

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Brian Bousley – County Administrator
Sherry Smith – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839

The Menominee County Board of Commissioners
will meet on Tuesday, January 25, 2011 @ 5:30 p.m. CST
at the Menominee County Courthouse, Courtroom B

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- F. Approval of Previous Minutes
Jan. 11, 2011
- G. Presentations (*limited to twenty minutes*)
CUPPAD – Lloyd Matthes
Road Patrol Millage – Kenny Marks
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
- I. Action Items

1. Moved by _____ seconded by _____ to approve all legal representation for County Business to be provided by the County Prosecuting Attorney. In circumstances where the Prosecuting Attorney is not available to provide representation, the county board will meet to discuss other avenues of legal representation.
2. Moved by _____ seconded by _____ to approve a budget amendment for the transfer of \$1,500 from 101-265-801.00 (B&G: Contractual Services) & \$4,000 from 101-265-755.00 (B&G: Other Operating Supplies) to the Capital Outlay – District Court Renovation account #101-103-970.04.
3. Moved by _____ seconded by _____ to approve a one year (2/1/2011 – 1/31/2012) Employee Assistance Contract with “Concerned Associates” in the amount of \$4,318.00 for services provided to the county. Funds to be disbursed quarterly in the amount of \$1,079.50 from account number 101-103-801.00 (Professional Contract Services).
4. Moved by _____ seconded by _____ to rescind the FY 2010-11 budgeted General Fund appropriation in the amount of \$200,000 for the Three Way Road Program.

James Furlong – Chairperson

Bernie Lang – Vice Chairperson

Charlie Meintz

Mark Jasper

Jim Pearson

5. Moved by _____ seconded by _____ to appropriate 28.77% of the FY 2010-11 budgeted \$200,000 General Fund appropriation for the Three Way Road Program, to the City of Menominee prior to distribution of the funds to the Road Commission/Townships. (Appropriation to be used for city road work.)
6. Moved by _____ seconded by _____ to approve Miscellaneous Bills as paid on Dec. 22, 2010 & Jan. 4 & 6, 2011 in the amount of \$455,044.98
7. Moved by _____ seconded by _____ to approve Commissioner Per Diems and expenses as submitted.
8. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file in the office of the County Clerk.

J. New Business (*discussion only*)

1. Personnel Items:
 - a. Resolution 2011-04 – Honoring Kenneth Krause
2. Building and Grounds/Parks Items:
 - a. Valley Mechanical Inc. – Temporary Heating system for Jail – emergency purchase. Invoiced received 1-18-2011 for \$12,043.80
3. Miscellaneous Items:
 - a. Application for appointment to miscellaneous boards, committees or commissions
 - b. Resolution 2011-05 – Support of the withdrawal of Remonumentation Memo. No. 16
4. Finance Items:
 - a. Road Patrol Millage – Ballot Language
 - b. Miscellaneous Bills as paid on Jan 6, 7, 11, 14, 18 & 20, 2011 in the amount of \$67,078.86
 - c. Commissioner Per-Diems/Expenses

- K. Misc. Boards/Committees/Commissions Reports
- L. Public Comment
- M. Commissioner Comment (*limited to 5 minutes*)
- N. Adjourn

January 11, 2011

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Courthouse, Menominee, Michigan.

Chairman Furlong called the meeting to order at 5:30 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Furlong, Jasper, Lang, Meintz, Pearson

Absent: None

Moved by Com. Meintz, supported by Com. Jasper to approve the agenda. Motion was approved 5-0.

Chairman Furlong called for public comment.

Public Comment:

- Mickey Plautz – opposition to increase in camping lease rates for county parks
- Bob Desjarlais – justification of new rates for camping
- Greg McMahon- opposition to increase in camping rates
- Mark Sindler-opposition to increase in camping rates
- Ruby Ivens-justification of new rates for camping
- Matt Schick-opposition to increase in camping rates

Moved by Com. Pearson, supported by Com. Meintz to approve the minutes from the December 28, 2010 Regular County Board Meeting and January 4, 2011 Reorganizational County Board meeting. Motion was approved 5-0. It is so noted that Com. Lang stated that it was not his intention to move on Notice of Appeal regarding acquisition of land into trust by Hannahville Indian community as referenced in minutes from December 28, 2010 meeting. Also mentioned were two names in previous minutes that were incorrect in Miscellaneous Items: Tom Humphries corrected to Rebecca Humphries and William Boerner to Tom Boerner.

Presentations: Sheriff Kenny Marks – State of the Sheriff Department

Department Head/Elected Officials Reports:

- Diane Lesperance: Financial Report Show Cause Hearing for Hardship was held today

Moved by Com. Meintz, supported by Com. Jasper to approve the revised park camping rates for 2011. Motion carried 3-2, Coms. Lang and Pearson voted nay. See Attachment A

Moved by Com. Jasper, supported by Com. Pearson to approve a bid in the amount of \$500 submitted by Jim & Debbie Rupert for property #55-010-214-018-25 located in Menominee Township (previously the Minne property). Motion was approved 5-0.

Moved by Com. Meintz, supported by Com. Pearson to approve a transfer of funds within the parks budget to allow for park committee members to be paid mileage allowance in accordance with the most recent IRS rate per mile to begin October 1, 2010. Funds in the amount of \$1,500 will be transferred from acct. #208-751-930.04 (Grounds Maintenance) to acct. #208-751-860.00 (travel/per diems) to cover cost of mileage expense. Motion rescinded.

Moved by Com. Meintz, supported by Com. Pearson to approve a transfer of funds within the parks budget to allow for park committee members to be paid mileage allowance in accordance with the most recent IRS rate per mile to begin January 01, 2011. Funds in the amount of \$1,500 will be transferred from acct. #208-751-930.04 (Grounds Maintenance) to acct. #208-751-860.00 (travel/per diems) to cover cost of mileage expense. Motion was approved 5-0.

Moved by Com. Lang, supported by Com. Jasper to approve CUPPAD membership dues for 2011 in the amount of \$9,000 to be disbursed from account #101-103-802.00 (memberships/subscriptions). Mr. Lloyd Matthes from CUPPAD was present and spoke of the benefits of CUPPAD to the County. Motion was approved 5-0.

Moved by Com. Meintz, supported by Com. Pearson to approve creation of a General Fund revenue account #101-000-611.03 and expense account #101-103-970.05 for Menominee County GIS-Maps InDeed in accordance with the chart of accounts provided by the State of MI. These accounts are to be non-lapsing carryover accounts with year end funds to be carried over from year to year. Motion was approved 5-0.

Moved by Com. Meintz, supported by Com. Jasper to approve Miscellaneous Bills as paid on December 9 & 15 in the amount of \$86,935.17. Motion was approved 5-0.

Moved by Com. Lang, supported by Com. Pearson to place Miscellaneous Boards/Committees/Commission reports on file at the courthouse. Motion was approved 5-0.

Moved by Com. Meintz, supported by Com. Lang to go into closed session for strategy and negotiations for all county collective bargaining agreements. (Pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(c)) Motion was approved by roll call vote 5-0 at 7:10 p.m.

Moved by Com. Meintz, supported by Com. Jasper to return to open session at 7:40 p.m. Motion was approved by roll call vote 5-0.

New Business (discussion only)

Personnel Items:

- a. CUPPAD – 2 member appointments expiring 2-28-11. Consensus of the Board to move forward to advertise for these positions

Building and Grounds/Parks Items:

None

Miscellaneous Items:

- a. County Board legal representation – There was discussion regarding the continuation of the services of Attorney John Filoramo. Consensus of the Board was to move forward on this matter.
- b. Misc. Board/Committee Bylaw changes for member term expirations. Com. Meintz addressed the Board regarding procedures for appointments. There are two potential options: change expiration or change date of appointment. Consensus is to move matter forward to Board.

Finance Items:

- a. Three Way Road Program – invoicing process. Com. Lang felt the Board should repeal the motion to grant this funding because this is not the time for County to use \$200,000 of County funds in this way. He also stated the City of Menominee should be included if this is to be awarded. Com. Jasper said the details need to be worked out and Com. Pearson would like more investigation as to whether it is possible for the Road Commission to receive monies from the County. Consensus of the Board is to move forward to Board meeting and include a motion to repeal and a motion to amend – adding the City of Menominee.
- b. Courtroom A renovation project-fund transfer request move to Board
- c. Concerned Associates-Employee Assistance Program Contract-move to Board
- d. Miscellaneous Bills as paid on Dec. 22, 2010 & Jan. 4 & 6, 2011 in the amount of \$455,044.98-move to Board
- e. Commissioner Per Diem/Expenses-move to board

Misc. Boards/Committees/Commissions Reports:

- a. The consensus of the board is to move them forward to the next meeting.

Public Comment:

- Ruby Ivens – reimbursement of mileage for Park and Recreation Committee meetings
- Bob Desjarlais – Three way road money
- Mike Armbrust – Three way road money

Commissioner Comment:

NONE

Moved by Com. Meintz, supported by Com. Pearson to adjourn at 8:25 p.m. Motion was approved 5-0.

James Furlong, Chairman

Carol Johnson, Deputy County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS PRESENTATION ITEM

SUBJECT:	CUPPAD – Lloyd Matthes
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Mr. Matthes will present on behalf of CUPPAD	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/19/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Preparing our Communities for Rapid Growth

By Lloyd Matthes

For Upper Peninsula Business Today

ESCANABA – In November it was announced that Marinette Marine is expected to be awarded a contract to build 10 Littoral Combat Ships creating between 1,000 and 1,200 direct jobs in the next year. This is great news. In addition, 3,000 to 7,000 indirect jobs could be created which makes it even better news. Combined with other projects in the central Upper Peninsula and the northern counties of Wisconsin, it is not inconceivable that there could be up to 10,000 newly created jobs over the next year or two, which will directly affect the economy of the Upper Peninsula and northern Wisconsin. A high percentage of these jobs will pay above average wages and will require skilled employees.

It is unlikely that there will be sufficient qualified labor to fill all of these positions locally. So logically, people will migrate to the U.P. to fill these newly-created, vacant positions. They will need housing, food, schools, and other public services.

Persons coming for employment will try to minimize distance and travel to work. The closer a community is to the source of employment, the more the impacts of the new employment will be felt. This factor plays an important role in determining the plan for dealing with growth. Failure to plan for increased population or blindly over-reacting to the perceived opportunities presented, can lead to serious social and financial problems for our local communities.

There are three growth phases that need to be considered by our communities: 1) how to pay for the immediate growth, 2) how to sustain the population once the amenities are in place, and 3) what to do with any facilities that are left vacant when they are no longer needed. Each of these phases is unique, and the window for preparing a strategic plan to deal with rapid growth is very short once the con-

tract for the ships is awarded; the impacts will be felt within a year. The time to plan for growth is now.

How to Pay for the Immediate Growth

Every 100 jobs creates an effective need for approximately 100 housing units, 12.5 blocks of streets and utilities, 30,000 gallons per day of water and sanitary treatment capacity, 3/5 of a police officer, 3/5 of a fireman, and 2.5 school classrooms to name a few of the needs. Multiply these numbers by even 5,000 jobs and the numbers become substantial. Some of this needed, additional capacity is already available but most of it currently does not exist and will need to be developed. Since revenue from taxes will not be available for approximately two years after the amenities are constructed, and the contractors will need to be paid up front, paying for this growth should be a serious consideration for local units of government.

How to Sustain the Population

Every business has a finite life; contracts end, resources are used up, companies are sold and technology changes. If a community fails to prepare for the effects of the closure of a large business, the area can quickly depopulate, leaving behind a ghost town with costly over built-utilities, excess school capacity, and vacant buildings. We recommend having a plan in place to diversify the economic base to prevent depopulation from rapid growth.

Vacant Facilities

Finally, a good plan also needs to address obsolete buildings/properties that can and will occur as time and technology changes.

The impacts of growth from this potential contract to Marinette Marine will come with or without planning. With a little serious planning by the communities, the potential for substantial job creation will greatly benefit the entire U.P. Without a plan/strategy to deal with the additional people brought in by the poten-



tial employment opportunities, the costs of rapid growth could be great. To minimize the adverse costs, we suggest start planning now if you haven't done so already.

The community plan can be done in house, or with the assistance of a qualified planning agency; depending on the community's desires. Agencies like CUPPAD are here to assist your commu-

nity in addressing these opportunities by creating or updating your master plan, zoning ordinances, etc.

Lloyd Matthes is the Executive Director of The Central Upper Peninsula Planning and Development Regional Commission, CUPPAD, which supports local government planning. CUPPAD is located in Escanaba.

Western U.P. Michigan Works!

- * Job Training
- * Welfare-To-Work
- * Employment Service



100 W. Cloverland
Ironwood, MI 49938
800.562.1200
www.westupmwa.org

Field Offices
Houghton: 906.482.6916
Caspian: 906.265.0532
L'Anse: 906.524.5300
Ontonagon: 906.884.4753

Capital Bankcard[®]

Checking business references can save time and frustration when choosing your processing partner

Seth Stevens, Owner of Capital Bankcard UP 906-360-9142 www.capitalbankcardup.com
Capital Bankcard is a registered ISO/MSP of Wells Fargo Bank, N.A., Walnut Creek, CA

MENOMINEE COUNTY BOARD OF COMMISSIONERS PRESENTATION ITEM

SUBJECT:	Road Patrol Millage
DEPARTMENT:	Sheriff
ATTACHMENTS:	
SUMMARY:	
<p>Sheriff Marks will present information related to the current road patrol millage (<i>1.1500 original rate reduced to 1.0978 per Headlee Amendment</i>) which expires Dec. 31, 2011 and future funding necessary to maintain road patrol coverage in the county.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/19/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

SUBJECT:	County Board Legal Representation
DEPARTMENT:	Board
ATTACHMENTS:	Yes
SUMMARY:	
<p>Commissioner Furlong would like to discuss who will provide legal representation, when necessary, for the County Board.</p>	
RECOMMENDED MOTION	
<p>To approve all legal representation for County Business to be provided by the County Prosecuting Attorney. In circumstances where the Prosecuting Attorney is not available to provide representation, the county board will meet to discuss other avenues of legal representation.</p>	

Submitted by: **Brian Bousley**

 01/19/2011
Date

WORKSHOP ACTION

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	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

5/26/2009
CB Minutes

*Experience is number of years of prior full-time or part-time paid employment as a licensed police officer.

Target hours per month:

Part-time – minimum 16 hours per month

Temp Part-time – maximum of 100 hours per month

Motion was approved, 5-0.

Com. Lang moved, Com Peterson supported to allow Cedar River Adventure Rentals, LLC to provide kayak rental service at Kleinke Park, providing Menominee County is held harmless from any liability issues. (*Cedar River Adventure Rentals, LLC must provide Menominee County with a Certificate of Liability Insurance prior to rental service.*) Motion was approved, 5-0.

Com. Peterson moved, Com. Anderson supported to declare two road patrol vehicles surplus items due to multiple maintenance problems with the vehicles. Funds from the sale of the surplus will be deposited into the General Fund Account #101-000-673.00 (GF Sale of Property)

2006 Chevrolet Impala – VIN # 2G1WS551269284869

2007 Chevrolet Impala – VIN # 2G1WS55R279415984

Motion approved 5-0.

Chairman Eichhorn selected Robert Burie to be appointed to the Delta Menominee Board of Health. Com. Peterson moved, Com Anderson supported to appoint Robert Burie to the Delta Menominee Board of Health. Term to expire on 12/31/2010. Motion was approved, 3-2. Coms. Furlong and Lang voted nay.

Chairman Eichhorn selected Bob Meintz to be appointed to the Menominee County Planning Commission. Com. Peterson moved, Com. Anderson supported to appoint Bob Meintz to the Menominee County Planning Commission. Term to expire on 4/30/2012. Motion approved 5-0.

Moved by Com. Anderson, supported by Com. Peterson to allow Menominee County to charge a fee of \$350 for an electronic disk or transfer of database information of all Menominee County property owners to include; name, address, parcel numbers, legal description and property values. Motion approved 3-2. Coms. Eichhorn and Furlong voted nay.

Moved by Com. Peterson, supported by Com. Anderson to approve the lump sum pay out of Brian Neumeier's six month severance pay totaling \$34,273.50, to be disbursed from Account # 101-172-704.00 (Salaries). Motion approved 5-0.

Com. Lang moved, Com. Peterson supported to hire Attorney John Filoramo as needed for County Business, to be paid at a rate not to exceed \$150.00 per hour. Payments will be disbursed from Account # 101-211-807.00 (Legal Fees). Motion approved 3-2. Coms. Furlong and Lang voted nay.

Com. Anderson moved, Com. Lang supported to approve payment of the Commissioner Per Diems and Expenses as recently submitted. Motion was approved, 5-0.

Com. Furlong moved, Com. Anderson supported to approve the miscellaneous bills as paid April 16 & 29 in the amount of \$101,182.23. Motion was approved, 5-0.

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Courtroom A renovation project – Fund Transfer request
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The renovation project went over budget due to the fire sprinkler system, an unexpected expense. Administrator Bousley request's approval to transfer a total of \$5,500 to the Capital Outlay – District Court Renovation account #101-103-970.04.</p> <p>\$1,500 from 101-265-801.00 (B&G: Contractual Services) & \$4,000 from 101-265-755.00 (B&G: Other Operating Supplies)</p>	
RECOMMENDED MOTION	
<p>To approve a budget amendment for the transfer of \$1,500 from 101-265-801.00 (B&G: Contractual Services) & \$4,000 from 101-265-755.00 (B&G: Other Operating Supplies) to the Capital Outlay – District Court Renovation account #101-103-970.04.</p>	

Submitted by: **Brian Bousley**

 01/19/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2011

Please Increase (Decrease):

By Amount of:

Expenditure Account:	101-265-801.00	\$1,500.00
	Contractual Services	
	101-265-755.00	\$4,000.00
	Other Operating Supplies	

Increase revenue account: 101-103-970.04 \$5,500
Capital outlay - District Ct. Renovation Project

Date of Request: January 6, 2011

Justification: Renovation project became overbudget due to unexpected expenses for fire sprinkler system

Name of Requesting Dept: Brian Bousley, Administrator

Name of Elected Official/Dept Head: James Furlong - Chairman

Signature of Elected Official/Dept Head: _____

Approval by Chief Fiscal Officer: _____

Date Posted to General Ledger: _____

Posted by: _____

Great Lakes Fire Suppression LLC

PO Box 453
Marinette, WI 54143
USA

INVOICE

Invoice Number: 2971
Invoice Date: Dec 16, 2010
Page: 1

Voice: 888-800-4370
Fax: 715-732-1090

Bill To:
Menominee County Courthouse 839 10th Ave Att Al Thompson Menominee, MI 49858

Ship To:
Menominee County Courthouse 839 10th Ave Att Al Thompson Menominee, MI 49858

Menominee CC	Verbal AI	3% 10, Net 30 Days
	UPS Ground	1/15/11

Quantity	Item	Description	Unit Price	Amount
48.00	QUOTE	This Quote will include all Labor - Materials to Extend Fire Sprinkler Heads thru New Dropped Ceiling in Courtroom A on the 3rd. This Line is Labor	89.75	4,308.00
12.00	Brass Ups	Brass Upright Sprinklers, 200 Degree for above New Ceiling, We are also including adding Protection as Required above New Ceiling.	8.40	100.80
12.00	Quick Response	For use in Light Hazard Occupancies, These heads are Chrome with Chrome Escushions. 155 Degree	9.78	117.36
12.00	Reducing 90	1" x 1/2" Reducing Ductile Iron 90's, for heads above New Ceiling	2.35	28.20
12.00	Reducing Coupling	1"x1/2" Concentric Reducer, for Chrome Heads, below New Ceiling.	1.52	18.24
24.00	1" 90's	Ductile Iron 90's NFPA-13 and UL/FM Approved. For Swinging Heads out of Lights.	1.47	35.28
105.00	1" Pipe	1" UL/FM Approved, 300 PSI Test Strength. Al Please notice there is a 3% Net 10 Discount if you would like, NO TRUCK CHARGE, AND ALSO INCLUDES PICKING	1.44	151.20
Subtotal				Continued
Sales Tax				Continued
Total Invoice Amount				Continued
Payment/Credit Applied				
				Continued

Check/Credit Memo No:

Great Lakes Fire Suppression LLC

PO Box 453
Marinette, WI 54143
USA

INVOICE

Invoice Number: 2971
Invoice Date: Dec 16, 2010
Page: 2

Voice: 888-800-4370
Fax: 715-732-1090

Bill To:
Menominee County Courthouse 839 10th Ave Att Al Thompson Menominee, MI 49858

Bill To:
Menominee County Courthouse 839 10th Ave Att Al Thompson Menominee, MI 49858

Menominee CC	Verbal AI	3% 10, Net 30 Days
	UPS Ground	1/15/11

Quantity	Unit	Description	Unit Price	Amount
		<p>UP MATERIALS IN APPLETON!!! THANK YOU!!</p> <p>Includes a Full 1 Year Warranty, on Piping we install!!!</p> <p><i>Warranty good till Jan - 2012!</i></p> <p><i>Thank you!</i></p>		
Subtotal				4,759.08
Sales Tax				22.55
Total Invoice Amount				4,781.63
Payment/Credit Applied				
				4,781.63

Check/Credit Memo No:

MENOMINEE COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

SUBJECT:	Concerned Associates – Employee Assistance Program Contract
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Contract services with Concerned Associates is enclosed. Approval is necessary of this service to the County. Contract is for one year (2.1.2011 to 1.31.2012) in the amount of \$4,318. Payment will be billed quarterly in the amount of \$1,079.50 with the first payment due on 2.1.2011.</p>	
RECOMMENDED MOTION	
<p>To approve a one year (2-1-2011 – 1-31-2012) Employee Assistance Contract with “Concerned Associates” in the amount of \$4,318.00 for services provided to the county. Funds to be disbursed quarterly in the amount of \$1,079.50 from account number 101-103-801.00 (Professional Contract Services)</p>	

Submitted by: **Brian Bousley**

 01/19/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

EMPLOYEE ASSISTANCE CONTRACT

MENOMINEE COUNTY
AND
Gilbert E. Garcia d/b/a CONCERNED ASSOCIATES
February 1, 2011 to January 31, 2012

This Agreement would be entered into by and between **MENOMINEE COUNTY**, located at 839 10th Avenue, Menominee, Michigan 49858 and **CONCERNED ASSOCIATES** (herein referred to as **CONCERNED**), beginning **February 1, 2011**, and ending **January 31, 2012** for the purpose of providing employee assistance services to employees of Menominee County and dependent members of their families. **Menominee County** and **CONCERNED** hereby agree that:

1. **CONCERNED** will provide review of **Menominee County's** existing policies on chemical dependency and other personal problems that affect job performance. Assistance will also be available to **Menominee County** in developing policies and procedures relating to personal problems and the use of the EAP by employees, spouses and dependents. The policies and procedures define the modes of access to the clinical services and the parameters of confidentiality.
2. **CONCERNED** will provide employee orientation sessions for **Menominee County** employees during this contract period. Individuals will receive information on their employee assistance benefit and will be encouraged to utilize this benefit when appropriate.
3. **CONCERNED** will provide assessment, short-term problem resolution (**1-8 sessions**), PER YEAR, and referral services to employees, spouses, and dependents of **Menominee County**. The covered employees, spouses, and dependents are collectively referred to as "Covered Persons."
4. The assessment, short-term problem resolution, and referral services to be provided pursuant to this Agreement shall consist of **1-8 sessions**, PER YEAR, between a Covered Person who contacts **CONCERNED** and an Employee Assistance Program Counselor. During this time, the counselor shall endeavor to assess the problem, develop an individual treatment plan, and assist the Covered Person in addressing the problem, either through short-term counseling with the EAP counselor in the **1-8 sessions** or by referral to the most appropriate treatment resource(s). The number of sessions with the EAP counselor will be determined by the EAP counselor's assessment of the presenting problem.
5. Covered Persons will be seen by an EAP counselor within five (5) working days of contacting **CONCERNED**, or sooner in an emergent situation. Counselors of **CONCERNED**, 3612 13th Street, Menominee, MI 49858 will provide the services to Covered Persons. In addition, other counselors in the local area will provide the services as subcontractors.
6. **CONCERNED** will provide two (2) Critical Incident Stress Debriefings (maximum 5 hours per debriefing), PER YEAR, at the request of **Menominee County** and when assessed as appropriate by **CONCERNED**.
7. Twenty-four-hour telephone services will be made available by **CONCERNED**.

- 8. **CONCERNED** will provide utilization reports. **CONCERNED** will provide such other reports as shall be mutually agreeable.
- 9. EAP quarterly newsletters, brochures, posters, and a published provider network will be made available by **CONCERNED**. **Menominee County** will distribute these and any other promotional materials for its employee assistance program in consultation with **CONCERNED**.
- 10. **CONCERNED** will provide four (4) hours in-service training/workshops, PER YEAR, as requested by **Menominee County**, at no additional cost.
- 11. The services provided to Covered Persons and any records kept under the terms of this Agreement shall be strictly in accordance with applicable state and federal laws regarding confidentiality. All Employee Assistance records will be owned by **CONCERNED** and not accessible by **Menominee County**.
- 12. **CONCERNED** will not discriminate in the provision of service because of handicap, race, color, creed, national origin, sex, or age.
- 13. Neither party may assign, subcontract or otherwise transfer its duties and/or obligations under this Agreement without the prior written approval of the other. Neither may assign any cause of action that may arise from any breach of this Agreement, and all rights of subrogation are hereby waived, the parties agreeing not to sue each other if insurance covers their loss.
- 14. Each party must give prompt, written notice of any alleged breach by the other of this Agreement. Any claim that a provision of this Agreement has been breached must be filed in a court of law within one year of the first date on which the other party is alleged to have breached that provision.
- 15. Neither party shall be liable for consequential damages as a result of any breach of its obligations under this Agreement. This Agreement is not intended by either party to be a third party beneficiary contract. This Agreement shall be enforceable only by the parties hereto.
- 16. The terms of this Agreement shall be TWELVE (12) months, beginning February 1, 2011, and ending January 31, 2012, unless terminated by either party by providing written notice to the other at least sixty (60) days in advance of the termination date. Any such notice shall be provided to the principal office of the recipient.
- 17. Based on the current level of 110 eligible employees, **Menominee County** will pay Gilbert E. Garcia dba **CONCERNED ASSOCIATES \$4,318 FOR ONE YEAR**, for all EAP services described herein. This fee can be paid in a lump sum or in quarterly payments of \$1,079.50, with the first quarter payment due February 1, 2011. Should the number of eligible employees significantly increase or decrease during the term of this Agreement, the quarterly payment may be adjusted accordingly.

CONFIDENTIALITY:

18. **Menominee County** recognizes that information gathered from Clients by **CONCERNED ASSOCIATES** shall be and remain confidential and that except upon appropriate written authorization of such Clients, such information shall not be released to third parties including **Menominee County**. All Program records, including all records relative to treatment and referrals of clients, shall remain the property of C.A. **Menominee County** recognizes that no third party shall be permitted access to records without client consent per Federal and State guidelines.

Gilbert E. Garcia d/b/a Concerned Associates



Gilbert E. Garcia, MSW, ACSW, CEAP, Owner
Nationally Certified Employee Assistance Professional

12-16-10

Date

Menominee County

County Representative

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Three Way Road Funding – Invoicing process – “Three Way” division process
DEPARTMENT:	Administration – Road Commission
ATTACHMENTS:	Yes
SUMMARY:	
<p>The County Budget specifically states that payments will be made “only when invoiced for payment”. Discussion/recommendation from Ray LeMarche, CPA of Anderson, Tackman & Co. LLC Discussion of the “Three Way” division process of funds from the Road Commission and the Townships.</p>	
RECOMMENDED MOTION	
<p>To rescind the \$200,000 General Fund Appropriation budgeted for the “Three Way Road Program”</p> <p>To remove 28.77% of the \$200,000 General Fund appropriation, budgeted for the “Three Way Road Program” prior to distribution, to be used for the City of Menominee roads.</p>	

Submitted by: **Brian Bousley**

 01/21/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



ANDERSON, TACKMAN & COMPANY, PLC

CERTIFIED PUBLIC ACCOUNTANTS

OFFICES IN MICHIGAN AND WISCONSIN

Kristine P. Berhow, CPA, Principal
Alan M. Stotz, CPA, Principal
Raymond B. LaMarche, CPA, Principal

Kevin C. Pascoe, CPA

January 10, 2011

Brian Bousley
Menominee County Administrator
Re: Three Way Road Program

Brian,

This letter is in response to your question regarding funding concerns the Board of Commissioners has with the Three Way Road Program.

The way the original budget was adopted, it appears the intent was that the County would make payments to the Road Commission as the work was performed. My understanding is that subsequent to that, the Board wanted to forward the entire appropriation to the Road Commission without any written agreement as to how the money would be allocated. Because the Road Commission is a component unit fund of the County, I believe either method of distributing the appropriation would be fine, however you should confirm this with the County Prosecutor.

Because I was not privy to the discussion regarding the development of this program with the entity's involved, I am not sure of what the parties intended. Regardless of how the County elects to fund this program, I believe it is in the best interest of all the entity's involved to have a written agreement which outlines all of the significant terms of the program such as allocation of the funding, the level of financial participation of each entity and who is responsible for the accounting of these funds. I would also recommend that if the County elects to forward the entire appropriation in advance, that you incorporate some reporting requirements back to the County Board that gives the Board the ability to analyze if the funds are being spent as intended.

The main difference between this appropriation and others is that the Three Way Road Program appropriation is for a specific purpose, whereas other appropriations are typically operating appropriations. Given the fact that this program will likely be expended over the next several months, it would be in everyone's best interest to be in agreement on how the program is going to work.

If you have any other questions or concerns feel free to give me a call.

Sincerely,

Raymond B. LaMarche, CPA

Principal

Taxing Jurisdiction	2009 Taxable	2010 Taxable	Losses	Additions	2010 M.R.F.	2010 TR/A	2010 TR/C.EQ	2010 BTRF
MENOMINEE <i>TOTAL of County</i>	650,282,703	653,692,885	3,992,107	10,094,242	1.0000	1.0000	1.0000	1.0042
Townships								
001 001-CEDARVILLE TOWNSHIP	18,483,776	18,722,981	99,424	223,804	0.9908	1.0000	1.0000	0.9938
002 002-DAGGETT TOWNSHIP (VI	17,082,750	17,261,487	91,074	128,019	0.9887	1.0000	1.0000	0.9917
003 003-FAITHORN TOWNSHIP	11,725,058	11,947,507	36,588	285,563	0.9993	1.0000	1.0000	1.0023
004 004-GOURLEY TOWNSHIP	11,857,306	11,924,552	12,230	68,472	0.9961	1.0000	1.0000	0.9991
005 005-HARRIS TOWNSHIP	35,835,255	36,004,515	273,726	423,085	0.9964	1.0000	1.0000	0.9994
006 006-HOLMES TOWNSHIP	29,701,672	30,180,636	177,659	589,394	0.9947	1.0000	1.0000	0.9977
007 007-INGALLSTON TOWNSHIP	43,014,149	43,520,152	134,041	511,632	0.9940	1.0000	1.0000	0.9970
008 008-LAKE TOWNSHIP	27,683,472	28,367,356	25,592	312,209	0.9829	1.0000	1.0000	0.9858
009 009-MELLEN TOWNSHIP	33,558,201	33,548,135	245,714	313,879	0.9993	1.0000	1.0000	1.0024
010 010-MENOMINEE TOWNSHIP	105,147,149	105,852,037	210,736	1,077,531	0.9985	1.0000	1.0000	1.0015
011 011-MEYER TOWNSHIP	25,839,647	25,839,855	167,412	347,100	1.0000	1.0000	1.0000	1.0070
012 012-NADEAU TOWNSHIP-VILL	31,506,274	32,279,848	100,728	654,650	0.9901	1.0000	1.0000	0.9931
013 013-SPALDING TOWNSHIP-VI	36,707,370	37,086,740	283,268	679,772	0.9975	1.0000	1.0000	1.0005
014 014-STEPHENSON TOWNSHIP	18,972,167	19,293,554	51,241	336,589	0.9951	1.0000	1.0000	0.9981
Total of all Townships	447,114,246	451,829,355	1,909,433	5,951,699				
Cities								
051 051-CITY OF MENOMINEE	188,989,653	188,039,337	1,963,646	4,106,190	1.0000	1.0000	1.0000	1.0168
052 052-CITY OF STEPHENSON	14,178,804	13,824,193	119,028	36,353	1.0000	1.0000	1.0000	1.0197
Total of all Cities	203,168,457	201,863,530	2,082,674	4,142,543				
Villages								
041 002/041-DAGGETT VILLAGE	3,369,453	3,359,818	53,563	20,126	0.9899	1.0000	1.0000	0.9929
043 013/043-VILLAGE OF POWER	4,305,668	4,315,971	24,721	82,649	1.0000	1.0000	1.0000	1.0113
042 VILLAGE OF CARNEY	3,559,691	3,762,058	7,894	251,361	1.0000	1.0000	1.0000	1.0117
Total of all Villages	11,234,812	11,437,847	86,178	354,136				

$$\frac{188,039,337}{653,692,885} = .287657$$
 OR 28.77%

$$\frac{200,000 \times .287657}{57,531.40}$$

$$\frac{200,000 \times 28.77\%}{57,540.00}$$

2010 City of Menominee
2010 Total of Men. Co. taxable value (oil property)

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on December 22, 2010 & Jan 4 & 6, 2011 in the amount of \$455,044.98	
RECOMMENDED MOTION	
To Approve Miscellaneous Bills as paid on December 22, 2010 & Jan 4 & 6, 2011 in the amount of \$455,044.98	

Submitted by: **Brian Bousley**

 01/19/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

General Fund Expenditures

101-101 Board of Commissioners
101-103 Other Legislative
101-131 Circuit/Family Court
101-132 Family Court
101-136 District Court
101-141 Friend of Court
101-148 Probate Court
101-150 Jury Commission
101-172 County Administrator
101-192 Board of Canvassers
101-211 Legal
101-215 County Clerk
101-253 County Treasurer
101-257 Equalization
101-261 MSU Extension
101-262 Elections
101-265 Courthouse Grounds
101-267 Prosecuting Attorney
101-268 Register of Deeds
101-275 Drain Commissioner
101-301 Sheriff Department
101-331 Marine Law
101-332 Snowmobile Law
101-334 Off-Road Recreational Vehicle
101-335 ATV Education
101-401 Planning Commission
101-426 Emergency Management
101-526 Waste Management
101-601 Health & Welfare
101-635 B&G/Hospital Operation
101-648 Medical Examiner
101-681 Vets Burial & Relief
101-682 Veterans Affairs
101-728 Economic Development
101-997 Appropriations
101-999 Operating Transfers

Special Revenue Funds

205 Road Patrol
208 County Parks
215 Friend of Court
220 Park Improvements
243 Remonumentation
249 Building Code
256 ROD - Automation Fund
264 Local Corrections Officers Training
265 Drug Law Enforcement Forfeiture
266 E911
269 Law Library
271 County Library
272 CDBG - Wells Fargo Grant
274 CDBG - County
276 CERT-Citzns Emerg. Response Team
277 LEPC
280 Inmate Canteen fund
281 K-9
282 Justice Training
284 Revenue Sharing
285 Senior Citizens
292 Child Care
294 Veterans' Trust
296 Special Child Care Funds

516 DTRF-Delinquent Tax Revolving Fund
517 DTRF-PA 123 Foreclosure

MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN							
A B C PRINTERS							
15322	12/7/2010	92415	Business Cards - Mike Pfankuch	101-136-727.00	62.04		\$215.14
15336	12/9/2010	92430	Letterhead - District Court	101-136-727.00	153.10		
ANGELIS MENOMINEE INC							
15500	10/1/2010	524CCV-IN	Inmate Groceries	101-301-770.00	80.87		\$1,598.53
15501	10/2/2010	2007VV-IN	Inmate Groceries	101-301-770.00	1.79		
15502	10/6/2010	667CCCV-IN	Inmate Groceries	101-301-770.00	78.86		
15503	10/8/2010	1426DF-IN	Inmate Groceries	101-301-770.00	23.78		
15504	10/11/2010	1594CC-IN	Inmate Groceries	101-301-770.00	1.76		
15505	10/13/2010	0108313-IN	Inmate Groceries	101-301-770.00	92.24		
15506	10/15/2010	0012065-IN	Inmate Groceries	101-301-770.00	42.16		
15507	10/19/2010	0262619-IN	Inmate Groceries	101-301-770.00	107.38		
15508	10/22/2010	336FFF-IN	Inmate Groceries	101-301-770.00	126.44		
15509	10/23/2010	1069CV-IN	Inmate Groceries	101-301-770.00	2.97		
15510	10/23/2010	665DDF-IN	Inmate Groceries	101-301-770.00	0.99		
15511	10/26/2010	0019426-IN	Inmate Groceries	101-301-770.00	116.51		
15512	10/28/2010	0541228-IN	Inmate Groceries	101-301-770.00	381.81		
15513	11/3/2010	0015225-IN	Inmate Groceries	101-301-770.00	91.82		
15514	11/9/2010	511DF-IN	Inmate Groceries	101-301-770.00	40.94		
15515	11/10/2010	0038383-IN	Inmate Groceries	101-301-770.00	93.12		
15516	11/12/2010	0051616-IN	Inmate Groceries	101-301-770.00	12.05		
15517	11/18/2010	0096565-IN	Inmate Groceries	101-301-770.00	134.97		
15518	11/24/2010	0090590-IN	Inmate Groceries	101-301-770.00	160.09		
15519	11/25/2010	1747CV-IN	Inmate Groceries	101-301-770.00	7.98		
Apple Office Products							
15317	12/3/2010	069778	Center Drawer	101-253-728.00	99.99		\$99.99
AT&T - Aurora, IL							
15352	12/1/2010	906753220912	Extension - December 2010	101-103-850.00	528.32		\$1,368.25
15353	12/1/2010	906R41083912	December 2010	101-103-850.00	697.40		
15354	12/1/2010	906753458212	Shakey Lakes Park - December 2010	101-103-850.00	46.08		
15355	10/19/2010	906863470510	October 19 - November 18, 2010	101-103-850.00	96.45		
AT&T DataComm, Inc.							
15362	12/7/2010	515030092	PO# 02485 Video Teleconferencing	101-103-970.02	6,945.80		\$6,945.80
B L R							
15525	12/6/2010	2-6922651	Teens & Sexual Harrssment	205-315-727.00	129.12		\$129.12
Big Chill Ice Company							
15360	12/7/2010	4339	Juvenile Restitution - Steven Dionne	292-000-201.00	35.00		\$35.00
Bob Barker Company, Inc.							
15494	12/16/2010	WEB000153078	Inmate Supplies	101-301-770.00	163.77		\$163.77
BP							
15527	12/5/2010	Credit Card	Gasoline Sales - November 2010	205-315-934.02	860.68	x	\$860.68
Cellcom Wisconsin RSA 04							
15307	12/5/2010	332514	December 2010	296-669-850.00	84.71		\$206.45
15307	12/5/2010	332514	December 2010	101-132-850.00	19.94		
15361	12/5/2010	339079	Medical Examiner - Cellular Services	101-648-727.00	101.80		

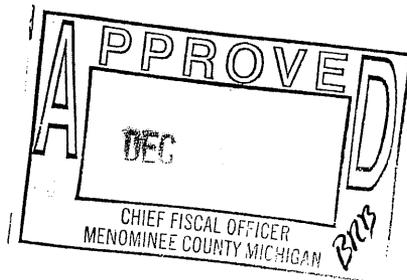
MENOMINEE COUNTY
Claims Audit Report

DEC 2010
303
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

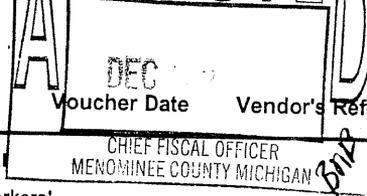
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CLOVERLAND PAPER CO								
	15305	12/10/2010	93909	Bowl Cleaner	101-265-755.01	90.02		\$1,497.03
	15356	12/9/2010	93721	75 Bags of Triple Melt	101-265-930.00	951.00		
	15357	12/9/2010	93816	25 Bags of Triple Melt	101-265-930.00	317.00		
	15489	12/17/2010	93956	Liquid Bleach, Degreaser, Urinal Block	101-301-727.00	62.47		
	15495	12/3/2010	93847	Liners & Mop	101-301-770.00	76.54		
CMP Distributors								
	15528	12/3/2010	24022	Rife Case	205-315-755.02	279.90		\$279.90
COHL STOKER & TOSKEY P C								
	15433	11/30/2010	39870	Legal Service - Union Negotiations	101-211-807.00	7,322.60		\$7,322.60
Cooper Office Equipment								
	15491	12/7/2010	71622	Sheriff Dept Copier	101-301-755.00	1,185.87		\$1,375.87
	15492	12/7/2010	71623	Sheriff Dept - Front Office Copier	101-301-755.00	190.00		
CORE TECHNOLOGY CORPORATION								
	15426	11/23/2010	ORD-02253-H91695	Annual Software Support 2/1/11 - 1/31/1	266-326-942.00	600.00		\$600.00
DELTA/SCHOOLCRAFT INTERMEDIATE								
	15427	9/2/2010	Copy Paper	Invoice # 4277979 RI	101-265-980.02	4,283.20		\$4,283.20
Digital Rez International Inc.								
	15311	11/1/2010	DR145489	Maintenance - Gold Key	208-751-727.00	594.00		\$594.00
FASTENAL								
	15414	12/3/2010	WIMAR107028	Silicone & Cotr Pin	101-265-755.00	27.40		\$125.78
	15435	12/16/2010	WIMAR107335	Screw Kit	101-265-755.00	98.38		
First National Bank of Norway								
	15378	12/9/2010	12498	Mortgage - William Nagel	294-683-835.00	1,500.00		\$1,500.00
Friends Ofc Prod Whse Direct								
	15358	12/6/2010	013194I	FOC - Office Supplies	101-141-727.00	74.02		\$332.29
	15376	10/15/2010	012830I	Additional Payment Due	101-141-727.00	21.70		
	15438	12/20/2010	013288I	Labels, Correction Tape, Pencils	101-257-727.00	25.05		
	15484	10/26/2010	012914I	Veterans - Desk Chair	101-682-727.00	113.25		
	15485	10/19/2010	012862I	Office Supplies - Veterans	101-682-727.00	98.27		
Garratt Callahan								
	15323	11/29/2010	493348	PO# 02526 Drum Chemical - Boiler	101-265-934.02	1,134.00		\$1,134.00
GREAT AMERICAN DISPOSAL CO THE								
	15539	11/30/2010	0BX00195	Shakey & Kleinke - Trash Removal Nov	208-751-942.00	2,014.08		\$2,014.08
Hansen's Auto Service								
	15533	12/13/2010	16854	Oil Change & Filter - 09 Chevy Impala #	205-315-934.02	41.29		\$41.29
IMAGEWORKS								
	15315	12/8/2010	3483	Uniforms - Jim Quist	208-751-745.00	164.00		\$164.00
INSTITUTE OF CONTINUING LEGAL								
	15337	11/27/2010	628817	District - MI Criminal Jury Instruction 2d	101-136-802.00	92.50		\$185.00
	15385	11/27/2010	628816	2nd Edition - MI Criminal Jury Instruction	101-132-802.00	46.25		
	15385	11/27/2010	628816	2nd Edition - MI Criminal Jury Instruction	101-148-802.00	46.25		
J S ELECTRONICS, INC.								
	15488	12/1/2010	16198	Voice Paging	101-301-727.00	90.00		\$180.59
	15532	12/17/2010	16235	VHF radio - lamp assembly replacemen	205-315-934.01	90.59		

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Joel Hensley, RN							
15429	12/17/2010	Blood Draw	Kareena Costello	101-267-801.01	100.00		\$1,565.00
15432	12/11/2010	Blood Draw	Tasa Homa	101-267-801.01	100.00		
15522	12/19/2010	Nursing Services	11/6/10 - 11/19/10	101-301-770.01	1,365.00		
K MART 7031							
15313	12/13/2010	121310 010 67807	Batteries, Sanitizer, Aspirin Wipes, Dus	266-325-755.00	61.87		\$61.87
LENCA SURVEYING							
15413	12/18/2010	10172	Remon Yr 2010 - 12/6 - 12/12/2010	243-246-801.07	4,479.90		\$4,479.90
Linderoth, Janis							
15375	12/15/2010	Reimbursement	Mileage & Per Diem for December 10, 2	101-101-860.09	44.00		\$94.00
15375	12/15/2010	Reimbursement	Mileage & Per Diem for December 10, 2	101-101-710.00	50.00		
Linsmeier Implement, Inc.							
15309	11/18/2010	47392	Oil & Filters	208-751-930.02	97.26		\$97.26
M A C V C							
15306	9/28/2010	Dues	2011 Membership Dues	101-682-802.00	55.00		\$55.00
Macco's Floor Covering Center							
15538	12/17/2010	Cg030561d	Draw Payment (PO# 2537)	101-103-970.04	691.00		\$691.00
Mastercard							
15437	12/12/2010	Credit Card	Staples PO# 02519	101-253-980.00	519.98		\$644.93
15437	12/12/2010	Credit Card	Holiday Inn Neenah	296-663-860.00	104.95		
15437	12/12/2010	Credit Card	Late Fee	101-103-755.00	20.00		
Maureen Charlevoix							
15316	12/13/2010	Reimbursement	Travel & Meals 11/2 & 12/10/2010	101-131-860.00	160.08		\$160.08
Menominee Business Development							
15372	12/10/2010	Economic Development	2010-11 Assessment	101-728-801.00	20,000.00		\$20,000.00
MENOMINEE COUNTY ROAD COMMISSI							
15523	12/7/2010	10463	Power to Radio's - November 2010	101-301-934.01	55.16		\$55.16
Mi Communication Director Asso							
15308	12/15/2010	Dues	Annual Membership Fee	266-325-802.00	100.00		\$100.00

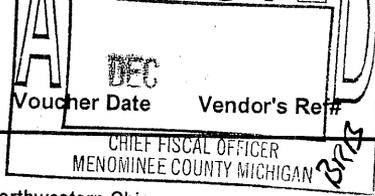


MENOMINEE COUNTY
Claims Audit Report



Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Michigan Counties Workers'								
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	101-101-716.00	91.17		\$19,668.00
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	101-131-716.00	34.43		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	101-132-716.00	81.72		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	101-136-716.00	271.22		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	101-141-716.00	374.85		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	101-148-716.00	23.39		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	101-150-716.00	2.42		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	101-172-716.00	295.98		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	101-215-716.00	153.75		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	101-253-716.00	106.91		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	101-257-716.00	225.83		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	101-261-716.00	25.38		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	101-265-716.00	991.85		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	101-267-716.00	565.69		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	101-268-716.00	42.62		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	101-301-716.00	8,901.90		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	101-331-716.00	9.49		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	101-426-716.00	21.82		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	101-648-716.00	37.95		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	101-682-716.00	26.57		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	205-315-716.00	4,922.27		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	205-316-716.00	385.96		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	208-751-716.00	774.88		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	249-371-716.00	109.41		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	266-325-716.00	223.20		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	266-326-716.00	23.74		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	271-790-716.00	517.99		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	296-663-716.00	169.73		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	296-664-716.00	133.38		
	15310	12/15/2010	8445	2011 First Quarter Installment Billing	296-665-716.00	122.50		
MILLERS ACTION OFFICE SUPPLY I								
	15319	12/8/2010	073750	Disk Mailers - Treasurer's Office	101-253-727.00	39.99		\$555.88
	15320	12/9/2010	073802	Toner - Treasurer's Office	101-253-727.00	381.57		
	15379	12/17/2010	0739081	Ink Stampers - Clerk's Office	101-215-727.00	54.95		
	15383	12/10/2010	073820	Office Supplies	101-132-727.00	15.72		
	15383	12/10/2010	073820	Office Supplies	101-148-727.00	15.71		
	15412	12/17/2010	0739851	Pens, CD Holder - Clerk's Office	101-215-727.00	33.26		
	15486	12/20/2010	074044	Appointment Book	101-301-727.00	12.49		
	15487	12/20/2010	074043	Binder	101-301-727.00	2.19		
MMTA								
	15318	12/10/2010	Dues	2011 Dues - Diane Lesperance	101-253-802.00	50.00		\$50.00
NESTEGG MARINE								
	15524	11/30/2010	74377	Starcraft Center Console	101-331-755.00	186.99		\$186.99
NMU Financial Services								
	15531	12/14/2010	mecosh-43	Evidence Technician Update - Menache	205-315-881.03	348.00		\$348.00
Office Depot, Inc.								
	15370	12/2/2010	543179588001	Desk Calendar - Extension	101-261-727.00	16.21		\$66.20
	15371	12/2/2010	543179730001	Monthly Planner - Extension	101-261-727.00	10.13		
	15373	12/10/2010	544443524001	District - Office Supplies	101-136-727.00	33.42		
	15374	12/10/2010	544443523001	District - Monthly Desk Calendar	101-136-727.00	6.44		

MENOMINEE COUNTY
Claims Audit Report



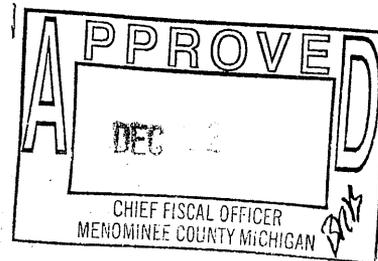
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Omnicare - Pharmacy of Northwestern Ohio	15521	11/30/2010	2555916	Inmate Medication - Tiernan	101-301-770.01	429.92		\$429.92
Pack-N-Ship Center	15490	12/13/2010	126812	UPS - Package to Data Consultants	101-301-755.00	21.68		\$21.68
PAIDL'S TRUE VALUE HARDWARE								
	15363	6/1/2010	025106	Paint, Masking Tape, Sandpaper, Brush	208-751-755.02	56.43		\$74.78
	15364	6/1/2010	025108	Lamp	208-751-755.02	5.49		
	15365	6/1/2010	025118	Toilet Gasket & Wax Gasket	208-751-755.02	8.87		
	15366	6/3/2010	025134	AAA Battery	208-751-755.02	3.99		
Pan-O-Gold Baking Co.								
	15529	11/30/2010	040683033410	Inmate Groceries	101-301-770.00	44.80		\$92.30
	15530	12/11/2010	40683034104	Inmate Groceries	101-301-770.00	47.50		
Physio-Control Inc.	15536	8/24/2010	111022850	Maintenance	101-301-934.01	223.20		\$223.20
QUICK SIGNS								
	15434	12/2/2010	4012	Desk Name Plate - Jasper & Pearson	101-101-727.00	17.00		\$17.00
Quill Corporation								
	15430	12/13/2010	9892632	Highlighter, Pens, Folders - PA's Office	101-267-727.00	118.76		\$389.09
	15431	12/13/2010	9899265	Highlighter, Pens, Folders - PA's Office	101-267-727.00	61.37		
	15493	12/14/2010	9933774	Creamer, Lysol, Binders	101-301-770.00	208.96		
Randall Phillipps								
	15338	12/14/2010	2007-12208-DP	Court Appointed Legal - Tanguay	101-131-807.00	125.00		\$600.00
	15339	12/14/2010	2003-10463-DS	Court Appointed Legal - Compo	101-131-807.00	25.00		
	15340	12/14/2010	2001-9597-DP	Court Appointed Legal - Little	101-131-807.00	25.00		
	15341	12/14/2010	1981-002913-DM	Court Appointed Legal - Betzinger	101-131-807.00	37.50		
	15342	12/14/2010		Court Appointed Legal - Bebo	101-131-807.00	75.00		
	15343	12/14/2010	2007-12308-DS	Court Appointed Legal - Motto	101-131-807.00	25.00		
	15344	12/14/2010		Court Appointed Legal - Larson	101-131-807.00	50.00		
	15345	12/14/2010	1992-6407-DP	Court Appointed Legal - Larson	101-131-807.00	37.50		
	15346	12/14/2010	1997-8131-DP	2001-9818-DS - Vretenar	101-131-807.00	37.50		
	15347	12/14/2010	1997-8080-DS	Court Appointed Legal - DeCamp	101-131-807.00	25.00		
	15348	12/14/2010	2001-9819-DP	Court Appointed Legal - Steffen	101-131-807.00	37.50		
	15349	12/14/2010	1998-8669-DP	Court Appointed Legal - Lacombe	101-131-807.00	25.00		
	15350	12/14/2010	2009-12769-DM	Court Appointed Legal - Marzian	101-131-807.00	25.00		
	15380	12/17/2010		Court Appointed Legal - Jamison Westc	101-132-807.00	50.00		
	15381	12/17/2010	2003-10582-DM	Court Appointed Legal - Jamison Westc	101-132-807.00	12.50		
Raymond G. Gregory - 321 N. Front Street	15384	12/17/2010	2010-139-MI	Court Appointed Legal - Tichelaar	101-148-807.00	90.00		\$90.00
RDSS/Bureau of Juvenile Justice	15359	12/7/2010	4340	Juvenile Restitution - Samantha Hanser	292-000-201.00	57.66		\$57.66
REDWOOD TOXICOLOGY LABORATORY	15335	11/30/2010	007184201011	Drug Screening	101-136-727.00	36.34		\$36.34
Reinhart Foodservice								
	15498	12/7/2010	913388	Inmate Groceries	101-301-770.00	452.49		\$791.67
	15499	12/14/2010	915802	Inmate Groceries	101-301-770.00	339.18		
Riverside Chevrolet	15534	11/30/2010	5020712	Vehicle Maintenance	205-315-934.02	29.95		\$29.95

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Sarah Maus								
	15303	12/2/2010	Reimbursement	August 1 - September 30, 2010	101-253-860.00	10.50		\$10.50
Sexauer								
	15314	11/30/2010	235439122	Symmons Shower Head - Jail Shower	101-265-755.00	203.16		\$203.16
Sound Communications								
	15496	12/8/2010	10-6335	Remote Service	101-301-770.00	157.50		\$157.50
State of Michigan - DNRE Cashier's Office ERMD CGL								
	15497	12/21/2010	Shakey Lakes	Permit for Bathhouse & Sanitary Station	101-103-998.00	248.00		\$248.00
State of Michigan - MI Dept. of Environmental Qua								
	15428	11/30/2010	675941	Water Testing - M35 & Shakey Lakes	208-751-920.00	48.00		\$48.00
STEPHENSON MARKETING COOPERATI								
	15526	11/30/2010	015579	November 2010 Gasoline Sales	205-315-742.00	2,678.69		\$2,678.69
Stephenson Township Cemetery								
	15302	11/30/2010	Military Markers	Parrett, Soppa, Phillippo, Wilber, Halver	101-681-761.00	125.00		\$125.00
Steven E. Rehmann								
	15382	12/16/2010	10-106-MI	Court Appointed Legal - Natasha Schmi	101-148-807.00	68.00		\$68.00
Superior Auction & Appraisal								
	15321	12/8/2010	Auctions	2010 Land Auctions - Flat Fee	517-252-801.00	250.00		\$250.00
Time Warner Cable								
	15520	11/30/2010	004-620475202-001	Sheriff's Dept 12/6/10 - 1/5/11	101-301-770.00	121.25		\$121.25
TWIN CITY ELECTRIC								
	15436	12/16/2010	79746	LED Lights	101-265-755.00	245.00		\$245.00
U.E.S. COMPUTERS, INC.								
	15304	12/13/2010	53794	Admin Office - Ink Cartridge's	101-103-857.00	103.00		\$450.99
	15324	12/10/2010	31285	Veterans - New Computer Power Suppl	101-103-857.00	89.99		
	15351	12/10/2010	31258	Admin & Judge Hupy - Video Conferenc	101-103-970.02	50.00		
	15417	12/17/2010	31305	Treasurer - HP Laser Jet 4000 - Fuser	101-253-931.00	208.00		
Valley Mechanical, Inc.								
	15537	12/21/2010	11/24/2010	HVAC Project	101-103-998.00	92,430.00		\$92,430.00
Zeratsky Extreme Heating &								
	15312	12/6/2010	2860	Prep Table Cooler at Jail - Maintenance	101-265-934.00	122.11		\$1,921.65
	15377	12/16/2010	12499	Furnance - Thomas Chernetski	294-683-835.00	1,500.00		
	15415	7/19/2010	2448	Maintenance on 3 door freezer fan - jail	101-265-934.00	161.54		
	15416	7/26/2010	2479	Cooler Maintenance - Jail	101-265-934.00	138.00		

Total Amount for Bank Account: General

\$183,942.96



COPY

MENOMINEE COUNTY
Check Register Report

Check	Vchr#	Vendor Name	Vendor's Ref#	Description	Status Debit Account	Check Date \$Amount	CheckAmount\$
Check Date: 1/1/2011 - 1/31/2011 Check Number: 83802 - 83802 Bank Account: General - General General							
83802	15570	Great Lakes Fire Suppression	2971	PO# 02542 Fire Sprinkler System - Courtroom A	Open 101-103-970.04	01/04/2011 \$4,521.13	\$4,521.13
Total General							\$4,521.13
Grand Total:							\$4,521.13



MENOMINEE COUNTY
Claims Audit Report

COPY

Vendor Name
Vcher#

JAN - 6
Voucher Date Vendor's Ref#
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

Description

Debit Acct#

\$Amount

SepCk

Claim Total

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total	
Bank Account: General									
A B C PRINTERS									
	15611	12/14/2010	92436	Envelopes - FOC	101-141-727.00	96.49		\$96.49	
ALGER-DELTA COOPERATIVE ASSOCI									
	15715	12/31/2010	383301	Shakey Lakes Park - December 2010	208-751-920.01	26.97		\$460.43	
	15716	12/31/2010	383001	Shakey Lakes Park - December 2010	208-751-920.01	26.97			
	15717	12/31/2010	1503500	Shakey Lakes Park - December 2010	208-751-920.01	26.97			
	15718	12/31/2010	369802	Shakey Lakes Park - December 2010	208-751-920.01	34.03			
	15719	12/31/2010	367100	Shakey Lakes Park - December 2010	208-751-920.01	26.97			
	15720	12/31/2010	367200	Shakey Lakes Park - December 2010	208-751-920.01	32.85			
	15721	12/31/2010	383200	Shakey Lakes Park - December 2010	208-751-920.01	26.97			
	15722	12/31/2010	380300	Shakey Lakes Park - December 2010	208-751-920.01	117.23			
	15723	12/31/2010	379700	Shakey Lakes Park - December 2010	208-751-920.01	27.71			
	15724	12/31/2010	370500	Shakey Lakes Park - December 2010	208-751-920.01	113.76			
American Welding & Gas, Inc.									
	15659	12/22/2010	01033058-00	Oxygen	205-315-755.00	12.06		\$12.06	
Anderson, Garry									
	15637	12/28/2010	Reimbursement	Mileage - December 14 & December 28	101-101-860.03	14.00		\$14.00	
Anderson-Diehm Funeral Home									
	15702	12/22/2010	Medical Examiner	Removal & Transportation - Ingram	101-648-861.00	395.00		\$395.00	
AT&T - Aurora, IL									
	15585	12/19/2010	906863444112	Nov 20 - Dec 19, 2010 - Sheriff Dept	101-103-850.00	1,186.52		\$1,778.62	
	15593	12/19/2010	906863202312	November 20 - December 19, 2010	101-103-850.00	592.10			
AT&T Long Distance									
	15607	12/19/2010	854528091	Telephone Services	101-103-850.00	185.62		\$185.62	
Banc of America Leasing									
	15584	12/23/2010	011744078	Sheriff Dept	101-301-934.00	337.66		\$775.06	
	15584	12/23/2010	011744078	MSU Annex	101-261-942.00	288.43			
	15683	12/23/2010	011744077	Probation/Parole Office	101-131-942.00	148.97			
BAYSHORE VETERINARY CLINIC									
	15645	12/21/2010	722	Impound - Kiraly Dog	101-301-755.00	74.00		\$74.00	
Bob Barker Company, Inc.									
	15648	12/29/2010	WEB000154226	Inmate Supplies	101-301-770.00	133.75		\$133.75	
BP									
	15732	1/1/2011	28107676	Gasoline Sales - December 2010	249-371-742.00	173.95		\$173.95	
Brenda Meade									
	15688	1/4/2011	4347	Meal & Mileage - Transport of Juvenile (101-132-801.00	329.88		\$819.63	
	15689	1/4/2011	4348	Transport of Juvenile (J.E.) 12/13 & 12/	101-132-801.01	56.00			
	15689	1/4/2011	4348	Transport of Juvenile (J.E.) 12/13 & 12/	101-132-801.00	128.00			
	15711	1/6/2011	4351	Mileage Reimbursement - Transport (J.I	101-132-801.00	196.50			
	15712	1/6/2011	4352	Transport of Juvenile (J.E.) 12/28/2010	101-132-801.01	33.25			
	15712	1/6/2011	4352	Transport of Juvenile (J.E.) 12/28/2010	101-132-801.00	76.00			
Carquest Auto Parts									
	15665	12/31/2010	2825-172306	2006 Chevy Impala	205-315-934.02	16.49			\$16.49
Cellcom									
	15661	12/27/2010	423369	Cellular Services - Sheriff's Department	101-426-755.00	12.43		\$577.67	
	15661	12/27/2010	423369	Cellular Services - Sheriff's Department	205-315-850.00	565.24			

**MENOMINEE COUNTY
Claims Audit Report**

JAN	6

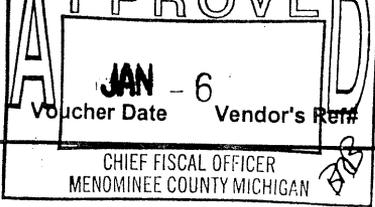
Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Cherry Lan Systems, Inc. 15574	1/4/2011	CL12/10	513 Documents (December 2010)	256-277-857.00	1,128.60		\$1,128.60
CITY OF MENOMINEE - 2511 10TH ST. 15579	1/1/2011	90103011	Utilities 10/1/10 - 12/31/10	101-265-920.00	31.36		\$3,038.73
15580	1/1/2011	20102038	Utilities 10/1/10 - 12/31/10	101-265-920.00	2,655.70		
15734	1/6/2011	February 2011	Monthly Rent	266-326-942.00	351.67		
City of Stephenson - P.O. Box 467 15623	12/21/2010	709	Annex - Water, Electric, Sewer	101-261-920.01	16.00		\$217.66
15623	12/21/2010	709	Annex - Water, Electric, Sewer	101-261-920.02	30.00		
15623	12/21/2010	709	Annex - Water, Electric, Sewer	101-261-920.03	171.66		
CLOVERLAND PAPER CO 15586	12/17/2010	93955	Toilet Tissue	101-265-755.01	56.49		\$84.88
15601	12/17/2010	93957	Multifold Towels	101-265-755.00	28.39		
COHL STOKER & TOSKEY P C 15641	1/3/2011	40165	Legal Service - Union Negotiations	101-211-807.00	882.75		\$882.75
Cooper Office Equipment 15684	12/28/2010	71753	Parole Office - Base Quarterly Rate	101-131-931.00	120.00		\$120.00
Davis, Mel 15577	12/17/2010	Reimbursement	2010 - Peer Group	243-246-710.00	70.00		\$70.00
Delta/Menominee Health Dept. 15569	12/29/2010	Cigarette Tax	Cigarette Tax	101-601-835.00	2,951.37		\$38,991.37
15729	1/6/2011	January 15, 2011	2nd Quarter Appropriation	101-997-999.03	36,040.00		
Dennis-Ruleau, Dawn 15692	1/4/2011	4345	Crisis Intervention - December 2010	296-668-801.00	680.00		\$680.00
Dreamscape Communications 15621	12/23/2010	w797	Wireless Internet - January 2011	101-261-850.00	69.99		\$69.99
DTE Energy 15622	12/31/2010	462245200011	Annex	101-261-920.04	155.10		\$155.10
EL-COM SERVICES INC 15662	11/30/2010	41955	Display Maintenance - Job Ticket 64181	205-315-934.01	40.00		\$40.00
Friends Ofc Prod Whse Direct 15573	1/3/2011	0133491	Equalization - Calendars & Index Binder	101-257-727.00	36.57		\$413.50
15613	12/28/2010	0133271	FOC - Office Supplies	101-141-727.00	28.33		
15614	12/28/2010	0133301	FOC - File Folders	101-141-727.00	46.64		
15625	12/27/2010	0133221	ROD - Office Supplies & Toner	101-268-727.00	275.00		
15697	1/5/2011	0133861	FOC - Pens, Flags, Clips	101-141-727.00	26.96		
Hurlong, James 15619	12/29/2010	Reimbursement	Mileage - December 2010	101-101-860.02	179.00		\$179.00
Halls, An Aramark Company 15629	12/13/2010	511036533	PO# 02532 - Halligan Bar	205-315-934.03	605.80		\$1,460.63
15630	12/16/2010	511045308	PO# 02532 - Entry Monoshock Ram	205-315-934.03	854.83		
Harratt Callahan 15576	12/29/2010	497573	Formula 159 & 455 (30 Gal)	101-265-934.02	2,121.60		\$2,121.60
HAYBAR 15594	12/17/2010	951549222	PO# 02534 Lights for Courtroom A	101-103-970.04	2,608.80		\$2,608.80

**MENOMINEE COUNTY
Claims Audit Report**

APPROVED
JAN - 6
Voucher Date Vendor's Ref#
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Greg Dougovito								
	15687	1/4/2011	4346	Transport of Juvenile (J.E.) 12/13 & 12/	101-132-801.01	52.50		\$536.80
	15687	1/4/2011	4346	Transport of Juvenile (J.E.) 12/13 & 12/	101-132-801.00	128.00		
	15713	1/6/2011	4353	Mileage & Meals Reimbursement (J.E.)	101-132-801.00	170.05		
	15714	1/6/2011	4354	Home Visits & Transport of Juvenile (J.I	101-132-801.01	33.25		
	15714	1/6/2011	4354	Home Visits & Transport of Juvenile (J.I	101-132-801.00	153.00		
Hartz, John								
	15636	12/31/2010	Reimbursement	Mileage	101-101-860.08	2.25		\$52.25
	15636	12/31/2010	Reimbursement	Per Diem	101-101-860.08	50.00		
HASS DANIEL								
	15618	12/27/2010	Reimbursement	Mileage to Crime Scene on 12/19/10	101-267-860.00	15.00		\$15.00
HAUPT DR PAUL/MEDICAL EXAMINER								
	15699	12/31/2010	Oct - Dec, 2010	Medical Examiner	101-648-709.00	4,830.00		\$4,875.00
	15699	12/31/2010	Oct - Dec, 2010	Medical Examiner	101-648-727.00	45.00		
J S ELECTRONICS, INC.								
	15663	12/21/2010	16239	55K9 - Spotlight Maintenance	205-315-934.01	30.95		\$455.95
	15736	1/1/2011	16259	Tower Lease - January 2011	266-326-942.00	425.00		
Jennifer Brunelle								
	15693	1/4/2011	4344	Mileage & Supplies Reimbursement	296-669-835.00	20.73		\$96.73
	15693	1/4/2011	4344	Mileage & Supplies Reimbursement	296-669-860.00	76.00		
Jim Pearson								
	15733	1/5/2011	Reimbursement	Mileage & Reimbursement for 12/9/10 v	101-101-860.03	49.20		\$199.20
	15733	1/5/2011	Reimbursement	Mileage & Reimbursement for 12/9/10 v	101-101-859.00	150.00		
Joel Hensley, RN								
	15608	12/31/2010	Blood Draw	Adam Robold	101-267-801.01	100.00		\$5,505.00
	15626	12/30/2010	Blood Draw	Samantha Entringer	101-267-801.01	100.00		
	15627	1/1/2011	Blood Draw	Thomas Carr	101-267-801.01	100.00		
	15652	12/31/2010	Nursing Services	November 19 - December 3, 2010	101-301-770.01	1,365.00		
	15700	12/31/2010	Oct - Dec 2010	Medical Examiner	101-648-709.00	2,475.00		
	15700	12/31/2010	Oct - Dec 2010	Medical Examiner	101-648-835.00	1,365.00		
	15700	12/31/2010	Oct - Dec 2010	Medical Examiner	101-648-835.00	1,365.00		
JOHN EVANS, RN								
	15701	12/31/2010	Oct - Dec 2010	Medical Examiner	101-648-709.00	720.00		\$1,080.00
	15701	12/31/2010	Oct - Dec 2010	Medical Examiner	101-648-835.00	360.00		
Kulwich, Gerald								
	15694	1/4/2011	4343	Reimbursement for Mileage & Badge W	296-669-860.00	230.00		\$426.33
	15694	1/4/2011	4343	Reimbursement for Mileage & Badge W	296-665-860.00	160.70		
	15694	1/4/2011	4343	Reimbursement for Mileage & Badge W	296-665-727.00	35.63		
LANG BERNARD								
	15620	12/29/2010	Reimbursement	Mileage - December 2010	101-101-860.01	313.00		\$313.00
LENCA SURVEYING								
	15609	12/28/2010	10178	Project Yr 2010 12/20/10 - 12/26/10	243-246-801.07	4,201.30		\$8,502.10
	15610	12/22/2010	10175	Project Yr 2010 12/13/10 - 12/19/10	243-246-801.07	4,300.80		
Lesperance, Diane								
	15616	12/29/2010	Reimbursement	SD Card - PA 123 Supplies	517-252-955.00	8.47		\$104.77
	15617	12/30/2010	Reimbursement	Bank Trips	101-253-860.00	31.50		
	15617	12/30/2010	Reimbursement	October 12	101-253-860.00	21.60		
	15617	12/30/2010	Reimbursement	October 28	101-253-860.00	21.60		
	15617	12/30/2010	Reimbursement	November 19	101-253-860.00	21.60		

MENOMINEE COUNTY
Claims Audit Report



Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total	
Bank Account: General									
Lufts Advertiser	15590	12/26/2010	December 2010	Advertising - Land Parcel Sale	101-101-901.00	37.75		\$37.75	
M & M Trucking, Inc.	15642	1/3/2011	6581	Snow Removal December 10, 12, 22, 20	101-265-930.00	225.00		\$225.00	
MAC SERVICE CORPORATION									
15682	12/29/2010	1016		8386-400 \$112,670.86 8386/401 \$41.54	101-103-712.00	65,594.67		\$113,470.83	
15682	12/29/2010	1016		8386-400 \$112,670.86 8386/401 \$41.54	205-315-712.00	13,878.12			
15682	12/29/2010	1016		8386-400 \$112,670.86 8386/401 \$41.54	205-316-712.00	2,196.20			
15682	12/29/2010	1016		8386-400 \$112,670.86 8386/401 \$41.54	208-751-712.00	2,803.81			
15682	12/29/2010	1016		8386-400 \$112,670.86 8386/401 \$41.54	266-325-712.00	7,152.00			
15682	12/29/2010	1016		8386-400 \$112,670.86 8386/401 \$41.54	266-326-712.00	1,944.20			
15682	12/29/2010	1016		8386-400 \$112,670.86 8386/401 \$41.54	271-790-712.00	7,168.81			
15682	12/29/2010	1016		8386-400 \$112,670.86 8386/401 \$41.54	296-663-712.00	1,682.27			
15682	12/29/2010	1016		Retiree's	701-000-231.09	41.54			
15682	12/29/2010	1016		Airport	701-000-231.08	2,030.85			
15682	12/29/2010	1016		Employee contribution	704-000-232.00	8,219.94			
15682	12/29/2010	1016		Brian Neumeier	701-000-231.09	758.42			
Mastercard									
15633	12/12/2010	Credit Card	Wonder Hostess	101-301-770.00	7.40	x			\$1,011.80
15633	12/12/2010	Credit Card	Fixitshop Corp	101-301-770.00	22.98	x			
15633	12/12/2010	Credit Card	Lexis Nexis	205-315-755.00	50.00	x			
15633	12/12/2010	Credit Card	Citgo	205-315-860.00	18.00	x			
15633	12/12/2010	Credit Card	Culvers	205-315-860.00	14.76	x			
15633	12/12/2010	Credit Card	Exxon	205-315-860.00	28.50	x			
15633	12/12/2010	Credit Card	Shell	205-315-860.00	39.56	x			
15633	12/12/2010	Credit Card	Marathon	205-315-860.00	33.35	x			
15633	12/12/2010	Credit Card	Carnes BP	205-315-860.00	59.25	x			
15633	12/12/2010	Credit Card	Wendy's	205-315-860.00	14.08	x			
15633	12/12/2010	Credit Card	Ramada Inn Marquette	205-315-881.03	326.85	x			
15633	12/12/2010	Credit Card	Superior Car Wash	205-315-934.02	6.00	x			
15633	12/12/2010	Credit Card	Citgo	282-302-881.00	20.07	x			
15633	12/12/2010	Credit Card	Valot's Citgo	282-302-881.00	42.50	x			
15633	12/12/2010	Credit Card	Raddison	282-302-881.00	328.50	x			
MEIERS SIGNS INC									
15666	12/28/2010	25161	Vinyl Lettering & Striping to Patrol Car	205-315-934.02	390.00			\$390.00	
Meintz, Charlie									
15635	12/30/2010	Reimbursement	Mileage - December 14 & 28, 2010	101-101-860.04	50.00			\$50.00	
Menards - Marinette									
15600	12/28/2010	6685	Air Compressor for Drysystem - 3rd Floor	101-265-934.00	423.87			\$1,984.55	
15603	12/20/2010	5170	Alpine 2x2, Screws, Filters - Ct Rm A	101-103-970.04	287.65				
15604	12/27/2010	6540	Court Room A - Building Supplies	101-103-970.04	451.33				
15605	12/29/2010	6939	Court Room A - Building Supplies	101-103-970.04	467.78				
15606	12/29/2010	6945	Court Room A - Building Supplies	101-103-970.04	353.92				
MENOMINEE ANIMAL SHELTER									
15705	1/4/2011	10411	December 2010 - Impoundment	101-601-958.00	348.88			\$348.88	
MENOMINEE COUNTY TREASURER									
15685	1/5/2011	Plat Books	Register of Deeds	101-268-727.00	105.00			\$175.00	
15686	1/5/2011	Plat Books	Equalization	101-257-727.00	70.00				

MENOMINEE COUNTY
Claims Audit Report

JAN - 6
Voucher Date
Vendor's Ref#
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Michigan Sheriffs' Association								
15653		12/9/2010	20106052	2011 MI Sheriff's Assoc Dues	101-301-802.00	587.00		\$887.00
15654		12/27/2010	20106173	Kass	101-301-881.00	150.00		
15654		12/27/2010	20106173	Nast	101-301-881.00	150.00		
Michigan State University - CANR Budget Finance								
15679		12/13/2010	38606	Salaries & Fringes - Schrot	101-261-704.00	2,335.45		\$2,335.45
MILLERS ACTION OFFICE SUPPLY I								
15612		12/22/2010	074092	Date Stampers - Clerk's Office	101-215-727.00	74.98		\$189.26
15624		1/3/2011	074277	Monthly Calendar - PA's Office	101-267-727.00	16.98		
15695		12/27/2010	074161	Probate/Family Court - Office Supplies	296-664-727.00	19.31		
15696		12/28/2010	074189	Probate Court - Toner	101-132-727.00	39.00		
15696		12/28/2010	074189	Probate Court - Toner	101-148-727.00	38.99		
MOORE MEDICAL CORP								
15651		12/23/2010	96566448 RI	Inmate Medical Supplies	101-301-770.01	149.00		\$149.00
Motorola								
15664		12/22/2010	13820450	110 V Smart Charger & Batteries	205-315-934.01	247.00		\$247.00
NORTHPOINTE BEHAVIORAL								
15731		1/6/2011	January 15, 2011	2nd Quarter 2010 Appropriation	101-997-999.26	24,902.00		\$24,902.00
Office Depot, Inc.								
15575		12/22/2010	545764312001	District - Chairmat, Tape Dispenser	101-136-727.00	47.00		\$47.00
PAIDL'S TRUE VALUE HARDWARE								
15680		12/3/2010	B12762	WD40 Lubricant	208-751-756.01	4.79		\$41.73
15681		12/15/2010	B13382	Windshield Fluid, Circ Blade	208-751-756.01	12.98		
15709		1/5/2011	A9396	Pledge	101-265-755.01	10.98		
15710		1/5/2011	A7844	Batteries & Pine Cleaner	101-265-755.01	12.98		
Pan-O-Gold Baking Co.								
15704		12/21/2010	040683035510	Inmate Groceries	101-301-770.00	74.80		\$74.80
Parrette, Kathleen								
15708		12/29/2010	33	December 2010 - Cleaning Services for	101-265-801.00	1,533.33		\$1,533.33
Pummill Print Service Inc.								
15638		1/3/2011	3425	PO# 02535 Certified Mail Forms	517-252-727.00	1,176.64		\$1,176.64
Quill Corporation								
15643		12/27/2010	1140658	Printer Ink	101-301-727.00	66.59		\$287.15
15644		12/23/2010	1137438	Envelopes, Sheet Protectors, Batteries	101-301-727.00	220.56		
REGISTER OF DEEDS								
15639		12/28/2010	Copies	Remon Land Corner Copies - Grant Yr :	243-246-801.08	140.00	x	\$195.00
15640		1/3/2011	Copies	Remon Copies - Grant Yr 2010	243-246-801.08	55.00	x	
Reinhart Foodservice								
15649		12/30/2010	918393	Inmate Groceries	101-301-770.00	508.93		\$1,098.19
15650		12/21/2010	915972	Inmate Groceries	101-301-770.00	589.26		
S & O LOCK AND PHONE SERVICE								
15589		12/21/2010	30041	Key & Tag	101-265-755.00	2.75		\$2.75
Sarah Maus								
15615		12/29/2010	Reimbursement	Mileage - October 1 - December 29, 20	101-253-860.00	14.00		\$14.00
SCHMELING ROBERT E								
15578		12/17/2010	Reimbursement	2010 - Peer Group	243-246-710.00	70.00		\$70.00

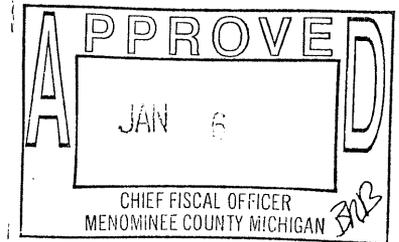
**MENOMINEE COUNTY
Claims Audit Report**

APPROVED
JAN - 6
Voucher Date Vendor's Ref#
 CHIEF FISCAL OFFICER
 MENOMINEE COUNTY MICHIGAN
300

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total	
Bank Account: General								
Sig Sauer, Inc.								
15660	12/23/2010	951249	Armorer Tool Kit	205-315-755.02	100.00		\$100.00	
State of Michigan - Michigan State Police								
15655	11/22/2010	551-336962	Agency Fee, Lein Per Capita, Lein Stati	101-301-976.00	2,660.00	x	\$7,910.00	
15656	11/22/2010	551-340437	Datacomm LGNET T1 Line (4/1 to 6/30.	101-301-976.00	1,750.00	x		
15657	11/22/2010	551-341922	Datacomm LGNET T1 Line (7/1/10 - 9/3	101-301-976.00	1,750.00	x		
15658	11/22/2010	551-347385	Datacomm LGNET T1 Line (10/1/10 - 1	101-301-976.00	1,750.00	x		
Tactical Methods Unlimited								
15634	11/10/2010	001	PO# 02538 Training Session	264-363-881.00	3,000.00		\$3,000.00	
Taser International Inc.								
15628	12/2/2010	SI1229876	PO# 02531 Taser - Sheriff's Departmen	205-315-934.00	550.00		\$550.00	
Terence Wanic								
15703	12/17/2010	Peer Group	2010 Grant Year	243-246-710.00	70.00		\$70.00	
The First National Bank&Trust								
15698	12/31/2010	628840339	Service Charge	101-141-817.00	31.80		\$31.80	
Tina Nast (petty cash)								
15632	1/4/2011	Reimbursement	Postage	101-301-729.00	15.90	x	\$308.22	
15632	1/4/2011	Reimbursement	Aldi's	101-301-770.00	105.49	x		
15632	1/4/2011	Reimbursement	Transport (x2)	101-301-860.00	6.14	x		
15632	1/4/2011	Reimbursement	Pick up Squad	101-301-860.00	30.57	x		
15632	1/4/2011	Reimbursement	Transport (x2)	205-315-860.00	10.15	x		
15632	1/4/2011	Reimbursement	Evidence Tech Trng	205-315-860.00	8.26	x		
15632	1/4/2011	Reimbursement	Marine School	205-315-860.00	55.50	x		
15632	1/4/2011	Reimbursement	Evidence Tech Trng	282-302-881.00	76.21	x		
Tire Trax								
15667	12/28/2010	1895	Impala - Oil Change & Filter & Antifreez	205-315-934.02	35.00		\$694.00	
15668	12/13/2010	1977	Tahoe (K9) Oil & Filter & Snow Grip	205-315-934.02	65.00			
15669	11/10/2010	1813	Impala - Oil & Filter	205-315-934.02	25.00			
15670	11/17/2010	1847	Chevy Truck - Oil & Filter & Rotations	205-315-934.02	35.00			
15671	11/17/2010	1848	Impala - Oil & Filter	205-315-934.02	25.00			
15672	11/16/2010	1838	Impala - Oil & Filter & Rotate	205-315-934.02	35.00			
15673	11/10/2010	1811	Impala - Oil & Filter	205-315-934.02	25.00			
15674	12/1/2010	1913	Oil & Filter	205-315-934.02	25.00			
15675	12/3/2010	1917	Impala - Oil & Filter	205-315-934.02	35.00			
15676	12/1/2010	1914	Oil & Filter	205-315-934.02	35.00			
15677	12/2/2010	1932	Impala - Snow Grip	205-315-934.02	354.00			
WIN CITY ELECTRIC								
15581	11/18/2010	77089	PO# 02543 Relocation of Call Logging I	101-103-998.00	933.00			\$933.00
WIN COUNTY AIRPORT COMMISSION								
15730	1/6/2011	Appropriation	2nd Quarter 2010	101-997-999.01	15,000.00		\$15,000.00	
E.S. COMPUTERS, INC.								
15592	12/21/2010	31324	Equalization - Power Supply on Peggy's	101-103-857.00	164.99		\$756.97	
15602	12/28/2010	31412	ROD & District - Computer Issues	101-103-857.00	151.98			
15646	12/30/2010	31377	Control Room PC - Virus Removal	101-301-755.00	125.00			
15647	12/21/2010	31043	Audio Log System Computer Issues	101-301-755.00	215.00			
15706	1/4/2011	54108	Monthly DVD Backup - December 2010	101-103-857.00	100.00			
P 9-1-1 Authority								
15735	1/5/2011	Dues	2011 UP 911 Membership Dues	266-325-802.00	180.00		\$180.00	

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
UP Assessors Association	15631	1/5/2011	Registration	Diane Lesperance - Board of Review Sc	101-253-860.00	20.00		\$20.00
UPPER PENINSULA TELEPHONE CO	15595	12/20/2010	288-MEM	White Pages Listing	101-103-850.00	39.00		\$39.00
Verizon Wireless	15678	12/22/2010	2506252643	B & G - Cellular Svcs November 23 - De	101-265-850.01	153.54		\$153.54
WALTER BROTHERS INC	15582	12/13/2010	A125506	Quick Link, Shovel	101-265-755.00	33.97		\$90.61
	15583	12/1/2010	B105467	Flapper, Caster, Tape Ruler	101-265-755.00	27.33		
	15707	1/5/2011	A126859	Batteries, Rubb Strap	101-265-755.00	29.31		
Warner, Fredrick	15690	1/5/2011	4349	Mileage Reimbursement	296-668-801.00	101.00		\$227.90
	15691	1/5/2011	4350	Can Zone	296-668-801.00	126.90		
Waste Management	15587	1/1/2011	102-0001089-1856-6	January 2011	101-265-801.00	368.82		\$368.82
Wil-Kil Pest Control	15588	12/13/2010	1770522	Courthouse - Commercial Contract	101-265-801.00	60.00		\$60.00
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003	15591	12/17/2010	0402047856-00005	Kleinke Park	101-265-920.03	41.04		\$5,205.41
	15596	12/29/2010	0402191663-00001	Health Department - Electric & Gas	101-265-920.03	289.69		
	15596	12/29/2010	0402191663-00001	Health Department - Electric & Gas	101-265-920.04	400.86		
	15597	12/27/2010	0405249882-00001	Bailey House - Electrical	208-751-920.01	44.02		
	15598	12/27/2010	0405249882-00003	Kleinke Park - Electrical	208-751-920.01	12.03		
	15599	12/29/2010	0402047856-00004	Courthouse - Commercial Gas	101-265-920.04	4,417.77		
Total Amount for Bank Account: General								\$266,580.89



MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Commissioners Per-Diems/Expenses
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per Diems & Expenses as recently submitted for payment.	
RECOMMENDED MOTION	
To approve Commissioner per diems & Expenses as recently submitted for payment	

Submitted by: **Brian Bousley**

 01/19/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
12/29/10
Menominee County Administrator
COPY

Mileage: \$.50/mile ~ effective 01 Jan. 2010

*Meals
Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Bernie Lang ~ District 1

2010

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
12-2	CAA FINANCE 116	101-101-860.01	
12-9	CAA FINANCE 116	101-101-860.01	
12-14	CO. BD. 3	101-101-860.01	
12-15	PUBLIC HEALTH 88	101-101-860.01	
12-16	NORTH POINTE 144	101-101-860.01	
12-17	UPCAP 110	101-101-860.01	
12-21	LIBRARY 43	101-101-860.01	
12-28	SOC. SERVICE 3	101-101-860.01	
12-28	CO. BD. 3	101-101-860.01	
	626	101-101-860.01	
	X.50	101-101-860.01	
	Conference Expenses		
	313.00	101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			313.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

12-29-10

Signed

B. Lang

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/committees/commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous reports discussed at the 1/11/2011 County board meeting.	
RECOMMENDED MOTION	
To place miscellaneous reports on file in the County Clerk's office.	

Submitted by: **Brian Bousley**

 01/19/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING PERMIT SUMMARY -- 12-01-2010 to 12-31-2010

12454 - Permit to construct a utility structure (1 story, 1200 sq.ft.)

LOCATION

Property No. 010-011-012-25
Legal Desc. MO-11 2/7 301G
Address W5585 4.5 Ln

OWNER

πScott Waloway
πW5585 4.5 Ln
πMenominee MI 49858

12455 - Permit to construct a one/two family dwelling (1. story, 1120 sq.ft.)

LOCATION

Property No. 001-016-003-00
Legal Desc. CV-16 6/4
Address E1067 Co Rd 28

OWNER

πDavid Hunter
πE4850 Hwy M-35
πEscanaba MI 49829

12456 - Permit to demolish a one/two family dwelling (1 story, 1280 sq.ft.)

LOCATION

Property No. 006-213-009-00
Legal Desc. HO-13 6/8 303
Address N10970 Koller Ln

OWNER

πJohn Stiglitz
πN10970 Koller Ln
πDaggett MI 49821

12457 - Permit to demolish a one/two family dwelling (1 story, sq.ft.)

LOCATION

Property No. 012-007-051-00
Legal Desc. ND- 7/6
Address N13721 First St.

OWNER

πNathan Bedgood
πN13721 First St
πNadeau MI 49863

12458 - Permit to demolish a one/two family dwelling (1 story, sq.ft.)

LOCATION

Property No. 010-001-016-00
Legal Desc. MO-1 2/7 202D
Address N2479 M-3 Dr.

OWNER

πTerry Poquette
πN2479 M-3 Dr.
πMenominee MI 49858

12459 - Permit to construct a utility structure (1 story, 1440 sq.ft.)

LOCATION

Property No. 013-214-010-00
Legal Desc. SP-14 8/6 202
Address N16010 Normenco

OWNER

πNormenco Sports Club
πBox 144
πPowers MI 49874

Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858

BOARD MEMBERS

MARY BRADLEY
MICHAEL KAUFMAN
PEGGY BASTIEN

DIRECTOR

RUSSELL K. SEXTON

Date: November 30, 2010

The regular meeting of the Menominee County Department of Human Services Board was called to order by Mike Kaufman, Board Chair, at 9:00 a.m. The meeting was held at the usual locale in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Member; Peggy Bastien, Board Member and Russell Sexton, Board Secretary.

Others Present:

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

APPROVAL OF October 26, 2010 MINUTES:

Minutes of the October 26, 2010 Board Meeting were reviewed. A motion to accept the minutes was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for October 2010 was reviewed. There were \$150.00 in expenditures for DHS Board meeting attendance; \$97.00 in expenditures for Board of Commissioner meeting attendance and \$519.00 in expenditures for MCSSA District One meeting attendance; leaving a balance of \$8,234.00. There were no expenditures from the Child Care fund, leaving a balance of \$3,500.00.

A motion to accept the financial report was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: There was a continued discussion regarding the ramifications of the Early Retirement bill passed by the Legislature. We will lose the Office Manager and

the CPS Supervisor, as well as two of the assistance payments staff in Menominee County.

Mr. Sexton discussed the difficulties that are present with the hiring process and the projected time frame for replacing staff.

Delta County is currently two AP staff short and the rest of the staff is still fairly new, so there will be issues with covering the Menominee County vacancies with Delta County staff. Mr. Sexton will be looking into the resources in Dickinson County to ascertain if there is any capacity to assist during this current situation.

MCSSA Information: Various MCSSA documents were distributed. The next District One meeting will be in Marquette on January 26, 2011 at the Pioneer Inn.

Statewide Director's Meeting Information: Mr. Sexton went over his notes from a meeting that was held on November 9, 2010 in Lansing.

Collaborative Issues: No update.

Business Plan Update: No specific update at this time. Mr. Sexton continues to relate that both the services and assistance payments units are performing very well at this time despite the inadequate resources provided.

Miscellaneous: Mr. Sexton related that the Tri-County Services Delivery Area of Delta, Dickinson and Menominee County was approved and will be official on December 1, 2010. Mr. Sexton has already been heavily involved with transitional issues in Dickinson County for the past month and he believes that the transition will be fairly smooth.

Board Member Input/Suggestions: The Board Members provided a variety of input, which was greatly appreciated by the director.

Motion to accept the Director's Report as submitted made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

UNIT REPORTS: Mark Kwarciany, Family Independence Manager, provided the board with an overview of what his unit does and with current events as they pertain to the Assistance Payments Unit.

Motion to accept the unit report as submitted made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

BOARD BUSINESS:

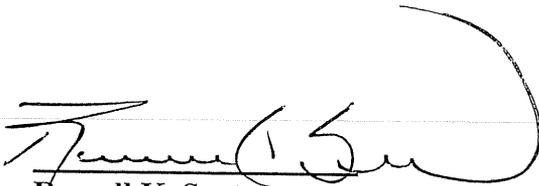
Approval of Vouchers: Vouchers were reviewed and approved. Motion made by Peggy Bastien and supported by Mary Bradley. Motion passed without opposition.

NEW BUSINESS: There was no new business presented.

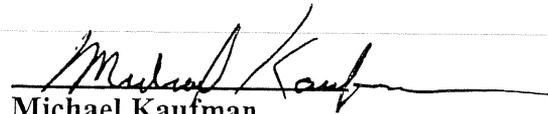
PUBLIC COMMENT: None.

NEXT MEETING: December 28, 2010 at 9:00 a.m. in the Menominee County DHS Office Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition. Meeting adjourned at 9:53 a.m.



Russell K. Sexton
Board Secretary



Michael Kaufman
Chairperson

Pc: DHS Board Members
DHS Northern Area Office
Menominee County BOC
Menominee DHS Office File
Bernie Lang, Menominee County BOC Liaison



PINECREST BOARD OF TRUSTEES MEETING

COMMITTEE: BOARD OF DIRECTORS MEETING	DATE: WEDNESDAY, NOVEMBER 24, 2010
PRESIDING: GLADYS ELEGEERT, CHAIRPERSON	RECORDING SECRETARY: LOIS BALL
PLACE: BOARD ROOM	CALL TO ORDER: 2:06 PM

Roll Call	<p>Present: Gladys Elegeert, Elaine Boyne, Gerald McCole, Barbara Oliver, Barbara Thorne, Mary Bradley, Michael Kaufman, Margaret Bastien, Richard Mapes, Administrator</p> <p>Absent: Gerald Smith</p> <p>Liaison Members Present: none</p> <p>Leadership Team Members Present: Darlene Smith, Candace Meintz, Lois Ball</p> <p>Leadership Team Members Absent: Dianna Seymour, Jessica Boucher</p> <p>Guests: Sister Marie Kim of Bishop Noa Home, Sandi Gauthier, Amy Lantagne, Laurie Britton, Barbara Murray</p> <p>The Agenda for the November Meeting was approved.</p>	<p>A motion was made by Trustee Boyne, supported by Trustee Bastien. Motion carried.</p> <p>A motion was made by Trustee McCole, supported by Trustee Boyne, to accept the</p>
Board Action Meeting Agenda	The Financial Statement was reviewed by Candy Meintz, CFO	

			Financial Statement as presented. Motion carried.
Board Action on Manifest of Invoices	The Manifest of Invoices had been mailed to Board Members prior to this meeting.		A motion was made by Trustee Kaufman, supported by Trustee McCole, to approve the Manifest of Invoices and to pay the bills. Motion carried.
Board Committee Reports	Action Item 1: The Executive Committee made a recommendation to the Board that the 2011 room rate be increased by \$4.00 per day effect January 1, 2011.	Action Item 2: Smoke Free Policy: Administrator Mapes reviewed the Smoke Free Policy for Staff and visitors.	A motion was made by Trustee Kaufman, supported by Trustee McCole. Motion carried.
	Business Office Collection Policy: Administrator Mapes reviewed the Collection Policy with the Board.	Action Item 3: A appointment of a new Corporate Compliance Officer was approved by the Board. Cheryl Graham, Medical Records Specialist was approved to be the new CC Officer.	A motion to approve the policy was made by Trustee McCole, supported by Trustee Bastien. Motion carried.
	Whispering Pines/Northern Pines Committee Report: Trustee Bradley reported that the Committee had met today prior to the regular Board Meeting. She reported on each home and the activities of each. She reported that the Board had approved a resolution to allow Great Northern Home Care to move their office to a new location in Gladstone to better serve their customers. The Committee reviewed the SOAR report for Whispering Pines and the Capital and Operating Budgets for 2011.		A motion was made by Trustee Boyne, supported by Trustee Oliver, to accept the Whispering Pines/Northern Pines report. Motion carried.
Unfinished and New Business	Quality Assurance: Darlene Smith, Director of Resident Services reported on the Quality Assurance Meeting for the month of November. She noted each Department that had reported for the month and activities within the Department.	Safety Committee: Lois Ball, secretary of the Safety Committee reported on the meeting held in November. She noted that the sharp increase in falls in October had returned to a normal level in November. She noted the other areas that the Committee was focusing on at this time and stated that there were no major safety concerns at this time.	A motion was made by Trustee Bradley, supported by Trustee McCole, to accept the Quality Assurance Report as presented. Motion carried.
			A motion was made by Trustee McCole, supported by Trustee McCole. Motion carried.
			A motion was made by Trustee Bradley, supported by Trustee McCole. Motion carried.
			A motion to approve the policy was made by Trustee McCole, supported by Trustee Bastien. Motion carried.
			A motion was made by Trustee Kaufman, supported by Trustee Bastien, to approve Cheryl Graham as the new Corporate Compliance Officer for Pinecrest. Motion carried.
			A motion was made by Trustee Boyne, supported by Trustee Oliver, to accept the Whispering Pines/Northern Pines report. Motion carried.
			A motion was made by Trustee Bradley, supported by Trustee McCole, to accept the Quality Assurance Report as presented. Motion carried.
			A motion was made by Trustee McCole, supported by Trustee McCole. Motion carried.

	<p>Report on Meetings Attended: Administrator Mapes reported that he had attended the monthly OSF Advisory Meeting and the UP HealthCare Roundtable meeting in Marquette for which Pinecrest was a sponsor. Darlene Smith, Director of Resident Services noted that she had also attended the UP HealthCare Roundtable Meeting as well as the Alzheimer's Board Meeting and networking meetings.</p> <p>Trustee Kaufman reported that the Ellen K. Russell/Michael Miketinac Trust Committee had met today and that the 3 trusts looked good. He noted that the M&M Area Foundation is doing a good job managing the trusts for us. Trustee Bradley asked what the third trust was.</p> <p>Administrator Mapes explained that the M&M Area Foundation and a donation were used to start a fund for uncompensated medical expenses for residents such as dental and vision needs.</p> <p>Administrator's Report: Administrator Mapes reviewed several items in his report:</p> <ul style="list-style-type: none"> a) Board Letter. The letter received by Board Members concerning the Child Care Director was reviewed. Administrator Mapes discussed the breakdown of the director's salary and compared it to wages of Pinecrest's RNs and LPNs. A lengthy discussion followed. Trustee Boyne noted that she had contacted two places within Delta County regarding the wages paid to their day care people. Chairperson Elegeert stated that the Board did approve the director's contract at a previous meeting, that it had been brought before the board as a whole and approved. b) Annual Survey and Certification. Administrator Mapes reported that the Fire Marshal had been in again and last months citations had been cleared. We are waiting for the State surveyors resurvey to clear those citations and do expect them back any day now. c) Child Care Center. We are waiting on one more inspection from the licensing office and we are planning to open on December 8th. d) Assisted Living Project. Administrator Mapes stated that he had shared with the Executive Committee a preliminary topographical survey report and that the report should be finished next week. e) Community Relations: Administrator Mapes reported that the My InnerView survey results should be available on Monday and that there had been an approximately 60% return on
<p>A motion was made by Trustee Bastien, supported by Trustee McCole, to accept the report on meetings attended as presented. Motion carried.</p>	<p>A motion was made by Trustee Bradley, supported by Trustee McCole, to accept the Administrator's report. Motion carried.</p>

	<p>these surveys. We will have results for the December Board Meeting. He also reported that Dianna Seymour, the current Community Relations person has tendered her resignation and will be leaving us as of December 16th.</p>	
<p>Comments from Liaison Members</p>	<p>There were no Liaison Members present at today's meeting.</p>	
<p>Comments from the Public</p>	<p>Sandi Gauthier noted that the day care center is due to open soon and that it is a long time coming, but she stated that she felt a lot of bad feelings had been made throughout the staff concerning this area. Board members assured Mrs. Gauthier that it was not their intent, they intended this child care as an employee benefit. Amy Lantagne then asked if the food would be provided through Pinecrest. Administrator Mapes responded that the food items and cleaning supplies would be provided through Pinecrest but the labor to cook the food or clean the center would not be by Pinecrest employees. Mrs. Gauthier then noted that the 100 wing is closed right now due to facility census but stated that the 100 wing has new televisions and other items and the rooms are not being used. Administrator Mapes explained that the census in the facility has kept us from having the 100 wing open and that wing was chosen because it is the smallest wing and has the least impact on the facility when it has to be closed. She then stated that she wanted to remind the Board that both Union groups, SEIU and AFSME are still working without a contract. Administrator Mapes stated that SEIU did meet with the Administration and while the mediator could not be presented the representative for SEIU asked that the meeting continue. It was presented that if the census should go back to normal and the facility could see any way to make a wage offer to the group they would contact SEIU as soon as feasible. Administrator Mapes also noted that we are waiting for our attorney and AFSCME's Union Local 854's representative to set a date to meet.</p>	
<p>General Comments</p>	<p>Chairperson Elegeert noted that the Administrators from Delta, Dickinson and Menominee Counties had met at Pinecrest, had toured the facility and met with the Administrator. The Administrators were very pleased with the building and operations. Trustee McCole also noted that the Administrator from Dickinson had reported to the Board of Commissioners that they had been impressed with the size and operation of the facility. The Board congratulated Administrator Mapes on the good job he is doing.</p>	
<p>Adjournment</p>	<p>The meeting was adjourned at 3:14 pm CST</p>	<p>A motion was made by Trustee McCole,</p>

supported by Trustee Bastien, to adjourn the meeting. Motion carried.

Margaret Bastien, Secretary

Margaret Bastien

Richard Mapes, Administrator

Richard Mapes

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, November 16, 2010.

Roll call was taken and present were J. Bejgrowicz, M. Erdman, K. McNeely, S. Parsons and Commissioner Bernie Lang. C. Pfefferkorn was excused.

J. Bejgrowicz moved to approve the agenda. Seconded by S. Parsons, motion carried.

Public Participation:

There was no public participation at this time.

S. Parsons moved to go into closed session at 11:03 AM per MCL 15.268, Section 8 (a) to evaluate the library director. Seconded by J. Bejgrowicz. Roll Call Vote was taken and motion carried unanimously.

J. Bejgrowicz moved to end the closed session and resume the regular meeting at 11:09 AM. Seconded by S. Parsons. Roll Call Vote was taken and motion carried unanimously.

M. Erdman moved to approve the minutes from the October 19, 2010 meeting. Seconded by J. Bejgrowicz, motion carried.

M. Erdman moved to approve the October financial report. Seconded by S. Parsons, motion carried.

S. Parsons moved to approve the November bills. Seconded by J. Bejgrowicz, motion carried.

Director's Report

- A. The monthly circulation statistics comparisons were distributed in the board packets.
- B. The Friends of the Library had a very successful raffle this year. In addition to purchasing technology equipment for the library, they are looking for suggestions on other ways they can assist the library. The Friends annual Christmas party will be held at Little Nugget on Sunday, December 12 at 1:00 PM.
- C. The library staff has adjusted to using postage stamps in place of the postal meter, and everything seems to be running smoothly.
- D. We will again be participating with the Spies Public Library to provide books for children in Menominee County through the Give-A-Kid-A-Book program this year.
- E. Sally and Ann received T-shirts and thank-you notes from the Stephenson Elementary School staff in appreciation of the bookmobile and story-times they provide.
- F. Ann, Sally, Laurie and Pat participated in a workshop at Spies Public Library on November 15. Jean Montgomery presented information on the Windows 7 Operating system, Microsoft Office 2007 Word and Excel, and SIRSI tips and shortcuts.

Old Business:

- A. Broadband Technology Opportunities Program (BTOP) – Round One

Suzanne Dees compiled a list of the libraries who have not yet received all of their grant equipment and software. This list was submitted to M.S.U. on November 1.

New Business:

- A. Shirlene Parsons – Term Expires December 31, 2010 – After diligently serving as a library board trustee for twenty years, Shirlene will not be seeking another term on the library board.
- B. Upper Peninsula Region Library of Cooperation Internet Consortium – July 1, 2011 through June 30, 2014. After discussion, J. Bejgrowicz moved to authorize P. Cheski to sign the three-year commitment for Internet service. Seconded by S. Parsons, motion carried.

Other Board Concerns: J. Bejgrowicz asked Commissioner Lang if the county could provide the library board and the annex with a copy of the energy utilization study when it is done.

Public Participation: There was no public participation at this time.

As there was no further business, J. Bejgrowicz moved to adjourn the meeting, which then adjourned at 11:33 AM.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Resolution 2011-04 – Honoring Kenneth Krause
DEPARTMENT:	County Clerk
ATTACHMENTS:	Yes
SUMMARY:	
<p>Mr. Krause was the County Clerk/Register of Deeds for 26 years. Due to his recent death, Marc Kleiman requests he be honored for his years of dedication to the county.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/19/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**Menominee County
RESOLUTION
2011-04**

HONORING

KENNETH KRAUSE

WHEREAS, Kenneth Krause served as Menominee County Clerk/Register of Deeds for twenty six years (January 1, 1959 to December 31, 1984); and has faithfully and efficiently performed his duties as County Clerk/Register of Deeds; and

WHEREAS, Kenneth displayed dedication, initiative and resourcefulness

WHEREAS, Kenneth performed his duties with professionalism, dignity and respect for the members of the public; and

WHEREAS, Kenneth gave of himself in both time and service for the benefit of Menominee County; and

WHEREAS, Kenneth was a credit to the County of Menominee and exemplified Public Service at its finest, carrying forward a sense of pride to our County

THEREFORE BE IT RESOLVED THAT, the Menominee County Board of Commissioners, hereby recognize Kenneth Krause for his 26 years of loyal and faithful service to the citizens of Menominee County

THIS SPECIAL TRIBUTE, THEREFORE, IS DEDICATED BY THE MENOMINEE COUNTY BOARD OF COMMISSIONERS AND ITS CLERK, TO THE FAMILY OF KENNETH KRAUSE FOR HIS PAST CONTRIBUTION TO THE PEOPLE OF MENOMINEE COUNTY.

Marc Kleiman
Menominee County Clerk

James Furlong, Chairman
Menominee County Board
of Commissioners

Date

Date

Commissioners: *Bernie Lang* *James Furlong* *Charlie Meintz* *Mark Jasper* *Jim Pearson*

MENOMINEE COUNTY BOARD OF COMMISSIONERS

DISCUSSION ITEM

SUBJECT:	Valley Mechanical – Temporary Heating System for Jail
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
<p>Valley Mechanical installed a temporary heating system in the county jail when the current system failed. It was cheaper than transporting prisoners to other facilities until the new HVAC is installed.</p> <p>An invoice was received for labor and parts in the amount of \$12,043.80. Approval is needed for this emergency temporary installation. Discussion of account where the funds will come from.</p> <p>(Contingency Fund – 101-997-999.17)</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/19/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

VALLEY MECHANICAL, INC.

W6106 OAK CREST DRIVE
NORWAY, MI 49870

COPY
RECEIVED

1/18/2011

Menominee County Administrator

101-997-999.17
Contingency fund

Invoice

Date	Invoice #
1/1/2011	1658

Bill To
Menominee County Jail Attn: County Adm. 839 10 th Ave Menominee, MI 49858

Ship To

Terms	Ship	
Due on receipt	1/1/2011	

Quantity	Item Code	Description	Amount
113.5	Labor	Install Temporary Heating system	6,810.00
	Parts and materials	Temporary furnaces, gas piping, etc	5,233.80

Thank you for your business. Dave Dunn

101-103-998.00
229,700
14,500

\$ 244,200
Approved: Total Cost to Valley Mech. for Bid on HVAC

	\$12,043.80
Pay.	\$0.00
Balance due	\$12,043.80

Phone #	Fax #
906-563-9129	906-563-8610

Web Site
www.valleymechanical.net

MENOMINEE COUNTY BOARD OF COMMISSIONERS

DISCUSSION ITEM

SUBJECT:	Application for appointment to miscellaneous boards, committees or commissions
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Discussion of allowing the application for appointments to misc. boards/committees/commissions. This would provide the board to make committee appointments based on qualifications.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/19/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

9. Do you have a conflict of interest or potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc. with Menominee County? If so, list the interest (except where required for the appointment).

10. List any family members who are or have been employed by Menominee County or are or have been elected to County offices.

11. Is this an application for reappointment? Yes _____ No _____

If yes, how many years have you served on this board? _____

Please indicate your attendance record for the term(s) served _____ / _____
No. of meetings attended / No. of meetings held

Comments/clarification (only if necessary)

12. Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment will benefit Menominee County.

13. I hereby apply for appointment to _____ and do swear or affirm that (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointed position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking.

Signature

Name (Print or Type)

Note: Applicants may attach additional information pertaining to this application for appointment.

- Resume
- Letter of Reference
- Letter of Intent

MENOMINEE COUNTY BOARD OF COMMISSIONERS

DISCUSSION ITEM

SUBJECT:	Resolution 2011-05 – Support of the withdrawal of Remonumentation memo. No. 16
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
<p>There is controversy with Memorandum No. 16 from the State Remonumentation program. Violation of the Headlee Amendment – mandates fully funded by the State. Reduction of reimbursable cost items drastically limit each county’s ability to properly fulfill the basic goals of the Remonumentation Program.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/19/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS

*Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858*

*Brian Bousley – County Administrator
Sherry Smith – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
Fax: (906) 863-8839*

RESOLUTION 2011-05

**IN SUPPORT OF THE WITHDRAWAL OF
REMONUMENTATION - MEMORANDUM NO. 16**

WHEREAS, Act 345 of 1990 established the statewide Michigan Remonumentation Program, to be funded by fees collected at the Register of Deeds Office in each county and sent to a dedicated account at the State, to be administered by the counties, but distributed by annual grants from the State of Michigan, and;

WHEREAS, Act 346 of 1990 established the funding mechanism for those grants, and;

WHEREAS, the Headlee Amendment to the Constitution of the State of Michigan prohibits state government and it’s agencies from imposing new mandated programs on counties and municipalities unless those mandates are fully funded, and;

WHEREAS, the Headlee Amendment also prohibits state agencies from reducing the state financed proportion of necessary costs for existing activities or services mandated by the state, and;

WHEREAS, the Office of Land Survey and Remonumentation within the Department of Energy, Labor & Economic Growth has issued information Memorandum No. 16 dated November 18, 2010 which purports to drastically reduce the reimbursable cost items, and drastically limit each county’s ability to properly fulfill the basic goals of the Remonumentation Program, and;

WHEREAS, many of the provisions of Memorandum No. 16 are in direct violation of the Headlee Amendment, and;

WHEREAS, there are far too many onerous provisions within Memorandum No. 16 to fully itemize within a single resolution;

THEREFORE BE IT RESOLVED: that the Menominee County Board of Commissioners demands that Memorandum No. 16 be immediately withdrawn in its entirety so that the grant process for 2011 may proceed without unconstitutional restriction, and that any future program revisions be developed in cooperation and collaboration with the counties.

Moved by _____, seconded by _____ that the resolution be adopted. Date: _____

I, Marc Kleiman, the duly qualified and acting Clerk of Menominee County, do hereby certify that the following resolution was adopted at a meeting of the county Board of Commissioners held on _____; is on file; has not been amended, altered or revoked; and is in full force and effect.

Marc Kleiman, County Clerk

James Furlong

Bernie Lang

Charlie Meintz

Jim Pearson

Mark Jasper

Sherry Smith

From: Bill Lenca [blenca@new.rr.com]
Sent: Thursday, January 13, 2011 4:45 PM
To: Sherry Smith
Subject: Re: Resolution re: Remonumentation and Memorandum No. 16

Sherry,

I know that memo 16 is a problem for many Remon Surveyor's in the state of Michigan, as well as the Counties. It has the appearance of trying to shift costs to the counties that are legitimate costs chargeable to the Remon Program. I would recommend that the county board read this memo and make a similar resolution.

Bill

----- Original Message -----

From: Sherry Smith
To: Bill Lenca ; Mark Jasper
Cc: Brian Bousley
Sent: Wednesday, January 12, 2011 8:49 AM
Subject: FW: Resolution re: Remonumentation and Memorandum No. 16

Bill, we had a copy of this resolution at the re-mon. meeting in Dec. Is this something Menominee County Commissioners should also discuss and possibly also pass a resolution?

Sherry Smith

Menominee County Administrative Assistant

906-863-7779

Fax: 906-863-8839

ssmith@menomineeco.com

"Life isn't about waiting for the storm to pass...

It's about learning to dance in the rain."

From: Marc Kleiman
Sent: Friday, December 17, 2010 10:33 AM

A 56/12-14-2010

VAN BUREN COUNTY BOARD OF COMMISSIONERS

RESOLUTION MOTION REPORT OF ADMINISTRATIVE AFFAIRS COMMITTEE

HONORABLE BOARD OF COMMISSIONERS:

WHEREAS, Act 345 of 1990 established the statewide Michigan Remonumentation Program, to be funded by fees collected at the Register of Deeds Office in each county and sent to a dedicated account at the State, to be administered by the counties, but distributed by annual grants from the State of Michigan, and;

WHEREAS, Act 346 of 1990 established the funding mechanism for those grants, and;

WHEREAS, the Headlee Amendment to the Constitution of the State of Michigan prohibits state government and its agencies from imposing new mandated programs on counties and municipalities unless those mandates are fully funded, and;

WHEREAS, the Headlee Amendment also prohibits state agencies from reducing the state financed proportion of necessary costs for existing activities or services mandated by the state, and;

WHEREAS, the Office of Land Survey and Remonumentation within the Department of Energy, Labor & Economic Growth has issued information Memorandum No. 16 dated November 18, 2010 which purports to drastically reduce the reimbursable cost items, and drastically limit each county's ability to properly fulfill the basic goals of the Remonumentation Program, and;

WHEREAS, many of the provisions of Memorandum No. 16 are in direct violation of the Headlee Amendment, and;

WHEREAS, there are far too many onerous provisions within Memorandum No. 16 to fully itemize within a single resolution;

NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners demands that Memorandum No. 16 be immediately withdrawn in its entirety so that the grant process for 2011 may proceed without unconstitutional restriction, and that any future program revisions be developed in cooperation and collaboration with the counties.

Signed:

Donald J. Hanson

Mike Pelt

Richard Freestone

Bill Sipe

Kevin G. J.

Susan Hemmard

Thomas P. Erdmann

Date: December 14, 2010

FOR CLERK'S USE ONLY

MOTION BY: Hanson

CARRIED

SECONDED BY: EROMANN

NOT CARRIED

**TO: Andrew S Lovin, Acting Director, DLEG, PO Box 30018, Lansing, Mi 48909.
Fax (517) 373 2129**

**Keith E Lambert, PS, Director, Office of Land Survey & Remonumentation,
PO Box 30704, Lansing, Mi 48909. Ph (517) 241 6321. Fax (517) 241 6301**

The undersigned, as County Administrator and County Surveyor/Representative charged with the implementation of the State Survey and Remonumentation Act 345 of 1990 for _____ County, Michigan, we hereby request that Memorandum 16 issued November 18, 2010 by the Office of Land Survey and Remonumentation be rescinded in its entirety so that the Remonumentation Program for 2011 may proceed without onerous restrictions and unfunded mandates.

A revised 2011 Grant Application form, due no later than December 29, 2010, which accompanied Memo 16 was revised on December 10, 2010, leading to confusion and needless repetition.

In our opinion, unfunded mandates transferring normal program costs to the Counties and their Contract Surveyors appear to be a violation of the Headlee Amendment.

We further request that any future program revisions be developed in cooperation and collaboration with the Counties.

County Grant Administrator

County Surveyor/Representative

Date

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS

DISCUSSION ITEM

SUBJECT:	Road Patrol Millage – Ballot Language
DEPARTMENT:	Sheriff
ATTACHMENTS:	Yes
SUMMARY:	
<p>Sheriff Marks has submitted the ballot language for the Road Patrol Millage. This language must be approved and submitted to the County Clerk by Feb. 22, 2011 to be eligible for the May 3, 2011 election.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/19/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Sherry Smith

From: Brian Bousley
Sent: Tuesday, January 18, 2011 10:15 AM
To: Sherry Smith
Subject: FW: Elections

From: Marc Kleiman
Sent: Friday, January 07, 2011 2:59 PM
To: Ken Marks
Cc: Brian Bousley
Subject: Elections

Ken,

The available dates to hold an election this year are as follows:

May 3, 2011 - Date ballot wording must be to clerk is February 22, 2011
August 2, 2011 - Date ballot wording must be to clerk is May 24, 2011
November 8, 2011 - Date ballot wording must be to clerk is August 30, 2011.

When the 911 millage question was on the ballot in November of 2009 the cost to Menominee County was \$4,067.79. This cost could be higher depending on how many ballots we order. If we think there will be a higher voter turnout the number of ballots will increase along with the cost. Also, I think the cost per ballot as increased slightly. In my opinion, I do not think it would exceed \$10,000 to hold the election. Probably less.

If you have any other questions just let me know.

Thanks
Marc

Marc Kleiman
Menominee County Clerk/Register of Deeds
839 10th Ave
Menominee, MI 49858
Ph: 906-863-9968
Fax: 906-863-5819

To increase the total amount of taxes which may be assessed upon all property within Menominee County for the purpose of authorizing funding for the operation of Sheriff Emergency Response Services Road Patrol, shall the constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Menominee, Michigan, be increased by up to 1.795 mills (\$1.795 per \$1,000 of taxable value) for a period of ten (5) years (2012 -2016) inclusive, raising in the first year an estimated \$1,238,343.43.

Minutes of a regular meeting of the Menominee County Board of Commissioners, held at the Menominee County Courthouse, 839 10th Ave., Menominee, Michigan 49858, on the _____ day of _____, 2011, at _____ p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____.

RESOLUTION NO. _____

**SHERIFF EMERGENCY RESPONSE SERVICES ROAD PATROL
MILLAGE RENEWAL PROPOSAL**

WHEREAS, County Sheriff Emergency Response Services are of substantial benefit to the citizens of the County of Menominee; and

WHEREAS, the Board of Commissioners of the County of Menominee deems it necessary and expedient for the County to operate and maintain County Sheriff Emergency Response Services Road Patrol functions; and

WHEREAS, a county-wide Sheriff Road Patrol millage of 1.15 mills was authorized by the voters on August 6, 2002, August 6, 1998, and November 15, 1994, and will expire in 2011; and

WHEREAS, it is anticipated that 1.795 mills will be necessary to continue a county-wide Sheriff Emergency Response Services Road Patrol Program; and

WHEREAS, the Board of Commissioners of the County of Menominee has determined that it is appropriate to submit a millage proposition to the electors of the County to determine whether or not they desire to raise funds for the purpose of continued Sheriff Emergency Response Services Road Patrol at the next election to be held on May 3, 2011; and

WHEREAS, the Board of Commissioners for the County of Menominee seeks to have the voters of said County determine whether or not they desire to raise funds for the purpose of supportive activities directed toward the provision of Sheriff Emergency Response Services Road Patrol by approving a millage 1.795 mills for a period of ten (5) years, 2012 through 2016, inclusive.

NOW, THEREFORE, BE IT RESOLVED, that the following question be submitted to a vote of the electorate of Menominee County at the next election to be held on May 3, 2011.

**SHERIFF EMERGENCY RESPONSE SERVICES ROAD PATROL
MILLAGE PROPOSAL**

For the purpose of authorizing funding for the operation of Sheriff Emergency Response Services Road Patrol, shall the constitutional limitation upon the total amount of taxes which may be assessed in one (1) year upon all property within the County of Menominee, Michigan, be increased by up to 1.795 mills (\$1.795 per \$1,000 of taxable value) for a period of five (5) years (2012 -2016) inclusive.

(If approved and levied in full, this millage will raise an estimated \$_____ for Sheriff Emergency Response Services Road Patrol purposes in the first calendar year.)

- Yes
- No

BE IT FURTHER RESOLVED, that this question is hereby certified to the County Clerk.

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to cause the proposition to be stated on the May 3, 2011 ballot and to be prepared and distributed in the manner required by law.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

James Furlong, Chairman, Menominee County Board of Commissioners

Marc Kleiman, County Clerk

STATE OF MICHIGAN)
) ss.
COUNTY OF Menominee)

I hereby certify that the foregoing is a true and complete copy of Resolution _____ adopted by the County Board of Commissioners of Menominee County at a regular meeting held on _____, 2011, and I further certify that public notice of such meeting was given as provided by law.

Marc Kleiman, County Clerk

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills for payment on Jan 6, 7, 11, 14, 18 & 20, 2011 in the amount of \$67,078.86	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/20/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

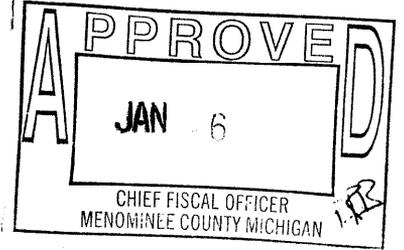
COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

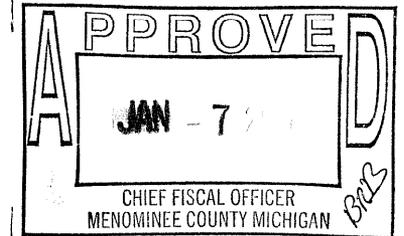
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
AT&T - Aurora, IL	15737	12/19/2010	906863661412	Telephone Services - 911	266-325-850.00	594.36		\$594.36
Total Amount for Bank Account: General								\$594.36



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Eichhorn, Garry	15738	01/07/2011	Reimbursement	Mileage - December 2010	101-101-860.05	87.00		\$87.00
Total Amount for Bank Account: General								\$87.00



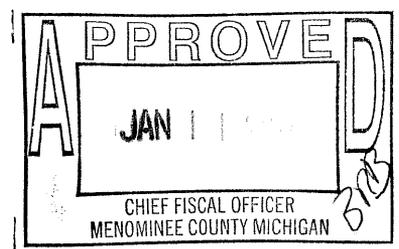
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Standard Insurance Company								\$193.20
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	101-101-713.00		11.50		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	101-132-713.00		6.32		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	101-136-713.00		9.20		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	101-141-713.00		9.20		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	101-148-713.00		0.58		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	101-215-713.00		11.50		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	101-172-713.00		2.30		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	101-261-713.00		2.30		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	101-267-713.00		9.20		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	101-268-713.00		2.30		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	101-253-713.00		6.90		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	101-257-713.00		4.60		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	101-265-713.00		2.30		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	101-301-713.00		46.00		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	101-682-713.00		2.30		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	101-103-713.00		2.30		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	101-426-713.00		1.15		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	271-790-713.00		9.20		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	296-663-713.00		2.30		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	296-664-713.00		2.30		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	296-665-713.00		2.30		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	208-751-713.00		4.60		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	205-316-713.00		2.30		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	205-315-713.00		20.70		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	266-325-713.00		14.95		
15761	1/11/2011	STA53	December 2010 Life Insurance Premiun	266-326-713.00		4.60		

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U.S. Postal Service (Hasler)								\$10,000.00
15760	1/10/2011	Acct # 39576	Postage for postage machine	101-253-729.01		10,000.00		

Total Amount for Bank Account: General **\$10,193.20**



MENOMINEE COUNTY
Check Register Report

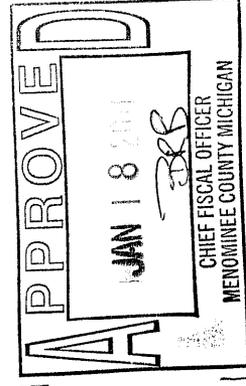
Check	Vchr#	Vendor Name	Vendor's Ref#	Description	Status	Debit Account	Check Date	Check Amount	CheckAmount\$
Check Date: 01/01/2011 - 01/31/2011 Check Number: 83945 - 83949 Bank Account: General - General									
General									
83945		ERICKSON WAYNE			Open		01/14/2011		\$2,652.82
	15781	January 15, 2011		Court Appointed Attorney Payment	101-131-807.00		\$928.49		
	15781	January 15, 2011		Court Appointed Attorney Payment	101-136-807.00		\$928.49		
	15781	January 15, 2011		Court Appointed Attorney Payment	101-132-807.00		\$596.88		
	15781	January 15, 2011		Court Appointed Attorney Payment	101-148-807.00		\$198.96		
83946		Klumb, Joseph			Open		01/14/2011		\$2,652.82
	15783	January 15, 2011		Court Appointed Attorney Payment	101-131-807.00		\$928.49		
	15783	January 15, 2011		Court Appointed Attorney Payment	101-136-807.00		\$928.49		
	15783	January 15, 2011		Court Appointed Attorney Payment	101-132-807.00		\$596.88		
	15783	January 15, 2011		Court Appointed Attorney Payment	101-148-807.00		\$198.96		
83947		LaCosse Law, P.C.			Open		01/14/2011		\$2,652.82
	15784	January 15, 2011		Court Appointed Attorney Payment	101-131-807.00		\$928.49		
	15784	January 15, 2011		Court Appointed Attorney Payment	101-136-807.00		\$928.49		
	15784	January 15, 2011		Court Appointed Attorney Payment	101-132-807.00		\$596.88		
	15784	January 15, 2011		Court Appointed Attorney Payment	101-148-807.00		\$198.96		
83948		Randall Philipps			Open		01/14/2011		\$2,652.82
	15782	January 15, 2011		Court Appointed Attorney Payment	101-131-807.00		\$928.49		
	15782	January 15, 2011		Court Appointed Attorney Payment	101-136-807.00		\$928.49		
	15782	January 15, 2011		Court Appointed Attorney Payment	101-132-807.00		\$596.88		
	15782	January 15, 2011		Court Appointed Attorney Payment	101-148-807.00		\$198.96		
83949		SPARKS GEOFFERY			Open		01/14/2011		\$2,652.82
	15780	January 15, 2011		Court Appointed Attorney Payment	101-131-807.00		\$928.49		
	15780	January 15, 2011		Court Appointed Attorney Payment	101-136-807.00		\$928.49		
	15780	January 15, 2011		Court Appointed Attorney Payment	101-132-807.00		\$596.88		
	15780	January 15, 2011		Court Appointed Attorney Payment	101-148-807.00		\$198.96		

Total General

\$13,264.10

Grand Total:

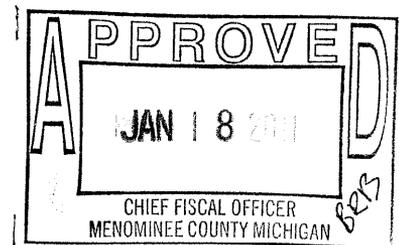
\$13,264.10



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
NMPA								\$180.00
	15811	1/14/2011	January 19, 2011	Brian Bousley	101-172-860.00	60.00		
	15811	1/14/2011	January 19, 2011	Ken Marks	101-301-860.00	60.00		
	15811	1/14/2011	January 19, 2011	Marc Kleiman	101-215-860.00	60.00		
Total Amount for Bank Account: General								\$180.00

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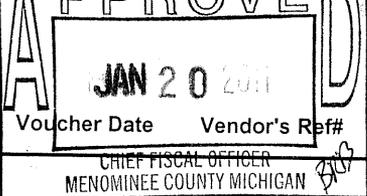
MENOMINEE COUNTY
Claims Audit Report

JAN 20 2011
2011
2011
CHIEF FISCAL OFFICER
MENOMINEE COUNTY MICHIGAN

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
A B C PRINTERS 15869	1/13/2011	92563	Letterhead	101-101-727.00	48.43		\$48.43
A Pane to Clean 15846	1/10/2011	Scott	Lead Abatement	274-690-809.59	1,183.00		\$1,183.00
Amber Krueger 15812	1/13/2011	4360	Mileage Reimbursement 12/27 - 12/30/	101-132-801.00	35.00		\$79.00
15813	1/13/2011	4361	Home Visits (T.S.) 12/27 - 12/30/2010	101-132-801.00	44.00		
American Welding & Gas, Inc. 15905	12/23/2010	01108618	Oxygen	205-315-755.00	12.06		\$12.06
Amy Davis 15786	1/14/2011	2010-36589-SM	Witness \$6.00 Mileage \$2.00	101-267-804.00	8.00		\$8.00
Anderson, Garry 15849	12/3/2010	Reimbursement	November 2010 Mileage	101-101-860.03	39.00		\$39.00
Angela Carlson 15873	1/18/2011	2010-36830-FY	Witness \$6.00 Mileage \$15.00	101-267-804.00	21.00		\$21.00
Aron A. Doubek 15788	1/14/2011	2010-36589-SM	Witness \$6.00 Mileage \$2.00	101-267-804.00	8.00		\$8.00
AT&T - Aurora, IL 15843	1/1/2011	906753458201	Shakey Lakes Park - January 2011	101-103-850.00	42.81		\$1,086.59
15844	1/1/2011	906753220901	Annex - January 2011	101-103-850.00	349.58		
15845	1/1/2011	906R41083901	January 2011	101-103-850.00	694.20		
Auto Parts Pitstop, Inc. 15793	1/3/2011	34137	Filter	208-751-930.02	8.49		\$8.49
Big Chill Ice Company 15880	1/17/2011	4366	Juvenile Restitution - Steven James Dic	292-000-201.00	10.00		\$10.00
BP 15903	1/6/2011	Credit Card	December 2010 Gasoline Charges	205-315-742.00	321.02		\$321.02
Burnham & Flower of Michigan 15804	1/4/2011	34181	10-11 Winter Tax Bond	101-253-830.00	1,020.00		\$1,020.00
Carquest Auto Parts 15907	1/13/2011	2825-173085	2009 Chevy Impala - Wiper Blades	205-315-934.01	43.98		\$43.98
Cellcom Wisconsin RSA 04 15882	1/5/2011	541837	Medical Examiner - Cellular Services Ja	101-648-727.00	152.89		\$152.89
City of Marinette 15815	1/13/2011	4363	Sharpening Ices Skates for Duby Park	296-667-801.01	82.00		\$82.00
CUPPAD REGIONAL COMMISSION 15798	12/17/2010	Dues	2011 Membership dues	101-103-802.00	9,000.00		\$9,000.00
CVS Pharmacy Inc. 15893	12/17/2010	6005432044049416	Inmate Prescriptions	101-301-770.01	31.85		\$31.85
Dawn Fadroski 15791	1/13/2011	2010-2304-SI-CIV	Witness \$6.00 Mileage \$33.00	101-267-804.00	39.00		\$39.00
DDT Construction, Inc. 15835	1/5/2011	Annex/Library	Snow Removal - December 2010	101-265-930.00	320.00		\$320.00

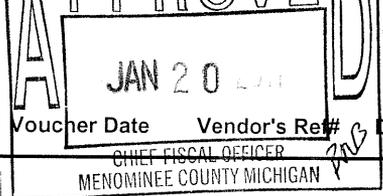
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MENOMINEE COUNTY
Claims Audit Report



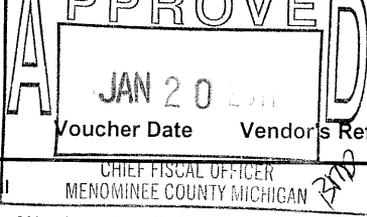
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Dick Myers Custom Welding	15850	1/4/2011	076318	PO# 02544 - Grill Installed 2011 Impala	205-315-934.03	525.00		\$525.00
Dictation Systems, Inc.	15826	1/3/2011	20426	Court Recorder - Courtroom B	101-136-931.00	100.00		\$250.00
	15826	1/3/2011	20426	Court Recorder - Courtroom B	101-132-931.00	75.00		
	15826	1/3/2011	20426	Court Recorder - Courtroom B	101-148-931.00	75.00		
EAGLEHERALD PUBLISHING, LLC	15836	12/31/2010	1406	December 2010 Advertising	101-101-901.00	118.53		\$118.53
Excel Systems Group, Inc.	15821	12/30/2010	109636	Family Court Casebinders	101-132-727.00	423.64		\$847.28
	15822	12/30/2011	109635	Probate Court Casebinders	101-148-727.00	423.64		
Friends Ofc Prod Whse Direct	15853	1/5/2011	013389	Clasp Envelopes - Equalization	101-257-727.00	28.98		\$28.98
GAMBLES STORE	15794	12/22/2010	12/22/10	Stain (x12)	208-751-930.04	107.88		\$107.88
George Cowell - 1412 First Street	15816	1/13/2011	Reimbursement	Christmas Lights & Supplies - DUBY PAR	296-667-801.01	24.97		\$24.97
GREAT AMERICAN DISPOSAL CO THE	15801	12/31/2010	0CX00180	Annex - Garbage Removal December 2	101-261-930.04	47.60		\$47.60
Hashimoto Sewer Service, Inc.	15802	1/12/2011	8362	Jail - Cell #A5 - Sewer Issues	101-265-755.00	225.00		\$225.00
J S ELECTRONICS, INC.	15906	1/14/2011	16278	Strobe Bulb, Connectors, Wire, Loom &	205-315-934.01	69.40		\$69.40
Jennifer Brunelle	15814	1/13/2011	4362	Mileage Reimbursement 12/21 - 12/28/	296-669-860.00	30.50		\$30.50
Jessica Nowak - 1534 Carney Boulevard	15823	1/10/2011	4357	Mileage Reimbursement (D.J. & K.L.)	101-132-801.00	235.00		\$356.00
	15824	1/10/2011	4358	Home Detention (D.J. & K.L.)	101-132-801.00	121.00		
Jessica Smith	15792	1/13/2011	2010-36124-SM	Witness \$12.00 Mileage \$13.20	101-267-804.00	15.20		\$15.20
Joel Hensley, RN	15833	1/7/2011	Blood Draw	Michael Truitt	101-267-801.01	100.00		\$1,465.00
	15897	1/14/2010	Nursing Services	December 4, 2010 - December 17, 2010	101-301-770.01	1,365.00		
Kelly Plunger	15876	1/17/2011	2010-0087	Juvenile Restitution - Tyler McNellis	292-000-201.00	7.50		\$7.50
Kewley, Diane	15892	1/18/2011	4372	Holdover Attendant (K.W.)	101-132-801.01	82.50		\$82.50
Krygoski Construction	15881	1/17/2011	4365	Juvenile Restitution - Aaron Kiefer	292-000-201.00	35.00		\$35.00
Leadpros, LLC	15847	1/10/2011	Scott	Lead Clerance Testing	274-690-809.59	300.00		\$300.00
LENCA SURVEYING	15840	1/7/2011	10181	Project Yr 2010 - 12/26/10 - 12/31/10	243-246-801.07	3,886.10		\$3,886.10

MENOMINEE COUNTY
Claims Audit Report



Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Linda A. Menacher								
	15799	1/13/2011	Transcripts	Collins/Mason Appeal, Fredrickson, Led	101-267-806.00	190.75		\$216.25
	15800	1/13/2011	Transcripts	Collins/Mason Appeal, Ledger Sr.	101-267-806.00	25.50		
LINDNER & SORENSON, INC.								
	15901	1/11/2011	Statement	December 2010	101-301-981.00	250.00		\$250.00
M.C.O.D.S.A.								
	15900	1/5/2011	205	Holmes	101-301-935.00	150.00		\$450.00
	15900	1/5/2011	205	Nast	101-301-935.00	150.00		
	15900	1/5/2011	205	Rivard	101-301-935.00	75.00		
	15900	1/5/2011	205	Rye-Lindberg	101-301-935.00	75.00		
Mary T. Pullen								
	15787	1/14/2011	2010-36589-SM	Witness \$6.00 Mileage \$1.50	101-267-804.00	7.50		\$7.50
Maureen Charlevoix								
	15806	1/11/2011	Reimbursement	Mileage on 1/4 & 1/7/2011	101-131-860.00	144.00		\$144.00
Menards - Marinette								
	15834	1/3/2011	8021	Building Supplies - District Court Renov	101-103-970.04	199.58		\$155.62
	15870	1/13/2011	10121	Court Room A & Foam Brush, Adhesive	101-103-970.04	73.02		
	15870	1/13/2011	10121	Court Room A & Foam Brush, Adhesive	101-265-755.00	8.79		
	15911	1/20/2011	11500	Credit on # 96852 - Returned Merchand	101-103-970.04	-29.97		
	15912	1/20/2011	11498	Credit on # 95426 - Returned Merchand	101-103-970.04	-95.80		
MENOMINEE COUNTY ROAD COMMISSI								
	15841	1/5/2011	10465	Plowing Shakey Lakes Park on 12/13/11	101-265-930.00	57.70		\$114.41
	15898	1/5/2011	10466	Power to Radio's - December 2010	101-301-934.01	56.71		
MENOMINEE COUNTY TREASURER								
	15837	1/10/2011	Plat Book	Plat Book for 911	266-325-755.00	35.00		\$35.00
Menominee Industrial Supply								
	15795	1/7/2011	711980	Ear Plugs	208-751-755.02	47.86		\$47.86
MI Asso. of County Clerks								
	15831	1/17/2011	Dues	2011 Associate Dues	101-215-802.00	225.00		\$225.00
MICH ASSN OF REGISTER OF DEEDS								
	15803	1/17/2011	Dues	Membership Dues 2011 - Kleiman & Pa	101-268-802.00	187.00		\$187.00
Michigan Taser Distributing								
	15851	1/11/2011	6493	PO# 02540 Tasers	205-315-934.03	3,298.54		\$3,298.54
MILLERS ACTION OFFICE SUPPLY I								
	15805	1/11/2011	074581	Treasurer's - Postit Pads, Envelopes, L:	101-253-727.00	65.96		\$519.90
	15827	1/5/2011	074391	Probate Court - Stamp, Typewriter Ribb	101-132-727.00	21.52		
	15827	1/5/2011	074391	Probate Court - Stamp, Typewriter Ribb	101-148-727.00	47.48		
	15829	1/6/2011	074449	Copier Drum in Clerk's Vault	101-215-727.00	192.99		
	15838	1/7/2011	074479	Dated Stamper for District Court	101-136-727.00	119.98		
	15909	1/19/2011	074798	Ink Cartridge	101-426-727.00	71.97		
Naser's Auto Service								
	15910	12/21/2010	16877	Low Beam Lamp & Installation	205-315-934.02	18.54		\$18.54
Nicole Conklin								
	15875	1/18/2011	2010-36830-FY	Mileage \$1.50 Witness \$6.00	101-267-804.00	7.20		\$7.20
NKS Tire & Service, Inc.								
	15908	1/5/2011	71318	2011 Chevy Impala - Tires, Mount, Bala	205-315-934.02	375.08		\$375.08

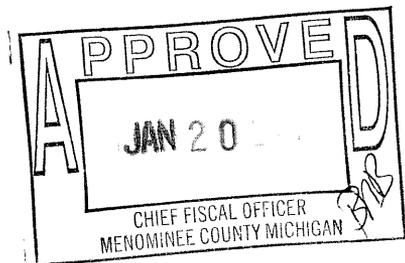
MENOMINEE COUNTY
Claims Audit Report



Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Omnicare - Pharmacy of Northwestern Ohio								
15894		12/31/2010	2591673	Tiernan - Medications	101-301-770.01	365.63		\$395.32
15895		12/31/2010	2591668	Nowacki - Medications	101-301-770.01	20.92		
15896		12/31/2010	2591666	Jeske - Medications	101-301-770.01	8.77		
Pack-N-Ship Center								
15899		1/7/2011	126826	Shipping Costs from December 2010	101-301-934.01	9.91		\$9.91
Pinecrest Medical Center								
15902		1/1/2011	December 2010	Telephone Charges	205-315-727.00	15.00		\$15.00
Quill Corporation								
15884		1/11/2011	1555671	PA - Office Supplies	101-267-727.00	23.94		\$288.01
15885		1/11/2011	1498542	Toner, Paper Clips, Mailing Tape, Folde	101-267-727.00	90.49		
15887		1/3/2011	1253594	Sheriff Department - Office Supplies	101-301-727.00	173.58		
RDSS/Bureau of Juvenile Justic								
15879		1/17/2011	4367	Juvenile Restitution - Samantha Hanser	292-000-201.00	37.88		\$37.88
Reinhart Foodservice								
15888		1/4/2011	919379	Inmate Groceries	101-301-770.00	365.81		\$704.94
15890		1/11/2011	920701	Inmate Groceries	101-301-770.00	425.40		
15891		12/23/2010	917870	Credit Memo against inv # 915972	101-301-770.00	-105.02		
15917		12/13/2010	913217	Double Credit Issued #82574 & # 82206	101-301-770.00	18.75		
Robert Arthur Bancroft								
15789		1/14/2011	2010-36589-SM	Witness \$6.00 Mileage	101-267-804.00	6.00		\$6.00
Robert Schneider								
15878		1/17/2011	2010-0087	Juvenile Restitution - Tyler McNellis	292-000-201.00	7.50		\$7.50
Rory Mireau								
15790		1/13/2010	2010-2304-SI-CIV	Witness \$6.00 Mileage \$22.00	101-267-804.00	28.00		\$28.00
Ruby E. Ivens								
15872		1/18/2011	Reimbursement	Mileage	208-751-860.00	24.48		\$24.48
Sault Tribe Youth Facility								
15825		1/11/2011	4359	Out of Home Placement Costs (J.E.)	292-662-843.05	1,440.00		\$1,440.00
Short, Mary Kay								
15830		8/5/2010	M10-3359-FH	Transcripts to Hass & LaCosse - Ledger	101-131-806.00	51.70		\$51.70
Silver & Van Essen, P.C.								
15820		1/5/2011	17498	MPSC Appeal - Attorney Fee & Cost All	101-211-807.00	144.05		\$144.05
State of Michigan - Dept. of Management & Budget								
15913		12/17/2010	MPSCS-10739	Radio Subscription Fee 10/1/10 - 3/31/1	101-426-963.01	100.00	x	\$100.00
STEPHENSON MARKETING COOPERATI								
15904		12/31/2010	015579	Gasoline Sales - December 2010	205-315-742.00	1,021.80		\$1,135.31
15916		12/31/2010	462643	Gasoline Sales for December 2010	208-751-742.00	113.51		
Strisar, Mary Lou								
15817		1/14/2011	2011-006-MI	Court Appointed Legal - Zajac	101-148-807.00	40.00		\$40.00
Thomas Investigative Publ Inc.								
15852		12/21/2010	2806	PO# 02533 Cameras, DVR Recorders,	205-315-934.03	2,242.00		\$2,242.00
Time Warner Cable								
15889		12/30/2010	004-620475202-001	January 6 - February 5, 2011	101-301-770.00	121.25		\$121.25

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Tom Hupy	15877	1/17/2011	2010-0087	Juvenile Restitution - Tyler McNellis	292-000-201.00	7.50		\$7.50
TWIN CITY ELECTRIC, Inc.	15871	1/14/2011	79799	Fluorescent Bulbs, Plaster Rings, Exit L	101-265-755.00	291.21		\$291.21
U P A A	15809	1/14/2011	Dues	March 1, 2011 to February 28, 2012 - Sr	101-257-802.00	15.00		\$15.00
U.E.S. COMPUTERS, INC.	15797	1/12/2011	31597	P.A.'s Office - Virus Removal	101-103-857.00	95.00		\$534.98
	15807	1/11/2011	54203	Equalization - Optical Mouse & Keyboar	101-257-727.00	26.50		
	15808	1/11/2011	54204	Equalization - Monitor Extension & Cabl	101-257-727.00	34.00		
	15810	1/7/2011	31524	Clerk's Office (White) - Refurbished Fus	101-215-931.00	134.50		
	15819	1/8/2011	31564	District - Microsoft Access/MS Access	101-103-857.00	35.00		
	15828	1/7/2011	31557	Probate - Scanner glass cleaned	101-132-931.00	22.50		
	15828	1/7/2011	31557	Probate - Scanner glass cleaned	101-148-931.00	22.50		
	15842	1/7/2011	54170	Equalization - Monitor	101-103-857.00	127.00		
	15886	1/11/2011	54212	USB Drive - Sherriff's Dept	101-301-727.00	37.98		
United County Officers Asso.	15832	1/17/2011	Dues	2011 UCOA Membership - Kleiman & Ji	101-215-802.00	120.00		\$120.00
UPCAP SERVICES INC	15796	12/31/2010	1234	Work Crew - Shakey Lakes 10/5/10 - 12	208-751-930.04	334.00		\$334.00
WALTER BROTHERS INC	15914	1/10/2011	A127148	Building & Ground Supplies	101-265-755.00	44.00		\$66.96
	15915	1/10/2011	B107687	Giant Funnel, Armor Connector & Plug,	101-265-755.00	22.96		
Walter Fazer	15874	1/18/2011	2010-0087	Juvenile Restitution - Tyler McNellis	292-000-201.00	7.50		\$7.50
WEST GROUP PAYMENT CENTER	15818	1/4/2011	822103467	Probate Court - December 5, 10 - Janu	101-132-802.00	420.48		\$1,226.61
	15818	1/4/2011	822103467	Probate Court - December 5, 10 - Janu	101-148-802.00	420.48		
	15883	1/1/2011	821995379	December 2010	269-145-801.00	385.65		
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003	15839	1/5/2011	0402055840-00001	Jail - December 2010	101-265-920.03	3,855.44		\$3,855.44
Zeratsky Extreme Heating &	15848	1/10/2011	Chernetski	Furnance Replacement	274-690-809.59	1,521.00		\$1,521.00
Total Amount for Bank Account: General								\$42,760.20



MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioners Per-Diems/Expenses
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per Diems & Expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/19/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved	
<input type="checkbox"/>	Disapproved	
<input type="checkbox"/>	Approved with the following change(s):	

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/committees/commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	Miscellaneous board/committee/commission reports
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/19/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

The Menominee County Board of Road Commissioners held a regular meeting in their offices north of Stephenson on Tuesday, December 14, 2010.

Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present were Tony Kakuk, Chuck Behrend, Darlene Nerat, John Nerat, and David Wesoloski.

ABSENT: None

The Pledge of Allegiance was recited.

Additions to agenda - None.

Public comments – None.

Public appearances – None.

Additions/corrections to minutes for 11/09/10 – There being no additions or corrections, Anderson declared that the minutes will stand as recorded.

Financial Report –

	Receipts	Expenditures	Payables / Reserves	Balances
Balance, November 8, 2010				\$1,920,894.17
Receipts thru 11/30/10	61,214.15			
Expenditures thru 11/30/10		226,816.39		
Balance, November 30, 2010				\$1,755,291.93
Michigan Transportation Funds	213,499.38			
Receipts thru 12/13/10	11,286.19			
Expenditures thru.12/13/10		201,549.63		
State Maint. & Equip. Advances			89,358.00	
Balance, December 13, 2010	285,999.72	428,366.02	89,358.00	\$1,689,169.87

Payables & Reserves

Payroll 12/23, 01/06 (Est.)	120,000.00
Soc. Sec. 12/23, 01/06 (Est.)	9,180.00
Reserve for workers compensation insurance	9,118.00
Reserve for liability insurance	97,680.00
Reserve for rental grader lease(Dec,09)	73,871.12
Reserve for rental grader leases(Oct,10)	323,179.20
Reserve 4% set-aside for township allocations (2004/2005)	0.00
Reserve 4% set-aside for township allocations (2005/2006)	24,326.64
Reserve 4% set-aside for township allocations (2006/2007)	40,251.27
Reserve for MCRC balance of Old US2 over Wilson Creek	61,388.73
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Const.	17,632.69
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Pave	26,092.51
Reserve for MCRC balance of Town Line Rd to Vincent Ln Pave	47,907.00
Reserve Hannahville 2% Funds-Cty Line Rd. Borings	5,000.00
Reserve for Bridge Inspections,Scour&Plans of Action	93,472.50
Reserve for Design of F-4 Bridge / Big Cedar River	10,182.00
Reserve for HVAC/Ventilation Unit-Steph Shop	83,835.00
Reserve for Inglst. Twp. Share of N. Pinewoods Loop Const.	15,418.73
Reserve for N. Pinewoods Loop Paving	0.00
Reserve for No. 19 Road Paving (Lake Twp)	3,194.75
Reserve for 3 local bridges(DaggettTwp)	1,777.08

Reserve for Forest Funds	161,023.46	
Reserve for equipment	55,974.00	\$ (1,280,504.68)
		\$ 408,665.19

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 11-0010, 11-0012, 11-0014 and 11-1130 – Moved by Betzinger, seconded by Maas, that the vouchers be approved and ordered paid. Carried unanimously.

Discuss schedule for 2011 Annual Township/Road Commission meetings – The preliminary schedule was set and will be sent to the township supervisors with a letter requesting a response whether or not they would like to meet with the road commission, and if so, whether the scheduled time works for their township officials. A special meeting of the road commission will be held in January to discuss the content of the township meetings.

Discuss nominations to the Menominee County Planning Commission – Moved by Maas, seconded by Betzinger to nominate Moilanen and Anderson, contingent upon clarification of the wording of the ordinance. Carried unanimously.

Discuss Remonumentation costs – Moilanen will discuss the costs associated with remonumentation and which department will pay for this, at the County Remonumentation Committee meeting on December 20, 2010. The topic will then be readdressed at the January 11, 2011 road commission regular monthly meeting.

Discuss attendance at the upcoming Great Lakes Council meeting – Anderson, Betzinger, Moilanen and incoming commissioner Tony Kakuk will attend the meeting, which is scheduled for January 6, 2011 in Baraga.

Any other business – Moilanen stated that he had received an email from MCRCSIP asking for a letter of interest and resume from any commissioner or road commission employee that is interested in filling two vacant positions on the MCRCSIP Board.

A survey from Mason County Road Commission was received asking whether or not the board would be in support of an amendment to CRAM policy that would allow each district to vote for their CRAM representatives only, rather than statewide. Moilanen will respond that the board agrees with the proposed amendment.

Betzinger asked Moilanen for a status on the following projects: CR581 (completed), ditching on Evergreen Road (completed), Johnson Lane (scheduled for 2011), Pavement markings (completed), and Old US41 over Wilson Creek (scheduled for 2011).

Public Comment – David Wesoloski asked when the Menominee Township meeting with the road commission was scheduled. It is tentatively set for January 31, 2011 at 7:30 p.m.

Mr. Wesoloski asked the commission's thoughts on the township having Scott Construction use cold roll paving for No. 9 Road. Moilanen stated that it seemed to be a good product and that it was about \$5/ton cheaper than hot mix asphalt.

Mr. Wesoloski asked how many years plan the township should prepare for the annual meeting. Moilanen stated that the road commission generally plans 5 years, but is only able to commit to one year.

Darlene Nerat asked on behalf of Dale Axtell why his road was not graded as well as it had been in the past. Moilanen stated that it may have been due to several new people operating the grader and things should improve once the position is filled.

John Nerat asked if the reason that the MTF receipts were down in October was due to the state ending its fiscal year. Moilanen stated that the MTF funds change due to fluctuations in gas usage.

There being no further business, Anderson declared the meeting adjourned at 9:38 a.m.

Road Commission Finance Director/Clerk

Chair

The Menominee County Board of Road Commissioners held a special meeting in their offices north of Stephenson on Monday, December 20, 2010. Chair Anderson called the meeting to order at 9:00 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present was Tony Kakuk.

ABSENT: None

The Pledge of Allegiance was recited.

Additions to agenda – None.

Public comments – None.

Public Appearances – None.

Resolution allowing Chair or Vice-chair to sign documents for F-4 Lane Bridge project –

Commissioner Betzinger moved for the adoption of the following resolution:

WHEREAS, it is the intent of the Menominee County Road Commission to remove and replace the structure that carries F-4 Lane over the Big Cedar River in Harris Township using State Funds.

AND WHEREAS, it is necessary to complete the forms and contracts for such funds,

NOW THEREFORE BE IT RESOLVED, that the Chair or Vice-Chair are herewith authorized and empowered to enter into and sign any and all agreements necessary to receive Local Bridge Funds for the project listed above.

It was seconded by Commissioner Maas and carried by the following vote:

Ayes: 3; Nays: 0.

Resolution allowing Chair or Vice-chair to sign documents for CR338 project -

Commissioner Maas moved for the adoption of the following resolution:

WHEREAS, it is the intent of the Menominee County Road Commission to reconstruct and pave a portion of County Road 338, from K-3 Lane to County Road 346, using STP, Federal D and State D Funding.

AND WHEREAS, it is necessary to complete the forms and contracts for such funds,

NOW THEREFORE BE IT RESOLVED, that the Chair or Vice-Chair are herewith authorized and empowered to enter into and sign any and all agreements necessary to receive STP, Federal D and State D Funds for the project listed above.

It was seconded by Commissioner Betzinger and carried by the following vote:

Ayes: 3; Nays: 0.

Other Business – None.

Public Comments – None.

There being no further business, Anderson declared the meeting adjourned at 9:04 a.m.

Road Commission Finance Director-Clerk

Road Commission Chair

The Menominee County Board of Road Commissioners held a reorganizational meeting in their offices north of Stephenson on Monday, January 03, 2011.

Finance Director/Clerk Savord called the meeting to order at 9:00 a.m. with the following persons present or absent.

PRESENT: William Anderson, Roger Betzinger, Anthony Kakuk, Darrell Moilanen, and Lisa Savord. Also present were Darlene Nerat and John Nerat.

ABSENT: None

The Pledge of Allegiance was recited.

Election of Officers for 2011 – At Savord’s first call for Chair nominations, there were none. Savord again called for nominations for Chair. Kakuk nominated Betzinger for Chair. Seconded by Betzinger. Savord again called for nominations for Chair. There being none, the nominations were closed. Savord called for a vote on the motion of Betzinger being Chair for 2011. The motion carried by the following vote: Betzinger, Aye; Anderson, Aye; Kakuk, Aye.

Savord called for nominations for Vice-Chair. Betzinger nominated Anderson for Vice-Chair. Seconded by Kakuk. Savord again called for nominations for Vice-Chair. There were none. Savord again called for nominations for Vice-Chair. There being none, the nominations were closed. Savord called for a vote on the motion of Anderson being Vice-Chair for 2011. The motion carried by the following vote: Anderson, Aye; Betzinger, Aye; Kakuk, Aye.

Savord turned the meeting over to Chair Betzinger 9:02 a.m.

Additions to agenda - None.

Public comments - None.

Public appearances – None.

Other Business – None.

Public comments – Darlene Nerat asked if the road commission had found any “Slow” signs for use at the transfer station. Moilanen stated he will check if there are any used signs in the road commission inventory that are in good enough condition to be used. If not, the township could purchase new signs for approximately \$45.00.

Betzinger asked for clarification of where personal days were recorded on the work report provided to the commissioners. Moilanen responded that personal days were not noted on the work report.

There being no further business, Betzinger declared the meeting adjourned. 9:07 a.m.

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408
FAX 906-863-7392

Regular Session Committee Meeting 12/15/2010 – 9:00 a.m.

MEMBERS PRESENT: Dill, Berman, Sauve, Furlong and Hartz

MEMBERS EXCUSED: Anderson

MEMBERS ABSENT: Anderson

OTHERS PRESENT: Airport Manager Spreen, Eagle Herald

1. Call to order.

Dill called the meeting to order at 1:00 p.m.

2. Pledge of Allegiance

3. Approve/Amend agenda

Motion (Hartz/Berman) to approve agenda as presented. Motion carries. No negative votes.

4. Approve/amend minutes

11/29/2010 Regular Meeting

Motion (Sauve/Furlong) to change wording of the public comment that Ted Sauve had: Change the word **letter** to **comments** and that he did not attend because he was not aware of the meeting due to being out of town. Motion carries. No negative votes.

Motion (Furlong/Hartz) to approve minutes as amended. Motion carries. No negative votes.

5. Public comment

Penny Mullins made comment on the motion made for the minutes of 11/29/2010.
Tony Krysiak made comments on the interested people for the FBO.

6. Discuss/consider audit contract with Anderson, Tackman & Company, PLC, action if any.

Motion (/Sauve/Hartz) to advertise for any interested audit firms to do the work for the TCAC. Have proposals in by 4:00 p.m. 1-12-2011 and consider at the 1-19-2011 Regular meeting. Motion carries. No negative votes.

7. Discuss/consider FBO/Manager, action if any

Motion (Sauve/Berman) to have Kim Coggins review the FBO/Manager interested people and report back to the full Commission. Motion carries. Furlong opposed.

8. Managers report:

- **Discuss/consider Profit and Loss for 11/2010, action if any**
- **Discuss/consider Recon Summary for 11/2010, action if any**
- **Discuss/consider Vendor balance for 11/2010, Action if any**
- **Discuss/consider Customer balance for 11/2010, action if any**
- **Discuss/consider Check Detail and paying monthly bills for 11/2010 and 12/2010 action if any**
- **Discuss/consider Airport Traffic for 11/2010, action if any**

Motion (Furlong/Hartz) to accept Managers report and to put all on file. Motion carries, no negative votes.

9. Communication/correspondence.

James Furlong presented a letter from Gerald Masson's Law Office to be put on file.

10. Dialog between Manager and TCAC.

Furlong asks that Garry Anderson turn over to the Airport Manager all contracts and anything pertinent to the TCA.

13. Dialog between airport users and the TCAC

Everett Anderson made comment on the Marinette Marine flights that came in for the ship christening. All went really well...lots of praise to the twin County Airport

employees and volunteers. He also thanks the airport for the quick snow removal from the last snowstorm.

14. Public comment.

Ted Sauve on the profit and loss budget for the \$56,177.17 cost of goods sold aviation fuel purchases. Also asked about the 5 gas/electric meters.

Tony Krysiak commented on fuel cost used to get John Hartz, Freight Runners hangar rent for engine change and airplanes in the hangar.

15. Schedule next meeting

Reorganizational meeting: 1:00 p.m., 1/19/2011 and a Regular meeting to be held immediately after.

16. Adjourn

Motion (Berman/Hartz) to adjourn. Motion carried. No negative Votes.

MENOMINEE COUNTY 9-1-1 GOVERNING BOARD MINUTES

Date: February 16, 2010

Location: Stephenson City Hall

Present: Mark Petersen, John Starzynski, Brett Botbyl, Bill DeVoe, Don Wojakowski, James Furlong, Kenny Marks, Lisa Schram, John Kuklinski, , Jim Gardiner and Sharline Corrigan

Excused: Arnie Organ, Karen McCormack

Others: Debra Wormwood, 9-1-1 Director, Ron Johnson for Karen McCormack

Previous Meeting Minutes: A motion to approve the minutes from the last meeting with the correction of the surcharge to \$2.20 not \$2.12 was made by James Furlong, second by Mark Petersen. Motion carried.

Approval of Agenda: A motion was made to accept the Agenda by Don Wojakowski, Second by John Starzynski. Motion carried.

Public Comment: None

Introduction of New Governing Board Members:

James Furlong was reappointed to represent the County Board of Commissioners. Brett Botbyl is the new Chief of Menominee Police Department and will be replacing Jeff Jones as the representative for Menominee Police. Lisa Schram is the new Paramedic Supervisor and will be replacing David Grovdahl as the Paramedic Services Representative.

Don Wojakowski introduced Jerry Chrestiaens as a potential replacement for him as the Citizen's Representative. Don is the new governor of the U.P. Lion's Clubs and will not be able to continue as the Citizen's Representative.

Election of Officers:

Chairperson: Jim Gardiner was nominated by John Starzynski, second by James Furlong. With no other nominations made, John Starzynski moved that nominations be closed and a unanimous ballot be cast for Jim Gardiner, second by James Furlong. Motion carried.

Vice Chairperson: Mark Petersen was nominated by James Furlong, second by Bill DeVoe. With no other nominations made, John Starzynski moved that nominations be closed and a unanimous ballot be cast for Mark Petersen, second by John Kuklinski. Motion carried.

Secretary/Treasurer: Sharline Corrigan was nominated by Bill DeVoe, second by Mark Petersen. With no other nominations made, John Starzynski moved that nominations be closed and a unanimous ballot be cast for Sharline Corrigan, second by John Kuklinski. Motion carried.

U.P. Authority :

U.P. 9-1-1 Authority held a meeting with the State regarding connectivity between the U.P. Dispatch Centers. There are currently six U.P. counties that are dispatched by Negaunee Regional Dispatch. Gogebic County will be switching to Iron County, and that will leave five counties. The 9-1-1 Authority wants to be sure that these five counties are compatible with the rest of the U.P.

Funding:

The 9-1-1 surcharge was passed by thirty votes. At audit time it appeared like we were about \$50,000 short (including the money from the General Fund). The audit has not been completed.

There has not been any news on the lawsuit. Briefs were presented in January. The surcharge of up to \$2.20 has been approved by the voters until June of 2016.

Training:

Monica Valdez was hired part time to replace Ken Goffin who resigned. We are still working on Emergency Medical Dispatch training and what program we will use. We use Powerphone, but in order to have them teach a class in the U.P. we would have to pay \$9800 for the basic course and another \$700 for an extra recertification course. We would then be able to sell seats to other dispatch centers who would want to attend the training. Powerphone does not have a train the trainer course.

Green Bay uses Priority Dispatch for EMD, but they have not had any classes scheduled in the past year. The other possibility is APCO, who has online courses and a train the trainer program. Debra was going to check with other dispatch centers in the state if anyone used APCO.

BAMC is looking at sending support out on some calls w/o lights & sirens. They feel not all calls require emergent response. The general feeling is that is up to the individual services with guidance from Medical Control on how to respond, not a decision for Central Dispatch to make.

Correspondence: none

Other Matters:

There have been meetings to review the State's draft for records retention policies for Dispatch Centers and Emergency Management Offices.

Next Meeting will be April 20, 2010 @ 18:30 – Stephenson Building.

Public Comment: Jerry Chrestiaens is looking forward to working with 911 Board.

Debra will check the By-Laws to see what procedures have to be followed to replace the Citizen Representative.

Adjournment: Motioned by John Kuklinski, 2nd by Don Wojakowski Motion carried.

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, December 21, 2010.

Roll call was taken and present were J. Bejgrowicz, M. Erdman, K. McNeely, S. Parsons and Commissioner Bernie Lang. C. Pfefferkorn was excused.

J. Bejgrowicz moved to approve the agenda. Seconded by S. Parsons, motion carried.

Public Participation:

There was no public participation at this time.

M. Erdman moved to approve the minutes from the November 16, 2010 meeting. Seconded by J. Bejgrowicz, motion carried.

M. Erdman moved to approve the revised financial reports from September and October, and the regular November report. Seconded by S. Parsons, motion carried.

M. Erdman moved to approve the December bills. Seconded by J. Bejgrowicz, motion carried.

Director's Report

- A. The monthly circulation statistics comparisons were distributed in the board packets.
- B. The Friends of the Library held their annual Christmas party at Little Nugget on Sunday, December 12 at 1:00 PM. The food was delicious and enjoyed by all. The Friends next regular meeting will be held in March 2011.
- C. We delivered the books and donations for the Give-A-Kid-A-Book program to the Spies Public Library on Thursday, December 9.
- D. We received a check for \$1,000 from the Menominee County I.S.D. for the Great Parents! Great Start! grant.

Old Business:

- A. Broadband Technology Opportunities Program (BTOP) – Round One

We were invoiced for the matching grant amount of \$1,250, which the Friends of the Library paid. The missing computer, monitor and software have been ordered.

- B. Shirlene Parsons – Term Expires December 31, 2010 – K. McNeely thanked Shirlene for her twenty years of service on the library board. The county administrator's office notified the board that Charlene Peterson was appointed as a trustee effective January 1, 2011.

New Business:

- A. USF Funding Year – July 1, 2011 to June 30, 2012 – We are working on submitting the form 470 online.
- B. Michigan State Aid/Annual Report was filed electronically on December 16.

- C. 2011 Holiday Schedule – After discussion, S. Parsons moved to approve the 2011 holiday schedule. Seconded by J. Bejgrowicz, motion carried.
- D. Schedule January 2011 Reorganization Meeting – After discussion, J. Bejgrowicz moved to hold the January meeting on Tuesday, January 11 at 11:00 AM. Seconded by M. Erdman, motion carried.

Other Board Concerns: There were no other board concerns at this time.

Public Participation: There was no public participation at this time.

As there was no further business, S. Parsons moved to adjourn the meeting. Seconded by J. Bejgrowicz, motion carried and the meeting adjourned at 11:11 AM.

**CITY OF MENOMINEE, MICHIGAN
REGULAR COUNCIL PROCEEDINGS
DECEMBER 20, 2010**

A regular meeting of the Menominee City Council, City of Menominee, County of Menominee, State of Michigan, was held Monday, December 20, 2010 at 6 p.m. in the Municipal Complex Council Chambers.

The Honorable George W. Krah called the meeting to order and led the pledge of allegiance to the flag.

PRESENT: Councilmembers Fernstrum, Hudon, Mick, Organ, Plemel, Pohlmann, Walker, and Williams; Mayor Krah

ABSENT: None

PRESENT: 9 ABSENT: 0

There being no additions or corrections to the minutes of the regular meeting of November 15, 2010, the special meeting of November 22, 2010, the special meeting of December 2, 2010, the Committee of the Whole meeting of December 8, 2010, or the special meeting of December 9, 2010, the minutes of all of the meetings were approved as presented.

PUBLIC COMMENT:

Mayor Krah opened the public comment session.

No one was heard.

A motion was made by Councilmember Williams and seconded by Councilmember Plemel to close the public comment session. This motion was carried unanimously.

COMMITTEE REPORT:

The Menominee Industrial Development Corporation (MIDC) met on December 9, 2010 to review the request from Table Six Restaurant and the Stephenson National Bank and Trust that the Revolving Loan Fund (RLF) loan be subordinated to a new loan from Stephenson National Bank and Trust, and they recommended that the subordination request be approved conditioned on the reaffirmation of the personal guarantees.

S/M I D C

A motion was made by Councilmember Hudon and seconded by Councilmember Williams to adopt the foregoing report. This motion was carried unanimously.

COMMITTEE REPORT:

The Finance Committee reported that they had reviewed the audit for the fiscal year ended June 30, 2010 as prepared by Unger and Walters, S.C. and they forwarded the audit to City Council.

S/FINANCE COMMITTEE

A motion was made by Councilmember Organ and seconded by Councilmember Mick to accept the audit and place it on file. This motion was carried unanimously.

COMMITTEE REPORT:

The Parks and Recreation/Buildings and Grounds Committee reported that they met on December 13, 2010 and reviewed two tax reverted properties in the City (Parcel # 55-051-003-330-00 908 5th Street and Parcel # 55-051-030-570-00 32nd Avenue) that the County plans to convey to the City, and they recommended authorizing the City Manager to object to this action on behalf of the City.

S/PARKS AND RECREATION/BUILDINGS AND GROUNDS COMMITTEE

A motion was made by Councilmember Hudon and seconded by Councilmember Mick to adopt the foregoing report. This motion was carried unanimously.

COMMITTEE REPORT:

The Public Safety/Public Works Committee reported that they met on December 6, 2010, with all three committee members present, and held an interview for the vacant position of Patrol Officer with the Menominee Police Department. They recommended extending a conditional offer of employment to Jacob Miller, with the offer conditioned upon Mr. Miller successfully completing the Department's physical and mental evaluations.

S/PUBLIC SAFETY/PUBLIC WORKS COMMITTEE

A motion was made by Councilmember Organ and seconded by Councilmember Hudon to adopt the foregoing report. This motion was carried unanimously.

COMMITTEE REPORT:

The Public Safety/Public Works Committee reported that they met on December 6, 2010, with all three committee members present, and reviewed the following traffic order restricting parking on 14th Avenue. They recommended to City Council that they adopt the traffic order, making it permanent.

TRAFFIC CONTROL ORDER

SUBJECT: PARKING
EFFECTIVE DATE: NOVEMBER 12, 2010

In accordance with MOC 9:1(2) as amended an investigation of traffic conditions on 14th Avenue was conducted. As a result of said investigation it is ordered that there shall be no parking on the north side of 14th Avenue from 10th Street to 13th Street.

This Traffic Control Order shall become effective at 12:01 a.m. on the 12th day of November and expire 90 days from this date, except that upon its approval by the Menominee City Council, it shall not so expire.

Brett J. Botbyl, Traffic Engineer

S/PUBLIC SAFETY/PUBLIC WORKS COMMITTEE

A motion was made by Councilmember Organ and seconded by Councilmember Williams to adopt the foregoing report. This motion was carried unanimously.

MOTIONS AND RESOLUTIONS:

A motion was made by Councilmember Mick and seconded by Councilmember Hudon to approve the 2011 meeting schedule as presented. This motion was carried unanimously.

A motion was made by Councilmember Fernstrum and seconded by Councilmember Williams to approve payment of the US-41 wastewater invoices in the amount of \$23,331.49. This motion was carried unanimously.

A motion was made by Councilmember Williams and seconded by Councilmember Fernstrum to approve payment of the US-41 water invoices in the amount of \$46,379.56. This motion was carried unanimously.

PUBLIC COMMENT:

Mayor Krah opened the public comment session.

No one was heard.

A motion was made by Councilmember Williams and seconded by Councilmember Mick to close the public comment session. This motion was carried unanimously.

ADJOURN:

A motion was made by Councilmember Plemel and seconded by Councilmember Fernstrum to adjourn the meeting. This motion was carried unanimously.



Thomas F. DeNike, City Clerk/Treasurer

/skj

**Menominee-Delta-Schoolcraft
Community Action Agency**

GOVERNING BOARD MEETING
Thursday, January 13, 2011
1:30 p.m. (EST)
511 First Avenue North, Escanaba

MINUTES

Chairman Schultz called the meeting to order at 1:30 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Omer Doran, Schoolcraft
Karen Wigand, Delta
Gil Sablack, Schoolcraft
Dan LaFolle, Schoolcraft
Bernie Lang, Menominee
Dave Schultz, Delta
Gil Vandenhouten, Menominee
Walter Multerer, Menominee
George Lyon, Schoolcraft
Charmaine Lehman, Schoolcraft
Tom Lippens, Delta
George Arkens, Menominee
Myra Croasdell, Delta
Geri Nelson, Delta
Ken Bryant, Schoolcraft
Marv Mayer, Menominee
John Stapleton, Schoolcraft
Ruth Helwig, Delta
Tom Elegeert, Delta

OTHERS PRESENT

William Dubord, Executive Director
Bernice Wiecech
Marylee DeGrave
Beau Miller, Finance Director
Cathy Pearson, Executive Assistant
Mary Ciminskie, Data Systems/HR Coordinator
Theresa Nelson, RSVP Director
Kim Johnson, Early Childhood Director
Sally Kidd, Senior Services Director
Joe Dehlin, WX/Housing Director

MEMBERS ABSENT

Helen Walker, excused
Ernest Hoholik, excused
Brenda Moya, excused
Pastor Levin, excused
Ken Penokie
Dave Anthony

Chairman Schultz introduced new board member Myra Croasdell who is representing the Head Start Policy Council.

APPROVAL OF DECEMBER 9, 2010 GOVERNING BOARD MINUTES

Members received a copy of the 12/9/10 Governing Board minutes. There were no questions or comments **AND THEY WERE APPROVED WITH A MOTION FROM TOM ELEGEERT, SECONDED BY OMER DORAN; MOTION CARRIED.**

ACCEPTANCE OF COUNTY BOARD APPOINTMENTS FOR 2011

The county boards have made the following appointments: Delta: Dave Schultz, Karen Wigand and Dave Rivard; Schoolcraft: Ernest Hoholik, Omer Doran and Dan LaFolle; Menominee: Bernie Lang and two new appointments – Mari Negro and Beth Pletcher who have been appointed to five year terms. The Nominating Committee recommends these appointments and **THEY WERE ACCEPTED**

WITH A MOTION FROM GIL SABLACK, SECONDED BY GIL VANDENHOUTEN; MOTION CARRIED.

PRESENTATION OF PLAQUES

A plaque was presented to Bernice Wiecech for 22 years of service on the Governing Board and for her tenure as Treasurer. Marylee DeGrave was presented with a Certificate of Appreciation for her five years of service representing the Menominee County Board of Commissioners.

FINANCE COMMITTEE REPORT

Chairman Schultz called on Karen Wigand for the report. She noted that the Finance Committee reviewed the Head Start credit card charges for their review and recommends their acceptance. They also reviewed the accounts payable schedules for November and December and recommends their approval. **THE FINANCE COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM GIL SABLACK, SUPPORTED BY TOM LIPPENS; MOTION CARRIED. (see attachment "A")**

SAFETY COMMITTEE REPORT

Mr. Schultz called on Gil Sablack who reported that the committee reviewed two accidents in the Early Childhood Program. The first involved a Teaching Assistant who slipped and fell on the ice and fractured her wrist. She is still off of work but will be returning soon. It was suggested that the parking lot be checked more carefully to see when salt is needed. Mr. Sablack reminded the members that our slip and fall accidents have greatly decreased over the years with the safety reminders from staff and the footwear that helps prevent slips on snow/ice. The second accident involved a folding table that didn't have the legs locked which caused an injury to the employee's shin. **THE SAFETY COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM DAN LAFOILLE, SUPPORTED BY CHARMAINE LEHMAN; MOTION CARRIED. (see attachment "B")**

APPROVAL OF 11/17/2010 HEAD START POLICY COUNCIL MINUTES

Members received a copy of the 11/17/10 Head Start Policy Council minutes for their review. There were no questions or comments **AND THEY WERE APPROVED WITH A MOTION FROM TOM ELEGEERT, SECONDED BY WALTER MULTERER; MOTION CARRIED.**

ELECTION OF TREASURER

The Chairman reminded the members that the full board was asked if they had an interest in fulfilling the remainder of Bernice Wiecech's term as Treasurer and Dan LaFoille was the only one who expressed an interest. Mr. Schultz asked for further nominations from the floor. There were none, **TOM ELEGEERT MOVED TO APPROVE DAN LAFOILLE TO FILL THE REMAINDER OF BERNICE'S TERMS AS TREASURER, KAREN WIGAND SUPPORTED THE MOTION; MOTION CARRIED.**

INSURANCE PLAN AMENDMENT

Members were mailed a copy of an insurance plan amendment that is required to cover provisions that are a result of the Patient Protection Reform Act. **THE INSURANCE PLAN AMENDMENT WAS APPROVED WITH A MOTION FROM RUTH HELWIG, SECONDED BY MR. VANDENHOUTEN; MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

Mr. Schultz called on Bill Dubord who reported that the auditors are here this week. They reminded that this is the first year we hired Anderson Tackman Company to perform the audit. Members were sent preliminary unaudited figures for the fiscal year ending 9/30/10 and Mr. Dubord noted that we have a healthy bottom line. The auditors will present the audit to the full board in a few months.

The Executive Director indicated that the federal and state budget picture remains uncertain and most likely will not be favorable to many of our programs.

Members were told that the way we were counting our non-federal share (that was disallowed by our review team) may be changed to now be considered allowable as other reviewers have allowed the same type of federal share match.

The Executive Director introduced Mary Ciminiskie who has been hired as Data Systems/HR Coordinator. Mary previously worked at our Escanaba Senior Center. She will be dealing with the new mandated FACSPRO database system as well as relieve Cathy with much of the human resources functions that are very labor intensive.

KAREN WIGAND MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, GEORGE LYON SECONDED THE MOTION; MOTION CARRIED.

PUBLIC COMMENT/OTHER BUSINESS

Mr. Schultz called on Kim Johnson, ECP Director, who passed out the annual Program Information Review (PIR) to the board. She also asked if there were any board members who would like to be added to the Early Childhood Committee; it meets about 3-4 times/year.

ADJOURNMENT

There being no further business **THE MEETING ADJOURNED AT 2:04 WITH A MOTION FROM MR. ELEGEERT, SECONDED BY KEN BRYANT; MOTION CARRIED.**

THE FINANCIAL COMMITTEE HAS REVIEWED THE ACCOUNTS PAYABLE SCHEDULES FOR THE MONTHS OF NOVEMBER & DECEMBER 2010 FOR THE MENOMINEE-DELTA-SCHOOLCRAFT COMMUNITY ACTION AGENCY. WE HAVE DETERMINED THAT THE EXPENDITURES MADE AGAINST THE VARIOUS PROGRAMS ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS IN THE FOLLOWING AMOUNTS:

HEAD START	\$	457,984
EARLY HEAD START		113,606
ARRA HEAD START		10,717
EARLY-ON CHILDHOOD		3,639
GREAT START READINESS PROGRAM		56,219
ASSET & LIABILITY ACCOUNTS		223,507
TOTAL	\$	865,672

SIGNED 
(TREASURER)

DATE 1/13/11

FINANCE COMMITTEE MEETING

Thursday, January 13, 2011

11:45 a.m.

MINUTES

The following were present: Dave Schultz, Dan LaFoille, Omer Doran, Karen Wigand, Bernie Lang, Gil Sablack, Bill Dubord, Beau Miller and Cathy Pearson. Pastor Levin, excused.

The committee reviewed the CAA & HRA Accounts Payable schedules for November and December. It was noted that if the report could be reformatted to lengthen some of the fields it would probably prevent some questions. There was a question about an expenditure to the American Red Cross for \$7,000 and members were told that it was for first aid kits for the Head Start families. **THEY WERE ACCEPTED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY GIL SABLACK; MOTION CARRIED.**

The committee reviewed the Head Start credit card charges for December and January. **THEY WERE ACCEPTED WITH A MOTION FROM MR. LAFOILLE, SUPPORTED BY KAREN WIGAND; MOTION CARRIED.** It was suggested that the account numbers be blacked out better as they can be read. It was noted that's why we shred them after the meeting.

The committee reviewed the preliminary audit figures for the fiscal year ending 9/30/2010 and Beau indicated we are in pretty good shape fiscally. Bill reaffirmed his decision to hire a CPA as Beau is able to close out our books which prevents a finding. Final audit figures will be forthcoming and Anderson, Tackman Co. will present the audit to the full board in the next few months.

The members were reminded that we asked for any board members who were interested in filling the remainder of Bernice Wiecech's term as Treasurer. Dan LaFoille and Marylee DeGrave expressed an interest; however, Marylee was not re-appointed by Menominee County so will no longer be on the board. Therefore, we will ask if there are any further nominations, and if not, Dan will be our new Treasurer.

There was discussion on the uncertainty of funding and desperate measures being taken by some other states.

Bill noted that he will be coming to the Finance Committee with a proposal for Center Administrator wages based on the size of the center, length of service, etc.

The meeting adjourned at 12:25 p.m.

SAFETY COMMITTEE MEETING

January 13, 2011

1:00 p.m.

MINUTES

The following were in attendance: Omer Doran, Walter Multerer, Gil Sablack, George Arkens, Marv Mayer, Kim Johnson, Sally Kidd and Pat Johnson. Absent: Tom Lippens and Marylee DeGrave.

The Committee reviewed the following three accidents:

- 1) **EARLY CHILDHOOD PROGRAM:** An assistant teacher was carrying supplies from her vehicle to a classroom when she slipped and fell on snow covered ice and fractured her wrist. She did seek medical assistance. She is still off of work and is expected to return to work on Jan. 17, 2011 with no restrictions. Her supervisor usually has the lot salted or sanded before staff arrives in the morning but it had snowed the previous night so it took her supervisor longer than usual to arrive at work. This was just an unfortunate accident.
- 2) **EARLY CHILDHOOD PROGRAM:** A center aide was moving a table closer to the door to set the meals upon when they arrived. Apparently, one of the legs of the table was not secured and the table collapsed injuring her leg. She immediately went to the doctor to be checked and there was a bruise. The doctor released her to go back to work with no restrictions, and she was back working within 2½ hours from the time the accident occurred. Recommendation: The table will be checked to make sure locks are working correctly and stop moving the table. (The reason the table was being moved was because there is linoleum on the floor and gets slippery if wet. When the meals are delivered the floor is slippery if their shoes are wet. A rug has been requested to be placed at the entrance of the room.
- 3) **SENIOR SERVICES:** A center aide was delivering meals and slipped on snow covered ice, injuring his right hand, elbow and lower back. He didn't lose any work time but medical treatment is ongoing. This was a new employee filling in for a meal runner who was sick. Recommendation: We accept responsibility for this accident because he wasn't properly trained. Usually meal runners carry salt in their vehicles for emergencies and wear "trackers" if the weather warrants it.

Mr. Multerer stated that at the inception of the Safety Committee it was not uncommon to review 15 to 20 accidents. Many of them were slip and falls. He commended Sally on the safety training employees have received, providing "trackers" to meal runners etc.

The meeting adjourned at 1:25 p.m.

*Menominee-Delta-Schoolcraft
Human Resources Authority*

GOVERNING BOARD MEETING
Thursday, January 13, 2011
1:45 p.m. (EST)
511 First Avenue North, Escanaba

MINUTES

Chairman Schultz called the meeting to order at 2:05 p.m. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Omer Doran, Schoolcraft
Karen Wigand, Delta
Gil Sablack, Schoolcraft
Dan LaFoilie, Schoolcraft
Bernie Lang, Menominee
Dave Schultz, Delta
Gil Vandenhouten, Menominee
Walter Multerer, Menominee
George Lyon, Schoolcraft
Charmaine Lehman, Schoolcraft
Tom Lippens, Delta
George Arkens, Menominee
Myra Croasdell, Delta
Geri Nelson, Delta
Ken Bryant, Schoolcraft
Marv Mayer, Menominee
John Stapleton, Schoolcraft
Ruth Helwig, Delta
Tom Elegeert, Delta

OTHERS PRESENT

William Dubord, Executive Director
Bernice Wiecech
Marylee DeGrave
Beau Miller, Finance Director
Cathy Pearson, Executive Assistant
Mary Ciminskie, Data Systems/HR Coordinator
Theresa Nelson, RSVP Director
Kim Johnson, Early Childhood Director
Sally Kidd, Senior Services Director
Joe Dehlin, WX/Housing Director

MEMBERS ABSENT

Helen Walker, excused
Ernest Hoholik, excused
Brenda Moya, excused
Pastor Levin, excused
Ken Penokie
Dave Anthony

Chairman Schultz introduced new board member Myra Croasdell who is representing the Head Start Policy Council.

APPROVAL OF DECEMBER 9, 2010 GOVERNING BOARD MINUTES

Members received a copy of the 12/9/10 Governing Board minutes. There were no questions or comments **AND THEY WERE APPROVED WITH A MOTION FROM DAN LAFOILLE, SECONDED BY TOM LIPPENS; MOTION CARRIED.**

ACCEPTANCE OF COUNTY BOARD APPOINTMENTS FOR 2011

The county boards have made the following appointments: Delta: Dave Schultz, Karen Wigand and Dave Rivard; Schoolcraft: Ernest Hoholik, Omer Doran and Dan LaFoilie; Menominee: Bernie Lang and two new appointments – Mari Negro and Beth Pletcher who have been appointed to five year terms. The Nominating Committee recommends these appointments and **THEY WERE ACCEPTED**

WITH A MOTION FROM MR. LAFOILLE, SECONDED BY KAREN WIGAND; MOTION CARRIED.

PRESENTATION OF PLAQUES

A plaque was presented to Bernice Wiecech for 22 years of service on the Governing Board and for her tenure as Treasurer. Marylee DeGrave was presented with a Certificate of Appreciation for her five years of service representing the Menominee County Board of Commissioners.

FINANCE COMMITTEE REPORT

Chairman Schultz called on Karen Wigand for the report. She noted that the Finance Committee reviewed the accounts payable schedules for November and December and recommends their approval. **THE FINANCE COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM GEORGE LYON, SUPPORTED BY MR. SABLACK; MOTION CARRIED. (see attachment "A")**

SAFETY COMMITTEE REPORT

Mr. Schultz called on Gil Sablack who reported that the committee reviewed one accident in the Senior Services Program where a substitute meal runner slipped on a client's property. He had no lost work time. Mr. Sablack reminded the members that our slip and fall accidents have greatly decreased over the years with the safety reminders from staff and the footwear that helps prevent slips on snow/ice. **THE SAFETY COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM MARV MAYER, SUPPORTED BY KEN BRYANT; MOTION CARRIED. (see attachment "B")**

APPROVAL OF POLICY ADVISORY COMMITTEE MINUTES

Members received a copies of the following PAC minutes for their review: 12/3 (Mid County) Senior Citizen PAC, 12/14/10 (Men/Marinette) Retired & Senior Volunteer Program and 12/21/10 (Delta) Senior Companion Program. There were no questions or comments **AND THEY WERE APPROVED WITH A MOTION FROM CHARMAINE LEHMAN, SECONDED BY KEN BRYANT; MOTION CARRIED.**

ELECTION OF TREASURER

The Chairman reminded the members that the full board was asked if anyone had an interest in fulfilling the remainder of Bernice Wiecech's term as Treasurer and Dan LaFoille was the only one who expressed an interest. Mr. Schultz asked for further nominations from the floor. There were none. **KAREN WIGAND MOVED TO APPROVE DAN LAFOILLE TO FILL THE REMAINDER OF BERNICE'S TERM AS TREASURER, JOHN STAPLETON SUPPORTED THE MOTION; MOTION CARRIED.**

INSURANCE PLAN AMENDMENT

Members were mailed a copy of an insurance plan amendment that is required to cover provisions that are a result of the Patient Protection Reform Act. **THE INSURANCE PLAN AMENDMENT WAS**

APPROVED WITH A MOTION FROM RUTH HELWIG, SECONDED BY MR. LAFOILLE; MOTION CARRIED.

WALK FOR WARMTH

Chairman Schultz called on Cathy Pearson who told the board that the annual Walk for Warmth campaign is in full swing with walks scheduled for Escanaba and Menominee on Saturday, February 26th. Escanaba will also hold a Big Brat Sale on February 11th and the Rusty Rail will again host a Ride for Warmth poker run on February 19th. Menominee's annual Brats for Breakfast will be held on February 17th at the Menominee Senior Center. Board members were encouraged to support this campaign any way they can as it is our only major fund-raiser.

ACCEPTANCE OF DHS MONITORING REPORT FROM AUGUST 9-11, 2010 VISIT

Members were mailed a copy of the DHS fiscal monitoring report from the August 9-11, 2010 review. There was a finding as the cost allocation plan had not been reviewed annually. Since then it has been reviewed and revised. **KAREN WIGAND MOVED TO ACCEPT THE DHS MONITORING REPORT AND PLACE IT ON FILE, TOM LIPPENS SUPPORTED THE MOTION; MOTION CARRIED.**

EXECUTIVE DIRECTOR'S REPORT

Mr. Schultz called on Bill Dubord who reported that the auditors are here this week. He reminded the members that this is the first year we hired Anderson Tackman Company to perform the audit. Members were sent preliminary unaudited figures for the fiscal year ending 9/30/10 and Mr. Dubord noted that we have a healthy bottom line. The auditors will present the audit to the full board in a few months.

The Executive Director introduced Mary Ciminiskie who has been hired as Data Systems/HR Coordinator. Mary previously worked at our Escanaba Senior Center. She will be dealing with the new mandated FACSPRO database system as well as relieve Cathy with much of the human resources functions that are very labor intensive.

Mr. Dubord reported that although we received an increase in our household allotment for The Temporary Emergency Food Assistance Program (TEFAP) from 1,200 to 2,100, we ran out of food at some of our centers. He noted that without ARRA funds it will be very difficult to cover the cost of transporting the food.

He also notified that board that we are taking a good look at our bingo operations as they have had a significant decline in receipts over the past year.

Phase one of the Gladstone renovations that were made possible through the Olsen Trust have begun. A new walk in cooler/freezer is being installed. Mr. Dubord also noted that old wiring upstairs in the Menominee Senior Center has been disabled and we are soliciting bids for new energy efficient lighting for that center.

HRA Governing Board Minutes

Thursday, February 13, 2011

Page 4

The Executive Director reminded the board that 530 homes need to be weatherized by 3/31/2012 and to date we have 249 completions with 87 jobs partially completed. Projects are moving along so we are ready to accept more applications.

KAREN WIGAND MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, MR. LIPPENS SECONDED THE MOTION; MOTION CARRIED.

PUBLIC COMMENT/OTHER BUSINESS

Mr. LaFoille noted that the federal mileage rate is now at \$.51/mile.

ADJOURNMENT

There being no further business **THE MEETING ADJOURNED AT 2:30 p.m. WITH A MOTION FROM MR. LYON, SECONDED BY TOM ELEGEERT; MOTION CARRIED.**

THE FINANCIAL COMMITTEE HAS REVIEWED THE ACCOUNTS PAYABLE SCHEDULES FOR THE MONTHS OF **NOVEMBER & DECEMBER 2010** FOR THE **HUMAN RESOURCES AUTHORITY, INC.** WE HAVE DETERMINED THAT THE EXPENDITURES MADE AGAINST THE VARIOUS PROGRAMS ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS IN THE FOLLOWING AMOUNTS:

SENIOR CITIZENS	\$	251,622
VOLUNTEER PROGRAMS		99,299
NUTRITION		199,226
STATE & LOCAL PROGRAMS		196,568
ENERGY AND HOUSING		355,397
ASSET & LIABILITY ACCOUNTS		193,709
TOTAL	\$	1,295,821

SIGNED


(TREASURER)

DATE

1/13/10



Public Health Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility, Powers

Meeting Minutes

Wednesday, December 15, 2010

Board Members Present

Bernie Lang
Bob Burie

Gary Eichhorn
Tom Trudgeon

Tom Elegeert
Dave Schultz

Public Health Staff

Barb Chenier, Health Officer/ Administrator
Mike Snyder, Environmental Health Director
Sharon Engelsjerd, Executive Secretary

1. Call to Order/Roll Call

The December 15, 2010, meeting of the Delta Menominee District Board of Health was called to order at 4:35 p.m. CST by Chairperson Schultz. Roll call was taken and is recorded above.

2. Approval of Agenda

Mr. Lang moved to approve the agenda. Motion was supported by Mr. Eichhorn and carried.

3. Approval of Minutes

Mr. Elegeert moved that the November 17th minutes be approved. Motion was supported by Mr. Burie and carried.

4. Education Session

4.1— Sanitary Code Update

Mike Snyder, Environmental Health Director, presented a review of the department's On-Site Sewage Treatment/Disposal program since the current Delta & Menominee Counties Sanitary Code became effective on January 1, 2009. The department's experience with the new sanitary code has shown it to be very customer friendly, giving the health department flexibility to allow the customer options regarding on-site sewage treatment if at all possible. Over the past two years the department has

performed 430 site evaluations with only 18 site denials, and some of these denials were given options they could choose in order to improve their site and gain approval. When the new code was enacted, the health department contacted all customers who were denied since 2000 under the previous code, informing them of the changes in the minimum site requirements. Many of these sites have been reevaluated and granted approval or permits under the new code. The new code allows installment of alternative systems and, although no alternative systems have been installed over the past two years, engineered plans for a site that was denied under the old sanitary code are currently being processed.

Another benefit resulting from the new code is the increased communication between installers and the health department. The Sanitary Code now requires installers to be licensed to ensure they are thoroughly knowledgeable of the code's provisions. The health department has offered training and the licensing exam through several forums to local installers. Those licensed in other districts had to meet with the Environmental Health Director to review the code. The licensing process went very smoothly, and our District currently has 53 licensed installers.

The health department has also been busy in their Groundwater Quality Control program. Over the last two years 245 well permits have been granted. Environmental Health and the counties' Building Departments work closely together concerning sites planning new construction as well as demolition.

5. **New Business**

5.1— **Wage and Salary Administration Policy Revision**

Ms Chenier requested Board approval for revision of a Board policy that addresses wage and salary administration for non-union employees. Effective January 1, 2011, wage adjustments for the non-union employee group would be recommended to the Personnel Committee and the full Board once a year. This change will replace the current non-union merit increase system. The Personnel Committee recommended approval of the policy revision.

Mr. Eichhorn moved that the Board approve the revised policy. Motion was supported by Mr. Elegeert and carried.

6. **Committee Reports**

6.1— **Personnel**

All recommended merit increases for 2010 fell within the Board-approved ranges and were approved by the Personnel Committee. No Board action was required.

The Personnel Committee recommended the Board approve a 2% wage increase for non-union staff for 2011, based on revenues coming in as projected. This recommendation is supported by the following:

- PHDM was on budget at the end of FY 2010, and the budget approved for FY 2011 included a 2% wage increase for all staff with no use of fund balance.
- PHDM union staff will receive a 2% wage increase on 1/1/11 per the union contract.
- PHDM non-union and union staff receive no step adjustments in salary for years of service and no longevity pay.
- Employee contributions to the MERS plan and health insurance premiums have increased significantly.

Mr. Eichhorn moved that the Board approve the proposal. Motion was supported by Mr. Elegeert and carried with one opposing vote (Mr. Burie).

7. Health Officer's Report

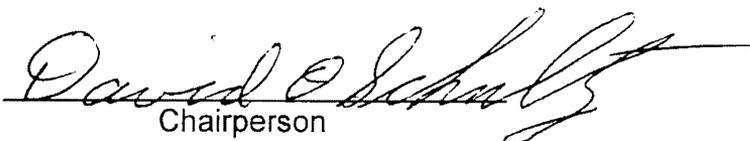
Ms Chenier reported the following:

- The first quarter of FY 2011 is almost complete, and program services and funding are going as projected.
- Our current Registered Dietitian is leaving. Fortunately, we will be able to fill the position with a qualified person who is already working in the health department in another position.
- Our temporary Nurse Practitioner has accepted the position on a long term basis.
- We recently received approval for our new Maternal Infant Health Program. Training will be conducted in January for nurses, social workers, and dietitians; services should begin soon after.
- Thank you to Mr. Eichhorn for his service on the Board of Health and his work in the Personnel Committee these past two years.

8. Public Comment—No comments

9. Adjournment

There being no further business, a motion was made by Mr. Eichhorn with support by Mr. Burie to adjourn the meeting. Motion was carried and meeting adjourned at 5:41 p.m. CST.


Chairperson

:se

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Monthly Meeting

MINUTES

715 Pyle Drive, Kingsford, Michigan

December 16, 2010 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

Karen Raether, Board Chairperson, called the meeting to order at 4:05 p.m. Mary Wendt, Board Secretary, conducted the roll call. Ms. Raether stated that Karen Thekan would not be present at today's Board meeting due to her brother being ill and asked board members to keep Ms. Thekan in their prayers.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Connors, Peggy	X			Luhtanen, Joan	X		
DeDie, William	X			Martin, Ann	X		
DeGrave, Marylee	X			Negro, Mari	X		
Farragh, Elizabeth	X			Raether, Karen	X		
Hofer, Millie	X			Plumley, Robert	X		
Lang, Bernie	X			Spence, Christine	X		

REPRESENTING ADMINISTRATION: B. Adrian, T. Wendt, J. Pelc, L. Dionne, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OF THE AGENDA: There were no additions to the agenda. Karen Raether stated that Brian Bousely, Menominee County Administrator, was present at today's Board meeting and would be participating under New Business.

ACTION: Moved to approve the agenda as presented.

Motion by: M. DeGrave; supported by J. Luhtanen. **Motion carried unanimously**

APPROVAL OF THE MINUTES:

There were no additions or corrections to the minutes from the Regular Board of Directors meeting on November 18, 2010.

ACTION: A motion was made to dispense with reading the minutes from the November 18, 2010 Regular Board of Directors meeting and approve as written.

Motion by: P. Connors; supported by M. DeGrave. **Motion carried unanimously.**

FINANCE COMMITTEE REPORT - C. Spence

Ms. Spence highlighted the following from the Finance Committee meeting minutes:

1. **ISSUE:** Review Check Disbursement Report

The check disbursement report in the amount of \$1,210,114.96 was reviewed and recommended for Board approval.

ACTION: A motion was made by C. Spence, supported by M. Negro to approve the check disbursement report for bills paid in the amount of \$1,210,114.96 as presented.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

2. **ISSUE:** Review Financial Reports – Preliminary September 2010 & November 2010

The preliminary September 2010 financial report was reviewed. The September financial report is preliminary as Bill Adrian is still waiting for information to close out the fiscal year. The November 2010 financial statement was reviewed and recommended for Board approval.

ACTION: A motion was made by C. Spence, supported by M. DeGrave to approve the November 2010 financial report.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

3. ISSUE: Contract(s)/Agreement(s)

#	Name of Contract	Purpose of Contract	Date of Contract	Old Rate	New Rate	Change
a.	Carrie Zigman	Speech Services	1/1/11 – 12/31/11	\$55/hr direct & \$49/hr indirect	\$57.75/hr – direct & \$51.50/hr indirect	\$2.75/hr-direct \$2.50/hr-indirect
This is a renewal agreement for the services of a speech and language therapist. Ms. Zigman currently works approx 40 hours/month and serves 18 consumers.						
b.	John Zinger, II	Snow Removal	10/1/10 – 5/1/11	\$50/hr	\$50/hr	n/a
This is a renewal agreement for an individual to provide snow removal services at all of the Iron River sites.						
c.	Carlson Medical Clinic	Medical Services to Maple Ridge	1/1/11 – 1/31/12	\$200/hr	\$200/hr	No Change
Dr. Carlson provides medical services to the residents of Maple Ridge that are over and above standard appointments. She averages 1 ½ hr per month.						
d.	Dr. Dennis Ziemba	Medical Services in Dickinson Co. Residential	1/1/11 – 12/31/12	\$300/mo	\$300/mo	No change
Dr. Ziemba provides medical services to the residents of Belgium Pointe and The Pines that are over and above standard appointments.						
e.	Pine Rest Christian Mental Health Service and Saint Mary's Hospital	Inpatient Psychiatric Services	10/1/10 – 9/30/11	Pine Rest – \$798.00 St. Mary's- \$769.00	Pine Rest - \$852.00 St. Mary's - \$822.00	Increase Pine Rest – \$56 St Mary's - \$53
This is a renewal agreement for inpatient psychiatric services. This hospital is located in Grand Rapids, MI,						
f.	Waste Management of Michigan	Non Hazardous Waste Disposal	12/1/10 – 11/30/13	\$148.75/mo	\$160.65/mo	Increase of \$11.90
This is a renewal agreement for waste disposal for the Iron River Office.						
g.	Cherith Counseling, LC	Outpatient Counseling	11/1/10 – 10/31/11	\$60.00/hr	\$70/hr	Increase of \$10/hr
This contract was reviewed at the November Board meeting. Cherith Counseling is now requesting a \$10/hr increase due to the need for added insurance. This is a self-determination arrangement for one person, through a single case agreement, who will receive services from Cherith Counseling instead of NBHS.						

ACTION: A motion was made by C. Spence, supported by M. DeGrave to approve all contracts as noted above.

DISCUSSION: Millie Hofer stated the she brought up at the Finance Committee meeting that there was a discrepancy between the hourly rate of Penny Gregg and Carrie Zigman who are both speech therapists. Ms. Hofer stated that one is charging \$65/hour and one is charging \$57.75/hour and would like this noted. Miscellaneous questions were addressed by Bill Adrian.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

4. Miscellaneous

- Bill Adrian provided that Northpointe will be reviewing how AFC provider contracts are paid. This will give Northpointe a better measurement of how much care an individual is actually receiving so this information can then be more accurately built into their treatment plan. Northpointe needs to better document what they buying from AFC contract providers to have this relate back to an individual's treatment plan and as this review process is done there will be some changes in Northpointe's residential AFC contracts. Mr. Adrian stated that for clarification purposes this particular process will be used for non-specialized residential AFC providers.

PLANNING COMMITTEE REPORT - J. Luhtanen

1. **ISSUE:** Stakeholder Advisory Committee Meeting Report

The December 7, 2010 Stakeholder Advisory Committee meeting was held at the Kingsford office and committee members were provided with a presentation on supported employment; the results from the MDCH site review results were reviewed; the 4th quarter Outcomes Report was reviewed; suggestions for improvement and a complaint was reviewed; the October and November CEO reports were discussed; the CAFAS level of functioning test was provided and reviewed; and the annual Christmas potluck was held. **ACTION:** Information

2. **ISSUE:** Vote for New Stakeholder Committee Members

Joan Luhtanen stated that information on applicants for Stakeholder Advisory Committee vacancies were provided for review. Ms. Luhtanen stated there are 5 openings for primary members and there are 5 individuals to fill these vacancies: Sue Kyllonen, Jean Massie, Dean Brunnet, Kristena Estebo, and Paul Suchovski.

ACTION: A motion was made by J. Luhtanen, supported by M. DeGrave to approve to the reappointments of Sue Kyllonen, Jean Massie, Dean Brunnet, Kristena Estebo and the new appointment of Paul Suchovski to the fill the 5 openings for primary members on the Stakeholder Advisory Committee. **Motion carried unanimously.**

Ms. Luhtanen stated that there are also 3 openings for secondary members on the Stakeholder Advisory Committee and 7 applicants for these openings. Lisa Dionne stated that the committee is comprised of 12 members and at least half of the committee needs to be primary members and the remainder of the committee can be secondary consumers. Discussion ensued and miscellaneous questions were addressed by Ms. Dionne.

ACTION: A motion was made by J. Luhtanen, supported by A. Martin to approve the reappointments of Nancy Pasternak and Mel Levin and the new appointment of Hugo Latvala to the Stakeholder Advisory Committee to fill the 3 openings for secondary members on the Stakeholder Advisory Committee. **Motion carried unanimously.**

3. **ISSUE:** 4th Quarter Outcomes Report

The 4th Quarter Outcomes report was reviewed by Lisa Dionne. Miscellaneous questions were addressed by Ms. Dionne. **ACTION:** Information

4. **ISSUE:** Board Members Responsibilities ("A Board Member's Approach to the Job")

Joan Luhtanen stated that the above information was provided by Millie Hofer so all Board members could review it. Ms. Luhtanen stated that this information was interesting and a good review as to what a Board member's responsibility is. Ms. Luhtanen stated that Karen Thekan did provide information from a recent Dickinson Community Foundation meeting where a presentation was done by Judy Watson-Olson on Board training. Ms. Luhtanen stated that Ms. Thekan contacted Ms. Watson-Olson to see if she could provide a 1-2 hour training for the Northpointe Board. The cost of this training would be \$445.00. Discussion ensued and questions were addressed by Ms. Luhtanen.

ACTION: A motion was made by M. DeGrave, supported by M. Negro to approve that a special Board meeting be scheduled for Ms. Watson-Olson to present on Board training at a cost of \$445.00.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

5. ISSUE: Board Association By-Laws

Joan Luhtanen stated that Board Association By-Laws were presented for information regarding the issue of Board member voting delegates at Board Association conferences. Board Association voting issues are voted on at the May and October Board Association conference. Ms. Luhtanen stated that Karen Thekan contacted Mike Vizena, at the Board Association, to inquire if voting issues could be provided sooner for review by Northpointe Board members before a Board Association conference is held. Mr. Vizena provided that they will now be providing voting issues sooner so they can be reviewed. Discussion ensued and miscellaneous questions were addressed by Karen Raether. **ACTION:** Information

6. Miscellaneous

- Lisa Dionne provided Northpointe’s Annual Report to Board members. Ms. Dionne stated that the report should be reviewed and will then be discussed at the next Planning Committee and Board meetings.
- Bill DeDie stated that the annual NAMI Christmas party will be held on Friday, December 17 at 11:00 a.m. at the Marantha Church in Kingsford and everyone is invited to attend this event.

CHAIRPERSONS REPORT

Karen Raether stated that she did not have any specific issues to report on this month.

PRESENTATION: No presentation

CEO REPORT

Karen Raether stated that Karen Thekan’s CEO report was in Board packets. If anyone had questions regarding her report they can contact Bill Adrian.

OLD BUSINESS – No old business

NEW BUSINESS

- Discussion of the Open Forum Letter in the *Menominee Eagle Herald* Dated: December 6, 2010
DISCUSSION: Bill Adrian stated that this above issue was put on as an informational item. Mr. Adrian further stated that at the December 14, 2010 Menominee County Board meeting it was requested by that Board to have the Northpointe Board try to resolve the above issue themselves. Mr. Adrian stated that hopefully the issue can be resolved at tonight’s Board meeting and Northpointe can get back to the business at hand. Karen Raether stated that she does apologize to the Northpointe Board and staff for an incident/misunderstanding that recently took place which has escalated far beyond to what it should have. Ms. Raether stated that she is concerned that this issue has preoccupied the Board and derailed Board member duties. A lengthy discussion ensued. Brian Bousley stated that this issue needs to be resolved internally, if at all possible, and if brought back to the Menominee County Board the recommendation may be to remove all four Menominee County Northpointe Board members and this would be unfair to everyone. Mr. Bousley stated that the Northpointe Board By-Laws and Policies need to be changed to add a process on how a grievance should be handled. A lengthy discussion ensued once again. Ms. Negro stated that she is willing to let this issue drop if a process on how a grievance is handled is added to the By-Laws that spells the process out in no uncertain terms. Ms. Negro further stated that the By-Laws are to protect each Board member individually and as a whole.
ACTION: A motion was made by P. Connors, supported by R. Plumley that all parties involved agree to consider the conflict among Board members that occurred on October 19, 2010 at the Traverse City conference resolved. A grievance procedure will be written into the Northpointe by-Laws and Policies to be approved by the Board.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

5. ISSUE: Board Association By-Laws

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6. Miscellaneous

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CHAIRPERSONS REPORT

Karen Raether stated that she did not have any specific issues to report on this month.

PRESENTATION: No presentation

CEO REPORT

Karen Raether stated that Karen Thekan’s CEO report was in Board packets. If anyone had questions regarding her report they can contact Bill Adrian.

OLD BUSINESS – No old business

NEW BUSINESS

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DISCUSSION: Bill Adrian stated that this above issue was put on as an informational item. Mr. Adrian further stated that at the December 14, 2010 Menominee County Board meeting it was requested by that Board to have the Northpointe Board try to resolve the above issue themselves. Mr. Adrian stated that hopefully the issue can be resolved at tonight’s Board meeting and Northpointe can get back to the business at hand. Karen Raether stated that she does apologize to the Northpointe Board and staff for an incident/misunderstanding that recently took place which has escalated far beyond to what it should have. Ms. Raether stated that she is concerned that this issue has preoccupied the Board and derailed Board member duties. A lengthy discussion ensued. Brian Bousley stated that this issue needs to be resolved internally, if at all possible, and if brought back to the Menominee County Board the recommendation may be to remove all four Menominee County Northpointe Board members and this would be unfair to everyone. Mr. Bousley stated that the Northpointe Board By-Laws and Policies need to be changed to add a process on how a grievance should be handled. A lengthy discussion ensued once again. Ms. Negro stated that she is willing to let this issue drop if a process on how a grievance is handled is added to the By-Laws that spells the process out in no uncertain terms. Ms. Negro further stated that the By-Laws are to protect each Board member individually and as a whole.
ACTION: A motion was made by P. Connors, supported by R. Plumley that all parties involved agree to consider the conflict among Board members that occurred on October 19, 2010 at the Traverse City conference resolved. A grievance procedure will be written into the Northpointe by-Laws and Policies to be approved by the Board.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen	X	
Hofer, Millie	X		Plumley, Robert	X	
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

DISCUSSION: Consensus is that the Board By-Laws and Policies will be updated to add a process of how a grievance is handled and will be an agenda item for the January 17, 2011 Planning Committee meeting. Ms. Negro asked Planning Committee members to bring ideas on By-Laws or grievance procedures that they may have from their place of employment for review. Mr. Adrian stated that he will also call the regional U.P. community health board to get samples of their Board By-Laws and Policies. Mr. Bousley provided the following suggestions for a grievance process: it should be decided who the grievance will be brought to first; everything needs to be written and documented; once the grievance is brought to the proper individual a timeframe is needed to resolve the grievance; and if it is not resolved internally what will the next step be. Mr. Bousley stated that if at possible grievances should be done in-house.

BOARD PREROGATIVE

- Ann Martin thanked everyone involved, in the above issue under New Business, that they were big enough to come to the above resolution at tonight’s meeting. Ms. Martin asked Bill Adrian if Northpointe was at a point in time to provide how the fiscal year ended. Mr. Adrian stated that he is still waiting for information to close out the fiscal year and he will be providing an end of year fiscal year report at the January 2011 Board meeting.

PUBLIC COMMENTS

- Brian Bousley stated that he did want to see the above issue resolved and steps taken where this will not be an issue again by putting a grievance process in place into the By-Laws.

ADJOURNMENT

Chairperson Raether stated the meeting adjourned. Meeting adjourned at 5:51 p.m.

The next regular monthly Board meeting is scheduled for January 20, 2011 in **Kingsford, Michigan beginning at 4:00 p.m.**

Karen Raether, Chairperson

Peggy Connors, Secretary

Mary Wendt, Board Secretary