

"Menominee County – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-9648
Fax: (906) 863-8839*

Menominee County Board of Commissioners

*Tuesday, October 13, 2020 – 5:00 PM
Menominee County Courthouse, Courtroom B
839 10th Avenue, Menominee, MI 49858
906-863-9648*

This meeting will be open to the public; however, you may also attend remotely using the information provided below. Individuals attending the meeting remotely will have the ability to provide public comment in compliance with the Open Meetings Act.

BY COMPUTER:

Meeting Link:

<https://menomineecountygovernment.my.webex.com/menomineecountygovernment.my/j.php?MTID=m201219d50134e86d4a8de24e41f88fd4>

Meeting Number: 126 133 5051

Password: 4Rqd99CpTPz

BY PHONE:

Phone Number: 1-408-418-9388

Access Code: 126 133 5051

Password: 47739927

****Note:** Standard telephone and internet rates may apply.

If you have any questions or need assistance with the virtual software, please contact Jason Carviou, County Administrator, at 906-863-9648 (Work), 906-290-0002 (Cell), or by email at JCarviou@menomineeco.com.

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call (Piche, Cech, Gromala, Lang, Phelps, Schei, Prestin, Hafeman, & Johnson)
- D. Approval of the Agenda
- E. Approval of the Previous Minutes: “County Board & Public Hearing – September 22, 2020”
- F. Public Comment (*Statements, Not Debate, Limited to 5 Minutes on Agenda Items Only*)
- G. Presentations (*Limited to 20 Minutes*):
 - Gunnerson Consulting – Lake Township Radio Coverage Options
- H. Department Head/Elected Official Reports (*Limited to 10 Minutes*)
 - Department Heads and Elected Officials
 - County Administrator
- I. Action Items
 1. Moved by _____ supported by _____ to approve Resolution 2020-29~Resolution Establishing a Brownfield Authority for the County of Menominee.
 2. Moved by _____ supported by _____ to approve Resolution 2020 – 27 ~ Establishing an Agreement between Menominee County and the Wild Rivers Invasive Species Coalition for Storage of Equipment at Shakey Lakes Park.
 3. Moved by _____ supported by _____ to approve Resolution 2020-30~Signatory Resolution for MDOT Contract # 2021-0042.
 4. Moved by _____ supported by _____ to approve a quote from Ayres & Associates in the amount of \$4,900 for a preliminary site review and plan preparation for the kayak launch project at Mason Park as recommended by the Parks Committee.
 5. Moved by _____ supported by _____ to approve a quote from Energy Control & Design, Inc. in the amount of \$5,720 to upgrade heating and cooling control panel software for the courthouse & jail.
 6. Moved by _____ supported by _____ to approve a Timber Sale Contract with Sanville Logging as negotiated by Upper Michigan Land Management & Wildlife Services, Inc. for the logging of the Menominee Regional Airport.

7. Moved by _____ supported by _____ to approve the FY2021 Michigan Indigent Defense Commission grant contract establishing a Public Defenders Office in Menominee County.
 8. Moved by _____ supported by _____ to approve the SUD Intergovernmental Agreement between NorthCare Network and Menominee County.
 9. Moved by _____ supported by _____ to approve Commissioner Per Diems and Expenses as paid.
 10. Moved by _____ supported by _____ to approve miscellaneous bills paid on September 8, 10, & 17, 2020 in the combined amount of \$67,331.65.
 11. Moved by _____ supported by _____ to approve miscellaneous Board/Committee/Commission Reports be placed on file in the Office of the County Clerk.
- J. New Business
1. Personnel Items
 - a. None
 2. Buildings & Grounds/Park Items
 - a. None
 3. Miscellaneous Items
 - a. Server Upgrade – Quotes
 - b. GCCSS – Work Order for Lake Township Radio Coverage
 - c. Menominee County Designated Assessor
 - d. 2020 Apportionment Report
 - e. Abilita Contracts
 4. Finance Items
 - a. COVID-19 Grants - Updates
 - b. Commissioner Per Diems and Expenses
 - b. Miscellaneous bills paid on September 22, 29, 30 & October 6 & 7, 2020 in the combined amount of \$79,754.21
- K. Miscellaneous Boards/Committee/Commission Reports

- L. Moved by _____ supported by _____ to enter into closed session under section 8(f) of the Open Meetings Act to review and consider the contents of an application for employment in the E-911 Department AND under section 8(c) of the Open Meetings Act to consider strategy for negotiating a collective bargaining agreement with E-911 employees.
- M. Action, if any, from closed session.
- N. Public Comment (*Limited to 5 Minutes*)
- O. Commissioner Comment
- P. Adjourn

September 22, 2020

UNAPPROVED

Proceedings of a Public Hearing on the Proposed 2020-2021 County Budget for the County of Menominee and the State of Michigan were held at the Menominee County Courthouse, Courtroom B, Menominee, Michigan. In addition, public participation was allowed through Cisco Webex Meetings.

Chairman Piche called the meeting to order at 4:47 PM, followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Jan Hafeman, Larry Johnson Jr. (phone), Bernie Lang, Larry Phelps, Gerald Piche David Prestin (phone 4:49 p.m.) and Larry Schei

Absent: None.

Approval of the Agenda:

Moved by Com. Hafeman, seconded by Com. Cech to approve the agenda. Motion was approved by roll call vote 8-0.

Commissioner Prestin joined the meeting at 4:49 p.m. by phone.

Public Hearing:

- Proposed 2020/2021 Menominee County Budget:
- Resolution 2020-25 ~ Authorizing Menominee County to Accept Community Development Block Grant Program Funds to Support CDBG Cares Funding:

Public Comment: None.

Commissioner Comment:

- Com. Cech commented that the budget looks good and is in favor of the resolution.

Move by Com. Hafeman, seconded by Com. Cech to adjourn at 4:52 p.m. Motion was approved by roll call vote 9-0.

Gerald Piche, Chairman

Marc Kleiman, County Clerk

September 22, 2020

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan. In addition, public participation was allowed through Cisco Webex Meetings.

Chairman Piche called the meeting to order at 5:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Commissioners: William Cech, Steven Gromala, Jan Hafeman, Larry Johnson Jr. (phone), Bernie Lang, Larry Phelps, Gerald Piche, David Prestin (phone) and Larry Schei.

Absent: None.

Approval of the Agenda:

Moved by Com. Hafeman, seconded by Com. Cech to amend the agenda by adding under New Business Personnel Items, a. MERS 457 Plan Loan Amendment. Motion was approved by roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the agenda as amended. Motion was approved by roll call vote 9-0.

Approval of the Previous Minutes:

Moved by Com. Cech, seconded by Com. Lang to approve the minutes from the September 8, 2020 Regular County Board Meeting and September 10, 2020 Committee of the Whole Meeting. Motion was approved by roll call 9-0.

Public Comment: None.

Presentations: None.

Department Head/Elected Officials Reports:

- Andy Primeaux, County 911 Director – Gave an update on his department.
- Jason Carviou, County Administrator – Gave Administrator’s Report with updates and announcements.

Action Items:

Moved by Com. Hafeman, seconded by Com. Gromala to approve the FY 2020/2021 Menominee County Annual Budget and the 20/21 County General

Appropriations Act, that is part of the budget. Motion was approved by roll call vote 9-0. (Attachment A)

Moved by Com. Hafeman, seconded by Com. Cech to approve Resolution 2020-25 ~ Authorizing Menominee County to Accept Community Development Block Grant Program Funds to Support CDBG Cares Funding. Motion was approved by roll call vote 9-0. (Attachment B)

Moved by Com. Hafeman, seconded by Com. Cech to approve Resolution 2020-26 ~ Support of House Bill 4590 Establishing a Tourism Reinvestment Excise Tax. Motion was approved by roll call vote 8-1. Com. Schei voted nay. (Attachment C)

Moved by Com. Hafeman, seconded by Com. Gromala to approve FY 19/20 Budget Amendments ~ Group #5 and #6 as recommended by the Finance Committee. Motion was approved by roll call vote 9-0.

Moved by Com. Lang, seconded by Com. Cech to approve a Letter of Agreement with the 95A District Court Employees' Association authorizing a 1.45% salary increase effective October 1, 2020 – September 30, 2021. Motion was approved by roll call vote 9-0.

Moved by Com. Cech, seconded by Com. Gromala to approve authorizing Gunnerson Consulting to move forward with the creation of a Request for Proposal (RFP) and additional work required to move the 911 Communication Network to a VHF simulcast system. Motion was approved by roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the Grant Contract for Coronavirus Emergency Supplemental Funding (CESF) for the Menominee County Courts in the amount of \$28,864.34. Motion was approved by roll call vote 9-0.

Moved by Com. Cech, seconded by Com. Schei to authorize providing Hazard Pay for First Responders (E-911, Road Patrol, Corrections, and Emergency Management) in the amount of \$1,000 per eligible employee, contingent upon Menominee County receiving grant funds from the First Responder Hazard Pay Premiums Program. Motion was approved by roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Lang to approve Commissioner Per Diems and Expenses as paid. Motion was approved by roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve miscellaneous bills as paid on August 21, 25, 31 and September 2, 2020 in the combined amount of \$64,643.75. Motion was approved by roll call vote 9-0.

Moved by Com. Cech, seconded by Com. Schei to approve miscellaneous Board/Committee/Commission Reports be placed on file in the Office of the County Clerk. Motion was approved by roll call vote 9-0.

New Business (discussion only)

Personnel Items:

- a. MERS 457 Plan Loan Amendment. – Administrator Carviou explained that we had an employee apply for a loan through their 457 account. When we approved this plan, we did not approve the option to allow for this to take place. Jason would like the board to move this item forward at this meeting and approve the Loan Amendment.

Moved by Com. Hafeman, seconded by Com. Gromala to make this an Action Item at this meeting. Motion was approved by roll call vote 9-0.

Moved by Com. Hafeman, seconded by Com. Gromala to approve the MERS 457 Plan Loan Amendment. Motion was approved by roll call vote 9-0.

Building and Grounds/Parks Items:

- a. Resolution 2020-27 ~ Establishing an Agreement Between Menominee County and the Wild Rivers Invasive Species Coalition for the Storage of Equipment at Shakey Lakes Park. Administrator Carviou explained that this resolution is in reference to WRISC storing their portable boat wash stations in the Parks Fair Building through the winter months, free of charge. In return, WRISC will provide education/boat washing and why it's important to keep invasive species out of our waters. The consensus of the board is to move this item forward for a vote at the next meeting.

Miscellaneous Items:

- a. None.

Finance Items:

- a. Commissioner Per Diems and expenses – The consensus of the board is to move this item forward to the next meeting for approval.
- b. Miscellaneous bills paid on September 8, 10 & 17, 2020 in the combined amount of \$67,331.65. The consensus of the board is to move this item forward to the next meeting for approval.

Misc. Boards/Committees/Commissions Reports:

- The consensus of the board is to move this item forward to the next meeting for approval.

Chairman Piche called for public comment

Public Comment: None.

Commissioner Comment:

- Com. Hafeman – Commented that she is pleased that we passed the budget and we will be pleased with it over the next year.
- Com. Cech – Commented that he would like to mirror Com. Hafeman’s comments. He would also like to thank Administrator Carviou for his for work on the grants.

Moved by Com. Hafeman, seconded by Com. Schei to adjourn at 5:54 p.m.
Motion was approved by roll call vote 9-0.

Gerald Piche, Chairman

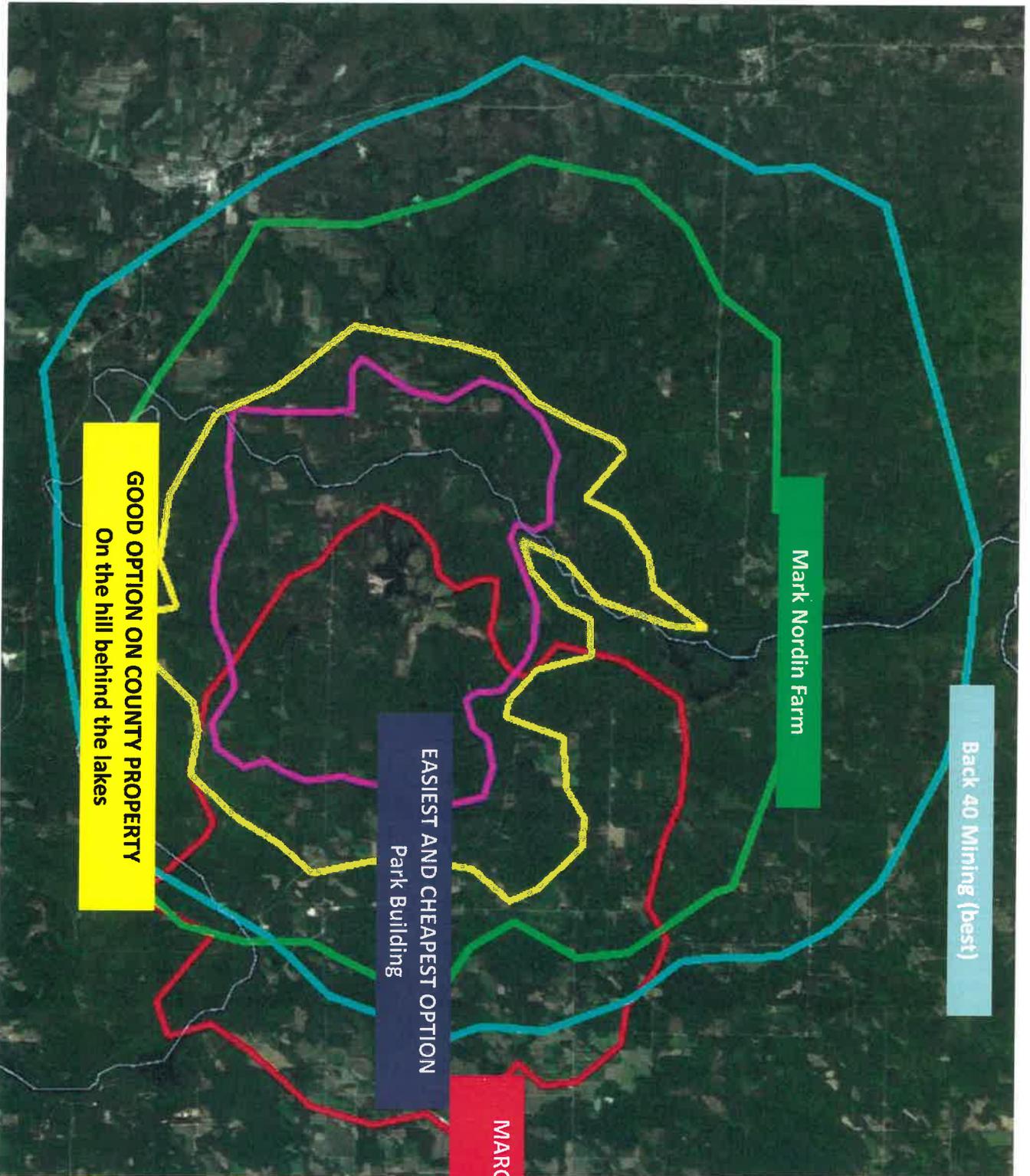
Marc Kleiman, County Clerk

MENOMONIE COUNTY



9-1-1

**POLICE-FIRE
EMTS**



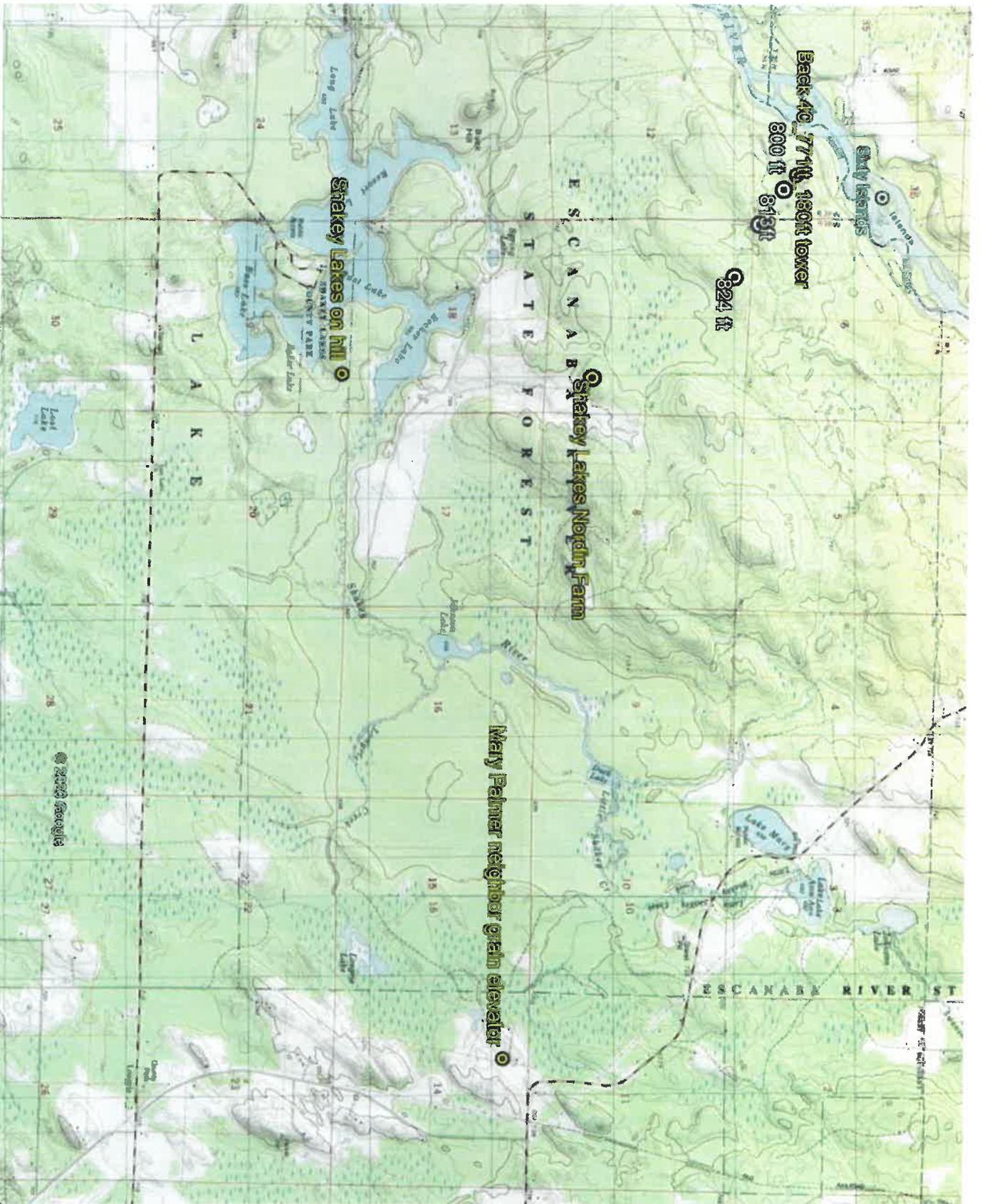
Back 40 Mining (best)

Mark Nordin Farm

MARGINAL FOR TARGET AREA
Mary Palmer

EASIEST AND CHEAPEST OPTION
Park Building

GOOD OPTION ON COUNTY PROPERTY
On the hill behind the lakes



9/20/2020

Work Product of GCCCS

TABLE OF RADIO FREQUENCY PROPAGATION DIFFERENCES

| Criteria | Shakey Lakes 200ft long building | Shakey Lakes on the hill | Mark Nordin Farm | Mary Palmer grain elevator neighbor | BACK 40 MINING |
|--|--|--------------------------------|------------------------|--|-------------------|
| GROUND ELEVATION (ft) | 706 | 769 | 835 | 731 | 774 |
| POLE HEIGHT REQUIRED | 30 | 60 | 60 | Grain Elevator 90 | 180 |
| OVERALL HEIGHT TO C/L OF ANTENNA | 746 | 839 | 905 | 831 | 964 |
| TREES AS AN OBSTACLE | Scattered 30ft | 50 | 50 | N/A | 50 |
| > -74DBM COVERAGE SQMI | 17 | 27 | 61 | 31 | 118 |
| > -85DBM COVERAGE SQMI | 46 | 63 | 125 | 89 | 227 |
| COMBINED AREA OF PORTABLE COVERAGE SQMI | 63 | 90 | 186 | 120 | 345 |
| LINK PATH FROM RANGELINE | Marginal | Excellent | Excellent | Excellent | Excellent |
| | | | | | Not built |

TABLE OF POTENTIAL COST DIFFERENCES (estimates only)

| Criteria | Shakey Lakes 200ft long building | Shakey Lakes on the hill | Mark Nordin Farm | Mary Palmer grain elevator neighbor | BACK 40 MINING |
|---|--|-----------------------------|---------------------|--|--------------------|
| ROAD | 0 | \$2,500 | \$5,000 | 0 | 0 |
| POWER DROP AND CONNECTION | \$750 | \$2,500 | \$2,500 | \$1,500 | \$2,500 |
| POLE OR ATTACHMENT TO A VERTICLE STRUCTURE | \$3,500 | \$10,000 | \$10,000 | \$3,000 | \$4,000 |
| CABINET INDOOR OR OUTDOOR | \$2,500 indoor | \$5,000 outdoor | \$5,000 outdoor | \$5,000 outdoor | \$5,000 outdoor |
| ANTENNA AND COAX | \$2,500 | \$2,500 | \$2,500 | \$2,500 | \$4,000 |
| INSTALLATION SUPERVISION AND SERVICES | \$5,000 | \$7,500 | \$7,500 | \$7,500 | \$7,500 |
| LEASING AND MANAGEMENT | \$2,000 | \$2,000 | \$5,000 | \$5,000 | \$4,000 |
| ESTAMATED TOTALS | \$16,250 | \$32,000 | \$37,500 | \$24,500 | \$27,000 |

TX/RX, Link RX and Integration of Electronics are not included and are same for each location

RECOMMENDATION

- ❖ Back 40 Mining is the best option for coverage.
- ❖ Create a lease that has Back 40 Mining placing a temporary structure (see last slide) until a permanent structure is permitted at their cost.
- ❖ Initial discussions with Dave Anderson (Back 40 Mining President) indicates a no-charge or \$100/yr lease on a permanent structure for Menominee 911 antennae at no construction costs other than Menominee 911 owned equipment.
- ❖ Back 40 Mining has asked GCCSS to perform all the activities for permitting and building the permanent structure. Menominee County would need to determine if this is a conflict of interest.
- ❖ Menominee 911 would still need to pay GCCSS for being there representative in the lease negotiations to maintain the relationship that GCCSS is working only on behalf of Menominee 911.

Shakey Lakes Park

The 200ft long building



9/19/2020

Work Product of GCCSS

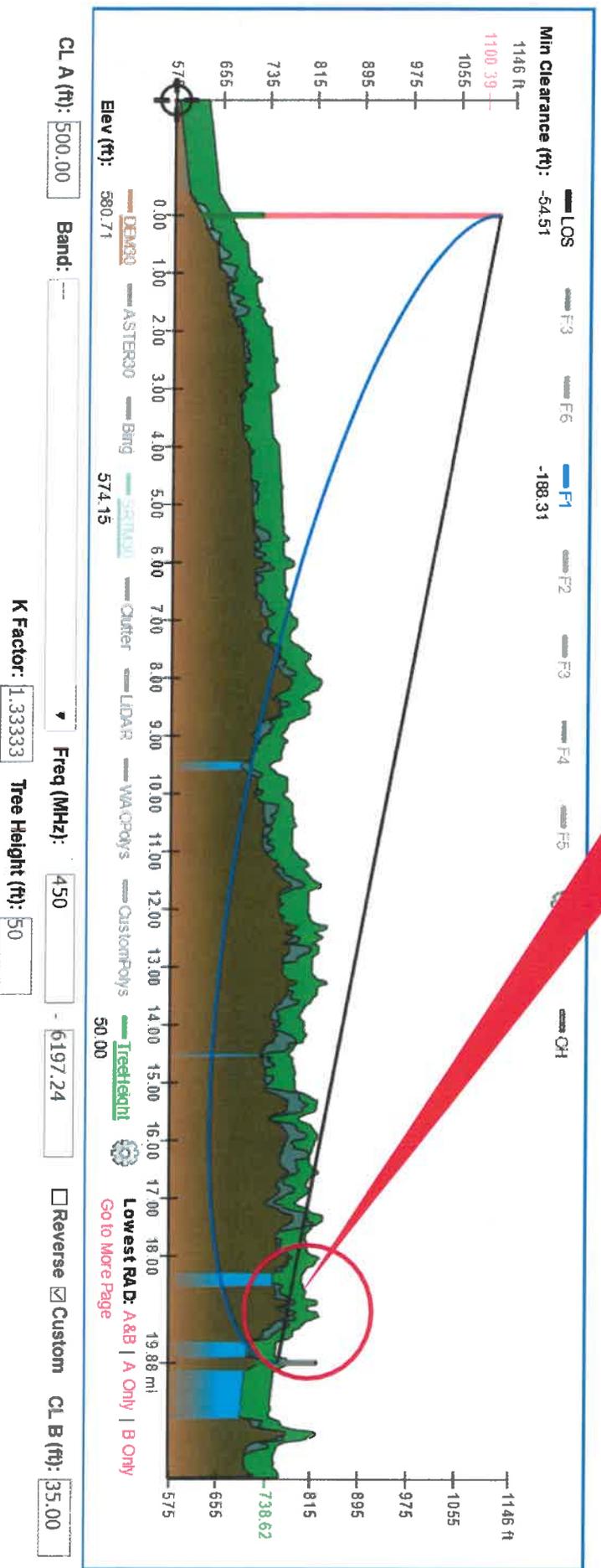
Shakey Lakes Park



- County owns, no rent
- Someone generally available to assist if necessary
- No backup power
- Power available
- Telco available
- No known internet available
- Must place a 30ft pole somewhere to the building
- Shelter area inside of building available.
- 706ft ground elevation
- Partial link path obstruction.
- Lower costs to build

Rangeline to Shakey Lakes Park 453.750_{mhz} Link

Potential multipath concern

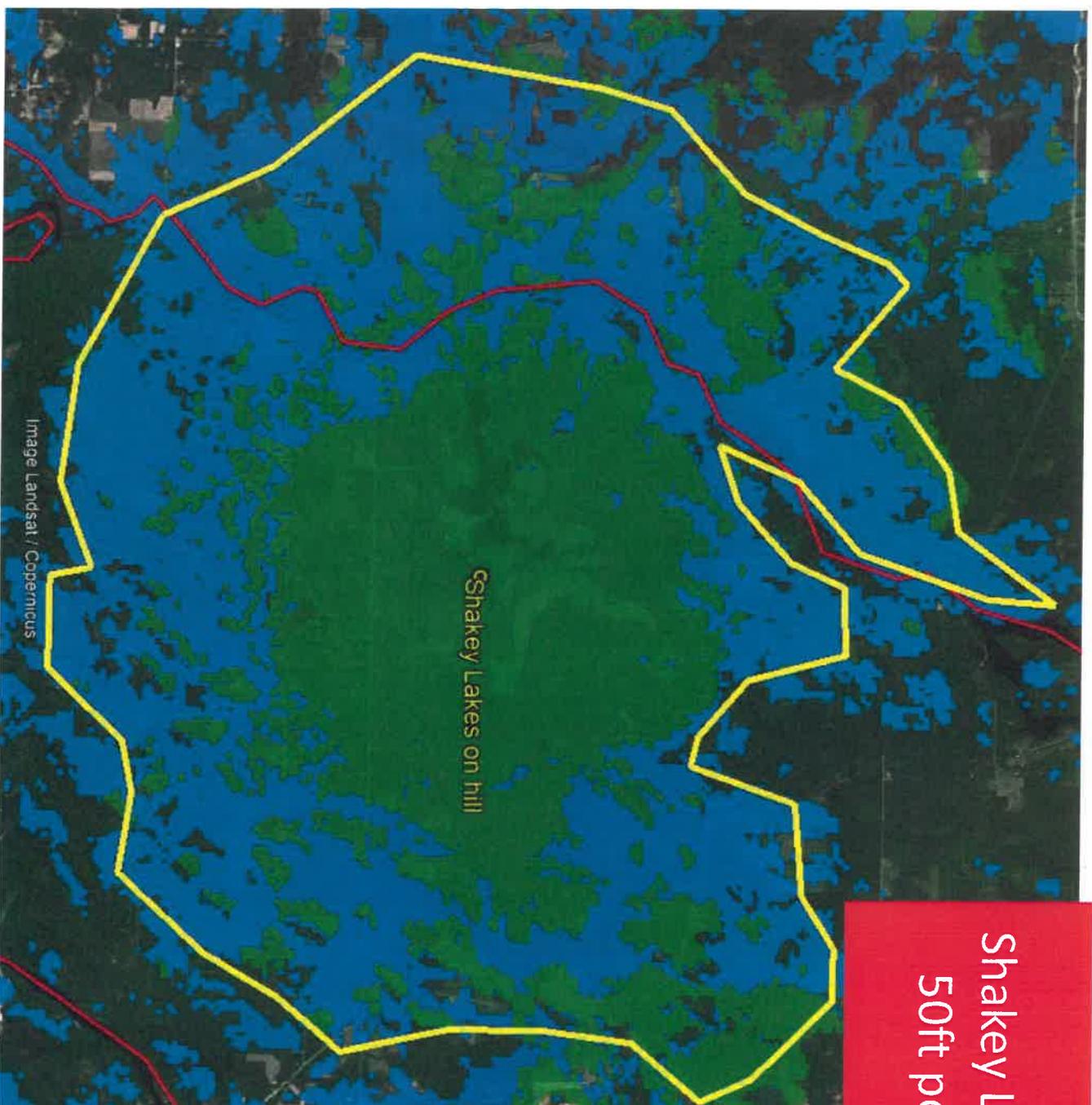


Shakey Lakes Park “On the Hill”

0.72 miles NNE (62°) of the park entrance

Shakey Lakes at Park (on hill)
50ft pole for a R/c of 60ft

- -74 = 27 sqmi
- -85 = 63 sqmi



9/19/2020

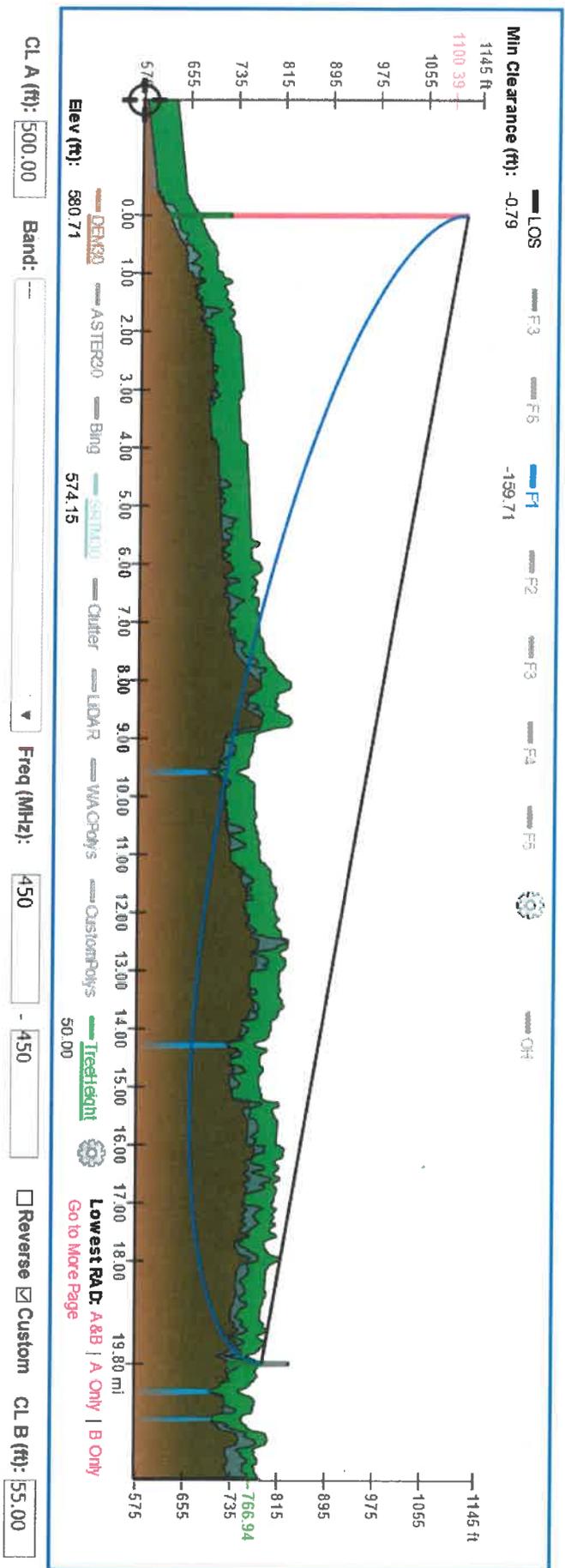
Work Product of GCCSS

Shakey Lakes (On the hill) County owner



- No Rent
- No backup power
- Power available with ~2000ft aerial drop
- Telco available on same aerial drop
- No known internet available
- Must place a 60ft telephone pole in forest area that has ~50ft trees
- 769ft ground elevation
- Cabinet would be required for equipment.
- Clear link path
- Higher cost to build

Rangeline to Shakey Lakes Park (on hill) 453.750_{mhz} Link



9/19/2020

Work Product of GCCSS



Access, Utilities and location of pole are all on Menominee Co fee simple property



Best Location

Mark Nordin Farm

9/19/2020

Work Product of GCCSS

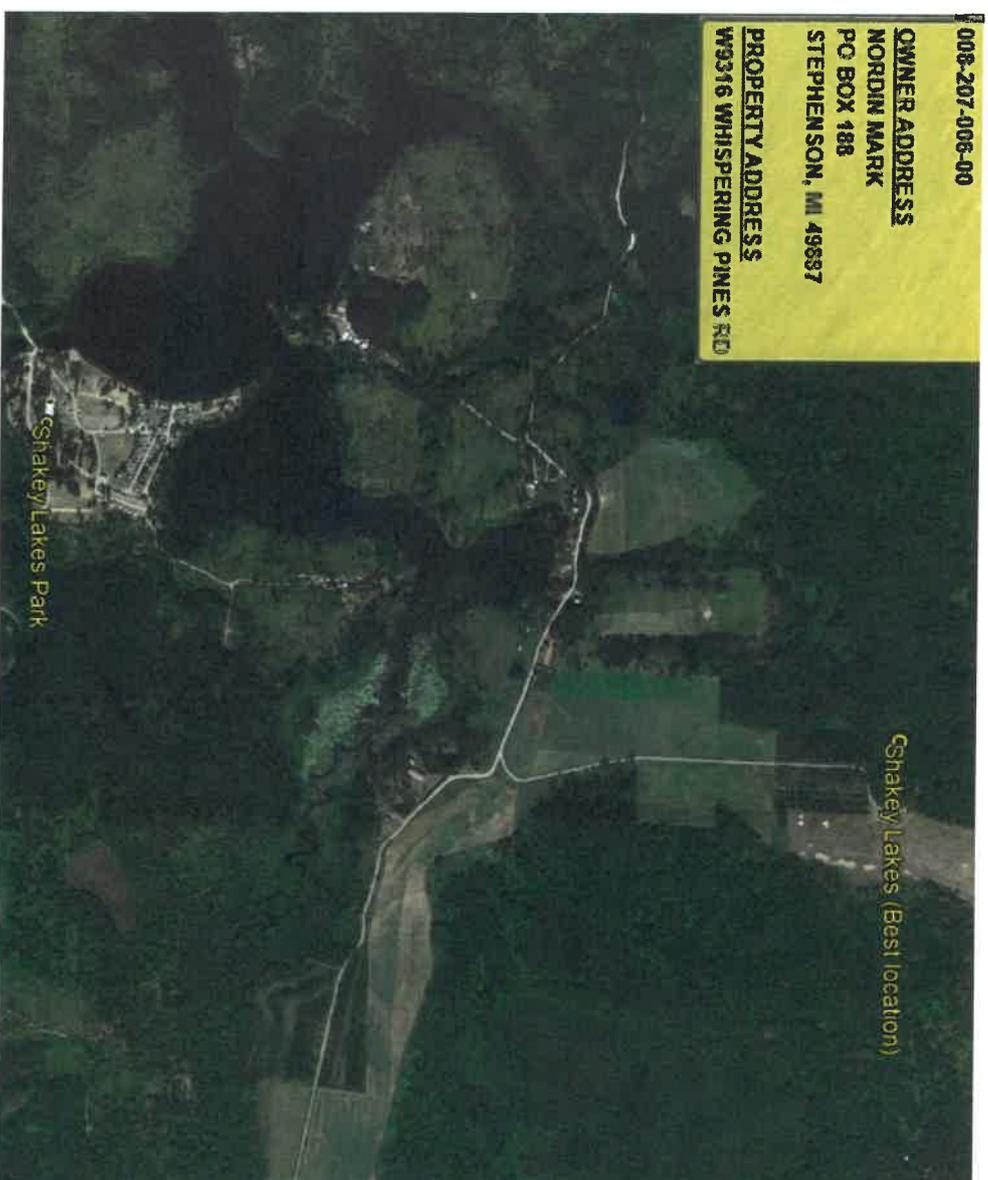


Shakey Lakes at Park (Best Location)
50ft pole for a R/c of 60ft

- -74 = 61 sqmi
- -85 = 125 sqmi

Shakey Lakes (Best Location)

Mark Nordin owner

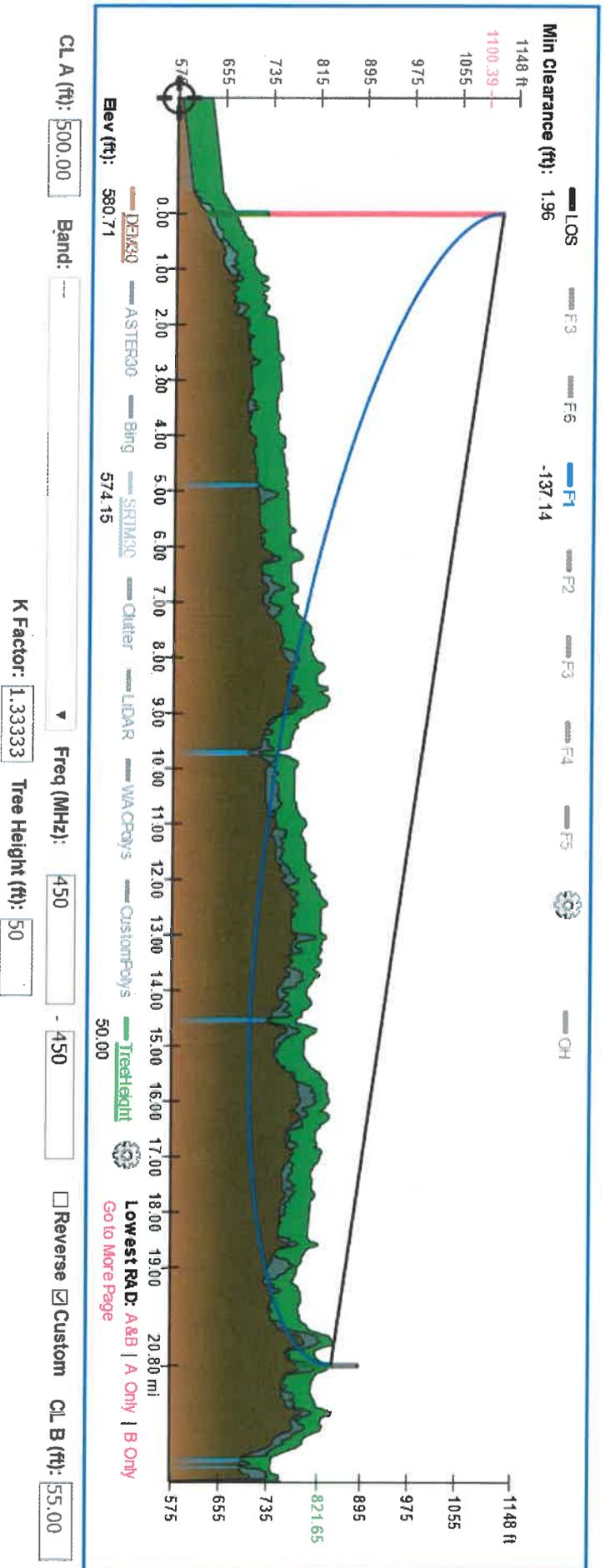


- Unknown rent
- No backup power
- Power available with 1000ft aerial or trench
- Telco available with same power aerial or trench
- No known internet available
- Must place a 50ft telephone pole in forest area that has ~50ft trees
- 835ft ground elevation
- Cabinet would be required for equipment.
- Clear link path
- Higher cost to build

Rangeline to Best Location

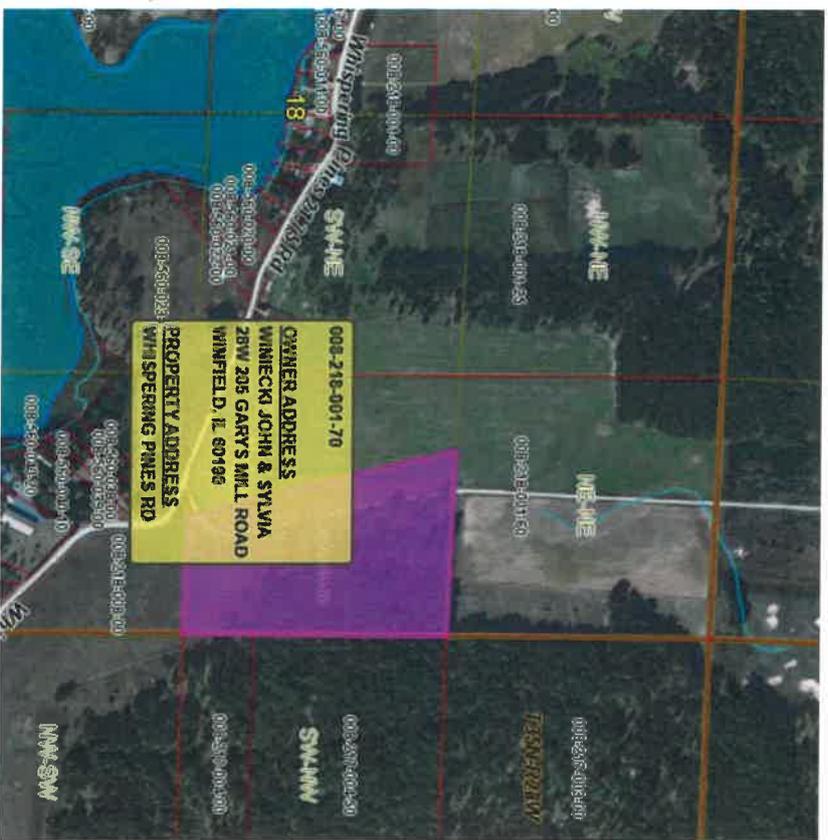
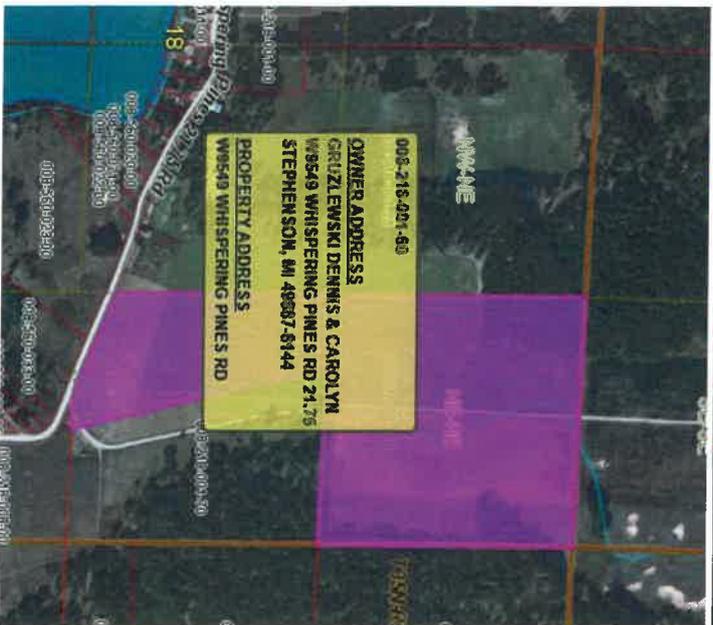
Mark Nordin Farm

453.750_{mhz} Link



9/19/2020

Work Product of GCCSS



The access by Mark Nordin to County Road 21.75 across the fee simple properties of Gruzlewski and Winiecki needs to be identified.

MENOMINEE COUNTY, MICHIGAN GIS

9/16/2020 12:13:41 PM

Parcel Report: 008-207-006-00

Parcel Owner and Mailing Address

NORDIN MARK
PO BOX 188
STEPHENSON, MI 49887

| Unit: | Unit-Civil Township Name: |
|-------|---------------------------|
| 008 | 008-LAKE TOWNSHIP |

Property Address:

W9316 WHISPERING PINES RD
STEPHENSON, MI 49887

Abbreviated Legal Description

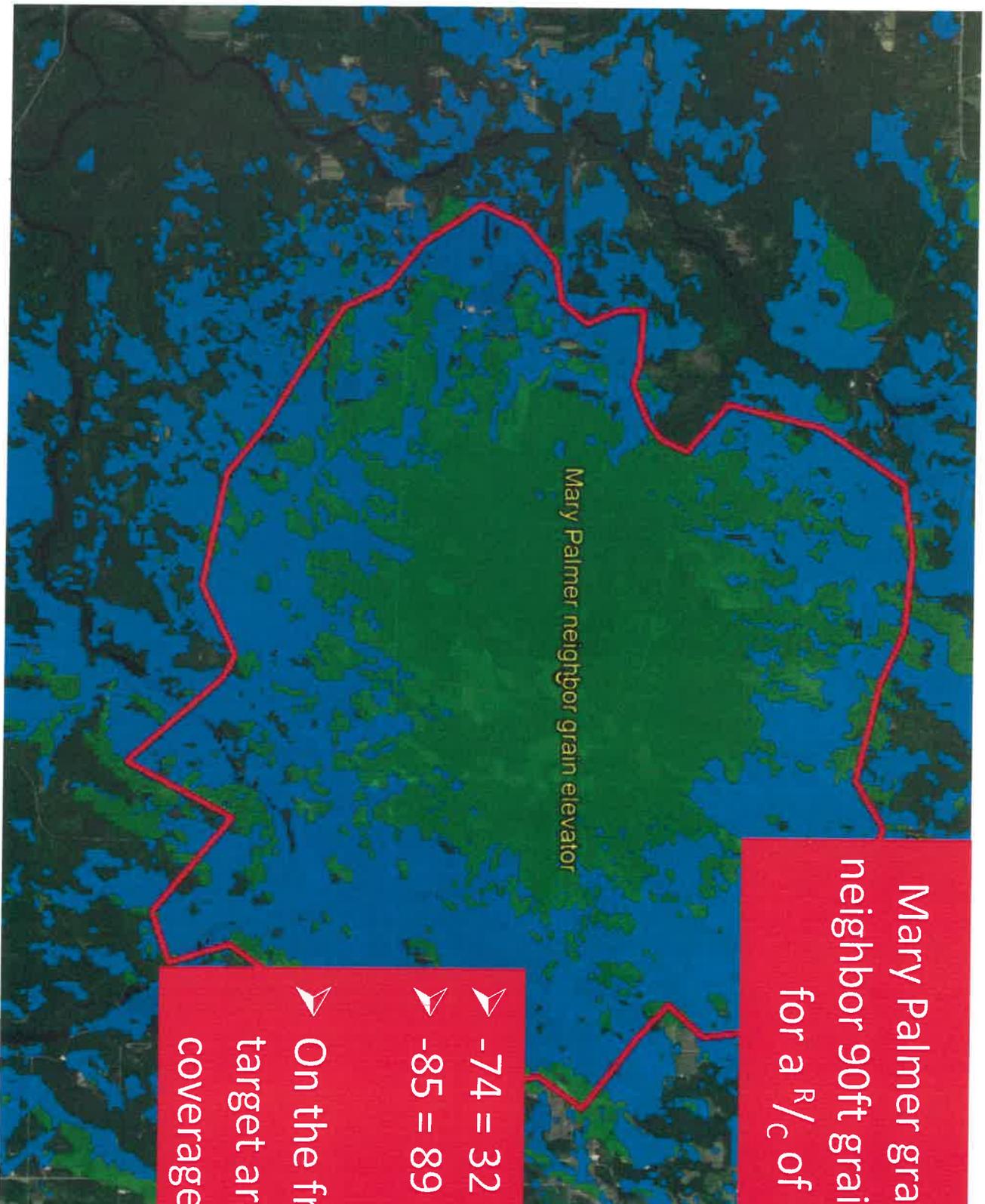
301-960 & 282-722 LK-CS-895 401-404 SEC 7 T35N R28W CERTIFIED SURVEY #895, BEING THE SE 1/4. 159 A.

Mary Palmer Neighbor with a Grain Elevator

9/19/2020

Work Product of GCCSS

22



Mary Palmer grain elevator neighbor 90ft grain elevator = for a R/c of 100ft

- -74 = 32 sqmi
- -85 = 89 sqmi
- On the fringe of the target area for coverage

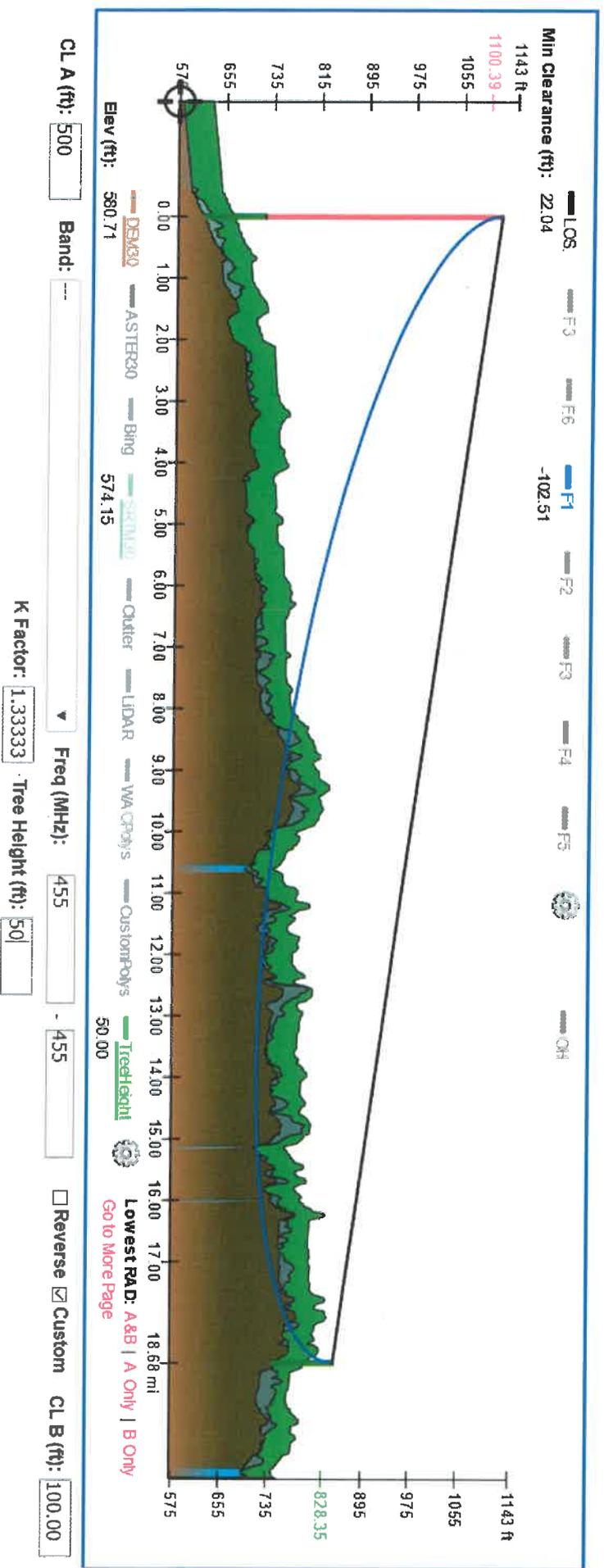
MARY PALMER NEIGHBOR WITH A GRAIN ELEVATOR GRUZLEWSKI FARM



- Unknown rent
- No backup power
- Power available (submeter)
- Telco available with trench
- No known internet available
- Must place on a ~90ft grain elevator
- 731ft ground elevation
- Cabinet would be required for equipment.
- Clear link path
- Higher cost to build

Site is about 4.5 miles from the target area of Shakey Lakes and the coverage is on the fringe.

Rangeline to Mary Palmer Neighbor Grain Elevator 453.750 mhz Link



9/19/2020

Work Product of GCCSS

Back 40 Mining Aquila Resources

9/19/2020

Work Product of GCCSS

26

**AQUILA RESOURCECES
180FT TOWER R/c 190FT**

- -74 = 227 sqmi
- -85 = 118 sqmi
- Proposed only, not built



9/19/2020

Work Product of GCCSS

BACK 40 MINING

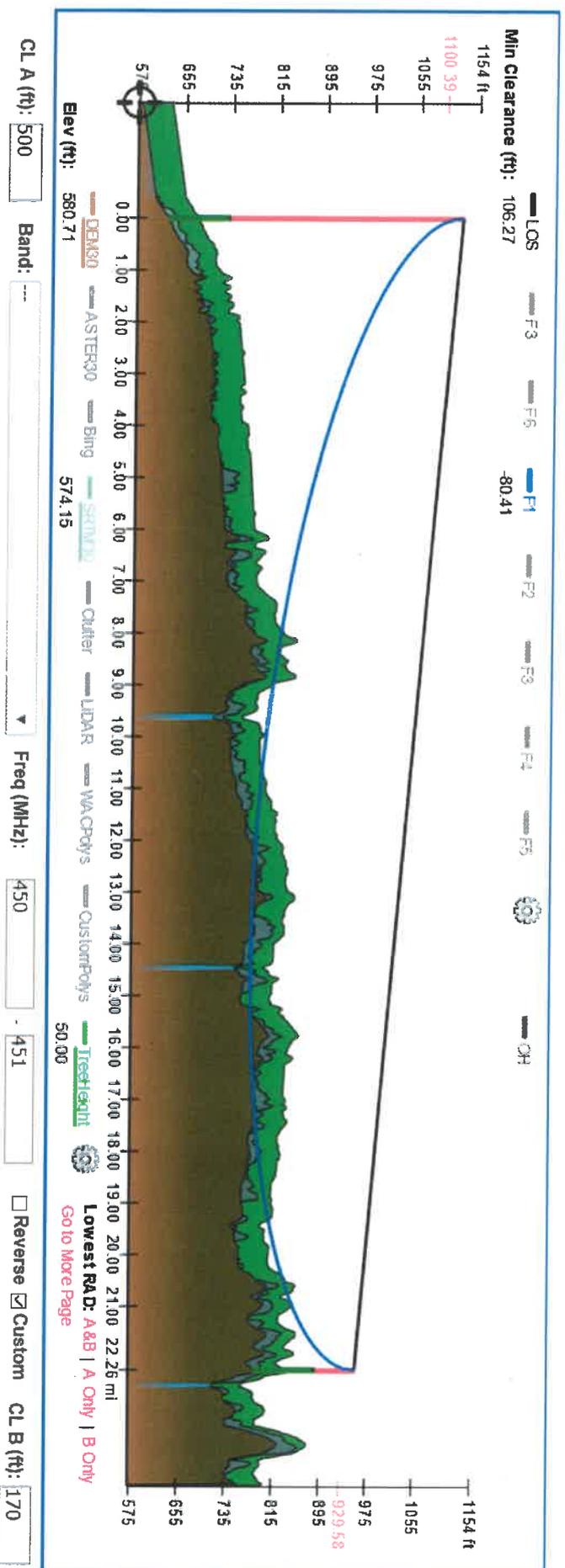
AQUILA RESOURCES



- No expected rent
- No backup power
- Power available
- Telco available
- No known internet available
- Must place on a 180ft tower
- 774 ft ground elevation
- Cabinet would be required for equipment.
- Clear link path
- Low cost to build

No permitting or actions started at this time.

Rangeline to Back 40 Mining 453.750 mhz Link

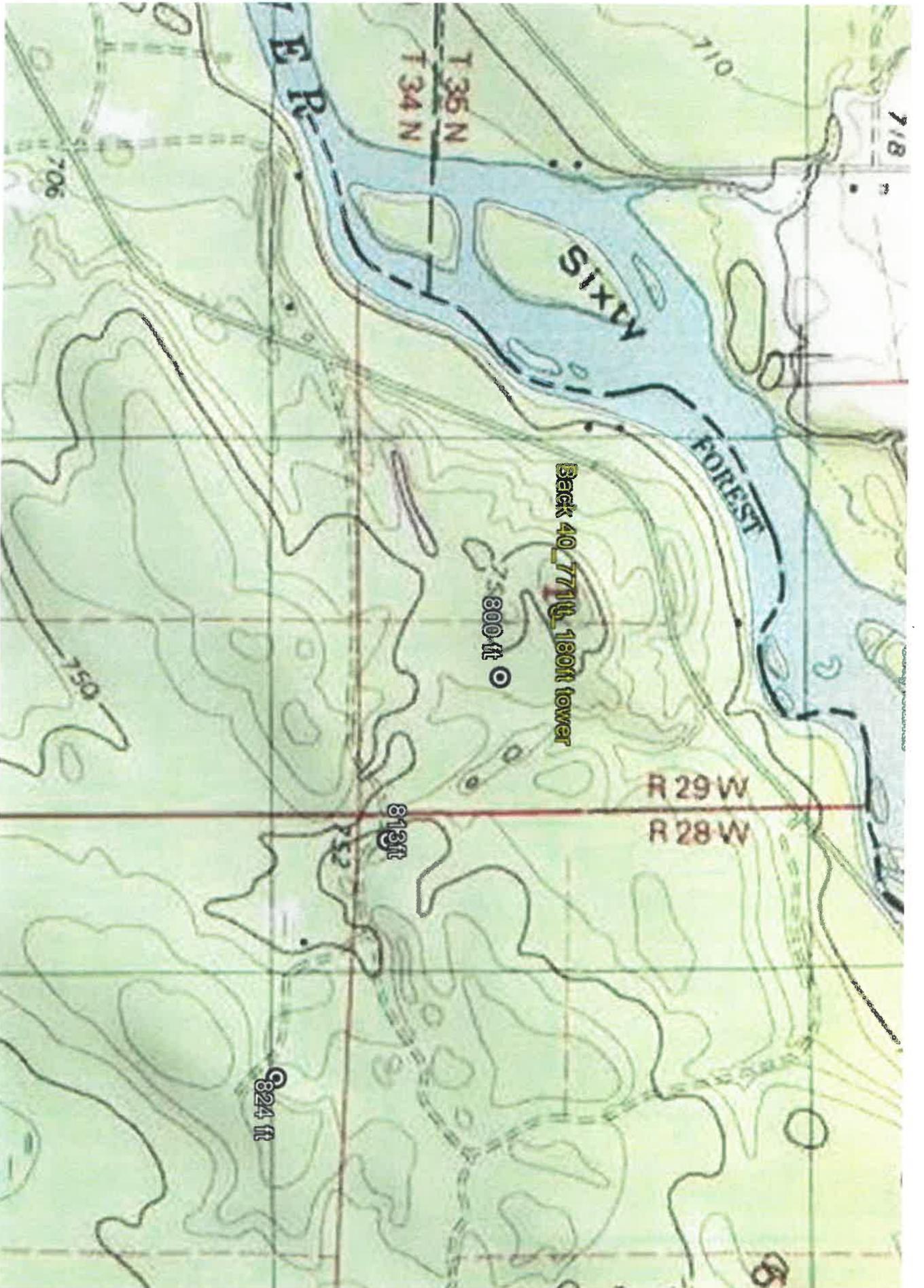


9/19/2020

Work Product of GCCSS



008-401-001-00
OWNER ADDRESS
BACK FORTY JOINT VENTURE LLC
E807 GERUE ST
STEPHENSON, MI 49887
PROPERTY ADDRESS
RIVER RD



9/20/2020

Work Product of GCCSS

EXAMPLE OF A PORTABLE TOWER SYSTEM FOR 60FT TO 100FT



9/20/2020

Work Product of GCCSS

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

| | |
|--|---|
| SUBJECT: | Resolution 2020-29~Resolution Establishing a Brownfield Authority for the County of Menominee. |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| <p>Prior to this meeting, we had the Public Hearing for this Resolution – to establish a Brownfield Authority for the County of Menominee. Discussion...</p> | |
| RECOMMENDED MOTION | |
| <p>To approve Resolution 2020-29~Resolution Establishing a Brownfield Authority for the County of Menominee.</p> | |

Submitted by: Jason Carviou

10/08/2020
Date

WORKSHOP ACTION

| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |

“Menominee County – Where the Best of Michigan Begins”

MENOMINEE COUNTY BOARD OF COMMISSIONERS

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RESOLUTION – 2020-29

RESOLUTION ESTABLISHING A BROWNFIELD AUTHORITY FOR THE COUNTY OF MENOMINEE AND APPOINTING BOARD MEMBERS PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF ACT 381 OF THE PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AMENDED

WHEREAS, the Board of Commissioners of the County of Menominee, by Resolution adopted on September 8, 2020, (the “Resolution of Intent”), determined that it is in the best interest of the public to facilitate the implementation of Brownfield Plans relating to the identification and treatment of environmentally distressed, functionally obsolete and/or blighted areas so as to promote revitalization within the municipal limits of Menominee County and declared its intention to provide for the operation of a Brownfield Redevelopment Authority for the County of Menominee (the “Authority”) pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended the (the “Act”); and

WHEREAS, on October 13, 2020, pursuant to and in accordance with the Act and the Resolution of Intent, the Menominee County Board of Commissioners held a public hearing, notice of which was given as required by Section 4(2) of the Act on the adoption of a resolution creating the Authority; and

WHEREAS, all citizens, taxpayers and property owners of the County of Menominee and officials of the affected taxing jurisdictions had the right and opportunity to be heard at the public hearing on the establishment of the Authority; and

WHEREAS, the Menominee County Board of Commissioners desire to proceed with the establishment of the Authority for the County of Menominee within the municipal limits of which the Authority shall exercise its powers, all pursuant to and in accordance with the Act.

NOW THEREFORE, BE IT RESOLVED THAT:

1. **Authority Created.** Pursuant to the authority vested in the Menominee County Board of Commissioners by the Act, the Authority is hereby established and shall be known as the Menominee County Brownfield Redevelopment Authority.
2. **Supervision of the Authority.** The Authority shall be under the supervision and control of a board (the "Board") appointed by the Chairperson of the Menominee County Board of Commissioners, in accordance with the membership provisions set forth in Section 5(1) of the Act, subject to the approval of the Menominee County Board of Commissioners. The members of the Board shall hold office, and the Board shall conduct its procedures in accordance with the Act, and, in particular, Section 5 thereof.
3. **Jurisdiction of the Authority.** The Authority shall exercise its powers within the area of the County of Menominee.
4. **Powers and Duties of the Authority.** The Authority shall have the powers and duties to the full extent as provided and in accordance with the Act. Among other matters, the exercise of its powers, the Board shall prepare a Brownfield Plan for eligible property pursuant to Section 13 of the Act and submit the plan to the Menominee County Board of Commissioners and the local municipal governing body for consideration pursuant to Section 14 of the Act.
5. **Bylaws and Rules of the Authority.** The Authority shall elect officers and adopt bylaws and rules governing its procedures and the holding of its meetings all in accordance with Sections 5(3) and 5(5) of the Act, and shall immediately forward a copy of the bylaws and rules after adoption by the Board to the Menominee County Board of Commissioners in care of the Clerk of the County of Menominee (the "Clerk"). The Authority's bylaws and rules shall be subject to the approval of the Menominee County Board of Commissioners; provided, however, that if the Menominee County Board of Commissioners fail to either approve or disapprove the Authority's bylaws and rules at its next regular meeting after receipt of a copy thereof by the Clerk, the Authority's bylaws and rules shall be deemed to have been approved by the Menominee County Board of Commissioners for all purposes.
6. **Board of Directors.** The Board of Directors of the Brownfield Authority shall consist of nine (9) persons appointed by the Menominee County Board Chairperson and confirmed by the Menominee County Board of Commissioners.
7. **Director's Bond.** In the event the Board elects to employ a director as authorized by Section 6(1) of the Act, the director, before entering upon the duties of his office, shall, in addition to any other requirements of law, post a bond in the penal sum of \$5,000 with a \$500 deductible payable to the Authority for the use and benefit of the Authority, which shall be approved by the Board and filed with the Clerk. The premium on the bond furnished by the director shall be deemed to be an operating expense of the Authority, payable from funds available to the Authority for expenses of operation.

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

| | |
|---|--|
| SUBJECT: | Resolution 2020-7- Establishing an Agreement Between Menominee County and the Wild Rivers Invasive Species Coalition for the Storage of Equipment at Shakey Lakes Park. |
| DEPARTMENT: | Parks/Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| <p>This resolution is in ref to WRISC storing their portable boat wash stations in the Parks Fair Building through the winter months, free of charge. In return, WRISC will provide education/boat washing and why it's important to keep invasive species out of our waters. Discussion at the 9.22.20 CB meeting was to bring pics of the equipment so there is a better understanding of what kind of space is needed in our storage building to store the boat washing stations.</p> <p>Admin. Carviou will get pics to the Commissioners prior to the meeting.</p> | |
| RECOMMENDED MOTION | |
| <p>To approve Resolution 2020 – 27 ~ Establishing an Agreement between Menominee County and the Wild Rivers Invasive Species Coalition for Storage of Equipment at Shakey Lakes Park.</p> | |

Submitted by: Jason Carviou

10/08/2020
Date

WORKSHOP ACTION

| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |

“Menominee County – Where the Best of Michigan Begins”

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858
www.menomineecounty.com*

*Jason Carviou – County Administrator
Sherry DuPont – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION – 2020-27

RESOLUTION ESTABLISHING AN AGREEMENT BETWEEN MENOMINEE COUNTY AND THE WILD RIVERS INVASIVE SPECIES COALITION FOR THE STORAGE OF EQUIPMENT AT SHAKEY LAKES PARK

WHEREAS, Wild Rivers Invasive Species Coalition (WRISC) has several portable boat wash stations that are available for use in Menominee County through the Clean Boats, Clean Water program; and

WHEREAS, the Menominee County Parks provide ideal locations to demonstrate the use of this equipment and educate the public regarding the importance of preventing the spread of invasive species by washing boats and equipment used in one body of water before using that same equipment in a different body of water; and

WHEREAS, this public education is essential to stopping the spread of invasive species in Menominee County; and

WHEREAS, there is no cost to Menominee County to for WRISC providing the boat washes and educational experience; and

WHEREAS, WRISC is willing to provide this educational opportunity on the Saturday of Free Fishing weekend in Michigan (mid-June); one day the week of the fourth of July; and an additional day in late August at Shakey Lakes Park; and

WHEREAS, WRISC is in need of storage during the winter months for the boat wash stations; and there is space available for the small units in the Shakey Lakes Park Fair Building; and

WHEREAS, WRISC agrees to hold Menominee County harmless in the event there is any incidental or accidental damage to their equipment being stored at the Shakey Lakes Park Fair Building.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

| | |
|--|---------------------------|
| SUBJECT: | Resolution 2020-30 |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | No |
| SUMMARY: | |
| <p>MDOT -AERO requires a signatory resolution to sign their grant agreements. Contract # 2021-0042 specifically relates to reimbursement for the construction of the 100 LL Fuel Cabinet that was installed several years ago.</p> | |
| RECOMMENDED MOTION | |
| <p>Approve Resolution 2020-30 authorizing the County Administrator to sign the grant contract.</p> | |

Submitted by: Jason Carviou

10/08/2020
Date

WORKSHOP ACTION

| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |

I hereby certify that the foregoing is a true and complete copy of **Resolution 2020-30** adopted by the County Board of Commissioners at a regular meeting held on **October 13, 2020**, and I further certify that the public notice of such meeting was given as provided by law.

Marc Kleiman, Menominee County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

| | |
|---|---|
| SUBJECT: | Ayres & Associates quote for preliminary site review |
| DEPARTMENT: | Parks/Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| <p>The Parks Committee discussed approval of the preliminary site review for the proposed Kayak launch project at Mason Park. They recommend the CB move forward with the beginning process.</p> | |
| RECOMMENDED MOTION | |
| <p>To approve a quote from Ayres & Associates in the amount of \$4,900 for a preliminary site review and plan preparation for the kayak launch project at Mason Park as recommended by the Parks Committee.</p> | |

Submitted by: Jason Carviou

10/08/2020
Date

WORKSHOP ACTION

| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |



Ingenuity, Integrity,
and Intelligence.

September 13, 2020

Larry Phelps, Vice Chairman
Menominee County Board
839 10th Avenue
Menominee, MI 49858
Via email: MEPhelps@gmail.com

Re: Mason Park, ADA Kayak Launch
Preliminary Engineering Site Review and Plan Preparation

Dear Mr. Phelps:

Thank you for the opportunity to submit this proposal for professional services for your kayak launch project. This letter presents our proposed scope of services, time schedule, fee, and contract terms and conditions.

Project Description

Menominee County has been planning for installation of a kayak launch system at Mason Park. The park is on Little River which empties into the Menominee River very near the site. The kayak launch would provide paddlers with access to the very scenic rivers in the area. The launch system is to be compliant with the American Disabilities Act for accessibility.

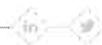
Scope of Services

Ayres will provide a site topographic survey and preliminary site analysis. The proposed scope of services is described below.

- Topographic survey of the area outlined in Exhibit A. Perform full topo within the area being approximately 0.5 acres. Locate edge of water within topo area and into the water to 30 feet from edge or to 4' deep, whichever is closer to shore. Map all utilities within the area located by Diggers hotline.
- Review site grades and site characteristics for integration of the kayak launch system.
- Prepare a site plan showing the existing parking lot, boat launch, riverbank, and proposed kayak launch system. The plan will show the location of the kayak launch, configuration, gangway, and concrete pad for gangway landing on shore.
- Prepare a specification for the kayak launch system, concrete work, and lawn restoration.
- The site plan and details will be presented via web based meeting. We will also present items for consideration related to the kayak launch system for possible inclusion into the project or for future phases of improvements. Possible options include parking lot grading and paving.
- Option: As an option, Ayres will meet in person with the County to review, as a roundtable discussion, not a formal presentation or public meeting.
- It is assumed that the County will solicit for bids and complete contract negotiations.

Responsibilities of Owner and Others

- Provide access to the site, single point of contact, all available plans and information on the site, and timely response to information requests.
- Permits, bidding, contract preparation, construction services, and all other services not listed in the scope of services.



Additional Services

Additional services are those that are either required or optional, but not included in the scope of services. The following is a list of possible additional services that Ayres can provided at an additional cost:

- Wetland delineations, bathymetric surveys.
- Agency permit applications, communications, and fees.
- Bidding and construction related services.
- Boundary or property surveys. The boat launch at the park appears that it may be on the adjunct property, based on review of the County GIS mapping. A boundary survey may be needed to determine where the property line is so the kayak launch can be installed on County property.

Time Schedule

Ayres will complete the work described in the Scope of Services within 30-days following authorization to proceed.

Fee

We will perform the above scope of services for the following lump sum amounts:

| | |
|---------------------------------|---------|
| Survey, Plan and Specifications | \$4,900 |
| Option: In person meeting | \$600 |

Contract Terms and Conditions

Attached are "Contract Terms and Conditions" which will apply to the services and which are incorporated into this proposal by reference.

Acceptance

If this proposal and terms and conditions are acceptable to you, a signature on the enclosed copy of this letter will serve as our authorization to proceed.

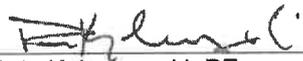
This proposal is valid for 45-days unless extended by us in writing.

Proposed by Consultant:

Accepted by Owner:

Ayres Associates Inc

Menominee County



Pete Kolaszewski, PE
Project Manager

Signature



Craig R. Schuh, PE
Manager - Engineering Services, Green Bay

Name

Title

September 13, 2020

Date

Date

Mr. Larry Phelps
September 13, 2020
Page 3 of 2

Attachments: Contract Terms and Conditions
Exhibit A – Site Map



**AYRES ASSOCIATES
CONTRACT TERMS AND CONDITIONS**

1. Performance of Services: Consultant shall perform the services outlined in its proposal to Owner in consideration of the stated fee and payment terms.

2. Billing and Payment: Invoices for Consultant's services shall be submitted to Owner on a monthly basis. Invoices shall be due and payable within 30 days from date of invoice. If any invoice is not paid within 30 days, Consultant may, without waiving any claim or right against Owner, and without liability whatsoever to Owner, suspend or terminate the performance of services. Accounts unpaid 30 days after the invoice date will be subject to a monthly service charge of 1.5% on the unpaid balance, or the maximum rate of interest permitted by law, if less. The amount of any excise, value-added, gross receipts, or sales taxes that may be imposed on payments shall be added to Consultant's compensation. No deductions or offsets shall be made from Consultant's compensation or expenses on account of any setoffs or back charges.

3. Access to Site: Owner shall furnish right-of-entry on the project site for Consultant and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. Consultant will take reasonable precautions to minimize damage to the site from use of equipment, but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

4. Location of Utilities: Consultant shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend Consultant in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information or instructions which have been furnished to Consultant by others.

5. Hazardous Materials: In the event that unanticipated potentially hazardous materials are encountered during the course of the project, Owner agrees to negotiate a revision to the scope of services, time schedule, fee, and contract terms and conditions. If a mutually satisfactory agreement cannot be reached between both parties, the contract shall be terminated and Owner agrees to pay Consultant for all services rendered, including reasonable termination expenses.

6. Insurance: Consultant shall maintain Workers' Compensation, General Liability, and Automobile Liability Insurance during its services for Owner. Consultant shall furnish a Certificate of Insurance to Owner upon written request. Owner agrees that Consultant shall not be liable or responsible to Owner for any loss, damage, or liability beyond the amounts, limits, exclusions, and conditions of such insurance.

7. Limitation of Professional Liability: Owner agrees to limit Consultant's professional liability for any and all claims for loss, damage or injury, including but not limited to, claims for negligence, professional errors or omissions, strict liability, and breach of contract or warranty, to an amount of \$50,000.00 or Consultant's fee, whichever is greater. In the event that Owner does not wish to limit Consultant's professional liability to this sum, Consultant agrees to raise the limitation of liability to a sum not to exceed \$1,000,000.00 for increased consideration of ten percent (10%) of the total fee or \$500.00, whichever is greater, upon receiving Owner's written request prior to the start of Consultant's services.

8. Opinions of Probable Costs: Consultant's opinions of probable project costs are made on the basis of Consultant's experience, qualifications and judgment; but Consultant cannot and does not guarantee that actual project costs will not vary from opinions of probable cost.

9. Construction Review: Consultant does not accept responsibility for the design of a construction project unless the Consultant's contract includes review of the contractor's shop drawings, product data, and other documents, and includes site visits during construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents.

10. Construction Observation: On request, Consultant shall provide personnel to observe construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents. This construction observation shall not make Consultant a guarantor of the contractor's work. The contractor shall continue to be responsible for the accuracy and adequacy of all construction performed. In accordance with generally accepted practice, the contractor will be solely responsible for the methods of construction, direction of personnel, control of machinery, and falsework, scaffolding, and other temporary construction aids. In addition, all matters related to safety in, on, or about the construction site shall be under the direction and control of the contractor and Consultant shall have no responsibility in that regard. Consultant shall not be required to verify any part of the work performed unless measurements, readings, and observations of that part of the construction are made by Consultant's personnel.

11. Standard of Performance: The standard of care for all professional services performed or furnished by Consultant under this contract will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Consultant does not make any warranty or guarantee, expressed or implied, nor is this contract subject to the provisions of any uniform commercial code. Similarly, Consultant will not accept those terms and conditions offered by Owner in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

12. Ownership of Documents: All documents produced by Consultant under this contract are instruments of Consultant's professional service and shall remain the property of Consultant and may not be used by Owner for any other purpose without the prior written consent of Consultant.

13. Electronic Files: Owner and Consultant agree that any electronic files furnished by either party shall conform to the specifications agreed to at the time this contract is executed. Electronic files furnished by either party shall be subject to an acceptance period of 60 days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files. Owner is aware that differences may exist between the electronic files delivered and the printed hard-copy documents. In the event of a conflict between the hard-copy documents prepared by Consultant and electronic files, the hard-copy documents shall govern.

14. Financial and Legal Services: Consultant's services and expertise do not include the following services, which shall be provided by Owner if required: (1) Accounting, bond and financial advisory (including, if applicable, "municipal advisor" services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services; (2) Legal services with regard to issues pertaining to the Project as Owner requires, Contractor(s) raises, or Consultant reasonably requests; and (3) Such auditing services as Owner requires to ascertain how or for what purpose any Contractor has used the money paid.

15. Termination of Services: This contract may be terminated at any time by either party should the other party fail to perform its obligations hereunder. In the event of termination for any reason whatsoever, Owner shall pay Consultant for all services rendered to the date of termination, all reimbursable expenses incurred prior to termination, and reasonable termination expenses incurred as the result of termination.

16. Controlling Law: This contract is to be governed by the law of the place of business of Consultant at the address in its proposal to Owner.

17. Assignment of Rights: Neither Owner nor Consultant shall assign, sublet or transfer any rights under or interest in this contract (including, but without limitation, moneys that may become due or moneys that are due) without the written consent of the other, except to the extent mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this contract. Nothing contained in this paragraph shall prevent Consultant from employing such independent subconsultants as Consultant may deem appropriate to assist in the performance of services hereunder.

18. Third Party Benefits: This contract does not create any benefits for any third party.

19. Dispute Resolution: Owner and Consultant agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to exercising their rights under the following dispute resolution provision. If direct negotiations fail, Owner and Consultant agree that they shall submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this contract or the breach thereof to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association effective on the date of this contract prior to exercising other rights under law.

20. Exclusion of Special, Indirect, Consequential, and Liquidated Damages: Consultant shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the project or this contract.

21. Betterment: If, due to Consultant's negligence, a required item or component of the project is omitted from the construction documents, Consultant's liability shall be limited to the reasonable cost of correction of the construction, less what Owner's cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that Consultant will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

22. Amendments: This contract may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

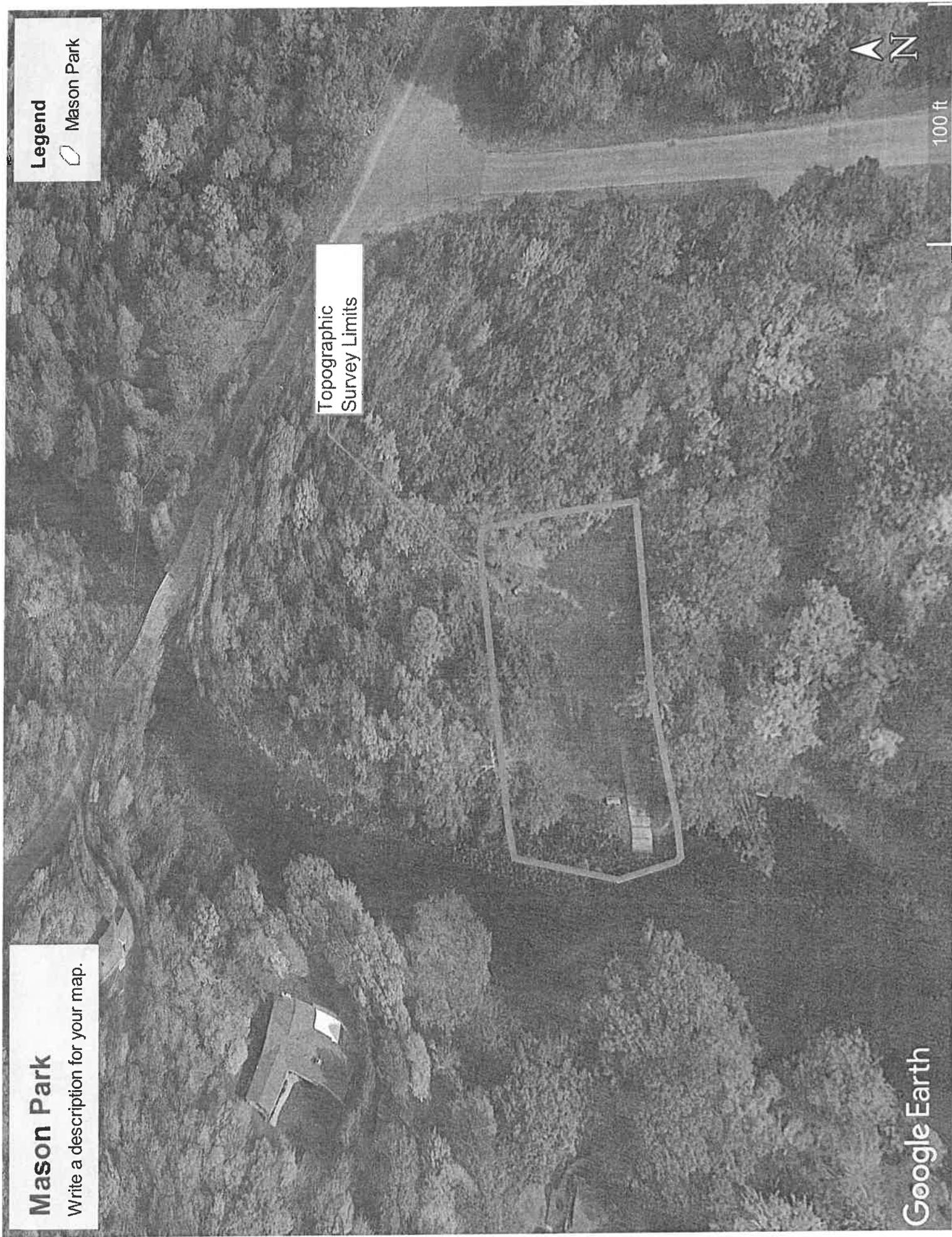
Mason Park

Write a description for your map.

Legend

 Mason Park

 Topographic
Survey Limits



MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

| | |
|---|---|
| SUBJECT: | Energy Control & Design, Inc. – Upgrade heating/cooling software |
| DEPARTMENT: | B & G – Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| <p>We've recently had issues with the digital control panel for our boiler system. The software we have is no longer compatible with the system due to changes in digital flash software. Jim is no longer able to "see" the system online for controlling of the heat/AC. A new software is available from Energy Control & Design, Inc.</p> | |
| RECOMMENDED MOTION | |
| <p>To approve a quote from Energy Control & Design, Inc. in the amount of \$5,720 to upgrade heating and cooling control panel software for the courthouse & jail.</p> | |

Submitted by: Jason Carviou

10/08/2020
Date

WORKSHOP ACTION

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|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |

James Mekash

From: Ryan Macario <rmacario@energycontroldesign.com>
Sent: Tuesday, September 8, 2020 3:11 PM
To: James Mekash
Subject: FPWEB Upgrade Proposal
Attachments: Menominee County Courthouse and Jail FPWEB to Compact Upgrade Proposal.pdf

Hi Jim,

Attached is the proposal to upgrade your current Field Panel Webserver (FPWEB) to Desigo CC Compact BA. The FPWEB interface will be affected when Adobe Flash goes away at the end of 2020 while Desigo CC Compact BA does not rely on Flash for its graphical displays. Please give me a call with any questions after you have had a chance to review the proposal.

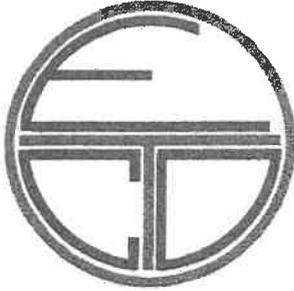
Thank you,
Ryan Macario, LEED® AP
Sales/Account Manager



**Energy Control
& Design, Inc.**

3137 N Roemer Rd.
Appleton, WI 54911
☎ (920) 739-6885 x 206
☎ (920) 915-6221

rmacario@energycontroldesign.com



ENERGY CONTROL & DESIGN, INC.

Automatic Controls for Energy Management

P.O. Box 12 (54912-0012) 3137 N. Roemer Road Appleton, WI 54911-8637
(920) 739-6885

www.energycontroldesign.com

Distributor for Siemens
Building Technologies

September 8, 2020

Menominee County
Attn: Jim McKash
804 9th Avenue
Menominee, MI 49858

Re: Courthouse and Jail - Field Panel Webserver (FPWEB) to Desigo CC Compact BA Upgrade

Dear Jim,

Your current Field Panel Webserver BAS was built on Adobe's Flash technology, which at the time of installation was the latest technology and needed a Flash Player browser plug-in to display the content and graphics on a browser. Adobe has since announced the end-of-life for the Flash Player browser plug-in and browser makers (Microsoft Edge & Internet Explorer, Chrome, Firefox, Safari) each have specific phase-out plans for Flash which ultimately is the end of 2020. As a result of this change in technology in the World-Wide-Web, Siemens has discontinued the sale of Field Panel Webserver software and has developed discounted migration paths for their existing customers so they can transition to a new building automation system that will be compatible with HTML5 technology. Energy Control & Design recommends migrating Menominee County's existing Field Panel Webserver to Desigo CC Compact BA and is pleased to provide the following pricing to do so.

Energy Control & Design is proposing to install Desigo CC Compact BA on a customer provided virtual server or physical machine and migrate all the existing Siemens Apogee control panels and terminal devices into Desigo CC Compact BA. All existing system graphics that currently reside in FPWEB will be recreated in Desigo CC Compact BA using its intuitively smart vector-based format. This system also has the capacity to add additional controllers, control points and graphics to it in the future.

The cost to complete the FPWEB to Desigo CC Compact BA Upgrade proposal is: **\$5,720 (Five Thousand Seven Hundred Twenty Dollars).**

The FPWEB to Desigo CC Compact BA Upgrade proposal includes the following:

- Integration of all existing FPWEB points into the Desigo CC Compact BA 4.2 standard feature set.
 - EC&D will need remote access to the Desigo CC Compact BA server so that we can work on the migration remotely and assist with future service items.
- Menominee County can utilize up to three (3) client licenses.
- Firmware upgrades for two (2) existing PXC controllers.
- 93 equivalent building automation points in Desigo CC Compact BA.

- Configuration of Desigo CC Compact BA clients via web clients.
- Create all new BAS graphics using the Desigo CC Compact BA intuitive smart graphics layout.
- Recreating existing alarms & trends in Desigo CC Compact BA.
- Six (6) hours of owner training.
 - If the training is spread out over additional days and more trips are needed for training, trip surcharges may be applicable.
- Truck and travel expenses.
- One (1) year warranty.
- Use tax.

The above offered pricing does not include the following items:

- **Physical or virtual server to host Desigo CC Compact BA, this is figured to be by the owner. Note: Desigo CC Compact BA will require two (2) IP addresses. One (1) address is assigned to the network card of the hosting infrastructure and one (1) is aliased to the same network card.**
- Client machines (computers, tablets, etc.).
- Annual software upgrade subscription for Desigo CC Compact BA.
- Repair or replacement of any HVAC equipment.
- Repair or replacement of any electrical equipment.
- Second shift, third shift or overtime labor.
- Air or water balancing.
- Upgrading or adding controls to any other items not explicitly stated above.

The above pricing is effective for 30 days. If you would like to proceed with this proposal, please sign below and either mail or email this letter back to: rmacario@energycontroldesign.com. Please also include all applicable paperwork and/or purchase orders that may be necessary.

Proposal: Accepted Not accepted Initials: _____

Company Representative's Signature

Date

Thank you for continually allowing Energy Control and Design to serve your building automation needs and to provide this estimate. We look forward to working with you and the rest of your team to implement these proposed upgrades. If you have any questions or need any additional information, please feel free to contact me at (920) 915-6221.

Best Regards,

ENERGY CONTROL & DESIGN, INC.

Ryan Macario

Ryan Macario



Energy Control
& Design, Inc.

3137 N. Rosier Rd.
Appleton, WI 54911
O: (920) 739-6885 x 206
C: (920) 915-6221

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

| | |
|---|---------------------------------------|
| SUBJECT: | Timber Sale Contract – Airport |
| DEPARTMENT: | Airport – Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| <p>Previous discussions of the need to cut down the trees inside/outside of the fenced area at the airport for the MDOT ALP (Airport Layout Plan). Discussions with Land Management & Wildlife services, Inc. have come to the enclosed agreement with a logging company “Sanville Logging”. These are also the loggers that removed the trees from our County Parks.</p> | |
| RECOMMENDED MOTION | |
| <p>To approve a Timber Sale Contract with Sanville Logging as negotiated by Upper Michigan Land Management & Wildlife Services, Inc. for the logging of the Menominee Regional Airport.</p> | |

Submitted by: Jason Carviou

10/08/2020
Date

WORKSHOP ACTION

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| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |

UPPER MICHIGAN LAND MANAGEMENT & WILDLIFE SERVICES, INC.
TIMBER SALE CONTRACT

Agreement entered into this day of **October 02, 2020** between **Menominee County of 839 10th Avenue, Menominee, Michigan 49858** hereinafter called the "Sellers" and **Sanville Logging of 11967 Co. 426 E Rd., Cornell, MI 49818** hereinafter called the "Buyer".

The Seller(s), having the right to sell, agrees to sell to the Buyer, who agrees to buy, all forest products as hereinafter described, upon terms and conditions hereinafter stated, on a certain tract of land located in:

Legal Description: T32N R27W, Menominee County, Menominee Township, Section 28 & 33, Menominee County Township Airport, See Attached Plat Map.

Seller(s) represents that he/she has the rights of ingress and egress necessary for completing the terms and obligations of this contract, he/she owns good title to the premises, and has authorized Buyer and his employees to enter upon the premises with the necessary equipment to perform the logging activity.

TIMBER: The Seller(s) agree to sell to the Buyer and the Buyer agrees to buy the forest products specified below;

- Within Harvest Unit 'A', Harvest all merchantable trees 5.0 inches in diameter and greater with (2) or more 100" sticks.
- All harvesting is to occur with Harvest Unit 'A'. See attached Harvest Aerial Photo Map.
- Timber harvesting may occur at any time throughout the year while not violating the soil rutting clause.
- The maximum stump heights for small pulpwood tree will be 6.0 inches and 12.0 inches for larger pulpwood-sawlog size trees.
- All trees shall be utilized down to an outside top diameter of 4.0 inches.
- All slash shall be removed from main roads, harvest roads and decking areas.
- No tree tops shall be left hanging in standing trees. All tree tops to be cut up, run over and knocked down to a height of 1-3 feet.
- Extreme care must be taken not to damage the residual trees and regeneration.
- All unnecessary damage to or cutting of undesignated timber shall be paid as a fixed, agreed upon and liquidated damages double the specified price for species and product listed under this contract.
- If rutting greater than 10 inches occurs, all operations must cease until conditions improve.
- All existing trails, roads, and fields will be left in a condition similar or good as prior to cutting.
- Placement of all roads and decking areas must be approved by landowner's agent prior to harvesting.
- All necessary highway and stream crossing permits will be acquired by the buyer and supplied to the landowner's agent prior to timber harvesting.

1. **UTILIZATION:** Unless otherwise indicated in this agreement, trees shall be utilized to a top diameter inside bark of 10.0 inches for sawlogs and 4.0 inches for pulpwood. Stump height shall be considered to be 12 inches above ground level for sawlogs and 6.0 inches above ground level for pulpwood. No tree length skidding will be allowed.
2. **TIMBER DAMAGE AND PENALTY:** The Buyer or his employees shall not unnecessarily damage or destroy any timber or reproduction not included in this contract. They shall endeavor at all times to fall trees in such a manner as to do the least damage to other trees and reproduction.
 - A. Unmarked or undesignated live trees which are cut or injured through carelessness or negligence shall be paid for at double the stumpage rate specified in this agreement. If the stumpage rate is not specified in this agreement, it shall be paid for at double the rate of the average stumpage rate received in the area for that species, product, and grade, but such payment shall not release the Buyer from liability for damage other than the value of said trees. The landowner's agent shall determine volumes of undesignated injured trees and shall also determine whether or not the injured tree shall be harvested or remain in place.
 - B. Seller and/or the agent of the Seller may suspend operations, including removal of cut timber, if conditions of this contract are violated. Violations of conditions of the contract are sufficient grounds for termination.
3. **ROADS and STREAMS**
 - A. No roads, landings, or decking areas shall be constructed without the approval of the Seller or Seller's agent who will help determine their location, width, and other specifications. Unless otherwise stated, all roads constructed or re-opened to facilitate logging will be blocked upon completion of logging. All other roads on the property will be maintained and left in a condition as good as or better than existing prior to the start of harvesting operations. Rutted fields, landings, and decking areas will be smoothed, fertilized and seeded upon the completion of logging.
 - B. Buyer will be responsible for obtaining necessary permits for crossing streams and/or wetlands as required by law. In addition, Buyer will be responsible for obtaining all necessary road easements for ingress and egress during harvesting operations.
 - C. All areas which may need culverts will be discussed with forester and "Buyer" and will be in place prior to harvesting activities.
4. **FIRE PRECAUTIONS:** The Buyer and his employees shall do all in their power to prevent and suppress forest fires. In the event, that he or his employees cause fire damage, the value of the timber lost shall be charged to the Buyer at double the stumpage rate. In addition, all expenses incurred to extinguish the fire shall be charged to the Buyer.
5. **BOUNDARIES:** It shall be the sole responsibility of the Buyer to stay correctly within the property lines of the description to be cut, and he shall be liable for trespass if timber is cut or removed from land not covered in this agreement.

6. **CLEAN-UP:** At the termination of the logging operations, all camps and equipment shall be removed. All rubbish resulting from the logging activity shall be disposed of to satisfaction of the Seller.
7. **PERFORMANCE BOND:** A performance bond, surety deposit, or irrevocable letter of credit from an approved financial institution for the amount of **\$5000.00** will be required to assure satisfactory performance. Bond or deposit to be supplied by the Buyer within 14 days of the beginning of harvesting operations. Said deposit to be deposited in a trust fund. The performance bond will be withheld only if the Buyer breaches this contract. If Buyer attempts to harvest timber but is unable to do so as a result of poor weather and ground conditions within the contract time frame, the performance bond will be returned to the Buyer. The landowner's agent shall determine whether or not the performance is to be returned or kept in the trust fund.
8. **NOTIFICATION:** The Buyer shall notify the Seller's representative, five working days in advance of each phase of the logging operation, and when cutting is finished.
9. **TITLE:** Title to all timber included in this sale shall remain in the name of the Seller until it has been fully paid for.
10. **LIABILITY:** Simultaneously with the execution of this agreement, the Buyer shall deliver to the Seller copies of insurance policies indemnifying the Seller against any liability resulting from the operations of the Buyer in connection with the timber removal covered by this agreement. The purchaser does hereby release the Seller and his Agent from any claims or demands that he may have of whatsoever kind and nature in any manner arising out of any matter or thing related to this contract or the premises described; and the purchaser covenants and agrees with the Seller that he will indemnify and save harmless the said Seller and his Agent from any claims and demands that any person may have or make in any manner arising out of any matter or thing related to this contract or the premises described. The Buyer certifies compliance with the Michigan's Workman's Compensation Statutes. It is understood by both parties that the Buyer is an independent contractor and not an employee of the Seller.
11. **PAYMENT SCHEDULE (Scale Sale):** The Buyer(s) and Seller(s) agree to the following;
 - A. Zero Down Payment.
 - B. All Stumpage shall be Paid for on a Per Scale Basis at the Agreed Prices listed below.
 - C. All Scale Receipts and Stumpage Payments shall be provided to landowner(s) agents every 1-3 weeks following delivery of products to mills.
 - D. All Logging Truck Trip Tickets shall be placed in a Drop Box at Land Site prior to leaving site. All corresponding Mill Tickets shall be provided to Landowner(s) agent.

E. Agreed upon Stumpage Prices per Cord and MBF.

| | |
|--|------------------|
| Pine & Spruce Bolts (6.0+ DBH, Straight, Good Quality): | \$45.00 per Cord |
| Aspen Bolts (8.0+ DBH, Straight, Good Quality): | \$35.00 per Cord |
| Hardwood Bolts (7.0+ DBH, Straight, Good Quality): | \$35.00 per Cord |
| Aspen Pulpwood (5.0" and Greater DBH, Poor Quality): | \$24.00 per Cord |
| Softwood Pulpwood (5.0 and Greater DBH, Poor Quality): (Balsam Fir, Spruce, Pine, Tamarack) | \$20.00 per Cord |
| Hardwood Pulpwood (5.0" and Greater DBH, Poor Quality): (Maple, Birch, Oak, Ash, Balm) | \$22.00 per Cord |
| Cedar Pulpwood (5.0"and Greater DBH, Poor Quality): | \$22.00 per Cord |
| Cedar Posts (5.0" and Greater DBH, Good Quality): | \$30.00 per Cord |
| Cedar Bolts (10.0"and Greater DBH, Good Quality): | \$45.00 per Cord |
| Mixed Hardwood Logs (11.0" and Greater, Good Quality): (Maple, Oak, Ash, Birch) | \$135.00 per MBF |

F. All payments are to be made payable to: **Upper Michigan Land Management & Wildlife Services, Inc.**

12. CONTRACT PERIOD: This contract will be in effect from date of signing (**October 02, 2020**) until **24 months** therefrom, after which date this contract shall be deemed cancelled and the title to any of said timber not severed from the land on said date shall remain in or revert to the Seller, as the case may be. Except that time extensions in writing may be granted under extenuating circumstances.

In the event that logging operations must be suspended due to adverse weather conditions, adverse ground conditions, fire, flood, strike or other circumstances beyond the control of the Buyer; this contract will be extended a specific number of days determined by the Forester and at NO additional cost to the Buyer.

However, if Buyer fails to complete timber harvesting due to conditions that are within the control of the Buyer such as scheduling and non-performance the following conditions will apply; For the first year extension, the extension fee will equal 5% of the remaining uncut timber sale value. Thereafter, for each additional year, the extension fee will equal 10% of the remaining uncut timber sale value.

13. LIQUIDATED DAMAGES: Because of the difficulties and inconvenience in attempting to establish the loss, including unpredictable swings in the timber market, if Buyer breaches this contract in any way, including non-payment or late payments of scheduled payments, Seller shall keep as liquidated damages, and not as a penalty, any and all sums already paid by the Buyer to the Seller, which is the parties reasonable estimate of fair compensation for the foreseeable losses that might result from the breach. This liquidated damages clause shall not be the exclusive remedy of the Seller and may be in addition to all other rights and remedies available. At the time of late payment or breach of contract, the Buyer will forfeit all monies previously paid and the contract will become null and void at that time.

14. Both parties have reviewed this contract and have openly negotiated its terms. Although it was prepared by the Seller's agent, the parties agree that the preparer acted only as the scrivener, and that the Contract shall not be interpreted against the preparer. This contract is binding on all heirs, executors, administrators, successors and assigns of all parties. Buyer cannot assign this contract without the express written agreement of the Seller. This contract shall be construed according to the laws of the State of Michigan.

15. AMENDMENTS: This Contract, together with the affixed schedules and/or exhibits, constitutes the entire understanding between the parties with respect to the subject matter of the Contract and supersedes any prior discussions, negotiations, agreements, and understandings. In witness whereof, the parties hereto have executed this Contract this **2nd Day of October 2020**;

Seller: Jason Carviou
Menominee Co. Administrator

Witness:

Buyer: Doug Sanville
Sanville Logging, Inc

Witness:

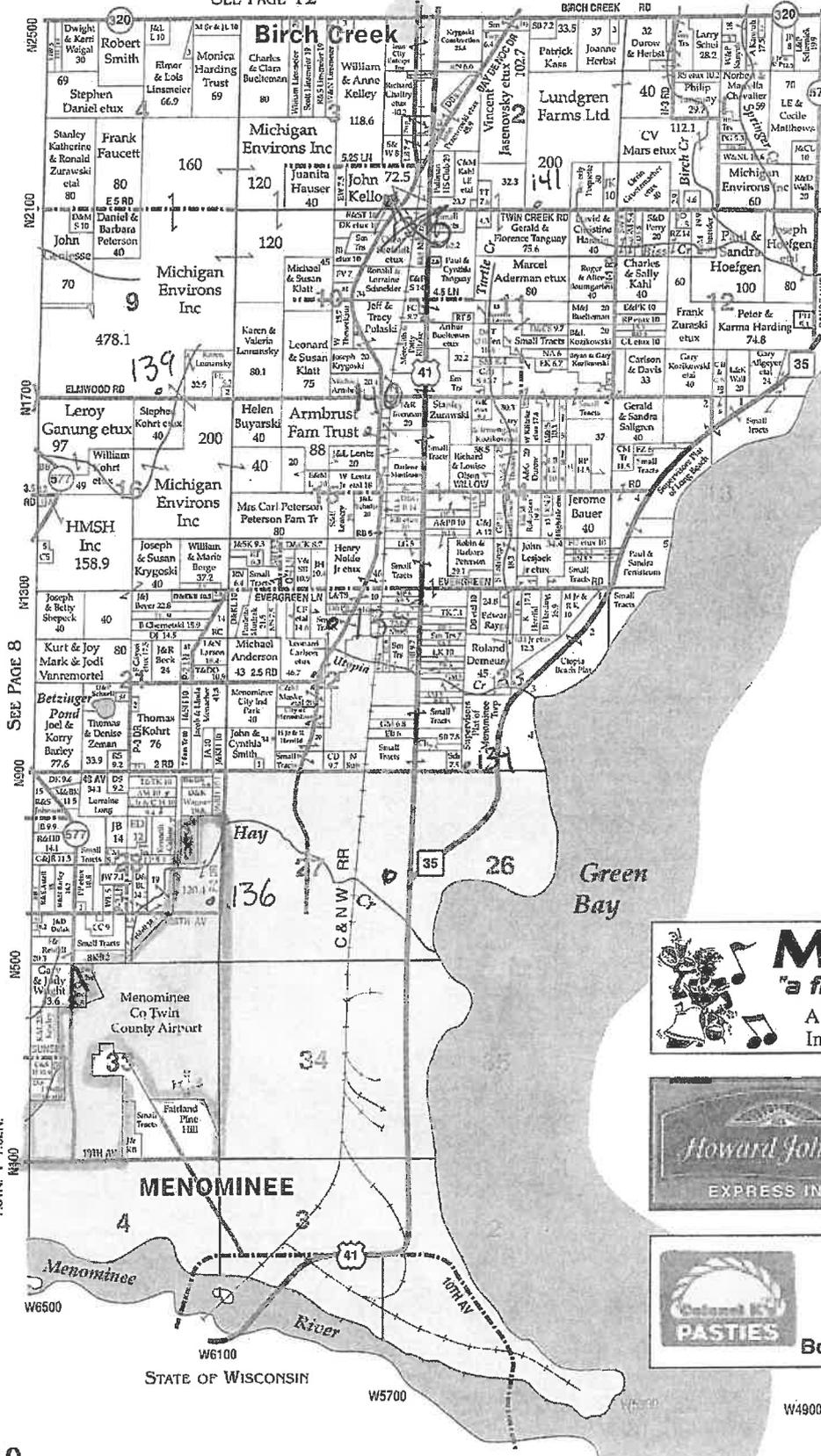
Menominee (SE)

T.31-32N. - R.27W.

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SEE PAGE 12

SEE PAGE 14

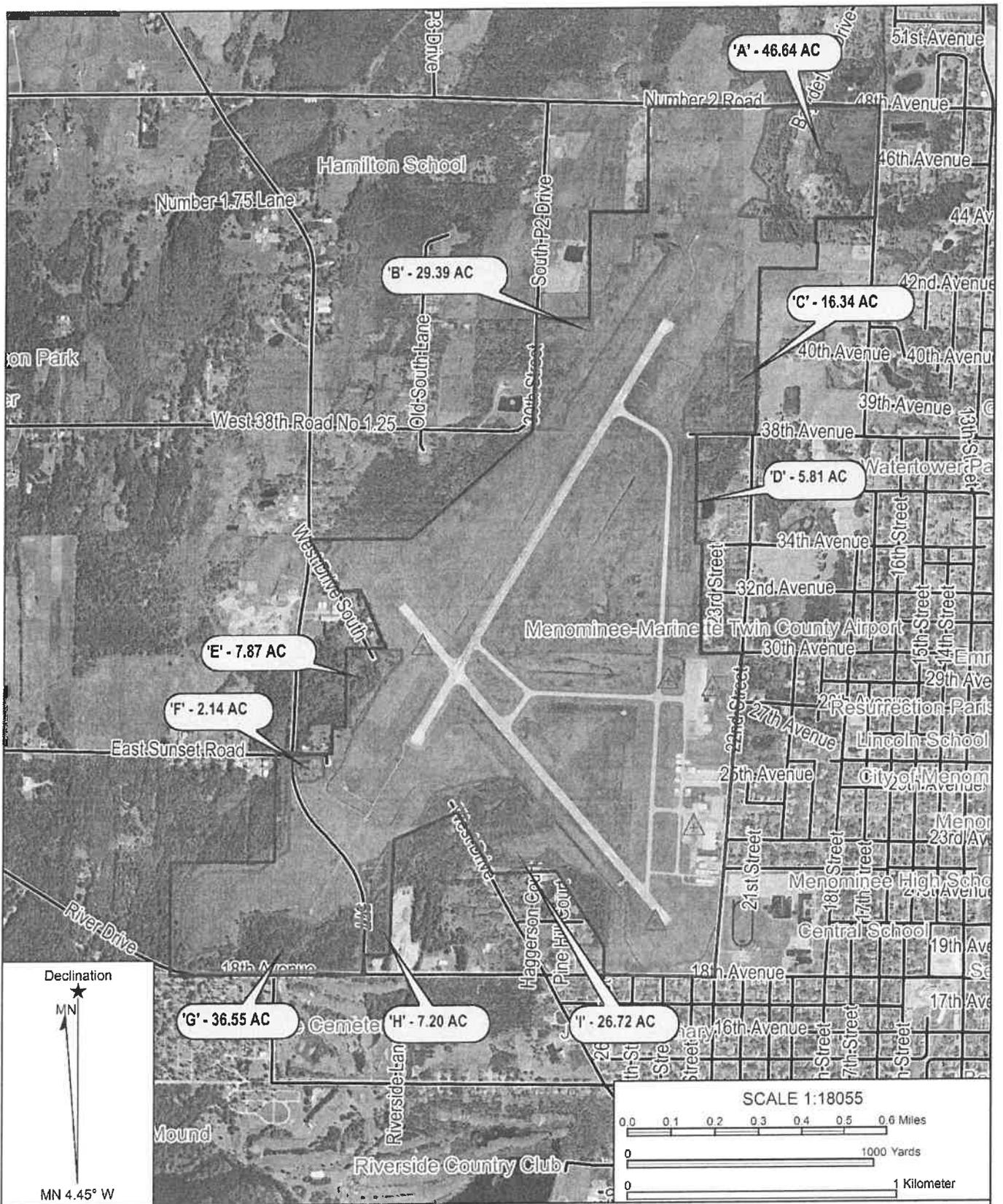


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Declination



MN 4.45° W

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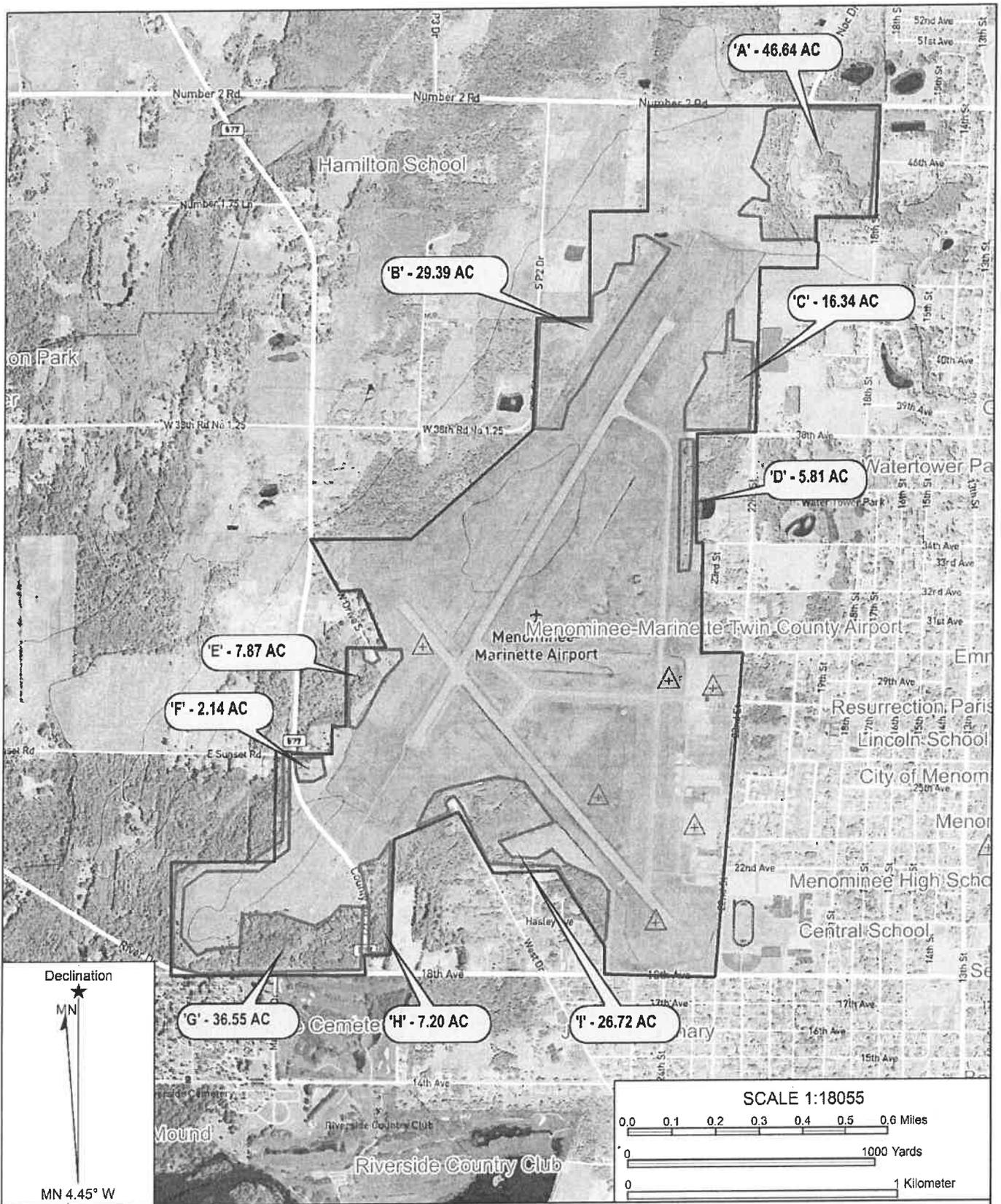
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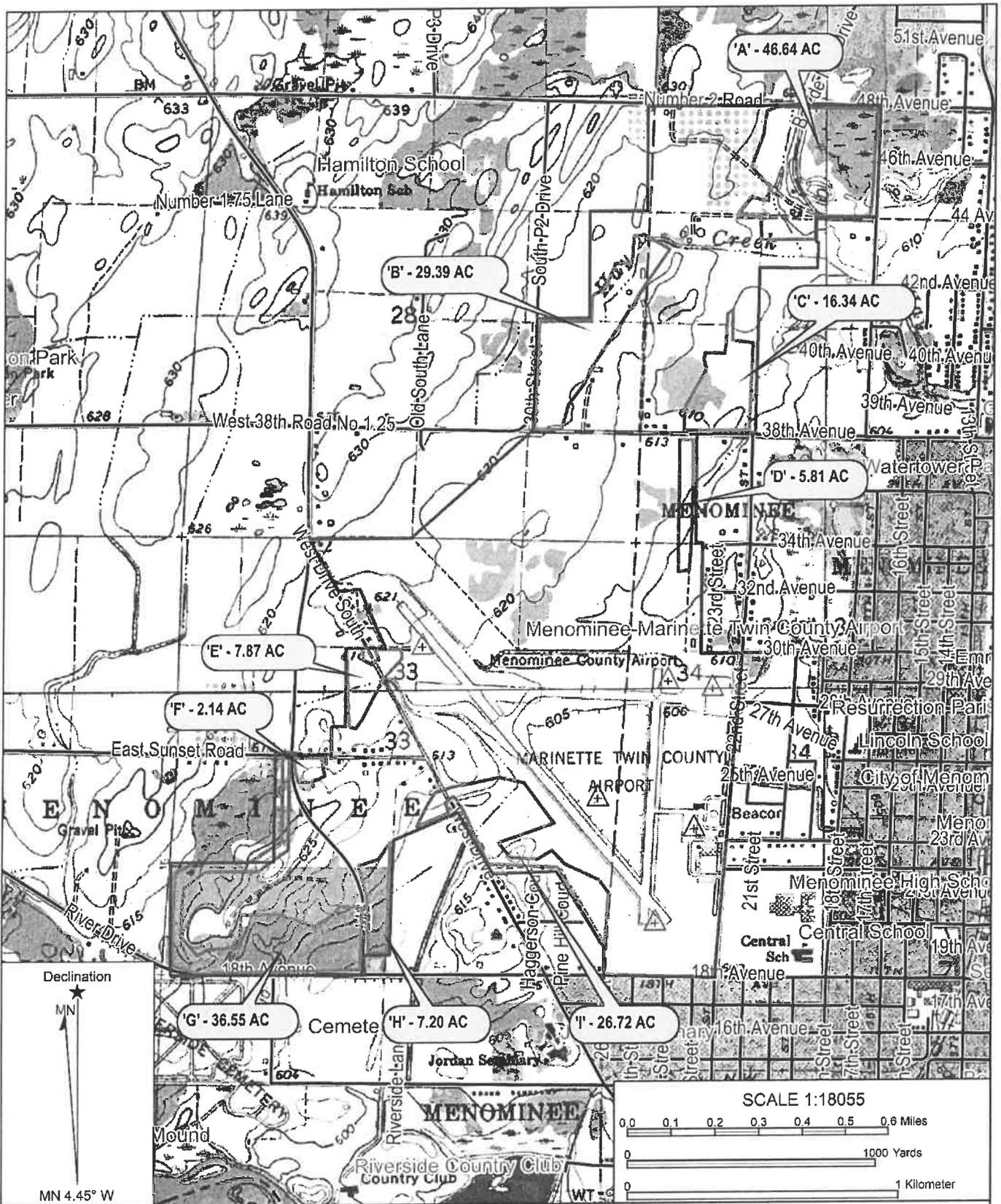
Name: MENOMINEE CO. AIRPORT
 Date: 09/25/20
 Scale: 1 inch = 1,504 ft.

Location: 045° 07' 40.0352" N, 087° 38' 24.9438" W
 Caption: TIMBER HARVEST UNITS & ACRES



Name: MENOMINEE CO. AIRPORT
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 Caption: TIMBER HARVEST UNITS & ACRES

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

| | |
|---|---|
| SUBJECT: | Michigan Indigent Defense Commission (MIDC) Grant Contract |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| <p>The MIDC contract is enclosed. This year the idea is to establish a Public Defenders Office in Menominee County. This grant will pay for the attorneys (state contributions \$587,483.30)...county contributions are \$116,087.70.</p> | |
| RECOMMENDED MOTION | |
| <p>To approve the FY2021 Michigan Indigent Defense Commission grant contract establishing a Public Defenders Office in Menominee County.</p> | |

Submitted by: Jason Carviou

10/08/2020
Date

WORKSHOP ACTION

| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |



MICHIGAN INDIGENT
DEFENSE COMMISSION

Dear Grantee:

Attached is the fiscal year 2021 indigent defense grant contract for your local funding unit. If you are receiving this letter, the Michigan Indigent Defense Commission (MIDC) has approved your plan and cost analysis for compliance with approved MIDC Standards.

Fiscal Year 2021 Grant Contract

This contract covers any spending occurring between **October 1, 2020 and September 30, 2021** that has been approved as part of the cost analysis. Please read the grant contract and review the attachments carefully.¹ The contract should be shared with any person in your funding unit that may be responsible for implementation, compliance reporting, or financial reporting related to the grant. The grant contract contains important information and dates regarding distribution of grant funds, compliance, and requirements for reporting.

Once the grant contract is signed by the authorized signatory for the funding unit, please return the signed contract by email to **LARA-MIDC-Info@michigan.gov**. You should include your Regional Manager on this email. The contract will be signed by MIDC and LARA upon appropriation of sufficient funds and then entered into SIGMA for payment. You will receive a fully executed copy of the contract by email.

Funding, Disbursements and Unexpended Funds

Please note that the funding for this grant is contingent upon an appropriation by the legislature that is signed by the Governor. As noted in Section 1.0 - Statement of Work, in the event that the funds appropriated by the legislature is insufficient to fully fund this grant, “the amount of the grant will be reduced by the Grantor and the funding unit will not be required to fully comply with the minimum standards the original approved grant was designed to allow.”

The initial state grant disbursement will be processed for advance payment once the contract is fully executed. Pursuant to section 1.4 – Payment Schedule, the second and third disbursements of funds will be equally reduced to reflect the amount of any unexpended grant funds from the prior fiscal year.

Grant Reporting and Webinars

The first quarterly compliance and financial reports will be due **January 31, 2021**. This report should reflect compliance and financial information for the period of October 1, 2020 through December 31, 2020. *Budget adjustment and substantial plan change requests should only be submitted with the quarterly reports.* In submitting requests for budget adjustments and plan changes, I encourage you to review the grant manual approved by the Commission in June 2020 and to work with your Regional Manager in submitting those requests.

¹ Attachment A shows the state travel rates for FY20. Please note that the applicable FY21 travel rates will be published October 1, 2020.

MIDC staff will host informational webinars regarding first quarter reporting prior to the due date. Registration information for the webinars will be distributed and posted on the MIDC website.

Please do not hesitate to contact me if you have any feedback, or your Regional Manager if you have questions about implementation under the grant contract. We encourage you to continue to check our website regularly, where you can find information regarding the Commission's meetings, grants and other updated information.

Sincerely,

Loren Khogali, Executive Director
Michigan Indigent Defense Commission
Phone: (517) 275-2845

GRANT NO. 2021-61

GRANT BETWEEN
THE STATE OF MICHIGAN
MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC)
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS (LARA)
AND
Menominee County

GRANTEE/ADDRESS:

Jason Carviou
County Administrator
839 10th Ave.
Menominee, MI 49858
906-475-5419

GRANTOR/ADDRESS:

Michigan Indigent Defense Commission
Department of Licensing and Regulatory Affairs
611 W. Ottawa St.
Lansing, MI 48933
517-657-3060

GRANT PERIOD:

From October 1, 2020 to September 30, 2021

TOTAL AUTHORIZED BUDGET: \$703,571.00

| | |
|---------------------------|--------------|
| State Grant Contribution: | \$587,483.30 |
| Local Share Contribution: | \$116,087.70 |

ACCOUNTING DETAIL: Accounting Template No.: 6411113T032

SIGMA Vendor Code: 0048192

GRANT

This is Grant #2021-61 between the Michigan Indigent Defense Commission (MIDC) (Grantor), and Menominee County (Grantee), subject to terms and conditions of this grant agreement (Agreement).

1.0 Statement of Purpose

The purpose of this Grant is to provide funding to assist the Grantee to comply with the Compliance Plan and Cost Analysis approved by the MIDC for the provision of indigent criminal defense services through the Standards approved by LARA on May 22, 2017, and the process described in the Michigan Indigent Defense Act. The funding for this grant is contingent upon an appropriation by the legislature that is signed by the Governor. Consistent with the MIDC Act, in the event that the funds appropriated apply to less than all of the minimum standards, the funding unit will not be required to fully comply with all of the minimum standards. In the event that an appropriation is insufficient to fully fund this grant, the amount of the grant will be reduced by the Grantor and the funding unit will not be required to fully comply with the minimum standards the original approved grant was designed to allow.

1.1 Definitions

- A. Budget means a detailed statement of estimated costs consistent with the Grantee's approved Cost Analysis and required to implement the Compliance Plan.
- B. Budget Category means the aggregate of all funds in each of the high-level categories within Attachment B to the funding unit's grant budget.
- C. Compliance Plan is the plan submitted by the local funding unit and approved by the MIDC that specifically addresses how the Grantee shall meet the approved minimum standards established by the MIDC.
- D. Cost Analysis is a statement of the types of expenditures and funding necessary to bring Grantee's indigent defense system into compliance with the approved minimum standards established by the MIDC, including a statement of the funds in excess of the Grantee's local share as defined under the MIDC Act and as outlined in the Compliance Plan.
- E. MIDC Act means the Michigan Indigent Defense Commission Act, Public Act 93 of 2013, MCL 780.991 *et seq* as amended, enacted for the purpose of creating the Michigan Indigent Defense Commission and creating minimum standards for the local delivery of indigent criminal defense services that meet the constitutional requirements for the effective assistance of counsel.
- F. MIDC means the Michigan Indigent Defense Commission.

- G. Subgrantee means a governmental agency or other legal entity to which an MIDC subgrant is awarded by the Grantee. Attorneys representing indigent defendants, including both public defenders and attorneys contracted to represent indigent defendants, public defender office employees, judges, magistrates, court personnel, and professional service contract vendors shall not be considered subgrantees.
- H. "Substantial Change" to a Compliance Plan is a change to the plan or cost analysis that alters the method of meeting the objectives of the standard(s) in the approved plan.

1.2 Statement of Work

The Grantee agrees to undertake, perform and complete the services described in its approved Compliance Plan and in accordance with the Michigan Indigent Defense Act, MCL 780.991 *et seq.*, specifically Standards 1 through 4. The Parties to this Agreement enter into this Agreement to facilitate the process described in the MIDC Act, which controls or supersedes any terms of this Agreement. Consistent with the Act and when applicable, an indigent criminal defense system shall comply with the terms of the grant in bringing its system into compliance with the minimum standards established by the MIDC within 180 days after receiving funds from the MIDC. Grantee may exceed 180 days for compliance with a specific item needed to meet minimum standards as set forth in the Act. Grantee's Compliance Plan, as submitted and approved by the MIDC (Attachment A), addresses the prescribed methods the grantee has chosen to provide indigent criminal defense services pursuant to MCL 780.993(3). Any substantial changes to the work described in the Compliance Plan must be submitted to the MIDC for approval as set forth in this Agreement prior to any changes being implemented. All provisions and requirements of this Agreement shall apply to any agreements the Grantee may enter into in furtherance of its obligations under this Agreement and Grantee shall be responsible for the performance of any Subgrantee work, as defined in subsection 1.1.

1.3 Detailed Budget

- A. This Agreement does not commit the State of Michigan (State) or the Department of Licensing and Regulatory Affairs (LARA) to approve requests for additional funds at any time.
- B. If applicable, travel expenses will not be reimbursed at rates greater than the State Travel Rates, Attachment C, without the prior written consent of the MIDC.
- C. Attachment B is the Budget. The Grantee agrees that all funds are to be spent as detailed in the Budget, unless a budget adjustment request is approved, in accordance with section 1.3(E).

- D. Grantee will maintain a restricted fund within their Local Chart of Accounts for the sole purpose of accounting for the expenses and revenue sources for operation of this grant and the local adult indigent defense system.
- E. All requests for a budget adjustment or substantial changes to the Grantee's Compliance Plan will be submitted quarterly with the Grantee's quarterly report. MIDC staff shall respond to a request in writing within 30 days of receipt.
 - 1) Budget adjustments less than or equal to 5% of the Budget Category total, including adjustments between Budget Categories, do not require approval by MIDC staff, but must be reported quarterly in the next financial status report.
 - 2) A Budget adjustment involving greater than 5% of the aggregate of all funding within a Budget Category requires prior written approval by MIDC Staff and must be reported to the MIDC as soon after the Grantee is aware of the necessity of the Budget adjustment and reported in the Grantee's quarterly report.
 - 3) Any substantial change to a Compliance Plan requires prior approval by MIDC staff and MIDC Commission.

1.4 Payment Schedule

The maximum amount of grant assistance approved is \$587,483.30.

The Grantee must report and certify to Grantor by October 31st of each year the balance of any unexpended indigent defense grant funds from the prior fiscal year grant plus any interest earned on the advancement of the state grant funds in the previous fiscal year. Any funds from the previous fiscal year contained in an approved extension of the previous fiscal year's grant for projects that will be completed after September 30, 2020 will be carried over into the current fiscal year and shall not be considered unexpended funds, nor be included in the balance of unexpended funds. The current fiscal year indigent defense grant funds advanced will be reduced by the amount of unexpended funds from the prior fiscal year's grant by reducing the 2nd and 3rd disbursement equally.

An initial advance of 50% of the State Grant shall be made to the Grantee upon receipt by the Grantor of a signed Agreement. The Grantor shall make subsequent disbursements of 25% up to the total state grant amount in accordance with the following schedule:

Initial Advance of 50% of total grant – Within 15 days of receipt of executed agreement
25% disbursement – May 15, 2021
25% disbursement – August 14, 2021 (final payment).

The above schedule of disbursement of funds is contingent after receipt of quarterly reporting as addressed in this section and section 1.5 of this document. Any disputed matters shall not cause delay in remitting any disbursements or in issuing a grant contract and funds for the next fiscal year. Disputed matters shall be acted on independently from undisputed matters.

The financial status report (FSR) report must be submitted on the form provided by the MIDC/LARA and indicate:

- Grant funds received to date;
- Expenditures for the reporting period by budget category;
- Cumulative expenditures to date by budget category;

The quarterly FSR must be supported and accompanied by documentation of those grant funded expenditures incurred for the reporting period, including but not limited to:

- The general ledger for the restricted local indigent defense fund, including a detailed expenditure report with all expenditure detail within the budget categories, which must include documentation of payments to contract attorneys either by individual invoice or by report of payments made, by attorney;
- All invoices related to experts and investigators;
- All invoices related to construction;
- Personnel detail including full-time equivalency of any grant funded positions, including total compensation for that position;

Upon request, the Grantee shall provide the MIDC with additional documentation/verification of expenditures under the grant within 30 days of the making of the request. Any additional documentation/verification of expenditures shall not delay issuance of a grant contract or grant disbursements. Documentation of expenditures shall be maintained according to record retention policies for audit purposes in order to comply with this Agreement. Grantee will be held to the full contribution of the Local Share within the original one-year grant period.

The quarterly FSR as provided in Attachment D and standards compliance report as addressed in Section 1.5, shall be provided in accordance with the following schedule:

- Initial FSR and compliance report for 10/1/20–12/31/20 – January 31, 2021
- 2nd FSR and compliance report for 1/1/21-3/31/21 – April 30, 2021
- 3rd FSR and compliance report for 4/1/21-6/30/21 – July 31, 2021
- Final FSR and compliance report for 7/1/21-9/30/21 – October 31,2021

1.5 Monitoring and Reporting Program Performance

- A. **Monitoring.** The Grantee shall monitor performance to assure that time schedules are being met and projected work is being accomplished.
- B. **Quarterly Reports.** The Grantee shall submit to the Grantor quarterly progress reports on compliance with the Standards and participate in follow up and evaluation activities. Compliance reports include narrative responses containing a description of the Grantee's compliance with standards 1-4, identifying problems or delays, actual, real or anticipated and any significant deviation from the approved Compliance Plan. The grantee will use its best efforts to provide data relevant to assessing compliance as

contained in the compliance reporting template requested by MIDC. If Grantee is unable to provide the information requested on the template, Grantee will demonstrate in writing the steps taken to assess what information is currently available and how to retrieve it. Grantee also agrees to work with MIDC Research staff to seek additional options or ideas for the collection and retrieval of this information.

PART II - GENERAL PROVISIONS

2.1 Project Changes

Grantee must obtain prior written approval for substantial changes to the compliance plan from the Grantor.

2.2 Delegation

Grantee must notify the MIDC at least 90 calendar days before the proposed delegation with reasonable detail of subgrantee and the nature and scope of the activities delegated. If any obligations under this grant are delegated, Grantee must: (a) be the sole point of contact regarding all contractual project matters, including payment and charges for all Grant activities; (b) make all payments to the subgrantee; and (c) incorporate the terms and conditions contained in this Grant in any subgrant with a subgrantee. Grantee remains responsible for the completion of the Grant activities and compliance with the terms of this Grant.

2.3 Program Income

To the extent that it can be determined that interest was earned on advances of funds, such interest shall be recorded in the Grantee's restricted Indigent Defense fund and included in the quarterly FSRs. The grant award shall not be increased by the amount of interest earned. Any grant funds attributable to interest and not spent at the end of the grant period shall be returned to the State or included in future grant awards from the MIDC consistent with MCL 780.993(15), as amended 12/23/18.

2.4 Share-in-savings

The Grantor expects to share in any cost savings realized by the Grantee in proportion of the grant funds to the local share.

2.5 Purchase of Equipment

The purchase of equipment must be made pursuant to the Grantee's established purchasing policy and if not specifically listed in the Budget, Attachment B, must have prior written approval of the Grantor. Equipment is defined as non-expendable personal property having a useful life of more than one year. Such equipment shall be retained by the Grantee unless otherwise specified at the time of approval.

2.6 Accounting

The Grantee must establish and maintain a restricted indigent defense fund in their local chart of accounts to record all transactions related to the indigent defense grant. The restricted

fund will not lapse to the local general fund at the close of the Grantee's fiscal year. The Grantee shall adhere to the Generally Accepted Accounting Principles and shall maintain records which will allow, at a minimum, for the comparison of actual outlays with budgeted amounts. The Grantee's overall financial management system must ensure effective control over and accountability for all indigent defense funds received. Accounting records must be supported by source documentation of expenditures including, but not limited to, balance sheets, general ledgers, payroll documents, time sheets and invoices. The expenditure of state funds shall be reported by line item and compared to the Budget.

2.7 Records Maintenance, Inspection, Examination, and Audit

The State or its designee may audit the Grantee and the restricted indigent defense fund account to verify compliance with this Grant. Grantee must retain, and provide to the State or its designee upon request, all financial and accounting records related to the Grant through the term of the Grant and for 7 years after the latter of termination, expiration, or final payment under this Grant or any extension ("Audit Period"). If an audit, litigation, or other action involving the records is initiated before the end of the Audit Period, Grantee must retain the records until all issues are resolved.

Within 10 calendar days of providing notice, the State and its authorized representatives or designees have the right to enter and inspect Grantee's premises or any other places where Grant activities are being performed, and examine, copy, and audit all records related to this Grant. Grantee must cooperate and provide reasonable assistance. If any financial errors have occurred, the amount in error must be reflected as a credit or debit on subsequent disbursements until the amount is paid or refunded. Any remaining balance must be reported by the Grantee to the Grantor by October 31 of each year as required under the MIDC Act.

This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant activities in connection with this Grant.

2.8 Competitive Bidding

The Grantee agrees that all procurement transactions involving the use of state funds shall be conducted in a manner that provides maximum open and free competition, consistent with Grantee's purchasing policies. Sole source contracts should be negotiated to the extent that such negotiation is possible. Attorney contracts, including managed assigned counsel contracts for representation of indigent or partially indigent defendants, are exempt from a competitive bid process, but must meet standard internal procurement policies, as applicable.

3.0 Liability

The State is not liable for any costs incurred by the Grantee before the start date or after the end date of this Agreement. Liability of the State is limited to the terms and conditions of this Agreement and the total grant amount.

3.1 Safety

The Grantee, and all subgrantees are responsible for insuring that all precautions are exercised at all times for the protection of persons and property. Safety provisions of all Applicable Laws and building and construction codes shall be observed. The Grantee, and every subgrantee are responsible for compliance with all federal, state and local laws and regulations in any manner affecting the work or performance of this Agreement and shall at all times carefully observe and comply with all rules, ordinances, and regulations. The Grantee, and all subgrantees shall secure all necessary certificates and permits from municipal or other public authorities as may be required in connection with the performance of this Agreement.

3.2 Indemnification

Each party to this grant must seek its own legal representation and bear its own legal costs; including judgments, in any litigation which may arise from the performance of this Grant and/or Agreement. It is specifically understood and agreed that neither party will indemnify the other party in any such litigation.

3.3 Failure to Comply and Termination

- A. Failure to comply with duties and obligations under the grant program as set forth in Public Act 93 of 2013, as amended, is subject to the procedures contained in sections 15 and 17 of said Act.
- B. Termination for Convenience

The State may immediately terminate this Grant in whole or in part without penalty and for any reason, including but not limited to, appropriation or budget shortfalls. If the State terminates this Grant for convenience, the State will pay all reasonable costs, for State approved Grant responsibilities. If parties cannot agree to the cost to be paid by the State, the parties shall attempt to resolve the dispute by mediation pursuant to MCL 780.995. The Grantee's duty to comply with MIDC standards is limited to funding covering the cost of compliance as set forth in section 17 of Public Act 93 of 2013, as amended.

3.4 Conflicts and Ethics

Grantee will uphold high ethical standards and is prohibited from: (a) holding or acquiring an interest that would conflict with this Grant; (b) doing anything that creates an appearance of impropriety with respect to the award or performance of the Grant; (c) attempting to influence or appearing to influence any State employee by the direct or indirect offer of anything of value; or (d) paying or agreeing to pay any person, other than employees and consultants working for Grantee, any consideration contingent upon the award of the Grant. Grantee must immediately notify the State of any violation or potential violation of this Section. This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant activities in connection with this Grant.

3.5 Non-Discrimination

Under the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101 to 37.2804, and the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101, et seq., Grantee and its subgrantees agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. Breach of this covenant is a material breach of this Grant.

3.6 Unfair Labor Practices

Under MCL 423.324, the State may void any Grant with a Grantee or subgrantee who appears on the Unfair Labor Practice register compiled under MCL 423.322.

3.7 Force Majeure

Neither party will be in breach of this Grant because of any failure arising from any disaster or acts of god that are beyond their control and without their fault or negligence. Each party will use commercially reasonable efforts to resume performance. Grantee will not be relieved of a breach or delay caused by its subgrantees except where the Commission determines that an unforeseeable condition prohibits timely compliance pursuant to MCL 780.993, Sec. 13(11).

4.0 Certification Regarding Debarment

The Grantee certifies, by signature to this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal or State department or agency. If the Grantee is unable to certify to any portion of this statement, the Grantee shall attach an explanation to this Agreement.

4.1 Illegal Influence

The Grantee certifies, to the best of his or her knowledge and belief that:

- A. No federal appropriated funds have been paid nor will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this grant, the Grantee shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. The Grantee shall require that the language of this certification be included in the award documents for all grants or subcontracts and that all subrecipients shall certify and disclose accordingly.

The State has relied upon this certification as a material representation. Submission of this certification is a prerequisite for entering into this Agreement imposed by 31 USC § 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Grantee certifies, to the best of his or her knowledge and belief that no state funds have been paid nor will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of any State agency, a member of the Legislature, or an employee of a member of the Legislature in connection with the awarding of any state contract, the making of any state grant, the making of any state loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any state contract, grant, loan or cooperative agreement.

4.2 Governing Law

This Grant is governed, construed, and enforced in accordance with Michigan law, excluding choice-of-law principles, and all claims relating to or arising out of this Grant are governed by Michigan law, excluding choice-of-law principles. Any dispute arising from this Grant must be resolved as outlined in Sec. 15 of PA93 of 2013, as amended.

4.3 Disclosure of Litigation, or Other Proceeding

Grantee must notify the State within 14 calendar days of receiving notice of any litigation, investigation, arbitration, or other proceeding (collectively, "Proceeding") that arises during the term of the Grant against a public defender office, an attorney employed by a public defender office, or an attorney contracted to perform indigent defense functions funded by the Grantee that involves: (a) a criminal Proceeding; (b) a civil Proceeding involving a claim that, after consideration of Grantee's insurance coverages, would adversely affect Grantee's viability; (c) a civil Proceeding involving a governmental or public entity's claim or written allegation of fraud related to performance of the Grant; or (d) a Proceeding challenging any license that an attorney practicing on behalf of a public defender office or an attorney practicing pursuant to a contract to perform indigent defense functions for the Grantee is required to possess in order to perform under this Grant.

4.4 Assignment

Grantee may not assign this Grant to any other party without the prior approval of the State. Upon notice to Grantee, the State, in its sole discretion, may assign in whole or in part, its rights or responsibilities under this Grant to any other party. If the State determines that a novation of the Grant to a third party is necessary, Grantee will agree to the novation, provide all necessary documentation and signatures, and continue to perform, with the third party, its obligations under the Grant.

4.5 Entire Grant and Modification

This Grant is the entire agreement and replaces all previous agreements between the parties for the Grant activities. Pursuant to the MIDC Act, the MIDC shall promulgate policies necessary to carry out its powers and duties. The MIDC may also provide guides, instructions, informational pamphlets for the purpose of providing guidance and information with regard to the Grant and MIDC policies. This Grant Agreement supersedes all terms of MIDC policies, guides, instructions, informational pamphlets and any other explanatory material that is in conflict with the Grant Agreement. This Grant may not be amended except by a signed written agreement between the parties.

4.6 Grantee Relationship

Grantee assumes all rights, obligations and liabilities set forth in this Grant. Grantee, its employees, and agents will not be considered employees of the State. No partnership or joint venture relationship is created by virtue of this Grant. Grantee, and not the State, is responsible for the payment of wages, benefits and taxes of Grantee's employees. Prior performance does not modify Grantee's status as an independent Grantee.

4.7 Dispute Resolution

The parties will endeavor to resolve any Grant dispute in accordance with section 15 of Public Act 93 of 2013. The dispute will be referred to the parties' respective representatives or

program managers. Such referral must include a description of the issues and all supporting documentation. The parties will continue performing while a dispute is being resolved, unless the dispute precludes performance or performance would require Grantee to spend in excess of its local share as defined by MCL 780.983(h).

5.0 Severability

If any part of this Grant is held invalid or unenforceable, by any court of competent jurisdiction, that part will be deemed deleted from this Grant and the severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining Grant will continue in full force and effect.

5.1 Signatories

The signatories warrant that they are empowered to enter into this Agreement and agree to be bound by it.

LeAnn Droste, Director
Bureau of Finance and Administrative Services
Department of Licensing and Regulatory Affairs
State of Michigan

Date

Loren Khogali, Executive Director
Michigan Indigent Defense Commission
Department of Licensing and Regulatory Affairs
State of Michigan

Date

Jason Carviou, County Administrator
Menominee County

Date

GRANT NO. 2021-61

MIDC FY21 COMPLIANCE PLAN AND COST ANALYSIS RENEWAL

Submitter Information

Funding Unit(s)/System Name:

Menominee County

Submitted By (include name, title, email address and phone number):

Randall J. Phillips (P26245), phillipslaw@hotmail.com, 906-864-1000

Is this a FINAL SUBMISSION or DRAFT?

Date: 06/17/2020

Signature: _____

Please identify the following points of contact (include name, title, email address and phone number):

Authorizing official who will sign the contract:

Jason Carviou, County Administrator, 906-863-7779

Mailing address for authorizing signatory 839 10th Ave.

Menominee, MI 49858

Primary point of contact for implementation and reporting:

Jason Carviou

Financial point of contact:

Jason Carviou

Please identify any other person in the system who should receive communications from MIDC about compliance planning and reporting, including name, title, and email address:

Honorable Judge Mary B. Barglind, cirtmbarglind@dickinsoncountymi.go

Delivery System Model

What type of indigent defense delivery system do you have in 2020? (indicate all that apply):

- Public Defender Office (county employees)
- Public Defender Office (non-profit/vendor model)
- Managed Assigned Counsel System
Name of MAC Attorney Manager and P#:
- Assigned Counsel System
- Contract Defender System
- Other, please describe:

Are you planning to change the type of indigent defense delivery system uses?

- Yes
- No
- Unsure

If yes, what model do you plan to use in FY21?

Public Defender Office 501(C)(3)

MIDC FY21 COMPLIANCE PLAN AND COST ANALYSIS RENEWAL

Standard 1

Training of Attorneys

Number of attorneys as of October 1, 2020 3 full time PD; 2 conflict

Please include in the cost analysis a list of all attorneys who accept adult criminal defense case assignments in your system, including conflict counsel and counsel for youths charged as adults.

Number of attorneys with less than 2 years of Michigan criminal defense experience as of October 1, 2020 None

Any changes in your training plan from FY20? Yes | No

Please describe your plan, including any changes:

Switching from a contract-based system to a Public Defender Office

Any changes in your funding needs from FY20 for Standard 1? Yes | No

If yes, please describe: See attached budgets for PD and Conflict attorneys

Standard 2

Initial Client Interviews

How and when are defense attorneys notified of new assignments?

Each morning the Menominee County Clerk's office issues a list showing the jail census and all individuals booked within the last 24 hours. In addition, District Court issues a list with the name and charge for each defendant and they prominently note in red ink "in jail". The Chief PD will be responsible for assigning an individual to complete the necessary interview within 3 days after appointment. If a conflict exists with respect to any potential case the Chief PD will immediately notify the Conflict Manager via phone and via email to create a paper trail.

MIDC FY21 COMPLIANCE PLAN AND COST ANALYSIS RENEWAL

How are you verifying that in-custody attorney client interviews occur within three business days?

There will be a requirement that documentation in the form of notes from the initial interview be taken and made part of the case file for weekly reviews. The Conflict Manager will perform the same function for the Conflict Attorneys.

How are you verifying introductory communications from the attorney with defendants who are not in custody?

Weekly staff meetings will review progress on each and every case and communication with defendants who are not in custody. A computer file will be generated for each individual client; this will allow case tracking. The Conflict Manager will perform the same function for Conflict Attorneys.

How are you compensating attorneys for initial interviews? Please provide details:

Compensation will be part of the attorneys' flat rate salary as an employee of the Public Defender's Office. Conflict Attorneys will be paid on an hourly basis as set forth in the Application Budget.

Any change in the initial interview procedure from your FY20 plan? Yes | No

Please describe your policy:

All initial interviews will be conducted by public defender attorneys unless conflicts exist as opposed to the present CAFA system where an Attorney is assigned by the District Court Judge.

Any change from your FY20 funding needs for initial interviews? Yes | No

Please explain:

Set for in attached proposed budget.

Confidential Meeting Spaces

How many confidential meeting spaces are in the jail? 2

Please explain or describe:

The jail has 2 rooms set aside for Attorney/Client meetings; one is equipped with Polycom linked to the Court Rooms.

MIDC FY21 COMPLIANCE PLAN AND COST ANALYSIS RENEWAL

How many confidential meeting spaces are in the courthouse for *in-custody* attorney-client meetings? 3

Please explain or describe: The courthouse presently has a room next to the court room adjacent to the Jury box where confidential meetings can be held. In addition the Jury room is

How many confidential meeting spaces are in the courthouse for *out-of-custody* attorney-client meetings?

Please explain or describe:

The same 3 as set forth above.

Any change from the FY20 plan for meeting spaces? Yes | No

Please explain or describe:

Any change in FY20 funding needs for meeting spaces? Yes | No

Please explain or describe:

Standard 3

Experts and Investigators

Describe your policy for attorneys to request expert witness assistance:

The PD staff will submit all such requests to the Chief PD for review and approval. Conflict Attorneys will submit all such requests to the Conflict Attorney Manager for review and approval.

Any change in the process from FY20? Yes | No

If yes, please explain:

All requests were handled by the Presiding Judge previously.

MIDC FY21 COMPLIANCE PLAN AND COST ANALYSIS RENEWAL

Describe your policy for attorneys to request investigative assistance:

Any change in the process from FY20? Yes | No

If yes, please explain:

The PD staff will submit all such requests to the Chief PD for review and approval. Conflict Attorneys will submit all such requests to the Conflict Attorney Manager for review and approval.

How are you tracking requests for experts and investigators by assigned counsel?

The PD staff will submit reports to the Chief PD for review and approval. Conflict Attorneys will submit reports to the Conflict Attorney Manager for review.

Any change in your *funding needs* from FY20 for Standard 3? Yes | No

If yes, please explain:

Additional funds are budgeted based on increased caseload.

Standard 4

Counsel at First Appearance and Other Critical Stages

How are you providing counsel at first appearance and all arraignments in the District Court? And in the Circuit Court (if applicable)? Please provide details:

Tracking will be initiated on the date that the PD office becomes operational which is assumed to be October 1, 2020. A staff attorney will be present for all District Court arraignments. Arrangements will be made with District Court for prompt notification. The District Court presently prints a daily schedule. It will be double checked to make sure that if no attorney has been assigned for an arraignment an attorney will be present at such time; all arraignments are normally handled on Wednesday

How are you providing counsel at all other critical stages? Please provide details:

After arraignment a staff attorney or conflict attorney will be assigned and handle the case to conclusion.

How are you calculating compensation for Standard 4? Please provide details:

Salaried positions for all PD staff attorneys and on an hourly basis for all conflict attorneys as set forth in the budget proposal at a composite rate of \$110 per hour.

MIDC FY21 COMPLIANCE PLAN AND COST ANALYSIS RENEWAL

Do you have a prison in your County? How is counsel provided to people charged with crimes while incarcerated in the prison? Do you seek reimbursement for the cost of counsel from the Michigan Department of Corrections?

No prison in Menominee County. N/A

Are there any misdemeanor cases where your court accepts pleas without the defendant appearing before a magistrate or a judge? For example, pleas by mail, over the counter pleas, etc. Yes | No

Please describe how counsel is offered under these circumstances:

Assistance will start if the court provides notice of our services.

Will there be any change from FY20 in this process? Yes | No

If yes, please explain:

This function was provided for by the CAFA attorney previously.

Any change from FY20 in how you are paying attorneys for Standard 4? Yes | No

If yes, please explain:

Switching from a contract based system to a PD and conflict attorney paid on an hourly basis.

Will there be any change from FY20 in your funding needs for this standard?

Yes | No

If yes, please explain:

See attached budget.

MIDC FY21 COMPLIANCE PLAN AND COST ANALYSIS RENEWAL

Personnel

In the cost analysis please provide detail about all personnel employed by the funding unit. This should include DIRECT SERVICE PROVIDERS (Public Defender Chief, Deputy Chief, Assistant Defenders, and staff of the defender office employed by the system) as well as ANCILLARY STAFF (court clerks, sheriff employees, etc.)

For existing ANCILLARY STAFF are there any personnel positions/hours eliminated, reduced, or increased from FY20? Yes | No

If yes, please explain in cost analysis.

Any additional ANCILLARY STAFF positions/hours requested for FY21? Yes | No

If yes, please explain in cost analysis.

Any change from FY20 in fringe benefits? Yes | No

If yes, please explain in the cost analysis. This can include economics, cost of living increases, increased premiums, etc.

Supplies & Other

Please list any supplies or equipment requested, and provide a brief explanation of need or use in FY21.

Supplies: See start up budget.

Equipment:

See start up budget.

Case-related travel expenses (please include the system's policy for reimbursement):

N/A

MIDC FY21 COMPLIANCE PLAN AND COST ANALYSIS RENEWAL

Reimbursement Costs for Creating Plan

An indigent criminal defense system may submit to the MIDC an estimate of the cost of developing a plan and cost analysis for implementing the plan under MCL 780.993(2). Please attach documentation of planning time for FY21, if seeking reimbursement under this provision.

Are you submitting a request for reimbursement of planning costs? Yes | No

If yes, do you have receipts showing that non-funding unit employees have been paid?

Yes | No

What is the amount you are seeking in reimbursement? \$ 0-pro bono

Attachments Submitted

- ✓ Have you attached your FY21 cost analysis? Yes | No
- ✓ Did you include a list of the attorneys providing services with the cost analysis template? Yes | No
- ✓ If applicable, did you attach documentation supporting reimbursement for compliance planning? Yes | No

Indigent Defense System Cost Analysis

Grant Year October 1, 2020 - September 2021

Funding Unit Name(s) Menominee

| Personnel | Position | Calculation hours and rate | hours and rate | Total |
|-----------|----------|-------------------------------|-------------------|-------|
|-----------|----------|-------------------------------|-------------------|-------|

Category Summary 0.00

Personnel Justification - List all positions to be funded by the grant budget (state grant/local share). Please * highlight all positions that are new personnel requests for FY2021 and provide justification for need.

| Fringe Benefits | Percentage | Amount |
|-----------------|------------|--------|
|-----------------|------------|--------|

Category Summary 0.00% 0.00

Fringe Benefits Justification

Contractual

| Contracts for Attorneys | Services Provided | Calculation hours and rate | Total |
|--------------------------------|---------------------------|-----------------------------------|---------------|
| Conflict Attorneys | | \$110/hr @ 500 hrs COMBI | \$ 55,000.00 |
| Public Defender's Office | Indigent Defense | | \$ 622,071.00 |
| conflict attorney manager | manage conflict attorneys | \$100@ 10 hr per month | \$ 12,000.00 |

Category Summary \$ 689,071.00

Contract Attorney Justification - list all possible rate scenarios for attorney contracts that apply (i.e. hourly, event based, annual contract paid monthly) and the type work whether generally indigent defense or specific like counsel at first appearance. Please * highlight rates or attorney line requests that are a change from your FY20 approved contract and contract rates.

All personnel will be reassigned as either an employee of the newly formed Public Defender's Office or as a conflict attorney. Because the Public Defender's Office will handle the majority of the case load in Menominee County, a full-time legal assistant and part-time investigator/legal secretary will be necessary to maintain the office. (See attached for PD office wage/benefits analysis) The conflict manager will have duties and responsibilities comparable to the Chief PD, ie assigns cases, assuring compliance with CLE, handling requests for investigators.

*The local share is 2.2% higher than the 2020 local share as required.(2.2% x 116,201.40)

| Contracts for Experts and Investigators | Services Provided | Calculation hours and rate | Total |
|--|--------------------------------|-----------------------------------|--------------|
| Private investigators and Experts | Expert Services PD office | \$50/hr x 240 hrs | \$ 12,000.00 |
| Private investigators and Experts | expert services conflict attys | \$50/hr x 50 hrs | \$ 2,500.00 |

Category Summary \$ 14,500.00

Experts and Investigators Justification - Provide explanation and justification if there are changes to the requested amounts for experts and investigators from the FY20 approved contract along with an explanation if requesting to adjust the rates from your FY20's approved contract rates.

These are new cost as the PD office will commence Oct 1, 2020.

| Contracts for Construction Projects | Services Provided | Calculation | Total |
|--|--------------------------|--------------------|--------------|
|--|--------------------------|--------------------|--------------|

| | | | |
|------------------|--|--|------|
| Category Summary | | | 0.00 |
|------------------|--|--|------|

Construction Project Justification - Provide as much detail as possible for the requested construction project identifying the need for the construction project, the component costs if possible, whether an estimate or if you were provided a documented quote. Attach a separate document if needed. Please attach the quote to the submission of the application.

No construction costs are anticipated as the PD will assume the location of a local Law office, conflict attorneys will provide their own office.

| Contracts Other | Services Provided | Calculation | Total |
|------------------------|--------------------------|--------------------|--------------|
|------------------------|--------------------------|--------------------|--------------|

| | | | |
|------------------|--|--|------|
| Category Summary | | | 0.00 |
|------------------|--|--|------|

Contracts Other Justification - Provide justification for all other contract costs associated with the local indigent defense system with a * highlight to new request for FY21.

| Equipment | Vendor | Calculation | Total |
|-----------|--------|-------------|-------|
|-----------|--------|-------------|-------|

| | | | |
|--|--|--|------|
| Category Summary | | | 0.00 |
| Equipment Justification - Provide justification for new equipment requests for FY21. | | | |

| Training/Travel | Vendor | Calculation | Total |
|-----------------|--------|-------------|-------|
|-----------------|--------|-------------|-------|

| | | | |
|---|--|--|------|
| Category Summary | | | 0.00 |
| Training and Travel Justification - Provide travel and training justification and *highlight new or changed requests for FY21 Suggested rates for training registration would be \$30/hour; SADO membership is \$50/year; NAPD membership is \$30/year | | | |

| Supplies/Services | Vendor | Calculation | Total |
|---|--------|-------------|------------|
| Category Summary | | | 0.00 |
| Supplies Justification - Provide justification for supplies requests and *highlight new or changed requests for FY21. | | | |
| Budget Total | | | 703,571.00 |

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
VEHICLE AND TRAVEL SERVICES (VTS)
SCHEDULE OF TRAVEL RATES FOR CLASSIFIED AND UNCLASSIFIED
EMPLOYEES
Effective October 1, 2019

MICHIGAN SELECT CITIES *

| | Individual | Group Meeting pre-arranged and approved |
|-----------|-------------------|--|
| Lodging** | \$85.00 | \$85.00 |
| Breakfast | \$10.25 | \$13.25 |
| Lunch | \$10.25 | \$13.25 |
| Dinner | \$24.25 | \$27.25 |

MICHIGAN IN-STATE ALL OTHER

| | Individual | Group Meeting pre-arranged and approved |
|-----------------|-------------------|--|
| Lodging** | \$85.00 | \$85.00 |
| Breakfast | \$ 8.50 | \$11.50 |
| Lunch | \$ 8.50 | \$11.50 |
| Dinner | \$19.00 | \$22.00 |
| Per Diem | \$87.00 | |
| Lodging | \$51.00 | |
| Breakfast | \$ 8.50 | |
| Lunch | \$ 8.50 | |
| Dinner | \$19.00 | |

OUT-OF-STATE SELECT CITIES *

| | Individual | Group Meeting pre-arranged and approved |
|-----------|-----------------------|--|
| Lodging** | Contact Conlin Travel | Contact Conlin Travel |
| Breakfast | \$13.00 | \$16.00 |
| Lunch | \$13.00 | \$16.00 |
| Dinner | \$25.25 | \$28.25 |

OUT-OF-STATE ALL OTHER

| | Individual | Group Meeting pre-arranged and approved |
|-----------------|-----------------------|--|
| Lodging** | Contact Conlin Travel | Contact Conlin Travel |
| Breakfast | \$10.25 | \$13.25 |
| Lunch | \$10.25 | \$13.25 |
| Dinner | \$23.50 | \$26.50 |
| Per Diem | \$97.00 | |
| Lodging | \$51.00 | |
| Breakfast | \$10.25 | |
| Lunch | \$10.25 | |
| Dinner | \$23.50 | |

Incidental Costs (per overnight stay) \$5.00

Mileage Rates

| | |
|---------------|------------------|
| Premium Rate | \$0.580 per mile |
| Standard Rate | \$0.340 per mile |

*See Select High Cost City Listing

**Lodging available at State Rate, or call Conlin Travel at 877-654-2179 or www.somtravel.com

**DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
 VEHICLE AND TRAVEL SERVICES (VTS)
 SELECT HIGH COST CITY LIST
 TRAVEL RATE REIMBURSEMENT FOR CLASSIFIED and UNCLASSIFIED EMPLOYEES EFFECTIVE
 October 1, 2019**

Michigan Select Cities / Counties

| Cities | Counties |
|---|------------------------------------|
| Ann Arbor, Auburn Hills, Detroit, Grand Rapids, Holland, Leland, Mackinac Island, Petoskey, Pontiac, South Haven, Traverse City | Grand Traverse Oakland Wayne |

Out of State Select Cities / Counties

| State | City / County | State | City / County |
|-------------|--|---------------|---|
| Arizona | Phoenix, Scottsdale, Sedona | Maryland | Baltimore City, Ocean City (Counties of Montgomery & Prince Georges) |
| California | Los Angeles (Counties Los Angeles, Orange, Mendocino & Ventura) Edwards AFB, Arcata, McKinleyville, Mammoth Lakes, Mill Valley, San Rafael, Novato, Monterey, Palm Springs, San Diego, San Francisco, Santa Barbara, Santa Monica, South Lake Tahoe, Truckee, Yosemite National Park | Massachusetts | Boston (Suffolk County), Burlington Cambridge, Woodburn Martha's Vineyard |
| Colorado | Aspen, Breckenridge, Grand Lake, Silverthorne, Steamboat Springs, Telluride, Vail | Minnesota | Duluth, Minneapolis/St. Paul (Hennepin and Ramsey Counties) |
| Connecticut | Bridgeport, Danbury | Nevada | Las Vegas |
| DC | Washington DC, Alexandria, Falls Church, Fairfax (Counties of Arlington & Fairfax in Virginia) (Counties of Montgomery & Prince George's in Maryland) | New Mexico | Santa Fe |
| Florida | Boca Raton, Delray Beach, Fort Lauderdale, Jupiter, Key West | New York | Lake Placid, Manhattan (boroughs of Manhattan, Brooklyn, Bronx, Queens and Staten Island), Melville, New Rochelle, Riverhead, (Suffolk County), Ronkonkoma, Tarrytown, White Plains |
| Georgia | Brunswick, Jekyll Island | Ohio | Cincinnati |
| Idaho | Ketchum, Sun Valley | Pennsylvania | (Bucks County) Pittsburgh |
| Illinois | Chicago (Cook & Lake Counties) | Rhode Island | Bristol, Jamestown, Middletown, Newport (Newport County), Providence |
| Kentucky | Kenton | Texas | Austin, Dallas, Houston, LB Johnson Space Center |
| Louisiana | New Orleans | Utah | Park City (Summit County) |
| Maine | Bar Harbor, Kennebunk, Kittery, Rockport, Sanford | Vermont | Manchester, Montpelier, Stowe (Lamoile County) |
| | | Virginia | Alexandria, Falls Church, Fairfax |
| | | Washington | Port Angeles, Port Townsend, Seattle |
| | | Wyoming | Jackson, Pinedale |

**Department of Licensing and Regulatory Affairs
Michigan Indigent Defense Commission
FINANCIAL STATUS REPORT**

| | | | | | | | | | |
|---|---|---------------------------|---|---|---|-----------|-----------------|----------------------|-------------------------------------|
| 1. Name and Address of Grantee | 2. Funding Unit(s) | | 3. Grant Number | | 4. Grant/Contract Period From: _____ To: _____ | | | | |
| | 5. Current Report Period From: _____ To: _____ | | 6. Amended Report YES _____ NO _____ | | 7. Total Grant Amount State Grant _____ Local Share _____ | | | | |
| | | | Contracts | | | | | | |
| 8. Expenditure Categories | Salaries Fringes | Contract Attorneys | Experts Investigators | Construction | Other | Equipment | Travel Training | Supplies Services | Total |
| 9a. Expenditures for Report Period 10/1/19 - 12/31/19 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| b. Expenditures for Report Period 1/1/20 - 3/31/20 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| c. Expenditures for Report Period 4/1/20 - 6/30/20 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| d. Expenditures for Report Period 7/1/20 - 9/30/20 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| e. Total Expenditures to date | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 10 State Grant Advancements | | 11. Certified Local Share | | | | | | | |
| a. Received this reporting period | | \$0.00 | | a. Deposited to the local MIDC fund this reporting period | | \$0.00 | | | |
| b. Received to date this grant year | | \$0.00 | | b. Deposited to the local MIDC fund to date this grant year | | \$0.00 | | | |
| 12. Remarks | 13. Certification: I certify that to the best of my knowledge and belief this report is correct and complete and that all expenditures are for the purposes set forth in the approved compliance plan and consistent with the grant contract and attachments. | | | | 14. MIDC Approval | | | | |
| | | | | | Grant Manager's Signature _____ | | Date _____ | | |
| | | | | | Authorizing Signature _____ | | Date _____ | | |
| | | | | | Position _____ | | Email _____ | | State Office Admin. Signature _____ |
| | | Phone _____ | | | | | | | |

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

| | |
|--|--|
| SUBJECT: | SUD Intergovernmental Agreement between NorthCare Network and Menominee County. |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| <p>Menominee County already has an Intergovernmental agreement with NorthCare Network. This is an update/continuation to the previous agreement. County dollar amount requested this year from the SUD board (reimbursements only) is \$40,000. This was in anticipation of the Drug Court start up.</p> | |
| RECOMMENDED MOTION | |
| <p>To approve the SUD Intergovernmental Agreement between NorthCare Network and Menominee County.</p> | |

Submitted by: Jason Carviou

10/08/2020
Date

WORKSHOP ACTION

| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |

NorthCare Network

1230 Wilson Street
Marquette, Michigan 49855

MEMORANDUM

DATE: September 15, 2020

TO: County Board of Commissioners

FROM: Sandra Lambert, Executive Assistant to the CEO/Contract Manager
NorthCare Network

SUBJECT: SUD Intergovernmental Agreement

Please find enclosed the SUD Intergovernmental Agreement between NorthCare Network and the County.

Please sign on page 6 and return via email or regular mail by October 30, 2020.

NorthCare Network
Attention: Sandra Lambert
1230 Wilson Street
Marquette MI. 49855
slambert@northcarenetwork.org

If you are unable to make this deadline or have any questions, please contact me at (906) 226-0021 or slambert@northcarenetwork.org

Thank you!



Customer Service: 888-333-8030 or (906) 225-7254
Admin. Fax (906) 232-1070 Clinical Fax: (906) 232-1071 SUD Fax: (248) 406-1286
www.northcarenetwork.org
To Request Behavioral Health Services Call: 888-906-9060



INTERGOVERNMENTAL CONTRACT

This Contract (this "Contract") is made as of this First day of October 2020 by and among NorthCare Network, Alger, Baraga, Chippewa, Delta, Dickinson, Gogebic, Houghton, Iron, Keweenaw, Luce, Mackinac, Marquette, Menominee, Ontonagon, and Schoolcraft County (individually referred to as the "County," and collectively referred to as the "Counties").

RECITALS

NorthCare Network is a Community Mental Health Regional Entity formed under the Mental Health Code, MCL 330.1204b, that submitted its Application for Participation and was approved as a Prepaid Inpatient Health Plan ("PIHP") under 42 CFR Part 438.

The Counties are located in a region designated by the Michigan Department of Health and Human Services as Region 1 under MDHHS's restructuring of PIHPs in Michigan.

Under 2012 PA 500 and 2012 PA 501, the coordination of the provision of substance use disorder services were transferred, on October 1, 2014, from existing coordinating agencies (Pathways and WUPSASCA) to community mental health regional entities designated by MDHHS to represent a region of community mental health authorities, community mental health organizations, community mental health services programs or county community mental health agencies, as defined under MCL 330.1100a(22).

NorthCare Network represents five (5) community mental health authorities in Region 1 and qualifies for status as a MDHHS designated PIHP to coordinate the provision of substance use disorder services in Region 1.

NorthCare Network, as a MDHHS designated PIHP, is required, under MCL 330.1287(5) to establish a Substance Use Disorder Oversight Policy Board (SUD Policy Board) through a contractual agreement, under appropriate law, between NorthCare Network and each of the Counties in Region 1.

NorthCare Network and the Counties are authorized to enter into contracts under 1951 PA 35, Intergovernmental Contracts Between Municipal Corporations, MCL 124.1 et. seq.

NorthCare Network and the Counties desire to enter into this Contract, under 1951 PA 35, to establish a SUD Policy Board.

THEREFORE, the parties hereto agree as follows:

ARTICLE I

PURPOSE

Section 1.1 PURPOSE

The purpose of this Contract is to set forth the terms and conditions for the establishment of a SUD Policy Board pursuant to MCL 330.1287(5).

ARTICLE II

SUD POLICY BOARD

Section 2.1 FUNCTIONS AND RESPONSIBILITIES

The NorthCare Network Substance Use Disorder Policy Board is a designated committee of the NorthCare Network Governing Board. The SUD Policy Board shall have the following functions and responsibilities:

2.1.1 Approval of any portion of NorthCare Network's budget that contains 1986 PA 2 (MCL 211.24e(11)), funds ("PA 2 Funds") for the treatment, prevention and recovery services of substance use disorders which shall be used only for substance use disorder services in the Counties from which the PA 2 Funds originated;

2.1.2 Advise and make recommendations regarding NorthCare Network's budgets for substance use disorder services using non-PA 2 Funds; and

2.1.3 Advise and make recommendations regarding contracts with substance use disorder treatment, prevention or recovery providers.

Section 2.2 APPOINTMENT/COMPOSITION

The Board of Commissioners of each of the Counties shall appoint one (1) member of the SUD Policy Board. The Board of Commissioners may appoint County Commissioners or others, as allowed by Michigan law, that it deems best represents the interests of its County.

Section 2.3 VACANCIES

A vacancy on the SUD Policy Board shall be filled only by the Board of Commissioners of the County that originally filled the vacated position.

Section 2.4 REMOVAL

The County that appointed a SUD Policy Board member may remove its appointee at any time pursuant to MCL 46.11(n). The SUD Policy Board is responsible for informing the relevant County of any lack of participation or attendance by the County's appointed SUD Policy Board member.

Section 2.5 ETHICS AND CONFLICTS OF INTEREST

The SUD Policy Board member shall adhere to all conflict of interest and ethics laws applicable to public officers and public servants, serving as members of the SUD Policy Board. The SUD Policy Board members shall adhere to the NorthCare Network Conflict of Interest Board of Director and Officers Policy.

Section 2.6 COMPLIANCE WITH LAWS

The SUD Policy Board shall fully comply with all applicable laws, regulations and rules, including without limitation 1976 PA 267 (the "Open Meetings Act"), 1976 PA 422 (the "Freedom of Information Act"), 2012 PA 500, 2012 PA 501 and 1986 PA 2.

Section 2.7 BYLAWS

The SUD Policy Board shall adopt Bylaws which shall be consistent with the terms of this Contract and the responsibilities of NorthCare Network as set forth under MCL 330.1204b. The SUD Policy Board may amend the Bylaws as provided in those Bylaws. The parties hereto agree that said Bylaws are subject to NorthCare Network's Governing Board review and approval.

ARTICLE III

NORTHCARE NETWORK

Section 3.1 FUNDING

NorthCare Network shall ensure that funding dedicated to substance use disorder services shall be retained for substance use disorder services and not diverted to fund services that are not for substance use disorders. MCL 330.1287(2).

ARTICLE IV

TERM AND TERMINATION

Section 4.1 TERM

The Term of this Contract shall commence on the 1st Day of October 2020 and continue unless terminated in accordance with Section 4.2

Section 4.2 TERMINATION

Any party may terminate this Contract at any time for any or no reason by giving all other parties thirty (30) days written notice of the termination. Any notice of termination of this Contract shall not relieve either party of its obligations incurred prior to the effective date of such termination.

ARTICLE V
LIABILITY

Section 5.1 LIABILITY/RESPONSIBILITY

No party shall be responsible for the acts or omissions of the other party or the employees, agents or servants of any other party, whether acting separately or jointly with the implementation of this Contract. Each party shall have the sole nontransferable responsibility for its own acts or omissions under this Contract. The parties shall only be bound and obligated under this Contract as expressly agreed to by each party and no party may otherwise obligate any other party.

ARTICLE VI
MISCELLANEOUS

Section 6.1 AMENDMENTS

This Contract shall not be modified or amended except by a written document signed by all parties hereto.

Section 6.2 ASSIGNMENT

No party may assign its respective rights, duties or obligations under this Contract.

Section 6.3 NOTICES

All notices or other communications authorized or required under this Contract shall be given in writing, either by personal delivery or certified mail (return receipt requested) and shall be deemed to have been given on the date of personal delivery or the date of the return receipt of certified mail.

Section 6.4 ENTIRE AGREEMENT

This Contract shall embody the entire agreement and understanding between the parties hereto with respect to the subject matter hereof. There are no other agreements or understandings, oral or written, between the parties with respect to the subject matter hereof and this Contract supersedes all previous negotiations, commitments and writings with respect to the subject matter hereof.

Section 6.5 GOVERNING LAW

This Contract is made pursuant to, and shall be governed by, construed, enforced and interpreted in accordance with, the laws and decisions of the State of Michigan.

Section 6.6 BENEFIT OF THE AGREEMENT

The provisions of this Contract shall not inure to the benefit of, or be enforceable by, any person or entity other than the parties and any permitted successor or assign. No other person shall have the right to enforce any of the provisions contained in this Contract including, without limitation, any employees, contractors or their representatives.

Section 6.7 ENFORCEABILITY AND SEVERABILITY

In the event any provision of this Contract or portion thereof is found to be wholly or partially invalid, illegal or unenforceable in any judicial proceeding, such provision shall be deemed to be modified or restricted to the extent and in the manner necessary to render the same valid and enforceable, or shall be deemed excised from this Contract, as the case may require. This Contract shall be construed and enforced to the maximum extent permitted by law, as if such provision had been originally incorporated herein as so modified or restricted, or as if such provision had not been originally incorporated herein, as the case may be.

Section 6.8 CONSTRUCTION

The headings of the sections and paragraphs contained in this Contract are for convenience and reference purposes only and shall not be used in the construction or interpretation of this Contract.

Section 6.9 COUNTERPARTS

This Contract may be executed simultaneously in multiple counterparts, each of which shall be considered an original, but together shall constitute one and the same instrument.

Section 6.10 EXPENSES

Except as is set forth herein or otherwise agreed upon by the parties, each party shall pay its own costs, fees and expenses of negotiating and consummating this Contract, the actions and agreements contemplated herein and all prior negotiations, including legal and other professional fees.

Section 6.11 REMEDIES CUMULATIVE

All rights, remedies and benefits provided to the parties hereunder shall be cumulative, and shall not be exclusive of any such rights, remedies and benefits or of any other rights, remedies and benefits provided by law. All such rights and remedies may be exercised singly or concurrently on one or more occasions.

Section 6.12 BINDING EFFECT

This Contract shall be binding upon the successors and permitted assigns of the parties.

Section 6.13 NO WAIVER OF GOVERNMENTAL IMMUNITY

The parties agree that no provision of this Contract is intended, nor shall it be construed, as a waiver by any party of any governmental immunity or exemption provided under the Mental Health Code or other applicable law.

ARTICLE VII

CERTIFICATION OF AUTHORITY TO SIGN THIS CONTRACT

The persons signing this Contract on behalf of the parties hereto certify by said signatures that they are duly authorized to sign this Contract on behalf of said parties, and that this Contract has been authorized by said parties as provided in their governing body resolutions, meeting minutes or some other form of written verification of the same, copies of which shall be provided to NorthCare Network. This Contract shall be deemed executed, valid, enforceable and binding upon the parties once signed in handwriting or by any electronic means and may be delivered by facsimile or electronic transmission.

IN WITNESS WHEREOF, the parties hereto have entered into, executed and delivered this Contract as of the dates noted below.

NORTHCARE NETWORK REGIONAL ENTITY

BY:  _____
Dr. Tim Kangas

DATE: 9/16/20

ITS: Chief Executive Officer

MENOMINEE COUNTY

BY:  _____
ITS: County Administrator

DATE: September 23, 2020

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

| | |
|---|--|
| SUBJECT: | Commissioner Per Diems & Expenses |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| Commissioner Per Diems & Expenses as recently submitted for payment | |
| RECOMMENDED MOTION | |
| Motion to approve Commissioner Per Diems and Expenses as recently paid. | |

Submitted by: Jason Carviou

10/08/2020
Date

WORKSHOP ACTION

| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

| | |
|---|----------------------------|
| SUBJECT: | Miscellaneous Bills |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| Miscellaneous bills paid on September 8, 10, & 17, 2020 in the combined amount of \$67,331.65 | |
| RECOMMENDED MOTION: | |
| Motion to approve miscellaneous bills paid on September 8, 10, & 17, 2020 in the combined amount of \$67,331.65 | |

Submitted by: Jason Carviou

10/08/2020
Date

WORKSHOP ACTION

| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |

Miscellaneous Bills Account Number List

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-228 Computer Technology
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
296 Juvenile Diversion Child Care
401 3-Way Road
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

SEP 08 2020

AA

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|---------------------------------|------------------------------|----------------|---------|--------|
| VENDOR NAME: PETERSON, CHARLENE | | | | |
| Reimbursement | Mileage - Library Board | 271-790-860.02 | 39.10 | 39.10 |
| TOTAL VENDOR PETERSON, CHARLENE | | | | 39.10 |
| VENDOR NAME: READERS DIGEST | | | | |
| Renewal | Library Subscription | 271-790-982.00 | 20.00 | 20.00 |
| TOTAL VENDOR READERS DIGEST | | | | 20.00 |
| VENDOR NAME: UWC | | | | |
| 9067536923 | Telephone Services - Library | 271-790-850.00 | 8.00 | 8.00 |
| TOTAL VENDOR UWC | | | | 8.00 |
| GRAND TOTAL: | | | | 67.10 |

CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED

SEP 10 2020

**CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN**

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|--|---------------------------------------|----------------|----------|-----------------|
| VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI | | | | |
| 94401 | W5805 Tower Road | 266-325-976.00 | 76.10 | 76.10 |
| 367100 | N8390 Beach House | 208-751-920.01 | 49.79 | 49.79 |
| 367200 | Northwest Campsites | 208-751-920.01 | 1,761.56 | 1,761.56 |
| 369802 | W8449 Co Rd G12 Campsites | 208-751-920.01 | 603.25 | 603.25 |
| 370500 | Shakey Lakes Office/Shop | 208-751-920.01 | 137.02 | 137.02 |
| 379700 | Shakey Lakes Storage Shed | 208-751-920.01 | 138.73 | 138.73 |
| 380300 | Shower Building | 208-751-920.01 | 103.89 | 103.89 |
| 383001 | Shakey Lakes Park/Horse | 208-751-920.01 | 29.21 | 29.21 |
| 383101 | Bass Lake Camp Sites | 208-751-920.01 | 223.69 | 223.69 |
| 383200 | N8380 Co Park Rd 20.5 | 208-751-920.01 | 1,246.37 | 1,246.37 |
| 383301 | Shakey Lakes Park/Cattle | 208-751-920.01 | 781.85 | 781.85 |
| 1503500 | N8380 Co Park Rd 20.5 | 208-751-920.01 | 699.53 | 699.53 |
| 1614900 | Bath House | 208-751-920.01 | 88.30 | 88.30 |
| TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI | | | | 5,939.29 |
| VENDOR NAME: ANDERSON, JEREMY M. (AIRPORT) | | | | |
| Reimbursement | Uniform Allowance | 216-585-745.00 | 352.00 | 352.00 |
| TOTAL VENDOR ANDERSON, JEREMY M. (AIRPORT) | | | | 352.00 |
| VENDOR NAME: AT&T - CAROL STREAM, IL | | | | |
| 906753220909 | Telephone Services - Annex | 101-228-850.00 | 260.42 | 260.42 |
| 906753458209 | Telephone Services - Shakey Lakes | 208-751-850.00 | 60.26 | 60.26 |
| TOTAL VENDOR AT&T - CAROL STREAM, IL | | | | 320.68 |
| VENDOR NAME: AUTOMATED CONFIRMATIONS, LLC | | | | |
| 20111514 | Automated Certified Mail Transactions | 516-253-727.00 | 400.00 | 1,365.00 |
| | | 517-252-727.00 | 965.00 | |
| TOTAL VENDOR AUTOMATED CONFIRMATIONS, LLC | | | | 1,365.00 |
| VENDOR NAME: CITY OF MENOMINEE | | | | |
| 1177 | Gasoline Sales - June 2020 | 101-172-860.00 | 8.89 | 252.32 |
| | | 101-265-742.00 | 243.43 | |
| 1186 | Gasoline Sales - July 2020 | 101-265-742.00 | 203.64 | 203.64 |
| TOTAL VENDOR CITY OF MENOMINEE | | | | 455.96 |
| VENDOR NAME: CLOVERLAND PAPER CO | | | | |
| 22990 | Janitorial Supplies (Courthouse) | 101-265-755.01 | 249.77 | 249.77 |
| 22988 | Janitorial Supplies (Annex) | 101-265-755.01 | 39.01 | 39.01 |
| 22987 | Janitorial Supplies (Library) | 101-265-755.01 | 80.53 | 80.53 |
| TOTAL VENDOR CLOVERLAND PAPER CO | | | | 369.31 |
| VENDOR NAME: COOPER OFFICE EQUIPMENT | | | | |
| 79252 | Contract # 2997-01 (Veterans Svcs) | 101-682-801.00 | 313.47 | 313.47 |
| 79251 | Contract # 2418-01 (Annex) | 101-228-931.00 | 567.00 | 567.00 |
| TOTAL VENDOR COOPER OFFICE EQUIPMENT | | | | 880.47 |
| VENDOR NAME: DICKEY, TODD | | | | |
| 1071-MI | Court Appointed (T. Grant) | 101-148-807.00 | 285.00 | 285.00 |
| TOTAL VENDOR DICKEY, TODD | | | | 285.00 |
| VENDOR NAME: DOBIAS, MARK | | | | |
| 120-069-MI | Court Appointed Legal (B. Wery) | 101-148-807.00 | 150.00 | 150.00 |
| TOTAL VENDOR DOBIAS, MARK | | | | 150.00 |
| VENDOR NAME: EAGLEHERALD PUBLISHING, LLC | | | | |
| 06 | Advertising | 101-132-727.00 | 16.44 | 97.57 |
| | | 101-148-727.00 | 16.44 | |
| | | 101-101-901.00 | 64.69 | |
| TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC | | | | 97.57 |
| VENDOR NAME: FURLONG, MICHAEL | | | | |

SEP 10 2020

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|--|---------------------------------|----------------|----------|----------|
| VENDOR NAME: FURLONG, MICHAEL | | | | |
| Reimbursement | Hotel, Bridge, Meals | 101-132-860.00 | 61.16 | 122.31 |
| | | 101-148-860.00 | 61.15 | |
| TOTAL VENDOR FURLONG, MICHAEL | | | | 122.31 |
| VENDOR NAME: HAFEMAN, JAN | | | | |
| Reimbursement | Mileage - August 2020 | 101-101-860.00 | 150.65 | 150.65 |
| TOTAL VENDOR HAFEMAN, JAN | | | | 150.65 |
| VENDOR NAME: K & M RENTALS | | | | |
| 10250 | Portable Toilet | 208-751-801.00 | 95.00 | 95.00 |
| TOTAL VENDOR K & M RENTALS | | | | 95.00 |
| VENDOR NAME: KONOP BEVERAGES | | | | |
| 378775 | District Court Water | 101-136-727.00 | 39.50 | 39.50 |
| TOTAL VENDOR KONOP BEVERAGES | | | | 39.50 |
| VENDOR NAME: LITHOCRAFTERS PRINTING, INC. | | | | |
| 105056 | Business Cards (M. Dellisse) | 101-682-727.00 | 48.50 | 96.15 |
| 105088 | Letterhead (FOC) | 101-141-727.00 | 47.65 | |
| TOTAL VENDOR LITHOCRAFTERS PRINTING, INC. | | | | 96.15 |
| VENDOR NAME: MEKASH, JAMES | | | | |
| Reimbursement | Janitorial Supplies | 101-265-755.01 | 72.63 | 72.63 |
| TOTAL VENDOR MEKASH, JAMES | | | | 72.63 |
| VENDOR NAME: MENARDS - MARINETTE | | | | |
| 18204 | Operating Supplies | 101-265-755.00 | 35.46 | 35.46 |
| TOTAL VENDOR MENARDS - MARINETTE | | | | 35.46 |
| VENDOR NAME: MENOMINEE COUNTY JOURNAL | | | | |
| 87 | Full Time Legal Secretary | 101-267-729.00 | 27.50 | 80.75 |
| 82 | Venue Changes | 101-101-901.00 | 25.00 | |
| 83 | Legal Notice/Bids/Shoreline | 208-751-901.00 | 28.25 | |
| TOTAL VENDOR MENOMINEE COUNTY JOURNAL | | | | 80.75 |
| VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY | | | | |
| 10011620 | Airport Supplies | 216-585-981.00 | 3.13 | 3.13 |
| TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY | | | | 3.13 |
| VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I | | | | |
| 0157644 | Office Equipment (VA's Office) | 294-683-728.00 | 1,981.92 | 1,981.92 |
| TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I | | | | 1,981.92 |
| VENDOR NAME: NORWAY SPRINGS, INC. | | | | |
| 681213 | Airport Water & Rental | 216-585-801.00 | 31.09 | 31.09 |
| TOTAL VENDOR NORWAY SPRINGS, INC. | | | | 31.09 |
| VENDOR NAME: OFFICE DEPOT, INC. | | | | |
| 118711614001 | Office Furniture - PA's Office | 101-267-970.01 | 751.53 | 822.89 |
| 119315348001 | Office Supplies (Admin) | 101-172-727.00 | 7.98 | |
| 119315346001 | Office Supplies (Admin) | 101-172-727.00 | 3.54 | |
| 119255326002 | Office Supplies (Admin) | 101-172-727.00 | 7.49 | |
| 119255326001 | Office Supplies (Admin & Parks) | 101-172-727.00 | 6.76 | |
| | | 208-751-727.00 | 45.59 | |
| TOTAL VENDOR OFFICE DEPOT, INC. | | | | 822.89 |
| VENDOR NAME: PARRETT, DALE | | | | |
| 9/8/20 | Wooden Stakes (x55) | 517-252-801.00 | 110.00 | 110.00 |
| TOTAL VENDOR PARRETT, DALE | | | | 110.00 |
| VENDOR NAME: PESHTIGO TIMES & TIMES SAVER | | | | |
| 001163 | Display Ad - Stoney Point | 101-101-901.00 | 179.00 | 179.00 |

SEP 10 2020

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|--|--|----------------|---------|-----------|
| VENDOR NAME: PESHTIGO TIMES & TIMES SAVER TOTAL VENDOR PESHTIGO TIMES & TIMES SAVER | | | | 179.00 |
| VENDOR NAME: PHDM 44367 Annual Campground Inspection (Shakey) | | | | 190.00 |
| TOTAL VENDOR PHDM | | | | 190.00 |
| VENDOR NAME: PRESTIN, DAVID Reimbursement Mileage - July 2020 | | | | 27.60 |
| TOTAL VENDOR PRESTIN, DAVID | | | | 27.60 |
| VENDOR NAME: PRINTERSPLUS! 16492 Window Envelopes - Treasurer's Office | | | | 150.00 |
| TOTAL VENDOR PRINTERSPLUS! | | | | 150.00 |
| VENDOR NAME: UWC | | | | |
| 9068632023 | Telephone Services (Courthouse) | 101-228-850.00 | 33.84 | 33.84 |
| 9067534582 | Telephone Services (Shakey Lakes) | 208-751-850.00 | 10.15 | 10.15 |
| 9067532209 | Telephone Services (Annex) | 101-228-850.00 | 0.75 | 0.75 |
| 9068634705 | Telephone Services (Dept of Probation) | 101-228-850.00 | 0.12 | 0.12 |
| 9068634441 | Telephone Services (Sheriff's Dept) | 101-228-850.00 | 1.85 | 1.85 |
| TOTAL VENDOR UWC | | | | 46.71 |
| VENDOR NAME: VERIFIED FIRST NV-000273766 Kevin Reiszwitz | | | | 81.00 |
| TOTAL VENDOR VERIFIED FIRST | | | | 81.00 |
| VENDOR NAME: WISCONSIN PUBLIC SERVICE | | | | |
| 403823200-00005 | Airport - Gate Center | 216-585-920.03 | 30.17 | 30.17 |
| 403823200-00004 | Airport | 216-585-920.00 | 8.56 | 321.65 |
| | | 216-585-920.03 | 151.05 | |
| | | 216-585-920.00 | 11.11 | |
| | | 216-585-920.03 | 141.75 | |
| | | 216-585-920.00 | 9.18 | |
| TOTAL VENDOR WISCONSIN PUBLIC SERVICE | | | | 351.82 |
| VENDOR NAME: WM CORP SVCS INC. AS PAYMENT AGENT | | | | |
| 173386-2808-9 | Shakey Lakes | 208-751-920.02 | 571.22 | 571.22 |
| 171619-1856-7 | Courthouse | 101-265-801.00 | 633.45 | 633.45 |
| TOTAL VENDOR WM CORP SVCS INC. AS PAYMENT AGENT | | | | 1,204.67 |
| VENDOR NAME: XEROX CORPORATION 1123686 Probation/Parole | | | | 80.98 |
| TOTAL VENDOR XEROX CORPORATION | | | | 80.98 |
| GRAND TOTAL: | | | | 16,269.54 |

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

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AD

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|--|---|----------------|----------|----------|
| VENDOR NAME: ABILITA | | | | |
| 200907 | Reduction in Costs of AT&T Lines | 101-228-850.00 | 1,741.27 | 1,741.27 |
| TOTAL VENDOR ABILITA | | | | 1,741.27 |
| VENDOR NAME: ASHBY, DAVID | | | | |
| Reimbursement | Uniform Allowance | 205-315-745.00 | 268.79 | 268.79 |
| TOTAL VENDOR ASHBY, DAVID | | | | 268.79 |
| VENDOR NAME: AT&T MOBILITY | | | | |
| 287252150867X0908202 | 906-792-0211 & 906-792-5968 | 101-132-850.00 | 71.48 | 71.48 |
| TOTAL VENDOR AT&T MOBILITY | | | | 71.48 |
| VENDOR NAME: BEAVER MACHINE, INC. | | | | |
| 130603 | Stump Grinder & Valve Kit | 208-751-934.00 | 5,700.00 | 5,700.00 |
| 130604 | Brick Guard Vidnig Forks | 208-751-934.00 | 300.00 | 745.00 |
| | | 101-265-934.00 | 445.00 | |
| TOTAL VENDOR BEAVER MACHINE, INC. | | | | 6,445.00 |
| VENDOR NAME: BIG O'S LUBE AND SERVICE, INC. | | | | |
| 6498 | Vehicle Maintenance - 07 Silverado | 101-265-981.00 | 417.10 | 417.10 |
| 6252 | Vehicle Maintenance - 17 Ford Explorer | 205-315-934.02 | 1,599.29 | 1,599.29 |
| 6504 | Vehicle Maintenance - 19 Ford Intercept | 205-315-934.02 | 133.15 | 133.15 |
| 6506 | Vehicle Maintenance - 19 Ford Intercept | 205-315-934.02 | 38.10 | 38.10 |
| TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC. | | | | 2,187.64 |
| VENDOR NAME: BLUETARP FINANCIAL, INC. | | | | |
| G07602 | Airless Sprayer (RP Cares Supplies) | 205-315-934.05 | 1,020.01 | 1,020.01 |
| TOTAL VENDOR BLUETARP FINANCIAL, INC. | | | | 1,020.01 |
| VENDOR NAME: BORN, DEB | | | | |
| Reimbursement | Camping Refund | 208-751-964.00 | 100.00 | 100.00 |
| TOTAL VENDOR BORN, DEB | | | | 100.00 |
| VENDOR NAME: BP | | | | |
| 58802035 | Gasoline Sales (RP) | 205-315-742.00 | 1,111.22 | 1,111.22 |
| TOTAL VENDOR BP | | | | 1,111.22 |
| VENDOR NAME: BRAZEAU, DAWN | | | | |
| 20-4195-FH | Transcript (C. Barstow) | 101-267-806.00 | 10.50 | 10.50 |
| 20-4195-FH | Transcript (C.M. Barstow) | 101-136-806.00 | 71.75 | 71.75 |
| 20-4149-FH | Transcript (H. J. Figueroa-Rivera) | 101-136-806.00 | 18.80 | 18.80 |
| TOTAL VENDOR BRAZEAU, DAWN | | | | 101.05 |
| VENDOR NAME: CADILLAC FAMILY PHYSICIANS, PC | | | | |
| 85960 | Drug Screen | 101-301-835.00 | 50.00 | 50.00 |
| TOTAL VENDOR CADILLAC FAMILY PHYSICIANS, PC | | | | 50.00 |
| VENDOR NAME: CDW GOVERNMENT | | | | |
| ZZF2783 | PA Docking Stations x3 (MSP Grant) | 101-267-754.00 | 1,703.70 | 1,703.70 |
| 1196107 | Laptops - PA's Office | 101-267-754.00 | 3,118.62 | 3,118.62 |
| TOTAL VENDOR CDW GOVERNMENT | | | | 4,822.32 |
| VENDOR NAME: CELLCOM | | | | |
| 766475 | Cellular Services | 292-663-850.00 | 40.87 | 122.61 |
| | | 292-664-850.00 | 40.87 | |
| | | 292-665-850.00 | 40.87 | |
| 766633 | Cellular Services (Airport) | 216-585-850.00 | 57.54 | 57.54 |
| TOTAL VENDOR CELLCOM | | | | 180.15 |
| VENDOR NAME: CENEX FLEETCARD | | | | |
| 200701 | Gasoline Sales | 101-257-742.00 | 66.46 | 66.46 |
| TOTAL VENDOR CENEX FLEETCARD | | | | 66.46 |
| VENDOR NAME: CITY OF MENOMINEE | | | | |

APPROVED

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CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTION | AMOUNTS | AMOUNT |
|---|----------------------------------|----------------|---------|-----------------|
| VENDOR NAME: CITY OF MENOMINEE | | | | |
| 5180 | RP Gasoline Sales (June 2020) | 205-315-742.00 | 909.28 | 909.28 |
| 5188 | RP Gasoline Sales (July 2020) | 205-315-742.00 | 919.26 | 919.26 |
| TOTAL VENDOR CITY OF MENOMINEE | | | | 1,828.54 |
| VENDOR NAME: CLOVERLAND PAPER CO | | | | |
| 122991 | Inmate Supplies | 101-301-770.00 | 92.04 | 92.04 |
| 123054 | Janitorial Supplies (Courthouse) | 101-265-755.01 | 34.25 | 34.25 |
| 123041 | Janitorial Supplies (Courthouse) | 101-265-755.01 | 30.37 | 30.37 |
| TOTAL VENDOR CLOVERLAND PAPER CO | | | | 156.66 |
| VENDOR NAME: COHL STOKER & TOSKEY P C | | | | |
| 51656 | Legal Services | 101-211-807.00 | 228.00 | 228.00 |
| TOTAL VENDOR COHL STOKER & TOSKEY P C | | | | 228.00 |
| VENDOR NAME: CORE TECHNOLOGY CORPORATION | | | | |
| XT3000336 | Support Assistance | 205-315-970.00 | 212.00 | 212.00 |
| TOTAL VENDOR CORE TECHNOLOGY CORPORATION | | | | 212.00 |
| VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCTION I | | | | |
| 40614 | Document Shredding (9/10/20) | 101-265-801.00 | 156.32 | 156.32 |
| TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCTION I | | | | 156.32 |
| VENDOR NAME: CRETENS, HEIDI L. | | | | |
| Reimbursement | Clothing Allowance | 266-325-745.00 | 125.48 | 125.48 |
| TOTAL VENDOR CRETENS, HEIDI L. | | | | 125.48 |
| VENDOR NAME: DSS CORPORATION | | | | |
| 17472 | Leaning on Demand (x1) | 266-325-881.01 | 99.00 | 99.00 |
| 17492 | Leaning on Demand (x4) | 266-325-881.01 | 495.00 | 495.00 |
| TOTAL VENDOR DSS CORPORATION | | | | 594.00 |
| VENDOR NAME: EAGLEHERALD PUBLISHING, LLC | | | | |
| 422 | Sheriff Department Advertising | 101-301-755.00 | 230.50 | 230.50 |
| 406 | CDBG Cares Act Funding | 101-101-901.00 | 31.45 | 31.45 |
| 406 | 20-21 Proposed Budget | 101-101-901.00 | 82.08 | 82.08 |
| TOTAL VENDOR EAGLEHERALD PUBLISHING, LLC | | | | 344.03 |
| VENDOR NAME: ELECTIONSOURCE | | | | |
| 0-53545 | Precinct Kits | 101-262-727.00 | 896.69 | 896.69 |
| TOTAL VENDOR ELECTIONSOURCE | | | | 896.69 |
| VENDOR NAME: FOND DU LAC COUNTY TREASURER | | | | |
| 1100211 | Diagnostic (M. Williamson) | 101-648-836.00 | 57.10 | 57.10 |
| 1100245 | Toxicology (M. Williamson) | 101-648-836.00 | 210.00 | 210.00 |
| TOTAL VENDOR FOND DU LAC COUNTY TREASURER | | | | 267.10 |
| VENDOR NAME: FURLONG, MICHAEL | | | | |
| Reimbursement | Bridge Fare | 101-132-860.00 | 2.00 | 4.00 |
| | | 101-148-860.00 | 2.00 | |
| TOTAL VENDOR FURLONG, MICHAEL | | | | 4.00 |
| VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE | | | | |
| 1102475 | Airport | 216-585-801.00 | 48.00 | 48.00 |
| 1142950 | Annex | 101-261-930.04 | 69.57 | 69.57 |
| TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE | | | | 117.57 |
| VENDOR NAME: HANSEN, JANE C.W. | | | | |
| August 2020 | CAFA | 260-266-801.01 | 750.00 | 800.00 |
| | | 260-266-801.02 | 50.00 | |
| TOTAL VENDOR HANSEN, JANE C.W. | | | | 800.00 |
| VENDOR NAME: HANSON, JUDI | | | | |
| Reimbursement | Uniform Allowance | 205-315-745.00 | 228.86 | 228.86 |

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AD

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|--|-----------------------------------|----------------|----------|----------|
| VENDOR NAME: HANSON, JUDI | | | | |
| TOTAL VENDOR HANSON, JUDI | | | | 228.86 |
| VENDOR NAME: HEARTLAND BUSINESS SYSTEMS, LLC | | | | |
| 397305-H | Canon Document Scanner (ROD) | 101-268-970.00 | 2,930.00 | 2,930.00 |
| TOTAL VENDOR HEARTLAND BUSINESS SYSTEMS, LLC | | | | 2,930.00 |
| VENDOR NAME: HENSLEY, RN, JOEL | | | | |
| Reimbursement | M.E. Stamps and Cellular Services | 101-648-729.00 | 11.00 | 100.32 |
| | | 101-648-850.00 | 89.32 | |
| September 2020 | Medical Examiner | 101-648-709.00 | 1,080.00 | 2,800.00 |
| | | 101-648-835.00 | 1,720.00 | |
| 9/12/20 | Inmate Nursing Services | 101-301-770.01 | 1,365.00 | 1,365.00 |
| TOTAL VENDOR HENSLEY, RN, JOEL | | | | 4,265.32 |
| VENDOR NAME: INSIGHT FS | | | | |
| B0050413949 | Parks Fuel | 208-751-742.00 | 570.37 | 570.37 |
| TOTAL VENDOR INSIGHT FS | | | | 570.37 |
| VENDOR NAME: KASS, MICHAEL | | | | |
| Reimbursement | Office Supplies (Sheriff Dept) | 101-301-727.00 | 32.82 | 32.82 |
| TOTAL VENDOR KASS, MICHAEL | | | | 32.82 |
| VENDOR NAME: KLEIMAN, MARC | | | | |
| Reimbursement | Mileage & Lunch | 101-215-860.00 | 154.75 | 154.75 |
| TOTAL VENDOR KLEIMAN, MARC | | | | 154.75 |
| VENDOR NAME: KLUMB, JOSEPH | | | | |
| August/September | CAFA | 260-266-801.01 | 750.00 | 1,180.00 |
| | | 260-266-801.02 | 430.00 | |
| TOTAL VENDOR KLUMB, JOSEPH | | | | 1,180.00 |
| VENDOR NAME: LACANNE, TIM | | | | |
| Reimbursement | Camping Refund | 208-751-964.00 | 50.00 | 50.00 |
| TOTAL VENDOR LACANNE, TIM | | | | 50.00 |
| VENDOR NAME: LAFLEUR, JEFF | | | | |
| Reimbursement | Uniform Allowance | 216-585-745.00 | 414.56 | 414.56 |
| TOTAL VENDOR LAFLEUR, JEFF | | | | 414.56 |
| VENDOR NAME: LENCA SURVEYING | | | | |
| 20123 | Remon Yr 2020 (7/23 - 9/14/20) | 243-246-801.07 | 3,180.68 | 3,180.68 |
| TOTAL VENDOR LENCA SURVEYING | | | | 3,180.68 |
| VENDOR NAME: MARKS SEPTIC SERVICE | | | | |
| 3731 | Pumping at Stoney Point | 208-751-920.03 | 190.00 | 190.00 |
| TOTAL VENDOR MARKS SEPTIC SERVICE | | | | 190.00 |
| VENDOR NAME: MENARDS - MARINETTE | | | | |
| 18717 | Operating Supplies | 101-265-755.00 | 29.49 | 29.49 |
| 18715 | Operating Supplies | 101-265-755.00 | 171.43 | 171.43 |
| TOTAL VENDOR MENARDS - MARINETTE | | | | 200.92 |
| VENDOR NAME: MENOMINEE COUNTY CLERK | | | | |
| Notary | Kim Kewley | 101-253-727.00 | 10.00 | 10.00 |
| TOTAL VENDOR MENOMINEE COUNTY CLERK | | | | 10.00 |
| VENDOR NAME: MENOMINEE COUNTY JOURNAL | | | | |
| 89 | Sheriff Department Advertising | 101-301-755.00 | 67.50 | 67.50 |
| TOTAL VENDOR MENOMINEE COUNTY JOURNAL | | | | 67.50 |

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| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN | AMOUNT |
|---|--|----------------|----------|---|----------|
| VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY | | | | | |
| 10015432 | Airport Supplies | 216-585-981.00 | 26.58 | | 26.58 |
| TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY | | | | | 26.58 |
| VENDOR NAME: MGT OF AMERICA, INC. | | | | | |
| 38362 | CRP Billing - FOC | 101-141-801.00 | 1,277.20 | | 1,277.20 |
| TOTAL VENDOR MGT OF AMERICA, INC. | | | | | 1,277.20 |
| VENDOR NAME: MILESKE, TYLER | | | | | |
| Reimbursement | Uniform Allowance | 205-315-745.00 | 143.04 | | 143.04 |
| TOTAL VENDOR MILESKE, TYLER | | | | | 143.04 |
| VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I | | | | | |
| 0157901-001 | Office Supplies (Sheriff Dept) | 101-301-727.00 | 41.81 | | 41.81 |
| 0157957-001 | Office Supplies (Family/Probate) | 101-132-727.00 | 5.32 | | 10.65 |
| | | 101-148-727.00 | 5.33 | | |
| 0158002-001 | Office Supplies (PA) | 101-267-727.00 | 8.90 | | 8.90 |
| TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I | | | | | 61.36 |
| VENDOR NAME: PACK-N-SHIP CENTER | | | | | |
| 064 | Shipping to Empire Solutions, Inc. | 205-315-755.00 | 42.81 | | 42.81 |
| TOTAL VENDOR PACK-N-SHIP CENTER | | | | | 42.81 |
| VENDOR NAME: PAN-O-GOLD BAKING CO. | | | | | |
| 0068320248005 | Inmate Supplies | 101-301-770.00 | 21.76 | | 21.76 |
| TOTAL VENDOR PAN-O-GOLD BAKING CO. | | | | | 21.76 |
| VENDOR NAME: PESHTIGO TIMES & TIMES SAVER | | | | | |
| 01184 | Sheriff Department Advertising | 101-301-755.00 | 89.50 | | 89.50 |
| TOTAL VENDOR PESHTIGO TIMES & TIMES SAVER | | | | | 89.50 |
| VENDOR NAME: PICHE, GERALD L. | | | | | |
| Reimbursement | Mileage - August 2020 | 101-101-860.00 | 41.40 | | 41.40 |
| TOTAL VENDOR PICHE, GERALD L. | | | | | 41.40 |
| VENDOR NAME: POMP'S TIRE SERVICE, INC. | | | | | |
| 01601 | Road Patrol | 205-315-934.02 | 497.52 | | 497.52 |
| TOTAL VENDOR POMP'S TIRE SERVICE, INC. | | | | | 497.52 |
| VENDOR NAME: QUILL CORPORATION | | | | | |
| 1336796 | Operating Supplies (911) | 266-325-755.00 | 111.43 | | 111.43 |
| 1526484 | Operating Supplies (911) | 266-325-755.00 | 380.94 | | 380.94 |
| 1512961 | Operating Supplies (911) | 266-325-755.00 | 86.99 | | 86.99 |
| TOTAL VENDOR QUILL CORPORATION | | | | | 579.36 |
| VENDOR NAME: REINHART FOODSERVICE | | | | | |
| 0107 | Inmate Supplies | 101-301-770.00 | 454.70 | | 454.70 |
| 5942 | Inmate Supplies | 101-301-770.00 | 970.90 | | 970.90 |
| TOTAL VENDOR REINHART FOODSERVICE | | | | | 1,425.60 |
| VENDOR NAME: SPEEDY TURTLE ENTERPRISES | | | | | |
| 08/31/20 | RP Gasoline Sales | 205-315-742.00 | 147.93 | | 147.93 |
| TOTAL VENDOR SPEEDY TURTLE ENTERPRISES | | | | | 147.93 |
| VENDOR NAME: STATE OF MICHIGAN | | | | | |
| Registration | N. Linder (Equalization & Data Collection) | 101-257-860.00 | 250.00 | | 250.00 |
| Registration | N. Linder (Land Value Determination & ECF's) | 101-257-860.00 | 250.00 | | 250.00 |
| TOTAL VENDOR STATE OF MICHIGAN | | | | | 500.00 |
| VENDOR NAME: STATE OF MICHIGAN - MDOT | | | | | |
| 1-10517680 | Airport License Fee | 216-585-755.03 | 50.00 | | 50.00 |
| TOTAL VENDOR STATE OF MICHIGAN - MDOT | | | | | 50.00 |
| VENDOR NAME: STATE OF MICHIGAN/7064CROWNRDR | | | | | |
| ary | Kim Kewley | 101-253-727.00 | 10.00 | | 10.00 |

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| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN | AMOUNT |
|--|-------------------------------------|----------------|---------|---|----------|
| VENDOR NAME: STATE OF MICHIGAN/7064CROWNRDR | | | | | |
| TOTAL VENDOR STATE OF MICHIGAN/7064CROWNRDR | | | | | 10.00 |
| VENDOR NAME: STEPHENSON MARKETING COOPERATI | | | | | |
| 8096 | Gasoline Sales (Bldg Code) | 249-371-742.00 | 64.03 | | 64.03 |
| 462643 | Park Supplies | 208-751-742.00 | 75.00 | | 153.27 |
| | | 208-751-756.01 | 7.88 | | |
| | | 208-751-930.02 | 58.99 | | |
| | | 208-751-755.02 | 11.40 | | |
| 15579 | RP Gasoline Sales | 205-315-742.00 | 929.65 | | 929.65 |
| TOTAL VENDOR STEPHENSON MARKETING COOPERATI | | | | | 1,146.95 |
| VENDOR NAME: THE DAILY NEWS/ADVERTISER | | | | | |
| 080214 | Back to School Advertising | 101-301-802.00 | 28.00 | | 28.00 |
| TOTAL VENDOR THE DAILY NEWS/ADVERTISER | | | | | 28.00 |
| VENDOR NAME: THIES, KAYLA | | | | | |
| Reimbursement | Clothing Allowance | 266-325-745.00 | 42.95 | | 42.95 |
| TOTAL VENDOR THIES, KAYLA | | | | | 42.95 |
| VENDOR NAME: TIME WARNER CABLE | | | | | |
| 710008401090320 | 9/2 - 10/1/20 (PRI) | 101-228-850.00 | 920.75 | | 920.75 |
| 620475202090720 | Inmate Supplies | 101-301-770.00 | 148.58 | | 148.58 |
| 621199203090320 | Airport | 216-585-850.00 | 345.57 | | 345.57 |
| TOTAL VENDOR TIME WARNER CABLE | | | | | 1,414.90 |
| VENDOR NAME: U.E.S. COMPUTERS, INC. | | | | | |
| 51871 | RP - Computer Maintenance | 205-315-970.00 | 98.00 | | 98.00 |
| TOTAL VENDOR U.E.S. COMPUTERS, INC. | | | | | 98.00 |
| VENDOR NAME: UNIFORM SHOPPE | | | | | |
| 302495 | Uniform Allowance | 205-315-745.00 | 164.97 | | 164.97 |
| TOTAL VENDOR UNIFORM SHOPPE | | | | | 164.97 |
| VENDOR NAME: UPHS-RAMPART | | | | | |
| 20203464/94699700 | J. Wesaw (Transport) | 101-648-861.00 | 440.55 | | 440.55 |
| TOTAL VENDOR UPHS-RAMPART | | | | | 440.55 |
| VENDOR NAME: VANDERMISSEN AERONAUTICAL SOLUTIONS | | | | | |
| 121 | Aerial Drone Services (BAMSAR Trng) | 101-301-745.01 | 507.00 | | 507.00 |
| 122 | Aerial Drone Services | 205-315-755.00 | 263.50 | | 263.50 |
| TOTAL VENDOR VANDERMISSEN AERONAUTICAL SOLUTIONS | | | | | 770.50 |
| VENDOR NAME: VERIZON WIRELESS | | | | | |
| 9861893067 | Cellular Services | 101-136-727.00 | 56.80 | | 1,235.12 |
| | | 101-265-850.01 | 170.38 | | |
| | | 101-301-850.00 | 311.50 | | |
| | | 101-426-850.00 | 50.72 | | |
| | | 101-682-850.00 | 40.47 | | |
| | | 205-315-850.00 | 364.54 | | |
| | | 205-315-850.02 | 160.04 | | |
| | | 266-325-850.00 | 80.67 | | |
| TOTAL VENDOR VERIZON WIRELESS | | | | | 1,235.12 |
| VENDOR NAME: WEYERS EQUIPMENT, INC. | | | | | |
| 144862 | Airport Supplies | 216-585-981.00 | 224.21 | | 224.21 |
| TOTAL VENDOR WEYERS EQUIPMENT, INC. | | | | | 224.21 |
| VENDOR NAME: WHITE WATER ASSOCIATES, INC. | | | | | |
| 171084 | Water Analysis | 208-751-920.00 | 51.00 | | 51.00 |
| TOTAL VENDOR WHITE WATER ASSOCIATES, INC. | | | | | 51.00 |
| VENDOR NAME: WISCONSIN PUBLIC SERVICE | | | | | |
| 0402047856-00011 | 1004 9th Street | 101-265-920.03 | 75.86 | | 75.86 |

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE
 EXP CHECK RUN DATES 09/17/2020 - 09/17/2020
 UNJOURNALIZED
 BOTH OPEN AND PAID

APPROVED

SEP 18 2020 

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|--|-----------------------------|----------------|----------|------------------|
| VENDOR NAME: WISCONSIN PUBLIC SERVICE | | | | |
| 0402047856-00010 | 1000 9th Street | 101-265-920.03 | 109.12 | 118.90 |
| | | 101-265-920.04 | 9.78 | |
| TOTAL VENDOR WISCONSIN PUBLIC SERVICE | | | | 194.76 |
| VENDOR NAME: XEROX CORPORATION | | | | |
| 011225618 | Sheriff Department | 101-301-727.00 | 56.14 | 56.14 |
| 011225619 | Sheriff Department | 101-301-727.00 | 311.34 | 311.34 |
| TOTAL VENDOR XEROX CORPORATION | | | | 367.48 |
| VENDOR NAME: YOST, BARB & BILL | | | | |
| Reimbursement | Camping Refund | 208-751-964.00 | 100.00 | 100.00 |
| TOTAL VENDOR YOST, BARB & BILL | | | | 100.00 |
| VENDOR NAME: ZEVITZ, DR. MICHAEL E. | | | | |
| 8/29/2020 | Inmate Physical Exam Review | 101-301-770.01 | 500.00 | 500.00 |
| September 2020 | Medical Examiner | 101-648-709.00 | 1,930.00 | 1,930.00 |
| TOTAL VENDOR ZEVITZ, DR. MICHAEL E. | | | | 2,430.00 |
| GRAND TOTAL: | | | | 50,995.01 |

**CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN**

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM**

| | |
|--|---|
| SUBJECT: | Miscellaneous Boards/Committees/Commission Reports |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| Miscellaneous boards and committee meeting minutes/reports are received as they are approved. The county board is to review miscellaneous minutes/reports. | |
| RECOMMENDED MOTION | |
| Motion to approve miscellaneous boards/committees/commissioner reports to be placed on file in the Office of the County Clerk. | |

Submitted by: Jason Carviou

10/08/2020
Date

WORKSHOP ACTION

| | |
|--------------------------|--|
| <input type="checkbox"/> | Forwarded to County Board for Approval as Recommended |
| <input type="checkbox"/> | Reviewed with no motion to carry forward |
| <input type="checkbox"/> | Continue after additional review/research is obtained |
| <input type="checkbox"/> | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--------------------------|---|
| <input type="checkbox"/> | Approved |
| <input type="checkbox"/> | Disapproved |
| <input type="checkbox"/> | Approved with the following change(s): |

MENOMINEE COUNTY LIBRARY BOARD

Minutes Meeting July 1, 2020

Approved: August 5, 2020

C. Peterson called the Meeting of the Menominee County Library Board to order at 4:00 PM on Wednesday July 1, 2020.

Present: C. Peterson, M. Fagan, A. Rivard, A. Rock and Commissioner J. Hafeman. Absent J. Slavick

M. Fagan moved to approve the agenda, support by A. Rock. Motion carried.

Public Participation: no comments from the public

A. Rivard moved to approve the minutes as corrected from the May 20, 2020 Library Board Special Meeting, support by A. Rock. Motion carried.

M. Fagan moved to approve the April and May Financial Reports, support by A. Rivard. Motion carried.

A. Rock moved to approve the June bills, support by M. Fagan. Motion carried.

Director's Report

We are now open regular hours at the Main Branch with social distancing and COVID-19 precautions in place. The Hermansville Branch will remain closed until the Senior Center reopens. We are in contact with Senior Center staff but there is no announced date yet for re-opening. We are running extra trips with the Bookmobile and have contacted all HVB patrons with library materials out. The summer schedule for the bookmobile remains fluid to meet the needs of our outreach patrons. We have collected most of the school and class room loans and are in contact with School Staff at locations for the remainder of those items still out. State wide interloan has not yet restarted but many UP libraries have re-opened and are participating in resource sharing. The Library door locks have all been replaced and re-keyed to a single key. Our Summer Reading program will have "Take and Make" activities for both children and adults.

The pandemic has shown a need for more access to the internet in our county – I have written several grants (two so far have been funded) with the intention of working with townships in the county to increase access to Wi-Fi for the public around Menominee County. More information and detailed plans will be provided to the Library Board, County Commissions and local townships as the project proceeds. Inventory continues adult fiction is the next section to tackle.

The Friends "Library in Bloom" event was well received by the community. Their summer book sale has been cancelled and their annual meeting is re-scheduled for July 23. They are working with library staff on a couple of memorial projects --the Plutchak Pavilion and the Jerris Quiet Study room.

Commissioner's Report

Commissioner Hafeman noted that the airport hangar roof project was completed. The county is working on cell towers for 911 and repairs at the Stoney Point Boat Launch. The budget process for fiscal year 2020/21 is on track.

New Business:

M. Fagan moved to approve the Volunteer Policy and application form, support by A. Rivard. Motion carried.

M. Fagan and Director Winnicki will work on a drafting a strategic year plan for review at the September Library Board meeting.

Public Participation: Nancy Tuinstra, shared information about the Library in Bloom event and thanked all involved. She also shared that the Friends are thinking of a fall event to showcase local apple orchards.

As there was no further business, M. Fagan moved to adjourn the meeting, support by A. Rivard. Motion carried. Meeting adjourned at 4:40 PM.

Submitted by: Amanda Winnicki, Library Director



Public Health Delta & Menominee Counties



Board of Health Meeting

Virtual Meeting

Meeting Minutes
Thursday, July 16, 2020

Board Members Present

Amanda Hess, by phone 2:15
Larry Schei, by phone

Larry Johnson, by phone
Gerard Tatrow, by phone

Patrick Johnson, by phone 2:03
Tom Trudgeon, by phone

Board Members Absent

Public Health Staff

Mike Snyder, Health Officer/ Administrator, by phone
Dr. Robert Van Howe, Interim Medical Director, by phone
Lynn Woelffer, Director of Finance, by phone
Nancy Wahl, Clerical Supervisor, by phone

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held virtually over the telephone on July 16, 2020. The meeting was called to order at 2:00 p.m. EDT by Chairman Trudgeon. Roll call was taken by the Clerical Supervisor, and is recorded above.

2. Approval of Agenda

Mr. Larry Johnson moved the July 16, 2020 agenda be approved.
Motion was supported by Mr. Tatrow.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess – absent

Larry Johnson –Yes

Patrick Johnson – absent

Larry Schei –Yes

Gerard Tatrow –Yes

Tom Trudgeon –Yes

Motion carried on a 4 - 0 vote.

3. Public Comment

There was no public comment on the July 16, 2020 agenda.

4. Approval of June 18, 2020 Minutes

Mr. Patrick Johnson moved the minutes from June 18, 2020, be approved and placed on file. Motion was supported by Mr. Trudgeon.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess – absent

Larry Johnson –Yes

Patrick Johnson –Yes

Larry Schei –Yes

Gerard Tatrow –Yes

Tom Trudgeon –Yes

Motion carried on a 5 - 0 vote.

5. COVID-19 Update

Mr. Snyder presented an update on COVID-19. Delta County has 33 lab confirmed cases, 10 probable and 3 deaths. Of these cases 20 have met the definition of "recovered". Menominee County has 49 lab confirmed cases, 3 probable and 0 deaths. Of these cases 9 have met the definition of "recovered".

PHDM has partnered with the Michigan National Guard, the Michigan State Police and Emergency Managers from both counties to conduct pop-up testing sites in Delta and Menominee Counties on July 24th and 25th. Delta County will be July 24th at the U.P. State Fair (10:00 – 4:00, EDT). Menominee County will be July 25th at the High School (10:00 – 4:00, CDT). This is a no-contact clinic and tests are free of charge.

6. Future Meeting Location

Mr. Larry Johnson has had conversations with the Spalding Township Supervisor. The Township Supervisor stated we could use the Township Hall free of charge. They do not have a projector, however, PHDM has one and could bring it when needed. The BOH would still like to pursue a meeting with Ms. Koski regarding our use of the Pinecrest facility.

Mr. Tatrow moved to temporarily move the Delta, Menominee BOH meetings to the Spalding Township Hall until the end of 2020. Motion was supported by Mr. Larry Johnson.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess –Yes

Larry Johnson –Yes

Patrick Johnson –Yes

Larry Schei –Yes

Gerard Tatrow –Yes

Tom Trudgeon –Yes

Motion carried on a 6 - 0 vote.

Mr. Patrick Johnson moved the August 27th BOH meeting, scheduled for Public Health's Menominee office, be held virtually. Motion was supported by Mr. Tatrow.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess –Yes

Larry Johnson –Yes

Patrick Johnson –Yes

Larry Schei –Yes

Gerard Tatrow –Yes

Tom Trudgeon –Yes

Motion carried on a 6 - 0 vote.

7. MERS 2019 Annual Actuarial Valuation Report

Mr. Snyder gave an overview of the 2019 MERS Annual Actuarial Valuation Report. BOH questions were answered by Mr. Snyder and Ms. Woelffer.

Ms. Hess moved the MERS 2019 Annual Actuarial Valuation Report be acknowledged and placed on record. Motion was supported by Mr. Patrick Johnson.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess –Yes

Larry Johnson –Yes

Patrick Johnson –Yes

Larry Schei –Yes

Gerard Tatrow –Yes

Tom Trudgeon –Yes

Motion carried on a 6 - 0 vote.

8. Review and Approval of June Check Register

The Board of Health reviewed the June check register. Questions were answered by Mr. Snyder and Ms. Woelffer.

Mr. Larry Johnson moved the June check register be approved and placed on file. Motion was supported by Ms. Hess.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess –Yes

Larry Johnson –Yes

Patrick Johnson –Yes

Larry Schei –Yes

Gerard Tatrow –Yes

Tom Trudgeon –Yes

Motion carried on a 6 - 0 vote.

9. Medical Director's Report

Dr. Van Howe reported:

In the past weeks the number of cases in the region has exploded. In the PHDM district, the incidence of cases went from 2.36 cases per million population per day (c/M/d) on June 21st to 35.46 c/M/d on July 9th. The incidence increasing five-fold, going from 4.09 to 21.48, over the same time span. The timing of the outbreak is consistent with the Wisconsin State Supreme Court decision to eliminate the mitigation measures in Wisconsin and the relaxation of mitigation restrictions in the Upper Peninsula (Region 8). With the influx of tourists into the Upper Peninsula over the Fourth of July weekend, the exponential growth in positive cases is expected to continue. Increased mobility of the U.P. population may also be fueling the rapid increase in cases. Tracking of cell phone movement indicates that there is more population mobility in the Upper Peninsula than in the rest of the state. Likewise, the average number of contacts identified for each positive case is higher in the Upper Peninsula (10-12) than in the rest of the state (3-4). This increased mobility and number of contacts indicates that the U.P. population has let their guard down and making us more susceptible to infection.

The region has moved from a low risk category to medium risk (more than 7 c/M/d) and is on the cusp of going into "medium-high risk" (more than 20 c/M/d). This has implications for how frequently congregate living facilities are required to test their staff and/or residents, with some populations mandated to be tested weekly. This will put an additional strain on obtaining already scarce sampling materials and testing capacity. It is not unusual to wait one to two weeks to have a sample tested, that is if a laboratory can be secured to perform the tests. Reinstitution of mitigation measures may be needed.

10. Health Officer's Report

Mr. Snyder reported

- **COVID-19** – in the U.P. 22.9% of individuals tested are asymptomatic. COVID is monopolizing staff time, PHDM continues to offer all our other services. It's been extremely busy/stressful. PHDM has received additional funding to cover COVID activities, we are looking to add a registered nurse for COVID duties.
- **Resignations** – PHDM has received 3 resignations. 1 RN, 1 Prevention Specialist and the Environmental Health Specialist from our Menominee office. Nursing interviews are scheduled next week and EH interviews will be soon.
- **Schools** – Mr. Snyder, Dayna Kapp and Jennie Miller have been working with the ISDs and schools on their reopening plans. We met with Delta County Superintendents this week and will meet with Menominee County Superintendents next Tuesday. PHDM has set up weekly calls with the Superintendents, both Delta and Menominee Counties, on Wednesday mornings. It's required the Superintendents consult with their local health departments on a weekly basis.

11. Public Comment (Three Minutes Maximum)

There were no public comments

12. Board Member Comments

Amanda Hess – I apologize for being late.

Larry Johnson – Just a quick “Thank you” to Mr. Snyder, Dr. Van Howe and the whole Health Department for all their hard work during this crisis.

Patrick Johnson – Thank you to both Mr. Snyder and Dr. Van Howe.

Gerard Tatrow – The same as Larry and Patrick, thank you to everyone.

Tom Trudgeon – Thanks to Mike, Doctor and the whole team, keep up the good work.

13. Adjournment

There being no further business, Mr. Larry Johnson made a motion the meeting be adjourned at 2:57 EDT. Motion was supported by Mr. Tatrow.

Chairman Trudgeon requested a roll call and is as follows:

Amanda Hess – Yes

Larry Johnson –Yes

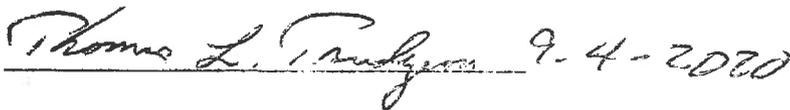
Patrick Johnson –Yes

Larry Schei –Yes

Gerard Tatrow –Yes

Tom Trudgeon –Yes

Motion carried on a 6 - 0 vote.

 Thomas L. Trudgeon 9-4-2020

Chairperson

**Delta, Dickinson & Menominee County
Department of Health and Human Services Board**

DELTA CO. BOARD MEMBERS

**STACEY RANDALL, CHAIR
MARY OLSON
DONNA SCHOMIN**

DICKINSON CO. BOARD MEMBERS

**KATIE DRISCOLL, CHAIR
MARY GAGALA
WINNIE FORNETTI**

MENOMINEE CO. BOARD MEMEBERS

**JEFF NASER, CHAIR
SHEILA VERAGHEN
HEIDI SMITH**

DIRECTOR

SUE ASPLUND, BOARD SECRETARY

Date: August 27, 2020

Approved 9/24/20 AS.

The regular meeting of the Delta, Dickinson & Menominee County Department of Health and Human Services Board was called to order by Katie Driscoll-Dickinson County Board Chair at 1:01 PM CST. The meeting was held via teleconference.

ROLL CALL

Present: Stacey Randall-Delta Co. Board Chair, Mary Olson-Delta Co. Board Member, Katie Driscoll-Dickinson Co. Board Chair, Winnie Fornetti-Dickinson Co. Board Member, Jeff Naser-Menominee Co. Board Chair, Sheila Veraghen-Menominee Co. Board Member & Sue Asplund-Board Secretary

Others Present: Megan Chartier-DHHS Executive Secretary, Theresa Nelson-Delta County Board of Commissioners, Barbara Kramer-Dickinson Co. Board of Commissioners & Gerald Piche-Menominee Co. Commissioner

Absent: Donna Schomin-Delta Board Member, Mary Gagala-Dickinson Co. Board Member & Heidi Smith-Menominee County Board Member

APPROVAL OF AGENDA:

The motion to approve the Delta County agenda was made by Ms. Stacey Randall -Delta Co. Board Chair and seconded by Ms. Mary Olson-Delta County Board Member.

Roll Call: Stacey Randall-aye & Mary Olson-aye

Nays: None

Motion carried

The motion to approve the Dickinson County agenda was made by Winnie Fornetti-Dickinson County Board Member and seconded by Ms. Katie Driscoll-Dickinson County Board Chair.

Roll Call: Katie Driscoll-aye & Winnie Fornetti-aye

Nays: None

Motion carried

The motion to approve the Menominee County agenda was made by Ms. Sheila Veraghen-Menominee Co. Board Member and seconded by Mr. Jeff Naser- Menominee Co. Board Chair.

Roll Call: Jeff Naser-aye & Sheila Veraghen-aye

Nays: None

Motion carried

APPROVAL OF MINUTES:

The motion to approve the Delta County minutes for July 23, 2020 was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Mary Olson-Delta County Board Member.

Roll Call: Stacey Randall-aye & Mary Olson-aye

Nays: None

Motion carried

The motion to approve the Dickinson County minutes for June 25, 2020 was made by Winnie Fornetti-Dickinson County Board Member and seconded by Ms. Katie Driscoll-Dickinson County Board Chair.

Roll Call: Katie Driscoll-aye & Winnie Fornetti-aye

Nays: None

Motion carried

The motion to approve the Dickinson County minutes for July 23, 2020 was made by Winnie Fornetti-Dickinson County Board Member and seconded by Ms. Katie Driscoll-Dickinson County Board Chair.

Roll Call: Katie Driscoll-aye & Winnie Fornetti-aye

Nays: None

Motion carried

The motion to approve the Menominee County minutes for June 25, 2020 was made by Mr. Jeff Naser-Menominee County Board Chair and seconded by Ms. Sheila Veraghen-Menominee County Board Member.

Roll Call: Jeff Naser-aye & Sheila Veraghen-aye

Nays: None

Motion carried

The motion to approve the Menominee County minutes for July 23, 2020 was made by Ms. Sheila Veraghen-Menominee Co. Board Member and seconded by Mr. Jeff Naser- Menominee Co. Board Chair.

Roll Call: Jeff Naser-aye & Sheila Veraghen-aye

Nays: None

Motion carried

FINANCIAL REPORT

Delta County

The financial report for July 2020 was reviewed. There were \$60.00 in expenditures for the DHHS Board members, leaving a balance of \$1,296.54.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Mary Olson-Delta County Board Member.

Roll Call: Stacey Randall-aye & Mary Olson-aye

Nays: None

Motion carried

Dickinson County

The financial report for July 2020 was reviewed. There were \$0.00 in expenditures for the DHHS Board members, leaving a balance of \$325.82

There were no expenditures from the Foster Children's Fund, leaving a balance of \$567.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Winne Fornetti-Dickinson County Board Member and seconded by Ms. Katie Driscoll-Dickinson County Board Chair.

Roll Call: Katie Driscoll-aye & Winnie Fornetti-aye

Nays: None

Motion carried

Menominee County

The financial report for July 2020 was reviewed. There were \$100.00 in expenditures for the DHHS Board members, and \$50.00 for room rental payment leaving a balance of \$2,000.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Mr. Jeff Naser-Menominee Co. Board Member and seconded by Ms. Sheila Veraghen-Menominee Co. Board Member.

Roll Call: Jeff Naser-aye & Sheila Veraghen-aye

Nays: None

Motion carried

DIRECTOR'S REPORT:

Staffing: Sue Asplund is the current acting director for Delta-Dickinson & Menominee County as of August 3, 2020. There is 1 CPS vacancy in Dickinson County. There is currently a hiring freeze but Child Welfare (CPS/FC) is exempt. Local offices have been closed and will continue to be closed to the public until Oct. 31 (outside corridors still have applications and a drop box for clients to pick-up or drop off applications.)

Business Plan Update: Ms. Sue Asplund, provided an update on current fiscal year data:

Delta County:

Operating Funds: Allocation for FY 2020 is \$12,506.00. Year-to-date expenditures are: \$13,817.50. This constitutes 110.5% of the allocation spent with 83% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$49,492.00. Year-to-date expenditures are: \$12,983.52. This constitutes 26.2% of the allocation spent.

Assistance Payments: Standard of Promptness: 96.86%. Business Service Center 1 average is 95.68%. Statewide Average is 97.15%.

Family Independence Program Work Participation Rate: 100%. Year to date average is 100%. Federal goal is 50%. U.P. average & statewide average are not available at this time.

Dickinson County:

Operating Funds: Allocation for FY 2020 is \$28,882.00. Year-to-date expenditures are: \$10,949.69. This constitutes 37.9% of the allocation spent with 83% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$30,950.00. Year-to-date expenditures are: \$13,405.08. This constitutes 43.3% of the allocation spent.

Assistance Payments: Standard of Promptness: 96.04%. Business Service Center 1 average is 95.68%. Statewide Average is 97.15%.

Family Independence Program Work Participation Rate: 100%. Year to date average is 100%. Federal goal is 50%. U.P. average & statewide average are not available at this time.

Menominee County:

Operating Funds: Allocation for FY 2020 is \$25,896.00. Year-to-date expenditures are: \$19,202.49. This constitutes 74.2% of the allocation spent with 83% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$35,261. Year-to-date expenditures are: \$20,124.15. This constitutes 57.1% of the allocation spent.

Assistance Payments: Standard of Promptness: 96.93%. Business Service Center 1 average is 95.68%. Statewide Average is 97.15%.

Family Independence Program Work Participation Rate: 100%. Year to date average is 100%. Federal goal is 50%. U.P. average is & statewide average are not available at this time.

Miscellaneous:

Assistance Payments: Ms. Asplund reviewed customer information as follows:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for the month of July 2020:

Delta County:

- Family Independence Program: 35 cases; 70 recipients; \$11,076 in benefits provided.
- Food Assistance Program: 2,343 cases; 3,908 recipients; \$694,829 in benefits provided.
- State Disability Assistance: 18 cases; 18 recipients; \$4,000 in benefits provided.
- Child Development and Care: 76 cases; 127 recipients; \$94,478 in benefits provided.
- State Emergency Relief: 22 cases; \$13,104 in benefits provided.
- Unduplicated total for the month: 2,449 cases; 4,095 recipients; \$817,487 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1,137 cases; 2,301 recipients
- Other Children < Age 21: 248 cases; 256 recipients

- Pregnant Women & Children Under 19: 943 cases; 1,622 recipients
- MiChild: 122 cases; 190 recipients
- Non-SSI Aged, Blind & Disabled: 1,101 cases; 1,140 recipients
- SSI Aged, Blind & Disabled: 949 cases; 949 recipients
- Medicaid Eligible Total: 4,049 cases, 6,460 recipients

Healthy Michigan Program (HMP)

Delta County: 2,278 total cases and 2,559 total recipients

Dickinson County

- Family Independence Program: 8 cases; 19 recipients; \$3,198 in benefits provided.
- Food Assistance Program: 1,328 cases; 2,233 recipients; \$397,712 in benefits provided.
- State Disability Assistance: 8 cases; 8 recipients; \$1,372 in benefits provided.
- Child Development and Care: 43 cases; 78 recipients; \$50,837 in benefits provided.
- State Emergency Relief: 15 cases; \$9,057 in benefits provided.
- Unduplicated total for the month: 1,380 cases; 2,326 recipients; \$462,175 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 775 cases; 1,545 recipients
- Other Children < Age 21: 171 cases; 176 recipients
- Pregnant Women & Children Under 19: 612 cases; 1,059 recipients
- MiChild: 105 cases; 173 recipients
- Non-SSI Aged, Blind & Disabled: 689 cases; 704 recipients
- SSI Aged, Blind & Disabled: 489 cases; 489 recipients
- Medicaid Eligible Total: 2,588 cases, 4,147 recipients

Healthy Michigan Program (HMP)

Dickinson County: 1,502 total cases and 1,651 total recipients

Menominee County

- Family Independence Program: 17 cases; 35 recipients; \$4,977 in benefits provided.
- Food Assistance Program: 1,233 cases; 2,186 recipients; \$380,550 in benefits provided.
- State Disability Assistance: 11 cases; 11 recipients; \$2,180 in benefits provided.
- Child Development and Care: 33 cases; 52 recipients; \$26,051 in benefits provided.
- State Emergency Relief: 11 cases; \$9,134 in benefits provided.
- Unduplicated total for the month: 1,268 cases; 2,252 recipients; \$422,892 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 690 cases; 1,473 recipients
- Other Children < Age 21: 103 cases; 108 recipients
- Pregnant Women & Children Under 19: 535 cases; 921 recipients
- MiChild: 55 cases; 93 recipients
- Non-SSI Aged, Blind & Disabled: 614 cases; 642 recipients
- SSI Aged, Blind & Disabled: 468 cases; 468 recipients
- Medicaid Eligible Total: 2,225 cases, 3,706 recipients

Healthy Michigan Program (HMP)

Menominee County: 1,232 total cases and 1,378 total recipients

This information is available on the www.michigan.gov website in the "Green Book"

Child Welfare

| | <u>Delta</u> | <u>Dickinson</u> | <u>Menominee</u> |
|--------------------------------|--------------|------------------|------------------|
| Commencements | 100% | 100% | 100% |
| CPS Face to Face | 97% | 94% | 93% |
| CPS Ongoing Child F2F | 77% | 100% | 100% |
| CPS Ongoing Caregiver F2F | 65% | 93% | 100% |
| CPS Services Plans | 100% | 100% | 100% |
| CPS Plan Approval | 100% | 100% | 100% |
| CFC Service Plans | 100% | 100% | 100% |
| CFC Approval | 100% | 100% | 100% |
| DHHS Medical | 100% | 67% | 50% |
| DHHS Dental | 100% | | |
| CFC Worker/Child Contacts | 90% | 92% | 89% |
| CFC Worker/Parent Contacts | 77% | 93% | 100% |
| CFC Worker/Supervisor Contacts | 0% | 0% | 0% |
| CFC Parent/Child Contacts | 79% | 100% | 100% |
| CFC Return Home Contacts | | | |
| CFC Sibling Contacts | | | |

Approval of Directors Report:

Delta

Directors Report was reviewed and approved. The motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Mary Olson-Delta County Board Member.

Roll Call: Stacey Randall-aye & Mary Olson-aye

Nays: None

Motion carried

Dickinson

Directors Report was reviewed and approved. Motion was made by Winnie Fornetti-Dickinson County Board Member and seconded by Ms. Katie Driscoll-Dickinson County Board Chair.

Roll Call: Katie Driscoll-aye & Winnie Fornetti-aye

Nays: None

Motion carried

Menominee

Directors Report was reviewed and approved. The motion was made by Mr. Jeff Naser-Menominee County Board Chair and seconded by Ms. Sheila Veraghen-Menominee Co. Board Member.

Roll Call: Jeff Naser-aye & Sheila Veraghen-aye

Nays: None

Motion carried

UNIT REPORT: None

BOARD BUSINESS:

Review & Approval of Vouchers

Delta County:

Board Vouchers were reviewed & tabled.

Motion tabled

Dickinson County:

Board Vouchers was reviewed and tabled.

Motion tabled

Menominee County:

Board Vouchers were reviewed and tabled

Motion tabled

MCSSA- Scheduled for October 2020.

PUBLIC COMMENT:

Barbara Kramer, Dickinson County Board of Commissioners asked if the number of cases going up? Ms. Asplund, acting director responded with more applications are being handed in due to the Executive Order from the Governor, that no one can get benefits cut off as they aren't requiring verifications and auto approving cases, so yes it resulted in an uptick in cases.

Theresa Nelson, Delta County Board of Commissioners reminded members that the census has until September 30th and the information provided to them will provide federal benefits back to the community.

NEXT MEETING: Thursday, September 24, 2020 via teleconference.

Dial-In Number: 1-877-336-1831

Access Code: 2297621#

ADJOURNMENT: Motion was made by Mr. Jeff Naser-Menominee County Board Chair and seconded by Ms. Stacey Randall-Delta Co. Board Chair. Meeting was adjourned at 1:47 PM CST.

Roll Call: Stacey Randall-aye, Mary Olson-aye, Katie Driscoll-aye, Winnie Fornetti-aye
Jeff Naser-aye & Sheila Veraghen-aye
Nays: None

Motion carried.

Sue Asplund

Sue Asplund,
Board Secretary

Stacey Randall, Delta Co.
Board Chairperson

Katie Driscoll, Dickinson Co.
Board Chairperson

Jeff Naser

Jeff Naser, Menominee Co.
Board Chairperson

Pc: DHHS Board Members Delta County
DHHS Board Members Dickinson County
DHHS Board Members Menominee County
Delta County BOC
Dickinson County BOC
Menominee County BOC

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

| | |
|---|--------------------------------|
| SUBJECT: | Server Upgrade - quotes |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| <p>Last year we budgeted \$60,000 for new servers. After a lengthy search by our IT person (Jon), we finally have quotes for the server upgrades that will keep us running for quite a few years. Total cost of the servers and licenses is \$68,923.35</p> | |
| RECOMMENDED MOTION | |
| | |

Submitted by: Jason Carviou

10/08/2020
Date

WORKSHOP ACTION

| | |
|--------------------------|--|
| <input type="checkbox"/> | Forwarded to County Board for Approval as Recommended |
| <input type="checkbox"/> | Reviewed with no motion to carry forward |
| <input type="checkbox"/> | Continue after additional review/research is obtained |
| <input type="checkbox"/> | Recommended with the following change(s): |
| | |

COUNTY BOARD ACTION

DATE:

| | |
|--------------------------|---|
| <input type="checkbox"/> | Approved |
| <input type="checkbox"/> | Disapproved |
| <input type="checkbox"/> | Approved with the following change(s): |
| | |

Jason Carviou

From: Jon Sexton
Sent: Thursday, October 1, 2020 8:31 AM
To: Jason Carviou
Cc: Sherry DuPont
Subject: FW: Jon Sexton Sent You this CDW-G Quote for Review

Good morning,

Here is the licensing quote with the pricing. The other email you got was mainly to show the specifications.

Jon

From: Jon Sexton <cdwsales@cdwemail.com>
Sent: Tuesday, September 29, 2020 10:33 PM
To: Jon Sexton <jsexton@Menomineeeco.com>
Subject: Jon Sexton Sent You this CDW-G Quote for Review



This email was sent to you from: Jon Sexton. | [View in browser](#)

[Hardware](#) [Software](#) [Services](#) [IT Solutions](#) [Brands](#) [Tech Library](#)

CDW-G Quote for Review

This email was sent to you from: Jon Sexton.

Sender Comments: This licensing quote for the servers is substantially more than what UES quoted but I independently researched CDW's recommendations and can verify it is necessary. I would be happy to explain.

[Review Quote Online](#)

| Quote # | Quote Date | Quote Reference | Customer # |
|---------|------------|-----------------|------------|
| LPTV887 | 08/28/2020 | LPTV887 | 12235074 |

| Item | Qty | CDW # | Unit Price | Ext. Price |
|------|-----|-------|------------|------------|
|------|-----|-------|------------|------------|

839 10th Ave, Menominee, MI 49858-3000

Shipping Method: Electronic Drop Ship



Sales Contact Info

Sean Ellis

| 3125472294 | seanel@cdwg.com

Need Help?

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[Support](#)

[Call 800.800.4239](tel:800.800.4239)

* Pricing and taxes may change if quote is amended.

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This email was sent to jsexton@MENOMINEEco.com. Please add cdwsales@cdwemail.com to your address book.

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SSQ:001 | WEB 008 | Customer#: 12235074 | WEB1a0f8f6c-a42e-415d-8650-dbf4568f54a9

Jason Carviou

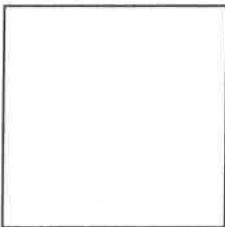
From: Jon Sexton
Sent: Thursday, October 1, 2020 8:32 AM
To: Jason Carviou
Cc: Sherry DuPont
Subject: FW: Jon Sexton Sent You this CDW-G Quote for Review

Good morning,

Here is the hardware quote with the pricing. The other email you got was mainly to show the specifications.

Jon

From: Jon Sexton <cdwsales@cdwemail.com>
Sent: Tuesday, September 29, 2020 10:29 PM
To: Jon Sexton <jsexton@Menomineeeco.com>
Subject: Jon Sexton Sent You this CDW-G Quote for Review



This email was sent to you from: Jon Sexton. | [View in browser](#)

[Hardware](#) [Software](#) [Services](#) [IT Solutions](#) [Brands](#) [Tech Library](#)

CDW-G Quote for Review

This email was sent to you from: Jon Sexton.

Sender Comments: This is CDW's server quote for revisions I recently requested. It includes a server and storage array I believe will better cover us when it comes to storage performance & reliability.

Review Quote Online

| Quote # | Quote Date | Quote Reference | Customer # |
|---------|------------|-----------------|------------|
| LQNX128 | 09/16/2020 | LQNX128 | 12235074 |

| Item | Qty | CDW # | Unit Price | Ext. Price |
|------|-----|-------|------------|------------|
|------|-----|-------|------------|------------|

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This email was sent to jssexton@MENOMINEEco.com. Please add cdwsales@cdwemail.com to your address book.

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SSQ:001 | WEB 008 | Customer#: 12235074 | WEBa1b27105-8c1a-48b5-b955-2b6ef760b32d

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

| | |
|--|---|
| SUBJECT: | Gunnerson Consulting – Work order for Lake Township Radio Coverage |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| <p>Gunnerson is continuing with their efforts to find coverage throughout Menominee County. We have areas within Lake Township with no radio coverage. Discussion of areas surrounding Shakey Lakes that will provide the most coverage. Refer to the presentation by Gunnerson.</p> | |
| RECOMMENDED MOTION | |
| | |

Submitted by: Jason Carviou

10/08/2020
Date

WORKSHOP ACTION

| | |
|--------------------------|--|
| <input type="checkbox"/> | Forwarded to County Board for Approval as Recommended |
| <input type="checkbox"/> | Reviewed with no motion to carry forward |
| <input type="checkbox"/> | Continue after additional review/research is obtained |
| <input type="checkbox"/> | Recommended with the following change(s): |
| | |

COUNTY BOARD ACTION

DATE:

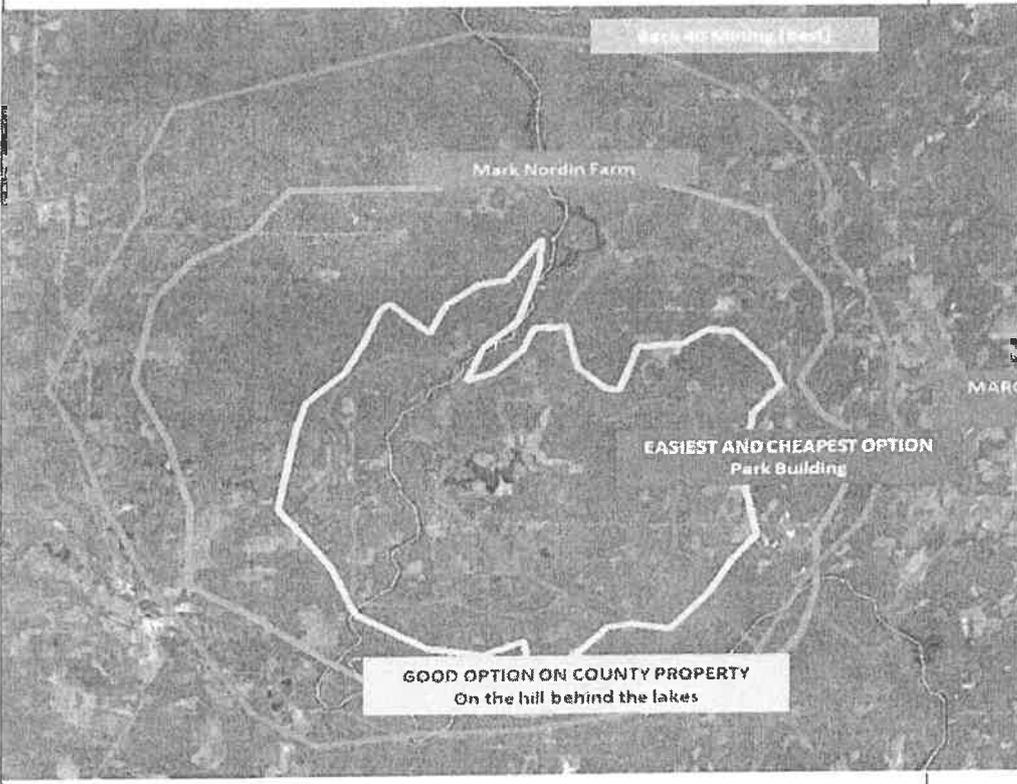
| | |
|--------------------------|---|
| <input type="checkbox"/> | Approved |
| <input type="checkbox"/> | Disapproved |
| <input type="checkbox"/> | Approved with the following change(s): |
| | |



W.O. Name **Shakey Lakes Back 40 Lease and Engineering**

W.O. Date **9/20/2020**

| DESCRIPTION OF SERVICES | ACTUAL TIME | HOURLY RATE | ACTUAL TOTAL |
|---|----------------|-------------|-----------------|
| WORK COMPLETED: Engineering and discussions with property owners (see presentation) | 6 | \$200.00 | \$1,200.00 |
| Supplementary time spent on this project that is not being billed which is including RFP boiler plate materials in preparation for an RFP approval by the County. | 4 | \$0.00 | \$0.00 |
| DESCRIPTION OF SERVICES | ESTIMATED TIME | HOURLY RATE | ESTIMATED TOTAL |
| WORK NOT COMPLETED: Creation of lease document with Back 40 (estimate) | 20 | \$200.00 | \$4,000.00 |



MARGINAL FOR TARGET AREA
Mary Palmer

Payments for Services performed shall be invoiced and paid on a monthly basis, within thirty (30) days following Customer's receipt of the applicable invoice. All billing terms shall be in accordance with the Services Agreement dated May 29, 2020.

| | |
|-------------------------------|------------|
| OTHER | |
| PAYABLE TOTAL | \$1,200.00 |
| ESTIMATED FUTURE WORK | \$4,000.00 |
| TOTAL PHASE OF PROJECT | \$5,200.00 |

I authorize this work to be performed _____
 Jason Carviou DATE

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

| | |
|---|---|
| SUBJECT: | Menominee County Designated Assessor |
| DEPARTMENT: | Equalization / Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| <p>MCL 211.10g(4) states that “every County shall have a Designated Assessor on file with the State Tax Commission as of December 31, 2020”. A sample of an RFP for a Designated Assessor is enclosed. We do have an assessor within the county that is interested in the position.</p> | |
| RECOMMENDED MOTION | |
| | |

Submitted by: Jason Carviou

10/08/2020
Date

WORKSHOP ACTION

| | |
|--------------------------|--|
| <input type="checkbox"/> | Forwarded to County Board for Approval as Recommended |
| <input type="checkbox"/> | Reviewed with no motion to carry forward |
| <input type="checkbox"/> | Continue after additional review/research is obtained |
| <input type="checkbox"/> | Recommended with the following change(s): |
| | |

COUNTY BOARD ACTION

DATE:

| | |
|--------------------------|---|
| <input type="checkbox"/> | Approved |
| <input type="checkbox"/> | Disapproved |
| <input type="checkbox"/> | Approved with the following change(s): |
| | |

**DESCRIPTION OF POSITION OF
COUNTY DESIGNATED ASSESSOR FOR MENOMINEE COUNTY**

As required by MCL 211.10g(4), every County shall have a Designated Assessor on file with the State Tax Commission as of December 31, 2020. The County Designated Assessor is designated by an Interlocal Agreement executed between the County Board of Commissioners and a majority of the Assessing Districts in the County. The individual designated as the County's Designated Assessor must be approved by the State Tax Commission.

The County Designated Assessor must be an individual qualified and certified by the State Tax Commission as an Advanced Assessing Officer or Master Assessing Officer. The Designated Assessor is not an employee or paid contractor of the County, and shall have no responsibilities as Designated Assessor during the period in which he or she is not acting as an assessor of record for an Assessing District within the County, other than to remain certified and in good standing.

The County Designated Assessor shall contract with one or more Assessing Districts as necessary to serve as the Assessing District's Assessor of record, upon request of the Assessing District or as may be required by the State Tax Commission, as a consequence of the Assessing District receiving a notice of noncompliance from the State Tax Commission after an audit, under the terms and conditions set forth in MCL 211.10g.

The County Designated Assessor shall be capable of ensuring that the contracting Assessing Districts achieve and maintain substantial compliance with the requirements in MCL 211.10g(1). The Assessing District shall provide the Designated Assessor with reasonable access to records, documents, and information. The Assessing District shall advise the Designated Assessor of any applicable policies and procedures, including technology, equipment, and facilities.

The County Designated Assessor may charge an Assessing District that is required to contract with the County Designated Assessor a reasonable rate of compensation (e.g., periodic payment on a per parcel basis) and reimbursement of costs. The Assessing District shall pay reasonable compensation to the Designated Assessor, and be responsible to pay the reasonable costs incurred by the County Designated Assessor in serving as the Assessing District's Assessor of record, including, but not limited to, the cost of overseeing and administering the annual assessment, preparing and defending the assessment roll, costs incurred in appeals to the Michigan Tax Tribunal (i.e., appraisal costs, expert witness fees and attorney fees), and operating the assessing office (including employment of additional staff necessary to bring the Assessing District into compliance).

The services to be provided by the Designated Assessor to the contracting Assessing District include: preparation of assessment rolls, establishing a plan to correct deficiencies found in the State Tax Commission audit, timely delivery of documents and execution of forms, attendance at Board of Review meetings, handling property tax appeals filed with the Michigan Tax Tribunal (either directly or through legal counsel), timely reporting and meetings with local officials of the Assessing District, and responsibility for overseeing assessing staff members of the Assessing District.

The County Designated Assessor is a local assessing unit for purposes of the provisions in MCL 211.44 concerning the division and use of any collected property tax administration fees.

If approved by the State Tax Commission, the County Designated Assessor shall serve for a minimum of five (5) years from the date of the approved designation. The designation shall not be revoked, and no new designation shall be made earlier than five (5) years following the date of the approved designation, subject to potential revocation by the State Tax Commission.

Once an Assessing District is under contract with the Designated Assessor, the Designated Assessor will remain in place for a minimum of five years. However, the Assessing District may petition the State Tax Commission to end the contract after the Designated Assessor has been in place for a minimum of three years.

Interlocal Agreement and Designated Assessor Contract Checklist

This Interlocal Agreement and Designated Assessor Contract Checklist is provided to serve as a guide to assist counties in complying with the requirements found in the General Property Tax Act of 1893, as amended by Public Act 660 of 2018, and State Tax Commission guidance. The items below are illustrative of the information the State Commission will review and consider in approving a Designated Assessor. These items should not be considered an exhaustive list.

Background Information

- Name of the county and proposed Designated Assessor
- Identification of all the assessing districts within the county
- Current SEV County totals by class, including special act values
- Total number of parcels, by classification, including special act rolls, within each local unit
- List of any unique, complex or high value properties within the County
- Length of the agreement
- Agreement effective date
- Place of performance of duties
- Signature of the Designated Assessor, the majority of County Board of Commissioners, and a majority of Township Supervisor or City Manager within the county

Qualifications of Proposed Designated Assessor

- Current assessor certification level and number
- Identification of current employment status and specific assessing or equalization responsibilities
- Description of prior local unit assessing experience of the proposed Designated Assessor
- Conflict of interest disclosures

Scope of Services Provided by Designated Assessor

- Preparation of assessment rolls – satisfaction of Supervising Preparation of Assessment Roll
- Plan to correct deficiencies found in audit - timeline for delivery of documents and execution of forms
- Attendance at Boards of Review meetings
- Duties and responsibilities related to property tax appeals, both Small Claims and Entire Tribunal, appeals filed with the Michigan Tax Tribunal
- Reporting requirements and responsibility to meet with local unit officials
- Any and all obligations of local unit assessing staff members
- Responsibilities of Designated Assessor during the period in which they are not acting as an assessor of record for an assessing district within the county
- Requirement to remain certified and in good-standing
- Non-exclusivity of assessing services, if applicable

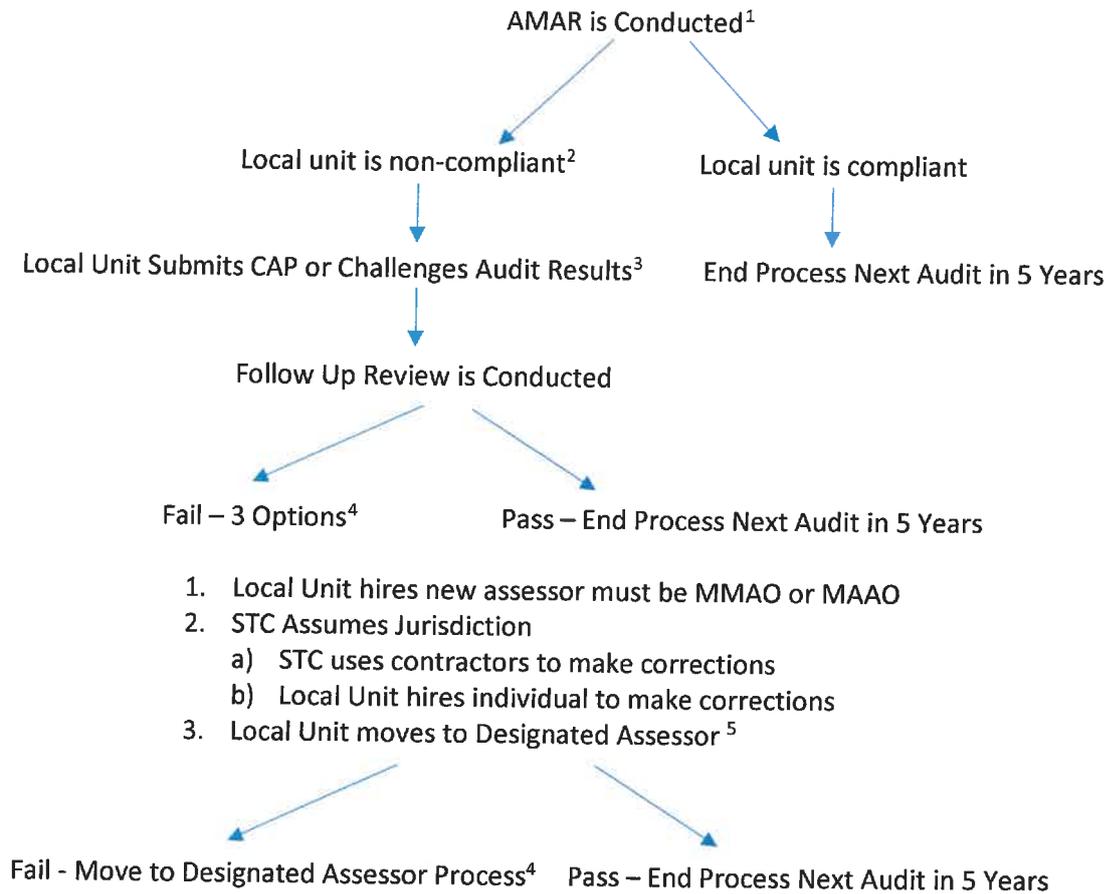
Duties and Responsibilities for Local Unit Contracting with Designated Assessor

- Providing the Designated Assessor with reasonable access to records, documents, databases and information
- Advise Designated Assessor of any applicable policies and procedures including technology, equipment, facility, etc.

Cost and Compensation for Designated Assessor

- Payment terms and fee structure (i.e., payor, timeline for payment or payments, reimbursement terms if the county pays the retainer upfront, hourly rate, dollar/parcel, amount/assessed value)
- Payment responsibility (i.e., county or assessing district) for when Designated Assessor acting as assessor of record
- Retainer or base rate information, if applicable
- Payment in the event of death or disability of the proposed Designated Assessor
- Cost reimbursement for when the Designated Assessor is acting as assessor of record
- Identification of payment of certain costs including appraisal, expert witness or attorney fees related to MTT appeals, and employing additional assessing staff to bring assessing unit into compliance

Property Assessing Reform Process



¹ Every 5 years. New AMAR will have 2 sections: Technical (items from statute) and Assessment Roll Analysis

² Any item that is a no in the Assessment Roll Analysis results in non-compliance

³ Form for Audit challenge will be developed. AMAR Sample CAP will be released

⁴ A local unit may follow the process to challenge the audit results

⁵ Local units that move to DA will remain in that process for 5 years. DA is the AOR for the Local Unit

**MENOMINEE COUNTY INTERLOCAL AGREEMENT
FOR COUNTY DESIGNATED ASSESSOR**

This Interlocal Agreement, by and between the COUNTY OF MENOMINEE, a political subdivision of the State of Michigan (hereinafter referred to as the “County”), and CEDARVILLE TOWNSHIP, DAGGETT TOWNSHIP, FAITHORN TOWNSHIP, GOURLEY TOWNSHIP, HARRIS TOWNSHIP, HOLMES TOWNSHIP, INGALLSTON TOWNSHIP, LAKE TOWNSHIP, MELLEN TOWNSHIP, MENOMINEE TOWNSHIP, MEYER TOWNSHIP, NADEAU TOWNSHIP, SPALDING TOWNSHIP, STEPHENSON TOWNSHIP, CITY OF MENOMINEE and CITY OF STEPHENSON, each a political subdivision of the State of Michigan (each hereinafter referred to as an “Assessing District,” and collectively referred to as the “Assessing Districts”), is entered into pursuant to the Urban Cooperation Act of 1967; Public Act 7 of 1967 (Ex. Sess.), as amended, MCL 124.501 *et seq.*, and the General Property Tax Act, Public Act 206 of 1893, as amended by Public Act 660 of 2018, MCL 211.10g, for the purpose of designating an individual to serve as the County’s Designated Assessor.

WHEREAS, pursuant to MCL 211.10g(4), every County shall have a Designated Assessor on file with the State Tax Commission as of December 31, 2020; and

WHEREAS, the County Designated Assessor is designated by an Interlocal Agreement executed between the County Board of Commissioners and a majority of the Assessing Districts in the County; and

WHEREAS, the individual designated as the County’s Designated Assessor must be approved by the State Tax Commission.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. Designation of County Designated Assessor. The County and a majority of the Assessing Districts in the County designate _____, who is an individual qualified and certified by the State Tax Commission as an Advanced Assessing Officer or Master Assessing Officer, to be the County Designated Assessor for Menominee County. The Designated Assessor is not an employee or paid contractor of the County, and shall have no responsibilities as Designated Assessor during the period in which he or she is not acting as an assessor of record for an Assessing District within the County, other than to remain certified and in good standing.

2. Duties of County Designated Assessor. The County Designated Assessor shall contract with one or more Assessing Districts as necessary to serve as the Assessing District’s Assessor of record, upon request of the Assessing District or as may be required by the State Tax Commission, as a consequence of the Assessing District receiving a notice of noncompliance from the State Tax Commission after an audit, under the terms and conditions set forth in MCL 211.10g.

The County Designated Assessor shall be capable of ensuring that the contracting Assessing Districts achieve and maintain substantial compliance with the requirements in MCL 211.10g(1). The Assessing District shall provide the Designated Assessor with reasonable access to records, documents, and information. The Assessing District shall advise the Designated Assessor of any applicable policies and procedures, including technology, equipment, and facilities.

The County Designated Assessor may charge an Assessing District that is required to contract with the County Designated Assessor a reasonable rate of compensation (e.g., periodic payment on a per parcel basis) and reimbursement of costs. The Assessing District shall pay reasonable compensation to the Designated Assessor, and be responsible to pay the reasonable costs incurred by the County Designated Assessor in serving as the Assessing District's Assessor of record, including, but not limited to, the cost of overseeing and administering the annual assessment, preparing and defending the assessment roll, costs incurred in appeals to the Michigan Tax Tribunal (i.e., appraisal costs, expert witness fees and attorney fees), and operating the assessing office (including employment of additional staff necessary to bring the Assessing District into compliance).

The services to be provided by the Designated Assessor to the contracting Assessing District include: preparation of assessment rolls, establishing a plan to correct deficiencies found in the State Tax Commission audit, timely delivery of documents and execution of forms, attendance at Board of Review meetings, handling property tax appeals filed with the Michigan Tax Tribunal (either directly or through legal counsel), timely reporting and meetings with local officials of the Assessing District, and responsibility for overseeing assessing staff members of the Assessing District.

The County Designated Assessor is a local assessing unit for purposes of the provisions in MCL 211.44 concerning the division and use of any collected property tax administration fees.

3. Term of Designation. If approved by the State Tax Commission, the County Designated Assessor shall serve for a minimum of five (5) years from the date of the approved designation. The designation shall not be revoked, and no new designation shall be made earlier than five (5) years following the date of the approved designation, except as otherwise provided in Sec. 4.

Once an Assessing District is under contract with the Designated Assessor, the Designated Assessor will remain in place for a minimum of five years. However, the Assessing District may petition the State Tax Commission to end the contract after the Designated Assessor has been in place for a minimum of three years.

4. Revocation of Designation by State Tax Commission. The State Tax Commission may designate and approve, on an interim basis and pursuant to a formal agreement, an individual to serve as a County Designated Assessor and, if applicable, revoke the approved designation of a current County Designated Assessor under the following circumstances:

(i) if the County Designated Assessor dies or becomes incapacitated;

(ii) if the County Designated Assessor was designated and approved based on his or her employment status, and that status materially changes; or

(iii) if it determines at any time that the County Designated Assessor is not capable of ensuring that contracting Assessing Districts achieve and maintain substantial compliance with the requirements in MCL 211.10g(1).

The State Tax Commission's designation of an interim County Designated Assessor under this Section is effective only until a new County Designated Assessor has been designated in a new Interlocal Agreement under MCL 211.10g(4)(a), and approved by the State Tax Commission.

5. Petition to State Tax Commission. Upon the execution and filing of this Interlocal Agreement, the County shall petition the State Tax Commission to approve the individual named in Section 1 of this Interlocal Agreement to serve as the County Designated Assessor. The individual shall serve as the County Designated Assessor upon approval of the State Tax Commission. If the State Tax Commission rejects the County's petition, then the parties agree to enter into additional Interlocal Agreements under MCL 211.10g(4)(a) until a suitable Assessor has been presented.

6. Nondiscrimination. The Parties shall adhere to all Federal, State, and local laws, ordinances and regulations prohibiting discrimination in the performance of this Interlocal Agreement. The Parties shall not discriminate against a person to be served or an employee or applicant for employment because of race, color, religion, national origin, age, sex, disability that is unrelated to an individual's ability to perform the duties of a particular job or position, height, weight, or marital status. Breach of this section shall be regarded as a material breach of this Interlocal Agreement.

7. Effective Date. This Interlocal Agreement shall become effective when executed by the County and a majority of the Assessing Districts in the County, and an executed copy is filed with the Menominee County Clerk and the Michigan Secretary of State.

8. Certification. The persons signing this Agreement certify by their signatures that they are duly authorized to sign this Agreement on behalf of the Parties, and that this Agreement has been authorized by the Parties.

IN WITNESS WHEREOF, the authorized representatives of the Parties hereto have fully executed this instrument.

COUNTY OF MENOMINEE
BOARD OF COMMISSIONERS

Gerald Piche, Chairperson
District #7

Date

Larry Phelps, Vice Chairperson
District #3

Date

Steven Gromala, Commissioner
District #1

Date

Bernie Lang, Commissioner
District #2

Date

Larry Schei, Commissioner
District #4

Date

William Cech, Commissioner
District #5

Date

David Prestin, Commissioner
District #6

Date

Jan Hafeman, Commissioner
District #8

Date

Larry Johnson, Commissioner
District #9

Date

CEDARVILLE TOWNSHIP

Supervisor

Date

DAGGETT TOWNSHIP

Supervisor

Date

FAITHORN TOWNSHIP

Supervisor

Date

GOURLEY TOWNSHIP

Supervisor

Date

HARRIS TOWNSHIP

Supervisor

Date

HOLMES TOWNSHIP

Supervisor

Date

INGALLSTON TOWNSHIP

Supervisor

Date

LAKE TOWNSHIP

Supervisor

Date

MELLEN TOWNSHIP

Supervisor

Date

MENOMINEE TOWNSHIP

Supervisor

Date

NADEAU TOWNSHIP

Supervisor

Date

SPALDING TOWNSHIP

Supervisor

Date

STEPHENSON TOWNSHIP

Supervisor

Date

CITY OF MENOMINEE

Manager

Date

CITY OF STEPHENSON

Mayor

Date

DESIGNATED COUNTY ASSESSOR

Date

Example

**CHEBOYGAN COUNTY AND
CHEBOYGAN COUNTY MUNICIPAL
UNITS
REQUEST FOR PROPOSALS
FOR
COUNTY DESIGNATED ASSESSOR
SERVICES**

September 28, 2020



*Cheboygan County
P.O. Box 70
County Building
Cheboygan, MI 49721*

REQUEST FOR PROPOSALS

Michigan State Tax Commission's Bulletin 8 of 2020 states, "Public Act 660 of 2018 was approved by Governor Snyder on December 28, 2018 and amended the General Property Tax Act to provide a statutory framework to ensure proper assessing in order to guarantee the highest quality assessments for taxpayers as well as local units. The Act defines the requirements for substantial compliance with the General Property Tax Act provides timelines for audits {AMAR} and follow-up audits, and details a process for bringing a local unit into compliance if they remain non-compliant after a follow-up review. The Designated Assessor is an integral part of that process."

On behalf of its 19 townships and 1 city and 2 villages, Cheboygan County is seeking a qualified individual to serve as the County Designated Assessor, which will be designated by an Interlocal Agreement executed between the County Board of Commissioners and a majority of the Assessing Districts in the County. The individual designated as the County's Designated Assessor must be approved by the State Tax Commission.

Mailed proposals must be sealed and will be received at 870 S. Main St. Cheboygan MI 49721 until 2:00 p.m. Monday, October 19, 2020 at which time they will be opened and examined by the Cheboygan County Administrator and or his designee(s).

Mailed proposals must be sealed and clearly marked on the outside of the envelope "Cheboygan County Designated Assessor Services"

Proposals may be mailed to the above address attention County Administrator or hand delivered to the Cheboygan County Administrator Office, room 131, located at 870 S. Main St. Cheboygan MI 49721.

All RFB related questions should be directed to:

Elisabeth Zabik
County Equalization Director
870 S. Main St.
Cheboygan MI 49721
231-627-8828 ext. 828
@Ezabik@cheboygancounty.net

Cheboygan County hereby notifies all will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Cheboygan County and municipal units reserve the right to reject any or all proposals.

It is expected that the selected Designated Assessor should be ready to provide service when needed upon the County's and local municipal unit's execution of an interlocal agreement between the units and upon execution of a service agreement with the Designated Assessor and Assessing District Municipal Unit.

INFORMATION PACKET

Request for Designated Assessor Services

SCOPE OF SERVICES:

The Designated Assessor shall have no responsibilities as Designated Assessor during the period in which he or she is not acting as an assessor of record for an Assessing District Municipal Unit within the County, other than to remain certified and in good standing.

The appointment of an individual as Designated Assessor does not create a paid contractual relationship with the County or a Assessing District Municipal Unit within the County until the individual is also designated as the Assessor of Record by a Assessing District Municipal Unit subject to a written agreement or as may be required by the State Tax Commission, as a consequence of the Assessing District Municipal Unit receiving a notice of noncompliance from the State Tax Commission after an audit, under the terms and conditions set forth in MCL 211.10g.

A contracted County Designated Assessor shall be capable of ensuring that the contracting Assessing District Municipal Unit achieves and maintains substantial compliance with the requirements in MCL 211.10g(1). The Assessing District Municipal Unit shall provide the Designated Assessor with reasonable access to records, documents, and information. The Assessing District Municipal Unit shall advise the Designated Assessor of any applicable policies and procedures, including technology, equipment, and facilities.

A contracted Designated Assessor must be able to provide the following services for the Assessing Unit Municipal Unit:

Preparation of assessment rolls, establishing a plan to correct deficiencies found in the State Tax Commission audit, timely delivery of documents and execution of forms, attendance at Board of Review meetings, handling property tax appeals filed with the Michigan Tax Tribunal (either directly or through legal counsel), timely reporting and meetings with local officials of the Assessing District, and responsibility for overseeing assessing staff members of the Assessing District.

REQUIREMENTS:

The County Designated Assessor must be an individual qualified and certified by the State Tax Commission as an Advanced Assessing Officer or Master Assessing Officer.

FEES:

The County Designated Assessor may charge an Assessing District Municipal Unit that enters into a contract a reasonable rate of compensation (e.g., periodic payment on a per parcel basis) and reimbursement of costs. The Assessing District Municipal Unit shall pay reasonable compensation to the Designated Assessor, and be responsible to pay the reasonable costs incurred by the County Designated Assessor in serving as the Assessing District's Assessor of record, including, but not limited to, the cost of overseeing and administering the annual assessment, preparing and defending the assessment roll, costs incurred in appeals to the Michigan Tax Tribunal (i.e., appraisal costs, expert witness fees and attorney fees), and operating the assessing office.

DESIGNATED ASSESSOR TERM

If approved by the State Tax Commission, the County Designated Assessor shall serve for a minimum of five (5) years from the date of the approved designation. The designation shall not be revoked, and no new designation shall be made earlier than five (5) years following the date of the approved designation, subject to potential revocation by the State Tax Commission.

Once an Assessing District Municipal Unit is under contract with the Designated Assessor, the Designated Assessor will remain in place for a minimum of five years. However, the Assessing District Municipal Unit may petition the State Tax Commission to end the contract after the Designated Assessor has been in place for a minimum of three years.

RFP REQUIREMENTS TO BE INCLUDED IN ALL PROPOSALS

- Copy of the draft service contract that would be offered to the County and municipal units to identify terms, fees, charges and conditions upon entering into an agreement with Assessing District Municipal Unit.
- contact information and Assessor certification level

DISTRIBUTION OF RFP DOCUMENT

This document can be downloaded directly from the Cheboygan County web site at www.cheboygancounty.net

SUBMITTAL OF PROPOSAL

Sealed proposals will be received until Monday, October 19, 2020 at 2: 00 p.m. at which time they will be opened and publicly read.

Mailed proposals must be sealed and will be received at 870 S. Main St. Cheboygan MI 49721 until Monday, October 19, 2020 at which time they will be opened and publicly read by the Cheboygan County Administrator and or his designee(s).

Mailed proposals must be sealed and clearly marked on the outside of the envelope
"Cheboygan County Designated Assessor Services"

Proposals may be mailed to the above address attention County Administrator or hand delivered to the Cheboygan County Administrator Office, room 131, located at 870 S. Main St. Cheboygan MI 49721.

TENTATIVE TIMELINE

| | |
|-----------------------------|---------------------------------------|
| RFP issued | September 28, 2020 |
| Start of question period | September 29, 2020 |
| End of question period | October 16, 2020 |
| Proposal submission date by | Monday, October 19, 2020 at 2:00 p.m. |
| Decision to Designate | By October 30, 2020 |
| Designation | By December 23, 2020 |

ATTACHMENT I
Supplemental Requirements and Information

A. Insurance Required:

The service provider shall purchase and maintain such insurance as will protect Cheboygan County and municipal units from liability for claims set forth below, which may result from the service providers operation under the contract with the County and municipal units, whether such operations be conducted by the service provider or any subcontractor working for the service provider, or by any person directly or indirectly employed by the service provider and/or sub-contractor, or anyone for whose acts they may be liable.

1. Claims under workers compensation, disability benefit and other similar employee benefit acts or policies.
2. Claims for damages because of bodily injury, sickness or disease or death of any person or persons.
3. Claims for damages insured by usual personal injury liability coverage, which are sustained by (1) any person as the result of any offense directly or indirectly related to the employment of such person by the service provider, or (2) any other person.
4. Claims for damages other than to the work itself, because of injury to or destruction of tangible property, including loss of use resulting there from.
5. Claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance or operation of any motor vehicle.
6. Claims for damages arising out of the performance of professional services caused by any errors, omissions or negligent acts. Minimum \$250,000.

The liability required shall include Liability coverage applicable to service provider's obligations. Certificates of Insurance acceptable to the service provided shall be filed with the County prior to commencement service contract. Said certificates shall contain a provision that coverage afforded there under shall not be cancelled until at least thirty (30) days prior written notice has been provided to the County.

B. Incurring Costs:

Cheboygan County and municipal units shall not be liable for any costs incurred by consultants prior to approval and issuance of a contract, and then only for such costs incurred as are therein stipulated.

C. Rejection of Proposals:

Cheboygan County and municipal units reserves the right to reject any or all proposals received as a result of this request to insure that the best interests of the County and municipal units are served.

E. Independent Service Provider/Contractor Status:

- A. The service provider/ contractor is an independent provider/ contractor and not an employee of Cheboygan County or any municipal unit.

On behalf of _____, I hereby submit this proposal for your consideration. In submitting this proposal, it is understood that the right is reserved by the County and municipal units to reject any and all proposals, and waive any irregularities in the bidding process. The County and municipal units may award this contract based on any combination of the total proposal and/or alternates.

Dated and signed at _____ State of _____

This _____ day of _____, 20____.

Bidder

Witness: _____ By/s/

Business Address

Signature

Title

Telephone

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

| | |
|--|----------------------------------|
| SUBJECT: | 2020 Apportionment Report |
| DEPARTMENT: | Equalization |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| <p>Each year in October the County Apportionment Report is due to the State.</p> <p>This Apportionment Report may have to be revised if the taxpayers vote in any additional millages on the November 2020 ballot.</p> | |
| RECOMMENDED MOTION | |
| | |

Submitted by: Jason Carviou

10/08/2020
Date

WORKSHOP ACTION

| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |
| | |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |
| | |

**MENOMINEE COUNTY
EQUALIZATION DEPARTMENT**

839 10TH Avenue
Menominee, MI 49858
Ph. 906.863.2683

MEMO

DATE: October 13, 2020

TO: Menominee County Board of Commissioners.

KC FROM: Kandace R. Curran
Menominee County Equalization Director

RE: Apportionment Report 2020

Attached please find a copy of the 2020 Apportionment Report which must be approved by the Menominee County Board of Commissioners at an October Apportionment Session (MCL 211.37 AND 207.12)

Please be informed that the Apportionment Report may have to be amended if any additional millages or bonds have a successful passage on the November 2020 ballot. There is currently one bond proposal to be voted on in the Carney-Nadeau School District.

I will submit an Amended Apportionment Report in November if the proposal passes.

If you have any questions, please feel free to contact me.

Thank you.

Menominee County Apportionment Report October 27, 2020

| Local K12 School District Name | Total Taxable Value | Total NonHomestead Taxable Value | SET Taxable Revenue | Est. NH Operating Tax Dollars | Total Debt / Sinking Fund / Bldg Site Rate | Est. Debt / Sinking Fund / Bldg Site Tax Dollars | Total Est. Local K12 School Tax Dollars | Non Homestead Comm.Pers. Operating Rate |
|-----------------------------------|---------------------|----------------------------------|--------------------------------|-----------------------------------|---|--|---|---|
| BARK RIVER HARRIS SCH DIST | 39,398,008.00 | 13,735,208.00 | 236,388.06 | 247,233.74 | 2.2400 | 88,251.54 | 57,1873.33 | 6.0000 |
| CARNEY NADEAU PUBLIC SCHOOLS | 57,733,367.00 | 21,823,337.00 | 346,400.14 | 374,763.44 | 0.0000 | 0.00 | 721,163.58 | 5.1726 |
| MENOMINEE AREA PUBLIC SCHO | 342,405,488.00 | 126,444,366.00 | 2,054,432.92 | 2,275,998.59 | 1.9986 | 684,331.62 | 5,014,763.13 | 6.0000 |
| NORTH CENTRAL AREA SCHOOLS | 105,041,703.00 | 45,436,337.00 | 630,250.21 | 817,854.06 | 2.1000 | 220,587.57 | 1,668,691.84 | 6.0000 |
| NORWAY VULCAN AREA SCHOOLS | 16,232,223.00 | 7,967,638.00 | 97,393.34 | 142,843.81 | 4.2000 | 68,175.34 | 308,412.49 | 5.9280 |
| STEPHENSON AREA PUBLIC SCHO | 255,657,695.00 | 110,461,212.00 | 1,533,946.16 | 1,988,301.82 | 1.0000 | 255,657.70 | 3,777,905.68 | 6.0000 |
| | 816,468,474.00 | 325,868,098.00 | 4,898,810.82 | 5,846,995.46 | | 1,317,003.77 | 12,062,810.05 | |
| Intermediate School District Name | Taxable Value | ISD Allocated Rate | Est. ISD Allocated Tax Dollars | ISD Total EV Operating Rate | Est. ISD EV Operating (Spec Ed/Voc/Enh) Tax Dollars | ISD Total Debt Rate | Est. ISD Debt Tax Dollars | Est. Total ISD Tax Dollars |
| DELTA-SCHOOLCRAFT | 39,398,008.00 | 0.1346 | 5,302.97 | 2.2505 | 88,665.22 | 0.0000 | 0.00 | 93,968.19 |
| DICKINSON-IRON | 16,232,223.00 | 0.1671 | 2,712.40 | 2.4653 | 40,017.30 | 0.0000 | 0.00 | 42,729.70 |
| MENOMINEE | 760,838,243.00 | 0.3737 | 284,325.25 | 1.8700 | 1,422,767.51 | 0.0000 | 0.00 | 1,707,092.76 |
| Township / City | School Code | Local School District | | Total Homestead Property Tax Rate | Total Non-Homestead Property Tax Rate | | | |
| Cedarville Township | 55120 | STEPHENSON AREA PUBLIC SCHO | | 20.8813 | 38.8813 | | | |
| Daigett Township | 55120 | STEPHENSON AREA PUBLIC SCHO | | 23.9698 | 41.9698 | | | |
| Daigett Village | 55120 | STEPHENSON AREA PUBLIC SCHO | | 26.4698 | 44.4698 | | | |
| Faithorn Township | 22025 | NORWAY VULCAN AREA SCHOOLS | | 25.5176 | 43.4456 | | | |
| Gourley Township | 55010 | CARNEY NADEAU PUBLIC SCHOOLS | | 22.3038 | 39.4764 | | | |
| Gourley Township | 55115 | NORTH CENTRAL AREA SCHOOLS | | 24.4038 | 42.4038 | | | |
| Harris Township | 21090 | BARK RIVER HARRIS SCH DIST | | 23.4076 | 41.4076 | | | |
| Holmes Township | 55115 | NORTH CENTRAL AREA SCHOOLS | | 23.1262 | 41.1262 | | | |
| Ingalistontownship | 55120 | STEPHENSON AREA PUBLIC SCHO | | 22.1999 | 40.1999 | | | |
| Ingalistontownship | 55100 | MENOMINEE AREA PUBLIC SCHO | | 21.8688 | 39.8688 | | | |
| Lake Township | 55120 | STEPHENSON AREA PUBLIC SCHO | | 20.8702 | 38.8702 | | | |
| Mellen Township | 55120 | STEPHENSON AREA PUBLIC SCHO | | 21.8978 | 39.8978 | | | |
| Menominee Township | 55100 | STEPHENSON AREA PUBLIC SCHO | | 20.8985 | 38.6985 | | | |
| Menominee Township | 55120 | MENOMINEE AREA PUBLIC SCHO | | 19.6999 | 37.6999 | | | |
| Meyer Township | 55115 | NORTH CENTRAL AREA SCHOOLS | | 23.1724 | 41.1724 | | | |
| Nadeau Township | 55010 | CARNEY NADEAU PUBLIC SCHOOLS | | 21.0364 | 38.2090 | | | |
| Spalding Township | 55115 | NORTH CENTRAL AREA SCHOOLS | | 24.1528 | 42.1528 | | | |
| Village of Powers | 55115 | NORTH CENTRAL AREA SCHOOLS | | 27.0228 | 45.0228 | | | |
| Stephenson Township | 55120 | STEPHENSON AREA PUBLIC SCHO | | 22.1038 | 40.1038 | | | |
| Menominee City | 55100 | MENOMINEE AREA PUBLIC SCHO | | 45.1184 | 63.1184 | | | |
| Stephenson City | 55120 | STEPHENSON AREA PUBLIC SCHO | | 31.1999 | 49.1999 | | | |

MENOMINEE COUNTY APPORTIONMENT REPORT October 27, 2020

MILLAGE TOTALS BY UNIT

| Unit | School District | Homestead Millage Rate | Non- Homestead Millage Rate |
|-------------------------|-------------------------|---------------------------------------|--|
| 001 Cedarville Township | 55120 Stephenson | 20.8813 | 38.8813 |
| 002 Daggett Township | 55120 Stephenson | 23.9698 | 41.9698 |
| 003 Faithorn Township | 22025 Norway-Vulcan | 25.5176 | 43.4456 |
| 004 Gourley Township | 55010 Carney-Nadeau | 22.3038 | 39.4764 |
| | 55115 North Central | 24.4038 | 42.4038 |
| 005 Harris Township | 21090 Bark River-Harris | 23.4076 | 41.4076 |
| | 55115 North Central | 23.1262 | 41.1262 |
| 006 Holmes Township | 55120 Stephenson | 22.1999 | 40.1999 |
| 007 Ingallston Township | 55100 Menominee | 21.8688 | 39.8688 |
| | 55120 Stephenson | 20.8702 | 38.8702 |
| 008 Lake Township | 55120 Stephenson | 21.8978 | 39.8978 |
| 009 Mellen Township | 55120 Stephenson | 22.0893 | 40.0893 |
| 010 Menominee Township | 55100 Menominee | 20.6985 | 38.6985 |
| | 55120 Stephenson | 19.6999 | 37.6999 |
| 011 Meyer Township | 55115 North Central | 23.1724 | 41.1724 |
| 012 Nadeau Township | 55010 Carney-Nadeau | 21.0364 | 38.2090 |
| 013 Spalding Township | 55115 North Central | 24.1528 | 42.1528 |
| 014 Stephenson Township | 55120 Stephenson | 22.1038 | 40.1038 |
| 051 City of Menominee | 55100 Menominee | 45.1184 | 63.1184 |
| 052 City of Stephenson | 55120 Stephenson | 31.1999 | 49.1999 |
| 041 Village of Daggett | 55120 Stephenson | 26.4698 | 44.4698 |
| 043 Village of Powers | 55115 North Central | 27.0228 | 45.0228 |

MENOMINEE COUNTY

MENOMINEE COUNTY APPORTIONMENT REPORT October 27, 2020

| | | | | | |
|----------------------|--------------------------------|----------------------------------|----------------|--------------|----------------|
| Unit Name: | 001 Cedarville Township | | <u>Millage</u> | <u>Value</u> | <u>Revenue</u> |
| School District: | 55120 Stephenson | * County | 7.0612 | 24,041,164 | \$169,759.47 |
| Total Taxable Value: | 24,041,164 | Senior Citizens | 0.6000 | 24,041,164 | 14,424.70 |
| Non-Homestead Value: | 14,011,343 | Road Patrol | 1.7950 | 24,041,164 | 43,153.89 |
| | 55000 Menominee ISD | 911 | 0.6250 | 24,041,164 | 15,025.73 |
| | | * Library | 0.3750 | 24,041,164 | 9,015.44 |
| | | ISD | 2.2437 | 24,041,164 | 53,941.16 |
| | | State Ed Tax | 6.0000 | 24,041,164 | 144,246.98 |
| | | Non-Homestead | 18.0000 | 14,011,343 | 252,204.17 |
| | | Sinking Fund | 1.0000 | 24,041,164 | 24,041.16 |
| | | Township | 1.1814 | 24,041,164 | 28,402.23 |
| | | Total Revenue | | | \$754,214.93 |
| | | Total Non-Homestead Millage Rate | | | 38.8813 |
| | | Total Homestead Millage Rate | | | 20.8813 |
| Unit Name: | 002 Daggett Township | | <u>Millage</u> | <u>Value</u> | <u>Revenue</u> |
| School District: | 55120 Stephenson | * County | 7.0612 | 23,146,775 | \$163,444.01 |
| Total Taxable Value: | 23,146,775 | Senior Citizens | 0.6000 | 23,146,775 | 13,888.07 |
| Non-Homestead Value: | 6,426,234 | Road Patrol | 1.7950 | 23,146,775 | 41,548.46 |
| | 55000 Menominee ISD | 911 | 0.6250 | 23,146,775 | 14,466.73 |
| | | Library | 0.3750 | 23,146,775 | 8,680.04 |
| | | ISD | 2.2437 | 23,146,775 | 51,934.42 |
| | | * State Ed Tax | 6.0000 | 23,146,775 | 138,880.65 |
| | | Non-Homestead | 18.0000 | 6,426,234 | 115,672.21 |
| | | Sinking Fund | 1.0000 | 23,146,775 | 23,146.78 |
| | | Township | 1.2888 | 23,146,775 | 29,831.56 |
| | | Fire | 1.4811 | 23,146,775 | 34,282.68 |
| | | Rd Repair | 1.5000 | 23,146,775 | 34,720.16 |
| | | Total Revenue | | | \$670,495.77 |
| | | Total Non-Homestead Millage Rate | | | 41.9698 |
| | | Total Homestead Millage Rate | | | 23.9698 |
| Unit Name: | 003 Faithorn Township | | <u>Millage</u> | <u>Value</u> | <u>Revenue</u> |
| School District: | 22025 Norway-Vulcan | * County | 7.0612 | 16,232,223 | \$114,618.97 |
| Total Taxable Value: | 16,232,223 | Senior Citizens | 0.6000 | 16,232,223 | 9,739.33 |
| Non-Homestead Value: | 7,967,638 | Road Patrol | 1.7950 | 16,232,223 | 29,136.84 |
| | 22000 Dickinson-Iron ISD | 911 | 0.6250 | 16,232,223 | 10,145.14 |
| | | Library | 0.3750 | 16,232,223 | 6,087.08 |
| | | * ISD | 2.6324 | 16,232,223 | 42,729.70 |
| | | * State Ed Tax | 6.0000 | 16,232,223 | 97,393.34 |
| | | * Non-Homestead | 17.9280 | 7,967,638 | 142,843.81 |
| | | * School Debt | 4.2000 | 16,232,223 | 68,175.34 |
| | | Township | 1.2303 | 16,232,223 | 19,970.50 |
| | | Fire | 0.9987 | 16,232,223 | 16,211.12 |
| | | Road Repair | | | |
| | | Total Revenue | | | \$557,051.17 |
| | | Total Non-Homestead Millage Rate | | | 43.4456 |
| | | Total Homestead Millage Rate | | | 25.5176 |

| | | | | | |
|----------------------|-----------------------------|----------------------------------|----------------|--------------|----------------|
| Unit Name: | 004 Gourley Township | | <u>Millage</u> | <u>Value</u> | <u>Revenue</u> |
| School District: | 55010 Carney-Nadeau | * County | 7.0612 | 12,860,483 | \$90,810.44 |
| Total Taxable Value: | 12,860,483 | Senior Citizens | 0.6000 | 12,860,483 | 7,716.29 |
| Non-Homestead Value: | 2,644,120 | Road Patrol | 1.7950 | 12,860,483 | 23,084.57 |
| | 55000 Menominee ISD | 911 | 0.6250 | 12,860,483 | 8,037.80 |
| | | Library | 0.3750 | 12,860,483 | 4,822.68 |
| | | ISD | 2.2437 | 12,860,483 | 28,855.07 |
| | | * State Ed Tax | 6.0000 | 12,860,483 | 77,162.90 |
| | | Non-Homestead | 17.1726 | 2,644,120 | 45,406.42 |
| | | School Sink | 0.0000 | 12,860,483 | |
| | | School Debt | 0.0000 | 12,860,483 | |
| | | Township | 1.3012 | 12,860,483 | 16,734.06 |
| | | Fire | 2.3027 | 12,860,483 | 29,613.83 |
| | | Road Repair | | | |
| | | Total Revenue | | | \$332,244.06 |
| | | Total Non-Homestead Millage Rate | | | 39.4764 |
| | | Total Homestead Millage Rate | | | 22.3038 |
| Unit Name: | 004 Gourley Township | | <u>Millage</u> | <u>Value</u> | <u>Revenue</u> |
| School District: | 55115 North Central | * County | 7.0612 | 2,785,218 | \$19,666.98 |
| Total Taxable Value: | 2,785,218 | Senior Citizens | 0.6000 | 2,785,218 | 1,671.13 |
| Non-Homestead Value: | 742,773 | Road Patrol | 1.7950 | 2,785,218 | 4,999.47 |
| | 55000 Menominee ISD | 911 | 0.6250 | 2,785,218 | 1,740.76 |
| | | Library | 0.3750 | 2,785,218 | 1,044.46 |
| | | ISD | 2.2437 | 2,785,218 | 6,249.19 |
| | | * State Ed Tax | 6.0000 | 2,785,218 | 16,711.31 |
| | | Non-Homestead | 18.0000 | 742,773 | 13,369.91 |
| | | School Debt | 2.1000 | 2,785,218 | 5,848.96 |
| | | Township | 1.3012 | 2,785,218 | 3,624.13 |
| | | Fire | 2.3027 | 2,785,218 | 6,413.52 |
| | | Road Repair | | | |
| | | Total Revenue | | | \$81,339.82 |
| | | Total Non-Homestead Millage Rate | | | 42.4038 |
| | | Total Homestead Millage Rate | | | 24.4038 |
| Unit Name: | 004 Gourley Township | | | | <u>Revenue</u> |
| School District: | Township Totals | County | | | \$110,477.42 |
| Total Taxable Value: | 15,645,701 | Senior Citizens | | | 9,387.42 |
| Non-Homestead Value: | 3,386,893 | Road Patrol | | | 28,084.04 |
| | | 911 | | | 9,778.56 |
| | | Library | | | 5,867.14 |
| | | ISD | | | 35,104.26 |
| | | State Ed Tax | | | 93,874.21 |
| | | Non-Homestead | | | 58,776.33 |
| | | School Debt | | | 5,848.96 |
| | | School Sink | | | |
| | | Township | | | 20,358.19 |
| | | Fire | | | 36,027.35 |
| | | Road Repair | | | |
| | | Total Revenue | | | \$413,583.88 |

| | | | | | |
|----------------------|-----------------------------|----------------------------------|----------------|--------------|----------------|
| Unit Name: | 005 Harris Township | | <u>Millage</u> | <u>Value</u> | <u>Revenue</u> |
| School District: | 21090 Bark River-Harris | * County | 7.0612 | 39,398,008 | \$278,197.21 |
| Total Taxable Value: | 39,398,008 | Senior Citizens | 0.6000 | 39,398,008 | 23,638.80 |
| Non-Homestead Value: | 13,735,208 | Road Patrol | 1.7950 | 39,398,008 | 70,719.42 |
| | 21000 Delta-Schoolcraft ISD | 911 | 0.6250 | 39,398,008 | 24,623.76 |
| | | Library | 0.3750 | 39,398,008 | 14,774.25 |
| | | ISD | 2.3851 | 39,398,008 | 93,968.19 |
| | | * State Ed Tax | 6.0000 | 39,398,008 | 236,388.05 |
| | | Non-Homestead | 18.0000 | 13,735,208 | 247,233.74 |
| | | School Debt | 2.2400 | 39,398,008 | 88,251.54 |
| | | Township | 1.3263 | 39,398,008 | 52,253.58 |
| | | Fire | 1.0000 | 39,398,008 | 39,398.01 |
| | | Road Repair | | | |
| | | Total Revenue | | | \$1,169,446.55 |
| | | Total Non-Homestead Millage Rate | | | 41.4076 |
| | | Total Homestead Millage Rate | | | 23.4076 |
| Unit Name: | 005 Harris Township | | <u>Millage</u> | <u>Value</u> | <u>Revenue</u> |
| School District: | 55115 North Central | * County | 7.0612 | 12,586,992 | \$88,879.27 |
| Total Taxable Value: | 12,586,992 | Senior Citizens | 0.6000 | 12,586,992 | 7,552.20 |
| Non-Homestead Value: | 6,888,620 | Road Patrol | 1.7950 | 12,586,992 | 22,593.65 |
| | 55000 Menominee ISD | 911 | 0.6250 | 12,586,992 | 7,866.87 |
| | | Library | 0.3750 | 12,586,992 | 4,720.12 |
| | | ISD | 2.2437 | 12,586,992 | 28,241.43 |
| | | * State Ed Tax | 6.0000 | 12,586,992 | 75,521.95 |
| | | Non-Homestead | 18.0000 | 6,888,620 | 123,995.16 |
| | | School Debt | 2.1000 | 12,586,992 | 26,432.68 |
| | | Township | 1.3263 | 12,586,992 | 16,694.13 |
| | | Fire | 1.0000 | 12,586,992 | 12,586.99 |
| | | Road Repair | | | |
| | | Total Revenue | | | \$415,084.45 |
| | | Total Non-Homestead Millage Rate | | | 41.1262 |
| | | Total Homestead Millage Rate | | | 23.1262 |
| Unit Name: | 005 Harris Township | | | | <u>Revenue</u> |
| School District: | Township Totals | County | | | \$367,076.48 |
| Total Taxable Value: | 51,985,000 | Senior Citizens | | | 31,191.00 |
| Non-Homestead Value: | 20,623,828 | Road Patrol | | | 93,313.07 |
| | | 911 | | | 32,490.63 |
| | | Library | | | 19,494.37 |
| | | ISD | | | 122,209.62 |
| | | State Ed Tax | | | 311,910.00 |
| | | Non-Homestead | | | 371,228.90 |
| | | School Debt | | | 114,684.22 |
| | | Township | | | 68,947.71 |
| | | Fire/Landfill | | | 51,985.00 |
| | | Road Repair | | | |
| | | Total Revenue | | | \$1,584,531.00 |

| | | | | | |
|----------------------|--------------------------------|----------------------------------|----------------|--------------|----------------|
| Unit Name: | 006 Holmes Township | | <u>Millage</u> | <u>Value</u> | <u>Revenue</u> |
| School District: | 55120 Stephenson | * County | 7.0612 | 51,711,750 | \$365,147.01 |
| Total Taxable Value: | 51,711,750 | Senior Citizens | 0.6000 | 51,711,750 | 31,027.05 |
| Non-Homestead Value: | 29,365,531 | Road Patrol | 1.7950 | 51,711,750 | 92,822.59 |
| | 55000 Menominee ISD | 911 | 0.6250 | 51,711,750 | 32,319.84 |
| | | Library | 0.3750 | 51,711,750 | 19,391.91 |
| | | ISD | 2.2437 | 51,711,750 | 116,025.65 |
| | | * State Ed Tax | 6.0000 | 51,711,750 | 310,270.50 |
| | | Non-Homestead | 18.0000 | 29,365,531 | 528,579.56 |
| | | Sinking Fund | 1.0000 | 51,711,750 | 51,711.75 |
| | | Township | 1.5000 | 51,711,750 | 77,567.63 |
| | | Fire | 1.0000 | 51,711,750 | 51,711.75 |
| | | Road Repair | | | |
| | | Total Revenue | | | \$1,676,575.24 |
| | | Total Non-Homestead Millage Rate | | | 40.1999 |
| | | Total Homestead Millage Rate | | | 22.1999 |
| Unit Name: | 007 Ingallston Township | | <u>Millage</u> | <u>Value</u> | <u>Revenue</u> |
| School District: | 55100 Menominee | * County | 7.0612 | 30,427,137 | \$214,852.10 |
| Total Taxable Value: | 30,427,137 | Senior Citizens | 0.6000 | 30,427,137 | 18,256.28 |
| Non-Homestead Value: | 13,216,484 | Road Patrol | 1.7950 | 30,427,137 | 54,616.71 |
| | 55000 Menominee ISD | 911 | 0.6250 | 30,427,137 | 19,016.96 |
| | | Library | 0.3750 | 30,427,137 | 11,410.18 |
| | | ISD | 2.2437 | 30,427,137 | 68,269.37 |
| | | * State Ed Tax | 6.0000 | 30,427,137 | 182,562.82 |
| | | * Non-Homestead | 18.0000 | 13,216,484 | 237,896.71 |
| | | * School Debt | 0.0000 | 30,427,137 | |
| | | Township | 1.1703 | 30,427,137 | 35,608.88 |
| | | Sinking Fund | 1.9986 | 30,427,137 | 60,811.68 |
| | | Road Repair | | | |
| | | Total Revenue | | | \$903,301.69 |
| | | Total Non-Homestead Millage Rate | | | 39.8688 |
| | | Total Homestead Millage Rate | | | 21.8688 |
| Unit Name: | 007 Ingallston Township | | <u>Millage</u> | <u>Value</u> | <u>Revenue</u> |
| School District: | 55120 Stephenson | * County | 7.0612 | 23,893,630 | \$168,717.70 |
| Total Taxable Value: | 23,893,630 | Senior Citizens | 0.6000 | 23,893,630 | 14,336.18 |
| Non-Homestead Value: | 8,147,340 | Road Patrol | 1.7950 | 23,893,630 | 42,889.07 |
| | 55000 Menominee ISD | 911 | 0.6250 | 23,893,630 | 14,933.52 |
| | | Library | 0.3750 | 23,893,630 | 8,960.11 |
| | | ISD | 2.2437 | 23,893,630 | 53,610.14 |
| | | * State Ed Tax | 6.0000 | 23,893,630 | 143,361.78 |
| | | Non-Homestead | 18.0000 | 8,147,340 | 146,652.12 |
| | | Sinking Fund | 1.0000 | 23,893,630 | 23,893.63 |
| | | Township | 1.1703 | 23,893,630 | 27,962.72 |
| | | Fire/Spec. Ass. | 0.0000 | | |
| | | Road Repair | | | |
| | | Total Revenue | | | \$645,316.97 |
| | | Total Non-Homestead Millage Rate | | | 38.8702 |
| | | Total Homestead Millage Rate | | | 20.8702 |
| Unit Name: | 007 Ingallston Township | | | | <u>Revenue</u> |
| School District: | Township Totals | County | | | \$383,569.80 |
| Total Taxable Value: | 54,320,767 | Senior Citizens | | | 32,592.46 |
| Non-Homestead Value: | 21,363,824 | Road Patrol | | | 97,505.78 |
| | | 911 | | | 33,950.48 |
| | | Library | | | 20,370.29 |
| | | ISD | | | 121,879.51 |
| | | State Ed Tax | | | 325,924.60 |
| | | Non-Homestead | | | 384,548.83 |
| | | School Debt | | | |
| | | Sinking Fund | | | 84,705.31 |
| | | Township | | | 63,571.60 |
| | | Fire/Spec. Ass. | | | |
| | | Road Repair | | | |
| | | Total Revenue | | | \$1,548,618.66 |

| Unit Name: | 008 Lake Township | | <u>Millage</u> | <u>Value</u> | <u>Revenue</u> |
|----------------------|--------------------------|----------------------------------|----------------|--------------|----------------|
| School District: | 55120 Stephenson | * County | 7.0612 | 36,511,011 | \$257,811.55 |
| Total Taxable Value: | 36,511,011 | Senior Citizens | 0.6000 | 36,511,011 | 21,906.61 |
| Non-Homestead Value: | 19,936,791 | Road Patrol | 1.7950 | 36,511,011 | 65,537.26 |
| | 55000 Menominee ISD | 911 | 0.6250 | 36,511,011 | 22,819.38 |
| | | Library | 0.3750 | 36,511,011 | 13,691.63 |
| | | ISD | 2.2437 | 36,511,011 | 81,919.76 |
| | | * State Ed Tax | 6.0000 | 36,511,011 | 219,066.07 |
| | | Non-Homestead | 18.0000 | 19,936,791 | 358,862.24 |
| | | Sinking Fund | 1.0000 | 36,511,011 | 36,511.01 |
| | | Township | 1.1979 | 36,511,011 | 43,736.54 |
| | | Fire | 1.0000 | 36,511,011 | 36,511.01 |
| | | Road Repair | | | |
| | | Total Revenue | | | \$1,158,373.06 |
| | | Total Non-Homestead Millage Rate | | | 39.8978 |
| | | Total Homestead Millage Rate | | | 21.8978 |

| Unit Name: | 009 Mellen Township | | <u>Millage</u> | <u>Value</u> | <u>Revenue</u> |
|----------------------|----------------------------|----------------------------------|----------------|--------------|----------------|
| School District: | 55120 Stephenson | * County | 7.0612 | 40,732,469 | \$287,620.11 |
| Total Taxable Value: | 40,732,469 | Senior Citizens | 0.6000 | 40,732,469 | 24,439.48 |
| Non-Homestead Value: | 15,687,547 | Road Patrol | 1.7950 | 40,732,469 | 73,114.78 |
| | 55000 Menominee ISD | 911 | 0.6250 | 40,732,469 | 25,457.79 |
| | | Library | 0.3750 | 40,732,469 | 15,274.68 |
| | | ISD | 2.2437 | 40,732,469 | 91,391.44 |
| | | * State Ed Tax | 6.0000 | 40,732,469 | 244,394.81 |
| | | Non-Homestead | 18.0000 | 15,687,547 | 282,375.85 |
| | | Sinking Fund | 1.0000 | 40,732,469 | 40,732.47 |
| | | Township | 1.3894 | 40,732,469 | 56,593.69 |
| | | Fire & EMS | 1.0000 | 40,732,469 | 40,732.47 |
| | | Road Repair | | | |
| | | Total Revenue | | | \$1,182,127.57 |
| | | Total Non-Homestead Millage Rate | | | 40.0893 |
| | | Total Homestead Millage Rate | | | 22.0893 |

| Unit Name: | 010 Menominee Township | | Millage | Value | Revenue |
|----------------------|------------------------|----------------------------------|---------|-------------|----------------|
| School District: | 55100 Menominee | * County | 7.0612 | 112,186,599 | \$792,172.01 |
| Total Taxable Value: | 112,186,599 | Senior Citizens | 0.6000 | 112,186,599 | 67,311.96 |
| Non-Homestead Value: | 28,123,206 | Road Patrol | 1.7950 | 112,186,599 | 201,374.95 |
| | 55000 Menominee ISD | 911 | 0.6250 | 112,186,599 | 70,116.62 |
| | | Library | 0.3750 | 112,186,599 | 42,069.97 |
| | | ISD | 2.2437 | 112,186,599 | 251,713.07 |
| | | * State Ed Tax | 6.0000 | 112,186,599 | 673,119.59 |
| | | * Non-Homestead | 18.0000 | 28,123,206 | 506,217.71 |
| | | * School Debt | 0.0000 | 112,186,599 | |
| | | Township | 0.0000 | 112,186,599 | |
| | | Sinking Fund | 1.9986 | 112,186,599 | 224,216.14 |
| | | Road Repair | | | |
| | | Total Revenue | | | \$2,828,312.02 |
| | | Total Non-Homestead Millage Rate | | | 38.6985 |
| | | Total Homestead Millage Rate | | | 20.6985 |

| Unit Name: | 010 Menominee Township | | Millage | Value | Revenue |
|----------------------|------------------------|----------------------------------|---------|------------|--------------|
| School District: | 55120 Stephenson | * County | 7.0612 | 13,994,567 | \$98,818.44 |
| Total Taxable Value: | 13,994,567 | Senior Citizens | 0.6000 | 13,994,567 | 8,396.74 |
| Non-Homestead Value: | 4,156,703 | Road Patrol | 1.7950 | 13,994,567 | 25,120.25 |
| | 55000 Menominee ISD | 911 | 0.6250 | 13,994,567 | 8,746.60 |
| | | Library | 0.3750 | 13,994,567 | 5,247.96 |
| | | ISD | 2.2437 | 13,994,567 | 31,399.61 |
| | | * State Ed Tax | 6.0000 | 13,994,567 | 83,967.40 |
| | | Non-Homestead | 18.0000 | 4,156,703 | 74,820.65 |
| | | Sinking Fund | 1.0000 | 13,994,567 | 13,994.57 |
| | | Township | 0.0000 | 13,994,567 | |
| | | Fire/Landfill | | | |
| | | Road Repair | | | |
| | | Total Revenue | | | \$350,512.22 |
| | | Total Non-Homestead Millage Rate | | | 37.6999 |
| | | Total Homestead Millage Rate | | | 19.6999 |

| Unit Name: | 010 Menominee Township | | Revenue |
|----------------------|------------------------|-----------------|----------------|
| School District: | Township Totals | County | \$890,990.45 |
| Total Taxable Value: | 126,181,166 | Senior Citizens | 75,708.70 |
| Non-Homestead Value: | 32,279,909 | Road Patrol | 226,495.20 |
| | | 911 | 78,863.22 |
| | | Library | 47,317.93 |
| | | ISD | 283,112.68 |
| | | State Ed Tax | 757,086.99 |
| | | Non-Homestead | 581,038.36 |
| | | School Debt | 13,994.57 |
| | | Township | 0.00 |
| | | Fire/Landfill | 224,216.14 |
| | | Road Repair | |
| | | Total Revenue | \$3,178,824.24 |

| Unit Name: | 011 Meyer Township | | Millage | Value | Revenue |
|----------------------|---------------------|----------------------------------|---------|------------|----------------|
| School District: | 55115 North Central | * County | 7.0612 | 34,861,859 | \$246,166.56 |
| Total Taxable Value: | 34,861,859 | Senior Citizens | 0.6000 | 34,861,859 | 20,917.12 |
| Non-Homestead Value: | 15,267,850 | Road Patrol | 1.7950 | 34,861,859 | 62,577.04 |
| | 55000 Menominee ISD | 911 | 0.6250 | 34,861,859 | 21,788.66 |
| | | Library | 0.3750 | 34,861,859 | 13,073.20 |
| | | ISD | 2.2437 | 34,861,859 | 78,219.55 |
| | | * State Ed Tax | 6.0000 | 34,861,859 | 209,171.15 |
| | | Non-Homestead | 18.0000 | 15,267,850 | 274,821.30 |
| | | School Debt | 2.1000 | 34,861,859 | 73,209.90 |
| | | Debt-Hermans | 0.0000 | 34,861,859 | |
| | | Township | 1.3725 | 34,861,859 | 47,847.90 |
| | | Fire | 1.0000 | 34,861,859 | 34,861.86 |
| | | Fire Equip | 0.0000 | 34,861,859 | |
| | | Total Revenue | | | \$1,082,654.24 |
| | | Total Non-Homestead Millage Rate | | | 41.1724 |
| | | Total Homestead Millage Rate | | | 23.1724 |

| Unit Name: | 012 Nadeau Township | | Millage | Value | Revenue |
|----------------------|---------------------|----------------------------------|---------|------------|----------------|
| School District: | 55010 Carney-Nadeau | * County | 7.0612 | 44,872,874 | \$316,856.34 |
| Total Taxable Value: | 44,872,874 | Senior Citizens | 0.6000 | 44,872,874 | 26,923.72 |
| Non-Homestead Value: | 19,179,217 | Road Patrol | 1.7950 | 44,872,874 | 80,546.81 |
| | 55000 Menominee ISD | 911 | 0.6250 | 44,872,874 | 28,045.55 |
| | | Library | 0.3750 | 44,872,874 | 16,827.33 |
| | | ISD | 2.2437 | 44,872,874 | 100,681.27 |
| | | * State Ed Tax | 6.0000 | 44,872,874 | 269,237.24 |
| | | Non-Homestead | 17.1726 | 19,179,217 | 329,357.02 |
| | | School Debt | 0.0000 | 44,872,874 | |
| | | School Sink | 0.0000 | 44,872,874 | |
| | | Township | 1.3365 | 44,872,874 | 59,972.60 |
| | | Fire | 1.0000 | 44,872,874 | 44,872.87 |
| | | Road Repair | | | |
| | | Total Revenue | | | \$1,273,320.75 |
| | | Total Non-Homestead Millage Rate | | | 38.2090 |
| | | Total Homestead Millage Rate | | | 21.0364 |

| Unit Name: | 013 Spalding Township | | Millage | Value | Revenue |
|----------------------|-----------------------|----------------------------------|---------|------------|----------------|
| School District: | 55115 North Central | * County | 7.0612 | 54,807,634 | \$387,007.67 |
| Total Taxable Value: | 54,807,634 | Senior Citizens | 0.6000 | 54,807,634 | 32,884.58 |
| Non-Homestead Value: | 22,537,094 | Road Patrol | 1.7950 | 54,807,634 | 98,379.70 |
| | 55000 Menominee ISD | 911 | 0.6250 | 54,807,634 | 34,254.77 |
| | | Library | 0.3750 | 54,807,634 | 20,552.86 |
| | | ISD | 2.2437 | 54,807,634 | 122,971.89 |
| | | * State Ed Tax | 6.0000 | 54,807,634 | 328,845.80 |
| | | Non-Homestead | 18.0000 | 22,537,094 | 405,667.69 |
| | | School Debt | 2.1000 | 54,807,634 | 115,096.03 |
| | | Township | 1.3558 | 54,807,634 | 74,308.19 |
| | | Township Hall | 0.9971 | 54,807,634 | 54,648.69 |
| | | Fire Op & Equip | 1.0000 | 54,807,634 | 54,807.63 |
| | | Fire Equip | 0.0000 | | |
| | | Total Revenue | | | \$1,729,425.50 |
| | | Total Non-Homestead Millage Rate | | | 42.1528 |
| | | Total Homestead Millage Rate | | | 24.1528 |

| Unit Name: | 014 Stephenson Township | | Millage | Value | Revenue |
|----------------------|-------------------------|----------------------------------|---------|------------|--------------|
| School District: | 55120 Stephenson | * County | 7.0612 | 24,783,609 | \$175,002.02 |
| Total Taxable Value: | 24,783,609 | Senior Citizens | 0.6000 | 24,783,609 | 14,870.17 |
| Non-Homestead Value: | 5,417,976 | Road Patrol | 1.7950 | 24,783,609 | 44,486.58 |
| | 55000 Menominee ISD | 911 | 0.6250 | 24,783,609 | 15,489.76 |
| | | Library | 0.3750 | 24,783,609 | 9,293.85 |
| | | ISD | 2.2437 | 24,783,609 | 55,606.98 |
| | | * State Ed Tax | 6.0000 | 24,783,609 | 148,701.65 |
| | | Non-Homestead | 18.0000 | 5,417,976 | 97,523.57 |
| | | Sinking Fund | 1.0000 | 24,783,609 | 24,783.61 |
| | | Township | 1.4049 | 24,783,609 | 34,818.49 |
| | | Fire | 0.9990 | 24,783,609 | 24,758.83 |
| | | Total Revenue | | | \$645,335.51 |
| | | Total Non-Homestead Millage Rate | | | 40.1038 |
| | | Total Homestead Millage Rate | | | 22.1038 |

| Unit Name: | 051 City of Menominee | | Millage | Value | Revenue |
|----------------------|-----------------------|----------------------------------|---------|-------------|-----------------|
| School District: | 55100 Menominee | * County | 7.0612 | 199,791,752 | \$1,410,769.52 |
| Total Taxable Value: | 199,791,752 | Senior Citizens | 0.6000 | 199,791,752 | 119,875.05 |
| Non-Homestead Value: | 85,104,676 | Road Patrol | 1.7950 | 199,791,752 | 358,626.19 |
| | 55000 Menominee ISD | 911 | 0.6250 | 199,791,752 | 124,869.85 |
| | | Library | 0.3750 | 199,791,752 | 74,921.91 |
| | | ISD | 2.2437 | 199,791,752 | 448,272.75 |
| | | * State Ed Tax | 6.0000 | 199,791,752 | 1,198,750.51 |
| | | * Non-Homestead | 18.0000 | 85,104,676 | 1,531,884.17 |
| | | * School Debt | 0.0000 | 199,791,752 | |
| | | * City | 24.4199 | 199,791,752 | 4,878,894.60 |
| | | Sinking Fund | 1.9986 | 199,791,752 | 399,303.80 |
| | | Total Revenue | | | \$10,546,168.35 |
| | | Total Non-Homestead Millage Rate | | | 63.1184 |
| | | Total Homestead Millage Rate | | | 45.1184 |

| Unit Name: | 052 City of Stephenson | | Millage | Value | Revenue |
|----------------------|------------------------|----------------------------------|---------|------------|--------------|
| School District: | 55120 Stephenson | * County | 7.0612 | 16,842,720 | \$118,929.81 |
| Total Taxable Value: | 16,842,720 | Senior Citizens | 0.6000 | 16,842,720 | 10,105.63 |
| Non-Homestead Value: | 7,311,747 | Road Patrol | 1.7950 | 16,842,720 | 30,232.68 |
| | 55000 Menominee ISD | 911 | 0.6250 | 16,842,720 | 10,526.70 |
| | | Library | 0.3750 | 16,842,720 | 6,316.02 |
| | | ISD | 2.2437 | 16,842,720 | 37,790.01 |
| | | * State Ed Tax | 6.0000 | 16,842,720 | 101,056.32 |
| | | Non-Homestead | 18.0000 | 7,311,747 | 131,611.45 |
| | | Sinking Fund | 1.0000 | 16,842,720 | 16,842.72 |
| | | City | 11.5000 | 16,842,720 | 193,691.28 |
| | | Total Revenue | | | \$657,102.62 |
| | | Total Non-Homestead Millage Rate | | | 49.1999 |
| | | Total Homestead Millage Rate | | | 31.1999 |

| Unit Name: | 041 Village of Daggett | | Millage | Value | Revenue |
|----------------------|------------------------|-----------|---------|-----------|------------|
| Total Taxable Value: | 3,932,509 | * Village | 2.5000 | 3,932,509 | \$9,831.27 |

| Unit Name: | 043 Village of Powers | | Millage | Value | Revenue |
|----------------------|-----------------------|-----------|---------|-----------|-------------|
| Total Taxable Value: | 6,635,531 | * Village | 2.8700 | 6,635,531 | \$19,043.97 |

Note: * denotes millages levied in the summer.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

| | |
|---|--------------------------|
| SUBJECT: | Abilita Contracts |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | No |
| SUMMARY: | |
| <p>Our contract with Abilita (telephone services) has expired. They are offering two options for renewal: a retained agreement and an agreement similar to our previous agreement in which we split any cost savings they find 50-50.</p> | |
| RECOMMENDED MOTION | |
| I | |

Submitted by: Jason Carviou

10/08/2020
Date

WORKSHOP ACTION

| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |



11776 Silverspring Dr.
Dewitt, MI 48820

Voice 517.853.8130
Fax 517.913.6440
www.abilita.com

MASTER SERVICE AGREEMENT

Between Menominee County and Aylward Consultants, LLC dba Abilita-Lansing

AGREEMENT TERMS

1. The Client hereby authorizes Abilita to review its telecommunications system and to submit recommendations for improvements including recommendations for possible savings. This review may include the review of existing systems, services, equipment, suppliers, plans and other telecom functions; and the recommendations may include alternate methods, systems, services, equipment, suppliers or plans or other suggestions for improvement or cost savings.
2. All recommendations for improvements to the telecommunication system including recommendations for possible savings made by Abilita are subject to the Client's approval. No action regarding such changes shall be undertaken without the prior written consent of the Client. Any recommendations acted upon by the Client within thirty six (36) months of submission by Abilita shall be deemed to be accepted by the Client.
3. The Client hereby authorizes Abilita to identify and pursue, on the Client's behalf, possible refunds or credits due to billing errors or other causes.
4. The Client will provide Abilita with equipment records, telecommunications invoices, contracts, web-based provider invoices (including initial set-up if applicable) and other related information, as well as written authorization for Abilita to receive all such records and information directly from suppliers, during the payment term of this agreement as required by Abilita.
5. Abilita shall hold all records and information submitted for review by the Client in the strictest confidence.
6. All recommendations, actions and suggestions submitted by Abilita for the Client's consideration shall be held in the strictest confidence.
7. The term of this Service Agreement shall be thirty six (36) months from the date of signing.

PAYMENT TERMS

8. The Client agrees to pay Abilita, as its fee for the services rendered under this agreement, fifty (50) percent of all savings **realized** as a result of the acceptance of recommendations made by Abilita and reductions in cost realized as a result of Abilita's instigation or negotiation of such cost reductions, for a period of thirty six (36) months from the date of implementation of the accepted recommendation, or cost reduction, after which time the entire savings will accrue to the Client.
9. Billings will be as follows: 12 installments of the total amount due based on actual documented savings, in three month increments from the date of implementation. Verification of savings will be conducted on a quarterly basis.

10. The Client also agrees to pay Abilita, fifty (50) percent of each refund or credit or other consideration realized based on Abilita's identification of billing errors or other causes. Payment will be due within thirty (30) days of the receipt of the refund, credit or consideration by the Client. Abilita will provide invoices detailing the computation of savings and refunds.
11. Statements not paid prior to the due date shall be subject to an interest charge of 1.5% per month, compounded monthly. A charge of \$35 will be issued for any check tendered by customer and returned unpaid by a financial institution.
12. Limitation of Liability. Consultant's pricing reflects the allocation of risk and limitation of liability specified in this paragraph. Consultant's total liability to Client under this Agreement or based on any other cause of action (tort, statute, or otherwise) relating in any way or to any degree to its performance hereunder, for damages, costs and expenses, shall not exceed \$10,000 or the compensation received by Consultant under this Agreement, whichever is less. NEITHER PARTY TO THIS AGREEMENT SHALL BE LIABLE FOR THE OTHER'S LOST PROFITS, OR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, WHETHER IN AN ACTION IN CONTRACT OR TORT, EVEN IF THE PARTY HAS BEEN ADVISED BY THE OTHER PARTY OF THE POSSIBILITY OF SUCH DAMAGES.
13. If the client fails to pay invoices according to the terms of this Agreement, it will be responsible for the payment of all costs of collection, including, without limitation, court costs, attorney fees and related expenses. The client agrees to jurisdiction and venue in Clinton County, Michigan.

OTHER SERVICES

14. Telecommunications consulting services, billed on an hourly basis are also available. An estimate will be provided and agreed upon by the Client and Abilita before proceeding with any consulting work.

Menominee County
(Client Name)

Aylward Consultants, LLC d.b.a. Abilita- Lansing

839 10th Ave.
(Address)

11776 Silverspring Dr.
(Address)

Menominee, MI 49858
(City, State, ZC)

Dewitt, MI 48820
(City, State, ZC)

(Telephone)

(517) 853-8130
(Telephone)

Signature of Authorized Client Representative
I have the authority to bind the organization (company)

Signature

Print Name

Print Name

Title

Date

Date



Telecom Retainer Facts

Need

1. Menominee County's telecom costs will inevitably go up and traditional phone service is changing (Plain Old Telephone Service, PRI). This requires expertise to keep the costs as low as possible and getting in front of these inevitable changes by someone who has the County's best interests in mind.
2. Menominee County has contracts expiring or possibly increasing the over next couple years (Spectrum PRI, AT&T POTS). The County needs expertise on how to navigate the best rates with the best carriers (which includes wireless services). Mistakes will lead to significant increases in cost and additional telecom frustrations (on hold with Customer Service, contract negotiations, credit adjustments, etc.).

Most County staff do not have the time or expertise to audit and interpret accurate pricing with the best pricing and vendor options.

Benefit

1. The existing \$ 3,890 financial commitment to Abilita will be waived!
2. Abilita has already saved Menominee County approximately \$87,500 over the past 5 years without tying up staffs' valuable time! In addition, we believe it is possible to save the County an approximate additional \$2,600/year just on PRI services! With our retainer quote of \$550 per month for our services, this amounts to a net cost of approximately \$170 per month to help manage telecom costs and vendor interactions.
3. Menominee County has partnered with Abilita for five years to reduce telecom costs and assist with phone system equipment. In addition, the County has used Abilita's services (soft dollar savings) to free up staff from the complexities of telecom contracts, billing disputes and long-term technology planning.
4. Abilita acts as the County's outsourced telecom support which includes:
 - o Telecom Analysis Report: a monthly report of all telecom services and recommendations for savings. This includes Local, Long Distance, Internet, Cellular, Data circuits, etc.
 - o Abilita proactively delivers new recommendations for cost savings to the County
 - o Abilita implements all approved recommendations
5. Ongoing expert proactive support on any telecom need!
6. An additional 2 hours of consulting service is included at no charge per month with the Retainer agreement (\$390 savings per month) when the County uses Abilita for project services.

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ABILITA Retainer Agreement

Between Menominee County (the client) and Aylward Consultants dba Abilita- Lansing.

AGREEMENT TERMS

1. The client hereby authorizes Abilita to review its telecommunications systems (other than 911 dispatch), on a monthly basis and to submit recommendations for improvements including possible savings. Reviews will focus on identifying billing errors, contract compliance, traffic usage and efficiency, and overcharges and may include reviews of existing systems, services, equipment, suppliers, plans and other telecom functions.
2. All recommendations for changes or alterations to the telecommunication systems are subject to the client's approval. All approved changes will be implemented by Abilita and, where savings are expected from such implementations, Abilita will assure that the savings are realized and will calculate and report such savings to client.
3. Abilita will act as the management interface for all telecommunications hardware, software, and service providers including solicitation and new proposals, and will negotiate all new and renewing agreements with such providers, as directed by client.
4. Abilita will present to the client any new telecommunications services or technologies appropriate to the client's needs, including productivity improvements, technology advances, equipment purchases and maintenance.
5. Abilita will maintain an "on-call" relationship during regular business hours, excluding holidays, with the client to address any telecom issues or questions that arise.
6. Abilita will assist in the general planning for business changes that may affect telecommunication usage and will transfer knowledge to client in a timely manner, including reviews of productivity improvements and technology advances, upon client request.
7. Abilita will notify client, in advance, if billable hours are anticipated to exceed the monthly retainer.
8. The client will provide Abilita with equipment records, telecommunications invoices, contracts and other related information, as well as written authorization for Abilita to receive all such records and information directly from suppliers, during the payment term of this agreement as required by Abilita.
9. All records and information submitted for review by the client shall be held in the strictest confidence by Abilita. All recommendations, actions and suggestions submitted by Abilita for the client's consideration shall be held in the strictest confidence by the client.

(Initial)

ABILITA Retainer Agreement

PAYMENT TERMS

7. The client agrees to pay Abilita, as its fee for the services rendered, all amounts due as indicated in the Schedule of Fees (below) for the term of this Agreement. Unless otherwise communicated in writing 60 days prior, this agreement will automatically renew month to month.
8. Billing will be conducted on a monthly basis and convert to a month to month term when the contractual term has finished. Payment will be due upon receipt of invoice. Charges or fees not paid within 30 days of the date of the invoice will accrue late payment charges at the rate of 1.5% per month until paid. A charge of \$25 will be made for any check tendered by customer and returned unpaid by a financial institution.

SCHEDULE OF FEES:

| | | |
|--|----|---------------|
| Setup: Initial Analysis, Implementation, & Account Setup (one time) | \$ | waived |
| Terms: Length of Agreement | | 24 months |
| Monthly Retainer Fee | \$ | 550.00 |
| Includes: Anticipated Hours of Support Provided Monthly | | |
| Consulting fee 2 hour per month waived (if used for project) | \$ | -390.00 |

Menominee County
(Client Name)

839 10th Ave.
(Address)

Menominee, MI 49858
(Address)

(906) 863-7779
(Telephone)

Signature of Authorized Client Representative
I have the authority to bind the corporation (company)

Print Name

Title

Date

Aylward Consultants dba Abilita- Lansing

11776 Silverspring Dr.

DeWitt, MI 48820

(517) 853-8130

Signature

Print Name

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

| | |
|--|----------------------------------|
| SUBJECT: | COVID-19 Grants - Updates |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | No |
| SUMMARY: | |
| County Administrator will discuss some of the Grants we've received and where we're at with fulfilling those grants. | |
| RECOMMENDED MOTION | |
| | |

Submitted by: Jason Carviou

10/08/2020
Date

WORKSHOP ACTION

| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |
| | |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |
| | |

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

| | |
|--|--|
| SUBJECT: | Commissioner Per Diems & Expenses |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| Discussion of Commissioner Per Diems & Expenses as recently submitted for payment. | |
| RECOMMENDED MOTION | |
| | |

Submitted by: Jason Carviou

10/08/2020
Date

WORKSHOP ACTION

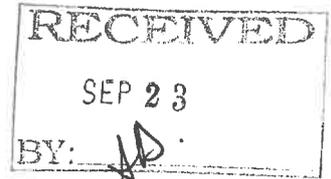
| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |
| | |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |
| | |

Reimbursement



Mileage: .575 cents/mile ~ effective 01 January 2020

- *Meals: Breakfast - \$9.00
- Lunch - \$11.00
- Dinner - \$20.00

COPY

- *must attach receipt for reimbursement
- *meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

| Date | Meeting Place | # of miles | X .575/mile | Total Cost | Account Number |
|--------------------------|--------------------------|------------|----------------|---------------|-------------------|
| 9/2/20 | Library-Stephenson | 34 | | 19.55 | 101-101-860 |
| 9/8/20 | Co Bd-Menominee | 76 | | 43.70 | 101-101-860 |
| 9/15/20 | Co Bd Finance- Menominee | 76 | | 43.70 | 101-101-860 |
| 9/22/20 | Co Bd- Menominee | 76 | | 43.70 | 101-101-860 |
| | | | | | 101-101-860 |
| | | | | | 101-101-860 |
| | | | | | 101-101-860 |
| | | | | | 101-101-860 |
| | | | | | 101-101-860 |
| | | | | | 101-101-860 |
| | | | | | 101-101-860 |
| | | | | | 101-101-860 |
| | | | | | 101-101-860 |
| Total Mileage | | | | 150.65 | |
| Total Mileage Fee | | | | | 150.65 |

JD

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to 839 10th Ave., Menominee MI 49858.

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Jan Hafeman

Signed

9/22/20

Date

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

COPY

Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Bernie Lang ~ District 2

| Date | Meeting Place | # of miles | X .575/mile | Total Cost | Account Number |
|-------|---------------|-----------------|--------------------------|--------------------------|-------------------|
| 2020 | | | | | |
| 09.09 | CT. HSE. | 3 | | | 101-101-860.00 |
| 09.10 | CT. HSE | 3 | | | 101-101-860.00 |
| 09.22 | CT HSE | 3 | | | 101-101-860.00 |
| | | 9 94 | → | 518 | 101-101-860.00 |
| | | | | | 101-101-860.00 |
| | | | | | 101-101-860.00 |
| | | | | | 101-101-860.00 |
| | | | | | 101-101-860.00 |
| | | | | | 101-101-860.00 |
| | | | | | 101-101-860.00 |
| | | | Total Mileage | | |
| | | | | Total Mileage Fee | 518 |

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Bernie Lang

Signed

09-23-20

Date

18.

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

COPY!

Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Phelps ~ District 3

| Date | Meeting Place | # of miles | X .575/mile | Total Cost | Account Number |
|---------|-----------------------|------------|------------------|--------------------------|-------------------|
| 8/11/20 | Menom. Co. Courthouse | 5 | 1.575 | 2.87 | 101-101-860.00 |
| 8/15/20 | Menom. Co. Courthouse | 5 | .575 | 2.87 | 101-101-860.00 |
| 9/18/20 | Menom. Co. Courthouse | 5 | 1.575 | 2.87 | 101-101-860.00 |
| 9/10/20 | Menom. Co. Courthouse | 5 | 1.575 | 2.87 | 101-101-860.00 |
| 9/14/20 | Baily Park | 32 | 1.575 | 18.40 | 101-101-860.00 |
| 9/22/20 | Menom. Co. Courthouse | 5 | 1.575 | 2.87 | 101-101-860.00 |
| | | | | | 101-101-860.00 |
| | | | | | 101-101-860.00 |
| | | | | | 101-101-860.00 |
| | | 57 | Total Mileage | | \$ 32.78 |
| | | | | Total Mileage Fee | 32.75 |

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Lawrence P. Phelps

Signed

9/23/2020

Date

AD.

**MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER**

RECEIVED
SEP 25
BY: *JA*

Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals Breakfast - \$9.00
 Lunch - \$11.00
 Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

| Date | Meeting Place | # of miles | X .575/mile | Total Cost | Account Number |
|---------|---------------|------------|--------------------------|--------------------------|-------------------|
| 9/8/20 | COURTHOUSE | 16 | | 9.20 | 101-101-860.00 |
| 9/10/20 | COURTHOUSE | 16 | | 9.20 | 101-101-860.00 |
| 9/15/20 | COURTHOUSE | 16 | | 9.20 | 101-101-860.00 |
| 9/22/20 | COURTHOUSE | 16 | | 9.20 | 101-101-860.00 |
| | | 64 | | 36.80 | 101-101-860.00 |
| | | | | | 101-101-860.00 |
| | | | | | 101-101-860.00 |
| | | | | | 101-101-860.00 |
| | | | Total Mileage | 64 | |
| | | | | Total Mileage Fee | 36.80 |

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

9/25/20

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

COPY
OCT 08, 20
AD

Mileage: .575 cents/mile ~ effective 01 January 2020

*Meals Breakfast - \$9.00
Lunch - \$11.00
Dinner - \$20.00

*must attach receipt for reimbursement
*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche ~ District 7

| Date | Meeting Place | # of miles | X .575/mile | Total Cost | Account Number |
|-----------|------------------------------|------------|------------------|-------------------|-------------------|
| 9/8/2020 | Courthouse - County Board | 72 | | 41.40 | |
| | | | | | 101-101-860.00 |
| 9/10/2020 | Courthouse - COW | 72 | | 41.40 | 101-101-860.00 |
| | | | | | 101-101-860.00 |
| 9/15/2020 | Courthouse - Airport Meeting | 72 | | 41.40 | 101-101-860.00 |
| | | | | | 101-101-860.00 |
| 9/22/2020 | Courthouse - County Board | 72 | | 41.40 | 101-101-860.00 |
| | | | | | 101-101-860.00 |
| 9/24/2020 | Tele Conf. DHHS | — | | — | 101-101-860.00 |
| | | | | | 101-101-860.00 |
| 9/24/2020 | Tele Conf. Pinecrest | — | | — | |
| | | | | | |
| | | 288 | Total Mileage | | |
| | | | | Total Mileage Fee | 165.60 |

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10th Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche

Signed

10/8/2020

Date

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DISCUSSION ITEM**

| | |
|--|----------------------------|
| SUBJECT: | Miscellaneous Bills |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: Review miscellaneous bills paid on September 22, 29, 30 & October 6 & 7, 2020 in the combined amount of \$79,754.21 | |
| RECOMMENDED MOTION: | |

Submitted by: Jason Carviou

10/08/2020
Date

WORKSHOP ACTION

| | |
|--------------------------|--|
| <input type="checkbox"/> | Forwarded to County Board for Approval as Recommended |
| <input type="checkbox"/> | Reviewed with no motion to carry forward |
| <input type="checkbox"/> | Continue after additional review/research is obtained |
| <input type="checkbox"/> | Recommended with the following change(s): |

COUNTY BOARD ACTION

DATE:

| | |
|--------------------------|---|
| <input type="checkbox"/> | Approved |
| <input type="checkbox"/> | Disapproved |
| <input type="checkbox"/> | Approved with the following change(s): |

Miscellaneous Bills Account Number List - 2021

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-215 County Clerk
101-228 Computer Technology
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-401 Planning Commission
101-402 Brownfield Authority
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
206 Sheriff Work Van
208 County Parks
213 County Fair
215 Friend of Court
216 Menominee Regional Airport
220 Park Improvements
233 Marine Safety Grant
234 Snowmobile Law Grant
235 Off Road Rec. Vehicle Grant
236 ATV Education Grant
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
260 MI Indigent Defense Attorneys
263 Concealed Pistol Licensing
264 Local Corrections Officers Training
266 E-911
269 Law Library
271 County Library
274 Comm.Dev.BlockGrant - MSHDA
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
283 Electronic Monitoring
285 Senior Citizens
289 SOM Salvage Vehicle Title Inspections
292 Child Care
292 Special Child Care Funds
294 Veterans' Service Fund Grant
296 Juvenile Diversion Child Care
516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

APPROVED

SEP 22 2020

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|--|---------------------------------|----------------|----------|-----------------|
| VENDOR NAME: BAKER & TAYLOR BOOKS | | | | |
| L0273592 | Library Books | 271-790-982.00 | 405.21 | 405.21 |
| TOTAL VENDOR BAKER & TAYLOR BOOKS | | | | 405.21 |
| VENDOR NAME: CENTER POINT LARGE PRINT | | | | |
| 1787801 | Library Books | 271-790-982.00 | 86.88 | 86.88 |
| TOTAL VENDOR CENTER POINT LARGE PRINT | | | | 86.88 |
| VENDOR NAME: GRANITE TELECOMMUNICATIONS | | | | |
| 497479136 | Telephone Services - Library | 271-790-850.00 | 185.48 | 1,713.64 |
| | | 271-790-727.03 | 1,528.16 | |
| TOTAL VENDOR GRANITE TELECOMMUNICATIONS | | | | 1,713.64 |
| VENDOR NAME: GREAT AMERICAN DISPOSAL CO THE | | | | |
| 09142947 | Library | 271-790-920.00 | 71.22 | 71.22 |
| TOTAL VENDOR GREAT AMERICAN DISPOSAL CO THE | | | | 71.22 |
| VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I | | | | |
| 0157732-001 | Office Supplies (Library CARES) | 271-790-727.05 | 49.99 | 49.99 |
| TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I | | | | 49.99 |
| VENDOR NAME: PENWORTHY COMPANY | | | | |
| 0565312-IN | Library Books | 271-790-982.00 | 398.16 | 398.16 |
| TOTAL VENDOR PENWORTHY COMPANY | | | | 398.16 |
| VENDOR NAME: STEPHENSON MARKETING COOPERATI | | | | |
| 8563 | Library Gasoline | 271-790-742.00 | 47.61 | 47.61 |
| TOTAL VENDOR STEPHENSON MARKETING COOPERATI | | | | 47.61 |
| VENDOR NAME: U.S. BANK EQUIPMENT FINANCE | | | | |
| 423015171 | Library | 271-790-801.01 | 122.97 | 122.97 |
| TOTAL VENDOR U.S. BANK EQUIPMENT FINANCE | | | | 122.97 |
| VENDOR NAME: WOMAN'S DAY | | | | |
| Subscription | Library - 2 Year Subscription | 271-790-982.00 | 10.00 | 10.00 |
| TOTAL VENDOR WOMAN'S DAY | | | | 10.00 |
| GRAND TOTAL: | | | | 2,905.68 |

**CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN**

APPROVED

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|--|-------------|----------------|---------|--------|
| <p>VENDOR NAME: AMERICAN LIBRARY ASSOCIATION 0095117 Membership Dues</p> | | | | |
| | | 271-790-710.08 | 148.00 | 148.00 |
| TOTAL VENDOR AMERICAN LIBRARY ASSOCIATION | | | | 148.00 |
| <p>VENDOR NAME: CITY OF STEPHENSON 705 Library - Water/Electric/Sewer</p> | | | | |
| | | 271-790-920.00 | 600.21 | 600.21 |
| TOTAL VENDOR CITY OF STEPHENSON | | | | 600.21 |
| <p>VENDOR NAME: DICKINSON COUNTY LIBRARY 33353002942005 Lost Title</p> | | | | |
| | | 271-790-982.00 | 27.00 | 27.00 |
| TOTAL VENDOR DICKINSON COUNTY LIBRARY | | | | 27.00 |
| <p>VENDOR NAME: DTE ENERGY 910021025424 Library</p> | | | | |
| | | 271-790-920.00 | 45.91 | 45.91 |
| TOTAL VENDOR DTE ENERGY | | | | 45.91 |
| <p>VENDOR NAME: SUPERIORLAND LIBRARY COOP 2984 Library - CARES Grant Supplies</p> | | | | |
| | | 271-790-727.05 | 80.00 | 80.00 |
| TOTAL VENDOR SUPERIORLAND LIBRARY COOP | | | | 80.00 |
| GRAND TOTAL: | | | | 901.12 |

SEP 29 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

APPROVED

SEP 30 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|--|--|----------------|----------|----------|
| VENDOR NAME: ACE HARDWARE | | | | |
| 664 | PA123 Supplies | 517-252-801.00 | 336.90 | 336.90 |
| TOTAL VENDOR ACE HARDWARE | | | | 336.90 |
| VENDOR NAME: ANDERSON AUTO & RV SALES INC | | | | |
| 1413 | Vehicle Maintenance - 2016 Interceptor | 205-315-934.02 | 59.95 | 59.95 |
| TOTAL VENDOR ANDERSON AUTO & RV SALES INC | | | | 59.95 |
| VENDOR NAME: ASHBY, DAVID | | | | |
| Reimbursement | Uniform Allowance | 205-315-745.00 | 62.28 | 62.28 |
| Reimbursement | Uniform Allowance | 205-315-745.00 | 55.61 | 55.61 |
| TOTAL VENDOR ASHBY, DAVID | | | | 117.89 |
| VENDOR NAME: AT&T - CAROL STREAM, IL | | | | |
| 906863661409 | Telephone Services (911) | 266-325-976.00 | 324.21 | 324.21 |
| 906863202309 | Telephone Svcs - 839 10th Ave | 101-228-850.00 | 506.94 | 506.94 |
| 906863444109 | Sheriff's Office - Telephone Svcs | 101-228-850.00 | 537.41 | 537.41 |
| TOTAL VENDOR AT&T - CAROL STREAM, IL | | | | 1,368.56 |
| VENDOR NAME: BELLIN HEALTH | | | | |
| 13438295 | Pre Employment Physicals | 101-301-835.00 | 294.50 | 294.50 |
| TOTAL VENDOR BELLIN HEALTH | | | | 294.50 |
| VENDOR NAME: BIG O'S LUBE AND SERVICE, INC. | | | | |
| 6527 | Vehicle Maintenance - 2016 Ford | 205-315-934.02 | 801.09 | 801.09 |
| 6538 | Vehicle Maintenance - 2019 Ford | 205-315-934.02 | 1,301.62 | 1,301.62 |
| 6743 | Vehicle Maintenance - 2000 Chevy | 208-751-981.00 | 475.64 | 475.64 |
| 6667 | Vehicle Maintenance - 17 Ford | 205-315-934.02 | 38.10 | 38.10 |
| 6669 | Vehicle Maintenance - 19 Ford | 205-315-934.02 | 25.96 | 25.96 |
| 6682 | Vehicle Maintenance - 16 Ford | 205-315-934.02 | 125.20 | 125.20 |
| TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC. | | | | 2,767.61 |
| VENDOR NAME: BLUETARP FINANCIAL, INC. | | | | |
| 1630971406 | Operating Supplies | 101-265-755.00 | 39.72 | 39.72 |
| G11919 | Grant Expenses | 101-301-934.04 | 296.56 | 296.56 |
| G13810 | Grant Expenses | 101-301-934.04 | 1,342.02 | 1,342.02 |
| G11933 | Road Patrol Supplies | 205-315-727.00 | 32.37 | 32.37 |
| TOTAL VENDOR BLUETARP FINANCIAL, INC. | | | | 1,710.67 |
| VENDOR NAME: BRAZEAU, DAWN | | | | |
| 20-45747-FY | Transcript (B. Beauchamp) | 101-267-806.00 | 33.30 | 33.30 |
| 20-45747-FY | Transcript - B. Beauchamp | 101-136-806.00 | 227.55 | 227.55 |
| TOTAL VENDOR BRAZEAU, DAWN | | | | 260.85 |
| VENDOR NAME: CDW GOVERNMENT | | | | |
| 1621549 | Office Supplies (Treasurer) | 101-253-727.00 | 310.82 | 310.82 |
| TOTAL VENDOR CDW GOVERNMENT | | | | 310.82 |
| VENDOR NAME: CITY OF STEPHENSON | | | | |
| 709 | Annex - Water/Electric/Sewer | 101-261-920.01 | 21.28 | 256.56 |
| | | 101-261-920.02 | 36.29 | |
| | | 101-261-920.03 | 198.99 | |
| TOTAL VENDOR CITY OF STEPHENSON | | | | 256.56 |
| VENDOR NAME: CLOVERLAND PAPER CO | | | | |
| 123161 | Janitorial Supplies (Courthouse) | 101-265-755.01 | 113.33 | 113.33 |
| 123107 | Inmate Supplies | 101-301-770.00 | 30.59 | 30.59 |
| 123109 | Inmate Supplies | 101-301-770.00 | 133.53 | 133.53 |
| TOTAL VENDOR CLOVERLAND PAPER CO | | | | 277.45 |
| VENDOR NAME: DTE ENERGY | | | | |
| 910020910998 | Annex | 101-261-920.04 | 47.02 | 47.02 |
| TOTAL VENDOR DTE ENERGY | | | | 47.02 |
| VENDOR NAME: ELECTIONSOURCE | | | | |
| 20-54258 | November General Election Programming | 101-261-727.00 | 27.44 | 27.44 |

SEP 30 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTION | AMOUNTS | AMOUNT |
|--|--|----------------|----------|----------|
| VENDOR NAME: ELECTIONSOURCE | | | | |
| | TOTAL VENDOR ELECTIONSOURCE | | | 27.44 |
| VENDOR NAME: GOVERNMENTAL PRODUCTS, INC. | | | | |
| 4502 | Dog Tags & Receipt Books | 101-253-727.00 | 287.38 | 287.38 |
| | TOTAL VENDOR GOVERNMENTAL PRODUCTS, INC. | | | 287.38 |
| VENDOR NAME: HANSON, JUDI | | | | |
| Reimbursement | Clothing Allowance | 205-315-745.00 | 5.99 | 5.99 |
| | TOTAL VENDOR HANSON, JUDI | | | 5.99 |
| VENDOR NAME: HENSLEY, RN, JOEL | | | | |
| 9/26/20 | Inmate Nursing Services | 101-301-770.01 | 1,365.00 | 1,365.00 |
| | TOTAL VENDOR HENSLEY, RN, JOEL | | | 1,365.00 |
| VENDOR NAME: IHANDER, AARON | | | | |
| Reimbursement | Uniform Allowance | 205-315-745.00 | 255.99 | 255.99 |
| Reimbursement | Uniform Allowance | 205-315-745.00 | 25.75 | 25.75 |
| | TOTAL VENDOR IHANDER, AARON | | | 281.74 |
| VENDOR NAME: IMAGEWORKS | | | | |
| 30241 | Uniform Allowance - Jim Quist | 208-751-745.00 | 192.00 | 192.00 |
| | TOTAL VENDOR IMAGEWORKS | | | 192.00 |
| VENDOR NAME: JAMO, ROBERT | | | | |
| Reimbursement | Office Supplies for District Court | 101-136-727.00 | 107.13 | 107.13 |
| | TOTAL VENDOR JAMO, ROBERT | | | 107.13 |
| VENDOR NAME: KLEIMAN, MARC | | | | |
| Reimbursement | Mileage | 101-215-860.00 | 51.75 | 51.75 |
| | TOTAL VENDOR KLEIMAN, MARC | | | 51.75 |
| VENDOR NAME: KLUMB, JOSEPH | | | | |
| September 2020 | CAFA | 260-266-801.02 | 270.00 | 570.00 |
| | | 260-266-801.01 | 300.00 | |
| | TOTAL VENDOR KLUMB, JOSEPH | | | 570.00 |
| VENDOR NAME: KONICA MINOLTA BUSINESS SOLUTIONS | | | | |
| 265701973 | FOC Copier | 215-141-942.00 | 198.75 | 198.75 |
| | TOTAL VENDOR KONICA MINOLTA BUSINESS SOLUTIONS | | | 198.75 |
| VENDOR NAME: KUSTOM SIGNALS INC | | | | |
| 577442 | Antenna Cable | 205-315-934.01 | 92.00 | 92.00 |
| | TOTAL VENDOR KUSTOM SIGNALS INC | | | 92.00 |
| VENDOR NAME: LENCA SURVEYING | | | | |
| 20129 | Remon Yr 2020 - (9/15 - 9/30) | 243-246-801.07 | 4,262.43 | 4,262.43 |
| | TOTAL VENDOR LENCA SURVEYING | | | 4,262.43 |
| VENDOR NAME: LITHOCRAFTERS PRINTING, INC. | | | | |
| 105286 | One Day Boat Launch Envelopes (Park) | 208-751-755.04 | 345.00 | 345.00 |
| 105176 | Substance Abuse Eval Forms (District) | 101-136-727.00 | 85.15 | 85.15 |
| | TOTAL VENDOR LITHOCRAFTERS PRINTING, INC. | | | 430.15 |
| VENDOR NAME: LUFTS ADVERTISER, INC. | | | | |
| 9/28/20 | Advertising (911) | 266-325-755.00 | 77.00 | 77.00 |
| 9/28/20 | Advertising (Elections/Co. Board) | 101-262-727.00 | 450.00 | 494.00 |
| | | 101-101-901.00 | 44.00 | |
| | TOTAL VENDOR LUFTS ADVERTISER, INC. | | | 571.00 |
| VENDOR NAME: MARCO TECHNOLOGIES, LLC | | | | |
| INV7717684 | Phones (x6) | 101-103-970.19 | 1,985.60 | 1,985.60 |
| | TOTAL VENDOR MARCO TECHNOLOGIES, LLC | | | 1,985.60 |

APPROVED

SEP 30 2020

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|---|----------------------------------|----------------|----------|----------|
| VENDOR NAME: MECHANICAL TECHNOLOGIES, INC. | | | | |
| 33147 | Replace 4" Plug on Chiller | 101-265-934.00 | 1,285.00 | 1,285.00 |
| 33114 | Water Inlet Valve to Chiller | 101-265-934.00 | 1,117.47 | 1,117.47 |
| TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC. | | | | 2,402.47 |
| VENDOR NAME: MEKASH, JAMES | | | | |
| Reimbursement | Ground Maintenance Supplies | 101-265-930.02 | 199.99 | 199.99 |
| TOTAL VENDOR MEKASH, JAMES | | | | 199.99 |
| VENDOR NAME: MENARDS - MARINETTE | | | | |
| 18303 | Operating Supplies | 101-265-755.00 | 13.46 | 13.46 |
| 19345 | Operating Supplies | 101-265-755.00 | 29.47 | 29.47 |
| 19385 | Inmate Supplies | 101-301-770.00 | 30.19 | 30.19 |
| TOTAL VENDOR MENARDS - MARINETTE | | | | 73.12 |
| VENDOR NAME: MICHAEL BORTHS | | | | |
| Reimbursement | Camping Reimbursement | 208-751-964.00 | 50.00 | 50.00 |
| TOTAL VENDOR MICHAEL BORTHS | | | | 50.00 |
| VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I | | | | |
| 0157644-001 | Office Equipment (VA) | 294-683-728.00 | 20.93 | 20.93 |
| 0158290-001 | Office Supplies (VA) | 294-683-728.00 | 75.24 | 75.24 |
| 0158235-001 | Office Supplies (Family/Probate) | 101-132-727.00 | 16.39 | 32.79 |
| | | 101-148-727.00 | 16.40 | |
| 0158347-001 | Office Supplies (Circuit Court) | 101-131-727.00 | 88.65 | 88.65 |
| 0158391-001 | Credit Memo - Circuit Court | 101-131-727.00 | (63.22) | (63.22) |
| TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I | | | | 154.39 |
| VENDOR NAME: NORWAY SPRINGS, INC. | | | | |
| 685769 | Airport Water | 216-585-801.00 | 7.20 | 7.20 |
| TOTAL VENDOR NORWAY SPRINGS, INC. | | | | 7.20 |
| VENDOR NAME: OFFICE DEPOT, INC. | | | | |
| 124311824001 | Office Supplies (EMS) | 101-426-727.00 | 65.44 | 65.44 |
| TOTAL VENDOR OFFICE DEPOT, INC. | | | | 65.44 |
| VENDOR NAME: PAN-O-GOLD BAKING CO. | | | | |
| 40068320255003 | Inmate Supplies | 101-301-770.00 | 67.20 | 67.20 |
| TOTAL VENDOR PAN-O-GOLD BAKING CO. | | | | 67.20 |
| VENDOR NAME: PLAUTZ, DANA | | | | |
| Reimbursement | Camping Refund | 208-751-964.00 | 495.00 | 495.00 |
| TOTAL VENDOR PLAUTZ, DANA | | | | 495.00 |
| VENDOR NAME: POUPORE COLLISION & TOWING | | | | |
| 8/18/20 | Vehicle Deductible | 205-315-934.02 | 426.60 | 426.60 |
| TOTAL VENDOR POUPORE COLLISION & TOWING | | | | 426.60 |
| VENDOR NAME: PRESTIN, DAVID | | | | |
| Reimbursement | Mileage - September 2020 | 101-101-860.00 | 27.60 | 27.60 |
| TOTAL VENDOR PRESTIN, DAVID | | | | 27.60 |
| VENDOR NAME: PSYCHOLOGIE CLINIQUE, S.C. | | | | |
| 9/11 & 9/22 | Psych Evaluations (x2) | 101-301-835.00 | 1,050.00 | 1,050.00 |
| TOTAL VENDOR PSYCHOLOGIE CLINIQUE, S.C. | | | | 1,050.00 |
| VENDOR NAME: PUMMILL - PROMARK | | | | |
| 26168 | Forfeiture Notice with Receipt | 517-252-727.00 | 185.34 | 185.34 |
| TOTAL VENDOR PUMMILL - PROMARK | | | | 185.34 |
| VENDOR NAME: QUICK LANE | | | | |
| 6164639/2 | Vehicle Maintenance - 2016 F150 | 101-265-981.00 | 54.57 | 54.57 |
| TOTAL VENDOR QUICK LANE | | | | 54.57 |
| VENDOR NAME: QUIST, JAMES | | | | |

APPROVED

SEP 30 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|--|--------------------------------------|----------------|---------|----------|
| VENDOR NAME: QUIST, JAMES | | | | |
| Reimbursement | Uniform Allowance | 208-751-745.00 | 37.63 | 37.63 |
| TOTAL VENDOR QUIST, JAMES | | | | 37.63 |
| VENDOR NAME: REINHART FOODSERVICE | | | | |
| 210235 | Inmate Supplies | 101-301-770.00 | 502.28 | 502.28 |
| 215544 | Inmate Supplies | 101-301-770.00 | 621.08 | 621.08 |
| TOTAL VENDOR REINHART FOODSERVICE | | | | 1,123.36 |
| VENDOR NAME: SARKA, GLENN | | | | |
| 190616 | Legal Services - 2020-82-MI (Monroe) | 101-148-807.00 | 150.00 | 150.00 |
| TOTAL VENDOR SARKA, GLENN | | | | 150.00 |
| VENDOR NAME: SCHEI, LARRY | | | | |
| Reimbursement | Mileage - September 2020 | 101-101-860.00 | 36.80 | 36.80 |
| TOTAL VENDOR SCHEI, LARRY | | | | 36.80 |
| VENDOR NAME: SHORT, MARY KAY | | | | |
| 20-4149-FH | Transcript - H. J. Figueroa-Rivera | 101-131-806.00 | 218.55 | 218.55 |
| TOTAL VENDOR SHORT, MARY KAY | | | | 218.55 |
| VENDOR NAME: STERICYCLE, INC. | | | | |
| 4009629907 | Operating & Training Supplies | 101-301-755.00 | 17.86 | 93.03 |
| | | 101-301-881.00 | 75.17 | |
| TOTAL VENDOR STERICYCLE, INC. | | | | 93.03 |
| VENDOR NAME: U.E.S. COMPUTERS, INC. | | | | |
| 84166 | Weekly Rental Fee | 205-315-970.00 | 100.00 | 100.00 |
| TOTAL VENDOR U.E.S. COMPUTERS, INC. | | | | 100.00 |
| VENDOR NAME: UPHS-RAMPART | | | | |
| 94699700 | Transport Charges (J. Wesaw) | 101-648-861.00 | 440.55 | 440.55 |
| TOTAL VENDOR UPHS-RAMPART | | | | 440.55 |
| VENDOR NAME: VISA | | | | |
| Credit Card | Sheriff & RP | 101-301-745.00 | 100.00 | 1,436.15 |
| | | 101-301-755.00 | 125.71 | |
| | | 101-301-770.00 | 773.26 | |
| | | 101-301-770.01 | 9.11 | |
| | | 101-301-934.02 | 57.94 | |
| | | 101-301-934.04 | 342.34 | |
| | | 205-315-742.00 | 12.00 | |
| | | 701-000-276.04 | 15.79 | |
| Credit Card | Airport | 216-585-981.00 | 260.00 | 361.16 |
| | | 216-585-744.00 | 101.16 | |
| TOTAL VENDOR VISA | | | | 1,797.31 |
| VENDOR NAME: WISCONSIN PUBLIC SERVICE | | | | |
| 0402047856-00004 | Courthouse | 101-265-920.04 | 89.03 | 89.03 |
| 0402191663-00001 | Health Care Center | 101-265-920.03 | 202.32 | 229.22 |
| | | 101-265-920.04 | 26.90 | |
| 0402047856-00006 | Stoney Point Street Lighting | 208-751-920.01 | 43.94 | 43.94 |
| 0403823200-00005 | Gate Center | 216-585-920.03 | 29.66 | 29.66 |
| 0403823200-00006 | Hanger Gate Center | 216-585-920.03 | 30.18 | 30.18 |
| TOTAL VENDOR WISCONSIN PUBLIC SERVICE | | | | 422.03 |
| VENDOR NAME: XEROX CORPORATION | | | | |
| 011384085 | Road Patrol Supplies | 205-315-727.00 | 29.13 | 29.13 |
| TOTAL VENDOR XEROX CORPORATION | | | | 29.13 |

09/30/2020 02:55 PM
User: jessicaw
DB: Menominee County

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE
EXP CHECK RUN DATES 09/30/2020 - 09/30/2020
UNJOURNALIZED
BOTH OPEN AND PAID

Page: 5/5
APPROVED

SEP 30 2020



| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS\AMOUNTS | AMOUNT |
|----------------|-------------|---|-----------|
| GRAND TOTAL: | | CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN | 27,944.45 |

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE
EXP CHECK RUN DATES 10/06/2020 - 10/06/2020
UNJOURNALIZED
BOTH OPEN AND PAID

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|---|---------------------------|----------------|---------|--------|
| VENDOR NAME: BAKER & TAYLOR BOOKS | | | | |
| L0273592 | Library Books | 271-790-982.00 | 200.89 | 200.89 |
| TOTAL VENDOR BAKER & TAYLOR BOOKS | | | | 200.89 |
| VENDOR NAME: CENGAGE LEARNING | | | | |
| 195179 | Library Books | 271-790-982.00 | 69.72 | 69.72 |
| TOTAL VENDOR CENGAGE LEARNING | | | | 69.72 |
| VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I | | | | |
| 0158350-001 | Office Supplies - Library | 271-790-727.00 | 32.73 | 32.73 |
| TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I | | | | 32.73 |
| VENDOR NAME: UWC | | | | |
| 9067536923 | Telephone - Library | 271-790-850.00 | 8.00 | 8.00 |
| TOTAL VENDOR UWC | | | | 8.00 |
| GRAND TOTAL: | | | | 311.34 |

APPROVED

OCT 06 2020



CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

APPROVED

OCT 07 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|--|---------------------------------------|----------------|-----------|------------------|
| VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI | | | | |
| 94401 | W5805 Tower Road | 266-325-976.00 | 65.07 | 65.07 |
| 1614900 | Bath House | 208-751-920.01 | 84.18 | 84.18 |
| 1503500 | N8380 Co Pk Rd 20.5 | 208-751-920.01 | 387.88 | 387.88 |
| 383301 | Shakey Lakes/Cattle | 208-751-920.01 | 334.96 | 334.96 |
| 383200 | N8380 Co Park Rd 20.5 | 208-751-920.01 | 723.04 | 723.04 |
| 383101 | Bass Lakes Camp Sites | 208-751-920.01 | 188.40 | 188.40 |
| 383001 | Shakey Lakes/Horse | 208-751-920.01 | 29.20 | 29.20 |
| 380300 | Shower Building | 208-751-920.01 | 104.17 | 104.17 |
| 379700 | Shakey Lakes - Storage Shed | 208-751-920.01 | 107.99 | 107.99 |
| 370500 | Shakey Lakes Office/Shop | 208-751-920.01 | 113.34 | 113.34 |
| 369802 | W8449 Co Rd G12 Campsites | 208-751-920.01 | 310.26 | 310.26 |
| 367200 | Northwest Campsites | 208-751-920.01 | 1,211.08 | 1,211.08 |
| 367100 | N8390 Beach House | 208-751-920.01 | 44.19 | 44.19 |
| TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI | | | | 3,703.76 |
| VENDOR NAME: AT&T - CAROL STREAM, IL | | | | |
| 906498225309 | Telephone Services - Library Credit | 271-790-850.00 | (39.79) | (39.79) |
| 906863470509 | Telephone Services - Probation/Parole | 101-228-850.00 | 104.92 | 104.92 |
| TOTAL VENDOR AT&T - CAROL STREAM, IL | | | | 65.13 |
| VENDOR NAME: CDW GOVERNMENT | | | | |
| 2130874 | Docking Stations/Laptops (Courts) | 101-172-934.04 | 12,427.62 | 12,427.62 |
| TOTAL VENDOR CDW GOVERNMENT | | | | 12,427.62 |
| VENDOR NAME: CITY OF MENOMINEE | | | | |
| 801010700 | Airport Terminal | 216-585-920.01 | 107.60 | 107.60 |
| 90103028 | Airport | 216-585-920.01 | 2.08 | 2.08 |
| 80101198 | Airport | 216-585-920.01 | 112.74 | 112.74 |
| 80101069 | Airport Terminal | 216-585-920.01 | 123.02 | 123.02 |
| 20101017 | 1004 Ninth Street | 101-265-920.00 | 225.10 | 225.10 |
| 20102038 | Courthouse | 101-265-920.00 | 4,577.02 | 4,577.02 |
| 90103011 | Court House | 101-265-920.00 | 31.36 | 31.36 |
| TOTAL VENDOR CITY OF MENOMINEE | | | | 5,178.92 |
| VENDOR NAME: COOPER OFFICE EQUIPMENT | | | | |
| 179950 | Contract # 2740-01 (District) | 101-136-931.00 | 254.97 | 254.97 |
| TOTAL VENDOR COOPER OFFICE EQUIPMENT | | | | 254.97 |
| VENDOR NAME: CURRAN, KANDACE R. | | | | |
| Reimbursement | Car Wash on County Car | 101-257-860.00 | 10.00 | 10.00 |
| TOTAL VENDOR CURRAN, KANDACE R. | | | | 10.00 |
| VENDOR NAME: DEKETO, LLC | | | | |
| DK 9-2020 | September 2020 Documents (x535) | 256-277-857.00 | 1,070.00 | 1,070.00 |
| TOTAL VENDOR DEKETO, LLC | | | | 1,070.00 |
| VENDOR NAME: DRAZE SEALCOATING | | | | |
| 6/16 & 6/19 | Sealcoating & Restriping Parking Lots | 101-103-970.22 | 5,386.00 | 5,386.00 |
| TOTAL VENDOR DRAZE SEALCOATING | | | | 5,386.00 |
| VENDOR NAME: GUNNERSON CONSULTING | | | | |
| PO# 04663 | Bagley Tower Project | 266-325-970.06 | 27,336.00 | 27,336.00 |
| TOTAL VENDOR GUNNERSON CONSULTING | | | | 27,336.00 |
| VENDOR NAME: HANSEN, JANE C.W. | | | | |
| September 2020 | CAFA | 260-266-801.01 | 900.00 | 900.00 |
| | | 260-266-801.02 | 125.00 | 125.00 |
| TOTAL VENDOR HANSEN, JANE C.W. | | | | 1,025.00 |
| VENDOR NAME: JANITOR'S CLOSET | | | | |
| 47568 | Cleaning Service - September 2020 | 101-265-801.00 | 1,900.00 | 1,900.00 |
| TOTAL VENDOR JANITOR'S CLOSET | | | | 1,900.00 |
| VENDOR NAME: KERSHAW, JOEL D. | | | | |
| 18-3933-FH | Appellet Legal - W. C. Ruleau8 | 101-131-807.01 | 2,203.99 | 2,203.99 |

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APPROVED

OCT 07 2020

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| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|---|----------------------------------|----------------|---------|----------|
| VENDOR NAME: KERSHAW, JOEL D. | | | | |
| TOTAL VENDOR KERSHAW, JOEL D. | | | | 2,203.99 |
| VENDOR NAME: KLUMB, JOSEPH | | | | |
| September 2020 | CAFA | 260-266-801.01 | 450.00 | 740.00 |
| | | 260-266-801.02 | 290.00 | |
| TOTAL VENDOR KLUMB, JOSEPH | | | | 740.00 |
| VENDOR NAME: LINDER, NIKKI | | | | |
| Reimbursement | Mileage - September 2020 | 101-257-860.00 | 24.27 | 24.27 |
| TOTAL VENDOR LINDER, NIKKI | | | | 24.27 |
| VENDOR NAME: MENARDS - MARINETTE | | | | |
| 19561 | Polycarbonate Sheet (Grant) | 101-172-934.04 | 139.98 | 139.98 |
| 19830 | Operating Supplies | 101-265-755.00 | 375.47 | 375.47 |
| TOTAL VENDOR MENARDS - MARINETTE | | | | 515.45 |
| VENDOR NAME: MENOMINEE COUNTY CLERK | | | | |
| Notary | Robyn Bourgeois | 101-141-727.00 | 10.00 | 10.00 |
| TOTAL VENDOR MENOMINEE COUNTY CLERK | | | | 10.00 |
| VENDOR NAME: MENOMINEE COUNTY JOURNAL | | | | |
| 98 | Budget Public Hearing | 101-101-901.00 | 35.00 | 35.00 |
| TOTAL VENDOR MENOMINEE COUNTY JOURNAL | | | | 35.00 |
| VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I | | | | |
| 0158401-001 | Office Supplies - Family/Probate | 101-132-727.00 | 3.30 | 6.60 |
| | | 101-148-727.00 | 3.30 | |
| TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I | | | | 6.60 |
| VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE | | | | |
| 150008 | Park Supplies | 208-751-755.02 | 11.99 | 539.93 |
| | | 208-751-756.01 | 226.13 | |
| | | 208-751-756.01 | 25.29 | |
| | | 208-751-755.02 | 4.59 | |
| | | 208-751-756.01 | 7.29 | |
| | | 208-751-755.01 | 3.99 | |
| | | 208-751-755.01 | 193.00 | |
| | | 208-751-756.01 | 13.78 | |
| | | 208-751-984.00 | 7.59 | |
| | | 208-751-755.01 | 40.00 | |
| | | 208-751-755.01 | 6.28 | |
| TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE | | | | 539.93 |
| VENDOR NAME: PARRETT, BARB | | | | |
| Reimbursement | Mileage (August & September) | 101-253-860.00 | 20.71 | 20.71 |
| TOTAL VENDOR PARRETT, BARB | | | | 20.71 |
| VENDOR NAME: SAFELITE FULFILLMENT, INC. | | | | |
| 05474-016919 | Park Supplies | 208-751-984.00 | 308.05 | 308.05 |
| TOTAL VENDOR SAFELITE FULFILLMENT, INC. | | | | 308.05 |
| VENDOR NAME: SAM'S CLUB MC/SYNCB | | | | |
| Credit Card | Inmate Supplies | 101-301-770.00 | 86.97 | 86.97 |
| TOTAL VENDOR SAM'S CLUB MC/SYNCB | | | | 86.97 |
| VENDOR NAME: SEABORG, SARA D. | | | | |
| September 2020 | CAFA | 260-266-801.01 | 900.00 | 1,450.00 |
| | | 260-266-801.02 | 550.00 | |
| TOTAL VENDOR SEABORG, SARA D. | | | | 1,450.00 |

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

CUSTOM INVOICE REPORT FOR COUNTY OF MENOMINEE
 EXP CHECK RUN DATES 10/07/2020 - 10/07/2020
 UNJOURNALIZED
 BOTH OPEN AND PAID

APPROVED

OCT 07 2020

CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

| INVOICE NUMBER | DESCRIPTION | DISTRIBUTIONS | AMOUNTS | AMOUNT |
|--|-------------------------|----------------|----------|------------------|
| VENDOR NAME: STATE OF MICHIGAN - MDOT | | | | |
| 9/21/20 | Airport Loan & Interest | 216-585-990.00 | 5,463.31 | 6,072.00 |
| | | 216-585-990.01 | 608.69 | |
| TOTAL VENDOR STATE OF MICHIGAN - MDOT | | | | 6,072.00 |
| VENDOR NAME: STATE OF MICHIGAN/7064CROWNRDR | | | | |
| Notary | Robyn Bourgeois | 101-141-727.00 | 10.00 | 10.00 |
| TOTAL VENDOR STATE OF MICHIGAN/7064CROWNRDR | | | | 10.00 |
| VENDOR NAME: WIL-KIL PEST CONTROL | | | | |
| 3994324 | Jail & Courthouse | 101-265-801.00 | 64.50 | 64.50 |
| 3994413 | Library | 101-265-801.00 | 35.00 | 35.00 |
| 3994414 | Annex | 101-265-801.00 | 35.00 | 35.00 |
| 3998594 | Health Department | 101-265-801.00 | 35.00 | 35.00 |
| TOTAL VENDOR WIL-KIL PEST CONTROL | | | | 169.50 |
| VENDOR NAME: WISCONSIN PUBLIC SERVICE | | | | |
| 0405249882-00005 | County Parks | 208-751-920.01 | 197.17 | 197.17 |
| 0403823200-00004 | Airport | 216-585-920.00 | 9.40 | 360.36 |
| | | 216-585-920.03 | 161.59 | |
| | | 216-585-920.00 | 11.65 | |
| | | 216-585-920.03 | 168.33 | |
| | | 216-585-920.00 | 9.39 | |
| 0402055840-00001 | Jail | 101-265-920.03 | 3,920.22 | 3,920.22 |
| TOTAL VENDOR WISCONSIN PUBLIC SERVICE | | | | 4,477.75 |
| GRAND TOTAL: | | | | 75,027.62 |

-27,336

47,691.62

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

| | |
|--|---|
| SUBJECT: | Miscellaneous Boards/Committees/Commission Reports |
| DEPARTMENT: | Administration |
| ATTACHMENTS: | Yes |
| SUMMARY: | |
| Miscellaneous boards and committee meeting minutes/reports are received as they are approved. The county board is to review miscellaneous minutes/reports. | |
| RECOMMENDED MOTION | |
| | |

Submitted by: Jason Carviou

10/08/2020
Date

WORKSHOP ACTION

| | |
|--|--|
| | Forwarded to County Board for Approval as Recommended |
| | Reviewed with no motion to carry forward |
| | Continue after additional review/research is obtained |
| | Recommended with the following change(s): |
| | |

COUNTY BOARD ACTION

DATE:

| | |
|--|---|
| | Approved |
| | Disapproved |
| | Approved with the following change(s): |
| | |

MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

MONTHLY BUILDING PERMIT REPORT

10/01/2020

| PERMIT# | DATE ISSUED | OWNER | ADDRESS | TWP. | PERMIT FEE |
|------------------|----------------|---|--------------------------|-----------------|----------------|
| P14025-20 | 09/09/20 | ANDERSON STEVEN J & | N5441 CO RD 581 | MELLEN TWP. | \$665.50 |
| Work : | 1.NEW BUILDING | new home and garage | | | 009-129-012-00 |
| P14040-20 | 09/09/20 | ARSINEAU SCOTT J & PATTI J | N3740 BAY DE NOC DR | MENOMINEE TWP. | \$257.40 |
| Work : | 1.NEW BUILDING | 16 x 76 manufactured home | | | 010-113-014-75 |
| P14032-20 | 09/22/20 | BEHREND JONAH P ETAL | N12333 J-1 LN | NADEAU TWP. | \$327.00 |
| Work : | 1.NEW BUILDING | 24 x 50 camp | | | 012-033-013-50 |
| P14049-20 | 09/24/20 | BYLON EDWARD & CAROLINE | W2878 CO RD 338 | INGALLSTON TWP. | \$165.00 |
| Work : | 3.GARAGE | 30 x 30 garage | | | 007-425-008-50 |
| P14028-20 | 09/03/20 | CURRAN ALAN G | N15910 Normenco Rd | SPALDING TWP. | \$442.50 |
| Work : | 3.GARAGE | 40 x 42 storage garage with 15 x 42 deck | | | 013-214-014-00 |
| P14051-20 | 09/29/20 | DERUSHA KIMBERLY LIVING TRUST | N920 HWY M-35 | MENOMINEE TWP. | \$100.00 |
| Work : | 9.DEMOLITION | demo of building | | | 010-401-036-00 |
| P14030-20 | 09/01/20 | GAGNE RONALD ROGER | W5409 ANDERSON ST | MEYER TWP. | \$195.00 |
| Work : | 3.GARAGE | 30 x 40 garage | | | 011-011-009-00 |
| P14042-20 | 09/21/20 | GOFFIN KENNETH & GLORIA REV TFN | 4561 CO RD 577 | MENOMINEE TWP. | \$132.60 |
| Work : | 3.GARAGE | 24 x 24 garage | | | 010-104-013-50 |
| P14041-20 | 09/30/20 | GRANQUIST ANDREW C & JENNIFEI | N6278 US HWY 41 | MELLEN TWP. | \$382.20 |
| Work : | 1.NEW BUILDING | home with attached garage | | | 009-114-012-10 |
| P14043-20 | 09/23/20 | HANSON FLOYD | W5316 County Road 348 | MELLEN TWP. | \$299.00 |
| Work : | 2.ADDITION | 16 x42 home addition 28 x 36 attached garage | | | 009-035-028-10 |
| P14033-20 | 09/01/20 | HART KRISTEE ANNE | W1054 OLD HWY 2&41 | HARRIS TWP. | \$183.00 |
| Work : | 3.GARAGE | 30 x 36 garage | | | 005-010-003-25 |
| P14037-20 | 09/08/20 | JOHNSON DAVID C & RONALD J & | N4519 HWY M-35 | INGALLSTON TWP. | \$151.80 |
| Work : | 3.GARAGE | 24 x 32 addition to garage | | | 007-301-028-00 |

**Delta, Dickinson & Menominee County
Department of Health and Human Services Board**

DELTA CO. BOARD MEMBERS

**STACEY RANDALL, CHAIR
MARY OLSON
DONNA SCHOMIN**

DICKINSON CO. BOARD MEMBERS

**KATIE DRISCOLL, CHAIR
MARY GAGALA
WINNIE FORNETTI**

MENOMINEE CO. BOARD MEMEBERS

**JEFF NASER, CHAIR
SHEILA VERAGHEN
HEIDI SMITH**

DIRECTOR

MATTHEW YOHE

Date: July 23, 2020

The regular meeting of the Delta, Dickinson & Menominee County Department of Health and Human Services Board was called to order by Katie Driscoll-Dickinson County Board Chair at 1:01 PM CST. The meeting was held at the Spalding Township Hall.

ROLL CALL

Present: Stacey Randall-Delta Co. Board Chair, Donna Schomin-Delta Board Member, Katie Driscoll-Dickinson Co. Board Chair, Jeff Naser-Menominee Co. Board Chair, & Heidi Smith-Menominee County Board Member

Others Present: Mark Kwarcianny-DHHS FIM, Megan Chartier-DHHS Executive Secretary, Theresa Nelson-Delta County Board of Commissioners, Barbara Kramer-Dickinson Co. Board of Commissioners & Gerald Piche-Menominee Co. Commissioner

Absent: Mary Olson-Delta Co. Board Member, Mary Gagala-Dickinson Co. Board Member, Winnie Fornetti-Dickinson Co. Board Member, Sheila Veraghen-Menominee Co. Board Member & Matthew Yohe-Board Secretary

APPROVAL OF AGENDA:

The motion to approve the Delta County agenda was made by Ms. Stacey Randall -Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta County Board Member.

Motion carried

The motion to approve the Dickinson County agenda was tabled.

Motion tabled

The motion to approve the Menominee County agenda was reviewed and approved. Motion was made by Mr. Jeff Naser-Menominee Co. Board Chair and seconded by Ms. Heidi Smith-Menominee Co. Board Member

Motion carried

APPROVAL OF MINUTES:

The motion to approve the Delta County minutes for May 28, 2020 was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta County Board Member.

Motion carried

The motion to approve the Delta County minutes for June 25, 2020 was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta County Board Member.

Motion carried

The motion to approve the Dickinson County minutes for June 25, 2020 was tabled.

Motion tabled

The motion to approve the Menominee County minutes for June 25, 2020 was tabled.

Motion tabled

FINANCIAL REPORT

Delta County

The financial report for June 2020 was reviewed. There were \$40.00 in expenditures for the DHHS Board members, leaving a balance of \$1,356.54.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta County Board Member.

Motion carried

Dickinson County

The financial report for June 2020 was reviewed. There were \$0.00 in expenditures for the DHHS Board members, leaving a balance of \$325.82

There were no expenditures from the Foster Children's Fund, leaving a balance of \$567.00.

Approval of Financial Report: Financials were reviewed and tabled

Motion tabled

Menominee County

The financial report for June 2020 was reviewed. There were \$200.00 in expenditures for the DHHS Board members, and \$50.00 for room rental payment leaving a balance of \$2,150.00.

Approval of Financial Report: Financials were reviewed and approved. Motion was made by Mr. Jeff Naser-Menominee Co. Board Member and seconded by Ms. Heidi Smith- Menominee Co. Board Member.

Motion carried

DIRECTOR'S REPORT:

Staffing:

Business Plan Update: Mr. Mark Kwarciany, provided an update on current fiscal year data:

Delta County:

Operating Funds: Allocation for FY 2020 is \$12,506.00. Year-to-date expenditures are: \$10,191.95 This constitutes 81.5% of the allocation spent with 75% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$49,492.00. Year-to-date expenditures are: \$12,413.26. This constitutes 25.1% of the allocation spent.

Assistance Payments: Standard of Promptness: 98.41%. Business Service Center 1 average is 96.07%. Statewide Average is 97.34%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average & statewide average are not available at this time.

Dickinson County:

Operating Funds: Allocation for FY 2020 is \$28,882.00. Year-to-date expenditures are: \$10,032.11. This constitutes 34.7% of the allocation spent with 75% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$30,950.00. Year-to-date expenditures are: \$13,405.08. This constitutes 43.3% of the allocation spent.

Assistance Payments: Standard of Promptness: 97.41%. Business Service Center 1 average is 96.07%. Statewide Average is 97.34%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average & statewide average are not available at this time.

Menominee County:

Operating Funds: Allocation for FY 2020 is \$25,896.00. Year-to-date expenditures are: \$18,572.48. This constitutes 71.7% of the allocation spent with 75% of the fiscal year elapsed.

Travel Funds: Allocation for FY 2020 is \$35,261. Year-to-date expenditures are: \$18,967.20. This constitutes 53.8% of the allocation spent.

Assistance Payments: Standard of Promptness: 97.67%. Business Service Center 1 average is 96.07%. Statewide Average is 97.34%.

Family Independence Program Work Participation Rate: N/A. Year to date average is 100%. Federal goal is 50%. U.P. average is & statewide average are not available at this time.

Miscellaneous:

Assistance Payments: Mr. Kwarciany reviewed customer information as follows:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits for the month of June 2020:

Delta County:

- Family Independence Program: 41 cases; 87 recipients; \$14,050 in benefits provided.
- Food Assistance Program: 2,455 cases; 4,241 recipients; \$740,294 in benefits provided.
- State Disability Assistance: 20 cases; 20 recipients; \$4,000 in benefits provided.
- Child Development and Care: 79 cases; 131 recipients; \$67,097 in benefits provided.
- State Emergency Relief: 28 cases; \$16,448 in benefits provided.
- Unduplicated total for the month: 2,550 cases; 4,401 recipients; \$841,889 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 1,132 cases; 2,278 recipients
- Other Children < Age 21: 243 cases; 251 recipients
- Pregnant Women & Children Under 19: 935 cases; 1,609 recipients
- MiChild: 123 cases; 188 recipients
- Non-SSI Aged, Blind & Disabled: 1,095 cases; 1,135 recipients
- SSI Aged, Blind & Disabled: 949 cases; 949 recipients
- Medicaid Eligible Total: 4,032 cases, 6,412 recipients

Healthy Michigan Program (HMP)

Delta County: 2,256 total cases and 2,529 total recipients

Dickinson County

- Family Independence Program: 9 cases; 20 recipients; \$3,324 in benefits provided.
- Food Assistance Program: 1,365 cases; 2,343 recipients; \$408,767 in benefits provided.
- State Disability Assistance: 13 cases; 13 recipients; \$2,749 in benefits provided.
- Child Development and Care: 41 cases; 73 recipients; \$42,999 in benefits provided.
- State Emergency Relief: 10 cases; \$4,295 in benefits provided.
- Unduplicated total for the month: 1,416 cases; 2,434 recipients; \$462,134 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 768 cases; 1,537 recipients
- Other Children < Age 21: 169 cases; 174 recipients
- Pregnant Women & Children Under 19: 608 cases; 1,052 recipients
- MiChild: 103 cases; 169 recipients
- Non-SSI Aged, Blind & Disabled: 687 cases; 703 recipients
- SSI Aged, Blind & Disabled: 489 cases; 489 recipients
- Medicaid Eligible Total: 2,577 cases, 4,125 recipients

Healthy Michigan Program (HMP)

Dickinson County: 1,475 total cases and 1,622 total recipients

Menominee County

- Family Independence Program: 19 cases; 38 recipients; \$5,617 in benefits provided.
- Food Assistance Program: 1,247 cases; 2,255 recipients; \$391,422 in benefits provided.
- State Disability Assistance: 16 cases; 16 recipients; \$2,829 in benefits provided.
- Child Development and Care: 25 cases; 35 recipients; \$21,062 in benefits provided.
- State Emergency Relief: 8 cases; \$4,787 in benefits provided.
- Unduplicated total for the month: 1,280 cases; 2,317 recipients; \$425,718 in benefits provided.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 683 cases; 1,461 recipients
- Other Children < Age 21: 103 cases; 108 recipients
- Pregnant Women & Children Under 19: 530 cases; 914 recipients
- MiChild: 51 cases; 87 recipients
- Non-SSI Aged, Blind & Disabled: 601 case; 629 recipients
- SSI Aged, Blind & Disabled: 468 cases; 468 recipients
- Medicaid Eligible Total: 2,203 cases, 3,668 recipients

Healthy Michigan Program (HMP)

Menominee County: 1,216 total cases and 1,359 total recipients

This information is available on the www.michigan.gov website in the "Green Book"

Child Welfare

| | <u>Delta</u> | <u>Dickinson</u> | <u>Menominee</u> |
|--------------------------------|--------------|------------------|------------------|
| Commencements | 100% | 100% | 100% |
| CPS Face to Face | 100% | 100% | 100% |
| CPS Ongoing Child F2F | 57% | 94% | 67% |
| CPS Ongoing Caregiver F2F | 52% | 78% | 57% |
| CPS Services Plans | 100% | 100% | 100% |
| CPS Plan Approval | 100% | 100% | 89% |
| CFC Service Plans | 100% | 100% | 100% |
| CFC Approval | 100% | 100% | 100% |
| DHHS Medical | 100% | 100% | |
| DHHS Dental | 0% | 0% | |
| CFC Worker/Child Contacts | 0% | 0% | 29% |
| CFC Worker/Parent Contacts | 0% | 0% | 50% |
| CFC Worker/Supervisor Contacts | 0% | 0% | 25% |
| CFC Parent/Child Contacts | 50% | 31% | 63% |
| CFC Return Home Contacts | | | |
| CFC Sibling Contacts | | | |

Approval of Directors Report:

Delta

Directors Report was reviewed and approved. The motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta County Board Member.

Motion carried

Dickinson

Directors Report was reviewed and approved. Motion was tabled.

Motion tabled

Menominee

Directors Report was reviewed and approved. The motion was made by Mr. Jeff Naser-Menominee County Board Chair and seconded by Ms. Heidi Smith-Menominee Co. Board Member.

Motion carried

UNIT REPORT:

Mr. Mark Kwarciany, FIM in Delta County DHHS stated that Eligibility workers and Clerical are remote, MDHHS has had all lobbies closed for in person interviews since March. There are all applications and a drop box available for those clients dropping off documents.

BOARD BUSINESS:

Review & Approval of Vouchers

Delta County:

Board Vouchers were reviewed & approved. The motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta County Board Member.

Motion carried

Dickinson County:

Board Vouchers was reviewed and tabled.

Motion tabled

Menominee County:

Board Vouchers were reviewed and approved. The motion was made by Mr. Jeff Naser-Menominee County Board Chair and seconded by Ms. Heidi Smith-Menominee Co. Board Member.

Motion carried

MCSSA- Scheduled for October 2020.

PUBLIC COMMENT:

Barbara Kramer, Dickinson County Board of Commissioners let the board members know that the Health Department & the National Guard will have a free drive thru COVID testing at the Kingsford High School parking lot from 10-6pm CST on Friday, July 24, 2020. The Health Department will be closed on Friday to help with the testing.

Theresa Nelson, Delta County Board of Commissioners also added that there will also be a free drive thru COVID testing at the U.P. State Fairgrounds in Escanaba on Friday, July 24 from 10-4pm EST.

NEXT MEETING: Thursday, August 27, 2020 in person at the Spalding Township Fire Hall at N15881 Pine Street, Powers, MI 49874.

ADJOURNMENT: Motion was made by Ms. Stacey Randall-Delta Co. Board Chair and seconded by Ms. Donna Schomin-Delta County Board Member. Meeting was adjourned at 1:41 PM CST.

Motion carried

Sue Asplund

Matthew Yohe
Board Secretary

Stacey Randall, Delta Co.
Board Chairperson

Katie Driscoll, Dickinson Co.
Board Chairperson



Jeff Naser, Menominee Co.
Board Chairperson

Pc: DHHS Board Members Delta County
DHHS Board Members Dickinson County
DHHS Board Members Menominee County
Delta County BOC
Dickinson County BOC
Menominee County BOC

MENOMINEE COUNTY PARKS COMMITTEE

MINUTES September 14, 2020

1. The meeting was called to order at 12::00PM (Noon) by Chair Bob Desjarlais at the Bailey Park in Cedar River, MI.
2. Pledge of Allegiance was recited by all.
3. **Reporting for roll call were:** County Administrator Jason Carviou, Dick Peterson, Kathy Branz, Bob Desjarlais, and County Commissioners Larry Phelps. Excused was Vola Bleile. Mike Kass and Bill Cech. Others in attendance were Noreen Johnson and volunteers from Bailey Park
4. **Approval of agenda:** Motion by Kathy Branz to approve the Agenda supported by Dick Peterson. All were in favor.
5. **Minutes:** Dick Peterson made a motion to accept the August 3, 2020 minutes supported by Kathy Branz with all in favor.
6. **Public Comments:** Noreen Johnson thanked everyone for coming. The discussion on the Flag Pole Project – all went to the shore to look at the situation. Jason suggested cutting off the prow and extending the deck with wood and leave it for a couple of years. Larry stated one side is fractured and that is a liability. At this time he was against excavating to put in a form (as this could undermine the existing flag pole structure which is solid). The integrity of the mast is good, you could remove the rocks and fill in underneath, but it would be hard to get a good settle in the cement. Jason felt the prow should be cut off and let it drop down and rebuild it with a wood structure. Noreen asked about cutting off the prow and letting it sit for a year. It was decided to get some cost together and present them at our next meeting..
7. **Business:**
 - a. **Review Financials/Budget** – We show a surplus of \$46,719.48. There are still some September receipts to be deposited and a few bills for September. The transfer in from fund balance will not be done this year. Our expenses at this time are 81% of budget. Jason said he would like to postpone the restrooms and replace the pit toilets, which would be a great savings. Bob felt this could possibly be put on hold and we should make all the sites with electric. Jason will look up the numbers that were quoted from Alger Delta to add electric and bring to the next meeting. Research will also be done on the cost of replacing the pit toilets. A motion by Kathy Branz to accept the financials, supported by Dick Peterson with all in favor.
 - b. **On line reservations – (Mike Kass):** Tabled until October/November. All work will be done by the company and will not take long
 - c. **Kayak Launch Mason Park (Larry Phelps)** – Larry Phelps had a picture of what the launch will look like. He also presented a list of prospective donors for the project. The County Board agreed to \$20,000. Larry needed permission to spend \$5,000 for Ayeers Engineers for a study. A motion by Kathy Branz to recommend

to the County Board to go with Ayeers Engineers to determine the feasibility of the project at Mason Park. Bob Desjarlais supported this motion with all in favor.

- d. **Parks Ordinance Review:** Our goal is to present to the County Board in October or November and have completed by December 31, 2020..
- e. **Stoney Point Rip Rap project:** The lowest bid received was \$19,500 from Valley Mechanical. Goal is to have this completed by December 31, 2020.
- f. **Shakey Lakes Concession Stand lease:** Jason will work on this over the winter and have finalized for the spring of 2021.
- g. **Meeting Schedule:** It was decided to go back to 10 meetings per year. November and February meetings will be eliminated. A motion by Dick Peterson to accept the 10 meetings with November and February being eliminated supported by Larry Phelps with all in favor.

8. **Correspondence:** None.

9. **Any other item Members Wish to Present:** Jason stated there was some work to be done at Shakey Lakes from wind damage and damage to a building from a car.

10. **Public Comment:** Noreen Johnson asked to add Bids for New Construction at Bailey be added to the October agenda..

11. **Adjournment** – Motion by Kathy Branz to adjourn supported by Larry Phelps with all in favor at 1:58 PM

12. **Next meeting** will be at the Annex in Stephenson, MI on October 5, 2020 at 6 P.M. (Due to COVID 19 meeting place may be moved – to be announced).

Submitted by,

Kathy Branz, Secretary

Menominee County Parks and Recreation Committee