

*"Menominee – Where the best of Michigan Begins"*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse  
839 10<sup>th</sup> Avenue  
Menominee, MI 49858  
www.menomineecounty.com*

*Jason Carviou – County Administrator  
Sherry DuPont – Administrative Assistant  
Telephone: (906) 863-7779 or 863-9648  
Fax: (906) 863-8839*

The Menominee County Board of Commissioners  
will meet on Tuesday ~ January 8, 2019 @ 6:00 p.m.  
Menominee County Courthouse, Courtroom B  
839 10<sup>th</sup> Avenue, Menominee, MI 49858  
(906) 863-7779

### AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Approval of Previous Minutes
  - December 26, 2018 ~ Regular CB Meeting
- F. Public Comment *(Statements, not debate, limited to 5 minutes per person on agenda items only):*
- G. Presentations *(limited to twenty minutes):*
- H. Department Head/Elected Officials Reports *(limited to ten minutes):*
  - Administrator's Report
- I. Action Items
  - 1. Moved by \_\_\_\_\_ supported by \_\_\_\_\_ to appoint \_\_\_\_\_ to the Building Code Construction Board of Appeals for a two year term (February 1, 2019 – January 31, 2021). *Interested Candidates: David Herold & James Hoffman)*

2. Moved by \_\_\_\_\_ supported by \_\_\_\_\_ to appoint \_\_\_\_\_ to the Building Code Construction Board of Appeals for a three year term (February 1, 2019 – January 31, 2022). *Interested Candidates: David Herold & James Hoffman*
3. Moved by \_\_\_\_\_ supported by \_\_\_\_\_ to appoint \_\_\_\_\_ to the Library Board for a five year term (February 1, 2019 – January 31, 2024). *Interested Candidate: Florence Rivard*
4. Moved by \_\_\_\_\_ supported by \_\_\_\_\_ to appoint \_\_\_\_\_ to the Parks & Recreation Committee for a three year term (February 1, 2019 – January 31, 2022). *Interested Candidate: Richard Peterson*
5. Moved by \_\_\_\_\_ supported by \_\_\_\_\_ to appoint \_\_\_\_\_ to the U.P. State Fair Authority Governing Board for a two year term (January 1, 2019 – December 31, 2020). *Interested Candidate: Janis Linderoth*
6. Moved by \_\_\_\_\_ supported by \_\_\_\_\_ to adopt a new Drug-Free Workplace Policy (Version #1) as presented by the County Administrator.
7. Moved by \_\_\_\_\_ supported by \_\_\_\_\_ to provide advanced authorization for the County Administrator to file an insurance claim with the Michigan Municipal Risk Management Authority (MMRMA) and to authorize MMRMA to utilize Attorney Allan Vander Laan should Menominee County be served with a lawsuit resulting from tax foreclosure litigation in the State of Michigan.
8. Moved by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the purchase of 22 Dell computers and 22 Dell monitors as quoted by UES Computers in the amount of \$17,710.00. *(This excludes the 22 stands quoted at \$2,002.00).*
9. Moved by \_\_\_\_\_ supported by \_\_\_\_\_ to approve Commissioner per diems and expenses as recently submitted.
10. Moved by \_\_\_\_\_ supported by \_\_\_\_\_ to approve miscellaneous bills as paid on December 7, 13, 18 & 19, 2018 in the combined amount of \$145,656.23 .
11. Moved by \_\_\_\_\_ supported by \_\_\_\_\_ to approve miscellaneous boards/committees/commission reports to be placed on file in the office of the County Clerk.

**J. New Business (Discussion Only)**

1. **Personnel Items:**
  - a. **Elected Officials Salaries**
  
2. **Building and Grounds/Park Items:**
  - a. **None**
  
3. **Miscellaneous Items:**
  - a. **Jail – Quote for New Ovens**
  
4. **Finance Items:**
  - a. **Review Commissioner per diems and expenses**
  - b. **No bills have been paid since December 19, 2018.**

**K. Misc. Boards/Committees/Commissions Reports - NONE**

**L. Public Comment (*limited to 5 minutes*)**

**M. Commissioner Comment**

**N. Adjourn**

December 26, 2018

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Annex, Stephenson, Michigan.

Chairman Piche called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

**Present:** Commissioners: William Cech, Steven Gromala, Jan Hafeman, Bernie Lang, Charlie Meintz, John Nelson, Larry Phelps, Gerald Piche, and Larry Schei.

**Absent:** None.

Moved by Com. Schei, seconded by Com. Hafeman to remove Action Items 4-7 from the agenda. (These are all committee appointments that should wait until the new board comes in 1.1.2019.) Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Cech to approve the agenda as amended. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Meintz to approve the minutes from the December 11, 2018 Regular County Board Meeting. Motion was approved 9-0.

**Public Comment:** None.

**Presentations:** None.

**Department Head/Elected Officials Reports:**

- Kristin Havelka, 4-H Extension Educator – Gave an update on the 4-H program.
- Jason Carviou, County Administrator – Gave Administrator's Report with updates and announcements. (Emergency Management Coordinator applications, New phones for the courthouse and Agenda Item #2 would require a 4/5 vote to approve an increase in the County Commissioner salaries since they are set in the County Bylaws, Board Rules, Policies. Those raises would need to be voted on separately.)

**Action Items:**

Moved by Com. Hafeman, seconded by Com. Cech to approve the MSU Extension Agreement for 10/1/18 – 9/30/19 in the amount of \$71,140. (The cost of the agreement is for a full time 4-H ~ MSU employee and computer access to MSU programs for county patrons.) Motion was approved 9-0.

Moved by Com. Gromala, seconded by Com. Lang to approve the salaries of the following Menominee County Elected Official (County Clerk/ROD, Treasurer, Sheriff, Prosecuting Attorney and Drain Commissioner) with a 2% pay increase effective 1.1.2019. The salaries would be as follows: County Clerk/ROD - \$61,297, County Treasurer \$58,236, County Sheriff \$68,979, County Prosecuting Attorney \$102,674 and County Drain Commissioner \$548. Discussion ensued. Motion failed on a roll call vote 4-5. Com. Hafeman, Meintz, Nelson, Piche and Schei voted nay.

Moved by Com. Cech, seconded by Com. Hafeman to approve a bid in the amount of \$9,000 from Solander Electric for the generator project at the Bagley Tower as part of the Menominee County Infrastructure improvements (account: 266-325-970.06). Motion was approved 8-1. Com. Meintz voted nay.

Moved by Com. Gromala, seconded by Com. Schei to approve a recommendation from the Airport Committee to approve the Letter of Agreement for the Eagles Flying Club of Menominee, Inc. Motion was approved 9-0.

Moved by Com. Hafeman, seconded by Com. Lang to approve Commissioner per diems and expenses as recently submitted. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Hafeman to approve miscellaneous bills as paid on November 28-30, 2018 in the combined amount of \$77,683.16. Motion was approved 9-0.

Moved by Com. Nelson, seconded by Com. Hafeman to approve miscellaneous boards/committees/commission reports on file in the office of the County Clerk. Motion was approved 9-0.

**New Business (discussion only)**

**Personnel Items:**

- a. Veterans Service Officer Job Description (Part-time). – Administrator Carviou discussed the job description and asked that the board move this to an action item at this meeting.

Moved by Com. Meintz, seconded by Com. Cech to make the approval of the Veterans Service Officer Job Description (Part-time) an action item as this meeting. Motion was approved by a roll call vote 9-0.

Moved by Com. Meintz, seconded by Com. Cech to approve the Veterans Service Officer Job Description (Part-time). Motion was approved by roll call vote 9-0.

- b. Drug-Free Workplace Policy. – Administrator Carviou informed the board that since the legalization of marijuana in the State of Michigan the County would need to update its Drug-Free Workplace Policy. Jason has presented the board with two options in the board packet. The consensus of the board is to move forward with Option #1. The consensus of the board is to move Option #1 forward for approval at the next meeting.

**Building and Grounds/Parks Items:** None.

**Miscellaneous Items:**

- a. Tax Foreclosure Lawsuit. – Administrator Carviou explained to the board that we recently received notice from MMRMA that a class action lawsuit is being filed on many counties in Michigan. These lawsuits are in regards to Michigan's General Property Tax Act and how the counties conduct Tax Foreclosure sales. Currently if a foreclosed property is sold for more than the amount of delinquent taxes the county keeps the difference. The lawsuits are asking that the surplus equity be returned to the delinquent taxpayer. A lawsuit has not yet been filed against Menominee County, but our Liability insurance carrier sent us information about what we should do if we have a lawsuit filed against Menominee County. MMRMA would like the county to utilize Allan Vander Laan, an attorney that is used regularly by MMRMA. The consensus of the board is to move this item forward for approval at the next meeting.
- b. UES Computer Quote. – Administrator Carviou explained to the board that he would like to start the computer rotation process. This is something that was discussed during the budget process. A lot of the computers are 5-7 years old and need to be replaced before they crash. In addition, Windows 7 will no longer be supported in the future and Windows 10 will be needed. Jason has done some research and UES can get the computers for the county for the lowest price. Jason is looking to initially order 22 computers. The consensus of the board is to move this item forward to the next meeting for approval.

**Finance Items:**

- a. 2019 Grant of Medical Marijuana – Health Department. – Administrator Carviou explained to the board that since the legalization of marijuana in Michigan, the State is still providing grants to counties of Medical Marijuana only Educational, Communications, and outreach programs. These grants will no longer go through law enforcement. The Delta/Menominee Health Department is applying for the funds through this grant. Menominee County will be a pass through for the grant money for Menominee County. This is just an informational item and no action is required unless the board is opposed to this.
- b. Review Commissioner per diems and expenses. - The consensus of the board is to move this item forward to the next meeting for approval.
- c. Miscellaneous bills paid on December 7, 13, 18 & 19, 2018 in the combined amount of \$145,656.23. The consensus of the board is to move this item forward to the next meeting for approval.

**Misc. Boards/Committees/Commissions Reports:**

The consensus of the board is to move this item forward for approval at the next meeting.

Chairman Piche called for public comment

**Public Comment:**

- Bob Desjarlais – Commended the board on all their good work and thanked Commissioner Meintz and Commissioner Nelson for their years of service.
- Jim Bedeient – Commented on the Menominee County Airport and the Civil Air Patrol.

**Commissioner Comment:**

- Com. Gromala – Thanked Commissioner Meintz and Commissioner Nelson for their years of service on the Menominee County Board.
- Com. Hafeman - Thanked Commissioner Meintz and Commissioner Nelson for their years of service on the Menominee County Board.
- Com. Cech - Thanked Commissioner Meintz and Commissioner Nelson for their years of service on the Menominee County Board.
- Com. Meintz – Thanked all the members of the Menominee County Board and thanked all the people of Menominee County.
- Com. Nelson – Thanked all the members of the Menominee County Board. He also commented on the budget, airport and security. He asked that the commissioners continue to work/help Administrator Carviou and these items.
- Com. Lang - Thanked Commissioner Meintz and Commissioner Nelson for their years of service on the Menominee County Board.
- Com. Schei - Thanked Commissioner Meintz and Commissioner Nelson for their years of service on the Menominee County Board.
- Com. Piche - Thanked Commissioner Meintz and Commissioner Nelson for their years of service on the Menominee County Board.

Moved by Com. Nelson, seconded by Com. Meintz to adjourn at 7:25 p.m. Motion was approved 9-0.

Gerald Piche, Chairman

Marc Kleiman, County Clerk

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Committee Appointment – Building Code Construction Board of Appeals</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>There are two vacancies on the Building Code Construction Board of Appeals. One term would begin February 1, 2019 and end on January 31, 2021. The second term would begin February 1, 2019 and end January 31, 2022. Two interested candidates applied for the positions: David Herold &amp; James Hoffman</p>	
<b>RECOMMENDED MOTION:</b>	
<p>Motion to appoint _____ to the Building Code Construction Board of Appeals for a two year term (February 1, 2019 – January 31, 2021).</p> <p>Motion to appoint _____ to the Building Code Construction Board of Appeals for a three year term (February 1, 2019 – January 31, 2022)</p>	

Submitted by: Jason Carviou

01/03/2019  
Date

### WORKSHOP ACTION

<input checked="" type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

**APPLICATION FOR APPOINTMENT  
MENOMINEE COUNTY BOARD, COMMITTEE OR COMMISSION**  
(Please note only legible applications can be considered)

I, David S Harold, hereby submit an application for appointment to  
NAME  
Building Code Appeals for 2 from 1-Feb-2019  
NAME OF BOARD OR COMMISSION Number of years Exact dates of Appointment  
to 30-Jan-2021

**TO THE MENOMINEE COUNTY BOARD OF COMMISSIONERS:**

1. I reside at 5000 13<sup>th</sup> 102 Menominee 49854  
Street City Zip  
Menominee and have since 2012  
County

Mailing address if different than above: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell Phone: 906.792.9028

Email Address: dsharold@yahoo.com

2. I am at least 18 years of age: YES  NO \_\_\_\_\_

3. I am currently registered to vote: YES  NO \_\_\_\_\_

4. Employer: Self Telephone: \_\_\_\_\_

a. Indicate nature of your work: Painting

b. Title: \_\_\_\_\_

5. Educational Level and degrees received:  
\_\_\_\_\_  
\_\_\_\_\_

6. I presently hold the following appointments and elected positions:  
Building Code Appeal

7. Previously held appointments and/or elected positions:  
\_\_\_\_\_  
\_\_\_\_\_

8. Have you ever been convicted of a felony? If yes, list each, giving date, nature of offense or violation, name and location of court, the penalty imposed, if any, or the disposition of the case. A conviction will not automatically bar you from an appointment.

9. Do you have a conflict of interest or potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc. with Menominee County? If so, list the interest (except where required for the appointment).

NA

10. List any family members who are or have been employed by Menominee County or are or have been elected to County offices.

NA

11. Is this an application for reappointment? Yes  No

If yes, how many years have you served on this board? 2

Please indicate your attendance record for the term(s) served \_\_\_\_\_ / \_\_\_\_\_  
No. of meetings attended No. of meetings held

Comments/clarification (only if necessary)

No meetings have been held

12. Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment will benefit Menominee County.

13. I hereby apply for appointment to Building Code Appeals and do swear or affirm that (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointed position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking.

Signature

David S. Henry

Name (Print or Type)

Note: Applicants may attach additional information pertaining to this application for appointment.

- Resume
- Letter of Reference
- Letter of Intent

**APPLICATION FOR APPOINTMENT  
MENOMINEE COUNTY BOARD, COMMITTEE OR COMMISSION**  
(Please note only legible applications can be considered)

I, JAMES Hoffman, hereby submit an application for appointment to  
NAME  
Building Codes Commission for \_\_\_\_\_ from \_\_\_\_\_  
NAME OF BOARD OR COMMISSION Number of years Exact dates of Appointment  
to \_\_\_\_\_

**TO THE MENOMINEE COUNTY BOARD OF COMMISSIONERS:**

1. I reside at 2108 23<sup>rd</sup> Ave Menominee MI 49858  
Street City Zip  
Menominee and have since 1990  
County

Mailing address if different than above: \_\_\_\_\_

Telephone: 906-863-2382 Cell Phone: 715-587-0554

Email Address: Raggelyann@new.RR.com

2. I am at least 18 years of age: YES  NO \_\_\_\_\_

3. I am currently registered to vote: YES  NO \_\_\_\_\_

4. Employer: MJM Trucking Inc. Telephone: 906-863-9598

a. Indicate nature of your work: Supervisor

b. Title: \_\_\_\_\_

5. Educational Level and degrees received:  
\_\_\_\_\_  
\_\_\_\_\_

6. I presently hold the following appointments and elected positions:  
\_\_\_\_\_  
\_\_\_\_\_

7. Previously held appointments and/or elected positions:  
\_\_\_\_\_  
\_\_\_\_\_

8. Have you ever been convicted of a felony? If yes, list each, giving date, nature of offense or violation, name and location of court, the penalty imposed, if any, or the disposition of the case. A conviction will not automatically bar you from an appointment.

NO

9. Do you have a conflict of interest or potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc. with Menominee County? If so, list the interest (except where required for the appointment).

NO.

10. List any family members who are or have been employed by Menominee County or are or have been elected to County offices.

11. Is this an application for reappointment? Yes X No \_\_\_\_\_

If yes, how many years have you served on this board? 2 years

Please indicate your attendance record for the term(s) served \_\_\_\_\_ / 0  
No. of meetings attended / No. of meetings held

Comments/clarification (only if necessary)

12. Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment will benefit Menominee County.

Currently serve on City of Men. Bldg Code committee

13. I hereby apply for appointment to Bldg. Code Construction and do swear or affirm that (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointed position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking.

Signature

Name (Print or Type)

~~James Hoffman~~ James Hoffman

Note: Applicants may attach additional information pertaining to this application for appointment.

- Resume
- Letter of Reference
- Letter of Intent

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Committee Appointment – Library Board</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>There is one vacancy on the Library Board. The term is for five years beginning February 1, 2019 and ending January 31, 2024. One interested candidate applied for the position: Florence Rivard</p>	
<b>RECOMMENDED MOTION:</b>	
<p>Motion to appoint _____ to the Library Board for a five year term (February 1, 2019 – January 31, 2024).</p>	

Submitted by: Jason Carviou 01/03/2019 Date

### WORKSHOP ACTION

<input checked="" type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

**APPLICATION FOR APPOINTMENT  
MENOMINEE COUNTY BOARD, COMMITTEE OR COMMISSION**  
(Please note only legible applications can be considered)

I, Florence Ann Rivard, hereby submit an application for appointment to  
NAME  
Library Board for 5 from Feb 2019 - Feb 2024  
NAME OF BOARD OR COMMISSION Number of years Exact dates of Appointment  
to Jan 31 2024

**TO THE MENOMINEE COUNTY BOARD OF COMMISSIONERS:**

1. I reside at 125239 24.5th Daggett MI 49821  
Street City Zip  
Menominee and have since 1968  
County

Mailing address if different than above: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell Phone: 916-753-2358

Email Address: Florence.rivard@yahoo.com

2. I am at least 18 years of age: YES  NO \_\_\_\_\_

3. I am currently registered to vote: YES  NO \_\_\_\_\_

4. Employer: Retired Telephone: \_\_\_\_\_

a. Indicate nature of your work: \_\_\_\_\_

b. Title: \_\_\_\_\_

5. Educational Level and degrees received:

Bachelor Science of Nursing - BSN

6. I presently hold the following appointments and elected positions:

Ann. Library Board

7. Previously held appointments and/or elected positions:

None

8. Have you ever been convicted of a felony? If yes, list each, giving date, nature of offense or violation, name and location of court, the penalty imposed, if any, or the disposition of the case. A conviction will not automatically bar you from an appointment.

9. Do you have a conflict of interest or potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc. with Menominee County? If so, list the interest (except where required for the appointment).

None

10. List any family members who are or have been employed by Menominee County or are or have been elected to County offices.

None

11. Is this an application for reappointment? Yes  No

If yes, how many years have you served on this board? 4 mo

Please indicate your attendance record for the term(s) served 3 / 1  
No. of meetings attended No. of meetings held

Comments/clarification (only if necessary)

12. Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment will benefit Menominee County.

Long time patron, library and interest in maintaining and improving quality for all county residents

13. I hereby apply for appointment to Library Board and do swear or affirm that (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointed position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking.

*Florence A. Rward*

Signature

Florence A. Rward

Name (Print or Type)

Note: Applicants may attach additional information pertaining to this application for appointment.

- Resume
- Letter of Reference
- Letter of Intent

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Committee Appointment – Parks &amp; Recreation Committee</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
There is one vacancy on the Parks & Recreation Committee. The term is for three years beginning February 1, 2019 and ending January 31, 2022. One interested candidate applied: Richard Peterson	
<b>RECOMMENDED MOTION</b>	
Motion to appoint _____ to the Parks & Recreation Committee for a three year term (February 1, 2019 – January 31, 2022).	

Submitted by: Jason Carviou

01/03/2019

Date

### WORKSHOP ACTION

<input checked="" type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

**APPLICATION FOR APPOINTMENT  
MENOMINEE COUNTY BOARD, COMMITTEE OR COMMISSION**  
(Please note only legible applications can be considered)

I, DICK PETERSON, hereby submit an application for appointment to  
NAME  
PARKS for 3 from 2-1-2019  
NAME OF BOARD OR COMMISSION Number of years Exact dates of Appointment  
to 1-31-2022 (or whatever term is correct)

**TO THE MENOMINEE COUNTY BOARD OF COMMISSIONERS:**

1. I reside at N8650 #21.75 Rd Stephenson MI 49887  
Street City Zip  
Menominee and have since 2003  
County

Mailing address if different than above: N/A

Telephone: 906-753-6966 Cell Phone: N/A

Email Address: % Charanne 21@gmail.com

2. I am at least 18 years of age: YES  NO

3. I am currently registered to vote: YES  NO

4. Employer: Retired / Volunteer Telephone: \_\_\_\_\_

a. Indicate nature of your work: \_\_\_\_\_

b. Title: \_\_\_\_\_

5. Educational Level and degrees received:  
Northern Michigan University - B.A. graduate

6. I presently hold the following appointments and elected positions:  
Parks, Board of Commissioners - County  
WRISC, Deputy Supervisor, BOR, PC-chrm. = Judge

7. Previously held appointments and/or elected positions:  
County Commissioner & all of above #6

8. Have you ever been convicted of a felony? If yes, list each, giving date, nature of offense or violation, name and location of court, the penalty imposed, if any, or the disposition of the case. A conviction will not automatically bar you from an appointment.  
NO

9. Do you have a conflict of interest or potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc. with Menominee County? If so, list the interest (except where required for the appointment).

NO

10. List any family members who are or have been employed by Menominee County or are or have been elected to County offices.

wife serves on several city boards & is an elected township official

11. Is this an application for reappointment? Yes  No

If yes, how many years have you served on this board? see below

Please indicate your attendance record for the term(s) served \_\_\_\_\_ / \_\_\_\_\_  
No. of meetings attended No. of meetings held

Comments/clarification (only if necessary)

3<sup>rd</sup> & 4<sup>th</sup> term - attend all meetings

12. Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment will benefit Menominee County.

Interest in recreational & outdoor activities  
Have participated in Forest Mgmt & Conservation projects  
Participate in an Invasive Species Coalition

13. I hereby apply for appointment to M.C. Parks Committee and do swear or affirm that (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointed position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking.

Signature

Richard Peterson

Name (Print or Type)

RICHARD A. PETERSON

Note: Applicants may attach additional information pertaining to this application for appointment.

- Resume
- Letter of Reference
- Letter of Intent

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Committee Appointment – U.P. State Fair Authority Governing Board</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>There is one vacancy on the U.P. State Fair Authority Governing Board. The term is for two years beginning January 1, 2019 and ending December 31, 2020. One interested candidate applied for the position: Janis Linderoth</p>	
<b>RECOMMENDED MOTION</b>	
<p>Motion to appoint _____ to the U.P. State Fair Authority Governing Board for a two year term (January 1, 2019 – December 31, 2020).</p>	

Submitted by: Jason Carviou

01/03/2019

Date

### WORKSHOP ACTION

<input checked="" type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

November 26, 2018

Menominee County Board of Commissioners  
839 10<sup>th</sup> Avenue  
Menominee, MI 49858

Dear Commissioners,

I am writing to express my interest in continuing to represent Menominee County on the U. P. State Fair Authority - Governing Board.

I believe I am highly qualified to represent Menominee County in a professional manner in this position. Following is a list of my experiences and qualifications.

- For the past nine years I have represented Menominee County on the U.P. State Fair Authority Board. As a member of this team I am on the executive committee. Our goal is to work with the management team and staff regarding all fair activities and to develop and update policy and procedures that are aligned with public values
- My agricultural background began with growing up on a dairy farm in the Wallace area. Until retirement, my husband and I were actively involved in a family dairy operation near Daggett.
- I have exhibited at, and been involved in, both County and U.P. State Fairs as a youth, adult, parent and 4-H leader. Projects ranged from livestock to crops to crafty activities.
- For the past 26 years I have served as the advisor to the U.P. Jr. Market Livestock Board and youth exhibitors. This involves being responsible for organizing the Jr. Market Livestock Sale held at the end of each U.P. State Fair. These activities involve advertising, interacting with past buyers, coordinating buyer recognition, communication with livestock leaders, and working with the auctioneers.
- In addition to these pursuits and accomplishments, I was a life skills educator at Stephenson Area Public Schools for 30 years. During my tenure, I worked with youth in the classroom, served as a class advisor and an advisor for student extracurricular activities.

Thank you for considering me for this position.

Janis Linderoth

N9308 Linderoth Road P-3  
Daggett, MI 49821  
906.753.4504

**APPLICATION FOR APPOINTMENT  
MENOMINEE COUNTY BOARD, COMMITTEE OR COMMISSION**

(Please note only legible applications can be considered)

I, Janis Linderoth, hereby submit an application for appointment to  
NAME

U.P. State Authority Governing Bd. for 2 from January 2019  
NAME OF BOARD OR COMMISSION Number of years Exact dates of Appointment

to December 31, 2020

**TO THE MENOMINEE COUNTY BOARD OF COMMISSIONERS:**

1. I reside at N9308 Linderoth Rd P.3 Daggett, MI 49821  
Street City Zip  
Menominee and have since August 1963  
County

Mailing address if different than above: \_\_\_\_\_

Telephone: 906.753.4504 Cell Phone: \_\_\_\_\_

Email Address: janislinderoth@yahoo.com

2. I am at least 18 years of age: YES  NO \_\_\_\_\_

3. I am currently registered to vote: YES  NO \_\_\_\_\_

4. Employer: Retired from SAPS Telephone: \_\_\_\_\_

a. Indicate nature of your work: Life Skills and Science Educator

b. Title: Teacher

5. Educational Level and degrees received:

BS and MA degree

6. I presently hold the following appointments and elected positions:

U.P. State Fair Authority Governing Board.

7. Previously held appointments and/or elected positions:

Farm Service Agency Representative for Menominee County  
(3 terms)

8. Have you ever been convicted of a felony? If yes, list each, giving date, nature of offense or violation, name and location of court, the penalty imposed, if any, or the disposition of the case. A conviction will not automatically bar you from an appointment. NO

9. Do you have a conflict of interest or potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc. with Menominee County? If so, list the interest (except where required for the appointment).

No

10. List any family members who are or have been employed by Menominee County or are or have been elected to County offices.

Husband - Lake Township Trustee - retired

Daughter - Shannon Lake Township Trustee - presently on Board

11. Is this an application for reappointment? Yes X No \_\_\_\_\_

If yes, how many years have you served on this board? 9

Please indicate your attendance record for the term(s) served 33 / 36  
No. of meetings attended No. of meetings held

Comments/clarification (only if necessary)

Missed meetings in 2018 due to leg fracture - slipped on ice.

12. Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment will benefit Menominee County.

My qualifications include being a fair exhibitor. As a member of the U.P. State Fair Authority I have worked with the management team regarding all Fair activities. I have worked closely with the Jr Market Livestock team to organize and coordinate the Livestock Sale held at the end of the fair.

13. I hereby apply for appointment to U.P. State Fair Authority Governing Board and do swear or affirm that (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointed position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking.

Janis Linderoth  
Signature

Janis Linderoth  
Name (Print or Type)

Note: Applicants may attach additional information pertaining to this application for appointment.

- Resume
- Letter of Reference
- Letter of Intent - Letter sent to Mr. Jason Carvick

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Drug-Free Workplace Policy</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>On December 6, 2018, recreational marijuana became legal in the State of Michigan. Attorney Stoker sent the County a notice advising the County that we should update our Drug-Free Workplace Policy. The County Board moved this proposal forward (version #1) for approval at the December 26, 2018 meeting.</p>	
<b>RECOMMENDED MOTION</b>	
<p>Motion adopt a new Drug-Free Workplace Policy (Version #1) as presented by the County Administrator.</p>	

Submitted by: Jason Carviou

01/03/2019

Date

### WORKSHOP ACTION

<input checked="" type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

# **MENOMINEE COUNTY**

## *Drug-Free Workplace Policy*

Illegal drugs in the work place present a danger to us all. Drugs impair safety and health, promote crime, lower productivity and work quality, and undermine public confidence. Menominee County will not tolerate the illegal use of drugs. The Drug-Free Workplace Act of 1988 requires Menominee County to maintain a drug-free workplace in order to be considered a "responsible source" for the receipt of federal grant funds. As such, Menominee County has adopted the following policy:

Effective immediately all Menominee County premises, including worksites, temporary worksites, and county vehicles are declared to be drug-free work places. This means:

All employees, officials, and independent contractors are absolutely prohibited from manufacturing, distributing, dispensing, possessing, or using controlled substances in the workplace. Controlled substances are those defined by The Controlled Substances Act (21 U.S.C. Chapter 13). This includes manufacturing, distributing, possessing, or using marijuana in the work place as marijuana remains a controlled substances under Federal law. Any confirmed positive test for marijuana will establish "use" and be considered in violation of this policy.

All employees, officials, and independent contractors are absolutely prohibited from manufacturing, distributing, dispensing, possessing, or using alcohol in the workplace. Any employee under the influence of alcohol in or on any county worksite, temporary worksite, or county vehicle shall be considered in violation of this policy. All employees, officials, and independent contractors may be subject to discipline, up to and including termination.

This policy is not to be construed to prohibit any employees, officials, or independent contractors from using a medication prescribed by a licensed physician, given that the medication is being used in accordance with the physician's instructions.

Elected officials and department heads may have their own drug-free workplace policies due to the job duties and responsibilities of employees within certain departments. These policies may be more restrictive than this policy, but not less restrictive. All employees, officials, and independent contractors are covered by this policy.

Employees, officials, and independent contractors violating this policy are subject to appropriate personnel/disciplinary action, up to and including termination for the first offense, and/or other remedial measures as the individual circumstances warrant.

Employees, officials, and independent contractors have a right to know the dangers of drug abuse in the workplace, the County's policy regarding drug use, and what help is available to combat drug problems. To assist employees in overcoming drug abuse problems, Menominee

County will provide drug counselling, rehabilitation, and employee assistance program information.

Drug or alcohol testing may be required with suspicion of violation. Drug testing may be required preceding return to work following rehabilitation. Testing will be at the expense of the agency.

Any employee, official, or independent contractor convicted of violating a criminal drug statute in a County workplace or convicted of an operating while intoxicated/driving under the influence statute in a county vehicle must inform the County of such conviction (including pleas of guilty and nolo contendere) within five days of the conviction occurring. Failure to so inform the County subjects the employee, official, and independent contractor to disciplinary action, up to and including termination for the first offense.

The County reserves the right to offer employees, officials, and independent contractors convicted of violating a criminal drug statute in the work place participation in an approved rehabilitation or drug abuse assistance program as an alternative to discipline. If such a program is offered and accepted by the employee, official, or independent contractor, then the employee, official, or independent contractor must satisfactorily participate in and complete the program as a condition of continued employment.

The County supports the purpose and goals of the Act and by this policy, announces its intention to comply with the Act and make continuing "good faith" efforts to provide a drug-free work place. All employees, officials, or independent contractors are expected to cooperate and give this policy their full support.

**ALL EMPLOYEES ARE ASKED TO ACKNOWLEDGE THAT THEY HAVE READ THE ABOVE POLICY AND AGREE TO ABIDE BY IT IN ALL RESPECTS. BY LAW, THIS ACKNOWLEDGMENT AND AGREEMENT ARE REQUIRED OF YOU AS A CONDITION OF CONTINUED EMPLOYMENT.**

DATE: \_\_\_\_\_ Signature: \_\_\_\_\_

COHL, STOKER & TOSKEY, P.C.  
ATTORNEYS AND COUNSELORS  
601 NORTH CAPITOL AVENUE  
LANSING, MICHIGAN 48933  
(517) 372-9000

SHAREHOLDERS  
PETER A. COHL  
DAVID G. STOKER  
BONNIE G. TOSKEY  
ROBERT D. TOWNSEND  
TIMOTHY M. PERRONE  
MATTIS D. NORDFJORD

ASSOCIATES  
GORDON J. LOVE  
COURTNEY A. GABBARA  
SARAH K. OSBURN  
  
OF COUNSEL  
RICHARD D. McNULTY

## **IMPORTANT CLIENT UPDATE**

### **Legalization of possession and usage of Marijuana pursuant to the passage of Proposal 1**

On November 6, 2018 voters in the State of Michigan voted in favor of legalizing marijuana. Therefore, as of December 6, 2018 the possession and use of marijuana for recreational purposes is now legal in Michigan. This does not mean that employers are now unable to disqualify an employee from work for a positive marijuana test. However, it is important to clearly communicate to employees what the policy will be for marijuana possession and use.

We recommend that you review your existing policies and revise them to clarify that employees will still be screened for marijuana use during drug testing and that employees are prohibited from being under the influence of marijuana while on the job. Unlike alcohol, there is no test to determine "under the influence" of marijuana. As such you may want to state in your policy that any confirmed positive test for marijuana will establish use or constitute "under the influence."

If you receive Federal grants it is important to remain in compliance with the Drug-Free Work Place Act of 1988. To do so, we recommend that you amend your Drug-Free Work Place Policy Statement to specifically state that the policy includes marijuana, as marijuana remains a controlled substance under Federal law.

We have attached a sample revision to drug screening policies for your review. Please do not hesitate to contact us if you have any questions and concern.

Mattis D. Nordfjord [mnordi@cstmlaw.com](mailto:mnordi@cstmlaw.com)  
Sarah K. Osburn [sosburn@cstmlaw.com](mailto:sosburn@cstmlaw.com)  
Cohl, Stoker & Toskey, P.C.  
601 N. Capitol Ave.  
Lansing, MI 48933

December 11, 2018

## **Sample Drug-Free Work Place Policy Statement:**

Illegal drugs in the work place present a danger to us all. Drugs impair safety and health, promote crime, lower productivity and work quality and undermine public confidence. The County will not tolerate the illegal use of drugs, and now, by law, it cannot. Under the federal Drug-Free Work Place Act of 1988, in order for the County to be considered a "responsible source" for the receipt of federal grant funds, the County has adopted the following policy:

Effective immediately all County premises, including work sites and all County vehicles, are declared to be drug-free work places. This means:

All employees are absolutely prohibited from ~~unlawfully~~ manufacturing, distributing, dispensing, possessing, or using controlled substances in the work place. This includes manufacturing, distributing, dispensing, possessing or using marijuana in the work place as marijuana remains a controlled substances under Federal law.

Employees violating this policy are subject to appropriate personnel/disciplinary action, up to and including termination for the first offense, and/or other remedial measures as the individual circumstances warrant.

Employees have the right to know the dangers of drug abuse in the work place, the County's policy regarding drug use, and what help is available to combat drug problems. The County will provide for a drug awareness program for all employees on the dangers of drug abuse in the work place. To assist employees in overcoming drug abuse problems, the County may offer an Employee Assistance Program. See your supervisor, the Personnel Director or the County Board of Commissioners for information regarding this.

Any employee convicted of violating a criminal drug statute in a County work place must inform the County of such conviction (including pleas of guilty and nolo contendere) within five days of the conviction occurring. Failure to so inform the County subjects the employee to disciplinary action, up to and including termination for the first offense. By law, the County must notify the granting agency within 10 days of receiving such notice from an employee or otherwise receiving notice of such a conviction.

The County reserves the right to offer employees convicted of violating a criminal drug statute in the work place participation in an approved rehabilitation or drug abuse assistance program as an alternative to discipline. If such a program is offered and accepted by the employee, then the employee must satisfactorily participate in and complete the program as a condition of continued employment.

The County supports the purpose and goals of the Act and by this policy, announces its intention to comply with the Act and make continuing "good faith" efforts to provide a drug-free work place. All employees are expected to cooperate and give this policy their full support.

**ALL EMPLOYEES ARE ASKED TO ACKNOWLEDGE THAT THEY HAVE READ THE ABOVE POLICY AND AGREE TO ABIDE BY IT IN ALL RESPECTS. BY LAW, THIS ACKNOWLEDGMENT AND AGREEMENT ARE REQUIRED OF YOU AS A CONDITION OF CONTINUED EMPLOYMENT.**

DATE: \_\_\_\_\_

Signature: \_\_\_\_\_

### MENOMINEE COUNTY

This certification is required by regulations implementing the Drug-Free Workplace Act of 1988, 45 CFR Part 76, Part F. The regulations published in the January 31, 1989 Federal Register, require certification by grantees that they will maintain a drug-free workplace.

Menominee County's policy of maintaining a drug-free workplace:

Drugs shall be prohibited in the workplace, agency owned vehicles or in places designated on a temporary basis as a "workplace". i.e. Conference/meeting place locations, etc. Drugs shall be defined as: controlled substances as defined in the Michigan Public Health Code (marijuana, amphetamines, heroin, cocaine, barbiturates, psychedelic drugs, etc.) and alcohol. Drugs shall not be used by any employee during work hours or any time when work performance could be affected, unless they are over-the-counter drugs or drugs prescribed by a licensed physician and used in accordance with the physician's instructions.

Drug counseling, rehabilitation and employee assistance program information shall be available to employees.

With respect to positions that due to their job duties require handling or possession of legal or illegal substances as defined by the Drug-Free Workplace Act, this policy does not apply in those circumstances.

With respect to positions that could affect the safety of clients and/or other employees, drug testing may be required with suspicion of violation. Drug testing may be required preceding return to work following rehabilitation. Testing will be at the expense of the agency.

The penalties that will be imposed upon employees for drug abuse violation occurring as a condition of employment may include suspension and/or termination. The employee will be asked to participate satisfactorily in drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State or local health, law enforcement or other appropriate agency.

As a condition of employment, the employee will:

1. Abide by the terms of this statement; and
2. Notify the employer of any criminal drug status conviction for any violation occurring in the workplace no later than five (5) days after such conviction.

\_\_\_\_\_  
EMPLOYEE SIGNATURE

\_\_\_\_\_  
DATE

# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Tax Foreclosure Lawsuit</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>Our liability insurance provider recently notified us that many counties in Michigan are being served a class action lawsuit in regards to Freed v. Thomas et. al. Menominee County has not been served yet; however, the insurance provider would like us to file a claim as soon as possible if we are served and to provide authorization to utilize Attorney Alan Vander Laan to represent Menominee County. Administrator Carviou is requesting advanced authorization to file the claim and authorize utilizing the requested attorney if Menominee County is served to avoid any delays.</p>	
<b>RECOMMENDED MOTION</b>	
<p>Motion provide advanced authorization for the County Administrator to file an insurance claim with the Michigan Municipal Risk Management Authority (MMRMA) and to authorize MMRMA to utilize Attorney Allan Vander Laan should Menominee County be served with a lawsuit resulting from tax foreclosure litigation in the State of Michigan.</p>	

Submitted by: Jason Carviou

01/03/2019

Date

**WORKSHOP ACTION**

<input checked="" type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

## Jason Carviou

---

**From:** Christopher Flechsig <cflechsig@mrrma.org>  
**Sent:** Thursday, December 13, 2018 1:49 PM  
**To:** Jason Carviou; Sherry DuPont  
**Subject:** Tax Foreclosure Suit  
**Attachments:** MMRMA Lawsuit Reporting Form.pdf; mrrma\_liability\_incident\_report\_-\_2018 (4).pdf

Jason-

Thanks again for speaking with me today. As mentioned, attached are the updated forms that will need to be filled out. One is a liability/claim report, and the other form is a lawsuit reporting form which should be filled out and sent back to me as soon as the county is served with the suit.

Lastly, please confirm the County's willingness to utilize Allan Vander Laan along with the other named counties. Allan is a partner in the firm Cummings, McClorey, Davis and Acho in Grand Rapids. He has experience with this particular cases and is one of the attorneys we use on a very regular basis.

Thank you.

Christopher S. Flechsig, Esq.  
Claims Attorney  
Michigan Municipal Risk Management Authority  
14001 Merriman Road  
Livonia, MI 48154  
Main (734) 513-0300 - Fax (734) 513-0318  
[cflechsig@mrrma.org](mailto:cflechsig@mrrma.org)

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MICHIGAN MUNICIPAL  
RISK MANAGEMENT  
A U T H O R I T Y

# Reporting Lawsuits to MMRMA

Lawsuit was received via:            Mail            In-Person service  
(Circle one)

Who was served:                    Name(s): \_\_\_\_\_

Date of Service:                    Date: \_\_\_\_\_

Identify all member employee(s)/Official(s) named in the complaint:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Send MMRMA a copy of the Summons and Complaint as well as any other attached documents, such as exhibits, interrogatories, etc.

Also, if served by mail, send a copy of the envelope with postage mark to reflect postage date.

Lawsuit can be emailed, faxed or mailed to MMRMA.

Claims Adjuster:                    Chris Flechsig                    cflechsig@mmrma.org

Administrative Assistant:            Denise Benton                    dbenton@mmrma.org

Legal Service Manager:            Starr Kincaid                    skincaid@mmrma.org

Fax Number:                            (734) 513-0318

MMRMA Address:                    14001 Merriman Road  
Livonia, MI 48154



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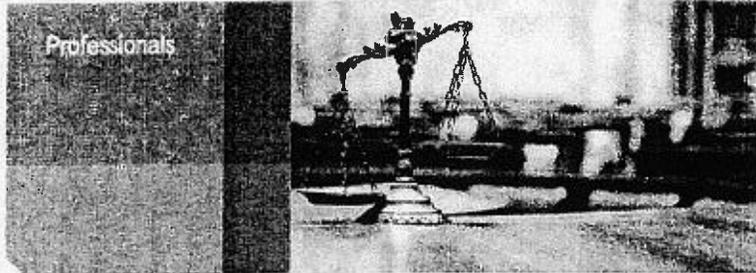
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[Uncategorized \(3\)](#)

[Utility Law \(4\)](#)

### Allan C. Vander Laan

Partner  
Grand Rapids, MI Office

**Work Phone:** (616) 975-7470  
**Work Fax:** (616) 975-7471

**Work Email:** [avanderlaan@cnda-law.com](mailto:avanderlaan@cnda-law.com)



#### Biography

##### Summary of Experience

Allan C. Vander Laan is a partner in our Grand Rapids office where he focuses his practice on insurance defense, municipal law, and employment and labor law.

Mr. Vander Laan represents municipalities and governmental agencies throughout Michigan in employment matters and civil rights cases, including constitutional claims arising under the First Amendment, Fourth Amendment, Eighth Amendment and Fourteenth Amendments of the United States Constitution.

Additionally, Mr. Vander Laan has a wealth of experience with insurance matters, including arson and fraudulent claims investigation and defense, subrogation cases, wrongful death and major property damage, no-fault, and personal injury protection.

He frequently gives speeches and lectures to a variety of audiences on topics such as spoliation of evidence, arson investigations, Freedom of Information Act, updates in municipal law and many others.

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### Notes

□



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 Grand Rapids, MI: (616) 975-7470  
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 Traverse City, MI: (231) 923-1668  
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 Riverside, CA: (951) 276-4420

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Correspondence from Philip L. Ellison, MBA, JD, Esq  
Business Counselor & Attorney at Law  
pellison@olcplc.com

August 3, 2018  
SENT VIA US MAIL

Hon. Bill Schuette, Michigan Attorney General  
Michigan Department of Attorney General  
525 W. Ottawa Street  
P.O. Box 30212  
Lansing, Michigan 48909

**Re: Notice Pursuant to Federal Court Order  
Freed v. Thomas, et al.  
US-MIED Case No. 17-cv-13519**

Dear Attorney General Schuette:

Pursuant to a federal court order dated August 3, 2018 issued in accordance with 28 U.S.C. § 2403 and Fed. R. Civ. P. 5.1, this law office is providing notice that a state statute has been constitutionally questioned and the parties do not include the state, one of its agencies, or one of its officers or employees in an official capacity.

This lawsuit questions whether Michigan's *General Property Tax Act* is unconstitutional because it provides no mechanism for the return to the delinquent taxpayer of the "surplus equity" (i.e., the difference between the equity and the tax bill) or, in the event that the property is sold for less than fair market value, for the return to the delinquent taxpayer of the difference between the sale proceeds and the tax bill. See the attached order (ECF No. 42).

Enclosed is a copy of the complaint and a copy of Federal Judge Bernard A. Friedman's order dated August 3, 2018 (ECF No. 42). Please allow this letter to serve as the requisite notice contemplated by the federal court's directions.

Best regards,

A handwritten signature in cursive script that reads 'Philip L. Ellison'.

Philip L. Ellison, MBA, JD, Esq.  
Attorney at Law

Great Lakes Bay Region  
PO Box 107  
Hemlock, MI 48626  
Direct (989) 542-0055  
Fax (888) 398-7003

**IT IS ORDERED** that plaintiff “file a notice of constitutional question stating the question and identifying the paper that raises it,” as required by Fed. R. Civ. P. 5.1(a)(1).

**IT IS FURTHER ORDERED** that plaintiff “serve the notice and paper on the . . . state attorney general . . . either by certified or registered mail or by sending it to an electronic address designated by the attorney general for this purpose,” as required by Fed. R. Civ. P. 5.1(a)(2).

**IT IS FURTHER CERTIFIED** to the Michigan Attorney General, pursuant to Fed. R. Civ. P. 5.1(b), that the constitutionality of Mich. Comp. Laws § 211.78m(8)(a)-(h) has been questioned in this case. If he wishes to do so, the Michigan Attorney General may intervene in this matter within sixty days of the date of this order.

**IT IS FURTHER ORDERED** that the Clerk of Court mail a copy of this order to the Michigan Attorney General at the following address: 525 W. Ottawa Street, P.O. Box 30212, Lansing, Michigan 48909.

Dated: August 3, 2018  
Detroit, Michigan

s/Bernard A. Friedman  
BERNARD A. FRIEDMAN  
SENIOR UNITED STATES DISTRICT JUDGE

**CERTIFICATE OF SERVICE**

The undersigned certifies that a copy of the foregoing order was served upon each attorney or party of record herein by electronic means or first class U.S. mail on August 3, 2018.

s/Johnetta M. Curry-Williams  
Case Manager

**US DISTRICT COURT  
FOR THE EASTERN DISTRICT OF MICHIGAN**

DONALD FREED,  
Plaintiff,

Case No.: 17-cv-13519  
Honorable \_\_\_\_\_

v.

MICHELLE THOMAS, sued in her  
official and individual capacities;  
and COUNTY OF GRATIOT,  
Defendants

**COMPLAINT  
JURY DEMANDED**

\_\_\_\_\_/

OUTSIDE LEGAL COUNSEL PLC  
PHILIP L. ELLISON (P74117)  
Counsel for Plaintiff  
PO Box 107  
Hemlock, MI 48626  
(989) 642-0055  
pellison@olcplc.com

**COMPLAINT FOR MONEY DAMAGES WITH INJUNCTIVE  
AND DECLARATORY RELIEF FOR CONSTITUTIONAL VIOLATIONS**

**INTRODUCTION**

1. In this case, Defendant COUNTY OF GRATIOT and its treasurer, Defendant MICHELLE THOMAS, took Plaintiff DONALD FREED's property worth \$97,000.00 to satisfy a past due tax of \$735.43 (plus other expenses), and then refused to refund any of the difference beyond what needed to satisfy that debt.

2. In some legal precincts and some federal judges reviewing said action call it theft; but under the Michigan *General Property Tax Act*, is called tax collection.

3. The practice is governance for profit.

4. This case seeks to establish that these actions cause violations of the Fifth, Eighth, and Fourteenth Amendments to the United States Constitution.

5. Michigan state courts are inadequate and unwilling to treat this as the unconstitutional wrongful action that it is.

### **PARTIES**

6. Plaintiff DONALD FREED is a resident of the County of Gratiot in the State of Michigan.

7. Defendant MICHELLE THOMAS is a resident of and the treasurer of the COUNTY OF GRATIOT and is sued in her official and personal capacities.

8. Defendant COUNTY OF GRATIOT is a legal entity formed and/or existing under the laws of the State of Michigan.

### **JURISDICTION**

9. This is a civil action brought pursuant to 42 U.S.C. § 1983 seeking injunctive and declaratory relief together with monetary damages against Defendants for violations of the Fifth, Eighth and Fourteenth Amendments of the United States Constitution.

10. This Court has jurisdiction pursuant to 28 U.S.C. § 1331, which authorizes federal courts to decide cases concerning federal questions; 28 U.S.C. § 1343, which authorizes federal courts to hear civil rights cases; and 28 U.S.C. § 2201, which authorizes declaratory judgments via the Declaratory Judgment Act.

11. Venue is proper in this Court as Defendants, individually and collectively, conduct their business in the Eastern District of Michigan.

### **GENERAL ALLEGATIONS**

12. Prior to actions taken by Defendant MICHELLE THOMAS, personally and/or on behalf of Defendant COUNTY OF GRATIOT, Plaintiff DONALD FREED owned Parcel No. 13-026-006-10 commonly known as 7706 Bliss Rd, Elwell, MI 48832 in the County of Gratiot, State of Michigan (hereinafter the "Freed Property").

13. The Freed Property is approximately 35 acres of land and was Plaintiff DONALD FREED's home.

14. The ownership of the Freed Property was the result of years of hard word by Plaintiff DONALD FREED.

15. By Defendant COUNTY OF GRATIOT's own valuation, the Freed Property was or is worth \$97,000.00, Exhibit B.

16. Plaintiff DONALD FREED owed a mere \$735.43 in past due taxes, together with administrative expenses, costs and interest to total \$1,109.06.

17. Until the forfeiture, Plaintiff DONALD FREED made and continued to make various payments but did not know or understand the extent he was behind on this small amount of property tax.

18. This is because Plaintiff DONALD FREED cannot read to a sufficient enough level when provided certain written notice(s) of the past due tax.

19. Defendant MICHELLE THOMAS admitted, by counsel, that the required statutory requirements impose by state law were not met for notice of forfeiture, which required verbal notice as mandated by MCL 211.78i(3).

20. Defendant MICHELLE THOMAS sought and obtained a tax foreclosure judgment from the Michigan Circuit Court for the County of Gratiot taking the property interests of Appellant DONALD FREED due to unpaid taxes and administrative expenses, costs and interest of \$1,109.06 related to Parcel No. 13-026-006-10, see Exhibit A.

21. Afterwards, the Freed Property was sold for \$42,000.00 to a third party, Exhibit C.

22. Defendant MICHELLE THOMAS and Defendant COUNTY OF GRATIOT refused to return the excess equity beyond the unsatisfied tax debt and administrative expenses, costs and interest of \$1,109.06 and have appropriated property's equity worth \$97,000.00 for public use by Defendant COUNTY OF GRATIOT.

**COUNT I  
FIFTH/FOURTEENTH AMENDMENTS VIOLATION  
42 U.S.C. § 1983**

**TAKING**

23. The prior allegations are realleged word for word herein.

24. Defendant MICHELLE THOMAS and Defendant COUNTY OF GRATIOT have taken property in the form of equity and/or monies beyond the amount of unpaid taxes and administrative expenses, costs and interest of \$1,109.06 and have appropriated said monies for public use without the payment of just compensation.

25. Said action violates the Fifth and Fourteenth Amendments to the United States Constitution.

26. No state court inverse condemnation or takings procedure is unavailable by operation of Michigan case law, *Rafaeli LLC v Oakland County*, Court of Appeals Case No. 330696 (issued Oct 24, 2017, copy attached as Exhibit D).<sup>1</sup>

27. The lack of state court inverse condemnation or takings procedure makes such a non-existing process inadequate by operation of Michigan case law, *Rafaeli LLC v Oakland County*, Court of Appeals Case No. 330696 (issued Oct 24, 2017, copy attached as Exhibit D).<sup>2</sup>

28. This claim is ripe without exhaustion of state compensation remedies for prudential reasons because the State of Michigan's courts recently and clearly failed to recognize such a taking as existing as a matter of state law, see *Rafaeli LLC v Oakland County*, Court of Appeals Case No. 330696 (issued Oct 24, 2017, copy attached as Exhibit D), and thusly cannot

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<sup>1</sup> *Williamson County* ripeness is a prudential doctrine, not a jurisdictional bar, which can be easily overcome by showing a state does not provide an adequate procedure or remedy to challenge a taking. *Wilkins v. Daniels*, 744 F.3d 409, 418 (6th Cir. 2014)(citing *Suitum v. Tahoe Reg'l Planning Agency*, 520 U.S. 725, 733-34 (1997)).

<sup>2</sup> *Williamson County* ripeness is a prudential doctrine, not a jurisdictional bar, which can be easily overcome by showing a state does not provide an adequate procedure or remedy to challenge a taking. *Wilkins v. Daniels*, 744 F.3d 409, 418 (6th Cir. 2014)(citing *Suitum v. Tahoe Reg'l Planning Agency*, 520 U.S. 725, 733-34 (1997)).

and will not provide adequate/available procedures to obtain relief to the point of near certainty of not compensating for such a taking.

29. It is clear, by the *Rafaelli* decision, the State of Michigan and its subordinate officers and created/empowered entities, including Defendant MICHELLE THOMAS and Defendant COUNTY OF GRATIOT, do not intend to be required or otherwise will pay just compensation by or via any procedures, making any such procedures unavailable or inadequate.

30. The actions described herein is a policy, custom, and/or practice of Defendant COUNTY OF GRATIOT or its final policymaker sufficient to impose damages and other relief pursuant to *Monell v. New York City Department of Social Services* and its progeny.

31. Plaintiff DONALD FREED has previously and continues to suffer and/or be entitled to an award of damages as result of Defendants' violation of his rights under the United States Constitution.

32. The conduct of Defendants was reckless and undertaken with complete in indifference to Plaintiff DONALD FREED's federal rights to be free from violations of the Fifth and Fourteenth Amendments to the United States Constitution.

**COUNT II**  
**EIGHTH AMENDMENT VIOLATION**  
**42 U.S.C. § 1983**

**EXCESSIVE FINE FORFEITURE**

33. The prior allegations are realleged word for word herein.

34. The Eighth Amendment to the United States Constitution is the part of the United States Bill of Rights prohibiting the government from imposing excessive fines, which the US Supreme Court has applied to action(s) involving forfeitures.

35. By imposing and retaining an excessive fine in the form of the forfeiture of value of Plaintiff DONALD FREED's equity interest in the Freed Property in excess of eighty times the value of the unpaid taxes and administrative expenses, costs and interest of \$1,109.06, Plaintiff DONALD FREED's Eighth Amendment rights have been violated.

36. The actions described herein is a policy, custom, and/or practice of Defendant COUNTY OF GRATIOT or its final policymaker sufficient to impose damages and other relief pursuant to *Monell v. New York City Department of Social Services* and its progeny.

37. Plaintiff DONALD FREED has previously and continues to suffer and/or be entitled to an award of damages as result of Defendants' violation of his rights under the United States Constitution.

38. The conduct of Defendants was reckless and undertaken with complete in indifference to Plaintiff DONALD FREED's federal rights to be free from violations of the Eighth Amendment to the United States Constitution.

### RELIEF REQUESTED

39. WHEREFORE, Plaintiff DONALD FREED respectfully requests this Court to do all of the following—

- a. Enter an order, pursuant to the Declaratory Judgment Act, declaring the conduct of Defendants as being unconstitutional;
- b. Enter an order, pursuant to the Declaratory Judgment Act, declaring the *General Property Tax Act, Act 206 of 1893*, as applied to Plaintiff DONALD FREED as being unconstitutional and enjoin its future application in the same manner against Plaintiff DONALD FREED by Defendants;
- c. Enter an order for injunctive relief to halt the illegal processes and procedures of Defendants in violation of the Fifth, Eighth and/or Fourteenth Amendments to the United States Constitution;
- d. Enter an order for damages in the amount of taken and/or forfeited equity and/or funds in excess of the unpaid taxes and administrative expenses, costs and interest of \$1,109.06 obtained and retained by Defendants by its illegal actions;

- e. Enter an order for an award of nominal and/or punitive damages;
- f. Enter an order for an award of actual reasonable attorney fees and litigation expenses pursuant to 42 U.S.C. § 1988 and all other applicable laws, rules, or statutes; and
- g. Enter an order for all such other relief the court deems equitable.

**JURY DEMAND**

40. For all triable issues, a jury is hereby demanded.

Date: October 28, 2017

RESPECTFULLY SUBMITTED:

/s/ Philip L. Ellison  
OUTSIDE LEGAL COUNSEL PLC  
BY PHILIP L. ELLISON (P74117)  
Counsel for Plaintiff  
PO Box 107 · Hemlock, MI 48626  
(989) 642-0055  
pellison@olcplc.com

# MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>UES Computer Quote</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>The budget includes \$40,000 for computer and equipment upgrades due to Windows 7 and Microsoft Office 2016 no longer being supported after January 1, 2020. UES has recommended that the County start replacing all of our computers or updating or operating systems in anticipation of this date. UES has provided a quote for \$17,710.00 for 22 computers and monitors based on their recommended specifications (excluding the \$2,002.00 quoted for stands-not necessary). The County still has to purchase Microsoft Office licensing agreements and set-up costs for the new computers. We also want to keep a balance for unexpected replacements and purchases throughout the rest of the year.</p>	
<b>RECOMMENDED MOTION</b>	
<p>Motion to approve the purchase of 22 Dell computers and 22 Dell monitors as quoted by UES Computers in the amount of \$17,710.00. <i>(This excludes the 22 stands quoted at \$2,002.00).</i></p>	

Submitted by: Jason Carviou 01/03/2019 Date

**WORKSHOP ACTION**

<input checked="" type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

**COUNTY BOARD ACTION**

**DATE:**

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**U.E.S. Computers**  
 Suite 101  
 2035 Marinette Ave.  
 Marinette, WI 54143-3864  
 715-732-9103 Fax: 715-732-9107

Quote #:	35208
Quote Date:	12/6/2018
Page:	1
Customer #:	3304

Quoted To:  
 Menominee Cnty Admin. Office  
 839 10th Ave.  
 Menominee, MI 49858-3000  
 USA



Valid Through: 12/6/2018

Phone: 906-863-7779		Cust PO:	Terms: Net 30	
Reference: 22-Opti/LCD/Cbl		Ship Via: UPS	Salesperson: GREGD	
Stock Code	Description	Quantity	Price	Extended
DELL-23LCD-E	Dell 23" LCD Monitor, 1920x1080, HDMI/VGA	22.00	132.00	2,904.00
DS-DELL-MFS18	Dell Micro All-in-One Monitor & Micro PC Stand, 100mm VESA, Height/Tilt/Swivel/Pivot	22.00	99.00	2,178.00
OPTI3060M-I5256S	Dell Optiplex 3060 Micro PC, Core i5-8500T, 8gb, 256gb SSD, Win 10 Pro, KB/Mouse, HDMI/DP, NO DVD	22.00	712.00	15,664.00
XXX	Micro Stand Qty. 20+ Price Break Discount	22.00	-8.00	-176.00
XXXX	Dell LCD Qty. 20+ Price Break Discount	22.00	-8.00	-176.00
XXXXX	Optiplex Qty. 20+ Price Break Discount	22.00	-31.00	-682.00

All of the QTY. 20+ price discounts are only applied when a single order is QTY 20 or more.

12/07 Update

Used requested Dell monitor stands added to the order. Dell stands only support 100x100 VESA so the quoted LG monitors had to be changed to the Dell 23" LCD.

NOTE: The Dell lcd's information page state that an HDMI cable ships with monitor. Removed the quoted 6' HDMI cables from this quote. However, manufacturer information vs. what actually in the box has been known to be incorrect. If the HDMI cable is not in the box user WOULD BE RESPONSIBLE to purchase the cable ( \$14 - \$ 2.50 QTY 20+ Discount = \$ 11.50 p/Cable)

SubTotal:	19,712.00
Tax:	0.00
Shipping:	0.00
Total:	19,712.00

UES COMPUTERS IS NOT LIABLE FOR SOFTWARE PERFORMANCE OR INTEGRITY.  
 Network service time is portal (UES location) to depart of customers location.  
 All UES warranty repairs do not include same day service without additional charges  
 Hardware is warranted for manufacturer defect ONLY (by manufacturer). Software is non-returnable. All used parts are AS IS.

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Commissioner Per Diems &amp; Expenses</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Commissioner per diems & expenses as recently submitted for payment	
<b>RECOMMENDED MOTION</b>	
Motion to approve Commissioner per diems and expenses as recently submitted.	

Submitted by: Jason Carviou

01/03/2019  
Date

### WORKSHOP ACTION

<input checked="" type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

### COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER

copy

Mileage: .545 cents/mile ~ effective 01 January 2018

\*Meals      Breakfast - \$9.00  
                 Lunch - \$11.00  
                 Dinner - \$20.00

\*must attach receipt for reimbursement

\*meals provided by conferences will NOT be reimbursed

Name: Larry Phelps ~ District 3

Date	Meeting Place	# of miles	X .545/mile	Total Cost	Account Number
11/13/18	Co. Garage	40	.545	21.80	101-101-860.03
11/13/18	Mena. Courthouse	5	.545	2.73	101-101-860.03
11/27/18	Mena. Courthouse	5	.545	2.73	101-101-860.03
12/7/18	Mena. Courthouse	5	.545	2.73	101-101-860.03
12/11/18	Co. Garage	40	.545	21.80	101-101-860.03
12/11/18	Co. Annex	36	.545	19.62	101-101-860.03
					101-101-860.03
					101-101-860.03
		131			101-101-860.03
			Total Mileage		
<b>Total Mileage Fee</b>					<b>71.40</b>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Phelps  
Signed

12/13/18  
Date









# MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

Mileage: \$ .545/mile – effective 01 January 2018

\*Meals: Breakfast - \$ 9.00

Lunch - \$11.00 Dinner \$20.00

\*must attach receipt for reimbursement

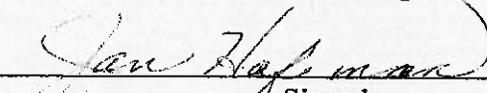
\*meals provided by conference will NOT be reimbursed

Name: **Jan Hafeman ~ District 8**

	Meeting Place	# of miles	X .545/mile	Total Cost	Account Number
11/1/18	BOH-Powers	14		7.63	101-101-860.10
11/8/18	Northpointe-Kingsford.	N/A			101-101-860.10
11/13/18	CB-Menominee	76		41.42	101-101-860.10
11/19/18	Northpointe-Kingsford	N/A			101-101-860.10
11/21/18	Pinecrest-Powers	14		7.63	101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
					101-101-860.10
		104	<b>Total Mileage</b>		
<b>Total Mileage Fee</b>					<b>56.68</b>

**Expenses shall be submitted to County Administrator's office by the last day of  
The following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858**

It is hereby certified that the above account is true and correct and that no part of the  
same has been paid.

  
Signed

12/9/18

Date

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	Miscellaneous Bills
<b>DEPARTMENT:</b>	Administration
<b>ATTACHMENTS:</b>	Yes
<b>SUMMARY:</b>	
Miscellaneous bills paid on December 7, 13, 18 & 19, 2018 in the combined amount of \$145,656.23	
<b>RECOMMENDED MOTION:</b>	
Motion to approve miscellaneous bills as paid on December 7, 13, 18 & 19, 2018 in the combined amount of \$145,656.23 .	

Submitted by: Jason Carviou

01/03/2019  
Date

### WORKSHOP ACTION

<input checked="" type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

### COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: U.E.S. COMPUTERS, INC.				
80377	Extension Cable	101-103-970.18	33.00	33.00
TOTAL VENDOR U.E.S. COMPUTERS, INC.				1,375.96
VENDOR NAME: VALENTI, SUSAN F.				
Reimbursement	Mileage & Meals - November 2018	101-131-860.00	258.90	258.90
TOTAL VENDOR VALENTI, SUSAN F.				258.90
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402047856-00010	1000 9th Street	101-265-920.03	183.69	183.69
0402047856-00011	1004 9th Street	101-265-920.03	57.31	57.31
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				241.00
GRAND TOTAL:				40,302.34

DEC 19 2018  
 CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

APPROVED

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MICHIGAN SHERIFFS' ASSOCIATION TOTAL VENDOR MICHIGAN SHERIFFS' ASSOCIATION				750.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0142278-001	District Court - Office Supplies	101-136-727.00	257.99	257.99
0142095-001	Sheriff Dept - Office Supplies	101-301-727.00	10.90	10.90
0142163-001	Desk	101-301-728.00	899.00	899.00
0142416-001	RP - Office Supplies	205-315-727.00	34.72	34.72
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				1,202.61
VENDOR NAME: NESTEGG MARINE 12/18/18 Marine - Cold Storage & Winterization of Boats				3,156.42
TOTAL VENDOR NESTEGG MARINE				3,156.42
VENDOR NAME: PAN-O-GOLD BAKING CO. 40068318334001 Inmate Supplies				113.29
31390	Inmate Supplies	101-301-770.00	28.16	28.16
		101-301-770.00	(6.06)	(6.06)
		101-301-770.00	4.00	4.00
TOTAL VENDOR PAN-O-GOLD BAKING CO.				139.39
VENDOR NAME: PFANKUCH, MIKE Reimbursement CCJP 2 year renewal				145.00
		101-136-802.00	145.00	145.00
TOTAL VENDOR PFANKUCH, MIKE				145.00
VENDOR NAME: PHELPS, LARRY Reimbursement Mileage				71.40
		101-101-860.00	71.40	71.40
TOTAL VENDOR PHELPS, LARRY				71.40
VENDOR NAME: REINHART FOODSERVICE 625569 Inmate Supplies				1,361.42
		101-301-770.00	1,361.42	1,361.42
TOTAL VENDOR REINHART FOODSERVICE				1,361.42
VENDOR NAME: ROACH, TODD Reimbursement Uniform Allowance				355.00
		205-315-745.00	355.00	355.00
TOTAL VENDOR ROACH, TODD				355.00
VENDOR NAME: SEXTON, RICHARD Reimbursement Mileage				96.47
		101-426-860.00	96.47	96.47
TOTAL VENDOR SEXTON, RICHARD				96.47
VENDOR NAME: STATE OF MICHIGAN November 2018 Offset Billing				5,874.66
		292-662-843.01	5,874.66	5,874.66
TOTAL VENDOR STATE OF MICHIGAN				5,874.66
VENDOR NAME: STEPHENSON MARKETING COOPERATI 008096 Building Code - Gasoline Charges				139.09
015579	RP Gasoline Sales	249-371-742.00	139.09	139.09
		205-315-742.00	1,680.84	1,680.84
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				1,819.93
VENDOR NAME: TAYLOR BROTHERS DOOR LOCK, LLC 5697 Nightlock Lockdown, Tools & Shipping (EMS)				5,000.00
		101-426-934.02	5,000.00	5,000.00
TOTAL VENDOR TAYLOR BROTHERS DOOR LOCK, LLC				5,000.00
VENDOR NAME: TD CARWASH 201932 Car Washes (x20)				280.00
		205-315-742.00	280.00	280.00
TOTAL VENDOR TD CARWASH				280.00
VENDOR NAME: TERENCE WANIC 11/9/18 Peer Group (2018 Grant Yr)				90.00
		243-246-710.00	90.00	90.00
TOTAL VENDOR TERENCE WANIC				90.00
VENDOR NAME: U.E.S. COMPUTERS, INC. 80391 FOC Computer Maintenance				1,327.00
80380	Credit Memo	101-103-970.18	(18.00)	(18.00)
80386	Computer Supplies	101-103-970.18	33.96	33.96

DEC 19 2018

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: COUNTRY MILE DOCUMENT DESTRUCTION I				
33849	Shredding Documents (12/6/18)	101-265-801.00	74.15	74.15
TOTAL VENDOR COUNTRY MILE DOCUMENT DESTRUCTION I				74.15
VENDOR NAME: DERBY INDUSTRIES				
053216	Inmate Supplies	280-362-755.00	287.64	287.64
TOTAL VENDOR DERBY INDUSTRIES				287.64
VENDOR NAME: EICKMEYER HEATING & SHEET ME				
12790	Pressure Switch (Airport)	216-585-981.02	49.10	49.10
TOTAL VENDOR EICKMEYER HEATING & SHEET ME				49.10
VENDOR NAME: HENSLEY, RN, JOEL				
December 2018	Inmate Nursing Services	101-301-770.01	1,365.00	1,365.00
TOTAL VENDOR HENSLEY, RN, JOEL				1,365.00
VENDOR NAME: JACK'S FRESH MARKET				
171-27	Inmate Supplies	101-301-770.00	10.93	10.93
TOTAL VENDOR JACK'S FRESH MARKET				10.93
VENDOR NAME: LENCA SURVEYING				
18184	Remon Yr 2018 (12/6 - 12/16/18)	243-246-801.07	3,910.10	4,110.10
		243-246-709.00	200.00	
TOTAL VENDOR LENCA SURVEYING				4,110.10
VENDOR NAME: LINDWALL, SYLVIA RDN				
12/14/18	RD Consult & Mileage	101-301-770.00	461.76	461.76
TOTAL VENDOR LINDWALL, SYLVIA RDN				461.76
VENDOR NAME: LITHOCRAFTERS PRINTING, INC.				
98839	Envelopes (Probate/Family)	101-148-727.00	176.00	352.00
		101-132-727.00	176.00	
TOTAL VENDOR LITHOCRAFTERS PRINTING, INC.				352.00
VENDOR NAME: MAXIMUS, INC.				
003	April - June 2018	101-267-801.00	700.00	700.00
TOTAL VENDOR MAXIMUS, INC.				700.00
VENDOR NAME: MENARDS - MARINETTE				
72866	Operating Supplies	101-265-755.00	56.68	56.68
72869	Vehicle Maintenance Supplies	101-265-981.00	112.94	112.94
73356	Credit Memo	101-265-755.00	(47.36)	(47.36)
73471	Operating Supplies	101-265-755.00	7.88	7.88
73470	Annex Security Supplies	101-172-934.03	119.00	119.00
73473	Annex Security Supplies	101-172-934.03	417.51	417.51
73359	B & G and Parks Supplies	208-751-930.03	647.76	809.70
		101-265-930.01	161.94	
73922	Inmate Supplies	101-301-770.00	71.57	71.57
TOTAL VENDOR MENARDS - MARINETTE				1,547.92
VENDOR NAME: MENOMINEE COUNTY ROAD COMMISSI				
11191	Power to Radio (November 2018)	101-301-934.01	36.52	36.52
11164	Power to Radio	101-301-934.01	27.33	27.33
TOTAL VENDOR MENOMINEE COUNTY ROAD COMMISSI				63.85
VENDOR NAME: MGT OF AMERICA, INC.				
34718	FY 2019 CRP Billing (FOC)	101-141-801.00	1,277.20	1,277.20
TOTAL VENDOR MGT OF AMERICA, INC.				1,277.20
VENDOR NAME: MICHIGAN SHERIFFS' ASSOCIATION				
20180946	Professional Dues (2019)	101-301-802.00	750.00	750.00

APPROVED

DEC 19 2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
<b>VENDOR NAME: AT&amp;T - CAROL STREAM, IL</b>				
90686329912	Telephone Services	101-103-850.00	39.24	39.24
906863298912	Telephone Services	101-103-850.00	39.24	39.24
906863298612	Telephone Services	101-103-850.00	39.24	39.24
TOTAL VENDOR AT&T - CAROL STREAM, IL				117.72
<b>VENDOR NAME: BATTERIES PLUS</b>				
988-P9285035	Bulbs - Bldg Maintenance	101-265-930.01	57.25	57.25
TOTAL VENDOR BATTERIES PLUS				57.25
<b>VENDOR NAME: BERGSTROM, EVAN</b>				
Reimbursement	Uniform Allowance	205-315-745.00	368.60	368.60
TOTAL VENDOR BERGSTROM, EVAN				368.60
<b>VENDOR NAME: BIG O'S LUBE AND SERVICE, INC.</b>				
1501	Additional Payment - Vehicle Maintenance	101-265-981.00	50.00	50.00
1590	Vehicle Maintenance	205-315-934.02	443.92	443.92
1695	Vehicle Maintenance	205-315-934.02	30.20	30.20
1790	Vehicle Maintenance	205-315-934.02	38.10	38.10
1816	Vehicle Maintenance	205-315-934.02	771.00	771.00
1851	Vehicle Maintenance	205-315-934.02	38.10	38.10
1863	Vehicle Maintenance	205-315-934.02	263.15	263.15
1906	Vehicle Maintenance	205-315-934.02	38.10	38.10
TOTAL VENDOR BIG O'S LUBE AND SERVICE, INC.				1,672.57
<b>VENDOR NAME: BLUETARP FINANCIAL, INC.</b>				
E96762	Inmate Supplies	101-301-770.00	344.00	344.00
TOTAL VENDOR BLUETARP FINANCIAL, INC.				344.00
<b>VENDOR NAME: BP</b>				
54887767	RP Gasoline Sales	205-315-742.00	647.84	647.84
TOTAL VENDOR BP				647.84
<b>VENDOR NAME: BRAZEAU, DAWN</b>				
18-3947-FH	Transcripts (Martin)	101-131-806.00	190.35	190.35
TOTAL VENDOR BRAZEAU, DAWN				190.35
<b>VENDOR NAME: BUSINESS RADIO LICENSING</b>				
Renewal	Airport	216-585-755.03	95.00	95.00
TOTAL VENDOR BUSINESS RADIO LICENSING				95.00
<b>VENDOR NAME: CELLCOM</b>				
010309	Airport Cellular Services	216-585-850.00	56.10	56.10
006603	Cellular Services	292-663-850.00	40.29	120.87
		292-664-850.00	40.29	
		292-665-850.00	40.29	
TOTAL VENDOR CELLCOM				176.97
<b>VENDOR NAME: CLAIRMONT, PATRICIA &amp; CHRIS</b>				
November 2018	Ward: Abigail Szabo	292-662-843.05	817.20	817.20
November 2018	Ward: Kaleb Szabo	292-662-843.05	517.20	517.20
TOTAL VENDOR CLAIRMONT, PATRICIA & CHRIS				1,334.40
<b>VENDOR NAME: CLOVERLAND PAPER CO</b>				
118647	Courthouse - Operational Supplies	101-265-755.01	193.30	193.30
118552	Janitorial Supplies (Courthouse)	101-265-755.01	243.40	243.40
118608	Janitorial Supplies (Courthouse)	101-265-755.01	185.38	185.38
118558	Inmate Supplies	101-301-770.00	321.87	321.87
118609	Inmate Supplies	101-301-770.00	54.61	54.61
118610	Inmate Supplies	101-301-770.00	131.86	131.86
118648	Inmate Supplies	101-301-770.00	434.08	434.08
TOTAL VENDOR CLOVERLAND PAPER CO				1,564.50
<b>VENDOR NAME: COHL STOKER &amp; TOSKEY P C</b>				
49763	Legal Services (Road Commission)	101-211-807.00	1,215.33	1,215.33
TOTAL VENDOR COHL STOKER & TOSKEY P C				1,215.33

INVOICE REGISTER REPORT FOR MENOMINEE COUNTY  
 EXP CHECK RUN DATES 12/19/2018 - 12/19/2018  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 VENDOR CODE: 01095

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status
<b>Credit Card</b>						
62425	Mastercard	12/18/2018	12/19/2018	1,775.85	1,775.85	Open
	Sheriff/Road Patrol	jessicaw				
	101-301-742.00	Superior Touchless		11.00		
	101-301-742.00	Superior Touchless		11.00		
	101-301-742.00	Superior Touchless		11.00		
	101-301-755.00	Galls		225.00		
	101-301-770.00	Bob Barker		33.91		
	101-301-770.00	Belson		160.00		
	101-301-770.00	Cloverland Paper		275.62		
	101-301-770.00	Walmart		128.00		
	101-301-770.00	Readers Digest		19.98		
	101-301-770.00	Bob Barker		112.83		
	101-301-770.01	CVS		535.17		
	101-301-770.01	CVS		188.19		
	101-301-860.00	Marquette Downtown Development		1.00		
	101-301-881.00	Safety Restraining Chair		25.00		
	205-315-755.00	Paidl's Do It		38.15		
<b>Credit Card</b>						
62426	Mastercard	12/12/2018	12/19/2018	111.55	111.55	Open
	Airport	jessicaw				
	216-585-742.00	Holiday		111.55		
<b>Credit Card</b>						
62427	Mastercard	12/12/2018	12/19/2018	1,043.59	1,043.59	Open
	Courthouse, 911, Child Care	jessicaw				
	101-265-745.00	Amazon		99.97		
	256-325-934.00	Headset Direct		212.75		
	101-268-729.00	USPS		6.70		
	101-268-729.00	USPS		6.70		
	263-215-860.00	Shell Oil		32.56		
	101-265-755.00	FredPryor CareerTrack		179.00		
	296-667-801.02	Dominos Pizza		30.50		
	101-265-930.01	Amazon		36.87		
	101-101-859.00	MSU		125.00		
	263-215-860.00	Citgo		47.00		
	101-265-745.00	Cabellas		116.49		
	101-265-755.01	AutoZone		37.98		
	101-265-931.00	Amazon		24.87		
	101-265-934.00	Amazon		38.75		
	101-265-930.01	Amazon		34.95		
	101-268-729.00	USPS		6.70		
	101-268-729.00	USPS		6.70		
# of Invoices:	3	# Due: 3	Totals:	2,930.99	2,930.99	
# of Credit Memos:	0	# Due: 0	Totals:	0.00	0.00	
Net of Invoices and Credit Memos:				2,930.99	2,930.99	
<b>--- TOTALS BY FUND ---</b>						
	101 - GENERAL FUND			2,458.38	2,458.38	
	205 - ROAD PATROL			38.15	38.15	
	216 - MENOMINEE REGIONAL AIRPORT			111.55	111.55	
	263 - CONCEALED PISTOL LICENSING			79.66	79.66	
	268 - EMERGENCY 911			212.75	212.75	
	296 - STATE-SPECIAL CHILD CARE			30.50	30.50	
<b>--- TOTALS BY DEPT/ACTIVITY ---</b>						
	101 - BOARD OF COMMISSIONERS			125.00	125.00	
	215 - COUNTY CLERK			79.66	79.66	
	265 - BUILDINGS AND GROUNDS			568.88	568.88	
	268 - REGISTER OF DEEDS			28.80	26.80	
	301 - SHERIFF DEPARTMENT			1,737.70	1,737.70	
	315 - ROAD PATROL			38.15	38.15	
	325 - EMERGENCY 911			212.75	212.75	
	585 - AIRPORT EXPENDITURE			111.55	111.55	
	687 - JUVENILE JUSTICE DIVERSION			30.50	30.50	

APPROVED

DEC 19 2018  
 CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

12/18/2018 01:40 PM  
User: jessicaw  
DB: Menominee County

CUSTOM INVOICE REPORT FOR MENOMINEE COUNTY  
EXP CHECK RUN DATES 12/18/2018 - 12/18/2018  
UNJOURNALIZED  
OPEN

**APPROVED**

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS AMOUNTS		AMOUNT
VENDOR NAME: SAM'S CLUB MC/SYNCB				
Credit Card	Inmate Supplies	101-301-755.00	26.24	
		101-301-770.00	426.22	
		280-362-755.00	529.00	
		701-000-276.00	31.87	
				1,013.33
TOTAL VENDOR SAM'S CLUB MC/SYNCB				1,013.33
GRAND TOTAL:				1,013.33

DEC 19 2018

CHIEF FISCAL OFFICER  
MENOMINEE COUNTY MICHIGAN

**APPROVED**

12/13/2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS/AMOUNTS		AMOUNT
VENDOR NAME: THE PRINT SHOP				
TOTAL VENDOR THE PRINT SHOP				595.77
<p style="text-align: right;">CHIEF FISCAL OFFICER          MENOMINEE COUNTY MICHIGAN</p>				
VENDOR NAME: TIME WARNER CABLE				
620475202113018	Inmate/Sheriff Dept	101-301-770.00	139.55	139.55
TOTAL VENDOR TIME WARNER CABLE				139.55
VENDOR NAME: TIMEKEEPING SYSTEMS, INC.				
MEN0061822390	Guard 1 Plus Support (Sheriff Dept)	101-301-770.00	295.00	295.00
TOTAL VENDOR TIMEKEEPING SYSTEMS, INC.				295.00
VENDOR NAME: TRANSUNION RISK & ALTERNATIVE				
352277	November 2018	101-301-755.00	25.00	25.00
TOTAL VENDOR TRANSUNION RISK & ALTERNATIVE				25.00
VENDOR NAME: VERIZON WIRELESS				
9819428560	Cellular Services	101-265-850.01	142.09	
		101-301-850.00	378.17	952.70
		101-426-850.00	52.62	
		101-682-850.00	40.42	
		205-315-850.00	337.42	
		266-325-850.00	1.98	
TOTAL VENDOR VERIZON WIRELESS				952.70
VENDOR NAME: WALTER BROTHERS INC				
C141032	Marine Supplies (Acct# 13216)	101-331-755.00	4.68	4.68
TOTAL VENDOR WALTER BROTHERS INC				4.68
VENDOR NAME: XEROX CORPORATION				
095267703	Sheriff Department	101-301-727.00	41.39	41.39
095267704	Sheriff Department	101-301-727.00	338.91	338.91
TOTAL VENDOR XEROX CORPORATION				380.30
VENDOR NAME: ZEVITZ, DR. MICHAEL E.				
December 2018	Medical Examiner	101-648-709.00	2,030.00	2,030.00
TOTAL VENDOR ZEVITZ, DR. MICHAEL E.				2,030.00
GRAND TOTAL:				40,887.13

APPROVED

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INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY TOTAL VENDOR MENOMINEE INDUSTRIAL SUPPLY				54.85
VENDOR NAME: MGT OF AMERICA, INC.				
34454	PA - CRP Billing Services	101-267-801.00	1,000.00	1,000.00
34614	FY 2018 Dashboard	101-103-755.00	4,000.00	4,000.00
TOTAL VENDOR MGT OF AMERICA, INC.				5,000.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I				
0142019-001	Sheriff Dept - Task Chairs (x2)	101-301-728.00	616.88	616.88
0142021-001	Sheriff Dept - Office Chairs (x8)	101-301-728.00	1,514.32	1,514.32
0141999-001	Sheriff Dept - Office Supplies	101-301-727.00	119.44	119.44
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I				2,250.64
VENDOR NAME: NELSON, JOHN R.				
Reimbursement	Mileage - November 2018	101-101-860.00	102.46	102.46
TOTAL VENDOR NELSON, JOHN R.				102.46
VENDOR NAME: OFFICE DEPOT, INC.				
240106237001	Sheriff Dept - Office Supplies	101-301-727.00	5.99	5.99
240106477001	Sheriff Dept - Office Supplies	101-301-727.00	410.97	410.97
TOTAL VENDOR OFFICE DEPOT, INC.				416.96
VENDOR NAME: PAN-O-GOLD BAKING CO.				
40068318328001	Inmate Supplies	101-301-770.00	45.08	45.08
TOTAL VENDOR PAN-O-GOLD BAKING CO.				45.08
VENDOR NAME: QUAACK, BRENDA				
12/6/18	Detention	101-132-801.01	34.00	34.00
TOTAL VENDOR QUAACK, BRENDA				34.00
VENDOR NAME: QUILL CORPORATION				
3143813	911 - Office Equipment	266-325-728.00	35.99	35.99
3143812	911 - Office Equipment	266-325-728.01	82.39	82.39
3122931	PA - Office Supplies	101-267-727.00	216.99	216.99
3123320	PA - Office Supplies	101-267-727.00	62.84	62.84
2527799	PA - Office Supplies	101-267-727.00	113.39	113.39
2893332	PA - Office Supplies	101-267-727.00	45.96	45.96
TOTAL VENDOR QUILL CORPORATION				557.56
VENDOR NAME: REDWOOD TOXICOLOGY LABORATORY				
007184201811	Drug Testing Supplies	101-136-727.00	20.63	20.63
TOTAL VENDOR REDWOOD TOXICOLOGY LABORATORY				20.63
VENDOR NAME: REINHART FOODSERVICE				
614701	Inmate Supplies	101-301-770.00	774.21	774.21
619725	Inmate Supplies	101-301-770.00	1,452.26	1,452.26
620767	Credit - Inmate Supplies	101-301-770.00	(79.16)	(79.16)
TOTAL VENDOR REINHART FOODSERVICE				2,147.31
VENDOR NAME: ROGG, JEFFREY				
Reimbursement	Meal	101-267-860.00	11.00	11.00
TOTAL VENDOR ROGG, JEFFREY				11.00
VENDOR NAME: STATE OF MICHIGAN POB 30266				
551-529508	AVPN 4-Way Line (Lien System)	101-301-976.00	1,325.00	1,325.00
TOTAL VENDOR STATE OF MICHIGAN POB 30266				1,325.00
VENDOR NAME: STERICYCLE, INC.				
4008248489	Sheriff Dept	101-301-755.00	16.81	16.81
		101-301-881.00	68.18	68.18
TOTAL VENDOR STERICYCLE, INC.				84.99
VENDOR NAME: THE PRINT SHOP				
7033326	Sheriff Dept - Request Forms	101-301-770.00	193.50	193.50
12/7/18	Building Code Forms	249-371-727.00	68.00	68.00
7033300	PA - Office Supplies	101-267-727.00	334.27	334.27

12/13/2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: COOPER OFFICE EQUIPMENT					600.06
TOTAL VENDOR COOPER OFFICE EQUIPMENT					600.06
VENDOR NAME: CVS PHARMACY INC.					659.53
6005432044049416	Inmate Medication	101-301-770.01	659.53		659.53
TOTAL VENDOR CVS PHARMACY INC.					659.53
VENDOR NAME: DICKEY, TODD					285.00
2018-119-MI	Court Appointed - Siedlecki	101-148-807.00	285.00		285.00
TOTAL VENDOR DICKEY, TODD					285.00
VENDOR NAME: FORTRESS FENCE					1,466.00
186589201	Fence (Airport)	216-585-981.01	1,466.00		1,466.00
TOTAL VENDOR FORTRESS FENCE					1,466.00
VENDOR NAME: FRIENDS OFC PROD WHSE DIRECT					57.99
04243	VA's Office - Toner	101-682-727.00	57.99		57.99
TOTAL VENDOR FRIENDS OFC PROD WHSE DIRECT					57.99
VENDOR NAME: HAFEMAN, JAN					56.68
Reimbursement	Mileage - November 2018	101-101-860.00	56.68		56.68
TOTAL VENDOR HAFEMAN, JAN					56.68
VENDOR NAME: HENSLEY, RN, JOEL					1,365.00
December 2018	Inmate Nursing Services	101-301-770.01	1,365.00		1,365.00
Blood Draws	Inmate Blood Draws (x9)	101-267-801.01	900.00		900.00
Reimbursement	Cellular Svcs, Stamps, Envelopes, Mileage	101-648-850.00	38.36		116.00
		101-648-860.00	60.00		
		101-648-729.00	10.00		
		101-648-727.00	7.64		
December 2018	Medical Examiner	101-648-709.00	1,080.00		3,930.00
		101-648-835.00	2,850.00		
TOTAL VENDOR HENSLEY, RN, JOEL					6,311.00
VENDOR NAME: HIERS, PATRICIA					241.36
11/7 - 11/21/18	Ward: Annabella Hiers	292-662-843.05	241.36		241.36
TOTAL VENDOR HIERS, PATRICIA					241.36
VENDOR NAME: J S ELECTRONICS, INC.					621.60
20321	Tower Lease - December 2018	266-325-976.00	517.63		517.63
20316	Antennas for Jail Radios (x3)	101-301-934.01	68.97		68.97
20324	New Radio Antenna	205-315-934.01	35.00		35.00
TOTAL VENDOR J S ELECTRONICS, INC.					621.60
VENDOR NAME: K & M RENTALS					90.00
8590	Portable Toilet (Parks)	208-751-942.00	90.00		90.00
TOTAL VENDOR K & M RENTALS					90.00
VENDOR NAME: LINDA A. MENACHER					408.95
Transcripts	Transcripts (x5)	101-267-806.00	53.73		53.73
Transcripts	Transcripts (x7)	101-136-806.00	408.95		408.95
TOTAL VENDOR LINDA A. MENACHER					462.68
VENDOR NAME: MANPOWER, INC.					340.00
33431308	Week Ending 12/9/18 (D. Averill)	216-585-704.00	340.00		340.00
TOTAL VENDOR MANPOWER, INC.					340.00
VENDOR NAME: MENARDS - MARINETTE					708.60
73173	Parks - Picnic Table Supplies	208-751-970.02	708.60		708.60
73084	Sheriff Department	101-301-728.00	13.52		13.52
TOTAL VENDOR MENARDS - MARINETTE					722.12
VENDOR NAME: MENOMINEE INDUSTRIAL SUPPLY					54.85
10545940	Airport Supplies	216-585-981.00	54.85		54.85

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: ABILITA					
181206	Phone Line Reduction	101-103-850.00	1,741.27		1,741.27
TOTAL VENDOR ABILITA					1,741.27
VENDOR NAME: AIRGAS NORTH CENTRAL					
9082646903	Oxygen	205-315-755.00	9.84		9.84
TOTAL VENDOR AIRGAS NORTH CENTRAL					9.84
VENDOR NAME: ANDERSON AUTO & RV SALES INC					
11/19/18	Leased Automobile 6/18 - 9/19/18	205-315-755.00	900.00		900.00
1395 & 1396	Vehicle Maintenance	205-315-934.02	119.90		119.90
TOTAL VENDOR ANDERSON AUTO & RV SALES INC					1,019.90
VENDOR NAME: APCO INTERNATIONAL					
556558	2019 Membership Dues	266-325-860.00	92.00		92.00
551974	2019 Membership Dues	266-325-860.00	69.00		69.00
TOTAL VENDOR APCO INTERNATIONAL					161.00
VENDOR NAME: AT&T - CAROL STREAM, IL					
906753458212	Shakey Lakes - Telephone Services	208-751-850.00	50.72		50.72
906753220912	Annex - Telephone Services	101-103-850.00	222.06		222.06
TOTAL VENDOR AT&T - CAROL STREAM, IL					272.78
VENDOR NAME: AT&T MOBILITY					
287252150867X1208201	906-792-0211 & 906-792-5968	101-132-850.00	66.80		66.80
TOTAL VENDOR AT&T MOBILITY					66.80
VENDOR NAME: BRANZ, KATHLEEN					
Parks Committee	Mileage & Per Diem (x3)	208-751-860.00	150.00		150.00
		208-751-860.00	76.30		76.30
TOTAL VENDOR BRANZ, KATHLEEN					226.30
VENDOR NAME: BURKHART, LEWANDOWSKI & MILLER					
93959	Legal Services (Airport)	101-211-807.00	1,263.00		1,263.00
TOTAL VENDOR BURKHART, LEWANDOWSKI & MILLER					1,263.00
VENDOR NAME: CEDAR RIVER PLAZA					
MEC011/30	Road Patrol - Gasoline	205-315-742.00	40.61		40.61
TOTAL VENDOR CEDAR RIVER PLAZA					40.61
VENDOR NAME: CENEX FLEETCARD					
168118	Gasoline Charges	292-665-860.00	34.99		34.99
		101-426-860.00	13.10		13.10
TOTAL VENDOR CENEX FLEETCARD					48.09
VENDOR NAME: CITY OF MENOMINEE					
4829	Road Patrol & Work Van - Gasoline	206-301-742.00	107.90		107.90
		205-315-742.00	2,282.16		2,282.16
TOTAL VENDOR CITY OF MENOMINEE					2,390.06
VENDOR NAME: COAST TO COAST COMPUTER PROD.					
A1906776	FOC - Toner	101-141-931.00	259.98		259.98
TOTAL VENDOR COAST TO COAST COMPUTER PROD.					259.98
VENDOR NAME: COLEMAN ENGINEERING COMPANY					
32809	GIS Services & Support	101-103-851.08	5,000.00		5,000.00
TOTAL VENDOR COLEMAN ENGINEERING COMPANY					5,000.00
VENDOR NAME: COOPER OFFICE EQUIPMENT					
161274	Contract # 2721-01	101-267-727.00	286.59		286.59
161552	Contract # 2997-01	101-682-801.00	313.47		313.47

**APPROVED**

DEC 07 2018 *K*

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: SYN-TECH SYSTEMS				
180890	Extended Warranty on Pedestal	216-585-981.01	550.00	550.00
TOTAL VENDOR SYN-TECH SYSTEMS				550.00
VENDOR NAME: THE FIRST NATIONAL BANK&TRUST				
628840339	FOC Service Charge	101-141-817.00	33.20	33.20
TOTAL VENDOR THE FIRST NATIONAL BANK&TRUST				33.20
VENDOR NAME: TIME WARNER CABLE				
621199203112618	Airport	216-585-850.00	305.31	305.31
TOTAL VENDOR TIME WARNER CABLE				305.31
VENDOR NAME: U.E.S. COMPUTERS, INC.				
80332	Work Station (x2 - Kandace & Doreen)	101-103-970.18	1,898.00	1,898.00
80311	Office Programs (Doreen & Kandace)	101-103-970.18	660.00	660.00
49164	Weekly Computer Maintenance	101-103-857.02	3,247.49	3,267.48
		101-215-727.00	19.99	
TOTAL VENDOR U.E.S. COMPUTERS, INC.				5,825.48
VENDOR NAME: UWC				
9067532209	Telephone Services	101-103-850.00	4.37	4.37
9068634441	Telephone Services	101-103-850.00	35.74	35.74
9068632023	Telephone Services	101-103-850.00	26.66	26.66
9068634705	Telephone Services	101-103-850.00	10.30	10.30
TOTAL VENDOR UWC				77.07
VENDOR NAME: WALTER BROTHERS INC				
20106	Airport Supplies	216-585-981.00	3.99	3.99
TOTAL VENDOR WALTER BROTHERS INC				3.99
VENDOR NAME: WASTE MANAGEMENT, INC.				
1618965-1856-0	Airport	216-585-801.00	173.81	173.81
1618374-1856-5	Court House	101-265-801.00	618.93	618.93
TOTAL VENDOR WASTE MANAGEMENT, INC.				792.74
VENDOR NAME: WIL-KIL PEST CONTROL				
3525422	Health Department	101-265-801.00	33.25	33.25
3525229	Jail & Courthouse	101-265-801.00	64.50	64.50
TOTAL VENDOR WIL-KIL PEST CONTROL				97.75
VENDOR NAME: WISCONSIN PUBLIC SERVICE CORP				
0402055840-00001	County Jail	101-265-920.03	3,576.30	3,576.30
0402191663-00001	Health Care Center	101-265-920.03	485.02	485.02
0402047856-00004	Courthouse	101-265-920.04	2,036.30	2,036.30
2547905547-00000	Airport	216-585-920.00	143.57	1,111.57
		216-585-920.03	559.08	
		216-585-920.00	166.49	
		216-585-920.03	99.69	
		216-585-920.00	142.74	
0402047856-00006	Stoney Point Street Lighting	208-751-920.01	38.13	38.13
2548686920-00000	County Parks	208-751-920.01	20.87	100.26
		208-751-920.01	33.39	
		208-751-920.01	14.10	
		208-751-920.01	31.90	
0403823200-00005	Airport - Gate Center	216-585-981.00	32.48	32.48
0403823200-00005	Airport - Hanger Gate Center	216-585-920.03	32.28	32.28
TOTAL VENDOR WISCONSIN PUBLIC SERVICE CORP				7,412.34
GRAND TOTAL:				60,522.44

APPROVED

DEC 07 2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
VENDOR NAME: NATIONAL ASSOC OF COUNTIES				
TOTAL VENDOR NATIONAL ASSOC OF COUNTIES				481.00
VENDOR NAME: NORWAY SPRINGS, INC.				
577452	Monthly Rental (Airport)	216-585-801.00	9.49	9.49
TOTAL VENDOR NORWAY SPRINGS, INC.				9.49
VENDOR NAME: PAIDL'S TRUE VALUE HARDWARE				
150008	Park Supplies	208-751-930.02	33.02	33.02
TOTAL VENDOR PAIDL'S TRUE VALUE HARDWARE				33.02
VENDOR NAME: PFANKUCH, MIKE				
Reimbursement	Continuing Education Credits	101-136-802.00	117.00	117.00
TOTAL VENDOR PFANKUCH, MIKE				117.00
VENDOR NAME: PHILIPPS, RANDALL				
November 2018	Show Cause - Court Appointed	101-132-807.00	500.00	1,500.00
		101-131-807.00	1,000.00	
TOTAL VENDOR PHILIPPS, RANDALL				1,500.00
VENDOR NAME: PICHE, GERALD L.				
Reimbursement	Mileage	101-101-860.00	116.63	116.63
TOTAL VENDOR PICHE, GERALD L.				116.63
VENDOR NAME: POMP'S TIRE SERVICE, INC.				
670027292	Road Service (Airport)	216-585-981.00	170.00	170.00
TOTAL VENDOR POMP'S TIRE SERVICE, INC.				170.00
VENDOR NAME: S & O LOCK AND PHONE SERVICE				
49768	Rekey Cylinder & Keys	101-265-930.01	31.25	31.25
TOTAL VENDOR S & O LOCK AND PHONE SERVICE				31.25
VENDOR NAME: SEABORG, SARA D.				
November 2018	CAFA	260-266-801.01	600.00	1,200.00
		260-266-801.02	600.00	
TOTAL VENDOR SEABORG, SARA D.				1,200.00
VENDOR NAME: SHERWIN WILLIAMS COMPANY				
5532-9	Paint	101-265-930.01	158.20	158.20
TOTAL VENDOR SHERWIN WILLIAMS COMPANY				158.20
VENDOR NAME: SHORT, MARY KAY				
18-3965-FH	Transcripts (M. J. Saunier)	101-131-806.00	86.95	86.95
Reimbursement	Mileage	101-131-860.00	152.60	152.60
TOTAL VENDOR SHORT, MARY KAY				239.55
VENDOR NAME: STANARD & ASSOCIATES, INC.				
SA000039428	911 Testing	266-325-755.00	285.00	285.00
TOTAL VENDOR STANARD & ASSOCIATES, INC.				285.00
VENDOR NAME: STATE OF MICHIGAN				
12/6/18	Annual Elevator Inspection	101-265-801.00	125.00	125.00
TOTAL VENDOR STATE OF MICHIGAN				125.00
VENDOR NAME: STATELINE APPAREL				
54390	Uniform Allowance - M. Sieg	101-265-745.00	79.99	79.99
TOTAL VENDOR STATELINE APPAREL				79.99
VENDOR NAME: STEPHENSON MARKETING COOPERATI				
008096	Bldg Code - Gasoline Charges	249-371-742.00	72.04	72.04
462643	Parks	208-751-981.00	87.59	87.59
TOTAL VENDOR STEPHENSON MARKETING COOPERATI				159.63

CHIEF FISCAL OFFICER  
 MENOMINEE COUNTY MICHIGAN

DEC 07 2018

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN	AMOUNT
VENDOR NAME: GROENHOUT, KAREN E.					
TOTAL VENDOR GROENHOUT, KAREN E.					1,350.00
VENDOR NAME: HANSEN, JANE C.W.					
November 2018	CAFA	260-266-801.01	600.00		625.00
		260-266-801.02	25.00		
TOTAL VENDOR HANSEN, JANE C.W.					625.00
VENDOR NAME: KASS, MICHAEL					
12/3/18	Parks Committee	208-751-860.00	50.00		71.80
		208-751-860.00	21.80		
TOTAL VENDOR KASS, MICHAEL					71.80
VENDOR NAME: KLEIMAN, MARC					
Reimbursement	Bridge Fare, Meals	263-215-860.00	60.59		60.59
TOTAL VENDOR KLEIMAN, MARC					60.59
VENDOR NAME: KLUMB, JOSEPH					
November 2018	CAFA	260-266-801.02	200.00		200.00
TOTAL VENDOR KLUMB, JOSEPH					200.00
VENDOR NAME: LENCA SURVEYING					
18181	Remon Yr 2018 (11/13 - 12/5/18)	243-246-801.07	3,112.22		3,612.22
		243-246-709.00	500.00		
TOTAL VENDOR LENCA SURVEYING					3,612.22
VENDOR NAME: LINDEROTH, JANIS					
11/30/18	UP State Fair Authority	101-101-710.00	47.96		47.96
TOTAL VENDOR LINDEROTH, JANIS					47.96
VENDOR NAME: MANPOWER, INC.					
33409502	Week Ending 12/2/18 (D. Averill)	216-585-704.00	306.00		306.00
TOTAL VENDOR MANPOWER, INC.					306.00
VENDOR NAME: MECHANICAL TECHNOLOGIES, INC.					
30260	Gas Control Valve	101-265-934.00	325.00		325.00
TOTAL VENDOR MECHANICAL TECHNOLOGIES, INC.					325.00
VENDOR NAME: MENARDS - MARINETTE					
73177	B&G Operating Supplies	101-265-755.00	47.36		47.36
TOTAL VENDOR MENARDS - MARINETTE					47.36
VENDOR NAME: MENOMINEE COUNTY JOURNAL					
729	Non Payment Property Tax	517-252-900.00	2,561.32		2,561.32
TOTAL VENDOR MENOMINEE COUNTY JOURNAL					2,561.32
VENDOR NAME: MICHIGAN ASSESSORS ASSOCIATION					
Membership Fee	Kandace Curran	101-257-802.00	90.00		90.00
Membership Fee	Nikki Linder-Laurilla	101-257-802.00	90.00		90.00
TOTAL VENDOR MICHIGAN ASSESSORS ASSOCIATION					180.00
VENDOR NAME: MILLERS ACTION OFFICE SUPPLY I					
0142044-001	Folders (Clerk's Office)	101-215-727.00	22.17		22.17
0141955-001	Office Supplies (Family/Probate)	101-132-727.00	8.88		17.77
		101-148-727.00	8.89		
0141920-001	Office Supplies (Clerk's Office)	101-215-727.00	26.09		26.09
TOTAL VENDOR MILLERS ACTION OFFICE SUPPLY I					66.03
VENDOR NAME: NATIONAL ASSOC OF COUNTIES					
220065	Membership Dues (1/1 - 12/31/19)	101-103-802.00	481.00		481.00

APPROVED

302 87 001 K

INVOICE NUMBER	DESCRIPTION	DISTRIBUTIONS	AMOUNTS	AMOUNT
<b>VENDOR NAME: ALGER-DELTA COOPERATIVE ASSOCI</b>				
383101	Bass Lakes Campsites	208-751-920.01	29.22	29.22
1614900	Bath House	208-751-920.01	29.22	29.22
367100	N8390 Beach House	208-751-920.01	29.22	29.22
367200	Northwest Campsites	208-751-920.01	35.10	35.10
369802	W8449 Co Rd G12 Campsites	208-751-920.01	29.51	29.51
370500	Shakey Lakes Office/Shop	208-751-920.01	111.60	111.60
379700	Storage Shed	208-751-920.01	75.53	75.53
380300	Shower Building	208-751-920.01	29.22	29.22
383001	Shakey Lakes Park/Horse	208-751-920.01	29.22	29.22
383200	N8380 Co Park Rd 20.5	208-751-920.01	29.22	29.22
383301	Shakey Lakes Park/Cattle	208-751-920.01	29.22	29.22
1503500	N8380 Co Pk Rd 20.5	208-751-920.01	76.26	76.26
TOTAL VENDOR ALGER-DELTA COOPERATIVE ASSOCI				532.54
<b>VENDOR NAME: AT&amp;T - CAROL STREAM, IL</b>				
906863661411	Telephone Services	266-325-850.00	294.53	294.53
TOTAL VENDOR AT&T - CAROL STREAM, IL				294.53
<b>VENDOR NAME: BASTIEN FAMILY ENTERPRISES, LLC</b>				
11/30/18	Foreclosure Site Visits (x101)	517-252-801.00	4,040.00	4,040.00
TOTAL VENDOR BASTIEN FAMILY ENTERPRISES, LLC				4,040.00
<b>VENDOR NAME: BS&amp;A SOFTWARE</b>				
121065	Electronic Export Programming	256-277-705.00	3,000.00	3,000.00
		517-252-801.00	3,000.00	6,000.00
TOTAL VENDOR BS&A SOFTWARE				6,000.00
<b>VENDOR NAME: CITY OF MENOMINEE</b>				
4825	Gasoline Sales	101-265-742.00	343.79	343.79
		101-257-742.00	103.98	103.98
		101-148-860.00	4.61	4.61
		292-664-860.00	81.98	81.98
		101-172-860.00	33.65	33.65
		101-141-860.00	13.12	13.12
		101-301-742.00	16.53	16.53
		101-103-755.00	83.46	83.46
TOTAL VENDOR CITY OF MENOMINEE				681.12
<b>VENDOR NAME: COOPER OFFICE EQUIPMENT</b>				
161550	Contract # 2146-01	101-103-931.00	253.68	253.68
161549	Annex - Contract # 2418-01	101-103-931.00	765.85	765.85
TOTAL VENDOR COOPER OFFICE EQUIPMENT				1,019.53
<b>VENDOR NAME: DEKETO, LLC</b>				
DK 11-18	November 2018 Documents (x394)	256-277-857.00	788.00	788.00
TOTAL VENDOR DEKETO, LLC				788.00
<b>VENDOR NAME: FREUDENTHAL MANUFACTURING</b>				
179718	Picnic Table Frames	208-751-970.02	5,053.00	5,053.00
TOTAL VENDOR FREUDENTHAL MANUFACTURING				5,053.00
<b>VENDOR NAME: FRIEND OF COURT ASSOCIATION</b>				
Dues	2019 Association Dues	101-141-802.00	375.00	375.00
TOTAL VENDOR FRIEND OF COURT ASSOCIATION				375.00
<b>VENDOR NAME: GBS INC.</b>				
18-35182	General Election Ballots	101-262-727.00	12,481.80	12,481.80
TOTAL VENDOR GBS INC.				12,481.80
<b>VENDOR NAME: GROENHOUT, KAREN E.</b>				
November 2018	CAFA	260-266-801.01	750.00	750.00
		260-266-801.02	600.00	600.00
TOTAL VENDOR GROENHOUT, KAREN E.				1,350.00

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Miscellaneous Boards/Committees/Commission Reports</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Approve miscellaneous boards/committees/commission reports to be placed on file in the Office of the County Clerk as presented at the December 26, 2018 meeting.	
<b>RECOMMENDED MOTION</b>	
Motion to approve miscellaneous boards/committees/commission reports to be placed on file in the office of the County Clerk.	

Submitted by: Jason Carviou

01/03/2019

Date

### WORKSHOP ACTION

<input checked="" type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

### COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

# MENOMINEE COUNTY BUILDING CODE DEPARTMENT

S904 US HIGHWAY 41 STEPHENSON, MI 49887

PHONE: 906-753-6343 www.menomineecounty.com FAX:906-753-2200

## MONTHLY BUILDING PERMIT REPORT

12/10/2018

PERMIT#	DATE ISSUED	OWNER	ADDRESS	TWP.	PERMIT FEE
<b>P13782-18</b>	11/05/18	WALECHKA FRANK	W1321 CO RD 374	GOURLEY TWP.	\$192.00
Work :	4.MANUFACTURED	13.4 x 56 home			004-021-013-00
<b>P13783-18</b>	11/15/18	KLEE KENNETH J	N15892 MAPLE ST	SPALDING TWP.	\$219.00
Work :	2.ADDITION	1st and second floor addition			013-215-022-00
<b>P13784-18</b>	11/14/18	FROST KEVIN E & LISA S	W7760 WOODHAVEN DR	MENOMINEE TWP.	\$484.10
Work :	1.NEW BUILDING	new home, attached garage and deck			010-640-011-00
<b>P13785-18</b>	11/19/18	POUPORE TIMOTHY J & POUPORE	W58 CO RD G-18	NADEAU TWP.	\$268.40
Work :	2.ADDITION	19 x 36 addition			042-019-070-50
<b>P13788-18</b>	11/29/18	KROPF JUDITH H	N7076 HWY M-35	INGALLSTON TWP.	\$356.00
Work :	2.ADDITION	1780 sq ft addition			007-004-008-00

**Total Permits**

**5**

**Total Fees**

**\$1,519.50**

**NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS**

**Regular Meeting**

**MINUTES**

715 Pyle Drive, Kingsford, MI

November 29, 2018 – 4:30 p.m.

**CALL TO ORDER/ROLL CALL:**

Joan Luhtanen, Chairperson, called the meeting to order at 4:30 p.m.; Kelly Stankevich, Administrative Assistant, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused Absent</u>	<u>Absent</u>
Dehn, Janet*	X			Negro, Mari	X		
Hafeman, Jan		X		Pasternak, Nancy	X		
Hofer, Millie*	X			Phillips, Patricia	X		
Roberge, Robert	X			Zevitz, Michael Dr.	X		
Martin, Ann	X			Korpi, Thomas	X		
McCole, Gerald	X			Luhtanen, Joan	X		

\* Video conference from the Northpointe Menominee office

\*\* Telephone attendance

**REPRESENTING ADMINISTRATION:** Bill Adrian, B. Ducoli, K. Stankevich

**PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance to the Flag was recited by all.

**PUBLIC COMMENTS** – None

**APPROVAL OR AMEND AGENDA**

Chairperson Luhtanen asked for approval or amendment of agenda. G. McCole requested addition of Payment for attending the Executive Board Meetings in Lansing under New Business.

**ACTION:** Moved to approve agenda as amended.

**Motion by:** G. McCole supported by P. Phillips to approve agenda as amended.

**Motion carried unanimously.**

**APPROVAL OF REGULAR BOARD MEETING MINUTES**

**ACTION:** Moved to approve 11-19-18 Special Meeting and 11-8-18 Regular Board meeting minutes.

**Motion by:** M. Negro supported by G. McCole to approve the 11-19-18 Special meeting and 11-8-18 Regular meeting minutes as presented.

**Motion carried unanimously.**

**PRESENTATION** – MACMHB Boardworks DVD – Fundamentals

DVD of Boardworks Fundamentals played for Board. More lessons will be planned for future meetings. Longer lessons will be broken into several meetings.

**ACTION ITEMS**

- Finance

#	Name of Contract	Contract Type	Date of Contract	Old Rate	New Rate	Change
A	TRICO	Lease	10-1-18 to 9-30-18	\$1,356.29/month	\$1,356.29/month	None
B	TRICO Vocational	Vocational	10/1/18 to 9/30/19	Out of Home pre-voc habilitation - \$12.51/hr. Monitoring at Distance - \$12.96/hr. Supported integrated employment Enclave or Mobile work - \$37.68/hr. Individual Placement - \$38.74/hr.	\$12.64/hour then \$12.89/hour \$13.08/hour then \$13.35/hour \$38.06/hour then \$38.81/hour \$39.13/hour then \$39.90/hour	1% increase for 6 months with additional 2% for final 6 months.

C	Case Management of MI	Case Management of MI	10/1/18 to 9/30/18	Case Management: Individual Therapy \$60.00/unit \$62.00/encounter Group Therapy \$40.11/encounter Treatment Planning \$53.00/encounter Assess for Behavioral Health \$200/encounter Psych Eval \$150.00/encounter Med Review/Physician/NP \$77.75/encounter Medicine Injection \$21.00/encounter Health Assessment \$100.00/encounter RN Services \$29.91/unit Annual CSM Assessment \$110.00/encounter Multidisciplinary Eval \$20.60/encounter Support Coordination \$63.00/unit	\$60.00/unit	Case Management: Individual Therapy \$60.00/unit \$62.00/encounter Group Therapy \$40.11/encounter Treatment Planning \$53.00/encounter Assess for Behavioral Health \$200/encounter Psych Eval \$150.00/encounter Med Review/Physician/NP \$77.75/encounter Medicine Injection \$21.00/encounter Health Assessment \$100.00/encounter RN Services \$29.91/unit Annual CSM Assessment \$110.00/encounter Multidisciplinary Eval \$20.60/encounter Support Coordination \$63.00/unit	None
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a) Contract Grid 11-8-18 (*TRICO Lease, TRICO Vocational, Case Management of MI*)

**ACTION:** Moved to approve Contract Grid 11-8-18.

**Motion by:** M. Negro supported by P. Phillips to approve Contract Grid 11-8-18 as presented.

**Motion carried unanimously.**

**NEW BUSINESS (Discussion only)**

• **CEO Hiring Update**

Request by B. Adrian to move CEO update to Action Item at present meeting.

**Motion by:** M. Negro supported by A. Martin to move CEO update to Action Item at present meeting.

ROLL CALL	YES	NO	YES	NO
Dehn	X		Pasternak	X
Korpi	X		Phillips	X
Hofer	X		Roberge	X
Martin	X		Zevitz	X
McCole	X		Luhtanen	X
Negro	X			

**Motion carried unanimously.**

J. Luhtanen, Board Chairperson, and B. Adrian, Interim CEO, met with J. Cescolini to negotiate contract wages and start date. Negotiated wage of \$100,000 for first year and increase to \$104,000 for second year with a start date of Monday, December 3, 2018 presented for consideration. B. Adrian's last day will be Friday, November 30, 2018 in office but available for any questions she may have.

**Motion by:** G. McCole supported by T. Korpi to accept terms of contract and hire J. Cescolini as CEO.

**Motion carried unanimously.**

• **Finance**

a) **Check Disbursement – October 2018**

**Outcome:** Action Item at next meeting.

b) **11-29-18 Contract Grid (*Schlaud AFC*)**

**Outcome:** Action Item at next meeting.

• **Great Lakes Center for Autism Treatment and Research – New Contract**

B. Adrian requested approval to enter into a contract with Great Lakes Center for Autism Treatment and Research. Contract to specify parents are responsible for room and board and must participate in treatment with Northpointe team and facility. Miscellaneous questions addressed. B. Adrian requested this be moved to an Action Item at present meeting and permission to sign when it arrives based on rates provided to Board.

**Motion by:** M. Negro supported by G. McCole to move approval of a contract with Great Lakes Center for Autism Treatment and Research and authorize CEO to sign said contract, once received, to an Action Item at present meeting.

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	X		Pasternak	X	
Korpi	X		Phillips	X	
Hofer	X		Roberge	X	
Martin	X		Zevitz	X	
McCole	X		Luhtanen	X	
Negro	X				

**Motion carried unanimously.**

**Motion by:** M. Negro supported by P. Phillips to approve a contract with Great Lakes Center for Autism Treatment and Research and authorize CEO to sign said contract upon receipt.

**Motion carried unanimously.**

- **Employee Recognition Program Policy**

Discussed policy written and suggestions from members. Miscellaneous questions addressed.

**Outcome:** Action item for next meeting.

- **Reimbursement for CEO candidate travel expenses**

Candidate submitted travel expenses at the request of B. Adrian per policy on recruitment cost reimbursement.

**Motion by:** M. Negro supported by A. Martin to move Reimbursement of recruitment expenses submitted by candidate to an Action Item at present meeting.

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	X		Pasternak	X	
Korpi	X		Phillips	X	
Hofer	X		Roberge	X	
Martin	X		Zevitz	X	
McCole	X		Luhtanen	X	
Negro	X				

**Motion carried unanimously.**

**Motion by:** M. Negro supported by G. McCole to approve payment of recruitment expenses submitted by M. Marcotte for \$618.00.

**Motion carried unanimously.**

- **2019 Tentative Board meeting schedule**

Discussed tentative dates proposed.

**Motion by:** M. Negro supported by P. Phillips to move 2019 Tentative Board meeting schedule to Action Item at present meeting.

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	X		Pasternak	X	
Korpi	X		Phillips	X	
Hofer	X		Roberge	X	
Martin	X		Zevitz	X	
McCole	X		Luhtanen	X	
Negro	X				

**Motion carried unanimously.**

**Motion by:** M. Negro supported by T. Korpi to approve proposed 2019 meeting schedule as presented.

**Motion carried unanimously.**

- **Board by-laws and policies**

G. McCole requested Board by-laws and policy discussion be placed on hold until after the 1<sup>st</sup> of the new year. New government will be in place in all 3 counties and the new Northpointe CEO and CFO will be on board at that time. He recommends an Ad Hoc Committee be formed to review and propose changes prior to the March 22<sup>nd</sup> renewal date. M. Negro believes the entire Board should be involved.

**Outcome:** Will return to agenda on the first meeting in January 2019 as discussion item to determine if Ad Hoc Committee or entire Board will review.

- **Intake Contract – Gogebic**

B. Adrian requested moving a contract with Gogebic for Intakes be moved to an Action Item at present meeting. Staff hired to do intakes in Iron County will not be licensed for one to three months. No pricing for services available at this time but would like to have in place immediately to make certain Northpointe meets the indicator for incentive program and does not lose on general fund monies.

**Motion by:** G. McCole supported by R. Roberge to move Gogebic Intake Contract to Action Item at present meeting.

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	X		Pasternak	X	
Korpi	X		Phillips	X	
Hofer	X		Roberge	X	
Martin	X		Zevitz	X	
McCole	X		Luhtanen	X	
Negro	X				

**Motion carried unanimously.**

**Motion by:** G. McCole supported by T. Korpi to approve Gogebic Intake Contract without contract rates in the event it becomes necessary prior to returning contract to the Board with rates included.

ROLL CALL VOTE	YES	NO		YES	NO
Dehn	X		Pasternak		X
Korpi		X	Phillips	X	
Hofer	X		Roberge	X	
Martin		X	Zevitz		X
McCole	X		Luhtanen	X	
Negro		X			

**Motion carries in 6/5 vote.**

B. Adrian announced that the Director of Nursing position was offered to Amber Lindholm and she has accepted with a start date in January.

B. Adrian announced that the Director of Finance position is being offered to Jane Lindow. She has not spoken with Human Resources yet regarding this position.

- **Payment for attending Executive Board meetings in Lansing**

G. McCole requested payment for expenses incurred on August 2 and 3, 2018 and for future expenses on December 6 and 7, 2018 for travelling to attend the Executive Board meetings in Lansing. Executive meetings are not addressed under Board Policies and occur six times per year.

**Outcome:** Board recommends attending meetings by phone as accomplished by members in the past. G. McCole will continue to pay for travel himself.

#### MISCELLANEOUS BOARD/COMMITTEE REPORTS

- **CMHAM 2018 Fall Conference Report – G. McCole**

M. Hofer thanked G. McCole for his written conference summary.

**Outcome:** Place on file.

- **NorthCare Governing Board Minutes 10-10-18**  
**Outcome:** Place on file.

**PUBLIC COMMENTS**

S. Hoke, whose individual hopes to begin treatment at Great Lakes Center, stated that she and M. Buffington toured the facility and was very impressed. She feels this option will benefit the consumer in ways we are currently unable to onsite. They both plan to visit the facility quarterly during the consumers stay and to help parents during the transition. She thanked the Board for approving the contract.

Kevin Pirlot, Dickinson County's newly elected Commissioner, introduced himself in case he is appointed to be the new Northpointe representative replacing A. Martin.

**BOARD COMMENTS**

R. Roberge commented that the hiring process for the new CEO went very well and he hopes to have an equally successful process in place for the annual evaluation. J. Luhtanen stated that her intention is to have an Ad Hoc Committee formed to work on this so there are no misunderstandings on expectations between the Board and the new CEO.

M. Hofer thanked B. Ducoli for his work as Northpointe's CFO. The Board wished him well in his upcoming retirement.

J. Luhtanen reminded members that the NAMI Christmas Party is going to be on December 13, 2018 at the Maranatha Church at noon.

J. Luhtanen thanked B. Adrian and B. Ducoli again for their services to Northpointe.

**ADJOURN**

**ACTION:** Motion by G. McCole supported by P. Phillips to adjourn meeting.  
**Motion carried unanimously.**

Meeting adjourned at 5:55 p.m.

The next Regular Board meeting is scheduled for Thursday, December 13, 2018 in Kingsford, Michigan at 4:30 p.m.

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Joan Luhtanen, Chairperson

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Patricia Phillips, Secretary

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Kelly Stankevich, Administrative Assistant

# MENOMINEE COUNTY LIBRARY BOARD

Minutes November 13, 2018

Approved: December 11, 2018

C. Peterson called the meeting of the Menominee County Library Board to order at 4:00 PM on Tuesday November 13, 2018.

Present: C. Peterson, N. Tuinstra, M. Fagan, Ann Rivard and Commissioner L. Schei.

Excused: J. Freis

M. Fagan moved to approve the agenda, support by N. Tuinstra. Motion carried.

Public Participation: No public present.

A. Rivard moved to approve the minutes from the October 9, 2018 meeting, support by N. Tuinstra. Motion carried.

M. Fagan moved to approve the September and October financials, support by A. Rivard. Motion carried.

N. Tuinstra moved to approve the November bills, support by A. Rivard. Motion carried.

## Director's Report

Kent District Library announced that they have received their new bookmobile so we no longer have the newest bookmobile in the State.

We started a partnership with the Stephenson Subway. They are providing kid's meals certificates as incentives for a youth reading challenge. We participated with "Libraries for Life" program with displays at both the Main Library and at the Hermansville Branch. The Halloween Evening Storytime with the 4-H Youth Leadership Council was well attended. Just over 200 kids signed up for the stuffed Cobra give away on the bookmobile. Our cake pan collection is cataloged and ready for check out.

Several local authors will be signing books at the Library on November 24<sup>th</sup>. Scheduled to start in January is both a 6 week sign language class and a loom knitting workshop.

The Friends of the Library had their annual fundraising raffle on November 3<sup>rd</sup>. The winners all were pleased with their prizes. The Friends subsidized additional space on Bookmobile garage bump out. This construction project has been completed. Jim Hoffman of M&M Trucking did a great job and everything was finished before the weather changed.

Superiorland Library Cooperative reports that Lissa Potter has started as the ILS System Manager and that the Network Administrator has been filled.

New Business: N. Tuinstra gave a brief report on the Menominee County Literacy Council and their activities.

Public Participation: No public present.

As there was no further business, M. Fagan moved to adjourn the meeting, support by N. Tuinstra. Motion carried. Meeting adjourned at 4:31 PM.

Submitted by:

Amanda Winnicki, Library Director

**Menominee County  
Department of Health and Human Services Board  
2612 10<sup>th</sup> Street  
Menominee, MI 49858**

**BOARD MEMBERS**  
**JEFF NASER, CHAIR**  
**GARY EICHHORN**  
**SHEILA VERAGHEN**

**DIRECTOR**  
**RUSSELL K. SEXTON**

**Date:** November 27, 2018

The regular meeting of the Menominee County Department of Health and Human Services Board was called to order by Jeff Naser, Board Chair, at 9:00 a.m. Central Time. The meeting was held at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan.

Present: Jeff Naser, Board Chair; Gary Eichhorn, Board Member; Sheila Veraghen, Board Member, and Russell Sexton, Board Secretary.

Others Present: None

**APPROVAL OF AGENDA:**

A motion to approve the agenda was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**APPROVAL OF MINUTES:**

Minutes of the October 30, 2018 Board Meeting were reviewed and discussed. A motion to accept the minutes was made by Mr. Eichhorn and supported by Ms. Veraghen. Motion passed without opposition.

**FINANCIAL REPORT:**

An allocation of \$3,000.00 was received from the Menominee County Board of Commissioners for FY 2019 MDHHS Board operations.

The financial report for October 2018 was reviewed. There were \$100.00 in expenditures for the DHHS Board meeting and a \$50.00 expenditure to Spaulding Township for the use of their facility; leaving a balance of \$2,850.00.

A motion to approve the financial report was made by Mr. Naser and supported by Mr. Eichhorn. Motion passed without opposition.

**DIRECTOR'S REPORT:**

Mr. Sexton provided the board with an update on the current staffing situation in Menominee County.

**Statewide Director's Meeting Information:** No new information provided.

**Collaborative Issues:** No new information provided.

**Business Plan Update:** Mr. Sexton provided the board with an update on current performance data including:

FY 2018 Operating Funds: Menominee County allocation for FY 2019 has not yet been received. Year-to-date expenditures are: \$0.00. This constitutes 0% of the allocation spent with 0% of the fiscal year elapsed.

FY 2018 Travel Funds: Menominee County allocation has not yet been received. Year-to-date expenditures are: \$0. This constitutes 0% of the allocation spent with 0% of the year elapsed.

**Assistance Payments:**

Assistance Payments Standard of Promptness: 81.5%. Business Service Center 1 average is 75.33%. Statewide Average is 94.92%.

Family Independence Program Work Participation Rate: N/A for September. Year to date average for CY 2019 is 0%. Federal goal is 50%. U.P. average is 44.15%, statewide average is 57.90%.

**Miscellaneous:** Mr. Sexton reviewed with the board customer information as follows:

September 2018 data:

Total cases, recipients and payments for FIP, FAP, SDA, CDC and SER benefits:

- Family Independence Program: 10 cases; 21 recipients; \$2,951.00 in benefits.
- Food Assistance Program: 1,193 cases; 2,149 recipients; \$237,362.00 in benefits.
- State Disability Assistance: 6 cases; 6 recipients; \$1,000.00 in benefits.
- Child Development and Care: 35 cases; 56 recipients; \$17,398.00 in benefits.
- State Emergency Relief: 0 cases; \$0.00 in benefits.
- Unduplicated total: 1,224 cases; 2,189 recipients; \$258,711.00 in benefits.

Total Eligible Medicaid Cases and Recipients:

- Family Medicaid: 714 cases; 1,526 recipients
- Other Children < Age 21: 98 cases; 108 recipients
- Pregnant Women & Children Under 19: 465 cases; 846 recipients

- MICHild: 55 cases; 95 Recipients
- Non-SSI Aged, Blind & Disabled: 627 cases; 653 recipients
- SSI Aged, Blind & Disabled: 468 cases; 468 recipients
- Medicaid Eligible Total: 2,210 cases; 3,697 recipients
- Healthy Michigan Program Total: 1,185 cases; 1,339 recipients

This information is available on the [www.michigan.gov/dhs](http://www.michigan.gov/dhs) website in the “Green Book”

Child Welfare:

CPS Commencement	90%
CPS F2F Investigations	100%
CPS Ongoing F2F	74%
CPS Ongoing Caregiver F2F	77%
CPS Services Plans	96%
CPS Plan Approval	95%
CFC Service Plans	100%
CFC Plan Approval	100%
Medical	100%
Dental	67%
Worker/Child Contacts	67%
Worker/Parent Contacts	100%
Worker/Supervisor Contacts	100%
Parent/Child Contacts	36%

Percentages are not valid as it takes 33 cases minimum to meet statistical reliability. With the small caseload, one missed contact can throw off the percentages by a significant amount. The child welfare unit is doing a great job.

**Board Member Input/Suggestions:** None

A motion to accept the Director’s Report was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

**Unit Report:** None.

**BOARD BUSINESS:**

**1. Approval of Vouchers:**

Vouchers for October 2018 were reviewed. A motion to approve all vouchers was made by Ms. Veraghen and supported by Mr. Eichhorn. Motion passed without opposition.

**2. MCSSA:**

An invoice from the Michigan County Social Services Association was received seeking FY 2019 statewide dues in the amount of \$869.98.

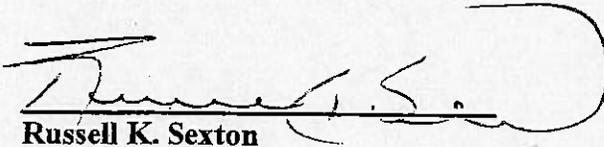
The invoice will not be paid as no motion was made to either join MCSSA or pay dues.

**NEW BUSINESS:** There was no new business presented.

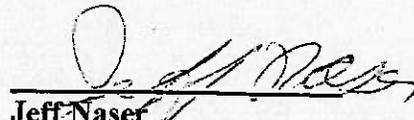
**PUBLIC COMMENT:** None.

**NEXT MEETING:** December 18, 2018 at 9:00 a.m. at the Spaulding Township Hall, N15881 Pine Avenue, Powers, Michigan

**ADJOURNMENT:** Motion to adjourn made by Mr. Eichhorn and supported by Mr. Naser. Meeting adjourned at 0930 a.m.

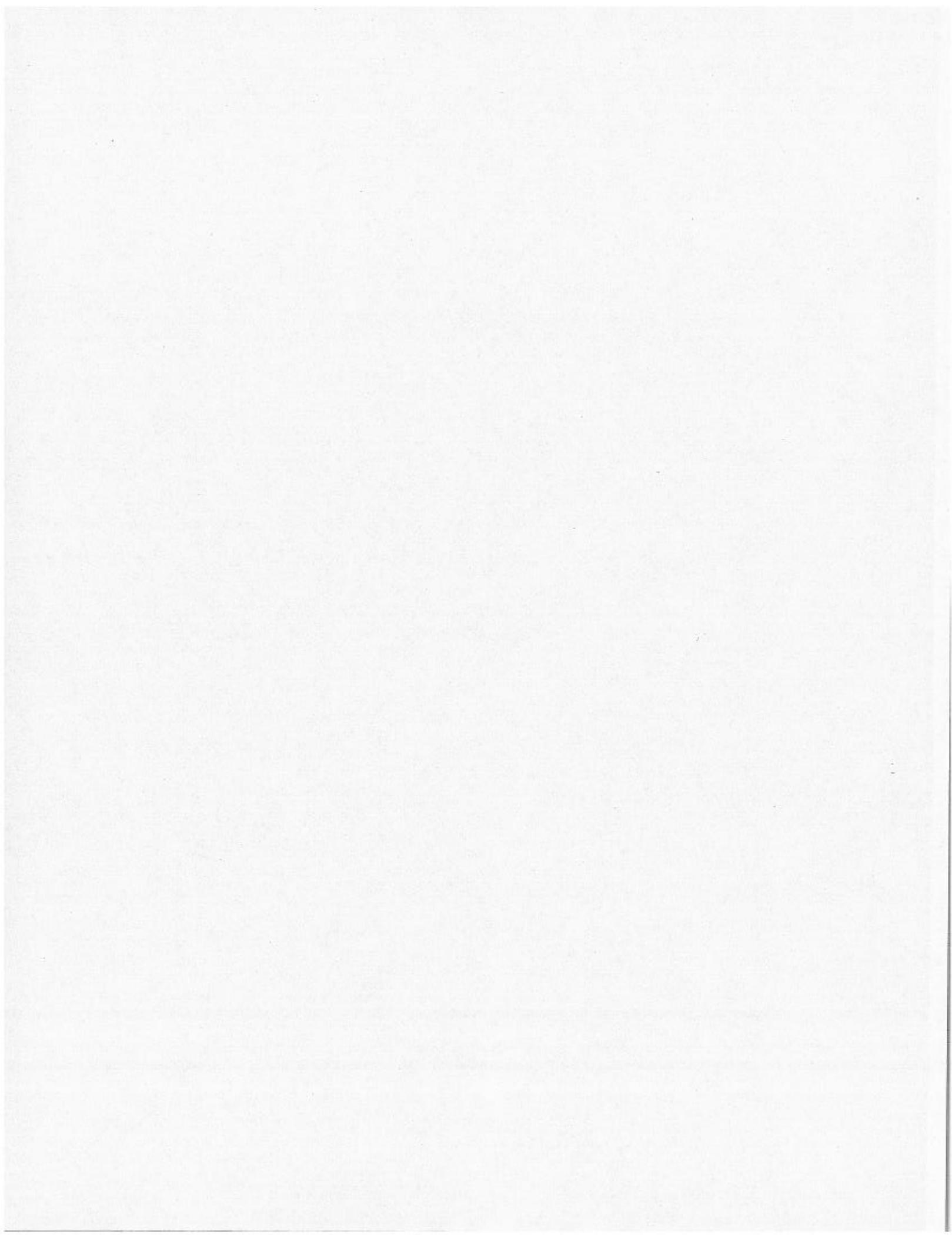


**Russell K. Sexton**  
**Board Secretary**



**Jeff Naser**  
**Board Chairperson**

Pc: DHS Board Members; Menominee County BOC



## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Elected Official FY 2019 Pay Increase</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>At the December 26, 2018 an action item was on the agenda to increase the elected officials (Clerk/ROD, Treasurer, Sheriff, and Prosecuting Attorney) 2% following most other courthouse employees raises on January 1, 2019. Discussion ensued about providing a flat rate instead of a percentage increase. The item was requested to be brought back for discussion with a percentage and flat rate option to be presented.</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by: Jason Carviou

01/03/2019

Date

### WORKSHOP ACTION

<input type="checkbox"/>	<b>Forwarded to County Board for Approval as Recommended</b>
<input type="checkbox"/>	<b>Reviewed with no motion to carry forward</b>
<input checked="" type="checkbox"/>	<b>Continue after additional review/research is obtained</b>
<input type="checkbox"/>	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

<input type="checkbox"/>	<b>Approved</b>
<input type="checkbox"/>	<b>Disapproved</b>
<input type="checkbox"/>	<b>Approved with the following change(s):</b>

Elected Official	2018 Salary (Current)	2% Increase	2019 Salary
Clerk/ROD	\$ 60,095	\$ 1,202	\$ 61,297
Treasurer	\$ 57,094	\$ 1,142	\$ 58,236
Sheriff	\$ 67,626	\$ 1,353	\$ 68,979
Prosecuting Attorney	\$ 100,661	\$ 2,013	\$ 102,674
<b>TOTALS</b>	<b>\$ 285,476</b>	<b>\$ 5,710</b>	<b>\$ 291,186</b>
Drain Commissioner	\$ 537	\$ 11	\$ 548

Elected Official	2018 Salary (Current)	Flat Increase	2019 Salary
Clerk/ROD	\$ 60,095	\$ 1,427	\$ 61,522
Treasurer	\$ 57,094	\$ 1,427	\$ 58,521
Sheriff	\$ 67,626	\$ 1,427	\$ 69,053
Prosecuting Attorney	\$ 100,661	\$ 1,427	\$ 102,088
<b>TOTALS</b>	<b>\$ 285,476</b>	<b>\$ 5,708</b>	<b>\$ 291,184</b>
Drain Commissioner	\$ 537	\$ 11	\$ 548

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Drain Commissioner	\$ 537	\$ 11	\$ 548

## MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

<b>SUBJECT:</b>	<b>Jail – Quote for New Ovens</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
<p>The jail is requesting to purchase two new ovens for the jail as the current equipment does not have the capacity to meet the needs of the jail any longer. The average daily population of the jail has grown to 54/55 inmates. The quote provided by the jail is for two new convention ovens and equipment stand - \$4,530.23. The jail is requesting to use money from the inmate canteen fund balance (\$21,375.52) for this purchase. If approved this will require a budget amendment.</p>	
<b>RECOMMENDED MOTION</b>	

Submitted by: Jason Carviou 01/03/2019 Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>

To: Menominee County Sheriffs Dept  
Jean Kosewski  
jkosewski@menomineeco.com

Project: Sheriff Dept

From: DOYON/NU-VU  
Steven Boyd  
5600 13th Street  
Menominee, MI 49858  
906-863-4401 1458 (Contact)  
sboyd@nu-vu.com

Project Code: 10334

All Pricing in USD

NET

Item	Qty	Description	Net	Net Total
4	2 ea	<b>CONVECTION OVEN, ELECTRIC</b> NU-VU Model No. NCO5 Countertop Oven, 5 half pans (13" x 18") capacity, full view glass door, electromechanical controls, stainless steel construction, 4" adjustable legs, ETL, NSF	\$1,879.65	\$3,759.30
	2 ea	INTERNATIONAL ORDERS: Any orders outside the United States or Canada will be subject to a 5% International Warranty Fee added to the invoice		
	2 ea	Two year parts and one year labor warranty, standard		
	2 ea	*Electrical to be confirmed upon ordering		
			<b>ITEM TOTAL:</b>	<b>\$3,759.30</b>
6	1 ea	<b>EQUIPMENT STAND, LSA SERIES</b> Doyon Baking Equipment Model No. LSB516T Stainless Steel Stand, for reversible sheeter	\$770.93	\$770.93
			<b>ITEM TOTAL:</b>	<b>\$770.93</b>
			<b>Total</b>	<b>\$4,530.23</b>

F.O.B. Factory (Menominee, MI 49858)

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Project Grand Total: \$4,530.23

Fund 280 INMATE/CANTEEN FUND

GL Number	Description	Balance
*** Assets ***		
280-000-001.00	CASH	20,151.63
280-000-040.00	ACCOUNTS RECEIVABLE	1,223.89
<b>Total Assets</b>		<b>21,375.52</b>
*** Liabilities ***		
280-000-200.00	ACCOUNTS PAYABLE	0.00
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
280-000-390.00	FUND BALANCE	17,880.96
<b>Total Fund Balance</b>		<b>17,880.96</b>
<b>Beginning Fund Balance</b>		<b>17,880.96</b>
<b>Net of Revenues VS Expenditures</b>		<b>3,494.56</b>
<b>Ending Fund Balance</b>		<b>21,375.52</b>
<b>Total Liabilities And Fund Balance</b>		<b>21,375.52</b>

*Store for jail needed*

## MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

<b>SUBJECT:</b>	<b>Commissioner Per Diems &amp; Expenses</b>
<b>DEPARTMENT:</b>	<b>Administration</b>
<b>ATTACHMENTS:</b>	<b>Yes</b>
<b>SUMMARY:</b>	
Review commissioner per diems and expenses as recently submitted.	
<b>RECOMMENDED MOTION</b>	
Move forward.	

Submitted by: Jason Carviou

01/03/2019

Date

### WORKSHOP ACTION

	<b>Forwarded to County Board for Approval as Recommended</b>
	<b>Reviewed with no motion to carry forward</b>
	<b>Continue after additional review/research is obtained</b>
	<b>Recommended with the following change(s):</b>

### COUNTY BOARD ACTION

**DATE:**

	<b>Approved</b>
	<b>Disapproved</b>
	<b>Approved with the following change(s):</b>



**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

DEC 27 2018

Mileage: .545 cents/mile ~ effective 01 January 2018

\*Meals      Breakfast - \$9.00  
                 Lunch - \$11.00  
                 Dinner - \$20.00

COPY

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: Larry Schei ~ District 4

Date	Meeting Place	# of miles	X .545/mile	Total Cost	Account Number
12/07/18	COURTHOUSE	16		\$ 8.72	101-101-860.04
12/11/18	LIBRARY - STEPHENSON	32		17.44	101-101-860.04
12/11/18	ANNEX - STEPHENSON	32		17.44	101-101-860.04
12/14/18	COURTHOUSE	16		8.72	101-101-860.04
12/20/18	PINECREST - POWERS	73		39.79	101-101-860.04
12/26/18	ANNEX - STEPHENSON	32		17.44	101-101-860.04
		201		109.55	101-101-860.04
					101-101-860.04
			<b>Total Mileage</b>		
				<b>Total Mileage Fee</b>	<b>\$ 109.55</b>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Larry Schei

Signed

12/27/18

Date







**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

Mileage: 57.5 cents/mile ~ effective 01 January 2015

\*Meals            Breakfast - \$9.00  
                     Lunch - \$11.00  
                     Dinner - \$20.00

COPY

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

Name: William Cech ~ District 5

Date	Meeting Place	# of miles	X .575/mile	Total Cost	Account Number
12/13/18	Annex	32		17.44	101-101-860.05
12/17/18	Ct. house	16		8.72	101-101-860.05
12/10/18	city hall (men.)	15		8.19	101-101-860.05
12/11/18	Ct. house	16		8.72	101-101-860.05
12/18/18	Ct. house	16		8.72	101-101-860.05
12/19/18	annex	32		17.44	101-101-860.05
12/20/18	Ct. house	16		8.72	101-101-860.05
					101-101-860.05
					101-101-860.05
143			Total Mileage		77.94
				<b>Total Mileage Fee</b>	<b>86.65</b>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

William Cech

Signed

12/20/18

Date

COPY

**MENOMINEE COUNTY  
BOARD OF COMMISSIONERS  
REIMBURSEMENT VOUCHER**

Mileage: .545 cents/mile ~ effective 01 January 2018

\*Meals      Breakfast - \$9.00  
                 Lunch - \$11.00  
                 Dinner - \$20.00

RECEIVED  
DEC 28 2018  
BY: \_\_\_\_\_

\*must attach receipt for reimbursement  
\*meals provided by conferences will NOT be reimbursed

COPY

Name: Bernie Lang ~ District 2

Date	Meeting Place	# of miles	X .545/mile	Total Cost	Account Number
12-11	CO. BD.	—			101-101-860.02
12-13	SAA.	112			101-101-860.02
12-14	RCED	3			101-101-860.02
12-18	DHS	84			101-101-860.02
12-26	CO. BD.	—			101-101-860.02
		199	X .545 =	108.46	101-101-860.02
					101-101-860.02
					101-101-860.02
			<b>Total Mileage</b>		
				<b>Total Mileage Fee</b>	<b>108.46</b>

**Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858**

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

*B. Lang*  
\_\_\_\_\_  
Signed

~~##~~ 12-26-18  
\_\_\_\_\_  
Date





## MENOMINEE COUNTY BOARD OF COMMISSIONERS REIMBURSEMENT VOUCHER

COPY

Mileage: .545 cents/mile ~ effective 01 January 2018

\*Meals      Breakfast - \$9.00  
                  Lunch - \$11.00  
                  Dinner - \$20.00

\*must attach receipt for reimbursement  
 \*meals provided by conferences will NOT be reimbursed

Name: Gerald L. Piche - District 7

Date	Meeting Place	# of miles	X .545/mile	Total Cost	Account Number
12/11/18	Annex - County Board	30		16.35	101-101-860.07
12/18/18	Courthouse - Airport Comm.	72		39.24	101-101-860.07
12/26/18	Annex - County Board	30		16.35	101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
					101-101-860.07
<b>132</b>			<b>Total Mileage</b>		
				<b>Total Mileage Fee</b>	<b>71.94 ✓</b>

Expenses shall be submitted to the County Administrator's office by the last day of the following month, or be forfeited. Send to: 839 10<sup>th</sup> Ave., Menominee, MI 49858

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

Gerald Piche

Signed

1/2/19

Date