

"Menominee – Where the best of Michigan Begins"

MENOMINEE COUNTY BOARD OF COMMISSIONERS

Menominee County Courthouse
839 10th Avenue
Menominee, MI 49858

Brian Bousley – County Administrator
Sherry Smith – Administrative Assistant
Telephone: (906) 863-7779 or 863-9648
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The Menominee County Board of Commissioners
will meet on Tuesday, January 11, 2011 @ 5:30 p.m. CST
at the Menominee County Courthouse, Courtroom B

AGENDA

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call
- D. Approval of the Agenda
- E. Public Comment (*Statements, not debate, limited to 5 minutes per person on agenda items only*)
- F. Approval of Previous Minutes
 - Dec. 28, 2010
 - Jan. 4, 2011 – Re-organization
- G. Presentations (*limited to twenty minutes*)
 - Sheriff Kenny Marks – State of the Sheriff Department
- H. Department Head/Elected Officials Reports (*limited to ten minutes*)
 - Diane Lesperance – Financial Report
- I. Action Items
 1. Moved by _____ seconded by _____ to approve the revised park camping rates for 2011.
 2. Moved by _____ seconded by _____ to approve a bid in the amount of \$500 submitted by Jim & Debbie Rupert for property #55-010-214-018-25 located in Menominee Township. (*Previously the Minne Property*).
 3. Moved by _____ seconded by _____ to approve a transfer of funds within the parks budget to allow for park committee members to be paid mileage allowance in accordance with the most recent IRS rate per mile to begin October 1, 2010. Funds in the amount of \$1,500 will be transferred from acct. #208-751-930.04 (Grounds maintenance) to acct. #208-751-860.00 (travel/per diems) to cover cost of mileage expense.
 4. Moved by _____ seconded by _____ to approve CUPPAD membership dues for 2011 in the amount of \$9,000 to be disbursed from account # 101-103-802.00 (memberships/subscriptions).
 5. Moved by _____ seconded by _____ to approve creation of a General Fund revenue account #101-000-611.03 and expense account #101-103-970.05 for Menominee County GIS – Maps InDeed in accordance with the chart of accounts provided by the state of MI. These accounts are to be non-lapsing carryover accounts with year end funds to be carried over from year to year.

James Furlong – Chairperson

Bernie Lang – Vice Chairperson

Charlie Meintz

Mark Jasper

Jim Pearson

6. Moved by _____ seconded by _____ to approve Miscellaneous Bills as paid on December 9 & 15 in the amount of \$86,935.17
 7. Moved by _____ seconded by _____ to place miscellaneous boards/committees/commission reports on file at the courthouse.
 8. Moved by _____ to go into closed session, for strategy and negotiations of all county collective bargaining agreements. (Pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(c)).
Motion seconded by _____,
Individuals attending closed session
-
9. Moved by _____ seconded by _____ to return to open session at _____ pm.

J. New Business (*discussion only*)

1. Personnel Items:
 - a. CUPPAD – 2 member appointments expiring 2.28.11
2. Building and Grounds/Parks Items:
 - a. None
3. Miscellaneous Items:
 - a. County Board Legal Representation
 - b. Misc. Board/Committee Bylaw changes for member term expirations
4. Finance Items:
 - a. Three Way Road Program – invoicing process – “Three Way” division of funds discussion
 - b. Courtroom A renovation project – Fund transfer request
 - c. Concerned Associates – Employee Assistance Program Contract
 - d. Miscellaneous Bills as paid on Dec. 22, 2010 & Jan. 4 & 6, 2011 in the amount of \$455,044.98
 - e. Commissioner Per-Diems/Expenses

- K. Misc. Boards/Committees/Commissions Reports
- L. Public Comment
- M. Commissioner Comment (*limited to 5 minutes*)
- N. Adjourn

December 28, 2010

UNAPPROVED

Proceedings of a Regular Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held at the Menominee County Courthouse, Menominee, Michigan.

Chairman Eichhorn called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Anderson, Eichhorn, Furlong, Lang, and Meintz

Absent: None

Com. Lang asked to amend the agenda to add a discussion on county mineral rights. This will go under New Business Miscellaneous Items C.

Moved by Com. Lang, supported by Com. Anderson to approve the agenda as amended. Motion was approved 5-0.

Moved by Com. Furlong, supported by Com. Lang to strike Action Items #5 from the agenda (a motion to approve the distribution of \$200,000 from account number 101-997-999.31 (Three Way Road Program) to the Menominee County Road Commission. Whereas the Menominee County Road Commission will distribute the amount of \$178.62 per mile of county road within each of the townships of Menominee County based on a total of 1,119.70 miles of county roads.) Motion was not approved 2-3. Com. Anderson, Eichhorn and Meintz voted nay.

Chairman Eichhorn called for public comment.

Public Comment:

-Bob Desjarlias – Commented on the Three Way Road Program, and the fact that tax money from county residents goes towards the Airport and Business Development with mostly city residents benefiting from it.

Moved by Com. Anderson, supported by Com. Meintz to approve the minutes from the December 28, 2010 Regular County Board meeting. Motion was approved 5-0.

Presentations: None

Department Head/Elected Officials Reports:

-Brian Bousley – Shared a letter written by Officer Brian Helfert thanking the County Board for the money that was requested in April for resurfacing the Boston Whaler used for Marine Patrol.

Moved by Com. Anderson, supported by Com. Meintz to appoint six members to the Menominee County Planning Commission representing the following interest:

- M.C. Chapter of Farm Bureau – Warren Suchovsky – 3 year term.
- M.C. Township Association – Lillian Schultz – 1 year term.
- Menominee County I.S.D – Roger Cole - 2 year term.
- Menominee County Road Commission – William Anderson – 2 year term.
- Citizen at large member – Wayne Erickson – 1 year term.
- Citizen member representing the environment and/or recreation interest – Charlene Peterson – 3 year term.

(all terms to begin 1/1/2011)

Discussion ensued. Com. Furlong and Lang do not feel that this board should be making these appointments and it should be left up to the next board to make the appointments. Motion was approved 3-2, Com. Furlong and Lang voted nay.

Moved by Com. Anderson, supported by Com. Meintz to approve the Application and Certificate for Payment in the amount of \$92,430 to Valley Mechanical Inc. for a portion of work completed on the HVAC system for the Menominee County Jail. Motion was approved 5-0.

Moved by Com. Lang to approve Notice of Appeal to be written to contest the acquisition of approximately .83 acres of land into trust by the Hannahville Indian Community per application with the Bureau of Indian Affairs (US Dept. of Interior). Motion died for lack of support.

Moved by Com. Anderson, supported by Com. Furlong to approve Menominee County Building Code Department revised Fee Schedule. Motion was approved 5-0.

Moved by Com. Anderson, supported by Com. Meintz to approve the distribution of \$200,000 from account number 101-997-999.31 (Three Way Road Program) to the Menominee County Road Commission. Whereas the Menominee County Road Commission will distribute the amount of \$178.62 per mile of county road within each of the townships of Menominee County based on a total of 1,119.70 miles of county roads. Discussion ensued. Com. Lang stated that 28.77% of the General Fund is generated by the City taxpayers. He would like to know what the city residents are going to receive from this. Com. Meintz said that Public Act 51 does not allow the Menominee County Road Commission to match funds to the City of Menominee. Com. Anderson said that this is what the townships and Road Commission agreed to. Com. Furlong would like to know if this is written down in any type of contract. He also stated that page 13 of the 2010/2011 Menominee County Budget states that funds will not be distributed without an invoice. Motion was approved 3-2. Com. Furlong and Lang voted nay.

Moved by Com. Anderson, supported by Com. Meintz to approve funds from the General Fund in the amount of \$11,623.62 (amount of unused appropriated money of 2009/2010 Remonumentation program) to be placed in the current budget year (2010/2011) for the Remonumentation program. Motion was approved 5-0.

Moved by Com. Furlong, supported by Com. Meintz to approve Miscellaneous Bills as paid on November 24, & December 6, 2010 in the amount of \$124,497.58. Motion was approved 5-0.

Moved by Com. Furlong, supported by Com. Lang to approve Commissioner Per-Diems/Expenses as recently submitted for payment. Motion was approved 5-0.

Moved by Com. Furlong, supported by Com. Meintz to place miscellaneous boards/committees/commission reports on file at the courthouse. Motion was approved 5-0.

Moved by Com. Meintz, supported by Com. Eichhorn to go into closed session, per request of Brian Bousley (pursuant to the Open Meetings Act, Act 267 of 1976, 15.268 Section 8(a)) to discuss County Administrator, Brian Bousley's one year performance evaluation. And, to discuss health insurance negotiations with the E-911 department. Motion was approved by roll call vote 5-0 at 6:31 p.m.

Moved by Com. Meintz, supported by Com. Eichhorn to return to open session at 6:51 p.m. Motion was approved by roll call vote 5-0.

Moved by Com. Lang, supported by Com. Meintz to approve the AFSCME E-911 health insurance negotiations as discussed in closed session. Motion was approved 5-0.

New Business (discussion only)

Personnel Items:

- a. None

Building and Grounds/Parks Items:

- a. New Park and Camping Rates for 2011 - The consensus of the board is to move it forward to the next meeting.
- b. Donated Minnie Property Bid Review – There was only one bid for \$500. Brian Bousley stated the fair market value of the property is assessed at \$5,200. The consensus of the board is to move it forward to the next meeting.
- c. Mileage payment for Park and Recreation Committee members – Com. Eichhorn thinks that this should apply to all committees. Com. Furlong doesn't know why this is an issue since the Park and Recreation Committee has it in their by-laws that they can collect for this. Brian Bousley said they need to create a line item for this.

Miscellaneous Items:

- a. Northpointe Health Care Systems Board – Brian stated that he went to their last meeting and they are handling the issue.
- b. InSequence - Menominee County Maps Indeed-GIS – Brian thinks that any money made from the website should go towards improving the website first. The consensus of the board is to have Brian sit down with the townships and discuss this.
- c. Mineral Rights – Com. Lang discussed a letter from Tom Humphries' office to William Boerner regarding state owned property. Dan Hass is waiting for the new Attorney General to take office before he resubmits a request from Menominee County.

Finance Items:

- a. CUPPAD Membership Dues for 2011-\$9,000 - The consensus of the board is to move it forward to the next meeting.
- b. Miscellaneous Bills as paid on Dec. 9 & 15 in the amount of \$86,935.17 - The consensus of the board is to move it forward to the next meeting.

Misc. Boards/Committees/Commissions Reports:

- a. The consensus of the board is to move it forward to the next meeting.

Public Comment:

- Mari Negro – County Board has done an excellent job.
- Charlene Peterson – Thanked the County Board for her appointments.
- Ruby Ivens – Thanked the County Board for her appointments. Commented on the committees that receive a per diem and mileage. She thinks this should be the same for all committees.

Commissioner Comment:

- Com. Meintz wished everyone a Happy New Year.
- Com. Furlong had no comment
- Com. Lang had no comment
- Com. Anderson had no comment
- Com. Eichhorn wished everyone a Happy New Year and asked about the New Commissioners Conference that several commissioners attended.

Moved by Com. Meintz, supported by Com. Eichhorn to adjourn at 7:20 p.m. Motion was approved 5-0.

Gary Eichhorn, Chairman

Marc Kleiman, County Clerk

January 4, 2011

UNAPPROVED

Proceedings of the Reorganizational Meeting of the Board of Commissioners in and for the County of Menominee and the State of Michigan were held in Courtroom B, Courthouse, Menominee, Michigan.

Chairman Pro Tem Marc Kleiman called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

A call of the roll indicated that the following Commissioners were present/absent:

Present: Coms. Furlong, Jasper, Lang, Meintz, and Pearson.

Absent: None

Chairman Pro Tem Marc Kleiman administered the Oath of Office to Coms. Furlong, Jasper, Lang, Meintz, and Pearson.

Moved by Com. Furlong, supported by Com. Meintz to approve the agenda. Motion was approved 5-0.

Public Comment:

- Arlene Behrendt – Read a letter thanking the County Board on behalf of the Bailey Properties Fishing Museum.

Moved by Com. Lang, supported by Com. Furlong to adopt the Board Rules/By-Laws/Policies/Charters of Standing Committees. Motion was approved 5-0.

Moved by Com. Lang, supported by Com. Meintz to adopt the Election Procedures for Chairman and Vice-Chairman. Motion was approved 5-0.

Chairman Pro Tem Marc Kleiman called for nominations for Chairman. Com. Lang nominated Com. Furlong. Com. Meintz nominated Com. Jasper. Com. Jasper declined the nomination for Chairman. Chairman Pro Tem Marc Kleiman called for other nominations—there were none. A roll call vote was conducted for Com. Furlong. Com. Furlong received a majority of the votes for Chairman 5-0.

Com. Furlong then assumed the Chair.

Chairman Furlong called for nominations for Vice Chairman. Com. Pearson nominated Com. Lang. Com. Meintz nominated Com. Jasper. Com. Jasper once again declined the nomination. Chairman Furlong called for further nominations for Vice Chairman—there were none. A roll call vote was conducted for Com. Lang. Com. Lang received a majority of the votes for Vice Chairman 5-0.

Chairman Furlong handed out a revised County Board of Commissioners meeting schedule to all commissioners. Commissioners reviewed the schedule and made comments. Com. Jasper would like to see the meeting times moved up to 5:30 p.m. Com. Meintz would like to see meetings in Stephenson two months a year.

Moved by Com. Lang, to approve the County Board of Commissioners meeting schedule provided by Com. Furlong with the exception that the meeting time be 5:30 pm. Motion died because of lack of support.

Moved by Com. Jasper, supported by Com. Lang to approve the 2011 meeting schedule that was included in the board packet with the exception of the start time being moved to 5:30 p.m. Motion was approved 5-0. (Attachment A)

Chairman Furlong asked all the commissioners to fill out the committee assignment sheet with the committees that they would like to serve on. He also asked them to rank the assignments in order. The board recessed at 6:24 p.m. to allow Chairman Furlong and Vice-Chairman Lang to review the assignment sheets and make appointments.

County Board resumed session at 6:42 p.m.

Chairman Furlong presented the 2011 committee assignments as follows:

-Road Commission	Com. Jasper
-Delta-Men. Health Dept.	Com. Jasper & Com. Lang
-Intergovernmental Relations (MTA)	Com. Furlong
-Department of Human Services (DHS)	Com. Lang
-Northpointe Behavior Health	Com. Lang
-UP Resource Conservation & Develop	Com. Meintz
-Fair Board	Com. Meintz
-Park & Rec Committee	Com. Jasper & Com. Meintz
-Financial Hardship	Com. Jasper
-Re monumentation	Com. Jasper
-Six County Alliance/MI Works!	Com. Lang & Com. Furlong
-Pinecrest	Com. Meintz
-Corrections Advisory Committee (CCAB)	Com. Pearson
-E911 Governing Board	Com. Pearson
-Airport Commission	Com. Furlong & Com. Pearson
-Planning Commission	Com. Pearson
-CUPPAD/CAA	Com. Lang
-UPCAP	Com. Lang

-Men. Business Dev. Corp.	Com. Furlong
-Personnel Committee (COW)	Com. Pearson-Chair
-Finance Committee (COW)	Com. Lang-Chair
-Executive Committee	Com. Furlong, Com. Pearson & Com. Lang
-Local Emergency Planning Comm.	Com. Furlong
-Library Liaison	Com. Furlong

Moved by Com. Jasper, supported by Com. Pearson to approve the committee assignments as presented by Chairman Furlong. Motion was approved 5-0. (Attachment B)

Moved by Com. Lang, supported by Com. Meintz to approve Fiscal Resolution 2011-01. (Depository resolution) Motion was approved 5-0. (Attachment C)

Moved by Com. Meintz, supported by Com. Pearson to approve Fiscal Resolution 2011-02. (Deferred Payment resolution) Motion was approved 5-0 (Attachment D)

Moved by Com. Meintz, supported by Com. Jasper to approve Fiscal Resolution 2011-03. (Investment policy resolution) Motion was approved 5-0. (Attachment E)

Informational Items:

-Chairman Furlong would like all commissioners to take the month of January to make a list of goals and things they would like to see this county board move forward on in 2011. He would like to review these in February.

Public Comment:

-Ruby Ivens – She would like to see the commissioners obtain ideas from the public about improvements or changes that should occur over the next year.

Moved by Com Meintz, supported by Com. Pearson to adjourn at 6:52 p.m. Motion was approved 5-0.

James Furlong, Chairman

Marc Kleiman, County Clerk

**COUNTY BOARD OF COMMISSIONERS
COUNTY BOARD MEETINGS**

2011 SCHEDULE

<u>JANUARY</u>	DATE	TIME	LOCATION
COUNTY BOARD - Reorganization	January 4, 2011	5:30 PM	COURTROOM B
COUNTY BOARD	January 11, 2011	5:30 PM	COURTROOM B
COUNTY BOARD	January 25, 2011	5:30 PM	COURTROOM B
<u>FEBRUARY</u>	DATE	TIME	LOCATION
COUNTY BOARD	February 8, 2011	5:30 PM	COURTROOM B
COUNTY BOARD	February 22, 2011	5:30 PM	COURTROOM B
<u>MARCH</u>	DATE	TIME	LOCATION
COUNTY BOARD	March 8, 2011	5:30 PM	COURTROOM B
COUNTY BOARD	March 22, 2011	5:30 PM	COURTROOM B
<u>APRIL</u>	DATE	TIME	LOCATION
COUNTY BOARD	April 12, 2011	5:30 PM	COURTROOM B
COUNTY BOARD - Equalization Session	April 12, 2011	after CB mtg	COURTROOM B
COUNTY BOARD	April 26, 2011	5:30 PM	COURTROOM B
<u>MAY</u>	DATE	TIME	LOCATION
COUNTY BOARD	May 10, 2011	5:30 PM	COURTROOM B
COUNTY BOARD	May 24, 2011	5:30 PM	COURTROOM B
<u>JUNE</u>	DATE	TIME	LOCATION
COUNTY BOARD	June 14, 2011	5:30 PM	Harris Twn. Hall
COUNTY BOARD	June 28, 2011	5:30 PM	Harris Twn. Hall
<u>JULY</u>	DATE	TIME	LOCATION
COUNTY BOARD	July 12, 2011	5:30 PM	Nadeau Twn. Hall
COUNTY BOARD	July 26, 2011	5:30 PM	Nadeau Twn. Hall
<u>AUGUST</u>	DATE	TIME	LOCATION
COUNTY BOARD	August 9, 2011	5:30 PM	Hermansville Twn.
COUNTY BOARD	August 23, 2011	5:30 PM	Hermansville Twn.
<u>SEPTEMBER</u>	DATE	TIME	LOCATION
COUNTY BOARD	September 13, 2011	5:30 PM	Stephenson Annex
COUNTY BOARD	September 27, 2011	5:30 PM	Stephenson Annex
<u>OCTOBER</u>	DATE	TIME	LOCATION
COUNTY BOARD	October 11, 2011	5:30 PM	Stephenson Annex
COUNTY BOARD	October 25, 2011	5:30 PM	Stephenson Annex
<u>NOVEMBER</u>	DATE	TIME	LOCATION
COUNTY BOARD	November 8, 2011	5:30 PM	COURTROOM B
COUNTY BOARD	November 22, 2011	5:30 PM	COURTROOM B
<u>DECEMBER</u>	DATE	TIME	LOCATION
COUNTY BOARD	December 13, 2011	5:30 PM	COURTROOM B
COUNTY BOARD	December 27, 2011	5:30 PM	COURTROOM B

MENOMINEE COUNTY BOARD OF COMMISSIONERS PRESENTATION ITEM

SUBJECT:	State of the Sheriff Department
DEPARTMENT:	Sheriff Marks
ATTACHMENTS:	NO
SUMMARY:	Sheriff Marks will address the board with the current state of the Sheriff Department
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/07/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

**MENOMINEE COUNTY BOARD OF COMMISSIONERS
DEPARTMENT HEAD ITEM**

SUBJECT:	County Financial Report
DEPARTMENT:	Treasurer – Diane Lesperance
ATTACHMENTS:	Yes
SUMMARY:	
Diane Lesperance, County Treasurer will present a financial report for the County Commissioners	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/07/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MONTH END BALANCE SHEET

11/30/2010

IMPREST CASH GENERAL FUND	\$3,250.00
IMPREST CASH OTHER FUNDS	<u>\$560.00</u>
	\$3,810.00

GENERAL FUND INVESTMENTS	
Stephenson National	\$214,340.26
Stephenson National	\$496,676.30
First National Bank & Trust	\$125,378.99
Menominee Co Federal CU	\$6,312.14
Tri-County Credit Union	\$115.26
Nicolet Bank	\$0.00
Nicolet Bank	\$122,616.58
Mbank	\$29,780.23
Citizens Bank	\$11,862.73
MBS :	<u>\$41,077.64</u>
	\$1,048,160.13

GENERAL FUND CERTIFICATES OF DEPOSIT	
Stephenson National	\$250,000.00
Stephenson National	\$1,250,000.00
Stephenson National	\$500,000.00
Tri County Credit Union	\$128,188.45
Mbank	\$100,000.00
Mbank	\$109,795.30
Mbank	\$105,457.82
KeyBank	\$0.00
First National Bank & Trust	\$102,096.26
Menominee County Fed CU	\$101,217.30
Menominee County Fed CU	<u>\$101,217.30</u>
	\$2,747,972.43

MBS CD'S GENERAL FUND	
Summit Community E. Lansing	\$0.00
Stugis Bank	\$100,000.00
Commercial Bank	\$100,000.00
Seaway Community Bank	\$100,000.00
Citizens Bank Flint	\$100,000.00
West Michigan Community Bank	\$100,000.00
Bank Holland MI	\$249,000.00
Bank Northern MI Petoskey	\$247,000.00
Citizens Bank Flint	\$100,000.00
Federal Home Loan	\$0.00
Federal Home Loan	\$200,000.00
Federal Home Loan	\$200,000.00
Federal Home Loan	\$100,000.00
Federal Home Loan	\$100,000.00
Federal National Mortgage	<u>\$100,000.00</u>
	\$1,696,000.00

TOTAL CO-MINGLED CASH \$5,492,132.56

SECTION 125	
Stephenson National Bank	\$10,406.94

LILJA BEQUEST	
Stephenson National Bank	\$2,000.00

COUNTY ROAD INVESTMENTS	
Stephenson National	\$270,454.96
Stephenson National	\$422,435.83
Bank of America	\$162,697.86
Menominee County Fed CU	\$110,219.51
Tri-County Credit Union	\$12.28
Tri-County Credit Union	\$28,040.09
Mbank	<u>\$112,060.76</u>
	\$1,105,921.29

COUNTY ROAD CD'S	
Tri-County Credit Union	\$100,000.00
Stephenson National	\$250,000.00
Stephenson National	\$200,000.00
Stephenson National	\$100,000.00
TOTAL COUNTY ROAD	\$1,755,921.29

DTRF INVESTMENTS	
Nicolet National MM	\$152,834.76
Stephenson National	\$36,484.00
MBS	<u>\$34,842.45</u>
	\$224,161.21

DTRF CD'S	
Mbank	\$105,457.82
Nicolet National	\$200,000.00
Nicolet National	\$200,000.00
Stephenson National	\$100,000.00
DTRF MBS CD'S	
Mercantile Bank	<u>\$100,000.00</u>
	\$705,457.82

TOTAL DTRF **\$929,619.03**

REVENUE SHARING INVESTMENTS	
Nicolet National MM	\$47,978.86
MBS	<u>\$16,617.27</u>
	\$64,596.13

REVENUE SHARING CD'S	
Nicolet National	\$200,000.00
Nicolet National	\$200,000.00
REVENUE SHARING MBS CD'S	
National City Bank	\$100,000.00
Federal National Mtg	<u>\$100,000.00</u>
	\$600,000.00

TOTAL REVENUE SHARING **\$664,596.13**

TOTAL	\$8,858,485.95
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General Fund

	Oct-10	Nov-10
Bank Balance	\$5,727,062.23	\$5,492,132.56
G/L	\$5,727,062.23	\$5,492,132.56
Difference	\$0.00	\$0.00
Diff from Prev Month		\$0.00

Section 125

Bank Balance	\$12,610.31	\$10,406.94
G/L	\$12,610.31	\$10,406.94
Difference	\$0.00	\$0.00
Diff from Prev Month		\$0.00

SNB Lilja Bequest

Bank Balance	\$2,000.00	\$2,000.00
G/L	\$2,000.00	\$2,000.00
Difference	\$0.00	\$0.00
Diff from Prev Month		\$0.00

County Road

Bank Balance	\$1,762,743.23	\$1,755,921.29
G/L	\$1,762,743.23	\$1,755,921.29
Difference	\$0.00	\$0.00
Diff from Prev Month		\$0.00

DTRF

Bank Balance	\$927,676.42	\$929,619.03
G/L	\$927,676.42	\$929,619.03
Difference	\$0.00	\$0.00
Diff from Prev Month		\$0.00

Revenue Sharing

Bank Balance	\$662,655.56	\$664,596.13
G/L	\$662,655.56	\$664,596.13
Difference	\$0.00	\$0.00
Diff from Prev Month		\$0.00

BANK

IMPREST CASH	\$3,810.00	\$3,810.00
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GL IMPREST CASH	\$3,810.00	\$3,810.00
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TOTAL BANK	\$9,098,557.75	\$8,858,485.95
TOTAL GL	\$9,098,557.75	\$8,858,485.95
	\$0.00	\$0.00

Menominee County
All funds cash - lead sheet
11/30/2010

Fund	Cash on Hand	004	001	003, 007, 008	
		Imprest Cash	Co-Mingled Cash	Individual Funds CD's/Investments	
101 General Fund		\$3,250.00	\$3,435,601.46		
155 Library Bequest			\$78.34	\$2,000.00	
201 County Roads		\$150.00		\$1,755,921.29	
202 Construction Zone			\$635.50		
205 Road Patrol			\$47,526.61		
208 County Parks		\$300.00	\$17,914.04		
215 Friend of Court			\$10,376.69		
216 Twin County Airport			(\$6,676.55)		
220 Park Improvement			\$112,715.83		
243 Remonumentation			(\$22,977.90)		
249 Building Department			(\$12,543.64)		
256 Register of Deeds Automation			\$18,896.90		
264 Local Corrections Officer Training			\$18,613.40		
265 Drug Law Enforcement Forfeiture			\$5,310.44		
266 911 Program			(\$17,579.64)		
269 Law Library			\$6,045.17		
271 County Library		\$60.00	\$116,541.53		
272 CDBG/Wells Fargo			\$7,043.47		
274 CDBG Grant			(\$51,006.07)		
277 Local Emergency Planning Commission			\$1,154.41		
280 Canteen Fund			\$50,418.50		
281 Donations, K-9			\$15,018.20		
282 PA302 Justice Training			\$4,337.64		
284 Revenue Sharing			\$58,813.91	\$664,596.13	
285 Delta-Menominee Senior Citizens			\$3,427.91		
292 Child Care			\$199,563.71		
294 Veteran's Trust			\$1,147.02		
296 State-Special Child Care		\$50.00	(\$9,442.75)		
516 DTRF Depository			\$967,240.75	\$929,619.03	
517 PA 123 Foreclosure			\$364,746.29		
701 Trust & Agency			\$85,353.54		
702 County Section 125 Plan			(\$25.95)	\$10,406.94	
704 Payroll Trust			\$12,936.80		
721 Library Penal Fines			\$50,927.00		
<hr/>					
Total Cash in funds per G/L		\$3,810.00	\$5,492,132.56	\$3,362,543.39	\$8,858,485.95
Total Cash from Bank Reconciliations		\$3,810.00	\$5,492,132.56	\$3,362,543.39	\$8,858,485.95
<hr/>					
Differences - G/L over or (short)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Park Camping Rate Revision (Increase for 2011)
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Parks committee is requesting an increase in park camping rates for the 2011	
RECOMMENDED MOTION	
To approve the revised park camping rates for 2011.	

Submitted by: **Brian Bousley**

 01/07/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

**MENOMINEE COUNTY PARKS AND RECREATION COMMITTEE
2010 Parks Price List**

Current

Menominee County Parks are now accepting reservations for 5-month and 6-month lease sites for the 2010 camping season. Lease site must be paid in full by February 15, 2010. Lease site applications for Shakey Lakes or Kleinke Park can be picked up at the Menominee County Treasurer's Office or by Calling Park Superintendent at 906-863-7525. Reservations for the 2010 camping season at Shakey Lakes will be starting April 27th at 6:00 am C.S.T. at the Shakey Lakes Park office, or phone 906-753-4582. On April 27th, reservations will be limited to five (5) reservations per person. From February 15, 2010 thru March 15, 2010- 1, 2, 3, or 4 month leases will be available at **KLEINKE PARK ONLY**. These leases will be awarded to the longest term lease requested down to the shortest term lease. The maximum number of leases per month will be limited to a total of 15. For more information, please call [906] 863-7525.

Gate Fee's

Annual (Menominee Co. Resident w/vehicle registration)--	\$ 10/ second FREE
Annual (Non-Resident)-----	\$ 10/ second \$5
Annual Senior Citizen (Meno. Cnty Resident)(65 yrs & older)	\$ 8/ second FREE
Annual Senior Citizen (Non-Resident)-----	\$ 8/ second \$4
Daily (Menominee Co. Resident w/vehicle registration)---	\$ 2.00
Daily (Non-Resident)-----	\$ 3.00
Daily Senior Citizen (70 yrs & older)-----	FREE

Camping Shakey Lakes

Reservations-----	\$ 5.00
Electric Campsites (50 amp electric, when available)-----	\$19.00
Electric Campsites (20 amp electric, when available)-----	\$17.00
Non-Electric Campsites-----	\$14.00
Senior Citizen Discount Per Night-----	N/A

General

Pavilion Rental-----	\$ 30.00
Storage -----	\$.85 sq/ft
Boat Launch (Mason, Shakey, Stoney)-----	\$ 2.00/day
Boat Launch Annual-----	\$ 20.00
Boat Launch Senior-65-70 years old-----	\$ 10.00
Boat Launch – Seniors Over 70 -----	Free

Camping Kleinke

Reservations-----	N/A
Electric Campsites (50 amp electric, when available)-----	\$19.00
Non-Electric Campsites-----	\$14.00
Concession stand fee-----	\$599.00

Free entrance and boat launch into Park on Michigan
Free Fishing Weekend (Friday, Saturday, Sunday) Yes

Shakey Lakes Lease Site Rates

Seasonal Rates for Electric Site (6 Months) May1-09 to November 1-09	\$1250.00
Seasonal Rates for Non-electric Site (6 Months) May1-09 to November1-09	\$800.00
Seasonal Rates for Electric Site (5 Months) May 1 -09 to October 4 -09	\$1125.00
Seasonal Rates for Non-electric Site (5 Months) May 1-09 to October 4-09	\$700.00

Kleinke Park Lease Site Rates

Seasonal Rates (6 Months) for Electrical Site	\$1,250.00
Seasonal Rates (6 Months) for Non-Electrical Site	\$800.00
Seasonal Rates (5 Months) for Electric Site	\$1125.00
Seasonal Rates (5 Months) for Non-Electrical Site	\$700.00
Four Month Rate for Electric Site	\$1050.00
Three Month Rate for Electric Site	\$900.00
Two Month (back to back) Rate for Electric Site	\$720.00
One Month Rate for Electric Site	\$400.00

For More Lease Site Information, Please Call (906) 863-7525

**MENOMINEE COUNTY PARKS AND RECREATION COMMITTEE
2011 Parks Price List**

Revised

Menominee County Parks are now accepting reservations for 5-month and 6-month lease sites for the 2011 camping season. Lease site must be paid in full by February 15-2011. Lease site applications for Shakey Lakes or Kleinke Park can be picked up at the Menominee County Treasurer's Office or by calling Park Assistant Superintendent at 906-863-7525. Reservations for the 2011 camping season at Shakey Lakes will be starting April 26th at 6:00 am C.S.T. at the Shakey Lakes Park office, or phone 906-753-4582. These leases will be awarded to the longest term lease requested down to the shortest term lease. Reservations will be limited to five (5) reservations per person for more information, please call [906] 753- 4582.

Gate Fee's Shakey Lakes Only

Annual (Menominee Co. Resident w/vehicle registration) --	\$ 10/ second FREE
Annual (Non-Resident) -----	\$ 10/ second \$5
Annual Senior Citizen (Menominee. County Resident) (65 yrs & older)	\$ 8/ second FREE
Annual Senior Citizen (Non-Resident) -----	\$ 8/ second \$4
Daily (Menominee County Resident w/vehicle registration)	\$ 2.00
Daily (Non-Resident) -----	\$ 3.00
Daily Senior Citizen (70 yrs & older) -----	FREE
Free entrance and boat launch into Park on Michigan	
Free Fishing Weekend (Friday, Saturday, Sunday)	Yes

Camping Shakey Lakes

Reservations-----	\$ 5.00
Electric Campsites (50 amp electric, when available) -----	\$24.00
Electric Campsites (20 amp electric, when available) -----	\$22.00
Non-Electric Campsites-----	\$15.00
Senior Citizen Discount per Night-----	N/A

General

Pavilion Rental-----	\$ 50.00
Storage -----	\$.85 sq/ft
Boat Launch (Mason, Shakey, Stony) -----	\$ 2.00/day
Boat Launch Annual-----	\$ 20.00
Boat Launch Senior Annual 65-70 years' old-----	\$ 10.00
Boat Launch – Seniors Over 70 -----	Free

From February 15, 2011 thru March 15, 2011 monthly leases will be available For **KLEINKE PARK ONLY**. These leases will be awarded to the longest term lease requested down to the shortest term lease. The maximum number of leases per month will be limited to a total of 15. For more information, please call [906] 753- 4582.

Camping Kleinke

Reservations-----	N/A
Electric Campsites (50 amp electric, when available) -----	\$24.00
Free entrance and boat launch into Park on Michigan	
Free Fishing Weekend (Friday, Saturday, Sunday)	Yes

Shakey Lakes Lease Site Rates

Seasonal Rates for Electric Site (6 Months) May1-2011 to November 1-2011	\$1,500.00
Seasonal Rates for Non-electric Site (5 Months) May 1-2011 to October 4-2011	\$960.00
Seasonal Rates for Electric Site (5 Months) May 1 -2011 to October 4 -2011	\$1,350.00
Seasonal Rates for Non-electric Site (5 Months) May 1-2011 to October 4-2011	\$840.00

Kleinke Park Lease Site Rates

Seasonal Rates (6 Months) for Electrical Site	\$1,500.00
Seasonal Rates (5 Months) for Electric Site	\$1,350.00
Four Month Rate for Electric Site	\$1,260.00
Three Month Rate for Electric Site	\$1,080.00
Two Month (back to back) Rate for Electric Site	\$870.00
One Month Rate for Electric Site	\$480.00

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Bid for Property #55-010-214-018-25 (formerly Minne Property)
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The Rupert's submitted a bid in the amount of \$500 to purchase property #55-010-214-018-25 (formerly Minne Property) located in Menominee Township.</p>	
RECOMMENDED MOTION	
<p>To approve/disapprove a bid in the amount of \$500 submitted by Jim & Debbie Rupert for property #55-010-214-018-25 located in Menominee Township. (<i>Previously the Minne Property</i>).</p>	

Submitted by: **Brian Bousley**

 01/07/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
MENOMINEE, MICHIGAN

BID
RECAPITULATION

ITEM(S) : Donated Minnie Property
By

Name/Address/Phone	BID	Information
Jim and Debbie Rupert N1614 River Drive Menominee, MI 49858 906-863-7118	\$500	

RECOMMENDED BID AWARD TO: _____ IN THE AMOUNT OF: \$ _____

BIDS OPENED ON: December 14, 2010 at 5:40 pm

IN THE PRESENCE OF: Brian R. Bousley, Sherry Smith, and Commissioner Gary Eichhorn

Jim & Debbie Rupert.

N1614 River Drive
Menominee, MI 49858

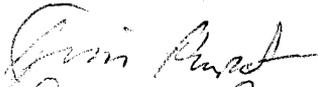
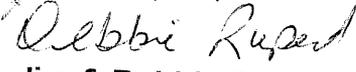
Phone (906) 863-7118
Fax (906) 863-6126

December 6, 2010

County Administrator:

Our bid for Property # 55-010-214-018-25 is \$500.00.

Sincerely,



Jim & Debbie Rupert

5:40 pm 12/14/2010

Mr Bously, Shery Smith, Gary Eichhorn -

- - 4" square concrete monument found.
- - 5/8" x 24" Steel Rebar/Ident. set previously.
- △ - Computed position, not monumented.
- ⊕ - Corner recorded under Act 74, P.A. of 1970, as amended.

DATED this 4TH day of November, 2009.

William Lenca
WILLIAM LENCA, Mich. Professional Surveyor No. 26461

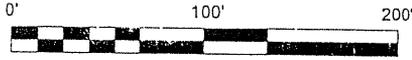
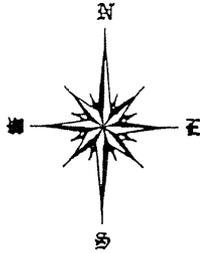
DATE OF SURVEY: March 25, 2009

OWNER: James & Debbie Rupert



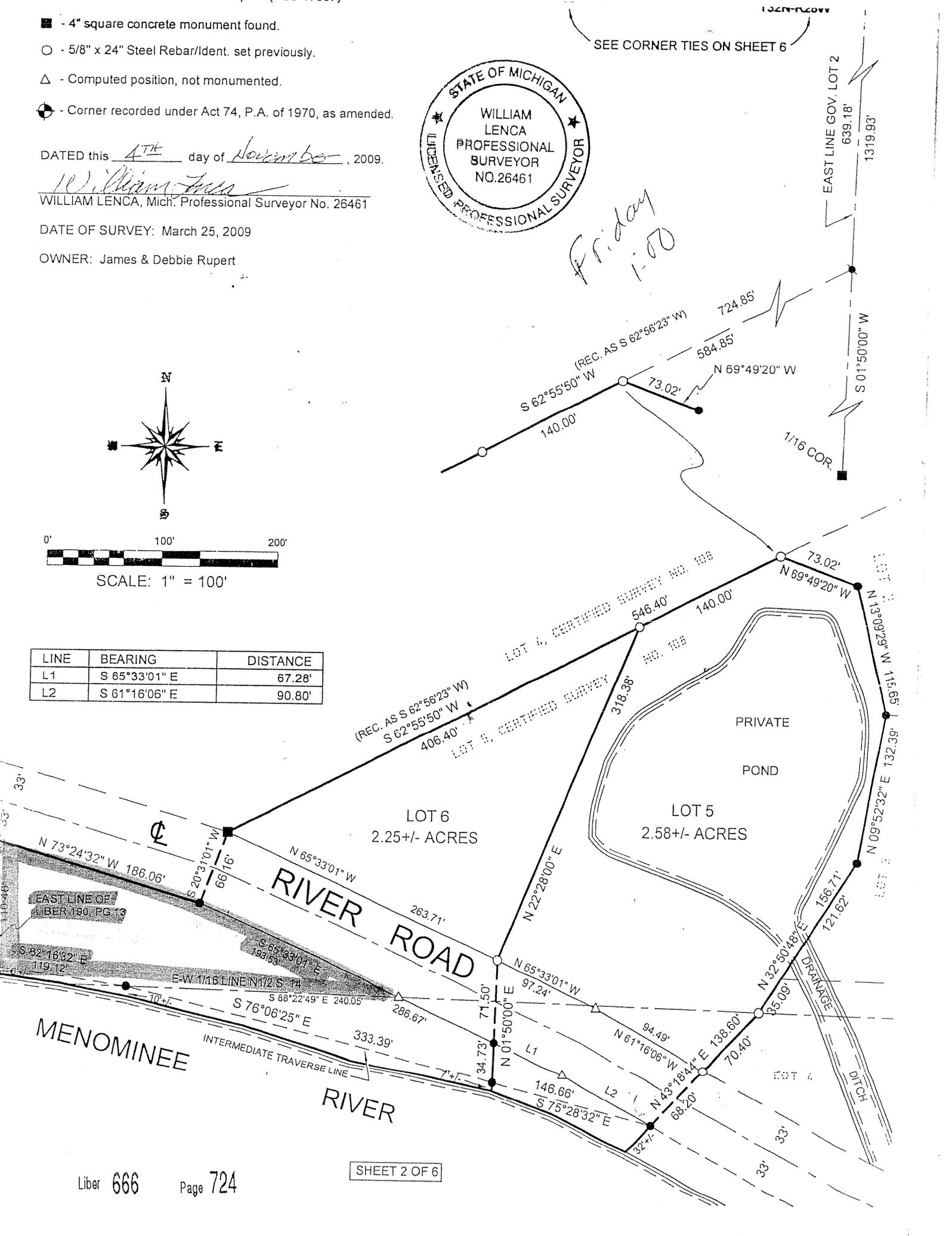
SEE CORNER TIES ON SHEET 6

Friday 1:00



SCALE: 1" = 100'

LINE	BEARING	DISTANCE
L1	S 65°33'01" E	67.28'
L2	S 61°16'06" E	90.80'



ALL THAT PRT OF GL2 OF SEC 14, T32N R 28W BNG BOUNDED AND DESC AS FOLLOW: FROM THE N1/4 CO OF SD SEC 14, MEAS S01°50'00"W 639.18' ALG THE E LN OF SD GL2 TO AN EXISTING 1/2" DIAMETER STEEL REBAR AT THE NELY COR OF LOT 5 CS#108; TH S62°55'50"W (RECORDED AS S62°56'23"W) 1131.25' ALG THE NWLY LN OF SD LOT 5 TO AN EXISTING CONC MONUMENT ON THE N'LY ROW OF RIVER RD; TH S20°31'01"W 66.16' TO A SET 5/8" DIAMETER STEEL REBAR ON THE S'LY ROW OF RIVER RD; TH S20°31'01"W 66.16' TO OF THE PARCEL DESC HEREIN: TH N73°24'32"W 186.06' ALG SD ROW TO AN EXISTING 1/2" DIAMETER STEEL REBAR: TH S01°49'21"W, 110.48' ALG THE E LN OF LANDS DESC IN LIBER 190 OF DEEDS PAGE 13 TO AN EXISTING 1/2" DIAMETER STEEL REBAR ON AN INTERMEDIATE TRAVERSE LINE (ITL) ALG THE SHORE OF THE MENO RVR, TH S82°16'32"E 119.12' ALG SD ITL TO A SET 5/8" DIAMETER STEEL REBAR ON THE EAST-WEST 1/16 LN IN THE N 1/2 OF SD SEC 14: TH S88°22'49"E 240.05' ALG SD LN TO ITS INTERSECTION WITH THE S'LY ROW OF RIVER ROAD; TH N65°33'01"W 193.53' TO THE POB. .56AC M/L (INCLUDING THOSE LANDS LYING BETWEEN THE ABOVE DESC (ITL) AND THE WATERS OF THE MENO RIVER AT ORDINARY HIGH WATER MARK.

Totals for all Parcels: Count= 1, Cur. S.E.V.=2,600, Prev. S.E.V.=2,600, Cur. Taxable=2,600, Prev. Taxable=2,600

Fair Market Value is approximately two times the State Equalized Value (S.E.V.)

MENOMINEE COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM

SUBJECT:	Parks budget transfer of funds
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Parks members are requesting reimbursement for actual mileage to and from committee meetings as outlined in the Parks Committee Rules & Policies.</p>	
RECOMMENDED MOTION	
<p>To approve a transfer of funds within the parks budget to allow for park committee members to be paid mileage allowance in accordance with the most recent IRS rate per mile to begin October 1, 2010. Funds in the amount of \$1,500 will be transferred from acct. #208-751-930.04 (Grounds maintenance) to acct. #208-751-860.00 (travel/per diems) to cover cost of mileage expense.</p>	

Submitted by: **Brian Bousley**

 01/07/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Menominee County

Request for Budget "Line Item" Amendment

Budget Year: 2010/2011

Please Increase

Expenditure Account	<u>208-751-860.00</u>	by	<u>\$1,500.00</u>
	<u>Travel/per diems</u>		
	<u> </u>		

Please Decrease

Expenditure Account	<u>208-751-930.04</u>	by	<u>\$1,500.00</u>
	<u>Grounds Maintenance</u>		
	<u> </u>		

Date of Request 1/6/2011

Justification to allow for committee mileage expenses

Requesting Department Admininstration

Elected Official/Dept. Head James Furlong - Chairman

Chief Fiscal Officer's Approval

Date Posted to General Ledger

Posted by:

MENOMINEE COUNTY PARKS & RECREATION COMMITTEE RULES & POLICIES

R96-1 The Order of Business shall be as follows:

1. Call Meeting to Order
2. Review of Previous Meeting Minutes
3. Approval of Agenda
4. Public Comment
5. Business
6. Correspondence
7. Any Other Items Members May Wish to Present
8. Public Comment
9. Adjournment

Adopted: November 25, 1996

R96-2 Complex or controversial issues may be discussed by the Committee prior to being introduced in the form of a motion. The Chair may declare the floor open for debate prior to a motion if no member objects. If there is an objection, the Chair shall call for a vote. A majority vote of the Committee shall sustain the Chair. Any motion(s) arising from such debate shall be reduced to writing prior to being voted upon, upon the request of any member.

Adopted: November 25, 1996

R96-3 To determine the sequential order of a roll call vote, the Secretary shall randomly select the names of the members of the Committee.

Adopted: November 25, 1996

R96-4 Committee members are provided a mileage allowance which shall be the IRS rate per mile.

Adopted: November 25, 1996

R96-5 Committee members attending authorized conferences, seminars, etc. shall be reimbursed mileage, meals and lodging. All applicable conference fees shall be paid in advance by the County when possible. Lodging shall be reimbursed at actual cost not to exceed the room rate at the conference headquarters hotel. Lodging necessary enroute to or from a conference shall be reimbursed at actual cost not to exceed \$60.00 per night. Travel costs will be reimbursed at the IRS rate per mile for personal automobile or at actual cost for commercial carriers. Any travel allowances advanced in excess of actual costs shall be reimbursed to the County. Meals not included in conference fees shall be paid in accordance with County policy.

Adopted: November 25, 1996

December 14, 2010

Menominee County Administrator
Menominee, MI 49858

Re: Reimbursement for travel expenses

I am requesting mileage expenses for serving on the Parks and Recreation Committee for the past year. I was not informed that mileage was an allowable expense when I accepted a volunteer position on this committee. However, according to the committee By-Laws, R96-6 – “Committee members are responsible for submitting all of their own expenses including all meeting expenses. These expenses should be submitted to the County Administrator’s office.”

The following are the details of the meetings I attended.

Date:	Location:	Mileage:	Amount:
January 13, 2010	Stephenson	48	\$24.00
February 10	Stephenson	48	\$24.00
March 10	Stephenson	48	\$24.00
April 14	Stephenson	48	\$24.00
May 12	Stephenson	48	\$24.00
June 9	Stephenson	48	\$24.00
July 14	Bailey Fishing Museum	42	\$21.00
August 11	River Park	14	\$ 7.00
September 8	Shakey Lakes Park	60	\$30.00
October 13	Stephenson	48	\$24.00
November 10	Stephenson	48	\$24.00
December 8	Stephenson	48	\$24.00
Total		548	\$274.00


Ruby Ivens
N 1511 River Dr.
Menominee, MI 49858

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	CUPPAD Membership Dues for FY 2011
DEPARTMENT:	Administration
ATTACHMENTS:	yes
SUMMARY:	
CUPPAD sent the yearly membership dues invoice. Though the item was budgeted, County Board approval of payment is necessary.	
RECOMMENDED MOTION	
To approve CUPPAD membership dues for 2011 in the amount of \$9,000 to be disbursed from account # 101-103-802.00 (memberships/subscriptions).	

Submitted by: **Brian Bousley**

 01/07/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):



Central Upper Peninsula Planning And Development Regional Commission

2415 14th Avenue South • Escanaba, MI 49829
906.786.9234 • Fax: 906.786.4442 • 800.562.9828 • cuppad@cuppad.org

December 17, 2010

Mr. Gary Eichhorn
Menominee County
839 10th Avenue
Menominee, MI 49858-3000

Dear Mr. Eichhorn:

It is again time to request that the County of Menominee renew its membership in the CUPPAD Regional Commission. As a CUPPAD member, the county receives 25 hours of free assistance on services such as researching census data, foundation grants, changes in state laws, and many other forms of assistance; members also receive a 25% discount on our services.

The CUPPAD Commission continues to serve the local governments of the central Upper Peninsula by:

- assisting with grant writing for housing, economic development, fire protection and EMS, recreation, transportation, and other projects.
- developing and maintaining a Geographic Information System (GIS) with an extensive digital data base, including colored infrared aerial photos and customized mapping services; which are useful and available to local governments.
- preparing comprehensive policy or strategic plans and local ordinances to help communities prepare for the future and deal with various land use issues.
- working closely with county Economic Development Corporations, Michigan Works!, the Upper Peninsula Economic Development Alliance, Michigan Economic Development Corporation, Federal Economic Development Administration, and others to develop business and industry in the central U.P. region.
- providing a wealth of current and historical data; including census statistics, economic information, and past planning and development efforts.

EXECUTIVE COMMITTEE & COUNTY REPRESENTED

Chairperson – G. Corkin, *Marquette* • Vice-Chairperson – B. Herioux, *Delta* • Secretary – J. Stevens, *Dickinson* • Treasurer – D. Bovin, *Alger*
Director – T. Elegeert, *Delta* • Director – J. Poupore, *Menominee* • Director – E. Hoholik, *Schoolcraft* • Director – J. Wetthuhn, *Hannahville Indian Community* • Executive Director – Lloyd R. Matthes

Local Units of Government

December 17, 2010

Page 2

- serving as a liaison between local units of government and state and federal agencies.
- providing technical assistance on items literally from A to Z; from affirmative action to zoning.

Your past support of the Commission is appreciated and has helped build an effective and strong organization. We must maintain and strengthen our capabilities by acting together and sharing resources for the common good of local governance. In my view the CUPPAD Commission is one of the best resources for accomplishing this.

We need your support and involvement in the coming year.

Should you have any questions on the Commission's activities, or desire a representative to meet with your governing body, please contact the Commission's Executive Director, Lloyd Matthes.

Thank you for your consideration of this request.

Sincerely,



Gerry Corkin
Chairman

GC:vn

Enclosure



Central Upper Peninsula Planning & Development Regional Commission

2415 14th Avenue South, Escanaba, MI 49829
 Phone: (906) 786-9234 Fax: (906) 786-4442

Invoice Date: December 17, 2010	INVOICE	Due Date: Net 30 Days
---------------------------------	----------------	-----------------------

Bill To:
Gary Eichhorn Menominee County 839 10th Avenue Menominee, MI 49858

Quantity	Description	Price	Amount Due
1	FY11 Membership Dues		\$9,000.00
	Thank You!		
	Total Amount Due		\$9,000.00

Executive Committee & County Represented-----
 Chairperson - G. Corkin, *Marquette* • Vice-Chairperson - B. Herioux, *Delta* • Secretary - J. Stevens, *Dickinson* • Treasurer - D. Bovin, *Alger*
 Director - T. Elegeert, *Delta* • Director - J. Poupore, *Menominee* • Director - E. Hoholik, *Schoolcraft* • Director - J. Wetthuhn, *Hannahville Indian Community* •
 Executive Director - Lloyd R. Matthes

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	GIS – Maps InDeed
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>GIS is ready to launch the Maps In Deed program for Menominee County. Administration needs to create accounts for the revenues and expenses involved with this program.</p>	
RECOMMENDED MOTION	
<p>To approve creation of a General Fund revenue account #101-000-611.03 and expense account #101-103-970.05 for Menominee County GIS – Maps InDeed in accordance with the chart of accounts provided by the state of MI. These accounts are to be non-lapsing carryover accounts with year end funds to be carried over from year to year until further notice.</p>	

Submitted by: **Brian Bousley**

 01/07/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills as paid on December 9 & 15 in the amount of \$86,935.17	
RECOMMENDED MOTION	
To Approve Miscellaneous Bills as paid on December 9 & 15 in the amount of \$86,935.17	

Submitted by: **Brian Bousley**

 01/07/2011
Date

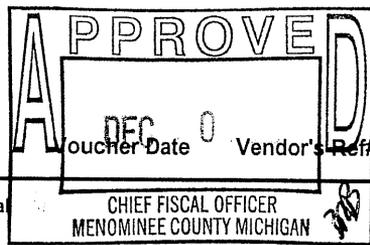
WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



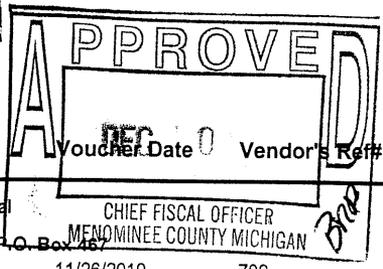
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
ACFSA								
	15136	10/30/2010	16002	2001 Dues (Correctional Food Service)	101-301-770.00	79.00		\$79.00
ALGER-DELTA COOPERATIVE ASSOCI								
	15208	10/31/2010	1503500	Shakey Lakes Electric October 2010	208-751-920.01	98.98		\$737.10
	15209	10/31/2010	369802	Shakey Lakes Electric October 2010	208-751-920.01	39.80		
	15210	10/31/2010	367200	Shakey Lakes Electric October 2010	208-751-920.01	135.47		
	15211	10/31/2010	367100	Shakey Lakes Electric October 2010	208-751-920.01	28.11		
	15212	10/31/2010	383001	Shakey Lakes Electric October 2010	208-751-920.01	49.55		
	15213	10/31/2010	379700	Shakey Lakes Electric October 2010	208-751-920.01	71.59		
	15214	10/31/2010	380300	Shakey Lakes Electric October 2010	208-751-920.01	140.72		
	15215	10/31/2010	383301	Shakey Lakes Electric October 2010	208-751-920.01	20.34		
	15216	10/31/2010	370500	Shakey Lakes Electric October 2010	208-751-920.01	83.05		
	15217	10/31/2010	383200	Shakey Lakes Electric October 2010	208-751-920.01	69.49		
American Welding & Gas, Inc.								
	15260	11/1/2010	01053604	Oxygen	205-315-755.00	19.20		\$19.20
ANGELIS MENOMINEE INC								
	15171	10/1/2010	524CCV-IN	Inmate Groceries	101-301-770.00	80.87		\$1,057.56
	15172	10/2/2010	2007VV-IN	Inmate Groceries	101-301-770.00	1.79		
	15173	10/6/2010	667CCCV-IN	Inmate Groceries	101-301-770.00	78.86		
	15174	10/8/2010	1426DF-IN	Inmate Groceries	101-301-770.00	23.78		
	15175	10/11/2010	1594CC-IN	Inmate Groceries	101-301-770.00	1.76		
	15176	10/13/2010	0108313-IN	Inmate Groceries	101-301-770.00	92.24		
	15177	10/15/2010	0012065-IN	Inmate Groceries	101-301-770.00	42.16		
	15178	10/19/2010	0262619-IN	Inmate Groceries	101-301-770.00	107.38		
	15179	10/22/2010	336FFF-IN	Inmate Groceries	101-301-770.00	126.44		
	15180	10/23/2010	1069CV-IN	Inmate Groceries	101-301-770.00	2.97		
	15181	10/23/2010	665DDF-IN	Inmate Groceries	101-301-770.00	0.99		
	15182	10/26/2010	0019426-IN	Inmate Groceries	101-301-770.00	116.51		
	15183	10/28/2010	0541228-IN	Inmate Groceries	101-301-802.00	381.81		
APCO INTERNATIONAL								
	15224	11/29/2010	89102	2011 Membership Dues	266-325-802.00	92.00		\$92.00
Apple Office Products								
	15269	9/30/2010	069358	Pedestal - Treasurer's Office	517-252-727.00	309.99		\$619.98
	15270	9/30/2010	069359	Pedestal - Treasurer's Office	517-252-727.00	309.99		
AT&T - Aurora, IL								
	15081	11/19/2010	906863661411	October 20 - November 19, 2010	266-325-850.00	159.02		\$1,306.32
	15087	11/19/2010	906863202311	October 20 - November 19, 2010	101-103-850.00	737.12		
	15088	11/19/2010	906863444111	October 20 - November 19, 2010	101-103-850.00	312.10		
	15099	11/19/2010	906863470511	October 20 - November 19, 2010	101-103-850.00	98.08		
AT&T Long Distance								
	15038	11/19/2010	854528091-7	Telephone Services	101-103-850.00	188.91		\$188.91
Audrey Jerzyk								
	15023	12/2/2010		Reimbursement Board of Canvassers - Lunch on 12/2/10	101-192-860.00	2.12		\$129.12
	15068	12/6/2010		Board of Canvassers Per Diem \$100.00 Mileage \$27.00 12/2	101-192-705.00	100.00		
	15068	12/6/2010		Board of Canvassers Per Diem \$100.00 Mileage \$27.00 12/2	101-192-860.00	27.00		
Badger Mailing & Shipping								
	15095	11/22/2010	31628	Ink Cartridge for Postage Machine	101-253-729.01	222.79		\$222.79

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CHIEF FISCAL OFFICER
MENOMINEE COUNTY

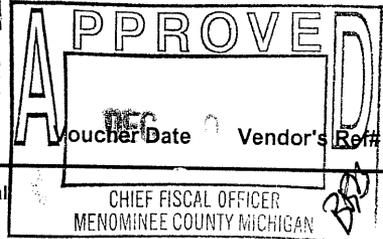
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Banc of America Leasing								
	15039	11/22/2010	011710005	Probation/Parole Office - December 201	101-131-942.00	139.97		\$711.63
	15241	11/22/2010	011710006	December 2010 - Sheriff & MSU	101-301-934.00	317.84		
	15241	11/22/2010	011710006	December 2010 - Sheriff & MSU	101-261-942.00	253.82		
BAYSHORE VETERINARY CLINIC								
	15185	11/9/2010	11478	Gracie - Examination	101-301-881.01	39.45		\$78.90
	15256	11/30/2010	133166	Gracie	101-301-881.01	39.45		
Bob Barker Company, Inc.								
	15137	11/8/2010	WEB000148517	Inmate Supplies	101-301-770.00	199.00		\$199.00
BP								
	15199	11/6/2010	Credit Card	Gasoline Sales - October 2010	205-315-934.02	1,162.66	x	\$1,286.86
	15227	12/2/2010	27695301	Gasoline Sales November 2010	249-371-742.00	124.20		
BRANYAN WESLEY C								
	15021	12/2/2010	Reimbursement	Board of Canvassers - Lunch on 12/2/11	101-192-860.00	4.05		\$279.05
	15067	12/6/2010	Board of Canvassers Per Diem \$100.00 Mileage \$10.00 12/2	101-192-705.00	100.00			
	15067	12/6/2010	Board of Canvassers Per Diem \$100.00 Mileage \$10.00 12/2	101-192-860.00	10.00			
	15069	12/6/2010	Board of Canvassers Per Diem \$150.00 Mileage \$15.00 11/3,	101-192-705.00	150.00			
	15069	12/6/2010	Board of Canvassers Per Diem \$150.00 Mileage \$15.00 11/3,	101-192-860.00	15.00			
Brenda Meade								
	15058	12/1/2010	Reimbursement	Transport of Juvenile (D.H.) - Mileage	101-132-801.00	130.00		\$224.88
	15059	12/1/2010	4329	Holdover Attendant & Transport of Juve	101-132-801.00	66.00		
	15059	12/1/2010	4329	Holdover Attendant & Transport of Juve	101-132-801.01	28.88		
Carquest Auto Parts								
	15197	10/31/2010	2825-ID-166539	Vehicle Maintenance	205-315-934.02	64.99		\$64.99
Cellcom Wisconsin RSA 04								
	15264	11/27/2010	002-01524254	Cellular Services - Sheriff's Dept	101-426-755.00	12.43		\$587.66
	15264	11/27/2010	002-01524254	Cellular Services - Sheriff's Dept	205-315-850.00	575.23		
Cherry Lan Systems, Inc.								
	15040	12/1/2010	CL11/10	403 Documents (November 2010)	256-277-857.00	886.60		\$886.60
Cheski, Tom								
	15065	12/6/2010	Board of Canvassers Per Diem \$100.00 Mileage \$17.00 12/2	101-192-705.00	100.00			\$292.50
	15065	12/6/2010	Board of Canvassers Per Diem \$100.00 Mileage \$17.00 12/2	101-192-860.00	17.00			
	15070	12/6/2010	Board of Canvassers Per Diem \$150.00 Mileage \$25.50 11/3,	101-192-705.00	150.00			
	15070	12/6/2010	Board of Canvassers Per Diem \$150.00 Mileage \$25.50 11/3,	101-192-860.00	25.50			
Chief Supply Corporation								
	15244	11/25/2010	366917	Coffee Pot - Inmate Supplies	101-301-770.00	10.99		\$10.99
CITY OF MENOMINEE - 2511 10TH ST.								
	15045	12/6/2010	Monthly Rent	January 2011 Rent	266-326-942.00	351.67		\$3,376.60
	15105	11/30/2010	1901	September 2010 Gasoline Sales	101-265-742.00	31.70		
	15106	11/30/2010	1902	September 2010 Gasoline Sales	101-215-860.00	28.94		
	15106	11/30/2010	1902	September 2010 Gasoline Sales	101-426-860.00	24.90		
	15106	11/30/2010	1902	September 2010 Gasoline Sales	101-257-742.00	14.20		
	15106	11/30/2010	1902	September 2010 Gasoline Sales	101-426-860.00	13.55		
	15106	11/30/2010	1902	September 2010 Gasoline Sales	101-257-742.00	28.00		
	15106	11/30/2010	1902	September 2010 Gasoline Sales	101-426-860.00	12.44		
	15259	11/30/2010	2694	Gasoline Sales - September 2010	205-315-742.00	2,871.20		



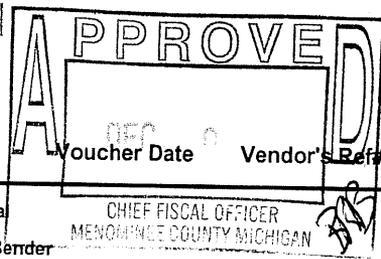
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
City of Stephenson - P.O. Box 467								
	15083	11/26/2010	709	Annex - Water/Electric/Sewer Novembe	101-261-920.01	16.00		\$260.06
	15083	11/26/2010	709	Annex - Water/Electric/Sewer Novembe	101-261-920.02	30.00		
	15083	11/26/2010	709	Annex - Water/Electric/Sewer Novembe	101-261-920.03	214.06		
CLOVERLAND PAPER CO								\$932.07
	15134	11/18/2010	93720	Lysol, Vinyl Gloves	101-301-770.00	295.40		
	15139	10/22/2010	93472	Degreaser, Wet Mop, Vinyl Gloves, Cle	101-301-770.00	187.01		
	15225	12/3/2010	93846	Kitchen Towels, Soap, Toilet Tissue, Cl	101-265-755.01	336.35		
	15226	12/3/2010	93848	Liners, Spray, Lysol Wipes	101-265-755.01	113.31		
CMP Distributors								\$34.00
	15261	12/1/2010	23976	Sig Sauer - Pd Invoice 22945	205-315-755.02	34.00		
Cooper Office Equipment								\$2,538.27
	15080	11/26/2010	71509	District - Base Quarterly Rate 11/20 - 2	101-136-931.00	440.07		
	15109	11/29/2010	71521	First Floor - Base Quarterly Rate 11/20	101-172-931.01	239.94		
	15110	11/29/2010	71520	1st Fl Konica - Base Quarterly Rate & C	101-172-931.01	1,039.77		
	15205	11/30/2010	71586	Treasurer's Office - Base Quarterly Rate	101-253-931.00	140.00		
	15229	11/29/2010	71523	Annex - Base Quarterly Rate & Copies	101-261-942.00	543.49		
	15258	11/26/2010	71510	Pinecrest Office - Base Quarterly Rate	205-315-727.00	135.00		
CVS Pharmacy Inc.								\$4.00
	15253	11/1/2010	P62100N1DXERZ3H	dmate Medication	101-301-770.01	4.00		
Dan Menacher								\$245.42
	15230	12/7/2010	Reimbursement	Dues, Hotel, Meal & Bridge Fee	249-371-964.00	245.42		
Dennis-Ruleau, Dawn								\$819.51
	15233	12/2/2010	4333	Crisis Intervention - November 2010	296-668-801.00	655.00		
	15234	12/6/2010	4338	Meals & Mileage Reimbursement	296-663-860.00	164.51		
Dreamscape Communications								\$69.99
	15085	11/24/2010	w669	Wirelss Internet December 2010	101-261-850.00	69.99		
DSS Corporation								\$189.00
	15073	10/7/2010	31006	C-90 Leaderless Standard Cassette	101-136-727.00	189.00		
DTE Energy								\$86.06
	15086	11/23/2010	462245200011	Annex - October 25 to November 22, 20	101-261-920.04	86.06		
EAGLEHERALD PUBLISHING, LLC								\$56.00
	15206	11/30/2010	4114	November 2010 Advertising	517-252-900.00	56.00		
Eichhorn, Garry								\$87.00
	15267	12/7/2010	Reimbursement	Mileage November 2010	101-101-860.05	87.00		
Eichhorn, Jayne								\$271.50
	15072	12/6/2010		Board of Canvassers Per Diem \$150.00 Mileage \$121.50 11/	101-192-705.00	150.00		
	15072	12/6/2010		Board of Canvassers Per Diem \$150.00 Mileage \$121.50 11/	101-192-860.00	121.50		
EL-COM SERVICES INC								\$84.04
	15186	11/19/2010	41869	Microphone - Job Ticket # 64182	101-301-934.01	84.04		
Eldercare Home Pharmacy								\$2,544.79
	15248	8/30/2010	724265	Aaron St. Germaine	101-301-770.01	2,544.79		
EOS CCA								\$122.90
	15252	12/7/2010	188000616520	Unpaid Cell phone bill from September	101-426-755.00	122.90		
Furlong, James								\$20.00
	15089	11/29/2010	Reimbursement	Mileage November 10, 2010	101-101-860.02	20.00		



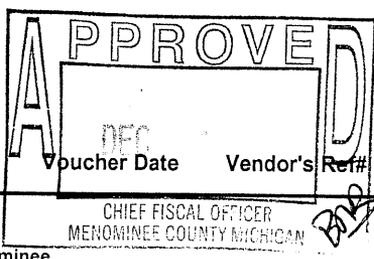
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Galls Inc.	15196	11/2/2010	510938529	Siren & Speaker Kit	205-315-934.02	311.98		\$311.98
Good Source	15123	11/15/2010	S10239532	Inmate Groceries	101-301-770.00	648.05		\$648.05
GREAT AMERICAN DISPOSAL CO THE	15207	10/31/2010	OAX00205	Shakey & Kleinke Garbage Removal - C	208-751-942.00	2,014.08		\$2,061.68
	15228	11/30/2010	OBX00197	Annex - Garbage Pickup - November 20	101-261-930.04	47.60		
Greg Dougovito	15060	12/1/2010	4330	Transport of Juvenile (D.H.)	101-132-801.00	43.13		\$43.13
Hartz, John	15100	11/30/2010	Reimbursement	Mileage	101-101-860.08	1.25		\$101.25
	15100	11/30/2010	Reimbursement	Per Diem	101-101-860.08	100.00		
ID NETWORKS	15187	12/1/2010	164884	Annual Svc Fee 12/1/10 - 11/30/11	101-301-934.02	750.00		\$750.00
INSTITUTE OF CONTINUING LEGAL	15232	11/15/2010	626655	MI Guardianship & Conservatorship Har	101-148-802.00	82.50		\$82.50
J S ELECTRONICS, INC.	15028	11/10/2010	16154	PO# 02529 Adtl parts for installation nei	205-315-934.02	616.87		\$2,394.96
	15032	12/1/2010	16197	Tower Lease December 2010	266-326-942.00	425.00		
	15074	12/1/2010	16200	Numeric paging service - Quarterly billir	101-267-850.00	27.00		
	15098	11/18/2010	16169	Replacement batteries for county tower	266-325-976.00	189.90		
	15193	11/4/2010	16151	Replacement belt clip for F50 jail radio	205-315-755.00	17.00		
	15195	11/16/2010	16165	Vehicle Maintenance	205-315-934.02	479.44		
	15198	11/3/2010	16150	Set up previously stripped out old 5508	205-315-934.02	370.00		
	15262	11/23/2010	16176	Maintenance on siren - vehicle 5512	205-315-934.01	200.75		
	15271	12/1/2010	16199	Medical Examiner - paging service	101-648-727.00	69.00		
Jeff's Service	15052	11/29/2010	5308	Front Pads & Rotors, Oil Change	101-265-981.00	308.77		\$308.77
Joel Hensley, RN	15254	12/4/2010	Nursing Services	10/23/10 - 11/5/10	101-301-770.01	1,365.00		\$1,365.00
K MART 7031	15128	10/8/2010	10/08/10	Inmate Groceries	101-301-770.00	55.92		\$359.93
	15129	10/14/2010	10/14/2010	Inmate Groceries	101-301-770.00	102.83		
	15130	9/15/2010	9/15/2010	Inmate Groceries	101-301-770.00	56.00		
	15131	9/17/2010	9/17/2010	Inmate Groceries	101-301-770.00	24.75		
	15132	8/3/2010	8/3/10	Inmate Supplies	101-301-770.00	29.98		
	15133	10/30/2010	10/30/2010	Inmate Prescriptions	101-301-770.01	90.45		
Kleiman, Marc	15024	12/2/2010	Reimbursement	Board of Canvassers - Donuts on 12/2/	101-192-860.00	4.61		\$4.61
Kulwich, Gerald	15235	12/6/2010	4334	Mileage Reimbursement - November 20	296-669-860.00	356.70		\$356.70
LANG BERNARD	15082	12/1/2010	Reimbursement	Mileage for November 2010	101-101-860.01	190.50		\$190.50
LENCA SURVEYING	15107	12/4/2010	10167	Remon Yr 2010 Nov 29 - Dec 5, 2010	243-246-801.07	4,481.05		\$7,238.75
	15108	11/28/2010	10166	Remon Yr 2010 Nov 22 - Nov 28, 2010	243-246-801.07	2,757.70		



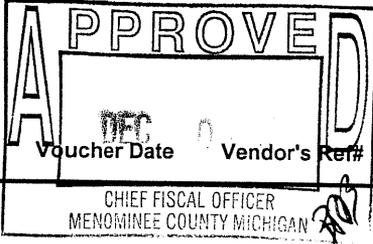
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
LexisNexis Matthew Bender	15190	10/25/2010	0898994X	MI Penal & Veh HDBK Fall 2010 w/CD	205-315-727.00	92.71		\$92.71
LINDNER & SORENSON, INC.								
	15122	11/1/2010	Statement	October 2010 Rental	101-301-755.00	250.00		\$500.00
	15257	12/1/2010	Statement	November 2010 Rental	101-301-755.00	250.00		
LONG HEATING & COOLING INC								
	15111	11/30/2010	32873	Boiler Repairs & Courtroom A - Supplie:	101-103-970.04	37.65		\$286.35
	15111	11/30/2010	32873	Boiler Repairs & Courtroom A - Supplie:	101-265-934.00	248.70		
Lufts Advertiser								
	15104	11/27/2010	November 2010	Advertising	101-101-901.00	180.88		\$206.00
	15104	11/27/2010	November 2010	Advertising	517-252-900.00	25.12		
Macco's Floor Covering Center								
	15056	10/26/2010	CG030477	PO# 02513 Carpet for 3rd Floor Renova	101-265-801.00	4,278.00		\$4,278.00
Marinette Farm & Garden								
	15255	11/30/2010	134487	K9 Supplies	101-301-881.00	73.95		\$73.95
MATHEWS, DARRYL								
	15041	11/30/2010	Reimbursement	Lunch 11/8/10 - Wireless Training Fund	266-326-881.00	6.00		\$6.00
Meintz, Charlie								
	15222	12/3/2010	Reimbursement	Mileage 11/9 - 12/2/2010	101-101-860.04	105.00		\$105.00
MENOMINEE ANIMAL SHELTER								
	15030	11/17/2010	1117	October 2010	101-601-958.00	942.94		\$1,030.16
	15101	12/4/2010	1204	November 2010 Impounding	101-601-958.00	87.22		
MENOMINEE COUNTY JOURNAL								
	15025	12/1/2010	141	Advertising - November 2010	517-252-900.00	2,787.00		\$2,864.00
	15035	12/1/2010	138	Advertising - November 2010	101-101-901.00	77.00		
Menominee Subway								
	15062	12/1/2010	4332	Teen Court - Supplies	296-667-801.02	71.50		\$71.50
MICH ELECTRONIC COURT REPORTER								
	15238	12/6/2010	4337	MECRA Membership Dues for 2011	101-132-802.00	90.00		\$90.00
MICHIGAN STATE INDUSTRIES								
	15138	10/20/2010	1229 8204	Inmate Cleaning Supplies	101-301-770.00	113.20		\$113.20
MICHIGAN STATE UNIVERSITY - Attn: Georgette Kennedy								
	15075	11/30/2010	Registration	New County Commissioner Workshop -	101-172-860.00	150.00		\$750.00
	15076	11/30/2010	Registration	New County Commissioner Workshop -	101-101-859.00	150.00		
	15077	11/30/2010	Registration	New County Commissioner Workshop -	101-101-859.00	150.00		
	15078	11/30/2010	Registration	New County Commissioner Workshop -	101-101-859.00	150.00		
	15079	11/30/2010	Registration	New County Commissioner Workshop -	101-101-859.00	150.00		
MILLERS ACTION OFFICE SUPPLY I								
	15026	12/2/2010	0735661	Clerk's Office - Office Supplies	101-215-727.00	70.08		\$231.02
	15091	11/19/2010	073309	Toner - Probate Court	296-663-727.00	89.99		
	15117	12/3/2010	073625	Calendar's - Treasurer's Office	101-253-727.00	70.95		
MOORE MEDICAL CORP								
	15125	11/11/2010	96512997 RI	Inmate Medical Supplies	101-301-770.00	224.40		\$224.40
MP Biomedicals, LLC								
	15124	11/12/2010	831110	Drug testing supplies	101-301-770.00	571.36		\$571.36



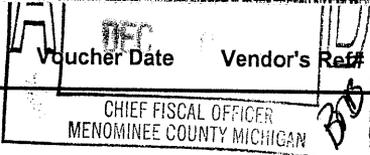
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN <i>BBP</i>								
Muffler Center of Menominee	15200	10/26/2010	744427	2 Mufflers	205-315-934.02	150.00		\$150.00
NESTEGG MARINE	15027	11/8/2010	74218	PO# 02527 Winterize Marine Boat	101-331-755.00	1,192.46		\$1,192.46
NKS Tire & Service, Inc.	15029	10/11/2010	68926	PO# 02528 Front Wheel Hub Assy (4 w	205-315-934.02	508.95		\$748.95
	15201	11/9/2010	69797	LF Wheel Hub	205-315-934.02	240.00		
Northern Menominee Health Cent - South	15249	12/6/2010	18648	Paul Tiernan	101-301-770.01	193.00		\$193.00
Office Planning Group, The	15102	12/2/2010	CNIN132417	Maintenance Contract Feb 1, 11 to April	101-172-931.01	548.43		\$548.43
Omnicare - Pharmacy of Northwestern Ohio	15184	10/31/2010	2518666	Inmate Medication - Tiernan	101-301-770.01	916.89		\$916.89
Pack-N-Ship Center	15121	11/4/2010	126810	UPS Shipping Charge	101-301-729.00	25.31		\$25.31
PAIDL'S TRUE VALUE HARDWARE	15046	11/1/2010	B10351	Bulbs, Corner Iron, Clamp Light	208-751-930.03	18.37		\$393.99
	15047	11/3/2010	A9768	Air Valve, Hex Bushing, Teflon tape	208-751-930.03	12.86		
	15048	11/30/2010	B12590	Flex Glass & Caulk	208-751-930.03	15.29		
	15049	11/30/2010	A11708	Fence Posts - Remon	243-246-765.00	317.50		
	15050	11/11/2010	B11114	Air Filter	101-265-755.00	8.98		
	15051	11/29/2010	B12561	Alarm/Charm	101-265-755.00	20.99		
Pan-O-Gold Baking Co.	15140	11/2/2010	040683030602	Inmate Groceries	101-301-770.00	42.84		\$244.39
	15141	11/9/2010	040683031303	Inmate Groceries	101-301-770.00	42.85		
	15142	10/21/2010	040683029404	Inmate Groceries	101-301-770.00	34.04		
	15247	11/16/2010	040683032003	Inmate Groceries	101-301-770.00	61.23		
	15251	10/26/2010	040683029906	Inmate Groceries	101-301-770.00	63.43		
Parrette, Kathleen	15057	11/29/2010	32	Cleaning - November 2010	101-265-801.00	1,533.33		\$1,533.33
Pinecrest Medical Center	15243	12/1/2010	November 2010	Telephone Charges	101-301-755.00	15.00		\$15.00
Poupore Collision & Towing	15194	5/3/2010	424	Oil Change - 2010 Chevy Impala	205-315-934.02	30.00		\$55.50
	15263	5/24/2010	426	2009 Chevy Tahoe - Oil Change	205-315-934.02	25.50		
Quill Corporation	15119	11/8/2010	9170879	Letter Size Hanging Folders	101-301-727.00	32.38		\$182.82
	15120	11/5/2010	9138851	Storage Files with lids	101-301-727.00	150.44		
Raymond G. Gregory - 321 N. Front Street	15092	11/24/2010	2010-126-MI	Court Appointed Legal - Freiss	101-148-807.00	100.00		\$195.00
	15093	11/24/2010	2010-128-MI	Court Appointed Legal - Peters	101-148-807.00	95.00		
REDWOOD BIOTECH, INC.	15094	11/19/2010	310976	Drug Testing Supplies	101-136-727.00	339.70		\$339.70



**MENOMINEE COUNTY
Claims Audit Report**

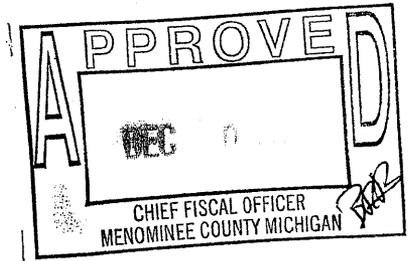
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Reinhart Foodservice								
15126	11/16/2010	910311	Inmate Groceries	101-301-770.00	425.52			\$1,838.70
15127	10/12/2010	906461	Credit Memo for invoice #906461	101-301-770.00	-25.16			
15135	11/9/2010	909579	Inmate Groceries	101-301-770.00	464.77			
15245	11/30/2010	913217	Inmate Groceries	101-301-770.00	432.56			
15246	11/23/2010	912181	Inmate Groceries	101-301-770.00	541.01			
Schwaab, Inc.								
15118	10/28/2010	A53739	Pre-Inked Stamp	101-301-727.00	34.00			\$34.00
Standard Insurance Company								
15103	12/7/2010	STA53	November 2010	101-101-713.00	11.50			\$190.90
15103	12/7/2010	STA53	November 2010	101-132-713.00	6.32			
15103	12/7/2010	STA53	November 2010	101-136-713.00	9.20			
15103	12/7/2010	STA53	November 2010	101-141-713.00	9.20			
15103	12/7/2010	STA53	November 2010	101-148-713.00	0.58			
15103	12/7/2010	STA53	November 2010	101-215-713.00	11.50			
15103	12/7/2010	STA53	November 2010	101-172-713.00	2.30			
15103	12/7/2010	STA53	November 2010	101-261-713.00	2.30			
15103	12/7/2010	STA53	November 2010	101-267-713.00	9.20			
15103	12/7/2010	STA53	November 2010	101-268-713.00	2.30			
15103	12/7/2010	STA53	November 2010	101-253-713.00	6.90			
15103	12/7/2010	STA53	November 2010	101-257-713.00	4.60			
15103	12/7/2010	STA53	November 2010	101-265-713.00	2.30			
15103	12/7/2010	STA53	November 2010	101-301-713.00	46.00			
15103	12/7/2010	STA53	November 2010	101-682-713.00	2.30			
15103	12/7/2010	STA53	November 2010	101-103-713.00	2.30			
15103	12/7/2010	STA53	November 2010	101-426-713.00	1.15			
15103	12/7/2010	STA53	November 2010	271-790-713.00	9.20			
15103	12/7/2010	STA53	November 2010	296-663-713.00	2.30			
15103	12/7/2010	STA53	November 2010	296-664-713.00	2.30			
15103	12/7/2010	STA53	November 2010	296-665-713.00	2.30			
15103	12/7/2010	STA53	November 2010	208-751-713.00	4.60			
15103	12/7/2010	STA53	November 2010	205-316-713.00	2.30			
15103	12/7/2010	STA53	November 2010	205-315-713.00	20.70			
15103	12/7/2010	STA53	November 2010	266-325-713.00	14.95			
15103	12/7/2010	STA53	November 2010	266-325-713.00	2.30			
Stellar Pizza, LLC								
15061	12/1/2010	16	Teen Court Supplies	296-667-801.02	20.00			\$20.00
STEPHENSON MARKETING COOPERATI								
15096	11/4/2010	3253-361543	Lock	517-252-931.00	11.12			\$928.27
15097	10/26/2010	3245-360670	Grinding Wheels	208-751-984.00	4.38			
15191	10/31/2010	015579	October 2010 Gasoline Sales	205-315-742.00	912.77			
Stericycle								
15250	11/24/2010	4002174747	Gloves	101-301-770.01	78.06			\$78.06
Strisar, Mary Lou								
15231	12/7/2010	2010-132-MI	Court Appointed Legal - Wesoloski	101-148-807.00	40.00			\$40.00
The First National Bank&Trust								
15064	12/2/2010	628840339	Service Charge	101-141-817.00	32.00			\$32.00



Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Tina Nast (petty cash)								
	15266	12/7/2010		Reimbursement Kmart	101-301-727.00	16.94	x	\$117.94
	15266	12/7/2010		Reimbursement Mileage for training	101-301-742.00	40.00	x	
	15266	12/7/2010		Reimbursement Firearms Trng	101-301-881.01	9.00	x	
	15266	12/7/2010		Reimbursement Cedar Creek Kennels	101-301-881.01	52.00	x	
Tina Nast (petty cash)								
	15265	12/7/2010		Reimbursement Postage - LexisNexis	101-301-729.00	10.46	x	\$130.70
	15265	12/7/2010		Reimbursement Use of Force School x2	101-301-881.00	41.17	x	
	15265	12/7/2010		Reimbursement St. Ignace Mission Invest	101-301-860.00	20.39	x	
	15265	12/7/2010		Reimbursement Menards - Stowaway	205-315-755.00	3.68	x	
	15265	12/7/2010		Reimbursement City of Menominee	280-362-755.00	55.00	x	
Tri-City Plumbing, Inc.								
	15037	11/30/2010	5650	Change condensate pump & repair valv	101-265-801.00	275.50		\$275.50
TWIN CITY ELECTRIC								
	15053	11/18/2010	79690	Case (30) F032/741/ECO	101-265-755.00	62.40		\$1,178.40
	15116	12/4/2010	77092	Balance due for jail communication proj	101-103-998.00	1,000.00		
	15189	11/18/2010	77088	Troubleshoot Cabling to Camera/Monitc	101-301-934.02	116.00		
U.E.S. COMPUTERS, INC.								
	15034	12/1/2010	53620	Monthly DVD Backup - November 2010	101-103-857.00	100.00		\$1,387.00
	15054	11/30/2010	30798	Upgrade the Backup from version 11 to	101-103-857.00	365.00		
	15055	11/30/2010	31106	Virus Removal - Schroud & Pfankuch	101-103-857.00	130.00		
	15112	12/3/2010	31133	Lisa Frost - Payroll Software Issues	101-103-857.00	125.00		
	15188	11/4/2010	53263	HP Officejet Pro 800 Inkjet Printer	101-301-934.02	103.00		
	15239	11/29/2010	53594	Lenovo Thinkpad Notebook	101-132-727.00	299.00		
	15239	11/29/2010	53594	Lenovo Thinkpad Notebook	296-663-727.00	200.00		
	15240	12/8/2010	31227	Download & Install Lenovo Thinkpad	101-132-727.00	65.00		
U.S. Electric & Phone, Inc.								
	15084	11/26/2010	11127P	Troubleshoot Voicemail WO# 20957	101-261-934.00	263.25		\$263.25
UNIFORM SHOPPE								
	15192	10/15/2010	192766	Guard Gloves w/ Kevlar	205-315-745.00	477.35		\$477.35
University Services								
	15090	11/18/2010	61705	Business Cards - Sheryl Schrot	101-261-752.00	39.50		\$39.50
Valley Mechanical, Inc.								
	15268	12/1/2010	1591	PO# 02530 - Boiler Repairs	101-265-934.00	1,431.05		\$1,431.05
Verizon Wireless								
	15036	11/22/2010	2492062142	B & G - Cellular Services Oct 23 - Nov 2	101-265-850.01	153.54		\$153.54
Wallace Building & Supply, Inc								
	15223	11/2/2010	83411	Plywood	208-751-755.02	8.00		\$8.00
WALTER BROTHERS INC								
	15042	11/30/2010	B105379	Nuts/Bolts/Screws & Flush Lever	101-265-755.00	5.32		\$11.56
	15043	11/8/2010	B104112	Nuts, Bolts, Screws - Boiler Repair	101-265-934.00	4.65		
	15242	11/17/2010	A123565	Hose Washer	101-301-727.00	1.59		
Warner, Fredrick								
	15236	12/6/2010	4335	Mileage & Supplies Reimbursement	296-667-801.01	14.85		\$216.65
	15236	12/6/2010	4335	Mileage & Supplies Reimbursement	296-668-801.00	89.00		
	15237	12/6/2010	4336	Can Zone	296-668-801.00	112.80		
Waste Management								
	15031	12/1/2010	102-0001089-1856-6	December 2010	101-265-801.00	367.38		\$367.38

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Wennergren, Mary Jo								
	15022	12/2/2010		Reimbursement Board of Canvassers - Lunch on 12/2/10	101-192-860.00	5.14		\$267.64
	15066	12/6/2010		Board of Canvassers Per Diem \$100.00 Mileage \$5.00 12/2 8	101-192-705.00	100.00		
	15066	12/6/2010		Board of Canvassers Per Diem \$100.00 Mileage \$5.00 12/2 8	101-192-860.00	5.00		
	15071	12/6/2010		Board of Canvassers Per Diem \$150.00 Mileage \$7.50 11/3,	101-192-705.00	150.00		
	15071	12/6/2010		Board of Canvassers Per Diem \$150.00 Mileage \$7.50 11/3,	101-192-860.00	7.50		
Wil-Kil Pest Control								
	15033	11/19/2010	1757318	Courthouse - Commercial Contract	101-265-801.00	60.00		\$60.00
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								
	15113	11/30/2010	0402191663-00001	Public Health - November 2010	101-265-920.03	662.61		\$8,321.17
	15114	11/30/2010	0402055840-00001	Jail - December 2010	101-265-920.03	3,449.71		
	15115	11/30/2010	0402047856-00004	November 2010	101-265-920.04	4,025.16		
	15218	11/17/2010	0405249882-00001	Bailey Park House	208-751-920.01	34.29		
	15219	11/24/2010	0405249882-00002	Kleinke Park	208-751-920.01	58.00		
	15220	11/24/2010	0405249882-00004	Bailey Park	208-751-920.01	25.28		
	15221	11/24/2010	0402047856-00006	Stoney Point Boatlaunch	208-751-920.01	66.12		
Total Amount for Bank Account: General								\$73,131.04



MENOMINEE COUNTY
Check Register Report

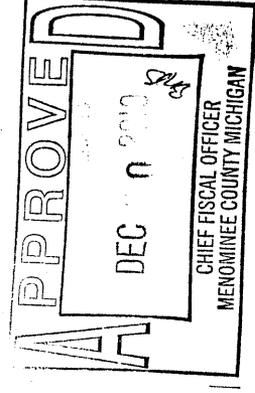
Check	Vchrf#	Vendor Name	Vendor's Ref#	Description	Status	Debit Account	Check Date	Check Amount	CheckAmount\$
Check Date: 12/15/2010 - 12/15/2010 Bank Account: General - General									
83509		Barstow & LaCrosse, P.C.			Open		12/15/2010		\$2,652.82
	15300	December 15, 2010		Court Appointed Attorney Payment	101-131-807.00			\$928.49	
	15300	December 15, 2010		Court Appointed Attorney Payment	101-136-807.00			\$928.49	
	15300	December 15, 2010		Court Appointed Attorney Payment	101-132-807.00			\$596.88	
	15300	December 15, 2010		Court Appointed Attorney Payment	101-148-807.00			\$198.96	
83510		ERICKSON WAYNE			Open		12/15/2010		\$2,652.82
	15298	December 15, 2010		Court Appointed Attorney Payment	101-131-807.00			\$928.49	
	15298	December 15, 2010		Court Appointed Attorney Payment	101-136-807.00			\$928.49	
	15298	December 15, 2010		Court Appointed Attorney Payment	101-132-807.00			\$596.88	
	15298	December 15, 2010		Court Appointed Attorney Payment	101-148-807.00			\$198.96	
83511		Klumb, Joseph			Open		12/15/2010		\$2,652.82
	15301	December 15, 2010		Court Appointed Attorney Payment	101-131-807.00			\$928.49	
	15301	December 15, 2010		Court Appointed Attorney Payment	101-136-807.00			\$928.49	
	15301	December 15, 2010		Court Appointed Attorney Payment	101-132-807.00			\$596.88	
	15301	December 15, 2010		Court Appointed Attorney Payment	101-148-807.00			\$198.96	
83512		Randall Philipps			Open		12/15/2010		\$2,652.82
	15299	December 15, 2010		Court Appointed Attorney Payment	101-131-807.00			\$928.49	
	15299	December 15, 2010		Court Appointed Attorney Payment	101-136-807.00			\$928.49	
	15299	December 15, 2010		Court Appointed Attorney Payment	101-132-807.00			\$596.88	
	15299	December 15, 2010		Court Appointed Attorney Payment	101-148-807.00			\$198.96	
83513		SPARKS GEOFFERY			Open		12/15/2010		\$2,652.82
	15297	December 15, 2010		Court Appointed Attorney Payment	101-131-807.00			\$928.49	
	15297	December 15, 2010		Court Appointed Attorney Payment	101-136-807.00			\$928.49	
	15297	December 15, 2010		Court Appointed Attorney Payment	101-132-807.00			\$596.88	
	15297	December 15, 2010		Court Appointed Attorney Payment	101-148-807.00			\$198.96	

Total General

\$13,264.10

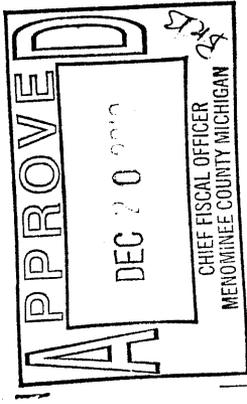
Grand Total:

\$13,264.10



MENOMINEE COUNTY
Check Register Report

Check	Vchr#	Vendor Name	Vendor's Ref#	Description	Status	Debit Account	Check Date	Check Amount	CheckAmount\$
Check Date: 12/1/2010 - 12/31/2010 Check Number: 83514 - 83514 Bank Account: General - General									
83514		ALGER-DELTA COOPERATIVE ASSOCI			Open		12/15/2010		\$540.03
	15325		1503500	Electrical - Shakey Lakes Park		208-751-920.01		\$53.52	
	15326		369802	Electrical - Shakey Lakes Park		208-751-920.01		\$33.73	
	15327		367200	Electrical - Shakey Lakes Park		208-751-920.01		\$79.89	
	15328		367100	Electrical - Shakey Lakes Park		208-751-920.01		\$26.97	
	15329		383001	Electrical - Shakey Lakes Park		208-751-920.01		\$31.09	
	15330		379700	Electrical - Shakey Lakes Park		208-751-920.01		\$34.47	
	15331		380300	Electrical - Shakey Lakes Park		208-751-920.01		\$121.93	
	15332		383301	Electrical - Shakey Lakes Park		208-751-920.01		\$26.97	
	15333		370500	Electrical - Shakey Lakes Park		208-751-920.01		\$104.49	
	15334		383200	Electrical - Shakey Lakes Park		208-751-920.01		\$26.97	
Total General									\$540.03
Grand Total:									\$540.03



MENOMINEE COUNTY BOARD OF COMMISSIONERS AGENDA ITEM

SUBJECT:	Miscellaneous Boards/committees/commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Miscellaneous reports discussed at the 12/28/2010 County board meeting.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/07/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

The Menominee County Board of Road Commissioners held a PUBLIC HEARING in their offices north of Stephenson on Tuesday, November 9, 2010.

Chair Anderson called the hearing to order at 8:45 a.m. with the following persons present or absent:

PRESENT: William Anderson, Roger Betzinger, Mary Maas, Darrell Moilanen and Lisa Savord. Also present were Louis Dupont, Mari Negro, Ray Charlier, Dave Hopps, Chuck Behrend, Tony Kakuk and Dale Axtell.

ABSENT: None.

The Pledge of Allegiance was recited.

Anderson turned the meeting over to Moilanen who explained that a valid abandonment petition had been received and the purpose of the hearing was to hear interested parties for or against the abandonment of that Part of No. 36 Lane, commencing at 1.0 miles west of the centerline of the N-1 [Frenchtown] Road; thence 0.6 miles west between Section 34, T.38N. - R.27W. in Meyer Township and Section 3, T.37N. - R. 27W. in Nadeau Township; thence 1.0 miles through the west half of Section 3, T.37N. - R.27W. in Nadeau Township, Menominee County, Michigan.

Mari Negro, Meyer Township Clerk, stated that the township was opposed to the abandonment. The fire chief also had concerns about providing emergency services to the residents in the area if the road was not maintained. She also noted concern for the emotional wellbeing of emergency responders if they were unable to get to the area when needed. Calls had also been received from township residents that were opposed to the abandonment because they used the area for recreation.

Louis Dupont stated that he is a landowner on that road and that his children intend to build homes on the property over the next ten years. He also felt the road should remain open so people would have access to the stream for fishing and the CFR and State land for other recreational purposes.

John & Darlene Nerat joined the meeting at 8:52 a.m.

Dave Hopps stated that he is a landowner on the road also and that he is for the abandonment as the road being open has created a nuisance for himself and other landowners. He stated there has been trespassing on the privately owned properties on the road, along with vandalism and dumping of trash and animal carcasses. He stated there is no public property bordering the road and that the CFR land is not accessible without trespassing on private property. The police and DNR have both been called regarding the problems. There are kids that use the road for parties and they are building fires on the road, even during dry seasons, creating a possible fire hazard in the area. Several of the camps have been broken into and items stolen. The Dupont property is before the portion of the road that is being requested to be abandoned. The problem is not with the neighbors/landowners on the road. If the road is abandoned he would like to erect a 24' gate that would have a chain that would allow emergency personnel access to the area. He stated that they are just trying to keep trespassers out and would lock the gate during hunting season and other times when the camps aren't occupied.

Ray Charlier stated he was opposed to the abandonment as he was concerned there would be legal issues for new owners accessing their land if any of the properties changed hands.

Dave Hopps stated that he didn't see a problem with any landowner having access if needed.

Mari Negro asked if an abandonment could be reversed.

Moilanen stated it is road commission policy to be sure that no landowners would be landlocked by the abandonment. All the landowners with frontage on the road did sign the abandonment petition. He also noted that by law if the road commission does abandon this road that the DNRE and the Township would be contacted and given 30 days to take over the road due to the Little Cedar River crossing the road. Once a road is abandoned, there is no longer public access and the road property reverts back to the homeowners based on the property surveys.

Mari Negro asked that the road commission use caution in considering the request for abandonment.

Dave Hopps stated that it was only a ½ mile portion of the road that the petition was requesting to

Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Const.	17,632.69	
Reserve Hannahville 2% Funds-Town Line Rd to Vincent Ln Pave	26,092.51	
Reserve for MCRC balance of Town Line Rd to Vincent Ln Pave	47,907.00	
Reserve Hannahville 2% Funds-County Line Rd. Borings	5,000.00	
Reserve for Bridge Inspections, Scour & Plans of Action	93,472.50	
Reserve for Design of F-4 Bridge over Big Cedar River	20,145.25	
Reserve for demolition/disposal of old Menominee office	0.00	
Reserve for HVAC/Ventilation Unit-Step Shop	83,835.00	
Reserve for Inglst. Twp. Share of N. Pinewoods Loop Const.	15,432.16	
Reserve for N. Pinewoods Loop Paving	3,880.59	
Reserve for No. 19 Road Paving (Lake Twp)	7,430.49	
Reserve for 3 local bridges (Daggett Twp)	1,777.08	
Reserve for Forest Funds	161,023.46	
Reserve for equipment	55,974.00	(1,293,697.72)
		\$ 537,838.45

There being no questions or comments, Anderson declared the financial report accepted as read.

Vouchers # 11-0002, 11-0004, 11-0005, 11-0007, 11-0008 and 11-1031 – Maas asked for clarification of an arbitration cancellation fee and Betzinger asked for clarification of an invoice for a Gen-set and pump. Moved by Betzinger, seconded by Maas that the vouchers be approved and ordered paid. Carried unanimously.

Dave Hopps re-entered the meeting at 9:09 a.m.

Act on proposed abandonment of a portion of No. 36 Lane – Moilanen stated that a public hearing on the requested abandonment had been held earlier in the morning. He noted that two property owners, Perras and Silva, would have no legal access to their property if the road were abandoned. If the board were to approve the abandonment, they could do so on the condition that legal easement was granted in writing to all property owners. Due to the Little Cedar River crossing the road, if the abandonment is approved then the road commission must notify the MI DNRE and the township to give them the opportunity to take over jurisdiction of the road. Due to concerns over the loss of access to public lands and Meyer township's concerns for emergency access, it was moved by Betzinger, seconded by Maas that the road not be abandoned. Carried unanimously.

Discuss request for Adopt a County Road for 2 miles of CR 551 – A request had been received from the Wilson SDA Junior Academy to adopt 2 miles of CR551 near the school. Moved by Anderson, seconded by Maas to approve the request and have the appropriate signs posted. Carried unanimously.

Dave Hopps left the meeting at 9:20 a.m.

Adopt Ingallston Township Fire Station/Hall road into county road system – Moilanen stated that the road commission had been maintaining the road, but it had never been adopted into the county road system. Currently the hall has an M-35 address, and after discussion with central dispatch, it was decided the road could be named Fire Station Lane. Maas stated that Menominee Township had the same issue years ago and had been told that the road commission would not adopt the road unless the township had it paved first. Moilanen stated that the difference in the two situations was whether the road had been maintained by the road commission in the past 15 years. He also noted that if the road was in a new subdivision then it would have to be built per the subdivision plans. Moved by Betzinger, seconded by Anderson to adopt Fire Station Lane in Ingallston Township into the county system. 2 Ayes – Anderson, Betzinger; 1 Nay - Maas.

Discuss finishing of front portion of Menominee cold storage building – Moilanen stated that the city building inspector would like information on what the road commission will be doing in the spring to finish the face of the Menominee cold storage building. Betzinger recommended that the road commission visit the site in the spring to evaluate all of the Menominee buildings and decide on a course of action at that time. Moilanen will give the building inspector this information.

Discuss attendance at the Southern MI Road Commissions Annual Conference being held Dec. 6-8, 2010. – Betzinger & Maas will not be attending; Anderson will let Savord know if he decides to go.

Discuss 2011 regular meeting schedule – Moved by Betzinger, seconded by Anderson to hold the

Reorganizational Meeting on Monday, January 3, 2011 and the monthly regular meetings at 9 a.m. on the following Tuesdays: January 11, February 8, March 15, April 12, May 10, June 7, July 12, August 9, September 13, October 11, November 8 and December 13. Carried unanimously.

Any other business – Moilanen stated that proposals had been received for the design of CR 338 and that he would be utilizing UP Engineering & Architects at a cost of just under \$17,000.

Public Comment – Dale Axtell asked if Moilanen could give Menominee Township an estimate to fix Bay de Noc Road and River Drive. Moilanen stated the township would have to let him know what they wanted done. He also noted that the portion from 48th Ave. to Evergreen is federal aid eligible, but the remainder is not.

Mr. Axtell also asked about the special meeting the road commission had to discuss the county 3-way funding program – he had originally been told it was closed to the public. Moilanen stated that originally a meeting was going to be held with just those on the committee attending, but several members of the committee had been advised not to hold a closed meeting. The special meeting was called by the road commission, advertised and open to the public. No decisions were made at the meeting pending further information from the county board whether the money was still in the budget and if the cities/villages were eligible for the funds.

Mari Negro thanked the board for their decision not to abandon No. 36 Lane and asked if the petitioners could appeal the decision. Moilanen stated he was unsure how many times they could resubmit for abandonment and would have to check the law. Louis Dupont thanked the board also.

Darlene Nerat asked why Menominee Township had to pay for maintenance of a road in the township if Ingallston Township did not. Moilanen stated that there were different circumstances in these two instances.

Dale Axtell asked how many miles of roads were in Menominee Township. Moilanen stated he would have to check and get back to him.

There being no further business, Anderson declared the meeting adjourned at 9:53 a.m.

Road Commission Finance Director/Clerk

Chair

*Menominee-Delta-Schoolcraft
Community Action Agency*

GOVERNING BOARD MEETING
Thursday, December 9, 2010
511 First Ave. N., Escanaba
1:30 p.m.

MINUTES

The meeting was called to order at 1:30 p.m. by Chairman Schultz. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Dave Schultz, Delta
Gil Vandenhouten, Menominee
Ruth Helwig, Delta
Ken Bryant, Schoolcraft
Dan LaFoille, Schoolcraft
Walter Multerer, Menominee
Brenda Moya, Menominee
Karen Wigand, Delta
John Stapleton, Schoolcraft
Gil Sablack, Schoolcraft
Omer Doran, Schoolcraft
Charmaine Lehman, Schoolcraft
Marylee DeGrave, Menominee
Dave Anthony, Menominee
George Arkens, Menominee
Bernice Wiecech, Menominee

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant
Kim Johnson, ECP Director
Theresa Nelson, RSVP Director
Joe Dehlin, WX/Housing Director
Connie Maule, SCP Director
Mary Bunnin, FGP Director

MEMBERS ABSENT

Helen Walker, excused
Marv Mayer, excused
George Lyon, excused
Tom Lippens, excused
Pastor Levin, excused
Bernie Lang, excused
Geri Nelson
Ernest Hoholik
Tom Elegeert
Ken Penokie

APPROVAL OF OCTOBER 7, 2010 GOVERNING BOARD MINUTES

Members were mailed a copy of the 10/7/2010 Governing Board minutes for their review. There were no questions or comments **AND THEY WERE APPROVED WITH A MOTION FROM MARYLEE DEGRAVE, SECONDED BY DAN LAFOILLE; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

Mr. Schultz called on Treasurer Bernice Wiecech who reported that the Finance Committee met on December 2nd & December 9th. They reviewed the accounts payable schedules for October and recommends their approval. **THIS WAS APPROVED WITH A MOTION FROM KEN BRYANT, SECONDED BY KAREN WIGAND; MOTION CARRIED.** Kim Johnson indicated there was a \$20,000 expenditure to Florida State University that was for curriculum training for 19 people over 4 days. The committee also reviewed a sole source bid from the Holland Bus Company in the amount of \$44,280 which the committee found to be reasonable and within budgetary restraints. **OMER**

DORAN MOVED TO ACCEPT THE SOLE SOURCE BUS BID, SUPPORTED BY WALTER MULTERER; MOTION CARRIED. (see attachment "A")

RATIFICATION OF PHONE POLL FOR CAA WAGE INCREASE RETROACTIVE TO 10/4/2010

Mr. Schultz called on William Dubord who indicated after reviewing funding at the end of the Head Start fiscal year (which is 10/31) it was apparent there was enough funds to cover the 2% wage increase retroactive to 10/4/2010 – the same as we did for HRA. Since there was no November meeting a phone poll was conducted with 21 members voting yes, 2 abstaining and 4 unreachable. It was noted that further discussion on telephone polls will take place under other business. **DAVE ANTHONY MOVED FOR RATIFICATION OF THE PHONE POLL FOR THE CAA WAGE INCREASE RETROACTIVE TO 10/4/2010, SUPPORTED BY RUTH HELWIG; MOTION CARRIED.**

NOMINATING COMMITTEE REPORT

The Chairman called on Dan LaFoille who reported that the Nominating Committee met and **RECOMMENDS THE REAPPOINTMENT OF HELEN WALKER TO REPRESENT THE GLADSTONE SENIOR CENTER ON THE GOVERNING BOARD, KAREN WIGAND SECONDED THE MOTION; MOTION CARRIED.** The Nominating Committee also reviewed the appointment of Myra Croasdell as the Head Start Policy Council representative on our Governing Board, replacing Tish Groleau. **MR. LAFOILLE RECOMMENDS THE ACCEPTANCE OF MYRA CROASDELL AS THE HEAD START POLICY COUNCIL REPRESENTATIVE ON THE GOVERNING BOARD, CHARMAINE LEHMAN SECONDED THE MOTION; MOTION CARRIED.** The Nominating Committee also discussed the fact that Bernice Wiciech will not be reappointed by Menominee County to represent them on our Governing Board as she resides in Delta County. Bernice currently serves as Treasurer so the board will need to elect someone else for that office. Anyone interested in serving as Treasurer should contact Cathy or Bill prior to the January 13th meeting. The Chairman, Mr. LaFoille and the Executive Director expressed their gratitude for Bernice's many years of service and support for our agency. **(see attachment "B")**

SAFETY COMMITTEE REPORT

Mr. Schultz called on Marylee DeGrave who reported that the Safety Committee reviewed one accident involving one of our Head Start buses that was hit from behind. The employee lost 4 days of work. Fortunately, there were no children on the bus at the time. **THE SAFETY COMMITTEE REPORT WAS ACCEPTED WITH A MOTION FROM MS. WIGAND; SUPPORTED BY DAVE ANTHONY; MOTION CARRIED. (see attachment "C")**

ACCEPTANCE OF STAFF MONTHLY REPORTS

Members received a copy of the September and November ECP monthly reports for their review. There were no questions or comments and **THEY WERE ACCEPTED UPON A MOTION FROM MR. ANTHONY, SECONDED BY OMER DORAN; MOTION CARRIED.**

ACCEPTANCE OF 10/27/10 HEAD START POLICY COUNCIL MINUTES

Members received a copy of the 10/27/10 Head Start Policy Council minutes for their review. There were no questions or comments **AND THEY WERE ACCEPTED WITH A MOTION FROM MR. LAFOILLE, SECONDED BY OMER DORAN; MOTION CARRIED.**

APPROVAL OF PROPOSED BOARD MEETING SCHEDULE

Members were sent a copy of the proposed board meeting schedule reflecting 11 meetings. **MR. MULTERER MOVED TO APPROVE THE PROPOSED BOARD MEETING SCHEDULE FOR 2011 AS PRESENTED, DAVE ANTHONY SUPPORTED THE MOTION; MOTION CARRIED.** (see attachment "D")

UPDATE ON FUNDING

Mr. Dubord reported that our Head Start Program is operating under Continuing Resolution at last year's funding level.

EXECUTIVE DIRECTOR'S REPORT

Chairman Schultz called on Bill Dubord who reported that the disallowed non-federal share for Head Start of \$475,702 has been waived. Kim Johnson told the members that staff are working extremely hard to identify other sources of in-kind as the interpretation of allowable in-kind has changed considerably over the years. **KAREN WIGAND MOVED TO ACCEPT THE EXECUTIVE DIRECTOR'S REPORT, GIL SABLACK SUPPORTED THE MOTION; MOTION CARRIED.**

PUBLIC COMMENT/OTHER BUSINESS

Mr. Schultz called on Dan LaFoille who told the members that the Finance Committee discussed the fact that telephone polls don't allow for discussion and that makes some members uncomfortable. There was recognition that sometimes a phone poll is necessary when business must be dealt with prior to the next board meeting. There was discussion on referring a urgent business to the Executive Committee to discuss and make their recommendation before a phone poll is done. **KAREN WIGAND MOVE TO HAVE THE EXECUTIVE COMMITTEE CONVENED TO DISCUSS ANY EMERGENCY OR MAJOR DECISION THAT NEEDS TO BE MADE ON A TIMELY BASIS BEFORE A PHONE POLL IS CONDUCTED, MR. MULTERER SUPPORTED THE MOTION; MOTION CARRIED.**

ADJOURNMENT

There being no further business **MR. MULTERER MOVED FOR ADJOURNMENT AT 2:30 P.M., SECONDED BY MR. LAFOILLE; MOTION CARRIED.**

THE NEXT MEETING IS THURSDAY, JANUARY 13, 2011 AT 1:30 P.M.

THE FINANCIAL COMMITTEE HAS REVIEWED THE ACCOUNTS PAYABLE SCHEDULES FOR THE MONTH OF OCTOBER 2010 FOR THE MENOMINEE-DELTA-SCHOOLCRAFT COMMUNITY ACTION AGENCY. WE HAVE DETERMINED THAT THE EXPENDITURES MADE AGAINST THE VARIOUS PROGRAMS ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS IN THE FOLLOWING AMOUNTS:

HEAD START	\$	284,286
EARLY HEAD START		94,342
ARRA HEAD START		12,132
ARRA EARLY HEAD START		7,139
EARLY-ON CHILDHOOD		1,529
EMERALD SCHOOL		3,661
GREAT PARENTS		3,408
ASSET & LIABILITY ACCOUNTS		262,499
TOTAL	\$	668,995

SIGNED

Bernice Miciuch
(TREASURER)

DATE

12/9/2010

THE FINANCIAL COMMITTEE HAS REVIEWED THE ACCOUNTS PAYABLE SCHEDULES FOR THE MONTH OF October 2010 FOR THE HUMAN RESOURCES AUTHORITY, INC. WE HAVE DETERMINED THAT THE EXPENDITURES MADE AGAINST THE VARIOUS PROGRAMS ARE REASONABLE AND PROPERLY CHARGED WITHIN BUDGETARY RESTRICTIONS IN THE FOLLOWING AMOUNTS:

SENIOR CITIZENS	\$	190,954
VOLUNTEER PROGRAMS		74,146
NUTRITION		224,755
STATE & LOCAL PROGRAMS		72,389
ENERGY AND HOUSING		335,990
ASSET & LIABILITY ACCOUNTS		63,068
TOTAL	\$	<u>961,301</u>

SIGNED Bernice Kielesch
(TREASURER)

DATE 12/9/2010

*Finance Committee Meeting
Thursday, December 2, 2010
11:00 a.m.*

MINUTES

The following were present: Dan LaFoille, Omer Doran, Karen Wigand, Bernice Wiecech, Bernie Lange, Marylee DeGrave, Bill Dubord, Beau Miller. Gil Sablack, Pastor Levin excused.

The members were mailed the October Accounts Payable Schedules for their review. The committee questioned a \$20,000 disbursement to Florida State University. Bill and Beau noted this was for curriculum training that covered multiple employees. It was decided that the Head Start Director will provide a verbal explanation at Thursday's board meeting. **THE ACCOUNTS PAYABLE SCHEDULES FOR OCTOBER WERE ACCEPTED WITH A MOTION FROM KAREN WIGAND, SECONDED BY BERNICE WIECIECH; MOTION CARRIED.**

The members reviewed the credit card charges for the EHS Program for Sept. & Oct. and found them to be reasonable.

Bill indicated that when we go out for Head Start bus bids typically only one vendor submits a bid. Therefore, he recommends approval of the sole source bid from the Holland Bus Company in the amount of \$44,280. This cost is in line with past purchases and appears to be reasonable. **DAN LAFOILLE MOVED TO APPROVE THE SOLE SOURCE BID, MRS. WIECIECH SECONDED THE MOTION; MOTION CARRIED.**

Bill reported that the phone poll regarding retroactive Head Start wages was conducted and 21 members voted yes, 4 were unable to be reached and 2 members abstained citing discomfort with the use of a phone poll. Discussion followed with the recommendation to continue the topic at the Dec. 9th full board meeting where, hopefully, a workable system can be instituted to deal with the issue of phone polls.

Bill informed the committee that due to ongoing state funding cuts, the Supervisor in the Foster Grandparent Program had to be changed from full-time to part-time. This, of course, will result in the loss of health insurance and other full-time benefits. Bill noted that given the state funding picture and its uncertainty, we will continue to monitor program operations in both service provision and staffing.

There was no other business.

The meeting adjourned at 11:45 a.m.

FINANCE COMMITTEE MEETING
Thursday, December 9, 2010
1:20 p.m.

MINUTES

The following were present: Dan LaFoiLle, Omer Doran, Karen Wigand, Bernice Wiecech, Bernie Lange, Marylee DeGrave, Gil Sablack and Bill Dubord. Pastor Levin excused.

The Executive Director explained that a sole bid came in right after the Finance Committee held on December 2nd that's why another meeting was called. One bid was received from Richer Refrigeration in the amount of \$47,758 for Phase 1 of the renovations at the Gladstone Senior Center. **DAN LAFOILLE MOVED TO ACCEPT THE SOLE SOURCE BID FROM RICHER REFRIGERATION, MARYLEE DEGRAVE 2ND THE MOTION; MOTION CARRIED.**

The meeting adjourned at 1:28 p.m.

NOMINATING COMMITTEE MEETING
Thursday, December 9, 2010
12:45 p.m.

MINUTES

The meeting was called to order at 12:45 p.m. Tom Lippens & George Lyon excused. Omer Doran, Dan LaFoille, Gil Vandhouten, Bill Dubord and Cathy Pearson were in attendance.

The Gladstone Senior Center would like to reappoint Helen Walker to represent them on the Governing Board. **DAN LAFOILLE MOVED TO ACCEPT THE REAPPOINTMENT OF HELEN WALKER TO REPRESENT THE GLADSTONE SENIOR CENTER ON OUR BOARD, MR. VANENHOUTEN SUPPORTED THE MOTION; MOTION CARRIED.**

The Head Start Policy Council has appointed Myra Croasdell to representing them on the Governing Board, replacing Tish Groleau. The Head Start Policy Council representatives can only serve two years so it makes it difficult to keep our seat filled since our terms are five years. **MR. LAFOILLE MOTIONED TO ACCEPT THE APPOINTMENT OF MYRA CROASDELL TO REPRESENT THE HEAD START POLICY COUNCIL ON OUR BOARD, SUPPORTED BY GIL VANENHOUTEN; MOTION CARRIED.**

Menominee County will not be reappointing Bernice Wiecech as she resides in Delta County. There also are no vacancies in Delta County at this time which Bernice could possibly fill. Mrs. Wiecech is also the Treasurer so we will need to hold an election at the January meeting for the office of Treasurer. We will ask the board members to let us know if they are interested in running for this office.

The meeting adjourned at 1:00 p.m. **WITH A MOTION FROM MR. LAFOILLE, SECONDED BY MR. VANDENHOUTEN; MOTION CARRIED.**

SAFETY COMMITTEE MEETING

December 9, 2010

1:10 p.m.

MINUTES

The following were in attendance: Omer Doran, Marylee DeGrave, Gil Sablack, George Arkens, Walter Multerer, Kim Johnson and Pat Johnson. Excused: Marv Mayer and Tom Lippens.

The Committee reviewed the following accident:

- 1) **EARLY CHILDHOOD PROGRAM**: An Early Childhood Program bus driver was stopped at a railroad crossing. The only people on the bus at the time of the accident were the driver and an aide. It was raining and the roads were slippery. The ECP driver had just started to proceed over the railroad tracks when the bus got struck from behind. The ECP bus driver suffered neck and shoulder pain and sought medical treatment with treatment ongoing. She missed four days of work and has returned to work with no medical restrictions. Recommendation: None. The driver did everything correctly and was not at fault.

Kim Johnson has requested to modify the wording on the front page of the Accident/Incident Report Package. She would like it to say the supervisor will complete the accident/incident report form with the employee signing it.

Menominee-Delta-Schoolcraft
Human Resources Authority

GOVERNING BOARD MEETING
Thursday, December 9, 2010
511 First Ave. N., Escanaba
1:45 p.m.

MINUTES

The meeting was called to order at 2:32 p.m. by Chairman Schultz. A quorum was noted with the following in attendance:

MEMBERS PRESENT

Dave Schultz, Delta
Gil Vandenhouten, Menominee
Ruth Helwig, Delta
Ken Bryant, Schoolcraft
Dan LaFoilie, Schoolcraft
Walter Multerer, Menominee
Brenda Moya, Menominee
Karen Wigand, Delta
John Stapleton, Schoolcraft
Gil Sablack, Schoolcraft
Omer Doran, Schoolcraft
Charmaine Lehman, Schoolcraft
Marylee DeGrave, Menominee
Dave Anthony, Menominee
George Arkens, Menominee
Bernice Wiecech, Menominee

OTHERS PRESENT

William Dubord, Executive Director
Cathy Pearson, Executive Assistant
Kim Johnson, ECP Director
Theresa Nelson, RSVP Director
Joe Dehlin, WX/Housing Director
Connie Maule, SCP Director
Mary Bunnin, FGP Director

MEMBERS ABSENT

Helen Walker, excused
Marv Mayer, excused
George Lyon, excused
Tom Lippens, excused
Pastor Levin, excused
Bernie Lang, excused
Geri Nelson
Ernest Hoholik
Tom Elegeert
Ken Penokie

APPROVAL OF OCTOBER 7, 2010 GOVERNING BOARD MINUTES

Members were mailed a copy of the 10/7/2010 Governing Board minutes for their review. There were no questions or comments **AND THEY WERE APPROVED WITH A MOTION FROM KAREN WIGAND, SECONDED BY CHARMAINE LEHMAN; MOTION CARRIED.**

FINANCE COMMITTEE REPORT

Mr. Schultz called on Treasurer Bernice Wiecech who reported that the Finance Committee met on December 2nd & December 9th. They reviewed the accounts payable schedules for October and recommends their approval. **THIS WAS APPROVED WITH A MOTION FROM MRS. WIECIECH, SECONDED BY OMER DORAN; MOTION CARRIED.** The committee also reviewed a sole source bid from Richer Refrigeration for \$ 47,758 for Phase 1 of the Gladstone Senior Center renovation that was made possible by a trust left to us for the center. **KEN BRYANT MOVED TO APPROVE THE**

SOLE SOURCE BID FROM RICHER REFRIGERATION, MR. LAFOILLE SUPPORTED THE MOTION; MOTION CARRIED. (see attachment "A")

NOMINATING COMMITTEE REPORT

The Chairman called on Dan LaFoille who reported that the Nominating Committee met and **RECOMMENDS THE REAPPOINTMENT OF HELEN WALKER TO REPRESENT THE GLADSTONE SENIOR CENTER ON THE GOVERNING BOARD, KAREN WIGAND SECONDED THE MOTION; MOTION CARRIED.** The Nominating Committee also reviewed the appointment of Myra Croasdell as the Head Start Policy Council representative on our Governing Board, replacing Tish Groleau. **MR. LAFOILLE RECOMMENDS THE ACCEPTANCE OF MYRA CROASDELL AS THE HEAD START POLICY COUNCIL REPRESENTATIVE ON THE GOVERNING BOARD, GIL SABLACK SECONDED THE MOTION; MOTION CARRIED.** The Nominating Committee also discussed the fact that Bernice Wiecech will not be reappointed by Menominee County to represent them on our Governing Board as she resides in Delta County. Bernice currently serves as Treasurer so the board will need to elect someone else for that office. Anyone interested in serving as Treasurer should contact Cathy or Bill prior to the January 13th meeting. The Chairman, Mr. LaFoille and the Executive Director expressed their gratitude for Bernice's many years of service and support for our agency. **(see attachment "B")**

ACCEPTANCE OF STAFF MONTHLY REPORTS

Members received a copy of the staff monthly reports for their review. There were no questions or comments and **THEY WERE ACCEPTED UPON A MOTION FROM MR. LAFOILLE,, SECONDED BY MS. WIGAND; MOTION CARRIED.**

ACCEPTANCE OF TEFAP MONITORING REPORT

Members were mailed a copy of the TEFAP monitoring report for their review **AND IT WAS ACCEPTED WITH A MOTION FROM RUTH HELWIG, SECONDED BY JOHN STAPLETON; MOTION CARRIED.**

ACCEPTANCE OF POLICY ADVISORY COMMITTEE MINUTES

Members received copies of the following PAC minutes for their review:

- 10/5/10 (Schoolcraft) & 11/5/10 (Menominee) Foster Grandparent Program PAC minutes
- 11/18 (Schoolcraft), & 11/29/10 (Menominee) Senior Companion Program PAC minutes
- 11/9 (Men./Marinette) & 11/18/10 (Delta) Retired & Senior Volunteer Program PAC minutes
- 8/19 (Mid County), 10/5 (Rock), 11/9 (Gladstone) & 11/22/10 (Hermansville) Senior Center PAC minutes

There were no questions or comments **AND THEY WERE ACCEPTED WITH A MOTION FROM DAN LAFOILLE, SUPPORTED BY MR. MULTERER, MOTION CARRIED.**

APPROVAL OF PROPOSED BOARD MEETING SCHEDULE

Members were sent a copy of the proposed board meeting schedule reflecting 11 meetings. **CHARMAINE LEHMAN MOVED TO APPROVE THE PROPOSED BOARD MEETING SCHEDULE**

**FOR 2011 AS PRESENTED, MRS. WIECIECH SUPPORTED THE MOTION; MOTION CARRIED.
(see attachment "D")**

UPDATE ON FUNDING

Mr. Dubord reported that we have not received a funding level for TEFAP (The Emergency Food Assistance Program) but at a minimum, will be receiving another cut as the third part of a three year funding reduction as well as the unavailability of ARRA funds. In addition, transportation costs continue to rise.

The Executive Director noted that a significant number of DHS retirements are causing delays in getting grants. He also indicated that with a new Governor and Republican Majority at the state level, there are lots of rumors regarding funding cuts. That is why he is telling staff to just keep one foot in front of the other.

EXECUTIVE DIRECTOR'S REPORT

Chairman Schultz called on Bill Dubord who reported that two of our meal delivery vans in Gladstone burned and the cause is undetermined.

He also reported that we have had an analysis of the lighting at the Menominee Senior Center and will go out on bids for more energy efficient lighting at that center. We will probably replace the ceiling tiles as well. Mr. Multerer commented that he will be glad to see the renovations made to the center as they are needed badly.

The Executive Director informed the members that the health insurance changes have been pretty complicated because we are now offering two options (Community Blue & U.P. Blue) and we also are switching the CAA insureds from MEBS to SBAM, except for dental. In addition, there are changes that are a result of the health care reform.

Mr. Dubord reminded the board that there are 16 months left of the Weatherization ARRA funds. He commended Joe Dehlin and his staff on doing a great job keeping all the balls in the air. He reported that a client who has been denied service is appealing the decision. Since the client resides in Schoolcraft County, Bill would like a board member from that county to sit in on the meeting along with Joe Dehlin and the Executive Director. Dan LaFoille volunteered to sit in on the appeal process.

PUBLIC COMMENT/OTHER BUSINESS

Mr. Schultz called on Dan LaFoille who told the members that the Finance Committee discussed the fact that telephone polls don't allow for discussion and that makes some members uncomfortable. There was recognition that sometimes a phone poll is necessary when business must be dealt with prior to the next board meeting. There was discussion on referring urgent business to the Executive Committee to discuss and make their recommendation before a phone poll is done. **KAREN WIGAND MOVE TO HAVE THE EXECUTIVE COMMITTEE CONVENED TO DISCUSS ANY EMERGENCY OR MAJOR DECISION THAT NEEDS TO BE MADE ON A TIMELY BASIS**

BEFORE A PHONE POLL IS CONDUCTED, MR. MULTERER SUPPORTED THE MOTION; MOTION CARRIED.

Karen Wigand announced that the Dancing Grannies will be doing a fund-raiser at the Bonifas Fine Arts Center on December 19th with half of the proceeds going to our Perspectives Adult Day Care Center. Mr. Dubord added that so far \$11,540 has been raised for the center, part due to a \$5,000 2% grant from Hannahville.

Mr. Schultz reported that there will only be one Governor's representative in the U.P. and the person is from Traverse City and their office will be in Marquette.

Gil Sablack noted that the Thanksgiving meal at the Manistique Senior Center was very good. Karen Wigand likewise noted that the Christmas dinner held at the Escanaba Senior Center was also very good and very well attended.

Mr. Schultz called on Cathy Pearson who informed the board that she conducted a survey of the members regarding the use of email for mailing meeting notices, minutes, etc. She indicated that about half of the members have email & would not mind receiving notices, etc. Karen Wigand indicated she does not want to see more work involved for staff by having standard mail to some members while emailing to others. Ms. Pearson indicated she will try doing the meeting notice in February by email for those who indicated they want that option.

ADJOURNMENT

There being no further business **KAREN WIGAND MOVED FOR ADJOURNMENT AT 3:05 P.M., SECONDED BY MR. SABLACK; MOTION CARRIED.**

THE NEXT MEETING IS THURSDAY, JANUARY 13, 2011 AT 1:45 P.M.

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Monthly Meeting

MINUTES

715 Pyle Drive, Kingsford, Michigan

November 18, 2010 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Board Vice-Chairperson, called the meeting to order at 4:00 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Connors, Peggy	X			Luhtanen, Joan	X		
DeDie, William	X			Martin, Ann	X		
DeGrave, Marylee	X			Negro, Mari	X		
Farragh, Elizabeth	X			Raether, Karen		X	
Hofer, Millie	X			Plumley, Robert		X	
Lang, Bernie	X			Spence, Christine	X		

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, T. Wendt, L. Dionne, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OF THE AGENDA: There were no additions to the agenda

ACTION: Moved to approve the agenda as presented.

Motion by: M. DeGrave; supported by P. Connors. **Motion carried unanimously**

APPROVAL OF THE MINUTES:

There were no additions or corrections to the minutes from the Regular Board of Directors meeting on October 28, 2010.

ACTION: A motion was made to dispense with reading the minutes from the October 28, 2010 Regular Board of Directors meeting and approve as written.

Motion by: M. DeGrave; supported by E. Farragh. **Motion carried unanimously.**

FINANCE COMMITTEE REPORT - C. Spence

Ms. Spence highlighted the following from the Finance Committee meeting minutes:

1. **ISSUE:** Review Check Disbursement Report

The check disbursement report in the amount of \$1,789,252.73 was reviewed and recommended for Board approval.

ACTION: A motion was made by C. Spence, supported by P. Connors to approve the check disbursement report for bills paid in the amount of \$1,789,252.73 as presented.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen		
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

2. **ISSUE:** Review Financial Reports – Preliminary September 2010 & October 2010

Bill Adrian reviewed the preliminary September 2010 financial report. Mr. Adrian also reviewed the October financial report. Ann Martin stated that the Dickinson County Board recently received a letter from Al St. Peter, who heads Trico, expressing concerns about their contract with Northpointe. Mr. Adrian stated that depending on Northpointe's finances and the number of Northpointe clients and hours attended at Trico a review of their budget contract will be looked at in August 2011. Discussion ensued and questions were addressed by Mr. Adrian.

BEFORE A PHONE POLL IS CONDUCTED, MR. MULTERER SUPPORTED THE MOTION; MOTION CARRIED.

Karen Wigand announced that the Dancing Grannies will be doing a fund-raiser at the Bonifas Fine Arts Center on December 19th with half of the proceeds going to our Perspectives Adult Day Care Center. Mr. Dubord added that so far \$11,540 has been raised for the center, part due to a \$5,000 2% grant from Hannahville.

Mr. Schultz reported that there will only be one Governor's representative in the U.P. and the person is from Traverse City and their office will be in Marquette.

Gil Sablack noted that the Thanksgiving meal at the Manistique Senior Center was very good. Karen Wigand likewise noted that the Christmas dinner held at the Escanaba Senior Center was also very good and very well attended.

Mr. Schultz called on Cathy Pearson who informed the board that she conducted a survey of the members regarding the use of email for mailing meeting notices, minutes, etc. She indicated that about half of the members have email & would not mind receiving notices, etc. Karen Wigand indicated she does not want to see more work involved for staff by having standard mail to some members while emailing to others. Ms. Pearson indicated she will try doing the meeting notice in February by email for those who indicated they want that option.

ADJOURNMENT

There being no further business **KAREN WIGAND MOVED FOR ADJOURNMENT AT 3:05 P.M., SECONDED BY MR. SABLACK; MOTION CARRIED.**

THE NEXT MEETING IS THURSDAY, JANUARY 13, 2011 AT 1:45 P.M.

NORTHPOINTE HEALTHCARE SYSTEMS BOARD OF DIRECTORS

Regular Monthly Meeting

MINUTES

715 Pyle Drive, Kingsford, Michigan

November 18, 2010 - 4:00 p.m.

CALL TO ORDER/ROLL CALL:

Joan Luhtanen, Board Vice-Chairperson, called the meeting to order at 4:00 p.m. Mary Wendt, Board Secretary, conducted the roll call.

<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>	<u>MEMBERS</u>	<u>Present</u>	<u>Excused</u> <u>Absent</u>	<u>Absent</u>
Connors, Peggy	X			Luhtanen, Joan	X		
DeDie, William	X			Martin, Ann	X		
DeGrave, Marylee	X			Negro, Mari	X		
Farragh, Elizabeth	X			Raether, Karen		X	
Hofer, Millie	X			Plumley, Robert		X	
Lang, Bernie	X			Spence, Christine	X		

REPRESENTING ADMINISTRATION: K. Thekan, B. Adrian, T. Wendt, L. Dionne, M. Wendt

PLEDGE OF ALLEGIANCE - The Pledge of Allegiance to the Flag was recited by all

PUBLIC COMMENTS - No public comments

APPROVAL OF THE AGENDA: There were no additions to the agenda

ACTION: Moved to approve the agenda as presented.

Motion by: M. DeGrave; supported by P. Connors. **Motion carried unanimously**

APPROVAL OF THE MINUTES:

There were no additions or corrections to the minutes from the Regular Board of Directors meeting on October 28, 2010.

ACTION: A motion was made to dispense with reading the minutes from the October 28, 2010 Regular Board of Directors meeting and approve as written.

Motion by: M. DeGrave; supported by E. Farragh. **Motion carried unanimously.**

FINANCE COMMITTEE REPORT - C. Spence

Ms. Spence highlighted the following from the Finance Committee meeting minutes:

1. **ISSUE:** Review Check Disbursement Report

The check disbursement report in the amount of \$1,789,252.73 was reviewed and recommended for Board approval.

ACTION: A motion was made by C. Spence, supported by P. Connors to approve the check disbursement report for bills paid in the amount of \$1,789,252.73 as presented.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen		
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

2. **ISSUE:** Review Financial Reports – Preliminary September 2010 & October 2010

Bill Adrian reviewed the preliminary September 2010 financial report. Mr. Adrian also reviewed the October financial report. Ann Martin stated that the Dickinson County Board recently received a letter from Al St. Peter, who heads Trico, expressing concerns about their contract with Northpointe. Mr. Adrian stated that depending on Northpointe's finances and the number of Northpointe clients and hours attended at Trico a review of their budget contract will be looked at in August 2011. Discussion ensued and questions were addressed by Mr. Adrian.

ACTION: A motion was made by C. Spence, supported by M. Hofer to approve the October financial report.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen		
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

3. ISSUE: Contract(s)/Agreement(s)

#	Name of Contract	Purpose of Contract	Date of Contract	Old Rate	New Rate	Change
a.	Lakestate Industries	Vocational Services	10/1/09 – 9/30/11	n/a	\$9.00/hr	new
This is a new agreement with Lakestate for vocational services. This consumer lives in an AFC in Escanaba and has been attending Lakestate Industries. Prior to this date these services were billed through Pathways and now NBHS will contract for the services direct.						
b.	University of Michigan Hospital	Inpatient Psychiatric Services	10/11/10	n/a	\$850/day	n/a
This is a single case agreement for an individual requiring inpatient care while visiting down state.						
c.	Wakeham AFC	Specialized Residential	1/1/11 – 12/31/11	\$75.79/day	\$77.30/day	Inc of \$1.51
This is a renewal agreement for specialized residential services for 1 consumer. The daily rate is based on resident need.						
d.	Cherith Counseling, LC	Outpatient counseling	11/1/10 – 10/31/11	n/a	\$60/session	n/a
This is a self determination arrangement for one person, through a single case agreement will receive services from Cherith Counseling instead of NBHS.						
e.	Adult Learning Systems	Specialized residential	11/1/10 – 10/31/11	\$185.18	\$196.73	Inc of \$11.55/day
This is a renewal agreement for specialized residential services for one consumer in Marquette. Plans are in motion for the consumer to return to Dickinson County within the month.						
f.	HIS, Inc	Specialized Residential	12/15/10 – 12/14/11	\$150/day & \$300/day	\$150/day & \$300/day	No change
This is a renewal agreement for specialized residential services for Lane St AFC. The daily rate is \$150 for all but one special needs consumer is \$300/day due to 1 to 1 staffing.						
g.	HIS, Ins	Lease Agreement	12/15/10 – 12/14/11	\$350/mo	\$350/mo	No Change
HIS, Inc leases Lane St AFC from NBHS for \$350/mo.						
h.	St Mary's Hospital	Psychiatric Hospitalizations	1/1/11 – 12/31/11	\$1118/day	\$1163/day	Inc of \$45
This is a renewal agreement for inpatient hospitalizations. We now have the ability to complete involuntary admissions with St Mary's. 2010 was the first year we did not petition below the bridge.						
i.	Birchwood AFC	Specialized Residential	1/1/11 – 12/31/11	\$130/day	\$131.60/day	Inc of \$1.60
This is a renewal agreement for specialized residential services for 3 consumers. The daily rate is based on resident need.						
j.	Ihander AFC	Specialized Residential	1/1/11 – 12/31/11	\$100.91/day	\$101.93/day	Inc of \$1.02
This is a renewal agreement for specialized residential services for 2 consumers. The daily rate is based on resident need.						

k.	Kutha AFC	Specialized Residential	1/1/11 – 12/31/11	\$336.45/day	\$343.15/day	Inc of \$6.70
This is a renewal agreement for specialized residential services for 7 consumers. The daily rate is based on resident need.						
l.	Schlaud AFC	Specialized Residential	1/1/11 – 12/31/11	\$298.84/day	\$306.35/day	Inc of \$7.51
This is a renewal agreement for specialized residential services for 6 consumers. The daily rate is based on resident need.						

ACTION: A motion was made by C. Spence, supported by M. Negro to approve all contracts as noted above.

ROLL CALL VOTE:

<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>MEMBERS</u>	<u>YES</u>	<u>NO</u>
Connors, Peggy	X		Luhtanen, Joan	X	
DeDie, William	X		Martin, Ann	X	
DeGrave, Marylee	X		Negro, Mari	X	
Farragh, Elizabeth	X		Raether, Karen		
Hofer, Millie	X		Plumley, Robert		
Lang, Bernie	X		Spence, Christine	X	

Motion carried unanimously.

4. Miscellaneous

- Millie Hofer had questions regarding statements made in an article that was recently in the Menominee Eagle Herald Newspaper. Karen Thekan provided that she was not interviewed personally by the news reporter for this article and information in the article was not accurately reported. The information for this article was obtained through the news reporter who was present at a Menominee County Commissioner meeting that Ms. Thekan and Bill Adrian were in attendance at.
- Chris Spence stated that she asked if there was an update on the General Fund (GF) administrative reduction. Karen Thekan provided the reporting format for the GF reduction had been received and there was a U.P. regional directors' meeting last week to discuss the GF reduction. Northpointe will be looking at their CARF national accreditation expense to make sure the programs that are accredited are Medicaid services as these can be costed out to Medicaid. Ms. Thekan also provided that Mary Beth Haavisto, Utilization Manager, is the hospital liaison and completes discharge planning for consumers and her salary will now be costed out differently as she does do a lot of client work with hospital discharge planning. Also, as the DHS worker works with individuals to sign them up for Medicaid and they are then off of GF this will also count as an administrative reduction. Millie Hofer stated that according to information that was handed out and compared to other community mental health (CMH) agencies that Northpointe has the highest percentage of GF expenses and asked if there were really that many more Northpointe consumers who were covered by GF. Bill Adrian stated approximately 50% of Northpointe consumers are GF and he provided a brief history on why Northpointe did not lose their GF funding compared to other CMH's when GF was changed over to capitation. Miscellaneous questions were addressed by Mr. Adrian.

PERSONNEL COMMITTEE REPORT - P. Connors

Ms. Connors highlighted the following from the Personnel Committee meeting that was held on November 18:

1. **ISSUE:** Human Resources Quarterly Reports

The following reports were reviewed:

- Employee Injury/Accidents - There were 8 employee injuries for the quarter and 0 days of work missed.
- Separated Employees - There were 10 employees for the quarter that left Northpointe employment.
- Wage Increases - There were 54 employees during the quarter that received their annual performance review. Ms. T. Wendt stated that a year to date total pay increase report for the period of 10-1-2009 to 9-30-2010 was also provided for review.

ACTION: Information

2. **ISSUE:** Physician Recruitment

Terri Wendt stated that when physician recruitment is done for a psychiatrist, postings go out to the National Health Services Corp program, the J1 Visa program, the American Psychiatrist Association website, various recruiting firms, the Psychiatry Newsletter, university residency training programs are contacted, and flyers are sent to upcoming graduates in psychiatry residency training programs. Ms. T. Wendt stated that Northpointe was very pleased when Dr. Razdan came back to work at Northpointe this past July as he is a very good psychiatrist and staff person. Dr. Razdan is also providing excellent quality children training to staff which staff find very

valuable. Millie Hofer stated that there is a new psychiatrist in Menominee who goes on a sliding fee scale and she will provide the name of this psychiatrist to Ms. T. Wendt for her information.

ACTION: Information

3. **ISSUE:** Health Insurance

Peggy Connors stated that Northpointe employee health insurance rates are reviewed on an annual basis. Ms. Connors reviewed the proposed 2011 employee health insurance rates and stated that Northpointe is only looking at an approximate 4% increase on its health insurance rate for this year. Miscellaneous questions were addressed by Bill Adrian.

ACTION: A motion was made by P. Connors, supported by C. Spence to approve the proposed 2011 health insurance rates for staff. **Motion carried unanimously.**

CHAIRPERSONS REPORT

Joan Luhtanen asked Board members if they wished to have the traditional Board holiday get-together after the December Board meeting. Karen Thekan stated that an alternative would be if Board members would like a Board presentation scheduled this year instead of the get together after the meeting. Ms. Luhtanen asked for a raise of hands of who would like the get together and by consensus of a show of hands there will be a Board get together after the December Board meeting.

MICHIGAN ASSOCIATION OF COMMUNITY MENTAL HEALTH BOARD (MACMHB) FALL CONFERENCE REPORT

- Mari Negro stated that attended quite a few workshops on healthcare reform which she found very interesting. Ms. Negro further stated that one of the things she walked away with was the huge emphasis on healthcare reform moving away from sick care into a healthcare system. Prevention and early intervention will be a major focus with healthcare reform.
- Millie Hofer stated that she attended a Board member cracker barrel session with the consensus at this session that a big focus will be training for Board members. Board members need to have a vision for the future as there are many new upcoming issues for changes in the mental health system. Ms. Hofer asked Karen Thekan for clarification on voting delegates at Board Association meetings. Discussion ensued and questions were addressed by Ms. Thekan.
- Marylee DeGrave stated that she attended a social security workshop on upcoming social security changes.
- Chris Spence stated that she attended three Boardwork workshops.

PRESENTATION: Children & Depression - Dr. Amit Razdan

Karen Thekan introduced Dr. Amit Razdan, Northpointe's Medical Director, and Board members introduced themselves. Dr. Razdan provided a power point presentation on depression and suicide in children and adolescents. Dr. Razdan also provided information on telemedicine. Questions were addressed by Dr. Razdan.

CEO REPORT

Ms. Thekan stated that her November 2010 CEO report was in Board packets; she provided the following updates and highlights:

Federal/State Activity:

- The main topic of discussion at Board Association committee meetings is the new governor. Several rumors are that Governor-Elect Snyder has already been in discussions with Blue Cross of Michigan in terms of managed care for Medicaid individuals, has a plan to go from 18 state departments down to 3 or 5, and there will be an executive order after the first of the year again cutting GF dollars.

Regional Activity:

- Regional meetings continue to be held on developing a "system of care for children" which is a requirement in the application for renewal and recommitment.
- A few regional U.P. CMH's have had to take dramatic steps in regards to meeting the GF administrative cuts.

Local Activity:

- Bill Adrian and Ms. Thekan recently attended a Menominee County Commissioner meeting to address questions they had about Northpointe's benefits, longevity payment, and the 2% COLA recently given to staff. The newspaper article in the Eagle Herald did not accurately reflect a lot of information but the questions were good that the commissioners had.
- Northpointe staff assisted North Central school students and teachers with the recent suicide of a student that occurred in their area.

- Handouts on Board governance that Millie Hofer presented last month were provided to all Board members for their review. The Planning Committee and full Board will be discussing this information at their December meetings.
- Menominee Board members recently received a letter from two employees that were terminated. The two employees appropriately filed an appeal with Ms. Thekan regarding their termination where more information came to light and were both reinstated back to employment.

OLD BUSINESS

- Approve 2011 Calendar of Board Meeting Dates
Joan Luhtanen asked Board members if they saw any 2011 Board meeting dates that would need to be changed. **ACTION:** A motion was made by P. Connors, supported by M.Negro to approve the 2011 Calendar of Board meeting dates. **Motion carried unanimously.**
- Michigan Community of Mental Health Board Association on Proposed Advocacy Plan
Karen Thekan stated information on the above issue was provided to Board members previously for review and the Board Association is asking for input by the end of November. The Board Association Advocacy Plan will be used for educating the newly elected officials on the community mental health system and why it is an important system to continue funding. Discussion ensued and questions were addressed by Ms. Thekan. **ACTION:** Consensus of Board members is that they support the Board Association Advocacy Plan but not with money.
- Michigan Community of Mental Health Board Association on Positioning Association Members on Healthcare Reform
Karen Thekan stated information on the above issue was provided to Board members previously for review and the Board Association is asking for input by the end of November. The Board Association is asking for agreement on the core elements of healthcare reform but would like input/ideas from CMH Boards on how this will relate to the CMH system in the State of Michigan. Discussion ensued and questions were addressed by Ms. Thekan. **ACTION:** Consensus of Board members is that they are too many unknowns at this point in time to commit one way or the other.

NEW BUSINESS - No new business

BOARD PREROGATIVE

- Bill DeDie stated that the NAMI annual Christmas party is scheduled for December 17 at the Marantha Church and everyone is invited to attend this event.
- Mari Negro stated that everyone is invited to their community old fashion Christmas festival on December 5 from 1:00-5:00 p.m.

PUBLIC COMMENTS – No public comments

ADJOURNMENT

Vice-Chairperson Luhtanen stated the meeting adjourned. Meeting adjourned at 6:27 p.m.

The next regular monthly Board meeting is scheduled for December 16, 2010, in **Kingsford, Michigan beginning at 4:00 p.m.**

Joan Luhtanen, Vice-Chairperson

Peggy Connors, Secretary

Mary Wendt, Board Secretary

MINUTES

TWIN COUNTY AIRPORT COMMISSION
2801 NORTH 22ND STREET
MENOMINEE, MI 49858
906-863-8408
FAX 906-863-7392

Regular Session Committee Meeting 11/29/2010 – 9:00 a.m.

MEMBERS PRESENT: Anderson, Dill, Berman, Sauve, Furlong and Hartz

MEMBERS EXCUSED:

MEMBERS ABSENT:

OTHERS PRESENT: Airport Manager Spreen, Eagle Herald, Peshtigo Times and Bay Cities Radio

1. Call to order.

Anderson called the meeting to order at 9:00 a.m.

2. Pledge of Allegiance

3. Approve/Amend agenda

Motion (Furlong/Sauve) to move agenda item #11 before item #7. Motion carries, 4/2. Hartz and Anderson opposed.

Motion (Furlong/Sauve) to omit agenda item #9. Discussion from Furlong that the contract for Spreen doesn't make sense do to the FBO/Manager direction the board was going. Anderson mentions that it's about time that a contract is given to Spreen. Dill mentions that the FBO/Manager direction will take some time and doesn't believe the contract for Spreen would interfere. Motion fails, 2/4. Hartz, Dill, Berman and Anderson opposed.

Motion (Dill/Berman) to approve agenda with changes. Motion carries, 5/1. Furlong opposed.

4. Approve/amend minutes

9/29/2010 Public Hearing on the proposed 2010 – 2011 TCA Budget, amended.
Motion (Dill/Hartz) to approve as printed. Motion carries. No negative votes.

10/18/2010 Regular Meeting

Motion (Sauve/Hartz) to approve as printed. Motion carries. No negative votes.

11/15/2010 Special Meeting

Motion (Sauve/Dill/) to approve as printed. Motion carries. No negative votes.

5. Public comment

Ted Sauve read a letter concerning the 11/15/2010 Special Meeting that he did not attend.

6. Discuss/consider letter to TCA Commission from Ted Sauve, action if any

Motion (Furlong/Sauve) to move to a Personnel Committee meeting and report back in January. Discussion: Sauve mentions that Spreen was performing aircraft maintenance on some day in September during his work hours as an employee of the Airport. Anderson said that there was nothing wrong with that since Spreen only charges the airport for the time he is working and the board agreed on that when we hired him. Motion fails, 3/3. Hartz, Dill and Anderson opposed.

7. Discuss/consider Airport Manager evaluation. This portion of the meeting may be done in closed session if Tim Spreen requests a closed session pursuant to MCL 15.268(8)(a) to consider a periodic personnel evaluation and Wis. Stat. § 19.85 (1) (c), action if any.

Spreen requests a closed session.

Motion (Berman/Hartz) at 9:20 a.m. to enter closed session to discuss Airport Manager evaluation pursuant MCL 15.268(8)(a) to consider a periodic personnel evaluation and Wis. Stat. § 19.85 (1) (c). Motion carries, 4/2. Furlong and Sauve opposed.

Present: TCA full Commission members and Tim Spreen.

8. If necessary, due to closed session, vote to reconvene into open session per Wisconsin Statute 19.85 (2), action if any

At 9:55 a.m. a vote was favorable to go back into open session.

9. Discuss/consider contract negotiations for manager. This portion of the meeting may be done in closed session if Tim Spreen requests a closed session pursuant to MCL 15.268(8)(c) and Wis. Stat. § 19.85 (1) (c), action if any.

Spreen requests a closed session.

Motion (Dill/Hartz) at 10:00 a.m. enter into closed session to Discuss/consider contract negotiations for manager pursuant to MCL 15.268(8)(c) and Wis. Stat. § 19.85 (1) (c). Motion carries, 4/2. Furlong and Sauve opposed.

10. If necessary, due to closed session, vote to reconvene into open session per Wisconsin Statute 19.85 (2), action if any

At 10:25 a.m. a vote was favorable to go back into open session.

Discussion: Furlong asks what contract are we specifically offering him? Dill says we are substituting the date from this contract. Were there any changes? Did it go to Dan Hass? When? Is there a letter from Hass saying that it is acceptable to him? Dan Hass said he doesn't remember reviewing it, Spreen said. Furlong says that an attorney should review this contract. Furlong mentions that the commission worked hard on developing a policies and procedures manual that manual was supposed to replace any future contracts for employees. Offering a contract now while the policies is in place and we're exploring an FBO, it just smells nothing more than a political game that you guys are playing. Sauve makes comment that we postpone any action on this until the month of January and have our Attorney, not Dan Hass, our Attorney review this.

Motion (Dill/Berman) to give Spreen a one (1) year contract until January 1, 2012 substituting the February 13th date. Motion carries, 4/2. Sauve and Furlong opposed.

Sauve gives a letter to the Board to add under correspondence from Attorney Gerald Masson. Anderson does not allow the letter.

Sauve excused @ 10:42 a.m. to attend a funeral and commented on his way out that he will pray for us.

11. Managers report:

- **Discuss/consider Profit and Loss for 10/2010, action if any**
- **Discuss/consider Recon Summary for 10/2010, action if any**
- **Discuss/consider Vendor balance for 10/2010, Action if any**
- **Discuss/consider Customer balance for 10/2010, action if any**
- **Discuss/consider Check Detail and paying monthly bills for 9/2010, 10/2010 and 11/2010 action if any**

- **Discuss/consider Airport Traffic for 10/2010, action if any**

Motion (Dill/Hartz) to accept Managers report and to put all on file. Motion carries, no negative votes.

12. Communication/correspondence.

None

13. Dialog between Manager and TCAC.

None

13. Dialog between airport users and the TCAC

None

14. Public comment.

None

15. Schedule next meeting

1:00 p.m. 12/15/2010

16. Adjourn

Motion (Berman/Hartz) to adjourn. Motion carried. No negative Votes.



Public Health Delta & Menominee Counties



Board of Health Meeting

Pinecrest Medical Care Facility, Powers

Meeting Minutes

Wednesday, November 17, 2010

Board Members Present

Bernie Lang
Bob Burie

Gary Eichhorn
Tom Trudgeon

Tom Elegeert
Dave Rivard

Board Members Absent

Dave Schultz

Public Health Staff

Barb Chenier, Health Officer/ Administrator
Dr. Terry Frankovich, Medical Director
Lynn Woelffer, Director of Finance and Budget
Sharon Engelsjerd, Executive Secretary

1. Call to Order/Roll Call

The November 17, 2010, meeting of the Delta Menominee District Board of Health was called to order at 4:30 p.m. CST by Vice Chairperson Lang. Roll call was taken and is recorded above. Dave Rivard was present as Dave Schultz's alternate.

2. Approval of Agenda

Mr. Burie moved to approve the agenda. Motion was supported by Mr. Elegeert and carried.

3. Approval of Minutes

Mr. Elegeert moved that the September 15th minutes be approved. Motion was supported by Mr. Trudgeon and carried.

4. New Business

4.1— FY 2010 Year-End Finance Report

Lynn Woelffer, Director of Finance and Budget, presented the FY10 year-end financial reports. Reports indicated Public Health ended the year on budget. She reviewed program occurrences and funding changes that contributed to this result. Outstanding

Cost Based Reimbursement (CBR) issues with the State and Federal Government were discussed in detail.

Mr. Elegeert moved that the Board of Health accept the FY 2010 Year-End Finance Report. Motion was supported by Mr. Eichhorn and carried.

4.2— Menominee County Planning Commission Nominations

Ms Chenier stated the Menominee County Board of Commissioners has asked the Board of Health to nominate two environmental health employees to be considered for the Menominee County Planning Commission.

Mr. Eichhorn moved that the Board nominate Mike Snyder and Patti Miller-Arsineau for consideration of appointment to the Menominee County Planning Commission. Motion was supported by Mr. Elegeert and carried.

4.3—Closure of MDCH UP Regional Lab

The MDCH Upper Peninsula Regional Laboratory in Houghton, which has tested water samples for UP local health departments, will close on November 19, 2010. This presents a problem to health departments in the central and western U.P. because the closest state lab will then be Gaylord. Since water samples are required to arrive at the lab within 30 hours of collection, regular mail would not deliver samples to Gaylord in time. The increased cost of priority mail would affect the approximately 100 establishments in our district who require quarterly testing as well as the homeowners needing the service. Options have been considered: City-owned labs in Menominee, Escanaba, and Gladstone can perform coliform bacteria testing. Whitewater, a private company in Amasa, can test for bacteria and nitrates. All of these locations would have similar processing costs as the state lab. Partial chemical tests would still need to be sent to Gaylord or Lansing, but these tests are needed only occasionally. Public Health will now have water bottles available for the Whitewater lab and will assist customers with accessing the State lab in Gaylord, when necessary.

5. Committee Reports

5.1— Personnel

All recommended merit increases fell within the Board-approved ranges and were approved by the Personnel Committee. No Board action was required.

The Personnel Committee presented a proposed salary range for a new position: Inventory/Purchasing Representative.

Mr. Elegeert moved that the Board approve the proposed salary range for this position. Motion was supported by Mr. Eichhorn and carried.

6. Medical Director's Report

Dr. Frankovich discussed a lawsuit in which an American Legion post in Baraga has sued the Western U.P. Health Department over the Smokefree Air Law.

7. **Health Officer's Report**

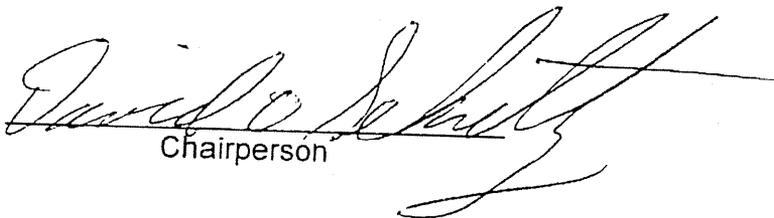
Ms Chenier reported the following:

- The Substance Abuse Treatment Program's last day was October 29. The Great Lakes Recovery Center of Marquette has opened offices in Escanaba and Menominee a couple days a week to fill some of the need for treatment services.
- We are working hard to get the Maternal Infant Health Program (MIHP) up and running, and expect to begin accepting referrals early in 2011.
- Our flu clinics are seeing a reduced number of clients, perhaps due to less interest in getting the flu shot as well as more places in the community offering the shots this year. We may make some changes next year as we consider our role in this area if the need is being met by other providers.
- Almost 5000 employees retired in response to the state employee retirement offer. This is a big loss of experience and knowledge.

8. **Public Comment**—No comments

9. **Adjournment**

There being no further business, a motion was made by Mr. Trudgeon with support by Mr. Elegeert to adjourn the meeting. Motion was carried and meeting adjourned at 5:24 p.m. CST.


Chairperson

:se

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	CUPPAD member appointments
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
Menominee County has two members with their appointment terms expiring on 2.28.11.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/07/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



Central Upper Peninsula Planning And Development Regional Commission

2415 14th Avenue South • Escanaba, MI 49829
906.786.9234 • Fax: 906.786.4442 • 800.562.9828 • cuppad@cuppad.org

December 17, 2010

**Gary Eichhorn, Chairman
Menominee County Board
c/o Brian Bousley, Controller
839 10th Avenue
Menominee, MI 49858**

Dear Mr. Eichhorn:

In accordance with the bylaws, the CUPPAD Regional Commission will be holding its election of officers at the February 25th meeting in Iron Mountain. Under our commission bylaws, there are 37 members on the Commission. Local jurisdictions from each county appoint six (6) members to the Commission, with the 37th member appointed by a tribal community.

The Economic Development Administration has newer regulations for all District organizations, such as CUPPAD. Some of these regulations influence the make-up of our membership both for the Commission and Executive Committee. In general, we must be able to demonstrate that membership is made up of a minimum 35 percent (average of 3 members from each county) from a selected group of interests representing the private sector, chambers of commerce, post-secondary education, workforce development or labor groups.

As county boards look to make appointments this year, we ask that you consider appointing members-at-large or board appointments from the selected group mentioned above. For example, Gerry Corkin is a county board appointee for Marquette County and Jerry Poupore is a township association appointee for Menominee County. Gerry sits on the Michigan Works Administrative Board and Jerry is a small business owner. Both qualify as part of the 35 percent requirement. We are hoping to accomplish our membership requirements through normal appointing processes from our local units of government.

EXECUTIVE COMMITTEE & COUNTY REPRESENTED

Chairperson – G. Corkin, *Marquette* • Vice-Chairperson – B. Herioux, *Delta* • Secretary – J. Stevens, *Dickinson* • Treasurer – D. Bovin, *Alger*
Director – T. Elegeert, *Delta* • Director – J. Poupore, *Menominee* • Director – E. Hoholik, *Schoolcraft* • Director – J. Wetthuhn, *Hannahville Indian Community* • Executive Director – Lloyd R. Matthes

The following chart shows where the Commission's membership comes from:

CUPPAD REGIONAL COMMISSION MEMBERSHIP							
	APPOINTING ENTITIES						TOTAL
	COUNTY BOARDS			CITIES	VILLAGES	TOWNSHIPS*	
	Board Member	Planning Commission	Member-at-Large				
Alger	1	1	1	1	1	1	6
Delta	1	1	1	1*	1	1	6
Dickinson	1	1	2	1*		1	6
Marquette	1	1	2	1*		1	6
Menominee	1	1	1	1*	1*	1	6
Schoolcraft	1	1	2	1		1	6
	6	6	9	6	3	6	36

*indicates more than one local unit of government is eligible.

Because the commission will hold its elections in late February, we are requesting the appointments be made by February 15th to give the Nominating Committee time to develop a slate of officers.

Following are your current appointees and the number of meetings (seven Commission meetings were held since the last appointments) they have attended:

- County Board: Bernie Lang - attended 4 meetings
- County Planning Commission: Lillian Schultz - attended 2 meetings
- Member-at-Large: Jill Schwanz - attended 2 meetings

Once the local units of government appoint their representatives, we will arrange for a meeting for those six representatives from Menominee County to get together and select two Executive Committee members from amongst the six county representatives. Currently, every eight years a county gets a second Executive Committee appointment. Menominee County will have two Executive Committee members starting March 1, 2011.

All appointed Commissioners shall take effect March 1, 2011 and have a term of two years. If you have any questions concerning the appointments, please call me at our office. Thank you.

Sincerely,



Lloyd R. Matthes
 Executive Director

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	County Board Legal Representation
DEPARTMENT:	Board
ATTACHMENTS:	Yes
SUMMARY:	
Commissioner Furlong would like to discuss who will provide legal representation, when necessary, for the County Board.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/07/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

5/26/2009
CB Minutes

*Experience is number of years of prior full-time or part-time paid employment as a licensed police officer.

Target hours per month:

Part-time – minimum 16 hours per month
Temp Part-time – maximum of 100 hours per month

Motion was approved, 5-0.

Com. Lang moved, Com Peterson supported to allow Cedar River Adventure Rentals, LLC to provide kayak rental service at Kleinke Park, providing Menominee County is held harmless from any liability issues. (*Cedar River Adventure Rentals, LLC must provide Menominee County with a Certificate of Liability Insurance prior to rental service.*) Motion was approved, 5-0.

Com. Peterson moved, Com. Anderson supported to declare two road patrol vehicles surplus items due to multiple maintenance problems with the vehicles. Funds from the sale of the surplus will be deposited into the General Fund Account #101-000-673.00 (GF Sale of Property)

2006 Chevrolet Impala – VIN # 2G1WS551269284869
2007 Chevrolet Impala – VIN # 2G1WS55R279415984

Motion approved 5-0.

Chairman Eichhorn selected Robert Burie to be appointed to the Delta Menominee Board of Health. Com. Peterson moved, Com Anderson supported to appoint Robert Burie to the Delta Menominee Board of Health. Term to expire on 12/31/2010. Motion was approved, 3-2. Coms. Furlong and Lang voted nay.

Chairman Eichhorn selected Bob Meintz to be appointed to the Menominee County Planning Commission. Com. Peterson moved, Com. Anderson supported to appoint Bob Meintz to the Menominee County Planning Commission. Term to expire on 4/30/2012. Motion approved 5-0.

Moved by Com. Anderson, supported by Com. Peterson to allow Menominee County to charge a fee of \$350 for an electronic disk or transfer of database information of all Menominee County property owners to include; name, address, parcel numbers, legal description and property values. Motion approved 3-2. Coms. Eichhorn and Furlong voted nay.

Moved by Com. Peterson, supported by Com. Anderson to approve the lump sum pay out of Brian Neumeier's six month severance pay totaling \$34,273.50, to be disbursed from Account # 101-172-704.00 (Salaries). Motion approved 5-0.

Com. Lang moved, Com. Peterson supported to hire Attorney John Filoramo as needed for County Business, to be paid at a rate not to exceed \$150.00 per hour. Payments will be disbursed from Account # 101-211-807.00 (Legal Fees). Motion approved 3-2. Coms. Furlong and Lang voted nay.

Com. Anderson moved, Com. Lang supported to approve payment of the Commissioner Per Diems and Expenses as recently submitted. Motion was approved, 5-0.

Com. Furlong moved, Com. Anderson supported to approve the miscellaneous bills as paid April 16 & 29 in the amount of \$101,182.23. Motion was approved, 5-0.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Committee/Board member appointment term expirations
DEPARTMENT:	Board
ATTACHMENTS:	yes
SUMMARY:	
<p>Discussion whether County Board can change appointment term expiration date of misc. boards/committees appointed members. Most of the terms expire in December; can this be changed to Jan. or Feb. due to elected officials taking office in Jan.?</p> <p>Bylaws of the misc. board/committee will need to be reviewed</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/07/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

TWIN COUNTY AIRPORT		updated: January 7, 2011			
	<u>Members</u>	<u>Contact Information</u>	<u>Appointed</u>	<u>Term Expiration</u>	
Advertise	John Hartz	N939 U.S. 41, Menominee, MI 906-863-9308	January 1, 2010	December 31, 2015	appt. 12/22/09
Compensation in conjunction w/county - 6 yr term.					
BAY AREA MEDICAL CENTER (4 year terms)					
	<u>Members</u>		<u>Appointed</u>	<u>Term Expiration</u>	
(Menominee Representatives)	Jim Hodge - Menominee	N2057 M-35, Menominee, MI 906-863-8579	re-1/2010	January 1, 2014	reappoint 2/22/10
reappointed by BAMC -	Pat Krahn - Menominee	1201 18th Ave., Menominee, MI 906-863-5411	Feb. 1, 2009	January 30, 2013	brd Approved 12.23.08
ratified by Menominee County Board)	Tony Furton - Menominee	3840 10th St., Menominee, MI 906-863-4464	Feb. 1, 2011	January 30, 2015	brd Approved 11.23.10
	Charles Kaltheofer - Menominee	5622 Washington St., Stephenson, MI 800-753-6972	re-Feb. 1, 2008	January 30, 2012	
	Tim Rennes	River Bend Dr., Peshigo, WI 715-562-3204	Feb. 1 2007	January 30, 2011	
	Louise Policello - Marinette		re-Feb. 1, 2009	January 30, 2013	
	John Reinke - Marinette		Feb. 1, 2007	January 30, 2010	
	William Mallory, MD		Feb. 1, 2008	January 30, 2012	
	Cal Noggler, MD		Feb. 1, 2009	January 30, 2013	
At-Large Member (chosen by BAMC Board)					
BUILDING CODE - CONSTRUCTION					
BOARD OF APPEALS					
Advertise	<u>Members</u>		<u>Appointed</u>	<u>Term Expiration</u>	
2 year term	Leslie Negro	W5131 No. 41 Rd. Hermansville, MI 49847 906-498-7639	January 1, 2011	December 31, 2012	appointed 12/14/10
	Todd Rye	W5488 #19 Rd., Stephenson, MI 753-4501	January 1, 2010	December 31, 2011	appointed 12/22/09
	Shane Johnson	W370 Co. Rd. 359, Daggatt, MI 753-6665	January 1, 2010	December 31, 2011	appointed 12/22/09
BOARD OF CANVASSERS					
4 year term	<u>Members</u>		<u>Appointed</u>	<u>Term Expiration</u>	
Republican	Wes Branyan	2 N. Rd., Menominee, MI 863-3080	re-Nov. 1, 2009	October 31, 2013	appointed 9/22/09
Republican	Thomas Cheski	N2490 State HWY M-35, Menominee, MI 863-7214	November 1, 2007	October 31, 2011	appointed 9.24.07
Democratic	Mary Jo Wennergren	3101 22nd St., Menominee, MI 864-2399	Nov. 01, 2009	October 31, 2013	appointed 9/22/09
Democratic	Jayne Eichhorn	N14988 Eichhorn Ln., Powers, MI 49874 497-5839	Nov. 01, 2007	October 31, 2011	appointed 9.24.07

COMMUNITY ACTION AGENCY	Members	Appointed	Term Expiration
Advertise	Beith Pletcher	January 1, 2011	December 31, 2015
5 year term	Mari Negro	January 1, 2011	December 31, 2015
County board member	Bernie Lang	annually	appointed 12/14/10 appointed 12/14/10 appointed 1/4/2011
CORRECTIONS ADVISORY BOARD (WEST CENTRAL U.P.) UPCAP	Members	Appointed	Term Expiration
Sheriff	Kenny Marks	By Statute	-----
Business Sector	Vacant	re- 12/22/09	Dec. 31, 2010
Advertise	Bernie Lang	Annually	reappoint 12/22/09 reappoint 1/4/11
CUPPAD REGIONAL COMMITTEE	Members	Appointed	Term Expiration
County Board Member	Bernie Lang	2 year term	appointed 1.4.11
appoint by Jan. 31	Lillian Schultz	Oct. 1, 2008	appointed 11 25 08EY/ave changed date to 2.28.11
2 year term	Jill Schwanz	October 1, 2008	appointed 11 25 08EY/ave changed date to 2.28.11
E-911 GOVERNING BOARD	Members	Appointed	Statutory
County Board/Ait.	Mark Petersen, vice chair	Annually	-----
Menominee Fire Dept.	Jeremy Vandermissen	2001	-----
Stephenson PD	Brett Botbyl	2001	-----
Menominee PD	Karen McCormack	2010	-----
MI State Police	Arnie Organ	2001	-----
Menominee City Council	William DeVoe	2008	-----
Citizen Rep	John Starzynski	2001	-----
Fire Chief's Assoc.	Kenny Marks	2009	-----
Stephenson City Council			
Sheriff Dept.			

E-911 GOVERNING BOARD - con't			Members	Appointed	Statutory
Stephenson Fire Dept.			James Gardiner, Chair		
Hannahville PD			Robin Halfaday	2001	-----
Paramedic Services			Lisa Schram	2001	-----
Rescue Squad (EMS)			Sharifine Corrigan	2010	-----
MTA Rep.			John Kuklinski		-----
County Administrator			Brian Bousley	2001	-----
911 Director			Debra Wormwood	2009	-----
County Board			Jim Pearson	2001	-----
				commission term	appointed 1/4/11
DHS Board/Pinecrest Board of Trustees					
Advertise	3 year term	Democrat	Members	Appointed	Term Expiration
Public Act 280			Michael Kaufman	re-October 1, 2010	September 30, 2013
member must be sworn in by the clerk			Mary Bradley	re- October 1, 2008	September 30, 2011
			Margaret(Peggy) Bastien	re-October 1, 2009	September 30, 2012
			Bernie Lang - DHS	annually	appointed 9-2009
			Charlie Meintz - Pinecrest	annually	appointed 1/4/11
MENOMINEE CO ELECTION COMMISSION					
			Members	By Statute	Term Expiration
			County Clerk		None
			County Treasurer		None
			Probate Judge		None
MENOMINEE COUNTY FAIR BOARD					
3 year term			Members	Appointed	Term Expiration
Advertise			Phylliss Kaczmarczyk	re-January 1, 2011	December 31, 2013
			Diane Brazelton	re-1/1/2010	December 31, 2012
			Larry Roeltzer	re-Jan. 1, 2009	December 31, 2011
			Sally Ebsch	Jan. 1, 2011	December 31, 2013
			Scott Duncan	January 1, 2011	December 31, 2013
			Charlie Meintz	Annually	appointed 1/4/11

PARKS & RECREATION COMMITTEE		Members	Appointed	Term Expiration
Advertise		Ruby Ivens	N1511 River Rd., Memomines, MI 864-4199	December 31, 2013
3 year term		Glenn Cody	N8536 Palkey Rd., K-3 Stephenson, MI 49887 906-374-0408	December 31, 2013
		Voia Bleile	W3941 Cnty Rd 360, Stephenson, MI 49887 753-6600	December 31, 2011
		Robert Desjaralis	N9166 Cheese Factory Rd., Daggatt, MI 753-4387	December 31, 2013
	Board	Audrey Jerzyk	N4124 Co. Rd. 577, Wallace, MI 863- 7657	December 31, 2012
	Board	Charlie Meintz		Annually
		James Furlong		Annually
REMONUMENTATION PLANNING COMM.		Members	Appointed	Term Expiration
	Twp Supervisor	Steve Wery	N12664 County Road 551, Carney, MI 49812 - 906-639-2818	
	City Engineer	Tom Lesperance		
	Chief Deputy Register of Deeds	Cindy Payne		
	Dep. Equalization Director	Peggy Schroud		
	Public Sponsor	Roger Fries	N6069 U.S. 41, Wallace, MI 788-4282	
	Planning Commission Chair	Lillian Schultz	W4521 Kroman Rd., Powers, MI 497-5141	January 21, 2010
	Road Commission	Darryl Moilenen		
	Prosecuting Attorney	Dan Hass		
	Board	James Furlong		Annually
SOLID WASTE COMMITTEE (2 yr term)		Members	Appointed	Term Expiration
General Public		Arlen Bright		March 1, 2005
		Constance Armbrust		February 28, 2007
		Debra Wormwood		March 1, 2005
Township Government		Mary Maas		March 1, 2005
Solid Waste Industries		Grt. American Disp - Curt Spears		March 1, 2005
		United Waste Sys - Bob Piliska		March 1, 2005
		Twin City Tckg-Fred Reidell		March 1, 2005
City Government		Todd Schlegel		February 28, 2007
Environmental Interests		Lloyd Flanders-Mark Erickson		February 28, 2007
County Government		Bob Burie		February 28, 2007
Solid Waste Planning Agency		CUPPAD-Cheryl Hargrove		February 28, 2007
Industrial Waste Generators		Gary Nadolny-Chamber		February 28, 2007

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Three Way Road Funding – Invoicing process – “Three Way” division process
DEPARTMENT:	Administration – Road Commission
ATTACHMENTS:	Yes
SUMMARY:	
<p>The County Budget specifically states that payments will be made “only when invoiced for payment”. Discussion/recommendation from Ray LeMarche, CPA of Anderson, Tackman & Co. LLC Discussion of the “Three Way” division process of funds from the Road Commission and the Townships.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/07/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

Brian Bousley

From: Darrell Moilanen [dmoilanen@hughes.net]
Sent: Wednesday, December 29, 2010 10:37 AM
To: Brian Bousley
Cc: lsavord@hughes.net
Subject: Three-Way Funding Program

Brian,

The Menominee County Road Commission is respectfully requesting that the County transfer the approved funds for the Three-Way Program to the Road Commission.

It is the Road Commission's understanding was that funding for the three-way program was discussed and approved at last night's County Board meeting.

Darrell W. Moilanen
Menominee County Road Commission
Engineer-Manager, P.E.

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Courtroom A renovation project – Fund Transfer request
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>The renovation project went over budget due to the fire sprinkler system, an unexpected expense. Administrator Bousley request's approval to transfer a total of \$5,500 to the Capital Outlay – District Court Renovation account #101-103-970.04. \$1,500 from 101-265-801.00 (B&G: Contractual Services) & \$4,000 from 101-265-755.00 (B&G: Other Operating Supplies)</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/07/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY
REQUEST FOR BUDGET AMENDMENT

BUDGET YEAR: 2011

Please Increase (Decrease):

By Amount of:

Expenditure Account:	101-265-801.00	\$1,500.00
	Contractual Services	
	101-265-755.00	\$4,000.00
	Other Operating Supplies	

Increase revenue account:

	101-103-970.04	\$5,500
	Capital outlay - District Ct. Renovation Project	

Date of Request:

January 6, 2011

Justification:

Renovation project became overbudget due to unexpected expenses for fire sprinkler system

Name of Requesting Dept:

Brian Bousley, Administrator

Name of Elected Official/Dept Head:

James Furlong - Chairman

Signature of Elected Official/Dept Head:

Approval by Chief Fiscal Officer:

Date Posted to General Ledger:

Posted by:

MENOMINEE COUNTY General Ledger Activity Report

Date	Tran #	Description	Source	Document Nbr	Debit Amount	Credit Amount	Balance
------	--------	-------------	--------	--------------	--------------	---------------	---------

Account Number: 101-103-970.04 - 101-103-970.04

Transaction Date: 10/01/2010 - 09/30/2011

CAPITAL OUTLAY District Court Renovation 101-103-970.04

					Opening Balance:		0.00
11/10/2010	1223	Home Acres Building Supply	DS	83126	52.93		52.93
11/10/2010	1240	Menards - Marinette	DS	83143		9.92	43.01
11/10/2010	1240	Menards - Marinette	DS	83143	152.03		195.04
11/12/2010	1312	Straight Stitch	DS	83194	4,367.30		4,562.34
11/12/2010	1312	Straight Stitch	DS	83194	419.73		4,982.07
11/24/2010	1584	Macco's Floor Covering Center	DS	83278	4,646.00		9,628.07
11/24/2010	1586	Menards - Marinette	DS	83280	152.49		9,780.56
11/24/2010	1586	Menards - Marinette	DS	83280	246.74		10,027.30
11/24/2010	1586	Menards - Marinette	DS	83280	114.89		10,142.19
11/24/2010	1586	Menards - Marinette	DS	83280	349.39		10,491.58
11/24/2010	1586	Menards - Marinette	DS	83280	23.94		10,515.52
11/24/2010	1586	Menards - Marinette	DS	83280	474.53		10,990.05
11/24/2010	1600	Sherwin Williams Company	DS	83294	69.68		11,059.73
12/09/2010	1950	LONG HEATING & COOLING INC	DS	83428	37.65		11,097.38
12/22/2010	2287	Macco's Floor Covering Center	DS	83628	691.00		11,788.38
12/22/2010	2392	Void - Check #83628	DS	83628		691.00	11,097.38
12/22/2010	2393	Macco's Floor Covering Center	DS	83730	691.00		11,788.38
01/04/2011	2646	Great Lakes Fire Suppression - <i>SPRINKLER</i>	DS	83802	4,521.13		16,309.51
01/06/2011	2745	GRAYBAR - <i>Lighting</i>	DS	83835	2,608.80		18,918.31
01/06/2011	2765	Menards - Marinette	DS	83856	287.65		19,205.96
01/06/2011	2765	Menards - Marinette	DS	83856	451.33		19,657.29
01/06/2011	2765	Menards - Marinette	DS	83856	467.78		20,125.07
01/06/2011	2765	Menards - Marinette	DS	83856	353.92		20,478.99

Closing Balance: 20,478.99

Total Debits: 21,179.91
Total Credits: 700.92

MENOMINEE COUNTY
Standard Budget Report
 January 2011 Expenditures

Account Title	This Month	Y-T-D	Budget	Difference	Percent
Fund: GENERAL FUND					
General Government					
BUILDINGS AND GROUNDS					
CONTRACTUAL SERVICES	1,962.15	12,580.85	50,000.00	37,419.15	25.16
Total BUILDINGS AND GROUNDS	<u>1,962.15</u>	<u>12,580.85</u>	<u>50,000.00</u>	<u>37,419.15</u>	<u>25.16</u>
Total General Government	<u>1,962.15</u>	<u>12,580.85</u>	<u>50,000.00</u>	<u>37,419.15</u>	<u>25.16</u>
Total Expenditures	<u>1,962.15</u>	<u>12,580.85</u>	<u>50,000.00</u>	<u>37,419.15</u>	<u>25.16</u>

101-265-801.00

MENOMINEE COUNTY
Standard Budget Report
 January 2011 Expenditures

Account Title	This Month	Y-T-D	Budget	Difference	Percent
Fund: GENERAL FUND					
General Government					
BUILDINGS AND GROUNDS					
OTHER OPERATING SUPPLIES <i>101-265-755.00</i>	121.75	1,477.70	12,000.00	10,522.30	12.31
OTHER OPERATING SUPPLIES/JANITORIAL	80.45	2,271.55	13,000.00	10,728.45	17.47
HEALTH DEPARTMENT FLOOR CARE	0.00	0.00	6,000.00	6,000.00	0.00
Total BUILDINGS AND GROUNDS	<u>202.20</u>	<u>3,749.25</u>	<u>31,000.00</u>	<u>27,250.75</u>	<u>12.09</u>
Total General Government	<u>202.20</u>	<u>3,749.25</u>	<u>31,000.00</u>	<u>27,250.75</u>	<u>12.09</u>
Total Expenditures	<u>202.20</u>	<u>3,749.25</u>	<u>31,000.00</u>	<u>27,250.75</u>	<u>12.09</u>

COUNTY OF MENOMINEE
 839 10th Avenue
 Menominee, Michigan 49858
PURCHASE ORDER

No. 02542

(INDICATE THIS NUMBER ON INVOICE)

VENDOR: Corrected Fire Suppression LLC

DATE 1/4/2010 ~~1999~~

ADDRESS: PO BOX 453

MARINETTE, WI 54143

DEPARTMENT ADMIN

DEPARTMENT HEAD SIGNATURE B. Brady

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
48	LABOR TO EXTEND AND INTERFERS SPRINKLER HEAD - GRA"	89.75	4308.00
12	BRASS UP-RIGHT SPIN-N-LOCKS, 200 Degree	8.40	100.80
12	QUICK RESPONSE HEADS	9.78	117.36
12	Redwing Couplings	1.52	18.24
24	1" 90'S	1.17	35.28
105	1" PIPE	1.44	151.20
		<u>-5%</u>	<u>4759.08</u>
		TOTAL	4521.13

101-103-970.04

APPROVED B. Brady

Chief Fiscal Officer

COUNTY ADMINISTRATORS COPY

Great Lakes Fire Suppression LLC

PO Box 453
 Marinette, WI 54143
 USA

INVOICE

Invoice Number: 2971
 Invoice Date: Dec 16, 2010
 Page: 1

Voice: 888-800-4370
 Fax: 715-732-1090

Bill To:
Menominee County Courthouse 839 10th Ave Att Al Thompson Menominee, MI 49858

Ship to:
Menominee County Courthouse 839 10th Ave Att Al Thompson Menominee, MI 49858

Customer ID	Customer PO	Payment Terms	
Menominee CC	Verbal AI	3% 10, Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	UPS Ground		1/15/11

Quantity	Item	Description	Unit Price	Amount
48.00	QUOTE	This Quote will include all Labor - Materials to Extend Fire Sprinkler Heads thru New Dropped Ceiling in Courtroom A on the 3rd. This Line is Labor	89.75	4,308.00
12.00	Brass Ups	Brass Upright Sprinklers, 200 Degree for above New Ceiling, We are also including adding Protection as Required above New Ceiling.	8.40	100.80
12.00	Quick Response	For use in Light Hazard Occupancies, These heads are Chrome with Chrome Escushions. 155 Degree	9.78	117.36
12.00	Reducing 90	1" x 1/2" Reducing Ductile Iron 90's, for heads above New Ceiling	2.35	28.20
12.00	Reducing Coupling	1"x1/2" Concentric Reducer, for Chrome Heads, below New Ceiling.	1.52	18.24
24.00	1" 90's	Ductile Iron 90's NFPA-13 and UL/FM Approved. For Swinging Heads out of Lights.	1.47	35.28
105.00	1" Pipe	1" UL/FM Approved, 300 PSI Test Strength. AI Please notice there is a 3%- Net 10 Discount if you would like, NO TRUCK CHARGE, AND ALSO INCLUDES PICKING	1.44	151.20
Subtotal				Continued
Sales Tax				Continued
Total Invoice Amount				Continued
Payment/Credit Applied				
TOTAL				Continued

Check/Credit Memo No:

Great Lakes Fire Suppression LLC

PO Box 453
 Marinette, WI 54143
 USA

INVOICE

Invoice Number: 2971
 Invoice Date: Dec 16, 2010
 Page: 2

Voice: 888-800-4370
 Fax: 715-732-1090

Bill To:
Menominee County Courthouse 839 10th Ave Att Al Thompson Menominee, MI 49858

Ship to:
Menominee County Courthouse 839 10th Ave Att Al Thompson Menominee, MI 49858

Customer ID	Customer PO	Payment Terms	
Menominee CC	Verbal Al	3% 10, Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	UPS Ground		1/15/11

Quantity	Item	Description	Unit Price	Amount
		UP MATERIALS IN APPLETON!!! THANK YOU!! Includes a Full 1 Year Warranty, on Piping we install!!! <i>Warranty good till Jan - 2012!</i> <i>Thank you!</i>		
Subtotal				4,759.08
Sales Tax				22.55
Total Invoice Amount				4,781.63
Payment/Credit Applied				
TOTAL				4,781.63

Check/Credit Memo No:

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Concerned Associates – Employee Assistance Program Contract
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	
<p>Contract services with Concerned Associates is enclosed. Approval is necessary of this service to the County. Contract is for one year (2.1.2011 to 1.31.2012) in the amount of \$4,318. Payment will be billed quarterly in the amount of \$1,079.50 with the first payment due on 2.1.2011.</p>	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/07/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



counseling services

positive solutions

confidential help

CONCERNED associates

December 16, 2010

Brian Bousley
Menominee County Administrator
839 10th Ave.
Menominee, MI 49858

Brian,

Please find the enclosed contract for your Employee Assistance Program. There is no change in annual cost from the previous contract.

Please sign one and return at your earliest convenience. Thank you.

Sincerely,

Gilbert E. Garcia

"Concerned for people in the workplace"

3612 13th Street Menominee, MI 49858 • www.concernedassociates.com
(906) 864-2208; (866) 903-6000 • Fax: (906) 864-2558

EMPLOYEE ASSISTANCE CONTRACT

**MENOMINEE COUNTY
AND
Gilbert E. Garcia d/b/a CONCERNED ASSOCIATES
February 1, 2011 to January 31, 2012**

This Agreement would be entered into by and between **MENOMINEE COUNTY**, located at 839 10th Avenue, Menominee, Michigan 49858 and **CONCERNED ASSOCIATES (herein referred to as CONCERNED)**, beginning **February 1, 2011**, and ending **January 31, 2012** for the purpose of providing employee assistance services to employees of Menominee County and dependent members of their families. **Menominee County** and **CONCERNED** hereby agree that:

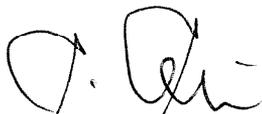
1. **CONCERNED** will provide review of **Menominee County's** existing policies on chemical dependency and other personal problems that affect job performance. Assistance will also be available to **Menominee County** in developing policies and procedures relating to personal problems and the use of the EAP by employees, spouses and dependents. The policies and procedures define the modes of access to the clinical services and the parameters of confidentiality.
2. **CONCERNED** will provide employee orientation sessions for **Menominee County** employees during this contract period. Individuals will receive information on their employee assistance benefit and will be encouraged to utilize this benefit when appropriate.
3. **CONCERNED** will provide assessment, short-term problem resolution (**1-8 sessions**), PER YEAR, and referral services to employees, spouses, and dependents of **Menominee County**. The covered employees, spouses, and dependents are collectively referred to as "Covered Persons."
4. The assessment, short-term problem resolution, and referral services to be provided pursuant to this Agreement shall consist of **1-8 sessions**, PER YEAR, between a Covered Person who contacts **CONCERNED** and an Employee Assistance Program Counselor. During this time, the counselor shall endeavor to assess the problem, develop an individual treatment plan, and assist the Covered Person in addressing the problem, either through short-term counseling with the EAP counselor in the **1-8 sessions** or by referral to the most appropriate treatment resource(s). The number of sessions with the EAP counselor will be determined by the EAP counselor's assessment of the presenting problem.
5. Covered Persons will be seen by an EAP counselor within five (5) working days of contacting **CONCERNED**, or sooner in an emergent situation. Counselors of **CONCERNED**, 3612 13th Street, Menominee, MI 49858 will provide the services to Covered Persons. In addition, other counselors in the local area will provide the services as subcontractors.
6. **CONCERNED** will provide two (2) Critical Incident Stress Debriefings (maximum 5 hours per debriefing), PER YEAR, at the request of **Menominee County** and when assessed as appropriate by **CONCERNED**.
7. Twenty-four-hour telephone services will be made available by **CONCERNED**.

8. **CONCERNED** will provide utilization reports. **CONCERNED** will provide such other reports as shall be mutually agreeable.
9. EAP quarterly newsletters, brochures, posters, and a published provider network will be made available by **CONCERNED**. **Menominee County** will distribute these and any other promotional materials for its employee assistance program in consultation with **CONCERNED**.
10. **CONCERNED** will provide four (4) hours in-service training/workshops, PER YEAR, as requested by **Menominee County**, at no additional cost.
11. The services provided to Covered Persons and any records kept under the terms of this Agreement shall be strictly in accordance with applicable state and federal laws regarding confidentiality. All Employee Assistance records will be owned by **CONCERNED** and not accessible by **Menominee County**.
12. **CONCERNED** will not discriminate in the provision of service because of handicap, race, color, creed, national origin, sex, or age.
13. Neither party may assign, subcontract or otherwise transfer its duties and/or obligations under this Agreement without the prior written approval of the other. Neither may assign any cause of action that may arise from any breach of this Agreement, and all rights of subrogation are hereby waived, the parties agreeing not to sue each other if insurance covers their loss.
14. Each party must give prompt, written notice of any alleged breach by the other of this Agreement. Any claim that a provision of this Agreement has been breached must be filed in a court of law within one year of the first date on which the other party is alleged to have breached that provision.
15. Neither party shall be liable for consequential damages as a result of any breach of its obligations under this Agreement. This Agreement is not intended by either party to be a third party beneficiary contract. This Agreement shall be enforceable only by the parties hereto.
16. The terms of this Agreement shall be TWELVE (12) months, beginning February 1, 2011, and ending January 31, 2012, unless terminated by either party by providing written notice to the other at least sixty (60) days in advance of the termination date. Any such notice shall be provided to the principal office of the recipient.
17. Based on the current level of 110 eligible employees, **Menominee County** will pay Gilbert E. Garcia dba **CONCERNED ASSOCIATES \$4,318 FOR ONE YEAR**, for all EAP services described herein. This fee can be paid in a lump sum or in quarterly payments of \$1,079.50, with the first quarter payment due February 1, 2011. Should the number of eligible employees significantly increase or decrease during the term of this Agreement, the quarterly payment may be adjusted accordingly.

CONFIDENTIALITY:

18. **Menominee County** recognizes that information gathered from Clients by **CONCERNED ASSOCIATES** shall be and remain confidential and that except upon appropriate written authorization of such Clients, such information shall not be released to third parties including **Menominee County**. All Program records, including all records relative to treatment and referrals of clients, shall remain the property of C.A. **Menominee County** recognizes that no third party shall be permitted access to records without client consent per Federal and State guidelines.

Gilbert E. Garcia d/b/a Concerned Associates



Gilbert E. Garcia, MSW, ACSW, CEAP, Owner
Nationally Certified Employee Assistance Professional

12-16-10

Date

Menominee County

County Representative

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION AGENDA ITEM

SUBJECT:	Miscellaneous Bills
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review recently submitted Miscellaneous Bills for payment on December 22, 2010; Jan. 4 & 6, 2011 in the amount of \$455,044.98	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/07/2011
Date

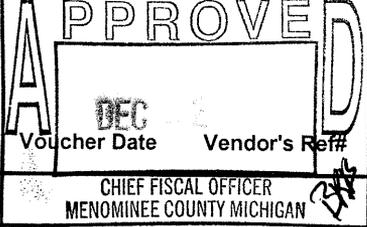
WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

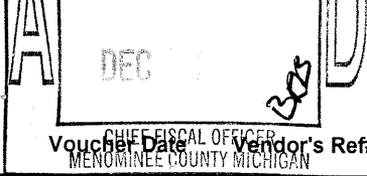
DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):



MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN								
A B C PRINTERS								
	15322	12/7/2010	92415	Business Cards - Mike Pfankuch	101-136-727.00	62.04		\$215.14
	15336	12/9/2010	92430	Letterhead - District Court	101-136-727.00	153.10		
ANGELIS MENOMINEE INC								
	15500	10/1/2010	524CCV-IN	Inmate Groceries	101-301-770.00	80.87		\$1,598.53
	15501	10/2/2010	2007VV-IN	Inmate Groceries	101-301-770.00	1.79		
	15502	10/6/2010	667CCCV-IN	Inmate Groceries	101-301-770.00	78.86		
	15503	10/8/2010	1426DF-IN	Inmate Groceries	101-301-770.00	23.78		
	15504	10/11/2010	1594CC-IN	Inmate Groceries	101-301-770.00	1.76		
	15505	10/13/2010	0108313-IN	Inmate Groceries	101-301-770.00	92.24		
	15506	10/15/2010	0012065-IN	Inmate Groceries	101-301-770.00	42.16		
	15507	10/19/2010	0262619-IN	Inmate Groceries	101-301-770.00	107.38		
	15508	10/22/2010	336FFF-IN	Inmate Groceries	101-301-770.00	126.44		
	15509	10/23/2010	1069CV-IN	Inmate Groceries	101-301-770.00	2.97		
	15510	10/23/2010	665DDF-IN	Inmate Groceries	101-301-770.00	0.99		
	15511	10/26/2010	0019426-IN	Inmate Groceries	101-301-770.00	116.51		
	15512	10/28/2010	0541228-IN	Inmate Groceries	101-301-770.00	381.81		
	15513	11/3/2010	0015225-IN	Inmate Groceries	101-301-770.00	91.82		
	15514	11/9/2010	511DF-IN	Inmate Groceries	101-301-770.00	40.94		
	15515	11/10/2010	0038383-IN	Inmate Groceries	101-301-770.00	93.12		
	15516	11/12/2010	0051616-IN	Inmate Groceries	101-301-770.00	12.05		
	15517	11/18/2010	0096565-IN	Inmate Groceries	101-301-770.00	134.97		
	15518	11/24/2010	0090590-IN	Inmate Groceries	101-301-770.00	160.09		
	15519	11/25/2010	1747CV-IN	Inmate Groceries	101-301-770.00	7.98		
Apple Office Products								
	15317	12/3/2010	069778	Center Drawer	101-253-728.00	99.99		\$99.99
AT&T - Aurora, IL								
	15352	12/1/2010	906753220912	Extension - December 2010	101-103-850.00	528.32		\$1,368.25
	15353	12/1/2010	906R41083912	December 2010	101-103-850.00	697.40		
	15354	12/1/2010	906753458212	Shakey Lakes Park - December 2010	101-103-850.00	46.08		
	15355	10/19/2010	906863470510	October 19 - November 18, 2010	101-103-850.00	96.45		
AT&T DataComm, Inc.								
	15362	12/7/2010	515030092	PO# 02485 Video Teleconferencing	101-103-970.02	6,945.80		\$6,945.80
B L R								
	15525	12/6/2010	2-6922651	Teens & Sexual Harrssment	205-315-727.00	129.12		\$129.12
Big Chill Ice Company								
	15360	12/7/2010	4339	Juvenile Restitution - Steven Dionne	292-000-201.00	35.00		\$35.00
Bob Barker Company, Inc.								
	15494	12/16/2010	WEB000153078	Inmate Supplies	101-301-770.00	163.77		\$163.77
BP								
	15527	12/5/2010	Credit Card	Gasoline Sales - November 2010	205-315-934.02	860.68	x	\$860.68
Cellcom Wisconsin RSA 04								
	15307	12/5/2010	332514	December 2010	296-669-850.00	84.71		\$206.45
	15307	12/5/2010	332514	December 2010	101-132-850.00	19.94		
	15361	12/5/2010	339079	Medical Examiner - Cellular Services	101-648-727.00	101.80		

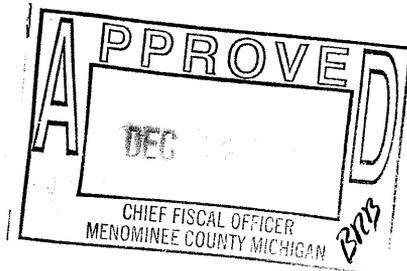


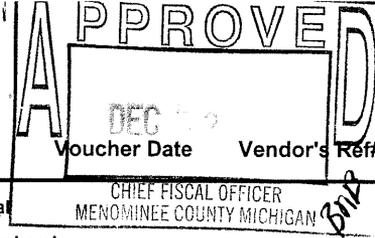
MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
CLOVERLAND PAPER CO								
	15305	12/10/2010	93909	Bowl Cleaner	101-265-755.01	90.02		\$1,497.03
	15356	12/9/2010	93721	75 Bags of Triple Melt	101-265-930.00	951.00		
	15357	12/9/2010	93816	25 Bags of Triple Melt	101-265-930.00	317.00		
	15489	12/17/2010	93956	Liquid Bleach, Degreaser, Urinal Block	101-301-727.00	62.47		
	15495	12/3/2010	93847	Liners & Mop	101-301-770.00	76.54		
CMP Distributors								
	15528	12/3/2010	24022	Rife Case	205-315-755.02	279.90		\$279.90
COHL STOKER & TOSKEY P C								
	15433	11/30/2010	39870	Legal Service - Union Negotiations	101-211-807.00	7,322.60		\$7,322.60
Cooper Office Equipment								
	15491	12/7/2010	71622	Sheriff Dept Copier	101-301-755.00	1,185.87		\$1,375.87
	15492	12/7/2010	71623	Sheriff Dept - Front Office Copier	101-301-755.00	190.00		
CORE TECHNOLOGY CORPORATION								
	15426	11/23/2010	ORD-02253-H91695	Annual Software Support 2/1/11 - 1/31/11	266-326-942.00	600.00		\$600.00
DELTA/SCHOOLCRAFT INTERMEDIATE								
	15427	9/2/2010	Copy Paper	Invoice # 4277979 RI	101-265-980.02	4,283.20		\$4,283.20
Digital Rez International Inc.								
	15311	11/1/2010	DRI45489	Maintenance - Gold Key	208-751-727.00	594.00		\$594.00
FASTENAL								
	15414	12/3/2010	WIMAR107028	Silicone & Cotr Pin	101-265-755.00	27.40		\$125.78
	15435	12/16/2010	WIMAR107335	Screw Kit	101-265-755.00	98.38		
First National Bank of Norway								
	15378	12/9/2010	12498	Mortgage - William Nagel	294-683-835.00	1,500.00		\$1,500.00
Friends Ofc Prod Whse Direct								
	15358	12/6/2010	0131941	FOC - Office Supplies	101-141-727.00	74.02		\$332.29
	15376	10/15/2010	0128301	Additional Payment Due	101-141-727.00	21.70		
	15438	12/20/2010	0132881	Labels, Correction Tape, Pencils	101-257-727.00	25.05		
	15484	10/26/2010	0129141	Veterans - Desk Chair	101-682-727.00	113.25		
	15485	10/19/2010	0128621	Office Supplies - Veterans	101-682-727.00	98.27		
Garratt Callahan								
	15323	11/29/2010	493348	PO# 02526 Drum Chemical - Boiler	101-265-934.02	1,134.00		\$1,134.00
GREAT AMERICAN DISPOSAL CO THE								
	15539	11/30/2010	0BX00195	Shakey & Kleinke - Trash Removal Nov	208-751-942.00	2,014.08		\$2,014.08
Hansen's Auto Service								
	15533	12/13/2010	16854	Oil Change & Filter - 09 Chevy Impala #	205-315-934.02	41.29		\$41.29
IMAGEWORKS								
	15315	12/8/2010	3483	Uniforms - Jim Quist	208-751-745.00	164.00		\$164.00
INSTITUTE OF CONTINUING LEGAL								
	15337	11/27/2010	628817	District - MI Criminal Jury Instruction 2d	101-136-802.00	92.50		\$185.00
	15385	11/27/2010	628816	2nd Edition - MI Criminal Jury Instruction	101-132-802.00	46.25		
	15385	11/27/2010	628816	2nd Edition - MI Criminal Jury Instruction	101-148-802.00	46.25		
J S ELECTRONICS, INC.								
	15488	12/1/2010	16198	Voice Paging	101-301-727.00	90.00		\$180.59
	15532	12/17/2010	16235	VHF radio - lamp assembly replacemen	205-315-934.01	90.59		

**MENOMINEE COUNTY
Claims Audit Report**

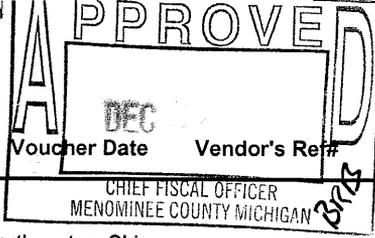
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Joel Hensley, RN								
	15429	12/17/2010		Blood Draw Kareena Costello	101-267-801.01	100.00		\$1,565.00
	15432	12/11/2010		Blood Draw Tasa Homa	101-267-801.01	100.00		
	15522	12/19/2010		Nursing Services 11/6/10 - 11/19/10	101-301-770.01	1,365.00		
K MART 7031								
	15313	12/13/2010	121310 010 67807	Batteries, Sanitizer, Aspirin Wipes, Dus	266-325-755.00	61.87		\$61.87
LENCA SURVEYING								
	15413	12/18/2010	10172	Remon Yr 2010 - 12/6 - 12/12/2010	243-246-801.07	4,479.90		\$4,479.90
Linderoth, Janis								
	15375	12/15/2010		Reimbursement Mileage & Per Diem for December 10, 2	101-101-860.09	44.00		\$94.00
	15375	12/15/2010		Reimbursement Mileage & Per Diem for December 10, 2	101-101-710.00	50.00		
Linsmeier Implement, Inc.								
	15309	11/18/2010	47392	Oil & Filters	208-751-930.02	97.26		\$97.26
M A C V C								
	15306	9/28/2010		Dues 2011 Membership Dues	101-682-802.00	55.00		\$55.00
Macco's Floor Covering Center								
	15538	12/17/2010	Cg030561d	Draw Payment (PO# 2537)	101-103-970.04	691.00		\$691.00
Mastercard								
	15437	12/12/2010		Credit Card Staples PO# 02519	101-253-980.00	519.98		\$644.93
	15437	12/12/2010		Credit Card Holiday Inn Neenah	296-663-860.00	104.95		
	15437	12/12/2010		Credit Card Late Fee	101-103-755.00	20.00		
Maureen Charlevoix								
	15316	12/13/2010		Reimbursement Travel & Meals 11/2 & 12/10/2010	101-131-860.00	160.08		\$160.08
Menominee Business Development								
	15372	12/10/2010		Economic Development 2010-11 Assessment	101-728-801.00	20,000.00		\$20,000.00
MENOMINEE COUNTY ROAD COMMISSI								
	15523	12/7/2010	10463	Power to Radio's - November 2010	101-301-934.01	55.16		\$55.16
Mi Communication Director Asso								
	15308	12/15/2010		Dues Annual Membership Fee	266-325-802.00	100.00		\$100.00





MENOMINEE COUNTY
Claims Audit Report

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General				CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN				
Michigan Counties Workers'								\$19,668.00
15310		12/15/2010	8445	2011 First Quarter Installment Billing	101-101-716.00	91.17		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	101-131-716.00	34.43		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	101-132-716.00	81.72		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	101-136-716.00	271.22		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	101-141-716.00	374.85		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	101-148-716.00	23.39		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	101-150-716.00	2.42		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	101-172-716.00	295.98		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	101-215-716.00	153.75		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	101-253-716.00	106.91		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	101-257-716.00	225.83		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	101-261-716.00	25.38		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	101-265-716.00	991.85		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	101-267-716.00	565.69		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	101-268-716.00	42.62		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	101-301-716.00	8,901.90		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	101-331-716.00	9.49		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	101-426-716.00	21.82		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	101-648-716.00	37.95		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	101-682-716.00	26.57		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	205-315-716.00	4,922.27		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	205-316-716.00	385.96		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	208-751-716.00	774.88		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	249-371-716.00	109.41		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	266-325-716.00	223.20		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	266-326-716.00	23.74		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	271-790-716.00	517.99		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	296-663-716.00	169.73		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	296-664-716.00	133.38		
15310		12/15/2010	8445	2011 First Quarter Installment Billing	296-665-716.00	122.50		
MILLERS ACTION OFFICE SUPPLY I								\$555.88
15319		12/8/2010	073750	Disk Mailers - Treasurer's Office	101-253-727.00	39.99		
15320		12/9/2010	073802	Toner - Treasurer's Office	101-253-727.00	381.57		
15379		12/17/2010	0739081	Ink Stampers - Clerk's Office	101-215-727.00	54.95		
15383		12/10/2010	073820	Office Supplies	101-132-727.00	15.72		
15383		12/10/2010	073820	Office Supplies	101-148-727.00	15.71		
15412		12/17/2010	0739851	Pens, CD Holder - Clerk's Office	101-215-727.00	33.26		
15486		12/20/2010	074044	Appointment Book	101-301-727.00	12.49		
15487		12/20/2010	074043	Binder	101-301-727.00	2.19		
MMTA								\$50.00
15318		12/10/2010	Dues	2011 Dues - Diane Lesperance	101-253-802.00	50.00		
NESTEGG MARINE								\$186.99
15524		11/30/2010	74377	Starcraft Center Console	101-331-755.00	186.99		
NMU Financial Services								\$348.00
15531		12/14/2010	mecosh-43	Evidence Technician Update - Menache	205-315-881.03	348.00		
Office Depot, Inc.								\$66.20
15370		12/2/2010	543179588001	Desk Calendar - Extension	101-261-727.00	16.21		
15371		12/2/2010	543179730001	Monthly Planner - Extension	101-261-727.00	10.13		
15373		12/10/2010	544443524001	District - Office Supplies	101-136-727.00	33.42		
15374		12/10/2010	544443523001	District - Monthly Desk Calendar	101-136-727.00	6.44		



**MENOMINEE COUNTY
Claims Audit Report**

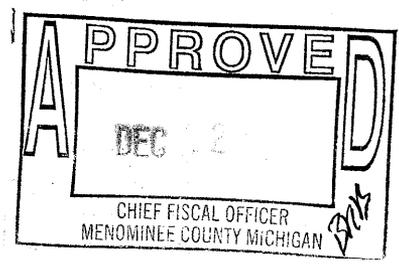
Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total	
Bank Account: General									
Omnicare - Pharmacy of Northwestern Ohio									
	15521	11/30/2010	2555916	Inmate Medication - Tiernan	101-301-770.01	429.92		\$429.92	
Pack-N-Ship Center									
	15490	12/13/2010	126812	UPS - Package to Data Consultants	101-301-755.00	21.68		\$21.68	
PAIDL'S TRUE VALUE HARDWARE									
	15363	6/1/2010	025106	Paint, Masking Tape, Sandpaper, Brush	208-751-755.02	56.43		\$74.78	
	15364	6/1/2010	025108	Lamp	208-751-755.02	5.49			
	15365	6/1/2010	025118	Toilet Gasket & Wax Gasket	208-751-755.02	8.87			
	15366	6/3/2010	025134	AAA Battery	208-751-755.02	3.99			
Pan-O-Gold Baking Co.									
	15529	11/30/2010	040683033410	Inmate Groceries	101-301-770.00	44.80		\$92.30	
	15530	12/11/2010	40683034104	Inmate Groceries	101-301-770.00	47.50			
Physio-Control Inc.									
	15536	8/24/2010	111022850	Maintenance	101-301-934.01	223.20		\$223.20	
QUICK SIGNS									
	15434	12/2/2010	4012	Desk Name Plate - Jasper & Pearson	101-101-727.00	17.00		\$17.00	
Quill Corporation									
	15430	12/13/2010	9892632	Highlighter, Pens, Folders - PA's Office	101-267-727.00	118.76		\$389.09	
	15431	12/13/2010	9899265	Highlighter, Pens, Folders - PA's Office	101-267-727.00	61.37			
	15493	12/14/2010	9933774	Creamer, Lysol, Binders	101-301-770.00	208.96			
Randall Phillipps									
	15338	12/14/2010	2007-12208-DP	Court Appointed Legal - Tanguay	101-131-807.00	125.00		\$600.00	
	15339	12/14/2010	2003-10463-DS	Court Appointed Legal - Compo	101-131-807.00	25.00			
	15340	12/14/2010	2001-9597-DP	Court Appointed Legal - Little	101-131-807.00	25.00			
	15341	12/14/2010	1981-002913-DM	Court Appointed Legal - Betzinger	101-131-807.00	37.50			
	15342	12/14/2010	Court Appointed Lega	Court Appointed Legal - Bebo	101-131-807.00	75.00			
	15343	12/14/2010	2007-12308-DS	Court Appointed Legal - Motto	101-131-807.00	25.00			
	15344	12/14/2010	Court Appointed Lega	2000-9478-DS 2002-10153-DS 2007-12	101-131-807.00	25.00			
	15345	12/14/2010	1992-6407-DP	Court Appointed Legal - Larson	101-131-807.00	50.00			
	15346	12/14/2010	1997-8131-DP	2001-9818-DS - Vretenar	101-131-807.00	37.50			
	15347	12/14/2010	1997-8080-DS	Court Appointed Legal - DeCamp	101-131-807.00	25.00			
	15348	12/14/2010	2001-9819-DP	Court Appointed Legal - Steffen	101-131-807.00	37.50			
	15349	12/14/2010	1998-8669-DP	Court Appointed Legal - Lacombe	101-131-807.00	25.00			
	15350	12/14/2010	2009-12769-DM	Court Appointed Legal - Marzian	101-131-807.00	25.00			
	15380	12/17/2010	Court Appointed Lega	2000-9478-DS 2002-10153-DP 2007-12	101-132-807.00	50.00			
	15381	12/17/2010	2003-10582-DM	Court Appointed Legal - Jamison Westc	101-132-807.00	12.50			
Raymond G. Gregory - 321 N. Front Street									
	15384	12/17/2010	2010-139-MI	Court Appointed Legal - Tichelaar	101-148-807.00	90.00			\$90.00
RDSS/Bureau of Juvenile Justic									
	15359	12/7/2010	4340	Juvenile Restitution - Samantha Hanser	292-000-201.00	57.66			\$57.66
REDWOOD TOXICOLOGY LABORATORY									
	15335	11/30/2010	007184201011	Drug Screening	101-136-727.00	36.34		\$36.34	
Reinhart Foodservice									
	15498	12/7/2010	913388	Inmate Groceries	101-301-770.00	452.49		\$791.67	
	15499	12/14/2010	915802	Inmate Groceries	101-301-770.00	339.18			
Riverside Chevrolet									
	15534	11/30/2010	5020712	Vehicle Maintenance	205-315-934.02	29.95		\$29.95	

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Sarah Maus	15303	12/2/2010	Reimbursement	August 1 - September 30, 2010	101-253-860.00	10.50		\$10.50
Sexauer	15314	11/30/2010	235439122	Symmons Shower Head - Jail Shower	101-265-755.00	203.16		\$203.16
Sound Communications	15496	12/8/2010	10-6335	Remote Service	101-301-770.00	157.50		\$157.50
State of Michigan - DNRE Cashier's Office ERMD CGL	15497	12/21/2010	Shakey Lakes	Permit for Bathhouse & Sanitary Station	101-103-998.00	248.00		\$248.00
State of Michigan - MI Dept. of Environmental Qua	15428	11/30/2010	675941	Water Testing - M35 & Shakey Lakes	208-751-920.00	48.00		\$48.00
STEPHENSON MARKETING COOPERATI	15526	11/30/2010	015579	November 2010 Gasoline Sales	205-315-742.00	2,678.69		\$2,678.69
Stephenson Township Cemetery	15302	11/30/2010	Military Markers	Parrett, Soppa, Phillippo, Wilber, Halver	101-681-761.00	125.00		\$125.00
Steven E. Rehmann	15382	12/16/2010	10-106-MI	Court Appointed Legal - Natasha Schmi	101-148-807.00	68.00		\$68.00
Superior Auction & Appraisal	15321	12/8/2010	Auctions	2010 Land Auctions - Flat Fee	517-252-801.00	250.00		\$250.00
Time Warner Cable	15520	11/30/2010	004-620475202-001	Sheriff's Dept 12/6/10 - 1/5/11	101-301-770.00	121.25		\$121.25
TWIN CITY ELECTRIC	15436	12/16/2010	79746	LED Lights	101-265-755.00	245.00		\$245.00
U.E.S. COMPUTERS, INC.	15304	12/13/2010	53794	Admin Office - Ink Cartridge's	101-103-857.00	103.00		\$450.99
	15324	12/10/2010	31285	Veterans - New Computer Power Suppl	101-103-857.00	89.99		
	15351	12/10/2010	31258	Admin & Judge Hupy - Video Conferenc	101-103-970.02	50.00		
	15417	12/17/2010	31305	Treasurer - HP Laser Jet 4000 - Fuser	101-253-931.00	208.00		
Valley Mechanical, Inc.	15537	12/21/2010	11/24/2010	HVAC Project	101-103-998.00	92,430.00		\$92,430.00
Zeratsky Extreme Heating &	15312	12/6/2010	2860	Prep Table Cooler at Jail - Maintenance	101-265-934.00	122.11		\$1,921.65
	15377	12/16/2010	12499	Furnance - Thomas Chernetski	294-683-835.00	1,500.00		
	15415	7/19/2010	2448	Maintenance on 3 door freezer fan - jail	101-265-934.00	161.54		
	15416	7/26/2010	2479	Cooler Maintenance - Jail	101-265-934.00	138.00		

Total Amount for Bank Account: General

\$183,942.96



COPY

MENOMINEE COUNTY
Check Register Report

Check Amount \$

Check Date \$Amount

Status Debit Account

Description

Vendor's Ref#

Check

Vchr#

Vendor Name

Check Date: 1/1/2011 - 1/31/2011

Check Number: 83802 - 83802

Bank Account: General - General

General

\$4,521.13

01/04/2011

Open

101-103-970.04

PO# 02542 Fire Sprinkler System - Courtroom A

Great Lakes Fire Suppression

2971

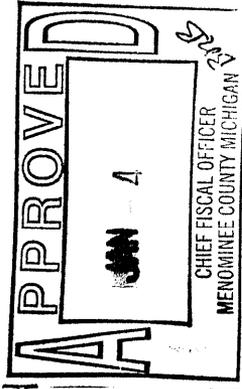
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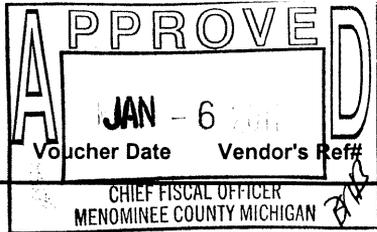
Total General

\$4,521.13

Grand Total:

\$4,521.13



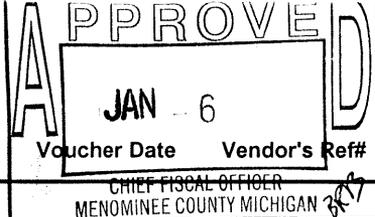


**MENOMINEE COUNTY
Claims Audit Report**

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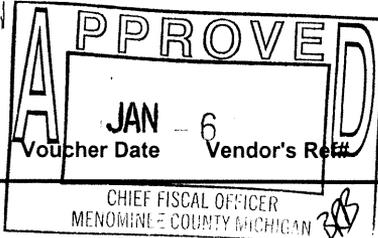
Claim Total

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total	
Bank Account: General								
CHIEF FISCAL OFFICER MENOMINEE COUNTY MICHIGAN								
A B C PRINTERS								
15611	12/14/2010	92436	Envelopes - FOC	101-141-727.00	96.49		\$96.49	
ALGER-DELTA COOPERATIVE ASSOCI								
15715	12/31/2010	383301	Shakey Lakes Park - December 2010	208-751-920.01	26.97		\$460.43	
15716	12/31/2010	383001	Shakey Lakes Park - December 2010	208-751-920.01	26.97			
15717	12/31/2010	1503500	Shakey Lakes Park - December 2010	208-751-920.01	26.97			
15718	12/31/2010	369802	Shakey Lakes Park - December 2010	208-751-920.01	34.03			
15719	12/31/2010	367100	Shakey Lakes Park - December 2010	208-751-920.01	26.97			
15720	12/31/2010	367200	Shakey Lakes Park - December 2010	208-751-920.01	32.85			
15721	12/31/2010	383200	Shakey Lakes Park - December 2010	208-751-920.01	26.97			
15722	12/31/2010	380300	Shakey Lakes Park - December 2010	208-751-920.01	117.23			
15723	12/31/2010	379700	Shakey Lakes Park - December 2010	208-751-920.01	27.71			
15724	12/31/2010	370500	Shakey Lakes Park - December 2010	208-751-920.01	113.76			
American Welding & Gas, Inc.								
15659	12/22/2010	01033058-00	Oxygen	205-315-755.00	12.06		\$12.06	
Anderson, Garry								
15637	12/28/2010	Reimbursement	Mileage - December 14 & December 28	101-101-860.03	14.00		\$14.00	
Anderson-Diehm Funeral Home								
15702	12/22/2010	Medical Examiner	Removal & Transportation - Ingram	101-648-861.00	395.00		\$395.00	
AT&T - Aurora, IL								
15585	12/19/2010	906863444112	Nov 20 - Dec 19, 2010 - Sheriff Dept	101-103-850.00	1,186.52		\$1,778.62	
15593	12/19/2010	906863202312	November 20 - December 19, 2010	101-103-850.00	592.10			
AT&T Long Distance								
15607	12/19/2010	854528091	Telephone Services	101-103-850.00	185.62		\$185.62	
Banc of America Leasing								
15584	12/23/2010	011744078	Sheriff Dept	101-301-934.00	337.66		\$775.06	
15584	12/23/2010	011744078	MSU Annex	101-261-942.00	288.43			
15683	12/23/2010	011744077	Probation/Parole Office	101-131-942.00	148.97			
BAYSHORE VETERINARY CLINIC								
15645	12/21/2010	722	Impound - Kiraly Dog	101-301-755.00	74.00		\$74.00	
Bob Barker Company, Inc.								
15648	12/29/2010	WEB000154226	Inmate Supplies	101-301-770.00	133.75		\$133.75	
BP								
15732	1/1/2011	28107676	Gasoline Sales - December 2010	249-371-742.00	173.95		\$173.95	
Brenda Meade								
15688	1/4/2011	4347	Meal & Mileage - Transport of Juvenile (101-132-801.00	329.88		\$819.63	
15689	1/4/2011	4348	Transport of Juvenile (J.E.) 12/13 & 12/	101-132-801.01	56.00			
15689	1/4/2011	4348	Transport of Juvenile (J.E.) 12/13 & 12/	101-132-801.00	128.00			
15711	1/6/2011	4351	Mileage Reimbursement - Transport (J.I	101-132-801.00	196.50			
15712	1/6/2011	4352	Transport of Juvenile (J.E.) 12/28/2010	101-132-801.01	33.25			
15712	1/6/2011	4352	Transport of Juvenile (J.E.) 12/28/2010	101-132-801.00	76.00			
Carquest Auto Parts								
15665	12/31/2010	2825-172306	2006 Chevy Impala	205-315-934.02	16.49			\$16.49
Cellcom								
15661	12/27/2010	423369	Cellular Services - Sheriff's Department	101-426-755.00	12.43		\$577.67	
15661	12/27/2010	423369	Cellular Services - Sheriff's Department	205-315-850.00	565.24			



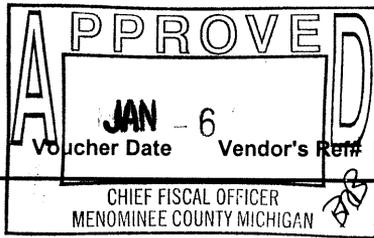
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Cherry Lan Systems, Inc.							
15574	1/4/2011	CL12/10	513 Documents (December 2010)	256-277-857.00	1,128.60		\$1,128.60
CITY OF MENOMINEE - 2511 10TH ST.							
15579	1/1/2011	90103011	Utilities 10/1/10 - 12/31/10	101-265-920.00	31.36		\$3,038.73
15580	1/1/2011	20102038	Utilities 10/1/10 - 12/31/10	101-265-920.00	2,655.70		
15734	1/6/2011	February 2011	Monthly Rent	266-326-942.00	351.67		
City of Stephenson - P.O. Box 467							
15623	12/21/2010	709	Annex - Water, Electric, Sewer	101-261-920.01	16.00		\$217.66
15623	12/21/2010	709	Annex - Water, Electric, Sewer	101-261-920.02	30.00		
15623	12/21/2010	709	Annex - Water, Electric, Sewer	101-261-920.03	171.66		
CLOVERLAND PAPER CO							
15586	12/17/2010	93955	Toilet Tissue	101-265-755.01	56.49		\$84.88
15601	12/17/2010	93957	Multifold Towels	101-265-755.00	28.39		
COHL STOKER & TOSKEY P C							
15641	1/3/2011	40165	Legal Service - Union Negotiations	101-211-807.00	882.75		\$882.75
Cooper Office Equipment							
15684	12/28/2010	71753	Parole Office - Base Quarterly Rate	101-131-931.00	120.00		\$120.00
Davis, Mel							
15577	12/17/2010	Reimbursement	2010 - Peer Group	243-246-710.00	70.00		\$70.00
Delta/Menominee Health Dept.							
15569	12/29/2010	Cigarette Tax	Cigarette Tax	101-601-835.00	2,951.37		\$38,991.37
15729	1/6/2011	January 15, 2011	2nd Quarter Appropriation	101-997-999.03	36,040.00		
Dennis-Ruleau, Dawn							
15692	1/4/2011	4345	Crisis Intervention - December 2010	296-668-801.00	680.00		\$680.00
Dreamscape Communications							
15621	12/23/2010	w797	Wirelss Internet - January 2011	101-261-850.00	69.99		\$69.99
DTE Energy							
15622	12/31/2010	462245200011	Annex	101-261-920.04	155.10		\$155.10
EL-COM SERVICES INC							
15662	11/30/2010	41955	Display Maintenance - Job Ticket 64181	205-315-934.01	40.00		\$40.00
Friends Ofc Prod Whse Direct							
15573	1/3/2011	013349I	Equalization - Calendars & Index Binder	101-257-727.00	36.57		\$413.50
15613	12/28/2010	013327I	FOC - Office Supplies	101-141-727.00	28.33		
15614	12/28/2010	013330I	FOC - File Folders	101-141-727.00	46.64		
15625	12/27/2010	013322I	ROD - Office Supplies & Toner	101-268-727.00	275.00		
15697	1/5/2011	013386I	FOC - Pens, Flags, Clips	101-141-727.00	26.96		
Furlong, James							
15619	12/29/2010	Reimbursement	Mileage - December 2010	101-101-860.02	179.00		\$179.00
Galls, An Aramark Company							
15629	12/13/2010	511036533	PO# 02532 - Halligan Bar	205-315-934.03	605.80		\$1,460.63
15630	12/16/2010	511045308	PO# 02532 - Entry Monoshock Ram	205-315-934.03	854.83		
Garratt Callahan							
15576	12/29/2010	497573	Formula 159 & 455 (30 Gal)	101-265-934.02	2,121.60		\$2,121.60
GRAYBAR							
15594	12/17/2010	951549222	PO# 02534 Lights for Courtroom A	101-103-970.04	2,608.80		\$2,608.80



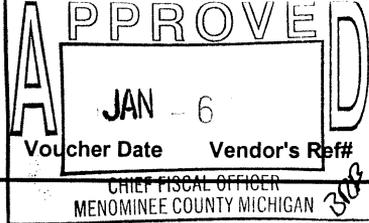
MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Greg Dougovito							
15687	1/4/2011	4346	Transport of Juvenile (J.E.) 12/13 & 12/	101-132-801.01	52.50		\$536.80
15687	1/4/2011	4346	Transport of Juvenile (J.E.) 12/13 & 12/	101-132-801.00	128.00		
15713	1/6/2011	4353	Mileage & Meals Reimbursement (J.E.)	101-132-801.00	170.05		
15714	1/6/2011	4354	Home Visits & Transport of Juvenile (J.I	101-132-801.01	33.25		
15714	1/6/2011	4354	Home Visits & Transport of Juvenile (J.I	101-132-801.00	153.00		
Hartz, John							
15636	12/31/2010	Reimbursement	Mileage	101-101-860.08	2.25		\$52.25
15636	12/31/2010	Reimbursement	Per Diem	101-101-860.08	50.00		
HASS DANIEL							
15618	12/27/2010	Reimbursement	Mileage to Crime Scene on 12/19/10	101-267-860.00	15.00		\$15.00
HAUPT DR PAUL/MEDICAL EXAMINER							
15699	12/31/2010	Oct - Dec, 2010	Medical Examiner	101-648-709.00	4,830.00		\$4,875.00
15699	12/31/2010	Oct - Dec, 2010	Medical Examiner	101-648-727.00	45.00		
J S ELECTRONICS, INC.							
15663	12/21/2010	16239	55K9 - Spotlight Maintenance	205-315-934.01	30.95		\$455.95
15736	1/1/2011	16259	Tower Lease - January 2011	266-326-942.00	425.00		
Jennifer Brunelle							
15693	1/4/2011	4344	Mileage & Supplies Reimbursement	296-669-835.00	20.73		\$96.73
15693	1/4/2011	4344	Mileage & Supplies Reimbursement	296-669-860.00	76.00		
Jim Pearson							
15733	1/5/2011	Reimbursement	Mileage & Reimbursement for 12/9/10 V	101-101-860.03	49.20		\$199.20
15733	1/5/2011	Reimbursement	Mileage & Reimbursement for 12/9/10 V	101-101-859.00	150.00		
Joel Hensley, RN							
15608	12/31/2010	Blood Draw	Adam Robold	101-267-801.01	100.00		\$5,505.00
15626	12/30/2010	Blood Draw	Samantha Entringer	101-267-801.01	100.00		
15627	1/1/2011	Blood Draw	Thomas Carr	101-267-801.01	100.00		
15652	12/31/2010	Nursing Services	November 19 - December 3, 2010	101-301-770.01	1,365.00		
15700	12/31/2010	Oct - Dec 2010	Medical Examiner	101-648-709.00	2,475.00		
15700	12/31/2010	Oct - Dec 2010	Medical Examiner	101-648-835.00	1,365.00		
15700	12/31/2010	Oct - Dec 2010	Medical Examiner	101-648-835.00	1,365.00		
JOHN EVANS, RN							
15701	12/31/2010	Oct - Dec 2010	Medical Examiner	101-648-709.00	720.00		\$1,080.00
15701	12/31/2010	Oct - Dec 2010	Medical Examiner	101-648-835.00	360.00		
Kulwich, Gerald							
15694	1/4/2011	4343	Reimbursement for Mileage & Badge W	296-669-860.00	230.00		\$426.33
15694	1/4/2011	4343	Reimbursement for Mileage & Badge W	296-665-860.00	160.70		
15694	1/4/2011	4343	Reimbursement for Mileage & Badge W	296-665-727.00	35.63		
LANG BERNARD							
15620	12/29/2010	Reimbursement	Mileage - December 2010	101-101-860.01	313.00		\$313.00
LENCA SURVEYING							
15609	12/28/2010	10178	Project Yr 2010 12/20/10 - 12/26/10	243-246-801.07	4,201.30		\$8,502.10
15610	12/22/2010	10175	Project Yr 2010 12/13/10 - 12/19/10	243-246-801.07	4,300.80		
Lesperance, Diane							
15616	12/29/2010	Reimbursement	SD Card - PA 123 Supplies	517-252-955.00	8.47		\$104.77
15617	12/30/2010	Reimbursement	Bank Trips	101-253-860.00	31.50		
15617	12/30/2010	Reimbursement	October 12	101-253-860.00	21.60		
15617	12/30/2010	Reimbursement	October 28	101-253-860.00	21.60		
15617	12/30/2010	Reimbursement	November 19	101-253-860.00	21.60		



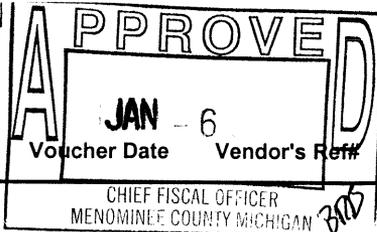
**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
Lufts Advertiser	15590	12/26/2010	December 2010	Advertising - Land Parcel Sale	101-101-901.00	37.75		\$37.75
M & M Trucking, Inc.	15642	1/3/2011	6581	Snow Removal December 10, 12, 22, 2	101-265-930.00	225.00		\$225.00
MAC SERVICE CORPORATION								\$113,470.83
	15682	12/29/2010	1016	8386-400 \$112,670.86 8386/401 \$41.54	101-103-712.00	65,594.67		
	15682	12/29/2010	1016	8386-400 \$112,670.86 8386/401 \$41.54	205-315-712.00	13,878.12		
	15682	12/29/2010	1016	8386-400 \$112,670.86 8386/401 \$41.54	205-316-712.00	2,196.20		
	15682	12/29/2010	1016	8386-400 \$112,670.86 8386/401 \$41.54	208-751-712.00	2,803.81		
	15682	12/29/2010	1016	8386-400 \$112,670.86 8386/401 \$41.54	266-325-712.00	7,152.00		
	15682	12/29/2010	1016	8386-400 \$112,670.86 8386/401 \$41.54	266-326-712.00	1,944.20		
	15682	12/29/2010	1016	8386-400 \$112,670.86 8386/401 \$41.54	271-790-712.00	7,168.81		
	15682	12/29/2010	1016	8386-400 \$112,670.86 8386/401 \$41.54	296-663-712.00	1,682.27		
	15682	12/29/2010	1016	Retiree's	701-000-231.09	41.54		
	15682	12/29/2010	1016	Airport	701-000-231.08	2,030.85		
	15682	12/29/2010	1016	Employee contribution	704-000-232.00	8,219.94		
	15682	12/29/2010	1016	Brian Neumeier	701-000-231.09	758.42		
Mastercard								\$1,011.80
	15633	12/12/2010	Credit Card	Wonder Hostess	101-301-770.00	7.40	x	
	15633	12/12/2010	Credit Card	Fixitshop Corp	101-301-770.00	22.98	x	
	15633	12/12/2010	Credit Card	Lexis Nexis	205-315-755.00	50.00	x	
	15633	12/12/2010	Credit Card	Citgo	205-315-860.00	18.00	x	
	15633	12/12/2010	Credit Card	Culvers	205-315-860.00	14.76	x	
	15633	12/12/2010	Credit Card	Exxon	205-315-860.00	28.50	x	
	15633	12/12/2010	Credit Card	Shell	205-315-860.00	39.56	x	
	15633	12/12/2010	Credit Card	Marathon	205-315-860.00	33.35	x	
	15633	12/12/2010	Credit Card	Carnes BP	205-315-860.00	59.25	x	
	15633	12/12/2010	Credit Card	Wendy's	205-315-860.00	14.08	x	
	15633	12/12/2010	Credit Card	Ramada Inn Marquette	205-315-881.03	326.85	x	
	15633	12/12/2010	Credit Card	Superior Car Wash	205-315-934.02	6.00	x	
	15633	12/12/2010	Credit Card	Citgo	282-302-881.00	20.07	x	
	15633	12/12/2010	Credit Card	Valot's Citgo	282-302-881.00	42.50	x	
	15633	12/12/2010	Credit Card	Raddison	282-302-881.00	328.50	x	
MEIERS SIGNS INC								\$390.00
	15666	12/28/2010	25161	Vinyl Lettering & Striping to Patrol Car	205-315-934.02	390.00		
Meintz, Charlie								\$50.00
	15635	12/30/2010	Reimbursement	Mileage - December 14 & 28, 2010	101-101-860.04	50.00		
Menards - Marinette								\$1,984.55
	15600	12/28/2010	6685	Air Compressor for Drysystem - 3rd Floor	101-265-934.00	423.87		
	15603	12/20/2010	5170	Alpine 2x2, Screws, Filters - Ct Rm A	101-103-970.04	287.65		
	15604	12/27/2010	6540	Court Room A - Building Supplies	101-103-970.04	451.33		
	15605	12/29/2010	6939	Court Room A - Building Supplies	101-103-970.04	467.78		
	15606	12/29/2010	6945	Court Room A - Building Supplies	101-103-970.04	353.92		
MENOMINEE ANIMAL SHELTER								\$348.88
	15705	1/4/2011	10411	December 2010 - Impoundment	101-601-958.00	348.88		
MENOMINEE COUNTY TREASURER								\$175.00
	15685	1/5/2011	Plat Books	Register of Deeds	101-268-727.00	105.00		
	15686	1/5/2011	Plat Books	Equalization	101-257-727.00	70.00		



**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General							
Michigan Sheriffs' Association							
15653	12/9/2010	20106052	2011 MI Sheriff's Assoc Dues	101-301-802.00	587.00		\$887.00
15654	12/27/2010	20106173	Kass	101-301-881.00	150.00		
15654	12/27/2010	20106173	Nast	101-301-881.00	150.00		
Michigan State University - CANR Budget Finance							
15679	12/13/2010	38606	Salaries & Fringes - Schrot	101-261-704.00	2,335.45		\$2,335.45
MILLERS ACTION OFFICE SUPPLY I							
15612	12/22/2010	074092	Date Stampers - Clerk's Office	101-215-727.00	74.98		\$189.26
15624	1/3/2011	074277	Monthly Calendar - PA's Office	101-267-727.00	16.98		
15695	12/27/2010	074161	Probate/Family Court - Office Supplies	296-664-727.00	19.31		
15696	12/28/2010	074189	Probate Court - Toner	101-132-727.00	39.00		
15696	12/28/2010	074189	Probate Court - Toner	101-148-727.00	38.99		
MOORE MEDICAL CORP							
15651	12/23/2010	96566448 RI	Inmate Medical Supplies	101-301-770.01	149.00		\$149.00
Motorola							
15664	12/22/2010	13820450	110 V Smart Charger & Batteries	205-315-934.01	247.00		\$247.00
NORTHPOINTE BEHAVIORAL							
15731	1/6/2011	January 15, 2011	2nd Quarter 2010 Appropriation	101-997-999.26	24,902.00		\$24,902.00
Office Depot, Inc.							
15575	12/22/2010	545764312001	District - Chairmat, Tape Dispenser	101-136-727.00	47.00		\$47.00
PAIDL'S TRUE VALUE HARDWARE							
15680	12/3/2010	B12762	WD40 Lubricant	208-751-756.01	4.79		\$41.73
15681	12/15/2010	B13382	Windshield Fluid, Circ Blade	208-751-756.01	12.98		
15709	1/5/2011	A9396	Pledge	101-265-755.01	10.98		
15710	1/5/2011	A7844	Batteries & Pine Cleaner	101-265-755.01	12.98		
Pan-O-Gold Baking Co.							
15704	12/21/2010	040683035510	Inmate Groceries	101-301-770.00	74.80		\$74.80
Parrette, Kathleen							
15708	12/29/2010	33	December 2010 - Cleaning Services for	101-265-801.00	1,533.33		\$1,533.33
Pummill Print Service Inc.							
15638	1/3/2011	3425	PO# 02535 Certified Mail Forms	517-252-727.00	1,176.64		\$1,176.64
Quill Corporation							
15643	12/27/2010	1140658	Printer Ink	101-301-727.00	66.59		\$287.15
15644	12/23/2010	1137438	Envelopes, Sheet Protectors, Batteries	101-301-727.00	220.56		
REGISTER OF DEEDS							
15639	12/28/2010	Copies	Remon Land Corner Copies - Grant Yr :	243-246-801.08	140.00	x	\$195.00
15640	1/3/2011	Copies	Remon Copies - Grant Yr 2010	243-246-801.08	55.00	x	
Reinhart Foodservice							
15649	12/30/2010	918393	Inmate Groceries	101-301-770.00	508.93		\$1,098.19
15650	12/21/2010	915972	Inmate Groceries	101-301-770.00	589.26		
S & O LOCK AND PHONE SERVICE							
15589	12/21/2010	30041	Key & Tag	101-265-755.00	2.75		\$2.75
Sarah Maus							
15615	12/29/2010	Reimbursement	Mileage - October 1 - December 29, 20	101-253-860.00	14.00		\$14.00
SCHMELING ROBERT E							
15578	12/17/2010	Reimbursement	2010 - Peer Group	243-246-710.00	70.00		\$70.00

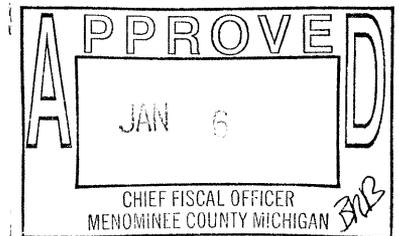


MENOMINEE COUNTY
Claims Audit Report

Vendor Name Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total	
Bank Account: General								
Sig Sauer, Inc.								
15660	12/23/2010	951249	Armorer Tool Kit	205-315-755.02	100.00		\$100.00	
State of Michigan - Michigan State Police								
15655	11/22/2010	551-336962	Agency Fee, Lein Per Capita, Lein Stati	101-301-976.00	2,660.00	x	\$7,910.00	
15656	11/22/2010	551-340437	Datacomm LGNET T1 Line (4/1 to 6/30,	101-301-976.00	1,750.00	x		
15657	11/22/2010	551-341922	Datacomm LGNET T1 Line (7/1/10 - 9/3	101-301-976.00	1,750.00	x		
15658	11/22/2010	551-347385	Datacomm LGNET T1 Line (10/1/10 - 1	101-301-976.00	1,750.00	x		
Tactical Methods Unlimited								
15634	11/10/2010	001	PO# 02538 Training Session	264-363-881.00	3,000.00		\$3,000.00	
Taser International Inc.								
15628	12/2/2010	SI1229876	PO# 02531 Taser - Sheriff's Departmen	205-315-934.00	550.00		\$550.00	
Terence Wanic								
15703	12/17/2010	Peer Group	2010 Grant Year	243-246-710.00	70.00		\$70.00	
The First National Bank&Trust								
15698	12/31/2010	628840339	Service Charge	101-141-817.00	31.80		\$31.80	
Tina Nast (petty cash)								
15632	1/4/2011	Reimbursement	Postage	101-301-729.00	15.90	x	\$308.22	
15632	1/4/2011	Reimbursement	Aldi's	101-301-770.00	105.49	x		
15632	1/4/2011	Reimbursement	Transport (x2)	101-301-860.00	6.14	x		
15632	1/4/2011	Reimbursement	Pick up Squad	101-301-860.00	30.57	x		
15632	1/4/2011	Reimbursement	Transport (x2)	205-315-860.00	10.15	x		
15632	1/4/2011	Reimbursement	Evidence Tech Trng	205-315-860.00	8.26	x		
15632	1/4/2011	Reimbursement	Marine School	205-315-860.00	55.50	x		
15632	1/4/2011	Reimbursement	Evidence Tech Trng	282-302-881.00	76.21	x		
Tire Trax								
15667	12/28/2010	1895	Impala - Oil Change & Filter & Antifreez	205-315-934.02	35.00		\$694.00	
15668	12/13/2010	1977	Tahoe (K9) Oil & Filter & Snow Grip	205-315-934.02	65.00			
15669	11/10/2010	1813	Impala - Oil & Filter	205-315-934.02	25.00			
15670	11/17/2010	1847	Chevy Truck - Oil & Filter & Rotations	205-315-934.02	35.00			
15671	11/17/2010	1848	Impala - Oil & Filter	205-315-934.02	25.00			
15672	11/16/2010	1838	Impala - Oil & Filter & Rotate	205-315-934.02	35.00			
15673	11/10/2010	1811	Impala - Oil & Filter	205-315-934.02	25.00			
15674	12/1/2010	1913	Oil & Filter	205-315-934.02	25.00			
15675	12/3/2010	1917	Impala - Oil & Filter	205-315-934.02	35.00			
15676	12/1/2010	1914	Oil & Filter	205-315-934.02	35.00			
15677	12/2/2010	1932	Impala - Snow Grip	205-315-934.02	354.00			
TWIN CITY ELECTRIC								
15581	11/18/2010	77089	PO# 02543 Relocation of Call Logging I	101-103-998.00	933.00			\$933.00
TWIN COUNTY AIRPORT COMMISSION								
15730	1/6/2011	Appropriation	2nd Quarter 2010	101-997-999.01	15,000.00		\$15,000.00	
U.E.S. COMPUTERS, INC.								
15592	12/21/2010	31324	Equalization - Power Supply on Peggy's	101-103-857.00	164.99		\$756.97	
15602	12/28/2010	31412	ROD & District - Computer Issues	101-103-857.00	151.98			
15646	12/30/2010	31377	Control Room PC - Virus Removal	101-301-755.00	125.00			
15647	12/21/2010	31043	Audio Log System Computer Issues	101-301-755.00	215.00			
15706	1/4/2011	54108	Monthly DVD Backup - December 2010	101-103-857.00	100.00			
UP 9-1-1 Authority								
15735	1/5/2011	Dues	2011 UP 911 Membership Dues	266-325-802.00	180.00		\$180.00	

**MENOMINEE COUNTY
Claims Audit Report**

Vendor Name	Vcher#	Voucher Date	Vendor's Ref#	Description	Debit Acct#	\$Amount	SepCk	Claim Total
Bank Account: General								
UP Assessors Association								
15631	1/5/2011	Registration	Diane Lesperance - Board of Review Sc	101-253-860.00	20.00			\$20.00
UPPER PENINSULA TELEPHONE CO								
15595	12/20/2010	288-MEM	White Pages Listing	101-103-850.00	39.00			\$39.00
Verizon Wireless								
15678	12/22/2010	2506252643	B & G - Cellular Svcs November 23 - De	101-265-850.01	153.54			\$153.54
WALTER BROTHERS INC								
15582	12/13/2010	A125506	Quick Link, Shovel	101-265-755.00	33.97			\$90.61
15583	12/1/2010	B105467	Flapper, Caster, Tape Ruler	101-265-755.00	27.33			
15707	1/5/2011	A126859	Batteries, Rubb Strap	101-265-755.00	29.31			
Warner, Fredrick								
15690	1/5/2011	4349	Mileage Reimbursement	296-668-801.00	101.00			\$227.90
15691	1/5/2011	4350	Can Zone	296-668-801.00	126.90			
Waste Management								
15587	1/1/2011	102-0001089-1856-6	January 2011	101-265-801.00	368.82			\$368.82
Wil-Kil Pest Control								
15588	12/13/2010	1770522	Courthouse - Commercial Contract	101-265-801.00	60.00			\$60.00
WISCONSIN PUBLIC SERVICE CORP - P O BOX 19003								
15591	12/17/2010	0402047856-00005	Kleinke Park	101-265-920.03	41.04			\$5,205.41
15596	12/29/2010	0402191663-00001	Health Department - Electric & Gas	101-265-920.03	289.69			
15596	12/29/2010	0402191663-00001	Health Department - Electric & Gas	101-265-920.04	400.86			
15597	12/27/2010	0405249882-00001	Bailey House - Electrical	208-751-920.01	44.02			
15598	12/27/2010	0405249882-00003	Kleinke Park - Electrical	208-751-920.01	12.03			
15599	12/29/2010	0402047856-00004	Courthouse - Commercial Gas	101-265-920.04	4,417.77			
Total Amount for Bank Account: General								



MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Commissioners Per-Diems/Expenses
DEPARTMENT:	Administration/Board
ATTACHMENTS:	Yes
SUMMARY:	
Board to review Commissioner Per Diems & Expenses as recently submitted for payment.	
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/07/2011
Date

WORKSHOP ACTION

<input type="checkbox"/>	Forwarded to County Board for Approval as Recommended
<input type="checkbox"/>	Reviewed with no motion to carry forward
<input type="checkbox"/>	Continue after additional review/research is obtained
<input type="checkbox"/>	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Approved with the following change(s):

Commissioner Per Diem Expense Form

RECEIVED

12/29/10

Menominee County Administrator

COPY

Name of Commissioner GARRY ANDERSON

\$50.00 per meeting - Reg. or Special County Board meeting (Not more than \$100 for unrelated meetings on any one day)

\$75.00 MAC or UPACC Conference

Date	Meeting Description & Duration	Meeting Expense
11-9-2010	REG. COUNTY BRD. MEETING	50. ⁰⁰
11-15-2010	SPECIAL SESSION / TWIN COUNTY AIRPORT (DISCUSS FUEL FARM PROBLEM)	50. ⁰⁰
11-19-2010	FINANCE MEETING / COUNTY / STEPHENSON	50. ⁰⁰
11-29-2010	REG. T.C. AIRPORT MEET	50. ⁰⁰
12-14-2010	COUNTY BOARD MEETING	50. ⁰⁰
12-28-2010	COUNTY BOARD MEETING	50.-
Total Per Diem		\$ 300.⁰⁰

Nov. Must
 Have
 Been
 Submitted
 by
 12/17/10

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

\$100.00
BIB

Commissioner Signature: Garry Anderson

Date: 12-28-10

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

RECEIVED
12/29/10
Menominee County Administrator
COPY

Mileage: \$.50/mile ~ effective 01 Jan. 2010

*Meals Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: **Bernie Lang ~ District 1**

2010

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
12-2	CAA FINANCE 116	101-101-860.01	
12-9	CAA FINANCE 116	101-101-860.01	
12-14	CO. BD. 3	101-101-860.01	
12-15	PUBLIC HEALTH 88	101-101-860.01	
12-16	NORTH POINTE 144	101-101-860.01	
12-17	UPCAP 110	101-101-860.01	
12-21	LIBRARY 43	101-101-860.01	
12-28	SOC. SERVICE 3	101-101-860.01	
12-28	CO. BD. 3	101-101-860.01	
	626	101-101-860.01	
	X.50	101-101-860.01	
	Conference Expenses		
	313.00	101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			313.00

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

12-29-10

Signed

B. Lang

Date

MENOMINEE COUNTY
BOARD OF COMMISSIONERS
REIMBURSEMENT VOUCHER

COPY

RECEIVED

1/6/11 *ff.*

Menominee County Administrator

Mileage: \$.51/mile ~ effective 01 Jan. 2011

*Meals Breakfast ~ up to \$7.50
Lunch ~ up to \$10.00
Dinner ~ up to \$17.50

*must attach receipt for reimbursement

Name: Jim Pearson ~ District 3

Date	Mileage, meals, Bridge Tolls, Lodging, etc.	Account Number	Amount
12/9/10	Wallace - Escanaba - Wallace 78.4m (December rate IRS - .50/mik) <i>ff.</i>	101-101-860.03	50.18
		101-101-860.03	49.20 <i>ff.</i>
		101-101-860.03	
		101-101-860.03	
		101-101-860.03	
		101-101-860.03	
		101-101-860.03	
		101-101-860.03	
		101-101-860.03	
		101-101-860.03	
		101-101-860.03	
		101-101-860.03	
Conference Expenses			
Dec 9, 2010	New County Commissioner Workshop	101-101-859.00	150.00
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
		101-101-859.00	
Total Mileage, Meals, Lodging & Conference Expenses to be reimbursed			8200.18

It is hereby certified that the above account is true and correct and that no part of the same has been paid.

199.20 *ff.*

Jim Pearson

Signed

1/5/2011

Date

MENOMINEE COUNTY BOARD OF COMMISSIONERS DISCUSSION ITEM

SUBJECT:	Miscellaneous Boards/committees/commission reports
DEPARTMENT:	Administration
ATTACHMENTS:	Yes
SUMMARY:	Miscellaneous board/committee/commission reports
RECOMMENDED MOTION	

Submitted by: **Brian Bousley**

 01/07/2011
Date

WORKSHOP ACTION

	Forwarded to County Board for Approval as Recommended
	Reviewed with no motion to carry forward
	Continue after additional review/research is obtained
	Recommended with the following change(s):

COUNTY BOARD ACTION

DATE:

	Approved
	Disapproved
	Approved with the following change(s):

MENOMINEE COUNTY BUILDING PERMIT SUMMARY -- 12-01-2010 to 12-31-2010

12454 - Permit to construct a utility structure (1 story, 1200 sq.ft.)

LOCATION

Property No. 010-011-012-25
Legal Desc. MO-11 2/7 301G
Address W5585 4.5 Ln

OWNER

πScott Waloway
πW5585 4.5 Ln
πMenominee MI 49858

12455 - Permit to construct a one/two family dwelling (1. story, 1120 sq.ft.)

LOCATION

Property No. 001-016-003-00
Legal Desc. CV-16 6/4
Address E1067 Co Rd 28

OWNER

πDavid Hunter
πE4850 Hwy M-35
πEscaanaba MI 49829

12456 - Permit to demolish a one/two family dwelling (1 story, 1280 sq.ft.)

LOCATION

Property No. 006-213-009-00
Legal Desc. HO-13 6/8 303
Address N10970 Koller Ln

OWNER

πJohn Stiglitz
πN10970 Koller Ln
πDaggett MI 49821

12457 - Permit to demolish a one/two family dwelling (1 story, sq.ft.)

LOCATION

Property No. 012-007-051-00
Legal Desc. ND- 7/6
Address N13721 First St.

OWNER

πNathan Bedgood
πN13721 First St
πNadeau MI 49863

12458 - Permit to demolish a one/two family dwelling (1 story, sq.ft.)

LOCATION

Property No. 010-001-016-00
Legal Desc. MO-1 2/7 202D
Address N2479 M-3 Dr.

OWNER

πTerry Poquette
πN2479 M-3 Dr.
πMenominee MI 49858

12459 - Permit to construct a utility structure (1 story, 1440 sq.ft.)

LOCATION

Property No. 013-214-010-00
Legal Desc. SP-14 8/6 202
Address N16010 Normenco

OWNER

πNormenco Sports Club
πBox 144
πPowers MI 49874

**Menominee County
Department of Human Services Board
2612 10th Street
Menominee, MI 49858**

BOARD MEMBERS

**MARY BRADLEY
MICHAEL KAUFMAN
PEGGY BASTIEN**

DIRECTOR

RUSSELL K. SEXTON

Date: November 30, 2010

The regular meeting of the Menominee County Department of Human Services Board was called to order by Mike Kaufman, Board Chair, at 9:00 a.m. The meeting was held at the usual locale in the Menominee County Department of Human Services Board Room.

Present: Michael Kaufman, Board Chair; Mary Bradley, Board Member; Peggy Bastien, Board Member and Russell Sexton, Board Secretary.

Others Present:

APPROVAL OF AGENDA:

A motion to approve the agenda was made by Peggy Bastien and seconded by Mary Bradley. Motion passed without opposition.

APPROVAL OF October 26, 2010 MINUTES:

Minutes of the October 26, 2010 Board Meeting were reviewed. A motion to accept the minutes was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

FINANCIAL REPORT:

The financial report for October 2010 was reviewed. There were \$150.00 in expenditures for DHS Board meeting attendance; \$97.00 in expenditures for Board of Commissioner meeting attendance and \$519.00 in expenditures for MCSSA District One meeting attendance; leaving a balance of \$8,234.00. There were no expenditures from the Child Care fund, leaving a balance of \$3,500.00.

A motion to accept the financial report was made by Mary Bradley and seconded by Peggy Bastien. Motion passed without opposition.

DIRECTOR'S REPORT:

Staffing Information: There was a continued discussion regarding the ramifications of the Early Retirement bill passed by the Legislature. We will lose the Office Manager and

the CPS Supervisor, as well as two of the assistance payments staff in Menominee County.

Mr. Sexton discussed the difficulties that are present with the hiring process and the projected time frame for replacing staff.

Delta County is currently two AP staff short and the rest of the staff is still fairly new, so there will be issues with covering the Menominee County vacancies with Delta County staff. Mr. Sexton will be looking into the resources in Dickinson County to ascertain if there is any capacity to assist during this current situation.

MCSSA Information: Various MCSSA documents were distributed. The next District One meeting will be in Marquette on January 26, 2011 at the Pioneer Inn.

Statewide Director's Meeting Information: Mr. Sexton went over his notes from a meeting that was held on November 9, 2010 in Lansing.

Collaborative Issues: No update.

Business Plan Update: No specific update at this time. Mr. Sexton continues to relate that both the services and assistance payments units are performing very well at this time despite the inadequate resources provided.

Miscellaneous: Mr. Sexton related that the Tri-County Services Delivery Area of Delta, Dickinson and Menominee County was approved and will be official on December 1, 2010. Mr. Sexton has already been heavily involved with transitional issues in Dickinson County for the past month and he believes that the transition will be fairly smooth.

Board Member Input/Suggestions: The Board Members provided a variety of input, which was greatly appreciated by the director.

Motion to accept the Director's Report as submitted made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

UNIT REPORTS: Mark Kwarcianny, Family Independence Manager, provided the board with an overview of what his unit does and with current events as they pertain to the Assistance Payments Unit.

Motion to accept the unit report as submitted made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition.

BOARD BUSINESS:

Approval of Vouchers: Vouchers were reviewed and approved. Motion made by Peggy Bastien and supported by Mary Bradley. Motion passed without opposition.

NEW BUSINESS: There was no new business presented.

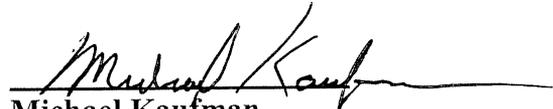
PUBLIC COMMENT: None.

NEXT MEETING: December 28, 2010 at 9:00 a.m. in the Menominee County DHS Office Board Room.

ADJOURNMENT: Motion to adjourn made by Mary Bradley and supported by Peggy Bastien. Motion passed without opposition. Meeting adjourned at 9:53 a.m.



Russell K. Sexton
Board Secretary



Michael Kaufman
Chairperson

Pc: DHS Board Members
DHS Northern Area Office
Menominee County BOC
Menominee DHS Office File
Bernie Lang, Menominee County BOC Liaison



PINECREST BOARD OF TRUSTEES MEETING

COMMITTEE: BOARD OF DIRECTORS MEETING	DATE: WEDNESDAY, NOVEMBER 24, 2010
PRESIDING: GLADYS ELEGEERT, CHAIRPERSON	RECORDING SECRETARY: LOIS BALL
PLACE: BOARD ROOM	CALL TO ORDER: 2:06 PM

Roll Call	<p>Present: Gladys Elegeert, Elaine Boyne, Gerald McCole, Barbara Oliver, Barbara Thorne, Mary Bradley, Michael Kaufman, Margaret Bastien, Richard Mapes, Administrator</p> <p>Absent: Gerald Smith</p> <p>Liaison Members Present: none</p> <p>Leadership Team Members Present: Darlene Smith, Candace Meintz, Lois Ball</p> <p>Leadership Team Members Absent: Dianna Seymour, Jessica Boucher</p> <p>Guests: Sister Marie Kim of Bishop Noa Home, Sandi Gauthier, Amy Lantagne, Laurie Britton, Barbara Murray</p> <p>The Agenda for the November Meeting was approved.</p>	<p>A motion was made by Trustee Boyne, supported by Trustee Bastien. Motion carried.</p>
Board Action Meeting Agenda	<p>The Agenda for the November Meeting was approved.</p>	<p>A motion was made by Trustee Boyne, supported by Trustee Bastien. Motion carried.</p>
Board Action On Financial Statement	<p>The Financial Statement was reviewed by Candy Meintz, CFO</p>	<p>A motion was made by Trustee McCole, supported by Trustee Boyne, to accept the</p>

	Financial Statement as presented. Motion carried.
Board Action on Manifest of Invoices	The Manifest of Invoices had been mailed to Board Members prior to this meeting.
Board Committee Reports	<p>Action Item 1: The Executive Committee made a recommendation to the Board that the 2011 room rate be increased by \$4.00 per day effect January 1, 2011.</p> <p>Action Item 2: Smoke Free Policy: Administrator Mapes reviewed the Smoke Free Policy for Staff and visitors.</p> <p>Business Office Collection Policy: Administrator Mapes reviewed the Collection Policy with the Board.</p> <p>Action Item 3: A appointment of a new Corporate Compliance Officer was approved by the Board. Cheryl Graham, Medical Records Specialist was approved to be the new CC Officer.</p>
Unfinished and New Business	<p>Whispering Pines/Northern Pines Committee Report: Trustee Bradley reported that the Committee had met today prior to the regular Board Meeting. She reported on each home and the activities of each. She reported that the Board had approved a resolution to allow Great Northern Home Care to move their office to a new location in Gladstone to better serve their customers. The Committee reviewed the SOAR report for Whispering Pines and the Capital and Operating Budgets for 2011.</p> <p>Quality Assurance: Darlene Smith, Director of Resident Services reported on the Quality Assurance Meeting for the month of November. She noted each Department that had reported for the month and activities within the Department.</p> <p>Safety Committee: Lois Ball, secretary of the Safety Committee reported on the meeting held in November. She noted that the sharp increase in falls in October had returned to a normal level in November. She noted the other areas that the Committee was focusing on at this time and stated that there were no major safety concerns at this time.</p>
	A motion was made by Trustee Kaufman, supported by Trustee McCole, to approve the Manifest of Invoices and to pay the bills. Motion carried.
	A motion was made by Trustee Kaufman, supported by Trustee McCole. Motion carried.
	A motion was made by Trustee Bradley, supported by Trustee McCole. Motion carried.
	A motion to approve the policy was made by Trustee McCole, supported by Trustee Bastien. Motion carried.
	A motion was made by Trustee Kaufman, supported by Trustee Bastien, to approve Cheryl Graham as the new Corporate Compliance Officer for Pinecrest. Motion carried.
	A motion was made by Trustee Boyne, supported by Trustee Oliver, to accept the Whispering Pines/Northern Pines report. Motion carried.
	A motion was made by Trustee Bradley, supported by Trustee McCole, to accept the Quality Assurance Report as presented. Motion carried.
	A motion was made by Trustee McCole, supported by Oliver, to accept the Safety Committee Report as presented. Motion carried.

	<p>Report on Meetings Attended: Administrator Mapes reported that he had attended the monthly OSF Advisory Meeting and the UP HealthCare Roundtable meeting in Marquette for which Pinecrest was a sponsor. Darlene Smith, Director of Resident Services noted that she had also attended the UP HealthCare Roundtable Meeting as well as the Alzheimer's Board Meeting and networking meetings.</p> <p>Trustee Kaufman reported that the Ellen K. Russell/Michael Mikitinac Trust Committee had met today and that the 3 trusts looked good. He noted that the M&M Area Foundation is doing a good job managing the trusts for us. Trustee Bradley asked what the third trust was.</p> <p>Administrator Mapes explained that the M&M Area Foundation and a donation were used to start a fund for uncompensated medical expenses for residents such as dental and vision needs.</p>	<p>A motion was made by Trustee Bastien, supported by Trustee McCole, to accept the report on meetings attended as presented. Motion carried.</p>
	<p>Administrator's Report: Administrator Mapes reviewed several items in his report:</p> <ul style="list-style-type: none"> a) Board Letter. The letter received by Board Members concerning the Child Care Director was reviewed. Administrator Mapes discussed the breakdown of the director's salary and compared it to wages of Pinecrest's RNs and LPNs. A lengthy discussion followed. Trustee Boyne noted that she had contacted two places within Delta County regarding the wages paid to their day care people. Chairperson Elegeert stated that the Board did approve the director's contract at a previous meeting, that it had been brought before the board as a whole and approved. b) Annual Survey and Certification. Administrator Mapes reported that the Fire Marshal had been in again and last months citations had been cleared. We are waiting for the State surveyors resurvey to clear those citations and do expect them back any day now. c) Child Care Center. We are waiting on one more inspection from the licensing office and we are planning to open on December 8th. d) Assisted Living Project. Administrator Mapes stated that he had shared with the Executive Committee a preliminary topographical survey report and that the report should be finished next week. e) Community Relations: Administrator Mapes reported that the My InnerView survey results should be available on Monday and that there had been an approximately 60% return on 	<p>A motion was made by Trustee Bradley, supported by Trustee McCole, to accept the Administrator's report. Motion carried.</p>

	<p>these surveys. We will have results for the December Board Meeting. He also reported that Dianna Seymour, the current Community Relations person has tendered her resignation and will be leaving us as of December 16th.</p>	
<p>Comments from Liaison Members</p>	<p>There were no Liaison Members present at today's meeting.</p>	
<p>Comments from the Public</p>	<p>Sandi Gauthier noted that the day care center is due to open soon and that it is a long time coming, but she stated that she felt a lot of bad feelings had been made throughout the staff concerning this area. Board members assured Mrs. Gauthier that it was not their intent, they intended this child care as an employee benefit. Amy Lantagne then asked if the food would be provided through Pinecrest. Administrator Mapes responded that the food items and cleaning supplies would be provided through Pinecrest but the labor to cook the food or clean the center would not be by Pinecrest employees. Mrs. Gauthier then noted that the 100 wing is closed right now due to facility census but stated that the 100 wing has new televisions and other items and the rooms are not being used. Administrator Mapes explained that the census in the facility has kept us from having the 100 wing open and that wing was chosen because it is the smallest wing and has the least impact on the facility when it has to be closed. She then stated that she wanted to remind the Board that both Union groups, SEIU and AFSCME are still working without a contract. Administrator Mapes stated that SEIU did meet with the Administration and while the mediator could not be presented the representative for SEIU asked that the meeting continue. It was presented that if the census should go back to normal and the facility could see any way to make a wage offer to the group they would contact SEIU as soon as feasible. Administrator Mapes also noted that we are waiting for our attorney and AFSCME's Union Local 854's representative to set a date to meet.</p>	
<p>General Comments</p>	<p>Chairperson Elegeert noted that the Administrators from Delta, Dickinson and Menominee Counties had met at Pinecrest, had toured the facility and met with the Administrator. The Administrators were very pleased with the building and operations. Trustee McCole also noted that the Administrator from Dickinson had reported to the Board of Commissioners that they had been impressed with the size and operation of the facility. The Board congratulated Administrator Mapes on the good job he is doing.</p>	
<p>Adjournment</p>	<p>The meeting was adjourned at 3:14 pm CST</p>	<p>A motion was made by Trustee McCole,</p>

supported by Trustee Bastien, to adjourn the meeting. Motion carried.

Margaret Bastien, Secretary

Margaret Bastien

Richard Mapes, Administrator

Richard Mapes

K. McNeely called the regular meeting of the Menominee County Library Board to order at 11:00 AM on Tuesday, November 16, 2010.

Roll call was taken and present were J. Bejgrowicz, M. Erdman, K. McNeely, S. Parsons and Commissioner Bernie Lang. C. Pfefferkorn was excused.

J. Bejgrowicz moved to approve the agenda. Seconded by S. Parsons, motion carried.

Public Participation:

There was no public participation at this time.

S. Parsons moved to go into closed session at 11:03 AM per MCL 15.268, Section 8 (a) to evaluate the library director. Seconded by J. Bejgrowicz. Roll Call Vote was taken and motion carried unanimously.

J. Bejgrowicz moved to end the closed session and resume the regular meeting at 11:09 AM. Seconded by S. Parsons. Roll Call Vote was taken and motion carried unanimously.

M. Erdman moved to approve the minutes from the October 19, 2010 meeting. Seconded by J. Bejgrowicz, motion carried.

M. Erdman moved to approve the October financial report. Seconded by S. Parsons, motion carried.

S. Parsons moved to approve the November bills. Seconded by J. Bejgrowicz, motion carried.

Director's Report

- A. The monthly circulation statistics comparisons were distributed in the board packets.
- B. The Friends of the Library had a very successful raffle this year. In addition to purchasing technology equipment for the library, they are looking for suggestions on other ways they can assist the library. The Friends annual Christmas party will be held at Little Nugget on Sunday, December 12 at 1:00 PM.
- C. The library staff has adjusted to using postage stamps in place of the postal meter, and everything seems to be running smoothly.
- D. We will again be participating with the Spies Public Library to provide books for children in Menominee County through the Give-A-Kid-A-Book program this year.
- E. Sally and Ann received T-shirts and thank-you notes from the Stephenson Elementary School staff in appreciation of the bookmobile and story-times they provide.
- F. Ann, Sally, Laurie and Pat participated in a workshop at Spies Public Library on November 15. Jean Montgomery presented information on the Windows 7 Operating system, Microsoft Office 2007 Word and Excel, and SIRSI tips and shortcuts.

Old Business:

A. Broadband Technology Opportunities Program (BTOP) – Round One

Suzanne Dees compiled a list of the libraries who have not yet received all of their grant equipment and software. This list was submitted to M.S.U. on November 1.

New Business:

- A. Shirlene Parsons – Term Expires December 31, 2010 – After diligently serving as a library board trustee for twenty years, Shirlene will not be seeking another term on the library board.
- B. Upper Peninsula Region Library of Cooperation Internet Consortium – July 1, 2011 through June 30, 2014. After discussion, J. Bejgrowicz moved to authorize P. Cheski to sign the three-year commitment for Internet service. Seconded by S. Parsons, motion carried.

Other Board Concerns: J. Bejgrowicz asked Commissioner Lang if the county could provide the library board and the annex with a copy of the energy utilization study when it is done.

Public Participation: There was no public participation at this time.

As there was no further business, J. Bejgrowicz moved to adjourn the meeting, which then adjourned at 11:33 AM.