$12.91
18596	Credit Card		Wendy's	101-301-860.00		\$17.13
18596	Credit Card		Clarion	101-301-860.00		\$24.57
18596	Credit Card		Bonanza	101-301-860.00		\$35.24
18596	Credit Card		American Aluminum	101-301-860.00		\$60.00
18596	Credit Card		Superior Touchless	101-301-881.01		\$8.00
18596	Credit Card		Cabela's	101-301-981.00		\$499.91
18596	Credit Card		Shanty Creek Resort	101-332-755.00		\$149.00
18596	Credit Card		Shanty Creek Resort	205-315-860.00		\$119.00
18596	Credit Card		Holiday gas	205-315-860.00		\$42.09
86030	Mastercard			Open	06/30/2011	\$15.58
18596	Credit Card		Interest Charged	101-301-755.00		\$15.57
18596	Credit Card		Interest Charged	205-315-755.00		

Total General

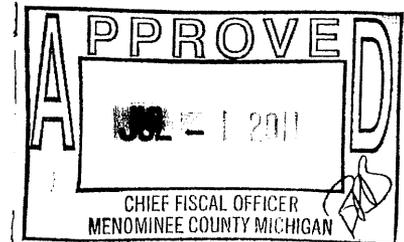
Grand Total:

\$1,082.74  
\$1,082.74



**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total	
<b>Bank Account: General</b>									
<b>Blue Cross Blue Shield of MI</b>									
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	101-103-712.00	62,097.34		<b>\$107,476.45</b>	
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	205-315-712.00	13,925.33			
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	205-316-712.00	1,639.67			
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	208-751-712.00	2,732.75			
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	266-325-712.00	3,139.99			
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	266-326-712.00	1,355.33			
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	271-790-712.00	6,968.57			
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	296-663-712.00	1,639.67			
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	701-000-231.09	1,324.98			
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	701-000-231.08	2,049.56			
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	704-000-232.00	9,844.23			
	18644	6/30/2011	July 15, 2015	8386-400 \$100565 8386-401 \$1324.98	701-000-231.09	759.03			
<b>Total Amount for Bank Account: General</b>									<b>\$107,476.45</b>



MENOMINEE COUNTY  
Claims Audit Report

**JUL - 5 2011**  
 Voucher Date: 6/29/2011  
 Vendor's Ref#: 4545  
 CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Alcohol & Other Drug Services - S905 US 41	18605	6/29/2011	4545	Prime for Life (N.T.)	296-668-835.00	50.00		\$50.00
AT&T - Aurora, IL	18575	6/19/2011	906863202306	June 19 - July 18, 2011	101-103-850.00	562.94		\$1,906.69
	18576	6/19/2011	906863444106	June 19 - July 18, 2011	101-103-850.00	938.82		
	18580	6/19/2011	906863661406	June 19 - July 18, 2011	266-325-850.00	404.93		
AUTOMOTIVE SUPPLY COMPANY	18642	6/24/2011	M080278103	Washer Fluid (x12)	205-315-934.02	24.00		\$24.00
Cellcom Wisconsin RSA 04	18604	6/5/2011	62006	Cellular Services	101-132-850.00	20.03		\$634.62
	18604	6/5/2011	62006	Cellular Services	296-664-850.00	60.47		
	18604	6/5/2011	62006	Cellular Services	296-665-850.00	23.45		
	18620	6/27/2011	705649	Cellular Services	101-426-755.00	12.49	x	
	18620	6/27/2011	705649	Cellular Services	101-301-850.00	518.18	x	
CLOVERLAND PAPER CO	18568	6/24/2011	95624	Kitchen Towels	101-265-755.01	48.92		\$374.03
	18569	6/24/2011	95622	Towels & Liners	101-265-755.01	74.87		
	18615	6/24/2011	95623	Lysol Cleaner & Spray, Vinyl Gloves	101-301-770.00	250.24		
COMMUNITY ACTION AGENCY	18586	6/23/2011		Tax Collection Senior Citizen Tax Collection through 6/	285-672-801.00	34,300.43		\$34,300.43
Concerned Associates	18593	6/29/2011	2141	EAP 8/1/11 - 10/31/11	101-103-801.00	1,079.00		\$1,079.00
Cooper Office Equipment	18581	6/13/2011	73838	Parole Office - Base Quarterly Rate	101-131-931.00	120.00		\$120.00
Country Mile Document Destruct	18579	6/22/2011	11007	Shredding Documents	101-265-801.00	261.56		\$261.56
Cozy's Polaris	18627	6/7/2011	016181	Oil Change & Battery	101-332-755.00	192.93		\$394.39
	18628	6/7/2011	16182	Oil Change & Battery	101-334-755.00	201.46		
Dennis-Ruleau, Dawn	18611	6/30/2011	4551	Crisis Intervention - June 2011	296-668-801.00	640.00		\$640.00
Don's Stump Grinding	18594	6/27/2011		Stump Removal Shakey Lakes Park - Stump Removal (p	208-751-930.04	1,180.00		\$1,180.00
EICKMEYER HEATING & SHEET ME	18577	6/23/2011	1560	Trouble Shoot Air Conditioning Unit - Co	101-265-934.00	187.50		\$187.50
Fox Valley Technical College	18622	6/28/2011	TPB0000115881/FY10	Training - Nast & Rye-Lindberg	101-301-881.00	390.00		\$390.00
Gallardo, Amy	18609	6/30/2011	Reimbursement	Supplies - Community Garden	296-667-801.01	15.07		\$125.07
	18610	6/30/2011	4550	Community Service - Mentor	296-668-801.00	110.00		
HANNAHVILLE TRIBAL POLICE DEPT	18583	6/14/2011	1210	Service - M.L. Smith	101-267-804.00	25.00		\$25.00
Hartz, John	18561	6/27/2011	Per Diem	Twin County Airport Commission - June	101-101-860.08	100.00		\$104.60
	18562	6/27/2011	Reimbursement	Mileage - June 2011	101-101-860.08	4.60		

MENOMINEE COUNTY  
Claims Audit Report

APPROVED

JUL - 5 2011

Voucher Date

Vendor's Ref#

CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN

Vendor Name	Voucher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Hi Tec Building Services	18565	6/30/2011	1105	June 2011	101-265-801.00	1,580.00		\$1,580.00
J S ELECTRONICS, INC.	18625	6/14/2011	16538	Reprogrammed Minitor IV pager - Cavill	101-331-755.00	38.56		\$164.56
	18626	6/9/2011	16536	Pager Maintenance	101-331-755.00	58.00		
	18632	6/14/2011	16540	Battery for portable radio (Helfert)	205-315-934.01	68.00		
Jerzyk, Audrey	18564	6/28/2011		Reimbursement Mileage - June 2011	208-751-860.00	13.26		\$13.26
Kleiman, Marc	18578	6/29/2011		Reimbursement Mileage - 6/28/11	101-215-860.00	49.47		\$49.47
Koehne	18567	6/27/2011	35017	2002 Jeep Liberty - Oil Change	101-265-981.00	19.95		\$19.95
LANG BERNARD	18612	6/30/2011		Reimbursement Mileage - June 2011	101-101-860.01	368.73		\$368.73
Maus, Sarah	18658	6/30/2011		Reimbursement Post Office Mileage (April 1 - June 30, 2	101-253-860.00	15.00		\$15.00
Maximus, Inc.	18585	6/16/2011	101338.01.03-002	Preparation of PA's DHS-286 Billings-2r	101-267-801.00	700.00		\$700.00
MEIERS SIGNS INC	18643	6/23/2011	25878	Vinyl Lettering to Patrol Car	205-315-934.02	390.00		\$390.00
Michigan Townships Association	18597	6/28/2011		Dues MTA dues for July 1, 2011 to June 30, 2	101-103-802.00	350.00		\$350.00
MILLERS ACTION OFFICE SUPPLY I	18589	6/28/2011	078484	Treasurer's Office - Mailers	101-253-727.00	39.99		\$39.99
Noble Medical, Inc.	18606	6/22/2011	64312	Drug Screen Supplies	296-668-835.00	291.03		\$291.03
NORTHERN MICHIGAN UNIVERSITY - FINANCIAL SERVICES	18621	6/22/2011	mecosh-47	PPCT Instructor Re-Certification (Double	101-301-881.00	440.00		\$810.00
	18630	6/22/2011	mecosh-46	PRISM Weapons Simulator (x16)	205-315-881.03	80.00		
	18631	6/22/2011	mecosh-45	Precision Driving Update (x5)	205-315-881.03	290.00		
Office Depot, Inc.	18582	6/15/2011	568002072001	Annex - Envelopes	101-261-727.00	64.83		\$80.12
	18584	6/17/2011	568460267001	District - Pens & Rubberbands	101-136-727.00	15.29		
Pan-O-Gold Baking Co.	18618	6/14/2011	00040683116502	Inmate Groceries	101-301-770.00	44.80		\$88.62
	18619	6/25/2011	00040683117204	Inmate Groceries	101-301-770.00	43.82		
Pearson, Jim	18563	6/28/2011		Reimbursement Mileage - June 2011	101-101-860.03	216.01		\$216.01
PHDM	18588	6/22/2011	42327	Court Ordered Testing	101-131-807.00	65.00		\$65.00
Quill Corporation	18613	6/22/2011	5032450	Sharpies, Markers, Envelopes	101-301-727.00	95.70		\$295.59
	18614	6/16/2011	4936518	Computer Monitor	101-301-727.00	149.99		
	18629	6/16/2011	4923603	Markers, Batteries, Ruled Pads	205-315-727.00	49.90		

MENOMINEE COUNTY  
Claims Audit Report

**APPROVED**

Voucher Date 5 27 11

Vendor's Ref#

CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN

Vendor Name	Vcher#	Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
<b>Randall Phillipps</b>								
18560	6/29/2011	2005-11350-DM		Court Appointed Legal - Holstrom	101-132-807.00			\$150.00
18600	6/30/2011	2003-10402-DP		Court Appointed Legal - Barstow	101-131-807.00	37.50		
18601	6/3/2011	98-8669-DP		Court Appointed Legal - LaCombe	101-131-807.00	12.50		
18602	6/30/2011	05-11249-DS		Court Appointed Legal - Anderson	101-131-807.00	25.00		
18603	6/30/2011	2007-12208-DP		Court Appointed Legal - Tanguay	101-131-807.00	25.00		
						50.00		
<b>Reinhart Foodservice</b>								
18616	6/23/2011	952090		Inmate Groceries	101-301-770.00			\$1,041.01
18617	6/23/2011	952122		Inmate Groceries	101-301-770.00	904.03		
						136.98		
<b>Strisar, Mary Lou</b>								
18587	6/27/2011	2011-081-MI		Court Appointed Legal - Bertrand	101-148-807.00	40.00		\$40.00
<b>Time Warner Cable</b>								
18572	6/20/2011	004-700185701-001		June 25 - July 24, 2011	101-103-851.01	329.95		\$329.95
<b>Tire Trax</b>								
18633	6/27/2011	2806		Wipers, Oil Change, Rotate Tires	205-315-934.02			\$436.60
18634	6/10/2011	2800		Oil Change	205-315-934.02	51.60		
18635	6/1/2011	2472		Oil Change & Rotation	205-315-934.02	25.00		
18636	6/1/2011	2471		Oil Change & Rotation	205-315-934.02	35.00		
18637	6/6/2011	2483		Oil Change & Repair Right Front Tire	205-315-934.02	35.00		
18638	5/25/2011	2459		Oil Change & Tire Rotation	205-315-934.02	40.00		
18639	5/16/2011	2437		Oil Change & Towing Service	205-315-934.02	35.00		
18640	6/30/2011	3802		Oil Change	205-315-934.02	155.00		
18641	6/30/2011	2484		Oil Change	205-315-934.02	25.00		
						35.00		
<b>U.E.S. COMPUTERS, INC.</b>								
18591	6/24/2011	33203		Juvenile Justice (Brunelle) - Virus Rem	101-103-857.00			\$200.00
18592	6/27/2011	33092		Performance check on servers due to le	101-103-857.00	65.00		
18623	6/27/2011	33093		Added program onto Theresa's comput	101-301-934.01	35.00		
18624	6/22/2011	33097		Computer Monitor trouble shooting	101-301-934.01	65.00		
						35.00		
<b>UPCAP SERVICES INC</b>								
18570	5/31/2011	1292		Work Crew at Shakey Lakes - May 201	208-751-930.04	150.00		\$150.00
<b>WALTER BROTHERS INC</b>								
18566	6/23/2011	A139639		Nuts/Bolts/Screws	101-265-755.00	14.28		\$14.28
<b>Warner, Fredrick</b>								
18607	6/30/2011	Reimbursement		Mileage - Can Zone & Community Gard	296-668-801.00	97.92		\$281.22
18608	6/30/2011	4548		Can Zone & Community Garden	296-668-801.00	183.30		
<b>Waste Management</b>								
18595	7/1/2011	102-0001089-1856-6		July 2011	101-265-801.00	381.42		\$381.42
<b>Wil-Kil Pest Control</b>								
18573	6/17/2011	1860570		Annex - Commercial Contract	101-265-801.00	30.00		\$60.00
18574	6/17/2011	1860569		Library - Commercial Contract	101-265-801.00	30.00		
<b>WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003</b>								
18571	6/23/2011	1018547860-00000		Bailey House	208-751-920.01			\$1,667.48
18571	6/23/2011	1018547860-00000		Kleinke Park Street	208-751-920.01	35.73		
18571	6/23/2011	1018547860-00000		Kleinke	208-751-920.01	29.00		
18571	6/23/2011	1018547860-00000		Bailey Park	208-751-920.01	51.72		
18590	6/23/2011	0402047856-00006		Stoney Point	208-751-920.01	12.64		
18598	6/27/2011	0402191663-00001		Health Center - Electricity & Gas	208-751-920.01	33.06		
18598	6/27/2011	0402191663-00001		Health Center - Electricity & Gas	101-265-920.03	423.13		
18599	6/27/2011	0402047856-00004		Commercial Gas	101-265-920.04	38.26		
						1,043.94		

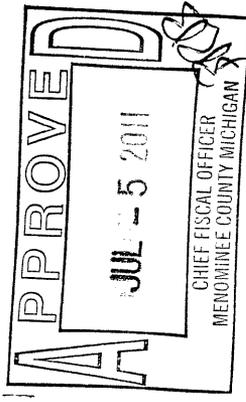
MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account:	General							
Total Amount for Bank Account:	General							\$52,086.18

**A P P R O V E D**  
JUL - 5 2011  
CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN  
*BRB*

MENOMINEE COUNTY  
Check Register Report

Check	Vendor Name	Vchr#	Vendor's Ref#	Description	Status	Debit Account	Check Date	\$Amount	CheckAmount\$
	Check Date: 7/1/2011 - 7/31/2011 Check Number: 86096 - 86096 Bank Account: General - General								
86096	Joel Hensley, RN								
		18661		Nursing Services	Open	101-301-770.01	07/05/2011	\$1,365.00	\$1,365.00
				May 7 - May 20, 2011					
	<b>Total General</b>								
	<b>Grand Total:</b>								<b>\$1,365.00</b>





# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	Commissioner Per Diems and Expenses
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY</b>	
Board to review Commissioner Per Diems & Expenses as recently submitted for payment.	
<b>RECOMMENDED MOTION</b>	
To approve Commissioner Per Diems and expenses as submitted.	

Submitted by:     Brian Bousley    

    07/21/2011      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

RECEIVED

6/29/11

Menominee County Administrator

[COPY]

Mileage: \$.51/mile ~ effective 01 Jan. 2011

\*Meals  
Breakfast ~ up to \$7.50  
Lunch ~ up to \$10.00  
Dinner ~ up to \$17.50

\*must attach receipt for reimbursement

Name: Bernie Lang ~ District 1

2011

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
6-2	MI. WKS! 118	101-101-860.01	60.18
6-7	CAA 116	101-101-860.01	59.16
6-14	CO. BD. 3	101-101-860.01	1.53
6-16	COW 3	101-101-860.01	1.53
6-16	CO. BD. 3	101-101-860.01	1.53
6-16	MH —	101-101-860.01	—
6-16	MH 144	101-101-860.01	73.44
6-17	UPCAP 110	101-101-860.01	56.10
6-24	CO. BD. 3	101-101-860.01	1.53
6-28	SOC. SERV. 3	101-101-860.01	1.53
6-28	CO. BD. 104	101-101-860.01	53.04
6-29	CAA 116	101-101-860.01	59.16
<b>Conference Expenses</b>			
	723	101-101-859.00	
	X .51	101-101-859.00	
	<u>368.73</u>	101-101-859.00	
		101-101-859.00	
		101-101-859.00	

**Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed**

368.73

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*B. Lang*

Signed

06-30-11

Date



**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

**RECEIVED**

7/5/11  
Menominee County Administrator

Mileage: \$ .51/mile ~ effective 01 Jan. 2011

\*Meals  
Breakfast ~ up to \$7.50  
Lunch ~ up to \$10.00  
Dinner ~ up to \$17.50

\*must attach receipt for reimbursement

Name: Mark Jasper ~ District 5

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
6/7/11	Road Comm Meeting 9:00 AM	101-101-860.05	20 Miles
6/17/11	WLeisure park 6:30 P.M.	101-101-860.05	50 Miles
6/20/11	Road Commission Meeting 9:30 A.M. Menominee	101-101-860.05	5 Miles
6/28/11	HARRIS C.C.M. 5:30 P.M.	101-101-860.05	20 Miles
		101-101-860.05	95 Miles
		101-101-860.05	X 51 CENTS
		101-101-860.05	
		101-101-860.05	
		101-101-860.05	
		101-101-860.05	
		101-101-860.05	
		101-101-860.05	
	<b>Conference Expenses</b>		
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
<b>Total Mileage, Meals, Lodging &amp; Conference Expenses to be reimbursed</b>			<b>\$48.75</b>

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*Mark J Jasper*  
\_\_\_\_\_  
Signed

6/28/11  
\_\_\_\_\_  
Date











# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	Miscellaneous Boards/committees/commission reports
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
Miscellaneous reports discussed at the 7/12/11 County board meeting.	
<b>RECOMMENDED MOTION</b>	
To place miscellaneous reports on file in the County Clerk's office.	

Submitted by:     **Brian Bousley**    

    **07/21/2011**      
Date

**WORKSHOP ACTION**

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

# MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887  
 TELEPHONE:(906) 753-6343 FAX:(906) 753-2200 www.menomineecounty.com

## MONTHLY BUILDING PERMIT REPORT

07/01/2011

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
P12509-11	06/01/11	MILLER CRYSTAL S	N17585 VEGA RD	MEYER TWP.	\$255.96
Work : 5.MOVED STRUCTURE RELOCATED SPLIT LEVEL HOME AND					
					011-077-005-20
P12510-11	06/01/11	LANAVILLE MARK & CINDY	N13506 CO RD 551	GOURLEY TWP.	\$146.68
Work : 3.GARAGE 28X32 POLE BUILDING					
					004-014-008-25
P12511-11	06/06/11	LEIPHART TIMOTHY & CHERYL	16.5 LN	MELLEN TWP.	\$375.00
Work : 12.OTHER GUY WIRE CELL TOWER & RELATED EQUIPMENT ON LESSED					
					009-110-016-00
P12512-11	06/06/11	DELLISSE MICHAEL A	W5120 BIRCH CREEK R	MENOMINEE TWP.	\$105.00
Work : 7.DECK/PORCH 25X30 FREE STANDING DECK GROUND LEVEL					
					010-136-018-30
P12513-11	06/07/11	WANGERIN DONALD & DOROTHY	N6413 CO RD 577	MELLEN TWP.	\$135.00
Work : 3.GARAGE ADDITION TO EXISTING GARAGE 1500 SQ. FT					
					009-290-006-00
P12514-11	06/07/11	LAFAVE JOHN & CYNTHIA	N16191 CO RD 557	HARRIS TWP.	\$118.68
Work : 3.GARAGE 13X42 GARAGE ADDITION					
					005-008-033-50
P12515-11	06/07/11	DENZINE CHARLENE M	N15972 MAIN ST	SPALDING TWP.	\$121.08
Work : 3.GARAGE 24X24 GARAGE					
					043-728-004-00
P12516-11	06/10/11	JUNK RANDALL L & JUNK JASON R	CO RD 577	FAITHORN TWP.	\$190.20
Work : 5.MOVED STRUCTURE EXISTING STRUCTURE TO BE USED AS A					
					003-206-001-20
P12517-11	06/10/11	MILOSTAN ALLAN & JENNIFER	N819 S. P-2 LN	MENOMINEE TWP.	\$148.28
Work : 3.GARAGE ATTACHED GARAGE TO NEW HOME ATTACHED DECK TO NEW HOME					
					010-028-001-90
P12518-11	06/10/11	ZAHN RAYMOND & JO ELLEN	N12929 CO RD 577	HOLMES TWP.	\$151.80
Work : 3.GARAGE 32X30 GARAGE					
					006-323-016-00
P12519-11	06/14/11	ANDERSON GARY R & BEVERLY	W5255 CORD 342	MELLEN TWP.	\$87.80
Work : 12.OTHER 16X20 OPEN WALL PAVILION					
					009-124-017-10

P12520-11	06/13/11	BURKLUND JAMES & DEBRA	N14320 CO RD 577	FAITHORN TWP.	\$128.76	003-103-003-00
Work :	3.GARAGE	24X28 DETACHED GARAGE				
P12521-11	06/13/11	NELSON JESSE	GUSTAFSON RD	FAITHORN TWP.	\$150.20	003-209-009-00
Work :	1.NEW DWELLING	CAMP W/ WOOD SHED ATTACHED				
P12522-11	06/17/11	CHANEY GARRETT L & MARILU	N1325 RIVER DR	MENOMINEE TWP.	\$124.92	010-213-018-25
Work :	3.GARAGE	26X24 DETACHED GARAGE				
P12524-11	06/17/11	MARCOE JOSEPH & CLARA	N5450 CO RD 577	MELLEN TWP.	\$99.32	009-128-014-00
Work :	7.DECK/PORCH	608 SQ FT DECK				
P12525-11	06/17/11	SCHWARTZ KEVIN	N11432 OLD US HWY 4	NADEAU TWP.	\$324.12	012-212-014-00
Work :	1.NEW DWELLING	NEW BI-LEVEL HOME				
P12526-11	06/20/11	ARKENS DAVID A	N15004 ARKENS RD	SPALDING TWP.	\$305.40	013-225-016-00
Work :	1.NEW DWELLING	32X40 HOUSE 8X40 PORCH				
P12527-11	06/20/11	SMITH JAMES P	LABELLE RD	SPALDING TWP.	\$419.26	013-220-017-00
Work :	1.NEW DWELLING	28X54 NEW HOME 24X24 GARAGE				
P12528-11	06/23/11	MILES ERMON L	W9562 G-12	LAKE TWP.	\$140.52	008-219-007-00
Work :	3.GARAGE	21X39 MANUFACTURED GARAGE				
P12529-11	06/24/11	GRIG VLADIMIR & NELLA	N5561 RIVER RD		\$85.24	009-129-007-00
Work :	12.OTHER	GAZEBO 16X16				
P12530-11	06/24/11	BAUER ARTHUR C	N15976 MAIN ST	SPALDING TWP.	\$132.60	043-728-003-00
Work :	3.GARAGE	24X30 DETACHED GARAGE				
P12531-11	06/28/11	SPREEN CURTIS W & STEPHANIE S	31.5 RD	NADEAU TWP.	\$304.92	012-026-008-50
Work :	1.NEW DWELLING	28X36 CAMP W/ LOFT & PORCH				
P12532-11	06/28/11	NOVAK RICHARD & ANNA	N19222 NORTH RD B-1	HARRIS TWP.	\$305.40	005-101-006-00
Work :	3.GARAGE	45X64 POLE BUILDING				
P12533-11	06/30/11	STRAUSS CRAIG	SNUFF BOX RD	MEYER TWP.	\$177.18	011-003-006-00
Work :	1.NEW DWELLING	24X32 CAMP				

**Total Permits**

**24**

**Total Fees**

**\$4,533.32**



PINECREST MEDICAL CARE FACILITY  
BOARD OF TRUSTEES MEETING

Date: May 26, 2011	Time: 2:00 pm CST
Presiding: Gerald McCole, Chairperson	Place: Board Room
Recording Secretary: Lois Ball, Executive Secretary	

Board Members Present: Gladys Elegeert, Gerald Smith, Elaine Boyne, Gerald McCole, Barbara Oliver, Barbara Thorne, Mary Bradley, Michael Kaufman, Richard Mapes, Administrator.

Board Members Absent: Margaret Bastien.

Liaison Members Present: Mary Harrington, Charlie Meintz

Liaison Members Absent: John Degenaer, Jr.

The meeting was called to order by Chairperson McCole at 2:00 p.m. CST	
Approval of Agenda	The Agenda was approved with the additional of 7. d. 3. Activities Department.
Board Action on Minutes of the April 28, 2011 meeting.	The minutes of the April Meeting were mailed for Board Member review prior to this meeting.
Review of Financial Statements	Financial Statements were reviewed by Candace Meintz, CFO. Discussion was held
	A motion was made by Trustee Bradley, supported by Trustee Oliver. Motion carried.
	A motion was made by Trustee Boyne, supported by Trustee Smith, to accept the minutes. Motion carried.
	A motion was made by Trustee Bradley, supported by Trustee Smith. Motion carried.

	concerning financial stability, and the choice to reopen the rehab wing.	
Board action on Manifest of Invoices	The Manifest of Invoices had been sent to Board Members prior to this month's meeting for their review.	A motion was made by Trustee Smith, supported by Trustee Elegeert, to accept the Manifest of Invoices as presented and to pay the bills. Motion carried.
Executive Committee	Investment Policy: the approval of this policy was put on hold last month for further review. After review, Trustee Kaufman stated that this policy seems to be more stringent than the previous.	A motion was made by Trustee Kaufman, supported by Trustee Bradley, to accept the Investment Policy. Motion carried.
	Local 854 – Settlement Agreement: Local 854 and Pinecrest had settled three grievances prior to the start of an arbitration meeting. These agreements were reviewed.	A motion was made by Trustee Boyne, supported by Trustee Smith, to accept the Settlement Agreement with Local 854.
	Bad Debt Write – off: Discussion was held regarding the write offs and the problems the facility is incurring with health care programs covering the costs of residents' stays.	A motion was made by Trustee Kaufman, supported by Trustee Smith, to accept the write offs as presented. Motion carried.
	SEIU Wage Proposal: Administrator Mapes reviewed the SEIU proposal. He asked the Board to accept the proposal, lifting the wage freeze to provide the increase accepted to SEIU members as well as non-union workers. Trustee Kaufman thanked the Administrator for settling the contract and grievances, noting that we want this to be a good place to work; people live here.	A motion to approve the SEIU proposal was made by Trustee Kaufman, supported by Trustee Boyne. Motion carried.
Whispering Pines/Powers Activity Center Committee Report	Trustee Bradley reported that the Whispering Pines Committee had met prior to this Board Meeting. She reported on each home and the activities within. She noted that the	A motion was made to accept the Whispering Pines report by Trustee Smith, supported by Trustee Boyne. Motion carried.

	<p>Committee had reviewed their Corporate Compliance, Policy and Procedures, Safety and Quarterly Reports.</p> <p>Darlene Smith, Director of Resident Services reported at that the Quality Assurance Meeting for the month of May the Social Services Dept, Housekeeping, and Human Resources had submitted reports. She also noted that they had reviewed tornado safety at that meeting.</p>	<p>A motion to accept the Quality Assurance Report was made by Trustee Bradley, supported by Trustee Oliver. Motion carried.</p>
<p>Quality Assurance Report</p>	<p>Lois Ball reported that the Safety Committee had reviewed all incidents for the month. They are learning new ways of tracking and trending incidents and that she had attended a webinar concerning the perception of staff safety and would present it to the Safety Committee to discuss surveying the staff about facility safety.</p>	<p>A motion was made by Trustee Kaufman, supported by Trustee Smith, to accept the Safety Committee Report.</p>
<p>Safety Committee Report</p>	<p>Administrator Mapes reported that he, Darlene and most Board Members had attended the MCMCFC Spring Conference.</p> <p>Darlene Smith reported on the HCAM Educational Conference. She noted that they learned about care planning, past non-compliance and the Elder Justice Act. If we have resident to resident or staff to resident assaults we are supposed to report them to our local authorities, our survey team and DHS.</p> <p>Administrator Mapes reported that he had attended the District 1 meeting and has been elected President.</p>	<p>A motion was made by Trustee Elegeert, supported by Trustee Boyne, to accept the Report on Meetings and Conferences Attended. Motion carried.</p>
<p>Report on Meetings and Conferences Attended</p>		

	<p>Whispering Pines staff attended the NorthPointe Educational Luncheon.</p> <p>Trustee Kaufman reported that there had been a Water Authority Meeting held yesterday. There will not be an increase in the water rates. They are working with the Village to take possession of the water tower.</p> <p>Trustee Kaufman also reported that the Ellen K. Russell and Michael Miketinac Trusts had met this morning. He reported that there are monies available to the facility from each fund as well as another fund that had been established for uncompensated care. A resident's family has requested help through the fund. Trustee Kaufman noted that the Trustees of the Trust will establish some limits for the fund to ensure that money will be available in the future for residents.</p>	
<p>Administrator's Report</p>	<ol style="list-style-type: none"> <li>1. After having received a letter from a volunteer questioning the Volunteer's policy the Executive Committee has recommended that the policy be sent to the Activities Department to rework.</li> <li>2. Gordon Food Service will provide a food show on the grounds of Pincrest on Thursday, June 23, 2011. There should be 10-12 booths under a tent with samples for people to try. The community will be welcome.</li> <li>3. Administrator Mapes discussed the</li> </ol>	<p>A motion was made by Trustee Bradley, supported by Trustee Smith, to accept the Administrator's Report. Motion carried.</p>

	<p>plans for developing a Life Enrichment Center in the current classroom. Trustee Bradley stated that she felt this was a priority item and asked if the Ellen K. Russell Trust could help out. She noted that the activities department is a critical component to the residents' lives here.</p>	
<p>Comments from Liaison Members</p>	<p>Liaison Member Harrington asked if the wage freeze included administration, the Board assured her that yes it does.</p> <p>Liaison Member Meintz discussed the write offs. He also questioned the total cost of the one time pay out in an arbitration settlement.</p> <p>Amy Lantagne addressed the budget the activities department had been given to work with for a recent activity. She also addressed the comments from visitors regarding the building.</p>	
<p>Comments from the Public</p>	<p>Todd Flath questioned the SEIU wage proposal and discussed Local 854's position.</p> <p>The meeting adjourned at 2:49 pm</p>	
<p>Adjournment</p>		<p>A motion was made by Trustee Elegeert, supported by Trustee Smith to adjourn the meeting. Motion carried.</p>

Gerald Smith, Secretary



Richard Mapes, Administrator



K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, May 17, 2011.

Roll call was taken and present were J. Bejgrowicz, J. Freis, K. McNeely, C. Peterson and Commissioner James Furlong. M. Erdman was excused.

J. Bejgrowicz moved to approve the agenda. Seconded by J. Freis, motion carried.

Public Participation: There was no public participation at this time.

J. Bejgrowicz moved to approve the minutes from the April 19, 2011 meeting. Seconded by J. Freis, motion carried.

C. Peterson moved to approve the financial report. Seconded by J. Bejgrowicz, motion carried.

J. Bejgrowicz moved to pay the May bills. Seconded by J. Freis, motion carried.

Director's Report:

- A. The monthly circulation stat comparisons are in the board packets.
- B. The Friends Spring newsletter is now available in hard copy at the circulation desk, or on our website. The Friends received a grant from the Michigan Friends of Libraries. They used the funds to print an insert in the Menominee County Journal Extra. So far, they have had a great response.

The Friends will be holding their annual membership meeting on Thursday, May 26 at 7:00 PM. They will be electing officers and directors.

- C. We received a thank-you letter and picture from the Menominee County I.S.D. for participating in the Family Fun Festival in April.
- D. The library employees are all busy preparing for our summer reading program. This year's theme is *One World, Many Stories*.
- E. Our new server has arrived, and we are waiting for Jean's schedule to free up to set a day to install it. UPRLC hired a part-time person to help Jean, as she has just started installing over 100 computers in the second round of BTOP.
- F. P Cheski attended an ALS (SIRSI/Symphony Users) meeting this morning via ReadyTalk. They will be upgrading Symphony this fall. Some of the new features will be extremely useful, and hopefully will increase the efficiency of the everyday functions we use.
- G. P. Cheski will be attending a meeting at 4:30 on May 17 at the courthouse. A representative from Teamster Insurance will be discussing their benefit plan.

Old Business:

- A. Librarian Custodian – Update – The County Administrator has interviewed the top candidates, and he should be hiring someone this week.

- B. Merit Fiber-Optic Network – Update – P. Cheski distributed pictures of what the fiber-optic hookup will look like in our library. Installations connecting to other customers will be located outside the building.

New Business:

- A. Fiscal Year 2011-2012 Preliminary Budget – Update – P. Cheski answered several questions that were raised at the April board meeting. These included the MERS retirement, sharing fuel supply, and joining the RIDES Delivery Service to save on postage.
- B. QSAC – Quality Service Audit Checklist –After discussion, it was decided to continue working on QSAC recommendations, in conjunction with updating the library's Long Range Plan.

Other Board Concerns: C. Peterson asked if the library board members were interested in having information on the library and its services included in the Menominee County Comprehensive Plan. She offered to bring a draft to the next meeting. J. Bejgrowicz asked Commissioner Furlong how the decrease in population will affect the county.

Public Participation: There was no public participation at this time.

As there was no further business, J. Bejgrowicz moved to adjourn the meeting. Seconded by C. Peterson, motion carried. The meeting adjourned at 11:37 AM.

Regular Monthly Meeting

MINUTES

401 Tenth Avenue, Menominee, Michigan

May 26, 2011 - 4:00 p.m.

**CALL TO ORDER/ROLL CALL:**

Karen Raether, Board Chairperson, called the meeting to order at 4:05 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Connors, Peggy	*X			Martin, Ann	X		
DeDie, William	*X			Negro, Mari		X	
DeGrave, Marylee	X			Raether, Karen	X		
Hofer, Millie	X			Plumley, Robert		X	
Lang, Bernie	X			Spence, Christine	*X		
Luhtanen, Joan	*X						

**REPRESENTING ADMINISTRATION:** K. Thekan, B. Adrian, D. Block, M. Wendt, & \*T. Wendt  
 \*(VTC-Video Television Conference from Northpointe's Kingsford & Iron River Offices)

**PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance to the Flag was recited by all

**PUBLIC COMMENTS** - No public comments

**APPROVAL OF THE AGENDA:** Karen Raether stated the agenda would be amended to move the Michigan Association of Community Mental Health Board (MACMHB) Spring Conference Report from under Presentation to the Chairperson Report.

**ACTION:** Moved to approve the amended agenda as stated above.

**Motion by:** M. DeGrave; supported by A. Martin. **Motion carried unanimously**

**APPROVAL OF THE MINUTES:**

- There were no additions or corrections to the minutes from the Regular Board of Directors meeting on April 21, 2011.

**ACTION:** A motion was made to dispense with reading the minutes from the April 21, 2011 Regular Board of Directors meeting and approve as written.

**Motion by:** M. DeGrave; supported by M. Hofer. **Motion carried unanimously.**

**PRESENTATION:**

- Anderson, Tackman & Company-Audit Report for Fiscal Year (FY) 2009-10  
 Karen Raether introduced Mr. Alan Stotz, an auditor from Anderson, Tackman & Company. Mr. Stotz reviewed Northpointe's FY2009-10 audit report and addressed questions.

**FINANCE COMMITTEE REPORT** – C. Spence

Ms. Spence highlighted the following from the Finance Committee meeting minutes:

1. **ISSUE:** Review Check Disbursement Report

The check disbursement report in the amount of \$1,715,579.34 was reviewed and recommended for Board approval.

**ACTION:** A motion was made by C. Spence, supported by M. Hofer to approve the check disbursement report for bills paid in the amount of \$1,715,579.34 as presented.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Martin, Ann	X	
DeDie, William	X		Negro, Mari		
DeGrave, Marylee	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	
Luhtanen, Joan	X				

**Motion carried unanimously.**

2. **ISSUE:** Review Financial Report – April 2011

The committee reviewed the April 2011 financial report and recommended for Board approval.

**ACTION:** A motion was made by C. Spence, supported by M. DeGrave to approve the April 2011 financial report.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Martin, Ann	X	
DeDie, William	X		Negro, Mari		
DeGrave, Marylee	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	
Luhtanen, Joan	X				

**Motion carried unanimously.**

3. **ISSUE:** Contract(s)/Agreement(s)

#	Name of Contract	Purpose of Contract	Date of Contract	Old Rate	New Rate	Change
a.	Dr Amit Razdan	Medical Director and Psychiatric Services	7/1/11-9/30/11	\$145/hr. plus expenses	\$145/hr. plus expenses	n/a
This is an addendum to extend the agreement for Medical Director and Psychiatric Services through 9/30/11. There are no changes to the terms of the current agreement. The expenses include quarterly visits to Northpointe, air fare, motel, etc.						
b.	Cornerstone AFC Homes	Specialized Residential	5/1/11-5/1/12	n/a	\$180/day	n/a
This is a new contract for specialized residential services for a resident moving from Berkley Court to Cornerstone per court order.						
c.	Riverside Psychiatric Group	Psychiatric Services	5/1/11-11/1/11	n/a	Psych. Eval. (90801)-1 yr. \$442 Med. Rev. (90805)-4/6 mo. \$274.55 or Med. Rev. (90862)-4/6 Mo. \$192-95	n/a
This is a single case agreement for psychiatric services through self-determination for one consumer.						
d.	Schlaud AFC	Specialized Residential	4/1/11-8/31/11	\$45	\$70	Inc. \$25/day
This is an increase in the rate for one specialized contract individual at Schlaud's. This person was recently diagnosed with a significant contagious condition that requires isolation and constant disinfecting in the home and the person does not practice good hygiene. Therefore additional staffing and supervision/cleanup is required.						
e.	Mark R. Young, Inc.	Outpatient Counseling	5/15/11-4/30/12	n/a	\$70/hr.	n/a
This is a new agreement with Mark Young to provide counseling services to one person through self-determination and single case agreement.						
f.	Marquette General Hospital	ECT	10/1/10-9/30/11	\$675	\$675	No change
This is a renewal agreement for ECT services through MGH.						
g.	North Transport, Inc.	Transportation	5/1/11-4/30/12	\$.75/mile for one staff, \$1.00/mile for two staff & \$15.00/hr. wait time if over 2 hours	\$.90/ mile for one staff, \$1.25/ mile for two staff & \$15.00/hr. wait time if over 2 hours \$100.00 or actual mileage for cancellation	Increase of \$.15 for one person, \$.25/mi. for two and the \$100 for canc.
Renewal agreement for transportation services.						

		Dietary Services	5/1/11-4/30/12	\$50/hr. for services for up to 44 hr./mo. \$25/hr. for training	\$50/hr. for services for up to 44 hr./mo. \$25/hr. for training	n/a
This is a renewal agreement for dietary services. Dale provides menus and consultation in the homes and also with eating disorders, health issues, etc.						
i.	Penny Gregg	Speech Therapy	6/1/11-5/31/12	\$65/hr.	\$65/hr.	n/a
This is a renewal agreement for speech therapy services for two consumers through self-determination. There is limit of up to 2 hrs./month.						
j.	Birchwood AFC	Specialized Residential	5/1/11-12/31/11	n/a	\$40/day	n/a
This is an addendum to the current contract for the addition of new consumer at a specialized rate due to care needs. (Note: this home is licensed for 6 and Northpointe currently contracts for 2, this would make a 3 <sup>rd</sup> . Another contract consumer moved out, creating a bed for this consumer.)						
k.	Guardian Trac	Fiscal Intermediary Services	6/1/11-5/31/12	\$125/mo.	\$125/mo.	n/a
This is a renewal agreement for fiscal intermediary services to individuals who choose self-determination and hire their own staff.						

**ACTION:** A motion was made by C. Spence, supported by P. Connors to approve all contracts as noted above.

**ROLL CALL VOTE:**

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Martin, Ann	X	
DeDie, William	X		Negro, Mari		
DeGrave, Marylee	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	
Luhtanen, Joan	X				

**Motion carried unanimously.**

4. Miscellaneous

- It was asked by Millie Hofer if self-determination cases have impacted the budget. Bill Adrian provided that essentially they have not because if self-determination consumers were residing in Northpointe group homes the cost would be approximately the same.

Chris Spence excused at 4:55 p.m.

**CHAIRPERSONS REPORT** – K. Raether

- The Great Lakes Executive Committee met on April 28 and will meet again on June 7 to continue planning the fall conference. Great Lakes will be acting as the nominating committee for election of officers with elections taking place at the fall conference. If anyone has an individual they would like to nominate for an officer they can do so at this time or nominations can also be done from the floor at the fall conference. Marylee DeGrave stated that she would like to nominate Karen Raether as an officer on the Great Lakes Executive Committee.
- The Community Mental Health (CMH) U.P. Board Forum conference was held on May 6 & 7 in Gladstone and there were five Northpointe Board members that attended it.
- Ms. Raether stated that she attended the CARF entrance and exit interviews and was also interviewed by a CARF auditor. The CARF auditors provided 0 recommendations for Northpointe which is quite an accomplishment. Ms. Rather stated that the Northpointe administration and staff should be recognized and congratulated on this accomplishment.
- Ms. Raether read Beth Farragh's resignation letter from the Northpointe Board of Directors. The Dickinson County Commissioners will be advertising to fill the remainder of Ms. Farragh's term on the Northpointe Board.
- MACMHB Spring Conference Report - Ms. Rather stated that she, Mari Negro, and Karen Thekan attended the spring conference in Kalamazoo. The plenary presenters were good and Ms. Raether stated that she attended workshops that assisted her in her position as Board Chairperson. A U.P. regional business meeting was held at the conference and it was voted on that a consolidation of committees be done. Karen Thekan stated that the

main theme and focus of Olga Dazzo's conference presentation was the integration of primary care and behavioral health. If anyone would like handouts from the conference contact Ms. Raether.

## **CEO REPORT**

Karen Thekan stated that her May 2011 CEO report was in Board packets; she provided the following updates and highlights:

### **Federal/State Activity:**

- The House and Senate are hard at work to finish the budget by June 1. The preliminary budget good news was there will be a slight increase in Medicaid for the Pre-Paid Inpatient Health Plans (PIHPs) and the bad news is that General Fund (GF) dollars will again be cut. There will be an \$8.5 million dollar cut in GF and of that it will be split: \$3.4 million will come from administrative services and \$5.1 million will come from direct services to consumers. There are no details as to what will be cut from direct services and as more information is received Ms. Thekan will provide it.

### **Regional Activity:**

- The U.P. regional CMH directors met on May 11 and regional concerns related to the Habilitative Waiver Program were discussed, all the U.P. regional CMH's ended their last fiscal year well, and the April Medicaid cut has not impacted services to any of the U.P. regional CMH's at this time.

### **Local Activity:**

- The 15<sup>th</sup> annual NAMI/Northpointe was held on May 13 and attended by 110 individuals.
- A group of Northpointe consumers attended the Walk-a-Mile Rally in Lansing to get the message out about supporting recovery and reducing stigma.
- On April 20 the quarterly Northpointe meeting was held with all the county administrators and county sheriffs.
- A meeting was held with Peggy Erickson, Director of Physician Services at DCH, to discuss looking at different models of integrating primary health and behavioral health. A follow-up meeting will be held with Ms. Erickson and Northpointe to continue discussing this issue.
- Congratulations to both Deb Davis on 25 years of employment and Tim Zarling on 10 years of employment with Northpointe.
- The Northpointe Endowment fund has not had any recent contributions but is rebounding slightly after the market crash of a few years back.

**OLD BUSINESS** – No old business

**NEW BUSINESS** – No new business

## **BOARD PREROGATIVE/AMBASSADOR MOMENT**

- A Personnel Committee meeting is scheduled on Thursday, June 16, 2011 at 3:00 p.m. at the Kingsford office before the 4:00 p.m. Board meeting.
- Marylee DeGrave shared information on how she assisted an individual regarding services. Joan Luhtanen stated that she very much appreciated the NAMI luncheon and the helpful information she gained from the peer support presentation. Ms. Luhtanen also stated that she is not at all surprised that the CARF audit went well as all of the Northpointe staff are excellent and provided her congratulations personally to everyone in the organization. Ann Martin shared information on a 3 day excursion to Bay Cliff Camp specifically for autistic children and what a wonderful experience it was for them.

**PUBLIC COMMENTS** – No public comments

## **ADJOURNMENT**

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 5:50 p.m.

The next regular monthly Board meeting is scheduled for June 16, 2011 in Kingsford, Michigan beginning at 4:00 p.m.

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Karen Raether, Chairperson

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Peggy Connors, Secretary

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Mary Wendt, Board Secretary

Menominee County Parks & Recreation Committee

Meeting Minutes

June 7, 2011

The meeting was called to order by Chair Bob Desjarlais at 6:30 p.m. on June 7, 2011 at Kleinke Park on M-35.

Committee Members present were Vola Bleile, Bob Desjarlais, Gail Jerzyk, County Commissioners Charlie Meintz & Mark Jasper, Administrator Brian Bousley, Karen Kayser, Parks Office Manager, Al Thompson, Bldg & Grounds supervisor, & Dan Menacher, Bldg. Inspector.

Approval of Agenda: Motion by Mark Jasper with a second by Charlie Meintz. Motion carried.

Approval of Previous minutes: Motion by Gail Jerzyk with a second by Vola Bleile. Motion carried.

Public Comment: Questions were asked about how soon the horse shoe pits at Kleinke Park would be completed.

Business:

a. Discussion of Camp Host Training: C. Meintz made the motion to table the discussion until the July 5, 2011 meeting when Ruby Ivens would be present. G. Jerzyk added a second. Motion carried.

b. Park Office Manager/ Park Ranger Report: Karen Kayser reported Shakey Lakes Parks would be holding Easter in June weekend. Many Local businesses have contributed prizes. Camping is down. She will check to see if there are less campers from out of state or out of county or if there are less Menominee County campers.

B. Desjarlais made a motion for Al Thompson to build a boat dock to be put near the Park Office. This could be used as a fishing pier for children. V. Bleile made a second. Motion carried.

c. Budget- monthly review: B. Bousley & A. Thompson are looking into buying a new or used lawn mower for the parks.

d. Review of 2% Grants received: B. Bousley stated we received a \$14,000.00 grant for the Stoney Point boat landing but the permits have not come in. We also received \$5,121.00 for new park picnic tables.

e. Summer Projects at the Parks: Nothing can be done until after June 14, 2011.

f. Concession Stand: Pop machine has been installed at Kleinke Park by the Bathhouse.

g. Bylaws, Park Rules Review: R96-4 will stay the same. R96-11 A motion by C. Meintz to amend it to read meeting fee of \$25.00 will be paid to each public member who attends a regular or special committee meeting. Public members are responsible for submitting all of their expenses (mileage & meeting per diem). These expenses shall be submitted to the County Administrator's office by the seventh (7th) day of the following month or be forfeited. These expenses will be submitted on a form labeled "Menominee County Reimbursement Voucher, Menominee County Parks Committee" which will be made available for committee members through the County Administrator's Office. G. Jerzyk made a second. Motion carried.

No Correspondence

No Public Comment.

Adjournment motion was made by C. Meintz with a second from V. Bleile.

Adjournment was at 7:50 p.m

Submitted by Gail Jerzyk

# MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	Request for Bids; Snow Removal
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
Administration requests permission to advertise for bids for removal of snow in the courthouse/jail parking lots and the Annex/Library parking lots in Stephenson.	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **07/21/2011**      
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County is requesting Sealed Bids on Snow Removal

Courthouse & Jail parking lots also for the Annex and Library parking lots

Removal of snow from the **Courthouse and the Jail parking lot**. This proposal will be for each time the lot is plowed. Your dollar amount should be for both of these lots combined.

A separate bid proposal for the **Annex and Library parking lots** (also combined) for a per plow dollar amount. These two buildings are located in Stephenson.

Please also quote a dollar-per-hour amount for a front end loader and dump truck to remove snow from these areas, should snow build up too much in parking lots.

Please submit a bid for a one (1) year contract.

Site visit is recommended.

Proof of Workers Compensation and Liability or an Independent Contractor form is required.

All proposals must be submitted in a sealed envelope to the Menominee County Administrator's Office by 12:00 Noon on August 8th, 2011

Please identify on the outside of the envelope "**Snow Removal Bid**"

For more information, please contact Brian Bousley, County Administrator at 906-863-7779.

Mail or deliver Sealed Bids to:

Menominee County Administrator's Office  
839 Tenth Ave.  
Menominee, MI 49858

# MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	Request for Bids, Pit toilets/Septic tanks at parks
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	yes
<b>SUMMARY:</b>	
Admin. request permission to go out for bids for one year (2011) for the pumping and cleaning of the pit toilets and septic tanks for the parks.	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **07/21/2011**      
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County is accepting proposals for pit toilet and septic tank cleaning/pumping at all Menominee County park locations.

Parks & Locations:

Kleinke Park (four pit toilets) & (three septic tanks)

Bailey Park (two pit toilets)

Stoney Point (one pit toilet)

River Park (two pit toilets)

Shakey Lakes (seven pit toilets) & (five septic tanks)

Proposal will be for a one year contract. All tanks and pits must be pumped and cleaned after Labor Day. After pit toilets are cleaned, they must also be limed.

Proposals to be received by **August 8th, 2011 at 12:00 Noon** in a sealed envelope identified on the outside as **“Parks Pits Bids”**

Proposals to be mailed or delivered to:

Menominee County Courthouse  
Administrator's Office  
839 10th Avenue  
Menominee, MI 49858.

Any questions, contact Brian Bousley at (906)863-7779

# MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Miscellaneous Bills</b>
<b>DEPARTMENT:</b>	<b>Administration/Board</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Board to review recently submitted Miscellaneous Bills as paid on July 11, 15, 20 and 21, 2011 in the amount of \$128,706.97	
<b>RECOMMENDED MOTION</b>	

Submitted by:     **Brian Bousley**    

    **07/21/2011**      
Date

**WORKSHOP ACTION**

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

### General Fund Expenditures

101-101 Board of Commissioners  
101-103 Other Legislative  
101-131 Circuit/Family Court  
101-132 Family Court  
101-136 District Court  
101-141 Friend of Court  
101-148 Probate Court  
101-150 Jury Commission  
101-172 County Administrator  
101-192 Board of Canvassers  
101-211 Legal  
101-215 County Clerk  
101-253 County Treasurer  
101-257 Equalization  
101-261 MSU Extension  
101-262 Elections  
101-265 Courthouse Grounds  
101-267 Prosecuting Attorney  
101-268 Register of Deeds  
101-275 Drain Commissioner  
101-301 Sheriff Department  
101-331 Marine Law  
101-332 Snowmobile Law  
101-334 Off-Road Recreational Vehicle  
101-335 ATV Education  
101-401 Planning Commission  
101-426 Emergency Management  
101-526 Waste Management  
101-601 Health & Welfare  
101-635 B&G/Hospital Operation  
101-648 Medical Examiner  
101-681 Vets Burial & Relief  
101-682 Veterans Affairs  
101-728 Economic Development  
101-997 Appropriations  
101-999 Operating Transfers

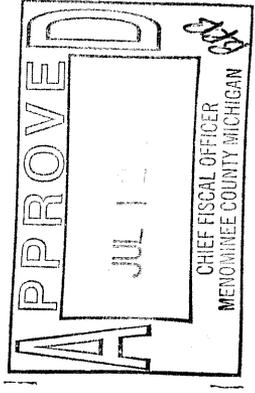
### Special Revenue Funds

205 Road Patrol  
208 County Parks  
215 Friend of Court  
220 Park Improvements  
243 Remonumentation  
249 Building Code  
256 ROD - Automation Fund  
264 Local Corrections Officers Training  
265 Drug Law Enforcement Forfeiture  
266 E911  
269 Law Library  
271 County Library  
272 CDBG - Wells Fargo Grant  
274 CDBG - County  
276 CERT-Citzns Emerg. Response Team  
277 LEPC  
280 Inmate Canteen fund  
281 K-9  
282 Justice Training  
284 Revenue Sharing  
285 Senior Citizens  
292 Child Care  
294 Veterans' Trust  
296 Special Child Care Funds  
  
516 DTRF-Delinquent Tax Revolving Fund  
517 DTRF-PA 123 Foreclosure

MENOMINEE COUNTY  
Check Register Report

COPY

Check	Vendor Name	Vendor's Ref#	Description	Status	Check Date	Check Amount
	Vchr#			Debit Account	\$Amount	\$
Check Date: 07/08/2011 - 07/08/2011 Bank Account: General - General						
86097	Delta/Menominee Health Dept.	18662	Application and permit for Shakey Lakes well	Open	07/08/2011	\$375.00
<b>Total General</b>						<u>\$375.00</u>
<b>Grand Total:</b>						<u>\$375.00</u>



MENOMINEE COUNTY  
Claims Audit Report

COPY

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
City of Stephenson - P.O. Box 467								
	18803	6/23/2011	709	Water, Sewer, Electrical - June 2011	101-261-920.01	16.00		\$201.76
	18803	6/23/2011	709	Water, Sewer, Electrical - June 2011	101-261-920.02	30.00		
	18803	6/23/2011	709	Water, Sewer, Electrical - June 2011	101-261-920.03	155.76		
Total Amount for Bank Account: General								\$201.76

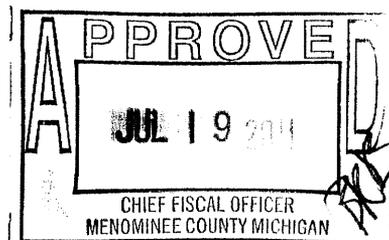


MENOMINEE COUNTY  
Claims Audit Report

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Claim Total

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>								
Valley Mechanical, Inc.	18924	05/01/2011	HVAC Project	Jail HVAC Upgrades	101-103-998.00	14,547.00		\$14,547.00
<b>Total Amount for Bank Account: General</b>								\$14,547.00

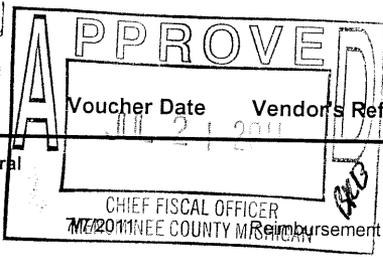




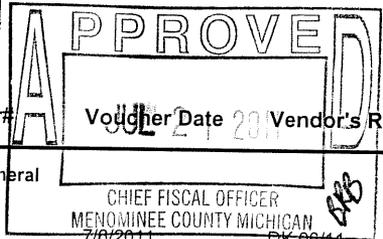
**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total	
<b>Bank Account: General</b>								
<b>A B C PRINTERS</b> 18844	7/11/2011	93338	Blank Sheets (x500)	101-267-727.00	28.14		\$28.14	
<b>Advanced Systems Technology</b> 18731	6/30/2011	02-27190	HITS Telecommunicator Basic Course (	266-326-881.00	199.00		\$199.00	
<b>ALGER-DELTA COOPERATIVE ASSOCI</b>								
18793	6/30/2011	383001	Shakey Lakes Electrical Charges	208-751-920.01	49.31		\$3,516.19	
18794	6/30/2011	367100	Shakey Lakes Electrical Charges	208-751-920.01	425.05			
18795	6/30/2011	369802	Shakey Lakes Electrical Charges	208-751-920.01	351.69			
18796	6/30/2011	367200	Shakey Lakes Electrical Charges	208-751-920.01	908.97			
18797	6/30/2011	379700	Shakey Lakes Electrical Charges	208-751-920.01	166.62			
18798	6/30/2011	380300	Shakey Lakes Electrical Charges	208-751-920.01	233.06			
18799	6/30/2011	370500	Shakey Lakes Electrical Charges	208-751-920.01	124.34			
18800	6/30/2011	383301	Shakey Lakes Electrical Charges	208-751-920.01	191.76			
18801	6/30/2011	1503500	Shakey Lakes Electrical Charges	208-751-920.01	520.98			
18802	6/30/2011	383200	Shakey Lakes Electrical Charges	208-751-920.01	544.41			
<b>ANGELIS MENOMINEE INC</b>								
18965	6/2/2011	0286602-IN	Inmate Groceries	101-301-770.00	129.26			\$531.59
18966	6/8/2011	1371121-IN	Inmate Groceries	101-301-770.00	137.34			
18967	6/10/2011	0296621-IN	Inmate Groceries	101-301-770.00	37.46			
18968	6/17/2011	1520211-IN	Inmate Groceries	101-301-770.00	90.23			
18969	6/23/2011	3479211-IN	Inmate Groceries	101-301-770.00	74.88			
18970	6/29/2011	0174729-IN	Inmate Groceries	101-301-770.00	8.97			
18971	6/30/2011	0024269-IN	Inmate Groceries	101-301-770.00	53.45			
<b>AT&amp;T - Aurora, IL</b>								
18823	7/1/2011	906753220907	Annex - July 2011	101-103-850.00	378.05		\$1,140.38	
18824	7/1/2011	906R41083907	July 1 - July 31, 2011	101-103-850.00	699.82			
18825	7/1/2011	906753458207	July 1 - July 31, 2011	101-103-850.00	62.51			
<b>AT&amp;T Long Distance</b>								
18828	6/19/2011	854528091-7	Telephone Charges	101-103-850.00	229.26		\$229.26	
<b>BABBITT DAVID B PS 21558</b>								
18935	7/15/2011	Peer Group	2011 Grant Year	243-246-710.00	35.00		\$35.00	
<b>Banc of America Leasing</b>								
18732	6/22/2011	011908539	Probation/Parole Office - July 2011	101-131-942.00	139.97		\$711.63	
18762	6/22/2011	011908540	Sheriff Dept & MSU - July 2011	101-301-934.00	317.84			
18762	6/22/2011	011908540	Sheriff Dept & MSU - July 2011	101-261-942.00	253.82			
<b>Barstow, Selsor, &amp; Klumb P.C.</b>								
19003	7/19/2011	10-4429-279	MNR, Child Support Defense	101-131-807.00	212.50		\$212.50	
<b>Bob Barker Company, Inc.</b>								
18963	7/14/2011	WEB000177690	Inmate Supplies	101-301-770.00	114.70		\$204.66	
18972	7/8/2011	WEB000176971	Inmate Supplies	101-301-770.00	89.96			
<b>BOURQUE PENNY</b>								
18830	7/6/2011	Registration	NWTC - Dispatcher Survival Training	266-326-881.00	120.00		\$120.00	
<b>Boyle Design Group</b>								
18788	7/11/2011	1816	Regional Guide Advertisement 2011/20	101-103-755.00	1,000.00		\$1,000.00	
<b>BP</b>								
18752	7/1/2011	5900022624	Gasoline Sales - June 2011	249-371-742.00	236.81	x	\$734.99	
18957	7/6/2011	5901027408	Gasoline Sales	101-301-742.00	498.18	x		

**MENOMINEE COUNTY  
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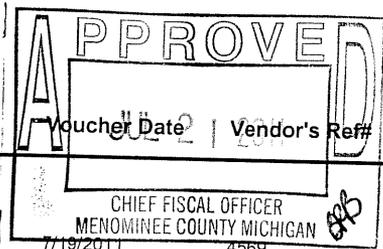


Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Brian Bousley	18710			Prizes for Christmas in July at Park	208-751-880.00	85.97		\$85.97
Brunelle, Jennifer	18912	7/18/2011		Reimbursement Mileage	296-664-860.00	48.45		\$132.82
	18922	7/20/2011		Reimbursement Meals & Supplies	296-664-727.00	42.39		
	18922	7/20/2011		Reimbursement Meals & Supplies	296-664-860.00	41.98		
BRUNO STEPHANIE	18905	7/19/2011		Reimbursement Mileage - June 2011	101-261-860.12	153.51		\$478.54
	18906	7/19/2011		Reimbursement Mileage - May 2011	101-261-860.12	325.03		
BUSINESS ON WHEELS	18819	6/22/2011	10908	Lawnmower Maintenance	208-751-930.02	126.51		\$619.20
	18820	7/1/2011	10914	LawnMower Maintenance	208-751-930.02	31.61		
	18821	7/1/2011	10922	LawnMower Maintenance	208-751-930.02	461.08		
Cedarville Township	18854	7/15/2011		Reimbursement Special Election - May 3, 2011	101-262-705.00	430.00	x	\$430.00
Cellcom Wisconsin RSA 04	18932	7/5/2011	825114	Medical Examiner - Cellular Services	101-648-727.00	131.58		\$131.58
Charlevoix, Maureen R.	18779	7/11/2011	M11-3394-FH	Preparation of Transcripts - Strickland	101-131-806.00	244.40		\$478.72
	18780	7/13/2011	M09-3280-FC	Preparation of Transcripts - Buck	101-131-806.00	72.85		
	18930	7/15/2011		Reimbursement Travel & Meals	101-131-860.00	161.47		
Chris & Amber Kamin	18841	7/7/2011		Reimbursement Shakey Lakes Camping Refund	208-751-964.00	66.00		\$66.00
CITY OF MENOMINEE - 2511 10TH ST.	18757	7/12/2011		August 2011 Monthly Rent	266-326-942.00	351.67		\$2,286.78
	18850	7/15/2011		July 2011 Monthly Rent	266-326-942.00	351.67		
	18852	7/15/2011		Reimbursement Special Election - May 3, 2011	101-262-705.00	1,583.44	x	
City of Stephenson - P.O. Box 467	18792	6/30/2011		Bid John Deere 725 Lawnmower	208-751-984.00	1,550.00		\$1,889.30
	18853	7/15/2011		Reimbursement Special Election - May 3, 2011	101-262-705.00	339.30	x	
CLOVERLAND PAPER CO	18712	7/8/2011	95747	Toilet Tissue, Liners, Mop Cleaner, Tow	101-265-755.01	224.08		\$446.86
	18936	7/15/2011	95825	Urinal Blocks	101-265-755.01	43.50		
	18937	7/15/2011	95821	Tissue, Toilet Tissue, Lysol	101-265-755.01	179.28		
Country Mile Document Destruct	18713	6/30/2011	11048	Shredding Documents on 6/27/11	101-265-801.00	31.80		\$78.02
	18789	7/11/2011	11140	Shred Documents on 7/11/11	101-265-801.00	46.22		
CVS Pharmacy Inc.	18977	6/23/2011	P9621005FDXETLF2	Immate Prescription	101-301-770.01	170.59		\$170.59
DAGGETT TOWNSHIP	18855	7/15/2011		Reimbursement Special Election - May 3, 2011	101-262-705.00	560.00	x	\$560.00
Davis, Mel	18934	7/15/2011		Peer Group 2011 Grant Year	243-246-710.00	35.00		\$35.00
DeDamos, Jennifer L.	18914	7/18/2011	4565	Holdover Attendant (M.Q.)	101-132-801.01	17.25		\$17.25



MENOMINEE COUNTY  
Claims Audit Report

Vendor Name	Vcherr#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
<b>DEKETO, LLC</b>								
18812		7/6/2011	DK 06/11	June 2011	256-277-857.00	750.00		\$971.20
18868		7/13/2011	12	Thermal Transfer Labels (x8) & Ribbon	101-268-727.00	221.20		
<b>Dell Marketing L.P.</b>								
18950		6/20/2011	XFCMW4M35	PO# 02562 Laptop	101-301-934.03	1,258.74		\$1,258.74
<b>Delta/Menominee Health Dept.</b>								
18916		7/18/2011	4567	Prime for Life for C.P. & M.C.	101-132-730.00	100.00		\$100.00
<b>DELTA/SCHOOLCRAFT INTERMEDIATE</b>								
18947		7/12/2011	July 12, 2011	Copy Paper (x100 cases)	101-265-980.02	2,673.00		\$2,673.00
<b>Dennis-Ruleau, Dawn</b>								
18917		7/18/2011	Reimbursement	Meals & Mileage (Marquette, Newberry	101-132-860.00	532.19		\$532.19
<b>Dick Myers Custom Welding</b>								
19001		7/18/2011	076320	Grill Guard (x2)	205-315-934.02	725.00		\$725.00
<b>Dickinson County Treasurer</b>								
18843		6/23/2011	Circuit Court 2011	Shared Services 2nd & 3rd Quarters	101-131-702.00	413.20		\$4,014.03
18848		6/23/2011	West Law 2011	West Group Westlaw Charges - 1st & 2	269-145-801.00	3,600.83		
<b>DMinteractive</b>								
18749		6/30/2011	3212	Dedicated Web Site Hosting	101-103-851.00	1,500.00		\$1,500.00
<b>Don Machalk &amp; Sons Fence Co.</b>								
18818		5/20/2011	Parks	2 Rail Lines & Rail Ends	208-751-930.03	41.04		\$41.04
<b>Dreamscape Communications</b>								
18784		6/20/2011	w1476	Wirless Internet	101-261-850.00	69.99		\$69.99
<b>DTE Energy</b>								
18851		6/27/2011	462245200011	Annex - Natural Gas Charges	101-261-920.04	33.75		\$33.75
<b>Ducaine, Kerri</b>								
18829		7/6/2011	Registration	NWTC - Dispatcher Survival Training	266-326-881.00	120.00		\$120.00
<b>EAGLEHERALD PUBLISHING, LLC</b>								
18751		6/30/2011	June 2011	Advertising - Shakey Lakes Request	101-101-901.00	36.64		\$438.64
18809		6/30/2011	1445	June 2011 Advertising (Voter Registrati	101-262-727.00	402.00		
<b>Election Systems &amp; Software</b>								
18810		6/27/2011	780171	Ballot's	101-262-727.00	1,278.75		\$1,428.75
18811		6/27/2011	780166	Ballot's	101-262-727.00	150.00		
<b>EVANS, JOHN RN</b>								
18719		7/12/2011	Medical Examiner	April, May, June 2011	101-648-709.00	720.00		\$1,135.00
18719		7/12/2011	Medical Examiner	April, May, June 2011	101-648-835.00	415.00		
<b>FAITHORN TOWNSHIP</b>								
18856		7/15/2011	Reimbursement	Special Election - May 3, 2011	101-262-705.00	515.50	x	\$515.50
<b>Friends Ofc Prod Whse Direct</b>								
18737		7/6/2011	014560I	ROD - Office Supplies	101-268-727.00	271.27		\$997.40
18745		6/29/2011	0145371I	FOC - Office Supplies	101-141-727.00	148.20		
18782		7/13/2011	014609	Office Supplies	101-257-727.00	44.99		
18783		7/13/2011	014607I	Batteries & Duster Cleaner	101-257-727.00	22.98		
18904		7/19/2011	014637I	FOC - Office Supplies	215-141-821.00	389.97		
19004		7/20/2011	014651I	FOC - Office Supplies	215-141-821.00	119.99		
<b>Furlong, James</b>								
18804		7/28/2011	Reimbursement	Mileage - June 2011	101-101-860.02	116.28		\$116.28



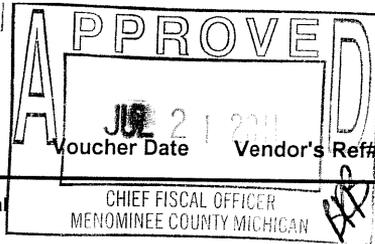
**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Gallardo, Amy	18918	7/19/2011	4569	Community Service Mentor	296-668-801.00	201.50		\$201.50
Galls, An Aramark Company	18994	6/24/2011	511456983	Hinged Cuff Case (x2)	205-315-745.00	6.24		\$6.24
Garcia Linda	18927	7/20/2011	586	Guardianship Review (A.P.)	101-148-804.00	25.00		\$25.00
Glen & Evelyn Hanson	18842	7/8/2011	Reimbursement	Shakey Lakes Camping Refund	208-751-964.00	44.00		\$44.00
Good Source	18973	7/12/2011	S10257402	Inmate Supplies	101-301-770.00	464.14		\$464.14
GOURLEY TOWNSHIP TREAS	18857	7/15/2011	Reimbursement	Special Election - May 3, 2011	101-262-705.00	395.13	x	\$395.13
GREAT AMERICAN DISPOSAL CO THE	18945	6/30/2011	16X01470	Trash Removal - Shakey & Kleinke Jun	208-751-942.00	1,053.35		\$1,103.15
	19005	6/30/2011	16X01472	Annex - Trash Removal June 0211	101-261-930.04	49.80		
Harbor Town Marine, Inc.	18991	7/5/2011	H19660	Propeller	101-331-755.00	175.95		\$175.95
Harris Township	18858	7/15/2011	Reimbursement	Special Election - May 3, 2011	101-262-705.00	750.00	x	\$750.00
Hashimoto Sewer Service, Inc.	18750	6/30/2011	9014	Jail Garbage Disposal Maintenance	101-265-934.00	85.00		\$85.00
HAUPT DR PAUL/MEDICAL EXAMINER	18717	7/13/2011	Medical Examiner	April, May, June 2011	101-648-709.00	4,860.00		\$4,905.00
	18717	7/13/2011	Medical Examiner	April, May, June 2011	101-648-727.00	45.00		
Heidi Smith	18769	6/29/2011	Reimbursement	Shakey Lakes Camping Refund	208-751-964.00	66.00		\$66.00
HOLMES TOWNSHIP TREAS	18859	7/15/2011	Reimbursement	Special Election - May 3, 2011	101-262-705.00	485.99	x	\$485.99
Hupy, Tom	18733	7/6/2011	4556	Juvenile Restitution - McNellis	292-000-201.00	5.00		\$5.00
IMAGEWORKS	18940	5/18/2011	3797	Directory Vinyl - 2 colors	101-265-930.01	97.50		\$97.50
INGALLSTON TOWNSHIP TREAS	18860	7/15/2011	Reimbursement	Special Election - May 3, 2011	101-262-705.00	399.36	x	\$399.36
Ivens, Ruby E.	18815	7/11/2011	Reimbursement	Mileage - Parks Committee July 5, 2011	208-751-860.00	28.86		\$28.86
J S ELECTRONICS, INC.	18730	7/1/2011	16571	Tower Lease - July 2011	266-326-942.00	425.00		\$2,032.83
	18992	7/1/2011	16577	Replacement Belt Clip for Minitor V Pag	101-331-755.00	15.50		
	18998	7/8/2011	16591	Radio Maintenance	205-315-934.01	42.00		
	19000	7/1/2011	16582	Removal & Installation of Equipment #5	205-315-934.02	1,550.33		
Jared Wingers	18990	5/29/2011	Reimbursement	Fuel - Search for Drowning Victim	101-331-755.00	87.75		\$87.75
Jasper, Mark	18763	6/28/2011	Reimbursement	Mileage - June 2011	101-101-860.05	48.75		\$48.75



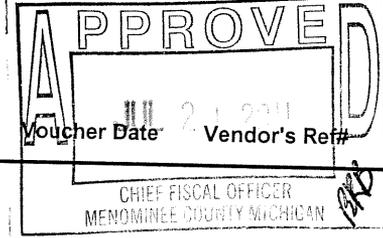
**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Jennings, Patrick L.							
18760	7/6/2011	2011-095-MI	Court Appointed Legal - Sievert	101-148-807.00	40.00		\$80.00
18919	7/20/2011	2011-106-MI	Court Appointed Attorney - Mackendar	101-148-807.00	40.00		
Joel Hensley, RN							
18718	7/13/2011	Medical Examiner	April, May, June 2011	101-648-709.00	2,445.00		\$6,135.62
18718	7/13/2011	Medical Examiner	April, May, June 2011	101-648-835.00	1,550.00		
18761	7/1/2011	Blood Draw	D.D & L.M.	101-267-801.01	200.00		
18827	6/26/2011	Reimbursement	Gasoline, Meals - CME Training	101-648-860.00	175.62		
18845	7/13/2011	Blood Draw	A.S., R.S., & G.A.	101-267-801.01	300.00		
18846	7/13/2011	Blood Draw	J. F. on 7/12/11	101-267-801.01	100.00		
18988	7/18/2011	Nursing Services	May 21 - June 3, 2011	101-301-770.01	1,365.00		
Kakuk, Ricky							
18778	7/6/2011	4557	Juvenile Restitution - Godfrey	292-000-201.00	59.00		\$59.00
Krygoski Construction							
18735	7/6/2011	4554	Juvenile Restitution - A.J.K.	292-000-201.00	45.00		\$45.00
Kulwich, Gerald							
18913	7/18/2011	Reimbursement	Mileage	296-665-860.00	237.46		\$237.46
LAKE TOWNSHIP							
18861	7/15/2011	Reimbursement	Special Election - May 3, 2011	101-262-705.00	635.67	x	\$635.67
Lakeside for Children							
19002	7/8/2011	4558	Out of Home Placement Costs (E.I.)	292-662-843.05	1,044.00		\$1,044.00
Lesperance, Diane							
18806	6/30/2011	Reimbursement	Mileage	101-253-860.00	113.17		\$113.17
LexisNexis Matthew Bender							
18954	6/30/2011	1284241-20110630	June 2011 Minimum Commitment Balar	101-301-727.00	50.00		\$50.00
Linder Implement Co., Inc.							
18764	6/1/2011	92683	Trimmer Heads (x2)	208-751-930.02	63.00		\$256.25
18765	6/2/2011	92719	Trimmer Head	208-751-930.02	9.00		
18766	6/7/2011	92840	Blades (x3)	208-751-930.02	62.25		
18767	6/8/2011	92825	Belt	208-751-930.02	61.00		
18768	6/23/2011	93078	Belt	208-751-930.02	61.00		
Lufts Advertiser							
18814	6/26/2011	June 2011	Advertising	101-253-901.00	73.00		\$185.25
18814	6/26/2011	June 2011	Advertising	101-101-901.00	35.75		
18814	6/26/2011	June 2011	Advertising	101-262-727.00	76.50		
Macco's Floor Covering Ctr Inc							
18832	7/12/2011	CG131113	PO# 02566 - FOC Carpeting & Installati	215-141-821.00	2,715.00		\$2,715.00
Mackinac County 911 Office							
18951	5/24/2011	PSIC R8-04 Project	PO# 02564 Laptop (x2)	101-301-981.00	2,246.00		\$2,246.00
Marc & Paula Marenger							
18840	7/8/2011	Reimbursement	Shakey Lakes Camping Refund	208-751-964.00	72.00		\$72.00
Marks Septic Service							
18714	7/9/2011	483	Pump Tank @ Kleinke Park & Disposal	208-751-801.00	625.00		\$625.00



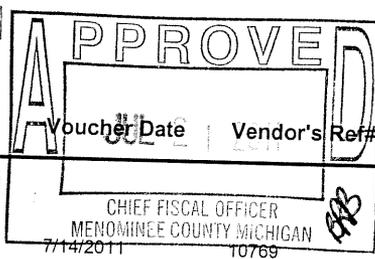
**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General Mastercard</b>								
	18943	7/12/2011	Credit Card	MCSI	101-172-802.00	182.32		\$867.58
	18943	7/12/2011	Credit Card	Planner Pads Co	101-132-727.00	33.94		
	18943	7/12/2011	Credit Card	Staples	101-253-727.00	138.99		
	18943	7/12/2011	Credit Card	USPS	208-751-920.00	29.51		
	18943	7/12/2011	Credit Card	KMart	296-667-801.00	18.22		
	18943	7/12/2011	Credit Card	Mountain Grd Lodge	517-252-860.00	293.21		
	18943	7/12/2011	Credit Card	Century Tool & Equip	101-265-934.00	34.04		
	18943	7/12/2011	Credit Card	Boyne Highlands Lodge	101-141-860.00	137.35		
<b>McIntyre, Nancy</b>	18867	7/8/2011	Reimbursement	Mileage	101-131-860.00	77.25		\$77.25
<b>MEIERS SIGNS INC</b>	18999	7/12/2011	25949	Vinyl Lettering & Striping to Patrol Car	205-315-934.02	390.00		\$390.00
<b>Meintz, Charlie</b>	18813	7/5/2011	Reimbursement	June 2011 Mileage	101-101-860.04	112.20		\$112.20
<b>Menards - Marinette</b>	18715	7/7/2011	51847	Park Supplies	208-751-930.03	32.94		\$156.93
	18834	6/30/2011	49713	Supplies for Kleinke Park Horseshoe Pi	220-752-953.02	98.24		
	18835	6/30/2011	49712	FOC Move Supplies	101-141-756.00	69.93		
	18836	6/30/2011	49694	Credit Memo	101-141-756.00	-124.80		
	18939	7/14/2011	53878	Dust Masks, Caulk, Mortar	101-265-934.00	40.77		
	18948	7/14/2011	53877	Poplar Board (x5)	101-141-756.00	39.85		
<b>MENOMINEE ANIMAL SHELTER</b>	18925	7/18/2011	1105	June 2011	101-601-958.00	482.60		\$482.60
<b>MENOMINEE COUNTY JOURNAL</b>	18746	7/1/2011	142	Summer 2011 Taxes (Display Ad)	101-253-901.00	48.00		\$72.00
	18748	7/1/2011	139	Request for Bids (Shakey Lakes)	101-101-901.00	24.00		
<b>MENOMINEE COUNTY ROAD COMMISSI</b>	18944	7/12/2011	10513	Graveling-Kleinke & Dust Control-Klein	208-751-930.04	858.06		\$908.22
	18989	7/12/2011	10514	Power to Radio's June 2011	101-301-934.01	50.16		
<b>MENOMINEE MEDICAL CLINIC</b>	18976	7/6/2011	7/6/11	Inmate Medical Appt (A. R.)	101-301-770.01	152.00		\$152.00
<b>Menominee Township</b>	18862	7/15/2011	Reimbursement	Special Election - May 3, 2011	101-262-705.00	1,053.87	x	\$1,053.87
<b>Meyer Township</b>	18863	7/15/2011	Reimbursement	Special Election - May 3, 2011	101-262-705.00	483.75	x	\$483.75
<b>Michigan Assessors Association</b>	18781	7/14/2011	Dues	Equalization Director - Membership Yea	101-257-802.00	75.00		\$75.00
<b>MID-COUNTY SMALL ENGINES, LLC</b>	18716	7/8/2011	676	Mix Oil - 2 1/2 Gallons	208-751-930.02	14.95		\$14.95
<b>MILLERS ACTION OFFICE SUPPLY I</b>	18907	7/14/2011	078798	Appt Book	101-132-727.00	16.50		\$32.99
	18907	7/14/2011	078798	Appt Book	101-148-727.00	16.49		
<b>MOORE MEDICAL CORP</b>	18978	6/24/2011	96817191 RI	Inmate Medical Supplies	101-301-770.01	278.76		\$587.49
	18996	7/12/2011	96840010 RI	Medical Supplies	205-315-755.00	308.73		



**MENOMINEE COUNTY  
Claims Audit Report**

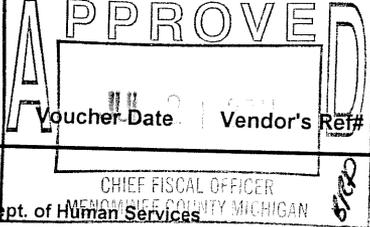
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Motorola	18949	7/7/2011	13849038	PO# 02560 Unit Charger (x3) & Car Ch:	101-301-934.03	1,390.50		\$1,390.50
Nadeau Township	18864	7/15/2011	Reimbursement	Special Election - May 3, 2011	101-262-705.00	438.75	x	\$438.75
<b>NAPA AUTO PARTS PITSTOP</b>								
	18771	5/3/2011	36779	Battery	208-751-930.02	35.49		\$63.74
	18772	5/14/2011	37132	Brake Cleaner	208-751-930.02	3.59		
	18773	6/1/2011	37575	Val Grease Automotive	208-751-930.02	9.39		
	18774	6/22/2011	38179	Fuel Filter	208-751-930.02	6.58		
	18775	4/4/2011	36090	Grease Cap & Val Grease	208-751-930.02	8.69		
Office Depot, Inc.	18755	6/23/2011	568954717001	Ink Cartridge	101-261-727.00	83.96		\$107.88
	18756	6/23/2011	569156135001	First Aid Kit	101-261-727.00	23.92		
Omnicare Central Billing Ctr	18979	6/30/2011	2854938	Inmate Medical Supplies	101-301-770.01	22.61		\$22.61
Omnicare Pharmacy	18981	6/30/2011	2871854	Michael Christophersen	101-301-770.01	433.47		\$5,378.20
	18982	6/30/2011	2871866	Kenneth Seymore	101-301-770.01	18.65		
	18983	6/30/2011	2871861	Troy Hall	101-301-770.01	1,013.82		
	18984	5/31/2011	2817784	Steve Erdman	101-301-770.01	3,312.91		
	18985	6/30/2011	849814	Joseph Ledger	101-301-770.01	4.55		
	18986	6/30/2011	439815	John Butts	101-301-770.01	230.09		
	18987	6/30/2011	677641	Christopher Drossart	101-301-770.01	364.71		
<b>PAIDL'S TRUE VALUE HARDWARE</b>								
	18720	6/2/2011	B21223	Conduit, Flag Pole Bracket	208-751-755.02	20.36		\$120.33
	18721	6/2/2011	A19980	Keys	208-751-755.02	3.78		
	18722	6/2/2011	B21250	Toilet Seat	208-751-755.02	5.99		
	18723	6/6/2011	B21581	Deck Stain & Paint	208-751-755.02	19.99		
	18724	6/10/2011	A20659	Chain Stop, Nuts/Bolts/Washers	208-751-755.02	21.09		
	18725	6/13/2011	B22059	Marking Paint	208-751-755.02	5.29		
	18726	6/15/2011	B22228	Breaker	208-751-755.02	7.49		
	18727	6/18/2011	A21238	Sillcock Handle	208-751-755.02	1.89		
	18728	6/23/2011	B22660	Circular Blade (x2)	208-751-755.02	18.98		
	18729	6/24/2011	B22750	Paint	208-751-755.02	9.98		
	18753	6/30/2011	C1139	Foam Mounting Tape	208-751-755.02	5.49		
Palmer, Mary	18709	6/24/2011	Reimbursement	Tulip Bulbs & Pots	101-265-930.00	43.52		\$43.52
Pan-O-Gold Baking Co.	18974	6/28/2011	00040683117902	Inmate Groceries	101-301-770.00	56.25		\$112.58
	18975	7/5/2011	00040683118602	Inmate Groceries	101-301-770.00	56.33		
Payne, Cindy	18807	7/11/2011	Reimbursement	Postage (Pack N Ship)	101-268-729.00	10.34		\$10.34
Peterson, Kimberly	18831	7/6/2011	Registration	NWTC - Dispatcher Survival Training	266-326-881.00	120.00		\$120.00
Pfankuch, Mike	18738	7/11/2011	Reimbursement	Bridge Fare, Meals, Fuel, Hotel	101-136-860.00	309.07		\$309.07
Pinecrest Medical Center	18997	7/1/2011	June 2011	Telephone Charges	205-315-755.00	15.01		\$15.01



**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Vcher#	Voucher#	Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General									
PrintersPlus!	18847		7/14/2011	10769	Letterhead	101-136-727.00	60.00		\$60.00
Quill Corporation	18955		7/6/2011	5277778	Printer Toner, Pencils, Ruled Paper	101-301-727.00	176.07		\$356.05
	18956		6/16/2011	5142526	Computer Monitor (x2)	101-301-727.00	179.98		
Randall Phillipp	18901		7/18/2011		General Show Cause Court Appointed Legal	101-131-807.00	25.00		\$150.00
	18902		7/14/2011	1996-7944-DP	Court Appointed Legal - Thunder	101-131-807.00	25.00		
	18920		7/14/2011	2009-13060-DP	Court Appointed Legal - Wheeler	101-131-807.00	25.00		
	18928		7/14/2011	1998-8669-DP	Court Appointed Legal - LaCombe	101-131-807.00	37.50		
	18929		7/18/2011	2005-11249-DS	Court Appointed Legal - Anderson	101-131-807.00	37.50		
Randy Champion	18839		7/11/2011		Reimbursement	208-751-964.00	88.00		\$88.00
					Shakey Lakes Camping Refund				
REDWOOD TOXICOLOGY LABORATORY	18921		6/30/2011	00719820116	Drug Testing	296-668-835.00	64.34		\$64.34
REGISTER OF DEEDS	18926		7/18/2011		Copies	243-245-801.08	28.00		\$28.00
					Remon Copies - Grant Year 2011				
Reinhart Foodservice	18964		7/7/2011	955278	Inmate Groceries	101-301-770.00	1,130.38		\$1,130.38
Robert Gallagher	18837		7/13/2011		Reimbursement	208-751-964.00	88.00		\$88.00
					Shakey Lakes Camping Refund				
Robert Mulhern	18838		7/11/2011		Reimbursement	208-751-964.00	15.00		\$15.00
					Shakey Lakes Camping Refund				
Sage Software, Inc.	18942		7/21/2011	1029273	One Yr Sage Support - 9/12/11 to 9/11/12	101-103-857.00	795.00		\$795.00
Salfai, Sharon	18759		7/5/2011		Reimbursement	101-132-860.00	10.00		\$10.00
					Meal - Training in Escanaba				
Sault Tribe Youth Facility	18909		7/8/2011	4559	Out of Home Placement Costs (H.P.)	292-662-843.05	600.00		\$1,320.00
	18910		7/8/2011	4561	Out of Home Placement Costs (B.B.)	292-662-843.05	720.00		
Scantron Corporation	18953		6/30/2011	5008610	Crash Pads (x25)	101-301-727.00	79.00		\$79.00
Schneider, Robert	18734		7/6/2011	4555	Juvenile Restituion - McNellis	292-000-201.00	2.50		\$2.50
Servco FS Cooperative 100	18822		7/6/2011	68948	County Parks - Shakey Lakes	208-751-742.00	946.46		\$946.46
Sherry Smith	18758		6/14/2011		Reimbursement	101-172-860.00	21.93		\$21.93
					Mileage for CB Mtg @ Harris Town Hall				
Spades Counseling Agency	18740		7/12/2011	J. Peters	Counseling 3/24 - 6/21/2011	101-131-858.01	1,260.00		\$1,840.00
	18741		7/12/2011	K. Peters	Counseling 6/17 - 6/24/2011	101-131-858.01	180.00		
	18742		7/12/2011	W. Hass	Counseling 4/27 - 6/29/2011	101-131-858.01	360.00		
	18743		7/12/2011	M. Hass	Counseling May 4, 2011	101-131-858.01	40.00		
Spalding Township Treasurer	18865		7/15/2011		Reimbursement	101-262-705.00	750.00	x	\$750.00
					Special Election - May 3, 2011				

MENOMINEE COUNTY  
Claims Audit Report



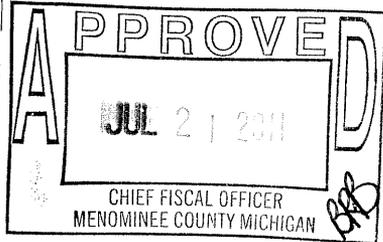
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
State of Michigan - MI Dept. of Human Services	18911	7/14/2011	May 2011	Monthly Offset Statement/Billing	292-662-843.01	9,373.50	x	\$9,373.50
State of Michigan - MI Supreme Court Finance	18708	7/1/2011	D95A 1530-02	July, Aug, Sept 2011 - Services to be R	101-136-931.01	3,337.76	x	\$7,701.27
	18908	7/1/2011	P55 1530-04	July, August, September 2011 Software	101-132-858.03	2,502.19	x	
	18946	7/11/2011	Circuit Court 2011	Software Support July, Aug & Sept 2011	101-131-858.03	1,861.32	x	
State of Michigan-SupremeCourt	18849	6/23/2011	Circuit Court 2011	Software Support April, May, June 2011	101-131-858.03	1,861.32	x	\$1,861.32
Stateline Apparel	18941	6/30/2011	18507	Clothing Allowance - Mike Sieg	208-751-745.00	67.98		\$67.98
STEPHENSON HIGH SCHOOL - P.O. Box 509	18736	7/6/2011	4553	Juvenile Restitution - Harper	292-000-201.00	20.00		\$20.00
STEPHENSON MARKETING COOPERATI	18817	6/30/2011	462643	June 2011	208-751-930.04	33.79		\$1,882.91
	18993	6/30/2011	015579	Gasoline Sales June 2011	205-315-742.00	1,849.12		
Stephenson Township	18866	7/15/2011	Reimbursement	Special Election - May 3, 2011	101-262-705.00	516.70	x	\$516.70
Stericycle, Inc.	18980	6/30/2011	4002682677	Inmate Medical Supplies	101-301-770.01	86.42		\$86.42
SUPERIOR STATE ADMINISTRATORS	18777	1/1/2011	15385	Annual FSA Fee	101-103-801.00	350.00		\$374.25
	18785	7/1/2011	17689	HRA Plan (x7)	101-103-712.02	24.25		
TC Cleaning	18776	6/23/2011	1759	Strip & Wax Front Hallway & Jail Back	101-265-755.02	472.00		\$472.00
Terence Wanic	18933	7/15/2011	Peer Group	2011 Grant Year	243-246-710.00	35.00		\$35.00
The First National Bank&Trust	18744	6/30/2011	628840339	FOC Service Charge	101-141-817.00	32.20		\$32.20
Time Warner Cable	18962	6/30/2011	004-620475202-001	July 6 - August 5, 2011	101-301-770.00	124.13		\$124.13
Tire Trax	18711	6/9/2011	2794	Maintenance on Impala	101-265-981.00	247.47		\$494.94
	18711	6/9/2011	2794	Maintenance on Impala	101-301-981.00	247.47		
TWIN CITY ELECTRIC, Inc.	18790	7/11/2011	77409	Kleinke Park Site #12 - No Power	208-751-920.01	63.00		\$126.00
	18791	7/12/2011	77415	Reset Panic Button in Clerk's Office	101-265-755.00	63.00		
U.E.S. COMPUTERS, INC.	18805	7/1/2011	56577	Monthly DVD Backup - June 2011	101-103-857.00	100.00		\$255.00
	18938	7/15/2011	33154	Dan Hass - Virus Removal	101-103-857.00	155.00		
U.S. Electric & Phone, Inc.	18754	4/28/2011	11463P	Troubleshoot Phone System & Voice M	101-261-850.00	258.00		\$258.00
UNIFORM SHOPPE	18958	6/6/2011	199761	Uniforms (Nerat)	101-301-745.00	146.80		\$252.20
	18959	6/29/2011	200441	Uniforms (Swearingen)	101-301-745.00	46.45		
	18995	6/29/2011	200399	Double Magazine Holder - Erdman	205-315-745.00	58.95		

**MENOMINEE COUNTY  
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
<b>Bank Account: General</b>								
<b>VanEyck, Stephen</b>								
	18915	7/18/2011	4566	Holdover Attendant (M.Q.)	101-132-801.01	26.25		\$86.25
	18915	7/18/2011	4566	Holdover Attendant (M.Q.)	101-132-801.00	60.00		
<b>Verizon Wireless</b>								
	18770	6/22/2011	2591234332	Cellular Services	101-265-850.01	159.01		\$159.01
<b>Wallace Building &amp; Supply, Inc</b>								
	18833	7/1/2011	84138	Park Supplies	208-751-930.03	6.49		\$6.49
<b>WALTER BROTHERS INC</b>								
	18747	6/30/2011	B117918	Hose Cap	101-265-930.00	2.99		\$25.76
	18960	6/15/2011	D24831	Keys (x12)	101-301-755.00	20.28		
	18961	6/25/2011	D24964	Plastic Head Key	101-301-755.00	2.49		
<b>WATER AND WASTEWATER BOARD</b>								
	18786	7/1/2011	90103011	4/1/11 - 6/30/11	101-265-920.00	31.36		\$3,038.60
	18787	7/1/2011	20102038	Utilities	101-265-920.00	3,007.24	x	
<b>WEST GROUP PAYMENT CENTER</b>								
	18900	4/4/2011	826619177	Subscription Product Charges	101-267-802.00	191.00		\$576.65
	18931	7/1/2011	823078834	June 1 - June 30, 2011	269-145-801.00	385.65		
<b>Wil-Kil Pest Control</b>								
	18816	6/29/2011	1860521	Courthouse - Commercial Contract	101-265-801.00	60.00		\$60.00
<b>WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003</b>								
	18826	7/6/2011	0402055840-00001	Jail Electrical Charges	101-265-920.03	5,155.08		\$5,155.08
<b>WORMWOOD, DEBRA</b>								
	18739	7/13/2011	Reimbursement	Mileage - County Board Mtg in Carney c	266-325-860.00	43.07		\$50.48
	18808	7/7/2011	Reimbursement	Lunch - Meeting in Gwinn	266-325-860.00	7.41		

Total Amount for Bank Account: General

\$113,583.21



# MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	Miscellaneous Boards/committees/commission reports
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	Miscellaneous board/committee/commission reports, discussion
<b>RECOMMENDED MOTION</b>	

Submitted by: Brian Bousley

07/21/2011  
Date

**WORKSHOP ACTION**

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

	Approved
	Disapproved
	Approved with the following change(s):

## MINUTES

TWIN COUNTY AIRPORT COMMISSION  
2801 NORTH 22<sup>ND</sup> STREET  
MENOMINEE, MI 49858  
906-863-8408  
FAX 906-863-7392

**Special Meeting 6/20/2011 – 11:30 a.m.**

MEMBERS PRESENT: Pearson, Berman, Hartz, Furlong and Sauve

MEMBERS EXCUSED:

MEMBERS ABSENT:

OTHERS PRESENT: Airport Manager Tim Spreen, Nancy Douglas, Peshtigo Times,

**1. Call to order.**

Pearson called the meeting to order at 11:30 a.m.

**2. Pledge of Allegiance**

**3. Approve/amend agenda**

Motion (Berman/Sauve) to approve agenda as printed. Motion carries. No negative votes.

**4. Public comment**

Peshtigo Times made comment on the Note at the bottom of the agenda

**5. Discuss/consider a special time sensitive grant offer to the TCA, action if any.**

Motion (Furlong/Berman) to authorize our name to be added to the MI Works Grant and to have Tim and Nancy follow through on the grant opportunities. Motion carries. No negative votes.

**6. Communications/correspondence.**

None

**7. Dialog between manager and TCAC**

Jim Pearson asked the Manager Tim Spreen how many airplanes are renting the hangar? Tim answered that there are 3 aircraft at a total of \$450.00 per month.

**8. Dialog between airport users and TCAC**

None

**9. Public comment**

None

**10. Adjourn**

Motion (Sauve/Berman) to adjourn. Motion carried. Furlong opposed.

## MINUTES

TWIN COUNTY AIRPORT COMMISSION  
2801 NORTH 22<sup>ND</sup> STREET  
MENOMINEE, MI 49858  
906-863-8408  
FAX 906-863-7392

**Bylaws Committee, 6/20/2011 – 10:00 a.m.**

MEMBERS PRESENT: Hartz, Furlong and Berman  
MEMBERS EXCUSED:  
MEMBERS ABSENT:  
OTHERS PRESENT: Airport Manager Spreen

**1. Call to order.**

Airport Manager Tim Spreen called the meeting to order at 3:30 p.m.

**2. Approve/Amend agenda**

Motion (Berman/Furlong) to approve agenda as presented. Motion carried. No negative votes.

**3. Approve/amend minutes 8/11/2010 Bylaws Committee Meeting**

Motion (Berman/Furlong) to approve minutes as presented. Motion carries. No negative votes.

**4. Public Comment**

None

**5. Discuss/consider reviewing Bylaws, make necessary changes, additions and bring forward to the full board, action if any**

Reviewed Bylaws, made corrections and added credit card and purchasing policy as attachments. Liability insurance and workers compensations was discussed for businesses that work at the TCA.

**6. Public comment.**

Peshtigo Times commented on the wording of the Note at the bottom of our agendas.

**7. Schedule next meeting.**

3:30 a.m. 7/20/2011

**8. Adjourn**

Motion (Berman/Furlong) to adjourn. Motion carried. No negative votes.

# MENOMINEE COUNTY PLANNING COMMISSION

S904 U.S. Highway 41, Stephenson, MI 49887

(906) 753-2209

## MINUTES

May 25, 2011

The Menominee County Planning Commission meeting was called to order at 5:25 pm CDT by Chair, Lillian Schultz at the Michigan State University Extension office in Stephenson, MI with the Pledge of Allegiance. The meeting was scheduled for 5 pm but due to a lack of quorum we waited to call the meeting to order.

ROLL CALL: Charlene Peterson, Lillian Schultz, and Warren Suchovsky. Wayne Erickson arrived at 5:55 pm. Absent: Bill Anderson, Jim Pearson. Roger Cole submitted his letter of resignation in early May as he is moving out of the area. County is looking for a replacement to represent educational interests.

Public Comment: (In attendance: Bob Desjarlais) - None

Michelle Dewitt of CUPPAD was invited to participate in this meeting; thus the date and time for this additional regular meeting was set to accommodate her schedule.

Eventually by 6 PM, a quorum was present to conduct business. An informal discussion with CUPPAD representative covered some basic questions on timelines, who is responsible for updates, recommendations on current document, etc.

Approval of the Agenda: Peterson moved to approve; supported by Suchovsky. Carried.

Approval of Previous Minutes: Moved by Suchovsky, supported by Erickson to approve regular meeting minutes for April 25, 2011 as submitted. Carried. Minutes will be filed with the county.

### OLD BUSINESS: 2003 MENOMINEE COUNTY COMPREHENSIVE PLAN

NOTE: These discussions will continue at the July 25<sup>th</sup> – regular meeting session. CH 5-8.

1. Menominee County 5-year Recreation Plan was distributed to MCPC members.

## NEW BUSINESS:

1. A government loan application had been received for comment from Barley Trucking and Excavation. By general consensus we agreed to take no action at this time. Later when we had a quorum – Erickson moved and Suchovsky supported to take no action. Carried.
2. Spaulding Township has their 5-year Recreation Plan ready for the public hearing process. Lillian Schultz, Township Supervisor pointed out the areas of changes/updates. This document will be on the next agenda for MCPC review. Copies were distributed.
3. CUPPAD Senior Planner Michelle Dewitt attended this meeting at our invitation. Her role and that of CUPPAD were discussed.
  - a. Timeline: Most of the remaining census information should be available in the next 6 to 12 months. Therefore, by the end of 2011 and/or by mid-2012 all of the data which needs updating should be available to us thru CUPPAD to finish this review project.
  - b. The current title should be MASTER PLAN instead of COMPREHENSIVE PLAN.
  - c. CUPPAD has already used up about 10 hours of the allotted (est) 40 hours which we get for services thru the county payment of dues to CUPPAD. Beyond that, a technical services contract would become necessary.
  - d. Ms Dewitt is sending copies of data she has already updated and some suggestions for changes or deletions on other items. She concurs with using the county park recreation plan data for county plan updates as it is current.
  - e. Chapters pertaining to Population, Economic Development and Housing are already being corrected with available new data.
    - i. With Chapters 2, 3, and 7 plus the Rec Plan information we are already well on the way to making updates.
    - ii. Decided it would be easier and better for the MCPC members to write up the sections that pertain to specific areas of knowledge better informed about local area issues or conditions.
    - iii. Economic Base can be updated thru Equalization however it may be about a year before the info is available.
    - iv. Chapter 9 on Transportation – traffic count info available now. Dewitt to insert info about the PASER system of rating the condition of the roads and listing the categories and the criteria involved in the assessment.
    - v. Dewitt offered to review the list of maps and note which should be deleted and why and mark “KEEP” on the useful ones.
    - vi. A Section on FUTURE LAND USE recommendations for the next 5, 10, 20 years should be added to the Master Plan.

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, June 21, 2011.

Roll call was taken and present were J. Bejgrowicz, M. Erdman, J. Freis, K. McNeely, C. Peterson and Commissioner James Furlong.

J. Bejgrowicz moved to approve the agenda. Seconded by C. Peterson, motion carried.

Public Participation: There was no public participation at this time.

C. Peterson moved to approve the minutes from the May 17, 2011 meeting. Seconded by J. Freis, motion carried.

J. Bejgrowicz moved to approve the financial report. Seconded by M. Erdman, motion carried.

M. Erdman moved to pay the June bills. Seconded by J. Bejgrowicz, motion carried.

#### Director's Report:

- A. The monthly circulation stat comparisons are in the board packets.
- B. The Friends held their annual membership meeting on Thursday, May 26. New officers elected were Joan Brown, President; John Routhier, Vice President; Gerri Newnum, Treasurer; Tom Cheski, Secretary; and Jerry Porters as a Director for three years.

The Friends plant sale on May 28 was very successful. They are now making plans for their annual book sale on July 29 and 30, and the Black Light Camp Show to be held at the Tivoli Theater on Tuesday, August 2 at 6:30 PM.

- C. The summer reading program is going well here in Stephenson, at the Hermansville Branch and on the bookmobile.
- D. P. Cheski participated in the Best Practices for Managing PII Webinar last Tuesday, June 14. It was very informative, especially the question and answer period.
- E. Liberty Telecom Audit – This company ran an audit of the county's telephone and internet service and suggested several ways that the county could save money on telecommunications services. The library was not included in the study, but the County Administrator will ask them if there might be any possible savings on our telecommunication services.

#### Old Business:

- A. Librarian Custodian – Update – The County Administrator hired Mike Zemba for the custodian/maintenance position, and Mike has been doing a great job.
- B. Library Board Bylaw Changes – Update – The County Board Executive Committee is making changes to their bylaws that may affect the timing of our reorganization meeting. After their revised bylaws have been approved, we will discuss how the changes affect us at a future library board meeting.

New Business:

- A. Fiscal Year 2011-2012 Preliminary Budget – Update – The County has a new insurance agent of record, Vincent Babcock of Employee Benefits Agency, Inc. in Marquette, Michigan. Vince has proposed a new insurance plan for review by the County.
- B. Waste Management Contract – Expires October 1, 2011 – After discussion, M. Erdman moved to terminate the contract with Waste Management and sign a one-year contract with Great American Disposal for bi-weekly refuse service. Seconded by C. Peterson, motion carried.
- C. RIDES – Regional Interlibrary Delivery System – P. Cheski explained how the delivery system works for interlibrary services. Our library has been using this service since June 1, as a sub-delivery member of Spies Public Library in Menominee. Library customers are now able to reserve books at any of the 40+ participating UP libraries. Holds can be placed at the library or from their home computers.

Other Board Concerns: K. McNeely said she would not be available for the July 19 meeting, and J. Bejgrowicz will chair that meeting.

Public Participation: Commissioner James Furlong asked if he could receive a board packet each month. The consensus was to mail him a packet before the monthly meeting.

As there was no further business, J. Bejgrowicz moved to adjourn the meeting. Seconded by C. Peterson, motion carried. The meeting adjourned at 11:29 AM.

**Minutes**  
**Ad-Hoc Three Way Road Program**  
**June 30, 2011**

Present:

Charlie Mientz

Jim Pearson

Darrell Moilanen

Paul Anderson

John Starzynski

Roger Betzinger

Joe Linder

County Administrator Brian Bousley also present.

Meeting called to order by Mr. Betzinger at 5:00 pm.

Roll call, all present

Approval of agenda, moved by Mr. Meintz, support by Mr. Anderson. Unanimous.

Approval of previous minutes. Moved by Mr. Moilanen, support by Mr. Starzynski. Unanimous.

Public comment, None.

Business:

A. Discussion of responses by the Menominee County Board. Mr. Bousley indicated that he would send letter to all townships and cities to let them know that an account was set up by the County Board and that they can send their portions of the three way road program to that account. The Road Commission would also send their portion. Due to time constraints, it was recommended that they send by August 1<sup>st</sup>, 2011. Also recommend that those that do

not send to this account would not have funds to use for their township or city.

**B. Project submission.**

Projects for each township or city would also have to be detailed and sent with the funds.

**C. Deadline for submittals:**

The consensus of the committee was to also require the date of August 1<sup>st</sup> 2011 to submit projects.

**D. Future funding.**

Some research by Mr. Moilanen and Mr. Bousley has been done and so far indicates that a county wide sales tax may not be in line with the State of Michigan's requirements and more research will be done to determine this as a future funding possibility.

It was the consensus of the committee that if a Mileage was used, that it be a county wide mileage instead of a township level mileage.

Correspondence: None

Public Comment: Mr. Guard approves of this committee working together to assist with the three way road program.

Submitted by:

Jim Pearson

Secretary, Ad-Hoc Three Way Road Program

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, June 7, 2011. Chair Betzinger called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord. Also present were Roger Cole, Chuck Behrend, Darlene Nerat, John Nerat, Dale Axtell, Kandace Curran, Brian Bousley and Mark Jasper.

ABSENT: None

Public comments – None.

Public appearances – None.

Additions/corrections to minutes of 05/10/11 and 05/19/11 – There being no additions or corrections, Betzinger declared that the minutes will stand as recorded.

Financial Report –		Receipts	Expenditures	Payables/ Reserves	Balances
	Balance, May 09, 2011				\$1,634,451.35
	Receipts thru 05/31/11	41,021.68			
	Expenditures thru 05/31/11		278,169.12		
	Balance, May 31, 2011				\$1,397,303.91
	Michigan Transportation Funds	303,798.63			
	Receipts thru 06/06/11	28,885.92			
	Expenditures thru 06/06/11		128,355.53		
	State Maint. & Equip. Advances			76,676.00	
	Balance, June 06, 2011	373,706.23	406,524.65	76,676.00	\$1,524,956.93

Payables & Reserves

Payroll 06/09, 06/23 (Est.)		130,000.00			
Soc. Sec. 06/09, 06/23 (Est.)				9,945.00	
Reserve for workers comp. insurance				10,015.00	
Reserve for liability insurance				23,922.00	
Reserve for rental grader lease (Dec 2009)				73,871.12	
Reserve for rental grader leases (Oct 2010)				323,179.20	
Reserve 4% set-aside for twp. allocations (2005/2006)				12,110.91	
Reserve 4% set-aside for twp. allocations (2006/2007)				40,251.27	
Reserve for MCRC balance of Old US2 over Wilson Cry.				15,059.58	
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Const.				17,632.69	
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Pave				26,092.51	
Reserve for MCRC balance of Town Line Rd to Vincent Ln Pave				47,907.00	
Reserve Hannahville 2% Funds-County Line Rd. Borings				1,217.76	
Reserve Hannahville 2% Funds-Copier				5,000.00	
Reserve Hannahville 2% Funds-Sign Truck				22,500.00	
Reserve for Design of F-4 Bridge over Big Cedar River				5,940.79	
Reserve for 2011 bridge inspections & load ratings				30,505.00	
Reserve for HVAC/Ventilation Unit-Steph Shop				0.00	
Reserve for F-4 Lane bridge (Harris Twp.)				27,000.00	
Reserve for Forest Funds				161,023.46	
Reserve for equipment				30,974.00	(1,014,147.29)
					\$ 510,809.64

There being no questions or comments, Betzinger declared the financial report accepted as read.

Vouchers # 11-0041, 11-0043, 11-0044 and 11-0531 – Moved by Kakuk, seconded by Anderson,

that the vouchers be approved and ordered paid. Carried unanimously.

Open bids for 2011 Scrap Iron pickup & disposal – Bids were received and read aloud as follows:

**Reliable Recycling, Marinette, WI:** Market price per Chicago Iron Age Publication, less \$140.00  
**A&L Iron & Metal, Gaylord & Escanaba, MI:** 50% of market value

Moved by Anderson, seconded by Kakuk, to have the bids tabulated and then award the bid at the July regular meeting. Carried unanimously.

Award bid for 2011 Culvert needs – Moilanen explained that UP Concrete Pipe Co.'s bid was lower, but they would only hold the price until June 30, 2011. Contech Construction's bid was higher, but the bid was good for the full year. Moved by Anderson, seconded by Kakuk to award the bid to Contech Construction. Carried unanimously.

Act on abandonment of a portion of U-1 Lane – Moilanen stated that the DNR and Lake Township had both declined to take jurisdiction of the road and that all easements had been recorded.

Commissioner Anderson offered the following resolution and moved for its adoption.

WHEREAS, a petition has been received requesting the absolute abandonment and discontinuance of a certain road in Lake Townships described as follows:

Commencing at the centerline of U-1 Lane; thence 0.9 miles in a northwesterly direction through Section 22, T.35N. - R. 28W. in Lake Township; Menominee County, Michigan.

Said petition having been signed by 7 or more freeholders in the Township of Lake.

AND WHEREAS, a Public Hearing was held at 8:45 a.m., April 12, 2011 and it has been determined that it is to be in the best interest of the public that said road shall be absolutely abandoned and discontinued.

NOW THEREFORE BE IT RESOLVED, pursuant to MCLA 224.18, MSA 9.118, the Board of Menominee County Road Commissioners does hereby absolutely abandon and discontinue forever said road, reserving a ten (10) foot easement on either side of all existing public utilities forever.

Seconded by Commissioner Kakuk and carried by the following vote: Ayes 3; Nays 0.

Permission to solicit quotes/bids for emulsion for patch truck - Moved by Kakuk, seconded by Anderson to grant Moilanen permission to request quotes/bids for the emulsion. Carried unanimously.

Permission to solicit quotes/bids for chips for patch truck - Moved by Anderson, seconded by Kakuk to grant Moilanen permission to request quotes/bids for the chips. Carried unanimously.

Permission to solicit bids for a sign truck - Moilanen reported that the Hannahville Indian Community had approved the request for 2% Grant Funds in the amount of \$22,500 to go toward the purchase of truck. Moved by Kakuk, seconded by Anderson to grant Moilanen permission to advertise for the bids. Carried unanimously.

Permission to solicit bids for the following pavement patches – BirchCreek, CR366, River Road at Osborn Lake, Swanson Road, CR551, K-1 Road, Hendrickson Road and Oakwood Road dip east of US 41 – Moved by Anderson, seconded by Kakuk to have Moilanen advertise for the bids. Carried unanimously.

Permission for Engineer/Manager to attend Army Corp. of Engineers meeting June 9 – Moved by Anderson, seconded by Kakuk to grant permission for Moilanen to attend. Carried unanimously.

Update on endangered plants by culvert replacement on CR356 at Rosebush Creek – Moilanen stated that the permit from the DEQ had been received and that no inventory of the Western Mugwort was needed at this time, but the species must be protected if encountered during the project.

Update on County Line Road RFP – Moilanen stated that four proposals had been received and they

will be reviewed with authorities from the Hannahville Indian Community. Moilanen would like to get clarification from Bittner Engineering on items in their proposal prior to awarding the project. Moved by Anderson, seconded by Kakuk to accept either the proposal from Bittner Engineering or UP Engineering, depending upon approval from Hannahville Indian Community. Carried unanimously.

Discuss Lauerman tree issue – Moilanen explained that the tree in question was in the right of way of the road. The tree is 80 – 90 ft. tall and should be handled by a professional tree removal company. Moved by Anderson, seconded by Kakuk to have Moilanen get quotes to have the tree removed and to award the work to the lowest quote. Carried unanimously.

Act on “No Parking” signs resolution by Fire Station Lane in Ingallston Township –

Commissioner Kakuk moved for the adoption of the following:

WHEREAS, the Board of Menominee County Road Commissioners, under authority vested by P.A. 300 of 1949, as amended (Michigan Vehicle Code) is authorized to place and maintain traffic control devices and traffic control signals on any highway under its jurisdiction for the purpose of regulating , warning or guiding traffic; and

WHEREAS, Fire Station Lane is a county road under the jurisdiction of this Board and, in the interest of public safety, it is deemed necessary to place and maintain certain traffic control devices and/or signals on said road to regulate, warn and guide traffic;

NOW, THEREFORE, BE IT RESOLVED, that parking be prohibited on Fire Station Lane in front of the Ingallston Township Fire Station/Hall from 5 feet south of the entrance sidewalk to a distance 95 feet north of the entrance sidewalk, on both sides of the road.

BE IT FURTHER RESOLVED, that “No Parking Between Signs” signs shall be erected to give notice of the regulation hereinafter established; and

BE IT FURTHER RESOLVED, that a certified copy hereof be filed with the County Clerk of Menominee, Michigan.

Motion supported by Commissioner Anderson and carried by the following vote:

Ayes: Commissioners Anderson, Betzinger, and Kakuk.

Nays: None

Discuss resolution of damage to K-1 Road and other county roads – Moved by Anderson, seconded by Kakuk to solicit bids to have the roads repaired and to request that Prosecuting Attorney Dan Hass attempt to recover the costs from the parties responsible for the damage. Carried unanimously.

Discuss attendance at MCRCSIP Annual meeting and name voting delegates – Anderson and Kakuk expressed interest in attending the meeting. Anderson was appointed as the voting delegate for the business meeting and Kakuk was appointed as the alternate voting delegate.

Sign MDOT Form 2044 to request engineering reimbursement – Moved by Anderson, seconded by Kakuk to sign the form. Carried unanimously.

Schedule special meeting to discuss and visit Menominee shop facilities – A special meeting will be held on Monday, June 20, 2011, at 9:00 a.m., for the purpose of visiting the Menominee shop.

Any other business – None

Public comments – Darlene Nerat asked if the geogrid that was placed in No. 10 Road last year would hold up during the trucking of gravel to No. 9 Road, and if not, who would pay to repair it. Moilanen stated it would depend on the number of loads that were hauled and if it did fail the road commission would pay to repair it.

Mark Jasper asked how the meeting for the three way funding ad hoc committee had gone.

Moilanen replied that the meeting had gone well and that the committee would be giving a presentation to the county board at their June 14, 2011 meeting.

There being no further business, Betzinger declared the meeting adjourned at 9:36 a.m.

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Monday, June 20, 2011. Chair Betzinger called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord.

ABSENT: None

The Pledge of Allegiance was recited.

Public comments – None.

Public Appearances – None.

Award bid for 2011 scrap iron pickup – Moved by Anderson, seconded by Kakuk to award the bid to Reliable Recycling. Carried unanimously.

Adopt updated Title VI Non-discrimination Plan – Moved by Kakuk, seconded by Anderson to adopt the updated Title VI Non-discrimination Plan as presented. Carried unanimously. A copy of the updated plan is available for review at the road commission office.

Other Business – Kakuk stated that a representative from UP Concrete Pipe told him that they would be willing to extend their bid price for the entire year, rather than just for 30 days as stated in the bid they had submitted. Moilanen stated that the bid had already been awarded to Contech Construction based on the original bid documents that were received. He advised that if, in the future, UP Concrete Pipe was willing to extend their bid for the entire year that they should state that in the bid document when they submit it.

Public Comments – None.

Visit Menominee shop facilities – Moved by Kakuk, seconded by Anderson to recess the meeting at 9:08 a.m. to travel to the Menominee shop to tour the facilities. Carried unanimously.

Dale Axtell and Mark Jasper were also present at the Menominee shop to tour the facilities.

Reconvene meeting – Moved by Anderson, seconded by Kakuk to reconvene the meeting at the Stephenson office at 11:05 a.m. Carried unanimously.

Moved by Anderson, seconded by Kakuk to receive separate quotes on the following items:

1. Remove the cement slab that used to be the old office floor.
2. Install insulation, siding and steel door on front façade of existing building.

Carried unanimously.

If any trees on the property need to be removed, the work would be done by road commission forces.

Public Comments – None.

There being no further business, Betzinger declared the meeting adjourned at 11:14 a.m.

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Thursday, June 30, 2011. Chair Betzinger called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen and Lisa Savord.

ABSENT: None

The Pledge of Allegiance was recited.

Public comments – None.

Public Appearances – None.

Discuss bid specs for crack sealing – Following discussion of the workload for the remainder of the construction season, it was moved by Kakuk, seconded by Anderson, to have Moilanen advertise for bids to have crack sealing done by an outside firm. Carried unanimously.

Discuss bid specs for installation of con-span on old US 2 & 41 over the Wilson Creek – Moved by Anderson, seconded by Kakuk, to have Moilanen advertise for lump sum bids for the installation of the con-span. Carried unanimously.

Discuss work on Menominee shop building –

1. Remove the cement slab that used to be the old office floor - Quotes for this project had been received as follows: M&M Trucking, Inc., Menominee, MI \$3,750.00 and Havelka Construction, Wallace, MI \$6,845.00. Following discussion of the method of removal to be used, possible damage to the remaining foundation and building, and the thickness/depth of the foundation and footings, it was moved by Kakuk, seconded by Anderson, to award the work to Havelka Construction. Ayes – 2; Nays – 0, with Betzinger abstaining from the vote due to a longtime relationship with one of the contractors.
2. Install firing, insulation, and siding on front façade of existing building – Quotes for this project had been received as follows: Beal Contracting, Menominee, MI \$,8,500.00, with \$4,500.00 paid up front and balance of \$4,000.00 upon completion; and Wickstrom Builders, Inc., Stephenson, MI ~~\$4,512.00~~ \$8,512.00. Moved by Anderson, seconded by Kakuk, to award the project to Wickstrom Builders as their quote did not require any upfront payment. Carried unanimously.

Other Business – Betzinger stated that there was going to be a meeting of the 3-Way Road Funding Ad Hoc Committee at 5:00 p.m. Various ideas for additional road funding were discussed including a county wide millage or local sales tax.

Public Comments – None.

There being no further business, Betzinger declared the meeting adjourned at 9:57 a.m.

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Road Commission Finance Director-Clerk

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Road Commission Chair

Menominee County Road Commission  
FISCAL 2010/2011 BUDGET AMENDMENT # 1

	FY 2009/2010 <u>Actual</u>	Budget 2010/2011 <u>Recommended</u>	Budget 2010/2011 <u>Amended Amount #1</u>	Budget 2010/2011 <u>Final</u>
<b><u>REVENUES</u></b>				
Mich. Transportation Funds	\$3,240,611	\$3,073,900	\$0	\$3,073,900
Special State Funds	562,350	698,343	72,276	770,619
Federal Funds	2,089,071	404,280	164,567	568,847
County Raised Funds	1,033,536	710,500	13,282	723,782
Gain/Loss Equip. Disposal	77,561	0	0	0
Other Contributions	<u>225,492</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL REVENUES</b>	<b><u>\$7,228,621</u></b>	<b><u>\$4,887,023</u></b>	<b><u>\$250,125</u></b>	<b><u>\$5,137,148</u></b>
<b><u>EXPENDITURES</u></b>				
Primary Roads	\$2,831,494	\$1,900,240	\$66,701	\$1,966,941
Local Roads	2,977,135	1,664,600	261,730	1,926,330
State T/L Maintenance	576,499	535,000	0	535,000
TWA/Other T/L Maintenance	17,075	12,500	1,322	13,822
Equipment Expense (Net)	(26,445)	(225,000)	(83,000)	(308,000)
Administrative Expense (Net)	323,701	188,700	(10,000)	178,700
Distributive Expense	0	1,450,000	39,456	1,489,456
Capital Outlay (Net)	143,274	105,000	100,000	205,000
Miscellaneous	1,169	3,000	(2,030)	970
Special Projects	0	0	0	0
Contingencies	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$6,843,901</u></b>	<b><u>\$5,634,040</u></b>	<b><u>\$374,179</u></b>	<b><u>\$6,008,219</u></b>
<b>YEAR END</b>				
Budgeted Net Revenue (Expenditures)	9/30/2011	<u>(\$747,017)</u>		<u>(\$871,071)</u>
(NOTE: 4% Township Funds from prior years)				
<b>YEAR END</b>				
Current Estimated Operating Surplus (Deficit)	9/30/2010	\$384,720		
<b>Accumulated Avail. Surplus (Deficit)</b>				
	<b>DATE</b>			
from Prior Yrs.	9/30/2009	<u>\$2,257,857</u>		
	9/30/2010	<u>\$2,642,577</u>		
Projected Surplus at End of Budget Year		<u>\$1,895,560</u>		<u>\$1,771,506</u>
Adopted: <u>July 11, 2011</u>				

FISCAL 2010/2011 BUDGET AMENDMENT # 1  
REVENUES

	FY 2009/2010 Actual	Budget 2010/2011 Recommended	Budget 2010/2011 Amended Amount #1	Budget 2010/2011 Final
<b><u>MICH. TRANSPORTATION FUNDS</u></b>				
Engineering	10,000	10,000		10,000
Primary Roads	1,973,552	1,900,000		1,900,000
Local Roads	1,191,436	1,100,000		1,100,000
Primary Urban	55,551	54,000		54,000
Local Urban	7,548	7,400		7,400
Snow Funds	2,524	2,500	(74)	2,426
<b>Total Mich. Transportation Funds</b>	<b>3,240,611</b>	<b>3,073,900</b>	<b>(74)</b>	<b>3,073,826</b>
<b><u>SPECIAL STATE FUNDS</u></b>				
Forest ("E") Funds	161,023	161,023	0	161,023
"D" Funds	226,107	157,320	(20,000)	137,320
Exchange Fed. for State Funds	0	0		0
Local Bridge Funds	175,220	380,000	92,276	472,276
<b>Total Special State Funds</b>	<b>562,350</b>	<b>698,343</b>	<b>72,276</b>	<b>770,619</b>
<b><u>FEDERAL FUNDS</u></b>				
STP	356,187	246,960	22,700	269,660
Critical Bridge Funds	934,505	0	32,729	32,729
B.I.A.	95,772	0		0
Federal "D" Funds	284,559	157,320	108,000	265,320
ARRA Funds	414,211	0	1,138	1,138
High Priority Funds	3,836	0		0
<b>Total Federal Funds</b>	<b>2,089,071</b>	<b>404,280</b>	<b>164,567</b>	<b>568,847</b>
<b><u>COUNTY RAISED FUNDS</u></b>				
State Trunkline Maintenance	565,922	530,000		530,000
TWA/Other T/L Maint.	17,075	10,000	3,500	13,500
Twp. Contributions	394,131	142,500		142,500
Hannahville 2% Funds	23,665	0	8,782	8,782
Interest Earned	20,263	18,000	(1,000)	17,000
State Critical Bridge	0	0		0
Other	12,480	10,000	2,000	12,000
<b>Total County Raised Funds</b>	<b>1,033,536</b>	<b>710,500</b>	<b>13,282</b>	<b>723,782</b>
Gain/Loss on Equip. Disposal	77,561	0	0	0
Other Contributions	225,492	0	0	0
<b>Total Revenues</b>	<b>7,228,620</b>	<b>4,887,023</b>	<b>250,051</b>	<b>5,137,074</b>

FISCAL 2010/2011 BUDGET AMENDMENT # 1  
EXPENDITURES

	FY 2009/2010 Actual	Budget 2010/2011 Recommended	Budget 2010/2011 Amended Amount #1	Budget 2010/2011 Final
<b>PRIMARY ROADS</b>				
Preservation Improvements/Roads	1,805,558	693,600	294,000	987,600
Preservation Improvements/Structures	8,939	0	0	0
Routine Preventive Maintenance	641,216	636,640	0	636,640
Routine Winter Maintenance	355,474	550,000	(227,299)	322,701
Routine Structure Maintenance	20,307	20,000	0	20,000
<b>Total Primary Roads</b>	<b>2,831,494</b>	<b>1,900,240</b>	<b>66,701</b>	<b>1,966,941</b>
<b>LOCAL ROADS</b>				
Preservation Improvements/Roads	410,985	170,000	101,000	271,000
Preservation Improvements/Structures	1,354,189	400,000	331,625	731,625
Routine Preventive Maintenance	1,004,192	774,600		774,600
Routine Winter Maintenance	187,393	300,000	(170,895)	129,105
Routine Structure Maintenance	20,376	20,000		20,000
<b>Total Local Roads</b>	<b>2,977,135</b>	<b>1,664,600</b>	<b>261,730</b>	<b>1,926,330</b>
<b>STATE T/L MAINTENANCE</b>	<b>576,499</b>	<b>535,000</b>		<b>535,000</b>
<b>TWA/OTHER T/L MAINTENANCE</b>	<b>17,075</b>	<b>12,500</b>	<b>1,322</b>	<b>13,822</b>
<b>EQUIPMENT EXPENSE (NET)</b>				
Direct Expense	752,042	550,000	(100,000)	450,000
Indirect Expense	341,826	300,000	15,000	315,000
Operating Expense	243,851	300,000		300,000
Less Rental Credits	(1,364,164)	(1,375,000)	2,000	(1,373,000)
<b>Net Equipment Expense</b>	<b>(26,445)</b>	<b>(225,000)</b>	<b>(83,000)</b>	<b>(308,000)</b>
<b>ADMINISTRATIVE EXPENSE (NET)</b>				
Administrative Expense	385,081	250,000	(10,000)	240,000
Less Handling	(1,260)	(1,300)		(1,300)
Less State Overhead	(60,120)	(60,000)		(60,000)
<b>Net Administrative Expense</b>	<b>323,701</b>	<b>188,700</b>	<b>(10,000)</b>	<b>178,700</b>
<b>DISTRIBUTIVE EXPENSE</b>				
Fringe Benefits	0	1,250,000	39,456	1,289,456
Other	0	200,000		200,000
<b>Total Distributive Expense</b>	<b>0</b>	<b>1,450,000</b>	<b>39,456</b>	<b>1,489,456</b>
<b>CAPITAL OUTLAY (NET)</b>				
Capital Outlay	322,747	240,000	100,000	340,000
Less Depreciation	(179,277)	(135,000)		(135,000)
Less Equip. Retirement	(196)	0		0
<b>Net Capital Outlay</b>	<b>143,274</b>	<b>105,000</b>	<b>100,000</b>	<b>205,000</b>
<b>MISCELLANEOUS</b>	<b>1,169</b>	<b>3,000</b>	<b>(2,030)</b>	<b>970</b>
<b>SPECIAL PROJECTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CONTINGENCIES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>	<b>6,843,901</b>	<b>5,634,040</b>	<b>374,179</b>	<b>6,008,219</b>

## MINUTES

TWIN COUNTY AIRPORT COMMISSION  
2801 NORTH 22<sup>ND</sup> STREET  
MENOMINEE, MI 49858  
906-863-8408  
FAX 906-863-7392

Special Meeting 6/20/2011 – 11:30 a.m.

MEMBERS PRESENT: Pearson, Berman, Hartz, Furlong and Sauve

MEMBERS EXCUSED:

MEMBERS ABSENT:

OTHERS PRESENT: Airport Manager Tim Spreen, Nancy Douglas, Peshtigo Times,

**1. Call to order.**

Pearson called the meeting to order at 11:30 a.m.

**2. Pledge of Allegiance**

**3. Approve/amend agenda**

Motion (Berman/Sauve) to approve agenda as printed. Motion carries. No negative votes.

**4. Public comment**

Peshtigo Times made comment on the Note at the bottom of the agenda

**5. Discuss/consider a special time sensitive grant offer to the TCA, action if any.**

Motion (Furlong/Berman) to authorize our name to be added to the MI Works Grant and to have Tim and Nancy follow through on the grant opportunities. Motion carries. No negative votes.

**6. Communications/correspondence.**

None

**7. Dialog between manager and TCAC**

Jim Pearson asked the Manager Tim Sreen how many airplanes are renting the hangar? Tim answered that there are 3 aircraft at a total of \$450.00 per month.

**8. Dialog between airport users and TCAC**

None

**9. Public comment**

None

**10. Adjourn**

Motion (Sauve/Berman) to adjourn. Motion carried. Furlong opposed.